

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

October 23, 2018

Frank F. Walterhouse Board Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 10/9/18
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR'S REPORT –
 VETERANS AFFAIRS – Comm Roelofs
 FINANCE – Approval of Bills;
 COMMITTEE OF THE WHOLE – No meeting
 COMMITTEE APPOINTMENTS – None
 ACTION ITEMS – Betsie Valley Trail Maintenance Contract; Govt Center Roads
 and Jail Access Road Maintenance
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –

10:00

10:15

10:30

PUBLIC COMMENT

ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	231-920-5028
District III - Roger Griner (Crystal Lake, Frankfort).....	231-651-0757
District IV - Coury Carland (Benzonia).....	231-930-7560
District V - Terry Money (Homestead).....	231-510-2400
District VI - Evan Warsecke (Colfax, Inland).....	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

October 9, 2018

The Benzie County Board of Commissioners met in a regular session on Tuesday, October 9, 2018, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Griner, Jeannot, Money, Roelofs, Sauer and Warsecke

Excused: Commissioner Carland

The invocation was given by Commissioner Griner and the Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Money, to approve the agenda as amended, adding TPOAM to Action Items and adding COTW Discussion at Committee of the Whole time. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

Minutes:

Motion by Jeannot, seconded by Warsecke, to approve the regular session minutes of September 25, 2018 as presented. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

Motion by Roelofs, seconded by Griner, to approve the closed session minutes of September 25, 2018 as corrected, indicating Comm Jeannot appeared by phone. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

9:06 a.m. Public Input

Mary Haan, 1040 Pilgrim Hwy, Frankfort, encouraged the board to oppose ballot Proposal #1.

9:08 a.m. Public Input Closed

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Bert Gale, Building Department, presented the 3rd quarter report for July, August, September 2018. Building permits are up 26 for 2018 over the same period last year.

Comm Jeannot inquired whether townships or any entities have approached the building department about enforcement of their zoning? Mr. Gale indicated not recently.

Chairman Sauer asked that if a township issues a land use permit, you make sure they have that before issuing a building permit? Yes

Eric VanDussen, Chair of the Building Authority (BA), stated that he handles distributing the agenda and board packets to the members and has a great appreciation for what Dawn Olney has done in the past for the Building Authority, it is a very time-consuming task. He stated that Lisa Vogler's term on the Building Authority expires at the end of the year and she does not wish to be reappointed.

Phase 3 construction is on its way, projected end of the year completion date. Litigation: the BA has decided to engage in mediation with ELA, which will be more cost effective. He stated that he has reviewed the proposed Agreement with the BOC and DHHS and agrees that the BA should not be involved in the agreement. The BA did approve paying the retainage of approximately \$197,000 to Comstock Construction for subcontractors which has been held back.

Comm Roelofs asked how much money does the BA maintain other than bond money? It fluctuates. Comm Jeannot stated that the decision to reorganize the BA was the right choice.

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Mr. Deisch stated that the Maples Sublease Agreement is being reviewed by the DHHS attorney as we speak.

Comm Griner spoke regarding the bond vote: first we had to take the lower bidder (first mistake), then we were going to do the project without bonds (second mistake). It made sense to have a five-member board.

COMMISSIONER REPORTS

Comm Griner stated that there is only one thing that is important and that is agriculture preservation; the farmers have to make money. Tourism is still important. Cruise ship in Traverse City.

Comm Jeannot reported that Lake Township is looking to hire a new zoning administrator; they also have concerns regarding the Level 4 Assessor. Platte Township has acquired a new generator thanks to the work of Frank Post and they are also looking at a Solar Policy. Almira Township spoke regarding the number of emergency runs – 2015 = 135 and 2018 = 214 year to date. They also are looking for a new Zoning Administrator.

Comm Money stated that he attended the Homestead Township and Village of Honor meetings; Village of Honor is also looking for a Zoning Administrator. Homestead agreed to hire a grant company to apply for a couple of projects. Village of Honor hired an LED company to change lights and will save about \$600 per month.

Comm Warsecke attended the Solid Waste Advisory board meeting and stated that there will be two openings effective January 1, 2018 2019. Jesse Zylstra is working on the 2019 dates for collections; also will be putting up educational kiosks at all sites. All but two recycling bins have been sold; Benzie Bus has received an award for \$100,000 from MDOT for technology upgrade; they will be doing Halloween Shuttles on October 27 and 31. Inland Township will hold a Halloween Party on October 31 from 5 – 8 p.m. A Pot Luck Christmas Party is scheduled for December 16. February 3, 2019 will be their Chili cook off. They have started an event committee which has met a couple of times and have scheduled January 17, 2019 as card night, February 21, 2019 will be Pictionary, and March 21, 2019 will be Trivia Night, all being 6 p.m. – 9 p.m. Also attended the school board meeting at Lake Ann Elementary and they had two student presentations; the board approved a resolution of support for the School Resource Officer millage; the Superintendent showed some comparison stats for state comparisons for Benzie County Schools.

Comm Roelofs indicated that he has received calls from people with concerns about the School Resource Officer. Benzie County Veterans Affairs met yesterday – there will be two openings on the committee at the end of this year. Veterans Memorial excavation is complete and they are waiting on building materials to be delivered and hopefully the roof will be on the pavilion and completed for the 1 p.m. ceremony on Veterans Day, November 11.

Chairman Sauer reported on the BVTMC applied for a DNR grant and should know next month; Chairman David Oellerick went to Escanaba for a presentation. Road Commission has received extra MTF funds, \$100,000 for the township match and they are working on the distribution for that. Glad to see the state-wide union road projects that were held up are all back to work now. Health Department is 23 years old this year; Jim Reardon is the new Environmental Health Officer Sanitarian; they are increasing fees 2% inflationary. MERS conference – they are redoing the actuarial but they are a year out; the rate of return is anticipated to be dropped from the 7.75; they

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funded, so will need to figure out how we will budget for it; we need to honor the past commitment, but we need to look at the future benefit.

Mr. Deisch said they haven't decided when the change will be, but it will happen. Believe they will increase the age to retire and feel they will bring us down to 7.0. He would suggest a meeting with our liaison Tony Radjenovich to MER during a COTW meeting. The monthly allocation to defined benefit members throughout the State of Michigan is \$70 million.

10:01 a.m. David Lemmien, DNR Forester, unit manager for the Traverse City Unit with the oversight of 330,000 acres of state land; annually they are required to sell 6,500 acres per year over those five counties; Benzie County has 60-65,000 acres of state land; probably 1,000 acres of timber sales each year within the county; revenue goes to forest development fund which is used for our own operating budget. Additional funds go to each County Road Commission based on acreage and the Benzie County Road Commission gets approximately \$42,000 per year. We are mandated to harvest 55,000 acres per year on a state-wide basis.

Comm Money inquired as to how much that 55,000 brings in? about \$40-45 million per year. 85% of the budget goes to employees. We are pretty self-sufficient, so we don't receive a lot of general fund money.

Comm Griner asked if the funds to the Road Commission are the same each year? Yes

Comm Warsecke asked about the state mandate on harvest? Yes they mandate it.

Ed Kowalski asked about the budget to counties out of the five-county area? Benzie County Road Commission is \$42,000. Kalkaska is first; Benzie; Grand Traverse, Leelanau, Manistee

John Schorr asked whose land is it? Mr. Lemmien stated it is the State of Michigan

Mr. Schorr says the state doesn't own the land, they don't pay taxes, it is the people's land. He said Thank you to Mr. Lemmien, not attacking you, I'm attacking the system. He wants the BOC to ask for the contract that they have with the people to manage our land. We can manage our own timber much better. He stated that the state can't own land – it is unconstitutional. The land in this county belong to the people, not the state.

Mr. Lemmien says he disagrees, the state owns the land; the state constitution says they can; we are dual certified in forest certification; within those certifications there are criteria that need to be kept; we must prove that we do what we say we are.

Michelle Thompson asked if you manage State of Michigan and DNR land? There is no DNR land, only State of Michigan. The legislature formed the DNR to manage the state land. Newly acquired land pays fall taxes minus the state-wide school tax (18 mills), the state does pay all county, township and local school millage.

Mr. Lemmien stated that in June of each year they hold an Open House for review and comment on future projects at the Traverse City Field Office south of Traverse City on M-37.

10:45 a.m. Break

10:55 a.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT

- Department Heads are presenting monthly reports.
- Just learned that the recycling bins were sold for \$500 each.
- New lighting – LED, looking forward to seeing the first bill.
- Solid Waste is still looking for a Frankfort site.

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- October 16 will attend a meeting at the City of Frankfort regarding the School Resource Officer.
- MIDC – there is a meeting of the Commission in Lansing on October 16 and hopefully they will come to some decisions.
- Strategic Plan – need to set 3 meetings with Tim Irvin: October 25, 2018 – 4 – 6 p.m.; November 1, 2018 – 4 – 6 p.m. and November 13, 2018 – 1:30 p.m. in place of the COTW meeting.

Comm Jeannot has asked that the Quarterly Financial Reports that will be presented by Susan Boyd include a comparison to last year, same time period as well.

FINANCE

Bills: Motion by Warsecke, seconded by Money, to approve payment of the bills from September 24, 2018 to October 9, 2018, in the amount of \$840,779.76 as presented. Roll call. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

Michelle Thompson, County Treasurer, reported on the Michigan State Land Bank Summit held in Marquette which she attended.

Chairman Sauer said the Road Commission is extremely happy with your investment strategy.

COMMITTEE OF THE WHOLE

Comm Jeannot removes items 7 and 8

Comm Warsecke removes item 9

Motion by Jeannot, seconded by Warsecke, to approve items 1-6 of the September 25, 2018 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

#7 & 8: Michelle Thompson stated that the request was to amend the 17-18 budget for something that we had yet to adopt and a transfer from 401 to the jail. Wanting to make sure you are aware that you approved transferring funds from the 401 Capital Improvement to the Jail; the 401 is General Fund funds not Jail funds. To be placed on the next COTW agenda.

#9: Comm Warsecke stated that he feels the wording in the new Travel Policy was incorrect regarding the flat amount for meals; discussions held regarding same.

Motion by Warsecke, seconded by Griner, to approve #9 as presented: To approve amending the Travel Policy with a trial period of six (6) months for meals: \$10.00 for breakfast, \$15.00 for lunch, \$25.00 for dinner, with a \$50.00 limit and travel before 7 a.m. for breakfast and after 7 p.m. for dinner, without receipts. Roll call. Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

COTW Meeting today: Comm Warsecke stated that there is only 1 item on the agenda that needs action and it has been placed on the BOC agenda today; he would recommend cancelling the COTW meeting.

COMMISSIONERS

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October 9, 2018

Motion by Warsecke, seconded by Roelofs, to approve the cancellation of the Committee of the Whole meeting for today, October 9, 2018, at 1:30 p.m. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

COMMITTEE APPOINTMENTS – None

ACTION ITEMS

TPOAM Grievance: Mitch Deisch, County Administrator, updated the board regarding this grievance #18-152; he stated that this grievance would have been taken care of should the union have ratified the Tentative Agreement (TA) following negotiations, but the union chose not to accept the agreement; Mr. Deisch feels we have the right to place the Animal Control employee at Step 2 based on his expertise and that this is not an isolated event. He recommends confirming that it is management rights and that management has the right to do this.

Comm Money stated that he totally agrees 100% on this.

Comm Roelofs stated that in mediation, the TPOAM voted to sign the TA with the president of the union as well as another member and when it went to the body, they voted it down. They need to be held liable for what they have done in the past.

Comm Jeannot asked if there were any others that set a precedence? Mr. Deisch reported that there were prior times in the Animal Control office -- ACO after 9 months of part time work, was then elevated to step 5.

Comm Roelofs states that the union has allowed it four times in the last two years, but not this time.

Motion by Jeannot, seconded by Money, to support the County Administrator's position that management right allows the flexibility to place new TPOAM members on the pay scale based upon their education and experience.

Michelle Thompson stated that she recently hired someone in the TPOAM union; the pool of applicants was small with only receiving 7 applications, the wage scale is too low and therefore three chose to withdraw. Had she had the flexibility, perhaps they would have interviewed.

Sheriff stated that we have extensive history in the Sheriff's Office – not just in TPOAM. Not sure why this is such a sticking point with them. It is management rights.

Roll call. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

PRESENTATION OF CORRESPONDENCE

- Benzie County Community Partners minutes of August 15, 2018 received.
- Little Platte Lake Elevation report for September 2018 received.
- Crystal Lake Elevation report for September 2018 received.
- Benzie-Leelanau Health Dept minutes of September 27, 2018 received.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

COMMISSIONERS

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October 9, 2018

11:54 a.m. Public Input

Annie Browning stated that some people are opposed to Proposal 1, but it does help others. She is in support of it.

Sherry Taylor, Cinder Road, just a comment, I find it interesting that you are willing to give new employees a step up and not willing to keep your employees with a fair wage.

Eric VanDussen stated he has spoken to a couple of union employees regarding the grievance that the union feels Mitch unilaterally did this without Board of Commissioner approval; the Elected Officials don't have the authority without Board approval.

Mitch Deisch stated that this is management rights; all elected officials can do it too.

Comm Roelofs stated that this motion is for this grievance only.

Comm Money stated that the last couple of speakers with the DNR have been very informative; we should continue with other topics, perhaps the Health Dept, CMH, Dental, etc.

Comm Jeannot commented regarding compensation, he is 100% in support of paying properly. Pay scales are important; but I can only pay for what the job is, I can't pay you for what you are capable of doing.

Motion by Roelofs, seconded by Griner, to adjourn at 12:03 p.m. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

Gary G. Sauer, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended, adding TPOAM to Action Items and adding COTW Discussion at Committee of the Whole time.
2. Approved the regular session minutes of September 25, 2018 as presented.
3. Approved the closed session minutes of September 25, 2018 as corrected, indicating Comm Jeannot appeared by phone.
4. Approved payment of the bills in the amount of \$840,779.76 as presented.
5. Approved items 1-6 of the September 25, 2018 Committee of the Whole Consent Calendar as presented.
6. Approved amending the Travel Policy with a trial period of six (6) months for meals: \$10.00 for breakfast, \$15.00 for lunch, \$25.00 for dinner, with a \$50.00 limit and travel before 7 a.m. for breakfast and after 7 p.m. for dinner, without receipts.
7. Approved the cancellation of the Committee of the Whole meeting for today, October 9, 2018, at 1:30 p.m.
8. Approved to support the County Administrator's position that management right allows the flexibility to place new TPOAM members on the pay scale based upon their education and experience.

COMMISSIONERS

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September 25, 2018

Motion by Jeannot, seconded by Warsecke, to approve the Committee of the Whole Consent Calendar as follows:

1. To approve \$1,155.00 for Emergency Management ICS-300 training as requested.
2. To approve \$1,924.00 for Emergency Management ICS training and CERT equipment as requested.
3. To amend the 2017-18 General Fund budget for department 268, Register of Deeds, in the amount of \$1,500.00 as presented.
4. To approve the pay out of Holiday and Vacation time pending receipt of LOUs from POAM and COAM unions as requested for six jail employees.
5. To approve the overtime amendment acknowledging that we are taking corrective measures in the next budget.
6. To allow the four police vehicles to be listed for sale on MiBID with funds to be placed in 301-425-687.00 as requested.
7. Removed from Consent Calendar.
8. Removed from Consent Calendar.
9. Removed from Consent Calendar.

Elected Officials and Department Head Comments

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
OCTOBER 17, 2018
ANNUAL MEETING
THE GATHERING PLACE SENIOR CENTER, HONOR
4:30 P.M.**

Agenda

Please turn off your cell phones and any other electronic devices

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of the October 17, 2018 Agenda

Approval of Minutes from the previous meeting – September 19, 2018

Suggestion Box Contents

Public Input (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Finance Committee Report - Approval of BSR Financial Statements for September 2018 and year end.

Annual Meeting Action Items

- a. Election of Officers
- b. Committee Appointments
 - 1. Leadership
 - 2. Finance
 - 3. Fund Development/Marketing
 - 4. Program and Personnel
 - 5. Agency/Building Needs

Continue with normal Board of Directors Meeting

Information Items

- A. Directors Report – September/October 2018
- B. Program/Services Report – September 2018
- C. Senior Center Update – September/October 2018
- D. Board of Commissioners Update – by Commissioner Roger Griner

Action Items

A.

New Business

- 1. AAANW Nutritional Assessment Site Report

Old Business

- 1. MERS Update
- 2. Fund Develop Committee Update
 - a. Build a Van Campaign

Public Comment

(Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

RECEIVED

OCT 17 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING

Wednesday, November 14, 2018 at 4:30 p.m.
The Gathering Place Senior Center
Honor, MI 49640

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING**

September 19, 2018

Chair Beverly Holbrook called the meeting to order at 4:32 pm. Prayer of invocation was given by Ned, and the Pledge of Allegiance was said by all.

Roll Call: Nancy Mullen Call, Anne Dawe, Ron Dykstra, Ned Edwards, Jane Elzerman, Denise Favreau, Beverly Holbrook, Barbara Johnson, Donna Malecki, Rosemary Russell. Absent and excused is Shirley Robert. Also present are Sabra Boyle, Douglas Durand, County Commissioner Roger Griner and Sherrie Moesler

Approval of Agenda

- Motion to approve the agenda with additions was made by Denise and seconded by Ned Ayes being heard, the motion to approve the agenda was made.

Minutes

- A motion to approve the minutes of the previous meeting was made by Ned and seconded by Donna. All ayes being heard, the motion was carried to approve the previous minutes was carried.

Public Input-

- A. The suggestion box was empty
- B. No other public input.

Finance Committee

A statement of financial income and expense was submitted to the board by Doug. A review of the financials was given by Doug to the board members. We are at 92% into our budgeted year. Overall, we ended August with a net loss of \$33,820. A motion to accept the finance committee report was made by Rosemary and Seconded by Denise, all Ayes being heard the motion was carried.

Information Items

A. Directors Report: Aug/Sept 2018

A copy was submitted by Douglas Durand and received by the board. Doug gave some highlights of this report including wrapping up both community and The Gathering Place assessments.

B. Program Services report for August/Sept.2018

A program services report was submitted and accepted by the board. Another record increase for meals delivered. 15.2% when compared to the same period in 2017.

C. Senior Center Coordinator's Report for August/Sept 2018

A senior center report was submitted to the board by Dawn and activities are well attended. Flu shots will be offered again this year sponsored by Hometown Pharmacy, Gerri Killeen our long time silverware roller and Icon has passed away, she will be missed by all. Fall activities are underway and October 3rd will be the annual tunnel of trees trip to celebrate the beautiful autumn colors.

D. Board of Commissioners Update presented by Roger Griner

1. The Chairman of the Board of Directors for The Maples is opening up. Tom Hart is currently in this position and Roger would like some suggestions for a new chairperson. Ned Edwards suggested that Scott Harrison be considered for this position.
2. Senior Housing: Idea in Ann Arbor, they are have housing with 4-5 seniors per household (called a community) It seems to be working well there he is wondering if Benzie county should consider this as well it could be cost effective.

Action Items

1. Approval of fiscal year 2019 budget. The budget was handed out last meeting for board members to review. Board members were ask if they had questions regarding the 2019 fiscal budget hearing none a motion to approve the Fiscal year 2019 budget was made by Ned and seconded by Nancy. Roll Call: board vote. Nancy Mullen Call, Yes, Anne Dawe, Yes., Ron Dykstra Yes, Ned Edwards Yes, Jane Elzerman Yes, Denise Favreau Yes, Beverly Holbrook Yes, Barbara Johnson Yes, Donna Milicki Yes, Rosemary Russell Yes. Absent and excused is Shirley Robert. The motion to approve the Budget for fiscal year 2019 was approved by unanimous vote.
2. Acceptance of Board Member Resignation Donna Malecki. A motion to approve the resignation of Donna was make by Denise and seconded by Rosemary. It is with heavy hearts that all ayes being heard the motion to approve Donna's resignation was made. We are very sad to see her go. She did recommend Deb Rogers for membership in January.
3. Property on Riverside drive. It was decided by the board to refrain from accepting the property due to the cost of improvements. The board felt monies would be better spent on a parcel that could service all the seniors needs in one place. Kudos to Ron for all his help and assistance with this. Also, a subcommittee could look into property needs for BSR in the future. Roll Call: Nancy Mullen Call, Yes, Anne Dawe, Yes., Ron Dykstra Yes, Ned Edwards Yes, Jane Elzerman Yes, Denise Favreau Yes, Beverly Holbrook Yes, Barbara Johnson Yes, Donna Malecki Yes, Rosemary Russell Yes.

New Business

1. Annual Meeting scheduled for October 17, 2018 Also Officers will be needing to be voted on as well.
2. Nominating Committee to put together a slate of officers, (president, Vice-President, Treasurer & Secretary. This can be done via email.
3. 2018 Christmas bag program. We will shoot for 200 bags again this year. Doug will send out to the churches for donations.
4. New Board Member application given to the board for review. Will vote next meeting.
5. Doug had a study of the Gathering place done to look into the accessibility for handicapped persons. This study revealed that Parking is adequate, placement of a heavy duty rug by the door, the bathroom doors are too heavy, more grab bars are necessary and there needs to be plastic covers over the drain pipes. Doug is getting an estimate to fix these things. A motion was made by Ned and seconded by Barbara to allow Doug to write for a grant to obtain monies to fix these problems and make the Gathering place more handicap accessible. Roll Call was taken, board vote. Nancy Mullen Call, Yes, Anne Dawe, Yes., Ron Dykstra Yes, Ned Edwards

Yes, Jane Elzerman Yes, Denise Favreau Yes, Beverly Holbrook Yes, Barbara Johnson Yes, Donna Malecki Yes, Rosemary Russell Yes Motion to allow Doug to write for a grant was passed by unanimous board vote.

