

THE BENZIE COUNTY BOARD OF COMMISSIONERS
September 11, 2018

The Benzie County Board of Commissioners met in a regular session on Tuesday, September 11, 2018, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke.

Present were: Commissioners Carland, Griner, Jeannot (by telephone), Money, Roelofs and Warsecke

Excused: Chairman Sauer

The invocation was given by Commissioner Griner and the Pledge of Allegiance was recited. A moment of silence in remembrance of those lost in 9-11.

Agenda:

Motion by Griner, seconded by Roelofs, to approve the agenda as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Minutes:

Motion by Griner, seconded by Carland, to approve the regular session minutes of August 28, 2018 as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

9:03 a.m. Public Input – None

Presentation of 2018-19 Budget – Susan Boyd, Finance Manager

She stated that the proposed general fund budget is \$6,587,800 and a total fund budget of approximately \$24,327,989. The total fund budget will not be known until the other entities finalize their 2018/19 budgets (Road Commissioner, Maples, etc).

We have a one-time projected positive variance in the budget – this is a one time and cannot bank on them every year.

Delinquent Tax Revolving Fund – \$245,000 is being transferred to be used for MERS unfunded liability and for capital improvements.

Motion by Carland, seconded by Money, to open the public hearing. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Mitch stated that we will also hold a public hearing to approve the budget on September 25.

Comm Jeannot asked that the power point presentation be emailed to each township, village and city – Mitch stated that it will be done today.

Motion by Griner, seconded by Carland, to close the public hearing. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Tom King, Interim EMS Director, provides a report for activity for August 2018.

Comm Carland asked if the Alcohol/Drug/Poisoning/Overdose numbers could be broken out. Tom will be working on that; it will be time consuming.

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Comm Griner asked where we are with Manistee Munson. Mitch stated that he will meet with Richard Wilson to review a proposed agreement.

Frank Post, Emergency Management Director, provided the August 2018 activity report. Continuing with the development of an exercise for search and rescue; they will be focus on the transfer of duties during the second 24 hours of a search. Continue to work with the schools regarding response strategies for emergencies; they have prepared a 30-page Quick Reference Guide for the school staff. He is working on continuation of the Fire Fighter Gant.

Ron Berns, 911 Director, provided a written report for August 2018.

COMMISSIONER REPORTS

Comm Roelofs reported that Benzie County Veterans Affairs met yesterday. Grand Traverse County Veterans Affairs attempted to meet – did not have a quorum. Met with NMAAA last week and they had conversation of a line number with \$150,000 for veterans' healthcare services.

Comm Jeannot reported on the Advocates for Benzie County and their graduation class – defers to Roger to report.

Comm Carland attended 3 meetings yesterday; Centra Wellness is applying for the liquor tax money to gather data on student substance abuse. Village of Benzonia is having challenges with the Village of Beulah regarding water issues. Village of Benzonia also is having issues with the Equalization Dept changing addresses from Michigan Avenue to Vigland Lane.

Comm Money asked about the airport – things are coming along, dealing with the State of Michigan and the Feds they tell you need to do something, or not and then say they do need to – its frustrating.

Comm Money reported he went to the Village of Honor meeting last night; they will have some lost revenue because one of the waste haulers that used to come into the village has sold to a company in Traverse City and will not be coming here. September 25, 2018 BOC meeting at 10:00 the DNR Officer Steve Griffith will be here.

Comm Griner reported that the Advocates had their 1st graduating class for skilled trades of 7 people (5 males and 2 females); they worked on two projects and remodeled buildings in Manistee County. They are now building a Habitat house in Thompsonville, got it framed up and the class ended. They were asked to volunteer to finish the house to get shingles on the roof – they all agreed. The DHHS board has three members that we appoint two members and the state appoints one. That state appointment is up this year. The current state appointee is not interested in continuing.

Comm Warsecke attended the Inland Township meeting and the Fire Department has a lot going on: Chili Cook Off, Halloween Party for the community. School Board meeting got moved. Thank you to Mitch for taking him down to see the space needs on the lower level.

Comm Jeannot asked if Inland Township has trouble with fire department staffing or are they fully staffed? Comm Warsecke stated that he doesn't know if they are fully staff, they are always looking for more volunteers and taking applications.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- Provided a written report.

