

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

July 23, 2019

Frank F. Walterhouse Board Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. **CALL TO ORDER**
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 7/9/2019
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT –
 FINANCE – Approval of Bills
 COMMITTEE OF THE WHOLE – 7/9/2019 Consent
 COMMITTEE APPOINTMENTS – None
 ACTION ITEMS – MERS; NMCAA Contract for Services
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –
10:00 **Matt McCauley, Networks Northwest 2018 Annual Report**
10:15
10:30

 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations -- 15 minutes
Individual Presentations -- 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Linda Farrell (Crystal Lake, Frankfort)	231-882-6620
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Sherry Taylor (Homestead).....	231-882-5452
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

July 9, 2019

The Benzie County Board of Commissioners met in a regular session on Tuesday, July 9, 2019, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke

The invocation was given by Commissioner Sauer and the Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as presented. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Farrell, to approve the regular session minutes of June 25, 2019 as presented. Ayes: Farrell, Jeannot, Nye, Roelofs, Taylor and Warsecke Nays: None Exc: Sauer Motion carried.

9:02 a.m. Public Input – None

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Frank Post, Emergency Management Coordinator, provided a June 2019 activity report. He also spoke regarding the lake levels at Herring Lake. Blaine Township is eligible to apply for flood insurance. The water levels are high this year.

Susan Boyd, Financial Manager, provided a report of the electrical use; she stated that we are seeing savings each month, however we are behind in the savings for all buildings: Government Center - \$864.00; Jail - \$1,083.00; Animal Control - \$130.00; she feels this will be made up quickly.

Ron Berns, 911 Director, Chairman Sauer asked for clarification as to a millage vote on the surcharge. Matter was discussed; Mr. Berns would suggest November 2019 but stated that March 2020 Presidential Primary would be OK.

Motion by Warsecke, seconded by Farrell, to place the 911 surcharge on the March 10, 2020 Presidential Primary ballot. Roll call. Ayes: Farrell, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: Jeannot Motion carried.

Mr. Berns also reported that the July 4 holiday weekend was very busy; the only shortage that was noted was ambulances.

COMMISSIONER REPORTS

Comm Nye the executive committee meeting for Centra Wellness – the hot topic is that Lakeshore Regional Entity has received a contract cancellation letter from MDDHHS; stay tuned to see how this goes. Village of Benzonia has been approved for USDA 2020 Water System Improvement Project – new well, lines down 31 will be widened; loop disconnected will be reconnect; tower painted. Master Plan will be updated. MDOT will be holding an open house at Benzonia Township Hall on July 25 from 4 – 7 p.m. for the 2020 plan.

COMMISSIONERS

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July 9, 2019

Comm Roelofs reported that he and Kurt Giddis handled the flag raising at the Lake Ann Homecoming; Veterans Affairs will host a thank you get together with the contractors that participated in the Memorial Park; attended the DAV State Convention and Training Seminar – big topic is VA Mission Health Care Act.

Comm Jeannot reported that he and Mitch met with a few members of the Maples Board and had a productive conversation regarding the operating agreement document – his view is that they seem to be in agreement as to the changes with the goal to have it signed by the end of September. Platte Township had discussion regarding changing or to modify frost laws for logging trucks – there is a request to relax the rules, but the township will not support relaxation of the rules. Lake Twp has opted out of recreation marijuana at this time. Almira Township fire chief has resigned; they are developing a job description and pay range for replacement. Dunesville will be held on July 26 – 28 at Lake Ann area. Talked to a group of young professionals – was interested in learning about how they feel about Benzie County; asked them of their career goals and if Benzie County would be their place to return - with the exception of two people, they believed housing was ok, that they could grow here, they were in total agreement about the quality of life in Benzie County.

Comm Farrell reported on the Human Services Collaborative talked about the Benzie Senior Resources Walk A Thon on August 3; she asked that they mention the 150th anniversary Benzie County in their talks with organizations. Also attended the SUD board meeting and Benzie County and Manistee County through Centra Wellness received grants for the Youth Initiative in Benzie County and SEEDS in Manistee County from the liquor tax money.

Comm Warsecke attended the SWAC meeting and talked about a transfer station that has been operating in Inland Township and that they aren't even zoned to do what they are doing in Inland Township; Conservation District Garden Party on July 12 from 6 – 9 p.m. Proceeds to kids' programs. He will be going with Rep O'Malley on July 12 to walk the Zilwaukee Bridge.

Comm Taylor attended the Homestead Twp meeting and there was an interesting event – new sign for the Homestead cemetery made to replace the old one, they called the company to see why it hadn't been install, it was placed on the wrong cemetery; both cemeteries will now have new signs. The village meeting was last night and was pleased with their code enforcer/zoning administrator. LPT was cancelled for last month. Did attend the HARP meeting and on July 11 4- 7 p.m. they will have an event to raise funds to begin Phase 2. Attended the Betsie Valley Community Center meeting and was very impressed with what they are doing. The former Bud's property in Honor has a pending sale.

Chairman Sauer stated that the AGS meeting went well; Village of Elberta is having a flooding problem on River Road into Elberta and the DNR suggested closing the stretch of ~~road~~ ^{trail} for now ^{and divert} Blaine Twp will be holding a special public hearing on July 24 regarding tiny house units for short-term rentals. Road Commission have completed Carmean and Brundage Roads; they are pleased with their investments in the Michigan Class – going very well. He talked with Curt VanderWall regarding the 150th anniversary and he is more than willing to help. Comm Jeannot asked that Chairman Sauer ask the Road Commission to have discussions again this year regarding the allocation of funds to the local street repairs. ^{down River Road}

COMMISSIONERS

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COUNTY ADMINISTRATOR'S REPORT

- Provided a written report.
- Just finalizing the press release announcing Frank Post's retirement and one regarding the hiring of Rebecca Hubers as the Emergency Management Director.
- Central Dispatch – he is having meetings with surrounding counties regarding the opportunity to collaborate services.
- Met with Bert Gale to discuss issues in the Building Department; they also discussed the need to have annual meetings to discuss the building department; they are working on a Letter of Understanding for operations.
- Discussions were held regarding the MERS conference in October 2019 and the proper paperwork and appointment/election of the Officer Delegate and Employee Delegate together with the matter of payment for attendance; it is believed that the funds should be coming from the Commissioners' Budget.

10:20 a.m. Break

10:25 a.m. Reconvene

FINANCE

Bills: Motion by Warsecke, seconded by Nye, to approve payment of the bills from June 26, 2019 thru July 8, 2019 in the amount of \$137,104.10, as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

COMMITTEE OF THE WHOLE

Motion by Warsecke, seconded by Taylor, to approve items 1-5 of the June 25, 2019 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

COMMITTEE APPOINTMENTS – None

ACTION ITEMS:

Door Security Server: Motion by Jeannot, seconded by Taylor, to approve amending the 2019 Budget in the amount of \$3,800.00 to complete the duress button project, as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Remonumentation Contract: Motion by Jeannot, seconded by Warsecke, to approve the Remonumentation Contract with Crystal Surveying, LLC as presented, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

PRESENTATION OF CORRESPONDENCE

- Tuscola County resolution regarding support of a State Psychiatric Facility received.
- Bay County resolution opposing the proposed Medicaid Waiver amendment received.
- Bay County resolution regarding Bay-Arenac Behavioral Health received.
- Parks & Recreation minutes of May 20, 2019 received.
- Road Commission minutes of June 13, 2019 received.
- Crystal Lake elevation report for June 2019 received.

COMMISSIONERS

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July 9, 2019

- Little Platte Lake elevation report for June 2019 received.
- Three MMRMA RAP grant letters received.
- Benzie Transportation Authority Financial Activity Report of May 2019 received.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

10:50 a.m. Public Input

Michelle Thompson, County Treasurer, spoke regarding the State Land Bank Authority and the changes the Governor is looking to make.

10:53 a.m. Public Input Closed

Motion by Roelofs, seconded by Warsecke, to adjourn at 10:54 a.m. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Gary Sauer, Vice Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of June 25, 2019 as presented.
3. To place the 911 surcharge on the March 10, 2020 Presidential Primary ballot.
4. Approved payment of the bills in the amount of \$137,104.10, as presented.
5. Approved items 1-5 of the June 25, 2019 COTW Consent Calendar as presented.
6. Approved amending the 2019 Budget in the amount of \$3,800.00 to complete the duress button project, as presented.
7. Approved the Remonumentation Contract with Crystal Surveying, LLC as presented, authorizing the chairman to sign.

Committee of the Whole

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June 25, 2019

Motion by Warsecke, seconded by Taylor, to approve the Committee of the Whole Consent Calendar as follows:

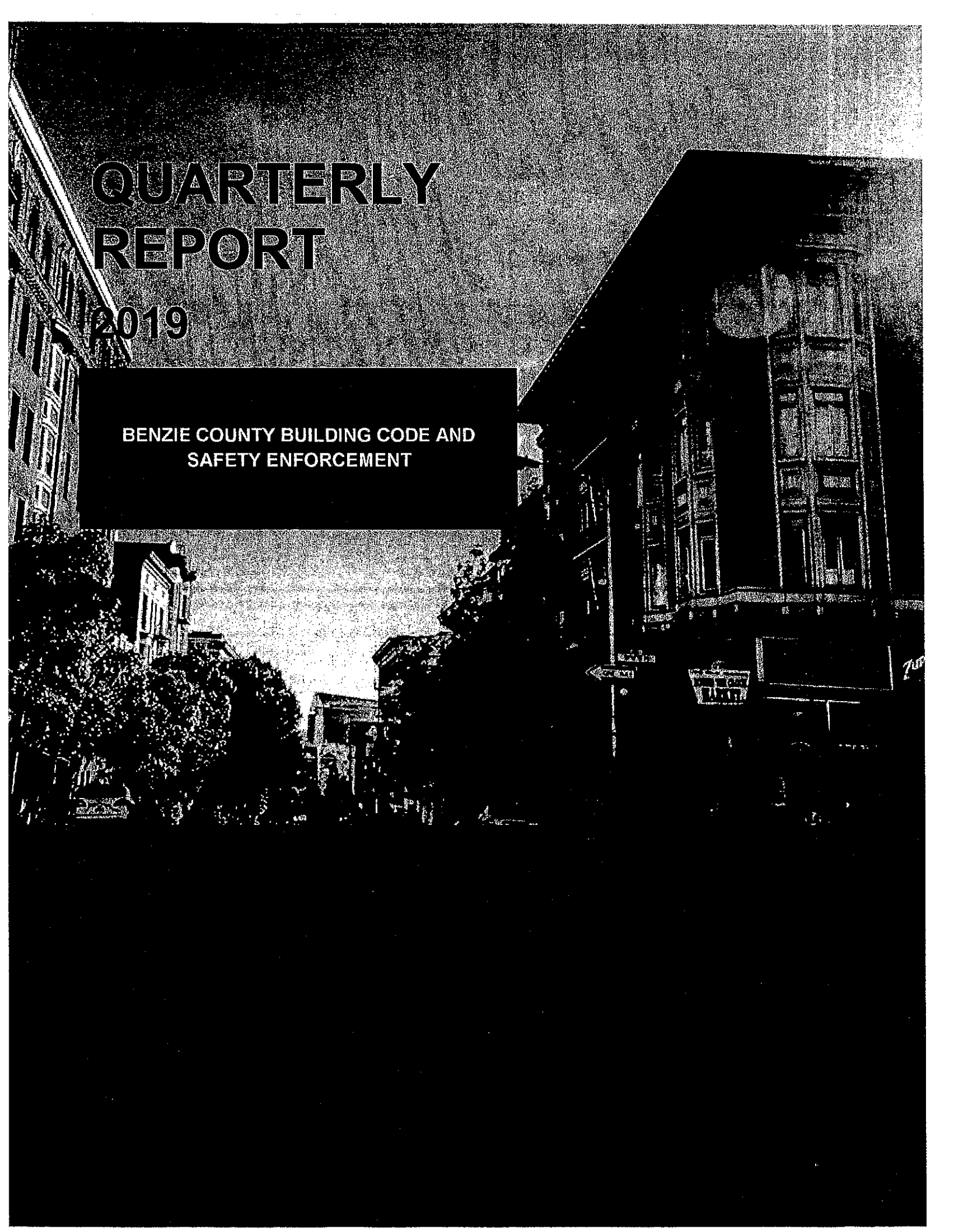
1. To amend the 2018-19 Budget for TNT fund 205 in the amount of \$1,500.00 as presented.
2. To amend the 2018-19 Register of Deeds Automation Fund 256 Budget as in the amount of \$3,200.00 as presented.
3. To amend the 2018-19 Budget for department 268 Register of Deeds in the amount of \$2,000.00 as presented.
4. To amend the 2018-19 budget for department 648 – Medical Examiner in the amount of \$10,463.00 as presented.
5. To purchase a banner to celebrate the 150th Anniversary of Benzie County to be placed on the Government Center lawn by the highway.

Elected Officials And Department Heads

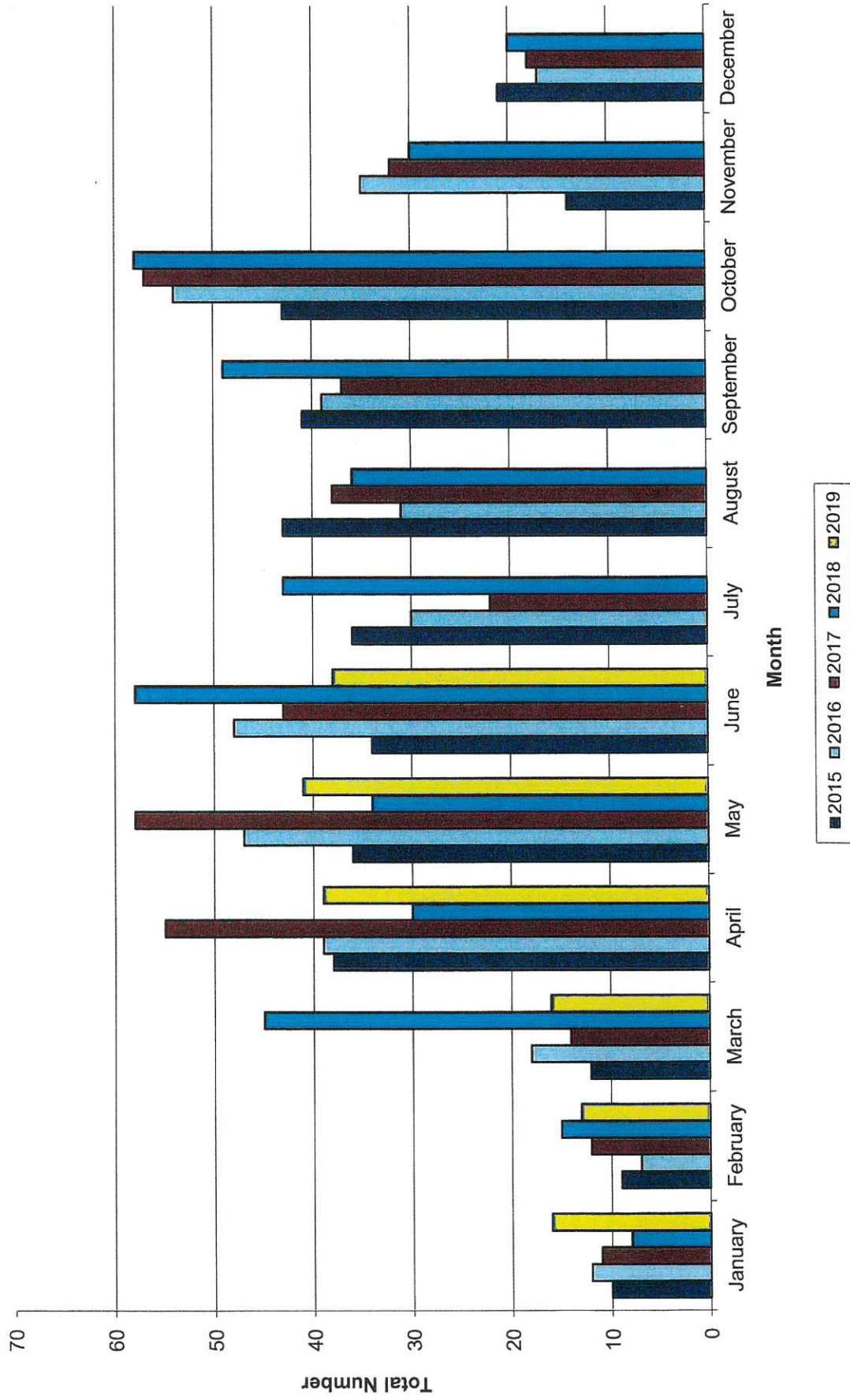
QUARTERLY REPORT

2019

BENZIE COUNTY BUILDING CODE AND
SAFETY ENFORCEMENT



Number of Building Permits Issued



**BENZIE COUNTY BUILDING DEPARTMENT
YEARLY REPORT
APRIL TO JUNE 2019**

BUILDING PERMITS:

NEW RESIDENCE:	0,021
ADDITION/REMODEL:	0,028
ACCESSORY BUILDING:	0,053
MOBILE HOME:	0,013
NEW COMMERCIAL:	0,001
COMMERCIAL ALTERATION:	0,007
SOIL EROSION:	0,031

TOTAL BUILDING PERMITS:	0,154
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ELECTRICAL PERMITS:

TOTAL:	0,125
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MECHANICAL PERMITS:

TOTAL:	0,149
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PLUMBING PERMITS:

TOTAL:	0,059
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History of Issued
Building Permits

Column1	2015	2016	2017	2018	2019
January	10	12	11	8	16
February	9	7	12	15	13
March	12	18	14	45	16
April	38	39	55	30	39
May	36	47	58	34	41
June	34	48	43	58	38
July	36	30	22	43	
August	43	31	38	36	
September	41	39	37	49	
October	43	54	57	58	
November	14	35	32	30	
December	21	17	18	20	

TOTAL 337 377 397 426 163

Permit List

07/15/2019

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PB18-0283	5014 MAPLE CITY HIGHWAY TE	Residential, New	RICHARD, KORY	04/03/2019	11/24/2019	\$617.00
PB19-0035	163 S. BENZIE BLVD.	Com, Alteration/Remodel	FIVE SHORES BREWING	04/23/2019	11/09/2019	\$2,127.00
PB19-0037	10080 NARROW GAUGE ROAD	Res, Accessory	DORN, FALK U	04/09/2019	11/27/2019	\$110.00
PB19-0038	11 WINNEBAGO	Res, Alteration/Remodel	ASHERPARK CUSTOM HOMES	04/09/2019	11/18/2019	\$154.00
PB19-0039	12736 N. MANISTEE CO. LINE R	Residential, New	DAVID WEBSTER CONSTRUCT	04/01/2019	12/09/2019	\$1,026.00
PB19-0043	96 SHERRY LANE (PVT)	Residential, New	BARTELL, MARK A (LE)	04/05/2019	12/28/2019	\$369.00
PB19-0045	1708 RIVER ROAD	Demolition	SNYDER, JOHN JAY	04/01/2019	10/26/2019	\$77.00
PB19-0046	1280 PAUTZ ROAD	Res, Accessory	GENTILE, JOSEPH J	04/02/2019	10/07/2019	\$151.00
PB19-0047	5313 PARK EDGE DRIVE (PVT)	Res, Addition	NORTH HAVEN CONSTRUCT	04/17/2019	12/08/2019	\$196.00
PB19-0048	3683 CRYSTAL DRIVE	Res, Accessory	TORTI, ANTHONY JOHN	04/15/2019	10/28/2019	\$220.00
PB19-0049	18272 HONOR HIGHWAY TEMP	Com, Accessory	MILARCH INC	04/12/2019	12/11/2019	\$1,342.00
PB19-0050	10815 RIVERSIDE DRIVE	Res, Accessory	NASON, PAMELA S.	04/18/2019	11/10/2019	\$149.00
PB19-0051	172 N. CENTER STREET	Res, Alteration/Remodel	DEVOOGHT, REBECCA	04/09/2019	01/01/2020	\$110.00
PB19-0052	6453 CRYSTAL DRIVE	Res, Addition	ABATE, RUSSELL	05/02/2019	11/19/2019	\$310.00
PB19-0053	4105 BIRCH DRIVE	Res, Addition	JIMRINEER	04/17/2019	12/25/2019	\$390.00
PB19-0054	16273 HOOKER ROAD	Modular Home	HIGGINS, DANIEL M	04/17/2019	01/05/2020	\$293.00
PB19-0055	5273 WALLAKER ROAD	Res, Accessory	WARD, JUSTIN JAMES	04/16/2019	11/09/2019	\$257.00
PB19-0056	1686 N. PIONEER ROAD	Res, Accessory	TORNOW, JOSEPH S	04/16/2019	11/13/2019	\$281.00
PB19-0057	5829 PENNINGTON DRIVE (PVT)	Res, Alteration/Remodel	TIMOTHY SMITH CONSTRUCT	04/19/2019	11/25/2019	\$110.00
PB19-0058	19420 PLEASANT VIEW ROAD	Res, Addition	LAKE SHORE CUSTOM HOMES	04/17/2019	01/11/2020	\$424.00
PB19-0059	20683 BETSIE HIGHLAND DRIV	Res, Accessory	JOHNSON, CHRIS	04/18/2019	10/22/2019	\$110.00
PB19-0060	10312 NARROW GAUGE ROAD	Res, Accessory	LEYTES, BORIS & INNA TRUST	04/17/2019	12/29/2019	\$189.00
PB19-0061	131 S. BENZIE BLVD.	Res, Alteration/Remodel	KEVIN KRAAK BUILDERS	04/16/2019	10/30/2019	\$110.00
PB19-0062	515 LEE LANAU AVENUE	Res, Alteration/Remodel	STUBBS, JOHN	04/16/2019	11/17/2019	\$110.00
PB19-0063	490 EASTMAN ROAD	Res, Accessory	DUBE, MICHAEL D.	04/19/2019	12/28/2019	\$198.00
PB19-0064	19597 HONOR HIGHWAY	Com, New	MJP RENTAL PROPERTIES LLC	04/18/2019	11/10/2019	\$1,023.00
PB19-0065	16340 ALMIRA ROAD	Res, Alteration/Remodel	GUZINSKI, PIETER	04/24/2019	11/24/2019	\$110.00
PB19-0066	18720 LANCE LANE (PVT)	Res, Accessory	MILLER, GLENN A	04/22/2019	12/28/2019	\$228.00
PB19-0067	15317 AYLSWORTH ROAD	Res, Accessory	JIMRINEER	04/23/2019	12/17/2019	\$172.00
PB19-0068	1350 TIBA ROAD (PVT)	Res, Addition	BESEY CONSTRUCTION	04/23/2019	12/09/2019	\$500.00
PB19-0069	1042 LIPP FARM ROAD (PVT) TE	Residential, New	NYE, KENNETH W (LE)	04/25/2019	12/01/2019	\$490.00
PB19-0070	8068 ASH AVENUE	Res, Accessory	BUGEJA, LINO P. & BLANCA E.	04/24/2019	12/17/2019	\$171.00
PB19-0071	1149 RAILROAD TRAIL (PVT)	Res, Accessory	LAFLEUR, MICHAEL	04/25/2019	11/13/2019	\$305.00
PB19-0072	14692 BROWNELL ROAD	Res, Accessory	NORTHWOODS RENOVATIO	04/26/2019	12/17/2019	\$199.00
PB19-0073	18885 LANCE LANE (PVT)	Res, Accessory	MCDUGALL, KELLY J.	04/29/2019	10/26/2019	\$257.00

PB19-0116	9341 LAKE ANN ROAD	Res, Alteration/Remodel	VANTASSEL, MICHELLE JEAN	05/30/2019	11/26/2019	\$110.00
PB19-0117	4883 WONDERLAND DRIVE PVT	Demolition	AJ'S EXCAVATING LLC	05/20/2019	12/10/2019	\$77.00
PB19-0118	3186 SILVERVILLE ROAD	Residential, New	NORTHERN WOODS CUSTOM	05/31/2019	01/04/2020	\$728.00
PB19-0119	5329 GRACE ROAD TEMP	Com, Accessory	McHUGH BUILDINGS	06/18/2019	12/23/2019	\$393.00
PB19-0120	8567 FAIRWAY DRIVE	Res, Accessory	BOS, KENNETH S	05/23/2019	12/16/2019	\$191.00
PB19-0121	17679 FEWINS ROAD	Res, Accessory	SHELTON, AARON L	05/28/2019	12/08/2019	\$182.00
PB19-0122	1790 N. ZIMMERMAN ROAD	Res, Accessory	STROM, WAYNE	05/24/2019	12/17/2019	\$234.00
PB19-0123	9451 EASTMAN ROAD	Res, Accessory	JAMES EUDIS	06/14/2019	12/15/2019	\$201.00
PB19-0124	9856 NARROW GAUGE ROAD	Res, Accessory	PETER DENICOLA	06/05/2019	12/22/2019	\$110.00
PB19-0125	19855 BRONSON LAKE ROAD	Change of Use	STURMER, JAMES E.	06/18/2019	12/15/2019	\$492.00
PB19-0126	1355 SHOREWOOD DRIVE	Residential, New	ED KRISKYWICZ	06/05/2019	12/02/2019	\$1,030.00
PB19-0127	1355 SHOREWOOD DRIVE	Residential, New	ED KRISKYWICZ	06/05/2019	12/21/2019	\$269.00
PB19-0128	1355 SHOREWOOD DRIVE	Res, Accessory	ED KRISKYWICZ	06/05/2019	12/02/2019	\$213.00
PB19-0129	3788 S. HAZE ROAD	Residential, New	WIEGERS, ROGER H.	06/14/2019	12/29/2019	\$220.00
PB19-0130	3999 S. SCENIC HIGHWAY	Res, Accessory	GRAY CONTRACTING	06/04/2019	12/03/2019	\$286.00
PB19-0131	11651 MEADOWPINE DRIVE (PV	Residential, New	BRAGDON, DANIEL J.	06/03/2019	11/30/2019	\$610.00
PB19-0132	301 MICHIGAN AVENUE	Res, Alteration/Remodel	WIDING CUSTOM HOMES	06/05/2019	12/21/2019	\$440.00
PB19-0133	9725 MESA TRAIL (PVT)	Res, Alteration/Remodel	ST PETER, MICHAEL	06/03/2019	11/30/2019	\$110.00
PB19-0134	4690 BETSIE RIVER ROAD	Res, Accessory	WALES CONSTRUCTION LLC.	06/10/2019	01/04/2020	\$243.00
PB19-0135	2844 NUGENT ROAD	Modular Home	NEWME CORP	06/05/2019	01/07/2020	\$344.00
PB19-0136	1537 SLEEPY HOLLOW LANE (P	Modular Home	NEWME CORP	06/05/2019	12/02/2019	\$344.00
PB19-0137	2405 SCENIC CIRCLE	Res, Accessory	GBS SOLAR	06/05/2019	12/25/2019	\$110.00
PB19-0138	2507 E. SOUTH SHORE DRIVE	Res, Accessory	GBS SOLAR	06/05/2019	12/02/2019	\$110.00
PB19-0139	321 NELSON ROAD	Res, Accessory	NORTHERN WOODS CUSTOM	06/06/2019	12/22/2019	\$242.00
PB19-0140	383 SPRING VALLEY STREET	Res, Accessory	CHEVALIER, DAVID R	06/06/2019	12/29/2019	\$160.00
PB19-0141	3839 BENZIE HIGHWAY	Res, Alteration/Remodel	ROBOTHAM, CARROLL A.	06/13/2019	12/10/2019	\$110.00
PB19-0143	49 VINE STREET	Res, Accessory	PORTLAND BUILDING	06/11/2019	12/08/2019	\$110.00
PB19-0144	237 SHIELDS DRIVE	Res, Accessory	SIMPLIFIED HOME IMPROVE	06/11/2019	12/16/2019	\$216.00
PB19-0145	1688 N. PIONEER ROAD TEMP	Res, Addition	KASTENSCHMIDT, LEONARD	06/13/2019	01/06/2020	\$165.00
PB19-0147	4883 WONDERLAND DRIVE PVT	Residential, New	MARK ZIRKELL	06/14/2019	01/06/2020	\$1,475.00
PB19-0148	1658 NESS ROAD	Res, Addition	ROBERT RAFFERTY	06/18/2019	12/15/2019	\$165.00
PB19-0149	1888 PINE CONE LANE (PVT)	Res, Accessory	DIAMOND, MICHAEL G	06/14/2019	12/11/2019	\$234.00
PB19-0151	20802 EAST TRAILS END ROAD (Res, Accessory	MOSELER, RICK J.	06/25/2019	12/22/2019	\$222.00
PB19-0153	8758 DEADSTREAM ROAD	Res, Accessory	KEVIN MOORE	06/19/2019	12/23/2019	\$182.00
PB19-0154	14066 DEER VALLEY LANE (PVT	Demolition	JOAN, RICK	06/18/2019	12/17/2019	\$77.00
PB19-0155	3077 HERRON ROAD	Demolition	GILLISON'S EXCAVATING INC	06/20/2019	12/21/2019	\$77.00
PB19-0156	5761 MAPLE CITY HIGHWAY	Residential, New	JIM DUNLOP CONSTRUCTION	06/24/2019	12/21/2019	\$361.00
PB19-0157	548 CRYSTAL AVENUE	Com, Alteration/Remodel	CLARK, DANIEL	06/24/2019	12/21/2019	\$201.00
PB19-0158	1983 BENZIE HIGHWAY	Com, Alteration/Remodel	Westbrook Construction Inc	06/20/2019	12/17/2019	\$710.00
PB19-0159	16273 HOOKER ROAD	Res, Accessory	HIGGINS, DANIEL M.	06/21/2019	01/01/2020	\$110.00

PE19-0113	18720 LANCE LANE (PVT)	RESIDENTIAL ACCESSORY	MILLER, GLENN A	04/22/2019	10/19/2019	\$77.00
PE19-0114	18387 INDIAN SPRINGS ROAD (P	Residential New	FIRST CLASS WIRING INC.	04/23/2019	10/22/2019	\$215.00
PE19-0115	1855 N. MARSHALL ROAD	Electrical	SCOPE SERVICES	04/24/2019	12/25/2019	\$77.00
PE19-0116	901 HOLIDAY COURT	Electrical	SCOPE SERVICES	04/24/2019	12/25/2019	\$77.00
PE19-0117	7024 LINCOLN ROAD	Electrical	SCOPE SERVICES	04/24/2019	12/25/2019	\$77.00
PE19-0118	130 S. BENZIE BLVD.	Electrical	GLEN LAKE ELECTRIC INC	04/26/2019	10/26/2019	\$77.00
PE19-0119	6747 ASH DRIVE (PVT) 24	Electrical	ODETTE ELECTRIC INC	06/13/2019	12/10/2019	\$77.00
PE19-0120	7864 ASH AVENUE	Electrical	LAKESHORE ELECTRIC	04/26/2019	11/02/2019	\$77.00
PE19-0121	163 S. BENZIE BLVD.	Electrical commercial	BLUEWATER ELECTRIC	04/30/2019	12/17/2019	\$387.20
PE19-0122	19420 PLEASANT VIEW ROAD	Electrical	BLUEWATER ELECTRIC	04/30/2019	10/27/2019	\$160.00
PE19-0123	3683 CRYSTAL DRIVE	Electrical	BLUEWATER ELECTRIC	04/30/2019	10/27/2019	\$160.00
PE19-0124	818 LEELANAU AVENUE	Electrical	Bishop Electric, Inc.	05/01/2019	11/02/2019	\$77.00
PE19-0125	49 WAYERLY PLACE	Electrical	STRATTON, CHASE DANIEL	05/02/2019	11/16/2019	\$160.00
PE19-0126	6062 CRYSTAL DRIVE	Electrical	VOLTAGE ELECTRIC INC	05/06/2019	11/26/2019	\$215.00
PE19-0127	650 AIRPORT ROAD	Electrical	TNT ELECTRICAL	05/07/2019	11/03/2019	\$116.60
PE19-0128	3865 HASWELL ROAD (PVT)	Electrical	GLEN LAKE ELECTRIC	05/08/2019	11/17/2019	\$160.00
PE19-0130	12591 HOMESTEAD ROAD	Electrical	MARKEL, BARBARA	05/14/2019	12/18/2019	\$77.00
PE19-0131	20683 BETSIE HIGHLAND DRIV	RESIDENTIAL ACCESSORY	GENESIS ELECTRIC	05/13/2019	11/12/2019	\$77.00
PE19-0132	6830 LAKE MICHIGAN ROAD	Electrical	LAKE TOWNSHIP	05/13/2019	11/16/2019	\$77.00
PE19-0133	2197 PILGRIM HIGHWAY	Res, Alteration/Remodel	Bishop Electric, Inc.	05/13/2019	12/14/2019	\$160.00
PE19-0134	2407 E. SOUTH SHORE DRIVE	RESIDENTIAL ACCESSORY	BLUEWATER ELECTRIC	05/14/2019	11/10/2019	\$77.00
PE19-0135	563 BELLOWES AVENUE	Electrical	BUZZELL, KERRY A.	05/14/2019	01/04/2020	\$215.00
PE19-0136	19884 ARTHUR'S WAY (PVT)	Electrical	REDLINE ELECTRIC LLC	05/14/2019	12/04/2019	\$77.00
PE19-0137	1251 RIVER ROAD (PVT)	Electrical	CHOSEN ELECTRIC, INC.	05/15/2019	11/11/2019	\$77.00
PE19-0138	14575 MC CALL AVENUE	Electrical	KIRCHNER, JASON D	05/15/2019	11/16/2019	\$77.00
PE19-0139	7900 CEDAR STREET	RESIDENTIAL ACCESSORY	Bishop Electric, Inc.	05/17/2019	11/13/2019	\$160.00
PE19-0140	596 BLACKBERRY COVE (PVT) T	Electrical	PRIEST, MATTHEW J	05/17/2019	01/04/2020	\$77.00
PE19-0141	13889 LINDY ROAD	Electrical	CARLSON, FLOYD D.	05/17/2019	12/24/2019	\$132.00
PE19-0142	2694 ALGONQUIN	Residential New	BUHR ELECTRIC	05/17/2019	11/13/2019	\$215.00
PE19-0143	2612 ALGONQUIN	Residential New	BUHR ELECTRIC	05/17/2019	11/13/2019	\$215.00
PE19-0144	17344 OAKLEY ROAD	Residential New	BUHR ELECTRIC	05/17/2019	11/26/2019	\$292.00
PE19-0145	8799 BLOHM RD	Electrical	WINDEMULLER ELECTRIC INC	05/20/2019	11/26/2019	\$77.00
PE19-0146	14692 BROWNELL ROAD	Electrical	BRIEF, MICHAEL G.	05/20/2019	11/16/2019	\$77.00
PE19-0147	3051 N. REYNOLDS ROAD	RESIDENTIAL ACCESSORY	BUDAY, RUSSELL J	05/20/2019	11/20/2019	\$77.00
PE19-0148	7344 DINGER ROAD	Residential New	KNOILL, FREDERICK G	05/20/2019	12/17/2019	\$215.00
PE19-0149	12028 FOWLER ROAD	Electrical	PUTT, LORI K	05/21/2019	11/20/2019	\$77.00
PE19-0150	7271 CRYSTAL DRIVE	Electrical	GLEN LAKE ELECTRIC INC	05/21/2019	11/20/2019	\$77.00
PE19-0151	16897 FEWINS ROAD	Modular Home	GLEN LAKE ELECTRIC INC	05/21/2019	01/08/2020	\$160.00
PE19-0152	16909 FEWINS ROAD	Modular Home	GLEN LAKE ELECTRIC INC	05/21/2019	01/08/2020	\$160.00
PE19-0153	8567 FAIRWAY DRIVE	RESIDENTIAL ACCESSORY	BOS, KENNETH S	05/23/2019	11/19/2019	\$77.00