6. AAANW Nutritional Assessment Site Report not quite finished from Darcia but Doug will forward it at the next meeting.

Old Business

- A. MERS Update: MERS did respond back to us but we need to get back with our attorney to see if we can finally resolve this issue.
- B. Fund development Ned gave information.
 1. Walk a Thon update-\$20,015.63 raised to date. Atill waiting on one last business.
 2. Nancy and Dawn B. are working on our year end appeal the focus is on (YOU) involvement.
 3. Inactive donor letter with the van/ cartoon. Buy a part etc.

PUBLIC COMMENT

No public comments

ROUND TABLE DISCUSSION

No round table discussion.

ADJOURNMENT

A motion to adjourn the meeting was made by Denise and Seconded by Jane
The meeting was adjourned at 5:50pm.

Respectfully Submitted,

Rosemary Russell, RN, Board Secretary and Board Member

**Next Meeting Wednesday, October 17, 2018
Benzie Senior Resources The Gathering Place.**

Benzie Senior Resources
Executive Directors Report
September 2018 – October 2018

- Submitted a grant for the Benzie County Senior Essential Needs Fund to the Grand Traverse Community Foundation.
- I have been invited to participate in St. Andrews Presbyterian Church Mission Fair on Sunday, November 4th. I will have information available about our services and answer any questions regarding Benzie Senior Resources.
- I am well under way with the Christmas Holiday Gift Bag Program. Lake Ann United Methodist Church is new this year and will focus on several items for the bags.
- Two of our Home Health Aides started their CENA training and will be attending Agape Health Care School for the month of October. This training is made possible from a family foundation grant.
- Fall Clean-up has started, and we have 4 contractors taking part in this service. It will end on November 14, 2018.
- The 2018-2019 Snow Removal Program is moving along with 9 contractors signed up. Letters will be going out soon to clients and publicizing for the program will get underway soon. The season will run from November 15, 2018 through April 15, 2019.

Legislative Updates

State of Michigan

No changes to report.

Federal Funding

I am thrilled to report that the President signed the Fiscal Year (FY) 2019 Department of Defense and Labor, Health and Human Services, and Education (Labor-HHS-Ed) Appropriations Act. **This guarantees a \$10 million increase in funding for the Older Americans Act (OAA) Nutrition Program.** This funding – \$5 million for home-delivered and \$5 million for congregate – is part of a larger \$25 million increase to the Administration on Community Living (ACL), supporting many other programs essential to the seniors we serve.

It's worth noting that this is the first time in 22 years that the Labor-HHS-Ed appropriations decisions have passed before the end of the fiscal year, ensuring dependable funding levels for FY 2019. Administration on Community Living will now be able to begin to work on determining funding allocations for the State of Michigan which in turn will be distributed to the 16 Area Agencies on Aging Organizations and then to Benzie Senior Resources.

Volunteer Programs

Received two new volunteer applications and we are now in the process of going through the reference and background checks. Another ad was placed in the Record Patriot for the need of new volunteers in the Home Delivered Meals Program. Two types of flyers were forwarded to the Benzie County Ministerial Association to share with their congregations.

Program Report for September 2018

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 4,922 meals were provided to 179 clients in September 2018. **For Fiscal Year 2018, the Home Delivered Meals Program increased 15% as compared to Fiscal Year 2017. BSR delivered 58,195 meals. Another milestone!**

Congregate Meals

The Gathering Place and Thompsonville served 1933 meals in September 2018. **For Fiscal Year 2018, the Congregate Program served 6.6% less meals as compared to Fiscal Year 2017. A reduction of 1,695 meals.**

For the Fiscal Year 2018, 81,989 meals were prepared for the Nutritional Programs. An increase of 5,920 additional meals as compared to Fiscal Year 2017.

Other Programs/Services

Dining Out Program – 210 customers redeemed 695 vouchers in September 2018. **For Fiscal Year 2018, the Dining Out Program increased 1.5% over Fiscal Year 2017.**

Homemaker Program – 462 service units were provided to 119 clients in September 2018. **For Fiscal Year 2018 the Homemaker Program increased 8.8% over Fiscal Year 2017.**

Lawn Mowing Chore Services – 134 mows were provided to 99 clients in September 2018. **For Fiscal Year 2018, the Lawn Chore Program is down 8.9% as compared to Fiscal Year 2017. It should be noted that in Fiscal Year 2017 we ended mowings on September 30th and this year we extended them through the month of October 2018. It is anticipated with this extension that the number of mowings will match last year's total.**

Guardian Medical Monitoring – 30 customers receive this service at no cost to them. 14 clients are currently on the waiting list.

Benzie Bus Punch Cards – 103 bus passes were issued to customers in September 2018. This represents 1,236 rides for the month. **For Fiscal Year 2018, we provided 19,536 rides at no cost to seniors in Benzie County. This represents a 12% increase in rides over Fiscal Year 2017 or an additional 2,100 rides.**

Information & Assistance - The agency handled 770 calls in September 2018 regarding Information and Assistance for services and questions related to older adults. **For Fiscal Year 2018, the number of calls our staff received was 11,351. This is an increase of 2.3% over Fiscal Year 2017.**

MMAPS – Five individuals were helped with their Medicare needs in September 2018.

Hearing Clinic – Seven individuals had a hearing evaluation completed in September 2018 at no cost to the client.

Estate Planning – Four individuals were provided estate-planning counseling in September 2018 at no cost to the clients.

Foot Care – Forty-five individuals were provided foot care at the clinics and eleven clients were seen in their homes in 2018.

Benzie Senior Dental Program – Three clients received financial assistance for dental care in September 2018.

Emergency Senior Essential Needs Fund – Two individual received financial assistance in September 2018 related to vision care.

Senior Project Fresh – 213 \$20 coupon booklets have been processed for 2018.

The Gathering Place Senior Center – In September 2018, The Gathering Place Senior Center offered twenty5 core activities that 737-cumulative number of individuals participated in. The top five attended activities for September 2018 were: Music Programs, Card Games, Exercise Groups, Health Wellness, Technology & Educational Programs and Day Trips. **For Fiscal Year 2018 participation in activities at The Gathering Place Senior Center increased 4.4% over Fiscal Year 2017.**

In-Home Services – Client caseload increased 27% in FY 2018 as compared to FY 2017. Total client hours increased 19% over FY 2017. Registered Nurse visits increased 38% as compared to FY 2017. Personal Care visits increased 25% as compared to FY 2017. Respite Care visits increased 10% as compared to FY 2017.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2017	24	38	5	67
November 2017	23	36	4	63
December 2017	21	42	3	66
January 2018	22	40	2	64
February 2018	25	39	3	67
March 2018	23	37	3	63
April 2018	24	38	8	70
May 2018	24	42	9	75
June 2018	21	43	10	74
July 2018	22	54	16	92
August 2018	23	52	14	89
September 2018	23	54	12	89

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Hours
October 2017	643.75	513.25	165.25	1322.25
November 2017	578.25	553	47.25	1178.5
December 2017	510	502	28	1040
January 2018	599.75	511	20.75	1131.50
February 2018	587.5	453.75	12.5	1053.75
March 2018	622.75	560.25	15	1198
April 2018	576	504.5	79.5	1160
May 2018	596.5	680	111.75	1388.25
June 2018	539.75	649.25	129.25	1318.25
July 2018	515	671.75	173.25	1360
August 2018	626	642	250.25	1518.25
September 2018	573	449.75	233	1255.75

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of September 30, 2018

	<u>Sep 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · CENTRAL STATE BANK CHECKING	285,692.17
003 · CENTRAL STATE BANK HRA	1,188.66
006 · CENTRAL STATE BANK CD	13,288.17
009 · CENTRAL STATE BANK MM CHECKING	147,654.91
Total Checking/Savings	<u>447,823.91</u>
Accounts Receivable	
1200 · Accounts Receivable	34,798.70
Total Accounts Receivable	<u>34,798.70</u>
Other Current Assets	
109 · INVENTORY	9,538.25
Total Other Current Assets	<u>9,538.25</u>
Total Current Assets	492,160.86
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	126,727.00
152 · EQUIPMENT	79,787.12
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(299,483.90)
Total Fixed Assets	<u>389,205.92</u>
TOTAL ASSETS	<u>881,366.78</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	18,922.81
Total Accounts Payable	<u>18,922.81</u>
Other Current Liabilities	
2100 · Payroll Liabilities	5,060.72
220 · ACCRUED VACATION LIABILITY	16,681.14
223 · JOHN HANCOCK PAYABLE	1,282.81
238 · AFLAC PAYABLE	154.26
Total Other Current Liabilities	<u>23,178.93</u>
Total Current Liabilities	42,101.74
Long Term Liabilities	
250 · MORTGAGE PAYABLE	134,431.23
260 · NET PENSION LIABILITY	410,473.00
Total Long Term Liabilities	<u>544,904.23</u>
Total Liabilities	587,005.97
Equity	
3000 · Opening Bal Equity	160,329.63
390 · FUND BALANCE - PROGRAMS	(570,978.00)
3900 · Retained Earnings	537,006.37
Net Income	168,002.81
Total Equity	<u>294,360.81</u>
TOTAL LIABILITIES & EQUITY	<u>881,366.78</u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
September 2018

	<u>Sept 18</u>	<u>Budget</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	11,395.15	6,837.00	4,558.15
519.04 · FEDERAL USDA	0.00	0.00	0.00
519.05 MIPPA (MMAP)	200.00	0.00	200.00
540 · GRANTS	0.00	6,500.00	(6,500.00)
561 - HDM Waiver	2,058.00	706.00	1,352.00
642 · CHARGES FOR SERVICES/CONT	2,934.00	2,825.00	109.00
642.01 · FEE FOR SERVICE/CHORE	464.00	400.00	64.00
642.02 · FEE FOR SERVICE/HOMEMAKER	3,003.00	2,150.00	853.00
642.03 - FEE FOR SERVICE/SNOW REMOV	(12.00)	0.00	(12.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	9,499.00	3,330.00	6,169.00
642.05 - FEE FOR PRIVATE PAY & INS	10,035.00	3,600.00	6,435.00
670 - Client Income	21,410.20	7,485.00	13,925.20
673 · NEWSLETTER SUB	30.00	60.00	(30.00)
675 · DONATIONS	15,904.44	8,587.00	7,317.44
676 · MILLAGE	85,836.57	85,837.00	(0.43)
680 · VOLUNTEER WAGES (IN-KIND).	5,310.00	6,500.00	(1,190.00)
677 - Fundraising	1,584.31	3,000.00	(1,415.69)
681 - In-Kind (non-volunteer)	301.56	336.00	(34.44)
690 - Trip Income	1,468.00	4,000.00	(2,532.00)
691 - MISC INCOME	0.00	0.00	0.00
Total Income	<u>171,421.23</u>	<u>142,153.00</u>	<u>29,268.23</u>
Gross Profit	171,421.23	142,153.00	29,268.23
Expense			
700 - ACCOUNTING FEES	0.00	0.00	0.00
705 · SALARY AND WAGES	60,503.62	54,912.00	5,591.62
708 · PAYROLL TAX EXPENSE	5,690.12	5,696.00	(5.88)
709 · EDUCATION/TRAINING	140.00	500.00	(360.00)
710 · EVENTS	113.67	244.00	(130.33)
715 · CLOTHING ALLOWANCE	2,400.00	0.00	2,400.00
717 · DUES/SUBSCRIPTIONS	0.00	0.00	0.00
721 · COMPUTER EXPENSES	2,773.22	760.00	2,013.22
725 · FRINGE BENEFITS	26,242.95	11,960.00	14,282.95
726 - FUNDRAISING/MARKETING EXP	567.00	500.00	67.00
727 · SUPPLIES	2,419.53	2,165.00	254.53
727.2 · OFFICE EXP	971.30	700.00	271.30
727.3 - POSTAGE	112.42	750.00	(637.58)
727.4 - ADVERTISING	709.57	400.00	309.57
740 · FOOD	12,822.25	13,200.00	(377.75)
819 · CONTRACTUAL	26,700.16	22,113.00	4,587.16
820 · VOLUNTEER WAGES (IN-KIND)	5,310.00	6,500.00	(1,190.00)
825 · VOLUNTEER EXPENSES	1,006.98	690.00	316.98
850 · TELEPHONE	389.81	350.00	39.81
861 · TRAVEL/MILEAGE/GAS	2,844.69	2,370.00	474.69
900 · INTEREST EXPENSE	844.23	475.00	369.23
910 · INSURANCE	2,309.00	2,300.00	9.00

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
September 2018

	<u>Sept 18</u>	<u>Budget</u>	<u>\$ Change</u>
915 · PROJECTS	400.00	1,250.00	(850.00)
920 · UTILITIES	1,687.49	1,676.00	11.49
940 · DEPRECIATION EXPENSE	2,610.10	2,712.00	(101.90)
980 · EQUIPMENT/REPAIRS	1,527.11	1,375.00	152.11
980.1 - OUTDOOR MAINTENANCE	152.00	95.00	57.00
981 · HDM VEHICLE MAINT/GAS	2,807.84	1,060.00	1,747.84
980.2 - INDOOR MAINTENANCE	490.00	175.00	315.00
TRIP EXPENSE	1,388.00	15,000.00	(13,612.00)
Total Expense	<u>165,933.06</u>	<u>149,928.00</u>	<u>16,005.06</u>
Net Ordinary Income	5,488.17	(7,775.00)	13,263.17
Other Income/Expense			
Other Income			
990 · INTEREST/DIVIDEND INCOME	15.28	20.00	(4.72)
995 REALIZED GAIN (LOSS)	0.00	0.00	
999 - Other Income	3,166.77	120.00	3,046.77
Total Other Income	<u>3,182.05</u>	<u>140.00</u>	<u>3,042.05</u>
Other Expense			
999.1 · Other Expense	400.37	0.00	400.37
99999 - LEGAL EXPENSE	1,171.57	0.00	1,171.57
Total Other Expense	<u>1,571.94</u>	<u>0.00</u>	<u>1,571.94</u>
Net Other Income	<u>1,610.11</u>	<u>140.00</u>	<u>1,470.11</u>
Net Income	<u><u>7,098.28</u></u>	<u><u>(7,635.00)</u></u>	<u><u>14,733.28</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
October 1, 2017 - September 30, 2018
100% of Fiscal Year 2018

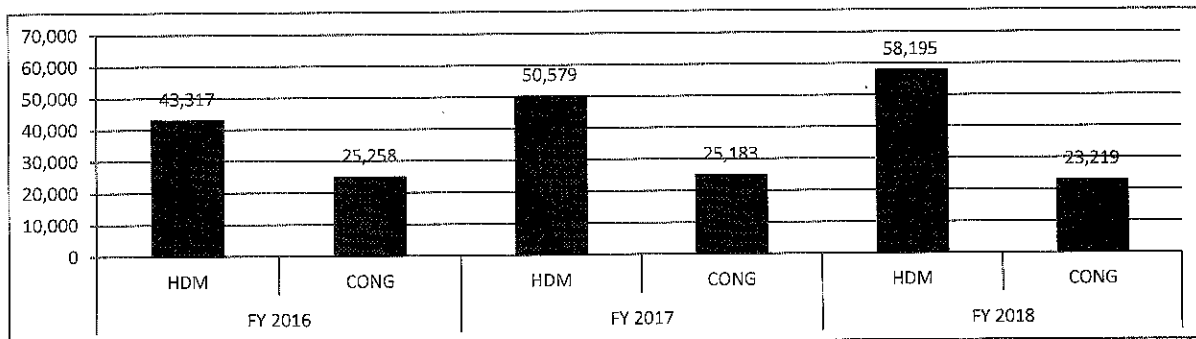
	<u>Oct-Sept 2018</u>	<u>Budget</u>	<u>\$ Change</u>	<u>Percent Expended</u>
Ordinary Income/Expense				
Income				
519.03 · TITLE III C2 INCOME	92,680.00	82,000.00	10,680.00	113.0%
519.04 · FEDERAL USDA	52,260.29	48,000.00	4,260.29	109.0%
519.05 MIPPA (MIMAP)	2,650.00	750.00	1,900.00	253.0%
540 · GRANTS	93,629.53	78,000.00	15,629.53	120.0%
561 - HDM Waiver	12,342.00	8,450.00	3,892.00	146.0%
642 · CHARGES FOR SERVICES/CONT	33,214.02	32,480.00	734.02	102.0%
642.01 · FEE FOR SERVICE/CHORE	9,648.00	9,800.00	(152.00)	98.5%
642.02 · FEE FOR SERVICE/HOMEMAKER	27,965.00	24,750.00	3,215.00	113.0%
642.03 - FEE FOR SERVICE/SNOW REMOV/	17,283.00	21,700.00	(4,417.00)	80.0%
642.1 - FEE FOR SLIDING SCALE CLIENTS	62,598.26	40,000.00	22,598.26	156.5%
642.05 - FEE FOR PRIVATE PAY & INS	26,947.00	42,000.00	(15,053.00)	64.0%
670 - Client Income	126,762.25	89,800.00	36,962.25	141.0%
673 · NEWSLETTER SUB	730.00	500.00	230.00	146.0%
675 · DONATIONS	119,369.94	102,200.00	17,169.94	117.0%
676 · MILLAGE	1,030,038.83	1,030,038.00	0.83	100.0%
680 · VOLUNTEER WAGES (IN-KIND).	71,553.20	70,000.00	1,553.20	102.0%
677 - Fundraising	73,462.16	73,000.00	462.16	100.0%
681 - In-Kind (non-volunteer)	38,573.74	4,000.00	34,573.74	864.0%
690 - Trip Income	53,591.00	31,500.00	22,091.00	170.0%
691 - MISC INCOME	1,350.00	0.00	1,350.00	0.0%
Total Income	<u>1,946,648.22</u>	<u>1,788,968.00</u>	<u>157,680.22</u>	108.8%
Gross Profit	1,946,648.22	1,788,968.00	157,680.22	
Expense				
700 - ACCOUNTING FEES	7,450.00	6,300.00	1,150.00	118.0%
705 · SALARY AND WAGES	720,997.94	713,832.00	7,165.94	101.0%
708 · PAYROLL TAX EXPENSE	72,697.66	74,000.00	(1,302.34)	98.0%
709 · EDUCATION/TRAINING	5,593.50	8,000.00	(2,406.50)	70.0%
710 · EVENTS	3,830.43	2,900.00	930.43	132.0%
715 · CLOTHING ALLOWANCE	2,400.00	600.00	1,800.00	300.0%
717 · DUES/SUBSCRIPTIONS	2,948.31	2,900.00	48.31	102.0%
721 · COMPUTER EXPENSES	34,773.39	12,160.00	22,613.39	186.0%
725 · FRINGE BENEFITS	102,324.44	143,575.00	(41,250.56)	71.3%
726 - FUNDRAISING/MARKETING EXP	6,009.13	10,500.00	(4,490.87)	57.2%
727 · SUPPLIES	29,784.46	26,000.00	3,784.46	114.5%
727.2 · OFFICE EXP	11,377.20	8,400.00	2,977.20	135.4%
727.3 - POSTAGE	3,496.73	3,200.00	296.73	109.3%
727.4 - ADVERTISING	8,904.64	4,800.00	4,104.64	185.5%
740 · FOOD	166,708.24	163,000.00	3,708.24	102.0%
819 · CONTRACTUAL	271,191.28	297,450.00	(26,258.72)	91.2%
820 · VOLUNTEER WAGES (IN-KIND)	71,553.20	70,000.00	1,553.20	102.0%
825 · VOLUNTEER EXPENSES	11,994.44	11,480.00	514.44	104.5%
850 · TELEPHONE	4,408.37	4,200.00	208.37	105.0%
861 · TRAVEL/MILEAGE/GAS	31,143.11	28,500.00	2,643.11	109.3%
900 · INTEREST EXPENSE	5,717.11	5,700.00	17.11	100.0%

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
October 1, 2017 - September 30, 2018
100% of Fiscal Year 2018

