

## **THE BENZIE COUNTY BOARD OF COMMISSIONERS**

**August 27, 2019**

The Benzie County Board of Commissioners met in a regular session on Tuesday, August 27, 2019, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke

The invocation was given by Commissioner Sauer and the Pledge of Allegiance was recited.

### **Agenda:**

Motion by Roelofs, seconded by Warsecke, to approve the agenda as amended by adding to Action Items: Secondary Road Patrol Contract, Clerk Copy Machine Lease and Asset Recovery Agreement. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

### **Minutes:**

Motion by Warsecke, seconded by Farrell, to approve the regular session minutes of August 13, 2019 as corrected on pages 2 and 3. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Motion by Nye, seconded by Roelofs, to approve the closed session minutes of August 13, 2019 as presented. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

9:06 a.m. Public Input

Kay Bos, Deadstream Road, Honor, spoke regarding jail ministry for the inmates in the jail with the lock down at 4:30 each day.

9:11 a.m. Public Input Closed

### **ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS**

Doug Durand, Executive Director, Benzie Senior Resources, gave a written report and stated that the Board of Directors have signed an agreement for withdrawal from MERS. Advanced Hearing will be helping out with the Hearing Clinic now at their offices in Benzonia. The Walk A Thon was a success; they had a goal of \$22,000 and are at 90% now. Core programs are up 10%.

Comm Jeannot asked about the Congregate and Home Delivered meals being down. Doug stated that he is not concerned with it; they continue to be above the state and nation-wide numbers. Since many of the younger seniors are still in the workforce and are unable to take advantage of the mid-day meal, they are going to try an evening meal once per month beginning on September 25 to try and increase the numbers.

Rebecca Hubers, Emergency Manager, provided a written report for August 2019, together with a letter and contribution to CERT from the Frankfort-Elberta Chamber of Commerce. FEMA open house on August 14 had a low turnout. She would recommend anyone with questions regarding the flood insurance rate maps to contact FEMA or your local township board.

Ted Schendel, Sheriff, reported that Rebecca has hit the ground running; he will be swearing her in as a deputy for emergency situations. Our schools are the first in the State to have an advanced lock down system in the classrooms. Ironman – the complaints are coming in.

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Jesse Zylstra, Solid Waste Coordinator, provided a written report for June and July.

Kyle Maurer, Animal Control Officer, provided a written report for July.

### **COMMISSIONER REPORTS**

Comm Jeannot reported that on August 15 he attended the Building Authority (BA) meeting and continues to ask the BA chair to schedule a joint meeting with the Board of Commissioners, DHHS Board and the BA. Community Action Agency – theft within their organization, but they are confident that things are OK and new procedures have been implemented. EDC Budget – have spoken with Ed Kowalski about it. Attended the MAC conference. Benzie Chamber of Commerce has made a decision to hire an Executive Director of the Chamber only. Attended the Maples Festival last Friday and it was well attended. Labor Day the Republican Party will be holding a celebration at Maley Park in Honor from 11 a.m. - 2 p.m. acknowledging Benzie County's 150-year anniversary.

Comm Farrell presented a written report from her attendance at the Crystal Lake Township meeting and the City of Frankfort Council meeting.

Comm Nye reported that she has attended six meetings together with the MAC conference. FEMA meeting – the redrawing of the maps are important. Land Bank meeting – Michelle Thompson will report. Parks and Rec have completed their survey with 174 responses; they are look at revising the rules for Railroad Point; they have signed a contract with SRP Design (landscape architect) for a conceptual design for a carry-in boat launch at the outlet. At the MAC conference she attended classes regarding Opioid case; mental health challenges; OMA and Census.

9:54 a.m. Break

10:00 a.m. Reconvene

Lisa Peacock presented the annual report for the Benzie Leelanau District Health Department for the period October 1, 2017 – September 30, 2018.

Eric Johnson reported on the Environmental Health portion of the Health Department.

Comm Roelofs inquired if Mrs. Bos's comments regarding religion or spiritual time at the jail – is someone aloud to come? Lt. Dan Smith, Jail Administrator, responded Yes, Wednesday night. Ironman – at least two locals, Jake Flynn and Chris Noah, were participants. MAC conference – benefits from networking with other commissioners from around the state. Attended the EMS Advisory meeting last week. Attended union negotiations with three different unions.

Comm Warsecke stated that he feels the Ironman will just grow. Attended the Benzie Transportation meeting. Spoke with Benzie schools regarding the bond issue question – when one expired in 2019, then added it to the one to expire in 2020 and extended it one year. Conservation District raised almost \$3,000 from their fundraiser.

Comm Taylor attended the Benzie Senior Resources; Land Bank; Retirement Party for John Ballard and Mike Trailer – it was a very nice event.

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Comm Sauer attended the Research station annual meeting. Maples – Donna Stier has been reappointed the Director of Nursing; they were at 94% occupancy for July; dishwasher – repairs are totaling more than the initial cost. MAC courses he attended were OMA, Redistricting. Village of Elberta – Josh Mills is the Zoning Administrator and Mike Lane is the Code Enforcement. Road Commission is proposing to double the \$100,000 match for township road repairs and is asking that those funds be used in three years; the phone system is 11 years old.

