

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

October 9, 2018

Frank F. Walterhouse Board Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 9/25/18 (open & closed)
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT –
 FINANCE – Approval of Bills;
 COMMITTEE OF THE WHOLE – 9/25/2018 Consent
 COMMITTEE APPOINTMENTS –
 ACTION ITEMS –
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –
10:00 David Lemmien -- Forester
10:15
10:30

 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes

Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	231-920-5028
District III - Roger Griner (Crystal Lake, Frankfort).....	231-651-0757
District IV - Coury Carland (Benzonia).....	231-930-7560
District V - Terry Money (Homestead).....	231-510-2400
District VI - Evan Warsecke (Colfax, Inland).....	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

September 25, 2018

The Benzie County Board of Commissioners met in a regular session on Tuesday, September 25, 2018, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Carland (arrived at 10:14), Griner, Jeannot (by telephone), Money, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Griner and the Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as presented. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

Minutes:

Motion by Griner, seconded by Roelofs, to approve the regular session minutes of September 11, 2018 as presented. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

9:02 a.m. Public Input – None

PUBLIC HEARING FOR ADOPTION OF 2018-19 BUDGET

Motion by Griner, seconded by Money, to open the public hearing for adoption of the 2018-19 Budget. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried

Public Input – No public comments

Motion by Griner, seconded by Money, to close the public hearing. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

L-4029: Motion by Roelofs, seconded by Jeannot, to approve the L-4029 2018 Tax Rate Request as presented, authorizing the chairman to sign. Roll call. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

2018-19 Budget: Motion by Griner, seconded by Roelofs, to adopt the 2018-19 Budget as presented.

Comm Money inquired if the Elected Official's salaries are correct; he would like to see the last year salary listed too like has been done with the Appointed Officials Appendix B.

Mr. Deisch stated that people are getting 2% for all non-union positions and a 10- county Networks Northwest salary survey approved by the BOC and those positions that are not elected that fell below the 10-county survey, an additional 3% was set aside for them at the direction of the Board of Commissioners.

Comm Money stated that he believes, rather than having the total of all raises in the contingency line, the appropriate raise should be in each line number.

COMMISSIONERS

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September 25, 2018

Maridee Cutler stated that the employee roster is correct; the money is in contingency and after the budget gets approved today, the money will be moved to each line number.

Comm Money asked which offices got the 3%? Mr. Deisch read them off of the roster.

Comm Money then asked about the Chief Deputies in the Clerk, Treasurer, Register of Deeds, are they on that list? Mr. Deisch responded, No

Comm Money stated that, so those employees fell through the cracks with the 3%.

Roll call. Ayes: Griner, Jeannot, Roelofs, Sauer and Warsecke Nays: Money Exc: Carland Motion carried.

Appropriations Act: Motion by Warsecke, seconded by Money, to adopt the 2018-2019 General Appropriation Act and Budget as presented, authorizing the chairman to sign. Roll call. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

Appendix A: Motion by Warsecke, seconded by Griner, to adopt Appendix "A" Elected Officials Salaries for the Fiscal Year of 2018-2019 (beginning October 1, 2018) as presented. Roll call. Ayes: Griner, Jeannot, Roelofs, Sauer and Warsecke Nays: Money Exc: Carland Motion carried.

Appendix B: Motion by Warsecke, seconded by Money, to adopt Appendix "B" Appointed Officials 2018-2019 Fiscal Year Wages/Salary (beginning October 1, 2018) as corrected, removing the County Administrator's 2018-19 wage. Roll call. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

Appendix C: Motion by Money, seconded by Warsecke, to adopt Appendix "C" Per Diem and Mileage Report for 2018-2019 Fiscal Year as presented. Roll call. Ayes: Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Exc: Carland Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Doug Durand, Benzie Senior Resources, provided a written report and stated that they too are wrapping up their fiscal year. HDM record was set for July and August, together with in-home services as well. We will be limiting the number of dining out vouchers for next year, also the lawn chore vouchers will be limited. Washington DC the Senate Appropriations Committee increase funds for congregate and home delivered meals – that's good news and will now go to the House. Comm Griner asked about parking needs – how about the back. Mr. Durand stated that is where the employees park and it is a wetlands area.

Tom King, EMS Director, has been appointed as the permanent director and says thank you for this opportunity and looks forward to working with you for the next several years.

COMMISSIONER REPORTS

Comm Roelofs reported on Benzie County Veterans Affairs Special meeting to allocate the bids for the final phase of the Veterans Memorial and hope to be completed for the November 11 Veterans Day service. EMS – Tom King was welcomed. Building Space Needs meeting – we need to minimize and maximize space for now and in the future. Veterans Affairs Coordinator that handles any incarcerated veterans is the liaison between the courts and the jail.

COMMISSIONERS

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September 25, 2018

Comm Griner shares information from the newspaper of the cruise ship that was in Traverse City and there are more to come – they won't need parking spaces, they will park in the water, but will bring a lot of people to the area. Met at the Platte River Inn with Lisa Leedy of AES regarding the transfer facility. Mental health – there is room to improve mental health services in the jail.

Comm Jeannot reported that he has been recruiting for the DHHS Board since Tom Hart is not seeking reappointment. Comm Jeannot has been in touch with someone in the community that would be a great asset; this gentleman did submit a letter of interest to the State. His name is Scott Harrison.

Comm Money stated that he totally agrees with Comm Griner regarding the mental health system. He stated that we lost Homer Morris last week, he was very involved in the community and was a mentor to young people.

Comm Warsecke reported that the Conservation District is holding their Fall Seedling sale at this time until Friday the 28th.

Comm Sauer reported on the Betsie Valley Trail that the Charlie Kehr Stairway is progressing well; and they are trying to get a grant to fix from Beulah out to the County Farm Road. MAC Workers Comp met on September 11 and they have an extra \$100,000 to distribute this year. MIDC says we have to be cautious until we figure out the funding issue. Building needs – we need to prioritize what we have to get done and get a plan.

Comm Jeannot asked regarding the space needs, if we can move forward before a plan is developed.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- MIDC
- Tentative Agreements have been reached for all five union contracts.
- School Resource Officer ballot proposal was presented as one officer for Frankfort Police for Frankfort Elberta Schools and one officer for the Sheriff Office for Benzie Central Schools. There has been some discussion about if that is the way it should continue. Have been working on an Interlocal Agreement with Frankfort to have the funds flow from Benzie County to Frankfort if the proposal should pass.

Comm Money says he agrees in total with it. If we were to make a change to where we are asking for the vote, then we have smoke and mirrors.

Comm Griner, I agree with Terry – smoke and mirrors if not done as proposed.

Comm Roelofs says it is important to put people in place that will be involved in the community 24/7.

Comm Warsecke stated there is not a better way to keep our children safe.

Mr. Deisch says then we won't be looking at the interlocal agreement until after the vote of the people.

Chairman Sauer says we should wait until after the election. Would like to see if the City Council votes it up or down. That has to be front and center – either support the person as a Frankfort employee or not.

Comm Jeannot echoes Chairman Sauer's comments; first we need to understand the voters request.

COMMISSIONERS

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September 25, 2018

Comm Money asked about the Manistee Ambulance issue -- Mr. Deisch says it is clear that Munson will take over the ambulance service and we don't know how that will affect us.

Have a meeting set up with Tom King and Ron Berns about this issue.

Comm Jeannot inquired regarding the cabling project & Animal Control -- will research the ACO issue and report back to the full board. Maridee stated that the cabling project has been completed inside, the outlets have been tested. Caleb will be back next week for the change-over, then all other wires will be pulled when the change-over is completed.

- Mr. Deisch stated that the install of the new lighting with CoolLED is in process; we will be saving about \$800 per month at the Government Center.

10:06 a.m. Break

10:12 a.m. Reconvene

Steve Griffith, DNR Wildlife Biologist, spoke regarding the Chronic Wasting Disease (CWD) Chairman Sauer stated he is concerned about the antler point restrictions and with CWD.

10:14 a.m. Comm Carland Arrives

Chairman Sauer said he hopes that there is some common sense with this.

Comm Roelofs asked what is the closest infected area with CWD? Montcalm & Kent Counties Montcalm has been the hot spot.

Comm Money asked about the Wisconsin issue a couple years ago: Steve stated that the goal is to control the spread of CWD.

Effective January 1, 2019 there will be no baiting and feeding of deer in the Lower Peninsula.

Sheriff Schendel asked if there is any cure? No, there is no cure for CWD, it is 100% fatal. Sheriff asked how about a vaccine to put in the food.

Deb Lindgren inquired if it is transferrable to beef, sheep, goats? No, not outside the deer family.

10:45 a.m. Bryce Dreeszen, Treasurer of the Friends of the Betsie Valley Trail

In March 2018 there was a Memorandum of Understanding (MOU) approved by this board for a MNRTF grant application; we need to have a term added to the MOU.

Motion by Roelofs, seconded by Money, to adopt the Memorandum of Understanding between the County of Benzie, Village of Beulah and Friends of the Betsie Valley Trail for Reconstruction from Beulah to County Farm Road, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

FINANCE

Bills: Motion by Money, seconded by Warsecke, to authorize payment of the bills from September 11, 2018 to September 24, 2018 in the amount of \$479,110.53 as presented. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMITTEE OF THE WHOLE -- No meeting held

COMMITTEE APPOINTMENTS -- None

ACTION ITEMS:

COMMISSIONERS

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September 25, 2018

2018-023 Fish Hatchery Resolution: Motion by Money, seconded by Roelofs, to adopt resolution 2018-023 Certified Resolution for Local Support for DNR Michigan Natural Resources Trust Fund Grant Project as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Sublease & Use Agreement: Motion by Jeannot, seconded by Money, to adopt the Sublease and Building Use Agreement between Benzie County and the Benzie County Health and Human Services Board as presented, authorizing the chairman to sign, contingent on approval by the DHHS Board. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

PRESENTATION OF CORRESPONDENCE

- Letter from the Regional Land Conservancy of grant award in the amount of \$5,000 to the Charlie Kehr Memorial Trail Connector received.
- Road Commission minutes of August 23, 2018 received.
- Menominee County resolution opposing House Bill 752 & 5753 regarding local standards for on-site wastewater treatment systems received.
- Veterans Affairs minutes of August 13, 2018 received.
- Transportation Authority August 2018 financial report received.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

11:04 a.m. Motion by Sauer, seconded by Money, to enter closed session in accordance with the OMA Section 15.268(A) to perform the County Administrator's annual evaluation and Section 15.268(c) to discuss collective bargaining agreement negotiations. All discussions regarding approving tentative collective bargaining agreements and potential discussion regarding the County Administrator's employment agreement will be discussed in the open meeting after coming out of closed session. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

12:02 p.m. Re-Enter Open Session

Union Contracts -- Tentative Agreements:

Motion by Roelofs, seconded by Money, to ratify the tentative agreement with TPOAM and authorize the chairman to sign. Roll call. Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Roelofs, seconded by Money, to ratify the tentative agreement with POAM Correction and authorize the chairman to sign. Roll call. Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Roelofs, seconded by Money, to ratify the tentative agreement with POAM Central Dispatch and authorize the chairman to sign. Roll call. Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONERS

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September 25, 2018

Motion by Roelofs, seconded by Money, to ratify the tentative agreement with COAM Corrections and authorize the chairman to sign. Roll call. Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Roelofs, seconded by Money, to ratify the tentative agreement with COAM Road Command and authorize the chairman to sign. Roll call. Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

County Administrator:

Comm Warsecke stated that we held a closed session regarding Mr. Deisch's evaluation; we also took off the County Administrator' wage on Appendix B.

Motion by Warsecke, seconded by Money, authorizing a 2% Cost of Living (COL) and where he falls on the 10-County Networks Northwest survey he would fall under the 3% increase as well. Comm Jeannot asked if this was in compliance of his contract. Roll call. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Comm Carland stated October 7, 2018 the Friend of the Betsie Valley Trail will have a dedication of the Charlie Kehr Stairway at 2:00 p.m. Council of Governments have been trying to decide what to do with the Beaver Island Lighthouse – used to be able to use funds to operate the school. There has been a lot of damage out there due to pipes bursting – Networks Northwest has offered to purchase the Lighthouse in conjunction with Charlevoix County to restore it.

12:17 p.m. Public Input

Michelle Thompson stated that Point Betsie has received federal grants as well.

12:20 p.m. Public Input Closed

Motion by Carland, seconded by Warsecke, to adjourn at 12:20 p.m. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Gary G. Sauer, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of September 11, 2018 as presented.
3. Public hearing held for adoption of the 2018-19 Budget.
4. Approved the L-4029 2018 Tax Rate Request as presented, authorizing the chairman to sign.
5. Adopted the 2018-19 Budget as presented.
6. Adopted the 2018-2019 General Appropriation Act and Budget as presented.
7. Adopted Appendix "A" Elected Officials Salaries for the Fiscal Year of 2018-2019 (beginning October 1, 2018) as presented.

COMMISSIONERS

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September 25, 2018

8. Adopted Appendix "B" Appointed Officials 2018-2019 Fiscal Year Wages/Salary (beginning October 1, 2018) as corrected, removing the County Administrator's 2018-19 wage.
9. Adopted Appendix "C" Per Diem and Mileage Report for 2018-2019 Fiscal Year as presented.
10. Adopted the Memorandum of Understanding between the County of Benzie, Village of Beulah and Friends of the Betsie Valley Trail for Reconstruction from Beulah to County Farm Road, authorizing the chairman to sign.
11. Authorized payment of the bills in the amount of \$479,110.53 as presented.
12. Adopted resolution 2018-023 Certified Resolution for Local Support for DNR Michigan Natural Resources Trust Fund Grant Project as presented, authorizing the chairman to sign.
13. Adopted the Sublease and Building Use Agreement between Benzie County and the Benzie County Health and Human Services Board as presented, authorizing the chairman to sign, contingent on approval by the DHHS Board.
14. Entered closed session in accordance to perform the County Administrator's annual evaluation and to discuss collective bargaining agreement negotiations.
15. Ratified the tentative agreement with TPOAM and authorize the chairman to sign.
16. Ratified the tentative agreement with POAM Correction and authorize the chairman to sign.
17. Ratified the tentative agreement with POAM Central Dispatch and authorize the chairman to sign.
18. Ratified the tentative agreement with COAM Corrections and authorize the chairman to sign.
19. Ratified the tentative agreement with COAM Road Command and authorize the chairman to sign.
20. Authorized a 2% Cost of Living (COL) for the County Administrator and where he falls on the 10-County Networks Northwest survey he would fall under the 3% increase as well.

Destroy Date: _____

Closed Session

September 25, 2018

Union Contract Ratification
County Administrator's Evaluation

Elected Officials and Department Head Comments

9-1-1
Police
Fire / EMS

Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency 231-882-4487 / Fax 231-882-5894



September 3, 2018

Updates to the Board of Commissioners:

The conversion from AT&T to Peninsula Fiber Network – PFN for the delivery of 9-1-1 calls timeline has just been updated. Equipment install planned for October 4th. Conversion and testing will occur October 23rd to the 25th. This involves our computer aided dispatch system and telephone system.

Train the Trainer classes on the MPSCS radio system were completed September 24 – 27. The new instructors will meet to prepare a training document as it applies to our radios. They will also develop incident command policies and procedures as well as standard communication protocols.

