

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

September 25, 2018

Frank F. Walterhouse Board Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 9/11/18
 PUBLIC INPUT
PUBLIC HEARING – L-4029; 2018-19 Budget; Appropriations Act; Appendix A, B & C
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT –
 FINANCE – Approval of Bills;
 COMMITTEE OF THE WHOLE – No meeting held
 COMMITTEE APPOINTMENTS –
 ACTION ITEMS – 2018-023 Fish Hatchery Resolution; Sublease and Building Use
 Agreement
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –
10:00 Steve Griffith – DNR Biologist
10:15
10:30 Jed Maker, FBVT – Amendment to Memorandum of Understanding
10:45 Closed Session – MCL 15.268A, Annual County Administrator’s Evaluation
 Closed Session – MCL 15.268C, Discussion of Collective Bargaining Negotiations
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I –	Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II -	Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	231-920-5028
District III -	Roger Griner (Crystal Lake, Frankfort).....	231-651-0757
District IV -	Coury Carland (Benzonia).....	231-930-7560
District V -	Terry Money (Homestead).....	231-510-2400
District VI -	Evan Warsecke (Colfax, Inland).....	231-275-3375
District VII -	Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

September 11, 2018

The Benzie County Board of Commissioners met in a regular session on Tuesday, September 11, 2018, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke.

Present were: Commissioners Carland, Griner, Jeannot (by telephone), Money, Roelofs and Warsecke

Excused: Chairman Sauer

The invocation was given by Commissioner Griner and the Pledge of Allegiance was recited. A moment of silence in remembrance of those lost in 9-11.

Agenda:

Motion by Griner, seconded by Roelofs, to approve the agenda as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Minutes:

Motion by Griner, seconded by Carland, to approve the regular session minutes of August 28, 2018 as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

9:03 a.m. Public Input – None

Presentation of 2018-19 Budget – Susan Boyd, Finance Manager

She stated that the proposed general fund budget is \$6,587,800 and a total fund budget of approximately \$24,327,989. The total fund budget will not be known until the other entities finalize their 2018/19 budgets (Road Commissioner, Maples, etc).

We have a one-time projected positive variance in the budget – this is a one time and cannot bank on them every year.

Delinquent Tax Revolving Fund – \$245,000 is being transferred to be used for MERS unfunded liability and for capital improvements.

Motion by Carland, seconded by Money, to open the public hearing. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Mitch stated that we will also hold a public hearing to approve the budget on September 25. Comm Jeannot asked that the power point presentation be emailed to each township, village and city – Mitch stated that it will be done today.

Motion by Griner, seconded by Carland, to close the public hearing. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Tom King, Interim EMS Director, provides a report for activity for August 2018.

Comm Carland asked if the Alcohol/Drug/Poisoning/Overdose numbers could be broken out. Tom will be working on that; it will be time consuming.

COMMISSIONERS

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September 11, 2018

Comm Griner asked where we are with Manistee Munson. Mitch stated that he will meet with Richard Wilson to review a proposed agreement.

Frank Post, Emergency Management Director, provided the August 2018 activity report. Continuing with the development of an exercise for search and rescue; they will be focus on the transfer of duties during the second 24 hours of a search. Continue to work with the schools regarding response strategies for emergencies; they have prepared a 30-page Quick Reference Guide for the school staff. He is working on continuation of the Fire Fighter Gant.

Ron Berns, 911 Director, provided a written report for August 2018.

COMMISSIONER REPORTS

Comm Roelofs reported that Benzie County Veterans Affairs met yesterday. Grand Traverse County Veterans Affairs attempted to meet – did not have a quorum. Met with NMAAA last week and they had conversation of a line number with \$150,000 for veterans' healthcare services.

Comm Jeannot reported on the Advocates for Benzie County and their graduation class – defers to Roger to report.

Comm Carland attended 3 meetings yesterday; Centra Wellness is applying for the liquor tax money to gather data on student substance abuse. Village of Benzonia is having challenges with the Village of Beulah regarding water issues. Village of Benzonia also is having issues with the Equalization Dept changing addresses from Michigan Avenue to Vigland Lane.

Comm Money asked about the airport – things are coming along, dealing with the State of Michigan and the Feds they tell you need to do something, or not and then say they do need to – its frustrating.

Comm Money reported he went to the Village of Honor meeting last night; they will have some lost revenue because one of the waste haulers that used to come into the village has sold to a company in Traverse City and will not be coming here. September 25, 2018 BOC meeting at 10:00 the DNR Officer Steve Griffith will be here.

Comm Griner reported that the Advocates had their 1st graduating class for skilled trades of 7 people (5 males and 2 females); they worked on two projects and remodeled buildings in Manistee County. They are now building a Habitat house in Thompsonville, got it framed up and the class ended. They were asked to volunteer to finish the house to get shingles on the roof – they all agreed. The DHHS board has three members that we appoint two members and the state appoints one. That state appointment is up this year. The current state appointee is not interested in continuing.

Comm Warsecke attended the Inland Township meeting and the Fire Department has a lot going on: Chili Cook Off, Halloween Party for the community. School Board meeting got moved. Thank you to Mitch for taking him down to see the space needs on the lower level.

Comm Jeannot asked if Inland Township has trouble with fire department staffing or are they fully staffed? Comm Warsecke stated that he doesn't know if they are fully staff, they are always looking for more volunteers and taking applications.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- Provided a written report.

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- Comm Carland asked about the status with the Top Line project. Maridee stated that they are about half way done. Internet issue with Merit been resolved? Yes
- MIDC – they have set forth their policy as to how funds will be provided to administer – 10% grant to the county and then on a 1/4ly basis they will provide reimbursements 40-60 days after they received our report. MAC believes they are violating the statute regarding funding. They recommend not signing the grant agreement.
- Maridee is working with IT Right on the projector in this room.
- Financial Review Report – all information has been provided to Municipal Analytics. Expect a draft report last November or early December.
- Strategic Plan Update – will start in October.
- Maples Sublease Use Agreement – this is a DRAFT; also, an attorney opinion from Mr. Figura as to who should be a party to this agreement. Mr. Figura recommends the BOC and DHHS.

Motion by Money, seconded by Carland, to release the letter dated September 7, 2018 from Mr. Figura to the public regarding parties to the DHHS Use Agreement. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

10:10 a.m. Lisa Peacock, Benzie Leelanau Health Department – Presents the 2017 Annual Report Dodie Putney, Director of Administrative Services and Financial Director is also present. Thank you to Roger Griner and Gary Sauer for serving on our board. 2017 grant accomplishments: began to prepare the annual report again; established a 3-year strategic plan – it is an active living plan for the agency; they have increased staff from 22 to 29 employees. They had four retirements recently: Tom Radamaker, Tom Fountain, Kris Malkowski and Sharon Husted.

10:35 a.m. Break

10:40 a.m. Reconvene

Motion by Warsecke, seconded by Roelofs, to set the 2018-19 Budget as presented. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

FINANCE

Bills: Motion by Carland, seconded by Griner, to approve payment of the bills from August 28, 2018 – September 11, 2018 in the amount of \$193,277.01 as presented. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Michelle Thompson, County Treasurer, stated that the Land Bank Authority sold two lots in Thompsonville to the Advocates for Benzie County to allow them to continue their skilled trades program and build two low-income houses. On August 17, 2018 the land sale made \$89,700 on three parcels. She will be attending a Land Bank mini conference in the UP on October 4. She is setting up a meeting with the Township Treasurers and Assessors.

Motion by Roelofs, seconded by Money, to authorize the County Treasurer to interfund borrow or transfer up to \$1,000,000 to balance all budgets. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

COMMISSIONERS

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COMMITTEE OF THE WHOLE – None

COMMITTEE APPOINTMENTS – None

ACTION ITEMS

County Administrator Transfers: Motion by Carland, seconded by Roelofs, to authorize the County Administrator to make budget transfers between departments to balance the 2017-18 budgets for all funds. Roll call. Ayes: Carland, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Abs: Griner Motion carried.

MERS Delegates: Motion by Jeannot, seconded by Griner, to appoint Gary Sauer as the Officer delegate to the MERS 2018 conference. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Motion by Warsecke, seconded by Money, to appoint Coury Carland as the Alternate Officer delegate to the MERS 2018 conference. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

PRESENTATION OF CORRESPONDENCE

- State-Ward Chargeback rates for 2019 received from Dept of Health and Human Services.
- Parks & Recreation minutes of June 25 and July 23, 2018 received.
- Crystal Lake elevation report for August 2018 received.
- Little Platte Lake elevation report for August 2018 received.
- Marquette County resolution regarding Development of an Additional Lock for the Soo Locks received.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

10:57 a.m. Public Input – None

Motion by Roelofs, seconded by Money, to adjourn at 10:57 a.m. Ayes: Carland, Griner, Jeannot, Money, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Evan Warsecke, Vice Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of August 28, 2018 as presented.
3. Public hearing regarding 2018-19 Budget.
4. Approved to release the letter dated September 7, 2018 from Mr. Figura to the public regarding parties to the DHHS Use Agreement.

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5. Approved to set the 2018-19 Budget as presented.
6. Approved payment of the bills in the amount of \$193,277.01 as presented.
7. Authorized the County Treasurer to interfund borrow or transfer up to \$1,000,000 to balance all budgets.
8. Authorized the County Administrator to make budget transfers between departments to balance the 2017-18 budgets for all funds.
9. Appointed Gary Sauer as the Officer delegate to the MERS 2018 conference.
10. Appointed Coury Carland as the Alternate Officer delegate to the MERS 2018 conference.

DRAFT

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
September 11, 2018

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, September 11, 2018, in the Frank F. Walterhouse Meeting Board, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Carland, Money and Warsecke
Excused: Commissioners Jeannot, Roelofs and Sauer
Absent: Commissioner Griner

There was not a quorum present.

1:46 p.m. Comm Warsecke stated that there was not a quorum present; all items on the agenda will be rescheduled to the next meeting.

Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

BENZIE COUNTY
NOTICE TO THE PUBLIC
BUDGET HEARING

AS REQUIRED BY MCL 141.412, A PUBLIC HEARING WILL BE HELD ON THE PROPOSED 2018-2019 BUDGET AT THE GOVERNMENT CENTER IN BEULAH, BEGINNING AT:

9:00 a.m. Tuesday, September 25, 2018

AS REQUIRED BY THE TRUTH IN BUDGETING ACT, THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

COPIES OF THE PROPOSED BUDGET WILL BE AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE COUNTY CLERK BEGINNING FRIDAY, SEPTEMBER 14, 2018.

Benzie County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities upon twenty-four (24) hours notice to Benzie County. Individuals with disabilities requiring auxiliary aids or services should contact the Benzie County Clerk by calling as follows:

Dawn Olney
Benzie County Clerk
(231) 882-9671

Posting Date: 9/12/2018
Posting Time: 4:00 p.m.

Please Publish September 19, 2018
Ad should be 2 x 5 and in the regular section of the paper.
Bill account 43100200.

Thank you,

Dawn Olney
Benzie County Clerk

L-4029

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Departments(s)
COPY TO: Each township of city clerk

2018 Tax Rate Request (This form must be completed and submitted on or before September 30, 2018)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County	2018 Taxable Value of ALL Properties in the Unit as of 5-23-18 1,258,482,126	
Local Government Unit	For LOCAL School Districts: 2018 Taxable Value of Non-Homesited and Non-Qualified Agricultural Properties If a millage is Levied Against Them	
BENZIE COUNTY		

PLEASE READ THE INSTRUCTIONS ON THE REVERSE SIDE CAREFULLY.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.

The following tax rates have been authorized for levy on the 2018 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Charter, etc.	2017 Millage Rate Permanently Reduced by MCL 211.34d 'Headlee'	2018 Current Year 'Headlee' Reduction Fraction	2018 Millage Rate Permanently Reduced by MCL 211.34d 'Headlee'	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Millage Levy	Millage Requested To Be Levied July 1	Millage Requested To Be Levied Dec. 1	Expiration Date of Millage Authorized
FIXED	OPER	8/1982	5.2900	3.4692	0.9955	3.4535	1.0000	3.4535	3.4535		INDEFINITE
X-Voted	ALS	8/2016	0.8000	0.7948	0.9955	0.7912	1.0000	0.7912	0.7912		12/2021
X-Voted	Annl Op	8/2017	0.0982	0.0982	0.9955	0.0977	1.0000	0.0977	0.0977		12/2020
X-Voted	COA	8/2017	0.8500	0.8500	0.9955	0.8461	1.0000	0.8461	0.8461		12/2019
X-Voted	Cons Dist	8/2018	0.1250		0.9955		1.0000	0.1250	0.1250		12/2021
X-Voted	Jail	8/2015	0.9000	0.8883	0.9955	0.8843	1.0000	0.8843	0.8843		12/2020
X-Voted	MCF	8/2017	0.3626	0.3626	0.9955	0.3609	1.0000	0.3609	0.3609		12/2021
X-Voted	MCF BOND	11/2010	0.6350	N/A	N/A	N/A	N/A	0.6350	0.6350		12/2029
X-Voted	TNT Op	8/2018	0.0986		0.9955		1.0000	0.0986	0.0986		12/2021
X-Voted	Road Imp	8/2018	1.0000		0.9955		1.0000	1.0000	1.0000		12/2022
Levy	VETS	9/2018	0.1000	N/A	N/A	N/A	N/A	0.1000	0.0400		12/2018

Prepared by	Thomas N. Longanbach	Telephone Number	231-882-0015	Title of Preparer	Equalization Director	Date	8/28/2017
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\$10,486,050.63 \$10,561,559.49 8,750,705.62 #####

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24a, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input checked="" type="checkbox"/> Clerk <input type="checkbox"/> Secretary	Signature	Type Name	Dawn Olney	Date	Sept. 25, 2017
<input checked="" type="checkbox"/> Chairperson <input type="checkbox"/> President	Signature	Type Name	Gary Sauer	Date	Sept. 25, 2017

* Under Truth in Taxation, MCL Section 211.24a, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9.

Total school District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial	

9/20/2018 10:28 AM

BENZIE COUNTY
2018– 2019 GENERAL APPROPRIATION
ACT AND BUDGET

Pursuant to Act 2 PA 1968, as amended, the County must adopt a general appropriation act and budget for the General Fund and all Special Revenue Funds. This general appropriation act and attached budget is adopted to comply with those provisions.

Public Hearing

Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in the *Benzie County Record Patriot* a newspaper of general circulation on September 11, 2018. The budget is then available for the public review at the Benzie County Government Center for two weeks before a public hearing on the proposed budget was conducted on September 25, 2018.

Chief Administration Officer

The County Administrator is designated as the Chief Administrative Officer, as that term is defined in Act 2 PA 1968, as amended. The Chief Administrative Officer, along with the members of the Committee of the Whole, works in partnership with County Elected Officials and Department Heads when developing the budget. Once the budget is approved, the Administrator meets with the Finance Manager and Committee of the Whole as necessary to determine if amendments are needed.

Budget Amendments

In accordance with section 17 of Act 2 PA 1968, as amended, budget amendments shall be presented to the Board of Commissioners at such time as it is determined that there may be expenditures in excess of the appropriation, or revenue shortfalls.

Benzie County Millage Rates

The Benzie County Board of Commissioners, for the purpose of the Truth in Taxation Budgeting Act, does hereby authorize to be levied for the 2018 tax year (FY 2-16-2019), a total County levy of 8.2923 mills for purposes of operations and authorized debt services, as summarized below:

Benzie County General Operating	3.4535	General government operations
Jail Operation	.8843	Jail operations and maintenance
Emergency Medical Services	.7912	Advanced life support/ambulances
Veterans Services	.0400	Assistance to veterans
Commission on Aging	.8461	Services to aging citizens
Soil Conservation	.1250	Soil conservation services
Animal Control	.0977	Animal control operations
TNT Officer	.0986	TNT Officer
Road Commission	1.000	Road operations, repair & equipment
Medical Care Facility	.3609	Medical Care Facility
Medical Care Debt	.6350	MCF debt levy for expansion
		project; pay bonds through the Building Authority

RECEIVED

SEP 19 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

This represents the total number of 8.2923 mills of ad valorem property taxes to be levied and the purpose for which that millage is to be levied. This complies with the "Truth in Budgeting Act." The total 8.2923 levied mills is slightly higher in the 2018 tax year than the 8.2824 levied mills in the 2017 tax year. In addition, the 2018 tax year millage has also been reduced due to a Headlee rollback.

The Board of Commissioners further resolves to adopt the FY 2018/2019 General Fund Operating Budget at a total of \$6,587,800 and a FY 2018/2019 Supplemental Fund Budget totaling \$17,566,024, for a total fund budget of \$24,153,824.

Level of Adoption and Control

The FY 2018/2019 budget has been prepared at the revenue/expense level, by source and line item, by activity (department) and by function. The adopted budget level is on a fund and activity basis for the General Fund and a fund basis for all other funds, subject to all County policies regarding the expenditure of funds, and the conditions set forth in this resolution. The Administrator shall monitor each department within each fund on a line item basis, with necessary budget amendments (at the activity level) to be submitted to the board as needed.

Budget Basis of Accounting

The FY 2018/2019 Benzie County budgets are hereby adopted on an activity (departmental) basis for the General Fund and on a fund basis for all other funds, as contained in the budget document.

Departmental Appropriations to Other Funds

Departmental appropriations to other funds are to be transferred to those funds on a quarterly basis for the first three quarters of the fiscal year and as needed near the end of the fourth quarter. Additional action by the Board of Commissioners is not required for these transfers.

Adherence to County Policies and Procedures

Funds are appropriated contingent upon compliance with said purchasing procedures and personnel policies adopted by the Board of Commissioners. All County Elected Officials and County Appointed Department Heads shall abide by the purchasing procedures and personnel policies, as adopted and amended by the Board of Commissioners.

Approved Position Roster

The approved employee positions on the Position Roster List contained in the budget by appropriation values shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not on the Approved Position Roster. Further, there may be a need to increase or decrease various positions within the budget and/or to impose a hiring freeze and/or impose lay-offs due to unforeseen financial changes. Therefore, the Approved Position Roster may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County Elected Officials and the County Department Heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Roster.

Authorized Positions

The authorized positions in the Position Roster List contained in each budget by appropriation indicate the authorized maximum number of employees in their respective classifications for that budget. The Board must specifically approve any deviations from this list.

Cost Shared Positions

There are certain positions contained in the Position Roster List that are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding. These positions are only approved contingent upon the County receiving the budgeted revenues generated by this position. In the event outside funding is not received, or the County is notified that it will not be receiving the expected funding, then said positions shall be considered unfunded and eliminated from the Approved Position Roster List, unless specifically approved by the Board of Commissioners for the position to remain.

Appropriations to Non-County Organizations

Appropriations to Non-County organizations shall be paid in accordance with the provisions of the applicable inter-local agreement or contractual agreement with the organization. Each agreement shall be approved by the Board of Commissioners and be signed by the Board Chairperson. All Non-County organizations that receive appropriations from Benzie County will be subject to the Open Meetings Act and the Freedom of Information Act.

Capital Outlay

Purchases of equipment, furniture, or other fixed assets in excess of \$5,000.00 shall be considered "Capital Outlay" and shall be purchased by the Administrator or their designee. Any purchases of this type are to be added to the accounting records in the General Fixed Assets Account Group. Capital outlays must be in compliance with the Benzie County Purchasing Policy.

Approval of Payroll

Payroll is a claim against the County; however, payroll (including all payroll taxes and deductions) may be paid in accordance with collective bargaining agreements. The Board of Commissioners will approve a salary for elected and non-represented employees along with the various bargaining unit agreements. The County's payroll will be processed in accordance with these approvals.

Approval of Claims Against the County (Accounts Payable)

Pursuant to MCL 46.71, all claims (accounts payable) shall be submitted by the County Administrator or their designee on a "List of Claims for Prior Approval" as required by MCL 46.11(q).

The Committee of the Whole is hereby authorized to approve the payments of all financial claims against the County

Payment of Claims Prior to Approval

In order to take advantage of discounts and avoid finance charges and late fees, or in emergency/time sensitive circumstances or circumstances deemed appropriate, the County

Administrator may pay claims prior to the approval of the Board of Commissioners. These payments must be submitted to the Board for approval on a separate "List of Pre-Paid Claims Prior to Approval" by the County Administrator as required by MCL 46.11(q).1.

Budget Administrator

The County Administrator is hereby appointed "Budget Administrator" pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget, as may be from time to time, delegated to the Office of Administrator by this Board.

Transfer of Monies

The County Administrator, Elected Officials and Department Heads are authorized to transfer monies (make budget adjustments) from one non-personnel related category to another within their own budget as it is deemed necessary.

Budget Amendments

When the Administrator processes budget amendments under the Administrator authorization, the Administrator will submit all budget amendments to the Board of Commissioners at the next regularly scheduled meeting.

Specific Fund Balance Policy

Annually, each Special Revenue Fund should be evaluated to ascertain if the revenue or fund balances have been restricted by State statute, ordinance, resolution, or contract. If the fund balance has been restricted, the specific fund should retain that restricted or earmarked amount. However, if unrestricted, the entire balance may revert to the General Fund or other funds at year-end except for those funds receiving dedicated millage to finance operations.

Debt Service Fund

The general policy for Debt Service Funds is to maintain all cash and investments in the specific fund until the bonds and interest are paid in full. When the bonds are paid in full and residual remains in the fund, such amounts should be transferred to the public improvement fund or to the fund or funding entity from which the primary source of financing for that project originated.

Capital Projects Fund

Construction funds are restricted for a specific purpose, usually, by contract, resolution, or both. If there is any residual in the fund after completion of the construction, it should be either transferred to retire the debt in the corresponding Debt Service Fund, used to expand the scope of the initial project with Board Approval or returned to the funding entity as provided by contract, agreement, or resolution.

911

The Benzie County Board of Commissioners hereby authorize a 911 Operating Surcharge be assessed to each 911 service user, a monthly surcharge of up to \$3.00 in a monthly billing of landline, wireless and voice over internet (VOIP) service suppliers within the geographical boundaries of Benzie County to cover the cost of 911 Dispatch Service for FY 2018/2019.

Recycling/Solid Waste

The Benzie County Board of Commissioners hereby authorize a per-household fee of \$25.00 to be charged to each residential parcel for the purposes of providing recycling and solid waste reduction services to residents.

Motion made by hw, seconded by tm to adopt the forgoing resolution and General Appropriations Act. Upon roll call vote, the following voted yes:

The following voted no: _____

Gary Sauer
Chairperson
Benzie County Board of Commissioners

I, DAWN OLNEY, Clerk of the Benzie County Board of Commissioners and Clerk of the County of Benzie, do hereby certify that the above Act was duly adopted by the said Board on _____.

Dawn Olney
County Clerk

APPENDIX "A"
ELECTED OFFICIALS

2018/2019 SALARIES

A motion by mw, seconded by RG, to set the salaries of the Benzie County Elected Officials for the Fiscal Year of 2018/2019 (beginning October 1, 2018) as follows:

Commissioners:

Board Chairman	\$ 5,529.00
Vice Chairman	\$ 5,014.00
Board Members	\$ 4,789.00
Circuit Court Judge	\$ 18,290.00
District Court Judge	\$ 18,290.00
Probate Court Judge	\$ 147,966.98
Prosecuting Attorney	\$ 88,691.52
Sheriff	\$ 59,861.34
Clerk	\$ 57,300.99
Treasurer	\$ 57,300.99
Register of Deeds	\$ 57,300.99
Drain Commissioner	\$ 2,400.00
Surveyor	\$ 1,200.00

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SEP 19 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

I, Dawn Olney, Benzie County Clerk, Government Center, Beulah, Michigan, do hereby certify that the foregoing is a true and exact copy of the motion adopted by the Benzie County Board of Commissioners, Government Center, Beulah, Michigan on _____ 2018.

Updated 8/22/18 Maridee Cutler

APPENDIX "B"
APPOINTED OFFICIALS
2018/2019 FISCAL YEAR WAGES/SALARY
(Beginning October 1, 2018)

W-TM

CLASSIFICATION	2017/18 RATE	2018/19 RATE
Administrator	\$72,828	\$74,285
Assistant Prosecutor	\$65,916	\$67,234
Chief Deputy Clerk	\$18.78/\$770**	\$19.15/+\$1.00 hr/\$800**
Chief Deputy Treasurer	\$18.59 hr.	\$19.15 hr./\$650**
Chief Deputy Register of Deeds	\$18.78/\$1,010.00**	\$19.15/\$1,040.00**
Emergency Operations Manager	\$45,038	\$47,290
Equalization Director	\$58,437/\$620.00	\$61,359/\$650.00
Emergency Medical Service Coordinator	\$56,500	\$TBD
911 Director	\$48,719/\$300.00**	\$51,155/\$500.00**
Undersheriff	\$55,215.07/\$1,130.00**	\$57,976/\$1,160.00**
Solid Waste Coordinator	\$36,500	\$38,325
Animal Control Officer	\$16.58hr.	\$17.41hr.

Salaries/wages received after satisfactory completion of the trial period in the position. The salaries/wages are compensation for Professional and/or Managerial responsibilities for the respective positions. Time sheets must be submitted in order to receive a paycheck.

