

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

March 29, 2018 -- **THURSDAY**

Commissioners Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL ELECTRONIC DEVICES

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 3/13/18
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT –
 FINANCE – Approval of Bills
 COMMITTEE OF THE WHOLE – 3/13/2018 Consent
 COMMITTEE APPOINTMENTS –
 ACTION ITEMS –
 1. 2018-009 Conservation District Millage
 2. 2018-010 Merganser Control
 3. EDC/BRA Request
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –
10:00 Toby Dunne – Safety Re: Road Commission
10:15 Ken Talsma – Audit Report
10:30 Ted Schendel – TNT Millage – Resolution 2018-011
10:45

 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

THE BENZIE COUNTY BOARD OF COMMISSIONERS

March 13, 2018

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, March 13, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Gary Sauer at 9:00 a.m.

Present were: Commissioners Carland, Jeannot, Money, Roelofs, Sauer and Warsecke

Excused: Commissioner Griner

The invocation was given by Commissioner Sauer followed by the pledge of allegiance.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as amended, adding Recycling Contract with the City of Frankfort to Action Items. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Minutes:

Motion by Jeannot, seconded by Carland, to approve the regular session minutes of February 27, 2018 as amended per email of March 11, 2018. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

9:02 a.m. Public Input

Eric VanDussen spoke regarding the FOIA appeal.

9:06 a.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Bert Gale, Building Official, presented the 4th Quarter Report for October, November and December 2017 together with the 2017 Annual Report. He reported that he expects another year of growth. Comm Jeannot asked about the time for completing inspections. Mr. Gale stated that if they are scheduled prior to 3:30 p.m., the inspection is done the next day. Mr. Gale spoke to the board about their space problem – they can't even file things anymore because the cabinets are too full. They will need to archive their records but not sure where they would be stored. He would like the opportunity to talk with the County Administrator regarding this. He stated that they can digitize a large amount, but the actual plans need to be kept. We do need a policy and it would have to be approved by the state.

Frank Post, Emergency Manager, presented the January and February 2018 reports of activities. In February he attended the E-0449 Training in Emmitsburg, Maryland and he will now be able to teach the ICS classes. Comm Jeannot asked if he knows how many people have signed up for CodeRED. Mr. Post stated not until they actually turn the system on. He spoke regarding the CodeRED and stated that everyone with a benzieco email address will be getting an invite to join CodeRED. March 28 will attend damage assessment training. Assisted Fire Fighter Grant – platform that would allow all entities to talk – Fire and EMS. Almira will be the fiduciary for this grant. He will attend the April 18 exercise at POMH for Region 7 Health Care Coalition; MMRMA grants were approved for Benzie County \$15,000 for building security and \$1,000 for EMS stair chair. There remains \$20,000 left at MMRMA for security/improvement fund for our RAP grants. MMRMA has changed some of the guidelines and some grant will be funded Courts are 50/50 and anything else is 1/3 grant

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funds and 2/3 us. Have had two meetings with the first responder community and the schools in light of the Florida school shooting. He has no information regarding the Elberta sewer issue.

9:51 a.m. Richard Figura, FOIA Appeal

Mr. Figura presents information and requests that you take certain action; he gives a chronology of events; there are three options presented to you. Least amount liability wise would be option 3 from a legal perspective and option 2 from a practical perspective.

Motion by Carland, seconded by Jeannot, to adopt Option 2 – The BOC would have to rescind its actions taken at the February 27, 2018 meeting and deny Ms. Mallon's FOIA request. Roll call.

Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

10:01 a.m. Matt Skeels, Road Commission

Mr. Skeels presents Renewal Millage wording and asks that this be placed on the August 2018 ballot. He provides information with what the millage funds have been used for during the period 2014-2017 – the road commission has improved 49 miles of roads, both primary and local. With the 2018 projects, it will be a total of 61 miles; estimated 2018-2022 Michigan Transportation Funding (MTF) revenue. Other issues they have are that the road commission building was built in 1937 and needs some renovations; 13 of the 17 plow truck were purchased from a company that no longer is in business and it is more difficult to obtain parts.

Comm Jeannot stated that he is encouraged in how the road commission is being managed.

Millage wording will come back to this board after revised by the road commission legal counsel.

Motion by Jeannot, seconded by Warsecke, to adopt resolution 2018-006 in Support of an Application for Critical Bridge Funds for Nostwick Road Bridge in Colfax Township, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Motion by Warsecke, seconded by Money, to adopt resolution 2018-007 in Support of an Application for Critical Bridge Funds for Haze Road Bridge in Weldon Township, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Motion by Warsecke, seconded by Money, to adopt resolution 2018-008 in Support of Critical Bridge Funds for Reynolds Road Bridge in Colfax Township, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

10:27 a.m. Tad Peacock & John Ransom, Conservation District

Mr. Peacock spoke to the board regarding what the Conservation District has been doing, and invasive species in particular. The grant will be done at the end of 2018 and they used some of the money to purchase a boat washing station to help prevent the spreading of invasive species. They are requesting an increase in their millage amount to assist with this program.

Comm Jeannot asked if they work with Almira Township as well. Mr. Ransom stated that yes, they do. The Ann Lake Association is working to get funds prevent invasive species from coming into Lake Ann.

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Motion by Warsecke, seconded by Money, to support the millage request for the Conservation District to appear on the August 2018 ballot. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

10:41 a.m. Laura Galbraith, Venture North, Public Hearing – Crystal Mountain CDBG Loan
Ms. Galbraith is present together with Kirk Davidson and John Melcher, CEO, to speak about the CDBG for Crystal Mountain for \$460,000 dollars; \$10 million was total project costs; they adding 31,000 square feet to the property of mixed used residential and commercial property. 48 people were hired for this project; at least 51% were low to moderate income individuals.

Mr. Melcher updated the board on the end result with photos. There are now 263 units at Crystal Mountain. Conference site can accommodate about 400 individuals.

Mr. Davidson explains the photos that are provided.

10:54 a.m. Motion by Carland, seconded by Roelofs, to open the Public Hearing. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

7 people present in the audience

Amy Bissell stated that in 2017 she brought the Register of Deeds Association to Crystal Mountain for the annual conference; they were fabulous to work with.

10:55 a.m. Public Hearing Closed

10:56 a.m. Bryce Dreeszen – Betsie Valley Trail Grant Application

Mr. Dreeszen stated that they are seeking funds for reconstruction of a section of the trail from the Village of Beulah to County Farm Road. He requests a resolution in support of the grant application. The Friends of the Betsie Valley Trail will be providing the 25% match funds – no county funds.

Motion by Jeannot, seconded by Roelofs, to approve resolution 2018-005 for Submission of Application to the Michigan Natural Resources Trust Fund for Reconstruction of the Betsie Valley Trail from Beulah to County Farm Road, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Motion by Warsecke, seconded by Money, to approve a Memorandum of Understanding for Betsie Valley Trail Reconstruction from Beulah to County Farm Road in the Village of Beulah, Benzie County as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

ELECTED OFFICIALS & DEPT HEAD COMMENTS – continued:

David Schaffer, Recycling Coordinator, presented a Recycling Site Lease for the Frankfort site; this will be a short-term lease for three months.

Motion by Jeannot, seconded by Money, to authorize the lease between Benzie County and the City of Frankfort as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

COMMISSIONER REPORTS

Comm Money reported that he has attended the Homestead Township meeting – they are getting a new rescue fire truck and there was no action on the St. Ambrose matter – they are addressing it. He also attended the Village of Honor meeting.

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Comm Warsecke stated that there was a meeting with Frank Post, Mitch, Schools and Sheriff regarding safety issues. Met yesterday regarding the Frank Walterhouse memorial; Inland Township meeting last night – May 18 will be the propane sale from 11 am to 7 pm – 20# propane tank for \$7.00; Inland Clean Up day is May 5.

Mr. Deisch stated that they discussed policies; using each other as resources; Frankfort says they would like 1 school resource officer; Benzie says 1 for the high school and 1 for all other schools. Talked about a joint grant application to the Grand Traverse Band for 2% tribal funds. More meetings will be held.

Comm Roelofs reported that he attended the Human Services Collaborative and Benzie Bus did a presentation; Benzie Bus has their 10 year anniversary this year; annually there are 7595 riders to Traverse City; LOVE Inc also did a presentation. Domestic Violence Tax Force – there are not enough shelters for gals in the event of domestic violence in the home; Opioid do not help the situation either. Almira Township Clean-Up day is May 5. The metal scrap at Almira goes to Almira Township Veteran's Memorial. He will attend the Lake Ann meeting tonight.

Comm Jeannot reported he has attended five meetings: Lake Township is working with the Road Commission to post signs to eliminate trucks on Crystal Drive and get them to go down Platte Road; trying to mark businesses and attractions on the M-22 Bi-way. Almira Township promoted Nick Greszik to Assistant Fire Chief.

Comm Carland reported on the Village of Benzonia working with an engineering firm for a Passport Grant for a pavilion by the Mills Community House. Substance Abuse Disorder meeting – couple of requests for liquor tax money. Central Wellness – will attend an Opioid Symposium on April 5. Planning Commission met last week -- their next topic will be the Trapp Farm, Cold Creek, Crystal Lake Watershed in May. Village of Beulah were just notified by the SOM that the SAW grant applied for in 2013 that they have been awarded \$170,000 for a study on rain water that runs into Crystal Lake. He talked with Dan Smith, President of Beulah, they are planning to build the water tank this Spring. He also attended the Networks Northwest last night.

Comm Sauer reported with regard to the Road Commission, a bill has passed the house and senate awaiting the Governor's signature that funds have been taken out of the General Fund \$175 million and 39.1% of that goes to the MTF for road commissions. Benzie County could receive \$175,000. The Maples had 91% occupancy in January; they are still looking for CENA and housekeepers. 275,000 Elberta was awarded a Health Dept grant for a walking trail in their waterfront park. Blaine Township – the Land Conservancy has a new approach for invasive species – goats. Village of Thompsonville is looking to extend the Betsie Valley Trail from Thompsonville to Copemish and are applying for Natural Resources Trust Fund grant to do so.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- Finance/IT Manager Position has been advertised for.
- Solid Waste/Recycling Coordinator position will need to be filled.
- Opioid Conference on April 5, 2018.
- Comm Jeannot asked about Goals & Objectives and a deep dive into the county finances.

COMMISSIONERS

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FINANCE

Bills: Motion by Carland, seconded by Warsecke, to approve payment of the bills from February 28, 2018 to March 13, 2018 in the amount of \$322,823.85, as presented. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Michelle Thompson, County Treasurer, let the board know that they are almost balanced with the townships; end of month the auditors will be coming.

COMMITTEE OF THE WHOLE

Motion by Jeannot, seconded by Warsecke, to adopt items 1-6 of the February 27, 2018 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

COMMITTEE APPOINTMENTS – None

ACTION ITEMS

EMS Shift Premium: Motion by Jeannot, seconded by Carland, to adopt the Budget Amendment dated February 20, 2018 for EMS as presented. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

CORRESPONDENCE

- MMRMA notification of RAP grant in the amount of \$1,965.
- Bylaws of the Benzie County Veterans Affairs Committee received.
- Building Authority agenda for 3/8/2018 and attachments.
- Oakland County resolution regarding Indigent Defense.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

12:06 p.m. Public Input

Lori Hill, Homestead Township, spoke regarding the Planning Commission education appointment. Eric VanDussen spoke regarding the FOIA appeal decision; committee openings and advertisement; Building Authority.

12:11 p.m. Public Input Closed

Comm Roelofs stated that he would like to see Mr. VanDussen speak during Department Head time or be placed on the agenda so that the board can have the ability to interact with him.

Motion by Carland, seconded by Warsecke, to adjourn at 12:14 p.m. until March 29, 2018 or the call of the chair. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

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1. Approved the agenda as amended.
2. Approved the regular session minutes of February 27, 2018 as amended.
3. Adopted Option 2 – The BOC would have to rescind its actions taken at the February 27, 2018 meeting and deny Ms. Mallon's FOIA request.
4. Adopted resolution 2018-006 in Support of an Application for Critical Bridge Funds for Nostwick Road Bridge in Colfax Township.
5. Adopted resolution 2018-007 in Support of an Application for Critical Bridge Funds for Haze Road Bridge in Weldon Township.
6. Adopted resolution 2018-008 in Support of Critical Bridge Funds for Reynolds Road Bridge in Colfax Township.
7. Supported the millage request for the Conservation District to appear on the August 2018 ballot.
8. Public Hearing held regarding Crystal Mountain CDBG Loan.
9. Approved resolution 2018-005 for Submission of Application to the Michigan Natural Resources Trust Fund for Reconstruction of the Betsie Valley Trail from Beulah to County Farm Road.
10. Approved a Memorandum of Understanding for Betsie Valley Trail Reconstruction from Beulah to County Farm Road in the Village of Beulah, Benzie County as presented.
11. Authorized the lease between Benzie County and the City of Frankfort as presented.
12. Approved payment of the bills from February 28 to March 13, 2018 in the amount of \$322,823.85.
13. Adopted items 1-6 of the February 27, 2018 Committee of the Whole Consent Calendar as presented.
14. Adopted the Budget Amendment dated February 20, 2018 for EMS as presented.

Motion by Jeannot, seconded by Warsecke, to adopt the Consent Calendar items listed below as presented:

1. Transfer \$16,128.00 grant money from 214-655-540.00 to 214-655-970.00 as presented, authorizing chairman to sign.
2. Transfer \$8,000.00 from the General Fund to the 425.301.749.00 fund for purpose to help purchase the new vehicle; with \$7,000.00 coming from the Sheriff's 425 fund; the funding source from the General Fund to be determined later and provided at the next Board of Commissioners meeting, authorizing chairman to sign.
3. Approve up to \$10,000.00 for a budget amendment request within the Solid Waste funds, supported by receipts/invoices, authorizing chairman to sign.
4. Approve the contract with American Waste, as presented, contingent on all errors being corrected, authorizing the chairman to sign.
5. Approve the contract with American Waste for Electronic Waste Collection, as presented, contingent on approval of our attorney, authorizing chairman to sign.
6. Approve the budget amendment regarding Secondary Road Patrol as presented, authorizing chairmen to sign.

Elected Officials and Department Head Comments

Copied 7



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



C. HEIDI GRETHUR
DIRECTOR

March 22, 2018

VIA E-MAIL

Mr. David Schaffer
Benzie County Solid Waste Department
448 Court Place
Beulah, Michigan 49617

Dear Mr. Schaffer:

SUBJECT: Fiscal Year 2018 (FY18) - Scrap Tire Cleanup Grant Award

You are hereby informed that your grant application for a scrap tire cleanup project under the FY18 Scrap Tire Cleanup Grant Program has been recommended for funding in the amount of: \$ 8,013.00.

To accept the award, you must sign two originals of the enclosed Agreement and return both to the Michigan Department of Environmental Quality (MDEQ). The Agreement language should not be altered in any way. The Agreement will become effective once it is signed by you (the Grantee) and Mr. Jack Schinderle, Division Director, Waste Management and Radiological Protection Division, (WMRPD), MDEQ.

In an effort to communicate most efficiently, we ask that you review your Grantee Contact information listed on page one of the grant agreement for accuracy and if necessary, update. If you do not have a fax number or e-mail address please indicate this by filling in the applicable field with "N/A." Each field needs to be completed, including your Tax ID number and DUNS number.

The Agreement must be signed by an individual authorized to make such a legal commitment for the Grantee. The Grantee's Contact may be someone other than the signatory, but this individual must be authorized to request and implement changes, and to sign reimbursement requests submitted under the Agreement.

The Agreement identifies the project ending date as December 31, 2018; however, no costs should be incurred, nor can costs be reimbursed by the MDEQ, until after your Agreement has been fully executed. For that reason, it is important that the signed Agreement be returned as soon as possible. Any changes made in your project relating to specific activities, your selected scrap tire processor, or the scrap tire material end-user must be approved by your MDEQ Scrap Tire Coordinator, Ms. Kirsten Clemens, WMRPD. She can be reached at 517-614-7431 or at clemensk@michigan.gov.

RECEIVED

MAR 28 2018

March 22, 2018

Appendix A of the Agreement outlines the reimbursement process and also stipulates the maximum funding amount awarded for your project.

Reimbursement requests submitted to the MDEQ must include proof of payment to the processor for work completed. In accordance with Section III of the Agreement, if you choose to have the payment assigned to your processor, you must submit a letter requesting the payment be assigned to the processor and a separate letter from the processor accepting the assignment. If the Grantee assigns payment(s) to the processor, and any payment is intercepted by the Michigan Department of Treasury due to Grantee's outstanding debt to the State of Michigan, then the Grantee is responsible for paying the processor directly for the outstanding balance due the processor.


Please return your signed Agreements, and if applicable, letter requesting assignment of payment and processor agreement to my attention at the following address:

Administration Section
Resource Management Group
Michigan Department of Environmental Quality
P.O. Box 30241
Lansing, Michigan 48909-7741

Your original signed Agreement and assignment of payment documentation, if applicable, must be received in this office by 5:00 p.m., on April 6, 2018, in order to ensure that your project will be funded for FY18.

If you have any questions relating to grant administration, please contact Ms. Christina Campbell, Administration Section, at campbellc@michigan.gov or 517-284-6501.

Sincerely,



Christina Campbell
Administration Section
Waste Management and Radiological
Protection Division
517-284-6501/campbellc@michigan.gov

Enclosures

cc: Ms. Jenny Bennett, MDEQ
Ms. Kirsten Clemens, MDEQ



**SCRAP TIRE CLEANUP GRANT AGREEMENT
BETWEEN
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
AND BENZIE COUNTY SOLID WASTE DEPARTMENT**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environmental Quality, (DEQ), Waste Management and Radiological Protection Division (WMRPD) ("State"), and Benzie County Solid Waste Department ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to Part 169, Scrap Tires, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). Legislative appropriation of funds for grant assistance is set forth in Public Act 107 of 2017. This Agreement is subject to the terms and conditions specified herein.

Project Name: Benzie Co. Solid Waste Department

Project Number: CO-1810045

Amount of grant: \$8,013.00 (100% State Restricted)

% of grant state 100 % of grant federal 0

Project Total: \$8,013.00 (grant plus match)

Amount of match: \$0 = %0

Start Date: (date executed by DEQ): _____

End Date: 12/31/2018

GRANTEE CONTACT:

Jesse Zylstra

Name/Title

Benzie County Solid Waste Department

Organization

448 Court Place

Address

Beulah, Michigan 49617

Address

231-882-0554

Telephone number

231-882-0033

Fax number

izylstra@benzieco.net

E-mail address

38-6004838

Federal ID number

151930112

Grantee DUNS number

STATE'S CONTACT:

Christina Campbell, Grant Coordinator

Name/Title

Resource Management Group - WMRPD

Division/Bureau/Office

P.O. Box 30241

Address

Lansing, Michigan 48909-7741

Address

517-284-6501

Telephone number

517-335-0564

Fax number

campbellc@michigan.gov

E-mail address

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE

Gary G. Sauer
Signature

Gary G. Sauer, Chairman, Board of Commissioners

Name/Title

3-29-2018
Date

FOR THE STATE:

Signature

Jack Schinderle, Division Director, WMRPD

Name/Title

Date

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page one. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page one. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Any changes to this Agreement shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit quarterly financial and/or progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

| Reporting Period | Due Date |
|-------------------------|--------------------|
| January 1 – March 31 | April 30 |
| April 1 – June 30 | July 31 |
| July 1 – September 30 | Before October 15* |
| October 1 – December 31 | January 31 |

*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page one. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State.

(C) All products shall acknowledge that the project was supported in whole or in part by Scrap Tire Cleanup Program, DEQ, per the guidelines provided by the program.

(D) If 15 percent (15%) or more of the grant amount is expended in a single quarter, payment requests may be submitted.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement.

Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with OMB Circular A-21, A-87, or A-122, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of five years after the final payment has been issued to the Grantee by the State.

XVI. INSURANCE

- (A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.
- (B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement.

If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page one of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the Contract & Payment Express Web Site (<http://www.cpexpress.state.mi.us>).

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

XX. CANCELLATION

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

XXI. TERMINATION

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page one, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

PROJECT SPECIFIC REQUIREMENTS – APPENDIX A

PROJECT LOCATION AND SCOPE

The project shall be located in Michigan and the scope of the project is outlined in the Grantee's approved Fiscal Year 2018-2019 Scrap Tire Cleanup Program Grant Application Number CO-1810045.

GRANTEE REIMBURSEMENT

The Grant Amount shall not exceed \$8,013.00, and the Grantee will be reimbursed as specified below, **NOT TO EXCEED ACTUAL COSTS INCURRED BY THE GRANTEE**. All other costs associated with the removal of scrap tires, **including labor costs**, are the responsibility of the Grantee.

The State shall reimburse the Grantee the actual cost, up to \$1,000.00 for a trailer with less than 500 passenger tire equivalents (PTE), \$2.00 per additional PTE in excess of 500 PTE, not to exceed \$2,000.00 for a full semi van trailer with over 1,000 PTE. This payment is for providing acceptable scrap tire collection vehicles at the site of collection, and for the cost of processing and delivering the scrap tires to the End-User. The State shall also reimburse actual scrap tire transportation costs not to exceed \$1.00 per mile if the collection location is over 100 miles from the processor's location. The first 100 miles of transportation shall not be reimbursed but are considered covered under the trailer reimbursement rate. The combined cost of reimbursement for scrap tire and transportation shall not exceed the approved grant amount.

GRANT REIMBURSEMENT PROCESS AND GRANTEE REPORTING REQUIREMENTS

The Grantee must first pay the Processor for work completed and then seek reimbursement from the State. If the Grantee is not financially able to pay the Processor prior to seeking reimbursement from the State, then the Grantee may assign its grant payment(s) to the Processor pursuant to Section VII, Assignability, of this Agreement. If the Grantee assigns payment(s) to the Processor, and any payment is intercepted by the Michigan Department of Treasury due to Grantee's outstanding debt to the State of Michigan, then the Grantee is responsible for paying the Processor directly for the outstanding balance due the Processor.

The Grantee shall maintain an accurate count of the number of scrap car tires and scrap truck tires, and oversized tires removed from the site.

A request for payment shall be submitted by the Grantee on a form provided by the State and shall include proof of payment to the Processor or End-User, as applicable, a copy of the Processor invoice(s) and all scrap tire manifests signed by the Grantee, the Processor, and the End-User.

Within 30 days of the date that the last scrap tire covered by this Agreement was removed from the site, the Grantee shall submit the final request for payment.

PROCESSOR AND END-USER REQUIREMENTS

Any tire processor utilized by the Grantee shall be a Michigan-based Scrap Tire Processor (Processor). Refer to Section VIII, Subcontracts, for requirements regarding subcontractors.

The State may approve a written request from the Grantee to change the approved Processor(s) and/or approved Scrap Tire Material End-User (End-User) or End-Users identified in this Agreement.

UNUSABLE TIRES

The State may approve a request from the Grantee to replace an approved End-User with a sanitary landfill, licensed under Part 115, Solid Waste Management, of the NREPA. Such a request may be approved if certain scrap tires covered under this Agreement are in such a condition that the approved Processor would not be able to process the scrap tires into a form acceptable to the approved End-User or if due to decreased end-use market availability another viable end-use market cannot be located. Any Grantee wishing to deliver scrap tires to a landfill after proper size reduction, must contact the State for approval. Whole motor vehicle tires are prohibited from being disposed of in a landfill. Reimbursement for landfilling of unusable tires shall not exceed the per tire amount authorized by this Agreement.

NOTIFICATION OF DELAYS

The Grantee shall inform the State's Contact of any delays in the start-up of the project and any delays in progress toward completion of the project.

PROJECT COMPLETION

The State will make final payment after the project is complete. Project completion means all of the following:

- (A) All scrap tires covered by this Agreement have been removed from the site and delivered to the End-User identified in this Agreement by the Processor identified in this Agreement.
- (B) The Grantee has submitted the final Request for Payment form, including all supporting financial documentation, all scrap tire manifests signed by the Grantee, the Processor, and the End-User, indicating the total number of scrap car tires, scrap truck tires and oversized tires removed from the site.
- (C) The Grantee has notified the State that the site is clear of all scrap tires and rims covered under this Agreement.
- (D) The Grantee has provided a Final Project Report that summarizes the project including pertinent dates of events, number of participants, tires collected, pictures (if available), and any other information showing how your project was successful.

The State shall make a determination of project completion based on all of the following:

- (A) A review of the project file, including all Request for Payment forms, all supporting financial documentation, all scrap tire manifests and all reports submitted by Grantee, Processor and End-User, to verify that the requirements of this Agreement have been met and that the reimbursement amounts are correct.
- (B) A site inspection to determine the number of tires, if any, remaining on the site and to verify that the requirements of this Agreement have been met.

COMMUNITY CLEANUP ADDITIONAL REQUIREMENTS

Grants awarded to communities for the purpose of conducting community clean up days must adhere to the following requirements as outlined in the Application:

- (A) The Grantee must have the scrap tires disposed of as soon as possible, preferably the same day as the cleanup day or next business day, unless collecting tires to coordinate a regional pickup by the hauler. The maximum time tires can be at a collection point is one week.

(B) If the Grantee is coordinating with other Grantees in the region, each Grantee can store for up to one week all the collected scrap tires at a collection point to coordinate a regional pickup by the hauler.

(C) The Grantee must notify the Scrap Tire Program Coordinator (via deq-scraptire@michigan.gov) of each upcoming collection/cleanup event scheduled under the grant. This can include newsletters, flyers, web or any other utilized media.

(D) The Grantee is strongly encouraged to reach out to their local health department or the Michigan Department of Health and Human Services (DHHS) to offer mosquito sampling opportunities during collection events and to help educate residents on the potential risks.

Erik Foster
Medical Entomologist
DHHS
517-284-4961
FosterE@michigan.gov

(E) The Grantee is required to provide recognition of the Scrap Tire Cleanup Grant funding as it relates to their individual project (sample language and logos are available upon request).

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
February 21, 2018**

Chair Beverly Holbrook called the meeting to order at 4:32 pm. Prayer of invocation was given by Ned, and the Pledge of Allegiance was said by all.

Roll Call: Ann Dawe, Beverly Holbrook, Ned Edwards, Denise Favreau, Donna Malecki, Barbara Johnson, Scott Harrison, Jane Elzerman. Absent and excused are Ron Dykstra and Nancy Mullen Call. Rosemary Russell was late.
Also present are Sabra Boyle, Douglas Durand, Heidi Gustason AAA, and Roger Griner, County Commissioner.

Approval of Agenda

- Motion to approve the agenda with additions was made by Donna and seconded by Scott. Ayes being heard, the motion to approve the agenda was made.

Minutes

- A motion to approve the minutes of the previous meeting was made by Barbara and seconded by Donna. All ayes being heard, the motion was carried to approve the previous minutes.

Public Input-

1. Heidi from AAA, gave information regarding the 10 county senior needs assessment and helping the board get an idea of the types of questions or needs that the Region will be looking at. The needs assessments will help us drive our future programming. Doug also suggested that the county should assist financially in developing a senior needs assessment for Benzie County. This will also benefit the county as members of our community continue to age.
2. Key for the suggestion box will not open it Sabre is looking into replacing the lock...