PE19-0195	2801 TIMBER RIDGE (PVT)	Electrical	PANGBORN, MATTHEW S.	06/20/2019	12/17/2019	\$77.00
PE19-0196	561 BELLOWS AVENUE	Res, Alteration/Remodel	ODETTE ELECTRIC INC	06/21/2019	12/24/2019	\$160.00
PE19-0197	13233 BROWNELL ROAD	Res, Addition	GLEN LAKE ELECTRIC INC	06/21/2019	01/04/2020	\$160.00
PE19-0198	17203 WALLIN ROAD	Res, Addition	GLEN LAKE ELECTRIC INC	06/21/2019	12/18/2019	\$160.00
PE19-0199	16734 LUCILLE DRIVE (PVT) TE	Electrical	LYONS, STEVE	06/21/2019	12/24/2019	\$77.00
PE19-0200	1355 SHOREWOOD DRIVE	Electrical	ODETTE ELECTRIC INC	06/21/2019	12/21/2019	\$77.00
PE19-0201	1042 LIPP FARM ROAD (PVT) TE	Residential New	ODETTE ELECTRIC INC	06/21/2019	12/28/2019	\$215.00
PE19-0202	4799 MAPLEWOOD DRIVE	Electrical	GLEN LAKE ELECTRIC INC	06/25/2019	12/22/2019	\$215.00
PE19-0203	18272 HONOR HIGHWAY TEMP	Electrical	JENNETT ELECTRIC	06/26/2019	12/24/2019	\$77.00
PE19-0204	6977 DEADSTREAM ROAD	Residential New	LAKESHORE ELECTRIC	06/27/2019	12/25/2019	\$215.00
PE19-0205	4348 CRYSTAL DRIVE	Electrical	LAKESHORE ELECTRIC	06/27/2019	12/25/2019	\$77.00
PE19-0206	4883 WONDERLAND DRIVE PVT	Residential New	OLSEN ELECTRIC	06/27/2019	12/24/2019	\$215.00
PE19-0207	96 SHERRY LANE (PVT)	Electrical	BLUEWATER ELECTRIC	06/28/2019	12/25/2019	\$215.00
PE19-0208	19064 BIRCH VIEW TRAIL	Electrical	GORDON, GARY B.	06/28/2019	12/25/2019	\$160.00
PES19-0003	18217 KURICK RD	Electrical	ALSTER LAWRENCE & DOROT	05/24/2019	11/26/2019	\$77.00
PES19-0004	14183 SPRINGDALE RD	Residential New	MICHAEL & JULIA JONES	05/28/2019	11/24/2019	\$215.00
PM19-0099	1132 MAIN STREET	Mechanical commercial	COOK MECHANICAL	04/01/2019	11/06/2019	\$286.00
PM19-0100	1584 BENZIE HIGHWAY	Mechanical commercial	J & W HEATING & A/C	04/02/2019	10/23/2019	\$225.50
PM19-0101	19109 BRONSON LAKE ROAD	Residential, New	WEST BAY SHEET METAL	04/02/2019	10/06/2019	\$215.00
PM19-0102	211 LEE LANAU AVENUE	Res, Pole Building/garage	J & W HEATING & A/C	04/02/2019	11/27/2019	\$160.00
PM19-0103	197 HANRATH	Residential, New	FRANKFORT PLUMBING & HE	04/03/2019	10/15/2019	\$215.00
PM19-0104	12276 CRYSTAL MOUNTAIN DRI	Mechanical	D & W MECHANICAL	04/03/2019	09/30/2019	\$77.00
PM19-0105	9595 COVEY ROAD	Mechanical	POSITIVE CHIMNEY & FIRE P	04/03/2019	11/13/2019	\$77.00
PM19-0108	217 FOREST AVENUE	Residential, New	WESTSHORE PLUMBING AND	04/08/2019	01/05/2020	\$160.00
PM19-0109	7854 BENZIE HIGHWAY	Residential, New	CANFIELD METAL CRAFT	04/09/2019	10/07/2019	\$215.00
PM19-0110	2650 ALGONQUIN	Residential, New	MOORE MECHANICAL	04/08/2019	12/18/2019	\$215.00
PM19-0111	8678 COAT ROAD (PVT)	Mechanical	Scott Gornley	04/08/2019	10/05/2019	\$77.00
PM19-0112	508 MICHIGAN AVENUE	Mechanical	Scott Gornley	04/08/2019	01/05/2020	\$77.00
PM19-0113	3671 POINT BETSIE ROAD	Mechanical	SOURCE JULIEN	04/09/2019	11/13/2019	\$77.00
PM19-0114	5400 RIVERDALE LANE	Mechanical	PHILLIPS ENERGY INC	04/09/2019	11/13/2019	\$77.00
PM19-0115	7532 MOUNTAINSIDE DRIVE	Mechanical	D & W MECHANICAL	04/10/2019	10/07/2019	\$77.00
PM19-0116	2580 MAPLE CITY HIGHWAY	Residential, New	DOUGLAS BREDAHL	04/11/2019	10/15/2019	\$215.00
PM19-0117	502 CORNING AVENUE	Residential, New	LANE PLUMBING & HEATING	04/11/2019	11/05/2019	\$215.00
PM19-0118	9021 EVERGREEN DRIVE	Mechanical	SGI HEATING AND COOLING	04/11/2019	10/08/2019	\$77.00
PM19-0119	7935 OTSEGO COURT (PVT)	LP Gas Tank	BLARNEY CASTLE OIL CO.	04/15/2019	10/12/2019	\$77.00
PM19-0120	6680 GRACE ROAD	LP Gas Tank	BLARNEY CASTLE OIL CO.	04/15/2019	10/12/2019	\$77.00
PM19-0121	16597 VONDRA RD	LP Gas Tank	BLARNEY CASTLE OIL CO.	04/15/2019	10/12/2019	\$77.00
PM19-0122	6161 HARRIS POINT TRAIL (PVT)	Residential, New	LEMCOOL, MICHAEL L	04/15/2019	10/12/2019	\$215.00
PM19-0123	17040 VONDRA RD	Mechanical	GEOFURNACE HEATING & C	04/17/2019	10/14/2019	\$77.00
PM19-0124	18757 RAPIDS RD	Mechanical	GRANT MECHANICAL	04/17/2019	10/14/2019	\$77.00

PM19-0165	163 S. BENZIE BLVD.	Plumbing commercial	WESTSHORE PLUMBING AND	05/08/2019	12/16/2019	\$363.00
PM19-0166	881 GRACE ROAD	Mechanical	KOT, JEANETTE F	05/08/2019	11/05/2019	\$215.00
PM19-0167	4343 ELY ROAD TEMP	Mechanical	CROSSMAN PLUMBING	05/08/2019	11/06/2019	\$77.00
PM19-0168	2580 MAPLE CITY HIGHWAY	Mechanical	STEVENS PROPANE	05/08/2019	11/04/2019	\$77.00
PM19-0169	1888 PINE CONE LANE (PVT)	Mechanical	PAT SNIFF JR.	05/08/2019	11/06/2019	\$77.00
PM19-0170	1563 CRYSTAL DRIVE	Mechanical	PHILLIPS ENERGY INC	05/09/2019	11/18/2019	\$215.00
PM19-0171	5626 GRACE ROAD	Mechanical	BLARNEY CASTLE OIL CO.	05/09/2019	11/10/2019	\$77.00
PM19-0172	18160 CINDER ROAD	Mechanical	COYNE OIL CORPORATION	05/09/2019	11/05/2019	\$77.00
PM19-0174	17330 HONOR HIGHWAY LOT 34	Mechanical	BOB'S FURNACE SERVICE	05/10/2019	11/06/2019	\$77.00
PM19-0175	17344 OAKLEY ROAD	Mechanical	MOORE MECHANICAL	05/10/2019	11/06/2019	\$215.00
PM19-0176	2694 ALGONQUIN	Mechanical	MOORE MECHANICAL	05/10/2019	11/06/2019	\$215.00
PM19-0177	2197 PILGRIM HIGHWAY	Mechanical	MOORE MECHANICAL	05/10/2019	12/16/2019	\$160.00
PM19-0178	3075 MARL ROAD	Residential, New	FEHRENBACH, SHELLEY	05/13/2019	11/09/2019	\$215.00
PM19-0179	9595 COVEY ROAD	LP Gas Tank	STEVENS PROPANE	05/15/2019	11/13/2019	\$77.00
PM19-0180	1888 PINE CONE LANE (PVT)	LP Gas Tank	TRI-GAS DISTRIBUTING	05/15/2019	11/18/2019	\$77.00
PM19-0181	14910 ROSA ROAD	LP Gas Tank	TRI-GAS DISTRIBUTING	05/15/2019	11/18/2019	\$77.00
PM19-0182	12591 HOMESTEAD ROAD	LP Gas Tank	TRI-GAS DISTRIBUTING	05/15/2019	11/18/2019	\$77.00
PM19-0183	1251 RIVER ROAD (PVT)	Mechanical	A1 HEATING AND COOLING	05/15/2019	11/11/2019	\$77.00
PM19-0184	1592 S. ZIMMERMAN ROAD	Mechanical	LANE PLUMBING & HEATING	05/15/2019	11/11/2019	\$77.00
PM19-0185	12736 N. MANISTEE CO. LINE R	Residential, New	D & W MECHANICAL	05/15/2019	11/11/2019	\$215.00
PM19-0186	4271 CRYSTAL DRIVE	Res, Alteration/Remodel	BEACH, MICHAEL B	05/16/2019	12/09/2019	\$160.00
PM19-0187	7900 CEDAR STREET	RESIDENTIAL ACCESSORY	MOORE MECHANICAL	05/17/2019	11/13/2019	\$215.00
PM19-0188	4363 DEMERLY ROAD	LP Gas Tank	BLARNEY CASTLE OIL CO.	05/17/2019	11/18/2019	\$77.00
PM19-0189	15200 STANLEY ROAD	LP Gas Tank	BLARNEY CASTLE OIL CO.	05/17/2019	11/18/2019	\$77.00
PM19-0190	6569 CRYSTAL AVENUE	Mechanical	PRECISION PLUMBING & HTG	05/17/2019	12/30/2019	\$77.00
PM19-0191	7344 DINGER ROAD	Residential, New	KNOLL, FREDERICK G	05/20/2019	12/04/2019	\$215.00
PM19-0192	618 FOREST AVENUE	Mechanical	SOPER MASONRY	05/21/2019	12/09/2019	\$77.00
PM19-0193	1016 S. ZIMMERMAN ROAD POL	Mechanical	POSITIVE CHIMNEY & FIRE P	05/21/2019	01/05/2020	\$77.00
PM19-0194	537 SUNKISSED DRIVE (PVT)	Mechanical	POSITIVE CHIMNEY & FIRE P	05/21/2019	12/23/2019	\$160.00
PM19-0195	15657 PEARL LAKE DRIVE (PVT)	Mechanical	MACKAY, GORDON D TRUST	05/22/2019	11/18/2019	\$77.00
PM19-0197	301 MICHIGAN AVENUE	Res, Alteration/Remodel	COCKINGS COMFORT HEATI	05/28/2019	11/24/2019	\$160.00
PM19-0198	7014 PUTNEY ROAD	Mechanical	NYE PLUMBING & HEATING	05/28/2019	11/24/2019	\$176.00
PM19-0199	908 LEE LANAU AVENUE	Mechanical	NYE PLUMBING & HEATING	05/28/2019	11/24/2019	\$77.00
PM19-0200	3203 CRYSTAL DRIVE	Mechanical	NYE PLUMBING & HEATING	05/28/2019	11/24/2019	\$77.00
PM19-0201	505 LEE LANAU AVENUE	Mechanical	NYE PLUMBING & HEATING	05/28/2019	11/24/2019	\$77.00
PM19-0202	7195 CLARK STREET	Mechanical	NYE PLUMBING & HEATING	05/28/2019	12/04/2019	\$77.00
PM19-0203	2650 ALGONQUIN	LP Gas Tank	COYNE OIL CORPORATION	05/28/2019	12/09/2019	\$77.00
PM19-0204	851 GRACE ROAD	Mechanical	NYE PLUMBING & HEATING	05/28/2019	11/24/2019	\$77.00
PM19-0205	19331 HILLCREST DRIVE (PVT)	Mechanical	BOB'S FURNACE SERVICE	05/28/2019	11/24/2019	\$77.00
PM19-0206	16555 PETTINGILL ROAD	LP Gas Tank	STEVENS PROPANE	05/28/2019	12/11/2019	\$77.00

PM19-0247	19064 BIRCH VIEW TRAIL	Mechanical	GORDON, GARY B.	06/28/2019	12/25/2019	\$160.00
PMS19-0003	18765 MOORE RD	Mechanical	TRI-GAS DISTRIBUTING	05/06/2019	11/02/2019	\$77.00
PMS19-0004	18275 TIMBERLINE DR	Mechanical	SOURCE JULIEN INC	05/24/2019	11/20/2019	\$77.00
PMS19-0005	14183 SPRINGDALE RD	Res, New Home SFD	MICHAEL & JULIA JONES	05/28/2019	01/05/2020	\$215.00
PMS19-0006	13719 NORTH MANISTEE COUN	LP Gas Tank	TRI-GAS DISTRIBUTING	06/18/2019	12/24/2019	\$77.00
PP19-0061	7854 BENZIE HIGHWAY	Residential,new	ATLS MECHANICAL	04/02/2019	11/25/2019	\$215.00
PP19-0062	18635 AUDREY LANE (PVT)	Residential,new	BOB'S FURNACE SERVICE	04/02/2019	09/29/2019	\$215.00
PP19-0063	1584 BENZIE HIGHWAY	Plumbing commercial	BUCK'S PLUMBING & HEATING	04/08/2019	10/23/2019	\$215.00
PP19-0064	197 HANRATH	Residential,new	AAM PLUMBING & HEATING	04/03/2019	10/15/2019	\$215.00
PP19-0065	217 FOREST AVENUE	Residential,new	WESTSHORE PLUMBING AND	04/08/2019	01/05/2020	\$160.00
PP19-0066	2650 ALGONQUIN	Residential,new	MOORE MECHANICAL	04/08/2019	12/18/2019	\$215.00
PP19-0067	383 SPRING VALLEY STREET	Modular Home	C H MECHANICAL	04/09/2019	10/06/2019	\$77.00
PP19-0068	4271 CRYSTAL DRIVE	Res, Addition	MATT MILLER PLUMBING	04/09/2019	10/15/2019	\$160.00
PP19-0069	18004 VIRGINIA CIRCLE	Residential,new	GENESIS PLUMBING SYSTEMS	04/10/2019	01/05/2020	\$215.00
PP19-0070	502 CORNING AVENUE	Residential,new	LANE PLUMBING & HEATING	04/11/2019	10/20/2019	\$215.00
PP19-0071	1281 E. SOUTH SHORE DRIVE	Res, Alteration/Remodel	CROSSMAN PLUMBING	04/17/2019	10/14/2019	\$160.00
PP19-0072	303 LEELANAU AVENUE	Residential,new	MOORE MECHANICAL	04/22/2019	11/10/2019	\$215.00
PP19-0073	1042 LIPP FARM ROAD (PVT) TE	Residential,new	NYE PLUMBING & HEATING	04/23/2019	12/18/2019	\$215.00
PP19-0074	16335 WAGNER ROAD	Residential,new	RITE CHOICE HEATING INC	04/24/2019	10/23/2019	\$215.00
PP19-0075	1405 MICHIGAN AVENUE	Plumbing	CRYSTAL FALLS MGSS LLC	04/24/2019	11/06/2019	\$132.00
PP19-0076	17330 HONOR HIGHWAY LOT 33	Plumbing	WAYNE'S HOMES SERVICE CO	04/29/2019	11/13/2019	\$77.00
PP19-0077	2514 PILGRIM HIGHWAY	Plumbing	D.C. PLUMBING AND MECHA	05/01/2019	11/13/2019	\$160.00
PP19-0078	5218 LAKE ANN ROAD	Plumbing	KIRK'S PLUMBING INC	05/01/2019	11/05/2019	\$215.00
PP19-0079	16140 WINDING WAY (PVT)	Plumbing	CH MECHANICAL	05/01/2019	11/13/2019	\$270.00
PP19-0080	204 HIDDEN MEADOW TRAIL (P	Plumbing	DRF INSTALLATIONS	05/02/2019	10/29/2019	\$77.00
PP19-0081	2438 NORTHWOODS DRIVE (PV	Plumbing	TAMLYN, KEITH G & MELANY	05/02/2019	12/24/2019	\$215.00
PP19-0082	807 LEELANAU AVENUE	Plumbing	GOYETTE, MICHAEL G.	05/02/2019	11/10/2019	\$77.00
PP19-0083	3683 CRYSTAL DRIVE	Plumbing	WESTSHORE PLUMBING AND	05/08/2019	11/25/2019	\$215.00
PP19-0084	19884 ARTHUR'S WAY (PVT)	Plumbing	DAVID FULCHER	05/08/2019	12/16/2019	\$215.00
PP19-0085	163 S. BENZIE BLVD.	Plumbing commercial	WESTSHORE PLUMBING AND	05/08/2019	12/16/2019	\$278.30
PP19-0086	881 GRACE ROAD	Plumbing	KOT, JEANETTE F	05/08/2019	11/05/2019	\$215.00
PP19-0088	17344 OAKLEY ROAD	Plumbing	MOORE MECHANICAL	05/10/2019	11/25/2019	\$215.00
PP19-0089	2694 ALGONQUIN	Plumbing	MOORE MECHANICAL	05/10/2019	11/06/2019	\$215.00
PP19-0090	2197 PILGRIM HIGHWAY	Plumbing	MOORE MECHANICAL	05/10/2019	12/16/2019	\$160.00
PP19-0091	14664 GALLAGHER ROAD	Residential,new	PAWLOSKI, ANDREW	05/13/2019	01/05/2020	\$215.00
PP19-0092	3075 MARL ROAD	Residential,new	FEHRENBACH, SHELLEY	05/13/2019	12/16/2019	\$215.00
PP19-0093	18272 HONOR HIGHWAY TEMP	Plumbing	LEMAN FAMILY FARM II, LLC	05/13/2019	11/13/2019	\$77.00
PP19-0094	7900 CEDAR STREET	RESIDENTIAL ACCESSORY	MOORE MECHANICAL	05/17/2019	11/13/2019	\$215.00
PP19-0095	316 MICHIGAN AVENUE	Mechanical	MCCARDEL CULLIGAN WATE	05/17/2019	11/13/2019	\$77.00
PP19-0096	7344 DINGER ROAD	Residential,new	KNOLL, FREDERICK G	05/20/2019	12/18/2019	\$215.00

PS19-0030	501 SUNKISSED DRIVE (PVT)	Res accessory	AJ'S EXCAVATING LLC	05/22/2019	05/21/2020	\$120.00
PS19-0031	4883 WONDERLAND DRIVE PVT	Res, New	AJ'S EXCAVATING LLC	05/22/2019	05/21/2020	\$240.00
PS19-0032	5869 CRYSTAL AVENUE	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	05/22/2019	05/21/2020	\$120.00
PS19-0033	1962 BALSAM COURT (PVT)	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	05/22/2019	05/21/2020	\$120.00
PS19-0034	1315 SHOREWOOD DRIVE	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	05/29/2019	05/28/2020	\$120.00
PS19-0035	4654 MOLLINEAUX ROAD	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	05/29/2019	05/28/2020	\$120.00
PS19-0036	8538 FAIRWAY DRIVE TEMP	Major PUD/Site Plan Condo/Sub	WHITEHOUSE, ALAN & DARL	05/30/2019	05/29/2020	\$240.00
PS19-0040	961 SHOREWOOD DRIVE	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	06/17/2019	06/16/2020	\$120.00
PS19-0041	1342 CRYSTAL DRIVE	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	06/10/2019	06/11/2020	\$120.00
PS19-0042	3938 BOYD ROAD	Water Impoundments/Constr/Imp	LAND AND LAKE MAINTENA	06/18/2019	06/17/2020	\$120.00
PS19-0043		Water Impoundments/Constr/Imp	CONSERVATION RESOURCE A	06/13/2019	06/12/2020	\$240.00
PS19-0044	9174 GREEN BRIAR ROAD	Res, New	CARNEY, JOSEPH A	06/20/2019	06/19/2020	\$240.00
PS19-0045	8758 DEADSTREAM ROAD	Res accessory	KEVIN MOORE	06/14/2019	06/13/2020	\$240.00
PS19-0046	3798 WISTRAND ROAD	Res accessory	KHITH BONNEY	06/21/2019	06/20/2020	\$240.00
PS19-0049	892 CRYSTAL DRIVE	Water Impoundments/Constr/Imp	AJ'S EXCAVATING LLC	06/27/2019	06/30/2020	\$120.00

Number of Permits: 490

Total Billed: \$93,710.90

Population: All Records

Permit Date Issued Between 4/1/2019 12:00:00 AM AND

6/30/2019 11:59:59 PM

Permit List

07/15/2019

Permit#	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PS19-0009	12736 N. MANISTEE CO. LINE R	Res, New	DAVID WEBSTER CONSTRUCT	04/01/2019	03/31/2020	\$240.00
PS19-0011	5526 LAKE ANN ROAD TEMP	Utilities/Transportation	DTE Energy	04/15/2019	04/14/2020	\$240.00
PS19-0013	3683 CRYSTAL DRIVE	Res accessory	TORTI, ANTHONY JOHN	04/15/2019	04/14/2020	\$240.00
PS19-0015	10550 HOOKER ROAD	Water Impoundments/Constr/Imp	KRUCH, LEVI RAY	04/12/2019	04/11/2020	\$120.00
PS19-0016	6453 CRYSTAL DRIVE	Res, Addition	ABATE, RUSSELL	05/03/2019	05/02/2020	\$240.00
PS19-0017	4105 BIRCH DRIVE	Res, Addition	JIMRINEER	04/17/2019	04/16/2020	\$240.00
PS19-0018	19420 PLEASANT VIEW ROAD	Res, Addition	LAKE SHORE CUSTOM HOMES	04/17/2019	04/16/2020	\$240.00
PS19-0019	1350 TIBA ROAD (PVT)	Res, Addition	BESEY CONSTRUCTION	04/23/2019	04/22/2020	\$240.00
PS19-0020	1456 COHO DRIVE (PVT)	Water Impoundments/Constr/Imp	JOHNSON, BRENT L	05/02/2019	05/01/2020	\$120.00
PS19-0021	6310 LAKE MICHIGAN ROAD	Res, Alteration/Remodel	HAGA, JANE	05/10/2019	05/09/2020	\$240.00
PS19-0022	8280 BAY POINT ROAD (PVT)	Res, Miscellaneous	AJ'S EXCAVATING LLC	05/16/2019	05/15/2020	\$120.00
PS19-0023	7306 WHITE CITY ROAD (PVT)	Res, Miscellaneous	AJ'S EXCAVATING LLC	05/16/2019	05/15/2020	\$120.00
PS19-0024	8466 BAY POINT ROAD (PVT)	Water Impoundments/Constr/Imp	AJ'S EXCAVATING LLC	05/16/2019	05/15/2020	\$120.00
PS19-0025	8485 BAY POINT ROAD (PVT)	Water Impoundments/Constr/Imp	AJ'S EXCAVATING LLC	05/16/2019	05/15/2020	\$120.00
PS19-0028	357 E. SOUTH SHORE DRIVE	Water Impoundments/Constr/Imp	AJ'S EXCAVATING LLC	05/22/2019	05/21/2020	\$120.00
PS19-0029	4529 CRYSTAL DRIVE	Utilities/Transportation	AJ'S EXCAVATING LLC	05/22/2019	05/21/2020	\$120.00
PS19-0030	501 SUNKISSED DRIVE (PVT)	Res accessory	AJ'S EXCAVATING LLC	05/22/2019	05/21/2020	\$120.00
PS19-0031	4883 WONDERLAND DRIVE PVT	Res, New	AJ'S EXCAVATING LLC	05/22/2019	05/21/2020	\$240.00
PS19-0032	5869 CRYSTAL AVENUE	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	05/22/2019	05/21/2020	\$120.00
PS19-0033	1962 BALSAM COURT (PVT)	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	05/22/2019	05/21/2020	\$120.00
PS19-0034	1315 SHOREWOOD DRIVE	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	05/29/2019	05/28/2020	\$120.00
PS19-0035	4654 MOLLINEAUX ROAD	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	05/29/2019	05/28/2020	\$120.00
PS19-0036	8538 FAIRWAY DRIVE TEMP	Major PUD/Site Plan Condo/Sub	WHITEHOUSE, ALAN & DARL	05/30/2019	05/29/2020	\$240.00
PS19-0040	961 SHOREWOOD DRIVE	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	06/17/2019	06/16/2020	\$120.00
PS19-0041	1342 CRYSTAL DRIVE	Water Impoundments/Constr/Imp	GILLISON'S EXCAVATING INC	06/10/2019	06/11/2020	\$120.00
PS19-0042	3938 BOYD ROAD	Water Impoundments/Constr/Imp	LAND AND LAKE MAINTENA	06/18/2019	06/17/2020	\$120.00
PS19-0043		Water Impoundments/Constr/Imp	CONSERVATION RESOURCE A	06/13/2019	06/12/2020	\$240.00
PS19-0044	9174 GREEN BRIAR ROAD	Res, New	CARNEY, JOSEPH A	06/20/2019	06/19/2020	\$240.00
PS19-0045	8758 DEADSTREAM ROAD	Res accessory	KEVIN MOORE	06/14/2019	06/13/2020	\$240.00
PS19-0046	3798 WISTRAND ROAD	Res accessory	KEITH BONNEY	06/21/2019	06/20/2020	\$240.00
PS19-0049	892 CRYSTAL DRIVE	Water Impoundments/Constr/Imp	AJ'S EXCAVATING LLC	06/27/2019	06/30/2020	\$120.00

Number of Permits: 31

Total Billed: \$5,400.00

Monthly Ambulance Service Report
for
BOC

Fleet Report

- A21: Running good, still tracking down and AC vacuum leak causing the blower to stop on acceleration.
- A22: Leak in air ride suspension leveler is repaired.
- A32: Is holding coolant and oil, had break job done this week
- A33: Carrier bearing replaced, needs front-end alignment per Benzie Bus
- E61: nothing to report
- T62: AC fixed, getting the light bar replaced this week due to a burned circuit board from a water leak.

Education

Pre-Hospital Trauma Life Support (PHTLS), a 2-day class is scheduled August 1&2 to be held at the Almira Fire Dept.

Ambulance purchase:

The group as concluded that we will stay with the current Chassis that is in use on the last 3 ambulance purchases (Ford E450 with the Triton V10). We are now contacting vendors so we can take a look at what they have that meets our needs and expectations of a basic ambulance package.

State inspection

I met with the State last month for our agency inspection. I had 3 areas to address, 1. A current mutual aid agreement with a Neighboring ALS agency; we updated an existing mutual aid Agreement with Green Lake Twp. 2. Up dated our policy on testing the accuracy of our glucometers and keeping records of those pass/fail results on our daily rig check sheets. 3. We had 3 employees who needed to provide the agency with proof that they had completed an emergency vehicle driving program that meets the State standard.

Other recommendation by the State over the next year is to review all our policy and procedures, update as needed, sign and date each policy as well to show they are routinely reviewed. Lastly, review our new employee orientation program and ensure that all employees hired over the past year, and going forward have a complete orientation packet in their file.

Our agency license has been renewed and is good through June of 2020.

POH

Our transports to POH are increasing each month. There have been minimal concerns from staff. Administration at POH is keeping track of each patient that is transported by EMS to POH through discharge to ensure we are transporting the right patients to the right hospital.

Retirement Party for John Ballard and Mike Trailer

August 24 at either John Ballard's residence or Merrill's Saw Mill. Once Everything is finalized there will be a flyer sent out.

RECEIVED

JUL 18 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

EMS
Monthly Stats
Benzie County EMS

June 2019

Total EMS Runs:	182
Total 911 calls:	134
Transfers	35
Intercepts	3
Total EMS Transport	142
Total Non-Transport	40
 POH	 15
Munson	111
 Chest Pain:	 19
Cardiac Arrest/DOA:	5
Peds:	5
Stroke:	10
Psych:	6
Alcohol/Drug/	1
Poisoning/Overdose:	
 Calls per County	
Benzie:	166
Grand Traverse:	12
Leelanau:	2
Manistee:	2
 Calls Per Day of Week	
Sunday	35
Monday	23
Tuesday	14
Wednesday	29
Thursday	25
Friday	24
Saturday	32

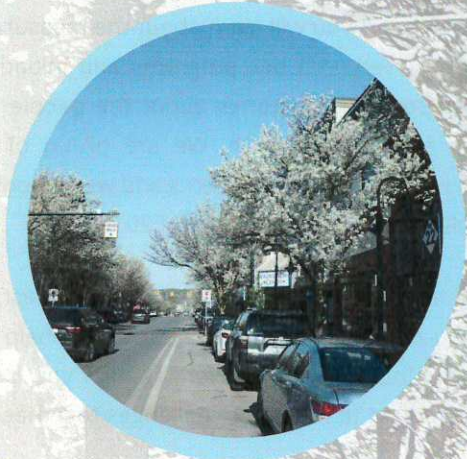
May 2019

Total EMS Runs:	160
Total 911 calls:	127
Transfers	22
Intercepts	2
Total EMS Transport	123
Total Non-Transport	37
 POH	 13
Munson	107
 Chest Pain:	 14
Cardiac Arrest/DOA:	3
Peds:	8
Stroke:	9
Psych:	9
Alcohol/Drug/	
Poisoning/Overdose:	5
 Calls per County	
Benzie:	149
Grand Traverse:	10
Leelanau:	1
Manistee:	0
 Calls Per Day of Week	
Sunday	26
Monday	17
Tuesday	16
Wednesday	26
Thursday	33
Friday	22
Saturday	20

TALENT



10:00



BUSINESS



COMMUNITY

RECEIVED

JUL 08 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



Networks Northwest

Talent / Business / Community

2018

ANNUAL REPORT

NETWORKSNORTHWEST.ORG

To Partners, Stakeholders, and to all of **Northwest Michigan,**

This region continues to grow, change, and thrive.

This last year saw many of our communities experiencing both the benefits and challenges of strong economic growth, low unemployment and increased regional tourism. On the one hand, many of our citizens are benefiting from improved employment options and higher wages. On the other hand, regional employers are feeling a tight labor market that can

limit potential growth and success. Communities are facing shortages of both quality childcare options and housing options that fit a range of income levels. And not all communities in our region are experiencing the same level of prosperity as their neighbors.

Networks Northwest was proud in 2018 to be an important partner in helping our working people, businesses and communities to achieve breakthroughs in the face of these challenges and opportunities. We helped job seekers find jobs and work-related skills. We helped businesses plan for growth, address workforce needs and reach new markets. We worked with

local community leaders to improve economic conditions. In all of this we remained committed to being truly 'demand driven' – to respond to the specific and changing needs of our region to deliver the most needed services.

Our mission is to build stronger communities and enhance

the quality of life in the 10 counties of Northwest Michigan. We could not do this work without close partnership with the people of this region. They inspire us every day to work harder and more creatively.

In the pages of this report you will learn about the measurable impact we have achieved with our programs and initiatives. You will also read some short stories about the people and organizations we have worked with. We are proud of the successes we have achieved with our clients and we are looking forward with confidence to the remainder of 2019.

On behalf of the board and staff of Networks Northwest, we want to thank you deeply for everything you do to help our region succeed. We look forward to working with you in the months and years ahead to meet our challenges together and thrive.

Sincerely,



Gary W. Fedus,
Board Chair
Owner, Mitchell Graphics



Chris Christensen,
Chief Elected Official
Charlevoix County Commissioner



Matt McCauley,
Chief Executive Officer

TALENT DEVELOPMENT

The dedicated, experienced staff at Networks Northwest helps connect job seekers and workers to the employers who need talent. Northwest Michigan Works! is the signature program in an array of services that help people be job-ready in the areas that employers need most. Our unique services help our clients reach their goals, but the hard work is ultimately all theirs. In the following pages you will be inspired by people from all over Northern Michigan who have put in the effort to take the next big step in their careers.



- ➔ Job Seekers
- ➔ Adult Education
- ➔ Jobs for Michigan's Graduates
- ➔ Offender Success
- ➔ Employee Retention
- ➔ Skilled Trades
- ➔ Apprenticeships
- ➔ Business Services

Success Story

Meet Brandon Corbin

Brandon Corbin is a U.S. Army Veteran who was first introduced to Northwest Michigan Works! during our Veterans ID Day held in the fall of 2018. Brandon is a college student that stepped forward to volunteer to assist other veterans with registering for their Veteran's identification card.

Brandon is currently working with our Traverse City based job seeker team as a U.S. Department of Veterans Affairs work-study program participant. Brandon's duties include facilitating a weekly orientation for veteran job seekers as well as conducting numerous veteran-friendly outreach activities.

Brandon will continue his work serving veterans as he interns with Northwest Michigan Works! during the final year of his college education. As a Northwestern Michigan College and Ferris State University student, Brandon will graduate in 2019 with a Bachelors Degree in Social Work and be the first in his family to earn a college degree.

"I have been working at Northwest Michigan Works! since the fall semester of 2018 with the goal of giving back by helping fellow

veterans any way I can." said Brandon. "Here at the Traverse City Michigan Works!, there is a veteran team composed of three veterans and it is continuing to grow. I am excited to have management's overwhelming support and commitment to our veterans, and I am extremely eager to expand our veteran programs as far as we can. The entire staff here at Michigan Works! is a committed team and has an immense, well-rounded wealth of knowledge."



"I truly admire how much support and free rein we, as a team, have to contribute to and to help the veteran community."

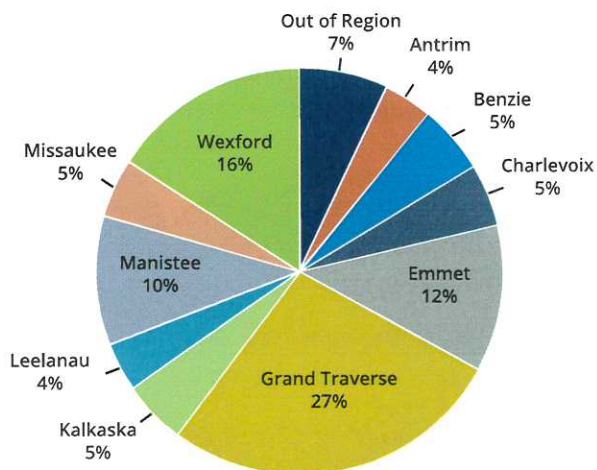
American Job Centers Veteran Services



Service Type	Services Provided
Appointment	351
Assessment	8
Career Connection	62
Community Information	1
Fax, Phone, Copies	1
Interviewing Assistance	30
Job Fair	9
Job Search	905
Learning Lab	281
PATH	8
Résumé Assistance	402
Unemployment	1029
Veterans Workshop	141
Total	3228

American Job Centers Job Seekers

Percentage of Customers
by Residence County



Success Story

Meet David Constantine

When David Constantine began coming to Northwest Michigan Works! in Manistee, he had been working a series of seasonal jobs and wanted to move into a career as a Licensed Medical Assistant.