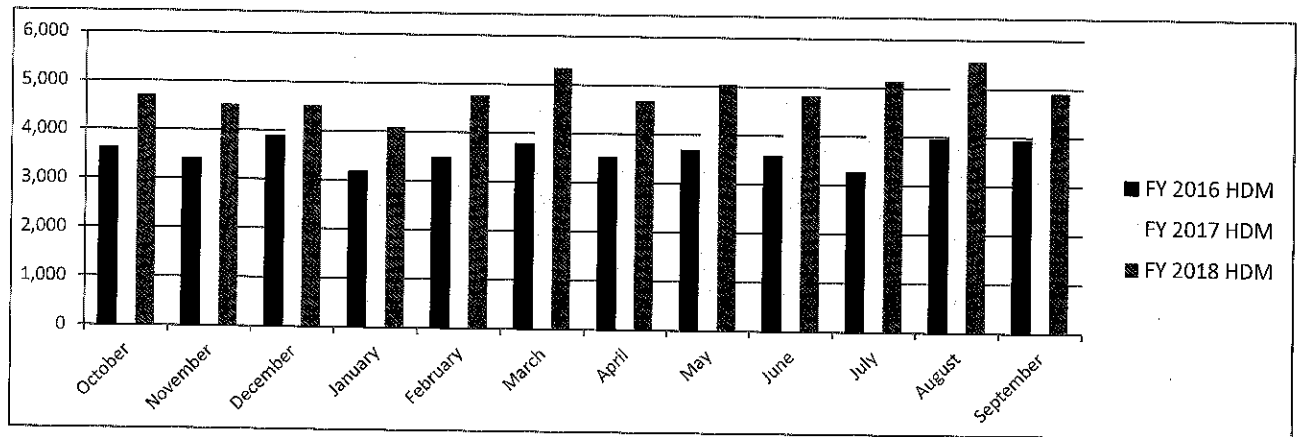
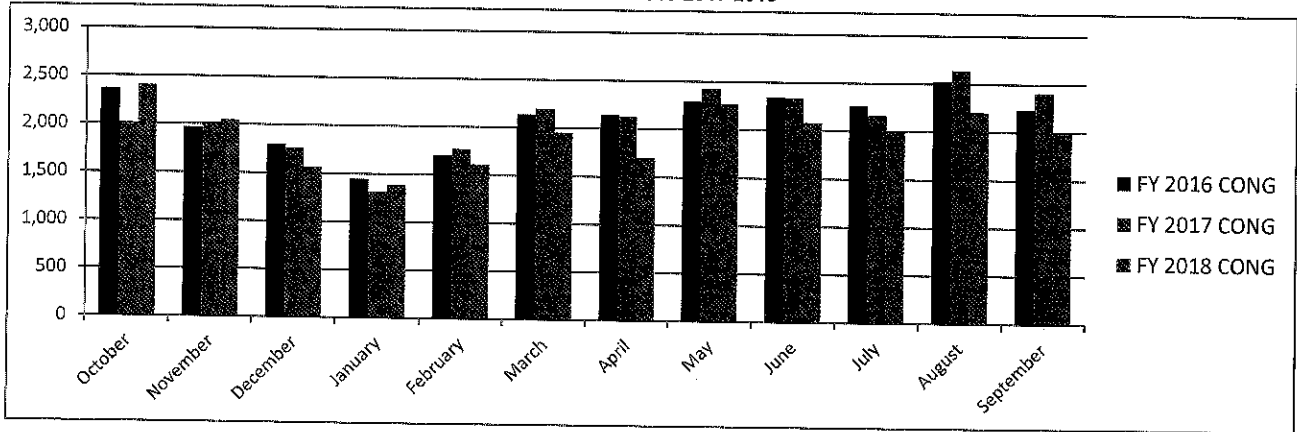
	<u>Oct-Sept 2018</u>	<u>Budget</u>	<u>\$ Change</u>	Percent Expended
910 · INSURANCE	31,899.00	32,000.00	(101.00)	99.7%
915 · PROJECTS	10,047.31	18,500.00	(8,452.69)	54.3%
920 · UTILITIES	26,336.81	25,200.00	1,136.81	105.0%
940 · DEPRECIATION EXPENSE	31,321.20	32,500.00	(1,178.80)	96.4%
980 · EQUIPMENT/REPAIRS	30,274.72	16,500.00	13,774.72	183.0%
980.1 - OUTDOOR MAINTENANCE	7,317.11	6,060.00	1,257.11	121.0%
981 · HDM VEHICLE MAINT/GAS	19,363.76	12,500.00	6,863.76	155.0%
980.2 - INDOOR MAINTENANCE	2,222.35	2,100.00	122.35	106.0%
TRIP EXPENSE	49,962.00	30,000.00	19,962.00	167.0%
Total Expense	<u>1,784,047.84</u>	<u>1,772,857.00</u>	<u>11,190.84</u>	100.6%
 Net Ordinary Income	 162,600.38	 16,111.00	 146,489.38	
 Other Income/Expense				
Other Income				
990 · INTEREST/DIVIDEND INCOME	169.43	270.00	(100.57)	63.0%
995.1 REALIZED GAIN (LOSS)	(172.51)	0.00	(172.51)	-172.0%
999 - Other Income	10,495.65	1,000.00	9,495.65	950.0%
Total Other Income	<u>10,492.57</u>	<u>1,270.00</u>	<u>9,222.57</u>	726.0%
 Other Expense				
999.1 · Other Expense	2,951.31	0.00	2,951.31	2951.0%
99999 - LEGAL EXPENSE	2,138.83	2,500.00	(361.17)	86.0%
Total Other Expense	<u>5,090.14</u>	<u>2,500.00</u>	<u>2,590.14</u>	210.0%
 Net Other Income	 <u>5,402.43</u>	 <u>(1,230.00)</u>	 <u>6,632.43</u>	
 Net Income	 <u><u>168,002.81</u></u>	 <u><u>14,881.00</u></u>	 <u><u>153,121.81</u></u>	1129%

Benzie Senior Resources
HDM/Cong comparison
Units Served 2016-2017-2018

	FY 2016		FY 2017		FY 2018	
	HDM	CONG	HDM	CONG	HDM	CONG
October	3,627	2,370	3,684	2,000	4,714	2,405
November	3,410	1,972	3,744	2,018	4,531	2,049
December	3,891	1,800	4,252	1,764	4,527	1,566
January	3,186	1,452	3,248	1,318	4,096	1,388
February	3,473	1,706	3,653	1,769	4,771	1,610
March	3,781	2,140	4,470	2,203	5,351	1,955
April	3,528	2,144	3,941	2,129	4,690	1,698
May	3,682	2,295	4,463	2,430	5,046	2,271
June	3,575	2,347	4,853	2,337	4,832	2,084
July	3,272	2,267	4,481	2,162	5,151	1,995
August	3,949	2,528	5,262	2,641	5,564	2,205
September	3,943	2,237	4,528	2,412	4,922	1,993
total meals	43,317	25,258	50,579	25,183	58,195	23,219



Benzie Senior Resources
HDM/Cong comparison
Units Served 2016-2017-2018



Senior Center Coordinator's Report October 8, 2018

Regular Happenings:

Tuesday Music and Dancing	Ol' Time Gathering	Blood Pressure Clinic
Chair Yoga	Thompsonville Meal	Bingo
Stretching with Doris	Wii Bowling	Zumba
Bunco	Yoga	Plarn
Little River Casino	Birthday celebrations	Cards
Hearing Clinic	Essential Estate Planning	Tech Support
Bible Study	Blood Sugar checks	Benzie Bus updates

Events:

Wednesday, October 3rd was our annual Tunnel of Trees Trip. Driven by Judy Fast and hosted by both Lynn Vanderplow and Judy, the crew of 13 people enjoyed this full-day outing. They stopped on the way there and back at King's Orchard for bathroom breaks and a treat. They declared that the lunch at Legg's Inn was as delicious as ever, and although it was a chilly day, they still enjoyed the beauty of mother nature.

Rosemary Russell, R.N. conducted our annual Flu Shot Clinic on Thursday, October 4 from 11:00 a.m.—1:00 p.m. The clinic was sponsored by Hometown Pharmacy. We had just under 50 people participate.

As I write this, the annual Empty Bowls Soup Nite benefitting the Honor Family Partners Food Bank is Wednesday, October 10th. We are thrilled to once again be hosting this local favorite event. Still \$8/ person with soups from chefs all over our county, salad, bread, drinks and dessert. Plus you get to take home a bowl made by a student at Benzie Central Schools. Stop by and meet our area celebrity soup servers!

Friday, October 19th is Pink Day in honor of Breast Cancer Awareness Month. Everyone wears pink (yes, men too!) whether it's the whole outfit, a ribbon, socks, hat, bracelet or lipstick. Please join us in your best pink and help us honor and remember those we have lost and those who are still fighting.

Monday, October 22nd we are Decorating pumpkins with Mr. Potato Head pieces. It's less messy than actual carving. Need a decoration or two for Halloween? This is the perfect chance to make a unique pumpkin just for you.

Wednesday, October 31st is our annual Halloween Party. Wear your favorite costume and you'll get a prize! What do you have to lose? Get creative and impress me. All ghosts, goblins and witches are welcome.

Our next Benzie Bucks Auction is on November 30th which means it's time to drop off your donations! Clean out those knickknacks and items you've never used, and I'll find them a new home. Please no clothing unless it is brand new.

Certification Statement

I hereby certify that this Statement Showing Mills Apportioned by the County Board of Commissioners and submitted to the State Tax Commission is a true statement of all ad valorem millages apportioned by the County Board of Commissioners of the

County of Benzie for the year 2018

Thomas V. J. [Signature]
Signature of County Equalization Director

NOTARIZATION

[Signature] Notary Public
Benzie County, Michigan

STATE OF MICHIGAN

County of Benzie } ss

Subscribed before me this 18th

Day of October year 2018

My commission expires 11-23, 2018.

RECEIVED

OCT 18 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

(A) County Name	(B) Taxable Value	(C) County Allocated Rate / SET	(D) Est. County Allocated / SET Tax Dollars	Total Other		(F) Est. County EV Oper. Tax Dollars	(G) Total County Debt Rate	(H) Est. County Debt Tax Dollars	(I) Total Est. County Tax Dollars	(BB) Total Taxable Value
				Operating Rate	Extra Voted / General Law					
Benzie	1,258,482,126.00	3.4535	4,346,168.02	4.2438		5,340,746.44	0.6350	799,136.14	10,486,050.60	0.00
STATE ED. TAX	1,257,201,126.00	6.0000	7,543,206.76	0.0000		0.00	0.0000	0.00	0.00	0.00

(J) Local Unit Name Townships Cities Villages Listed Alphabetically	(K) Taxable Value	(L) Total Allocated / Charter Rate	(M) Est. Local Allocated / Charter Tax Dollars	Total Other		(O) Est. Local EV / GL Oper. Tax Dollars	(P) Total Debt Rate	(Q) Est. Local Debt Tax Dollars	(R) Total Est. Local Tax Dollars	(KK) Total Taxable Value
				Operating Rate	Extra Voted / General Law					
Almira	153,307,156.00	0.7329	112,358.81	2.1990		337,122.44	0.0000	0.00	449,481.25	0.00
Benzonla	215,748,392.00	0.7960	171,735.72	1.5931		343,708.76	0.0000	0.00	515,444.48	0.00
Blaine	42,521,151.00	0.7491	31,852.59	0.7740		32,911.37	0.0000	0.00	64,763.96	0.00
Coifax	24,108,203.00	0.9108	21,957.75	1.0000		24,108.20	0.0000	0.00	46,065.95	0.00
Crystal Lake	168,732,763.00	0.6937	117,049.92	0.9895		166,961.07	0.0000	0.00	284,010.98	0.00
Gilmore	42,449,901.00	0.8228	34,927.78	1.8870		80,102.96	0.0000	0.00	115,030.74	0.00
Homestead	71,236,169.00	0.8975	63,934.46	1.4890		106,070.66	0.0000	0.00	170,005.12	0.00
Inland	68,934,791.00	0.7693	53,031.53	2.9656		204,433.02	0.0000	0.00	257,464.55	0.00
Joyfield	28,228,706.00	0.9866	27,850.44	0.0000		0.00	0.0000	0.00	27,850.44	0.00
Lake	249,887,658.00	0.8508	140,161.99	0.3559		88,935.02	0.0000	0.00	229,097.01	0.00
Plate	19,027,110.00	0.8508	16,188.27	1.4549		27,682.54	0.0000	0.00	43,870.81	0.00
Weidon	83,971,599.00	0.7337	61,609.96	0.9801		82,300.56	0.0000	0.00	143,910.52	0.00
Frankton	90,328,527.00	12.7836	1,154,723.76	0.9674		87,383.82	1.8592	167,938.80	1,410,046.38	0.00
BENZONIA	17,707,383.00	9.3000	164,678.66	2.4000		42,497.72	1.0000	17,707.38	224,883.76	0.00
BEULLAH	32,605,530.00	8.5073	277,385.03	0.0000		0.00	2.0000	65,211.06	342,586.09	0.00
ELBERTA	9,746,375.00	7.8858	76,857.96	3.1539		30,739.09	4.1700	40,642.38	148,239.43	0.00
HONOR	10,693,979.00	7.4009	79,145.07	0.0000		0.00	0.0000	0.00	79,145.07	0.00
LAKE ANN	13,480,875.00	1.4701	18,818.23	0.0000		0.00	0.0000	0.00	19,818.23	0.00
THOMPSONVILLE	6,160,883.00	7.1019	43,747.58	0.0000		0.00	0.0000	0.00	43,747.58	0.00

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Authority Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Authority Debt Tax Dollars	(G) Est. Total Authority Tax Dollars	(H) Total RenZone Taxable Value
LIBRARY - BENZIE SHORES	473,228,989.00	0.6000	283,937.39	0.0000	0.00	283,937.39	0.00
LIBRARY - BETSIE VALLEY BENZIE CO.	108,079,802.00	0.3497	37,795.51	0.0000	0.00	37,795.51	0.00
TRANSIT - BENZIE COUNTY	1,258,482,126.00	0.4911	618,040.57	0.0000	0.00	618,040.57	0.00

(A) Local K12 School District Name	(B) Total Taxable Value	(C) Nonhomestead Taxable Value	(D) Total Commercial		(E) Ht / Supplemental Rate	(F) Est. Ht / Supplemental Tax Dollars		(G) Non Homestead Operating Rate	(H) Est. NH Operating Tax Dollars		(I) Total Debt / Sinking Fund / Bidg Site Rate		(J) Est. Debt / Sinking Fund / Bidg Site Tax Dollars		(K) Total Reversionary Rate	(L) Est. Reversionary Tax Dollars		(M) Total Est. Local K12 School Tax Dollars		(N) Total Taxable Value Ranzone		(O) Homestead Comm. Feas. Operating Rate
			Personal	Supplemental		Est. Ht / Supplemental	Est. NH Operating		Total Debt / Sinking Fund / Bidg Site Rate	Est. Debt / Sinking Fund / Bidg Site Tax Dollars	Est. Reversionary Tax Dollars	Total Taxable Value										
BENZIE COUNTY CENTRAL SCH	756,266,493.00	387,636,624.00	6,478,309.00	0.0000	0.0000	0.00	18.0000	7.014,516.27	2.4969	1,588,921.73	0.0000	0.00	0.00	8,902,857.00	0.00	0.00	8,902,857.00	0.00	6.0000			
FRANKFORT AREA SCHOOLS	480,712,874.00	392,010,592.00	8,865,100.00	0.0000	0.0000	0.00	18.0006	5,486,381.28	1.5200	707,883.57	0.0000	0.00	0.00	8,187,284.83	0.00	0.00	8,187,284.83	0.00	6.0000			
GREEN LAKE COMMUNITY SCH DIST	481,046.00	130,373.00	0.00	0.0000	0.0000	0.00	15.0006	1,964.67	1.0700	514.72	0.0000	0.00	0.00	2,470.39	0.00	0.00	2,470.39	0.00	3.0000			
TRAVERSE CITY SCHOOL DIST.	26,021,746.00	4,543,055.00	5,400.00	0.0000	0.0000	0.00	18.0000	81,807.39	3.1000	111,667.39	0.0000	0.00	0.00	193,474.78	0.00	0.00	193,474.78	0.00	6.0000			

(A) Community College Name	(B) Taxable Value	(C)	(D)	(E)	(F)	(v)	(BB)	(II) Total RenZone Taxable Value
		Total Operating Rate	Est. Community College Oper. Tax Dollars	Total Debt Rate	Est. Community College Debt Tax Dollars	Est. Total Community College Tax Dollars	Total RenZone Taxable Value	
(H) Intermediate School District Name	(I) Taxable Value	(J) ISD Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars
TRAVERSE BAY	1,258,482,126.00	0.1951	245,529.86	2.7246	3,428,860.40	0.0000	0.00	3,674,390.26

Township / City	Village	School Code	Local School District	Total		Total	
				Total Homestead Property Tax Rate	NonHomestead Property Tax Rate	Total Homestead Property Tax Rate w/Special Assmnt	NonHomestead Property Tax Rate w/Special Assmnt
Almira		10015	BENZIE COUNTY CENTRAL SCH	23.1719	41.1719	23.1719	41.1719
Almira	LAKE ANN	10015	BENZIE COUNTY CENTRAL SCH	24.6420	42.6420	24.6420	42.6420
Almira		28010	TRAVERSE CITY SCHOOL DIST.	23.7750	41.7750	23.7750	41.7750
Almira	LAKE ANN	28010	TRAVERSE CITY SCHOOL DIST.	25.2451	43.2451	25.2451	43.2451
Benzonia		10015	BENZIE COUNTY CENTRAL SCH	22.6291	40.6291	22.6291	40.6291
Benzonia	BENZONIA	10015	BENZIE COUNTY CENTRAL SCH	35.3291	53.3291	35.3291	53.3291
Benzonia	BEULAH	10015	BENZIE COUNTY CENTRAL SCH	33.1364	51.1364	33.1364	51.1364
Blaine		10015	BENZIE COUNTY CENTRAL SCH	22.3631	40.3631	22.3631	40.3631
Blaine		10025	FRANKFORT AREA SCHOOLS	21.3862	39.3862	21.3862	39.3862
Colfax		10015	BENZIE COUNTY CENTRAL SCH	22.5005	40.5005	22.5005	40.5005
Colfax	THOMPSONVILLE	10015	BENZIE COUNTY CENTRAL SCH	29.6024	47.6024	29.6024	47.6024
Crystal Lake		10025	FRANKFORT AREA SCHOOLS	21.5463	39.5463	22.0463	40.0463
Gilmore		10015	BENZIE COUNTY CENTRAL SCH	23.5498	41.5498	23.5498	41.5498
Gilmore	ELBERTA	10025	FRANKFORT AREA SCHOOLS	22.5729	40.5729	22.5729	40.5729
Gilmore		10025	FRANKFORT AREA SCHOOLS	37.7826	55.7826	37.7826	55.7826
Homestead		10015	BENZIE COUNTY CENTRAL SCH	22.6265	40.6265	22.6265	40.6265
Homestead	HONOR	10015	BENZIE COUNTY CENTRAL SCH	30.0274	48.0274	30.0274	48.0274
Inland		10015	BENZIE COUNTY CENTRAL SCH	23.9749	41.9749	23.9749	41.9749
Joyfield		10015	BENZIE COUNTY CENTRAL SCH	21.2266	39.2266	21.2266	39.2266
Lake		10015	BENZIE COUNTY CENTRAL SCH	21.1568	39.1568	21.1568	39.1568
Lake		10025	FRANKFORT AREA SCHOOLS	20.7799	38.7799	20.7799	38.7799
Platte		10015	BENZIE COUNTY CENTRAL SCH	22.5457	40.5457	22.5457	40.5457
Platte		45010	GLEN LAKE COMMUNITY SCH DIST	21.1188	36.1884	21.1188	36.1884
Weldon		10015	BENZIE COUNTY CENTRAL SCH	22.3035	40.3035	22.3035	40.3035
Weldon	THOMPSONVILLE	10015	BENZIE COUNTY CENTRAL SCH	29.4054	47.4054	29.4054	47.4054
Frankfort		10025	FRANKFORT AREA SCHOOLS	35.4733	53.4733	35.4733	53.4733

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed	Total of All Special Assessment Rates Levied UNITWIDE
Crystal Lake	Fire – 119	0.5000



Runs by City

City	Count	Percentage
Benzonia	28	16.97%
Beulah	45	27.27%
Copemish	1	0.61%
Elberta	1	0.61%
Empire	3	1.82%
Frankfort	56	33.94%
Honor	10	6.06%
Interlochen	5	3.03%
Lake Ann	10	6.06%
Sleeping Bear Dunes National Lakeshore	1	0.61%
THOMPSONVILLE	5	3.03%
Unknown	0	0.00%
Total	165	100%

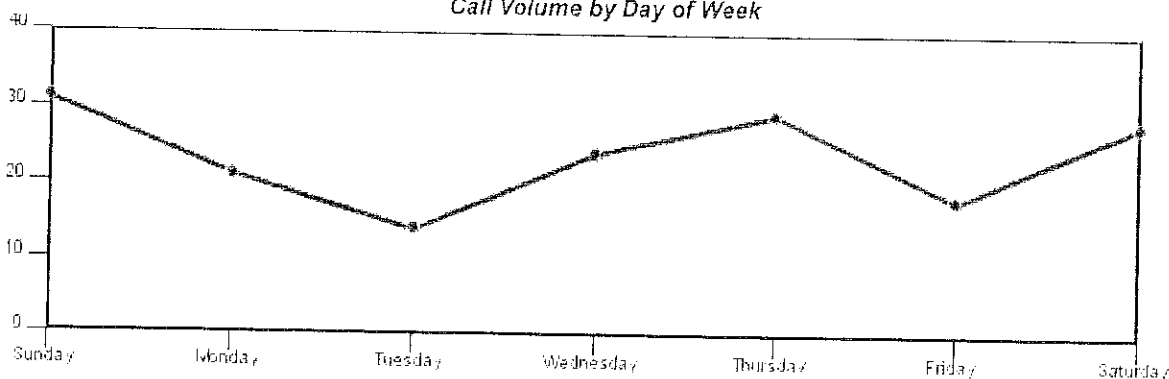
Runs by County

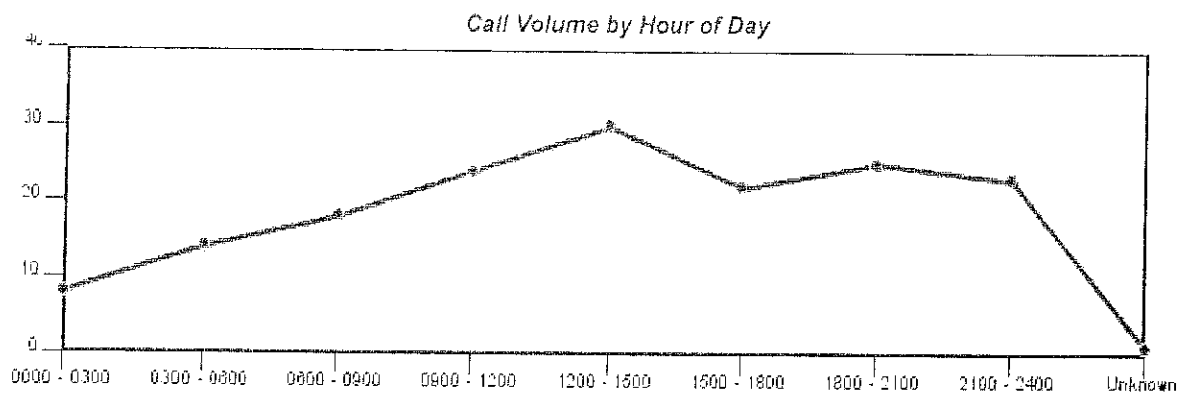
County	Count	Percentage
Benzle	161	97.58%
Leelanau	3	1.82%
Manistee	1	0.61%
Unknown	0	0.00%
Total	165	100%