Finance Committee

A statement of financial income and expense was submitted to the board by Jane, A motion to accept the finance committee report was made by Barbara and seconded by Scott all Ayes being heard the motion was carried. There was a motion to write off \$47.50 all ayes being heard, that motion was carried. Scott made comment that the budgetary audit went well and gave kudos for work that went into the preparation for the audit.

Information Items

A. Directors Report: January/ February 2018

1. A copy was submitted by Douglas Durand and received by the board.
2. Highlights include:

RECEIVED

MAR 21 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- a. Tax season is among us, two preparers 2 days a week in office. Drop off service for tax preparation new this year.
- b. Award of a grant for \$1,000.00 to provide outreach marketing for Medicare and Medicaid Assistance Programs.
- c. Last Friday 158 meals were delivered, this program just keeps growing.
- d. There is a mini waiting list for homemaker. Recruitment of home health aides continues.
- e. We have a new Nursing Director and a new LPN starting soon. Many years of experience come with these new staff and we are excited to have them.

B. Program Report for February 2018

- 1. Nutritional Programming
 - HDM (Home Delivered Meals) 4,096 meals were provided to 161 clients in January. This is an increase of 19% since FY' 2017.
- 2. Other Services
 - a. Dining out increased by 2%
 - b. Homemaker Program 374 service units were provided for January. That is up 18% when compared to January 2017.
 - c. Snow removal 152 clients and 428 plows in January 2018.
 - d. Guardian Medical Monitoring. We have 33 clients.
 - e. Benzie Bus 152 bus passes were given to clients
 - f. Information and assistance there were 1219 calls in January 2018.
 - g. Foot Clinic 42 people were seen in the clinic and another 10 in their homes.
 - h. The Gathering Place-Activities are up 29% when compared to the same period in FY 2017.

C. Senior Center Coordinator's Report for January 2018

- 1. Our activities are up by 29% when compared to the same time last year.
- 2. 15 core activities continue and are well attended.

D. County Commissioner update: Roger Griner

- 1. Frankfort will need to find a new recycling site
- 2. County Committees are doing well and there is a new process to streamline the committee meetings. Evan will chair this new committee.
- 3. Platte river school project, The County is looking at the potential for vocational training to be located within the school vs going all the way up to the tech center at TBAISD.
- 4. Kurt Vanderwall may be looking at running for the senate.

Action Items

- A. Approval of raising the suggestion donation from \$3.00 to \$4.00 dollars for Congregate Meal at TGP and Thompsonville.
Doug reviewed the reasons for increasing the suggested donation, the numbers of food costs has risen 25%. The rise in food costs is a direct causation from the hurricanes, fires and droughts that are occurring.
 - 1. Doug presented the board with an analysis of surrounding senior center meal sites and their suggested donation charges.

2. The board reviewed this and determined that all other locations in our area were not on level with the food service that BSR is providing to our seniors. Our buffet is beyond what all other local senior centers are doing. There are a couple of sites that were close to what is prepared and served at BSR, but those locations separated the costs out and charged more for the salad bar.

After reviewing several options including:

- i. No change in donation price, which means that other services would suffer, to offset the increased cost of food.
- ii. Keep the meal the same \$3.00 but charge \$2.00 extra for the salad bar.
- iii. Raise the suggested donation from \$3.00 to \$4.00.

3. A motion was made by Bev to increase the suggested donation from \$3.00 to \$4.00.

Roll Call: Ann Dawe yes, Beverly Holbrook yes, Ned Edwards yes, Rosemary Russell, yes, Denise Favreau yes, Donna Malecki yes, Barbara Johnson yes, Scott Harrison yes, Jane Elzerman yes. Absent and excused are Ron Dykstra and Nancy Mullen Call. The motion to raise the suggested donation from \$3.00 to \$4.00 was passed by roll call. This change will take effect 30 days after our seniors are notified.

B. Approval to sell the 15 passenger bus

1. Doug presented the board with a cost analysis for keeping the 15 passenger bus vs utilizing Benzie Bus. It was noted that it was more cost effective to sell the bus and utilize the Benzie Bus.
2. A motion was made by Ned and Seconded by Denise to sell the bus and use the Benzie bus when larger trips were needed. All ayes being heard, the motion to sell the 15-passenger bus and use the Benzie bus was passed.

C. Approval of fiscal year 2017 audit

- a. The finance committee made a recommendation to approve the audit of fiscal year 2017. Scott spoke with the auditor and the audit was clean and good. He gave Kudos for a job well done with preparation of this audit.
- b. A motion was made by Scott and Seconded by Barbara to approve the 2017 audit, Roll call Roll Call: Ann Dawe yes, Beverly Holbrook yes, Ned Edwards yes, Rosemary Russell, yes, Denise Favreau yes, Donna Malecki yes, Barbara Johnson yes, Scott Harrison yes, Jane Elzerman yes. Absent and excused are Ron Dykstra and Nancy Mullen Call. Motion was passed by roll call.

New Business

A. New committee for future needs

- a. Where to go from here?
- b. Rosemary, Bev, Denise and Donna would like to join.
- c. Barbara ask that we wait until after the needs assessment to look at what would be needed and then move forward

- d. Bev will follow up on this.

Old Business

1. Fundraising/ Marketing

- a. Ned gave information from the last meeting including Bob McQuilkin is now the secretary
- b. Yearend appeal donations to date is \$48,395.
- c. Christmas card gained approx \$2,000.
- d. Walk A Thon is gearing up
- e. Garden Theater banner will be \$75.00 month
- f. March for meals is being moved to May due to weather.

2. MERS UPDATE

John Hancock is working with us with solutions for retirement

- i. new hires 401K Match/contribution
- ii. MRS 457

3. Update on BOD Calling Donors

- a. Is leaving a voicemail etiquette?
- b. Board says yes
- c. Calls are going well.

ROUND TABLE DISCUSSION

Bev noted that many members will not be available in March so the next meeting will be in April. If anything concerning comes up the executive team will meet and forward information to the rest of the board.

ADJOURNMENT

The meeting was adjourned at 5:59 pm.

Respectfully Submitted,
Rosemary Russell, RNC, DONA, LTC

Next Meeting
Wednesday, April 18, 2018
Benzie Senior Resources
The Gathering Place
Honor, Michigan 49640

Program Report for February 2018-(Closed for 3 weather related days)

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 4,096 meals were provided to 174 clients in February 2018. **For year to date, this is an increase of 21% as compared to the same period in FY'2017.**

Congregate Meals

The Gathering Place and Thompsonville served a total of 1628 meals in February 2018. **For year to date, we have served about the same meals as the same period in FY'2017.**

Through the first five month (October 2017-February 2018) we have served 3,961 additional meals as compared to the same period last year.

Other Programs/Services

Dining Out Program – A total of 150 customers redeemed 413 vouchers in February 2018. **Year to date the program is up 2.5% compared to 2017 and up 54% as compared to 2016.**

Homemaker Program – 334 service units were provided to 104 clients in February 2018. **Year to date the program is up 18% compared to 2017 and up 35% as compared to 2016.**

Snow Removal Program – We have 152 clients signed up for the Snow Removal Program and paid for 166 snow plows in February 2018. **We have already exceeded the number of snow plows so far this season versus the previous 2 winters!**

Guardian Medical Monitoring – 33 customers now receive this service at no cost to them.

Benzie Bus Punch Cards – 152 bus passes were given to customers in February 2018. This represents 1,824 rides for the month. **Year to date the program is up 10% compared to 2017 and up 25% as compared to 2016.**

Information & Assistance - The agency handled 1,219 calls in February 2018 regarding Information and Assistance for services and questions related to older adults. **The amount in February was the highest phone volume recorded. Year to date the number of phone calls received is 1% compared to 2017 and up 31% as compared to 2016.**

MMAPS – 22 individuals were provided 24.25 hours of service to assist them in their Medicare needs in February 2018.

Hearing Clinic – 4 individuals had a hearing evaluation completed in February 2018 at no cost to the client.

Foot Care – 36 individuals were provided foot care at the clinic and 16 clients were seen in their home in February 2018.

Benzie Senior Dental Program – Four clients received financial assistance for dental care in February 2018.

Emergency Senior Essential Needs Fund – No applications were received in February 2018.

The Gathering Place Senior Center – In February 2018, The Gathering Place Senior Center offered a total of fourteen core activities that 571 cumulative number of individuals participated in. The top 5 attended activities for February 2018 were Music Programs, Card Games, Health & Educational Programs/Services, Exercise Groups and Special Events. **Year to date, this is an increase of 23% as compared to the same period in FY'2017.**

In-Home Services – Number of in-home care service clients is up 26% as compared to February 2017. With the largest increase occurring in sliding scale fee clients up 30%. Total Client hours is up 14% as compared to February 2017. Total number of in-home care service visits increased 5% as compared to February 2017.

Number of Home Health Care Clients

| Month | Medicaid Waiver and Care Management | Sliding Scale Fee | Private Pay & Long Term Care Insurance | Total Clients |
|----------------|-------------------------------------|-------------------|--|---------------|
| October 2017 | 24 | 38 | 5 | 67 |
| November 2017 | 23 | 36 | 4 | 63 |
| December 2017 | 21 | 42 | 3 | 66 |
| January 2018 | 22 | 40 | 2 | 64 |
| February 2018 | 25 | 39 | 3 | 67 |
| March 2018 | | | | |
| April 2018 | | | | |
| May 2018 | | | | |
| June 2018 | | | | |
| July 2018 | | | | |
| August 2018 | | | | |
| September 2018 | | | | |

Client Total Hours

| Month | Medicaid Waiver and Care Management | Sliding Scale Fee | Private Pay & Long Term Care Insurance | Total Hours |
|----------------|-------------------------------------|-------------------|--|-------------|
| October 2017 | 643.75 | 513.25 | 165.25 | 1322.75 |
| November 2017 | 578.25 | 553 | 47.25 | 1178.5 |
| December 2017 | 510 | 502 | 28 | 1040 |
| January 2018 | 599.75 | 511 | 20.75 | 1131.50 |
| February 2018 | 587.5 | 453.75 | 12.5 | 1053.75 |
| March 2018 | | | | |
| April 2018 | | | | |
| May 2018 | | | | |
| June 2018 | | | | |
| July 2018 | | | | |
| August 2018 | | | | |
| September 2018 | | | | |

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of February 28, 2018

| | <u>Feb 28, 18</u> |
|--|--------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 001 · CENTRAL STATE BANK CHECKING | 313,113.17 |
| 003 · CENTRAL STATE BANK HRA | 790.02 |
| 006 · CENTRAL STATE BANK CD | 13,263.49 |
| 009 · CENTRAL STATE BANK MM CHECKING | 148,551.46 |
| Total Checking/Savings | <u>475,718.14</u> |
| Accounts Receivable | |
| 1200 · Accounts Receivable | 14,252.00 |
| Total Accounts Receivable | <u>14,252.00</u> |
| Other Current Assets | |
| 109 · INVENTORY | 7,849.70 |
| Total Other Current Assets | <u>7,849.70</u> |
| Total Current Assets | <u>497,819.84</u> |
| Fixed Assets | |
| 150 · BUILDING | 480,375.70 |
| 151 · VEHICLES | 126,727.00 |
| 152 · EQUIPMENT | 79,787.12 |
| 157 · LAND IMPROVEMENTS | 1,800.00 |
| 160 · ACCUMULATED DEPRECIATION | (280,117.80) |
| Total Fixed Assets | <u>408,572.02</u> |
| TOTAL ASSETS | <u><u>906,391.86</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 · Accounts Payable | 29,271.67 |
| Total Accounts Payable | <u>29,271.67</u> |
| Other Current Liabilities | |
| 2100 · Payroll Liabilities | 8,146.49 |
| 238 · AFLAC PAYABLE | 74.40 |
| Total Other Current Liabilities | <u>8,220.89</u> |
| Total Current Liabilities | <u>37,492.56</u> |
| Long Term Liabilities | |
| 250 · MORTGAGE PAYABLE | 138,149.31 |
| 260 · NET PENSION LIABILITY | 410,473.00 |
| Total Long Term Liabilities | <u>548,622.31</u> |
| Total Liabilities | <u>586,114.87</u> |
| Equity | |

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of February 28, 2018

| | Feb 28, 18 |
|---------------------------------------|-------------------|
| 3000 • Opening Bal Equity | 160,329.63 |
| 390 • FUND BALANCE - PROGRAMS | (570,978.00) |
| 3900 • Retained Earnings | 537,006.37 |
| Net Income | 193,918.99 |
| Total Equity | 320,276.99 |
| TOTAL LIABILITIES & EQUITY | 906,391.86 |

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
February 2018

| | Feb 2018 | Budget | \$ Change |
|---------------------------------------|-------------------|-------------------|------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 519.03 - TITLE III C2 INCOME | 6,723.67 | 6,833.00 | (109.33) |
| 519.04 - FEDERAL USDA | 0.00 | 0.00 | 0.00 |
| 519.05 MIPPA (MIMAP) | 0.00 | 0.00 | 0.00 |
| 540 - GRANTS | 0.00 | 6,500.00 | (6,500.00) |
| 561 - HDM Waiver | 828.00 | 704.00 | 124.00 |
| 642 - CHARGES FOR SERVICES/CONT | 2,060.00 | 1,905.00 | 155.00 |
| 642.01 - FEE FOR SERVICE/CHORE | 0.00 | 0.00 | 0.00 |
| 642.02 - FEE FOR SERVICE/HOMEMAKER | 1,512.00 | 1,850.00 | (338.00) |
| 642.03 - FEE FOR SERVICE/SNOW REMOVAL | 2,076.00 | 2,500.00 | (424.00) |
| 642.1 - FEE FOR SLIDING SCALE CLIENTS | 4,545.75 | 3,330.00 | 1,215.75 |
| 642.05 - FEE FOR PRIVATE PAY & INS | 415.00 | 3,400.00 | (2,985.00) |
| 670 - Client Income | 11,026.25 | 7,485.00 | 3,541.25 |
| 673 - NEWSLETTER SUB | 60.00 | 40.00 | 20.00 |
| 675 - DONATIONS | 6,544.98 | 8,153.00 | (1,608.02) |
| 676 - MILLAGE | 85,836.57 | 85,836.00 | 0.57 |
| 680 - VOLUNTEER WAGES (IN-KIND). | 5,952.50 | 5,166.00 | 786.50 |
| 677 - Fundraising | 1,245.00 | 2,500.00 | (1,255.00) |
| 681 - In-Kind (non-volunteer) | 755.97 | 333.00 | 422.97 |
| 690 - Trip Income | 13,942.00 | 4,000.00 | 9,942.00 |
| 691 - MISC INCOME | (0.25) | | (0.25) |
| Total Income | 143,523.44 | 140,535.00 | 2,988.44 |
| Gross Profit | 143,523.44 | 140,535.00 | 2,988.44 |
| Expense | | | |
| 700 - ACCOUNTING FEES | 0.00 | 0.00 | 0.00 |
| 705 - SALARY AND WAGES | 51,657.29 | 54,910.00 | (3,252.71) |
| 708 - PAYROLL TAX EXPENSE | 6,401.88 | 5,692.00 | 709.88 |
| 709 - EDUCATION/TRAINING | 0.00 | 0.00 | 0.00 |
| 710 - EVENTS | 121.36 | 242.00 | (120.64) |
| 715 - CLOTHING ALLOWANCE | 0.00 | 0.00 | 0.00 |
| 717 - DUES/SUBSCRIPTIONS | 0.00 | 250.00 | (250.00) |
| 721 - COMPUTER EXPENSES | 15,367.37 | 800.00 | 14,567.37 |
| 725 - FRINGE BENEFITS | 8,103.98 | 11,965.00 | (3,861.02) |
| 726 - FUNDRAISING/MARKETING EXP | 0.00 | 0.00 | 0.00 |
| 727 - SUPPLIES | 2,837.49 | 2,165.00 | 672.49 |
| 727.2 - OFFICE EXP | 1,492.06 | 700.00 | 792.06 |
| 727.3 - POSTAGE | 62.32 | 550.00 | (487.68) |
| 727.4 - ADVERTISING | 119.65 | 400.00 | (280.35) |
| 740 - FOOD | 13,344.36 | 12,000.00 | 1,344.36 |
| 819 - CONTRACTUAL | 17,436.51 | 33,612.00 | (16,175.49) |
| 820 - VOLUNTEER WAGES (IN-KIND) | 5,952.50 | 5,166.00 | 786.50 |
| 825 - VOLUNTEER EXPENSES | 344.00 | 581.00 | (237.00) |
| 850 - TELEPHONE | 347.06 | 350.00 | (2.94) |
| 861 - TRAVEL/MILEAGE/GAS | 2,172.29 | 2,330.00 | (157.71) |
| 900 - INTEREST EXPENSE | 466.42 | 475.00 | (8.58) |
| 910 - INSURANCE | 2,456.00 | 2,300.00 | 156.00 |
| 915 - PROJECTS | 0.00 | 1,250.00 | (1,250.00) |
| 920 - UTILITIES | 1,985.27 | 1,676.00 | 309.27 |

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
February 2018

| | Feb 2018 | Budget | \$ Change |
|--------------------------------|-------------------|-------------------|-------------------|
| 940 - DEPRECIATION EXPENSE | 2,391.02 | 2,708.00 | (316.98) |
| 980 - EQUIPMENT/REPAIRS | 4,240.56 | 1,375.00 | 2,865.56 |
| 980.1 - OUTDOOR MAINTENANCE | 878.00 | 1,300.00 | (422.00) |
| 981 - HDM VEHICLE MAINT/GAS | 669.09 | 1,040.00 | (370.91) |
| 980.2 - INDOOR MAINTENANCE | 324.45 | 175.00 | 149.45 |
| TRIP EXPENSE | | 0.00 | 0.00 |
| Total Expense | 139,170.93 | 144,012.00 | (4,841.07) |
| Net Ordinary Income | 4,352.51 | (3,477.00) | 7,829.51 |
| Other Income/Expense | | | |
| Other Income | | | |
| 990 - INTEREST/DIVIDEND INCOME | 14.02 | 20.00 | (5.98) |
| 995 REALIZED GAIN (LOSS) | 0.00 | 0.00 | |
| 999 - Other Income | 0.00 | 80.00 | (80.00) |
| Total Other Income | 14.02 | 100.00 | (85.98) |
| Other Expense | | | |
| 999.1 - Other Expense | 47.50 | 0.00 | 47.50 |
| 99999 - LEGAL EXPENSE | 0.00 | 500.00 | (500.00) |
| Total Other Expense | 47.50 | 500.00 | (452.50) |
| Net Other Income | (33.48) | (400.00) | 366.52 |
| Net Income | 4,319.03 | (3,877.00) | 8,196.03 |

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2017 - Feb 2018

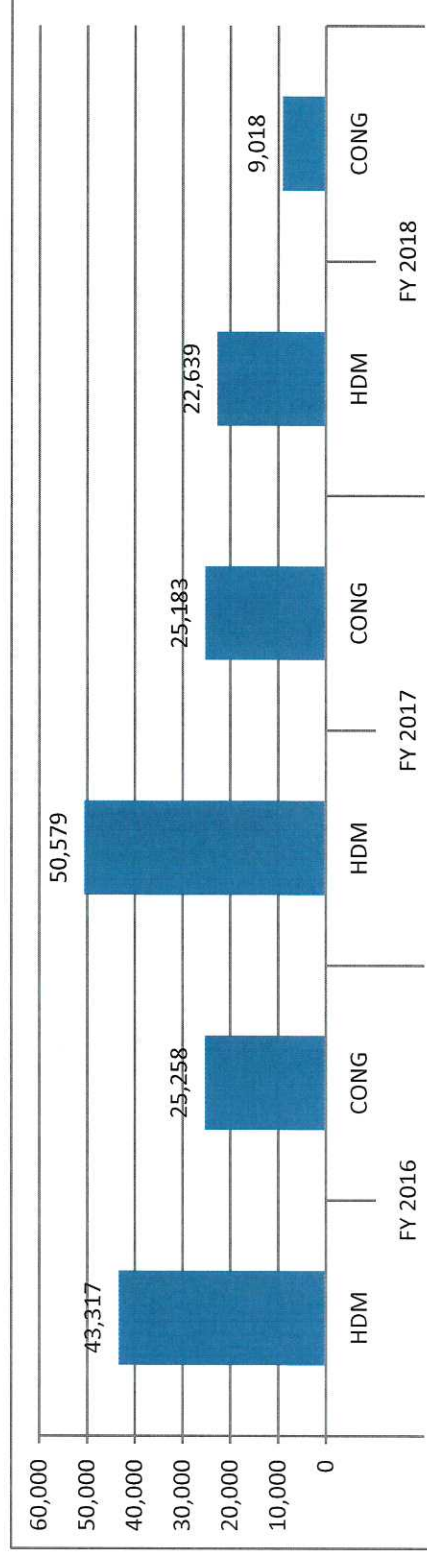
| | <u>Oct17-Feb18</u> | <u>Budget</u> | <u>\$ Change</u> |
|---------------------------------------|--------------------|-------------------|------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 519.03 · TITLE III C2 INCOME | 33,618.35 | 34,165.00 | (546.65) |
| 519.04 · FEDERAL USDA | 16,541.01 | 24,000.00 | (7,458.99) |
| 519.05 MIPPA (MMAP) | 1,450.00 | 600.00 | 850.00 |
| 540 · GRANTS | 73,129.53 | 32,500.00 | 40,629.53 |
| 561 - HDM Waiver | 3,576.00 | 3,520.00 | 56.00 |
| 642 · CHARGES FOR SERVICES/CONT | 12,462.00 | 9,525.00 | 2,937.00 |
| 642.01 · FEE FOR SERVICE/CHORE | (738.00) | 0.00 | (738.00) |
| 642.02 · FEE FOR SERVICE/HOMEMAKER | 11,214.00 | 9,200.00 | 2,014.00 |
| 642.03 - FEE FOR SERVICE/SNOW REMOV/ | 17,442.00 | 20,095.00 | (2,653.00) |
| 642.1 - FEE FOR SLIDING SCALE CLIENTS | 19,686.01 | 16,650.00 | 3,036.01 |
| 642.05 - FEE FOR PRIVATE PAY & INS | 5,240.00 | 16,100.00 | (10,860.00) |
| 670 - Client Income | 42,275.05 | 37,420.00 | 4,855.05 |
| 673 · NEWSLETTER SUB | 180.00 | 200.00 | (20.00) |
| 675 · DONATIONS | 43,371.29 | 40,765.00 | 2,606.29 |
| 676 · MILLAGE | 429,182.84 | 429,182.00 | 0.84 |
| 680 · VOLUNTEER WAGES (IN-KIND). | 27,833.90 | 25,830.00 | 2,003.90 |
| 677 - Fundraising | 51,213.76 | 43,000.00 | 8,213.76 |
| 681 - In-Kind (non-volunteer) | 32,268.44 | 1,665.00 | 30,603.44 |
| 690 - Trip Income | 18,312.00 | 6,500.00 | 11,812.00 |
| 691 - MISC INCOME | (0.25) | 0.00 | (0.25) |
| Total Income | <u>838,257.93</u> | <u>750,917.00</u> | <u>87,340.93</u> |
| Gross Profit | 838,257.93 | 750,917.00 | 87,340.93 |
| Expense | | | |
| 700 - ACCOUNTING FEES | 6,500.00 | 5,400.00 | 1,100.00 |
| 705 · SALARY AND WAGES | 251,983.82 | 274,550.00 | (22,566.18) |
| 708 · PAYROLL TAX EXPENSE | 25,991.41 | 28,460.00 | (2,468.59) |
| 709 · EDUCATION/TRAINING | 265.00 | 4,320.00 | (4,055.00) |
| 710 · EVENTS | 952.97 | 1,208.00 | (255.03) |
| 715 · CLOTHING ALLOWANCE | 0.00 | 0.00 | 0.00 |
| 717 · DUES/SUBSCRIPTIONS | 425.00 | 500.00 | (75.00) |
| 721 · COMPUTER EXPENSES | 18,185.79 | 6,600.00 | 11,585.79 |
| 725 · FRINGE BENEFITS | 26,269.48 | 59,825.00 | (33,555.52) |
| 726 - FUNDRAISING/MARKETING EXP | 2,419.40 | 4,500.00 | (2,080.60) |
| 727 · SUPPLIES | 13,218.68 | 10,825.00 | 2,393.68 |
| 727.2 · OFFICE EXP | 5,449.06 | 3,500.00 | 1,949.06 |
| 727.3 - POSTAGE | 1,473.56 | 1,500.00 | (26.44) |
| 727.4 - ADVERTISING | 3,413.52 | 2,000.00 | 1,413.52 |
| 740 · FOOD | 66,903.75 | 63,100.00 | 3,803.75 |
| 819 · CONTRACTUAL | 115,006.33 | 142,962.00 | (27,955.67) |
| 820 · VOLUNTEER WAGES (IN-KIND) | 27,833.90 | 25,830.00 | 2,003.90 |
| 825 · VOLUNTEER EXPENSES | 2,547.28 | 4,377.00 | (1,829.72) |
| 850 · TELEPHONE | 1,727.76 | 1,750.00 | (22.24) |
| 861 · TRAVEL/MILEAGE/GAS | 10,250.28 | 11,650.00 | (1,399.72) |
| 900 · INTEREST EXPENSE | 2,190.19 | 2,375.00 | (184.81) |
| 910 · INSURANCE | 12,215.00 | 11,500.00 | 715.00 |
| 915 · PROJECTS | 4,970.51 | 8,250.00 | (3,279.49) |
| 920 · UTILITIES | 11,570.01 | 10,924.00 | 646.01 |

