

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA October 8, 2019

Frank F. Walterhouse Board Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 9/24/2019
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT –
 FINANCE – Approval of Bills
 COMMITTEE OF THE WHOLE – None
 COMMITTEE APPOINTMENTS – Planning & Parks/Rec Resignation; BTA
 ACTION ITEMS – EMPG Work Agreement & 2019 Grant Agreement; County
 Administrator’s Employment Contract
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –
10:00 Eric Kurtz, Northern Michigan Regional Entity
10:15 Kris Steinberg, US Census
10:30 Closed Session – MCL 15.268(a) – County Administrator’s Evaluation
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District	III – Linda Farrell (Crystal Lake, Frankfort)	231-882-6620
District	IV – Rhonda Nye (Benzonia).....	231-510-8804
District	V – Sherry Taylor (Homestead).....	231-882-5452
District	VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
September 24, 2019

The Benzie County Board of Commissioners met in a regular session on Tuesday, September 24, 2019, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke

The invocation was given by Commissioner Sauer and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Roelofs, to approve the agenda as amended, adding Appendix C during Action Items. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Roelofs, seconded by Warsecke, to approve the regular session minutes of September 10, 2019 as corrected. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Roelofs, to approve the closed session minutes of September 10, 2019 as presented. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

9:06 a.m. Public Input – None

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Doug Durand, Benzie Senior Resources, provided a written report and also reported that 240 Senior Project Fresh coupons have been handed out this year. Bring a Friend to the Gathering Place was yesterday. Tomorrow is the first evening meal. Walk-A-Thon – have surpassed last years' goal.

Undersheriff Kyle Rosa presented a Letter of Commendation to Deputy Stephanie Homan for a job well done with regard to home invasion and B&E with the individual turning himself in.

Kyle Maurer, Animal Control Officer, gave the board information regarding the grant award that is in the Action Items for their consideration.

COMMISSIONER REPORTS

Comm Taylor reported on the Land Bank Authority and the status of properties. 911 Advisory – attended on behalf of Comm Roelofs – there was discussion regarding the combination of the 911 Director and Emergency Manager and all that attended are pleased and are willing to give it a try.

Comm Jeannot reported on the BOC/DHHS Document of Understanding and it is moving forward. Northern Michigan Commissioners Association – the State is looking at providing funds for Secondary Road Patrol; there was talk about the courts not being revenue generating; we will be requested to pay a membership fee of \$75.00 bi-annually. There was also discussion regarding the Judge's pay, with benefits, being handled through the State of Michigan. Chamber of Commerce –

COMMISSIONERS

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September 24, 2019

will be asking that a representative of the Board of Commissioners to participate with the watershed. Point Betsie Lighthouse – there is some deterioration of the front apron due to decay from the lake. Building Authority – the meeting on 9/19 there was talk regarding the millage money and whether they follow the bond or ballot wording and what the excess funds are to be used for. DHHS believes the excess should be used for capital improvements or equipment purchases.

Comm Farrell attended the City of Frankfort Council meeting where they will be creating a 501C3 Housing Commission; they approved helicopter rides at the Fall Festival; there is still a lot of water on the playground area and they may need to raise the grade.

Comm Warsecke attended the Colfax and Inland Township meetings. Inland held a gravel pit meeting, but no decision was made. They will be obtaining more information from the applicant. Went to Pellston when the Vice President came in; got to see all of the secret service work together.

Comm Roelofs attended the EMS contract negotiations last week. EMS committee is beginning the ambulance purchase process. Will have a memorial service on Veterans Day at the Veteran's Memorial at 1:00 p.m.

Comm Nye attended the Local Emergency Response Committee meeting. Planning Commission met for the last time last night before the committee is suspended and they are moving forward with the October 25 Summit at Grow Benzie. Parks & Rec met and had discussion regarding the drainage at Point Betsie road. Diamond Crossing Marker in Thompsonville has been approved.

Comm Sauer attended the Workers Comp board meeting and reported that there were no settlement claims and they talked about safety grants. MAC update spoke regarding potential 4-year terms for Board of Commissioners; new auto insurance rates to take effect next year; state of Michigan saw a decrease in unemployment from 9% down to 4% and over 5,000 new jobs in the State of Michigan. *October* November 8 will be a presentation at COTW regarding space use. Thompsonville Fall Fest is *500,000* October 26. Village of Elberta has a new trustee. Board Rules – asked the board to review these rules again. These are guidelines for what we should be doing. When we ask Mitch to do something, it should be board action.

10:02 a.m. Ed Hoogterp and Tad Peacock

Request for matching funds for a grant proposal to the Michigan Department of Environment, Great Lakes and Energy on behalf of the Village of Beulah for clean-up of the stormwater that goes into Crystal Lake. They are asking for consideration of \$21,000 for a three-year period for the project.

Motion by Jeannot, seconded by Roelofs, to adopt resolution 2019-019 for Crystal Lake Beulah Beach Remediation and Storm Water Reduction”, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Taylor, to authorize letter of support for Village of Beulah's Crystal Lake Beulah Beach Remediation and Storm Water Reduction application, authorizing the chair to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

10:33 a.m. Break

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September 24, 2019

10:40 a.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT – Maridee Cutler, Deputy County Administrator
Ms. Cutler stated that Kerby's Backhoe will be here this week to do the parking lot work.

FINANCE

Bills: Motion by Jeannot, seconded by Taylor, to approve payment of the bills from September 10, 2019 thru September 24, 2019 in the amount of \$381,686.47, as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Motion by Roelofs, seconded by Taylor, to allow the County Treasurer to intergovernmental transfer monies to cash balance all accounts for fiscal year ending September 30, 2019, up to \$1 million. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Taylor, to authorize the County Treasurer to transfer \$185,000 from the Delinquent Tax Revolving Fund to the Capital Improvement fund based on resolution 2019-013. Roll call. Ayes: Jeannot, Roelofs, Sauer and Taylor Nays: Farrell, Nye and Warsecke Motion carried.

COMMITTEE OF THE WHOLE

Motion by Warsecke, seconded by Nye, to approve items 1-2 of the September 10, 2019 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

COMMITTEE APPOINTMENTS

Benzie Bus: Interview to be scheduled for Wednesday, October 2, 2019 @ 4:30 p.m. at the Government Center. The interview committee will be: Comm Jeannot, Sauer and Warsecke, Amy Herczak, Chair of the BTA and Mitch Deisch

Airport Authority: Motion by Jeannot, seconded by Warsecke, to reappoint Kenneth J. Laurence Sr. to the City County Airport Authority with a term expiring March 1, 2023. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

ACTION ITEMS:

Appropriations Act: Motion by Warsecke, seconded by Farrell, to adopt the Benzie County 2019-2020 General Appropriations Act and Budget as corrected, authorizing the chairman to sign. Roll call. Ayes: Farrell, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: Jeannot Motion carried.

Employee Roster: Motion by Warsecke, seconded by Nye, to adopt the Employee Roster for 2019-2020, effective October 1, 2019, as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Appendix A: Motion by Warsecke, seconded by Jeannot, to adopt Appendix A – Elected Official Salaries as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

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Appendix B: Motion by Warsecke, seconded by Farrell, to adopt Appendix B – Appointed Official Salaries effective October 1, 2019, as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Appendix C: Motion by Warsecke, seconded by Roelofs, to adopt Appendix C – Per Diem and Mileage Report for 2019/202 Fiscal Year as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Resolution 2019-018: Motion by Farrell, seconded by Warsecke, to approve resolution 2019-018 authorizing 911 Surcharge Renewal to be placed on the March 20, 2020 Presidential Primary Ballot. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

L-4029 Tax Rate: Motion by Warsecke, seconded by Roelofs, to approve the L-4029 Tax Rate for 2019 as presented, authorizing the chairman to sign. Roll call. Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

RAP Grant Application - Jail: Motion by Warsecke, seconded by Farrell, to authorize the RAP Grant application to MMRMA for Jail Control Board and authorize the County Clerk to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Two Seven Oh Inc Grant – ACO: Motion by Warsecke, seconded by Farrell, to accept the grant from Two Seven Oh Inc in the amount of \$10,000 for spaying and neutering, together with vaccines and testing, for Animal Control. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

PRESENTATION OF CORRESPONDENCE

- Antrim County resolution regarding Trial Court Funding received.
- Iosco County resolution regarding Trial Court Funding received.
- Baraga County resolution in Support of Line 5 Tunnel received.
- Baraga County resolution regarding Trial Court Funding received.
- Baraga County resolution Opposing Legislation to Prevent County Commissioner candidates from Disclosing their Party Affiliation on Ballots received.
- Arenac County resolution Opposing Legislation to Prevent County Commissioner candidates from Disclosing their Party Affiliation on Ballots received.
- Grand Traverse County resolution in Support of Line 5 Tunnel received.
- Letter from Dept of Health and Human Services approving the 2019-20 Child Care Fund budget received.
- Email received from Manistee County Administrator regarding approval of the revised Intergovernmental Agreement for MIDC.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

11:47 a.m. Public Input – None

COMMISSIONERS

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September 24, 2019

Motion by Roelofs, seconded by Warsecke, to adjourn at 11:47 a.m. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Gary Sauer, Chair

Dawn Olney, Benzie County Clerk

INDEX

1. Approved the agenda as amended, adding Appendix C during Action Items.
2. Approved the regular session minutes of September 10, 2019 as corrected.
3. Approved the closed session minutes of September 10, 2019 as presented.
4. Adopted resolution 2019-019 for Crystal Lake Beulah Beach Remediation and Storm Water Reduction”, authorizing the chairman to sign.
5. Authorized a letter of support for Village of Beulah’s Crystal Lake Beulah Beach Remediation and Storm Water Reduction application, authorizing the chair to sign.
6. Approved payment of the bills in the amount of \$381,686.47, as presented.
7. Authorized the County Treasurer to intergovernmental transfer monies to cash balance all accounts for fiscal year ending September 30, 2019, up to \$1 million.
8. Authorized the County Treasurer to transfer \$185,000 from the Delinquent Tax Revolving Fund to the Capital Improvement fund based on resolution 2019-013.
9. Approved items 1-2 of the September 10, 2019 Committee of the Whole Consent Calendar as presented.
10. Reappointed Kenneth J. Laurence Sr. to the City County Airport Authority with a term expiring March 1, 2023.
11. Adopted the Benzie County 2019-2020 General Appropriations Act and Budget as corrected, authorizing the chairman to sign.
12. Adopted the Employee Roster for 2019-2020, effective October 1, 2019, as presented.
13. Adopted Appendix A – Elected Official Salaries as presented.
14. Adopted Appendix B – Appointed Official Salaries effective October 1, 2019, as presented.
15. Adopted Appendix C – Per Diem and Mileage Report for 2019/202 Fiscal Year as presented.
16. Approved resolution 2019-018 authorizing 911 Surcharge Renewal to be placed on the March 20, 2020 Presidential Primary Ballot.
17. Approved the L-4029 Tax Rate for 2019 as presented, authorizing the chairman to sign.
18. Authorized the RAP Grant application to MMRMA for Jail Control Board and authorize the County Clerk to sign.
19. Accepted the grant from Two Seven Oh Inc in the amount of \$10,000 for spaying and neutering, together with vaccines and testing, for Animal Control.

Committee of the Whole

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September 10, 2019

Motion by Warsecke, seconded by Nye, to approve the Committee of the Whole Consent Calendar of September 10, 2019 as follows:

1. Amend the TNT 2018-19 Budget as presented.
2. Amend the Emergency Manager 2018-19 budget as presented.

Elected Officials And Department Heads

100-100000-0000

9-1-1
Police
Fire / EMS

Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency 231-882-4487 / Fax 231-882-5894



To: Board of Commissioners
From: Ronald Berns, Director

Re: Recap of September 2019

The Supervisor is on short-term disability. The current short-term disability is until November 25th. She can return with a return to work doctor's slip.

Rebecca posted the open position with a cut-off date of October 31st for submitting applications. We have several so far and Rebecca is working on the ones that applied thru Indeed and Facebook.

Replaced a UPS (Uninterrupted Power Source) for the main radio rack in the Armory as the original failed to provide the amount of power necessary to maintain battery power to the radios before the generator took over.

A WestTel technician has been scheduled for Monday October 21st to install three new "9-1-1" telephones and update the server that operates the telephone system. We should experience no down time.

On September 11th a network switch failed and connectivity to the government center was lost as well as the Sheriff's Office telephones and our connection to the Internet. IT Right was able to re-route all the data traffic and removed the bad switch. A replacement switch was put in place on September 23rd. The Dispatch Center was affected by the loss of the Internet and the ability to make outbound calls which was fixed with our backup wireless telephones.

Any questions, I can be reached at 882-4484 ext 242 or my cell 231-651-0359

Ronald Berns
Director

/rcb

RECEIVED

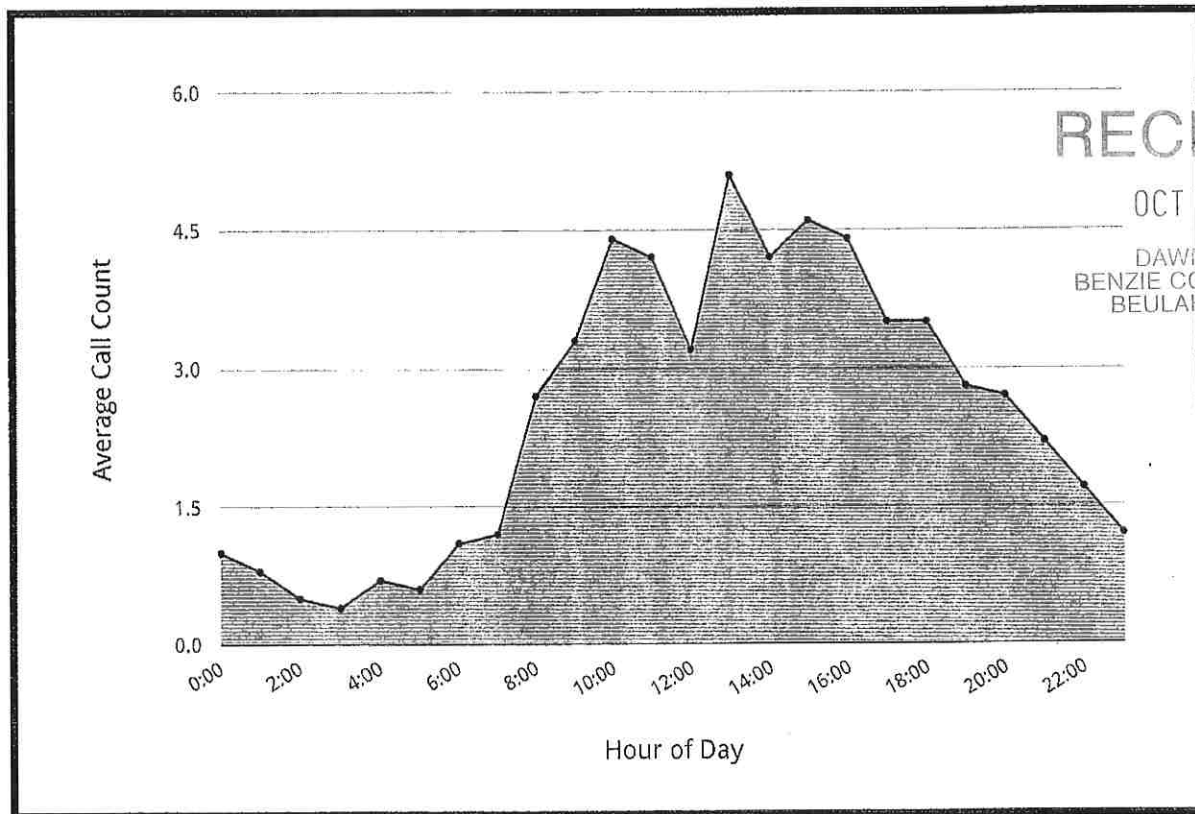
OCT 01 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE COUNTY (CENTRAL DISPATCH), MI

Admin Inbound Calls – Calls by Hour of Day

9/1/2019 to 9/30/2019



SUMMARY

Hour	Average Call Count	Highest Call Count	Total Call Count	Percentage	Tandem Transfers	NG911 Transfers	Blind Transfers	Attended Transfers	Conference Transfers	Total Transfers
—	2.5	15	1798	100.0%	0	0	191	1	0	192

DETAIL

Hour	Average Call Count	Highest Call Count	Total Call Count	Percentage	Tandem Transfers	NG911 Transfers	Blind Transfers	Attended Transfers	Conference Transfers	Total Transfers
0:00	1.0	6	31	1.7%	0	0	0	0	0	0
1:00	0.8	6	24	1.3%	0	0	2	0	0	2
2:00	0.5	5	15	0.8%	0	0	1	0	0	1
3:00	0.4	5	12	0.7%	0	0	0	0	0	0
4:00	0.7	5	20	1.1%	0	0	1	0	0	1
5:00	0.6	5	17	0.9%	0	0	0	0	0	0
6:00	1.0	5	20	1.1%	0	0	0	0	0	0
7:00	1.2	5	20	1.1%	0	0	0	0	0	0
8:00	2.5	5	20	1.1%	0	0	0	0	0	0
9:00	3.5	5	20	1.1%	0	0	0	0	0	0
10:00	4.5	5	20	1.1%	0	0	0	0	0	0
11:00	4.2	5	20	1.1%	0	0	0	0	0	0
12:00	3.2	5	20	1.1%	0	0	0	0	0	0
13:00	5.5	5	20	1.1%	0	0	0	0	0	0
14:00	4.5	5	20	1.1%	0	0	0	0	0	0
15:00	5.2	5	20	1.1%	0	0	0	0	0	0
16:00	4.8	5	20	1.1%	0	0	0	0	0	0
17:00	3.5	5	20	1.1%	0	0	0	0	0	0
18:00	3.5	5	20	1.1%	0	0	0	0	0	0
19:00	2.8	5	20	1.1%	0	0	0	0	0	0
20:00	2.5	5	20	1.1%	0	0	0	0	0	0
21:00	1.8	5	20	1.1%	0	0	0	0	0	0
22:00	1.2	5	20	1.1%	0	0	0	0	0	0

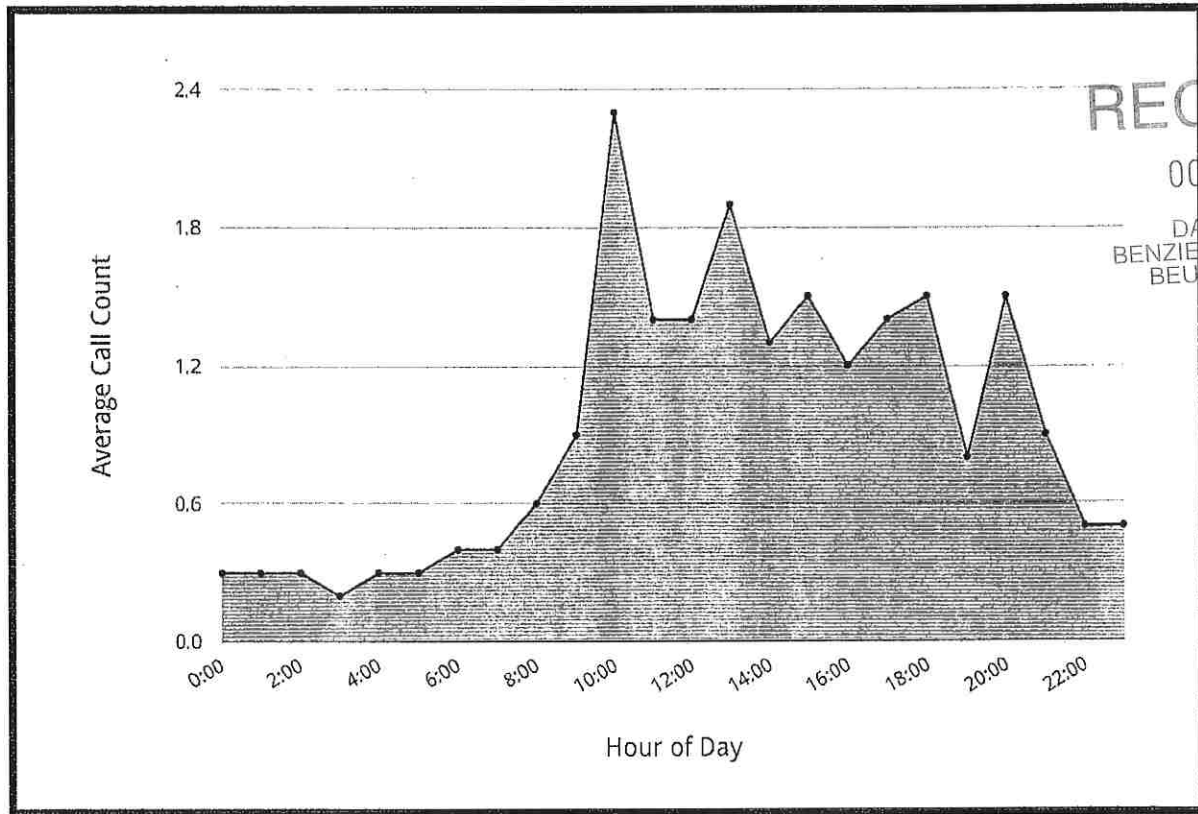
6:00	1.1	6	33	1.8%	0	0	0	0	0	0
7:00	1.2	5	36	2.0%	0	0	2	0	0	2
8:00	2.7	6	80	4.4%	0	0	10	0	0	10
9:00	3.3	8	98	5.5%	0	0	7	0	0	7
10:00	4.4	15	133	7.4%	0	0	15	0	0	15
11:00	4.2	11	126	7.0%	0	0	21	0	0	21
12:00	3.2	8	97	5.4%	0	0	9	0	0	9
13:00	5.1	15	152	8.5%	0	0	16	0	0	16
14:00	4.2	12	127	7.1%	0	0	26	1	0	27
15:00	4.6	11	138	7.7%	0	0	24	0	0	24
16:00	4.4	11	132	7.3%	0	0	19	0	0	19
17:00	3.5	9	105	5.8%	0	0	10	0	0	10
18:00	3.5	10	104	5.8%	0	0	7	0	0	7
19:00	2.8	9	83	4.6%	0	0	10	0	0	10
20:00	2.7	12	82	4.6%	0	0	4	0	0	4
21:00	2.2	7	67	3.7%	0	0	2	0	0	2
22:00	1.7	7	50	2.8%	0	0	3	0	0	3
23:00	1.2	6	36	2.0%	0	0	2	0	0	2
—	2.5	15	1798	100.0%	0	0	191	1	0	192

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BENZIE COUNTY (CENTRAL DISPATCH), MI

9-1-1 Inbound Calls – Calls by Hour of Day

9/1/2019 to 9/30/2019



SUMMARY

Hour	Average Call Count	Highest Call Count	Total Call Count	Percentage	Tandem Transfers	NG911 Transfers	Blind Transfers	Attended Transfers	Conference Transfers	Total Transfers
—	0.9	38	665	100.0%	21	0	1	0	0	22