The trainee is on her own effective Oct 1st and is scheduled for a 40hr Beginning Dispatch Course November 5th – 9th at Mason-Ocean Central Dispatch.

The tower top amplifier for the Zimmerman Rd tower was installed on October 2nd to improve portable radio coverage in the county. The tower top amplifier listens for a weak signal and boosts it back to Central Dispatch.

There may be an opportunity to split the cost of a tower top amplifier on the St John's – Interlochen tower with Grand Traverse County Central Dispatch. And I am still working on convincing Leelanau and Manistee Dispatch Centers to add tower top amplifiers to their towers that our radios connect to for even more increased coverage. Stay tuned.

This project is still pending a quote from Motorola. As part of Fire and EMS joining the Michigan Public Safety Communications System - MPSCS, we knew there would be some expenditure not covered by the Assistance to Firefighter Grant. This expenditure is the additional radio equipment necessary to be added to the local towers to handle the additional volume of radios coming on to the MPSCS. An engineering study has been completed and submitted to Motorola. Motorola and the MPSCS will review the study together and will come up with the most cost-efficient quote for the additional equipment. MPSCS will consider the equipment needs they were already planning as part of their ongoing updating of towers to reduce any costs to Benzie County.

We have had a power outage that affected the backup battery power on the telephone equipment and we lost phones for approximately an hour. The dispatcher followed the procedures to transfer our calls to Grand Traverse County and notify me. I drove in (2am) and after troubleshooting several issues I was able to restore power and get us back in service and brought the 911 calls back. A study of our backup battery power is in the works.

Ronald Berns
Director

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OCT 04 2018

C:\Users\dolney\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\0RU15311\Rprt from Sept 2018.doc

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Summary for September 2018

594 – 9-1-1 calls

August – 824

Highest call count in one hour – 9

August – 14

1,727 – inbound non-emergency calls

August – 2,299

Highest call count in one hour – 13

August – 20

- See attached graphs for more details

September 2018 Calls for Service – 1,091

August – 1,325

Ambulance Request – 134

Ambulance Transfers – 22

Abandoned 9-1-1 – 55

Accidental Dial 9-1-1 – 9

Animal Control complaint – 15

Alarm - Commercial – 13

Alarm - Medical – 2

Alarm - Residential – 20

Assist other Dept – 19

Assault – 4

Breaking & Entering – 4

Breaking & Entering in progress – 1

Boating complaint – 3

Boat in distress – 1

Be on the Lookout – 4

Bullying - 3

Bus Lights Disregarded - 2

Careless Use – 4

Car vs Deer PDA – 28

Citizen Assist – 11

Criminal Sexual Conduct – 1

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OCT 04 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Custody Dispute – 2
Civil Dispute – 1
Civil Standby – 3
Deer Permit – 1
Disorderly person – 1
Domestic Violence – 4
Drug Activity – 3
Family Trouble – 7
Fight – 4
Fire Alarm – 5
Fire Other – 4
Fire Structure – 2
Fireworks complaint – 2
Found Property – 8
Fraud – 6
Gas Drive Off – 5
Gas Leak – 1
Harassment – 7
Illegal Dumping – 2
Incorrigible Youth – 1
Injured animal – 1
Intoxicated person – 1
Intoxicated driver – 3
Landlord Tenant – 1
Larceny – 5
Livestock in road – 1
Lost property – 2
MDOP – 6
Miss Dialed 911 – 7
Missing person – 4

Motorist Assist – 12
Neighbor Dispute – 2
Noise complaint – 5
Other – 48
Parking complaint – 4
Property Damage Accident – 17
Person in the water – 2
Personal Injury Accident – 8
Private Property – Property Damage Accident – 4
Personal Protection Order entry – 2
Personal Protection Order Violation – 1
Property Check – 4
Power Line issue – 15
Road Hazard – 12
Reckless Driver – 26
Roll Over Personal Injury Accident – 1
Runaway – 1
Suicidal Subject – 4
Suspicious Person – 9
Suspicious Situation – 22
Suspicious Mail – 1
Suspicious Vehicle – 13
Threats – 3
Tree in the road – 25
Trespassing – 9
Traffic Stops – 324
Stolen Vehicle – 1
Uninitiated 911 - 10
Unknown Accident – 3
Unwanted person – 6

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OCT 04 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Vehicle in a ditch – 3

Verbal dispute – 1

VIN inspection – 4

Warrant Entry – 16

Warrant Arrest – 1

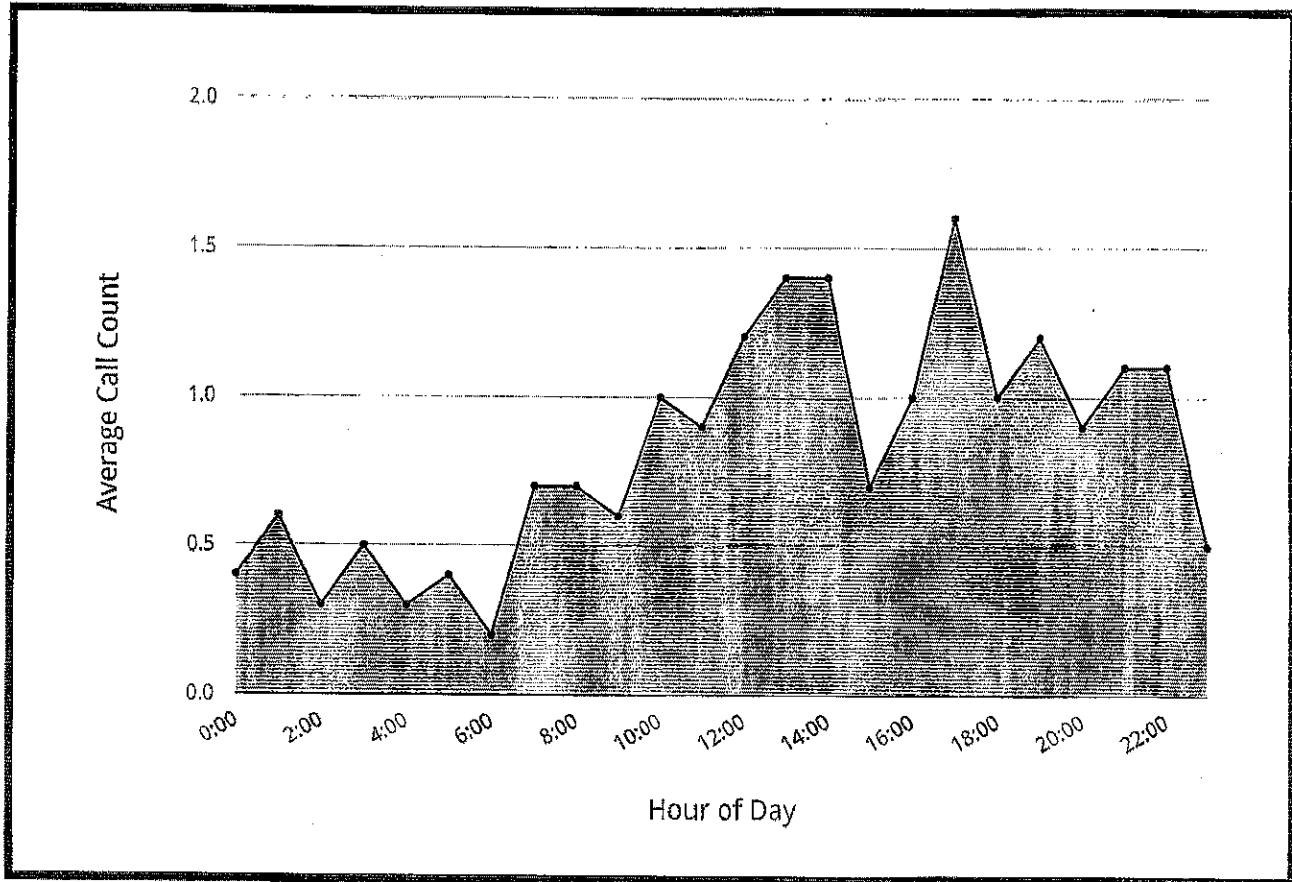
Warrant Tip – 2

Welfare Check – 6

BENZIE COUNTY (CENTRAL DISPATCH), MI

9-1-1 Inbound Calls – Calls by Hour of Day

9/1/2018 to 9/30/2018



SUMMARY

Hour	Average Call Count	Highest Call Count	Total Call Count	Percentage
—	0.8	9	594	100%

DETAIL

Hour	Average Call Count	Highest Call Count	Total Call Count	Percentage
0:00	0.4	2	13	2.2%
1:00	0.6	4	18	3.0%
2:00	0.3	2	9	1.5%
3:00	0.5	4	16	2.7%
4:00	0.3	2	8	1.3%
5:00	0.4	3	12	2.0%

RECEIVED

OCT 04 2018

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

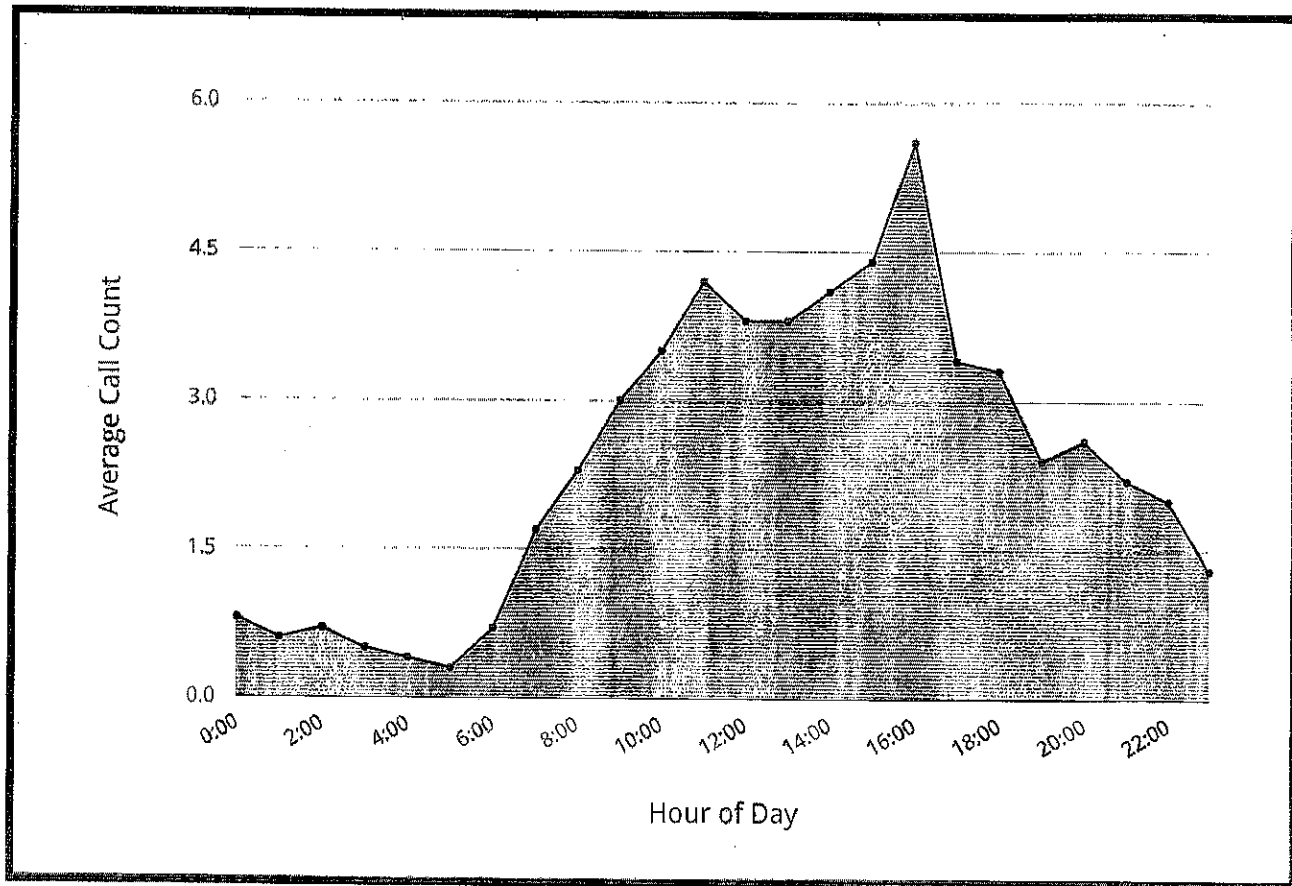
6:00	0.2	2	6	1.0%
7:00	0.7	3	21	3.5%
8:00	0.7	7	20	3.4%
9:00	0.6	3	19	3.2%
10:00	1.0	4	29	4.9%
11:00	0.9	4	27	4.5%
12:00	1.2	5	37	6.2%
13:00	1.4	8	42	7.1%
14:00	1.4	6	42	7.1%
15:00	0.7	4	22	3.7%
16:00	1.0	3	30	5.1%
17:00	1.6	7	47	7.9%
18:00	1.0	6	31	5.2%
19:00	1.2	5	37	6.2%
20:00	0.9	8	27	4.5%
21:00	1.1	9	34	5.7%
22:00	1.1	5	32	5.4%
23:00	0.5	3	15	2.5%
—	0.8	9	594	100%

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BENZIE COUNTY (CENTRAL DISPATCH), MI

Admin Inbound Calls – Calls by Hour of Day

9/1/2018 to 9/30/2018



SUMMARY

Hour	Average Call Count	Highest Call Count	Total Call Count	Percentage
—	2.4	13	1727	100%

DETAIL

Hour	Average Call Count	Highest Call Count	Total Call Count	Percentage
0:00	0.8	5	23	1.3%
1:00	0.6	3	18	1.0%
2:00	0.7	5	21	1.2%
3:00	0.5	4	15	0.9%
4:00	0.4	4	13	0.8%
5:00	0.3	3	8	0.5%

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

6:00	0.7	5	22	1.3%
7:00	1.7	5	50	2.9%
8:00	2.3	6	69	4.0%
9:00	3.0	10	90	5.2%
10:00	3.5	8	105	6.1%
11:00	4.2	12	125	7.2%
12:00	3.8	10	115	6.7%
13:00	3.8	12	113	6.5%
14:00	4.1	10	124	7.2%
15:00	4.4	13	132	7.6%
16:00	5.6	12	168	9.7%
17:00	3.4	9	103	6.0%
18:00	3.3	10	98	5.7%
19:00	2.4	6	73	4.2%
20:00	2.6	9	78	4.5%
21:00	2.2	7	65	3.8%
22:00	2.0	9	60	3.5%
23:00	1.3	6	39	2.3%
—	2.4	13	1727	100%

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Commissioner Report

County Administrator's Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *M D Deisch*
Date: October 3, 2018
Subject: Administrator Update 10/9/18 BOC meeting

1. **Financial Review Report Department Interviews** – This past week the consultants that are preparing the Benzie County Financial Review Report were on site interviewing key departments about the operation, finances and revenue enhancement opportunities. This onsite meeting was key for the consultants to get a solid understanding about the operation from the department heads. The next step is for the consultants to starting compiling data to present back the County and the Financial Review Team. Internally we are discussing the use of a new piece of software being recommended by the consultants called 5 Cast, which will allow us to make better long-term projections on finances, have better access to cash flow projections and allow for information to be presented in graphs/charts on the County website. More to follow.
2. **Quarterly Financial Reports** – Finance Manager Susan Boyd will be presenting her first quarterly financial report to the BOC at the October 23, 2018 meeting. This report will be a year-end recap of the 17/18 FY that ended on September 30, 2018. The next quarterly financial report will be presented to the BOC in January 2019.
3. **Monthly YTD Reports** – Finance Manager Susan Boyd is preparing a template to create monthly YTD reports for each department within Benzie County that will provide useful information to help each department manage their finances. The first monthly YTD will be prepared in November 2018 discussing October 2018 finances.
4. **Manistee Munson EMS Discussion** – This past week EMS Director Tom King, 911 Director Ron Berns and I meet to discuss the current situation with EMS runs into Manistee County. It appears that Munson Hospital (TC) will be consolidating all their Med Control areas, thus incorporating the Manistee Med Control under on one Med Control. Tom King is communicating with Munson Hospital Med Control to confirm the validity of this action and who will ultimately be responsible for the Manistee Med Control. I will be communicating with Thompsonville EMS, who is responsible for both Cleon and Springdale townships in Manistee County. We will be getting together with Thompsonville EMS to discuss our current Interceptor agreement. More to follow.
5. **Benzie County Governmental Summit** - Attached is a flyer for the Benzie County Summit scheduled for Tuesday October 30, 2018. The Benzie County Planning Commission has taken the lead organizing the summit. Please mark your calendars.