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2017 - Feb 2018

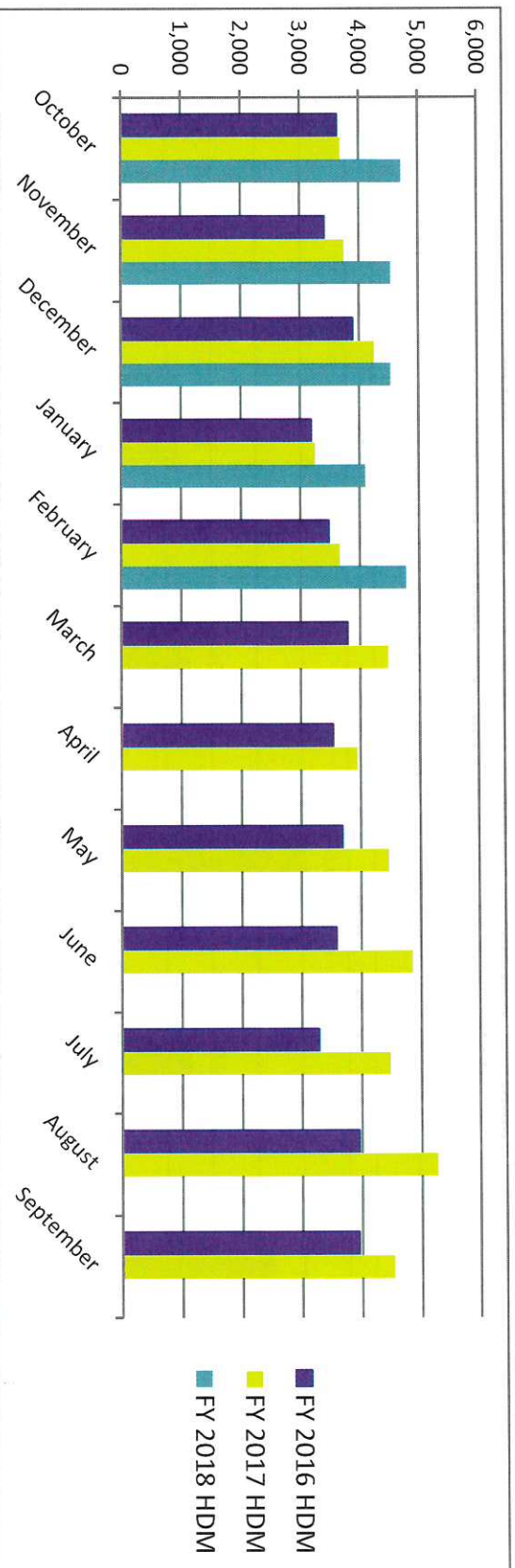
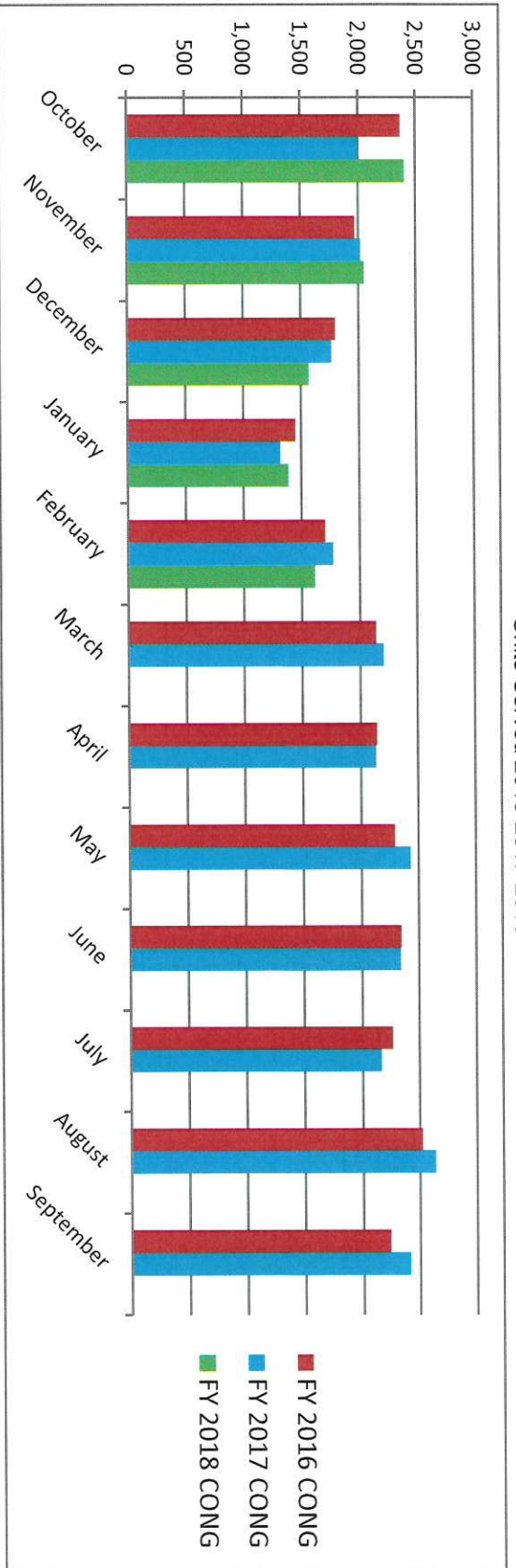
| | Oct17-Feb18 | Budget | \$ Change |
|---------------------------------|-----------------------|-----------------------|-----------------------|
| 940 · DEPRECIATION EXPENSE | 11,955.10 | 13,540.00 | (1,584.90) |
| 980 · EQUIPMENT/REPAIRS | 10,456.53 | 6,875.00 | 3,581.53 |
| 980.1 - OUTDOOR MAINTENANCE | 4,884.75 | 4,725.00 | 159.75 |
| 981 · HDM VEHICLE MAINT/GAS | 4,761.51 | 5,200.00 | (438.49) |
| 980.2 - INDOOR MAINTENANCE | 1,120.00 | 875.00 | 245.00 |
| TRIP EXPENSE | 0.00 | 0.00 | 0.00 |
| Total Expense | 644,940.59 | 717,121.00 | (72,180.41) |
| Net Ordinary Income | 193,317.34 | 33,796.00 | 159,521.34 |
| Other Income/Expense | | | |
| Other Income | | | |
| 990 · INTEREST/DIVIDEND INCOME | 57.44 | 105.00 | (47.56) |
| 995.1 REALIZED GAIN (LOSS) | (172.51) | 0.00 | (172.51) |
| 999 - Other Income | 3,416.66 | 400.00 | 3,016.66 |
| Total Other Income | 3,301.59 | 505.00 | 2,796.59 |
| Other Expense | | | |
| 999.1 · Other Expense | 2,331.94 | 0.00 | 2,331.94 |
| 99999 - LEGAL EXPENSE | 330.00 | 2,500.00 | (2,170.00) |
| Total Other Expense | 2,661.94 | 2,500.00 | 161.94 |
| Net Other Income | 639.65 | (1,995.00) | 2,634.65 |
| Net Income | 193,956.99 | 31,801.00 | 162,155.99 |

Benzie Senior Resources
HDM/Cong comparison
Units Served 2016-2017-2018

| | FY 2016 | | FY 2017 | | FY 2018 | |
|-------------|---------|--------|---------|--------|---------|-------|
| | HDM | CONG | HDM | CONG | HDM | CONG |
| October | 3,627 | 2,370 | 3,684 | 2,000 | 4,714 | 2,405 |
| November | 3,410 | 1,972 | 3,744 | 2,018 | 4,531 | 2,049 |
| December | 3,891 | 1,800 | 4,252 | 1,764 | 4,527 | 1,566 |
| January | 3,186 | 1,452 | 3,248 | 1,318 | 4,096 | 1,388 |
| February | 3,473 | 1,706 | 3,653 | 1,769 | 4,771 | 1,610 |
| March | 3,781 | 2,140 | 4,470 | 2,203 | | |
| April | 3,528 | 2,144 | 3,941 | 2,129 | | |
| May | 3,682 | 2,295 | 4,463 | 2,430 | | |
| June | 3,575 | 2,347 | 4,853 | 2,337 | | |
| July | 3,272 | 2,267 | 4,481 | 2,162 | | |
| August | 3,949 | 2,528 | 5,262 | 2,641 | | |
| September | 3,943 | 2,237 | 4,528 | 2,412 | | |
| total meals | 43,317 | 25,258 | 50,579 | 25,183 | 22,639 | 9,018 |



Benzie Senior Resources
HDM/Cong comparison
Units Served 2016-2017-2018





Michigan Department of Agriculture and Rural Development
Animal Industry Division
P.O. Box 30017, Lansing, MI 48909
www.michigan.gov/animalshelters
Email animalshelters@michigan.gov

Animal Shelter Annual Report

In accordance with Act 287, PA 1969 as amended

| Animal Shelter Information | | | | | | | | | |
|---|--|--------------------------|--------------------------|--------------------------|--|--------------------------------------|--|----------|-------------|
| Full Legal Name of the Animal Shelter Benzie County Animal Control and Shelter | | | | | Shelter Operated By (organization name) Benzie County Animal Control | | | | |
| Name of Shelter Manager Kyle Maurer | | Zip Code 49617 | | County Benzie | | Email kmaurer@benzieco.net | | | |
| Act 287, Section 9(a) requires that animal shelters maintain written records on the total number of dogs, cats, ferrets and other animals received by the shelter and provide certain annual statistics to the Michigan Department of Agriculture and Rural Development (MDARD) by March 31st, of the year following the year for which the statistics were compiled. | | | | | | | | | |
| Year Reporting Statistics For 2017 (4 digit) | | | Main Companion Animals | | | Other Companion Animals | | | Total Other |
| Type of Companion Animals ¹ | | | Dogs | Cats | Ferrets | Horse | Rabbit | Lizard | |
| Check box if shelter did NOT intake last year | | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | | |
| Shelter Intakes | Less than six (6) months of age | | 25 | 81 | | | | | |
| | Six (6) months of age & older | | 212 | 120 | | | | | |
| | Total Intake | | 237 | 201 | 0 | 6 | 1 | 2 | 9 |
| Shelter Adoptions ² | Altered (before adoption) | | 106 | 175 | | | | | |
| | Not Altered (before adoption) | | 15 | 13 | | | | | |
| | Total Adopted To New Owners | | 121 | 188 | 0 | 5 | 1 | 2 | 8 |
| Other Disposition | Total Returned to Owner | | 109 | 9 | | | | | |
| | Total Sold² for Research | | 0 | 0 | | | | | |
| | Total Transferred³ To Shelters | | 6 | 0 | | 0 | 0 | 0 | 0 |
| Euthanasia | Shelter Animals Euthanized | | 1 | 4 | | | | | |
| | Owner Request Euthanization ⁴ | | 0 | 0 | | | | | |
| | Total Euthanized | | 1 | 4 | 0 | 0 | 0 | 0 | 0 |
| Shelter Euthanasia Policy. Please select ONLY one, regarding your shelter: <input checked="" type="checkbox"/> This shelter does NOT provide euthanasia services to the public. <input type="checkbox"/> This shelter provides euthanasia services to the public, and the owner requested euthanized animals ARE included in our intake totals. <input type="checkbox"/> This shelter provides euthanasia services to the public, and the owner requested euthanized animals are NOT included in our intake totals. | | | | | | | | | |
| Optional Comments | | | | | | | | | |
| Submitter's Name and Title Kyle Maurer, Department Head | | | | | Submitter's Phone (231) 882-9509 | | Submitter's Email kmaurer@benzieco.net | | |

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

¹ Per MCL 287.331(d), report LIVE "animals"; specifically rodents, mammals except livestock as defined in Act 284 of 1937.

² Per MCL 287.339a, only LIVE animals that are sold get reported in this category. Do NOT include dead animals, carcasses that are sold for research, or road kill.

³ Per MCL 287.338a(7), shelter animals may ONLY be transferred to other REGISTERED SHELTERS, law enforcement agencies, and certain service organizations. All other transactions are ADOPTIONS.

⁴ Per MCL 287.339a shelters must report the number of animals by category they euthanize each year. If you are separately reporting shelter and "owner requested" animals, then you MUST indicate below whether the number of "owner requested" euthanized animals are also included in your intake numbers.



Michigan Department of Agriculture and Rural Development
 Animal Industry Division
 P.O. Box 30017, Lansing, MI 48909
www.michigan.gov/animalshelters
 Email animalshelters@michigan.gov

Animal Shelter Annual Report

In accordance with Act 287, PA 1969 as amended

Animal Shelter Information

| | | | |
|--|--------------------------|--|--------------------------------------|
| Full Legal Name of the Animal Shelter Benzie County Animal Control and Shelter | | Shelter Operated By (organization name) Benzie County Animal Control | |
| Name of Shelter Manager Kyle Maurer | Zip Code 49617 | County Benzie | Email kmaurer@benzieco.net |

Act 287, Section 9(a) requires that animal shelters maintain written records on the total number of dogs, cats, ferrets and other animals received by the shelter and provide certain annual statistics to the Michigan Department of Agriculture and Rural Development (MDARD) by March 31st, of the year following the year for which the statistics were compiled.

| Year Reporting Statistics For 2017 (4 digit) | | Main Companion Animals | | | Other Companion Animals | | | | Total Other |
|---|--|--------------------------|-------------------------------------|-------|-------------------------|--------|---|---|-------------|
| Type of Companion Animals ¹ | Dogs | Cats | Ferrets | Horse | Rabbit | Lizard | | | |
| Check box if shelter did NOT intake last year | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | | | | |
| Shelter Intakes | Less than six (6) months of age | 25 | 81 | | | | | | |
| | Six (6) months of age & older | 212 | 120 | | | | | | |
| | Total Intake | 237 | 201 | 0 | 6 | 1 | 2 | 9 | |
| Shelter Adoptions ² | Altered (before adoption) | 106 | 175 | | | | | | |
| | Not Altered (before adoption) | 15 | 13 | | | | | | |
| | Total Adopted To New Owners | 121 | 188 | 0 | 5 | 1 | 2 | 8 | |
| Other Disposition | Total Returned to Owner | 109 | 9 | | | | | | |
| | Total Sold² for Research | 0 | 0 | | | | | | |
| | Total Transferred³ To Shelters | 6 | 0 | | 0 | 0 | 0 | 0 | |
| Euthanasia | Shelter Animals Euthanized | 1 | 4 | | | | | | |
| | Owner Request Euthanization ⁴ | 0 | 0 | | | | | | |
| | Total Euthanized | 1 | 4 | 0 | 0 | 0 | 0 | 0 | |

Shelter Euthanasia Policy. Please select **ONLY** one, regarding your shelter:

- ☒ This shelter does NOT provide euthanasia services to the public.
- ☐ This shelter provides euthanasia services to the public, and the owner requested euthanized animals ARE included in our intake totals.
- ☐ This shelter provides euthanasia services to the public, and the owner requested euthanized animals are NOT included in our intake totals.

Optional Comments

| | | |
|---|--|--|
| Submitter's Name and Title Kyle Maurer, Department Head | Submitter's Phone (231) 882-9509 | Submitter's Email kmaurer@benzieco.net |
|---|--|--|

¹ Per MCL 287.331(d), report LIVE "animals"; specifically rodents, mammals except livestock as defined in Act 284 of 1937.

² Per MCL 287.339a, only LIVE animals that are sold get reported in this category. Do NOT include dead animals, carcasses that are sold for research, or road kill.

³ Per MCL 287.338a(7), shelter animals may ONLY be transferred to other REGISTERED SHELTERS, law enforcement agencies, and certain service organizations. All other transactions are ADOPTIONS.

⁴ Per MCL 287.339a shelters must report the number of animals by category they euthanize each year. If you are separately reporting shelter and "owner requested" animals, then you MUST indicate below whether the number of "owner requested" euthanized animals are also included in your intake numbers.

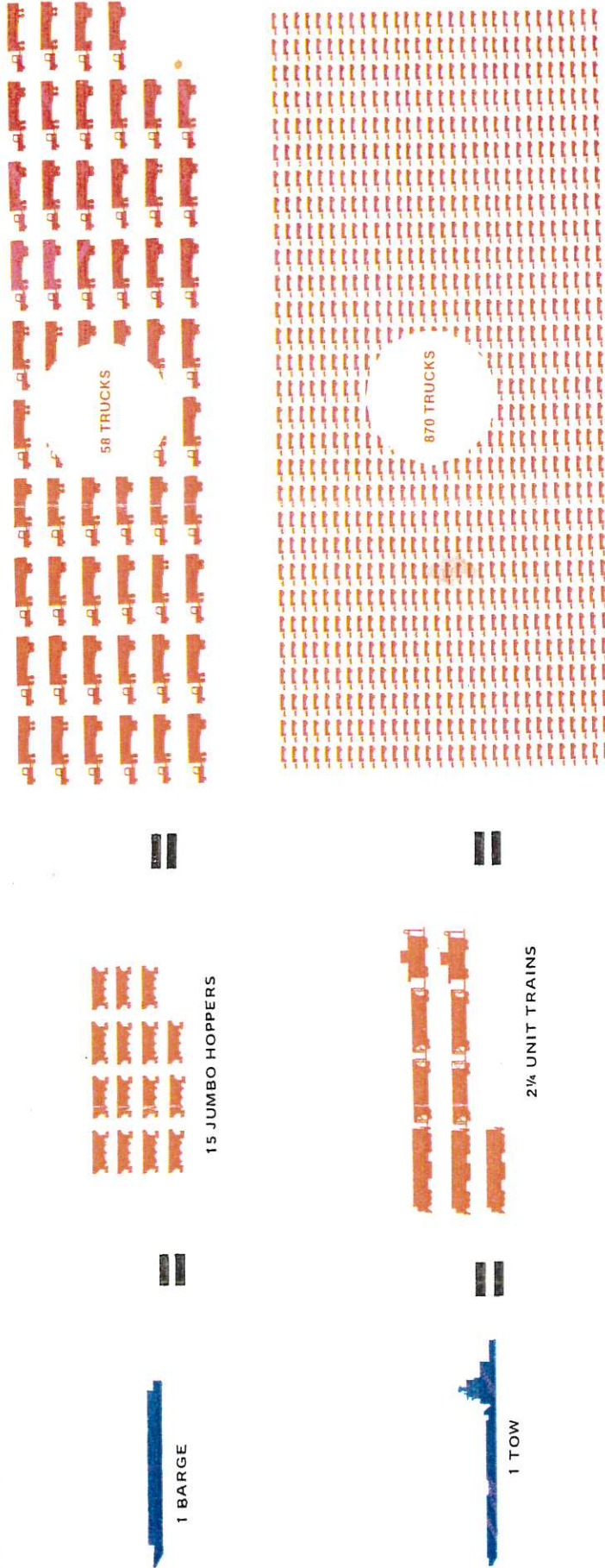
Commissioner Report

COMPARE

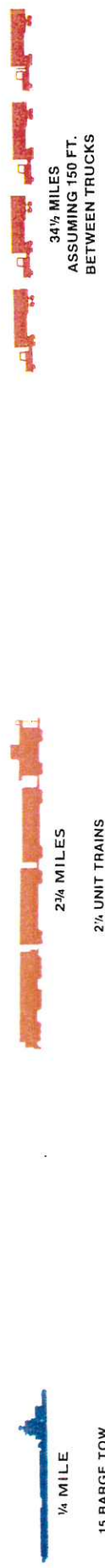
CARGO CAPACITY



EQUIVALENT UNITS



EQUIVALENT LENGTHS



RAIL AND WATER
800 Lincoln Way
Ames, Iowa 50010
515-239-1367



**Iowa Department
of Transportation**

Prepared by:
Planning and Research Division

County Administrator's Report



Memo To: Benzie County Board of Commission
From: Mitch Deisch, Administrator *M Deisch*
Date: March 21, 2018
Subject: Administrator Update for 3/29/18 BOC meeting

1. **April 2018 Calendar** – Attached is the draft April 2018 calendar. Please let me know if any additions or changes need to be made.
2. **Michigan Association of Counties** – Just a reminder that Commissioners Sauer, Roelofs, Carland and myself will be attending the MAC conference in Lansing on March 26-29, 2018.
3. **March 29, 2018 BOC Meeting** – Based upon the MAC conference the second BOC meeting in March will be held on Thursday March 29, 2018 at 9:00 am. The Committee of the Whole will also be held on Thursday March 29, 2018 at 1:30 pm.
4. **Finance / IT Manager Position Update** – The deadline for Finance/IT Manager applications is Friday March 23, 2018. As of Tuesday March 20, 2018, we had received only 3 applications. I have reached out to several people in the governmental finance profession to see why we are not getting more interest. I will be setting up a meeting with the Interview Team after the applications are all received. If the applications received are not what we are looking for, we may have to re-tool our approach and move in a new direction. I will keep the BOC updated as to the process.
5. **Solid Waste/Recycling Coordinator** – I am very pleased to announce that Mr. Jesse Zylstra has accepted the Benzie County Solid Waste/Recycling Coordinator position. I am currently working with both Mr. Zylstra and current Coordinator David Schaffer to draft a press release. Mr. Zylstra will be working with Mr. Schaffer prior to his departure to ensure that there is as smooth as possible transition between the two coordinators. Mr. Zylstra is hoping to start working next Monday March 26, 2018. More to follow.
6. **Budget at a Glance** – As previously discussed the budget at a glance document was printed in the March 21, 2018 edition of the Benzie County Record Patriot. I thought it was going to be a bit larger, but thought it looked great. It will be interesting to see what kind of public feedback we received.

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MAR 21 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

7. County Administrator 2018 Goals Update

- a. **Department Head Evaluations** – I am working to complete the Department Head evaluation form. I have asked and received feedback from several department heads on the form and will making updates this week. I would anticipate department head evaluations starting in April/May 2018 and being completed by fall 2018.
- b. **Monthly Staff Meetings** - A staff meeting was held on March 14, 2018. The next staff meeting is scheduled for April 11, 2018. This meeting will be held monthly.
- c. **Hire Finance/IT Manager** – Previously discussed in the Administrator Update.
- d. **Quarterly Financial Updates** – TBD, depending on the hiring a new Finance Manager.
- e. **Attend Township/Village and City meetings** – I am trying to attend one meeting each week. So far I have attended the Village of Beulah on 3/8/18 and City of Frankfort on 3/20/18. More to follow.
- f. **Strategic Planning** – I am currently working on the latest Strategic Plan update to present to the BOC this spring. This fall, we will need to discuss revisiting the Strategic Plan as it will be two years old. I am meeting with AES Director Lisa Leedy on March 23, 2018 to discuss the update. Most of you will recall that it was Tim Ervin of the AES that assisted Benzie County is developing the 2017/2018 Strategic Plan. Since Mr. Ervin is no longer officially working the AES, I am working to determine what our best course of action will be.
- g. **Replace Solid Waste/Recycling Coordinator Position** – Previously discussed in the Administrator Update.
- h. **Collective Bargaining Negotiations** – I have already made contact with County Legal Counsel regarding the 5 CBA's that will need to be negotiated this year. I am meeting with labor counsel on March 22, 2018 to start planning for the upcoming negotiations. Once the 9/30/17 Audit is presented to the BOC and is available electronically, I will be sending the 9/30/17 audit and MERS 12/31/16 actuarial valuation to all unions. More to follow.
- i. **Benzie County Deep Financial Dive Report** – At the March 13, 2018 BOC meeting, Commissioner Jeannot, asked if I intended to include the Deep Financial Dive Report in my 2018 annual goals. My response to him was yes, thus I have included it on this update. This project will commence once the Finance Manager is brought on board and can be part of the process. I will be reaching out to other municipalities to determine who have completed a similar deep dive financial report and to see if there are RFQ/RFP templates out there to assist Benzie County moving forward with this potential project.

10:30

Benzie County

Resolution No. 2018-011

**RESOLUTION AUTHORIZING MILLAGE RENEWAL ELECTION FOR BENZIE COUNTY
DRUG ENFORCEMENT OFFICER OPERATING MILLAGE PROPOSAL
AND CERTIFYING BALLOT LANGUAGE**

WHEREAS, Drug Enforcement Officer services are of substantial benefit to the citizens of the County of Benzie; and

WHEREAS, the Board of Commissioners of the County of Benzie deems it necessary and expedient for the County to continue to participate in the Traverse Narcotics Team (TNT) and/or other drug enforcement and awareness programs in ~~Benzie County~~; and

WHEREAS, the Board of Commissioners of the County of Benzie has determined that it is appropriate to submit a millage request to the electors of the County to determine whether or not they desire to support a millage renewal of up to 0.986 one hundredths (0.0986) of one mill for a period of four (4) years, 2018 through 2021, inclusive, for the purpose of funding the Traverse Narcotics Team (TNT) and/or other drug enforcement and awareness programs in ~~Benzie County~~.

NOW, THEREFORE, BE IT RESOLVED that the following question shall be submitted to the vote of the electorate of Benzie County at the election to be held on Tuesday, August 7, 2018.

**BENZIE COUNTY DRUG ENFORCEMENT OFFICER OPERATING
MILLAGE RENEWAL PROPOSAL**

For the purpose of paying cost of enhancing law enforcement efforts and preserving and protecting the safety of the citizens of Benzie County, specifically for funding the drug interdiction program known as the Traverse Narcotics Team and/or other drug enforcement and awareness programs in ~~Benzie County~~, shall the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within the County of Benzie, Michigan as previously approved by the electors of Benzie County be renewed at the Headlee rollback amount of 0.986 mills (\$.0986 per \$1,000 of taxable value) for a period of four (4) years (2018-2021) inclusive?

If approved and levied in full, this millage would raise an estimated \$120,136.00 for County Drug Enforcement Officer operating purposes in the first calendar year.

As required by State law, a small portion of the millage may be captured by the City of Frankfort Downtown Development Authority and the Benzie County Brownfield Redevelopment Authority.

☐ YES

☐ NO

The TNT Juris
incl BC

BE IT FURTHER RESOLVED that this question is hereby certified to the County Clerk; and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized and directed to take all necessary actions to cause the above ballot proposal to be placed on the Tuesday, August 7, 2018, Election ballot and to be prepared and distributed in the manner required by law.

Dated: March 29, 2018

Gary Sauer, Chairman

CERTIFICATION

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 29th day of March, 2018.

Dawn Olney, Benzie County Clerk,

Benzie County

Resolution No. 2018-011

**RESOLUTION AUTHORIZING MILLAGE RENEWAL ELECTION FOR BENZIE COUNTY
DRUG ENFORCEMENT OFFICER OPERATING MILLAGE PROPOSAL
AND CERTIFYING BALLOT LANGUAGE**

WHEREAS, Drug Enforcement Officer services are of substantial benefit to the citizens of the County of Benzie; and

WHEREAS, the Board of Commissioners of the County of Benzie deems it necessary and expedient for the County to continue to participate in the Traverse Narcotics Team (TNT) and/or other drug enforcement and awareness programs in Benzie County; and

WHEREAS, the Board of Commissioners of the County of Benzie has determined that it is appropriate to submit a millage request to the electors of the County to determine whether or not they desire to support a millage renewal of up to 0.986 one hundredths (0.0986) of one mill for a period of four (4) years, 2018 through 2021, inclusive, for the purpose of funding the Traverse Narcotics Team (TNT) and/or other drug enforcement and awareness programs in Benzie County.

NOW, THEREFORE, BE IT RESOLVED that the following question shall be submitted to the vote of the electorate of Benzie County at the election to be held on Tuesday, August 7, 2018.

**BENZIE COUNTY DRUG ENFORCEMENT OFFICER OPERATING
MILLAGE RENEWAL PROPOSAL**

For the purpose of paying cost of enhancing law enforcement efforts and preserving and protecting the safety of the citizens of Benzie County, specifically for funding the drug interdiction program known as the Traverse Narcotics Team and/or other drug enforcement and awareness programs in Benzie County, shall the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within the County of Benzie, Michigan as previously approved by the electors of Benzie County be renewed at the Headlee rollback amount of 0.0986 mills (\$.0986 per \$1,000 of taxable value) for a period of four (4) years (2018-2021) inclusive?

If approved and levied in full, this millage would raise an estimated \$120,136.00 for County Drug Enforcement Officer operating purposes in the first calendar year.

As required by State law, a small portion of the millage may be captured by the City of Frankfort Downtown Development Authority and the Benzie County Brownfield Redevelopment Authority.

☐ YES

☐ NO

BE IT FURTHER RESOLVED that this question is hereby certified to the County Clerk; and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized and directed to take all necessary actions to cause the above ballot proposal to be placed on the Tuesday, August 7, 2018, election ballot and to be prepared and distributed in the manner required by law.