**Longevity amounts are assigned by employees hired on or before July 1, 2011.

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SEP 19 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

APPENDIX "C"
PER DIEM AND MILEAGE REPORT
2018/2019 FISCAL YEAR

TM-4W

COMMITTEE	PER DIEM	MILEAGE	AUTHORIZED BY STATUTE OR COUNTY BOARD	PAID BY	FUND
Benzie County ALS/EMS	Yes	Yes	County Board	County	214
Benzie County Economic Development	No	No			
Benzie County Housing Committee	Yes	Yes		County - Grant	535
Betsie Valley Trail Mgt. Council	No	No			
Board of Canvassers	Yes	Yes	Statute	County	101
Brownfield Redevelopment Authority	No	Yes	Statute	County	243
Building Authority	Yes	Yes	By-laws	County	101 to 569
Dept. of Health & Human Services	Yes	Yes		FIA	101
Emergency Planning (LEPC)	No	No			
Health Insurance Committee	No	No			
Jury Board	Yes	Yes	Statute	County	101
Land Bank Authority	No	Yes	Statute	County	241
MAC Workman's Comp Board	Yes	Yes		MAC	101
Mental Health Board	Yes	Yes	Statute	Mental Health	101
Natural Scenic Rivers	No	No	Statute		
Parks & Recreation Commission	Yes	Yes	County Board	County	101
Planning Commission	Yes	Yes	County Board	County	101
Plat Board	Yes	Yes	Statute	County	101
Benzie/Leelanau Public Health Board	Yes	Yes	Statute	Public Health	
Public Health Board of Appeals	Yes	Yes	Statute	Public Health	
Road Commission Board	No	No		Salary/Road Commission	201
Veterans Affairs Committee	Yes	Yes	Statute	County	293
Solid Waste Advisory	Yes	Yes		County	228
Veterans Trust Fund, Benzie County	No	Yes			293
Zoning Board of Appeals	Yes	Yes		County	101

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SEP 19 2018

Per diem and mileage are authorized for those entities that are set by statute or have independent decision making capability, if authorized by the Board of Commissioners. ***Per diem and mileage are not authorized for entities that are generally advisory in nature to the board of Commissioners.***

Effective 01/01/95 – Per Diem will be set at \$35.00 for each meeting four hours or less, meetings lasting longer than four hours will be considered two meetings (\$70.00) and after eight hours will be considered three meetings (\$105.00).

The information is relevant to only non-commissioner appointments.

Elected Officials and Department Head Comments

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
SEPTEMBER 19, 2018
THE GATHERING PLACE SENIOR CENTER, HONOR
4:30 P.M.**

Agenda

Please turn off your cell phones and any other electronic devices

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of the September 19, 2018 Agenda
Approval of Minutes from the previous meeting – August 15, 2018
Suggestion Box Contents
Public Input (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)
Finance Committee Report - Approval of BSR Financial Statements for July 2018

Information Items

- A. Directors Report – August/September 2018
- B. Program/Services Report – August 2018
- C. Senior Center Update – August/September 2018
- D. Board of Commissioners Update – by Commissioner Roger Griner

Action Items

- 1. Approval of Fiscal Year 2019 Budget
- 2. Accept Board Member Resignation

New Business

- 1. Annual Meeting on October 17, 2018
- 2. Nominating Committee to put together a slate of Officers (President, Vice-President, Treasurer & Secretary)
- 3. 2018 Holiday Christmas Bag Program
- 4. New Board Member Application Discussion
- 5. Accessibility Study Report of the Gathering Place Senior Center
- 6. AAANW Nutritional Assessment Site Report

Old Business

- 1. MERS Update
- 2. Fund Develop Committee Update
- 3. Walk-a-Thon Update
- 4. Senior and The Gathering Place Needs Assessment Update

Public Comment

(Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING

RECEIVED

SEP 19 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Wednesday, October 17, 2018 at 4:30 p.m.
The Gathering Place Senior Center
Honor, MI 49640

DRAFT

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING**

August 15th 2018

Chair Beverly Holbrook called the meeting to order at 4:35 pm. Prayer of invocation was given by Ned, and the Pledge of Allegiance was said by all.

Roll Call:

Nancy Mullen Call, Anne Dawe, Ron Dykstra, Ned Edwards, Jane Elzerman, Denise Favreau, Beverly Holbrook, Barbara Johnson, Donna Milicki, Rosemary Russell, Absent and Excused is Shirley Roberts. Also present are Sabra Boyle, Douglas Durand, Mackenzie Russell, and Sherri Moseler, RN

Approval of Agenda

- Motion to approve the agenda with additions under action item #4 write offs, was made by Denise and seconded by Ned all Ayes being heard, the motion to approve the agenda was made.

Minutes

- A motion to approve the minutes of the previous meeting with corrections was made by Rosemary and seconded by Barbara. All ayes being heard, the motion was carried to approve the previous minutes with corrections was carried.

Public Input-

- A. The suggestion box was empty.
- B. No public comment

Finance Committee

A statement of financial income and expense was submitted to the board by Jane and highlights given by Doug. We are at 83% into our budgeted year. Revenues are up by 1.2 %, and expenses are up by 3%. Overall we ended July with a net loss of \$1638.00 A motion to accept the finance committee report was made by Denise and Seconded by Jane, all Ayes being heard the motion was carried .

Information Items

A. Directors Report: July/ August 2018

A copy was submitted by Douglas Durand and received by the board. Doug gave some highlights of this report including a quick updated on the Walk A Thon (WAT) we are currently at \$19,356.00 raised to date for this fundraiser.

B. Program Services report for July/ August 2018

A program services report was submitted and accepted by the board. HDM (home delivered meals) is up by 16.5% Dining out is up by 28%, Benzie bus passes are up by 17.6%, Most services and activities are up for the month the only reductions were in congregate meals and the gathering place meals when compared to the same time last year; however, the increases in HDM and Dining out more than makes up for the the decreases noted.

C. Senior Center Coordinator's Report for July/ August 2018

A senior center report was submitted to the board by Doug and activities are well attended and are showing increases in activity participation throughout the the last month. Kudos to our

volunteers Judy Fast and Lynn Vanderplow for selling the WAT shoes.

D. No county commissioner present this meeting.

Action Items

A. Opportunity to have a piece of property donated to BSR. Board members ask Ron Dykstra to meet with Bill Ward and look into possible building on the site. The location is 200' x 200' on the corner of Riverside drive and 31. Ron Agreed to look into the property and bring back recommendations to the board.

B. Board Resolution on the MERS 457 (B) withdrawal agreement plan.

Douglas Durand, Executive Director reviewed the process for terminating the Municipal Employees' Retirement System of Michigan ("MERS"), regarding the ineligibility of Benzie Senior Resources to participate in the MERS 457 (b) plan due to privatization, it is the desire of Benzie Senior Resources to terminate the MERS 457 (b) plan.

The plan was initiated on December 1, 2013, for staff to have an opportunity of establishing and directing their own funds through payroll deduction in the MERS 457 (b) Plan.

In order for the 5 individuals that enrolled in the MERS 457 (b) Plan to gain access to their funds, the Benzie Senior Resources Governing body needs to approve the MERS 457 (b) withdrawn agreement and grant Douglas Durand the authority to act on behalf of Benzie Senior Resources with regards to the MERS 457 (b) plan and withdrawal agreement Motion was made by Ned and Seconded by Nancy Mullen Call. Roll Call, Beverly Holbrook Yes. Barbara Johnson, Yes, Ron Dykstra Yes. Ned Edwards, Yes, Nancy Mullen Call Yes, Donna Milicki Yes, Jane Elzerman Yes, Rosemary Russell, yes, Denise Favreau Yes. Ann Dawe Yes. Ayes 10/ Nays 0 / Motion passed by roll call.

C. Approval of the revised Sliding scale fee schedule for home health, home making, snow removal and lawn chore.

a. An updated sliding scale fee schedule was given to the board for review.

b. Several discussions among board members regarding how the "bumps" were being justified divided up according to income level. Doug gave information from current fee schedule to proposed schedule and there are only small increases across the board utilizing the same level of "bump or increase" as before. Also it is noted that all areas are now on the same fee schedule with regards to income levels. A motion was made by Ned and Seconded by Nancy Mullen Call to have the increases take effect October 1st. Roll call: Beverly Holbrook, Yes. Barbara Johnson, Yes. Ron Dykstra Yes. Ned Edwards Yes. Nancy Mullen Call Yes, Donna Milicki Yes. Jane Elzerman Yes. Denise Favreau Yes. Rosemary Russell Yes. Ann Dawe Yes.

c. Motion was passed by roll call unanimously

D. Write Offs

- a. Sabra addressed the board requesting that two accounts be written off. The first account in the total of \$186.56 the person no longer lives in the area and several attempts to collect have been unsuccessful. The second account is for \$32.50 this account is from February 2018 and the person is no longer on services several attempt have been made to collect this and have been unsuccessful as well.

A motion was made by Denise and Seconded by Ned to write off these accounts. Roll Call: Beverly Holbrook Yes, Barbara Johnson Yes, Ron Dykstra Yes. Ned Edwards Yes. Nancy Mullen Call Yes. Donna Malecki Yes, Jane Elzerman Yes, Denise Favreau Yes, Rosemary Russell Yes, and Ann Dawe Yes. Motion to write off these two accounts was passed by unanimous roll call.

New Business

- A. Fiscal; year budget 2019 was handed out to the board members. Doug requested that the board review the budget and email questions ready at the next board meeting. There may have to be changes in the dining out, and the number of vouchers for lawn/snow removal available. We need to be mindful and concentrate on programs that will keep people in their homes. We are just growing so fast.

Old Business

- A. MERS update see above section under action items. The rest of the MERS accounts are continuing to be worked on.
- B. Fund Development committee. Ned gave information regarding last meeting and excitement of WAT fundraiser. Year end appeal is on the topic and ways to increase social media and the potential for the non active donors to have specific hands on/or projects like a new van etc. Ideas and methods to encourage donations continues. The next meeting is 9-10-2018.

PUBLIC COMMENT

None.

ROUND TABLE DISCUSSION

Donna Maleick requested that the board review the financial narratives prior to the board meeting and to consider all the work the financial committee puts into their meeting regarding the recommendations. Thus using board time for questions and clarifications.

ADJOURNMENT

The meeting was adjourned at 5:55pm.

Respectfully Submitted,
Rosemary Russell, RN, Board Secretary and Board Member

Next Meeting Wednesday, September 19, 2018 Benzie Senior Resources The Gathering Place.

Benzie Senior Resources
Executive Directors Report
August 2018 – September 2018

➤ Jim Moore from Disability Network was invited to conduct an ease of accessibility outside and inside the The Gathering Place Senior Center. We are obtaining some estimates to improve on some of areas that were identified during the assessment.

➤ We had our Benzie-Leelanau Health Department Foodservice Inspection Report and there were no deficiencies found.

➤ We had our Annual Nutritional Assessment that was conducted by Area Agency on Aging of Northwest Michigan. The focus was on:

- Policies and procedures
- New staff/volunteer files of these services in the past year (background review, orientation content)
- Procedures for intake/assessment/reassessment of home delivered meals participants
- Records of program participant feedback about services received in the past year
- Records of complaints/appeals/service terminations in the past year, if any
- Review of Menu Planning/Meal Production/Food Safety standards

Preliminary results are that BSR has meet and exceeded the standards as defined and monitored by the State of Michigan Adult and Aging Service Agency.

Because of the upcoming changes coming to the nutrition programs on October 1st, another visit is schedule with our Executive Chef on September 28, 2018. There also is a planned ride-a-long on a meal route later this fall. This will give the evaluator an opportunity to speak with the HDM clients.

➤ On September 6th, St. Andrews Presbyterian Church had a Concert on Hill event and we were one of the beneficiaries to receive a portion of the goodwill offering. I had a table set up to meet and greet. Promote our services and gave a brief outline of our agency to the audience during their intermission.

➤ Letters have been sent out to all Homemaker and Home Care clients regarding an adjustment in the sliding scale fees based on their household income which will take effect on October 1, 2018.

➤ We are wrapping up both the Community and The Gathering Place Senior Center Senior Needs Assessments during the month of September.

➤ Upcoming Fall and Winter Staff trainings have been set. Starting to work on volunteer topics for educational trainings.

Legislative Updates

State of Michigan

No changes to report from last month.

Federal Funding

No changes to report from last month.

Volunteer Programs

Received a new volunteer application and we are now in the process of going through the reference and background checks. An ad was placed in the Record Patriot for the need of new volunteers in the Home Delivered Meals Program.

Program Report for August 2018

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 5,546 meals were provided to 176 clients in August 2018. **For year to date, this is an increase of 15.2% as compared to the same period in FY'2017. August was another record for most meals delivered.**

Congregate Meals

The Gathering Place and Thompsonville served 2,229 meals in August 2018. **For year to date this is a 7.7% reduction in number of meals served as compared to FY'2017.**

Through the first six-month (October 2017-August 2018) we have served 5,357 additional meals as compared to the same period last year.

Other Programs/Services

Dining Out Program – 223 customers redeemed 755 vouchers in August 2018. **Year to date the program is up 2.2% compared to 2017 and up 25.5% as compared to 2016.**

Homemaker Program – 404 service units were provided to 114 clients in August 2018. **Year to date the program is up 8% compared to 2017 and up 27.6% as compared to 2016.**

Lawn Mowing Chore Services – 164 mows were provided to 99 clients in August. **Year to date, the program is within 5 mows as compared to 2017 and up 60.2% as compared to 2016.**

Guardian Medical Monitoring – 29 customers receive this service at no cost to them. 12 clients are currently on the waiting list.

Benzie Bus Punch Cards – 160 bus passes were issued to customers in August 2018. This represents 1,920 rides for the month. **Year to date the program is up 2.2% compared to 2017 and up 32.3% as compared to 2016.**

Information & Assistance - The agency handled 910 calls in August 2018 regarding Information and Assistance for services and questions related to older adults. **Year to date the number of phone calls received is up 2.3% compared to 2017 and up 34% as compared to 2016.**

MMAPS – Eleven individuals were helped with their Medicare needs in August 2018.

Hearing Clinic – Four individuals had a hearing evaluation completed in August 2018 at no cost to the client.

Estate Planning – Three individuals were provided estate-planning counseling in August 2018 at no cost to the clients.

Foot Care – Fifty-three individuals were provided foot care at the clinics and ten clients were seen in their homes in August 2018.

Benzie Senior Dental Program – Two clients received financial assistance for dental care in August 2018.

Emergency Senior Essential Needs Fund – Four individual received financial assistance in August 2018 for extensive dental care, hot water tank, medical supplies and plumbing fixes to a bathroom.

Senior Project Fresh – 210 \$20 coupon booklets have been processed. The remaining balance of coupon booklets still available as of 8/31/18 is 4.

The Gathering Place Senior Center – In August 2018, The Gathering Place Senior Center offered eighteen core activities that 753-cumulative number of individuals participated in. The top five attended activities for July 2018 were: Music Programs, Card Games, Exercise Groups, Health Wellness, Technology & Educational Programs and Day Trips. **Year to date, this is an increase of 6% as compared to the same period in FY'2017.**

In-Home Services – Number of Home Health Clients is up 19% as compared to August 2017. Total Client hours is up 7.5% as compared to August 2017.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2017	24	38	5	67
November 2017	23	36	4	63
December 2017	21	42	3	66
January 2018	22	40	2	64
February 2018	25	39	3	67
March 2018	23	37	3	63
April 2018	24	38	8	70
May 2018	24	42	9	75
June 2018	21	43	10	74
July 2018	22	54	16	92
August 2018	23	52	14	89
September 2018				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Hours
October 2017	643.75	513.25	165.25	1322.25
November 2017	578.25	553	47.25	1178.5
December 2017	510	502	28	1040
January 2018	599.75	511	20.75	1131.50
February 2018	587.5	453.75	12.5	1053.75
March 2018	622.75	560.25	15	1198
April 2018	576	504.5	79.5	1160
May 2018	596.5	680	111.75	1388.25
June 2018	539.75	649.25	129.25	1318.25
July 2018	515	671.75	173.25	1360
August 2018	626	642	250.25	1518.25
September 2018				

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
August 2018

	<u>Aug 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · CENTRAL STATE BANK CHECKING	279,788.40
003 · CENTRAL STATE BANK HRA	1,899.91
006 · CENTRAL STATE BANK CD	13,284.56
009 · CENTRAL STATE BANK MM CHECKING	147,783.20
Total Checking/Savings	<u>442,756.07</u>
Accounts Receivable	
1200 · Accounts Receivable	9,825.95
Total Accounts Receivable	<u>9,825.95</u>
Other Current Assets	
109 · INVENTORY	8,952.18
Total Other Current Assets	<u>8,952.18</u>
Total Current Assets	<u>461,534.20</u>
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	126,727.00
152 · EQUIPMENT	79,787.12
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(296,873.80)
Total Fixed Assets	<u>391,816.02</u>
TOTAL ASSETS	<u>853,350.22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	8,272.75
Total Accounts Payable	<u>8,272.75</u>
Other Current Liabilities	
2100 · Payroll Liabilities	12,411.49
238 · AFLAC PAYABLE	154.26
Total Other Current Liabilities	<u>12,565.75</u>
Total Current Liabilities	<u>20,838.50</u>
Long Term Liabilities	
250 · MORTGAGE PAYABLE	134,622.00
260 · NET PENSION LIABILITY	410,473.00
Total Long Term Liabilities	<u>545,095.00</u>
Total Liabilities	565,933.50
Equity	
3000 · Opening Bal Equity	160,329.63
390 · FUND BALANCE - PROGRAMS	(570,978.00)
3900 · Retained Earnings	537,006.37
Net Income	161,058.72
Total Equity	<u>287,416.72</u>
TOTAL LIABILITIES & EQUITY	<u>853,350.22</u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
August 2018

	Aug 18	Budget	\$ Change
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	9,165.17	6,833.00	2,332.17
519.04 · FEDERAL USDA	0.00	0.00	0.00
519.05 MIPPA (MMAP)	0.00	0.00	0.00
540 · GRANTS	5,000.00	6,500.00	(1,500.00)
561 - HDM Waiver	1,266.00	704.00	562.00
642 · CHARGES FOR SERVICES/CONT	3,104.50	2,805.00	299.50
642.01 · FEE FOR SERVICE/CHORE	950.00	400.00	550.00
642.02 · FEE FOR SERVICE/HOMEMAKER	2,268.00	2,200.00	68.00
642.03 - FEE FOR SERVICE/SNOW REMOVAL	0.00	0.00	0.00
642.1 - FEE FOR SLIDING SCALE CLIENTS	5,919.50	3,350.00	2,569.50
642.05 - FEE FOR PRIVATE PAY & INS	4,275.00	3,600.00	675.00
670 - Client Income	9,471.45	7,480.00	1,991.45
673 · NEWSLETTER SUB	40.00	40.00	0.00
675 · DONATIONS	10,169.85	9,133.00	1,036.85
676 · MILLAGE	85,836.57	85,837.00	(0.43)
680 · VOLUNTEER WAGES (IN-KIND).	6,450.00	6,500.00	(50.00)
677 - Fundraising	13,405.63	17,500.00	(4,094.37)
681 - In-Kind (non-volunteer)	984.57	333.00	651.57
690 - Trip Income	23,791.00	4,000.00	19,791.00
691 - MISC INCOME	0.00	0.00	0.00
Total Income	182,097.24	157,215.00	24,882.24
 Gross Profit	 182,097.24	 157,215.00	 24,882.24
 Expense			
700 - ACCOUNTING FEES	0.00	0.00	0.00
705 · SALARY AND WAGES	93,246.91	82,365.00	10,881.91
708 · PAYROLL TAX EXPENSE	8,922.06	8,538.00	384.06
709 · EDUCATION/TRAINING	225.00	400.00	(175.00)
710 · EVENTS	59.89	241.00	(181.11)
715 · CLOTHING ALLOWANCE	0.00	0.00	0.00
717 · DUES/SUBSCRIPTIONS	0.00	75.00	(75.00)
721 · COMPUTER EXPENSES	1,521.98	800.00	721.98
725 · FRINGE BENEFITS	12,996.35	11,965.00	1,031.35
726 - FUNDRAISING/MARKETING EXP	1,109.08	1,000.00	109.08
727 · SUPPLIES	2,369.25	2,165.00	204.25
727.2 · OFFICE EXP	781.45	700.00	81.45
727.3 - POSTAGE	562.48	50.00	512.48
727.4 - ADVERTISING	419.80	400.00	19.80
740 · FOOD	15,220.79	15,000.00	220.79
819 · CONTRACTUAL	21,843.21	25,052.00	(3,208.79)
820 · VOLUNTEER WAGES (IN-KIND)	6,450.00	6,500.00	(50.00)
825 · VOLUNTEER EXPENSES	651.00	585.00	66.00
850 · TELEPHONE	346.34	350.00	(3.66)
861 · TRAVEL/MILEAGE/GAS	4,380.74	2,330.00	2,050.74
900 · INTEREST EXPENSE	454.61	475.00	(20.39)
910 · INSURANCE	5,034.00	2,300.00	2,734.00
915 · PROJECTS	1,391.17	1,250.00	141.17

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
August 2018

	Aug 18	Budget	\$ Change
920 - UTILITIES	1,719.75	1,677.00	42.75
940 - DEPRECIATION EXPENSE	2,610.10	2,708.00	(97.90)
980 - EQUIPMENT/REPAIRS	3,483.00	1,375.00	2,108.00
980.1 - OUTDOOR MAINTENANCE	0.00	95.00	(95.00)
981 - HDM VEHICLE MAINT/GAS	1,471.28	1,040.00	431.28
980.2 - INDOOR MAINTENANCE	35.29	175.00	(139.71)
TRIP EXPENSE	31,428.00	0.00	31,428.00
Total Expense	218,733.53	169,611.00	49,122.53
Net Ordinary Income	(36,636.29)	(12,396.00)	(24,240.29)
Other Income/Expense			
Other Income			
990 - INTEREST/DIVIDEND INCOME	16.96	25.00	(8.04)
995 REALIZED GAIN (LOSS)	0.00	0.00	
999 - Other Income	3,018.43	80.00	2,938.43
Total Other Income	3,035.39	105.00	2,930.39
Other Expense			
999.1 - Other Expense	219.00	0.00	219.00
99999 - LEGAL EXPENSE	0.00	0.00	0.00
Total Other Expense	219.00	0.00	219.00
Net Other Income	2,816.39	105.00	2,711.39
Net Income	(33,819.90)	(12,291.00)	(21,528.90)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
August 2018

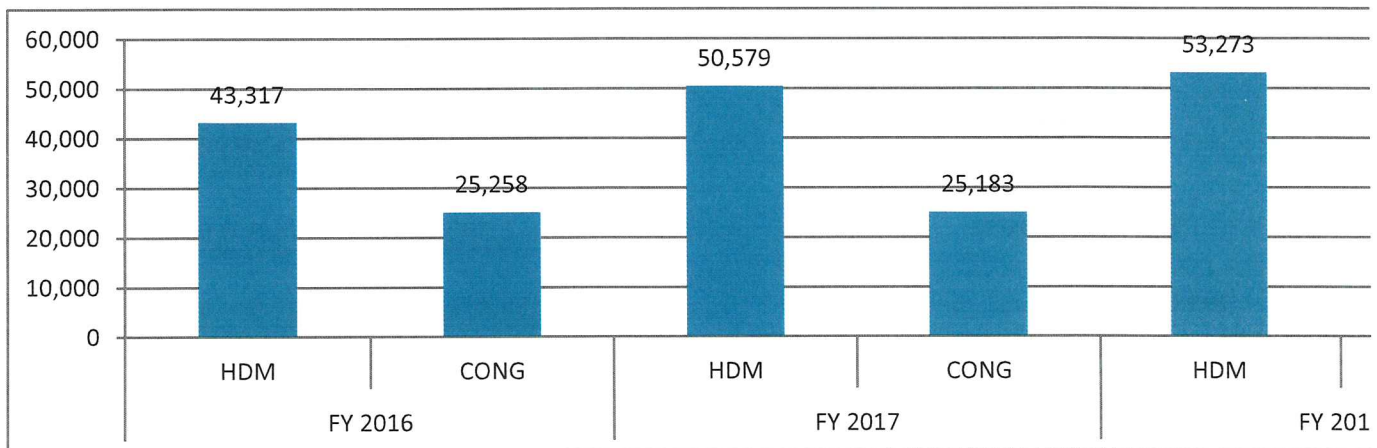
	Oct-Aug 2018	Budget	\$ Change
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	81,284.85	75,163.00	6,121.85
519.04 · FEDERAL USDA	52,260.29	48,000.00	4,260.29
519.05 MIPPA (MMAP)	2,450.00	750.00	1,700.00
540 · GRANTS	93,629.53	71,500.00	22,129.53
561 - HDM Waiver	10,284.00	7,744.00	2,540.00
642 · CHARGES FOR SERVICES/COI	30,280.02	29,655.00	625.02
642.01 · FEE FOR SERVICE/CHORE	9,184.00	9,400.00	(216.00)
642.02 · FEE FOR SERVICE/HOMEM/	24,962.00	22,600.00	2,362.00
642.03 - FEE FOR SERVICE/SNOW R	17,295.00	21,700.00	(4,405.00)
642.1 - FEE FOR SLIDING SCALE CL	53,099.26	36,670.00	16,429.26
642.05 - FEE FOR PRIVATE PAY & IN	16,912.00	38,400.00	(21,488.00)
670 - Client Income	105,352.05	82,315.00	23,037.05
673 · NEWSLETTER SUB	700.00	440.00	260.00
675 · DONATIONS	103,465.50	93,613.00	9,852.50
676 · MILLAGE	944,202.26	944,201.00	1.26
680 · VOLUNTEER WAGES (IN-KIND)	66,243.20	63,500.00	2,743.20
677 - Fundraising	71,877.85	70,000.00	1,877.85
681 - In-Kind (non-volunteer)	38,272.18	3,664.00	34,608.18
690 - Trip Income	52,123.00	27,500.00	24,623.00
691 - MISC INCOME	1,350.00	0.00	1,350.00
Total Income	1,775,226.99	1,646,815.00	128,411.99
 Gross Profit	 1,775,226.99	 1,646,815.00	 128,411.99
 Expense			
700 - ACCOUNTING FEES	7,450.00	6,300.00	1,150.00
705 · SALARY AND WAGES	660,494.32	658,920.00	1,574.32
708 · PAYROLL TAX EXPENSE	67,007.54	68,304.00	(1,296.46)
709 · EDUCATION/TRAINING	5,453.50	7,500.00	(2,046.50)
710 · EVENTS	3,716.76	2,656.00	1,060.76
715 · CLOTHING ALLOWANCE	0.00	600.00	(600.00)
717 · DUES/SUBSCRIPTIONS	2,948.31	2,900.00	48.31
721 · COMPUTER EXPENSES	32,000.17	11,400.00	20,600.17
725 · FRINGE BENEFITS	76,081.49	131,615.00	(55,533.51)
726 - FUNDRAISING/MARKETING EX	5,442.13	10,000.00	(4,557.87)
727 · SUPPLIES	27,364.93	23,835.00	3,529.93
727.2 · OFFICE EXP	10,405.90	7,700.00	2,705.90
727.3 - POSTAGE	3,384.31	2,450.00	934.31
727.4 - ADVERTISING	8,195.07	4,400.00	3,795.07
740 · FOOD	153,885.99	149,800.00	4,085.99
819 · CONTRACTUAL	244,503.12	275,337.00	(30,833.88)
820 · VOLUNTEER WAGES (IN-KIND)	66,243.20	63,500.00	2,743.20
825 · VOLUNTEER EXPENSES	10,987.46	10,790.00	197.46
850 · TELEPHONE	4,018.56	3,850.00	168.56
861 · TRAVEL/MILEAGE/GAS	28,298.42	26,130.00	2,168.42
900 · INTEREST EXPENSE	4,872.88	5,225.00	(352.12)
910 · INSURANCE	29,590.00	29,700.00	(110.00)
915 · PROJECTS	9,647.31	17,250.00	(7,602.69)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
August 2018