David received services through the Workforce Innovation and Opportunity Act's Dislocated Worker funded training program. David is in the Medical Assistant program through Bay de Noc College and says he's excited about developing a career as a Licensed Medical Assistant.

"Michigan Works! provided me with a path and direction to follow," said Constantine. "I followed it and found my future."



The staff at Michigan Works! assisted David with a skills inventory, an interest assessment, and initializing his career pathway. They also worked with him on career research, goal setting, and résumé development.

PATH & WIOA

Performance Data

Partnership, Accountability, Training, Hope (PATH)					
Participation Requirements					
Performance Standard			Actual Performance		
50%			62.2%		
Workforce Innovation & Opportunity Act (WIOA)					
Performance Indicators ¹	Adult	Dislocated Worker	Youth	Wagner-Peyser	Average Indicator Score ²
Employment 2nd Qtr.	98%	110%	142%	120%	117%
Employment 4th Qtr.	117%	123%	155%	108%	126%
Median Earnings 2nd Qtr.	110%	206%	Baseline	98%	138%
Credential Attainment Rate	136%	117%	71%	n/a	108%
Average Program Score	115%	139%	123%	109%	

1. Individual Indicator Goal: 50% rate of Achievement or above

2. Average Program & Average Indicator Goals: 90% rate of Achievement or above

Success Story

Meet Katelyn Stuckey

Katelyn Stuckey received an Impact Award from the Michigan Works! Association.

For as long as Katelyn Stuckey can remember, she has always wanted to follow in her grandmother's footsteps and become a nurse. That dream came to an abrupt halt when three months before high school graduation, Katelyn's best friend committed suicide. A life-changing and devastating event to Katelyn, she quit school and lost all hope of achieving her dream.

After three years, Katelyn's dream once again came into focus when she was introduced to the Adult Career Training (ACT) program. Northwest Michigan Works! partnered with the Wexford-Missaukee Career Technical Center, Northwest Michigan Adult Education, Jobs for Michigan's Graduates, and local employers to offer the program. ACT is a free, 18-week program where students learn skills specific to their chosen career path while working to complete their high school credential.

"I took the Certified Nursing Assistant (CNA) program head on!" said Katelyn. "It was a big step in the right direction for my nursing career. I fell in love with the whole team and everything they were doing to make everyone in the program successful."

In addition to the CNA training, Katelyn enrolled at the Adult Education Learning Lab to work on completing her high school diploma. She also enrolled in the Jobs for Michigan's Graduates program which provided career counseling, résumé assistance, and mock interviews.

"Katelyn consistently put in the most hours toward her education with the most dedication toward achieving her goals," said Ryan Bruntjens, Adult Education Navigator. "During the career training, she was extremely engaged and wanted to make sure she was doing everything the best she could."

After completing the ACT program, Katelyn was employed as a CNA with a local healthcare provider. Despite a busy work schedule, she is still working on her high school diploma and once again dreams of following in her grandmother's footsteps as a nurse.

"I thought I was going to be a server for the rest of my life," said Stuckey. "It's opening a whole new world for me. You guys for sure made a big turnaround for me and I'm forever grateful."



Katelyn enrolled at the Adult Education Learning Lab to work on completing her high school diploma. She also enrolled in the Jobs for Michigan's Graduates program which provided career counseling, résumé assistance, and mock interviews.

"You guys for sure made a big turnaround for me and I'm forever grateful."



Apprenticeships

Skills for In-Demand Jobs

Northwest Michigan Works! Sponsored Apprenticeships:

- Account Technician ➤ Office Manager
- Beekeeper ➤ Roofer
- Carpenter ➤ Winemaker Production Technician
- Mechatronics ➤ Nursing Assistant

In May of 2018, the first two winemaker apprentices in the nation completed their Department of Labor Northwest Michigan Works! registered apprenticeship program and received their national credential.

In partnership with The Michigan Educators Apprenticeship and Training Association, Northwest Michigan Works! participated in the first statewide Apprenticeship In A Day event.

Serving as an apprenticeship intermediary, Northwest Michigan Works! ensured eight employers, representing five unique industries, collectively registered 12 apprentices in nine distinct occupations.



Tim Betzold,
Apprentice Carpenter

Business Resource Networks

Employee Retention Program

In November 2018, in partnership with the Char-Em United Way, Northwest Michigan Works! launched the region's first Business Resource Network (BRN) serving employers in Charlevoix and Emmet counties. The Business Resource Network Success Coach provides job retention services to the employees of participating companies. The Business Resource Network's six participating employers are experiencing an average return on investment of 700%.

Sandy, a BRN member employee, was living from hotel room to hotel room while exhausting her savings on temporary housing. She had become homeless and without a personal support system.

With assistance from the Northwest Michigan Works! BRN Success Coach, Sandy was able to find permanent sustainable housing.

BRN Services and Referrals

- Housing
- Childcare
- Transportation
- Healthcare
- Education
- Relationship Counseling
- Substance Abuse Prevention
- Wellness
- Employability Skills



Sandy's Success Coach provided referrals, offered resources and made direct contact with landlords to assist with attaining a permanent home.

Jobs for Michigan's Graduates (JMG) Educated, Employed, and Career Bound

JMG's Vision: That every young adult is Educated, Employed, and Career Bound.

JMG's Mission: To equip young adults with the skills to overcome barriers and win in education, employment, and as citizens.

Highlights of the year:

- Northwest Michigan Works! continued its partnership with Char-Em ISD Career and Technical Education, the Traverse Bay Area ISD Career-Tech Center, and the Wexford Missaukee Career Tech Center; reaching a record enrollment of 242 JMG students.
- 42 out-of-school young adults are enrolled in JMG receiving high school completion and career preparation services.
- 27 JMG students participated in paid work experience and internship opportunities with 17 area employers.
- The Regional JMG Leadership Day held at Camp Hayo-Went-Ha in Antrim County drew 200 area students who participated in character building, teamwork, and leadership activities.



Students at Camp Hayo-Went-Ha participating in character building, teamwork, and leadership activities during the Regional JMG Leadership Day.



15 students participated in leadership development events at the regional, state, or national level.

For the third consecutive year, our program received the National Jobs for America's Graduates "5 of 5 Award" for meeting or exceeding national standards in five categories measuring student success.

94%
High School
Graduation
Rate

JOBS *for* MICHIGAN'S GRADUATES

All JMG students receive:

- Barrier removal, drop-out prevention, career preparation
- One-on-one guidance counseling
- Student-led leadership development
- Community service projects
- Adult mentoring
- Work-based learning
- College preparation and transition
- 12 months of follow-up services



JMG students from the Char-Em ISD welding program at Pellston visited Alpena Community College, where they learned about vocational training opportunities.



From conception to installation, JMG students finished their community service project by installing a bike rack, that they welded, in the City of East Jordan.



Jared Piechan, a JMG student in the Char-Em ISD's Career and Technical Education Welding program at East Jordan High School, earned a national certification that means he has exceeded the national standards in welding, and obtained this workforce competency credential.

106

**JMG students toured
six post-secondary
institutions**

**JMG students
participated in 13
community service
projects.**

234

139

**JMG students
participated in nine
employer talent tours**

Northwest Michigan Works! Career Navigators

In close partnership with our region's four intermediate school districts, Career Navigators employed by Northwest Michigan Works! provided training, guidance, and classroom activities in support of the Educational Development Plans (EDP) required for K-12 students in our ten county area.

Beginning in elementary and continuing through high school, the EDP program creates an adaptive continuum of career awareness and exploration that culminates in students discovering successful in-demand career paths. Success is achieved by bringing together the collaborative efforts of workforce development specialists, educators and employers.



Over 75 businesses and community partners connected through career fairs, speaking events, and mentorship opportunities.



2018 Highlights

- 775 students in 17 schools received Educational Development Plan lessons.
- Over 2,900 K-12 students participated in 14 career events at 18 different schools.
- 250 high school seniors from four rural schools attended a first-of-its-kind career awareness and education fair.
- Coordinated career education for a local school district's entire K-12 student population; reached over 475 students.
- Responded to feedback from educators, employers and students; added 12 additional career exploration lessons to existing EDP curriculum.

2,900+ *K-12 Students Participated*

18 *Different Schools*

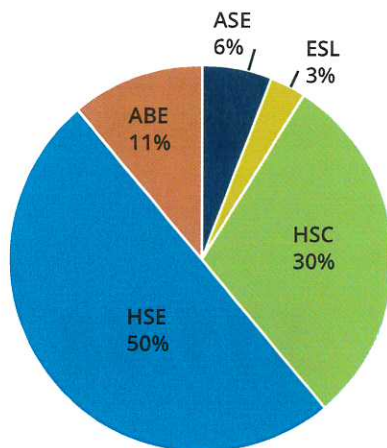
Talent Development

Adult Education

Total instructional hours provided: **27,039**

Instructional Services

80% of all instructional hours provided by Northwest Michigan Adult Education served students seeking either High School Equivalency (HSE) completion or High School Diploma Completion (HSC). The remaining 20% of instructional hours were provided to students enrolled in Adult Basic Education (ABE), Adult Secondary Education (ASE) or English as a Second Language (ESL).



Satellite Sites

In an effort to reach more students, services are now being offered once a month in various new communities of our region. Our adult education program is partnering with local libraries in Interlochen, Thompsonville, Lake City, Mancelona, Kaleva, and Boyne City to deliver these services.

81 Adult Education Students graduated with a high school diploma or GED



Career Pathways included in the 18-week training program included Manufacturing, Healthcare, and Hospitality.



18 students completed the first ever Adult Career Training (ACT) program in Northern Michigan.

ACT CTC Pilot (Adult Career Training)

The Wexford-Missaukee CTC was one of five State of Michigan Adult Education pilots funded to CTCs in the 2017-18 school year. The purpose of the pilot was to provide adult education students with skills training in jobs available in the region. The 18-week training program included the Career Pathways in Manufacturing, Healthcare, and Hospitality. Northwest Michigan Works! partnered with the program and provided soft skills and résumé writing training, as well as mock interviews practice. 18 participants were served in the pilot. All 18 are employed, with 15 of these in jobs where they received CTC training.

Blended Learning Options at Northwest Michigan Learning Labs

Adult Education students now have the option to complete part of their education outside of the learning lab. With over 80% of our student population employed at the time of registration, this has proven to be a great option for students. Data shows that 70% of the students enrolled used distance learning options sometime during their enrollment.

Offender Success Program

Serving Individuals Paroled from State Prison

The Offender Success Program works with parolees formerly incarcerated in Michigan's prison system. The program supports and connects participants to the resources and tools needed as they transition back to their home communities with the ultimate goal of becoming productive, self-sufficient citizens.

Offender Success participants receive assistance with basic needs such as obtaining identification documents, clothing, and transportation. The Offender Success program partners with area providers to ensure participants are connected to behavioral health and transition services.

Residential Stability

- 151 individuals that would otherwise be homeless received assistance with finding and securing a place to stay.
- 33% of the program budget was spent on providing residential stability services.

Job Placement

- 83 individuals were enrolled in job placement services and received employability skills training, job counseling, paid temporary work experience or on-the-job training.
- Average wage for Offender Success participants in unsubsidized employment statewide was \$11.03 per hour. In Northwest Michigan, the average wage was \$11.68 per hour.

151 individuals that would otherwise be homeless received assistance with finding and securing a place to stay.

29%

Recidivism, Down from Over 50% When the Program Started

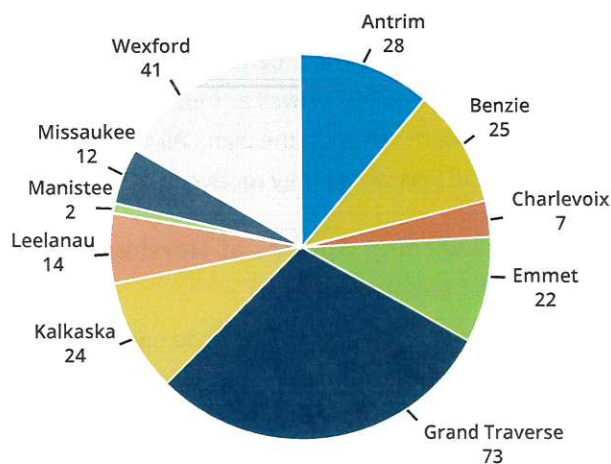
83

Individuals Enrolled in Job Placement Services

\$11.68

Average Wage for Offender Success Participants in Northwest Michigan

Number of Offender Success Participants Served by County



Success Story

Meet Gary

After more than 10 years in prison, Gary was released in the fall of 2017 and returned back to his home community in Northwest Michigan. His parole agent referred Gary to the Offender Success program where he received assistance with obtaining his state identification and was enrolled in job placement services.

The Offender Success Job Developer worked one-on-one with Gary by providing job counseling, career preparation services, and advocacy with employers.

As an employer incentive, Offender Success offered to assist with Gary's wage with Shoreline Fruit for one month. As a result, Gary started as a production worker making \$10.75 an hour.

Offender Success continued to provide job retention services throughout this period.

Gary has now been with the company for over one year and is earning \$15.00 an hour. Gary is looking forward to continuing his employment at Shoreline Fruit and being successfully discharged from parole in 2019.

After completing his one month Offender Success temporary work experience, Shoreline Fruit hired Gary full time. He has since earned multiple pay increases and promotions.

shoreline
FRUIT®

Growers | Processors | Marketers

Gary has been with Shoreline Fruit for over one year and is earning \$15.00 an hour.

The Offender Success Job Developer worked with Gary by providing job counseling, career preparation services, and advocacy with employers.

Special Activities

Business Services at a Glance

Missaukee/Wexford

- ➔ Hosted 35 "Employer of the Day" events
- ➔ 214 job seekers attended
- ➔ 71 individuals were hired

300 students from Wexford and Missaukee counties attended a Mock Interview Day and were able to get real-world employer feedback on their résumés and interviewing skills. 97% of the youth in attendance stated they feel they have improved job interviewing skills.

300

*Students Attended
Mock Interview Day*

Antrim/Kalkaska

- ➔ Increased Manufacturing Day employer participation along the rural US-131 corridor by 300% in 2018
- ➔ Collaborated with Kalkaska Senior High School to offer the Kalkaska Career Expo that featured 54 area employers and over 600 high school students



*Increased
Manufacturing Day
employer participation
along the rural US-131
corridor by 300% in
2018*

Special Activities

Business Services at a Glance

Benzie/Manistee

- Hosted 27 "Employer of the Day" events
- Pinnacle Truck Driver Training participated in a Resource of the Day event where they brought in trucks and discussed truck driving careers

27

 Employer of
the Day
Events

*476 job seekers
networked with 72
employers at the
Northern Michigan
Regional Hiring Event*

Charlevoix/Emmet

- 46 Career Connection events with 117 attendees
- 11 "Employer of the Day" events with 114 job seekers

The Northern Michigan Regional Hiring Event is being held annually as "The Largest Hiring Event in Northern Michigan".

476 job seekers networked with 72 employers. An average of 1.7 job offers were made per employer during the five hour event. A computer room was offered to job seekers wishing to complete applications. Private interview rooms were made available for employers' use. Job seekers from both in and out of state attended this event.

Grand Traverse/Leelanau

- 65 Employer of the Day events, 311 job seekers, 30 new hires
- 35 Career Connection events with 379 attendees
- Staff from Northwest Michigan Works! conducted a résumé workshop for 63 students of the TBAISD Manufacturing Technology Academy

TentCraft, MR Products, Cherry Republic, and Hagerty Insurance were featured during a talent attraction & retention panel discussion. The event was attended by over 50 employers and job seekers.


65

 Employer of
the Day
Events

Northwest Michigan Works! Skilled Trades Training Fund

Northwest Michigan Impact					
County of Business	# Awards	\$ Amount Awarded	# of Employees Receiving Training	# of New Hires	# of Apprentices
Antrim	4	\$14,780.00	43	4	2
Benzie	4	\$51,750.00	16	3	3
Charlevoix	11	\$278,544.00	331	31	16
Emmet	5	\$121,548.00	112	14	0
Grand Traverse	24	\$377,680.00	267	10	9
Kalkaska	1	\$8,625.00	7	0	0
Leelanau	4	\$15,400.00	9	0	1
Manistee	2	\$21,169.00	13	8	3
Wexford	12	\$466,604.00	749	52	4
Region 2 Totals	67	\$1,356,100.00	1547	122	38

Going **PRO**
IN MICHIGAN

TALENT FUND

Moving forward, the STTF will be referred to as the Going Pro Talent Fund.

Success Story Northern Michigan Review

Northern Michigan Review in Petoskey is the home of the *Petoskey News Review*, along with several other newspapers and publications. The company's Controller, Michelle Harrington, says when she first heard about the Skilled Trades Training Fund (STTF) from a Northwest Michigan Works! Business Liaison she wasn't sure if the program could help the company.

"When I took the time to meet with the team and walk through our facility and for them to give us those ideas, it came to light, there were so many opportunities that we could apply for," said Harrington.

Northwest Michigan Works! assisted Northern Michigan Review with the STTF application process and the company received \$7,650 to use for Lean Training Improvements. Harrington says they initially selected five key employees to participate in the training and they're sharing what they've learned with other employees.

"We have expanded the knowledge of just those five people into half of the organization already," said Harrington. "We'd like to touch the rest of the employees with this information in 2019 and that's our plan."

Harrington says the training funded by the STTF grant is already making a difference at Northern Michigan Review.

"The training that we've provided has saved us time in overtime," said Harrington. "It has saved us time in how many times we touch the product every day. And that has in turn increased morale."



Skilled Trades Training Fund Company Testimonials



"We greatly appreciate the financial assistance provided by Michigan Works!. This allowed us to not only provide the training sooner than may have been possible without the funding, but also to train more employees."



"The Skilled Trade grant dollars will help us develop our apprentice program with more financial flexibility. The apprentice program has helped us train a person to take over winemaking responsibilities at Mawby. I will be able to focus on other aspects of the business and work with the team of trained individuals with the goal always to improve our products."



"The Horticultural Technician Training through the STTF grant was very helpful and the information I learned can be applied toward more business development opportunities with the private sector."



"The employees at Shoreline Fruit appreciated the opportunity to participate in the Lean Practitioner Group. Thanks to the STTF grant, six Shoreline Fruit employees participated in the training."

Northwest Michigan Works!

Business Services

Michigan Works! Business Services: Unique Companies Served by County, By Industry

Industry	Antrim	Benzie	Charlevoix	Emmet	Grand Traverse	Kalkaska	Leelanau	Manistee	Missaukee	Wexford	Out of Region	Total
Agriculture, Forestry, Fishing	4	1		2	7	2	13	3	3	4	2	41
Mining, Oil and Gas Extraction					4			1		1	1	7
Utilities			1		10	1	1	1	2	5		21
Construction	1		3	8	31	1	4	4	3	7	2	64
Manufacturing	13	3	24	18	73	6	10	9	3	27	8	194
Wholesale Trade	2			2	18			2	1	4	3	32
Retail Trade	1	1	4	15	59	2	3	16	5	77	1	183
Transportation and Warehousing		2	1	2	10		2	2		7	6	32
Information	1			2	10		2			4	1	20
Finance and Insurance		2	1	5	12		1	2		13		36
Real Estate and Rental and Leasing				3	5	1	2			5		16
Professional, Tech Services		1	1	2	45	1	1	3	1	19	3	77
Management of Companies					2							2
Admin, Support, Waste Management	1	2		2	14	1	1	1		4	2	28
Educational Services	1		1	3	12	1	3	5	1	7	2	36
Health Care and Social Assistance		1	2	8	37		3	8	6	35		100
Arts, Entertainment, and Recreation		3	1	2	8		5	2	1	3		25
Accommodation and Food Services	2	6	6	9	22		11	12	4	36	3	111
Other Services	1	2	1	5	39		3	9	1	11	8	80
Public Administration	3		1	1	8	1	1	2	3	8	3	31
Total	29	24	47	89	426	17	66	82	34	277	45	1,136

"The process of reopening a completely new store would have been impossible without the assistance of Northwest Michigan Works! With the staff providing solutions to all the obstacles we faced, our ability to open up Traverse City's local Hometown Outfitter was made possible."

— **Samantha Gerou, Store Manager, Gander Outdoors**



BUSINESS DEVELOPMENT

Networks Northwest has a broad sweep of unique services focused on helping businesses succeed. Ultimately, we help improve business results — sales growth, reduced costs, and higher profitability. Maybe that's why our business clients continue to work with us over many years. These clients impress us every day with their hard work and creativity as business leaders. As you read through the following client success stories, we hope you, too, are impressed.



➔ *Small Business Development Center*

➔ *Northwest Michigan Procurement Technical Assistance Center*

➔ *Global Trade Alliance*

➔ *Success Stories*

Small Business Development Center 2018 Regional SBDC Data & Metrics

Location of Business	Customer Count (Distinct)	% Total of Companies Served
Antrim	17	6%
Benzie	16	6%
Charlevoix	15	5%
Emmet	24	9%
Grand Traverse	113	41%
Kalkaska	13	5%
Leelanau	23	8%
Manistee	25	9%
Missaukee	10	4%
Wexford	15	5%
Other	8	3%
TOTAL COMPANIES SERVED	279	100%

Capital Formation

\$9.5 Million

AMERICA'S
SBDC
MICHIGAN

➔ Jobs Retained: 70

➔ Jobs Created: 96

➔ New Business Starts: 24

➔ Sales Increase: \$2,498,179.00 (23 clients)

➔ Consulting Hours: 2,092.63

Success Story

Meet Inhabitect LLC

Nate Griswold first began working with the Michigan Small Business Development Center (MI-SBDC) in early 2013 when he was just getting serious about making the official leap of leaving a steady career with a comfortable salary to starting his own business, Inhabitect LLC, in Traverse City. He had the know-how and expertise but he was new to the concept of being an entrepreneur. Nate has received more than 160 hours of business consultation, support, and training in the past six years. "We love clients like Nate," said the SBDC Regional Director. "It's exciting to see new entrepreneurs who are very good at something turn their dreams of owning their own business into a successful and (in Nate's case) well-known and respected brand throughout the region and state!"



Inhabitect is a full-service firm devoted to designing, building, and growing all forms of living architecture from green roofs to ground-level landscaping. Over the years, Nate has grown Inhabitect's comprehensive services to encompass all aspects of every stage of the process — initial planning, project design and budgeting, materials and plant selection, procurement and installation, as well as establishment and maintenance. In true form, Nate is planning for continuous success.

"We are in the process of building a headquarters in Leelanau County," said Griswold. "SBDC played a vital role during the financing process for this building. We could have not received the loans that we did without the assistance of these business growth services. The SBDC team helped us organize and prioritize our business books and we were able to show clear history and earning potential. We thank all members of the SBDC business growth team. Inhabitect has been working with this team since we started in 2013 and this has been a tremendous asset to our company. 2018 is shaping up to be our biggest year yet! We have doubled our sales from 2017 and hope to break the \$1 million dollar mark in the 2019 calendar year. We look forward to continuing to grow the "green collar" workforce in

the State of Michigan and hope to continue working with SBDC as we move towards our dreams. There are many challenges when it comes to starting a specialized construction business — the main challenge is staffing. This burden is reduced when I have the ear of SBDC."



"We could have not received the loans that we did without the assistance of these business growth services. The SBDC team helped us organize and prioritize our business books and we were able to show clear history and earning potential."



Inhabitect has received over 160 hours of business consultation

Northwest Michigan Global Trade Alliance

Networks Northwest completed their first year of a five year contract as the Regional Export Network (REN) host for all of Northern Lower and the Upper Peninsula.

Operating under the auspices of the Global Trade Alliance, we help to promote the international trade services of the MEDC and to connect area businesses to various local resource providers who provide exporting assistance.

In 2018, GTA organized five trainings and workshops in both the Lower and Upper Peninsula geared toward helping companies that are new to exporting and preparing businesses for international trade shows.

Global Trade Alliance also increased collaboration and information sharing among partners and resource providers in the region: Michigan Economic Development

Corporation, Grand Traverse Area Manufacturing Council, International Affairs Forum, Northern Initiatives, Northern Michigan Chamber Alliance, Procurement Technical Assistance Center, Small Business Development Center, and Michigan Works! Business Services.

Through our close partnership with our regional MEDC International Trade Manager, our region's businesses were able to connect to additional resources and grant funding to support their exporting activities.



Northwest Michigan Global Trade Alliance Clients



29
businesses served

61% increase

\$174,805
*in Grant Funding awarded
from MEDC STEP Program*

19% increase

\$21,833,979
export sales

45% increase

Procurement Technical Assistance Centers

Northwest Michigan PTAC

PTAC provides assistance to businesses interested in doing business with state and federal government agencies.

The mission of the Procurement Technical Assistance Centers (PTAC) is to enhance national defense and the economic development of the State of Michigan by helping area business secure local, state, and federal government contracts.

The Northwest Michigan PTAC serves the entire Upper Peninsula and the 10 counties throughout Northwest Michigan.



**3 Offices Serving
25 Counties**

The Northwest Michigan Procurement Technical Assistance Center is funded in part through a cooperative agreement with the Defense Logistics Agency and in part by the Michigan Economic Development Corporation (MEDC).

2018 Stats

- 396 Jobs Created or Sustained from Client Contract Award Dollars (\$200,000 in Contract Awards Equates to one job)
- 38 Events
- 1,170 Counseling Hours

\$79.2

Million Contract
Award Dollars



Special Events

- Complying with Department of Defense Cybersecurity Requirements
- General Dynamics & PTACs of Michigan Industry Day
- How to do Business with the U.S. Forest Service
- How to do Business with the National Park Service
- How to do Business with the Department of Veteran Affairs
- Space Symposium: A Commercial and Defense Opportunity?

"Working with my local PTAC is enabling my business to compete in the federal marketplace. With the guidance and assistance of the PTAC, I am able to navigate through the sea of federal guidelines and regulations, making DreamLab Industries a strong national competitor in the additive manufacturing sector." — Brandon M. Williams, CEO, DreamLab Industries LLC, Traverse City



Success Story

Meet Northern Wings

Dave Goudreau started Northern Wings in 2001 as an aircraft wheel and brake repair shop in a pole barn in Engadine, Michigan. Over the years, the business has evolved and is now an aerospace and military support system based in a custom built facility in Newberry.

"We take it from top to bottom," said Goudreau. "We can assist you in any measure of maintenance, repair, supply chain, etcetera. We'll import/export, we'll manage your repairs, we'll manufacture parts. We deliver them on time, on target, regardless of where you are in the world."

Goudreau says starting and growing Northern Wings would have been "virtually impossible" without the assistance of the Procurement Technical Assistance Center (PTAC). His first connection to the PTAC was through a series of seminars when he was starting the business. Since then, Northern Wings has received technical assistance from the PTAC and has been involved with government contract training on a variety of topics including cybersecurity and ITAR.

"I don't know that there are very many employees here who haven't been touched by some level of PTAC training and/or orientation," said Goudreau. "I always relate it to learning a different language and a different culture. There's only one way to do it and that's go to the PTAC and learn how to speak their language."

The success they've had as a business and their work with the PTAC has earned Northern Wings recognition as Michigan's Government Contractor of the Year.

"It means a lot, and it's primarily for the employees," said Goudreau. "It kind of shows that, as we call it, we're the anomaly in the wilderness, and that we can succeed."



"I don't know that there are many employees here who haven't been touched by some level of PTAC training and/or orientation."
— Dave Goudreau, Northern Wings



Northern Wings has received technical assistance on topics such as cyber security and international sales

COMMUNITY DEVELOPMENT

Northern Michigan communities and their leaders are facing a multitude of new challenges — from housing and childcare shortages to changing economic conditions and strained infrastructure. The Networks Northwest Community Development team helps local leaders understand these challenges and develop plans and approaches to deal with them. We listen to what leaders, taxpayers, and community members want, and we support them in taking first and best next steps.

As you read the following pages, we hope you gain an appreciation for the resourcefulness and tremendous leadership of our Northern Michigan communities. We are so proud to work with them!



➔ *Success Story*

➔ *Data & Research*

➔ *Transportation Planning*

➔ *Housing Technical Assistance*

➔ *Local Government Technical Assistance*

Success Story

Meet the Village of Elk Rapids

Elk Rapids Assistant Village Manager Caroline Kennedy has been in her role for three years. One challenge of local community leaders is delivering high service levels to citizens while maintaining a limited budget.

"A partnership with Networks Northwest allows our small community to do all kinds of things for which we don't have staff. We are experiencing a high retirement rate among our department heads. Networks Northwest has helped us identify and define the roles and responsibilities of new hires while directly providing planning services so we can take our time finding the best people. They also identified an independent provider of zoning services for us. Networks Northwest provided our 5-year Community Recreation Plan and led our Village Council in strategic planning, resulting in 2019-20 goals and objectives in seven key areas—helping to identify how the community wants to develop. Current plans get us all on the

same page and positions us to win state and federal grants for infrastructure projects to improve Elk Rapids. The Networks Northwest Community Development team does professional, experienced work at rates well below what we would pay for outside consultants. They are respected experts at what they do with no agenda other than to help our community succeed. Working with Networks Northwest lets me provide better service to taxpayers and the Village Council. I value this partnership!"



Community Development Transportation Planning

Networks Northwest collaborates on an annual basis with the Michigan Department of Transportation and local road commissions to visually evaluate the condition of roads using the PASER (Pavement Surface Evaluation and Rating) system. Specific evaluation criteria for concrete, seal coat, asphalt, composite, brick, and gravel roads which are scored on a 1-10 linear scale. The scoring of roads helps with tracking road conditions, measuring the effectiveness of past improvements, and deciding what improvements are needed where and when. In 2018, over 2,900 miles of local roads were inventoried.

Over the past five years, the condition of the ten county's primary road systems as rated either good, fair, and poor conditions have remained about the same. The same cannot be said for the federal aid roads and the streets in the four small urban areas of Cadillac, Manistee, Petoskey, and Traverse City. For the federal aid roads, the number of roads in the poor category increased by nine percentage points for 2018, and overall 51% of the roads in the small urban category are considered to be in poor condition.

Federal Aid Roads

	Poor	Fair	Good
2018	43%	34%	24%
2017	32%	37%	30%
2016	29%	45%	26%
2015	30%	51%	18%
2014	27%	54%	19%

City Average

	Poor	Fair	Good
2018	51%	29%	20%
2017	47%	25%	28%
2016	52%	29%	20%
2015	43%	38%	19%
2014	44%	38%	18%



*In 2018, PASER
inventoried over 2,900
miles of roads in
Northwest Michigan*



*51% of the roads in the
small urban category
are considered to be in
poor condition*

Community Development

Local Technical Assistance



Networks Northwest has been providing facilitation support for the Housing Solutions Network (HSN) for many years. The HSN is an informal network made up of representatives from nonprofit housing organizations, funders, lending institutions, real estate, local government, and other housing stakeholders that have collectively worked to provide educational resources and build awareness of housing issues.

For the past several years, the group has focused on convening partners at an annual Housing Summit, and on building

regional capacity for housing solutions through the creation of an independent regional organization. In 2018, funding was provided by Rotary Charities of Traverse City and the Frey Foundation to create a new nonprofit that would implement solutions related to advocacy, communication, and technical support for developers and communities. That new entity is Housing North, and the HSN can celebrate an important success: raising and leveraging resources to address the region's housing issues from an innovative, systems-oriented approach in a way that builds institutional and organizational capacity.

Going forward, Networks Northwest will continue to support housing by updating the ten-county Housing Target Market Analysis report that has helped bring municipalities and developers together in the name of housing. Networks Northwest will continue to sponsor and organize the successful annual Housing Summit by assisting local governments and their efforts to provide for a sustainable and diverse inventory of housing types.

Fee-for-Service Activities

- Over the course of 2018, Community Development has expanded the number of communities in which they provided ongoing planning and zoning services on a monthly basis. This involves serving as a staff planner and in some cases providing zoning administration, as well.

Planning

- Benzie County
- Cities of Charlevoix and East Jordan
- Village of Elk Rapids
- Townships of Bingham and Suttons Bay

Zoning Administration

- Cities of Charlevoix and East Jordan
- Community Development has partnered with three communities who are seeking certification as a Redevelopment Ready Community through a Michigan Economic Development Corporation program.

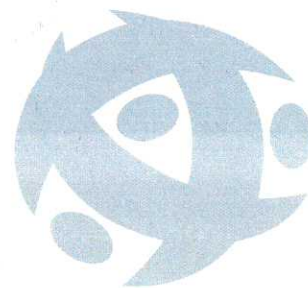
**Cities of Charlevoix,
Cadillac, and East
Jordan**



2018

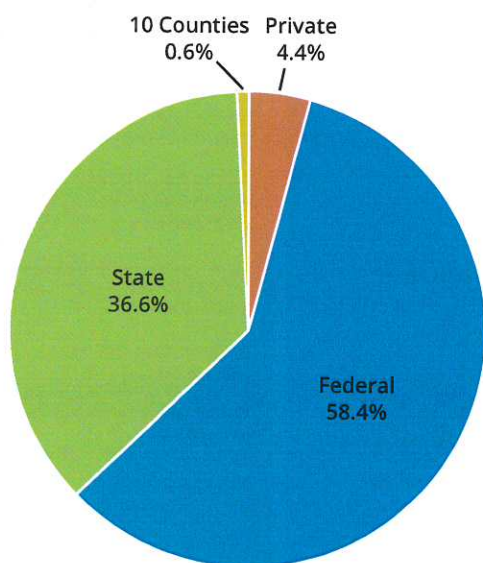
Financial Summary

Both of our legal entities, Networks Northwest and Northwest Michigan Works! Inc., received FY18 audits that contained no significant deficiencies of any kind.



