

THE BENZIE COUNTY BOARD OF COMMISSIONERS
November 27, 2018

The Benzie County Board of Commissioners met in a regular session on Tuesday, November 27, 2018, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Carland, Griner, Jeannot, Money, Roelofs and Sauer
Excused: Commissioner Warsecke

The invocation was given by Commissioner Griner and the Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Money, to approve the agenda as amended, having Eric VanDussen speak during Department Head time for the Building Authority with an action item. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Roelofs, seconded by Carland, to approve the regular session minutes of November 13, 2018 as corrected. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Motion by Jeannot, seconded by Carland, to approve the closed session minutes of November 13, 2018 as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

9:05 a.m. Public Input – None

PUBLIC HEARING – Stormcloud Brewing Co.

Laura Galbraith, Executive Director of Venture North, is present together with Rick Schmitt, Co-Owner of Stormcloud Brewing.

Ms. Galbraith updated the board and the public that is present of the purpose of this request.

Stormcloud Brewing is requesting a loan through the CDBG Loan Fund in the amount of \$70,000; will be used to purchase equipment and hire two full-time positions over the course of two years of which at least 51% will be available for low to moderate income individuals. On November 14, 2018, the loan committee unanimously approved this loan.

Comm Carland asked what the mechanics are of this fund. The money is loaned out and when repaid, does it go back into the Benzie County pot? No it goes to the defederalized pot to be used by anyone in the regional area.

Comm Jeannot asked if when loans are repaid, those funds then go into the federal pot? Yes

Comm Griner asked if the \$400,000 is for Benzie County, how often does it have to draw? One project each calendar year.

Comm Jeannot to Rick – seasonality of your business and how to maintain payments. Purpose of this project is to help offset the seasonality. Meijer stated they would offer more shelf space, but they need a third product.

Motion by Carland, seconded by Griner, to open the Public Hearing. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

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Ed Kowalski, Chair EDC/Brownfield, supports and endorses any enhancement to the county.
Linda Farrell, Frankfort, fully supports this expansion.

Motion by Jeannot, seconded by Griner, to close the Public Hearing. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Motion by Jeannot, seconded by Griner, to approve resolution 2018-025 supporting the CDBG Loan Fund Application of Stormcloud Brewing Co. in the amount of \$70,000, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Doug Durand, Executive Director for Benzie Senior Resources, provided a written report and also reported that November 13 BSR received the Community Impact Award from the Chamber of Commerce, together with Stormcloud as the business of the year. Medicare/Medicaid assistance program last year (FY 18) saved the Benzie County citizens \$71,615; just under \$40,000 was saved for the seniors as well. October In-Home Services showed an increase of just over 40%, with most seniors are 85+ years old, which require more services.

Tom Longanbach, Equalization Director, presented a revised L-4029 due to the SRO being approved on the November 6, 2018 ballot and the Headlee Millage Reduction of .9955 to .9953. Also request to amend the Apportionment Report due to the SRO and Blaine Township millage.

Motion by Carland, seconded by Money, to adopt the amended L-4029 as presented, reflecting changes to the Headlee Millage Reduction fraction and the School Resource Officer, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Motion by Carland, seconded by Roelofs, to approve the Revised County Apportionment Report as presented. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Susan Boyd, Finance Director, reported on the CoolLED retro fit being completed at the Government Center and we are on track with savings of \$1,072.71 for three weeks. She will continue to track it monthly for you. Thank you to Rick for his assistance – he did a great job coordinating and CoolLED also stated he was a big help.

Eric VanDussen, Chair of the Building Authority (BA), stated that the BA is participating in the second round of mediation with ELA on Friday; the rest of the board will meet in a special meeting and will meet in closed session to discussion the proposed settlement and hopefully will come out of closed session to make a final decision if he can accept a settlement. Second issue: was here a couple of weeks ago to seek \$500,000 cash flow for the BA from the DTRF.