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BEULAH, MI 49617

BENZIE COUNTY SUMMIT

Benzie County invites local government officials, the public, and community stakeholders to attend a County Summit for:

- Updates on County activities
- Panel discussions on County and regional housing initiatives
- Capital improvements planning workshop
- Networking with officials and stakeholders

Agenda

9:15 COUNTY BOARD UPDATE

- ◇ Board Priorities
- ◇ Airport Update
- ◇ Economic development

10:00 COUNTY PLANNING COMMISSION PRIORITIES & PROJECTS

- ◇ US-31 Corridor Plan update
- ◇ Cold Creek Watershed Update

10:45 BREAK

11:00 BENZIE COUNTY HOUSING INITIATIVES PANEL

- ◇ Advocates for Benzie County
- ◇ Frankfort Area Sustainable Housing

12:15 LUNCH

1:30 ZONING FOR HOUSING: REGIONAL CASE STUDIES

- ◇ Leelanau County Housing Action Committee
- ◇ City of Charlevoix

2:45 CAPITAL IMPROVEMENTS PLANNING WORKSHOP

- ◇ Capital Improvements Planning 101& Case Study

TUESDAY, OCTOBER 30

9 A.M.—4 P.M.

Grow Benzie
5885 Frankfort Hwy, Benzonia

RSVP by October 24:

[www.nwm.org/
benziecountysummit](http://www.nwm.org/benziecountysummit)

Registration: \$10

Networks  Northwest
Talent / Business / Community

BENZIE COUNTY PLANNING COMMISSION

Jason Barnard—Chuck Beale—Cory Carland—Jim Clark—Irene Dunham Thayer—Vince Edwards
Betsy Evans—Rosemary Naulty—Chris Walrad—Gregory Wright—Walter Roch von Rochsburg

This meeting is open to all members of the public under Michigan's open meetings act. If you are planning to attend and have a disability requiring any special assistance at the meeting, or for more information, please notify Networks Northwest at (231) 929-5000.

FINANCE REPORT

BILLS TO BE APPROVED October 9, 2018

Motion to approve Vouchers in the amount of:

\$	175,014.26	General Fund (101)
\$	8,155.35	Jail Fund (213)
\$	20,101.39	Ambulance Fund & ALS (214)
\$	19,225.11	Funds 105-238
\$	909.19	ACO Fund (247)
\$	66,584.00	Building (249)
\$	226.42	Dispatch 911 Fund (261)
\$	125,028.40	Funds 239-292
\$	382,771.57	Funds 293-640
\$	42,764.07	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

<u>\$</u>	<u>840,779.76</u>
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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 000							
101-000-040.00	ACCOUNT RECEIVABLE	MICHIGAN MUNICIPAL RI	COVERAGE AMENDMENT #7 (MAPLES TO R	M0001121	09/27/18	9,066.00	67114
Total For Dept 000						9,066.00	
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	VISA-MITCHELL DELSCH	SEPTEMBER 2018 VISA CARD STATEMENT	SEPT 2018	09/24/18	1,104.24	67057
101-101-860.00	TRAVEL	GRINER, ROGER	SEPTEMBER 2018	MILEAGE	09/27/18	368.97	67094
101-101-860.00	TRAVEL	MONEY, TERRY	08/29/18 - 09/26/18	MILEAGE	09/27/18	19.62	67117
101-101-860.00	TRAVEL	JEANNOT, ART	SEPTEMBER 2018	MILEAGE	10/04/18	38.15	67207
101-101-860.00	TRAVEL	ROELOFS, ROBERT	SEPTEMBER 2018	MILEAGE	10/04/18	245.25	67236
101-101-860.00	TRAVEL	SAUER, GARY	SEPTEMBER 2018	MILEAGE	10/04/18	92.11	67238
101-101-955.00	CONVENTIONS & MEETINGS	MUNICIPAL EMPLOYEES R	FULL CONFERENCE REGISTRATION FOR C	MERS17-20092018	09/24/18	250.00	67056
101-101-955.00	CONVENTIONS & MEETINGS	VISA-MITCHELL DELSCH	SEPTEMBER 2018 VISA CARD STATEMENT	SEPT 2018	09/24/18	250.00	67057
Total For Dept 101 BOARD OF COMMISSIONERS						2,368.34	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	1,524.13	67214
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	1,791.83	67214
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	1,731.77	67214
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	1,299.63	67214
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	967.73	67214
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	5,498.15	67214
101-131-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	SEPTEMBER 2018	090618	10/04/18	150.00	67179
101-131-805.00	COURT APPOINTED ATTORNEY	SPILLAN, JOHN	AUGUST 2018	083118	10/04/18	181.90	67242
101-131-810.00	COURT APPOINTED ATTORNEY	SPILLAN, JOHN	AUGUST 31, 2018	08/31/18	10/04/18	198.88	67242
101-131-810.00	LEGAL FEES	CICCHELLI, ANTHONY	MONTHLY COURT APPT ATTORNY FOR OCTO	OCTOBER 2018	10/04/18	2,094.16	67179
101-131-810.00	LEGAL FEES	GRAFF, JACOB	MONTHLY COURT APPT ATTORNY FOR OCTO	OCTOBER 2018	10/04/18	1,110.75	67192
101-131-810.00	LEGAL FEES	HURT, DAVID G. ATTY	MONTHLY COURT APPT ATTORNY FOR OCTO	OCTOBER 2018	10/04/18	2,094.16	67201
101-131-810.00	LEGAL FEES	MCCARN-DINEHART, TRAC	MONTHLY COURT APPT ATTORNY FOR OCTO	OCTOBER 2018	10/04/18	984.00	67219
101-131-810.00	LEGAL FEES	SMITH, MICHAEL LAWRE	MONTHLY COURT APPT ATTORNY FOR OCT	OCTOBER 2018	10/04/18	1,110.75	67241
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	MONTHLY COURT APPT ATTORNY FOR OCTO	OCTOBER 2018	10/04/18	1,110.75	67242
101-131-860.00	TRAVEL	KELLEY, CLAYTON	08/28/18 - 09/18/18	TRAVEL	10/04/18	99.62	67210
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	08/18/18 - 09/25/18	MILEAGE	10/04/18	210.80	67233
101-131-955.00	CONVENTIONS & DUES	CICCHELLI, ANTHONY	CHILD WELFARE PROFESSIONALS	TRAINING	10/04/18	412.50	67179
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	638.08	67214
Total For Dept 131 CIRCUIT COURT						23,209.59	
Dept 136 DISTRICT COURT							
101-136-702.07	SPECIAL JUDGE	BRUNNER, THOMAS N	JUDGE BY ASSIGNMENT	10/02/2018	10/04/18	70.20	67176
101-136-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMP	NOTARY STAMPS/EMBOSSERS	1127197	09/27/18	126.00	67086
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	SUPPLIES	VARIOUS	09/27/18	222.49	67121
101-136-727.00	OFFICE SUPPLIES	AWANDA M O'BRIEN	REIMBURSE FOR HEADSET	DF1	10/04/18	39.99	67160
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDI	DELIVERY/5 BOTTLES/OCT RENTAL	50-3241	10/04/18	46.50	67218
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	CALENDARS/ENVELOPES	207639628001	10/04/18	111.45	67230
101-136-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	MCANULTY	09262018	09/27/18	500.00	67075
101-136-805.00	COURT APPOINTED ATTORNEY	STIG-NIELSON, FREDERI	KING	17-097-SD	09/27/18	250.00	67136
101-136-805.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	GIGURE	18-015-SM	09/27/18	1,150.00	67149
101-136-805.00	COURT APPOINTED ATTORNEY	BAILEY LAW OFFICE PLL	MOORE	862	10/04/18	50.00	67167
101-136-807.00	JURY FEES	VISA-KIM NOWAK	JURY MEAL	09/26/2018	09/27/18	84.97	67146
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES	9814569981	10/04/18	98.69	67258
101-136-860.00	TRAVEL	MEAD, JOHN D.	TRAVEL FOR SCAO MEETING	09/24/2018	10/04/18	35.15	67220
101-136-860.00	TRAVEL	WALTER E ARMSTRONG	TRAVEL TO SCAO MEETING	09/24/2018	10/04/18	35.15	67267
101-136-955.10	DUES & REGISTRATIONS	STATE BAR OF MICHIGAN	2018-2019 DUES	JDM	10/04/18	400.00	67245
101-136-962.10	LIEN SERVICE	GRAFF, JACOB	CAMPBELL / HALLDMS	09/28/2018	10/04/18	500.00	67193

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 136 DISTRICT COURT							
101-136-970.00	EQUIPMENT	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	448.28	67214
			Total For Dept 136 DISTRICT COURT			4,168.87	
Dept 141 FRIEND OF THE COURT							
101-141-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	AUGUST 2018 SHARED EXPENSES FOR FO	AUGUST 2018	10/04/18	10,294.17	67215
			Total For Dept 141 FRIEND OF THE COURT			10,294.17	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-JV DIRECTOR SALAR	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	2,091.85	67214
101-142-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	112.79	67214
101-142-957.40	NON REIMBURSABLE EXPENSE	CAMERON CLARK	REIMBURSE TELEPHONE AND TRAVEL	SEPT 26	09/27/18	980.21	67072
101-142-962.00	JIS RELATED COSTS	MICHIGAN SUPREME COUR	JIS FEE	8/28/18	09/27/18	1,735.38	67115
101-142-970.00	EQUIPMENT	UNIFL EQUIPMENT FINAN	COPIER LEASE	440865	09/27/18	78.15	67141
			Total For Dept 142 JUVENILE DIVISION			4,998.38	
Dept 148 PROBATE COURT							
101-148-805.00	COURT APPOINTED ATTORNEY	SMITH, MICHAEL LAWRE	ELLSWORTH	17-0073-CA	09/27/18	1,295.00	67134
101-148-805.00	COURT APPOINTED ATTORNEY	KEHR, LINDA MOOREY	NEWSOME	17-0168-CA	10/04/18	740.00	67209
101-148-962.00	JIS RELATED COSTS	VISA=KIM NOWAK	FINANCE & LATE CHARGES	09/28/2018	10/04/18	695.67	67265
			Total For Dept 148 PROBATE COURT			2,730.67	
Dept 172 ADMINISTRATOR							
101-172-860.00	TRAVEL	DETSCH, MITCH	MILEAGE ALLOWANCE	OCTOBER 2018	10/04/18	300.00	67183
101-172-955.00	CONVENTIONS & MEETINGS	VISA=MITCHELL DEISCH	SEPTEMBER 2018 VISA CARD STATEMENT	SEPT 2018	09/24/18	250.00	67057
101-172-955.10	DUES & REGISTRATIONS	VISA=MITCHELL DEISCH	SEPTEMBER 2018 VISA CARD STATEMENT	SEPT 2018	09/24/18	260.00	67057
			Total For Dept 172 ADMINISTRATOR			810.00	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	OFFICE DEPOT	MAGNETIC FILE HOLDER	204054933001	09/27/18	8.71	67122
101-215-955.00	CONVENTIONS & MEETINGS	VISA=DAWN OLNEY	GARLAND RESORT	0025	09/27/18	100.00	67143
101-215-970.00	EQUIPMENT	OFFICE DEPOT	WIRELESS KEY BOARD/MOUSE (4)	204054889001	09/27/18	159.96	67123
101-215-970.00	EQUIPMENT	I.T. RIGHT	COMPUTER	20157274	10/04/18	815.00	67203
101-215-970.00	EQUIPMENT	I.T. RIGHT	POWER CORDS AND VGA CABLES FOR COM	20157269	10/04/18	59.85	67204
			Total For Dept 215 COUNTY CLERK			1,143.52	
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	VISA=MICHELLE THOMPSON	CALCULATOR	VISA #0082	10/04/18	89.46	67266
101-253-775.00	DOG LICENSES	GOVERNMENTAL PRODUCTS	DOG TAGS AND KENNEL FOR 2019	4131	10/04/18	332.21	67191
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	SEPTEMBER 2018 TRAVEL	093018	10/04/18	20.76	67254
101-253-955.00	CONVENTIONS & MEETINGS	VISA=MICHELLE THOMPSON	HOTEL RESERVATIONS FOR MALB CONFER	100318	10/04/18	259.84	67266
101-253-955.00	CONVENTIONS & MEETINGS	VISA=MICHELLE THOMPSON	HOTEL RESERVATION FOR MALB MEETING	VISA #0082	10/04/18	178.54	67266
101-253-970.00	EQUIPMENT	VISA=MICHELLE THOMPSON	2 VAIRDESK PROS	#0082	09/27/18	795.00	67147
			Total For Dept 253 COUNTY TREASURER			1,675.81	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLY ORDER	201281389001	09/27/18	266.35	67120
101-257-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLY ORDER	201344287001	09/27/18	16.48	67120
			Total For Dept 257 EQUALIZATION DEPARTMENT			282.83	
Dept 261 MSU EXTENSION							
101-261-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	INK/PLANNER/CALENDAR	432749-0	09/27/18	77.72	67100
101-261-730.00	POSTAGE	BENZIE COUNTY CLERK	POSTAGE FROM MSU FOR AUGUST 2018	POSTAGE	10/04/18	1.88	67170
			Total For Dept 261 MSU EXTENSION			79.60	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	SPOONS	1110773-1	09/27/18	68.00	67107
101-265-750.00	MAINTENANCE SUPPLIES	NAPA AUTO SUPPLY, INC	BELTS FOR HEATING/COOLING SYSTEM	5366-420794	09/27/18	92.79	67118
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1115767	10/04/18	254.36	67212
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	FILTERS	154021	10/04/18	145.03	67228
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	PAINT BRUSHES	154152	10/04/18	9.72	67228
101-265-800.00	CONTRACTED SERVICES	KONE INC.	MAINTENANCE COVERAGE 08/01/18 - 10	959016754	09/27/18	177.81	67106
101-265-821.00	GARAGE DISPOSAL	AMERICAN WASTE	OCTOBER 2018	2639048	10/04/18	190.00	67162
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	09/08/18 - 10/07/18	145509	09/27/18	463.52	67139
101-265-850.00	TELEPHONE	AT&T	SEPTEMBER PRI CIRCUIT	171-800-2423 00	10/04/18	1,025.84	67165
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES	9814569981	10/04/18	104.52	67258
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	SEPTEMBER	207056390592	09/27/18	28.56	67079
Total For Dept 265 BUILDING & GROUNDS						2,560.15	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	AUGUST 2018	RETAINER	09/27/18	1,833.34	67077
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	NON-RETAINER	49175	09/27/18	116.20	67077
101-266-810.00	LEGAL FEES	CUMMINGS, MCCLOREY, D	MCCLELLAND	251920	09/27/18	1,542.40	67083
101-266-810.00	LEGAL FEES	FIGURA, RICHARD	SEPTEMBER 2018	BC-364	10/04/18	1,660.50	67189
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	1,166.67	67214
Total For Dept 266 LEGAL & CONTRACTED SERVICES						6,319.11	
Dept 267 PROSECUTING ATTORNEY							
101-267-727.00	OFFICE SUPPLIES	VISA-SARA SWANSON	VISA BILL	09-16-18	09/27/18	135.13	67148
101-267-808.00	WITNESS FEES	DERRICK GRAY	DEMISTROFF MILEAGE AND WITNESS FEES	09-27-18	10/04/18	100.06	67184
101-267-808.00	WITNESS FEES	JAMES HENDERSON	BRENGMAN MILEAGE AND WITNESS FEES	09-10-18	10/04/18	32.26	67206
101-267-808.00	WITNESS FEES	SUSAN MAUL	DEMISTROFF MILEAGE AND WITNESS FEES	09-27-18	10/04/18	47.74	67251
101-267-808.00	WITNESS FEES	ZACK COREY	BRENGMAN MILEAGE AND WITNESS FEES	09-10-18	10/04/18	3.60	67270
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES	9814569981	10/04/18	39.41	67258
101-267-955.10	DOES & REGISTRATIONS	PROSECUTING ATTY ASS	2019 MEMBERSHIP DUES	0607-82	10/04/18	3,338.00	67232
Total For Dept 267 PROSECUTING ATTORNEY						3,696.20	
Dept 268 REGISTER OF DEEDS							
101-268-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	RIBBONS LABELS TONER TAPE INK ROLL	433150-0	10/04/18	209.61	67205
101-268-800.00	CONTRACTED SERVICES - LA	FIDILAR TECHNOLOGIES I	LADECO USAGE FEE AUGUST 2018	0221257-IN	10/04/18	920.96	67188
101-268-900.00	PRINTING & PUBLISHING	BAYSIDE PRINTING COMP	ENVELOPES	32245	10/04/18	410.00	67169
101-268-900.00	PRINTING & PUBLISHING	GOVERNMENTAL PRODUCTS	BUSINESS CARDS	4132	10/04/18	100.00	67191
Total For Dept 268 REGISTER OF DEEDS						1,640.57	
Dept 275 DRAIN COMMISSION							
101-275-819.00	CONTRACT SERVICE - LAKE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DA	OCTOBER 2018	10/04/18	333.33	67185
Total For Dept 275 DRAIN COMMISSION						333.33	
Dept 285 CENTRAL SERVICES							
101-285-730.00	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR METER BY PHONE	46789160	09/27/18	2,500.00	67129
101-285-730.00	POSTAGE	U.S. POSTMASTER - BEU	BULK MAILING PERMIT	100218	10/04/18	434.64	67256
Total For Dept 285 CENTRAL SERVICES						2,934.64	
Dept 286 TECHNOLOGY SUPPORT							
101-286-970.00	EQUIPMENT	I.T. RIGHT	SWITCH UPGRADE FOR CABLING PROJECT	20157224	10/04/18	8,559.58	67202
Total For Dept 286 TECHNOLOGY SUPPORT						8,559.58	
Dept 301 SHERIFF							
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	SEPT 18 DRY CLEANING	2468	10/04/18	55.65	67234
101-301-850.00	TELEPHONE	TELNET WORLDWIDE	TELEPHONE 09/15 TO 10/14/18	146596	09/27/18	453.48	67139