### **COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch**

- Focus has been the 2019-20 budget.
- Special Meeting scheduled for Friday, August 30 @ 9 a.m. for further budget discussions.
- Susan is working on the General Fund non-mandated matrix.
- Broadband Subcommittee – Memorandum of Understanding with Eclipse.
- He attended a Jail Task Force Committee meeting following the MAC meeting.

### **FINANCE**

Bills: Motion by Jeannot, seconded by Taylor, to approve payment of the bills from August 13, 2019 thru August 26, 2019 in the amount of \$402,463.23, as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, reported that \$17,400 was raised at the tax auction – all parcels were sold. Land Bank – they received an update from the purchaser of a portion of the 669 property and he is interested in purchasing our 5 acres.

### **COMMITTEE OF THE WHOLE**

Motion by Jeannot, seconded by Farrell, to approve items 1-7 of the August 13, 2019 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

### **COMMITTEE APPOINTMENTS**

Construction Board of Appeals: To be scheduled for interview. Interview committee to be: Commissioners Jeannot, Nye and Sauer, Mitch Deisch and Bert Gale.

11:30 a.m. Comm Warsecke excused

### **ACTION ITEMS:**

Parking Lot/Service Road Work: Motion by Roelofs, seconded by Farrell, to authorize Kerby's Backhoe to complete the parking lot and shoulder work in the amount of \$6,640. Roll call. Ayes: Farrell, Nye and Roelofs Nays: Jeannot, Sauer and Taylor Exc: Warsecke Motion fails. County Administrator to have a conversation with Mr. Kerby.

Intergovernmental Transfer of Functions & Responsibility Contract: Motion by Jeannot, seconded by Roelofs, to enter into an Intergovernmental Transfer of Functions and Responsibilities contract between Benzie County and Manistee County for the Regional Public Defender's Office, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

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Asset Recovery Contract Renewal: Motion by Jeannot, seconded by Roelofs, to enter into contract with Asst Recovery & Management Services for collection of inmate medical bills, authorizing the chairman to sign based on legal counsel review. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

EMS Financial Hardship Policy: Motion by Jeannot, seconded by Taylor, to adopt the Benzie County EMS Policies and Procedures for Financial Hardship as recommended by the EMS Advisory Board. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Secondary Road Patrol: Motion by Roelofs, seconded by Farrell, to authorize application for Secondary Road Patrol and Traffic Accident Presentation Program as presented, authorizing the chair to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Clerk Copier Lease: Motion by Roelofs, seconded by Taylor, to authorize lease for Sharp MX 4051 Color Digital Copier not to exceed \$120.97 per month for the County Clerk's Office, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

AHC Discontinuance Letter: Motion by Nye, seconded by Farrell, to send a letter to discontinue service with Advanced Health Care with a 60-day notice. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

All Access Care Contract: Motion by Farrell, seconded by Roelofs, to enter into a Professional Services Agreement between Benzie County and All Access Care PLLC, to be effective at termination of contract with AHC and 3. Compensation amount to be \$133,965.96. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

## PRESENTATION OF CORRESPONDENCE

- Charlevoix County resolution regarding Medicare Prescription Drug Bill of 2003 received.
- Charlevoix County resolution regarding Funding the Great Lakes Restoration Initiative received.
- Community Partners minutes of August 7, 2019 received.
- Benzie Transportation Authority June and July 2019 financial statement received.

**UNFINISHED BUSINESS** – None

**NEW BUSINESS** – None

12:26 p.m. Public Input – None

Motion by Farrell, seconded by Roelofs, to adjourn at 12:26 p.m. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

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Gary Sauer, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended by adding Secondary Road Patrol Contract, Clerk Copy Machine Lease and Asset Recovery Agreement.
2. Approved the regular session minutes of August 13, 2019 as corrected.
3. Approved the closed session minutes of August 13, 2019 as presented.
4. Approved payment of the bills in the amount of \$402,463.23, as presented.
5. Approved items 1-7 of the August 13, 2019 Committee of the Whole Consent Calendar as presented.
6. Denied motion to authorize Kerby's Backhoe to complete the parking lot and shoulder work in the amount of \$6,640. County Administrator to have a conversation with Mr. Kerby.
7. Approved to enter into an Intergovernmental Transfer of Functions and Responsibilities contract between Benzie County and Manistee County for the Regional Public Defender's Office, authorizing the chairman to sign.
8. Approved to enter into contract with Asst Recovery & Management Services for collection of inmate medical bills, authorizing the chairman to sign based on legal counsel review.
9. Adopted the Benzie County EMS Policies and Procedures for Financial Hardship as recommended by the EMS Advisory Board.
10. Authorized application for Secondary Road Patrol and Traffic Accident Presentation Program as presented, authorizing the chair to sign.
11. Authorized lease for Sharp MX 4051 Color Digital Copier not to exceed \$120.97 per month for the County Clerk's Office, authorizing the chairman to sign.
12. Authorized sending a letter to discontinue service with Advanced Health Care with a 60-day notice.
13. Approved to enter into a Professional Services Agreement between Benzie County and All Access Care PLLC, to be effective at termination of contract with AHC and 3. Compensation amount to be \$133,965.96.