Times of Call

Time Period	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total	Percentage
0000 - 0300	1	1	3	1	0	0	2	8	4.85%
0300 - 0600	2	2	0	5	1	3	1	14	8.48%
0600 - 0900	5	2	2	2	4	2	1	18	10.91%
0900 - 1200	7	1	2	2	6	3	3	24	14.55%
1200 - 1500	6	6	2	1	3	3	9	30	18.18%
1500 - 1800	3	4	2	6	3	2	2	22	13.33%
1800 - 2100	4	0	2	4	8	2	5	25	15.15%
2100 - 2400	3	5	1	2	4	3	5	23	13.94%
Unknown	0	0	0	1	0	0	0	1	0.61%
Total	31	21	14	24	29	18	28	165	100%

Call Volume by Day of Week





Runs by Provider Impression

Provider Impression	# of Times	% of Times
Abdominal Pain/Problems	11	6.67%
Airway Obstruction	1	0.61%
Allergic Reaction	1	0.61%
Altered Level of Consciousness	3	1.82%
Back Pain (Non-Traumatic)	6	3.64%
Behavioral/Psychiatric Disorder	5	3.03%
Bowel Obstruction	1	0.61%
Cardiac Rhythm Disturbance	4	2.42%
Chest Pain/Discomfort	8	4.85%
CHF (Congestive Heart Failure)	1	0.61%
COPD (Emphysema/Chronic Bronchitis)	1	0.61%
Dehydration	1	0.61%
Diabetic Hyperglycemia	1	0.61%
Diabetic Symptoms (Hypoglycemia)	1	0.61%
Dizziness	2	1.21%
ETOH Abuse	3	1.82%
Fever	3	1.82%
G.I. Bleed	2	1.21%
General Malaise	3	1.82%
Headache	2	1.21%
Nausea/Vomiting (Unknown Etiology)	5	3.03%
No Apparent Illness/Injury	12	7.27%
Not Applicable	2	1.21%
Not Known	1	0.61%
Other	8	4.85%
Other Abdominal/GI Problem	1	0.61%
Other CNS Problem	1	0.61%
Other GU Problems	1	0.61%
Other OB/Gyn	1	0.61%
Pain	11	6.67%
Respiratory Distress	4	2.42%
Seizure	2	1.21%
Sepsis	3	1.82%
Stroke/CVA	2	1.21%
Syncope/Fainting	1	0.61%
TIA (Transient Ischemic Attack)	1	0.61%
Toxic Exposure	1	0.61%
Traumatic Injury	15	9.09%
Weakness	15	9.09%
Unknown	18	10.91%
Total	165	100%

Runs by Response Disposition

Cancelled	13	7.88%
No Treatment Required	9	5.45%
Patient Refused Care	10	6.06%
Standby Only - No Patient Contacts	1	0.61%
Treated and Released	9	5.45%
Treated, Transferred Care	2	1.21%
Treated, Transported by EMS	45	27.27%
Treated, Transported by EMS (ALS)	59	35.76%
Treated, Transported by EMS (BLS)	16	9.70%
Unknown	1	0.61%
Total	165	100%

Runs by Response Request

Response Request	Count	Percentage
911 Response (Scene)	153	92.73%
Intercept	1	0.61%
Interfacility Transfer (Unscheduled)	9	5.45%
Medical Transport	1	0.61%
Unknown	1	0.61%
Total	165	100%

Runs by Dispatch Reason

Dispatch Reason	Count	Percentage
Abdominal Pain	6	3.64%
Alcohol Intoxication	3	1.82%
Altered Mental Status	9	5.45%
Assault	1	0.61%
Automated Crash Notification	1	0.61%
Back Pain (Non-Traumatic/Non-Recent Trauma)	4	2.42%
Breathing Problem	9	5.45%
Chest Pain	7	4.24%
Choking	1	0.61%
Chronic Illness/Medical Condition	1	0.61%
Diabetic Problem	2	1.21%
Fall Victim	21	12.73%
Fever	2	1.21%
Headache	3	1.82%
Heart Problems	1	0.61%
Hemorrhage/Laceration	1	0.61%
Invalid Assist/Lifting Assist	2	1.21%
Medical Alarm	1	0.61%
Medical Transport	1	0.61%
Nausea/Vomiting	3	1.82%
Not Applicable	1	0.61%
Other	7	4.24%
Overdose	1	0.61%
Pain	3	1.82%
Pregnancy/Childbirth	1	0.61%
Psychiatric Problems	1	0.61%
Seizure/Convulsions	2	1.21%
Sick Person	7	4.24%
Stroke/CVA	1	0.61%
Suicide Threat/Attempt	1	0.61%
Traffic/Transportation Accident	13	7.88%
Transfer/Interfacility/Palliative Care	20	12.12%
Traumatic Injury	6	3.64%
Unconscious/Fainting	3	1.82%
Unknown Problem/Man Down	3	1.82%
Weakness	15	9.09%
Welfare Check	1	0.61%
Unknown	0	0.00%

Total

165

100%

Runs by Cause of Injury

Cause of Injury	Count	% of Runs
ATV Rider	1	0.61%
Falls	18	10.91%
Machinery Accidents	1	0.61%
Motor Vehicle Traffic Accident	9	5.45%
Not Applicable	113	68.48%
Other Injury	1	0.61%
Struck by or Against	1	0.61%
Unknown	21	12.73%
Total	165	100%

Average Run Mileage

Mileage	Count	% of Runs
0 - 5	143	86.67%
6 - 10	9	5.45%
11 - 15	0	0.00%
16 - 20	1	0.61%
> 20	1	0.61%
Unknown	11	6.67%
Total	165	100%

Mileage	Count	% of Runs
0 - 5	100	60.61%
6 - 10	2	1.21%
11 - 15	3	1.82%
16 - 20	1	0.61%
> 20	47	28.48%
Unknown	12	7.27%
Total	165	100%

To Scene	1
To Destination	11
Total	12

Range of Mileage: Lowest = 0 and Highest = 39.60

Average Run Times

Run Time	Count	% of Runs	Run Time	Count	% of Runs
0 - 1	121	73.33%	0 - 5	50	30.30%
2 - 3	28	16.97%	6 - 10	53	32.12%
4 - 5	6	3.64%	11 - 15	34	20.61%
> 5	8	4.85%	> 15	22	13.33%
Unknown	2	1.21%	Unknown	6	3.64%
Total	165	100%	Total	165	100%

Run Time	Count	% of Runs	Run Time	Count	% of Runs
0 - 10	46	27.88%	0 - 5	37	22.42%
11 - 20	71	43.03%	6 - 10	2	1.21%
21 - 30	28	16.97%	11 - 15	5	3.03%
> 30	8	4.85%	> 15	103	62.42%

Unknown	12	7.27%	Unknown	18	10.91%
Total	165	100%	Total	165	100%
Range of Times: Lowest = 0 and Highest = 76					
0 - 5	39	23.64%	Enroute	00:01:24	
6 - 10	7	4.24%	To Scene	00:08:46	
11 - 15	9	5.45%	At Scene	00:15:55	
> 15	92	55.76%	To Destination	00:26:01	
Unknown	18	10.91%	Back in Service	00:25:05	
Total	165	100%	Total	01:17:11	

Range of Times: Lowest = 0 and Highest = 76

Runs by Response Urgency

Response Urgency	Count	Percentage
Immediate	125	75.76%
Non-Immediate	23	13.94%
Unknown	17	10.30%
Total	165	100%

Runs by Primary Role of Unit

Primary Role of Unit	Count	Percentage
ALS Ground Transport	147	89.09%
BLS Ground Transport	12	7.27%
Non-Transport	5	3.03%
Unknown	1	0.61%
Total	165	100%

Runs by Primary Symptom

Primary Symptom	Count	Percentage
Abdominal Pain	11	6.67%
Anxiety	3	1.82%
Back Pain	9	5.45%
Bleeding	6	3.64%
Breathing Problem	10	6.06%
Bright Red Blood in Stool	2	1.21%
Change in Responsiveness	9	5.45%
Chest Pain	6	3.64%
Cough	1	0.61%
Dark/Tarry Stool (Melena)	1	0.61%
Dizziness	4	2.42%
Fever	3	1.82%
Headache	4	2.42%
Malaise	2	1.21%
Mental/Psych	3	1.82%
Nausea/Vomiting	9	5.45%
No Signs or Symptoms	10	6.06%
Not Applicable	6	3.64%
Other	4	2.42%
Pain	22	13.33%
Palpitations	1	0.61%
Seizure/Convulsions	2	1.21%
Swelling	1	0.61%
Syncope	1	0.61%
Unresponsive/Unconscious	1	0.61%
Weakness	13	7.88%
Unknown	21	12.73%
Total	165	100%

Runs by Location Type

Location Type	Count	Percentage
Farm	1	0.61%
Health Care Facility (clinic, hospital, nursing home)	32	19.39%
Home/Residence	87	52.73%
Lake, River, Ocean	7	4.24%
Not Applicable	2	1.21%
Other Location	2	1.21%
Place of Recreation or Sport	3	1.82%
Public Building (schools, gov, offices)	5	3.03%
Residential Institution (nursing home, jail/prison)	1	0.61%
Street or Highway	14	8.48%
Trade or Service (Business, bars, restaurants, etc.)	10	6.06%
Unspecified place	1	0.61%
Unknown	0	0.00%
Total	165	100%

Dispatch Delay

Dispatch Delay	Count	Percentage
None	165	100.00%

Response Delay

Response Delay	Count	Percentage
Distance	1	0.61%
None	164	99.39%

Runs by Gender

Gender	Count	Percentage
Female	73	44.24%
Male	72	43.64%
Not Applicable	1	0.61%
Unknown	19	11.52%
Total	165	100%

Average Patient Age (based on Date of Birth)

Age Group	Count	Percentage
Less Than 1	0	0.00%
1 - 4	1	0.61%
5 - 9	0	0.00%
10 - 14	0	0.00%
15 - 19	4	2.42%
20 - 24	3	1.82%
25 - 34	7	4.24%
35 - 44	8	4.85%
45 - 54	10	6.06%
55 - 64	34	20.61%
65 - 74	32	19.39%
75 - 84	24	14.55%
85+	21	12.73%
Unknown	21	12.73%
Total	165	100%

Average Patient Age: 64

Transport Hospital

Disposition	Count	Percentage
MUNSON MEDICAL CENTER	107	64.85%
None / Refusal	11	6.67%
Not Applicable	14	8.48%
Not Available	3	1.82%
Not Known	1	0.61%
PAUL OLIVER MEMORIAL HOSPITAL	11	6.67%
No Destination	18	10.91%
Total	165	100%

Type of Destination

Destination Type	Count	Percentage
Home	3	1.82%
Hospital	115	69.70%
Not Applicable	7	4.24%
Not Transported	21	12.73%
Police/Jail	1	0.61%
Unknown	18	10.91%
Total	165	100%

Destination Determination

Destination Determination	Count	Percentage
Closest Facility	32	19.39%
Diversion	4	2.42%
Family Choice	4	2.42%
Law Enforcement Choice	3	1.82%
Not Applicable	7	4.24%
Patient Choice	43	26.06%
Patient's Physician's Choice	10	6.06%
Protocol	26	15.76%
Specialty Resource Center	18	10.91%
Unknown	18	10.91%
Total	165	100%

Search Criteria

Dates	From 09/01/2018 To 09/30/2018 (mm/dd/yyyy)
Service	BENZIE COUNTY EMS
EMS Shift	All
Staff	All
Unit	All
Call Sign	All
Zone/District	All
Type of Service Requested	All
Patient Disposition	All
Provider Impression	All

**EMS
Monthly Stats for
September 2018**

Total Emergency Runs:	165
Total ALS Runs:	147
Total BLS Runs:	12
Total Non-Transport	6
Total Transfers:	9
Chest Pain:	8
Cardiac Arrest/DOA:	0
Peds:	19
Stroke:	2
Alcohol/Drug/ Poisoning/Overdose:	4

EMS Agenda Items for BOC meeting October 23, 2018

Heart Monitor Replacement:

EMS needs to replace our aging and outdated heart monitors, which is a required piece of equipment on all advanced life support ambulances. The heart monitor allows the paramedics to evaluate and treat heart related events. Our existing monitors are over 5 years old, they are an older model which will not be able to be serviced by Phillips soon. Additionally, parts for repairs are difficult to acquire delaying repair times and increasing the overall repair costs. Reliability will soon come into question as well. In 2017 Philips had a Class 1 Recall, as classified by the FDA on several of their heart monitors that were manufactured between 2004-2016. Even though none of our heart monitors were part of this recall, it brings the questionable reliability of this product to the forefront. As an agency priding itself on ensuring the highest level of medical care to our community, Benzie EMS must ensure we have quality medical equipment for our use. We are looking to replace all 5 heart monitors with Lifepack 15's for under \$155,000 to include an on-site service contract for 4 years. Stryker, the parent company, is offering 3-year interest free financing through the end of the year thus allowing us to keep within our budgeted annual expense on equipment purchases.

Grant funding for the Lucas CPR device:

EMS and Fire Chiefs Association is working on a grant proposal to offset the purchase cost of up to seven Lucas CPR devices. This is a continuation of a project started a few years back with the intent of over time providing the life-saving cpr devices on all emergency first response vehicles and ambulances in our fire departments and EMS.

The Lucas device provides battery powered chest compressions in the event of cardiac arrest. This also has the secondary benefit of allowing one first responding provider the ability to adequately perform CPR on someone in cardiac arrest.

EMS Monthly Statistics for September 2018

Total Emergency Runs:	165
Total ALS Runs:	147
Total BLS Runs:	12
Total Non-Transport	6
Total Transfers:	9
Chest Pain:	8
Cardiac Arrest/DOA:	0
Peds:	19
Stroke:	2
Alcohol/Drug/ Poisoning/Overdose:	4

Thomas M. King
Director of Operations
Benzie County EMS
tking@benzieco.net

Animal Control Benzie County Monthly Report

	Previous Month August	Current Month September	Year To Date
IMPOUNDED ANIMAL			
Dogs	22	17	169
Cats	10	1	83
Livestock	0	6	9
Wildlife/Other	0	0	3

Total IMPOUNDS:

32	24	264
----	----	-----

**BITE REPORT
NOTICE TO COMPLY
CITATIONS ISSUED**

9	3	44
4	1	14
2	4	9

DISPOSTIONS:

Return to Owner
Surrender
Euthanized
Rescued
Adopted
Stray/Found
Deceased

Dog-20/Cat-0	Dog-10/Cat-0	Dog-74/Cat-1
Dog-4/Cat-4	Dog-8/Cat-4	Dog-64/Cat-37
Dog-0/Cat-1	Dog-0/Cat-0	Dog-5/Cat-8
Dog-0/Cat-0	Dog-0/Cat-0	Dog-6/Cat-1
Dog-5/Cat-6	Dog-9/Cat-10	Dog-78/Cat-77
Dog-19/Cat-7	Dog-9/Cat-1	Dog-101/Cat-33
Dog-0/Cat-0	Dog-0/Cat-0	Dog-5/Cat-1

TOTAL DISPOSTIONS:

Dog-48/Cat-18	Dog-36/Cat-15	Dog-333/Cat-158
---------------	---------------	-----------------

CALLS FOR SERVICE:

Dog Running at Large
Livestock Running at Large
Welfare check
Aggressive animal
Animal bite
Wildlife
Agency Assist
Other/Follow up
AFTER HOURS CALLS

21	19	TBA
5	4	
8	4	
2	5	
9	3	
3	0	
6	2	
15	13	
10	12	
79	62	TBA

TOTAL CALLS FOR SERVICE:

TOTAL IN SHELTER BEGINNING OF MONTH: 7

TOTAL IN SHELTER END OF MONTH: 6

Resent Shelter Improvement: New concrete patio in front of shelter

Future Shelter Improvements: Air Exchange System-Lobby Renovatoin

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OCT 17 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Shelter Percentages For 2018

Dogs

38% of the Dogs Brought into the shelter are surrenders

60% of all dogs brought into the shelter are either strays or found by the public

of that 60% of all Dogs brought into the shelter either by the public or ACO 73% are Returned to Owner

46% of all dogs either surrendered, found or are strays are adopted to new homes

3% of all dogs brought into the shelter are Euthanized

2% of all dogs that ACO bring in are Deceased

Cats

45% of all cats brought in to the shelter are Surrender

40% of all cats brought into the shelter are Strays or found by the public

of the 40% of all cats brought into the shelter either by the public or ACO 1% are Return to Owner

92% of all cats either surrendered, Found or strays are adopted to new homes

10% of all cats brought into the shelter are Euthanized

1% of all cats brought into the shelter are Deceased



BENZIE COUNTY BUILDING AUTHORITY

Eric VanDussen, Chairman

448 Court Place • Beulah, MI 49617

To: Benzie County Board of Commissioners

Date: October 18, 2018

RE: Cash flow assistance for completion of Phase III of Maples project

At the October 18 meeting of the Building Authority, a motion was approved to come before the Board of Commissioners to request a loan from the Delinquent Tax Revolving Fund (DTRF) to cash flow phase III of the Maples project for up to \$500,000. We currently have \$250,000 available for the estimated \$760,000 project completion budget.

Funds for repayment will come from the millage collection which begins December 1 with the winter tax bill. We have estimated \$800,000 of tax revenue, with \$520,000 obligated for bond payments. We are still involved with the Arbitration process, so we have not realized any repayment for the "new" roof.

With an approximately \$280,000 annually in additional millage revenue, we should be able to repay the DTRF after a couple of tax collection cycles.

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OCT 18 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE COUNTY
REVENUE AND EXPENDITURE REPORT-GENERAL FUND
FOR FISCAL YEAR ENDING 09/30/18

	DESCRIPTION	2017-18 AMENDED BUDGET	FY ENDING 09/30/18	% BUDGET USED	PRIOR YEAR COMPARISON	
					FY ENDING 09/30/17	VARIANCE
Revenues:						
	Board of Commissioners	\$0	\$22	#DIV/0!	\$40	(\$18)
	Circuit Court	38,085	41,418	108.75%	44,786	(3,369)
	District Court	243,700	171,668	70.44%	201,786	(30,118)
	Friend of the Court	22,225	26,267	118.19%	23,681	2,586
	Juvenile Division	28,917	27,597	95.44%	27,596	1
	Probate Court	152,879	179,141	117.18%	157,776	21,365
	Administrator	42,000	42,080	100.19%	57,009	(14,929)
	County Clerk	17,900	22,390	125.08%	20,800	1,589
	County Treasurer	5,067,457	4,347,555	85.79%	5,130,754	(783,199)
	Equalization Department	1,600	2,928	182.98%	2,231	696
	Elections	12,000	6,924	57.70%	17,600	(10,676)
	Building & Grounds	40,100	18,002	44.89%	33,609	(15,608)
	Legal & Contracted Services	0	0	#DIV/0!	1,184	(1,184)
	Prosecuting Attorney	68,000	45,027	66.22%	58,394	(13,367)
	Register of Deeds	269,763	332,569	123.28%	320,899	11,670
	Sheriff	16,400	10,030	61.16%	51,313	(41,282)
	Medical Marijuana Operations	7,432	0	0.00%	5,171	(5,171)
	Secondary Road Patrol	29,299	29,299	100.00%	32,829	(3,530)
	Zero Tolerance Bailiff	17,000	14,890	87.59%	19,593	(4,703)
	Emergency Management	39,107	32,850	84.00%	13,212	19,638
	Medical Examiner	4,500	5,005	111.22%	3,920	1,085
	Insurance & Bonds	42,000	37,881	90.19%	56,303	(18,423)
	Medical Insurance	26,800	31,713	118.33%	27,176	4,537
	Workers Compensation Insurance	31,700	31,793	100.29%	15,434	16,360
	Budgeted Use of Fund Balance	313,764	0	0.00%	0	0
TOTAL REVENUES		\$6,532,627	\$5,457,047	83.54%	6,323,096	(866,049)
Expenditures:						
	Board of Commissioners	99,300	90,308	90.94%	92,509	2,201
	Circuit Court	394,642	319,696	81.01%	349,320	29,624
	District Court	238,286	233,837	98.13%	264,207	30,370
	Friend of the Court	135,500	133,689	98.66%	159,469	25,780
	Juvenile Division	64,402	48,922	75.96%	47,083	(1,839)
	Probate Court	265,682	257,865	97.06%	237,658	(20,207)
	Adminrtrator	153,259	141,157	92.10%	127,582	(13,575)
	County Clerk	195,908	187,242	95.58%	178,777	(8,465)
	County Treasurer	125,433	114,250	91.08%	131,496	17,246
	Equalization Department	150,457	142,774	94.89%	135,097	(7,677)
	MSU Extension	53,209	50,843	95.55%	51,103	260
	Elections	57,350	17,506	30.52%	52,461	34,955
	Building & Grounds	292,820	286,414	97.81%	316,993	30,579
	Legal & Contracted Services	153,750	139,224	90.55%	172,247	33,023
	Prosecuting Attorney	251,628	243,714	96.85%	234,440	(9,273)
	Register of Deeds	150,100	142,270	94.78%	141,345	(926)
	Drain Commission	10,400	7,883	75.80%	6,593	(1,290)
	Surveyor	1,600	1,201	75.08%	1,338	136
	Plat Board	250	0	0.00%	0	0
	Central Services	54,500	55,063	101.03%	52,274	(2,789)
	Technology Support	77,100	79,121	102.62%	56,905	(22,216)
	Sheriff	937,138	923,430	98.54%	877,793	(45,637)
	Medical Marijuana Operations	7,432	7,402	99.60%	8,349	946
	Secondary Road Patrol	64,722	64,354	99.43%	61,989	(2,365)
	Zero Tolerance Bailiff	44,902	43,526	96.94%	41,103	(2,424)
	Emergency Management	91,834	89,486	97.44%	66,973	(22,512)
	Health Department	225,102	225,102	100.00%	214,194	(10,908)
	Medical Examiner	48,650	67,051	137.82%	55,424	(11,627)
	Mental Health	162,667	162,667	100.00%	158,915	(3,752)
	DHHS Board	6,100	1,196	19.61%	1,703	506
	Planning Department	11,650	4,456	38.25%	(1,225)	(5,681)
	Intergovernmental	51,123	44,079	86.22%	48,288	4,209
	Parks & Recreation	7,500	3,835	51.13%	7,442	3,607
	Insurance & Bonds	127,555	126,976	99.55%	126,111	(865)
	Medical Insurance	656,464	650,025	99.02%	632,489	(17,536)
	Retirement-County Share	350,938	416,435	118.66%	370,758	(45,677)
	Social Security/Medicare	172,700	169,454	98.12%	161,383	(8,071)
	Unemployment/Workers Comp	53,240	44,122	82.87%	51,808	7,686
	Tax Tribunal Refunds Ordered	2,500	3,127	125.08%	2,425	(702)
	Transfer Out	584,835	522,944	89.42%	464,132	(58,812)
TOTAL EXPENDITURES		\$6,532,627	\$6,262,646	95.87%	\$6,158,950	(\$103,696)
SUMMARY:						
TOTAL REVENUES		\$6,532,627	\$5,457,047	83.54%	\$6,323,096	(\$866,049)
TOTAL EXPENDITURES		6,532,627	6,262,646	95.87%	6,158,950	(103,696)
NET REVENUES & EXPENDITURES		\$0	(\$805,599)	#DIV/0!	\$164,146	(\$969,745)