Dated: March 29, 2018

Gary Sauer, Chairman

CERTIFICATION

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 29th day of March, 2018.

Dawn Olney, Benzie County Clerk

Karl Sparks

From: Sara Swanson
Sent: Tuesday, August 5, 2014 8:51 AM
To: Ted Schendel; Karl Sparks
Subject: RE: TNT Ballot language.

I read the proposed ballot language. I haven't been part of any of the discussions, so I'm not sure what you would consider changing. I don't believe the language is as clear as it could be. I would consider adding "specifically for funding a position in the multi-county drug interdiction program known as the Traverse Narcotics Team." We all know TNT covers many counties, but I don't know how much the average citizen knows. I think that also lets the citizens know that the deputy may work in other counties.

Just a suggestion.

Sara

From: Ted Schendel
Sent: Tuesday, August 05, 2014 8:40 AM
To: Karl Sparks
Cc: Sara Swanson
Subject: RE: TNT Ballot language.

Haven't heard back from Sara, As long as we are part of TNT I think it is ok as well.

From: Karl Sparks
Sent: Tuesday, August 05, 2014 8:38 AM
To: Ted Schendel
Cc: Sara Swanson
Subject: RE: TNT Ballot language.

I prefer not to change the language unless Dan and Sara believe it needs to be changed. We will need to get a change, if there is to be one, into the Clerk tomorrow.

Karl

From: Ted Schendel
Sent: Wednesday, July 30, 2014 9:59 AM
To: Sara Swanson; Karl Sparks
Cc: King, Daniel (MSP)
Subject: TNT Ballot language.

Karl,
Dan King got back with me regarding the ballot language and he had some concerns as well. I believe he asked Sara to review the language.

I think if we change the language to say "In the TNT service area including Benzie county" this may alleviate all concerns.

Let me know your thoughts.

Thanks

Karl Sparks

From: David Stoker <dstoker@cstmlaw.com>
Sent: Wednesday, July 30, 2014 6:35 PM
To: Karl Sparks
Cc: gwen
Subject: RE: TNT Ballot language.

Karl,

I assume the question arises out the below highlighted language at the end of the "purpose" portion of the language.

"For the purpose of paying cost of enhancing law enforcement efforts and preserving and protecting the safety of the citizens of Benzie County, specifically for funding the drug interdiction program known as the Traverse Narcotics Team for drug enforcement and awareness programs in Benzie County,..."

However, I do not read this as requiring any officer assigned by Benzie County to TNT to be limited to Benzie County. However, it would require TNT to operate a "drug enforcement and awareness program" within the County (staffed by any appropriate TNT personnel) with these funds.

If this seems unworkable, the last "in Benzie County" could be omitted, though then there would be no requirement for TNT to actually run any of its programs within Benzie County with these funds.

Another alternative could be:

"For the purpose of paying cost of enhancing law enforcement efforts and preserving and protecting the safety of the citizens of Benzie County, specifically for funding the drug interdiction program known as the Traverse Narcotics Team (TNT) for drug enforcement and awareness programs in the TNT jurisdictions, including Benzie County,..."

However, this language would still not limit the Benzie County tax dollars from being expended elsewhere in the TNT area. The original approved version language would require program services from TNT within the County at least equal to the County's tax contribution.

Any of these versions would legally be permissible (the original approved version, the striking the Benzie County reference entirely version, or the "including Benzie" version), and this would then be a policy choice for the Board (and the voters, if put on the ballot).

Let me know if I can be of any further assistance, or if there are questions.

David G. Stoker
Cohl, Stoker & Toskey, P.C.
(517) 372-9000
dstoker@cstmlaw.com

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From: Karl Sparks [mailto:KSparks@benzieco.net]
Sent: Wednesday, July 30, 2014 3:18 PM
To: dstoker
Subject: FW: TNT Ballot language.

David,

I haven't heard back from Dan King or the Sheriff yet, (and Sara is in court today), but Don Tanner wanted to get your thoughts also. Could you take a look, again. Seems there is some concern that the officer we provided to TNT could be limited to duty in Benzie County, which is not how TNT operates.

Please see the final ballot language that was adopted by the Board yesterday. We have another Board meeting on August 12th, so we could rescind this and do another resolution, if needed.

Thanks,

Karl

From: Ted Schendel
Sent: Wednesday, July 30, 2014 9:59 AM
To: Sara Swanson; Karl Sparks
Cc: King, Daniel (MSP)
Subject: TNT Ballot language.

Karl,

Dan King got back with me regarding the ballot language and he had some concerns as well. I believe he asked Sara to review the language.

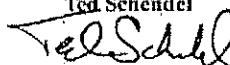
I think if we change the language to say "In the TNT service area including Benzie county" this may alleviate all concerns.

Let me know your thoughts.

Thanks

Benzie County Sheriff's Office
305 S. Michigan Ave., Beulah, MI 49617



Sheriff
Ted Schendel

Phone: (231) 882-4434
Jail: (231) 882-0052
Fax: (231) 882-5814

FINANCE REPORT

BILLS TO BE APPROVED March 29, 2018

Motion to approve Vouchers in the amount of:

| | | |
|-------|------------|--|
| \$ | 159,159.48 | General Fund (101) |
| \$ | 28,944.08 | Jail Fund (213) |
| \$ | 44,862.20 | Ambulance Fund & ALS (214) |
| \$ | 17,029.47 | Funds 105-238 |
| \$ | 3,230.32 | ACO Fund (247) |
| \$ | - | Building (249) |
| \$ | 634.97 | Dispatch 911 Fund (261) |
| \$ | 27,236.16 | Funds 239-292 |
| \$ | 39,699.49 | Funds 293-640 |
| \$ | 13,576.42 | 701 Fund |
| \$ | - | Trust and Agency Funds & MSU Trust and Agency Fund (702-771) |
| <hr/> | | |
| \$ | 334,372.59 | |

[illegible]

| | | | |
|-----------------------|---------------------|--------------------------|-----------------------------|
| 206-K-9 Fund | 230-BV/TMC | 269-Law Library | 310-Gov't Ctr Addition-Debt |
| 207-Sheriff Reserve's | 232-Planning/Zoning | 270-Platte River Bridge | 315-Benzie Leelanau Health |
| 208-Dive Team | 235-CBDG | 271-Housing Grant | 321-Jail Bond |
| 209-Resource Officer | 238-EDC | 276-Council on Aging | 371-Jail Bldg Debt Millage |
| 210-Benzie Kids | 245-Remonumentation | 285-Pt Betsie Lighthouse | 425-Equipment Replace |
| 211-D.A.R.E. Fund | 256-Reg of Deeds | 292-Child Care Fund | |
| 215-FOC | 262-911-Training | 293-Soldiers Relief Fund | |

| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | Check |
|---------------------------------|--------------------------|------------------------|---|---------------|----------|----------|-------|
| Fund 101 GENERAL FUND | | | | | | | |
| Dept 101 BOARD OF COMMISSIONERS | | | | | | | |
| 101-101-900.00 | PRINTING & PUBLISHING | PIONEER GROUP | BOC MEETING & RECORDING SECRETARY | 43100200 | 03/15/18 | 322.81 | 64302 |
| | | | Total For Dept 101 BOARD OF COMMISSIONERS | | | 322.81 | |
| Dept 131 CIRCUIT COURT | | | | | | | |
| 101-131-727.00 | OFFICE SUPPLIES | MANISTEE COUNTY | BENZIE REIMBURSEMENT | FEBRUARY 2018 | 03/15/18 | 18.87 | 64293 |
| 101-131-730.00 | POSTAGE | MANISTEE COUNTY | BENZIE REIMBURSEMENT | FEBRUARY 2018 | 03/15/18 | 93.26 | 64293 |
| 101-131-802.00 | TRANSCRIPTS | MANISTEE COUNTY | BENZIE REIMBURSEMENT | FEBRUARY 2018 | 03/15/18 | 250.05 | 64293 |
| 101-131-804.00 | RECORDING SERVICES | MANISTEE COUNTY | BENZIE REIMBURSEMENT | FEBRUARY 2018 | 03/15/18 | 180.00 | 64293 |
| 101-131-805.00 | COURT APPOINTED ATTORNEY | CICCHELLI, ANTHONY | CT APTT ATTY FEES 17-2072-NA, 13-1 | 3/7/18 | 03/15/18 | 225.00 | 64256 |
| 101-131-807.00 | JURY FEES | MARY WORRELL | JURY DUTY PER DIEM \$15; MILEAGE \$1 | 3/14/2018 | 03/22/18 | 32.28 | 64368 |
| 101-131-807.00 | JURY FEES | MICHAEL RUCKI | JURY DUTY PER DIEM \$15; MILEAGE \$3 | 3/14/2018 | 03/22/18 | 18.24 | 64372 |
| 101-131-807.00 | JURY FEES | SYDNEY BEECHRAFT | JURY DUTY PER DIEM \$15; MILEAGE \$9 | 3/14/2018 | 03/22/18 | 24.72 | 64393 |
| | | | Total For Dept 131 CIRCUIT COURT | | | 842.42 | |
| Dept 136 DISTRICT COURT | | | | | | | |
| 101-136-805.00 | COURT APPOINTED ATTORNEY | CICCHELLI, ANTHONY | TRACIE M WEST | 18-014-SM | 03/15/18 | 250.00 | 64257 |
| 101-136-805.00 | COURT APPOINTED ATTORNEY | STIG-NIELSON, FREDERI | YOUNG | 17-419-SM | 03/15/18 | 250.00 | 64317 |
| 101-136-805.00 | COURT APPOINTED ATTORNEY | WILLIAMS, JESSE | K STEPHENSON | 17-424-SM | 03/22/18 | 250.00 | 64406 |
| 101-136-805.00 | COURT APPOINTED ATTORNEY | WILLIAMS, JESSE | RACKOW | 17-420-ST | 03/22/18 | 250.00 | 64407 |
| 101-136-853.00 | CELLULAR PHONES | CENTURYLINK | LONG DISTANCE | 1434633493 | 03/15/18 | 2.84 | 64251 |
| 101-136-860.00 | TRAVEL | MEAD, JOHN D. | TRAVEL - REC COURT CONF 278* \$0.54 | DC80 | 03/22/18 | 151.51 | 64370 |
| 101-136-955.00 | STAFF DEVELOPMENT/CONFER | M.C.A.A. | COURT MANAGERS REGISTRATION FEE | 03/09/2018 | 03/15/18 | 97.50 | 64291 |
| 101-136-955.00 | STAFF DEVELOPMENT/CONFER | AMANDA M O'BRIEN | CER EXAM, LANSING MI | DC82 | 03/22/18 | 154.15 | 64336 |
| 101-136-955.00 | STAFF DEVELOPMENT/CONFER | JADE ADAMS | RECOVERY COURT CONF, GRAND RAPIDS, | DC81 | 03/22/18 | 58.52 | 64363 |
| 101-136-955.00 | STAFF DEVELOPMENT/CONFER | VISA-KIM NOWAK | MICH COURT MANAGERS - RM RESERV | PC92DC83 | 03/22/18 | 87.99 | 64403 |
| 101-136-962.20 | JIS RELATED COSTS | JUDICIAL MANAGEMENT SV | PRINTERS & USERS ACCOUNTS | 03/14/2018 | 03/15/18 | 175.00 | 64284 |
| | | | Total For Dept 136 DISTRICT COURT | | | 1,727.51 | |
| Dept 141 FRIEND OF THE COURT | | | | | | | |
| 101-141-850.00 | TELEPHONE | CENTURYLINK | LONG DISTANCE | 1434633493 | 03/15/18 | 2.49 | 64251 |
| | | | Total For Dept 141 FRIEND OF THE COURT | | | 2.49 | |
| Dept 148 PROBATE COURT | | | | | | | |
| 101-148-727.00 | OFFICE SUPPLIES | NETLINK BUSINESS SOLU | STAPLES - COPY MACHINE | 136211 | 03/15/18 | 98.00 | 64298 |
| 101-148-727.00 | OFFICE SUPPLIES | OFFICE DEPOT | ANTI GLARE GUARD PROTECTOR | 113865008001 | 03/22/18 | 87.41 | 64385 |
| 101-148-727.00 | OFFICE SUPPLIES | OFFICE DEPOT | LABEL TAPE | 113864523001 | 03/22/18 | 63.96 | 64386 |
| 101-148-805.00 | COURT APPOINTED ATTORNEY | LAW OFFICE OF HEATHER | ROHELIA, GM | PC89 | 03/22/18 | 310.00 | 64367 |
| 101-148-805.00 | COURT APPOINTED ATTORNEY | OLSON, BZDOK & HOWARD | A TIFF, PP | 17-0055-CA | 03/22/18 | 690.00 | 64387 |
| 101-148-805.00 | COURT APPOINTED ATTORNEY | OLSON, BZDOK & HOWARD | B FORBES, PP | 17-0085-CA | 03/22/18 | 270.00 | 64388 |
| 101-148-860.00 | TRAVEL | AMANDA M O'BRIEN | CER EXAM, LANSING MI | DC82 | 03/22/18 | 210.92 | 64336 |
| 101-148-860.00 | TRAVEL | JADE ADAMS | RECOVERY COURT CONF, GRAND RAPIDS, | DC81 | 03/22/18 | 151.51 | 64363 |
| 101-148-860.00 | TRAVEL | WALTER E ARMSTRONG | MAGISTRATE CONF, LANSING MI 362 @. | DC84 | 03/22/18 | 197.29 | 64405 |
| 101-148-900.00 | PRINTING & PUBLISHING | I.C.L.E. | INFORMAL ESTATE PROCEEDINGS 2018/2 | 03/14/18 | 03/15/18 | 121.50 | 64274 |
| 101-148-900.00 | PRINTING & PUBLISHING | THOMSON REUTERS - WES | MI COURT RULES 2018 | 837875702 | 03/15/18 | 426.00 | 64321 |
| 101-148-955.00 | STAFF DEVELOPMENT/CONFER | M.C.A.A. | COURT MANAGERS REGISTRATION FEE | 03/09/2018 | 03/15/18 | 97.50 | 64291 |
| 101-148-955.00 | STAFF DEVELOPMENT/CONFER | VISA-KIM NOWAK | MICH COURT MANAGERS - RM RESERV | PC92DC83 | 03/22/18 | 88.00 | 64403 |
| | | | Total For Dept 148 PROBATE COURT | | | 2,812.09 | |
| Dept 172 ADMINISTRATOR | | | | | | | |
| 101-172-703.06 | WAGES-SECRETARY | SWANDER, CANDICE | CLERICAL WAGES ADMIN | 3/14/18 | 03/15/18 | 217.50 | 64318 |
| 101-172-955.10 | DUES & REGISTRATIONS | MICHGAN MUNICIPAL EXE | MEMBERSHIP APPLICATION MITCH DEISC | 2018 MME | 03/22/18 | 130.00 | 64373 |
| | | | Total For Dept 172 ADMINISTRATOR | | | 347.50 | |

| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | Check |
|--------------------------------------|--------------------------|-----------------------|--|-----------------|----------|----------|-------|
| Fund 101 GENERAL FUND | | | | | | | |
| Dept 215 COUNTY CLERK | | | | | | | |
| 101-215-727.00 | OFFICE SUPPLIES | OFFICE DEPOT | MONITOR STAND | 110588815001 | 03/22/18 | 15.47 | 64383 |
| 101-215-727.00 | OFFICE SUPPLIES | OFFICE DEPOT | PRINTER TONERS | 112010517001 | 03/22/18 | 468.77 | 64384 |
| 101-215-860.00 | TRAVEL | BOWERS, TAMMY | MILEAGE & MEALS FOR 3/14 GAYLORD& | 03/16/2018 | 03/22/18 | 317.19 | 64347 |
| 101-215-860.00 | TRAVEL | KIM CHILDS | MILEAGE TO LANSING FOR CEO TESTING | 3/13/2018 | 03/22/18 | 225.09 | 64366 |
| 101-215-955.00 | CONVENTIONS & MEETINGS | BOWERS, TAMMY | MILEAGE & MEALS FOR 3/14 GAYLORD& | 03/16/2018 | 03/22/18 | 30.53 | 64347 |
| 101-215-955.00 | CONVENTIONS & MEETINGS | VISA-DAWN OLNEY | 3/16/18 ROOM FOR TAMMY IN LANSING/ | 40381176 | 03/22/18 | 127.20 | 64401 |
| 101-215-955.00 | CONVENTIONS & MEETINGS | VISA-DAWN OLNEY | ROOM & MEALS FOR KIM & LUCY/CEO TE | 40381195 | 03/22/18 | 127.20 | 64402 |
| 101-215-961.00 | TRAINING & SCHOOLS | VISA-DAWN OLNEY | ROOM & MEALS FOR KIM & LUCY/CEO TE | 40381195 | 03/22/18 | 57.00 | 64402 |
| 101-215-963.00 | COMPUTER SUPPORT | CHERRY LAN LLC | QTR MAINTENANCE 4/1 18 TO 6/30/18 | 2018-APRIL | 03/15/18 | 600.00 | 64252 |
| 101-215-970.00 | EQUIPMENT | I.T. RIGHT | PRINTER FOR CLERK'S OFFICE | 20154732 | 03/15/18 | 311.00 | 64275 |
| | | | Total For Dept 215 COUNTY CLERK | | | 2,279.45 | |
| Dept 261 MSU EXTENSION | | | | | | | |
| 101-261-730.00 | POSTAGE | BENZIE COUNTY CLERK | POSTAGE | FEBRUARY 2018 | 03/15/18 | 1.88 | 64240 |
| | | | Total For Dept 261 MSU EXTENSION | | | 1.88 | |
| Dept 265 BUILDING & GROUNDS | | | | | | | |
| 101-265-750.00 | MAINTENANCE SUPPLIES | NUGENT HARDWARE | CLOCK/BATTERIES | 147202 | 03/15/18 | 39.98 | 64301 |
| 101-265-800.00 | CONTRACTED SERVICES | GOTTSCALK CLEANING S | MONTHLY CLEANING SERVICE | FEBRUARY 2018 | 03/15/18 | 1,975.00 | 64269 |
| 101-265-850.00 | TELEPHONE | CENTURYLINK | LONG DISTANCE | 1434633493 | 03/15/18 | 56.85 | 64251 |
| 101-265-850.00 | TELEPHONE | TELNET WORLDWIDE | PRI/FAXES 3/8-4/7/18 | 129520 | 03/22/18 | 464.10 | 64395 |
| 101-265-923.00 | FUEL - NATURAL GAS | DTE ENERGY | GOVT CENTER GAS | 9100 209 3120 0 | 03/22/18 | 898.60 | 64354 |
| 101-265-924.00 | ELECTRIC | CONSUMERS ENERGY | 2/13-3/13/18 GOVERNMENT CTR ELECTR | 1000 0051 4248 | 03/22/18 | 5,031.90 | 64350 |
| | | | Total For Dept 265 BUILDING & GROUNDS | | | 8,466.43 | |
| Dept 266 LEGAL & CONTRACTED SERVICES | | | | | | | |
| 101-266-810.00 | LEGAL FEES | FIGURA, RICHARD | MULTIPLE MATTERS FOR FEBRUARY 201 | BC-178 | 03/15/18 | 3,861.00 | 64264 |
| 101-266-810.00 | LEGAL FEES | COHL, STOKER, TOSKEY, | FEBRUARY 2018 RETAINER | 48537 | 03/22/18 | 1,833.34 | 64349 |
| 101-266-810.00 | LEGAL FEES | COHL, STOKER, TOSKEY, | FEBRUARY 2018 NON-RETAINER EXPENSE | 48538 | 03/22/18 | 697.17 | 64349 |
| 101-266-810.00 | LEGAL FEES | CUMMINGS, MCCLOREY, D | GENERAL LEGAL FEBRUARY 2018 | 246709 | 03/22/18 | 97.00 | 64352 |
| | | | Total For Dept 266 LEGAL & CONTRACTED SERVICES | | | 6,488.51 | |
| Dept 267 PROSECUTING ATTORNEY | | | | | | | |
| 101-267-703.03 | WAGES - SUMMER INTERN | PROSECUTING ATTY ASS | 2018 SUMMER INTERN/BRIAN KREMERS | SI305-024 | 03/15/18 | 6,100.00 | 64305 |
| 101-267-808.00 | WITNESS FEES | KAITLYN DELLE | WITNESS FEES6/MILEAGE (8 MILES @ \$ | 30818 | 03/15/18 | 6.80 | 64286 |
| 101-267-808.00 | WITNESS FEES | VINCENT KELLY | DISTRICT COURT PRELIM EXAM | 30818 | 03/15/18 | 6.00 | 64328 |
| 101-267-827.00 | MGT CONTRACT | MGT OF AMERICA, INC. | DHS BILLINGS/JAN THRU MARCH,2018 | 33152 | 03/22/18 | 1,382.00 | 64371 |
| | | | Total For Dept 267 PROSECUTING ATTORNEY | | | 7,494.80 | |
| Dept 268 REGISTER OF DEEDS | | | | | | | |
| 101-268-727.00 | OFFICE SUPPLIES | JACKPINE BUSINESS CEN | LABELS | 426320-0 | 03/22/18 | 32.99 | 64361 |
| 101-268-800.00 | CONTRACTED SERVICES - LA | FIDLAR TECHNOLOGIES I | LAREDO USAGE FEE FEBRUARY 2018 | 0220217-IN | 03/22/18 | 874.87 | 64356 |
| 101-268-860.00 | TRAVEL | BISSELL, AMY | MILEAGE TO/FROM BAY CITY FOR ROD C | 3/13/2018 | 03/15/18 | 155.87 | 64248 |
| 101-268-955.00 | CONVENTIONS & MEETINGS | VISA=AMY BISSELL | HOTEL FOR ROD CONFERENCE IN BAY CI | 3/13/2018 | 03/15/18 | 55.13 | 64329 |
| | | | Total For Dept 268 REGISTER OF DEEDS | | | 1,118.86 | |
| Dept 285 CENTRAL SERVICES | | | | | | | |
| 101-285-940.20 | EQUIPMENT LEASE | TEAM FINANCIAL GROUP, | EQUALIZATION/PRINTER ROOM | 161413 | 03/15/18 | 279.35 | 64319 |
| 101-285-940.20 | EQUIPMENT LEASE | TEAM FINANCIAL GROUP, | PROSECUTOR FAX | 161995 | 03/22/18 | 126.51 | 64394 |
| | | | Total For Dept 285 CENTRAL SERVICES | | | 405.86 | |
| Dept 286 TECHNOLOGY SUPPORT | | | | | | | |
| 101-286-970.00 | EQUIPMENT | I.T. RIGHT | BUILDING DEPT COMPUTER | 20155011 | 03/22/18 | 750.00 | 64360 |
| 101-286-970.00 | EQUIPMENT | I.T. RIGHT | 365 EXCHANGE CONTRACT 3/23/18-3/22 | 20155031 | 03/22/18 | 7,785.00 | 64360 |

| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | Check |
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| Fund 101 GENERAL FUND | | | | | | | |
| Dept 286 TECHNOLOGY SUPPORT | | | | | | | |
| Total For Dept 286 TECHNOLOGY SUPPORT | | | | | | 8,535.00 | |
| Dept 301 SHERIFF | | | | | | | |
| 101-301-749.00 | VEHICLE REPAIRS | NORTHERN AUTO & TIRE | BATTERY 16-1 | 17754 | 03/15/18 | 129.95 | 64300 |
| 101-301-835.10 | BLOOD RESTITUTIONS | BENZIE COUNTY EMERGEN | BLOOD DRIVE | 18-004 | 03/22/18 | 25.00 | 64338 |
| 101-301-850.00 | TELEPHONE | TELNET WORLDWIDE | TELEPHONE MARCH 18 | 1824 | 03/22/18 | 571.97 | 64396 |
| 101-301-970.06 | EQUIPMENT - COMPUTERS | AMAZON CAPITAL SERVIC | HEADPHONES, MEMORY CARD READERS | 1PCR-17CT-EDYL | 03/22/18 | 118.74 | 64337 |
| 101-301-970.06 | EQUIPMENT - COMPUTERS | AMAZON CAPITAL SERVIC | THUMB DRIVES, CAR CHARGER | 1MWP-F7VF-QVIT | 03/22/18 | 30.83 | 64337 |
| 101-301-970.06 | EQUIPMENT - COMPUTERS | I.T. RIGHT | 2 COMPUTERS | 20155012 | 03/22/18 | 750.00 | 64360 |
| Total For Dept 301 SHERIFF | | | | | | 1,626.49 | |
| Dept 333 SECONDARY ROAD PATROL | | | | | | | |
| 101-333-725.00 | FRINGE BENEFITS | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G000093-1 | 03/15/18 | 37.66 | 64259 |
| 101-333-725.00 | FRINGE BENEFITS | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G000093-1 | 03/15/18 | 37.66 | 64260 |
| 101-333-725.00 | FRINGE BENEFITS | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 25.46 | 64334 |
| 101-333-725.00 | FRINGE BENEFITS | ADVANCED BENEFIT SOLU | COBRA ADMIN FEE MARCH 2018 | 178525 | 03/22/18 | 18.40 | 64334 |
| 101-333-725.00 | FRINGE BENEFITS | BLUE CARE NETWORK | BCN COVERAGE APRIL 2018 | 180680045003 | 03/22/18 | 1,156.85 | 64343 |
| Total For Dept 333 SECONDARY ROAD PATROL | | | | | | 1,276.03 | |
| Dept 426 EMERGENCY MANAGEMENT | | | | | | | |
| 101-426-725.00 | FRINGE BENEFITS | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G000093-1 | 03/15/18 | 40.82 | 64259 |
| 101-426-725.00 | FRINGE BENEFITS | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G000093-1 | 03/15/18 | 40.82 | 64260 |
| 101-426-725.00 | FRINGE BENEFITS | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 9.83 | 64334 |
| 101-426-725.00 | FRINGE BENEFITS | ADVANCED BENEFIT SOLU | COBRA ADMIN FEE MARCH 2018 | 178525 | 03/22/18 | 18.40 | 64334 |
| 101-426-725.00 | FRINGE BENEFITS | BLUE CROSS BLUE SHIEL | BCBS PP COVERAGE APRIL 2018 | 007016437 | 03/22/18 | 507.58 | 64344 |
| 101-426-727.00 | OFFICE SUPPLIES | JACKPINE BUSINESS CEN | PRINTER INK CARTRIDGES | 425920-0 | 03/15/18 | 687.85 | 64278 |
| 101-426-850.00 | TELEPHONE | VERIZON WIRELESS | EMD, JAIL, CORRECTIONS | 9802705598 | 03/15/18 | 49.02 | 64325 |
| 101-426-860.00 | TRAVEL | POST, FRANK | MILEAGE REIMBURSEMENT ENDING 3-10- | MILEAGE 3-10-18 | 03/15/18 | 35.97 | 64304 |
| 101-426-961.00 | TRAINING & SCHOOLS | EMERGENCY MANAGEMENT | EMA ASSOCIATION DUES FOR 2018 | 3918 | 03/15/18 | 20.00 | 64263 |
| 101-426-961.00 | TRAINING & SCHOOLS | BENZIE SENIOR RESOURC | SENIOR EXPO FOR EM AND CERT | EXPO 2018 | 03/22/18 | 50.00 | 64341 |
| Total For Dept 426 EMERGENCY MANAGEMENT | | | | | | 1,460.29 | |
| Dept 601 HEALTH DEPARTMENT | | | | | | | |
| 101-601-836.00 | APPROPRIATIONS | BENZIE LEELANAU HEALT | 3RD QTR 2017/2018 APPROPRIATION | FY 17/18 | 03/15/18 | 56,275.50 | 64243 |
| Total For Dept 601 HEALTH DEPARTMENT | | | | | | 56,275.50 | |
| Dept 648 MEDICAL EXAMINER | | | | | | | |
| 101-648-835.00 | LAB FEES | MCLAREN MEDICAL LABOR | AUTOPOSY BNZ 17-016, 7 SLIDES | 2015.2 | 03/22/18 | 49.00 | 64369 |
| 101-648-970.00 | EQUIPMENT- MEDICAL EXAMI | OCCUPATIONAL RESEARCH | QUARTERLY MDILOG USAGE FEES 4/1/18 | 5636 | 03/22/18 | 292.50 | 64382 |
| Total For Dept 648 MEDICAL EXAMINER | | | | | | 341.50 | |
| Dept 649 MENTAL HEALTH | | | | | | | |
| 101-649-836.00 | APPROPRIATIONS | CENTRA WELLNESS NETWO | MONTHLY APPROPRIATION | MARCH 2018 | 03/15/18 | 9,584.88 | 64250 |
| Total For Dept 649 MENTAL HEALTH | | | | | | 9,584.88 | |
| Dept 721 PLANNING DEPARTMENT | | | | | | | |
| 101-721-721.00 | PER DIEM - PLANNING COMM | CHUCK BEALE | PLANNING COMMISSION PER DIEM | 3/8/18 | 03/15/18 | 35.00 | 64254 |
| 101-721-721.00 | PER DIEM - PLANNING COMM | ELIZABETH EVANS | PLANNING COMMISSION PER DIEM | 3/8/18 | 03/15/18 | 35.00 | 64261 |
| 101-721-721.00 | PER DIEM - PLANNING COMM | GREG WRIGHT | PLANNING COMMISSION PER DIEM | 3/8/18 | 03/15/18 | 35.00 | 64270 |
| 101-721-721.00 | PER DIEM - PLANNING COMM | IRENE DUNHAM-THAYER | PLANNING COMMISSION PER DIEM | 3/8/18 | 03/15/18 | 35.00 | 64276 |
| 101-721-721.00 | PER DIEM - PLANNING COMM | JAMES CLARK | PLANNING COMMISSION PER DIEM | 3/8/18 | 03/15/18 | 35.00 | 64280 |
| 101-721-721.00 | PER DIEM - PLANNING COMM | JASON BARNARD | PLANNING COMMISSION PER DIEM | 3/8/18 | 03/15/18 | 35.00 | 64282 |
| 101-721-721.00 | PER DIEM - PLANNING COMM | MAY, SHARRON | PLANNING COMMISSION PER DIEM-RECOR | 3/8/18 | 03/15/18 | 75.00 | 64295 |
| 101-721-721.00 | PER DIEM - PLANNING COMM | ROCH VON ROCHEBURG, W | PLANNING COMMISSION PER DIEM | 3/8/18 | 03/15/18 | 35.00 | 64307 |