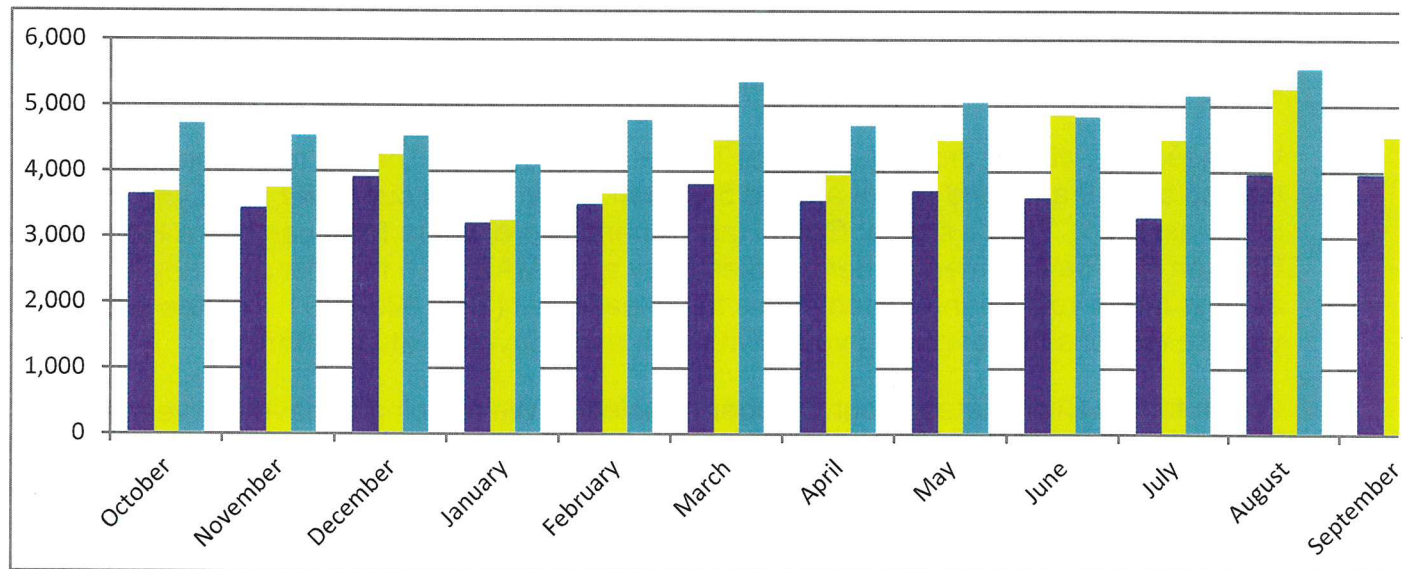
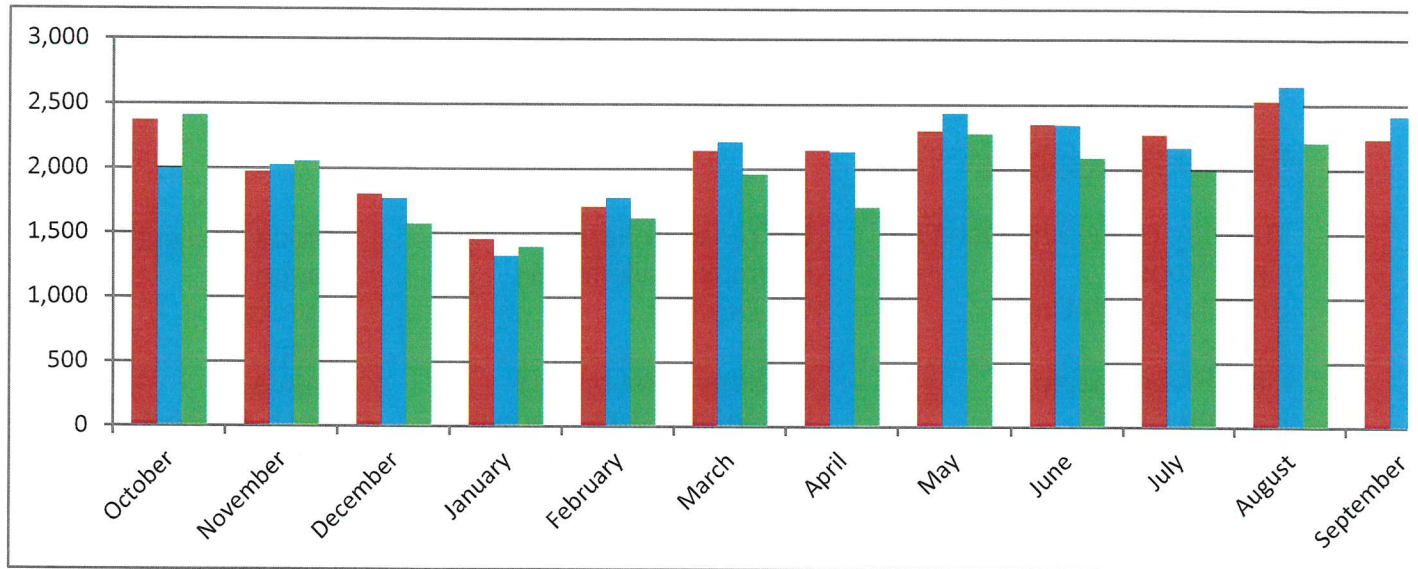
	Oct-Aug 2018	Budget	\$ Change
920 · UTILITIES	24,649.32	23,524.00	1,125.32
940 · DEPRECIATION EXPENSE	28,711.10	29,788.00	(1,076.90)
980 · EQUIPMENT/REPAIRS	28,747.61	15,125.00	13,622.61
980.1 - OUTDOOR MAINTENANCE	7,165.11	5,965.00	1,200.11
981 · HDM VEHICLE MAINT/GAS	16,555.92	11,440.00	5,115.92
980.2 - INDOOR MAINTENANCE	1,732.35	1,925.00	(192.65)
TRIP EXPENSE	48,574.00	15,000.00	33,574.00
Total Expense	<u>1,618,126.78</u>	<u>1,622,929.00</u>	<u>(4,802.22)</u>
Net Ordinary Income	157,100.21	23,886.00	133,214.21
Other Income/Expense			
Other Income			
990 · INTEREST/DIVIDEND INCOME	154.15	250.00	(95.85)
995.1 REALIZED GAIN (LOSS)	(172.51)	0.00	(172.51)
999 - Other Income	7,328.88	880.00	6,448.88
Total Other Income	<u>7,310.52</u>	<u>1,130.00</u>	<u>6,180.52</u>
Other Expense			
999.1 · Other Expense	2,550.94	0.00	2,550.94
99999 - LEGAL EXPENSE	967.26	2,500.00	(1,532.74)
Total Other Expense	<u>3,518.20</u>	<u>2,500.00</u>	<u>1,018.20</u>
Net Other Income	<u>3,792.32</u>	<u>(1,370.00)</u>	<u>5,162.32</u>
Net Income	<u>160,892.53</u>	<u>22,516.00</u>	<u>138,376.53</u>

Benzie Senior Resources
HDM/Cong comparison
Units Served 2016-2017-2018

	FY 2016		FY 2017		FY 2018	
	HDM	CONG	HDM	CONG	HDM	CONG
October	3,627	2,370	3,684	2,000	4,714	2,405
November	3,410	1,972	3,744	2,018	4,531	2,049
December	3,891	1,800	4,252	1,764	4,527	1,566
January	3,186	1,452	3,248	1,318	4,096	1,388
February	3,473	1,706	3,653	1,769	4,771	1,610
March	3,781	2,140	4,470	2,203	5,351	1,955
April	3,528	2,144	3,941	2,129	4,690	1,698
May	3,682	2,295	4,463	2,430	5,046	2,271
June	3,575	2,347	4,853	2,337	4,832	2,084
July	3,272	2,267	4,481	2,162	5,151	1,995
August	3,949	2,528	5,262	2,641	5,564	2,205
September	3,943	2,237	4,528	2,412		
total meals	43,317	25,258	50,579	25,183	53,273	21,226



Benzie Senior Resources
HDM/Cong comparison
Units Served 2016-2017-2018



Senior Center Coordinator's Report September 11, 2018

Regular Happenings:

Tuesday Music and Dancing	Ol' Time Gathering	Blood Pressure Clinic
Chair Yoga	Thompsonville Meal	Bingo
Stretching with Doris	Wii Bowling	Zumba
Bunco	Yoga	Plarn
Little River Casino	Birthday celebrations	Cards
Hearing Clinic	Essential Estate Planning	Tech Support
Bible Study	Blood Sugar checks	Benzie Bus updates

Events:

Thursday, August 30th Elizabeth Bradfield with Heartland Hospice was here during lunch. She brought cookies from Potter's Bakery and shared them with anyone who would answer her simple five question quiz. It was a great way to de-bunk myths associated with hospice. She also gave a brief presentation after lunch and stayed to answer questions.

Wednesday, October 3rd is our annual Tunnel of Trees Trip. The trip to this beautiful drive is leaving at 8:30 a.m. and return around 5:00 p.m. Judy Fast is our driver and Lynn Vanderplow is her assistant. They'll stop at Good Hart General Store where folks can buy a Homemade Chicken Pot Pie and many other goodies (they are AMAZING!) for later and they'll grab lunch at Legs Inn. If you are interested in this trip, please call (231) 525-0601. Trip fee is \$10.00 and you are responsible for buying your own lunch and souvenirs at Legs Inn.

Watch for Flu Clinic dates in our October newsletter! We're going to have our very own Rosemary Russell, R.N. here again to get our seniors vaccinated.

We recently lost a Gathering Place icon. Gerri Killeen was our in-house silverware roller for years along with a senior center greeter. She was around LONG before I showed up and was pivotal in starting meal deliveries in Frankfort at the Harborview Senior Center many years ago. Gerri passed away at home on September 4th surrounded by her loved ones. Funny thing, the next day one of her family members dropped off a bag full of Benzie bucks. She made sure I got them to give away for our next Benzie Bucks Auction!

October is right around the corner and this means we are almost to the beginning of our new fiscal year. Everyone who walks in the door for lunch as of October 1st must fill out a NAPIS form.

October also means open enrollment for Medicare. If you know of anyone who needs help with this, please have them call our office to set-up an appointment with one of our MMAP counselors.

Watch for more learning opportunities coming your way at The Gathering Place. As we head into the cooler months, we'll be bringing in local experts to remind us of the importance of caring for our health.



Memo To: Board of Commissioners
From: Jesse Zylstra, Solid Waste and Recycling Coordinator
Date: September 19th, 2018
Subject: Recycling Coordinator's Activities

- **Illegal Dumpsite Cleanup:** Continued cleanup on second site in Almira Township. Additional site reported and identified near Aylsworth Rd.
- **HHW/Electronics Collections: 2 (Final Numbers)**
June 16th-- HHW --12,014 lbs
Electronics -- 11,642 lbs
August 4th--HHW--11,342 lbs
Electronics -- 8,114 lbs
- **Tire Collections: 3 (Final Numbers)**
Frankfort: 984 Passenger Tires/23 Semi Tires (2 Trailers)
Thompsonville: 809 Passenger Tires/35 Semi Tires (1 Trailer)
Honor: 934 Passenger Tires/1 Semi Tire (1 Trailer)
- **Most Recent Recycling Numbers: July**
Tonnage: 118.20 tons
Volume: 3,940 yards
August
Tonnage: 101.10 tons
Volume: 3,370 yards
- **Grant Progress:**
EDU Grant: Request for Reimbursement has been submitted.
Scrap Tire Grant: Request for Reimbursement is being processed.
Preparing application for 2019.
- **Ongoing Activities:**
General oversight of school Cardboard Trailers, back under school care.
Monitoring of the Fishing Line Recycling Locations. County-wide Battery Bucket pickups and sorting. Maintenance and upkeep of the 24/7 Recycling Sites.

Jesse Zylstra, Solid Waste and Recycling Coordinator

RECEIVED

SEP 19 2018

DAVIN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Commissioner Report

County Administrator's Report



448 Court Place • Beulah, MI 49617

Memo To: Benzie County Board of Commission
From: Mitchell D. Deisch, Administrator
Date: September 19, 2018
Subject: Administrator Update 9/25/18 BOC meeting

RECEIVED

SEP 19 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

1. **October Calendar** – Please see the attached October 2018 calendar.
2. **School Resource Officer Discussion** – Previously the BOC approved ballot language for the November 6, 2018 election for the residents of Benzie County to decide if they want to fund two School Resource Officer positions, one in Benzie Central Public Schools and one in Frankfort/Elberta Public Schools for a period of 4 years. The discussion recently has focused on whether this position should be two Sherriff Deputies or one Sherriff Deputy and one Frankfort Police officer. From my professional position, my only concern is for the safety of **OUR** children, not which law enforcement professional is in the schools. I am hoping to get some guidance or possibility direction from the BOC on this matter. A draft interlocal agreement between Benzie County and City of Frankfort is currently being reviewed.
3. **Contract Negotiation Mediation** – Mediation is scheduled to be held Thursday September 20, 2018 with the TPOAM, POAM Corrections and POAM 911. Tentative agreements were reached previously with the COAM Road Command and COAM Corrections Command. More to follow.
4. **Tom King Benzie County EMS Director** – Attached is the press release naming Tom King as the new Benzie County EMS Director.
5. **Cool Led** - Installation of new light fixtures in the Government Center is slated to start this week or early next week. This will result in a significant savings in electricity costs. At the COTW meeting, we will be talking about making similar changes to the Jail facility.
6. **Medical Examiner Meeting** – Last week Benzie County representatives and Manistee County Representatives meet with Dr. Lois Goslinoski to discuss the Regional Medical Examiner's office. The RMEO is a little over a year old and I wanted to make sure that all was going well on the Medical Examiner end. From our end all is going well. I discussed the need for the RMEO to prepare an annual report for the BOC that includes important statistics about the operation. I asked her to compare 2017 to 2018, thus the presentation will not happen until early 2019.
7. **Space Use Planning Team Meeting** – The team met today to discuss both archiving of records (cleaning of room 138) and potentially hiring a consultant to assist with future space planning in Benzie County. Administrator will discuss with various departments about retention of records and digitizing documents as well as prepare a draft RFP for hiring a space use consultant. Once the draft RFP is prepared, another meeting of the Space Use Planning Team will meet.

October 2018

***Please note that all scheduled meeting dates, times and locations are subject to change. Last Updated 9/19/18.**

October 2018

November 2018

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 30	Oct 1 10:00am NMRE SUD	2	3	4 9:30am Area Agency on Aging	5	6
7	8 5:00pm Networks Northwest	9 9:00am BOC 1:30pm COTW (HR & Technology) 4:30pm BVT	10 1:30pm Animal Welfare	11 9:00am Centra Wellness 9:30am Road Comm. 10:00am MAC WC Fund 6:00pm Planning Comm.	12	13 9:30am Point Betsie
14	15 9:45am Northern MI Counties (Grayling) 2:00pm Local Emerg. Plan. Comm.	16 3:30pm EMS Advisory	17 8:00am Chamber 8:30am Land Bank 9:00am Veterans 1:00pm NW MI Act. 4:00pm Cons. District	18 9:00am BA 12:30pm NW MI Comm. Act. Agency (IC) 3:00pm Joint Court 7:00pm FCCAA	19 11:00am BRA/EDC	20
21	22 5:00pm Park and Rec	23 9:00am BOC 10:00am DHHS 1:30pm COTW (B&G /Finance)	24 9:30am HSCB 4:00pm AES	25 8:00am GT Vet. Affairs (IC) 9:30am Road 4:00pm Health Dept. 7:00pm Local Planning	26	27
28	29	30	31	Nov 1	2	3

Press Release

Tom King Selected as Benzie County EMS Director

Tom King has been selected as the permanent Benzie County EMS Director. Mr. King was originally hired by Benzie County on April 2017 as a paramedic

Mr. King brings a wealth of knowledge regarding paramedic and transporting services in rural Northwest Michigan. Along with his EMS experience comes his passion for patient care, education and training.

Mr. King holds a Bachelor's Degree in Health and Service Administration from Baker College and holds a Master of Businesses Administration from Baker College

Mr. King is currently a Paramedic in good standings with the State of Michigan.

It is with great confidence I welcome Tom King as the Benzie County EMS Director. Benzie County EMS has a strong tradition on providing exceptional EMS services to the residents of Benzie County, with Mr. King assuming the Director position our goal will be to continue this exceptional service, enhance where possible and continue to be strong financial stewards for the funds provided by County residents for this service.

September 18, 2018

For additional information contact:

Mitch Deisch, Administrator

Benzie County

231-882-0558

mdeisch@benzieco.net

Tom King, EMS Director

Benzie County

989-545-2552

tking@benzieco.net

FIGURA LAW OFFICE

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rfigura@figuralaw.com

TIMOTHY J. FIGURA**
tfigura@figuralaw.com

* Outstanding Municipal Attorney Award
Michigan Association of Municipal Attorneys

TELEPHONE: (231) 326-2072 FACSIMILE: (231) 326-2074

Of Counsel to Simen, Figura & Parker, PLC
Flint, Michigan

** Also admitted in Pennsylvania

September 13, 2018

Gary Sauer, Chairperson
Benzie County Board of Commissioners
448 Court Place
Beulah MI 49617

Re: Law office change

Dear Gary,

The law office of RICHARD J. FIGURA, PC has changed its name to FIGURA LAW OFFICE. The new name better reflects the fact that there are two Figuras, Dick and Tim, to serve you.

In addition, for those who haven't met her yet, our new legal assistant is Jeanne Bredin. Jeanne worked for our firm previously but had to leave her part time position with us to take a full-time position because she had two children entering college. Now that her children have their college expenses covered, she decided to come back to work part-time.

On another note, it has been several years since we have adjusted our hourly rates. While we have tried to hold the line as long as possible, rising costs make it necessary for us to increase our hourly rates for service to our local governmental clients. In our original arrangement with our governmental clients we indicated that our fees would be reviewed annually, and possibly increased but no more than once each year. Though several years have passed our hourly rates remained the same, but this year it is necessary that they be increased.

Also, in our original arrangement we stated we would give our governmental clients at least a 30-day notice prior to any billing cycle to which the new rate would apply. Accordingly, another purpose of this letter is to advise you that effective with the billing cycle commencing on November 1, 2018 our hourly rates will be as follows:

Richard J. Figura	\$150/hour
Timothy J. Figura	\$140/hour
Paralegal services	\$70/hour

We believe you will find these fee rates to not only be competitive but, in most cases, lower than the hourly rates charged by other attorneys with similar experience.

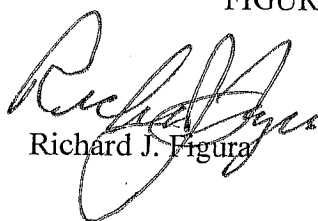
Gary Sauer, Chairperson
Benzie County Board of Commissioners
September 13, 2018
Page -2-

As a reminder of our internal policies as to how we represent governmental clients, we are including with this letter a copy of our firm's long-standing policy, or mission statement, with respect to our representation of those clients.

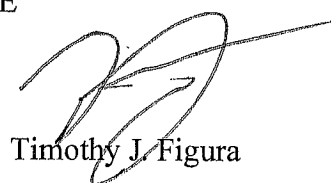
Please advise if you have any questions or comments and thank you for your loyalty to our firm throughout the years.

Sincerely,

FIGURA LAW OFFICE



Richard J. Figura



Timothy J. Figura

RFJ/jab
Enclosure

cc: Mitch Deisch, County Administrator
Dawn Olney, County Clerk

FIGURA LAW OFFICE

Policy re: Legal Representation for Local Governmental Clients

Following is the Mission Statement and policy of the FIGURA LAW OFFICE (the Firm) regarding the representation of local governmental clients.

Mission Statement

It is the mission of the Firm to provide our local governmental clients with the best legal advice and representation in a timely, cost efficient and politically neutral manner. The Firm is committed to staying abreast of new developments in the area of county, city, village, township and general local government law and to utilizing the latest technology where doing so enables the firm to meet this goal in a manner which provides cost benefits to the governmental client.

To implement the above mission statement, the Firm has implemented the following policies:

1. No Political Activity.

The Firm works for the smartest leaders in the local governmental unit - both the day before and the day after the election. We owe our duty to provide legal services to the duly elected representatives of the electorate, whomever they may be, and their appointees, whether we agree with their political views or not.

The firm's governmental clients, their elected and appointed officials, are entitled to our best legal advice. While they may not like the advice they get in a particular instance, they must know that the advice is based on our best and honest opinion of the law. That advice can not and must not be slanted toward any individual's personal political beliefs or agenda.

This means that no attorney or employee of this firm will engage in any political activity on behalf of any candidate for an elective or appointed office of a governmental unit which the firm represents. We will not contribute to political campaigns, assist in a campaign or do anything that might give the impression that we are partial to any candidate for an elected or appointed office in that governmental unit.

2. Legal Advice Only.

We are lawyers. We have been trained to give legal advice only. We do not give advice on political matters and, while we will provide advice based on our knowledge and experience when asked, we do not make policy decisions for our governmental clients. The local representatives were elected by the people to make political decisions and decide on policies. We were not. Accordingly, we will limit our advice to legal issues and will not offer advice or comment on political or policy matters. This does not mean that we won't advise our clients on the legal ramifications of a course of action or policy they might be considering. It is our duty in such instances to advise them of such ramifications so they can make informed decisions.

3. Legal Services Limited to the Governmental Client.

We are retained by the local legislative body (county board, township board, city or village council) to represent the governmental unit. We will provide legal advice and representation when directed to do so by that legislative body or by the official authorized to give that direction. That legal advice and representation will be given only to the elected and appointed officials, and boards and commissions of the governmental unit. Without specific direction from the governmental unit in an appropriate case, we will never provide legal advice at public expense to any other person or firm.

4. Ordinance Enforcement.

We are frequently called upon to prosecute ordinance violations for a governmental client. In those instances, we recognize that different governmental units have different philosophies regarding enforcement of local ordinances, including building and zoning laws. Some communities are more "user friendly" in their approach to ordinance enforcement and rarely prosecute persons for certain kinds of violations, choosing instead to "work" with them. Others are more strict and insist on vigorous prosecution of all or, at least, certain classes of violations. Still others have a philosophy somewhere in between.

We do not dictate the enforcement philosophy for our governmental clients. Each client determines its own philosophy, and we attempt to carry out that philosophy to the best of our ability, thereby accomplishing the client's goals. We may, however, suggest different enforcement techniques to be used depending on the client's desires.

Unless and until we are given specific direction, however, we prosecute ordinance matters under the following general guidelines:

a. Attitude.

Every defendant, no matter how serious the charge, is a human being and a citizen. Accordingly, each defendant is treated with respect and dignity. They are called Mr., Miss and Mrs., sir and ma'am. We listen to what they have to say. Frequently, a defendant only wants someone to listen to his or her side of the story. While we show compassion, we remember that we must still carry out the enforcement policies of the elected officials of the governmental unit. In other words, we can disagree, but we won't be disagreeable.

b. Building code and zoning cases.

Each governmental unit has its own philosophy regarding the enforcement of building code and zoning matters. Our enforcement activity is reliant on the direction we receive from the client. Absent any specific instructions to the contrary, our goal is not to punish, but to get compliance with local laws. Every effort should be made to get the property owner to comply with building codes and zoning ordinances without spending valuable governmental resources on litigation.

5. Timeliness.

Our clients are entitled to prompt response from us at all times. All telephone calls are returned the same day, if possible, but always within 24 hours. We will handle all matters pending in any court or other tribunal in a timely fashion so that our client will not be exposed to delays or penalties for late

filings or other late actions.

6. Cost Consciousness.

We will always consider the cost of our services and any course of action we recommend to the governmental client. As governmental attorneys, we owe a duty to the citizens of the communities we represent to ensure that public dollars are spent wisely. Accordingly, we will always advise our clients of the potential cost of an action they may be considering and, whenever possible, will try to suggest alternative approaches which will save them money without reducing or impairing results.

7. Information.

We will always keep our clients fully informed of the status of those matters we are handling for them. This will be done through frequent contact by telephone, letter or email and by periodic written reports when appropriate.

8. Individual Advice.

As governmental attorneys, we serve the county or township board, or the city or village council of our clients. We serve the legislative body as a whole and not the interests of any single member of those legislative bodies. If an individual member of a board or council seeks our advice on a governmental matter, we will not render the advice to the official seeking it unless we are authorized to do so by the board or council. In such case, we will advise the other members of the board or council of the advice sought by and given to the individual member. We serve the board or council as a whole and cannot be a party to any one member's political agenda.