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- Comm Carland asked about the status with the Top Line project. Maridee stated that they are about half way done. Internet issue with Merit been resolved? Yes
- MIDC – they have set forth their policy as to how funds will be provided to administer – 10% grant to the county and then on a 1/4ly basis they will provide reimbursements 40-60 days after they received our report. MAC believes they are violating the statute regarding funding. They recommend not signing the grant agreement.
- Maridee is working with IT Right on the projector in this room.
- Financial Review Report – all information has been provided to Municipal Analytics. Expect a draft report last November or early December.
- Strategic Plan Update – will start in October.
- Maples Sublease Use Agreement – this is a DRAFT; also, an attorney opinion from Mr. Figura as to who should be a party to this agreement. Mr. Figura recommends the BOC and DHHS.

Motion by Money, seconded by Carland, to release the letter dated September 7, 2018 from Mr. Figura to the public regarding parties to the DHHS Use Agreement. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

10:10 a.m. Lisa Peacock, Benzie Leelanau Health Department – Presents the 2017 Annual Report Dodie Putney, Director of Administrative Services and Financial Director is also present. Thank you to Roger Griner and Gary Sauer for serving on our board. 2017 grant accomplishments: began to prepare the annual report again; established a 3-year strategic plan – it is an active living plan for the agency; they have increased staff from 22 to 29 employees. They had four retirements recently: Tom Radamaker, Tom Fountain, Kris Malkowski and Sharon Husted.

10:35 a.m. Break

10:40 a.m. Reconvene

Motion by Warsecke, seconded by Roelofs, to set the 2018-19 Budget as presented. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

FINANCE

Bills: Motion by Carland, seconded by Griner, to approve payment of the bills from August 28, 2018 – September 11, 2018 in the amount of \$193,277.01 as presented. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Michelle Thompson, County Treasurer, stated that the Land Bank Authority sold two lots in Thompsonville to the Advocates for Benzie County to allow them to continue their skilled trades program and build two low-income houses. On August 17, 2018 the land sale made \$89,700 on three parcels. She will be attending a Land Bank mini conference in the UP on October 4. She is setting up a meeting with the Township Treasurers and Assessors.

Motion by Roelofs, seconded by Money, to authorize the County Treasurer to interfund borrow or transfer up to \$1,000,000 to balance all budgets. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

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COMMITTEE OF THE WHOLE – None

COMMITTEE APPOINTMENTS – None

ACTION ITEMS

County Administrator Transfers: Motion by Carland, seconded by Roelofs, to authorize the County Administrator to make budget transfers between departments to balance the 2017-18 budgets for all funds. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Abs: Griner Motion carried.

MERS Delegates: Motion by Jeannot, seconded by Griner, to appoint Gary Sauer as the Officer delegate to the MERS 2018 conference. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Motion by Warsecke, seconded by Money, to appoint Coury Carland as the Alternate Officer delegate to the MERS 2018 conference. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

PRESENTATION OF CORRESPONDENCE

- State-Ward Chargeback rates for 2019 received from Dept of Health and Human Services.
- Parks & Recreation minutes of June 25 and July 23, 2018 received.
- Crystal Lake elevation report for August 2018 received.
- Little Platte Lake elevation report for August 2018 received.
- Marquette County resolution regarding Development of an Additional Lock for the Soo Locks received.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

10:57 a.m. Public Input – None

Motion by Roelofs, seconded by Money, to adjourn at 10:57 a.m. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Evan Warsecke, Vice Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of August 28, 2018 as presented.
3. Public hearing regarding 2018-19 Budget.
4. Approved to release the letter dated September 7, 2018 from Mr. Figura to the public regarding parties to the DHHS Use Agreement.

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5. Approved to set the 2018-19 Budget as presented.
6. Approved payment of the bills in the amount of \$193,277.01 as presented.
7. Authorized the County Treasurer to interfund borrow or transfer up to \$1,000,000 to balance all budgets.
8. Authorized the County Administrator to make budget transfers between departments to balance the 2017-18 budgets for all funds.
9. Appointed Gary Sauer as the Officer delegate to the MERS 2018 conference.
10. Appointed Coury Carland as the Alternate Officer delegate to the MERS 2018 conference.