

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

May 22, 2018

Commissioners Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL ELECTRONIC DEVICES

- 9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 5/8/2018; Correct 3/13/2018 Minutes
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR'S REPORT –
 FINANCE – Approval of Bills
 COMMITTEE OF THE WHOLE – Consent
 COMMITTEE APPOINTMENTS – P/R Resignation
 ACTION ITEMS –
 1. 2% Grant App BSR
 2. 2018-015 Point Betsie Resolution
 3. Excessive Force Policy
 4. Non-Discrimination on Basis of Handicap Policy
 5. Residential Anti-displacement and Relocation Plan Policy
 6. Grievance Procedure under Section 504 of the Rehabilitation Act of 1973 Policy
 7. Economic Opportunities Policy for Section 3 Covered Contracts Policy
 8. Coykendall MERS Service Credit
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –
10:00 Jennifer Berkey – MSUE Annual Report
10:15 PUBLIC HEARING – Venture North – Close Out Sleeping Bear Apiaries
10:30 “ “ “ “
10:45 Doug Durand, Benzie Senior Resources, Senior Needs Assessment Survey
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	231-920-5028
District III - Roger Griner (Crystal Lake, Frankfort).....	231-651-0757
District IV - Coury Carland (Benzonia).....	231-930-7560
District V - Terry Money (Homestead).....	231-510-2400
District VI - Evan Warsecke (Colfax, Inland).....	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

May 8, 2018

The Benzie County Board of Commissioners met in a regular session on Tuesday, May 8, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer at 9:00 a.m.

Present were: Commissioners Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke

The invoice was given by Commissioner Griner and Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Carland, seconded by Warsecke, to approve the regular session minutes of April 24, 2018 as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Roelofs, to approve the closed session minutes of April 24, 2018 as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:04 a.m. Public Input

Leroy Reed, Crystal Lake Township, spoke regarding the airport.

Jack O'Malley introduced himself as a candidate for the 101st State Representative.

Jay Darling, Crystal Lake Township, spoke regarding the airport.

9:16 a.m. Public Input

ELECTED OFFICIALS & DEPT HEAD COMMENTS

Jesse Zylstra, Solid Waste Coordinator, presented a written report and also let the Board know that the Household Hazardous Waste collection dates are set as follows: June 16, July 14 (tire only) and August 4. He stated that the bus wrap (DEQ Education Grant) is ready to go and the contract is ready for approval. Frankfort Recycling Site: there are a couple of locations being considered. He also reported that the 2018 budget is done and he is waiting to meet with the County Administrator.

Motion by Jeannot, seconded by Roelofs, to enter into contract with the Benzie Transportation Authority for Benzie Bus Advertising Agreement, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Kyle Rosa, Undersheriff, stated that the Sheriff presented a 2% grant to you for Dive Team Equipment. There is also an additional application for School Safety which he has prepared for your approval.

Dan Smith, Jail Administrator, reported that the water valves are installed except two shower valves which are on backorder and the savings have started. The flooring project is in process – the

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May 8, 2018

administration side has been complete and they are working on the jail side now. This week is National Corrections Officer Appreciation Week.

COMMISSIONER REPORTS

Comm Carland provided the board with a report from the Substance Abuse board for the period October 1, 2017 to April 15, 2018. The Substance Abuse board makes recommendations to the Regional Entity with the projects for the liquor tax money – they will be recommending Educational Prevention Program in the Alpena area and a program in Traverse City called Dan's House. The Village of Benzonia is dealing with blight issues. He would invite anyone to the airport and talk to us – we have nothing to hide.

Comm Roelofs attended the Human Services Collaborative meeting a couple of weeks ago and the main focus was the 50,000 square foot Community Center project being considered in Thompsonville. Grand Traverse Veterans Affairs has increased their staff with a new clerical employee and a new county counsellor to handle claims. Benzie County Veterans Affairs is getting ready for Memorial Day on May 28; May 19 at noon there will be an Ed Carter celebration and also Congressman Bergman will hold a 4 p.m. gathering at the Veterans' Memorial. Almira Township held their clean-up day and the Almira Township Veterans Affairs collects all the scrap metal at the Almira clean-up day.

Comm Jeannot reported that he met with Ron Berns, Central Dispatch, Bill Robinson's replacement will be posted; been in contact Ed Kowalski, EDC, and asked that they visit with Graceland Fruit and make sure we are proactive in that we may lose them as an employer. Michelle Thompson, County Treasurer, stated that the Renaissance Zone exemption has expired and they will now be at 100% taxation.

Comm Griner stated that the liquor tax money is being spent on Bay Area Initiative here and Centra Wellness is the contractor handling it. Working on the drug take back in the pharmacies. He handed out the AES newsletter. He attended the MAC Transportation meeting in Lansing and they talked about the railroad trail from Ann Arbor to Traverse City.

Comm Warsecke stated he attended two meetings – Conservation District and Local Planning Team. He reminds everyone about the Inland Township Fundraiser on May 18.

Comm Money reported that the Zoning Board of Appeals at Homestead Township will be meeting on May 16 at 6:00 p.m. regarding St. Ambrose. At the Homestead Township meeting the Road Commission Manager gave a nice and thorough report.

Comm Jeannot asked if the Road Commission Manager talked about the matching funds starting in 2019 and 2020 going back to the townships.

Comm Sauer reported that the Village of Elberta has received two grants – the Healthy Communities Grant and the DNR Trust Fund Grant. Thank you to Evan for running the last meeting. He showed pictures of brush cutting which has been done by the Road Commission.

10:00 a.m. Richard Robb, Advocates for Benzie County
He and his group gave a power point presentation of their activities.

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May 8, 2018

10:27 a.m. Break

10:35 a.m. Reconvene

Ron Berns, 911 Central Dispatch – 911 Surcharge

Information is provided regarding the 911 surcharge; a decision needs to be made by May 15 and the State 911 notified of the intentions of Benzie County with regard to the surcharge. The fund balance as of today is \$435,000 and we should have 90 days operating funds on hand. He requests that the surcharge remain at \$3.00 per device and look at it every year.

Motion by Jeannot, seconded by Roelofs, to authorize keeping the 911 surcharge amount at \$3.00 per device for the next 12 months as requested. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: Griner Motion carried.

COUNTY ADMINISTRATOR'S REPORT

- Provided a written report dated May 2, 2018.
- May 16 he has set for the first meeting with the opioid litigation team.
- Department Head evaluations are being set up.
- Continues to attend township, village and city meetings.
- Finance Manager interview team meets tomorrow to discuss the applications.
- AES has reached out to Graceland.
- Financial RFP.
- Maples Operation Agreement – Montcalm County has an agreement, but Mr. Figura states that it does not fit Benzie County.
- Mutual Aid Agreement with Manistee Munson – they have had one meeting and are working on a draft agreement.

11:29 a.m. Comm Griner leaves

FINANCE

Bills: Motion by Carland, seconded by Warsecke, to approve payment of the bills from April 25, 2018 to May 7, 2018 in the amount of \$292,045.90 as presented. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Michelle Thompson, County Treasurer, reported on the new employee – Cara Fries – she has a banking background. Kelly Long has been promoted to Chief Deputy and she is doing great. They are working toward on-line payment of tax bills and dog licenses via the web site. Looking at increasing our interest income.

COMMITTEE OF THE WHOLE

Comm Jeannot removes #12 and #14.

Motion by Jeannot, seconded by Roelofs, to approve the April 24, 2018 Committee of the Whole Consent Calendar items 1-11 and 13 as presented. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

#12: Motion by Roelofs, seconded by Warsecke, to approve item 12 as follows: To set the wage at \$18.78 per hour for the Deputy County Administrator.

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Comm Carland asks if we can amend to include formalization of the job description to incorporate the change.

Motion by Carland, seconded by Money, to amend that this increase be contingent on a more formal job description for the Chief Deputy County Administrator.

Vote on amendment: Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke

Nays: None Exc: Griner Motion carried.

Vote on original motion as amended: Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke

Nays: None Exc: Griner Motion carried.

#14: Comm Jeannot stated that there are three groups affected if this would change: Board of Commissioners; Staff and Public. 12:30 p.m. is far too aggressive

Comm Money asks how 1:00 sounds

Comm Sauer says this is not about commissioners, there are others involved too. We are only here two days per month.

COMMITTEE APPOINTMENTS

Parks & Rec: There are no openings at this time.

BTA: One new applicant – so an interview will be scheduled. Comm Carland, Roelofs and Warsecke, Tuesday May 15 @ 4:30 p.m. Clerk will contact the former Chair to see if he is interested in sitting in on the interview.

ACTION ITEMS

Remonumentation Contract: Motion by Jeannot, seconded by Roelofs, to approve the Remonumentation Contract as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Networks Northwest Contract: Motion by Carland, seconded by Warsecke, to approve the contract with Networks Northwest to provide planning services for 2018 as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Indigent Defense: Mitch stated that our plan was approved by the MIDC; they do not know how they would implement if the state does not fully fund the project.

CORRESPONDENCE

- Parks and Recreation minutes for February 26, 2018 received.
- Charlevoix County resolution regarding MIDC received.
- Antrim County resolution regarding MIDC received.
- Letter received from Benzie County Fire/EMS Association regarding 911 surcharge.
- Betsie Valley Trailway Management Council agenda for May 15, 2018 received.
- Betsie Valley Trailway Management Council minutes of October 10, 2017 received.
- Celebration of Life for Ed Carter received.
- Letter received from Benzie County Local Planning Team regarding 911 surcharge.
- Roscommon County resolution regarding MIDC received.

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May 8, 2018

- Menominee Resolution regarding MIDC received.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

PUBLIC INPUT – None

Motion by Carland, seconded by Warsecke, to adjourn the meeting at 12:06 p.m. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Gary G. Sauer, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of April 24, 2018 as presented.
3. Approved the closed session minutes of April 24, 2018 as presented.
4. Entered into contract with the Benzie Transportation Authority for Benzie Bus Advertising Agreement, authorizing the chairman to sign.
5. Authorized keeping the 911 surcharge amount at \$3.00 per device for the next 12 months as requested.
6. Approved payment of the bills from April 25, 2018 to May 7, 2018 in the amount of \$292,045.90 as presented.
7. Approved the April 24, 2018 COTW Consent Calendar items 1-11 and 13 as presented.
8. Approved to set the wage at \$18.78 per hour for the Deputy County Administrator and that this increase be contingent on a more formal job description for the Chief Deputy County Administrator.
9. Approved the Remonumentation Contract as presented, authorizing the chairman to sign.
10. Approved the contract with Networks Northwest to provide planning services for 2018 as presented, authorizing the chairman to sign.

Motion by Jeannot, seconded by Roelofs, to approve the Committee of the Whole Consent Calendar as follows:

1. To amend the 2017-18 911 Budget and authorize the purchase of a Tower Top Amplifier as presented.
2. To enter into closed session to discuss two written legal opinions from Cohl, Stoker and Toskey dated April 24, 2018.
3. To approve the amended and restated L.O.U. for Sheriff's Office Detective Bureau Secretary and authorize the board chair to sign the L.O.U. if accepted by the Union and the effected employee as approved as to form by the County's labor attorney.
4. To approve the purchase of a new virtual server, understanding that this action may take place before the next meeting.
5. To enter into contract with Top Line Electric for cable removal in the amount of \$57,650, with the expectation that a Budget Amendment will be submitted at the next board meeting for line numbers to be used for the scope of work defined.
6. To replace two catalyst switches at a cost of \$9,297.00.
7. To amend the 2017-18 General Fund budget as presented for Dept 305.
8. To approve the 2% grant request to the Grand Traverse Band of Ottawa and Chippewa Indians in the amount of \$6,371.00 to be used for dive team equipment, authorizing the chairman to sign.
9. To approve a Budget Amendment for fund 247 Animal Control as presented.
10. To amend the 2017-18 General Fund Budget for Dept 148 as presented.
11. To authorize the County Administrator to handle Step 3 of the Krause Grievance on behalf of the Labor Subcommittee.
12. Removed from Consent Calendar.
13. To compensate the Chief Deputy County Treasurer the same as the other three Chief Deputies.
14. Removed from Consent Calendar.

Dawn Olney

From: Sara Christensen <sara@venturenorthfunding.org>
Sent: Wednesday, May 09, 2018 3:50 PM
To: Dawn Olney
Subject: Another Close-out Item for Crystal Mountain
Attachments: Benzie County - March 13 2018 FINAL Minutes - Crystal Mountain PH.pdf

Hi Dawn,

Our state project manager has been reviewing pieces of the close-out information I have submitted over the past month or so. She noticed that the attached minutes (page 3) do not exactly match the grant requirements. I suggested that maybe you rounded when taking the minutes. She said this could be corrected by an email submitted by you stating the correct amount.

Here is the correct amount as indicated on the Public Hearing Notice: "The CDBG grant in the amount of \$463,370 supported an expansion project at Crystal Mountain in Thompsonville, MI. The grant funds were used for job training. Crystal Mountain invested over \$10,225,235 in the project and hired 48 full time employees over the course of two years."

If you can send an email to me indicating a correction/clarification to the 5/13/18 minutes, I will forward to her. Let me know if you have questions.

Thank you,

Sara Christensen

Portfolio Administrator

Venture North Funding & Development

sara@venturenorthfunding.org | 231.995-7115



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Any information contained in this email should be considered confidential.

COMMISSIONERS

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March 13, 2018

Motion by Warsecke, seconded by Money, to support the millage request for the Conservation District to appear on the August 2018 ballot. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

10:41 a.m. Laura Galbraith, Venture North, Public Hearing – Crystal Mountain CDBG Loan
Ms. Galbraith is present together with Kirk Davidson and John Melcher, CEO, to speak about the CDBG for Crystal Mountain for \$460,000 dollars; \$10 million was total project costs; they adding 31,000 square feet to the property of mixed used residential and commercial property. 48 people were hired for this project; at least 51% were low to moderate income individuals.
Mr. Melcher updated the board on the end result with photos. There are now 263 units at Crystal Mountain. Conference site can accommodate about 400 individuals.
Mr. Davidson explains the photos that are provided.

10:54 a.m. Motion by Carland, seconded by Roelofs, to open the Public Hearing. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.
7 people present in the audience
Amy Bissell stated that in 2017 she brought the Register of Deeds Association to Crystal Mountain for the annual conference; they were fabulous to work with.
10:55 a.m. Public Hearing Closed

10:56 a.m. Bryce Dreeszen – Betsie Valley Trail Grant Application
Mr. Dreeszen stated that they are seeking funds for reconstruction of a section of the trail from the Village of Beulah to County Farm Road. He requests a resolution in support of the grant application. The Friends of the Betsie Valley Trail will be providing the 25% match funds – no county funds.

Motion by Jeannot, seconded by Roelofs, to approve resolution 2018-005 for Submission of Application to the Michigan Natural Resources Trust Fund for Reconstruction of the Betsie Valley Trail from Beulah to County Farm Road, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

Motion by Warsecke, seconded by Money, to approve a Memorandum of Understanding for Betsie Valley Trail Reconstruction from Beulah to County Farm Road in the Village of Beulah, Benzie County as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

ELECTED OFFICIALS & DEPT HEAD COMMENTS – continued:

David Schaffer, Recycling Coordinator, presented a Recycling Site Lease for the Frankfort site; this will be a short-term lease for three months.

Motion by Jeannot, seconded by Money, to authorize the lease between Benzie County and the City of Frankfort as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Griner Motion carried.

COMMISSIONER REPORTS

Comm Money reported that he has attended the Homestead Township meeting – they are getting a new rescue fire truck and there was no action on the St. Ambrose matter – they are addressing it. He also attended the Village of Honor meeting.

Elected Officials and Department Head Comments

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
MAY 16, 2018
THE GATHERING PLACE SENIOR CENTER, HONOR
4:30 P.M.**

Agenda

Please turn off your cell phones and any other electronic devices

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of the May 16, 2018 Agenda
Approval of Minutes from the previous meeting – April 18, 2018
Suggestion Box Contents
Public Input (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)
Finance Committee Report - Approval of BSR Financial Statements for April 2018

Information Items

- A. Directors Report – April/May 2018
- B. Program/Services Report – April 2018
- C. Senior Center Update – April/May 2018
- D. Board of Commissioners Update – by Commissioner Roger Griner

Action Items

- A.

New Business

- A. Benzie Senior Expo Flyers-Distribute
- B. Board of Directors Membership Directory-Distribute

Old Business

- 1. Fundraising/Marketing Committee Update
- 2. MERS Update/New Benzie Senior Resources Employee Retirement Plan Update
- 3. Walk-a-Thon Update
- 4. Benzie County Senior Needs Assessment Update

Public Comment

(Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors.

NEXT MEETING
Wednesday, June 20, 2018 at 4:30 p.m.
The Gathering Place Senior Center
Honor, MI 49640

RECEIVED

MAY 16 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
April 18,2018**

Chair Beverly Holbrook called the meeting to order at **4:31** pm. Prayer of invocation was given by Ned, and the Pledge of Allegiance was said by all.

Roll Call: Ann Dawe, Beverly Holbrook, Ned Edwards, Denise Favreau,, Barbara Johnson,, Scott Harrison, Jane Elzerman, Ron Dykstra and Nancy Mullen Call. Rosemary Russell. Absent and excused are Donna Malecki. Also present are Sabra Boyle, Douglas Durand, Dawn Bousamra.

Approval of Agenda

- Motion to approve the agenda with additions was made by Denise and seconded by Ned Ayes being heard, the motion to approve the agenda was made.

Minutes

- A motion to approve the minutes of the previous meeting was made by Ned and seconded by Scott All ayes being heard, the motion was carried to approve the previous minutes was carried.

Public Input-

1. Doug's key for the suggestion box will not open it either, Rosemary's would not work last month, so Sabre opened it using a screwdriver, it was empty.

Finance Committee

A statement of financial income and expense was submitted to the board by Jane, A motion to accept the finance committee report was made by Ned and seconded by Barb all Ayes being heard the motion was carried.

Information Items

A. Directors Report: March/April 2018

1. A copy was submitted by Douglas Durand and received by the board.
2. Highlights include:
 - a. Awarded a \$10,000 grant for the senior essential needs.
 - b. A grant from Taste the Local Difference was given to us for \$2,500.00. David is using this grant to obtain a vegetable cutter, new mixer parts more for ground meats, new fruit slicer, and a new water cooler with a water bottle filling dispenser to save on plastic water bottles and a commercial infuser to encourage increased fluids in our senior population.
 - c. A \$3,000 grant from Delta foundation funds for dental vouchers will be available again this year.
 - d. Exciting news, Two new homemaker contractor have been hired, and Sherrie Moseler, RN who brings many years' experience will be starting on Monday, 4/23/18. Sherrie will working 3 days a week through Christmas or until we can get a full time LPN for home care.

- e. Our deficit was at \$32,000 largely due to 3 payroll runs from March.

B. Program Services report for March

1. Nutritional programs
 - a. March was a record month for HDM.
 - a. The Nutritional Meals Programs through the 1st 6 months (October through March) are up 4,546 additional meals.
2. Other programs services when compared to 2016
 - a. Dining out up 46%
 - b. Homemaker up 34%
 - c. Benzie Bus up 26%
 - d. Information services up 33%
 - e. Snow removal largest recorded season due to the number of clients not the amount of snow.
 - f. MMAPS 22 recipients
 - g. Hearing 2 recipients
 - h. Estate planning 6 people
 - i. Foot care 48 people; 6 were at home
 - j. Income taxes 128 people had taxes prepared at no cost.
 - k. Dental needs 3 people
 - l. In home services were up as well

C. Senior Center Coordinator's Report for March and April 2018

1. Dawn gave reports and reviewed for March/April the Gathering place continues to be a busy place with 17 core activities being attended very well. 721 cumulative individuals participated in March alone. .
2. She shared thank you cookies to the board in celebration of volunteer month.
3. The garden theater will hold a volunteer appreciation day on April 29th at 1:30 this is a meet and greet and also will be presenting the movie CoCo all volunteers are welcome to attend.

Action Items

- A. New John Hancock Financial 401 retirement plan
 - a. A copy of the highlights were given to the board for review. Discussion among the board members as to the match of up to 3% and the vesting of new employees to be 3 years. Doug read the legal details of the Record of Action to the board thus allowing him to be in charge of oversight with this new retirement plan. A motion made to accept the record of action was made by Ned and seconded by Scott. .Roll Call: Roll Call: Ann Dawe yes, Beverly Holbrook yes, Ned Edwards yes, Rosemary Russell, yes, Denise Favreau yes, Barbara Johnson yes, Scott Harrison yes, Jane Elzerman yes. Ron Dykstra yes, and Nancy Mullen Call yes. Absent and excused are: Donna Malicki The motion to accept the record of action was passed by roll call, signed by Beverly and Rosemary and given back to Doug. This 401k retirement plan will take effect June 1st.
- B. Board Member sign up for Walk a Thon presentation was reviewed Nancy will give a presentation under New Business. Board Members Sign up for the Benzie chamber of commerce business expo that is on 4/21/2018.

- C. Executive Director annual evaluation and compensation discussion. Beverly make a suggestion to increase Doug's compensation 3% yearly for the next 3 years and to allow an extra 40 hours of vacation roll over for a total of 100 hours to roll over this year. Ned made a motion to allow the 3% annual increase for 3 years, and allow the extra 40 hours of vacation time to roll over thus bringing his vacation roll over to 100 hours. This motion was seconded by Scott. Roll Call: Ann Dawe yes, Beverly Holbrook yes, Ned Edwards yes, Rosemary Russell, yes, Denise Favreau yes, Barbara Johnson yes, Scott Harrison yes, Jane Elzerman yes. Ron Dykstra yes, and Nancy Mullen Call yes. Absent and excused are: Donna Malicki The motion to the increase in compensation and vacation was passed roll call
- D. Board of Commissioners update. No commissioners in attendance

New Business

- A. Walk a Thon Powerpoint Nancy gave a fabulous presentation to the board asking that each board member go out the the community and give this presentation to local entities that they have connections to to increase participation with the walk a thon and subsequently increasing our donations for this fundraiser.
- B. New Board Member Application
Board members reviewed Shirley's application many board members know her from the community. Scott stated he was in agreement with having her join the board prior to leaving at 5:32. Barb made a motion to accept her application and to consider her for the board, Rosemary seconded. Roll Call: Ann Dawe yes, Beverly Holbrook yes, Ned Edwards yes, Rosemary Russell, yes, Denise Favreau yes, Barbara Johnson yes, Scott Harrison yes, Jane Elzerman yes. Ron Dykstra yes, and Nancy Mullen Call yes. Absent and excused are: Donna Malicki. Motion was passed via roll call Beverly will invite her to the next board meeting.
- C. Ron Dykstra presented information to the board regarding new phone scams going around. He stated that he has been contacted three separate times for different scams the last time the person calling him stated he was his grandson and that he needed money to get out of jail. These scams are scary and our seniors are at increased risk.

Old Business

- 1. Fundraising/ Marketing
 - a. Discussed above with topic of Walk a Thon and asking board members to sign up for presentations.
 - b. Walk a thon committee minutes were submitted to the board for review. Goal for this year is \$22,000.
- 2. MERS UPDATE
Doug and the financial committee continue to work with attorney Chris Cook and MERS to come to a suitable resolution for our employees. They will keep the board abreast of the situation as it continues to unfold.

ROUND TABLE DISCUSSION

No round table discussion.

ADJOURNMENT

The meeting was adjourned at 5:54pm.

DRAFT April 2018 4

Respectfully Submitted,

Rosemary Russell, RN
Board Secretary

Next Meeting
Wednesday, May 16, 2018
Benzie Senior Resources
The Gathering Place
Honor, Michigan 49640

Benzie Senior Resources

Executive Directors Report April 2018 – May 2018

- Project Senior Fresh is in the planning stages and 214 individuals will be able to participate this summer in the program at Benzie County Farmer's Markets.
- The Walk-a-Thon Committee is ramping up with the focus for the next 30 days on securing sponsors, presentations, completing all promotional printing materials, increasing the shoe campaign, etc. Honor Building Supply will be sponsoring the BSR's Walk-a-Thon in the August Circular. All of the artwork and content has been provided.
- Work on the Benzie Senior Expo is moving along nicely. We 27 vendors coming. Nine sponsors of the event. We have health screenings and workshops along with free refreshments and lunch.
- The Senior Needs Assessment is nearing the final stages of development.
- I attended the Benzie Chamber of Commerce Business Expo that was held on Saturday, April 21st. BSR took part in the Job Fair that was offered as part of the Expo. Many businesses were advertising for workers and I spoke with three individuals regarding the Home Health Aide Position. Each person was given job descriptions and employment application. Overall, many of the attendees were in the age group that we serve and I received many positive statements of our work in the community.
- We had a successful social media blitz during National Volunteer Week with pictures and notes posted to Facebook promoting our wonderful volunteers. The number of people engage on BSR's Facebook page increased over 250% during the week of April 16-20. We had some nice comments from others from those posts.

Legislative Updates

State of Michigan

The Senate HHS Appropriations subcommittee did include the 3 million additional dollars for FY 2019 Budget. The full Senate did take the recommendation of the Appropriations subcommittee and included the 3 million in their version of the 2019 budget. It now goes to committee since the House version did not include the increase. It is anticipated that the final version of the FY 2019 Budget will have an increase for programs in the Older Michigians Act Senior Services.

Federal Funding

Representatives from Meals on Wheels America are advocating the Members of Congress to urge them to increase FY 2019 (OAA) Nutrition Programs by \$100M for a total of \$996.7M.

Volunteer Programs

We continue to add new Home Delivered Meals volunteers monthly.

Program Report for March 2018

Nutritional Programs (CLOSED TWO DAYS IN APRIL DUE TO WEATHER)

Home Delivered Meals

Home Delivered Meals – 4,690 meals were provided to 174 clients in April 2018. **For year to date, this is an increase of 20% as compared to the same period in FY'2017.**

Congregate Meals

The Gathering Place and Thompsonville served 1,711 meals in April 2018. **For year to date there is a 5% reduction in number of meals served as compared to FY'2017.**

Through the first six-month (October 2017-April 2018) we have served 4,841 additional meals as compared to the same period last year.

Other Programs/Services

Dining Out Program – 207 customers redeemed 690 vouchers in April 2018. **Year to date the program is up 2% compared to 2017 and up 41% as compared to 2016.**

Homemaker Program – 382 service units were provided to 115 clients in April 2018. **Year to date the program is up 13% compared to 2017 and up 34% as compared to 2016.**

Snow Removal Program – 376 plows were provided during the month of April. This brings the number plows for the season to 1,660. **To date the program is up 77% compared to 2017 and up 93% as compared to 2016.**

Guardian Medical Monitoring – 32 customers now receive this service at no cost to them. Two new clients will be added in May.

Benzie Bus Punch Cards – 177 bus passes were issued to customers in April 2018. This represents 2,124 rides for the month. **Year to date the program is up 17% compared to 2017 and up 29% as compared to 2016.**

Information & Assistance - The agency handled 1,070 calls in April 2018 regarding Information and Assistance for services and questions related to older adults. **Year to date the number of phone calls received is up 3% compared to 2017 and up 36% as compared to 2016.**

MMAPS – Six individuals received 11 hours of service to assist them in their Medicare needs in April 2018.

Hearing Clinic – Three individuals had a hearing evaluation completed in April 2018 at no cost to the client.

Estate Planning – Three individuals were provided estate-planning counseling in March 2018 at no cost to the clients.

Foot Care – 41 individuals were provided foot care at the clinic and 3 clients were seen in their homes in March 2018.

Income Tax Program – 60 individuals were seen in April 2018 at no cost to them to have their 2017 income taxes processed. Overall, 263 individuals had their 2017 income taxes completed at Benzie Senior Resources.

Benzie Senior Dental Program – seven clients received financial assistance for dental care in April 2018.

Emergency Senior Essential Needs Fund – One individual received financial assistance in April 2018.