DETAIL

Hour	Average Call Count	Highest Call Count	Total Call Count	Percentage	Tandem Transfers	NG911 Transfers	Blind Transfers	Attended Transfers	Conference Transfers	Total Transfers
0:00	0.3	2	9	1.4%	0	0	0	0	0	0
1:00	0.3	2	8	1.2%	0	0	0	0	0	0
2:00	0.3	3	10	1.5%	0	0	0	0	0	0
3:00	0.2	2	5	0.8%	0	0	0	0	0	0
4:00	0.3	4	8	1.2%	0	0	0	0	0	0
5:00	0.3	3	9	1.4%	0	0	0	0	0	0
6:00	0.4	4	10	1.5%	0	0	0	0	0	0
7:00	0.4	4	10	1.5%	0	0	0	0	0	0
8:00	0.6	6	18	2.7%	0	0	0	0	0	0
9:00	1.0	10	30	4.5%	0	0	0	0	0	0
10:00	2.3	38	66	9.9%	0	0	0	0	0	0
11:00	1.3	13	39	5.9%	0	0	0	0	0	0
12:00	1.3	13	39	5.9%	0	0	0	0	0	0
13:00	1.8	18	54	8.1%	0	0	0	0	0	0
14:00	1.3	13	39	5.9%	0	0	0	0	0	0
15:00	1.5	15	45	6.8%	0	0	0	0	0	0
16:00	1.2	12	36	5.4%	0	0	0	0	0	0
17:00	1.3	13	39	5.9%	0	0	0	0	0	0
18:00	1.4	14	42	6.3%	0	0	0	0	0	0
19:00	0.8	8	24	3.6%	0	0	0	0	0	0
20:00	1.4	14	42	6.3%	0	0	0	0	0	0
21:00	0.8	8	24	3.6%	0	0	0	0	0	0
22:00	0.5	5	15	2.3%	0	0	0	0	0	0
23:00	0.5	5	15	2.3%	0	0	0	0	0	0

6:00	0.4	4	11	1.7%	1	0	0	0	0	1
7:00	0.4	3	12	1.8%	1	0	0	0	0	1
8:00	0.6	4	18	2.7%	0	0	0	0	0	0
9:00	0.9	3	28	4.2%	1	0	0	0	0	1
10:00	2.3	38	70	10.5%	1	0	0	0	0	1
11:00	1.4	11	43	6.5%	0	0	0	0	0	0
12:00	1.4	5	42	6.3%	0	0	0	0	0	0
13:00	1.9	22	56	8.4%	2	0	0	0	0	2
14:00	1.3	5	40	6.0%	2	0	0	0	0	2
15:00	1.5	7	44	6.6%	6	0	1	0	0	7
16:00	1.2	5	36	5.4%	1	0	0	0	0	1
17:00	1.4	9	43	6.5%	0	0	0	0	0	0
18:00	1.5	4	46	6.9%	2	0	0	0	0	2
19:00	0.8	3	24	3.6%	1	0	0	0	0	1
20:00	1.5	12	46	6.9%	0	0	0	0	0	0
21:00	0.9	5	27	4.1%	2	0	0	0	0	2
22:00	0.5	4	16	2.4%	1	0	0	0	0	1
23:00	0.5	3	14	2.1%	0	0	0	0	0	0
—	0.9	38	665	100.0%	21	0	1	0	0	22

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	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
9-1-1 Calls	788	824	594	629	422	440	556	586	429	462	534	643
Admin Inbound calls	2213	2299	1727	1713	1540	1229	1661	1400	1411	1365	1575	1818
Transferred 9-1-1 to another PSAP	38	38	30	55	25	20	29	37	14	23	20	31
Transfers within building											205	205
Call for Service Nature types:												
Abandoned 9-1-1	36	43	55	36	20	28	34	30	31	26	44	77
Abandoned Vehicle	8	1		2	1	4	2	1	16	2	3	1
Accidental Dial	13	10	9	5	6	3	6	5	8	7	9	24
Alarm - Commercial	7	8	13	10	7	10	10	8	11	4	4	5
Alarm - Medical	9	4	2	11	4	5	4	7	7	6	9	5
Alarm - Residential	12	17	20	12	11	8	11	6	5	9	13	9
Ambulance Request	169	162	134	130	108	119	127	117	124	113	133	129
Ambulance Transfer	46	58	22	46	22	26	22	23	29	17	27	39
Animal Control Complaint	21	12	15	13	8	9	10	12	13	13	23	18
Assault	9	5	4	2	6	4	5	3	6	6	4	7
Assist Other Dept / County	22	17	19	10	14	12	14	18	14	18	16	23
Be on the Lookout		2	4	1	1	3	5	2	1		7	3
Boater in Distress		5	1									
Boating Complaint	5	6	3	1								2
Breaking and Entering	1	5	4	2	2	2	1		2	3	1	6
Breaking and Entering - In progress	2	3	1	2					1			1
Breaking and Entering - Vehicle					1						1	
Bullying			3				1				1	1
Bus Lights Disregarded			2	2	3	1			1	1	1	
Car vs Bear - Property Damage Accident											1	2
Car vs Deer - Property Damage Accident	21	15	28	36	45	23	13	11	22		14	20
Careless Use	5	6	4	4	2	3			3	4		2
Child Neglect	1									1		
Child Abuse		1					1	1			1	
Citizen Assist	12	4	11	6	1	3	5	4	4	8	7	9
Civil - Assist	1					1		3		1	1	4
Civil - Dispute	1	2	1	5	1	1	2	3	3	2	1	1
Civil - Standby	1	2	3	4	4	2	4	3	3	3	2	3
Computer Crime		1						1				
Counterfeit Money / ID											1	
Criminal Sexual Conduct (CSC)		2	1		2	1			1		2	2
Custody Dispute	1	3	2	2	1	1		2	1	1		1
Deer Permit Issued		1	1		2				1		1	
Disorderly Subject		2	1				1			1	2	1
Domestic Violence	8	1	4	5	4	5	4	3	7	4	3	4
Drug Activity	7	4	3	4	1			1	3	4	2	2
Embezzlement						1	1		1			
EMS Centralize		1										
Family Trouble	4	6	7		4	7	5	2	3	7	3	4
Fight in Progress	4	2	4		2			1		1		2
Fire - Alarm	10	6	5	5	1	1	3	4	2		5	3
Fire - Brush				1			1			3	4	1
Fire - Chimney							1				1	
Fire - Grass									1	2	2	
Fire - Other		12	4	6	5	4	2	7	3	8	9	7
Fire - Structure	1	1	2	3	5	3	4	4		4	7	2
Fire - Vehicle	2					2			2	4	2	1
Fireworks Complaint	14	4	2			2					2	4
Found Property	4	8	8	7	4	2	1		2	2	5	7
Fraud	6	10	6	6	6	5	2	2	5	2	3	5
Gas Drive Off	8	6	5	6	3	5	6	3	4	6	4	7
Gas Leak (Natural Gas)	1		1	1	1	2		3			2	
Harassment	8	5	7	5	2	4	3	4	3	8		2
Harassing Telephone Calls / Text		1		1	2		1	1			4	2

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BENZIE COUNTY CLERK
BEULAH, MI 49617

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Hazardous Material Spill / Leak										1		1
Identity Theft				1			1	1		1	1	1
Illegal Burn					2	1				3	6	2
Illegal Dumping	1	1	2						1	4	1	3
Illegal Fireworks												
Incorrigible Youth	2	1	1	3	1	1	2	2	1	1	4	
Injured Animal	5	1	1	7	5	6	7	5	8	2	2	2
Intoxicated Driver - Suspected	2	5	3	3	1	3		2	3	2	3	2
Intoxicated Subject	5	2	1	2	2	3	1	2	2	3	4	1
Landlord / Tenant Dispute	2		1		2	3		1	1			1
Larceny	15	16	5	13	7	7	10	2	9	9	7	14
Leaving the scene of accident									1		1	1
Livestock in the roadway	2		1		1	2				2	1	2
Lost Property / Animal	2	2	2	4	1					1	3	4
Loud Party	3	6		1								2
Marijuana Possession						1						
Malicious Destruction of Property	9	13	6	10	5	2	6	2	7	7	4	6
Minor in possession of alcohol				1	1	1	1	2	2	1		
Misdialed 9-1-1	12	17	7	12	10	3	8	6	13	9	17	8
Missing Person	5	4	4	5	2	1		1	1	1		4
Motorist Assist	6	16	12	5	5	6	11	16	14	8	12	12
Neighbor Dispute	5	2	2	3	4	1	1	2	2	4	5	3
Noise Complaint	6	7	5	3							4	5
Off Road Vehicle Complaint	2	1								1		2
Open Door	3	1					2	1		1		
Open Intoxicant in a Motor Vehicle	1											
Other / Misc	41	43	48	22	22	25	26	18	23	15	24	35
Parking Complaint	10	10	4	2	2		3	2	3	5	3	4
Patient Transfer - EMS												
Peeping Tom					1							
Person in the Water		1	2									
Personal Injury Accident	8	11	8	1	2	4	7	5	4	1		5
Personal Protection Order - Entry		3	2	3	2			4	3	4	1	3
Personal Protection Order - Violation	1	2	1	1		1	2		1	3		2
Possession of Illegal Substance												
Power Line - Down, Fire, Arcing	6	17	15	29	2	6	7	7	1	5	7	5
Private Property Accident	9	13	4	3	1	6	5	3	5	2	4	8
Probation Violation							1					
Property Check	1	3	4		1	1		1			3	
Property Damage Accident	28	31	17	15	25	20	36	22	17	11	11	12
Property Dispute	1			1					1	1		
Prowler												
Reckless Driver	40	48	26	23	20	21	6		11	18	20	39
Road Hazard	9	7	12	4	7	8	11	11	14	7	2	3
Robbery - Armed												
Robbery - Unarmed												
Roll Over - Personal Injury Accident	1	1	1	2	3	2	1					1
Roll Over - Property Damage Accident				1	4	9	8	3	5	1	1	
Runaway	1	1	1							1	1	
Sex Offender Violations												
Shoplifting	5	1				1		1		1		1
Snowmobile Complaint									1			
Stalking											1	
Suicidal Subject	1	5	4	3	5	4	2	3	6	2	6	6
Suspicious Mail / Package			1	1								
Suspicious Person	2	6	9	6	5	2	1		3	3	5	1
Suspicious Telephone Call / Text	1	1										
Suspicious Situation	24	30	22	20	17	10	11	20	17	11	21	22
Suspicious Vehicle	8	12	13	7	8	8	4	6	5	4	8	7

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Test Call						6	6	62	9	8	5	4
Threats	6	3	3	6	1	2	6	2	5	1	5	
Traffic Stop	454	411	324	259	162	249	172	173	230	261	457	388
Tree Down in Road	17	37	25	67	4	7	7	24	5	18	10	10
Trespassing	2	3	9	6	4		3		3	2	4	1
Truancy										1		3
Unauthorized Driving Away Automobile	3	2	1	2	1	1	1	1			2	4
Uninitiated 9-1-1 call			10	1		1	1	5	3		1	
Unknown Accident	4	1	3		8	1	4		3		1	3
Unwanted Person	3	6	6	1	4		2	2	7	5	3	10
Unwanted Telephone Calls / Texts												2
Vandalism	4			1				1				
Vehicle in Ditch	2		3	3	15	10	23	19	6	3		3
Verbal Dispute	4		1		1	2		1	5	3	6	
VIN Inspection	3	4	4	11		5			1	5	3	3
Warrant Attempt	3			1	1	2	1			1		
Warrant Arrest	2	1	1									
Warrant Entry		17	16	19	11	9	10	21	20	12	15	16
Warrant TIP		1	2	2	1		1		1	1	1	
Water Rescue									1			2
Welfare Check	13	21	6	12	6	16	12	13	11	4	16	17
TOTAL	1,385	1,325	1,091	1,011	720	797	748	785	845	793	1,117	1,154

Disclaimer - The calls for service nature types represent what the calltaker has determined represents the type of call for service the caller requested. reported service nature types are listed. The low frequency type ones will be added when they are selected. These call for service natures do not always represent how safety officer. Not all activity by a dispatcher is represented here.

Smart911												
					Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Total number of profiles as of =					382	383	431	734	751	754	754	758
9-1-1 calls to Dispatch with profile					31	10	18	10	8	12	6	10
Chat by text									20	13	27	36
Chat with response									13	7	17	19

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Commissioner Reports



Northern Michigan Regional Entity

LIQUOR TAX AND YOU

PRESENTED TO THE NMRE
BENZIE COUNTY BOARD OF
COMMISSIONERS

OCTOBER 8, 2019

THE GENERAL PROPERTY TAX ACT (EXCERPT) ACT 206 OF 1893

211.24e Definitions; levying ad valorem property taxes for operating purposes; limitation; reduction; approving levy of additional millage rate; change in state equalized valuation of local governmental unit resulting from appeal; insufficiency of additional millage rate; public hearing; notice; establishing proposed additional millage rate before public hearing; calculating reductions in millage rates; amount used for substance abuse treatment programs; distribution to coordinating agency; applicability of section; effect of MCL 380.1211.

Short Version: States' ability to tax.

STATE CONVENTION FACILITY DEVELOPMENT ACT 106 OF 1985

- Currently sunset with Cobo Hall bond debt retired.
- Still referenced in the Department of Treasury web site. Basically sets the stage for “50% of the state convention facility development act distribution shall be used for substance abuse treatment programs. Further, the proceeds received by the taxing unit (county) shall be distributed to the coordinating agency designated for that county.”

PUBLIC ACT 500 OF 2012 AKA THE POLESKI BILL

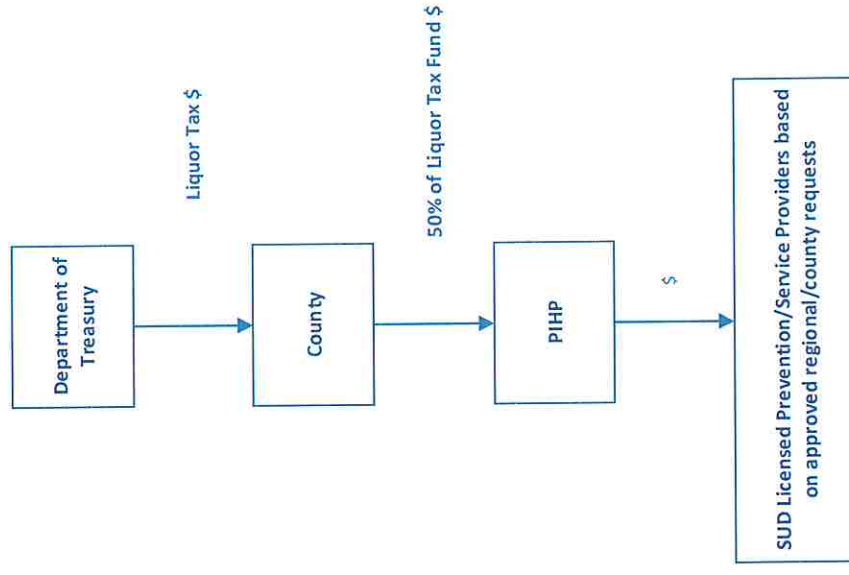
- Designated the new Community Mental Health Entity (PIHP/NMRE) as the new coordinating agency.
- Created the Substance Use Disorder Oversight Board.

SUBSTANCE USE DISORDER OVERSIGHT BOARD

A department-designated PIHP/NMRE shall establish a substance use disorder oversight policy board through a contractual agreement between the department-designated PIHP and each of the counties served by the community mental health services program under 1967 (Ex Sess) PA 8, MCL 124.531 to 124.536, or other appropriate state law. The substance use disorder oversight policy board shall include the members called for in the establishing agreement, but shall have at least one board member appointed by the county board of commissioners for each county served by the PIHP/NMRE. The substance use disorder oversight policy board shall perform the functions and responsibilities assigned to it through the establishing agreement, which shall include at least the following responsibilities:

- (a) Approval of any department-designated community mental health entity budget containing local funds for treatment or prevention of substance use disorders.
- (b) Advice and recommendations regarding department-designated community mental health entities' budgets for substance use disorder treatment or prevention using other nonlocal funding sources.
- (c) Advice and recommendations regarding contracts with substance use disorder treatment or prevention providers.
- (d) Any other terms as agreed to by the participating parties consistent with the authorizing legislation. (6) The department shall report to the house of representatives and the senate appropriations subcommittee on community health on the redistricting of regions not after 30 days before implementation of the plan.

HOW THE MONEY FLOWS



BENZIE COUNTY LIQUOR TAX REVENUE AND EXPENSE

PA2 Revenue Beginning Balance 10/01/18	\$ 136,382.72
FY19 QTR 2 Revenue	13,946.00
FY19 QTR 3 Revenue	25,267.00
FY19 QTR 4 Revenue**	-
Total PA2 Revenue-Benzie	<u>\$ 175,595.72</u>
FY19 Expenses YTD	\$ 49,375.46
FY19 Exp to be reclassified to Block Grant Prevent	(34,401.47)
Total Expense	<u>\$ 14,973.99</u>
Surplus/(Deficit)	\$ 160,621.73
**FY19 QTR 4 Revenue has not been reported yet due end of October 2019	

BENZIE COUNTY APPROVED LIQUOR TAX PROJECTS

Benzie Area Youth Initiative Coalition (coalition start up)	Centra Wellness Network	2019 \$	55,720.00
Keith Graves Training for Law Enforcement and Educators 2	Catholic Human Services	2019 \$	423.80
Hidden in Plain Sight	Catholic Human Services	2019 \$	2,097.00
MAT Project	Centra Wellness Network	2019 \$	7,581.00
Media Campaign Five County Coalition	Catholic Human Services	2019 \$	30,000.00

QUESTIONS?



Dawn Olney

10:15

From: Kris S Steinberg (CENSUS/CG FED) <kris.s.steinberg@2020census.gov>
Sent: Thursday, October 03, 2019 10:15 AM
To: Mitch Deisch; mcult@benzieco.net; tloganbach@benzieco.net; Dawn Olney
Subject: Census Mtg. 10/02
Attachments: 50-Ways-Census-Data-Are-Used.pdf; Apply Now RA Flyer.pdf; census101.pdf; CPEP Benzie.pptx

Dear Mitch, Thomas, Maridee, and Dawn,

Thank you for speaking with me yesterday and setting up a time for me to present to your Board of Commissioners on Oct. 8 at 10:15 am. I've attached the ppt presentation I will use for the meeting, and several pdf's you may find useful to print.

We have less 6 months to get ready for a count which will affect us for 10 years. I am a resource you can tap. I can present to any group or persons you would like, I will answer your questions, and I can help provide Census staff to go to events which you want someone to answer questions about the 2020 Census.

Kris Steinberg
Partnership Specialist
U.S. Census Bureau Chicago Region
Phone #: (920) 866 0132
Email: kris.s.steinberg@2020census.gov
census.gov / censusbureau

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

50 Ways Census Data Are Used

- Decision making at all levels of government.
- Drawing federal, state, and local legislative districts.
- Attracting new businesses to state and local areas.
- Distributing over \$300 billion in federal funds and even more in state funds.
- Forecasting future transportation needs for all segments of the population.
- Planning for hospitals, nursing homes, clinics, and the location of other health services.
- Forecasting future housing needs for all segments of the population.
- Directing funds for services for people in poverty.
- Designing public safety strategies.
- Development of rural areas.
- Analyzing local trends.
- Estimating the number of people displaced by natural disasters.
- Developing assistance programs for American Indians and Alaska Natives.
- Creating maps to speed emergency services to households in need of assistance.
- Delivering goods and services to local markets.
- Designing facilities for people with disabilities, the elderly, or children.
- Planning future government services.
- Planning investments and evaluating financial risk.
- Publishing economic and statistical reports about the United States and its people.
- Facilitating scientific research.
- Developing "intelligent" maps for government and business.
- Providing proof of age, relationship, or residence certificates provided by the Census Bureau.
- Distributing medical research.
- Reapportioning seats in the House of Representatives.
- Planning and researching for media as backup for news stories.
- Providing evidence in litigation involving land use, voting rights, and equal opportunity.
- Drawing school district boundaries.
- Planning budgets for government at all levels.

- Spotting trends in the economic well-being of the nation.
- Planning for public transportation services.
- Planning health and educational services for people with disabilities.
- Establishing fair market rents and enforcing fair lending practices.
- Directing services to children and adults with limited English language proficiency.
- Planning urban land use.
- Planning outreach strategies.
- Understanding labor supply.
- Assessing the potential for spread of communicable diseases.
- Analyzing military potential.
- Making business decisions.
- Understanding consumer needs.
- Planning for congregations.
- Locating factory sites and distribution centers.
- Distributing catalogs and developing direct mail pieces.
- Setting a standard for creating both public and private sector surveys.
- Evaluating programs in different geographic areas.
- Providing genealogical research.
- Planning for school projects.
- Developing adult education programs.
- Researching historical subject areas.
- Determining areas eligible for housing assistance and rehabilitation loans.

Apply Online!

**Join the 2020 Census Team!
Be a part of History!**

2020census.gov/jobs

**1-855-JOB-2020
(1-855-562-2020)**

Federal Relay Service: (800) 877-8339 TTY / ASCII
www.gsa.gov/fedrelay

The Federal Relay Service (FedRelay) provides telecommunications services to allow individuals who are deaf, hard of hearing, and/or have speech disabilities to conduct official business with and within the federal government.

The U.S. Census Bureau is an Equal Opportunity Employer.

Apply Online! 2020 Census Jobs

Recruiting Assistant Positions

- ✓ Excellent Pay
- ✓ Flexible Hours
- ✓ Paid Training
- ✓ Temporary Positions

Are you up for the challenge?

Recruiting Assistants Be A Part of History!

Help us get the word out about 2020 Census jobs. Call on local organizations to request assistance in providing information about jobs to the people they serve. Answer questions from the public about jobs, qualifications, and how to apply. Conduct formal and informal presentations about 2020 Census jobs.

For more information visit:

2020census.gov/jobs

1-855-JOB-2020

(1-855-562-2020)

Federal Relay Service: (800) 877-8339 TTY / ASCII
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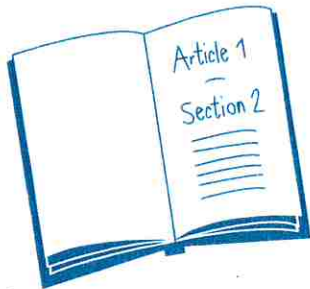
The U.S. Census Bureau is an Equal Opportunity Employer

CENSUS 101: WHAT YOU NEED TO KNOW

The 2020 Census is closer than you think!
Here's a quick refresher of what it is and why it's essential that everyone is counted.

Everyone counts.

The census counts every person living in the U.S. once, only once, and in the right place.

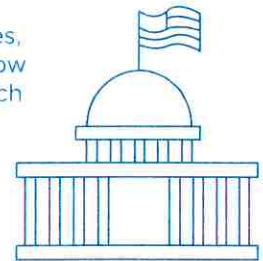


It's in the constitution.

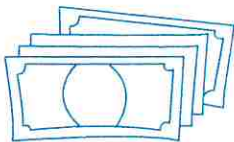
The U.S. Constitution mandates that everyone in the country be counted every 10 years. The first census was in 1790.

It's about fair representation.

Every 10 years, the results of the census are used to reapportion the House of Representatives, determining how many seats each state gets.