In most cases, the governmental client will have an established and approved protocol for seeking legal advice. For example, it is customary in a township for requests to be channeled through the supervisor, or for matters to come to us from zoning and/or code enforcement officials within their sphere of activity. Likewise, it is customary in a county, city or village for such requests to be channeled through the county administrator, the mayor, the village president, or the city or village manager. An exception is typically made for law enforcement and specialized questions from the clerk or treasurer. We will follow whatever protocol a particular governmental client has established.

9. Fees and Billings.

Governmental clients will be charged only those fees which have been approved by the county or township board, or the city or village council. Those approved fees will be evidenced in writing.

We understand that the hourly rates charged governmental clients are lower than the hourly rates charged other clients of the firm. Historically, governmental clients always pay their bills in full and on time (within 30 days). Such diligence is entitled to the lower hourly rate. In addition, the hourly rate is a blended rate designed to reflect the hourly rates of various members of the Firm's staff who may have regular hourly rates significantly higher (and, occasionally, lower) than the prevailing municipal rate. That prevailing municipal rate is reviewed annually and may be changed by the Firm no more than once during any calendar year. Notice of any change in the Firm's prevailing municipal rate will be given to the client at least 30 days prior to any billing cycle in which the changed rate shall be effective.

Unless otherwise agreed to by a particular client, billings for services rendered will be sent to the governmental client monthly. So that the client can better determine how much a particular activity is costing it, billings will be broken down according to area of service; i.e., general, planning and zoning, specific ordinance enforcement, individual lawsuits, etc. Each billing will describe the service provided and the time spent providing the service (broken down into 1/10 of an hour increments). The description of the service provided will be such as to reasonably inform the client (and the public) as to the nature of such service.

10. Other Legal Counsel.

The interests of the client are paramount. If, at any time, we believe our client would be better served by retaining other counsel for a specialized matter, we will so advise the client and recommend legal counsel with the appropriate expertise for such matter.

In any event, we will always advise the client if it ever appears that our representation of the client creates a conflict of interest with our representation of another client of the firm. In such case, we will withdraw from representing both clients in the particular matter, and, whenever possible, we will assist the client in finding other competent counsel for such matter.

11. Serve at the Pleasure.

Unless otherwise provided by written agreement, we serve at the pleasure of the county or township board, or the city or village council. Unless otherwise provided by a city or village charter, our services can be terminated by a majority of the said board or council. If, for any reason, a governmental client of the firm wishes to be represented by different legal counsel, we will assist that client in making the transition to other legal counsel and will cooperate with such new legal counsel in all respects so as to ensure the client's best interests are always served.

For immediate release DATE

Contact: Mitch Deisch, County Administrator, 231-882-0558

Chuck Clarke, Friends of Point Betsie Lighthouse, 231-882-9032

Susan Wenzlick, Friends of Point Betsie Lighthouse, 231-394-1657

Benzie County Awarded MDEQ Grant for Point Betsie Access

FRANKFORT, MICHIGAN. The beach at the end of Point Betsie Road, north of Frankfort, will be easier to reach thanks to a Coastal Zone Management (CZM) grant from the Office of the Great Lakes, Michigan Department of Natural Resources and National Oceanic and Atmospheric Administration. The \$99,335 CZM grant awarded to Benzie County will help pay for sidewalks next to Point Betsie Road, native dune grass to restore the roadside after construction, a deck on the beach, and a boardwalk from the new sidewalk to the deck.

“The beach should be accessible and safe for everyone,” said County Administrator Mitch Deisch. “The CZM grant helps us share two of Benzie County’s greatest assets – our lakefront and the historic Point Betsie Lighthouse – with more residents and visitors.”

The new universally-accessible beachfront deck will have seating, information about wildlife and dune ecology, and a walkway to the water’s edge for visitors with disabilities. New sidewalks will give pedestrians a safe way to reach the Point Betsie Lighthouse and beach.

The project is part of a planned Point Betsie Road reconstruction. The Friends of Point Betsie Lighthouse is raising money to match the CZM grant and add lighthouse parking and a turnaround at the end of the road. Contributions to the project can be made at www.pointbetsie.org/support/.

###

10:30

Betsie Valley Trail Reconstruction from Beulah to County Farm Road
In the Village of Beulah, Benzie County, MI

Memorandum of Understanding

By and Among the Units of Government: Benzie County and the Village of Beulah and the non-profit Friends of the Betsie Valley Trail.

This Memorandum of Understanding between these three entities is for the purpose of clarification of the management of the reconstruction of a 1.5 mile section of the Betsie Valley Trail from Beulah to County Farm Road. This Memorandum is intended to acknowledge a voluntary, cooperative association among the participating units of government and the non-profit and shall not be construed to create or establish binding or enforceable communities, responsibilities, burdens, obligations or liabilities on the part of any participating community. This Memorandum is also intended to be in effect for a term of twenty years.

Continuous Trail

Benzie County, the Village of Beulah and the Friends of the Betsie Valley Trail agree to provide and maintain a continuous trail from Beulah to County Farm Road for non-motorized transportation and recreational purposes.

Management and Maintenance

All issues of trail management, maintenance and rule enforcement of the trail link will be addressed cooperatively by Benzie County, the Village of Beulah and the Friends of the Betsie Valley Trail.

Quarterly Trail Meetings

Quarterly Trail meetings will be scheduled for representatives of the three entities for the purpose of cooperation in areas of mutual benefit.

Concurrence

Benzie County, the Village of Beulah and the Friends of the Betsie Valley Trail concur with the intent of this Memorandum of Understanding.

Benzie County

15/ Gary Sauer Date 9-25-2028

Village of Beulah

_____ Date _____

Friends of the Betsie Valley Trail

_____ Date _____

Betsie Valley Trail Reconstruction from Beulah to County Farm Road
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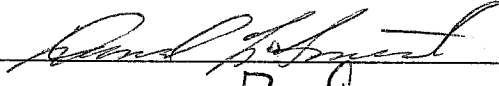
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Benzie County, the Village of Beulah and the Friends of the Betsie Valley Trail concur with the intent of this Memorandum of Understanding.

Benzie County  Date 3-13-18

Village of Beulah  Date 3/6/18
DAN SMITH

Friends of the Betsie Valley Trail  Date 3/12/18
BRYCE DREESZEN

Betsie Valley Trail Reconstruction from Beulah to County Farm Road
In the Village of Beulah, Benzie County
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Benzie County

_____ Date _____

Village of Beulah

_____ Date _____

Friends of the Betsie Valley Trail _____

Date _____

OLD

Dawn Olney

From: David Oellerich <deoellerich@gmail.com>
Sent: Friday, September 14, 2018 2:18 PM
To: Dawn Olney
Cc: Sauer, Gary; sduperron@charter.net
Subject: Memorandum of Understanding FBVT/Beulah/Benzie
Attachments: DNR Grant MOU.pdf

Dawn: attached is a copy of a MOU that was approved by the County Commissioners in March I believe, and also by the Village of Beulah. The MNR Trust Fund (the grant Benzie Co is applying for to fix the Trail) has stated back to us it needs to be for a specific term. Can we get an amended MOU on the agenda for the next CC mtg the last week of this month?
Thanks, David

Betsie Valley Trail Reconstruction from Beulah to County Farm Road
In the Village of Beulah, Benzie County
Memorandum of Understanding

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Concurrence

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Benzie County _____ Date _____

Village of Beulah _____ Date _____

Friends of the Betsie Valley Trail _____ Date _____

FINANCE REPORT

Finance Issues:

Tm - 9w

Approval of the payment of bills from September 11, 2018 to September 24, 2018 in the amount of \$479,110.53.

I have been asked to participate/present in a Land Bank Mini Conference in Marquette, primarily for small to medium-sized land banks, to provide education and training on a multitude of topics. This was at the request of the Michigan Land Bank Authority. My part would be to describe how Benzie County does Land Banking, with no staff and a limited budget. (Thank you to the BOC for your continued support of our endeavors.)

The Benzie County Treasurers Office is working on a meeting with all local treasurers and assessors to create a communication opportunity, so that we work better as a "team". We have had some turnover in both treasurers and assessors and I believe that being all together, learning what requirements each group has regarding taxation and communication of adjustments, etc... will be a great asset to us in the coming years. We have yet to determine a date, but I'll let you know as soon as possible, as well as the treasurers and assessors. You are welcome to attend as well.

FUND: ALL FUNDS
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2017	Total Debits	Total Credits	Ending Balance 09/24/2018
101	GENERAL FUND	1,320,969.13	11,607,220.28	12,024,882.54	903,306.87
201	BENZIE COUNTY ROAD COMMISSION	1,186,944.38	6,959,463.39	6,357,822.11	1,788,585.66
205	TNT OFFICER MILLAGE FUND	41,544.01	227,173.12	211,608.72	57,108.41
206	SHERIFF'S K-9 FUND	16,726.35	18,633.91	16,717.82	18,642.44
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,382.00	0.00	0.00	1,382.00
211	D.A.R.E. FUND	1,736.17	0.00	1,736.17	0.00
212	BENZIE KIDS	1,502.38	2,112.17	152.00	3,462.55
213	JAIL OPERATIONS FUND	95,783.42	2,982,551.82	3,054,180.00	24,155.24
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	130,256.30	3,801,991.64	3,480,843.74	451,404.20
215	FRIEND OF THE COURT FUND	72,290.04	10,167.89	4,840.00	77,617.93
216	SEASONAL ROAD PATROL FUND	24,519.78	31,881.82	29,797.04	26,604.56
217	SNOWMOBILE PATROL FUND	10,936.81	13,683.52	20,096.33	4,524.00
218	PARKS & REC - ICE RINK	16.69	2,500.00	2,500.00	16.69
219	AIRPORT AUTHORITY FUND	1,490.54	76,432.76	88,454.40	(10,531.10)
220	MARINE PATROL FUND	1,659.99	21,014.67	19,761.33	2,913.33
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	179,705.39	2,779,694.93	2,814,107.01	145,293.31
228	SOLID WASTE/RECYCLING FUND	83,145.58	564,594.24	496,399.39	151,340.43
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	5,309.38	25,479.99	34,023.22	(3,233.85)
231	SOIL EROSION (SESSC) FUND	30,570.00	29,597.00	24,724.00	35,443.00
235	CDBG GRANTS	0.00	130,419.00	130,419.00	0.00
241	LAND BANK AUTHORITY FUND	56,752.80	65,949.30	11,264.15	111,437.95
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	21,315.93	3,128.39	3,724.50	20,719.82
244	E.D.C. ENTERPRISE FUND	2,430.71	35,516.31	34,714.57	3,232.45
245	REMONUMENTATION/SURVEY GRANT FUND	27,478.47	54,200.60	53,618.00	28,061.07
246	GIS INFORMATION SYSTEM	6,993.28	118.00	0.00	7,111.28
247	ANIMAL CONTROL FUND	169,560.82	338,462.68	349,983.02	158,040.48
249	BUILDING DEPARTMENT FUND	71,178.93	650,485.74	602,175.34	119,489.33
256	REG OF DEEDS AUTOMATION FUND	150,038.16	71,188.02	87,980.81	133,245.37
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
260	CPL CLERK TECHNOLOGY FUND	19,738.57	10,197.62	791.98	29,144.21
261	911 EMERGENCY SERVICE FUND	414,266.94	1,463,174.41	1,416,124.38	461,316.97
262	DISPATCHER TRAINING FUND	18,031.41	13,224.92	11,213.84	20,042.49
263	LOCAL CORRECTION OFFICER'S TRAINING	16,117.72	10,532.08	13,864.16	12,785.64
264	SHERIFF FORFEITURE FUND	4,582.79	2,690.86	3,434.16	3,839.49
265	JUSTICE TRAINING (302) FUND	7,415.24	8,072.32	9,806.20	5,681.36
269	LAW LIBRARY FUND	1,375.75	39,661.79	39,323.58	1,713.96
276	COMMISSION ON AGING MILLAGE FUND	328,311.12	2,468,826.04	2,466,723.42	330,413.74
284	REVENUE SHARING RESERVE FUND	0.00	1,500.00	1,500.00	0.00
285	POINT BETSIE LIGHHOUSE FUND	3,246.36	0.00	0.00	3,246.36
292	CHILD CARE FUND	36,210.59	555,778.13	585,237.10	6,751.62
293	VETERAN'S RELIEF FUND	71,083.78	100,554.17	98,273.69	73,364.26
294	VETERANS TRUST FUND	5,019.63	5,019.63	10,039.26	0.00
295	VETERAN'S MEMORIAL FUND	0.00	64,467.49	2,886.30	61,581.19
296	JUVENILE JUSTICE FUND	746.17	30,574.80	32,624.48	(1,303.51)
310	GOVERNMENT CENTER ADDITION DEBT FUND	34,660.13	109,251.80	95,155.00	48,756.93
312	MAPLES DEBT/MILLAGE FUND	514,023.08	783,684.39	1,116,865.59	180,841.88
371	JAIL RESERVE FUND	238,205.78	287,495.75	452,431.43	73,270.10

FUND: ALL FUNDS

CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2017	Total Debits	Total Credits	Ending Balance 09/24/2018
401	CAPITAL IMPROVEMENT FUND	6,744.62	170,701.76	16,403.52	161,042.86
412	MCF RENOVATIONS FUND	141,441.09	993,147.56	760,634.34	373,954.31
415	RAILROAD POINT	10,199.12	15,418.10	18,131.20	7,486.02
425	EQUIPMENT REPLACEMENT FUND	121,483.67	250,349.05	313,329.49	58,503.23
512	MEDICAL CARE FACILITY FUND	1,290,631.62	10,246,538.93	10,009,727.33	1,527,443.22
516	DELINQUENT TAX REVOLVING FUND	4,494,666.88	4,315,741.71	4,290,038.69	4,520,369.90
532	TAX FORECLOSURE FUND	829,387.05	237,121.75	137,310.51	929,198.29
535	CDBG HOUSING GRANT FUND	97,971.54	170,575.39	202,580.40	65,966.53
569	BUILDING AUTHORITY	9,957.94	5,014.15	9,651.99	5,320.10
595	COMMISSARY/CONCESSION FUND-JAIL	2,135.55	6,259.87	6,962.45	1,432.97
616	TREASURER'S TAX ADMINISTRATION FUND	54,360.25	1,100.00	2,200.00	53,260.25
701	GENERAL AGENCY FUND	2,294,638.65	12,231,304.01	10,866,348.26	3,659,594.40
704	PAYROLL CLEARING FUND	21,039.19	2,646,230.81	2,594,982.85	72,287.15
721	LIBRARY PENAL FINE FUND	40,361.24	147,283.44	164,073.78	23,570.90
764	SHERIFF'S INMATE TRUST FUND	347.85	268,701.12	194,335.53	74,713.44
775	SUMMER TAX COLLECTION FUND	0.00	0.00	0.00	0.00
TOTAL - ALL FUNDS		14,842,280.39	68,163,855.04	65,899,530.12	17,106,605.31

BILLS TO BE APPROVED September 25, 2018

Motion to approve Vouchers in the amount of:

\$	232,018.31	General Fund (101)
\$	29,425.14	Jail Fund (213)
\$	32,673.58	Ambulance Fund & ALS (214)
\$	19,483.57	Funds 105-238
\$	8,989.76	ACO Fund (247)
\$	146.48	Building (249)
\$	7,225.63	Dispatch 911 Fund (261)
\$	113,465.83	Funds 239-292
\$	6,129.79	Funds 293-640
\$	29,552.44	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>479,110.53</u>	

RECEIVED

SEP 20 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Payables September 12, 2018 - September 20, 2018

[illegible]

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resource Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC
230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training
269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund
310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	SAUER, GARY	MILEAGE FOR AUGUST 2018	MILEAGE FOR AUG	09/13/18	188.03	66881
101-101-955.10	DUES & REGISTRATIONS	NETWORKS NORTHWEST	2018 HOUSING SUMMIT REGISTRATION	2018 SUMMIT	09/13/18	45.00	66865
Total For Dept 101 BOARD OF COMMISSIONERS						233.03	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	1,524.13	66991
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	1,791.83	66991
101-131-704.00	WAGES - COURT REPORTER	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	1,731.77	66991
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	1,299.63	66991
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	1,027.69	66991
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	967.73	66991
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	5,606.21	66991
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	SHARED CIRCUIT COURT EXPENSE FOR A	AUGUST 2018	09/20/18	182.98	66990
101-131-800.00	CONTRACTED SERV - THINKI	MANISTEE COUNTY	SHARED CIRCUIT COURT EXPENSE FOR A	AUGUST 2018	09/20/18	1,250.00	66990
101-131-810.00	LEGAL FEES	CICCHELLI, ANTHONY	MONTHLY COURT APPT ATTORNY FOR 2017	SEPTEMBER 2018	09/13/18	2,094.16	66814
101-131-810.00	LEGAL FEES	GRAFF, JACOB	MONTHLY COURT APPT ATTORNY FOR 2017	SEPTEMBER 2018	09/13/18	1,110.75	66837
101-131-810.00	LEGAL FEES	HUFT, DAVID G.	MONTHLY COURT APPT ATTORNY FOR 2017	SEPTEMBER 2018	09/13/18	2,094.16	66842
101-131-810.00	LEGAL FEES	MCCARN-DINEHART, TRAC	MONTHLY COURT APPT ATTORNY FOR 2017	SEPTEMBER 2018	09/13/18	984.00	66856
101-131-810.00	LEGAL FEES	SMITH, MICHAEL LAWRE	MONTHLY COURT APPT ATTORNY FOR 2017	SEPTEMBER 2018	09/13/18	1,110.75	66883
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	MONTHLY COURT APPT ATTORNY FOR 2017	SEPTEMBER	09/13/18	1,110.75	66885
101-131-812.00	APPEALS COURT - LEGAL FE	PETER ELLENSON	MAACS - APPEAL FOR P V J. CORNELL	08/18/18	09/13/18	6,173.84	66872
101-131-860.00	TRAVEL	MANISTEE COUNTY	SHARED CIRCUIT COURT EXPENSE FOR A	AUGUST 2018	09/20/18	125.89	66990
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	638.08	66991
Total For Dept 131 CIRCUIT COURT						30,824.35	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	ENVELOPES	186900003001	09/13/18	211.30	66867
101-136-804.00	RECORDING SERVICES	BUSINESS INFORMATION	PC COURTROOM EQUIP CONTRACT	75015	09/13/18	410.00	66808
101-136-804.00	RECORDING SERVICES	BUSINESS INFORMATION	DC COURTROOM EQUIP CONTRACT	75019	09/13/18	870.00	66809
101-136-804.00	RECORDING SERVICES	TOOLEY, JILL	DOCKET COVERAGE	DC188	09/13/18	120.00	66899
101-136-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	BRITTON	18-237-ST	09/13/18	250.00	66815
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFF, JACOB	KOHN	DC192	09/13/18	500.00	66838
101-136-805.00	COURT APPOINTED ATTORNEY	STIG-NIELSON, FREDERI	LEATHERMAN	18-280-SD	09/13/18	250.00	66890
101-136-805.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	DENUNE	18-205-ST	09/13/18	250.00	66911
101-136-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	ROIJAS / PINCHEFF II / PIERZINKI	AC	09/20/18	750.00	66946
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFF, JACOB	ARCOS / COXE	09/19/2018	09/20/18	500.00	66966
101-136-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G.	BLODGETT / DENUNE / ROETERS	09/19/2018	09/20/18	750.00	66970
101-136-805.00	COURT APPOINTED ATTORNEY	MAS, MARY ELIZABETH	SMITH	18-137-ST	09/20/18	250.00	66993
101-136-805.00	COURT APPOINTED ATTORNEY	SMITH, MICHAEL LAWRE	CARNES-BOORSMA/DUFORD/ROGERS/SLADE	09/19/2018	09/20/18	1,250.00	67031
101-136-805.00	COURT APPOINTED ATTORNEY	STIG-NIELSEN, FREDERI	TINCH	16-075-FY	09/20/18	250.00	67038
101-136-805.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	HUMSTAD	17-139-SM	09/20/18	1,150.00	67053
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS	ROUTERS	18-257-SD	09/13/18	75.00	66869
101-136-807.00	JURY FEES	ANGELA WIDRIG	JURY PER DIEM \$55.00	MILEAGE \$42	09/10/2018	97.90	66923
101-136-807.00	JURY FEES	ARCHIE WILLIAMS	JURY PER DIEM \$22.50	MILEAGE \$8	09/10/2018	30.60	66924
101-136-807.00	JURY FEES	BILLIE MOORE	JURY PER DIEM \$22.50	MILEAGE \$6.	09/10/2018	28.98	66934
101-136-807.00	JURY FEES	BRANDON BELL	JURY PER DIEM \$55.00	MILEAGE \$41	09/10/2018	96.80	66940
101-136-807.00	JURY FEES	CINDY DABBS	JURY PER DIEM \$22.50	MILEAGE \$7.	09/10/2018	30.06	66947
101-136-807.00	JURY FEES	CYNTHIA WINEMAN	JURY PER DIEM \$22.50	MILEAGE \$18	09/10/2018	40.86	66950
101-136-807.00	JURY FEES	CYNTHIA WINEMAN	JURY PER DIEM \$55.00	MILEAGE \$37	09/10/2018	92.40	66951
101-136-807.00	JURY FEES	DAVID EGELER	JURY PER DIEM \$22.50	MILEAGE \$11	09/10/2018	34.38	66952
101-136-807.00	JURY FEES	FRANKE MARIE MCNAMARA	JURY PER DIEM \$45.00	MILEAGE \$1.	09/10/2018	46.62	66957
101-136-807.00	JURY FEES	FRANK PRACHER	JURY PER DIEM \$45.00	MILEAGE \$9.	09/10/2018	54.18	66965
101-136-807.00	JURY FEES	GUY SAUER	JURY PER DIEM \$15.00	MILEAGE \$7.	09/10/2018	22.56	66967

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 09/12/2018 - 09/20/2018
JOURNALIZED
PAID

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Fund 101 GENERAL FUND							
Dept 136 DISTRICT COURT							
101-136-807.00	JURY FEES	JAMES RICHARD KOHN	JURY PER DIEM \$15.00	MILEAGE \$5.	09/10/2018	20.40	66973
101-136-807.00	JURY FEES	JOEL ADAM GAVALDON	JURY PER DIEM \$55.00	MILEAGE \$22	09/10/2018	77.00	66974
101-136-807.00	JURY FEES	KAREN MARJAN	JURY PER DIEM \$55.00	MILEAGE \$5.	09/10/2018	60.50	66980
101-136-807.00	JURY FEES	KENNETH BATES	JURY PER DIEM \$22.50	MILEAGE \$20	09/10/2018	43.02	66982
101-136-807.00	JURY FEES	KRISTIN WILKERSON	JURY PER DIEM \$55.00	MILEAGE \$11	09/10/2018	66.00	66983
101-136-807.00	JURY FEES	KYLE ANDREW MACKAY	JURY PER DIEM \$30.00	MILEAGE \$8.	09/10/2018	38.10	66985
101-136-807.00	JURY FEES	LAURA MARIE LENHARD	JURY PER DIEM \$30.00	MILEAGE \$10	09/10/2018	40.80	66986
101-136-807.00	JURY FEES	MELISSA VOCKEL	JURY PER DIEM \$45.00	MILEAGE \$4.	09/10/2018	49.32	66998
101-136-807.00	JURY FEES	NORALEE GAREY	JURY PER DIEM \$22.50	MILEAGE \$1	09/10/2018	33.30	67011
101-136-807.00	JURY FEES	REBECCA BENTON	JURY PER DIEM \$22.50	MILEAGE \$18	09/10/2018	40.86	67021
101-136-807.00	JURY FEES	RICKY DEEREN	JURY PER DIEM \$45.00	MILEAGE \$18	09/10/2018	63.36	67022
101-136-807.00	JURY FEES	RUTH HOVLAND	JURY PER DIEM \$22.50	MILEAGE \$12	09/10/2018	34.92	67025
101-136-807.00	JURY FEES	TONYA RATAJCZAK	JURY PER DIEM \$55.00	MILEAGE \$46	09/10/2018	101.20	67043
101-136-853.00	CELLULAR PHONES	CENTURYLINK	CTY 800 NUMBERS/LONG DISTANCE	1449385949	09/20/18	4.36	66941
101-136-970.00	EQUIPMENT	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	448.28	66991
			Total For Dept 136 DISTRICT COURT			9,533.06	
Dept 141 FRIEND OF THE COURT							
101-141-850.00	TELEPHONE	CENTURYLINK	CTY 800 NUMBERS/LONG DISTANCE	1449385949	09/20/18	6.48	66941
			Total For Dept 141 FRIEND OF THE COURT			6.48	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	2,091.85	66991
101-142-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	20.33	66991
101-142-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	431661-0	09/13/18	11.99	66846
101-142-804.00	RECORDING SERVICES	TOOLEY, JILL	RECORDING SERVICES	6472	09/13/18	90.00	66898
101-142-957.40	NON REIMBURSABLE EXPENSE	PURE WATER WORKS	WATER COOLER	9/1/18	09/13/18	59.66	66875
101-142-957.40	NON REIMBURSABLE EXPENSE	ST.VINCENT HOME	31 DAYS PRIVATE INST CARE CA.C.	9/5	09/20/18	2,142.16	67033
			Total For Dept 142 JUVENILE DIVISION			4,415.99	
Dept 148 PROBATE COURT							
101-148-727.00	OFFICE SUPPLIES	OFFICE DEPOT	ENVELOPES	186900003001	09/13/18	61.51	66867
101-148-802.00	TRANSCRIPTS	OFFICE DEPOT	ENVELOPES	186900003001	09/13/18	115.14	66867
101-148-805.00	COURT APPOINTED ATTORNEY	OLSON, BZDOK & HOWARD	CROSS / DOWRIE	PC210	09/13/18	145.00	66868
101-148-805.00	COURT APPOINTED ATTORNEY	OLSON, BZDOK & HOWARD	TIFF	17-0055-CA	09/20/18	835.00	67015
101-148-805.00	COURT APPOINTED ATTORNEY	SMITH & JOHNSON	HALLAN / PRIEBE	126146/126144	09/20/18	275.00	67030
101-148-809.00	GUARDIAN AD LITEM	OLSON, BZDOK & HOWARD	CROSS / DOWRIE	PC210	09/13/18	100.00	66868
101-148-809.00	GUARDIAN AD LITEM	SMITH, MICHAEL LAWRE	ACKLIN	18-0092-GA	09/13/18	200.00	66884
101-148-830.10	SERVICE CONTRACT	BUSINESS INFORMATION	PC COURTROOM EQUIP CONTRACT	75015	09/13/18	960.00	66808
101-148-900.00	PRINTING & PUBLISHING	THOMSON REUTERS - WES	MI CRIMINAL & MOTOR VEHICLE LAW 20	838913546	09/20/18	149.00	67041
			Total For Dept 148 PROBATE COURT			2,840.65	
Dept 172 ADMINISTRATOR							
101-172-860.00	TRAVEL	DEISCH, MITCH	MILEAGE ALLOWANCE	SEPTEMBER 2018	09/13/18	275.00	66824
101-172-860.00	TRAVEL	SUSAN BOYD	BS&A USERS GROUP MEETING	MILEAGE	09/20/18	191.84	67039
			Total For Dept 172 ADMINISTRATOR			466.84	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES/DESK RISERS	200123775001	09/20/18	136.92	67014
101-215-955.10	DUES & REGISTRATIONS	UCOA	2018 UCOA FALL CONF/Dawn OLNEY	9/7/248	09/13/18	85.00	66901
101-215-961.00	TRAINING & SCHOOLS	BENZIE COUNTY CLERK	NOTARY APPLICATION / LUCY BURNS	9/7/2018	09/13/18	10.00	66798
101-215-961.00	TRAINING & SCHOOLS	MICHIGAN DEPARTMENT O	NOTARY APPLICATION / LUCY BURNS	9/7/2018	09/13/18	10.00	66859
101-215-961.00	TRAINING & SCHOOLS	MPJRA	MPJRA CONFERENCE / KIM CHILDS	9/7/2018	09/13/18	30.00	66862