Revenue by Source

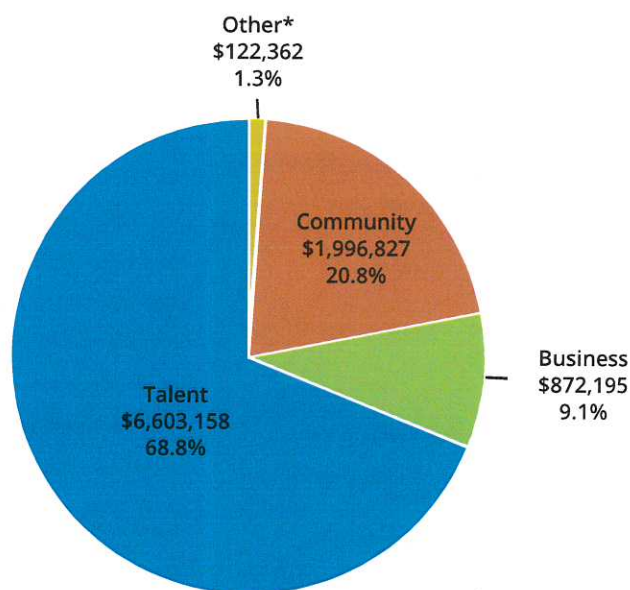
Fiscal Year Ending 9/30/2018



Expenditures by Service Category

Fiscal Year Ending 9/30/2018

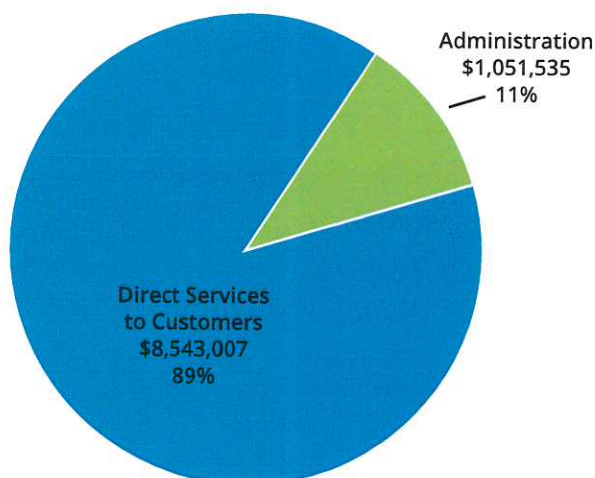
Total: \$9,594,542



*Reserve Fund; Leave Fund: Pass-through funds

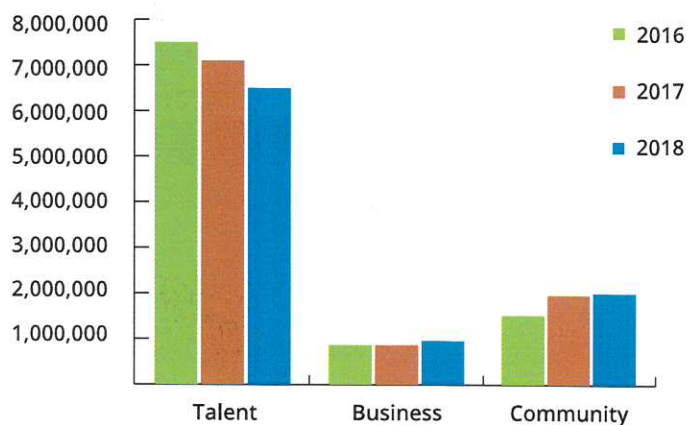
Expenditures by Function

Fiscal Year Ending 9/30/2018



Budget

2016 - 2018



Networks Northwest

Regional Prosperity Board Members in 2018

PUBLIC SECTOR	PRIVATE SECTOR	OTHER SECTORS
Ed Boettcher, Antrim County Commissioner	Jim Barnard, Owner, Barnard Engineering, Bellaire	Tim Nelson, President, Northwestern Michigan College (post-secondary education)
Coury Carland, Benzie County Commissioner	Paul Hresko, Human Resources Director, Armor Express, Central Lake	Andy Hayes, President, Northern Lakes Economic Alliance (economic development)
Chris Christensen, Charlevoix County Commissioner	Betty Workman, Owner, Vacation Trailer Park & Sales, Benzonia	Eric Bachmann, District Manager, Michigan Rehabilitation Services (rehabilitation)
John Stakoe, Emmet County Commissioner	Lee Ballard, HR Director, Ebels Family Store	Bob Scheele, Vice President, Central Labor Council (labor)
Stuart McKinnon, Kalkaska County Commissioner	Joe Moch, CEO, Acat Global, Charlevoix	Clint Steele, Pipefitter, UAW Local 85 (labor)
Tom Mair, Gr. Traverse County Commissioner	Amanda Haworth, Human Resources Director, Boyne Resorts, Boyne City	Kristine Lagios, Director, Manistee-Benzie Dept. of Human Services (human services)
Ty Wessell, Leelanau County Commissioner	Gary Fedus, President & CEO, Mitchell Graphics, Petoskey & Traverse City	Jane Korthase, HR Director, Grandview Medical Care (community based organizations)
Richard Schmidt, Manistee County Commissioner	Sue Peters, VP for HR, Munson Healthcare System, Traverse City	Steve Perdue, President & CEO, Grand Traverse Industries (community based organizations)
Dean Smallegan Missaukee County Commissioner	Ken Osborne, Vice President, Boride Engineered Abrasives, Traverse City	Jim Smith, Controls Designer, Tool North, Inc. (apprenticeships)
Michael MacCready, Wexford County Commissioner	Kelli Stepka, Human Resource Manager, Cherry Republic	Charles Welch, Parole Supervisor, MDOC (corrections)
Michael Cain, Manager, City of Boyne City	Doug Parkes, Co-Owner, Kellie's Hallmark Shop, Manistee	
Josh Mills, Manager, City of Frankfort	Kim Weckesser, Director Human Resources, West Shore Medical Center	
Caroline Kennedy, Assistant Village Manager/ Clerk, Village of Elk Rapids	Tom Vine, Plant Manager, Viking Energy, McBain	
Doug Mansfield, Mi. Township Assoc.	Ken Bollman, President, Sabre Tool, Cadillac	
Alan Cooper, Manager, Wexford Co. Road Commission	Leslie Nowlin, HR Systems Administrator, Group Beneteau	
Jim Cook, Manager, Gr. Traverse Co. Road Commission	Mike Powers, Energy Solutions Consultant, Keene Technical Solutions, regional	
Bill Kennis, Executive Director, Benzie Transportation Authority	Doug Luciani, President of TC Area Chamber of Commerce; Northern MI Chamber Alliance, regional	
	Chris Warren, General Manager, Midwestern Broadcasting Co., regional	
	Nicole Sulak, CPA, Munson Healthcare, regional	
	Mike Ascione, CEO, American Waste, regional	
	Jamie Al-Shama, Bay Construction, regional	
	Stacie Bytwork, Executive Director, Manistee Area of Chamber of Commerce	
	Mike Groleau, Co-owner/Project Manager, RJG, Inc.	
	Chuck Lombardo, Director of Marketing & Communications, Northern MI Chamber Alliance	
	Kim Pontius, CEO, Traverse Association of Realtors	
	Doug Rath, Graceland Fruit, Inc.	
	Diane Allington, Owner, Master Craft Extrusion Tools, Inc	
	Elizabeth Dewey, Human Resources Manager, Kalkaska Screw Products, Inc.	

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
JULY 17, 2019
4:30 P.M.**

Agenda

Please turn off your cell phones and any other electronic devices

Call to Order

Prayer of Invocation

Pledge of Allegiance

Roll Call

Welcome New Board Member Leo Hughes

Approval of the July 17, 2019 Agenda

Approval of Minutes from the previous meeting – June 19, 2019

Suggestion Box Contents

Public Input (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Finance Committee Report - Approval of BSR Financial Statements for June 2019

Information Items

- A. Directors Report – June 2019/July 2019
- B. Program/Services Report – June 2019
- C. Senior Center Update – June 2019/July 2019
- D. Board of Commissioners Update

Action Items

- 1. MERS Withdraw Agreement

New Business

- 1. WAT Sponsor List Assistance/Follow-up

Old Business

- 1. Fund Develop Committee Update - Walk-a-Thon/Appeal Letter
- 2. MERS Update

Public Comment

(Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING
August 21, 2019 @ 4:30 pm
The Gathering Place Senior Center
Honor, MI 49640

RECEIVED

JUL 17 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING

June 19, 2019

Chair Beverly Holbrook called the meeting to order at 4:34 p.m. Prayer of invocation was given by Ron Dykstra, and the Pledge of Allegiance was said by all.

Roll Call: Nancy Mullen-Call, Anne Dawe, Ron Dykstra, Jane Elzerman, Beverly Holbrook, Al Amstutz, Barbara Johnson, Deborah Rogers and Denise Favreau. Excused: Rosemary Russell. Also, present: Douglas Durand, Sabra Boyle and County Commissioner Sherry Taylor.

Approval of Agenda: Additions to the agenda are under Action Items (2) board Resolution to refinance The Gathering Place loan. New Business (3) New board application. Motion by Denise, supported by Barb to approve the agenda as amended. All ayes, motion carried.

Approval of Minutes from the May 15, 2019 meeting: Correction in Roll Call: Barb Johnson was listed as present, she was excused. Also, Ron Dykstra's name was listed twice. Motion by Barb, supported by Jane to approve the minutes of May 15, 2019 as amended. All ayes, motion carried.

Suggestion Box Contents: Empty

Public Input: None

Finance Committee Report for May 2019: A statement of financial income and expense was submitted to the board. A review of the financials was given by Doug to the board members. A motion by Nancy, supported by Barb to approve the financial report for May 2019. All ayes, motion carried.

INFORMATION ITEMS:

- A. **Directors Report:** The report was submitted to the board. Doug reports and thanks Ron for being the official greeter at the Senior Expo. He also reports there were 28 vendors, and approximately 88-95 attendees (down from 115 last year). Also, the 100th application for the Benzie Senior Dental Program was given; the program has resulted in 249 appointments set.
- B. **Program/Services Report:** Home Delivered Meals-4,649 meals were provided to 139 clients, YTD 1% increase compared to 2018 and 20.6% compared to 2017. Congregate Meals-1,879 meals in May 2019, YTD 13.5% reduction compared to 2018. Homemaker Program-350 units provided to 114 clients; down 8% compared to 2018 and up 3% compared to 2017. Lawn Chore-85 mows provided, up 112% compared to 2018. Benzie Bus Punch Card-186 bus passes issued, representing 2,232 riders. YTD up 4.3% as

compared to 2018 and up 22.5% in 2017. MMAPS-twelve clients were helped. Hearing Clinic-Five clients were seen in May 2019. We have lost this service due to staffing issues at Advanced Hearing. Senior Companion Program-Seven clients are benefiting. Foot Care-38 were provided care at the clinics and five clients were seen in their homes. Benzie Senior Dental Program-Six clients received financial assistance. Emergency Senior Essential Needs Fund-One individual received financial assistance. In total 5 non-profits assisted in paying off back utility bills. The Gathering Place Senior Center-offered 21 core activities and one special event that 626 cumulative number of individuals participated in. YTD is a decrease of 12.8% compared to FY 2018 and even with FY 2017. In-Home Services-Up 10.8% compared to May 2018. The largest increase occurring in sliding scale fee clients up 21%. Total number of in-home care service hours increased 8.1% compared to 2018.

- C. **Senior Center Update report** for May 2019/June 2019 was submitted to the board. Very busy!
- D. **Board of Commissioners Update presented by Sherry Taylor:** (1) Rebecca from the DNR office has been hired for the Emergency Manager Position vacated by Frank Post. (2) the commissioners attended a summit in Frankenmuth regarding funding for the Public Defender program. Currently, the state of Michigan pays 80%, and Benzie County pays 20%. Next year the County will pay 100% but will get reimbursed. (3) The parking lot at the Court House building was paved. The sidewalk was moved forward about 5ft to make it easier for cars to back up and not be hit.

ACTION ITEMS:

- 1. Mortgage for The Gathering Place: After some discussion, motion was made by Beverly, supported by Al to approve to hold onto the \$13,000 Money Market account and decide what to do with the money at a future date instead of paying the money on the loan. All ayes, motion carried.
- 2. Motion by Jane, supported by Denise for a board resolution to authorize Douglas Durand to re-finance the Commercial Real Estate Loan on The Gathering place and List the authorized signatories for the Commercial Real Estate Loan, in the past Douglas Durand and Sabra Boyle. All ayes, motion carried.

NEW BUSINESS:

- 1. Board Members assistance with the Frankfort & Beulah 4th of July Parades: Nancy, Ann, Jane, Deborah and Ron.
- 2. Future Personnel Committee Meeting: Items to discuss-ETO Policy and Increment Weather Policy. Deborah Rogers, Jane Elzerman, Al Amstutz and Bev Holbrook (will sit in).
- 3. New board application: We received an application from Leo Hughes. After some discussion motion by Denise, supported by Al to accept Leo's application and invite him on the board. Bev will call him.

OLD BUSINESS:

1. Fund Development Committee Update-Build-a-Van/Walk-a-Thon: Ron reports the Walk-a-Thon letters are going out. The Walk-a-Thon is August 3rd. Also, the Coho Festival is Sept. 6th. For the Garden Theater advertisement, the plan is to run the advertisement for: Walk-a-Thon, June and July; Sponsors, August; Medicaid/Medicare, September and October; Thank you to sponsors, November; Happy Holidays, December. Next Fund Development Committee meeting is July 8th.
2. MERS Update-Waiting for them to come back with final numbers.

PUBLIC COMMENT: None

BOARD ROUND TABLE DISCUSSION/EVALUATION OF MEETING: No discussion, good meeting!

Meeting adjourned: 5:33 p.m.

Respectfully Submitted

Denise Favreau, BSR Board Secretary

NEXT MEETING

July 17, 2019 @ 4:30 p. m.

The Gathering Place Senior Center

Honor, MI 49640

Benzie Senior Resources

Executive Directors Report

June 2019 – July 2019

- The July Banner at the Garden Theater is on the Walk-a-Thon. August will focus on Volunteering.
- Starting the process of tweaking the Home Delivered Meals and In-Home Services Client Satisfaction Survey Questionnaire that will go out in August.
- Walk-a-Thon continues to be a primary focus of my time and the WAT Committee is busy completing all the necessary "To Do Lists" for a successful event. The staff is looking at different avenues to generate more walker and sponsor interests in the event.
- As we closed on the 3rd Quarter (June 30th), I am pleased at our financial stability year to date. We received our first check related to the respite grant from additional unspent federal dollars.
- The Hearing Clinic has been suspended and I am working on obtaining another vendor to provide this service.
- Both 4th of July Parades were a success with Staff and Board Members participation. New this year was a new Walk-a-Thon Banner and 5 new carry signs promoting our 10 core programs. The Meals on Wheels Subaru was our vehicle in the parades. The public was very receptive to our entry with many applause and positive comments along the parade routes.
- September is Senior Center Month and the Management Team has initiated some early planning ideas with the focus on promoting our healthy meals and variety of activities that we offer. More information will be shared on the planned activities throughout the Month of September.

Volunteer Programs

Stable and no new volunteers. We still have off recovering from medical procedures.

Legislative Update

Federal Funding

Nothing new to report from last month.

State Funding

Continuing to work and advocate with the Silver Key Coalition to advocate for a \$6 Million increase in the Older Michigians Act Programs and this would include nutrition and waiver in-home care programs.

Program Report for June 2019

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 4,632 meals were provided to 137 clients in June 2019. **For year to date, this is a increase of less than 1% as compared to the same period in FY'2018 and a 17.4% increase as compared to the same period in FY'2017.**

Congregate Meals

The Gathering Place served 1,682 meals in June 2019. **For year to date this is an 14% reduction in number of meals served as compared to the same period in FY'2018.**

Through the six months (October 2018-June 2019) we are down 2,344 meals as compared to the same period last year.

Other Programs/Services

Dining Out Program – 203 customers purchased 542 vouchers in June 2019. **For Fiscal Year 2019, the number of clients will remain consistent, but the number of vouchers bought will be 25% less due to the reduction in the amount available. The reduction was done to place additional funds in the Home Delivered Meals Program to meet the additional client needs.**

Homemaker Program – 404 service units were provided to 111 clients in June 2019. **Compared to June 2018, service units are up 12.2% and up 14% as compared to June 2017.**

Lawn Chore – 133 mows were provided in June 2019. Compared to June 2018, the number of mows is up 38.6%.

Guardian Medical Monitoring – 31 clients receive this service at no cost to them. Ten clients are currently on the waiting list.

Senior Project Fresh – We have distributed 171 \$20 Coupon Booklets to date. A total of 240 booklets were available this year.

Benzie Bus Punch Cards – 113 bus passes were issued to customers in June 2019. This represents 1,695 rides for the month. **Year to date the program is up 2% as compared 2018 and up 17.3% as compared to 2017.**

Information & Assistance - The agency handled 811 calls in June 2019 regarding Information and Assistance for services and questions related to older adults. **Year to date the number of phone calls received is even with 2018 and a 3.3% increase as compared to the same period in FY'2017.**

MMAPS – Four individuals were helped with their Medicare/Medicaid needs in June 2019.

Hearing Clinic – There was no scheduled hearing clinic in June 2019.

Estate Planning – Four individuals were provided estate-planning counseling in June 2019 at no cost to the clients.

Senior Companion Program – Five clients are benefiting from this program and decreasing their isolation by getting out for appointments, shopping, socialization and providing a break for the family caregiver.

Foot Care – Thirty-six individuals were provided foot care at the clinics and five clients were seen in their homes in June 2019.

Benzie Senior Dental Program – Six client received financial assistance for dental care in June 2019.

Emergency Senior Essential Needs Fund – No clients received financial assistance in June 2019.

The Gathering Place Senior Center – In June 2019, The Gathering Place Senior Center offered twenty-one core activities and one special event that 632-cumulative number of individuals participated in. The top attended activities for June 2019 were: Music Programs; Exercise Groups, Card Games/Board Games/Crafts; Exercise Groups, Health, Wellness and Educational; and Day Trips. **Year to date, this is a decrease of 11% as compared to the FY 2018 and a decrease of 4% as compared to FY 2017.**

In-Home Services for June 2019 – Number of in-home care service clients is up 12% as compared to June 2018. With the largest increase occurring in Medicaid Waiver clients up 19%. Total number of in-home care service hours increased 6.6% as compared to June 2018.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2018	22	50	2	74
November 2018	25	52	2	79
December 2018	25	55	0	80
January 2019	26	51	9	86
February 2019	28	48	8	84
March 2019	26	53	7	86
May 2019	24	49	3	76
May 2019	26	52	4	82
June 2019	25	50	8	83
July 2019				
August 2019				
September 2019				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2018	597.5	613	171.25	57.75	1439.5
November 2018	635.50	650.75	0	58	1344.25
December 2018	632	649	0	18	1299
January 2019	709.25	147.5	162.25	16	1035
February 2019	650	473	153.25	14	1290.25
March 2019	695.75	516.25	115.5	46	1373.5
May 2019	700	573.25	127.5	41	1441.75
May 2019	799	554.25	33.5	38	1424.75
June 2019	881.75	457.25	53.25	12	1404.25
July 2019					
August 2019					
September 2019					

Client Total Visits

	RN Assess	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2018	58	37	661	100	24	63	943
November 2018	58	43	543	89	37	7	777
December 2018	18	27	658	15	2	6	726
January 2019	16	36	470	23	10	6	561
February 2019	14	38	592	38	10	11	703
March 2019	46	41	594	61	1	3	746
May 2019	41	46	623	55	10	10	785
May 2019	38	57	638	60	22	5	820
June 2019	12	50	550	61	3	5	681
July 2019							0
August 2019							0
September 2019							0

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of June 30, 2019

	<u>Jun 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · CENTRAL STATE BANK CHECKING	339,379.79
003 · CENTRAL STATE BANK HRA	1,372.18
009 · CENTRAL STATE BANK MM CHECKII	159,818.28
Total Checking/Savings	<u>500,570.25</u>
Accounts Receivable	
1200 · Accounts Receivable	27,179.30
Total Accounts Receivable	<u>27,179.30</u>
Other Current Assets	
109 · INVENTORY	8,065.28
Total Other Current Assets	<u>8,065.28</u>
Total Current Assets	<u>535,814.83</u>
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	148,712.00
152 · EQUIPMENT	100,289.95
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(330,284.32)
Total Fixed Assets	<u>400,893.33</u>
TOTAL ASSETS	<u><u>936,708.16</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	18,000.98
Total Accounts Payable	<u>18,000.98</u>
Other Current Liabilities	
2100 · Payroll Liabilities	5,362.07
224 · DUE TO CHARITY-EMPLOYEE FU	54.32
238 · AFLAC PAYABLE	154.26
Total Other Current Liabilities	<u>5,570.65</u>
Total Current Liabilities	<u>23,571.63</u>
Long Term Liabilities	
Lease Payable	4,624.31
250 · MORTGAGE PAYABLE	128,779.02
260 · NET PENSION LIABILITY	552,311.00
Total Long Term Liabilities	<u>685,714.33</u>
Total Liabilities	<u>709,285.96</u>
Equity	
3000 · Opening Bal Equity	160,329.63
3900 · Retained Earnings	(16,384.51)
Net Income	83,477.08
Total Equity	<u>227,422.20</u>
TOTAL LIABILITIES & EQUITY	<u><u>936,708.16</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
June 2019

	<u>June 2019</u>	<u>Budget</u>	<u>\$ Change</u>
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	10,471.87	8,142.00	2,329.87
519.04 · FEDERAL USDA	13,772.02	28,250.00	(14,477.98)
519.05 MIPPA (MMAP)	250.00	150.00	100.00
540 · GRANTS	0.00	4,000.00	(4,000.00)
561 - HDM WAIVER	1,105.00	950.00	155.00
642 · CHARGES FOR SERVICES/CONT	2,151.50	2,171.00	(19.50)
642.01 · FEE FOR SERVICE/CHORE	1,683.00	1,800.00	(117.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	2,644.00	2,500.00	144.00
642.03 - FEE FOR SERV/SNOW REMOVAL	0.00	0.00	0.00
642.1 - FEE FOR SLIDING SCALE CLIENTS	5,662.00	5,000.00	662.00
642.05 - FEE FOR PRIVATE PAY & INS	1,948.25	1,410.00	538.25
670 - CLIENT INCOME	16,106.80	10,500.00	5,606.80
673 · NEWSLETTER SUB	0.00	60.00	(60.00)
675 · DONATIONS	8,969.63	9,085.00	(115.37)
676 · MILLAGE	88,723.00	88,723.00	0.00
680 · VOLUNTEER WAGES (IN-KIND).	5,252.50	6,550.00	(1,297.50)
677 - FUNDRAISING	945.00	2,300.00	(1,355.00)
681 - IN-KIND (non-volunteer)	477.72	525.00	(47.28)
690 - TRIP INCOME	300.00	0.00	300.00
691 - MISC INCOME	100.00	0.00	100.00
TOTAL INCOME	<u>160,562.29</u>	<u>172,116.00</u>	<u>(11,553.71)</u>
 GROSS PROFIT	 160,562.29	 172,116.00	 (11,553.71)
 EXPENSE			
700 - ACCOUNTING FEES	0.00	0.00	0.00
705 · SALARY AND WAGES	65,655.91	63,423.00	2,232.91
708 · PAYROLL TAX EXPENSE	5,614.84	6,141.00	(526.16)
709 · EDUCATION/TRAINING	0.00	55.00	(55.00)
710 · EVENTS	1,008.42	777.00	231.42
715 · CLOTHING ALLOWANCE	0.00	0.00	0.00
717 · DUES/SUBSCRIPTIONS	380.00	600.00	(220.00)
720 - BAD DEBT	0.00	0.00	0.00
721 · COMPUTER EXPENSES	1,002.23	2,080.00	(1,077.77)
725 · FRINGE BENEFITS	15,056.24	9,296.00	5,760.24
726 - FUNDRAISING/MARKETING EXP	291.49	520.00	(228.51)
727 · SUPPLIES	2,895.90	2,334.00	561.90
727.2 · OFFICE EXP	460.43	917.00	(456.57)
727.3 - POSTAGE	206.80	65.00	141.80
727.4 - ADVERTISING	714.08	540.00	174.08
740 · FOOD	16,002.46	18,000.00	(1,997.54)
819 · CONTRACTUAL	19,492.16	20,946.00	(1,453.84)
820 · VOLUNTEER WAGES (IN-KIND)	5,252.50	6,550.00	(1,297.50)
825 · VOLUNTEER EXPENSES	613.00	415.00	198.00
850 · TELEPHONE	283.58	350.00	(66.42)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
June 2019

	<u>June 2019</u>	<u>Budget</u>	<u>\$ Change</u>
861 · TRAVEL/MILEAGE/GAS	2,966.71	2,375.00	591.71
900 · INTEREST EXPENSE	394.32	415.00	(20.68)
910 · INSURANCE	5,002.00	2,800.00	2,202.00
915 · PROJECTS	0.00	1,000.00	(1,000.00)
920 · UTILITIES	1,492.11	1,700.00	(207.89)
940 · DEPRECIATION EXPENSE	3,556.20	2,700.00	856.20
980 · EQUIPMENT/REPAIRS	2,029.43	1,580.00	449.43
980.1 - OUTDOOR MAINTENANCE	1,900.70	145.00	1,755.70
981 · HDM VEHICLE MAINT/GAS	717.43	1,375.00	(657.57)
980.2 - INDOOR MAINTENANCE	333.35	180.00	153.35
991 - TRIP EXPENSE	0.00	0.00	0.00
CAPITAL IMPROVEMENT EXPENSE	0.00	0.00	0.00
			0.00
TOTAL EXPENSE	<u>153,322.29</u>	<u>147,279.00</u>	<u>6,043.29</u>
NET ORDINARY INCOME	7,240.00	24,837.00	(17,597.00)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	14.09	15.00	(0.91)
999 - OTHER INCOME	0.00	0.00	0.00
TOTAL OTHER INCOME	<u>14.09</u>	<u>15.00</u>	<u>(0.91)</u>
OTHER EXPENSE			
999.1 · OTHER EXPENSE	104.29	80.00	24.29
99999 - LEGAL EXPENSE	0.00	250.00	(250.00)
TOTAL OTHER EXPENSE	<u>104.29</u>	<u>330.00</u>	<u>(225.71)</u>
NET OTHER INCOME	<u>(90.20)</u>	<u>(315.00)</u>	<u>224.80</u>
NET INCOME	<u><u>7,149.80</u></u>	<u><u>24,522.00</u></u>	<u><u>(17,372.20)</u></u>

BENZIE SENIOR RESOURCES
Statement of Income & Expense
75% of Fiscal Year
Oct 2018 - June 2019

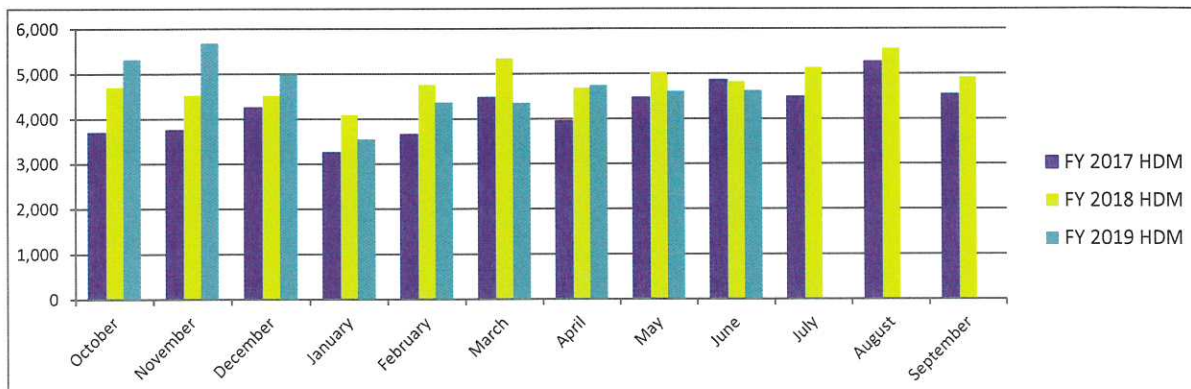
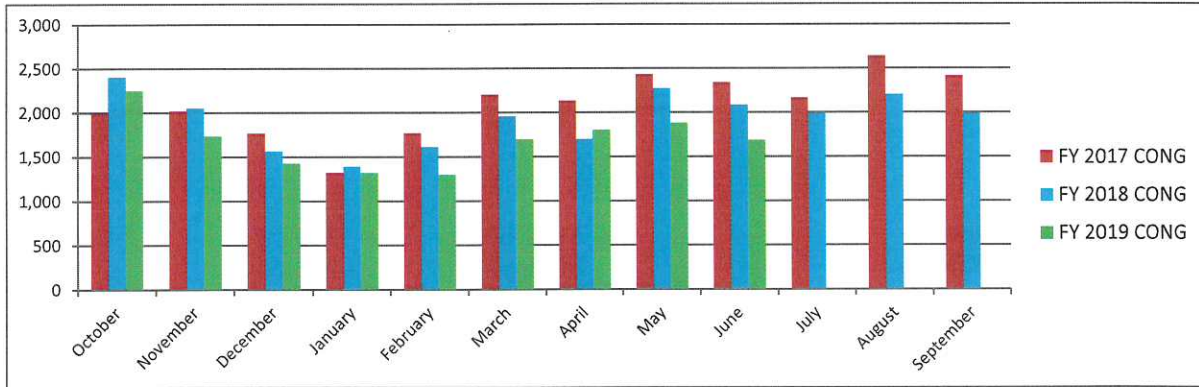
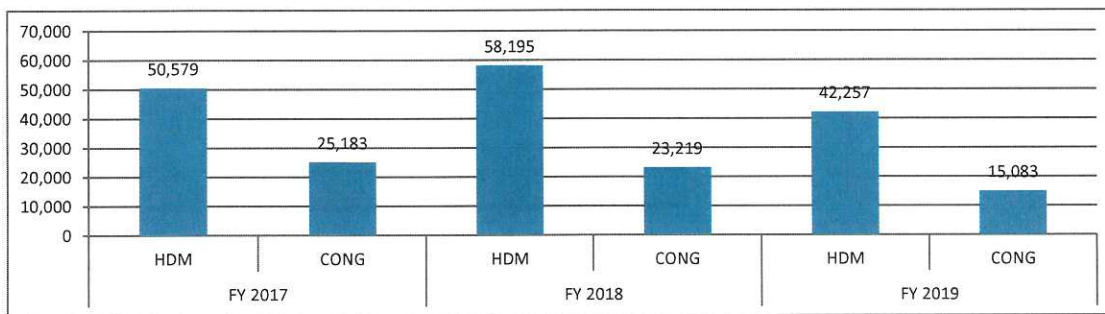
	<u>Oct-June 19</u>	<u>Budget</u>	<u>\$ Change</u>	Percent Received or Expended
Ordinary Income/Expense				
Income				
519.03 · TITLE III C2 INCOME	73,381.40	73,272.00	109.40	75.1%
519.04 · FEDERAL USDA	56,514.02	56,500.00	14.02	100.0%
519.05 MIPPA (MMA)	3,550.00	2,350.00	1,200.00	139.2%
540 · GRANTS	52,800.00	84,000.00	(31,200.00)	48.0%
561 - HDM Waiver	5,834.50	8,550.00	(2,715.50)	51.2%
642 · CHARGES FOR SERVICES/CON	17,423.27	19,533.00	(2,109.73)	67.0%
642.01 · FEE FOR SERVICE/CHORE	8,745.00	10,400.00	(1,655.00)	62.3%
642.02 · FEE FOR SERVICE/HOMEM/	20,521.00	22,900.00	(2,379.00)	65.8%
642.03 - FEE FOR SERVICE/SNOW R	15,608.00	24,000.00	(8,392.00)	65.0%
642.1 - FEE FOR SLIDING SCALE CL	47,379.75	45,000.00	2,379.75	79.0%
642.05 - FEE FOR PRIVATE PAY & IN	15,541.00	12,700.00	2,841.00	91.4%
670 - Client Income	90,554.85	94,500.00	(3,945.15)	72.0%
673 · NEWSLETTER SUB	260.00	540.00	(280.00)	36.0%
675 · DONATIONS	84,048.57	81,735.00	2,313.57	77.0%
676 · MILLAGE	798,507.00	798,507.00	0.00	75.0%
680 · VOLUNTEER WAGES (IN-KIND)	50,968.50	57,450.00	(6,481.50)	65.3%
677 - Fundraising	54,828.93	55,500.00	(671.07)	73.0%
681 - In-Kind (non-volunteer)	6,257.96	4,725.00	1,532.96	99.3%
690 - Trip Income	31,438.00	22,800.00	8,638.00	69.0%
691 - MISC INCOME	2,930.00	1,500.00	1,430.00	195.0%
Total Income	<u>1,437,091.75</u>	<u>1,476,462.00</u>	<u>(39,370.25)</u>	73.4%
Gross Profit	1,437,091.75	1,476,462.00	(39,370.25)	
Expense				
700 - ACCOUNTING FEES	7,125.00	7,300.00	(175.00)	97.6%
705 · SALARY AND WAGES	595,559.52	602,519.00	(6,959.48)	72.2%
708 · PAYROLL TAX EXPENSE	56,907.70	58,335.00	(1,427.30)	71.3%
709 · EDUCATION/TRAINING	2,322.48	4,835.00	(2,512.52)	46.4%
710 · EVENTS	4,811.78	2,866.00	1,945.78	142.0%
715 · CLOTHING ALLOWANCE	1,887.50	1,000.00	887.50	188.0%
717 · DUES/SUBSCRIPTIONS	2,784.26	3,020.00	(235.74)	91.3%
720 - BAD DEBT	16.00	0.00	16.00	160.0%
721 · COMPUTER EXPENSES	16,491.57	18,710.00	(2,218.43)	66.0%
725 · FRINGE BENEFITS	77,219.37	88,312.00	(11,092.63)	64.0%
726 - FUNDRAISING/MARKETING EX	3,202.89	4,010.00	(807.11)	49.3%
727 · SUPPLIES	20,646.44	21,000.00	(353.56)	73.7%
727.2 · OFFICE EXP	9,852.67	8,252.00	1,600.67	90.0%
727.3 - POSTAGE	3,379.72	2,295.00	1,084.72	93.4%
727.4 - ADVERTISING	3,509.93	4,860.00	(1,350.07)	54.0%
740 · FOOD	131,393.35	124,300.00	7,093.35	79.6%
819 · CONTRACTUAL	169,554.80	217,414.00	(47,859.20)	57.0%
820 · VOLUNTEER WAGES (IN-KIND)	50,968.50	57,450.00	(6,481.50)	65.3%

BENZIE SENIOR RESOURCES
Statement of Income & Expense
75% of Fiscal Year
Oct 2018 - June 2019

	Oct-June 19	Budget	\$ Change	Percent Received or Expended
825 · VOLUNTEER EXPENSES	12,220.12	10,600.00	1,620.12	100.0%
850 · TELEPHONE	3,125.79	3,250.00	(124.21)	68.5%
861 · TRAVEL/MILEAGE/GAS	29,513.81	20,900.00	8,613.81	103.6%
900 · INTEREST EXPENSE	3,858.11	3,765.00	93.11	77.2%
910 · INSURANCE	31,615.00	25,200.00	6,415.00	87.8%
915 · PROJECTS	6,378.02	11,200.00	(4,821.98)	45.0%
920 · UTILITIES	19,388.86	19,750.00	(361.14)	71.8%
940 · DEPRECIATION EXPENSE	26,875.88	24,300.00	2,575.88	83.0%
980 · EQUIPMENT/REPAIRS	15,789.62	14,250.00	1,539.62	83.0%
980.1 - OUTDOOR MAINTENANCE	8,267.42	5,805.00	2,462.42	132.3%
981 · HDM VEHICLE MAINT/GAS	9,356.65	12,375.00	(3,018.35)	56.7%
980.2 - INDOOR MAINTENANCE	1,319.18	1,650.00	(330.82)	80.0%
CAPITAL EXPENSE	0.00	15,000.00	(15,000.00)	0.0%
TRIP EXPENSE	24,272.00	21,800.00	2,472.00	55.7%
Total Expense	<u>1,349,613.94</u>	<u>1,416,323.00</u>	<u>(66,709.06)</u>	70.0%
Net Ordinary Income	87,477.81	60,139.00	27,338.81	
Other Income/Expense				
Other Income				
990 · INTEREST/DIVIDEND INCOME	156.15	135.00	21.15	86.7%
995.1 REALIZED GAIN (LOSS)	0.00	0.00	0.00	
999 - Other Income	6,813.69	0.00	6,813.69	
Total Other Income	<u>6,969.84</u>	<u>135.00</u>	<u>6,834.84</u>	5162%
Other Expense				
999.1 · Other Expense	7,981.50	750.00	7,231.50	
99999 - LEGAL EXPENSE	2,999.52	2,250.00	749.52	
Total Other Expense	<u>10,981.02</u>	<u>3,000.00</u>	<u>7,981.02</u>	274.50%
Net Other Income	<u>(4,011.18)</u>	<u>(2,865.00)</u>	<u>(1,146.18)</u>	
Net Income	<u><u>83,466.63</u></u>	<u><u>57,274.00</u></u>	<u><u>26,192.63</u></u>	291.30%

Benzie Senior Resources
HDM/Cong comparison
Units Served 2017-2018-2019

	FY 2017		FY 2018		FY 2019	
	HDM	CONG	HDM	CONG	HDM	CONG
October	3,684	2,000	4,714	2,405	5,320	2,252
November	3,744	2,018	4,531	2,049	5,690	1,736
December	4,252	1,764	4,527	1,566	4,985	1,424
January	3,248	1,318	4,096	1,388	3,555	1,318
February	3,653	1,769	4,771	1,610	4,369	1,296
March	4,470	2,203	5,351	1,955	4,359	1,694
April	3,941	2,129	4,690	1,698	4,748	1,802
May	4,463	2,430	5,046	2,271	4,609	1,879
June	4,853	2,337	4,832	2,084	4,622	1,682
July	4,481	2,162	5,151	1,995		
August	5,262	2,641	5,564	2,205		
September	4,528	2,412	4,922	1,993		
total meals	50,579	25,183	58,195	23,219	42,257	15,083



Senior Center Coordinator's Report July 5, 2019

Regular Happenings:

Tuesday Music and Dancing	Ol' Time Gathering	Blood Pressure Clinics
Chair Yoga	Thompsonville Meal	Bingo
Stretching with Doris	Wii Bowling	Zumba
Essential Estate Planning	Plarn	Crafts with Susan
Little River Casino	Birthday celebrations	Cards
Tech Support	Bunco	Blood Sugar checks
Movie Mondays	State Theater Trips	Yoga and More

News & Events

We are creating a Tranquility Garden around our patio area and need a few items. New birdhouses & bird feeders; sturdy shepherds hooks; stone statuarys; butterfly houses; flowering shrubs, trees and perennials; benches, swings, patio furniture and picnic tables; mulch and landscaping rocks. We are in the process of creating this garden, so please stop and peek! We are accepting monetary donations to help us purchase these needed items.

