

THE BENZIE COUNTY BOARD OF COMMISSIONERS

January 22, 2019

The Benzie County Board of Commissioners met in a regular session on Tuesday, January 22, 2019, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke

The invocation was given by Commissioner Sauer and the Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as amended, adding Sara Swanson at 10:30 a.m. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None
Motion carried.

Minutes:

Motion by Warsecke, seconded by Roelofs, to approve the regular session minutes of January 8, 2019 as corrected. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None
Motion carried.

9:03 a.m. Public Input – None

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Doug Durand, Benzie Senior Resources, provided a written report and spoke about the Board of Directors to form an exploratory team put together to meet regarding the Platte River Center if it is feasible for us to move forward. Big expense would be to put a commercial kitchen in there. It will take about 90 days to do the research and see if it is feasible.

Comm Carland asked if there was any way to determine how many individuals are served at the Gathering Place from out of county. He also suggested that they talk with Centra Wellness regarding their Manistee building and the heating for that building with it being cinder block.

Frank Post, Emergency Management, requests approval of a Hazardous Materials Emergency Preparedness Grant application which, if approved, needs to be in Lansing by February 8, 2019 and will require the signature of the LEPC Chair.

Hazardous Materials Grant Application: Motion by Warsecke, seconded by Roelofs, to authorize the Emergency Management to apply for the maximum of \$1,000 for the Hazardous Materials Emergency Preparedness Grant, authorizing the chair of the LEPC to sign. Roll call. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Mr. Post also reported that Benzie County was awarded a 2% grant for \$7,300 for Fire Extinguisher Training.

Comm Roelofs inquired if he was notified of the award. Mr. Post stated yes by email and he did attend the presentation.

Chairman Sauer stated that he feels it is the responsibility of the Board of Commissioners to have a presence and we need to be notified. Would appreciate it in the future even if it is the day after a BOC meeting. It is great that you were there too, but it is important to have a board member present as well.

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Tom King, EMS Director, provided a written report and stated that he applied for two 2% grants and was not successful with either – LUCAS CPR devices and Power Cot/Power Load System. He stated that the maintenance agreement that he was working on with Watson's was cost prohibitive – they will continue to use John Ballard. Benzonia Township is looking to relocate their fire hall and township offices and would like to house EMS as well – they meet on a regular basis. Mr. King also stated that they are working on an education program and will be tracking to ensure that staff stays current on their licensing and medical control requirements.

Comm Roelofs inquires as to how many hours the Frankfort crew are putting in at Paul Oliver.

Kyle Mauer, Animal Control Officer, provided a written report and stated that the Animal Welfare League has offered to pay for flooring for the shelter; February 11-16, 2019 they will close the shelter doors and do the replacement; they will be available, but the shelter will not be open to the public; we will reach out through FaceBook and signs on the door to let people know. They would like to hire a part time cleaning person for mid-week cleanings. With the floor being done, his office will be relocated; that will allow the Assistant ACO to have a work area as well. They had the water softener replaced, but now the water heater is shot and will need to be replaced. February 14, 2019 there will be a meeting of the ACO Strategic Planning.

Kyle Rosa, Undersheriff, stated that they have been trying to get back into a dive team – they were successful with a 2% grant application in the amount of \$5,800 for that; they did attend the award ceremony and was sure to let them know how thankful we are; we always report back to them whenever we have received an award.

Written report provided by Jesse Zylstra, Solid Waste and Recycling Coordinator.

COMMISSIONER REPORTS

Comm Jeannot reported that Platte Township discussed the FOIA request for election ballots from 2016 and the recent legislative change regarding that; recreational marijuana they have opted out. January 9, he met with Bill Kennis to discuss the incentive pay provided to employees and how it works. Almira Township on January 14 also opted out of the recreational marijuana. At the January 16 Chamber of Commerce meeting they discussed February 5 public gathering for the State of the State address at 6:30 at Lucky Dog and April 12 annual Expo at Benzie Central High School. At the January 12 Community Action Agency meeting they discussed safety at the Head Start facility.

Comm Farrell reported that on January 8 she attended the Crystal Lake Township meeting and they will be holding a special meeting tomorrow regarding the marijuana issue. She attended Centra Wellness with Coury and she will attend the Mental Health conference February 4 – 5, 2019. She attended the Frankfort Elberta School Board meeting and there was discussion regarding having a non-voting student on their board. She attended the Frankfort City Council meeting and they also opted out of the marijuana issue, but they did pass the Interlocal Agreement for the SRO. The City of Frankfort would like to host a BOC meeting.

