

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

July 10, 2018

Frank F. Walterhouse Meeting Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL ELECTRONIC DEVICES

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 6/26/2018 (1 open & 2 closed)
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT –
 FINANCE – Approval of Bills
 COMMITTEE OF THE WHOLE – 6/26/2018 Consent
 COMMITTEE APPOINTMENTS –
 ACTION ITEMS – 2018-020 Fair Housing; 2018-021 AAA of NW Mich
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –

10:00
10:15
10:30
10:45

 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	231-920-5028
District III - Roger Griner (Crystal Lake, Frankfort).....	231-651-0757
District IV - Coury Carland (Benzonia).....	231-930-7560
District V - Terry Money (Homestead).....	231-510-2400
District VI - Evan Warsecke (Colfax, Inland).....	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
June 26, 2018

The Benzie County Board of Commissioners met in a regular session on Tuesday, June 26, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Carland, Jeannot, Money, Roelofs and Sauer
Excused: Commissioner Griner and Warsecke

The invocation was given by Chairman Sauer and the Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Carland, to approve the agenda as amended, adding Parks & Rec discussion under Committee Appointments. Ayes: Carland, Jeannot, Money, Roelofs and Sauer
Nays: None Exc: Griner and Warsecke Motion carried.

Minutes:

Motion by Jeannot, seconded by Carland, to approve the regular session minutes of June 12, 2018 as corrected on page 2. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

9:04 a.m. Public Input

Karen Mallon, Homestead Township, spoke regarding the lawsuit that she filed regarding an OMA violation and the payment of her attorney fees.

Leroy Reed, Crystal Lake Township, spoke regarding the Airport and the accident there last week.

9:10 a.m. Public Input closed

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Doug Durand, Benzie Senior Resources, reported that financials for the month of May are normal; the congregate meal count is down, but the home delivered meals are up. They have given out 224 \$20.00 coupons for Project Fresh. The Senior Expo went well and was a success; the numbers were up, as well as increase of vendors. We might be outgrowing that location.

COMMISSIONER REPORTS

Comm Roelofs reported that we have been busy with budget reviews over the last week and a half. Benzie County Veterans Affairs supported the Thunder at the River event of about 175 people at the Veterans Memorial; they have been asked to support them again next year. An event coming up is the Congregational Summer Assembly will be interviewing Doug Stanton at the Garden Theater, proceeds will be donated to the Benzie County Veterans Affairs.

Comm Carland reported that he has attended a couple of the budget hearings. He was in Livonia last week when the accident happened at the Airport. They will have an after-action session this Friday regarding that accident and they will go through the Emergency Action Plan. The FAA may require fencing of the airport property at some point. The pilot is OK.

Chairman Sauer said that the main thing is that no one was hurt.

Comm Jeannot stated we have heard from a member of the public on two separate occasions offer some criticism of the management of the airport – is there anything we need to take from that.

Comm Carland also reported that the fuel reclaiming was installed last Thursday.

COMMISSIONERS

Page 2 of 6

June 26, 2018

Comm Money reported that things were quiet with the budget work we've been doing; he attended the Village of Honor meeting and they had a large sewer release into the ponds that they charge other people to bring, so their budget is growing and they are happy. Homestead Township was a quiet meeting. Homestead Inland Joint ZBA (not Joint Planning Commission) voted 5-0 that St. Ambrose could continue with events under 300 people and in July they will have a meeting at Inland Township to decide on two applications to allow 400 and over.

Comm Jeannot inquired if the Coho Festival will continue? They don't know. With respect to the increased use of the sewer ponds, will that reduce costs to the residents? No, it will fund the improvements that they need at the sewer ponds.

Comm Jeannot stated we have had three rounds of the budget process this year. He attended Venture North's Annual meeting on June 13. There is a big emphasis on Economic Development in every community – Benzie EDC will be going out and visiting with businesses. June 14 he participated in an interview for the EDC candidate. June 15 he attended the EDC meeting – the committee wants goals to keep them involved. Building Authority has good dialog amongst the members; new completion date for the Maples is March 31, 2019.

Comm Carland says he likes the idea of EDC visits – Frankfort Manufacturing has been there a long time.

Chairman Sauer reported that he, Comm Jeannot and Comm Carland all attended the MAC Regional Summit in Gaylord. They want to expand the MAC board to include Clerks, Treasurers, Register of Deeds – want to add a seat. Road Commission is moving forward regarding a policy for the local road match with the townships; their MERS actuarial showed they went from 39% to 41% due to their putting extra money in. Village of Elberta sewer project is complete; they passed a couple of ordinances regarding the parking on the 4th of July and to close the park from 11 pm to 4 am. They are going to ask the Benzie Bus to shuttle folks down there for the fireworks. He attended a meeting with MGT – they prepare the cost allocation for the courts to determine the amount of reimbursement we will receive from the state. He and Mitch looked at the attorney meeting room at the jail – will be discussed at the COTW meeting.

Comm Jeannot stated regarding the time study usually for a specific time. MAC Summit -- managing risk and liability, our staff re-organization will provide a higher level of management skills for human resources and economic development.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- Last week he spoke to the League of Women Voters regarding county government.
- MIDC – attended a meeting last week with Marla (regional contact) and she stated that the Governor will sign for \$84 million with funds coming October 1, 2018 with 80/20 split next year.
- Strategic Plan – July 6 he will meet with Tim Irvin and then report back to the full board.
- Finance RFP – two have been received.

FINANCE

Bills: Motion by Jeannot, seconded by Carland, to approve payment of the bills in the amount of \$405,322.82 as presented. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

COMMISSIONERS

Page 3 of 6

June 26, 2018

COMMITTEE OF THE WHOLE

Consent Calendar: Motion by Carland, seconded by Money, to adopt items 1-11 of the Committee of the Whole Consent Calendar dated June 12, 2018 as presented. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

9:57 a.m. Break

10:02 a.m. Reconvene

Shaun Howard, Nature Conservancy, explains their efforts to control ecological integrity. They have been engaged in removal of Baby's Breath since 2007. The Zetterberg Preserve is at a controlled level now. We are now looking at Lot 10 which is opposite the Light House. They will use mechanical removal and chemical control and propose that this be done yearly on Thursday of each week.

Comm Money asks that they not allow anyone to use chemicals.

Comm Jeannot stated that the length of the contract is of concern to him. Is this area a public access site? Yes

Chuck Clarke, Friends of Point Betsie, stated that they have no problem with use of chemicals.

Chairman Sauer inquired if they are required to post pesticide use on the property? Is this a licensed person that will apply the chemicals.

Mr. Howard stated that herbicide is not a requirement for this property. Seasonal crews will apply the chemicals and yes, they are licensed.

Comm Money asks Mr. Figura if he is aware of the class action lawsuit regarding Round Up? No Tad Peacock, Conservation District and Parks & Recreation member, stated that they do use Round-Up and are aware of the class action suit; they have deep trust in the Nature Conservancy.

Comm Jeannot has concern about the contract's length.

Mr. Howard stated they will reduce the term of the contract.

Motion by Money, seconded by Carland, to enter into a 3-year License and Limited Waiver of Liability for Invasive Plant Removal Activities with the Nature Conservancy, with no chemicals being used. Roll call. Ayes: Carland, Money, Roelofs and Sauer Nays: Jeannot Exc: Griner and Warsecke Motion carried.

10:30 a.m. Motion by Sauer, seconded by Roelofs, to go into a closed session pursuant to Section 8(e) [MCL 15.268(e)] of the Michigan Open Meetings Act for the purpose of consulting with legal counsel regarding trial or settlement strategy in connection with the lawsuit of Benzie County and Benzie County Parks and Recreation Commission vs Cole and the counterclaim made therein by the Coles. Legal counsel in this matter has advised that, in his opinion, discussion of this matter in an open session would have a detrimental financial effect on the litigating or settlement position of the County and the County Parks and Recreation Commission. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

10:44 a.m. Re-enter Open Session

Mr. Figura details the settlement: Proposed settlement would grant the county property along RR Point from the western shore to western edge of the Cole property; approve an easement for them to have Consumers Power run utilities from Ikens to Cole property, underground; \$35,000 to the Cole, \$17,500 from the county for purposes of acquiring clear title to the property the other \$17,500 from the insurance carrier; the reason for those amounts is that if we were to litigate the case, we would

COMMISSIONERS

Page 4 of 6

June 26, 2018

spend 3 – 4 times amount for litigation and the insurance carrier would do the same. Also, with having it underground, there would be no possibility that there would be utility poles running along the trail.

Motion by Money, seconded by Carland, to approve the settlement and authorize Mr. Figura to proceed to file the appropriate paperwork with the court as presented. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

10:49 a.m. Recess

10:51 a.m. Reconvene

Jay Darling, spoke regarding the Airport Authority, he had a hangar at the airport from 2010-2017. Stated that the Airport came up with a discriminatory lease. State that they have hired Dick Bayer for a job with no experience. May 2017 moved out of airport because lease is discriminatory. Reads from a memo stating things the airport didn't do: 1) cannot discriminate; 2) must involve tenants in any change. Claims that Dick Bayer has damaged snow plow twice, he knocked down a hangar door while plowing. Stated he has a lawsuit with the FAA now. This is just wrong. County Commission has no oversight or vision. Doug Kirk has stored his car in his hangar – not to be used for cars, only airplanes. The Airport Manager also pays no electricity, but everyone else does. Comm Jeannot stated that he is in possession of a letter dated 9/12/17 from the Dept of Transportation letter states you can file a formal complaint with the FAA – Yes, I have filed. Comm Jeannot asked if he would accept the outcome of the appeal and Mr. Darling said yes. Comm Jeannot also inquired as to the way the Airport Administrator was hired. Comm Roelofs asked how many tenants do you believe are leasing from the AA – if you know? 7 – 8 Does anyone have a suit against the FAA or MDOT? Don't know.

Motion by Sauer, seconded by Money, to enter closed session to discuss strategy for collective bargaining agreement negotiations as permitted by MCL 15.268(c). Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

12:09 p.m. Re-enter open session

COMMITTEE APPOINTMENTS

Benzie Transportation Authority: Motion by Carland, seconded by Roelofs, to appoint Patty Bannon Roth to the Benzie Transportation Authority for a term to expire April 30, 2021. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

EDC: Motion by Jeannot, seconded by Money, to appoint Robert Russell to the EDC/BRA with a term to expire January 31, 2022. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Parks & Recreation: Comm Carland inquired as to any applicants. There is one. Committee set up to interview: Comm Carland, Money and Warsecke; Mitch Deisch; Cathy Demitroff.

ACTION ITEMS:

Soil Erosion Application for Railroad Point: Motion by Carland, seconded by Money, to approve the Soil Erosion Application for Railroad Point as presented, authorizing the chairman to sign. Roll call.

COMMISSIONERS

Page 5 of 6

June 26, 2018

Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke
Motion carried.

PRESENTATION OF CORRESPONDENCE

- Road Commission minutes of May 24, 2018 received.
- Berrien County resolution opposing HB 6049 and SB 1025 which would restructure the tax assessing in Michigan.
- Benzie Transportation Authority April and May 2018 financial statements received.
- Osceola County resolution regarding MIDC received.
- Saginaw County resolution regarding MIDC received.
- Berrien County resolution in opposition to SB 1031 to amend the General Property Tax Act.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

Comm Money makes a correction to his report earlier in the meeting regarding the Homestead Inland Joint Planning Commission should have stated Homestead Inland Joint ZBA.

12:20 p.m. Public Input

Karen Mallon thanks Mr. Money for his correction.

Ken Laurence, Lake Township resident and member of Airport Authority, commented regarding the Airport Authority and they are doing a great job.

Doug Kirk, former Airport Manager, stated that he can't stand by idly with the actions of what is going on. We know what we are doing out there. His car was in the hangar for 2 years and it will be again – as long as an aircraft is in the hangar, you can store personal items as well.

12:30 p.m. Public Input Closed

Motion by Roelofs, seconded by Carland, to adjourn at 12:30 p.m. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Gary G. Sauer – Chair

Dawn Olney, Benzie County Clerk

INDEX

1. Approved the agenda as amended.
2. Approved the regular session minutes of June 12, 2018 as corrected on page 2.
3. Approved payment of the bills in the amount of \$405,322.82 as presented.
4. Adopted items 1-11 of the COTW Consent Calendar dated June 12, 2018 as presented.
5. Approved to enter into a 3-year License and Limited Waiver of Liability for Invasive Plant Removal Activities with the Nature Conservancy, with no chemicals being used.
6. Entered closed session for the purpose of consulting with legal counsel regarding BC and BC Parks & Rec vs Cole and the counterclaim made therein by the Coles.
7. Approved the settlement in the BC et al vs Cole matter in 19th Circuit Court.

COMMISSIONERS

Page 6 of 6

June 26, 2018

8. Entered closed session to discuss strategy for collective bargaining agreement negotiations.
9. Appointed Patty Bannon Roth to the BTA for a term to expire April 30, 2021.
10. Appointed Robert Russell to the EDC/BRA with a term to expire January 31, 2022.
11. Approved the Soil Erosion Application for RR Point as presented.

DRAFT

Committee of the Whole

Page 4 of 4

June 12, 2018

Motion by Carland, seconded by Money, to approve the Committee of the Whole Consent Calendar as follows:

1. To amend the Probate Court budget by \$4,000 for court-appointed attorneys, with the source to be determined and come back.
2. To sell up to 16 roll-off recycling bins.
3. To authorize the Prosecuting Attorney to enter into a 5-year lease for a Sharp MX2630N copier at the rate of \$122.00 per month, authorizing the Prosecuting Attorney to sign.
4. To authorize Jim Henderson to sell the 2007 Chevy ambulance with a minimum bid of \$5,000.00.
5. To amend the 2017-18 EMS 214 budget in the amount of \$4,375.00, as presented.
6. Space Planning Needs Committee: Roger Griner, Gary Sauer and Bob Roelofs
7. To authorize the use of \$2,807.00 of fund balance being transferred to the Emergency Management Budget line 101-426-970.00 (Equipment) to satisfy the local match requirement of the grant.
8. To authorize the purchase of the aforementioned items approved by the Michigan State Police – Emergency Management and Homeland Security Division.
9. To authorize Mitch Deisch to act on behalf of the Labor Subcommittee to handle the Class Action Grievance with regard to the Assistant Animal Control Officer.
10. To adopt resolution 2018-019 to transfer \$160,000 from Fund 516 DTRF to Fund 401 Capital Improvement Fund.
11. To amend the 2017-18 Remonumentation 245 budget in the amount of \$700.00, as presented.

DAWN OLNEY
BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MICHIGAN 49617

Destroy Date: _____

Closed Session
June 26, 2018
Collective Bargaining Negotiations
Matt Nordfjord

DAWN OLNEY
BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MICHIGAN 49617

Destroy Date: _____

Closed Session
June 26, 2018
BC and BC P/R vs Cole
Mr. Figura

Elected Officials and Department Head Comments

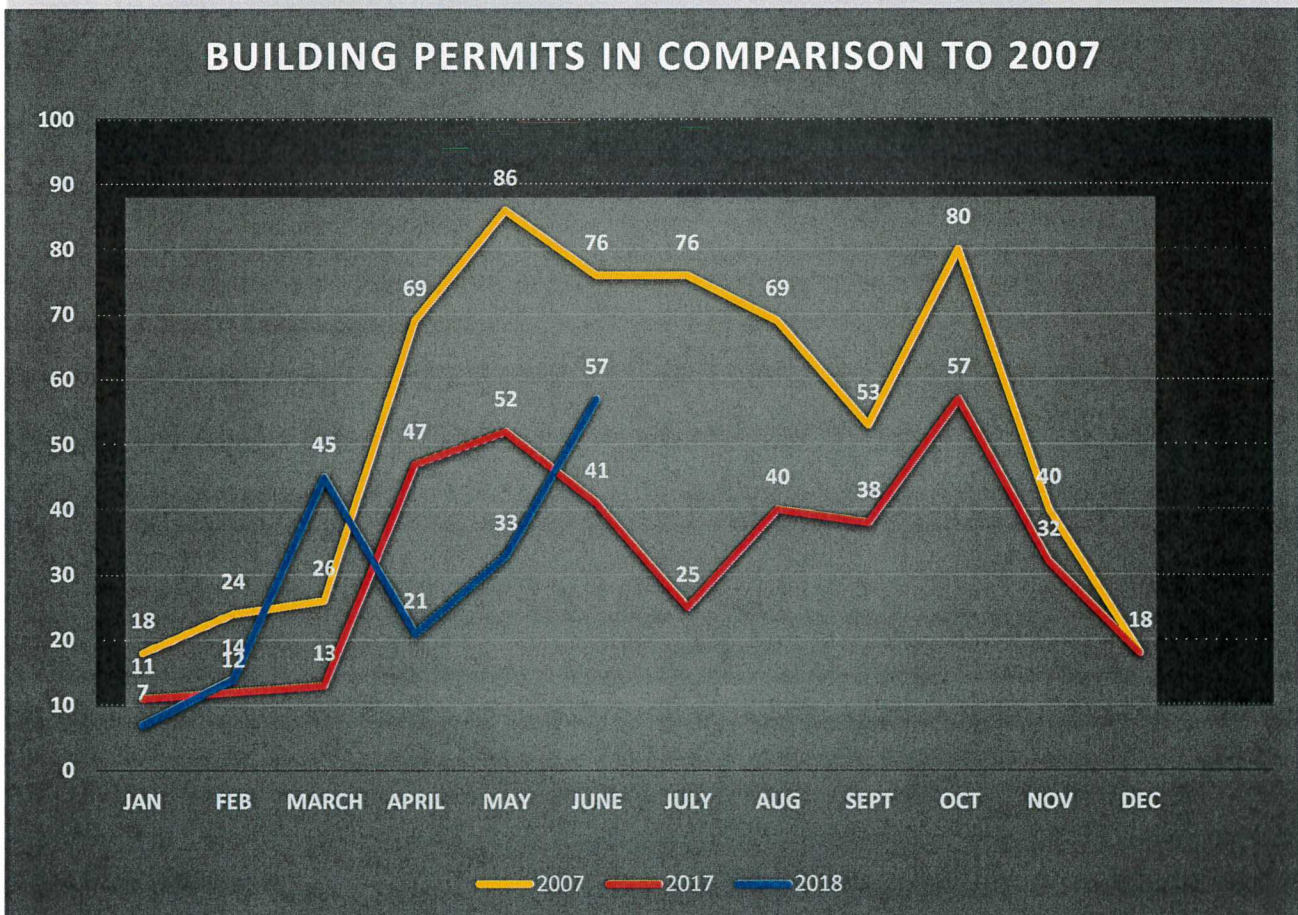


BENZIE COUNTY BUILDING CODE AND SAFETY ENFORCEMENT

APRIL/MAY/JUNE 2018

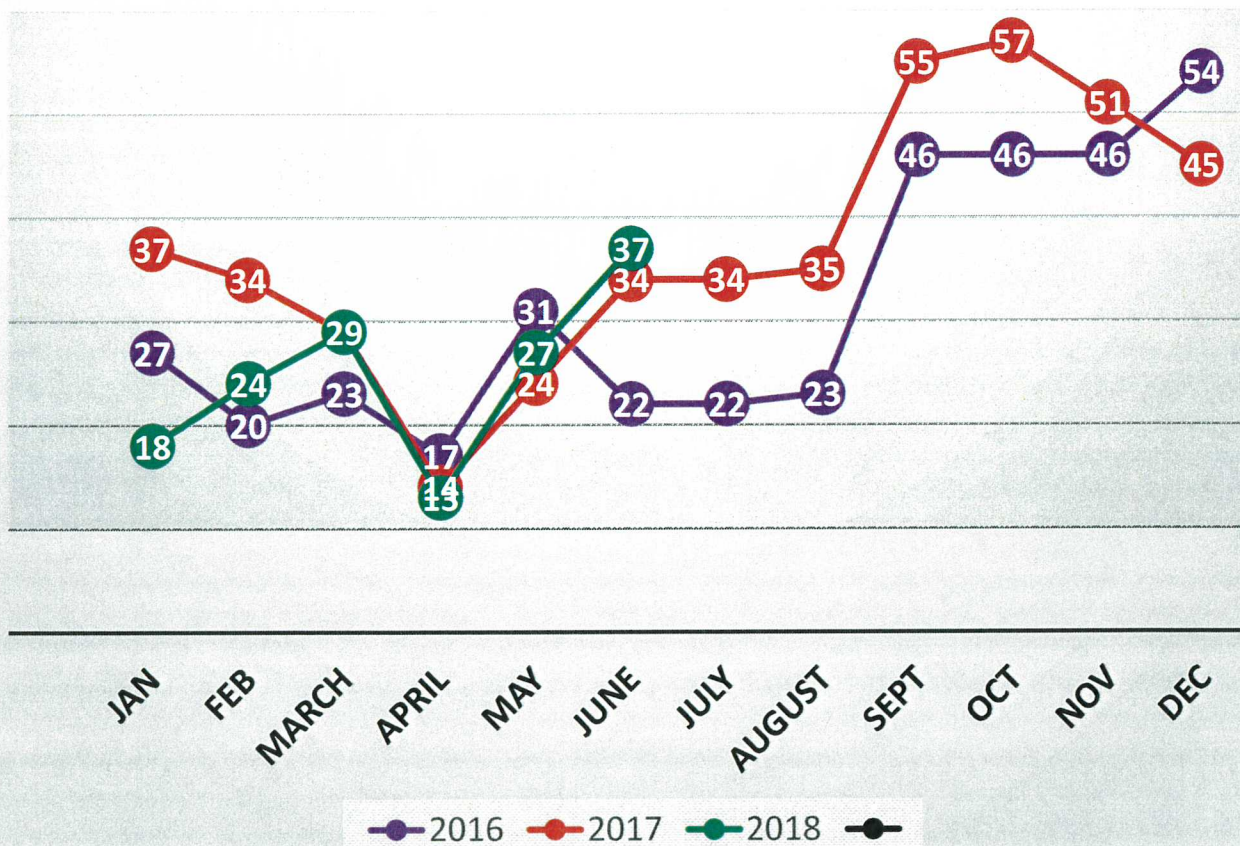


	2007	2017	2018
JAN	18	11	7
FEB	24	12	14
MARCH	26	13	45
APRIL	69	47	21
MAY	86	52	33
JUNE	76	41	57
JULY	76	25	
AUG	69	40	
SEPT	53	38	
OCT	80	57	
NOV	40	32	
DEC	18	18	
TOTAL	635	386	177



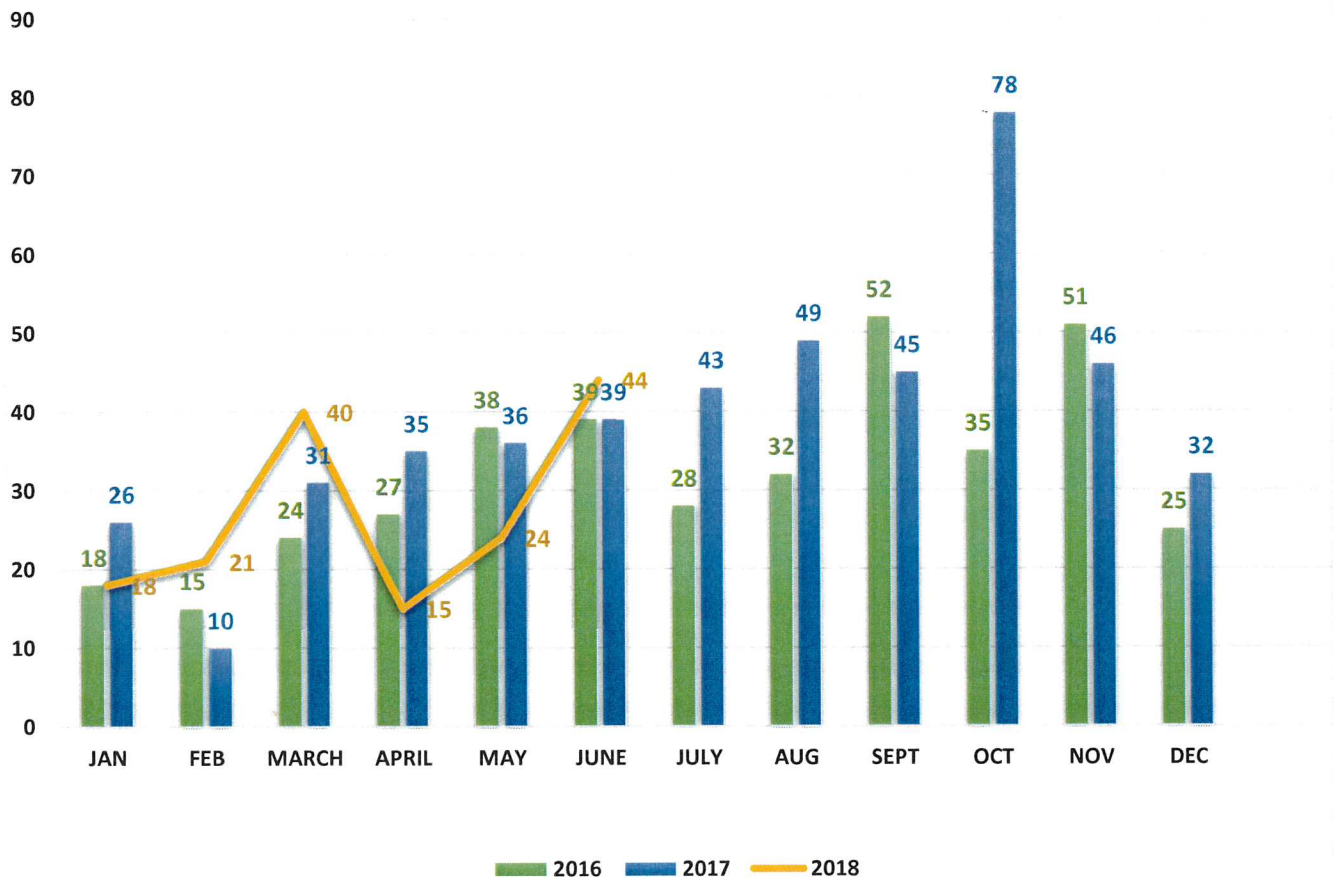
	2016	2017	2018
JAN	27	37	18
FEB	20	34	24
MARCH	23	29	29
APRIL	17	14	13
MAY	31	24	27
JUNE	22	34	37
JULY	22	34	
AUGUST	23	35	
SEPT	46	55	
OCT	46	57	
NOV	46	51	
DEC	54	45	

MECHANICAL PERMITS/ 3 YEAR CHART



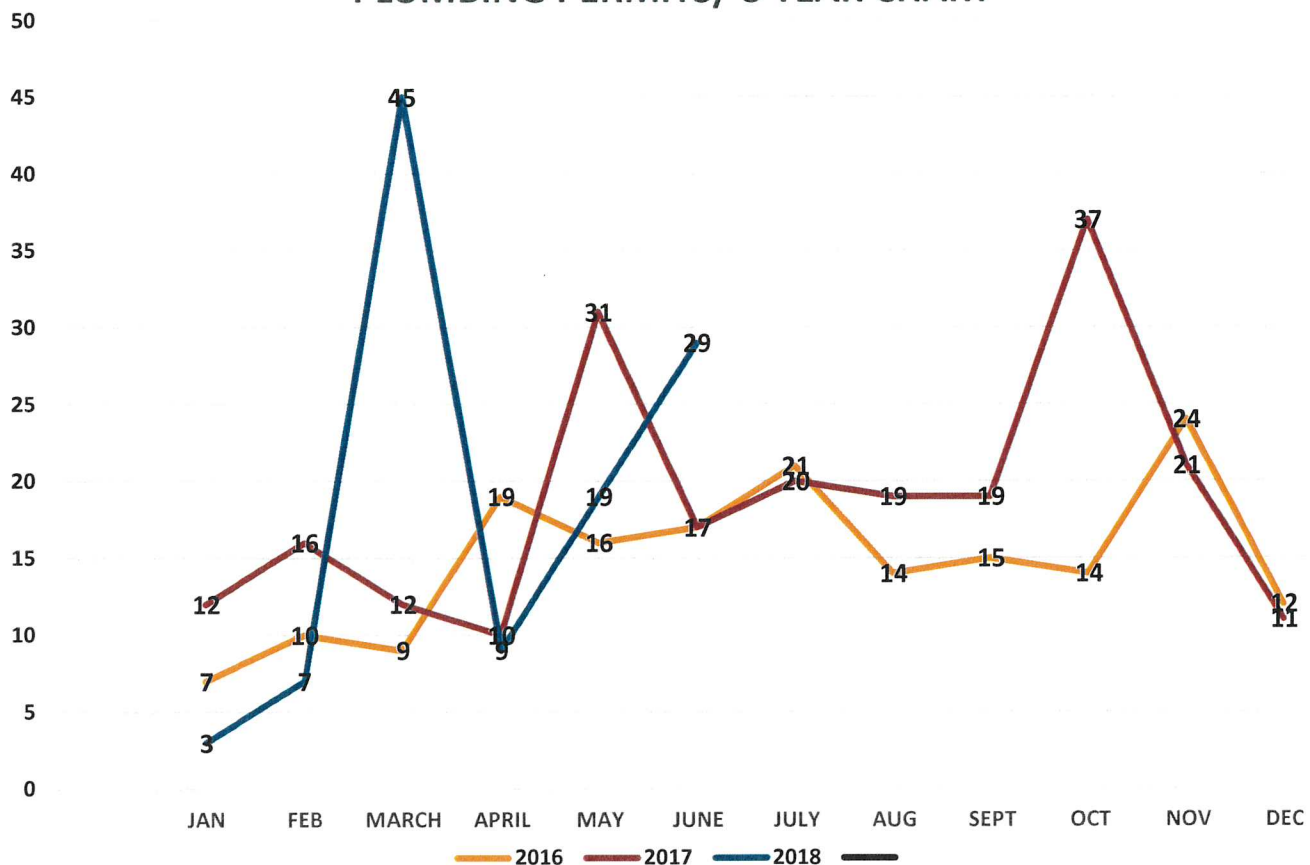
	2016	2017	2018
JAN	18	26	18
FEB	15	10	21
MARCH	24	31	40
APRIL	27	35	15
MAY	38	36	24
JUNE	39	39	44
JULY	28	43	
AUG	32	49	
SEPT	52	45	
OCT	35	78	
NOV	51	46	
DEC	25	32	

ELECTRICAL PERMITS/ 3 YEAR CHART



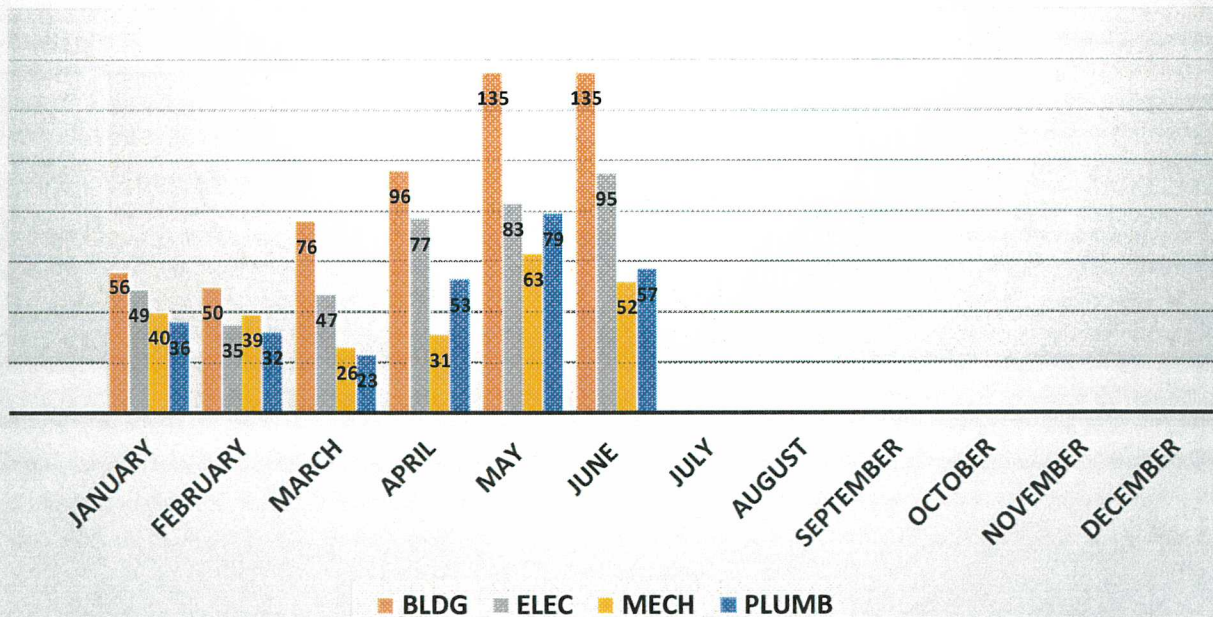
	2016	2017	2018
JAN	7	12	3
FEB	10	16	7
MARCH	9	12	45
APRIL	19	10	9
MAY	16	31	19
JUNE	17	17	29
JULY	21	20	
AUG	14	19	
SEPT	15	19	
OCT	14	37	
NOV	24	21	
DEC	12	11	