GL Number	Inv. Line Desc.	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 301 SHERIFF							
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELLULAR PHONE BILL FOR ROAD PATRO	9814569983	10/04/18	377.67	67258
101-301-970.06	EQUIPMENT - COMPUTERS	I.T. RIGHT	ASUS PC BC50 AA SEC COMPUTER	20157166	09/27/18	776.79	67099
101-301-970.06	EQUIPMENT - COMPUTERS	TELNET WORLDWIDE	TELEPHONE 09/15 TO 10/14/18	146596	09/27/18	127.14	67139
101-301-970.06	EQUIPMENT - COMPUTERS	AXON ENTERPRISE, INC	BLK Z26P CEW , HOLSTER, BAT PACK T	SI-1555647	10/29/18	1,463.00	67166
			Total For Dept 301 SHERIFF			3,253.73	
Dept 426 EMERGENCY MANAGEMENT							
101-426-727.00	OFFICE SUPPLIES	VISA-FRANK POST	VISA CHARGES ENDING 9/16/18	VISA ENDING 9/1	09/27/18	400.00	67144
101-426-850.00	TELEPHONE	VERIZON WIRELESS	CELLULAR PHONES	9814569981	10/04/18	65.11	67258
101-426-860.00	TRAVEL	POST, FRANK	MILEAGE REINBURSEMENT ENDING 9-22-	MILEAGE ENDING	09/27/18	27.25	67128
101-426-860.00	TRAVEL	VISA-FRANK POST	VISA CHARGES ENDING 9/16/18	VISA ENDING 9/1	09/27/18	61.15	67144
			Total For Dept 426 EMERGENCY MANAGEMENT			553.51	
Dept 601 HEALTH DEPARTMENT							
101-601-836.00	APPROPRIATIONS	BENZIE LEELENAU HEALT	1ST QTR 2018/2019 APPROPRIATION	10012018	10/04/18	58,071.00	67174
			Total For Dept 601 HEALTH DEPARTMENT			58,071.00	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	1,922.82	67214
			Total For Dept 648 MEDICAL EXAMINER			1,922.82	
Dept 670 DHHS BOARD							
101-670-721.00	PER DIEM - DHS BOARD	ANN LOVELESS	JULY-SEPTEMBER 2018	PER DIEM	10/04/18	70.00	67163
101-670-721.00	PER DIEM - DHS BOARD	HART, THOMAS	JULY - SEPTEMBER 2018	PER DIEM	10/04/18	105.00	67196
101-670-860.00	TRAVEL - DHS BOARD	HART, THOMAS	JULY-SEPTEMBER 2018	MILEAGE	10/04/18	73.03	67196
			Total For Dept 670 DHHS BOARD			248.03	
Dept 721 PLANNING DEPARTMENT							
101-721-800.00	CONTRACTED SERVICES-CONS	BENZIE CONSERVATION D	FIELD MAINTENANCE FOR ZADA PRICE P	305	09/27/18	250.00	67067
101-721-800.00	CONTRACTED SERVICES-CONS	CRYSTAL SURVEYING	FIELDWORK/RESEARCH	2018-8392	09/27/18	1,575.00	67081
			Total For Dept 721 PLANNING DEPARTMENT			1,825.00	
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-721.00	PER DIEM	DEMISTOFF, CATHY	PARKS & REC MEETING	PER DIEM	09/27/18	35.00	67084
101-751-721.00	PER DIEM	DUPERRON, SEAN	PARKS & REC MEETING	PER DIEM	09/27/18	35.00	67088
101-751-721.00	PER DIEM	HOOGTERP, EDWARD	PARKS & REC MEETING	PER DIEM	09/27/18	35.00	67097
101-751-721.00	PER DIEM	MICK, TED	PARKS & REC MEETING	PER DIEM	09/27/18	35.00	67116
101-751-721.00	PER DIEM	PEACOCK, TAD	PARKS & REC MEETING	PER DIEM	09/27/18	35.00	67125
101-751-721.00	PER DIEM	PEARSALL-GROENWALD, M	PARKS & REC MEETING	PER DIEM	09/27/18	35.00	67126
101-751-721.00	PER DIEM	SKURDALL, BARBARA	PARKS & REC MEETING	PER DIEM	09/27/18	35.00	67131
101-751-721.00	PER DIEM	ZENKER, SUSAN K.	PARKS & REC MEETING	PER DIEM	09/27/18	35.00	67153
101-751-860.00	TRAVEL	DEMISTOFF, CATHY	PARKS & REC MEETING	MILEAGE	09/27/18	5.45	67084
101-751-860.00	TRAVEL	DUPERRON, SEAN	PARKS & REC MEETING	MILEAGE	09/27/18	9.27	67088
101-751-860.00	TRAVEL	HOOGTERP, EDWARD	PARKS & REC MEETING	MILEAGE	09/27/18	1.64	67097
101-751-860.00	TRAVEL	MICK, TED	PARKS & REC MEETING	MILEAGE	09/27/18	7.63	67116
101-751-860.00	TRAVEL	PEACOCK, TAD	PARKS & REC MEETING	MILEAGE	09/27/18	2.18	67125
101-751-860.00	TRAVEL	PEARSALL-GROENWALD, M	PARKS & REC MEETING	MILEAGE	09/27/18	8.18	67126
101-751-860.00	TRAVEL	SKURDALL, BARBARA	PARKS & REC MEETING	MILEAGE	09/27/18	0.55	67131
101-751-860.00	TRAVEL	ZENKER, SUSAN K.	PARKS & REC MEETING	MILEAGE	09/27/18	5.45	67153
			Total For Dept 751 PARKS & RECREATION DEPARTMENT			320.35	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	UNITED STATES TREASUR	PCORI FEES FOR YEAR 2018, ID: 38-6	FORM 720	09/27/18	27.72	67142
101-852-717.00	MEDICAL/DENTAL/VISION IN	CONQUEST, JEFF	MONTHLY RETIREE HEALTHCARE SUPPLEM	OCTOBER 2018	10/04/18	175.00	67181

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Fund 101 GENERAL FUND							
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT	OCTOBER 2018	10/04/18	175.00	67211
101-852-717.00	MEDICAL/DENTAL/VISION IN	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEM	OCTOBER 2018	10/04/18	175.00	67255
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	1,401.93	67214
			Total For Dept 852 MEDICAL INSURANCE			1,954.65	
Dept 871 WORKERS COMPENSATION INSURANCE							
101-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	4TH QUARTER INSTALLMENT	4725	10/04/18	7,993.81	67222
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			7,993.81	
Dept 966 TRANSFER OUT							
101-966-999.24	TRANSFER TO AIRPORT AUTH	FRANKFORT CITY-COUNTY	FCCAA ADMINISTRATOR CONTRIBUTION 2	970	10/04/18	12,000.00	67190
			Total For Dept 966 TRANSFER OUT			12,000.00	
			Total For Fund 101 GENERAL FUND			175,014.26	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-853.00	CELLULAR PHONES-TNT	SWANSON, SARA	TNT MTC FOOD 09202018	GFS 09152018	09/27/18	147.89	67138
			Total For Dept 000			147.89	
Dept 871 WORKERS COMPENSATION INSURANCE							
205-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	4TH QUARTER INSTALLMENT	4725	10/04/18	383.25	67222
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			383.25	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			531.14	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	PLATTE LAKE VETERINAR	REXO APOQUEL RX	12355	09/27/18	154.50	67127
			Total For Dept 000			154.50	
			Total For Fund 206 SHERIFF'S K-9 FUND			154.50	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	ALAN ROSE	STUMP GRINDING	3763	09/27/18	100.00	67063
213-265-783.00	EQUIP. SERVICES & SUPPLI	CRYSTAL WATER WORKS	SERVICE AND PART JAIL B&G	16361	09/21/18	370.73	67082
213-265-935.00	JAIL REPAIRS	I-CON	SENSOR ASSEMBLY - JAIL	INV00019233	09/27/18	111.30	67098
			Total For Dept 265 BUILDING & GROUNDS			582.03	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	JAIL OFF SUP USB/SPEAK/BC HLDR	1JCI-J39R-KWQL	09/27/18	55.96	67064
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	JAIL SEC MIRROR	1JCF-TVGF-N3MN	09/27/18	24.14	67064
213-351-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-1 OIL CHANGE 17120 M	36904	09/27/18	59.85	67152
213-351-752.00	PRISONERS LAUNDRY	ECOLAB	LAUNDRY DET/STAIN RMVR-NO SALES TA	0937934	09/27/18	263.09	67089
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	SEPT 18 DRY CLEANING	2468	10/04/18	261.00	67234
213-351-818.00	FILING FEES	85TH DISTRICT COURT	WORK, MONGAR, SARINOPOULOS, BAFFY,	9-26-17	09/27/18	445.00	67058
213-351-818.00	FILING FEES	85TH DISTRICT COURT	2018 SMCMS FILING - JAIL	JAIL 18 FILLINGS	10/04/18	855.00	67155
213-351-865.00	PRISONER TRANSFER	ALAN CRAWFORD	TRANSPORT MEALS/FUEL 09212018	09212018	09/27/18	67.82	67062
			Total For Dept 351 JAIL - CORRECTIONS			2,031.86	
Dept 871 WORKERS COMPENSATION INSURANCE							
213-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	4TH QUARTER INSTALLMENT	4725	10/04/18	5,541.46	67222
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			5,541.46	