Monday, July 8th is our monthly in-house movie. We serve free popcorn and soft drinks. This month we are watching *War Horse*.

Thursday, July 11th Liz from Heartland Hospice will be here during lunch with great information on writing our own obituary. Please stop by her table and say hello.

Monday, July 15 at 1:00 p.m. Christmas in July craft with Susan. 1:00 p.m. No charge! Just come for fun!

Wednesday, July 17th we have the *State Theater Trip*. Head to TC for the 25¢ Matinee. We'll be seeing *Born Yesterday*. Van leaves at 9:30 a.m. and returns about 2:00 p.m. Lunch is at The Grand Traverse Pie Company afterward. You are responsible for your lunch and movie costs. Trip fee \$5.

Thursday, July 18th Blood Pressure and Blood Sugar checks with Kate from Paul Oliver Living & Rehabilitation Center during lunch. Another great, convenient opportunity to check your numbers for free.

Thursdays, July 18 & 25—10:00 a.m. DIY Birdhouse with Lester. Assemble a birdhouse using pre-cut materials with guidance from Lester. Please sign up at the front desk. Cost \$5. Choose from three great options and check out samples at the front desk. Questions? Ask Susan or Dawn.

Thursday, July 18th Marie Wohadlo, Recruiting Assistant with the Field Division of Northwest Michigan U.S. Census Bureau will be here during our lunch to share information about flexible job opportunities.

Mondays, July 22nd & 29th 1:00 p.m. Craft with Susan! Create a Stepping Stone or two! Come for both days or just one. Create one for home and one for our new Tranquility Garden.

Friday, July 26th at 1:00 p.m. Musician Cliff Shelder is back for a concert! He is an award-winning singer-songwriter and seasoned country artist who performs nearly 200 shows a year. Hear the songs of Hank Williams, George Strait, Ernest Tubb, Jim Reeves, Ray Price, Randy Travis, Merle Haggard, Alan Jackson...and many more artists performed live with full backing soundtracks & guitar. Donations are appreciated.

July 23, 2019

Open letter to the Board of Commissioners regarding exploring the consolidation of 911 services:

When I arrived back in my office after my budget hearing, I received a call from Jim Espvik, Director of Manistee County Central Dispatch asking why he or Manistee County had not been contacted about exploring a consolidation with them. I told him to speak to Mr Deisch. He then told me he is very interested. I emailed Mitch and Gary with that information.

As you are aware Grand Traverse and Leelanau County were contacted and they were eager to speak about providing 9-1-1 services.

Of course, they are..... they see the opportunity to receive additional funding to a service they already provide and enhance their ability to supplement their own expenses.

Grand Traverse County Central Dispatch can add the Benzie funding to their budget and reduce the general fund amount received from their county's budget.

Leelanau County Central Dispatch is funded by general funds and the \$.42, the allowable amount of surcharge funds collected without a vote of the public. Funds from Benzie County could help them reduce their operational expenditures of equipment, hardware, computers and the new CAD, Jail, Records Management system they just purchased in which the Director, the Deputy Director, Undersheriff; Jail Lt, Road Patrol Lt and Jail Supervisor will be spending 3-days a week 8-hours a day from October 2019 to March 2020 to learn and build the administrative side of those various operations.

Manistee County Central Dispatch is a public safety millage, Benzie County funds would contribute to the Central Dispatch expenditures which would allow for more distribution to the other public safety agencies. Also Manistee County has to add radio equipment to be able to dispatch Benzie County public safety units.

All three counties have been recently or currently short personnel.

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JUL 22 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Think of it this way.... If Benzie County was to make a bid on one of those counties would you charge just enough to break even or add some dollars for Benzie County expenditures for providing the services and some contingency budget for unexpected expenditures and capital improvement funds.

This is new just this week. Centurylink telephone has a central office's in Lake Ann and Honor. As part of their disaster planning they want me to identify a telephone number in those service areas where a dispatcher can go to answer 9-1-1 calls in case of a central office failure. So I have to identify a location, secure an agreement to have access to that location 24/7 so I can send a dispatcher at a moment notice to take 911 calls and relay them to Central Dispatch. Now imagine there is no local dispatch center and a dispatcher has to travel from the consolidated dispatch center to the identified alternate 911 call receiving location. The only ones I can think of is the fire stations.

Last Tuesday I shared with Commissioner Roloefs a very quick 5-page list I put together, because he asked, of Sheriff expenditures that no longer can be paid with 911 funds as they are no longer allowable since you no longer have a local dispatch center and the services that would have to be picked up by the Sheriff Records personnel and Corrections Officers, as well as telephone connectivity, secure network connectivity, redundant network connectivity, administrative phone calls. I know I have not listed all the situations. With that being said how do you sit down with another county when you have not identified what you want them to do. I also provided the 5-page document to Mr Deisch after the Leelanau County meeting.

Mr Diesch said this all came about because I am retiring. That is a poor excuse because you can talk about consolidation anytime. If you are worried about hiring someone that gets let go a year or two from now but have no concern for the eight employees, several with 20+ years of service, I have serious concerns for your reasoning.

Is the frustration in hiring replacements? The 9-1-1 fund pays for the hiring ad, I do the background checks, interviewing and the training officers conduct the training. Only 2% of the population has the skills and abilities to be a 9-1-1 call taker / dispatcher. This is a State and nationwide issue.

Because of these discussions you may have jeopardized anyone even considering applying for my position with this discussion. Would you apply for a job that may have a shelf life of less than two years? I've already heard from several other Directors wanting to know what hardship we are going thru to want to consolidate and why a center that is self-funded with no financial issues is even considering giving their local funds to someone else.

You could jeopardize the renewal vote in March if continued discussions keep consolidation backlash from public safety members at a heightened pitch. Are you in position to fund a dispatch center with general fund dollars regardless of where the dispatch center is located?

Another reason provided to me was finding and training personnel. With consolidation discussions going on it will be even harder to get applications if they think they could be laid off within a few years.

Passing hiring issues off to another county does affect the grade of service for both counties.

There are no issues with the delivery of our services that I am aware of and a combination will not provide an improvement to services as we all do the same thing.

Our CAD expenses are a 1/5 of those other counties, our annual support is a 1/3 of telephone support. You really want to have to share in those higher expenses.

Once a contract is applied if for some reason down the road it is not a good partnership will you have the funds to get out of it or will you be trapped.

Leelanau County already stated they would like us to leave the Benzie County Dispatch Center operational but dark until it is needed due to a failure at their Dispatch Center. This way they don't have to create a backup center. Who pays for those support costs for the radios and the telephone system and the monthly testing to ensure the equipment is operational?

I am hoping and praying most of you sees a commonsense approach should be applied to this issue.

- A. Create a budget for the expenses you will have to pay from the general fund as allowable 911 funding expenses no longer applies

with no dispatch center. Building, computer support services, network services, annual support for LEIN and the Multibridge and gateway.

- B. Compile a list of services that are currently provided by 911 personnel to the Sheriff's Office and Courts and how you would re-distribute those services and any associated increase to the Sheriff budget to perform the list of services. And pay for those services to continue.
- C. Establish a budget for the anticipated expenses of radio replacement, laptop replacement, connectivity costs, modems, docking stations, etc for Sheriff, EMS, Fire Departments.

Support for the conventional repeater and the pager repeater in Frankfort.

Support of a tower site in Frankfort and the backhaul connectivity and yearly maintenance and connectivity costs.

You need to know what amount of dollars cannot be committed to a contract or partnership before discussions with another county.

- D. Establish the amount you want in a contingency fund.

Please pass a motion to table any more discussions with other counties until you know what you can afford. Issue a press release to that affect so the public knows you are taking a more thorough well examined study of consolidation and its affects to public safety and your general fund.

Thank you

Ron Berns

Director – Benzie County Central Dispatch

Outsourcing 9-1-1 services – things to consider....

Operations –

Will there be a separate desk for Law Enforcement and a separate desk for Fire / EMS or would you incorporate them in to your counties law and Fire/EMS operations.

If there are two separate desks, how many personnel do you expect to hire? Will Benzie County participate in the interviewing process?

Will Benzie County have their own standards of qualifications for hiring?

With a two county service district, will the hourly wage go up?

How will the Frankfort communications tower be funded (\$500,000) and continuing maintenance?

Who will pay for the continuing support for the law enforcement conventional repeater in Frankfort and the Fire and EMS paging repeater in Frankfort?

For the local public safety agencies, will you continue to purchase replacement and new mobile and portable radio equipment, laptops, docking stations, installation, software, modems, antennas, SIM cards, pay for the connectivity, annual support? This affects the individual agencies and their governing bodies.

Benzie County Sheriff's Office
Frankfort Police Department

Benzie County EMS

Almira Twsp Fire and EMS
Benzonia Twsp Fire Department
Frankfort Fire Department
Homestead Twsp Fire Department
Inland Twsp Fire Department
Thompsonville Fire Department

Effected services include:

National Park Service
Grand Traverse Tribal Band Police Department
Little River Tribal Band Police Dept
Local probation and parole officers, including Manistee's probation and parole officers
DNR Conservation
DNR Fire
Road Commission
Several departments of public works

Will there be costs related to telephone calls between Benzie and the other county.

Will the dispatch center continue to dispatch Thompsonville EMS into Manistee County?

How will you receive non-emergency telephone calls from Benzie County citizens?

Persons that come into the Sheriff lobby, how do they communicate with the Dispatch Center?

How will you transfer calls from the Sheriff's Office to the Dispatch Center?

How will the Dispatch Center transfer calls to the Sheriff's Office?

Will you monitor the government center and accept their duress alarms and will you monitor the Sheriff building camera's?

Will you take messages and how will those messages be delivered back to the appropriate department or officer?

Will you be able to access the Sheriff's Office intercom system for alerting law enforcement officers?

Who will enter warrants, PPO's, Bond conditions, etc?

Who will be responsible for confirming and messaging other agencies about warrants

Probation and parole lists would have to be maintained at the dispatch center and the jail for inquiries.

Deputies would have to go direct with corrections staff for that information.

Will you continue to improve communications for pagers and portable radio coverage in Frankfort or any other weak area? Purchase a fill-in site for Frankfort.

Impact to the Sheriff's Office:

- Validate and manage the Sex Offender Registry
- Private property accident reports – will have to call dispatch center to enter the call for service and receive a report number for the reporting parties
- Warrant and PPO entry, revisions, modifications, cancellation
- Answering all the calls to the Sheriff's Office
- Transferring calls to Dispatch Center
- Warrants will have to be housed in the corrections area and the road patrol officers would have to go directly on radio with the jail for local warrants.
- The corrections officers will have to LEIN message the other agencies to confirm, hold or arrange pick up or a meet.
- Major incident would cause Sheriff Command to be on the phone with the dispatch center instead of walking into the dispatch center for command and control of situations

Impact to Emergency Management Coordinator:

Management of a call for service

Establish a radio console position in the EOC, cost of maintaining software and equipment

Manpower for the EOC, radio operations, call taking

have to the recorder and if they must request them what is the turn around time. Who pays the court appearance costs to appear in court to verify the ownership of the recording?

Will Benzie County need to establish a liaison for all issues regarding 911 services, who will that be and what authority will they have?

Is there an advisory board, does Benzie County have any say in dispatching procedures and policies?

What do you do with the current training fund balance? Can it be transferred to the other dispatch center?

Would you hire Benzie County employees?

Would their years of service be recognized in your seniority system?

The County 911 plan will need to be updated and the public hearing steps will have to be followed.
(Attorney fees and not our local attorney)

The surcharge funds can be separated, a fund for the outsourcing contract and a balance of funds used for allowable 9-1-1 expenses, remember without a dispatch center some of the allowable expenditures no longer apply.

If it's a consolidation, its implied personnel are part of the consolidation and Benzie County is part of the Dispatch Center name.

If its outsourcing there is no such recognition.

What about the 9-1-1 telephone equipment - \$100,000.00

Shouldn't it be maintained as a back up to for the contracted service? Who pays the \$923.00 a month = \$11,076.00

What about the Telex Radio Consoles - \$

What about the ergonomic desks - \$30,000.00

What about the telephone/radio recording device - \$24,000.00 (all thirteen licenses for recording Sheriff telephones paid from surcharge funds)

What about the 12 or more UPS devices paid for with 9-1-1 funds?

What about eDispatches renewal? - \$3,000.00 *It is the secondary activation software for Fire and EMS to be alerted to A call for service. It's a back up to a pager in a area of poor radio coverage.*

ISO requires a secondary activation platform

Who keeps the mapping update of businesses, address points, new street names, revising street names and address spans for InDigital?

What about the cell tower confirmations, sector acceptance, addressing of towers?

CAUTION

Retirement

Just Ahead

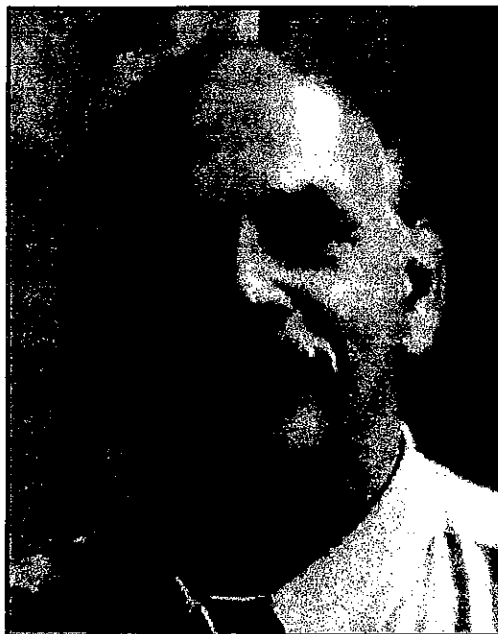
Please join us as we celebrate Frank Post's Retirement

Wednesday July 31st from 1:00 to 3:00 p.m.

At the Benzie County Government Center in the Commissioners' Room



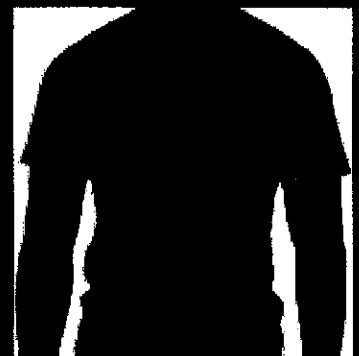
What my friends think I do



What the world thinks I do



What I actually do



What some think I do



Memo To: Board of Commissioners
From: Jesse Zylstra, Solid Waste and Recycling Coordinator
Date: July 17th, 2019
Subject: Recycling Coordinator's Activities

- **Recent Recycling Numbers:**

May:

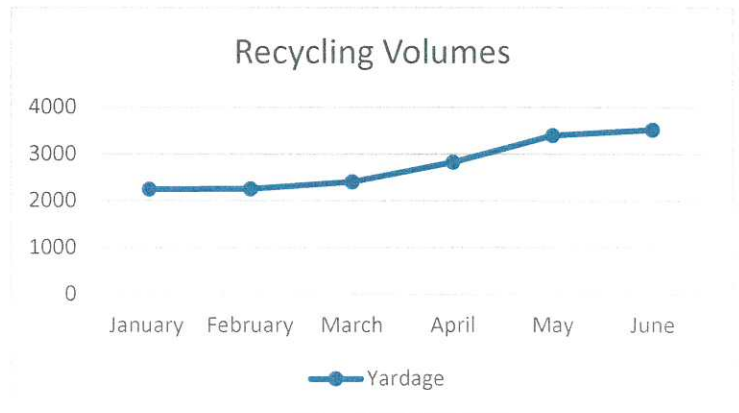
Tonnage: 108.04 tons

Yardage: 3,400 yards

June:

Tonnage: 111.91 tons

Yardage: 3,520 yards



- **Special Collection Events 2019**

Frankfort - June 15th:
(239 Vehicles)

HHW: 17,211 lbs

Electronics: 15,250 lbs

Scrap Tires: 1,068 PTE (Passenger Tire Equivalent)

Frankfort – 2018
Comparison

HHW: 12,014

Electronics: 12,714

Scrap Tires: 1,099 PTE (2 Trailers)

- **Ongoing Activities:**

Summer site attendants in place for all Recycling Site Locations

Cardboard Trailers - under school care, summer care groups arranged.

Illegal Dumpsite Clean-Up resumed for the season. – Two Completed.

Site Monitoring of the Fishing Line Recycling Locations.

HHW/Electronics/Scrap Tire Events – Two Completed, Final event August 17

County-wide Battery Bucket pickups and sorting.

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JUL 17 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Jesse Zylstra Solid Waste and Recycling Coordinator

Commissioner Reports

County Administrator Report

Memo to: Board of Commission
From: Mitchell D. Deisch, Administrator 
Date: July 19, 2019
Subject: Administrators Update 7/23/19 BOC meeting

1. **Budget Recap** – We will continue budget discussions at the 7/23/19 COTW Meeting. The Administrator's Office will start the process of identifying larger expenditures being requested in the proposed 19/20 FY budget. By identifying these larger expenditures, along with the Commissioners sitting through the past three days of departmental budget presentations, we will be in a good position to discuss reducing expenditures and what impact this will have on delivery of services. Along with this continued discussion, Finance Manager Susan Boyd is identifying expenditures in the budget that are purely capital, as requested by the Board.
2. **Quarterly Financial Report** – Finance Manager Susan Boyd will be presenting the third quarter financial report at the August 13, 2019 BOC meeting.
3. **Vacation** – I will be out of the state on vacation Friday July 26, 2019 through Friday August 2, 2019. I will be returning to the office on Monday August 5, 2019.
4. **Central Dispatch Discussions** – As directed by the BOC, 911 Director Ron Bern's and I have meet with Leelanau County and are scheduled to meet with Grand Traverse County next week. *As I approach this issue, my first thought is to do no harm to the service that is being provided by Central Dispatch.* There must be a significant benefit to the residents of Benzie County to entertain such a concept. Ron Bern's has prepared an open letter to the BOC and will be presenting this letter to the BOC at the 7/23/19 BOC meeting under Department Heads comments. As we previously informed the BOC, we are moving forward with the process of replacing the 911 Director position, while we simultaneously look at other options. Deputy Administrator Maridee Cutler has worked to develop a job description and will have a timeline for replacing the position completed by July 31, 2019.
5. **Frank Posts Retirement Open House** - Attached is the retirement open house flyer for Frank Post which will be held July 31, 2019 from 1:00 pm to 3:00 pm in the BOC room.
6. **Rebecca Hubers Starting Date** – Rebecca Hubers started as the new Emergency Management Manager this past Monday July 15, 2019.

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JUL 22 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

7. **Animal Control Strategic Plan** – The final revisions are being made to the ACO strategic plan and once completed it will be presented to the full BOC. More to follow.
8. **Health Insurance** - Deputy Administrator Maridee Cutler meet with 44 North Representative Lisa Hoppe on Wednesday July 17, 2019 to go over the proposed increases in health insurance for the upcoming fiscal year. A conference call was held between the Administrator's office and Ms. Hoppe on Thursday July 18, 2019 going over several options for potentially reducing health insurance costs. Ms. Hoppe will be presenting this information to the full BOC at their August 13, 2019 COTW meeting. The County through Deputy Administrator Cutler's leadership has made numerous changes to the health insurance plan for the past several years to assist in controlling costs to both the County and employees. More to follow.

Finance Report

Finance Issues:

Approval of the payment of bills from July 9 to July 23, 2019 in the amount of \$526,658.07.

GW-RN

Just a reminder that the Tax Foreclosure auction day is Tuesday, August 13th at noon at the Little River Casino in Manistee.

BILLS TO BE APPROVED July 23, 2019

Motion to approve Vouchers in the amount of:

\$	171,130.55	General Fund (101)
\$	14,344.04	Jail Fund (213)
\$	21,099.40	Ambulance Fund & ALS (214)
\$	22,133.04	Funds 105-238
\$	3,936.07	ACO Fund (247)
\$	22,434.13	Building (249)
\$	5,232.30	Dispatch 911 Fund (261)
\$	162,159.75	Funds 239-292
\$	17,053.97	Funds 293-640
\$	13,835.71	701 Fund
\$	73,299.11	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>526,658.07</u>	

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JUL 19 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	JEANNOT, ART	MILEAGE FOR JUNE 2019	MILEAGE	07/11/19	138.04	71007
101-101-860.00	TRAVEL	SAUER, GARY	MILEAGE FOR JUNE 2019	JUNE 2019	07/11/19	201.26	71041
			Total For Dept 101 BOARD OF COMMISSIONERS			339.30	
Dept 131 CIRCUIT COURT							
101-131-702.00	SALARY - ELECTED OFFICIALA	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	1,524.13	71130
101-131-702.03	SALARY-COURT ADMINISTRAT	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	1,827.67	71130
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	1,766.41	71130
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	1,325.46	71130
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	1,023.17	71130
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	171.11	71130
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	4,566.06	71130
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/18/19	178.02	71129
101-131-800.00	CONTRACTED SERV - THINKI	CATHOLIC HUMAN SERVIC	JUNE 2019 THINKING MATTERS	JUNE 2019	07/18/19	1,000.00	71094
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	308.85	71130
101-131-805.00	COURT APPOINTED ATTORNEY	SPILLAN, JOHN	CT APPT ATTNY FEES FOR 6/18 & 6/1	CT APPT ATTY	07/18/19	251.94	71164
101-131-808.00	WITNESS FEES	DR. JOHN ULRICH PHD L	MAY 2019 EXPERT WITNESS PSYCH EVAL	MAY 2019	07/18/19	1,800.00	71109
101-131-810.00	LEGAL FEES	HUFT, DAVID G. ATTY	MONTHLY COURT APPT ATTORNEY FOR 20	JULY 2019	07/11/19	762.00	71019
101-131-810.00	LEGAL FEES	MATTICE, GABRIEL	NEGLECT/ABUSE CONTRACT 05/01/19 -	JULY 2019	07/11/19	762.00	71021
101-131-810.00	LEGAL FEES	MCCARN-DINEHART, TRAC	MONTHLY COURT APPT ATTORNEY FOR 20	JULY 2019	07/11/19	762.00	71022
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	MONTHLY COURT APPT ATTORNEY FOR 20	JULY 2019	07/11/19	762.00	71043
101-131-810.00	LEGAL FEES	SMITH, MICHAEL LAWRE	MONTHLY COURT APPT ATTORNEY FOR 20	JULY 2019	07/11/19	762.00	71043
101-131-813.00	PROBATION EXPENSES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	443277-0	07/18/19	29.72	71119
101-131-860.00	TRAVEL	HEINS, PATRICIA	MILEAGE REIMBURSEMENT	06/14/2019	07/18/19	39.44	71116
101-131-860.00	TRAVEL	HEINS, PATRICIA	MILEAGE REIMBURSEMENT	6/19/19	07/18/19	39.44	71116
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE AND MEALS FOR JUNE 2019	MILEAGE/MEALS	07/18/19	148.32	71155
101-131-955.00	CONVENTIONS & DUES	MANISTEE COUNTY	JUNE 2019 SHARED CIRCUIT COURT EXP	JUNE 2019	07/18/19	123.04	71129
101-131-963.00	COMPUTER SUPPORT	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	638.08	71130
			Total For Dept 131 CIRCUIT COURT			20,570.86	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	BOTTLED WATER & DELIVERY	468502	07/11/19	25.25	71020
101-136-727.00	OFFICE SUPPLIES	TARGET INFORMATION MA	ORDER OF PROBATION FORMS	287757	07/11/19	238.69	71049
101-136-727.00	OFFICE SUPPLIES	AMANDA M O'BRIEN	REIMBURSEMENT FOR SOFTWARE	DP502	07/18/19	105.99	71071
101-136-805.00	COURT APPOINTED ATTORNEY	DAVID DOBREFF	MAGINITY / DEVRIES / WILLIAMS	1871/1915/1916	07/11/19	365.00	70988
101-136-805.00	COURT APPOINTED ATTORNEY	MAS, MARY ELIZABETH	MINER	19-152-ST	07/18/19	250.00	71132
101-136-805.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	SCHLACK / DALMAN JR	DP504	07/18/19	500.00	71180
101-136-853.00	CELLULAR PHONES	CENTURYLINK	LONG DISTANCE & 800 NUMBERS FOR JU	1471670953	07/18/19	2.47	71095
101-136-970.00	EQUIPMENT	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	448.28	71130
			Total For Dept 136 DISTRICT COURT			1,935.68	
Dept 141 FRIEND OF THE COURT							
101-141-850.00	TELEPHONE	CENTURYLINK	LONG DISTANCE & 800 NUMBERS FOR JU	1471670953	07/18/19	21.76	71095
			Total For Dept 141 FRIEND OF THE COURT			21.76	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	2,091.85	71130
101-142-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	7/5	07/11/19	61.00	71006
101-142-860.00	TRAVEL	CAMERON CLARK	TRAVEL AND PHONE REIM	MAY	07/18/19	717.40	71093
101-142-957.40	NON REIMBURSABLE EXPENSE	CALVIN DENNIS	CPR AND 1ST AID TRAINING	14 & 15	07/18/19	480.00	71092
101-142-957.40	NON REIMBURSABLE EXPENSE	THOMPSON REUTERS-WEST	LEGAL BOOKS	839971215	07/18/19	192.00	71170
			Total For Dept 142 JUVENILE DIVISION			3,542.25	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 172 ADMINISTRATOR							
101-172-860.00	TRAVEL	DEISCH, MITCH	MILEAGE ALLOWANCE	JULY 2019	07/11/19	300.00	70989
101-172-900.00	PRINTING & PUBLISHING	MICHIGAN MUNICIPAL LE	MAGAZINE SUBSCRIPTION ADMINISTRATI	33995-719	07/11/19	24.00	71024
101-172-955.10	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION	2020 DUES FULL MEMBERSHIP MITCH DE	2020 DUES	07/18/19	190.00	71137
			Total For Dept 172 ADMINISTRATOR			514.00	
Dept 215 COUNTY CLERK							
101-215-860.00	TRAVEL	KIM CHILDS	VITAL RECORD TRAINING IN CADILLAC	7/11/2019	07/18/19	50.46	71124
101-215-860.00	TRAVEL	OLNEY, DAWN	VITAL RECORD TRAINING CADILLAC	7/10/2019	07/18/19	53.36	71145
101-215-961.00	TRAINING & SCHOOLS	KIM CHILDS	VITAL RECORD TRAINING IN CADILLAC	7/11/2019	07/18/19	8.26	71124
101-215-961.00	TRAINING & SCHOOLS	OLNEY, DAWN	VITAL RECORD TRAINING CADILLAC	7/10/2019	07/18/19	15.14	71145
			Total For Dept 215 COUNTY CLERK			127.22	
Dept 253 COUNTY TREASURER							
101-253-731.00	TAX ROLLS & NOTICES	PUMMILL PROMARK	DOUBLE WINDOW ENVELOPES	17911	07/18/19	1,697.50	71153
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	JUNE 2019 MILEAGE	063019	07/11/19	95.75	71052
101-253-900.00	PRINTING & PUBLISHING	PIONEER GROUP	SUMMER DEFERRMENT AD	063019	07/11/19	210.00	71033
101-253-955.00	CONVENTIONS & MEETINGS	VISA=MICHELLE THOMPSON	SUMMER CONFERENCE REGISTRATION FEE	1358	07/18/19	175.00	71177
			Total For Dept 253 COUNTY TREASURER			2,178.25	
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MICHIGAN STATE UNIVER	MSU WAGES & FRINGES/JUNE 2019	TOINV53-19-BENZ	07/18/19	1,262.30	71138
			Total For Dept 261 MSU EXTENSION			1,262.30	
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	HURST MECHANICAL	PREVENTATIVE MAINTENANCE	14085	07/11/19	1,440.00	71004
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1160356-1	07/11/19	136.00	71016
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	STRIPING PAINT	162042	07/11/19	37.74	71030
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	EXIT BULBS	161861	07/11/19	39.94	71030
101-265-750.00	MAINTENANCE SUPPLIES	DA DESIGNS	SIGN CORRECTIONS AND ADD PUBLIC DE	4800	07/18/19	235.00	71106
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	MULCH	162335	07/18/19	20.97	71143
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	ASSORTED 3M HOOKS	162206	07/18/19	22.96	71143
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	ASSORTED BATTERIES	162191	07/18/19	50.97	71143
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	MULCH	162254	07/18/19	55.92	71143
101-265-800.00	CONTRACTED SERVICES	GOTTSCALK CLEANING S	CLEANING SERVICES FOR JUNE 2019	858	07/11/19	3,200.00	70997
101-265-800.00	CONTRACTED SERVICES	SUMMIT COMPANIES	FIRE ALARM INSPECTION	1398236	07/11/19	450.00	71048
101-265-821.00	GARBAGE DISPOSAL	AMERICAN WASTE	8YD DUMPSTER & 4 YD DUMPSTER JULY	3121034	07/18/19	190.00	71073
101-265-850.00	TELEPHONE	PACIFIC TELEMANAGEMENT	PAY PHONE IN LOBBY FOR JULY 2019	2022908	07/11/19	50.00	71031
101-265-850.00	TELEPHONE	CENTURYLINK	LONG DISTANCE & 800 NUMBERS FOR JU	1471670953	07/18/19	54.12	71095
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	PRI FOR GVMT CENTER	61319	07/18/19	465.45	71168
101-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	QTRLY WATER BILL 4/4/19-7/2/19	QTRLY WTR BILL	07/18/19	494.60	71176
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NATURAL GAS FOR GVMT CNT 6/12-7/12	910020931200	07/18/19	72.50	71110
			Total For Dept 265 BUILDING & GROUNDS			7,016.17	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-800.00	CONTRACTED SERVICES ECON	VENTURE NORTH FUNDING	10 TICKETS TO VENTURE NORTH ANNUAL	104015	07/18/19	250.00	71174
101-266-810.00	LEGAL FEES	FIGURA, RICHARD	LEGAL SERVICES FOR JUNE 2019	BC-534	07/11/19	810.00	70995
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	1,166.67	71130
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			2,226.67	
Dept 268 REGISTER OF DEEDS							
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	LAREDO USAGE FEE JUNE 2019	0223064-IN	07/18/19	1,019.68	71111
			Total For Dept 268 REGISTER OF DEEDS			1,019.68	
Dept 275 DRAIN COMMISSION							

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Fund 101 GENERAL FUND							
Dept 275 DRAIN COMMISSION							
101-275-819.00	CONTRACT SERVICE - LAKE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DA	JULY 2019	07/11/19	333.33	70990
			Total For Dept 275 DRAIN COMMISSION			333.33	
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	BUSINESS CARD PAPER	335635992001	07/18/19	18.79	71144
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	40 CASES - ONE PALLET OF PAPER	335635991001	07/18/19	1,599.60	71144
101-285-800.00	CONTRACTED SERVICES	PTNEY BOWES GLOBAL F	POSTAGE METER RENTAL 4/30/19 TO 7/	3309228093	07/11/19	471.99	71035
101-285-800.00	CONTRACTED SERVICES	TEAM FINANCIAL GROUP,	ADMINISTRATORS COPIER LEASE	40020703	07/11/19	106.80	71050
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	PROSECUTOR'S COPIER LEASE	40023293	07/11/19	122.00	71050
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	EQUALIZATION/COPIER ROOM LEASE	40020522	07/11/19	279.40	71050
			Total For Dept 285 CENTRAL SERVICES			2,598.58	
Dept 286 TECHNOLOGY SUPPORT							
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY SERVICE CONTRACT 7/27-8/26	20160047	07/11/19	1,669.92	71005
			Total For Dept 286 TECHNOLOGY SUPPORT			1,669.92	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	VISA-TED SCHENDEL	EQUIP/K9/KITCH/DB SECT ADS	06302019	07/11/19	12.00	71060
101-301-729.00	PHOTOS AND SUPPLIES	VISA-TED SCHENDEL	EQUIP/K9/KITCH/DB SECT ADS	06302019	07/11/19	117.40	71060
101-301-748.00	GAS, OIL & GREASE	NAPA AUTO SUPPLY, INC	15 JERNY AND MARINE PATROL	431645 435065	07/11/19	6.94	71029
101-301-748.00	GAS, OIL & GREASE	VISA-TROY LAMERSON	T&S/GAS/MED SUP	06302019	07/11/19	22.00	71061
101-301-748.00	GAS, OIL & GREASE	VISA-TSCHENDEL 7161	UNIF GAS TNT	06302019	07/11/19	65.00	71062
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	19-4 T&OC CONTRACT	600694	07/11/19	150.00	71063
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-3 OIL CHANGE	43862	07/18/19	59.85	71182
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	14-4 BATTERY	012525	07/11/19	98.00	70999
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	15-1 BRAKES	012478	07/11/19	288.00	70999
101-301-749.00	VEHICLE REPAIRS	VISA-ROSA KYLE	K9/PARTS/PBT	06302019	07/11/19	1,057.11	71059
101-301-749.00	VEHICLE REPAIRS	ZACK'S TIRES	M&B WHT TAUR/131 132 CO VANS	187	07/18/19	120.00	71183
101-301-751.00	UNIFORMS	VISA-TSCHENDEL 7161	UNIF GAS TNT	06302019	07/11/19	130.70	71062
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	JUNE DRY CLEANING	2564	07/11/19	137.30	71038
101-301-800.00	CONTRACTED SERVICES	I.T. RIGHT	MONTHLY SERVICE CONTRACT 7/27-8/26	20160047	07/11/19	498.05	71005
101-301-835.10	BLOOD RESTITUTIONS	PAUL OLIVER MEMORIAL	BLOOD DRAW	SMITH, B 061720	07/18/19	21.00	71148
101-301-850.00	TELEPHONE	VISA-ROSA KYLE	K9/PARTS/PBT	06302019	07/11/19	0.99	71059
101-301-850.00	TELEPHONE	VISA-TSCHENDEL 7161	UNIF GAS TNT	06302019	07/11/19	(7.99)	71062
101-301-955.00	CONVENTIONS & DUES	VISA-ROSA KYLE	K9/PARTS/PBT	06302019	07/11/19	16.62	71059
101-301-955.00	CONVENTIONS & DUES	VISA-TSCHENDEL 7161	UNIF GAS TNT	06302019	07/11/19	87.35	71062
			Total For Dept 301 SHERIFF			2,880.32	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA/FSA FEE FOR JULY 2019	19147	07/18/19	22.90	71068
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	JULY 2019 VISION INSURANCE	19147	07/18/19	25.46	71068
101-333-725.00	FRINGE BENEFITS	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	37.66	71108
			Total For Dept 333 SECONDARY ROAD PATROL			86.02	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA/FSA FEE FOR JULY 2019	19147	07/18/19	18.40	71068
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	JULY 2019 VISION INSURANCE	19147	07/18/19	9.83	71068
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	AUGUST 2019 BCBS PPO INSURANCE	AUGUST 2019	07/18/19	354.54	71089
101-426-725.00	FRINGE BENEFITS	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	39.34	71108
101-426-850.00	TELEPHONE	VERIZON WIRELESS	CELLULAR PHONES FOR JUNE 2019	9833223579	07/11/19	49.74	71057
			Total For Dept 426 EMERGENCY MANAGEMENT			471.85	
Dept 601 HEALTH DEPARTMENT							