PLUMBING PERMITS/ 3 YEAR CHART



MONTHLY INSPECTIONS : 2018

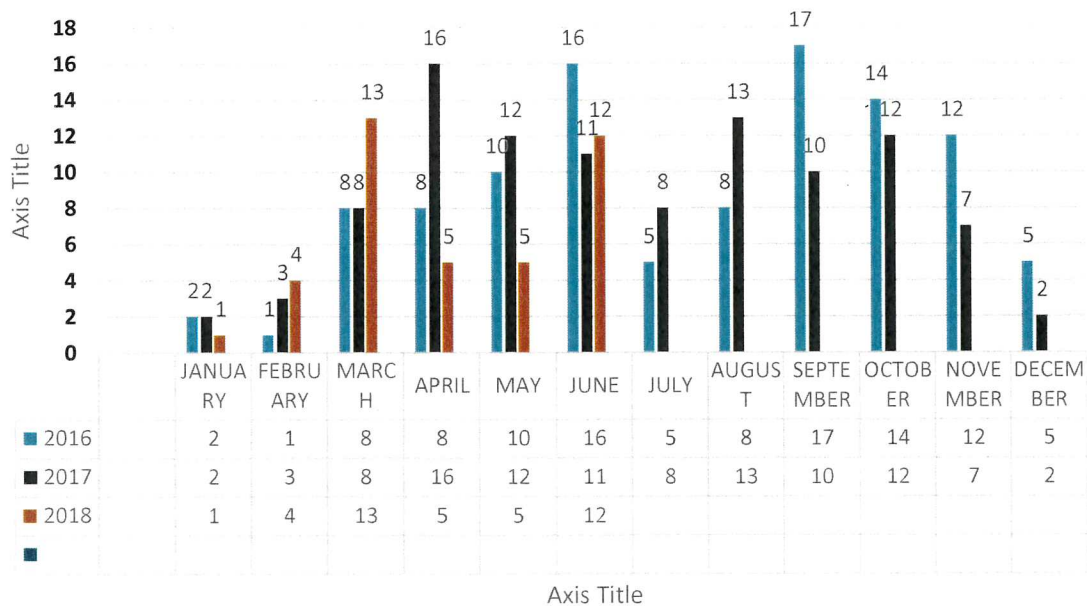
	BLDG	ELEC	MECH	PLUMB		ALL
JANUARY	56	49	40	36		181
FEBRUARY	50	35	39	32		156
MARCH	76	47	26	23		172
APRIL	96	77	31	53		257
MAY	135	83	63	79		360
JUNE	135	95	52	57		339
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						
TOTALS	548	386	251	280		1465



MONTHLY SOIL EROSION PERMITS

MONTH	2016	2017	2018
JANUARY	2	2	1
FEBRUARY	1	3	4
MARCH	8	8	13
APRIL	8	16	5
MAY	10	12	5
JUNE	16	11	12
JULY	5	8	
AUGUST	8	13	
SEPTEMBER	17	10	
OCTOBER	14	12	
NOVEMBER	12	7	
DECEMBER	5	2	
TOTAL	100	104	40

Chart Title

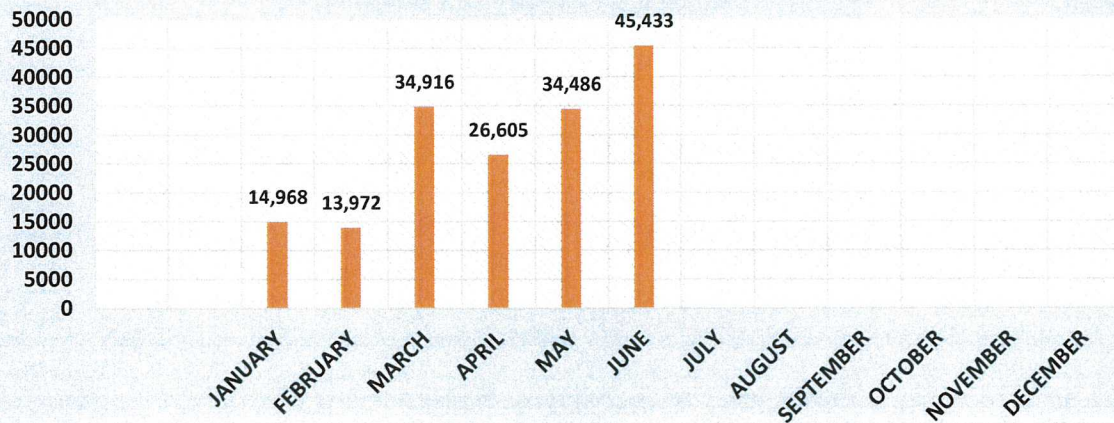


MONTHLY REVENUE 2018

JANUARY	14,968
FEBRUARY	13,972
MARCH	34,916
APRIL	26,605
MAY	34,486
JUNE	45,433
JULY	
AUGUST	
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	

TOTAL 170,380

MONTHLY REVENUE 2018



Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB17-0261	JOHNSON, EDWARD L.	5951 CRYSTAL AVENUE	\$578.00	\$155,984
Work Description: NEW RES/981 MF/520 SF/720 GAR W/BONUS ROOM/300 DK				
PB17-0286	MOORE, KENDRA	8630 N. REYNOLDS ROAD	\$153.00	\$13,000
Work Description: 18x21 pre-fabricated garage				
PB17-0313	REISNER, THOMAS	233 CRAPO STREET	\$301.00	\$30,000
Work Description: 1200 SQ FT HOME RENOVATION				
PB17-0380	MILLER'S RESORT, LLC	8820 DEADSTREAM ROAD	\$225.00	\$20,000
Work Description: SEASONAL RENTAL CABIN/280 MF/ 120PCH CABIN #2				
PB17-0381	MILLER'S RESORT, LLC	8820 DEADSTREAM ROAD	\$225.00	\$20,000
Work Description: SEASONAL RENTAL CABIN/280 MF/ 120 PCH CABIN #3				
PB17-0382	MILLER'S RESORT, LLC	8820 DEADSTREAM ROAD	\$225.00	\$20,000
Work Description: SEASONAL RENTAL CABIN/ 280 MF/ 120 PCH CABIN #4				
PB18-0018	LINDSAY, WILLIAM G	17334 MELMAR LANE (PVT) TEMP	\$647.00	\$280,584
Work Description: NEW RES/2150 MF/550 SF/220 PRC				
PB18-0033	VARGA-HOUDEK, KRISTI D	225 S. HAZE ROAD	\$560.00	\$94,775
Work Description: NEW RES/912 MF/CRW				
PB18-0062	SMITH, PATRICK S.	20731 BETSIE HIGHLAND DRIVE (P	\$549.00	\$179,222
Work Description: NEW RES/1484 MF/1484 UNF BSMT/634 GAR/ 288 PCH/ 230 DK				
PB18-0064	MJP RENTAL PROPERTIES LLC	19597 HONOR HIGHWAY	\$1,326.00	\$238,635

Work Description: COMMERCIAL STORAGE BUILDING
BUILDING A

PB18-0065	MJP RENTAL PROPERTIES LLC	19597 HONOR HIGHWAY	\$1,326.00	\$238,635
-----------	---------------------------	---------------------	------------	-----------

Work Description: COMMERCIAL STORAGE BUILDING/
BUILDING B

PB18-0066	MJP RENTAL PROPERTIES LLC	19597 HONOR HIGHWAY	\$2,031.00	\$381,816
-----------	---------------------------	---------------------	------------	-----------

Work Description: COMMERCIAL STORAGE BUILDING
BUILDING C

PB18-0067	TIMM, CRAIG D & CHRISTINE	6133 LAKE ANN ROAD ***POLE	\$384.00	\$73,634
-----------	---------------------------	----------------------------	----------	----------

Work Description: RES GARAGE/1867 SQ FT/ 747 SF STORAGE/120 PCH/120 DK
STORAGE NO LIVING

PB18-0073	WILCOX, BEVERLY DUNCAN T	7496 PLATTE ROAD	\$220.00	\$15,000
-----------	--------------------------	------------------	----------	----------

Work Description: FOUNDATION REPAIR

PB18-0074	TURNER, PAUL	3999 S. SCENIC HIGHWAY	\$181.00	\$28,278
-----------	--------------	------------------------	----------	----------

Work Description: NEW PAVILLION W/DECK

PB18-0075	LAMOREAUX, CATHY MARIE T	8155 WOODLAND DRIVE	\$314.00	\$97,485
-----------	--------------------------	---------------------	----------	----------

Work Description: RES ADDITION/521 SQ FT

PB18-0076	MOORE, RODNEY K	4195 BIRCH DRIVE	\$232.00	\$57,676
-----------	-----------------	------------------	----------	----------

Work Description: RES ADDITION/REMOVING EXISTING DECK/REPLACE W/305 MF/220 SF ON CWL

PB18-0080	Harris Custom Carpentry	2078 STANLEY CREEK DRIVE (PVT)	\$522.00	\$155,880
-----------	-------------------------	--------------------------------	----------	-----------

Work Description: NEW RES/1500 MF/1500 UNF BSMT/576 GAR/172 DK

PB18-0081	MILLS, TRENT J.	16721 HONOR HIGHWAY	\$370.00	\$123,053
-----------	-----------------	---------------------	----------	-----------

Work Description: POLE BUILDING/3120 SQ FT

PB18-0083	SNYDER, CAROL	6378 SUNSET DRIVE	\$207.00	\$36,372
-----------	---------------	-------------------	----------	----------

Work Description: NEW 3 SEASON ROOM/14x24

PB18-0084	FRANKFORT MANUFACTURIN	1105 MAIN STREET	\$1,394.00	\$343,760
-----------	------------------------	------------------	------------	-----------

Work Description: COMMERCIAL ADDITION/4000 SQ FT

PB18-0085	KANUSZEWSKI, CHRISTINE	15205 HOMESTEAD ROAD	\$243.00	\$50,000
Work Description: REMODEL OF HOME				
PB18-0087	EDWARD & CINDY HERTENST	4824 OLD TRAIL (PVT)	\$316.00	\$54,983
Work Description: RES ADDITION/312 BONUS ROOM/572 GARAGE				
PB18-0089	SMITH, L. KIRK	7828 CRYSTAL DRIVE	\$388.00	\$108,181
Work Description: covering attic living/960 sq ft				
PB18-0090	WESTBROOK FAMILY TRUST 1	5322 SYLVAN POINT ROAD POLE BL	\$234.00	\$49,968
Work Description: 1200 SQ FT POLE BLDG				
PB18-0091	FROST, FREDERICK A	100 DUNE WAY	\$385.00	\$60,000
Work Description: INT REMODEL/ALTERATIONS/ADD 3 DORMERS				
PB18-0092	325 MAIN STREET, LLC	325 MAIN STREET	\$385.00	\$10,000
Work Description: INSTALLATION OF FIRE RATED CEILING FIRST FLOOR/REMODEL OF APARTMENT 2ND FLOOR				
PB18-0094	PARKS, MARK A	17720 N. SWEET LAKE ROAD	\$742.00	\$224,467
Work Description: NEW RES/1440 MF/720 SF/ 1440 UNF BSMT/ 60 PCH				
PB18-0096	RICKMAN, PAUL EDWARD	907 N. REYNOLDS ROAD	\$624.00	\$224,571
Work Description: NEW RES/1292 MF/869 SF/ BUILT ON EXISTING FOUNDATION				
PB18-0097	SCHWIND, GERALD R.	6853 WALDEN WOODS (PVT)	\$144.00	\$11,359
Work Description: 12x26 lean-to for pole bldg				
PB18-0098	MCNAMARA, CATHERINE M.	20364 CEDAR RUN ROAD	\$297.00	\$72,570
Work Description: POLE BLDG/ 1840 SQ FT				
PB18-0099	DUNLAP, MARCY	975 BAILEY STREET	\$231.00	\$0
Work Description: DEMOLITION OF STEEL FRAME OUT BUILDING				
PB18-0100	HANNA, NATHANIEL	3268 ELY ROAD	\$998.00	\$376,155
Work Description: NEW RES/1774 MF/645 SF/1774 UNF BSMT/3 1/2 BATH/80 PCH				

PB18-0101	POTTS, DEBORAH LEE GIBB	7843 WOODLAND DRIVE	\$176.00	\$15,000
Work Description: POLE BLDG EXTENSION/616 SQ FT				
PB18-0102	GRUSS, RALPH E.	3141 HERRON ROAD	\$136.00	\$9,178
Work Description: 256 SQ FOOT DECK				
PB18-0103	GROSSMUELLER, STEVEN HA	6489 MACDONALD ROAD	\$267.00	\$55,066
Work Description: 1536 SQ FT POLE BLDG				
PB18-0104	SOTER, MICHAEL K & SUZANN	8394 WOODLAND DRIVE	\$477.00	\$148,376
Work Description: NEW RES/CARRIAGE HSE/957 GAR/1100 SF/2 BATH/				
PB18-0105	MUMMEY, CASSALYN C.	3266 LAKE ANN ROAD	\$929.00	\$344,852
Work Description: NEW RES/1944 MF/266 FIN BSMT/1678 UNF BSMT/938 GAR/1126 PCH				
PB18-0106	PUCHOVAN, STEVEN M	11510 ROCKWELL ROAD	\$831.00	\$300,038
Work Description: 2445 MF/CRAWL W/255 UNFIN BSMT/672 GARAGE/3 BEDROOMS				
PB18-0107	ACKERMAN FAMILY TRUST 2/	6853 CRYSTAL DRIVE	\$1,274.00	\$501,414
Work Description: NEW RES/2232 MF/1384 SF/2232 UNFIN CWL/1376 GARAGE				
PB18-0108	RODEBUSH, MARGARET H	1093 MEMORY LANE	\$338.00	\$81,473
Work Description: COMPLETE ACCESSORY BLDG TO LIVING SPACE				
PB18-0109	RUSSELL, ROBERT	2321 NUGENT ROAD	\$237.00	\$44,000
Work Description: CONVERTING ATTIC TO LIVING SPACE WITH BATHROOM				
PB18-0111	RANVILLE, TIMOTHY	16385 WALLIN ROAD	\$242.00	\$45,888
Work Description: 32X40 POLE BLDG				
PB18-0112	CUNNINGHAM, DIANA C	3128 BANCROFT ROAD (PVT)	\$415.00	\$31,176
Work Description: ADDITION AND DECK				
PB18-0113	CRYSTAL COTTAGE, LLC	2020 EQUARRY ROAD (PVT)	\$221.00	\$24,941
Work Description: 10X24 ADDITION/8X26 DECK				
PB18-0114	SNOW, DAN & NANCY	630 LFEELANAU AVENUE	\$0.00	\$118,000

Work Description: CARRIAGE HOUSE

PB18-0115	ASSEMBLIES OF GOD	15505 CINDER ROAD	\$2,450.00	\$595,560
Work Description: 70X60 CLASSROOM ADDITION PHASE 1 ONLY				
PB18-0116	GUBBINI, NANCY	129 MAPLE AVENUE	\$165.00	\$17,925
Work Description: 25X20 STORAGE BUILDING				
PB18-0117	BORDINE, LARRY	119 THOMAS STREET	\$461.00	\$175,000
Work Description: REMODEL HOME				
PB18-0118	EVANS BROS. FRUIT COMPAN	6778 TAYLOR ROAD	\$154.00	\$0
Work Description: REPLACING REMOTE RADIO UNITS BEHIND ANTENNAE				
PB18-0119	SHELTON, AARON L.	17679 FEWINS ROAD	\$617.00	\$202,951
Work Description: NEW RESIDENCE /1500 MF/1500 UNF BSMT/172 PCH/				
PB18-0120	NIEMAN, SANDRA K.	1504 S. SCENIC HIGHWAY	\$184.00	\$10,000
Work Description: INCLINED ELEVATOR FOUNDATION				
PB18-0121	BROWN, MATTHEW A.	12087 HOMESTEAD ROAD	\$286.00	\$68,152
Work Description: POLE BLDG/1728 SQ FT				
PB18-0122	GIPPS, ZACHARY D	2407 STATE ROAD	\$1,012.00	\$369,124
Work Description: NEW RES/1776 MF/1776 FIN BSMT/909 GAR/312 PCH				
PB18-0123	OMILUSIK, KEVIN	2718 ELLSWORTH TRAIL (PVT)	\$795.00	\$247,018
Work Description: YURT STYLE HOME/1756 MF/621 SF/192 UNF BSMT/1400 DECK				
PB18-0124	DORN, FALK U	10080 NARROW GAUGE ROAD	\$418.00	\$121,067
Work Description: NEW MODULAR/1165 SQ FT/40 DK				
PB18-0125	JACOBS, ARWIN	538 DAY AVENUE	\$308.00	\$40,000
Work Description:				
PB18-0126	CRYSTAL BLUE, LLC	126 S. CENTER STREET	\$136.00	\$10,097
Work Description: 16X16 PORCH ADDITION				

PB18-0127	GRIFFEN, PETER W	1366 BEUNA ROAD	\$291.00	\$50,000
Work Description: COMPLETE INTERIOR/EXTERIOR REMODEL				
PB18-0128	PRITCHARD, MICHAEL P	1663 ELBERTA RESORT ROAD	\$111.00	\$7,274
Work Description: 7X10 BATHROOM IN GARAGE/SEASONAL				
PB18-0129	MARCERO, PERRY E.	19803 LINWOOD AVENUE	\$122.00	\$10,808
Work Description: 104 SF BREEZEWAY AND 92 SQ FT DECK/20 SQ FT PCH				
PB18-0130	HEMINGWAY, CONNIE SUE TR	626 FOREST AVENUE	\$110.00	\$5,000
Work Description: 90				
PB18-0131	HUNT, REBECCA E.	2758 NUGENT ROAD	\$321.00	\$58,195
Work Description: RES ADDITION/560 SQ FT				
PB18-0132	AUCHTERLONIE, JAMES	744 ROBERTS ROAD (PVT) TEMP	\$623.00	\$167,669
Work Description: NEW RES/1377 MF/1328 UNF BSMT				
PB18-0133	NORTHWAY HERITAGE TRUS	2696 POND ROAD	\$456.00	\$139,668
Work Description: MODULAR CONSTRUCTION/SITE BUILT/1344 MF ON CRL/40 PCH				
PB18-0134	MOSELER, ARTHUR O (JE)	770 FRANKFORT AVENUE	\$841.00	\$349,171
Work Description: NEW RES/1380 MF/1380 FIN BSMT/875 GAR/				
PB18-0135	SOPER, BRITTANY L.	6392 RIVER ROAD	\$308.00	\$30,000
Work Description: MODULAR HOME SET/1680 SQ FOOT				
PB18-0136	KOSTER, CYNTHIA B (50%)	59 W. SOUTH SHORE DRIVE	\$77.00	\$100,000
Work Description: INTERIOR REMODEL				
PB18-0137	SCHULTZ, JEFFREY RALPH	8962 CLAUDIA LANE (PVT)	\$234.00	\$47,328
Work Description: POLE BUILDING/1200 SQ FT				
PB18-0138	SHIMMEL, DEBRA E	5446 ELY ROAD	\$159.00	\$106,414
Work Description: EXTERIOR FRAME POLE BUILDING FOR FUTURE HOME/1024 SF				
PB18-0139	SHIMMEL, DEBRA E	5446 ELY ROAD	\$238.00	\$106,414

Work Description: FINISH POST AND BEAM STRUTURE FOR LIVING

PB18-0140	BROSIER, RICHARD	7195 LAKE ANN ROAD	\$674.00	\$124,704
Work Description: NEW RES/1200 MF/1200 FIN BSMT				
PB18-0141	INGLE, JOSHUA JAMES	14910 ROSA ROAD	\$533.00	\$137,174
Work Description: NEW RES/1320 MF/CRL/ 1080 GAR/				
PB18-0142	CALDWELL, ELLIOTT	6812 WALDEN WOODS (PVT)	\$242.00	\$35,000
Work Description: BASEMENT FINISH				
PB18-0143	GRAY, ZELDA ELLEN	10155 HONOR HIGHWAY	\$709.00	\$60,000
Work Description: DECKING AND BOARDWALK FOR CANOE LIVERY AND BEVERAGE SERVICE				
PB18-0144	WILLIAMS, KENNETH W	18813 TASHA'S TRAIL (PVT)	\$846.00	\$290,145
Work Description: NEW RES/1544 MF/1248 FIN BSMT/728 GAR/192 PCH/216 DK				
PB18-0145	BERRY, PAUL A (LE)	4651 EAST SANFORD LAKE DRIVE	\$341.00	\$64,846
Work Description: 624 SQ FT GARAGE W/3 SEASON ROOM ABOVE				
PB18-0146	PAUL AND CONNIE VAN DOE	20629 BETSIE HIGHLAND DRIVE (P	\$867.00	\$232,469
Work Description: NEW RES/1875 MF/362 BONUS ROOM				
PB18-0147	ROMMELL, ROBIN L	1212 VALLEY AVENUE	\$102.00	\$6,310
Work Description: 160 SQ FT DECK				
PB18-0148	BUCKLE, DEVON L	4557 BEECH AVENUE	\$388.00	\$99,763
Work Description: MODULAR HOME/936 SQ FT/208 PCH/20 DK				
PB18-0149	BURDEN, KERN R	18131 VIRGINIA CIRCLE	\$130.00	\$15,000
Work Description: INGROUND SWIMMING POOL/12X26/FENCING				
PB18-0150	WARD, WILLIAM R., JR	2307 MILL STREET	\$385.00	\$19,953
Work Description: RES ADDITION/192 MF				
PB18-0151	DELL, JOSEPH R.	18555 BENDER TRAIL (PVT)	\$293.00	\$70,992
Work Description: POLE BUILDING/1800 SQ FT				

PB18-0152	KOTTE, KARSTEN	2140 BANKTSON ROAD	\$136.00	\$3,000
Work Description: 2 porch roofs over existing				
PB18-0153	GAFFNEY, NANCY J.	2164 FULLER AVENUE (PVT)	\$385.00	\$34,294
Work Description: 330 SF ADDITION				
PB18-0154	HAYES, ABBY FOSTER TRUST 9	9626 NATURE PRESERVE	\$293.00	\$70,992
Work Description: POLE BLDG/1800 SQ FOOT				
PB18-0155	BRIAN WEESE	4587 MAPLE CITY HIGHWAY	\$385.00	\$64,846
Work Description: 624 SQ FOOT LIVING SPACE ADDED TO EXISTING POLE BLDG				
PB18-0156	RICCO, JAMES M.	1356 MARTIN DRIVE	\$83.00	\$5,000
Work Description: 960 SQ FT GARAGE FOUNDATION ONLY HOMEOWNER TO FINISH				
PB18-0157	RICCO, JAMES M.	1356 MARTIN DRIVE	\$126.00	\$37,862
Work Description: GARAGE/960 SQ FOOT				
PB18-0158	TENERELLI, JOSEPH	5288 INDIAN TRAIL ROAD (PVT)	\$720.00	\$267,677
Work Description: NEW RES/1690 MF/567 SF/840 GAR/130 PCH				
PB18-0160	FRESH WIND CHRISTIAN COM	18201 HONOR HIGHWAY	\$380.00	\$64,000
Work Description: ADDING 36X14 CLASSROOM				
PB18-0161	DONALDSON, BRUCE J	5218 LAKE ANN ROAD	\$1,126.00	\$384,944
Work Description: NEW RES/ 2300 MF/2300 UNF BSMT/3700 GAR				
PB18-0162	CONBOY FAMILY BENZIE PRO	3016 WHITE ROAD	\$341.00	\$72,000
Work Description: ROUGH STRUCTURE ONLY/1260 MF/1260 UNF BSMT/440 DK/SIDING				
PB18-0163	CONBOY FAMILY BENZIE PRO	3016 WHITE ROAD	\$228.00	\$108,000
Work Description: NEW RES/INTERIOR FINISH/1260MF/1260 FTN BSMT/651 SF/				
PB18-0164	SHAFFER, JOHN W.	9954 FOWLER ROAD	\$231.00	\$10,000
Work Description: 3 PANEL GROUND MOUNTED SOLAR ARRAY				
PB18-0165	IRK CONTRACTING	6726 FRONT STREET	\$556.00	\$159,933

Work Description: NEW RES/1094 MF/445 SF/576 GAR/72 PCH/216 DK

PB18-0166	JRK CONTRACTING	6742 FRONT STREET	\$556.00	\$327,140
Work Description: NEW RES/1094 MF/480 SF/576 GAR/DK 216				
PB18-0167	LINN, RANDY W. TRUST 10/17/	9090 JOYFIELD ROAD	\$216.00	\$40,229
Work Description: POLE BLDG ADDITION/1020 SQ FOOT				
PB18-0168	POPA, BENJAMIN	18157 KARLIN ROAD	\$583.00	\$65,000
Work Description: ADDITION/REMODEL 968 MF/814 SF/ON CRAWL/220 PCH/486 DK				
PB18-0170	AT&T MOBILILTY LLC	17075 VONDRA RD	\$110.00	\$0
Work Description: ANTENNA UPGRADE				
PB18-0172	MCPHERSON, BELINDA B TRU	1429 E. SOUTH SHORE DRIVE	\$231.00	\$28,397
Work Description: 720 SQ FOOT GARAGE BUILT ON EXISTING FOUNDATION				
PB18-0173	SOUTHERN, LLC	17330 HONOR HIGHWAY LOT 33	\$231.00	\$15,000
Work Description: MOBILE HOME SET				
PB18-0174	ROMBACH, MICHAEL J TRUST (1378 COHO DRIVE (PVT)	\$77.00	\$0
Work Description: DEMOLITION OF TRAILER/SHED/GARAGE				
PB18-0176	MCMILLIAN, JAMES	1282 CRYSTAL DRIVE	\$445.00	\$37,547
Work Description: GARAGE/952 SQ FT/952 SF				
PB18-0178	TAYLOR, JEANNE D (1/2 INT)	424 CORNING AVENUE	\$150.00	\$3,000
Work Description: TEAR OFF EXISTING PORCH AND RE-BUILD				
PB18-0179	SCOTT, RON	12346 CINDER ROAD	\$175.00	\$3,000
Work Description: NEW DECK				
PB18-0180	MCQUISTION, JEFFREY A	1610 N. HULBERT ROAD TEMP	\$566.00	\$122,106
Work Description: NEW MODULAR/1176 SQ FT/UNF BSMT/ 40 PRCH/672 GAR				
PB18-0182	MANZAROLI, CAFIERO TRUST	2655 RUNWAY ROAD	\$77.00	\$0
Work Description: 2574 MF/2142 UNF BSMT/650 GAR				

PB18-0184	NELSON, MARY K TELLMAN T	1743 E. SOUTH SHORE DRIVE	\$220.00	\$39,905
Work Description: STUDIO OVER EXISTING GARAGE/384 FT/40 DK				
PB18-0185	SCOTT, THOMAS B.	2804 PAUL ROSE ROAD	\$145.00	\$10,000
Work Description: ROOFTOP SOLAR ARRAY				
PB18-0186	STROBA, JOHN RICHARD	1016 S. ZIMMERMAN ROAD POLE BL	\$216.00	\$61,539
Work Description: 3 SEASONS ROOM-BREEZEWAY				
PB18-0189	CAMPBELL, DENNIS R	1350 S. LIPP FARM ROAD (PVT)	\$613.00	\$82,824
Work Description: MODULAR HOME/2100 MF/CRAWL/16 DK/16 DK				

Total Permits For Type: 112
Total Fees For Type: \$48,488.00
Total Const. Value For Type: \$11,874,871

Building Springdale

Permit #	Contractor	Job Address	Fee Total	Const. Value
PBS18-0005	FRED WASCO	15437 DZUIBANEEK RD	\$260.00	\$69,572
Work Description: POLE BLDG/1764 SQ FT				
PBS18-0006	FREE SPIRITS DISTILLERY LLC	14234 DZUIBANEEK RD	\$1,582.00	\$360,360
Work Description: BARREL STORAGE				
PBS18-0007	BERRY REAL ESTATE HOLDIN	17510 TOMASEK RD	\$285.00	\$28,397
Work Description: 720 SQ FT GARAGE				
PBS18-0008	FREE SPIRITS DISTILLERY LLC	14234 DZUIBANEEK RD	\$313.00	\$48,205
Work Description: CONSTRUCT COVERED PORCH				
PBS18-0009	BROWN BOOT VENTURES LLC	12875 NORTH MANISTEE COUNTY L	\$1,992.00	\$829,167
Work Description: NEW RES/2562 MF/2108 SF/2562 FIN BSMT/1968 GAR/1259 PCH/632 DK				

Total Permits For Type: 5

Total Fees For Type:

\$4,432.00

Total Const. Value For Type:

\$1,335,701

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE18-0066	BRIAN AND JENNY FAHRENB	18072 VIRGINIA CIRCLE	\$215.00	\$0
Work Description: NEW RES/ 2 SERVICE/10 CIRCUITS/1 LIGHTING/1 DSW/1 FURNACE/2 POWER OUTLETS				
PE18-0092	KING, STEPHEN D.	16340 ALETHA ROAD (PVT)	\$77.00	\$0
Work Description: MOVING SERVICE				
PE18-0095	KRAUS, PAULINE	2242 FRANKFORT HIGHWAY	\$77.00	\$0
Work Description: SERVICE/CONSUMERS				
PE18-0096	GAST, THOMAS J TRUST 12-22-0	4850 HERRING GROVE ROAD	\$215.00	\$0
Work Description: ADD OF NEW ENTRANCE/LAUNDRY/BEDROOM/ * CIRCUITS/1 LIGHTING/4 UNIT HTR/1 POWER OUTLET				
PE18-0097	PITSCH, JOHN & HEATHER	5568 SANDEE WOODS ROAD (PVT)	\$215.00	\$0
Work Description: NEW RES/13 CIRCUITS/1 SERVICE/1 LIGHTING/1 DSW/1 FURNACE				
PE18-0098	MCQUISITION, JEFFREY A	1610 N. HULBERT ROAD TEMP	\$132.00	\$0
Work Description: SERVICE ONLY				
PE18-0102	HERSCHER, DALE & POLLY JO	5790 GRACE ROAD	\$77.00	\$0
Work Description: GENERATOR				
PE18-0105	MJP RENTAL PROPERTIES LLC	19597 HONOR HIGHWAY	\$149.60	\$0
Work Description: 'A' - 2 SERV AMPS/2 CIRCUITS/1 FIX				
PE18-0106	MJP RENTAL PROPERTIES LLC	19597 HONOR HIGHWAY	\$149.60	\$0
Work Description: 'B' - 2 SERV AMPS/2 CIRCUITS/1 FIX				
PE18-0107	MJP RENTAL PROPERTIES LLC	19597 HONOR HIGHWAY	\$149.60	\$0
Work Description: 'C' - 2 SERV AMPS/2 CIRCUITS/1 FIX				

PE18-0108	KRAUS, PAULINE	2210 FRANKFORT HIGHWAY	\$77.00	\$0
Work Description: service for garage				
PE18-0109	JAMES FAMILY TRUST 3/14/14	316 MICHIGAN AVENUE	\$160.00	\$0
Work Description: RES REMODEL/CIRCUITS/LIGHTING/DSW				
PE18-0110	MOSELER, ARTHUR O (LE)	770 FRANKFORT AVENUE	\$77.00	\$0
Work Description: SERVICE/CIRCUIT BREAKER/ GFI OUTLET				
PE18-0111	SOTER, MICHAEL K & SUZANN	8394 WOODLAND DRIVE	\$215.00	\$0
Work Description: NEW RES/SERVICE/14 CIRCUITS/2 LIGHTING/1DSW/2 FURNACE/1 POWER OUTLET/5 SMK DET/2 DATA				
PE18-0112	KELLER, WILLIAM	7906 INDIAN HILL ROAD	\$215.00	\$0
Work Description:				
PE18-0113	THOMPSON, MICHAEL R	7314 WALKER STREET	\$215.00	\$0
Work Description: NEW RES/1 SVC 200 AMP/2 CIRC/1 FIX/1 FEED/				
PE18-0115	325 MAIN STREET, LLC	325 MAIN STREET	\$156.20	\$0
Work Description: COMMERCIAL/4 CIRCUITS/2 FIX/2 DISH-GARBARGE-RANGE HOOD				
PE18-0116	PUCHOVAN, STEVEN M	11510 ROCKWELL ROAD	\$215.00	\$0
Work Description: NEW RES/40 CIRC/1 FIX/1 DISH-GARBARGE-RANGE HOOD/1FURNACE				
PE18-0117	TIMM, CRAIG D & CHRISTINE	6133 LAKE ANN ROAD ***POLE	\$77.00	\$0
Work Description: GROUNDING INSPECTION				
PE18-0119	JM INVESTMENT GROUP LLC	7306 SECOND STREET	\$77.00	\$0
Work Description: 1 SAFETY INSPECTION ONLY				
PE18-0121	LAMOREAUX, CATHY MARIE T	8155 WOODLAND DRIVE	\$215.00	\$0
Work Description: 4 CIRCUITS/1FIX				
PE18-0122	MOORE, RODNEY K	4195 BIRCH DRIVE	\$160.00	\$0
Work Description: 5 CIRC/1 LIGHT FIX/2 DISH-GARBARGE-HOOD/1 FURN/1 KVA OR HP UNIT				
PE18-0124	RUSSELL, ROBERT	2321 NUGENT ROAD	\$160.00	\$0