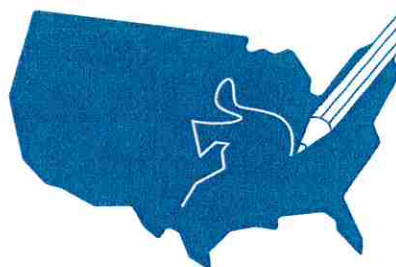


It's about \$675 billion.



The distribution of more than \$675 billion in federal funds, grants and support to states, counties and communities are based on census data.

That money is spent on schools, hospitals, roads, public works and other vital programs.

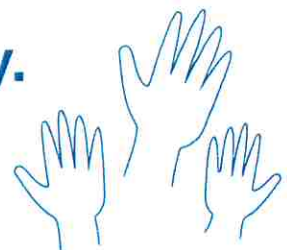


It's about redistricting.

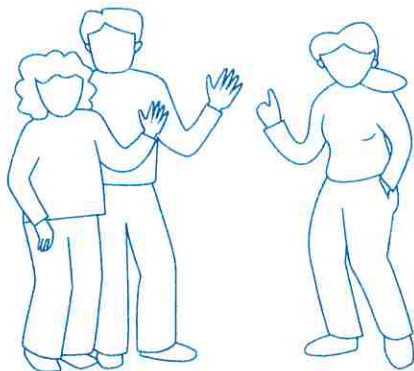
After each decade's census, state officials redraw the boundaries of the congressional and state legislative districts in their states to account for population shifts.

Taking part is your civic duty.

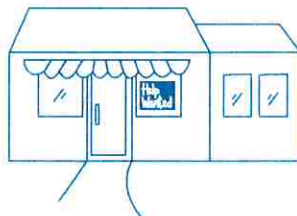
Completing the census is mandatory; it's a way to participate in our democracy and say "I COUNT!"



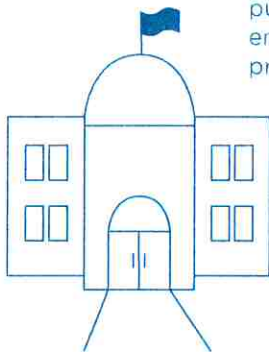
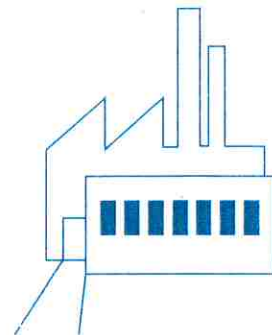
Census data are being used all around you.



Residents use the census to support community initiatives involving legislation, quality-of-life and consumer advocacy.



Businesses use census data to decide where to build factories, offices and stores, which create jobs.



Local governments use the census for public safety and emergency preparedness.

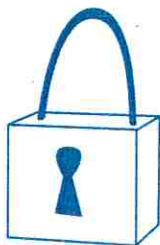
Real estate developers use the census to build new homes and revitalize old neighborhoods.



Your privacy is protected.

It's against the law for the Census Bureau to publicly release your responses in any way that could identify you or your household.

By law, your responses cannot be used against you and can only be used to produce statistics.



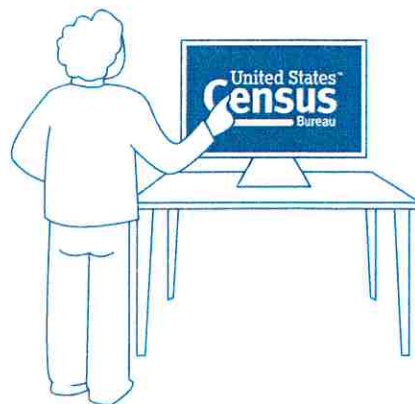
2020 will be easier than ever.

In 2020, you will be able to respond to the census online.



You can help.

You are the expert—we need your ideas on the best way to make sure everyone in your community gets counted.



United States™
Census
Bureau

FIND OUT HOW TO HELP
AT [CENSUS.GOV/PARTNERS](https://www.census.gov/partners)

United States
Census
2020

County Administrator Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *M D Deisch*
Date: October 2, 2019
Subject: Administrator Update 10/8/19 BOC Meeting

1. **Continued Millage Discussion** – During the FY 19/20 Budgeting process, the topic of an unsustainable general fund millage rate was mentioned often. Included in the Municipal Analytics Financial Stability report was the need to address the general fund millage that has been reduced from 5.29 mills in 1982 to 3.44 mills in FY 19/20. Various options are being discussed internally that would include a headlee override, public safety millage, etc. Staff is currently working to put together various options to present to the full BOC at their October 22, 2019 COTW meeting. Meetings were held today with the Sherriff Department to discuss public safety options. More to follow.
2. **Michigan Employee Retirement System Conference** – The annual MERS Conference is scheduled for Thursday October 3-4, 2019 at the Grand Traverse Resort. Tammy Bowers, Clerks Office, Megan Singleton, District Court and I will be attending. The issues that I will be looking for are any future changes/assumptions that will impact the Counties overall funding percentage and annual contribution. More to follow.
3. **POAM EMS Negotiations** – This past Monday September 30, 2019 the third negotiation meeting with held with the POAM EMS. Potential dates for non-binding mediation were provided by the County.
4. **19/20 FY Budget** – Approved FY 19/20 Budgets are completed and will be delivered to each BOC member at the October 8, 2019 BOC meeting. If you would like to pick up your budget prior to the meeting, please let myself of Finance Manager Susan Boyd know.
5. **Benzie County Summit** – The Benzie County Summit will be held on Friday October 25, 2019 from 8:00 am to Noon. The location will be at Grow Benzie. Please let me know if you would like to attend.

RECEIVED

OCT 02 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Finance Report

BILLS TO BE APPROVED October 8, 2019

WLF

Motion to approve Vouchers in the amount of:

\$	153,076.29	General Fund (101)
\$	33,385.56	Jail Fund (213)
\$	19,647.60	Ambulance Fund & ALS (214)
\$	22,436.65	Funds 105-238
\$	7,108.01	ACO Fund (247)
\$	-	Building (249)
\$	412.40	Dispatch 911 Fund (261)
\$	105,377.20	Funds 239-292
\$	234,484.92	Funds 293-640
\$	96,734.44	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>672,663.07</u>	

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OCT 03 2019
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 214 ALS	FUND 105-238	FUND 247 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
9/26/2019	\$ 37,950.85	\$ 7,084.27	\$ 14,187.38	\$ 13,673.54	\$ 719.60	\$ -	\$ 373.86	\$ 13,242.42	\$ 226,452.98	\$ 81,922.62		\$ 395,607.52
10/3/2019	\$ 115,125.44	\$ 26,301.29	\$ 5,460.22	\$ 8,763.11	\$ 6,388.41		\$ 38.54	\$ 92,134.78	\$ 8,031.94	\$ 14,811.82		\$ 277,055.55
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Totals	\$ 153,076.29	\$ 33,385.56	\$ 19,647.60	\$ 22,436.65	\$ 7,108.01	\$ -	\$ 412.40	\$ 105,377.20	\$ 234,484.92	\$ 96,734.44	\$ -	\$ 672,663.07

206-K-9 Fund	230-BVTMC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzlie Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resource Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzlie Kids	245-Remuneration	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	BENZIE COUNTY TREASUR	PETTY CASH REIMBURSEMENT	091719	09/26/19	35.00	72014
101-253-727.00	OFFICE SUPPLIES	GOVERNMENTAL PRODUCTS	BACK FLAPS FOR PERMANENT BOOKS	4318	10/03/19	311.00	72149
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	446781-0	10/03/19	49.98	72156
101-253-775.00	DOG LICENSES	GOVERNMENTAL PRODUCTS	2023 DOG TAGS AND 2020 KENNEL TAGS	4301	09/26/19	343.88	72042
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	AUGUST 2019 MILEAGE	083119	09/26/19	254.50	72089
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE FOR SEPTEMBER 2019	093019	10/03/19	23.26	72199
101-253-955.10	DUES & REGISTRATIONS	MI ASSOC OF COUNTY TR	MACT DUES AND LEGAL DEFENSE FUND P	1505	10/03/19	200.00	72165
101-253-961.00	TRAINING & SCHOOLS	STATE OF MICHIGAN	LV AND ECF COURSE	10/02/19	10/03/19	250.00	72188
101-253-961.00	TRAINING & SCHOOLS	STATE OF MICHIGAN	BASIC PROPERTY TAX ADMIN	10/02/19	10/03/19	250.00	72189
			Total For Dept 253 COUNTY TREASURER			1,717.62	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-860.00	TRAVEL	LINDSAY, BRIANNE	MILEAGE REIMBURSEMENT	09/25/19	09/26/19	209.96	72058
			Total For Dept 257 EQUALIZATION DEPARTMENT			209.96	
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSUE BUSINESS OFFICE	SECRETARY - JULY 20 THROUGH AUG 17	TOINV0-20-BENZI	10/03/19	1,385.45	72168
			Total For Dept 261 MSU EXTENSION			1,385.45	
Dept 262 ELECTIONS							
101-262-727.00	OFFICE SUPPLIES - BALLOT	ELECTION SOURCE	THUMB DRIVE NOV 5 2019 ELECTION	19-44870	10/03/19	4,186.25	72144
101-262-905.00	PRINTING & PUBLISHING -	GOVERNMENTAL BUSINESS	ELECTRONIC POLL BOOKS	19-36815	10/03/19	534.39	72148
			Total For Dept 262 ELECTIONS			4,720.64	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR AUGUST 2019	1224	09/26/19	105.47	72012
101-265-750.00	MAINTENANCE SUPPLIES	JACKPINE BUSINESS CEN	ADA RESTROOM SIGNS	446059-0	09/26/19	47.45	72049
101-265-750.00	MAINTENANCE SUPPLIES	JACKPINE BUSINESS CEN	CALENDARS	445988-0	09/26/19	39.98	72049
101-265-750.00	MAINTENANCE SUPPLIES	KENDALL ELECTRIC	LED EXIT SIGN LIGHTBULBS	S108370902.002	09/26/19	64.29	72054
101-265-750.00	MAINTENANCE SUPPLIES	KENDALL ELECTRIC	LIGHTBULBS	S108370903.001	09/26/19	34.34	72054
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES/PAPER TOWELS/LIN	1181392	09/26/19	293.06	72057
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	HAND SANITIZER	1175950-1	09/26/19	56.90	72057
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1179996	09/26/19	227.49	72057
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	REFLECTIVE/HOOK & EYE	164262	09/26/19	17.44	72071
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	BATTERIES	164474	09/26/19	31.98	72071
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	COUNTY CELL PHONES AUGUST 13-SEPT	9838012902	09/26/19	90.28	72094
101-265-930.00	EQUIPMENT REPAIR	HURST MECHANICAL	INSPECTION/REPAIR OF ROOFTOP UNIT	S30764	09/26/19	211.53	72048
			Total For Dept 265 BUILDING & GROUNDS			1,220.21	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-815.10	MGT - COST ALLOCATION PL	MGT OF AMERICA, INC.	FY 2018 COST ALLOCATION REPORT	36440	09/26/19	6,000.00	72064
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	SHARED EXPENSES AUGUST 2019	AUGUST 2019	09/26/19	1,166.67	72059
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			7,166.67	
Dept 267 PROSECUTING ATTORNEY							
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	COUNTY CELL PHONES AUGUST 13-SEPT	9838012902	09/26/19	45.14	72094
			Total For Dept 267 PROSECUTING ATTORNEY			45.14	
Dept 268 REGISTER OF DEEDS							
101-268-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	NAME PLATE INDEX CARDS SCISSORS TO	444681-0 & 4450	09/26/19	234.84	72049
101-268-727.00	OFFICE SUPPLIES	BISSELL, AMY	POSTAGE TO MAIL PASSPORTS	9/30/2019	10/03/19	14.70	72123
101-268-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	TONER RIBBONS LABELS PLANNER	446536-0	10/03/19	451.45	72156
			Total For Dept 268 REGISTER OF DEEDS			700.99	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 275 DRAIN COMMISSION							
101-275-819.00	CONTRACT SERVICE - LAKE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DA	OCTOBER 2019	10/03/19	333.33	72140
			Total For Dept 275 DRAIN COMMISSION			333.33	
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	COPY PAPER	382450247001	10/03/19	1,599.60	72174
101-285-730.00	POSTAGE	BENZIE COUNTY TREASUR	PETTY CASH REIMBURSEMENT	091719	09/26/19	7.39	72014
101-285-730.00	POSTAGE	PITNEY BOWES	POSTAGE METER SUPPLIES	1014001214	10/03/19	226.06	72177
101-285-730.00	POSTAGE	VISA=DAWN OLNEY	POSTAGE - METER NOT WORKING	0025	10/03/19	160.72	72205
			Total For Dept 285 CENTRAL SERVICES			1,993.77	
Dept 286 TECHNOLOGY SUPPORT							
101-286-850.01	INTERNET SERVICE	MERIT NETWORK INC.	NETWORK ACCESS 10/01/19 THROUGH 09	83032	10/03/19	4,842.00	72164
			Total For Dept 286 TECHNOLOGY SUPPORT			4,842.00	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	OFF SUPP	1NQL-QKDV-GHT9	09/26/19	6.36	72005
101-301-727.00	OFFICE SUPPLIES	VISA=ROSA KYLE	TNT SUPPLIES	09292019	10/03/19	83.46	72209
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	AUG 19 FUEL	1223	09/26/19	2,446.42	72012
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	19-2 OIL CHANGE	43017	09/26/19	59.85	72106
101-301-748.00	GAS, OIL & GREASE	BAYSHORE TIRE & AUTO	19-4 TIRE ROTATION	32512	10/03/19	40.00	72117
101-301-748.00	GAS, OIL & GREASE	VISA=TROY LAMERSON	T&S FUEL	09292019	10/03/19	56.08	72211
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	14-1 FORD TIRES	32423	09/26/19	56.00	72008
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	UNIFORMS	1Y6M-LLR6-WFLR	09/26/19	75.98	72005
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	BOOTS-MAKOWSKI	19F1-XFDD-PRG7	10/03/19	130.00	72113
101-301-751.00	UNIFORMS	BAY SUPPLY & MARKETIN	HATS	58208	10/03/19	130.00	72116
101-301-751.00	UNIFORMS	BENZIE COUNTY SHERIFF	PETTY CASH	09302019	10/03/19	150.00	72120
101-301-751.00	UNIFORMS	VISA=TED SCHENDEL	K9,TNT,OFF SUPP EQUIP	09292019	10/03/19	1.54	72210
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	SEPT 2019 DRY CLEANING	2602	10/03/19	83.75	72183
101-301-800.00	CONTRACTED SERVICES	VISA=ROSA KYLE	TNT SUPPLIES	09292019	10/03/19	0.99	72209
101-301-835.10	BLOOD RESTITUTIONS	MUNSON MEDICAL CENTER	BLOOD COLLECTION	10543 08212019	09/26/19	22.30	72067
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES AUG 13 - SEPT 12	9838012904	09/26/19	800.78	72094
101-301-963.00	COMPUTER SUPPORT	CHARTER COMMUNICATION	SEPT/OCT 2019	0010078092119	09/26/19	47.57	72025
101-301-970.00	EQUIPMENT	ACME SPORTS	TRAINING EQUIPMENT	37073 09232019	09/26/19	509.75	72003
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	TOWELS	19TG-9LGT-RV4	09/26/19	19.99	72005
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	PHONE/COMPUTER CABLES	1DCM19KG-9MCK	09/26/19	61.75	72005
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	COMPUTER STAND FLASHDRIVES	1V37-CPML-4XDF	09/26/19	137.60	72005
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	FLASH DRIVES	1KCP-7MYG-YT9X	10/03/19	14.99	72113
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	COMPUTER EQUIPMENT	1XJH-K6WV-YF3M	10/03/19	684.64	72113
			Total For Dept 301 SHERIFF			5,619.80	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR OCTOBER 2019	RIS0002458973	09/26/19	120.61	72031
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	AUG 19 FUEL	1223	09/26/19	185.24	72012
101-333-751.00	UNIFORMS	BAY SUPPLY & MARKETIN	HATS	58208	10/03/19	26.00	72116
			Total For Dept 333 SECONDARY ROAD PATROL			331.85	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	OCTOBER 2019 EMPLOYEE PPO COVERAGE	007016437	09/26/19	(519.99)	72017
101-426-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR OCTOBER 2019	RIS0002458973	09/26/19	34.45	72031
101-426-850.00	TELEPHONE	VERIZON WIRELESS	SEPTEMBER BILL	9838012903	09/26/19	(54.86)	72094
101-426-850.00	TELEPHONE	VERIZON WIRELESS	COUNTY CELL PHONES AUGUST 13-SEPT	9838012902	09/26/19	(13.56)	72094
101-426-860.00	TRAVEL	HUBERS, REBECCA	REBECCA HUBERS SEPTEMBER MILEAGE	09/26/2019	10/03/19	188.50	72155
101-426-860.00	MISCELLANEOUS	VISA=FRANK POST	VISA=FRANK POST SEPTEMBER BILLING	09/15/19	10/03/19	58.66	72206

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 426 EMERGENCY MANAGEMENT							
101-426-961.00	TRAINING & SCHOOLS	VISA=FRANK POST GRAND TRAVERSE MOBILE	VISA =FRANK POST BILLING CYCLE 08/	08/16/19	10/03/19	435.00	72206
101-426-970.00	EQUIPMENT		800 RADIO FOR COMM VAN GATEWAY	52755	10/03/19	2,582.80	72150
			Total For Dept 426 EMERGENCY MANAGEMENT			2,711.00	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM MCLAREN MEDICAL LABOR GOSLINOSKI, LOIS R. D MANISTEE COUNTY - ADM HEALTHCARE WASTE MANA	SHARED EXPENSES AUGUST 2019	AUGUST 2019	09/26/19	1,922.82	72059
101-648-835.00	LAB FEES		LAB EXPENSES JULY 2019	2015.6	09/26/19	192.00	72061
101-648-959.00	FORENSIC AUTOPSIES		AUTOPSIES/SEPTEMBER 2019	093019	10/03/19	3,600.00	72147
101-648-970.00	EQUIPMENT- MEDICAL EXAMI		SHARED EXPENSES AUGUST 2019	AUGUST 2019	09/26/19	90.44	72059
101-648-970.00	EQUIPMENT- MEDICAL EXAMI		MEDICAL WASTE DISPOSAL - 31 DRUMS	212557	10/03/19	525.00	72151
			Total For Dept 648 MEDICAL EXAMINER			6,330.26	
Dept 649 MENTAL HEALTH							
101-649-800.00	CONTRACTED SERVICES	CENTRA WELLNESS NETWO	JAIL CONTRACT FY 19/20	000842	10/03/19	48,438.00	72130
			Total For Dept 649 MENTAL HEALTH			48,438.00	
Dept 670 DHHS BOARD							
101-670-721.00	PER DIEM - DHS BOARD	ANN LOVELESS	DHHS PER DIEM	092419	09/26/19	35.00	72006
101-670-721.00	PER DIEM - DHS BOARD	HARRISON, SCOTT	DHHS PER DIEM	092419	09/26/19	35.00	72044
			Total For Dept 670 DHHS BOARD			70.00	
Dept 721 PLANNING DEPARTMENT							
101-721-721.00	PER DIEM - PLANNING COMM	BARNARD, JASON	PER DIEM PLANNING COMMITTEE	091219	10/03/19	35.00	72115
101-721-721.00	PER DIEM - PLANNING COMM	CLARK, JAMES	PER DIEM PLANNING COMMITTEE	091219	10/03/19	35.00	72132
101-721-721.00	PER DIEM - PLANNING COMM	DUNHAM-THAYER, IRENE	PER DIEM PLANNING COMMITTEE	091219	10/03/19	35.00	72142
101-721-721.00	PER DIEM - PLANNING COMM	EDWARDS, VINCE	PER DIEM PLANNING COMMITTEE	091219	10/03/19	35.00	72143
101-721-721.00	PER DIEM - PLANNING COMM	NAULTY, ROSEMARY	RECORDING SECRETARY PLANNING COMM	091219	10/03/19	75.00	72170
101-721-721.00	PER DIEM - PLANNING COMM	ROCH VON ROCHSBURG, W	PER DIEM PLANNING COMMITTEE	091219	10/03/19	35.00	72185
101-721-721.00	PER DIEM - PLANNING COMM	WRIGHT, GREGORY	PER DIEM PLANNING COMMITTEE	091219	10/03/19	35.00	72213
101-721-800.00	CONTRACTED SERVICES-CONS	NW MI COG	PLANNING SUPPORT SERVICES JULY - S	093019	10/03/19	1,667.00	72173
101-721-860.00	TRAVEL	BARNARD, JASON	MILEAGE PLANNING COMMITTEE	091219	10/03/19	5.80	72115
101-721-860.00	TRAVEL	CLARK, JAMES	MILEAGE PLANNING COMMITTEE	091219	10/03/19	8.70	72132
101-721-860.00	TRAVEL	DUNHAM-THAYER, IRENE	MILEAGE PLANNING COMMITTEE	091219	10/03/19	11.60	72142
101-721-860.00	TRAVEL	EDWARDS, VINCE	MILEAGE PLANNING COMMITTEE	091219	10/03/19	8.70	72143
101-721-860.00	TRAVEL	NAULTY, ROSEMARY	MILEAGE PLANNING COMMITTEE	091219	10/03/19	6.15	72170
101-721-860.00	TRAVEL	ROCH VON ROCHSBURG, W	MILEAGE PLANNING COMMITTEE	091219	10/03/19	9.28	72185
101-721-860.00	TRAVEL	WRIGHT, GREGORY	MILEAGE PLANNING COMMITTEE	091219	10/03/19	8.70	72213
			Total For Dept 721 PLANNING DEPARTMENT			2,010.93	
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-721.00	PER DIEM	DEMITROFF, CATHY	PARKS & REC PER DIEM	092319	09/26/19	35.00	72032
101-751-721.00	PER DIEM	DUPERRON, SEAN	PARKS & REC PER DIEM	092319	09/26/19	35.00	72035
101-751-721.00	PER DIEM	KRAUS, CHARLES	PARKS & REC PER DIEM	092319	09/26/19	35.00	72056
101-751-721.00	PER DIEM	MICK, TED	PARKS & REC PER DIEM	092319	09/26/19	35.00	72066
101-751-721.00	PER DIEM	PEACOCK, TAD	PARKS & REC PER DIEM	092319	09/26/19	35.00	72077
101-751-721.00	PER DIEM	ROCH VON ROCHSBURG, W	PARKS & REC PER DIEM	092319	09/26/19	35.00	72080
101-751-721.00	PER DIEM	SKURDALL, BARBARA	PARKS & REC PER DIEM	092319	09/26/19	35.00	72080
101-751-721.00	PER DIEM	ZENKER, SUSAN K.	PARKS & REC PER DIEM	092319	09/26/19	35.00	72107
101-751-800.00	CONTRACTED SERVICES	NETWORKS NORTHWEST	PARKS & REC RECREATION AND CULTURA	092719	10/03/19	3,500.00	72171
101-751-804.00	RECORDING SERVICES	GAGNE, ELYSE	PARKS & REC RECORDING SECRETARY	092319	09/26/19	75.00	72040
101-751-860.00	TRAVEL	DEMITROFF, CATHY	PARKS & REC MILEAGE	092319	09/26/19	5.80	72032
101-751-860.00	TRAVEL	DUPERRON, SEAN	PARKS & REC MILEAGE	092319	09/26/19	9.86	72035
101-751-860.00	TRAVEL	GAGNE, ELYSE	PARKS & REC MILEAGE	092319	09/26/19	9.28	72040