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Fund 101 GENERAL FUND							
Dept 215 COUNTY CLERK	EQUIPMENT	OFFICE DEPOT	OFFICE SUPPLIES/DESK RISERS	200123775001	09/20/18	1,646.06	67014
101-215-970.00			Total For Dept 215 COUNTY CLERK			1,917.98	
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	432417-0	09/13/18	60.32	66846
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	432417-1	09/13/18	18.97	66846
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE FOR AUG 2018	AUGUST 2018	09/13/18	204.84	66896
101-253-900.00	PRINTING & PUBLISHING	VISA=MICHELLE THOMPSON	SCHOOLING FOR LONG AND FRIES/NOV 2	091218	09/20/18	34.50	67049
101-253-961.00	TRAINING & SCHOOLS	VISA=MICHELLE THOMPSON	SCHOOLING FOR LONG AND FRIES/NOV 2	091218	09/20/18	226.00	67049
			Total For Dept 253 COUNTY TREASURER			544.63	
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSU EXTENSION BUSINES	D. LONGO WAGES FOR AUGUST 2018	TOIN07-19-BENZI	09/20/18	1,137.43	67007
101-261-730.00	POSTAGE	BENZIE COUNTY CLERK	POSTAGE FROM MSU FOR AUGUST 2018	POSTAGE	09/13/18	1.88	66797
			Total For Dept 261 MSU EXTENSION			1,139.31	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR 2009 DODGE	1099	09/13/18	18.14	66799
101-265-750.00	MAINTENANCE SUPPLIES	DA DESIGNS	NEW DIRECTIONAL SIGNS	4499	09/13/18	690.00	66823
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1110773-IN	09/13/18	267.87	66852
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1104889-1	09/13/18	52.56	66852
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	SEBREEZE GEL CASSETTE	1107935-1	09/20/18	56.66	66984
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	FURNACE FILTER	153587	09/20/18	95.76	67013
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	DECK ADH, DRYWALL SCREWS	153576	09/20/18	31.98	67013
101-265-800.00	CONTRACTED SERVICES	GOTTSCALK CLEANING S	CLEANING FOR AUGUST 2018	758	09/13/18	2,150.00	66836
101-265-821.00	GARBAGE DISPOSAL	AMERICAN WASTE	8YD DUMPSITE AND 4YD DUMPSITE AUGU	2627334	09/13/18	190.00	66793
101-265-850.00	TELEPHONE	AT&T	SEPTEMBER 2018 PRI FOR PHONE SYSTE	9051283400	09/13/18	1,022.49	66794
101-265-850.00	TELEPHONE	PACIFIC TELEMANAGEMENT	PAYPHONE IN LOBBY SEPTEMBER	1003188	09/13/18	60.00	66870
101-265-850.00	ELECTRIC	CENTURYLINK	CMY 800 NUMBERS/LONG DISTANCE	1449385949	09/20/18	94.91	66941
101-265-924.00	EQUIPMENT REPAIR	CONSUMERS ENERGY	GVMT CENTER ELECTRIC FOR AUGUST 20	100000514248	09/20/18	5,294.20	66948
101-265-930.00	EQUIPMENT REPAIR	BETSIE VALLEY SALES &	LABOR TO INSPECT ROOFTOP UNIT SERV	142463-15313	09/13/18	222.20	66805
101-265-930.00	BUILDING REPAIRS	HURST MECHANICAL	DISTRICT COURT WINDOWS GRANT	S22240	09/13/18	149.91	66843
101-265-935.00	BUILDING REPAIRS	BLUE WATER ELECTRIC	MOVED CONDUITE FOR FOC SECURITY	366	09/13/18	1,435.50	66932
101-265-935.00	BUILDING REPAIRS	MICHIGAN DEPARTMENT O	ELEVATOR CERTIFICATE OF OPERATION	016577	09/20/18	250.00	66939
101-265-935.00	BUILDING REPAIRS	TOTAL SECURITY SOLUTI	BAFFLE INTERIOR TRANSACTION WINDOW	ORDER 2	09/20/18	180.00	67002
101-265-939.00	CAPITAL IMPROVEMENTS	TOP LINE ELECTRIC LLC	CABLING PROJECT LESS 10% CONTINGEN	10896	09/20/18	2,718.00	67045
101-265-970.00	EQUIPMENT	HURST MECHANICAL	TRIDIUM CONTROLS FOR ROOF TOP #2 1	10356	09/13/18	48,099.60	67044
			Total For Dept 265 BUILDING & GROUNDS			76,558.78	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	FIGURA, RICHARD	GENERAL MATTERS ATYNY FEES AUGUST	BC-336	09/13/18	3,705.40	66828
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	1,166.67	66991
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			4,872.07	
Dept 267 PROSECUTING ATTORNEY							
101-267-727.00	OFFICE SUPPLIES	I.T. RIGHT	COMPUTER PURCHASE/INVOICE	ITRQ12263	09/20/18	3,492.00	66971
101-267-827.00	MGT CONTRACT	MGT OF AMERICA, INC.	MGT FY 2018 CRP BILLING SERVICE	34145	09/20/18	1,382.00	67000
			Total For Dept 267 PROSECUTING ATTORNEY			4,874.00	
Dept 268 REGISTER OF DEEDS							
101-268-860.00	TRAVEL	BISSELL, AMY	MILEAGE FOR REGISTER OF DEEDS CONF	9/20/2018	09/20/18	375.62	66935
101-268-955.00	CONVENTIONS & MEETINGS	VISA=AMY BISSELL	HOTEL FEE FOR REGISTER OF DEEDS CO	9/20/2018	09/20/18	140.18	67047

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Fund 101 GENERAL FUND							
Dept 268 REGISTER OF DEEDS							
			Total For Dept 268 REGISTER OF DEEDS			515.80	
Dept 275 DRAIN COMMISSION							
101-275-800.00	CONTRACTED SERVICES	SPICER GROUP, INC.	LAKE LEVEL INSPECTIONS	081618	09/20/18	1,800.00	67032
101-275-819.00	CONTRACT SERVICE - LAKE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DA	SEPTEMBER 2018	09/13/18	333.33	66826
101-275-860.00	TRAVEL	DIXON, CRAIG	MILEAGE FOR MARCH 2018	MARCH 2018	09/13/18	81.75	66826
101-275-860.00	TRAVEL	DIXON, CRAIG	TRAVEL FOR APRIL 2018	APRIL 2018	09/13/18	81.75	66826
101-275-860.00	TRAVEL	DIXON, CRAIG	TRAVEL MAY 2018	MAY 2018	09/13/18	119.90	66826
101-275-860.00	TRAVEL	DIXON, CRAIG	TRAVEL FOR JUNE 2018	JUNE 2018	09/13/18	114.45	66826
101-275-860.00	TRAVEL	DIXON, CRAIG	TRAVEL FOR JULY 2018	JULY 2018	09/13/18	103.55	66826
101-275-860.00	TRAVEL	DIXON, CRAIG	TRAVEL FOR AUGUST 2018	AUGUST 2018	09/13/18	98.10	66826
			Total For Dept 275 DRAIN COMMISSION			2,732.83	
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	PITNEY BOWES	METER TAPE/INK/EZ SEAL FOR POSTAGE	1009157063	09/13/18	403.69	66873
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	COPIER LEASE/PROSECUTING ATTORNEY	169113	09/13/18	122.00	66893
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	EQUALIZATION/COPIER ROOM PRINTERS	169081	09/13/18	279.35	66893
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	ADMINISTRATORS COPIER	169051	09/13/18	106.80	66893
			Total For Dept 285 CENTRAL SERVICES			911.84	
Dept 286 TECHNOLOGY SUPPORT							
101-286-850.01	INTERNET SERVICE	MERIT NETWORK INC.	ADDITIONAL BANDWIDTH	79759	09/13/18	54.00	66858
101-286-850.01	INTERNET SERVICE	MERIT NETWORK INC.	ADDITIONAL BANDWIDTH FOR JUNE 2018	79953	09/13/18	108.00	66858
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY MAINTENANCE CONTRACT 9/27/1	20156592	09/13/18	1,669.92	66845
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	365 PRO PLUS AND 365 PRO PLUS EXCH	20157122	09/20/18	6,297.68	66971
101-286-970.00	EQUIPMENT	MILLENNIA TECHNOLOGIE	MITEL IP 480G PHONES	12726	09/13/18	1,123.00	66861
			Total For Dept 286 TECHNOLOGY SUPPORT			9,252.60	
Dept 301 SHERIFF							
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL AUGUST 2018	1098 08312018	09/13/18	1,722.24	66799
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	13-2 BATTERY	012014	09/13/18	83.00	66839
101-301-749.00	VEHICLE REPAIRS	VISA=ROSA KYLE	K9/VEH REP/MSA/T&S/SAFE BXS	08302018	09/13/18	211.34	66906
101-301-749.00	VEHICLE REPAIRS	XPRESS LUBE	14-2 OIL CHG	36312	09/13/18	49.90	66912
101-301-751.00	UNIFORMS	VISA=TED SCHENDEL 686	UNIF/JAIL RPRS/DOG FOOD	08302018	09/13/18	148.36	66907
101-301-751.00	UNIFORMS	VISA=TSCHENDEL 7161	UNIFORMS/MSA/T&S	08302018	09/13/18	75.93	66909
101-301-800.00	CONTRACTED SERVICES	I.T. RIGHT	MONTHLY MAINTENANCE CONTRACT 9/27/1	20156592	09/13/18	498.05	66845
101-301-835.10	BLOOD RESTITUTIONS	VISA=ROSA KYLE	K9/VEH REP/MSA/T&S/SAFE BXS	08302018	09/13/18	23.33	66906
101-301-850.00	TELEPHONE	CHARTER COMMUNICATION	09/21 TO 10/20 TELEPHONE/CABLE	0010078091218	09/20/18	30.92	66943
101-301-955.00	CONVENTIONS & DUES	VISA=ROSA KYLE	K9/VEH REP/MSA/T&S/SAFE BXS	08302018	09/13/18	39.43	66906
101-301-961.00	TRAINING & SCHOOLS	VISA=ROSA KYLE	K9/VEH REP/MSA/T&S/SAFE BXS	08302018	09/13/18	308.77	66906
			Total For Dept 301 SHERIFF			3,191.27	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	SEPTEMBER 2018 VISION	SEPTEMBER 2018	09/20/18	25.46	66917
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEES FOR SEPT	186232	09/20/18	18.40	66917
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN INSURANCE FOR OCTOBER 2018	OCTOBER 2018	09/20/18	1,332.37	66937
101-333-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	120.61	66953
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL AUGUST 2018	1098 08312018	09/13/18	741.26	66799
			Total For Dept 333 SECONDARY ROAD PATROL			2,238.10	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	SEPTEMBER 2018 VISION	SEPTEMBER 2018	09/20/18	9.83	66917
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEES FOR SEPT	186232	09/20/18	18.40	66917
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	BCBS OCTOBER 2018 COVERAGE	007016437	09/20/18	497.61	66938

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Fund 101 GENERAL FUND							
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	36.87	66953
101-426-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	PRINTER INK	432521-0	09/20/18	275.94	66972
101-426-860.00	TRAVEL	POST, FRANK	MILEAGE REIMBURSEMENT FOR PERIOD E	MILEAGE 9-8-18	09/13/18	17.99	66874
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATION	MONTHLY CABLE	0010110090318	09/13/18	87.41	66813
101-426-957.00	MISCELLANEOUS	SPRINT SOLUTIONS, INC	EMERGENCY CELL PHONES	186375861-036	09/13/18	11.15	66886
Total For Dept 426 EMERGENCY MANAGEMENT						955.20	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	1,922.82	66991
101-648-835.00	LAB FEES	MCLAREN MEDICAL LABOR	LAB FEES FOR MEDICAL EXAMINER	2015.2	09/13/18	84.00	66857
101-648-835.00	LAB FEES	NMS LABS	LAB FEES	1063864	09/20/18	1,935.00	67010
101-648-861.00	BURIAL TRANSITS	JOWEYTT FAMILY FUNERAL	TRANSPORTS FOR AUGUST 2018	08/31/18	09/20/18	2,250.00	66977
101-648-959.00	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. D	AUTOPSY FOR AUGUST 2018	AUGUST 2018	09/13/18	3,600.00	66835
Total For Dept 648 MEDICAL EXAMINER						9,791.82	
Dept 649 MENTAL HEALTH							
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWO	SEPTEMBER 2018 MONTHLY APPROPRIATI	000639	09/13/18	9,646.88	66810
Total For Dept 649 MENTAL HEALTH						9,646.88	
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-721.00	PER DIEM	DEMITROFF, CATHY	PER DIEM FOR MEETING ON 7/23/18	PER DIEM	09/20/18	35.00	66954
101-751-721.00	PER DIEM	DEMITROFF, CATHY	PER DIEM FOR MEETING ON 8/27/18	PER DIEM	09/20/18	35.00	66954
101-751-721.00	PER DIEM	DUPERRON, SEAN	PER DIEM FOR MEETING ON 7/23/18	PER DIEM	09/20/18	35.00	66962
101-751-721.00	PER DIEM	HOOGERP, EDWARD	PER DIEM FOR MEETING ON 7/23/18	PER DIEM	09/20/18	35.00	66969
101-751-721.00	PER DIEM	HOOGERP, EDWARD	PER DIEM FOR MEETING ON 8/27/18	PER DIEM	09/20/18	35.00	66969
101-751-721.00	PER DIEM	MCPHERSON, JEANNE KAY	RECORDING FOR MEETING ON 8/27/18	RECORDING	09/20/18	75.00	66996
101-751-721.00	PER DIEM	MICK, TED	PER DIEM FOR MEETING ON 8/27/18	PER DIEM	09/20/18	35.00	67006
101-751-721.00	PER DIEM	PEACOCK, TAD	PER DIEM FOR MEETING ON 7/23/18	PER DIEM	09/20/18	35.00	67017
101-751-721.00	PER DIEM	PEARSALL-GROENWALD, M	PER DIEM FOR MEETING ON 8/27/18	PER DIEM	09/20/18	35.00	67018
101-751-721.00	PER DIEM	PEARSALL-GROENWALD, M	PER DIEM FOR MEETING ON 7/23/18	PER DIEM	09/20/18	35.00	67018
101-751-721.00	PER DIEM	ROCH VON ROCHSBURG, W	PER DIEM FOR MEETING ON 7/23/18	PER DIEM	09/20/18	35.00	67024
101-751-721.00	PER DIEM	ROCH VON ROCHSBURG, W	PER DIEM FOR MEETING ON 8/27/18	PER DIEM	09/20/18	35.00	67024
101-751-721.00	PER DIEM	SKURDALL, BARBARA	PER DIEM FOR MEETING ON 7/23/18	PER DIEM	09/20/18	35.00	67029
101-751-721.00	PER DIEM	ZENKER, SUSAN K.	PER DIEM FOR MEETING ON 8/27/18	PER DIEM	09/20/18	35.00	67055
101-751-860.00	TRAVEL	DEMITROFF, CATHY	MILEAGE FOR MEETING ON 7/23/18	MILEAGE	09/20/18	5.45	66954
101-751-860.00	TRAVEL	DEMITROFF, CATHY	PER DIEM FOR MEETING ON 8/27/18	MILEAGE	09/20/18	5.45	66954
101-751-860.00	TRAVEL	DUPERRON, SEAN	MILEAGE FOR MEETING ON 7/23/18	MILEAGE	09/20/18	9.27	66962
101-751-860.00	TRAVEL	HOOGERP, EDWARD	MILEAGE FOR MEETING ON 7/23/18	MILEAGE	09/20/18	1.64	66969
101-751-860.00	TRAVEL	HOOGERP, EDWARD	MILEAGE FOR MEETING ON 8/27/18	MILEAGE	09/20/18	1.64	66969
101-751-860.00	TRAVEL	MCPHERSON, JEANNE KAY	MILEAGE FOR MEETING ON 8/27/18	MILEAGE	09/20/18	6.54	66996
101-751-860.00	TRAVEL	MICK, TED	MILEAGE FOR MEETING ON 8/27/18	MILEAGE	09/20/18	7.63	67006
101-751-860.00	TRAVEL	PEACOCK, TAD	MILEAGE FOR MEETING ON 7/23/18	MILEAGE	09/20/18	2.18	67017
101-751-860.00	TRAVEL	PEARSALL-GROENWALD, M	MILEAGE FOR MEETING ON 8/27/18	MILEAGE	09/20/18	8.18	67018
101-751-860.00	TRAVEL	PEARSALL-GROENWALD, M	MILEAGE FOR MEETING ON 7/23/18	MILEAGE	09/20/18	8.18	67018
101-751-860.00	TRAVEL	ROCH VON ROCHSBURG, W	MILEAGE FOR MEETING ON 7/23/18	MILEAGE	09/20/18	8.72	67024
101-751-860.00	TRAVEL	ROCH VON ROCHSBURG, W	MILEAGE FOR MEETING ON 8/27/18	MILEAGE	09/20/18	8.72	67024
101-751-860.00	TRAVEL	SKURDALL, BARBARA	MILEAGE FOR MEETING ON 7/23/18	MILEAGE	09/20/18	0.55	67029
101-751-860.00	TRAVEL	ZENKER, SUSAN K.	MILEAGE FOR MEETING ON 8/27/18	MILEAGE	09/20/18	5.45	67055
Total For Dept 751 PARKS & RECREATION DEPARTMENT						609.60	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	CONQUEST, JEFF	MONTHLY RETIREE HEALTHCARE SUPPLEM	SEPTEMBER 2018	09/13/18	175.00	66820
101-852-717.00	MEDICAL/DENTAL/VISION IN	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT	SEPTEMBER 2018	09/13/18	175.00	66850

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEM	SEPTEMBER 2018	09/13/18	175.00	66900
101-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	SEPTEMBER 2018 VISION	SEPTEMBER 2018	09/20/18	828.59	66917
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN INSURANCE FOR OCTOBER 2018	OCTOBER 2018	09/20/18	43,255.37	66937
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	BCBS OCTOBER 2018 COVERAGE	007016437	09/20/18	2,687.12	66938
101-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	3,686.03	66953
101-852-717.00	MEDICAL/DENTAL/VISION IN	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	1,401.93	66991
101-852-717.01	MEDICAL INSURANCE TO MAN	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	2.83	66953
101-852-725.02	MI CLAIMS TAX ASSESSMENT	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEES FOR SEPT	186232	09/20/18	963.40	66917
101-852-800.00	CONTRACTED SERVICES - CA	BETSIIE HOSICK HEALTH	ANNUAL FITNESS MEMBERSHIP FOR COUP	HUTCHENSON	09/13/18	416.00	66804
101-852-832.00	GYM MEMBERSHIP	ADVANCED BENEFIT SOLU	SEPTEMBER 2018 VISION	SEPTEMBER 2018	09/20/18	33.87	66917
101-852-874.00	MEDICAL INSURANCE - RET	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	145.06	66953
101-852-874.00	MEDICAL INSURANCE - RET		Total For Dept 852 MEDICAL INSURANCE			53,945.20	
							232,018.31
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	SEPTEMBER 2018 VISION	SEPTEMBER 2018	09/20/18	25.46	66917
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEES FOR SEPT	186232	09/20/18	22.90	66917
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN INSURANCE FOR OCTOBER 2018	OCTOBER 2018	09/20/18	1,332.37	66937
205-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	120.61	66953
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL AUGUST 2018	1098 08312018	09/13/18	241.83	66799
205-000-970.00	EQUIPMENT	VISA=TROY LAMERSON	LIGHTS/SAFE BOXES	08302018	09/13/18	259.00	66908
							2,002.17
							2,002.17
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	VISA=TED SCHENDEL 686	UNIF/JAIL RPRS/DOG FOOD	08302018	09/13/18	46.99	66907
							46.99
							46.99
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	HND CLS/PPR TWLS/TP/SOAP	1103246	09/13/18	391.12	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	TP/PT/SOAP	1103776	09/13/18	199.05	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	LINERS/MOP/PT/TP	1107936	09/13/18	269.12	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLNR/WIPES/TP/PT	1104893	09/13/18	236.08	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	SOAP	1105213	09/13/18	103.46	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	SOAP	1103776-1	09/13/18	94.96	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLNR/LNDRY DET/PT	1109320	09/13/18	202.34	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	PAPER TOWEL	1110776	09/13/18	155.56	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	TP	1110776-1	09/13/18	68.00	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	TP/PT/DRN CLNR	1113139	09/13/18	287.55	66852
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	UNIF/JAIL RPRS/DOG FOOD	08302018	09/13/18	90.65	66907
213-265-782.00	MAINTENANCE SUPPLIES	VISA=TED SCHENDEL 686	HD SANITIZERS/LINERS/PT	1114406	09/20/18	472.09	66984
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	81118 TO 91118 GAS BILLING	247890065708	09/20/18	223.68	66959
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	MATTRESSES FOR JAIL	1223 8010	09/20/18	354.79	67004
213-265-923.00	FUEL - NATURAL GAS	MICHIGAN STATE INDUSTR	0813 TO 0911 ENERGY BILL	206522698956	09/20/18	4,608.88	66948
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	CAMERA INSTALL	45279	09/13/18	3,355.61	66792
213-265-935.00	JAIL REPAIRS	ADVANCED SATELLITE CO	SER CALL/POD CELL LIGHT ABOVE SINK	345	09/13/18	100.00	66806
213-265-935.00	JAIL REPAIRS	BLUE WATER ELECTRIC					