Work Description: ADDITION REMODEL

PE18-0125	ROBINSON, WILLIAM GEORG	585 BALSAM ROAD	\$215.00	\$0
Work Description: 1 SVC THRU 200/16 CIRC/2 FIX/3 DISH-GAR DISP-RANGE HOOD/2 POWER OUTLETS				
PE18-0130	HANNA, NATHANIEL	3268 ELY ROAD	\$215.00	\$0
Work Description: NEW RES/15 CIRCUITS/2 LIGHTING/3 DSW/1 FURNACE/1 POWER OUTLET/1 KVA UPTO 20				
PE18-0131	LAMKEY, DUANE	3301 INLAND OAKS DRIVE	\$160.00	\$0
Work Description: GARAGE/ SERVICE/6 CIRCUITS/1 LIGHTING/2 POWER OUTLETS				
PE18-0133	FRANKFORT MANUFACTURIN	1105 MAIN STREET	\$187.00	\$0
Work Description: FACTORY ADDITION/6 CIRCUITS/1 LIGHTING/2 FURNACE/4 FEEDER				
PE18-0134	PRITCHARD, MICHAEL P	1663 ELBERTA RESORT ROAD	\$160.00	\$0
Work Description: BATH IN GARAGE/LIGHTING /H20 HTR/FEEDER				
PE18-0135	MARTINEZ, JOSEPH	77 S. BENZIE BLVD.	\$77.00	\$0
Work Description: SERVICE				
PE18-0136	DELONNAY, PATRICIA A. TRU	8389 FAIRWAY DRIVE	\$215.00	\$0
Work Description: NEW RERS/1 SERVICE/10 CIRCUITS/6 LIGHTING/2 DSW/1 FURNACE/2 POWER OUTLETS/2 KVA				
PE18-0142	HOTEL FRANKFORT HOLDIN	231 MAIN STREET	\$121.00	\$0
Work Description: 1 CIRCUIT/1 SIGN				
PE18-0143	BOWERS, ANNETTA JEAN TRU	434 SPRING VALLEY STREET	\$160.00	\$0
Work Description: SERVICE/WIRING FOR SMOKE DETECTORS				
PE18-0144	VELEDCHUK, IGOR & TATYA	20199 MANDY LANE (PVT)	\$270.00	\$0
Work Description: NEW RES/SERVICE/CIRCUITS/LIGHTING/DSW/				
PE18-0145	FROST, FREDERICK A	100 DUNE WAY	\$160.00	\$0
Work Description: INT REMODEL//ALTERATIONS/ADD 3 DORMERS/2 CIRCUITS/2 LIGHTING				
PE18-0147	INGLE, JOSHUA JAMES	14910 ROSA ROAD	\$215.00	\$0
Work Description: NEW RES/200-600 SERVICE/16 CIRCUITS/LIGHTING /DSW/FURNACE/				

PE18-0148	NORTHWAY HERITAGE TRUS	2696 POND ROAD	\$215.00	\$0
Work Description: MODULAR HOME SET/2 STORY				
PE18-0149	RODEBUSH, MARGARET H	1093 MEMORY LANE	\$160.00	\$0
Work Description: CONVERTING STORAGE TO LIVING				
PE18-0150	BODY, GEORGE	370 ADAMS ROAD	\$77.00	\$0
Work Description: service dis connect re connect				
PE18-0151	KOBYLSKI, CARRIE L	17715 HONOR HIGHWAY	\$215.00	\$0
Work Description: NEW RES/SERVICE/15 CIRCUITS/1 LIGHTING/2 DSW/1 FURNACE/2 POWER OUTLETS				
PE18-0152	RICHARDSON, JERALD L.	8332 WOODLAND DRIVE TEMP	\$77.00	\$0
Work Description: SERVICE				
PE18-0154	ROSEMA, ERIC	3328 BURNT MILL ROAD TEMP	\$77.00	\$0
Work Description: TEMP SERVICE				
PE18-0155	HARRIS CUSTOM CARPENTRY	2078 STANLEY CREEK DRIVE (PVT)	\$215.00	\$0
Work Description: NEW RES: MF/ UNF BSMT/ GAR/SERVICE/LIGHTING/DSW/FURNACE/POWER OUTLET				
PE18-0156	SHAFFER, JOHN W.	9954 FOWLER ROAD	\$77.00	\$0
Work Description: INSTALL OF SOLAR ARRAY/ 1 CIRCUUIT				
PE18-0157	TRACY, GLEN A.	6812 WALDEN WOODS (PVT)	\$160.00	\$0
Work Description: BASEMENT FINISH				
PE18-0158	KOSTER, CYNTHIA B (50%)	59 W. SOUTH SHORE DRIVE	\$160.00	\$0
Work Description: REMODEL/4 CIRCUITS/1LIGHTING/1 POWER OUTLET				
PE18-0159	BUDAY, RUSSELL J	3050 N. REYNOLDS ROAD	\$77.00	\$0
Work Description: TEMP SERVICE				
PE18-0161	HOFFMAN, KATHLEEN TRUST	2145 CRYSTAL DRIVE	\$77.00	\$0
Work Description: HOOK HOT TUB & SUB FEED/1 CIRCUIT/3 KVA upto 21				
PE18-0162	POPA, BENJAMIN	18157 KARLIN ROAD	\$215.00	\$0

Work Description: addition/remodel/1 service/30 circuits/2 lighting/1 dsw/1 furnace / 3 power outlets

PE18-0163	DTE GAS COMPANY	19510 HONOR HIGHWAY TEMP	\$138.60	\$0
Work Description: SERVICE/2 CIRCUITS/LIGHTING				
PE18-0164	PLATTE TWP HALL	11935 FOWLER ROAD	\$127.60	\$0
Work Description: GENERATOR INSTALL/SERVICE/KVA upto 20				
PE18-0165	MAGEE, MARK K.	13598 LINDY ROAD	\$77.00	\$0
Work Description: SERVICE				
PE18-0168	TAYLOR, DONALD P.	451 ESPLANADE COURT (PVT)	\$77.00	\$0
Work Description: service				
PE18-0169	SHOEBRIDGE WELL DRILLIN	6115 BENZIE HIGHWAY	\$77.00	\$0
Work Description: 200 AMP SERVICE				
PE18-0171	BRIAN WEESE	4587 MAPLE CITY HIGHWAY	\$160.00	\$0
Work Description: LIVING SPACE/SERVICE/5 CIRCUITS/LIGHTING/20 OUTLETS/3 FIRE ALARMS				
PE18-0172	DORN, FALK U	10080 NARROW GAUGE ROAD	\$160.00	\$0
Work Description: SERVICE/2 CIRCUITS/1 LIGHTING				
PE18-0173	STOLZ, DOAK R TRUST 5/30/02	10840 BINGO LANE (PVT)	\$160.00	\$0
Work Description: ADDITION/5 CIRCUITS/1 LIGHTING/3 HTG UNITS				
PE18-0175	MARTIN, MARIAN ADAMS	2027 BREWSTER BLVD. (PVT)	\$77.00	\$0
Work Description: SERVICE				
PE18-0176	MOSELER, ARTHUR O (LE)	770 FRANKFORT AVENUE	\$215.00	\$0
Work Description: NEW RES/200/600 AMP SERVICE/14 CIRCUITS/2 LIGHTING/2 DSW/1 FURNACE/2 POWER OUTLETS				
PE18-0179	WRN 2005 CRYSTAL DRIVE TR	391 CRYSTAL DRIVE	\$160.00	\$0
Work Description: GARAGE/6 CIRCUITS/1 LIGHTING/POWER OUTLET/FEEDER				
PE18-0180	HEERINGA, ARYLYS J. (TRUST)	1506 MAPLE STREET	\$160.00	\$0
Work Description: RES ADDITION				

PE18-0181	SALONEN, JEFFREY W	1561 BLACKFORD BLVD	\$160.00	\$0
Work Description: BASEMENT FINISH/8 CIRCUITS/1 LIGHTING/SMK DETECTORS				
PE18-0182	BROWN BOOT VENTURES LLC	12875 NORTH MANISTEE COUNTY L	\$215.00	\$0
Work Description: NEW RES/NEW RES/200-600 AMP SERVICE/35 CIRCUITS/2 LIGHTING/3 DSW/2 FURNACE/5 POWER OUTLETS/2 FEEDERS/3 KVA upto 20				
PE18-0183	BERRY, PAUL A (LE)	4651 EAST SANFORD LAKE DRIVE	\$160.00	\$0
Work Description: ADDITION/4CIRCUITS				
PE18-0184	LYNCH, DANIEL PATRICK	2350 HERDMAN DRIVE (PVT)	\$160.00	\$0
Work Description: BASEMENT REMODEL/GENERATOR INSTALL				
PE18-0185	COZART, RALPH E.	3128 HERRON ROAD	\$77.00	\$0
Work Description: GENERATOR INSTALL				
PE18-0186	ALBERTSON, MARK S.	5607 MICK ROAD	\$160.00	\$0
Work Description: RE WORKING WIRING FOR NEW BATHROOM IN BASEMENT				
PE18-0187	CRYSTAL IMAGE TECH, LLC	1400 BEULAH HIGHWAY	\$116.00	\$0
Work Description: EXTERIOR LIGHTING/				
PE18-0188	DEVRIES, WILLIAM J.	1747 BENZIE HIGHWAY	\$165.00	\$0
Work Description: NEW SIGN/5 CIRCUITS				
PE18-0189	JRK CONTRACTING	6742 FRONT STREET	\$77.00	\$0
Work Description: temp service				
PE18-0190	SCOTT, THOMAS B.	2804 PAUL ROSE ROAD	\$77.00	\$0
Work Description: ROOFTOP SOLAR ARRAY				
PE18-0191	DONALDSON, BRUCE J	5218 LAKE ANN ROAD	\$215.00	\$0
Work Description: NEW RES/SERVICE/16 CIRCUITS/2 LIGHTING/2 DSW/FURNACE/6 POWER OUTLETS				
PE18-0192	MARROW, MICHELLE R	18404 INDIAN SPRINGS ROAD (PVT)	\$215.00	\$0
Work Description: SERVICE/10 CIRCUITS/1 LIGHTING/DWS/FURNACE/1 POWER OUTLET/1 KVA UP TO 20				
PE18-0193	HERTENSTEIN, EDWARD C	4824 OLD TRAIL (PVT)	\$160.00	\$0

Work Description: NEW ADDITION/3 CIRCUITS/1 LIGHTING/MINI SPLIT

PE18-0194	BATTAGLIA, ALEXANDER	602 DENTON ST	\$215.00	\$0
-----------	----------------------	---------------	----------	-----

Work Description: new res/service/16 circuits/2 dsw/wiring

PE18-0195	FREE SPIRITS DISTILLERY LLC	14234 DZUIBANEK RD	\$190.30	\$0
-----------	-----------------------------	--------------------	----------	-----

Work Description: BARRELL STORAGE FACILITY/2 SERVICE/6 CIRCUITS/1 LIGHTING/FURNACE/ KVA upto 20

PE18-0196	ROBOTHAM, RICHARD	HERRON ROAD	\$77.00	\$0
-----------	-------------------	-------------	---------	-----

Work Description: SERVICE RECONNECT/CONSUMER'S

PE18-0197	STOLTZ, MARK A	10619 HOOKER ROAD	\$77.00	\$0
-----------	----------------	-------------------	---------	-----

Work Description: SERVICE

PE18-0198	HOSPITAL ASSOCIATION	221 PARK AVENUE	\$266.20	\$0
-----------	----------------------	-----------------	----------	-----

Work Description: RADIO GYMNASIUM/8 CIRCUITS/2 LIGHTING/FIRE ALARM/8 DATA-TELE

PE18-0199	FRANKENBERGER, ROB	403 FRANKFORT AVENUE	\$299.20	\$0
-----------	--------------------	----------------------	----------	-----

Work Description: RENOVATION/ 200 AMP SERVICE/25 CIRCUITS/2 LIGHTING/1 POWER OUTLET/3 FEEDERS

PE18-0200	BURMINGHAM, CHRISTINA K.	14850 LINCOLN AVENUE	\$77.00	\$0
-----------	--------------------------	----------------------	---------	-----

Work Description: SERVICE RECONNECT

PE18-0201	MATHESON, SUSAN	3181 INLAND OAKS DRIVE	\$160.00	\$0
-----------	-----------------	------------------------	----------	-----

Work Description: ADDITION/5 CIRCUITS/1 LIGHTING/1 DSW/1 POWER OUTLET

Total Permits For Type:	81
Total Fees For Type:	\$12,340.90

Electrical - Springdale

Permit #	Contractor	Job Address	Fee Total	Const. Value
PES18-0003	MICHAEL AMES	17824 VONDRA RD	\$77.00	\$0

Work Description: SERVICE REPLACEMENT

PES18-0004	FREE SPIRITS DISTILLERY LLC	14234 DZUIBANEK RD	\$193.00	\$0
Work Description: ENLARGE KITCHEN/14 CIRCUITS/1 LIGHTING				
PES18-0005	CHARLES & NICOLE JOHNSON	15874 BETSIE RIVER DRIVE	\$160.00	\$0
Work Description: 12 CIR/1 FIX/3 DISHWASH,GARBAGE,RANGE/1 FURN/1 POWER OUT/2 KVA-HP UNIT/				
PES18-0006	SCHWOCHO JANE & LEE R	18226 PINE MEADOWS DR	\$160.00	\$0
Work Description: 2 CIRCUITS				
PES18-0008	HOWES, RICHARD	18349 KURICK RD	\$160.00	\$0
Work Description: GARAGE: 15 CIRC/1 FIX/1 FURNACE/1 POWER OUT/1 FEEDER/				
PES18-0009	COATS BILL SR & SANDRA K	16037 LEMON RD	\$215.00	\$0
Work Description: 1 SERVICE/15 CIRCUITS/1 LIGHTING/4 POWER OUTLET				

Total Permits For Type: **6**
Total Fees For Type: **\$965.00**

Mechanical

Permit #	Contractor	Job Address	Fec Total	Const. Value
PM18-0088	PRUETT, DAVID E	7788 MISTY MORNING TRAIL (PVT)	\$215.00	\$0
Work Description: NEW RES/FURNACE/DUCT/GAS/VENT/HUMIDIFIER				
PM18-0090	WATLING, JOHN	710 N. HAZE ROAD	\$160.00	\$0
Work Description: INSTALL WOOD STOVEW/CHIMNEY/ADDITIONAL CHIMNEY FOR FUTURE USE				
PM18-0091	NILSSON, ROBERT T (LE)	17908 FEWINS ROAD	\$77.00	\$0
Work Description: GAS/OIL BURNING EQUIP				
PM18-0092	LAKE ANN BAPTIST CAMP	18400 MAPLE STREET	\$1,240.50	\$0
Work Description: RECREATIONAL COMPLEX/11 GAS/OIL BURNING EQUIP/2 CHIMNEY/8 DUCT SYS/1 GAS PIPING/14 EXHAUST FANS/2 FLUE/DAMPERS/2 AC/6000 PIPING SYS/1 REFRIG				
PM18-0093	TURNWALD, ANDREW	16609 PETTENGILL ROAD	\$215.00	\$0

Work Description: NEW RES:Boiler/ Wood Fireplace/Chimney/Gas piping/3 Ex Fans/AC Pump

PM18-0094	NORDBECK, BRYAN	7710 THIRD STREET	\$77.00	\$0
Work Description: furnace change out				
PM18-0096	MOORE, RODNEY K	4195 BIRCH DRIVE	\$160.00	\$0
Work Description: 1 GAS/OIL EQ/1 DUCT/4 GAS PIPING/2 EX FAN/1 CENTRAL A/C/HEAT PUMP				
PM18-0097	PITSCH, JOHN & HEATHER	5568 SANDEE WOODS ROAD (PVT)	\$215.00	\$0
Work Description: NEW RES/GAS/OIL BURNING EQUIP/GAS PIPING/EXHAUST FANS/AC				
PM18-0099	ALCALA, CATHY L. (TRUST)	2004 CRYSTAL DRIVE	\$77.00	\$0
Work Description: Relocate & Install one supply run and bath fax vent				
PM18-0100	HARRIS CUSTOM CARPENTRY	2078 STANLEY CREEK DRIVE (PVT)	\$215.00	\$0
Work Description: NEW RES: NEW HEATING SYSTEM - FORCED AIR				
PM18-0101	CHARLES & NICOLE JOHNSON	15874 BETSIE RIVER DRIVE	\$77.00	\$0
Work Description: INSTALL PROPANE TANK				
PM18-0103	MILLER, CRAIG L	7898 MISTY MORNING TRAIL (PVT)	\$215.00	\$0
Work Description: NEW RES/GAS/OIL BURNING EQUIP/DUCT SYS/4 EXHAUST FANS				
PM18-0105	RICKMAN, PAUL EDWARD	907 N. REYNOLDS ROAD	\$215.00	\$0
Work Description: NEW RES/GAS/OIL BURNING EQUIP/GAS PIPING/AC/LP TANK				
PM18-0106	SOTER, MICHAEL K & SUZANN	8394 WOODLAND DRIVE	\$215.00	\$0
Work Description: GAS/OIL BURNING EQUIP/CHIMNEY/DUCT SYS/GAS PIPING/EXHAUST FANS/AC/UNIT HTR				
PM18-0107	KERBY, EUGENE	7650 LOVE ROAD	\$77.00	\$0
Work Description: NEW RES/1 EQUIP/1 DUCT/1 PIPING/1 A/C				
PM18-0110	UPTON, JONATHAN D	2771 ELLSWORTH TRAIL (PVT)	\$215.00	\$0
Work Description: NEW RES/1 EQUIP/1 DUCT/2 PIPING/2 EX FAN/1 A/C/1 HOOD/1 HEAT UNIT				
PM18-0111	ACKERMAN FAMILY TRUST 2/	6853 CRYSTAL DRIVE	\$215.00	\$0
Work Description: 1 EQUIP/1 DUCT/4 GAS PIPE/7 EX FANS/1 CENTRAL A/C/1 HEAT REC UNIT				

PM18-0113	MASCHKE, TED MICHAEL	3139 INLAND OAKS DRIVE	\$215.00	\$0
Work Description: 1 GAS EQUIP/1 DUCT/1 GAS PIPING/2 EX FANS				
PM18-0114	KIRKPATRICK, RONALD J. & LI	414 LEE LANAU AVENUE	\$77.00	\$0
Work Description: 1 A/C OR HEAT PUMP				
PM18-0115	CARRINGTON MORTGAGE SE	15019 BROOKLYN AVENUE	\$77.00	\$0
Work Description: 1 A/C				
PM18-0116	DEMERLY, BENJAMIN J. (TRUS	6921 DEMERLY ROAD	\$77.00	\$0
Work Description: 1 GAS/OIL EQUIP				
PM18-0121	UPTON, JONATHAN D	2771 ELLSWORTH TRAIL (PVT)	\$160.00	\$0
Work Description: INSTALL WOOD FIREPLACE				
PM18-0122	LIND, HELEN J.	1111 N. PIONEER ROAD	\$77.00	\$0
Work Description: INSTALL WOOD INSERT				
PM18-0123	KELLER, WILLIAM	7906 INDIAN HILL ROAD	\$77.00	\$0
Work Description: 1 GAS PIPING				
PM18-0124	ST PETER, MICHAEL	9725 MESA TRAIL (PVT)	\$77.00	\$0
Work Description: ADD 2ND LPG TANK FOR GENERATOR				
PM18-0126	J3B LLC	408 MAIN STREET	\$143.00	\$0
Work Description: REPLACE GAS FURNACE				
PM18-0127	APPLETON, VIRGIL D.	215 STEELE STREET	\$77.00	\$0
Work Description: REPLACE 95% GAS FURNACE				
PM18-0128	PLATTE RIVER ASSOCIATION	12990 HONOR HIGHWAY	\$143.00	\$0
Work Description: REPLACE GAS BOILER				
PM18-0129	MILLS COMMUNITY HOUSE	891 MICHIGAN AVENUE	\$308.00	\$0
Work Description: NEW HEATING AND COOLING/2 GAS/OIL BURNING EQUIP/2 DUCT SYS/2 GAS PIPING/2 AC				
PM18-0131	VESPRINI, ROBERT L (LE)	7941 ONTONAGON COURT (PVT)	\$77.00	\$0

Work Description: GAS/OIL BURNING EQUIPMENT

PM18-0132	KUZNICKI, DENNIS M.	3275 BURNT MILL ROAD	\$77.00	\$0
Work Description: FURNACE CHANGE OUT				
PM18-0134	SALONEN, JEFFREY W	1561 BLACKFORD BLVD	\$160.00	\$0
Work Description: BASEMENT REMODEL/DUCT SYSTEM/EXHAUST FANS				
PM18-0135	KILLIAN, B (TRST)%NWTRN BA	2225 PILGRIM HIGHWAY	\$77.00	\$0
Work Description: WOOD INSERT				
PM18-0136	ETZLER, PATRICIA J	7840 ASH AVENUE	\$77.00	\$0
Work Description: INSTALL GAS STOVE				
PM18-0138	SPERO, ROBERT	7863 SHAWASEE COURT (PVT)	\$77.00	\$0
Work Description: GAS BURNING EQUIP/GAS PIPING				
PM18-0140	RODEBUSH, MARGARET H	1093 MEMORY LANE	\$160.00	\$0
Work Description: CONVERTING GARAGE TO LIVING/GAS/OIL BURNING EQUIP/GAS PIPING/EXHAUST FANS				
PM18-0141	BALL, JONATHAN M	5432 HILL VALLEY ROAD (PVT)	\$160.00	\$0
Work Description: NEW RES/SECOND PERMIT (house burned down) gas/oil burning equip/boiler/exhaust fans/mini split/				
PM18-0142	STOLZ, DOAK R TRUST 5/30/02	10840 BINGO LANE (PVT)	\$160.00	\$0
Work Description: INSTALL WOOD FIREPLACE				
PM18-0143	INGLE, JOSHUA JAMES	14910 ROSA ROAD	\$215.00	\$0
Work Description: NEW RES/GAS/OIL BURNING EQUIP/CHIMNEY/DUCT SYS/GAS PIPING/EXHAUST FANS/LPG				
PM18-0144	TAYLOR, TOD M.	8813 ALVINA'S TRAIL TEMP	\$215.00	\$0
Work Description: NEW RES/NO OTHER INFO FROM CONTRACTOR				
PM18-0145	DULANEY, FAITH TRUST 5/14/	308 FOREST AVENUE	\$77.00	\$0
Work Description: GAS/OIL BURNING EQUIP				
PM18-0146	NORTHWAY HERITAGE TRUS	2696 POND ROAD	\$215.00	\$0
Work Description: NEW RES/1 GAS/OIL BURNING EQUIP/1 DUCT SYS/GAS PIPING/EXHAUST FANS				

PM18-0148	THOMPSON, MICHAEL R	7314 WALKER STREET	\$77.00	\$0
Work Description: 2 exhaust fans				
PM18-0149	FROST, FREDERICK A	100 DUNE WAY	\$160.00	\$0
Work Description: INT REMODEL/ALTERATIONS/ADD 3 DORMERS GAS PIPING/ MINI SPLIT/GENERATOR/LOGSET/UPGRADES				
PM18-0152	GUTWEIN, THOMAS E.	7063 DEADSTREAM ROAD	\$215.00	\$0
Work Description: NEW RES/BOILER.H2O HTR/CHIMNEY/DUCT SYS/GAS PIPING/EXHAUST FANS/AC/WOOD PLACE FIREPLACE				
PM18-0154	DELONNAY, PATRICIA A. TRU	8389 FAIRWAY DRIVE	\$160.00	\$0
Work Description: INSTALL GAS FIREPLACE				
PM18-0156	KOBYLSKI, CARRIE L	17715 HONOR HIGHWAY	\$215.00	\$0
Work Description: NEW RES/GAS/OIL BURNING EQUIP/PIPING/EXHAUST FANS/DUCT				
PM18-0157	POPA, BENJAMIN	18157 KARLIN ROAD	\$160.00	\$0
Work Description: ADDITION/REMODEL/1 GAS PIPING/2 EXHAUST FANS				
PM18-0159	WILLIAMS, KENNETH W	18813 TASHA'S TRAIL (PVT)	\$215.00	\$0
Work Description: NEW RES/1 GAS/OIL BURNING EQUIP/1 DUCT SYS/3 GAS PIPING/4 EXHAUST FANS/AC/UNIT VENTILATORS				
PM18-0161	ROSS, LARRY I. (TRUST 50%)	1111 GORHAM COURT	\$77.00	\$0
Work Description: REPLACE H2O HEATER				
PM18-0162	TAYLOR, FLOYD R. & NANCY S	13168 BROWNELL ROAD	\$215.00	\$0
Work Description: INSTALLATION OF WOOD BURNING FIREPLACE				
PM18-0164	LAMOREAUX, CATHY MARIE T	8155 WOODLAND DRIVE	\$160.00	\$0
Work Description: ADDITION/MINI-SPLIT/BATH FAN				
PM18-0166	MOSELER, ARTHUR O (LE)	770 FRANKFORT AVENUE	\$215.00	\$0
Work Description: 2 GAS/OIL BURNING EQUIP/1 DUCT SYS/CHIMNEY/GAS PIPING/3 EXHAUST FANS				
PM18-0167	WEESE, BRIAN	4587 MAPLE CITY HIGHWAY	\$160.00	\$0
Work Description: IN FLOOR HEAT/EXHAUST FANS/LP TANK/3 GAS/OIL BURNING EQUIP/DUCT SYS/				

PM18-0169	GRIME, ZACHARY	2960 PECKENS ROAD	\$77.00	\$0
Work Description: INSTALL WOOD STOVE				
PM18-0170	REED, LAWRENCE A.	9015 SHORTER LAKE ROAD	\$77.00	\$0
Work Description: REPLACE FURNACE AND AC				
PM18-0172	NIELSEN-PRIEST PROPERTIES,	643 BACON ROAD BLDG B	\$215.00	\$0
Work Description: NEW RES/DUCT SYS/3 GAS PIPING/2 EXHAUST FANS/1 AC				
PM18-0173	LAKE ANN BAPTIST CAMP	18400 MAPLE STREET	\$160.00	\$0
Work Description: INSTALLING 2 FIREPLACES IT IS IN THE "ARC" BUILDING				
PM18-0174	PUCHOVAN, STEVEN M	11510 ROCKWELL ROAD	\$160.00	\$0
Work Description: INSTALL GAS FIREPLACE				
PM18-0175	PARKS, MARK A	17720 N. SWEET LAKE ROAD	\$160.00	\$0
Work Description: SOLID FUEL FIREPLACE / CHIMNEY SYSTEM				
PM18-0176	FEHRENBACH CONSTRUCTIO	18072 VIRGINIA CIRCLE	\$215.00	\$0
Work Description: NEW RES/GAS/OIL BURNING EQUIP/EXHAUST FANS/PIPING				
PM18-0177	GAULD, CLIFFORD H.	18791 VICTORY LANE (PVT)	\$77.00	\$0
Work Description: GAS/OIL BURNING EQUIPMENT				
PM18-0178	ISRAEL, MARC	587 TRILLIUM TRAIL (PVT)	\$77.00	\$0
Work Description: GAS PIPING AND IGNITER FOR FIRE PIT				
PM18-0181	RUSSELL, ROBERT	2321 NUGENT ROAD	\$77.00	\$0
Work Description: INSTALL MINI-SPLIT				
PM18-0183	ALBERTSON, MARK S.	5607 MICK ROAD	\$77.00	\$0
Work Description: BATH REMODEL/GAS PIPING/2 EXHAUST				
PM18-0184	VARGA-HOUDEK, KRISTI D	225 S. HAZE ROAD	\$215.00	\$0
Work Description: 24x48 Single Family Residence gas piping/lp tank				
PM18-0185	KORR HOLDINGS, LLC	5042 N. SCENIC HIGHWAY	\$143.00	\$0

Work Description: refrigeration

PM18-0187	PERRY, MICHAEL D TRUST 09/	4141 CRYSTAL DRIVE	\$77.00	\$0
Work Description: GAS/OIL BURNING EQUIP				
PM18-0188	MERCIER, JEAN M	303 BIGLEY STREET	\$77.00	\$0
Work Description: CONTRACTOR PROVIDED NO INFORMATION				
PM18-0189	AUCHTERLONIE, JAMES	744 ROBERTS ROAD (PVT) TEMP	\$215.00	\$0
Work Description: NEW RES/GAS/OIL BURNING EQUIP/GAS PIPING/3 VENT/AC				
PM18-0190	FRANKFORT MANUFACTURIN	1105 MAIN STREET	\$242.00	\$0
Work Description: ADDITION/2 GAS/OIL BURNING EQUIP/2 CHIMNEY/2 GAS PIPING/HTRS				
PM18-0192	HAMELINK, DOUGLAS H	4907 WALLAKER ROAD	\$77.00	\$0
Work Description: INSTALL WOOD STOVE				
PM18-0193	MILLER, FRANK L	8450 KING ROAD	\$77.00	\$0
Work Description: TANK SET				
PM18-0194	KIRKWOOD, CHARLES	714 SUKHUMVIT LANE (PVT)	\$77.00	\$0
Work Description: TANK SET				
PM18-0195	KIRKWOOD, CHARLES	728 SUKHUMVIT LANE (PVT)	\$77.00	\$0
Work Description: TANK SET				

Total Permits For Type:	75
Total Fees For Type:	\$11,813.50

Mechanical - Springdale

Permit #	Contractor	Job Address	Fee Total	Const. Value
PMS18-0002	FREE SPIRITS DISTILLERY LLC	14234 DZUIBANEK RD	\$192.50	\$0

Work Description: BARREL STORAGE/2 GAS-OIL/1 GAS PIPING/2 EX FANS

PMS18-0003	FREE SPIRITS DISTILLERY LLC	14234 DZUIBANEK RD	\$132.00	\$0
------------	-----------------------------	--------------------	----------	-----

Work Description: 6 Fire Suppression

PMS18-0004	CHRISTOPHER COLLINS	18913 MEADOWLARK	\$215.00	\$0
------------	---------------------	------------------	----------	-----

Work Description: GAS/OIL BURN EQ/DUCT SYS/GAS PIPE/2 EX FANS/1 LPG TANK/1 CENTRAL AIR/1 EVAP COIL/1 COMP/

PMS18-0005	HOEKSTRA,PAUL AND REBEC	15660 NUTHATCH DR	\$215.00	\$0
------------	-------------------------	-------------------	----------	-----

Work Description: GAS/OIL EQ/DUCT SYS/GAS PIPE/3 EX FANS/1 LPG TANK/1 CENTRAL AIR/1 EVAP COIL/1 COMPRESSOR

PMS18-0006	FREE SPIRITS DISTILLERY LLC	14234 DZUIBANEK RD	\$264.00	\$0
------------	-----------------------------	--------------------	----------	-----

Work Description: 1 air handlers/heat wheels - <10k cfm/1 Commercial Hood/5.1.18 add WALKIN COOLER

Total Permits For Type:	5
Total Fees For Type:	\$1,018.50

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
----------	------------	-------------	-----------	--------------

PP18-0057	MASCHKE, TED MICHAEL	3139 INLAND OAKS DRIVE	\$215.00	\$0
-----------	----------------------	------------------------	----------	-----

Work Description: NEW RE/ 14 FIXTURES/2 STACKS/SEWAGE EJECTOR/H2O DIST <1in

PP18-0058	TAYLOR, TOD M.	8813 ALVINA'S TRAIL TEMP	\$215.00	\$0
-----------	----------------	--------------------------	----------	-----

Work Description: NEW RES/CONTRACTOR PROVIDED NO OTHER INFORMATION

PP18-0059	BRIAN AND JENNY FAHRENB	18072 VIRGINIA CIRCLE	\$215.00	\$0
-----------	-------------------------	-----------------------	----------	-----

Work Description: NEW RES/9 FIX/3 STACKS/1 CONNECTION/H2O DIST <1in

PP18-0060	NORDBECK, BRYAN	7710 THIRD STREET	\$77.00	\$0
-----------	-----------------	-------------------	---------	-----

Work Description: new h2o heater

PP18-0061	MOORE, RODNEY K	4195 BIRCH DRIVE	\$160.00	\$0
-----------	-----------------	------------------	----------	-----