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Fund 101 GENERAL FUND							
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-860.00	TRAVEL	KRAUS, CHARLES	PARKS & REC MILEAGE	092319	09/26/19	12.76	72056
101-751-860.00	TRAVEL	PEACOCK, TAD	PARKS & REC MILEAGE	092319	09/26/19	2.32	72073
101-751-860.00	TRAVEL	ROCH VON ROCHSBURG, W	PARKS & REC MILEAGE	092319	09/26/19	9.28	72077
101-751-860.00	TRAVEL	SKURDALL, BARBARA	PARKS & REC MILEAGE	092319	09/26/19	1.16	72080
101-751-860.00	TRAVEL	ZENKER, SUSAN K.	PARKS & REC MILEAGE	092319	09/26/19	5.80	72107
101-751-957.00	MISCELLANEOUS	BENZIE CONSERVATION D	BENCH AND SIGNAGE FOR ZADA PRICE P BENCH/SIGNAGE	092319	09/26/19	996.88	72010
			Total For Dept 751 PARKS & RECREATION DEPARTMENT			4,908.14	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIELD	OCTOBER 2019 EMPLOYEE PPO COVERAGE	007016437	09/26/19	1,008.70	72017
101-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR OCTOBER 2019	RIS0002458973	09/26/19	4,023.02	72031
101-852-717.00	MEDICAL/DENTAL/VISION IN	CONQUEST, JEFF	RETIREE HEALTH SUPPLEMENT BENEFIT	OCTOBER 2019	10/03/19	175.00	72134
101-852-717.00	MEDICAL/DENTAL/VISION IN	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT	OCTOBER 2019	10/03/19	175.00	72161
101-852-717.00	MEDICAL/DENTAL/VISION IN	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEMENT	OCTOBER 2019	10/03/19	175.00	72202
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	SHARED EXPENSES AUGUST 2019	AUGUST 2019	09/26/19	1,401.93	72059
101-852-874.00	MEDICAL INSURANCE - RET	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR OCTOBER 2019	RIS0002458973	09/26/19	181.93	72031
			Total For Dept 852 MEDICAL INSURANCE			7,140.58	
Dept 966 TRANSFER OUT							
101-966-999.24	TRANSFER TO AIRPORT AUTH	FRANKFORT CITY-COUNTY	FCCAA ADMINISTRATOR CONTRIBUTION	1128	10/03/19	12,000.00	72146
			Total For Dept 966 TRANSFER OUT			12,000.00	
			Total For Fund 101 GENERAL FUND			153,076.29	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR OCTOBER 2019	RIS0002458973	09/26/19	120.61	72031
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	AUG 19 FUEL	1223	09/26/19	348.74	72012
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALT	INTELL/INVESTIGATION SEPTEMBER 201	09302019	10/03/19	210.60	72201
205-000-961.00	TRAINING & SCHOOLS	MUNSON OCCUPATIONAL HE	TNT RE-CERT	00178865-00	09/26/19	174.50	72068
205-000-961.00	TRAINING & SCHOOLS	VISA-ROSA KYLE	TNT SUPPLIES	09292019	10/03/19	280.31	72209
205-000-961.00	TRAINING & SCHOOLS	VISA-TED SCENDEL	K9,TNT,OFF SUPP EQUIP	09292019	10/03/19	1,016.93	72210
205-000-970.00	EQUIPMENT	PH&S PRODUCTS	GLOVES	0011640-IN	09/30/19	270.00	72074
205-000-970.00	EQUIPMENT	CMP DISTRIBUTORS	TNT TRAVERSE VEST	60951	10/03/19	377.45	72133
205-000-970.00	EQUIPMENT	VISA-TED SCENDEL	K9,TNT,OFF SUPP EQUIP	09292019	10/03/19	381.92	72210
			Total For Dept 000			3,181.06	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			3,181.06	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	VISA-TED SCENDEL	K9,TNT,OFF SUPP EQUIP	09292019	10/03/19	261.45	72210
			Total For Dept 000			261.45	
			Total For Fund 206 SHERIFF'S K-9 FUND			261.45	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	AUG 19 FUEL	1223	09/26/19	270.86	72012
209-000-970.00	EQUIPMENT	BENZIE COUNTY CENTRAL	SRO OFFICE WORK AUG/SEPT 2019	CBO 20005	10/03/19	2,603.06	72118
			Total For Dept 000			2,873.92	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			2,873.92	

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Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	HOSE/PAINT SUPPLIES/NUTS/BOLTS/KEY	09252019 STMT	10/03/19	303.74	72172
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	PT TP KLEENEX TOP FLITE	1181394	09/26/19	433.49	72057
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	PT SKIN CLEAN LOTION	1182692	10/03/19	236.21	72162
213-265-783.00	EQUIP. SERVICES & SUPPLI	SHOP AND SAVE	LETTERS	09302019	10/03/19	7.58	72186
213-265-783.00	EQUIP. SERVICES & SUPPLI	VISA=TED SCHENDEL	K9,TNT,OFF SUPP EQUIP	09292019	10/03/19	21.96	72210
213-265-935.00	JAIL REPAIRS	ADVANCED SATELLITE CO	JAIL REPAIRS	46854	09/26/19	104.00	72004
			Total For Dept 265 BUILDING & GROUNDS			1,106.98	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	OFF SUPP	1G1N-NHPM-KLPG	09/26/19	12.29	72005
213-351-727.00	OFFICE SUPPLIES	VISA=TED SCHENDEL	K9,TNT,OFF SUPP EQUIP	09292019	10/03/19	89.02	72210
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	CRACKERS	91215	10/03/19	5.79	72129
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	SEPT MEALS 2019	91203	10/03/19	7,626.36	72129
213-351-742.00	KITCHEN SUPPLIES	VISA=DAN SMITH	T&S MED KIT SUPP	09302019	10/03/19	32.07	72204
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	AUG 19 FUEL	1223	09/26/19	28.29	72012
213-351-752.00	PRISONERS LAUNDRY	MICHIGAN STATE INDUST	PRIS TSHIRTS	1226 09262019	09/26/19	226.20	72065
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANING	SEPT 2019 DRY CLEANING	2602	10/03/19	278.25	72183
213-351-834.00	PRISONER MEDICAL - BENZI	AMAZON CAPITAL SERVIC	CASE - PHONE MEDICAL	1MPT-DNC7-JXXP	09/26/19	30.45	72005
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	CR FEE AUGUST BILLINGS 19	10003595	09/28/19	2,983.23	72029
213-351-834.00	PRISONER MEDICAL - BENZI	ADVANCED CORRECTIONAL	SEPT 2019 NURSE	880066	10/03/19	7,294.22	72110
213-351-834.00	PRISONER MEDICAL - BENZI	VISA=DAN SMITH	T&S MED KIT SUPP	09302019	10/03/19	267.38	72204
213-351-865.00	PRISONER MEDICAL - BENZI	VISA=TSCHENDEL 7161	MEDICAL	09292019	10/03/19	25.00	72212
213-351-940.20	PRISONER TRANSFER	VISA=TED SCHENDEL	K9,TNT,OFF SUPP EQUIP	09292019	10/03/19	28.91	72210
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	COPIER	40019665-1 0819	10/03/19	285.50	72197
213-351-961.00	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	COPIERS OCT 2019	00017269	10/03/19	461.25	72197
213-351-961.00	TRAINING & SCHOOLS	WEST SHORE COMMUNITY	COOPER CO TRAINING	11687	09/26/19	1,500.00	72104
213-351-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	T&S MED KIT SUPP	09302019	10/03/19	1,183.59	72204
213-351-961.04	PRISONERS SCHOOLING	VISA=TROY LAMERSON	T&S FUEL	09292019	10/03/19	37.78	72211
213-351-963.00	COMPUTER EQUIPMENT	HEIMAN, BARBARA	PRISONER SCHOOLING	0830-0918	09/26/19	440.00	72045
		SOLID DESIGN SOFTWARE	14 USER LICENSE 2019 2020	SC10121	10/03/19	8,116.68	72187
			Total For Dept 351 JAIL - CORRECTIONS			30,952.26	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR OCTOBER 2019	RIS0002458973	09/26/19	1,326.32	72031
			Total For Dept 852 MEDICAL INSURANCE			1,326.32	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 000							
214-000-307.03	NOTE PAYABLE	STATE SAVINGS BANK	INSTALLMENT PMT	18319	09/26/19	3,438.43	72083
			Total For Dept 000			3,438.43	
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	CARPET TAPE/AREA RUG	029358/1	09/26/19	40.38	72038
214-265-850.00	TELEPHONE	CHARTER COMMUNICATION	ST 3 CABLE/PHONE	9-17-19	09/26/19	488.06	72024
214-265-850.00	TELEPHONE	CENTURYLINK	PHONES & INTERNET	404669354	10/03/19	320.65	72131
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	SEPTEMBER BILL	9838012903	09/26/19	93.49	72094
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	COUNTY CELL PHONES AUGUST 13-SEPT	9838012902	09/26/19	20.04	72094
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	ST 3 GARAGE GAS	10-7-19	09/26/19	53.78	72034
214-265-970.00	EQUIPMENT & REPAIR	HONOR BUILDING SUPPLY	1909-117195 HARDWARE FOR ST2 AND B	1909-116101	10/03/19	24.06	72153
			Total For Dept 265 BUILDING & GROUNDS			1,040.46	

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Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-703.05	WAGES-ATTENDANT	BURNETT, DIANE	SITE ATTENDANT.	09242019	09/26/19	30.00	72021
228-000-703.05	WAGES-ATTENDANT	BURNETT, DIANE	SITE ATTENDANT	10022019	10/03/19	30.00	72125
228-000-821.50	HAZARDOUS WASTE	DRUG & LABRATORY DISP	HONOR HHW COLLECTION	1908-00377	09/26/19	11,470.16	72033
228-000-850.00	TELEPHONE	VERIZON WIRELESS	COUNTY CELL PHONES AUGUST 13-SEPT	9838012902	09/26/19	45.14	72094
			Total For Dept 000			11,575.30	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR OCTOBER 2019	RIS0002458973	09/26/19	36.87	72031
			Total For Dept 852 MEDICAL INSURANCE			36.87	
Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND							
Dept 000							
230-000-957.30	LANDSCAPE/TRAIL MAINTENA	CSB INDUSTRIES, LLC	CULVERT CLEANING OF BETSIE VALLEY	1244	10/03/19	1,000.00	72136
			Total For Dept 000			1,000.00	
Fund 241 LAND BANK AUTHORITY FUND							
Dept 000							
241-000-967.00	PROJECT EXPENSES	VISA=MICHELLE THOMPSON	LAND BANK REGISTRATION /CONFERENCE	091619	09/26/19	100.00	72101
			Total For Dept 000			100.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-782.00	MAINTENANCE SUPPLIES	SHOP AND SAVE	CLEANING SUPPLIES	27473	09/26/19	16.49	72079
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	COUNTY CELL PHONES AUGUST 13-SEPT	9838012902	09/26/19	100.28	72094
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	ELECTRIC BILL FOR SEPT	203853668725	10/03/19	212.14	72135
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILL FOR SEPTEMBER	910020929329	10/03/19	114.49	72141
			Total For Dept 265 BUILDING & GROUNDS			443.40	
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	VISA=KYLE MAURER	MAACO MEMBERSHIP X2/TSC LITTER X2/	5599	10/03/19	128.02	72208
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR AUGUST	1226	09/26/19	445.35	72012
247-430-748.00	GAS, OIL & GREASE	THIRLBY AUTOMOTIVE	WINDSHIELD WASHER FLUID FOR TRUCKS	SC1909	10/03/19	3.94	72198
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	119-19D SPAY	62779	10/03/19	154.00	72122
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	121-19D NEUTER	62165	10/03/19	152.03	72122
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	69-19 SPAY/FLEA MED FOR KITTENS	62480	10/03/19	237.94	72122
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	BORDER COLLIE NEUTER/PEANUT NEUTER	285031	10/03/19	1,357.73	72178
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	51-19C NEUTER	285683	10/03/19	85.05	72178
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	REVOLUTION FOR KITTENS	285697	10/03/19	11.31	72178
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	SICK KITTEN/FELINE LUK TEST	285824	10/03/19	178.02	72178
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	EUTH OF AGGRESSIVE CAT	285846	10/03/19	5.00	72178
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	6 NEUTERED PUPPIES/ 3 SPAYED PUPPI	285901	10/03/19	948.42	72178
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	127-19D NEUTER/130-19D NEUTER	285915	10/03/19	330.29	72178
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	58-19C SPAY/59-19C SPAY	285954	10/03/19	250.95	72178
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	60-19C DEPO-MEDROL INJECTION	286126	10/03/19	44.34	72178
247-430-835.20	VET & DRUG FEES	R&R STABLES	BOARDING AND FEED FOR CASE HORSES	04-2019	10/03/19	913.10	72179
247-430-835.30	LIVESTOCK EXPENSES	R&R STABLES	BOARDING AND FEED FOR CASE HORSES	05-2019	10/03/19	734.74	72180
247-430-860.00	TRAVEL	VISA=KYLE MAURER	MAACO MEMBERSHIP X2/TSC LITTER X2/	5599	10/03/19	210.90	72208
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL FOR SEPTEMBER	3263256	10/03/19	16.00	72114

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Fund 247 ANIMAL CONTROL FUND							
Dept 430 ANIMAL CONTROL							
247-430-961.00	TRAINING & SCHOOLS	VISA=KYLE MAURER	MAACO MEMBERSHIP X2/TSC LITTER X2/ 5599		10/03/19	300.00	72208
			Total For Dept 430 ANIMAL CONTROL			6,507.13	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR OCTOBER 2019 RIS0002458973		09/26/19	157.48	72031
			Total For Dept 852 MEDICAL INSURANCE			157.48	
			Total For Fund 247 ANIMAL CONTROL FUND			7,108.01	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-727.00	OFFICE SUPPLIES	NUGENT HARDWARE	SHIPPING ITEM 164009		10/03/19	24.95	72172
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE	PAGER REPAIR 52522		10/03/19	13.59	72150
			Total For Dept 325 DISPATCH/COMMUNICATION			38.54	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR OCTOBER 2019 RIS0002458973		09/26/19	373.86	72031
			Total For Dept 852 MEDICAL INSURANCE			373.86	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			412.40	
Fund 262 DISPATCHER TRAINING FUND							
Dept 000							
262-000-961.00	TRAINING & SCHOOLS	MICHELLE EICHENBERG	LUNCH REIMBURSEMENT 9302019		10/03/19	15.00	72166
			Total For Dept 000			15.00	
			Total For Fund 262 DISPATCHER TRAINING FUND			15.00	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							
Dept 362 OTHER CORRECTIONS ACTIVITIES							
263-362-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	T&S MED KIT SUPP 09302019		10/03/19	5.71	72204
			Total For Dept 362 OTHER CORRECTIONS ACTIVITIES			5.71	
			Total For Fund 263 LOCAL CORRECTION OFFICER'S TR			5.71	
Fund 265 JUSTICE TRAINING (302) FUND							
Dept 000							
265-000-967.00	PROJECT EXPENSES	VISA=TROY LAMERSON	T&S FUEL 09292019		10/03/19	140.10	72211
			Total For Dept 000			140.10	
			Total For Fund 265 JUSTICE TRAINING (302) FUND			140.10	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	SUBSCRIPTION SEPTEMBER 2019 3092261712		10/03/19	88.00	72181
			Total For Dept 000			88.00	
			Total For Fund 269 LAW LIBRARY FUND			88.00	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000							
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURC	MONTHLY PYMT FOR CONTRACTED SERVICE OCTOBER 2019		10/03/19	88,723.00	72121
			Total For Dept 000			88,723.00	

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Fund 276	COMMISSION ON AGING MILLAGE FUND						
Fund 285	POINT BETSIE LIGHHOUSE FUND					88,723.00	
Dept 806	2019 MCZM GRANT						
285-806-800.00	CONTRACTED SERVICES	FLEIS & VANDENBRINK	ROAD END/PARKING PROJECT PT BETSIE 53723		09/26/19	7,015.50	72037
			Total For Dept 806 2019 MCZM GRANT			7,015.50	
			Total For Fund 285 POINT BETSIE LIGHHOUSE FUND			7,015.50	
Fund 292	CHILD CARE FUND						
Dept 000							
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	SHARED EXPENSES AUGUST 2019	AUGUST 2019	09/26/19	3,090.33	72059
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	SHARED EXPENSES AUGUST 2019	AUGUST 2019	09/26/19	784.88	72059
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	SHARED EXPENSES AUGUST 2019	AUGUST 2019	09/26/19	2,251.71	72059
292-000-840.00	CONTRACTED SVCS - VOL CO	KATHI HOUSTON	VOLUNTEER PROGRAM COORDINATION	10/1/19	10/03/19	2,166.67	72159
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	REIMBURSEMENT TRAVEL AND PHONE	9/30/19	10/03/19	50.00	72184
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	REIMBURSEMENT TRAVEL AND PHONE	9/30/19	10/03/19	946.30	72184
			Total For Dept 000			9,289.89	
			Total For Fund 292 CHILD CARE FUND			9,289.89	
Fund 293	VETERAN'S RELIEF FUND						
Dept 000							
293-000-727.00	OFFICE SUPPLIES	WELLS FARGO VENDOR FI	SHARP COPIER FOR VETERANS	5007212755	09/26/19	68.03	72103
293-000-860.00	TRAVEL	KOROLENKO, KAREN	TRAVEL FOR VA CONFERENCE	091619	09/26/19	118.32	72055
293-000-860.00	TRAVEL	KOROLENKO, KAREN	MILEAGE FOR MACVC FALL CONFERENCE	092319	09/26/19	180.96	72055
			Total For Dept 000			367.31	
			Total For Fund 293 VETERAN'S RELIEF FUND			367.31	
Fund 296	JUVENILE JUSTICE FUND						
Dept 000							
296-000-975.00	MISC EXPENSE - WAGES	MANISTEE COUNTY - ADM	SHARED EXPENSES AUGUST 2019	AUGUST 2019	09/26/19	975.90	72059
			Total For Dept 000			975.90	
			Total For Fund 296 JUVENILE JUSTICE FUND			975.90	
Fund 412	MCF RENOVATIONS FUND						
Dept 000							
412-000-810.00	LEGAL FEES	HILGER HAMMOND	SERVICES THRU AUGUST 2019 FOR MAPL 18554		09/26/19	93.36	72046
412-000-810.00	LEGAL FEES	STRAUB, PETTITT, YAST	SERVICES THRU AUGUST 2019 FOR MAP 46		09/26/19	1,892.71	72084
412-000-967.00	PROJECT EXPENSES	COMSTOCK CONSTRUCTION	SERVICES THRU 08/31/19 FOR MAPLES 013		09/26/19	107,579.73	72028
			Total For Dept 000			109,565.80	
			Total For Fund 412 MCF RENOVATIONS FUND			109,565.80	
Fund 425	EQUIPMENT REPLACEMENT FUND						
Dept 426	EMERGENCY MANAGEMENT						
425-426-967.02	PROJECT EXPENSES - CERT	GRAND TRAVERSE MOBILE	RADIO GATEWAY PARTS - GTB GRANT 52381		09/26/19	3,013.00	72043
425-426-967.02	PROJECT EXPENSES - CERT	DAVID HANCHETT	TROPHY TROLLY RECEIPT FOR FRANK PO 09/27/2019		10/03/19	93.60	72137
425-426-967.02	PROJECT EXPENSES - CERT	VISA=FRANK POST	VISA =FRANK POST BILLING CYCLE 08/ 08/16/19		10/03/19	538.50	72206
			Total For Dept 426 EMERGENCY MANAGEMENT			3,645.10	
			Total For Fund 425 EQUIPMENT REPLACEMENT FUND			3,645.10	
Fund 516	DELINQUENT TAX REVOLVING FUND						

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Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF BENZONIA	2019 DELINQUENT TAX DISBURSEMENT	092519	09/26/19	26,434.28	72095
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF BEULAH	2019 DELINQUENT TAX DISBURSEMENT	092519	09/26/19	14,736.12	72096
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF ELBERTA	2019 DELINQUENT TAX DISBURSEMENT	092519	09/26/19	18,832.39	72097
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF HONOR	2019 DELINQUENT TAX DISBURSEMENT	092519	09/26/19	22,628.64	72098
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF LAKE ANN	2019 DELINQUENT TAX DISBURSEMENT	092519	09/26/19	2,472.95	72099
516-000-230.00	DUE OTHER UNITS - SETTLE	VILLAGE OF THOMPSONVI	2019 DELINQUENT TAX DISBURSEMENT	092519	09/26/19	18,421.29	72100
516-000-694.00	CASH OVER/SHORT	BENZONIA TOWNSHIP TRE	PAID SUMMER TAXES TO COUNTY/02-024	091919	09/26/19	5,379.73	72016
516-000-694.00	CASH OVER/SHORT	TAMARA S IKENS	OVERPAID ON DELINQUENT TAXES 05-00	091619	09/26/19	9.05	72086
516-000-999.00	CONTINGENCY	SUNTRUST BANK	QUARTERLY BANK FEES ACCT# 34700012	063019	09/26/19	37.25	72085
516-000-999.00	CONTINGENCY	U.S. POSTMASTER - BEU	BULK MAILING OF DELINQUENT TAXES	100319	10/03/19	378.68	72203
Total For Dept 000						109,330.38	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND						109,330.38	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY TREASUR	PETTY CASH REIMBURSEMENT	091719	09/26/19	150.00	72014
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD 10 REDEMPTIONS	100119	10/03/19	300.00	72119
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 ANNUAL FEE FOR 2017 TAX FORFE	P1V190910-55	09/26/19	989.66	72090
532-253-810.00	LEGAL FEES	FIGURA, RICHARD	ODDFELLOWS LAWSUIT	BCT 561	09/26/19	2,060.00	72036
532-253-810.00	LEGAL FEES	MI ASSOC OF COUNTY TR	MACT DUES AND LEGAL DEFENSE FUND P	1505	10/03/19	1,000.00	72165
Total For Dept 253 COUNTY TREASURER						4,499.66	
Total For Fund 532 TAX FORECLOSURE FUND						4,499.66	
Fund 535 CDBG HOUSING GRANT FUND							
Dept 000							
535-000-815.30	ADMINISTRATION FEES	BOWERS, JEAN	3 HOUSING PER DIEMS	09/25/2019	09/26/19	105.00	72020
535-000-815.40	ADMINISTRATION FEES (NMH	CAROL DYE	3 HOUSING PER DIEM	09/25/2019	09/26/19	105.00	72022
535-000-957.00	MISCELLANEOUS-CDBG HSING	STATE OF MICHIGAN	RETURNING PI FUNDS TO MEDC-CDBG PR	9/30/2019	10/03/19	5,721.16	72193
Total For Dept 000						5,931.16	
Total For Fund 535 CDBG HOUSING GRANT FUND						5,931.16	
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-721.00	PER DIEM	CLARK, JAMES	PER DIEM FOR BUILDING AUTHORITY	091919	09/26/19	35.00	72026
569-000-721.00	PER DIEM	JOHNSON, JEFF	PER DIEM FOR BUILDING AUTHORITY	091919	09/26/19	35.00	72051
569-000-800.00	CONTRACTED SERVICES	MAY, SHARRON	RECORDING SECRETARY BUILDING AUTHO	092019	09/26/19	75.00	72060
569-000-860.00	TRAVEL	CLARK, JAMES	MILEAGE FOR 09/19/19	091919M	09/26/19	14.50	72026
569-000-860.00	TRAVEL	JOHNSON, JEFF	MILEAGE FOR 09/19/19	091919M	09/26/19	4.88	72051
569-000-860.00	TRAVEL	MAY, SHARRON	MILEAGE FOR 09/19/19	092019	09/26/19	5.23	72060
Total For Dept 000						169.61	
Total For Fund 569 BUILDING AUTHORITY						169.61	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: METZGER	19-287-FD	09/26/19	400.00	72000
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED	18-358-ST	09/26/19	300.00	72001
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP598	09/26/19	2,085.00	72002
701-136-265.00	CASH BONDS PAYABLE	GAVETT, CHRISTOPHER MI	BOND RETURN: GAVETT	19-009-ST	09/26/19	500.00	72041
701-136-265.00	CASH BONDS PAYABLE	SMITH, MICHAEL DONALD	BOND RETURN: SMITH	19-202-SD	09/26/19	215.00	72081
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: WOHLSCHEID	19-238-FY	10/03/19	500.00	72108