Comm Warsecke stated that January 9 he attended the Colfax Township meeting and they discussed snowmobile contract. Inland Township would also like to host a BOC meeting. February 2 will be a Chili Cook Off and Silent Auction in Inland Township. January 14, he attended the Benzie Central School Board meeting where they had a presentation from the Community Ski Club. January 17, he

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attended the Conservation District meeting. January 15 attended grow Benzie with a presentation regarding the new marijuana laws.

Comm Taylor reported that she attended the Village of Honor meeting on January 14 and they are doing well; they voted to make a donation to HARP in Shelley Rosa's name for her years of service to the township. At the Homestead Township meeting, they appointed Karen Mallon as the Treasurer for the next 2-years. Jeanne McPherson has been appointed as the Honor Village Treasurer.

Comm Carland reported that the Village of Beulah water tank should be in use by January 15. At the Airport they are plowing snow; also, as part of the MDOT rules, they are putting out an RFQ for airport consultant – 2014 was the last time. January 14, he met with Jim Selby regarding 2009 grant contract we entered into with Cherry Capital Connection. He is going to make an effort to meet with EDC regarding broadband.

Comm Roelofs reported that on January 14, the Benzie County Veterans Affairs held their elections for 2019; NMCAA will be providing tax preparation for veterans in this building. EMS – vehicle maintenance is the biggest struggle. Attended the Building Authority for Comm Jeannot and there was talk regarding finances; they have received from Edmund London \$400,000+; Mike Comstock was there from Comstock Construction and had good conversation back and forth.

10:02 a.m. Laura Galbraith, Venture North Funding

She gave a power point presentation for the board and those present of what they do as the manager of the revolving loan funds. Benzie County has \$358,735 remaining to loan to businesses. She has presented a Subrecipient Agreement spelling out how they will administer through June 2021.

Motion by Sauer, seconded by Carland, to approve the Subrecipient Agreement with Venture North Funding and Development for the Michigan CDBG program and authorize the chairperson to sign the agreement. Roll call. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

10:33 a.m. Roger Griner, 510 Main Street, Frankfort, back in 1990 he visited a container facility down in Battle Creek and has now visited one in Long Beach, California about 3 years ago – that was an eye opener and that is the way containers should be shipped. About 3,000 containers are shipped out of Benzie County, we used to ship pies, now its wine. Likes to say, "Think Globally, but Act Locally". Containers are the way to move everything. Cruise Ships – it would be nice to see people arrive on cruise ships without cars. We have a lot of people in the summer, wouldn't it be nice if they could come on a cruise ship. Passenger trains – Ann Arbor to Traverse City – once again taking people, not cars. He was able to be involved with the Resource Center and getting the dental clinic and health services, people do not even need a car to get there, you can take the bus.

Chairman Sauer presents Mr. Griner with a plaque for his years of service to the residents of Benzie and Grand Traverse Counties. Terry Money was unable to attend but wanted to tell Roger congratulations.

10:59 a.m. Sara Swanson, Prosecuting Attorney, provided a 2018 report of authorized criminal charges – 167 felonies and 384 misdemeanors; warrant reports by year; charges by location (jurisdiction). The trends that she is seeing are CSC, the year reported and brought to her, not all

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happened in 2018; Assaulting or Resisting and Obstructing a Police Officer; Crystal Meth – imported and being sold in Benzie County. They have a contract with DHHS for Child Protective Services; Child Support; Adult Protective Services; Civil Infractions; some civil forfeitures.

COMMISSIONER REPORTS Continued:

Chairman Sauer has attended the Weldon Township, Local Roads Committee, Village of Thompsonville, Village of Elberta, Joint Court and Road Commission. He had read over the Maples packet and stated that we will be receiving a letter as to why the DHHS Board, through Steve Girard, does not want to sign the lease agreement. They had a problem with the door locks again, so they had to have a special meeting to replace them. Representative O'Malley will be in Benzonia on January 26 from 1 – 2 p.m.; and Senator Vander Wall will be at the Government Center on January 28 12:30 – 1:30 p.m. Space needs committee has met -- Mitch will cover it. At Joint Court we discussed the MIDC and we need to really scrutinize the person for the Chief Public Defender position of the MIDC office. Local Road Committee and Road Commission has decided on their projects and are waiting on the bids. Village of Elberta was approached by the City of Frankfort regarding fisherman's landing project and also for their lakeshore project with the Natural Resources Trust Fund, they will hold a public forum on January 31 at 7:00 p.m. to discuss the proposals at the Community Center in Elberta.