Work Description: REMODEL 2 BATHS, KITCHEN & LAUNDRY

PP18-0062	HARRIS CUSTOM CARPENTRY	2078 STANLEY CREEK DRIVE (PVT)	\$215.00	\$0
Work Description: NEW RES/				
PP18-0064	JAMES FAMILY TRUST 3/14/14	316 MICHIGAN AVENUE	\$160.00	\$0
Work Description: RES REMODEL/5 FIXTURES/1 SEWER				
PP18-0065	WEISBRODT, ROBERT L.	269 N N. MICHIGAN AVENUE	\$162.80	\$0
Work Description: SOUP KITCHEN/7 FIXTURES/1 STACK/ H20 DIST <1inch				
PP18-0067	RICKMAN, PAUL EDWARD	907 N. REYNOLDS ROAD	\$215.00	\$0
Work Description: NEW RES/FIXTURES/STACKS/H20 SERVICE/CONNECTIONSEWER/H20 DIST <1in				
PP18-0068	SOTER, MICHAEL K & SUZANN	8394 WOODLAND DRIVE	\$215.00	\$0
Work Description: NEW RES/6 FIX/1 STACK/1 SEWER/H20 SERVICE/CON TO BLDG/H20 DIST<1in				
PP18-0069	THOMPSON, MICHAEL R	7314 WALKER STREET	\$215.00	\$0
Work Description: NEW RES/8 FIX/1 VENT/1 SEWER/1 PIPING<1"				
PP18-0070	KERBY, EUGENE	7650 LOVE ROAD	\$215.00	\$0
Work Description: NEW RES/20 FIX/2 VENT/1 SEWER/1 CONNECTION/1 <1" PIPING				
PP18-0071	UPTON, JONATHAN D	2771 ELLSWORTH TRAIL (PVT)	\$215.00	\$0
Work Description: 10 FIX/1 STACK/1 WATER/1 CONNECTION/1 WATER PIPE<1"				
PP18-0072	LOVELAND, ROBERT TERENCE	17541 FEWINS ROAD	\$215.00	\$0
Work Description: NEW RES/14 FIX/3 STACK/1 WATER PIPE<1"				
PP18-0073	ACKERMAN FAMILY TRUST 2/	6853 CRYSTAL DRIVE	\$215.00	\$0
Work Description: 18 FIX/1 STACK/1 CONNECT/1 WATER DIST <1"				
PP18-0075	NOFFSINGER, GARY J	5212 MOLLINEAUX ROAD	\$77.00	\$0
Work Description: 3 FIXTURES				
PP18-0076	PARKS, MARK A	17720 N. SWEET LAKE ROAD	\$215.00	\$0
Work Description: 15 FIX/4 STACKS/1 SEWER/1 CONNECTION1 EJECTOR/H20 DIST <1in				

PP18-0079	BALL, JONATHAN M	5432 HILL VALLEY ROAD (PVT)	\$160.00	\$0
Work Description: NEW RES/20 FIX/4 STACKS/PERMIT ISSUED AFTER FIRE				
PP18-0080	GUTWEIN, THOMAS E.	7063 DEADSTREAM ROAD	\$160.00	\$0
Work Description: ADDITION/15 FIX/3 STACKS/1 CON TO BLDG				
PP18-0081	PASSALACQUA, MAUREEN	7179 DEADSTREAM ROAD	\$77.00	\$0
Work Description: MODULAR HOME SET/H20 SERVICE/CON TO BLDG/H20 DIST <1in				
PP18-0082	HANNA, NATHANIEL	3268 ELY ROAD	\$215.00	\$0
Work Description: new res/22 fix/2 stacks/h20 dist<1IN				
PP18-0083	RODEBUSH, MARGARET H	1093 MEMORY LANE	\$160.00	\$0
Work Description: CONVERTING GARAGE TO LIVING/FIXTURES/STACK/H20 DIST <1in				
PP18-0084	ALLEN, TIMOTHY J	1621 ELM ROAD	\$77.00	\$0
Work Description: ABOVE GROUND ROUGH ONLY				
PP18-0085	YANSKI, JOHN L (LE)	20598 RED OAK DRIVE	\$77.00	\$0
Work Description: 2 FIXTURES				
PP18-0086	O'LEARY, MICHAEL L.	3480 VALLEY ROAD	\$77.00	\$0
Work Description: SHOWER PAN INSPECTION				
PP18-0087	LAMOREAUX, CATHY MARIE T	8155 WOODLAND DRIVE	\$160.00	\$0
Work Description: BATH REMODEL/3 FIXTURES/1 STACK/1 H20 DIST <1in				
PP18-0088	INGLE, JOSHUA JAMES	14910 ROSA ROAD	\$215.00	\$0
Work Description: NEW RES/12 FIX/SEWER/WATER SERVICE/CON TO BLDG/9 SUB SOIL DRAINS/H20 DIST<1in/BACK FLOW PREVENTER				
PP18-0089	NORTHWAY HERITAGE TRUS	2696 POND ROAD	\$215.00	\$0
Work Description: NEW RES/9 FIX/1 CONNECTION TO BLDG/H20 DIST<1in				
PP18-0093	FROST, FREDERICK A	100 DUNE WAY	\$160.00	\$0
Work Description: INT REMODEL/ALTERATIONS/ADD 3 DORMERS/UPGRADES/BAR SINK/LAUNDRY SINK/14 FIX				
PP18-0095	HERRING, JENNIFER M	545 SKY PLACE	\$215.00	\$0

Work Description: NEW RES/FIXTURES/STACK/H2O SERVICE/H2O DIST

PP18-0096	POPA, BENJAMIN	18157 KARLIN ROAD	\$215.00	\$0
Work Description: ADDITION AND REMODEL/6 FIXTURES/2 STACKS/1 CONNECTION TO BLDG				
PP18-0097	ALBERTSON, MARK S.	5607 MICK ROAD	\$215.00	\$0
Work Description: 4 FIXTURES/1 STACK				
PP18-0098	SHIMMEL, DEBRA E	5446 ELY ROAD	\$270.00	\$0
Work Description: NEW RES/5FIX/1 STACK/H2O SERVICE/CONNECTION/H2O DIST <1in				
PP18-0099	WILLIAMS, KENNETH W	18813 TASHA'S TRAIL (PVT)	\$215.00	\$0
Work Description: NEW RES/12 FIX/3 STACKS/H2O DIST <1in				
PP18-0100	BRIAN WEESE	4587 MAPLE CITY HIGHWAY	\$160.00	\$0
Work Description: 1 STACK/SEWER/WATER SERVICE/CON TO BLDG/H2O DIST <1in				
PP18-0101	ROGERS, DEBORAH D.	8633 DEADSTREAM ROAD	\$77.00	\$0
Work Description: REPLACE HOT WATER HEATER				
PP18-0102	MINER, SALLY A.	6434 RIDGE DRIVE 7	\$77.00	\$0
Work Description: REPLACE H2O HEATER				
PP18-0103	POST, AUDREY S.	6343 CRYSTAL DRIVE	\$77.00	\$0
Work Description: REPLACE H2O HEATER				
PP18-0104	BARRONS, CURTIS E & SUSAN	4711 WALLAKER ROAD	\$77.00	\$0
Work Description: REPLACE H2O HEATER				
PP18-0105	MOSELER, ARTHUR O (LE)	770 FRANKFORT AVENUE	\$215.00	\$0
Work Description: NEW RES/14 FIX/1 STACK/SEWER/WATER SERVICE/CONNECTIONDIST<1in				
PP18-0106	ALEXANDER, DAVID	9865 MARTIN ROAD	\$215.00	\$0
Work Description: 4 FIX/1 STACK/1 CONN/H2O DIST<1in				
PP18-0107	ISRAEL, MARC	587 TRILLIUM TRAIL (PVT)	\$77.00	\$0
Work Description: BACKFLOW FOR IRRIGATION/OUTSIDE SHOWER				

PP18-0108	SWET HEDZ LLC	164 S. BENZIE BLVD.	\$77.00	\$0
Work Description: INSTALL INSTANT HOT WATER HEATER				
PP18-0109	MILLS, TRENT J.	16721 HONOR HIGHWAY	\$77.00	\$0
Work Description: UNDERGROUND PLUMBING ONLY/1 INSPECTION				
PP18-0110	RUSSELL, ROBERT	2321 NUGENT ROAD	\$160.00	\$0
Work Description: CONVERTING TO LIVING SPACE/ADDING BATH/3 FIXTURES				
PP18-0111	SMITH, PATRICK S.	20731 BETSIE HIGHLAND DRIVE (P	\$215.00	\$0
Work Description: NEW RES/12 FIXTURES/2 STACK/1 H2O DIST <1in				
PP18-0112	REUTERDAHL, MARILOUISE	3288 S. CARMAN ROAD	\$77.00	\$0
Work Description: IRRIGATION BACKFLO PREVENTER/H2O DIST>1in				
PP18-0113	VANDERLEY, JAMES & GLORI	548 BELLOWS AVENUE	\$77.00	\$0
Work Description: WATER SOFTNER INSTALL				
PP18-0114	VARGA-HOUDEK, KRISTI D	225 S. HAZE ROAD	\$215.00	\$0
Work Description: 24x48 Single Family Residence 7 fix/2 stacks/sewer/service/dist<1in				
PP18-0115	WHEELER, JOHN R.	555 SUNKISSED DRIVE (PVT)	\$77.00	\$0
Work Description: 3 FIXTURES/TOILET/SINK/SHOWER				
PP18-0116	SPANGLER, AARON L	3266 LAKE ANN ROAD	\$215.00	\$0
Work Description: NEW RES/14 FIXTURES/STACK/H2O SERVICE/CON TO BLDG/SUB SOIL DRAIN/EJECTOR/H2O DIST<1in				
PP18-0117	589 BEULAH HIGHWAY, LLC	589 BEULAH HIGHWAY	\$143.00	\$0
Work Description: SPRINKLER SYSTEM/1 FIXTURE/1 H2O DIST >1in/BACKFLO PREVENTER				
PP18-0118	AUCHTERLONIE, JAMES	744 ROBERT'S ROAD (PVT) TEMP	\$215.00	\$0
Work Description: NEW RES/10 FIX/3 STACK/1 EJECTOR/H2O DIST<1in				
PP18-0119	CONBOY FAMILY BENZIE PRO	3016 WHITE ROAD	\$160.00	\$0
Work Description: UNDERGROUND AND ROUGH ONLY				
PP18-0120	HOSPITAL ASSOCIATION	221 PARK AVENUE	\$192.50	\$0

Work Description:

Total Permits For Type: 55
Total Fees For Type: \$8,975.30

Plumbing - Springdale

Permit #	Contractor	Job Address	Fee Total	Const. Value
PPS18-0001	FREE SPIRITS DISTILLERY LLC	14234 DZUIBANEK RD	\$184.80	\$0
Work Description: BARREL STORAGE/7 FIX/1 STACK/4 SUB-SOIL DRAINS/1 WATER DIS PIPE SYS				
PPS18-0002	CHRISTOPHER COLLINS	18913 MEADOWLARK	\$215.00	\$0
Work Description: 9 FIX/2 STACKS/1 SEWER-WATER/2 SEWAGE EJECT/1 WATER DIST PIPE SYSTEM				
PPS18-0003	HOEKSTRA,PAUL AND REBEC	15660 NUTHATCH DR	\$215.00	\$0
Work Description: 9 FIX/2 STACKS/1 SEWER-WATER/2 SEWAGE EJECT/1 WATER DIST/				

Total Permits For Type: 3
Total Fees For Type: \$614.80

Soil Erosion

Permit #	Contractor	Job Address	Fee Total	Const. Value
PS18-0006	LINDSAY, WILLIAM G	17334 MELMAR LANE (PVT) TEMP	\$240.00	\$0
Work Description: EXCAVATION FOR NEW RES/WELL/DRAINFIELD/DRIVEWAY				
PS18-0015	ALCALA, CATHY L. (TRUST)	2004 CRYSTAL DRIVE	\$240.00	\$0
Work Description: EXCAVATION FOR HOME ADDITION				
PS18-0016	LAMOREAUX, CATHY MARIE T	8155 WOODLAND DRIVE	\$240.00	\$0
Work Description: EXCAVATION FOR NEW ADDITION TO HOME				

PS18-0022	BECK, RICHARD M.	9346 WEST POINTE DRIVE (PVT)	\$120.00	\$0
Work Description: CONSTRUCT RIP RAP SHORELINE AND CREATE BERM BEHIND IT TO PREVENT WALKOUT FROM FLOODING				
PS18-0023	CUNNINGHAM, DIANA C	3128 BANCROFT ROAD (PVT)	\$240.00	\$0
Work Description: EXCAVATION FOR ADDITION AND WRAP AROUND PORCH				
PS18-0024	VILLAGE OF BEULAH	7228 COMMERCIAL STREET	\$300.00	\$0
Work Description: EXCAVATION FOR NEW WATER TOWER AND WATER MAINS				
PS18-0025	PARKS, MARK A	17720 N. SWEET LAKE ROAD	\$240.00	\$0
Work Description: DIG BASEMENT/FOOTINGS FOR 30X48 BLDG				
PS18-0026	BEARDSLEY, DAVID	4429 ARBORVITAE DRIVE	\$240.00	\$0
Work Description: TREE REMOVAL/REGRADE AND IMPROVE BEACH AREA				
PS18-0027	CRYSTAL BLUE, LLC	126 S. CENTER STREET	\$240.00	\$0
Work Description: CRAWL AND NEW PORCH				
PS18-0029	SOTER, MICHAEL K & SUZANN	8394 WOODLAND DRIVE	\$240.00	\$0
Work Description: CARRIAGE HOUSE/EXCAVATE FOR FOOTINGS/DRIVEWAY AND SEPTIC				
PS18-0030	NORTHWAY HERITAGE TRUS	2696 POND ROAD	\$240.00	\$0
Work Description: EXCAVATION FOR NEW RES/SEPTIC/WELL				
PS18-0032	WILLIAMS, KENNETH W	18813 TASHA'S TRAIL (PVT)	\$240.00	\$0
Work Description: EXCAVATION FOR NEW RES/WELL/SEPTIC				
PS18-0033	BERRY, PAUL A (LE)	4651 EAST SANFORD LAKE DRIVE	\$240.00	\$0
Work Description: EXCAVATION FOR GARAGE AND THREE SEASON ROOM				
PS18-0034	TENERELLI, JOSEPH	5288 INDIAN TRAIL ROAD (PVT)	\$240.00	\$0
Work Description: NEW RES/EXCAVATION FOR HOME/REMOVAL OF CLAY/REPLACE W/SAND AND STONE/ SEPTIC				
PS18-0035	MCQUISTION, JEFFREY A	1610 N. HULBERT ROAD TEMP	\$240.00	\$0
Work Description: excavation for new residence				
PS18-0036	LINN, RANDY W. TRUST 10/17/	9090 JOYFIELD ROAD	\$240.00	\$0

Work Description: 1020 SQ FOOT POLE BLDG ADDITION

PS18-0037	WYNKOOP, WALKER ET AL	\$240.00	\$0
-----------	-----------------------	----------	-----

Work Description: AFTER THE FACT / LUMBERING

PS18-0038	FRANKS, MARK G	7408 N. REYNOLDS ROAD	\$240.00	\$0
-----------	----------------	-----------------------	----------	-----

Work Description: EXCAVATION FOR FOUNDATION FOR 16X16 ADDITION

PS18-0039	ROMBACH, MICHAEL J TRUST (1378 COHO DRIVE (PVT)	\$240.00	\$0
-----------	----------------------------	-----------------------	----------	-----

Work Description: DEMOLITION OF TRAILER/GARAGE/SHED TO RETURN TO GRASS

PS18-0040	LEIBOLD, JOHN A TRUST 2/24/	1406 COHO DRIVE (PVT)	\$240.00	\$0
-----------	-----------------------------	-----------------------	----------	-----

Work Description: GARAGE/ 24 X 24

PS18-0041	SHORT, SCOTT W.	7339 WHITE CITY ROAD (PVT)	\$240.00	\$0
-----------	-----------------	----------------------------	----------	-----

Work Description: EXCAVATION FOR DEMO AND BUILD OF NEW RES

PS18-0042	MADISON, III, RICHARD D	1539 E. SOUTH SHORE DRIVE	\$240.00	\$0
-----------	-------------------------	---------------------------	----------	-----

Work Description: EXCAVATION FOR 600 SQ FT GARAGE

Total Permits For Type:	22
Total Fees For Type:	\$5,220.00

Report Summary

Population: All Records
Permit.DateIssued Between
4/1/2018 12:00:00 AM AND
6/30/2018 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees:	\$93,868.00
Grand Total Permits:	364

Grand Total Const. Value: \$13,210,572

Commissioner Report

County Administrator's Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, County Administrator
Date: July 3, 2018
Subject: Administrator Update July 10, 2018 BOC Meeting

1. **July 2018 Calendar** – Please see the attached calendar for July 2018.
2. **Health Insurance Increase** – The Administrators office has been working with 44 North to bring the health insurance increase for 2018/2019 in line with the current budget amount of 7%. To bring the annual health increase in line with the 7% budgeted increase, changes are going to have to be made to the plan. Currently we are exploring with 44 North options, which include changes to the RX plan and changing from a Health Reimbursement Account (HRA) to a Health Savings Account (HSA). 44 North will be make a presentation to the BOC at their July 24, 2018 Committee of the Whole meeting with options to bring in the premium insurance in line with the budgeted increase.
3. **Committee of the Whole Meeting** – The COTW meeting will primarily consist of discussing the FY 2018/2019 draft budget. In addition to the budget, I will also be presenting the draft budget(s) associated with the School Resource Officer millage discussion that was held at the June 26, 2018 COTW meeting. This COTW meeting will most likely go a bit longer than usual.
4. **2017-2018 Strategic Plan** – We are quickly coming to the two-year end of the Benzie County Strategic Plan. I am meeting with Tim Ervin on July 6, 2018 to discuss options for working with the BOC and updating the plan. Tim Ervin worked with the AES two years ago and helped the BOC develop the strategic plan. Once I meet with T. Ervin, I will want to discuss options with the BOC on updating the plan this fall. Thus, the time is right for the BOC to start thinking about the 10,000' view of Benzie County and goals that will continue to move us in the right direction. Some goals may stay the same as the 17/18 strategic plan, but some will change. Some of the items that I am currently thinking about for the update plan include implementing sections of the Financial Review Report and setting a goal for reducing the County's unfunded liability (MERS). More to follow.
5. **Michigan Employee Retirement System (MERS) December 31, 2017 Actuarial Valuation** - Last week the MERS actuarial valuation was received for Benzie County. Good news is that our unfunded liability decreased from by 1%, going from 67% unfunded to 68% unfunded. No doubt that movement toward reducing our unfunded liability was partially due to the very solid growth of the fund in 2017 of 13.07% (smoothed actual rate of return was 6.08%) and increased employee contributions.

July 2018

***Please note that all scheduled meeting dates, times and locations are subject to change. Last Updated 7/9/18.**

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 1	2 9:00am Veterans Council 10:00am NMRE SUD	3 9:00am BOC 1:30pm COTW (HR & Technology) 4:30pm BVT	4	5 9:30am Area Agency on Aging	6	7
8	9 5:00pm Networks Northwest	10 9:00am BOC 1:30pm COTW (HR & Technology) 4:30pm BVT	11	12 9:00am Centra Wellness 9:30am Road Comm. 10:00am MAC WC Fund 3:00pm 911 Advisory 6:00pm Planning Comm.	13	14 9:30am Point Betsie
15	16 9:45am Northern MI Counties (Grayling) 2:00pm Local Emerg. Plan. Comm.	17 3:30pm EMS Advisory	18 8:00am Chamber 8:30am Land Bank 1:00pm NW MI Act. 4:00pm Cons. District 4:30pm BSR	19 9:00am BA 12:30pm NW MI Comm. Act. Agency (TC) 3:00pm Joint Court 7:00pm FCCAA	20 11:00am BRA/EDC	21
22	23 5:00pm Park and Rec	24 9:00am BOC 10:00am DHHS 1:30pm COTW (B&G /Finance)	25 9:30am HSCB 4:00pm AES	26 8:00am GT Vet. Affairs (TC) 9:30am Road 4:00pm Health Dept. 7:00pm Local Planning	27	28
29	30	31	Aug 1	2	3	4

FINANCE REPORT

BILLS TO BE APPROVED July 10, 2018

Motion to approve Vouchers in the amount of:

\$	100,372.56	General Fund (101)
\$	22,595.10	Jail Fund (213)
\$	13,057.87	Ambulance Fund & ALS (214)
\$	4,427.85	Funds 105-238
\$	209.51	ACO Fund (247)
\$	-	Building (249)
\$	1,585.43	Dispatch 911 Fund (261)
\$	86,694.34	Funds 239-292
\$	33,202.70	Funds 293-640
\$	16,117.56	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>278,262.92</u>	

RECEIVED

JUL 09 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	GRINER, ROGER	MILEAGE JUNE 2018/147 MILES @ \$.54	MILEAGE	06/28/18	80.12	65702
101-101-860.00	TRAVEL	MONEY, TERRY	MILEAGE 06/01/18 - 06/26/18	MILEAGE	06/28/18	26.16	65713
101-101-860.00	TRAVEL	CARLAND, CUSTER C.	MILEAGE FOR JULY 2018	MILEAGE JULY	07/06/18	222.91	65809
Total For Dept 101 BOARD OF COMMISSIONERS						329.19	
Dept 131 CIRCUIT COURT							
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	CIRCUIT COURT SHARED EXPENSES 05/1	MAY 2018	06/28/18	16.42	65709
101-131-730.00	POSTAGE	MANISTEE COUNTY	CIRCUIT COURT SHARED EXPENSES 05/1	MAY 2018	06/28/18	91.54	65709
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY	CIRCUIT COURT SHARED EXPENSES 05/1	MAY 2018	06/28/18	236.80	65709
101-131-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	SERVICES 06/14/18	06/14/18	06/28/18	75.00	65686
101-131-810.00	LEGAL FEES	CICCHELLI, ANTHONY	MONTHLY COURT APPT ATTNRNY FOR 2017	JULY 2018	07/05/18	2,094.16	65750
101-131-810.00	LEGAL FEES	GRAFF, JACOB	MONTHLY COURT APPT ATTNRNY FOR 2017	JULY 2018	07/05/18	1,110.75	65763
101-131-810.00	LEGAL FEES	HUFT, DAVID G.	MONTHLY COURT APPT ATTNRNY FOR 2017	JULY 2018	07/05/18	2,094.16	65766
101-131-810.00	LEGAL FEES	MCCARN-DINEHART, TRAC	MONTHLY COURT APPT ATTNRNY FOR 2017	JULY 2018	07/05/18	984.00	65778
101-131-810.00	LEGAL FEES	SMITH, MICHAEL LAWRE	MONTHLY COURT APPT ATTNRNY FOR 2017	JULY 2018	07/05/18	1,110.75	65790
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	MONTHLY COURT APPT ATTNRNY FOR 2017	JULY 2018	07/05/18	1,110.75	65791
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE 05/22/18 - 06/05/18 204 MI	061418	06/28/18	128.18	65720
Total For Dept 131 CIRCUIT COURT						9,052.51	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	DELIVERY/WATER/RENTAL	47-3275	07/05/18	26.50	65777
101-136-801.00	CONTRACTED SERV-SOBRIETY	COURTAD, JOSHUA C.	MONTHLY CONTRACT FOR SOBRIETY COUR	JULY 2018	07/05/18	650.00	65754
101-136-804.00	RECORDING SERVICES	TOOLEY, JILL	DOCKET RECORDING	DC151	07/05/18	120.00	65800
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	#842083652	9809008611	06/28/18	98.84	65733
101-136-955.00	STAFF DEVELOPMENT/CONFER	LONG-MILLER, KIM	MJI SEMINAR, LANSING MI	DC148	06/28/18	27.38	65741
101-136-955.00	STAFF DEVELOPMENT/CONFER	NOWAK, KIM	RECOVERY COURT TRAINING	DC150	07/05/18	159.07	65783
Total For Dept 136 DISTRICT COURT						1,081.79	
Dept 141 FRIEND OF THE COURT							
101-141-964.10	REIMBURSEMENT TO MANISTE	MANISTEE COUNTY	FRIEND OF THE COURT MAY 2018	MAY 2018	06/28/18	12,284.31	65709
Total For Dept 141 FRIEND OF THE COURT						12,284.31	
Dept 148 PROBATE COURT							
101-148-727.00	OFFICE SUPPLIES	THOMSON REUTERS - WES	MI PROBATE LAW & RULES 2018	838383083	06/28/18	310.00	65731
101-148-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	DELIVERY/WATER/RENTAL	47-3275	07/05/18	26.50	65777
101-148-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	D PENFOLD, LII / B PLANT, LII/PP	18-0021	07/05/18	362.50	65751
101-148-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G.	C H OLTREY, DD	13-0089	07/05/18	50.00	65767
101-148-805.00	COURT APPOINTED ATTORNEY	KEHR, LINDA MOOREY	W NEWHOUSE, LII/PP	17-0167	07/05/18	540.00	65770
101-148-805.00	COURT APPOINTED ATTORNEY	MOLLICA, JOSEPH	ZAVALA-AGUILAR / DEEMER	18-0075	07/05/18	220.00	65779
101-148-805.00	COURT APPOINTED ATTORNEY	SMITH & JOHNSON	CYPHERS / G SMITH / HALLAN	PC175	07/05/18	585.00	65789
101-148-860.00	TRAVEL	AMANDA M O'BRIEN	MEJRA CONFERENCE, PLYMOUTH, MI	PC173	06/28/18	306.29	65674
101-148-860.00	TRAVEL	LONG-MILLER, KIM	MJI SEMINAR, LANSING MI	DC148	06/28/18	192.93	65741
101-148-860.00	TRAVEL	VISA-KIM NOWAK	CEO REGISTRATION/MEJRA CONF/RC CAR	07/03/2018	07/05/18	5.02	65805
101-148-955.00	STAFF DEVELOPMENT/CONFER	AMANDA M O'BRIEN	MEJRA CONFERENCE, PLYMOUTH, MI	PC173	06/28/18	37.41	65674
101-148-955.00	STAFF DEVELOPMENT/CONFER	BURNS, NANCY	MEJRA CONFERENCE, PLYMOUTH, MI	PC174	06/28/18	43.25	65682
101-148-955.00	STAFF DEVELOPMENT/CONFER	VISA-KIM NOWAK	CEO REGISTRATION/MEJRA CONF/RC CAR	07/03/2018	07/05/18	318.32	65805
Total For Dept 148 PROBATE COURT						2,997.22	
Dept 172 ADMINISTRATOR							
101-172-860.00	TRAVEL	DEISCH, MITCH	MILEAGE ALLOWANCE	JULY 2018	07/05/18	275.00	65756
Total For Dept 172 ADMINISTRATOR						275.00	
Dept 215 COUNTY CLERK							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	NETLINK BUSINESS SOLU	TONER FOR FAX MACHINE	6/27/2018	07/05/18	89.00	65781
101-215-860.00	TRAVEL	BOWERS, TAMMY	MILEAGE TO MPJMA CONFERENCE	6/20 TO 6/22/18	06/28/18	267.05	65681
101-215-955.00	CONVENTIONS & MEETINGS	VISA=DAWN OLNEY	MPJMA CONFERENCE KIM AND TAMMY	6/20 TO 6/22/18	06/28/18	581.04	65734
101-215-961.00	TRAINING & SCHOOLS	VISA=DAWN OLNEY	MPJMA CONFERENCE KIM AND TAMMY	6/20 TO 6/22/18	06/28/18	23.00	65734
			Total For Dept 215 COUNTY CLERK			960.09	
Dept 253 COUNTY TREASURER							
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE FOR JUNE	070318	07/05/18	176.91	65798
101-253-955.10	DUES & REGISTRATIONS	VISA=MICHELLE THOMPSON	MACT REGISTRATION FOR CONFERENCE	#0082	06/28/18	175.00	65735
101-253-961.00	TRAINING & SCHOOLS	VISA=MICHELLE THOMPSON	CARA FRIES TRAINING AT NMC	#0082	06/28/18	89.00	65735
			Total For Dept 253 COUNTY TREASURER			440.91	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-727.00	OFFICE SUPPLIES	OFFICE DEPOT	EQUALIZATION OFFICE SUPPLIES	153308946001	07/05/18	100.57	65785
101-257-860.00	TRAVEL	LINDSAY, BRIANNE	MILEAGE FOR MAO CLASS	06/29/18	07/05/18	215.28	65775
			Total For Dept 257 EQUALIZATION DEPARTMENT			315.85	
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANI	TOILET TISSUE	0231778-IN	06/28/18	79.80	65700
101-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANI	PAPER PRODUCTS	0232085-IN	06/28/18	349.91	65700
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	BATTERIES	150633	06/28/18	25.98	65715
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	#842083652	9809008611	06/28/18	94.65	65733
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	GOVERNMENT CENTER NATURAL GAS 05/1	910020931200	06/28/18	168.28	65695
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	COUNTY GARAGE 05/16/18 - 06/14/18	202518116168	06/28/18	30.69	65688
			Total For Dept 265 BUILDING & GROUNDS			749.31	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	CUMMINGS, MCCLOREY, D	PROFESSIONAL FEES FOR MAY 2018	249756	06/28/18	2,609.60	65689
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			2,609.60	
Dept 267 PROSECUTING ATTORNEY							
101-267-727.00	OFFICE SUPPLIES	VISA=SARA SWANSON	MEALS FOR DV TASK FORCE	06/21/18	06/28/18	146.39	65736
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	#842083652	9809008611	06/28/18	39.45	65733
			Total For Dept 267 PROSECUTING ATTORNEY			185.84	
Dept 275 DRAIN COMMISSION							
101-275-819.00	CONTRACT SERVICE - LAKE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DA JULY 2018		07/05/18	333.33	65758
			Total For Dept 275 DRAIN COMMISSION			333.33	
Dept 285 CENTRAL SERVICES							
101-285-730.00	POSTAGE	NUGENT HARDWARE	UPS FILE TO COURT OF APPEALS - SPE	158784	06/28/18	17.74	65716
101-285-730.00	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR METER BY PHONE	46789160	07/05/18	2,500.00	65787
101-285-730.00	POSTAGE	U.S. POSTMASTER - BEU	MAILING OF DELINQUENT TAXES	070218	07/05/18	487.77	65804
			Total For Dept 285 CENTRAL SERVICES			3,005.51	
Dept 286 TECHNOLOGY SUPPORT							
101-286-970.00	EQUIPMENT	I.T. RIGHT	COMPUTER/MARIDEE	20156149	06/28/18	750.00	65705
			Total For Dept 286 TECHNOLOGY SUPPORT			750.00	
Dept 301 SHERIFF							
101-301-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS	FUEL 0522 TO 061918	1297806 061918	06/28/18	151.23	65726
101-301-748.00	GAS, OIL & GREASE	NORTHERN AUTO	10-1 OIL CHG	018441 062618	07/05/18	27.68	65782
101-301-749.00	VEHICLE REPAIRS	CASE AND WATSON	13-2 ALIGNMENT	146949 062518	06/28/18	76.95	65683
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	26-1 MARINE BRK PADS FRONT	011888	07/05/18	83.00	65764