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-935.00	JAIL REPAIRS	BLUE WATER ELECTRIC	7GFI REPLIC CELL D03 WITH MATERIAL	326	09/13/18	715.00	66806
213-265-935.00	JAIL REPAIRS	I-CON		12918-505	09/13/18	412.34	66844
213-265-935.00	JAIL REPAIRS	VISA=TED SCHENDEL	UNIF/JAIL RPRS/DOG FOOD	08302018	09/13/18	210.89	66907
Total For Dept 265 BUILDING & GROUNDS						12,551.17	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	VISA=DAN SMITH	OFF SUP/PRIS RX /T&S/LT FEES/FNC C	08302018	09/13/18	135.01	66904
213-351-727.00	OFFICE SUPPLIES	VISA=TED SCHENDEL	UNIF/JAIL RPRS/DOG FOOD	08302018	09/13/18	164.40	66907
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL AUGUST 2018	1098 08312018	09/13/18	984.10	66799
213-351-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	17 GRD CARAVAN OIL CG & TR	148850	09/20/18	12.10	67052
213-351-751.00	UNIFORMS	GALL'S, LLC	UNIFORMS	010654391	09/13/18	34.17	66833
213-351-751.00	UNIFORMS	GALL'S, LLC	UNIFORMS	010647338	09/13/18	401.60	66831
213-351-751.00	UNIFORMS	GALL'S, LLC	UNIFORMS	010649180	09/13/18	203.97	66831
213-351-751.00	UNIFORMS	VISA=DAN SMITH	OFF SUP/PRIS RX /T&S/LT FEES/FNC C	08302018	09/13/18	(34.77)	66904
213-351-834.00	PRISONER MEDICAL - BENZI	VISA=TED SCHENDEL	UNIF/JAIL RPRS/DOG FOOD	08302018	09/13/18	17.34	66907
213-351-955.10	DOES & REGISTRATIONS	VISA=DAN SMITH	OFF SUP/PRIS RX /T&S/LT FEES/FNC C	08302018	09/13/18	340.88	66904
213-351-961.00	TRAINING & SCHOOLS	VISA=TSCHENDEL 7161	UNIFORMS/MSA/T&S	08302018	09/13/18	146.00	66909
213-351-961.04	PRISONERS SCHOOLING	VISA=DAN SMITH	OFF SUP/PRIS RX /T&S/LT FEES/FNC C	08302018	09/13/18	19.88	66904
213-351-961.04	PRISONERS SCHOOLING	HEIMAN, BARBARA	PRISONER SCHOOLING AUG/SEPT 2018	AUG/SEPT '18	09/13/18	360.00	66840
213-351-961.04	PRISONERS SCHOOLING	VISA=DAN SMITH	OFF SUP/PRIS RX /T&S/LT FEES/FNC C	08302018	09/13/18	536.44	66904
213-351-961.04	PRISONERS SCHOOLING	VISA=TED SCHENDEL	UNIF/JAIL RPRS/DOG FOOD	08302018	09/13/18	185.00	66907
213-351-961.04	PRISONERS SCHOOLING	VISA=TSCHENDEL 7161	UNIFORMS/MSA/T&S	08302018	09/13/18	220.35	66909
213-351-961.04	PRISONERS SCHOOLING	MICHIGAN STATE INDUST	MATTRESSES FOR JAIL	1223 8010	09/20/18	643.21	67004
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	MONTHLY MAINTENANCE CONTRACT 9/27/1	20156592	09/13/18	908.20	66845
213-351-963.00	COMPUTER EQUIPMENT	PCM TIGER DIRECT	1 USB RJ11/ 4 WALL MNT	B09506470101	09/13/18	377.37	66871
213-351-980.01	BIO-HAZARDS EQUIPMENT	LOU'S GLOVES	GLOVES/JAIL	024830	09/20/18	456.00	66987
Total For Dept 351 JAIL - CORRECTIONS						6,111.25	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	SEPTEMBER 2018 VISION	SEPTEMBER 2018	09/20/18	173.96	66917
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN INSURANCE FOR OCTOBER 2018	OCTOBER 2018	09/20/18	9,431.88	66937
213-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	954.88	66953
213-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEES FOR SEPT	186232	09/20/18	202.00	66917
Total For Dept 852 MEDICAL INSURANCE						10,762.72	
Total For Fund 213 JAIL OPERATIONS FUND						29,425.14	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-850.00	TELEPHONE	CENTURYLINK	STATION 2 PHONE BILL FOR AUGUST	AUGUST PHONE BI	09/20/18	267.03	66942
214-265-850.01	INTERNET SERVICE	DIRECT TV	CABLE TV	35038637753	09/20/18	149.39	66958
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	ALS	786787479-00001	09/13/18	48.67	66903
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	WATER BILL FOR 225 PARK AVE.	WATER BILL	09/13/18	65.18	66816
214-265-922.00	FUEL - PROPANE GAS	MCCARDEL WATER CONDIT	STATEMENT #49-3286 SALT/WATER	1182511	09/20/18	73.40	66995
214-265-923.00	ELECTRIC	DTE ENERGY	DTE BILL FOR STATION 2 FOR 08/14-0	08/14-09/11	09/20/18	37.60	66961
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	STATION 2 ELECTRIC BILL FOR DATES	07/28-08/28	09/20/18	187.72	66944
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	08/09-09-09 AUGUST STATION 3 POWER	201450330203	09/20/18	180.34	66948
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	STATION 3 AMBULANCE BAY ELECTRIC B	201450330204	09/20/18	46.95	66948
214-265-935.00	BUILDING REPAIRS	FRANKFORT HARDWARE	SUPPLIES FOR STATION 3	551 SALE	09/20/18	16.99	66830
214-265-935.00	BUILDING REPAIRS	NUGENT HARDWARE	POWER CORD FOR STATION 2	153304	09/13/18	49.99	66866
214-265-935.00	BUILDING REPAIRS	NUGENT HARDWARE	LIGHT BULBS STATION 2	153032	09/20/18	7.99	67013
Total For Dept 265 BUILDING & GROUNDS						1,131.25	

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-721.00	PER DIEM	JOWETT, GAYLORD	PER DIEM FOR 9/19/18 EMS ADVISORY	PER DIEM	09/20/18	35.00	66978
214-655-721.00	PER DIEM	MARKEY, TIM	PER DIEM FOR 9/19/18 EMS ADVISORY	PER DIEM	09/20/18	35.00	66992
214-655-721.00	PER DIEM	MEAD, MICHAEL	PER DIEM FOR 9/19/18 EMS ADVISORY	PER DIEM	09/20/18	35.00	66997
214-655-727.00	OFFICE SUPPLIES	VISA=JAMES HENDERSON	TRAINING, LATE FEE, INTEREST	CLOSE 8/16/18	09/13/18	63.04	66905
214-655-727.00	OFFICE SUPPLIES	TEAM FINANCIAL GROUP,	COPIERS AT STATION 2 AND STATION 3	168740	09/20/18	198.34	67040
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	GAUZE, TAPE, CURAPLEX, SUCTION, NA	82966239	09/13/18	955.76	66807
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	CURAPLEX INSTANT HOT PACK	82966238	09/13/18	14.40	66807
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	BATTERY CHARGER	82948950	09/13/18	289.97	66807
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	DISPOSABLE PEN LIGHT	82939307	09/13/18	5.27	66807
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82935037	09/13/18	330.26	66807
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	FASTPLINT	82922240	09/13/18	142.07	66807
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	QUICKCLOT, TOURNIQUET, BANDAGE, GA	82909974	09/13/18	471.27	66807
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	SUCTION CATHETER	82909973	09/13/18	1.26	66807
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82868909	09/13/18	327.25	66807
214-655-735.00	MEDICAL SUPPLIES	MUNSON HOME MEDICAL E	NEEDLE, VALVE, SET EXTENSION	518325	09/13/18	749.60	66863
214-655-735.00	MEDICAL SUPPLIES	MUNSON HOME SERVICES	IV SOLUTION	520721	09/20/18	181.60	67008
214-655-735.00	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN CYLINDER RENTAL	9955498904	09/20/18	22.79	66918
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	CYLINDER RENTAL	9955498903	09/20/18	22.79	66918
214-655-735.10	GAS, OIL & GREASE	XPRESS LUBE	OIL CHANGE ON A 33	36303	09/13/18	69.90	66912
214-655-748.00	GAS, OIL & GREASE	FOX GRAND TRAVERSE	OIL CHANGE ON A21	96031216/1	09/20/18	43.05	66964
214-655-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	WIPER BLADES	5366-419117	09/13/18	38.96	66864
214-655-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	WIPER BLADE FOR A33	5366-419100	09/13/18	36.89	66864
214-655-749.00	VEHICLE REPAIRS	SHOP AND SAVE	ICE, WATER AND COOLERS FOR JULY 4T	25474&25581	09/13/18	25.42	66882
214-655-749.00	VEHICLE REPAIRS	THRILBY AUTO - ALS/EM	INVOICES, AND STATMENT FOR VEHICLE	213020 & 182163	09/13/18	42.77	66899
214-655-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	PARTS AND SERVICE FOR A33 BRAKES	148207	09/20/18	2,519.49	67052
214-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	SERVICE FOR A33	36308	09/20/18	40.00	67055
214-655-751.00	UNIFORMS	SIMPLY STITCHIN	NEW UNIFORMS LOGO	4269	09/20/18	540.00	67028
214-655-860.00	TRAVEL	MARKEY, TIM	MILEAGE FOR 9/19/18 EMS ADVISORY M	MILEAGE	09/20/18	10.90	66999
214-655-860.00	TRAVEL	MEAD, MICHAEL	MILEAGE FOR 9/19/18 EMS ADVISORY M	MILEAGE	09/20/18	7.63	66999
214-655-961.00	TRAINING & SCHOOLS	VISA=JAMES HENDERSON	TRAINING, LATE FEE, INTEREST	CLOSE 8/16/18	09/13/18	660.00	66905
214-655-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY MAINTENANCE CONTRACT 9/27/1	20156592	09/13/18	87.89	66844
214-655-970.00	EQUIPMENT	SHOP AND SAVE	ICE, WATER AND COOLERS FOR JULY 4T	25474&25581	09/13/18	32.19	66888
214-655-970.00	EQUIPMENT	RYAN MACZURA	M3538A MRX BATTERY X 2 FOR CARDICA	0003	09/20/18	850.00	67022
			Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)			8,885.76	

Dent 852 MEDICAL INSURANCE

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Fund 220 MARINE PATROL FUND

Fund 220 MARINE PATROL FUND				
Dept 000				
220-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL AUGUST 2018	1098 08312018
220-000-748.00	GAS, OIL & GREASE	CRYSTAL LAKE MARINA	MARINE FUEL 08122018	8782
			Total For Dept 000	162.79
				94.74
				68.05
				66799
				66822

162.79

Fund 228 SOLID WASTE/RECYCLING FUND

Fund 228 SOLID WASTE/RECYCLING FUND

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-703.05	WAGES-ATTENDANT	DIANE BURNETT	SITE ATTENDANT	09112018	09/13/18	30.00	66825
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE	SITE ATTENDANT	09112018	09/13/18	30.00	66889
228-000-703.05	WAGES-ATTENDANT	ZYLSTRA, MARTIN	SITE ATTENDANT	09112018	09/13/18	90.00	66913
228-000-703.05	WAGES-ATTENDANT	DIANE BURNETT	SITE ATTENDANT	09182018	09/20/18	30.00	66956
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE	SITE ATTENDANT	09182018	09/20/18	30.00	67037
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR AUGUST 2018	1103	09/13/18	117.95	66799
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	RECYCLING SERVICES FOR AUGUST 2018	2634840	09/20/18	13,747.80	66922
228-000-821.50	HAZARDOUS WASTE	COMPRENW	AUGUST 4TH HHW/ELECTRONICS COLLECT	8439	09/13/18	2,658.30	66819
228-000-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY MAINTENANCE CONTRACT 9/27/1	20156592	09/13/18	29.30	66845
			Total For Dept 000			16,763.35	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	SEPTEMBER 2018 VISION	SEPTEMBER 2018	09/20/18	9.83	66917
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN INSURANCE FOR OCTOBER 2018	OCTOBER 2018	09/20/18	444.12	66937
228-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	36.87	66953
228-852-800.00	CONTRACTED SRVS - CADILL	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEES FOR SEPT	186232	09/20/18	17.45	66917
			Total For Dept 852 MEDICAL INSURANCE			508.27	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-850.00	TELEPHONE	UWC	LONG DISTANCE AUGUST 2018	AUGUST 2018	09/13/18	2.65	66902
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILL FOR AUG	910020929329	09/20/18	47.39	66960
247-265-935.00	BUILDING REPAIRS	BAY AREA CONCRETE LLC	EXTERIOR SLAB FOR FRONT OF SHELTER	630	09/20/18	2,957.00	66927
247-265-935.00	BUILDING REPAIRS	HONOR BUILDING SUPPLY	GUTTERS FOR BUILDING	1808-H07683	09/20/18	54.91	66968
			Total For Dept 265 BUILDING & GROUNDS			3,061.95	
Dept 430 ANIMAL CONTROL							
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR AUGUST	1101	09/20/18	508.96	66930
247-430-749.00	VEHICLE REPAIRS	ATTITUDE & EXPERIENCE	57.33 SQ FT OF DIGITAL VINYL, FOR	26325	09/20/18	860.00	66925
247-430-749.00	VEHICLE REPAIRS	ATTITUDE & EXPERIENCE	71.26 SQ FT DIGITAL VINYL FOR 2012	26314	09/20/18	1,068.96	66926
247-430-749.00	VEHICLE REPAIRS	NAPA AUTO PARTS	FUSES AND TOGGLE SWITCH FOR 2012 R	418864	09/20/18	7.29	67009
247-430-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	TIRE CHANGE	148461	09/20/18	22.00	67051
247-430-800.00	CONTRACTED SERVICES	UNIFI EQUIPMENT FINAN	PRINTER PAYMENT FOR SEPT	440674	09/20/18	61.16	67046
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	PUPPY NEUTER, TAN NO NUMBER PUPPY	276747	09/20/18	303.96	67020
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	138-18D NEUTER	277206	09/19/18	165.67	67020
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	EUTHANASIA- PLUS OFFICE EXAM FOR 7	277291	09/20/18	41.75	67020
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	1 FEMALE CAT SPAY- 2 MALE KITTEN N	277331	09/20/18	352.62	67020
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	EUTHANASIA FOR CAT	277427	09/20/18	5.00	67020
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	CLAVOMOX FOR KITTEN	277533	09/20/18	14.52	67020
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	TAN POMERANIAN MIX NEUTER/BLK/WHT	277779	09/20/18	459.09	67020
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	FELINE NEUTER	277721	09/20/18	156.10	67020
247-430-945.20	DISPOSALS & BURIALS	AMERICAN MESSAGING	TRASH BILL FOR SEPT	2627067	09/20/18	16.00	66921
247-430-961.00	TRAINING & SCHOOLS	MAACO	MAACO FALL CONFERENCE TRAINING. EU	235	09/20/18	150.00	66988
247-430-961.00	TRAINING & SCHOOLS	MAACO	FALL CONFERENCE TRAINING. EUTHANAS	234	09/20/18	150.00	66989
247-430-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY MAINTENANCE CONTRACT 9/27/1	20156592	09/13/18	87.89	66845
			Total For Dept 430 ANIMAL CONTROL			4,430.97	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	SEPTEMBER 2018 VISION	SEPTEMBER 2018	09/20/18	25.46	66917
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN INSURANCE FOR OCTOBER 2018	OCTOBER 2018	09/20/18	1,332.37	66937
247-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	120.61	66953

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Fund 247 ANIMAL CONTROL FUND							
Dept 852 MEDICAL INSURANCE							
247-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEES FOR SEPT 186232		09/20/18	18.40	66917
			Total For Dept 852 MEDICAL INSURANCE			1,496.84	
			Total For Fund 247 ANIMAL CONTROL FUND			8,989.76	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY MAINTENANCE CONTRACT 9/27/1 20156592		09/13/18	146.48	66845
			Total For Dept 371 BUILDING INSPECTOR			146.48	
			Total For Fund 249 BUILDING DEPARTMENT FUND			146.48	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-727.00	OFFICE SUPPLIES	VISA=RON BERNIS	DUE OCT 10	OCT2018	09/20/18	184.11	67050
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	MONTHLY STATEMENT	9813748206	09/13/18	114.31	66903
261-325-930.00	EQUIPMENT REPAIR	BLUE WATER ELECTRIC	ELECTRICAL WORK	355	09/13/18	310.00	66806
261-325-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY MAINTENANCE CONTRACT 9/27/1 20156592		09/13/18	322.27	66845
261-325-978.01	LIEN ACCESS	MICHIGAN STATE POLICE	VPN CONNECTION	551-523415	09/13/18	367.00	66860
261-325-978.01	LIEN ACCESS	MICHIGAN STATE POLICE	VPN CONNECTION/PD \$367. CK#66860 0 551-523415		09/20/18	20.00	67005
			Total For Dept 325 DISPATCH/COMMUNICATION			1,317.69	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	SEPTEMBER 2018 VISION	SEPTEMBER 2018	09/20/18	108.83	66917
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN INSURANCE FOR OCTOBER 2018	OCTOBER 2018	09/20/18	5,240.63	66937
261-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL FOR OCTOBER 2018	OCTOBER 2018	09/20/18	410.73	66953
261-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEES FOR SEPT 186232		09/20/18	147.75	66917
			Total For Dept 852 MEDICAL INSURANCE			5,907.94	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			7,225.63	
Fund 264 SHERIFF FORFEITURE FUND							
Dept 000							
264-000-967.00	PROJECT EXPENSES	VISA=ROSA KYLE	K9/VEH REP/MSA/T&S/SAFE BXS	08302018	09/13/18	63.56	66906
264-000-967.00	PROJECT EXPENSES	VISA=TROY LAMERSON	LIGHTS/SAFE BOXES	08302018	09/13/18	84.72	66908
			Total For Dept 000			148.28	
			Total For Fund 264 SHERIFF FORFEITURE FUND			148.28	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	LAW LIBRARY - PATRON ONLINE LIBRAR	3091621708	09/13/18	520.00	66876
269-000-901.00	RESOURCE MATERIALS	THOMPSON REUTERS-WEST	LIBRARY PLAN FOR AUGUST 2018	838917321	09/13/18	712.64	66895
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	SHARED CIRCUIT COURT EXPENSE FOR A AUGUST 2018		09/20/18	170.17	66990
			Total For Dept 000			1,402.81	
			Total For Fund 269 LAW LIBRARY FUND			1,402.81	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000							
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURC	MONTHLY PYMT FOR CONTRACTED SERVICE SEPTEMBER 2018		09/13/18	85,836.57	66802
			Total For Dept 000			85,836.57	
			Total For Fund 276 COMMISSION ON AGING MILLAGE F			85,836.57	

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Fund 292 CHILD CARE FUND							
Dept 000							
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	2,920.21	66991
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	728.30	66991
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	1,409.03	66991
292-000-832.00	CONTRACTED SERVICES	HOUSTON, KATHI	VOLUNTEER COORDINATION & REIM	9/12/18	09/13/18	733.33	66841
292-000-832.00	CONTRACTED SERVICES	NORTHERN FAMILY INTER	INTENSIVE FAMILY THERAPY	1546	09/20/18	2,500.00	67012
292-000-840.00	CONTRACTED SVCS - VOL CO	HOUSTON, KATHI	VOLUNTEER COORDINATION & REIM	9/12/18	09/13/18	1,350.00	66841
292-000-840.40	FOSTER CARE COURT/NON-SC	ONIKA WITZKE	REIM MISC FOSTER CARE EXPENDITURES	SEPT 1	09/20/18	114.71	67016
292-000-840.50	F.C. PRIVATE - ROOM/BOAR	BETHANY CHRISTIAN SER	61 DAYS FC FOR KJ AND RJ	9/1/18	09/13/18	1,206.64	66803
292-000-840.50	F.C. PRIVATE - ROOM/BOAR	LISTENING EAR CRISIS	31 DAYS FC FOR JH	SEPT 6	09/13/18	2,945.00	66853
292-000-840.50	F.C. PRIVATE - ROOM/BOAR	MICHELLE BROCKIE	2 DAYS FOSTER CARE D.P.	SEPT 19	09/20/18	34.48	67001
292-000-840.60	NON-SCHEDULED PAYMENTS/P	BETHANY CHRISTIAN SER	61 DAYS FC FOR KJ AND RJ	9/1/18	09/13/18	214.00	66803
292-000-840.70	INSTITUTIONAL ROOM & BOA	ST.VINCENT HOME	31 DAYS PRIVATE INST CARE CA.C.	9/5	09/20/18	8,083.50	67033
292-000-840.90	INDEPENDENT LIVING	CHARLES CULBERTSON	INDEPENDENT LIVING STIPEND	9/6	09/13/18	659.37	66812
292-000-840.95	IN HOME CARE MISC.	COTE, PATRICIA	REIM SUMMER SCHOOL	AUGUST	09/13/18	1,115.28	66821
292-000-840.95	IN HOME CARE MISC.	FORENSIC FLUIDS LABOR	DRUG TESTING	36655	09/13/18	276.00	66829
292-000-840.95	IN HOME CARE MISC.	ROBINSON, KELLIE	MILEAGE REIM	9/6/18	09/13/18	324.74	66877
292-000-840.95	IN HOME CARE MISC.	RUFF, DON	REIMBURSEMENT SUMMER SCHOOL	9/1/18	09/13/18	420.15	66880
292-000-840.95	IN HOME CARE MISC.	EMS TETHER	BREATHLYZER	27186	09/20/18	100.00	66963
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	MILEAGE REIM	9/6/18	09/13/18	50.00	66877
292-000-862.01	INCENTIVES	HOUSTON, KATHI	VOLUNTEER COORDINATION & REIM	9/12/18	09/13/18	185.93	66841
292-000-862.01	INCENTIVES	BENZIE TRANSPORTATION	GOPASSES FOR IHC CLIENTS	1975	09/20/18	175.00	66932
292-000-862.01	INCENTIVES	BETSI E HOSICK HEALTH	FITNESS CENTER	SEPT 6	09/20/18	472.50	66933
292-000-862.02	DRUG TESTING	FORENSIC FLUIDS LABOR	DRUG TESTING	36655	09/13/18	60.00	66829
	Total For Dept 000					26,078.17	
	Total For Fund 292 CHILD CARE FUND					26,078.17	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BAILEY, LAWRENCE	PER DIEM FOR VETERANS	AUG2018	09/13/18	35.00	66795
293-000-721.00	PER DIEM	GIDDIS, KIRT	PER DIEM FOR VETERANS	AUG2018	09/13/18	35.00	66832
293-000-721.00	PER DIEM	GINZEL, DALE J.	PER DIEM FOR VETERANS	AUG2018	09/13/18	35.00	66833
293-000-721.00	PER DIEM	KOWALSKI, ED	PER DIEM FOR VETERANS	AUG2018	09/13/18	35.00	66851
293-000-721.00	PER DIEM	ROELOFS, ROBERT	PER DIEM FOR VETERANS	AUG2018	09/13/18	35.00	66878
293-000-721.00	PER DIEM	STOBIE, TOM	PER DIEM FOR VETERANS	AUG2018	09/13/18	35.00	66891
293-000-860.00	TRAVEL	BAILEY, LAWRENCE	MILEAGE FOR AUGUST 2018	AUG2018M	09/13/18	2.01	66795
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR AUGUST 2018	AUG2018M	09/13/18	17.34	66832
293-000-860.00	TRAVEL	GINZEL, DALE J.	MILEAGE FOR AUGUST 2018	AUG2018M	09/13/18	15.81	66833
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE FOR AUGUST 2018	AUG2018M	09/13/18	3.27	66851
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR AUGUST 2018	AUG2018M	09/13/18	18.32	66878
293-000-860.00	TRAVEL	STOBIE, TOM	MILEAGE FOR AUGUST 2018	AUG2018M	09/13/18	8.72	66891
	Total For Dept 000					275.47	
	Total For Fund 293 VETERAN'S RELIEF FUND					275.47	
Fund 295 VETERAN'S MEMORIAL FUND							
Dept 000							
295-000-967.00	PROJECT EXPENSES	PINMART	VETERANS PINS	2480	09/20/18	675.00	67019
	Total For Dept 000					675.00	
	Total For Fund 295 VETERAN'S MEMORIAL FUND					675.00	
Fund 296 JUVENILE JUSTICE FUND							

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Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-975.00	MISC EXPENSE - WAGES	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	922.17	66991
296-000-975.01	MISC EXPENSE - BENEFITS	MANISTEE COUNTY - ADM	SHARED EXPENSES FOR AUGUST 2018	AUGUST 2018	09/20/18	444.96	66991
			Total For Dept 000			1,367.13	
			Total For Fund 296 JUVENILE JUSTICE FUND			1,367.13	
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 301 SHERIFF							
425-301-967.05	PROJECT EXPENSES - K-9 R	VISA=ROSA KYLE	K9/VEH REP/MSA/T&S/SAFE BXS	08302018	09/13/18	1,259.99	66906
			Total For Dept 301 SHERIFF			1,259.99	
			Total For Fund 425 EQUIPMENT REPLACEMENT FUND			1,259.99	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	WELDON TOWNSHIP TREAS	SUMMER TAXES 12-101-059-00	091018	09/13/18	1,412.20	66910
			Total For Dept 000			1,412.20	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			1,412.20	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 ANNUAL FEE FOR 2016 FORFEITUR	1809-10	09/20/18	968.61	67042
			Total For Dept 253 COUNTY TREASURER			968.61	
			Total For Fund 532 TAX FORECLOSURE FUND			968.61	
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-721.00	PER DIEM	CLARK, JAMES	PER DIEM FOR BUILDING AUTHORITY	090618BA	09/13/18	35.00	66818
569-000-721.00	PER DIEM	JOHNSON, JEFF	PER DIEM FOR BUILDING AUTHORITY	090618BA	09/13/18	35.00	66848
569-000-800.00	CONTRACTED SERVICES	MAY, SHARRON	RECORDING SECRETARY FOR BUILDING A	090818	09/13/18	80.23	66855
569-000-860.00	TRAVEL	CLARK, JAMES	MILEAGE FOR 09/06/18	090618	09/13/18	13.63	66818
569-000-860.00	TRAVEL	JOHNSON, JEFF	MILEAGE FOR 9/6/18	090618	09/13/18	7.53	66848
			Total For Dept 000			171.39	
			Total For Fund 569 BUILDING AUTHORITY			171.39	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-214.01	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	OWI REIMBURSEMENT	09/13/2018	09/13/18	323.00	66800
701-136-221.01	DUE CITY FRANKFORT - OWI	CITY OF FRANKFORT	OWI REIMBURSEMENT	09/13/2018	09/13/18	60.00	66817
701-136-228.20	DUE STATE - DNR JUDGE	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	DC08/2018	09/13/18	210.00	66887
701-136-228.30	DUE STATE - D. L. REINS	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	DC08/2018	09/13/18	120.00	66887
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	DC08/2018	09/13/18	2,044.80	66887
701-136-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	DC08/2018	09/13/18	130.00	66887
701-136-228.47	DUE STATE - OWI REIMBURS	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	DC08/2018	09/13/18	425.00	66887
701-136-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	DC08/2018	09/13/18	445.00	66887
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	DC08/2018	09/13/18	170.00	66887
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	DC08/2018	09/13/18	1,687.00	66887
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	DC08/2018	09/13/18	6,845.00	66887
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED: KOHN	09/13/2018	09/13/18	450.00	66791
701-136-265.00	CASH BONDS PAYABLE	GOMEZ JR, CARLOS	BOND RETURNED: CARNES-BOORSMA	18-249-ST	09/13/18	200.00	66834
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED: STEVENS/DENUNE/JOHNS	09/19/2018	09/20/18	1,374.00	66915

