

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA February 13, 2018

Commissioners Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL ELECTRONIC DEVICES

9:00 a.m. ~~CALL TO ORDER~~
~~ROLL CALL~~
~~INVOCATION AND PLEDGE OF ALLEGIANCE~~
~~APPROVAL OF AGENDA~~ *as amended*
~~APPROVAL OF MINUTES – 1/23/18; 2/1/18~~
~~PUBLIC INPUT~~ *- 9:20*
~~ELECTED OFFICIALS & DEPT HEAD COMMENTS~~
~~COMMISSIONER REPORTS –~~
~~COUNTY ADMINISTRATOR'S REPORT –~~
~~FINANCE – Approval of Bills; BA Budget Amendment~~
~~COMMITTEE OF THE WHOLE – Consent~~
~~COMMITTEE APPOINTMENTS – EMS, Planning Commission~~ *- Brief report*
~~ACTION ITEMS – Emergency Action Guidelines; BV Trail Grant App~~
PRESENTATION OF CORRESPONDENCE
UNFINISHED BUSINESS
NEW BUSINESS –

10:00
10:15
10:30
10:45

PUBLIC COMMENT
ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I –	Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II -	Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	231-920-5028
District III -	Roger Griner (Crystal Lake, Frankfort).....	231-651-0757
District IV -	Coury Carland (Benzonia).....	231-930-7560
District V -	Terry Money (Homestead).....	231-510-2400
District VI -	Evan Warsecke (Colfax, Inland).....	231-275-3375
District VII -	Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	231-651-0647

DATE: 2-13-2018 BOCPage 1 of 1**Roll Call**

1200 - GF → Showm

1.	Pres	AB	Yes	No	2.	Pres	AB	Yes	No
Carland	✓				Griner			✓	
Griner	✓				Jeannot			✓	
Jeannot	✓				Money			✓	
Money	✓				Roelofs			✓	
Roelofs	✓				Warsecke			✓	
Warsecke	✓				Carland				✓
Sauer	✓				Sauer			✓	
Total	7				Total			6	1

3. Bills

4. BA Budget Amend

3.	Pres	AB	Yes	No	4.	Pres	AB	Yes	No
Jeannot			✓		Money				✓
Money			✓		Roelofs			✓	
Roelofs			✓		Warsecke			✓	
Warsecke			✓		Carland			✓	
Carland			✓		Griner		4xc		
Griner		4xc			Jeannot			✓	
Sauer			✓		Sauer			✓	
Total			6		Total			5	1

5. CoTW consent 1-13

6. BvTMC grant app

5.	Pres	AB	Yes	No	6.	Pres	AB	Yes	No
Roelofs			✓		Warsecke			✓	
Warsecke			✓		Carland			✓	
Carland			✓		Griner		4xc		
Griner		4xc			Jeannot			✓	
Jeannot			✓		Money			✓	
Money			✓		Roelofs			✓	
Sauer			✓		Sauer			✓	
Total			6		Total			6	

DATE: _____

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7.	Pres	AB	Yes	No	8.	Pres	AB	Yes	No
Carland					Griner				
Griner					Jeannot				
Jeannot					Money				
Money					Roelofs				
Roelofs					Warsecke				
Warsecke					Carland				
Sauer					Sauer				
Total					Total				

9.	Pres	AB	Yes	No	10.	Pres	AB	Yes	No
Jeannot					Money				
Money					Roelofs				
Roelofs					Warsecke				
Warsecke					Carland				
Carland					Griner				
Griner					Jeannot				
Sauer					Sauer				
Total					Total				

11.	Pres	AB	Yes	No	12.	Pres	AB	Yes	No
Roelofs					Warsecke				
Warsecke					Carland				
Carland					Griner				
Griner					Jeannot				
Jeannot					Money				
Money					Roelofs				
Sauer					Sauer				
Total					Total				

THE BENZIE COUNTY BOARD OF COMMISSIONERS
January 23, 2018

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, January 23, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Gary Sauer at 9:00 a.m.

Present were: Commissioners Carland, Jeannot, Roelofs, Sauer and Warsecke
Excused: Commissioner Griner

The invocation was given by Commissioner Sauer followed by the pledge of allegiance.

Agenda:

Motion by Carland, seconded by Warsecke, to approve the agenda as amended, adding scheduling of Special Meeting for interviews for District V, Road Commission Vacancy and Committee of the Whole discussions all under New Business. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke
Nays: None Exc: Griner Motion carried.

Minutes:

Motion by Jeannot, seconded by Carland, to approve the regular session minutes of January 9, 2018 as presented. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner
Motion carried.

9:03 a.m. Public Input

Eric VanDussen stated that he was appointed Chair of the Building Authority, ask him if you need some information; asks to amend the Articles of Incorporation of the Building Authority regarding Section 7 to allow the BA to hire someone to do the minutes, agenda, etc.

9:07 a.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Doug Durand, Benzie Senior Resources, presented a written monthly report and spoke regarding snow removal. Their federal dollars are being held back so they are down almost \$7,000 so far, because there has been no pass through for the 2018 budget, but we will be fine; the federal shutdown has zero impact to services.

Comm Roelofs asked about snow removal vouchers – Mr. Durand stated they allow 14 per season. Chairman Sauer asked if they are looking to purchase a 15 passenger van. Mr. Durand responded that they have a 15 passenger van and bus that are used for day trips only.

Comm Jeannot inquired of Mr. Durand regarding challenges finding drivers during the course of the week – the more you task them with the more difficult will be.

Mr. Durand stated that they have five new volunteers that are being trained now.

Emergency Management monthly report for December 2017 received.

Emergency Action Guidelines to be carried over to the next meeting.

COMMISSIONER REPORTS

Comm Warsecke has attended both Colfax and Inland Township meetings together with the Conservation District and they are all plugging along. He spoke regarding some type of honoring of Frank Walterhouse for his 37 years of service and being the longest serving Commissioner in the state; something to honor Frank.

COMMISSIONERS

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January 23, 2018

Comm Jeannot suggests an ad hoc committee be appointed to discuss and bring a recommendation back to this board; also ask the groups in Lansing to do a resolution as well.

Ad Hoc Committee: Chairman Sauer, Comm Warsecke, Comm Carland, Judge Mead and County Administrator Mitch Deisch.

Comm Jeannot stated he has met two times recently with the Housing committee and we were able to take care of two emergency requests for furnaces; Eric spoke briefly about his new role with the BA and Lisa Vogler was appointed as Secretary; sat through the Jan 18 meetings and will acknowledge that Eric took a leadership role and was decisive in his role; they have approved an attorney use policy; they are in the process of getting documentation to review for the arbitration defense; they will meet on the third Thursdays at 9:00 a.m. Himself, Roger and Gary had been summoned to court with an attorney to defend an action regarding an unsigned affidavit; they filed an emergency injunction, and the court struck it from being used, and sanctioned Ed Roy for causing him to address his own actions. January 18 attended the Community Action Agency meeting, the home delivered meals was addressed and Wexford County has a contract with NMCAAA to deliver meals for \$20,000 per year. EDC met on January 19 – there seems to be a disconnect as to how we use AES; we need to allow AES to report directly to EDC and be solely accountable to them with dotted line responsibilities to BOC; Benzie County Chamber of Commerce is holding a get together tonight after the State of the State address at the Platte River Inn at 7:00.

Comm Roelofs reported on development in the Village of Lake Ann; someone is doing site condos, 12 – 15 sites; was invited to view the movie 12 Strong last Friday, Doug Stanton, a local author had written a book and the movie came from that, glad that he was invited to attend. Grand Traverse Veterans Affairs – he attended the new director's first meeting, as well as their organizational meeting.

Comm Carland reported that Patti Roth is spearheading letters of support for formation of a local post-secondary education college access here in Benzie County, trying to qualify for a grant to access the college network. Attended the Planning Commission meeting – Rocky is Chair, Betsy Evans is Vice Chair and he is Secretary; On February 8 @ 6 p.m. they will have the first community dialog program to discuss projects along the US 31 corridor; he was unable to attend the BA meeting at short notice, because he was going to Grayling for Zoning Administrator training.

Comm Sauer reported that the Village of Elberta wants to apply for Healthy Community Grant with stations having exercise equipment that can be used and they are seeking letters of support that are due this Friday. Their main target is on the senior end.

Comm Jeannot says these both sound good, but don't see anything before us to see what it is going to say; perhaps we should each do a letter of support; don't know how we can take action on something we do not have in front of us.

Mr. Deisch says you could authorize Chairman Sauer to draft a letter of support and leave it up to his discretion as to what the language would be.

Comm Sauer stated he also went to the Planning Commission review of the land use permits for the marina in Elberta. Scott Gest is trying to redo the permits; he stated he would not develop the projects, just want to sell it. They village has decided not to proceed, there are a lot of unanswered questions. They still have the Betsie Valley Trail through the property and to the Light Saving Station. Road Commission passed a resolution regarding antenna and right of way. He said he

COMMISSIONERS

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January 23, 2018

doesn't say it enough, the amount of professional people that work here, I appreciate their professionalism and appreciate the way they work with the public.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- Provided the Administrator's update.
- Currently working with the EMS Director on 30-60-90 day goals.
- January 29 the MERS presentation at 5:30 p.m. here. Will send out the December 31, 2016 actuarial out to everyone.
- Received a call from Greg Grant with Cummings, McClorey that they have received a check from Ed Roy and it will be credited to our account.
- Budget at a Glance for 2017-18.
- Committee of the Whole (COTW) agenda request form – trying to streamline the process.
- The COTW for today was not posted, so we will need to reschedule.
- Comm Jeannot asked about the EMS billing practices and if they have been corrected – we are working on policies to correct those practices.
- Comm Roelofs asks Mr. Deisch to talk about the Rotary trip: he stated that this is the 11th year that he has gone to the Dominican Republic with a group of students. This year he is taking five ladies from Benzie County Central.

FINANCE

Bills: Motion by Jeannot, seconded by Warsecke, to approve payment of the bills from January 10, 2018 to January 23, 2018 in the amount of \$593,329.13, as presented. Roll call. Ayes: Carland, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Griner Motion carried.

Michelle Thompson, County Treasurer, stated that she will be attending the Michigan Association of County Treasurer's conference next week at Shanty Creek and while there, she will also attend a Land Bank Association meeting. March 1 begins forfeiture of the 2016 taxes and foreclosure of the 2015 taxes by March 31. She also reported on the Land Bank Impact Study.

10:20 a.m. Break

10:27 a.m. Reconvene

HR AND PERSONNEL – No Report.

COMMITTEE APPOINTMENTS

Planning Commission: Interviews to be scheduled for Tuesday, January 30, 2018 beginning at 10:00 a.m. Commissioners Carland, Sauer and Jeannot, Mitch Deisch and Chair of the Planning Commission will be the interview team.

EMS: One interview to be scheduled for Tuesday, January 30, 2018 after the Planning Commission interviews. Commissioners Roelofs, Sauer and Jeannot, Mitch Deisch and Chair of the EMS Advisory Board will be the interview team.

Committee of the Whole (COTW) will not be held today as it was not posted. The meeting will be rescheduled to Thursday, February 1, 2018 beginning at 1:00 p.m.

COMMISSIONERS

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January 23, 2018

Interviews for District V Board of Commissioners will be held on Thursday, February 1, 2018 beginning at 9:00 a.m.

County Administrator and Chairman Sauer will work on interview questions.

ACTION ITEMS

Resolution 2018-004: Motion by Sauer, seconded by Jeannot, to approve resolution 2018-004 in Opposition to Michigan House bills 5096-5098 as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

FEMA Public Alert and Warning System: to be rescheduled after legal review of the Agreement.

CORRESPONDENCE

- Road Commission minutes of December 14, 2017 and December 21, 2017 received.
- Veterans Affairs minutes of December 4, 2017 received.
- Solid Waste Advisory minutes of January 3, 2018 received.
- Alger County resolution regarding HB 5096-5098 received.
- Letter from MMRMA with net assets distribution.
- Benzie Transportation Authority December 2017 Financial Report received.

UNFINISHED BUSINESS – None

NEW BUSINESS

Filling of Road Commission vacancy: By statute, the Board of Commissioners will fill the vacancy. We will advertise in the Record Patriot and the Traverse City Record Eagle with a deadline of Friday, February 9, 2018 at 12:00 noon for letters of interest. Letters will be sent to all municipalities in Benzie County announcing the receiving of letters of interest. Interviews will be conducted Friday, February 16, 2018 beginning at 9:00 a.m.

10:59 a.m. Public Input

Mitch Deisch stated that he appreciates the memos that Frank Post prepares when he brings things forward to this board.

Comm Carland informed the Board of former Administrator Karl Sparks' health and that he is not doing well.

11:00 a.m. Public Input Closed

Motion by Warsecke, seconded by Carland, to adjourn until February 13, 2018 or the call of the chair. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

COMMISSIONERS

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January 23, 2018

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1. Approved the agenda as amended.
2. Approved the regular session minutes of January 9, 2018 as presented.
3. Approved payment of the bills from January 10, 2018 to January 23, 2018.
4. Scheduled Planning Commission interviews for Tuesday, January 30, 2018 beginning at 10:00 a.m. Commissioners Carland, Sauer and Jeannot, Mitch Deisch and Chair of the Planning Commission will be the interview team.
5. Scheduled EMS interview for Tuesday, January 30, 2018 after the Planning Commission interviews. Commissioners Roelofs, Sauer and Jeannot, Mitch Deisch and Chair of the EMS Advisory Board will be the interview team.
6. Committee of the Whole (COTW) will be rescheduled for Thursday, February 1, 2018 beginning at 1:00 p.m.
7. Interviews for District V Board of Commissioners will be held on Thursday, February 1, 2018 beginning at 9:00 a.m.
8. Adopted resolution 2018-004 in Opposition to Michigan House bills 5096-5098 as presented.
9. Set schedule for filling of Road Commission vacancy: Set a deadline of Friday, February 9, 2018 at 12:00 noon for letters of interest. Interviews will be conducted Friday, February 16, 2018 beginning at 9:00 a.m.

THE BENZIE COUNTY BOARD OF COMMISSIONERS

February 1, 2018

The Benzie County Board of Commissioners met in a special meeting on Thursday, February 1, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Gary Sauer at 9:00 a.m.

Present were: Commissioners Carland, Griner, Jeannot, Roelofs and Sauer

Excused: Warsecke

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Agenda: Motion by Carland, seconded by Roelofs, to approve the agenda as presented. Ayes: Carland, Griner, Jeannot, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Interviews for BOC – District V Vacancy

Terry Money

Tim Markey

Jeff Sandman

10:11 a.m. Break

10:22 a.m. Reconvene

Commission members ranked each candidate following the interview process. Clerk totaled the rankings: Terry Money = 8; Tim Markey = 8; Jeff Sandman = 14.

Commission members then chose from the remaining two: Terry = 3; Tim = 2.

Motion by Roelofs, seconded by Carland, to appoint Terry Money to the vacant seat of District V Board of Commissioners with a term to expire December 31, 2018. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

10:32 a.m. Public Input

Terry Money spoke regarding the question of fire chief.

Eric VanDussen spoke regarding his interview for the BA and being penalized by some BOC members for sitting through all interviews. He hopes that these candidates were not penalized.

Tim Markey says thank you to the board.

Coury Carland stated that he like the way this board handled the process.

10:37 a.m. Public Input Closed

Motion by Griner, seconded by Carland, to adjourn this special meeting. Ayes: Carland, Griner, Jeannot, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Gary Sauer – Chair

Dawn Olney, Benzie County Clerk

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1. Appointed Terry Money to the vacant District V BOC seat thru 12/31/2018.

Elected Officials and Department Head Comments

Benzie County Prosecutor's Office 2017 Summary

Juvenile Delinquency Cases	42
Child Support Cases	94
Paternity Test Cases	12
CPS Hours	203.5
Adult Warrant Requests Reviewed	533
Felony	153
Misdemeanor	380
Civil Cases	2
Civil Forfeiture Cases	2
Circuit Court Hearings	642
District Court Hearings	3,881

21 Century Report

Adult 3.2
Benzie County
By Case Request Date
01/01/2017 - 12/31/2017
01/16/2018

SCREENING CASES

1. Cases Entered in Adult Case Tracking	534
Felony / High Misdemeanor	153
Misdemeanor	380
Tickets Reviewed	24
Civil	1
Other	0
2. Felony Cases with Authorized Charges.	124
3. Felony Cases Counts Authorized.	321
4. Felony Cases Denied.	19
5. Felony Other	10
6. Misdemeanor Cases with Authorized Charges.	283
7. Misdemeanor Cases Counts Authorized.	487
8. Misdemeanor Cases Denied.	72
9. Misdemeanor Other	25

DISTRICT COURT EVENTS

1. Events that were Scheduled	3881
2. Scheduled Pre-Trial Conferences	130
3. Preliminaries Scheduled	130
4. Preliminaries Held	48
5. Preliminaries Waived	0
6. Bench Trials Held	0
7. Jury Trials Held	189
8. Formal Hearing Held	0

CIRCUIT COURT EVENTS

1. Events that were Scheduled	642
2. Scheduled Pretrial Conferences	40
3. Bench Trials	1
4. Jury Trials	4

Report Criteria: Screening figures are based on cases with a **Case Request Date** between the input date range.

Authorized: The Defendant Share Data field is equal to "A", "R".

Denied: The Defendant Disposition field equals ["DEPA", "INVRE"] or Share Data Field equal to "D".

Events Scheduled: Total of all events entered between the input date range.

Preliminaries Held: All "DPE" events that have a disposition of ("BOC", "DMCT", "DMNP", "DMPC", "GPNL", "GPN")

WARRANTS REQUESTED by AGENCY

Benzie County

Adult 3.0

01/01/2017 - 12/31/2017

Run Date: 01/16/2018

Agency	Name	Warrants		Total	Percentage
		Fel.	Misd.		
00M34	MICHIGAN STATE POLICE POST 34	1	0	1	0.19 %
00M71	MICHIGAN STATE POLICE POST 71	16	41	57	10.69 %
00M71D	MICHIGAN STATE POLICE POST 71 DE	10	25	35	6.57 %
10BCSD	BENZIE COUNTY SHERIFF DEPART	85	218	303	56.85 %
10FPD	FRANKFORT POLICE DEPT.	16	68	84	15.76 %
10TNT	TRAVERSE NARCOTICS TEAM	24	3	27	5.07 %
45GTBP	GRAND TRAVERSE BAND POLICE	1	4	5	0.94 %
83WCSD	WEXFORD COUNTY SHERIFF DEPART	0	3	3	0.56 %
OODNR	DEPT OF NATURAL RESOURCES	0	18	18	3.38 %
Grand Total:		153	380	533	100.00 %

Report Criteria: A Case Request Date within the input date range, Case Class equals ["M", "F", "H"] and the Case Agency cannot be blank.

1/17/2018

Benzie County Child Support Establishment

2015			2016			2017			2018 (to date)		
DP	DS	DZ	DP	DS	DZ	DP	DS	DZ	DP	DS	DZ
14	39	4	18	30	8	19	71	4	0	3	1

Juvenile Total Cases Report

1

Benzie County

01/01/2017 - 12/31/2017

Run Date : 01/16/2018

<u>TYPE</u>	<u>STATUS</u>	<u>KEY</u>	<u>CASENO</u>
D	C	017800011	17-2041
D	C	016800007	17-2044
D	C	017800023	17-2053
D	C	017800024	17-2054
D	C	017800025	17-2058
D	C	017800026	17-2060
D	C	017800028	17-2063
D	C	017800034	17-2065
D	C	017800046	2017800046
D	I	017800009	17-2032
D	I	017800035	17-2067
D	I	017800016	2017800016
D	O	016800027	16-1999-DL
D	O	017800033	16-2017-DL
D	O	017800002	17-2032
D	O	017800003	17-2033-DL
D	O	017800010	17-2033-DL
D	O	017800005	17-2037-DL
D	O	017800041	17-2037-DL
D	O	017800043	17-2037-DL
D	O	017800006	17-2038
D	O	017800013	17-2043
D	O	017800014	17-2045-DL
D	O	017800020	17-2048
D	O	017800017	17-2049
D	O	017800038	17-2049
D	O	017800019	17-2050
D	O	017800018	17-2051
D	O	017800027	17-2061
D	O	017800029	17-2062
D	O	017800037	17-2069-DL
D	O	017800045	17-2069-DL
D	O	017800040	17-2071
D	O	017800042	17-2075-DL
D	O	017800047	17-2078-DL
D	O	017800048	17-2079-DL
D	O	017800052	17-2082-DL
D	O	017800004	17-2083-DL
D	O	017800053	17-2083-DL
D	O	017800058	17-2088-DL
D	O	017800057	17-2089-DL
D	R	017800015	17-2044

Juvenile Total Cases Report

2

Benzie County

01/01/2017 - 12/31/2017

Run Date : 01/16/2018

<u>TYPE</u>	<u>STATUS</u>	<u>KEY</u>	<u>CASENO</u>
<u>Total:</u>			<u>42</u>
<u>Grand Total:</u>			<u>42</u>

WARRANTS AUTHORIZED by AGENCY

Benzie County

Adult 3.0

01/01/2017 - 12/31/2017

Run Date: 01/16/2018

Agency	Name	Warrants		Total	Percentage
		Fel.	Misd.		
00M34	MICHIGAN STATE POLICE POST 34	1	0	1	0.25 %
00M71	MICHIGAN STATE POLICE POST 71	13	33	46	11.30 %
00M71D	MICHIGAN STATE POLICE POST 71 DETACHMENT	7	17	24	5.90 %
10BCSD	BENZIE COUNTY SHERIFF DEPART	68	167	235	57.74 %
10FPD	FRANKFORT POLICE DEPT.	16	53	69	16.95 %
10TNT	TRAVERSE NARCOTICS TEAM	18	3	21	5.16 %
45GTBP	GRAND TRAVERSE BAND POLICE	1	2	3	0.74 %
OODNR	DEPT OF NATURAL RESOURCES	0	8	8	1.97 %
Grand Total:		124	283	407	100.00 %

Report Criteria: The Case Request Date is within the input date range, the Case Class = ["M", "F", "H"], and the Share Data field equals ["A" or "R"]..

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: ALMIRA TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	ASSAULT/BODILY HARM LESS THAN MURDER	1
	CHILD ABUSE - 3RD DEGREE	1
	CS-DELIVER/MANUFACTURE-ECSTASY/MDMA	2
	CS-DELIVER/MFG (1,2,3 EXCEPT M,M,E,C)	2
	CS-POSSESSION OF METHAMPHETAMINE/ECSTAS	1
	CSC-2ND (PERSON < 13, DEFN 17 OR >	1
	STALKING - AGGRAVATED	1
	TAMPERING WITH EVIDENCE	1
OTHER		
MISDEMEANOR	MOTOR VEHICLE-UNLAWFUL USE-2YR MISDEM	1
	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	6
	ALCOHOL-OPEN CONTAINER IN VEHICLE	1
	ASSAULT OR ASSAULT AND BATTERY	1
	B&E-ILLEGAL ENTRY	1
	DISORDERLY PERSON-DRUNK	1
	DOMESTIC VIOLENCE	2
	DOMESTIC VIOLENCE - AGGRAVATED	1
	DR/ALC. CONSUME BY MINORS-LET ON PREMISE	1
	EAVESDROPPING - TRESPASSING FOR	1
	FAILURE TO REPORT ACCIDENT	2
	FAILURE TO STOP AFTER COLLISION	1
	MV-ALLOW A SUSPENDED PERSON TO OPERATE	1
	OPERATING - IMPAIRED	3
	OPERATING - NO LICENSE/MULTIPLE LICENSE	1
	OPERATING WHILE INTOXICATED	4
	OPERATING WITH A HIGH BAC	1
	OPERATING WITHOUT LICENSE ON PERSON	1
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	1
	SAFE DRINKING WATER - VIOLATION	21
	WCP - TAKING DEER/BEAR/TURKEYS/WOLF	1
	WEAPONS-FIREARMS-DAMAGE OVER \$50.00	1
Almira Township		64

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: BENZIE COUNTY

CLASS	CHARGE	TOTAL
FELONY	CONT. SUB-POSSESS/ANALOGUES	1
	CONT. SUB. - POSSESS LESS THAN 25 GRAMS	2
OTHER	MOTOR VEHICLE-UNLAWFUL USE-2YR MISDEM	1
MISDEMEANOR	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	1
Benzie County		5

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: BENZONIA TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	1
	ASSAULT W/DANGEROUS WEAPON	1
	CHILD-ABUSE-INTENTIONAL FALSE RPT-FELON	1
	COMP.-USE TO DO CRIME-MAX 4OR ><10 YRS	1
	CONT. SUB-DELIVER/MFG 50-449 GR.	2
	CONT. SUB-DELIVER/MFG LESS THAN 50 GR	1
	CONT. SUB-POSSESS/ANALOGUES	1
	CONT. SUB. - DEL/MFG MARIJ/SYN EQUIV	1
	CONT. SUB. - POSSESS LESS THAN 25 GRAMS	2
	CS-DEL/MFG 5-45 KG MARI/SYN OR 20-200 PL	3
	CS-ILLEGAL SALE OF MEDICAL MARIHUANA	1
	CSC-SECOND DEGREE ASSAULT	1
	DOMESTIC VIOLENCE	1
	FIN. TRANS. DEV.-STEAL/RETAIN WO/CONSENT	1
	HOME INVASION - 2ND DEGREE	1
	IDENTITY THEFT	1
	LARCENY IN A BUILDING	4
	LARCENY-\$1000.00 OR MORE BUT < \$20,000	1
	POLICE OFFICER-ASSAULT/RESIST/OBSTRUCT	6
	POLICE OFFICER-FLEE-3RD DEGREE-VEH. CODE	1
	POLICE OFFICER-FLEE-4TH DEGREE-VEH. CODE	1
	TAMPER WITH ELEC. MONITOR. DEVICE	1
	WEAPON-MISCELLANEOUS	1
	WEAPONS - CARRYING CONCEALED	1
	WEAPONS - FIREARMS - LARCENY	4
	WEAPONS FELONY FIREARM	2
OTHER	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
	CS-MAINTAINING A DRUG HOUSE	4
MISDEMEANOR	ALC-LICENSEE/CLERK SELL/FURNISH TO MINOR	1
	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	2
	ALCOHOL-OPEN CONTAINER IN VEHICLE	3
	B&E-ILLEGAL ENTRY	1
	CHILD ABUSE - 4TH DEGREE	1
	CHILD-ABUSE-INTENTIONAL FALSE RPT-MISDE	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	15
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	10
	CS-SELLING PRESCRIBED DRUGS	1
	DISORDERLY PERSON-DRUNK	1
	DISTRIBUTE MAR. W/OUT REMUNERATION	1
	DOMESTIC VIOLENCE	1
	EMBEZZLE-<\$200 FRM NON-PROFIT/CHARI. ORG	1
	EMBEZZLEMENT-AGENT OR TRUSTEE <\$200.00	1
	FAILURE TO REPORT ACCIDENT	1
	FALSE REPORT OF A MISDEMEANOR	1
	HFLP - DISPLAYING LICENSE	1

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: BENZONIA TOWNSHIP

CLASS	CHARGE	TOTAL
	LARCENY - LESS THAN \$200.00	1
	LIC. PLATE/REG./TITLE-UNLAWFUL USE	2
	MARINE SAFETY - OP. WHILE INTOXICATED	1
	MOTOR VEHICLE-OPERATE WO/SECURITY	9
	OP. - WHILE INTOXICATED - OCCUPANT <16	1
	OP.-W/PRESENCE OF A CONTROLLED SUBSTANC	2
	OPERATE-UNREGISTERED VEHICLE	2
	OPERATING - IMPAIRED	3
	OPERATING - MINOR WITH ANY BAC	1
	OPERATING - NO LICENSE/MULTIPLE LICENSE	1
	OPERATING WHILE INTOXICATED	12
	OPERATING WITH A HIGH BAC	2
	OPERATING WITHOUT LICENSE ON PERSON	4
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	12
	PUBLIC HEALTH CODE-GENERAL VIOLATIONS	1
	RECKLESS DRIVING	2
	RETAIL FRAUD - THIRD DEGREE	3
	SPORTS FISHING - EXCEEDING CATCH LIMITS	1
	SPORTS FISHING - FISH SNAGGING	1
	THREATEN DHS EMPLOYEE WITH PHYSICAL HA	1
	VIOLATION OF LICENSE RESTRICTIONS	1
Benzon Township		153

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: BLAINE TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	B&E-A VEHICLE WITH DAMAGE TO VEHICLE	2
	CONT. SUB-POSSESS/ANALOGUES	1
	POLICE OFFICER-ASSAULT/RESIST/OBSTRUCT	1
MISDEMEANOR	B&E-ILLEGAL ENTRY	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	2
	CONTROLLED SUBSTANCE - USE	1
	DISORDERLY PERSON-DRUNK	1
	OPERATING - IMPAIRED	1
	OPERATING WHILE INTOXICATED	1
	OPERATING WITHOUT LICENSE ON PERSON	1
Blaine Township		12

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: CITY OF FRANKFORT

CLASS	CHARGE	TOTAL
FELONY	CONT. SUB-DELIVER/MFG (SCHD. 4)	1
	CONT. SUB-DELIVER/MFG LESS THAN 50 GR	2
	CONT. SUB-POSSESS/ANALOGUES	1
	CONT. SUB. - POSSESS LESS THAN 25 GRAMS	4
	CS-DEL. SCHOOL/LIBRARY PROP. < 50 GRAMS	1
	CSC-3RD DEGREE (FORCE OR COERCION)	1
	FIN. TRANS. DEV.-STEAL/RETAIN WO/CONSENT	1
	HOME INVASION - 2ND DEGREE	2
	INTERFERE WITH ELECTRONIC COMMUNICATION	1
	JAILS-FURNISH CONTRABAND TO PRISONERS	1
	LARCENY IN A BUILDING	1
	OPERATING WHILE INTOXICATED	6
	POLICE OFFICER-ASSAULT/RESIST/OBSTRUCT	1
	RETAIL FRAUD - FIRST DEGREE	1
	SEX OFFENDERS-FAIL TO COMPLY W/REG. ACT	2
	ST. PROP.-REC.&CON. \$1000 OR>BUT<20,000	2
OTHER	CSC-4TH DEGREE (FORCE OR COERCION)	1
	MOTOR VEHICLE-UNLAWFUL USE-2YR MISDEM	2
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	2
	ASSAULT - AGGRAVATED	1
	ASSAULT OR ASSAULT AND BATTERY	3
	B&E-ILLEGAL ENTRY	2
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	5
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	4
	CONTROLLED SUBSTANCE - USE	1
	CS USE NARC/COCAINE/ECSTASY	2
	DISORDERLY PERSON-DRUNK	1
	DISORDERLY PERSON-JOSTLING	2
	DISTURBING THE PEACE	1
	DOMESTIC VIOLENCE	6
	EMBEZZLEMENT-AGENT OR TRUSTEE <\$200.00	1
	FAILURE TO REPORT ACCIDENT	1
	LARCENY BY CONVERSION-\$200 OR >< \$1000	1
	LARCENY-\$200.00 OR MORE BUT <\$1,000.00	1
	MD-TRE,SHRB,CROP,GRS,TRF,SOIL->\$199<1000	2
	MDOPP-LESS THAN \$200.00	3
	MOTOR VEHICLE-OPERATE WO/SECURITY	3
	OP. - WHILE INTOXICATED - OCCUPANT <16	2
	OPERATING - IMPAIRED	12
	OPERATING WHILE INTOXICATED	13
	OPERATING WITH A HIGH BAC	3
	OPERATING WITHOUT LICENSE ON PERSON	11
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	20
	RECKLESS DRIVING	1
	RETAIL FRAUD - SECOND DEGREE	3

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: CITY OF FRANKFORT

CLASS	CHARGE	TOTAL
	RETAIL FRAUD - THIRD DEGREE	7
	SEX OFFENDER FAIL PAY REGISTRATION FEE	1
	TRESPASS	1
	TRESPASS-RECREATION TRESPASS-OTHER LAND	3
	VIOLATION OF LICENSE RESTRICTIONS	1
OTHER	FUGITIVE FROM JUSTICE	1
City of Frankfort		152

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: COLFAX TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	ASSAULT W/DANGEROUS WEAPON	1
	LARCENY IN A BUILDING	2
	OPERATING WHILE INTOXICATED	1
	POL.OFFICER-FLEE-2ND DEGREE VEHICLE CODE	1
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	1
	ASSAULT - AGGRAVATED	1
	ASSAULT OR ASSAULT AND BATTERY	1
	DOMESTIC VIOLENCE	1
	FAIL TO STOP-PERSONAL INJURY ACCIDENT	1
	FAILURE TO REPORT ACCIDENT	2
	LARCENY - LESS THAN \$200.00	1
	LYING TO A PEACE OFC-SERIOUS MISD INVES.	1
	MOTOR VEHICLE-OPERATE WO/SECURITY	3
	OPERATING - IMPAIRED	3
	OPERATING WHILE INTOXICATED	4
	OPERATING WITH A HIGH BAC	2
	OPERATING WITHOUT LICENSE ON PERSON	1
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	4
Colfax Township		31

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: CRYSTAL LAKE TWNShP

CLASS	CHARGE	TOTAL
FELONY	ASSAULT W/DANGEROUS WEAPON	1
	INTERFERE WITH ELECTRONIC COMMUNICATIO	1
	POLICE OFFICER-ASSAULT/RESIST/OBSTRUCT	3
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	1
	DOMESTIC VIOLENCE	1
	FAILURE TO REPORT ACCIDENT	1
	OP.-W/PRESENCE OF A CONTROLLED SUBSTANC	1
	OPERATING - IMPAIRED	2
	OPERATING WITHOUT LICENSE ON PERSON	3
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	5
	TRESPASS	1
Crystal Lake Twnshp		22

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: GILMORE TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	HOME INVASION - 3RD DEGREE	1
MISDEMEANOR	B&E-A VEHICLE TO STEAL PROPERTY <\$200.00	1
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	1
	DISORDERLY PERSON-JOSTLING	1
	DOMESTIC VIOLENCE	1
	OPERATING - IMPAIRED	2
	OPERATING WHILE INTOXICATED	1
	OPERATING WITHOUT LICENSE ON PERSON	1
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	1
	STALKING	1
Gilmore Township		11

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: HOMESTEAD TOWNSHIP

CLASS	CHARGE	TOTAL
	MD-TREE,SHRUB,CROP,GRS,TRF,SOIL-<\$200	1
FELONY	CONT. SUB-POSSESS/ANALOGUES	2
	CONT. SUB. - DEL/MFG MARIJ/SYN EQUIV	2
	CS-ILLEGAL SALE OF MEDICAL MARIHUANA	1
	HOME INVASION - 1ST DEGREE	1
	HOME INVASION - 2ND DEGREE	3
	IDENTITY THEFT	1
	LARCENY IN A BUILDING	2
	OPERATING WHILE INTOXICATED	3
	SEX OFFENDERS-FAIL TO COMPLY W/REG. ACT	1
	WEAPONS - FIREARMS - LARCENY	1
	WEAPONS-FIREARMS-RECEIVING & CONCEALIN	1
OTHER	CS-MAINTAINING A DRUG HOUSE	1
	SEX OFF.-FAIL TO COMPLY W/REPORTING DUTY	1
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	3
	ALCOHOL-POSSESS BY MINOR IN A MOT. VEH.	2
	ANIMALS-ABANDON/CRUELTY TO 2-3 ANIMALS	1
	ANIMALS-ABANDONING/CRUELTY TO ONE ANI	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	5
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	2
	CONTROLLED SUBSTANCE - USE	1
	DOMESTIC VIOLENCE	3
	FAILURE TO REPORT ACCIDENT	3
	FALSE REPORT OF A MISDEMEANOR	1
	MD-TREE,SHRUB,CROP,GRS,TRF,SOIL-<\$200	1
	MOTOR VEHICLE-OPERATE WO/SECURITY	2
	OPERATING - IMPAIRED	6
	OPERATING WHILE INTOXICATED	6
	OPERATING WITH A HIGH BAC	2
	OPERATING WITHOUT LICENSE ON PERSON	2
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	5
	RECKLESS DRIVING	2
	SEX OFFENDER FAIL PAY REGISTRATION FEE	1
Homestead Township		70

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: INLAND TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	ANIMALS - KILLING/TORTURING	1
	ASSAULT BY STRANGULATION	2
	ASSAULT W/DANGEROUS WEAPON	2
	CHILDREN-ACCOSTING FOR IMMORAL PURPOSE	1
	CONT. SUB-POSSESS/ANALOGUES	3
	CONT. SUB. - POSSESS LESS THAN 25 GRAMS	1
	CSC-SECOND DEGREE ASSAULT	1
	HOME INVASION - 1ST DEGREE	2
	HOME INVASION - 2ND DEGREE	1
	INTERFERE WITH ELECTRONIC COMMUNICATION	2
	KIDNAPPING - CUSTODIAL INTERFERENCE	1
	LARCENY-\$1000.00 OR MORE BUT < \$20,000	2
	POLICE OFFICER-ASSAULT/RESIST/OBSTRUCT	3
	ST. PROP.-REC.&CON. \$1000 OR>BUT<20,000	1
	WEAPONS - FIREARMS - LARCENY	2
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	4
	ALCOHOL-OPEN CONTAINER IN VEHICLE	2
	ALCOHOL-POSSESS BY MINOR IN A MOT. VEH.	3
	ASSAULT - AGGRAVATED	1
	ASSAULT OR ASSAULT AND BATTERY	3
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	5
	DISORDERLY PERSON-DRUNK	1
	DISORDERLY PERSON-JOSTLING	1
	DOMESTIC VIOLENCE	7
	EMBEZ.-FROM VUL. ADULT 200 OR > BUT<1000	1
	FAILURE TO REPORT ACCIDENT	1
	INDECENT EXPOSURE	2
	INTERFERING WITH A POLICE INVESTIGATION	1
	LARCENY-\$200.00 OR MORE BUT <\$1,000.00	1
	LIC. PLATE/REG./TITLE-UNLAWFUL USE	1
	MDOB - LESS THAN \$200.00	1
	MOTOR VEHICLE-OPERATE WO/SECURITY	4
	MOTORCYCLES/OPERATE WO/INDORSEMENT	1
	OP. - WHILE INTOXICATED - OCCUPANT <16	1
	OPERATING - IMPAIRED	2
	OPERATING WHILE INTOXICATED	7
	OPERATING WITH A HIGH BAC	2
	OPERATING WITHOUT LICENSE ON PERSON	2
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	7
	RECKLESS DRIVING	3
	TRESPASS	1
	VIOLATION OF LICENSE RESTRICTIONS	1

Inland Township

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: JOYFIELD TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	ASSAULT W/DANGEROUS WEAPON	2
	B&E - A BUILDING WITH INTENT	2
	CONT. SUB-POSSESS/ANALOGUES	1
	LARCENY - FROM A MOTOR VEHICLE	2
	LARCENY IN A BUILDING	2
OTHER	MOTOR VEHICLE-UNLAWFUL USE-2YR MISDEM	1
MISDEMEANOR	ASSAULT OR ASSAULT AND BATTERY	3
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
	DOMESTIC VIOLENCE	2
	LARCENY - LESS THAN \$200.00	1
	LIC. PLATE/REG./TITLE-UNLAWFUL USE	1
	MOTOR VEHICLE-OPERATE WO/SECURITY	3
	OPERATING - IMPAIRED	1
	OPERATING - NO LICENSE/MULTIPLE LICENSE	1
	OPERATING WHILE INTOXICATED	1
	OPERATING WITHOUT LICENSE ON PERSON	2
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	3
	OPERATING-LICENSE-FORGE/ALTER/FALSE ID	1
	PUBLIC HEALTH CODE-GENERAL VIOLATIONS	1
	TRESPASS	1
Joyfield Township		32

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: LAKE TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	OPERATING WHILE INTOXICATED	1
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	1
	DISORDERLY PERSON	1
	LIC. PLATE/REG./TITLE-UNLAWFUL USE	1
	MOTOR VEHICLE-OPERATE WO/SECURITY	1
	OPERATING - IMPAIRED	4
	OPERATING WHILE INTOXICATED	5
	OPERATING WITH A HIGH BAC	1
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	1
	SPORTS FISHING - FISH SNAGGING	2
	WCP - TAKING DEER/BEAR/TURKEYS/WOLF	1
	WILDLIFE CONSER. PART-GENERAL VIOLATIONS	1
Lake Township		20

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: PLATTE TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	HOME INVASION - 2ND DEGREE	1
	LARCENY IN A BUILDING	1
	ST. PROP.-REC.&CON. \$1000 OR>BUT<20,000	1
MISDEMEANOR	ALCOHOL - SELLING/FURNISHING TO MINOR	1
	ASSAULT OR ASSAULT AND BATTERY	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	2
	DR/ALC. CONSUME BY MINORS-LET ON PREMISE	1
	OPERATING WHILE INTOXICATED	2
Platte Township		10

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: VIL OF THOMPSONVILLE

CLASS	CHARGE	TOTAL
FELONY	POLICE OFFICER-ASSAULT/RESIST/OBSTRUCT	1
MISDEMEANOR	ASSAULT OR ASSAULT AND BATTERY	2
	DISORDERLY PERSON	1
	DISORDERLY PERSON-JOSTLING	1
	DOMESTIC VIOLENCE	2
	LARCENY - LESS THAN \$200.00	1
	MDOPP - \$200 OR MORE BUT LESS THAN \$1000	1
	MDOPP-LESS THAN \$200.00	2
	MV-ALLOW A SUSPENDED PERSON TO OPERATE	1
	OPERATE-ALLOW INTOX. PERSON TO OP. MV	1
	OPERATING - IMPAIRED	1
	OPERATING WHILE INTOXICATED	1
	OPERATING WITH A HIGH BAC	2
	OPERATING WITHOUT LICENSE ON PERSON	1
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	3
Vil of Thompsonville		21

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: VILLAGE OF BENZONIA

CLASS	CHARGE	TOTAL
FELONY	CONT SUB-OP/MAIN METH LAB NEAR SPEC PLAC	1
	CONT. SUB-DELIVER/MFG LESS THAN 50 GR	3
	CONT. SUB-POSSESS/ANALOGUES	1
	CONT. SUB. - DEL/MFG MARIJ/SYN EQUIV	1
	CS-DELIVER/MANUFACTURE-ECSTASY/MDMA	1
	CS-DELIVER/MFG (1,2,3 EXCEPT M,M,E,C)	2
	CS-POSSESSION OF METHAMPHETAMINE/ECSTAS	2
	EMBEZZ-AGENT/TRUSTEE >1,000 <20,000	1
	EPHEDR/PSEUDOEPHEDR-PURCH/POSS MAKE ME	1
	MDOPP-\$1000 OR MORE BUT LESS THAN \$20000	1
	OPERATING WHILE INTOXICATED	1
	POLICE OFFICER-ASSAULT/RESIST/OBSTRUCT	1
OTHER	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
	CS-MAINTAINING A DRUG HOUSE	1
	CSC-4TH DEGREE (FORCE OR COERCION)	1
MISDEMEANOR		
	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	1
	ALCOHOL-OPEN CONTAINER IN VEHICLE	1
	ALCOHOL-POSSESS BY MINOR IN A MOT. VEH.	1
	ALCOHOL-USE OF FRAUDULENT ID BY MINOR	1
	ASSAULT OR ASSAULT AND BATTERY	2
	CHILDREN - CONTRIBUTING TO DELINQUENCY	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	2
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	1
	CS USE NARC/COCAINE/ECSTASY	1
	DOMESTIC VIOLENCE	1
	EMBEZZLEMENT-AGENT OR TRUSTEE >199<1000	1
	LARCENY - LESS THAN \$200.00	1
	MDOPP - \$200 OR MORE BUT LESS THAN \$1000	1
	MDOPP-LESS THAN \$200.00	1
	MOTOR VEHICLE-OPERATE WO/SECURITY	3
	MV-ALLOW A SUSPENDED PERSON TO OPERATE	1
	OPERATING - IMPAIRED	1
	OPERATING - NO LICENSE/MULTIPLE LICENSE	2
	OPERATING WHILE INTOXICATED	2
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	4
	RETAIL FRAUD - THIRD DEGREE	1
Village of Benzonia		49

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: VILLAGE OF BEULAH

CLASS	CHARGE	TOTAL
	CONT. SUB-POSSESS/ANALOGUES	1
FELONY	ASSAULT W/DANGEROUS WEAPON	1
	ASSAULT/BODILY HARM LESS THAN MURDER	1
	DOMESTIC VIOLENCE	1
	EMBEZ-FROM VUL ADULT 1000 OR > BUT<20000	1
	EMBEZ-FROM VUL ADULT\$100,000 OR MORE	1
	FIN. TRANS. DEV.-STEAL/RETAIN WO/CONSENT	1
	HOME INVASION - 2ND DEGREE	1
	SEX OFFENDERS-FAIL TO COMPLY W/REG. ACT	1
OTHER	SEX OFF.-FAIL TO COMPLY W/REPORTING DUTY	1
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	2
	ALCOHOL-OPEN CONTAINER IN VEHICLE	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
	EMBEZZLEMENT-AGENT OR TRUSTEE <\$200.00	1
	FAILURE TO REPORT ACCIDENT	1
	FAILURE TO STOP AFTER COLLISION	1
	FIREARM-POSSESSION UNDER INFLUENCE	1
	HARBORING MISDEMEANANTS	1
	LIC. PLATE/REG./TITLE-UNLAWFUL USE	1
	MDOPP - \$200 OR MORE BUT LESS THAN \$1000	1
	MOTOR VEHICLE-OPERATE WO/SECURITY	1
	OPERATING - IMPAIRED	1
	OPERATING WHILE INTOXICATED	2
	TRESPASS	1
OTHER	FUGITIVE FROM JUSTICE	1
Village of Beulah		27

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: VILLAGE OF ELBERTA

CLASS	CHARGE	TOTAL
FELONY	CONT. SUB-POSSESS/ANALOGUES	1
	CONT. SUB. - DEL/MFG MARIJ/SYN EQUIV	1
	INDECENT EXPOSURE	1
	INTERFERE WITH ELECTRONIC COMMUNICATION	1
	STALKING - AGGRAVATED	1
OTHER	AGGRAVATED INDECENT EXPOSURE	1
MISDEMEANOR	ALCOHOL-OPEN CONTAINER IN VEHICLE	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	1
	CS USE NARC/COCAINE/ECSTASY	1
	DOMESTIC VIOLENCE	6
	MOTOR VEHICLE-OPERATE WO/SECURITY	1
	OPERATING - IMPAIRED	3
	OPERATING WHILE INTOXICATED	3
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	1
	STALKING	1
	TELECOMMUNICATION SERVICES-MALICIOUS U	1
Village of Elberta		26

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: VILLAGE OF HONOR

CLASS	CHARGE	TOTAL
FELONY	ASSAULT W/DANGEROUS WEAPON	1
	CONT. SUB-DELIVER/MFG LESS THAN 50 GR	2
	CONT. SUB. - DEL/MFG MARIJ/SYN EQUIV	1
	CONT. SUB. - POSSESS LESS THAN 25 GRAMS	3
	CS-DELIVER/MFG (1,2,3 EXCEPT M,M,E,C)	1
	MDOPP-\$1000 OR MORE BUT LESS THAN \$20000	1
MISDEMEANOR	ASSAULT - AGGRAVATED	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	3
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	1
	CONTROLLED SUBSTANCE - USE	1
	LIC. PLATE/REG./TITLE-UNLAWFUL USE	1
	MDOPP - \$200 OR MORE BUT LESS THAN \$1000	1
	MOTOR VEHICLE-OPERATE WO/SECURITY	1
	OPERATE-UNREGISTERED VEHICLE	1
	OPERATING - IMPAIRED	1
	OPERATING WITHOUT LICENSE ON PERSON	4
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	6
	STALKING	1
	TRESPASS	1
Village of Honor		32

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: VILLAGE OF LAKE ANN

CLASS	CHARGE	TOTAL
FELONY	HARBORING FELONS	2
MISDEMEANOR	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
	LYING TO A PEACE OFC-SERIOUS MISD INVES.	2
	MOTOR VEHICLE-OPERATE WO/SECURITY	1
	OPERATE-UNREGISTERED VEHICLE	1
Village of Lake Ann		7

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: WELDON TOWNSHIP

CLASS	CHARGE	TOTAL
FELONY	B&E - A BUILDING WITH INTENT	1
	CONT. SUB-DELIVER/MFG LESS THAN 50 GR	3
	CONT. SUB-POSSESS/ANALOGUES	1
	CONT. SUB. - POSSESS LESS THAN 25 GRAMS	1
	LARCENY IN A BUILDING	1
	POLICE OFFICER-ASSAULT/RESIST/OBSTRUCT	1
	WEAPON-MISCELLANEOUS	1
	WEAPONS - CARRYING CONCEALED	1
OTHER	CS-MAINTAINING A DRUG HOUSE	1
	POSSESSION OF A LOADED FIREARM	1
MISDEMEANOR	ALCOHOL-OPEN CONTAINER IN VEHICLE	1
	ASSAULT OR ASSAULT AND BATTERY	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	2
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	2
	DISORDERLY PERSON-DRUNK	1
	DOMESTIC VIOLENCE	1
	FAIL TO STOP-PERSONAL INJURY ACCIDENT	1
	FISH & GAME - ORDER/RULE VIOLATIONS	1
	INDECENT EXPOSURE	1
	LARCENY - LESS THAN \$200.00	1
	OPERATING - IMPAIRED	1
	OPERATING - ORV - TRESPASS	1
	OPERATING WHILE INTOXICATED	4
	OPERATING WITHOUT LICENSE ON PERSON	3
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	6
	TRESPASS	1
Weldon Township		40

CHARGES AUTHORIZED BY LOCATION REPORT

Adult 3.0

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

NO LOCATION ENTERED

CLASS	CHARGE	TOTAL
FELONY	CONT. SUB-DELIVER/MFG LESS THAN 50 GR	2
	CONT. SUB-POSSESS/ANALOGUES	1
	CONT. SUB. - POSSESS LESS THAN 25 GRAMS	1
OTHER	CS-MAINTAINING A DRUG HOUSE	1
MISDEMEANOR	OPERATING - IMPAIRED	1
	OPERATING WHILE INTOXICATED	1
	WCP - TAKING DEER/BEAR/TURKEYS/WOLF	2
OTHER	FUGITIVE FROM JUSTICE	2
		0

Report Criteria: Cases that have an Authorized charge, the charge screen date is within the input date range and do not have a Case Disposition or Charge Disposition that is equal to ["DEPA", "INVRE"].