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 301 SHERIFF							
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	13-2 TIERODS R&R	011879	07/05/18	176.44	65764
101-301-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	10-1 HEADLIGHT SCKT	5366414631	07/05/18	26.42	65780
101-301-749.00	VEHICLE REPAIRS	THIRLBY AUTO - ALS/EM	PAINT 18-2 / WHEEL BEARING 14-4	JUNE 18 STWT	07/05/18	149.76	65797
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRYCLEANING JUNE18	JUNE2018	07/05/18	149.00	65788
101-301-850.00	TELEPHONE	ADVANTAGE TRITON, LL	IP PHONE BAT #7925G	5006737-IN	06/28/18	74.97	65671
101-301-850.00	TELEPHONE	VERIZON WIRELESS	#842083652-0007	9809008613	06/28/18	378.17	65733
101-301-855.00	RADIO MAINTENANCE/EQUIPM	GRAND TRAVERSE MOBILE	29-1 RMVE EQUIP/ 13-2 ANTNA / 10-1	50027	06/28/18	528.75	65701
101-301-955.00	CONVENTIONS & DUES	EMMET COUNTY SHERIFF	MUTUAL AID YEARLY DUES 2019	06182018	06/28/18	400.00	65698
101-301-980.00	VEHICLE EQUIPMENT	MICHIGAN SHERIFFS ASS	DECAL PKG K9/18-2,18-3	20180511	06/28/18	872.76	65711
		Total For Dept 301 SHERIFF				3,095.13	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	120.61	65691
101-333-751.00	UNIFORMS	EMBROID ME OF TRAVERS	UNIFORMS ROAD PATROL	E18368 061818	06/28/18	50.00	65697
		Total For Dept 333 SECONDARY ROAD PATROL				170.61	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	36.87	65691
101-426-850.00	TELEPHONE	VERIZON WIRELESS	#842083652	9809008611	06/28/18	65.20	65733
101-426-860.00	TRAVEL	POST, FRANK	MILEAGE REIMBURSEMENT ENDING 6-30- MILEAGE ENDING 6		07/05/18	104.64	65786
		Total For Dept 426 EMERGENCY MANAGEMENT				206.71	
Dept 601 HEALTH DEPARTMENT							
101-601-836.00	APPROPRIATIONS	BENZIE LEELENAU HEALT	4TH QTR APPROPRIATION	FY 17/18 4TH QT	06/28/18	56,275.50	65678
		Total For Dept 601 HEALTH DEPARTMENT				56,275.50	
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-721.00	PER DIEM	DEMITROFF, CATHY	PER DIEM 06/26/18	MEETING 06/26/1	06/28/18	35.00	65692
101-751-721.00	PER DIEM	DEMITROFF, CATHY	PER DIEM 06/25/18	MEETING 06/25/1	06/28/18	35.00	65692
101-751-721.00	PER DIEM	HOOGTERP, EDWARD	PARKS & REC REGULAR MEETING 06/25/	MEETING 06/25/1	06/28/18	35.00	65704
101-751-721.00	PER DIEM	HOOGTERP, EDWARD	PER DIEM 06/26/18	MEETING 06/26/1	06/28/18	35.00	65704
101-751-721.00	PER DIEM	MCPHERSON, JEANNE KAY	PER DIEM 06/26/18	MEETING 06/26/1	06/28/18	75.00	65710
101-751-721.00	PER DIEM	MCPHERSON, JEANNE KAY	PER DIEM 06/25/18	MEETING 06/25/1	06/28/18	75.00	65710
101-751-721.00	PER DIEM	MICK, TED	PER DIEM 06/25/18	MEETING 06/25/1	06/28/18	35.00	65712
101-751-721.00	PER DIEM	MICK, TED	PER DIEM 06/26/18	MEETING 06/26/1	06/28/18	35.00	65712
101-751-721.00	PER DIEM	PEACOCK, TAD	PER DIEM 06/26/18	MEETING 06/26/1	06/28/18	35.00	65717
101-751-721.00	PER DIEM	PEACOCK, TAD	PER DIEM 06/25/18	MEETING 06/25/1	06/28/18	35.00	65717
101-751-721.00	PER DIEM	PEARSALL-GROENWALD, M	PER DIEM 06/25/18	MEETING 06/25/1	06/28/18	35.00	65718
101-751-721.00	PER DIEM	ROCH VON ROCHSBURG, W	PER DIEM 06/25/18	MEETING 06/25/1	06/28/18	35.00	65722
101-751-721.00	PER DIEM	ROCH VON ROCHSBURG, W	PER DIEM 06/26/18	MEETING 06/26/1	06/28/18	35.00	65728
101-751-860.00	TRAVEL	SKURDALL, BARBARA	PER DIEM 06/25/18	MEETING 06/25/1	06/28/18	35.00	65728
101-751-860.00	TRAVEL	DEMITROFF, CATHY	10 MILES @ \$.545	MILEAGE	06/28/18	5.45	65692
101-751-860.00	TRAVEL	DEMITROFF, CATHY	10 MILES @ \$.545	MILEAGE 06/25/1	06/28/18	5.45	65692
101-751-860.00	TRAVEL	HOOGTERP, EDWARD	3 MILES @ \$.545	MILEAGE 06/25/1	06/28/18	1.64	65704
101-751-860.00	TRAVEL	HOOGTERP, EDWARD	3 MILES @ \$.545	MILEAGE	06/28/18	1.64	65704
101-751-860.00	TRAVEL	MCPHERSON, JEANNE KAY	12 MILES @ \$.545	MILEAGE 06/26/1	06/28/18	6.54	65710
101-751-860.00	TRAVEL	MCPHERSON, JEANNE KAY	12 MILES @ \$.545	MILEAGE 06/25/1	06/28/18	6.54	65710
101-751-860.00	TRAVEL	MICK, TED	14 MILES @ \$.545	MILEAGE	06/28/18	7.63	65712
101-751-860.00	TRAVEL	MICK, TED	14 MILES @ \$.545	MILEAGE 06/25/1	06/28/18	7.63	65712
101-751-860.00	TRAVEL	PEACOCK, TAD	4 MILES @ \$.545	MILEAGE 06/25/1	06/28/18	2.18	65717
101-751-860.00	TRAVEL	PEACOCK, TAD	4 MILES @ \$.545	MILEAGE	06/28/18	2.18	65717
101-751-860.00	TRAVEL	PEARSALL-GROENWALD, M	15 MILES @ \$.545	MILEAGE 06/25/1	06/28/18	8.18	65718
101-751-860.00	TRAVEL	ROCH VON ROCHSBURG, W	16 MILES @ \$.545	MILEAGE 06/25/1	06/28/18	8.72	65722

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-860.00	TRAVEL	ROCH VON ROCHSBURG, W	16 MILES @ \$.545	MILEAGE 06/26/1	06/28/18	8.72	65722
101-751-860.00	TRAVEL	SKURDALL, BARBARA	1 MILE @ \$.545	MILEAGE 06/25/1	06/28/18	0.55	65728
			Total For Dept 751 PARKS & RECREATION DEPARTMENT			643.05	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	3,882.80	65691
101-852-717.00	MEDICAL/DENTAL/VISION IN	CONQUEST, JEFF	MONTHLY RETIREE HEALTHCARE SUPPLEM	JULY 2015	07/05/18	175.00	65753
101-852-717.00	MEDICAL/DENTAL/VISION IN	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT	JULY 2015	07/05/18	175.00	65773
101-852-717.00	MEDICAL/DENTAL/VISION IN	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEM	JULY 2018	07/05/18	175.00	65802
101-852-725.02	MI CLAIMS TAX ASSESSMENT	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	58.24	65691
101-852-874.00	MEDICAL INSURANCE - RET	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	145.06	65691
			Total For Dept 852 MEDICAL INSURANCE			4,611.10	
			Total For Fund 101 GENERAL FUND			100,372.56	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	120.61	65691
205-000-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS	FUEL 0522 TO 061918	1297806 061918	06/28/18	28.05	65726
205-000-840.00	INTELL/INVESTIGATIONS	TRANSONION RISK & ALT	JUNE 18 ACTIVITY	07012018	07/05/18	210.00	65801
205-000-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE	TNT '17 RAM BLUE LED 25F LIGHTS	44878 06222018	06/28/18	500.00	65701
			Total For Dept 000			858.66	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			858.66	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	CRYSTAL LAKE GOLF CLU	K9 OUTING 2018	06132018	07/05/18	3,245.00	65755
206-000-967.00	PROJECT EXPENSES	KETZ, CHRISTA	SNS CASH PRCH K9 OUTING	K9 SNS 61218	07/05/18	42.12	65771
			Total For Dept 000			3,287.12	
			Total For Fund 206 SHERIFF'S K-9 FUND			3,287.12	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-783.00	EQUIP. SERVICES & SUPPLI	FEKETE, MIKE	WINDOW CLEANING JAIL	06192018	06/28/18	75.00	65699
213-265-783.00	EQUIP. SERVICES & SUPPLI	G.T. PACKAGING & JANI	SOAP/CLEANER/ PTOWELS	0232079 IN	06/28/18	339.22	65700
213-265-783.00	EQUIP. SERVICES & SUPPLI	KOORSEN FIRE AND SECU	ANN FIRE INSPECTION 2018	4475259 061518	07/05/18	84.19	65772
213-265-783.00	EQUIP. SERVICES & SUPPLI	NUCENT HARDWARE	BULB,BATTERIES,FASTERNERS,HOOKS	06252018 1444	07/05/18	115.25	65784
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	CARBAGE PICKUP	07182018 1XWK	07/05/18	190.00	65743
213-265-850.00	TELEPHONE	CHARTER COMMUNICATION	CABLE JUNE/JULY 2018	0010078061218	07/05/18	30.92	65749
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	HEATING JUNE 2018	JUNE182018	06/28/18	644.61	65696
			Total For Dept 265 BUILDING & GROUNDS			1,479.19	
Dept 351 JAIL - CORRECTIONS							
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	JUNE 2018 FOOD SUPPLIES	IVC26972 JUNE	07/05/18	9,687.50	65747
213-351-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS	FUEL 0522 TO 061918	1297806 061918	06/28/18	100.74	65726
213-351-752.00	PRISONERS LAUNDRY	ECOLAB	DET/STAIN RMV/SOFTNER	43870	07/05/18	371.75	65759
213-351-752.10	DRY CLEANERS	ROBIE'S DRY CLEANERS	DRYCLEANING JUNE18	JUNE2018	07/05/18	272.25	65788
213-351-834.00	PRISONER MEDICAL - BENZI	ADVANCED CORRECTIONAL	AUG 2018 INMATE MEDICAL	76847	07/05/18	6,385.98	65742
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	COPIER LEASE	166411	07/05/18	461.25	65796
213-351-961.00	TRAINING & SCHOOLS	DAN SMITH	MILEAGE MSA CONFERENCE	MILEAGE061518	06/28/18	171.13	65690
213-351-961.00	TRAINING & SCHOOLS	SIERRA BATES	LUNCH - TRAINING	06082018	06/28/18	24.41	65727
213-351-961.00	TRAINING & SCHOOLS	CARISSA PIKE	TRAINING FLINT	06302018	07/05/18	28.48	65748

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 213 JAIL OPERATIONS FUND							
Dept 351 JAIL - CORRECTIONS							
213-351-961.04	PRISONERS SCHOOLING	HEITMAN, BARBARA	JUNE 2018 GED CLASSES	JUNE2018	07/05/18	360.00	65765
213-351-963.00	COMPUTER EQUIPMENT	ID NETWORKS, INC.	ANNUAL FEE 2018/19	273512	07/05/18	1,995.00	65768
			Total For Dept 351 JAIL - CORRECTIONS			19,858.49	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	1,257.42	65691
			Total For Dept 852 MEDICAL INSURANCE			1,257.42	
			Total For Fund 213 JAIL OPERATIONS FUND			22,595.10	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY	GORILLA TAPE	1806-285228	06/28/18	7.49	65703
214-265-850.00	TELEPHONE	DIRECT TV	SATION 2 TV	34404261383	06/28/18	149.39	65693
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	STATION 1 CABLE	0010110062218	06/28/18	97.91	65685
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	STATION 3 CABLE	0016011062218	06/28/18	233.61	65685
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	#842083652	9809008611	06/28/18	20.04	65733
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	#842083652-0002/EMS	9809008612	06/28/18	67.23	65733
214-265-922.00	WATER & SEWER	AIRGAS	OXYGEN	9077318857	06/28/18	183.68	65672
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	STATION 3 WATER	06272018	06/28/18	57.77	65687
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	NATURAL GAS STATION 2	MAY2018	06/28/18	42.03	65695
214-265-935.00	BUILDING REPAIRS	BLUE WATER ELECTRIC	STATION 2 ELECTRICAL UPGRADES/REPA	250	06/28/18	482.00	65679
214-265-970.00	EQUIPMENT & REPAIR	I.T. RIGHT	COMPUTER IT SERVICES	20155079	06/28/18	17.00	65705
			Total For Dept 265 BUILDING & GROUNDS			1,358.15	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-727.00	OFFICE SUPPLIES	TEAM FINANCIAL GROUP,	COPIER RENTALS	166227	06/28/18	198.34	65729
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82901661	06/28/18	13.95	65680
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82900283	06/28/18	17.44	65680
214-655-735.00	MEDICAL SUPPLIES	MUNSON MEDICAL CENTER	DRUG BOX FEES	BCEMSA 053118	06/28/18	505.00	65714
214-655-735.10	MEDICAL SUPPLIES - GAS	PURITY CYLINDER GASSE	OXYGEN	00556313	06/28/18	121.47	65719
214-655-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS	SHELL FUEL CARD	79423216806	06/28/18	80.04	65726
214-655-748.00	GAS, OIL & GREASE	XPRESS LUBE	A33 OIL CHANGE	34125	06/28/18	43.44	65739
214-655-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE	A32 COMMUNICATIONS RETROFIT	49774	06/28/18	827.26	65701
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	THOMPSONVILLE INTERCEPTS	05/03/2018	06/28/18	5,175.00	65730
214-655-855.00	RADIO MAINTENANCE/EQUIPM	GRAND TRAVERSE MOBILE	A21 RADIO REPAIR	50053	06/28/18	71.50	65701
214-655-970.01	EQUIPMENT- AMBULANCE	CENTRAL STATE BANK	A22 JUNE PAYMENT	JUNE18	06/28/18	3,479.86	65684
			Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)			10,533.30	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	1,166.42	65691
			Total For Dept 852 MEDICAL INSURANCE			1,166.42	
			Total For Fund 214 EMERGENCY MEDICAL SERVICES (E			13,057.87	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-703.05	WAGES-ATTENDANT	ZYLSTRA, MARTIN	SITE ATTENDANT	06272018	06/28/18	45.00	65740
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE	SITE ATTENDANT	07032018	07/05/18	45.00	65794
228-000-703.05	WAGES-ATTENDANT	ZYLSTRA, MARTIN	SITE ATTENDANT	07032018	07/05/18	90.00	65808
228-000-850.00	TELEPHONE	VERIZON WIRELESS	#842083652	9809008611	06/28/18	65.20	65733
			Total For Dept 000			245.20	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	36.87	65691
			Total For Dept 852 MEDICAL INSURANCE			36.87	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			282.07	
Fund 245 REMONUMENTATION/SURVEY GRANT FUND							
Dept 000							
245-000-750.30	MONUMENTS	ASTRO WOOD STAKE, INC	CARSONITE POSTS FOR REMONUMENTATIO	51370	06/28/18	577.00	65675
			Total For Dept 000			577.00	
			Total For Fund 245 REMONUMENTATION/SURVEY GRANT			577.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	#842083652	9809008611	06/28/18	88.90	65733
			Total For Dept 265 BUILDING & GROUNDS			88.90	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	120.61	65691
			Total For Dept 852 MEDICAL INSURANCE			120.61	
			Total For Fund 247 ANIMAL CONTROL FUND			209.51	
Fund 260 CPL CLERK TECHNOLOGY FUND							
Dept 000							
260-000-727.00	OFFICE SUPPLIES	IDENTIPHOTO	CPL RIBBON FOR PRINTER	0132144	07/05/18	110.60	65769
			Total For Dept 000			110.60	
			Total For Fund 260 CPL CLERK TECHNOLOGY FUND			110.60	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	#542144795-0001/DISPATCH	9808980670	06/28/18	1,282.89	65733
			Total For Dept 325 DISPATCH/COMMUNICATION			1,282.89	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY 2018	RIS0001897368	06/28/18	302.54	65691
			Total For Dept 852 MEDICAL INSURANCE			302.54	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			1,585.43	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	CIRCUIT COURT SHARED EXPENSES 05/1 MAY 2018		06/28/18	170.17	65709
			Total For Dept 000			170.17	
			Total For Fund 269 LAW LIBRARY FUND			170.17	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000							
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURC	MONTHLY PYMT FOR CONTRACTED SERVICE JULY 2018		07/05/18	85,836.57	65746
			Total For Dept 000			85,836.57	
			Total For Fund 276 COMMISSION ON AGING MILLAGE F			85,836.57	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-839.00	VETERANS BURIALS & MARKE	DOREEN CARTER	VETERANS BURIAL BENEFITS - EDWIN C	6/27/2018	06/28/18	300.00	65694
293-000-839.00	VETERANS BURIALS & MARKE	JOWETT, GAYLORD	VETERANS BURIAL BENEFITS - JEFFREY	6/27/2018	06/28/18	300.00	65707
293-000-839.00	VETERANS BURIALS & MARKE	WLADYSLAWA GRABOWSKI	VETERANS BURIAL BENEFITS - JOHN GR	6/27/2018	06/28/18	300.00	65738
			Total For Dept 000			900.00	
			Total For Fund 293 VETERAN'S RELIEF FUND			900.00	
Fund 371 JAIL RESERVE FUND							
Dept 000							
371-000-970.00	CAPITAL OUTLAY - EQUIPME	TWO MEN AND A TRUCK	MOVING FLOOR REFINISHING	0227-8401	07/05/18	470.00	65803
			Total For Dept 000			470.00	
			Total For Fund 371 JAIL RESERVE FUND			470.00	
Fund 412 MCF RENOVATIONS FUND							
Dept 000							
412-000-810.00	LEGAL FEES	STRAUB, PETTITT, YAST	SERVICES THRU MAY 2018/MAPLES	33	07/05/18	3,025.00	65795
			Total For Dept 000			3,025.00	
			Total For Fund 412 MCF RENOVATIONS FUND			3,025.00	
Fund 415 RAILROAD POINT							
Dept 000							
415-000-967.00	PROJECT EXPENSES	VOSS SIGNS LLC	RAILROAD POINT BOUNDARY SIGNS	1007267	06/28/18	835.00	65737
			Total For Dept 000			835.00	
			Total For Fund 415 RAILROAD POINT			835.00	
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 000							
425-301-749.00	PATROL CAR EXPENSES	WATSON BENZIE LLC	2018 AWD CHARGER - REPLACEMENT VEH	2018 CHARGER	07/05/18	26,994.00	65806
			Total For Dept 000			26,994.00	
			Total For Fund 425 EQUIPMENT REPLACEMENT FUND			26,994.00	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	ROBERT M BAUM	OVERPAYMENT OF TAXES	05-001-267-10	06/28/18	115.94	65721
516-000-694.00	CASH OVER/SHORT	GLEN PUT	OVERPAYMENT OF DELINQUENT TAXES	070218	07/05/18	10.00	65762
			Total For Dept 000			125.94	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			125.94	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD 14 REDEMPTIONS	070318	07/05/18	420.00	65744
532-253-810.00	LEGAL FEES	FIGURA, RICHARD	LEGAL FEES FORECLOSURES	BCT-289	07/05/18	310.00	65761
			Total For Dept 253 COUNTY TREASURER			730.00	
			Total For Fund 532 TAX FORECLOSURE FUND			730.00	
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-721.00	PER DIEM	JOHNSON, JEFF	PER DIEM FOR BUILDING AUTHORITY	062118	06/28/18	35.00	65706
569-000-800.00	CONTRACTED SERVICES	MAY, SHARRON	RECORDING SECRETARY /BUILDING AUTH	062818	07/05/18	80.23	65776

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-860.00	TRAVEL	JOHNSON, JEFF	MILEAGE FOR JUNE 2018	062118M	06/28/18	7.53	65706
			Total For Dept 000			122.76	
			Total For Fund 569 BUILDING AUTHORITY			122.76	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-214.01	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	JUNE 2018 OWI REIMBURSEMENT	07/03/2018	07/05/18	345.90	65745
701-136-221.01	DUE CITY FRANKFORT - OWI	CITY OF FRANKFORT	OWI REIMB & ORDINANCE FINES	07/03/2018	07/05/18	120.00	65752
701-136-228.20	DUE STATE - DNR JUDGE	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	10.00	65793
701-136-228.30	DUE STATE - D. L. REINS	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	45.00	65793
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	1,887.87	65793
701-136-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	110.00	65793
701-136-228.47	DUE STATE - OWI REIMBURS	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	200.00	65793
701-136-228.48	DUE DNR - OWI REIMBURSE	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	160.00	65793
701-136-228.56	DUE STATE - REFILING FEE	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	480.00	65793
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	45.00	65793
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	1,659.00	65793
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	JUNE 2018 STATE TRANSMITTAL	06/2018	07/05/18	3,498.95	65793
701-136-230.00	DUE OTHER UNITS - ORDINA	CITY OF FRANKFORT	OWI REIMB & ORDINANCE FINES	07/03/2018	07/05/18	32.34	65752
701-136-230.00	DUE OTHER UNITS - ORDINA	WELDON TOWNSHIP TREAS	ORDINANCE FEES	07/03/2018	07/05/18	34.00	65807
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	SCHULTZ JR/SEXTON/CUTLER/VOICE	07/03/2018	06/28/18	2,872.00	65670
701-136-265.00	CASH BONDS PAYABLE	SCHULTZ JR, DONALD	BOND RETURN	18-1900	06/28/18	13.00	65724
701-136-265.00	CASH BONDS PAYABLE	SEXTON, WILLIAM	BOND RETURN	18-158	06/28/18	415.00	65725
701-136-271.00	RESTITUTIONS PAYABLE	ROHN, MICHAEL	RESTITUTION FROM ADAM WALTON	08-175	06/28/18	100.00	65723
701-136-271.00	RECOVERY COURT	BENZIE COUNTY JAIL	DRUG TEST	RC0618	06/28/18	90.30	65676
701-136-272.00	RECOVERY COURT	VISA=KIM NOWAK	CEO REGISTRATION/MPJRA CONF/RC CAR	07/03/2018	07/05/18	15.00	65805
			Total For Dept 136 DISTRICT COURT			12,133.36	
Dept 215 COUNTY CLERK							
701-215-222.01	DUE COUNTY - CDBG CO ADM	BENZIE COUNTY REGISTE	DISCHARGE OF LEIN - KITTLESON	6/27/2018	06/28/18	30.00	65677
701-215-265.00	CASH BONDS PAYABLE	ALBERT SIMS	BOND MONEY RETURNED FOR KELSEY RIC	16-2451-FH	06/28/18	900.00	65673
701-215-271.00	RESTITUTIONS PAYABLE	KRISTINA EGGMAN	RESTITUTION FROM DONOVAN LEONARD	16-2456-FC	06/28/18	28.00	65708
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	REP 65657	06/28/18	25.00	65732
701-215-271.00	RESTITUTIONS PAYABLE	DIANE BRUTZER	RESTITUTION FROM DENNIS FOUST	15-2425-FH	07/05/18	25.00	65757
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	07/05/18	75.00	65799
701-215-271.10	FAMILY DIVISION RESTITUT	ELAINE NEWBOLD	RESTITUTION FROM TREVOR MILLER	06-1377-DL	07/05/18	15.00	65760
701-215-271.10	FAMILY DIVISION RESTITUT	LATITUDE SUBROGATION	RESTITUTION FROM JONAH SOBACKI	13-1847-DL	07/05/18	10.00	65774
			Total For Dept 215 COUNTY CLERK			1,108.00	
Dept 268 REGISTER OF DEEDS							
701-268-228.40	DUE STATE - REMONUMENTAT	STATE OF MICHIGAN	2ND QUARTER REMON 2018	7/01/2018	07/05/18	2,876.20	65792
			Total For Dept 268 REGISTER OF DEEDS			2,876.20	
			Total For Fund 701 GENERAL AGENCY FUND			16,117.56	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 GENERAL FUND					100,372.56
	Fund 205 TNT OFFICER MILLAGE FUND					858.66
	Fund 206 SHERIFF'S K-9 FUND					3,287.12
	Fund 213 JAIL OPERATIONS FUND					22,595.10
	Fund 214 EMERGENCY MEDICAL SERVICES					13,057.87
	Fund 228 SOLID WASTE/RECYCLING FUND					282.07
	Fund 245 REMONUMENTATION/SURVEY GRAN					577.00
	Fund 247 ANIMAL CONTROL FUND					209.51
	Fund 260 CPL CLERK TECHNOLOGY FUND					110.60
	Fund 261 911 EMERGENCY SERVICE FUND					1,585.43
	Fund 269 LAW LIBRARY FUND					170.17
	Fund 276 COMMISSION ON AGING MILLAGE					85,836.57
	Fund 293 VETERAN'S RELIEF FUND					900.00
	Fund 371 JAIL RESERVE FUND					470.00
	Fund 412 MCF RENOVATIONS FUND					3,025.00
	Fund 415 RAILROAD POINT					835.00
	Fund 425 EQUIPMENT REPLACEMENT FUND					26,994.00
	Fund 516 DELINQUENT TAX REVOLVING FU					125.94
	Fund 532 TAX FORECLOSURE FUND					730.00
	Fund 569 BUILDING AUTHORITY					122.76
	Fund 701 GENERAL AGENCY FUND					16,117.56
Total For All Funds:						278,262.92

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
June 26, 2018

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, June 26, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Carland, Jeannot, Money, Roelofs, Sauer and Warsecke
Excused: Commissioner Griner

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Money, to approve the agenda as amended, moving 11B up on the agenda to 7A and correct the date on the agenda. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Minutes:

Motion by Jeannot, seconded by Roelofs, to approve the Committee of the Whole minutes of June 12, 2018 as presented. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

1:36 p.m. Public Input – None

School Resource Officer Discussion – School Safety

Mitch stated that we have representatives here today from Benzie Schools, Michigan State Police, Sheriff Dept, Emergency Management, 911. Meetings have also been attended by Frankfort Schools and Comm Warsecke

Proposed DRAFT millage language for 2 School Resource Officers for 4 years, 2018-2021 for 0.225 mill. This would be enough to put two officers – 1 at the Benzie Central Jr and Sr High and 1 at the Frankfort district. Will need an interlocal agreement that lays out the terms of the arrangement.

Frank Post stated that it is always difficult to ask the voters for more money; if we are going to have a sustainable program, you need sustainable funding. We also need policies and procedures on how this would work.

Comm Money asked what the SRO would do in the summer? Perhaps vacation in the summer months; it would be a collective bargaining issues to address.

Matt Olson, Superintendent Benzie Schools, stated during the summer kids are off and off doing things that kids do, the SRO already has a relationship with those kids.

Comm Jeannot asked how much of the sinking fund can you use for this? Nothing, it can only be used for infrastructure; this is a personnel issue. We cannot use the sinking fund millage; it is a county-wide issue.

Mitch asks if you can use those funds for the safety system? Yes, but not personnel.

How about training and equipment? Equipment is possible, training is fuzzy, would have to look into that.

Committee of the Whole

Page 2 of 4

June 26, 2018

Mr. Olson explains the “boot system” that Benzie Central is purchasing for their schools.

Comm Jeannot asks for any budget that was worked up on this.

Comm Sauer asks if we should consider Manistee County in this as well – Betsie Valley school pulls kids from Manistee County too. Mitch says it would muddy the waters.

Comm Carland suggests seasonal officers from both Sheriff Dept and Frankfort PD be made full time for this and without a millage.

Comm Roelofs supports this idea.

Comm Carland is concerned on the amount.

Comm Sauer wants to see how this is broke down.

Mitch stated that he will do a budget for each of the 4 years of the millage.

Comm Jeannot asks if some of this equipment or training, other than wages, be funded some other way. Mitch says potentially some funding may be made available from the state level in securing our schools.

Lt. John Schneider, Assistant Post Commander Cadillac, SROs are so valuable; this is a highly innovative way to go.

Conversion of Plats and Site Condo Drawings to image – Amy Bissell: Amy would like to amend the 256 ROD Automation budget to allow for her to do some data conversion.

Motion by Sauer, seconded by Jeannot, to recommend to the Board of Commissioner to amend the 2017-18 budget for Fund 256 ROD Automation Fund as follows:

Increase:

256-000-617.00	Automation Fees	\$10,000.00
-----------------------	------------------------	--------------------

Increase:

256-000-800.00	Data Conversion	\$10,000.00
-----------------------	------------------------	--------------------

Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner

Motion carried.

K-9 Replacement Vehicle Expense – Troy Lamerson: Asks to amend the budget to equipment the K-9 vehicle.

Motion by Roelofs, seconded by Money, to recommend to the Board of Commissioners to amend the 2017-18 Budget for Fund 425 as follows:

Increase:

425-301-967.05	K9 Replacement Fund	\$12,793.00
-----------------------	----------------------------	--------------------

Decrease:

425-301-674.00	K9 Contributions & Donations	\$12,793.00
-----------------------	---	--------------------

Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner

Motion carried.

Dan Smith:

A. Jail Flooring – Dan Smith: Reschedule to allow for new bids.

B. Budget Amendment: To research further and bring back.

2018 Budget Considerations – Frank Post: He presented A Long-Term Strategy for Government Center Safety and Security.

- Upgrading of camera network & adding additional security card door access systems – estimated cost of \$101,600.00.

Committee of the Whole

Page 3 of 4

June 26, 2018

- Service Counter Security Glass (Clerk, Treasurer, Register of Deeds) – estimated cost \$77,700.00.
- DHHS Security Glass Transaction Window – estimated cost \$7,500.00.
- Probation and Parole Office Improvements – estimated cost \$49,500.00.
- Restricting Public Access to Court Areas – estimated cost \$5,400.00.

Comm Sauer stated that he has visited the attorney conference room at the jail; perhaps a window of separation could be considered. MMRMA will do an assessment on the building.

TPOAM Grievance, Robert Hawkins – Mitch: Mitch stated that TPOAM has filed a grievance on behalf of Mr. Hawkins and he would ask that you authorize him to handle this grievance on your behalf like has been done with other grievances.

Motion by Jeannot, seconded by Sauer, to recommend to the Board of Commissioners to authorize Mitch Deisch to act on the Robert Hawkins grievance on behalf of the Board of Commissioners. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

3:00 p.m. Public Input – None

Motion by Roelofs, seconded by Carland, to adjourn at 3:00 p.m. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

Committee of the Whole

Page 4 of 4

June 26, 2018

Motion by HJ, seconded by RG, to approve the Committee of the Whole Consent Calendar as follows:

1. To amend the 2017-18 budget for Fund 256 ROD Automation Fund in the amount of \$10,000 as presented.
2. To amend the 2017-18 Budget for Fund 425 Equipment Replacement for Sheriff Office in the amount of \$12,793 as presented.
3. To authorize Mitch Deisch to act on the Robert Hawkins grievance on behalf of the Board of Commissioners.

BUDGET AMENDMENT

DATE: 6/21/2018

Motion to amend the 2017/18 budget by increasing/decreasing the expenditures and revenues as presented:

FUND: 256 Automation Fund

ACCOUNT TO BE INCREASED:

256-000-617.00 Automation Fees	\$10,000.00
--------------------------------	-------------

ACCOUNT TO BE INCREASED:

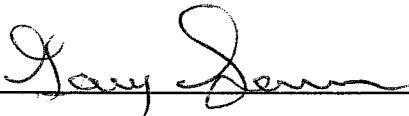
256-000.800.00 Data Conversion	\$10,000.00
--------------------------------	-------------

TOTAL \$10,000.00

SIGNED



BOARD APPROVED:



DISAPPROVED:

REASON, IF DISAPPROVED

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 6/21/2018

Request to Amend the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
425-301-967.05	K9 Replacement Fund	12,793.00

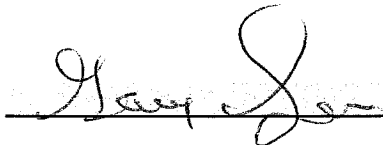
Total \$ 12,793.00

Account to be Decreased:

Line Number	Account Name	Amount
425-301-674.00	K9 Contributions & Donations	12,793.00

12,793.00

SIGNED: _____



Committee Appointments

ACTION ITEMS

2018-020
FAIR HOUSING RESOLUTION
BENZIE COUNTY, MICHIGAN

WHEREAS, Benzie County is committed to fair housing and will work aggressively to ensure that all housing programs comply fully with all state, federal, and local fair housing laws; and

WHEREAS, Benzie County has appointed the County Clerk as their fair housing contact person, who has an understanding of the Fair Housing Laws and will attend applicable training as able to remain informed; and

WHEREAS, Benzie County has established a Fair Housing Log. The Fair Housing Log will be maintained and will disclose information regarding any and all fair housing concerns and their outcomes; and

WHEREAS, Persons wishing to file a housing-related complaint or concern will be referred to the Michigan Department of Civil Rights, HUD, and their local Fair Housing Center. The Fair Housing contact will notify MSHDA if a complaint or concern is filed; and

WHEREAS, the offices of Benzie County are accessible and barrier free, and the County will make every attempt to reasonably accommodate all of its constituents; and

WHEREAS, Benzie County will include the Fair Housing Logo on all of its documents and advertisements pertaining to its housing programs. The County will post a Fair Housing poster in a place visible to the public. The County will secure and distribute, upon request, Fair Housing material provided by MSHDA and various other Fair Housing agencies and organizations. "Fair Housing, It's Your Right" brochures will be distributed to all applicants of County housing programs; and

WHEREAS, Benzie County will consider all applicants and contractors based on qualifications. No applicant or contractor will be denied housing or a contract based on their race, color, national origin, religion, age, sex, marital status, familial status or handicap. Persons raising concerns regarding discrimination will not be retaliated against. Marketing of all County housing programs will include minority and women applicants.

NOW, THEREFORE, BE IT RESOLVED, that Benzie County hereby reaffirms this Fair Housing Resolution, its Fair Housing Policy and all of its premises.

Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke

Nays: None

Motion: Carried

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 10th day of July, 2018.



Dawn Olney, Benzie County Clerk

2018 - 021

RESOLUTION

At the July 12, 2018 meeting of the Benzie
Date County Name

County Board of Commissioners, the Board of Commissioners gave consent to the following action:

“Be it resolved that the Benzie County Board of
County Name

Commissioners have reviewed the Fiscal Year 2019 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan and believe that the plan addresses the needs of the aging population in Region 10.

Be it further resolved that the Benzie
County Name

County Board of Commissioners approves the Fiscal Year 2019 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan.”


Signature: Chairperson, County Commission or County Clerk

July 10, 2018
Date

Gary Sauer, Chairman, Board of Commissioners

Typed Name and Title: Chairperson, County Commission or County Clerk

June 11, 2018

County Board of Commissioners:

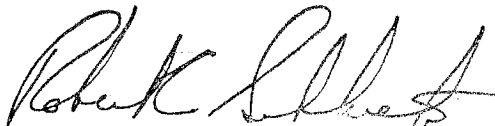
The Area Agency on Aging of Northwest Michigan (AAANM) is seeking approval of their Fiscal Year 2019 Annual Implementation Plan (AIP), which, once approved by the State, will go into effect on October 1, 2018. As part of the preparation of this document, the State requires that all Area Agencies on Aging (AAA) must request approval of the AIP from each County Board of Commissioners within their respective planning and service area.