The Gathering Place Senior Center – In April 2018, The Gathering Place Senior Center offered sixteen core activities that 684 cumulative number of individuals participated in. The top 5 attended activities for April 2018 were: Music Programs, Exercise Groups, Card Games, Health & Educational Programs and Day Trips. **Year to date, this is an increase of 14% as compared to the same period in FY'2017.**

In-Home Services – Number of Home Health Clients is up 19% as compared to April 2017. Total Client hours is up 17% as compared to April 2017. Total number of Home Health Care visits increased 24% as compared to April 2017.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long Term Care Insurance	Total Clients
October 2017	24	38	5	67
November 2017	23	36	4	63
December 2017	21	42	3	66
January 2018	22	40	2	64
February 2018	25	39	3	67
March 2018	23	37	3	63
April 2018	24	38	8	70
May 2018				
June 2018				
July 2018				
August 2018				
September 2018				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long Term Care Insurance	Total Hours
October 2017	643.75	513.25	165.25	1322.75
November 2017	578.25	553	47.25	1178.5
December 2017	510	502	28	1040
January 2018	599.75	511	20.75	1131.50
February 2018	587.5	453.75	12.5	1053.75
March 2018	622.75	560.25	15	1198
April 2018	576	504.5	79.5	1160
May 2018				
June 2018				
July 2018				
August 2018				
September 2018				

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of April 30, 2018

	<u>Apr 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · CENTRAL STATE BANK CHECKING	292,307.80
003 · CENTRAL STATE BANK HRA	1,431.92
006 · CENTRAL STATE BANK CD	13,270.36
009 · CENTRAL STATE BANK MM CHECKING	148,295.30
Total Checking/Savings	<u>455,305.38</u>
Accounts Receivable	
1200 · Accounts Receivable	2,702.00
Total Accounts Receivable	<u>2,702.00</u>
Other Current Assets	
109 · INVENTORY	8,576.22
Total Other Current Assets	<u>8,576.22</u>
Total Current Assets	466,583.60
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	126,727.00
152 · EQUIPMENT	79,787.12
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(286,433.40)
Total Fixed Assets	<u>402,256.42</u>
TOTAL ASSETS	<u><u>868,840.02</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	20,092.94
Total Accounts Payable	<u>20,092.94</u>
Other Current Liabilities	
2100 · Payroll Liabilities	10,604.51
238 · AFLAC PAYABLE	120.90
Total Other Current Liabilities	<u>10,725.41</u>
Total Current Liabilities	30,818.35
Long Term Liabilities	
250 · MORTGAGE PAYABLE	136,961.31
260 · NET PENSION LIABILITY	410,473.00
Total Long Term Liabilities	<u>547,434.31</u>
Total Liabilities	578,252.66
Equity	
3000 · Opening Bal Equity	160,329.63
390 · FUND BALANCE - PROGRAMS	(570,978.00)
3900 · Retained Earnings	537,006.37
Net Income	164,229.36
Total Equity	<u>290,587.36</u>
TOTAL LIABILITIES & EQUITY	<u><u>868,840.02</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
April 2018

	<u>Apr 2018</u>	<u>Budget</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	6,723.66	6,833.00	(109.34)
519.04 · FEDERAL USDA	0.00	0.00	0.00
519.05 MIPPA (MMAP)	0.00	0.00	0.00
540 · GRANTS	5,500.00	6,500.00	(1,000.00)
561 - HDM Waiver	1,032.00	704.00	328.00
642 · CHARGES FOR SERVICES/CON	2,868.00	3,505.00	(637.00)
642.01 · FEE FOR SERVICE/CHORE	1,234.00	2,900.00	(1,666.00)
642.02 · FEE FOR SERVICE/HOMEM/	2,272.00	2,100.00	172.00
642.03 - FEE FOR SERVICE/SNOW R	528.00	0.00	528.00
642.1 - FEE FOR SLIDING SCALE CL	5,342.25	3,330.00	2,012.25
642.05 - FEE FOR PRIVATE PAY & IN	180.00	3,800.00	(3,620.00)
670 - Client Income	11,590.55	7,485.00	4,105.55
673 · NEWSLETTER SUB	120.00	40.00	80.00
675 · DONATIONS	7,988.28	8,163.00	(174.72)
676 · MILLAGE	85,836.57	85,837.00	(0.43)
680 · VOLUNTEER WAGES (IN-KIND)	6,092.50	6,500.00	(407.50)
677 - Fundraising	1,486.96	1,000.00	486.96
681 - In-Kind (non-volunteer)	486.81	333.00	153.81
690 - Trip Income	2,711.00	3,250.00	(539.00)
691 - MISC INCOME	675.00	0.00	675.00
Total Income	<u>142,667.58</u>	<u>142,280.00</u>	<u>387.58</u>
Gross Profit	142,667.58	142,280.00	387.58
Expense			
700 - ACCOUNTING FEES	0.00	900.00	(900.00)
705 · SALARY AND WAGES	55,068.35	54,910.00	158.35
708 · PAYROLL TAX EXPENSE	5,741.07	5,692.00	49.07
709 · EDUCATION/TRAINING	0.00	250.00	(250.00)
710 · EVENTS	359.13	241.00	118.13
715 · CLOTHING ALLOWANCE	0.00	600.00	(600.00)
717 · DUES/SUBSCRIPTIONS	1,684.31	1,800.00	(115.69)
721 · COMPUTER EXPENSES	3,408.80	800.00	2,608.80
725 · FRINGE BENEFITS	3,491.59	11,965.00	(8,473.41)
726 - FUNDRAISING/MARKETING EX	0.00	0.00	0.00
727 · SUPPLIES	1,443.47	2,165.00	(721.53)
727.2 · OFFICE EXP	588.12	700.00	(111.88)
727.3 - POSTAGE	500.00	50.00	450.00
727.4 - ADVERTISING	386.10	400.00	(13.90)
740 · FOOD	12,981.62	13,600.00	(618.38)
819 · CONTRACTUAL	30,403.07	13,612.00	16,791.07
820 · VOLUNTEER WAGES (IN-KIND)	6,092.50	6,500.00	(407.50)
825 · VOLUNTEER EXPENSES	590.00	1,821.00	(1,231.00)
850 · TELEPHONE	400.17	350.00	50.17
861 · TRAVEL/MILEAGE/GAS	2,400.40	2,830.00	(429.60)
900 · INTEREST EXPENSE	462.44	475.00	(12.56)
910 · INSURANCE	2,456.00	2,300.00	156.00
915 · PROJECTS	237.25	1,250.00	(1,012.75)
920 · UTILITIES	3,118.98	2,947.00	171.98
940 · DEPRECIATION EXPENSE	3,924.58	2,708.00	1,216.58

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
April 2018

	Apr 2018	Budget	\$ Change
980 · EQUIPMENT/REPAIRS	1,034.47	1,375.00	(340.53)
980.1 - OUTDOOR MAINTENANCE	1,571.25	200.00	1,371.25
981 · HDM VEHICLE MAINT/GAS	1,289.17	1,040.00	249.17
980.2 - INDOOR MAINTENANCE	115.00	175.00	(60.00)
TRIP EXPENSE	838.00	0.00	838.00
Total Expense	<u>140,585.84</u>	<u>131,656.00</u>	<u>8,929.84</u>
Net Ordinary Income	2,081.74	10,624.00	(8,542.26)
Other Income/Expense			
Other Income			
990 · INTEREST/DIVIDEND INCOME	15.25	25.00	(9.75)
995 REALIZED GAIN (LOSS)	0.00	0.00	
999 - Other Income	288.06	80.00	208.06
Total Other Income	<u>303.31</u>	<u>105.00</u>	<u>198.31</u>
Other Expense			
999.1 · Other Expense	0.00	0.00	0.00
99999 - LEGAL EXPENSE	0.00	0.00	0.00
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Other Income	<u>303.31</u>	<u>105.00</u>	<u>198.31</u>
Net Income	<u><u>2,385.05</u></u>	<u><u>10,729.00</u></u>	<u><u>(8,343.95)</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2017 - April 2018

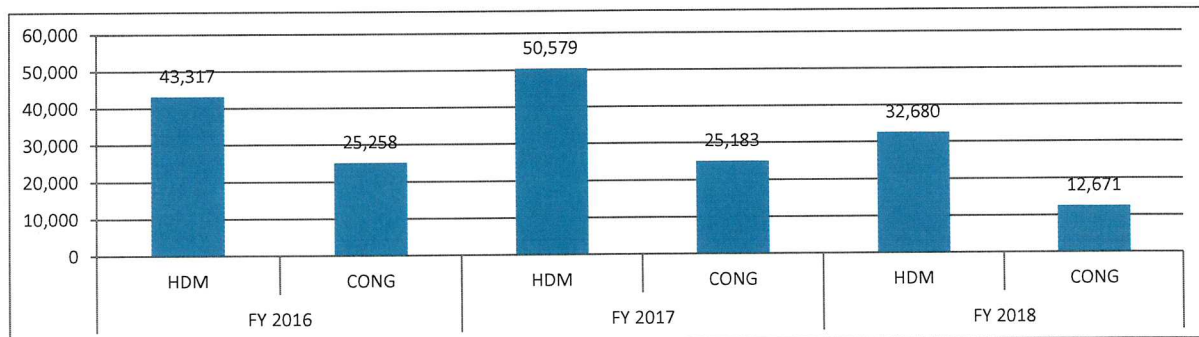
	Oct-Apr 2018	Budget	\$ Change
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	47,065.68	47,831.00	(765.32)
519.04 · FEDERAL USDA	16,541.01	24,000.00	(7,458.99)
519.05 MIPPA (MMAP)	1,950.00	600.00	1,350.00
540 · GRANTS	88,629.53	45,500.00	43,129.53
561 · HDM Waiver	5,574.00	4,928.00	646.00
642 · CHARGES FOR SERVICES/CONT	17,968.02	16,335.00	1,633.02
642.01 · FEE FOR SERVICE/CHORE	496.00	2,900.00	(2,404.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	15,534.00	13,300.00	2,234.00
642.03 · FEE FOR SERVICE/SNOW REMOV/	18,169.00	21,700.00	(3,531.00)
642.1 · FEE FOR SLIDING SCALE CLIENTS	29,440.01	23,310.00	6,130.01
642.05 · FEE FOR PRIVATE PAY & INS	5,670.00	23,500.00	(17,830.00)
670 · Client Income	64,858.65	52,385.00	12,473.65
673 · NEWSLETTER SUB	380.00	280.00	100.00
675 · DONATIONS	62,238.64	57,081.00	5,157.64
676 · MILLAGE	600,855.98	600,855.00	0.98
680 · VOLUNTEER WAGES (IN-KIND).	42,505.70	37,500.00	5,005.70
677 · Fundraising	52,956.30	46,000.00	6,956.30
681 · In-Kind (non-volunteer)	33,297.46	2,331.00	30,966.46
690 · Trip Income	23,120.00	13,750.00	9,370.00
691 · MISC INCOME	975.00	0.00	975.00
Total Income	1,128,224.98	1,034,086.00	94,138.98
Gross Profit	1,128,224.98	1,034,086.00	94,138.98
Expense			
700 · ACCOUNTING FEES	6,500.00	6,300.00	200.00
705 · SALARY AND WAGES	387,793.84	411,825.00	(24,031.16)
708 · PAYROLL TAX EXPENSE	40,969.29	42,690.00	(1,720.71)
709 · EDUCATION/TRAINING	316.50	6,570.00	(6,253.50)
710 · EVENTS	1,723.82	1,690.00	33.82
715 · CLOTHING ALLOWANCE	0.00	600.00	(600.00)
717 · DUES/SUBSCRIPTIONS	2,328.31	2,300.00	28.31
721 · COMPUTER EXPENSES	22,431.67	8,200.00	14,231.67
725 · FRINGE BENEFITS	41,095.40	83,755.00	(42,659.60)
726 · FUNDRAISING/MARKETING EXP	2,437.03	4,500.00	(2,062.97)
727 · SUPPLIES	17,489.18	15,155.00	2,334.18
727.2 · OFFICE EXP	7,143.55	4,900.00	2,243.55
727.3 · POSTAGE	2,037.63	1,600.00	437.63
727.4 · ADVERTISING	5,332.62	2,800.00	2,532.62
740 · FOOD	93,655.94	89,900.00	3,755.94
819 · CONTRACTUAL	164,067.86	183,347.00	(19,279.14)
820 · VOLUNTEER WAGES (IN-KIND)	42,505.70	37,500.00	5,005.70
825 · VOLUNTEER EXPENSES	3,567.28	6,915.00	(3,347.72)
850 · TELEPHONE	2,477.12	2,450.00	27.12
861 · TRAVEL/MILEAGE/GAS	15,695.77	16,810.00	(1,114.23)
900 · INTEREST EXPENSE	3,072.19	3,325.00	(252.81)
910 · INSURANCE	17,188.00	16,100.00	1,088.00
915 · PROJECTS	5,207.76	10,750.00	(5,542.24)
920 · UTILITIES	16,390.05	15,547.00	843.05
940 · DEPRECIATION EXPENSE	18,270.70	18,956.00	(685.30)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2017 - April 2018

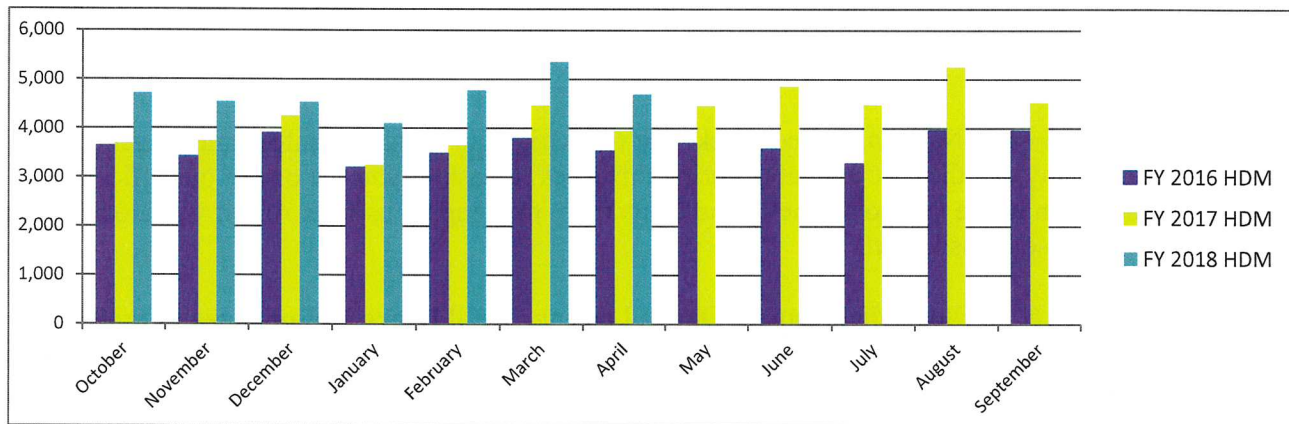
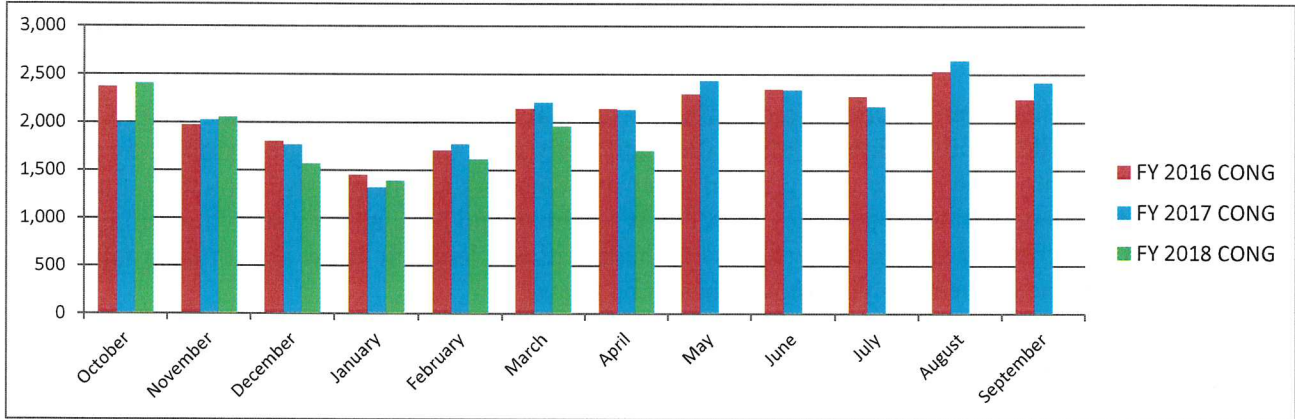
	Oct-Apr 2018	Budget	\$ Change
980 · EQUIPMENT/REPAIRS	13,354.79	9,625.00	3,729.79
980.1 - OUTDOOR MAINTENANCE	6,456.00	5,585.00	871.00
981 · HDM VEHICLE MAINT/GAS	6,846.85	7,280.00	(433.15)
980.2 - INDOOR MAINTENANCE	1,453.76	1,225.00	228.76
TRIP EXPENSE	17,146.00	15,000.00	2,146.00
Total Expense	<u>964,954.61</u>	<u>1,033,200.00</u>	<u>(68,245.39)</u>
Net Ordinary Income	163,270.37	886.00	162,384.37
Other Income/Expense			
Other Income			
990 · INTEREST/DIVIDEND INCOME	88.72	155.00	(66.28)
995.1 REALIZED GAIN (LOSS)	(172.51)	0.00	(172.51)
999 - Other Income	<u>3,704.72</u>	<u>560.00</u>	<u>3,144.72</u>
Total Other Income	<u>3,620.93</u>	<u>715.00</u>	<u>2,905.93</u>
Other Expense			
999.1 · Other Expense	2,331.94	0.00	2,331.94
99999 - LEGAL EXPENSE	<u>330.00</u>	<u>2,500.00</u>	<u>(2,170.00)</u>
Total Other Expense	<u>2,661.94</u>	<u>2,500.00</u>	<u>161.94</u>
Net Other Income	<u>958.99</u>	<u>(1,785.00)</u>	<u>2,743.99</u>
Net Income	<u><u>164,229.36</u></u>	<u><u>(899.00)</u></u>	<u><u>165,128.36</u></u>

Benzie Senior Resources
HDM/Cong comparison
Units Served 2016-2017-2018

	FY 2016		FY 2017		FY 2018	
	HDM	CONG	HDM	CONG	HDM	CONG
October	3,627	2,370	3,684	2,000	4,714	2,405
November	3,410	1,972	3,744	2,018	4,531	2,049
December	3,891	1,800	4,252	1,764	4,527	1,566
January	3,186	1,452	3,248	1,318	4,096	1,388
February	3,473	1,706	3,653	1,769	4,771	1,610
March	3,781	2,140	4,470	2,203	5,351	1,955
April	3,528	2,144	3,941	2,129	4,690	1,698
May	3,682	2,295	4,463	2,430		
June	3,575	2,347	4,853	2,337		
July	3,272	2,267	4,481	2,162		
August	3,949	2,528	5,262	2,641		
September	3,943	2,237	4,528	2,412		
total meals	43,317	25,258	50,579	25,183	32,680	12,671



Benzie Senior Resources
HDM/Cong comparison
Units Served 2016-2017-2018



Senior Center Coordinator's Report May 3, 2018

Regular Happenings:

Tuesday Music and Dancing	Ol' Time Gathering	Blood Pressure Clinic
Chair Yoga	Thompsonville Meal	Bingo
Stay Fit with Doris	Wii Bowling	Zumba
Bunco	Yoga	Plarn
Little River Casino	Birthday celebrations	Cards
Hearing Clinic	Essential Estate Planning	

Events:

Our PLARN group has been feverishly crocheting plastic mats all winter. On Wednesday, April 25th I took the group to The Goodwill Inn to deliver the mats. They were treated with great respect by the staff and those in the lobby. They were very grateful to receive these mats. Afterwards I took them out for a treat—our way of saying thank you! They aren't slowing down and have already started working on the next batch. If you know of anyone who enjoys crocheting, please let them know about this group! Denise's mom is one of them, so you know it has to be fun. ☺

Friday, May 11th Celebrate Mother's Day with us! We'll have a delicious roast for lunch and then strawberry shortcake for dessert. Yum! Every lady who joins us will receive a flower.

Friday, May 11th at 1:00 p.m. create corsages with Judy Acha. There is no charge for this, but please sign up at the desk so we know how many to expect. Take this moment to dote on yourself! Or create one for a friend.

The week of May 14th is National Police Week. We're inviting our local law enforcement agencies to join us for lunch any day they are available during this week. Please, if you see one of our officers enjoying lunch with us, be sure to say hello and thank them for keeping us safe. And if you are a retired police officer, please let us know!

Wednesday, May 16th is Older Michiganders Day in Lansing. We'll **Leave Honor plaza at 6:30 a.m. and return at 6:00 p.m.** Join me as I head to Lansing for this opportunity to BE HEARD. Participate in a rally, meet with State Legislators and hear from keynote speakers. Lunch is free. The trip is free! Call now! Space is limited!

Wednesday, May 16th is Wear Purple Day! It's meant to stand for peace throughout the world.

On Thursday, May 17th Kate will be here for the Blood Pressure/ Med Check Clinic and Jessica with Benzie Bus will be here to share bus information. Both are during lunch.

Zumba is back! Mondays at 2:30 p.m., Tuesdays at 5:15 p.m. and Wednesdays at 8:30 a.m. Our Zumba class is growing. Please share with anyone who might enjoy it.

The week of May 21st is Emergency Medical Services Week. We are inviting our local first responders to join us for lunch throughout the week. We are fortunate to have so many dedicated folks in our community to help us out when we really need them. If you notice one in uniform during this week, please say thanks!

Commissioner Report



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

September 12, 2017

Custer Carland, Chair
Frankfort City-County Airport Authority
PO Box 1009, 501 Main Street
Frankfort, Michigan 49635

Dear Mr. Carland:

Subject: Frankfort Dow Memorial Field

Enclosed is the preliminary finding on the complaint filed by Jay Darling. We are requesting you provide a corrective action plan to address deficiencies with Grant Assurance 20, Hazard Removal and Mitigation, and with Grant Assurance 19, Operation and Maintenance prior to October 3, 2017.

If you have any questions concerning this correspondence, I can be reached at 517-242-7467 or by e-mail at zapataj@michigan.gov.

Sincerely,

A handwritten signature in blue ink that reads "Juan C. Zapata".

Juan C. Zapata, Compliance Officer
Office of Aeronautics
Michigan Department of Transportation

Enclosures

cc: Jay Darling
FAA – Detroit Airports District Office
FAA – Great Lakes Region



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

September 12 2017

Mr. Jay Darling
1361 Bellows Ave
Frankfort, Michigan 49635

Dear Mr. Darling:

Subject: Frankfort Dow Memorial Field Complaint

Under the Federal Aviation Administration (FAA) State Block Grant program, the Michigan Department of Transportation (MDOT)/Office of Aeronautics has been assigned the responsibility of performing investigations under 14 CFR, part 13, of informal complaints filed with the state concerning the compliance of airports covered under this program, and to prepare a report on the findings of the investigation with recommendations for corrective action if applicable.

We have completed our preliminary findings on your complaint against the Frankfort City-County Airport Authority (FCCAA), received by our office on May 14, 2017.

By letter dated May 19, 2017, MDOT/Office of Aeronautics requested a response to your complaint from FCCAA, as the owner/operator of the Frankfort Dow Memorial Field (FKS). The response from FCCAA was received on June 16, 2017. Additional clarifications were required from the sponsor and from the FAA Office of Civil Rights to arrive at the following finding.

In response to your complaint that FKS is in a status of non compliance by failing to meet "the hazard removal and mitigation section of the grant assurances" we reviewed previous airport inspections to determine if the sponsor is failing to protect the airport's terminal airspace. In your complaint you also stated that the runway has lacked proper painting for several years. We also went ahead and looked at the recent paint marking history for this airport.

Airport Sponsor Grant Assurance 20, Hazard Removal and Mitigation, requires airport sponsors to take appropriate action to maintain and protect terminal airspace required for instrument and visual operations to the airport. The latest airport inspection for FKS, conducted on July 11, 2017, indicated that trees are obstructing the approach to runway 33. Airport inspections from July 20, 2015, June 21, 2012 and June 1, 2011 also showed obstructions in the approach surface for runway 15-33. We have requested the sponsor provide a corrective action plan to address the hazard removal and mitigation at the airport.

Grant Assurance 19, Operation and Maintenance, requires airport sponsors to operate at all times in a safe and serviceable condition the airport and all facilities which are necessary to serve the aeronautical users of the airport. MDOT/Office of Aeronautics records showed that FKS was originally scheduled for paint marking in 2017. However, due to the inability of the sponsor to

maintain a state general utility license, the airport becomes ineligible for state or federal funds. Both the 2017 and 2015 airport inspections rated the runway markings as POOR. The runway at FKS was last painted in 2013 under an MDOT project. We were not able to find any NOTAMS or remarks in the Chart Supplement indicating that runway markings are in poor condition or faded. Per Advisory Circular 150/5340-1L, Standards for Airport Markings, surface markings that cannot be seen by pilots and other individuals operating on paved airfield surfaces are ineffective. In this instance, the runway has displaced thresholds on both runway ends that, if faded from view to pilots, can make aircraft operations less than optimal. We have requested the sponsor provide a corrective action plan to address the operation and maintenance deficiency at the airport, including issuing a NOTAM to inform pilots that runway markings are faded.

In response to your Economic Nondiscrimination claim, the FCCAA responded by stating that the (hangar) "rates were developed for the storage of private airplanes used for noncommercial purposes..." The new leases and rates, approved by the FCCA in March 2017, were implemented to "achieve uniformity in rates for the airport's tenants..."

In question is the hangar lease rate charged for twin engine aircraft at the airport. We concur with the sponsor that having rates based on a case by case basis, and set by the airport manager, is not the best policy for setting rates and charges for the airport and for making the airport as self sustaining as possible, as required by Grant Assurance 24. Under Grant Assurance 24, Fee and Rental Structure, a sponsor is required to maintain a fee and rental structure which will make the airport as self sustaining as possible under the particular circumstances at the airport. At some airports, market conditions may not permit a sponsor to establish fees that are sufficiently high to recover aeronautical costs and low enough to attract and retain aeronautical users.

In the explanation for the hangar rate increase FCCAA explained the methodology used to set the rate structure. We contacted several of the airports in attachment 7 to determine the basis for the rate. The rate for noncommercial aircraft at the other airports was based on the size of the hangar as opposed to the type of aircraft in the hangar. Although federal law provides the FAA with the authority to intervene in disputes over an airport fee or charge, the FAA primarily relies on the sponsor and its aeronautical users to reach consensus on airport rates and charges. In the FCCAA response, there is no indication of FCCAA having provided airport users the opportunity to comment on the proposed rate changes prior to approval by the authority. We have requested the sponsor develop a process that will allow for public comment prior to implementing any rate changes, as recommended by the FAA's Rates and Charges Policy. Adequate information should be provided so users can evaluate the airport's justification for the change and to assess its reasonableness. We also recommend that the more common methodology of basing a rate on a per square foot charge is adopted as opposed to basing the rate on the type of aircraft in the hangar.

Concerning the section of your complaint addressing your eviction from hangar 704, you were provided appropriate notice from the sponsor to either execute the new lease or to vacate the hangar prior to the lease expiration. The sponsor letter dated March 16, 2017 clearly stated the requirements that needed to be met to remain in the hangar as required by section I of your previous lease.

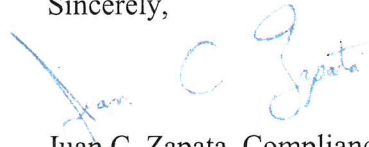
COPY

The FAA's Office of Civil Rights reviewed the part of your complaint claiming violations of your civil rights. They did not find any evidence supporting violations of Grant Assurance 30 nor 49 CFR Part 21 being violated.

This constitutes our preliminary finding and concludes our informal review of the complaint brought by Mr. Jay Darling against the Frankfort City-County Airport Authority. We are aware that individual airport users and airport operators often view differently the airport's federal obligations. We also recognize that FAA may be the final arbiter in such disputes, when matters cannot be resolved locally. If either party to the complaint does not agree with the preliminary finding they may file a formal 14 CFR Part 16 complaint with the FAA at the following address:

Office of Chief Counsel
Attention: FAA Part 16 Airport Proceedings Docket
AGL-610
Federal Aviation Administration
800 Independence Avenue, SW
Washington, DC 20591

Sincerely,



Juan C. Zapata, Compliance Officer
Office of Aeronautics
Michigan Department of Transportation

cc: Frankfort City-County Airport Authority
FAA – Detroit Airports District Office
FAA – Great Lakes Region

COPY

🔄 Reply all | ▾ 🗑 Delete Junk | ▾ ...

Frankfort, Dow Memorial (FKS) re-inspection, Oct 11, 2017

CR

Coller, Randy (MDOT) <CollerR@michigan.gov>

Thu 10/12/2017, 8:06 PM

Douglas Kirk (kirk2425@yahoo.com); richard bayer <kfkisdow@gmail.com>; Coury ☒

👤 🔄 Reply all | ▾

Inbox

Frankfort-Temp-TCHelic... ▾

62 KB

☑ Show all 1 attachments (62 KB) Download

Doug,

The airport was re-inspected today, October 1, 2017. Richard Bayer accompanied me during the re-inspection, then he and I met with Coury Carland. We reviewed the state General Utility Airport licensing standards and discussed funding issues.

Since the last airport inspection July 12, 2017, the airport has worked diligently to resolve the issues.

My observations:

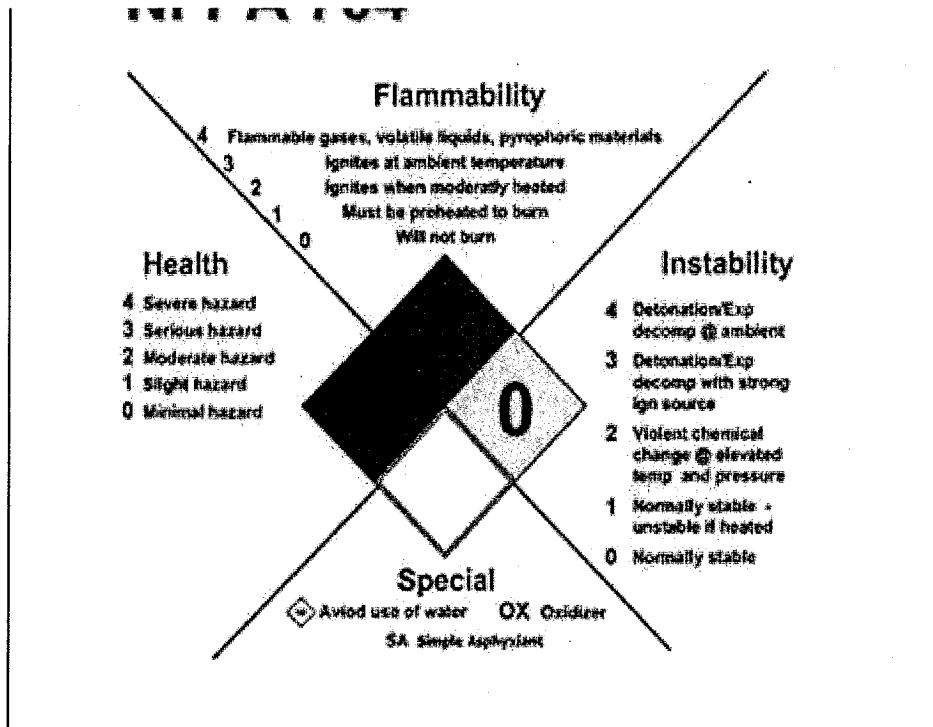
1. The airport was recently mowed and looked very neat.
2. The terminal building has been spruced up and looks nice.
3. The objects penetrating the state approach surface for runway 33 have been removed to General Utility Standards.
4. The runway was recently repainted and looks very nice.

The airport meets state General Utility Licensing Standards.

We recommend that anyone involved with handling aviation fuel attend the annual training offered by AvFuel corporation. This is a two day training session with safety critical information that should be attended by anyone responsible for receipt, handling and delivery of aviation fuel products. You could check with them to see if there are any online training options available until someone could attend their class.

FYI, there are new hazard sign requirements for fuel tanks.

The diagram below explains the marking scheme for identifying hazards:

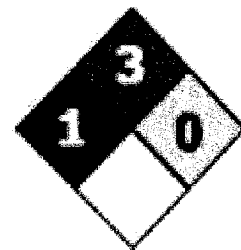


Specifically for AvGas 100 LL, the marking would be as follows:

001769 - Aviation Gasoline, 100 LL
Date of Issue: 04-Mar-2013

I

Health: 1 Flammability: 3 Instability: 0



Thanks to everyone at Frankfort for working so hard on bringing the airport up to standards. Looks like the airport is moving in the right direction.

Randy

Randy L. Coller, A.A.E.
Manager, Licensing & Enforcement
MDOT – Office of Airports, 2700 Port Lansing Rd., Lansing, MI 48906-2160



STORAGE QUALITY ASSURANCE AND SAFETY INSPECTION REPORT

Customer Name Frankfort Dow Memorial Location Frankfort, MI
 Inspected By Sean Volklo Date 4-20-18
 Grade of Fuel 100LL Avgas Tank # N/A
 Meter Reading N/A

	Condition	Remark
1) Completed Records		
A) Storage Facility Check Sheet	X	①
B) Fuel Quality Test Record	N/A	
C) Product Receipt Records	X	②
4) Security	X	③
5) General Conditions	S	
6) Fire Extinguisher	X	④
7) Product & Safety Identification	X	⑤
8) Static Ground/Bond & Continuity	S	
9) Emergency Shut Off Identification & Operation	X	⑥
10) Deadman Control	N/A	
11) Water Defense	S	⑦
12) Check System For Leaks	S	
13) Tank & Filter Vessel Sumps	X	⑧ ⑨
14) Water Detection Testing	N/A	
15) Hoses, Nozzles, & Screens	X	⑩
16) Floating Suction	N/A	

S: Satisfactory X: Unsatisfactory
N/A: Not Applicable

Filter Vessel Information

Model # Facet 21
 Coalescer GNS 609-5P
 Separator Monitor
 Gasket N/A
 17) DP 15 Sat Unsat
 18) Change Out Date 3/2018 Sat Unsat

Recommendations and Comments:

①
 * See all recommendations on recommendation sheet.
 Page 1+2

NOTE: Additional people present during parts of training and inspection were, Carl Woffinger - Airport employee
 Ken Lawrence - Airport Board Member

These periodic inspections are to be used only as an analysis of your own daily inspections of the fuel and fuel handling equipment. I have read and understand the inspection report.