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|---|--------------------------|-----------------------|--|----------------|----------|------------|-------|
| Fund 101 GENERAL FUND | | | | | | | |
| Dept 721 PLANNING DEPARTMENT | | | | | | | |
| 101-721-721.00 | PER DIEM - PLANNING COMM | ROSEMARY NAULTY | PLANNING COMMISSION PER DIEM | 3/8/18 | 03/15/18 | 35.00 | 64308 |
| 101-721-721.00 | PER DIEM - PLANNING COMM | VINCE EDWARDS | PLANNING COMMISSION PER DIEM | 3/8/18 | 03/15/18 | 35.00 | 64326 |
| 101-721-860.00 | TRAVEL | CHUCK BEALE | PLANNING COMMISSION 11 MILES | 3/8/18 | 03/15/18 | 5.89 | 64255 |
| 101-721-860.00 | TRAVEL | ELIZABETH EVANS | PLANNING COMMISSION 13 MILES | 3/8/18 | 03/15/18 | 6.96 | 64262 |
| 101-721-860.00 | TRAVEL | GREG WRIGHT | PLANNING COMMISSION 15 MILES | 3/8/18 | 03/15/18 | 8.03 | 64271 |
| 101-721-860.00 | TRAVEL | TRENE DUNHAM-THAYER | PLANNING COMMISSION 10 MILES | 3/8/18 | 03/15/18 | 5.35 | 64277 |
| 101-721-860.00 | TRAVEL | JAMES CLARK | PLANNING COMMISSION 25 MILES | 3/8/18 | 03/15/18 | 13.38 | 64281 |
| 101-721-860.00 | TRAVEL | JASON BARNARD | PLANNING COMMISSION 10 MILES | 3/8/18 | 03/15/18 | 5.35 | 64283 |
| 101-721-860.00 | TRAVEL | MAY, SHARRON | PLANNING COMMISSION 3 MILES | 3/8/18 | 03/15/18 | 1.61 | 64295 |
| 101-721-860.00 | TRAVEL | ROCH VON ROCHSBURG, W | PLANNING COMMISSION 16 MILES | 3/8/18 | 03/15/18 | 8.56 | 64307 |
| 101-721-860.00 | TRAVEL | ROSEMARY NAULTY | PLANNING COMMISSION 12 MILES | 3/8/18 | 03/15/18 | 6.42 | 64309 |
| 101-721-860.00 | TRAVEL | VINCE EDWARDS | PLANNING COMMISSION 25 MILES | 3/8/18 | 03/15/18 | 13.38 | 64327 |
| 101-721-961.01 | TRAINING & CONFERENCES - | JAMES CLARK | MSU EXT CITIZEN PLANNER ONLINE PRO | 2/5/18 | 03/15/18 | 275.00 | 64279 |
| | | | Total For Dept 721 PLANNING DEPARTMENT | | | 739.93 | |
| Dept 851 INSURANCE & BONDS | | | | | | | |
| 101-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G000093-1 | 03/15/18 | 203.36 | 64259 |
| 101-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G000093-1 | 03/15/18 | 198.70 | 64260 |
| | | | Total For Dept 851 INSURANCE & BONDS | | | 402.06 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 101-852-717.00 | MEDICAL/DENTAL/VISION IN | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 763.46 | 64334 |
| 101-852-717.00 | MEDICAL/DENTAL/VISION IN | BLUE CARE NETWORK | BCN COVERAGE APRIL 2018 | 180680045003 | 03/22/18 | 31,385.54 | 64343 |
| 101-852-717.00 | MEDICAL/DENTAL/VISION IN | BLUE CROSS BLUE SHIEL | BCBS PP COVERAGE APRIL 2018 | 007016437 | 03/22/18 | 2,740.89 | 64344 |
| 101-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G000093-1 | 03/15/18 | 1,195.19 | 64259 |
| 101-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G000093-1 | 03/15/18 | 1,147.33 | 64260 |
| 101-852-800.00 | CONTRACTED SERVICES - CA | ADVANCED BENEFIT SOLU | COBRA ADMIN FEE MARCH 2018 | 178525 | 03/22/18 | 931.10 | 64334 |
| 101-852-832.00 | GYM MEMBERSHIP | BETSYE HOSICK HEALTH | 2018 FITNESS CENTER MEMBERSHIP FEE | 4/1/18 | 03/22/18 | 416.00 | 64342 |
| 101-852-874.00 | MEDICAL INSURANCE - RET | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 33.87 | 64343 |
| | | | Total For Dept 852 MEDICAL INSURANCE | | | 38,613.38 | |
| Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | | |
| 101-871-828.00 | WORKERS COMP INSURANCE | MICHIGAN COUNTIES WOR | 2018 2ND QUARTER INSTALLMENT | 1726 | 03/22/18 | 7,993.81 | 64374 |
| | | | Total For Dept 871 WORKERS COMPENSATION INSURANC | | | 7,993.81 | |
| | | | Total For Fund 101 GENERAL FUND | | | 159,159.48 | |
| Fund 205 TNT OFFICER MILLAGE FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 205-000-725.00 | FRINGE BENEFITS | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G000093-1 | 03/15/18 | 39.18 | 64259 |
| 205-000-725.00 | FRINGE BENEFITS | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G000093-1 | 03/15/18 | 39.18 | 64260 |
| 205-000-725.00 | FRINGE BENEFITS | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 25.46 | 64334 |
| 205-000-725.00 | FRINGE BENEFITS | ADVANCED BENEFIT SOLU | COBRA ADMIN FEE MARCH 2018 | 178525 | 03/22/18 | 22.90 | 64334 |
| 205-000-725.00 | FRINGE BENEFITS | BLUE CARE NETWORK | BCN COVERAGE APRIL 2018 | 180680045003 | 03/22/18 | 1,156.85 | 64343 |
| 205-000-970.00 | EQUIPMENT | AMAZON CAPITAL SERVIC | EVIDENCE CONTAINERS | 19VD-7VYX-7777 | 03/22/18 | 35.14 | 64337 |
| | | | Total For Dept 000 | | | 1,318.71 | |
| Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | | |
| 205-871-828.00 | INSURANCE & BONDS | MICHIGAN COUNTIES WOR | 2018 2ND QUARTER INSTALLMENT | 1726 | 03/22/18 | 383.25 | 64374 |
| | | | Total For Dept 871 WORKERS COMPENSATION INSURANC | | | 383.25 | |
| | | | Total For Fund 205 TNT OFFICER MILLAGE FUND | | | 1,701.96 | |
| Fund 213 JAIL OPERATIONS FUND | | | | | | | |

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| Fund 213 JAIL OPERATIONS FUND | | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | | |
| 213-265-782.00 | MAINTENANCE SUPPLIES | BENZIE-LEELANAU DIST | KITCHEN INSPECTION - JAIL | 300122 | 03/15/18 | 90.00 | 64244 |
| 213-265-782.00 | MAINTENANCE SUPPLIES | AMAZON CAPITAL SERVIC | SAFETY GLASSES, GLOVES | 17WJ-HCGK-V74V | 03/22/18 | 95.40 | 64337 |
| 213-265-782.00 | MAINTENANCE SUPPLIES | NUGENT HARDWARE | REPLACE DAMAGED BROOM BY HAWKINS | 147456 | 03/22/18 | 13.99 | 64381 |
| 213-265-853.00 | CELLULAR PHONES | VERIZON WIRELESS | EMD, JAIL, CORRECTIONS | 9802705598 | 03/15/18 | 3.41 | 64325 |
| 213-265-923.00 | FUEL - NATURAL GAS | DTE ENERGY | NATURAL GAS MARCH 2018 | 910020929204 | 03/22/18 | 1,346.22 | 64355 |
| 213-265-924.00 | ELECTRIC | CONSUMERS ENERGY | ELECTRIC MARCH 2018 | 100000514313 | 03/22/18 | 3,783.76 | 64351 |
| | | | Total For Dept 265 BUILDING & GROUNDS | | | 5,332.78 | |
| Dept 351 JAIL - CORRECTIONS | | | | | | | |
| 213-351-961.00 | TRAINING & SCHOOLS | JUSTIN MARTINSON | REIMB TRAINING MEALS | VARIOUS | 03/15/18 | 29.75 | 64285 |
| 213-351-961.00 | TRAINING & SCHOOLS | LEONARD MERRILL | REIMB TRAINING MEALS | VARIOUS | 03/15/18 | 29.75 | 64289 |
| 213-351-961.00 | TRAINING & SCHOOLS | SIERRA BATES | REIMB TRAINING MEALS | VARIOUS | 03/15/18 | 29.75 | 64314 |
| 213-351-961.00 | TRAINING & SCHOOLS | TRISHA ANN BELL | REIMB TRAINING - MEALS | VARIOUS | 03/15/18 | 29.75 | 64323 |
| 213-351-961.04 | PRISONERS SCHOOLING | HEIMAN, BARBARA | INMATE SCHOOLING GED | MARCH 2018 | 03/22/18 | 360.00 | 64358 |
| 213-351-963.00 | COMPUTER EQUIPMENT | I.T. RIGHT | 2 COMPUTERS | 20155012 | 03/22/18 | 750.00 | 64360 |
| 213-351-980.01 | BIO-HAZARDS EQUIPMENT | LOU'S GLOVES | GLOVES | 022080 | 03/15/18 | 608.00 | 64290 |
| | | | Total For Dept 351 JAIL - CORRECTIONS | | | 1,837.00 | |
| Dept 851 INSURANCE & BONDS | | | | | | | |
| 213-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G00093-1 | 03/15/18 | 51.00 | 64259 |
| 213-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G00093-1 | 03/15/18 | 63.75 | 64260 |
| | | | Total For Dept 851 INSURANCE & BONDS | | | 114.75 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 213-852-717.00 | MEDICAL/DENTAL/VISION IN | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 199.42 | 64334 |
| 213-852-717.00 | MEDICAL/DENTAL/VISION IN | BLUE CARE NETWORK | BCN COVERAGE APRIL 2018 | 180680045003 | 03/22/18 | 14,730.57 | 64343 |
| 213-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G00093-1 | 03/15/18 | 405.47 | 64259 |
| 213-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G00093-1 | 03/15/18 | 488.63 | 64260 |
| 213-852-800.00 | CONTRACTED SERVICES - CA | ADVANCED BENEFIT SOLU | COBRA ADMIN FEE MARCH 2018 | 178525 | 03/22/18 | 294.00 | 64334 |
| | | | Total For Dept 852 MEDICAL INSURANCE | | | 16,118.09 | |
| Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | | |
| 213-871-828.00 | WORKERS COMP INSURANCE | MICHIGAN COUNTIES WOR | 2018 2ND QUARTER INSTALLMENT | 1726 | 03/22/18 | 5,541.46 | 64374 |
| | | | Total For Dept 871 WORKERS COMPENSATION INSURANCE | | | 5,541.46 | |
| | | | Total For Fund 213 JAIL OPERATIONS FUND | | | 28,944.08 | |
| Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND | | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | | |
| 214-265-750.00 | MAINTENANCE SUPPLIES | HONOR BUILDING SUPPLY | HARDWARE FOR STATION 2 | 1803-257496 | 03/15/18 | 3.60 | 64272 |
| 214-265-750.00 | MAINTENANCE SUPPLIES | NUGENT HARDWARE | CLEANING SUPPLIES | 147266 | 03/15/18 | 13.98 | 64301 |
| 214-265-750.00 | MAINTENANCE SUPPLIES | NUGENT HARDWARE | STATION 3 SUPPLIES | 147091 | 03/22/18 | 17.96 | 64380 |
| 214-265-850.01 | INTERNET SERVICE | DIRECT TV | TV - STATION 2 | 33731083483 | 03/22/18 | 149.39 | 64353 |
| 214-265-853.00 | CELLULAR PHONES | VERIZON WIRELESS | EMD, JAIL, CORRECTIONS | 9802705598 | 03/15/18 | 53.51 | 64325 |
| 214-265-922.00 | WATER & SEWER | CITY OF FRANKFORT | STATION 3 WATER BILL | 03272018 | 03/15/18 | 49.23 | 64258 |
| 214-265-923.00 | FUEL - PROPANE GAS | TRI-GAS DISTRIBUTING | STATION 2 PROPANE | 03052018 | 03/15/18 | 350.23 | 64322 |
| 214-265-923.00 | FUEL - PROPANE GAS | DTE ENERGY | STATION 3 NATURAL GAS | 04062018 | 03/22/18 | 119.46 | 64354 |
| 214-265-924.00 | ELECTRIC | CHERRYLAND ELECTRIC | STATION 2 FEB ELECTRIC | 03072018 | 03/15/18 | 180.62 | 64253 |
| 214-265-924.00 | ELECTRIC | CONSUMERS ENERGY | STATION 3 ELECTRIC | FEB 18 | 03/22/18 | 116.39 | 64350 |
| 214-265-924.00 | ELECTRIC | CONSUMERS ENERGY | STATION 3 GARAGE ELECTRIC | FEB 18 B | 03/22/18 | 66.96 | 64350 |
| 214-265-935.00 | BUILDING REPAIRS | BLUE WATER ELECTRIC | STATION INTERNET CABLE REPAIR | 213 | 03/15/18 | 300.00 | 64249 |
| 214-265-935.00 | BUILDING REPAIRS | MR. B'S ROOFING AND S | STATION 3 ROOF REPAIR | 01192018 | 03/15/18 | 300.00 | 64297 |
| | | | Total For Dept 265 BUILDING & GROUNDS | | | 1,721.33 | |

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| Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND | | | | | | | |
| Dept 655 ADVANCED LIFE SUPPORT (ALS) | | | | | | | |
| 214-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, L | CREDIT ON ACCOUNT - RETURNED DEFIB | 70257970 | 03/22/18 | (87.96) | 64346 |
| 214-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, L | MEDICAL SUPPLIES | 82806574 | 03/22/18 | 429.96 | 64346 |
| 214-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, L | MEDICAL SUPPLIES | 82801641 | 03/22/18 | 49.98 | 64346 |
| 214-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, L | MEDICAL SUPPLIES | 82801643 | 03/22/18 | 199.95 | 64346 |
| 214-655-735.10 | MEDICAL SUPPLIES - GAS | AIRGAS | OXYGEN | 9073555389 | 03/15/18 | 249.67 | 64236 |
| 214-655-735.10 | MEDICAL SUPPLIES - GAS | AIRGAS | OXYGEN | 9073555390 | 03/15/18 | 113.49 | 64236 |
| 214-655-735.10 | MEDICAL SUPPLIES - GAS | AIRGAS | CYLINDER RENTAL | 9951345269 | 03/15/18 | 29.02 | 64236 |
| 214-655-748.00 | GAS, OIL & GREASE | XPRESS LUBE | OIL CHANGE ECHO 61 | 31828 | 03/15/18 | 69.90 | 64332 |
| 214-655-748.00 | GAS, OIL & GREASE | XPRESS LUBE | A33 OIL CHANGE | 31950 | 03/22/18 | 40.94 | 64408 |
| 214-655-751.00 | UNIFORMS | KAYLA WINDNAGLE | UNIFORM PULLOVER K. WINDNAGLE | 53634 | 03/15/18 | 20.00 | 64287 |
| 214-655-751.00 | UNIFORMS | SAM MILLER | FT BOOTS - SAM MILLER | 03142018 | 03/15/18 | 199.96 | 64311 |
| 214-655-800.01 | CONTRACTED SERVICES - BI | NORTH FLIGHT, INC. | EMS BILLING (FEBRUARY) | BEN0218 | 03/15/18 | 2,750.00 | 64299 |
| 214-655-970.00 | EQUIPMENT | BOUND TREE MEDICAL, L | VENT GRANT 22118 RR | 82785119 | 03/22/18 | 800.02 | 64346 |
| 214-655-970.00 | EQUIPMENT | BOUND TREE MEDICAL, L | VENT GRANT 22118 RR | 82801642 | 03/22/18 | 389.98 | 64346 |
| 214-655-970.00 | EQUIPMENT | BOUND TREE MEDICAL, L | PARAPAC VENTILATOR W/ALARMS (2) UN | 82803565 | 03/22/18 | 14,959.98 | 64346 |
| Total For Dept 655 ADVANCED LIFE SUPPORT (ALS) | | | | | | 20,214.89 | |
| Dept 851 INSURANCE & BONDS | | | | | | | |
| 214-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G00093-1 | 03/15/18 | 51.00 | 64259 |
| 214-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G00093-1 | 03/15/18 | 42.50 | 64260 |
| Total For Dept 851 INSURANCE & BONDS | | | | | | 93.50 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 214-852-717.00 | MEDICAL/DENTAL/VISION IN | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 281.60 | 64334 |
| 214-852-717.00 | MEDICAL/DENTAL/VISION IN | BLUE CARE NETWORK | BCN COVERAGE APRIL 2018 | 1806800045003 | 03/22/18 | 12,416.86 | 64343 |
| 214-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G00093-1 | 03/15/18 | 350.58 | 64259 |
| 214-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G00093-1 | 03/15/18 | 297.32 | 64260 |
| 214-852-800.00 | CONTRACTED SERVICES - CA | ADVANCED BENEFIT SOLU | COBRA ADMIN FEE MARCH 2018 | 178525 | 03/22/18 | 252.30 | 64334 |
| Total For Dept 852 MEDICAL INSURANCE | | | | | | 13,598.66 | |
| Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | | |
| 214-871-828.00 | INSURANCE & BONDS | MICHIGAN COUNTIES WOR | 2018 2ND QUARTER INSTALLMENT | 1726 | 03/22/18 | 9,233.82 | 64374 |
| Total For Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | 9,233.82 | |
| Total For Fund 214 EMERGENCY MEDICAL SERVICES (E | | | | | | 44,862.20 | |
| Fund 216 SEASONAL ROAD PATROL FUND | | | | | | | |
| Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | | |
| 216-871-828.00 | INSURANCE & BONDS | MICHIGAN COUNTIES WOR | 2018 2ND QUARTER INSTALLMENT | 1726 | 03/22/18 | 80.81 | 64374 |
| Total For Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | 80.81 | |
| Total For Fund 216 SEASONAL ROAD PATROL FUND | | | | | | 80.81 | |
| Fund 217 SNOWMOBILE PATROL FUND | | | | | | | |
| Dept 332 SNOWMOBILE LAW ENFORCEMENT | | | | | | | |
| 217-332-751.00 | UNIFORMS | GALL'S, AN ARAMARK CO | UNIFORMS - SNOWMOBILE | 009434269 | 03/15/18 | 110.00 | 64267 |
| Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT | | | | | | 110.00 | |
| Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | | |
| 217-871-828.00 | INSURANCE & BONDS | MICHIGAN COUNTIES WOR | 2018 2ND QUARTER INSTALLMENT | 1726 | 03/22/18 | 69.51 | 64374 |
| Total For Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | 69.51 | |
| Total For Fund 217 SNOWMOBILE PATROL FUND | | | | | | 179.51 | |

| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | Check |
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| Fund 228 SOLID WASTE/RECYCLING FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 228-000-721.00 | PER DIEM | FISCHGRABE, DENNIS | PER DIEM FOR INTERVIEW | 031518 | 03/15/18 | 35.00 | 64265 |
| 228-000-800.00 | CONTRACTED SERVICES | AMERICAN WASTE | AMERICAN WASTE CONTRACT SERVICES | 242523 | 03/15/18 | 13,819.98 | 64237 |
| 228-000-810.00 | LEGAL FEES | FIGURA, RICHARD | MULTIPLE MATTERS FOR FEBRUARY 201 | BC-178 | 03/15/18 | 148.50 | 64264 |
| 228-000-860.00 | TRAVEL | FISCHGRABE, DENNIS | INTERVIEW MILEAGE | 031518 | 03/15/18 | 2.24 | 64265 |
| 228-000-934.00 | OTHER REPAIRS AND MAINTN | VISA=DAVID SCHAFFER | SITE RELOCATION SIGNS FOR FRANKFOR | 31218 | 03/15/18 | 59.98 | 64330 |
| | | | Total For Dept 000 | | | 14,065.70 | |
| Dept 851 INSURANCE & BONDS | | | | | | | |
| 228-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G00093-1 | 03/15/18 | 4.25 | 64259 |
| 228-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G00093-1 | 03/15/18 | 4.25 | 64260 |
| | | | Total For Dept 851 INSURANCE & BONDS | | | 8.50 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 228-852-717.00 | MEDICAL/DENTAL/VISION IN | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 9.83 | 64334 |
| 228-852-717.00 | MEDICAL/DENTAL/VISION IN | BLUE CARE NETWORK | BCN COVERAGE APRIL 2018 | 180680045003 | 03/22/18 | 385.62 | 64343 |
| 228-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G00093-1 | 03/15/18 | 30.38 | 64259 |
| 228-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G00093-1 | 03/15/18 | 30.38 | 64260 |
| 228-852-800.00 | CONTRACTED SERVICES - CA | ADVANCED BENEFIT SOLU | COBRA ADMIN FEE MARCH 2018 | 178525 | 03/22/18 | 18.40 | 64334 |
| | | | Total For Dept 852 MEDICAL INSURANCE | | | 474.61 | |
| Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | | |
| 228-871-828.00 | WORKERS COMP INSURANCE | MICHIGAN COUNTIES WOR | 2018 2ND QUARTER INSTALLMENT | 1726 | 03/22/18 | 518.38 | 64374 |
| | | | Total For Dept 871 WORKERS COMPENSATION INSURANCE | | | 518.38 | |
| Fund 247 ANIMAL CONTROL FUND | | | | | | | |
| 247-265-850.00 | TELEPHONE | CENTURYLINK | LONG DISTANCE | 1434633493 | 03/15/18 | 3.86 | 64251 |
| | | | Total For Dept 265 BUILDING & GROUNDS | | | 3.86 | |
| Dept 430 ANIMAL CONTROL | | | | | | | |
| 247-430-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD CO | FUEL BILL FOR FEB | 1035 | 03/15/18 | 121.48 | 64241 |
| 247-430-800.00 | CONTRACTED SERVICES | FIGURA, RICHARD | MULTIPLE MATTERS FOR FEBRUARY 201 | BC-178 | 03/15/18 | 148.50 | 64264 |
| 247-430-800.00 | CONTRACTED SERVICES | UNIFI EQUIPMENT FINAN | PRINTER BILL FOR MARCH | 368267 | 03/15/18 | 61.16 | 64324 |
| 247-430-835.20 | VET & DRUG FEES | BETSIE RIVER VETERINA | 17-18D SPAY | 47319 | 03/15/18 | 126.00 | 64247 |
| 247-430-835.20 | VET & DRUG FEES | BETSIE RIVER VETERINA | OFFICE CALL FOR BREADY THE SHELTER | 47180 | 03/15/18 | 189.10 | 64247 |
| 247-430-835.20 | VET & DRUG FEES | BETSIE RIVER VETERINA | DOXICYCLINE | 47265 | 03/15/18 | 11.50 | 64247 |
| 247-430-835.20 | VET & DRUG FEES | BETSIE RIVER VETERINA | 16-18D SPAY | 47164 | 03/15/18 | 154.00 | 64247 |
| 247-430-835.20 | VET & DRUG FEES | BETSIE RIVER VETERINA | 14/18D NEUTER | 47016 | 03/15/18 | 122.50 | 64247 |
| 247-430-835.20 | VET & DRUG FEES | PLATTE LAKE VETERINAR | REVOLUTION 3 PACK 30-18D WOUND STI | 272438 | 03/15/18 | 134.28 | 64303 |
| 247-430-835.20 | VET & DRUG FEES | PLATTE LAKE VETERINAR | DISTEMPER FOR WINTER WHITE HUSKY | 272049 | 03/15/18 | 16.45 | 64303 |
| 247-430-835.20 | VET & DRUG FEES | PLATTE LAKE VETERINAR | 10-18C SPAY | 272262 | 03/15/18 | 118.47 | 64303 |
| 247-430-945.20 | DISPOSALS & BURIALS | AMERICAN WASTE | TRASH BILL FOR MARCH | 2408753 | 03/15/18 | 16.00 | 64237 |
| | | | Total For Dept 430 ANIMAL CONTROL | | | 1,219.44 | |
| Dept 851 INSURANCE & BONDS | | | | | | | |
| 247-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G00093-1 | 03/15/18 | 17.00 | 64259 |
| 247-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G00093-1 | 03/15/18 | (4.25) | 64260 |
| | | | Total For Dept 851 INSURANCE & BONDS | | | 12.75 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 247-852-717.00 | MEDICAL/DENTAL/VISION IN | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 54.95 | 64334 |
| 247-852-717.00 | MEDICAL/DENTAL/VISION IN | BLUE CARE NETWORK | BCN COVERAGE APRIL 2018 | 180680045003 | 03/22/18 | 1,542.47 | 64343 |