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: BENZONIA TOWNSHIP

CLASS	ALLEGATION	TOTAL
FELONY	CHILD SEX. ABUSE ACT.-DISTR. OR PROMOT.	1
	CONT. SUB. - DEL/MFG MARIJ/SYN EQUIV	1
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	1
	ASSAULT OR ASSAULT AND BATTERY	4
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	4
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	4
	DISTRIBUTE MAR. W/OUT REMUNERATION	1
	MDOPP - \$200 OR MORE BUT LESS THAN \$1000	1
	MOTOR VEHICLE-UNLAWFUL USE-2YR MISDEM	1
Benzonias Township		18

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: CITY OF FRANKFORT

CLASS	ALLEGATION	TOTAL
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	1
	ARSON-PREP TO BURN PROP<200.,00	1
	ASSAULT OR ASSAULT AND BATTERY	1
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
City of Frankfort		4

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: COLFAX TOWNSHIP

CLASS	ALLEGATION	TOTAL
FELONY	DOMESTIC VIOLENCE	1
	INTERFERE WITH ELECTRONIC COMMUNICATIO	1
Colfax Township		2

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: GILMORE TOWNSHIP

CLASS	ALLEGATION	TOTAL
MISDEMEANOR	MD-TREE,SHRUB,CROP,GRS,TRF,SOIL-<\$200	1
	TRESPASS-RECREATION TRESPASS-OTHER LAND	1
Gilmore Township		2

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: HOMESTEAD TOWNSHIP

CLASS	ALLEGATION	TOTAL
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	2
	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
	OPERATING-LIC.SUSPENDED,REVOKED,DENIED	1
	RECKLESS DRIVING	1
	TOBACCO - PURCHASE BY MINORS	1
Homestead Township		6

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: INLAND TOWNSHIP

CLASS	ALLEGATION	TOTAL
MISDEMEANOR	LARCENY - LESS THAN \$200.00	1
Inland Township		1

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: OUT OF COUNTY

CLASS	ALLEGATION	TOTAL
MISDEMEANOR	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	1
	RETAIL FRAUD - THIRD DEGREE	1
OUT OF COUNTY		2

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: VILLAGE OF BENZONIA

CLASS	ALLEGATION	TOTAL
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	1
	ALCOHOL-POSSESS BY MINOR IN A MOT. VEH.	1
	CONT. SUB-USE MARIH/SYN MARI/SPICE/SALV	1
	FALSE REPORT OF A FELONY	2
	TRUANCY	1
Village of Benzonia		6

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: VILLAGE OF HONOR

CLASS	ALLEGATION	TOTAL
MISDEMEANOR	CONT. SUB-POSS. OF MARIHUANA/SYN. EQUAL.	1
Village of Honor		1

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

LOCATION: WELDON TOWNSHIP

CLASS	ALLEGATION	TOTAL
MISDEMEANOR	TRESPASS	1
Weldon Township		1

ALLEGATIONS AUTHORIZED BY LOCATION REPORT

Juvenile System

Benzie County

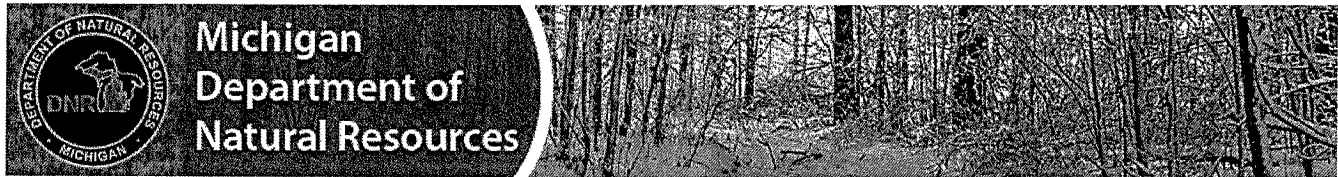
Charge Screening Date from 01/01/2017 to 12/31/2017

RunDate: 01/16/2018

NO LOCATION ENTERED

CLASS	ALLEGATION	TOTAL
MISDEMEANOR	ALC.-PURCHASE/CONSUME/POSSESS BY MINOR	1
	ASSAULT OR ASSAULT AND BATTERY	2
	B&E-ILLEGAL ENTRY	1
	DISTURBING THE PEACE	1
	MDOPP - \$200 OR MORE BUT LESS THAN \$1000	1
	MDOPP-LESS THAN \$200.00	1
	TOBACCO - PURCHASE BY MINORS	1
	TRESPASS	1
		0

Report Criteria: that have an Authorized Allegation and the Allegation Screen Date is within the input date range and does not have a Petition Disposition or Allegation Disposition that starts with "DE" for Denied.

[DNR Home](#)[Contact DNR](#)[DNR Online Services](#)[Key Topics](#)[MI.gov](#)[DNR / GRANTS](#)

Snowmobile Law Enforcement Grants Program

Forms and Publications

Click on the link above for forms and publications for this grant

Program Objective(s):

The objective of the Snowmobile Law Enforcement program is to promote safety in the use of snowmobiles through enforcement and education.

Criteria:

Grant funding is made available for patrol of the State designated snowmobile trail system and routes connecting with state designated trails. Allocation of grant funds is based on eligibility of grant applicant agency, the number of trail miles within the county, and past performance in use of grant funds.

Eligibility:

County sheriff departments are eligible for snowmobile law enforcement grant funding if there are state designated snowmobile trails within the county. Local law enforcement agencies are eligible for snowmobile law enforcement grant funding if the local community has a designated connector route with a state designated snowmobile trail. Expenses applied to patrol time, operating costs and purchase of equipment necessary for enforcement work are all eligible for reimbursement, dependent on availability of state funding.

Application Process:

1. Grant applications are made available in June each year.
2. Law enforcement agencies' grant proposals are due by August 1 to the Michigan Department of Natural Resources.
3. The Department reviews, evaluates and approves funding to law enforcement agencies based on the criteria listed above.

4. The Department prepares grant agreements and notifies each law enforcement agency of their approved snowmobile law enforcement grant .

Deadline(s):

Grant applications are due by August 1 for the following snowmobile season. For reimbursement, a completed State Aid Voucher, annual activity report and other expenditure documentation are due by May 31 to the Department, following the end of the grant period.

Timeline(s):

The time period from grant application to grant award is two to three months. Grants are issued for a partial fiscal year, October 1 through the following April 30.

Dollar Amount(s) Available:

Funding is based on the criteria listed above and varies between grantees. Reimbursement is up to 85 percent of actual expenditures, not to exceed the grant allocation. A local match of 15 percent of reimbursable expenditures is required.

Source(s) of Funds:

Snowmobile Registration Fee Fund, administered by the Michigan Department of Natural Resources

Authority:

Part 821 Snowmobiles, NREPA (1994 PA 451)

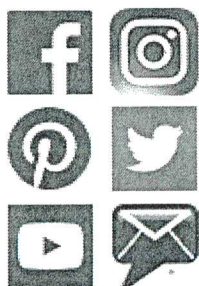
Contact(s):

For Grant information: Parks & Recreation Division: Richard Kennedy 517-284-6107, kennedyr@michigan.gov

For Law information: Law Enforcement Division: Lieutenant Thomas R. Wanless 517-284-6026, wanlesst@michigan.gov

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Michigan Department of Natural Resources
Law Enforcement Division / Parks and Recreation Division

FY 2018 SNOWMOBILE LAW ENFORCEMENT PROGRAM
GRANT AGREEMENT

Issued by authority of part 821 Snowmobiles, 1994 PA 451, as amended.

This Agreement is between the Department of Natural Resources for and on behalf of the State of Michigan (DEPARTMENT) and Benzie County
Federal Tax Identification Number 38-6004838 (GRANTEE).

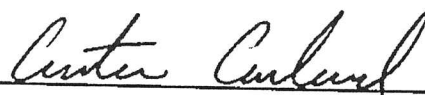
1. The Agreement period is **October 1, 2017 through April 30, 2018.**
2. The GRANTEE has been approved by the DEPARTMENT to receive Snowmobile Law Enforcement funding for the following scope of work:
 - a. Snowmobile law enforcement and related activities with emphasis on the state-designated snowmobile trail system and other public land. This funding is not meant to support enforcement of local ordinances.
 - b. Snowmobile law enforcement program operating expenses.
 - c. Contractual services, supplies and materials (CSS&M), including purchase of personal gear, such as boots, gloves, goggles, uniforms, and first aid kits; purchase of parts for equipment used in the program and cost of labor for installation or repair work; purchase of electronics and associated items costing \$1,000 or less each.
 - d. Purchase of the following equipment for snowmobile law enforcement purposes:
None
3. The DEPARTMENT agrees as follows:
 - a. To grant to the GRANTEE a sum of money up to 85 percent of the total eligible cost of snowmobile law enforcement and related activities, operating expenses and CSS&M, but not to exceed
Eight Thousand Dollars \$8,000
 - b. To grant to the GRANTEE a sum of money up to 85 percent of the total eligible cost of equipment purchased for snowmobile law enforcement purposes and authorized under item 2.d. in this Agreement, but not to exceed
None Dollars \$0
4. This Agreement shall be administered on behalf of the DEPARTMENT through Parks and Recreation Division (PRD).
 - a. All reports, documents, or actions required of the GRANTEE are to be submitted to PRD, Department of Natural Resources, PO Box 30257, Lansing, MI 48909-7757.
 - b. The GRANTEE'S contact for this grant is:
Name TED Schendel Title Sheriff
Address 505 S Michigan
City, State, ZIP Beulah MI 49617
Telephone No. 231-882-4484 Fax No. 231-882-5894
E-mail TSchendel@benzieco.net

SNOWMOBILE LAW ENFORCEMENT
GRANT AGREEMENT

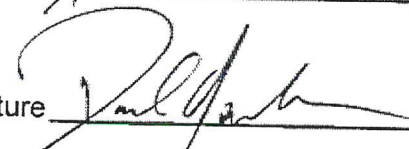
5. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
6. To receive reimbursement under this Agreement, the GRANTEE shall submit a completed State Aid Voucher (form PR1988-2) along with required documentation of expenditures and an activity report to the DEPARTMENT by May 31, 2018.
7. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a) the GRANTEE has signed it and returned it, and
 - b) the DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

Name (Print) Custer Carland Title Chair, Board of Commissioners
Signature  Date 12/19/17

DEPARTMENT OF NATURAL RESOURCES

Name (Print) Paula K. Carland Title Secretary
Signature  Date 1/12/18

Send this completed, signed agreement to:

MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PARKS AND RECREATION DIVISION
PROGRAM SERVICES SECTION
PO BOX 30257
LANSING MI 48909-7757

BUDGET REPORT FOR BENZIE COUNTY
Calculations as of 05/31/2016

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 THRU 05/31/16 ACTIVITY	2016-17 REQUESTED BUDGET	2016-17 REVIEWED BUDGET	2016-17 APPROVED BUDGET
Fund 101 - GENERAL FUND								
APPROPRIATIONS								
101-966-998.00	EARMARKED RESERVE - CONTINGENCY	2,897		42,022				
101-966-999.00	CONTINGENCY							
101-966-999.01	TRANSFER FEES TO FUND 247 (ACO)		20,000	20,000		20,000	20,000	
101-966-999.03	TRANSFER TO FUND 569 (BLDG AUTHORITY)	3,600	3,600	3,600				
101-966-999.04	TRANSFER TO FUND 292 (CHILD CARE)	193,287	193,287	138,269	100,000			
101-966-999.06	TRANSFER TO FUND 244 (EDC ENTERPRISE)				20,000			
101-966-999.07	TRANSFER TO FUND 269 (LAW LIBRARY)	15,000	15,000	15,000	15,000	15,000	15,000	
101-966-999.08	TRANSFER TO FUND 245 (REMONUMENTATION)	3,000						
101-966-999.10	TRANSFER TO FUND 213 (JAIL OP)	397,580	397,580	322,620		281,722	281,722	
101-966-999.13	TRANSFER TO FUND 217 (MARINE/SNOWMOBILE)	1,770	1,770	3,070		2,650	2,650	
101-966-999.14	TRANSFER TO FUND 425 (BRYNE GRANT MATCH)	4,000	4,000					
101-966-999.15	TRANSFER TO 243 (BROWNFIELD)	3,600	3,600	3,600				
101-966-999.16	TRANSFER TO 425 (BODY ARMOR CO MATCH)							
101-966-999.17	TRANSFER TO 425 (LAW ENF EXERCISE EQUIP)	1,000	1,000	1,000		1,000	1,000	
101-966-999.18	TRANSFER TO FUND 425 (SERVER)							
101-966-999.20	TRANSFER TO FUND 285 (LIGHTHOUSE)							
101-966-999.21	TRANSFER OUT - ENERGY SAVINGS ACCT 425							
101-966-999.22	TRANSFER TO FUND 230 (BV TRAIL)							
101-966-999.23	TRANSFER TO CAPITAL IMP (401)	25,846	25,846					
101-966-999.99	TRANSFER TO ANNEX LOAN PYMT (516)	8,044	8,044	14,021	5,976			
TOTAL APPROPRIATIONS		679,624	673,727	563,202	140,976	320,372	320,372	
NET OF REVENUES/APPROPRIATIONS - FUND 101								
BEGINNING FUND BALANCE		(679,624)	(673,727)	(563,202)	(140,976)	(320,372)	(320,372)	1,533,885
ENDING FUND BALANCE		1,683,897	1,683,897	1,674,861	1,674,861	1,533,885	1,533,885	1,533,885
		1,004,273	1,010,170	1,111,659	1,533,885	1,213,513	1,213,513	1,533,885

2017 ANNUAL REPORT



Presented By:

David Schaffer

Benzie County Recycling Coordinator

RECEIVED

FEB 08 2018

**DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617**

**BENZIE COUNTY 24 / 7 RECYCLING PROGRAM
ANNUAL REPORT 2017
TABLE OF CONTENTS**

**History of the Solid Waste Advisory Committee
& Recycling Program Information
Waste Diversion Rate
Contract Services Cost Comparison
2017 F/Y End Financial Statement
Volume Records by Location
Household Hazardous Waste & Other Collections
Green Benzie Business Subscription
Where Does The Recycling Go?
Cost Savings for Households**

Information about the Benzie County 24 / 7 Residential Recycling Program can be found at the County Website www.benzieco.net Click on Departments / Services and then on Solid Waste / Recycling. Recycling documents are available to read or print out. Call or email the Recycling Coordinator with any questions you may have. Benzierecycler@benzieco.net 882-0554

BENZIE COUNTY SOLID WASTE DEPARTMENT

The Benzie County Solid Waste Advisory Committee (SWAC) is comprised of Chairman – Dennis Fischgrabe, Vice-Chair - Todd Warren, Secretary – Marlene Wood, Jane Schultz, Dave Zempel, Roger Schultz & County Commissioner, Evan Warsecke. This committee meets quarterly to address the goals and objectives established in the Benzie County Solid Waste Plan and to oversee the countywide 24/7 Residential Recycling Program. Continuous correspondence and communication is maintained between the SWAC and the recycling coordinator in addition to the regular meetings. The SWAC is kept informed of all activities of the coordinator and of the program. Recommendations of operation are made by the SWAC to the Benzie County Board of Commissioners for final approval and action.

The 24/7 Residential Recycling Program operates under the funding mechanism of PA 069 of 2005, with all documentation and procedure requirements in place at the County level.

Interlocal Agreements with all municipalities are in place to allow the County to impose and collect a surcharge on households to cover costs of waste reduction programs and collections of material. All funds collected are administered by Benzie County in accordance with State Statute and the Benzie County Solid Waste Plan. Revenues collected are held with the County Treasurer and used solely for recycling and collections, such as household hazardous waste materials, electronics, composting, etc. Municipalities are encouraged to have representation on the Solid Waste Advisory Committee.

Reciprocal Agreements between Benzie County and Manistee, Wexford & Leelanau Counties are in place for acceptance and disposal of solid waste. This resolution states that Benzie County will establish, implement and maintain a program for diverting a portion of its waste from landfill facilities. Benzie County is proud to announce that it has achieved approximately 22% waste diversion last year.

Recycling Site Lease Agreements are in place to outline the relationship and responsibilities between the County and the recycling site hosts.

Process for Dispute paperwork identifies the process so treasurers know the procedures to follow in the case of dispute of the recycling surcharge on a household.

The Recycling coordinator's duties consist of maintaining drop off sites, including signage, monitoring, enforcement and effective management of revenues & expenditures. All contracts, collections, correspondence and educational programs are the responsibility of the coordinator, who reports to the County Administrator, Mitch Deisch.

Residential recycling has been available to ALL municipalities ever since 100% participation countywide was achieved in 2007. Single Stream Recycling expansion became available in January 2012. The program complies with law requirements on household battery recycling and e-waste. Businesses are not charged the recycling fee. If businesses choose to recycle at 24/7 residential sites they must purchase a permit from the Solid Waste Department. Business participation is increasing through the Green Benzie Business Recycling Initiative. There currently are 42 businesses subscribing to the recycling program. The Cardboard Recycling program offered to schools by Packaging Corporation of America has proven instrumental to the success of the countywide recycling program. Businesses may recycle cardboard at any of the four trailers at no charge and students receive \$50 per ton for all cardboard collected at their school trailer. The household fee is \$25 per year for 2017/18. Households that recycle more and throw away less are realizing the money savings by having this program in place. Benzie County residents recognize the responsibility to the environment and to each other in maintaining a clean, healthy, beautiful and green community. The results of solid waste alternatives and actions directed by the recycling program provide a positive and productive effect on the future environmental health of Benzie County.

MISSION STATEMENT

The mission of the SWAC is to develop and implement a cost effective and sustainable recycling, solid waste and hazardous waste management strategy that will meet or exceed local and state goals and minimize adverse effects on public health and the environment for the current and future residents of Benzie County

Revised 2/2/2018

BENZIE COUNTY DATA SUMMARY 2017			
LANDFILL	MCW WASTE		
	CU YD.	TONS	
GLEN'S	679		
MANISTEE	13,744		
WEXFORD	6,491		
TOTAL BENZIE TRASH TO LANDFILL	20,914	6,971	

CALCULATED DIVERSION RATES:			
LANDFILL WASTE	TONS		6,971
COMMERCIAL WASTE TO DUMP	2,440		35%
RESIDENTIAL WASTE TO DUMP	4,531		65%
RESIDENTIAL WASTE TO DUMP	4,531	78.74%	
RECYCLED/DIVERTED TONS	1,224	21.26%	
TOTAL RESIDENTIAL	5,755		
This data only refers to diversion of household waste based on % listed. Commercial recycling stats n/a.			

RECYCLING STATS BASED ON CALENDER YEAR 2017

SINGLE STREAM RECYCLING	1009 Tons
CARDBOARD/SHREDDED PAPER	180.5 Tons
NATIONAL PARK SERVICE	7.5 Tons
TONS HHW & ELECTRONICS	22 Tons
LATEX PAINT	3.5 Tons
BATTERY COLLECTION BOXES	1.5 Tons
TOTAL TONS DIVERTED	1224 Tons

The **21.26% Diversion Rate** does not represent the total amount of materials benzie county diverted from the landfills. Only that which was a direct result of the county recycling program and does not include scrap tires, metal, etc.

FUN FACTS:

Benzie County recycled 4.2 million beverage containers at the Shop n Save and Family Fair shopping centers in 2016 and again in 2017.

2016: 924 Bin Pulls for a total of 975 Tons
2017: 1014 Bin Pulls for a total of 1009 Tons
90 More Pulls for 34 more Tons!



CONTRACTED SERVICES WITH AMERICAN WASTE 3 YEAR COMPARISON OF COSTS & VOLUME

2015 (NOT TO EXCEED \$154,350.00)		MONTHLY CHARGE		PULLS		REBATE	
JANUARY	\$	11,774.89		53		\$	122.82
FEBRUARY	\$	9,674.60		43		\$	101.48
MARCH	\$	11,939.84		54		\$	128.88
APRIL	\$	15,305.39		71		\$	145.20
MAY	\$	15,972.44		75		\$	150.42
JUNE	\$	18,303.71		88		\$	166.86
JULY	\$	23,223.60		106		\$	189.22
AUGUST	\$	19,494.91		90		\$	138.34
SEPTEMBER	\$	16,648.73		79		\$	123.04
OCTOBER		\$12,011.89	(\$2,114.93)	68		\$	111.14
NOVEMBER			(\$13,317.12)	63		\$	-
DECEMBER			(\$15,431.33)	74		\$	
TOTAL CHARGES	\$	154,350.00	(\$30,863.38)	864		\$	1,377.40
2016 (NOT TO EXCEED \$158,700)		MONTHLY CHARGE		PULLS		REBATE	
JANUARY			\$11,651.74			\$	57
FEBRUARY			\$11,577.67			\$	56
MARCH			\$13,178.85			\$	65
APRIL			\$12,496.84			\$	62
MAY			\$15,761.17			\$	78
JUNE			\$18,074.07			\$	90
JULY			\$22,551.29			\$	110
AUGUST			\$22,387.42			\$	109
SEPTEMBER			\$17,436.94			\$	85
OCTOBER			\$13,584.01			\$	65
NOVEMBER			(\$1,668.27)			\$	69
DECEMBER			(\$14,359.85)			\$	78
TOTAL CHARGES			\$158,700.00	924		\$	1,615.54

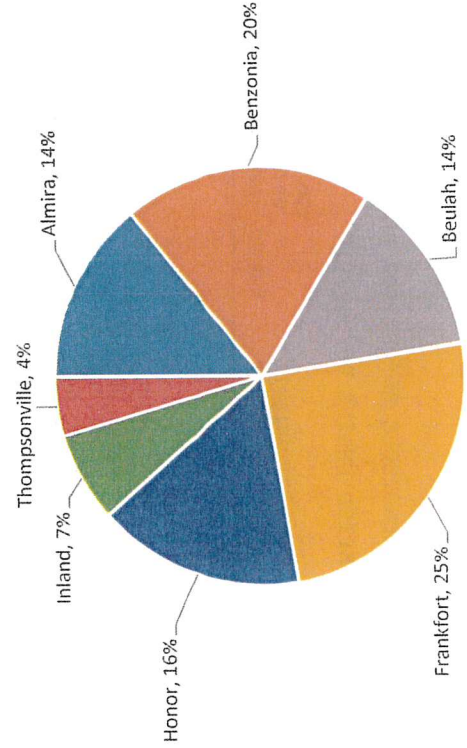
2017 (NOT TO EXCEED \$163,050.00)		MONTHLY CHARGE		PULLS		REBATE	
JANUARY		\$16,143.82		78		\$	165.88
FEBRUARY		\$13,164.74		63		\$	135.04
MARCH		\$13,695.89		66		\$	138.52
APRIL		\$14,769.85		72		\$	142.74
MAY		\$15,908.99		80		\$	133.42
JUNE		\$22,353.32		109		\$	193.18
JULY		\$23,724.05		115		\$	213.62
AUGUST		\$21,978.89		106		\$	198.52
SEPTEMBER		\$17,897.49		87		\$	171.98
OCTOBER		\$3,412.60	(\$10,570.13)	82			
NOVEMBER			(\$15,986.27)	76			
DECEMBER			(\$16,895.43)	80			
TOTAL CHARGES	\$	163,049.64	(\$43,451.83)	1014		\$	1,492.90
2018 (NOT TO EXCEED \$167,400.00)		MONTHLY CHARGE		PULLS		REBATE	
JANUARY							
FEBRUARY							
MARCH							
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
TOTAL CHARGES							

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 228 - SOLID WASTE/RECYCLING FUND						
Revenues						
Dept 000						
228-000-420.00	DELINQUENT PPT & INTEREST	0.00	24.64	0.00	(24.64)	100.00
228-000-448.00	RECYCLING SURCHARGE	266,500.00	267,280.22	(88.00)	(780.22)	100.29
228-000-450.00	COMMERCIAL - RECYCLING CHARGE	3,200.00	2,760.00	80.00	440.00	86.25
228-000-539.00	STATE GRANTS	22,000.00	10,100.50	10,100.50	11,899.50	45.91
228-000-540.01	GRANTS - MISC SPECIAL COLLECTIONS	2,000.00	0.00	0.00	2,000.00	0.00
228-000-674.00	CONTRIBUTIONS & DONATIONS	1,600.00	1,773.94	0.00	(173.94)	110.87
228-000-674.01	CONTRIBUTIONS - ELECTRONICS	2,000.00	0.00	0.00	2,000.00	0.00
228-000-687.00	REFUNDS/REBATES	100.00	0.00	0.00	100.00	0.00
228-000-691.00	BUDGETED USE OF FUND BALANCE	1,701.44	0.00	0.00	1,701.44	0.00
Total Dept 000		299,101.44	281,939.30	10,092.50	17,162.14	94.26
Dept 851 - INSURANCE & BONDS						
228-851-687.00	REFUNDS/REBATES- SOLID WASTE	0.00	568.22	0.00	(568.22)	100.00
Total Dept 851 - INSURANCE & BONDS		0.00	568.22	0.00	(568.22)	100.00
Dept 871 - WORKERS COMPENSATION INSURANCE						
228-871-687.00	REFUNDS/REBATES	2,582.00	2,582.18	0.00	(0.18)	100.01
Total Dept 871 - WORKERS COMPENSATION INSURANCE		2,582.00	2,582.18	0.00	(0.18)	100.01
TOTAL REVENUES		301,683.44	285,089.70	10,092.50	16,593.74	94.50
Expenditures						
Dept 000						
228-000-703.00	SALARY-DEPARTMENT HEAD	36,595.00	36,595.00	4,937.69	0.00	100.00
228-000-703.05	WAGES-ATTENDANT	6,720.00	6,720.00	810.00	0.00	100.00
228-000-721.00	PER DIEM	978.45	978.45	35.00	0.00	100.00
228-000-748.00	GAS, OIL & GREASE	1,589.53	1,589.53	136.09	0.00	100.00
228-000-800.00	CONTRACTED SERVICES	173,221.05	173,221.05	39,876.38	0.00	100.00
228-000-810.00	LEGAL FEES	162.00	162.00	0.00	0.00	100.00
228-000-821.50	HAZARDOUS WASTE	21,829.21	21,829.21	0.00	0.00	100.00
228-000-850.00	TELEPHONE	1,100.00	781.44	65.16	318.56	71.04
228-000-860.00	TRAVEL	452.68	452.68	0.00	0.00	100.00
228-000-900.00	PUBLIC RELATIONS - PRINTING/PUBLISHING	3,311.27	3,311.27	455.07	0.00	100.00
228-000-930.00	EQUIPMENT REPAIR	139.98	139.98	0.00	0.00	100.00
228-000-955.00	CONVENTIONS & DUES	250.00	200.00	0.00	50.00	80.00
228-000-957.00	MISCELLANEOUS	5,571.54	5,571.54	3,450.00	0.00	100.00
228-000-961.00	TRAINING & SCHOOLS	410.00	410.00	0.00	0.00	100.00
228-000-967.00	PROJECT EXPENSES - GRANTS	26,000.00	10,076.50	0.00	15,923.50	38.76
228-000-970.00	EQUIPMENT	300.00	214.62	0.00	85.38	71.54
Total Dept 000		278,630.71	262,253.27	49,765.39	16,377.44	94.12

2017 Pulls and Tonnage By Location

Site Location	JAN Pulls	FEB Pulls	MAR Pulls	APR Pulls	MAY Pulls	JUN Pulls	JUL Pulls	AUG Pulls	SEPT Pulls	OCT Pulls	NOV Pulls	DEC Pulls	TOTAL Pulls
Almira	13	11	11	12	15	16	16	16	14	13	11	13	15
Benzonia	15	14	13	15	15	22	19	21	16	16	16	15	15
Beulah	11	9	9	10	12	17	17	17	17	11	11	10	10
Frankfort	16	12	14	14	15	25	32	25	21	21	19	17	16
Honor	13	9	10	11	14	16	19	17	16	16	13	11	12
Inland	6	4	5	6	5	7	7	6	6	6	7	6	6
Thompsonville	4	4	4	4	4	6	5	6	4	4	5	4	6
Total Pulls 2017	78	63	66	72	80	109	115	106	87	82	76	80	1014
Site Location	JAN Tons	FEB Tons	MAR Tons	APR Tons	MAY Tons	JUN Tons	JUL Tons	AUG Tons	SEPT Tons	OCT Tons	NOV Tons	DEC Tons	TOTAL Tons
Almira	12.14	11.59	9.66	11.7	10.21	9.82	9.75	10.13	10.66	11.89	12.01	14.83	134.39
Benzonia	15.04	14.49	13.53	13.38	12.45	18.03	17.13	17.72	15.52	16.3	15.69	17.83	187.11
Beulah	11.49	8.33	8.81	10.19	11.63	14.91	16.06	17.41	11.32	11.33	12.51	13.09	147.08
Frankfort	17.83	12.3	14.83	13.86	14.9	26.22	34.7	27.52	23.21	22.18	18.91	19.68	246.14
Honor	13.34	10.26	11.92	10.26	9.67	15.02	18.67	15.76	15.31	14.14	12.14	13.52	160.01
Inland	8.17	5.24	6.07	6.89	4.35	7	6.64	5.81	6.29	7.91	5.82	7.2	77.39
Thompsonville	4.93	5.31	4.44	5.09	3.5	5.59	3.86	4.91	3.68	5.4	4.28	5.43	56.42
Tonnage in 2017													1008.54
TOTAL TONNAGE	0	0	0	0	0	0	0	0	0	0	0	0	0
National Park Service													7.5
PCA School Cardboard Trailers													178
Shredded Paper - Worm Farm													2.5
											HHW	TOTAL:	
											GRAND	TOTAL:	1196.54

Single Stream Recycling



2017 BENZIE COUNTY HHW, ELECTRONICS AND SPECIAL COLLECTIONS

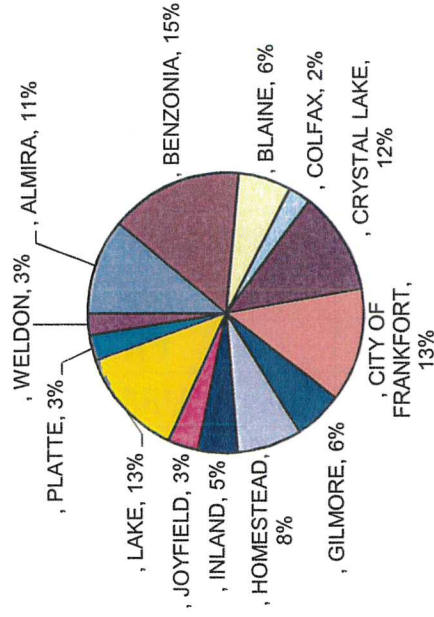
ALMIRA	48
BENZONIA	67
BLAINE	27
COLFAX	11
CRYSTAL LAKE	52
CITY OF FRANKFORT	57
GILMORE	25
HOMESTEAD	33
INLAND	20
JOYFIELD	15
LAKE	55
PLATTE	13
WELDON	11
PEOPLE TOTAL SERVED	<u>434</u>

Hazardous Waste Collected: 24,333lbs

Electronics Collected: 17,995lbs

Latex Paint Collection: 7,456 lbs.

BENZIE COLLECTIONS 2017



2017 SCRAP TIRE COLLECTIONS

FRANKFORT: 1525 PTE

THOMPSONVILLE: 1994 PTE

ALMIRA: 1679 PTE

TIRE COLLECTIONS TOTAL: 5198 PTE (Passenger Tire Equivalent)

Single Stream Recycling to American Waste 2017: 660.46 tons January through August

2016 Bin Pulls: 924

2017 Bin Pulls: 1014

90 MORE BIN PULLS FOR 34 MORE TONS



THIS GREEN BUSINESS

PERMIT #

0000



IS SUPPORTING
RECYCLING IN
BENZIE COUNTY

YEAR

2017

GROW BENZIE	LISA MUSGRAVE DDS
STORM CLOUD BREWERY	GARDEN THEATER
BETSIE RIVER VETERINARY CLINIC	COUNCIL ON AGING
THE GATHERING PLACE	WEBBER INSURANCE AGENCY
	BENZONIA LIBRARY
TRINITY LUTHERN CHURCH	CRYSTAL GARDENS
DARCY LIBRARY OF BEULAH	URSA MAJOR BISTRO
THE MAYFAIR TAVERN	HEARTWOOD CUSTOM BUILDERS
BELL TITLE LAKESHORE	THE INN AT WATERVALE
DINGHYS	ABRAMSON FAMILY DENTISTRY
BENZIE BUS	
BENZIE SHORES LIBRARY	FRANKFORT LUEDTKE ENGINEERING
SLEEPING BEAR REALITY	COHO CAFE
BETSIE RIVER CAMPSITE	SLEEPING BEAR FARMS
	CAMP LOOKOUT
CHIMNEY CORNERS	CSA
STATE OF THE ART FRAMING & GALARY	FIRST CONGREGATIONAL CHURCH
CEDAR RIDGE CABINS	L'CHAYIM
CRYSTAL LAKE CATERING	C.S.A
CRYSTAL CRATE & CARGO	Betsie Bay Marina
BENZIE CHAMBER OF COMMERCE	FRANKFORT-ELBERTA CHAMBER OF COMMERCE

The businesses listed above subscribe to the **Green Benzie Program Business** and have permits issued to them allowing access to the residential single stream bins.

All businesses must use school cardboard trailers to recycle all business cardboard. The residential recycling bins cannot accommodate the volume of business cardboard generated.

If your business would like to recycle paper, plastic, glass & tin/aluminum containers in a residential recycling bin, Call 231-882-0554 or email benzierecycler@benzieco.net

YOU DO THE MATH.....

IT MAKES DOLLARS AND CENTS TO RECYCLE...

Compare what it costs for trash services according to a local waste hauler's average pricing for a 96 gallon trash tote. A 96 gallon trash tote holds 6 kitchen trash bags & costs \$22 per month, \$66 per quarter, = \$264 per year

Budget Bags (pay as you throw) holds 33 gallons or 2 -3 kitchen trash bags and costs \$2.50 each (\$25 per box of 10)

Each household pays \$25 per year for 24 / 7 drop off recycling services. We accept all numbers of plastic material (#1 - #7), glass bottles & jars (all colors – clear, green, brown & blue), tin and aluminum containers, paper and cardboard; all acceptable in one single stream bin. If your household recycles more, the amount of trash generated is reduced and the amount you pay for trash services could go down too.

You could cancel the trash tote and buy budget bags instead!

If you use one budget bag every week for trash and recycle what you can, you will be paying \$130 per year for waste disposal. That's a savings of \$134 per year!

If you use one budget bag every 2 weeks for trash and recycle what you can, you will be paying \$53.75 per year for waste disposal. That's a savings of \$210.25 per year!

Recycling is the GREEN thing to do.....

Save resources, landfill space, and money! Let's keep the green in our own pockets instead of throwing it away!

Contact your local waste hauler and ask if you are eligible to use budget bags in your area.

Calculations for this savings sheet are based on average charges for waste disposal and for budget bags. Costs may vary with different waste disposal companies.

Last updated 2/2/2018

WHERE DOES THE RECYCLING GO? It doesn't go to a landfill!

Recycled Materials get new life through the Benzie County Recycling Program!

Cardboard – Cardboard collected in school trailers is shipped to Manistee/Filer City, MI where it is made back into corrugated material. This public service is provided by Packaging Corporation of America, Filer City, MI.

Fiber - Newspapers/magazines/office paper/junk mail/phone Books/paperback books, cardboard & paper products are sorted, baled and marketed to be made back into a paper product like hand toweling, pressed fiber such as cereal boxes, egg cartons, etc. Benzie County fiber is shipped to Georgia Pacific, Graphic Packaging, and Pratt Industries.

Plastics Most Benzie County Plastics are shipped to CleanTech, Dundee MI.

- #1 PET is washed and ground and is made back into plastic banding products which is used for shipping / packaging, clothing, carpet, etc.
- #2 HDPE is washed and ground and is made back into plastic lumber products, packaging products, miscellaneous plastic bottles and jugs, drain tile, garbage bags, etc.
- #3, #4, #5, #6, #7 Other - These plastics are shredded and blended into a product that is used as processed engineered fuel, with the end product used in Northern Michigan.

Tin / Aluminum – These materials are processed, shredded and then made back into Steel / Aluminum products. Benzie County metals are shipped to Padnos, Traverse City, MI.

Glass – This material is currently being crushed and used as a road resurfacing as a gravel alternative on access roads at the Wexford landfill, which American Waste, Inc. owns and operates.

Currently 75% of Benzie County Recyclable Materials are sent to end markets within Michigan and the remaining 25% going to markets within the Midwest.

Look for "post-consumer" recycling content on packaging when you shop. That means you are buying products packaged in part with recyclable materials.

Whenever you can.....Buy in bulk, bring your reusable bags, avoid disposable products that you use once and throw away.

Look in the Recycling Brochures for options on proper recycling or disposal of items that are not allowed in the single stream recycling bins.

Remember.....

Reduce what you bring into the home

Reuse what you can or repurpose items that can be donated to stores, libraries, friends, etc.

Then Recycle!

Revised 2/02/2018

Dawn Olney

From: Mitch Deisch
Sent: Thursday, February 08, 2018 10:10 AM
To: Gary Sauer; Evan Warsecke; Art Jeannot; Bob Roelofs; Coury Carland
Cc: Dawn Olney
Subject: FW: TNT Chase

BOC,

Please see the attached e-mail from Sheriff Schendel.

Dawn, please make hard copies for Commissioners Griner and Money.

Thank you.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558

From: Ted Schendel
Sent: Thursday, February 08, 2018 10:08 AM
To: Mitch Deisch <MDeisch@benzieco.net>
Cc: Kyle Rosa <KRosa@benzieco.net>; Troy Lamerson <TLamerson@benzieco.net>; Cody Kastl <ckastl@benzieco.net>
Subject: TNT Chase

Hi Mitch,

Hope you are feeling better.

As you may know through the media, there was a significant drug bust in Benzie County. This was a joint effort with TNT, MSP and Benzie sheriff's Office. Information was obtained of a potential drug deal happening in Honor. A significant amount of heroin and cocaine was to be distributed on Honor. TNT set up surveillance and moved in on the drug dealers. TNT attempted to block the suspects in. (Standard protocol) The suspects rammed the TNT vehicle and pushed it out of the way. A chase began to apprehend the suspects. The chase continued into Lake Ann with Benzie providing back up to our MSP officer who was giving chase. The driver of a vehicle approaching from the opposite direction was watching the MSP vehicle and didn't realize that he turned into the oncoming lane which was occupied by our Vehicle. As a result he struck our vehicle and caused significant damage. Our insurance carrier MMRMA has been notified. The vehicle is in operable at this time. Both suspects were taken into custody and now reside in our facility.

This is information that I would like you to share with our commissioners.

If you have any further questions please contact me.



www.benziesheriff.com
www.authorizetransaction.com

BENZIE COUNTY SHERIFF'S OFFICE

Ted Schendel

Sheriff

tschendel@benzieco.net

505 S Michigan Ave.
Benzie, MI 49617

Cell 231-651-0365
Ph 231-882-4484
Jail 231-882-0052
Fax 231-882-5894

Commissioner Report

County Administrator's Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commissioners
From: Mitch Deisch, Administrator *M Deisch*
Date: February 7, 2018
Subject: Administrator Update 2/13/18 BOC meeting

1. **February 13, 2018 Council of the Whole (COTW) meeting-** The COTW scheduled for February 13, 2018 at 1:30 pm will focus on both HR and Technology. Based upon the schedules in the Administrator's office, the agenda will most likely not be out until Sunday February 11, 2018 or Monday February 12, 2018. Included on this COTW agenda will be a Finance Committee component at the very end of the meeting. This Finance Committee component will only be used as necessary. The intent is for items presented at the 2/13/18 COTW that need Finance Committee approval to be handled at this meeting, thus allowing them to move forward to the next regularly scheduled BOC meeting. This one step will condense approval process for time sensitive matters by several weeks.