Person Present During Inspection Name Richard Bayer Title Airport Manager
 Customer Signature R. L. Bayer Title Manager Date _____

RECOMMENDATIONS FOR AVIATION FUELING EQUIPMENT



Customer Name Frankfort Dow Memorial Location Frankfort, MI
Inspected By Sean Volkle / Randy Harrison

Date 4-20-18

- ① Record sheets not completed or meeting industry standards. Provided inspection sheets to customer. Trained on daily, monthly and quarterly, yearly inspections. Customer will be starting record keeping.
- ② Product receipt records not completed. Provided record sheets and instructed proper use.
- ③ No lock on sump ball valve. This is a self serve airport. All open fuel parts should be locked.
- ④ Incorrect type of extinguishers on ramp and locations. Per NFPA 407 you must have one extinguisher at pump and one at remote emergency fuel shut off. All extinguishers within 500ft of aircraft shall be minimally 40 BC, 20lbs, dry chem.
- ⑤ All placarding on tank shall be legible 50 feet. Multiple placards not visible and or in wrong placement. Avfuel will provide new decals for placarding. In addition Hazard Placard shall be placed on front of tank. (Avfuel to provide).
- ⑥ Remote placarding and sign shall be 7ft above grade with direction of operation arrow to meet NFPA 407. Avfuel will provide decal, customer will make their own sign.
- ⑦ NOTE! Filter Element is a Monitor water defense type. Differential pressure and sumping is critical to confirm filter element stays in good condition.
- ⑧ Sumping has not been done at all or incorrectly for quite some time. Tank sump is broken and must be replaced and fixed to perform daily sumping as per industry standards. Filter vessel sump shall be sumped daily under pressure and recorded as first observed daily.
- ⑨ Please note at time of this inspection we removed sipping for tank sump as former employee mentioned the tank hasn't been sumped in years. We performed a bottom recovery test and also performed a water paste test. Slight water observed.
NOTE! Slope of tank may be incorrect. Advised customer to confirm.

These periodic inspections are to be used only as an analysis of your own daily inspections of the fuel and fuel handling equipment. I have read and understand the inspection report.

Who was present during this inspection? (Name & Title) Richard Bayer, Airport Manager
Customer Signature Richard Bayer Title Airport Manager Date 4-20-18

RECOMMENDATIONS FOR AVIATION
FUELING EQUIPMENT



Customer Name Frankfort Dow Memorial Location Frankfort, MI Date 4-20-18
Inspected By Randy Harrison / Sean Veelke

⑨ Hose on last year of life per NFPA 407, 10 year maximum.
(Hose will need replaced by end of 2018). Nozzle trigger guard/handle
broken. Since this is a self-serve handle should be replaced.
Avfuel will check and confirm if they have one and will
provide for free.

Additional Notes:

①A Discussed with customer their need for a sump recovery
reclaimer. This will allow them to recover 95% of their sump
fuel. NOTE: Industry standards (require all sump fuel to be
disposed of correctly). All sump fuel is considered waste
fuel unless reclaimed in an aviation approved reclaimer through
filter and back to storage.

Discussed with customer options and will try and supply
estimates for installation. This unit will provide customer ability
to perform all industry standard sumping requirements along
with filter differential checks. Also as noted to customer if they
look at their loss of fuel it should pay for itself in 6 months or
less.


All self-serve systems shall have correct emergency response
phone numbers and instructions visible to user per
NFPA 407

NFPA 407 (National Fire Protection Agency Standard for
Aircraft fuel servicing).

These periodic inspections are to be used only as an analysis of your own daily inspections of the fuel and fuel handling equipment. I have
read and understand the inspection report.

Who was present during this inspection? (Name & Title) Richard Bayer, Airport Manager Date 4-20-18
Customer Signature Richard Bayer Title Airport Manager

County Administrator's Report

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator 
Date: May 16, 2018
Subject: Administrators Update May 22, 2018 BOC Meeting

1. **June 2018 Calendar** - Attached is the tentative June 2018 calendar of events.
2. **Village of Beulah Water Project** – The water tower installation project for the Village of Beulah has commenced this week with the clearing of the site where the tower will be located. A pre-construction meeting was held several weeks ago, in which the Benzie County Sherriff Department was in attendance to understand the schedule. At some point there will need to be some road closures, thus I wanted to ensure the Sherriff Dept. was aware of this situation. I will keep the BOC up to date the project moves forward.
3. **Finance Manager Interviews** - The interview team has reviewed and made their recommendations on which candidates should receive interviews for the Finance Manager position. Interviews have been scheduled for May 23, 2018. Currently 3 interviews are scheduled. This position reports directly to the County Administrator and like other non-elected Department Heads, does not require BOC confirmation for hiring. More to follow:
4. **Opioid Litigation** – Commissioner Terry Money and I meet today with the team of attorneys from Weitz and Luxenberg to start the process of compiling data from Benzie County that will be used in this lawsuit. The collection of data will be extensive and include most County Departments as well as the County Health Dept., Centra Wellness and various other departments. I will be communicating with each Department Head to discuss the information that needs to be generated. I will be trying to schedule a time during an upcoming COTW meeting for the attorneys to provide the BOC and Department Heads an update on the process. More to follow.
5. **County Administrator Annual Goals Update**
 - a. **Department Head Evaluations** – I have completed the evaluation form that will be used and have set up meetings with 911 Director Ron Bern's and Emergency Manager Frank Post to complete their evaluations in May 2018. Several evaluations will be completed in June 2018, with the goal of having them all completed by the end of September 2018.

RECEIVED

MAY 17 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- b. **Monthly Staff Meetings** – Monthly staff meetings have been held in March, April and May 2018. At the May meeting, we incorporated a presentation by BCBS/44 North to give an in-depth analysis of the County's health insurance plan and usage. We will be trying to incorporate a learning/educational component into each meeting.
- c. **Hire Finance Manager** – Interviews are scheduled for the third week of May 2018. Hopefully an offer will be shortly following. Goal is to have someone in place by July 2018.
- d. **Quarterly Financial Updates** – TBD, depending on hiring of Finance Manager.
- e. **Attend Governmental meetings.**
 - i. Village of Beulah 3/18/18
 - ii. City of Frankfort 3/20/18
 - iii. Colfax Township 4/11/18
 - iv. Lake Township 5/3/18
- f. **Strategic Plan Update** – No update. This has gotten pushed back do to other emerging obligations.
- g. **Replace Solid Waste/ Recycling Coordinator** – Completed.
- h. **Collective Bargaining Negotiations** – Meetings are just being set for collective bargaining. Need to hold a closed session with Labor Attorney and BOC to discuss negotiations parameters. Things will pick up in June 2018.
- i. **Benzie County Financial Review** – RFP are out to prospective consultants. I have reached out and spoken to numerous consultants about the project. RFP's are due mid-June 2018. Need to identify 2-3 community members to serve on the review panel. Commissioners Jeannot and Roelofs have agreed to also assist on this panel.

June 2018

***Please note that all scheduled meeting dates, times and locations are subject to change. Last Updated 5/16/18.**

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 27	28	29	30	31	Jun 1	2
3	4 9:00am Veterans Council 10:00am NMRE SUD	5 9:00am BOC 1:30pm COTW (HR & Technology) 4:30pm BVT	6 9:00am Area Agency on Aging	7 9:00am Centra Wellness 9:30am Road Comm. 10:00am MAC WC Fund 6:00pm Planning Comm.	8 11:00am BRA/EDC	9 9:30am Point Betsie
10	11 5:00pm Networks Northwest	12 9:00am BOC 1:30pm COTW (HR & Technology) 4:30pm BVT	13 1:30pm Animal Welfare	14 9:00am Centra Wellness 9:30am Road Comm. 10:00am MAC WC Fund 6:00pm Planning Comm.	15 11:00am BRA/EDC	16
17	18 9:45am Northern MI Counties (Grayling) 2:00pm Local Emerg. Plan. Comm.	19 3:30pm EMS Advisory	20 8:00am Chamber 8:30am Land Bank 1:00pm NW MI Act. 4:00pm Cons. District 4:30pm BSR	21 9:00am BA 12:30pm NW MI Comm. Act. Agency (TC) 3:00pm Joint Court 7:00pm FCCAA	22	23
24	25 5:00pm Park and Rec	26 9:00am BOC 10:00am DHHS 1:30pm COTW (B&G /Finance)	27 9:30am HSCB 4:00pm AES	28 8:00am GT Vet. Affairs (TC) 9:30am Road 4:00pm Health Dept. 7:00pm Local Planning	29	30

FINANCE REPORT

Finance Issues:

Approval of the payment of bills from May 8, 2018 to May 22, 2018 in the amount of \$265,127.26.

Currently, I only have 2 offerings for the foreclosure land sale in Manistee. Two parcels are desired by the LBA and 4 lots in Thompsonville, including the former Odd Fellows Lodge, is being purchased by the Village of Thompsonville. There is one week left to respond. I have not heard from Benzonia Twp or the Village of Elberta.

CASH SUMMARY BY FUND FOR BENZIE COUNTY
 FROM 10/01/2017 TO 05/21/2018
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2017	Total Debits	Total Credits	Ending Balance 05/21/2018
101	GENERAL FUND	1,320,969.13	5,543,631.02	7,476,848.73	(612,248.58)
201	BENZIE COUNTY ROAD COMMISSION	1,186,944.38	5,234,418.07	3,773,346.39	2,648,016.06
205	TNT OFFICER MILLAGE FUND	41,544.01	187,622.87	134,118.99	95,047.89
206	SHERIFF'S K-9 FUND	16,726.35	4,227.12	8,454.24	12,499.23
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,382.00	0.00	0.00	1,382.00
211	D.A.R.E. FUND	1,736.17	0.00	0.00	1,736.17
212	BENZIE KIDS	1,502.38	376.00	152.00	1,726.38
213	JAIL OPERATIONS FUND	95,783.42	2,162,570.67	1,954,335.50	304,018.59
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	130,256.30	2,908,580.10	2,452,786.96	586,049.44
215	FRIEND OF THE COURT FUND	72,290.04	3,370.12	0.00	75,660.16
216	SEASONAL ROAD PATROL FUND	24,519.78	10,177.26	3,456.52	31,240.52
217	SNOWMOBILE PATROL FUND	10,936.81	13,200.83	19,414.59	4,723.05
218	PARKS & REC - ICE RINK	16.69	2,500.00	2,500.00	16.69
219	AIRPORT AUTHORITY FUND	1,490.54	49,957.00	56,995.66	(5,548.12)
220	MARINE PATROL FUND	1,659.99	13,289.08	4,933.02	10,016.05
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	179,705.39	1,782,056.60	1,753,718.00	208,043.99
228	SOLID WASTE/RECYCLING FUND	83,145.58	450,707.43	281,690.17	252,162.84
230	BETSIIE VALLEY TRAIL MANAGEMENT FUND	5,309.38	19,084.56	21,232.36	3,161.58
231	SOIL EROSION (SESSC) FUND	30,570.00	16,797.00	14,724.00	32,643.00
235	CDBG GRANTS	0.00	130,419.00	130,419.00	0.00
241	LAND BANK AUTHOITY FUND	56,752.80	56,737.23	334.38	113,155.65
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	21,315.93	3,128.39	3,724.50	20,719.82
244	E.D.C. ENTERPRISE FUND	2,430.71	31,476.07	32,286.86	1,619.92
245	REMONUMENTATION/SURVEY GRANT FUND	27,478.47	53,623.60	52,464.00	28,638.07
246	GIS INFORMATION SYSTEM	6,993.28	50.00	0.00	7,043.28
247	ANIMAL CONTROL FUND	169,560.82	269,261.45	228,237.31	210,584.96
249	BUILDING DEPARTMENT FUND	71,178.93	397,200.75	400,314.06	68,065.62
256	REG OF DEEDS AUTOMATION FUND	150,038.16	57,193.74	79,197.92	128,033.98
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
260	CPL CLERK TECHNOLOGY FUND	19,738.57	7,067.70	229.42	26,576.85
261	911 EMERGENCY SERVICE FUND	414,266.94	995,944.30	864,524.73	545,686.51
262	DISPATCHER TRAINING FUND	18,031.41	9,549.92	11,213.84	16,367.49
263	LOCAL CORRECTION OFFICER'S TRAINING	16,117.72	9,381.30	13,762.60	11,736.42
264	SHERIFF FORFEITURE FUND	4,582.79	1,826.22	2,421.24	3,987.77
265	JUSTICE TRAINING (302) FUND	7,415.24	6,656.73	9,806.20	4,265.77
269	LAW LIBRARY FUND	1,375.75	27,482.59	24,965.18	3,893.16
276	COMMISSION ON AGING MILLAGE FUND	328,311.12	1,723,352.30	1,380,887.09	670,776.33
284	REVENUE SHARING RESERVE FUND	0.00	0.00	0.00	0.00
285	POINT BETSIE LIGHTHOUSE FUND	3,246.36	0.00	0.00	3,246.36
292	CHILD CARE FUND	36,210.59	319,739.17	348,089.16	7,860.60
293	VETERAN'S RELIEF FUND	71,083.78	92,151.34	82,964.33	80,270.79
294	VETERANS TRUST FUND	5,019.63	5,019.63	10,039.26	0.00
295	VETERAN'S MEMORIAL FUND	0.00	59,011.44	890.74	58,120.70
296	JUVENILE JUSTICE FUND	746.17	15,750.64	19,326.14	(2,829.33)
310	GOVERNMENT CENTER ADDITION DEBT FUND	34,660.13	72,951.20	2,927.50	104,683.83
312	MAPLES DEBT/MILLAGE FUND	514,023.08	779,584.83	295,447.42	998,160.49
371	JAIL RESERVE FUND	238,205.78	124,894.85	232,900.38	130,200.25

05/21/2018 06:06 PM

User: SHELLEY

DB: Benzie

CASH SUMMARY BY FUND FOR BENZIE COUNTY

FROM 10/01/2017 TO 05/21/2018

FUND: ALL FUNDS

CASH ACCOUNTS

Page: 2/2

Fund	Description	Beginning Balance 10/01/2017	Total Debits	Total Credits	Ending Balance 05/21/2018
401	CAPITAL IMPROVEMENT FUND	6,744.62	0.00	0.00	6,744.62
412	MCF RENOVATIONS FUND	141,441.09	522,392.66	631,162.28	32,671.47
415	RAILROAD POINT	10,199.12	7,913.10	5,626.20	12,486.02
425	EQUIPMENT REPLACEMENT FUND	121,483.67	162,520.03	169,507.92	114,495.78
512	MEDICAL CARE FACILITY FUND	1,290,631.62	7,009,000.27	6,732,307.50	1,567,324.39
516	DELINQUENT TAX REVOLVING FUND	4,494,666.88	3,495,131.53	3,869,623.12	4,120,175.29
532	TAX FORECLOSURE FUND	829,387.05	104,192.11	100,738.00	832,841.16
535	CDBG HOUSING GRANT FUND	97,971.54	125,748.33	195,365.28	28,354.59
569	BUILDING AUTHORITY	9,957.94	3,620.76	7,319.79	6,258.91
595	COMMISSARY/CONCESSION FUND-JAIL	2,135.55	3,449.65	4,002.57	1,582.63
616	TREASURER'S TAX ADMINISTRATION FUND	54,360.25	1,100.00	2,200.00	53,260.25
701	GENERAL AGENCY FUND	2,294,638.65	5,623,887.77	7,658,362.21	260,164.21
704	PAYROLL CLEARING FUND	21,039.19	1,547,016.80	1,488,443.51	79,612.48
721	LIBRARY PENAL FINE FUND	40,361.24	42,438.91	0.00	82,800.15
764	SHERIFF'S INMATE TRUST FUND	347.85	134,088.54	109,976.21	24,460.18
775	SUMMER TAX COLLECTION FUND	0.00	0.00	0.00	0.00
TOTAL - ALL FUNDS		14,842,280.39	42,434,520.58	43,160,714.98	14,116,085.99

BILLS TO BE APPROVED May 22, 2018

Motion to approve Vouchers in the amount of:

\$	68,255.08	General Fund (101)
\$	4,977.01	Jail Fund (213)
\$	11,960.57	Ambulance Fund & ALS (214)
\$	27,256.64	Funds 105-238
\$	1,644.07	ACO Fund (247)
\$	23,178.00	Building (249)
\$	17,120.59	Dispatch 911 Fund (261)
\$	10,426.84	Funds 239-292
\$	22,779.99	Funds 293-640
\$	77,528.47	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>265,127.26</u>	

RECEIVED

MAY 17 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

May 3, 2018 - May 17, 2018

[illegible]

206-K-9 Fund	230-BVTMC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzie Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resource Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzie Kids	245-Remonumentation	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	JEANNOT, ART	COMMISSIONER MILEAGE	APRIL 2018	05/17/18	39.24	65090
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC MEETINGS	43100200	05/10/18	28.13	65030
Total For Dept 101 BOARD OF COMMISSIONERS						67.37	
Dept 131 CIRCUIT COURT							
101-131-805.00	COURT APPOINTED ATTORNEY	SPILLAN, JOHN	MILEAGE	4/30/18	05/17/18	218.28	65124
Total For Dept 131 CIRCUIT COURT						218.28	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	FASTENERS; LETTERING TAPE	133325338001	05/10/18	31.99	65024
101-136-727.00	OFFICE SUPPLIES	CENTURYLINK	COUNTY 800 #S AND LONG DISTANCE FE	1439681207	05/17/18	7.27	65076
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	DELIVERY & WATER	386914	05/17/18	18.75	65096
101-136-727.00	OFFICE SUPPLIES	TARGET INFORMATION MA	FORMS	285615	05/17/18	21.36	65128
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFF, JACOB	FAULSTICH / GREGSON	DC111	05/10/18	500.00	65000
101-136-805.00	COURT APPOINTED ATTORNEY	SMITH, MICHAEL LAWRE	D PERSKI	18-101-SM	05/10/18	250.00	65038
101-136-805.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	GIL	15-101-SM	05/10/18	250.00	65059
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFF, JACOB	CROSS	18-006	05/17/18	250.00	65085
101-136-805.00	COURT APPOINTED ATTORNEY	SMITH, MICHAEL LAWRE	MOSELER	17-382-SD	05/17/18	250.00	65123
101-136-805.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	SCHNEIDER / MCPHERSON	DC116	05/17/18	500.00	65136
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS	MCPHERSON / WILSON	DC112	05/10/18	150.00	65025
101-136-955.00	STAFF DEVELOPMENT/CONFER	MANISTEE COUNTY CLERK	NOTARY PUBLIC APP / K LONG-MILLER	DC109	05/10/18	10.00	65015
Total For Dept 136 DISTRICT COURT						2,239.37	
Dept 141 FRIEND OF THE COURT							
101-141-850.00	TELEPHONE	CENTURYLINK	COUNTY 800 #S AND LONG DISTANCE FE	1439681207	05/17/18	0.73	65076
101-141-964.10	REIMBURSEMENT TO MANISTE	MANISTEE COUNTY FOC	MARCH 2018 FOC SHARED EXPENSES	MARCH 2018	05/17/18	14,092.44	65094
Total For Dept 141 FRIEND OF THE COURT						14,093.17	
Dept 142 JUVENILE DIVISION							
101-142-727.00	OFFICE SUPPLIES	PURE WATER WORKS	WATER COOLER	MARCH-APRIL	05/10/18	27.66	65032
101-142-860.00	TRAVEL	CAMERON CLARK	REIM FOR MILEAGE, PHONE	APRIL	05/10/18	612.59	64981
Total For Dept 142 JUVENILE DIVISION						640.25	
Dept 148 PROBATE COURT							
101-148-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	DELIVERY & WATER	386914	05/17/18	18.75	65096
101-148-805.00	COURT APPOINTED ATTORNEY	TREVAS, KYLE	T JOHNSON,MI	PC106	05/10/18	50.00	65050
101-148-805.00	COURT APPOINTED ATTORNEY	SMITH & JOHNSON	M VANFAROWE, LII	124962	05/17/18	185.00	65122
Total For Dept 148 PROBATE COURT						253.75	
Dept 172 ADMINISTRATOR							
101-172-703.06	WAGES-SECRETARY	SWANDER, CANDICE	AP/PAYROLL ENTRY	4/10-5/1/18	05/10/18	172.50	65043
101-172-727.00	OFFICE SUPPLIES	GOVERNMENTAL PRODUCTS	AP LASER CHECKS 7500	4062	05/17/18	531.00	65084
101-172-860.00	TRAVEL	CUTLER, MARIDEE	FMLA CONFERENCE MILEAGE	4/10-4/11/18	05/17/18	204.93	65079
101-172-900.00	PRINTING & PUBLISHING	PIONEER GROUP	JOB POSTINGS APRIL 2018	00050670	05/10/18	150.30	65028
101-172-900.00	PRINTING & PUBLISHING	TRAVERSE CITY RECORD	FINANCE MANAGER POSITION AD #2	489513	05/10/18	568.00	65049
Total For Dept 172 ADMINISTRATOR						1,626.73	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	THE EBCO COMPANY	CIRCUIT GREEN FILE FOLDERS	018097	05/17/18	416.00	65129
101-215-860.00	TRAVEL	BOWERS, TAMMY	MILEAGE TO TRAVERSE CITY - E-FILIN	5/7/2018	05/10/18	37.06	64980
101-215-930.00	EQUIPMENT REPAIR	VISA=DAWN OLNEY	STAPLES - CASH REGISTER	5/08/2018	05/10/18	84.99	65053
Total For Dept 215 COUNTY CLERK						538.05	
Dept 253 COUNTY TREASURER							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	DA DESIGNS	NAME BADGES	4282	05/10/18	39.00	64987
101-253-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMP	OFFICE SUPPLIES	1119190	05/10/18	49.00	64989
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	428375-0	05/17/18	86.47	65089
101-253-800.00	CONTRACT SERVICES - AUDI	ANDERSON, TACKMAN & C	PREP OF F65 AND YR END 9/30/17	120699	05/10/18	1,000.00	64971
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE	APRIL 2018	05/10/18	21.09	65045
101-253-961.00	TRAINING & SCHOOLS	MMCC	REGISTRATION FOR CLASSES LONG/THOM	050318	05/10/18	240.00	65021
			Total For Dept 253 COUNTY TREASURER			1,435.56	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	APRIL 2018 FUEL	1054	05/10/18	80.47	64977
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	GRASS SEED	148828	05/10/18	75.98	65023
101-265-820.00	SNOW REMOVAL	BENZIE COUNTY ROAD CO	WINTER MAINTENANCE APRIL 2018	5042	05/10/18	66.09	64977
101-265-821.00	GARBAGE DISPOSAL	AMERICAN WASTE	APRIL 2018 DUMPSTERS	2511390	05/10/18	175.00	64970
101-265-850.00	TELEPHONE	CENTURYLINK	COUNTY 800 #S AND LONG DISTANCE FE	1439681207	05/17/18	52.93	65076
101-265-935.00	BUILDING REPAIRS	TOTAL SECURITY SOLUTI	REMAINING BAL \$50 FOR GLASS WINDOW	10000193	05/17/18	4,037.00	65131
			Total For Dept 265 BUILDING & GROUNDS			4,487.47	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	FIGURA, RICHARD	LEGAL FEES FOR APRIL 2018	BC-226	05/17/18	3,129.00	65082
101-266-815.00	AUDITORS	ANDERSON, TACKMAN & C	PREP OF F65 AND YR END 9/30/17	120699	05/10/18	2,649.80	64971
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			5,778.80	
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	PALLET OF PAPER PLUS 4 CASES	134513797001	05/17/18	1,712.37	65108
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	EQUALIZATION AND COPY ROOM PRINTER	163964	05/10/18	279.35	65044
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	ADMIN COPIER	163922	05/10/18	106.80	65044
			Total For Dept 285 CENTRAL SERVICES			2,098.52	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	PIONEER GROUP	ADMIN ASSIST AD - 2 DAYS	40691	05/10/18	48.80	65029
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	CREDIT FELT PADS, FLOOR PROTECTORS	19TY-VRT6-JLLH,	05/17/18	34.26	65066
101-301-748.00	GAS, OIL & GREASE	AMAZON CAPITAL SERVIC	BULBS,WANDS,SHEATHS	11RR-NP1J-YQVX	05/10/18	18.99	64969
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL APRIL '18	1053	05/10/18	2,493.71	64977
101-301-748.00	GAS, OIL & GREASE	VISA-TSCHENDEL 7161	OIL CHANGE SHERIFF - F150	7161	05/10/18	47.34	65057
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	I 13-1 OUTER TIEROD END	11716	05/10/18	96.45	65002
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	I LOWER BALL JOINT 12-1	11763	05/10/18	335.76	65002
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	I 14-1 BRAKES	11766	05/10/18	454.10	65002
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	I 13-1 RF WHEEL BEARING	11796	05/17/18	292.22	65087
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	I 13-1 EXHAUST, FUEL PRESS SENS	011782	05/17/18	160.00	65087
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	BULBS,WANDS,SHEATHS	11RR-NP1J-YQVX	05/10/18	19.89	64969
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRYCLEANING APRIL '18	2397	05/10/18	67.05	65035
101-301-961.00	TRAINING & SCHOOLS	VISA=ROSA KYLE	WATER VLV PRTS, TRAINING MARINE	7179	05/10/18	393.75	65054
101-301-961.00	TRAINING & SCHOOLS	VISA=TROY LAMERSON	WATER VLV,TRAININGMEALS,UNIF,TNT	6759	05/10/18	75.70	65056
101-301-980.00	VEHICLE EQUIPMENT	MICHIGAN SHERIFFS ASS	GRAPHICS FOR NEW CAR 19-1	20180377	05/17/18	851.96	65098
			Total For Dept 301 SHERIFF			5,389.98	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	MAY 2018 VISION COVERAGE	179098	05/17/18	25.46	65064
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR MAY 2018	179098	05/17/18	18.40	65064
101-333-725.00	FRINGE BENEFITS	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	37.66	65080
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL APRIL '18	1053	05/10/18	134.99	64977
			Total For Dept 333 SECONDARY ROAD PATROL			216.51	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	MAY 2018 VISION COVERAGE	179098	05/17/18	9.83	65064
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR MAY 2018	179098	05/17/18	18.40	65064
101-426-725.00	FRINGE BENEFITS	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	40.82	65080
101-426-967.00	PROJECT EXPENSES	GRAND TRAVERSE MOBILE	BDA FOR BENZIE COUNTY GOVERNMENT C 19681		05/17/18	11,998.20	65086
			Total For Dept 426 EMERGENCY MANAGEMENT			12,067.25	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	JOWETT FAMILY FUNERAL	4/5-4/30/18 FUNERAL HOME SVCS	4/30/18	05/10/18	1,800.00	65007
101-648-835.00	LAB FEES	NMS LABS	LAB FEES FOR BNZ18-001, BNZ18-003	1054331	05/17/18	988.00	65102
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL	4/5-4/30/18 FUNERAL HOME SVCS	4/30/18	05/10/18	750.00	65007
			Total For Dept 648 MEDICAL EXAMINER			3,538.00	
Dept 728 INTERGOVERNMENTAL							
101-728-885.00	LIQUOR TAX - NO MI REG E	NORTHERN MICHIGAN REG	SUBSTANCE ABUSE PORTION OF CFDF AP	050818	05/17/18	10,428.00	65104
			Total For Dept 728 INTERGOVERNMENTAL			10,428.00	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	205.28	65080
			Total For Dept 851 INSURANCE & BONDS			205.28	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2018 VISION COVERAGE	179098	05/17/18	788.92	65064
101-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	1,183.35	65080
101-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR MAY 2018	179098	05/17/18	926.60	65064
101-852-874.00	MEDICAL INSURANCE - RET	ADVANCED BENEFIT SOLU	MAY 2018 VISION COVERAGE	179098	05/17/18	33.87	65064
			Total For Dept 852 MEDICAL INSURANCE			2,932.74	
			Total For Fund 101 GENERAL FUND			68,255.08	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	MAY 2018 VISION COVERAGE	179098	05/17/18	25.46	65064
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR MAY 2018	179098	05/17/18	22.90	65064
205-000-725.00	FRINGE BENEFITS	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	39.18	65080
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL APRIL '18	1053	05/10/18	271.50	64977
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALT	TLO INVEST	939561	05/10/18	210.30	65048
205-000-961.00	TRAINING & SCHOOLS	VISA-TROY LAMERSON	WATER VLV, TRAININGMEALS, UNIF, TNT	6759	05/10/18	112.91	65056
			Total For Dept 000			682.25	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			682.25	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	AMAZON CAPITAL SERVIC	K-9 GOLF	11RR-NP1J-9HGO	05/10/18	36.29	64968
206-000-967.00	PROJECT EXPENSES	VISA-TED SCHENDEL	WATER VLVs, TRAINING, K-9	6866	05/10/18	45.99	65055
206-000-967.00	PROJECT EXPENSES	AMAZON CAPITAL SERVIC	GOLF BALLS - K9 OUTTING, CR GOLF	176J-1Q4L-L9TR	05/17/18	23.67	65066
206-000-967.00	PROJECT EXPENSES	PLATTE LAKE VETERINAR	REXO WELLNESS EXAM, VACCINATION	273957	05/17/18	330.19	65110
			Total For Dept 000			436.14	
			Total For Fund 206 SHERIFF'S K-9 FUND			436.14	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	FELT FURN PADS, PAINT MARKERS	11GJ-GFL6-TOGW	05/17/18	55.35	65066