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Fund 213 JAIL OPERATIONS FUND							
Total For Fund 213 JAIL OPERATIONS FUND							8,155.35
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 000							
214-000-307.03	NOTE PAYABLE	CENTRAL STATE BANK	A22 SEPTEMBER AMBULANCE PAYMENT	18319	10/04/18	3,316.16	67177
Total For Dept 000							3,316.16
Dept 265 BUILDING & GROUNDS							
214-265-850.00	TELEPHONE	CHARTER COMMUNICATION	OCTOBER CHARTER FOR STATION 3	0016011092218	10/04/18	233.61	67178
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	842083652-00002	9814569982	10/04/18	55.11	67258
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES	9814569981	10/04/18	20.04	67258
214-265-935.00	BUILDING REPAIRS	MI PEST	PEST CONTROL FOR STATION 3	806888684	10/04/18	100.00	67221
214-265-970.00	EQUIPMENT & REPAIR	TEAM FINANCIAL GROUP,	COPIERS FOR EMS STATIONS	170053	10/04/18	396.68	67252
Total For Dept 265 BUILDING & GROUNDS							805.44
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-727.00	OFFICE SUPPLIES	NUGENT HARDWARE	RETURN SHIPMENT FOR MEDICAL SUPPLI	154053	10/04/18	21.85	67228
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	GLOVES/MASKS/IV CATHETERS	82984077	09/27/18	431.89	67071
214-655-735.00	MEDICAL SUPPLIES	MUNSON HOME SERVICES	IV SOLUTION	535733	10/04/18	68.52	67224
214-655-735.00	MEDICAL SUPPLIES	MUNSON MEDICAL CENTER	LEVEL ONE KIT	AUGUST 2018	10/04/18	1,080.00	67225
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR AUGUST	1102	10/04/18	4,167.74	67171
214-655-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS	AMBULANCE FUEL ON CREDIT CARD	079423216809	10/04/18	164.28	67240
214-655-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	BATTERY A 22	5366-420903	10/04/18	243.48	67226
214-655-749.00	VEHICLE REPAIRS	THIRLEY AUTO - ALS/EM	BATTERY AND WIPER BLADE FOR AMBULA	238204	10/04/18	137.79	67253
214-655-855.00	RADIO MAINTENANCE/EQUIPM	ALMIRA TOWNSHIP TREAS	CARMEAN ROAD/JANUARY - JUNE 2018	ELECTRIC	10/04/18	236.74	67159
214-655-964.00	TRAINING & SCHOOLS	ALMIRA TOWNSHIP TREAS	800 MHz TRAINING FOR CHRIS PARRISH	09-24-2018	10/04/18	10.00	67159
214-655-970.00	EQUIPMENT	NUGENT HARDWARE	CAR WASH BRUSHES FOR STATION 2	153852	10/04/18	19.98	67228
214-655-995.00	INTEREST ON DEBT	CENTRAL STATE BANK	A22 SEPTEMBER AMBULANCE PAYMENT	18319	10/04/18	163.70	67177
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)							6,745.97
Dept 871 WORKERS COMPENSATION INSURANCE							
214-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	4TH QUARTER INSTALLMENT	4725	10/04/18	9,233.82	67222
Total For Dept 871 WORKERS COMPENSATION INSURANC							9,233.82
Total For Fund 214 EMERGENCY MEDICAL SERVICES (E							20,101.39
Fund 216 SEASONAL ROAD PATROL FUND							
Dept 871 WORKERS COMPENSATION INSURANCE							
216-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	4TH QUARTER INSTALLMENT	4725	10/04/18	80.81	67222
Total For Dept 871 WORKERS COMPENSATION INSURANC							80.81
Total For Fund 216 SEASONAL ROAD PATROL FUND							80.81
Fund 217 SNOWMOBILE PATROL FUND							
Dept 871 WORKERS COMPENSATION INSURANCE							
217-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	4TH QUARTER INSTALLMENT	4725	10/04/18	69.51	67222
Total For Dept 871 WORKERS COMPENSATION INSURANC							69.51
Total For Fund 217 SNOWMOBILE PATROL FUND							69.51
Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	MARINE FLASHLIGHT (2)	1WJK-WDKY-LKNV	10/04/18	207.98	67161
220-000-970.00	EQUIPMENT	WARRIOR KIT SAFETY &	THERMAL TRACKER MARINE	WK18-388	10/04/18	835.80	67268

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Fund 220 MARINE PATROL FUND							
Dept 000							
Total For Dept 000							1,043.78
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
Total For Fund 220 MARINE PATROL FUND							1,043.78
228-000-703.05	WAGES-ATTENDANT	DIANE BURNETT	SITE ATTENDANT	09252018	09/27/18	30.00	67087
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE	SITE ATTENDANT	09252018	09/27/18	30.00	67135
228-000-703.05	WAGES-ATTENDANT	WOOD, MARLENE	BATTERY SORTING, OFFICE CONSULT	09262018	09/27/18	120.00	67150
228-000-721.00	PER DIEM	ROGER SCHULTZ	PER DIEM	10042018	10/04/18	35.00	67237
228-000-821.50	HAZARDOUS WASTE	ERG ENVIRONMENTAL SER	HHW COLLECTION AUGUST 4TH HONOR	LIIN002810	09/27/18	9,313.65	67090
228-000-821.50	HAZARDOUS WASTE	BATTERY SOLUTIONS	BATTERY RECYCLING	A310769	10/04/18	474.65	67168
228-000-850.00	TELEPHONE	VERIZON WIRELESS	CELLULAR PHONES	9814569981	10/04/18	65.11	67258
228-000-900.00	PUBLIC RELATIONS-PRINTG/	BAY AREA RECYCLING FO	HHW COLLECTION/MATTRESSES	09262018	09/27/18	140.00	67066
228-000-957.00	MISCELLANEOUS	VISA-JESSE ZYLSTRA	OFFICE SUPPLIES	09262018	09/27/18	193.90	67145
228-000-957.00	MISCELLANEOUS	XPRT FULFILLMENT	BIN STORAGE	09262018	09/27/18	270.00	67151
Total For Dept 000							10,672.31
Dept 871 WORKERS COMPENSATION INSURANCE							
228-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	4TH QUARTER INSTALLMENT	4725	10/04/18	518.38	67222
Total For Dept 871 WORKERS COMPENSATION INSURANCE							518.38
Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND							
Dept 000							
Total For Fund 228 SOLID WASTE/RECYCLING FUND							11,190.69
230-000-957.30	LANDSCAPE/TRAIL MAINTENA	GILLISON EXCAVATING	REPAIR BIKE TRAIL - BETSIE VALLEY	42578	09/27/18	440.00	67093
230-000-957.30	LANDSCAPE/TRAIL MAINTENA	JOHN ROTHAAAR	SIGNS AND POSTS FOR BETSIE VALLEY	IN9742	09/27/18	1,612.68	67102
230-000-957.30	LANDSCAPE/TRAIL MAINTENA	TRUGREEN	VEGETATION CONTROL FOR BETSIE VALL	092718	09/27/18	1,302.00	67140
Total For Dept 000							3,354.68
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
Total For Fund 230 BETSIE VALLEY TRAIL MANAGEMENT							3,354.68
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	SEPTEMBER 2018 BUILDING PERMITS	1640	10/04/18	1,400.00	67164
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	AUGUST 2018 BUILDING PERMITS	1616	10/04/18	1,400.00	67164
Total For Dept 723 SOIL EROSION CONTROL							2,800.00
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
Total For Fund 231 SOIL EROSION (SESSC) FUND							2,800.00
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES	9814569981	10/04/18	88.82	67258
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	ENERGY BILL FOR SEPTEMBER	205543955604	09/27/18	208.07	67079
Total For Dept 265 BUILDING & GROUNDS							296.89
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	VISA-KYLE MAURER	WIRING SUPPLIES/ FUSES/ TOGGLE SWT	5599	09/27/18	151.50	67154
247-430-860.00	TRAVEL	VISA-KYLE MAURER	WIRING SUPPLIES/ FUSES/ TOGGLE SWT	5599	09/27/18	162.00	67154
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL FOR SEPT	2627067	10/04/18	16.00	67162
Total For Dept 430 ANIMAL CONTROL							329.50
Dept 871 WORKERS COMPENSATION INSURANCE							
247-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	4TH QUARTER INSTALLMENT	4725	10/04/18	282.80	67222

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Fund 247 ANIMAL CONTROL FUND							
Dept 871 WORKERS COMPENSATION INSURANCE							
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			282.80	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR			Total For Fund 247 ANIMAL CONTROL FUND			909.19	
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	SEPTEMBER 2018 BUILDING PERMITS 1640		10/04/18	20,715.00	67164
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	AUGUST 2018 BUILDING PERMITS 1616		10/04/18	14,447.00	67164
			Total For Dept 371 BUILDING INSPECTOR			35,162.00	
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	SEPTEMBER 2018 BUILDING PERMITS 1640		10/04/18	4,615.00	67164
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	AUGUST 2018 BUILDING PERMITS 1616		10/04/18	3,830.00	67164
			Total For Dept 372 PLUMBING INSPECTOR			8,445.00	
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	SEPTEMBER 2018 BUILDING PERMITS 1640		10/04/18	2,985.00	67164
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	AUGUST 2018 BUILDING PERMITS 1616		10/04/18	5,600.00	67164
			Total For Dept 373 MECHANICAL INSPECTOR			8,585.00	
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	SEPTEMBER 2018 BUILDING PERMITS 1640		10/04/18	6,709.00	67164
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	AUGUST 2018 BUILDING PERMITS 1616		10/04/18	7,683.00	67164
			Total For Dept 375 ELECTRICAL INSPECTOR			14,392.00	
Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000			Total For Fund 249 BUILDING DEPARTMENT FUND			66,584.00	
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES I	BASTION-SERVER HOSTING QUARTERLY P 0821580-IN		09/27/18	3,100.00	67091
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES I	HANDS FREE MICROFILM SERVICE M12185U-IN		10/04/18	509.64	67188
			Total For Dept 000			3,609.64	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION			Total For Fund 256 REG OF DEEDS AUTOMATION FUND			3,609.64	
261-325-751.00	UNIFORMS	LORI LAUTENBACH	REIMBURSEMENT FOOTWEAR 09252018		10/04/18	89.99	67213
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES 981451935		10/04/18	1,322.94	67258
261-325-961.00	TRAINING & SCHOOLS	BERNS, RONALD	TRAV EXP RPT 09202018		09/27/18	226.42	67069
261-325-961.00	TRAINING & SCHOOLS	ALMIRA TOWNSHIP TREAS	TRAIN THE TRAINER CLASS 09242018		10/04/18	100.00	67159
261-325-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE	BI DIRECTIONAL ANTENNA 50009		10/04/18	7,227.00	67194
261-325-970.00	EQUIPMENT	STATE OF MICHIGAN	TOWER TOP AMPLIFIER MAN10-004FY2019		10/04/18	15,000.00	67249
261-325-978.01	LIEN ACCESS	MICHIGAN STATE POLICE	VEN CONNECTION 551-523415		10/04/18	387.00	67223
			Total For Dept 325 DISPATCH/COMMUNICATION			24,353.35	
Dept 871 WORKERS COMPENSATION INSURANCE							
261-871-828.00	WORKERS COM INSURANCE	MICHIGAN COUNTIES WOR	4TH QUARTER INSTALLMENT 4725		10/04/18	237.83	67222
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			237.83	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000			Total For Fund 261 911 EMERGENCY SERVICE FUND			24,591.18	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 276 COMMISSION ON AGING MILLAGE FUND Dept 000							
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURC	MONTHLY PYMT FOR CONTRACTED SERVICE	OCTOBER 2018	10/04/18	85,836.57	67175
			Total For Dept 000			85,836.57	
			Total For Fund 276 COMMISSION ON AGING MILLAGE F			85,836.57	
Fund 292 CHILD CARE FUND Dept 000							
292-000-704.02	CHILD CARE CASEWORKER- 7	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	3,034.21	67214
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	728.30	67214
292-000-725.06	CHILD CARE CASEWORKER FR	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	1,409.03	67214
292-000-832.00	CONTRACTED SERVICES	NORTHERN FAMILY INTER	INTENSIVE HOME BASED FAMILY THERAP	1547	09/27/18	2,500.00	67119
292-000-840.00	CONTRACTED SVCS - VOL CO	HOUSTON, KATHI	VOLUNTEER PROGRAM COORDINATION	OCTOBER	10/04/18	2,083.33	67200
292-000-840.95	IN HOME CARE MISC.	CATHOLIC HUMAN SERVIC	DRUG COUNSELING	8/31/18	09/27/18	107.50	67074
292-000-840.95	IN HOME CARE MISC.	COTE, PATRICIA	TUTORING	SEPT 28	10/04/18	212.61	67182
292-000-840.95	IN HOME CARE MISC.	EMS TETHER	TETHER FOR J.H.FATHER	SEPT 30	10/04/18	150.00	67187
292-000-840.95	IN HOME CARE MISC.	HOUSTON, KATHI	VOLUNTEER PROGRAM COORDINATION	OCTOBER	10/04/18	10.28	67200
292-000-840.95	IN HOME CARE MISC.	ROBINSON, KELLIE	REIMBURSE IHC EXPENSES	SEPT	10/04/18	882.17	67235
292-000-850.00	TELEPHONE	CAMERON CLARK	REIMBURSE TELEPHONE AND TRAVEL	SEPT 26	09/27/18	50.00	67072
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	REIMBURSE IHC EXPENSES	SEPT	10/04/18	50.00	67235
			Total For Dept 000			11,217.43	
			Total For Fund 292 CHILD CARE FUND			11,217.43	
Fund 293 VETERAN'S RELIEF FUND Dept 000							
293-000-839.10	VETERANS FINANCIAL AID	STAPLETONS	GAS CARDS FOR THE VETERANS	1001218	10/04/18	200.00	67244
			Total For Dept 000			200.00	
			Total For Fund 293 VETERAN'S RELIEF FUND			200.00	
Fund 296 JUVENILE JUSTICE FUND Dept 000							
296-000-975.00	MISC EXPENSE - WAGES	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	SEPTEMBER 2018	10/04/18	1,403.13	67214
			Total For Dept 000			1,403.13	
			Total For Fund 296 JUVENILE JUSTICE FUND			1,403.13	
Fund 371 JAIL RESERVE FUND Dept 000							
371-000-970.00	CAPITAL OUTLAY - EQUIPME	FLOOR COVERING BROKER	DOWN PAYMENT FOR CARPETING	DOWN PAYMENT	09/27/18	6,000.00	67092
			Total For Dept 000			6,000.00	
			Total For Fund 371 JAIL RESERVE FUND			6,000.00	
Fund 412 MCF RENOVATIONS FUND Dept 000							
412-000-810.00	LEGAL FEES	HILGER HAMMOND	LEGAL SERVICES THRU AUGUST 31, 201	15474	09/27/18	30,174.32	67095
412-000-810.00	LEGAL FEES	HILGER HAMMOND	LEGAL SERVICES THRU JULY 31, 2018	15269	09/27/18	10,091.15	67096
412-000-810.00	LEGAL FEES	STRAUB, PETITIT, AND	SERVICES FOR MAPLES THRU AUGUST 31	35	09/27/18	16,960.05	67137
412-000-967.00	PROJECT EXPENSES	COMSTOCK CONSTRUCTION	MAPLES PHASE 3	0001	09/27/18	37,475.00	67078
412-000-967.00	PROJECT EXPENSES	COMSTOCK CONSTRUCTION	MAPLES SERVICES THRU JULY 31, 2018	055	10/04/18	197,076.80	67180
			Total For Dept 000			291,777.32	
			Total For Fund 412 MCF RENOVATIONS FUND			291,777.32	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF BENZONIA	2018 DELINQUENT TAX DISBURSEMENT	2018 DTV	10/04/18	22,828.27	67259
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF BEULAH	2018 DELINQUENT TAX DISBURSEMENT	2018 DTV	10/04/18	13,209.85	67260
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF ELBERTA	2018 DELINQUENT TAX DISBURSEMENT	2018DTV	10/04/18	19,694.69	67261
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF HONOR	2018 DELINQUENT TAX DISBURSEMENT	2018DTV	10/04/18	9,209.38	67262
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF LAKE ANN	2018 DELINQUENT TAX DISBURSEMENT	2018DTV	10/04/18	1,847.48	67263
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF THOMPSONVI	2018 DELINQUENT TAX DISBURSEMENT	2018DTV	10/04/18	16,376.60	67264
Total For Dept 000						83,166.27	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND						83,166.27	
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-721.00	PER DIEM	CLARK, JAMES	PER DIEM FOR BUILDING AUTHORITY	092018	09/27/18	35.00	67076
569-000-721.00	PER DIEM	JOHNSON, JEFF	PER DIEM FOR BUILDING AUTHORITY	092418	09/27/18	35.00	67103
569-000-721.00	PER DIEM	JOHNSON, JEFF	PER DIEM FOR BUILDING AUTHORITY	092018	09/27/18	35.00	67103
569-000-721.00	PER DIEM	JOHNSON, JEFF	PER DIEM FOR BUILDING AUTHORITY	100318	10/04/18	35.00	67208
569-000-860.00	TRAVEL	CLARK, JAMES	MILEAGE FOR 9/20/18	092018M	09/27/18	13.63	67076
569-000-860.00	TRAVEL	CLARK, JAMES	PER DIEM FOR BUILDING AUTHORITY	092418	09/27/18	35.00	67076
569-000-860.00	TRAVEL	CLARK, JAMES	MILEAGE FOR 9/24/18	092418M	09/27/18	13.63	67076
569-000-860.00	TRAVEL	JOHNSON, JEFF	MILEAGE FOR 9/24/18	092418M	09/27/18	7.53	67103
569-000-860.00	TRAVEL	JOHNSON, JEFF	MILEAGE FOR 09/20/18	092018M	09/27/18	7.53	67103
569-000-860.00	TRAVEL	JOHNSON, JEFF	MILEAGE FOR OCTOBER 3, 2018	100318M	10/04/18	7.53	67208
Total For Dept 000						224.85	
Total For Fund 569 BUILDING AUTHORITY						224.85	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-214.01	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	SEPTEMBER 2018 OWI REIMBURSEMENT	DP14	10/04/18	921.00	67173
701-136-228.20	DUE STATE - DNR JUDGE	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	DC09/18	10/04/18	3,750.00	67248
701-136-228.30	DUE STATE - D. L. REINS	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	DC09/18	10/04/18	150.00	67248
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	DC09/18	10/04/18	5,640.30	67248
701-136-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	DC09/18	10/04/18	160.00	67248
701-136-228.47	DUE STATE - OWI REIMBURS	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	DC09/18	10/04/18	200.00	67248
701-136-228.56	DUE STATE - FILLING FEE	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	DC09/18	10/04/18	420.00	67248
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	DC09/18	10/04/18	160.00	67248
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	DC09/18	10/04/18	1,617.00	67248
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	DC09/18	10/04/18	8,653.00	67248
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED: PARKER/SLADE/MAUSER/	09/26/2018	09/27/18	2,218.00	67059
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED: HAYNIE / DEMITROFF	09/26/2018	09/27/18	1,075.00	67060
701-136-265.00	CASH BONDS PAYABLE	BOTH, CHRISTOPHER	BOND RETURN: BOTH	18-345-ST	09/27/18	5.00	67070
701-136-265.00	CASH BONDS PAYABLE	DEMITROFF, THOMAS	BOND RETURN: DEMITROFF	18-234-FY	09/27/18	25.00	67085
701-136-265.00	CASH BONDS PAYABLE	MAUSER, ERIC	BOND RETURNED: MAUSER	17-395-FY	09/27/18	127.00	67111
701-136-265.00	CASH BONDS PAYABLE	MCKINNON, PHILLIP	BOND RETURNED	18-182-SD	09/27/18	500.00	67112
701-136-265.00	CASH BONDS PAYABLE	SLADE, TAWNY	BOND RETURNED: A SLADE	17-066-FY	09/27/18	500.00	67132
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED: WILCOX/CONNELL/PARKE	09/28/2018	10/04/18	1,726.73	67156
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND REVOKED: L DENUNE JR	18-025-SM	10/04/18	100.00	67157
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED: CORNISH / MCANULTY	09/28/2018	10/04/18	400.00	67158
701-136-265.00	CASH BONDS PAYABLE	MAUSER, ERIC	BOND RETURNED: MAUSER	17-395-FY	10/04/18	1,250.00	67217
701-136-265.00	CASH BONDS PAYABLE	CONNELL, DAWN	BOND RETURNED: CONNELL	18-214-SD	10/04/18	474.25	67229
701-136-265.00	CASH BONDS PAYABLE	PARKER, ERICA	BOND RETURN: PARKER	18-140-SM	10/04/18	141.02	67231
701-136-265.00	CASH BONDS PAYABLE	WILCOX, KEVIN	BOND RETURNED: WILCOX	14-290-ST	10/04/18	8.00	67269
701-136-271.00	RESTITUTIONS PAYABLE	MACKENZIE, VICKI	RESTITUTION PAYMENT FROM HEATHER M	18-069-SD	09/27/18	100.00	67110