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-271.00	RESTITUTIONS PAYABLE	CENTRAL STATE BANK	RESTITUTION PAYMENT FROM TODD VOIC	18-107-FY	09/26/19	5.00	72023
701-136-271.00	RESTITUTIONS PAYABLE	ZAVALA, LOTTIE	RESTITUTION FROM KRAIG HUMSTAD	17-139-SM	10/03/19	5.00	72214
701-136-275.00	REFUNDS	BOONE, DOUGLAS	REFUND: OVERPAYMENT ON TICKET	19-774959-SN	09/26/19	7.00	72018
			Total For Dept 136 DISTRICT COURT			4,017.00	
Dept 141 FRIEND OF THE COURT							
701-141-222.04	DUE MANISTEE - STATUTORY	MANISTEE COUNTY TREAS	FEE COLLECTIONS SEPTEMBER 2019	093019	10/03/19	873.19	72163
701-141-222.05	DUE MANISTEE - PROCESSIN	MANISTEE COUNTY TREAS	FEE COLLECTIONS SEPTEMBER 2019	093019	10/03/19	121.09	72163
			Total For Dept 141 FRIEND OF THE COURT			994.28	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEE TRANSMITTAL	SEPT 2015	10/03/19	8.00	72167
701-215-228.16	DUE STATE - PISTOL PERM	STATE OF MICHIGAN (#3	SEPTEMBER 2019 CPL	551-547197	10/03/19	1,392.00	72194
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	SEPT 2019	10/03/19	331.32	72191
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2019	10/03/19	723.03	72192
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	SEPT 2019	10/03/19	120.00	72191
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2019	10/03/19	120.00	72192
701-215-228.42	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	SEPT 2019	10/03/19	250.00	72191
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2019	10/03/19	300.00	72192
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	SEPT 2019	10/03/19	25.00	72191
701-215-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2019	10/03/19	25.00	72192
701-215-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	SEPT 2019	10/03/19	1,190.00	72191
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	SEPT 2019	10/03/19	1,428.00	72192
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2019	10/03/19	281.13	72191
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	SEPT 2019	10/03/19	938.42	72192
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	AUGUST 2019	10/03/19	2,000.00	72050
701-215-265.00	CASH BONDS PAYABLE	JARED TRUMBIA	BOND MONEY RETURNED TO JARED TRUMB	12-9546-DS	09/26/19	101.00	72013
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY SHERIFF	RESTITUTION FROM JARCARDO DIXON	18-2551-FH	09/26/19	10.00	72052
701-215-271.00	RESTITUTIONS PAYABLE	KAYLA CHOWNYK	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	09/26/19	10.00	72052
701-215-271.00	RESTITUTIONS PAYABLE	MDHHS - CRIME VICTIM'	RESTITUTION FROM ROBERT CHEEK	11-2219-FC	09/26/19	119.88	72062
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	09/26/19	50.00	72091
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA BERRY	RESTITUTION FROM JUSTIN RICE	19-2608-FH	10/03/19	303.74	72111
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA CARPENTER	RESTITUTION FROM PATRICK KUHLMAN	13-2315-FH	10/03/19	25.00	72112
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE OIL CO	RESTITUTION FROM BAILEY BORTON	16-2469-FH	10/03/19	10.00	72124
701-215-271.00	RESTITUTIONS PAYABLE	KAYLA CHOWNYK	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	10/03/19	10.00	72160
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM RODERICK BAKER	13-2328-FH	10/03/19	75.00	72182
701-215-299.03	CIRCUIT COURT MISCELLANE	MDOC CFA JACKSON BUSI	OVERPAYMENT FOR MASON WEISHUHN #28	98-1626-FH	09/26/19	56.25	72063
			Total For Dept 215 COUNTY CLERK			9,892.77	
Dept 253 COUNTY TREASURER							
701-253-225.01	BENZIE CENTRAL SCHOOLS	BENZIE COUNTY CENTRAL	PRE CHARGEBACKS DUE TO SCHOOLS	092619	09/26/19	46,964.62	72011
701-253-225.02	FRANKFORT AREA SCHOOLS	FRANKFORT-ELBERTA SCH	PRE CHARGEBACKS DUE TO SCHOOL	092619	09/26/19	28,807.10	72039
701-253-226.07	DUE HOMESTEAD TOWNSHIP	HOMESTEAD TOWNSHIP	CHARGEBACKS DUE TO TOWNSHIP	092619	09/26/19	62.90	72047
701-253-230.30	DUE TO CONSERVATION DIST	BENZIE CONSERVATION D	CHARGEBACKS DUE	092619	09/26/19	1.60	72010
701-253-234.00	DUE TBA INTERMEDIATE SCH	TRAVERSE BAY AREA INT	CHARGEBACKS DUE TO THE SCHOOL	092619	09/26/19	82.61	72092
701-253-237.00	DUE TO PUBLIC TRANSPORTA	BENZIE TRANSPORTATION	CHARGEBACKS DUE	092619	09/26/19	13.91	72015
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	NANCY REICHARD	OVERPAID ON DOG LICENSE	092019	09/26/19	5.00	72069
			Total For Dept 253 COUNTY TREASURER			75,937.74	
Dept 261 MSU EXTENSION							
701-261-235.00	DUE TO MSU	BENZIE ATV ASSOCIATIO	ORV MAPS SOLD	092619	09/26/19	17.00	72009
701-261-235.00	DUE TO MSU	4-H LEADERS ASSOCIATI	SOLD 10 PLAT BOOKS	093019	10/03/19	300.00	72109
			Total For Dept 261 MSU EXTENSION			317.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 267 PROSECUTING ATTORNEY							
701-267-268.00	CANINE ADVOCATE FUND	CODY KASTL	GROOMING & DOG FOOD 4Q VR GRANT	K9ADV0819	09/26/19	118.75	72027
			Total For Dept 267 PROSECUTING ATTORNEY			118.75	
Dept 268 REGISTER OF DEEDS							
701-268-228.40	DUE STATE - REMONUMENTAT	STATE OF MICHIGAN	REMONUMENTATION FEES-SEPT 2019	9/30/2019	10/03/19	5,456.90	72190
			Total For Dept 268 REGISTER OF DEEDS			5,456.90	
			Total For Fund 701 GENERAL AGENCY FUND			96,734.44	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
	Fund 101		GENERAL FUND			153,076.29	
	Fund 205		TNT OFFICER MILLAGE FUND			3,181.06	
	Fund 206		SHERIFF'S K-9 FUND			261.45	
	Fund 209		SCHOOL RESOURCE OFFICER			2,873.92	
	Fund 213		JAIL OPERATIONS FUND			33,385.56	
	Fund 214		EMERGENCY MEDICAL SERVICES			19,647.60	
	Fund 216		SEASONAL ROAD PATROL FUND			309.16	
	Fund 220		MARINE PATROL FUND			3,198.89	
	Fund 228		SOLID WASTE/RECYCLING FUND			11,612.17	
	Fund 230		BETSIE VALLEY TRAIL MANAGEM			1,000.00	
	Fund 241		LAND BANK AUTHORITY FUND			100.00	
	Fund 247		ANIMAL CONTROL FUND			7,108.01	
	Fund 261		911 EMERGENCY SERVICE FUND			412.40	
	Fund 262		DISPATCHER TRAINING FUND			15.00	
	Fund 263		LOCAL CORRECTION OFFICER'S			5.71	
	Fund 265		JUSTICE TRAINING (302) FUND			140.10	
	Fund 269		LAW LIBRARY FUND			88.00	
	Fund 276		COMMISSION ON AGING MILLAGE			88,723.00	
	Fund 285		POINT BETSIE LIGHTHOUSE FUN			7,015.50	
	Fund 292		CHILD CARE FUND			9,289.89	
	Fund 293		VETERAN'S RELIEF FUND			367.31	
	Fund 296		JUVENILE JUSTICE FUND			975.90	
	Fund 412		MCF RENOVATIONS FUND			109,565.80	
	Fund 425		EQUIPMENT REPLACEMENT FUND			3,645.10	
	Fund 516		DELINQUENT TAX REVOLVING FU			109,330.38	
	Fund 532		TAX FORECLOSURE FUND			4,499.66	
	Fund 535		CDBG HOUSING GRANT FUND			5,931.16	
	Fund 569		BUILDING AUTHORITY			169.61	
	Fund 701		GENERAL AGENCY FUND			96,734.44	

Total For All Funds:

672,663.07

Finance Issues:

Approval of the payment of bills from September 25 to October 7, 2019 in the amount of \$672,663.07.

WW
LF

This coming Monday and Tuesday, October 14 and 15, is the Michigan Assn of Land Banks Summit at Crystal Mountain. We are finalizing details, but the summit and the tour the next day are looking to be perfect in coordinating the color season as we complete a circle tour of land bank projects. I am most excited to share "rural" land banking at its best, out at the 669 site. It seems others are excited as well, as we have approx. 40 attendees out of 60 for the tour. This number is unprecedented, as others I have gone on have not been as well attended. It has created logistical issues, but we are solving them.

Year end has come and gone. We are working on the final details in our office, getting ready for closing in December, and the audit in January.

CASH SUMMARY BY FUND FOR BENZIE COUNTY
FROM 10/01/2019 TO 10/08/2019
FUND: ALL FUNDS
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 10/08/2019
101	GENERAL FUND	1,110,025.13	536,558.37	231,250.88	1,415,332.62
201	BENZIE COUNTY ROAD COMMISSION	2,013,261.70	881,620.82	105,926.40	2,788,956.12
205	TNT OFFICER MILLAGE FUND	8,258.49	2,267.21	4,534.42	5,991.28
206	SHERIFF'S K-9 FUND	23,434.39	261.45	522.90	23,172.94
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,696.48	0.00	0.00	1,696.48
209	SCHOOL RESOURCE OFFICER	27,155.19	2,603.06	5,206.12	24,552.13
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	3,904.95	0.00	0.00	3,904.95
213	JAIL OPERATIONS FUND	95,378.16	34,946.29	52,645.83	77,678.62
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	648,996.65	6,978.88	10,920.44	645,055.09
215	FRIEND OF THE COURT FUND	77,432.27	40.00	0.00	77,472.27
216	SEASONAL ROAD PATROL FUND	22,674.72	0.00	0.00	22,674.72
217	SNOWMOBILE PATROL FUND	14,719.55	0.00	0.00	14,719.55
218	PARKS & REC - ICE RINK	16.69	0.00	0.00	16.69
219	AIRPORT AUTHORITY FUND	(13,391.09)	0.00	0.00	(13,391.09)
220	MARINE PATROL FUND	63.50	2,601.39	5,202.78	(2,537.89)
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	248,963.85	51,451.44	500.00	299,915.29
228	SOLID WASTE/RECYCLING FUND	201,399.24	30.00	60.00	201,369.24
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	(941.58)	1,000.00	2,000.00	(1,941.58)
231	SOIL EROSION (SESSC) FUND	32,909.00	0.00	0.00	32,909.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHORITY FUND	124,011.90	0.00	0.00	124,011.90
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	20,122.03	0.00	0.00	20,122.03
244	E.D.C. ENTERPRISE FUND	11,317.71	0.00	0.00	11,317.71
245	REMONUMENTATION/SURVEY GRANT FUND	25,755.27	0.00	0.00	25,755.27
246	GIS INFORMATION SYSTEM	7,111.28	0.00	0.00	7,111.28
247	ANIMAL CONTROL FUND	154,613.77	6,388.41	12,776.82	148,225.36
249	BUILDING DEPARTMENT FUND	109,112.22	6,112.50	0.00	115,224.72
256	REG OF DEEDS AUTOMATION FUND	124,858.10	405.00	0.00	125,263.10
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	INDIGENT DEFENSE COUNSEL	0.00	0.00	0.00	0.00
260	CPL CLERK TECHNOLOGY FUND	39,288.79	36.00	0.00	39,324.79
261	911 EMERGENCY SERVICE FUND	409,179.71	38.54	77.08	409,141.17
262	DISPATCHER TRAINING FUND	20,597.19	15.00	30.00	20,582.19
263	LOCAL CORRECTION OFFICER'S TRAINING	11,025.65	5.71	11.42	11,019.94
264	SHERIFF FORFEITURE FUND	4,148.57	0.00	0.00	4,148.57
265	JUSTICE TRAINING (302) FUND	2,777.79	140.10	280.20	2,637.69
269	LAW LIBRARY FUND	1,156.45	88.00	176.00	1,068.45
276	COMMISSION ON AGING MILLAGE FUND	329,491.91	88,723.00	177,446.00	240,768.91
285	POINT BETSIE LIGHTHOUSE FUND	(18,962.08)	0.00	0.00	(18,962.08)
287	FAMILY COURT GRANTS	37,459.96	0.00	0.00	37,459.96

CASH SUMMARY BY FUND FOR BENZIE COUNTY
 FROM 10/01/2019 TO 10/08/2019
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 10/08/2019
292	CHILD CARE FUND	44,181.47	3,162.97	6,325.94	41,018.50
293	VETERAN'S RELIEF FUND	70,531.71	0.00	0.00	70,531.71
295	VETERAN'S MEMORIAL FUND	22,447.73	0.00	0.00	22,447.73
296	JUVENILE JUSTICE FUND	(1,720.81)	0.00	0.00	(1,720.81)
310	GOVERNMENT CENTER ADDITION DEBT FUND	113,536.93	0.00	0.00	113,536.93
312	MAPLES DEBT/MILLAGE FUND	91,755.69	0.00	0.00	91,755.69
371	JAIL RESERVE FUND	286.67	0.00	0.00	286.67
401	CAPITAL IMPROVEMENT FUND	200,673.40	0.00	0.00	200,673.40
412	MCF RENOVATIONS FUND	29,973.96	0.00	0.00	29,973.96
415	RAILROAD POINT	12,685.02	0.00	0.00	12,685.02
425	EQUIPMENT REPLACEMENT FUND	58,179.47	632.10	1,264.20	57,547.37
512	MEDICAL CARE FACILITY FUND	2,974,566.75	0.00	233,376.10	2,741,190.65
516	DELINQUENT TAX REVOLVING FUND	4,633,226.57	20,500.71	757.36	4,652,969.92
532	TAX FORECLOSURE FUND	681,130.42	1,715.00	2,600.00	680,245.42
535	CDBG HOUSING GRANT FUND	89,764.08	5,721.16	11,442.32	84,042.92
569	BUILDING AUTHORITY	5,707.20	0.00	0.00	5,707.20
595	COMMISSARY/CONCESSION FUND-JAIL	2,250.42	0.00	0.00	2,250.42
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	4,468,707.44	752,593.89	113,424.89	5,107,876.44
704	PAYROLL CLEARING FUND	21,383.18	7,043.25	7,000.00	21,426.43
721	LIBRARY PENAL FINE FUND	34,813.39	1,330.00	0.00	36,143.39
764	SHERIFF'S INMATE TRUST FUND	31,397.84	0.00	0.00	31,397.84
	TOTAL - ALL FUNDS	19,568,303.92	2,415,010.25	985,758.10	20,997,556.07

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
September 24, 2019

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, September 24, 2019, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Nye, to approve the agenda as amended, add 6a. Discussion regarding Part Time Cleaning person. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Roelofs, seconded by Sauer, to approve the Committee of the Whole minutes of September 10, 2019 as corrected on page 1. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

1:32 p.m. Public Input

Lt. Dan Smith, Jail Administrator, stated that he was not aware that his request for a part-time to a full-time position in the budget was denied until today; this is not the way for us to find out about our requests.

1:35 p.m. Public Input Closed

Part Time Cleaning Position: Comm Sauer stated that some employees are not happy with the results of the current cleaning crew which we pay \$45,000 per year; we could hire a part time person without benefits to do this.

Comm Roelofs commented that he doesn't believe that a part time person could do what three people are doing now.

Susan Boyd:

- a. Enterprise Funds Millage Rate & Fund Balances: Discussions held regarding funding and fund balances of Enterprise Funds of which there are 10. Ms. Boyd will continue to provide the board with this report each quarter when the other financial reports are given; the board will continue to watch fund balances and what future plans are for this in each fund.

Government Closure Policy – (No action taken, just a reminder.)

Benzie County's Sesquicentennial discussion – Maridee Cutler: Ms. Cutler is looking for a date which the board would like to have a celebration. Ms. Cutler will speak with Congressman Bergman's staff and Comm Sauer will speak with Rep O'Malley's staff to see if Monday, October 21 will work. The plan would include an employee luncheon from 11:30 – 1:00 p.m. and cake and presentations for the public beginning at 1:30 p.m.

Committee of the Whole

Page 2 of 2

September 24, 2019

2:04 p.m. Public Input

Comm Jeannot stated that he was surprised by Lt. Smith's comment regarding part-time to full-time; Comm Jeannot inquired if that was requested during the budget time or why; he also inquired of Lt. Smith what jeopardy does that put you in – if all of your employees were working, would you be fully staffed? Lt. Smith replied we would be at bare minimum

Comm Jeannot stated that he feels Lt. Smith and Ms. Boyd need to work on a study to show how much money is spent if all staffing were working, what would be saved in overtime vs current staffing with overtime being paid to cover the shifts.

The full Committee agreed to this request for Ms. Boyd and Lt. Smith.

2:13 p.m. Public Input Closed

Motion by Roelofs, seconded by Sauer, to adjourn at 2:13 p.m. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

Committee Appointments

Dawn Olney

From: Walter Roch von Rochsburg <wroch1@yahoo.com>
Sent: Friday, September 20, 2019 12:06 PM
To: Dawn Olney
Cc: Mitch Deisch; Cathy Demitroff; Betsy Evans
Subject: Resignation
Attachments: Resignation Letter. 9-20-2019.pdf

Morning Dawn,

We are moving to Traverse City and will no longer residing in Benzie County.

Please find attached letter of resignation to the Commissioners for service on the Planning and Park and Recreation Commissions. It has been a rewarding experience to participate in the operation of this fine county and work with such dedicated individuals.

Thank you for all your help over the years.

Regards,

Rocky

Walter Roch von Rochsburg
641 Michigan Avenue, #202
Frankfort, Michigan 49635
231.399.0153

RECEIVED

SEP 23 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

WHR

CONSULTANTS

September 20, 2019,

Board of Commissioners
Benzie County
448 Court Place
Beulah, Michigan 49617

RE: Benzie County Planning Commission
Benzie County Park and Recreation Commission

Dear Commissioners

I have appreciated the opportunity to serve on the Planning and Park and Recreation Commissions. The ability to take an active role in serving the residents of Benzie County and To work with a motivated group of individuals dedicated to the enrichment of Benzie County has been most rewarding.

We are relocating to Traverse City and I am submitting my resignation from these Commissions effective October 1, 2019. As a Weldon Township property owner, I will maintain an interest in the growth and development of the County and the park and recreation facilities

I appreciate your counsel and support for my role on these commissions.

Regards,



Walter Roch von Rochsburg

Cc: Mitch Deisch, County Administrator
Cathy Demitroff, Chair Park and Recreation Commission
Betsy Evans, Chair Planning Commission

RECEIVED

SEP 23 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

600 Cottage View Drive, #355
Traverse City, Michigan 49635

231.399.0153

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: October 2, 2019
Subject: Benzie Transportation Board Interview

On Wednesday October 2, 2019 an interview of Mr. John Morse was conducted for the vacancy on the Benzie Transportation Authority.

The interview panel consisted of Commissioners Sauer, Commissioner Jeannot, Commissioner Warsecke and BTA Board Member Amy Herczak.

Multiple questions were asked by the interview panel of Mr. Morse.

A recommendation to the full BOC was made by Sauer second by, Warsecke to appoint Mr. John Morse to a 3-year term to the Benzie Transportation Authority expiring April 30, 2022. Motion approved.

RECEIVED

OCT 03 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie Transportation Authority

Wednesday, October 2, 2019

BTA -1 Position – Jeannot, Sauer, Warsecke, Amy Herczak, Mitch Deisch

4:30 John Morse

1 position open

3-year term

Expire: 4/30/2022

OCT 2
@ 4:30

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 8-30-2019

Name: John Morse

Address (including PO Box): _____

County District: BENZIE

Home Telephone: 231-218-1113

Occupation: Semi-Retired

Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

1. BENZIE BUS BOARD

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

20 plus years CPA Experience

Management & Banking Experience

Public Transportation Experience

SERVED ON NUMEROUS LOCAL BOARDS

LIFE LONG BENZIE COUNTY RESIDENT

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

SEP 06 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

1/8/14

John P Morse CPA

6588 Ann Street
Lake Ann, MI 49650

231-218-1113
john.morse.cpa@gmail.com

HIGHLIGHTS:

- Bus Driver
- CDL License
- Cross Trained in Dispatch
- Comprehensive accounting and budgeting experience
- Licensed Certified Public Accountant in Michigan
- Extensive experience managing personnel & working with the public
- Advanced from staff accountant to Audit Partner in CPA Firm
- Significant Governmental and Non Profit accounting experience.
- Substantial experience in Individual and Business income tax preparation.
- Commercial Banking experience
- Business Development experience
- Comptroller experience in Manufacturing Setting
- Proficient with MS Word, Excel, and many accounting, tax & banking software applications

EXPERIENCE:

BATA, Traverse City, MI, Bus Driver, 2017- Present
Pyramid Accounting, Traverse City, MI, Staff Accountant , 2016- 2017
Manthei Inc, Petoskey MI, Comptroller/Accounting Supervisor 2014- 2016
A & A Auto, Interlochen, MI, Credit Manager, Sales Manager 2013- 2014
Manville & Schell PC, Traverse City, MI, Senior Staff Accountant 2012 - 2013
L E Williams & Co, CPA's Traverse City, MI, Senior Staff Accountant 2010 - 2012
Wells Fargo Bank Traverse City MI, Business Banking Relationship Manager 2006 - 2010
Fifth Third Bank, Business Banking Officer, 2005 - 2006
J L Stephan Co, CPA's Traverse City, MI, Audit and Accounting Manager/ Partner

EDUCATION:

- Bachelor of Science in Accountancy, Ferris State College (High Honors)
- Associates of Applied Science in Business Data Processing and Business Management, Northwestern Michigan College,
- AICPA Certificate of Educational Achievement in Government Accounting & Auditing
- Wells Fargo College of Commercial Credit
- BSA Wood Badge

AFFILIATIONS and ACTIVITIES:

- American Institute of Certified Public Accountants
- Economic Club of Traverse City Past Board Member
- Boy Scouts of America Gerald R Ford Council and Troop 267 Adult Leader
- Benzie Schools Educational Foundation Founding Board Member, & Past President
- Community Reconciliation Services Volunteer Mediator
- Cherryland Electric Community Caring Past Board Member and Past President
- Knights of Columbus Past Financial Secretary

ACTION ITEMS



Memorandum

RECEIVED

SEP 30 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

To: Gary Sauer, Chairman of the Benzie County Board of Commissioners
From: Rebecca Hubers, Emergency Management Coordinator
Date: September 30, 2019
Subject: Authorization to Sign 2020 Emergency Management Program Grant (EMPG) Work Agreement and the 2019 Grant Agreement (2 copies)

GRANT PROCESS

The approval of **2020 Work Agreement** is required prior to the beginning of the First EMPG Quarter (October 1). There is an extension for this October 2019 because of form authorization hold ups at MSP - EMHSD.