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	CREDIT FELT PADS, FLOOR PROTECTORS	19TY-VRT6-JLLH,	05/17/18	(21.80)	65066
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	FELT PADS	1XLQ-TYLL-7NMV	05/10/18	52.38	64968
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	BULBS,WANDS,SHEATHS	11RR-NPIJ-YQVX	05/10/18	(5.20)	64969
213-265-783.00	EQUIP. SERVICES & SUPPLI	QUILL CORPORATION	LINERS,SOAP,TOWELS,TP	6705818	05/10/18	339.76	65034
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	GARBAGE PICKUP #7162039	2515046	05/10/18	95.00	64970
213-265-850.00	TELEPHONE	AMAZON CAPITAL SERVIC	PHONE CASE JA	1XLQ-TYLL-QGFK	05/17/18	26.72	65066
Total For Dept 265 BUILDING & GROUNDS						542.21	
Dept 351 JAIL - CORRECTIONS							
213-351-742.00	KITCHEN SUPPLIES	SHOP AND SAVE	FITTINGS,BEV MED,	2024	05/10/18	4.19	65037
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL APRIL '18	1053	05/10/18	59.01	64977
213-351-749.00	VEHICLE REPAIRS	PRECISION COLLISION O	WINDSHIELD 2014 DODGE VAN	3163	05/17/18	410.98	65112
213-351-751.00	UNIFORMS	VISA-TROY LAMERSON	WATER VLV, TRAININGMEALS,UNIF,TNT	6759	05/10/18	153.14	65056
213-351-752.00	PRISONERS LAUNDRY	ECOLAB	INMATE LAUNDRY	9369280	05/10/18	78.78	64990
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRYCLEANING APRIL '18	2397	05/10/18	223.75	65035
213-351-834.00	PRISONER MEDICAL - BENZI	JULIE K STEFANSKI, DD	DAVID DYE TOOTH EXTRACTION	1508	05/17/18	118.76	65092
213-351-834.00	PRISONER MEDICAL - BENZI	JULIE K STEFANSKI, DD	CHARLA BISHOP TOOTH EXTRACTION	1544	05/17/18	117.00	65092
213-351-834.00	PRISONER MEDICAL - BENZI	JULIE K STEFANSKI, DD	JAMIE SNEED TOOTH EXTRACTION	1525	05/17/18	143.12	65092
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	COPIER LEASES	163846	05/10/18	461.25	65044
213-351-961.00	TRAINING & SCHOOLS	VISA-DAN SMITH	TRAINING MEAL X 4	7195	05/10/18	31.76	65051
213-351-963.00	COMPUTER EQUIPMENT	ID NETWORKS, INC.	SUPPLIES LIVESCAN	273317	05/10/18	458.00	65004
213-351-963.00	COMPUTER EQUIPMENT	VISA-TED SCENDEL	WATER VLVs,TRAINING,K-9	6866	05/10/18	199.00	65055
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	MEDICAL COMPUTER-NURSE	20155633	05/17/18	825.00	65088
Total For Dept 351 JAIL - CORRECTIONS						3,283.74	
Dept 851 INSURANCE & BONDS							
213-851-725.06	LIFE INSURANCE	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	68.00	65080
Total For Dept 851 INSURANCE & BONDS						68.00	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2018 VISION COVERAGE	179098	05/17/18	273.31	65064
213-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	534.15	65080
213-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR MAY 2018	179098	05/17/18	275.60	65064
Total For Dept 852 MEDICAL INSURANCE						1,083.06	
Total For Fund 213 JAIL OPERATIONS FUND						4,977.01	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANI	BATHROOM CLEANER / HAND SOAP REFIL	0229545-IN	05/10/18	81.20	64993
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	CLEANING SUPPLIES	148744	05/17/18	23.98	65105
214-265-850.01	INTERNET SERVICE	CENTURYLINK	STATION 2 INTERNET / PHONE	04222018	05/10/18	266.97	64982
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDIT	WATER FILTER RENTAL	45-3063	05/10/18	52.50	65018
214-265-923.00	FUEL - PROPANE GAS	L.D. HEATING AND COOL	NATURAL GAS CONVERSION - STATION 2	2071	05/10/18	1,850.00	65011
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	STATION 2 ELECTRIC	05022018	05/10/18	172.95	64985
Total For Dept 265 BUILDING & GROUNDS						2,447.60	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82858242	05/10/18	340.09	64979
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82854565	05/10/18	6.80	64979
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82854564	05/10/18	177.16	64979
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82854563	05/10/18	216.01	64979
214-655-735.00	MEDICAL SUPPLIES	MUNSON HOME MEDICAL E	MEDICAL SUPPLIES	94576	05/10/18	653.40	65022

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	PHYSIO-CONTROL, INC	LUCAS CHEST COMPRESSOR BATTERY	118034272	05/10/18	659.10	65027
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	82861222	05/17/18	14.18	65075
214-655-735.00	MEDICAL SUPPLIES	MUNSON HOME MEDICAL E	IV TUBING	442195	05/17/18	259.00	65100
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	CYLINDER RENTAL - M CYLINDERS	9952728783	05/10/18	22.20	64966
214-655-735.10	MEDICAL SUPPLIES - GAS	PURITY CYLINDER GASSE	OXYGEN - INVOICES 00455325, 004820	00527720	05/10/18	299.04	65033
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	CYLINDER RENTAL	9952728784	05/17/18	22.20	65065
214-655-735.10	MEDICAL SUPPLIES - GAS	PURITY CYLINDER GASSE	OXYGEN	00530148	05/17/18	94.75	65113
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	EMS FUEL	1057	05/10/18	2,531.32	64977
214-655-748.00	GAS, OIL & GREASE	XPRESS LUBE	A21 OIL CHANGE	33075	05/17/18	45.93	65137
214-655-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE	RADIO REMOVAL	49773	05/10/18	85.00	65001
214-655-800.01	CONTRACTED SERVICES - BI	NORTH FLIGHT, INC.	EMS BILLING	04302018	05/17/18	3,112.50	65103
			Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)			8,538.68	
Dept 851 INSURANCE & BONDS							
214-851-725.06	LIFE INSURANCE	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	51.00	65080
			Total For Dept 851 INSURANCE & BONDS			51.00	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2018 VISION COVERAGE	179098	05/17/18	284.56	65064
214-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	350.58	65080
214-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR MAY 2018	179098	05/17/18	288.15	65064
			Total For Dept 852 MEDICAL INSURANCE			923.29	
Fund 217 SNOWMOBILE PATROL FUND							
Dept 332 SNOWMOBILE LAW ENFORCEMENT						11,960.57	
217-332-751.00	UNIFORMS	GALL'S, AN ARAMARK CO	SAFETY VESTS, FLASHLIGHTS	9830190	05/10/18	269.00	64994
217-332-970.00	EQUIPMENT	AXON ENTERPRISE, INC	2 - TASERS	SI-1533706	05/17/18	2,948.00	65069
			Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT			3,217.00	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000						3,217.00	
228-000-703.05	WAGES-ATTENDANT	WOOD, MARLENE	TRAINING	050718	05/10/18	220.00	65060
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	RECYCLE SERVICES APRIL	2541575	05/17/18	13,776.08	65067
228-000-930.00	EQUIPMENT REPAIR	VISA=DAVID SCHAFER	TRAILER SPARE TIRE	18075	05/10/18	18.38	65052
228-000-957.00	MISCELLANEOUS	A J'S EXCAVATING LLC	SNOW PLOWING MARCH AND APRIL	8574	05/17/18	315.00	65063
228-000-967.00	PROJECT EXPENSES - GRANT	PIONEER GROUP	DIGITAL AD AND FACEBOOK CAMPAIGN	00064832	05/10/18	5,312.50	65029
228-000-967.00	PROJECT EXPENSES - GRANT	PRO IMAGE DESIGN, INC	BUS WRAP DESIGN	172565	05/10/18	2,250.00	65031
			Total For Dept 000			21,891.96	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	4.25	65080
			Total For Dept 851 INSURANCE & BONDS			4.25	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2018 VISION COVERAGE	179098	05/17/18	29.49	65064
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	28.10	65080
228-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR MAY 2018	179098	05/17/18	17.45	65064
			Total For Dept 852 MEDICAL INSURANCE			75.04	

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Fund 228 SOLID WASTE/RECYCLING FUND							
Fund 231 SOIL EROSION (SESSC) FUND			Total For Fund 228 SOLID WASTE/RECYCLING FUND			21,971.25	
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	INSPECTIONS ETC	APRIL 2018	05/10/18	950.00	64972
			Total For Dept 723 SOIL EROSION CONTROL			950.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			950.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS			COUNTY 800 #S AND LONG DISTANCE FE	1439681207	05/17/18	5.85	65076
247-265-850.00	TELEPHONE	CENTURYLINK	Total For Dept 265 BUILDING & GROUNDS			5.85	
Dept 430 ANIMAL CONTROL			FUEL FOR APRIL	1056	05/17/18	208.71	65072
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	PAYMENT FOR PRINTER PLUS PROPERTY	393567	05/17/18	115.78	65133
247-430-800.00	CONTRACTED SERVICES	UNIFI EQUIPMENT FINAN	OFFICE VISIT	49026	05/10/18	69.00	64978
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	33-18C SPAY	48815	05/10/18	105.00	64978
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	OFFICE CALL	48814	05/10/18	47.00	64978
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	30-18C NEUTER 31-18C NEUTER 32-18C	48663	05/10/18	150.10	64978
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	OFFICE CALL 29-18D // 9-18C SPAY	47927	05/17/18	250.50	65073
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	'HOLLY' PARVO TEST	273165	05/17/18	33.95	65110
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	'HOLLY' INTERSTINAL PARASITE EXAM	273263	05/17/18	16.45	65110
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	CLAVAMOX AND REVOLUTION FOR CATS	273116	05/17/18	40.14	65110
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	51-18D SPAY 50-18D SPAY	273716	05/17/18	391.73	65110
247-430-900.00	PRINTING & PUBLISHING	PIONEER GROUP	JOB POSTINGS APRIL 2018	00050670	05/10/18	137.30	65028
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL FOR MAY	2514434	05/10/18	16.00	64970
			Total For Dept 430 ANIMAL CONTROL			1,581.66	
Dept 852 MEDICAL INSURANCE			MAY 2018 VISION COVERAGE	179098	05/17/18	35.29	65064
247-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JUNE 2018	EAB2G00093-1	05/17/18	2.87	65080
247-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATION LIFE	COBRA ADMIN FEE FOR MAY 2018	179098	05/17/18	18.40	65064
247-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	Total For Dept 852 MEDICAL INSURANCE			56.56	
			Total For Fund 247 ANIMAL CONTROL FUND			1,644.07	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR			INSPECTIONS ETC	APRIL 2018	05/10/18	12,760.00	64972
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	Total For Dept 371 BUILDING INSPECTOR			12,760.00	
Dept 372 PLUMBING INSPECTOR			INSPECTIONS ETC	APRIL 2018	05/10/18	2,556.00	64972
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	Total For Dept 372 PLUMBING INSPECTOR			2,556.00	
Dept 373 MECHANICAL INSPECTOR			INSPECTIONS ETC	APRIL 2018	05/10/18	4,608.00	64972
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	Total For Dept 373 MECHANICAL INSPECTOR			4,608.00	
Dept 375 ELECTRICAL INSPECTOR			INSPECTIONS ETC	APRIL 2018	05/10/18	3,254.00	64972
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	Total For Dept 375 ELECTRICAL INSPECTOR			3,254.00	

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Fund 249 BUILDING DEPARTMENT FUND							
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL	JUNE 2018 SUPPORT	783	05/10/18	900.00	65058
261-325-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE	BOAT RADIOS	49353	05/10/18	15,616.92	65001
			Total For Dept 325 DISPATCH/COMMUNICATION			16,516.92	
Dept 851 INSURANCE & BONDS							
261-851-725.06	LIFE INSURANCE	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	38.25	65080
			Total For Dept 851 INSURANCE & BONDS			38.25	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2018 VISION COVERAGE	179098	05/17/18	114.28	65064
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATION LIFE	JUNE 2018	EAB2G00093-1	05/17/18	281.44	65080
261-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR MAY 2018	179098	05/17/18	169.70	65064
			Total For Dept 852 MEDICAL INSURANCE			565.42	
Fund 269 LAW LIBRARY FUND							
Dept 000			Total For Fund 261 911 EMERGENCY SERVICE FUND			17,120.59	
269-000-901.00 RESOURCE MATERIALS							
269-000-901.00	RESOURCE MATERIALS	I.C.I.E.	MICHIGAN FAMILY LAW BENCHBOOK	1065666	05/10/18	155.00	65003
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	BOOKS & BOUNDS, TANGIBLE PERS. PRO	838221440	05/10/18	712.64	65046
		RELX INC. DBA LEXISNE	LAW LIBRARY - PATRON ONLINE LIBRAR	3091441136	05/17/18	520.00	65115
			Total For Dept 000			1,387.64	
Fund 292 CHILD CARE FUND							
Dept 000			Total For Fund 269 LAW LIBRARY FUND			1,387.64	
292-000-840.50 F.C. PRIVATE - ROOM/BOAR							
292-000-840.70	INSTITUTIONAL ROOM & BOA	LISTENING EAR CRISIS	30 DAYS FOSTER CARE J.HALLUMS	MAY	05/10/18	2,850.00	65012
292-000-840.90	INDEPENDENT LIVING	OTTAWA COUNTY	30 DAYS DETENTION B.RAMEY	64127	05/10/18	4,650.00	65026
292-000-840.90	INDEPENDENT LIVING	CHARLES CULBERTSON	30 DAYS IND.LIVING C.CULBERTSON	5/8/18	05/10/18	638.10	64984
292-000-840.90	INDEPENDENT LIVING	MAKENZI O'ROURKE	30 DAYS IND.LIVING M.O'ROURKE	MAY 8	05/10/18	638.10	65014
292-000-850.00	TELEPHONE	CAMERON CLARK	REIM FOR MILEAGE, PHONE	APRIL	05/10/18	50.00	64981
292-000-860.00	TRAVEL/GAS CARDS	BENZIE BUS	BUS PASSES IHC	1901	05/10/18	205.00	64974
292-000-862.02	DRUG TESTING	FORENSIC FLUIDS LABOR	DRUG TESTING SUPPLIES	34060	05/10/18	8.00	64991
			Total For Dept 000			9,039.20	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000			Total For Fund 292 CHILD CARE FUND			9,039.20	
293-000-721.00 PER DIEM							
293-000-721.00	PER DIEM	BAILEY, LAWRENCE	PER DIEM FOR APRIL 2018	APRIL 2018	05/10/18	70.00	64973
293-000-721.00	PER DIEM	GIDDIS, KIRT	PER DIEM FOR APRIL 2018	APRIL 2018	05/10/18	70.00	64997
293-000-721.00	PER DIEM	GINZEL, DALE J.	PER DIEM FOR APRIL 2018	APRIL 2018	05/10/18	35.00	64999
293-000-721.00	PER DIEM	KOWALSKI, ED	PER DIEM FOR APRIL 2018	APRIL 2018	05/10/18	70.00	65009
293-000-721.00	PER DIEM	ROELOFS, ROBERT	PER DIEM FOR APRIL 2018	APRIL 2018	05/10/18	70.00	65036
293-000-839.00	VETERANS BURIALS & MARKE	SARAH MCCALLUM	VETERANS BURIAL BENEFITS - HARRY B	05/15/2018	05/17/18	300.00	65119
293-000-839.10	VETERANS FINANCIAL AID	VILLAGE OF BEULAH	WATER BILL K. PRUYNE S-022	051018	05/17/18	1,087.14	65134
293-000-860.00	TRAVEL	BAILEY, LAWRENCE	MILEAGE FOR APRIL 2018	APRIL 2018M	05/10/18	4.02	64973
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR APRIL 2018	APRIL 2018M	05/10/18	34.67	64997
293-000-860.00	TRAVEL	GINZEL, DALE J.	MILEAGE FOR APRIL 2018	APRIL 2018M	05/10/18	15.81	64999
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE FOR APRIL 2018	APRIL 2018M	05/10/18	6.54	65009
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR APRIL 2018	APRIL 2018M	05/10/18	45.78	65036

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Fund 535 CDBG HOUSING GRANT FUND							
Total For Fund 535 CDBG HOUSING GRANT FUND						13,625.99	
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-721.00	PER DIEM	CLARK, JAMES	PER DIEM BUILDING AUTHORITY	041918BA	05/17/18	35.00	65077
569-000-721.00	PER DIEM	JOHNSON, JEFF	PER DIEM BUILDING AUTHORITY	041918BA	05/17/18	35.00	65091
569-000-860.00	TRAVEL	CLARK, JAMES	MILEAGE FOR APRIL 2018 BA	041918M	05/17/18	13.63	65077
569-000-860.00	TRAVEL	JOHNSON, JEFF	MILEAGE FOR APRIL 2018 BA	041918M	05/17/18	7.52	65091
Total For Dept 000						91.15	
Total For Fund 569 BUILDING AUTHORITY						91.15	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED: BUTLER / ROCKWELL	05/07/2018	05/10/18	700.00	64965
701-136-265.00	CASH BONDS PAYABLE	GARDINER, MAX	BOND RETURNED	18-076-ST	05/10/18	200.00	64995
701-136-265.00	CASH BONDS PAYABLE	GIL JR, GILMORE	BOND RETURNED	15-101-SM	05/10/18	500.00	64998
701-136-265.00	CASH BONDS PAYABLE	KNAUFF, JASON	BOND RETURNED	18-096-SM	05/10/18	200.00	65008
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	CROSS/OLDS/PULLIS/POFF/POFF/MCPHER	05/11/2018	05/17/18	1,959.00	65061
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND REVOKED - BLANKENSHIP	05/15/2018	05/17/18	1,000.00	65062
701-136-265.00	CASH BONDS PAYABLE	OLDS, CAMERON	BOND RETURN	18-051-SD	05/17/18	326.00	65109
701-136-265.00	CASH BONDS PAYABLE	POFF, DION	BOND RETURN	18-068-FY	05/17/18	765.00	65111
701-136-271.00	RESTITUTIONS PAYABLE	MAGEE, MARK	RESTITUTION FROM EUGENE PLONSKI	17-402-FY	05/10/18	100.00	65013
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY ANIMAL	RESTITUTION FROM COURTNEY SHAWNOSK	17-310-SM	05/17/18	20.00	65070
701-136-271.00	RESTITUTIONS PAYABLE	CROUCH, STEVEN	RESTITUTION FROM DONALD ROMMEL	13-022-SM	05/17/18	100.00	65078
701-136-271.00	RESTITUTIONS PAYABLE	GILROY, GREG	RESTITUTION FROM MARSHA PUTNEY	16-335-ST	05/17/18	30.00	65083
701-136-271.00	RESTITUTIONS PAYABLE	MCCALPIN, MICHAEL	RESTITUTION FROM NATHAN BROUWER	17-413-FY	05/17/18	98.50	65095
701-136-271.00	RESTITUTIONS PAYABLE	MEREDITH, SUE	RESTITUTION FROM TAYLOR C TINCH	16-075-FY	05/17/18	25.00	65097
701-136-271.00	RESTITUTIONS PAYABLE	REEGER, BRADLEY	RESTITUTION FROM SHONNA GEE	15-004-SM	05/17/18	50.00	65114
701-136-271.00	RESTITUTIONS PAYABLE	ROBIN WHITNEY DVM LAK	RESTITUTION FROM COURTNEY SHAWNOSK	17-310-SM	05/17/18	20.00	65116
701-136-271.00	RESTITUTIONS PAYABLE	SENA, JEFFREY	RESTITUTION FROM MARSHA PUTNEY	16-300-FY	05/17/18	70.00	65120
701-136-271.00	RESTITUTIONS PAYABLE	STATE FARM INSURANCE	RESTITUTION FROM WILLIAM FORTINE	11-0089-FD	05/17/18	20.00	65125
701-136-272.00	RECOVERY COURT	VISA=KIM NOWAK	20 INCENTIVE GIFT CARDS	SC	05/17/18	100.00	65135
Total For Dept 136 DISTRICT COURT						6,283.50	
Dept 148 PROBATE COURT							
701-148-275.00	REFUNDS	STOOPS, CHRIS	BOND RETURN	16-0011-DD	05/10/18	25.00	65040
701-148-275.00	REFUNDS	STOOPS, DARRYL	BOND RETURNED	16-0011-DD	05/10/18	25.00	65041
Total For Dept 148 PROBATE COURT						50.00	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEE TRANSMITTAL	APRIL 2018	05/10/18	14.00	65019
701-215-228.16	DUE STATE - PISTOL PERMI	STATE OF MICHIGAN (#3	CPL FOR APRIL 2018	551-513771	05/17/18	1,969.00	65127
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2018	05/10/18	43.87	65039
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2018	05/10/18	200.00	65039
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2018	05/10/18	250.00	65039
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2018	05/10/18	1,190.00	65039
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2018	05/10/18	83.74	65039
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY FRIEND	BOND MONEY APPLIED FOR CHAD MILLS	98-5233-DM	05/10/18	231.00	64975
701-215-265.00	CASH BONDS PAYABLE	CHAD MILLS	BOND MONEY RETURNED	98-5233-DM	05/10/18	269.00	64983
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED FOR RYAN KING	17-2536-FH	05/17/18	998.00	65071
701-215-265.00	CASH BONDS PAYABLE	NELSON EDWARD VANASSC	BOND MONEY POSTED FOR PAUL BYRNE J	96-4861-DM	05/17/18	1,000.00	65101
701-215-265.00	CASH BONDS PAYABLE	RYAN KING	BOND MONEY RETURNED	17-2514-FH	05/17/18	1,800.00	65117
701-215-265.00	CASH BONDS PAYABLE	RYAN KING	BOND MONEY RETURNED	17-2536-FH	05/17/18	802.00	65118

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Fund 701 GENERAL AGENCY FUND							
Dept 215 COUNTY CLERK							
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA CARPETNER	RESTITUTION FROM PATRICK KUHLMAN	13-2315-FH	05/10/18	25.00	64967
701-215-271.00	RESTITUTIONS PAYABLE	KRISTINA EGGEMAN	RESTITUTION FROM DONOVAN LEONARD	16-2456-FC	05/10/18	25.00	65010
701-215-271.00	RESTITUTIONS PAYABLE	MATTHEW STAPLETON	RESTITUTION FROM KELLI STAPLETON	13-2344-FC	05/10/18	20.00	65016
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	05/10/18	75.00	65047
701-215-271.00	RESTITUTIONS PAYABLE	DIANE BRUTZER	RESTITUTION FROM DENNIS FOUST	15-2425-FH	05/17/18	25.00	65081
701-215-271.00	RESTITUTIONS PAYABLE	SHANE SHEPHERD	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	05/17/18	40.00	65121
701-215-299.03	CIRCUIT COURT MISCELLANE	DAVID W. SMITH	OVERPAYMENT OF AMBULANCE BILL	15-13655	05/10/18	429.10	64988
701-215-299.03	CIRCUIT COURT MISCELLANE	SUZANNE M. INGLESRIGHT	OVERPAYMENT OF AMBULANCE BILL	18-4871	05/10/18	1,701.00	65042
			Total For Dept 215 COUNTY CLERK			11,190.71	
Dept 253 COUNTY TREASURER							
701-253-274.19	APPEALS/CHARGEBACKS/REFU	CURTIS J OSBORNE	MTT TAXABLE VALUE CHG 2017	07-024-010-21	05/10/18	93.67	64986
701-253-274.19	APPEALS/CHARGEBACKS/REFU	GERALYN FITZHUGH	MTT TAXABLE VALUE CHG 2017	06-001-046-50	05/10/18	207.95	64996
701-253-274.19	APPEALS/CHARGEBACKS/REFU	JANICE MILLIRON AND R	MTT TAXABLE VALUE CHG 2017	04-050-001-00	05/10/18	963.14	65005
701-253-274.19	APPEALS/CHARGEBACKS/REFU	JONATHAN & REBECCA FR	JBOR VA EXEMPTION VILLAGE 2017	02-504-137-00	05/10/18	374.75	65006
			Total For Dept 253 COUNTY TREASURER			1,639.51	
Dept 261 MSU EXTENSION							
701-261-235.00	DUE TO MSU	4-H LEADERS ASSOCIATI	SOLD 10 PLAT BOOKS	050718	05/10/18	300.00	64964
			Total For Dept 261 MSU EXTENSION			300.00	
Dept 268 REGISTER OF DEEDS							
701-268-228.44	DUE STATE - STATE TRANSF	STATE OF MICHIGAN	STATE TRANSFER TAX - APRIL 2018	050418	05/17/18	57,341.25	65126
			Total For Dept 268 REGISTER OF DEEDS			57,341.25	
Dept 301 SHERIFF							
701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	LIVESCAN - APRIL '18	551-513888	05/10/18	333.50	65020
701-301-228.63	DUE STATE - SEX OFFENDER	MICHIGAN STATE POLICE	DUE STATE SOR APRIL	551-514230	05/17/18	390.00	65099
			Total For Dept 301 SHERIFF			723.50	
			Total For Fund 701 GENERAL AGENCY FUND			77,528.47	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
	Fund 101		GENERAL FUND			68,255.08	
	Fund 205		TNT OFFICER MILLAGE FUND			682.25	
	Fund 206		SHERIFF'S K-9 FUND			436.14	
	Fund 213		JAIL OPERATIONS FUND			4,977.01	
	Fund 214		EMERGENCY MEDICAL SERVICES			11,960.57	
	Fund 217		SNOWMOBILE PATROL FUND			3,217.00	
	Fund 228		SOLID WASTE/RECYCLING FUND			21,971.25	
	Fund 231		SOIL EROSION (SESSC) FUND			950.00	
	Fund 247		ANIMAL CONTROL FUND			1,644.07	
	Fund 249		BUILDING DEPARTMENT FUND			23,178.00	
	Fund 261		911 EMERGENCY SERVICE FUND			17,120.59	
	Fund 269		LAW LIBRARY FUND			1,387.64	
	Fund 292		CHILD CARE FUND			9,039.20	
	Fund 293		VETERAN'S RELIEF FUND			1,808.96	
	Fund 371		JAIL RESERVE FUND			2,626.01	
	Fund 412		MCF RENOVATIONS FUND			206.54	
	Fund 425		EQUIPMENT REPLACEMENT FUND			2,439.44	
	Fund 516		DELINQUENT TAX REVOLVING FU			143.29	
	Fund 532		TAX FORECLOSURE FUND			1,838.61	
	Fund 535		CDBG HOUSING GRANT FUND			13,625.99	
	Fund 569		BUILDING AUTHORITY			91.15	
	Fund 701		GENERAL AGENCY FUND			77,528.47	

Total For All Funds:

265,127.26



Benzie County Office of Emergency Management

Emergency Management Activities

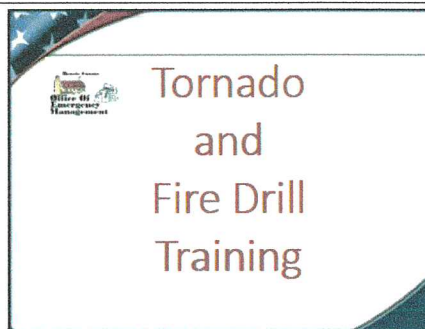
April 2018

Below are outlined many of the activities I have been involved in for the month of March 2018.

1. Fire and Tornado Drill Training

On Wednesday April 11th, 2018 we conducted 2 classroom training sessions on fire drills and tornado response procedures in the Government Center. Utilizing the Quick Reference Guide for Building Emergencies, we cover how employees should respond to these specific events.

We then covered some of the other types of emergencies that an employee might encounter in the building on any given day including; Bomb Threat, Active Shooter, Secure Mode and Medical Emergencies to name a few. Many of these types of emergencies will be discussed at future trainings. The next training is scheduled for June 13th with the first from 10:00am to 11:30am and the second from 1:00pm to 2:30pm and will cover Active Shooter Response.



2. Inland Flood Preliminary Mapping Review

On Wednesday April 11th, 2018 representatives from FEMA and the State of Michigan rolled out the preliminary FIRM Maps for the inland water of Benzie County. All of the political subdivisions of the county were invited

During the first hour of the meeting, FEMA presented a summary of the draft work maps followed by a question and answer period. FEMA explained the engineering methods, discussed various features of the maps, and explained the next steps for developing regulatory Flood Insurance Rate Maps (FIRMs).

3. Active Shooter Training at the Congregational Church in Benzonia

On Thursday April 12th, 2018 Lieutenant Brian Gutowski of the Manistee County Sheriff's Department came up and did a presentation on Response to an Active Shooter Event in a House of Worship. The Civilian Response to Active Shooter Events (CRASE) course, designed and built on the Avoid, Deny, Defend (ADD) strategy provides strategies, guidance and a proven plan for surviving an active shooter event. Topics include the history and prevalence of active shooter events, civilian response options, medical issues, and considerations for conducting drills.

4. Evaluation of a Lockdown Event at Benzie Central Schools

On Friday April 13th, 2018 I attended a lockdown during unstructured time to evaluate the performance of students and faculty. Under PA 12 of 2014 schools are required to report to Emergency Management all of their Fire, Tornado and Lockdown Drills for the year. Emergency Management is then required to forward the schedule to any and all responding emergency services that may respond to that school.

PA 12 of 2014 also requires "A school that operates any of the grades kindergarten to 12 shall conduct at least one (1) of the drills required by the Act during a lunch or recess period, or at another time when a significant number of the students are gathered but not in the classroom".

5. Seiche Event along the Lake Michigan Shoreline

On Friday April 13th, 2018 a rare event called a seiche occurred along the Lake Michigan shoreline from Pentwater to Frankfort. A seiche is caused by extreme high or low-pressure

RECEIVED

MAY 16 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

systems and/or wind-driven “wave run up,” resulting in sudden and extreme water fluctuations.

It is estimated the water levels fluctuated 8’ to 10’ in a matter of several minutes in the Manistee area and several docks were damaged or destroyed at the municipal marina. In Ludington, the wave run up covered the pier and in Arcadia, when the water receded, sand bars in Lake Michigan that are typically in 6 to 10 ft. of water could be seen.

In Frankfort, the seiche was much more muted. There was a 3 to 5 ft. difference in water level and no damage occurred.

6. School Officials and the Emergency First Responder Meeting

On Monday April 16th, 2018 the Superintendents of Frankfort-Elberta Area Schools, Benzie Central Schools had another meeting with members of law enforcement, Central Dispatch and myself to discuss progress since our last emergency response to schools and active shooter events meeting. We continue to make progress with planning and communications. The superintendents were given draft updates to plans that covered;

- Basic Information
- General Information
- Hazard Specific Procedures

If approved we will begin drafting specific procedures to respond to many of the emergencies and hazards confronting our schools.

7. Benzie County Fire and EMS Association Meeting

On Tuesday April 17th, 2018 I attended the Benzie County Fire and EMS Association Meeting that was held at the Government Center. We recapped much of what was covered in prior meetings including;

- Fire Training Offerings,
- EMS Training Offerings
- Smart911 and CodeRED implementation update, and
- 800MHz Radio and Template Design update.

The Fire Chiefs voted to update of the Fire Departments Mutual Aid Agreement. The current agreement does not have a reimbursement provision in it. In the event the state or federal government were to declare, costs incurred by a fire department were not reimbursable without the reimbursement provisions.

8. Region Wide Emergency Preparedness Exercise for Hospitals

On Wednesday April 18th, 2018 I acted as an Exercise Controller for a response exercise at Paul Oliver Memorial Hospital in Frankfort. In the exercise hospital staff had to handle a surge of patients from a shooting event with 8 people with gunshots wounds. Members of our CERT team acted as victims and did the moulage that lent realism to what the doctors and nurses were seeing. We also conducted an evacuation of the long term care unit which required hospital to carry patients down stairs as a part of the evacuation process.

An After Action Review was conducted and we identified some weakness that required attention of the staff and management of the hospital, however, they did quite well.

9. Meeting with Architect Regarding Security Improvements in the Government Center

On Monday April 23rd, 2018 I met with Robert Summerville to look as some security solutions with regard to the service counters in the Government Center. That meeting also included the County Treasurer and Clerk, as well as Rick Morris from Maintenance. We reviewed with him

the needs of the various departments and explored some of the options we thought could be feasible. He indicated he would be back in touch when he had some preliminary ideas and needed to further refine what we are planning to do.

10. Mass Fatalities Planning and Response for Rural Communities

On Tuesday April 24th, 2018 I attended training at the University Center in Gaylord on Mass Fatalities Planning and Response for Rural Communities (AWR-232). This course was designed to prepare to manage a mass fatality incident impacting their jurisdiction. The issues addressed include establishing roles and responsibilities, assets management, remains processing and identification, diversity issues and development of a mass fatality plan that affect the construct of a mass fatality response.

11. Local Planning Team Meeting

On Thursday April 26th, 2018 we held our LPT Meeting.