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| Fund 247 ANIMAL CONTROL FUND | | | | | | | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 247-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G000093-1 | 03/15/18 | 103.31 | 64259 |
| 247-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G000093-1 | 03/15/18 | (26.06) | 64260 |
| 247-852-800.00 | CONTRACTED SERVICES - CA | ADVANCED BENEFIT SOLU | COBRA ADMIN FEE MARCH 2018 | 178525 | 03/22/18 | 36.80 | 64334 |
| | | | Total For Dept 852 MEDICAL INSURANCE | | | 1,711.47 | |
| Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | | |
| 247-871-828.00 | WORKERS COMP INSURANCE | MICHIGAN COUNTIES WOR | 2018 2ND QUARTER INSTALLMENT | 1726 | 03/22/18 | 282.80 | 64374 |
| | | | Total For Dept 871 WORKERS COMPENSATION INSURANCE | | | 282.80 | |
| | | | Total For Fund 247 ANIMAL CONTROL FUND | | | 3,230.32 | |
| Fund 256 REG OF DEEDS AUTOMATION FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 256-000-963.00 | COMPUTER SUPPORT | FIDLAR TECHNOLOGIES I | YEARLY SOFTWARE MAINTENANCE AGREEME | 0820608-IN | 03/22/18 | 18,000.00 | 64356 |
| | | | Total For Dept 000 | | | 18,000.00 | |
| | | | Total For Fund 256 REG OF DEEDS AUTOMATION FUND | | | 18,000.00 | |
| Fund 261 911 EMERGENCY SERVICE FUND | | | | | | | |
| Dept 325 DISPATCH/COMMUNICATION | | | | | | | |
| 261-325-727.00 | OFFICE SUPPLIES | VISA=RON BEHNS | VISA PAYMENT | APRIL2018 | 03/22/18 | 866.20 | 64404 |
| 261-325-853.00 | CELLULAR PHONES | VERIZON WIRELESS | DISPATCH | 9802630308 | 03/15/18 | 57.09 | 64325 |
| | | | Total For Dept 325 DISPATCH/COMMUNICATION | | | 923.29 | |
| Dept 851 INSURANCE & BONDS | | | | | | | |
| 261-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G000093-1 | 03/15/18 | 34.00 | 64259 |
| 261-851-725.06 | LIFE INSURANCE | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G000093-1 | 03/15/18 | 34.00 | 64260 |
| | | | Total For Dept 851 INSURANCE & BONDS | | | 68.00 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 261-852-717.00 | MEDICAL/DENTAL/VISION IN | ADVANCED BENEFIT SOLU | MARCH 2018 VISION COVERAGE | 178525 | 03/22/18 | 124.11 | 64334 |
| 261-852-717.00 | MEDICAL/DENTAL/VISION IN | BLUE CARE NETWORK | BCN COVERAGE APRIL 2018 | 180680045003 | 03/22/18 | 5,167.29 | 64343 |
| 261-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | MARCH 2018 COVERAGE | EAB2G000093-1 | 03/15/18 | 254.94 | 64259 |
| 261-852-718.00 | SHORT/LONG TERM DISABILI | DEARBORN NATIONAL | FEBRUARY 2018 | EAB2G000093-1 | 03/15/18 | 254.94 | 64260 |
| 261-852-800.00 | CONTRACTED SERVICES - CA | ADVANCED BENEFIT SOLU | COBRA ADMIN FEE MARCH 2018 | 178525 | 03/22/18 | 210.05 | 64334 |
| | | | Total For Dept 852 MEDICAL INSURANCE | | | 6,011.33 | |
| Dept 871 WORKERS COMPENSATION INSURANCE | | | | | | | |
| 261-871-828.00 | WORKERS COM INSURANCE | MICHIGAN COUNTIES WOR | 2018 2ND QUARTER INSTALLMENT | 1726 | 03/22/18 | 237.83 | 64374 |
| | | | Total For Dept 871 WORKERS COMPENSATION INSURANCE | | | 237.83 | |
| | | | Total For Fund 261 911 EMERGENCY SERVICE FUND | | | 7,240.45 | |
| Fund 262 DISPATCHER TRAINING FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 262-000-961.00 | TRAINING & SCHOOLS | STATE OF MICHIGAN (#3 | REGISTRATION FEE | 551-507607 | 03/22/18 | 50.00 | 64391 |
| | | | Total For Dept 000 | | | 50.00 | |
| | | | Total For Fund 262 DISPATCHER TRAINING FUND | | | 50.00 | |
| Fund 269 LAW LIBRARY FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 269-000-901.00 | RESOURCE MATERIALS | MANISTEE COUNTY | BENZIE REIMBURSEMENT | FEBRUARY 2018 | 03/15/18 | 313.77 | 64293 |
| 269-000-901.00 | RESOURCE MATERIALS | THOMSON REUTERS - WES | MARCH 2017 BOOK & BOUNDS, TANGIBLE | 837879844 | 03/15/18 | 712.64 | 64320 |

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| Fund 269 LAW LIBRARY FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 269-000-901.00 | RESOURCE MATERIALS | I.C.L.E. | MI RULES OF EVIDENCE AND TRIAL OBJ | 106283 | 03/22/18 | 35.00 | 64359 |
| | | | Total For Dept 000 | | | 1,061.41 | |
| | | | Total For Fund 269 LAW LIBRARY FUND | | | 1,061.41 | |
| Fund 292 CHILD CARE FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 292-000-840.50 | F.C. PRIVATE - ROOM/BOAR | BETHANY CHRISTIAN SER | FEB FOSTER CARE 28 DAYS K.JOHNSON | 3/1/18 | 03/15/18 | 482.72 | 64245 |
| 292-000-840.60 | NON-SCHEDULED PAYMENTS/P | BETHANY CHRISTIAN SER | FEB FOSTER CARE 28 DAYS K.JOHNSON | 3/1/18 | 03/15/18 | 107.00 | 64245 |
| 292-000-840.95 | IN HOME CARE MISC. | HOUSE ARREST SERVICES | TETHER FOR E.MILLIRON | 35371-FEB | 03/15/18 | 52.00 | 64273 |
| 292-000-850.00 | TELEPHONE | ROBINSON, KELLIE | REIMBURSE MILEAGE & PHONE | 3/8/18 | 03/15/18 | 50.00 | 64306 |
| 292-000-860.00 | TRAVEL/GAS CARDS | ROBINSON, KELLIE | REIMBURSE MILEAGE & PHONE | 3/8/18 | 03/15/18 | 436.80 | 64306 |
| 292-000-862.01 | INCENTIVES | BETSIIE HOSICK HEALTH | FEE FOR GYM USE | MARCH 1, 2018 | 03/15/18 | 332.50 | 64246 |
| 292-000-862.01 | INCENTIVES | ROBINSON, KELLIE | REIMBURSE MILEAGE & PHONE | 3/8/18 | 03/15/18 | 58.25 | 64306 |
| | | | Total For Dept 000 | | | 1,519.27 | |
| | | | Total For Fund 292 CHILD CARE FUND | | | 1,519.27 | |
| Fund 293 VETERAN'S RELIEF FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 293-000-839.10 | VETERANS FINANCIAL AID | SAVE A LOT | GROCERY CARDS FOR VETERANS | 031318 | 03/15/18 | 1,000.00 | 64312 |
| 293-000-839.10 | VETERANS FINANCIAL AID | STAPLETONS | GAS CARDS FOR VETERANS | 031313 | 03/15/18 | 200.00 | 64315 |
| | | | Total For Dept 000 | | | 1,200.00 | |
| | | | Total For Fund 293 VETERAN'S RELIEF FUND | | | 1,200.00 | |
| Fund 371 JAIL RESERVE FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 371-000-970.00 | CAPITAL OUTLAY - EQUIPME | BLUE WATER ELECTRIC | INSTALL CAT 5E FOR WATERVALVE PROJ | 215 | 03/22/18 | 4,450.00 | 64345 |
| | | | Total For Dept 000 | | | 4,450.00 | |
| | | | Total For Fund 371 JAIL RESERVE FUND | | | 4,450.00 | |
| Fund 412 MCF RENOVATIONS FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 412-000-810.00 | LEGAL FEES | STRAUB, PETTITT, YAST | SERVICES THRU DECEMBER 2017 | 29 | 03/22/18 | 300.00 | 64392 |
| 412-000-810.00 | LEGAL FEES | STRAUB, PETTITT, YAST | SERVICES THRU FEB 2018 MAPLES | 30 | 03/22/18 | 1,200.00 | 64392 |
| | | | Total For Dept 000 | | | 1,500.00 | |
| | | | Total For Fund 412 MCF RENOVATIONS FUND | | | 1,500.00 | |
| Fund 532 TAX FORECLOSURE FUND | | | | | | | |
| Dept 253 COUNTY TREASURER | | | | | | | |
| 532-253-801.00 | CONTRACTED SERVICES | TITLE CHECK LLC | 1/12 ANNUAL FEE FOR 2015 FORFEITUR | 1803-44 | 03/22/18 | 1,252.87 | 64397 |
| | | | Total For Dept 253 COUNTY TREASURER | | | 1,252.87 | |
| | | | Total For Fund 532 TAX FORECLOSURE FUND | | | 1,252.87 | |
| Fund 535 CDBG HOUSING GRANT FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 535-000-800.00 | CONTRACTED SERVICES | NMCAA | CONTRACTED SERVICES & ADMIN EXPENS | B16-06-PI-ENGER | 03/22/18 | 10,710.00 | 64376 |
| 535-000-800.00 | CONTRACTED SERVICES | NMCAA | CONTRACTED SERVICES AND ADMIN EXPE | B16-14-PI-CURTI | 03/22/18 | 1,205.00 | 64377 |
| 535-000-800.00 | CONTRACTED SERVICES | NMCAA | CONTRACTED SERVICES AND ADMIN EXPE | B16-12-PI-LAFFL | 03/22/18 | 5,840.90 | 64378 |
| 535-000-800.00 | CONTRACTED SERVICES | NMCAA | CONTRACTED SERVICE AND ADMIN EXPEN | B16-105-PI-GATR | 03/22/18 | 5,045.00 | 64379 |

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| Fund 535 CDBG HOUSING GRANT FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 535-000-815.40 | ADMINISTRATION FESS (NMH | NMCAA | CONTRACTED SERVICES & ADMIN EXPENS | B16-06-PI-ENGER | 03/22/18 | 3,191.58 | 64376 |
| 535-000-815.40 | ADMINISTRATION FESS (NMH | NMCAA | CONTRACTED SERVICES AND ADMIN EXPE | B16-14-PI-CURTI | 03/22/18 | 600.40 | 64377 |
| 535-000-815.40 | ADMINISTRATION FESS (NMH | NMCAA | CONTRACTED SERVICES AND ADMIN EXPE | B16-12-PI-LAFFL | 03/22/18 | 1,740.59 | 64378 |
| 535-000-815.40 | ADMINISTRATION FESS (NMH | NMCAA | CONTRACTED SERVICE AND ADMIN EXPEN | B16-105-PI-GATR | 03/22/18 | 1,503.41 | 64379 |
| | | | Total For Dept 000 | | | 29,836.88 | |
| | | | Total For Fund 535 CDBG HOUSING GRANT FUND | | | 29,836.88 | |
| Fund 569 BUILDING AUTHORITY | | | | | | | |
| Dept 000 | | | | | | | |
| 569-000-721.00 | PER DIEM | JOHNSON, JEFF | PER DIEMS FOR BA MEETINGS | 032018BA | 03/22/18 | 210.00 | 64365 |
| 569-000-727.00 | OFFICE SUPPLIES | PIONEER GROUP | BOC MEETING & RECORDING SECRETARY | 43100200 | 03/15/18 | 22.90 | 64302 |
| 569-000-860.00 | TRAVEL | CLARK, JAMES | MILEAGE | 032018BA1 | 03/22/18 | 81.72 | 64348 |
| 569-000-860.00 | TRAVEL | JOHNSON, JEFF | MILEAGE FOR BUILDING AUTHORITY | 032018BA1 | 03/22/18 | 45.12 | 64365 |
| | | | Total For Dept 000 | | | 359.74 | |
| | | | Total For Fund 569 BUILDING AUTHORITY | | | 359.74 | |
| Fund 616 TREASURER'S TAX ADMINISTRATION FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 616-000-967.00 | PROJECT EXPENSES | | AUTOMATED BUSINESS EQ ANNUAL CONTRACT FOR MAIL BAILER 20 | 19339 | 03/15/18 | 1,100.00 | 64238 |
| | | | Total For Dept 000 | | | 1,100.00 | |
| | | | Total For Fund 616 TREASURER'S TAX ADMINISTRATION | | | 1,100.00 | |
| Fund 701 GENERAL AGENCY FUND | | | | | | | |
| Dept 136 DISTRICT COURT | | | | | | | |
| 701-136-265.00 | CASH BONDS PAYABLE | 85TH DISTRICT COURT | R PERKINS / B BOYD / S LAMSON / M | 03/08/2018 | 03/15/18 | 1,923.50 | 64234 |
| 701-136-265.00 | CASH BONDS PAYABLE | 85TH DISTRICT COURT | BOND REVOKED | 031418 | 03/15/18 | 2,000.00 | 64235 |
| 701-136-265.00 | CASH BONDS PAYABLE | FRANCIS, MICHELLE | BOND RETURN | 03/08/2018 | 03/15/18 | 326.50 | 64266 |
| 701-136-265.00 | CASH BONDS PAYABLE | MANCUSO, CRISTINA | BOND RETURN | 5054 | 03/15/18 | 500.00 | 64292 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | GARY, ANNE | RESTITUTION FROM MATTHEW MALLEAUX | 14-391-SD | 03/15/18 | 25.00 | 64268 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | SECURA INSURANCE COMP | RESTITUTION FROM MATTHEW MALLEAUX | 14-391-SD | 03/15/18 | 25.00 | 64313 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | BENZIE COUNTY JAIL | RESTITUTION FROM ERNEST ELLIOTT | 15-047-SM | 03/22/18 | 10.00 | 64339 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | BENZIE COUNTY JAIL | RESTITUTION FROM DOMINIC RAY | 15-049-SM | 03/22/18 | 20.00 | 64340 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | STATE FARM INS | RESTITUTION FROM WILLIAM FORTINE | 11-089-FD | 03/22/18 | 20.00 | 64389 |
| 701-136-272.00 | RECOVERY COURT | BENZIE BUS | 10 BUS TICKETS | 1874 | 03/15/18 | 30.00 | 64239 |
| 701-136-272.00 | RECOVERY COURT | BENZIE COUNTY SHERIFF | DRUG TEST LOG | SC | 03/15/18 | 21.50 | 64242 |
| 701-136-272.00 | RECOVERY COURT | VISA-KIM NOWAK | GRAD & INCENTIVE CARDS | SC03 | 03/15/18 | 75.00 | 64331 |
| | | | Total For Dept 136 DISTRICT COURT | | | 4,976.50 | |
| Dept 215 COUNTY CLERK | | | | | | | |
| 701-215-228.05 | DUE STATE - NOTARY FEES | MICHIGAN DEPARTMENT O | NOTARY TRANSMITTAL | FEBRUARY 2018 | 03/22/18 | 18.00 | 64375 |
| 701-215-228.16 | DUE STATE - PISTOL PERMI | STATE OF MICHIGAN (#3 | FEBRUARY CPL'S | 551-508115 | 03/15/18 | 2,315.00 | 64316 |
| 701-215-228.37 | DUE STATE - CRIME VICTIM | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTAL | FEBRUARY 2018 | 03/22/18 | 258.37 | 64390 |
| 701-215-228.42 | DUE STATE - STATE COURT | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTAL | FEBRUARY 2018 | 03/22/18 | 180.00 | 64390 |
| 701-215-228.56 | DUE STATE - EFILING FEE | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTAL | FEBRUARY 2018 | 03/22/18 | 200.00 | 64390 |
| 701-215-228.58 | DUE STATE - CIVIL FILING | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTAL | FEBRUARY 2018 | 03/22/18 | 952.00 | 64390 |
| 701-215-228.59 | DUE STATE - JUSTICE SYST | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTAL | FEBRUARY 2018 | 03/22/18 | 164.57 | 64390 |
| 701-215-265.00 | CASH BONDS PAYABLE | 85TH DISTRICT COURT | NATHAN BROUWER BOND MONEY | 18-2543-FH | 03/22/18 | 500.00 | 64333 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | KRISTINA EGGMAN | RESTITUTION FROM DONOVAN LEONARD | 16-2456-FC | 03/15/18 | 27.00 | 64288 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | MATTHEW STAPLETON | RESTITUTION FROM KELLI STAPLETON | 13-2344-FC | 03/15/18 | 3,000.00 | 64294 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | MEMBERS CREDIT UNION | RESTITUTION FROM JENNY KETZ | 12-2274-FH | 03/15/18 | 50.00 | 64296 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | AMANDA CARPENTER | RESTITUTION FROM PATRICK KUHLMAN | 13-2315-FH | 03/22/18 | 25.00 | 64335 |

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| Fund 701 GENERAL AGENCY FUND | | | | | | | |
| Dept 215 COUNTY CLERK | | | | | | | |
| 701-215-271.00 | RESTITUTIONS PAYABLE | FLORENCE STONE | RESTITUTION FROM GARRETT TONN | 15-2429-FC | 03/22/18 | 160.00 | 64357 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | JACOB VON BUSKIRK | RESTITUTION FROM DAWN RUCKI | 14-2350-FH | 03/22/18 | 12.50 | 64362 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | TOM AND ROBIN LEE | RESTITUTION FROM DONALD MARSHALL | 14-2364-FH | 03/22/18 | 30.00 | 64398 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | TOM AND ROBIN LEE | RESTITUTION FROM DONALD MARSHALL | 14-2364-FH | 03/22/18 | 70.00 | 64399 |
| 701-215-299.03 | CIRCUIT COURT MISCELLANE | JOHN F. GRIX | OVER PAYMENT OF AMBULANCE BILL | 17-10649 | 03/22/18 | 500.00 | 64364 |
| 701-215-299.03 | CIRCUIT COURT MISCELLANE | TRANSAMERICAN PREMIER | OVERPAYMENT OF AMBULANCE BILL | 17-20985 | 03/22/18 | 137.48 | 64400 |
| Total For Dept 215 COUNTY CLERK | | | | | | 8,599.92 | |
| Total For Fund 701 GENERAL AGENCY FUND | | | | | | 13,576.42 | |

| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount Check |
|----------------------|--------------------------------------|--------|---------------|---------|----------|--------------|
| Fund Totals: | | | | | | |
| | Fund 101 GENERAL FUND | | | | | 159,159.48 |
| | Fund 205 TNT OFFICER MILLAGE FUND | | | | | 1,701.96 |
| | Fund 213 JAIL OPERATIONS FUND | | | | | 28,944.08 |
| | Fund 214 EMERGENCY MEDICAL SERVICES | | | | | 44,862.20 |
| | Fund 216 SEASONAL ROAD PATROL FUND | | | | | 80.81 |
| | Fund 217 SNOWMOBILE PATROL FUND | | | | | 179.51 |
| | Fund 228 SOLID WASTE/RECYCLING FUND | | | | | 15,067.19 |
| | Fund 247 ANIMAL CONTROL FUND | | | | | 3,230.32 |
| | Fund 256 REG OF DEEDS AUTOMATION FUN | | | | | 18,000.00 |
| | Fund 261 911 EMERGENCY SERVICE FUND | | | | | 7,240.45 |
| | Fund 262 DISPATCHER TRAINING FUND | | | | | 50.00 |
| | Fund 269 LAW LIBRARY FUND | | | | | 1,061.41 |
| | Fund 292 CHILD CARE FUND | | | | | 1,519.27 |
| | Fund 293 VETERAN'S RELIEF FUND | | | | | 1,200.00 |
| | Fund 371 JAIL RESERVE FUND | | | | | 4,450.00 |
| | Fund 412 MCF RENOVATIONS FUND | | | | | 1,500.00 |
| | Fund 532 TAX FORECLOSURE FUND | | | | | 1,252.87 |
| | Fund 535 CDBG HOUSING GRANT FUND | | | | | 29,836.88 |
| | Fund 569 BUILDING AUTHORITY | | | | | 359.74 |
| | Fund 616 TREASURER'S TAX ADMINISTRA | | | | | 1,100.00 |
| | Fund 701 GENERAL AGENCY FUND | | | | | 13,576.42 |
| Total For All Funds: | | | | | | 334,372.59 |

User: MARIDEE

DB: Benzie

POSTING REPORT

| Post Date GL Number | Journal | Summ/Det | Ref # Description | DR Amount | CR Amount |
|--|---------|----------|---|-----------|-----------|
| 03/15/2018 101-721-721.00 101-000-202.00 | AP | D | 168813 3/8/18 PER DIEM - PLANNING COMMISSION ACCOUNTS PAYABLE | 35.00 | 35.00 |
| 03/15/2018 101-000-001.03 101-000-202.00 | CD | D | 168814 64310 201 CASH CSB CHKG 201 (AP) ACCOUNTS PAYABLE | 35.00 | 35.00 |
| | | | VOID 201 64310 to MISC | 35.00 | 35.00 |
| | | | | 70.00 | 70.00 |

User: MARIDEE

Checks 64333 to 64408 (76 checks)

DB: Benzie

| Post Date | Journal | Summ/Det | Ref # | Description | DR Amount | CR Amount |
|----------------|---------|----------|--------|------------------------|------------|------------|
| GL Number | | | | | | |
| 03/22/2018 | CD | S | 168927 | SUMMARY CD 03/22/2018 | | |
| 101-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 72,457.66 | 72,457.66 |
| 101-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 205-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,623.60 | 1,623.60 |
| 205-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 213-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 27,114.82 | 27,114.82 |
| 213-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 214-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 39,437.59 | 39,437.59 |
| 214-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 216-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 80.81 | 80.81 |
| 216-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 217-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 69.51 | 69.51 |
| 217-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 228-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 932.23 | 932.23 |
| 228-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 247-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,917.02 | 1,917.02 |
| 247-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 256-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 18,000.00 | 18,000.00 |
| 256-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 261-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 6,605.48 | 6,605.48 |
| 261-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 262-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 50.00 | 50.00 |
| 262-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 269-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 35.00 | 35.00 |
| 269-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 371-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 4,450.00 | 4,450.00 |
| 371-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 412-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,500.00 | 1,500.00 |
| 412-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 532-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,252.87 | 1,252.87 |
| 532-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 535-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 29,836.88 | 29,836.88 |
| 535-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 569-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 336.84 | 336.84 |
| 569-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 701-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 3,257.92 | 3,257.92 |
| 701-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| | | | | | 3,257.92 | |
| | | | | | 208,958.23 | 208,958.23 |
| | | | | | | |
| | | | | | 208,958.23 | 208,958.23 |

User: MARIDEE
DB: Benzie
Checks 64234 to 64332 (99 checks)

| Post Date GL Number | Journal | Summ/Det | Ref # | Description | DR Amount | CR Amount |
|------------------------|---------|----------|--------|------------------------|-------------------|-------------------|
| 03/15/2018 | CD | S | 168745 | SUMMARY CD 03/15/2018 | | |
| 101-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 86,736.82 | 86,736.82 |
| 101-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 205-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 78.36 | 78.36 |
| 205-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 213-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,829.26 | 1,829.26 |
| 213-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 214-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 5,424.61 | 5,424.61 |
| 214-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 217-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 110.00 | 110.00 |
| 217-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 228-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 14,134.96 | 14,134.96 |
| 228-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 247-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,313.30 | 1,313.30 |
| 247-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 261-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 634.97 | 634.97 |
| 261-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 269-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,026.41 | 1,026.41 |
| 269-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 292-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,519.27 | 1,519.27 |
| 292-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 293-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,200.00 | 1,200.00 |
| 293-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 569-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 22.90 | 22.90 |
| 569-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 616-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,100.00 | 1,100.00 |
| 616-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| 701-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 10,318.50 | 10,318.50 |
| 701-000-002.00 | | | | ACCOUNTS PAYABLE | | |
| | | | | | <u>125,449.36</u> | <u>125,449.36</u> |
| | | | | | <u>125,449.36</u> | <u>125,449.36</u> |

| Post Date GL Number | Journal | Summ/Det | Ref # | Description | DR Amount | CR Amount |
|------------------------|---------|----------|--------|------------------------|-------------------|-------------------|
| 03/15/2018 | CD | S | 168745 | SUMMARY CD 03/15/2018 | | |
| 101-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 86,736.82 | 86,736.82 |
| 101-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 205-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 78.36 | 78.36 |
| 205-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 213-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,829.26 | 1,829.26 |
| 213-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 214-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 5,424.61 | 5,424.61 |
| 214-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 217-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 110.00 | 110.00 |
| 217-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 228-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 14,134.96 | 14,134.96 |
| 228-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 247-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,313.30 | 1,313.30 |
| 247-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 261-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 634.97 | 634.97 |
| 261-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 269-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,026.41 | 1,026.41 |
| 269-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 292-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,519.27 | 1,519.27 |
| 292-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 293-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,200.00 | 1,200.00 |
| 293-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 569-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 22.90 | 22.90 |
| 569-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 616-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 1,100.00 | 1,100.00 |
| 616-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| 701-000-001.03 | | | | CASH CSB CHKG 201 (AP) | 10,318.50 | 10,318.50 |
| 701-000-202.00 | | | | ACCOUNTS PAYABLE | | |
| | | | | | <u>125,449.36</u> | <u>125,449.36</u> |
| | | | | | <u>125,449.36</u> | <u>125,449.36</u> |

Finance Issues:

Approval of the payment of bills from March 14, 2018 to March 28, 2018 in the amount of \$334,372.59.

Some 2017 Delinquent Tax Statistics for Benzie County

We have a collection rate of 95.12%, or a delinquency rate of 4.88%.

One township has a 98.16% tax collection rate.

We reduced our delinquent tax amount yet another year...this has been almost a 10 year trend

The last statistics I saw state-wide were for 2015, and it showed Benzie County in 12th place out of the 83 counties in Michigan.