BENZIE COUNTY
Millage Funded
For the Period Ended 09/30/18

	DESCRIPTION	2017-18 AMENDED BUDGET	FY ENDING 09/30/18	% BUDGET USED	PRIOR YEAR COMPARISON	
					YTD 09/30/17	VARIANCE
Revenues:						
	Benzie County Road Commission	\$5,815,910	\$6,430,870	110.57%	\$6,468,593	(\$37,723)
	TNT Officer Millage Fund	119,241	120,583	101.13%	124,016	(3,433)
	Jail Operations Fund	1,630,752	1,460,236	89.54%	1,556,859	(96,623)
	EMS Fund	2,069,799	2,059,198	99.49%	1,923,129	136,069
	Animal Control	199,012	182,903	91.91%	160,214	22,690
	COA/Benzie Senior Resources	784,939	1,036,332	132.03%	773,859	262,473
	Veterans Relief Fund	67,610	50,884	75.26%	47,421	3,463
	Maples Debt/Millage Fund	947,300	786,129	82.99%	751,621	34,508
	Medical Care Facility Fund	7,985,676	9,404,958	117.77%	7,678,787	1,726,171
TOTAL REVENUES		\$19,620,239	\$21,532,092	109.74%	\$19,484,499	\$2,047,593
Expenditures:						
	Benzie County Road Commission	5,815,910	6,377,674	109.66%	6,754,502	376,828
	TNT Officer Millage Fund	106,055	105,635	99.60%	154,113	48,478
	Jail Operations Fund	1,630,752	1,511,585	92.69%	1,540,514	28,929
	EMS Fund	2,069,799	1,533,989	74.11%	1,615,050	81,061
	Animal Control	199,012	174,833	87.85%	167,837	(6,996)
	COA/Benzie Senior Resources	784,939	1,034,229	131.76%	775,389	(258,840)
	Veterans Relief Fund	67,610	48,779	72.15%	50,729	1,950
	Maples Debt/Millage Fund	947,300	1,116,217	117.83%	720,575	(395,641)
	Medical Care Facility Fund	7,985,676	8,919,953	111.70%	7,593,374	(1,326,579)
TOTAL EXPENDITURES		\$19,607,053	\$20,822,895	106.20%	19,372,084	(1,450,810)
SUMMARY:						
TOTAL REVENUES		\$19,620,239	\$21,532,092	109.74%	\$19,484,499	\$2,047,593
TOTAL EXPENDITURES		19,607,053	20,822,895	106.20%	19,372,084	(1,450,810)
NET REVENUES & EXPENDITURES		\$13,186	\$709,198	100.00%	\$112,415	\$596,783

leased vehicle

	2017/18 Millage Per L-4029	Expenditures	Variance
Benzie County Road Commission	\$1,183,754	\$6,377,674	(\$5,193,920)
TNT Officer Millage Fund	118,243	105,635	12,608
Jail Operations Fund	1,065,271	1,511,585	(446,314)
EMS Fund	953,143	1,533,989	(580,846)
Animal Control	117,764	174,833	(57,069)
COA/Benzie Senior Resources	1,019,340	1,034,229	(14,889)
Veterans Relief Fund	47,969	48,779	(810)
Maples Debt/Millage Fund	761,507	1,116,217	(354,709)
Medical Care Facility Fund	434,839	8,919,953	(8,485,115)



Memo To: Board of Commissioners
From: Jesse Zylstra, Solid Waste and Recycling Coordinator
Date: October 16th, 2018
Subject: Recycling Coordinator's Activities

- **Illegal Dumpsite Cleanup:** Continued cleanup on second site in Almira Township. Additional sites reported and identified near Aylsworth Rd, 14 tires and full truckload of material removed from one of the locations.
- **HHW/Electronics Collections: 2 (Final Numbers)**
June 16th-- HHW --12,014 lbs
Electronics -- 11,642 lbs
August 4th--HHW--11,342 lbs
Electronics -- 8,114 lbs
- **Tire Collections: 3 (Final Numbers)**
Frankfort: 984 Passenger Tires/23 Semi Tires (2 Trailers)
Thompsonville: 809 Passenger Tires/35 Semi Tires (1 Trailer)
Honor: 934 Passenger Tires/1 Semi Tire (1 Trailer)
- **Most Recent Recycling Numbers: September**
Tonnage: 85.31 tons
Volume: 2,625 yards
Batteries: 1,625 pounds (ongoing)
- **Grant Progress:**
EDU Grant: Request for Reimbursement has been submitted.
Reimbursement received for all funds minus 1-line item that is being finalized.
Scrap Tire Grant: Request for Reimbursement is being processed.
Application submitted for 2019.
- **Ongoing Activities:**
General oversight of school Cardboard Trailers, back under school care.
Monitoring of the Fishing Line Recycling Locations. County-wide Battery Bucket pickups and sorting. Maintenance and upkeep of the 24/7 Recycling Sites.

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OCT 16 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Jesse Zylstra, Solid Waste and Recycling Coordinator

Commissioner Report

County Administrator's Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator 
Date: October 17, 2018
Subject: Administrator Update 10/23/19 BOC Meeting

1. **November 2018 Calendar** – Attached is the draft November 2018 calendar. Please let me know if there are any changes. Please note the non-emergency County offices will be closed Veteran's day (November 11, 2018) and Thanksgiving (November 22 & 23, 2018).
2. **Benzie County Veteran's Affairs** – The BC VA at their October 8, 2018 monthly meeting voted to not renew the veteran service contract with Grand Traverse County, based upon the belief that a higher level of service could be provided to County Veterans directly through Benzie County. Currently the discussion is focusing on providing these services 2-3 days per week through a contractual basis. I am working to develop a contract for these services. The contract with Grand Traverse County (not GT Veteran Affairs) for veteran services expires on December 31, 2018, thus we need to move swiftly organizing the office to ensure there is no interruption of VA services provided to County veterans.
3. **Strategic Plan Dates Reminder** – Just a reminder that we scheduled three Strategic Plan update meetings on Thursday October 25, 2018 4:00 -6:00 pm, Thursday November 1, 2018 4:00 – 6:00 pm and Tuesday November 13, 2018 approximately 1:30 (after COTW). Facilitator Tim Ervin is also going to be meeting the Department Heads and Elected Officials prior to first meeting to get their input on long term strategic plan objectives.
4. **Local College Access Network (LCAN) Leadership Team** – I have been asked and agreed to sit on the Benzie College Local College Access Network Leadership Team. The main purpose of the LCAN is to increase post-secondary opportunities for Benzie County youth. Leadership team meetings are monthly.
5. **Travel Policy** – The updated travel policy that was discussed and revised during 10/9/18 COTW meeting is attached.
6. **Staff Meeting** – Staff meeting with Department Heads and Elected Officials are held monthly with the last meeting taking place on Wednesday October 10, 2018. The next meeting will be held on November 14, 2018.

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OCT 17 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

7. **Benzie County Summit** – Just a reminder that will be held on Tuesday October 30, 2018 at Grow Benzie.
8. **Government Center Cleaning Contract** – Late last month I was informed that the cleaning contract expired on September 30, 2018. We have secured the services of the current contractor to continue monthly, with an increase in cost. Staff is working on preparing a RFP to seek competitive bids on the cleaning of the Govt. Center. More to follow.
9. **Employee Exit Interviews** – Deputy County Administrator Maridee Cutler and a BOC member are scheduling exit interviews with employees who have left employment with Benzie County over the past 12 months. One interview has already been held with more being scheduled in the end of October and November.

BENZIE COUNTY SUMMIT

Benzie County invites local government officials, the public, and community stakeholders to attend a County Summit for:

- Updates on County activities
- Panel discussions on County and regional housing initiatives
- Capital improvements planning workshop
- Networking with officials and stakeholders

Agenda

9:15 COUNTY BOARD UPDATE

- ◇ Board Priorities
- ◇ Airport Update
- ◇ Economic development

10:00 COUNTY PLANNING COMMISSION PRIORITIES & PROJECTS

- ◇ US-31 Corridor Plan update
- ◇ Cold Creek Watershed Update

10:45 BREAK

11:00 BENZIE COUNTY HOUSING INITIATIVES PANEL

- ◇ Advocates for Benzie County
- ◇ Frankfort Area Sustainable Housing

12:15 LUNCH

1:30 ZONING FOR HOUSING: REGIONAL CASE STUDIES

- ◇ Leelanau County Housing Action Committee
- ◇ City of Charlevoix

2:45 CAPITAL IMPROVEMENTS PLANNING WORKSHOP

- ◇ Capital Improvements Planning 101& Case Study

TUESDAY, OCTOBER 30

9 A.M.—4 P.M.

Grow Benzie
5885 Frankfort Hwy, Benzonia

RSVP by October 24:

[www.nwm.org/
benziecountysummit](http://www.nwm.org/benziecountysummit)

Registration: \$10

Networks  Northwest
Travel / Business / Community

BENZIE COUNTY PLANNING COMMISSION

Jason Barnard—Chuck Beale—Cory Carland—Jim Clark—Irene Dunham Thayer—Vince Edwards
Betsy Evans—Rosemary Naulty—Chris Walrad—Gregory Wright—Walter Roch von Rochsburg

This meeting is open to all members of the public under Michigan's open meetings act. If you are planning to attend and have a disability requiring any special assistance at the meeting, or for more information, please notify Networks Northwest at (231) 929-5000.

November 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 28	29	30	31	Nov 1 9:30am Area Agency on Aging	2	3
4	5 10:00am NMRE SUD	6	7	8 9:00am Centra Wellness 9:30am Road Comm. 10:00am MAC WC Fund 3:00pm 911 Advisory 6:00pm Planning Comm	9	10 9:30am Point Betsie
11	12 Veterans Day Office Closed 9:00am Veterans Council 5:00pm Networks	13 9:00am BOC 1:30pm COTW (HR & Technology) 4:30pm BVT	14	15 9:00am BA 12:30pm NW MI Comm. Act. Agency (IC) 3:00pm Joint Court 7:00pm FCCAA	16 11:00am BRA/EDC	17
18	19 9:45am Northern MI Counties (Grayling) 2:00pm Local Emerg. Plan. Comm.	20 3:30pm EMS Advisory	21 8:00am Chamber 8:30am Land Bank 1:00pm NW MI Act. 4:00pm Cons. District 4:30pm BSR	22 Thanksgiving Holiday Office Closed 8:00am GT Vet. Affairs 9:30am Road 4:00pm Health Dept. 7:00pm Local Planning	23	24
25	26 5:00pm Park and Rec	27 9:00am BOC 10:00am DHHS 1:30pm COTW (B&G /Finance)	28 9:30am HSCB 4:00pm AES	29	30	Dec 1

Benzie County

TRAVEL POLICY

Adopted: 7/28/15
updated Adopted: 10/9/18

Benzie County Board of Commissioners has established the following policy for business travel and related expenses.

Lodging: Benzie County will pay the actual cost of lodging for employees traveling on County business. Reimbursement for lodging costs must be supported by receipts. A tax-exempt form is required for all expenses and may be obtained from the County Administrator's office. Department heads are to determine when overnight stays are necessary based on factors such as distance, travel time, length of stay, budget, and weather conditions.

Meals: Benzie County will reimburse employees for meals while on approved business that is conducted outside of the County. The amount shall be based upon a per meal basis up to a maximum of \$50 per day. Actual reimbursements deemed to be excessive may be brought to the Board of Commissioner's attention and require the Elected Official or Administrator to justify his/her authorization of submitted expense.

Breakfast:	\$ 10.00
Lunch:	\$ 15.00
Dinner:	\$ 25.00

To claim a breakfast expense, an employee must commence travel or be in travel status before 7 a.m. To claim dinner expense, the employee must be in travel status until 7 p.m.

Meal costs will be reimbursed to employees upon submission of a travel expense claim. Meal costs cited above are inclusive of gratuities. Alcoholic beverages are **NOT** allowable meal costs.

If meals are included with registration, corresponding meals are **not** reimbursable.

Food Service/Tips: The maximum allowable tip for meals is up to 15% of the actual meal cost, excluding alcoholic beverages. Meal tips are allowed only with sit-down meals and the amount must be indicated on the actual receipt. Tips on take-out or at fast food restaurants are not reimbursable. Total cost of the meal **and tip** must be within the meal guidelines listed above.

It is the employee/elected Official's responsibility to submit a correct travel expense claim form.

Mileage: Benzie County will reimburse employees for actual miles driven at the rate established by the Department of Technology, Management & Budget, Vehicle and Travel Service (DTMB), which may be adjusted by the Board of Commissioners. Mileage will only be paid for approved County and court business. Mileage will **NOT** be paid for driving to or from work, even when you are requested to report to work at a location other than your normal work location.

Travel Advances: Benzie County will provide travel advances for employees under the following circumstances-

- a. The travel is required by the County or department head, e.g., for training, certification, County representation, etc.
- b. The person traveling does NOT have a County credit card assigned.
- c. The request includes documentation of anticipated reasonable expenses, to include mileage, air fare, lodging, meals, and conference/meeting fees.
- d. The request is submitted at least thirty days prior to commencement of travel.

Travel advances will be limited to 90% of the documented reasonable expenses. A travel claim is required to be filed immediately upon completion of the travel, and will include a deduction for the amount of the travel advance.

Travel Claims: Benzie County requires a Travel Claim (see attached) within two weeks of completing travel. **The Claim must include receipts for every item claimed**, including meals, taxis, and other transportation. Any travel advance must be deducted from the amount claimed. Both the employee and department head must sign the Travel Claim. Travel Claims shall be submitted to the County Administrator's office for payment and will be processed in the normal Accounts Payable cycle.

Travelers may request a travel advance for conferences and meetings in the following manner:

- A travel advance must be approved by the manager who has expenditure authority within the budget to which the travel will be charged. The manager must indicate on the travel request the budget line to which the prepayment will be charged.
- A travel advance must be requested on the form and a separate signature provided to affirm acceptance of all prepayment conditions.
- A travel advance will be 90% of the estimated total for conference/training fees, lodging, meals, and transportation. The basis for estimates must be attached to the travel advance request.
- Benzie County travel expense policies will be the basis for prepayment authorizations and amount.
- Travel advance requests must be received in the County Administrator's Office at least two weeks before travel is to commence and not more than two months prior to the event. Travelers must allow for up to two weeks for preparation of a travel advance.
- Travelers must agree to submit a Travel Expense form with substantiating receipts attached within two weeks of the return date of the trip.
- Any unused travel advance funds will be repaid via personal check made payable to Benzie County within two weeks of the return date of the trip. The personal check will be deposited into the account from which the advance was issued through the Treasurer's Office. A copy of the cash receipt voucher, must be attached to the Travel Expense report form before it is submitted to the County Administrator's Office.
- I understand that if I have not fully substantiated the advance amount or returned the unused advanced funds, Benzie County will report the advanced amount as income on the W-2 at the end of the year and will be taxed accordingly.

FINANCE REPORT

BILLS TO BE APPROVED October 23, 2018

Motion to approve Vouchers in the amount of:

\$	90,976.41	General Fund (101)
\$	61,457.83	Jail Fund (213)
\$	27,809.10	Ambulance Fund & ALS (214)
\$	20,000.65	Funds 105-238
\$	4,399.46	ACO Fund (247)
\$	146.48	Building (249)
\$	-	Dispatch 911 Fund (261)
\$	17,618.22	Funds 239-292
\$	7,607.36	Funds 293-640
\$	17,394.04	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>247,409.55</u>	

RECEIVED

OCT 19 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Payables October 4, 2018 - October 18, 2018

[illegible]

206-K-9 Fund	230-BVTMC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzie Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resource Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzie Kids	245-Remonumentation	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	WARSECKE, EVAN	MILEAGE FOR SEPTEMBER/OCTOBER 2018	MILEAGE	10/11/18	19.62	67364
101-101-860.00	TRAVEL	CARLAND, CUSTER C.	MILEAGE SEPTEMBER 2018	SEPTEMBER 2018	10/11/18	87.75	67366
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BUDGET HRG ; BOC MEETING; CLOSE OF	43100200	10/11/18	222.13	67336
			Total For Dept 101 BOARD OF COMMISSIONERS			329.50	
Dept 131 CIRCUIT COURT							
101-131-805.00	COURT APPOINTED ATTORNEY	SPILLAN, JOHN	MILEAGE FOR SEPTEMBER 2018	MILEAGE	10/11/18	185.30	67345
101-131-805.00	COURT APPOINTED ATTORNEY	SPILLAN, JOHN	MILEAGE FOR 9/18/18	MILEAGE	10/11/18	74.12	67345
101-131-808.00	WITNESS FEES	DR. JOHN ULRICH PHD I	EXPERT WITNESS CHARGES	6820	10/11/18	1,200.00	67298
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	LEGAL SERVICES FOR SEPT 2018	SEPTEMBER 2018	10/11/18	87.50	67345
101-131-860.00	TRAVEL	CICCHELLI, ANTHONY	MILEAGE REIMBURSEMENT/10/02/18	INVOICE 10/02/	10/18/18	66.34	67388
101-131-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF	TETHER (LONG)-APRIL THROUGH AUGUST	TETHER/LONG	10/18/18	484.00	67378
			Total For Dept 131 CIRCUIT COURT			2,097.26	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	CALENDAR	433371-0	10/11/18	14.97	67311
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	ENVELOPES/HIGHLIGHTERS/FOLDERS	208915622002	10/18/18	67.61	67436
101-136-805.00	COURT APPOINTED ATTORNEY	COUNTY OF MUSKOGON	S BROWN	168723	10/11/18	60.00	67294
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFE, JACOB	NYE	18-291-SM	10/11/18	250.00	67306
101-136-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G.	GARZA	18-266-SM	10/11/18	250.00	67308
101-136-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	WEBBER IV/GARNER/JESTILLA	DP30	10/18/18	250.00	67389
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFE, JACOB	NEIHARDT	18-331-ST	10/18/18	250.00	67404
101-136-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G.	KEYES / ELLIOTT	DP33	10/18/18	500.00	67407
101-136-805.00	COURT APPOINTED ATTORNEY	JOHNSON, BRIAN	N WILLIAMS, PP	DP31	10/18/18	100.00	67412
101-136-805.00	COURT APPOINTED ATTORNEY	MAS, MARY ELIZABETH	HATHAWAY	18-017-ST	10/18/18	250.00	67424
101-136-805.00	COURT APPOINTED ATTORNEY	SMITH, MICHAEL LAWRE	O & A THOMAS / E PARKER / S NYE	DP29	10/18/18	515.00	67448
101-136-806.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	MCKIDDIE	DP35	10/18/18	750.00	67473
101-136-807.00	SCREENING FEES	OPEN DOOR ASSESSMENTS	GARZA	18-266-SM	10/11/18	75.00	67333
101-136-853.00	JURY FEES	KENNETH BATES	JURY PER DIEM \$22.50 MILEAGE \$20	09/10/2018	10/18/18	43.02	67415
101-136-860.00	CELLULAR PHONES	CENTURYLINK	COUNTY 800 NUMBERS & LONG DISTANCE	1451815865	10/18/18	25.07	67384
101-136-860.00	TRAVEL	AMANDA M O'BRIEN	MPURA CONFERENCE	DP20	10/11/18	137.34	67276
101-136-900.00	PRINTING & PUBLISHING	ADAMS, JADE	JURY MANAGEMENT TRAINING REIMB	DP28	10/18/18	209.28	67368
101-136-900.00	PRINTING & PUBLISHING	JACKPINE BUSINESS CEN	ORDER OF PROBATION FORMS	44442	10/18/18	79.66	67411
101-136-955.00	STAFF DEVELOPMENT/CONFER	TARGET INFORMATION MA	FORMS	286499	10/18/18	56.76	67451
101-136-955.10	DUES & REGISTRATIONS	ADAMS, JADE	JURY MANAGEMENT TRAINING REIMB	DP28	10/18/18	75.00	67368
		STATE OF MICHIGAN	N BURNS CEO CERTIFICATION	DP27	10/18/18	60.00	67449
			Total For Dept 136 DISTRICT COURT			4,518.71	
Dept 141 FRIEND OF THE COURT							
101-141-850.00	TELEPHONE	CENTURYLINK	COUNTY 800 NUMBERS & LONG DISTANCE	1451815865	10/18/18	10.56	67384
			Total For Dept 141 FRIEND OF THE COURT			10.56	
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	433553-0	10/11/18	102.05	67310
101-253-727.00	OFFICE SUPPLIES	JELINEK & SNABES, PILL	LEGAL SERVICES	092618	10/11/18	150.00	67312
101-253-727.00	OFFICE SUPPLIES	NETLINK BUSINESS SOLD	OFFICE CALL ON HP PRINTER	137349	10/18/18	308.89	67432
101-253-830.10	SERVICE CONTRACT (AC)	BETSIE RIVER VETERINA	QTRLY PAYMENT FOR DOG LICENSE SALE	3RD QTR	10/11/18	152.00	67289
101-253-830.10	SERVICE CONTRACT (AC)	NORTHWOOD ANIMAL HOSP	QTRLY PAYMENT FOR DOG LICENSE SALE	3RD QTR 2018	10/11/18	16.00	67330
101-253-830.10	SERVICE CONTRACT (AC)	PLATTE LAKE VETERINAR	QTRLY PAYMENT FOR DOG LICENSE SALE	3RD QTR	10/11/18	32.00	67338
101-253-860.00	TRAVEL	LONG, KELLY	MILEAGE/LUNCH FOR REMONUMENTATION	10/16/18	10/18/18	113.88	67421
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	TRAVEL FOR 1ST HALF OF OCTOBER	101218	10/18/18	616.12	67458
101-253-900.00	PRINTING & PUBLISHING	PIONEER GROUP	ACCT # 43100328	093018	10/11/18	116.40	67335
101-253-955.00	CONVENTIONS & MEETINGS	VISA-MICHELLE THOMPSON	HOTEL ROOM /TREASURY MEETING	101018	10/18/18	101.02	67466