Motion by Jeannot, seconded by Money, to authorize the County Treasurer to cash flow up to \$500,000 to the Building Authority project fund 412 from fund 516 with repayment from the debt fund 312. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

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Kyle Rosa, Undersheriff, reported that one deputy has gone to Frankfort PD; we have interviewed several individuals and Stephanie Holman has been hired, she comes to us from the Grand Traverse Band. SRO millage – we have several officers to pull from, Deputy Miller has been going to the school and they have requested that he be assigned to Benzie Central Schools. We could start in December, but do not know when and where the funds will come from. Asks for your support and any assistance you can give us.

Mitch Deisch, County Administrator, stated that the County Treasurer and Undersheriff could sit down to determine what is needed now. Benzie Schools is working on a 3-way LOU – Schools, County, Sheriff Office.

Jesse Zylstra, Solid Waste Coordinator, presented a written report.

10:09 a.m. Lisa Peacock and Heidi Britton, Benzie-Leelanau Health Dept

The each gave a power point presentation on the services provided at the Benzie Resource Center. Lisa talked about the Health Department services and Heidi discussed the Northwest Michigan Health Services.

11:00 a.m. Commissioner Griner is excused.

ACTION ITEM

Point Betsie Coastal Zone Management

Motion by Carland, seconded by Money, to accept the Coastal Zone Management Grant Agreement between the Michigan Department of Natural Resources and Benzie County for the Point Betsie Lighthouse in the amount of \$99,335, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Motion by Carland, seconded by Money, to authorize a letter to Weston Hillier, with the Department of Natural Resources, requesting an extension of one-year, authorizing the chairman to sign. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

COMMISSIONER REPORTS

Comm Carland reported on being in Lansing last week for the Michigan Airport Planning meeting – it was a good meeting, they are happy with our Airport Capital Improvement Plan. Villages of Beulah and Benzonia are escalating over this water line issue; sounds like they are entering into litigation to determine ownership of the lines.

Comm Roelofs discussed the VA contract with Karen Korolenko; December 17 will work with Grand Traverse VA and on December 18 will be the first day she will handle it on her own; space needs meeting with walk through of the building – 4 firms have responded to the RFP; he attended the EMS meeting last week. He asks to cancel next weeks' Board of Commissioner and Committee of the Whole meetings.

Comm Jeannot – no report.

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Comm Money stated that the Village of Honor has no water system, but the upgrades to the septic/sewer system is with locally funded money. He donated two trees to the Village of Honor in the names of Comm Griner and Comm Walterhouse.

Comm Sauer stated that he went to the chamber dinner thanks to Art. Space needs – five firms expressed an interest. Thank you to Sherry Taylor for attending the Road Commissioner meeting and they accepted the local road policy. Mollineaux Road & M115 – the beavers are damming things up again. Maples – 96% full last month and two days at 100%. They are looking at new dryers.

COUNTY ADMINISTRATOR'S REPORT

- Provided a written report.
- MSU letter regarding space needs study and the need to move their office.
- Cabling project – behind schedule but moving along.
- Space needs RFP are out.
- Audit – week of January 7, 2019.

FINANCE

Bills: Motion by Carland, seconded by Money, to approve payment of the bills from November 13, 2018 to November 27, 2018 in the amount of \$401,605.80, as presented. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Michelle Thompson, County Treasurer, reported that the Auditors will be here the week of January 7, 2019; Airport Audit was last week; and winter tax bills are being done this week.

COMMITTEE OF THE WHOLE – None

COMMITTEE APPOINTMENTS – Interviews to be scheduled for December 11 beginning at 1:00 p.m. Interview Committees as follows:

- Building Authority: Comm Jeannot, Carland, Sauer, Mitch Deisch and Eric VanDussen
- Construction BOA:
- Parks & Rec: Comm Carland, Sauer, Warsecke, Mitch Deisch and Sean Duperron
- Solid Waste: Comm Warsecke, Sauer, Jeannot, Mitch Deisch and Dennis Fischgrabe
- Veterans: Comm Roelofs, Sauer, Money and Mitch Deisch

ACTION ITEMS:

2% Grant Application EMS Power Cot: Motion by Carland, seconded by Roelofs, to authorize the 2% grant application to the Grand Traverse Band for EMS Power Cot in the amount of \$43,354, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

MDOT Letter: Motion by Sauer, seconded by Roelofs, to authorize a letter to MDOT providing input regarding their long-range strategic transportation plan as amended, adding reference to air travel and all ACT 51 entities, authorizing the chairman to sign. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

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VA Employment Contract: Motion by Carland, seconded by Money, to approve the employment contract with Karen Korolenko to serve as the Veterans Affairs Director, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Comm Jeannot inquired as to why we have a contract with this employee.