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Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND REVOKED: MACHLEIT	17-283-SM	09/20/18	200.00	66916
701-136-265.00	CASH BONDS PAYABLE	JOHNSON, DUSTIN	BOND RETURNED: JOHNSON	18-269-SD	09/20/18	376.00	66976
701-136-271.00	RESTITUTIONS PAYABLE	BEEHLER, SCOTT	RESTITUTION FROM ETHAN C GOSMA	17-337-FY	09/13/18	200.00	66796
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTYJAIL	RESTITUTION FROM DOMINIC RAY	15-049-SM	09/13/18	20.00	66801
701-136-271.00	RESTITUTIONS PAYABLE	CENTRAL STATE BANK	RESTITUTION FROM TODD VOICE	18-107-FY	09/13/18	20.00	66811
701-136-271.00	RESTITUTIONS PAYABLE	EST OF ROBERT LOVEGRO	RESTITUTION FROM ELLEN KAY JOHNSON	18-091-FY	09/13/18	100.00	66827
701-136-271.00	RESTITUTIONS PAYABLE	ROHN, MICHAEL	RESTITUTION FROM ADAM WALTON	08-175-FY	09/13/18	50.00	66879
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY ANIMAL	RESTITUTION PAYMENT FROM COURTNEY	17-310-SM	09/20/18	10.00	66928
701-136-271.00	RESTITUTIONS PAYABLE	CRYSTAL MOUNTAIN	RESTITUTION PAYMENT FROM MICHELLE	18-201-FY	09/20/18	45.00	66949
701-136-271.00	RESTITUTIONS PAYABLE	MEREDITH, SUE	RESTITUTION PAYMENT FROM TAYLOR C	16-075-FY	09/20/18	20.00	66999
701-136-271.00	RESTITUTIONS PAYABLE	ROBIN WHITNEY DVM LAK	RESTITUTION PAYMENT FROM COURTNEY	17-310-SM	09/20/18	10.00	67023
701-136-271.00	RESTITUTIONS PAYABLE	SENA, JEFFREY	RESTITUTION PAYMENT FROM MARSHA PU	16-300-FY	09/20/18	230.00	67027
701-136-271.00	RESTITUTIONS PAYABLE	STATE FARM INSURANCE	RESTITUTION PAYMENT FROM WM FORTIN	11-089-FD	09/20/18	20.00	67034
701-136-272.00	RECOVERY COURT	BENZIE COUNTY SHERIFF	SOBRIETY COURT DRUG TESTING	09/19/2018	09/20/18	40.85	66931
701-136-272.00	RECOVERY COURT	VISA=KIM NOWAK	SOBRIETY COURT INCENTIVE CARDS	09/19/2018	09/20/18	50.00	67048
			Total For Dept 136 DISTRICT COURT			15,875.65	
Dept 141 FRIEND OF THE COURT							
701-141-222.04	DUE MANISTEE - STATUTORY	MANISTEE COUNTY TREAS	FOC FEES FOR AUGUST 2018	FOC FEES	09/13/18	712.61	66854
701-141-222.05	DUE MANISTEE - PROCESSIN	MANISTEE COUNTY TREAS	FOC FEES FOR AUGUST 2018	FOC FEES	09/13/18	103.54	66854
			Total For Dept 141 FRIEND OF THE COURT			816.15	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	PCST082018	09/20/18	1,108.25	67035
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	PCST082018	09/20/18	135.00	67035
701-148-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	PCST082018	09/20/18	225.00	67035
701-148-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	AUGUST 2018 FEE TRANSMITTAL	PCST082018	09/20/18	1,350.00	67035
			Total For Dept 148 PROBATE COURT			2,818.25	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY TRANSMITTAL	AUGUST 2018	09/20/18	8.00	67003
701-215-228.16	DUE STATE - PISTOL PERMI	STATE OF MICHIGAN (#3	CPL APPLICATIONS FOR AUGUST 2018	551-522804	09/13/18	1,392.00	66888
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2018	09/20/18	427.49	67036
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2018	09/20/18	210.00	67036
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2018	09/20/18	275.00	67036
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2018	09/20/18	1,309.00	67036
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2018	09/20/18	380.77	67036
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND APPLIED KATHRYN DAVIS	18-2564-FH	09/20/18	3,124.52	66929
701-215-265.00	CASH BONDS PAYABLE	CHRISTOPHER CAPE	BOND MONEY RETURNED CHRISTOPHER CA	18-2555-FH	09/20/18	900.00	66945
701-215-265.00	CASH BONDS PAYABLE	KATHRYN DAVIS	BOND MONEY RETURNED KATHRYN DAVIS	18-2564-FH	09/20/18	1,375.48	66981
701-215-271.00	RESTITUTIONS PAYABLE	JACOB VON BUSKIRK	RESTITUTION FROM CODY HALL	14-2348-FH	09/13/18	7.00	66847
701-215-271.00	RESTITUTIONS PAYABLE	JUDITH VICKERY	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	09/13/18	40.00	66849
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	09/13/18	50.00	66897
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA CARPENTER	RESTITUTION FROM PATRICK KUHLMAN	13-2315-FH	09/20/18	15.00	66919
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA CARPENTER	RESTITUTION FROM PATRICK KUHLMAN	13-2315-FH	09/20/18	25.00	66920
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE - FRAN	RESTITUTION FROM MICHAEL REED	02-1795-FC	09/20/18	37.50	66936
701-215-271.00	RESTITUTIONS PAYABLE	DIANE BRUTZER	RESTITUTION FROM DENNIS FROST	15-2425-FH	09/20/18	25.00	66955
701-215-271.00	RESTITUTIONS PAYABLE	JUDITH VICKERY	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	09/20/18	10.00	66979
701-215-271.00	RESTITUTIONS PAYABLE	MATT PELKY	RESTITUTION FROM THURSTON KEINONEN	07-2027-FH	09/20/18	115.63	66994
701-215-271.10	FAMILY DIVISION RESTITUT	JOHN DAUGHERTY	RESTITUTION FROM CONNOR MILLER	06-1378-DL	09/20/18	5.00	66975
			Total For Dept 215 COUNTY CLERK			9,732.39	
Dept 253 COUNTY TREASURER							

User: MARIDEE

EXP CHECK RUN DATES 09/12/2018 - 09/20/2018

DB: Benzie County

JOURNALIZED

PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 701 GENERAL AGENCY FUND						
Dept 253 COUNTY TREASURER						
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	BENZIE COUNTY CLERK	PAUL PAGE NOTARY BOND FILING	091118	09/13/18	10.00 66797
			Total For Dept 253 COUNTY TREASURER			10.00
Dept 261 MSU EXTENSION						
701-261-235.00	DUE TO MSU	4-H LEADERS ASSOCIATI	SOLD 10 PLAT BOOKS	091818	09/20/18	300.00 66914
			Total For Dept 261 MSU EXTENSION			300.00
			Total For Fund 701 GENERAL AGENCY FUND			29,552.44

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
			Fund 101 GENERAL FUND			232,018.31
			Fund 205 TNT OFFICER MILLAGE FUND			2,002.17
			Fund 206 SHERIFF'S K-9 FUND			46.99
			Fund 213 JAIL OPERATIONS FUND			29,425.14
			Fund 214 EMERGENCY MEDICAL SERVICES			32,673.58
			Fund 220 MARINE PATROL FUND			162.79
			Fund 228 SOLID WASTE/RECYCLING FUND			17,271.62
			Fund 247 ANIMAL CONTROL FUND			8,989.76
			Fund 249 BUILDING DEPARTMENT FUND			146.48
			Fund 261 911 EMERGENCY SERVICE FUND			7,225.63
			Fund 264 SHERIFF FORFEITURE FUND			148.28
			Fund 269 LAW LIBRARY FUND			1,402.81
			Fund 276 COMMISSION ON AGING MILLAGE			85,836.57
			Fund 292 CHILD CARE FUND			26,078.17
			Fund 293 VETERAN'S RELIEF FUND			275.47
			Fund 295 VETERAN'S MEMORIAL FUND			675.00
			Fund 296 JUVENILE JUSTICE FUND			1,367.13
			Fund 425 EQUIPMENT REPLACEMENT FUND			1,259.99
			Fund 516 DELINQUENT TAX REVOLVING FU			1,412.20
			Fund 532 TAX FORECLOSURE FUND			968.61
			Fund 569 BUILDING AUTHORITY			171.39
			Fund 701 GENERAL AGENCY FUND			29,552.44
Total For All Funds:						479,110.53

Committee Of The Whole

Committee Appointments

ACTION ITEMS

Dawn Olney

From: Stowe, Paul (DNR) <StoweP@michigan.gov>
Sent: Thursday, September 13, 2018 11:29 AM
To: Dawn Olney
Cc: Switzer, Aaron (DNR); Walter, Elyse (DNR)
Subject: Certified Resolution
Attachments: PRSFH Certified Resolution for MNRTFG Application.pdf

Hello Clerk Olney,

We are currently applying for a Natural Resources Trust Fund Grant and as part of the process we are required to include a certified resolution regarding local (government) support for the project. I've attached a copy of the resolution to be signed and returned at your earliest convenience.

I've also already posted a notice for an open meeting in your office's bulletin board and have included that below in case you were interested in distributing further.

NOTICE OF OPEN MEETING

Date Posted: _____

Notice is hereby given that the Platte River State Fish Hatchery, Fisheries Division, Department of Natural Resources will conduct a meeting at 7:30 PM on September 27, 2018 to discuss potential changes to improve accessibility for people with disabilities as well as educational and interpretive upgrades to the visitor center and entire facility. The meeting will occur at the Platte River State Fish Hatchery Visitor Center. The hatchery and visitor center are located at 15210 US 31 Highway, Beulah MI 49617. If you have any questions regarding the meeting please contact Paul Stowe, Hatchery Biologist, at (231) 325-4611 x22 or stowep@michigan.gov.

Thanks and please let me know if you have any questions, comments, or concerns regarding this matter,

Paul Stowe



Natural Resources Manager 12
Platte River State Fish Hatchery

RECEIVED

SEP 13 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

15210 US 31 Highway
Beulah, MI 49617

(231) 325-4611 ext. 22



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



KEITH CREAGH
DIRECTOR

September 13, 2018

Benzie County Clerk- Dawn Olney
448 Court Place
Beulah, MI 49617

To Dawn Olney:

The Platte River State Fish Hatchery, Fisheries Division, Michigan Department of Natural Resources, is pursuing a grant from the Natural Resource Trust Fund for improvements to accessibility and its guests' experience. While the primary goal of the project is to make the facility meet Americans with Disabilities Act (ADA) requirements, it will also include upgrades to the hatchery's visitor center and grounds. Improvements in those areas include possible interactive displays in the visitor center, improved/updated interpretive displays, and new interpretive and educational signage throughout the facility.

Attached you will find a sample resolution for you to use at the next available relevant meeting. Please return the completed certified resolution to the Platte River State Fish Hatchery at 15210 US 31 Highway, Beulah, MI 49617.

Thank you and please let me know if you have any questions, comments, or concerns regarding this matter,

Paul Stowe, Natural Resources Manager 12
Platte River State Fish Hatchery
(231) 325-4611 x22

RECEIVED

SEP 13 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

attachment: Certified Resolution- Local Support for DNR MNRTF Project

2018 - 023
BENZIE COUNTY, MICHIGAN

CERTIFIED RESOLUTION
LOCAL SUPPORT FOR DNR MNRTFG PROJECT

WHEREAS, Benzie County supports the Department of Natural Resources' (DNR) submission of an application titled, "Platte River State Fish Hatchery Accessibility, Educational, and Interpretive Improvement Project" at the Platte River State Fish Hatchery; and

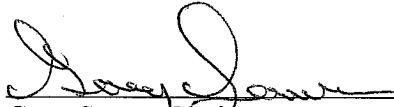
WHEREAS, the location of the proposed project is within the jurisdiction of Benzie County; and

WHEREAS, the proposed project, if completed, will be a benefit to the community; and

WHEREAS, with this resolution of support it is acknowledged that Benzie County is not committing to any obligations; financial or otherwise.

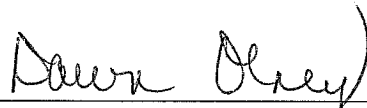
THEREFORE, BE IT RESOLVED, that the Benzie County Board of Commissioners hereby supports submission of a Michigan Natural Resources Trust Fund Application for the Platte River State Fish Hatchery Accessibility, Educational, and Interpretive Improvement Project, by the DNR.

Dated: September 25, 2018



Gary Sauer, Chairman

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 25th day of September, 2018.



Dawn Olney, Benzie County Clerk



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *M D Deisch*
Date: September 18, 2018
Subject: Maples Sublease and Building Use Agreement

Attached is the draft Maples Sublease Building Use Agreement and the released attorney opinion from Dick Figura that was originally provided to the BOC at their September 11, 2018 agenda.

The DHHS was provided a copy of both the agreement and the attorney opinion. Maples Executive Director Kathy Dube informed me that the monthly DHHS meeting is also scheduled for Tuesday September 25, 2018.

Requested Action

The Board of Commission is being asked to approve the attached Sublease and Building Use Agreement with the Benzie County Health and Human Service Board, contingent upon the DHHS approval of the Sublease and Building Use Agreement and authorizing the Benzie County Chairperson to full execute the agreement.

RECEIVED

SEP 19 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

FIGURA LAW OFFICE

EMPIRE COMMERCE CENTER
11470 S. LEE LANAU HWY., STE. 105
PO BOX 447
EMPIRE, MICHIGAN 49630

RICHARD J. FIGURA, PC*
rfigura@figuralaw.com

TIMOTHY J. FIGURA**
tfigura@figuralaw.com

* Outstanding Municipal Attorney Award
Michigan Association of Municipal Attorneys

TELEPHONE: (231) 326-2072 FACSIMILE: (231) 326-2074

** Also admitted in Pennsylvania

Of Counsel to Simen, Figura & Parker, PLC
Flint, Michigan

September 7, 2018

THIS COMMUNICATION IS SUBMITTED PURSUANT TO THE ATTORNEY-CLIENT
PRIVILEGE AND IS NOT SUBJECT TO PUBLIC DISCLOSURE UNLESS THAT
PRIVILEGE IS PROPERLY WAIVED AS PROVIDED BY LAW.

Mr. Mitch Deisch
County Administrator
Benzie County
448 Court Place
Beulah, MI 49617

RE: Parties to an operating/use agreement with the County DHHS regarding The Maples

Dear Mr. Deisch,

You have asked for our opinion regarding the parties to a sublease and building use agreement between Benzie County (County) and the Benzie County DHHS (DHHS). In particular, you have asked if the Building Authority (BA) is a necessary party or has a role to play in the discussion of a potential sublease and building use agreement between the County and the DHHS. In my opinion the answer is no.

The BA owns the land and building used for the county medical care facility, a/k/a The Maples (Project). It leases that site and facility to the County pursuant to an Amended Lease Contract dated July 2, 2013. That Amended Lease provides that the BA leases the property to the County for a term continuing until the bonds financing the Project are paid off at which time the property is conveyed by the BA back to the County. During the term of the Amended Lease, the County is to pay to the BA "such periodic amounts as shall be sufficient to enable the Authority to pay the principal of and interest on the Bonds as such principal and interest shall become due."

Pursuant to paragraph 10 of the Amended Lease the BA has delegated to the County the right and duty to "operate and maintain" The Maples. In addition, the County has the further obligation to operate and maintain the Project "through funds from the DHS." There are no operation or maintenance obligations imposed on the BA. The County also has the obligation under the Amended Lease to provide fire and extended coverage insurance as well as liability insurance for the facility. This obligation is owed by the County to the BA, but it does not mean that the County cannot pass that obligation or the cost of the insurance on to the DHHS. In fact,

that is what is contemplated by the language which states that the costs of operation and maintenance are to be paid "through funds from the DHS."

Being designated in the Amended Lease as having the responsibility to "operate and maintain" The Maples, the County has, as provided by state law, assigned to the County DHHS the right and duty to supervise and be responsible for the operation of The Maples.

The County also has the authority, in its sole discretion, to "install or construct in or upon" or "remove from" the Project "any equipment, fixtures or structures, and may make any alterations to or structural changes in the Project, as the County may desire" (Amended Lease, Paragraph 14).

Pursuant to paragraph 15 of the Amended Lease, the BA is permitted to enter upon the Project at any reasonable time during the term of the Lease for the purpose of inspecting the Project and determining whether the County is complying with the covenants, agreements, terms and conditions of the Amended Lease. Other than that provision, I find nothing in the Amended Lease which gives to the BA any authority to impact the supervision and operation of the Project as the County's medical care facility. The BA's role is to issue the bonds and to pay the debt service thereon with the funds provided for that purpose by the County. The source of those funds is the millage approved by the voters.

Meanwhile, pursuant to MCL 400.58, a county DHHS may "with the approval of the county board of commissioners, supervise and be responsible for the operation of a county medical care facility." The Benzie County DHHS has for years been designated by the County to so supervise and be responsible for the operation of The Maples. The statutory alternative to such operation by the DHHS is for the County to establish a "board of county institutions." If such a board is established, MCL 400.58 provides that the county medical care facility "shall be supervised and operated by the board of county institutions."

I am not aware of any interest on the part of the County to establish a board of county institutions. That means that the DHHS is the only entity authorized to supervise and be responsible for the operation of The Maples. Further, as I read the applicable statutes, I do not believe that the County has any authority to determine the manner in which the DHHS carries out that responsibility. Nevertheless, there are numerous issues (such as insurance obligations, equipment maintenance and upgrades, as well as other obligations of the County under the Amended Lease, etc.) on which the County and the DHHS should have a mutual understanding as to each party's role so that future disagreements are avoided and the public interest is protected, and to ensure that nothing "slips through the cracks," so to speak.

One way of doing that is through an agreement between the County and the DHHS. Some have suggested that there should be a lease between the County and the DHHS, but I do not believe that a lease alone is the appropriate vehicle for such an agreement. Rather, I believe it would be beneficial to the County and the DHHS if they were parties to some sort of operating agreement (which may also be a sublease by the County to the DHHS). With that in mind my office took a poll of nearly all of the counties which currently have medical care facilities operated by a DHHS. We received responses from 27 of the 31 counties surveyed. Interestingly,

we found that none of those counties had such an operating agreement except for one – Macomb County. A summary of that poll was recently provided to you.

Macomb County has a joint operating agreement dated January, 2009 to which the Macomb County DHHS and an AFSCME union are parties. In speaking with the deputy county executive, I was advised that the impetus behind that joint operating agreement was an effort to protect the existing employees' union and ensure their contract was with the DHHS rather than the County. The joint agreement also provides for some budgetary roles for the DHHS and the BOC. Otherwise, it generally clarifies the primary role of the DHHS in fulfilling its statutory duty to supervise and be responsible for the operation of the county medical care facility. I have recently provided you with a copy of that joint operating agreement.

There was also a lawsuit between Macomb County and the Macomb County DHHS Board that was occasioned by Macomb County switching to a county executive form of government. The primary issue in that case dealt with the newly elected county executive's claim that, based on the new county charter, he had the powers given to the BOC by MCL 400.58, and he could terminate the operation of the medical care facility by the DHHS Board.

The court disagreed and found that Macomb County BOC still maintained the right to designate the DHHS as the operator of the medical care facility and that such BOC approval was necessary for the DHHS to exercise that supervisory function. Based on the Macomb County BOC's approval of the County DHHS as the operator of the medical care facility, the Macomb County DHHS had all of the statutory rights and obligations to supervise the medical care facility. I have also recently provided you with a summary of that circuit court opinion.

Then in December, 2015, the Macomb County BOC and the Macomb County DHHS entered into a "Building Use Agreement." That agreement sets forth the rights and obligations of Macomb County and the Macomb County DHHS with respect to the use of the subject building as the county medical care facility. I would suggest that Benzie County and the Benzie County DHHS consider developing a similar agreement. I believe such an agreement would go a long way toward preventing any future disputes or misunderstandings between the two bodies and would be in the best interest of the public and the successful operation of such a key facility which benefits so many citizens. I have also recently provided you with a copy of that building use agreement.

Finally, you will notice that in neither the Joint Operating Agreement or the Building Use Agreement is the Macomb County Building Authority (assuming there is one) a party, and I do not see any reason for the BA to be a party to such a sublease and use agreement. While the BA has an interest in the operation of The Maples, it has no responsibility in that regard. While it has title to The Maples, all the rights as to the Maples' occupancy and use are with the County and the DHHS. In fact, the title held by the Authority is really just a temporary vehicle for the purpose of issuing the Bonds. Once the Bonds are paid in full that title reverts to Benzie County.

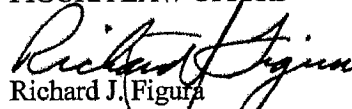
While I can see where someone might believe it is good politics to involve the BA in such an agreement, I believe it is unnecessary and could only complicate the relationship between the County and the DHHS. I would also be concerned that granting to the BA any

authority to participate in the operation and management of The Maples could be construed as an inappropriate delegation of the County's oversight of the DHHS's operation and supervision over The Maples, to the extent it has such a right under the Amended Lease and as otherwise authorized by law. Nevertheless, the agreement between the County and the DHHS should provide that the Authority, as title holder of The Maples, should be listed, along with the County, as an additional insured party on any of the insurance coverages for The Maples. That can be accomplished by the County requiring such in the sublease and building use agreement with The Maples.

I trust this provides the information and guidance you requested. Please advise if I can be of any further assistance.

Sincerely,

FIGURA LAW OFFICE



Richard J. Figura
rfigura@figuralaw.com

RJF/jab

DRAFT

Prepared by
Richard J. Figura
September 7, 2018

SUBLEASE AND BUILDING USE AGREEMENT

This Sublease and Building Use Agreement ("Agreement") is made and entered into this ____ day of _____, 2018 ("Effective Date"), by and between the **COUNTY OF BENZIE**, a Michigan municipal corporation, 448 Court Place, Beulah, Michigan 49617 (hereinafter referred to as "Benzie") and the **BENZIE COUNTY HEALTH AND HUMAN SERVICES BOARD**, a Michigan statutory entity {address} (hereinafter referred to as "DHHS").

RECITALS

WHEREAS, Benzie is authorized by the Social Welfare Act [MCL 400.1 *et seq*] to operate a county medical care facility; and

WHEREAS, pursuant to the Social Welfare Act, Benzie has previously established a county medical care facility known as The Maples; and

WHEREAS, by action of its Board of Commissioners and acting pursuant to MCL 400.58, Benzie has previously delegated to DHHS the duty to supervise and be responsible for the operation of The Maples; and

WHEREAS, pursuant to Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31"), the Benzie County Building Authority ("Authority") was established by Benzie for the purpose of owning The Maples, constructing a new facility for The Maples and razing the old facility, said construction and razing to be financed in part through the issuance of general obligation bonds pursuant to Act 31 ("Bonds"); and

WHEREAS, pursuant to that certain Amended Lease dated June 1, 2013, the Authority has leased the land and improvements constituting The Maples to the County for use by the County as the county medical care facility; and

WHEREAS, the proceeds of the Bonds and other funds as may be needed provided by the DHHS are the source of the funds utilized by Benzie to make the payments required by the Amended Lease, which payments are calculated to pay the debt service on the Bonds on an ongoing basis; and

WHEREAS, the County has determined that it is in the best interests of the citizens of the County that the DHHS continue to supervise and be responsible for the operation of The Maples, as the DHHS is experienced in the operation and management of The Maples and its various medical care programs and facilities; and

WHEREAS, the County and DHHS wish to enter into this Sublease and Building Use Agreement for the purpose of establishing their respective rights, benefits, duties and obligations relative to The Maples;

RECEIVED

SEP 19 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DRAFT

Prepared by
Richard J. Figura
September 7, 2018

NOW THEREFORE, in consideration of the promises and the mutual undertakings and representations herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant and agree as follows:

1. Premises; Sublease; Usage Rights

Benzie hereby subleases to and grants to DHHS the right to use the building housing The Maples, including its contents and the immediately adjacent grounds, all as shown on the attached Exhibit A, which building and immediate grounds are hereinafter referred to as the "Premises". DHHS agrees to use the Premises in accordance with this Agreement, and both Benzie and the DHHS agree to perform their respective obligations under the terms of this Agreement. The Premises, as described on the attached Exhibit A, have been in the possession of and under the operational control of DHHS since {date}, and DHHS is and remains responsible for the condition of the Premises as of the date of this Agreement.

2. Use

DHHS shall operate the county medical care facility under the name of "The Maples" exercising its authority to do so as provided in the Social Welfare Act. [MCL 400.1 *et seq*] and particularly pursuant to MCL 400.58.

3. Rent/Usage Fee

During the term of the Agreement DHHS shall pay to Benzie each month an amount equal to: a) such periodic amounts as shall be sufficient to enable Benzie and/or the Authority to pay the principal of and interest on the Bonds as such principal and interest shall become due. Such payment shall be deemed paid by the application by the County Treasurer of the proceeds of the bond millage to said principal of and interest on the Bonds.

4. Term

This Agreement, as modified from time to time, shall remain in effect unless terminated pursuant to paragraph 22.

5. Maintenance and repair

During the term of the Agreement, it shall be the responsibility of DHHS at its own expense to keep the Premises in good condition and make all repairs and provide all maintenance including repairs and replacement of all mechanical, electrical, heating, ventilating, air conditioning and air conditioning systems, and plumbing throughout the Premises as is necessary for the good maintenance and operation of the Premises and as is required by law or as may be necessary in connection with any insurance requirements. It shall be the responsibility of DHHS to maintain the grounds as shown on the attached Exhibit A, and to provide snow removal and to apply snow melting products on the sidewalks as may be necessary for the safe operation of The Maples. In connection with the obligations of DHHS for the maintenance and repair of the Premises, DHHS shall within ten (10) days after receipt by it provide to Benzie copies of the following: (a) State of Michigan licensing certificate of boiler inspection, (b) copy of boiler's inspection reports (internal and external required for boiler and machinery insurance), (c) all fire marshal inspection reports, (d) inspection reports of the fire suppression system including kitchen hood

DRAFT

Prepared by
Richard J. Figura
September 7, 2018

inspection and including documentation indicating the hood is being periodically cleaned, (e) copy of backflow preventer tests and certificate and documentation of any repair work performed as required, (f) roof inspection reports for each year during the term of this Agreement, (g) health department kitchen inspection reports, (h) elevator inspection reports and copies of state licenses related thereto, and (i) generator load test reports. DHHS shall comply with any reasonable directive issued by the Bureau of Community and Health Systems with regard to fire safety and sanitation at The Maples.