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-271.00	RESTITUTIONS PAYABLE	SLAUGHTER, SUZANNE	RESTITUTION PAYMENT FROM ALICIA LO	15-038-ST	09/27/18	5.00	67133
701-136-271.00	RESTITUTIONS PAYABLE	HONOR COLLISION	RESTITUTION FROM JOSEPH THOMAS	18-210-ST	10/04/18	5.00	67199
701-136-271.00	RESTITUTIONS PAYABLE	SENA, JEFFREY	RESTITUTION PAID BY MARSHA PUTNEY	16-300-FY	10/04/18	100.00	67239
701-136-272.00	RECOVERY COURT	BENZIE COUNTY SHERIFF	RECOVERY COURT DRUG TESTING	BCSO	09/27/18	215.00	67068
701-136-272.00	RECOVERY COURT	OFFICE DEPOT	BINDER	206046279001	09/27/18	53.59	67124
701-136-272.00	RECOVERY COURT	BENZIE COUNTY SHERIFF	RECOVERY COURT DRUG TEST	SC1	10/04/18	21.50	67172
701-136-272.00	RECOVERY COURT	NOWAK, KIM	REIMBURSE FOR INCENTIVE CARDS	SC92818	10/04/18	45.00	67227
701-136-272.00	RECOVERY COURT	SPILLAN, JOHN	DEFENSE ATTORNEY LEGAL SERVICES	09/28/2018	10/04/18	1,400.00	67243
701-136-275.00	REFUNDS	CANTU, AMANDA	REFUND	18-296-FD	09/27/18	1.00	67073
701-136-275.00	REFUNDS	SALAGOVICH, MATTHEW	REFUND / OVERPAYMENT	18-4422-OI	09/27/18	10.00	67130
			Total For Dept 136 DISTRICT COURT			32,177.39	
Dept 141 FRIEND OF THE COURT							
701-141-222.04	DUE MANISTEE - STATUTORY	MANISTEE COUNTY TREAS	FEE COLLECTIONS	SEPTEMBER 2018	10/04/18	569.68	67216
701-141-222.05	DUE MANISTEE - PROCESSIN	MANISTEE COUNTY TREAS	FEE COLLECTIONS	SEPTEMBER 2018	10/04/18	76.39	67216
			Total For Dept 141 FRIEND OF THE COURT			646.07	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	PC092018	10/04/18	669.35	67246
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	PC092018	10/04/18	120.00	67246
701-148-228.56	DUE STATE - EPILING FEE	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	PC092018	10/04/18	150.00	67246
701-148-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	SEPTEMBER FEE TRANSMITTAL	PC092018	10/04/18	900.00	67246
			Total For Dept 148 PROBATE COURT			1,839.35	
Dept 215 COUNTY CLERK							
701-215-271.00	RESTITUTIONS PAYABLE	AAA MICHIGAN SUBRUGAT	RESTITUTION FROM DILLON COLLINS	11-2232-FH	09/27/18	25.00	67061
701-215-271.00	RESTITUTIONS PAYABLE	ASI INSURANCE	RESTITUTION FROM KATHRYN DAVIS	18-2564-FH	09/27/18	1,316.52	67065
701-215-271.00	RESTITUTIONS PAYABLE	CRAIG AND CYNTHIA ROH	RESTITUTION FROM KATHRYN DAVIS	18-2564-FH	09/27/18	500.00	67080
701-215-271.00	RESTITUTIONS PAYABLE	JACOB VON BUSKIRK	RESTITUTION FROM CODY HALL	14-2348-FH	09/27/18	11.00	67101
701-215-271.00	RESTITUTIONS PAYABLE	JUDITH VICKERY	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	09/27/18	10.00	67104
701-215-271.00	RESTITUTIONS PAYABLE	JUDITH VICKERY	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	09/27/18	10.00	67105
701-215-271.00	RESTITUTIONS PAYABLE	LUTHER MICHELS	RESTITUTION FROM ADRIAN GRAY	16-2475-FH	09/27/18	20.00	67109
701-215-271.00	RESTITUTIONS PAYABLE	MEMBERS CREDIT UNION	RESTITUTION FROM JENNY KETZ	12-2274-FH	09/27/18	50.00	67113
701-215-271.10	FAMILY DIVISION RESTITUT	ELAINE NEWBOLD	RESTITUTION FROM TREVOR MILLER	06-1377-DL	10/04/18	5.00	67186
701-215-271.10	FAMILY DIVISION RESTITUT	HONOR BANCORP INC.	RESTITUTION FROM ALEXA SMITH	10-1656-DL	10/04/18	20.00	67197
701-215-271.10	FAMILY DIVISION RESTITUT	HONOR BANCORP INC.	RESTITUTION FROM ROBERT SLADE-RICH	10-1657-DL	10/04/18	65.00	67198
701-215-299.03	CIRCUIT COURT MISCELLANE	LORETTA WATSON	REFUND AMBULANCE RUN LORETTA WATSO	18-10770	09/27/18	468.91	67108
			Total For Dept 215 COUNTY CLERK			2,501.43	
Dept 253 COUNTY TREASURER							
701-253-227.25	DUE VILLAGE OF LAKE ANN	VILLAGE OF LAKE ANN	DUPLICATE CHARGEBACK PAYMENT FROM	100218	10/04/18	51.43	67263
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	GRAND TRAVERSE TRIBAL	REFUND FOR PAUL PAGE NOTARY FILING	100318	10/04/18	10.00	67195
			Total For Dept 253 COUNTY TREASURER			61.43	
Dept 268 REGISTER OF DEEDS							
701-268-228.40	DUE STATE - REMONUMENTAT	STATE OF MICHIGAN	3RD QUARTER 2018 REMON FEES	3/02/2018	10/04/18	5,358.40	67247
			Total For Dept 268 REGISTER OF DEEDS			5,358.40	
Dept 301 SHERIFF							
701-301-228.63	DUE STATE - SEX OFFENDER	STATE OF MICHIGAN (#3	AUGUST 2018 SOR	551-522846	10/04/18	180.00	67250
			Total For Dept 301 SHERIFF			180.00	
			Total For Fund 701 GENERAL AGENCY FUND			42,764.07	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
			Fund 101 GENERAL FUND			175,014.26	
			Fund 205 TNT OFFICER MILLAGE FUND			531.14	
			Fund 206 SHERIFF'S K-9 FUND			154.50	
			Fund 213 JAIL OPERATIONS FUND			8,155.35	
			Fund 214 EMERGENCY MEDICAL SERVICES			20,101.39	
			Fund 216 SEASONAL ROAD PATROL FUND			80.81	
			Fund 217 SNOWMOBILE PATROL FUND			69.51	
			Fund 220 MARINE PATROL FUND			1,043.78	
			Fund 228 SOLID WASTE/RECYCLING FUND			11,190.69	
			Fund 230 BETSIE VALLEY TRAIL MANAGEM			3,354.68	
			Fund 231 SOIL EROSION (SESSC) FUND			2,800.00	
			Fund 247 ANIMAL CONTROL FUND			909.19	
			Fund 249 BUILDING DEPARTMENT FUND			66,584.00	
			Fund 256 REG OF DEEDS AUTOMATION FUN			3,609.64	
			Fund 261 911 EMERGENCY SERVICE FUND			24,591.18	
			Fund 276 COMMISSION ON AGING MILLAGE			85,836.57	
			Fund 292 CHILD CARE FUND			11,217.43	
			Fund 293 VETERAN'S RELIEF FUND			200.00	
			Fund 296 JUVENILE JUSTICE FUND			1,403.13	
			Fund 371 JAIL RESERVE FUND			6,000.00	
			Fund 412 MCF RENOVATIONS FUND			291,777.32	
			Fund 516 DELINQUENT TAX REVOLVING FU			83,166.27	
			Fund 569 BUILDING AUTHORITY			224.85	
			Fund 701 GENERAL AGENCY FUND			42,764.07	

Total For All Funds:

840,779.76

Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
September 25, 2018**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, September 25, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Carland, Griner, Jeannot (by telephone), Money, Roelofs, Sauer and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Carland, to approve the agenda as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Sauer, to approve the Committee of the Whole minutes of August 14, 2018 as presented. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Public Input – None

Frank Post:

- a. Region 7 Training cost reimbursement – Amendment: **Motion by Carland, seconded by Griner, to recommend to the Board of Commissioners to approve \$1,155.00 for Emergency Management ICS-300 training as requested. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.**
- b. Region 7 Equipment cost reimbursement – Amendment: **Motion by Sauer, seconded by Money, to recommend to the Board of Commissioners to approve \$1,924.00 for Emergency Management ICS training and CERT equipment as requested. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.**

Amy Bissell – Amendment: The amendment request is to recognize revenue received and allow for payment of expenses: **Motion by Money, seconded by Roelofs, to recommend to the Board of Commissioners to amend the 2017-18 budget as follows:**

Increase:

101-268-617.20	Remote Access Fee – Laredo	\$1,500.00
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Increase:

101-268-800.00	Contracted Services – Laredo	\$1,500.00
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Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Dan Smith – Jail Amendment:

Holiday and Vacation payouts – Amendment: He is requesting payout of Holiday and Vacation time due to staff shortages, employees have not been able to use their unused time; Dan stated that this

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does not comply with the union contracts when asked. Dan stated that the unions requested we come to the BOC to see if you were on board first. The board requests LOUs from the COAM and POAM unions.

Maridee asks why you are doing this now before the end of the year when they haven't even had the opportunity to take time.

Motion by Warsecke, seconded by Sauer, to recommend to the Board of Commissioners to approve the pay out of Holiday and Vacation time pending receipt of LOUs from POAM and COAM unions as requested for six jail employees. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Kyle Rosa:

- a. Overtime Amendment: They are requesting an additional \$8,000 in the overtime budget on the road side to cover the \$5,600 shortage in overtime and the unforeseen until October 1. They request these funds be taken from the Budgeted Use of Fund Balance from the General Fund.

Comm Sauer inquired if you have asked Susan (Finance Manager) to see if there are funds in other areas of your current budget that could be used.

Comm Jeannot stated that we are seeing these types of issues and he would support granting the request knowing that going forward we are addressing these budget issues. He recommends we don't use the expression "squirreling money away".

Motion by Jeannot, seconded by Carland, to recommend to the Board of Commissioners for approval acknowledging that we are taking corrective measures in the next budget. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

- b. Sale of Sheriff Office Vehicles: Requests approval to place 4 vehicles on MiBID for sale with no minimum bid.

Motion by Sauer, seconded by Carland, to recommend to the Board of Commissioners to allow the four police vehicles to be listed for sale on MiBID with funds to be placed in 301-425-687.00 as requested. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Susan Boyd – Lighting System Project Amendment for the Jail: Proposal for LED Lighting for the Benzie County Jail; total project cost \$25,882.40 with an estimated incentive of \$2,970.00; project will pay for itself in 1.77 years and we could save \$1,079.52 per month on electric bills.