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 253 COUNTY TREASURER							
101-253-955.10	DOES & REGISTRATIONS	PIONEER GROUP	YEARLY SUBSCRIPTION TREASURER'S OF	0017558	10/11/18	42.75	67335
101-253-961.00	TRAINING & SCHOOLS	VISA-MICHELLE THOMPSON	HOTEL ROOM /TREASURY MEETING	101018	10/18/18	(89.00)	67466
			Total For Dept 253 COUNTY TREASURER			1,662.11	
Dept 257 EQUALIZATION							
101-257-727.00	DEPARTMENT	OFFICE DEPOT	MOUSE, PENCILS, ERASERS	211586574001	10/18/18	50.47	67435
101-257-860.00	OFFICE SUPPLIES	LINDSAY, BRIANNE	MILEAGE FIELD WORK	09/30/18	10/11/18	63.23	67321
101-257-860.00	TRAVEL	LINDSAY, BRIANNE	MILEAGE FOR MAO CLASS	10/08/18	10/11/18	206.01	67321
101-257-860.00	TRAVEL	VISA=THOMAS LONGANBAC	HOTEL STAY FOR CLASS	10/17/18	10/18/18	80.25	67469
101-257-860.00	TRAVEL	PIONEER GROUP	SECRETARY AD EQUALIZATION	00050670	10/18/18	74.30	67439
101-257-900.00	PRINTING & PUBLISHING		Total For Dept 257 EQUALIZATION DEPARTMENT			474.26	
Dept 261 MSU EXTENSION							
101-261-730.00	POSTAGE	BENZIE COUNTY CLERK	POSTAGE FOR SEPTEMBER/JUNE 2018	POSTAGE	10/11/18	8.85	67282
			Total For Dept 261 MSU EXTENSION			8.85	
Dept 262 ELECTIONS							
101-262-905.00	PRINTING & PUBLISHING -	PIONEER GROUP	BUDGET HRG ; BOC MEETING; CLOSE OF	43100200	10/11/18	727.50	67336
			Total For Dept 262 ELECTIONS			727.50	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR SEPTEMBER 2018	1109	10/18/18	112.45	67377
101-265-750.00	MAINTENANCE SUPPLIES	BLUE WATER ELECTRIC	REPAIR OUTLETS IN JURY ROOM & MAGI	383	10/18/18	165.00	67383
101-265-750.00	MAINTENANCE SUPPLIES	JACKPINE BUSINESS CEN	CALENDARS	433824-0	10/18/18	40.88	67410
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	TISSUE, PAPER TOWELS	1118715	10/18/18	265.37	67417
101-265-750.00	MAINTENANCE SUPPLIES	NUCENT HARDWARE	WEATHERSTRIP, VELCRO	154560	10/18/18	20.97	67434
101-265-750.00	MAINTENANCE SUPPLIES	NUCENT HARDWARE	SHOP LIGHTS	154405	10/18/18	39.98	67434
101-265-800.00	CONTRACTED SERVICES	GOTTSCALK CLEANING S	SEPTEMBER CLEANING SERVICES	770	10/11/18	1,975.00	67305
101-265-850.00	TELEPHONE	PACIFIC TELEMANAGEMENT	PAY PHONE LOBBY	2002268	10/11/18	50.00	67334
101-265-850.00	TELEPHONE	CENTURYLINK	COUNTY 800 NUMBERS & LONG DISTANCE	1451815865	10/18/18	99.45	67384
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	SERVICE 10/08/18 - 11/07/18	148187	10/18/18	462.44	67454
101-265-930.00	EQUIPMENT REPAIR	BETSI VALLEY SALES &	MOWER BELTS/LABOR	143152-13010	10/18/18	224.80	67379
101-265-930.00	EQUIPMENT REPAIR	HURST MECHANICAL	PREVENTATIVE MAINTENANCE INSPECTIO	10963	10/18/18	1,440.00	67408
101-265-930.00	EQUIPMENT REPAIR	TKS SECURITY	REPLACE FAULTY CAMERA WITH NEW IP	9479	10/18/18	580.00	67462
			Total For Dept 265 BUILDING & GROUNDS			5,476.34	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	CUMMINGS, MCCLOREY, D	SERVICES THROUGH 09/30/18	252522	10/18/18	843.60	67395
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			843.60	
Dept 268 REGISTER OF DEEDS							
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	LAREDO USAGE FEE SEPT 2018	0221473-IN	10/18/18	882.13	67399
			Total For Dept 268 REGISTER OF DEEDS			882.13	
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	COPY PAPER	213608869001	10/18/18	1,772.81	67435
101-285-800.00	CONTRACTED SERVICES	PITNEY BOWES GLOBAL F	POSTAGE METER RENTAL FOR 7/30/18 T	3307220432	10/11/18	471.99	67337
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	COPIER LEASE PROSECUTORS OFFICE	170379	10/11/18	122.00	67352
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	ADMINISTRATORS COPIER	170316	10/18/18	106.80	67452
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	EQUALIZATION AND COPIER ROOM	170345	10/18/18	279.35	67452
			Total For Dept 285 CENTRAL SERVICES			2,752.95	
Dept 286 TECHNOLOGY SUPPORT							
101-286-850.01	INTERNET SERVICE	MERIT NETWORK INC.	JULY 2018 ADDITIONAL BANDWIDTH	80344	10/11/18	81.00	67326

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 286 TECHNOLOGY SUPPORT							
101-286-850.01	INTERNET SERVICE	MERIT NETWORK INC.	CONTRACTED BANDWIDTH 40 MBPS	80364	10/11/18	4,842.00	67326
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	COUNTY IT SERVICES CONTRACT FOR OC	20156939	10/18/18	1,669.92	67409
			Total For Dept 286 TECHNOLOGY SUPPORT			6,592.92	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	MAINT SUPPLIES/OFFICE SUPPLIES	1FGP-DDQX-RX6D	10/18/18	28.42	67371
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	SEPT 2018 FUEL SHERIFF	1108 SEPT FUEL	10/11/18	2,735.43	67287
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL CARDS	1120	10/11/18	10.00	67287
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	TIRES FOR STOCK	28573	10/11/18	2,516.00	67280
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	12-1 BRAKES, RADIATOR, REAR AXLE, E	012038	10/11/18	815.59	67307
101-301-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	12-1 BRAKE PADS/ROTORS	5366-420055	10/11/18	39.25	67329
101-301-749.00	VEHICLE REPAIRS	THIRLBY AUTOMOTIVE -	16-1 HD IGT BLUB AND ADHESIVE	3828 237931 22	10/11/18	13.50	67354
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	BOOTS ALLOWANCE -CODY KASTL	1GNP-16M6-1RXM	10/11/18	140.00	67277
101-301-751.00	UNIFORMS	VISA=TED SCHENDEL	MAIN SUP/UNIFORMS/PRIS TRANSP/OFF	09302018 6866	10/11/18	272.50	67361
101-301-800.00	CONTRACTED SERVICES	CORE TECHNOLOGY CORPO	ANNUAL MAINT FEE - CORE TECH	MN3000708	10/25/18	3,659.00	67293
101-301-800.00	TRAINING & SCHOOLS	I.T. RIGHT	COUNTY IT SERVICES CONTRACT FOR OC	20156939	10/18/18	498.05	67409
101-301-961.00	VEHICLE EQUIPMENT	SUZANNE M. MILLS	MILEAGE AND DINNER MSA CONFERENCE	MSA 10142018	10/18/18	208.95	67450
101-301-980.00	VEHICLE EQUIPMENT	NAPA AUTO SUPPLY, INC	12-1 BRAKE PADS/ROTORS	5366-420055	10/11/18	122.73	67329
101-301-980.00	VEHICLE EQUIPMENT	VISA=ROSA KYLE	UNIF/BATT 10/1/ JAIL REPAIRS	09302018	10/11/18	120.17	67360
101-301-980.00	VEHICLE EQUIPMENT	VISA=TROY LAMERSON	LIGHTS FOR CARS	09302018	10/11/18	2,300.99	67362
101-301-980.00	VEHICLE EQUIPMENT	VISA=TSCHENDEL 7161	CAR LIGHTS	09302018 TED 71	10/11/18	2,300.99	67363
			Total For Dept 301 SHERIFF			15,781.57	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	OCTOBER 2018 VISION COVERAGE	186512	10/18/18	25.46	67369
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR OCTOBER 2018	186512	10/18/18	22.90	67369
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	NOVEMBER 2018 BCN COVERAGE	182190042386	10/18/18	1,332.37	67381
			Total For Dept 333 SECONDARY ROAD PATROL			1,380.73	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	OCTOBER 2018 VISION COVERAGE	186512	10/18/18	9.83	67369
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR OCTOBER 2018	186512	10/18/18	18.40	67369
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	BCBS PPO COVERAGE FOR NOVEMBER 201	007016439	10/18/18	497.61	67382
101-426-727.00	OFFICE SUPPLIES	CHARTER COMMUNICATION	CABLE TV	0010110100318	10/11/18	94.14	67292
101-426-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	2' X 100' ROLL OF PAPER	433758-0	10/18/18	51.97	67410
101-426-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	433836-0	10/18/18	92.85	67410
101-426-727.00	OFFICE SUPPLIES	VISA=FRANK POST	VISA FROM 10-01-18 TO 10-16-18	VISA ENDING 10-	10/18/18	185.85	67465
101-426-850.00	TELEPHONE	SPRINT SOLUTIONS, INC	EMERGENCY CELL PHONES	186375861-037	10/11/18	7.20	67346
101-426-850.00	TELEPHONE	VERIZON WIRELESS	MONTHLY VERIZON BILLING FOR OCTOBE	786787479-00001	10/18/18	49.12	67464
101-426-860.00	TRAVEL	POST, FRANK	MILEAGE REINBURSEMENT ENDING 10-06	MILEAGE ENDING	10/11/18	102.46	67339
101-426-860.00	TRAVEL	POST, FRANK	MILEAGE FOR THE PERIOD ENDING 10-2	MILEAGE ENDING	10/18/18	93.74	67441
101-426-961.00	TRAINING & SCHOOLS	ADMIRA TOWNSHIP TREAS	800 MHZ RADIO TRAIN THE TRAINER CL	9-24-18	10/11/18	200.00	67274
101-426-961.00	TRAINING & SCHOOLS	POST, FRANK	LOGITECH PROFESSIONAL PRESENTER	2216112400305	10/11/18	52.99	67339
101-426-961.00	TRAINING & SCHOOLS	VISA=FRANK POST	VISA CHARGES FROM 09-16-18 THROUGH	VISA ENDING 09-	10/18/18	628.50	67465
101-426-970.00	EQUIPMENT	I.T. RIGHT	ETHERNET SWITCH	2017473	10/18/18	155.00	67409
			Total For Dept 426 EMERGENCY MANAGEMENT			2,239.66	
Dept 648 MEDICAL EXAMINER							
101-648-835.00	LAB FEES	MACKINAC STRAITS HEAL	CT SCANS/MEDICAL EXAMINER	76444	10/18/18	269.50	67422
101-648-835.00	LAB FEES	NMS LABS	LAB TESTS	1066213	10/18/18	422.00	67433
			Total For Dept 648 MEDICAL EXAMINER			691.50	
Dept 852 MEDICAL INSURANCE							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	OCTOBER 2018 VISION COVERAGE	186512	10/18/18	779.28	67369
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	NOVEMBER 2018 BCN COVERAGE	182190042386	10/18/18	42,275.67	67381
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	BCBS PPO COVERAGE FOR NOVEMBER 201	007016439	10/18/18	(298.56)	67382
101-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR OCTOBER 2018	186512	10/18/18	1,716.00	67369
101-852-874.00	MEDICAL INSURANCE - RET	ADVANCED BENEFIT SOLU	OCTOBER 2018 VISION COVERAGE	186512	10/18/18	33.87	67369
			Total For Dept 852 MEDICAL INSURANCE			44,506.26	
			Total For Fund 101 GENERAL FUND			90,976.41	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	OCTOBER 2018 VISION COVERAGE	186512	10/18/18	25.46	67369
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR OCTOBER 2018	186512	10/18/18	22.90	67369
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	NOVEMBER 2018 BCN COVERAGE	182190042386	10/18/18	1,332.37	67381
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	SEPT 2018 FUEL SHERIFF	1108 SEPT FUEL	10/11/18	220.62	67287
205-000-840.00	INTELL/INVESTIGATIONS	LEADS ONLINE	LEADSONLINE SOFTWARE FEE	248228	10/11/18	1,188.00	67319
205-000-840.00	INTELL/INVESTIGATIONS	TRANSSION RISK & ALT	SEPTEMBER 2018 INTEL	09012018-093020	10/11/18	210.00	67357
205-000-840.00	INTELL/INVESTIGATIONS	LEXISNEXIS MATTHEW BE	IYE-TEK MAINT FEE 09/01/2018 TO 08	I100136-2018093	10/18/18	1,431.00	67420
			Total For Dept 000			4,430.35	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			4,430.35	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-674.00	CONTRIBUTIONS & DONATION	VISA-TED SCHENDEL	MAIN SUP/UNIFORMS/PRIS TRANSP/OFF	09302018 6866	10/11/18	65.00	67361
206-000-967.00	PROJECT EXPENSES	AMAZON CAPITAL SERVIC	COMP CABLE AND T-BALLS K-9	1DLD-YV4F-NPWC	10/18/18	14.36	67371
			Total For Dept 000			79.36	
			Total For Fund 206 SHERIFF'S K-9 FUND			79.36	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	WOOL PADS	11DD-93TR-TH7X	10/11/18	7.68	67277
213-265-782.00	MAINTENANCE SUPPLIES	KENDALL ELECTRIC	LIGHT BULBS	S107267822.001	10/11/18	127.39	67315
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	FILLER GUN & CABLE ASSEM FOR CHEM	1109394	10/11/18	76.20	67317
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	DRAIN CLEANER	1113139-1	10/11/18	71.64	67317
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	PT/TP/HAND TOWELS	1118717	10/11/18	366.61	67317
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	SHAMPOO AND CLNR	1117211-1	10/11/18	82.44	67317
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	PNT, BRSHS, FASTNERS/SHELVES/KEYS/BO	09252018 STMT	10/11/18	417.02	67331
213-265-782.00	MAINTENANCE SUPPLIES	VISA-TED SCHENDEL	MAIN SUP/UNIFORMS/PRIS TRANSP/OFF	09302018 6866	10/11/18	183.23	67361
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	MAINT SUPPLIES/OFFICE SUPPLIES	1FGP-DDQX-RX6D	10/18/18	51.80	67371
213-265-782.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	KITCH TOWEL /SHAMPOO	1120034	10/18/18	103.95	67417
213-265-782.00	MAINTENANCE SUPPLIES	ORKIN	YE BALANCE ON CONTRACT 2017/2018	173541956	10/18/18	0.62	67437
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	PT/TP/SHAMPOO/CLNR JAIL	1117211	10/11/18	230.55	67317
213-265-783.00	EQUIP. SERVICES & SUPPLI	ORKIN	2018/2019 ANNUAL FEE FOR PEST MGMT	10112018 ANN FE	10/18/18	652.56	67437
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	OCT '18 GARBAGE PICK UP	7162039	10/11/18	100.00	67278
213-265-850.00	TELEPHONE	CHARTER COMMUNICATION	10/21 TO 11/20 SERVICES	0010078101218	10/18/18	30.92	67386
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	MONTHLY VERIZON BILLING FOR OCTOBE	786787479-00001	10/18/18	3.43	67464
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	910020929204	10122018	10/18/18	315.74	67397
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	KITCH RFTOP UNIT INSTALL	11565	10/11/18	8,234.05	67309
213-265-935.00	JAIL REPAIRS	MOORE MECHANICAL	GRINDER IN JAIL PAD NOT WORKING SE	58769	10/11/18	175.00	67328
213-265-935.00	JAIL REPAIRS	MOORE MECHANICAL	DRAIN CLEANING 10/02/2018	58686	10/11/18	137.00	67328
213-265-935.00	JAIL REPAIRS	VISA=ROSA KYLE	UNIF/BATT 10/1/ JAIL REPAIRS	09302018	10/11/18	231.01	67360

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-721.00	PER DIEM	DAGNEAU-BATES, MARTHA	EMS ADVISORY MEETING 10/16/18	PER DIEM	10/18/18	35.00	67396
214-655-721.00	PER DIEM	JOWETT, GAYLORD	EMS ADVISORY MEETING 10/16/18	PER DIEM	10/18/18	35.00	67413
214-655-721.00	PER DIEM	MARKEY, TIM	EMS ADVISORY MEETING 10/16/18	PER DIEM	10/18/18	35.00	67423
214-655-721.00	PER DIEM	MEAD, MICHAEL	EMS ADVISORY MEETING 10/16/18	PER DIEM	10/18/18	35.00	67428
214-655-721.00	PER DIEM	PARISH, CHRIS	EMS ADVISORY MEETING 10/16/18	PER DIEM	10/18/18	35.00	67438
214-655-735.00	MEDICAL SUPPLIES	MUNSON HOME MEDICAL E	MEDICAL SUPPLIES	536516	10/18/18	26.90	67431
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	CYLINDER RENTAL FOR STATION 2	9956207156	10/18/18	22.20	67370
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	CYLINDER RENTAL FOR STATION 3	9956207157	10/18/18	22.20	67370
214-655-749.00	VEHICLE REPAIRS	HONOR COLLISION SERVI	BODY REPAIR DEDUCTIBLE	2018-254	10/18/18	1,000.00	67406
214-655-749.00	VEHICLE REPAIRS	NUGENT HARDWARE	LOCKS FOR ECHO 61 AND KITCHEN CLEA	154391	10/18/18	23.35	67434
214-655-751.00	UNIFORMS	TELE-RAD, INC.	UNIFORM PANTS/SHIRTS	888215	10/18/18	2,043.90	67453
214-655-751.00	UNIFORMS	VISA-THOMAS KING	BOOTS FOR TOM	59387	10/18/18	104.99	67468
214-655-751.00	UNIFORMS	WILLIAM JOHNSON	BOOT ALLOWANCE 75\$ YEARLY	3908	10/18/18	75.00	67472
214-655-800.05	CONTRACTED SERVICES - TH	BENZIE COUNTY FIRE/EMS	BENZIE COUNTY FIRE/EMS ASSOCIATION	YEARLY 18	10/18/18	1,000.00	67374
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	SEPTEMBER 2018, ALS EMS	SEPT 2018	10/18/18	1,350.00	67459
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	OCTOBER 2018 ALS-EMS	OCTOBER 2018	10/18/18	1,350.00	67459
214-655-860.00	TRAVEL	DAGNEAU-BATES, MARTHA	EMS ADVISORY MEETING 10/16/18	MILEAGE	10/18/18	18.86	67396
214-655-860.00	TRAVEL	MARKEY, TIM	EMS ADVISORY MEETING 10/16/18	MILEAGE	10/18/18	10.90	67423
214-655-860.00	TRAVEL	MEAD, MICHAEL	EMS ADVISORY MEETING 10/16/18	MILEAGE	10/18/18	7.63	67428
214-655-860.00	TRAVEL	PARISH, CHRIS	EMS ADVISORY MEETING 10/16/18	MILEAGE	10/18/18	16.35	67438
214-655-963.00	COMPUTER SUPPORT	I.T. RIGHT	COUNTY IT SERVICES CONTRACT FOR OC	20156939	10/18/18	87.89	67409
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						7,335.17	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLD	OCTOBER 2018 VISION COVERAGE	186512	10/18/18	360.94	67369
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	NOVEMBER 2018 BCN COVERAGE	182190042386	10/18/18	17,764.90	67381
214-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLD	COBRA ADMIN FEE FOR OCTOBER 2018	186512	10/18/18	303.00	67369
Total For Dept 852 MEDICAL INSURANCE						18,428.84	
Fund 220 MARINE PATROL FUND						27,809.10	
Dept 000							
220-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	SEPT 2018 FUEL SHERIFF	1108 SEPT FUEL	10/11/18	29.02	67287
Total For Dept 000						29.02	
Fund 228 SOLID WASTE/RECYCLING FUND						29.02	
Dept 000							
228-000-703.05	WAGES-ATTENDANT	BURNETT, DIANE	SITE ATTENDANT	10102018	10/11/18	30.00	67290
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE	SITE ATTENDANT	10102018	10/11/18	30.00	67350
228-000-721.00	PER DIEM	DAVE ZEMPEL	PER DIEM	10042018	10/11/18	35.00	67296
228-000-721.00	PER DIEM	FISCHGRABE, DENNIS	PER DIEM	10042018	10/11/18	35.00	67300
228-000-721.00	PER DIEM	SCHULTZ, JANE	PER DIEM	10042018	10/11/18	35.00	67341
228-000-721.00	PER DIEM	WOOD, MARLENE	PER DIEM	10042018	10/11/18	35.00	67365
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR SEPTEMBER 2018	1113	10/11/18	105.92	67288
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	RECYCLE SERVICES FOR SEPTEMBER 201	2722605	10/18/18	13,779.38	67372
228-000-860.00	TRAVEL	DAVE ZEMPEL	MILEAGE (16 MILES X .545)	10042018	10/11/18	8.72	67297
228-000-860.00	TRAVEL	FISCHGRABE, DENNIS	MILEAGE (4 MILES X .545)	10042018	10/11/18	2.18	67300
228-000-860.00	TRAVEL	SCHULTZ, JANE	MILEAGE (18 MILES X .545)	10042018	10/11/18	9.81	67341
228-000-860.00	TRAVEL	SCHULTZ, JANE	MILEAGE CORRECTION	10112018	10/11/18	25.92	67341
228-000-860.00	TRAVEL	WOOD, MARLENE	MILEAGE	10042018	10/11/18	1.08	67365