Current Grant Projects

- Platte Township Fixed Site Generator for their Township Hall-Approved \$6,000 for EMPG 2016 SHSP Project
- Government Center 800MHz BDA \$9,000 EMPG 2016 SHSP Project
- Assistance to Firefighter Grant Application - Regional Application for Communications for \$665,317. (includes \$633,636 95% Federal Share and \$31,681 5% Local Share)
- Powered Ventilators \$16,128 from the Grand Traverse Band of Ottawa and Chippewa Indians 2% Grant Applications

Other projects that are in progress including;

- Decontamination Trailer and Equipment-Current Status
- Hepatitis A Vaccinations
- CodeRED System
- Smart911
- Benzie County School Safety Group

Upcoming Training

- Firefighter I & II Academy in Manistee County starting in January 6th, 2018
- EMR Academy in Benzie County starting in September 2018
- Firefighter-Flashover Training in the Spring of 2018
- Firefighter-Instructor I Training
- CERT Basic Academy and Breakout Sessions April 2018 Grayling
- Wild Fire Training

We discussed the exercise at Paul Oliver Hospital on April 18th, 2018 and some of the lessons learned. I discussed the upcoming exercise being put on by the Grand Traverse Band of Ottawa and Chippewa Indians on May 1st, 2018

12. Region 7 Citizen Corp Training at Camp Grayling

On Friday April 27th through Sunday April 30th, 2018 I participated as an Instructor at the Region 7 Citizen Corp Training held annually at Camp Grayling. This year there were approximately 130 participants from all over the State of Michigan. There were 15 members of the Benzie County CERT team in attendance at the training.

There were four tracks of training that included a Basic CERT Academy, CERT Train the



Trainer, Advanced Track and Amateur Radio License Training.

13. Upcoming Events

I have scheduled the following for the next two months;

- May 1st – GTB Mass Casualty Exercise in Peshawbestown
- May 3rd - R7HSPB Meeting Grayling
- May 7th through May 10th Great Lakes Homeland Security Conference – Grand Rapids
- May 21st – Local Emergency Planning Committee 2:00pm in the EOC
- May 15th – Benzie County Fire/EMS Association Meeting
- May 21st – School Safety Planning Committee 10:00am in the EOC
- May 24th – Local Planning Team Meeting 7:00pm in the EOC
- May 26th – ARES/RACES Meeting Downtown Beulah
- June 6th – Leelanau County Full Scale Exercise
- June 7th – R7HSPB Meeting Grayling
- June 12th – MEMA Board Meeting (Lansing MI)
- June 13th – Active Shooter Training for Government Center Employees
- June 13th – CERT Monthly Meeting and Training in Bear Lake
- June 14th – Government Center Safety and Security Meeting 12:00 noon
- June 18th – School Safety Planning Meeting 10:00am in the EOC
- June 18^h – Local Emergency Planning Committee 2:00pm in the EOC
- June 19th – Benzie County Fire/EMS Association
- June 26th – Local Planning Team Meeting 7:00pm in the EOC
- June 30th – ARES/RACES Meeting Downtown Beulah

10100

MICHIGAN STATE
UNIVERSITY

Extension



Benzie County

2017–2018 ANNUAL REPORT

msue.msu.edu



FROM THE DISTRICT COORDINATOR:

Over the past year, Michigan State University (MSU) Extension partnered with Benzie County to continue strengthening youth, families, businesses and communities. Your MSU Extension staff members, grounded in local relationships, serve by bringing the university's research and resources to provide outreach and education in the areas Benzie County residents need it most.



In this report, we're excited to share about the people and programs that are improving the lives of Benzie County residents in many ways, including helping grow Michigan's agriculture economy, encouraging sustainable use of our natural resources, controlling health care costs by giving individuals the information they need to manage chronic illness and preparing tomorrow's leaders. From an in-person workshop to online education, MSU Extension professionals work every day to provide the most current information when people need it to ensure their success – in the workplace, at home and in the community.

We're passionate about serving Benzie County and are looking forward to a new year of serving. Thank you for your continued support of MSU Extension and for partnering with us to make a difference.

Jennifer Berkey
District 3 Coordinator

MEASURING IMPACT:

CONNECTING WITH RESIDENTS

4-H: Developing Youth & Communities	1,003
Keeping People Healthy & Ensuring Safe Food	864
Supporting Food & Agriculture, Fostering Strong Communities & Businesses, and Enhancing Our Natural Assets	339
TOTAL PARTICIPANTS IN BENZIE COUNTY	2,206

MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Issued in furtherance of MSU Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Dr. Jeff Dwyer, Director, MSU Extension, East Lansing, MI 48824. This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned.

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DEVELOPING YOUTH AND COMMUNITIES

When you support MSU Extension 4-H programs, youth participants learn life skills that prepare them for the workforce – especially for highly sought after jobs in science, technology, engineering and mathematics (STEM). Extension programs help children develop early literacy skills that support school readiness. They learn leadership and decision-making skills in 4-H that increase their likelihood of becoming civically active.



The Benzie Youth Soccer Program

- In 1987, a need was realized for Benzie County youth to participate in and reap the benefits of a well-organized, county-wide youth athletic program such as softball or soccer. In most communities, these programs typically fall under the authority of a community recreation association. As Benzie County did not have this type of agency, event organizers looked to Benzie MSU Extension to provide that leadership – and the program choice was soccer.
- To support the program, the Benzie MSU Extension office, under the direction of 4-H Program Coordinator Debra Laws, handles most of the business aspects of the program. This includes coach selection and thorough volunteer background checks, player registration, communication between coaches/players/families, liability issues and insurance needs, and financial management.
- Beulah resident Jeff Louwsma has served as the volunteer director of the program since September of 2016. He also oversees most of the soccer activity at Memorial Park in Benzonia. Ray Downs, from Honor, has been with the program since 2010. He supervises practices and games at the field in Almira Township Park in Lake Ann. In October of 2017, Dr. Dennis Pace, past head coach and a founder of the program, passed away. There is discussion currently taking place to permanently honor Dr. Pace's memory at one of the playing fields.



**137 Benzie
County Youth**

"I believe 4-H and its leaders are helping to shape our future's best commodity – our children."

*~ Ray Downs,
Supervisor of
Benzie 4-H Soccer
in Lake Ann*

4-H Exploration Days at MSU

- This three day event, held annually in late June at the Michigan State University campus, simulates college life for over 2,000 4-H youth from all over the state.
- The Benzie 4-H Leaders Association Council pays 50% of the registration fee for youth and other adult attendees, plus additional expenses such as group insurance and chaperone needs.
- The 2017 trip included a group of 8 youth from Benzie County. The youth and their chaperones live on campus, experience dorm life, and attend a variety of classes and other educational events in subject areas that include human and animal sciences,

"4-H has prepared me for my life after high school by giving me important skills like a strong work ethic, community service, dedication, time management, responsibility, communication skills, and leadership. This helped to create a spark in me that burns brightly whether it is on a project, at work, school or in the community. I have learned effective communication skills when talking to auction buyers, judges, 4-H leaders and peers. This has enabled me to be adept at networking with employers, peers, teachers, club leaders and audiences during presentations and interviews. 4-H camps and seminars have influenced me to take an active leadership role in my school and community. I am thankful for the values, skills, morals and life lessons that 4-H instilled in me."

~ Payton Moore, 4-H Ambassador. Pictured right on a recent medical mission trip to Cambodia.

Developing Youth and Communities, continued

international culture and languages, career exploration in dozens of fields, music, human services, life skills, hobbies and sports, and personal and business finance.

- For most of these Benzie County youth, this will be their first exposure to a college campus and it will influence most of them towards a college education and a greater career goal than they had originally planned.

The Benzie County 4-H Advisory Council

- This group serves as an advisory board to 4-H staff and helps to give the local program vision, structure and direction.
- The current board consists of 8 members, representing the communities of Benzonia Township, Homestead Township, and Joyfield Township.
- The 4-H Advisory Council also works with 4-H staff to support a 4-H Ambassador program, county plat book, annual youth trip to Michigan State University, and a volunteer recognition program.
- This year, the group is anxiously awaiting the submission of applications for its first ever college scholarship intended solely for Benzie County 4-H members.

Applications for the 2018 Benzie County 4-H Gleaners Life Insurance Society Scholarship are due at the end of April. There will be an application and interview process from which one winner of the \$1,000 scholarship will be selected in May of 2018.



**\$1,000
Scholarship**

The Benzie County 4-H Ambassador Program

- A maximum of 2 4-H members are selected annually through an application and interview process to represent the program at public 4-H events and council meetings.
- The Benzie County 4-H Ambassadors for the 2017-18 year are Hannah Long and Payton Moore. Long is a 9-year member of the program and currently a junior at Benzie Central High School. She has been accepted at Interlochen Arts Academy for her senior year where she will major in voice. After graduation, she plans to enroll in

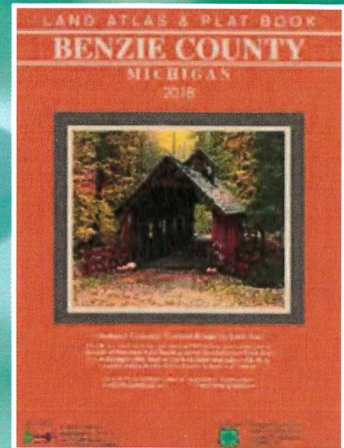


Eastern Michigan University's musical therapy program, where she will major in psychology. Moore is an 11-year member of the program and currently a junior at Benzie Central High School. She is involved with student council, National Honor Society, Key Club, Interact Club, and Science Olympiad. She has tentative plans to attend the University of Pennsylvania in 2019 and major in pediatric oncology.

Developing Youth and Communities, continued

The Benzie County Land Atlas and Plat Book

- The latest edition of this book was launched in March of 2018. The cover features a popular local landmark, “Loon Song Covered Bridge” in Lake Ann. This is a 2-year fundraising project and the Benzie book is scheduled for a new release every even-numbered year.
- Proceeds from all sales go directly to the Benzie 4-H Leaders Association Council.
- The book is an added asset to Benzie County in promoting local tourism and real estate interests. Sales records continue to show that the book is ordered statewide, by residents of both peninsulas, as well as the states surrounding Michigan.
- Numerous local 4-H activities, special events, and funding for travel to statewide 4-H educational events and 4-H Exploration Days at the MSU campus are made possible in part due to the financial support received annually through plat book sales.
- The book is sold at the Benzie County Treasurer's Office and the Benzie MSU Extension office, as well as at several local businesses, including Backcast Fly Shop, Lake Ann Grocery, Nugent Ace Hardware, Stapleton's Market, Tag Limit Outdoors, and Victoria's Floral Design & Gifts.



“For me, the highlight of last year's livestock education event was meeting many younger families who had just enrolled in 4-H. The sessions answered their questions and introduced them to passionate and caring people in the 4-H community. It will be wonderful to see them become leaders for 4-H in the future!”

*~ Emeleen Sobkoviak,
graduate 4-H member
and candidate for 2019
Livestock Council
election*

Benzie County 4-H Plays Vital Role in Two Northern Michigan 4-H Livestock Auctions

- The Benzie County 4-H program is unique in that its members have the choice of 2 4-H livestock auctions in which to participate. Because Benzie County does not have a fair of its own, 4-H members can go northward to Traverse City, to the auction hosted by the Northwest Michigan (NWM) 4-H Livestock Council. Or, they can choose to go southward to Onekama, to the auction supported by the Manistee County 4-H Livestock Council. Both auctions are held in August, at their respective county fairs.
- In all 4-H auctions, the majority of the money raised goes back to the 4-H members and is used for back-to-school needs and college funds.
- In 2017, the Manistee auction celebrated its 37th year with a sale featuring 142 animals and 35 donated items. With 106 buyers participating, the event raised over \$120,600. Honor State Bank, which is also a 33-year consecutive buyer, has served as auction cashier since 2005.

Manistee Auction:



142 Animals



106 Buyers



\$120,600 Raised

**The 10 Things 4-H
Taught Me That No
Sport Could:**

10. Record keeping
9. A passion for working with my hands
8. Being a caretaker
7. Noncompetitive friendships
6. Following things through to completion
5. STEM Education
4. A passion for making old things new
3. Resiliency
2. Leadership in real-world situations
1. Excellent communication skills

Used with permission from Alicia Schmitt, writer at "Successful Farming" magazine and creator of "The Pork Diaries" website. She grew up in the Floyd County, Iowa, 4-H program.

Developing Youth and Communities, continued

- The 2017 NWM Fair Auction recognized its 46th year. The sale featured a total of 406 4-H youth from Antrim, Benzie, Grand Traverse, Kalkaska and Leelanau counties and the event raised over \$654,000. Eighteen swine and one steer were donated to local food pantries.
- At the 2017 Manistee auction, figures indicate that 17 of the registered buyers represented Benzie County businesses. At the 2017 NWM Fair auction, there were 20 Benzie County business buyers. People want to support businesses that support 4-H. These local businesses report that the exposure and publicity they get by being involved in this event increases their foot traffic and volume.



20 Benzie County Business Buyers

Benzie County 4-H Educational Programming

- There is an increased effort to involve 4-H livestock members in regular educational programs. Often, the 4-H livestock auction has been viewed as an event where some participants put in minimal effort just to receive a market check.
- 4-H Program Coordinator Debra Laws has worked with the 4-H Livestock Council to establish an annual day-long educational event to be held every April. The focus of that event isn't just about raising and selling animals, it's about gaining skills that can be used later – in life, in college or trade school, and on the job. They have been following a 5-year plan that started in 2016, utilizing topics and presenters connected with Michigan 4-H's "Youth Business Guide to Success" program.
- The 2017 educational event topics included, "The 5 Principles of Marketing," and "It Takes More Than Chickenfeed." The event was attended by 47 Benzie and Manistee 4-H participants. The 2018 event is scheduled for Saturday, April 28.



KEEPING PEOPLE HEALTHY & ENSURING SAFE FOOD

When you support MSU Extension, you help participants learn safe food handling practices, increase their physical activity and improve the quality of their diets. Extension programming also helps decrease incidents of violence and bullying. Encouraging these healthy behaviors helps reduce food and health care costs by helping prevent chronic health conditions and providing safe environments throughout a person's life span.

Fostering Health through Nutrition and Physical Activity

Our Challenge

Obesity has important consequences on our nation's health and economy. It is linked to a number of chronic diseases including coronary heart disease, stroke, diabetes, and some cancers. Among adults, the medical costs associated with obesity are estimated at 147 billion dollars. According to The State of Obesity: Better Policies for a Healthier America released in 2017, Michigan has the 10th highest adult obesity rate in the nation. Michigan's adult obesity rate is currently 32.5 percent, up from 22.1 percent in 2000 and from 13.2 percent in 1990.

Healthier Lives through Nutrition Education

Michigan State University Extension supports individual and community level, or public health approaches, to prevent obesity. Through the United States Department of Agriculture Supplemental Nutrition Assistance Program Education (SNAP-Ed), we provide exemplary nutrition and physical activity education for limited resource participants where they eat, learn, live, work, play, and shop. Program and outreach efforts aim to increase the likelihood that limited resource youth, adults and seniors can make healthy food choices within a limited budget and choose physically active lifestyles consistent with the Dietary Guidelines for Americans.

For youth and adults who took part in series-based classes, increases were reported in areas of behavior. There have been notable successes as a result of our direct education. Program Instructor Connie Hemingway uses the Show Me Nutrition curriculum to reinforce healthy habits

Nutrition Education Participants:



179
Adults

613
Youth

\$1 = \$10



EVERY \$1 SPENT ON NUTRITION EDUCATION SAVES AS MUCH AS \$10 IN LONG-TERM HEALTH CARE COSTS.

ADULT BEHAVIOR CHANGE



24 % more physically active



33 % eat more vegetables



78% improved nutrition practices



YOUTH BEHAVIOR CHANGE



38% more physically active



45% improved food safety practices



82% made healthier food choices





Keeping People Healthy, continued

among children. This evidence-based curriculum includes health themes for a variety of grade levels. We take pride in offering meaningful and interactive learning opportunities in the classroom. The teachers at Benzie Central Schools and Frankfort-Elberta Area Schools continue to be supportive partners.

“My students look so forward to having Ms. Hemingway visit each week. She does an outstanding job of teaching the nutrition lessons, while maintaining a high level of engagement with my 1st grade students!”
- Benzie County Teacher

Teaching teens to cook and choose healthier foods empowers them to make behavior change that may last into adulthood. MSU Extension facilitated Teen Cuisine, a 6-lesson curriculum that helps middle and high school-aged youth increase confidence in the kitchen.

Making the healthy choice easier - Supporting Changes to the Policy, System and Environment

MSU Extension works to create a culture of health and wellness by providing coaching at the organization level. We provide technical assistance in assessing the environment, including policies and the physical space, creating an action plan, and implementing the action plan to work towards best practices related to nutrition and physical activity.

Childcare settings are one of several community sites MSU Extension works with to provide guidance for enhancing nutrition and physical activity policies and environments. Program staff are working with a home-based child care center in Benzie to encourage a healthier environment for our communities' youngest members.

The school environment has shown to be a ripe opportunity to make meaningful impact. As the places where children spend much of their time and often eat at least half of their calories, schools are a primary driver in young people's knowledge of, attitudes about, and access to food. Through the implementation of Smarter Lunchroom assessment, MSU Extension partners with school stakeholders to identify free or low-cost solutions that nudge students to voluntarily select the healthiest food in the lunchroom. Food service staff and teachers at Betsie Valley Elementary observed less waste after breakfast as a result of implementation in their cafeteria. In addition, from funds available through the Michigan Department of Education Team Nutrition, Betsie Valley purchased resources to enhance the health of the cafeteria environment.

- Apple corers allow kitchen staff to offer pre-sliced fruit, making this option more desirable among students
- 2 breakfast coolers to support “Breakfast in the Classroom”
- 3 new attractive serving containers to make fruit and vegetables more appealing

Keeping People Healthy, continued

"I like implementing Smarter Lunchrooms because it's easy to make small changes that result in a big difference. It's enjoyable to ask kids for their feedback and to use that information to assist in making the cafeteria space, their space, a more welcoming place. It's easy to ask students for their help – because they want to! – and then you can watch them create an environment that they like to be in and which engages their peers."

- Program Instructor Caitlin Lorenc

Due to a partnership with the United Dairy Industry of Michigan, MSU Extension facilitates Fuel Up to Play 60. Fuel Up is an in-school nutrition and physical activity program launched by National Dairy Council and NFL, in collaboration with the USDA, to help encourage today's youth to lead healthier lives. Program Instructor and Benzie Central Schools alum, Caitlin Lorenc, leads Fuel Up to Play 60 and Smarter Lunchrooms throughout the northwest Michigan region. Caitlin has been extremely successful in working with school teams to acquire funds to enhance the school environment and offer engaging cafeteria taste tests. Through this effort, the following items have been purchased for partner schools:



- Recess equipment
- Kitchen equipment
- Visits by local farmers
- Milk cooler
- A vibrant mural

With assistance by MSU Extension, the Betsie Valley Elementary School Fuel Up to Play 60 student team and coaches attended the 2016 Rally for School Health at Ford Field in Detroit. This event is an opportunity for student leaders to hear from motivational speakers, interact with Detroit Lions players and take in all the experiences that come up visiting a lively city. The team presented to the Benzie County Commissioners on their participation with the program. Participating in Fuel Up has shown to build leadership skills.

Partners

Local partnerships are critical to the success of our work. Relationships with Benzie Central Schools and Frankfort-Elberta Area Schools, Benzie Area Christian Neighbors (BACN), Stakenas Farms Inc., Honor – Onekema Building Supply, Grow Benzie, and The Outpost play a key role in helping to plan and host MSU Extension community nutrition interventions throughout Benzie County. Coordination with Benzie Area Christian Neighbors played a significant role in helping us provide regular education to food insecure adults on choosing and cooking with healthy food.

"We love having Jane from MSU Extension serve up nutritious recipes in the BACN waiting room. They always smell amazing and the Neighbors are excited to pick up the ingredients in the pantry that day to make the dish themselves"

- Michelle Northrup, BACN.

**Fuel Up to Play 60
and Smarter
Lunchrooms**

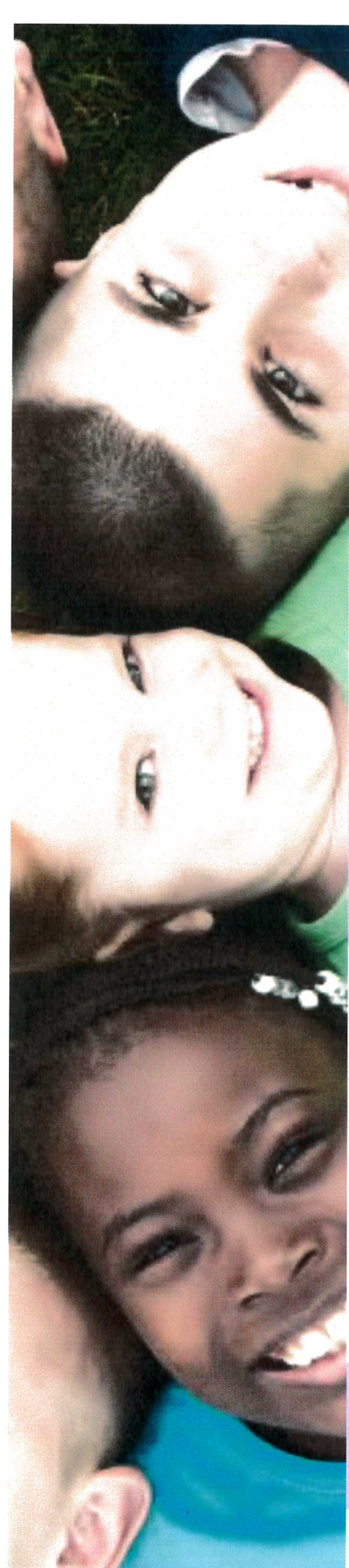
\$ 8,602

**Value of grant funds
and resources to
Benzie County Schools**

401

**Benzie adults and
youth reached**





Keeping People Healthy, continued

Reducing anger, bullying and stress

Stress Less with Mindfulness

Mindfulness means paying attention to the present moment without judgement. Research has shown that practicing mindfulness is effective in reducing stress-related symptoms such as worry, depression and physical tension, and may be helpful in managing chronic conditions such as cardiac disease and diabetes.

By offering teens, adults, and seniors alternative ways of relating to everyday life experiences, including thoughts, emotions, physical sensations and events, Stress Less with Mindfulness teaches and encourages the use of mindfulness self-care skills to help one feel better and enjoy life more.

In 2017, 16 Mindfulness Series and 5 One Time Presentations were conducted in Benzie County to a diverse audience including adult volunteers, community members, parents/caregivers, students, teachers and more.

As a result of the trainings in 2017, participants showed improvement on these key outcomes:

- 98% can identify three mindfulness tools to help them manage stress
- 95% are more positive about dealing with stress in their lives by using mindful tools
- 96% now use mindful breathing to calm themselves in the face of stress
- 93% practice mindful movement as a way of calming the mind and body
- 96% describe how a mindfulness perspective can change reactions to daily stressors

RELAX: Alternatives to Anger is an educational program that actively engages participants to gain knowledge and skills to constructively deal with anger. The core concepts include recognizing anger signals, empathizing, listening, accepting that others' anger is not about you, and letting go of the past in order to maintain a present perspective. Participants learn to better manage their anger and stress at home, in the workplace and in school. In 2017 there were 2 RELAX: Alternatives to Anger Series offered in Benzie County through a partnership with the 19th Judicial Circuit Court Family Division with 10 participants.

Participants left with improved knowledge or new skills designed to promote social and emotional well-being with others in their lives and immediate social environments.

Highlights from the program evaluation. As a result of the RELAX program:

- 64% reduced their frequency in yelling and screaming
- 64% now work hard to be calm and talk things through
- 63% talk things through until they reach a solution

SUPPORTING AGRICULTURE & AGRIBUSINESS

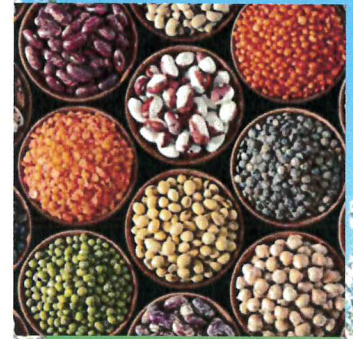
Tree Fruit Integrated Pest Management Education

Tree fruit integrated pest management (IPM) works toward optimizing economic and environmental sustainability for orchard growers. The seminar series, “IPM Updates,” led by MSU Extension Educator Emily Pochubay provided tree fruit producers and crop consultants in northwestern lower Michigan with timely pest and disease information related to fruit production during the 2017 growing season. Seven, two-hour long meetings were held in Benzie County in 2017 and these meetings reached 92 tree fruit growers. Fruit Educators also hosted 135 participants at the bi-annual Tree Fruit IPM School in Traverse City that attracted growers from across the county.

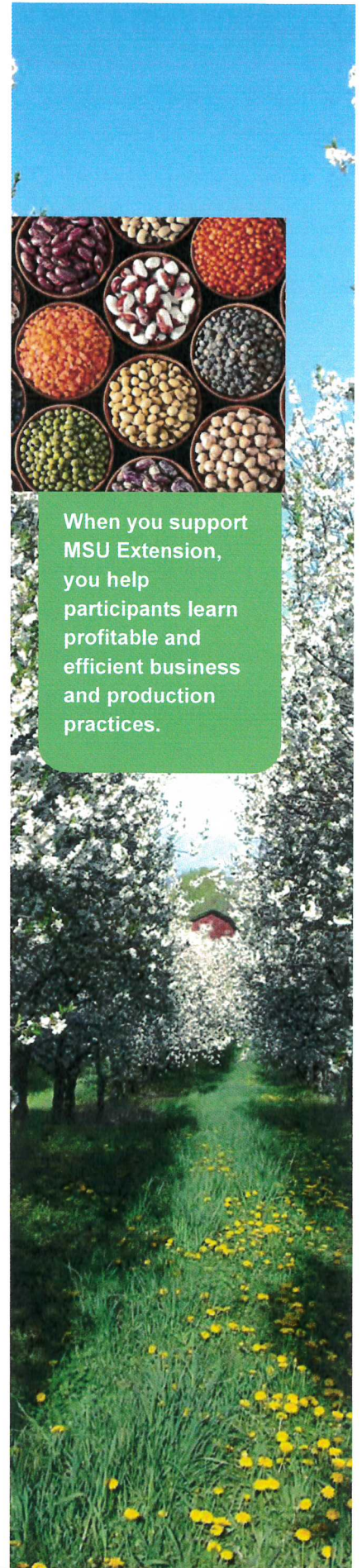
Exploring Opportunities for Growing Fresh Market Fruit in Michigan

The tour attracted 60+ participants, including growers from northwest Michigan and students and faculty from the Department of Horticulture at MSU. The Northwest Michigan Horticulture Research Center staff partnered with the Benzie-Manistee Horticultural Society for its annual spring show. This yearly event is an opportunity for northwest Michigan growers to see and learn about cutting edge horticulture and research. In 2017, we planned a bus tour to the Grand Rapids area to look at high-density fresh market sweet cherries and multiple leader apple systems.

We kicked off this daylong program at RiveRidge Orchards where they have planted sweet cherries on a V-trellis using Gisela 3. We were joined by the newly formed horticulture duo, Drs. Greg Lang and Todd Einhorn, for a good discussion about growing high-density sweet cherries. We explored the potential for these innovative systems in Michigan. This stop was followed with a look at a high-density sweet cherry block planted to a vertical axe. The Leo Dietrich and Sons’ farm showcased trees planted at 2.5 ft between trees, where they harvested 6 ton/acre in the fourth season. Both stops provided food for thought on future plantings for fresh market sweet cherries in northwest Michigan. Over lunch, we had a great discussion about the economics to move from processing to fresh market apple and sweet cherry production. Isaiah Wunsch, from Old Mission Peninsula, provided data from his farm as they are transitioning from processing blocks to more fresh market fruit. Justin Finkler, from RiveRidge, also presented economic information about their operation; he spoke to the future of producing fresh market fruit in Michigan. He told the audience that he thought that we could increase our fresh market sweet cherry production by 80% which created a lot of discussion on the bus ride home! Lastly, we were joined by our colleague Phil Schwallier to look at a block of multiple leader apples, as this orchard is the oldest multiple leader planting in the state. Orchard owner Bill Nyblad jumped on board to try this system as Bill has traveled all over the world exploring different



When you support MSU Extension, you help participants learn profitable and efficient business and production practices.



Supporting Food and Agriculture, continued

orchard systems. We thank Bill and all the Grand Rapids growers for opening their orchards to us. This tour was a fabulous opportunity to investigate different methods of growing fresh market fruit, and we want to extend our thanks to the Michigan State Horticulture Society and Crop Production Services for their support of this educational session.

Home Horticulture

2017 was a groundbreaking year for the Master Gardener Program in Benzie County. Through volunteer outreach, Extension Master Gardeners shared science-based gardening knowledge and engaged citizens in environmentally responsible gardening practices, improving food security, improving community, and developing youth through gardening.

This year was the first year to see an MSU Extension Master Gardener Plant & Pest Diagnostic Clinic in Benzie County. Master Gardeners led two of these clinics out of the Benzonia Public Library (Mills Community House) in August and September 2017. During the clinics, residents were welcomed to bring in samples of plants, insects, diseases and other problems. MSU Extension staff and Master Gardener Volunteers were on-site to offer problem solving and plant health care advice. In total, 11 residents took advantage of this service in its first year. Next year, to build on this success, we will be holding monthly clinics throughout the growing season.

There were seven Master Gardener volunteers active in Benzie County this year, working more than 250 hours on various projects in Benzie County valued at over \$6,000. The bulk of the hours were in projects benefiting the community like environmental stewardship, community beautification, and food security.

Other Consumer Horticulture programming and services available for residents of Benzie County include:

- Gardening Hotline
- Gardening in Michigan website
- Ask an Expert system
- Smart Gardening programming
- Soil tests for home gardens, yards and landscape plants
- Master Gardener Training and Volunteer Program



This past year,
Master Gardeners
volunteered more than



250 hours

on various projects in
Benzie County valued

at over **\$6,000.**

Supporting Food and Agriculture, continued

Supporting Hops Production

Tremendous growth in the craft beer sector over the past few years has resulted in increasing demand for hops. Hops provide aroma, as well as bitterness to offset the sweetness of malt. In 2017, craft beer volume increased by 5% while overall beer volume declined by 1.2%. In the U.S., craft beer represents 12.7% of overall volume and 23% of overall retail dollar sales. In recent years, hop producers across the U.S. have increased acreage. Michigan is currently ranked 4th in hop acreage after Washington, Idaho, and Oregon. Northwest Michigan's Grand Traverse, Leelanau, and Benzie Counties collectively boast more acres of hops than anywhere else in the state. Northwest Michigan producers have invested tens of millions of dollars in hopyard, harvest, and processing infrastructure over the last several years. Approximately 40 new acres of hops were planted in Benzie County in 2017.

MSU Extension provides valuable education on hop production throughout the state of Michigan and 2017 was no exception. MSU Extension Educators, Dr. Rob Sirrine and Dr. Dean Baas presented on the State of Michigan Hops and Barley at Frankfort Beer Week in October 2017. Dr. Sirrine also presented on "Craft Beer and Hop Production" to a lively group at the Lake Shores Garden Club, Platte River Twp. Hall in September, 2017 and at Grow Benzie with Brian Confer, Head Brewer at Stormcloud Brewing Company in Frankfort, MI.