Enclosed is a complete copy of the FY 2019 AIP for you to review and comment upon. AAANM has also summarized some of the major content of the AIP as it impacts the counties in the AAANM service area.

Pursuant to State requirements and in order to respond to the Michigan Aging and Adult Services Agency (AASA) in a timely manner, **AAANM requests your county's written or e-mail (gustineh@aanm.org) response no later than August 1, 2018.** In that light, we have provided a copy of a resolution that can be used for convenience in responding to this request. We appreciate your efforts in this regard.

Thank you for taking the time to review the FY 2019 AIP. We welcome your comments. If you have questions, please contact me. A representative of AAANM will be made available to answer any questions you or other members of the Board might have.

Sincerely,



Robert C. Schlueter, Executive Director
Area Agency on Aging of Northwest Michigan

RECEIVED

JUN 14 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Multi-Year Plan and Annual Implementation Plan (AIP) Updates

Area agencies on aging (AAAs) are required under the Federal Older Americans Act to develop a 3-year plan or Multi-Year Plan (MYP), which describes the objectives of the AAA with regard to the provision of services to older adults and their caregivers. AAAs report annually on progress made toward MYP objectives and provide updates about plan changes in the second and third years of the MYP through Annual Implementation Plans (AIPs).

Who We Are

Part of an Aging Network:

- Federal: The Administration on Aging (AoA) awards funds for nutrition and supportive home and community-based services to 56 State Units on Aging based primarily on the number of persons 60 years of age and over in the state.
- State: The State Units on Aging (SUAs) award funds to 629 Area Agencies on Aging.
- Local: The Area Agencies on Aging (AAAs) determine the needs of older persons locally and work to address those needs through the funding of local services and through advocacy. AAAs are required to prioritize funding for those with greatest social and/or economic need with particular attention to low-income minority individuals.

The Area Agency on Aging of Northwest Michigan (AAANM):

- A private, nonprofit agency
- Designated as an Area Agency on Aging in 1974 by the SUA, Michigan Office of Services to the Aging (OSA), now known as the Aging and Adults Services Agency (AASA)
- One of 16 AAAs in Michigan
- Serves ten counties located in Northwest Lower Michigan: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford counties (Region 10).
- Operates under the framework of the Federal Older Americans Act and the State Older Michiganians Act.

The mission of AAANM is to serve and advocate for older persons, adults with disabilities and caregivers by supporting their independence, dignity and quality of life.

What We Do

Provide Services Directly: AAANM has a staff of approximately 35, consisting of an Executive and 2 Associate Directors, Information Specialists, Registered Nurses, Social Workers, Transition Specialists, a Housing Coordinator, Office Administration, Accounting, Data Entry, Long-Term Care Ombudsman, and Medicare/Medicaid Assistance Program Coordinator. AAANM provides the following services directly with its staff:

- Information and Assistance
- Options Counseling
- Caregiver Support and Education
 - Tailored Caregiver Assessment & Referral Program
- Veteran's Directed Home and Community-Based Services
- Medicare/Medicaid Assistance Program (MMAP)
- Long-Term Care Ombudsman

- Creating Confident Caregivers Program
- Care Management Program
- Caregiver Respite Program
- MI Choice Waiver Program
- Nursing Facility Transition Program
- Elder Abuse Awareness and Prevention
- Healthy Aging / Evidence-Based Disease Prevention Programs
 - Personal Action Toward Health (PATH) for Chronic Pain and Diabetes
 - A Matter of Balance: Managing Concerns about Falls
 - Diabetes Prevention Program

Fund Local Agencies: AAANM also develops contracts and/or purchase of service agreements with local agencies (County Commissions/Councils on Aging, In-Home Health Care Providers, and more) that provide home and community-based services such as:

- Adult Day Care
- Congregate Meals
- Home Delivered Meals
- Homemaking
- Personal Care
- In-home Respite Care
- Medication Management
- Legal Assistance
- Transportation
- Kinship Caregiver Support Programs

All ten counties in the Region have approved senior millages. These resources help stretch state and federal funding to meet the service needs identified in the Plan, as well as sustain additional services that are not funded under the Plan (senior centers, information and assistance, Medicare/Medicaid assistance, tax preparation, Senior Project FRESH, transportation, home chore/repair and more).

Demographic and Environmental (Need) Analyses

As part of the MYP development process, AAANM evaluated demographic trends and gathered input about the preferences, characteristics, trends and needs of older adults, caregivers and disabled persons. This information was used to identify funding priorities and develop program objectives for the FY2017-2019 MYP.

Growing 60+ population: Region 10 comprises the counties of Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee and Wexford. According to the 2014 estimate from the American Community Survey, there are 85,285 people 60 years of age or older in the area, or 28% of the total population. A comparison to the 2010 census indicates that the 60+ population has increased by 16% over the last four years or is increasing at a rate between 3% and 4% per year. The FY2017-2019 MYP for AAANM contemplates that the 60+ population segment will continue to increase at this rate each year.

While all age segments in the 60+ population are increasing, the greatest increase stems from those in the sixties and seventies decades (growth 17% and 19% respectively between 2010 and 2014). Those in the 80+ decade comprise the smallest population segment or 15,525 individuals, with an increase of 1,106 individuals or 6% (2% per year) between 2010 and 2014. The 2017-2019 MYP for AAANM contemplates that the 80+ population will continue to increase at approximately 2% per year, with accelerated growth in the FY2020-2023 planning cycle.

The table below compares the 2010 census with the 2014 American Community Survey population estimate.

Age Group	2010 Census	Age Group as % of 2010 Census	2014 Estimated Population	Age group as % of 2014 population	Change 2010-2014
0-19	72,076	24%	68,255	23%	-5%
20-29	30,152	10%	32,406	11%	7%
30-39	31,693	11%	32,143	11%	1%
40-49	41,811	14%	36,213	12%	-13%
50-59	48,361	16%	48,243	16%	0%
60-69	37,464	13%	44,011	15%	17%
70-79	21,936	7%	26,022	9%	19%
80+	14,419	5%	15,252	5%	6%
Total	297,912		302,545		
Total 60+ population	73,819	25%	85,285	28%	16%

Minority population: The 60+ population in Region 10 is primarily Caucasian in composition. Based on the 2009-2013 American Community Survey, Special Tabulation on Aging, 3% of the population or 2,171 individuals identify as a minority (primarily Native American). There are an additional estimated 378 people in the region that are of Hispanic origin and 60+ years of age.

Income/economic trends: Based on the 2009-2013 American Community Survey, Special Tabulation on Aging, 9% (or an estimated 7,211 individuals) of the 60+ population in the region lives at or below the rate of poverty, with variation among the ten counties ranging from 7% to 10%. Of those living at or below the poverty status in the ten county region, 3% (or an estimated 229 persons) are of minority status, primarily Native American.

Due to survey data constraints at the county level, it is difficult to ascertain how this number has changed since the last MYP. Conversations in local communities suggest that needs among the aging and disabled population to meet basic living and health requirements have increased; there is particular unmet need among older adults who live just above income thresholds to qualify for assistance programs and yet do not have the financial means to self-pay for long term care supports.

Other population notes: Analysis of the population considered to be of working age (individuals between 20 and 59 years of age) indicates that there has been a -2% (or -3,012) change comparing the 2010 census data and the 2014 American Community Survey estimate (reference chart above). This is concerning because community input sessions and survey data in preparation for the MYP, client satisfaction data and every day experience coordinating care for clients consistently identify a shortage of people to fill direct care roles. A continued decline in available workforce age population will exacerbate this shortage.

A review of unemployment data in the region indicates that a tight labor market compounds this demographic issue. Based on December 2015 data from Networks Northwest, the rate of unemployment in Region 10 is only 5%. Projections by Economic Modeling Specialists, Inc. (February 2016) predicts that

the need for personal care aides will grow 26% (288 jobs) and home health aides will increase 29% (214 jobs) between 2015 and 2025.

Input sessions and survey findings: As part of the MYP development process, AAANM sought input about the needs, conditions, and preferences of older adults, caregivers and individuals with disabilities in Region 10. Fifteen input sessions were conducted totaling 100+ people including individuals over 60+ years of age, caregivers, AAANM clients, leadership from county aging units, and direct care workers. Additionally, a survey was administered electronically to agencies and service providers in the region. There were 40 responses including home care agencies, adult foster care and assisted living facilities, the Department of Health and Human Services, non-profit and for-profit agencies, and healthcare providers. A description of the service population and needs was developed based on this input.

Descriptors, characteristics and preferences of the aging population, caregivers and disabled individuals:

- 1) There is growing interest in healthy living including access to fresh foods. Social activities, venues for community engagement and educational programming provide mechanisms for older adults and disabled individuals to pursue healthy lifestyles.
- 2) Fear of losing independence is a primary concern for older adults and persons with a disability. Individuals are often unprepared for the life changes that accompany the aging process or living long-term with a disability.
- 3) Social and geographic isolation are significant issues for older adults and individuals with disabilities in Region 10. This isolation impacts quality of life, well-being and health status.
- 4) Caregivers become physically and emotionally overwhelmed with their responsibilities. Often they are unaware of community resources available to assist with care or the importance of self-care.
- 5) There are an increasing number of people living with multiple chronic conditions; medication management and navigation of healthcare providers were frequently indicated as challenges for older adults and individuals with disabilities. Dementia and other cognitive impairments were also cited as frequent conditions experienced by older adults.
- 6) Many older adults and disabled individuals struggle with financial insecurity. Having enough money to pay for food, housing, transportation, healthcare costs, and long term care support (be it in the home or facility-based) is a prevalent challenge.
- 7) Older adults, family members and caregivers are often unaware of resources available to support quality of life and living independently. Navigating programs and services was also cited as a concern, particularly services that have complicated application or qualification processes.
- 8) Elder abuse including financial scams, physical/psychological harm, and neglect is a regional concern for older adults and persons with disabilities.

Regional Needs:

Older adults, persons with disabilities and caregivers have a variety of needs to maintain quality of life and independence. There is no one size fits all program or service to meet needs. Each county has a unique array of programs and services available (or not available). Some of the regional needs and gaps identified during input sessions and on the provider survey are (not an inclusive list):

- 1) Support services to remain independent at home need to be maintained and/or increased including (but not limited to) home delivered meals, personal care, medication management, respite, caregiver support, home chore, home modification and social engagement opportunities.
 - 2) Educational and social opportunities are important for the health and well-being of older adults, disabled individuals and caregivers. Specific needs identified include exercise/activity programs, how to use technology to maintain connection with family and friends, and how to plan for aging needs (i.e. financial, real-estate, difficult family conversations, understanding health conditions, how to be a caregiver, advanced care planning, and maintaining independence at home).
 - 3) Information and referral to assist caregivers and education about caregiving is a need throughout the region.
 - 4) Public awareness of long term care services and supports or awareness of where to call for information and assistance is a regional need. This includes and emphasizes assessment capabilities, resources and services for those with dementia.
 - 5) Agencies, older adults and disabled individuals identified a need for better coordination of care among organizations including healthcare providers and human service agencies (i.e. medical care and long term care support services).
 - 6) Housing (affordable and/or accessible) was consistently identified as a regional need. This includes maintenance of existing homes (home chore, home safety and home modifications), supportive senior housing communities, and communities that encourage aging in place.
 - 7) Consistent with other recent studies in Region 10, affordable transportation including non-emergency medical and transportation for quality of life (i.e. shopping, socialization) was indicated as a regional need that impacts health and well-being.
 - 8) Several counties cited a need for increased availability of Department of Health and Human Services - Adult Protect Services to respond to situations involving abuse or neglect of vulnerable adults.
 - 9) Gaps in affordable programs and services to live independently and maintain quality of life were consistently identified for 1) low-to-moderate income disabled individuals under the age of 60, and 2) older adults who are above low-income program thresholds yet do not have the financial resources to privately pay for long term care supports.
-

Progress on Priorities in the FY 2017-2019 MYP

In addition to the core services funded by AAANM, the following outlines the approved goals and objectives of the FY2017-2019 MYP with FY2018 updates and indication of FY2019 activities.

Goal 1: More communities in Region 10 will conduct an aging-friendly community assessment and apply for recognition to Aging and Adult Services Agency (AASA) as a Community for a Lifetime (CFL).

CFL centers on creating linkage and synergy between the aging network, public, municipal and private partnerships to assess the aging-friendliness of communities. Two communities within Region 10 have received CFL distinction. AAANM is aware of at least one additional community contemplating what it means to be an aging-friendly community. Technical support will be provided by AAANM to these efforts as requested.

Objectives	Expected Outcomes
One new community in Region 10 will receive recognition as a CFL by 9/30/19.	Through the CFL assessment process, at least one additional community within Region 10 will be identified as an area that is aging-friendly, promoting quality living across the lifespan.

- ❖ **FY19 AIP STATUS/PROGRESS:** Informational meetings with two communities about CFL have occurred in the region. At this time there is not enough local support to carry forward with an initiative. AAANM will continue to support conversations about this program.

Goal 2: Identify and implement strategies to ease the shortage of direct care workers within Region 10.

Northwest Michigan currently faces an acute and chronic shortage of direct care workers. This is a community issue. The shortage of available direct care workers was identified throughout MYP input sessions and in the survey results. Without direct care workers, in-home agencies are unable to provide care that enables older adults and disabled individuals to remain independent at home. There are many reasons for the shortage that speak not only to demographics, but also to the many challenges of the work. AAANM will continue existing partnerships and build new relationships that help address the direct care workforce shortage.

Objectives	Expected Outcomes
Champion skill building and training opportunities for direct care workers.	A well-trained direct care workforce will be easier to retain and will provide higher quality of care.
Promote professionalization of direct care work and economic stability for the direct care workforce.	In-home providers will maintain or increase recruitment/retention of direct care workers.

- ❖ **FY19 AIP STATUS/PROGRESS:** During the first year of the MYP, AAANM partnered with Northwest Michigan Works! to launch the opportunity campaign. This marketing campaign used billboards, radio ads, social media and other communication channels to raise awareness of direct care positions available in the region and the tremendous

importance of the direct care role. This campaign had some small successes and many lessons learned. We are grateful to are valuable partners at Northwest Michigan Works!

In FY18 and going into FY19, AAANM will focus its energies for this objective through the IMPART Alliance. Formed by Michigan State University with a grant from the Michigan Health Endowment Fund, the IMPART Alliance creates an organized, statewide structure to identify and implement strategies to impact training for and professionalization of the direct care workforce. AAANM provides leadership and in-kind support to the IMPART Alliance. We are grateful to MSU for convening and spearheading this work.

Goal 3: Continue to build relationships between the aging network and the medical community.

Several input sessions for the MYP as well as survey results highlighted a need for increased coordination of care and services between healthcare providers, and between healthcare providers and long term care support services. Additionally, initiatives stemming from the Affordable Care Act emphasize value for healthcare and increased coordination with community services. Resources and programs available through the aging network help to address social determinates of health, increasing the well-being of older adults and disabled individuals. During the FY2017-2019 MYP, AAANM will increase awareness of the aging network within the medical community and partner in evolving healthcare delivery models.

Objectives	Expected Outcomes
Increase awareness in the medical community of the aging network and programs/services available to support patients that are older or disabled.	The medical community will increase appropriate referrals to long term care support services offered through the aging network.
Remain abreast of changes in local healthcare delivery models and identify opportunities to more closely align healthcare and the provision of long term care supports and services.	Coordination and provision of care between healthcare providers and long term care support services providers will increase.

- ❖ **FY19 AIP STATUS/PROGRESS:** AAANM, local county aging units (Commissions and Councils on Aging) and Disability Network Northern Michigan have met with or presented to a variety of entities in the medical community including forums about care coordination, regional task forces on care coordination, hospitals, physician offices and Accountable Care Organizations. By co-presenting, we have been able to better explain the continuum of publicly funded services available to keep older adults healthy and independent as long as possible.

Additionally, AAANM has joined or participated in a variety of leadership boards, advisory boards and community initiatives led by the healthcare sector. Several new relationships have ensued resulting in shared grant activities and initiatives to improve aging health issues. This work will continue forward in FY2019.

Goal 4: Maintain a “no wrong door” approach to the provision of Information and Assistance and Options Counseling services in Region 10.

Feedback during input sessions and survey responses for the MYP development highlighted that older adults, disabled individuals, families and caregivers are often unaware of supports and resources available for health and long term care needs. Over the last five years, AAANM and Disability Network Northern Michigan have co-led the development of the Aging and Disability Resource Collaborative (ADRC). The ADRC embraces a “No Wrong Door” system/philosophy. This work will continue during the FY2017-2019 MYP via two strategies: 1) providing a forum for collaboration, information sharing and training for organizations that serve older adults and disabled individuals; and 2) promoting and supporting the geo-routed ADRC telephone line for those individuals that do not know where to call.

Objectives	Expected Outcomes
Continue leadership in the Aging and Disability Resource Collaborative (ADRC) as a mechanism to enhance a coordinated system of information and assistance and a strong partnership between aging and disability service organizations.	Consumers in Region 10 will be better able to identify health and long term care supports and services through the community.

- ❖ **FY19 AIP STATUS/PROGRESS:** When this goal was written for the FY2017-19 MYP there was a formal initiative, the Aging and Disability Resource Collaborative, to collaboratively promote community resources and services for older adults and persons with disabilities. One component of the effort included marketing of a centralized 1-800 number to call for information. During the course of this 3 year plan cycle, it was realized that local county aging units (Commissions or Council on Aging) have year-over-year increases for information and assistance call volume. Commissions and Councils on Aging are already established focal points for information about local community resources and services. Time and effort is better spent reinforcing these community hub points.

Through discussion among aging organizations, it was identified that a collective message is important, stressing the concept of No Wrong Door (it doesn't matter which agency one calls), and that there is a continuum of publicly funded agencies/services to help older adults remain independent at home. In FY2018, messaging was developed to explain the continuum and present as a unified presence of organizations. Many joint presentations were made by aging organizations across the region in FY2018. This work will continue in FY2019.

Goal 5: Strengthen regional capacity to identify, assess and support individuals with dementia and other cognitive impairments and their caregivers.

MYP development input identified a need to strengthen programs and resources for those who have dementia or other cognitive impairments and caregiver support. Focused emphasis on assessment and identification of those with dementia and the availability of resources for caregivers will support the aging network's capability to provide quality service, care coordination and support for these individuals and their caregivers.

Objectives	Expected Outcomes
------------	-------------------

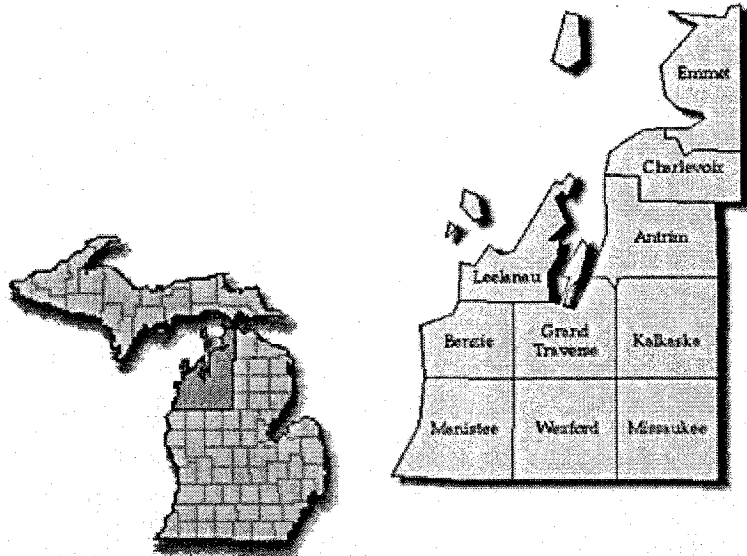
Ensure consistent identification and assessment of dementia and other cognitive impairments.	Clients with dementia or other cognitive impairments will be consistently identified and resources will be offered to caregivers.
Expand training opportunities for AAANM and ADRC partner organization staff as well as the direct care workforce on dementia and dementia care.	Professionals, providers of direct care services and caregivers will have increased opportunities to learn about dementia and other cognitive impairments.
Increase awareness and access to dementia specific services and supports.	Access to dementia specific services and supports will be highly visible in our communities.

- ❖ **FY19 AIP STATUS/PROGRESS:** During FY2017 and FY2018, through an Administration on Community Living grant to the Aging and Adult Services Agency at the State of Michigan, AAANM along with several other Area Agencies on Aging in Michigan, implemented a standardized screening tool (AD8) to routinely screen individuals for dementia or other cognitive impairments. A pathway was developed for those who screen positive including: 1) providing education about dementia, 2) referral to a primary care physician for evaluation, and 3) referral for options counseling for long term care planning.

To support this work, AAANM staff and other aging organizations in the region received intensive training about dementia as a disease and how to work with someone who has this condition.

To supplement this work, AAANM received a Michigan Health Endowment Fund grant in November 2018 to partner, in a pilot setting, with select healthcare practices to explore how to better support persons with dementia and their caregivers. This work will take place in FY2019-FY2020. AAANM is grateful to our healthcare partners for taking on such an important condition in our community.

2017—2019 Multi Year Plan
FY 2019 ANNUAL IMPLEMENTATION PLAN
AREA AGENCY ON AGING OF NORTHWEST MICHIGAN, INC. 10



Planning and Service Area
Antrim, Benzie, Charlevoix, Emmet,
Grand Traverse, Kalkaska, Leelanau,
Manistee, Missaukee, Wexford

**Area Agency on Aging of Northwest
Michigan, Inc.**

1609 Park Drive, P.O. Box 5946
Traverse City, MI 49696-5946

231-947-8920 (phone)

800-442-1713 (toll-free)

231-947-6401 (fax)

Bob Schlueter, Executive Director

www.aaanm.org

Field Representative Dan Doezema

doezemad@michigan.gov

231-929-2531

RECEIVED

JUN 14 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

FY 2017-2019

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Table of Contents

County/Local Unit of Government Review	1
Approved Multi-Year Plan Highlights	2
2019 AIP Highlights	10
Public Hearings	11
Access Services	13
Approved MYP Program Development Objectives	16
Budget & Other Documents	25

Area Agency On Aging of Northwest MI, Inc.

FY 2019

County/Local Unit of Govt. Review

The Area Agency on Aging must send a letter, with delivery and signature confirmation, requesting approval of the final Annual Implementation Plan (AIP) by no later than June 30, 2018, to the chairperson of each County Board of Commissioners within the Planning and Service Area (PSA) requesting their approval by August 1, 2018. For a PSA comprised of a single county or portion of the county, approval of the AIP is to be requested from each local unit of government within the PSA. If the area agency does not receive a response from the county or local unit of government by August 3, 2018, the AIP is deemed passively approved. The area agency must notify their AASA field representative by August 7, 2018, whether their counties or local units of government formally approved, passively approved, or disapproved the AIP. The area agency may use electronic communication, including e-mail and website based documents, as an option for acquiring local government review and approval of the AIP. To employ this option the area agency must do the following:

1. Send a letter through the US Mail, with delivery and signature confirmation, to the chief elected official of each appropriate local government advising them of the availability of the final draft AIP on the area agency's website. Instructions for how to view and print the document must be included.
2. Offer to provide a printed copy of the AIP via US Mail or an electronic copy via e-mail if requested.
3. Be available to discuss the AIP with local government officials, if requested.
4. Request email notification from the local unit of government of their approval of the AIP, or their related concerns.

Describe the efforts made to distribute the AIP to, and gain support from, the appropriate county and/or local units of government.

The Region 10 planning and service area (PSA) served by the Area Agency on Aging of Northwest Michigan (AAANM) is comprised of ten counties: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford. Annually, AAANM sends a formal written request to each of the ten County Boards of Commissioners for their review and approval of the AAANM Annual Implementation Plan and/or Multi-Year Plan. The AAANM Executive Director attends each County Board of Commissioners meeting to provide an overview of AAANM, including an Annual Report, and answers questions the Commissioners may have about the agency or the Plan, as requested.

Approved Multi-Year Plan Highlights

The Multi-Year Plan (MYP) Highlights provide an overview of the FY 2017- 2019 MYP and FY 2018 AIP priorities set by the area agency as approved by the Michigan Commission on Services to the Aging (CSA). These highlights serve to provide an overall reference for the established three-year planning period. They also help to provide a framework and context for activities planned during the FY 2019 AIP.

The area agency FY 2017-2019 MYP and FY 2018 AIP Highlights approved by the CSA are included as read-only below. No further entry by the area agency is necessary.

1. A brief history of the area agency and respective PSA that provides a context for the MYP. It is appropriate to include the area agency's vision and/or mission statements in this section.

The Area Agency on Aging of Northwest Michigan (AAANM) is a private, nonprofit agency designated as an area agency on aging in 1974 by the Aging and Adult Services Agency (AASA), formerly Michigan Office of Services to the Aging (OSA). As part of the Aging Services Network, AAANM works regionally to promote the development of a comprehensive, coordinated, and cost-effective system of home and community-based long-term care that is responsive to the needs and preferences of older adults and their family caregivers. AAANM covers a planning and service area (PSA) of ten counties located in Northwest Lower Michigan: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford counties (Region 10).

The mission of AAANM is to serve and advocate for older persons, adults with disabilities and caregivers by supporting their independence, dignity and quality of life.

2. A summary of the area agency's service population evaluation from the Scope of Services section.

Region 10 comprises the counties of Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee and Wexford. According to the 2014 estimate from the American Community Survey, there are 85,285 people 60 years of age or older in the area, or 28% of the total population. A comparison to the 2010 census indicates that the 60+ population has increased by 16% over the last four years or is increasing at a rate between 3% and 4% per year. The 2017-2019 MYP for AAANM contemplates that the 60+ population segment will continue to increase at this rate each year.

While all age segments in the 60+ population are increasing, the greatest increase stems from those in the sixties and seventies decades (growth 17% and 19% respectively between 2010 and 2014). Those in the 80+ decade comprise the smallest population segment or 15,525 individuals, with an increase of 1,106 individuals or 6% (2% per year) between 2010 and 2014. The 2017-2019 MYP for AAANM contemplates that the 80+ population will continue to increase approximately 2% per year, with accelerated growth in the 2020-2023 planning cycle.

AAANM conducted 15 input sessions across ten counties that included individuals 60+ years of age, caregivers, AAANM clients, leadership from county aging units, and direct care workers. Additionally an electronic survey was administered with 40 responses from a variety of organizations including home care agencies, adult foster care and assisted living facilities, the Department of Health and Human Services, non-profit and for-profit

Area Agency On Aging of Northwest MI, Inc.

FY 2019

agencies, and healthcare providers.

Regional needs identified through these input mechanisms included (but are not limited to):

- 1) Support services to remain independent at home need to be maintained and/or increased including (but not limited to) home delivered meals, personal care, medication management, respite, caregiver support, home chore, home modification and social engagement opportunities.
- 2) Educational and social opportunities are important for the health and well-being of older adults, disabled individuals and caregivers. Specific needs identified include exercise/activity programs, how to use technology to maintain connection with family and friends, and how to plan for aging needs (i.e. financial, real-estate, difficult family conversations, understanding health conditions, how to be a caregiver, advanced care planning, and maintaining independence at home).
- 3) Information and referral to assist caregivers and education about caregiving is a need throughout the region.
- 4) Public awareness of long term care services and supports or awareness of where to call for information and assistance is a regional need. This includes and emphasizes assessment capabilities, resources and services for those with dementia.
- 5) Agencies, older adults and disabled individuals identified a need for better coordination of care among organizations including healthcare providers and human service agencies (i.e. medical care and long term care support services).
- 6) Housing (affordable and/or accessible) was consistently identified as a regional need. This includes maintenance of existing homes (home chore, home safety and home modifications), supportive senior housing communities, and communities that encourage aging in place.
- 7) Consistent with other recent studies in Region 10, affordable transportation including non-emergency medical and transportation for quality of life (i.e. shopping, socialization) was indicated as a regional need that impacts health and well-being.
- 8) Several counties cited a need for increased availability of Department of Health and Human Services - Adult Protect Services to respond to situations involving abuse or neglect of vulnerable adults.
- 9) Gaps in affordable programs and services to live independently and maintain quality of life were consistently identified for 1) low-to-moderate income disabled individuals under the age of 60, and 2) older adults who are above low-income program thresholds yet do not have the financial resources to privately pay for long term care supports.

3. A summary of services to be provided under the plan which includes identification of the five service categories receiving the most funds and the five service categories with the greatest number of anticipated participants.

AAANM provides the following services directly:

- Information & Assistance (including Options Counseling)
- Care Management Program (including Tailored Caregiver Assessment & Referral Program)
- Long-Term Care Ombudsman/Elder Abuse Awareness and Prevention
- Evidence-Based Disease Prevention Programs: PATH (Personal Action Toward Health) Program for Chronic Disease, Chronic Pain, and Diabetes; A Matter of Balance: Managing Concerns About Falls Program; and Creating Confident Caregivers (CCC) Program

Area Agency On Aging of Northwest MI, Inc.

FY 2019

AAANM develops contracts and/or purchase of service agreements with local agencies that provide home and community-based services such as:

- Adult Day Care
- Congregate Meals
- Home Delivered Meals
- Homemaking
- Personal care
- In-Home Respite Care
- Medication Management
- Legal Assistance
- Transportation
- Kinship Caregiver Support Programs

Of the service array planned, Older Americans and Older Michiganians Act funding is most significant for the following programs:

- Congregate and Home Delivered Meals
- Care Management
- Respite Care
- Personal Care
- Homemaking

The following programs serve the greatest number of participants:

- Congregate and Home Delivered Meals
- Information & Assistance
- Care Management (including services purchased on behalf of Care Management participants - Respite Care, Personal Care and Homemaking)
- Legal Assistance
- Long-Term Care Ombudsman

4. Highlights of planned Program Development Objectives.

AAANM has 5 program development objectives for FY2017-2019.

Goal 1: More communities in Region 10 will conduct an aging-friendly community assessment and apply for recognition to Aging and Adult Services Agency (AASA) as a Community for a Lifetime (CFL).

CFL centers on creating linkage and synergy between the aging network, public, municipal and private partnerships to assess the aging-friendliness of communities. Two communities within Region 10 have received CFL distinction. AAANM is aware of at least one additional community contemplating what it means to be an aging-friendly community. Technical support will be provided by AAANM to these efforts as requested.

Objective: One new community in Region 10 will receive recognition as a CFL by 9/30/19.

Expected Outcome: Through the CFL assessment process, at least one additional community within Region 10 will be identified as an area that is aging-friendly, promoting quality living across the lifespan.

Goal 2: Identify and implement strategies to ease the shortage of direct care workers within Region 10.

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Northwest Michigan currently faces an acute and chronic shortage of direct care workers. This is a community issue. The shortage of available direct care workers was identified throughout MYP input sessions and in the survey results. Without direct care workers, in-home agencies are unable to provide care that enables older adults and disabled individuals to remain independent at home. There are many reasons for the shortage that speak not only to demographics, but also to the many challenges of the work. AAANM will continue existing partnerships and build new relationships that help address the direct care workforce shortage.

Objective: Champion skill building and training opportunities for direct care workers.

Expected Outcome: A well-trained direct care workforce will be easier to retain and will provide higher quality of care.

Objective: Promote professionalization of direct care work and economic stability for the direct care workforce.

Expected Outcome: In-home providers will maintain or increase recruitment/retention of direct care workers.

Goal 3: Continue to build relationships between the aging network and the medical community.

Several input sessions for the MYP as well as survey results highlighted a need for increased coordination of care and services between healthcare providers, and between healthcare providers and long term care support services. Additionally, initiatives stemming from the Affordable Care Act emphasize value for healthcare and increased coordination with community services. Resources and programs available through the aging network help to address social determinates of health, increasing the well-being of older adults and persons with disabilities. During the FY2017-2019 MYP, AAANM will increase awareness of the aging network within the medical community and partner in evolving healthcare delivery models.

Objective: Increase awareness in the medical community of the aging network and programs/services available to support patients that are older or disabled.

Expected Outcome: The medical community will increase appropriate referrals to long term care support services offered through the aging network.

Objective: Remain abreast of changes in local healthcare delivery models and identify opportunities to more closely align healthcare and the provision of long term care supports and services.

Expected Outcome: Coordination and provision of care between healthcare providers and long term care support services providers will increase.

Goal 4: Maintain a “no wrong door” approach to the provision of Information and Assistance and Options Counseling services in Region 10.

Feedback during input sessions and survey responses for the MYP development highlighted that older adults,

Area Agency On Aging of Northwest MI, Inc.

FY 2019

persons with disabilities, families and caregivers are often unaware of supports and resources available for health and long term care needs. Over the last five years, AAANM and Disability Network Northern Michigan have co-led the development of the Aging and Disability Resource Collaborative (ADRC). The ADRC embraces a "No Wrong Door" system/philosophy. This work will continue during the FY2017-2019 MYP via two strategies: 1) providing a forum for collaboration, information sharing and training for organizations that serve older adults and disabled individuals; and 2) promoting and supporting the geo-routed ADRC telephone line for those individuals that do not know where to call.

Objective: Continue leadership in the Aging and Disability Resource Collaborative (ADRC) as a mechanism to enhance a coordinated system of information and assistance and a strong partnership between aging and disability service organizations.

Expected Outcome: Consumers in Region 10 will be better able to identify health and long term care supports and services through the community.