The work agreement puts MSP EMHSD on notice that we will be applying for funding for our Emergency Management Position as well as putting the County on notice as to the performance requirements for funding.

Every quarter throughout the year I submit reports to the District Emergency Management Coordinator for the Michigan State Police. They review the progress of compliance and approve the document going forward.

Toward the end of the performance period we receive a **Grant Agreement** which outlines specifically what funding is expected. This is the document that specifically requests reimbursement for the wages and benefits of the Local Emergency Management Coordinator position paid during the performance period.

In January or February we have received supplemental funding under this program of 3% to 5% of the Emergency Management Coordinators wages and benefits because on unused dollars. These dollars come from programs that requested funding but did not follow through. FEMA will pay up to 50% of a position's wages and benefits.

Listed below are the 13 requirements that we must meet in order to receive funding of the grant funding for the Emergency Management position. It appears that funding this year of emergency management wages and benefits will be around 35%.

ANNUAL WORK AGREEMENT

The annual Work Agreement is a document for the local emergency management programs to ensure that Michigan has a consistent, measurable, and effective emergency management system. Objectives are determined yearly based on Emergency Management (EM) priorities nationally and within the state.

(1) ADMINISTRATION & FINANCE

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies and procedures to carry out emergency financial and administrative responsibilities. The EMPG funded emergency manager shall

provide a copy of their job description(s) that incorporate their Emergency Management (EM) activities. EM activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

Goal: Verify that the jurisdiction has submitted the quarterly EMPG reports and financial documentation with original signatures.

(2) LAWS AND AUTHORITIES

The Emergency Management Program (EMP) shall comply with the Michigan Emergency Management Act (P.A. 390 of 1976 as amended) and applicable laws, regulations, and have a local Emergency Management (EM) resolution.

Goal: Verify attendance at quarterly district emergency management meetings and other meetings related to emergency management, which may assist in the execution of emergency management activities within the jurisdiction.

(3) HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONSEQUENCE ANALYSIS

The jurisdiction shall continually identify natural and human-caused hazards that potentially impact the jurisdiction. The jurisdiction shall also assess the risk and vulnerability of people, property, the environment, and its own operations from these hazards. The jurisdiction should also conduct a consequence analysis for vulnerable hazards to consider the impact on the public, responders, continuity of operations that include the delivery of services; property, facilities, and, infrastructure; the environment; the economic condition of the jurisdiction and public confidence in the jurisdictions governance.

Goal: Identify risk/vulnerability assessments that are completed in each jurisdiction.

(4) HAZARD MITIGATION

The Emergency Management Coordinator (EMC) should participate in activities to eliminate hazards or mitigate the effects of hazards that cannot be reasonably prevented. If the jurisdiction intends to receive mitigation funds, then the EMC shall ensure that the jurisdiction's hazard mitigation (HM) plan is developed and updated every five years.

Goal: Document the progress of hazard mitigation plan updates, completion of hazard mitigation plan objectives, and the dissemination of hazard mitigation grant information announcements and notices.

(5) PREVENTION

The Emergency Management Program (EMP) has a strategy among disciplines to coordinate prevention activities, to monitor the identified threats and hazards, and adjust the level of prevention activity commensurate with the risk, and has procedures for exchanging information between internal and external stakeholders to prevent incidents.

Goal: Identify prevention training attended and potential training needs. Identify how jurisdictions are gathering and disseminating information to and from the Michigan

Intelligence Operation Center (MIOC) and Critical Infrastructure and Key Resources (CIKR) sectors, and identify other methods used to deter or prevent hazards.

(6) OPERATIONAL PLANNING

The Emergency Management Coordinator (EMC) shall ensure the jurisdiction is compliant with P.A. 390 of 1976, as amended, by maintaining a current Emergency Operation Plan (EOP) or Emergency Action Guidelines (EAG) that meets the criteria in the MSP/EMHSD Publication (Pub) 201a. The EMC shall verify that each jurisdiction whose population exceeds 10,000 also complies with P.A. 390 of 1976, as amended, by maintaining an emergency support plan. The local emergency manager must verify that the EOP (or EAG), and supplemental emergency support plans are updated every four years. The EMC will ensure that the jurisdiction's current Chief Elected Official (CEO) has signed the updated/revised EOP, EAG, and emergency support plans.

Goal: Document attendance of planning meetings, verify status of Emergency Operation Plans (EOP)/Emergency Action Guidelines (EAG), annexes, and supplemental plans, report new or updated SARA Title III plan, and emergency management participation with schools.

(7) INCIDENT MANAGEMENT

The Emergency Management Program (EMP) shall comply with Homeland Security Presidential Directive/HSGP-5, and Executive Directive 2005-09 by formally adopting the National Incident Management System (NIMS) to provide for efficient and effective emergency response operations amongst multiple agencies and jurisdictions. The program shall establish a means of interfacing on-scene incident management with the jurisdiction's Emergency Operations Center (EOC).

Goal: Verify that the jurisdiction maintains an EOC call list, including the CEO, performs a call out drill, and conducts an EOC orientation session. Ensure that the local jurisdiction is compliant with the National Incident Management System (NIMS).

(8) RESOURCE MANAGEMENT, LOGISTICS & MUTUAL AID

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction is compliant with the NIMS resource management requirements including; identification, location, acquisition, storage, maintenance, distribution, and accounting for services and materials, to address hazards identified in the jurisdiction. The jurisdiction shall use the Michigan Critical Incident Management System (MI CIMS) to manage their NIMS-typed resources. The EMC should also develop Mutual Aid Agreements (MAA) and promote memberships in the Michigan Emergency Management Assistance Compact (MEMAC) to address resource shortfalls and reduce resource gaps in the jurisdiction.

Goal: Ensure that Mutual Aid Agreements (MAAs) are developed and maintained, MEMAC is promoted, and that the jurisdiction's NIMS typed resources are current in the Michigan Critical Incident Management System (MI CIMS).

(9) COMMUNICATIONS & WARNING

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction communicates both internally and externally with all Emergency Management Program (EMP) stakeholders and emergency personnel. The local emergency manager shall disseminate disaster related information, and emergency alerts and warnings to response personnel, EOC staff, state and federal government officials, and the public. The system should be interoperable with other communication systems.

Goal: Verify that the jurisdiction has a primary and secondary warning system, and that they participate in radio tests, MI CIMS drills, and are actively involved in exercising additional communication methods.

(10) OPERATIONS AND PROCEDURES & FACILITIES

The Emergency Management Coordinator (EMC) shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, and restoration of essential functions and coordination among all levels of government. Procedures shall also be developed to guide situation and Damage Assessment (DA), situation reporting, and incident action planning. The Emergency Management Program (EMP) shall have a primary facility Emergency Operations Center (EOC) capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

Goal: Verify that procedures for Requesting a Governor's Emergency or Disaster Declaration and State Assistance are up to date in the jurisdiction's plans and that they were reviewed by public officials. Ensure that the jurisdiction maintains EOC procedures and provides an updated copy to the DC.

(11) TRAINING

The Emergency Management Coordinator (EMC) shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, and restoration of essential functions and coordination among all levels of government. Procedures shall also be developed to guide situation and Damage Assessment (DA), situation reporting, and incident action planning. The Emergency Management Program (EMP) shall have a primary facility Emergency Operations Center (EOC) capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

Goal: Verify that jurisdictions are submitting Quarterly Training Reports (QTR), and are receiving necessary Damage Assessment (DA) and MI CIMS trainings. Verify that the jurisdiction is aware of and promotes additional emergency management related trainings.

(12) EXERCISES, EVALUATIONS & CORRECTIVE ACTIONS

The Emergency Management Program (EMP) shall have a documented exercise program that regularly tests the skills, abilities, and experience of emergency personnel, as well as plans, policies, procedures, equipment, and facilities. Exercises will comply with local, state and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP). The local emergency manager shall track all exercises on the Quarterly Training

and Exercise Reporting Worksheet (EMD-065) including the type, hazards, grant funding, and number of participants, and submit this form.

All EMPG funded personnel receiving funding for any portion of their salary, benefits, or other expenditures must participate in no fewer than three exercises in the 12-month fiscal year grant period. Participation includes roles as exercise director, player, evaluator, controller, and assisting as a player in a simulation cell. Observation of an exercise will not count as participation.

One of the exercises must be conducted within the funded jurisdiction and test the local program Emergency Operations Plan (EOP). By authority conferred on the director of the department of State Police by Section 19 of 1976 PA 390, as amended, MCL 30.419) Per R 30.51 (Admin Code) each program shall have "(D) An exercise that tests the emergency operations plan at least once each fiscal year (October 1 to September 30)."

At least one After Action Report and Improvement Plan (AAR/IP) for an exercise which tests the local jurisdiction or programs EOP must be submitted to EMHSD each fiscal year via the District Coordinator.

Effort shall be made to submit the AAR/IP within 90 days of the exercise conclusion. It is requested that all AAR/IPs be submitted to EMHSD for tracking purposes.

Goal: Document participation by EMPG funded personnel in exercises using HSEEP guidance and the submittal of After Action Reports (AAR). Verify that the jurisdiction has submitted Quarterly Exercise Reports (QER), updated their Improvement Plans (IPs) and training plans, as well as the multi-year training and exercise plan. Verify receipt and distribution of scheduled drill days.

(13) CRISIS COMMUNICATIONS, PUBLIC EDUCATION & INFORMATION

The Emergency Management Program (EMP) provides preparedness information and education to the public concerning threats to life, safety, and property. These activities include information about specific threats, appropriate preparedness measures, actions to mitigate the threats, including protective actions, updating the public website, and promoting hazard awareness weeks and campaigns such as "Do 1 Thing."

Goal: Document efforts to educate the public about preparedness activities and report the jurisdiction's Citizen Corps activities.

✓RECOMMENDATION

It is my recommendation that the Board of Commissioners authorize the Chair of the BOC and the Emergency Management Coordinator sign on behalf of Benzie County **the 2020 Work Agreement (one copy) and the 2019 Federal Grant Agreement (2 copies)** with the Michigan State Police – Emergency Management and Homeland Security Division.

EMHSD-31 Michigan State Police Emergency Management and Homeland Security Division	Benzie County Emergency Management Fiscal Year 2020 Emergency Management Performance Grant (EMPG) Work Agreement/Quarterly Report				<input checked="" type="checkbox"/> Initial Work Agreement
<input type="checkbox"/> 1st Quarter SIGNATURE OF CHIEF ELECTED OFFICIAL	<input type="checkbox"/> 2nd Quarter DATE	<input type="checkbox"/> 3rd Quarter SIGNATURE OF EMERGENCY MANAGEMENT COORDINATOR	<input type="checkbox"/> 4th Quarter DATE		
SIGNATURE OF EMERGENCY MGMT. PROGRAM MANAGER <i>Rebecca StHubers</i>	DATE 9/30/2019	SIGNATURE OF DISTRICT COORDINATOR	DATE		

Purpose

This survey functions as the 2020 EMPG work agreement/quarterly report. The objectives of this work agreement are based upon standards identified in the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) Publication 206 - Local Emergency Management Program Standards Workbook. Activities for each objective have been determined by a group of local and state emergency management subject matter experts who maintain a baseline set of standards for emergency management programs in the state of Michigan. Survey responses will assist in the assessment of emergency management programs, determine how EMPG funds are utilized and help validate the importance of these emergency management activities to all levels of government.

(1) ADMINISTRATION AND FINANCE

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies and procedures to carry out emergency financial and administrative responsibilities. The EMPG funded emergency manager shall provide a copy of their job description(s) that incorporate their Emergency Management (EM) activities. EM activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

	Planned Activities	Action Taken (Local EM Status Report)
1st	Verify that the jurisdiction submitted the previous quarter's EMPG reports and financial documentation timely, and that current quarterly EMPG reports and financial documentation, with original signatures, will be submitted by 1/20/20.	EMPG reports were submitted: Yes/No Financial documents were submitted: Yes/No

Michigan State Police
Emergency Management
and
Homeland Security
Division



Grant Agreement

FEDERAL AWARD IDENTIFICATION

SUBRECIPIENT NAME	GRANT NAME	CFDA NUMBER
County of Benzie	Emergency Management Performance Grants	97.042
SUBRECIPIENT IRS/VENDOR NUMBER	FEDERAL AWARD IDENTIFICATION NUMBER (FAIN)	FEDERAL AWARD DATE
38-6004838	EMC-2019-EP-00004	7/24/2019
SUBRECIPIENT DUNS NUMBER	SUBAWARD PERFORMANCE PERIOD	FROM TO
151930112	10/1/2018	9/30/2019
RESEARCH & DEVELOPMENT	Funding	Total
N/A	Federal Funds Obligated by this Action	\$19,395.00
INDIRECT COST RATE	Total Federal Funds Obligated to Subrecipient	\$19,395.00
None on file	Total Amount of Federal Award	\$8,971,802
FEDERAL AWARD PROJECT DESCRIPTION		
2019 Emergency Management Performance Grants		
DETAILS		
The 2019 EMPG allocation is 35.69% of the Subrecipient's emergency program manager's salary and fringe benefits. A cost-match is required under this program. The Federal share used towards the EMPG budget shall not exceed 50 percent of the total budget.		
FEDERAL AWARDDING AGENCY	PASS-THROUGH ENTITY (RECIPIENT) NAME	
Federal Emergency Management Agency Grant Operations 245 Murray Lane – Building 410, SW Washington DC 20528-7000	Michigan State Police Emergency Management and Homeland Security Division PO Box 30634 Lansing, MI 48909	

State of Michigan FY 2019 Emergency Management Performance Grant Grant Agreement

October 1, 2018 to September 30, 2019

CFDA Number: 97.042 Grant Number: EMC-2019-EP-00004

This Fiscal Year (FY) 2019 Emergency Management Performance Grant (EMPG) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (hereinafter called the Recipient), and the

COUNTY OF BENZIE
(hereinafter called the Subrecipient)

I. Purpose

The purpose of this grant agreement is to provide federal pass-through funds to the Subrecipient for the development and maintenance of an emergency management program capable of protecting life, property, and vital infrastructure in times of disaster or emergency.

The FY 2019 EMPG program plays an important role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The objective of the NPS is to facilitate an integrated, all-of-nation/whole community, risk driven, capabilities-based approach to preparedness.

In support of the National Preparedness Goal, the FY 2019 EMPG supports a comprehensive, all-hazard emergency preparedness system to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas.

For more information on the NPS, federally designated priorities, and the FY 2019 EMPG objectives, as well as guidance on allowable costs and program activities, please refer to the FY 2019 EMPG Notice of Funding Opportunity (NOFO) and the FEMA Preparedness Grants Manual located at <https://www.fema.gov>.

II. Statutory Authority

Funding for the FY 2019 EMPG is authorized by Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); the *Earthquake Hazards Reduction Act of 1977*, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90-448) (42 U.S.C. §§ 4001 et seq.).

Appropriation authority is provided by the *Department of Homeland Security Appropriations Act, 2019*, (Pub. L. No. 116-6).

The Subrecipient agrees to comply with all EMPG program requirements in accordance with the federal FY 2019 EMPG NOFO located at <http://www.fema.gov/grants>; the *Michigan Emergency Management Act*

of 1976, as amended (Public Act 390) at <http://www.legislature.mi.gov/doc.aspx?mcl-Act-390-of-1976>; and the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.) located at <http://www.fema.gov/robert-t-stafford-disaster-relief-and-emergency-assistance-act-public-law-93-288-amended>, and the *FY 2019 EMPG Agreement Articles Applicable to Subrecipients*. The *FY 2019 EMPG Agreement Articles Applicable to Subrecipients* document is included for reference in the grant agreement packet.

The Subrecipient shall also comply with the most recent version of:

2 CFR, Part 200 of the Code of Federal Regulations (CFR), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at <http://www.ecfr.gov>.

III. Award Amount and Restrictions

- A. The **County of Benzie** is awarded **\$19,395.00** under the **FY 2019 EMPG**. The Recipient determined the Subrecipient's EMPG allocation as **35.69%** of the Subrecipient's local emergency manager's salary and fringe benefits. The Subrecipient may receive less than the allocated amount if the Subrecipient's cost share (match) of wages and fringe benefits paid to the local emergency manager are less than the total allocation. The Subrecipient's EMPG program budget must be documented on the Local Budget for Emergency Management Performance Grant form (EMD-17).
- B. The FY 2019 EMPG covers eligible costs from October 1, 2018 to September 30, 2019. The funds awarded in the grant agreement shall only be used to cover allowable costs that are incurred during the agreement period. Grant funds shall not be used for other purposes. For guidance on allowable costs, please refer to the EMPG Appendix in the FEMA Preparedness Grants Manual.
- C. This grant agreement designates EMPG funds for the administration and oversight of an approved emergency management program. **The Subrecipient may utilize grant funds for the reimbursement of salary, overtime, compensatory time off, and associated fringe benefits for the local emergency manager, and up to 5% of the total allocation may be utilized for organization costs.** No other expenditures are allowed. If organization costs are claimed, a narrative must be submitted detailing the expenses that are included in these costs.
- D. The FY 2019 EMPG program has a 50% cost share (cash or in-kind) requirement, as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended, (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.), specifically, Title VI, sections 611(j) and 613. Federal funds cannot exceed 50% of eligible costs. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds.

The Federal Emergency Management Agency (FEMA) administers cost sharing requirements in accordance with 2 CFR § 200.306. To meet matching requirements, the Subrecipient contributions must be reasonable, allowable, allocable, and necessary under the grant program and must comply with all federal requirements and regulations.

See the FY 2019 EMPG NOFO and FEMA Preparedness Grants Manual for additional cost share guidance, definitions, basic guidelines, and governing provisions.

- E. All EMPG funded personnel must complete either the Independent Study courses identified in the Professional Development Series or the National Emergency Management Basic Academy delivered either by the Emergency Management Institute or a sponsored state, local, tribal, territorial, regional or other designated location and record proof of completion. All EMPG

funded personnel must also participate in no less than three exercises in a 12 month period, consistent with the requirements outlined in the EMPG Guidebook. The EMPG Guidebook (EMD-PUB 208) is located at: www.michigan.gov/emhsd under Grant Programs & Publications.

EMPG programs are required to complete a quarterly training and exercise report (Quarterly Training and Exercise Reporting Worksheet) identifying training and exercises completed during the quarter. Guidance for accomplishing these requirements is provided by the Recipient.

- F. Upon request, the Subrecipient must provide to the Recipient information necessary to meet any state or federal subaward reporting requirements.
- G. In the event that the U.S. Department of Homeland Security (DHS) determines that changes are necessary to the award document after an award has been made, including but not limited to, changes to period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

IV. Responsibilities of the Subrecipient

- A. **Grant funds must supplement, not supplant, state or local funds.** Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- B. The Subrecipient agrees to comply with all applicable federal and state regulations; the FY 2019 EMPG NOFO, located at: www.fema.gov/grants; the *Agreement Articles Applicable to Subrecipients: Fiscal Year 2019 Emergency Management Performance Grants, included with the grant agreement package for reference*; the EMPG Guidebook (EMD-PUB 208), located at www.michigan.gov/emhsd under Grants Programs & Publications; and the FEMA Preparedness Grants Manual located at <https://www.fema.gov/media-library/assets/documents/178291>.
- C. In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
 - 1. Subrecipient Risk Assessment Certification
 - 2. Standard Assurances
 - 3. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
 - 4. Audit Certification (EMD-053)
 - 5. Request for Taxpayer Identification Number and Certification (W-9)
 - 6. Other documents that may be required by federal or state officials
- D. Complete and submit quarterly work reports, the Quarterly Training and Exercise Worksheet, and the Annual Training and Exercise Plan Worksheet in accordance with the schedule outlined in the FY 2019 EMPG Work Agreement/Quarterly Report (EMHSD-31).
- E. Enact enabling legislation establishing the local emergency management program and ensure a copy of the local resolution or ordinance is on file with the Recipient.
- F. Appoint an emergency management program manager who is able to assume responsibility for the functions outlined in section 4 of the EMPG Guidebook.

- G. Provide the Recipient with a complete job description for the federally funded EMPG local emergency manager, including non-EMPG duties.
- H. Notify the Recipient immediately of any changes in the EMPG funded local emergency manager's position.
- I. The Subrecipient will contribute to the development and maintenance of the state's multi-year Training and Exercise Plan (TEP). This will include conducting exercises that comply with local, state, and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP) and the EMPG Guidebook, to accomplish this goal.
- J. Ensure the EMPG funded local emergency manager completes specific training as required by the annual EMPG Work Agreement.
- K. Have an approved and current emergency operations plan on file with the MSP/EMHSD District Coordinator.
- L. The Subrecipient agrees to prepare the form EMD-007 EMPG Expenses Claimed for Local Program Contributions. This form is also referred to as EMHSD-007 - EMPG Quarterly Billing. The Subrecipient agrees to submit this form with supporting documentation, including all required authorized signatures and required reimbursement documentation to the appropriate MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2019 Emergency Management Report Schedule. The most current EMD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator.
- M. Comply with applicable financial and administrative requirements set forth in the current edition of 2 CFR, Part 200, including, but not limited to, the following provisions:
 - 1. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
 - 2. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
 - 3. Non-federal organizations which expend \$750,000 or more in all federal funds during their current fiscal year are required to have an audit performed in accordance with the Single Audit Act of 1984, as amended, and 2 CFR, Part 200.
- N. Comply with all reporting requirements, including special reporting, data collection, and evaluation requirements, as prescribed by law or program guidance.
- O. Maintain a valid Data Universal Numbering System (DUNS) number at all times during the performance period of this grant.
- P. The Subrecipient must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. The Subrecipient also agrees to require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the *DHS Standard Administrative Terms and Conditions* located at <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>, specifically in the DHS Specific Acknowledgements and Assurances on page 1.