CASH SUMMARY BY FUND FOR BENZIE COUNTY

FROM 10/01/2017 TO 03/29/2018

FUND: ALL FUNDS

CASH ACCOUNTS

| Fund | Description | Beginning Balance 10/01/2017 | Total Debits | Total Credits | Ending Balance 03/29/2018 |
|------|---------------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| 101 | GENERAL FUND | 1,320,969.13 | 4,378,822.59 | 5,892,757.78 | (192,966.06) |
| 201 | BENZIE COUNTY ROAD COMMISSION | 1,186,944.38 | 2,855,106.92 | 3,008,961.80 | 1,033,089.50 |
| 205 | TNT OFFICER MILLAGE FUND | 41,544.01 | 165,424.00 | 104,217.10 | 102,750.91 |
| 206 | SHERIFF'S K-9 FUND | 16,726.35 | 3,747.99 | 7,495.98 | 12,978.36 |
| 207 | SHERIFF'S RESERVES FUND | 11.64 | 0.00 | 0.00 | 11.64 |
| 208 | SHERIFF'S DIVE TEAM FUND | 1,382.00 | 0.00 | 0.00 | 1,382.00 |
| 211 | D.A.R.E. FUND | 1,736.17 | 0.00 | 0.00 | 1,736.17 |
| 212 | BENZIE KIDS | 1,502.38 | 376.00 | 152.00 | 1,726.38 |
| 213 | JAIL OPERATIONS FUND | 95,783.42 | 1,854,944.35 | 1,495,257.79 | 455,469.98 |
| 214 | EMERGENCY MEDICAL SERVICES (EMS) FUND | 130,256.30 | 2,469,527.46 | 1,974,089.04 | 625,694.72 |
| 215 | FRIEND OF THE COURT FUND | 72,290.04 | 2,500.88 | 0.00 | 74,790.92 |
| 216 | SEASONAL ROAD PATROL FUND | 24,519.78 | 2,657.26 | 3,456.52 | 23,720.52 |
| 217 | SNOWMOBILE PATROL FUND | 10,936.81 | 9,150.10 | 10,090.56 | 9,996.35 |
| 218 | PARKS & REC - ICE RINK | 16.69 | 2,500.00 | 2,500.00 | 16.69 |
| 219 | AIRPORT AUTHORITY FUND | 1,490.54 | 28,918.61 | 41,276.66 | (10,867.51) |
| 220 | MARINE PATROL FUND | 1,659.99 | 1,735.57 | 3,471.14 | (75.58) |
| 221 | BENZIE-LEELANAU DIST HEALTH DEPT FUND | 179,705.39 | 1,335,489.91 | 1,296,145.81 | 219,049.49 |
| 228 | SOLID WASTE/RECYCLING FUND | 83,145.58 | 374,071.75 | 181,759.22 | 275,458.11 |
| 230 | BETSIE VALLEY TRAIL MANAGEMENT FUND | 5,309.38 | 19,084.56 | 21,232.36 | 3,161.58 |
| 231 | SOIL EROSION (SESSC) FUND | 30,570.00 | 10,515.00 | 6,600.00 | 34,485.00 |
| 235 | CDBG GRANTS | 0.00 | 0.00 | 0.00 | 0.00 |
| 241 | LAND BANK AUTHORITY FUND | 56,752.80 | 55,657.44 | 334.38 | 112,075.86 |
| 243 | BROWNFIELD REDEVELOPMENT AUTHORITY F | 21,315.93 | 1,862.25 | 3,724.50 | 19,453.68 |
| 244 | E.D.C. ENTERPRISE FUND | 2,430.71 | 29,856.15 | 29,854.08 | 2,432.78 |
| 245 | REMONUMENTATION/SURVEY GRANT FUND | 27,478.47 | 38,056.00 | 52,464.00 | 13,070.47 |
| 246 | GIS INFORMATION SYSTEM | 6,993.28 | 50.00 | 0.00 | 7,043.28 |
| 247 | ANIMAL CONTROL FUND | 169,560.82 | 224,742.73 | 181,125.13 | 213,178.42 |
| 249 | BUILDING DEPARTMENT FUND | 71,178.93 | 276,621.94 | 268,891.24 | 78,909.63 |
| 256 | REG OF DEEDS AUTOMATION FUND | 150,038.16 | 31,382.50 | 36,790.92 | 144,629.74 |
| 258 | HOMELAND SECURITY GRANTS | 1,629.99 | 0.00 | 0.00 | 1,629.99 |
| 260 | CPL CLERK TECHNOLOGY FUND | 19,738.57 | 5,635.59 | 229.42 | 25,144.74 |
| 261 | 911 EMERGENCY SERVICE FUND | 414,266.94 | 699,795.99 | 634,371.99 | 479,690.94 |
| 262 | DISPATCHER TRAINING FUND | 18,031.41 | 9,195.02 | 10,254.04 | 16,972.39 |
| 263 | LOCAL CORRECTION OFFICER'S TRAINING | 16,117.72 | 8,281.30 | 13,762.60 | 10,636.42 |
| 264 | SHERIFF FORFEITURE FUND | 4,582.79 | 1,826.22 | 2,104.76 | 4,304.25 |
| 265 | JUSTICE TRAINING (302) FUND | 7,415.24 | 5,678.62 | 8,482.94 | 4,610.92 |
| 269 | LAW LIBRARY FUND | 1,375.75 | 18,940.14 | 17,880.28 | 2,435.61 |
| 276 | COMMISSION ON AGING MILLAGE FUND | 328,311.12 | 1,491,161.61 | 1,037,459.85 | 782,012.88 |
| 284 | REVENUE SHARING RESERVE FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| 285 | POINT BETSIE LIGHTHOUSE FUND | 3,246.36 | 0.00 | 0.00 | 3,246.36 |
| 292 | CHILD CARE FUND | 36,210.59 | 217,467.56 | 233,171.48 | 20,506.67 |
| 293 | VETERAN'S RELIEF FUND | 71,083.78 | 85,938.34 | 76,208.99 | 80,813.13 |
| 294 | VETERANS TRUST FUND | 5,019.63 | 5,019.63 | 10,039.26 | 0.00 |
| 295 | VETERAN'S MEMORIAL FUND | 0.00 | 58,076.07 | 300.00 | 57,776.07 |
| 296 | JUVENILE JUSTICE FUND | 746.17 | 11,541.25 | 13,785.62 | (1,498.20) |
| 310 | GOVERNMENT CENTER ADDITION DEBT FUND | 34,660.13 | 54,625.90 | 2,577.50 | 86,708.53 |
| 312 | MAPLES DEBT/MILLAGE FUND | 514,023.08 | 730,042.26 | 295,386.95 | 948,678.39 |
| 371 | JAIL RESERVE FUND | 238,205.78 | 93,189.48 | 177,827.20 | 153,568.06 |

CASH SUMMARY BY FUND FOR BENZIE COUNTY
 FROM 10/01/2017 TO 03/29/2018
 FUND: ALL FUNDS
 CASH ACCOUNTS

| Fund | Description | Beginning Balance 10/01/2017 | Total Debits | Total Credits | Ending Balance 03/29/2018 |
|-------------------|-------------------------------------|------------------------------------|-----------------|------------------|---------------------------------|
| 401 | CAPITAL IMPROVEMENT FUND | 6,744.62 | 0.00 | 0.00 | 6,744.62 |
| 412 | MCF RENOVATIONS FUND | 141,441.09 | 511,557.08 | 609,647.66 | 43,350.51 |
| 415 | RAILROAD POINT | 10,199.12 | 2,813.10 | 5,626.20 | 7,386.02 |
| 425 | EQUIPMENT REPLACEMENT FUND | 121,483.67 | 149,409.72 | 142,504.04 | 128,389.35 |
| 512 | MEDICAL CARE FACILITY FUND | 1,290,631.62 | 4,964,178.50 | 4,897,341.68 | 1,357,468.44 |
| 516 | DELINQUENT TAX REVOLVING FUND | 4,494,666.88 | 1,163,545.68 | 228,937.32 | 5,429,275.24 |
| 532 | TAX FORECLOSURE FUND | 829,387.05 | 74,881.58 | 78,850.04 | 825,418.59 |
| 535 | CDBG HOUSING GRANT FUND | 97,971.54 | 111,508.60 | 168,113.30 | 41,366.84 |
| 569 | BUILDING AUTHORITY | 9,957.94 | 3,074.19 | 6,148.38 | 6,883.75 |
| 595 | COMMISSARY/CONCESSION FUND-JAIL | 2,135.55 | 1,380.01 | 1,873.08 | 1,642.48 |
| 616 | TREASURER'S TAX ADMINISTRATION FUND | 54,360.25 | 1,100.00 | 2,200.00 | 53,260.25 |
| 701 | GENERAL AGENCY FUND | 2,294,638.65 | 4,500,711.15 | 5,362,733.89 | 1,432,615.91 |
| 704 | PAYROLL CLEARING FUND | 21,039.19 | 1,165,972.00 | 1,073,249.27 | 113,761.92 |
| 721 | LIBRARY PENAL FINE FUND | 40,361.24 | 33,685.06 | 0.00 | 74,046.30 |
| 764 | SHERIFF'S INMATE TRUST FUND | 347.85 | 93,720.33 | 47,351.37 | 46,716.81 |
| 775 | SUMMER TAX COLLECTION FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL - ALL FUNDS | | 14,842,280.39 | 30,446,753.94 | 29,781,067.12 | 15,507,967.21 |

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
March 13, 2018

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, March, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 9:00 a.m.

Present were: Commissioners Carland, Jeannot, Money, Roelofs, Sauer and Warsecke
Excused: Commissioner Griner

The pledge of allegiance was given.

Agenda:

Motion by Jeannot, seconded by Roelofs, to approve the agenda as presented. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Minutes:

Motion by Jeannot, seconded by Roelofs, to approve the minutes of February 27, 2018 as presented. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

1:31 p.m. Public Input – None

Technology Update – Maridee:

- a. Windows 365 discussion: Maridee presented information regarding Windows 365 together with a quote from IT Right of \$135.60 per computer (72 seats) = \$9,763.20 annual fee. This would cover everyone at the Government Center, Sheriff Dept and Animal Control. There is money in the budget to do this. She stated there is also a calendar on the system that would allow everyone to view the rooms and reserve themselves. Everyone will always be the same. It utilizes the cloud-based system. The updates are automatic and are done after hours. Table to next month.
- b. Cabling discussion:
 1. Windemuller – Traverse City (quotes included): Several quotes are presented; not all need to be completed at once. Information only.
 2. Top Line Electric – Traverse City (met with on Wednesday, quotes coming)
 3. Electromedia Cabling – Spring Lake (coming on March 22nd)

Maridee stated that she provided this information to let you know the scope and what it will take to do this project.

Kyle Maurer – Take Home Vehicle: Mitch stated that the amount of after-hours calls average 5 – 7 every 2 weeks.

Kyle indicated that he receives calls from dispatch and then goes out depending on the severity of the matter. The desire for take home of the vehicles is efficiency and safety for them. Both are on-call all the time. He would propose to take both vehicles home.

Comm Warsecke asks him to set something up so that you both aren't on call at the same time.

Comm Money says you don't want to take it home – it's not worth the aggravation.

Comm Carland asked what about parking it at the Thompsonville fire hall or something like that, that way it isn't out of the county.

Committee of the Whole – Technology, Human Resources and Finance

Page 2 of 5

April 25, 2017

Kyle stated that then the vehicle is unsecured.

Comm Warsecke stated that an on-call schedule and vehicle goes with one, then he has no problem.

Sheriff Schendel stated that the Sheriff Department supports this.

Comm Sauer says he does have a problem with our vehicles setting in other counties.

Both ACO live out of the county – one in Mesick and one in Manistee County.

Motion by Jeannot, seconded by Money, to recommend to the Board of Commissioners to support this request to take Animal Control vehicles home and come back for review in six (6) months.

Comm Money agrees with the six months, but both vehicles shouldn't be out of the county at one time. There needs to be an on-call schedule.

Mitch says how about a hybrid approach – 1 vehicle inside at Thompsonville Hall and one home – is that reasonable?

Comm Carland stated that it would be wise to draft a policy regarding the action of taking county vehicles home for on-call duty.

Motion to include: and that a policy be written and brought for approval in the next 60 days.

Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner

Motion carried.

Jim Henderson – Holiday Pay EMS: Mitch stated that we have an equity issue here regarding compensation for EMS. Mitch has asked Mr. Henderson to review the union contracts and come up with some possible solutions for discussion later. Mr. Henderson stated that there are 12 recognized holidays here and the EMS doesn't – there seems to be issues with both full-time and part-time employees. The part time employees that work the holiday do not benefit from the holiday pay. Information only at this point. Will come back with possible solutions.

2:36 p.m. Comm Money excused.

Michelle Thompson – Budget Amendment – 425 Account: **Motion by Sauer, seconded by Roelofs, recommend to the Board of Commissioners to amend the 2017-18 Budget for the 425 Account as follows:**

Increase (expenses):

| | | |
|----------------|---|-------------|
| 425-101-967.00 | Board of Comm – Energy Savings | \$ 2,500.00 |
| 425-131-967.00 | Circuit Court – Court Equity Tech Improve | \$ 1,348.00 |
| 425-267-967.00 | Prosecutor – Transportation – Child Care | \$ 4,178.00 |
| 425-267-967.00 | Beck Foundation | \$ 1,000.00 |
| 425-301-749.00 | Patrol Cars | \$26,392.00 |
| 425-253-970.00 | Treasurer's Equipment | \$ 5,202.00 |
| 425-301-967.01 | Body Armor | \$ 391.00 |
| 425-301-967.02 | G.T. Band Grant | \$24,567.00 |
| 425-301-967.07 | Exercise Equipment | \$ 2,005.00 |
| 425-301-967.00 | MMRMA Grant | \$ 1,362.00 |
| 425-301-967.05 | K-9 Replacement | \$14,524.00 |
| 425-301-967.06 | Byrne Grant | \$ 2,925.00 |

Committee of the Whole – Technology, Human Resources and Finance

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April 25, 2017

| | | |
|----------------|------------------------------------|---------------------|
| 425-301-967.04 | NW Mutual Aid | \$ 311.00 |
| 425-331-967.00 | Crystal Lake Watershed | \$ 93.00 |
| 425-351-957.00 | Inmate Telephone | \$27,862.00 |
| 425-351-967.00 | G.T. Band Jail Management Software | \$ 736.00 |
| 425-426-967.00 | Fire Accountability | \$ 64.00 |
| 425-426-967.02 | CERTS | \$ 1,594.00 |
| 425-430-967.00 | Vehicle Replacement | \$ 5,539.00 |
| 425-653-967.05 | Ambulance – Snow Sled | \$ 215.00 |
| 425-655-967.00 | Ward Griffin | <u>\$ 500.00</u> |
| | Total | \$123,308.00 |

Increase (revenues):

| | | |
|----------------|------------------------------------|---------------------|
| 425-101-699.00 | Board of Comm – Energy Savings | \$ 2,500.00 |
| 425-131-539.00 | Court Equity Tech Impr | \$ 1,348.00 |
| 426-267-674.00 | Transportation Grant – Child Care | \$ 4,178.00 |
| 425-267-674.00 | Beck Foundation | \$ 1,000.00 |
| 425-301-687.00 | Patrol Cars | \$26,392.00 |
| 425-253-675.00 | Treasurer's Equipment | \$ 5,202.00 |
| 425-301-540.00 | Body Armor | \$ 391.00 |
| 425-301-540.01 | G.T. Band Grant | \$24,567.00 |
| 425-301-699.00 | Exercise Equipment | \$ 2,005.00 |
| 425-301-594.00 | MMRMA Grant | \$ 1,362.00 |
| 425-301-674.00 | K-9 Replacement | \$14,524.00 |
| 425-301-539.00 | Byrne Grant | \$ 2,925.00 |
| 425-301-540.03 | NW Mutual Aid | \$ 311.00 |
| 425-331-580.09 | Crystal Lake Watershed | \$ 93.00 |
| 425-351-674.20 | Inmate Telephone | \$27,862.00 |
| 425-351-540.00 | G.T. Band Jail Management Software | \$ 736.00 |
| 425-426-539.04 | Fire Accountability | \$ 64.00 |
| 425-426-674.01 | CERTS | \$ 1,594.00 |
| 425-430-674.10 | ACO Vehicle Replacement | \$ 5,539.00 |
| 425-653-674.00 | Ambulance – Snow Sled | \$ 215.00 |
| 425-655-674.00 | Ward Griffin | <u>\$ 500.00</u> |
| | Total | \$123,308.00 |

Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner and Money Motion carried.

Follow-up Review of County Weapons Policy from Sara Swanson: Ms. Swanson stated that the employee policy covers too much and needs to be rewritten; it covers the public and buildings that definitely cannot be covered. By statute, you cannot carry in a courtroom without approval of the Chief Judge nor where court work is done. There is probably some problems with the policy and very broad definition of where you can and cannot carry.

Comm Sauer the Mecosta PA said you are actually in violation because it is a public building; the public has a right to the building unless they are going to court. We do have a right to limit the employees.

Committee of the Whole – Technology, Human Resources and Finance

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April 25, 2017

Ms. Swanson asked do we need to put up signs for people to follow the law. Maybe getting rid of the signs could be the solution.

Pat Heins stated that an Administrative Order is why there are signs – Judge Batzer and Supreme Court. We have to notify people that they are subject to search.

Mitch Deisch stated that Judge Thompson suggested that he and Bruce Kilmer, the Regional Administrator, come in to discuss this with you.

Pat Heins stated that Judge Thompson would very much like to bring Mr. Kilmer in. She also stated that the safety meetings that Frank Post is holding are great and we were talking about security with one entrance to the building.

To schedule Judge Thompson, Judge Mead and Mr. Kilmer come to a future meeting.

Finance Committee Decision (if necessary): None

Public Input: None

Adjournment: Motion by Roelofs, seconded by Sauer, to adjourn at 2:56 p.m. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner and Money Motion carried.

Evan Warsecke – Chair, COTW

Dawn Olney – County Clerk

March 13
Committee of the Whole – Technology, Human Resources and Finance

Page 5 of 5

April 25, 2017

Motion by uw, seconded by cc, to approve the Committee of the Whole Consent Calendar as follows:

- of 5*
1. To approve and support this request to take Animal Control vehicles home and come back for review in six (6) months, and that a policy be written and brought for approval in the next 60 days.
 2. Approved to amend the 2017-18 Budget for the 425 Account as presented.
- DRAFT**

Committee Appointments

ACTION ITEMS

Benzie County

Resolution No. 2018-009

**RESOLUTION AUTHORIZING MILLAGE ELECTION FOR BENZIE COUNTY
CONSERVATION DISTRICT PROGRAMS MILLAGE PROPOSAL
AND CERTIFYING BALLOT LANGUAGE**

WHEREAS, the voters of Benzie County supported a special millage in 2010 and 2014 to fund the operation of the Benzie County Conservation District Programs, including assisting land owners in their efforts to protect, enhance and restore natural resources within the boundaries of Benzie County, with this 2014 millage approval providing authorization through the 2017 tax levy, and continued levy of this tax requires voter re-authorization; and

WHEREAS, the Benzie County Conservation District has requested that the County Board of Commissioners seek to have the voters of Benzie County approve a millage of 0.1250 of one (1) mill in order to adequately fund County Conservation District Programs, including its Aquatic Species Pathway Program which will run out of funding in 2018; and

WHEREAS, the Board of Commissioners for the County of Benzie seeks to have the voters of Benzie County determine whether or not they desire to continue to raise funds for the purpose of operation of the County Conservation District Programs by an ad valorem property tax levy of up to 0.1250 of one (1) mill, for a period of four (4) years, 2018 through 2021, inclusive.

NOW, THEREFORE, BE IT RESOLVED that the following proposal be submitted to the qualified voters of the County of Benzie at the next State Primary Election to be held in said County on Tuesday, August 7, 2018:

**COUNTY CONSERVATION DISTRICT PROGRAMS
MILLAGE PROPOSAL**

For the sole purpose of approving a millage for the funding of operation of the County Conservation District Programs, including assisting land owners in their efforts to protect, enhance and restore natural resources within the boundaries of Benzie County, shall the tax limitation on general ad valorem taxes within the County of Benzie imposed under Article IX, Sec. 6 of the Michigan Constitution be increased, and shall the County be authorized to levy, up to 0.1250 of one (1) mill (\$0.1250 per \$1,000 of Taxable Value) for a period of four (4) years, 2018 through 2021, inclusive?

If approved and levied in full, this millage will raise an estimated \$151,000 for County Conservation District Programs in the first calendar year of the levy based on taxable value. As required by State law, a small portion of the millage may be captured by the City of Frankfort Downtown Development Authority and the Benzie County Brownfield Authority.

YES ☐

NO ☐

BE IT FURTHER RESOLVED that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED that all Public Officials of the County of Benzie, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of the County at the State Primary Election to be held in the County on Tuesday, August 7, 2018.

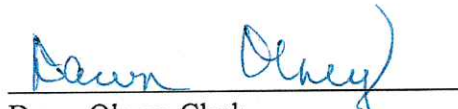
Ayes: Commissioners Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke

Nays: None

Absent: None



Gary Sauer, Chairman
Benzie County Board of
Commissioners




Dawn Olney, Clerk
Benzie County

Dated: March 29, 2018

I CERTIFY THAT I am the County Clerk of Benzie County and that the foregoing is a correct copy of the resolution passed as therein set forth on the 29th day of March, 2018, by the Benzie County Board of Commissioners, and that the same is now in full force.

Dated: March 29, 2018


Dawn Olney, Benzie County Clerk

2018-010
Benzie County
Merganser Control Program

Regarding Michigan Department of Natural Resources (DNR), Common Merganser Control Program (The Program), including capture and relocation, limited lethal take (some mergansers will die), and nest and egg destruction out of natural cavities


WHEREAS, the Benzie County Board of Commissioners has knowledge of swimmer's itch in the County's inland lakes, coming from many of the County's Townships; and

WHEREAS, The Program has been shown to be an effective and environmentally conscious solution for the control of site specific swimmer's itch problems for our residents; and

WHEREAS, lake associations desiring to implement The Program are required to obtain a DNR Permit every three years, inform affected riparians of the planned activity, and adhere to the requirements of their permit;

NOW, THEREFORE LET IT BE RESOLVED that the Benzie County Board of Commissioners, on behalf of the property owners on Crystal Lake, (additional lakes if necessary) in Benzie County, hereby formally requests the assistance of the DNR in the implementation of The Program, capture and relocation and nest and egg destruction out of natural cavities, for a 6-year period from 2018 through 2024, provided that DNR permit requirements are adhered to, and with the understanding that there shall be no cost to the Benzie County government for these programs.

Dated: March 29, 2018



Gary G. Sauer, Chairman

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, do hereby certify that the above resolution was adopted by the Benzie County Board of Commissioners at their regular meeting held on March 29, 2018.



Dawn Olney, Benzie County Clerk

Background of Crystal Lake & Watershed Resolution Request

This request is the culmination of a years-long effort by the Crystal Lake & Watershed Association to identify the cause and reduce/minimize the incidence of Swimmer's Itch (SI). It is a *required* part of a new permitting process put in place by the Michigan Department of Resources (MDNR). The process was established after extensive research and advocacy by the Michigan Swimmer's Itch Partnership (MISIP) of which CLWA is a founding member.

Swimmer's itch is a skin condition caused when swimming larvae of several species of parasitic flatworms encounter human beings rather than their usual avian host, penetrate the skin and trigger an allergic reaction in many people. Scientifically known as schistosome cercarial dermatitis, it has been recognized in Michigan inland lakes since at least the 1920s, although only in recent years has it become a significant problem for recreation.

In response to increasing complaints on Crystal Lake, the CLWA formed a Swimmer's Itch committee in the summer of 2006. In 2009 concerned stakeholders formed the Crystal Lake Swimmer's Itch Partnership, which now constitutes one of the standing committees of the CLWA. In 2015, CLWA helped form a coalition called Michigan Swimmer's Itch Partnership (MISIP), now consisting of 24 northern Michigan lake associations. By joining forces the group has greatly expanded the expertise and resources now being directed at solving this complex problem, which is so detrimental to enjoyment of Crystal Lake's waters.

During the summer of 2016 the CLWA contracted with SICON LLC to carry out a full-lake assessment of the snail infection rate on Crystal Lake, which will serve as a base-line metric for measuring future progress in decreasing the incidence of the parasite. CLWA cost was over \$65,000.

In 2017, with the assistance of a grant from the State of Michigan awarded to the MISIP and an additional \$35,000, the CLWA hired Swimmer's Itch Solutions to trap merganser broods (14 broods with 126 individual birds) and relocate them to other water bodies where swimmer's itch is not present. Higgins Lake has experienced excellent results from a similar program that began three years ago, so we expect to see promising results as soon as 2018.

Meanwhile, the MISIP was working closely with the MDNR and our elected officials in Lansing to establish a permitting process to allow the trapping and relocation of broods of ducks to MDNR-approved sites where they can survive and which do not have the conditions to allow SI to impact other swimmers.

Finally, on 2/28/2018 the permitting process was approved and disseminated. The deadline for applications for 2018 is March 31, 2018.

Without your approval we will not be able to get a permit and no control effort will take place in 2018 and the impact of prior control efforts will be lost.

Mitch Deisch

From: Dave and Jan Wynne <djwyn4647@aol.com>
Sent: Wednesday, March 21, 2018 2:28 PM
To: Mitch Deisch
Subject: Merganser Resolution
Attachments: MI DNR Resolution.docx

Mitch-

Thanks so much for the advice and your willingness to assist in getting this on the agenda. I am sorry to have it be such a "fire drill" but we did not get the information on the whole process until earlier this month.

This resolution was drafted by to meet the requirements of the DNR permitting process.

Thanks.

Dave



448 Court Place • Beulah, MI 49617

Memo To: Benzie County Board of Commission
From: Mitch Deisch, Administrator *MD*
Date: March 21, 2018
Subject: Recommendation by the Benzie County BRA/EDC Committee for the Board of Commissioners to appoint the BRA/EDC Committee as direct liaison working with the economic development contractor on future economic development projects and the economic development contract to provide services.

The Benzie County BRA/EDC committee at their February 16, 2018 meeting made a motion to recommend to the Benzie County Board of Commission the February 12, 2018 memo as amended (amended memo dated February 23, 2018) and to identify the primary contract with economic development contractors will be a paid professional county employee.

Attached to the memo is the February 23, 2018 memo and draft February 12, 2018 minutes that will not be approved until the April 2018 BRA/EDC meeting.

The memo lays out the intent of the BRA/EDC committee to become the direct contact with the economic development contractor in the development of economic development goals, timelines, establish a budget to compensate economic developers, overseeing the contract and to establish that the primary contact with the economic development contractor be a professional paid county employee.

With the restructuring of the AES, the organization is working more toward being compensated for specific services, rather than a lump sum payment. Thus the BRA/EDC committee would work closely with the economic development contractor to determine where County funds are to be most effectively used.

The BRA/EDC discussed their willingness to make routine reports back to the BOC updating them on economic development activities.