The intent is not to shortcut the process or reduce adequate time necessary for review/discussion of matters, rather simply not hold up the process waiting two weeks for a Finance Committee meeting. Again, this Finance Committee component will only be used as needed.

2. **Special Board of Commission Meeting Regarding Appointment of Road Commission Member –** The BOC has scheduled a special meeting on Friday February 16, 2018 at 9:00 am to replace the vacant Benzie County Road Commission member. This appointment will serve in this capacity until the permanent Benzie County Road Commission member is elected by the residents of Benzie County.
3. **Michigan Indigent Defense Commission Report –** Earlier this week I was informed that Benzie County's joint MIDC report with Manistee County was approved, with the exception of the financial component. On Tuesday February 6, 2018, I had a conversation with our MIDC representative, who is going to do more research on what exactly Benzie County needs to complete to come into compliance. They assure me that all we need to do is expand our explanation on how funds are to be used. The revision needs to be completed by Tuesday February 20, 2018. The MIDC representative indicated that less than 15% of the plans originally submitted were 100% approved. More to follow.
4. **Building Authority Special Meeting Tuesday February 6, 2018 –** At their February 6, 2018 Special Building Authority meeting, Chairperson Eric VanDussen while discussing the need to replace BA legal counsel, asked if any BOC member or myself had any suggestions on Attorney firms that specialize in construction arbitration matters. I have reached out to several attorneys

RECEIVED

FEB 07 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

that I have worked with in West Michigan and asking them for firms who specialize in these matters. If any BOC members are familiar with a firm that specializes in construction arbitration matters, please provide the information to the Building Authority.

5. **EMS Director** – As I previously mentioned to the BOC, I am currently working with EMS Director Jim Henderson on 30, 60 and 90 day goals to ensure his new tenure as the EMS Director is positive and moving in the right direction. As expected with a new Director, changes are going to occur at Benzie County EMS. More to follow.

FINANCE REPORT

BILLS TO BE APPROVED February 13, 2017

Motion to approve Vouchers in the amount of:

\$	157,481.48	General Fund (101)
\$	49,401.59	Jail Fund (213)
\$	38,606.97	Ambulance Fund & ALS (214)
\$	8,283.22	Funds 105-238
\$	4,069.38	ACO Fund (247)
\$	45,761.78	Building (249)
\$	32,906.60	Dispatch 911 Fund (261)
\$	110,160.53	Funds 239-292
\$	24,764.81	Funds 293-640
\$	66,288.40	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	<u>537,724.76</u>	

RECEIVED

FEB 12 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

January 19, 2017 - February 13, 2018

[illegible]

206-K-9 Fund	230-BVTC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzie Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resource Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzie Kids	245-Remonumentation	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice.	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	WARSECKE, EVAN	COMMISSIONER MILEAGE	JANUARY 2018	02/01/18	32.10	63584
101-101-860.00	TRAVEL	SAUER, GARY	COMMISSIONER MILEAGE	JANUARY 2018	02/08/18	116.63	63773
101-101-860.00	TRAVEL	GRINER, ROGER	COMMISSIONER MILEAGE	JANUARY 2018	02/08/18	256.80	63847
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC AND ROAD COMMISSION	43100200	02/08/18	244.63	63767
Total For Dept 101 BOARD OF COMMISSIONERS						650.16	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	1,524.13	63570
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	1,791.83	63570
101-131-704.00	CIR CT RECORDER SAL	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	1,731.77	63570
101-131-704.01	CIR CT ALT. DISPUTE RESO	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	1,299.63	63570
101-131-704.02	CLERICAL ASSISTANT-CIR C	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	1,027.69	63570
101-131-712.00	RESEARCH ATTORNEY/J. MEA	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	967.73	63570
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	4,921.01	63570
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	BENZIE REIMBURSEMENT	DECEMBER 2017	01/25/18	123.57	63569
101-131-730.00	POSTAGE	MANISTEE COUNTY	BENZIE REIMBURSEMENT	DECEMBER 2017	01/25/18	101.13	63569
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY	BENZIE REIMBURSEMENT	DECEMBER 2017	01/25/18	110.70	63569
101-131-802.00	CIR CT-TRANSCRIPT FEE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	232.95	63570
101-131-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	COURT APPT ATTY 17-2064-NA AND 16-	1/18/18	02/01/18	225.00	63622
101-131-810.00	LEGAL FEES	SMITH, MICHAEL LAWRE	MONTHLY COURT APPT ATTORNY FOR 2017	FEBRUARY 2018	02/08/18	2,094.16	63776
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	MONTHLY COURT APPT ATTORNY FOR 2017	FEBRUARY 2018	02/08/18	1,110.75	63777
101-131-810.00	LEGAL FEES	CICCHELLI, ANTHONY	MONTHLY COURT APPT ATTORNY FOR 2017	FEBRUARY 2018	02/08/18	2,094.16	63825
101-131-810.00	LEGAL FEES	GRAFF, JACOB	MONTHLY COURT APPT ATTORNY FOR 2017	FEBRUARY 2018	02/08/18	1,110.75	63845
101-131-810.00	LEGAL FEES	HUFT, DAVID G. ATTY	MONTHLY COURT APPT ATTORNY FOR 2017	FEBRUARY 2018	02/08/18	2,094.16	63850
101-131-812.00	APPEALS COURT - LEGAL FE	MANISTEE COUNTY	BENZIE REIMBURSEMENT	DECEMBER 2017	01/25/18	8.00	63569
101-131-860.00	TRAVEL	KELLEY, CLAYTON	MILEAGE AND MEAL REIMBURSEMENT	12/19-1/29/18	02/08/18	232.90	63746
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	JANUARY 2018 MILEAGE & MEALS	1/26/18	02/08/18	207.40	63769
101-131-860.00	TRAVEL	FELICZAK, KAREN	MILEAGE	1/16/18	02/08/18	36.38	63835
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	638.08	63570
101-131-963.00	COMPUTER SUPPORT	BUSINESS INFORMATION	COMPUTER SUPPORT - REMOTE SUPPORT	73382	01/25/18	290.00	63534
Total For Dept 131 CIRCUIT COURT						23,973.88	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	KEYBOARD/CORR TAPE/LETTERING TAPE/	996675989001	01/25/18	81.56	63583
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	BOTTLES/DELIVERY	365519	02/01/18	31.75	63644
101-136-800.00	CONTRACTED SERVICES-DRUG	CENTURYLINK	LONG DISTANCE AND 1-800 #'S DECEMB	1426976273	01/25/18	4.67	63535
101-136-801.00	CONTRACTED SERV-SOBRIETY	COURTAD, JOSHUA C.	MONTHLY CONTRACT FOR SOBRIETY COUR	FEBRUARY 2018	02/08/18	650.00	63828
101-136-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	DUNLOP; DUNLOP	17-345/411-SM	01/25/18	500.00	63536
101-136-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G. ATTY	D RUCKI	17-389-ST	01/25/18	250.00	63557
101-136-805.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	DEVERNEY	17-120-SD	01/25/18	250.00	63607
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFF, JACOB	R CHALLANDER	17-351-FY-2	02/01/18	250.00	63631
101-136-805.00	COURT APPOINTED ATTORNEY	STIG-NIELSON, FREDERI	PRACHAR	17-407-SM	02/01/18	250.00	63670
101-136-805.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	BURT	17-375-SD	02/01/18	250.00	63688
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	96.19	63603
101-136-900.00	PRINTING & PUBLISHING	DES MOINES STAMP COMP	NOTARY EMBOSERS	1112026	01/25/18	37.50	63545
101-136-900.00	PRINTING & PUBLISHING	JACKPINE BUSINESS CEN	ORDER OF PROBATION FORMS	42649	01/25/18	76.87	63560
101-136-900.00	PRINTING & PUBLISHING	TARGET INFORMATION MA	FORMS	284975	02/01/18	36.38	63673
101-136-970.00	EQUIPMENT	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	448.28	63570
Total For Dept 136 DISTRICT COURT						3,213.20	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-JV DIRECTOR SALAR	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	2,091.85	63570
101-142-727.00	OFFICE SUPPLIES	PURE WATER WORKS	WATER COOLER	FEB 05, 2018	02/08/18	32.66	63768

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EXP CHECK RUN DATES 01/25/2018 - 02/13/2018

DB: Benzie County

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 142 JUVENILE DIVISION							
101-142-804.00	RECORDING SERVICES	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	489.58	63570
101-142-860.00	TRAVEL	CAMERON CLARK	REIMBURSEMENT FOR TRAVEL AND PHONE	2/6/18	02/08/18	846.25	63820
101-142-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	10/4/17-1/3/18 COPIES	135885	01/25/18	59.51	63578
101-142-957.40	NON REIMBURSABLE EXPENSE	OLIVER ART CENTER	CERAMICS CLASS	FEB/18	02/08/18	60.00	63763
			Total For Dept 142 JUVENILE DIVISION			3,579.85	
Dept 148 PROBATE COURT							
101-148-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMP	NOTARY EMBOSSERS	1112026	01/25/18	37.50	63545
101-148-727.00	OFFICE SUPPLIES	OFFICE DEPOT	MOUSE/FRAME	994446108001	01/25/18	35.97	63582
101-148-727.00	OFFICE SUPPLIES	EXCEL OFFICE INTERIOR	FILE CABINET	92373	02/01/18	74.56	63627
101-148-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDI	BOTTLES/DELIVERY	365519	02/01/18	31.75	63644
101-148-727.00	OFFICE SUPPLIES	OFFICE DEPOT	INKS, TAPE, HOOKS	100544276001	02/01/18	137.27	63655
101-148-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G. ATTY	J DECAIR, DDI	13-0089-DD	01/25/18	125.00	63556
101-148-970.20	EQUIPMENT - CAPITAL	EXCEL OFFICE INTERIOR	FILE CABINET	92373	02/01/18	250.00	63627
			Total For Dept 148 PROBATE COURT			692.05	
Dept 172 ADMINISTRATOR							
101-172-703.06	WAGES-SECRETARY	SWANDER, CANDICE	A/P PAYROLL ENTRY	JANUARY 2018	01/25/18	176.25	63596
101-172-727.00	OFFICE SUPPLIES	VISA=MITCHELL DEISCH	OFFICE SUPPLIES-OFFICE DEPOT	DECEMBER 2017	01/25/18	225.34	63605
101-172-727.00	OFFICE SUPPLIES	VISA=MITCHELL DEISCH	1099 MISC FORMS	103553448-001	02/08/18	9.19	63791
101-172-860.00	TRAVEL	DEISCH, MITCH	MILEAGE ALLOWANCE	FEBRUARY 2018	02/08/18	275.00	63831
101-172-955.10	DUES & REGISTRATIONS	RECORD EAGLE	ADMIN YEARLY SUBSCRIPTION	17564	02/08/18	288.49	63770
			Total For Dept 172 ADMINISTRATOR			974.27	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	PIONEER GROUP	1 YR SUBSCRIPTION FOR COUNTY CLERK	0012881	02/08/18	39.00	63766
101-215-807.00	JURY BOARD FEES	MICK, JANICE	JURY BOARD PER DIEM	2/05/2018	02/08/18	35.00	63755
101-215-807.00	JURY BOARD FEES	MICK, JANICE	MILEAGE	02/05/2018	02/08/18	7.56	63755
101-215-807.00	JURY BOARD FEES	SHRAKE, ELIZABETH	JURY BOARD PER DIEM	2/5/2018	02/08/18	35.00	63775
101-215-807.00	JURY BOARD FEES	SHRAKE, ELIZABETH	MILEAGE	2/5/2018	02/08/18	3.78	63775
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	JURY BOARD PER DIEM	2/05/2018	02/08/18	35.00	63819
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	MILEAGE	2/05/2018	02/08/18	1.08	63819
101-215-860.00	TRAVEL	OLNEY, DAWN	ELECTION AUDIT/CLERK CONFERENCE	12/11/17 TO 1/1	01/25/18	47.08	63584
101-215-955.00	CONVENTIONS & MEETINGS	OLNEY, DAWN	ELECTION AUDIT/CLERK CONFERENCE	12/11/17 TO 1/1	01/25/18	17.00	63584
101-215-955.10	DUES & REGISTRATIONS	MPJRA	2018-2019 MPJRA DUES FOR TAMMY BOW	2/5/2018	02/08/18	75.00	63757
			Total For Dept 215 COUNTY CLERK			295.50	
Dept 253 COUNTY TREASURER							
101-253-860.00	TRAVEL	VISA-MICHELLE THOMPSON	HOTEL FOR CONFERENCE ACCT# 0082	0082	02/08/18	441.18	63790
			Total For Dept 253 COUNTY TREASURER			441.18	
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSU EXTENSION BUSINES	11/25/17, 12/9/17 SALARY AND FRING	TOINV29-18	01/25/18	904.26	63577
101-261-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	10/4/17-1/3/18 COPIES	135885	01/25/18	4.86	63578
			Total For Dept 261 MSU EXTENSION			909.12	
Dept 262 ELECTIONS							
101-262-721.00	PER DIEM	BANCROFT, LAURA	BOARD OF CANVASSERS ORG MTG	01/31/2018	02/01/18	35.00	63619
101-262-721.00	PER DIEM	DYKSTRA, RONALD	BOARD OF CANVASSERS ORG MTG	1/31/2018	02/01/18	35.00	63625
101-262-721.00	PER DIEM	MICK, JANICE	BOARD OF CANVASSERS ORG MTG	1/31/2018	02/01/18	35.00	63649
101-262-721.00	PER DIEM	NICHOLS, RAY	BOARD OF CANVASSERS ORG MTG	1/31/2018	02/01/18	35.00	63652
101-262-721.00	PER DIEM	OLNEY, DAWN	ELECTION AUDIT/CLERK CONFERENCE	12/11/17 TO 1/1	01/25/18	5.89	63584
101-262-860.00	TRAVEL	BANCROFT, LAURA	MILEAGE	1/31/2018	02/01/18	13.91	63619

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Fund 101 GENERAL FUND							
Dept 262 ELECTIONS							
101-262-860.00	TRAVEL	DYKSTRA, RONALD	MILEAGE	1/31/2018	02/01/18	7.81	63625
101-262-860.00	TRAVEL	MICK, JANICE	MILEAGE	1/31/2018	02/01/18	7.49	63649
101-262-860.00	TRAVEL	NICHOLS, RAY	MILEAGE	1/31/2018	02/01/18	8.56	63652
101-262-963.00	COMPUTER SUPPORT	I.T. RIGHT	WINDOWS 10 PRO	20154284	02/01/18	165.46	63636
			Total For Dept 262 ELECTIONS			349.12	
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANI	CLEANING SUPPLIES	0226014-IN	01/25/18	346.47	63552
101-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANI	CLEANING SUPPLIES	0226543-IN	01/25/18	181.70	63552
101-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANI	CLEANING SUPPLIES	0225200-IN	01/25/18	427.51	63552
101-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANI	CLEANING SUPPLIES	0226105-IN	01/25/18	49.66	63552
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	2 KEYS MADE	146273	02/01/18	3.98	63653
101-265-750.00	MAINTENANCE SUPPLIES	KENDALL ELECTRIC	LIGHT BULBS	S106593455-001	02/08/18	12.00	63747
101-265-750.00	MAINTENANCE SUPPLIES	KENDALL ELECTRIC	LIGHT BULBS	S106593455-002	02/08/18	148.92	63747
101-265-750.00	MAINTENANCE SUPPLIES	MOORE MECHANICAL	WATER FILLING STATION FILTER	55348	02/08/18	112.00	63756
101-265-820.00	SNOW REMOVAL	KERBY'S BACKHOE SERVI	MOVE SNOWBANKS	1788	01/25/18	1,540.00	63565
101-265-850.00	TELEPHONE	CENTURYLINK	LONG DISTANCE AND 1-800 #'S DECEMB	1426976273	01/25/18	42.93	63535
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	1/8-2/7/18 SERVICE	123714	01/25/18	470.48	63598
101-265-850.00	TELEPHONE	AT&T	MONTHLY PRI CIRCUIT	JANUARY 2018	02/01/18	1,066.74	63616
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	91.86	63603
101-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER READ 1/22/18	S-095	02/01/18	861.37	63681
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	12/9/18-1/11/18 GOVERNMENT CENTER	9100 209 3120 0	01/25/18	1,509.17	63546
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	12/13/17-1/16/18 GARAGE ELECTRIC	1000 0586 8649	01/25/18	197.55	63540
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GOVERNMENT CENTER ELECTRIC 12/11/1	1000 0051 4248	01/25/18	7,052.79	63540
101-265-930.00	EQUIPMENT REPAIR	HURST MECHANICAL	1ST FLOOR GAS SMELL/REPLACED BAD I	S16740	01/25/18	527.98	63558
101-265-930.00	EQUIPMENT REPAIR	HURST MECHANICAL	RTU #4 REPAIRS	S16724	01/25/18	2,188.55	63558
101-265-935.00	BUILDING REPAIRS	TURN KEY SYSTEMS / TK	PROBATION/PAROLE INTERCOM REPAIRS	8389	02/01/18	200.00	63680
			Total For Dept 265 BUILDING & GROUNDS			17,031.66	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	RETAINER	DECEMBER 2017	01/25/18	1,833.34	63538
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	NON RETAINER EXPENSES	DECEMBER 2017	01/25/18	563.47	63538
101-266-810.00	LEGAL FEES	CUMMINGS, MCCLOREY, D	DECEMBER 2017 GENERAL LEGAL SVCS	245094	01/25/18	240.00	63542
101-266-810.00	LEGAL FEES	FIGURA, RICHARD	LEGAL FEES(LESS \$27)	BC-137	01/25/18	850.50	63549
101-266-815.00	AUDITORS	ANDERSON, TACKMAN & C	PROGRESS BILLING FOR BC ROAD COMMI	119595	02/08/18	5,750.00	63804
101-266-815.00	AUDITORS	ANDERSON, TACKMAN & C	PROGRESS BILLING THRU SEPT 30, 201	119575	02/08/18	17,306.20	63804
101-266-815.20	CIRCUIT, JUV, & DC ADMIN	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	1,166.67	63570
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			27,710.18	
Dept 267 PROSECUTING ATTORNEY							
101-267-727.00	OFFICE SUPPLIES	VISA=SARA SWANSON	POSTAGE/OFFICE SUPPLIES	0132	01/25/18	94.55	63606
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	36.51	63603
			Total For Dept 267 PROSECUTING ATTORNEY			131.06	
Dept 268 REGISTER OF DEEDS							
101-268-955.10	DUES & REGISTRATIONS	MI ASSOC OF REGISTER	REGISTER OF DEEDS CONFERENCE BAY C 1/29/2018		02/01/18	60.00	63645
			Total For Dept 268 REGISTER OF DEEDS			60.00	
Dept 275 DRAIN COMMISSION							
101-275-819.00	CONTRACT SERVICE - LAKE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DA FEBRUARY 2018		02/08/18	333.33	63832
			Total For Dept 275 DRAIN COMMISSION			333.33	
Dept 285 CENTRAL SERVICES							

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Fund 101 GENERAL FUND							
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	5 CASES PAPER EQUALIZATION	999325991001	02/08/18	131.75	63762
101-285-730.00	POSTAGE	NUCENT HARDWARE	UPS DEEDS	146390	02/08/18	11.28	63761
101-285-930.00	EQUIPMENT REPAIR	NETLINK BUSINESS SOLU	10/4/17-1/3/18 COPIES	135885	01/25/18	1,786.46	63578
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	PROSECUTOR'S FAX	159461	01/25/18	126.51	63597
			Total For Dept 285 CENTRAL SERVICES			2,056.00	
Dept 286 TECHNOLOGY SUPPORT							
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	FEBRUARY 2018 MONTHLY SERVICE CONT	20154134	02/08/18	3,750.00	63744
			Total For Dept 286 TECHNOLOGY SUPPORT			3,750.00	
Dept 301 SHERIFF							
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	UNLEADED GAS FOR DEC 2017	1011	01/25/18	2,326.57	63530
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	OIL CHANGE 13-2	30914	01/25/18	48.90	63608
101-301-748.00	GAS, OIL & GREASE	ZACK'S TIRES	TIRE CHANGE OUT 14-5	75	01/25/18	40.00	63609
101-301-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS	FUEL JAN '18	065281271	02/01/18	21.88	63668
101-301-748.00	GAS, OIL & GREASE	SHOP AND SAVE	WINSHIELD WASHER	24787	02/08/18	11.16	63774
101-301-748.00	GAS, OIL & GREASE	STATE OF MICHIGAN	SUPPRESSED PLATES X 4	APPLICATION	02/08/18	52.00	63780
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	1022	02/08/18	2,215.96	63811
101-301-751.00	UNIFORMS	MATTHEW WEAVER	BOOT REIMB	111776746780098	01/25/18	150.00	63572
101-301-751.00	UNIFORMS	MICHIGAN SHERIFFS ASS	POCKET ID BADGES	20180051	01/25/18	87.20	63575
101-301-800.00	CONTRACTED SERVICES	ATLAS BUSINESS SOLUTI	SCHEDULING SOFTWARE	INV291244	01/25/18	900.00	63527
101-301-850.00	TELEPHONE	TELNET WORLDWIDE	TELEPHONE JAN '18	1824	01/25/18	574.37	63599
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	219.14	63603
			Total For Dept 301 SHERIFF			6,647.18	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	JANUARY 2018 VISION COVERAGE	177956	01/25/18	25.46	63521
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE JANUARY 2018	177956	01/25/18	18.40	63522
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	FEBRUARY 2018 COVERAGE	180090008084	01/25/18	1,156.85	63532
101-333-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	FEBRUARY 2018 DENTAL	RIS0001730240	01/25/18	120.61	63544
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	UNLEADED GAS FOR DEC 2017	1011	01/25/18	176.07	63530
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	1022	02/08/18	160.70	63811
			Total For Dept 333 SECONDARY ROAD PATROL			1,658.09	
Dept 334 ZERO TOLERANCE, BAILIFF							
101-334-729.10	SUPPLIES - CHEMICAL	PHAMATECH	QUICKSCREEN 8-DRUG CUP	155871	01/25/18	375.00	63588
			Total For Dept 334 ZERO TOLERANCE, BAILIFF			375.00	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	JANUARY 2018 VISION COVERAGE	177956	01/25/18	9.83	63521
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE JANUARY 2018	177956	01/25/18	18.40	63522
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	PPO COVERAGE	FEBRUARY 2018	01/25/18	507.58	63533
101-426-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	FEBRUARY 2018 DENTAL	RIS0001730240	01/25/18	36.87	63544
101-426-725.00	FRINGE BENEFITS	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	65.35	63603
101-426-850.00	TELEPHONE	VERIZON WIRELESS	EMD, JAIL/CORRECTIONS, ALS PHONES	786787479-0001	01/25/18	49.16	63603
101-426-850.00	TELEPHONE	POST, FRANK	MILEAGE REIMBURSEMENT ENDING 1-28-	MILEAGE ENDING	02/01/18	5.89	63659
101-426-860.00	TRAVEL	MICHIGAN STATE POLICE	2018 MICHIGAN STATEWIDE INTEROPERA	551-504128	02/01/18	250.00	63648
101-426-967.00	PROJECT EXPENSES		Total For Dept 426 EMERGENCY MANAGEMENT			943.08	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	1,791.44	63570
101-648-835.00	LAB FEES	NMS LABS	AUTOPSY LABWORK	1044369	01/25/18	982.00	63579
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	42.98	63570

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	JANUARY 2018 VISION COVERAGE	177956	01/25/18	25.46	63521
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE JANUARY 2018	177956	01/25/18	22.90	63522
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	FEBRUARY 2018 COVERAGE	180090008084	01/25/18	1,156.85	63532
205-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	FEBRUARY 2018 DENTAL	RS00001730240	01/25/18	120.61	63544
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	UNLEADED GAS FOR DEC 2017	1011	01/25/18	233.57	63530
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	1022	02/08/18	406.02	63811
205-000-751.00	UNIFORMS	MICHIGAN SHERIFFS ASS	POCKET ID BADGES	201800051	01/25/18	43.61	63575
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK AND A	JANUARY '18	939561	02/08/18	210.30	63785
205-000-853.00	CELLULAR PHONES-TNT	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	40.01	63603
205-000-961.00	TRAINING & SCHOOLS	VISA-TSCHEDEL 7161	TNT TRAINING	7161	02/08/18	40.00	63793
		Total For Dept 000				2,299.33	
		Total For Fund 205 TNT OFFICER MILLAGE FUND				2,299.33	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	WASHING MACHINE HOSES, GOOGONE	1J3J-MVPV-HQ7W	02/01/18	33.96	63613
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	PAINTING SUPPLIES,	1444	02/01/18	114.78	63653
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	PAINTER'S TAPE	1WJ9-LMNK-3WD4	02/08/18	76.43	63802
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	CRIMPING TOOL - ETHERNET	1RWP-FDC3-QX3V	02/08/18	51.33	63802
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	LED BULBS	1NKH-WTVX-NFVG	01/25/18	69.98	63524
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	CLOCKS & BRUSH SPINNER	1T7Y-K9FN-4GWF	01/25/18	69.35	63524
213-265-783.00	EQUIP. SERVICES & SUPPLI	HURST MECHANICAL	PREVENTIVE MAINT - BEN505	8477	02/01/18	1,460.00	63634
213-265-783.00	EQUIP. SERVICES & SUPPLI	QUILL CORPORATION	PAPER PRODUCTS	4111048	02/01/18	170.94	63660
213-265-783.00	EQUIP. SERVICES & SUPPLI	VISA-DAN SMITH	TRAINING, UNIFORMS, MAINT	7195	02/08/18	171.77	63789
213-265-783.00	EQUIP. SERVICES & SUPPLI	VISA-ROSA KYLE	TRNG MEAL, DRYER PRTS	7179	02/08/18	318.48	63792
213-265-783.00	EQUIP. SERVICES & SUPPLI	ADVANCED SATELLITE CO	PBT CAMERA REPAIR	43817	02/08/18	52.00	63798
213-265-783.00	EQUIP. SERVICES & SUPPLI	BOB BARKER COMPANY, I	YELLOW LAUNDRY BAGS/RETURNED	112917	02/08/18	2.22	63816
213-265-783.00	EQUIP. SERVICES & SUPPLI	DA DESIGNS	VISITATION PLAQUE	4223	02/08/18	38.00	63829
213-265-783.00	EQUIP. SERVICES & SUPPLI	G.T. PACKAGING & JANI	SOFTENER SALT	0226997-IN	02/08/18	383.35	63837
213-265-783.00	EQUIP. SERVICES & SUPPLI	GNR SERVICE	DRYER REPAIR	1871	02/08/18	222.14	63843
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	GARBAGE PICKUP	2385583	02/08/18	95.00	63803
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	110.70	63603
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	EMD, JAIL/CORRECTIONS, ALS PHONES	786787479-0001	01/25/18	3.41	63603
213-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER & SEWER 1/22/18	S-094	02/01/18	3,382.00	63681
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS JAN '18	910020929204	01/25/18	2,077.31	63546
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC JAN '18	100000514313	01/25/18	4,451.45	63540
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	ROOFTOP UNIT MEDICAL	S17108	02/08/18	233.90	63743
		Total For Dept 265 BUILDING & GROUNDS				13,588.50	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	BALLAST, WALL FILE	1DQP-CK6F-V9J7	02/08/18	44.97	63802
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	INMATE MEALS	IVC26847	02/08/18	8,735.10	63821
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	UNLEADED GAS FOR DEC 2017	1011	01/25/18	180.64	63530
213-351-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS	FUEL JAN '18	065281271	02/01/18	8.50	63668
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	1022	02/08/18	167.77	63811
213-351-749.00	VEHICLE REPAIRS	THIRLBY AUTOMOTIVE -	SEAFOAM, PLUGS, BATTERY '14 VAN	3828	02/01/18	149.85	63677
213-351-751.00	UNIFORMS	VISA-DAN SMITH	TRAINING, UNIFORMS, MAINT	7195	02/08/18	120.99	63789
213-351-751.00	UNIFORMS	GALL'S, AN ARAMARK CO	PANTS - PIKE & BATES	9234737	02/08/18	236.75	63838
213-351-752.00	PRISONERS LAUNDRY	AMAZON CAPITAL SERVIC	BETCO DETERGENT & SOUR	1C4L-GQF7-TC7L	02/08/18	215.68	63802

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Fund 213 JAIL OPERATIONS FUND							
Dept 351 JAIL - CORRECTIONS							
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRYCLEANING	2375	02/08/18	204.75	63771
213-351-834.00	PRISONER MEDICAL - BENZI	ADVANCED CORRECTIONAL MEDICAL, EQUIP,CREDIT		73247,73243,728	02/08/18	6,185.56	63797
213-351-940.20	EQUIPMENT LEASE - COPIER	NETLINK BUSINESS SOLU	COPIER MAINTENANCE-BENZIECSD	136007	02/01/18	418.93	63651
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	COPIER LEASES-517677	160043	02/08/18	461.25	63783
213-351-956.00	EMPLOYEE PHYSICALS	THE WALK IN CLINIC	EMPL DRUG TEST	SBATES-8360	02/01/18	137.00	63676
213-351-961.00	TRAINING & SCHOOLS	VISA=ROSA KYLE	TRNG MEAL, DRYER PRMS	7179	02/08/18	13.53	63792
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	INST VIDEO CARD	20154122	02/01/18	50.00	63635
213-351-963.00	COMPUTER EQUIPMENT	ID NETWORKS, INC.	LIVESCAN ANNUAL MAIN	272922	02/01/18	4,495.00	63639
			Total For Dept 351 JAIL - CORRECTIONS			21,826.27	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JANUARY 2018 VISION COVERAGE	177956	01/25/18	209.25	63521
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	FEBRUARY 2018 COVERAGE	180090008084	01/25/18	12,416.87	63532
213-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	FEBRUARY 2018 DENTAL	RS0001730240	01/25/18	1,085.10	63544
213-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE JANUARY 2018	177956	01/25/18	275.60	63522
			Total For Dept 852 MEDICAL INSURANCE			13,986.82	
			Total For Fund 213 JAIL OPERATIONS FUND			49,401.59	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	END OF JANUARY STATEMENT - CLEANIN	01252018	02/08/18	141.11	63761
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	DISH SOAP / ANTIFREEZE / ICE MELT	01312018	02/08/18	207.51	63836
214-265-820.00	SNOW REMOVAL	NORTHERN OUTDOORS	DECEMBER SNOW PLOWING	INV00688	01/25/18	400.00	63581
214-265-850.01	INTERNET SERVICE	CENTURYLINK	INTERNET / PHONE - STATOIN 2	01222018	02/08/18	267.23	63822
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	STATION 3 CABLE	0016011012218	02/08/18	235.05	63823
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	STATION 1 CABLE	0010110012218	02/08/18	96.56	63823
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	20.04	63603
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	EMD, JAIL/CORRECTIONS, ALS PHONES	786787479-0001	01/25/18	53.51	63603
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	ALS PHONES	842083652-0002	01/25/18	136.60	63603
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	CITY OF FRANKFORT WATER BILL	12/10/2017	01/25/18	63.99	63537
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDIT	WATER SOFTENER / FILTER RENTAL	42-3047	02/08/18	72.40	63752
214-265-923.00	FUEL - PROPANE GAS	TRI-GAS DISTRIBUTING	STATION 2 PROPANE 846 GALLONS	53634	01/25/18	1,073.57	63601
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	STATION 3 NATURAL GAS	01/11/2018	02/01/18	184.66	63624
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	DTE ENERGY - STATION 3 GARAGE	02072018	02/08/18	295.77	63833
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	JANUARY STATION 2 ELECTRIC	02012018	02/08/18	196.11	63824
214-265-935.00	BUILDING REPAIRS	FRANKFORT HARDWARE	STATION 3 SUPPLY ROOM MATERIALS, W	12/31/2017	02/01/18	125.80	63629
214-265-935.00	BUILDING REPAIRS	MI PEST	PEST CONTROL STATION 3	5367	02/08/18	50.00	63753
214-265-935.00	BUILDING REPAIRS	BLUE WATER ELECTRIC	ELECTRIC REPAIRS STATION 3 GARAGE	153	02/08/18	720.00	63815
214-265-935.00	BUILDING REPAIRS	GARAGE DOOR SERVICES,	GARAGE DOOR REPAIR - STATION 2	25878	02/08/18	754.85	63840
			Total For Dept 265 BUILDING & GROUNDS			5,094.76	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-727.00	OFFICE SUPPLIES	LSS CONSULTING, INC	DATA RESEARCH & DRUG SCREENNG	16587	01/25/18	165.00	63568
214-655-727.00	OFFICE SUPPLIES	TEAM FINANCIAL GROUP,	EMS COPIER RENTAL FEE	159837	02/01/18	198.34	63674
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	EMS MEDICAL SUPPLIES - GLOVES / CP	82748785	02/01/18	191.95	63620
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	EMS MEDICAL SUPPLIES - CARDIAC MON	82747135	02/01/18	50.19	63620
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	EMS MEDICAL SUPPLIES - EKG ELECTRO	82745719	02/01/18	437.48	63620
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	EMS MEDICAL SUPPLIES - RETURNED	RETURN 70253725	02/01/18	(168.59)	63620
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	EMS MEDICAL SUPPLIES - RETURNED	RETURN 70255272	02/01/18	(65.16)	63620
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82645521	02/08/18	8.44	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82672309	02/08/18	72.09	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82684937	02/08/18	202.50	63817

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82708021	02/08/18	167.72	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82710680	02/08/18	385.25	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82714937	02/08/18	177.20	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82720080	02/08/18	44.29	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82720081	02/08/18	254.57	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82721367	02/08/18	1,043.94	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82722588	02/08/18	128.00	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82724000	02/08/18	48.20	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82725132	02/08/18	248.05	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82733644	02/08/18	187.87	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82740335	02/08/18	20.79	63817
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82740336	02/08/18	40.80	63817
214-655-735.00	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	82756873	02/08/18	559.54	63817
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	9072015527	02/08/18	112.19	63799
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	SHELL FLEET FUEL CARD	9072015528	02/08/18	181.73	63799
214-655-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS		79423216801	02/01/18	121.23	63667
214-655-748.00	GAS, OIL & GREASE	XPRESS LUBE	A22 OIL CHANGE	30593	02/01/18	45.93	63686
214-655-748.00	GAS, OIL & GREASE	XPRESS LUBE	A33 OIL CHANGE	30596	02/01/18	45.93	63686
214-655-748.00	GAS, OIL & GREASE	XPRESS LUBE	OIL CHANGES -- INVOICE SHOWS 3 OTH	30587	02/01/18	159.00	63795
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JANUARY FUEL	1026	02/08/18	2,400.35	63811
214-655-749.00	VEHICLE REPAIRS	THIRLBY AUTO - ALS/EM	AUTO PARTS	973513	02/08/18	10.59	63784
214-655-749.00	VEHICLE REPAIRS	ZACK'S TIRES	A22 - FRONT TIRES (2)	84	02/08/18	570.00	63796
214-655-751.00	UNIFORMS	DA DESIGNS	UNIFORM T-SHIRTS	4214	01/25/18	378.00	63543
214-655-751.00	UNIFORMS	BAY SUPPLY & MARKETIN	10 EMS STOCKING CAPS	53441	02/08/18	75.00	63808
214-655-751.00	UNIFORMS	BAY SUPPLY & MARKETIN	EMBROIDERY ON UNIFORM SHIRTS	53440	02/08/18	22.00	63808
214-655-751.00	UNIFORMS	BOUND TREE MEDICAL, L	UNIFORM PANTS	82726384	02/08/18	43.79	63817
214-655-751.00	UNIFORMS	GALLS	FT BOOTS - RYAN LEONARD	009111602	02/08/18	71.25	63839
214-655-800.01	CONTRACTED SERVICES - BI	NORTH FLIGHT, INC.	BILLING SERVICES	BEN1217	01/25/18	2,987.50	63580
214-655-855.00	RADIO MAINTENANCE/EQUIPM	ALMIRA TOWNSHIP TREAS	JULY - DECEMBER RADIO TOWER ELECTR	01172018	01/25/18	169.44	63523
214-655-855.00	RADIO MAINTENANCE/EQUIPM	ID NETWORKS, INC.	ANNUAL SERVICE MAINTENANCE FEE - M	272920	02/01/18	249.00	63638
214-655-961.00	TRAINING & SCHOOLS	SHOP AND SAVE	TRAINING ITEMS	02/01/2018	02/08/18	15.88	63774
214-655-970.00	EQUIPMENT	GT PACKAGING JANITORI	HAND SOAP REFILLS	0226544-IN	02/01/18	44.00	63632
214-655-970.00	EQUIPMENT	VISA-JAMES HENDERSON	EMS VISA PAYMENT	01/16/2018	02/01/18	372.53	63683
214-655-970.01	EQUIPMENT- AMBULANCE	CENTRAL STATE BANK	JANUARY 2018 A22 LOAN PAYMENT	01/21/2018	02/01/18	3,479.86	63621
			Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)			15,953.66	
Dept 851 INSURANCE & BONDS							
214-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	INSTALMENT PAYMENT	M0001121	01/25/18	2,428.00	63574
			Total For Dept 851 INSURANCE & BONDS			2,428.00	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JANUARY 2018 VISION COVERAGE	177956	01/25/18	346.73	63521
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	FEBRUARY 2018 COVERAGE	180090008084	01/25/18	13,342.34	63532
214-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	FEBRUARY 2018 DENTAL	RIS0001730240	01/25/18	1,193.68	63544
214-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE JANUARY 2018	177956	01/25/18	247.80	63522
			Total For Dept 852 MEDICAL INSURANCE			15,130.55	
			Total For Fund 214 EMERGENCY MEDICAL SERVICES (E			38,606.97	
Fund 217 SNOWMOBILE PATROL FUND							
Dept 332 SNOWMOBILE LAW ENFORCEMENT							
217-332-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	UNLEADED GAS FOR DEC 2017	1011	01/25/18	133.79	63530
217-332-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	1022	02/08/18	406.78	63811

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Fund 217 SNOWMOBILE PATROL FUND							
Dept 332 SNOWMOBILE LAW ENFORCEMENT							
217-332-749.00	VEHICLE REPAIRS	LONG LAKE MARINA	2017 ARCTIC CAT CLUTCH ALIGNMENT & 16075		01/25/18	303.26	63567
217-332-749.00	VEHICLE REPAIRS	THRILBY AUTOMOTIVE -	SEAFOAM PLUGS,BATTERY '14 VAN 3828		02/01/18	21.53	63677
217-332-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	CONDOR SUMMIT ZERO SOFT SHELL JACK 1CMT-R7L4-MJ9R		01/25/18	85.95	63524
			Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT			951.31	
			Total For Fund 217 SNOWMOBILE PATROL FUND			951.31	
Fund 218 PARKS & REC - ICE RINK							
Dept 751 PARKS & RECREATION DEPARTMENT							
218-751-800.00	CONTRACTED SERVICES	RINEER, JACK	ICE SKATING RINK MAINTENANCE 12/10/12/31/17		01/25/18	1,250.00	63590
			Total For Dept 751 PARKS & RECREATION DEPARTMENT			1,250.00	
			Total For Fund 218 PARKS & REC - ICE RINK			1,250.00	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-810.00	LEGAL FEES	FIGURA, RICHARD	LEGAL FEES(LESS \$27)	BC-137	01/25/18	148.50	63549
228-000-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	65.35	63603
228-000-900.00	PUBLIC RELATIONS - PRINT	NETLINK BUSINESS SOLU	10/4/17-1/3/18 COPIES	135885	01/25/18	319.12	63578
228-000-941.00	CONTAINER LEASE/PURCHASE	XPERT FULFILLMENT	JANUARY RENT FOR BIN STORAGE	13018	02/01/18	270.00	63685
228-000-957.00	MISCELLANEOUS	NUGENT HARDWARE	SAND BAGS FOR TRUCK TO BALANCE THE	12518	02/01/18	76.89	63653
			Total For Dept 000			879.86	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JANUARY 2018 VISION COVERAGE	177956	01/25/18	9.83	63521
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	FEBRUARY 2018 COVERAGE	180090008084	01/25/18	385.62	63532
228-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	FEBRUARY 2018 DENTAL	RIS0001730240	01/25/18	36.87	63544
228-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE JANUARY 2018	177956	01/25/18	18.40	63522
			Total For Dept 852 MEDICAL INSURANCE			450.72	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			1,330.58	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	NOVEMBER 2017	01/25/18	1,200.00	63525
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	DECEMBER 2017	01/25/18	300.00	63525
			Total For Dept 723 SOIL EROSION CONTROL			1,500.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			1,500.00	
Fund 245 REMONUMENTATION/SURVEY GRANT FUND							
Dept 000							
245-000-750.30	MONUMENTS	ASTRO WOOD STAKE, INC	SPECIAL MONUMENTS FOR REMONUMENTAT	50977	01/25/18	472.00	63526
245-000-800.00	CONTRACTED SERVICES	CRYSTAL SURVEYING	JOB 2017-8257 RECORDING FEE REIMBU	122017R	01/25/18	480.00	63541
			Total For Dept 000			952.00	
			Total For Fund 245 REMONUMENTATION/SURVEY GRANT			952.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-782.00	MAINTENANCE SUPPLIES	KEN KNAPP LOCKSMITH	REKEY 1 LOCK	20182601	02/01/18	50.00	63640
247-265-782.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	UTILITY KNIFE BLADE/LUGGARGE LOCK	145613	02/01/18	25.96	63654
247-265-850.00	TELEPHONE	CENTURYLINK	LONG DISTANCE AND 1-800 #'S DECEMB	1426976273	01/25/18	5.96	63535
247-265-850.00	TELEPHONE	AT&T	PHONE BILL FOR JAN	231882950501	02/01/18	99.62	63617

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Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-850.00	TELEPHONE	UWC	LONG DISTANCE ACO JANUARY 2018	231829505	02/08/18	6.33	63788
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	842083652-0001	01/25/18	49.39	63603
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	JANUARY ELECTRIC BILL	205454647949	01/25/18	215.58	63540
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	ENERGY BILL FOR DEC	910020929329	01/25/18	191.65	63546
			Total For Dept 265 BUILDING & GROUNDS			644.49	
Dept 430 ANIMAL CONTROL							
247-430-748.00	GAS, OIL & GREASE	VISA-KYLE MAURER	GAS FOR TRUCK	5542	01/25/18	20.00	63604
247-430-800.00	CONTRACTED SERVICES	I.T. RIGHT	VIDEO CARD	230154122	02/01/18	50.00	63637
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	7-18D SPAY 3-18D NEUTER 192-17C SP	271430	02/01/18	491.49	63657
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	ACEFROMAZINE FOR GYPSY	271558	02/01/18	12.25	63657
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	3-18D PARASITE EXAM	271576	02/01/18	16.45	63657
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	GYPSY PARASITE EXAM AND BANDAGE	271568	03/01/18	50.75	63657
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	5-18D NEUTER	271571	02/01/18	179.61	63657
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	METRONIDAZOLE 500 MG	271572	02/01/18	9.42	63657
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	EUTHANASIA OF CAT/GYPSY E COLLAR A	271671	02/01/18	73.80	63657
247-430-835.20	VET & DRUG FEES	REBECCA KNAPP	BOARDING FOR 2 HORSES/BACKHOE REN	20181201	02/01/18	450.00	63661
247-430-835.20	VET & DRUG FEES	ROBIN WHITNEY DVM LAK	MEDS FOR KITTENS	20181001	02/01/18	12.00	63663
247-430-835.20	VET & DRUG FEES	NETLINK BUSINESS SOLU	10/4/17-1/3/18 COPIES	135885	01/25/18	60.97	63578
247-430-900.00	PRINTING & PUBLISHING		Total For Dept 430 ANIMAL CONTROL			1,426.74	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JANUARY 2018 VISION COVERAGE	177956	01/25/18	11.25	63521
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	FEBRUARY 2018 COVERAGE	180090008084	01/25/18	(694.11)	63532
247-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	FEBRUARY 2018 DENTAL	RIS0001730240	01/25/18	120.61	63544
247-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE JANUARY 2018	177956	01/25/18	18.40	63522
			Total For Dept 852 MEDICAL INSURANCE			(543.85)	
Dept 870 UNEMPLOYMENT INSURANCE							
247-870-725.04	UNEMPLOYMENT INS	UNEMPLOYMENT INSURANC	LETTER ID L0043109625 YE2017	0805078 000	01/25/18	2,542.00	63602
			Total For Dept 870 UNEMPLOYMENT INSURANCE			2,542.00	
			Total For Fund 247 ANIMAL CONTROL FUND			4,069.38	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	NOVEMBER 2017	01/25/18	13,705.00	63525
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	DECEMBER 2017	01/25/18	4,835.00	63525
249-371-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	10/4/17-1/3/18 COPIES	135885	01/25/18	221.78	63578
			Total For Dept 371 BUILDING INSPECTOR			18,761.78	
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	NOVEMBER 2017	01/25/18	3,915.00	63525
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	DECEMBER 2017	01/25/18	1,895.00	63525
			Total For Dept 372 PLUMBING INSPECTOR			5,810.00	
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	NOVEMBER 2017	01/25/18	5,445.00	63525
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	DECEMBER 2017	01/25/18	4,855.00	63525
			Total For Dept 373 MECHANICAL INSPECTOR			10,300.00	
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	NOVEMBER 2017	01/25/18	6,858.00	63525
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS	DECEMBER 2017	01/25/18	4,032.00	63525