MSU Extension Educator, Rob Sirrine, gave a presentation on the state of Michigan hops at Frankfort Beer Week.



MSU Extension Senior Educator, Erin Lizotte, discusses pest management options during the 10th annual summer hop tour.

In summer 2017, MSU and the Michigan Brewers Guild held their 10th annual summer hop field day and tour. While the 2016 tour was held on farms in Benzie County, the 2017 tour featured several Leelanau County farms as well as a visit to Hop Lot in Suttons Bay. Potential hop producers and others interested in hops learned directly from current producers as well as MSU Extension experts.



Supporting Food and Agriculture, continued

In March of 2018, MSU held its annual Great Lakes Hop & Barley Conference in Kalamazoo, MI. The conference features hop, barley, and craft beer experts from around the world, and generally attracts 200-300 participants annually from multiple states and countries.

MSU Extension has taken a leadership role across the North Central and North East U.S. by providing valuable research and outreach to current and prospective growers on best practices for planting, harvesting, and pest management. In 2017, MSU Extension organized on-farm audits with members of the Hop Quality Group, a national organization dedicated to improving hop quality for the craft beer industry. The Hop Quality Group and MSU Extension toured multiple hop harvest and processing facilities offering recommendations to improve quality.

Assistance to support beginning farmers across MI

The MSU Product Center Food-Ag-Bio assists county residents in developing products and businesses in the areas of food, agriculture, natural resources and the bio economy. The MSU Extension Educator has special training as an innovation counselor to deliver these services. Business counseling is conducted on a one-on-one basis and may take place at the MSU Extension office or the client's home or business location. The assistance provided is tailored to meet the needs of the client and may include things like developing a business plan, navigating the regulatory maze, accessing the supply chain or seeking funding options. The Educator also assists clients in accessing specialized services they may need that are offered through Michigan State University like feasibility studies, nutritional labeling and packaging assistance.

Forty counseling sessions took place to assist four local entrepreneurs in starting new businesses and expanding existing businesses. Five new jobs were created by the businesses that received assistance. One business received strategic planning services that assisted them in developing a plan for their business expansion. Two food processors made large investments in their businesses with a total of \$750,000 of capital investment.

2016-17 MSU Product Center Impacts in Benzie County:



44 Counseling
Sessions



4 Ventures
Launched or
Expanded



5 New Jobs
Created



Value of
Increased
Investment:
\$750,000

FOSTERING STRONG COMMUNITIES

When you support MSU Extension, participants learn how to implement best practices in good governance that keeps communities solvent, productive and engaged; learn effective conflict management skills that help leaders and residents work collaboratively on complex issues; and engage youth leaders in decision-making. In the personal finance area, MSU Extension helps youth and adults alike learn the skills they need to increase their savings, manage their spending avoid predatory lending and reduce mortgage defaults. All of these outcomes help lower the cost of governmental services and lead to personal and community stability, strong neighborhoods and safe communities.

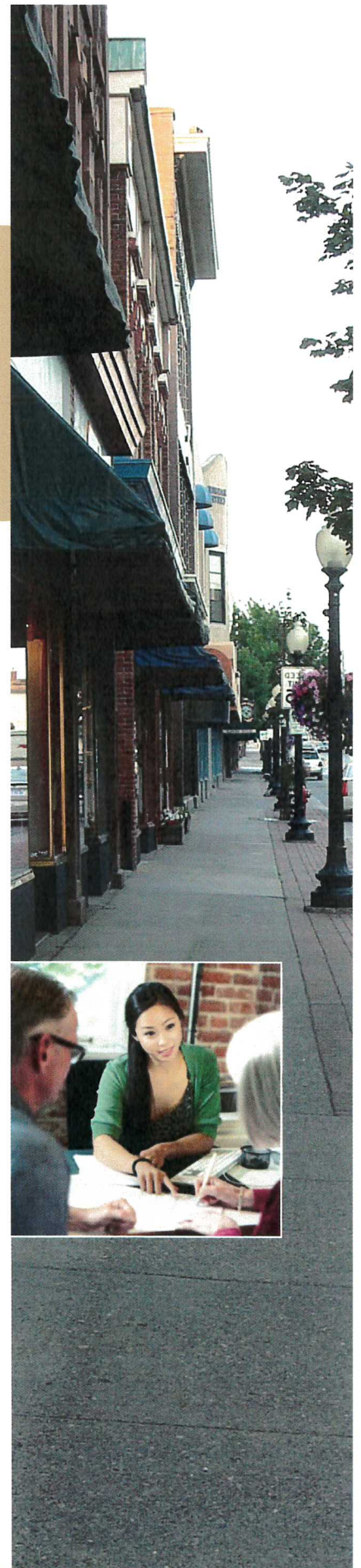
Northern Michigan Counties Association, organized by MSU Extension, county commissioners from 34 counties in northern lower Michigan meet 8 times per year to share information and learn from the experiences of others.

Building Strong Sovereign Nations is a leadership building program developed by MSU Extension in cooperation with leaders of Tribal Nations in Michigan and delivered annually in conjunction with the United Tribes of Michigan fall meeting. The program is open to leaders from all Tribal Nations in Michigan and is also available to leadership and staff of individual tribes. Onsite workshops are also available.

Open Meetings Act/Freedom of Information Act (OMA/FOIA) Workshops sponsored by Benzie County were presented by MSU Extension for local government leaders in 2017.

The **Stronger Economies Together (SET)** program is a national initiative collaborating with USDA and local partners in Manistee, Benzie, Grand Traverse and Kalkaska, to help identify and develop business sectors that hold the highest growth potential in an effort to help create, attract, and retain jobs.

Pension and OPEB Legislation Breakout Session at the 2018 MAC Legislative Conference to update commissioners about the Michigan Department of Treasury analysis, funding levels that trigger additional action by local units and the waiver request process created in last year's legislation.



Supporting Food and Agriculture, continued

Enhancing & protecting our Great Lakes coastal resources

Sea Grant Extension

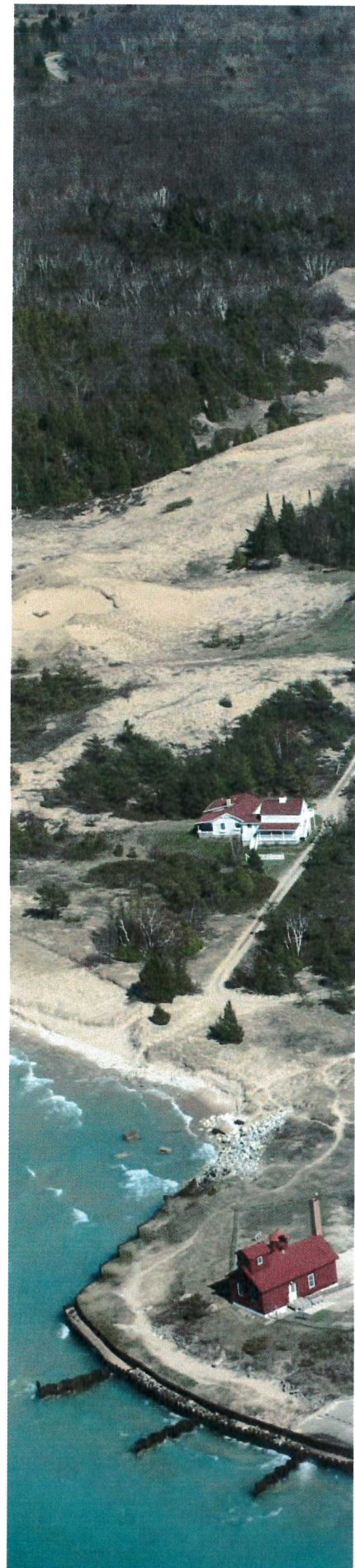
MSU Extension's Greening Michigan Institute supports efforts to carry out Sea Grant programs throughout Benzie County and the rest of Michigan. Michigan Sea Grant Extension helps apply research, conducts educational activities and is connected to more than 40 coastal counties. Extension educators provide technology transfer by interpreting scientific knowledge for decision-makers, public officials, community leaders, businesses and industries.

Michigan Sea Grant Extension provides targeted support focusing on marinas and other businesses, restoring coastal habitats and related industries, such as commercial and recreational fishing. In partnership with state and federal agencies, Extension educators are responsive and proactive in addressing local, regional and national issues relevant to Michigan.

Outreach Topics and Programs:

- Healthy Coastal Ecosystems
- Sustainable Fisheries and Aquaculture
- Resilient Communities and Economies
- Environmental Literacy and Workforce Development
- Coastal Hazards – Dangerous Currents

Sea Grant educators are working with the Sleeping Bear Dunes National Lakeshore, City of Frankfort, Benzie 911, and others on swimming safety in Lake Michigan beaches. Drowning prevention is an urgent topic as more visitors come to the shores of Lake Michigan.



MSU Extension Staff Serving Benzie County:

Name	Role	Phone	Email
John Amrhein	Government & Public Policy	231-922-4627	amrhein@msu.edu
Mark Breederland	Coastal Communities Development	231-922-4628	breederl@msu.edu
Julie Crick	Forestry & Natural Resources	989-275-7179	crickjul@msu.edu
Christina Curell	Environmental/Water Quality	231-745-2732	curellc@msu.edu
James DeDecker	Specialty Field Crops	989-734-2168	dedecke5@msu.edu
Thomas Dudek	Greenhouse/Nursery	616-994-4542	dudek@msu.edu
Phillip Durst	Beef	989-345-0692	durstp@msu.edu
Sarah Eichberger	Nutrition & Physical Activity Supervision	231-922-4836	eichber2@msu.edu
Erwin Elsner	Small Fruit, Consumer Horticulture	231-922-4822	elsner@msu.edu
Elizabeth Ferry	Swine	269-445-4438	franzeli@msu.edu
Kevin Gould	Livestock/Bioenergy	616-527-5357	gouldk@msu.edu
Tom Guthrie	Pork/Equine	517-788-4292	guthri19@msu.edu
Andy Hayes	Community Prosperity	231-582-6482	andy@northernlakes.net
Philip Kaatz	Forage/Commercial Agriculture	810-667-0341	kaatz@msu.edu
Gerald Lindquist	Grazing Management	231-832-6139	lindquis@msu.edu
Erin Lizotte	Integrated Pest Management	231-944-6504	taylo548@msu.edu
Gerald May	Environmental/Air Quality	989-875-5233	mayg@msu.edu
Ashley McFarland	Malting Barley	906-439-5176	ashleymc@msu.edu
Michael Metzger	Goats & Sheep	517-788-4292	metzgerm@msu.edu
Stan Moore	Dairy/Agricultural Human Resources	231-533-8818	moorest@msu.edu
Jill O'Donnell	Christmas Tees/Ornamental/Landscapes	231-779-9480	odonne10@msu.edu
Dennis Pennington	Biomass	269-838-8265	pennin34@msu.edu
Emily Pochubay	Fruit Production	231-946-1510	pochubay@msu.edu
Emily Proctor	Tribal Governance	231-439-8927	proctor8@msu.edu
Bethany Prykucki	Leadership and Community Engagement	231-258-3320	prykucki@msu.edu
Patricia Roth	Social Emotional Health	231-882-0025	bannonpa@msu.edu
Nikki Rothwell	Commercial Fruit	231-946-1510	rothwel3@msu.edu
Jeannine Schwehofer	Meat Quality	810-989-6935	grobbej@msu.edu
J Robert Sirrine	Community Food Systems/ Hops	231-256-9888	sirrine@msu.edu
Sienna Suszek	4-H Supervision	989-354-9870	suszek@msu.edu
Michael Staton	Soybeans	269-673-0370	staton@msu.edu
Thomas Todaro	Viticulture	231-256-9888	todaroth@msu.edu
Tracy Trautner	Early Childhood	231-779-9480	trautner@msu.edu
Christine Venema	Food Safety	810-667-0341	venema@msu.edu
Wendy Wieland	Product Center Innovation Counseling	231-348-1770	wieland5@msu.edu
Mary Wilson	Master Gardener	248-347-0269	wilsonm1@msu.edu
Bonnie Zoia	Tourism	989-345-0692	zoia@msu.edu

Michigan State University Extension helps people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities.

10:15

**BENZIE COUNTY
NOTICE OF CLOSE OUT PUBLIC HEARING FOR
MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUNDING FOR SLEEPING BEAR APIARIES**

TO ALL INTERESTED AGENCIES, GROUPS AND PERSONS, NOTICE IS HEREBY GIVEN that the Benzie County Board of Commissioners will conduct a Public Hearing during their regularly scheduled board meeting on Tuesday, May 22, 2018 at 10:15am. The hearing will be held at the Governmental Center at 448 Court Place, Beulah, MI 49617. The purpose of the public hearing is to allow citizens an opportunity to submit comments and receive a final report on the completion of the Sleeping Bear Apiaries Community Development Block Grant (CDBG) Regional Revolving Loan Fund.

The CDBG loan in the amount of \$70,000.00 provided funding to Sleeping Bear Apiaries for equipment and working capital and hiring of an additional 2 employees at 841-971 S. Pioneer Road, Beulah, MI 49617. The CDBG project benefitted at least 51% low to moderate income persons; no persons were displaced as a result of the project.

Citizen views and comments on the CDBG project are welcome. Interested parties are invited to comment on the project in person at the public hearing or in writing by Monday, May 21 at 3:00 pm to: Dawn Olney, County Clerk, 448 Court Place, Beulah, MI 49617, 231-882-0000. If you require special accommodations to participate in the public hearing, please contact Dawn Olney, County Clerk. All aspects of the project will be open for discussion at the public hearing.

RECEIVED

MAY 08 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
May 8, 2018

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, May 8, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Sauer, seconded by Roelofs, to approve the agenda as amended, adding 9A – Sears Endowment Fund and 8A – 2% Grant Application to the Grand Traverse Band. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Carland, seconded by Jeannot, to approve the Committee of the Whole minutes of April 24, 2018 as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Roelofs, to enter closed session for discussion regarding April 24, 2018 closed session minutes. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Carland, seconded by Money, to approve the closed session Committee of the Whole minutes of April 24, 2018 as corrected. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Public Input – None

Administrative Order, Security Policy for Court Facilities: Judge Thompson and Bruce Kilmer with the State Court Administrative Office is also present.

Judge Thompson stated that the county policy may conflict with the local administrative order.

Comm Jeannot asked Judge Thompson, in his view, where does the courthouse begin? At the front entrance.

Comm Jeannot asked how it is determined where the courthouse begins. You should speak to the Chief Justice.

Comm Roelofs indicated that he did not see in the Administrative Order where it says courthouse.

Judge Thompson stated #1. How about the Supreme Court Order – this is my order.

Judge Thompson stated that he is not willing to subject people to this; it is about court security, not infringing on someone's rights.

Comm Sauer asked Judge Thompson if he would be receptive to having MMRMA come in to do an assessment of the building.

Comm Jeannot asked of Mr. Kilmer, what has been the conversations and outcomes. There are several buildings that have joint use. Courts are a place where emotions get very high. The Supreme Court in 2001 became concerned and said we need a policy regarding weapons in places where courts meet. The only way to make it safe is an Order like this.

Committee of the Whole

Page 2 of 4

May 8, 2018

Kyle Rosa, Undersheriff:

Marine Patrol Budget: Motion by Carland, seconded by Jeannot, to recommend to the Board of Commissioners to adopt the Marine Fund 220 Budget as follows:

Revenues:

220-000-539.00	State/DNR Grant	\$ 9,600.00
220-000-699.03	Transfer In/General Fund	\$ 2,650.00

Expenditures:

220-331-706.00	Deputies Wages	\$ 8,000.00
220-331-725.00	Fringe Benefits	\$ 700.00
220-000-748.00	Gas, Oil Grease	\$ 1,300.00
220-331-751.00	Uniforms	\$ 400.00
220-331-930.00	Equipment/Repair	\$ 650.00
220-000-961.00	Training	\$ 1,200.00
220-000-954.00	Slip Rental	\$ 550.00

Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke **Nays:** None **Motion carried.**

2% Grant Application: Motion by Griner, seconded by Warsecke, to recommend to the Board of Commissioners to apply for a 2% Grand Traverse Band Grant for school security as presented, authorizing the chairman to sign, with local match to come from the schools. **Ayes:** Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke **Nays:** None **Motion carried.**

2 Full Time EMS employees: Jim Henderson: Motion by Jeannot, seconded by Warsecke, to recommend to the Board of Commissioners to approve 2017-18 Budget Amendment for 214 EMS as requested:

Increase:

214-655-714.08	Full Time Paramedic	\$21,220.00
214-655-714.09	Full Time Paramedic	\$21,220.00
214-861-724.00	Retirement	\$ 500.00
214-852-717.00	Health/Dental/Vision	<u>\$13,020.00</u>
		\$55,960.00

Decrease:

214-655-703.03	ALS Secretary	\$20,661.00
214-651-714.00	Part Time EMT	\$30,000.00
214-655-714.05	Part Time Paramedic	<u>\$ 5,299.00</u>
		\$55,960.00

Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke **Nays:** None **Motion carried.**

Sears Endowment Fund – Michelle Thompson: County Treasurer requests authorization to place \$235,000 of the Sears Estate Endowment fund into a 12 month certificate of deposit to renew annually.

Motion by Sauer, seconded by Carland, to recommend to the Board of Commissioners to authorize the County Treasurer to invest \$235,000 of the Sears Estate funds into an investment that would make \$4,000-6,000 annually. **Ayes:** Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke **Nays:** None **Motion carried.**

Committee of the Whole

Page 3 of 4

May 8, 2018

Finance Decisions: None

2:41 p.m. Public Input – None

Motion by Roelofs, seconded by Carland, to adjourn at 2:41 p.m. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

BCSO Marine Patrol Proposed Budget 2018/19

Revenues

220-000.539.00	State/DNR Grant	\$ 9,600.00
220-000.699.03	Transfer in/General Fund	\$ 3,200.00 <i>2650 -</i>
	Total	\$ 12,800.00 <i>160</i>

Expenditures

220.331.706.00	Deputies Wages	\$ 8000.00
220-331-725.00	Fringe Benefits	\$ 700.00
220-000-748.00	Gas, Oil, Grease	\$ 1,300.00
220-331-751.00	Uniforms	\$ 400.00
220-331-930.00	Equipment/Repair	\$ 650.00
220-000-961.00	Training	\$ 1,200.00
220-000-954.00	Slip Rental	\$ 550.00
	Total	\$ 12,800.00

PLEASE NOTE:

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

- Revised 2% form - approved at the September 20, 2017, Tribal Council Regular Session*

- SEE ATTACHED SHEET



Benzie County Sheriff's Office

505 S. MICHIGAN AVE., BEULAH, MI 49617
(231) 882-4484 FAX (231) 882-5814

Ted Schendel
SHERIFF

Kyle Rosa
UNDERSHERIFF

Tribal Council Allocation of 2% Funds

The Benzie County Sheriff's Office is submitting this 2% Grant application on behalf of the Benzie Central, Frankfort-Elberta Schools and all the emergency first responder community in Benzie County. This grant request is to provide physical security improvements at all of the school buildings in Benzie County.

Benzie County has established a "School Safety and Security Working Group" that includes members from both the schools and law enforcement. The law enforcement group includes the Michigan State Police, Benzie County Sheriff's Office and Frankfort Police Department and the educational members include Traverse Bay Area ISD, the Superintendents of Benzie Central Schools and Frankfort-Elberta Area Schools. Other agencies included in this workgroup include Benzie County Central Dispatch, Board of Commissioners, Administration and Emergency Management.

This working group has had several meetings and is in the process of updating active shooter and emergency response plans, identifying training deficiencies and physical security improvements. As previously stated, this 2% Grant request is for security improvements with the goal of installing a system called a "Boot" on all classroom doors in all Benzie County Schools. The Boot is a rectangular-shaped plate of ¼ inch thick cold-rolled industrial steel. Each of its two steel pegs offer 8,000 pounds per square inch (psi) of tensile strength totaling 16,000 psi when both pegs are fully engaged. The Boot weighs five pounds, offering tremendous strength to prevent entry from danger on the other side of your door.

There are 193 classroom doors in the Benzie Central Schools and 54 classroom doors in the Frankfort-Elberta Area Schools for a total of 247 total boots.

Members of the County's emergency first responder community discussed this proposal and they agreed to show their support for the application for the schools. This proposal was also reviewed and a resolution was approved by the Benzie County Fire & EMS Association, Benzie County Local Planning Team and the Benzie County board of Commissioners and all have approved of this project.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

- (b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

- (c) Describe parent involvement in project: _____

- (d) Does the school receive Title VII Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start Aug 1, 2018 Completion Dec 31, 2018

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

 X YES _____ NO. If yes, please list the start and end dates and amount:

Summer 17 - Summer 17 and amounts: \$10,000.00 with SEEDS Youth Internship

Summer 18 - Summer 18 and amounts: \$10,000.00 with SEEDS Youth Internship

_____ - _____ and amounts: _____

11. Is the proposed project new X or a continuation project _____?

If this is a continuation project, please explain why there is a need to continue funding:

12. If the previous project has been completed, did you submit your 2% report? YES NO. Unsure as SEEDS submitted.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
Increase in student numbers at both Frankfort-Elberta and Benzie Central Schools.
-
14. How will the success of the project be assessed (evaluation plan)? By decreasing the chances of active shooter casualties and increasing the security it will provide for students and faculty for years to come.
-
15. If new staff is required, will preference be given to Native American applicants?
 X YES NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - **If for June cycle, postmarked by May 31st.**
 - **If for December cycle, postmarked by November 30th.**

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.



Contact: Rob Couturier Phone: 517.202.4602 E-Mail: robcouturier@man.com
Project #: 20176013221

[illegible][illegible]

TQM Order is subject to the Terms, Conditions and Exclusions contained herein.	
INSTALL	<p>Installation cost is "estimated" and subject to change due to unknown factors encountered at the time of installation. It is included to provide an overall project cost, ROI projection, and to maximize Incentives. Please see final installation contract for specific details.</p>

Lighting Sys Sub Total:		\$138,821.37
Lockdown Sys Sub Total:		\$48,057.00
Lockout Sys Sub Total:		\$320,793.37
Contingency Boot:	10%	\$4,805.70
Contingency Lighting:	1%	\$5,946.08
Total w/cont:		\$331,544.34
Recycling:		\$6,030.00
Incentive Processing Fee:		\$650.00
Sub-Total One Product or Material:		\$338,224.34
Freight/Set-Up/Life:		\$2,973.04
Programming/Fee/Consulting:		\$108,365.00
TOTAL LESS REBATE:		\$449,562.38
Cost Of Financing:	75 Month 90 DC	\$41,791.32
TOTAL COST W/PIN:		\$491,353.70

PAYMENT TERMS

Deposit of 50% is required with 25% due at project start and 25% balance due upon project completion. All remittances are payable to Lockout LLC, 4914 Chilton Rd, Howell, MI 48855

Accepted by:

Printed Name: _____

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 5/1/2018

Request to Amend the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
214-655-714.08	Full Time Paramedic	21,220.00
214-655-714.09	Full Time Paramedic	21,220.00
214-861-724.00	Retirement	500.00
214-852-717.00	Health/Dental/Vision	13,020.00

Total \$ 55,960.00

Account to be Decreased:

Line Number	Account Name	Amount
214-655-703.03	ALS Secretary	20,661.00
214-651-714.00	Part Time EMT	30,000.00
214-655-714.05	Part Time Paramedic	5,299.00

55,960.00

SIGNED: _____



OFFICE OF THE TREASURER

Michelle L. Thompson, Treasurer

448 Court Place

Beulah, Michigan 49617

(231) 882-0011 Fax (231) 882-4844

www.benzieco.net

TO: Benzie County Board of Commissioners, Committee of the Whole

FROM: Michelle Thompson, County Treasurer

DATE: May 8, 2018

RE: Commission on Aging Endowment Account

First, let me provide a bit of history regarding the "additional" monies in the Commission on Aging Fund that was provided by the Sears Estate to the Commission on Aging. We originally received approximately \$235,000 to be used for senior services. Over the last 6-10 years we have been "granting" monies to Benzie Senior Resources for larger ticket items, such as kitchen equipment, sound equipment, and vehicles. While this fits in the parameters for the intent of the Estate's gift to us, it does not allow for the perpetuation of "grants" as the monies are depleting.

I came to you some time ago, requesting that we create an endowment, whereby the interest collected (minus 5-10% for additional growth) on \$235,000 could be "granted" annually, thereby perpetuating this gift for years to come. I was not able to invest in the Grand Traverse Community Foundation, as it does not fit within the PA 20 guidelines referenced in our Investment Policy, but still feel that a program like this would be in the best interest of the seniors of our county, and with the interest rates inching up, I believe I could find an investment that could provide a minimal amount for granting.

I would like to lock in an investment of \$235,000 and have it come due annually in September, coinciding with our fiscal year, thereby generating approximately \$4-6,000 annually for "grants", or requests for funding for equipment or other purchases outside the normal budget for services for seniors. The amount of money available for granting would be determined in October. Then anytime in that fiscal year, requests could be made to the Commission on Aging for consideration. If no grants are issued, we could either roll it into the base for the following year, or keep it out of the investment, and available for granting in a future year.

What are your thoughts? I am open to suggestions, but am seeking your support regarding some type of program for this money.

Thank you for your consideration of this concept.

Motion by RG, seconded by BR, to approve the Committee of the Whole Consent Calendar as follows:

1. To adopt the Marine Fund 220 Budget as presented.
2. To apply for a 2% Grand Traverse Band Grant for school security as presented, authorizing the chairman to sign, with local match to come from the schools.
3. To approve the 2017-18 Budget Amendment for 214 EMS in the amount of \$55,960.00 as presented.
4. To authorize the County Treasurer to invest \$235,000 of the Sears Estate funds into an investment that would make \$4,000-6,000 annually.

Committee Appointments

Dawn Olney

From: Ann Bourne <bournebenzonia@gmail.com>
Sent: Sunday, May 13, 2018 11:28 AM
To: Dawn Olney; Cathy
Subject: Resignation from the Benzie County Parks & Recreation Commission
Attachments: Resignation emailresponse.docx

DATE: May 13, 2018

FROM: Ann E. Bourne
P.O. Box 150
Benzonia, MI 49616
(231) 882-4587

TO: Dawn Olney, Benzie County Clerk
Benzie County Government Center
P.O. Box 377
Beulah, MI 49617

RE: Resignation from the Benzie County Parks & Recreation Commission

Honorable Commissioners,

On 19 April 2018 I informed Cathy Demitroff, Parks & Recreation Chair, that I was unable, due to mobility problems, to attend regular meetings of the Parks & Recreation Commission (see attachment).

I am currently involved in several very important projects for the good of the residents of the county and visitors alike, being implemented by the P&R Commission. It was agreed, by the board, that I should continue as a committee member, but resign my seat on the Commission. I will consider it a privilege to be involved with seeing these projects through to completion.

Eight months remain on my three-year term, please see fit to advertise the position as soon as possible.

Respectfully,

Ann E. Bourne

RECEIVED

MAY 14 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

----- Forwarded message -----

From: <democ@benzie.com>

Date: Thu, Apr 19, 2018 at 7:58 AM

Subject: Re: P & R Commission

To: Ann Bourne <bournebenzonia@gmail.com>

I have been dreading this day. I know you have to take care of you first. Your usefulness is not over however. You are very useful and needed for help on this stuff. You just can't attend the meetings. You are a vast of knowledge and connections and will always have a place with P&R.

On 2018-04-19 7:23 am, Ann Bourne wrote:

Cathy,

Time for a reality check!

I am physically unable to attend Monday's meeting. My usefulness is surpassed by my inability to attend meetings. The time to find a replacement for my seat on the board has arrived.

Sincerely, Ann

RECEIVED

MAY 14 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617


ACTION ITEMS

**Tribal Council Allocation of 2% Funds
Application Form**

PLEASE NOTE:

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle: XX JUNE – New submission date, Postmarked by MAY 31st
DECEMBER – New submission date, Postmarked by NOVEMBER 30th
2. Name of Applicant: Benzie County Board of Commissioners (for) Benzie Senior Resources
Address: 448 Court Place
Beulah, MI 49617
Phone #: 231-882-9671 Fax #: 231-882-7072
Printed Name: Gary Sauer
 - **Authorized Signature:** 
(Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)Title: Board Chairman
E-mail address: garysauer53@yahoo.com

Printed Name of contact person: Douglas Durand
Telephone #: 231-525-0600 Fax #: 231-325-4855
E-mail address: durandd@benzieseniorresources.org
3. Type of Applicant:

<u> </u> Local Government	<u> </u> Local Court
<u> </u> Township	<u> </u> County Commissioner
<u> </u> Public School District	<u> </u> Road Commission
<u> </u> College	<u> </u> Charter School
<u> </u> Public Library	<u> </u> Sheriff/Police Department
<u> </u> Fire Department	

XX 501c3 applying through local unit of government (name): Benzie Senior Resources

4. Fiscal Data: Amount Requested: \$ 16,000 Percent: 20 %
 Local Leveraging: \$ 63,272 Percent: 80 %
 (Match)
 Total Budget: \$ 79,272 Percent: 100 %

5. Target Population numbers: _____ Children _____ Adults 48 Elders
 (Indicate the _____ Total GTB member Community _____ Others
 number of GTB members)

6. Counties Impacted: _____ Antrim XX Benzie _____ Charlevoix
 _____ Grand Traverse _____ Leelanau _____ Manistee

7. Brief Description (purpose of funding); include statement of need:

Benzie Senior Resources (BSR) is a 501 (c) 3 non-profit that is dedicated to supporting older adults 60 and older living in Benzie County, along with their caregivers. Benzie Senior Resources prides itself on professional and reliable services to help keep Benzie seniors living independently with dignity in their own homes. Forty-eight GTB Elders fall into our service population, thus enabling them to remain safely in their own homes with our services provided.

In 2015, food insecurity affected 12.7 % of American households. Food insecurity is a particular problem for older Americans, as many live on a fixed income and often have worse health than younger adults. These health conditions are often caused or exacerbated by an inadequate diet.

The picture of food insecurity and malnutrition in older adults is changing. Historically, an older, frail person consuming a restricted "tea and toast" diet with few calories exemplified food insecurity and malnutrition. However, the advent of cheap — but non-nutritious — foods has given rise to the coexistence of food insecurity and obesity, along with complications of obesity, such as diabetes and heart disease. Less healthy foods are often much cheaper than fresh fruits and vegetables, lean protein, and whole grains. Because adhering to a healthy diet is vital for maintaining health and managing many illnesses once they occur, food insecurity can significantly affect the health of older adults.

Benzie Senior Resources addresses these issues with frail and homebound seniors through our Home Delivered Meals Program. Our meals are typically made from scratch, using fresh vegetables and fruits and whole grains. We purchase a substantial amount from Cherry Capital Foods and local farmers when many of the foods are in-season as a healthier option for our seniors. The meals that we prepare are reviewed by a Registered Dietician

through the Area Agency on Aging of Northwest Michigan to ensure our organization meets federal and state nutritional guidelines for the older adult. These nutritional meals are provided at no cost to the clients but they are given the opportunity to provide a donation.

The typical BSR Home Delivered Meals client is an 84 year old female. She has limited family and friend support. On average she has 4-6 diagnosed chronic diseases and is homebound due to her frail condition. 28% of all the HDM clients are living below the federal poverty income level or less than \$12,000 a year. Another 38% of our HDM clients are living on the cusp of poverty between 101% and 140% of the federal poverty guidelines or less than \$16,000 a year. They are at risk for serious health problems.