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Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-941.00	CONTAINER LEASE/PURCHASE	KSS ENTERPRISES	CASE OF BAGS	1115767-1	10/18/18	32.40	67418
228-000-963.00	COMPUTER SUPPORT	I.T. RIGHT	COUNTY IT SERVICES CONTRACT FOR OC	20156939	10/18/18	29.30	67409
			Total For Dept 000			14,194.71	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	OCTOBER 2018 VISION COVERAGE	186512	10/18/18	9.83	67369
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	NOVEMBER 2018 BCN COVERAGE	182190042386	10/18/18	444.12	67381
228-852-800.00	CONTRACTED SRVS - CADILL	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR OCTOBER 2018	186512	10/18/18	18.40	67369
			Total For Dept 852 MEDICAL INSURANCE			472.35	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			14,667.06	
Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND							
Dept 000							
230-000-957.30	LANDSCAPE/TRAIL MAINTENA	BENZIE COUNTY ROAD CO	MOWING OF BETSIE VALLEY TRIAL	5086	10/11/18	794.86	67287
			Total For Dept 000			794.86	
			Total For Fund 230 BETSIE VALLEY TRAIL MANAGEMENT			794.86	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-782.00	MAINTENANCE SUPPLIES	GLEN LAKE ELECTRIC, I	ANNUAL GENERATOR MAINTENANCE/REPLC	13041	10/18/18	480.00	67402
247-265-850.00	TELEPHONE	UWC	SEPTEMBER 2018	2318829505	10/11/18	1.78	67359
			Total For Dept 265 BUILDING & GROUNDS			481.78	
Dept 430 ANIMAL CONTROL							
247-430-740.00	FOOD SUPPLIES	REBECCA KNAPP	BOARDING/GRAIN AND FEED/HAY/ HOOVE	203 S PIONEER	10/18/18	50.51	67444
247-430-748.00	GAS, OIL & GREASE	XPRESS LUBE	OIL CHANGE 2012 RAM	37334	10/18/18	46.89	67474
247-430-800.00	CONTRACTED SERVICES	UNIFI EQUIPMENT FINAN	PRINTER PAYMENT FOR SEPT	447601	10/18/18	61.16	67463
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	3 FEMALE BLK/WHT/GRY KITTENS SPAY	277814	10/18/18	368.52	67440
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	163-18D SPAY 161-18D NEUTER	278179	10/18/18	339.97	67440
247-430-835.20	VET & DRUG FEES	REBECCA KNAPP	BOARDING/GRAIN AND FEED/HAY/ HOOVE	203 S PIONEER	10/18/18	1,310.51	67444
247-430-835.20	VET & DRUG FEES	ROBIN WHITNEY DVM IAK	VET CHECK FOR HORSES REMOVED FROM	203 S PIONEER	10/18/18	260.00	67447
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL FOR SEPT	264215	10/18/18	16.00	67372
247-430-963.00	COMPUTER SUPPORT	I.T. RIGHT	COUNTY IT SERVICES CONTRACT FOR OC	20156939	10/18/18	87.89	67409
			Total For Dept 430 ANIMAL CONTROL			2,541.45	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	OCTOBER 2018 VISION COVERAGE	186512	10/18/18	25.46	67369
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	NOVEMBER 2018 BCN COVERAGE	182190042386	10/18/18	1,332.37	67381
247-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR OCTOBER 2018	186512	10/18/18	18.40	67369
			Total For Dept 852 MEDICAL INSURANCE			1,376.23	
			Total For Fund 247 ANIMAL CONTROL FUND			4,399.46	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-963.00	COMPUTER SUPPORT	I.T. RIGHT	COUNTY IT SERVICES CONTRACT FOR OC	20156939	10/18/18	146.48	67409
			Total For Dept 371 BUILDING INSPECTOR			146.48	
			Total For Fund 249 BUILDING DEPARTMENT FUND			146.48	
Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000							

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Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000							
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES I	CONVERSION OF PLATS TO IMAGES	I4096J8-IN	10/18/18	3,422.05	67399
			Total For Dept 000			3,422.05	
			Total For Fund 256 REG OF DEEDS AUTOMATION FUND			3,422.05	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-727.00	OFFICE SUPPLIES	VISA=RON BERNS	OFFICE SUPPLIES AND TRAINING	10162018	10/18/18	221.17	67467
261-325-751.00	UNIFORMS	KETZ, CHRISTA	UNIFORM REIMBURSEMENT	10142018	10/18/18	19.09	67416
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL	NOV 2018 SUPPORT	922.	10/18/18	900.00	67471
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	MONTHLY STATEMENT	9815611125	10/18/18	57.54	67464
261-325-955.10	DUES & REGISTRATIONS	PRIORITY DISPATCH	CARDSET LICENSE	SIN158810	10/18/18	49.00	67442
261-325-961.00	TRAINING & SCHOOLS	VISA=RON BERNS	OFFICE SUPPLIES AND TRAINING	10162018	10/18/18	159.20	67467
261-325-963.00	COMPUTER SUPPORT	CORE TECHNOLOGY CORPO	ANNUAL MAINTENANCE	MN3000707	10/18/18	3,660.00	67394
261-325-963.00	COMPUTER SUPPORT	I.T. RIGHT	COUNTY IT SERVICES CONTRACT FOR OC	20156939	10/18/18	322.27	67409
			Total For Dept 325 DISPATCH/COMMUNICATION			5,388.27	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	OCTOBER 2018 VISION COVERAGE	186512	10/18/18	108.83	67369
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	NOVEMBER 2018 BCN COVERAGE	182190042386	10/18/18	3,464.13	67381
261-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMIN FEE FOR OCTOBER 2018	186512	10/18/18	142.30	67369
			Total For Dept 852 MEDICAL INSURANCE			3,715.26	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-800.00	CONTRACTED SERVICES	RELX INC. DBA LEXISNE	ONLINE LAW LIBRARY/SEPTEMBER 2018	3091666516	10/18/18	520.00	67445
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	LAW LIBRARY FOR OCTOBER 2018	839092950	10/18/18	712.64	67460
			Total For Dept 000			1,232.64	
			Total For Fund 269 LAW LIBRARY FUND			1,232.64	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-840.50	F.C. PRIVATE - ROOM/BOAR	LISTENING EAR CRISIS	30 DAYS COURT FOSTER CARE J.H.	SEPT 2018	10/11/18	2,850.00	67322
292-000-840.95	IN HOME CARE MISC.	SMART START	TETHERS	1012018 & 70220	10/11/18	1,010.00	67343
			Total For Dept 000			3,860.00	
			Total For Fund 292 CHILD CARE FUND			3,860.00	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BALLEY, LAWRENCE	PER DIEM FOR VETERANS	SEPT 2018	10/11/18	70.00	67279
293-000-721.00	PER DIEM	FENDER, GARY	PER DIEM FOR VETERANS	SEPT2018	10/11/18	70.00	67299
293-000-721.00	PER DIEM	GIDDIS, KIRT	PER DIEM FOR VETERANS	SEPT 2018	10/11/18	70.00	67303
293-000-721.00	PER DIEM	GINZEL, DALE J.	PER DIEM FOR VETERANS	SEPT 2018	10/11/18	35.00	67304
293-000-721.00	PER DIEM	KOWALSKI, ED	PER DIEM FOR VETERANS	SEPT2018	10/11/18	70.00	67316
293-000-721.00	PER DIEM	ROELOFS, ROBERT	PER DIEM FOR VETERANS	SEPT 2018	10/11/18	70.00	67340
293-000-721.00	PER DIEM	STOBIE, TOM	PER DIEM FOR VETERANS	SEPT 2018	10/11/18	70.00	67351
293-000-721.00	PER DIEM	BALLEY, LAWRENCE	MILEAGE FOR SEPT 2018	SEPT 2018M	10/11/18	4.02	67279
293-000-860.00	TRAVEL	FENDER, GARY	MILEAGE FOR SEPT 2018	SEPT 2018M	10/11/18	6.54	67299
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR SEPT 2018	SEPT 2018M	10/11/18	34.67	67303
293-000-860.00	TRAVEL	GINZEL, DALE J.	MILEAGE FOR SEPT 2018	SEPT2018 M	10/11/18	15.81	67304

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Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE FOR SEPT 2018	SEPT2018 M	10/11/18	6.54	67316
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR SEPT 2018	SEPT 2018M	10/11/18	36.63	67340
293-000-860.00	TRAVEL	STOBIE, TOM	MILEAGE FOR SEPT 2018	SEPT2018 M	10/11/18	17.44	67351
			Total For Dept 000			576.65	
			Total For Fund 293 VETERAN'S RELIEF FUND			576.65	
Fund 295 VETERAN'S MEMORIAL FUND							
Dept 000							
295-000-967.00	PROJECT EXPENSES	PIONEER GROUP	VETERAN PAVILION PROJECT PUBLICATI	00050670	10/18/18	33.75	67439
			Total For Dept 000			33.75	
			Total For Fund 295 VETERAN'S MEMORIAL FUND			33.75	
Fund 310 GOVERNMENT CENTER ADDITION DEBT FUND							
Dept 000							
310-000-831.00	BANK FEES	US BANK	PAYING AGENT BANK FEES	5124803	10/11/18	175.00	67358
			Total For Dept 000			175.00	
			Total For Fund 310 GOVERNMENT CENTER ADDITION DE			175.00	
Fund 412 MCF RENOVATIONS FUND							
Dept 000							
412-000-967.00	PROJECT EXPENSES	THUM INSURANCE AGENCY	PROFESSIONAL LIABILITY FOR COMSTO	100318	10/11/18	5,187.00	67355
			Total For Dept 000			5,187.00	
			Total For Fund 412 MCF RENOVATIONS FUND			5,187.00	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	MEGEN & PATRICK FORES	OVERPAYMENT OF DELINQUENT TAXES	100518	10/11/18	27.88	67325
516-000-694.00	CASH OVER/SHORT	THE HARDWOOD CONSERVA	OVERPAYMENT OF DELINQUENT TAXES	101518	10/18/18	6.23	67455
516-000-694.00	CASH OVER/SHORT	THOMAS RIEKSE	OVERPAYMENT OF DELINQUENT TAXES	101218	10/18/18	11.78	67457
			Total For Dept 000			45.89	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			45.89	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD 11 REDEMPTIONS	100118	10/11/18	330.00	67286
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD A FORFEITURE	101718	10/18/18	30.00	67375
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 OF ANNUAL FEE FOR 2016 FORFEI	1810-34	10/18/18	968.61	67461
			Total For Dept 253 COUNTY TREASURER			1,328.61	
			Total For Fund 532 TAX FORECLOSURE FUND			1,328.61	
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-800.00	CONTRACTED SERVICES	MAY, SHARRON	BUILDING AUTHORITY MEETING 9/20 AN	100318	10/11/18	250.00	67324
569-000-860.00	TRAVEL	MAY, SHARRON	MILEAGE FOR 9/20 AND 9/24	MILEAGE	10/11/18	10.46	67324
			Total For Dept 000			260.46	
			Total For Fund 569 BUILDING AUTHORITY			260.46	
Fund 701 GENERAL AGENCY FUND							

GL Number	Inv. Line Desc .	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
	Fund 101		GENERAL FUND			90,976.41	
	Fund 205		TNT OFFICER MILLAGE FUND			4,430.35	
	Fund 206		SHERIFF'S K-9 FUND			79.36	
	Fund 213		JAIL OPERATIONS FUND			61,457.83	
	Fund 214		EMERGENCY MEDICAL SERVICES			27,809.10	
	Fund 220		MARINE PATROL FUND			29.02	
	Fund 228		SOLID WASTE/RECYCLING FUND			14,667.06	
	Fund 230		BETSIE VALLEY TRAIL MANAGEM			794.86	
	Fund 247		ANIMAL CONTROL FUND			4,399.46	
	Fund 249		BUILDING DEPARTMENT FUND			146.48	
	Fund 256		REG OF DEEDS AUTOMATION FUN			3,422.05	
	Fund 261		911 EMERGENCY SERVICE FUND			9,103.53	
	Fund 269		LAW LIBRARY FUND			1,232.64	
	Fund 292		CHILD CARE FUND			3,860.00	
	Fund 293		VETERAN'S RELIEF FUND			576.65	
	Fund 295		VETERAN'S MEMORIAL FUND			33.75	
	Fund 310		GOVERNMENT CENTER ADDITION			175.00	
	Fund 412		MCF RENOVATIONS FUND			5,187.00	
	Fund 516		DELINQUENT TAX REVOLVING FU			45.89	
	Fund 532		TAX FORECLOSURE FUND			1,328.61	
	Fund 569		BUILDING AUTHORITY			260.46	
	Fund 701		GENERAL AGENCY FUND			17,394.04	

Total For All Funds:

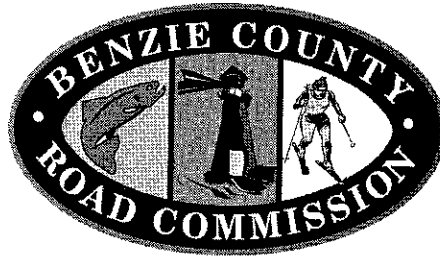
247,409.55

Committee Of The Whole

Committee Appointments

ACTION ITEMS

ROBERT ROSA, CHAIRMAN
PHIL HOYT, VICE CHAIR
TED MICK, MEMBER
MATTHEW SKEELS, MANAGER
www.BenzieCRC.org



11318 MAIN STREET
P. O. BOX 68
HONOR, MI 49640-0068
(231) 325-3051
(231) 325-2767 FAX

Your Local Road Professionals

October 11, 2018

Coury Carland, Chairman
Benzie County
448 Court Place
Beulah, MI 49617

Dear Coury,

Enclosed are the maintenance contracts for 2018-19 and our Certificate of Auto Liability Insurance for Government Center Roads and Jail Access Road, and the Betsie Valley Trail. If you decide to approve the contracts, please sign, keep one for your records and return a copy to us.

We will also need a Certificate of General Liability Insurance, naming the Road Commission as an additional insured.

If you have any questions please call.

Yours truly,

A handwritten signature in cursive script that reads "Jennifer Kolinske".

Jennifer Kolinske
Financial Manager

RECEIVED

OCT 16 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie County Road Commission

Betsie Valley Trail Maintenance

This Contract, made and entered into this 23rd day of October, 2018, by and between the Benzie County Board of County Road Commissioners, hereinafter referred to as the "Board," and the Benzie County Board of Commissioners, hereinafter referred to as the "County Board."

WITNESSETH:

WHEREAS, the County Board has affirmatively found that contracting with this Board for the maintenance of the Betsie Valley Trail within its jurisdiction is in the best public interest;

NOW, THEREFORE, in consideration of the premises and the mutual undertakings of the parties, it is agreed as follows:

ORGANIZATION, EQUIPMENT, AND FACILITIES

1. The Board shall provide personnel, equipment, and facilities (when available) to maintain the Trail and provide the services required under the terms of this contract.

SCOPE OF WORK

2. The Board shall perform maintenance work under the direction of the "County Board" or its representative. The Board may refuse to provide service if, in the Superintendent's judgment, adequate personnel and/or equipment are not available.

INTEGRATION OF COUNTY AND TRAIL WORK

3. The Board shall furnish personnel and equipment as needed to perform maintenance on the Trail. Personnel and equipment shall be used on the Trail as conditions warrant.

SUPERVISION

4. The Board hereby designates Matthew Skeels, or others functioning in the same capacity as Manager, hereinafter referred to as "Manager," who shall supervise maintenance on the Trail.

WAGE SCHEDULE

5. Wages paid by the Board for work on the Trail shall be in accordance with the current labor contract. Wages of other employees not covered above and employed on the Trail shall be fixed by the Board in accordance with its regular salary schedule.

The County Board shall reimburse the Board for direct labor overhead costs on all labor costs properly chargeable to the County Board including but not limited to holiday pay, workers' disability compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave.

MATERIALS TO BE ACQUIRED

6. Materials necessary for the performance of this contract will be purchased by the Board. A five percent (5%) handling and storage charge may be added to the purchase price of all materials requiring inside storage or special care.

SCOPE OF CONTRACT

7. It is declared that the work performed under this contract is a governmental function which the Board performs for the County Board. This contract does not confer jurisdiction upon the Board over the Trail encompassed by this contract. This contract may not be construed to confer even temporary or concurrent jurisdiction of the Board over the Trail. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of the County Board is herein intended. The parties hereto further declare that this contract is not made for the benefit of any third party.

INDEMNIFICATION

8. The County Board agrees to indemnify, defend, and save harmless the Board, its officials, employees, and agents from and against all loss or expense (including costs and attorney fees) by reason of any liability asserted or imposed upon the Board, its officials, agents, or employees for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of the work described herein, whether such injury to persons or property is due or claimed to be due, to the negligence of the County Board, or its officials, employees, or agents.

INSURANCE

9. A. The Board agrees to furnish a Certificate of Automobile Liability Insurance, which shall be in compliance with the No-Fault Automobile Insurance laws of the State of Michigan.

B. The Board shall comply with the Michigan Worker's Disability Compensation Law as to all employees performing work under this contract.

C. The County Board agrees to provide a Certificate of General Liability Insurance naming the Board as an additional insured.

EQUIPMENT RENTAL

10. The Board will use the equipment rental rates as furnished by Michigan Department of Transportation.

OVERHEAD

11. A ten percent (10%) overhead charge shall be applied to all labor, equipment, and material charges.

STATEMENT OF CHARGES

12. The County Board agrees to pay in accordance with the terms of this contract. The Board will bill the County Board on a monthly basis.

TERM OF CONTRACT

13. The term of this contract is from October 1, 2018 to September 30, 2019.

TERMINATION OF CONTRACT

14. This contract may be terminated by either party during the months of April, May, and June only. Ninety (90) days written notice must be given to the other party prior to the effective date of termination. This contract is terminated by the Board in the event of a strike or other work stoppage.

SECTION HEADINGS

15. The section headings contained herein are for convenience in reference and not intended to define or limit the scope of any provisions of this contract.

EFFECTIVE DATE OF CONTRACT

16. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the Board, and for the County Board; upon the adoption of a resolution approving said contract and authorizing the signatures thereto of the respective officials of the Board and the County Board.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

BOARD OF COUNTY ROAD COMMISSIONERS OF BENZIE COUNTY, MICHIGAN

By: Robert Rosa
Robert Rosa, Chairman

BOARD OF COUNTY COMMISSIONERS OF BENZIE COUNTY

By: [Signature]
CHAIRMAN

Benzie County Road Commission

Government Center Roads and the Jail Access Road Maintenance

This Contract, made and entered into this 23rd day of October, 2018, by and between the Benzie County Board of County Road Commissioners, hereinafter referred to as the "Board", and the Benzie County Board of Commissioners, hereinafter referred to as the "County".

WITNESSETH:

WHEREAS, the County has affirmatively found that contracting with this Board for winter service in maintaining the Government Center roads and the Jail Access Road within its jurisdiction is in the best public interest;

NOW, THEREFORE, in consideration of the premises and the mutual undertakings of the parties, it is agreed as follows:

ORGANIZATION, EQUIPMENT, AND FACILITIES

1. The Board shall provide personnel, equipment, and facilities to maintain the County's road and provide the services required under the terms of this contract.

SCOPE OF WORK

2. The Board shall perform maintenance work under the direction of the "County" or its representative. The Board may refuse to provide service if, in the Superintendent's judgment, adequate personnel and/or equipment are not available.