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Fund 101 GENERAL FUND							
Dept 601 HEALTH DEPARTMENT							
101-601-836.00	APPROPRIATIONS	BENZIE LEELANAU HEALT	4TH QTR FY 2018/2019 APPROPRIATION	07112019	07/18/19	58,071.00	71080
			Total For Dept 601 HEALTH DEPARTMENT			58,071.00	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	1,922.82	71130
101-648-835.00	LAB FEES	NMS LABS	MEDICAL EXAMINER LAB FEES	1087860	07/18/19	2,119.00	71141
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL	JUNE 2019 TRANSPORTS	JUNE 2019	07/11/19	2,250.00	71009
			Total For Dept 648 MEDICAL EXAMINER			6,291.82	
Dept 649 MENTAL HEALTH							
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWO	MONTHLY APPROPRIATION FOR JULY 201	000789	07/11/19	9,894.75	70980
			Total For Dept 649 MENTAL HEALTH			9,894.75	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	201.04	71108
101-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	4TH QRT INSTALLMENT LIABILITY AND	M0001121	07/11/19	33,138.04	71025
			Total For Dept 851 INSURANCE & BONDS			33,339.08	
Dept 852 MEDICAL INSURANCE							
101-852-715.00	RX UTILIZATION PROGRAM	EHTM	EMPLOYEE PRESCRIPTION COVERAGE 6/1	242494	07/11/19	9,052.13	70991
101-852-717.00	MEDICAL/DENTAL/VISION IN	CONQUEST, JEFF	RETIREE HEALTH SUPPLEMENT BENEFIT	JULY 2019	07/11/19	175.00	70985
101-852-717.00	MEDICAL/DENTAL/VISION IN	KOSTBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT	JULY 2019	07/11/19	175.00	71013
101-852-717.00	MEDICAL/DENTAL/VISION IN	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEM	JULY 2019	07/11/19	175.00	71055
101-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2019 VISION INSURANCE	19147	07/18/19	800.17	71068
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	AUGUST 2019 BCBS PPO INSURANCE	AUGUST 2019	07/18/19	850.91	71089
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	1,401.93	71130
101-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	1,134.80	71108
101-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA/FSA FEE FOR JULY 2019	19147	07/18/19	931.10	71068
101-852-874.00	MEDICAL INSURANCE - RET	ADVANCED BENEFIT SOLU	JULY 2019 VISION INSURANCE	19147	07/18/19	43.70	71068
			Total For Dept 852 MEDICAL INSURANCE			14,739.74	
			Total For Fund 101 GENERAL FUND			171,130.55	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA/FSA FEE FOR JULY 2019	19147	07/18/19	22.90	71068
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	JULY 2019 VISION INSURANCE	19147	07/18/19	25.46	71068
205-000-725.00	FRINGE BENEFITS	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	39.18	71108
			Total For Dept 000			87.54	
Dept 851 INSURANCE & BONDS							
205-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	4TH QRT INSTALLMENT LIABILITY AND	M0001121	07/11/19	156.41	71025
			Total For Dept 851 INSURANCE & BONDS			156.41	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			243.95	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	PIONEER GROUP	K9/DB SECT ADS	JUNE STMT	07/11/19	120.00	71034
206-000-967.00	PROJECT EXPENSES	PLATTE LAKE VETERINAR	07052019 VISIT	284659	07/11/19	185.50	71036
206-000-967.00	PROJECT EXPENSES	VISA-ROSA KYLE	K9/PARTS/PBT	06302019	07/11/19	99.25	71059
206-000-967.00	PROJECT EXPENSES	VISA-TED SCHENDEL	EQUIP/K9/KITCH/DB SECT ADS	06302019	07/11/19	42.99	71060
			Total For Dept 000			447.74	

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Fund 206 SHERIFF'S K-9 FUND							
Fund 209 SCHOOL RESOURCE OFFICER			Total For Fund 206 SHERIFF'S K-9 FUND			447.74	
Dept 000							
209-000-970.00	EQUIPMENT	CMP DISTRIBUTORS	2 VSTS SRO AND SEASONAL	59833	07/11/19	835.00	70984
			Total For Dept 000			835.00	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			835.00	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	VISA-DAN SMITH	MAINT SUP/T&S/MED/BIOHAZ	06302019	07/11/19	29.87	71058
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	PT/TP	1166646	07/11/19	167.96	71016
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	LINERS/BLEACH/KLEENEX/DETERGENT	1167821	07/18/19	244.08	71126
213-265-783.00	EQUIP. SERVICES & SUPPLI	PH&S PRODUCTS	GLOVES BIO HAZ/MAINT	0011293-IN	07/18/19	47.12	71149
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	JULY PICK UP	3122425	07/11/19	100.00	70960
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES FOR JUNE 2019	9833223579	07/11/19	3.43	71057
			Total For Dept 265 BUILDING & GROUNDS			592.46	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	CHAIR FOR CONTROL	1L73-9CCF-LXP7	07/18/19	177.40	71072
213-351-742.00	KITCHEN SUPPLIES	VISA-TED SCHENDEL	EQUIP/K9/KITCH/DB SECT ADS	06302019	07/11/19	98.14	71060
213-351-749.00	VEHICLE REPAIRS	ZACK'S TIRES	M&B WHT TAUR/131 132 CO VANS	187	07/18/19	80.00	71183
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	JUNE DRY CLEANING	2564	07/11/19	277.50	71038
213-351-834.00	PRISONER MEDICAL - BENZI	ADVANCED CORRECTIONAL	2ND Q RECONCIL 2019	87515	07/11/19	79.26	70958
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	CR FEE 06292019	10003493	07/11/19	22.24	70986
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	CR FEE & POOL CLOSED 2018	10003508	07/11/19	2,776.08	70986
213-351-834.00	PRISONER MEDICAL - BENZI	FASTPSYCH, LLC	JUNE SERVICES 2019	063019074	07/11/19	147.50	70993
213-351-834.00	PRISONER MEDICAL - BENZI	VISA-DAN SMITH	MAINT SUP/T&S/MED/BIOHAZ	06302019	07/11/19	55.53	71058
213-351-834.00	PRISONER MEDICAL - BENZI	VISA-TROY LAMERSON	T&S/GAS/MED SUP	06302019	07/11/19	142.94	71061
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	COPIER CONTRACT	00012006	07/11/19	461.25	71050
213-351-956.00	EMPLOYEE PHYSICALS	THE WALK IN CLINIC	EMPLY PHYS	220611	07/11/19	25.00	71051
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	MONTHLY SERVICE CONTRACT 7/27-8/26	20160047	07/11/19	908.20	71005
213-351-963.00	COMPUTER EQUIPMENT	VISA-DAN SMITH	MAINT SUP/T&S/MED/BIOHAZ	06302019	07/11/19	105.99	71058
213-351-963.00	COMPUTER EQUIPMENT	ID NETWORKS, INC.	ANN MAINT FEE 07/01/2019 TO 06/30/	274883	07/18/19	1,995.00	71118
213-351-970.00	EQUIPMENT	VISA-ROSA KYLE	K9/PARTS/PBT	06302019	07/11/19	270.00	71059
213-351-980.01	BIO-HAZARDS EQUIPMENT	VISA-DAN SMITH	MAINT SUP/T&S/MED/BIOHAZ	06302019	07/11/19	23.32	71058
213-351-980.01	BIO-HAZARDS EQUIPMENT	PH&S PRODUCTS	GLOVES BIO HAZ/MAINT	0011293-IN	07/18/19	312.88	71149
			Total For Dept 351 JAIL - CORRECTIONS			7,958.23	
Dept 851 INSURANCE & BONDS							
213-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO AUGUST 2019		07/18/19	63.75	71108
213-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	4TH QRT INSTALLMENT LIABILITY AND	M0001121	07/11/19	3,586.76	71025
			Total For Dept 851 INSURANCE & BONDS			3,650.51	
Dept 852 MEDICAL INSURANCE							
213-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 6/1	242494	07/11/19	1,179.03	70991
213-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2019 VISION INSURANCE	19147	07/18/19	229.26	71068
213-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO AUGUST 2019		07/18/19	486.75	71108
213-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	CORRA/FSA FEE FOR JULY 2019	19147	07/18/19	247.80	71068
			Total For Dept 852 MEDICAL INSURANCE			2,142.84	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
			Total For Fund 213 JAIL OPERATIONS FUND			14,344.04	

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	ANT KILLER	160929	07/11/19	7.99	71030
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	PROPANE FOR GRILL	161837	07/11/19	19.99	71030
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	STATION 3 SUPPLIES	7-31-19	07/18/19	13.85	71114
214-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	STATION SUPPLIES	1165402	07/18/19	199.51	71126
214-265-750.00	MAINTENANCE SUPPLIES	MCCARDEL WATER CONDUIT	WATER SOFTENER	7/1/19	07/18/19	52.50	71133
214-265-750.00	MAINTENANCE SUPPLIES	VISA-THOMAS KING	VISA BILL, USPS: \$7.35, FAMILY DOL	7/10/19	07/18/19	126.12	71178
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	ST 3 INTERNET AND CABLE	0016011070119	07/18/19	244.03	71097
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES FOR JUNE 2019	9833223579	07/11/19	53.53	71057
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 SEWER	7-27-19	07/18/19	53.97	71099
214-265-924.00	ELECTRIC	CHERYLAND ELECTRIC	ELECTRICITY	7-2-19	07/18/19	142.65	71098
214-265-935.00	BUILDING REPAIRS	GARAGE DOOR SERVICES,	GARAGE DOOR REPAIR FOR ST 2	28123	07/11/19	308.15	70996
Total For Dept 265 BUILDING & GROUNDS						1,222.29	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-721.00	PER DIEM	FRANKE, JIM	PER DIEM FOR EMS ADVISORY COMMITTEE	PER DIEM	07/18/19	35.00	71113
214-655-721.00	PER DIEM	JOWETT, GAYLORD	PER DIEM FOR EMS ADVISORY COMMITTEE	PER DIEM	07/18/19	35.00	71120
214-655-721.00	PER DIEM	MARKEY, TIM	PER DIEM FOR EMS ADVISORY COMMITTEE	PER DIEM	07/18/19	35.00	71131
214-655-721.00	PER DIEM	MERRILL, ELIZABETH	PER DIEM FOR EMS ADVISORY COMMITTEE	PER DIEM	07/18/19	35.00	71136
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES (ECG SIMULATOR)	83269626	07/18/19	607.97	71090
214-655-735.00	MEDICAL SUPPLIES	SHOP AND SAVE	SMALL ITEMS NEEDED FOR AMBULANCES	26954	07/18/19	40.74	71163
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	ST 3 OXYGEN CYLINDERS	9962713077	07/18/19	24.00	71069
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	ST 2 O2 CYLINDERS	9962713076	07/18/19	71.35	71069
214-655-735.10	MEDICAL SUPPLIES - GAS	PURITY CYLINDER GASSE	ULTRASONIC CYLINDER TESTING	00792680	07/18/19	25.00	71154
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JUNE FUEL BILL	6/30/19	07/18/19	2,603.11	71078
214-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	A33 OIL CHANGE	43471	07/11/19	70.90	71066
214-655-749.00	VEHICLE REPAIRS	THIRLBY AUTO - ALS/EM	BRAKE PADS, SUSPENSION STABILIZER,	526536	07/18/19	76.50	71169
214-655-800.01	CONTRACTED SERVICES - BI	NORTH FLIGHT, INC.	MAY AND JUNE PATIENT BILLING	BEN0519/BEN0619	07/18/19	6,375.00	71142
214-655-860.00	TRAVEL	FRANKE, JIM	MILEAGE FOR EMS ADVISORY COMMITTEE	MILEAGE	07/18/19	5.80	71113
214-655-860.00	TRAVEL	MARKEY, TIM	MILEAGE FOR EMS ADVISORY COMMITTEE	MILEAGE	07/18/19	11.60	71131
214-655-860.00	TRAVEL	PARRISH, CHRIS	MILEAGE FOR EMS ADVISORY COMMITTEE	MILEAGE	07/18/19	16.24	71146
214-655-961.00	TRAINING & SCHOOLS	BOUND TREE MEDICAL, L	INJECTIBLE TRAINING ARM	83254683	07/11/19	498.35	70976
214-655-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY SERVICE CONTRACT 7/27-8/26	20160047	07/11/19	87.89	71005
214-655-970.00	EQUIPMENT	STRYKER FLEX FINANCIA	LP15 PAYMENT	144043	07/11/19	3,945.51	71047
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						14,599.96	
Dept 851 INSURANCE & BONDS							
214-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	55.25	71108
214-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	4TH QRT INSTALLMENT LIABILITY AND	M0001121	07/11/19	3,694.71	71025
Total For Dept 851 INSURANCE & BONDS						3,749.96	
Dept 852 MEDICAL INSURANCE							
214-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 6/1	242494	07/11/19	545.56	70991
214-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2019 VISION INSURANCE	19147	07/18/19	260.52	71068
214-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	423.96	71108
214-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA/FSA FEE FOR JULY 2019	19147	07/18/19	297.15	71068
Total For Dept 852 MEDICAL INSURANCE						1,527.19	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (E						21,099.40	
Fund 216 SEASONAL ROAD PATROL FUND							
216-338-970.00	EQUIPMENT	CMP DISTRIBUTORS	2 VSTS SRO AND SEASONAL	59833	07/11/19	899.00	70984
216-338-970.00	EQUIPMENT	VISA-TE SCHENDEL	EQUIP/K9/KITCH/DB SECT ADS	06302019	07/11/19	158.06	71060

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Fund 216 SEASONAL ROAD PATROL FUND							
Dept 338 LAKE TOWNSHIP							
216-338-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	HOLSTER - SEASONAL	1HX7-4J6W-4XYR	07/18/19	111.92	71072
			Total For Dept 338 LAKE TOWNSHIP			1,168.98	
			Total For Fund 216 SEASONAL ROAD PATROL FUND			1,168.98	
Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-748.00	GAS, OIL & GREASE	NAPA AUTO SUPPLY, INC	15 JRNY AND MARINE PATROL	431645 435065	07/11/19	35.98	71029
220-000-748.00	GAS, OIL & GREASE	CRYSTAL LAKE MARINA	FUEL MARINE	8134	07/18/19	118.80	71104
220-000-748.00	GAS, OIL & GREASE	CRYSTAL LAKE MARINA	OIL BOAT CRYSL LK	8236	07/18/19	56.00	71104
			Total For Dept 000			210.78	
			Total For Fund 220 MARINE PATROL FUND			210.78	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-703.05	WAGES-ATTENDANT	BURNETT, DIANE	SITE ATTENDANT	07102019	07/11/19	60.00	70978
228-000-703.05	WAGES-ATTENDANT	KEITH SCHAUB	SITE ATTENDANT	07102019	07/11/19	45.00	71011
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE	SITE ATTENDANT	07102019	07/11/19	60.00	71045
228-000-703.05	WAGES-ATTENDANT	WOOD, MARLENE	SITE ATTENDANT	07102019	07/11/19	180.00	71065
228-000-703.05	WAGES-ATTENDANT	BURNETT, DIANE	SITE ATTENDANT	07162019	07/18/19	30.00	71091
228-000-703.05	WAGES-ATTENDANT	FRANK SMITH	TVILLE SCRAP TIRE COLLECTION	07132019	07/18/19	100.00	71112
228-000-703.05	WAGES-ATTENDANT	KEITH SCHAUB	SITE ATTENDANT	07162019	07/18/19	30.00	71123
228-000-703.05	WAGES-ATTENDANT	MIKE MACKIN	TVILLE SCRAP TIRE COLLECTION	07132019	07/18/19	140.00	71139
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE	SITE ATTENDANT	07162019	07/18/19	30.00	71167
228-000-703.05	WAGES-ATTENDANT	WOOD, MARLENE	SITE ATTENDANT	07162019	07/18/19	90.00	71181
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR JUNE 2019	1207	07/11/19	207.88	70972
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	RECYCLING SERVICES FOR JUNE	3205709	07/18/19	14,451.18	71073
228-000-860.00	TRAVEL	MIKE MACKIN	SCRAP TIRE SPECIAL PICKUP	07132019	07/18/19	22.04	71140
228-000-900.00	PUBLIC RELATIONS-PRINTG/	PIONEER GROUP	HHW COLLECTION AD	00797456	07/18/19	200.00	71150
228-000-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY SERVICE CONTRACT 7/27-8/26	20160047	07/11/19	29.30	71005
228-000-967.00	PROJECT EXPENSES - GRANT	CM RUBBER TECHNOLOGIE	FRANKFORT SCRAP TIRE COLLECTION	37329	07/18/19	2,013.00	71100
			Total For Dept 000			17,688.40	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	4.25	71108
228-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	4TH QRT INSTALLMENT LIABILITY AND	M0001121	07/11/19	271.59	71025
			Total For Dept 851 INSURANCE & BONDS			275.84	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2019 VISION INSURANCE	19147	07/18/19	9.83	71068
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	29.62	71108
228-852-800.00	CONTRACTED SRVS - CADILL	ADVANCED BENEFIT SOLU	COBRA/FSA FEE FOR JULY 2019	19147	07/18/19	22.90	71068
			Total For Dept 852 MEDICAL INSURANCE			62.35	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			18,026.59	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2019 CONTRACTED BUILDING/ELEC	JUNE 2019	07/11/19	1,200.00	70962
			Total For Dept 723 SOIL EROSION CONTROL			1,200.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			1,200.00	

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Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-850.00	TELEPHONE	UWC	LONG DISTANCE FOR JUNE 2019	JUNE 2019	07/11/19	2.76	71056
247-265-850.00	TELEPHONE	AT&T	PHONE BILL FOR JUNE	231882950506	07/18/19	217.48	71074
			Total For Dept 265 BUILDING & GROUNDS			220.24	
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	MENARDS-TRAVERSE CITY	OFFICE SUPPLIES	10452	07/18/19	189.43	71134
247-430-727.00	OFFICE SUPPLIES	MENARDS-TRAVERSE CITY	WORK GLOVES	11267	07/18/19	24.98	71135
247-430-740.00	FOOD SUPPLIES	SHOP AND SAVE	COFFEE FILTERS AND COFFEE	27002	07/18/19	16.74	71162
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR JUNE	1205	07/18/19	438.40	71079
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINAR	SHOTS FOR ADOPTABLE DOGS	61067	07/18/19	175.00	71085
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINAR	41-19C SPAY	60997	07/18/19	105.00	71085
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINAR	42.19C NEUTER/11-19C NEUTER	61371	07/18/19	114.80	71085
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINAR	ANTEC EQUINE COMPREHENSIVE PANEL [S	60670	07/18/19	135.00	71085
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINAR	FECAL EXAM/OFFICE CALL 32-19C	60530	07/18/19	30.69	71085
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINAR	33-19C SPAY	61221	07/18/19	105.00	71085
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINAR	12-19C SPAY/14-19C SPAY/VACC FOR D	60256	07/18/19	237.00	71085
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	TRAZADONE FOR DOGS	284428	07/18/19	10.99	71151
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	RUBIN NEUTER/DOKE NEUTER/ORANGE C	284427	07/18/19	282.96	71151
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	53-19D NEUTER/ MOMMA CAT SPAY/ SPA	284008	07/18/19	426.46	71151
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	66-19D NEUTER	284315	07/18/19	147.59	71151
247-430-835.20	VET & DRUG FEES	ROBIN WHITNEY DVM LAK	FECAL SAMPLES [SMITH CASE]	7-3-19	07/18/19	20.00	71157
247-430-835.20	VET & DRUG FEES	S.K. BHUVAN D.V.M.	EXAM/TEETH FLOAT	7-11-19	07/18/19	167.00	71159
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL FOR JUNE	3122503	07/18/19	16.00	71073
247-430-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY SERVICE CONTRACT 7/27-8/26	20160047	07/11/19	87.89	71005
247-430-970.00	EQUIPMENT	CMP DISTRIBUTORS, INC	POUCHES FOR VEST	57192	07/18/19	359.90	71101
			Total For Dept 430 ANIMAL CONTROL			3,090.83	
Dept 851 INSURANCE & BONDS							
247-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	8.50	71108
247-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	4TH QRT INSTALLMENT LIABILITY AND	M0001121	07/11/19	491.06	71025
			Total For Dept 851 INSURANCE & BONDS			499.56	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2019 VISION INSURANCE	19147	07/18/19	35.29	71068
247-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	53.35	71108
247-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA/FSA FEE FOR JULY 2019	19147	07/18/19	36.80	71068
			Total For Dept 852 MEDICAL INSURANCE			125.44	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2019 CONTRACTED BUILDING/ELEC	JUNE 2019	07/11/19	10,187.00	70962
249-371-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY SERVICE CONTRACT 7/27-8/26	20160047	07/11/19	146.48	71005
			Total For Dept 371 BUILDING INSPECTOR			10,333.48	
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2019 CONTRACTED BUILDING/ELEC	JUNE 2019	07/11/19	2,380.00	70962
			Total For Dept 372 PLUMBING INSPECTOR			2,380.00	
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2019 CONTRACTED BUILDING/ELEC	JUNE 2019	07/11/19	3,650.00	70962
			Total For Dept 373 MECHANICAL INSPECTOR			3,650.00	

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Fund 249 BUILDING DEPARTMENT FUND							
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2019 CONTRACTED BUILDING/ELEC	JUNE 2019	07/11/19	5,345.00	70962
			Total For Dept 375 ELECTRICAL INSPECTOR			5,345.00	
Dept 851 INSURANCE & BONDS							
249-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	4TH QRT INSTALLMENT LIABILITY AND	M0001121	07/11/19	725.65	71025
			Total For Dept 851 INSURANCE & BONDS			725.65	
Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000			Total For Fund 249 BUILDING DEPARTMENT FUND			22,434.13	
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES I	BASTION 3RD QUARTER PAYMENT FOR DA	0824199-IN	07/18/19	2,650.00	71111
			Total For Dept 000			2,650.00	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION			Total For Fund 256 REG OF DEEDS AUTOMATION FUND			2,650.00	
261-325-727.00	OFFICE SUPPLIES	MILLENNIA TECHNOLOGIE	SIP TRUNK SOFTWARE LICENSES FOR 91	Q-00382	07/11/19	459.80	71027
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES FOR 6/2-7/1/2019	9833144092	07/18/19	1,386.66	71175
261-325-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY SERVICE CONTRACT 7/27-8/26	20160047	07/11/19	322.27	71005
			Total For Dept 325 DISPATCH/COMMUNICATION			2,168.73	
Dept 851 INSURANCE & BONDS							
261-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	36.77	71108
261-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	4TH QRT INSTALLMENT LIABILITY AND	M0001121	07/11/19	1,280.53	71025
			Total For Dept 851 INSURANCE & BONDS			1,317.30	
Dept 852 MEDICAL INSURANCE							
261-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 6/1	242494	07/11/19	1,173.27	70991
261-852-717.00	MEDICAL/DENTAL/VISION IN		JULY 2019 VISION INSURANCE	19147	07/18/19	118.66	71068
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	AUGUST 2019 STD/LTD/LIFE/AD & D FO	AUGUST 2019	07/18/19	298.14	71108
261-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA/FSA FEE FOR JULY 2019	19147	07/18/19	156.20	71068
			Total For Dept 852 MEDICAL INSURANCE			1,746.27	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							
Dept 362 OTHER CORRECTIONS ACTIVITIES			Total For Fund 261 911 EMERGENCY SERVICE FUND			5,232.30	
263-362-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	MAINT SUP/T&S/MED/BIOHAZ	06302019	07/11/19	1,218.20	71058
			Total For Dept 362 OTHER CORRECTIONS ACTIVITIES			1,218.20	
Fund 265 JUSTICE TRAINING (302) FUND							
Dept 000			Total For Fund 263 LOCAL CORRECTION OFFICER'S TR			1,218.20	
265-000-967.00	PROJECT EXPENSES	VISA=TROY LAMERSON	T&S/GAS/MED SUP	06302019	07/11/19	573.00	71061
			Total For Dept 000			573.00	
Fund 269 LAW LIBRARY FUND							
Dept 000			Total For Fund 265 JUSTICE TRAINING (302) FUND			573.00	
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	JULY 2019 WEST COMPLETE LIBRARY BO	840623927	07/11/19	762.52	71053
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	JUNE 2019 SHARED CIRCUIT COURT EXP	JUNE 2019	07/18/19	96.80	71129

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Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	JUNE 2019 SUBSCRIPTION	3092086991	07/18/19	572.00	71156
			Total For Dept 000			1,431.32	
			Total For Fund 269 LAW LIBRARY FUND			1,431.32	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000							
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURC	MONTHLY PYMT FOR CONTRACTED SERVICE	JULY 2019	07/11/19	88,723.00	70973
			Total For Dept 000			88,723.00	
			Total For Fund 276 COMMISSION ON AGING MILLAGE F			88,723.00	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	3,766.23	71130
292-000-725.00	FRINGE BENEFITS - JUVENTI	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	2,218.13	71130
292-000-832.00	CONTRACTED SERVICES	CATHOLIC HUMAN SERVIC	JUNE AND JULY CONTRACT FOR AFTER S	7/5	07/11/19	7,800.00	70979
292-000-840.00	CONTRACTED SVCS - VOL CO	KATHI HOUSTON	JUNE AND JULY CONTRACT AND REIM	7/5	07/11/19	4,328.01	71010
292-000-840.50	FOSTER CARE-NA	BETHANY CHRISTIAN SER	336 DAYS FOSTER CARE	7/5	07/11/19	6,710.54	70975
292-000-840.50	FOSTER CARE-NA	HOLY CROSS CHILDRENS	31 DAYS FOSTER CARE D.P.	7/5	07/11/19	534.44	71000
292-000-840.70	INSTITUTIONAL ROOM & BOA	COUNTY OF OTTAWA	46 DAYS DETENTION J.H., 4 DAYS K.G	77618 & 78920	07/18/19	8,000.00	71103
292-000-840.70	INSTITUTIONAL ROOM & BOA	ROSCOMMON COUNTY JUVE	124 DAYS DETENTION B.R.	3770	07/18/19	29,010.00	71158
292-000-840.90	INDEPENDENT LIVING	CHARLES CULBERTSON	28 DAYS IND.LIVING	7/5	07/11/19	595.56	70982
292-000-840.90	INDEPENDENT LIVING	CHARLES CULBERTSON	14 DAYS IND.LIVING	7/5	07/11/19	297.78	70983
292-000-840.90	INDEPENDENT LIVING	CHARLES CULBERTSON	42 DAYS IND.LIVING CH.C.	7/12	07/18/19	893.34	71096
292-000-840.95	IN HOME CARE MISC.	MILLS COMMUNITY HOUSE	VOLUNTEER DINNER	2019-15	07/11/19	50.00	71028
292-000-840.95	IN HOME CARE MISC.	ROBINSON, KELLIE	MILEAGE AND TRAVEL REIM	7/5	07/11/19	292.39	71039
292-000-840.95	IN HOME CARE MISC.	ROBINSON, KELLIE	REIMBURSEMENTS	7/5	07/11/19	136.70	71039
292-000-840.95	IN HOME CARE MISC.	CATHOLIC HUMAN SERVIC	SUB ABUSE COUNSELING	JUNE	07/18/19	39.00	71094
292-000-840.95	IN HOME CARE MISC.	ROBINSON, KELLIE	SUB ABUSE AND TRAVEL REIM	7/5	07/11/19	50.00	71039
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	REIMBURSEMENTS	7/5	07/11/19	50.00	71039
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	TRAVEL AND PHONE REIM	MAY	07/18/19	50.00	71093
292-000-850.00	TELEPHONE	CAMERON CLARK	BUS PASSES FOR SUMMER PROGRAM	7/5	07/11/19	70.00	70974
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION	MILEAGE AND TRAVEL REIM	7/5	07/11/19	539.21	71039
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	REIMBURSEMENTS	7/5	07/11/19	639.65	71039
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	TUTORING K.G.	7/5	07/11/19	322.50	70965
292-000-862.00	MENTORING/TUTORING	BARKER, SCOTT	SUMMER SCHOOL COURSE	7/5	07/11/19	100.00	70966
292-000-862.00	MENTORING/TUTORING	BENZIE COUNTY CENTRAL	TUTORING N.C.W.	7/5	07/11/19	15.00	71008
292-000-862.00	MENTORING/TUTORING	JOHN PROKES	TUTORING	7/5	07/11/19	783.75	71015
292-000-862.00	MENTORING/TUTORING	KRISTIN PENSIL	SUB ABUSE COUNSELING FOR K.G.	7/5	07/11/19	72.00	70979
292-000-862.03	SUBSTANCE ABUSE COUNSEL	CATHOLIC HUMAN SERVIC	SUB ABUSE COUNSELING	JUNE	07/11/19	200.00	71094
292-000-862.03	SUBSTANCE ABUSE COUNSEL					67,564.23	
			Total For Dept 000			67,564.23	
			Total For Fund 292 CHILD CARE FUND			67,564.23	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BAILEY, LAWRENCE	PER DIEM FOR VETERANS	063019VA	07/11/19	35.00	70964
293-000-721.00	PER DIEM	FENDER, GARY	PER DIEM FOR VETERANS	063019VA	07/11/19	35.00	70994
293-000-721.00	PER DIEM	KOWALSKI, ED	PER DIEM FOR VETERANS	063019VA	07/11/19	35.00	71014
293-000-721.00	PER DIEM	ROELOFS, ROBERT	PER DIEM FOR VETERANS	063019VA	07/11/19	35.00	71040
293-000-721.00	PER DIEM	SCHAEFER, DONALD E.	PER DIEM FOR VETERANS	063019VA	07/11/19	35.00	71042
293-000-721.00	PER DIEM	PATRICIA A. STEELE	VETERANS BURIAL BENEFITS - BRENT A	7/16/2019	07/18/19	300.00	71147
293-000-839.00	VETERANS BURIALS & MARKE						

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-860.00	TRAVEL	BAILEY, LAWRENCE	MILEAGE FOR JUNE 2019	063019M	07/11/19	2.14	70964
293-000-860.00	TRAVEL	FENDER, GARY	MILEAGE FOR JUNE 2019	063019M	07/11/19	3.48	70994
293-000-860.00	TRAVEL	KOROLENKO, KAREN	TRAVEL TO MVTF MEETING	071019	07/11/19	75.40	71012
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE FOR JUNE 2019	063019M	07/11/19	3.48	71014
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR JUNE 2019	063019M	07/11/19	24.36	71040
293-000-860.00	TRAVEL	SCHAFER, DONALD E.	MILEAGE FOR JUNE 2019	063019M	07/11/19	2.56	71042
293-000-860.00	TRAVEL	VISA-MICHELLE THOMPSON	HOTEL ACCOMODATIONS FOR VA CONFERENCE	071019	07/18/19	75.00	71177
293-000-955.00	CONVENTIONS & MEETINGS	AMERICAN LEGION DEPAR	REGISTER FOR TRAINING	071019	07/11/19	100.00	70959
293-000-955.00	CONVENTIONS & MEETINGS	MACVC	MACVC 2019 FALL CONFERENCE REGISTR	071019	07/11/19	65.00	71017
			Total For Dept 000			826.42	
			Total For Fund 293 VETERAN'S RELIEF FUND			826.42	
Fund 295 VETERAN'S MEMORIAL FUND							
Dept 000							
295-000-967.00	PROJECT EXPENSES	GRAY CONTRACTING	PROVIDE LABOR TO CONSTRUCT VA PAVI	1069	07/11/19	4,000.00	70998
295-000-967.00	PROJECT EXPENSES	HONOR BUILDING SUPPLY	SUPPLIES FOR VA PAVILLION	378135	07/11/19	3,118.38	71002
			Total For Dept 000			7,118.38	
			Total For Fund 295 VETERAN'S MEMORIAL FUND			7,118.38	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-975.00	MISC EXPENSE - WAGES	MANISTEE COUNTY - ADM	JUNE 2019 SHARED EXPENSES	JUNE 2019	07/19/19	2,251.71	71130
			Total For Dept 000			2,251.71	
			Total For Fund 296 JUVENILE JUSTICE FUND			2,251.71	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	BRANDEY HALL	OVERPAYMENT ON DELINQUENT TAXES 08	071019	07/11/19	88.15	70977
516-000-694.00	CASH OVER/SHORT	JULIA HOMMEL	OVERPAID DELINQUENT TAXES	071519	07/18/19	6.37	71122
			Total For Dept 000			94.52	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			94.52	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD 30 REDEMPTIONS	070219	07/11/19	900.00	70971
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 ANNUAL FEE FOR FORFEITURE 201	1907-42	07/18/19	985.66	71171
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	TITLE SEARCHES - 30 NEW AND 122 RE	19TS-10	07/18/19	4,267.88	71171
532-253-810.00	LEGAL FEES	FIGURA, RICHARD	ODDFELLOWS LAWSUIT	BCT-533	07/11/19	605.40	70995
			Total For Dept 253 COUNTY TREASURER			6,762.94	
			Total For Fund 532 TAX FORECLOSURE FUND			6,762.94	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION FROM STEVEN PELL	18-336-SM	07/11/19	67.50	70963
701-136-271.00	RESTITUTIONS PAYABLE	CRYSTAL MOUNTAIN	RESTITUTION FROM MICHELLE ELLIOTT	18-201-FY	07/11/19	5.00	70987
701-136-271.00	RESTITUTIONS PAYABLE	ESTATE OF ROBERT LOVE	RESTITUTION FROM ELLEN KAY JOHNSON	18-091-FY	07/11/19	30.00	70992
701-136-271.00	RESTITUTIONS PAYABLE	HOMAN, LYNN	RESTITUTION FROM JONATHAN HAMILTON	18-351-SM	07/11/19	100.00	71001
701-136-271.00	RESTITUTIONS PAYABLE	MARGO, MICHAEL	RESTITUTION FROM KARALEE WILSON	18-262-ST	07/11/19	25.00	71018
701-136-271.00	RESTITUTIONS PAYABLE	STOITMAN, THOMAS	RESTITUTION FROM STEVEN PELL	18-336-SM	07/11/19	67.50	71046