It's more than just a meal. Homebound seniors often suffer from isolation, depression and loneliness. Volunteers deliver meals with love. Just as important as the meals, attentive, caring and compassionate volunteers provide much needed personal contact, delivering smiles, friendship, and a feeling that people care. A daily safety check and peace of mind for seniors and their families. The volunteers are often the only people that clients may see for days as a time.

Over the past 4 years, our number of clients has increased 45% and number of meals produced increased by 87%. These increases resulted in the addition of two new Home Delivered Meals routes and the need for additional vehicles to cover those routes. Increasing the number of vehicles needed to deliver the meals took precedence over the need for replacement vehicles with high miles on them. Currently we need to replace a 2006 vehicle with over 168,000 miles. Our goal is to use the requested funds to purchase a gently used 2015-2017 low mileage vehicle, so we have a dependable vehicle for our volunteer drivers to use. This will insure that we continue with uninterrupted meal delivery services. Currently we are delivering just over 4,680 meals a month.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

(b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

(c) Describe parent involvement in project: _____

(d) Does the school receive Title VII Indian Education Funds? ____ YES ____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start 7/01/2018 Completion 9/30/2018

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

XX YES ____ NO. If yes, please list the start and end dates and amount:

08/01/2016 - 12/31/16 and amounts: \$5,000

08/01/2015 - 04/30/2016 \$6,000

08/01/2014 - 12/31/2014 \$8,000

11. Is the proposed project new XX or a continuation project ____?

If this is a continuation project, please explain why there is a need to continue funding:

12. If the previous project has been completed, did you submit your 2% report? XX YES ____ NO.

The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).

The area is impacted by tourists staying in Benzie County many of whom visit the Casinos. That impact provides stable jobs to the area, which in turn could provide volunteer and employment opportunities at BSR from other adults living in the household of employees working at the casinos.

14. How will the success of the project be assessed (evaluation plan)? Home Delivered Meals assessments are completed every six months, clients are seen daily, Monday through Friday by volunteer drivers, and annual evaluations are provided for our services. The evaluations are tabulated and reviewed by the Management Team and Board of Directors for the effectiveness of our programs provided.
15. If new staff is required, will preference be given to Native American applicants?
XX YES _____ NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - **If for June cycle, postmarked by May 31st.**
 - **If for December cycle, postmarked by November 30th.**

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.

Benzie Senior Resources

Home Delivered Meals Program-Delivery Vehicle Budget

<u>Line Item</u>	<u>Total Annual</u>	<u>Funded</u>	<u>2% Funds</u>
Home Delivered Meals			
Coordinator			
Wage	\$30,480	\$30,480	\$0
Fringe	\$16,145	\$16,145	\$0
Equipment - Replacement vehicle for Home Delivered Meals Route	\$20,500	\$4,500 Through donations	\$16,000
Volunteer Driver Expense (In-kind) \$10.00/per hr X 3 hrs X 5 days/wk X 52 weeks	\$7,800	\$7,800	\$0
Gas/Maintenance for vehicle	\$4,347	\$4,347	\$0
340 average miles driven weekly for one route with an average consumption of 20 gallons of gas @ \$2.80 per gallon X 52 weeks=\$2,912 + \$450 for normal maintenance and \$985 for insurance			
Totals	<u>\$79,272</u>	<u>\$63,272</u>	<u>\$16,000</u>

Resolution # 2018 - 015

RESOLVED BY THE BENZIE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SUPPORT THE FRIENDS OF POINT BETSIE LIGHTHOUSE APPLICATION TO THE
MICHIGAN COUNCIL FOR ARTS AND CULTURAL AFFAIRS**

WHEREAS the Benzie County Board of Commissioners ("BOC") supports the Friends of Point Betsie Lighthouse in their efforts to restore this iconic lighthouse in Benzie County and to improve universal access to not only the lighthouse but also the surrounding lighthouse grounds and the Lake Michigan Beach,

WHEREAS, such efforts will require significant capital investment to complete the ambitious renovation plans,

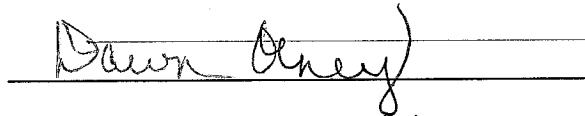
THEREFORE, BE IT RESOLVED, that the Benzie County Board of Commissioners support the application by the Friends of Point Betsie Lighthouse to the Michigan Council for Arts and Cultural Affairs for improvements to Point Betsie Road. Such improvements will facilitate visitor access to one of Benzie County's greatest cultural assets, the Point Betsie Lighthouse.

Dated: May 22, 2018

A handwritten signature in black ink, appearing to read "Gary Sauer", written over a horizontal line.

Gary Sauer, Chairman

I, Dawn Olney, Clerk of the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 22th day of May of 2018.

A handwritten signature in black ink, appearing to read "Dawn Olney", written over a horizontal line.

Dawn Olney, Benzie County Clerk

Benzie County Senior Needs Assessment Survey Proposal

Commission on Aging Millage Fund Balance Reserve Request

5/22/18

Proposal Cost: To request up to \$10,000 from the Benzie County Commission on Aging Fund Balance Reserve.

Dear Benzie County Commissioners,

Attached you will find a proposal from Heidi Gustine and Dr. Cathlyn Sommerfield regarding the coordination of a community-wide needs assessment survey of Benzie County seniors.

Background/History

In early 2014 Benzie County Council on Aging conducted an Assessment of Needs for Benzie County Seniors. Findings from that survey revealed a need for the following:

- Financial assistance with affordable dental care services
- Improved access to Benzie Bus services
- Training/classes on how to use the computer and the internet (communicate with family and apply for various government programs on-line)
- Provide assistance with making home repairs (cost of materials and labor) to improve quality of housing in county
- Financial planning services to help convert property resources to income
- Assistance with Wills and power-of-attorney filings
- Regular program of health screenings
- Seek-out opportunities for greater socialization – especially for those who have few relatives and limited resources for leaving their homes

The Benzie Senior Resources Staff and Board of Directors took on the task of implementing new programs and enhancing existing programs to address the aforementioned needs. The following programs were initiated: The Benzie County Senior Oral Healthcare Voucher Program, Senior Essential Needs Fund, Estate Planning partnership with Swogger, Bruce & Miller, serve on Benzie Bus Advisory Council for a strong voice for transportation concerns for seniors and increased wellness workshops/presentations offered at The Gathering Place Senior Center.

Current Aging Well Trends for Benzie County Seniors and the Future

Population Projections

It should come as no surprise that the overall population of Benzie County is not changing; just getting older. The 60+ population is the only segment that is growing and conservative estimates are by 2021, the 60+ group will make up 38-40% of total population in Benzie County or just under 6,900 residents. The fastest growing aging bracket is those 85 and older.

How Best to Understand and Meet the Needs of the Senior Population

Each age bracket has different needs as they age.

60+ needs: Information, prevention, education, future-planning options

75+ needs: Information, care management, in-home services, socialization

80+ needs: Intensive care management, end-of- life planning, long-term care planning

We know that many of our older seniors:

- Live alone
- Have multiple health conditions
- Limited social involvement

The struggle with:

- House upkeep
- Getting around
- Navigating complex medical and service systems
- Maintaining independence

Why a Senior Needs Assessment?

To have a healthy aging population, we need a preventative and proactive approach.

The Benzie County Senior Needs Assessment will help accomplish the following:

- ▶ Establish Benzie seniors' well-being, overriding concerns, activity and social levels, financial difficulties, Activities of Daily Living (ADL's) functions, medical appointments and basic needs being met. This will be tracked by age brackets and the current level of care establishing benchmarks for future service needs and related costs to meet those needs.
- ▶ Examine population projections for Benzie County.
- ▶ Survey current TGP participants regarding current value of programs, preference for programming expansion (off site locations) and suggestions for improvement.
- ▶ Survey our targeted population for preferences on improving and establishing new programming as related to senior center(s) (expansion). Options include:
 - Health, fitness, and wellness programs
 - Public benefits counseling
 - Volunteer and civic engagement opportunities
 - Social and recreational activities
 - Educational and arts programs
 - Intergenerational programs
- ▶ Conduct Community Forums for additional input from targeted population and caregivers

Conclusion

The information gleaned from this Senior Needs Assessment will be valuable for numerous agencies in Benzie County, and we will share our findings with all who will benefit including those in medical, social and business sectors.

Benzie Senior Resources will incur survey expenses such as: postage for distribution of the survey, copying costs, meeting space, snacks, providing staff time for data entry, etc.

Supporting this survey will demonstrate that the County values its older citizens. Working together we will help keep Benzie seniors active, healthy, living independently with dignity and providing an age friendly community.

I look forward to discussing this proposal on Tuesday, May 22, 2018.

Respectfully submitted,

Douglas Durand

Douglas Durand
Executive Director
Benzie Senior Resources

PROPOSAL FOR SERVICES

May 15, 2018

Submitted to: Doug Durand, Benzie Senior Resources

Submitted by: Area Agency on Aging of Northwest Michigan (AAANM) and CS Research & Consulting, LLC

Objective: To assist Benzie Senior Resources in identifying the following:

- Benzie County seniors' current utilization and satisfaction with The Gathering Place
- Future expansion opportunities for The Gathering Place including programming and potential satellites

AAANM and CS Research & Consulting jointly submit this proposal. AAANM and CS Research & Consulting are already coordinating a community-wide needs assessment survey of Benzie county seniors. Benzie Senior Resources is an important partner in this project.

As with all research, there are a variety of ways to collect the same types of information. The "best" method depends on several factors including specific objective, time constraints, and budget. For the current research, a mixed mode data collection approach is proposed.

The scope of work for this proposal includes:

- 1) Addition of survey questions to the community-wide needs assessment exploring interest in expansion of The Gathering Place programming to satellite locations. Deliverables include question development, data analysis/reporting and consultation with Benzie Senior Resources about the results.
 - AAANM and Benzie Senior Resources have already collaborated on a paper and electronic survey distribution plan across the county.
- 2) Development of a paper survey for seniors currently attending The Gathering Place. The survey would assess for activities and programs seniors value, preferences for programming expansion and suggestions for improvement. Deliverables include question development, data analysis/reporting and consultation with Benzie Senior Resources about the results.
 - Benzie Senior Resources will be responsible for copying and distributing the survey to attendees of The Gathering Place.
 - Benzie Senior Resources will complete data entry of the survey. CS Research & Consulting will provide a spreadsheet and consultation about the data entry.
- 3) Facilitation of community meetings in Lake Ann, Frankfort, Honor and Thompsonville to gather additional input about seniors' preferences for potential expansion of The Gathering Place. Deliverables includes a summary report of the community meetings.
 - Benzie Senior Resources will promote the community meetings, accept RSVPs, arrange meeting space and provide snacks.

Fees

\$8-10,000 +/- 5%

Specific timeline to be negotiated with Benzie Senior Resources.

About the Area Agency on Aging of Northwest Michigan

The Area Agency on Aging of Northwest Michigan (AAANM) is a nonprofit organization established in 1974 through the Older Americans Act to be a regional planning entity for aging needs, to coordinate a network of providers of aging services, and to advocate for the needs of older adults and caregivers. AAANM offers a variety of programs and services including community resource information and navigation, alternatives to nursing home placement, caregiver support and healthy aging workshops.

Heidi Gustine, MPA will be the lead staff from AAANM. Heidi is the Associate Director of Community and Business Advancement. Prior to this role, Heidi was the owner and Senior Consultant of Flack Consulting, LLC supporting nonprofit organizations, coalitions and networks with planning and capacity building efforts. She began her career in healthcare consulting and later assumed roles within hospital leadership focused on planning and business development.

About CS Research & Consulting, LLC***Dr. Cathlyn Sommerfield Principal***

Operating as a Sole Proprietor – Limited Liability Company; one (1) full-time employee, one (1) independently contracted support staff, and five (5) independently contracted research associates/survey interviewers.

Dr. Cathlyn Sommerfield - Professional Profile

- Industrial/Organizational Psychologist with over 25 years of experience as survey research, assessment, and consulting professional, focused on meeting client needs through delivery of actionable data used in shaping decisions and services
- Proven ability to develop research and assessment plans tailored to measure objectives and outcomes, implementing strategies to collect relevant data
- Demonstrated ability to manage multiple highly visible projects simultaneously
- Expertise in identifying key issues, challenges and opportunities through individual interviews and focus group facilitation, with emphasis on participant engagement



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: May 16, 2018
Subject: Required State and Federal Policies to Comply with CDBG Funds

Incorporated into the May 8, 2018 Administrator Report was a series of 5 policies that will need to be approved by the Benzie County Board of Commission to continue to apply for both State and Federal CDBG funds. Recently these funds have been used by Crystal Mountain, Sleeping Bear Apereas and Xpert Fulfillment to expand their operations, which has resulted in increased employment opportunities within Benzie County.

Laura Galbraith, Executive Director from Venture North will be present at the May 22, 2018 BOC meeting to help explain the required policies and to answer questions regarding the policies.

Required Action

Motion by the Benzie County Board of Commission to adopt the following policies and authorize the Chairperson to sign the agreements.

1. Excessive Force Policy
2. Non-Discrimination on Basis of Handicap
3. Residential Anti-displacement and Relocation Plan
4. Grievance Procedure under Section 504 of the Rehabilitation Act of 1973
5. Economic Opportunities Policy for Section 3 Covered Contracts

RECEIVED

MAY 16 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

EXCESSIVE FORCE POLICY

RESOLUTION NO. _____

A RESOLUTION OF THE BENZIE COUNTY BOARD OF COMMISSIONERS, ADOPTING A POLICY PROHIBITING THE USE OF EXCESSIVE FORCE AGAINST NON-VIOLENT CIVIL RIGHTS DEMONSTRATORS.

WHEREAS the Congress of the United States has passed the Armstrong/Walker "Excessive Force" Amendment (Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended) prohibiting the use of excessive force by a local law enforcement agency against any individual engaged in nonviolent civil rights demonstration within its jurisdiction;

AND WHEREAS Benzie County has received a Michigan Community Development Block Grant and is required to comply with the Armstrong/Walker "Excessive Force" Amendment;

AND WHEREAS the use of excessive force against demonstrators may cause the COUNTY to lose its grant or eligibility for future federal grants;

NOW THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF THE COUNTY OF BENZIE, MICHIGAN:

It is POLICY of the COUNTY that the use of excessive force is prohibited by local law enforcement agencies against individuals engaged in lawful and nonviolent civil rights demonstrations within the County.

The County will adopt and enforce a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within jurisdictions

The County Board directs the Sheriff's Department to implement this Resolution by amending applicable department procedures.

PASSED BY THE BOARD OF COMMISSIONERS, COUNTY OF BENZIE, MICHIGAN.

SIGNED BY: _____

TITLE: _____

DATE: _____

ATTEST: _____

NON-DISCRIMINATION ON BASIS OF HANDICAP

Benzie County does not discriminate on the basis of disability in its hiring or employment practices. Benzie County will not ask a job applicant about the existence, nature, or severity of a disability. Applicants may be asked about their ability to perform specific job functions. Medical examinations or inquiries may be made, but only after a conditional offer of employment is made and only if required of all applicants for the position. Benzie County will make reasonable accommodations for the known physical or mental limitations of a qualified applicant or employee with a disability upon request unless the accommodation would cause an undue hardship on the operation of Benzie County's business. To the extent its selection criteria for employment decisions have the effect of disqualifying an individual because of disability, those criteria will be job-related and consistent with business necessity. Employees' medical information is maintained separately from personnel files and protected by confidentiality.

Benzie County will provide appropriate auxiliary aids and services, including qualified sign language interpreters, assistive listening devices, and alternate formats, whenever necessary to ensure effective communication with members of the public who have hearing, sight, or speech impairments, unless to do so would result in a fundamental alteration of its programs or an undue administrative or financial burden.

A person who requires an accommodation or an auxiliary aid or service should contact the following officials; interpreter requests should be made as far in advance as possible but no later than 48 hours before the scheduled event: Dawn Olney, County Clerk, 231.882.9671, dolney@benzieco.net, Government Center, 448 Court Place, Beulah, MI 49617 or Relay Service 1-800- (TDD).

Complaints that a Benzie County program, service, or activity is not accessible to persons with disabilities should be directed to Dawn Olney, County Clerk. Complaints of disability-based discrimination against applicants for Benzie County employment or Benzie County employees should be directed to Mitch Deisch, County Administrator, 231.882.0558 or mdeisch@benzieco.net.

Benzie County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Adopted _____ Passed by _____

Signed by _____ Title _____

Date _____ Attest _____

Residential Anti-displacement and Relocation Plan under Section 104(d) of the Housing and Community Development Act of 1974, as amended.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, Benzie County will take the following steps to minimize the displacement of persons from their homes: Coordinate code enforcement with rehabilitation and housing assistance programs.

- A. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent their placing undue financial burden on long-established owners or tenants of multi-family buildings.
- B. Stage rehabilitation of apartment units to allow tenants to remain during and after rehabilitation by working with empty units or buildings first.
- C. Establish facilities to house persons who must be relocated temporarily during rehabilitation.
- D. Adopt public policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- E. Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- F. Adopt tax assessment policies such as deferred tax payment plans to reduce impact or rapidly increasing assessments on low income owner occupants or tenants in revitalizing areas.
- G. Establish counseling centers to provide homeowners and renters with information on the assistance available to help them remain in their neighborhood in the face of revitalization pressures.

Relocation Assistance to Displaced Persons

Benzie County will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

Benzie County will replace all occupied and vacant occupiable low and moderate income dwelling units demolished or converted to a use other than as low and moderate income housing in connection with an activity assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.488 (c) in Subpart I.

Before entering into a contract committing Benzie County to provide funds for an activity that will directly result in demolition or conversion, Benzie County will make public in a publication in a newspaper of general circulation and submit to Grants Administration the following information in writing:

- A. A description of the proposed assisted activity;
- B. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low and moderate income dwelling units as a direct result of the assisted activities;
- C. A time schedule for the commencement and completion of the demolition or conversion;
- D. The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data are not available at the time of the general submission, the [jurisdiction] will identify the general location on an area map and the approximate number of dwellings units by size and provide information identifying the specific location and number of dwelling units by size as soon as it is available;
- E. The source of funding and a time schedule for the provision of the replacement dwelling units;
- F. The basis for concluding that each replacement dwelling unit will remain a low and moderate income dwelling unit for at least 10 years from the date of initial occupancy;
- G. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units) is consistent with the housing needs of lower income households in the jurisdiction.

Contacts

To the extent that the specific location of the replacement units and other data in items D-G are not available at the time of the general submission, Benzie County will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

The Benzie County Administrator Mitchell Deisch is responsible for tracking the replacement of housing and ensuring that it is provided within the required period.

The Benzie County Administrator Mitchell Deisch, 231-882-0035 is responsible for ensuring requirements are met for notification and provision of relocation assistance, as described in 570.488 (c), to any lower income person displaced by the demolition of any dwelling unit or the conversion of a low and moderate income dwelling unit to another use in connection with an assisted activity.

PASSED BY THE BOARD OF COMMISSIONERS, COUNTY OF BENZIE, MICHIGAN.

SIGNED BY: _____

TITLE: _____

DATE: _____

ATTEST: _____

Grievance Procedure under Section 504 of the Rehabilitation Act of 1973

This Grievance Procedure is established to meet the requirements of the Section 504. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by Benzie County. The County's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Mitchell D. Deisch
County Administrator, Section 504 Coordinator,
Benzie County, Government Center
448 Court Place
Beulah, MI 49617

Within 15 calendar days after receipt of the complaint, the County Section 204 Coordinator or their designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, County Section 204 Coordinator or their designee will respond in writing, and where appropriate, in format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of Benzie County and offer options for substantive resolution of the complaint.

If the response by County Section 204 Coordinator or their designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of within 15 calendar days after receipt of the response to the County Administrator or his designee.

Within 15 calendar days after receipt of the appeal, the County Administrator or his designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the County Administrator or his designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by County Section 204 Coordinator or their designee, appeals to the County Administrator or his designee, and responses from these two offices will be retained by Benzie County for at least three years.

Adopted _____ Passed by _____

Signed by _____ Title _____

Date _____ Attest _____

Benzie County

Economic Opportunities Policy for Section 3 Covered Contracts

Background:

Section 3 of the Housing and Urban Development Act of 1968, as amended, ("Section 3") requires that economic opportunities generated by certain U.S. Department of Housing and Urban Development financial assistance for housing and community development programs be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and business concerns which provide economic opportunities to low- and very low income persons (24 CFR Part 135).

Pursuant to Section 3 of the Housing and Urban Development Act of 1968, as amended and 24 CFR Part 135, Benzie County adopts this Economic Opportunities Policy for Section 3 Covered Contracts. The policy will provide direction for implementing Section 3, when required.

Policy Statement:

Benzie County shall provide opportunities to low- and very low-income persons residing in the State of Michigan (as defined in § 135.5 of 24 CFR Part 135) and to businesses meeting the definition of "Section 3 Business Concern" (as defined by 24 CFR Part 135). Accordingly, Benzie County shall implement policies and procedures to ensure that Section 3, when required, is followed and develop programs and procedures necessary to implement this policy covering all procurement contracts where labor and/or professional services are provided. This policy shall not apply to contractors who only furnish materials or supplies through Section 3 covered assistance. It will apply to contractors who install materials or equipment. (See the definition of "Section 3 Covered Contracts" below.) There is nothing in policy that should be construed to require the employment or contracting of a Section 3 resident or contractor who does not meet the qualifications of the position to be filled or who cannot fulfill the contract requirements.

Definitions:

Benzie County incorporates into this policy the definitions contained in § 135.5 of 24 CFR Part 135.

Defined Terms of Policy:

- **Section 3** – Section 3 is a provision of the Housing and Urban Development Act of 1968, which recognizes that HUD funds are typically one of the largest sources of federal funding expended in communities through the form of grants, loans, entitlement allocations and other forms of financial assistance. Section 3 is intended to ensure that when employment or contracting opportunities are generated because a covered project or activity necessitates the employment of additional persons or the awarding of contracts for work, preference must be given to low- and very low-income persons or business concerns residing in the

community where the project is located.

- **Section 3 Recipient** – means any entity which receives Section 3 covered assistance, directly from HUD or from another recipient and includes, but is not limited to, any State, unit of local government, PHA, IHA, Indian tribe, or other public body, public or private nonprofit organization, private agency or institution, mortgagor, developer, limited dividend sponsor, builder, property manager, community housing development organization, resident management corporation, resident council, or cooperative association. Recipient also includes any successor, assignee or transferees of any such entity, but does not include any ultimate beneficiary under the HUD program to which Section 3 applies and does not include contractors.
- **Section 3 Resident** – A section 3 resident is 1) a public housing resident; or 2) a low- or very low-income person residing in the metropolitan area or Non-metropolitan County in which the Section 3 covered assistance is expended.
- **Section 3 Business Concern(s)** – Section 3 Business Concerns are businesses that can provide evidence that they meet one of the following:
 - a) 51% or more owned by Section 3 residents; or b) at least 30% of its full time employees include persons that are currently Section 3 residents, or within three years of the date of first employment with the business concern were Section 3 residents; or c) provides evidence, as required, of a commitment to subcontract in excess of 25% of the dollar award of all subcontracts to be awarded to business concerns that meet the qualifications in the above two paragraphs.
- **Section 3 Covered Assistance** –
 - (a) Public and Indian housing development, operating or capital funds; or other housing assistance and community development assistance expended for housing rehabilitation, housing construction or other public construction projects, such as: CDBG, HOME, 202/811, Lead-Based Paint Abatement, etc.
 - (b) The following definition for Section 3 Covered Assistance comes from 24 CFR 135.5:
 - (1) Public and Indian housing development assistance provided pursuant to section 5 of the 1937 Act;
 - (2) Public and Indian housing operating assistance provided pursuant to section 9 of the 1937 Act;
 - (3) Public and Indian housing modernization assistance provided pursuant to section 14 of the 1937 Act;
 - (4) Assistance provided under any HUD housing or community development program that is expended for work arising in connection with:
 - (i) Housing rehabilitation (including reduction and abatement of lead-based paint hazards, but excluding routine maintenance, repair and replacement);

- (ii) Housing construction; or
- (iii) (Other public construction project (which includes other buildings or improvements, regardless of ownership)).

- **Section 3 Covered Contract** – means a contract or subcontract (including a professional service contract) awarded by a recipient or contractor for work generated by the expenditure of Section 3 Covered Assistance, or for work arising in connection with a Section 3 Covered Project. “Section 3 Covered Contracts” do not include contracts awarded under HUD procurement program, which are governed by the Federal Acquisition Regulation System (see 48 CFR, Chapter 1). “Section 3 Covered Contracts” also do not include contracts for the purchase of supplies and materials. However, whenever a contract for materials includes the installation of the materials, the contract constitutes a Section 3 Covered Contract. For example, a contract for the purchase and installation of a furnace would be a Section 3 Covered Contract because the contract is for work (i.e., the installation of the furnace) and thus is covered by Section 3.
- **Section 3 Covered Project** – A section 3 covered project involves the construction or rehabilitation of housing (including reduction of lead-based paint hazards), or other public construction such as street repair, sewage line repair or installation, updates to building facades, etc.
- **Section 3 Covered Community Planning and Development Funding** – Community Development Block Grants (CDBG), Home Investment Partnership Assistance (HOME), Emergency Shelter Grants (ESG), Neighborhood Stabilization Programs (NSP), and certain grants awarded under HUD Notices of Funding Availability (NOFAs). The requirements for Section 3 only apply to the portion(s) of covered funding that were used for project/activities involving housing construction, rehabilitation, demolition, or other public construction.

Responsibilities:

1. Benzie County that receives community development or housing assistance covered by Section 3 has the responsibility to comply with Section 3 in its own operations. This responsibility includes:
 - a. Notifying Section 3 residents and businesses about jobs and contracts generated by Section 3 covered assistance so that residents may seek jobs and businesses may submit bids/proposals for available contracts;
 - b. Notifying potential contractors of the objectives of Section 3 and ways in which each contractor can assist the sub-recipient to meet its goal;
 - c. Facilitating the training and employment of Section 3 residents and the award of contracts to Section 3 business concerns; and
 - d. Documenting the action that the sub-recipient takes to comply with the Section 3 requirements, the results of the actions, and impediments, if any.

2. Benzie County has a responsibility to "ensure compliance" of their contractors and subcontractors. This means that a sub-recipient must:
 - a. Notify contractors of their responsibilities under Section 3 including, but not limited to, incorporating the Section 3 Clause in contract documents.
 - b. Refrain from entering into contracts with contractors that are in violation of the regulations in 24 CFR Part 135.
 - c. Respond to complaints made to the recipient by Section 3 residents or business concerns that the sub-recipient, a contractor or subcontractor, is not in compliance with 24 CFR Part 135.
 - d. Cooperate with HUD in obtaining the compliance of contractors and subcontractors when allegations are made that the sub-recipient's contractors and subcontractors are not in compliance with the regulation of 24 CFR Part 135.

Goals:

All contractors undertaking Section 3 covered projects and activities are expected to meet the Section 3 requirements. To demonstrate compliance with the "greatest extent feasible" requirement of Section 3, contractors must meet the goals set forth below for providing training, employment and contracting opportunities to Section 3 residents and Section 3 business concerns. To meet the goals, contractors must select Section 3 residents based on the following priorities pursuant to § 135.34, 24 CFR Part 135:

First Priority - Residents of the development where the work is to be performed.

Second Priority - Other residents of the neighborhood where the work is to be performed.

Third Priority - Other residents of the neighborhood who are participants in HUD-Youthbuild or others federal, state, and local job programs being carried out in the city or county area.

Fourth Priority - Other persons from the project metropolitan area who meet the definition of Section 3 resident contained in § 135.5 of 24 CFR Part 135.

Employment:

All contractors will seek low- or very low-income persons residing in the property metropolitan area for 30% of all new hires. When applicable, the contractor must show evidence of seeking project residents for 15% of the new hires.

Eligibility for employment or contracting nothing in this policy shall be construed to require the employment or contracting of a Section 3 resident or contractor who does not meet the qualifications of the position to be filled or who cannot perform the contract.

Preference for Section 3 Business Concerns:

Preference shall be awarded to Section 3 Business Concerns according to the following system:

- A. Where the Section 3 Covered Contract is to be awarded based upon the lowest price, the contract shall be awarded to the qualified Section 3 Business Concern with the

lowest responsive quotation, if it is reasonable and no more than 10 percent higher than the quotation of the lowest responsive quotation from any qualified source. If no responsive quotation by a qualified Section 3 Business Concern is within 10 percent of the lowest responsive quotation from any qualified source, the award shall be made to the source with the lowest quotation. If it is reasonable and no more than 10 percent higher than the quotation of the lowest responsive quotation from any qualified source. If no responsive quotation by a qualified Section 3 Business Concern is within 10 percent of the lowest responsive quotation from any qualified source, the award shall be made to the source with the lowest quotation.

- B. Where the Section 3 Covered Contract is to be awarded based on factors other than price, a request for quotations shall be issued by developing the particulars of the solicitation, including a rating system for the assignment of points to evaluate the merits of each quotation. The solicitation shall identify all factors to be considered, including price or cost. The rating system shall provide for a range of 15 to 25 percent of the total number of available rating points to be set aside for the provision of preference for Section 3 Business Concerns. The purchase order shall be awarded to the responsible firm whose quotation is the most advantageous, considering price and all other factors specified in the rating system.

Competitive Bids: Procurement by Sealed Bids (Invitations for Bids)

Preference in the award of Section 3 Covered Contracts that are awarded under a sealed bid process may be provided as follows:

Bids shall be solicited from all businesses (Section 3 Business Concerns, and non-Section 3 Business Concerns). An award shall be made to the qualified Section 3 Business Concern with the highest priority ranking and with the lowest responsive bid if that bid—

1. Bids shall be solicited from all businesses (i.e. Section 3 Business Concerns and non- Section 3 Business Concerns). An award shall be made to the qualified Section 3 Business Concern with the highest priority ranking (as defined in 24 CFR Part 135) and with the lowest responsive bid if that bid:

A.) is within the maximum total contract price established in Benzie County's budget for the specific project for which bids are being taken; and

B.) is not more than "X" higher than the total bid price of the lowest responsive bid from any responsible bidder. "X" is determined as follows:

X = lesser of:

When the lowest responsive bid is less than \$100,000 10% of that bid or \$9,000.

When the lowest responsive bid is:

At least \$100,000, but less than \$200,000 9% of that bid or \$16,000 At

least \$200,000, but less than \$300,000 8% of that bid or \$21,000

At least \$300,000, but less than \$400,000 7% of that bid or \$24,000

At least \$400,000, but less than \$500,000 6% of that bid or \$25,000 At least

\$500,000, but less than \$1 million5% of that bid or \$40,000 At least \$1

million, but less than \$2 million.4% of that bid or \$60,000 At least \$2 million, but less than \$4 million.3% of that bid or \$80,000 At least \$4 million, but less than \$7 million.2% of that bid or \$105,000 \$7 million or more 1.5% of the lowest responsive bid, with no dollar limit.