6. Improvements to the Premises

During the term of this Agreement, DHHS shall not remodel, substantially alter or make major improvements that affect the structure of the building, move walls or windows, change the exterior or add any additions unless it has received the prior written approval of Benzie. Any modifications to any of the building systems shall be made only after obtaining prior written approval of Benzie. Within thirty (30) days after the effective date of this Agreement, DHHS shall provide to Benzie (to the extent it has any and to the extent they have not been previously provided) copies of drawings or documentation reflecting system changes that have occurred prior to the Effective Date of this Agreement. Thereafter, DHHS shall annually provide to Benzie a copy of its capital improvement plan. In the event any remodeling plans, improvement plans or modifications to building systems are submitted to and approved by Benzie (each an "Approved Project"), DHHS shall provide copies of all contracts executed by the general contractor for such Approved Project and shall cause such general contractor to provide reasonable performance and payment bonds as required by law. In all such contracts, DHHS shall require the contractor to provide property damage and general liability insurance policies with both DHHS and Benzie listed as named insureds on such policies. Copies of the declaration page for each such policy shall be provided by DHHS to Benzie at the time each policy is in effect.

7. Utilities

The cost of all utilities necessary and desirable in connection with the operation and maintenance of the Premises shall be the responsibility of DHHS. In connection therewith, DHHS shall be responsible for the following items:

- a. The electrical service which serves The Maples.
- b. Any natural gas service which serves The Maples.
- c. Any telecommunications service which serves The Maples.

8. Property Insurance.

Benzie shall procure and keep in effect during the term of this Agreement property damage, fire and casualty insurance in such amounts as determined to be desirable by Benzie's property insurer, Michigan Municipal Risk Management Authority (MMRMA). The DHHS shall be responsible for the timely payment of all premiums for such property insurance. The DHHS, Benzie and Benzie's lessor, the Authority, shall be named as co-insured parties in such policy. Copies of such insurance policies shall be provided to Benzie as well as all certificates related thereto.

9. General Liability Insurance.

DRAFT

Prepared by
Richard J. Figura
September 7, 2018

The DHHS shall at all times maintain in effect general liability insurance covering any cause of action, claim, accident, injury, or liability that may arise as the result of its operation of the Maples, including comprehensive general liability insurance in such amounts as shall from time to time be deemed adequate by MMRMA. All insurance required shall name in addition to the DHHS, as additional insureds thereunder, Benzie and the Authority, together with their officers, employees and agents. Copies of such insurance policies shall be provided to Benzie as well as all certificates related thereto. Upon mutual written agreement of the parties, the insurance required herein may be purchased by Benzie and the cost thereof reimbursed to Benzie by DHHS.

10. Errors and Omissions Insurance.

The DHHS shall secure and at all times maintain in effect a policy or policies of Errors and Omissions insurance covering Benzie and the Authority and their officers, employees and agents. Copies of such insurance policies shall be provided to Benzie as well as all certificates related thereto.

11. Other Insurance.

The DHHS shall at all times secure and maintain in effect any other policies of insurance required by law or this Agreement, including automotive collision and general liability insurance, and workman's compensation insurance. Copies of such insurance policies shall be provided to Benzie as well as all certificates related thereto.

12. Waiver of Subrogation.

To the extent permitted by law, the DHHS hereby releases Benzie and its lessor, the Authority, their elected and appointed officials, employees and volunteers, and others working on behalf of Benzie or the Authority from any and all liability or responsibility to the DHHS or anyone claiming through or under the DHHS by way of subrogation or otherwise, for any loss or damage to property caused by fire or any other casualty, even if such fire or other casualty shall have been caused by the fault or negligence of Benzie or the Authority, their elected and appointed officials, agents, employees or volunteers, or others working on behalf of Benzie or the Authority. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of the DHHS's occupancy and/or use of the Premises, and the DHHS's policies of insurance shall contain a clause or endorsement to the effect that such release shall not adversely affect or impair such policies or prejudice the right of Benzie or the Authority to recover thereunder.

The DHHS agrees that its policies will include such a clause or endorsement.

13. Additional Insureds.

It is understood and agreed that whenever Benzie and its lessor, the Authority, are named as additional insureds in any policy of insurance required by this Agreement, the Additional Insureds shall include Benzie and its lessor, the Authority, and all of their elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their

DRAFT

Prepared by
Richard J. Figura
September 7, 2018

board members, employees, and volunteers. It is understood and agreed by naming Benzie and its lessor, the Authority as additional insureds, the coverage afforded is considered to be primary and any other insurance Benzie or its lessor, the Authority, may have in effect shall be considered secondary and/or excess.

14. Insurance: notice of cancellation, reduction or change endorsement.

It is understood and agreed that Thirty (30) Days, Ten (10) Days for Non-Payment of Premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change in any insurance coverage will be mailed by DHHS to Benzie and its lessor, the Authority in the manner set forth in paragraph 27.

15. Rebuilding

In the event of a fire or other physical disaster which makes the Premises no longer usable for the purpose intended, this Agreement shall be deemed terminated unless and until such time as Benzie shall determine to repair the damaged portion of the Premises or replace the entire Premises as the case may be. Partially damaged areas shall be repaired by Benzie to the extent of insurance proceeds and in such manner as Benzie shall determine. All other costs of such repairs shall be paid to Benzie by DHHS.

16. Licensing

It is a condition of this Agreement that DHHS and The Maples shall remain licensed by the State of Michigan as a county medical care facility and promptly notify Benzie if the state license is suspended or revoked. The DHHS shall provide Benzie with a copy of The Maples' annual state licensing inspection report and plan of correction, if any.

17. Emergency Preparedness

DHHS shall undertake an emergency preparedness initiative as set forth in an Emergency Preparedness Checklist required by the Centers for Medicare & Medicaid Services as the same may be revised from time to time and provide a completed copy to Benzie County Emergency Management & Communications Department ("Emergency Management"). Further, in connection with the operation of The Maples, DHHS shall participate in and coordinate with Emergency Management in planning, training exercises and cooperate and respond to requests from the County Departments of Emergency Management, Facilities & Operations and the Health Department.

18. Entry and Inspection

Benzie may enter the Premises at any reasonable time after 24-hours prior written notice to the Director/Administrator of The Maples, except in the case of an emergency, for the purpose of inspecting the Premises. Benzie shall provide a complete copy of the written results of any inspection within fifteen (15) days from the date of the inspection.

19. Personal Property and Trade Fixtures

DRAFT

Prepared by
Richard J. Figura
September 7, 2018

All fixtures and personal property on the Premises at the Effective Date of this Agreement shall be deemed owned by Benzie and all fixtures and personal property acquired in connection with the operation of The Maples after the Effective Date of this Agreement shall be deemed to be the personal property and trade fixtures of Benzie and shall remain on the Premises at the termination of this Agreement.

20. Compliance With Law

DHHS shall use and operate the Premises in compliance with all applicable laws.

21. Default

In the event that DHHS shall be in default under any of the terms of this Agreement, the use charge provided for herein shall increase on a monthly basis by ten (10%) percent per month for each month in which the default is continuing after sixty (60) days notice and opportunity to cure.

22. Termination of Agreement

This Agreement may be terminated as follows:

- a. Automatically upon the loss by DHHS and/or The Maples of its license to operate as a county medical care facility for more than thirty (30) days.
- b. Automatically pursuant to paragraph 10.

23. Assignment

DHHS may not assign or otherwise transfer or convey its right to use or its interest or any portion of its interest in the Premises.

24. No Waiver of Governmental Immunity

Nothing contained herein shall constitute or be construed as a waiver of any governmental immunity, as provided by statute or common law, on the part of Benzie or its officers or employees or on the part of the DHHS, The Maples, or its officers, board members, employees or agents.

25. Entire Agreement

This Agreement constitutes the entire agreement of the parties hereto with respect to use, control, maintenance and operation of the Premises and cannot be changed, modified, or discharged orally but only by an agreement in writing, signed by the parties hereto and approved by Benzie's Board of Commissioners. This Agreement shall not alter the continued operation of the The Maples by the DHHS which shall be determined by the BOC in accordance with the Social Welfare Act [MCL 400.1 *et seq*].

26. Non-Waiver

Benzie and DHHS agree that the failure of Benzie to seek redress for a violation of or an insistence upon the strict performance of any covenant or condition of this Agreement shall not prevent a

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Prepared by
Richard J. Figura
September 7, 2018

subsequent act which would have originally constituted the violation from having all the force and effect of an original violation. No provision of this Agreement shall be deemed to have been waived by Benzie unless such waiver is in writing signed by Benzie.

27. Notices

All notices that either party may give shall be in writing and sent by mail, regular U.S. mail, or personal delivery to:

"Benzie":

County Administrator
Benzie County
448 Court Place
Beulah, Michigan 49617

"DHHS":

Board Chairman
Benzie County Dept. of Health and Human Services Board
{address}

In addition, notice of cancellation, reduction or change endorsement in any insurance policy required to go to the Authority under paragraph 14 of this agreement shall be in writing and sent by mail, regular U.S. mail, or personal delivery to:

Chairperson
Benzie County Building Authority
448 Court Place
Beulah, Michigan 49617

Any notice, demand, request or other instrument which may be or is required to be given under this Agreement shall be in writing and shall be deemed to be given (a) when hand delivered, or (b) one (1) business day after delivery to Fed Ex or similar overnight service for next business day delivery, or (c) three (3) business days after deposit in the U.S. mail, sent by United States certified mail, return receipt requested, postage prepaid, or (d) when sent by facsimile or telecopier transmission, if such transmission is immediately followed by any of the other methods for giving notice. In all cases notices shall be addressed, if to Benzie, at the address set forth above or at such other address as Benzie may designate by written notice, and if to the DHHS, at the DHHS's address set forth above or at such other address as the DHHS shall designate by written notice.

By written agreement, the parties may further authorize such notice(s) to be given by email.

This Agreement has been duly authorized by the governing bodies of Benzie and the DHHS and is executed by Benzie and DHHS as of the day and year first above written.

[SIGNATURE BLOCKS]

Correspondence



3860 North Long Lake Rd. Suite D
Traverse City, MI 49684-7204
tel: 231.929.7911
fax: 231.929.0433
email: info@gtrlc.org
web: www.gtrlc.org

①

Love the land. *Pass it on.*

August 28, 2018

Benzie County
448 Court Pl
Beulah, MI 49617

Dear Friends at Benzie County,

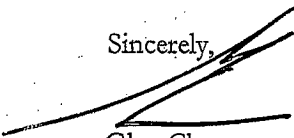
Thank you so much for your grant of \$5,000.00 on August 28, 2018 through the Railroad Point Natural Area Endowment Fund to the Charlie Kehr Memorial Trail Connector—part of the Campaign for Generations. Your support of the Campaign will preserve landscapes that offer joy, recreation and solace while ensuring clean water and securing local food sources—what a legacy! With so much at stake, we are grateful for your partnership and belief in this work.

The Campaign for Generations is a five-county, \$71.4M initiative to protect our region's natural resources and retain its beauty. This vision is no doubt bold, but a vision we felt was imperative given the mounting development pressure and growth our region continues to face. Through the Campaign, we will continue to work to connect even more people to the lands and waters that make our region home by listening and responding to community needs and by continuing to prioritize universal access to natural beauty.

The addition of this trail segment will enable visitors to travel directly from the Betsie Valley Trail to the scenic overlook of Crystal Lake on the Mary Margaret Johnson Trail at Railroad Point. The connector trail is built with your support in honor of past GTRLC board member, Charlie Kehr, a longtime advocate for land protection in Benzie County who also served with distinction on the Benzie County Parks and Recreation Committee.

Thank you so much for loving the land and passing it on. Together, we are working to ensure a vibrant, beautiful and healthy future for our region. You are a part of an incredible legacy, helping to protect the best of northern Michigan, not only for today but for all the tomorrows—and all the people—to come.

Sincerely,


Glen Chown
Executive Director

RECEIVED

SEP 06 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

As no goods or services were provided to you in return for your charitable contribution, the entire amount of your gift is tax deductible to the full extent otherwise allowed by law. If your contribution exceeds \$250, you must keep this receipt to substantiate your contribution and be eligible for an income tax deduction. If you have questions about your donation, please contact Kathy Partin at 231.929.7911 or email kpartin@gtrlc.org.

②

Manager Matt Skeels
Clerk Jennifer Kolinske

Motion by Comm Bowers and supported by Comm Mick to rescind the previous motion to amend the agenda. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Minutes from the 8/09/2018 meeting were accepted as presented.

Work Summary:

Scott Fasel Road Foreman – The second mowing on the State Highways is finishing, Elmers is paving projects are done. ATP Precision has to finish Mick, CR 669 and Crystal Drive. Our crew is doing a good job of keeping up with shouldering behind ATP. We are hoping to complete the Skip paving on Homestead Road next week.

Standing guest: Gary Sauer, County Commissioner Benzie County is reviewing health insurance options as a result of information gathered at MAC conference. Benzie County may have to have a Level 3 or 4 Assessor to comply with potential law changes. The 2019 Budget should be available for review on September 11.

Public Input: None

Items Before the Board:

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SEP 13 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Page 2, Benzie CRC mtg 8/09/18

Truck Purchase – Motion by Mick, Supported by Bowers to authorize the extension of truck purchase bids to Grand Traverse Diesel for two trucks to be delivered in late 2019, Motion carried.

Staffing update – Manager Skeels indicated that arrangements are being made for a part-time permanent Office Assistant and seasonal crew positions.

Wetland Banking Participation and Discussion – Manager Skeels discussed the regional wetland banking program being organized through the States wetland banking program with the help of the Grand Traverse County Road Commission and the Paul Bunyon Council of Road Commissions. The GTCRC advancing the funds for the purchase of property and is asking for each member of the Paul Bunyon Council to consider a resolution which would reimburse GTCRC if any of the program costs are not reimbursed by the State. The State Wetland Bank Director assures that the funds are obligated to reimburse GTCRC.

Reynolds / Cedar Run intersection – The larger signs have been installed and the ROW is being cleared of brush. The intersection safety review is scheduled for September 20th. Any recommendations that come from the review will be discussed with the Board. Gary Sauer indicated that Bob Roeloffs had suggested solar power flashing lights. Comm Mick indicated that the rumble strips seems to be wearing down.

Public Input: None

Board Round Table: The final crash report on the Cedar Run / Reynolds double fatality crash will be completed and is normally received through a FOIA request to the Michigan State Police. Brad Link is completing bridge inspections. Second brining is scheduled and will being as soon as we get some rain. The MCRCSIP refund is less than in previous years, due to changes in the law requiring more funds to be held in reserve. The next Paul Bunyon Council meeting is scheduled for November 8th.

Meeting Adjourned at 11:25 AM.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2018-22

OPPOSING HOUSE BILL 5752 & 5753

WHEREAS, House Bills 5752 and 5753 would add Part 128 to the Public Health Code and establish state and local standards for onsite wastewater treatment systems which would require the Michigan Department of Environmental Quality to develop a statewide code to govern the installation, operation, maintenance and inspection of septic systems;

WHEREAS, The Amendatory Act restricts and removes local controls and changes existing regulations and guidelines that have been effectively enforced by counties and health departments across the Upper Peninsula; and

WHEREAS, The Amendatory Act would add additional mandates that would increase the amount of personnel time and expenses that Upper Peninsula Health Departments would incur under the new Act without adequate funding from the state; and

WHEREAS, The Amendatory Act would gut existing regulations and grant the Michigan Department of Environmental Quality authority to approve local sanitary codes which, in effect, eliminates local control and undermines the duties of local health departments to implement and enforce laws; and

WHEREAS, The Michigan Department of Environmental Quality lacks the necessary budget and staffing levels to meet the mandates of this Amendatory Act which will place additional financial burden on local authorities; and

WHEREAS, The creation of the State Technical Advisory Committee under the Act would take away and replace local control of the design, permitting, inspection and management of onsite wastewater treatment facilities and limit input into the rulemaking process to four local health department representatives; and

WHEREAS, The Amendatory Act fails to address funding for distressed homeowners and vacated properties with onsite wastewater treatment systems;

THEREFORE BE IT RESOLVED,

That the Menominee County Board of Commissioners oppose HB 5752 and HB 5753 and requests State Legislators to oppose the legislation.

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Charlie Meintz

Bernie Lang

Larry Schei

Dated:

9/11/18



Chairman of the Board, Gerald Piche

STATE OF MICHIGAN)
) SS
COUNTY OF MENOMINEE)

I hereby certify that the foregoing is a true and complete copy of Resolution 2018-21 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on September 11, 2018, and I further certify that public notice of such meeting was given as provided by law.



Marc Kleiman, County Clerk

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SEP 13 2018
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE COUNTY VETERANS AFFAIRS COMMITTEE
Meeting Minutes
Monday, August 13, 2018, 9:00 a.m.
Conference Room 206, Governmental Center, Beulah, Michigan

4

Committee members present: Bob Roelofs (Chair), Tom Stobie (Vice-Chair), Camp Bailey, Ed Kowalski, Kirt Giddis, and Dale Ginzel (Secretary). Also present was Michelle Thompson and Gary Sauer.

A moment of silence was followed by the Pledge of Allegiance.

A motion was made by Kirt and supported by Ed to add purchase of Benzie County Veterans Memorial Pins to agenda. Motion approved unanimously.

A motion was made by Ed and supported by Camp to approve July committee meeting minutes. Motion was approved unanimously.

Public Comment:

a. Gary Sauer shared that the VFW Post in Arcadia appreciated efforts of Veterans Affairs Committee and are donating a bench to the Memorial / Pavilion Project.

b. Bob received a call from a Marine currently serving on active duty that was a resident of Benzie County and is interested in contributing to the Memorial Project. Bob is sending him information on how to contribute.

Outside Veterans Meetings:

a. Kirt shared that veterans peacefully protested Jane Fonda's visit to Traverse City. The veterans received much support by passer-bys and visitors.

b. Bob attended the grand opening of the new VA Community Based Outpatient Clinic (CBOC) near Chums Corners.

Finance update: Michelle Thompson provided finance update. The Veterans' Relief Fund (293) has a balance of \$73,678.01. The Veterans' Memorial Fund (295) balance is \$60,986.19.

Committee Action Items: None

Old Business:

a. Hiring update regarding Benzie County Veterans Service Officer.

b. Pavilion update. Bob shared that it will take 4-6 weeks to produce benches and tables. Committee will decide during September meeting whether or not to purchase benches and tables at that time.

New Business:

a. Purchase of Benzie County Veterans Memorial Pins. Ed provided example. A discussion and agreement took place on the design. Bob made a motion and supported by Tom for Ed to purchase Pins not to exceed \$700. Roll call: Kirt – yes, Ed – yes, Camp – yes, Dale – yes, Bob – yes. Tom – yes. Motion approved unanimously

b. Kirt expressed concerns over political content being placed on Benzie County Veterans Memorial fb page. All agreed that the page should not be used for political purposes and that political content should be excluded.

c. A discussion will take place during September meeting on ideas for Veterans Day events.

d. Tom suggested meeting at Frankfort High School on Monday, November 12 at 9:00 for breakfast and then holding committee meeting at 10:30 due to Veterans Day being observed by Benzie County and the Governmental Center being closed. Ed made a motion and supported by Tom to change time and location of next committee meeting. Motion passed unanimously.

Mileage, bills and per diem requests:

a. Kirt made a motion and supported by Ed to approve mileage and per diem for July committee meeting. Roll call: Kirt – yes, Ed – yes, Camp – yes, Dale – yes, Bob – yes. Tom – yes. Motion approved unanimously.

Meeting was adjourned at 10:44 a.m.

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SEP 17 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzieansportation Authority - August 2018 Statement of Activities

	August 2018		Oct 2017 - August 2018		2018	August 2017	2016
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Actual
Income							
40100 - Passr/Contract Fares	14,091.20	9,300.00	124,730.56	114,700.00	125,000.00	8,806.16	1,278.46
40615 - Advveg Income	800.00	800.00	14,450.00	7,700.00	8,000.00	675.00	1,500.00
40710 - Sale Intenance Services	131.46	1,500.00	701.04	17,500.00	19,000.00	0.00	1,647.95
40760 - Gainst Sale Capital Assets	0.00	0.00	4,433.00	0.00	0.00	0.00	1,612.00
40800 - Taxed Directly for/by TA	(56.61)	0.00	600,489.72	581,355.00	591,355.00	58.43	1,519.96
41101 - Staterating Assistance	52,940.00	52,940.00	582,340.00	582,340.00	638,211.00	51,066.00	1,182.00
41301 - Sect111	0.00	0.00	193,803.00	225,495.00	300,660.00	0.00	1,451.00
41398 - RTAF	0.00	0.00	4,500.00	4,500.00	4,500.00	509.67	1,500.00
41400 - Intercome/Other Revenue	424.06	70.00	2,188.66	680.00	750.00	9.43	720.74
Total Income	68,320.11	64,610.00	1,527,615.98	1,544,270.00	1,687,476.00	61,124.69	1,412.11
Expense							
50101 - Totatr Expense	147,746.73	120,000.00	849,932.54	957,300.00	1,037,000.00	70,718.40	1,946.52
50200 - Fringefits	28,761.65	19,793.00	217,851.57	226,927.00	251,600.00	18,758.09	1,425.22
50310 - Boar nspensation	120.00	340.00	1,160.00	2,500.00	2,500.00	160.00	865.00
50399 - Servkpense	11,597.05	7,095.00	71,732.68	92,360.00	101,060.00	6,468.59	1,864.93
50401 - Fuel ubricants	11,823.74	6,400.00	98,911.00	71,510.00	78,000.00	8,879.64	1,448.24
50402 - Tires/tubes	0.00	800.00	1,965.14	9,600.00	10,000.00	0.00	1,008.95
50404 - Major chase	3,030.45	320.00	3,030.45	3,180.00	3,500.00	0.00	1,114.90
50405 - Office-plies	308.92	650.00	8,223.47	9,100.00	11,100.00	2,404.78	1,724.38
50406 - Partsanue Vehicles	3,140.42	2,600.00	16,254.82	27,400.00	30,000.00	1,291.76	1,095.82
50407 - Partsanue Revenue Vehicles	108.99	80.00	108.99	920.00	1,000.00	0.00	467.22
50499 - Otherials and Supplies	3,157.22	1,700.00	21,170.65	19,020.00	21,200.00	2,237.51	1,191.09
50500 - Utilitiinsurance	3,218.57	2,980.00	71,402.15	73,071.00	76,326.00	2,813.09	1,760.95
50700 - Taxe- Fees	190.00	125.00	1,337.00	1,250.00	1,400.00	0.00	889.00
50902 - Traveetings & Training	1,857.40	845.00	9,955.84	9,150.00	10,000.00	2,064.72	1,100.79
50903 - Assoon Dues and Subscript	227.54	360.00	4,670.09	6,100.00	6,500.00	527.24	1,610.63
51205 - Sharpier/Dispatch Lease	207.80	250.00	2,332.17	2,750.00	3,000.00	242.80	1,281.80
57402 - InelictTAP	0.00	0.00	4,500.00	4,500.00	4,500.00	0.00	1,666.81
Total Expense	215,496.48	164,338.00	1,384,538.56	1,516,638.00	1,648,686.00	116,566.62	5,462.25
Change in Net Assets	(147,176.37)	(99,728.00)	143,077.42	27,632.00	38,790.00	(55,441.93)	4,949.86

Honor Bank - King 38,969.91

Honor Bank - gs and Money Market
 Cash Reserv 55,000.00
 Honor Bank - ey Market 244,682.86
 Total 299,682.86

RECEIVED

SEP 19 2018

DAWN OLNEY
 BENZIE COUNTY CLERK
 BEULAH, MI 49617

Dawn Olney

From: Mitch Deisch
Sent: Monday, September 24, 2018 11:45 AM
To: Dawn Olney
Cc: Gary Sauer; Evan Warsecke; Coury Carland; Bob Roelofs; Art Jeannot; Dick Figura
Subject: FW: closed session language

Dawn,

I will print a clean version tomorrow morning and provide it to you for the BOC to read going into closed session.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558

From: Dick Figura <rfigura@figuralaw.com>
Sent: Monday, September 24, 2018 11:41 AM
To: Mitch Deisch <MDeisch@benzieco.net>
Subject: Re: closed session language

Mitch,

Looks good - but see my strikethrough.

Dick

RICHARD J. FIGURA, PC
Richard J. Figura, Esq.
Attorney, Mediator and Arbitrator
rfigura@figuralaw.com
Timothy J. Figura, Esq.
Attorney at Law (also admitted in Pennsylvania)
tfigura@figuralaw.com
11470 S. Leelanau Hwy, Ste. 105
PO Box 447
Empire, MI 49630
231-326-2072

Working for a better community through law

Of counsel to Simen, Figura & Parker, PLC, Flint, MI

From: Mitch Deisch <MDeisch@benzieco.net>
Date: Monday, September 24, 2018 at 11:38 AM
To: Richard Figura <rfigura@figuralaw.com>
Cc: Dawn Olney <DOlney@benzieco.net>, Maridee Cutler <MCutler@benzieco.net>, Susan Boyd

<sboyd@Benzieco.net>, Gary Sauer <garysauer53@yahoo.com>, Evan Warsecke <ewarsecke@benzieco.net>, Coury Carland <CCarland@benzieco.net>, Art Jeannot <AJeannot@benzieco.net>, Bob Roelofs <BRoelofs@benzieco.net>

Subject: closed session language

Dick,

Does this language work for BOC to make regarding going into Closed session.

“Motion to go into closed session in accordance with the OMA Section 15.268 (A) to perform the County Administrator’s annual evaluation and Section 15.268 (c) to discuss collective bargaining agreement negotiations. All discussions regarding approving tentative ~~agreement~~ collective bargaining agreements and potential discussion regarding the County Administrators employment agreement will be discussed in the open meeting after coming out of closed session.”

Please let us know if this language satisfies all of the OMA requirements. Thank you.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558