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Fund 249 BUILDING DEPARTMENT FUND							
Dept 375 ELECTRICAL INSPECTOR							
			Total For Dept 375 ELECTRICAL INSPECTOR			10,890.00	
			Total For Fund 249 BUILDING DEPARTMENT FUND			45,761.78	
Fund 260 CPL CLERK TECHNOLOGY FUND							
Dept 000							
260-000-727.00	OFFICE SUPPLIES	IDENTIPHOTO	RIBBON FOR CPL PRINTER	0216273-IN	01/25/18	114.71	63559
			Total For Dept 000			114.71	
			Total For Fund 260 CPL CLERK TECHNOLOGY FUND			114.71	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-727.00	OFFICE SUPPLIES	PLATTE RIVER PRINTING	WARRANT JACKETS ENVELOPES	7932	02/01/18	285.00	63658
261-325-830.00	911 MAINTENANCE CONTRACT	ID NETWORKS, INC.	NETMOTION LICENSES	272921	02/01/18	206.00	63638
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	DISPATCH PHONES	386755522-0001	01/25/18	96.58	63603
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	ROAD MDTs	542144795-0001	02/01/18	1,291.36	63687
261-325-970.03	EQUIPMENT - RADIO UPGRAD	GRAND TRAVERSE MOBILE	RADIO SYSTEM UPGRADE	48607	02/08/18	31,124.24	63846
			Total For Dept 325 DISPATCH/COMMUNICATION			33,003.18	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JANUARY 2018 VISION COVERAGE	177956	01/25/18	104.45	63521
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	FEBRUARY 2018 COVERAGE	180090008084	01/25/18	4,010.43	63532
261-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	FEBRUARY 2018 DENTAL	RTS0001730240	01/25/18	302.54	63544
261-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE JANUARY 2018	177956	01/25/18	95.40	63522
			Total For Dept 852 MEDICAL INSURANCE			4,512.82	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			37,516.00	
Fund 262 DISPATCHER TRAINING FUND							
Dept 000							
262-000-961.00	TRAINING & SCHOOLS	MICHIGAN STATE POLICE	REGISTRATION FEE	551-503741	02/01/18	250.00	63647
			Total For Dept 000			250.00	
			Total For Fund 262 DISPATCHER TRAINING FUND			250.00	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							
Dept 362 OTHER CORRECTIONS ACTIVITIES							
263-362-961.00	TRAINING & SCHOOLS	VISA-DAN SMITH	TRAINING, UNIFORMS, MAINT	7195	02/08/18	1,032.92	63789
			Total For Dept 362 OTHER CORRECTIONS ACTIVITIES			1,032.92	
			Total For Fund 263 LOCAL CORRECTION OFFICER'S TR			1,032.92	
Fund 265 JUSTICE TRAINING (302) FUND							
Dept 000							
265-000-967.00	PROJECT EXPENSES	MICHIGAN STATE POLICE	2018 TRAFFIC SUMMIT BRYKSE 39936	551-503684	02/01/18	95.00	63648
265-000-967.00	PROJECT EXPENSES	MICHIGAN STATE POLICE	2018 TRAFFIC SUMMIT - JSEND 39931	551-503672	02/01/18	95.00	63648
			Total For Dept 000			190.00	
			Total For Fund 265 JUSTICE TRAINING (302) FUND			190.00	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	BENZIE REIMBURSEMENT	DECEMBER 2017	01/25/18	170.17	63569

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Fund 269 LAW LIBRARY FUND							
Dept 000							
			Total For Dept 000			170.17	
			Total For Fund 269 LAW LIBRARY FUND			170.17	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000							
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURC	MONTHLY PYMT FOR CONTRACTED SERVICE	FEBRUARY 2018	02/08/18	85,836.57	63813
			Total For Dept 000			85,836.57	
			Total For Fund 276 COMMISSION ON AGING MILLAGE F			85,836.57	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	3,148.21	63570
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	728.30	63570
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	1,409.03	63570
292-000-840.00	CONTRACTED SVCS - VOL CO	NORTHERN FAMILY INTER	INTENSIVE IHC COUNSELLING	1456	02/08/18	2,500.00	63760
292-000-840.00	CONTRACTED SVCS - VOL CO	HOUSTON, KATHI	VOLUNTEER PROGRAM COORDINATION	FEBRUARY	02/08/18	2,083.33	63749
292-000-840.50	F.C. PRIVATE - ROOM/BOAR	BETHANY CHRISTIAN SER	FOSTER CARE K.JOHNSON	2/5/18	02/08/18	362.04	63814
292-000-840.70	INSTITUTIONAL ROOM & BOA	MUSKOGON RIVER YOUTH	14 DAYS DETENTION M.WILSON & J.HAL	17754, 17760	02/08/18	2,816.38	63758
292-000-840.90	INDEPENDENT LIVING	MAKENZI O'ROURKE	5 MONTHS IND. LIVING 151 DAYS	FEB 6 2018	02/08/18	3,211.77	63751
292-000-840.95	IN HOME CARE MISC.	LANGER, M.S.W., PH.D.	PSYCH EVAL J.HALLUMS	FEB 1 2018	02/08/18	400.00	63749
292-000-840.95	IN HOME CARE MISC.	UNIFI EQUIPMENT FINAN	COPIER LEASE	353635	02/08/18	78.15	63787
292-000-840.95	IN HOME CARE MISC.	EMS TETHER	TETHER MONITORING	21091	02/08/18	631.75	63834
292-000-840.95	IN HOME CARE MISC.	HOUSTON, KATHI	VOLUNTEER MEETING REIMBURSEMENT	2/1/18	02/08/18	7.71	63849
292-000-862.00	MENTORING/TUTORING	COTE, PATRICIA	TUTORING	JANUARY	02/08/18	493.75	63827
292-000-862.01	INCENTIVES	KATHLEEN LEACH	PIANO LESSONS FOR EMILEIGH	2/1/18	02/08/18	86.34	63745
			Total For Dept 000			17,956.76	
			Total For Fund 292 CHILD CARE FUND			17,956.76	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	ROELOFS, ROBERT	PER DIEM FOR VETERANS	JAN2018	02/08/18	35.00	63772
293-000-721.00	PER DIEM	STOBIE, TOM	PER DIEM FOR VETERANS	JAN 2018	02/08/18	35.00	63782
293-000-721.00	PER DIEM	BAILEY, LAWRENCE	PER DIEM FOR VETERANS	JAN 2018	02/08/18	35.00	63807
293-000-721.00	PER DIEM	GIDDIS, KIRT	PER DIEM FOR VETERANS	JAN 2018	02/08/18	35.00	63841
293-000-721.00	PER DIEM	GINZEL, DALE J.	PER DIEM FOR VETERANS	JAN 2018	02/08/18	35.00	63842
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR JAN 2018	JAN2018 MILE	02/08/18	17.97	63772
293-000-860.00	TRAVEL	STOBIE, TOM	MILEAGE FOR JAN 2018	JAN2018 MILE	02/08/18	8.56	63782
293-000-860.00	TRAVEL	BAILEY, LAWRENCE	MILEAGE FOR JAN 2018	JAN2018 MILE	02/08/18	1.96	63807
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR JAN 2018	JAN2018 MILE	02/08/18	17.01	63841
293-000-860.00	TRAVEL	GINZEL, DALE J.	MILEAGE FOR JAN 2018	JAN2018MILE	02/08/18	15.51	63842
			Total For Dept 000			236.01	
			Total For Fund 293 VETERAN'S RELIEF FUND			236.01	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-975.00	MISC EXPENSE - WAGES	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	994.17	63570
296-000-975.01	MISC EXPENSE - BENEFITS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	DECEMBER 2017	01/25/18	444.96	63570
			Total For Dept 000			1,439.13	
			Total For Fund 296 JUVENILE JUSTICE FUND			1,439.13	

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Fund 371 JAIL RESERVE FUND							
Dept 000							
371-000-970.00	CAPITAL OUTLAY - EQUIPME	VISA=DAN SMITH	TRAINING, UNIFORMS, MAINT	7195	02/08/18	449.39	63789
371-000-970.00	CAPITAL OUTLAY - EQUIPME	ALLEN SUPPLY	PROX LOCK & LABOR	133181	02/08/18	1,494.00	63800
			Total For Dept 000			1,943.39	
			Total For Fund 371 JAIL RESERVE FUND			1,943.39	
Fund 412 MCF RENOVATIONS FUND							
Dept 000							
412-000-967.00	PROJECT EXPENSES	EDMUND LONDON AND ASS	SVCS FOR APRIL, 2015, BAL ON CONTR	13193	01/25/18	5,938.64	63548
			Total For Dept 000			5,938.64	
			Total For Fund 412 MCF RENOVATIONS FUND			5,938.64	
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 000							
425-426-967.02	PROJECT EXPENSES - CERT	ONSOLVE, LLC	CODE-RED 2018	ECN-029652	01/25/18	6,000.00	63585
			Total For Dept 426 EMERGENCY MANAGEMENT			6,000.00	
			Total For Fund 425 EQUIPMENT REPLACEMENT FUND			6,000.00	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-999.00	CONTINGENCY	SUNTRUST BANK	QTRLY BANK STATEMENT FEES	347000120	02/01/18	38.75	63671
			Total For Dept 000			38.75	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			38.75	
Fund 532 TAX FORECLOSURE FUND							
Dept 253	COUNTY TREASURER						
532-253-730.00	POSTAGE	TITLE CHECK LLC	DEC CERTIFIED MAILING 2015 FORFETU	CM1712-42	01/25/18	2,332.91	63600
532-253-730.00	POSTAGE	TITLE CHECK LLC	FEB CERTIFIED MAILING	18FEBM-47	02/01/18	3,900.28	63678
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD 17 REDEMPTIONS	020518	02/08/18	510.00	63810
532-253-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BENZIE TAX SALE FLYERS ACCT# 43100	033118	02/08/18	478.80	63765
			Total For Dept 253 COUNTY TREASURER			7,221.99	
			Total For Fund 532 TAX FORECLOSURE FUND			7,221.99	
Fund 535 CDBG HOUSING GRANT FUND							
Dept 000							
535-000-815.30	ADMINISTRATION FEES	FIGURA, RICHARD	LEGAL FEES	BC-137	01/25/18	27.00	63550
			Total For Dept 000			27.00	
			Total For Fund 535 CDBG HOUSING GRANT FUND			27.00	
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-727.00	OFFICE SUPPLIES	THE COPY SHOP	COPIES FOR THE BUILDING AUTHORITY	1/29/18	02/01/18	1,919.90	63675
			Total For Dept 000			1,919.90	
			Total For Fund 569 BUILDING AUTHORITY			1,919.90	
Fund 701 GENERAL AGENCY FUND							
Dept 136	DISTRICT COURT						
701-136-214.01	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	OWI REIMB	02/02/2018	02/08/18	791.50	63812
701-136-228.20	DUE STATE - DNR JUDGE	STATE OF MICHIGAN	JANUARY TRANSMITTAL	DC01/18	02/08/18	20.00	63778

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Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-228.30	DUE STATE - D. L. REINS	STATE OF MICHIGAN	JANUARY TRANSMITTAL	DC01/18	02/08/18	90.00	63778
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	JANUARY TRANSMITTAL	DC01/18	02/08/18	1,319.40	63778
701-136-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	JANUARY TRANSMITTAL	DC01/18	02/08/18	100.00	63778
701-136-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	JANUARY TRANSMITTAL	DC01/18	02/08/18	545.00	63778
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	JANUARY TRANSMITTAL	DC01/18	02/08/18	45.00	63778
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	JANUARY TRANSMITTAL	DC01/18	02/08/18	1,918.00	63778
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	JANUARY TRANSMITTAL	DC01/18	02/08/18	2,697.50	63778
701-136-230.00	DUE OTHER UNITS - ORDINA	WELDON TOWNSHIP TREAS	ORDINANCE FEES	02/02/2018	02/08/18	200.00	63794
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND TO APPLY	01/29/2018	02/01/18	3,104.00	63610
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND TO BE REVOKED (HEDRICK)	17-175-SM	02/01/18	200.00	63611
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND TO BE APPLIED (WALTON/HAMILTON)	01/30/2018	02/01/18	645.00	63612
701-136-265.00	CASH BONDS PAYABLE	BAFFY, JESSICA	BOND RETURN	17-090-FY	02/01/18	80.00	63618
701-136-265.00	CASH BONDS PAYABLE	GOORHOUSE, JARED	BOND RETURN	17-280-ST	02/01/18	250.00	63630
701-136-265.00	CASH BONDS PAYABLE	HAMILTON, ALEXANDERIA	BOND RETURN	16-371-SM	02/01/18	675.00	63633
701-136-265.00	CASH BONDS PAYABLE	KING, RYAN	BOND RETURN	01/30/2018	02/01/18	500.00	63641
701-136-265.00	CASH BONDS PAYABLE	MURRAY, CAMERON	BOND TO RETURN	01/29/2018	02/01/18	276.00	63650
701-136-265.00	CASH BONDS PAYABLE	PFLUG, CHARLES	BOND TO RETURN	01/29/2018	02/01/18	20.00	63656
701-136-265.00	CASH BONDS PAYABLE	ROETERS, PIETER	BOND TO RETURN	01/29/2018	02/01/18	200.00	63664
701-136-265.00	CASH BONDS PAYABLE	RUCKI, DAWN	BOND TO RETURN	01/29/2018	02/01/18	200.00	63666
701-136-265.00	CASH BONDS PAYABLE	SEDELMAYER, AMY	BOND RETURN	16-304-SD	02/01/18	1,000.00	63666
701-136-265.00	CASH BONDS PAYABLE	VILLENEUVE, JOSEPH	BOND TO RETURN	01/29/2018	02/01/18	2,000.00	63682
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY JAIL	RESTITUTION FROM E ELLIOTT	01/10/18	01/25/18	1.50	63529
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE-MANISTEE SNOWB	RESTITUTION FROM D J MATTESON	01/09/2018	01/25/18	50.00	63531
701-136-271.00	RESTITUTIONS PAYABLE	GREG GILROY	RESTITUTION FROM M PUTNEY	01/11/2018	01/25/18	103.00	63553
701-136-271.00	RESTITUTIONS PAYABLE	JEFFREY SENA	RESTITUTION FROM M PUTNEY	01/11/2018	01/25/18	107.00	63563
701-136-271.00	RESTITUTIONS PAYABLE	REEGER, BRADLEY	RESTITUTION FROM S GEE	01/11/2018	01/25/18	50.00	63589
701-136-271.00	RESTITUTIONS PAYABLE	SOMMARIVA, ROBERT	RESTITUTION FROM DALMAN JR	01/19/2018	01/25/18	5.00	63595
701-136-271.00	RESTITUTIONS PAYABLE	FERGUSON, MARSHALL	RESTITUTION FROM MYLES MURPHY #17-	01/29/2018	02/01/18	300.00	63628
701-136-271.00	RESTITUTIONS PAYABLE	KOCH, MICHAEL	RESTITUTION FROM WM KIRT #17-206-S	01/29/2018	02/01/18	1,400.00	63642
701-136-271.00	RESTITUTIONS PAYABLE	SOMMARIVA, ROBERT	RESTITUTION FROM DALMAN JR 17-293-	01/29/2018	02/01/18	5.00	63669
701-136-271.00	RESTITUTIONS PAYABLE	SUSAN DALY DVM BETSIE	REST FROM A SMITH #17-200-FY (PAID	01/29/2018	02/01/18	13,643.35	63672
701-136-272.00	RECOVERY COURT	MICHIGAN ASSOCIATION	REGISTRATION SOBRIETY COURT TEAM	01/29/2018	02/01/18	915.00	63646
Total For Dept 136 DISTRICT COURT						33,456.25	
Dept 141 FRIEND OF THE COURT							
701-141-222.04	DUE MANISTEE - STATUTORY	MANISTEE COUNTY TREAS	STAT & PROC FEES	JANUARY 2018	02/01/18	1,025.22	63643
701-141-222.05	DUE MANISTEE - PROCESSIN	MANISTEE COUNTY TREAS	STAT & PROC FEES	JANUARY 2018	02/01/18	140.26	63643
Total For Dept 141 FRIEND OF THE COURT						1,165.48	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEE TRANSMITTAL	JANUARY 2018	02/08/18	14.00	63754
701-215-228.16	DUE STATE - PISTOL PERM	STATE OF MICHIGAN (#3	CPL FOR JANUARY 2018	551-504478	02/08/18	2,537.00	63781
701-215-228.37	DUE STATE - CRIME VICIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2018	02/08/18	141.30	63779
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2018	02/08/18	220.00	63779
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2018	02/08/18	250.00	63779
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2018	02/08/18	1,190.00	63779
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2018	02/08/18	132.50	63779
701-215-265.00	CASH BONDS PAYABLE	PAUL DYCENT	BOND MONEY RETURN	17-2527-FH	02/08/18	742.00	63764
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY FRIEND	BOND MONEY APPLIED STAYER V NORROD	11-9202-DP	02/08/18	294.50	63809
701-215-265.00	CASH BONDS PAYABLE	DANIEL NORROD	BOND MONEY RETURNED STAYER V NORRO	11-9202-DP	02/08/18	205.50	63830
701-215-271.00	RESTITUTIONS PAYABLE	FLORENCE STONE	RESTITUTION FROM GARRETT TONN	15-2429-FC	01/25/18	260.00	63551
701-215-271.00	RESTITUTIONS PAYABLE	JACOB VON BUSKIRK	RESTITUTION FROM DAWN RUCKI	14-2350-FH	01/25/18	22.50	63561
701-215-271.00	RESTITUTIONS PAYABLE	JENNIFER MACKEY	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	01/25/18	14.50	63564

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 215 COUNTY CLERK							
701-215-271.00	RESTITUTIONS PAYABLE	MATTHEW STAPLETON	RESTITUTION FROM KELLI STAPLETON	13-2344-FC	01/25/18	153.02	63571
701-215-271.00	RESTITUTIONS PAYABLE	SHANE SHEPHERD	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	01/25/18	25.50	63593
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM RODERICK BAKER	13-2328-FH	02/01/18	25.00	63662
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	02/01/18	50.00	63679
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA CARPENTER	RESTITUTION FROM PATRICK KUHLMAN	13-2315-FH	02/08/18	25.00	63801
701-215-271.00	RESTITUTIONS PAYABLE	GRACELAND FRUIT COMPA	RESTITUTION FROM CHRISTOPHER BURLE	14-2378-FH	02/08/18	10.00	63844
701-215-271.10	FAMILY DIVISION RESTITUT	HONOR BANCORP INC.	RESTITUTION FROM ALEXA SMITH	01-1656-DL	01/25/18	40.00	63554
701-215-271.10	FAMILY DIVISION RESTITUT	ELAINE NEWBOLD	RESTITUTION FROM TREVOR MILLER	06-1377-DL	02/01/18	5.00	63626
701-215-271.10	FAMILY DIVISION RESTITUT	LATITUDE SUBROGATION	RESTITUTION FROM JONAH SOBACKI	13-1847-DL	02/08/18	20.00	63750
701-215-299.03	CIRCUIT COURT MISCELLANE	BARBARA REED	REFUND OF AMBULANCE BILL	17-14518	01/25/18	365.21	63528
Total For Dept 215 COUNTY CLERK						6,742.53	
Dept 253 COUNTY TREASURER							
701-253-274.19	APPEALS/CHARGEBACKS/REFU	JEAN A. WOLFE	2016 PRE ADJ 10-160-011-00	010318	01/25/18	11,461.36	63562
701-253-274.19	APPEALS/CHARGEBACKS/REFU	KEVIN RICE	2016 PRE ADJUSTMENT 09-011-046-00	011018	01/25/18	248.22	63566
701-253-274.19	APPEALS/CHARGEBACKS/REFU	RONALD AHRNS, TRUST	PRE ADJUSMENT 10-115-008-00	2016	01/25/18	2,556.83	63592
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	COLFAX TOWNSHIP	TAX OVERPAYMENT OF QUALIFIED FORES	012318	01/25/18	478.23	63539
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	ART'S AUTO & TRUCK PA	CORR OF DUPLICATE CREDIT	01MP6352	02/08/18	107.51	63806
701-253-299.35	ESCROW ARTHUR ELLSWORTH	ARTHUR BOWEN ELLSWORT	ESCROW FUNDS	1/30/18	02/01/18	10,000.00	63615
Total For Dept 253 COUNTY TREASURER						24,852.15	
Dept 267 PROSECUTING ATTORNEY							
701-267-268.00	CANINE ADVOCATE FUND	CODY KASTL	DOG FOOD FOR OUR COMFORT DOG	T-1678	02/01/18	46.99	63623
Total For Dept 267 PROSECUTING ATTORNEY						46.99	
Dept 430 ANIMAL CONTROL							
701-430-282.02	SPAY/NEUTER DEPOSITS/REF	ANIMAL WELFARE LEAGUE	SPAY AND NUETER RETURN	20171206	02/01/18	25.00	63614
Total For Dept 430 ANIMAL CONTROL						25.00	
Total For Fund 701 GENERAL AGENCY FUND						66,288.40	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
Fund 101	GENERAL FUND					157,481.48	
Fund 205	TNT OFFICER MILLAGE FUND					2,299.33	
Fund 213	JAIL OPERATIONS FUND					49,401.59	
Fund 214	EMERGENCY MEDICAL SERVICES					38,606.97	
Fund 217	SNOWMOBILE PATROL FUND					951.31	
Fund 218	PARKS & REC - ICE RINK					1,250.00	
Fund 228	SOLID WASTE/RECYCLING FUND					1,330.58	
Fund 231	SOIL EROSION (SESSC) FUND					1,500.00	
Fund 245	REMONUMENTATION/SURVEY GRAN					952.00	
Fund 247	ANIMAL CONTROL FUND					4,069.38	
Fund 249	BUILDING DEPARTMENT FUND					45,761.78	
Fund 260	CPL CLERK TECHNOLOGY FUND					114.71	
Fund 261	911 EMERGENCY SERVICE FUND					37,516.00	
Fund 262	DISPATCHER TRAINING FUND					250.00	
Fund 263	LOCAL CORRECTION OFFICER'S					1,032.92	
Fund 265	JUSTICE TRAINING (302) FUND					190.00	
Fund 269	LAW LIBRARY FUND					170.17	
Fund 276	COMMISSION ON AGING MILLAGE					85,836.57	
Fund 292	CHILD CARE FUND					17,956.76	
Fund 293	VETERAN'S RELIEF FUND					236.01	
Fund 296	JUVENILE JUSTICE FUND					1,439.13	
Fund 371	JAIL RESERVE FUND					1,943.39	
Fund 412	MCF RENOVATIONS FUND					5,938.64	
Fund 425	EQUIPMENT REPLACEMENT FUND					6,000.00	
Fund 516	DELINQUENT TAX REVOLVING FU					38.75	
Fund 532	TAX FORECLOSURE FUND					7,221.99	
Fund 535	CDBG HOUSING GRANT FUND					27.00	
Fund 569	BUILDING AUTHORITY					1,919.90	
Fund 701	GENERAL AGENCY FUND					66,288.40	

Total For All Funds:

537,724.76

Finance Issues:

Approval of the payment of bills from January 24, 2018 to February 13, 2018 in the amount of \$537,724.76.

March 1 begins delinquency of the 2017 taxes, forfeiture of the 2016 taxes, and foreclosure of the 2015 taxes. Our numbers are down on the 2015 taxes, but slightly higher on the 2016 taxes. Usually at this time, there has been a deadline for dog licenses, however, since we transitioned last year into a rabies date of expiration for dog licenses, we have spread this deadline out, and it is working quite well. There is still confusion, but that should continue to improve. You know, people do not like change.

March 1 also begins Settlement of 2017 Taxes, and an eventual payout to the local units and other millage funds, to the tune of \$2,000,000.00 +/- . We settle with 13 units in just over one week, and then prepare reports, and pay out to them the amount they return as delinquent...that the \$2,000,000.00.

In other words, we purchase the delinquent taxes from the local units out of the DTRF money, and then begin collection of delinquent taxes to pay back the DTRF.

Fund	Description	Beginning Balance 10/01/2017	Total Debits	Total Credits	Ending Balance 02/12/2018
101	GENERAL FUND	1,320,969.13	3,438,185.14	4,523,803.73	235,350.54
201	BENZIE COUNTY ROAD COMMISSION	1,186,944.38	2,290,308.58	2,550,538.96	926,714.00
205	TNT OFFICER MILLAGE FUND	41,544.01	116,387.60	73,759.52	84,172.09
206	SHERIFF'S K-9 FUND	16,726.35	2,977.78	5,955.56	13,748.57
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,382.00	0.00	0.00	1,382.00
211	D.A.R.E. FUND	1,736.17	0.00	0.00	1,736.17
212	BENZIE KIDS	1,502.38	376.00	152.00	1,726.38
213	JAIL OPERATIONS FUND	95,783.42	1,323,728.13	1,111,516.57	307,994.98
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	130,256.30	1,817,530.63	1,443,939.75	503,847.18
215	FRIEND OF THE COURT FUND	72,290.04	1,525.52	0.00	73,815.56
216	SEASONAL ROAD PATROL FUND	24,519.78	2,576.45	3,294.90	23,801.33
217	SNOWMOBILE PATROL FUND	10,936.81	6,696.24	5,182.84	12,450.21
218	PARKS & REC - ICE RINK	16.69	2,500.00	2,500.00	16.69
219	AIRPORT AUTHORITY FUND	1,490.54	23,854.90	31,149.24	(5,803.80)
220	MARINE PATROL FUND	1,659.99	1,085.52	2,171.04	574.47
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	179,705.39	975,249.75	979,570.42	175,384.72
228	SOLID WASTE/RECYCLING FUND	83,145.58	253,219.25	105,982.98	230,381.85
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	5,309.38	17,267.97	17,599.18	4,978.17
231	SOIL EROSION (SESSC) FUND	30,570.00	7,420.00	6,200.00	31,790.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHOITY FUND	56,752.80	19,366.94	334.38	75,785.36
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	21,315.93	1,862.25	3,724.50	19,453.68
244	E.D.C. ENTERPRISE FUND	2,430.71	28,240.57	29,854.08	817.20
245	REMONUMENTATION/SURVEY GRANT FUND	27,478.47	26,232.00	52,464.00	1,246.47
246	GIS INFORMATION SYSTEM	6,993.28	50.00	0.00	7,043.28
247	ANIMAL CONTROL FUND	169,560.82	171,131.14	141,221.74	199,470.22
249	BUILDING DEPARTMENT FUND	71,178.93	224,683.93	240,340.26	55,522.60
256	REG OF DEEDS AUTOMATION FUND	150,038.16	10,402.36	0.00	160,440.52
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
260	CPL CLERK TECHNOLOGY FUND	19,738.57	4,150.70	229.42	23,659.85
261	911 EMERGENCY SERVICE FUND	414,266.94	610,351.23	471,132.17	553,486.00
262	DISPATCHER TRAINING FUND	18,031.41	9,145.02	10,154.04	17,022.39
263	LOCAL CORRECTION OFFICER'S TRAINING	16,117.72	7,856.30	12,912.60	11,061.42
264	SHERIFF FORFEITURE FUND	4,582.79	1,509.74	1,471.80	4,620.73
265	JUSTICE TRAINING (302) FUND	7,415.24	4,767.31	6,660.32	5,522.23
269	LAW LIBRARY FUND	1,375.75	15,676.56	11,353.12	5,699.19
276	COMMISSION ON AGING MILLAGE FUND	328,311.12	1,109,819.60	865,757.52	572,373.20
284	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
285	POINT BETSIE LIGHTHOUSE FUND	3,246.36	0.00	0.00	3,246.36
292	CHILD CARE FUND	36,210.59	179,023.06	190,375.98	24,857.67
293	VETERAN'S RELIEF FUND	71,083.78	70,385.84	73,156.88	68,312.74

CASH SUMMARY BY FUND FOR BENZIE COUNTY
 FROM 10/01/2017 TO 02/12/2018
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2017	Total Debits	Total Credits	Ending Balance 02/12/2018
294	VETERANS TRUST FUND	5,019.63	5,019.63	10,039.26	0.00
295	VETERAN'S MEMORIAL FUND	0.00	4,775.31	0.00	4,775.31
296	JUVENILE JUSTICE FUND	746.17	8,720.30	10,805.98	(1,339.51)
310	GOVERNMENT CENTER ADDITION DEBT FUND	34,660.13	36,475.60	350.00	70,785.73
312	MAPLES DEBT/MILLAGE FUND	514,023.08	505,876.70	200,158.68	819,741.10
371	JAIL RESERVE FUND	238,205.78	55,535.72	102,888.14	190,853.36
401	CAPITAL IMPROVEMENT FUND	6,744.62	0.00	0.00	6,744.62
412	MCF RENOVATIONS FUND	141,441.09	510,057.08	606,647.66	44,850.51
415	RAILROAD POINT	10,199.12	2,813.10	5,626.20	7,386.02
425	EQUIPMENT REPLACEMENT FUND	121,483.67	84,729.01	142,504.04	63,708.64
512	MEDICAL CARE FACILITY FUND	1,290,631.62	3,691,195.79	3,887,773.58	1,094,053.83
516	DELINQUENT TAX REVOLVING FUND	4,494,666.88	626,584.95	209,773.84	4,911,477.99
532	TAX FORECLOSURE FUND	829,387.05	40,027.96	40,016.56	829,398.45
535	CDBG HOUSING GRANT FUND	97,971.54	80,563.07	108,048.04	70,486.57
569	BUILDING AUTHORITY	9,957.94	2,549.90	5,099.80	7,408.04
595	COMMISSARY/CONCESSION FUND-JAIL	2,135.55	929.30	1,663.36	1,401.49
616	TREASURER'S TAX ADMINISTRATION FUND	54,360.25	0.00	0.00	54,360.25
701	GENERAL AGENCY FUND	2,294,638.65	3,329,102.74	4,582,939.89	1,040,801.50
704	PAYROLL CLEARING FUND	21,039.19	875,440.18	737,354.53	159,124.84
721	LIBRARY PENAL FINE FUND	40,361.24	25,597.91	0.00	65,959.15
764	SHERIFF'S INMATE TRUST FUND	347.85	73,039.58	33,019.07	40,368.36
775	SUMMER TAX COLLECTION FUND	0.00	0.00	0.00	0.00
	TOTAL - ALL FUNDS	14,842,280.39	22,734,577.84	23,659,168.13	13,917,690.10

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 2/6/2018

Request to Amend the 2016/~~17~~ Budget for the following:

11/13

Account to be Increased:

Line Number	Account Name	Amount
569 000 721.00	per diem	2,100.00
569 000 727.00	office supplies	200.00
569 000 800.00	contracted services	1,200.00
Total \$		<u>3,500.00</u>

Account to be Increased:

Line Number	Account Name	Amount
569 000 691.00	fund balance	3,500.00
Total		<u>3,500.00</u>

SIGNED: _____

RECEIVED

FEB 06 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
February 1, 2018

The Benzie County Board of Commissioners met as a Committee of the Whole on Thursday, February 1, 2018, at 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Commissioner Coury Carland at 1:01 p.m.

Present were: Commissioners Carland, Jeannot, Money and Sauer

Excused were: Commissioners Griner, Roelofs and Warsecke

The pledge of allegiance was given.

Agenda: Motion by Sauer, seconded by Money, to approve the agenda as amended, adding 10a Jail Flooring, 16b Finance Director Update, 16c Hazardous Planning Grant and 16d Frank Post LEPC.
Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke
Motion carried.

Buildings & Grounds

Minutes: Motion by Sauer, seconded by Jeannot, to approve the Buildings and Grounds minutes of December 13, 2017 as presented. Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.

Public Input – None

Review Committee Request Form: Maridee reported that this form will be sent out to all department heads and will be implemented in a couple of weeks. This is for information only at this time. The deadline is February 9, 2018 by close of business for comments back to the administrator's office.

Bi-Directional Amplifier for Government Center – Frank Post: Frank requests a budget amendment increase of \$16,000 which includes \$11,500 for the Bi-Directional Amplifier and \$4,500 for the Regional CERT Training.

Motion by Sauer, seconded by Money, to recommend to the Board of Commissioners to amend the 2017-18 Budget for Emergency Management as follows:

Increase:

101-426-539.06	Homeland Security Grant	\$16,000.00
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Increase/Decrease:

101-426-967.00	Region 7 Homeland Security Grants	\$16,000.00
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Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs, Warsecke

Motion carried.

Clean Up of Server Room – Frank Post: Frank has received a quote from Top Line Electric LLC of \$95.00/per hour to clean up and label. They feel there is 8-10 hours work. This is information only. Referred to Technology then to Finance.

Safety Committee Update – Frank Post: Frank reported that the safety committee met on January 11, 2018 and talked about the PA system and things we can do with little cost. He has applied to MMRMA for a grant for three bullet proof windows and three card swipe locks for doors. Discussion was held at the meeting regarding Government Center building screening. We will have

Committee of the Whole – Buildings & Grounds and Finance

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February 1, 2018

to cancel the February meeting; AED and CPR courses will be offered in February and we will hold a tornado and fire drill in April.

Jail Flooring – Bob Hawkins: Following the last B/G meeting, a committee was appointed to review the bids. They are requesting to award to Traverse City Coatings for the Epoxy Floor and Floor Covering Brokers for the carpet.

Motion by Jeannot, seconded by Sauer, to recommend to the Board of Commissioners to approve \$79,708.50 for the jail floor project, with the funding source to be determined. Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.

Motion by Jeannot, seconded by Carland, to recommend to the Board of Commissioners that Budget Amendments for jail water valves and jail floor project be presented at the next Board of Commissioners meeting with the proper line numbers. Ayes: Carland, Jeannot, Money and Sauer Nays: Griner, Roelofs and Warsecke Motion carried.

Finance

Minutes: Motion by Sauer, seconded by Jeannot, to approve the Finance Committee minutes of December 5, 2017 as presented. Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.

Radio Equipment Purchase – Ron Berns: Requesting: 1) to purchase 4 mobile radios for three lake boats and one airboat; 2) two replacement mobile radios for two patrol cars; and 3) two portable radios for the Sheriff Office, for a total purchase price of \$25,878.70.

Motion by Jeannot, seconded by Money, to recommend to the Board of Commissioners to authorize the purchase of four mobile radios for three lake boards and one airboat; 2) two portable radios for Sheriff Office and 3) two mobile radios in the total amount of \$25,878.70. Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.

Motion by Sauer, seconded by Money, to recommend to the Board of Commissioners to amend the 2017-18 budget for Fund 261, Central Dispatch as follows:

Increase:

261-325-970.04	Equipment	\$26,000.00
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Decrease:

261-000-691.00	Fund Balance	\$26,000.00
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Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.

Ron Berns will go ahead and order the phones and understands the consequences if the board does not approve these motions.

Veterans Fund Amendment – Michelle Thompson:

Motion by Jeannot, seconded by Sauer, to recommend to the Board of Commissioners to amend the 2017-18 budget for Veterans Memorial as follows:

Increase:

295-000-540.00	Grant – Grand Traverse Band	\$20,000.00
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Committee of the Whole – Buildings & Grounds and Finance

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February 1, 2018

295-000-674.00 Contributions and Donations \$60,000.00

Increase:

295-000-967.00 Project Expenses \$80,000.00

Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke

Motion carried.

Remonumentation Amendment – Michelle Thompson:

Motion by Sauer, seconded by Money, to recommend to the Board of Commissioners to amend the 2017-18 Budget in the amount of \$240.00 for Remonumentation fund 245 as follows:

Increase:

245-000-800.00 Contracted Services \$240.00

Increase:

245-000-691.00 Budgeted Use of Fund Balance \$240.00

Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke

Motion carried.

Solid Circle – Troy Lamerson for Dan Smith: This program replaces the JMS through ID Networks for tracking of inmates. **Motion by Sauer, seconded by Jeannot, to recommend to the Board of Commissioners to approve payment to Solid Design Software in the amount of \$24,995.00, contingent on appropriate documentation being provided. Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.**

Public Relations Amendment – David Schaffer: David is requesting funds be replaced in the public relations line after purchase of the snow plow; funds to be taken from fund balance.

Motion by Jeannot, seconded by Sauer, to recommend to the Board of Commissioners to amend the 2017-18 Budget in the amount of \$4,600.00 as follows:

Increase:

228-000-900.00 Public Relations \$4,600.00

Increase:

228-000-691.00 Budgeted Use of Fund Balance \$4,600.00

Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke

Motion carried.

Budget Amendment – Ice Rink – Maridee: **Motion by Sauer, seconded by Carland, to recommend to the Board of Commissioners to amend the 2017-18 Budget for fund 218 Parks & Rec Ice Rink as follows:**

Increase:

218-751-800.00 Contracted Services \$1,250.00

Decrease:

218-751-585.00 Local contributions \$1,000.00

218-751-674.00 Contributions & Donations 250.00

Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke

Motion carried.

Finance Director Update – Art Jeannot: On February 15 or 16 they will revisit the discussion and will have information coming forward regarding the concept and process.

February 1, 2018

Hazardous Plan – Frank Post: This is a \$1,000 Local Emergency Planning Committee Application for Hazardous Materials Emergency Preparedness Grant; the funds will be used for copying for the fire departments.

Motion by Jeannot, seconded by Sauer, to approve the request with an acknowledgement from the Board of Commissioners that we took action. Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.

LEPC Membership – Frank Post: **Motion by Jeannot, seconded by Carland, to acknowledge the appointment of Jennifer Savage, James Henderson and James Reardon to the LEPC. Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.**

Motion by Jeannot, seconded by Carland, to acknowledge the 2018 schedule of LEPC meetings. Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.

2:59 p.m. Public Input

Frank Post talked about the IPAWS Agreement which was table at the last Board of Commissioner meeting; he has sent it to the county attorney as was requested at the board meeting.

Motion by Sauer, seconded by Money, to adjourn at 3:05 p.m. Ayes: Carland, Jeannot, Money and Sauer Nays: None Exc: Griner, Roelofs and Warsecke Motion carried.

Custer C. Carland – Commissioner

Dawn Olney, Benzie County Clerk

INDEX

Consent

1. To amend the 2017-18 Budget for Emergency Management as presented in the amount of \$16,000.
2. To approve \$79,708.50 for the jail floor project, with the funding source to be determined.
3. To request that Budget Amendments for jail water valves and jail floor project be presented at the next Board of Commissioners meeting with the proper line numbers.
- ④ 4. To authorize the purchase of four mobile radios for three lake boards and one airboat; 2) two portable radios for Sheriff Office and 3) two mobile radios in the total amount of \$25,878.70.
5. To amend the 2017-18 budget for Fund 261, Central Dispatch as presented in the amount of \$26,000.
6. To amend the 2017-18 budget for Veterans Memorial as presented in the amount of \$80,000.00.
7. To amend the 2017-18 Budget in the amount of \$240.00 for fund 245 Remonumentation as presented.
8. To approve payment to Solid ^{*Circle*} Design Software in the amount of \$24,995.00, contingent on appropriate documentation being provided.
9. To amend the 2017-18 Solid Waste Budget 228 in the amount of \$4,600.00 as presented.

10. To amend the 2017-18 Budget for fund 218 Parks & Rec Ice Rink in the amount of \$1,250.
11. To approve the request for Hazardous Materials Emergency Preparedness Grant with an acknowledgement from the Board of Commissioners that we took action.
12. To acknowledge the appointment of Jennifer Savage, James Henderson and James Reardon to the LEPC.
13. To acknowledge the 2018 schedule of LEPC meetings.

DRAFT

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 1/8/2018

Request to Amend the 2016/17 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
101-426-539.06	Homeland Security Grant	16,000.00

Total \$ 16,000.00


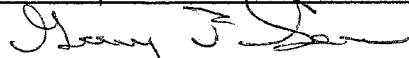
Grant Funding will be increased also

Account to be Increased/Decreased:

Line Number	Account Name	Amount
101-426-967.00	Region 7 Homeland Security Grants	16,000.00

Total \$ 16,000.00

SIGNED: _____

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 2/1/2018

Request to Amend the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
371-000-970.00	Capital Outlay Equipment (Epoxy Floor, Carpet)	79,708.50

Total \$ 79,708.50

Account to be Decreased:

Line Number	Account Name	Amount
371-000-691.00	Budgeted Use of Fund Balance	79,708.50

-

-

79,708.50

SIGNED: _____



BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 2/1/2018

Request to Amend the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
371-000-970.00	Capital Outlay Equipment (Water Valve Replacement)	52,150.23

Total \$ 52,150.23

Account to be Decreased:

Line Number	Account Name	Amount
371-000-691.00	Budgeted Use of Fund Balance	52,150.23

-

-

52,150.23

SIGNED: _____



BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 1/17/2018

Request to Amend the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
261-325-970.04	Equipment	26,000.00

Total \$ 26,000.00

Account to be Decreased:

Line Number	Account Name	Amount
261-000-691.00	Fund Balance	26,000.00

Total \$ 26,000.00

SIGNED: _____

New line item requested for this project 261-325-970.04

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 1/4/2018

Request to Amend the 2016/17 Budget for the following:

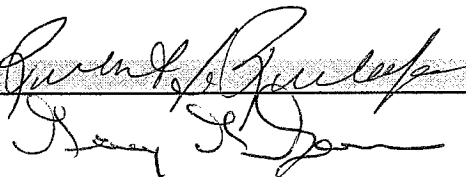
Account to be Increased:

Line Number	Account Name	Amount
295 000 540.00	Grant - GT Band	20,000.00
295 000 674.00	Contributions and Donations	60,000.00
Total \$		<u>80,000.00</u>

Account to be Increased:

Line Number	Account Name	Amount
295 000 967.00	Project Expenses	80,000.00
Total		<u>80,000.00</u>

SIGNED:



Veterans Fund)

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 12/27/2017

Request to Amend the 2017/18 Budget for the following:

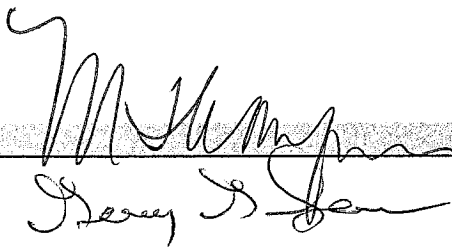
Account to be Increased:

Line Number	Account Name	Amount
245-000-800.00	Contracted Services	240.00
Total \$		<u>240.00</u>

Account to be Increased:

Line Number	Account Name	Amount
245-000-691.00	Budgeted Use of Fund Balance	240.00
Total		<u>240.00</u>

SIGNED: _____


Mary D. Dean

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 2/1/2018

Request to Amend the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
425-351-957.00	Inmate Telephone Expense (Solid Circle)	24,995.00

Total \$ 24,995.00

Account to be Decreased:

Line Number	Account Name	Amount
425-351-674.20	Inmate Telephone Revenue	24,995.00

-
-

24,995.00

SIGNED: _____



BUDGET AMENDMENT REQUEST

DATE: 1/12/2018

Request to Amend the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
228-000-900.00	Public Relations	4,600.00

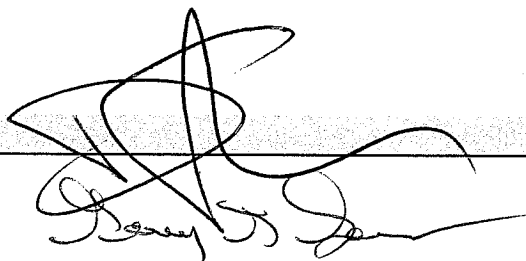
Total \$ 4,600.00

Account to be ^{Increased} ~~Decreased~~:

Line Number	Account Name	Amount
228-000-691.00	Budgeted use of Fund Balance	4,600.00

4,600.00

SIGNED: _____



BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 1/24/2018

Request to Amend the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
218-751-800.00	Contracted Services	1,250.00

Total \$ 1,250.00

Account to be Decreased:

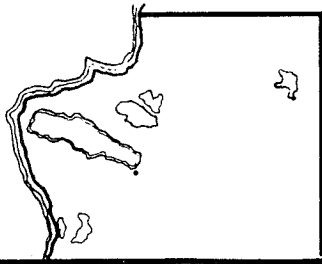
Line Number	Account Name	Amount
218-751-585.00	Local Contributions	1,000.00
218-751-674.00	Contributins & Donations	250.00
		-
		-

1,250.00

SIGNED: _____



Committee Appointments



BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 1-17-2018

Name: Neal Ny 2

Address (including PO Box): 7322 South Street, Benzonia

County District: _____

Home Telephone: _____

Occupation: _____

Business Telephone: 231-8710284

Please list the Board, Commission or Agency you are applying for:

1. EMS advisory 1

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

currently service and would like to
stay on commity

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

JAN 17 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

January 30, 2018

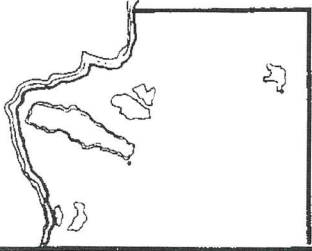
EMS – Bob, Gary, Art, Mitch, Gaylord Jowett

1 position to fill vacancy

To expire 12/31/2018

11:40

Elizabeth Merrill



BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 12-27-2017Name: Elizabeth MerrillAddress (including PO Box): 5975 Grace Rd Benzonia MI 49616County District: BenzieHome Telephone: 231-360-5084Occupation: EMT-Basic

Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

- EMS advisory board

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I am interested in this position to contribute to the growth and development of Benzie EMS and to work with others involved in making decisions for a better EMS agency. I have worked for Benzie EMS for almost 6 years. I have an EMT-B license and Associates Degree in Nursing.