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-271.00	RESTITUTIONS PAYABLE	WILLIAMS, NEILAN	RESTITUTION FROM IVY JOSLIN	18-350-FY	07/11/19	100.00	71064
701-136-271.00	RESTITUTIONS PAYABLE	STATE FARM INSURANCE	RESTITUTION FROM WILLIAM FORTINE	11-089-FD	07/18/19	20.00	71165
			Total For Dept 136 DISTRICT COURT			415.00	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEE TRANSMITTAL	JUNE 2019	07/11/19	4.00	71023
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JUNE 2019	07/11/19	631.62	71044
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JUNE 2019	07/11/19	140.00	71044
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JUNE 2019	07/11/19	275.00	71044
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JUNE 2019	07/11/19	1,309.00	71044
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JUNE 2019	07/11/19	475.32	71044
701-215-265.00	CASH BONDS PAYABLE	ANTHONY WILSON	BOND MONEY RETURNED ANTHONY WILSON	09-8540-DP	07/11/19	625.16	70961
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED JACOB CUTLER	19-2604-FH	07/11/19	900.00	70967
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED JACOB CUTLER	19-2605-FH	07/11/19	128.00	70968
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND APPLIED TO 19-2604-FH/ J CUTL	19-2605-FH	07/11/19	97.00	70969
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND APPLIED FOR JOSHUA MCGUIRE	17-10736-DM	07/11/19	250.00	70970
701-215-265.00	CASH BONDS PAYABLE	BLAKE EDINGER	BOND MONEY RETURNED BLAKE EDINGER	10-8903-DP	07/18/19	250.00	71087
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM RODERICK BAKER	13-2328-FH	07/11/19	75.00	71037
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	07/11/19	100.00	71054
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY CLERK	RESTITUTION FROM DONOVAN LEONARD	16-2456-FC	07/18/19	23.00	71077
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE - FRAN	RESTITUTION FROM MICHAEL REED	02-1795-EC	07/18/19	37.50	71088
701-215-271.00	RESTITUTIONS PAYABLE	KRISTINA EGEMAN	RESTITUTION FROM DONOVAN LEONARD	16-2456-FC	07/18/19	2.00	71125
701-215-271.00	RESTITUTIONS PAYABLE	SHAUNA STICKNEY	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	07/18/19	10.00	71160
701-215-271.00	RESTITUTIONS PAYABLE	SHAUNA STICKNEY	RESTITUTION FROM LUCAS BRIGHT	11--2233-FH	07/18/19	10.00	71161
			Total For Dept 215 COUNTY CLERK			5,342.60	
Dept 253 COUNTY TREASURER							
701-253-274.09	COMMERCIAL FOREST	ALMIRA TOWNSHIP TREAS	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	14.40	71070
701-253-274.09	COMMERCIAL FOREST	BENZIE CONSERVATION D	2018 COMMERCIAL FOREST DISTRIBUTIO	CF2018	07/18/19	14.02	71075
701-253-274.09	COMMERCIAL FOREST	BENZIE COUNTY CENTRAL	2018 COMMERCIAL FOREST DISTRIBUTIO	CF2018	07/18/19	272.68	71076
701-253-274.09	COMMERCIAL FOREST	BENZIE SHORES DISTRIC	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	9.48	71081
701-253-274.09	COMMERCIAL FOREST	BENZIE TRANSPORTATION	2018 COMMERCIAL FOREST DISTRIBUTIO	CF2018	07/18/19	55.06	71082
701-253-274.09	COMMERCIAL FOREST	BENONIA TOWNSHIP TRE	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	15.06	71084
701-253-274.09	COMMERCIAL FOREST	COLFAX TOWNSHIP	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	4.78	71102
701-253-274.09	COMMERCIAL FOREST	CRYSTAL LAKE TOWNSHIP	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	4.90	71105
701-253-274.09	COMMERCIAL FOREST	FRANKFORT-ELBERTA SCH	2018 COMMERCIAL FOREST DISTRIBUTIO	CF2018	07/18/19	4.42	71115
701-253-274.09	COMMERCIAL FOREST	HOMESTEAD TOWNSHIP	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	33.30	71117
701-253-274.09	COMMERCIAL FOREST	JOYFIELD TOWNSHIP	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	19.88	71121
701-253-274.09	COMMERCIAL FOREST	LAKE TOWNSHIP TREASUR	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	11.92	71127
701-253-274.09	COMMERCIAL FOREST	PLATE TOWNSHIP TREAS	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	94.38	71152
701-253-274.09	COMMERCIAL FOREST	STATE OF MICHIGAN	2018 COMMERCIAL FOREST DISTRIBUTIO	CF2018	07/18/19	2,792.52	71166
701-253-274.09	COMMERCIAL FOREST	TRAVERSE BAY AREA INT	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	327.34	71173
701-253-274.09	COMMERCIAL FOREST	WELDON TOWNSHIP TREAS	2018 COMMERCIAL FOREST DISTRIBUTIO	CF18	07/18/19	9.20	71179
701-253-274.09	COMMERCIAL FOREST	PAUL ROBINSON	PRE REFUND 2015-2017 51-010-055-00	0703019	07/11/19	2,293.22	71032
701-253-274.19	APPEALS/CHARGEBACKS/REFU	LAYNE CAMERON	PRE REFUND FOR 2017/2018 11-019-01	071119	07/18/19	460.80	71128
			Total For Dept 253 COUNTY TREASURER			6,437.36	
Dept 261 MSU EXTENSION							
701-261-235.00	DUE TO MSU	4-H LEADERS ASSOCIATI	SOLD 10 PLAT BOOKS	071619	07/18/19	300.00	71067
			Total For Dept 261 MSU EXTENSION			300.00	
Dept 301 SHERIFF							
701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	JUNE LIVESCAN	551-542851	07/11/19	1,340.75	71026

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 301 SHERIFF							
			Total For Dept 301 SHERIFF			1,340.75	
Fund 721 LIBRARY PENAL FINE FUND							
Dept 000							
721-000-223.00	DUE TO LIBRARIES	BENZIE SHORES DISTRIC	PENAL FINE DISTRIBUTION 2019	0701119	07/18/19	15,937.87	71081
721-000-223.00	DUE TO LIBRARIES	BENZONIA PUBLIC LIBRA	PENAL FINE DISTRIBUTION 2019	071119	07/18/19	15,151.63	71083
721-000-223.00	DUE TO LIBRARIES	BETSE VALLEY LIBRARY	PENAL FINE DISTRIBUTION 2019	071119	07/18/19	5,014.30	71086
721-000-223.00	DUE TO LIBRARIES	DARCY LIBRARY OF BEUL	PENAL FINE DISTRIBUTION 2019	071119	07/18/19	13,294.79	71107
721-000-223.00	DUE TO LIBRARIES	TRAVERSE AREA DISTRIC	PENAL FINE DISTRIBUTION 2019	071119	07/18/19	23,900.52	71172
			Total For Dept 000			73,299.11	
			Total For Fund 721 LIBRARY PENAL FINE FUND			73,299.11	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
	Fund 101		GENERAL FUND			171,130.55	
	Fund 205		TNT OFFICER MILLAGE FUND			243.95	
	Fund 206		SHERIFF'S K-9 FUND			447.74	
	Fund 209		SCHOOL RESOURCE OFFICER			835.00	
	Fund 213		JAIL OPERATIONS FUND			14,344.04	
	Fund 214		EMERGENCY MEDICAL SERVICES			21,099.40	
	Fund 216		SEASONAL ROAD PATROL FUND			1,168.98	
	Fund 220		MARINE PATROL FUND			210.78	
	Fund 228		SOLID WASTE/RECYCLING FUND			18,026.59	
	Fund 231		SOIL EROSION (SESSC) FUND			1,200.00	
	Fund 247		ANIMAL CONTROL FUND			3,936.07	
	Fund 249		BUILDING DEPARTMENT FUND			22,434.13	
	Fund 256		REG OF DEEDS AUTOMATION FUN			2,650.00	
	Fund 261		911 EMERGENCY SERVICE FUND			5,232.30	
	Fund 263		LOCAL CORRECTION OFFICER'S			1,218.20	
	Fund 265		JUSTICE TRAINING (302) FUND			573.00	
	Fund 269		LAW LIBRARY FUND			1,431.32	
	Fund 276		COMMISSION ON AGING MILLAGE			88,723.00	
	Fund 292		CHILD CARE FUND			67,564.23	
	Fund 293		VETERAN'S RELIEF FUND			826.42	
	Fund 295		VETERAN'S MEMORIAL FUND			7,118.38	
	Fund 296		JUVENILE JUSTICE FUND			2,231.71	
	Fund 516		DELINQUENT TAX REVOLVING FU			94.52	
	Fund 532		TAX FORECLOSURE FUND			6,762.94	
	Fund 701		GENERAL AGENCY FUND			13,835.71	
	Fund 721		LIBRARY PENAL FINE FUND			73,299.11	

Total For All Funds:

526,658.07

CASH SUMMARY BY FUND FOR BENZIE COUNTY
FROM 10/01/2018 TO 07/23/2019

FUND: ALL FUNDS
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2018	Total Debits	Total Credits	Ending Balance 07/23/2019
101	GENERAL FUND	998,831.06	7,793,809.46	10,127,588.22	(1,334,947.70)
201	BENZIE COUNTY ROAD COMMISSION	1,554,060.01	11,185,194.56	9,521,916.92	3,217,337.65
205	TNT OFFICER MILLAGE FUND	54,532.21	256,703.56	263,863.09	47,372.68
206	SHERIFF'S K-9 FUND	18,487.94	14,393.96	5,937.92	26,943.98
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,382.00	11,221.48	10,907.00	1,696.48
209	SCHOOL RESOURCE OFFICER	0.00	216,588.33	174,741.20	41,847.13
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	3,462.55	317.60	155.20	3,624.95
213	JAIL OPERATIONS FUND	122,177.79	2,676,592.09	2,631,805.14	166,964.74
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	409,267.44	3,175,994.94	2,805,709.22	779,553.16
215	FRIEND OF THE COURT FUND	77,759.82	10,922.89	12,770.00	75,912.71
216	SEASONAL ROAD PATROL FUND	26,604.56	34,510.67	29,973.22	31,142.01
217	SNOWMOBILE PATROL FUND	7,174.00	27,397.74	21,167.28	13,404.46
218	PARKS & REC - ICE RINK	16.69	0.00	0.00	16.69
219	AIRPORT AUTHORITY FUND	745.28	62,731.14	67,789.68	(4,313.26)
220	MARINE PATROL FUND	2,854.68	14,741.21	17,411.01	184.88
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	31,991.49	2,596,424.92	2,381,105.85	247,310.56
228	SOLID WASTE/RECYCLING FUND	145,031.58	537,267.70	407,343.02	274,956.26
230	BETSIIE VALLEY TRAIL MANAGEMENT FUND	0.00	11,054.26	8,697.05	2,357.21
231	SOIL EROSION (SESSC) FUND	36,643.00	25,330.00	26,300.00	35,673.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHORITY FUND	112,704.09	16,887.50	5,564.05	124,027.54
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	19,453.68	668.35	0.00	20,122.03
244	E.D.C. ENTERPRISE FUND	3,233.54	9,698.34	3,233.54	9,698.34
245	REMONUMENTATION/SURVEY GRANT FUND	28,061.07	60,564.20	62,870.00	25,755.27
246	GIS INFORMATION SYSTEM	7,111.28	0.00	0.00	7,111.28
247	ANIMAL CONTROL FUND	173,464.43	296,192.05	304,036.75	165,619.73
249	BUILDING DEPARTMENT FUND	129,042.13	564,625.36	602,417.21	91,250.28
256	REG OF DEEDS AUTOMATION FUND	130,945.67	53,405.08	65,401.08	118,949.67
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	INDIGENT DEFENSE COUNSEL	0.00	0.00	0.00	0.00
260	CPL CLERK TECHNOLOGY FUND	29,453.27	8,553.21	434.40	37,572.08
261	911 EMERGENCY SERVICE FUND	436,216.42	1,257,855.69	1,346,871.40	347,200.71
262	DISPATCHER TRAINING FUND	20,042.49	7,657.30	7,102.60	20,597.19
263	LOCAL CORRECTION OFFICER'S TRAINING	12,785.64	11,264.99	12,129.98	11,920.65
264	SHERIFF FORFEITURE FUND	4,472.45	0.00	0.00	4,472.45
265	JUSTICE TRAINING (302) FUND	5,048.40	7,309.97	8,610.58	3,747.79
269	LAW LIBRARY FUND	1,713.96	37,374.32	34,748.64	4,339.64
276	COMMISSION ON AGING MILLAGE FUND	332,339.37	1,961,039.47	1,786,963.06	506,415.78
284	REVENUE SHARING RESERVE FUND	0.00	1,200.00	1,200.00	0.00
285	POINT BETSIE LIGHTHOUSE FUND	3,246.36	97.60	195.20	3,148.76
287	FAMILY COURT GRANTS	0.00	23,499.96	0.00	23,499.96
292	CHILD CARE FUND	54,298.83	505,293.45	556,183.77	3,408.51
293	VETERAN'S RELIEF FUND	73,375.88	95,938.03	89,509.11	79,804.80
294	VETERANS TRUST FUND	0.00	0.00	0.00	0.00
295	VETERAN'S MEMORIAL FUND	61,581.19	46,734.50	84,055.68	24,260.01
296	JUVENILE JUSTICE FUND	(1,074.24)	27,072.55	31,210.64	(5,212.33)

CASH SUMMARY BY FUND FOR BENZIE COUNTY
 FROM 10/01/2018 TO 07/23/2019
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2018	Total Debits	Total Credits	Ending Balance 07/23/2019
310	GOVERNMENT CENTER ADDITION DEBT FUND	34,310.13	90,926.50	29,850.00	95,386.63
312	MAPLES DEBT/MILLAGE FUND	184,237.18	806,772.91	470,627.22	520,382.87
371	JAIL RESERVE FUND	67,442.36	98,487.40	146,620.77	19,308.99
401	CAPITAL IMPROVEMENT FUND	161,042.86	36,076.14	72,152.28	124,966.72
412	MCF RENOVATIONS FUND	279,460.33	1,775,433.10	1,953,721.20	101,172.23
415	RAILROAD POINT	7,486.02	5,199.00	0.00	12,685.02
425	EQUIPMENT REPLACEMENT FUND	62,162.67	95,200.24	101,825.98	55,536.93
512	MEDICAL CARE FACILITY FUND	1,775,919.54	10,622,754.85	9,384,655.32	3,014,019.07
516	DELINQUENT TAX REVOLVING FUND	4,577,214.08	3,971,866.35	3,940,869.27	4,608,211.16
532	TAX FORECLOSURE FUND	867,230.64	1,495,872.55	1,703,205.15	659,898.04
535	CDBG HOUSING GRANT FUND	66,036.82	31,317.32	7,524.10	89,830.04
569	BUILDING AUTHORITY	4,931.24	3,750.77	7,421.78	1,260.23
595	COMMISSARY/CONCESSION FUND-JAIL	1,410.36	6,100.40	6,327.61	1,183.15
616	TREASURER'S TAX ADMINISTRATION FUND	53,260.25	1,100.00	2,200.00	52,160.25
701	GENERAL AGENCY FUND	4,280,114.39	9,063,459.63	12,515,896.95	827,677.07
704	PAYROLL CLEARING FUND	17,491.65	2,090,420.85	1,995,338.24	112,574.26
721	LIBRARY PENAL FINE FUND	26,762.95	136,867.42	151,598.22	12,032.15
764	SHERIFF'S INMATE TRUST FUND	37,303.36	165,603.06	162,279.98	40,626.44
775	SUMMER TAX COLLECTION FUND	0.00	0.00	0.00	0.00
	TOTAL - ALL FUNDS	17,633,996.47	64,141,336.92	66,170,032.78	15,605,300.61

**OFFICE OF THE TREASURER****Michelle L. Thompson, Treasurer**

448 Court Place

Beulah, Michigan 49617

(231) 882-0011 Fax (231) 882-4844

www.benzieco.net

July 12, 2019

TO: Benzie County Libraries
Library of Michigan
Judge David Thompson
Board of Commissioners

The distribution of Penal Fines for the fiscal year ending June 30, 2019 is as follows:

PENAL FINES COLLECTED FOR YEAR ENDED 06-30-19. \$ 77,929.29
INTEREST EARNED \$ 369.82
TOTAL TO BE DISTRIBUTED \$ 78,299.11
AMOUNT DUE TO LAW LIBRARY \$ 5,000.00
BALANCE TO AREA LIBRARIES \$ 73,299.11
PER CAPITA RATE OF DISTRIBUTION FOR 2010. \$ 4.18206824

NAME OF LIBRARY	LEGAL CENSUS	CONTRACT CENSUS	TOTAL CENSUS	AMOUNT PAID
BENZIE SHORES DISTRICT	3,811		3,811	\$ 15,937.87
BENZONIA PUBLIC LIBRARY	1,364	2,259	3,623	\$ 15,151.63
BETSIE VALLEY LIBRARY	1,199		1,199	\$ 5,014.30
DARCY LIBRARY OF BEULAH	1,364	1,815	3,179	\$ 13,294.79
TRAVERSE AREA DISTRICT	-0-	5,715	5,715	\$ 23,900.52
TOTALS	<u>7,738</u>	<u>9,789</u>	<u>17,527</u>	<u>\$ 73,299.11</u>

Respectfully submitted,

Michelle L. Thompson, Treasurer

RECEIVED

JUL 11 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
July 9, 2019

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, July 9, 2019, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Nye, to approve the agenda as amended adding Tom Longanbach as 6A. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Taylor, to approve the Committee of the Whole minutes of June 25, 2019 as presented. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

1:31 p.m. Public Input – None

Tom Longanbach, Equalization Director, request to hire part-time employee and add to the employee roster: **Motion by Warsecke, seconded by Roelofs, to recommend to the Board of Commissioners to authorize Equalization to hire a part-time 32-hours per week employee and add to the employee roster. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.**

U/S Kyle Rosa: Tru-Narc Device Demo with Lt. Dan King and Mitchell Smith: Lt. King demonstrates the device to the BOC and those present stating that the device will detect the type of substance thru a jar or baggie without exposing the officer to the substance; the cost of the device is about \$23,000. U/S Rosa stated that they will be asking to purchase one of these devices in the next FY budget.

Dan Smith – Jail Administrator:

- a. Medical Line Item Adjustment: **Motion by Jeannot, seconded by Warsecke, to recommend to the Board of Commissioners to amend the 2018-19 Jail budget as follows:**

Increase:

213-351-834.00	Medical	\$7,868.58
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Decrease:

213-351-070.12	Wages	\$7,868.58
-----------------------	--------------	-------------------

Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

- b. Capital Improvement Energy Management System Jail Adjustment: No action. Lt. Smith is encouraged by the board to budget for this in the FY 2019-20 budget.

- c. Capital Improvement Air Conditioning Units Jail: **Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to complete this project in the current fiscal year and submit proper Budget Amendment paperwork at the July 23, 2019 Board of Commissioners meeting. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.**

- d. Jail Utilities Adjustment: **Motion by Sauer, seconded by Farrell, to recommend to the Board of Commissioners to amend the 2018-19 Jail budget as follows:**

Increase:

213-265-922.00	Water & Sewer	\$ 7,656.00
213-265-924.00	Electric	\$15,890.00
213-265-923.00	Natural Gas	\$ 8,700.00
213-265-935.00	Jail Repairs	\$ 7,895.00

Decrease:

101-966-999.10	General Fund Balance	\$40,141.00
	Transfer	

Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Susan Boyd, Finance Manager: Medical Examiner Budget Amendment: **Motion by Roelofs, seconded by Farrell, to recommend to the Board of Commissioners to amend the 2018-19 budget for department 648 Medical Examiner as follows:**

Increase:

101-648-835.00	Lab Fees	\$ 5,200.00
101-648-861.00	Burial Transits	\$ 9,000.00
101-648-959.00	Forensic Autopsies	\$20,400.00

Increase:

101-000-691.00	Budgeted Use of Fund	\$34,600.00
	Balance	

Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Mitch Deisch – Financial Review Discussion: Mitch stated that the department heads categorized the long-term goals in order of importance:

1. Headlee Override
2. MERS Funding Strategy
3. Multi-Year Budgeting
4. Evaluate Health Insurance
5. Evaluate Central Dispatch Location
6. Electronic Payroll
7. Evaluate Jail/Juvenile Detention Location

Mitch then evaluated and prioritized based upon three criteria (priority, difficulty to implement and potential cost savings/enhanced revenue):

1. Evaluate Health Insurance
2. MERS Funding Strategy
3. Headlee Override

Committee of the Whole

Page 3 of 4

July 9, 2019

4. Multi-Year Budgeting
5. Electronic Payroll
6. Evaluate Dispatch Location
7. Evaluate Jail/Juvenile Detention Location

Motion by Jeannot, seconded by Sauer, to recommend to the Board of Commissioners to adopt in this priority: MERS Funding Strategy, Evaluate Health Insurance and Headlee Override as goals to have top priority. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Comm Jeannot stated regarding the short-term goals that those are more administrative in nature.

3:17 p.m. Public Input

Comm Sauer stated that they are exploring what to do with the building and what to do with DHHS.

3:19 p.m. Public Input Closed

Motion by Sauer, seconded by Roelofs, to adjourn at 3:19 p.m. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

Committee of the Whole

Page 4 of 4

July 9, 2019

Motion by AS, seconded by WW, to approve the Committee of the Whole Consent Calendar as follows:

1. To authorize Equalization to hire a part-time 32-hours per week employee and add to the employee roster.
2. To amend the 2018-19 Jail budget in the amount of \$7,868.56 as presented.
3. To complete the Jail Air Conditioning project in the current fiscal year and submit proper Budget Amendment paperwork at the July 23, 2019 Board of Commissioners meeting.
4. To amend the 2018-19 Jail budget in the amount of \$40,141.00 as presented.
5. To amend the 2018-19 budget for department 648 Medical Examiner in the amount of \$34,600.00 as presented.
6. To adopt in this priority: MERS Funding Strategy, Evaluate Health Insurance and Headlee Override as goals to have top priority.



Benzie County Equalization Department

Thomas Longanbach, Director

448 Court Place

Beulah, MI 49617

Phone: (231)882-0013

Fax: (231)882-0033

07/9/18

Commissioners,

The Equalization Dept. has fallen behind on certain things like filing. I thought it would be a good idea to hire someone over the summer to get caught up. This part time secretarial position would be 32 hours with no benefits. The funds are still in the budget after Linda retired and the time laps to find a new Secretary (see attached). I talked to Maridee to verify that the funds are available without amending the budget and she has confirmed it. I have already hired Madison Lutzke and she has been working for the last 3 weeks in the Equalization Department.

I have been informed that I missed a step in the process, which is getting the Board of Commissioners approval to create the position. Then adding the position to the employee roster. Which is why I am here today.

Sincerely,

Thomas N. Longanbach
Director of Equalization
Benzie County

BUDGET AMENDMENT REQUEST

DATE: 7/2/2019

Request to Amend the 2018/19 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
213-351-834.00	Medical	\$ 7,868.58

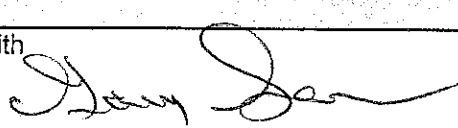
Total \$ 7,868.58

Account to be Decreased:

Line Number	Account Name	Amount
213-351-070.12	Wages	\$ 7,868.58

Total \$ 7,868.58

SIGNED: 

Lt. Dan Smith 

RECEIVED

JUL 08 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BUDGET AMENDMENT REQUEST

DATE: 7/2/2019

Request to Amend the 2018/19 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
213-265-922.00	Water & Sewer	\$ 7,656.00
213-265-924.00	Electric	15,890.00
213-265-923.00	Natural Gas	8,700.00
213-265-35.00	Jail Repairs	7,895.00
Total \$		<u>40,141.00</u>

Account to be Decreased:

Line Number	Account Name	Amount
101-966.999-10	GENERAL FUND BALANCE TRANSFER	\$ 40,141.00
Total \$		<u>40,141.00</u>

SIGNED: _____

Lt. Dan Smith

RECEIVED

JUL 08 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 7/1/2019

Request to Amend the 2018/19 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
101-648-835.00	Lab Fees	5,200.00
101-648-861.00	Burial Transits	9,000.00
101-648-959.00	Forensic Autopsies	20,400.00

Total \$ 34,600.00

Account to be Increased:

Line Number	Account Name	Amount
101-000-691.00	Budgeted Use of Fund Balance	34,600.00

34,600.00

SIGNED: _____

To transfer budget funds to cover projected variances in Medical Examiner expense lines through end of fiscal year.

Committee Appointments

ACTION ITEMS

Memo To: Board of Commissioners
From: Maridee Cutler, Deputy County Administrator
Date: 7/15/19
Re: MERS Division 22

Please find attached the MERS Employee Contribution Rate change for Division 22.

This is the DB Adoption agreement to amend the employee contribution from 4% to the current 6% as each of the other divisions have been amended to.

Division 22 was put in place for the COAM unit, for employees hired after October 2012. We have not had an employee who has fell into this division until now. This just corrects the employee contribution in that division.

Maridee Cutler
Deputy County Administrator

RECEIVED

JUL 16 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. **Employer Name** Benzie County **Municipality #:** 1003

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20____.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

- ☐ All prior service from date of hire
- ☐ Prior service proportional to assets transferred; all service used for vesting
- ☐ Prior service and vesting service proportional to assets transferred
- ☐ No prior service but grant vesting credit
- ☐ No prior service or vesting credit

☐ Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 22), the effective date shall be the first day of October 1, 2011. Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. ☐ If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _____.
Last day of month
Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

D. ☐ If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.

E. ☐ If this is to merge division(s) _____ into division(s) JUL 16 2019, the effective date shall be the first of _____, 20____.

DAWN OLNEY
BENZIE COUNTY CLERK
BENZIE, MI 49617

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

☐ Only retirees will be in this division.

These employees are (check one or both):

☐ In a collective bargaining unit (attach cover page, retirement section, signature page)

☐ Subject to the same personnel policy

To receive one month of service credit (check one):

☐ An employee shall work 10 _____ hour days.

☐ An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

☐ **Probationary Periods** are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: _____, 20____

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

☐ Our MERS representative presented and explained the valuation results to the

_____ on _____.
(Board, Finance Cmte, etc.) (mm/dd/yyyy)

☐ As an authorized representative of this municipality, I _____
(Name)

_____ waive the right for a presentation of the results.
(Title)

Defined Benefit Plan Adoption Agreement

This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.

Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

2. Benefit Multiplier (1%-2.5%, increments of 0.05%) _____ % (max 80% for multipliers over 2.25%)

☐ Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

- ☐ Termination Final Average Compensation (calculated over the members entire wage history)
- ☐ Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

3. Final Average Compensation (Min 3 yr, increments of 1 yr) _____ years

4. Vesting (5 -10 yrs, increments of 1 yr) _____ years

5. Normal Retirement Age will be the later of: _____ (any age from 60-70), or the vesting provision selected above (#4).

6. Required employee contribution (Max 10%, increments of 0.01%) 6 %

7. Compensation for the Defined Benefit Plan means the salary or wages paid to an employee for personal services rendered while a member of MERS. Compensation and any applicable employee contributions must be reported to MERS on a monthly basis.

Employers shall define compensation using the following options (choose one):

- ☐ Compensation including all items as allowed in the MERS Plan Document (Section 14).

If anything varies, specify here:

Included: _____

Excluded: _____

- ☐ Base wages only.

If any items should be included, specify here:

Included: _____

- ☐ Medicare taxable wages as reported on W2.

- ☐ Wages plus amounts otherwise not reported as gross compensation, such as elected amounts for Section 125(a) or 457(b) deferrals.

Defined Benefit Plan Adoption Agreement

8. Unreduced Early Retirement/Service Requirements:

<input type="checkbox"/> Age 50 – 54 _____ Service of either <input type="checkbox"/> 25 or <input type="checkbox"/> 30 years
<input type="checkbox"/> Age 55 – 65 _____ Service between 15 and 30 years _____
<input type="checkbox"/> Service only (must be any number from 20 – 30 years accrued service): _____
<input type="checkbox"/> Age + Service Points (total must be from 70 – 90): _____ points

9. Other

- ☐ Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the employee's benefit
- ☐ Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- ☐ Deferred Retirement Option Program (DROP)
- ☐ Annuity Withdrawal Program (AWP)
- Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:
- ☐ Interest rate for employee contributions as determined by the Retirement Board, or
- ☐ MERS' assumed rate of return as of the date of the distribution.

10. Cost-of-Living Adjustment

<input type="checkbox"/> All current retirees as of effective date <input type="checkbox"/> Retirees who retire between _____/01/____ and _____/01/____	<input type="checkbox"/> Future retirees who retire after effective date
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: <input type="checkbox"/> Annual automatic increase <input type="checkbox"/> One-time increase	<input type="checkbox"/> Annual automatic increase
Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding	Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

- ☐ Check here if the existing COLA will be bridged for active participants as of the effective date selected on this form. Benefits accrued for service after the effective date will have no COLA increase applied.

Defined Benefit Plan Adoption Agreement

11. Service Credit Purchase Estimates are:

- ☐ Not permitted
- ☐ Permitted

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Benefit Plan Adoption Agreement, the provisions of the Plan Document control.

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Benzie County on
the day of , 20 .
(Name of Approving Employer)

Authorized signature: _____

Title: Benzie County Chairman of the Board

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Benzie County on
the 23rd day of July, 2019.
(Name of Approving Employer)

Authorized signature: 

Title Benzie County Chairman of the Board

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

Contract for Services

This Project Administration Agreement is made this _____ day of _____, 2019 for the period of July 1, 2019 through July 31, 2020 between Northwest Michigan Community Action Agency, Inc. (NMCAA), a private non-profit organization located at 3963 Three Mile Road, Traverse City, MI 49686 and Benzie County (COUNTY), a Michigan municipal corporation, whose address is Benzie County Government Center, 448 Court Place, Beulah, Michigan 49617. This Agreement shall be effective on July 1, 2019 and shall remain in effect until completion of the Project or the date of July 31, 2020 whichever occurs first (the CONTRACT TERM).

I. Purpose

The purpose of this Agreement is to specify terms, conditions, compensation, and essential duties as an Administrator for the Homeowner Rehabilitation (HO) program in Benzie County. COUNTY has recaptured Program Income (PI) funds designated for Homeowner Rehabilitation from previous Community Development Block Grant (CDBG) programs and wishes to engage NMCAA to administer funds on projects as they are presented. NMCAA plans to assist COUNTY in utilizing this PI and may leverage other funds to renovate homes owned by income qualified homeowners within Benzie County.

The scope of work provided by NMCAA will include consultation and project management of PI funds to perform Emergency Repair or Homeowner Rehabilitation.

II. Recitals

WHEREAS, Benzie County has decided to invest its CDBG Program Income dollars, accumulated to date and to be received in the future, in order to provide homeowner repairs to COUNTY residents in need of assistance, and in accordance with such terms and conditions that govern the use of CDBG Program Income funds pursuant to HUD and MEDC policies and procedures.

WHEREAS, COUNTY has determined that it is in the best interest of the County and its citizens to have the PI administered during the CONTRACT TERM by a third party familiar with County-wide housing needs along with state and federal rules associated with the use of these recaptured funds.

WHEREAS, NMCAA is a Michigan non-profit corporation which desires to administer the Program.

WHEREAS, NMCAA is familiar with County-wide housing needs and is knowledgeable about the rules governing CDBG PI receipts and expenditures.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY MUTUALLY AGREED, as follows:

III. Scope of Services provided by NMCAA

NMCAA shall complete or facilitate completion of the following essential duties as they relate to the utilization of recaptured CDBG funds (PI):

- a) Review COUNTY CDBG Program Guidelines to ensure that they are consistent with HUD and MEDC requirements. Provide suggested modifications to consider. Program Guidelines will serve as a reference guide for current and future staff, clients and funding sources.
- b) Meet with agents of COUNTY via phone conference or email on an as needed basis to discuss current status of eligible applicants; review proposed projects and receive approval to commit funds; and/or review status of renovation projects in progress.
- c) Provide assistance with marketing of PI funds on an as needed basis.
- d) Receive phone inquiries and prescreen applicants for potential eligibility using PI funds. Provide appropriate referrals for those not eligible to be assisted with PI.
- e) Assist COUNTY staff by processing applications including eligibility determination, income verification, environmental review, closeout process, client file organization, and compliance tracking.
- f) Provide or facilitate HQS/UPCS inspections, renovation specification, and cost estimating.
- g) Prepare bidding documents, solicit bids or assist clients with obtaining bids and review those received on individual projects.
- h) Screen and verify contractor eligibility to participate in the Program.
- i) Prepare and submit individual project summaries to COUNTY staff for approval via email.
- j) Facilitate contractor walk-throughs as necessary, draw inspections and other Project Management duties as identified by COUNTY staff.
- k) Prepare Homeowner / Contractor Contract and all other pertinent project related documentation, including loan documents when funding is provided as a lien on the property.
- l) Prepare and submit invoicing to COUNTY for project hard costs and NMCAA administrative fees. Provide back-up documentation to accompany invoice.
- m) Prepare and submit check requests to NMCAA's Business Office in order to pay contractors for services rendered on individual projects.
- n) Prepare change orders occurring as a result of cost over-runs. These are to be signed by contractor, homeowner and NMCAA staff. Change orders exceeding \$1,000 will also require approval in advance by COUNTY staff.
- o) Prepare and submit in writing to COUNTY, a quarterly summary report identifying progress on those projects that NMCAA has acted on during the period since the last report was submitted.
- p) Provide support with reporting to MEDC as is required for utilization of PI funds.
- q) Collect MEDC required documentation and data including, household characteristics, project data, local building permits, etc. Organize documentation in project file and/or submit data to MEDC as requested.
- r) Facilitate communication with MEDC CDBG Program Specialist or other staff as needed.

- s) Assist with completion of quarterly and annual PI reports for COUNTY to submit to MEDC as required.
- t) Maintain records, including financial records, of the performance of such duties. Any and all accounting procedures and internal financial controls shall conform to generally accepted and required accounting practices for governmental entities and will conform to any rules or regulations by the State or Federal government. Records as they pertain to the Project shall be available for review by such persons as the Authorized County Official or a designated member of the Board of Commissioners.
- u) In performing the services and activities required under this Agreement and in fulfilling the terms, conditions, obligations, covenants, agreements, and stipulations of this Agreement, NMCAA shall comply with all applicable Federal, State and local laws.
- v) NMCAA agrees to adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination as is outlined in the Benzie County Fair Housing Resolution adopted on **January 2, 2019**. A breach of this covenant shall be regarded as a material breach of this Agreement.
- w) NMCAA shall not permit any person in their employ who has any conflicting interest to perform any of the services and activities set forth in Section III or be responsible for fulfilling any of the other terms, conditions and obligations of this Agreement.

NMCAA will be available to COUNTY agents, property owners, and MEDC staff by telephone, or email throughout the duration of the contract as necessary to carry out the work described in the Scope of Services.