V. Responsibilities of the Recipient

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for administration of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subrecipient(s).

VI. Reporting Procedures

- A. The Subrecipient agrees to prepare quarterly work reports using the FY 2019 EMPG Work Agreement/Quarterly Report (EMHSD-31) and submit them through EMHSD's online reporting tool by the due date following the end of **each** quarter. Reimbursement of expenditures by the Recipient is contingent upon the Subrecipient's completion of scheduled work activities. Reporting periods and due dates are listed in the FY 2019 EMPG Work Agreement/Quarterly Report (EMHSD-31). The FY 2019 EMPG Work Agreement can be located at www.michigan.gov/emhsd under Grants Programs & Publications, EMPG Publications
- B. If the Subrecipient fails to complete the scheduled work activities during a quarter, the Recipient will withhold reimbursement until either the work is completed, or the Deputy State Director of Emergency Management and Homeland Security approves a delay in the completion of the activity. Forfeiture of funds may result if scheduled work activities are not completed according to established deadlines.
- C. A Subrecipient that fails to complete the annual exercise requirements, as scheduled within the FY 2019 EMPG Work Agreement/Quarterly Report, may be ineligible for EMPG funding for that quarter and all subsequent quarters.
- D. The Subrecipient's failure to fulfill the quarterly reporting requirements, as required by the grant, may result in the suspension or loss of grant funding.

VII. Payment Procedures

- A. The Subrecipient agrees to prepare the form EMD-007 EMPG Expenses Claimed for Local Program Contributions. This form is also referred to as the EMPG Quarterly Billing. The Subrecipient agrees to submit this form with supporting documentation, including all required authorized signatures and required reimbursement documentation, to the MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2019 Emergency Management Report Schedule. The most current EMD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator.
- B. If the Subrecipient submits required quarterly reports that are late or incomplete, the reimbursement may not be processed until the following quarter. Forfeiture of funds may result if quarterly reports are not completed according to established deadlines.

- C. The Subrecipient agrees to return to the Recipient any unobligated balance of funds held by the Subrecipient at the end of the agreement period or handle them in accordance with the instructions provided by the Recipient.

VIII. Employment Matters

The Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the *Persons with Disabilities Civil Rights Act*, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

IX. Limitation of Liability

The Recipient and the Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

This is not to be construed as a waiver of governmental immunity for either party.

X. Third Parties

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

XI. Grant Agreement Period

This grant agreement is in full force and effect from October 1, 2018 to September 30, 2019. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement, except with prior written approval. This grant agreement package consists of two identical grant agreements, simultaneously executed; each is considered an original having identical legal effect. This grant agreement may be terminated by either party by giving thirty (30) days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

XII. Entire Grant Agreement

This grant agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between the Recipient and the Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of his/her/its rights, interest, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform the Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate grant funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to make satisfactory progress toward the goals or objectives set forth in the annual EMPG Work Agreement.
- D. Failure to follow grant agreement requirements or special conditions.
- E. Failure to submit required reports.
- F. Filing of a false certification in the application or other reports or documents.

Before taking action, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

XIII. Business Integrity Clause

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

XIV. Freedom of Information Act (FOIA)

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information; and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR, Part 29) and Sensitive Security Information (49 CFR, Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

XV. Official Certification

For the Subrecipient

The individual or officer signing this grant agreement certifies by his or her signature that he or she is authorized to sign this grant agreement on behalf of the organization he or she represents. The Subrecipient agrees to complete all requirements specified in this grant agreement.


Subrecipient Name

151930112
Subrecipient's DUNS Number

For the Chief Elected Official

Printed Name

Title

Signature

Date

For the Local Emergency Manager

Rebecca S. Hubers
Printed Name

Emergency Management Coordinator
Title


Signature

9/30/19
Date

For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)

Capt. Emmitt McGowan, Commander
Printed Name

Deputy State Director of Emergency Management and Homeland Security
Title



8/12/19

Signature

Date

Correspondence

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday August 15, 2019 at 9:30 a.m.

Present:

Chairman Bob Rosa	Manager Matt Skeels
Vice-Chairman James Bowers	Clerk Jennifer Kolinske
Member Ted Mick	

The agenda was accepted as presented.

The July 25, 2019 minutes were accepted as presented.

Motion by Commissioner Bowers and supported by Commissioner Mick to pay bills #46304 to #46351 in the amount of \$402,864.59 and Payroll #16 for \$52,556.52. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Cash Summary: Presented by Clerk Kolinske

Work Summary:

Mike Johnson Shop Foreman/Facility Manager – Our fuel system passed its annual testing. In-floor hoist passed its six-month testing. The hoist will need to be replaced soon. Tazz plow truck was repainted by one of our mechanics in preparation for the Coho Festival parade. Working on bid specs for two new trucks and roof repairs that will be going out for bid soon. Installed safety light switches throughout the building.

Scott Fasel Superintendent – N/A

Matt Skeels Manager – ACT 51 Mileage Certification was accepted by MDOT. Budget hearing will be held on September 26th. Met with Friends of Point Betsie to discuss plans for finishing the last section of paving. Received notice that we made the “Honor Roll” with CRASIF.

Standing guest: Gary Sauer, County Commissioner – Attended quarterly Centra Wellness meeting. According to the prosecutor's office we sent more people to prison this year than last year. DHHS installed a new phone system approximately eight months ago, still trying to work out some issues with it. Attended Planning Commission meeting – it is becoming evident that short term rentals are becoming more popular. The Health Department is looking at going for a millage for early childhood development which would amount to approximately \$660,000. E. coli standards have been good this year. Thompsonville was granted their monies for 3rd Street project. Questioned limited sight distance issues and asked if it is possible to raise roads. Hoping strike will end so that projects can resume.

Public Input – Rob Desana at 6076 Shady Shores has had water coming into his garage the last two years and asked the board for some direction to correct the problem. Manager Skeels suggestion was to have the Village of Lake Ann remove the high ridge on Shady Shores. Comm Rosa suggested a seal strip along the cement edge of the garage to keep water out. Manager Skeels mentioned having Rob contact the Village of Lake Ann and have them pile snow in a different spot.

Items Before the Board:

Ironman Temporary Traffic Control Orders - Motion by Commissioner Bowers and supported by Commissioner Mick to approve the Ironman Temporary Traffic Control Orders. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried

Alan Leman – Request to Waive Paving Requirement – Discussion was held regarding the unnecessary need for a paved approach when going from gravel to gravel for a driveway. Manager Skeels has a call in to our attorney regarding the sight distance issue which is a big concern for BCRC. It was suggested that possibly some “Hill Blocking View” signs might be needed. Motion by Commissioner Bowers and supported by Commissioner Rosa to waive the paving requirement for Alan Leman’s driveway. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

NMARC 2019 Ballot - Motion by Commissioner Rosa and supported by Commissioner Bowers to authorize Manager Skeels to complete NMARC 2019 Ballot. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried

Haze Road/Black Bridge Turn Around – Manager Skeels met with Mr. Hitesman last week to discuss creating a turn around. The site has already been approved by the DNR to create a turn around. Motion by Commissioner Bowers and supported by Commissioner Mick to allow the BCRC to spend up to \$750 for labor and gravel to help complete the turn around. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried

2019 Unused Township Local Share Funds – Motion by Comm Mick and supported by Comm Bowers to allow all Townships with unused funds to bank them for up to three years. Upon the fourth year the first year will drop off allowing the Townships to only bank three years at a time. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

2020 Recommended Township Local Share Funds - Motion by Comm Bowers and supported by Comm Rosa to increase the local match share with the Townships to \$200,000 for FY 2020 using the same formula as FY 2019 distribution. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Correspondence/Information/Discussion:

Form 2067 – Annual Certification – Comm Rosa signed the Form 2067 Annual Certification.

2020-2024 MDOT Five Year Plan – Manager Skeels shared with the board MDOTs five-year plan.

Brine Update – First sample results were 14%, bid specs call for 26%. Second sample was taken at the same time by BCRC and Beckman again. These samples came in at 27%, however had to scrape the bottom of the tank to get the samples so possibly inaccurate. Manager Skeels has asked Beckman for a \$6,000 reduction in our bill & to pay for second brine test. Beckman is sending us a letter to address the issue.

Safety Grants – Manager Skeels reported that Gourdie Fraser has completed three safety grants for BCRC; Burnt Mill/669, Reynolds/Cinder and Grace/Pond intersections. These will be 2021 or 2022 projects. We will find out next spring if we have received the grant funds.

Radio Tower Issues – Radio tower electric bill doubled between last month and this month, Manager Skeels went out to the site and discovered many different items plugged in drawing electricity including an AC unit as well as about twenty-five antennas. To rent our own spot on a tower would be approximately \$1,000 per month. Administrative staff will continue to look at possible solutions and bring them back to the board at a future meeting.

Independent Bank CD Roll-over – Clerk Kolinske informed the board that we rolled the Independent Bank CD on August 7, 2019 and that we had earned \$2,030.49 in interest over the last six-months.

Telephone System – We have had issues with our phone system over the last few weeks. Seems to be working now, may need to look at budgeting for a new system in 2020.

2019 Rodeo/Luncheon – Planning for September 20th or 27th.

Public Input: N/A

Board Round Table: Manager Skeels stated that the Thomas Road paving project has some drainage issues, specifically two failed culverts. DEQ will return to look at culverts, both culverts should be repaired, however one is more critical than the other. Manager Skeels also mentioned that DJ McQuestion has asked for an extension on the Pioneer Curve Agreement.

Meeting Adjourned at 11:35 a.m.

Minutes approved 8/29/19.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk

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Items Before the Board:

Richard Hendricks Permit – Motion by Comm Bower and supported by Comm Rosa to approve Richard Hendrick's Encroachment permit on Crystal Drive. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Beckman Brine Issues – Motion by Comm Bowers and supported by Comm Mick to accept Beckman's proposal of a \$2,000 credit and no additional billing on the 1st Brine billings. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Use of Local Match Funds – Motion by Comm Rosa and supported by Comm Bowers to allow Townships to roll over their Local Match Funds up to a maximum of three years if no projects are completed, however, if the Township has projects in any given year they must use their local match funds towards those projects. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

MCRCSIP-2019 Refund - Motion by Comm Bowers and supported by Comm Mick to apply our MCRCSIP refund of \$81,119 to our MERS Surplus Division. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Correspondence/Information/Discussion:

GI Notice – Manager Skeels presented the GI Notice we received from Gourdie Fraser regarding Homestead Road.

Oakley/669 Intersection and Gravel Pit – BCRC board listened to concerns from the public regarding the intersection at Oakley/669 and the potential development of a gravel pit.

Public Input: Jim Brouwer thanked the BCRC for fixing washouts on 669. Sylvia McCullough thanked the BCRC for the good job we do keeping the roads maintained.

Board Round Table: Clerk Kolinske will be at the CRASIF and the Northern/Southern annual conferences next board meeting. Pat will be filling in as clerk. Clerk Kolinske mentioned that we are now done with the upgrades to the boardroom.

Meeting Adjourned at 10:55 a.m.

Minutes approved 9/12/19.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk

Dawn Olney

3

From: Ashli Nelson <ashli.nelson@gov.mcdonalds.com>
Sent: Tuesday, September 24, 2019 3:36 PM
To: Dawn Olney
Subject: McDonald's System Purchases \$131 Million in Commodities from Michigan Farmers and Producers in 2018
Attachments: McDonald's Continues To Support Michigan Agriculture Economic Impact.pdf; Michigan_2018 economic impact sheet.pdf

Hello and Good Afternoon Clerk Olney,

I hope you are doing well! I wanted to share some exciting news about the contributions of McDonald's to the State of Michigan Agriculture system. As one of the largest restaurant companies serving 25 million people daily across 14,000 U.S. restaurants, McDonald's understands that farmers and the agriculture community are at the core of our business. The McDonald's system is proud to work with thousands of farmers, ranchers, producers and suppliers across the U.S. in various commodities and producers here in Michigan.

In Michigan, the McDonald's system is proud to support commodity farmers, producers and growers to source some of its quality ingredients.

- In 2018 alone, the McDonald's system purchased 125 million pounds of corn, 64 million dozen eggs, and 14 million gallons of milk in Michigan.
- These purchases are part of the total purchases of approximately \$131 million by the McDonald's system to local farmers and producers in Michigan.
- Other Michigan commodities purchased by the McDonald's system include apples, cucumbers, soybeans, beef, butter and pork.

Please see the attached release for details on the economic impact in Michigan. And for additional context on how McDonald's is evolving to meet and exceed customers' expectations, please see the attached food journey timeline for details on specific changes McDonald's has made to evolve the sourcing, ingredients and preparation of our food.

Please let me know if you have any questions!

Ashli Nelson
McDonald's Corporation
Midwest Regional Lead, US Government Relations
Ashli.nelson@us.mcd.com

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SEP 25 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



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SEP 25 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Contact: Bill Herbst
800.435.9359
herbst@seyferthpr.com

McDonald's System Purchases \$131 Million in Commodities from Michigan Farmers and Producers in 2018

Company continues to revolutionize its approach to food in the areas of sourcing, ingredients and preparation

LANSING (Aug. 26, 2019) – Delivering quality ingredients to all of our customers requires the hard work of millions of farmers and producers and suppliers in dozens of countries around the world. McDonald's is proud to work with these vital partners in the agricultural community across the country and in Michigan to evolve food quality and work toward our sustainability commitments while supporting strong agricultural communities.

In Michigan, the McDonald's system is proud to support commodity farmers, producers and growers to source some of its quality ingredients.

- In 2018 alone, the McDonald's system purchased 125 million pounds of corn, 64 million dozen eggs, and 14 million gallons of milk in Michigan.
- These purchases are part of the total purchases of approximately \$131 million by the McDonald's system to local farmers and producers in Michigan.
- Other Michigan commodities purchased by the McDonald's system include apples, cucumbers, soybeans, beef, butter and pork.

"McDonald's continues to be a great supporter and commodity purchaser for Michigan's food and agricultural businesses," said Gary McDowell, Michigan Department of Agriculture and Rural Development Director. "Buying from local sources helps Michigan's farm families grow while also ensuring community businesses like your area McDonald's thrive both here and across the nation."

For more than a decade, McDonald's has been revolutionizing our approach to food in the areas of sourcing, ingredients and preparation. Given McDonald's scale, every change has a potential large impact on the business and the overall food industry, like our commitment to cage-free eggs and the reduction of antibiotics important to human medicine in our beef supply chain. This progress would not be possible without trusted collaboration throughout the supply chain and important work with the agriculture community.

The McDonald's system collaboration across the agriculture value chain goes beyond the quality of the food by also prioritizing the health and welfare of the animals in the supply chain and importantly, working with suppliers who engage with farmers, support economically viable farming and develop long-term partnerships that benefit everyone.

###

About McDonald's USA

McDonald's serves a variety of menu options made with quality ingredients to more than 25 million customers every day. Ninety-five percent of McDonald's 14,000 U.S. restaurants are independently owned and operated by business men and women. For more information, visit www.mcdonalds.com, or follow us on Twitter @McDonalds and Facebook at www.facebook.com/mcdonalds.



McDonald's Contribution to Michigan

In communities across the state, McDonald's U.S. system is making a contribution – to the economy, to the workforce, and to help support the work of Ronald McDonald House Charities® (RMHC).

\$131M

Total Supplier Purchases

\$205M

Experience of the Future System Investments in Restaurants***

125M

Pounds of corn purchased in 2018 from suppliers in the state of Michigan



9,757**

Children and families served by local RMHC Chapters

41,965

Employed*

69

McDonald's local owner operator entities in Michigan

545

McDonald's restaurants in Michigan

* Employment estimates include the number of employees in company-owned and franchisee-owned restaurants. Estimates are based on the average number of employees working in company-owned restaurants.

** Number reflects children and families served as reported by local RMHC Chapters in 2018 annual reporting to RMHC, Inc.

*** Estimated investments made by franchisees and the company in 2018-2019.

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SEP 25 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617





Michigan Supplies the McDonald's U.S. System

In 2018, the McDonald's system* purchased the following amount of product from your state.



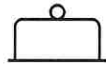
17,941,000
Apples (LBS)



2,578,000
Beef (LBS)



2,420,000
Blueberries (LBS)



7,903,000
Butter (LBS)



125,000,000
Corn (LBS)



52,501,000
Cucumbers (LBS)



64,239,000
Eggs (DOZ)



44,000,000
Soybeans (LBS)



1,151,000
Pork (LBS)



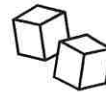
14,776,000
Milk (GAL)



3,408,000
Oats (LBS)



7,650,000
Soybean Oil (LBS)



7,172,000
Sugar (LBS)



4,500,000
Corn Oil (LBS)

4

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2019-18

Menominee County Support for Enbridge Line 5 Tunnel

WHEREAS, Enbridge's Line 5 has been operating safely and reliably in the Straits of Mackinac for more than sixty-six (66) years; and

WHEREAS, Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane needs of the state; and

WHEREAS, the products delivered to regional refineries provide jobs and ultimately fuel our lives; and

WHEREAS, multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac as fit for service; and

WHEREAS, consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the wallets of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed; and

WHEREAS, issues have been raised by several concerned parties regarding the possibility and impact of a breach of Line 5 into the Straits of Mackinac. These concerns have resulted in the State of Michigan and Enbridge negotiating an "agreement" for a 5-year, \$500 million project to construct a tunnel one hundred (100') below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate chances of any leaks of product into the Great Lakes; and

WHEREAS, the recently elected Michigan Attorney General, Dana Nessel, has subsequently opposed the negotiated "agreement" and filed a lawsuit in Ingham County Circuit Court to close down Line 5 immediately which would effectively cancel all efforts to begin construction of the tunnel; and

WHEREAS, this action may very well provide unintended consequences for all parties as the litigation to close down Line 5 may take years to be resolved in the courts with no assurance of the outcome; and

WHEREAS, the time to resolve the litigation may simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years; and

*Steven Gromala Gerald Piche – Chairperson William Cech – Vice Chairperson Larry Phelps
Larry Johnson Jr. Jan Hafeman David Prestin Bernie Lang Larry Schei*


WHEREAS, Enbridge has demonstrated a willingness to work with the State to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on; and

NOW, THEREFORE BE IT RESOLVED that the Menominee County Board of Commissioners hereby joins with other Michigan Counties in extending its support for Enbridge's proposed tunnel replacement project and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

AND, BE IT FURTHER RESOLVED, that Menominee County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce negative impacts and risks to our environment.

Roll call vote: AYES: 9 NAYS: 0

RESOLUTION DECLARED ADOPTED.



Gerald Piche, Chairman, Menominee County Board of Commissioners 9/24/19
Date

I hereby certify that the foregoing is a true and complete copy of **Resolution 2019-18** adopted by the County Board of Commissioners at a regular meeting held on **September 24, 2019** and I further certify that the public notice of such meeting was given as provided by law.



Marc Kleiman, Menominee County Clerk

RECEIVED
SEP 25 2019
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

5

LEELANAU COUNTY PLANNING COMMISSION

GENERAL PLAN

**** PUBLIC HEARING NOTICE ****

October 29, 2019, 5:45 P.M.

Leelanau County Government Center 8527 E. Government Center Dr., Suttons Bay MI 49682

The Leelanau County Planning Commission will hold a Public Hearing on amendments to the Leelanau County General Plan on Tuesday, October 29, 2019 beginning at 5:45 pm.

Location: Commissioners meeting room in the Leelanau County Government Center.

All interested parties are invited to attend the hearing and are encouraged to comment on the proposed amendments to the General Plan. A complete copy of the proposed General Plan may be viewed at the Leelanau County Planning & Community Development office, 8527 E. Government Center Dr., Suite 108, M-F 9am-5:00pm. Comments may be given at the public hearing or written to the attention of the Leelanau County Planning Commission, 8527 E. Government Center Dr., Suite 108, Suttons Bay MI 49682 or emailed:

planning@co.leelanau.mi.us Persons with questions or individuals with disabilities requiring auxiliary aids or services to effectively participate in the meeting should contact Planning Director Trudy Galla at least 48 hours prior to the meeting at 231-256-9812 or email: tgalla@co.leelanau.mi.us.

LEELANAU COUNTY PLANNING COMMISSION

REPEAL OF COUNTY ZONING ORDINANCE

**** PUBLIC HEARING NOTICE ****

October 29, 2019, 6:00 P.M.

Leelanau County Government Center 8527 E. Government Center Dr., Suttons Bay MI 49682

The Leelanau County Planning Commission will hold a Public Hearing on repeal of the Leelanau County Zoning Ordinance, and any amendments to the Zoning Ordinance, on Tuesday, October 29, 2019 at 6:00 pm or immediately following the Public Hearing on the Leelanau County General Plan, whichever is later.

Location: Commissioners meeting room in the Leelanau County Government Center.

The Planning Commission regular meeting will immediately follow this Public Hearing.

All interested parties are invited to attend the hearing and are encouraged to comment. A complete copy of the proposed Repeal Ordinance, and a complete copy of the Zoning Ordinance may be viewed at the Leelanau County Planning & Community Development office, 8527 E. Government Center Dr., Suite 108, M-F 9am-5:00pm.

Comments may be given at the public hearing or written to the attention of the Leelanau County Planning Commission, 8527 E. Government Center Dr., Suite 108, Suttons Bay MI 49682 or emailed:

planning@co.leelanau.mi.us Persons with questions or individuals with disabilities requiring auxiliary aids or services to effectively participate in the meeting should contact Planning Director Trudy Galla at least 48 hours prior to the meeting at 231-256-9812 or email: tgalla@co.leelanau.mi.us.

Leelanau County Planning Commission
8527 E. Government Center Dr., Suite 108
Suttons Bay MI 49682
231-256-9812

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SEP 27 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

MACKINAC COUNTY BOARD OF COMMISSIONERS

100 S. Marley Street Room 10
St. Ignace, Michigan 49781
Phone (906) 643-7300
Fax (906) 643-7302
TDD (800) 649-3777

6

Jim Hill – Dist. 1
Dan Litzner – Dist. 2

Paul Krause – Dist. 3
Mike Patrick – Dist. 4
Calvin McPhee – Dist. 5

MACKINAC COUNTY RESOLUTION IN SUPPORT OF LINE 5 TUNNEL

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SEP 27 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

WHEREAS, Enbridge's Line 5 has been operating safely and reliably in the Straits of Mackinac for more than 66 years; and

WHEREAS, Enbridge's Line 5, a light crude and natural gas liquids pipeline, helps to safely meet Michigan's energy needs by fulfilling more than half of the propane needs of the state, and 69% of the needs of Upper Peninsula residents; and

WHEREAS, the products delivered to regional refineries provide jobs and ultimately fuel our lives; and

WHEREAS, issues have been raised by several concerned parties regarding the possibility and impact of a breach of Line 5 into the Straits of Mackinac. Multiple and extensive inspections and safety tests over the last several years have confirmed the integrity of Line 5 at the Straits of Mackinac.