Goal 5: Strengthen regional capacity to identify, assess and support individuals with dementia and other cognitive impairments and their caregivers.

MYP development input identified a need to strengthen programs and resources for those who have dementia or other cognitive impairments and caregiver support. Focused emphasis on assessment and identification of those with dementia and the availability of resources for caregivers will support the aging network's capability to provide quality service, care coordination and support for these individuals and their caregivers.

Objective: Ensure consistent identification and assessment of dementia and other cognitive impairments.

Expected Outcome: Clients with dementia or other cognitive impairments will be consistently identified and resources will be offered to caregivers.

Objective: Expand training opportunities for AAANM and ADRC partner organization staff as well as the direct care workforce on dementia and dementia care.

Expected Outcome: Professionals, providers of direct care services and caregivers will have increased opportunities to learn about dementia and other cognitive impairments.

Objective: Increase awareness and access to dementia specific services and supports.

Expected Outcome: Access to dementia specific services and supports will be highly visible in our communities.

5. A description of planned special projects and partnerships.

AAANM will be engaging in the following special projects and partnerships during the MYP 2017-2019 cycle:

1) It takes a network of organizations to meet needs of aging and disabled individuals to remain independent in the community as long as possible. AAANM is committed to building and supporting partnerships with county aging units - Commissions and Councils on Aging. In addition to day-to-day interactions, AAANM hosts a

Area Agency On Aging of Northwest MI, Inc.

FY 2019

quarterly regional meeting for the Commissions and Councils on Aging to discuss issues and concerns in the region. An emphasis on relationship building and partnership will continue during the 2017-2019 MYP cycle.

2) AAANM, in conjunction with Disability Network Northern Michigan (DNNM), has taken a leadership role for the Aging and Disability Resource Collaborative (ADRC). The ADRC embraces a "No Wrong Door" philosophy and will a) continue to convene partners in ways that increase awareness of programs and resources available in the community for older adults, disabled individuals and caregivers, and b) identify and offer education opportunities for Information and Assistance and Options Counseling staff and others that help navigate individuals to community services.

3) Understanding changing healthcare delivery models within northwest Michigan will help AAANM to provide effective programs and services. To this end, AAANM actively participates with the Northern Michigan Health Coalition. The coalition brings together providers of services for acute care, primary care, public health, behavioral health, substance abuse, aging services and community planning to promote delivery of service in a more cohesive manner. AAANM also actively participates on the Advisory Board for the Northern Michigan Health Network, a Medicare Shared-Savings Accountable Care Organization. Projects and communication through this network focus on improvement of health outcomes and coordination of care, emphasizing the development of shared electronic health information. The Northern Michigan Public Health Alliance (consisting of multiple health departments, hospital leadership, MSU Extension and other health entities) is about to launch a Chronic Disease Coordinating Network. AAANM will be an Advisory Council member.

4) A shortage of direct care workers impacts and will continue to impact the region's ability to support aging adults and disabled individuals with services. AAANM has partnered with Northwest Michigan Works!, Community Services Network and area in-home providers that are interested to identify potential strategies to increase recruitment, retention and training of direct care workers. This work will continue during the 2017-2019 MYP cycle.

6. A description of specific management initiatives the area agency plans to undertake to achieve increased efficiency in service delivery, including any relevant certifications or accreditations the area agency has received or is pursuing.

Management initiatives underway to impact efficiency and quality for the delivery of service include:

1) Achievement of CARF (Commission on Accreditation of Rehabilitation Facilities) accreditation in Aging Services in order to promote quality, value and optimal outcome of services being delivered to older adults in our region.

2) In March 2016, AAANM became accredited by the American Association of Diabetes Educators (AADE) as a provider of Diabetes Self-Management Education/Training (DSME/T). This accreditation status recognizes AAANM as a provider of quality DSME/T and offers the community another option for diabetes education that

Area Agency On Aging of Northwest MI, Inc.

FY 2019

complements the clinical DSME/T model offered through local hospitals.

7. A description of how the area agency's strategy for developing non-formula resources (including utilization of volunteers) will support implementation of the MYP and help address the increased service demand.

Non-formula resources are vital to sustaining a comprehensive system of aging services in Region 10. All ten counties in the Region have approved senior millages. These resources help stretch state and federal funding to meet the service needs identified in the Plan, as well as sustain additional services that are not funded under the Plan (senior centers, information and assistance, Medicare/Medicaid assistance, tax preparation, Senior Project FRESH, transportation, home chore/repair, and more). In addition, senior millages allow Commissions and Councils on Aging to meet the early service needs of individuals who are on the verge of losing their independence, allowing these service recipients to maintain or even improve health, delaying their need to utilize more costly resources, and sustaining them until they can be served by AAANM Care Management.

The Aging and Disability Resource Collaborative (ADRC) and Options Counseling links consumers who can afford long term care services with private pay service providers, allowing more economically and socially frail individuals to utilize publicly funded services. Additionally, AAANM participates in a variety of collaboratives across the region to effectively target those most in need of service and to create linkage with other community resources.

Area Agencies on Aging in the State of Michigan have received grant funding through the Michigan Health Endowment Fund to implement a sustainability plan for the provision of the evidence-based disease prevention program Personal Action Toward Health - Diabetes. As part of this work, AAANM became a certified Medicare provider for Diabetes Self-Management Education/Training (DSME/T) and Medical Nutrition Therapy (MNT) - October 2015. This opens the door for AAANM to bill for diabetes education and create a new funding stream. AAANM anticipates establishing contracts with a variety of health plans for these services.

8. Highlights of strategic planning activities.Aa

AAANM considered the strategic planning questions set forth in the MYP instructions. In summary:

- 1) AAANM's greatest strengths are the people working for the organization and the significant value the organization places on collaboration, community citizenship and provision of excellent service.
- 2) Due to reliance upon governmental funding sources, AAANM must continually adjust programming and services to accommodate changes in federal and state budgets and priorities. This impacts AAANMs ability to meet community needs. AAANM is beginning to explore revenue diversification strategies.
- 3) Delivery models for healthcare and long term care are evolving as a result of the Affordable Care Act. This will have implications for how AAANM does business in the future.
- 4) Demographic changes will increase demands for services to help individuals live independently as long as possible.
- 5) The transforming external environment affords AAANM an opportunity to reflect upon its mission, vision and service offerings. This includes strategies to build collaboration and partnership, diversify revenue, contemplate an expanded role under the new Integrated Care model, and/or contingency plans for governmental funding

Area Agency On Aging of Northwest MI, Inc.

FY 2019

decreases.

6) AAANM continues to have a focus on efficient operations, effective service delivery and quality improvement. Efforts during the MYP 2017-2019 period include achievement of accreditation from the Commission on Accreditation of Rehabilitation Facilities (CARF) and continued implementation of technologies that increase efficiency and quality.

9. FY 2018 AIP Highlights: Description of any significant new priorities, plans or objectives.

The FY18 AIP for AAANM conforms to plans established in the FY2017-2019 MYP. There are some minor task modifications within the established goals and priorities based on learnings since the FY2017-2019 MYP was created, but nothing that changes the overall direction or creates additional priorities or goals.

Area Agency On Aging of Northwest MI, Inc.

FY 2019

2019 AIP Highlights

The FY 2019 AIP Highlights should provide a succinct description of the following:

- A. Any significant new priorities, plans or objectives set by the area agency for the use of Older Americans Act (OAA) and state funding during FY 2019.
- B. Current information about contingency planning for potential reduced federal funding (if plans include the pursuit of alternative funding, identify specific funding sources).
- C. A description of progress made through advocacy efforts to date and focus of advocacy efforts in FY 2019.

Please provide a narrative about what, if anything, the area agency is planning that is new for FY 2019, or that is significantly different from the established FY 2017-19 MYP or FY 2018 AIP. In addition, include area agency plans to handle the likelihood of reduced federal funding, including any specific alternative funding sources to be pursued. Finally, describe progress made through Multi-Year Plan (MYP) advocacy efforts to date and the area agency's specific planned advocacy focus in FY 2019.

The FY2019 AIP for AAANM conforms to plans established in the FY2017-2019 MYP. There are some minor task modifications within the established goals and priorities based on learnings since the FY2017-2019 MYP was created, but nothing that changes the overall direction or creates additional priorities or goals. There are no new significant priorities, plans or objectives for use of OAA and state funding during FY2019.

Contingency planning: AAANM strives to be fiscally and programmatically responsive to changing environmental conditions including potential reductions in federal and state grant awards. A contingency planning guide has been developed to facilitate thoughtful deliberation of service reductions should the organization experience such a situation. In the case of funding reductions, AAANM management would use the decision making criteria laid out in the guide to develop recommendations in service reduction for contemplation and approval by the AAANM Board of Directors.

Advocacy efforts: The AAANM Board of Advisors (BOA) is an engaged body of individuals passionate about aging issues, representing the counties in Region 10. Some BOA members actively participate on MSAC which creates a streamlined and effective communication conduit between activities in Lansing and locally in Region 10. During FY2018, BOA members met with local legislators to discuss aging issues in the region. These effort will continue in FY2019. AAANM is grateful for the dedication of those who volunteer their time to the BOA and its activities.

Other important notes: In the MYP it is noted that AAANM will be pursuing CARF accreditation. Upon further review, it has been determined that NCQA is more appropriate. AAANM anticipates being NCQA accredited by May 2019.

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Public Hearings

At least one public hearing on the FY 2019 AIP must be held in the PSA. The hearing(s) must be held in an accessible facility. Persons need not be present at the hearing(s) in order to provide testimony; e-mail and written testimony must be accepted for at least a thirty day period beginning when the summary of the AIP is made available.

The area agency must post a notice of the public hearing(s) in a manner that can reasonably be expected to inform the general public about the hearing(s). Acceptable posting methods include, but are not limited to: paid notice in at least one newspaper or newsletter with broad circulation throughout the PSA; presentation on the area agency's website, along with communication via e-mail and social media referring to the notice; press releases and public service announcements; and a mailed notice to area agency partners, service provider agencies, Native American organizations, older adult organizations and local units of government. The public hearing notice should be available at least thirty days in advance of the scheduled hearing. This notice must indicate the availability of a summary of the AIP at least fifteen days prior to the hearing, and information on how to obtain the summary. All components of the AIP should be available for the public hearing(s).

Complete the chart below regarding your public hearing(s). Include the date, time, number of attendees and the location and accessibility of each public hearing. Please scan any written testimony (including e-mails received) as a PDF and upload on this tab. A narrative description of the public input strategy and hearings is also required. Please describe the strategy/approach employed to encourage public attendance and testimony on the AIP. Describe all methods used to gain public input and the resultant impact on the AIP.

Date	Location	Time	Barrier Free?	No. of Attendees
05/17/2018	1609 Park Drive, Traverse City	10:00 AM	Yes	1

A public hearing was held on May 17, 2018 at the Area Agency on Aging of Northwest Michigan. A formal presentation was made during the public hearing, outlining AAANM's FY2018 AIP accomplishment and FY2019 activities. The public hearing was promoted in Petoskey News, the Traverse City Record Eagle, the Manistee News Advocate and the Cadillac Daily News. In addition, information about the public hearing was promoted on the AAANM website and through Facebook.

During the public hearing, AAANM reviewed the various goals put forth during the FY2017-2019 MYP and provided an update on status. The following areas were discussed by attendees during the public hearing:

1) As physician offices move to electronic portals for communication with patients, this creates barriers for older adults who don't know how to use a computer or live in rural areas with no internet access. Not having coordinated, shared care plans between healthcare providers or healthcare providers and community agencies is at minimum frustrating and more so a barrier to older adults managing their health. Would be

Area Agency On Aging of Northwest MI, Inc.

FY 2019

helpful to have more streamlined communications. Filling out the same forms over and over is not productive. Wish physicians would talk with patients and caregivers about what to expect as diseases progress, particularly dementia. Is there a way for patients/caregivers to come to appointments better prepared or ready with the information that physicians need?

2) Older adults are not aware of or always value the resources available in their communities. Not sure where to call when they need help. Frustrated not knowing resources to plan for long term care options as a disease progresses.

3) The territorialism between county aging units and area agencies on aging is not productive for the community. Using a No Wrong Door approach benefits all. Need to focus on serving those in need. With the No Wrong Door approach, how does the medical community factor in? There is a disconnect with care coordinators.

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Access Services

Some access services may be provided to older adults directly through the area agency without a direct service provision request. These services include: Care Management, Case Coordination and Support, Disaster Advocacy and Outreach Programs, Information and Assistance, Outreach, with specific attention to outreach with underserved populations, including LGBT older adults, and MATF/State Caregiver Support funded Transportation. If the area agency is planning to provide any of the above noted access services directly during FY 2019, complete this section.

Select from the list of access services the area agency plans to provide directly during FY 2019 and provide the information requested. Also specify the planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Direct Service Budget details for FY 2019 are to be included under the appropriate tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and State funds) identified in the Area Plan Grant Budget, Support Services Detail Page. The Area Plan Grant Budget uploaded and saved in AMPS must include Direct Service Budget details.

Care Management

<u>Starting Date</u>	10/01/2018	<u>Ending Date</u>	09/30/2019
Total of Federal Dollars	\$77,500.00	Total of State Dollars	\$474,646.00

Geographic area to be served

Region 10

Specify the planned goals and activities that will be undertaken to provide the service.

Goal 1: Provide supports coordination and home and community based services to adults over the age of 60 who are at high risk of institutionalization.

Activities

1. Continue to ensure that Care Management and in-home service dollars are directed toward those most in need based on social, functional and economic criteria.
2. Continue to support strong partnerships with our county aging units in order to provide a continuum of care as well as effective pairing of AASA and millage funded service monies.

Goal 2: Ensure that Supports Coordinators consider the needs of caregivers as part of the Care Management assessment and service planning processes.

Activities:

1. Promote the use of adult day services and respite care.
2. Refer caregivers for Options Counseling and caregiver support programs (i.e. T-Care and Creating



ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

FY 2017-2019

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Confident Caregivers) as appropriate.

Goal 3: Support the capacity of Supports Coordinators to identify and assess clients for dementia and other cognitive impairments.

Activities:

1. Maintain educational opportunities for Supports Coordinators to remain knowledgeable about dementia capable care.

Goal 4: Operate under a robust Quality Management program.

Activities:

1. Maintain an annual quality management plan overseen by a Quality Management Committee. Program and service monitoring includes chart reviews, peer reviews, participant satisfaction surveys, staff training and monitoring of quality indicators such as hospitalizations and re-institutionalization rates, social isolation and access to transportation.

2. Support a Consumer Quality Collaborative that provides feedback and has input into program operations and initiatives.

Number of client pre-screenings:	Current Year:	500	Planned Next Year:	500
Number of initial client assessments:	Current Year:	150	Planned Next Year:	150
Number of initial client care plans:	Current Year:	140	Planned Next Year:	140
Total number of clients (carry over plus new):	Current Year:	400	Planned Next Year:	400
Staff to client ratio (Active and maintenance per Full time care	Current Year:	1:44	Planned Next Year:	1:44

Information and Assistance

Starting Date 09/01/2018

Ending Date 09/30/2019

Total of Federal Dollars \$42,000.00

Total of State Dollars

Geographic area to be served

Region 10

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Specify the planned goals and activities that will be undertaken to provide the service.

Goal 1: Remain recognized as a trusted source of information on services and supports to older adults and persons with disabilities.

Activities:

- 1) AAANM will maintain regular outreach to referral sources including annual visits to all county aging units and key agencies to maintain relationships, mutual awareness of programs and services, and to address any referral process issues. Additionally, AAANM will continue to participate in county Human Service Collaborative Bodies (HSCBs) and senior advocacy groups to support on-going agency relationships within each county.
- 2) AAANM will maintain a presence in the region through brochures, marketing, social media, public speaking events and expo attendance.
- 3) I&A staff will answer requests for information received through telephonic, walk-in and electronic mechanisms.

Goal 2: Provide Options Counseling for those who need more in-depth discussion and facilitated planning regarding long term care supports and services.

Activities:

- 1) Provide "Options Counselings" to those seeking I&A services as well as those on wait lists for Care Management or MI Choice Waiver services. For those situations that do not meet the definition of "Options Counseling" but need in-depth assistance, AAANM will provide advanced I&A services.
- 2) Continue to serve as a local contact agency for those in nursing homes who are interested in exploring other options for care.

Goal 3: Continue to support a "No Wrong Door" approach to the provision of I&A services in Region 10.

Activities:

- 1) Attend forums and actively participate in projects sponsored by HSCBs or senior advocacy groups including development of resource directories and presentations about AAANMs services.
- 2) Maintain on-going partnership with Disability Network Northern Michigan.
- 3) Sponsor regional trainings for I&A staff to support knowledge and skills regarding long term care supports and services.

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Approved MYP Program Development Objectives

Program development goals and objectives previously set by the area agency and approved by the CSA in this multi-year planning cycle are included as read-only. For each of these established program development objectives, a text box is included for the area agency to provide information on progress toward the objective to date. This text box is editable.

Please provide information on progress to date for each established objective under the section tab entitled "Progress".

Area Agency on Aging Goal

- A. More communities in the PSA will conduct an aging-friendly community assessment and apply for recognition to AASA as a Community for a Lifetime.**

State Goal Match: 1

Narrative

Communities for a Lifetime centers on creating linkage and synergy between the aging network, public, municipal and private partnerships to assess the aging-friendliness of communities to make them Communities for a Lifetime. Currently there are two communities within Region 10 that have received CLF distinction. AAANM is aware of at least one additional community that is contemplating what it means to be an aging-friendly community. Technical support will be provided by AAANM to these efforts as requested.

Objectives

1. One new community in the PSA will receive recognition as a CFL by 9/30/19.
Timeline: 10/01/2016 to 09/30/2019

Activities

1. Provide communities with information about the CFL program.
2. Provide technical support to any community group striving for this designation in Region 10. Heidi Gustine and Darcia Brewer are AAANM staff designated to provide technical assistance.

Expected Outcome

Through the CFL assessment process, at least one additional community within Region 10 will be identified as an area that is aging-friendly, promoting quality living across the lifespan.

Progress

Informational meetings have occurred with two communities to explore Communities for a Lifetime recognition. At this time there is not enough local support to carry forward with an initiative in either community. AAANM will continue to support conversations about this program in FY2019.

- B. Strengthen regional capacity to identify, assess and support individuals with dementia and other cognitive impairments and their caregivers.**

State Goal Match: 2

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Narrative

MYP development input identified a need to strengthen programs and resources for those who have dementia or other cognitive impairments and caregiver support. Focused emphasis on assessment and identification of those with dementia and the availability of resources for caregivers will support the aging network's capability to provide quality service, care coordination and support for these individuals and their caregivers.

Objectives

1. Ensure consistent identification and assessment of dementia and other cognitive impairments.

Timeline: 10/01/2016 to 09/30/2019

Activities

1. Identify a dementia specific assessment tool that could be utilized by AAANM Supports Coordinators and I&A/Intake staff of AAANM and ADRC Partner Organizations. Participate in the AASA Statewide Dementia Capable Workgroup in order assist in piloting different tools.
2. Provide training on the administration of the selected tool in order to ensure consistency in application.
3. Create a decision making tree that will assist I&A staff in making referrals to physicians for diagnostic evaluation.

Expected Outcome

Clients with dementia or other cognitive impairments will be consistently identified and resources will be offered to caregivers.

Progress

The work of this particular objective has been driven by activities under a grant from the Administration on Community Living (ACL) to AASA to build dementia dexterity. Through this grant, Supports Coordinators at AAANM were trained in the AD8 dementia screening tool. In FY2017 AAANM piloted the AD8 with MI Choice Waiver and new Care Management clients. This pilot allowed the agency to gain experience using the tool. We learned that 49% of our clients screen with a 2 or higher on the AD8. Supports Coordinators were able to incorporate the findings during care planning.

As grant objectives and activities evolved during FY2018, AAANM expanded administration of the AD8 tool to I&A and Intake for individuals who are not already connected with AAA services. In doing this, a decision tree was created. Based on scoring on the AD8, individuals or their caregivers may receive educational information about dementia and a recommendation to follow up with a physician, as well as referral to a dedicated dementia specialist at AAANM for options counseling.

In FY2019 AAANM will continue to use the AD8 screening tool to increase identification of individuals with dementia and other cognitive impairments. AAANM will also reach out to ADRC partners to assess interest in implementation of the AD8 in their organizations. We are grateful to AASA for their efforts to obtain grant funding and further the reach and impact of AAANM.

Additionally, in FY2018 AAANM received a Michigan Health Endowment Fund grant to create an integrated

Area Agency On Aging of Northwest MI, Inc.

FY 2019

system between physicians and community organizations to support caregivers of persons with dementia. The work under this grant (FY2019-FY2020) may include development of community-based and clinical pathways in Grand Traverse for the assessment and diagnosis of persons with dementia that can be easily replicated to other communities. This is a nice and natural extension of the work undertaken in this MYP to ensure consistent identification and assessment of dementia and other cognitive impairments during encounters at AAANM.

With work to be completed in FY2019 and beyond, AAANM considers this objective well underway.

2. Expand training opportunities for AAANM and ADRC Partner organization staff as well as the direct care workforce on dementia and dementia care.

Timeline: 10/01/2016 to 09/30/2019

Activities

1. Continue to work with AASA and the Community Services Network on the refinement of the BTBQ curriculum as well as obtaining sustainable funding for training direct care workers on dementia.
2. Explore the development of a formalized staff dementia training plan for AAANM and ADRC Partner organization staff. This development will include current providers of dementia training including the Alzheimer's Association and CSN.

Expected Outcome

Professionals, providers of direct care services and caregivers will have increased opportunities to learn about dementia and other cognitive impairments.

Progress

During FY2017 and FY2018, AAANM Supports Coordinators and interested ADRC partners attended education offerings about dementia as a disease condition and how to support individuals with dementia. Educational efforts in FY2019 will emphasize ensuring that new hires to AAANM have solid foundational knowledge about dementia.

AAANM recognizes that it takes a village to support the direct care workforce. AAANM supports the efforts of Community Services Network, a direct care training workforce organization, to provide a multitude of educational offerings including dementia care. Community Services Network and Michigan State University have undertaken activities to expand the availability of the BTBQ training program in Michigan, which includes dementia care. AAANM will continue to support the work of CSN and MSU in these efforts during FY2019. AAANM acknowledges that the challenge of maintaining a well-trained direct care workforce requires on-going diligence and advocacy.

3. Increased awareness and access to dementia specific services and supports.

Timeline: 10/01/2016 to 09/30/2019

Activities

1. Develop resource packets that can be shared with those seeking information on dementia services and supports. Distribute through community sources such as physician offices and libraries.
2. Continued expansion of dementia specific programs that support caregivers such as Creating Confident Caregivers and T-Care. Evaluation and development of additional caregiver resources such as Powerful Tools for Caregivers.
3. Training of I&A staff through the ADRC to ensure awareness of dementia services and supports and improve access to information through the "no wrong door" system.

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Expected Outcome

Access to dementia specific services and supports will be highly visible in our communities.

Progress

At the writing of the FY2017-19 MYP, this objective and its activities were developed based on a preliminary understanding of work to be conducted under AASA's ACL grant to build dementia dexterity. During FY2018, AAANM gained a deeper understanding of allowable activities within this grant. AAANM has had to rethink activities to meet this objective.

While we believed the development of resource packets would be an activity under the ACL grant, this did not turn out to be the case and this activity has not been done. However, in FY2018, AAANM received a Michigan Health Endowment Fund grant to work with physicians and caregivers. Through the activities of the Health Fund grant, AAANM is working with caregivers and physicians to identify and prioritize information and resources that are most useful to caregivers and make them available through multiple communication channels. This work will extend beyond FY2019.

Through the Health Fund grant, AAANM will be expanding the availability of Creating Confident Caregivers in FY2019. Although launching Powerful Tools for Caregivers was planned, this activity will be delayed and re-evaluated in FY2020. During FY2018, AAANM evaluated T-Care and found that there are multiple challenges providing this service offering. AAANM will be reducing the number of licenses for the product from 4 to 2 in FY2019. If AAANM is unable to increase volume for T-Care in FY2019, T-Care will likely be discontinued.

AAANM staff, including I&A, participated in several in-depth dementia training opportunities during FY2017 and FY2018. Several ADRC partners also participated in these learning opportunities. During FY2019 under AASA's ACL grant, AAANM will continue to identify opportunities to provide training in the community to increase dementia awareness.

With planned work yet to be completed in FY2019, AAANM considers progress on this objective to be underway and extending beyond this MYP.

C. Identify and implement strategies to ease the shortage of direct care workers within Region 10.

State Goal Match: 5

Narrative

Northwest Michigan currently faces an acute and chronic shortage of direct care workers. This is a community issue. Without direct care workers, service providers are unable to provide care that allows older adults and disabled individuals to remain independent at home. There are many reasons for the shortage that speak not only to demographics, but to the many challenges (and rewards) of the work. AAANM seeks to continue existing partnerships and build new relationships that help address the direct care workforce shortage using both retention and recruitment strategies.

Objectives

1. Champion skill building and training opportunities for direct care workers.

Timeline: 10/01/2016 to 09/30/2019

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Activities

Continue to support the availability of the Building Training...Building Quality Program (BTBQ) to direct care workers through partnership with AASA and Community Services Network. The BTBQ is specifically designed to improve the job skills of in home care aides, thereby increasing job satisfaction, retention and quality of care provided.

Expected Outcome

A well-trained direct care workforce will be easier to retain and will provide higher quality of care.

Progress

The shortage of direct care workers has reached a crisis in northwest Michigan and we increasingly recognize the importance of partnerships to impact this issue. AAANM is working closely with CSN and Michigan State University through the IMPACT Alliance to extend the reach and delivery of BTBQ to build a well trained direct care workforce. This work has taken place during FY2018 and will continue into FY2019.

2. Promote professionalization of direct care work and economic stability for the direct care workforce.

Timeline: 10/01/2016 to 09/30/2019

Activities

1. Partner with Northwest Michigan Works! and in home providers to design and promote a regional marketing campaign to attract direct care workers.
2. In collaboration with Northwest Michigan Works! and other partners, identify additional strategies to attract direct care workers.
3. Foster and support advocacy efforts to professionalize the work of in-home direct care workers and increase reimbursement rates.

Expected Outcome

In-home providers will maintain or increase recruitment/retention of direct care workers.

Progress

During FY2017 AAANM partnered with Northwest Michigan Works! to launch the opportunity marketing campaign to promote direct care workforce positions in the region using bill boards, radio ads, print and social media. There were some small successes and many lessons learned. Since then, AAANM has refocused its efforts to support the professionalization of direct care work and economic stability for workers through active participation with the IMPART Alliance, a coalition formed by Michigan State University through a Michigan Health Endowment Fund grant. We can have greater impact on this issue through collective efforts by many across the state. AAANM continues to provide information when requested for advocacy efforts to support the professionalization of the in-home direct care work and associated issues with MI Choice Waiver reimbursement rates. Strong support of the IMPART Alliance and provision of data for advocacy will continue in FY2019.

- D. Continue to build relationships between the aging network and the medical community.

State Goal Match: 5

Narrative

Several input sessions for the MYP as well as survey results highlighted a need for increased coordination of care and services between healthcare providers, and between healthcare providers and long term care support

Area Agency On Aging of Northwest MI, Inc.

FY 2019

services. Additionally, initiatives stemming from the Affordable Care Act emphasize value for healthcare and increased coordination with community services. Resources and programs available through the aging network help to address social determinates of health, increasing the well-being of older adults and disabled individuals. During the FY2017-2019 MYP, AAANM will increase awareness of the aging network within the medical community and partner in evolving healthcare delivery models.

Objectives

1. Increase awareness in the medical community of the aging network and programs/services available to support patients that are older or disabled.
Timeline: 10/01/2016 to 09/30/2019

Activities

1. Develop outreach plan to increase awareness in the medical community of long-term care supports and services available through the Aging and Disability Resource Collaborative, AAANM, Commissions and Councils on Aging and other organizations within the aging network
2. Implement outreach plan.

Expected Outcome

The medical community will increase appropriate referrals to long term care support services offered through the aging network.

Progress

AAANM (in cooperation with local county aging units or Disability Network Northern Michigan as appropriate) met with or presented about the aging network to the medical community including forums about care coordination, regional task forces working on care coordination, hospitals, physician offices and Accountable Care Organizations. Some noteworthy activities in FY2018:

- 1) AAANM and local county aging units co-presented to the medical community (hospitals, physicians and others) as a unified continuum of supports and services. The medical community has been clear that there are too many aging organizations to figure out and this makes referral and partnership difficult. By presenting as a unified front, we have been able to say, it doesn't matter which number you call, we will get you and your patient to the right place. In FY2018 AAANM partnered with five county aging units to develop a common referral form for use by the hospital to discharge to county based in-home services, options counseling, Meals on Wheels, food commodities, and screening for AAANM programs.

However, this great work comes with a double-edged sword. Healthcare providers have concerns about referring to community agencies due to chronic under-funding of social services like AAAs and county aging units. While tremendous relationship building has taken place, outreach is often met with cynicism due to long wait lists, changing programs, narrow eligibility criteria, length of time to respond to referrals (due to staffing) and inconsistency of how agencies provide follow-up information to medical providers. This has been an important learning during this MYP.

Area Agency On Aging of Northwest MI, Inc.

FY 2019

2) In November 2017, AAANM received a Michigan Health Endowment Fund grant to partner with the Northern Physicians Organization (an Accountable Care Organization), 2 to 3 primary care practices and local Neurology practices to integrate care, services and community resources for persons with dementia and their primary caregivers. While this work is in its infancy, it has opened the doors for conversation about what happens in a physician practice, what happens in a community organization, and how do we better communicate and partner to serve the community. This work will continue in FY2019.

2. Remain abreast of changes in local healthcare delivery models and identify opportunities to more closely align healthcare and the provision of long term care supports and services.

Timeline: 10/01/2016 to 09/30/2019

Activities

1. Continue to actively participate in projects and initiatives with the Northern Michigan Health Coalition, the Advisory Board for the Northern Michigan Health Network and other partnerships as they arise.
2. As appropriate, pursue conversations to explore electronic exchange of information between healthcare providers and AAANM.
3. As appropriate, identify opportunities for the aging network to align with changing healthcare delivery models.
4. As appropriate, identify collaboration opportunities for services or funding.

Expected Outcome

Coordination and provision of care between healthcare providers and long term care support services providers will increase.

Progress

AAANM has participated in many activities and efforts to remain abreast of the changing healthcare landscape and to more closely align healthcare and the provision of long term supports and services. During this MYP cycle, AAANM has joined the PACE North Board of Directors, the Advisory Board for the Northern Michigan Health Network (NMHN) - a Medicare Shared Savings ACO, the Community Health Innovation Region (CHIR) Steering Committee and various associated work groups, as well as a cadre of health improvement initiatives including the Northern Michigan Diabetes Initiative and Chronic Disease Coordinating Networks.

Through these relationships, tangible outputs have evolved:

- 1) Through partnership with the local Health Information Exchange (HIE) maintained by the Northern Physicians Organization, AAANM now receives Admission/Discharge/Transfer notices for clients. This allows us to know when a patient has been admitted to the ER or hospital and to adjust the in-home care plan accordingly. There is an additional benefit in that this data allows us to more accurately measure performance on our quality improvement plans related to ER and hospital utilization by clients.

- 2) AAANM received a Michigan Health Endowment Fund grant to partner with the Northern Physicians Organization to integrate and coordinate care, services and resources for persons with dementia and their caregivers. This effort, although in its infancy, will hopefully result in shared clinical and community pathways that support not just persons with dementia, but also elevate the needs of caregivers. Additionally, in FY2019, AAANM will be part of a grant with the MSU College of Human Medicine and Munson Medical Center to test the impact of prescription home delivered meals on hospital readmissions. These grants came about through intentional relationship development and discussion of mutual goals and opportunities to improve community conditions.

Area Agency On Aging of Northwest MI, Inc.

FY 2019

Additionally, AAANM has actively participated in the Northern Michigan Community Health Innovation Region (CHIR). Although this effort has focused on the younger Medicaid population, with AAANM at the table, there is increasing awareness of aging needs. The work of the CHIR is advantageous to everyone because it uses a health equity lens with a focus on the Social Determinates of Health. Increasing dialog about the importance of social supports, housing, transportation and nutritious food for good health benefits everyone, regardless of age.

In FY2019 AAANM will continue to seek opportunities for greater electronic connectivity with healthcare organizations and dialogue about partnership.

E. Maintain a “no wrong door” approach to the provision of Information and Assistance and Options Counseling services in Region 10.

State Goal Match: 2

Narrative

Feedback during input sessions and survey responses for the MYP development highlighted that older adults, disabled individuals, families and caregivers are often unaware of supports and resources available for health and long term care needs. Over the last five years, AAANM and Disability Network Northern Michigan have co-led the development of the Aging and Disability Resource Collaborative (ADRC). The ADRC embraces a “No Wrong Door” system/philosophy. This work will continue during the FY2017-2019 MYP via two strategies: 1) providing a forum for collaboration, information sharing and training for organizations that serve older adults and disabled individuals; and 2) promoting and supporting the geo-routed ADRC telephone line for those individuals that do not know where to call.