IV. County Responsibilities

COUNTY shall complete or facilitate completion of the following essential duties as they relate to the utilization of recaptured CDBG funds (PI):

- a) Implement Program Guidelines so that funds can be distributed fairly and proficiently using MEDC PI Policies and Procedures and by HUD CDBG Program rules found at 24 CFR 570.489 (e)
- b) Assign and train specific COUNTY staff to handle management duties of the PI receivables, expenditures and reporting. Provide clarification to NMCAA of who will be assigned these duties and responsibilities.
- c) Provide to NMCAA a financial accounting record of PI received and expended for each month and also a record by Program Year 7/1 to 6/30 in order to track receivables per HUD requirement. This is to be provided by the 10th day of the following month ending.
- d) Formalize an effective procedure that will be used to provide oversight and approval of PI expenditures and also matters related to existing COUNTY liens.
- e) Provide written project approval to NMCAA within 20 days of submittal to COUNTY. Accommodations should be made for emergency projects involving health and safety concerns and an effort made to expedite approvals.

V. Compensation

For services rendered under this Contract, COUNTY will pay NMCAA the following:

- a) Actual hard costs related to project expenses, labor and materials based on contractor charges or services, even if a project contract is not signed and/or the application is denied or withdrawn, for example environmental hazard testing, engineering fees, drawings, permits, etc.
- b) 18% Administration Fees drawn on all Program Income hard cost expenditures. Note that Administration fees are not charged on leveraged funding.
- c) NMCAA will require a fee for any additional assigned tasks outside the above Scope of Services. NMCAA staff time will be tracked, itemized and billed to COUNTY at \$50.00 per hour. Any actual cost out-lays for document recording, postage/ delivery; advertising or legal fees will be reimbursed at face value. Such tasks and expenses pertaining to matters with previous CDBG client loans shall include the following but are not limited to:
 - o Subordination of Mortgage
 - o Pay-off and Discharge of Mortgage
 - o Lien Assumption
 - o Mortgage payment structure revisions
 - o Mortgage or Tax Foreclosure
 - o Lapse of Insurance Coverage
- d) NMCAA will invoice COUNTY as expended for project specific hard costs and Administrative Fees. NMCAA will invoice COUNTY monthly for additional assigned tasks and cost out-lays. Payments will be due and payable within 15 days of the Invoice date.
- e) The COUNTY makes no implied or explicit guarantee, offer or representation of future funding from the COUNTY beyond that authorized in this Agreement and/or termination of the Agreement.

VI. Officers and Employees

It is mutually agreed that all officers and employees of NMCAA are recognized as officers and employees of NMCAA, and not the COUNTY. It is understood and agreed by the parties that the COUNTY shall have no obligation to compensate, in any manner, officers or employees of NMCAA or to otherwise provide benefits to the same. Instead, any salaries, wages, expenses or benefits of NMCAA's officers and employees shall remain the sole obligation of NMCAA.

Both the COUNTY and NMCAA shall carry Workers Disability Compensation coverage for their employees, as required by law, and shall require any contractors or sub-contractors working on the Project to do the same.

VII. Insurance

NMCAA carries comprehensive General Liability Insurance on an occurrence basis which shall insure NMCAA, such insurance at all times to be in an amount of not less than one Million Dollars (\$1,000,000) for bodily injury per occurrence, and Two Hundred fifty Thousand Dollars (\$250,000) for property damage per occurrence.

VIII. Indemnification

NMCAA agrees to hold and save the COUNTY, its officers, employees and agents free and harmless from any and all claims, demands, liabilities, loss, costs or expenses in connection with the performance by NMCAA of its obligations hereunder including, without limitation, all injuries to persons or property when NMCAA is carrying out or attempting to carry out its obligations hereunder or acting under the direction, expressed or implied, of the COUNTY, or by reason of NMCAA's failure or refusal to comply or abide by any rule, order, determination, ordinance or law of any federal, state or municipal authority.

COUNTY agrees, to the fullest extent permitted by law, to indemnify and hold harmless NMCAA, its officers, directors and employees against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by COUNTY's negligent acts in connection with the Project and the acts of its consultants, sub-consultants or anyone for whom COUNTY is legally liable.

NMCAA agrees to hold and save the COUNTY, its officers, employees and agents free and harmless from any and all claims, demands, liabilities, loss, costs or expenses arising out of an assertion by NMCAA's agents or employees that they are agents or employees of COUNTY.

Neither NMCAA nor County shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

Nothing herein shall be construed as a waiver of any governmental immunity by the COUNTY or its employees as provided by statute or court decisions.

IX. Financial Administration

COUNTY shall receive, hold and maintain all Program Income funds to the extent, and in the manner, permitted by law. All PI funds shall be deposited by the COUNTY Clerk and in the Huntington Bank and shall remain under control of the COUNTY except as expressly provided for in this Agreement.

NMCAA will prepare vouchers for payments of PI expenditures. All vouchers will be subject to NMCAA supervisory recommendation for payment to the COUNTY Board before payment is prepared and will be maintained in NMCAA files for audit and review purposes.

NMCAA shall maintain and retain all financial records in accordance with the terms, conditions and requirements of MEDC and applicable law.

The parties acknowledge and agree that the COUNTY shall not be required to expend any of its funds, except for the PI funds identified herein, as a result of any provision contained in the Contract.

X. Miscellaneous Provisions

All Notices permitted or required hereunder shall be in writing and either mailed or personally delivered to the address above stated. If by mail, notice shall be deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested and addressed to the party to whom notice is directed. If by personal delivery, notice shall be personally delivered to the party to whom notice is directed.

The invalidity or unenforceability of any provision of this Agreement shall not affect the enforceability or validity of remaining provisions and this Agreement shall be construed in all respects as if any invalid or unenforceable provision were omitted.

No term, condition, covenant or provision contained in the Agreement may be waived except in a writing signed by the waiving party. No oral statements, course of conduct or course of dealing shall be deemed a waiver. No waiver by any party hereto of any violation or breach of this Agreement shall be deemed or construed to constitute a waiver of any other violation or breach, or as a continuing waiver of any violation or breach.

This Agreement shall be interpreted, construed and governed according to the laws of the United States of America and the State of Michigan.

The headings to the various sections contained in this Agreement are for convenience only and shall to no extent affect the meaning, scope or interpretation hereof.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which shall constitute one instrument.

This constitutes the entire Agreement between the parties with respect to the subject matter hereof and any prior discussions or negotiations.

This Agreement may not be assigned, in whole or in part.

XI. Amendments

This Agreement may be amended only by mutual consent in writing signed by both parties.

In WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this instrument on this _____ day of _____, 2019 by

Chairman
Board of Commissioners
Benzie County

Kerry Baughman, Executive Director
NMCAA

party to whom notice is directed. If by personal delivery, notice shall be personally delivered to the party to whom notice is directed.

The invalidity or unenforceability of any provision of this Agreement shall not affect the enforceability or validity of remaining provisions and this Agreement shall be construed in all respects as if any invalid or unenforceable provision were omitted.

No term, condition, covenant or provision contained in the Agreement may be waived except in a writing signed by the waiving party. No oral statements, course of conduct or course of dealing shall be deemed a waiver. No waiver by any party hereto of any violation or breach of this Agreement shall be deemed or construed to constitute a waiver of any other violation or breach, or as a continuing waiver of any violation or breach.

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In WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this instrument on this _____ day of _____, 2019 by


Gary Sauer, Chairman 7-23-2019
Board of Commissioners
Benzie County

Kerry Baughman, Executive Director
NMCAA

Correspondence



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

①

July 5, 2019

Lt. Dan Smith
Benzie County
505 S. Michigan Ave.
Beulah, MI 49617

RE: RAP

Dear Lt. Smith,

In accord with your RAP application and documentation for your Taser project, I am pleased to enclose our payment in the amount of \$1,500.

I commend Benzie County and yourself for taking this risk management initiative.

Sincerely,

Cara Ceci / SP

Cara Ceci, ARM, CPCU
Manager of Risk Management Services

CC/sp

cc: Dawn Olney
MMRMA Risk Manager

Enclosure

RECEIVED

JUL 08 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

2

From: Carol Balousek (NMRE) <cbalousek@nmre.org>
Sent: Monday, July 08, 2019 3:23 PM
To: County Clerks
Subject: NMRE SUD Oversight Board Minutes 050619
Attachments: NMRE SUD BOARD MINUTES 050619.pdf

This message was sent securely using Zix®

Good afternoon:

Attached please find the minutes of the Northern Michigan Regional Entity Oversight Board meeting that took place on May 6, 2019 and were approved during the July 1st meeting. The NMRE Governing Board and SUD Oversight Board have asked me to share meeting minutes with County Clerks in the NMRE's 21-county region in an effort to keep Boards of Commissioners informed of NMRE activities, particularly with regard to PA2 liquor tax expenditures.

Please let me know if you have any questions or if I may be of further assistance. The minutes may also be accessed online at <https://www.nmre.org/boards/sud-board-directors-meeting-minutes/>.

Thank you.



Carol Balousek | Executive Assistant
Northern Michigan Regional Entity
1999 Walden Drive, Gaylord, MI 49735
P: 231.383.6206
F: 989.448.7078
www.nmre.org



Be The Solution
Drug Free Northern Michigan
www.DrugFreeNorthernMichigan.net

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RECEIVED

JUL 08 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

**NORTHERN MICHIGAN REGIONAL ENTITY
SUBSTANCE USE DISORDER OVERSIGHT MEETING
10:00AM, MAY 6, 2019
GAYLORD CONFERENCE ROOM**

MEMBERS IN ATTENDANCE:	Carolyn Brummund (Alcona), Brenda Fournier (Alpena), Melissa Zelenak (Antrim), Linda Farrell (Benzie), Robert Draves (Charlevoix), John Wallace (Cheboygan), Sherry Powers (Crawford), Chuck Welch (Grand Traverse), Jay O'Farrell (Iosco), Richard Schmidt (Manistee), Dean Vivian (Missaukee), Roger Frye (Montmorency), Ron Quackenbush (Ogemaw), Larry Wilson (Oscoda), Duane Switalski (Otsego), Terry Larson (Presque Isle), Tim Muckenthaler (Roscommon), Gary Taylor (Wexford)
MEMBERS ABSENT:	Gwenne Allgaier (Leelanau), Terry Newton (Emmet)
STAFF IN ATTENDANCE:	Eric Kurtz, Sara Sircely, Deanna Yockey, Carol Balousek
PUBLIC IN ATTENDANCE:	Dr. Barbara Barnes, Chip Cieslinski, Dr. Lyn Conlon, Ken Kauffman, Diane Pelts, Trp. David Prichard, Misty Smith, Sharon Vreeland

RECEIVED

JUL 08 2019

**DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617**

CALL TO ORDER

Let the record show that Mr. Frye called the meeting to order at 10:00am.

ROLL CALL

Let the record show that Gwenne Allgaier was absent with notice for the meeting on this date; Melissa Zelenak attended the meeting by phone; Terry Newton was unable to attend the meeting by phone due to unforeseen technical difficulties. All other SUD Oversight Board Members were in attendance.

PLEDGE OF ALLEGIANCE

Let the record show that the Pledge of Allegiance was recited as a group.

APPROVAL OF PAST MINUTES

The previous March minutes were included in the meeting materials sent on April 30th in draft form. Two typos were noted which will be corrected.

MOTION MADE BY CAROLYN BRUMMUND TO APPROVE THE MINUTES OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD FOR MARCH 4, 2019 AS CORRECTED; SECOND BY MELISSA ZELENAC. MOTION CARRIED.

APPROVAL OF AGENDA

Let the record show that no additions or changes were proposed to the agenda for the meeting on this date; two items under "PA2 Funds Use Requests" were moved to earlier on the Agenda.

MOTION MADE BY CHUCK WELCH TO APPROVE THE AGENDA FOR THE MAY 6, 2019 MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD; SECOND BY RICHARD SCHMIDT. MOTION CARRIED.

CORRESPONDENCE

Email correspondence received from Terry Newton announcing scholarship opportunities for the Michigan Association of Alcoholism and Drug Abuse Counselors Spring Conference on May 10th.

ACKNOWLEDGEMENT OF CONFLICT OF INTEREST

Let the record show that Mr. Frye called for any conflicts of interest to the meeting agenda items; none were indicated.

INFORMATIONAL REQUESTS

Admissions

The admissions report through February 28, 2019 was included in the meeting materials. The data showed that males make up most of the individuals served at 61.22%, outpatient is the highest level of treatment at 57%, and alcohol is the most prevalent primary substance at 54.74% (opiates second at 18.32%).

Level of Service Report

It was noted that this report was brought back by request of the SUD Oversight Board in March. This item was included in the meeting materials, though a revised report was sent on May 3rd pursuant to feedback from Dean Vivian. The report showed dollar amounts for services by level of care and provider.

Linda Farrell asked where the number of admissions are found; Sara Sircely responded that the numbers are found on the "Admissions" report (previous Agenda item). It was noted that the number of admissions by provider was not supplied.

Rev. Wallace asked whether the problem at Sunrise Centre had improved; Eric Kurtz acknowledged that it has. NMRE will continue to monitor.

Finance

February 2019 Financial Report

The monthly Financial Report for February 2019 was included in the meeting materials.

- SUD Revenue was reported as \$5,788,968, total expenses were reported as \$6,038,476 for a net deficit of \$249,508.
- Total PA2 funds were reported as \$5,056,480 less a \$120,811 redirect to cover block grant, for a total ending balance of \$4,935,669.

Ron Quackenbush asked whether the projects approved in March were included in the liquor tax amounts. Deanna Yockey responded that they would be included only if the payments were released for to the provider agency.

PA2 Project Lists

The liquor tax project list by county was included in the meeting materials for informational purposes.

RECOMMENDATION ITEMS

Regional PA2 Initiatives – Allocation of Funds

Mr. Kurtz led a discussion prompted during the last Operations Committee (comprised of the NMRE CEO and the five Member CMHSP CEOs) meeting on April 23rd. Some overlap of efforts taken by the CMHSPs and efforts implemented with liquor tax funds was identified and discussed. The CMHSP Board CEOs requested that they be copied on correspondence related to liquor tax use in the counties they represent. The decision was made to include the CMHSP CEOs on the SUD Oversight Board packet mailing.

One concern raised by the CMHSP CEOs was brought before the NMRE Board in April. Historically all-region requests were divided equally by the 21 counties. A request was made to use per capita population as a means of dividing the costs. The NMRE Board returned the matter to the SUD Oversight Board for

discussion and recommendation. Mr. Vivian voiced that he is in favor of appropriating based on county census. Ms. Brummund suggested a 50% County Population/50% County State Equalized Value (SEV) allocation to not overburden more populous counties. Melissa Zelenak supported that idea. Terry Larson proposed factoring in the proportion of liquor tax revenue generated from the counties. After discussion it was determined that NMRE staff will develop a comparison of various ways to split the cost and share it with the SUD Oversight Board prior to the July meeting. Mr. Welch requested obtaining information about how this is handled from other PIHPs which Mr. Kurtz agreed to do. Mr. Kurtz provided some history regarding the formation of the NMRE and the role of the Operations Committee.

PA2 Funds Use Requests

1) CADCA Training Part 2 – All 21 Counties

Ms. Sircely reported that a training held last year on the Community Anti-Drug Coalitions of America, and evidence-based process (CADCA Model) used to form community coalitions. The initial training was held in FY18; the request made on this date is for Part 2, at a total 21-county cost of \$9,680. NMRE Prevention Coordinator Christie Pudvan, added that only those counties that send participants to the training will be billed. She added that she utilized information supplied by CADCA to create the budget amounts. One individual will be brought in to train up to 40 people. Clarification was made that the \$100 meal budget includes all present for the training; the \$200 hotel budget was used as an estimate. Mr. Vivian asked how much the Phase 1 training cost. Ms. Sircely responded the total cost was reported as \$8,001. Ms. Zelenak asked whether SUD Oversight Board members may attend, to which Ms. Sircely responded that they may.

MOTION MADE BY MELISSA ZELENAK TO APPROVE A REGIONAL LIQUOR TAX REQUEST IN THE AMOUNT NOT TO EXCEED NINE THOUSAND SIX HUNDRED EIGHTY DOLLARS (\$9,680.00) TO CONDUCT A TRAINING ON THE COMMUNITY-ANTI-DRUG COALITIONS OF AMERICA COMMUNITY PREVENTION COALITION MODEL; SECOND BY GARY TAYLOR. MOTION CARRIED.

2) MiPHY Incentives – All 21 Counties

Ms. Sircely reported that County Prevention Specialists have struggled to increase participation in the Michigan Profile for Healthy Youth (MiPHY) survey process. The survey is used to determine areas to target with prevention initiatives. Ms. Sircely distributed Survey Information from the 2017/2018 school year, which showed participation from 23 school districts. Clarification was made that 7th, 9th, and 11th graders are surveyed every other year. It was noted that some schools participated but were not published due to low numbers. A request for the guidelines for publishing was made and will be sent. SUD Board Members requested a list of school districts that didn't accept the invitation; this information will be obtained. The requested funding would be for the 2019/2020 school year.

MOTION MADE BY RON QUACKENBUSH TO TABLE THE DISCUSSION OF THE REGIONAL LIQUOR TAX REQUEST TO IMPROVE PARTICIPATION IN THE MICHIGAN PROFILE FOR HEALTHY USE SURVEY PENDING FURTHER INFORMATION; SECOND BY CHUCK WELCH.

Discussion: Richard Schmidt stressed the need to know what how much funding each county received in the 2017/2018 school year and what school districts participated.

Voting took place on Mr. Quackenbush's motion. MOTION CARRIED.

3) Hidden in Plain Sight (Amend) – Alcona, Alpena, Oscoda, Montmorency, Presque Isle

A request to amend a prior approved liquor tax request was received from Catholic Human Services. "Hidden in Plain Site" takes a trailer and mocks it up as a teen bedroom to alert parents and the community of suspicious and unsuspected drug use paraphernalia. The request was not for additional

funds but to alter the way the remaining \$3,350 will be spent. Split evenly, the amount requested would be \$670 per county. Bob Draves asked if there will be an opportunity to view the trailer; Ms. Sircely responded that it will circulate throughout the stated counties.

MOTION MADE BY BRENDA FOURNIER TO APPROVE THE REQUEST BY CATHOLIC HUMAN SERVICES FOR ALCONA, ALPENA, OSCODA, MONTMORENCY, AND PRESQUE ISLE COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF THREE THOUSAND THREE HUNDRED FIFTY DOLLARS (\$3,350.00) FOR THE HIDDEN IN PLAIN SIGHT PROJECT; SECOND BY CAROLYN BRUMMUND. MOTION CARRIED.

- 4) Hidden in Plain Sight (Additional) – Benzie, Grand Traverse, Leelanau, Manistee, Wexford
A request was received from Catholic Human Services in the amount of \$10,485 for a second “Hidden in Plain Sight” project in additional counties to better cover the large geographical region. This project includes the “Hidden in Plain Sight” trailer as well as providing prevention material for the project and for the substance use goggles. Split evenly, the amount requested would be \$2,097.00 per county. Clarification was made that if the \$1000 licensing and insurance fee is not needed, it will be pulled out of the total amount.

MOTION MADE BY CHUCK WELCH TO APPROVE THE REQUEST BY CATHOLIC HUMAN SERVICES FOR BENZIE, GRAND TRAVERSE, LEELANAU, MANISTEE, AND WEXFORD COUNTY LIQUOR TAX FUNDS IN THE TOTAL AMOUNT OF TEN THOUSAND FOUR HUNDRED EIGHTY-FIVE DOLLARS (\$10,485.00) TO IMPLEMENT THE HIDDEN IN PLAIN SIGHT PROJECT; SECOND BY RON QUACKENBUSH. MOTION CARRIED.

- 5) Medication Assisted Treatment Clinic (Continuation) – Benzie, Manistee
A request for \$7,581.00 Benzie County and \$25,493.00 Manistee County liquor tax funds was received from Centra Wellness Network to continue to provide Medication Assisted Treatment (MAT) clinic services.

MOTION MADE BY RICHARD SCHMIDT TO APPROVE THE LIQUOR TAX REQUEST BY CENTRA WELLNESS NETWORK FOR SEVEN THOUSAND FIVE HUNDRED EIGHTY-ONE DOLLARS (\$7,581.00) FROM BENZIE COUNTY AND TWENTY-FIVE THOUSAND FOUR HUNDRED NINETY-THREE DOLLARS (\$25,493.00) FROM MANISTEE COUNTY TO CONTINUE THE PROVISION OF MEDICATION ASSISTED TREATMENT CLINIC SERVICES; SECOND BY JAY O’FARRELL.

Discussion: Mr. Vivian questioned the discrepancy between the cost of RN and Medical Assistant (PA) noted on the Benzie County budget and the cost for the same on the Manistee County budget. Mr. Kurtz responded it may have to do with the county census or the required staff credentials. A discussion took place regarding approving the fringe benefit packages submitted on liquor tax requests (varies from 10% to 53% on various liquor tax request budgets.) Mr. Draves requested that this discussion be placed on the July SUD Oversight Board meeting schedule, which will be done.

Voting took place on Mr. Schmidt’s motion. MOTION CARRIED.

- 6) Media Campaign – Antrim, Benzie, Grand Traverse, Kalkaska, Leelanau
A request for liquor tax funds was received from the Substance-Free Coalition of Northwest Michigan in the amount of \$150,000 to be split by the counties of Antrim, Benzie, Grand Traverse, Kalkaska, and Leelanau for a General public awareness campaign about prescription and illegal opiates. Ms. Sircely noted that measurable targets provided.

MOTION MADE BY MELISSA ZELENAK TO APPROVE THE REQUEST BY THE SUBSTANCE-FREE COALITION OF NORTHWEST MICHIGAN FOR ANTRIM, BENZIE, GRAND TRAVERSE, KALKASKA, AND LEELANAU COUNTY LIQUOR TAX FUNDS IN THE TOTAL AMOUNT OF ONE HUNDRED FIFTY

THOUSAND DOLLARS (\$150,000.00) TO IMPLEMENT A GENERAL PUBLIC EDUCATIONAL AWARENESS CAMPAIGN; SECOND BY CHUCK WELCH. MOTION CARRIED.

7) Jail Services – All 21 Counties

A liquor tax request was submitted to fund substance use disorder services in the region's jails. Specifics would be unique to each county. The implementation of State Opioid Response (SOR) grant projects identified the need for jail services throughout the region. A top priority of the project would be to ensure individuals are connected to services upon release. Mr. Larson voiced that each county has its own jail (other than Oscoda) and many are over capacity. He asked how this would be handled financially and for follow-up if/when individuals are transferred. Ms. Sircely responded that, for follow-up, the case management piece would play a role to get the individual connected in the community in which he/she is released. Mr. Kurtz clarified that, rather than an "all 21 counties" request, this is really for "all counties interested," with no funds requested from the remaining counties. He added that various counties have expressed this need, though movement forward is still in the preliminary stages.

Jay O'Farrell turned the floor over to Diane Pelts, AuSable Valley CMH CEO, who spoke about this issue. She emphasized the need for good communication between the NMRE, the SUD Oversight Board, and the CMHSPs to avoid duplication of efforts. AuSable Valley staff was unaware of this request and was finishing an application for submission to hire someone to be placed in the jail to do exactly this. Funds must be used in the best way possible to affect positive outcomes. It was noted that some CMHSPs have utilized a jail liaison with considerable success.

MOTION MADE BY JAY O'FARRELL TO TABLE FURTHER DISCUSSION OF THE LIQUOR TAX REQUEST FOR JAIL SERVICES IN THE TWENTY-ONE COUNTY REGION UNTIL THE NEXT NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT MEETING ON JULY 1, 2019; SECOND BY DUANE SWITALSKI. MOTION CARRIED.

8) Project ASSERT/SBIRT – Alpena, Charlevoix, Grand Traverse, Otsego, Wexford

A liquor tax request was submitted to expand the project currently underway in Emmet and Ogemaw Counties to Alpena, Charlevoix, Grand Traverse, Otsego, and Wexford Counties. Project ASSERT is a program that places Peer Recovery Coaches in regional emergency departments to work with individuals with substance use issues using the Screening – Brief Intervention – Referral to Treatment (SBIRT) model. This project began with funding from State Targeted Response (STR) grants; the funding requested will be used to expand the project to the stated counties.

MOTION MADE BY GARY TAYLOR TO APPROVE THE USE OF LIQUOR TAX DOLLARS FROM ALPENA, CHARLEVOIX, GRAND TRAVERSE, OTSEGO COUNTIES IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000.00) PER COUNTY TO EXPAND PROJECT ASSERT TO THE STATED COUNTIES; SECOND BY; SECOND BY CHUCK WELCH. MOTION CARRIED.

9) Recovery Residences – Charlevoix, Grand Traverse

A liquor tax request was submitted to provide room and board payment to individuals in Recovery Residences in Charlevoix and Grand Traverse Counties. Funding was previously attained from the State Opioid Response (SOR) grants. It was noted that the requested funding was based on every bed being filled at 100% capacity.

MOTION MADE BY CHUCK WELCH TO APPROVE THE USE OF CHARLEVOIX COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF ONE HUNDRED TWENTY-TWO THOUSAND SIX HUNDRED FORTY DOLLARS (\$122,640.00) AND GRAND TRAVERSE COUNTY LIQUOR TAX FUNDS IN THE AMOUNT OF

TWO HUNDRED SIXTY-TWO THOUSAND EIGHT HUNDRED DOLLARS (\$262,800.00) FOR ROOM AND BOARD FEES IN RECOVERY RESIDENCES; SECOND BY BRENDA FOURNIER. MOTION CARRIED.

10) Wellspring Healthcare Foundation – Grand Traverse, Wexford, Missaukee

A request was received from Wellspring Healthcare Foundation (WHF) for \$174,310 Grand Traverse County liquor tax funds, \$34,845 Missaukee County liquor tax funds, and \$60,225 Wexford County liquor tax funds to promote the WHF by: 1) hiring a full time Administrative Coordinator for two years (2019-2021); 2) hiring a part-time Nurse practitioner to develop and sustain physical health services for individuals and families receiving services from Well-Spring Psychiatry. Dr. Lyn Conlon and Dr. Barbara Barnes were in attendance to provide an overview of their program and ask.

Mr. Kurtz explained the prescriptive nature of PA2 funds. It was noted that the WHF is a very beneficial project but does not align with liquor tax use requirements. The NMRE would like to look more deeply into this program and determine whether there is a way help.

MOTION MADE BY TERRY LARSON TO DENY THE LIQUOR TAX REQUEST FROM THE WELLSRING HEALTHCARE FOUNDATION BUT TO CHARGE THE NMRE TO WORK WITH WELLSRING STAFF TO IDENTIFY WAYS IN WHICH IT CAN PROVIDE SUPPORT; SECOND BY BOB DRAVES. MOTION CARRIED.

PRESENTATION

NMRE Substance Use Disorder Grants

Ms. Sircely prepared a presentation and update on the many substance use disorder grants obtained by the NMRE. A handout was distributed to SUD Oversight Board Members, but the presentation did not take place in the essence of time. This will be rescheduled for the July meeting.

PUBLIC COMMENT

Let the record show that Mr. Frye called for any public comment during the meeting on this date; none were made.

NEXT MEETING

The next meeting of the Northern Michigan Regional Substance Use Disorder Oversight Board meeting is scheduled for 10:00AM on July 1st in the NMRE Board Room in Gaylord.

MOTION MADE BY JAY O'FARRELL TO ADJOURN THE MEETING OF THE NORTHERN MICHIGAN REGIONAL ENTITY SUBSTANCE USE DISORDER OVERSIGHT BOARD FOR MAY 6, 2019; SECOND BY RICHARD SCHMIDT. MOTION CARRIED.

ADJOURN

Let the record show that Mr. Frye adjourned the meeting at 12:07pm.



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Centra Wellness
NETWORK

July 5, 2019

Greetings,

I'm sending this correspondence to inform you of some recent position changes at Centra Wellness Network. Erin King, our former Director of Customer and Provider Services, has accepted the position of Clinical Director. I've also moved over from my job as Clinical Services Supervisor to take on the position of Director of Customer and Provider Services. I'm looking forward to working with you in my new role, please feel free to contact me at 231 882-2174 if you have any questions.

Sincerely,

Patrick Kozlowski, LPC

Director of Customer and Provider Services

Centra Wellness Network

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JUL 10 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

TRIAL COURT FUNDING COMMISSION INTERIM REPORT

July 9, 2019

WHEREAS, the County Clerks in Michigan have a constitutional stake in the trial court funding question, but were excluded from participation in the Trial Court Funding Commission. The County Clerks have a unique relationship with the courts and a perspective that should be heard when making recommendations for substantial changes.

WHEREAS, the goal of Public Act 65 of 2017 was to create a Trial Court Funding Commission to "review and recommend changes to the trial court funding system in light of *People v. Cunningham*".

WHEREAS, the vast majority of the Interim Report deals with the consolidation of all local court staff and operations under state control but does not solve the funding problems that *Cunningham* created (simply moving collections of fines and costs and payment of court salaries/benefits to the state does not mitigate the fact that we will still not be funded adequately).

WHEREAS, centralized control of our court process does not necessarily serve the best interest of the public. The County Clerks believe that local judges and citizens are better served by local custodial control. It has been proven to be a more responsive method of serving their needs.

WHEREAS, research of other state-funded court systems has shown that state funding creates a culture of complacency that tolerates delay. Accountability is removed from the local level and placed in the hands of bureaucrats in state government who are less connected to the people.

WHEREAS, we are concerned that transferring funding to state control would tether the judicial branch to the short term whims of the legislative and executive branches even more than they exist already. In the event of a lack of state funding (government shutdown) this process would also force the shutdown of the court system, resulting in constitutional violation of due process.

WHEREAS, it is critical to note that the finding of 46th Circuit Trial Court v. County of Crawford, 2006:143 states directly: "In order for the judicial branch to carry out its constitutional responsibilities as envisioned by the Constitution of 1963, art3, SS 2, the judiciary cannot be totally beholden to legislative determinations regarding its budgets."

WHEREAS, this Interim Report recommends altering the Michigan Constitution to provide that circuit court clerks are employed by the court and under the supervision of state government rather than the County Clerk.

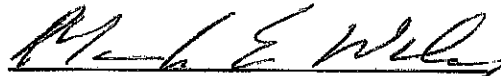
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JUL 11 2019
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

WHEREAS, County Clerks serve a critical role in the judicial system. They are constitutionally mandated to ensure the integrity of the records and protecting the best interests of our citizens. Removing County Clerks from the picture would serve as substantial disruption to the purpose that we serve.



NOW, THEREFORE, BE IT RESOLVED, the Hillsdale County Board of Commissioners are opposed to the Trial Court Funding Commission Interim Report dated April 8, 2019. We believe that it is imperative to maintain local control and accountability because that is how our constituents are best served. We strongly oppose this Interim Report and possible pending legislation and encourage the other 82 Michigan counties to join us.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Governor Gretchen Whitmer, Senator Mike Shirkey, Representative Eric Leutheuser, the Michigan Association of Counties and the other 82 Michigan Counties.

Respectfully Submitted,



MARK E. WILEY, Chair, District 3
Board of Commissioners


JULIE J. GAMES, Vice-Chair, District 2
RUTH BROWN, District 1
BRUCE CASWELL, District 4
TIM SHAW, District 5

(4)

BENZIE COUNTY

SOLID WASTE ADVISORY COMMITTEE

MINUTES OF JUNE 26, 2019

MEMBERS PRESENT: Dave Zempel, Todd Warren, Evan Warsecke,
Marlene Wood, David Schaffer, Dennis Fischgrabe

ABSENT: Christopher Cote

ALSO PRESENT: Jesse Zylstra – Solid Waste / Recycling Coordinator
Three members of the public were also present

GUEST: Kris Wood – Bay Area Disposal

Call to Order: Chairman, Dave Zempel called the meeting to order at 5:00 pm

APPROVAL OF THE AGENDA: **Motion** by Wood to approve the agenda. Seconded by Warren. All Aye

APPROVAL OF THE MINUTES OF APRIL 3, 2019: **Motion** by Warren, seconded by Fischgrabe to approve the minutes of the regular meeting as presented. All Aye.

Public Input on the Agenda: David Brown, Owner of Builders Waste expressed interest in the Business Discussion b.

Coordinator's Report: A report of the coordinator's activities and program updates was available to the committee for review and discussion.

Zylstra covered details of current activities:

- Site attendants are in place to help monitor & clean 24/7 recycling locations during the busy summer months.
- Coordinator participated in the Benzie Expo event, attended the Michigan Recycling Coalition Conference in May, wrote an Earth Day article and submitted a PSA article prior to the busy 4th of July Holiday weekend.
- Coordinator continues oversight of school cardboard trailers during summer months.
- Progress of possible relocation opportunities for the Frankfort recycling site continues, with a contract in place to remain at current site through 2019.
- State Legislation reintroduced by EGLE (formerly known as the DEQ) for statewide update potential of county Solid Waste Plans and funding to be made available to accomplish that task.

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JUL 17 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- Coordinator announced a statewide initiative squad to help educate the public and grow recycling in Michigan.
- Coordinator continues to collect batteries, cell phones and compact fluorescents from Benzie municipalities. He sorts and sends batteries to Battery Solutions & ReConnect for proper disposal/recycling.
- The 1st HHW, Electronics, Mattresses, and Scrap Tire Collection Event was conducted June 15th. Volumes are not yet in but Zylstra reported the semi trailer of scrap tires was filled to capacity as was the HHW and Electronics trailers. He will report when numbers are received. He thanks the workers that helped make the event run smoothly. The next event will be Scrap Tires only in Thompsonville on July 13th. A full collection of HHW, Tires, Electronics and Mattresses will be held August 17th in Honor.

Business:

- Current Financial Report:** Zylstra presented the SWAC with a Revenue and Expenditure Report for review and discussion.
- Bay Area Disposal:** Kris Wood, Owner of Bay Area Disposal, came before the Committee to express his desire to open a Class B Transfer Station in Inland Township, Benzie County. It is noted that Zylstra had provided the SWAC with an informational packet containing a Violation Notice from J. Staley, Geo-Environmental Engineer, Materials Management Division of MI Dept. of EGLE, K. Wood's response to the notice, email correspondence, pictures of the site and information regarding updating / amending the Solid Waste Management Plan.

Lengthy discussion took place. It is recommended by the SWAC that K. Wood clarifies through Inland Township Zoning that he is zoned for operations as a transfer facility and that what he is doing on the property is legal and in compliance with the Solid Waste Plan. The SWAC also asks to see proof through EGLE that action required to bring the Site into compliance has been accomplished to the satisfaction of the NREPA.

Pertaining to today's business, the SWAC recognizes the need for a transfer station in Benzie County. The SWAC acknowledges the current SW Plan needs to be reviewed and revised to address confusion that requires clarification. It is the consensus of the SWAC that the committee advises the BOC to set up a 14 member Solid Waste Management Plan Committee to amend the plan to consider to allow Bay Area Disposal to own and operate a transfer station or we follow the current SW Plan where the County leases the property and he operates the business under County Sponsorship.

Other Business: None

Correspondence: None

Public Input: Darryl Fenstemacher, Landfill Owner in Oceola County, as well as the owner of a Class B Transfer Station, offered assistance to Benzie County as we consider implementation of a Solid Waste Management Plan Committee.

Adjourn: **Motion** by Wood, Seconded by Fischgrabe to adjourn the meeting at 6:42 pm. All Aye.

The next quarterly SWAC meeting will be held on Wednesday, October 2nd, 2019

Minutes are respectfully submitted by Jesse Zylstra, Recycling Coordinator

Marlene Wood, Secretary