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

JAN 02 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Elizabeth Ann Merrill

5975 Grace Rd. * Benzonia, MI * 49616
231.360.5084 * brickhouse_2027@yahoo.com

PROFESSIONAL OBJECTIVE: to achieve experience and clinical insight of critical patients in an environment supported by team players and to build on my knowledge of patient care with a safe efficient foundation.

EDUCATION

Northwestern Michigan College- Traverse City, MI

Associate Degree of Nursing

December 2015

Munson Medical Center Regional EMS Education

Emergency Medical Technician- Basic

June 2012

LICENSURE, CERTIFICATIONS

- Emergency Medical Technician- Basic

WORK EXPERIENCES

Benzie County EMS- Benzonia, MI

June 2012- Present

Emergency Medical Technician- Basic

- Assess vital signs, mental status, patient condition and treat accordingly.
- Stabilize patient for a safe transport to the designated facility
- Assisting paramedic in setting up IV's, EKG, medication administration.
- Work with paramedics, EMTs, and volunteer firefighters to acquire each situations needs.
- Work with outside agencies to provide efficient timely care.

NORTH FLIGHT EMS- Traverse City, MI

August 2014- November 2017

Emergency Medical Technician- Basic

- Assess vital signs, mental status, patient condition and treat accordingly.
- Stabilize patient for a safe transport to the designated facility
- Assisting paramedic in setting up IV's, EKG, and medication administration.
- Work with paramedics, EMTs, and volunteer firefighters to acquire needs for each situation.
- Daily ambulance equipment checks

SADDLE UP GAS & GROCERY- Bear Lake, MI

June 2010- May2012

Sales associate

- Assisting customers with Western Union money transfers, bill payment and operated cash register
- Responsible for fish and game license sales, closing register and end of shift tasks.
- Training new employees, totaling sales and merchandise

HOMESTEADER- Benzonia, MI

January 2004- June 2010

Nurse Aide

- Assisted resident with activities of daily living specific to each individuals needs
- Assisted with meal preparation, daily cleaning and transporting to and from appointments

REFERENCES: Available upon request



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitch Deisch, Administrator *M Deisch*
Date: February 7, 2018
Subject: Planning Commission Appointments

The interview team of Commissioners Sauer, Carland and Jeannot along with Planning Commission Vice-Chair Betsy Evans meet on 1/30/18 to interview candidates for the Benzie County Planning Commission.

The applicants interviewed were as follows:

Irene Dunham-Thayer – Colfax Township

Greg Wright – Crystal Lake Township

Rosemary Naulty – Lake Township

Jason Barnard – Benzonia & Platte Township Planning Commission

Gary Gatrell – Village of Elberta

After the interviews were completed a motion by Carland, second by Jeannot was made to appoint Irene Dunham-Thayer, Greg Wright, Rosemary Naulty and Jason Barnard to the Planning Commission.

In addition, the Frankfort Public Schools was contacted to see if they would like to have a representative serve on the Benzie County Planning Commission. Their recommendation to the full Board of Commission is for Chris Walrad to serve on the Planning Commission. This seat would replace Lori Hill, who has been serving on the Planning Commission for numerous years representing Benzie Central.

RECEIVED

FEB 07 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Mitch Deisch

From: Mitch Deisch
Sent: Friday, January 26, 2018 4:22 PM
To: Dawn Olney
Cc: Coury Carland; Gary Sauer; sarah.lucas@networksnorthwest.org
Subject: Fwd: Benzie County Planning Commission School Representative

Dawn,

Please see the emails from Frankfort Public school who would like to serve in the Planning Commission.

Mitch Deisch

Sent from my iPhone

Begin forwarded message:

From: Chris Walrad <cwalrad.gf@outlook.com>
Date: January 26, 2018 at 2:46:22 PM EST
To: Mitch Deisch <MDeisch@benzieco.net>
Cc: Dawn Olney <DOlney@benzieco.net>, Coury Carland <CCarland@benzieco.net>, 'Gary Sauer' <garysauer53@yahoo.com>, "sarah.lucas@networksnorthwest.org" <sarah.lucas@networksnorthwest.org>, 'Jeff Tousley' <jtousley@frankfort.k12.mi.us>, 'Arah Johnson' <arahjohnson@crystalmountain.com>
Subject: RE: Benzie County Planning Commission School Representative

Thank you. My phone number if needed is 231-651-9231.

Thanks

Chris Walrad

From: Jeff Tousley [<mailto:jtousley@frankfort.k12.mi.us>]
Sent: Friday, January 26, 2018 2:38 PM
To: Mitch Deisch; Arah Johnson; Chris Walrad; Jeff Tousley
Cc: Dawn Olney; Coury Carland; Gary Sauer; sarah.lucas@networksnorthwest.org
Subject: Re: Benzie County Planning Commission School Representative

Hi-

Our FEAS School Board rep is Chris Walrad. I believe he is happy to serve and just waiting for contact from the Benzie county Planning Commission.

I will copy FEAS Board President and Chris Walrad in this response to you.

Thank you,

Jeff Tousley, FEAS Superintendent

On Fri, Jan 26, 2018 at 1:46 PM, Mitch Deisch <MDeisch@benzieco.net> wrote:
Jeff,

This email is being sent to you asking if Frankfort Public Schools would like to designate a representative to serve on the Benzie County Planning Commission.

For the past several years the Planning Commission representative has been appointed by Benzie Central.

As we are in the process of reorganizing the Planning Commission the time was right to approach Frankfort Public school to see if you had an interesting in having a representative serve in this role.

If you are interested in nominating someone for this position, please contact Dawn Olney, County Clerk and let her know.

Thank you for your time.

Regards,

Mitch Deisch, Administrator
Benzie County

Sent from my iPhone

Committee Interview Schedule:

Tuesday, January 30, 2018

Planning Commission – Coury, Gary, Art, Mitch, Betsy Evans

10:00 Irene Dunham-Thayer

10:20 Gary Gatrell

10:40 Greg Wright

11:00 Rosemary Naulty

11:20 Jason Barnard

10:00

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 9-15-2017

Name: Irene J-H Dunham-Thayer

Address (including PO Box): 2477 Miller Rd Thompsonville MI 49683

County District: Colfax Twp.

Home Telephone: 731-378-2698

Occupation: Retired

Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

1. Benzie County Planning Commission

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I am interested in helping to coordinate the planning and growth of Benzie County communities to future prosperity. I currently serve on the Greater Thompsonville Area Zoning Commission for Colfax Township.

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

NOV 14 2017

1/8/14

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Irene J-H Dunham-Thayer

2477 Miller Road
Thompsonville, MI 49683
(231)378-2698
rgoat@acegroup.cc

Summary of Qualifications:

- Over 23 years experience in customer service duties with manufacturing and warehousing.
- Nearly 5 years experience in accounts receivable duties.
- Currently serving appointment to Greater Thompsonville Area Zoning Commission.

Professional Experience:

Cherry Growers, Inc

Customer Service Accounting Specialist

Grawn, MI

02/1993 TO 05/2016

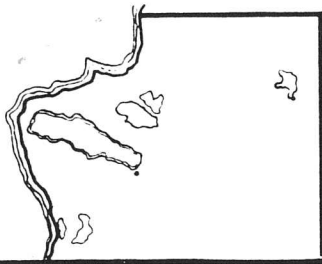
- Kept records of customer interactions and transactions, recording details of inquiries, complaints and comments, as well as actions taken.
- Resolved customers' complaints .
- Collected deposits and payments, and arrange for billing.
- Served as receptionist, accounts receivable clerk .
- Conferred with customers by telephone and in person .

Education: Benzie Central High School
GED Diploma

Benzonia, MI

TBA Career Center
Certificate in Computer Science & Accounting

Traverse City, MI



BENZIE COUNTY BOARD OF COMMISSIONERS

10:20

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 12-30-17

Name: GARY L. GATRELL

Address (including PO Box): 6720 MICK RD BENZONIA

County District: BENZIE

Home Telephone: 882-5493

Occupation: _____

Business Telephone: 231-645-8832

Please list the Board, Commission or Agency you are applying for:

1. BENZIE PLANNING COMMISSION

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

ATTACHED

SEE

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

NOV 30 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

November 29, 2017

Benzie County Planning Commission
448 Court Place
Beulah, MI 49617

To Whom It May Concern:

I am applying for a position on the Benzie County Planning Commission.

I was born in Frankfort in 1954 and raised in Elberta. I graduated from Frankfort High School in 1972 and have been a life long resident of Benzie County. Currently I live in Joyfield Township and have for the past 40 years.

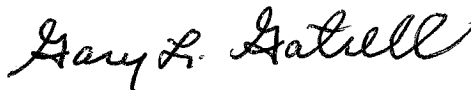
I am self employed as a licensed building and painting contractor. I was in management at Incoe Corporation for 17 years until the close of the facility in 2001.

I also have an interest in agriculture. I raise several head of cattle and harvest hay in Joyfield and Benzonia townships. I am one-third owner of 120 acres of farm land in Joyfield Township being farmed by myself and one other party.

Owning property in Gilmore, Homestead and Joyfield Townships, I have an interest in this area and have a desire to be involved with the future planning of Benzie County.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Gary L. Gatrell". The signature is written in a cursive style with a large, stylized 'G' and 'L'.

Gary Lee Gatrell
6720 Mick Rd.
Benzonia, MI 49616
231-645-8832

December 11, 2017

10:40

Dawn Olney, Benzie County Clerk

Please accept this in application for a position with the Benzie County Planning Commission. I am a retired resident of Crystal Lake Township and have been a resident of the County for 36 years.

Planning has long been a personal interest and I have enjoyed working with the Crystal Lake Township Planning Commission since my appointment in 2012 and serving as chair since 2013. It has been quite a learning experience with the Township assuming responsibility for land use planning. I am pleased to say that we now have a master plan that has a large degree of community support and a well-functioning planning commission. Our participation with the Lakes to Land Regional Initiative at a critical time was extremely helpful and we certainly could not have accomplished what we did without this support. The Citizen Planner training in particular was most helpful as all five planning commissioners were involved and received their certificates, putting us all on the same page as well as helping to form relationships with our neighbors. Since the Crystal Lake Township master plan was adopted in 2014 we have been steadily working to update our ordinance and implement the goals of the master plan. I have also followed the development of the Benzie County Master Plan by serving as the Township representative to the Master Plan Review Committee and support the goals of the new master plan.

Benzie County has an important role to play in the planning process and I would like to help make this an effective Planning Commission. With a new master plan and new commissioners this is the time to get started on the right path and help bring the community together with a vision for the future. For references you could contact Amy Ferris, Crystal Lake Township Supervisor or Tammy May, CLT Trustee and planning commissioner.

Thank you for your consideration.

Gregory Wright

231-352-7238

2313 Glory Rd.

gregoryawright@att.net

Frankfort, Michigan 49635

RECEIVED

DEC 12 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

January 12, 2018

The Honorable Dawn Olney
Benzie County Clerk
Government Center
448 Court Place
Beulah, MI 49617

Dear Honorable Olney:

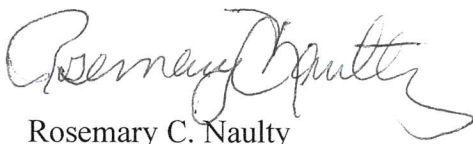
Please accept this letter and my attached resume as my application to be considered for a position on the Benzie County Planning Commission. My husband and I moved to Crystal Lake in May of last year after vacationing here for 22 years and getting married here in 2000. I am thrilled to be settled in and am now searching for opportunities to put my years of experience and education to work to address community challenges and continue building this beautiful area for others to enjoy. As soon as I moved here, I began my community involvement by joining the board of Cognition (Beulah) and volunteering at The Oliver Art Center (Frankfort).

My resume outlines my professional experience managing our Ohio township office for 2 years which included managing all the administrative planning and zoning responsibilities. Prior to taking that position, I was a member of the township's Board of Zoning Appeals for six years and also managed the successful implementation of the Main Street revitalization program in Xenia, Ohio. Zoning ordinances and inclusive planning were key to the success of those neighborhoods and cities, allowing us to balance the needs of all community residents and businesses.

I am known for a collaborative management style; an ability to make decisions and provide staff with clear direction; excellent communication skills with a demonstrated expertise in interacting with warmth and enthusiasm; a capacity for strategic thinking, comprehensive planning, and the efficient use of available resources. Often in past work environments, I have successfully managed interaction with the general public, strategic partners and elected officials.

I understand this particular position would enable me to play a significant role in strengthening our community's liveable environment and future. I look forward to discussing this opportunity with you in more depth at your earliest convenience.

Sincerely,



Rosemary C. Naulty

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JAN 12 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

ROSEMARY C. NAULTY
3843 Highland Drive
Beulah, MI 49617
(Home) 231-882-9359
(Cell) 937-536-9501
rnaulty@antioch.edu

Professional Objective:

To deliver a significant contribution as a member of a community organization or government entity. Qualified by specialized professional studies in Marketing and Management; work experience in diverse business settings; and leadership positions utilizing analytic, planning, communication and promotional skills to design and implement customer-oriented services.

Education:

University of Dayton, Dayton, Ohio

Master of Public Administration 2018

Bachelor of Arts (Psychology) 1992

Experience:

Antioch University

Associate Director of Prospect Research and Grants Research (Part-time) 2014-Present

- Developed sustainable philanthropic revenue streams from individual major gifts and granting organizations
- Engaged with the University's alumni community to create quality long-term relationships between the alumni base and the University

German Township

Office Manager (Part-time)

January 2013-December 2014

Accomplishments:

- Grant Writing and Management
- Zoning Board Recruitment and Training

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JAN 12 2018

Revitalize Consulting Network

President/Consultant

October 2007-December 2014

Responsibilities: Business development, management, product delivery, and customer service.

Accomplishments:

- Nonprofit Brand Consolidation
- Fundraising and Grant Writing
- Event Management
- Team Building Workshops
- Successful Downtown Main Street Implementation
- Business Communications
- Strategic Data Analysis

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Springfield Museum of Art

Development Director

May 2005 to October 2007

Responsibilities: Creation and execution of the first multi-year Development Plan.

Accomplishments:

- Delivered successful 2006 Art Ball, netting over \$50,000.
- First Annual Fund direct mail campaign which generated over \$38,000 with a 13% return rate.
- Narrowed Museum's budget deficit by 75% in less than 2 years.

Artemis Center for Alternatives to Domestic Violence**Development Associate (Contract Position)**

June 2004 to March 2005

Responsibilities: Special event and project management.**Accomplishments:**

- October Domestic Violence Awareness Walk achieved record attendance and media coverage. 10% net increase of funds raised during the event.
- 15th Annual Mardi Gras Gala with live and silent auction, netted a record \$127,000 (25% increase), 400 (33% increase) guests attended event.

United Way of the Greater Dayton Area:

September 2000 to May 2004

Director, Campaign Account Development**Responsibilities:** Design marketing plan to attract philanthropic support from new and below potential businesses and individuals through cultivation of volunteer involvement and financial contributions. Manage 178 Professional Division United Way Campaign accounts.**Accomplishments:**

- Created modular professional development program for Campaign Cabinet, Coordinators, Ambassadors, Fellows, and Project Teams.
- Developed and implemented account marketing segmentation strategy.

Manager, Fund Distribution**Responsibilities:** Manage multi-year \$7.5 million fund distribution process to over 56 agencies; manage the recruitment, training, and retention of 100+ regional outcome team volunteers; monitor agency program and outcome based performance; provide technical assistance on strategic planning, management, board governance, finance, and CQI.**Accomplishments:**

- Designed and implemented new volunteer training and retention plan to address retention and diversity concerns.
- Effectively coordinated and managed 2001, 2002, and 2003 proposal funding round.
- Selected for 2002 Campaign Project Team; managed 26 professional accounts in first year and delivered increased card value, during an overall declining United Way 2002 Campaign.

Professional and Community Leadership

President, Miami Valley Association of Volunteer Administrators, 2001-2004

Artemis Center, Strategic Planning Consultant, 2002

Leadership Dayton, Class of 2003

Human Race Theater Board, 2003-2004

Vice-President, Stageworks, Board of Trustees, 2006-2012

President, Leadership Clark County, Class of 2006

Trustee, Leadership Clark County Board, 2006-2012

Chair, Leadership Clark County Alumni Committee 2009-2012

Zoning Appeals Board, German Township, Springfield, Ohio 2007-2012

Trustee, Cognition, 2016-Present

Volunteer, Oliver Art Center, 2017-Present

Leadership Clark County, Alumnus of the Year 2010

Dawn Olney

11:20

From: Jason Barnard <supervisor@benzoniatownship.org>
Sent: Tuesday, January 23, 2018 10:41 AM
To: Dawn Olney
Subject: County Planning Commission

Dawn,

Good morning, I am interested in representing the West Benzie Joint Planning Commission comprised of Benzonia and Platte Townships on the Benzie County Planning Commission. The consideration is appreciated.

Regards,

Jason A. Barnard
Benzonia Township Supervisor/
Zoning Administrator
231-882-4411 ext.15
231-631-3967 cell

RECEIVED

JAN 23 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

February 5, 2018

Benzie County Commissioners

Thank you to Commissioners Sauer, Jeannot and Carland for taking time to talk with me regarding the County Planning Commission last week. More information about Crystal Lake Township planning is available on our website.

We have gained a lot of experience with planning and zoning over the last several years and it has been an interesting and rewarding experience for me. I am working with a very good group of dedicated commissioners: Bill Herd, retired National Park Service; Tammy May, painting contractor, Township trustee and member of the airport authority; Mike Pasche, engineer and Frankfort-Elberta school board member; and Lee Ewing, retired hospitality industry. Their contact information is available on our website.

I should mention that we have a great zoning administrator in Tom Kucera whose background is in construction management. He is exceptionally well-organized and knowledgeable. He can be reached at the township hall and has office hours every Wednesday morning.

In addition, Our master plan and entire zoning ordinance is posted on the Crystal Lake Township website.

I am sure that each of those involved would be happy to talk with you if you should have any questions now or in the future.

Thanks again for your consideration,

Greg Wright

RECEIVED

FEB 05 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

ACTION ITEMS



Memorandum

To: Gary Sauer, Chair

Benzie County Board of Commissioners

From: Frank Post, Emergency Management Coordinator

Date: January 9, 2018

Subject: Updates to Benzie County Emergency Action Guidelines

As Chair of the Benzie County Board of Commissioners, you are the individual responsible for the Coordination and Certification of the Benzie County Emergency Response Plan. Our policy of review the annex's of the plan every 2 years or when there is a change in responsible party.

Please review the attached document and make any changes you deem necessary and return it to me at your earliest convenience. If there are no changes, please sign and date the cover page and return it to me.

In the past the Benzie County Board of Commissioners have reviewed and voted to authorize the Chair to sign the document.

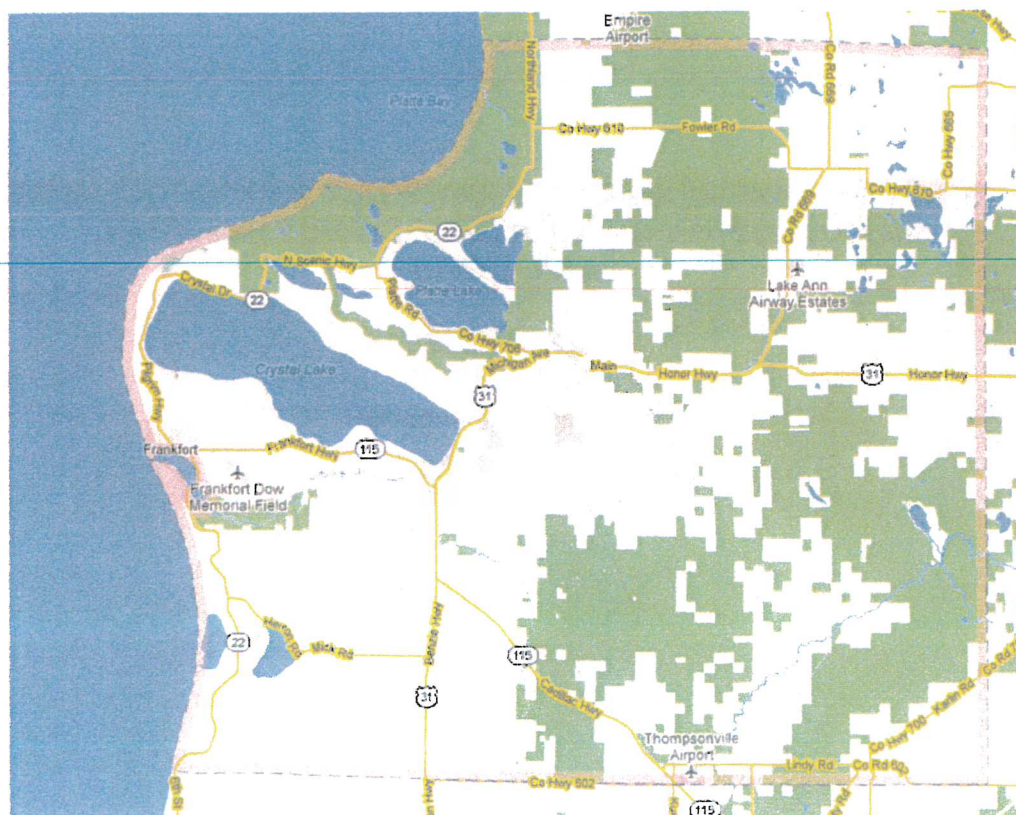
RECEIVED

JAN 10 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Original Adoption 2003

**Benzie County
Office of
Emergency Management**



Emergency Action Guidelines (EAG)

**AN ALL HAZARDS DOCUMENT FOR USE IN THE EVENT OF A
DISASTER OR SEVERE EMERGENCY OF NATURAL, MAN-MADE,
WARTIME, TECHNOLOGICAL OR TERRORISM ORIGIN**

**QUESTIONS CONCERNING THESE EMERGENCY ACTION GUIDELINES
SHOULD BE DIRECTED TO BENZIE COUNTY EMERGENCY
MANAGEMENT**

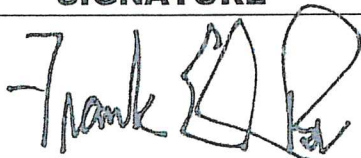
**(231) 882-0567
Or
fpost@benzieco.com**

PLAN COORDINATION

The following agencies are overall responsible for coordinating the Benzie County Emergency Action Guidelines:

AGENCY	TITLE OF CONTACT
Benzie County Office of Emergency Management	Emergency Management Director

The Benzie County Office of Emergency Management Coordinator (or his/her designated representative) is overall responsible for maintaining and coordinating the Sections of the Benzie County Emergency Action Guidelines:

SIGNATURE	DATE
	01/23/2018

Revisions

Original Date: 08/28/03
 Revision Date: 12/27/12
 Revision Date: 07/24/14
 Revision Date: 02/10/15
 Revision Date: 02/01/16
 Revision Date: 07/25/17
 Revision Date: 01/23/18

BENZIE COUNTY EMERGENCY ACTION GUIDELINES

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CERTIFICATION

I (we) certify these guidelines are the official Emergency Action Guidelines (EAG) for Benzie County. The policies contained herein do not discriminate on the basis of race, color, national origin, religion, sex, age, handicap, or political beliefs.

SIGNATURE OF CHIEF EXECUTIVE OFFICIAL, BENZIE COUNTY, MICHIGAN	DATE
	2-13-18

CHIEF EXECUTIVE OFFICIAL LINE OF SUCCESSION

The Line of Succession for the Chief Executive Official of Benzie County is:

1. Chairperson, Benzie County Board of Commissioners
2. Vice-Chairperson, Benzie County Board of Commissioners
3. Commissioners based on seniority, Benzie County Board of Commissioners

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HOW TO USE THESE GUIDELINES

Emergency Action Guidelines are a roadmap for Emergency Operations Center (EOC) Staff to refer to when responding to a severe emergency or disaster. Each Section of the EAG refers to a function that must be performed during response and recovery activities. The EAG is an “all hazards” document. Each agency listed in the EAG is responsible for developing internal procedures to support these guidelines.

Each Section of the EAG contains the following:

- A cover sheet, listing who (by title) is responsible for developing and maintaining the EAG Section and who (by title) is responsible for representing the agency during an EOC activation. Each responsible agency must list a primary and two alternate positions for these purposes. The cover sheet of each Section must be signed by the individual responsible for the activities listed in the Section.
- Paragraph I, a General Checklist of Considerations
- Paragraph II, a Natural Disaster Checklist of Considerations
- Paragraph III, a Technological Disaster Checklist of Considerations
- Paragraph IV, a WMD/Terrorism Checklist of Considerations
- Paragraph V, Supporting Documents to the Section

Additionally, the Planning Standards, required by Michigan State Police, Emergency Management Division Pub 201, are included in this document (Appendix -2). By matching a Planning Standard to a portion of the EAG, or to a Supporting Document, responsible agencies can ensure they have planned for everything required by the State of Michigan.

NOTE: FOR EMPHASIS, SOME CONSIDERATIONS MAY BE LISTED IN MORE THAN ONE PARAGRAPH OF A SECTION.

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LAW ENFORCEMENT	
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Controlled Distribution List

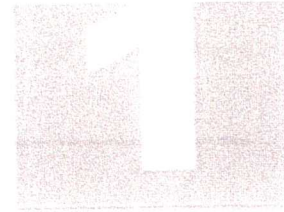
- | | | |
|-----------|---|---|
| 1 | Emergency Management Director | Frank Post
Benzie County Office of Emergency Management
448 Court Place
Beulah, MI 49617 |
| 2 | 7th District Michigan State Police - Emergency Management Division | Lt. Michael deCastro
Michigan State Police (EMD)
931 South Otsego Ave. Suite #6
Gaylord, MI 49735 |
| 3 | Chairperson of County Board of Commissioners | Gary Sauer
Chairman, Benzie County Board of Commissioners
448 Court Place
Beulah, MI 49617 |
| 4 | Public Information Official and Chief of Staff for the County Board of Commissioners | Mitchell Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617 |
| 5 | Warning and Communications Official | Ron Berns
Benzie County Director of Central Dispatch
505 South Michigan Ave.
Beulah, MI 49617 |
| 6 | Damage Assessment Official | Tom Longanbach
Director, Benzie County Equalization
448 Court Place
Beulah, MI 49617 |
| 7 | County Clerk Recordkeeping and Alternate Public Information Official | Dawn Olney
Benzie County Clerk
448 Court Place
Beulah, MI 49617 |
| 8 | Law Enforcement Official | Sheriff Ted Schendel
Benzie County Sheriff's Office
505 South Michigan Ave.
Beulah, MI 49617 |
| 9 | Fire Services Official | Chief Steve Adams
Almira Township Fire Department
Benzonia Township Fire Department
1020 Michigan Avenue
Benzonia, MI 49616 |
| 10 | Health Services Official | Lisa Peacock
Benzie Leelanau Health Department
6051 Frankfort Highway, Suite 100.
Benzonia, MI 49617 |

BENZIE COUNTY EMERGENCY ACTION GUIDELINES

- | | | |
|-----------|---|--|
| 11 | Public Works Official | Matt Skeels
Benzie County Road Commission
11318 Main St. Honor, MI 49640 |
| 12 | Human Services Official | Jennifer Savage
Michigan Department of Human Services
448 Court Plaza
Beulah, MI 49617 |
| 13 | Emergency Medical Services Official (4 Copies) | James Henderson
Benzie County Emergency Medical Services
1901 N Thompsonville Rd
Beulah, MI 49617 |
| 14 | Paul Oliver Memorial Hospital (2 Copies) | Sandi Honigfort
Paul Oliver Memorial Hospital
224 Park Avenue
Frankfort, Michigan 49635 |
| 15 | Tribal | Jolanda Murphy
Grand Traverse Band of Ottawa and Chippewa
Indians
2605 N West Bay Shore Dr
Peshawbestown MI 49682-9275 |
-

NOTES

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



Part 1

GENERAL

I. Municipalities included in these Guidelines:

All municipalities in Benzie County have opted to be a part of the County EAG and have appointed the County Emergency Manager as their Coordinator. Benzie County contains the following municipalities:

MUNICIPALITY
Almira Township
Benzonia Township
Blaine Township
Colfax Township
Crystal Lake Township
Gilmore Township
Homestead Township
Inland Township
Joyfield Township
Lake Township
Platte Township
Weldon Township

MUNICIPALITY
Village of Benzonia
Village of Beulah
Village of Elberta
Village of Honor
Village of Lake Ann
Village of Thompsonville
City of Frankfort

(See the Benzie County Hazard Analysis for a complete profile of Benzie County.)

II. SAFETY:

It is the responsibility of each emergency response agency to ensure all responders are briefed on the dangers associated with the event, i.e., hazardous materials, fire, explosion, etc.

III. Response Procedures and the Disaster Declaration Process

1. Generally, police, emergency medical, and fire services are first to respond to an emergency or disaster. They initially analyze the situation and determine the appropriate response.
2. If routine response is necessary, the incident is generally handled within any of these three agencies, often working together. If the incident requires the involvement and coordination of various agencies or requires a somewhat unique response, the Emergency Management Director (EMD) may become involved.
3. The EMD keeps the Chief Executive and the municipality liaisons informed.
4. The Chief Executive is responsible for coping with emergency or disaster situations that affect the jurisdiction. The EMD assists the Chief Executive in managing the overall response.
5. The EMD may recommend that a "Local State of Emergency" be declared by the Chief Executive Official. This declaration provides certain authorities as described in the local resolution and Public Act 390, of 1976, as amended. A "Local State of Emergency" is terminated by the Chief Executive Official after a period not exceeding *seven days* except with the consent of the governing body of the county or municipality.
6. Local government and other agencies included in this plan are mobilized as necessary to mitigate the incident.
7. Unless previously agreed upon in written Mutual Aid Agreements, if a municipality requests county resources, the county will provide them and absorb the cost. If the county requests the use of municipal resources, the municipality will provide them and absorb the cost.
8. Existing agencies of local government, other local agencies, volunteer agencies, and the private sector, augmented by State and Federal agencies, constitute the basic response framework. Some of these agencies must perform special activities related to response and recovery. Individuals designated to perform these activities are detached from their regular assignment when activated. Mutual aid agreements are also relied upon.
9. It is important that the executive, legislative, and judicial branches of government continue to function under emergency conditions. In severe disaster situations, continuity of government may be jeopardized. Provisions have been made for emergency authorities and succession of these branches of government. For example, if the Chief Executive Official (Chairperson of the Board of Commissioners) is unavailable or unable to exercise the powers and duties of the

office, the next in the line of succession for this position is the Vice Chairperson of the Board of Commissioners. Thereafter, the Commissioner with seniority shall prevail. This line of succession provides for continuous leadership, authority, and responsibility.

10. If the disaster or emergency is considered to be beyond the control of the local jurisdiction, the Chief Executive, through the Emergency Management Office, may request that the Governor declare a "State of Disaster" or "State of Emergency" so that State assistance can be made available to the local jurisdiction. This request is then sent to the State EMD District Coordinator. Affected municipalities may also request this assistance on an individual basis through the county channels addressed above. NOTE: The Chief Executive must declare a "Local State of Emergency" prior to requesting a Governor's Declaration of Emergency or Disaster.
11. The Department of State Police, EMD District Coordinator, in conjunction with the local EMD, analyzes the incident to determine necessary actions. The State EMD makes recommendations and, through channels, this information is reported to the Governor, who may declare a "State of Disaster" or a "State of Emergency". The Governor may take action deemed necessary within the authority granted in Act 390, P.A. 1976, as amended, and other applicable statutes. Appropriate state agencies may be notified and mobilized. Local Emergency Action Guidelines (EAG) may be activated if not activated previously. At this time, local government assigns and makes available for duty employees, property, or equipment for disaster relief purposes if requested by the Governor. The Governor utilizes these resources as is reasonably necessary to cope with the disaster. The District Coordinator coordinates State response and recovery activities at the scene with the EMD. The declaration of emergency or disaster remains in effect for *fourteen days* or unless terminated or extended by the executive order or proclamation and approved by the legislature.
12. If the Governor determines that Federal assistance is necessary to supplement the efforts and available resources of State and local governments, he/she may request that the President of the United States declare a major disaster or emergency for the affected area under provisions of the appropriate Federal law.

IV. THE INCIDENT COMMAND SYSTEM (ICS)

County EOC Staff must be aware of the Incident Command System (ICS) and how it is used to interface between the Incident Commander (IC) [on scene] and the Emergency Operations Center (EOC). An ICS organizational chart with roles and responsibilities can be found in Appendix 1 of this document.

V. EVACUATION

Although the Governor is the only person who can authorize FORCED EVACUATION in the State of Michigan, it may become necessary to conduct

VOLUNTARY EVACUATION. The Incident Commander is responsible for making the evacuation decision. The EOC Staff will provide the IC with the necessary administrative and logistical support needed to make an informed decision. When necessary, the EOC Staff will assist the IC by plotting primary and alternate evacuation routes.

VI. THE EMERGENCY OPERATIONS CENTER (EOC)

<u>PRIMARY EOC LOCATION</u>	BENZIE COUNTY GOVERNMENT CENTER ROOM 134 448 COURT PLACE BEULAH, MI 49617
<u>ALTERNATE EOC LOCATION</u>	BENZIE BUS OFFICE AND MAINTENANCE FACILITY 14150 US HWY 31 BEULAH, MICHIGAN 49617
<u>ALTERNATE EOC LOCATION</u>	MOBILE COMMAND POST (COM Van) Stored at the Government Center Complex in BEULAH, MI 49617

VII. GUIDELINE SECTION RESPONSIBILITIES:

Each organization responsible for a Section of these Emergency Action Guidelines shall:

1. Participate in its development.
2. Maintain a capability to carry out emergency assignments, including assigning auxiliary personnel as needed.
3. Provide for the delivery of emergency services including staff, equipment, and facilities.
4. Develop and maintain internal procedures to safeguard vital records, relocate essential personnel and equipment, carry out assigned tasks, alert personnel, and maintain resource inventory.
5. Ensure that the designated department liaison promptly reports to the emergency coordination facility as instructed by the EMD.
6. Participate in drills and exercises to test the Emergency Action Guidelines (EAG) and related procedures.
7. Ensure that personnel are assigned to emergency tasks and are properly trained.

8. Provide information to the EMD/Damage Assessment Team for use in damage assessment.
9. Establish a staging area, as necessary, to provide for the operational, logistical, and administrative support needs of response personnel at the scene.

VIII. LINE OF SUCCESSION

In accordance with Emergency Management Division Publication 201 and the Benzie County Emergency Management Resolution, each department responsible for a Section in these Emergency Action Guidelines must have a Line of Succession that includes a primary representative and a minimum of two alternates.

IX. GUIDELINE SECTION ASSIGNMENTS:

The EAG establishes the following sections. The emergency assignments and the responsibility for developing and implementing each section are detailed in each Section:

	Section	Responsible Agency or Official	Original Dates and Revisions
	General Coordination	Benzie County - Emergency Management Director	Original Date: 08/28/03 Revision Date: 12/27/12 Revision Date: 01/20/15 Revision Date: 02/01/16 Revision Date: 07/28/17 Revision Date: 01/23/18
	Certification	Benzie County Board of Commissioners Chief Elected Official	Original Date: 08/28/03 Revision Date: 01/05/07 Revision Date: 12/27/12 Revision Date: 07/24/14 Revision Date: 02/01/15 Revision Date: 02/01/16 Revision Date: 07/28/17 Revision Date: 01/23/18
	Direction and Control	Benzie County - Emergency Management Coordinator	Original Date: 08/28/03 Revision Date: 07/16/10 Revision Date: 01/29/13 Revision Date: 09/02/15 Revision Date: 08/01/17

Annexes

1	Warning	Benzie County - 911 Director	Original Date: 08/28/03 Revision Date: 12/01/06 Revision Date: 08/27/12 Revision Date: 07/14/14 Revision Date: 08/25/16
2	Communications	Benzie County - 911 Director	Original Date: 08/28/03 Revision Date: 08/30/11 Revision Date: 08/27/12 Revision Date: 07/14/14 Revision Date: 08/25/16
3	Damage Assessment	Benzie County - Equalization Director	Original Date: 08/28/03 Revision Date: 07/09/09 Revision Date: 06/10/13 Revision Date: 09/16/16
4	Public Information	Benzie County - County Administrator	Original Date: 08/28/03 Revision Date: 07/29/14 Revision Date: 10/30/15 Revision Date: 08/01/17

BENZIE COUNTY EMERGENCY ACTION GUIDELINES

Annexes	Section	Responsible Agency or Official	Original Dates and Revisions
5	Law Enforcement	Benzie County - Sheriff	Original Date: 08/28/03 Revision Date: 08/30/11 Revision Date: 07/24/14 Revision Date: 08/25/16
6	Fire Services	Almira Township / Benzonia Township Fire Chief	Original Date: 08/28/03 Revision Date: 12/15/04 Revision Date: 07/22/13 Revision Date: 09/08/15 Revision Date: 09/27/16
7	Public Health	Benzie-Leelanau Counties District Health Department	Original Date: 08/28/03 Revision Date: 10/02/03 Revision Date: 11/26/13 Revision Date: 09/01/15
8	Public Works	Benzie County Road Commission Manager	Original Date: 08/28/03 Revision Date: 02/05/07 Revision Date: 12/19/12 Revision Date: 09/10/15 Revision Date: 08/01/17
9	Human Services	Benzie County - DHS Director	Original Date: 08/28/03 Revision Date: 03/10/06 Revision Date: 07/24/14 Revision Date: 08/01/17
10	Emergency Medical Services	Benzie County - EMS Director	Original Date: 08/28/03 Revision Date: 01/14/11 Revision Date: 01/29/13 Revision Date: 08/25/16

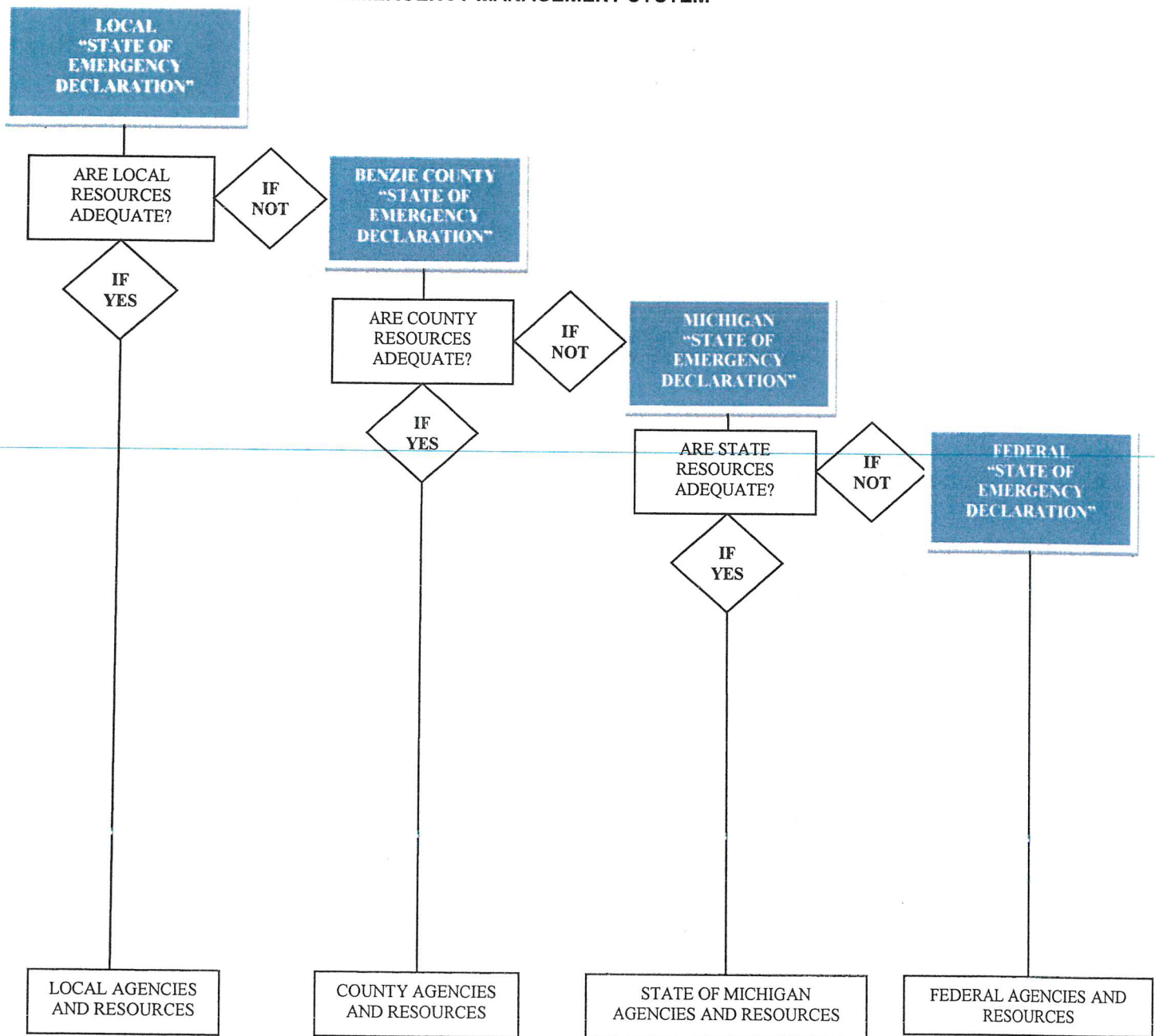
X. ADDENDUMS:

The EAG establishes the following addendums.