COUNTY ADMINISTRATOR'S REPORT

- Provided a written Report dated January 16, 2019.
- Space needs – the committee recommends Byce and Associates; Tim Figura is working on an agreement to have for you on February 12.
- MIDC – the interview committee is set up, with February 15 as the date to interview; there are six applicants to date.
- MAC conference is March 25-27 – let him know if you plan to attend so reservations can be made.

FINANCE

Bills: Motion by Carland, seconded by Warsecke, to approve payment of the bills from January 9, 2019 thru January 21, 2019 in the amount of \$579,283.79, as presented. Roll call. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, stated that she will be at conference January 27-30; there is also a Michigan Land Bank sponsored training from 2-4 p.m. on the 27th and she will be one of the presenters again.

Susan Boyd, Finance Director, presented revenue and expenditure reports – General Fund, Millage Fund, Other Funds – for the quarter ending December 31, 2018. She stated the significant variances are really what you will want to look at. She also indicates what the variances are as well.

Comm Jeannot inquired regarding the Medical Examiner autopsies – seems to be that we are having more than in the past.

COMMITTEE OF THE WHOLE

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Consent: Motion by Warsecke, seconded by Carland, to approve items 1-4 of the January 8, 2019 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

COMMITTEE APPOINTMENTS

Land Bank Authority: Motion by Carland, seconded by Roelofs, to reappoint Tom Longanbach to the Land Bank Authority for a 3-year term, expiring April 30, 2022. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Construction Board of Appeals: Motion by Carland, seconded by Roelofs, to reappoint Caleb Luibrand to the Construction Board of Appeals for a 2-year term, expiring December 31, 2020. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Benzie-Leelanau Health Board: Motion by Carland, seconded by Roelofs, to reappoint Dr. George Ryckman to the Benzie-Leelanau Health Board for a 2-year term, expiring December 31, 2020. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

ACTION ITEMS

SRO Interlocal Agreement with Frankfort: Motion by Carland, seconded by Farrell, to approve the Interlocal Agreement for School Resource Officer with the City of Frankfort and authorize the Chair to sign. Roll call. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Strategic Plan: Motion by Carland, seconded by Farrell, to approve the 2019-2020 Benzie County Board of Commissioners Strategic Plan Update as corrected and authorize each Commissioner to sign. Roll call. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

PRESENTATION OF CORRESPONDENCE

- Letter received from MMRMA regarding Net Asset Distribution.
- Bay County resolution regarding Revising the Medicare Prescription Drug Bill received.
- Road Commission minutes of December 13, 2018 received.
- Community Partners Meeting Minutes of November 28, 2018 received.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

12:09 p.m. Public Input – None

Motion by Roelofs, seconded by Warsecke, to adjourn at 12:10 p.m. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

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Gary G. Sauer, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended, adding Sara Swanson at 10:30 a.m.
2. Approved the regular session minutes of January 8, 2019 as corrected.
3. Authorized the Emergency Management to apply for the maximum of \$1,000 for the Hazardous Materials Emergency Preparedness Grant, authorizing the chair of the LEPC to sign.
4. Approved the Subrecipient Agreement with Venture North Funding and Development for the Michigan CDBG program and authorize the chairperson to sign the agreement.
5. Approved payment of the bills as presented.
6. Approved items 1-4 of the January 8, 2019 Committee of the Whole Consent Calendar as presented.
7. Reappointed Tom Longanbach to the Land Bank Authority for a 3-year term, expiring April 30, 2022.
8. Reappointed Caleb Luibrand to the Construction Board of Appeals for a 2-year term, expiring December 31, 2020.
9. Reappointed Dr. George Ryckman to the Benzie-Leelanau Health Board for a 2-year term, expiring December 31, 2020.
10. Approved the Interlocal Agreement for School Resource Officer with the City of Frankfort and authorize the Chair to sign.
11. Approved the 2019-2020 Benzie County Board of Commissioners Strategic Plan Update as corrected and authorize each Commissioner to sign.

Committee of the Whole

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January 8, 2019

Motion by Warsecke, seconded by Carland, to approve the Committee of the Whole Consent Calendar as follows:

1. To approve repairs in the amount of \$1,450.00 for the control board for boiler at the jail.
2. To amend the 2018-19 budget for fund 371 in the amount of \$1,450.00.
3. To enter into contract with FasPsych LLC Placement Agreement as presented.
4. To follow the same meeting as in the past and set the Committee of the Whole meeting dates as the same that were set for the BOC at the Organizational Meeting to begin at 1:30 p.m.