2. If no responsive bid by a Section 3 Business Concern meets the requirements of paragraph 1 of this section, the contract shall be awarded to a responsible bidder with the lowest responsive bid.

3. In both paragraph 1 and 2 above, a bidder, to be considered as responsible, must demonstrate compliance with the "greatest extent feasible" requirement of Section 3.

Compliance

HUD holds MEDC accountable for compliance with Section 3 requirements. In its written agreement with its housing partners, MEDC will site Section 3 obligations. When a housing partner is unable to meet Section 3 goals, MEDC will place the burden of proving compliance with Section 3 on the recipient.

The minimum numerical goal for employment is 30 percent of the aggregate number of new hires shall be Section 3 residents annually—i.e., 1 out of 3 new employees needed to complete a Section 3 covered project/activity shall be a Section 3 resident.

The minimum goals for contracting are:

- Ten percent of the total dollar amount of all Section 3 covered contracts for building trades work for maintenance, repair, modernization or development of public or Indian housing or building trades work arising in connection with housing rehabilitation, housing construction and other public construction, shall be awarded to Section 3 businesses; and
- Three percent of the total dollar amount of all non-construction Section 3 covered contracts, shall be awarded to Section 3 businesses.

Safe harbor and compliance determinations: In the absent of evidence to the contrary (i.e., evidence that efforts to the "greatest extent feasible" were not expended), if Benzie County or contractor meets the minimum numerical goals shown above, the recipient or contractor is considered to have complied with Section 3 preference requirements.

Benzie County will be expected to demonstrate why it was not feasible to meet the goals. At a minimum, if recipients of Section 3 Assistance are unable to meet their Section 3 training, hiring, and contracting goals, they should sponsor or participate in upward mobility programs, hire eligible residents in trainee positions with regard to training and employment, or form Section 3 joint ventures with various local employment agencies.

Data Collection and Reporting:

Benzie County will collect and submit required Section 3 data and complete Section 3 reporting requirements.

Adopted _____ Passed by _____

Signed by _____ Title _____

Date _____ Attest _____



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *M D Deisch*
Date: May 16, 2018
Subject: Sherry Coykendall request to have PT service credit added to MERS account

At the March 21, 2017 HR Committee, Ms. Sherry Coykendall requested the that seven (7) months of part time service credit be added to her total MERS service credit. Based upon the previous Administrations Policy regarding purchase of PT MERS service credits, the HR Committee did not act upon the request and died for a lack of a motion.

After considerable discussions with MERS, Benzie County was finally informed that our MERS plan document obligates the County to purchase PT service credits for employees.

Attached is the most recent estimated impact associated with Ms. Coykendall's request to add 7 months of part time service credit.

The financial impact estimated on the report provided by MERS was the actuarial accrued liability change increased by \$16,321 and the employer contribution increased by \$636.00 to add the 7 months of part time service credit.

Requested Action

Motion to approve 7 months of part time service credit be purchased in the amount of approximately \$636.00, which will add approximately \$16,321 to the actuarial Accrued Liability.

RECEIVED

MAY 16 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie Co (1003) – Division 20
Adding 7 Months of Service to Sherry Coykendall

Estimated Impact on 12/31/2016 Liabilities and Required Employer Contribution*

	Current Benefits	Proposed Benefits	Difference
Actuarial Accrued Liability	\$4,652,303	\$4,668,624	\$16,321
Funded Ratio^	56.4%	56.2%	(0.2%)
Employer Contribution (\$)	\$178,440	\$179,076	\$636

*For the fiscal year beginning in 2018; the phase-in of the 12/31/2015 assumptions change was not reflected in the above results for ballpark and comparison purposes.

^Based on actuarial value of assets (divide by 1.077095 for a market value basis)

Important Comments

- Any change in replacement (new hire) normal cost as a result of the participant being eligible to retire slightly earlier was not reflected in the results.
- The results are based on the same demographic data, plan provisions and actuarial assumptions underlying the December 31, 2016 Annual Actuarial Valuation, except for the proposed change(s) being valued.
- Actuarial calculations are mathematical estimates of future events that may or may not materialize. Actuarial calculations can vary from one valuation year to the next, and the actual impact of the proposed plan change(s) can and will change over time as the assumptions about future events are replaced by actual experience.

Ballpark Estimate Disclosure

This document is not an actuarial report nor are the contribution amounts or rates certified by an actuary. The contribution amounts and rates in this document are estimates (not actual contribution amounts or rates) and are for illustrative purposes only. Neither the employer, nor any other party receiving or reviewing this document may rely on these calculations as indicative of future contribution amounts or rates. By requesting and accepting this document, the employer agrees that MERS shall have no liability arising out of the provision of these amounts and rates, and agrees to indemnify MERS for any liability arising from same due to the provision of this letter or any information therein to any other party or individual. Pursuant to MCL 38.1140h and Section 46 of the MERS Plan Document, there must be a supplemental actuarial analysis conducted before any proposed benefit change is implemented.

**HR Committee
Meeting Notes
March 21, 2017**

The meeting was called to order by Commissioner Gary Sauer at 2:30 pm

Present: Art Jeannot and Gary Sauer
Excused: Evan Warsecke
Others: Dawn Olney, Mitch Deisch, Maridee Cutler, Michelle Thompson

The pledge of allegiance was given.

Agenda: Motion by Jeannot, seconded by Sauer, to approve the agenda as presented. Ayes: All
Nays: None Exc: Warsecke Motion carried.

Minutes: Motion by Jeannot, seconded by Sayer, to approve the February 28, 2017 minutes as presented. Ayes: All Nays: None Exc: Warsecke Motion carried.

2:33 p.m. Public Input - None

Kyle Maurer – Concealed Weapons Policy Update: **Motion by Sauer, seconded by Jeannot, to recommend to the Board of Commissioners to adopt the Benzie County Animal Control Use of Deadly Force and Firearms Policy as presented. Ayes: Jeannot and Sauer Nays: None Exc: Warsecke Motion carried.**

Mitch Deisch, Parks & Rec – New Secretary: **Motion by Sauer, seconded by Jeannot, to recommend to the Board of Commissioners to authorize the hiring of Jeannie McPherson as the Parks & Recreation Committee recording secretary as requested. Ayes: Jeannot and Sauer Nays: None Exc: Warsecke Motion carried.**

Maridee Cutler – Sherry Coykendall Part Time MERS Service Credit: No action taken.

Other: None

Public Input: None

Motion by Jeannot, seconded by Sauer, to adjourn at 3:07 p.m. Ayes: Jeannot and Sauer Nays: None Exc: Warsecke Motion carried.

Dawn Olney
Benzie County Clerk

Motion by Sauer, seconded by Jeannot, to adopt the HR Consent Calendar as follows:

1. Adopted the Benzie County Animal Control Use of Deadly Force and Firearms Policy as presented.
2. Authorize the hiring of Jeannie McPherson as the Parks & Recreation Committee recording secretary as requested.

DRAFT

Benzie County

Date: 26 September 2014 (updated)

Subject: MERS Retirement Credit for Part-time Employment

Due to several requests in the recent past and the impact on the budget, it has been deemed necessary to define a policy and practice for such requests. It will no longer be a practice to entertain such requests at any time during the year nor will such requests automatically be approved because previous employees have had their requests approved and funded.

The following policy is recommended:

Employees with a history of part-time employment with the County of Benzie will be given consideration for part-time retirement credit if the part-time service qualifies under MERS guidelines. When an employee enters (or re-enters) MERS creditable service, the County Administrator's office will contact MERS and supply them with the necessary information for MERS for consideration of the part-time service credit. If qualified, MERS will provide employer and employee costs. The employee will be notified with regard to his/her cost and asked to accept or reject the service credit. If accepted, the employer portion will then be considered in the normal budget process for the upcoming fiscal year.

If there is no budget approval for the employer's portion of the part-time credit cost, consideration will automatically roll over into the next year's budget process. It is NOT possible for the employee to pay both the employee and employer portions.

In the budget process, should the Finance Committee approve the funding request, it would be included in the recommendation to the Board of Commissioners for the regular budget cycle approval. Such approval typically occurs in August or September, in advance of the new fiscal year which begins October 1. Once the final budget is approved by the Board, the employee and employer costs may be submitted to MERS anytime on or after October 1st.

Assuming the employee accepted the service credit and is willing to pay their portion, the employee will be notified by the County Administrator's Office when the Board acts to approve the budget for the upcoming fiscal year. The employee may then contact the County Administrator's office to arrange payment for transmittal to MERS.

Dawn Olney

From: Maridee Cutler
Sent: Monday, May 21, 2018 11:15 AM
To: Dawn Olney; garysauer53@yahoo.com
Cc: Mitch Deisch
Subject: FOIA Appeal

Good Morning Dawn,

I need to add an agenda item to the BOC Agenda for tomorrow, regarding the appeal of FOIA Request #15 from Jennifer Isbell, from Pet Finder Magazine.

The BOC has 10 days to respond to the denial, after the next regularly scheduled BOC meeting.

I believe they just need to acknowledge the receipt of her request, and I will respond with a letter letting her know that we have 10 days from the BOC meeting to respond.

Maridee

Dawn Olney

From: Maridee Cutler
Sent: Monday, May 21, 2018 2:22 PM
To: Dawn Olney
Subject: Re: FOIA Appeal

From: "info@petfriendsmagazine.com" <info@petfriendsmagazine.com>

Date: May 17, 2018 at 11:11:41 PM EDT

To: broelofs@benzieco.net

Cc: ajeannot@benzieco.net, ccarland@benzieco.net, ewarsecke@benzieco.net, Garysauer53@yahoo.com

Subject: APPEAL

May 17, 2018

Re: This is an appeal on the denial of a FOIA request.

On April 13, 2018, I asked for personnel documents regarding disciplinary actions and an explanation about why Jaime Croel was fired from any jobs with the county. Attached is the denial on this issue.

I am appealing this denial. Here are my points:

1. Pubic disclosure DOES outweigh non-disclosure because taxpayers paid for Croel's salary and deserve to know why she was fired. Additionally, she is now employed in Grand Traverse County and our taxpayers deserve to know why she was fired and if it's relevant to her job here. There is no downside to the county in the release of the information of an employee who no longer works for Benzie County.

2. Croel's resume and the employment information provided to me from the county do not match. There is a discrepancy in the dates. It looks like she was transferred from animal control and then was only with the corrections department for somewhere between one and three months. Under FOIA, I'd like to know why she was transferred and why she was fired. I'd like to know which job she was actually fired from. Her job as an animal control officer was under the Administrator, not the Sheriff's Dept.

3. These is no invasion of personal privacy. Her job with Benzie county was public and paid for by public funds. I am not asking for personal information - I am asking for information about her which transpired while she worked for Benzie county.

From: Dawn Olney
Sent: Monday, May 21, 2018 1:33:32 PM
To: Maridee Cutler; garysauer53@yahoo.com
Cc: Mitch Deisch
Subject: RE: FOIA Appeal

Can you send me the appeal document too.

Dawn Olney

*Dawn Olney, CCO
Benzie County Clerk
448 Court Place
Beulah, MI 49617
231-882-9671 Ext. 411*

From: Maridee Cutler
Sent: Monday, May 21, 2018 11:15 AM
To: Dawn Olney <DOlney@benzieco.net>; garysauer53@yahoo.com
Cc: Mitch Deisch <MDeisch@benzieco.net>
Subject: FOIA Appeal

Good Morning Dawn,

I need to add an agenda item to the BOC Agenda for tomorrow, regarding the appeal of FOIA Request #15 from Jennifer Isbell, from Pet Finder Magazine.

The BOC has 10 days to respond to the denial, after the next regularly scheduled BOC meeting.

I believe they just need to acknowledge the receipt of her request, and I will respond with a letter letting her know that we have 10 days from the BOC meeting to respond.

Maridee

PLEASE NOTE:

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

3. Type of Applicant: _____ Local Government _____ Local Court
 _____ Township _____ County Commissioner _____ Road Commission
 _____ Public School District _____ College _____ Charter School
 _____ Public Library _____ X Sheriff/Police Department _____ Fire Department
 501c3 applying through local unit of government (name): _____

4. Fiscal Data: Amount Requested: \$ 6,371.00 Percent: 100 %
 Local Leveraging: \$ _____ Percent: _____ %
 (Match) 6,371.00 100
 Total Budget: \$ _____ Percent: 100 %

5. Target Population numbers: 25 Children 84 Adults 44 Elders
153 Total GTB member Community _____ Others
 (Indicate the number of GTB members)

6. Counties Impacted: X Antrim X Benzie X Charlevoix
X Grand Traverse X Leelanau X Manistee

7. Brief Description (purpose of funding); include statement of need:

We have recently been afforded an opportunity to assign a Benzie Sheriff Deputy to the Northern Michigan Mutual Aid Dive Team. In the past we relied on volunteers and no support existed.

If we assign a deputy as part of the Northern Michigan Mutual Aid Dive Team as we have done with the Emergency Response Team (E.R.T.), Benzie County would benefit from the services of all the team member's equipment as would all the counties involved. In order for this to happen we have been requested by the team to outfit our deputy with the attached list of equipment. It is necessary for the safety of all the team members that they all have the same equipment to accomplish their mission.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

(b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

(c) Describe parent involvement in project: _____

(d) Does the school receive Title VII Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start 2018 Completion 2018

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

x YES _____ NO. If yes, please list the start and end dates and amount:

January 2018 - June 2018 and amounts: \$32,400

January 2017 - November 2017 and amounts: \$24,011.71

January 2016 - June 2016 and amounts: \$24,843.00

11. Is the proposed project new yes or a continuation project _____?

If this is a continuation project, please explain why there is a need to continue funding:

12. If the previous project has been completed, did you submit your 2% report? ☒ YES ☐ NO.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
Gaming has brought a welcomed increase of vistors to the area which has
resulted in the increase of responses from regional public safety tribal members
residing in our area rely on these same services.
14. How will the success of the project be assessed (evaluation plan)? The acquistion of the dive equip-
ment will allow our deputy to participate in the Mutual Dive Team organzied
by Grand Traverse County.
15. If new staff is required, will preference be given to Native American applicants?
☒ YES ☐ NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - **If for June cycle, postmarked by May 31st.**
 - **If for December cycle, postmarked by November 30th.**

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.



Benzie County Sheriff's Office

505 S. MICHIGAN AVE., BEULAH, MI 49617
(231) 882-4484 FAX (231) 882-5814

Ted Schendel
SHERIFF

Kyle Rosa
UNDERSHERIFF

To: Grand Traverse Band Of Ottawa and Chippewa Indians

Date: 04/04/18

Re: Northern Michigan Mutual Aid Dive Team equipment request

The below is a breakdown of the requested dive equipment necessary to complete the project as described on the application form.

- | | |
|---|--------------|
| 1. AGA mask with buddy phone | = \$1,648.00 |
| 2. Diverite traspac with weight pockets | = \$750.00 |
| 3. Apeks regulator = | \$595.00 |
| 4. Proplus 3 dive computer= | \$720.00 |
| 5. Aleutian Kevlar gloves 5mm.= | \$58.00 |
| 6. Dry suit and underwear= | \$2,600.00 |

Total **\$ 6,371.00**



Find messages, documents, photos or people

Compose

Back Archive Move Delete Spam

Inbox

Unread

Starred

Drafts

Sent

Archive

Spam

Trash

Less

Views

Hide

Photos

Documents

Travel

Coupons

Purchases

Tutorials

Folders

Hide

New Folder

Notes

* MAC Regional Summits offer briefings on millage elections, better meetings, septic code and more!

Yahoo/Inbox



Michigan Association of Counties <conference@micounties.org>
To: garysauer53@yahoo.com

May 8 at 8:04 AM

2018 REGIONAL SUMMITS

Join MAC for these intensive, one-day sessions on trending topics in county government

June 6 • Escanaba | June 11 • Grand Rapids | June 18 • Gaylord | July 23 • Frankenmuth
Fee: \$25, includes lunch and snacks



Each summer, MAC offers a series of one-day "mini conferences" at key locations around Michigan. These are designed for busy commissioners and administrators and include intensive briefings on trending issues in county governance.

This year's schedule and locations are:

June 6 - Escanaba, Quality Inn
June 11 - Grand Rapids, Crowne Plaza on 28th Street
June 18 - Gaylord, Treetops Resort
July 23 - Frankenmuth, Bavarian Inn

Each summit starts at 9 a.m. and finishes at 3 p.m. **Cost is \$25** and includes snacks and a lunch

Topics this year are wide-ranging, offering something of interest to every county and commission

Tips for Running Efficient, Effective Meetings

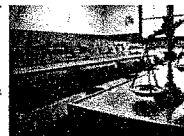
Time is a precious resource, especially for elected officials. Each minute spent in an unproductive meeting is a lost minute of community outreach and engagement. Fortunately, there are tips and tricks to running an efficient and productive meeting, helping lead to optimal governance. In this session, learn about ways to handle unexpected scenarios at a county meeting, as well as best practices for chairs and vice chairs. With solid objectives, a tight agenda, and a commitment to preparation, you will be well on your way to chairing great meetings.

(This session is part of MAC's "Better Commissioner" program of continuing education for county officials.)



Changes in Governmental Immunity and Impacts on County Government

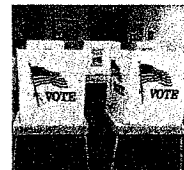
The Michigan Municipal Risk Management Authority, the largest provider of property and casualty insurance to counties in Michigan, will give an overview of proposed changes to governmental immunity and reporting requirements for public entities in sexual assault cases. (This session is a lead-in to a longer presentation that MMRMA will make on this issue at the 2018 Annual Conference in Frankenmuth in August.)



The Mechanics of Millage Elections

In this session, attendees will learn from Grassroots Midwest, a Lansing-based consulting firm, on the five key elements of a successful millage or bond proposal:

- Define the needs of the community
- Craft the core message
- Develop a media/communications campaign
- Contact/educate relevant stakeholders
- Get out the vote



Grassroots specializes in strategic planning to assist associations, municipalities and corporations organize and manage contact with policy makers, interest groups and voters. (This session is part of MAC's "Better Commissioner" program of continuing education for county officials.)

The Issues of a Statewide Septic Code

Michigan's groundwater, rivers, lakes and streams are vulnerable to E. coli, in many cases due to failing on-site sewage treatment systems. Many counties have programs to address the inspection and the integrity of the septic tanks, but many do not. Bills in the Legislature would enact a statewide system for the approval and evaluation of these on-site sewage treatment systems. This presentation will discuss the environmental and health problems associated with the failure of these systems and the potential solutions for addressing the shortfalls.



Broadband Policies and Rural Michigan (Escanaba and Frankenmuth sites only)

Find messages, documents, photos or people

Compose

Back



Archive

Move

Delete

Spam



Inbox 1

Unread

Starred

Drafts

Sent

Archive

Spam

Trash

Less

Views Hide

Photos

Documents

Travel

Coupons

Purchases

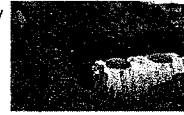
Tutorials

Folders Hide

New Folder

Notes

Many counties have programs to address the inspection and the integrity of the septic tanks, but many do not. Bills in the Legislature would enact a statewide system for the approval and evaluation of these on-site sewage treatment systems. This presentation will discuss the environmental and health problems associated with the failure of these systems and the potential solutions for addressing the shortfalls.



Broadband Policies and Rural Michigan (Escanaba and Frankenmuth sites only)

This session will focus on rural development with an emphasis on rural connectivity. Due to the natural barriers that exist in our rural areas, access to services such as rural broadband presents an uphill challenge to our rural communities in retaining and attract businesses to create vibrant economies. Learn about ideas and ongoing initiatives and programs that may be available to help local communities be part of the global economy.



Building a Better Community "Habitat" (Grand Rapids and Frankenmuth sites only)

Habitat Oakland County teamed up with a local partnership from the church community, the chamber of commerce, a local marketing business and schools to create a community-based service project. In this session, learn from representatives on how they worked to obtain foreclosed properties and renovate them, thereby leading to higher property values and healthier neighborhoods. Presenters also will explain how any community can use their collaboration model to create a better "habitat."



Space is limited at some sites, so please reserve your slot today!

REGISTER NOW!

[I can't make it](#)

If you have any questions, please do not hesitate to contact me.

Sincerely,

Tammi Connell
Michigan Association of Counties
conference@micounties.org
517.668.6029

Michigan Association of Counties, 110 W. Michigan Ave.,
Suite 200, Lansing, MI 48933

[SafeUnsubscribe™ garysauer53@yahoo.com](#)

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2

B.M. N. SIDE BOAT RAMP ELEV. 601.87

RECEIVED
MAY 02 2018
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

(3)

OPPOSING AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013

WHEREAS, Michigan Public Act 93 of 2013 created the Michigan Indigent Defense Commission (MIDC), authorized the MIDC to establish minimum standards for the provision of indigent defense services, mandated compliance plans from all Michigan counties by November 20, 2017 to address the first four indigent defense standards, and mandated that any additional costs required to implement these minimum standards be paid by the state; and

WHEREAS, Governor Rick Snyder has now proposed a FY19 budget for the state of Michigan, which includes insufficient funding to pay the additional indigent defense expenses that are anticipated in association with implementation of the first four indigent defense minimum standards, as required by Michigan Public Act 93 of 2013; and

WHEREAS, realizing state funding as currently proposed is insufficient and in violation of Michigan Public Act 93 of 2013, the Governor has further proposed amendatory legislation, "to clarify and improve" Michigan Public Act 93 of 2013, which include, among other things, establishing a new minimum local share of indigent defense costs to \$7.25 per capita and requiring that 90 percent of the revenue now collected by counties from partially indigent defendants be remitted to the state to support statewide system costs; and

WHEREAS, it has been determined that the proposed amendatory changes to Michigan Public Act 93 of 2013 would result in an increase in expenses to Alger County to provide indigent defense services in compliance the first four standards, and

THEREFORE BE IT RESOLVED, the Alger County Board of Commissioners **hereby opposes** any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the state of Michigan's fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated.

BE IT FURTHER RESOLVED, the Alger County Board of Commissioners remains committed to implementing the new minimum indigent defense standards as mandated by the MIDC, so long as the state of Michigan remains true to its original commitment to pay for any additional costs necessary for their implementation.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Snyder, Representative Cambensy, Senator Casperson, the Michigan Association of Counties, and the other 82 counties.

RECEIVED

MAY 07 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,

4

On April 25, 2018 at a regular meeting of the Roscommon County Board of Commissioners, held at the Roscommon County Administration Building located at 500 Lake Street, Roscommon, Michigan the following "**RESOLUTION OF OPPOSITION TO AMENDATORY LEGISLATION TO MICHIGAN PUBLIC ACT 93 OF 2013**" was unanimously accepted and supported by the Roscommon County Commissioners:

PRESENT: Robert E. Schneider, Ken Melvin, Marc J. Milburn, Gary Stefanko and David Russo.

ABSENT: None

The following preamble and resolution were offered by Commissioner Stefanko and supported by Commissioner Milburn.

**RESOLUTION OF OPPOSITION TO AMENDATORY LEGISLATION TO
MICHIGAN PUBLIC ACT 93 OF 2013**

WHEREAS, Michigan Public Act 93 of 2013 created the Michigan Indigent Defense Commission (MIDC), authorized the MIDC to establish minimum standards for the provisions of indigent defense services, mandated compliance plans from all Michigan counties by November 20, 2017 to address the first four indigent defense standards, and mandated that any additional costs required to implement these minimum standards be paid by the state; and

WHEREAS, Roscommon County has developed a mandatory compliance plan for implementing the first four indigent defense standards and submitted this plan to the MIDC by the November 20, 2017 deadline; and

WHEREAS, Governor Rick Snyder has now proposed a FY19 budget for the state of Michigan, which includes insufficient funding to pay the additional indigent defense expenses that are anticipated in association with implementation of the first four indigent defense minimum standards, as required by Michigan Public Act 93 of 2013; and

WHEREAS, realizing state funding as currently proposed is insufficient and in violation of Michigan Public Act 93 of 2013, the Governor has further proposed amendatory legislation, "to clarify and improve" Michigan Public Act 93 of 2013, which include, among other things, establishing a new minimum local share of indigent defense costs to \$7.25 per capita and requiring that 90 percent of the revenue now collected by counties from partially indigent defendants be remitted to the state to support statewide system costs; and

WHEREAS, it has been determined that the proposed amendatory changes to Michigan Public Act 93 of 2013 would result in an absorbent increase in expenses to Roscommon County to provide indigent services in compliance with the first four standards; and

THEREFORE BE IT RESOLVED, the Roscommon County Board of Commissioners hereby opposes any amendatory legislation to Michigan Public Act 93 of 2013 that would reduce or eliminate the state of Michigan's fiduciary responsibility to pay any and all additional costs required to implement the minimum indigent defense standards, as presently legislated; and

RECEIVED

MAY 07 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BE IT FURTHER RESOLVED, the Roscommon County Board of Commissioner's remains committed to implementing the new indigent defense standards as mandated by the MIDC, so long as the state of Michigan remains true to its original commitment to pay for any additional costs necessary for their implementation.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Rick Snyder, State Representative Daire Rendon, State Senator Darwin Booher, the Michigan Association of Counties, and the other 82 counties.

A Roll Call Vote was taken as follows:

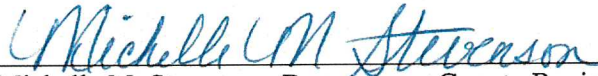
AYES: Schneider, Melvin, Milburn, Stefanko, Russo

NAYS: None

Resolution Declared Adopted



Robert E. Schneider, Chairman, Roscommon County Board of Commissioners



Michelle M. Stevenson, Roscommon County Register of Deeds/County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF ROSCOMMON)

I hereby certify that the foregoing is a true and complete copy of "Resolution of Opposition to Amendatory Legislation to Michigan Public Act 93 of 2013" adopted by the County Board of Commissioners of Roscommon County at a regular meeting held April 25, 2018, and I further certify that public notice of such meeting was given as provided by law.



Michelle M. Stevenson, Roscommon County Register of Deeds/County Clerk

Page 2, Benzie CRC mtg 4/26/18

2nd Quarter Financials – Clerk Kolinske gave a brief summary of the 2018 2nd Quarter Financials. We are over budget by \$154,936.08 in winter maintenance for the first half of the year. Budget amendment will need to be done once we have 3rd Quarter numbers. Millage monies are now available. Treasurer has invested these in a money market account until we need them. There are a few capital outlay items left to purchase this year, patcher, copier and a new laptop for the shop foreman.

Motion by Comm Mick and supported by Comm Bowers to grant one month leave of absence to Lucas Barron. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Township Matching Funds – Board gave approval to Manager Skeels to let townships know that the BCRC will be considering matching funds in the coming fiscal years.

Smoking Policy – Tabled until next meeting. Manager Skeels to review with a few crew members to get their input.

6853 Crystal Drive Permit – Requesting waiver for additional five feet. Board denied request.

EAP Contract – Motion by Comm Bowers and supported by Comm Mick to approve the one-year EAP Contract. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Millage Brochures – Manager Skeels and Clerk Kolinske to update the original brochure and get current pricing to present to the board at our next meeting.

Correspondence/Information/Discussion:

Benzie Chamber Expo – Manager Skeels gave brief summary of expo. Seemed to be well attended and was a good opportunity for the BCRC to get out information about the upcoming millage.

MERS – 2017 Rate of Return – 13.4% as of 12/31/2017.

Fewins Road – Manager Skeels to check previous board minutes to see what is the correct location for the seasonal road sign.

Miller Road Discussion & Field Trip – Onsite tour of Miller Road to look at DNR logging clearing limits.

Public Input – None

Meeting Adjourned at 12:15 P.M.

Minutes approved 5/10/2018.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk



BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8855
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

Cheboygan County Board of Commission

Resolution 18-03

WHEREAS, State and Federal natural resource agencies tracked migratory bird populations in the Great Lakes area beginning in the 1900's and annual bird counts documented that the number of Double-crested cormorants (cormorants) appeared to have peaked in the 1940s, with about 6,000 birds. By the mid-1970's there was concern over the decline of most migratory birds in the Great Lakes region due to the effects of contamination (i.e., DDT), and cormorant numbers were estimated to be less than 100 birds; and

WHEREAS, Cormorants migrate from the Gulf of Mexico to the Great Lakes region for the breeding season, spending approximately 150 days along the coastal island areas such as provided by Saginaw Bay. The diet of cormorants is almost exclusively fish and they depend on their surrounding waters to sustain both the breeding adults and their young once they hatch. An adult cormorant will eat 1.3 pounds of fish each day; and

WHEREAS, throughout the 1980-1990's protections were afforded to migratory birds and their numbers began to increase, persistent chemicals were banned, and extensive environmental clean-up projects were undertaken. During this same period, state, federal and tribal fisheries managers instituted extensive fish stocking programs to restore a better balance to the Great Lakes food web; and

WHEREAS, today the Great Lakes supports several important fisheries including commercial, recreational, and tribal, which are collectively valued at more than \$7 billion annually and support more than 75,000 jobs. Yellow perch in particular is a key staple of the cormorant diet but also the centerpiece of Michigan's recreational fishery, Friday dinner fish fry's and an important economic draw; and

WHEREAS, Resource managers in the Great Lakes now estimate that cormorant numbers have peaked at about 115,000 breeding pair and at these numbers their fish consumption is estimated 77 million pounds each year. In conjunction, there has also been a drastic decline in yellow perch harvest from a high of 375,000 fish to just 695 fish by the year 2000. Bait shops, fishing resorts, and fishing related service industries declined or closed in some communities by up to 40%; and

WHEREAS, in 1998 and again in 2003, the U.S. Fish and Wildlife Service developed orders to allow for state level management of cormorant populations for the benefit of fish, and when implemented, the numbers of yellow perch and other game fish rebounded. However, the orders were rescinded in 2016 by the U.S. District Court until the U.S. Fish and Wildlife Service can reissue an Environmental Assessment to show the effect of the orders allowing lethal control on cormorant populations. In

District 1
Karen Johnson

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Cal Gouine

District 5
Roberta Matelski

District 6
John B. Wallace
Chair

District 7
Robert R. Bolinger

Saginaw Bay the effect of two years without any cormorant control was easily seen last summer when the sky was blackened by such high numbers of the distinctive birds flying low over the horizon in continuous unbroken miles and miles of long lines of cormorants; and

WHEREAS, the State of Michigan has gone on record in support of U.S. House Bill 4429, for reinstating effective cormorant management, applied in the same collaboratively way that we use to protect our other natural resources, to support our important Great Lakes fisheries valued at more than \$7 billion annually and more than 75,000 jobs.

THEREFORE, be it that the Cheboygan County Board of Commissioners hereby supports the "Cormorant control Act" House Bill 4429 directing the reissuance of a rule relating to extension of the expiration dates for double-crested cormorant depredation orders.

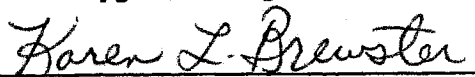
RESOLUTION DECLARED ADOPTED.

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

By: 
John B. Wallace, Chairman

I, Karen L. Brewster, Clerk of Cheboygan County and of the Cheboygan County Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board at the annual meeting on May 8, 2018.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 8th day of May, 2018 at Cheboygan, Michigan.


Karen L. Brewster
Cheboygan County Clerk/Register

RECEIVED

MAY 14 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617