Comm Roelofs responded that it was recommended by the labor attorney and so there is no misunderstanding. She will be an At-Will Employee.

Janitorial Services Contract: Motion by Carland, seconded by Money, to approve the Janitorial Services Contract with Gottschalk Cleaning Services for three (3) years in the amount of \$52,140.00 annually, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Budget Amendment: Motion by Carland, seconded by Jeannot, to amend the 2018-19 Budget as follows:

Increase:

| | | |
|----------------|---------------------|-------------|
| 101-265-800.00 | Contracted Services | \$24,240.00 |
|----------------|---------------------|-------------|

Increase:

| | | |
|----------------|------------------------------|-------------|
| 101-000-691.00 | Budgeted Use of Fund Balance | \$24,240.00 |
|----------------|------------------------------|-------------|

Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

PRESENTATION OF CORRESPONDENCE

- Road Commission minutes of October 25, 2018 received.
- Letter from DHHS appointing Scott Harrison to the Benzie County DHHS Board received.
- Letter from Leelanau County General Plan Amendment received. To be sent to Sarah Lucas.
- Letter from MMRMA regarding RAP grant award for digital camera at the jail.
- Benzie Leelanau Health Dept agenda for November 29, 2018 received.

UNFINISHED BUSINESS -- None

NEW BUSINESS – None

12:21 p.m. Public Input

Frank Post, Emergency Manager, reported that Almira Township is in their final stages of finalizing their flood insurance program. Saturday, December 1, he will hold a full-scale Search and Rescue exercise at the Government Center from 9:00 a.m. – 5:00 p.m. Elected Officials Conference – what is the roll of an elected official in an emergency.

Dawn Olney, County Clerk, stated that she as scheduled the Swearing in Ceremony on December 18, 2018 at 8:30 a.m. with Judge Mead.

Motion by Carland, seconded by Jeannot, to adjourn at 12:32 p.m. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

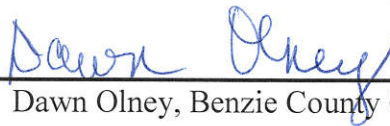
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Gary G. Sauer, Chair



Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended.
2. Approved the regular session minutes of November 13, 2018 as corrected.
3. Approved the closed session minutes of November 13, 2018 as presented.
4. PUBLIC HEARING held regarding Stormcloud Brewing Co. CDBG Loan Fund.
5. Approved resolution 2018-025 supporting the CDBG Loan Fund Application of Stormcloud Brewing Co. in the amount of \$70,000.
6. Adopted the amended L-4029 as presented, reflecting changes to the Headlee Millage Reduction fraction and the School Resource Officer.
7. Approved the Revised County Apportionment Report as presented.
8. Authorized the County Treasurer to cash flow up to \$500,000 to the Building Authority project fund 412 from fund 516 with repayment from the debt fund 312.
9. Accepted the Coastal Zone Management Grant Agreement between the Michigan Department of Natural Resources and Benzie County for the Point Betsie Lighthouse in the amount of \$99,335.
10. Authorized a letter to Weston Hillier, with the Department of Natural Resources, requesting an extension of one-year.
11. Approved payment of the bills from November 13, 2018 to November 27, 2018 in the amount of \$401,605.80.
12. Authorized the 2% grant application to the Grand Traverse Band for EMS Power Cot in the amount of \$43,354.
13. Authorized a letter to MDOT providing input regarding their long-range strategic transportation plan as amended.
14. Approved the employment contract with Karen Korolenko to serve as the Veterans Affairs Director.
15. Approved the Janitorial Services Contract with Gottschalk Cleaning Services for three (3) years in the amount of \$52,140.00 annually.
16. Amended the 2018-19 Budget as presented in the amount of \$24,240.00.