- | | |
|------------|---|
| Addendum 1 | Emergency Management System Flow Chart |
| Addendum 2 | Emergency Response Flow Chart |
| Addendum 3 | Emergency Operations Organizational Chart |
| Addendum 4 | Emergency/Disaster Function and Agency Assignment Chart |
-

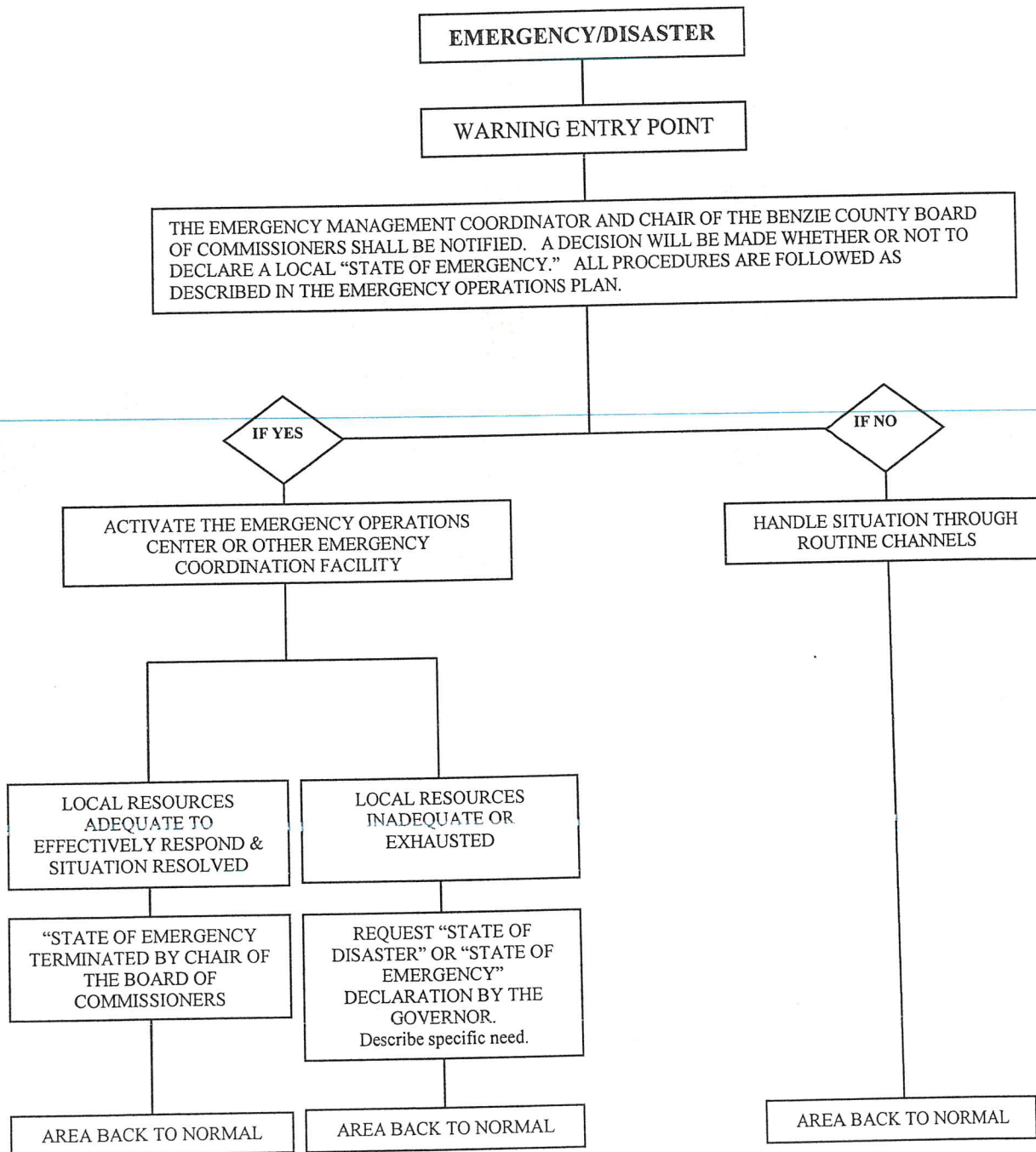
ADDENDUM 1

EMERGENCY MANAGEMENT SYSTEM



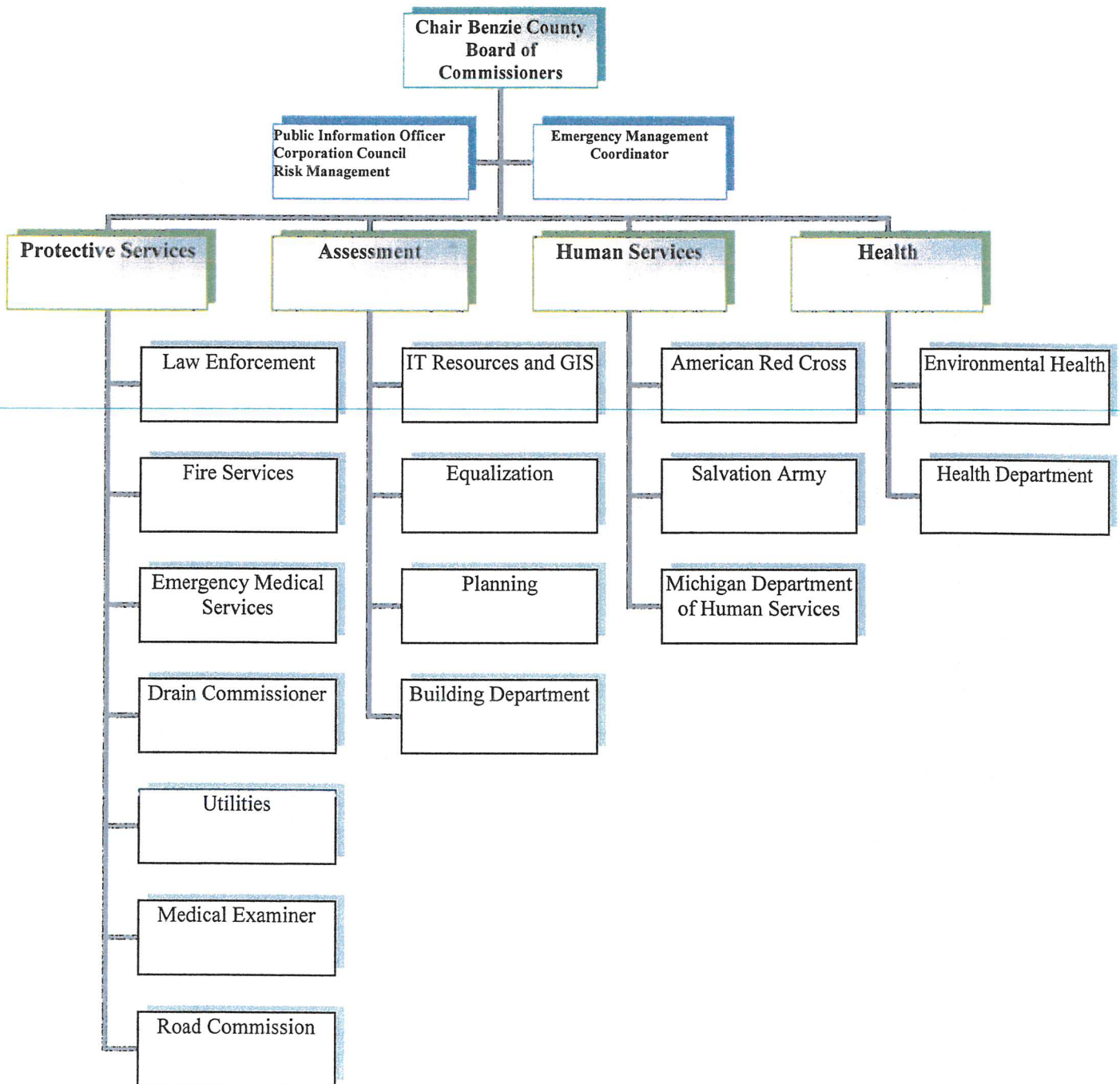
ADDENDUM 2

EMERGENCY RESPONSE FLOW CHART



ADDENDUM 3

EMERGENCY OPERATIONS ORGANIZATIONAL CHART



ADDENDUM 4

EMERGENCY/DISASTER FUNCTION AND AGENCY ASSIGNMENT CHART

PLAN ANNEX DISASTER FUNCTION	Direction and Control	Warning	Communications	Damage Assessment	Public Information	Law Enforcement	Fire Service	Public Health	Public Works	Human Services	Emergency Medical Services
ANIMAL CONTROL								P			
AUXILIARY POWER							S		P		
CBRNE (Terrorism)						P	P	P			S
COMMUNICATIONS		P	P								
CRISIS COUNSELING										P	S
CRITICAL SERVICES & RECORDS	S										
DAMAGE ASSESSMENT	S			P							
DEBRIS CLEARANCE									P		
DIRECTION AND CONTROL	P										
EMERGENCY OPS CENTER	P										
EMERGENCY MEDICAL							P				P
EVACUATION & RE-ENTRY	P					P	P				
FIRE FIGHTING							P				
FOOD SUPPLY										P	
HEALTH AND SANITATION							P	P			S
HEAVY RESCUE									P		
INCREASED READINESS	P										
INTERAGENCY COORDINATION	P										
LAW AND ORDER						P				P	
MASS CARE AND FEEDING						S	S				P
MORTUARY SERVICE			S		P						
PUBLIC INFORMATION							P	P			
RADIOLOGICAL PROTECTION											
RESOURCE MANAGEMENT	P										
SEARCH AND RESCUE						P	P				
SECURITY & SURVEILLANCE						P				P	
SHELTER										P	
TEMPORARY HOUSING										P	
TRAFFIC CONTROL						P					
TRAINING	P										
TRANSPORTATION ROUTES									P		
VOLUNTEER AGENCY COOR'D	P									P	
WARNING		P	P			P	P				
WASTE DISPOSAL								P			
WATER SUPPLY									P		

P=PRIMARY RESPONSIBILITY
S=SECONDARY RESPONSIBILITY

Date: February 6, 2018

To: Benzie County (MI) Commissioners

From: David Oellerich, Chairman, Betsie Valley Trail Management Council

Re: MI DNR Trust Fund Grant Application Process Approval and Public Input

The Betsie Valley Trail (Trail) is currently in need of various improvements that will cost approximately \$150,000 to complete. The improvements include upgrading signage, providing demarcation between portions of the Trail and Crystal Ave. and eliminating storm water run off wash out issues at the intersection of Benzie Street and Crystal Ave. However, the vast majority of the cost will be to reconstruct an approximately 1-mile segment along Crystal Ave. that has in various degrees deteriorated to a point where is not suitable for its intended use.

In order to fund the necessary cost, the Benzie County Trail Management Council, through Benzie County Government is seeking approval to pursue an approximately \$110,000 Grant from the MI DNR. The balance of the funds would be contributed by the Friends of the Betsie Valley Trail, a 501 (3c) not for profit corporation. Should the County Commission approve this request, there will need to be time at the next scheduled County Commission meeting to allow for public input as to the plans to reconstruct the Trail.

Attached are two documents that will provide a good overview of the planned reconstruction. A preliminary study and final construction documents with budgets estimates prepared by Johnson Hill Land Ethics out of Ann Arbor, the original designers of the Trail.

RECEIVED

FEB 07 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

CONTRACT DOCUMENTS

BETSIE VALLEY TRAIL RECONSTRUCTION

Benzie County, Michigan



Prepared for:

Betsie Valley Trail Management Council

Prepared by:

The Johnson Hill Land Ethics Studio
412 Longshore Drive
Ann Arbor, Michigan 48105
(734) 668-7416

MONTH YEAR

RECEIVED

FEB 07 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BETSIE VALLEY TRAIL RECONSTRUCTION

**Betsie Valley Trail Management Council
Benzie County, Michigan**

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PART I – INSTRUCTIONS AND FORMS

ADVERTISEMENT FOR BIDS

Benzie County (also referred to as the Owner) will receive sealed bids for the Betsie Valley Trail Reconstruction project until 4:30 p.m. Eastern Standard Time on Date TBD, 2018, at the Benzie County Treasurer's Office, 448 Court Place, Beulah, Michigan 49617. All proposals will be publicly opened and read aloud immediately following the receipt of the bids. Late bids will not be accepted.

Work of this contract includes provisions of all labor, materials, services and equipment necessary to complete the work indicated or specified which includes (but is not limited to) the following:

Existing trail removal, trail resurfacing, wooden drainage crossing construction and minor grading.

Forms of contract documents, which must be used in submitting a Proposal, are on file at the County Treasurer office in the Benzie County Government Center, 448 Court Place, Beulah, Michigan 49617. A non-refundable charge of \$50.00 for each set of documents is required in the form of cash or a CERTIFIED CHECK made payable to Benzie County.

Bid documents will also be available for purchase through the offices of The Johnson Hill Land Ethics Studio, 412 Longshore Drive, Ann Arbor, Michigan 48105.

The sealed bid must contain the following fully filled out and completed:

1. The Proposal.
2. Bid surety in the form of a certified check made payable to Benzie County, or an irrevocable bank letter of credit or a satisfactory bid bond executed by the bidder and a surety company in an amount equal to five percent (5%) of the bid.
3. Statement of Bidder's Qualifications.

All amounts and information requested in the Proposal Form shall be submitted at time of proposal submission, including total bid amount, unit prices, and subcontractor schedule as listed in the Proposal.

Proposals shall be based on the Contractor providing equipment and materials as specified herein. Where a substitution is proposed, the substitution must be received by the Landscape Architect in sufficient time to allow investigation, and if accepted, to allow issuance of an addendum not less than five days prior to bid opening. Substitutions shall be entered in the bidding documents.

Where equipment manufacturers' names appear on the drawings or are entered in other sections of the specification, they are entered not only to indicate an acceptable manufacturer, but further to insure providing a certain quality, a feature, or other item of design not specifically mentioned in the detailed description in that section of the specifications. Whereas the specification may list additional manufacturers they are acceptable only if they meet the specification requirements.

The successful bidder will be required to furnish and pay for satisfactory Performance and Payment Bond or Bonds as directed under "Instructions to Bidders" in Part I of the Specifications.

The successful bidder will be required to submit a Certificate of Insurance in accordance with "General Conditions" of the Specifications. Both Benzie County and The Johnson Hill Land Ethics Studio, Inc. shall be named as additionally insured parties on Property Damage and Public Liability Insurance Policies.

All bidders must be MDOT prequalified. Evidence of MDOT prequalification must be submitted with the bid.

The Owner reserves the right to reject any or all bids or to waive any informalities in the bidding.

No bid shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids without the consent of the Owner.

Date TBD, 2018

Benzie County
Michelle Thompson, County Treasurer

INSTRUCTIONS TO BIDDERS

1. BID FORMS

- A. All bids must be submitted on forms furnished by the Owner and shall be subject to all requirements of the Specifications and Drawings. Alternative proposals will not be considered.
- B. Bid Documents shall be sealed in an envelope which shall be clearly labeled with the words "Bid Documents", and show the project name, name of bidder, and date and time of opening.

2. INTERPRETATIONS

No oral interpretation will be made to any bidder as to the meaning of the Specifications and Drawings. Every request for an interpretation shall be made in writing and any inquiry received seven (7) or more days prior to the date fixed for opening bids will be given consideration. Interpretations will be in the form of addenda that will be on file in the office of the Benzie County Treasurer's office and the Johnson Hill Land Ethics Studio (Landscape Architect) at least five (5) days before bids are opened. In addition, addenda will be e-mailed to each bidder who provides contact information at the mandatory pre-bid conference, but it shall be the bidder's responsibility to make inquiry as to addenda issued. All such addenda shall become a part of the contract and all bidders shall be bound by such addenda, whether or not received by the bidders.

3. BID GUARANTY

The bid must be accompanied by a bid guaranty that shall not be less than five percent (5%) of the amount of the bid, and may be one of the following:

Form

The bidder, at his option, may furnish either a certified check, bank draft, irrevocable bank letter of credit, or guaranty (bidder's) bond.

Check

The certified check or bank draft shall be drawn on a solvent bank and made payable to Benzie County.

Irrevocable Bank Letter of Credit

The irrevocable bank letter of credit shall be drawn on a solvent bank and made payable without condition to Benzie County. The irrevocable bank letter of credit shall be given in compliance with and subject to the provisions and terms of the Uniform Commercial Code which was adopted in Michigan in 1962 by Public Act 1974.

Bond

The guaranty (bidder's) bond shall be on the form supplied by the Owner. The bond shall be executed by a surety company licensed to do business by the State of Michigan, and in accordance with the instructions contained on the bond form.

4. MDOT PRE-QUALIFICATION

The Contractor shall be MDOT pre-qualified for Grading Drainage Structures & Aggregate Construction (Ea). Proof of pre-qualification shall be submitted with the bid.

5. UNIT PRICES

The Contractor shall submit unit prices for all items listed.

6. TIME FOR RECEIVING BIDS

Bids received prior to the time of opening will be kept unopened. No responsibility will be attached for the premature opening of a bid not properly addressed and identified.

7. OPENING OF BIDS

At the time and place fixed for the opening of bids, every bid received within the time fixed will be opened publicly and read aloud, irrespective of any irregularities therein. Bidders and other persons properly interested may be present in person or represented.

8. WITHDRAWAL OF BIDS

Bids may be withdrawn on written request dispatched by the bidder in time for delivery in the normal course of business prior to the time fixed for opening. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after such bid has been opened.

9. AWARD OF CONTRACT/REJECTION OF BIDS

A. The contract will be awarded to the bidder submitting the lowest responsible proposal complying with the conditions of the Invitations for Bids providing the bid is reasonable and is to the interest of the Owner to accept it.

The bidder to whom the award is made will be notified at the earliest practicable date. The Owner, however, reserves the right to reject any and all bids and to waive any informality in bids received whenever such rejection or waiver is in the interest of the Owner.

B. The Owner also reserves the right to reject the bid of any bidder who has previously failed to perform properly, or to complete on time, contracts of a similar nature; who is not in a position to perform the contract; or who has habitually and without just cause neglected the payment of bills or otherwise disregarded his obligations to subcontractors, materialmen, or employees.

10. PERFORMANCE AND PAYMENT BOND/EXECUTION OF CONTRACT

A. Subsequent to the award and within ten (10) days after the prescribed forms are presented for signature, the successful bidder shall execute and deliver to the Owner a contract in the form furnished in such number of counterparts as the Owner may require. Contractor shall submit the Certificates of Insurance conforming to the insurance specifications at the time of the execution of the contract with the Owner.

- B. Having satisfied all conditions of award as set forth elsewhere in these documents, the successful bidder shall, within the period specified above, furnish bond(s) in a penal sum of at least the full amount of the contract as awarded, in the form included in the specifications, which secures the faithful performance of the contract, and for the payment of all persons, firms or corporations to whom the Contractor may become legally indebted for labor, materials, tools, equipment, or services, of any nature, employed or used by him in performing the work. Such bond(s) shall bear the same date as, or a date subsequent to, the date of the contract.
- C. On each such bond the rate of premium shall be stated, together with the total amount of the premium charged. The current power of attorney for the person who signs for any surety company shall be attached to such bond.
- D. The failure of the successful bidder to execute such contract and to supply the required bonds within ten (10) days after the prescribed forms are presented for signature, or within such extended period as the Owner may grant based upon reasons determined adequate by the Owner, shall constitute a default, and the Owner may either award the contract to the next responsible bidder or readvertise for bids.

11. EQUAL EMPLOYMENT OPPORTUNITY

Contractor shall comply with all provisions of Executive Order 11246 as listed on page FC.3 of the Contract.

12. PRE-BID CONFERENCE & INSPECTION OF SITE BY CONTRACTORS

Contractor will be required to attend a mandatory pre-bid conference. The pre-bid conference will be held at the intersection of Prospect Ave and S Benzie Blvd in Beulah, Michigan and commence at Date & Time TBD. Contractor shall be prepared to walk the length of trail set to receive proposed reconstruction. Contractor is encouraged to make all prudent examinations and investigations necessary prior to the submitting of a proposal. No plea of ignorance of conditions that may exist, or of difficulties that may be encountered in the execution of the work under this Contract, as a result of the bidder's failure to make prudent examinations and investigations, will be accepted as an excuse for any failure or omission on the part of the Contractor to fulfill in every detail all requirements of the Contract Documents, or will be accepted as a basis for a claim for extra compensation, damages, or for an extension of the time of completion.

13. PRE-CONSTRUCTION CONFERENCE

After the award of the contract and prior to the start of construction, the Contractor or his representative shall attend a pre-construction conference with representatives of the Owner and the Landscape Architect. The conference will serve to acquaint the participants with the general plan of contract administration, project schedule, and requirements under which the construction operation is to proceed.

14. MULTIPLE BIDS / COLLUSION

The submission of multiple bids by any contractor under the same or different names, and collusion among or between bidders is prohibited, and if determined by the Owner to exist, shall serve to disqualify any bidders involved from consideration as a contract recipient.

15. COMPLIANCE WITH LAWS AND ORDINANCES

All work and practices of the bidder/contractor during the performance of the work shall comply with all federal, state, county and local laws and ordinances.

16. REJECTION OF BIDS

The Owner reserves the right to reject any or all bids or negotiate individually with one or more bidders and thereafter select a contractor on the basis of all factors.

17. TIME OF STARTING AND TIME OF COMPLETION

Work is to begin no sooner than Date TBD.

All work is to follow the approved dates as defined in the Contractor's schedule as approved at the pre-construction conference unless otherwise altered and approved by the Owner and the Contractor.

All work is to be completed by the date set forth in the Proposal and be ready for final inspection by the Owner. The Owner reserves the right to accept alternative start and completion date if they are the best interests of the Owner.

PROPOSAL

To: Betsie Valley Trail Management Council
Benzie County Treasurer's Office
448 Court Place
Beulah, Michigan 49617

Proposal For: Betsie Valley Trail Reconstruction

1. Pursuant to and in compliance with your Advertisement for Bids, Instructions to Bidders, Bid Conditions, Affirmative Action Requirements, General Conditions, Technical Specifications, Drawings all dated XXXXXXXXXX, and other documents related thereto, the undersigned, having become familiar with said documents and all local conditions affecting the cost of the work hereby proposes to furnish all labor, material, equipment and services to perform and fully complete all work required for the complete construction of the Betsie Valley Trail Reconstruction in strict compliance with the instructions and specifications contained in the aforementioned documents, including:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

issued thereto, for the sum of (BASE BID): \$ _____

(written form) _____

Said sums to be subject to all terms of the contract and to include all money allowances called for in the specifications applicable thereto.

The undersigned further agrees that if awarded the Contract, he will commence work after DATE TBD and fully complete all work by DATE TBD. If, due to circumstances beyond the contractor's control, this start and/or completion date cannot be met, please indicate alternative dates for the Owner's consideration _____ (start date); _____ (completion date). The Owner reserves the right to accept an alternative completion date if it is the best interests of the Owner.

2. The Undersigned affirms that the proposal is based upon the materials and construction, equipment, etc., named or described as standard in the specifications.
3. The undersigned certifies that he has attended the mandatory pre-bid conference on _____ (insert date) and has made all prudent examinations and investigations necessary. The undersigned further agrees that no plea of ignorance of conditions that may exist, or of difficulties that may be encountered in the execution of the work, will be entered as an excuse for any failure to fulfill in every detail all requirements of the Contract Documents, or will be presented as a basis for a claim for extra compensation, damages, or for an extension of the time of completion.

4. UNIT PRICES

Provide prices for all items listed below. All unit prices to be completely installed items. These unit prices will be used by the Owner for increasing or decreasing the scope of work.

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
1.0	MOBILIZATION				
1.1	Mobilization/General Conditions	1	LS	_____	_____
2.0	DRAINAGE				
2.1	Wooden Drainage Crossings	7	EA	_____	_____
3.0	SECTION 'A'				
3.1	Install 3" Aggregate Surface Course	1,430	LF	_____	_____
4.0	SECTION 'B'				
4.1	Remove Average 3" Silt/Sand	455	LF	_____	_____
4.2	Install Average 3" 21AA Base Material	455	LF	_____	_____
4.3	Install 3" Aggregate Surface Course	455	LF	_____	_____
5.0	SECTION 'C'				
5.1	Install 3" Aggregate Surface Course	570	LF	_____	_____
6.0	SECTION 'D'				
6.1	Remove Average 3" Silt/Sand	4,645	LF	_____	_____
6.2	Regrade Area Between Road and Trail	24	LF	_____	_____
6.3	Install Average 3" 21AA Base Material	4,645	LF	_____	_____
6.4	Install 3" Aggregate Surface Course	4,645	LF	_____	_____
7.0	SECTION 'E'				
7.1	Remove Average 1" Silt/Sand	1,120	LF	_____	_____
7.2	Remove Gravel Washout	40	LF	_____	_____
7.3	Install 3" Aggregate Surface Course	1,120	LF	_____	_____

TOTAL BASE BID:

(insert total amount here and on Pg. P.1)

5. ADDITIONAL/ALTERNATE UNIT PRICES

The following unit price shall be provided for use by the owner in the event that, during construction activities, it is deemed necessary to remove additional material at Section 'E' before resurfacing activities may begin. The pricing provided below shall not be included in the base bid total on page P.1 and P.2.

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
A.0	SECTION 'E' (ALTERNATE)				
A.1	Remove Average 2" Silt/Sand	1,120	LF	_____	_____

6. SUBCONTRACTORS

A complete list of all Subcontractors proposed for any portion of the work must be listed below. Subcontracted work shall be awarded only to those Subcontractors found satisfactory by the Owner and the Landscape Architect.

7. BID DEPOSIT

A bid deposit accompanies this proposal in the form checked below:

- () Bid Bond by Surety Company
() Certified Check or Bank Draft
() Irrevocable Bank Letter of Credit

Such deposit is in an amount not less than called for in the Advertisement and is given as a guarantee of good faith of the undersigned and that the undersigned will enter into written contract as provided, if successful in securing the award thereof; and it is hereby agreed that if at any time other than as provided in the Contract requirements and conditions, the undersigned should withdraw this Proposal, or if this Proposal is accepted and should there be a failure on the part of the undersigned to execute the Contract and furnish satisfactory bonds within 10 days after the date of notification of acceptance of this Proposal, in either of such events, the bid deposit shall be forfeited to the Owner as liquidated damages and not as a penalty; otherwise the bid deposit shall be returned to the undersigned upon confirmation of the Contract. Bid Bond and form of Bid Bond are included in Part I of the Contract Documents.

8. BIDDER'S EXAMINATION AND UNDERSTANDING

The undersigned certifies that the Contract Documents, together with any and all Addenda

issued, have been carefully examined and the site of the work is understood, and that at no time will misunderstanding of the Contract Documents be pleaded.

9. BIDDER'S QUALIFICATIONS

All bidders shall be MDOT Pre-Qualified for Grading Drainage Structures & Aggregate Construction (Ea).

10. STARTING AND COMPLETING WORK

The undersigned declares that if awarded the Contract he is prepared to and will start work and complete the entire project in accordance with the provisions set forth under this proposal.

11. REJECTION OF BIDS

In submitting this proposal it is understood that the right is reserved by the Owner to accept or reject any or all proposals and to waive informalities in the bidding. If written notice of acceptance of the proposal is mailed, telegraphed or delivered to the undersigned within sixty (60) days after the opening thereof, or any time thereafter before this proposal is withdrawn, the undersigned agrees to execute and deliver a contract in the prescribed form.

12. EQUAL OPPORTUNITY CLAUSE

The Bidder represents that he () has, () has not participated in a previous contract or subcontract subject to the Equal Opportunity Clause prescribed by Executive Order 11246 of the Secretary of Labor; that he () has, () has not filed all required compliance reports; and that representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained prior to subcontract awards.

13. SOIL EROSION AND SEDIMENTATION CONTROL PUBLIC ACT 347 OF 1972

The undersigned agrees to comply with all provisions of Public Act 347. Enforcement shall be by local authorities.

14. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

The undersigned also agrees that all phases of construction and all related work hereby contemplated are to be governed, at all times, by applicable provisions of the federal law(s), including, but not limited to, the latest amendments of the following:

- A. Williams-Steiger Occupational Safety and Health Act of 1970, Public Law 91-596.
- B. Part 1910 - Occupational Safety and Health Standards, Chapter XVII of Title 29, Code of Federal Regulations.
- C. Part 1518 - Safety and Health Regulations for construction, Chapter XIII of Title 29, Code of Federal Regulations.

15. PUBLIC ACT NO. 524

The undersigned acknowledges that any contract awarded will be subject to Public Act No. 524 of 1980, as amended, which requires provisions for progress, payments, retainage and dispute resolution, and that the Landscape Architect will be designated as the agent to decide disputes.

16. NAME, ADDRESS, LEGAL STATUS AND SIGNATURE OF BIDDER

This Proposal is submitted in the name of:

(Print full legal name of Bidder)

The undersigned hereby designates below his business address to which all notices, directions or other communications must be served:

Street _____

City _____ State _____

ZIP Code _____ Telephone Number _____

Social Security or Federal Identification No. _____

The undersigned hereby declares that he has the legal status checked below:

☐ INDIVIDUAL

☐ DOING BUSINESS UNDER AN ASSUMED NAME WHICH IS registered with the County Clerk of the County of _____, Michigan.

☐ CO-PARTNERSHIP, which is registered with the County Clerk of the County of _____, Michigan.

☐ CORPORATION incorporated under the laws of the State of _____.

If other than Michigan corporation, now licensed to do business in Michigan?

☐ YES ☐ NO

Signed and sealed this _____ day of _____, 20_____.

By _____ (Signature)

(print name of signer) _____ (Title)

STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered. The data given must be clear and comprehensive. This statement must be notarized.

1. Name of Bidder _____
2. Present Business Address

3. Address of Business in last two (2) successive years:

4. When Organized _____
5. Where Incorporated _____
6. How many years have you been engaged in the contracting business under your present firm or trading name? _____
7. Copy of State of Michigan License (ATTACH)
8. Copy of Michigan Department of Transportation Prequalification Verification letter (ATTACH)
9. Credit available for this contract: \$ _____ (ATTACH LETTER)
10. Contracts now on hand, gross amount: \$ _____
11. Personnel of organization, names of the principal owners of the business, number of employees

12. Have you ever defaulted on a contract? _____

13. Provide a listing of equipment employees and/or subcontractors propose to use in performing the work.
14. The undersigned certifies that their name does not appear on the current register compiled by the State of Michigan, Department of Labor, pursuant to Public Act No. 278 of 1980, as amended, being MCLA 423.321-324.
15. Will you, upon request, furnish any other information that is pertinent to the execution of this bid that the Owner may request? _____
16. The undersigned hereby authorizes and requests any person to furnish information requested by the Owner in verification of the recitals comprising this Statement of Bidder's Qualifications.

Dated at

this _____ day of _____, 20_____

NAME OF BIDDER _____

By _____

Title _____

State of _____)
County of _____) SS

_____, being duly sworn, deposes

and says that he is _____ of _____,
and that the answers to the foregoing questions and all statements therein contained are true and correct.

SWORN TO BEFORE ME THIS _____ day of _____, 20_____.

NOTARY PUBLIC

My Commission expires: _____

THIS AGREEMENT made this _____ day of _____ in the year 20____
by and between _____, a corporation
organized and existing under the laws of the State of _____, a partnership consisting
of

an individual trading as _____,

hereinafter called the "Contractor" and Betsie Valley Trail Management Council, hereinafter called
the "Owner".

1. WITNESSETH, That the Contractor and the Owner for the consideration stated
herein mutually agree as follows:

A. Statement of Work

The Contractor shall furnish all the required labor, materials and necessary
equipment for The Betsie Valley Trail Reconstruction Project located in
Beulah, Michigan all in strict accordance with the drawings, specifications
and Contract Documents.

B. The Contract Price

The Owner shall pay the Contractor for the performance of the Contract, in
current funds, subject to additions and deductions as provided in the

specifications, the sum of _____

_____ Dollars(\$ _____)

C. Contract Documents

The Contract shall consist of the following component parts:

- 1) This Instrument
- 2) Invitation to Bids
- 3) Proposal
- 4) Instructions to Bidders
- 5) General Conditions
- 6) Drawings and Technical Specifications
- 7) Performance Bond
- 8) Payment Bond

2. INTERPRETATION OF SPECIFICATIONS AND INSPECTIONS:

Should any dispute arise respecting the true meaning of the specifications, in any point, the decision of the Owner shall be final and conclusive upon the parties hereto. The said Contractor shall at all times render all facilities and kindly assistance to the Owner and to the inspectors appointed by the Owner for the inspection of any and all material and kind and quality of workmanship used and employed during the construction of the entire work aforesaid. The provisions for inspection herein contained shall be in addition to those contained in the specifications.

3. INDEMNITY:

The Contractor hereby expressly binds himself and his heirs, executors, and assigns, to indemnify and save harmless the Owner from any and all liability, charges (including attorney fees and costs), claims, suits, and actions of every name and description for and on account of any injuries or damages received or sustained by any party or parties, either in person or in property, by, from, or through said Contractor, his servants, agents, or employees during the continuance and progress of the said work and to and unto the full completion and acceptance of the same by the said Owner and the said Contractor does hereby agree to indemnify and save harmless the said Owner from any and all losses, damages, suits, judgments, or attorney fees and costs, which shall or may come to the said Contractor, his servants, agents, or employees, during the progress of said work.

4. CONTINGENCIES:

Changes in the plans of the work or additions or deletions to plans or the specifications or otherwise due to unexpected conditions or contingencies shall be made, performed, and compensated for in accord with Paragraph 5 in the General Conditions, entitled "Changes in the Work."

5. TIME FOR PERFORMANCES:

The Contractor covenants and agrees that the work herein agreed to be performed shall be commenced within five (5) days of the date stipulated in this Contract and that the said work shall be carried on with dispatch, time being of the essence of the agreement, and in such a manner as to be fully and completely performed on or before the time stipulated therefore in the proposal.

6. DETERMINATION OF QUANTITIES:

It is further agreed, that all estimates and measurements of quantities shall be made by the Contractor in conjunction with the Owner and that this determination shall be final and conclusive between the parties.

Nothing in this agreement contained shall be so construed as to deprive the said Owner of any remedy or defense it may have under this agreement for violation of any of the terms or conditions of this agreement.

7. POWER TO TERMINATE CONTRACT:

If the Contractor defaults in the due performance of the contract or fails to perform any or all of the conditions thereof, or fails to duly proceed with the performance of the work, and the Owner shall give written notice of such delay, neglect, or default to the Contractor, specifying the same, and if the said Contractor shall not for a period of five (5) days after such notice proceed to remedy his said delay, neglect, or default, then the Owner shall have full power and authority to terminate the contract by written notice delivered to the said Contractor and thereupon all sums of money which may be due the Contractor, together with all materials, goods, chattels, and effects then lying in, on, or about the premises, whereon said work is located, shall become forfeited to the Owner and may be employed or sold and disposed of as directed by the Owner and shall have full power and authority to employ any person or persons to complete the work or any part thereof, or to enter into any new contract or contracts for the completion of the same or any part thereof, without prejudice, however, to any remedy which first party may have against the Contractor for breach of contract.

8. EQUAL OPPORTUNITY PROVISIONS

The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor, as follows:

- A. The contractor will not discriminate against any employee or applicant because of race, religion, color, sex, or national origin. The Contractor will take Affirmative Action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, color, sex, or national origin. Such action shall include but not be limited to the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, religion, color, sex, or national origin.
- C. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- E. The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the

Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the contracting agency and the Secretary of Labor for purposes of investigation and to ascertain compliance with such rules, regulations, and orders.

- F. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- G. The Contractor will include the provisions of paragraph "A" through "G" in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions, including sanctions for noncompliance; Provided, however, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

9. ANTI-KICKBACK PROVISION:

The Owner will comply with all provisions of the Copeland Anti-Kickback Act (Title 18, U.S.C., June 25, 1948) including: Section 874, Kickbacks from Public Employees: "Whoever, by force, intimidation, or threat or procuring dismissal from employment, or by any other manner whatsoever induces any person employed in the construction, prosecution, completion, or repair of any public building, public work, or building or work financed in whole or in part by loans or grants from the United States, to give up any part of the compensation to which he is entitled under his contract of employment, shall be fined not more than \$5,000 or imprisoned not more than five years, or both."

10. ACCEPTANCE OF WORK

Acceptance of said work as completed shall be by the Owner or their authorized representative. The acceptance will be in the form of a certificate of completion.

11. MDOT PRE-QUALIFICATION

Contractor hereby confirms that he is MDOT pre-qualified for Grading Drainage Structures & Aggregate Construction (Ea).

IN WITNESS WHEREOF, Owner and the Contractor by and through their duly authorized officers and representatives, have executed this Contract as of the date first above written.

SIGNATURES FOR BIDDER:

_____ Witness	_____ Signature
------------------	--------------------

Position

Company

_____ Witness	_____
------------------	-------

_____ Witness	_____
------------------	-------

(OWNER)

By_____

By_____

By_____

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____

_____, as Principal, and

_____, as Surety, are hereby

held and firmly bound unto _____ in the penal sum of _____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

Signed, this _____ day of _____, 20_____.

The condition of the above obligation is such that whereas the Principal has submitted to _____ a certain bid attached hereto and hereby made a part hereof to enter into a contract in writing for the construction of _____.

NOW, THEREFORE,

- A. If said Bid shall be rejected, or in the alternate,
- B. If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said Contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which _____ may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal _____ (L.S.)

Surety _____

By _____

PERFORMANCE BOND
(Shall be in an amount equal to 100% of the total base bid.)

KNOW ALL MEN BY THESE PRESENTS, that _____

_____, Contractor, as Principal, and _____

_____, as Surety, are held and firmly bound unto the Owner

in the sum of _____ Dollars

(\$_____) to be paid to the Owner for which payment well and truly to be made, we jointly and severally bind ourselves, our heirs, executors, administrators, and assigns firmly by these presents.

THE CONDITIONS OF THE ABOVE OBLIGATIONS ARE SUCH THAT,

WHEREAS, the said _____ did

on the _____ day of _____, 20____, by articles of that date enter into a contract with the said Owner for the Pittsfield Preserve Phase One.

THEREFORE, if the said Contractor shall save and hold harmless the said Owner from all public liability and damages of every description in connection therewith, shall well and faithfully in all things fulfill the said contract according to all the conditions and stipulations herein contained, in all respects and shall save and hold harmless the said Owner from and against all liens and claims of every description in connection therewith, then this obligation shall be void and of no effect; but otherwise it shall remain in full force and virtue and in the event that the said Owner shall extend the time for the completion of said work or otherwise modify elements of the contract in accordance with provisions thereof, such extension of time or modification of the contract shall not in any way release the sureties of this Bond.

WITNESS our hands and seals the _____ day of _____, 20_____.

WITNESS:

_____(SEAL)

_____(SEAL)

_____(SEAL)

_____(SEAL)

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS, that we _____
_____ of the _____
_____ hereinafter called the

Principal, and _____
hereinafter called the Surety, are held and firmly bound unto the People of the State of Michigan
in the sum of _____ Dollars (\$ _____)
to the payment whereof, well and truly to be made, we bind ourselves, our heirs, executors,
administrators, successors, and assigns, jointly and severally, firmly by these presents.

Sealed with our seals and dated this _____ day of _____, 20_____.

WHEREAS, the above named Principal has entered into a certain contract with
_____ hereinafter called the Owner, dated the _____ day of
_____, 20____, (hereinafter called the Contract) for _____,
which contract and the specifications for said work shall be deemed a part hereof as fully as if set
out herein.

AND WHEREAS, this bond is given in compliance with and subject to the provisions and
conditions of Public Act No. 213 of the Public Acts of 1963.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that if the above named
Principal, legal representatives, or successors shall pay or cause to be paid to all subcontractors,
persons, firms, and corporations, as the same may become due and payable, all indebtedness
which may arise from said Principal to a subcontractor or party performing labor or furnishing
materials, or any subcontractor to any person, firm, or corporation on account of any labor
performed or materials furnished in connection with the contract, construction and work herein
referred to, then this obligation shall be void; otherwise to remain in full force and effect.

This bond is given upon the express condition that any changes, alterations, or modifications that
may be hereinafter recorded or made in the construction and complete installation of the work herein
referred to, or the placing of an inspector to superintend thereon by the Owner shall not operate to
discharge or release the sureties thereon.

IN WITNESS THEREOF, the parties hereto have caused this instrument to be executed by their respective authorized officers this _____ day of _____, 20_____.

Signed, sealed and delivered in
the presence of:

_____	_____ (SEAL)
	_____ (SEAL)
	Principal
_____	_____ (SEAL)
	_____ (SEAL)
	Surety

PART II – GENERAL CONDITIONS

GENERAL CONDITIONS

1. DEFINITION OF TERMS

Whenever, in these specifications, the term "The Johnson Hill Land Ethics Studio" or "Owner" is used, it shall be deemed to mean the Betsie Valley Trail Management Council or its authorized representative.

Whenever, in these specifications, the term "Landscape Architect" is used, it shall be taken to mean The Johnson Hill Land Ethics Studio or its authorized representative.

2. LABOR LAWS AND ORDINANCES

The Contractor shall obey and abide by all the laws of the State of Michigan relating to the employment of labor on public work and all ordinances of the State and local authorities with jurisdiction respecting and regulating public improvements.

3. PLANS

The location of the proposed improvements and the character, form, and dimensions of the same are shown forth by a set of drawings. Where figures are given on these drawings, they shall have precedence over dimensions taken by scale.

4. PLANS AND SPECIFICATIONS COOPERATIVE

The plans and these specifications are intended to be cooperative. They shall be construed as supplementary each to the other and any work called for on the plans and not particularly mentioned in the specifications, or described in the specifications and not shown on the plans, is to be regarded as included under this contract the same as if set forth in the specifications and exhibited on the plans.

Where detailed specification provisions are in conflict with statements to follow provisions of a manufacturer's specification or manufacturers furnished instructions, the Contractor shall notify the Landscape Architect in writing. The Landscape Architect shall determine which provisions take precedence, unless resolution of the conflict is therein specified.

5. CHANGES IN THE WORK

The Owner may make changes in the work of the Contractor by making alterations therein, or by making additions thereto, or by omitting work therefrom, without invalidating the contract, and without relieving or releasing the Contractor from any guaranty given by him pursuant to the Contract provisions. All such work shall be executed under the conditions of the Contract.

Except in an emergency endangering life or property, the Contractor shall make no change unless he has received a prior written order from the Owner, countersigned by the Landscape Architect, authorizing the change. Any change in the work shall be ordered and the adjustment of the contract price or time shall be determined by issuance of a Change Order providing for an agreed lump sum adjustment.

For each Change Order issued, the Contractor shall furnish an itemized bona fide, written proposal in multiple-copy form and with such supporting papers as the Landscape Architect may require.

For any item involved in a change for which a unit price (including all items of cost, and overhead and profit) has been duly established, either as provided in the contract or by subsequent agreement, the change in contract price shall be determined by applying the unit price to the net quantity of the item involved without further allowance for overhead and profit.

No work other than that to be paid for at the prices named in the contract shall be done by the Contractor except upon a written order from the Landscape Architect and the Owner, which order shall describe the work to be done. In the absence of such written order from the Owner, the Contractor will not be entitled to payment for any such additional or extra work. All claims for extra work must be presented for payment as soon as practical after such work is done. The Owner must approve payment of such claims for extra work.

6. FIELD OBSERVATION

The Landscape Architect and the Owner may provide for the observation of any work done under the contract. The Landscape Architect and the Owner shall have free access to all parts of the work. No work shall be covered or concealed until it has been examined by the Landscape Architect and the Owner. The Contractor shall furnish all information relating to the work, and the materials therefore, which the Landscape Architect and the Owner may deem necessary or pertinent.

The Contractor shall cooperate in setting and preserving stakes, benchmarks, and in all other things that are necessary to satisfactorily complete the work. The Landscape Architect and the Owner shall have authority to reject and to suspend any work that is being improperly done in the opinion of the Landscape Architect and the Owner.

7. OBLIGATIONS OF THE CONTRACTOR

The observation or lack of observation of any work pertaining to this contract shall not relieve the Contractor of any of his obligations to fulfill his contract as herein prescribed, and defective work shall be made good notwithstanding that such work has been previously overlooked by the Landscape Architect and the Owner and accepted or estimated for payment or paid for. If the work or any part thereof shall be found defective at any time before the final acceptance of the whole work, the Contractor shall forthwith make good such defect, in a manner satisfactory to the Landscape Architect and the Owner.

8. DECISION OF THE OWNER

The judgment and the decision of the Owner as to whether the work done under this contract comply with the requirements of these specifications, and the intent of this project, shall be conclusive and final. All improper or defective work must be corrected, as to comply with these specifications and subject to the approval of the Owner.

9. NO CHARGE FOR HINDRANCE OR DELAYS

The Contractor shall make no claim or charge against the Owner or any agent thereof for any hindrances or delays from any cause whatsoever during the progress of the work embraced in this contract.

10. COOPERATION OF THE CONTRACTOR

The Contractor shall have at all times copies of the plans and specifications on the work and shall furnish each foreman and require him to have with him on the work, a copy of that part

of the plans and specifications which appertain to the work he is directing. The Contractor or an authorized representative shall be on the work at all times when construction is in progress. His name and address shall be on file with the Owner and he shall be available for call at any time.

11. STORAGE OF MATERIAL AND SUPPLIES

Material and supplies may, if necessary, be stored on the site within the trail right of way or where deemed appropriate by owner, but drainage must be provided. Any damage to property by reason of such storing of material must be repaired by the Contractor or at his expense. The Contractor must not (except after consent from the proper parties) enter or occupy with men, tools, or material, any land outside the property of the Owner.

12. OWNER NOT RESPONSIBLE FOR

Owner will not be responsible for any supplies, material, tools, or machinery, or for any finished or unfinished work done under these specifications which may be destroyed by any cause or agency prior to the completion of any acceptance of work.

13. LIABILITY FOR DAMAGES

The Contractor shall put up and maintain such barriers or lights or both as will effectual prevent any accident in consequence of his work, and shall take all the other necessary and proper precautions against causing damage to persons or property. He shall be liable for all damages of every nature occasioned in any way by his acts or neglect, or by the acts or neglect of his agents, employees, or workmen, and shall reimburse the Owner for all damages, losses, and costs suffered by it by reason of such acts or neglects.

14. DAMAGES AND RESTORATION OF PROPERTY

The Contractor shall alone be held responsible for all injuries to persons, and for all damages to the property of the Owner or others, caused by or resulting from the negligence of himself, his employees or agents, during the progress of, or connected with the prosecution of the work, whether within the limits of the work or elsewhere. He must restore all injured property, including sidewalks, curbing, sodding, pipes, conduits, sewers, and other public or private property to a condition as good as it was when he entered on the work.

15. OMISSION OR MISTAKE OF CONTRACTOR

The Contractor shall pay to the Owner all expenses, losses, and damages, as determined by the Owner, incurred in consequence of any defect, omission, or mistake of the Contractor or his employees.

16. USE OF COMPLETED PORTIONS OF WORK

The use of any portion of any work done under the terms of this contract shall not be construed as an acceptance of such work. Where thus directed for use by the Owner, the Contractor shall not be held responsible for injuries to the work caused by such use.

17. INSURANCE

Proof that the firm is an equal opportunity employer and possesses professional liability insurance, workers compensation, and no-fault vehicle insurance as according to the following requirements:

- a. Workers Compensation Insurance: The Vendor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including employers Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
- b. Commercial General Liability Insurance: The Vendor shall procure and maintain during the life of the blanket purchase order, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability; (b) Products and Completed Operations Liability with limits of liability not less than \$1,000,000; (c) Independent Contractors Coverage; (d) Broad Form General Liability Extensions or equivalent; (e) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.
- c. Motor Vehicle Liability: The Vendor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- d. Additional Insured: Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be Additional Insured: "Benzie County, all elected and appointed officials, all employees, and volunteers, all boards, commission and/or authorities and board members, including employees, agents and volunteers thereof, and the Johnson Hill Land Ethics Studio"

18. DISORDERLY EMPLOYEES

Disorderly, intemperate, or incompetent persons must not be employed, retained, or allowed upon the work site. Foremen and workmen who neglect or refuse to comply with the instructions of the Owner in regard to conduct, shall at the Owner's request, be promptly discharged, and shall not thereafter be reemployed on this project, without the Owner's consent. The Contractor shall not permit nor suffer the introduction or use of intoxicating liquor or other drugs upon or about the work embraced in this contract.