INTEGRATION OF WORK

3. The Board shall furnish personnel and equipment as needed to perform maintenance on the Government Center roads and the Jail Access Road as conditions warrant.

SUPERVISION

4. The Board hereby designates Matthew Skeels, or others, functioning in the same capacity as Manager, hereinafter referred to as "Manager", who shall supervise maintenance on all roads.

WAGE SCHEDULE

5. Wages paid by the Board for work on the Government Center roads and the Jail Access Road shall be in accordance with the current labor contract. Wages of other

employees not covered above and employed by the Road Commission shall be fixed by the Board in accordance with its regular salary schedule.

The County shall reimburse the Board for direct labor overhead costs on all labor costs properly chargeable to the County including but not limited to holiday pay, workers' disability compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave.

MATERIALS TO BE ACQUIRED

6. Materials necessary for the performance of this contract will be purchased by the Board. A five percent (5%) handling and storage charge may be added to the purchase price of all materials requiring inside storage or special care.

SCOPE OF CONTRACT

7. It is declared that the work performed under this contract is a governmental function which the Board performs for the County. This contract does not confer jurisdiction upon the Board over the roads encompassed by this contract. This contract may not be construed to confer even temporary or concurrent jurisdiction of the Board over these roads. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of the County is herein intended. The parties hereto further declare that this contract is not made for the benefit of any third party.

INDEMNIFICATION

8. The County agrees to indemnify, defend, and save harmless the Board, its officials, employees, and agents from and against all loss or expense (including costs and attorney fees) by reason of any liability asserted or imposed upon the Board, its officials, agents, or employees for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of the work described herein, whether such injuries to persons or property is due or claimed to be due, to the negligence of the County, the Board, or its officials, employees, or agents.

INSURANCE

9. A. The Board agrees to furnish a Certificate of automobile liability insurance, which shall be in compliance with the No-Fault Automobile Insurance laws of the State of Michigan.

B. The Board shall comply with the Michigan Worker's Disability Compensation Law as to all employees performing work under this contract.

C. The County agrees to provide a certificate of insurance naming the Board as an additional insured.

EQUIPMENT RENTAL

10. The Board will use the equipment rental rates as furnished by Michigan Department of Transportation.

OVERHEAD

11. A ten percent (10%) overhead charge shall be applied to all labor, equipment, and material charges.

STATEMENT OF CHARGES

12. The County agrees to pay in accordance with the terms of this contract. The Board will bill the County on a monthly basis.

TERM OF CONTRACT

13. The term of this contract is from October 1, 2018 through September 30, 2019.

TERMINATION OF CONTRACT

14. This contract may be terminated by either party during the months of April, May, and June only. Ninety (90) days written notice must be given to the other party prior to the effective date of termination. This contract is terminated by the Board in the event of a strike or other work stoppage.

SECTION HEADINGS

15. The section headings contained herein are for convenience in reference and not intended to define or limit the scope of any provisions of this contract.

EFFECTIVE DATE OF CONTRACT

16. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the Board, and for the County; upon the adoption of said contract and authorizing the signatures thereto of the respective officials of the Board and the County.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

BOARD OF COUNTY ROAD COMMISSIONERS OF BENZIE COUNTY, MICHIGAN

By: Robert Rosa
Robert Rosa, Chairman

BOARD OF COUNTY COMMISSIONERS OF BENZIE COUNTY

By: Gay Lane
Chairman

**STATE OF MICHIGAN
CERTIFICATE OF NO-FAULT INSURANCE
FLEET COVERAGE**

The Michigan County Road Commission Self-Insurance Pool certifies that it has issued a policy complying with Act 294, P.A. 1972, as amended covering ALL VEHICLES scheduled as insured on file with the Michigan County Road Commission Self-Insurance Pool.

Name of Insured: Benzie County Road Commission

Address:

P.O. Box 68
Honor, MI 49640

By: Bayle A. Cummings
Authorized Representative

Policy Number: MCRP-1000-AI

Effective: 4/1/2018

Expires: 4/1/2019

PENALTY FOR OPERATION WITHOUT INSURANCE

Michigan Law (MCLA 500.3101) requires that the owner or registrant of a motor vehicle registered in this state must have insurance or other approved security for the payment of no-fault benefits on the vehicle at all times. An owner or registrant who drives or permits a vehicle to be driven upon a public highway without the proper insurance or other security is guilty of a misdemeanor.

An owner or registrant convicted of such a misdemeanor shall be fined not less than \$200.00 nor more than \$500.00, or imprisoned for not more than 1 year, or both.

A person who supplies false information to the Secretary of State or who issues or uses an invalid certificate of insurance is guilty of a misdemeanor punishable by imprisonment for not more than 1 year, or a fine of not more than \$1,000.00 or both.

This form may be presented as evidence of insurance.

**Claims Telephone Number
(800) 842-6013**

Correspondence

①

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

**RESOLUTION #2018-10
OPPOSING PROPOSED CHANGES
TO THE STATEWIDE SEPTIC CODE (HB 5752 & HB 5753)**

WHEREAS, House Bills 5752 and 5753 would add Part 128 to the Public Health Code and establish state and local standards for onsite wastewater treatment systems which would require the Michigan Department of Environmental Quality to develop a statewide code to govern the installation, operation, maintenance and inspection of septic systems;

WHEREAS, The Amendatory Act restricts and removes local controls and changes existing regulations and guidelines that have been effectively enforced by counties and health departments across the Upper Peninsula; and

WHEREAS, The Amendatory Act would add additional mandates that would increase the amount of personnel time and expenses that Upper Peninsula Health Departments would incur under the new Act without adequate funding from the state; and

WHEREAS, The Amendatory Act would gut existing regulations and grant the Michigan Department of Environmental Quality authority to approve local sanitary codes which, in effect, eliminates local control and undermines the duties of local health departments to implement and enforce laws; and

WHEREAS, The Michigan Department of Environmental Quality lacks the necessary budget and staffing levels to meet the mandates of this Amendatory Act which will place an additional financial burden on local authorities; and

WHEREAS, The creation of the State Technical Advisory Committee under the Act would take away and replace local control of the design, permitting, inspection and management of onsite wastewater treatment facilities and limit input into the rulemaking process to four local health department representatives; and

WHEREAS, The Amendatory Act fails to address funding for distressed homeowners and vacated properties with onsite wastewater treatment systems;

THEREFORE BE IT RESOLVED,

That the Alger County Board of Commissioners opposes HB 5752 and HB 5753 and requests State Legislators to oppose the legislation.

Alger County is an Equal Opportunity Employer

RECEIVED

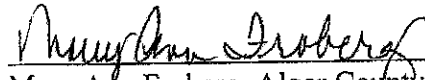
OCT 08 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,



Mary Ann Froberg, Alger County Clerk

Dated: July 16, 2018

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

2

**RESOLUTION #2018-14
THE DEVELOPMENT OF AN ADDITIONAL LOCK**

WHEREAS, the Soo Locks are a vital economic contributor, not just for Michigan, but for the entire U.S. Economy as well. Currently, there are only two locks that are currently being utilized for shipping which are the Poe and MacArthur. The 49-year-olds Poe Lock is in need of repair and the MacArthur Lock's size is not suitable for modern freighters to pass through, and;

WHEREAS, closing the Poe Lock would cause a negative economic impact of \$160 million within a 30-day span, and;

WHEREAS, a shutdown of the Locks would result in the halt of the North American automotive production with a matter of weeks, and;

WHEREAS, the Soo locks (out of 196 locks) is ranked number one in its significance to the economy and saves approximately \$3.5 billion in costs for transportation each year, and;

WHEREAS, having the Locks closed for even six months would result in 11 million jobs being lost, and;

WHEREAS, the locks are a critical pathway to ship national resources such as iron ore and agricultural products critical to the economic vitality of the Upper Peninsula of Michigan that are exported nationally and internationally, so;

THEREFORE, building a new lock, in addition to the Poe Lock, would allow for more efficient and redundant transportation opportunities;

BE IT RESOLVED, that the Alger County Board of Commissioners supports the development and the funding of the twinning of the Poe Lock as soon as possible.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,


Mary Ann Froberg, Alger County Clerk

Dated: September 17, 2018

RECEIVED

OCT 08 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Manager Matt Skeels
Clerk Jennifer Kolinske

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Page 2, Benzie CRC mtg 9/27/18

Township Contribution Monies FY 2019 - Motion by Comm Bowers and supported by Comm Mick to use \$100,000 of BCRC funds in FY 2019 for Local Road Matching. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Seasonal Road Temp Closure-National Park Service Prescribed Burn- Motion by Comm Rosa and supported by Comm Bowers to close Bass Lake Road for prescribed burn. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Approve Hooker Road Bridge Bid- - Motion by Comm Mick and supported by Comm Bowers to approve AJ's bid of \$133,476.73. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

FY 2019 Federal Project - Motion by Comm Bowers and supported by Comm Mick to approve borings on Homestead Road not to exceed \$7,000.00. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Encroachment Permit – House of Construction – Board denied request for permit.

Correspondence/Information/Discussion:

CRA Sept News Release – Manager Skeels shared with board the information regarding the impasse on state road work. Concerns are rising since winter is so close and many of these roads may not be completed.

Pioneer Road Update – Paving should be complete 1st week of October. Manager Skeels will draft contract outlining the work and who is responsible for cost.

Marshall Road Update – Manager Skeels met with Gourdie Fraser yesterday. They have agreed to pick up the extra costs in the amount of \$18,339.00.

Staffing Update – Looking for seasonal hires for winter season. Record Patriot has not produced many resumes for the Administrative Assistant position. Clerk Kolinske will post the position on Indeed this week.

October 12th Crew Quarterly Lunch/Rodeo – board approved the purchase of food for this event. Cost will be shared between the board members and Manager Skeels.

Public Input: Gary Sauers asked more questions regarding CRA's Sept News Release.

Board Round Table: MDOT local safety review has been completed. Manager Skeels awaiting a summary statement from MDOT. Safety Grant application due next spring for FY 2020 projects. Discussed Wet Land Bank supporting Grand Traverse County, should be no financial exposure to BCRC. Iron Man – Matt needs to find out more information on routes they plan to use, could be a potential problem. Date of the event is 8/25/2019.

Meeting Adjourned at 11:57 AM.

Minutes approved 10/11/18

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk

4

**BENZIE COUNTY
SOLID WASTE ADVISORY COMMITTEE
MINUTES of JUNE 27, 2018**

MEMBERS PRESENT: Dave Zempel, Jane Schultz, Roger Schultz, Todd Warren, Evan Warsecke, Marlene Wood

ABSENT: Dennis Fischgrabe - Let the record show Fischgrabe joined the meeting in progress.

ALSO PRESENT: Jesse Zylstra – Solid Waste / Recycling Coordinator

GUEST: None

Call to Order: Vice-Chairman, Todd Warren called the meeting to order at 5:00 pm

APPROVAL OF THE AGENDA: Motion by Warsecke to approve the agenda as presented. Seconded by R. Schultz. All Aye

APPROVAL OF THE MINUTES OF MAY 9, 2018: Motion by Wood, seconded by J. Schultz to approve the minutes with wordage of Business Item d. to include “to continue with the current fee”. All Aye

Public Input on the Agenda: None

Coordinator’s Report: A report of the coordinator’s activities and program updates was available to the committee for review and discussion. Zylstra covered details of current activities:

- Full drum of batteries was recently sent to Battery Solutions and another drum pick up is set for July 12th.
- Event of June 16th served approximately 280 Benzie residents (exact details of electronics, HHW, mattresses, and tires not available at this time but one full trailer and 1/3 of the second trailer of tires was collected)
- Next scrap tire collection is set for July 14 in Thompsonville (9 to noon)
- BOC has authorized Zylstra to move forward with the sale of 18 roll off containers, keeping 2 of the best quality for the county to hold on to.
- Summer site attendants are in place
- Kiosk construction to begin soon
- Zylstra is following up on illegal dumpsites as he becomes aware of them for clean up

Fischgrabe suggests we include recycling stats from businesses buying county bins to show increases in waste diversion. Zempel suggests Zylstra stay connected with Benzie Bus on possible property acquisition discussion.

RECEIVED

OCT 11 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Business:

- a. **Current Financial Report:** Zylstra presented the SWAC with a current Revenue and Expenditure Report which was reviewed and discussed. All line items were agreed to be in order. The report included the proposed budget for 2018\2019 for board review.
- b. **HHW / Electronics & Scrap Tire Collections (Helpers)** Zylstra reminded the board of the next event in Honor on August 4th. He will send out an email blast asking SWAC members who want to help at the event to let him know if they are available.
- c. **Green Business Program:** Zylstra reported a complete mailing to all subscribing businesses has been done and renewals are coming in daily. He reported a few new businesses are interested in joining the program.

Other Business: None

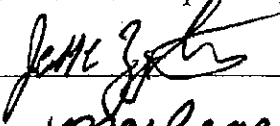

Correspondence: Zylstra reported an operational change where Iris Waste Diversions will handle the fiduciary duties involved in managing the Clean Sweep Grant for Grand Traverse County in which the State of MI provides coverage for pesticides & fertilizer disposal costs. Benzie County will now have to pay \$200 per HHW event to be part of the Clean Sweep Grant program that covers the cost of pesticide / fertilizer disposal.

Public Input: None

Adjourn: Motion by Wood, Seconded by Warsecke to adjourn the meeting at 5:35pm

The next quarterly SWAC meeting will be held on Wednesday, October 3rd, 2018

Minutes are respectfully submitted by Jesse Zylstra, Recycling Coordinator

Marlene Wood, Secretary

(5)

**BENZIE COUNTY
SOLID WASTE ADVISORY COMMITTEE
MINUTES OF OCTOBER 3, 2018**

MEMBERS PRESENT: Dave Zempel, Jane Schultz, Roger Schultz, Dennis Fischgrabe, Evan Warsecke, Marlene Wood

ABSENT: Todd Warren

ALSO PRESENT: Jesse Zylstra – Solid Waste / Recycling Coordinator

GUEST: None

Call to Order: Chairman, Fischgrabe called the meeting to order at 5:00 pm

APPROVAL OF THE AGENDA: Motion by J. Schultz to approve the agenda as presented. Seconded by Warsecke. All Aye

APPROVAL OF THE MINUTES OF JUNE 27, 2018: Motion by Warsecke, seconded by Zempel to approve the minutes.

Public Input on the Agenda: None

Coordinator's Report: A report of the coordinator's activities and program updates was available to the committee for review and discussion. Zylstra covered details of current activities:

- Drums of batteries continue to be sent to Battery Solutions.
- Events of June and August served approximately 500 Benzie residents and took in 25,000 pounds of hazardous materials and 20,000 pounds of electronics.
- Three successful scrap tire collections received over 3,000 tires paid for by a DEQ Scrap Tire Grant.
- 18 roll off containers have been sold, keeping 2 of the best quality for the county to hold on to. These will be stored at 669 property.
- Summer recycling volumes were up considerably. Zylstra provided a Recycle Comparison graph showing increases from 2015 to present.
- Kiosk construction underway with 4 sites in place at this time.

Business:

- a. **Vacancies and Appointments:** Zylstra reported 3 SWAC appointments will be open as of December 31, 2018. Jane Schultz, Todd Warren and Evan Warsecke all have terms that expire at that time.
- b. **Current Financial Report:** Zylstra presented the SWAC with a current Revenue and Expenditure Report which was reviewed and discussed. All line items were agreed to be in order. The report included the approved budget for 2018/2019 fiscal year.

RECEIVED

OCT 11 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- c. **HHW / Electronics / Tire Collections of 2018:** Zylstra reported on statistics from the summer events as listed under Coordinator's Report in the minutes.
- d. **Planning 2019 Collections:** Motion by Wood, seconded by J. Schultz to direct Zylstra to research vendors to provide services in 2019 for 2 HHW/Electronics events at approximately the same time frame as was in 2018 at same locations if available and to report findings to the SWAC for final determination.
- e. **2019 Meeting Schedule:** Motion by Warsecke, seconded by Fischgrabe to set meeting dates for SWAC in 2019 to be the 1st Wednesday of each quarter at 5:00 pm in the BOC room of the Government Center with the exception of June 26th meeting instead of 4th of July Holiday week. Dates are: January 2nd, April 3rd, June 26th, and October 2nd. Zylstra will post this schedule with the County Clerk and on the website.
- f. **Grant Reporting:** Zylstra reported finalization of Educational Grant has been submitted. An extension for remainder of grant funds was given to allow for purchase of reusable bags. Final request for reimbursement was submitted to the DEQ for scrap tire funding. The application for 2019 scrap tire grant funding was submitted.

Other Business: Zylstra stated that he provides an activities report to the Board of Commissioners on a monthly basis to keep them up to date of the Solid Waste Department and the Coordinator's progress. He will forward a copy of this memo to the SWAC as well.

Correspondence: None

Public Input: None

Adjourn: Motion by Wood, Seconded by Warsecke to adjourn the meeting at 6:00 pm

The next quarterly SWAC meeting will be held on Wednesday, January 2nd, 2019

Minutes are respectfully submitted by Jesse Zylstra, Recycling Coordinator

Marlene Wood, Secretary

BENZIE COUNTY VETERANS AFFAIRS COMMITTEE
Meeting Minutes
Monday, September 10, 2018, 9:00 a.m.
Conference Room 206, Governmental Center, Beulah, Michigan



Committee members present: Bob Roelofs (Chair), Tom Stobie (Vice-Chair), Camp Bailey, Ed Kowalski, Kirt Giddis, Gary Fender, and Dale Ginzel (Secretary). Also present was Michelle Thompson and Doreen Carter.

A moment of silence was followed by the Pledge of Allegiance.

A motion was made by Ed and supported by Kirt to add Benzie County Veterans Memorial Pins to old business on agenda. Motion approved unanimously.

A motion was made by Kirt and supported by Camp to approve August committee meeting minutes. Motion was approved unanimously.

Public Comment: None

Outside Veterans Meetings:

- a. Bob attended the Grand Traverse County Veterans Affairs Committee meeting and shared that there weren't enough members present to have a quorum.
- b. Bob shared that the Administrators from Benzie, Grand Traverse, and Leelanau counties met to discuss veterans' services.

Finance update: Michelle Thompson provided finance update. The Veterans' Relief Fund (293) has a balance of \$73,637.46. The Veterans' Memorial Fund (295) balance is \$62,056.19.

Committee Action Items: Pavilion Project request for bids were posted in the Record Patriot. Bellson Outdoors was only company to respond regarding picnic tables and benches. Bob provided parts list to 4 businesses for bids / quotes. Bob also ordered trusses in order to be aligned with project timeline.

Old Business:

- a. Hiring update regarding Benzie County Veterans Service Officer. County Administrators had meeting to discuss cost of services. Waiting to hear from Grand Traverse County VA Office.
- b. Benzie County Veterans Memorial Pins. Ed shared sample design and informed the committee that it would take company three weeks to complete after receipt of payment.
- c. Kirt shared that Padnos is making financial donation to Benzie County Veterans Memorial.

New Business: Doreen Carter seeking ideas and stories to post on Benzie County Veterans Memorial fb page.

Mileage, bills and per diem requests: Kirt made a motion and supported by Tom to approve mileage and per diem for August committee meeting. Roll call: Kirt – yes, Ed – yes, Camp – yes, Dale – yes, Bob – yes, Tom – yes, Gary – yes. Motion approved unanimously.

Meeting was adjourned at 10:08 a.m.

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OCT 11 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

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RESOLUTION SUPPORTING OJIBWAY CORRECTIONAL FACILITY

WHEREAS, the State of Michigan Department of Corrections (DOC) has announced that the Ojibway Correctional Facility (OCF) in Marenisco Township, which is in Gogebic County, will be closed effective December 1, 2018; and

WHEREAS, the Gogebic County Facility is one of many historical examples of where a U.P. county stepped up to help the State by agreeing to place a prison in their area despite local resident opposition; and

WHEREAS, the OCF has been one of the most effectively operated prison facilities among the DOC's facilities; and

WHEREAS, OCF employs approximately 210 employees, and the payroll of those employees has a large economic impact, over \$55 million, on the County, as well as significant future impact on overcrowding of its county jail; and

WHEREAS, one of the factors used to determine which facility would be closed was the distance that family has to travel to visit their loved ones at OCF; and

WHEREAS, the Department of Corrections has Upper Peninsula prison inmates within the system, scattered throughout the DOC facilities; and

WHEREAS, if one of the factors in determining the OCF closure was distance to visit inmates, then obviously Upper Peninsula facilities should be utilized for housing of Upper Peninsula prison inmates.

THEREFORE BE IT RESOLVED, the Houghton County Board of Commissioners strongly favors the continued operation of the Ojibway Correctional Facility in Marenisco Township, Gogebic County, Michigan, as a vital facility for the DOC and housing unit for Upper Peninsula prison inmates, and

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BE IT FUTHER RESOLVED, that before any further Upper Peninsula prison is proposed for closure including the Ojibway Prison, an independent economic impact analysis must be conducted and funded by the State of Michigan. The State of Michigan shall also be required to provide adequate financial resources and economic aid and a facility re-use plan to mitigate the economic impact, loss of jobs, loss of local tax revenues and subsequent overcrowding of local county jails.

BE IT FINALLY RESOLVED, that a copy of this resolution be sent to U.P. Legislators, Governor Snyder, the MDOC Director and all Upper Peninsula counties.

STATE OF MICHIGAN)
)ss.
COUNTY OF HOUGHTON)

I, JENNIFER LORENZ, Clerk of the Houghton County Board of Commissioners and Clerk of the County of Houghton, do hereby certify that the above Resolution was duly adopted by the said Board on October 16, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County of Houghton, Houghton, Michigan, this 17th day of October, 2018.

Jennifer Lorenz
Houghton County Clerk