Motion by Carland, seconded by Roelofs, to recommend to the Board of Commissioners to amend the 2017-18 Budget as follows:

Increase:

213-265-935.00	Jail Repairs	\$25,882.40
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Decrease:

401-000-967.00	Capital Improvements	\$25,882.40
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Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Roelofs, to recommend to the Board of Commissioners to amend the 2017-18 Budget as follows:

Debit:

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401-000-967.00

**Capital Improvement
Project Expenses**

\$25,882.40

Credit:

401-101-699.00

Transfer In

\$25,882.40

Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Maridee Cutler:

- a. Wireless Presentation System: Proposal presented is for an add on to the current projector that we have. Commissioners have requested that a proposal be requested from IT Right for a completely new system.

- b. Travel Policy: We need to update the current travel policy, requests to combine all meals if they are gone all day for a total of \$50.00 (\$10.00 for breakfast, \$15.00 for lunch, \$25.00 for dinner). Maridee has presented an updated policy marked as 9/21/18 draft; the meal rates are a little over the state rates.

Comm Jeannot stated that we should think about a car rental for travel rather than using our own vehicles.

Michelle Thompson, County Treasurer, suggests that this be ran by the auditors.

Maridee responded that it can be done; Leelanau does it and their auditors says it is OK.

Comm Carland stated that he is not opposed to the total amount being provided, but \$50.00 is too high.

Comm Roelofs suggested a trial period of 6 months.

Motion by Roelofs, seconded by Money, to recommend to the Board of Commissioners approve amending the Travel Policy with a trial plan of six (6) months of meals: \$10.00 for breakfast, \$15.00 for lunch, \$25.00 for dinner, with a \$50.00 limit and travel before 7 a.m. for breakfast and after 7 p.m. for dinner, without receipts. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Comm Griner asks Amy Bissell about the scanning and microfilming. She stated that US Imaging has digitized all of her records. Comm Griner would like to have them give us an estimate.

Amy suggests that you ask each department to review their individual retention policies and they start clearing out the records that can be, you will have room.

2:46 p.m. Public Input – None

Motion by Roelofs, seconded by Carland, to adjourn at 2:46 p.m. Ayes: Carland, Griner, Jeannot, Money, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

COMMISSIONERS

Page 4 of 4

September 25, 2018

Motion by _____, seconded by _____, to approve the Committee of the Whole Consent Calendar as follows:

1. To approve \$1,155.00 for Emergency Management ICS-300 training as requested.
2. To approve \$1,924.00 for Emergency Management ICS training and CERT equipment as requested.
3. To amend the 2017-18 General Fund budget for department 268, Register of Deeds, in the amount of \$1,500.00 as presented.
4. To approve the pay out of Holiday and Vacation time pending receipt of LOUs from POAM and COAM unions as requested for six jail employees.
5. To approve the overtime amendment acknowledging that we are taking corrective measures in the next budget.
6. To allow the four police vehicles to be listed for sale on MiBID with funds to be placed in 301-425-687.00 as requested.
7. To amend the 2017-18 Budget for fund 213 Jail in the amount of \$25,882.40 as presented.
8. To amend the 2017-18 Budget for fund 401 Capital Improvement in the amount of \$25,882.40 as presented.
9. To approve amending the Travel Policy with a trial plan of six (6) months for meals: \$10.00 for breakfast, \$15.00 for lunch, \$25.00 for dinner, with a \$50.00 limit and travel before 7 a.m. for breakfast and after 7 p.m. for dinner, without receipts.

BUDGET AMENDMENT

DATE: September 12, 2018

Motion to amend the 2017/18 budget by increasing/increasing the expenditures and revenues as presented:

FUND: 101 General Fund

ACCOUNT TO BE INCREASED:

101-268-617.20 Remote Access Fee - Laredo \$ 1,500.00

ACCOUNT TO BE INCREASED:

101-268-800.00 Contracted Services - Laredo \$ 1,500.00

TOTAL \$ 1,500.00

SIGNED



BOARD APPROVED : _____

DISAPPROVED: _____

REASON, IF DISAPPROVED _____

BUDGET ADJUSTMENT REQUEST

DATE: 9/6/2018

Request to Adjust the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
213-351-707.16	Leonard Merrill	1,665.84

Total \$ 1,665.84

Account to be Decreased:

Line Number	Account Name	Amount
213-351-707.12	Kim Majszak	1,665.84

Total \$ 1,665.84

SIGNED: _____



Daniel Smith

BUDGET ADJUSTMENT REQUEST

DATE: 9/6/2018

Request to Adjust the 2017/18 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
213-351-707.06	James Banasiak	327.32

Total \$ 327.32

Account to be Decreased:

Line Number	Account Name	Amount
213-351-707.12	Kim Majszak	327.32

Total \$ 327.32

SIGNED: _____

Daniel S. Smith

Benzie County

TRAVEL POLICY

Adopted: 7/28/15
updated Adopted: 10/9/18

Benzie County Board of Commissioners has established the following policy for business travel and related expenses.

Lodging: Benzie County will pay the actual cost of lodging for employees traveling on County business. Reimbursement for lodging costs must be supported by receipts. A tax-exempt form is required for all expenses and may be obtained from the County Administrator's office. Department heads are to determine when overnight stays are necessary based on factors such as distance, travel time, length of stay, budget, and weather conditions.

Meals: Benzie County will reimburse employees for meals while on approved business that is conducted outside of the County. The amount shall be based upon the actual amount spent up to a maximum of \$50 per day. Actual reimbursements deemed to be excessive may be brought to the Board of Commissioner's attention and require the Elected Official or Administrator to justify his/her authorization of submitted expense.

Breakfast:	\$ 10.00
Lunch:	\$ 15.00
Dinner:	\$ 25.00

To claim a breakfast expense, an employee must commence travel or be in travel status before 7 a.m. To claim dinner expense, the employee must be in travel status until 7 p.m.

Meal costs will be reimbursed to employees upon submission of a travel expense claim. Meal costs cited above are inclusive of gratuities. Alcoholic beverages are **NOT** allowable meal costs.

If meals are included with registration, corresponding meals are **not** reimbursable.

Food Service/Tips: The maximum allowable tip for meals is up to 15% of the actual meal cost, excluding alcoholic beverages. Meal tips are allowed only with sit-down meals and the amount must be indicated on the actual receipt. Tips on take-out or at fast food restaurants are not reimbursable. Total cost of the meal **and tip** must be within the meal guidelines listed above.

It is the employee/elected Official's responsibility to submit a correct travel expense claim form.

Mileage: Benzie County will reimburse employees for actual miles driven at the rate established by the Department of Technology, Management & Budget, Vehicle and Travel Service (DTMB), which may be adjusted by the Board of Commissioners. Mileage will only be paid for approved County and court business. Mileage will **NOT** be paid for driving to or from work, even when you are requested to report to work at a location other than your normal work location.

Travel Advances: Benzie County will provide travel advances for employees under the following circumstances-

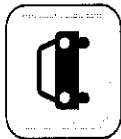
- a. The travel is required by the County or department head, e.g., for training, certification, County representation, etc.
- b. The person traveling does NOT have a County credit card assigned.
- c. The request includes documentation of anticipated reasonable expenses, to include mileage, air fare, lodging, meals, and conference/meeting fees.
- d. The request is submitted at least thirty days prior to commencement of travel.

Travel advances will be limited to 90% of the documented reasonable expenses. A travel claim is required to be filed immediately upon completion of the travel, and will include a deduction for the amount of the travel advance.

Travel Claims: Benzie County requires a Travel Claim (see attached) within two weeks of completing travel. **The Claim must include receipts for every item claimed**, including meals, taxis, and other transportation. Any travel advance must be deducted from the amount claimed. Both the employee and department head must sign the Travel Claim. Travel Claims shall be submitted to the County Administrator's office for payment and will be processed in the normal Accounts Payable cycle.



Submitted by: _____



Submitted by: _____

Travelers may request a travel advance for conferences and meetings in the following manner:

- A travel advance must be approved by the manager who has expenditure authority within the budget to which the travel will be charged. The manager must indicate on the travel request the budget line to which the prepayment will be charged.
- A travel advance must be requested on the form and a separate signature provided to affirm acceptance of all prepayment conditions.
- A travel advance will be 90% of the estimated total for conference/training fees, lodging, meals, and transportation. The basis for estimates must be attached to the travel advance request.
- Benzie County travel expense policies will be the basis for prepayment authorizations and amount.
- Travel advance requests must be received in the County Administrator's Office at least two weeks before travel is to commence and not more than two months prior to the event. Travelers must allow for up to two weeks for preparation of a travel advance.
- Travelers must agree to submit a Travel Expense form with substantiating receipts attached within two weeks of the return date of the trip.
- Any unused travel advance funds will be repaid via personal check made payable to Benzie County within two weeks of the return date of the trip. The personal check will be deposited into the account from which the advance was issued through the Treasurer's Office. A copy of the cash receipt voucher, must be attached to the Travel Expense report form before it is submitted to the County Administrator's Office.
- I understand that if I have not fully substantiated the advance amount or returned the unused advanced funds, Benzie County will report the advanced amount as income on the W-2 at the end of the year, and will be taxed accordingly.

Committee Appointments

ACTION ITEMS

Correspondence

Centra Wellness Network
Benzie County Community Partners Meeting
Date: August 15, 2018
Location: Benzie County Sheriff Office



Present:

Cheryl Kobernik, Clinical Director	Centra Wellness Network	CKobernik@centrawellness.org
Chip Johnston, CEO	Centra Wellness Network	CJohnston@centrawellness.org
Joie Garrow	Centra Wellness Network	Jgarrow@centrawellness.org
Maryann Bratcher	Intern – Centra Wellness Network	N/A
Jennifer Tang-Anderson	Benzie County Prosecutors Office	Jtang@benzieco.net
Ted Schendel, Sheriff	Benzie County Sheriff Office	TSchendel@benzieco.net
Dan Smith, Jail Administrator	Benzie County Corrections	DSmith@benzieco.net
Kyle Rosa, Under Sheriff	Benzie County Sheriff Office	Krosa@benzieco.net
John Mead, Probate Judge	Benzie County Court	JMead@benzieco.net
Marj Middel	Veterans Justice Outreach	Marjorie.middel@va.gov
Mitch Deisch	Benzie County	mdeisch@benzieco.net
Ron Berns	Benzie County 9-1-1	Rbern@benzieco.net
Coury Carland	B.O.C.	Ccarland@benzieco.net
Gerri VanAntwerp	BACN	Gvanantwerp@benziebacn.org
Debbie Aldridge	Benzie-Leelanau HD	Daldridge@blhd.org

Missing/Copies:

Pat Kozlowski, Clinical Services Supervisor	Centra Wellness Network	Pkozlowski@centrawellness.org
Felice Kelley Ware	Centra Wellness Network	Fkelley@centrawellness.org
Katie Larsen, Children's Services Supervisor	Centra Wellness Network	KLarsen@centrawellness.org
Ann Holmes	Paul Oliver Memorial Hospital	aholmes@mhc.net
Cameron Clark, Director	Family Division/19 th Judicial Court	cclark@mnstco.net
Andrew McHugh	MDOC Probation/Parole	Mchugha@michigan.gov
Shaun Anchak	MDOC Probation/Parole	Anchaks1@michigan.gov
Matt Keller	Michigan State Police	Kellerm1@michigan.gov
Robert Lozowski, Chief of Police	Frankfort Police Department	Police.chief@cofrankfort.net
Dawn Olney/County Clerk – for Board of Commissioner Packets		Dolney@benzieco.net

Introductions and Welcome to new community partners

Centra Wellness Network

Budget

Centra Wellness has been underfunded for many years from the state. The state has been working on bringing equity to the CMH system and is rolling out funding equity over the next five years. Previously the CWN budget has been very tight but now Chip feels CWN can begin expanding services in some areas.

Chip has met with judges, court personnel, probation/parole, etc. to see what types of programs they are interested in CWN investing in.

- First priority – Chip is currently waiting for ideas to come in from the agencies he met with
 - Cameron is interested in an after-school program for youth
 - Kim/Jade – assistance with transportation, etc. for individuals working with the specialty court
 - Schools – middle school programs in Frankfort and Benzie schools

Chip noted that general funds are not earmarked to be used for specific populations. Centra has wide discretion on how general funds are utilized.

- Funding to assist with a Mental Health Court and/or Recovery Court.
- Mitch asked if psychiatric services for inmates could be something that CWN provides.

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BEULAH, MI 49617

- Chip explained that once the person is incarcerated it is the county's obligation to provide services. CWN is not able to provide more than the jail services already provided and crisis screenings for inpatient hospitalization.

Jail Services

Currently CWN provides crisis services as well as a part-time clinician for inmates. Felice provides individual counseling, groups and assists inmates with finding SA treatment, applications for insurance, etc.

In July Cheryl met with Clinical Directors for the 21 northern counties affiliated with CWN in the Northern Michigan Regional Entity (NMRE) and jail services were reviewed.

- Centra Wellness was the only organization in the 21-county region to have a clinician located in the county jails to provide services.
 - Chip explained that CWN uses local dollars to fund the jail position.
- CWN provides services to all inmates with mental health needs regardless of severity. Other CMH agencies in the 21-county region can only provide services to the severe and persistent mentally ill and usually only provide crisis services.
- Marj noted that the VA covers a lot of different counties and she has found that most agencies only provide inpatient screenings for jail inmates.

Discussion about incident where CWN screened an inmate for inpatient admission and were unable to find an inpatient bed available. The inmate was returned to the jail and when screened again the next day he had calmed down and no longer met the guidelines for inpatient admission.

- Many inpatient units are full or would not accept a person on a jail hold.
- Many private inpatient units in Michigan are closing and CWN is having to search for units that accept individuals with severe symptoms, behavior problems, etc.

Medical Services in the Jail

The Sheriff attended the county commissioner meeting to request funds for psychiatric evaluations for inmates to assist with mental health medication administration while incarcerated.

- Benzie Jail has a health plan for inmates but the current plan does not include mental health services or certain medications
 - The current provider will not prescribe certain medications for mental health symptoms.
 - If CWN provides the psychiatric evaluation it would cost approximately \$950 per evaluation.
- Jail RN can administer medications from a doctor's order.

Discussion regarding the high percentage of inmates who are either mentally ill or have addiction issues. The percentage has grown throughout the last 20 years.

- Centra noted that since they provide prevention and therapy services to the schools which creates a safety net. Now the jails are seeing the more severe cases instead of the mild or moderate cases they may have seen in previous years.
 - Manistee Sheriff department deputy/Alex Schajter and CWN case manager and after-hours crisis worker/Emelee Haik attended a week-long training together regarding mental health services and law enforcement.
 - They are certified to provide training to other law enforcement agencies but it requires a two-day training and most local agencies do not have enough training hours and/or coverage for a two-day training.
- CWN does provide annual training to local law enforcement agencies – all day or partial day depending on the presenter, topic and availability of deputies, correction officers, etc.

Opioid Health Home

As of October 1, 2018, Centra Wellness will begin to provide services for this program.