Requested Action

The Board of Commission are being requested by the BRA/EDC committee for adopt the economic development proposal laid out in the February 23, 2018 memo identifying the BRA/EDC committee as the main contact with economic development contractors with a professional paid County employee as the primary (day to day) contact with the economic development contractor.

cc. BRA/EDC Committee

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BENZIE COUNTY CLERK
BEULAH, MI 49617



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Memo to: EDC/BRA Committee
From: Mitch Deisch, Administrator *M Deisch*
Date: February 23, 2018
Subject: Economic Development Proposal to the Board of Commission

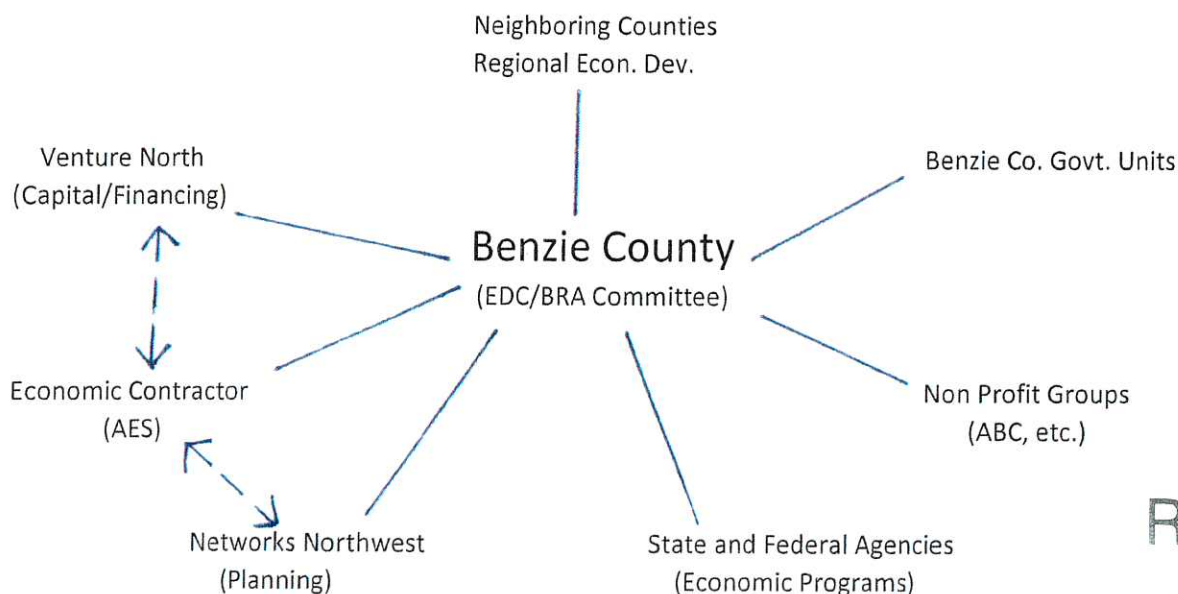
On Thursday February 8, 2018 EDC/BRA Chair Ed Kowalski, AES Executive Director Lisa Leedy and myself meet to discuss economic development in Benzie County, what role the EDC/BRA Committee should have and how does the EDC/BRA work with the AES or other economic development contractors.

Ultimately, the goal of the EDC/BRA is for the Benzie County Board of Commissioners to pass a resolution directing the EDC/BRA to take the lead role of making decisions on behalf of Benzie County regarding economic development activities, which would include taking responsibility of working with and directing activities of the AES or other economic development contractors.

There are several steps that need to be taken by Benzie County in order to move this process forward, these steps are as follows:

1. Identify economic development stakeholders
2. Board of Commission taking action to direct the EDC/BRA to make economic development decisions on behalf of Benzie County.
3. Establish goals and deliverables/timelines for economic development contractor to work on and achieve.
4. Establish a budget administered by the EDC/BRA.
5. Liaison between EDC/BRA and economic development contractor be a paid county professional.

Stakeholders



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BENZIE COUNTY CLERK
BEULAH, MI 49617

Formalize EDC/BRA Role in Economic Development

For the last two years Benzie County has been contracting for Economic Development with the Alliance for Economic Success, there has never been given a clear and concise direction on who is actually overseeing the economic development contract with the Alliance for Economic Success. It is the opinion of the EDC/BRA Committee and Administration that the Benzie County Board of Commissioners need to formally direct the EDC/BRA Committee to take responsibility for overseeing the economic development contract with the AES, that would include determining goals, objectives, deliverable and timelines for economic development activities. The EDC/BRA would committee to bi-annually making a presentation jointly with the economic development contractor to the Board of Commission.

Establishing Goals, Objectives, Deliverables and Timelines

Economic Development Study
BOC Strategic Plan
Expansion of Broadband throughout the County
Beulah/Benzonia Utility Corridor Feasibility Study – Grant Assistance
Thompsonville Feasibility Study – Grand Assistance
Affordable/Workforce Housing
X-Pert Fulfillment
Business Development/Expansion/Retention
Capacity Building
Entrepreneurs
Miscellaneous, project's, government requests, etc:

Infrastructure, Infrastructure, Infrastructure

CC: Benzie County Board of Commission

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Benzie County EDC/BRA Committee Minutes

February 16, 2018

Present: Mary Carroll, Art Jeannot, Ed Kowalski, Courtney Gillison, Ken Holmes

Also Present: Lisa Leedy (AES), Jim Evans and Mitch Deisch

January 9, 2018 EDC/BRA minutes. Motion by C. Gillison, second by M. Carroll as amended. All approved.

Motion to approve 2/16/18 agenda, unanimously approved.

Public Input: No public input.

M. Carroll asked a procedural question, which was answered by Chair E. Kowalski that it would addressed in the economic development presentation.

Chair E. Kowalski went over the 2/12/18 memo from County Administrator Mitch Deisch. Would like for the EDC/BRA committee to be the direct contract leading economic development activities within Benzie County. Considerable discussion among the board.

County Administrator Mitch Deisch will serve as the point of contact for the EDC/BRA committee and new businesses opportunities and with the economic development contractor (currently AES).

Motion by M. Carroll, second by C. Gillison to recommend to the Benzie County Board of Commission the 2/12/18 memo as amended and to identify that the primary contact with the economic development contractor will be a paid professional staff County employee. Motion approved unanimously.

Lisa Leedy, AES made a brief presentation to the EDC/BRA committee.

EDC/BRA Committee had significant discussion regarding the strategic planning grant regarding upgrading utilities in the Village of Beulah, Village of Benzonia and Benzonia Township.

M. Carroll identified that we need to follow up with by-laws.

Next regularly scheduled meeting is April 13, 2018 at 11:00 am. Focus on economic development priorities.

Special meeting scheduled for March 16, 2018 at 11:00 am. BRA Consultant Mark Florian, ECT will be making a presentation to the EDC/BRA committee.

Meeting adjourned at 12:10 pm.

Respectfully Submitted,

Mitch Deisch, Administrator
Benzie County

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BENZIE COUNTY CLERK
BEULAH, MI 49617

Correspondence

①

**BENZIE COUNTY
PARKS AND RECREATION COMMISSION**

**Cathy Demitroff - CHAIR
Sean Duperron - VICE CHAIR
Tad Peacock - SECRETARY
Marjorie Pearsall-Groenwald
Walter Roch Von Rochsburg**

**Barb Skurdall
Ed Hoogterp
Ann Bourne
Coury Carland
Ted Mick**

**Regular Meeting
January 22, 2018
Benzie County Government Center**

Vice Chair, Sean Duperron called the meeting of Parks and Recreation Commission to order at 5:08 p.m.

Present: Sean Duperron, Marjorie Pearsall-Groenwald, Ed Hoogterp, Walter Roch Von Rochsburg, Tad Peacock, Barb Skurdall, and Ted Mick.

Absent: Cathy Demitroff, Coury Carland and Ann Bourne.

Others Present: Jeanne McPherson, Recording Secretary
Visitors: None

Motion by Hoogterp, seconded by Pearsall-Groenwald to accept Frank Walterhouse's Retirement with gratitude of the years he has put in, all Ayes, motion carried.

Motion by Skurdall to nominate Cathy Demitroff as Chair, Sean Duperron as Vice Chair, Tad Peacock as secretary, Hoogterp seconds, all Ayes, Vice Chair asks three times is there is any other nominations, motion carries.

Motion by Hoogterp, seconded by Von Rochsburg to approve Agenda as presented, all Ayes, motion carried.

Motion by Peacock, seconded by Pearsall-Groenwald to approve the Regular Meeting Minutes of the December 18, 2018 meeting with Amendments, all Ayes, motion carried.

Public Input: None

Guests: None

Committee Reports:

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BEULAH, MI 49617

Railroad Point: Vice Chair shares that Frank Walterhouse has retired and Coury Carland will be replacing him. Hoogterp shared that he really doesn't want to lose track of the drawings for stairs at Railroad Point.

Point Betsie Light House: Vice Chair shares that Susan Wenzlik spent some phone time reviewing the last MNRTF grant application with Tamara Jorkasky, Grant Coordinator for the DNR. Attempt to learn more about areas the application could be improved for better score if the application is to be resubmitted in future grant cycles.

Trail Report: Duperron shared the Health Dept. of Northern Michigan is offering Green Space improvement grants. Possible funding source for the Mark Mandenberg Memorial project. Bob Ford, Landscapes architect, collage class mate, and golf partner of Mark's has agreeded to donate his expertise to this project.

B.V. Trail Management Council- None

Recreational Facilities & Access: Duperron shares that DNR is planning to share more information and collect more input in regards to Betsie River Access plan, but the time has been pushed out longer than expected.

Zada Price Property: None

Recreational Programs: Pearsall- Groenwald shares that she made a trip to Kalkaska to look at facility, she is doing research to avoid mistakes. She also shared that it is important to have the schools on board and involved. Pearsall-Groenwald expressed that she would like there to be a therapeutic pool and wants to make sure it is accessible for all citizens.

Old Business: None

New Business:

Von Rochsburg makes motion to accept 2018 Meeting Dates as submitted, Hoogterp seconds, all Ayes, motion carries.

2017 Committee Chairs:

| | |
|----------------------------------|---------------|
| Railroad Point | |
| Point Betsie Lighthouse | Von Rochsburg |
| Trails | Duperron |
| Trail Management Council | Walterhouse |
| Recreational Facilities & Access | Bourne |
| Recreational Programs | Skurdall |
| Zada Price | Peacock |

Endowment
Budget Committee
Executive Committee

Bourne, Thompson, Demitroff
Officers plus one
Officers plus one

Public Input: None

Correspondence: One-Parks and Rec. Business magazines.

Other Business before the Board: None

Motion by Pearsall-Groenwald, seconded by Peacock to Adjourn.
Chair, Demitroff declared the meeting adjourned at 5:465p.m.

The next meeting is scheduled for Monday February 26, 2018 at 5:00 p.m.

Minutes were respectfully submitted by Jeanne McPherson, Recording Secretary

A handwritten signature in dark ink, appearing to read 'Tad Peacock', written over a horizontal line.

Tad Peacock, Secretary



The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, February 22, 2018 at 9:30 AM.

| | | |
|----------|--|--|
| Present: | Chairman Bob Rosa Vice-Chairman Ted Mick Member Jim Bowers | Manager Matt Skeels Superintendent Brad Schaub Clerk Jennifer Kolinske |
|----------|--|--|

Welcome Jim Bowers our new Commissioner.

Motion by Comm Mick and supported by Comm Bowers to amend the agenda adding chipper/patcher purchase, LRC update and MTF update. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

The minutes of the 2/08/18 meeting were accepted as presented.

Motion by Comm Bowers and supported by Comm Mick to pay bills #44834 to #44871 for the amount of \$123,873.96 and Payroll #04 for \$62,854.19. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Work Summary – Comm Rosa suggested adding Assistant Engineering Tech and Assistant Foreman to this report when the positions have been filled and are being utilized.

Superintendent's report: Weight restrictions effective 2/20/2018. Aptitude test created and given to candidates interested in the Assistant Engineering Tech and the Assistant Foreman positions. Recommending Letter of Understanding so that we can move forward with these positions. Truck Driver position posted, our Mechanic Chuck DuPont submitted for this position. Recent accident limited to \$1,000 payout.

Standing Guest: Gary Sauer-County Commissioner – Brought the board up to date on issues at the county level. County recently received grant funds from the tribe. Recommended we take a different approach when looking at the repairs for Black bridge.

Public Input: Ron Evitts – Black bridge discussion

Items Before the Board:

Crystal Lake Township 2018 Projects – Rick Nielsen presenting for Crystal Lake Township. Requesting extension of time to pay partial deposit and balance for 2018 projects. Motion by Comm Mick and supported by Comm Bowers to waive 50% deposit requirement with a flat dollar amount of \$20,000 due with signed contracts by March 16, 2018 and balance of projects due in full no later than April 1, 2019. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Almira Township 2018 Project - Motion by Comm Bowers and supported by Comm Mick to extend due date for 50% deposit to April 30, 2018. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Tim Hass Begold Road - Request for Seasonal Road Change – Board recommended reviewing issues with Mr. Hass before proceeding with estimate.

Private Residential Roads & Approaches Draft – Motion by Comm Bowers and supported by Comm Rosa to approve the amended Private Residential Roads & Approaches draft as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Specifications Subdivisions Site Condo Draft - Motion by Comm Bowers and supported by Comm Mick to approve the amended Specifications Subdivisions Site Condo draft as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

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BEULAH, MI 49617

Utility & Gas or Oil Well Site Draft - Motion by Comm Bowers and supported by Comm Mick to approve the amended Utility & Gas or Oil Well Site draft as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Millage Draft Language - Motion by Comm Rosa and supported by Comm Bowers to approve the millage language draft as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Chipper/patcher purchase - Motion by Comm Rosa and supported by Comm Bowers to approve the purchase of a new patcher estimated at \$17,500. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Correspondence/Information/Discussion:

Critical Bridge Funds – Nostwick, Reynolds & Black Bridges – Board gave recommendation to proceed with the application process.

Ginny Schalm – Blind person signs – Ms. Schalm's request for blind person signs was denied by the board.

Woodstar Forestry – Pit Use – Board granted permission for Woodstar Forestry to use Honor Pit for staging log loading.

Great Lakes Fishery Trust Support Letter – Board approved submission of the Great Lakes Fishery Trust Support letter.

Staffing Update – Manager Skeels will create a Letter of Understanding to address the addition of a Assistant Engineering Tech and Assistant Foreman position as well as make corrections to the Truck Driver Letter of Understanding.

LRC Summary – Manager Skeels gave brief summary of 2018 millage projects. Mick Road will be the last project and will be adjusted according to how much money we have remaining after all other projects have been completed.

MTF Update – We may receive an additional \$275,000 in MTF monies, however undetermined as to when we might receive these funds. Manager Skeels to keep board updated as we receive more information.

Communication Discussion – Comm Rosa asked for ideas on how the BCRC can better communicate to the public. This was recently discussed at a staff meeting. Some ideas presented were to have monthly press releases for the Record Patriot and a Facebook page. Additionally, Manager Skeels and Financial Manager Kolinske will be working on a 2017 Annual Report that will be presented to the townships and villages.

April 12, 2018 Meeting date moved to April 11, 2018 at 9:30 AM.

Public Input: Ron Evitts stated how happy the residents are to have the night primary maintenance.

Meeting adjourned at 11:50 AM

Minutes approved 3/8/18.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk

A special meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, March 1, 2018 at 1:00 PM.

Present: Chairman Bob Rosa
Vice-Chairman Ted Mick
Member Jim Bowers

Manager Matt Skeels
Superintendent Brad Schaub
Clerk Jennifer Kolinske

Items Before the Board:

MDOT Rural Elected & Appointed Officials Meeting – Notice of Meeting to be held March 15, 2018 from 3:00 PM to 5:00 PM at 2084 US 31/Hartman Road South of Traverse City.

Henn – Member Amicus Support – County of Ingham – board supported management's decision to sign support letter and submit.

Building Improvements:

Budget Estimates Building Apex Engineering – Reviewed Options 1A through 6.

Building Pros & Cons – Reviewed pros and cons of each option presented in Apex Engineering's proposal.

Building Notes – Reviewed along with the pros & cons presented in Apex Engineering's proposal.

Building Map – Commissioners did a walk around of the building with management to get an visual of the improvements needed.

Public Input: None

Meeting adjourned at 2:55 PM

Minutes approved 3/8/18.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk

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MAR 12 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE COUNTY VETERANS AFFAIRS COMMITTEE
Meeting Minutes
Monday, February 5, 2018, 9:00am
Conference Room 206, Governmental Center, Beulah, Michigan

4

Committee members present: Bob Roelofs (Chair), Camp Bailey, Ed Kowalski, Kirt Giddis, and Dale Ginzel (Secretary). Absent: Tom Stobie

A moment of silence was followed by the Pledge of Allegiance.

A motion was made by Ed and supported by Kirt to approve agenda with amendments to New Business. Motion was approved unanimously.

A motion was made by Kirt and supported by Ed to approve January committee meeting minutes with amendment to date. Motion was approved unanimously.

Public Comment: Bob shared that a Memorial Service with military honors will be held for Phil Hoyt on February 24 at 11:00 at St. Ann's Catholic Church in Frankfort.

Outside Veterans Meetings: Bob, Tom, and Dale attended first Grow Benzie event for veterans. It was agreed upon by those in attendance that future events should be held and attended by committee members. Bob attended Grand Traverse County VA meeting in which he expressed concerns over level of services being provided by Grand Traverse County VA Office was providing to Benzie County veterans.

County Veterans Director Report: None

Finance update: Michelle Thompson provided budget report. The Veterans' Relief Fund (293) has a balance of \$65,620.98. The Veterans' Memorial Fund (295) balance is \$4,605.31.

Committee Action Items: Election of Vice-Chair and vote on bylaws were postponed due to Tom Stobie's absence.

Old Business:

- a. Pavilion grant request update
- b. Kirt shared that balance on brick orders was \$550 and is not due until delivered in the Spring. He also shared that it would cost only \$150 for a granite stone thanking all donors.

New Business:

- a. Memorial Day events: Dale will contact Dale Chase and request cannon demonstration during Memorial Day event. Bob will request fly-over from USCG and others to participate.
- b. Patriot Guard Riders will stop at Memorial during annual ride in June. Bob discussed renting port-a-johns and providing food items for purpose of fund raising.
- c. A request has been made to allow family of Ed Carter to use Memorial site for memorial service for Ed Carter on May 19. Request has been approved. Benzonia Township will manage calendar for future events and requests at Memorial site.
- d. A motion was made by Dale and supported by Ed that would not allow special orders or requests to change bricks or benches (e.g., using brass or bronze bricks, stones, etc.) and that only bricks currently in use will be used at Memorial. Motion was approved unanimously.

Mileage, bills and per diem requests:

- a. Ed made a motion and supported by Camp to approve mileage and per diem for January committee meeting. Roll call: Kirt – yes, Ed – yes, Camp – yes, Dale – yes, Bob – yes

Meeting was adjourned at 10:24 a.m.

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

5

Benzie Bus

February 2018 Statement of Activities Notes

The month of February we have net income of \$86,602 which is \$42,019 less than budget, \$75,000 of 5311 monies is yet to be received. However, good news YTD net income is \$51,175 over budget. A Money Market account was opened March 15th with an opening balance of \$220,381 transferred from the savings account.

Revenue Accounts:

- **40100 and 40200 Passenger Fares and Contract Fares** – Combined fares for the month was \$9,051 while we budgeted \$11,300.
- **40615 Advertising Income** \$75 for the month. Frankfort Credit Union billed \$75.
- **40710 Sale of Maintenance Services** - this service is on hold.
- **40800 Taxes Levied Directly for TA** \$142,324 received from townships for property tax. \$195,000 was budget based on what was received last year.
- **41101 State Operating Assistance** is \$52,940 monthly.

Over budget expenses:

- **50401 – Fuel & Lubricants** – over budget \$3,337 YTD. Compared to February 2017 fuel cost has increased.
- | | February 2017 | February 2018 |
|----------|-----------------------|-----------------------|
| Propane | \$.999 gallons 1,420 | \$1.199 gallons 2,700 |
| Diesel | \$1.712 gallons 1,663 | \$2.154 gallons 1,727 |
| Unleaded | \$1.531 gallons 763 | \$1.767 gallons 514 |
- **50405 – Office Supplies** – over budget \$127 YTD

Under budget expenses:

- **50101 – Labor Expense** – under budget \$46,863 YTD.
- **50200 – Fringe Benefits** – under budget \$13,912 YTD.
- **50399 – Service Expenses** – under budget \$10,831, other accounts included in this account include advertising, audit cost, computer service, ground maintenance and building maintenance.
- **50402 – Tires & Tubes** - under budget \$4,347 YTD.
- **50405 – Office Supplies** - under budget \$534 YTD.
- **50406 – Parts Revenue Vehicles** - under budget \$7,184 YTD
- **50500 – Utilities & Insurance** - under budget \$18,360, some insurance payments are made quarterly.
- **50902 – Travel, Meetings & Training** – under budget \$1,258
- **50903 – Association Dues & Subscription** – under budget \$614 YTD

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BENZIE COUNTY CLERK
BEULAH, MI 49617

Grant Activity (monies rec'd): (Items not reported in current year revenue & expenses)

March 2018 – Mobility Management grant – October 2017 \$1,658.73

March 2018 – Mobility Management grant – November 2017 \$3,038.45

March 2018 – Mobility Management grant – December 2017 \$1,605.08

March 2018 – Mobility Management grant – January 2018 \$2,214.04

3/16/18

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BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie Transportation Authority - Feb 2018 Statement of Activities

| | Feb 2018 | | Oct 2017 - Feb 2018 | | 2018 | | Feb 2017 | | Oct 2016 - Feb 2017 | |
|---|-------------------|-------------------|---------------------|-------------------|---------------------|-------------------|----------|-------------------|---------------------|--------|
| | Actual | Budget | Actual | Budget | Annual Budget | Actual | Actual | Actual | Actual | Actual |
| Income | | | | | | | | | | |
| 40100 - Passenger Fares/Contract Fares | 9,050.90 | 11,300.00 | 55,871.64 | 53,900.00 | 125,000.00 | 12,018.04 | | 53,493.17 | | |
| 40615 - Advertising Income | 75.00 | 300.00 | 6,250.00 | 1,400.00 | 8,000.00 | 100.00 | | 900.00 | | |
| 40710 - Sale of Maintenance Services | 0.00 | 2,000.00 | 0.00 | 7,000.00 | 19,000.00 | 163.18 | | 5,976.50 | | |
| 40760 - Gains/Sale Capital Asset | 0.00 | 0.00 | 4,433.00 | 0.00 | 0.00 | 0.00 | | 0.00 | | |
| 40800 - Taxes Levied Directly for/by TA | 142,324.40 | 196,000.00 | 510,880.46 | 490,000.00 | 591,355.00 | 194,808.71 | | 488,851.10 | | |
| 41101 - State Operating Assistance | 52,940.00 | 52,940.00 | 264,700.00 | 264,700.00 | 638,211.00 | 50,842.00 | | 251,498.00 | | |
| 41301 - Section 5311 | 0.00 | 0.00 | 0.00 | 75,165.00 | 300,660.00 | 0.00 | | 20,098.00 | | |
| 41398 - RTAP | 0.00 | 0.00 | 0.00 | 300.00 | 4,500.00 | 0.00 | | 866.79 | | |
| 41400 - Interest Income/Other Revenue | 6.34 | 80.00 | 118.07 | 220.00 | 750.00 | 10.87 | | 258.67 | | |
| Total Income | 204,395.64 | 261,620.00 | 842,253.17 | 882,685.00 | 1,687,476.00 | 257,942.80 | | 822,942.23 | | |
| Expense | | | | | | | | | | |
| 50101 - Total Labor Expense | 70,861.08 | 79,700.00 | 351,637.49 | 398,500.00 | 1,037,000.00 | 66,812.61 | | 346,706.95 | | |
| 50200 - Fringe Benefits | 18,367.89 | 18,571.00 | 86,442.65 | 100,355.00 | 251,600.00 | 13,578.84 | | 72,204.38 | | |
| 50310 - Board Compensation | 200.00 | 340.00 | 720.00 | 1,480.00 | 2,500.00 | 0.00 | | 990.00 | | |
| 50399 - Service Expense | 7,986.13 | 8,895.00 | 37,484.42 | 48,315.00 | 101,060.00 | 8,845.65 | | 52,561.85 | | |
| 50401 - Fuel and Lubricants | 8,171.95 | 7,400.00 | 38,947.44 | 35,610.00 | 78,000.00 | 5,805.60 | | 32,982.39 | | |
| 50402 - Tires and Tubes | 0.00 | 1,200.00 | 452.80 | 4,800.00 | 10,000.00 | 479.84 | | 7,587.95 | | |
| 50404 - Major Purchase | 0.00 | 320.00 | 0.00 | 1,260.00 | 3,500.00 | 0.00 | | 0.00 | | |
| 50405 - Office Supplies | 1,311.85 | 650.00 | 3,727.47 | 3,600.00 | 11,100.00 | 430.95 | | 3,108.17 | | |
| 50406 - Parts Revenue Vehicles | 1,479.69 | 2,600.00 | 4,215.96 | 11,400.00 | 30,000.00 | 1,472.99 | | 13,871.23 | | |
| 50407 - Parts for Non Revenue Vehicles | 0.00 | 60.00 | 0.00 | 400.00 | 1,000.00 | 0.00 | | 362.64 | | |
| 50499 - Other Materials and Supplies | 1,735.25 | 1,700.00 | 8,521.66 | 8,820.00 | 21,200.00 | 1,380.26 | | 14,750.23 | | |
| 50500 - Utilities & Insurance | 4,751.33 | 9,863.00 | 29,097.97 | 47,458.00 | 43,360.00 | 4,140.15 | | 19,824.21 | | |
| 50700 - Taxes and Fees | 0.00 | 125.00 | 556.00 | 500.00 | 34,366.00 | 88.00 | | 463.00 | | |
| 50902 - Travel, Meetings & Training | 496.33 | 845.00 | 2,822.06 | 4,080.00 | 10,000.00 | 783.21 | | 3,062.84 | | |
| 50903 - Association Dues and Subscript | 777.24 | 360.00 | 3,326.08 | 3,940.00 | 6,500.00 | 24.94 | | 3,608.09 | | |
| 51205 - Sharp Copier/Dispatch Lease | 231.67 | 250.00 | 1,085.37 | 1,250.00 | 3,000.00 | 207.80 | | 1,074.00 | | |
| 57402 - Ineligible RTAP | 1,424.00 | 0.00 | 1,424.00 | 300.00 | 4,500.00 | 1,095.00 | | 1,983.33 | | |
| Total Expense | 117,794.41 | 132,986.00 | 570,481.37 | 672,068.00 | 1,648,686.00 | 103,145.84 | | 575,122.27 | | |
| Net Income / Loss | 86,602.23 | 128,634.00 | 271,771.80 | 210,617.00 | 38,790.00 | 154,796.96 | | 247,819.96 | | |

Honor Bank Checking \$75,375.35

Honor Bank Savings

Cash Reserve 2015 \$55,000.00

Cash Reserve 2013 \$27,000.00

General - \$220k moved to MM on March 15th \$368,766.22

Total \$470,766.22

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DAWN OLNEY
KREFF COUNTY CLERK
BEULAH, MN 55961

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