Objectives

1. Continue leadership in the Aging and Disability Resource Collaborative (ADRC) as a mechanism to enhance a coordinated system of information and assistance and a strong partnership between aging and disability service organizations.

Timeline: 10/01/2016 to 09/30/2019

Activities

1. Sponsor trainings that increase the knowledge and skills of Information and Assistance and Options Counseling staff throughout Region 10.
2. Promote the geo-routed ADRC number as an access point for those who are unsure of where to call from assistance.

Expected Outcome

Consumers in Region 10 will be better able to identify health and long term care supports and services through the community.

Progress

In FY2018 AAANM changed its ADRC strategy from a public facing initiative to a more informal effort to build/maintain strong partnerships between aging and disability organizations and collective projects as they make sense. While the ADRC effort is no longer a strong public initiative, AAANM, county aging units and Meals on Wheels providers continue to work on No Wrong Door issues. AAANM and county aging units have co-designed



ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

FY 2017-2019

Area Agency On Aging of Northwest MI, Inc.

FY 2019

marketing materials and referral forms to present service offerings as a continuum of care for aging needs, stressing that it doesn't matter which number is called, together we will get an individual in need to the right supports and services. The county aging units in Region 10 provide strong leadership within their counties and AAANM is honored to partner with them. This work will continue in FY2019.

Although the work of this objective changed shape during the implementation of the MY2017-19 plan, collaboration to reinforce and maintain a No Wrong Door approach that works in northwest Michigan continues. AAANM deeply values the work done by local county aging units and other community focal points.

FY 2019 AREA PLAN GRANT BUDGET

Agency: Northwest Senior Resources Inc.

Budget Period: 10/01/18 to 09/30/19

Rev. 1/2018

PSA: 10

Date: 05/09/18

Rev. No.: 0

Page 1 of 3

SERVICES SUMMARY			
FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	344,115		344,115
2. Fed. Title III-C1 (Congregate)		439,521	439,521
3. State Congregate Nutrition		9,321	9,321
4. Federal Title III-C2 (HDM)		226,664	226,664
5. State Home Delivered Meals		408,727	408,727
8. Fed. Title III-D (Prev. Health)	24,110		24,110
9. Federal Title III-E (NFCSP)	148,085		148,085
10. Federal Title VII-A	2,748		2,748
10. Federal Title VII-EAP	6,027		6,027
11. State Access	27,821		27,821
12. State In-Home	316,478		316,478
13. State Alternative Care	109,521		109,521
14. State Care Management	431,825		431,825
16. St. ANS & St. NHO	65,472		65,472
17. Local Match			
a. Cash	44,770	800,000	844,770
b. In-Kind	203,000	225,000	428,000
18. State Respite Care (Escheat)	59,659		59,659
19. MATF & St. CG Support	163,446		163,446
20. TCM/Medicaid & MSO	25,603		25,603
21. NSIP		342,114	342,114
22. Program Income	1,000	540,000	541,000
TOTAL:	1,973,680	2,991,347	4,965,027

ADMINISTRATION			
Revenues	Local Cash	Local In-Kind	Total
Federal Administration	140,834	21,500	205,334
State Administration	24,321		24,321
MATF & St. CG Support Administration	12,800		12,800
Other Admin			-
Total AIP Admin:	177,955	21,500	242,455

Expenditures	
	FTEs
1. Salaries/Wages	2.50
2. Fringe Benefits	50,000
3. Office Operations	77,455
Total:	242,455

Cash Match Detail	
Source	Amount
County Funding	43,000
Total:	43,000

In-Kind Match Detail	
Source	Amount
Board Expenses	21,500
Total:	21,500

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.


Signature

Executive Director
Title

05/09/18
Date

FY 2019 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL																			
Agency: Northwest Senior Resources Inc				Budget Period: 10/01/18 to 09/30/19				Rev. No.: 10		Rev. No.: 10		Rev. No.: 10		Rev. No.: 10		Rev. No.: 10		Rev. No.: 10	
PSA: 10				Date: 05/09/18				Date: 05/09/18		Date: 05/09/18		Date: 05/09/18		Date: 05/09/18		Date: 05/09/18		Date: 05/09/18	
Operating Standards For AAA's																			
Op	Std	SERVICE CATEGORY	Title III-B	Title III-D	Title III - E	Title VII A OMB Title VII EAP	State Access	State In-Home	State Alt. Care	State Care Mgmt	St. ANS St. NHO	St. Respite (Escheat)	MATF & St. CG Sup.	TCM/Medicaid MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL	
A	A-1	Access Services			77,500		27,821			431,825				15,000		9,500	68,000	629,646	
	A-2	Care Management																-	
	A-3	Case Coord/Supp																-	
	A-4	Disaster Advocacy																-	
	A-5	Information & Assis	42,000													16,000		58,000	
	A-6	Outreach																-	
	A-7	Transportation																-	
B	B-1	In-Home											10,000			3,000		13,000	
	B-2	Chore																-	
	B-3	Home Care Assis																-	
	B-4	Home Injury Cntrl																-	
	B-5	Homemaking																-	
	B-6	Home Health Aide						20,000	109,521								15,000	144,521	
	B-7	Medication Mgt																-	
	B-8	Personal Care	160,615					50,000			43,384							-	
	B-9	Assistive Device&Tech						20,000									25,000	278,999	
	B-10	Respite Care	35,000		55,585							59,659	61,946				3,000	23,000	
	B-11	Friendly Reassure						226,478									65,000	503,668	
	B-12	Legal Assistance	31,125														4,000	35,125	
C	C-1	Community Services																-	
	C-2	Adult Day Care											91,500			6,000		97,500	
	C-3	Dementia ADC																-	
	C-4	Disease Prevent		16,610														-	
	C-5	Health Screening																-	
	C-6	Assist to Deaf																-	
	C-7	Home Repair																-	
	C-8	LTC Ombudsman	10,500			2,748					22,988			10,803		5,270	10,500	61,709	
	C-9	Sr Ctr Operations																-	
	C-10	Sr Ctr Staffing																-	
	C-11	Vision Services																-	
	C-12	Elder Abuse Prevnt	3,875			6,027											3,000	12,902	
	C-13	Counseling																-	
	C-14	Great Conf.CG@CCC		7,500														-	
	C-15	Caregiver Supplmt			6,000										1,000		2,000	10,500	
	C-16	Kinship Support			9,000												1,000	7,000	
	C-17	Caregiver E.S.T																10,000	
*C-8	C-18	Region Specific	61,000															67,500	
	a.																	-	
	b.																	-	
	c.																	-	
	d.																	-	
	e.																	-	
	7.	CLP/ADRC Services																-	
	8.	MATF & St CG Sup A																-	
Sp Co		SUPPRT SERV TOTAL	344,115	24,110	148,085	8,775	27,821	316,478	109,521	431,825	65,472	59,659	176,246	25,603	1,000	44,770	203,000	1,966,480	

FY 2019 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 1/2018
page 3 of 3

Agency: Northwest Senior Resources Inc Budget Period: 10/01/18 to 9/30/19
PSA: 10 Date: 05/09/18 Rev. Number 0

FY 2019 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Program Income	Cash Match	In-Kind Match	TOTAL
	Nutrition Services									
C-3	Congregate Meals	369,521		9,321		100,000	370,000	300,000	160,000	1,308,842
B-5	Home Delivered Meals		226,664		408,727	242,114	170,000	500,000	65,000	1,612,505
C-4	Nutrition Counseling									-
C-5	Nutrition Education									-
	AAA RD/Nutritionist*	70,000								70,000
	Nutrition Services Total	439,521	226,664	9,321	408,727	342,114	540,000	800,000	225,000	2,991,347

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by AASA.

FY 2019 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
	LTC Ombudsman Ser									
C-11	LTC Ombudsman	10,500	2,748		22,088	10,603	-	5,270	10,500	61,709
C-15	Elder Abuse Prevention	3,875		6,027			-	-	3,000	12,902
	Region Specific	-	-	-	-	-	-	-	-	-
	LTC Ombudsman Ser Total	14,375	2,748	6,027	22,088	10,603	-	5,270	13,500	74,611

FY 2019 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

Op Std	SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
B-1	Chore	-	-	-	-	-	-	-	-	-
B-4	Homemaking	-	25,000	-	-	-	-	-	4,000	29,000
B-2	Home Care Assistance	-	-	-	-	-	-	-	-	-
B-6	Home Health Aide	-	-	-	-	-	-	-	-	-
B-10	Meal Preparation/HDM	-	-	-	-	-	-	-	-	-
B-8	Personal Care	-	30,585	-	-	-	-	-	4,000	34,585
	Respite Service Total	-	55,585	-	-	-	-	-	8,000	63,585

FY 2019 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title III-E	Program Income	Cash Match	In-Kind Match	TOTAL
	Kinship Ser. Amounts Only						
C-18	Caregiver Sup. Services	-	-	-	-	-	-
C-19	Kinship Support Services	-	9,000	-	-	1,000	10,000
C-20	Caregiver E.S.T	-	-	-	-	-	-
	Kinship Services Total	-	9,000	-	-	1,000	10,000

Planned Services Summary Page for FY 2019			PSA:		10	
Service	Budgeted Funds	Percent of the Total	Method of Provision			
			Purchased	Contract	Direct	
ACCESS SERVICES						
Care Management	\$ 629,646	12.65%			x	
Case Coordination & Support	\$ -	0.00%				
Disaster Advocacy & Outreach Program	\$ -	0.00%				
Information & Assistance	\$ 58,000	1.17%			x	
Outreach	\$ -	0.00%				
Transportation	\$ 13,000	0.26%	x	x		
IN-HOME SERVICES						
Chore	\$ -	0.00%				
Home Care Assistance	\$ -	0.00%				
Home Injury Control	\$ -	0.00%				
Homemaking	\$ 144,521	2.90%	x			
Home Delivered Meals	\$ 1,612,505	32.39%		x		
Home Health Aide	\$ -	0.00%				
Medication Management	\$ -	0.00%				
Personal Care	\$ 278,999	5.60%	x			
Personal Emergency Response System	\$ 23,000	0.46%	x			
Respite Care	\$ 503,668	10.12%	x			
Friendly Reassurance	\$ -	0.00%				
COMMUNITY SERVICES						
Adult Day Services	\$ 97,500	1.96%	x	x		
Dementia Adult Day Care	\$ -	0.00%				
Congregate Meals	\$ 1,308,842	26.29%		x		
Nutrition Counseling	\$ -	0.00%				
Nutrition Education	\$ -	0.00%				
Disease Prevention/Health Promotion	\$ 20,610	0.41%			x	
Health Screening	\$ -	0.00%				
Assistance to the Hearing Impaired & Deaf	\$ -	0.00%				
Home Repair	\$ -	0.00%				
Legal Assistance	\$ 35,125	0.71%		x		
Long Term Care Ombudsman/Advocacy	\$ 61,709	1.24%			x	
Senior Center Operations	\$ -	0.00%				
Senior Center Staffing	\$ -	0.00%				
Vision Services	\$ -	0.00%				
Programs for Prevention of Elder Abuse,	\$ 12,902	0.26%			x	
Counseling Services	\$ -	0.00%				
Creating Confident Caregivers® (CCC)	\$ 10,500	0.21%			x	
Caregiver Supplemental Services	\$ 7,000	0.14%	x			
Kinship Support Services	\$ 10,000	0.20%		x		
Caregiver Education, Support, & Training	\$ -	0.00%				
AAA RD/Nutritionist	\$ 70,000	1.41%			x	
PROGRAM DEVELOPMENT	\$ 67,500	1.36%			x	
REGION-SPECIFIC						
a.	\$ -	0.00%				
b.	\$ -	0.00%				
c.	\$ -	0.00%				
d.	\$ -	0.00%				
e.	\$ -	0.00%				
CLP/ADRC SERVICES	\$ -	0.00%				
SUBTOTAL SERVICES		\$ 4,965,027				
MATF & ST CG ADMINISTRATION		\$ 12,800	0.26%		x	
TOTAL PERCENT			100.00%	20.39%	60.65%	18.96%
TOTAL FUNDING		\$ 4,977,827		\$1,014,938	\$3,019,222	\$943,667

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) \$1 are not considered material.

**FY 2019 Annual Implementation Plan
Direct Service Budget Detail #1**

AAA: Area Agency on Aging of Northwest Michigan FISCAL YEAR: FY 2019

SERVICE: Care Management

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	77,500		236,583		9,500			323,583
Fringe Benefits			145,958					145,958
Travel			17,241					17,241
Training								0
Supplies			2,374					2,374
Occupancy			7,489					7,489
Communications			8,217					8,217
Equipment			7,305					7,305
Other:			9,479			68,000		77,479
Service Costs								0
Purchased Services			40,000					40,000
Totals	77,500	0	474,646	0	9,500	68,000	0	629,646

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

If yes, please describe:

NO

SCHEDULE OF MATCH & OTHER RESOURCES #1

FY 2019

SOURCE OF FUNDS	MATCH		OTHER RESOURCES	
	Cash	In-Kind	Cash	In-Kind
Client and Family Support				68,000
AAANM Fund Balance	9,500			

**FY 2019 Annual Implementation Plan
Direct Service Budget Detail #2**

AAA: Area Agency on Aging of Northwest Michigan

FISCAL YEAR: FY 2019

SERVICE: Information and Assistance

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	34,434							34,434
Fringe Benefits	7,566				8,698			16,264
Travel					2,530			2,530
Training								0
Supplies					307			307
Occupancy					455			455
Communications					759			759
Equipment					578			578
Other:					2,673			2,673
Service Costs								0
Purchased Services								0
								0
Totals	42,000	0	0	0	16,000	0	0	58,000

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

If yes, please describe:

NO

SCHEDULE OF MATCH & OTHER RESOURCES #2

FY 2019

SOURCE OF FUNDS	MATCH		OTHER RESOURCES	
	VALUE		VALUE	
	Cash	In-Kind	Cash	In-Kind
Local County Funds	16,000			

**FY 2019 Annual Implementation Plan
Direct Service Budget Detail #3**

AAA: Area Agency on Aging of Northwest Michigan

FISCAL YEAR: FY 2019

SERVICE: Long Term Care Ombudsman/Elder Abuse

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	12,895		12,457			8,000		33,352
Fringe Benefits	353		7,819		5,270	2,500		15,942
Travel			3,032					3,032
Training			1,500					1,500
Supplies			1,200					1,200
Occupancy			2,783					2,783
Communications			1,500					1,500
Equipment			1,500					1,500
Other:			900					900
Service Costs								0
Purchased Services								0
								0
Totals	13,248	0	32,691	0	5,270	10,500	0	61,709

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

If yes, please describe:

NO

SCHEDULE OF MATCH & OTHER RESOURCES #3

FY 2019

SOURCE OF FUNDS	MATCH		VALUE		OTHER RESOURCES		VALUE	
	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind
AAANM Admin				10,500				
Local County Funds			5,270					

**FY 2019 Annual Implementation Plan
Direct Service Budget Detail #4**

AAA: Area Agency on Aging of Northwest Michigan

FISCAL YEAR: FY 2019

SERVICE: Disease Prevention (Path, Matter of Balance, CCC)

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	13,553				1,000	6,000		20,553
Fringe Benefits	3,906							3,906
Travel	539							539
Training	2,156							2,156
Supplies	293							293
Occupancy	1,750							1,750
Communications	350							350
Equipment	350							350
Other:	1,213							1,213
Service Costs								0
Purchased Services								0
								0
Totals	24,110	0	0	0	1,000	6,000	0	31,110

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

If yes, please describe:

NO

SCHEDULE OF MATCH & OTHER RESOURCES #4

FY 2019

SOURCE OF FUNDS	MATCH		OTHER RESOURCES	
	VALUE		VALUE	
	Cash	In-Kind	Cash	In-Kind
AAANM Administration	1,000	6,000		

Area Agency on Aging of Northwest Michigan

EVIDENCE-BASED PROGRAMS PLANNED FOR FY 2019

Funded Under Disease Prevention Health Promotion Service Definition

Provide the information requested below for Evidence-Based Programs (EBDP) to be funded under Title III-D.

Beginning October 1, 2017 (FY 2018), Title III-D funds can only be used on health promotion programs that meet the highest level criteria as determined by the Administration for Community Living (ACL) Administration on Aging (AoA). Please see the "List of Approved EBDP Programs for Title III-D Funds" in the Document Library. Only programs from this list will be approved beginning in FY 2018. If funding has been allocated as a single amount for all Title III-D programs for a provider, enter on first line under "Funding Amount for This Service."

Provider Name	Program Name	Anticipated No. of Participants	Funding Amount For This Service
Area Agency on Aging of Northwest Michigan - utilizing staff for program coordination/training/delivery and contracted evidence-based program volunteers for program delivery	Chronic Pain Self-Management Program & Diabetes Self-Management Program	125	\$24,110
	Creating Confident Caregivers	100	
	A Matter of Balance	50	

EMERGENCY MANAGEMENT AND PREPAREDNESS

Minimum Elements for Area Agencies on Aging FY 2019 Annual Implementation Plan

After each general and nutrition minimum element for emergency preparedness, provide a brief description regarding how the AAA Emergency Preparedness Plan for FY 2019 will address the element.

Area Agency on Aging	Area Agency on Aging of Northwest Michigan
A. General Emergency Preparedness Minimum Elements (required by the Older American's Act).	
1. Anticipated expectations during a State or locally declared emergency/disaster. Include having a staff person (the area agency director or their designee) available for communication with AASA staff to provide real time information about service continuity (status of aging network service provider's ability to provide services).	
AAANM has an Emergency Management Team comprised of the Executive Director, Fiscal Manager, Associate Director of	
2. Being prepared to identify and report on unmet needs of older individuals.	
AAANM has a designated staff person who communicates regularly with the emergency managers of each of our 10 countie	
3. Being able to provide information about the number and location of vulnerable older persons receiving services from the area agency residing in geographic area(s) affected by the emergency/disaster.	
For clients served through the AASA Care Management and MI Choice Waiver Programs, AAANM has an established emer	
4. Being able to contact such affected older persons to determine their well-being.	
AAANM has an established protocol on how to verify the well being of clients served through the AASA Care Management a	
5. Anticipated minimum expectations during a State or locally organized preparedness drill include being available to establish communication between AASA staff and area agency staff and being able to provide information upon request to both state and local emergency operation centers regarding the number and location of vulnerable older individuals residing in geographic areas affected by the drill.	
AAANM is written into each county emergency preparedness plan as part of the human services annex. From time to time,	

B. Nutrition providers shall work with the respective area agency to develop a written emergency plan. The emergency plan shall address, but not be limited to the following elements:

1. Uninterrupted delivery of meals to home-delivered meals participants, including, but not limited to use of families and friends, volunteers, shelf-stable meals and informal support systems.

Each Nutrition Provider has a written policy describing procedures for insuring uninterrupted delivery of meals to home-delivered meals participants.

2. Provision of at least two, and preferably more, shelf-stable meals and instructions on how to use for home-delivered meal participants. Every effort should be made to assure that the emergency shelf-stable meals meet the nutrition guidelines. If it is not possible, shelf-stable meals will not be required to adhere to the guidelines. (MI-CHOICE participants may receive two emergency meals that are billed to MI-CHOICE. Additional emergency meals may be billed to Title III-C2).

All Nutrition Providers either provide shelf-stable meals or frozen meals for times when delivery is not possible.

3. Backup plan for food preparation if usual kitchen facility is unavailable.

This is part of each Nutrition Provider's policy.

4. Agreements in place with volunteer agencies, individual volunteers, hospitals, long-term care facilities, other nutrition providers, or other agencies/groups that could be on standby to assist with food acquisition, meal preparation, and delivery.

This is part of each Nutrition Provider's policy.

5. Communications system to alert congregate and home-delivered meals participants of changes in meal site/delivery.

This is part of each Nutrition Provider's policy - typically done via staff phone calls, radio announcements, newsletter reminders, etc.

6. The plan shall cover all the sites and home-delivered meals participants for each nutrition provider, including sub-contractors of the AAA nutrition provider.

Yes, all sites, home-delivered meals participants and sub-contractors are included.

7. The plan shall be reviewed and approved by the respective area agency and submitted electronically to AASA for review.

AAANM reviews these policies, but has never submitted them to AASA, but will if required.

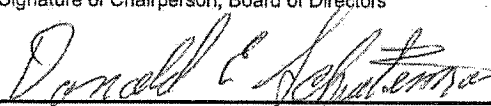
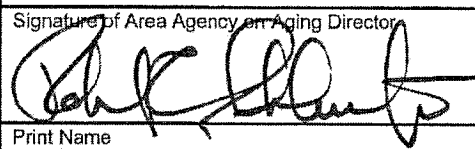
ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

FY 2017 - 2019

SIGNATURES

This document covers Fiscal Year 2019. This document becomes valid upon approval by the Michigan Commission on Services to the Aging. It may be conditionally approved subject to all general and/or special conditions established by the Commission on Services to the Aging. This signature page may substitute for required signatures on documents within the documents if those documents are specifically referenced on this signature page.

The signatories below acknowledge that they have reviewed the entire document including all budgets, assurances, and appendices and they commit to all provisions and requirements of this Annual Implementation Plan.

Signature of Chairperson, Board of Directors	Date
	6-7-18
Print Name	
DONALD E. SCHUITMAN	
Signature of Area Agency on Aging Director	Date
	6/6/18
Print Name	
Robert C. Schlueter	
Area Agency on Aging	
Area Agency on Aging of Northwest Michigan	
Documents referenced by the signature page:	
<ul style="list-style-type: none"> • FY 2019 Area Plan Grant Budget • FY 2019 Direct Service Budgets • Request to Transfer Funds • Waiver for Direct Service Provision • Assurance and Certifications • Assurance of Compliance With Title VI of Civil Rights Act of 1964 • Regional Service Definitions • Agreement for Receipt of Supplemental Cash-in-Lieu of Commodity Payments for the Nutrition Program for the Elderly • Waiver of Minimum Percentage for a Priority Service Category 	

Correspondence



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

①

June 14, 2018

Frank Post
Benzie County
448 Court Place
Beulah, MI 49617

RE: RAP

Dear Mr. Post,

In accord with your RAP application and documentation for your EMS Stair Chair project, I am pleased to enclose our payment in the amount of \$1,000.

I commend Benzie County and yourself for taking this risk management initiative.

Sincerely,

Cara Kowal, ARM, CPCU
Manager of Risk Management Services

CK/sp

cc: Dawn Olney
MMRMA Risk Manager

Enclosure

RECEIVED

JUN 25 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

(2)

**BENZIE COUNTY
PARKS AND RECREATION COMMISSION**

Cathy Demitroff - CHAIR
Sean Duperron - VICE CHAIR
Tad Peacock - SECRETARY
Marjorie Pearsall-Groenwald
Walter Roch Von Rochsburg

Barb Skurdall
Ed Hoogterp
Cory Carland
Ted Mick

**Regular Meeting
May 21, 2018
Benzie County Government Center**

Chair, Cathy Demitroff called the meeting of Parks and Recreation Commission to order at 5:02 p.m.

Present: Cathy Demitroff, Sean Duperron, Ed Hoogterp, Cory Carland, Barb Skurdall, and Marjorie Pearsall-Groenwald.

Absent: Ted Mick, Tad Peacock, Walter Roch Von Rochsburg.

Others Present: Jeanne McPherson, Recording Secretary
Visitors: None

Motion by Hoogterp, seconded by Carland Agenda as presented with additions, all Ayes, motion carried.

Motion by Pearsall-Groenwald, seconded by Hoogterp to accept April 23, 2018 Meeting Minutes as corrected, all Ayes, motion carries.

Public Input: None

Guests: None

Committee Reports:

Railroad Point: Demitroff shares that the bill for the signage comes to \$835.00, too, that staircase should be started soon if not already started.

Point Betsie Light House: Carland shared that he attended the Commissioners meeting and that Susan Wenslik has been hired starting 2019. Carland explains Susan is applying

RECEIVED

JUN 26 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

for a grant with the Michigan Council for Arts and Cultural Affairs which has to be in by June 1. Carland recommends that Chair contact Susan, he too asks for a letter of support. Hoogterp make motion to authorize Demitroff to contact Susan with Friends of Point Betsie and express support after Grant is seen and goes along with what Parks and Recreation does, Duperron second, all Ayes, motion carries.

Trail Report: Duperron and sub-committee reviewed conceptual map for single trail proposal. They are starting to move forward with the DNR. Duperron shares that B.V. Trail met with DNR and supporters for the Mark Mandiburg project and walked the trail and looked at the Turtle Ponds for a possible viewing spot. Duperron also shared that Steve Lagerquist attended the meeting also to pursue a permit to roll equipment down. Duperron shares that Elberta would like to start trail and that a grant is in for trail resurfacing.

B.V. Trail Management Council-

Recreational Facilities & Access: None

Zada Price Property: None

Recreational Programs: Skurdall shares that she is confirming that she went to the Village of Beulah's meeting and tennis will be starting June 22, 29 and July 13, 20, 27. Skurdall also shared that she is researching the soccer program.

Aquatic Program: Pearsall-Groenwald shared that she is attending a meeting at Paul Oliver Hospital 5-22-18 and that they are close to beginning fund raising for the building.

Old Business: Chair shared that Milarchs will sell tree and plant it for \$200.00. Hoogterp makes motion to purchase and have Crimson Maple Tree planted by Milarchs, Pearsall-Groenwald seconds, all Ayes, motion carries.

New Business: Chair and Board discuss budget increase to the sum of \$15,000.

2018 Committee Chairs:

Railroad Point	Demitroff
Point Betsie Lighthouse	Von Rochsburg
Trails	Duperron
Trail Management Council	Duperron
Recreational Facilities & Access	Carland
Recreational Programs	Skurdall
Zada Price	Peacock
Endowment	Bourne, Carland, Demitroff

Aquatic Program
Budget Committee
Executive Committee

Pearsall-Groenwald
Officers plus one
Officers plus one

Public Input: None

Correspondence:

Other Business before the Board: None

Motion by Duperron, seconded by Hoogterp to Adjourn,
Chair declared the meeting adjourned at 6:00p.m.

The next meeting is scheduled for Monday June 25, 2018 at 5:00 p.m.

Minutes were respectfully submitted by Jeanne McPherson, Recording Secretary

A handwritten signature in black ink, appearing to read "TAD PEACOCK", written over a horizontal line.

Tad Peacock, Secretary

[illegible][illegible]

Not used in this analysis

3

**KALKASKA COUNTY BOARD OF COMMISSIONERS
RESOLUTION 2018-29
IN OPPOSITION TO HB 6049 and SB 1025**

WHEREAS, House Bill (HB) 6049 and Senate Bill (SB) 1025 seeks to completely restructure the tax assessing qualifications, process and boundaries of local assessing units in Michigan; and

WHEREAS, HB 6049/SB 1025 will impose a huge financial burden on Kalkaska County as well as Michigan's other counties and local units because its mandates will require increased staffing levels and office space while providing a woefully inadequate 1% administrative fee and undefined "start-up funding" to compensate the counties and other local units for the drastic expenses that will surely accompany the new mandates; and

WHEREAS, HB 6049/SB 1025 will put Kalkaska County at odds with its local townships by requiring us to take the 1% administration fee from the local units to pay for our increased costs; and

WHEREAS, HB 6049/SB 1025 changes the manner in which local boards of review (BOR) are conducted. By putting specialized BORs at the county level, HB 6049/SB 1025 has the potential to strip elected township supervisors and local assessing units of control over the tax assessing process, depriving them of the ability to account for unique conditions and values unknown to county-wide, regional and/or statewide assessing units but well known in the local units; and

WHEREAS, HB 6049/SB 1025 appears to have been designed without any input from existing assessors or their associations and the previous drafts were not made public to the counties and townships directly affected by its sweeping changes until nearly ready for introduction into the Michigan Legislature. In this context, it is difficult to view HB 6049/SB 1025 as anything other than a power grab generating from Lansing; and

WHEREAS, there are no guarantees that quality education will be available locally or even regionally to allow for the increased certification levels imposed by HB 6049/SB 1025; and

WHEREAS, HB 6049/SB 1025's proposed levels of certification for assessors will not achieve the results that are being sought. The real problem is bad assessors, not their levels of certification. The solution lies in better policing of assessors by the State Tax Commission, not simply imposing increased educational requirements that may be impossible to achieve and that do nothing to weed out the bad actors; and

WHEREAS, Kalkaska County views HB 6049/SB 1025 in its current form as an unconstitutional unfunded mandate which does little or nothing to accomplish its stated goals.

NOW, THEREFORE, BE IT RESOLVED, that the Kalkaska County Board of Commissioners hereby opposes HB 6049/SB 1025 and asks that it be withdrawn from consideration until the funding issues and other problems identified above can be properly addressed.

CERTIFICATION

The undersigned hereby certify that the foregoing RESOLUTION IN OPPOSITION TO HOUSE BILL 6049 was duly approved at a meeting of the Kalkaska County Board of Commissioners held on June 20, 2018; Motioned by Fisher; Supported by Cox. Roll call vote: Fisher, yes; Cox, yes; Bicum, yes; Comai, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas. 0 nays. Motion carried.

Stuart McKinnon, Chair of
Kalkaska County Board of Commissioners

I, the undersigned, County Clerk of Kalkaska County, Kalkaska, Michigan, do hereby certify that the foregoing is a true and correct copy of certain proceedings taken by the Kalkaska County Board of Commissioners of said municipality at a regular meeting held on May 16, 2018 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

STATE OF MICHIGAN)
County of Kalkaska)

June 20, 2018

Deborah Hill, County Clerk

RECEIVED

JUN 27 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the twentieth day of June, 2018, at 5:30 p.m.

PRESENT: Michael MacCready, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Judy Nichols, Gary Taylor, Bill Goodwill, and Leslie Housler;

ABSENT: None

The following preamble and resolution were offered by Commissioner Bengelink and supported by Commissioner Taylor.

RECEIVED

JUL 02 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

**RESOLUTION NO. 18-19
OPPOSING HOUSE BILL 6049 AND SENATE BILL 1025**

WHEREAS, House Bill (HB) 6049 and Senate Bill (SB) 1025 seek to completely restructure the tax assessing qualifications, process and boundaries of local assessing units in Michigan; and

WHEREAS, HB 6049/SB 1025 will impose a huge financial burden on Wexford County as well as Michigan's other counties and local units because its mandates will require increased staffing levels and office space while providing a woefully inadequate 1% administrative fee and undefined "start-up funding" to compensate the counties and other local units for the drastic expenses that will surely accompany the new mandates; and

WHEREAS, HB 6049/SB 1025 will put Wexford County at odds with its local townships by requiring us to take the 1% administration fee from the local units to pay for our increased costs; and

WHEREAS, HB 6049/SB 1025 changes the manner in which local boards of review (BOR) are conducted. By putting specialized BOR's at the county level, HB 6049/SB 1205 has the potential to strip elected township supervisors and local assessing units of control over the tax assessing process, depriving them of the ability to account for unique conditions and values unknown to county-wide, regional and/or statewide assessing units but well known in the local units; and

WHEREAS, HB 6049/SB 1025 appears to have been designed without any input from existing assessors or their associations and the previous drafts were not made public to the counties and townships directly affected by its sweeping changes until nearly ready for introduction into the Michigan Legislature; and

WHEREAS, there are no guarantees that quality education will be available locally or even regionally to allow for the increased certifications levels imposed by HB 6049/SB 1025; and

WHEREAS, HB 6049/SB 1025's proposed levels of certification for assessors will not achieve the results that are being sought. The real problem is bad assessors, not their levels of certification. The solution lies in better policing of assessors by the State Tax Commission, not simply imposing increased educational requirements that may be impossible to achieve and that do nothing to weed out the bad assessors; and

WHEREAS, Wexford County views HB 6049/SB 1025 in its current form as an unfunded mandate which does little or nothing to accomplish its stated goals; and

NOW, THEREFORE BE IT RESOLVED, that the Wexford County Board of Commissioners hereby opposes HB 6049/SB 1025 and asks that it be referred back to the House Tax Policy Committee and the Senate Finance Committee until the funding issues and other problems identified above can be properly addressed.

BE IT FURTHER RESOLVED, that this resolution will be forwarded to all counties in Michigan, Michigan House Representatives Michelle Hoitigna, Senator Darwin Boohar and Governor Rick Snyder.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: Nichols, Goodwill, MacCready, Hilty, Bengelink, Bush, Theobald, Taylor, and Housler;

NAYS: None

RESOLUTION DECLARED ADOPTED.

Leslie D. Housler

Leslie D. Housler, Chairman, Wexford County Board of Commissioners

Elaine L. Richardson

Elaine L. Richardson, County Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF WEXFORD)

I hereby certify that the forgoing is a true and complete copy of the Resolution 18-19 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on June 20, 2018 and I further certify that public notice of such meeting was given as provided by law.

Elaine L. Richardson

Elaine L. Richardson, County Clerk

AJ-BR

Make a motion to support selecting the Financial Review RFP from Municipal Analytic & Vettrano Consulting as recommended by the Ad Hoc Financial Review Committee to perform the Benzie County Financial Review Report and direct the County Administrator to prepare a contract to be brought back to the full Board of Commission.