19. CONTRACTOR TO GIVE NOTICE

The Contractor shall give the Owner at least three (3) days notice before commencing work on any contract.

20. PROTECTION OF MONUMENTS, BENCH MARKS, AND STAKES

The Contractor must carefully protect from disturbance or injury all municipal monuments, stakes, and bench marks, and shall not excavate nearer than three (3) feet to any of them without the permission of the Owner or until they have been removed, witnessed, or otherwise disposed of by the Owner.

21. CLEANING UP

Upon the completion of the principal work and as an unbroken continuance of work, the Contractor shall clean up and leave in neat condition all the premises that he has occupied during the construction period. He shall remove from the premises all surplus earth, debris, and rubbish, and all unused materials, together with all tools and equipment. Such cleaning up must be completed within ten (10) days after the principal work has been completed.

22. INCIDENTALS

All the work to be done by the Contractor for which specific unit prices are not named by the contract, as well as any minor details of work not specifically mentioned in the specifications, but obviously necessary for the proper completion of the work, shall be considered as incidental and as being a part of and included in the work for which prices are named in the contract. The Contractor will not be entitled to any extra or additional compensation thereof.

23. MANNER OF PAYMENT

The Contractor shall submit each month, or at longer intervals if desired by the Contractor, an invoice covering work previously performed for which the Contractor believes payment is due under this contract. Progress payments shall be made to the Contractor for actual quantities of completed work. No payment shall be made for material stored on site. Such payments shall be based upon the estimate of the Contractor and shall be approved by the Owner in the amount of the apparently acceptable work completed within the payment period.

All partial and final payment requests shall be submitted in duplicate on AIA Documents G702 and G703, Application and Certificate for Payment, and shall completely describe and account for all items in accordance with the provisions of the forms. No other forms of payment requests will be accepted.

A retainer of 10% of the value of the work in place shall be withheld from the first 50% of the contract. No retainer shall be withheld on the second 50% of the contract unless it is determined that the Contractor is not making satisfactory progress, or for "other specific causes relating to the Contractor's performance under the contract." If it is so determined, then 10% of the value of the work in place for the second 50% of the contract shall be withheld.

On all contracts valued at \$30,000 or more or which have more than three (3) progress payments, the retained funds will be paid to the Contractor with the final progress payment. Upon completion of 94% of the contract, the Contractor may request the payment of the retained amount by providing an irrevocable letter of credit in the amount of the total retainer, which is issued by a bank authorized to do business in this state, containing terms mutually acceptable to the Contractor and the Owner.

On all contracts that include the installation of plant material, the previously mentioned "other specific causes relating to the Contractor's performance under the contract" shall be deemed to include the need by the Owner to monitor the survival of the plant material. Therefore, a total of 10% of the value of the planting portion of the contract shall be retained for a period of one year per the terms listed above.

The Owner shall make the final certificate for payment within thirty (30) days after the completion and acceptance of all work. Labor, materials and other things to be done or furnished by the Contractor hereunder, and payment shall not be due and payable to the Contractor, until he has complied with all the provisions hereof, and has discharged all debts, liens, obligations, claims and charges against said work or him arising out of said work, and made proof thereof satisfactory to the Owner. Before a final payment will be made, the Contractor shall submit the following to the Owner:

- A. A sworn statement certifying all bills for labor and materials have been paid.

- B. A sworn statement waiving any further claim (other than the final payment) by the Contractor against the Owner.
- C. A letter from the Contractor's bonding company approving issuance of final payment.

All payment shall take due account of additions to or deductions from the Contract price as herein provided. The acceptance by the Contractor of the proffered final payment shall operate as a release to the Owner and every agent thereof from all claims and liability to the Contractor for anything done or furnished for, or relating to or affecting the work. Furthermore, said acceptance by the Contractor shall be conclusive evidence of his acceptance and approval of estimates, accounting and deductions, and full payment by the Owner of all work, labor, materials and services done or furnished hereunder, and of full satisfaction, discharge, release and waiver of all claims and demands of or on behalf of the Contractor against the Owner arising out of this agreement and execution thereof. At the option of the Owner, the Owner may invoke the dispute resolution provisions of Section 4 of 1980 PA 524, MCLA 125-1564.

24. FAILURE TO COMPLETE IN SPECIFIED TIME

The Contractor shall commence work within the number of days specified in the proposal for commencement of work, at such points as the Owner may approve and shall thereafter continue it at such points and in such order or precedence as the Owner may from time to time approve.

The Owner may extend, in writing, the time for the commencement of the work when required due to unexpected or unnatural conditions.

The rate of progress shall be such that the whole work shall be performed in accordance with the terms of this contract or before the date stated in the proposal.

In the case the Contractor fails to satisfactorily complete the entire work contemplated and provided for under this contract, on or before the date stated in the proposal, the Owner may deduct from the payment due to the Contractor the sum of Three Hundred Dollars (\$300.00) for each calendar day of delay, which sum is agreed upon not as a penalty but as fixed and liquidated damages for each day of delay, to be paid in full and subject to no deduction. If the payments due to the Contractor are less than the amount of such liquidated damages, said damages shall be deducted from any other monies due or to become due the Contractor, and in case said damages shall exceed the amount of all monies due or to become due the Contractor, then the Contractor or his surety shall pay the balance to the Owner.

The time in which this contract is to be performed and the work is to be completed is of the essence of this agreement.

25. ABANDONMENT OF CONTRACT

If the work to be done under this contract shall be abandoned or if this contract or any part thereof shall be sublet without the previous written consent of the Owner or if at any time the Owner shall be of the opinion that the conditions herein specified as to the rate of progress are not fulfilled, or that the work or any part thereof is unnecessarily or unreasonably delayed, or that the Contractor has violated any of the provisions of this contract, the Owner may notify the Contractor in writing to discontinue all work or any part thereof as the Owner may designate and the Owner may thereupon, by contract or otherwise, as they may determine, complete the work, or such part thereof.

26. QUALIFICATIONS OF EMPLOYMENT

The Contractor shall employ competent laborers and mechanics for the work under this contract.

27. BENCHMARKS AND REFERENCE POINTS

The Contractor shall establish and maintain grades, benchmarks, and other significant reference lines or points necessary to complete the work.

28. EXISTING UTILITIES

Existing utilities whether or not they are shown on the drawings shall be protected from damage.

29. AGGREGATE COST NOT TO BE INCREASED

Any changes in the plans, specifications, character of materials used, or method of doing the work, that may increase the aggregate cost of the work may be authorized and validated only by a formal supplemental contract regularly executed by all of the parties of the original contract.

30. SURVEYS

The Owner will make available all boundary information that is presently on file. All lines and levels necessary to the location and erection of the work under this contract shall be established and maintained by a competent surveyor employed by this Contractor.

31. PERMITS

Contractor is responsible for the procurement and payment for all permits and licenses necessary for the complete prosecution of the work. Required inspections for all permits will be arranged by the Contractor.

32. COMMUNICATIONS

All notices, demands, requests, instructions, approvals, proposals, and claims must be in writing.

A notice to or demand upon the Contractor shall be sufficiently given if delivered at the office of the Contractor stated on the signature page of the Contract or deposited in the United States mail in a sealed, postage-paid envelope.

33. CHANGE OF CONTRACT

The Owner reserves the right to reduce or increase the amount of the contract work. All change orders shall be based on the unit prices established in the proposal at the time of bidding and shall not be valid unless signed by the Owner and Landscape Architect.

34. BID PRICE

The total bid price is based on the scope of work as indicated on the drawings, and in the specifications and includes all separate prices and unit prices.

35. PROTECTION

Portions of the project area may continue in use by the public during the course of the construction operation and therefore requires special user protection at all excavation and other hazardous areas at all times.

Provide and erect all required fences, barricades and other safety precautions in accordance with local, state and federal codes.

Remove all protection devices and guards when work is completed and restore all disturbed or damaged areas that result from this work.

36. INSPECTION OF SITE BY CONTRACTORS

No plea of ignorance of conditions that may exist, or of difficulties that may be encountered in the execution of the work under this Contract, as a result of the bidder's failure to make prudent examinations and investigations, will be accepted as an excuse for any failure or omission on the part of the Contractor to fulfill in every detail all requirements of the Contract Documents, or will be accepted as a basis for a claim for extra compensation, damages, or for an extension of the time of completion.

The submission of a proposal shall, in itself, be conclusive evidence that the bidder has made all examinations he deemed necessary to properly prepare a proposal, meeting all the contract requirements.

37. DEBRIS REMOVAL

The Contractor must remove and dispose from site to legal dump area all debris caused by his work. Debris must be removed from the project site each day.

38. WORK & PAYMENT SCHEDULING CONFERENCE AND WORK PLAN

Immediately after execution of the Contract but prior to the start of work, the Owner shall convene a Work Scheduling Conference. The Contractor shall present to the Owner and Landscape Architect his proposed work and employment sequence for accomplishing the work of the Contract. If requested by the Owner, this work schedule shall be presented with appropriate graphic materials, including CPM Charts and scaled drawings showing areas in which work is to occur in phases.

CPM Charts shall identify all tasks to be performed, inter- relationships between tasks and designate the time period that each task is to be performed beginning with the date Notice to Proceed is issued.

Three copies of all materials presented at the meeting shall be submitted to the Owner for review and approval. The Contractor shall be responsible for work performance in accordance with the approved work schedule and shall continually update the schedule and perform in accordance therewith so that work shall be completed in the time specified in the Contract Documents at no additional cost to the Owner.

The Owner's approval of the Contractors work and payment schedule does not relieve the Contractor of any of the responsibilities otherwise designated to him under this Contract.

39. PRE-PERFORMANCE CONFERENCE

Prior to the start of work, the Owner shall call a conference at a location designated at that time for the purpose of discussing all working conditions pertaining to the Contract. The conference shall be attended by the Contractor and his foreman who will be on the job daily to supervise the work and handle any items which may arise that need immediate decisions. Representatives of the Owner will be present. This conference may be scheduled to coincide with the work and payment scheduling conference.

40. SCHEDULING AND USE OF PREMISES

The Owner shall approve sequence of construction. Where directed, the Contractor shall perform a complete sample installation for each type of work. These sample installations shall set the minimum standards of quality for work in compliance with the Construction Contract Documents. The Contractor shall not proceed with other installations of the same type of work until approval in writing of sample installation by Landscape Architect and Owner has been received.

Approval of sample installation does not indicate acceptance of all remaining work.

The Owner will designate a staging area for construction equipment. It is understood that the Contractor shall supply his own utilities and security for this area.

The Contractor must maintain safe ingress and egress for users of the adjacent park areas during construction.

41. TESTING

If the Contract Documents, laws, ordinances, rules, regulations or orders of any public authority having jurisdiction require any portion of the work to be inspected, tested or approved, the Contractor shall give the Landscape Architect timely notice of its readiness so the Landscape Architect may observe such inspection, testing or approval. The Contractor shall bear all costs of such inspections, tests or approvals conducted by public authorities. Unless otherwise provided, the Owner shall bear all costs of other inspections, tests or approval.

If the Landscape Architect determines that any work requires special inspection, testing, or approval, he will, upon written authorization from the Owner, instruct the Contractor to order such special inspection, testing, or approval, and the Contractor shall give notice. If such special inspection or testing reveals a failure of the work to comply with the requirements of the Contract Documents, the Contractor shall bear all costs thereof, including compensation for the Landscape Architect's additional services made necessary by such failure; otherwise the Owner shall bear such costs, and an appropriate Change Order shall be issued.

Required certificates of inspection, testing or approval shall be secured by the Contractor and promptly delivered by him to the Landscape Architect.

If the Landscape Architect is to observe the inspections, tests or approvals required by the Contract Documents, he will do so promptly and, where practicable, at the source of supply.

PART III – TECHNICAL SPECIFICATIONS

SECTION 02511 – AGGREGATE PAVING

PART 1 GENERAL

1.01 SUMMARY

- A. Section Includes:
 - 1. Aggregate Pavement Materials and Installation

1.02 REFERENCES

- A. ASTM - American Society for Testing and Materials:
 - 0. Test Method for Laboratory Compaction Characteristics of Soil Using Modified Effort, ASTM D 1557-91
- B. MDOT - Michigan Department of Transportation, "Standard Specifications for Construction", current edition
- C. MDOT Special Provision for Aggregate Surface Course Modified.

1.03 DEFINITIONS

- A. Subgrade: The soil surface on which aggregate pavement is placed.
- B. Aggregate Pavement: Aggregate path or drive material.
- C. Finished Grades: The required final grade elevations of aggregate pavement indicated on the Grading Drawings.
- D. Acceptance: Wherever the terms "acceptance" or "accepted" are used herein, they mean acceptance of Landscape Architect in writing.

1.04 SUBMITTALS

- A. Samples:
 - 0. Aggregate Surface Course Material: 2 pound plastic bag

1.05 QUALITY ASSURANCE

- A. Regulatory Requirements:
 - 1. Regulatory Requirements: Perform work in accordance with all applicable laws, codes, and regulations required by authorities having jurisdiction over such work.
- B. Delivery, Storage and Handling:
 - 1. Aggregate materials shall be delivered to the site in a thoroughly blended condition and handled in such a manner as to minimize separation and avoid mixing of underlying material with the aggregate.

PART 2 PRODUCTS

2.01 MATERIALS

- A. Refer to MDOT Special Provision for Aggregate Surface Course, Modified for all material specifications. See appendix "A".

PART 3 EXECUTION

3.01 CONSTRUCTION

- A. Refer to MDOT Special Provision for Aggregate Surface Course, Modified for all construction specifications. See appendix "A".

END OF SECTION

SECTION 061063 - EXTERIOR ROUGH CARPENTRY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Wood Drainage Crossings

1.3 DEFINITIONS

- A. Boards: Lumber of less than 2 inches nominal (38 mm actual) in thickness and 2 inches nominal (38 mm actual) or greater in width.
- B. Dimension Lumber: Lumber of 2 inches nominal (38 mm actual) or greater but less than 5 inches nominal (114 mm actual) in least dimension.
- C. Timber: Lumber of 5 inches nominal (114 mm actual) or greater in least dimension.
- D. Lumber grading agencies, and the abbreviations used to reference them, include the following:
 - 1. NeLMA: Northeastern Lumber Manufacturers' Association.
 - 2. NLGA: National Lumber Grades Authority.
 - 3. RIS: Redwood Inspection Service.
 - 4. SPIB: The Southern Pine Inspection Bureau.
 - 5. WCLIB: West Coast Lumber Inspection Bureau.
 - 6. WWPA: Western Wood Products Association.

1.4 ACTION SUBMITTALS

- A. Product Data: For preservative-treated wood products. Include chemical treatment manufacturer's written instructions for handling, storing, installing, and finishing treated material.
- B. Product Data: Submit product data for all fasteners, including size, type and manufacturer.

1.5 INFORMATIONAL SUBMITTALS

- A. Material Certificates:

1. For preservative-treated wood products. Indicate type of preservative used and net amount of preservative retained.
- B. Certificates of Inspection: Issued by lumber grading agency for exposed wood products not marked with grade stamp.
- C. Evaluation Reports: For preservative-treated wood products, from ICC-ES.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Store materials under cover and protected from weather and contact with damp or wet surfaces. Stack lumber flat with spacers between each bundle to provide air circulation. Provide for air circulation around stacks and under coverings.

PART 2 - PRODUCTS

2.1 LUMBER, GENERAL

- A. Comply with DOC PS 20 and with grading rules of lumber grading agencies certified by ALSC's Board of Review as applicable. If no grading agency is indicated, comply with the applicable rules of any rules-writing agency certified by ALSC's Board of Review.
 1. Factory mark each item with grade stamp of grading agency.
 2. For items that are exposed to view in the completed Work, mark grade stamp on end or back of each piece.
 3. Where nominal sizes are indicated, provide actual sizes required by DOC PS 20 for moisture content specified. Where actual sizes are indicated, they are minimum dressed sizes for dry wood products.
 4. Provide dressed lumber, S4S, unless otherwise indicated.
- B. Maximum Moisture Content:
 1. Dimension Lumber: 19 percent

2.2 LUMBER

- A. Hand select wood for freedom from characteristics, on exposed surfaces and edges, that would impair finish appearance, including decay, honeycomb, knot holes, shake, splits, torn grain, and wane.
- B. Dimension Lumber: Construction or No. 2 grade and any of the following species:
 1. Hem-fir or hem-fir (North); NLGA, WCLIB, or WWPA.
 2. Douglas fir-larch, Douglas fir-larch (North), or Douglas fir-south; NLGA, WCLIB, or WWPA.
 3. Mixed southern pine; SPIB.
 4. Redwood; RIS.

2.3 PRESERVATIVE TREATMENT

- A. Pressure treat boards and dimension lumber with waterborne preservative according to AWP A U1; Use Category UC3b for exterior construction not in contact with the ground, and Use Category UC4a for items in contact with the ground.
- B. Preservative Chemicals: Acceptable to authorities having jurisdiction.
 - 1. Do not use chemicals containing arsenic or chromium.
- C. Use process dimension lumber that includes water-repellent treatment.
- D. After treatment, redry dimension lumber to 19 percent maximum moisture content.
- E. Application: Treat all wood unless otherwise indicated.

2.4 FASTENERS

- A. General: Provide fasteners of size and type indicated, acceptable to authorities having jurisdiction, and that comply with requirements specified in this article for material and manufacture. Provide nails or screws, in sufficient length, to penetrate not less than 1-1/2 inches (38 mm) into wood substrate.
 - 1. Use 6" Strong Drive SDWS Timber Screws or approved equal.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Set work to required levels and lines, with members plumb, true to line, cut, and fitted. Fit work to other construction; scribe and cope as needed for accurate fit.
- B. Framing Standard: Comply with AF&PA WCD1 unless otherwise indicated.
- C. Do not splice structural members between supports unless otherwise indicated.
- D. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.
- E. Sort and select lumber so that natural characteristics do not interfere with installation or with fastening other materials to lumber. Do not use materials with defects that interfere with function of members or pieces that are too small to use with minimum number of joints or optimum joint arrangement.
- F. Apply copper naphthenate field treatment to comply with AWP A M4, to cut surfaces of preservative-treated lumber.
- G. Securely attach exterior rough carpentry work to substrate by anchoring and fastening as indicated, complying with the following:

1. ICC-ES AC70 for power-driven fasteners.
2. "Fastening Schedule" in ICC's International Building Code.
3. "Fastener Schedule for Structural Members" and "Alternate Attachments" in ICC's International Residential Code for One- and Two-Family Dwellings.

END OF SECTION 061063

PART IV – APPENDICIES

MICHIGAN
DEPARTMENT OF TRANSPORTATION

SPECIAL PROVISION
FOR
AGGREGATE SURFACE COURSE, MODIFIED

TRV:MMB

1 of 2

APPR:SAB:DBP:04-28-14

a. Description. The work consists of constructing an aggregate surface course on a prepared grade in accordance with section 306 of the Standard Specifications for Construction and the contract, except as modified herein.

b. Materials. Provide materials meeting the listed physical properties:

Provide aggregate with a maximum loss of 50 percent Los Angeles Abrasion (*MTM 102*).

Provide 100 percent crushed natural aggregate in accordance with Table 1.

Table 1: Grading Requirements For Crushed Natural Aggregate

Crushed Aggregate	Sieve Analysis – Total Percent Passing							Loss by Washing
	3/8 inch	#4	#8	#16	#30	#50	#100	#200
Aggregate Surface Course	100	65-99	40-75	30-45	18-30	12-25	8-20	5-20

c. Construction. Construct the aggregate surface in accordance with plan details and as directed by the Engineer.

1. **Hauling Equipment.** Avoid damaging the grade and/or structures within the project limits by limiting the size and weight of hauling units. Repair damage caused by use of oversized equipment at no additional cost to the Department.

2. **Preparation of Base.** Prepare the specified grade to a tolerance of 3/4 inch. Maintain the base in a smooth and compacted condition until the aggregate surface course has been placed. Repair any rutting or other disturbance to the base caused by the Contractor's operations prior to placing the aggregate surface course. Compact the base in accordance with the *Density Testing and Inspection Manual*. Notify the Engineer a minimum of 24 hours prior to the placement of the aggregate surface course, so grade checks can be performed. Obtain approval of the grade's tolerances from the Engineer, prior to placement of the aggregate surface course.

3. **Rollers.** Use tandem, steel-wheeled rollers weighing less than 3 tons. The Engineer may allow alternate rollers.

4. **Placement and Compaction.** Place and spread aggregate surface course to the required grade and depth as detailed on the plans. Do not place aggregate surface course during freezing or other unfavorable weather conditions. Compact the aggregate surface course to at least 98 percent of the maximum unit weight or as directed by the Engineer in

accordance with the *Density Testing and Inspection Manual*. Completely compact the aggregate surface prior to permitting construction traffic to travel on it.

5. Grading Tolerance. Shape the finished surface to the specified grade within a tolerance of 1/2 inch.

6. Maintenance. Maintain the aggregate surface course as constructed throughout construction. Prior to final acceptance, regrade, reshape and compact the finished surface to the specified tolerance as necessary.

d. Measurement and Payment. The completed work, as described, will be measured and paid for at the contract unit price using the following pay items:

Pay Item	Pay Unit
Aggregate Surface Cse, __ inch, Modified.....	Square Yard
Aggregate Surface Cse, Modified	Ton

Aggregate Surface Cse, __ inch, Modified will be measured in place by the square yard for the specified depth, along the trail. **Aggregate Surface Cse, __ inch, Modified** includes furnishing all labor, equipment and materials required to complete the work as described. No additional payment will be made for material placed in excess of the dimensions specified in the plan details.

The Engineer will determine moisture content and pay weights as specified in section 109 of the Standard Specifications for Construction.

The Engineer will measure **Aggregate Surface Cse, Modified** by the scale weight, including additives, at a moisture content no greater than 6 percent.

The Engineer will perform moisture tests at the start of weighing operations and when construction operations, weather conditions, or other causes may change the moisture of the material. If tests indicate moisture content greater than 6 percent, the Engineer will deduct the weight of the excess moisture from the scale weight of the aggregate until moisture tests indicate the moisture content is no greater than 6 percent.



MEMO

Date: December 4, 2017
To: David Oellerich
From: Tyler Sprague
Project: Betsie Valley Trail Reconstruction
Subject: Contract Documents

David,

This submittal for review includes contract documents, technical specifications, plans and a statement of probable costs.

The plans have undergone minor revisions since the 90% review including a title change (per your e-mail dated 11/2/2017) and additional notes.

The contract documents are ready for review. All dates and times in the contract documents are currently left blank until we get closer to defining a bid period. We were also unclear of funding sources at this time. Is grant funding being considered or will fundraising through the Friends of the Betsie Valley Trail provide all funding? At this time we have not included any prevailing wage requirements, MDOT Buy America requirements or Federal Aid provisions. If it is determined that either the County or any grants that are received require these, we will add them.

The technical specifications include exterior carpentry to cover the wooden drainage crossings and aggregate paving which defers to the MDOT aggregate surface source, modified specification in the appendix.

After reviewing, please let me know if you have any questions and/or revisions. Once we get closer to the bid period we can add any remaining information currently left blank.

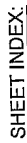
Thanks,
Tyler Sprague
Associate
Johnson Hill Land Ethics Studio

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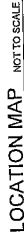
FEB 07 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BETSI VALLEY TRAIL MANAGEMENT COUNCIL



- COVER SHEET
SHEET 1: TRAIL RESURFACING PLAN
SHEET 2: TRAIL RESURFACING PLAN
SHEET 3: TRAIL RESURFACING PLAN
SHEET 4: TRAIL RESURFACING PLAN
SHEET 5: STATION DESCRIPTIONS
SHEET 6: CONSTRUCTION DETAILS
SHEET 7-10: REFERENCE AS-BUILT DRAWINGS



DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

CIVIL ENGINEERING, LLC
GRAND TRAVERSE ENGINEERING, LLC
CONTACT: JEFF COCKFIELD
PO BOX 227
TRAVERSE CITY, MICHIGAN 49685
PHONE: 231.218.4986
EMAIL: jeff@gtengineeringtc.com



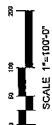
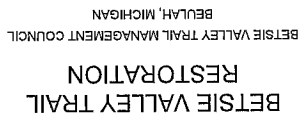
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PRELIMINARY
NOT FOR CONSTRUCTION

SHEET
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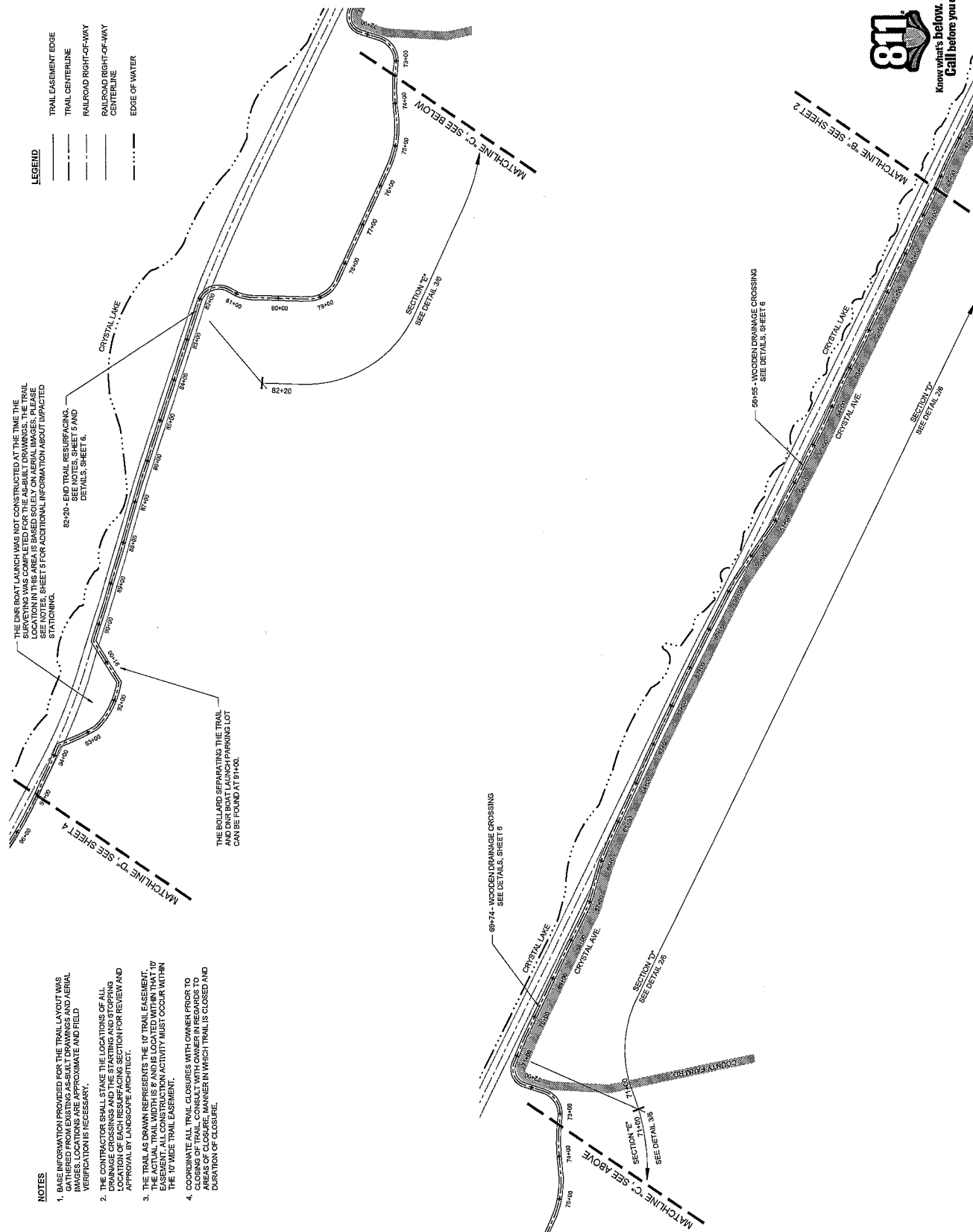
DATE	ISSUED FOR
0017-10-27	96% REVIEW
0017-1-24	FINAL REVIEW
DRAWN	TRB
CHECKED	MW / CBH

COB NO.
17BVT03

TITLE
RESURFACING
PLAN

SEAL

3

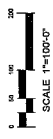




The
Johnson Hill
Land Ethics
Studio

12 Longbow Drive • Ann Arbor, Michigan 48102
734.668.7116 • 734.668.2535 • www.jh-le-studio.com

BETESIE VALLEY TRAIL
RESTORATION

[illegible]JOB NO.
17BVT03

TITLE RESURFACING PLAN

NOT FOR CONSTRUCTION
PRELIMINARY

4



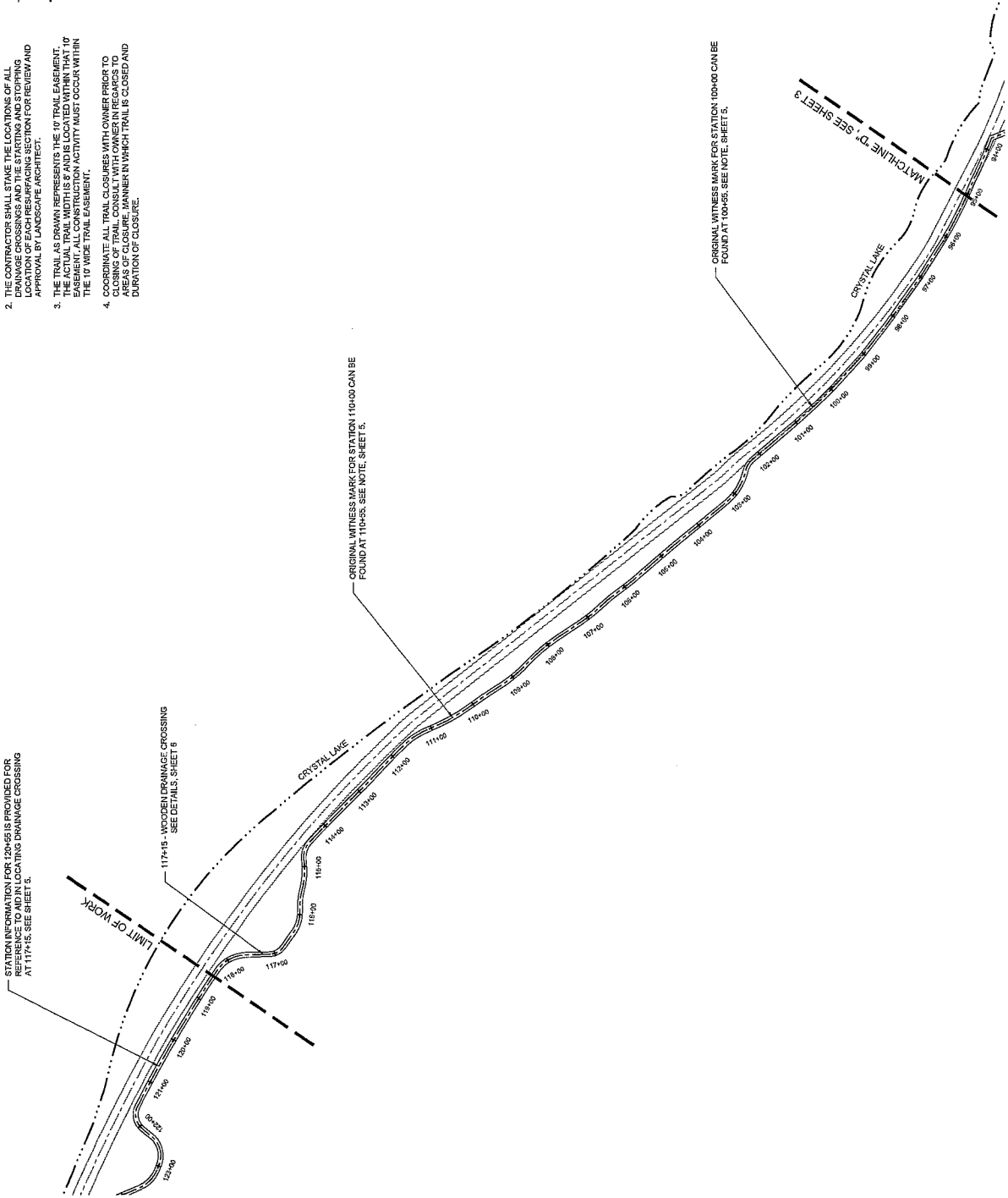
**Know what's below.
Call before you dig.**

NOTES

- BASE INFORMATION PROVIDED FOR THE TRAIL LAYOUT WAS GATHERED FROM EXISTING AS-BUILT DRAWINGS AND AERIAL IMAGES. LOCATIONS ARE APPROXIMATE AND FIELD VERIFICATION IS NECESSARY.
3. THE CONTRACTOR SHALL STAKE THE LOCATIONS OF ALL EXISTING AND PROPOSED TRAIL CLOSURES. THE LOCATION OF EACH REPRESENTING SECTION FOR REVIEW AND APPROVAL BY LANDSCAPE ARCHITECT.
- THE TRAIL AS SHOWN REPRESENTS THE 10' TRAIL EASEMENT. THE ACTUAL TRAIL WIDTH IS 8' AND IS LOCATED WITHIN THAT 10' EASEMENT. ALL CONSTRUCTION ACTIVITY MUST OCCUR WITHIN THE 10' WIDE TRAIL EASEMENT.
4. COORDINATE ALL TRAIL CLOSURES WITH OWNER PRIOR TO CLOSING OF TRAIL. CONSULT WITH OWNER IN REGARDS TO DURATION OF CLOSURE.

LEGEND

TRAIL EASEMENT EDGE
TRAIL CENTERLINE
RAILROAD RIGHT-OF-WAY
RAILROAD RIGHT-OF-WAY
CENTERLINE
EDGE OF WATER



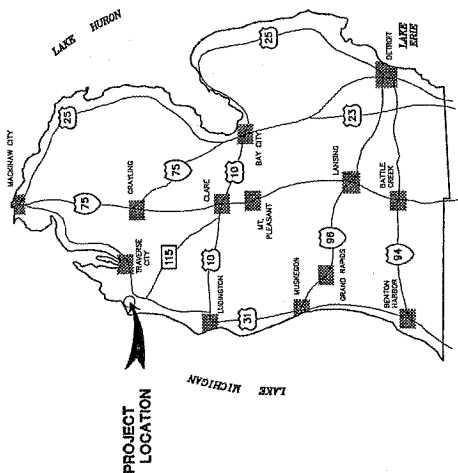
**Know what's below.
Call before you dig.**



BETSIE VALLEY TRAIL RELOCATION AS BUILT PLAN (12-01-2003) BENZONIA AND CRYSTAL LAKE TOWNSHIPS BENZIE COUNTY, MICHIGAN

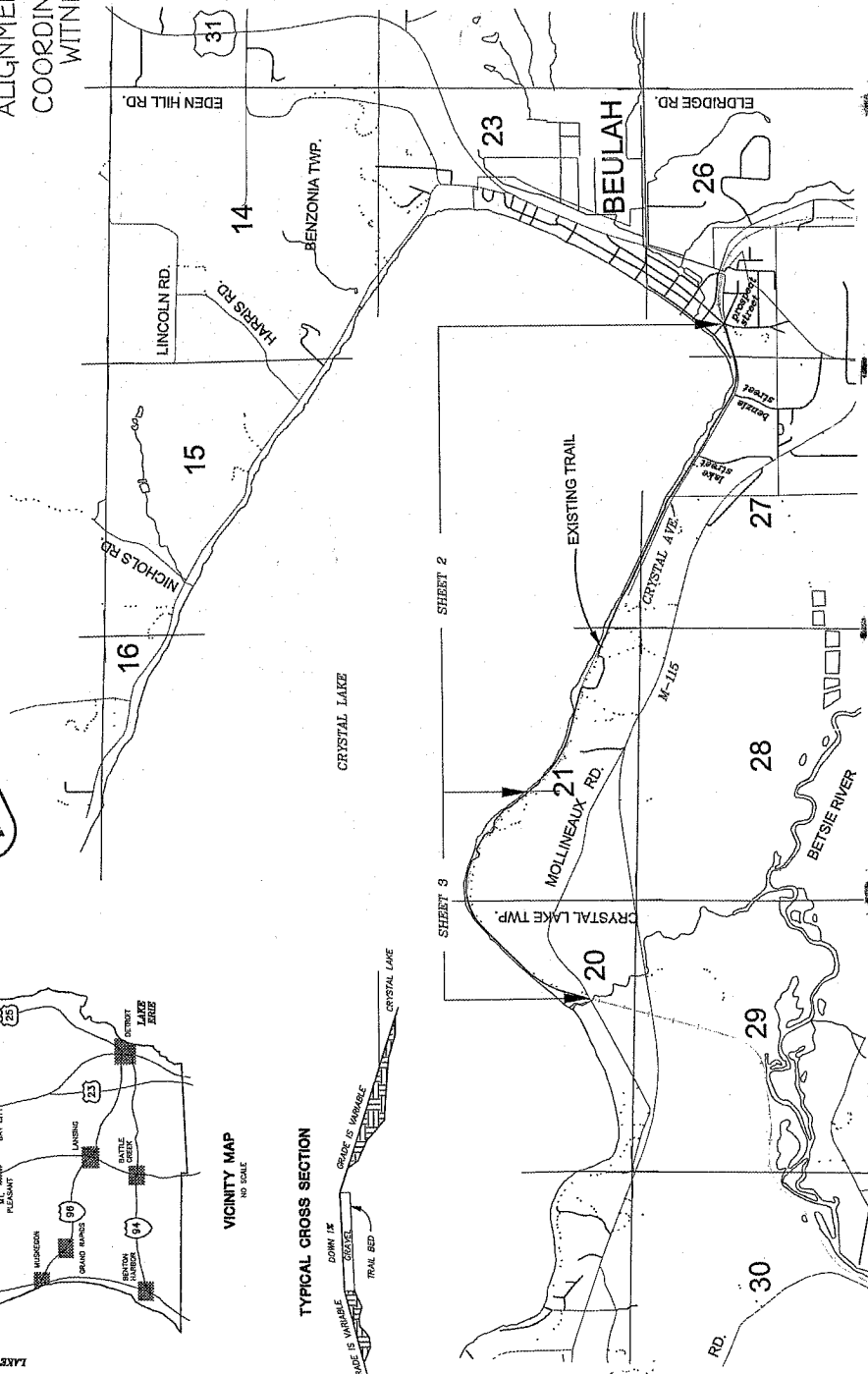
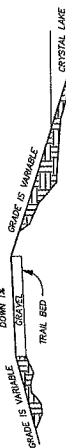
SHEET NAME	SHEET NUMBER
COVER SHEET	SHEET 1
ALIGNMENT SHEET	SHEET 2
ALIGNMENT SHEET	SHEET 3
COORDINATES & WITNESSES	SHEET 4

**DRAWINGS FOR
REFERENCE ONLY**



VICINITY MAP
NO SCALE

TYPICAL CROSS SECTION



GENERAL NOTES:
 1) OVERALL GRADE DOES NOT EXCEED 2% UNLESS OTHERWISE NOTED.
 2) THE SURVEY COORDINATE SYSTEM IS ON NAD 83 CENTRAL ZONE DATUM.
 3) SEE DATA SHEET 4 FOR CENTERLINE OF TRAIL CORRECTION.

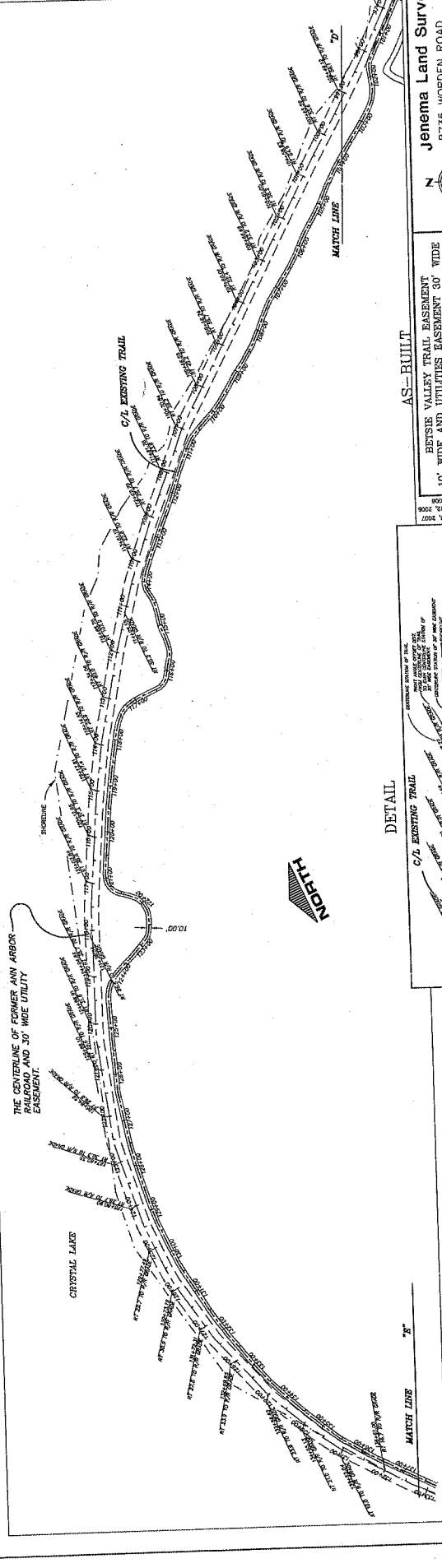


Jenema Land Surveys
 8735 WORDEN ROAD
 BEULAH, MI 49617-9797
 PH. 231-882-9416
 Fax 231-882-9417

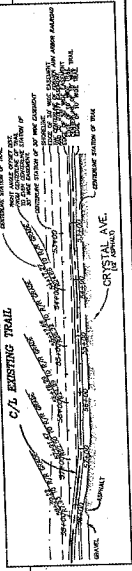
AS-BUILT
 BETSIE VALLEY TRAIL EASEMENT
 10' WIDE AND UTILITIES EASEMENT 30' WIDE
 PREPARED BY JENEMA LAND SURVEYS

SCALE	1" = 100'
DATE	NOV 28, 2003
APPROVED BY	97600
DRAWN BY	DK WAPPA
CHECKED BY	DK WAPPA
DATE	NOV 28, 2003
BY	DK WAPPA

BENZIE COUNTY, MICHIGAN



DETAIL,



AS-BUILT

RECEIVED JANUARY 9, 2007 RECD DECEMBER 12, 2006	BETSIS VALLEY TRAIL EASEMENT 10' WIDE AND UTILITIES EASEMENT 30' WIDE PREPARED BY JENEMA LAND SURVEYS	SCALE 1" = 100' DATE NOV. 26, 2003	SHEET 3 OF 4
--	---	---------------------------------------	--------------

Jenema Land Surveys
8735 WORDEN ROAD
BEULAH, MI 49617-9797
PH. 231-882-9416
Fax 231-882-9417



SCALE 1" = 100'

100' 200'



Betsie Valley Trail Reconstruction

Statement of Probable Cost

December 4, 2017

		Qty.	Unit	Unit Cost	Item Total
<i>General Conditions</i>	Mobilization (10% of Total Construction Cost)	1	LS		\$12,250.00
<i>Drainage</i>	Wooden Drainage Crossing	7	EA	\$1,000.00	\$7,000.00
<hr/>					
Section "A"	Station 0+00 to 14+30				
<i>Surfacing</i>	Install 3" Aggregate Surface Course, Modified	1,430	LF	\$8.80	\$12,584.00
<hr/>					
Section "B"	Station 14+30 to 18+85				
<i>Demolition</i>	Remove Average 3" Silt/Sand	455	LF	\$3.00	\$1,365.00
<i>Base</i>	Install Average 3" Base Material	455	LF	\$5.00	\$2,275.00
<i>Surfacing</i>	Install 3" Aggregate Surface Course, Modified	455	LF	\$8.80	\$4,004.00
<hr/>					
Section "C"	Station 18+85 to 24+55				
<i>Surfacing</i>	Install 3" Aggregate Surface Course, Modified	570	LF	\$8.80	\$5,016.00
<hr/>					
Section "D"	Station 24+55 to 71+00				
<i>Demolition</i>	Remove Average 3" Silt/Sand	4,645	LF	\$3.00	\$13,935.00
<i>Grading</i>	Regrade Area Between Road & Trail	24	LF	\$5.00	\$120.00
<i>Base</i>	Install Average 3" Base Material	4,645	LF	\$5.00	\$23,225.00
<i>Surfacing</i>	Install 3" Aggregate Surface Course, Modified	4,645	LF	\$8.80	\$40,876.00
<hr/>					
Section "E"	Station 71+00 to 82+20				
<i>Demolition</i>	Remove Average 1" Silt/Sand (Light Scraping)	1,120	LF	\$2.00	\$2,240.00
<i>Demolition</i>	Remove Gravel Washout from Adjacent Driveway	40	LF	\$2.00	\$80.00
<i>Surfacing</i>	Install 3" Aggregate Surface Course, Modified	1,120	LF	\$8.80	\$9,856.00
Total					\$134,826.00
10% Contingency					\$13,482.60
Grand Total					\$148,308.60

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 BENZIE COUNTY CLERK
 BEULAH, MI 49617

The Johnson Hill



Land Ethics Studio

412 Longshore Drive • Ann Arbor, Michigan 48105

t: 734.668.7416 f: 734.668.2525

www.jhle-studio.com

Correspondence

①

**BENZIE COUNTY
PARKS AND RECREATION COMMISSION**

Cathy Demitroff - CHAIR

Barb Skurdall

Sean Duperron - VICE CHAIR

Ed Hoogterp

Frank Walterhouse - SECRETARY

Ann Bourne

Marjorie Pearsall-Groenwald

Tad Peacock

Walter Roch Von Rochsburg

Ted Mick

**Regular Meeting
December 18, 2017**

Benzie County Government Center

Chair, Cathy Demitroff called the meeting of Parks and Recreation Commission to order at 5:04 p.m.