- Currently the MAT (Medication Assisted Treatment) program has space for 50 individuals and all spaces are filled.
 - Catholic Human Services utilizes half the slots and provide services to individuals with mild or moderate mental health and SUD needs.
- CWN will be tripling the capacity of this program beginning October 1, 2018
 - CWN has an opening for a Med Services supervisor who will supervise Medical Services as well as the staff associated with the Health Home and Opioid Health Home.

Crisis Services – which Hospital does the deputy go to?

Cheryl explained to the community partners how law enforcement can choose the direction they wish to take the individual who is experiencing a mental health crisis.

- Paul Oliver Memorial Hospital in Frankfort
 - CWN crisis staff will come to POMH to screen the individual for inpatient hospitalization. Law enforcement officer would need to stay at the hospital to provide security, if needed, or pass over to Frankfort Police Department.
- Munson Manistee Hospital
 - CWN crisis staff will come to Manistee Munson Hospital to screen the individual. Law enforcement officer from Benzie County would need to stay at the hospital to provide security unless they can pass over that responsibility to the Manistee Sheriff Department.
- Munson Hospital Traverse City
 - CWN staff do not travel to Traverse City to screen Benzie county residents. Northern Lakes CMH staff would screen the individual and most likely will have the individual hospitalized, increased difficulty to attempt a safe hospital diversion. Law enforcement officer would be able to drop the individual off at the ED and leave as Munson TC has security.

Joie Garrow worked out of the Muskegon ED for many years providing crisis services and noted that the hospitals contracted with local law enforcement entities to provide security. Off duty officers would provide the security.

- Joie urged the Sheriff Department to encourage the local hospitals to provide their own security.

Veterans Justice Outreach

New VA facility in Traverse City is open in the old Safeway grocery store – across the street from Wuerfel baseball park.

- Services are currently provided in several different locations in Traverse City.

Probate Court

Judge Mead noted there is a spike in court appointed attorney fees due to the increase in individuals needing this service.

Prosecutor Office

Kathy Bruce retired from the Victims Advocate position

- Heather Lucynski has been hired as the Victims Advocate and is also the witness coordinator

BACN

BACN shares the same neighbors as all in attendance.

If anyone has any public announcements they are happy to share with their volunteers.

Benzie County

Mitch

The budget is near completion for 2019. They will not need to utilize the fund balance this year.

- A new Finance Manager has been hired to improve financial management for the county.

Corey

Very valuable meeting and requested that minutes from these meetings be sent to County Clerk for inclusion in County Commission packets.

- Lori/CWN will add Mitch and Corey to the Benzie Community Partner email group for future meetings as well as sending minutes to the County Clerk.

Benzie-Leelanau District Health Department

- Health department is providing Hepatitis-A vaccines
- One of the many services provided is home visits with pregnant mothers, some of which are dealing with addiction issues.

Sheriff Office/Jail

The jail is working on hiring correction officers

At the present time, they have had to cancel all programs except Felice and Marj/VA.

911

They are currently looking to hire at least one more person. Difficult positions to fill national wide.

They have been short of staff since 2014

- Have received some training in suicidality but difficult to send dispatchers to training when short of staff

Please advocate for Smart 911

Our next meeting is scheduled for **Wednesday, November 28, 2018** beginning at noon at the Benzie County Sheriff's Office. Centra Wellness Network will provide lunch.

Minutes submitted by: Lori Baker, Centra Wellness Network

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BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Thursday, September 27, 2018 4:00 p.m.
Connie Binsfeld Resource Center,
7401 E. Duck Lake Road
Lake Leelanau, Mi 49653



Chairperson Melinda Lautner called the meeting to order at 4:03pm

Present were:

Carolyn Rentenbach, Leelanau County Member at Large
Casey Noonan, Leelanau Board of Commissioners
Gary Sauer, V. Chairperson, Benzie County Board of Commissioners
Melinda Lautner, Chairperson, Leelanau County Board of Commissioners
Roger Griner, Benzie Board of Commissioners – Arrived at 4:15pm
Dr. George Ryckman, Benzie County Member at Large

Staff Present

Lisa Peacock – Health Officer
Dodie Putney – Director of Administrative Services
Eric Johnston – Environmental Health Director
Michelle Klein - Director of Personal Health
Dr. Joshua Myerson – Medical Director

Excused- none

Absent-none

Pledge of Allegiance

Approval of Minutes:

Motion by: Sauer to approve the Regular Board of Health Meeting of July 26, 2018.

Seconded by: Noonan

Voice vote: 5 yeas 0 nay 0 absent Motion carried

Approval of the Agenda

Motion by: Noonan to approve agenda as presented.

Seconded by: Ryckman

Voice vote: 5 yeas 0 nay 0 absent Motion carried

Public Comment - None

Roger Griner arrived at 4:15.

Health Officer Update – Lisa Peacock - report attached to these minutes

Distributed copies of the Strategic plan 2019-2020 At-A-Glance, Public Health Concerns Related to the Availability and Use of Marijuana.

Discussed Agency Strategic Plan, Netsmart Update, Northern Michigan Community Health Innovation Region- CHIR- Northern Michigan Supportive Housing has been selected to receive funding to implement this project on raising homelessness awareness. The Leelanau County Substance Abuse

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BENZIE COUNTY CLERK
BEULAH, MI 49617

Prevention is still meeting regularly to work on several projects to raise awareness throughout the community.

Agency Strategic Plan

The first year of our strategic plan is nearly complete and we are happy to report that we have finished much of the activities that were planned for year 1. As we approach the second year we are planning to review the current status of the plan and update the timeline of activities at our all staff meeting on 12/7/18. Plan will be reviewed at the meeting.

Netsmart Update

Negotiations have continued with an in person meeting in Traverse City with the Netsmart executive team and a subsequent written response from their attorney. A meeting is set to discuss our response to the latest correspondence and both parties continue to hope to reach a settlement agreement. An in-person meeting has been scheduled to review the prospective EMR in October.

Northern Michigan Community Health Innovation Region

The Northern "CHIR" has been selected as one of three regions that will receive funding to implement a pilot project directed at providing case management for individuals who are frequent users of services related to permanent supportive housing. Northern Michigan Supportive Housing is the agency who has been selected within the Northern CHIR region to receive the funding and implement this project. There is a second stream of funding which will be received directly by the Northern CHIR to assess local gaps and build capacity on a community level to support the housing needs of the community. There is a specific focus on the link between homelessness and chronic disease/poor health outcomes throughout all levels of these projects.

Leelanau County Substance Abuse Prevention

The Leelanau County Substance Abuse Coalition continues to meet regularly and is working on several projects to raise awareness throughout the community. Attached is an infographic produced by the group that specifically focuses on public health concerns related to proposed recreational marijuana legalization. It shares a good deal of information on the health risks, especially for youth and cites several reputable references. BLDHD is providing leadership for the medical workgroup whose work is focused on two main areas: establishment of a syringe service program and supporting providers who prescribe opiates as well as those who provide medication assisted treatment. We have been working with the Michigan Opioid Collaborative to identify providers who have the required waiver to prescribe MAT to identify support needs.

Board of Health opposes the ballot initiative to legalize recreational marijuana use due to public health threats

Motion by: Sauer to oppose recreational marijuana use

Seconded by: Lautner

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Personnel and Finance Committee Report

Accounts Payable

Motion by: Sauer to accept Accounts Payable and pay them.

Seconded by: Noonan

Voice vote: 6 yeas 0 nay 0 absent Motion carried

August 2018 Financial Statements

Motion by: Rentenbach to approve the Financial Statement as presented.

Seconded by: Noonan

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Amended FY 2018 Budget

Putney stated the final amended budget is projected to have a \$35,414 deficit. Discussion focused on the reasons for deficit and ways to reduce any future budget deficits.

Motion by: Noonan to approve Amended 2018 Budget as presented.

Seconded by: Sauer

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Proposed FY 2019 Budget

The FY 2019 proposed budget includes a cost of living increase of 2 percent in the environmental health fees.

Motion by: Sauer to approve the Proposed 2019 Budget as presented.

Seconded by: Noonan

Roll Call vote: 6 yeas 0 nay 0 absent Motion carried

Staff Meeting Office Closure- December 7, 2018

Motion by: Griner to approve Staff Meeting Office Closure as presented.

Seconded by: Rentenbach

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Staff Reports

Medical Director- Dr. Joshua Meyerson- report attached below

I am asking for a **Health Board Motion** that “authorizes the Health Department, and/or agents working on behalf of the Health Department, to implement within the agency jurisdiction a Syringe Service Program, including the dispensing/exchanging of syringes, for the purpose of preventing the transmission of infectious agents.” The BLDHD would review the appropriateness of a program offering these services within our jurisdiction.

Health Department to adopt the Syringe Service Program that “authorizes the Health Department, and/or agents working on behalf of the Health Department, to implement within the agency jurisdiction a Syringe Service Program, including the dispensing/exchanging of syringes, for the purpose of preventing the transmission of infectious agents.”

Motion by: Rentenbach to adopt the needle exchange program.

Seconded by: Noonan

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Background, summarized below, for the request was discussed at previous Health Board Meetings:

The opioid epidemic led to over 42,000 deaths in 2016 in the US. Locally some areas have higher rates of narcotic prescriptions than the state average and we have not been immune to deaths from overdose. In addition, with the rise in illicit narcotic use, including injectable drugs, we have seen a rising epidemic of Hepatitis C in persons 18-29, predominantly spread through the sharing of needles. Outbreaks of HIV have occurred in other, similar rural counties related to illicit drug use and there is concern that we are at similar risk.

“Harm Reduction” or “Syringe Service Programs” (SSP) are community-based programs that provide access to sterile needles and syringes, often with other supplies needed for safe injection, free of cost and facilitate safe disposal of used needles and syringes. In addition, SSP encourage

and offer testing for Hepatitis C and HIV, overdose education and prevention, and referral for substance abuse disorder treatment. Referral for treatment of infectious diseases, other medical care, mental health, and social services can also be offered. Nationally, SSP have proven to reduce transmission of infectious disease, and increase the number of users seeking and staying in treatment, as well as improving public health and safety.

I have reached out to the Benzie and Leelanau County Prosecutors who have stated they know of no local ordinances related to paraphernalia that would conflict with this initiative and also verbally gave support to SSP operating within their County.

Request is for Board of Health to pass a motion allowing Syringe Service Programs, which then exempts the agents providing the service from state paraphernalia laws that make dispensing or possession of syringes illegal. MCL 333.7457 of the Michigan Public Health Code specifically allows Health Boards to provide these authorizations for the prevention of transmission of infectious diseases.

Administrative – Dodie Putney

Nothing to add that hadn't previously been discussed within financials and budgets.

Environmental Health Director – Eric Johnston - full report attached to these minutes

Topics included: Tom's retirement, Newer EH sanitarian Marissa Roeske submitted resignation, we will be opening EH Sanitarian I or II position to fill her place, Bill Crawford retiring the end of October, Jim Reardon internally changing positions from emergency management to Leelanau EH Sanitarian position. Beach monitoring, Bahia Vista, and vapor intrusion in Suttons Bay.

Personal Health - Michelle Klein

October 1st begins the start of our 23rd year as the Benzie-Leelanau District Health Department.

Klein attended a meeting at the Munson Cancer Center in Traverse City. They are interested in looking into starting a region wide tobacco group as we are seeing higher than normal lung cancer rates. One priority will likely be adults that are already smokers to prevent development of chronic health conditions and lung cancer.

Staff changes are occurring within our nursing department. A new nurse practitioner, Rosie Woodruff will be starting in October as our new part time nurse practitioner. She is fluent in Spanish which will be a great asset for the Health Department. She will be trained to put in IUDs and Nexplanon as well as all other reproductive health services.

"Mom Power" is a 10-week program for mothers and their young children who are high risk for abuse and neglect of the children. It is an attachment-based program that helps Moms address their own traumas and mental health issues, while building parenting skills. There will be four groups held in the region with funding from the Michigan Endowment Fund, with a Benzie County group starting in January 2019.

Lastly, Klein noted that flu shots are in.

Board Comments-

Sauer wondered where we stand with the Hep A issue? Dr. Meyerson said that we are still currently having outbreaks, but it is leveling off and we are not seeing as many cases.

Dr. Ryckman asked what happened to the recycling bins at the Connie Binsfield Resource Center building. Klein mentioned that with the school being a part of the building there was just too much traffic flow with the children as the recycling center drew in a lot of traffic. The Connie Binsfield building wasn't the desired location for the recycling center. Lautner said that they are currently looking for a new location for the bins.

Adjourn: The meeting adjourned at 5:48pm

Melinda Lautner, Chair

Renee Youker, Recording Secretary

Benzie-Leelanau District Health Department
Board of Health Meeting – September 27, 2018
Environmental Health Director's Report
Eric Johnston

1. Tom Fountain officially retired as Environmental Health Director on September 7, 2018. His files and responsibilities were handed over to the new EH Director, Eric Johnston, on September 3rd.
2. The individual that was hired to be a Sanitarian working out of the Benzie County office has resigned after three weeks in the position. The individual did not feel that it was a good fit for her long-term career goals. We are reposting the open position as soon as possible.
3. Bill Crawford has announced that he will be retiring effective October 31, 2018. His position was posted internally to all Benzie-Leelanau District Health Department staff. Jim Reardon expressed his interest and was hired to fill the position. Jim has been training with Environmental Health staff one day a week and will continue to do so until he takes over the position in November 2018. Bill has graciously offered to help Jim get familiar with the coverage area and the challenges it can pose.
4. Beach monitoring has been completed for the 2018 season. 2018 had only two Level 2 advisories and three level 3 advisories issued during the year. The region is fortunate to have high water quality.
5. Update of the legal issue at Bahia Vista. In early August, our legal counsel, Mr. Jim Young, sent a proposed settlement agreement to the opposing party's attorney. Their attorney has indicated that they can agree with most of the settlement agreement as written but wants clarification on a few of the details. We are continuing to work toward having a signed settlement agreement in place soon.
6. The vapor intrusion issue at a Suttons Bay business has been resolved at this time. A temporary air filter was installed in the business and a previously installed building wide air vapor mitigation system was repaired and made operational. The result was the reduction of the indoor air contaminants to below the thresholds of concern. The MDEQ and MDHHS has given approval to continue to use this combination until the business closes for the winter. The temporary air filter will then be removed, and the air tested in the Spring of 2019 to ensure the air vapor mitigation system is functioning properly.
7. A new draft of the proposed Statewide Sanitary code has been put forward for review. The new draft language will be studied and discussed by Environmental Health Directors over the next few weeks. A new position statement will be developed if necessary. Based upon the rumored changes, I don't foresee changing our opposition to having a Statewide Code.

8. The cleanup at the Grand Traverse Overall Supply superfund site continues and is being monitored by the USEPA. The contaminant levels at the site and surrounding areas are nearing levels deemed acceptable by the EPA. There are no known per- and polyfluoroalkyl substances (PFAS) associated with the on-site contaminants. The EPA has also been monitoring and addressing any vapor intrusion concerns in the area with both active and passive vapor extraction systems.
9. A retention basin at the Connie Binsfield Resource Center is being abandoned and an enlarged retention basin further to the west will accept the redirected water. This was done to assure that a future septic system can be installed and meet the required isolation distances from retention basins.