Present: Sean Duperron, Frank Walterhouse, Marjorie Pearsall-Groenwald, Ed Hoogterp, Walter Roch Von Rochsburg, Tad Peacock, and Barb Skurdall.

Absent: Ted Mick, and Ann Bourne.

Others Present: Jeanne McPherson, Recording Secretary

Visitors: None

Motion by Peacock, seconded by Von Rochsburg to approve Agenda as presented, all Aye. Motion Carried.

Motion by Hoogterp, seconded by Walterhouse to approve the Regular Meeting Minutes of the October 23, 2017 meeting as presented. All Aye. Motion Carried.

Public Input: None

Guests: None

Committee Reports:

Railroad Point: No Report- Chairs shared that Steve Lodique will present drawings at January meeting. Chair explains that Commissioners have approved stairs and that project will start in the spring. Chair also shares that Charlie Kerh along with another will be donating money. Chair said that signage is done except for the ones on 115, they wont be done until ground thaws. Chair shares there will be a possible Ordinance for all Park-

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JAN 23 2018

1

DAWN OLNEY
BENZIE COUNTY CLERK
BELL AH, MI 49617

lands, she states that Ann Bourne has contacted Dick Figeura to see if we could ^{cooperate} corporate with Townships.

Point Betsie Light House: Von Rochsburg shares that Costal Zone Management Program Grant application was submitted today in Lansing, seeking funds to develop safe vehicle and pedestrian circulation and barrier- free access to Point Betsie Lake Michigan beach and Lighthouse. Amount requested \$100,000. He also shared that MDNR Natural Resources Trust Fund didn't award a grant to Benzie County for the Point Betsie Road End Development. Amount requested was \$300,00. Department representatives have offered to meet and review what can be done to improve our next submission and scoring position in the future. Next cycle is three and a half months away. Von Rochsburg thanks Sean Duperron for a job well done representing Parks and Rec.

Trail Report: Duperron shared that sub committee is working with Mark Mandiburg for the Memorial. Duperron also reached out to Network Northwest regarding the scenic byways plan they have. He has received no response from them.

B.V. Trail Management Council- Walterhouse shared that they are paying bills with the \$10,000 from state funding.

Recreational Facilities & Access: Chair reads an Email from Ann Bourne, **2017 MNRTF Recommendations List Project Description-Acquisition** Northern Michigan Benzie County - Homestead Township, Platte River Property Acquisition - \$222,000 Acquisition of 52 acres with almost 1/3 mile of frontage on the Platte River, a federally designated Blue Ribbon Trout Stream. The acquisition will protect this high value resource, provide recreation opportunities including angling for salmon, steelhead and trout as well as contributing to the economic revitalization strategy for the region. Future development may include universally accessible fishing access, hiking trails, nature interpretation, picnic facilities, canoe and kayak access, restrooms and parking.

Zada Price Property: None

Recreational Programs: Pearsall- Groenwald shares that Benzie County Aquatics is interested in property off of 115 owned by the Village of Beulah.

Old Business: None

New Business: Members attending via conference calls under the bylaws. Chair asks Board if they would like to tweak the bylaws to cover conference calls. Chair will check with Mitch first regarding this and if he isn't able to help, Chair will check with Legal Council.

2017 Committee Chairs:

Railroad Point	Walterhouse
Point Betsie Lighthouse	Von Rochsburg
Trails	Duperron
Trail Management Council	Walterhouse
Recreational Facilities & Access	Bourne
Recreational Programs	Skurdall
Zada Price	Peacock
Endowment	Bourne, Thompson, Demitroff
Budget Committee	Officers plus one
Executive Committee	Officers plus one

Public Input: None

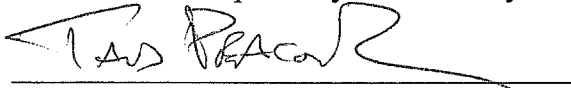
Correspondence: Two- both Parks and Rec. Business magazines.

Other Business before the Board: Chair reminds Board that Elections for the year and meeting schedule will need to be done at January meeting.

Motion by Pearsall-Groenwald, seconded by Skurdall to Adjourn.
Chair, Demitroff declared the meeting adjourned at 5:46 p.m.

The next meeting is scheduled for Monday, January 22, 2018 at 5:00 p.m.

Minutes were respectfully submitted by Jeanne McPherson, Recording Secretary

 Tad Peacock, Secretary

REFERENCES

1. The first step is to identify the problem or question that needs to be addressed. This involves understanding the context and the specific requirements of the task.

1. The Commission
 2. The Commission
 3. The Commission
 4. The Commission
 5. The Commission
 6. The Commission
 7. The Commission
 8. The Commission
 9. The Commission
 10. The Commission

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 2. *Chlorophyll b* (Chl *b*)
 3. *Chlorophyll c* (Chl *c*)
 4. *Chlorophyll d* (Chl *d*)
 5. *Chlorophyll e* (Chl *e*)
 6. *Chlorophyll f* (Chl *f*)
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 9. *Chlorophyll i* (Chl *i*)
 10. *Chlorophyll j* (Chl *j*)
 11. *Chlorophyll k* (Chl *k*)
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(Signature)

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CONFIDENTIAL - SECURITY INFORMATION

2

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the seventeenth day of January, 2018, at 5:30 p.m.

PRESENT: Michael MacCready, Leslie Housler, Robert Hilty, Michael Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Judy Nichols, and Bill Goodwill;

ABSENT: None

The following preamble and resolution were offered by Commissioner Nichols and supported by Commissioner Goodwill.

RESOLUTION 18-04 OPPOSING HB 5096-5098

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunications providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$1,000 on multiple projects; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

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BEULAH, MI 49617

WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; and

NOW, THEREFORE, BE IT RESOLVED, that the Wexford County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Hoytenga and Senator Booher to oppose HB 5096-5098 as well.

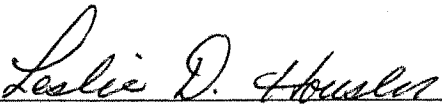
BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Representative Hoytenga, Senator Booher, the Michigan Association of Counties, and the other 82 counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: Taylor, Nichols, Goodwill, Hilty, Bush, Theobald, and Housler;

NAYS: MacCready and Bengelink

RESOLUTION DECLARED ADOPTED.



Leslie D. Housler, Chairman, Wexford County Board of Commissioners



Elaine L. Richardson, County Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF WEXFORD)

I hereby certify that the forgoing is a true and complete copy of the Resolution 18-04 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on January 17, 2018, and I further certify that public notice of such meeting was given as provided by law.



Elaine L. Richardson, County Clerk

EATON COUNTY BOARD OF COMMISSIONERS**January 17, 2018****RESOLUTION TO OPPOSE HB 5096-5098 IN EATON COUNTY****Introduced by the Public Works and Planning Commission**

Commissioner Lautzenheiser moved for the approval of the following resolution. Seconded by Commissioner Freeman.

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies, and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$1,00 on multiple projects; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem.

NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representatives Brett Roberts and Tom Barrett and Senator Rick Jones to oppose HB 5096-5098 as well; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Representatives Roberts and Barrett and Senator Jones, the Michigan Association of Counties and the other 82 counties. Carried. Nays: Mulder and Spence.

COUNTY OF EATON)
STATE OF MICHIGAN) SS

I, Diana Bosworth, Clerk of the Eaton County Board of Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board at its meeting held on January 17, 2018 and is on file in the Eaton County Clerk's office.

Dated: 1-27-18


Deputy Clerk



The organizational meeting of the Board of County Road Commissioners of Benzie County was called to order by Clerk Kolinske at the Road Commission offices in Honor, Michigan on Thursday, January 11, 2018 at 9:30 AM.

Present: Chairman Bob Rosa
Ted Mick, Member

Manager Skeels
Superintendent Schaub
Clerk Kolinske

Election of Chairman – Motion by Comm Mick and supported by Comm Rosa to nominate Comm Rosa as Chairman. Ayes: Rosa and Mick. Motion carried.

Election of Vice Chairman – Motion by Comm Mick and supported by Comm Rosa to nominate Comm Hoyt as Vice-Chairman. Ayes: Rosa and Mick. Motion carried.

Set 2018 Meeting Schedule – Motion by Comm Mick and supported by Comm Rosa to accept the 2018 meeting schedule as presented. Ayes: Rosa and Mick. Motion carried.

Resolution 2018-01 Bank Depositories – Motion by Comm Mick and supported by Comm Rosa to adopt the 2018-01 Bank Depositories Resolution as presented. Ayes: Rosa and Mick. Motion carried.

Resolution 2018-2 ACH Transactions - Motion by Comm Mick and supported by Comm Rosa to adopt the 2018-02 ACH Transactions Resolution as presented. Ayes: Rosa and Mick. Motion carried.

Organizational meeting adjourned at 9:34 AM.

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, January 11, 2018 at 9:35 AM.

The agenda was accepted as presented.

The minutes of the 12/14/17 meeting were accepted as presented.

The minutes of the 12/21/17 meeting were accepted as presented.

Motion by Comm Rosa and supported by Comm Mick to pay bills # 44680 to # 44766 for the amount of \$226,651.21, Payroll #26 for \$75,461.50 and Payroll #01 for \$86,394.37. Ayes: Rosa and Mick. Nays: None. Motion carried.

Motion by Comm Rosa and supported by Comm Mick to do the EFT transfer for MERS in the amount of \$45,444.93. Ayes: Rosa and Mick. Nays: None. Motion carried.

Superintendent's report: Crew doing a good job keeping up with the eighty plus inches of snow we have received since Christmas. Grand Traverse Road Commission used bench wing to step back banks on US-31 on 1/10/18. John Deere loader transmission went out, sent to AIS on 1/10/18 for repairs. We will have final numbers soon for Weldon Road.

Standing Guest: Gary Sauer-County Commissioner - Brought the board up to date on issues at the county level. MERS session at the County office on January 29th at 5:30 PM.

Public Input: None

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BEULAH, MI 49617

Items Before the Board:

Resolution 2018-03 Opposition to Michigan House Bills 5096-5098 - Motion by Comm Mick and supported by Comm Rosa to adopt the 2018-03 Opposition to Michigan House Bills 5096-5098 Resolution as presented. Ayes: Rosa and Mick. Motion carried.

Memorandum of Agreement GT Band of Ottawa & Chippewa Indians - Motion by Comm Rosa and supported by Comm Mick to approve the Memorandum of Agreement with GT Band of Ottawa & Chippewa Indians as presented and authorizing Manager Skeels as signer. Ayes: Rosa and Mick. Motion carried.

2018 In-Service Bridge Inspection Services - Motion by Comm Mick and supported by Comm Rosa to approve the proposal as presented. Ayes: Rosa and Mick. Motion carried.

Draft Township Payment Policy - Motion by Comm Mick and supported by Comm Rosa to approve the changes to the Township Payment Policy as presented. Ayes: Rosa and Mick. Motion carried.

2018 Frost Law Contract - Motion by Comm Rosa and supported by Comm Mick to table this topic till next meeting. Ayes: Rosa and Mick. Motion carried.

Administration raises - Motion by Comm Rosa and supported by Comm Mick to table this topic till next meeting. Ayes: Rosa and Mick. Motion carried.

Correspondence/Information/Discussion:

CRA-Board of Directors Ballot - Motion by Comm Rosa and supported by Comm Mick to complete ballot nominating Douglas Robidoux from Mason County. Ayes: Rosa and Mick. Motion carried.

Driveway policies – Comm Rosa mentioned to review Well Site policy as well. Motion by Comm Rosa and supported by Comm Mick to table this topic till next meeting. Ayes: Rosa and Mick. Motion carried.

2019 Federal Aid Project/Possible sale of Aid – Manager Skeels gave a brief summary of this process. Board gave permission to Manager Skeels to proceed.

Prioritized list of future millage projects – Superintendent Schaub shared list of proposed future millage projects with the board.

Facility improvements – Superintendent Schaub gave brief summary of improvements needed and suggested to the board that we have a special meeting to discuss these.

MTF 20 review – Clerk Kolinske shared with the board a graph showing our MTF compared to inflation rates over the last twenty years. Board suggested adding fuel prices to this graph would be helpful.

Public Input: None

Meeting adjourned at 10:57 AM.
Minutes approved 1/25/2018.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk

5

GOGEBIC COUNTY BOARD OF COMMISSIONERS

RESOLUTION 2018-01

WHEREAS, HB 5096-5098 seek to amend various local government statutes and the County Road Law in a way that would significantly reduce the ability of local governments, county road agencies, and county drain commissions to charge adequate fees, provide safe and reasonable criteria to access public jurisdictions, and collect adequate bonding should these properties be damaged and need restoration from telecommunication providers and their contractors that wish to work, install, and maintain cable, fiber optics, extended poles/antennas, towers, and power units on public properties; and

WHEREAS, the effect of these bills would force local governments, county road agencies, public works departments, and drain commissions to subsidize telecommunications with local and Michigan Transportation funds; and

WHEREAS, as legal guardians of the public property and road right-of-way, local governments, county road agencies and drain commissions must ensure work in their jurisdictions is performed safely, does not damage our infrastructure, and meets engineering standards (above/below ground), along with federal and state requirements; and

WHEREAS, local governments and county road agencies do not profit by issuing permits, but simply recover the costs of issuing permits, making site inspections, and performing related tasks; and when the project is completed, funds should be reconciled with the permit holder; and

WHEREAS, HB 5096-5098 limit fees to \$300 per permit or \$ 1,000 on multiple projects; and

WHEREAS, this fee system with HB 5096-5098 has the potential to become an unfunded mandate; and

WHEREAS, such a "one-size-fits-all" fee does not account for the type of work planned in a rural or urban setting, nor does it consider the risks a project may pose, and in general the Bills supplant engineering-based management with a "cookie-cutter" approach that puts public resources and workers at risk; and

WHEREAS, HB 5096-5098 limit security/bonding to \$20,000 regardless of the potential risk and damage beyond that amount, rural vs. urban setting, and requires that bonds be returned within 60 days after a project is completed, even if damage is being contested; and

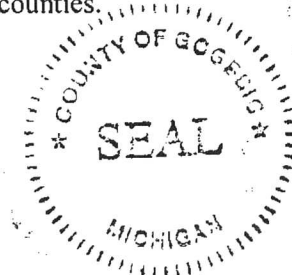
WHEREAS, these Bills do not take into consideration the statewide ramifications and precedent that these bills would create; and

WHEREAS, that while the telecommunications industry may be able to point to isolated instances of local obstacles, it is certainly not a statewide problem; now

THEREFORE, BE IT RESOLVED, that the Gogebic County Board of Commissioners opposes HB 5096-5098 and strongly urges State Representative Scott Dianda and Senator Tom Casperson to oppose HB 5096-5098 as well; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Snyder, Representative Scott Dianda, Senator Tom Casperson, the Michigan Association of Counties, and the other 82 counties.

Adopted January 24, 2018



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BENZIE COUNTY CLERK
BEULAH, MI 49617

6

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING AGENDA**

Thursday, January 25, 2018

4:00 p.m.

**Connie Binsfeld Resource Center
7401 E. Duck Lake Road
Lake Leelanau, MI 49653**

Call to Order

The meeting was called to order at 4:03 p.m. by Melinda Lautner, Chairperson.

Pledge of Allegiance

Roll Call

Those present were:

Carolyn Rentenbach, Leelanau County Member at Large
Casey Noonan, Leelanau Board of Commissioners
Dr. George Ryckman, Benzie County Member at Large
Gary Sauer, V. Chairperson, Benzie County Board of Commissioners
Melinda Lautner, Chairperson, Leelanau County Board of Commissioners
Roger Griner, Benzie Board of Commissioners

Staff present

Dodie Putney – Director of Administrative Services
Lisa Peacock – Health Officer
Dr. Joshua Myerson – Medical Director
Michelle Klein – Director of Personal Health
Deb Aldridge – Personal Health Supervisor

Excused

Thomas Fountain – Environmental Health Director

Visitors in attendance

Nick Fleezanis

Approval of Minutes

Motion by: Noonan to approve the minutes from the Regular Board of Health Meeting of November 16, 2017

Seconded by: Griner

Voice vote: 6 yeas 0 nay Motion carried

Approval of the Agenda

Motion by: Sauer to approve the agenda

Seconded by: Griner

Voice vote: 6 yeas 0 nay Motion carried

Public Comment Period

none

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BEULAH, MI 49617

1. Northern Michigan Community Health Innovation Region:

Community Connections

Three clinical community linkages HUBs are operational in the NMCHIR and accepting referrals. In the August-October quarter, over HUB staffed responded to over 500 referrals. The Grand Traverse Regional HUB led by Benzie-Leelanau District Health Department Web-based screening tool is in final stages of development, with pilots underway at six patient-centered medical homes to identify clients with needs related to social determinants of health. A web-based resource database is also nearly complete. Designed for use by HUB staff and other professionals (not the general public), it is easy to navigate with several different search features. It can produce customized resource lists for clients in print, by email or by text.

Deb Aldridge, Personal Health Supervisor and Lead Coordinator for the Clinical Community Linkage Project which is named Community Connections, gave real life examples of persons who have been helped by program. Community Health Workers help individuals who have called asking for help or have been referred by community organizations or referred by a physician's office. Workers navigate the available resources to meet the individual's need.

2. Northern Michigan Public Health Alliance:

The Steering Committee decided at meeting on November 30, 2017 to expand the Alliance to include Central Michigan District Health Department (six more counties for a total of 31). Charter, signed by Health Officers, and MOU, signed by Board of Health Chairs, have expired and will be reviewed/updated at the next Steering Committee meeting on January 19, 2018.

Cross Jurisdictional Sharing Grant Opportunities

Michigan Health Endowment Fund

Benzie-Leelanau District Health Department is applying to the Michigan Health Endowment Fund for funding to expand the "Mom Power" program and document sustainability model utilizing multiple community partners

Northern Michigan Regional Entity Liquor Tax Funds

Grand Traverse County Health Department was selected by Grand Traverse County and Catholic Human Services to design and implement a needs assessment focused on substance use as a pilot for the Alliance.

Uniform Planning & Practice Work Group

Community Assessment Committee

Steering Committee members agreed to design and implement a common community needs assessment utilizing the Mobilizing for Action through Planning & Partnerships framework in partnership with hospitals across 31-county region. They also approved establishing a regional committee of Alliance and hospital partners to oversee organization, design, and implementation. At Munson Healthcare's request, Health Department of Northwest Michigan will serve as project manager with TBD sub-contracts to Alliance members within their jurisdictions based on their desired level of engagement. Next steps: Erika Van Dam will propose design, plan, and funding strategy at next meeting.

3. Benzie-Leelanau District Health Department Strategic Plan:

We completed our agency strategic planning process in December at our full staff meeting. The plan development took place in three stages which took longer than expected but the important point is that all staff were involved and contributed their thoughts. Thank you also to Commissioner Sauer for contributing to the process at the full staff meeting. The sessions were facilitated by Emily Llore, MPH, who is a community health coordinator at Health Department of Northwest Michigan who assisted us on an in-kind basis as part of the work of the Northern

Michigan Public Health Alliance. The document is attached and reflects the process which begins with establishing a practical vision (where do we want to be in 3 years?). We then identified the underlying contradictions which represent the barriers to achieving the practical vision and then follow with identifying the strategic directions for the agency with action steps and a timeline. Our staff is excited about the 3 major strategic directions identified: 1. Developing an efficient, healthy, and high-quality workplace culture. 2. Catalyzing public health presence. 3. Maximizing financial resources. We would welcome any Board member to join a team and provide input to help meet our goals.

4. State/Local 50-50 cost sharing:

In follow-up to requests at last BOH meeting I will be providing a summary of the history and current status of 50/50 cost sharing for required and allowable local public health services. This was part of a revision to the public health code in 1978 and stated that the State Department of Health would reimburse local governing entities for required and allowable health services. There was a schedule for increasing the level of cost sharing to 50% by 1982 but this has not been realized which appears to have been due to recession in the late 1970's and early 1980's. One of the key points is that the legislation is written in a way that ties the obligation of sharing to the funds being appropriated in the State budget. This has been opined upon multiple times by the Michigan Attorney General who has defended this interpretation. We continue to attempt to inform and educate our legislators on this history and advocate for restoration of the intended cost sharing. Encouraged Board to draft a resolution in March concerning unfunded mandates. April 18th is the date for 2018 Day at the Capitol.

5. Annual Report:

We have completed our 2016 Annual Report and will have printed copies available for you at the meeting. Many thanks to Jim Reardon, our PIO, who has taken this on as his responsibility and produced the first Annual Report we have published in several years! This was a recommendation at our accreditation site visit in 2016 and we are proud to share it with you. We are currently in the process of planning for the 2017 report which will likely be available during the summer.

Personnel and Finance Committee Report-Personnel and Finance Committee

Accounts Payable

Motion by: Rentenbach to approve payment for accounts payable in the amount of \$241,293.34

Seconded by: Sauer

Voice vote: 6 yeas 0 nay Motion carried

December 2017 – Financial Statements

Motion by: Sauer to accept the financial report

Seconded by: Griner

Audit is complete. The auditor will be at the March meeting with his report.

Voice vote: 6 yeas 0 nay Motion carried

2018 Board of Health Meeting Dates

Motion by: Sauer to move the November 15, 2018, meeting to November 29, 2018.

Seconded by: Noonan

Voice vote: 6 yeas 0 nay Motion carried

Motion by: Noonan to approve the 2018 meeting schedule with the November change.

Seconded by: Sauer

Voice vote: 6 yeas 0 nay Motion carried

Staff Reports

Administrative- Dodie Putney

Soon AT&T will no longer be our communications provider– communications expenditures should go down. Working with Centra Wellness Network on our new phone system in the Benzie office that will include the Lake Leelanau office. It was agreed to work with a consultant to write, send out and sort through the request for proposals.

Still working with the Montessori School on the pending purchase of the Binsfeld building. At this time, there is nothing new to report. If something comes up before our March meeting we may have to call a special meeting.

Environmental Health Director

Tom Rademacher officially retired on January 5, 2018. His replacement, Nicholas Dow, began employment on December 27, 2017.

Fountain attended a three day Onsite-Wastewater Conference in East Lansing, January 9th-11th. The emphasis of this year's conference was Governor Snyder's Great Lakes Initiative. The conference focused on the proposed state-wide code and Fountain participated in a panel discussion with six other stakeholders.

Leelanau County Board of Commissioners are hosting a special session on January 30, 2018. This public hearing will address proposed septic system regulations for Leelanau County. Fountain has been requested to be present and be prepared for questions and answers.

Three staff members attended a one-day legal workshop on December 12, 2017. The meeting was well received by the attendees. Legal entry, complaint inspections, employee protection and evidence collection were some of the topics discussed. Future legal training is proposed and may include board of appeals and board of health members.

Personal Health – Michelle Klein

Personal Health – Immunization team looking at how to be more effective and efficient with the use of our vaccine

Worksite wellness – we are recruiting worksite partnerships. We will work with the worksite to complete a health and wellness worksite assessments. Incentive money is available from Getting to the Heart of the Matter grant money (from the CDC) if they implement the plan.

Medical Director – Dr. Joshua Meyerson

Hepatitis A outbreak Leelanau and Grand Traverse, doesn't appear to have any secondary transmissions. Couple more weeks of incubation/time left before we know for sure. Provider offices are encouraged to report if they suspect Hep A symptoms, as lab tests may be delayed and time is of the essence. Food service establishments have been notified, workers encouraged not to work if they are sick and encouraged to get a vaccination.

This is a moderate flu season. H3N2 is this year's strain. Symptoms are more severe.

Public Comment Period

Board Comments

Adjourn

Motion by: Griner to adjourn.

Seconded: Noonan

Voice vote: 6 yeas 0 nay Motion carried

Meeting adjourned 5:33 p.m.

Melinda Lautner, Chair

Kristine Malkowski, Recording Secretary

DRAFT



7

448 Court Place • Beulah, MI 49617

Memo To: Board of Commissioners
From: Mitch Deisch, Administrator
Date: February 7, 2018
Subject: FOIA Appeal of Denial #6

Ms. Karen Mallon has filed an appeal to the Board of Commission based upon the denial of receiving redacted Board of Commission closed session minutes from 12/19/17.

After receiving this appeal of denial at your Tuesday February 13, 2018 meeting, the Board will have 10 businesses days to make a determination. Thus this item will be placed on the Tuesday February 27, 2018 agenda for the Board to make a determination.

County Attorney Dick Figura is preparing an opinion for the Board regarding this matter, which will be covered under attorney client privileged documents.

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



448 Court Place • Beulah, MI 49617

February 2, 2018

Karen Mallon
957 Sugarbush Lane
Beulah, MI 49617

Re: FOIA Appeal of Denial #6

Dear Ms. Mallon:

I am writing in response to your recent FOIA request for the Appeal of Denial on 1/12/18.

Ms. Olney has provided the sealed record to Mr. Figura for redacting. The FOIA Denial will be on the Board of Commissioners agenda for the next meeting, scheduled on February 13, 2018. The Board of Commissioners will then have 10 days to rule on it.

Please advise if you have any questions.

Regards,

Maridee Cutler, Deputy County Administrator
Benzie County

cc: County Commissioners
Mitchell D. Deisch, Administrator
Dick Figura, County Legal Counsel

Karen Mallon

957 Sugarbush Lane
Beulah, MI 49617

January 23, 2018

Benzie County
Office of the Board of Commissioners
Through the Benzie County FOIA Coordinator
448 Court Place
Beulah, MI 49617

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ADMINISTRATOR
OFFICE

APPEAL OF DENIAL

This is an appeal to the denial of disclosure of my FOIA request made on 1/12/2018 in which I requested public records, specifically: *"The meeting minutes of the closed session dated 12/19/2017, in which the County Administrator's terms and conditions of employment agreement were discussed. Redactions expected for the portion of the minutes in which the evaluation was discussed."*

The County's denial stated: *Accordingly, those minutes are exempt from disclosure under Section 10(d) of the FOIA [MCL 15.243(d)] as "records or information specifically described and exempted from disclosure by statute."*

SPECIFICALLY:

"Exempt from Disclosure: This item is exempt from disclosure under FOIA Section 13, Subsection 7, because: Your request for a copy of the "meeting minutes of the closed session dated 12/19/2017" is denied because, pursuant to section 7 of the Open Meetings Act [MCL 15.267] minutes of a closed session of a public body "shall be retained by the clerk of the public body, are not available to the public, and shall only be disclosed if required by a civil action filed under section 10, 11, or 13."

This is an appeal of the non-disclosure of public records. I fully expected redactions to the minutes as allowed by law, however full disclosure of the discussion of terms of the employment agreement is expected. Non-disclosure of the discussion of the employment agreement of the County Administrator is a violation of FOIA.

The motion passed by the BOC on December 19, 2017 to go into this closed session explicitly referred to it as being for purposes to *"continue County Administrator's evaluation & discuss terms and conditions of employment agreement pursuant to OMA Section X, MCL 15.268(a)"*, discussing terms and conditions of employment agreement is a purpose beyond the continuation of an evaluation in closed session and not allowable according to the OMA.

Furthermore, because the BOC on January 9, 2018 held no public discussion of the terms of the agreement, it seems apparent that a previous discussion was made. On January 9, 2018, the BOC only acted upon and made a decision upon the employment agreement, no public discussion was held among the BOC regarding the new terms of the employment agreement.

§ 8(h) of the OMA [the exempt-material exemption] authorizes closed sessions to discuss matters which are exempt from disclosure or discussion by a statute (such as the FOIA), or which are reasonably related thereto. To effectuate the clear legislative intent in the OMA to promote openness and accountability, the scope of the discussion in closed session must legitimately relate to legal matters, and not bargaining, economics, or other tangential nonlegal matters. (People v. Whitney)

To reiterate, redactions to the minutes in which the BOC gave an evaluation on the performance of the County Administrator are considered exempt from disclosure and are expected. However, the BOC may not discuss the terms of a new employment agreement under closed session, as specifically listed on the December 19, 2017 Agenda as listed above. On January 9, 2018 the County Administrator rescinded his request for the discussion of his evaluation to be in closed session, thus rescinding the "privacy" of the session which was a continuation of the December 19, 2017 session.

Furthermore, the OMA does not allow for any discussions of an employment agreement to fall under closed session unless it is for collective bargaining, which the County Administrator position does not fall. Per the Michigan Attorney General's Office regarding the OMA:

THE "PERIODIC EVALUATION" AND "DISMISSAL, SUSPENSION, DISCIPLINE OR COMPLAINT"

EXEMPTION

Under Section 8(a) of the OMA, a municipality may move into closed session [t]o consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. A person requesting a closed hearing may rescind the request at any time, in which case the matter at issue shall be considered after the rescission only in open sessions.

According to the OMA closed sessions are allowed under certain circumstances for discussion of:

1. dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation;
2. collective bargaining; or
3. applications.

According to attorneys Foster Swift Collins & Smith, *"Not every employment-related issue falls into these exemptions. For example, a city may not meet in closed session to negotiate a new employment contract (except for a collective bargaining agreement) for a city manager. Similarly, a village may not meet in closed session to discuss budget cuts that may result in layoffs or the reduction of employment benefits."*

Therefore, the minutes in which the BOC discussed the new terms of the employment agreement for the County Administrator position are not subject to non-disclosure under FOIA, and such denial is a violation of FOIA.

I expect a copy of the minutes of the closed session dated December 19, 2017, with redactions as allowed by law, in which the BOC discussed the 2017-2019 terms of the employment agreement of the County Administrator position.

Sincerely,



Karen Mallon

LAW OFFICES
OF
RICHARD J. FIGURA, P.C.

RICHARD J. FIGURA, J.D.
TIMOTHY J. FIGURA, J.D.
also admitted in Pennsylvania

EMPIRE COMMERCE CENTER
11470 S. LEELANAU HWY., STE. 105
PO BOX 447
EMPIRE, MICHIGAN 49630

Of Counsel to:
SIMEN, FIGURA & PARKER, P.L.C.
FLINT, MICHIGAN

TELEPHONE: (231) 326-2072 FACSIMILE: (231) 326-2074

February 7, 2018

Mr. Gary Sauer, Chairperson
and Board of Commissioners members
448 Court Place
Beulah, MI 49617

RE: FOIA Appeal by Karen Mallon

Dear Chairperson Sauer and Commissioners:

On January 12, 2018, Karen Mallon filed a FOIA request for certain public records among which was a request for "The meeting minutes of the Closed Session dated 12/19/2017 in which the County Administrator's terms and conditions of employment agreement were discussed. Redactions expected for the portion of the minutes in which the evaluation was discussed." [Attachment 1]

Subsequently, her request was denied by FOIA Coordinator Maridee Cutler because, pursuant to Section 7 of the Open Meetings Act [MCL 15.267], minutes of a closed session of a public body "shall be retained by the clerk of the public body, are not available to the public, and shall only be disclosed if required by a civil action filed under Section 10, 11, or 13." Accordingly, her request was denied as the requested minutes were exempt from disclosure under Section 10(d) of the FOIA [MCL 15.243(d)] as "records or information specifically described and exempted from disclosure by statute."

Thereafter, on or after January 23, 2018, Karen Mellon submitted a written appeal (which was dated January 23, 2018) of that FOIA denial to the Benzie County Board of Commissioners as the head of the public body. [Attachment 2] Pursuant to section 10(3) of the FOIA [MCL 15.240(3)], the BOC is not deemed to have received that appeal until the its first regularly scheduled meeting following submission of that written appeal. That means the BOC will be deemed to have officially received Ms. Mellon's appeal at its regularly scheduled meeting on February 13, 2018.

Once the appeal has been received, the BOC has 10 business days to either (a) reverse the disclosure denial; (b) issue a written notice upholding the disclosure denial; or (c) reverse the disclosure in part and issue a written notice upholding the denial in part. The 10th business day following your February 13 meeting is February 27, the date of your next regularly scheduled meeting.

RECEIVED

FEB 07 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

It is my recommendation that the BOC acknowledge receipt of Ms. Mellon's appeal at your February 13 meeting and authorize me to review the request and provide the BOC with a legal opinion regarding the request and the available and recommended options for the BOC's action on the appeal at your February 27 meeting. Our goal is to comply with the law and avoid unnecessary litigation.

Please advise if I can be of any further assistance.

Sincerely,

RICHARD J. FIGURA, PC



Richard J. Figura

RJF/tc

Attachments

cc: Mitch Deisch, County Administrator

County: Keep original and provide copy of both sides, along with Public Summary, to Requestor at no charge.

Benzie County
448 Court Place, Beulah, MI 49617
Phone: 231-882-0035

Request Form
Note: Requestors are not required to use this form. The County may complete one for recordkeeping.

FOIA Request for Public Records
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Name	Karen Mallon	Phone	231-383-0211
Firm/Organization		Fax	
Street	957 Sugarbush Lane	Email	karenmallon8765@gmail.com
City	Beulah	State	MI Zip 49617

Request No.: _____ Date Received: _____ Check if received via: ☐ Email ☐ Fax ☐ Other
Electronic Method
☐ Mail ☐ Delivered in person ☐ Date delivered to junk/spam folder: _____ ☐ Date discovered in junk/spam folder: _____
(Please Print or Type)

Request for: ☒ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method: ☒ Will pick up ☐ Mail to address above ☐ Email to address above
☐ Deliver on digital media provided by the County:

Note: Benzie County is not required to provide records in a digital format or on digital media if the County does not already have the technological capability to do so.

Describe the public record(s) as specifically as possible. You may use this form or attach additional sheets:

1. any and all emails sent to the County Commissioners by Mitch Deisch dated on 1/9/2018 to 1/12/2018 between the hours of 8:00am until 11:59 pm.
2. The meeting minutes of the Closed Session dated 12/19/2017 in which the County Administrators terms and conditions of employment agreement were discussed. Redactions expected for the portion of the minutes in which the evaluation was discussed.

(Complete both sides)

3. Right to review ^{any and all} ~~the~~ expense reports of the Benzie County "employee" or Commissioner that expensed coffee served at the Commissioners meeting.

Consent to Non-Statutory Extension of County's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.* I understand that the County must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the County's response time for this request until: _____ (month, day, year).

Requestor's Signature

N/A

Date

Records Located on Website

Benzie County administers and maintains an official internet presence. Public records available on that internet site at the time the request is made are exempt from any labor charges to redact.

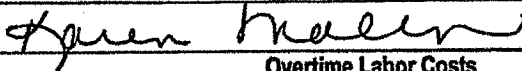
If the FOIA coordinator knows or has reason to know that all or a portion of the requested information is available on its website, the County will notify the Requestor in its written response that all or a portion of the requested information is available on its website. The written response will include a specific webpage address where the requested information is available. On the detailed cost itemization form, Benzie County will separate the requested public records that are available on its website from those that are not available on the website and will inform the requestor of the additional charge to receive copies of the public records that are available on its website.

When the County has included the website address for a record in its written response to the Requestor and the Requestor thereafter stipulates that the public record be provided to him or her in a paper format or other form, including digital media, the County will provide the public records in the specified format (if the County has the technological capability) but will use a fringe benefit multiplier of 40%, not to exceed the actual costs of providing the information in the specified format.

Request for Copies/Duplication of Records on County Website

I hereby stipulate that, even if some or all of the records are located on the County website, I am requesting that Benzie County make copies of those records on the website and deliver them to me in the format I have requested above. I understand that FOIA fees will apply.

Requestor's Signature



Date

7/9/2018

Overtime Labor Costs

Overtime wages shall not be included in the calculation of labor costs unless overtime is specifically stipulated by the requestor and clearly noted on the detailed cost itemization form.

Consent to Overtime Labor Costs

I hereby agree and stipulate to the County using overtime wages in calculating the following labor costs as itemized in the following categories:

1. ☐ Labor to copy/duplicate 2. ☐ Labor to locate 3a. ☐ Labor to redact 3b. ☐ Contract labor to redact
6b. ☐ Labor to copy/duplicate records already on County's website

Requestor's Signature

N/A

Date

Request for Discount: Indigence

A public record search will be made and a copy of a public record will be furnished without charge for the first \$20.00 of the fee for each request by an individual who is entitled to information under this act and who:

- 1) Submits an affidavit stating that the individual is indigent and receiving specific public assistance, OR
2) If not receiving public assistance, stating facts showing inability to pay the cost because of indigence.

If a Requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if any of the following apply:

- (i) The individual has previously received discounted copies of public records from the same public body twice during that calendar year,
(ii) The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration.

Office Use: ☐ Affidavit Received ☐ Eligible for Discount ☐ Ineligible for Discount

I am submitting an affidavit and requesting that I receive the discount for indigence for this FOIA request:

Requestor's Signature:

N/A

Date:

Request for Discount: Nonprofit Organization

A public record search will be made and a copy of a public record will be furnished without charge for the first \$20.00 of the fee for each request by a nonprofit organization formally designated by the State of Michigan to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act, if the request meets all of the following requirements:

- (i) Is made directly on behalf of the organization or its clients.
- (ii) Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931.
- (iii) Is accompanied by documentation of its designation by the state, if requested by the County.

Office Use: ☐ Documentation of State Designation Received ☐ Eligible for Discount ☐ Ineligible for Discount

I stipulate that I am a designated agent for the nonprofit organization making this FOIA request and that this request is made directly on behalf of the organization or its clients and is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931:

Requestor's Signature:

[Handwritten Signature]

Date:

(Form created by MTA, MAMA and CS&T, PC, May 2015)

Karen Mallon

957 Sugarbush Lane
Beulah, MI 49617

January 23, 2018

Benzie County
Office of the Board of Commissioners
Through the Benzie County FOIA Coordinator
448 Court Place
Beulah, MI 49617

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Sincerely,



Karen Mallon

8

BENZIE COUNTY BUILDING AUTHORITY

February 6, 2018

The Benzie County Building Authority met on Tuesday, February 6, 2018 at 4:00 p.m. at the Government Center, 448 Court Place, Beulah, Michigan.

Chair Eric VanDussen called the meeting to order at 4:00 p.m.

Members Present: Clark, Goff, Johnson, VanDussen and Vogler
Ex Officio: Michelle Thompson and Dawn Olney

Agenda: Motion by Goff, seconded by Clark, to approve the agenda as presented. Ayes: Clark, Goff, Johnson, VanDussen and Vogler Nays: None Motion carried.

Minutes: Motion by Clark, seconded by Johnson, to approve the open session minutes of January 25, 2018, as presented. Ayes: Clark, Goff, Johnson, VanDussen and Vogler Nays: None Motion carried.

Motion by Goff, seconded by Vogler, to enter closed session to discuss closed session minutes from January 25, 2018, as allowed in compliance with OMA. Roll Call. Ayes: Clark, Goff, Johnson, VanDussen and Vogler Nays: None Motion carried.

4:14 p.m. Re-enter open Session

Motion by Vogler, seconded by Goff, to approve the closed session minutes of January 25, 2018 as corrected in closed session.

VD stated that the basis for closed session was MCL 15.267(2) as the rationale for going into closed session.

Ayes: Clark, Goff, Johnson, VanDussen and Vogler Nays: None Motion carried.

4:14 p.m. PUBLIC INPUT – None

Retaining an attorney for pending arbitration: Chairman VanDussen Mr. Roy has withdrawn as counsel for arbitration and so we have a vacancy. In your packet is some information from a firm that Ms. Vogler brought to his attention, Hilger and Hammond in Grand Rapids. He had relative discussions with Ms. Vogler regarding someone from this board discussing with this firm about a possible relationship.

Ms. Vogler stated that she has spoken with Steve Hilger and shared the name of the firm with Jeff, Jim and Thor as well. Mr. Hilger has been named as one of the top construction attorneys in America. He speaks on a national basis on construction law. She is impressed this far and he is willing to meet with her tomorrow.

Chairman VanDussen reported that with his discussions with Ms. Vogler, and with her being an attorney, she would be able to have a realistic conversation with them. They will need access to confidential information and documents and asks if you agree to allow her to discuss those items with them. They will need documents and to come up here in person to have a meeting and meet this board. He believes it would be prudent for Lisa to talk with them.

BUILDING AUTHORITY

February 6, 2018 – Special Meeting

Page 2 of 3

Motion by Vogler, seconded by Goff, to authorize Ms. Vogler and Mr. VanDussen to communicate with the law firm of Hilger and Hammond and to provide them with information that may be subject to attorney/client privileged information to analyze our arbitration position.

Mr. Clark stated that he is concerned with the perception; Ms. Vogler has issues with our prior attorney and he has not been treated very well and he has recused himself from legal representation, I am very concerned at the appearance of getting rid of one and getting another. Strongly suggest we look at others and not just this one.

Chairman VanDussen stated that if someone has another firm they would like to be considered, bring to this board for consideration. With his research so far, he finds no one that compares to this firm as far as construction arbitration.

Ms. Vogler asks Mr Clark what his perception concerns are: He stated that Ms. Vogler was less than cordial with Mr. Roy and our chairperson made it obvious that he didn't want to hear anything coming out of his mouth other than facts. There are preconceived notions regarding Mr. Roy.

Ms. Vogler clarifies – an attorney has an obligation under rules of professional conduct to act in the best interest of your client at all times. So when an attorney spends months telling the public that their advocating position to be sure there client is not prejudiced in a pending litigation, then when that attorney gets questioned about things that were not done in that litigation and then that attorney withdraws, that is a very serious matter. We are left hanging right now by someone who has been paid to handle this issue for 2 years.

Chair VanDussen indicated that Mr. Roy said he withdrew because of a breakdown in communication – there was not. The day we picked up 15,000 pages, Mr. Roy said you cannot have a digital scan of the documents.

Mr. Clark stated he is not trying to defend him; are we forcing him to do what he does, whether right, wrong or indifferent.

Mr. Goff stated that he doesn't know as much as some in this matter, but at this juncture we need to support Lisa meeting with the firm and get it started.

Mr. Johnson asked if there was any value with this idea having a joint conference call and extend an RFQ.

Ms. Vogler stated that she doesn't know anyone in this firm.

Vote on motion: Ayes: Clark, Goff, Johnson, VanDussen and Vogler Nays: None Motion carried.

Compliance with pending arbitration deadlines and possibly requesting a stay of proceedings:

Chairman VanDussen indicated he has had conversations with AAA and Mr. Stoner, ELA attorney and in those discussions, he is tentatively asking for authorization to enter a stipulation with Mr. Stoner to a stay of proceedings or to hold the scheduling order in abeyance. He stated he needs the board's authorization to stipulate to that.

Motion by VanDussen, seconded by Johnson, to allow the chairman to stipulate with opposing counsel to a stay of proceedings to give adequate time to obtain counsel. Ayes: Clark, Goff, Johnson, VanDussen and Vogler Nays: None Motion carried.

Architectural and engineering needs related to Phase 3 of the Maples project: Chairman and Thor visited with Comstock on the Maples site and have a list of design and engineering for Phase 3; he has spoken briefly with Mr. Pettitt and under his current contract would allow him to meet with

Comstock at the Maples and give an assessment of the needs then provide us with a written report with a cost estimate. The chair also suggests that Mr. Clark attend the walk through with Mr. Pettitt.

Mr. Clark stated that we have another serious issue. Jeff and he also walked through the building; the old cafeteria has some structural failure going on; they had to caulk it. We need to authorize an engineer to take a look at it. There is also an elevation change and other items that need to be addressed.

Ms. Vogler says he has an issue with Mr. Pettitt – his contract needs to be addressed. His current contract is with Mr. Roy. We need a different agreement as to how he will bill and how much he will bill.

Mr. Clark stated the bottom line is that we need the assessment to proceed.

Motion by VanDussen, seconded by Clark, to authorize Mr. Pettitt to meet with the Comstock's and Mr. Clark to provide the BA with an assessment of all design, engineering and architectural needs for Phase 3 of the Maples project and to provide this board with a written assessment and estimate of cost to provide those services. Roll call. Ayes: Clark, Goff, Johnson, VanDussen and Vogler
Nays: None Motion carried.

Budget amendment request to submit to Benzie County Board of Commissioners: Motion by VanDussen, seconded by Clark, to request the Board of Commissioners to amend the 2017-18 Building Authority Budget as follows:

Increase:

569-000-721.00	Per Diem	\$2,100.00
569-000-727.00	Office Supplies	\$ 200.00
569-000-800.00	Contracted Services	\$1,200.00

Increase:

569-00-691.00	Fund Balance	\$3,500.00
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Roll call. Ayes: Clark, Goff, Johnson, VanDussen and Vogler Nays: None Motion carried.

Public Input: None

The meeting was adjourned at 4:55 p.m.

Dawn Olney, Benzie County Clerk
Recording Secretary to the Building Authority