WHEREAS, consequences to energy supply, local producers, regional airports and refineries, jobs, local economies and the pocketbook of Michiganders across the entire state are too great for Line 5 to be shut down before the tunnel replacement can be completed.

WHEREAS, the State of Michigan, under the Snyder administration, and Enbridge negotiated an "agreement" for a 5 year \$500 million project, to construct a tunnel 100 feet below bedrock to encase Line 5, the entire length of the Straits, in one-foot-thick concrete walls in order to mitigate the chances of any leaks of product into the Great Lakes.

WHEREAS, the recently elected Michigan Attorney General, Dana Nessel, has subsequently opposed the negotiated "agreement" and filed a law-suit in Ingham County Circuit Court to close down Line 5 immediately, effectively canceling all efforts to begin construction of the tunnel; and

WHEREAS, this action may very well provide unintended consequences for all parties as the litigation to close down Line 5 may take years to be resolved in the court with no assurance of the outcome and;

WHEREAS, the time to resolved the litigation may simply result in the delay of the start of the construction of the tunnel thereby leaving the existing Line 5 in place unnecessarily for several additional years.

WHEREAS, Enbridge has demonstrated a willingness to work with the State to both protect the Great Lakes and ensure the continued safe delivery of energy we all rely on.

NOW, THEREFORE BE IT RESOLVED, the Mackinac County Board of Commissioners hereby joins with other Michigan Counties in extending its support for Enbridge's proposed tunnel replacement project

and urges the State of Michigan to work with Enbridge to complete the tunnel project as quickly as possible and not disrupt Line 5 service before the tunnel can be completed.

AND, BE IT FURTHER RESOLVED, that Mackinac County sends this resolution to all counties of Michigan as an invitation to join in expressing support for increasing the safety of our current energy infrastructure as our society simultaneously seeks energy efficiencies and energy alternatives that will continue to reduce risks to our environment.

ROLL CALL VOTE

Moved by: McPhee
Supported by: Krause
Ayes: Hill, Krause, Litzner, McPhee, Patrick
Nays: None
Absent: None

I, Lori Johnston, Clerk to the Mackinac County Board of Commissioners, do hereby certify and set my seal to the above resolution as adopted by the Mackinac County Board of Commissioners at their regular meeting held on the 26th day of September 2019.


Lori Johnston, County Clerk


James B. Hill, Chair

①

600.25

ELEV. 601.87

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



B.M. 4 IRON NE ABUTMENT ELEV. 589.44

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

⑨

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Thursday, September 26, 2019 4:00 p.m.
Connie Binsfeld Resource Center,
7401 E. Duck Lake Road
Lake Leelanau, Mi 49653**

Chairperson Gary Sauer called the meeting to order at 4:00pm

Present were:

Dr. Barbara Conley - Leelanau County Member at Large
Gary Sauer - Benzie County Board of Commissioners
Linda Farrell – Benzie County Board of Commissioners
Melinda Lautner - Leelanau County Board of Commissioners

Staff Present:

Lisa Peacock – Health Officer
Dodie Putney – Director of Administrative Services
Michelle Klein - Director of Personal Health
Dr. Joshua Myerson – Medical Director
Eric Johnston – Environmental Health Director

Excused:

Dr. George Ryckman - Benzie County Member at Large
Carolyn Rentenbach – Leelanau County Board of Commissioners

Absent: None

Pledge of Allegiance

Approval of Minutes:

Motion by: Conley to approve the Regular Board of Health Meeting of July 25, 2019.
Seconded by: Farrell
Voice vote: 4 yeas 0 nay 2 excused Motion carried

Approval of the Agenda

Motion by: Farrell to approve agenda as presented.
Seconded by: Lautner
Voice vote: 4 yeas 0 nay 2 excused Motion carried

Public Comment – Tony Radjenovich from MERS retirement, gave a presentation with information about our MERS Defined Benefit plan.

Health Officer Update – Lisa Peacock

MiThrive Community Health Needs Assessment and Improvement Planning:

Since March of 2018, Benzie Leelanau District Health Department, along with all the partners in the Northern Michigan Public Health Alliance, have been working with hospital systems and many other community partners across the 31 county Alliance region to develop and implement a coordinated Community Health Needs Assessment (CHNA) and Community Health Improvement Planning (CHIP) process. Our leadership staff have been involved in both the Steering Committee and the Design Team and

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BEULAH, MI 49617

therefore had a good deal of input into the process. This project used a process called Mobilizing for Action through Planning and Partnerships (MAPP) developed by the Centers for Disease Control (CDC). The advantages of this coordinated process include:

- Maximizing resources
- Achieves a replicable assessment design
- Produces a high-quality county-level data, comparable across the region
- Helps to understand local and regional patterns
- Strengthens and aligns partnerships, priorities, and strategies across geography and sectors
- Greatest impact on long-term population health

The MAPP process uses 4 areas of assessment to identify strategic issues and inform the formulation of goals and strengths:

- Community themes and strengths
- Forces of change
- Local public health system
- Community health status assessment

Information is collected from a variety of sources throughout the assessments including resident input, provider input, community partners, and nearly 200 secondary data indicators. This data forms the foundation for priority setting and then begins the action cycle to plan for Community Health Improvement. The MiThrive team is finishing the process of forming goals and strategies and will begin planning for action in November. The same results and priorities were identified across the 31-county region: mental health and substance use and basic needs of living. 80% of those surveyed agreed that many people in their community struggle to meet basic needs of living and ranked this as the most urgent need. Specific basic needs include poor quality housing, needs of the aging population, threats to water and air quality, living wage and generational poverty, lack of affordable childcare. 90% of those surveyed agreed that many people in their community need better access to mental health and substance abuse services/prevention and ranked this as the second most urgent need. CHNA/CHIP are pivotal public health activities and provide an important information for all sectors to work together toward the healthiest communities. An overview will be presented by PowerPoint.

Congratulations to the Hometown Health Heroes! Please join me in congratulating our Community Connections team who was selected for this honor by Munson Medical Center for their significant contribution toward improving the health of the community! As basic needs were chosen as a regional health priority, this team is on the right track!

Personnel and Finance Committee Report

Accounts Payable

Motion by: Sauer to approve Accounts Payable and pay them.

Seconded by: Lautner

Voice vote: 4 yeas 0 nay 2 excused Motion carried

August 2019 Financial Statements

Motion by: Lautner to accept the Financial Statement as presented.

Seconded by: Conley

Voice vote: 4 yeas 0 nay 2 excused Motion carried

Amended FY 2019 Budget

Putney stated that we are still on track without many changes since last year. The final amended budget will balance out to zero. This is the 1st amendment made to the budget since we adopted the budget last year.

Motion by: Lautner to approve Amended 2019 Budget as presented.

Seconded by: Farrell

Voice vote: 4 yeas 0 nay 2 excused Motion carried

Proposed FY 2020 Budget

The FY 2020 proposed budget includes a cost of living increase in the environmental health fees.

Motion by: Sauer to approve the Proposed 2020 Budget as presented.

Seconded by: Farrell

Voice vote: 4 yeas 0 nay 2 excused Motion carried

EH File Digitization

Motion by: Lautner to recommend approval of digitization of Leelanau County Environmental Health records, cost not to exceed \$25,000 upon approval of funding by Leelanau County.

Seconded by: Conley

Voice vote: 4 yeas 0 nay 2 excused Motion carried

Staff Meeting Office Closure- December 13, 2019

Motion by: Conley to approve Staff Meeting Office Closure as presented.

Seconded by: Farrell

Voice vote: 4 yeas 0 nay 2 excused Motion carried

Staff Reports

Medical Director- Dr. Joshua Meyerson

Dr. Meyerson gave an update on cases of Eastern Equine Encephalitis (EEE), while there have been several reported cases in the State of Michigan, which are transmitted through the bite by an infected mosquito. It is important to take precautions to avoid and prevent getting mosquito bites. Some preventions to reduce the risk would be wearing insect repellents, wearing clothing that covers your skin, get rid of anything outside that may retain standing water where mosquitos breed. The EEE Virus is different than the West Nile virus and is more prevalent to affect elderly and young children.

Respiratory illnesses associated with vaping, there are over 500 reported cases in the country, including several deaths. More primarily in the population of ages 35 and under and more prominently occurring in more males than females. Many are vaping both nicotine and marijuana.

They are nearing the implementation of the flavored vaping ban. The reason for the ban was not directly due to the respiratory illness but more associated with the epidemic occurring in our youth vaping. From 2017-2018 the increase of e- cig use in high school students went up 78%. The concern is the high amounts of nicotine that are associated with these products and how addicting they are. Nicotine can cause many problems in youth including attention problems, impulse, mood disorders and many other health risks.

Personal Health - Michelle Klein

Klein shared on the strategic plan and some work that we have done to promote our presence in the community and share what we do. With available funding we received from HIV outreach money, we have been doing more outreach and advertising many may have seen billboards in Benzie County advertising sexually transmitted disease testing, HIV testing as well as immunizations.

It is a project to try to bring more males into our reproductive health programs. We are also doing, "Everywhere You Go" which is the potty notes that are hung on bathroom doors in restaurants and bars advertising our services, we are currently advertising in 20 businesses.

Klein passed out a flyer with information on the Preparedness Food Drive scheduled to begin, October 1st-October 31st. We will be working with Grand Traverse Health Department and Health Department of Northwest to perform a Full-Scale Distribution Node Exercise. This exercise will help our team to gather a sense of how we would handle the distribution of medications and medical supplies if faced with a public emergency. Our team had the idea to do a trial exercise which involves working with local food distribution groups. We will partner with Father Fred, Food Rescue, Grand Traverse Band, Little Traverse Band and Grand Traverse Industries. Each area will have different foods to request for donation. For our area we have been assigned to collect donations of turkey gravy, powdered gravy packets, and stuffing mix. We will have donation boxes set up at our Benzie and Leelanau offices for donations. Once the drive is completed, the team will then begin to box up the food and repackage and inventory and then begin distribution to our local partnering food banks for them to package up with the Thanksgiving meals they distribute.

Environmental Health Director – Eric Johnston

1. Beach Monitoring 2019

The final beach water quality sampling for 2019 was completed on September 11th. Twelve beaches in our district were sampled during this year's sampling season. Throughout the season we only had to issue water quality advisories at four separate beaches. Three of the beaches had level 2 advisories (contact above the waist not advised) and one had a level 3 advisory (no body contact advised). Every advisory issued this year was lifted the following day after repeat sampling indicated that the water quality was acceptable for full body contact (level 1). It is felt that large rain and wind events (i.e. storms) were the cause of three of the advisories and an algal bloom was the cause of other advisory.

Our region is fortunate to have high water quality due to the efforts of many of our lake associations, and organizations like the Watershed Center – Grand Traverse Bay and Leelanau Clean Water.

2. EH Program Reviews

The Michigan Department of Environment, Great Lakes, & Energy (EGLE) and the Michigan Department of Agriculture and Rural Development (MDARD) recently conducted reviews of our programs.

- A. A member of the **Well Construction Unit** evaluated our Private and Type 3 Water Supply Program. We have not received the formal report, but an exit interview email stated that “Overall, things are great. Staff are very thorough in their paperwork and field activities. Both your newer guys are going to work out great.”
- B. A day was spent with a member of the **Noncommunity Water Supplies Unit** conducting sanitary survey inspections. He was pleased to see that, in addition to understanding the applicable rules and regulations, we had a good rapport with the operator and took the time to educate them while conducting the inspection.
- C. Members of **MDARD's** – Food & Dairy Division spent three days evaluating our Food Service Program for Cycle 7 accreditation. Our food program received 17 “met” and 1 “met with conditions” designations for the minimum program requirements. We knew that we would most likely receive a “met with conditions” for the enforcement portion of our policy because of a conversation we had with an MDARD representative who conducted a pre-accreditation review of our food program policy this past March. He recommended that we not change our policy until after the accreditation process to avoid confusion. We will be updating our food program enforcement policy, with the recommendations that were provided by the MDARD staff, very soon.
- D. Our on-site wastewater program was evaluated by members of the **EGLE Environmental Health Programs Unit** to determine if we are meeting the minimum program requirements

(MPR) for the Cycle 7 accreditation period (10/2016 – 9/2019). They reviewed multiple sewage permits that were issued and finalized by each sanitarian. Our program met all 9 MPR's with Special Recognition for three (3) program areas (TOT/POS partnership with Townships and Village, Site Evaluation documentation was very good to excellent, and Final Inspection documentation was very good to excellent).

3. Record Digitization

I have received four bids for the scanning of our files and have chosen a company that took the time to meet with me in our offices, is familiar with the type of paperwork in our files, has scanned documents for at least two other Health Departments in the State, and who hold the document scanning contract with the State of Michigan.

I am currently in the process of receiving bids for a document management software that will use the scanned document information to provide numerous efficiencies and benefits to our Department and the public. It also provides cloud-based storage of our data to ensure that our records are protected from a natural disaster or loss by human error.

I have been informed that there is a possibility of funding to begin a portion (approximately 190,200 documents) of the record scanning project, which we are hopeful will come to fruition soon. We are also looking at other funding sources, grants, and cross jurisdictional sharing opportunities to complete the entire project.

4. Empire Township POS/TOT Ordinance

Passed an Ordinance (No. 01-2019) that requires well and septic inspections at time of sale or title transfer, which went into effect on September 13, 2019. It is very similar in nature to both ordinances in Glen Arbor and Cleveland Townships. The Township estimates that we can will have approximately forty-four (44) inspection requests per year.

5. Staffing Adjustments

Because of the adoption of time of transfer and/or point of sale ordinances in three townships (two within the last year) and one Village, an increase in requests for our other program areas, and increased program requirements and responsibilities mandated by the State of Michigan, our current staffing levels must be assessed. With the addition of the Empire Township ordinance, it is estimated that 110 new applications will be generated annually in the well and septic evaluation program alone. It is becoming increasingly difficult for all Environmental Health staff to complete their required work during normal working hours in a reasonable timeframe that the public should expect (7-14 days). I commend the staff on their dedication to getting the "job done" and the quality of the service they provide. However, that dedication is coming at a cost to some of the employees who are losing well-earned vacation time because their vacation leave banks are at the maximum allowable limit per the employee policy. A recommendation for possible staffing adjustments will be presented at the November BOH meeting.

6. Orchardview Q & A Session

The Grand Traverse Housing Council asked our office to conduct a question and answer (Q & A) session for the tenants of the Orchardview Terrace housing development regarding elevated soil arsenic on the property. The arsenic in the soil was found during past environmental studies and is contributed to the land's past use as an orchard. The purpose of the Q & A session was to make sure the tenants were properly informed of the hazards associated with the levels of arsenic in the soil, what precautions they could take to reduce their exposure to the arsenic, the remediation efforts currently underway and proposed for the future, and address any questions or concerns they had. Our office invited members from Michigan Department of Environment, Great Lakes and Energy's (EGLE) Remediation and Redevelopment Division (RRD) and the Michigan Department of Health and Human Services (MDHHS) to attend. In addition to me, the Q & A panel consisted of:

Dr. Josh Meyerson, Benzie-Leelanau District Health Department Medical Director
Mr. Brian Flickinger, EGLE RRD Incident Management Specialist
Ms. Divinia Ries, EGLE RRD Toxicologist
Mr. Gary Klase, MDHHS Toxicologist

It was an excellent Q & A session, full of clear and concise explanations of the situation. Each tenant that I spoke with after the session were appreciative of the opportunity to get a better understanding of their situation and for the chance to ask questions.

Administrative – Dodie Putney

Putney reminded the Board and Administration that the next meeting will be on Thursday November 21st, due to the Thanksgiving Holiday in November.

Public Comment-none

Board Comments-none

Adjourn: The meeting adjourned at 7:02 pm

Gary Sauer, Chair

Renee Youker, Recording Secretary

Dawn Olney

From: Mitch Deisch
Sent: Monday, September 30, 2019 3:45 PM
To: Dawn Olney
Cc: Gary Sauer; Evan Warsecke; Art Jeannot; Bob Roelofs; Rhonda Nye; Sherry Taylor; Linda Farrell; Matt Nordfjord
Subject: Administrator Evaluation / Closed Session

Dawn,

In accordance with MCL 15.268(a), I am requesting that my annual employee evaluation be conducted in closed session.

Please let me know if you have any questions. Thank you.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *M D Deisch*
Date: October 2, 2019
Subject: New Three Administrator Employment Contract

Attached is a new three-year Administrator Employment Contract ending September 30, 2022. The current Administrator Employment Contract expires on December 31, 2019.

There are few changes in the new three-year employment contract, which are highlighted in yellow. The main changes are as follows:

1. Date changes, including severance salary continuation date of 9/22/2022.
2. New language regarding compensation.
3. Changing vacation days from 20 to 25 annually.

The current Administrator salary is \$76,469. Two percent was budgeted for non-union employees, which amounts to \$1,529.38. The employee compensation amount was initially left blank, pending a BOC decision.

This new three-year Administrator Employment Contract was prepared by Benzie County legal counsel and was previously reviewed and approved by both the County Chairperson and Vice-Chairperson.

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

**COUNTY OF BENZIE ADMINISTRATOR
EMPLOYMENT CONTRACT**

THIS CONTRACT, is made and entered into this 8th day of Oct, **2019**, by and between the **COUNTY OF BENZIE** a municipal corporation and political subdivision of the State of Michigan with administrative offices at 448 Court Pl, Beulah, MI 49617, acting through the Board of Commissioners of the County of Benzie ("Board") (hereinafter referred to as the "Employer") and **MITCHELL DEISCH** (hereinafter referred to as the "Administrator" or "Employee").

WITNESSETH:

WHEREAS, the Board requires the services of a qualified person to serve as the Benzie County Administrator; and

WHEREAS, the Employee desires to provide such services and is qualified to perform the same.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

I. EMPLOYMENT. The Employee shall be employed as the County Administrator of Benzie County ("County"), upon the terms and conditions hereinafter set forth. It is expressly understood and agreed by the Board and the Employee that the Employee shall be an "at will" employee of the Board, serving at the pleasure of the Board pursuant to MCL 46.11(o). Either the Employee or the Board may terminate this agreement with or without cause as provided hereunder.

II. DUTIES.

- A. The Employee shall perform all duties as required and directed by the Board including, but not limited to, those stated in the attached Job Description and resolution establishing the County Administrator. The Employee agrees that at all times he will, faithfully and to the best of his ability, experience and talents, perform all the duties that may be required of him. The Employee shall report to the Board and/or such other representative as may be designated by the Board.
- B. The Employer reserves the right to delineate and assign further duties and functions for the Employee as it deems necessary and in the best interest for the administration of its programs.
- C. While employed under this Contract, the Employee shall abide by, enforce, and comply with the policies and governance directives of the Employer.

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BENZIE COUNTY CLERK
BEULAH, MI 49617

- D. The Employee agrees to represent the Employer and its essential interests at appropriate meetings and by means of correspondence as authorized by policy or directives of the Employer.
- E. Work Hours. It is understood and agreed by the parties that in order to perform the expectations of the Employer under this contract the Employee shall devote (1) whatever time and attention is necessary and (2) that the endeavor is expected to require at a minimum the full-time effort of at least forty (40) hours per week toward the discharge of the Employee's duties and responsibilities set forth in this Contract. The parties understand that the employment is that of a salaried chief executive officer and is subject to irregular work hours and demands.
- F. The Employee shall recommend and implement policies of the Board relating to general administration, including without limitation, budget and financial management, employer relations and labor negotiations, facilities and equipment management and other internal services as requested by the Board or initiated by the Employee as appropriate and necessary.
- G. The Employee shall serve as the chief administrative officer of the County for purposes of the Uniform Budget and Accounting Act, 1968 PA 2, as amended.

III. TERM.

- A. The term of this Contract shall be for a period **commencing October 8, 2019, and terminating September 30, 2022,** subject to the early termination provision of this Contract. Each party will provide at least sixty (60) calendar days prior written notice to the other party, provided there are at least sixty (60) calendar days remaining before the contract expiration of **September 30, 2022,** of their desire to continue or end the Contract the Board may waive the Employee's notice requirement. Such notice shall not be required if the Employee is terminated by the Board for "cause" as defined below.
- B. Notwithstanding the provisions of this section or any other provision in this Contract to the contrary, it is expressly understood and agreed by the Employer and the Employee that this Contract is at all times subject to the Employer's right and the Employee's right to termination this Contract as set forth in Section V.

IV. PERFORMANCE EVALUATION.

- A. The Board of Commissioners, or its designated Committee, may complete a performance evaluation of the Employee at the end of twelve (12) months and thereafter every twelve (12) months for the duration of the Contract.
- B. In the event that the Employer concludes during any evaluations that the Employee's performance of his duties is unsatisfactory in any respect, it may require the Employee to submit a specific corrective action plan to the Board for its review and approval within thirty (30) days of the date of the evaluation.

V. TERMINATION.

- A. It is understood and agreed that the Employee is employed at the will and pleasure of the Employer and may be terminated from employment with or without cause by the Employer as follows:

- 1. Without Cause -

- (a) The Employee's employment contract may be terminated "without cause" by a majority vote of the elected members of the Employer's Board at a meeting held in compliance with the Open Meetings Act.
 - (b) Severance Salary Continuation. In the event that the Employee's employment is terminated without cause or the Contract is not renewed by the Employer after **September 30, 2022**, the Employer shall pay biweekly salary at the Employee's then current rate for a maximum period of one hundred twenty (120) calendar days subject to normal withholdings. In the event the Employee is employed in a full-time professional capacity during the one hundred twenty (120) calendar day severance period the biweekly salary continuation shall terminate. The Board shall have the right to determine whether the Employee shall remain on the job or not during the 60-day notice period. To receive severance benefits, Employee will be required to execute a general release form to be determined by the Board.

2. With Cause -

- (a) The Employer may terminate the employment contract of the Employee "for cause" by a majority vote of the total number of the Employer's Board at a meeting held in compliance with the Open Meetings Act.
- (b) Cause. For purposes of this section, "Cause" shall be defined to include but not be limited to:
 - (1) the conviction of or guilty plea or no contest to a felony or misdemeanor, or
 - (2) embezzlement, or
 - (3) theft, or
 - (4) misappropriation of funds, or
 - (5) insubordination, or
 - (6) confirmed sexual harassment of employees or clients, or
 - (7) unauthorized use of employer's property, equipment, or facilities, or
 - (8) falsification or unauthorized alteration of Employer's documents or records, or
 - (9) improper use of leave time including falsification of information to secure such leave time, or
 - (10) incompetency or neglect of duty, or
 - (11) illegal activity on Employer's premises, or
 - (12) documented a pattern of failure to work cooperatively with community service agencies and/or courts, or
 - (13) any other material breach of the Employee's obligations under this contract.
- (c) Any termination for cause shall be effective immediately, and the Employee's compensation shall be terminated immediately. In the event the Employee's employment is terminated by the Board for just cause and the Employee disputes same, that dispute shall be submitted to binding arbitration in accordance with the Employment Dispute Resolution Rules established by the American Arbitration Association. The arbitrator shall have no authority to reinstate the Employee, to add to, subtract from, or modify this Agreement, nor provide the Employee any compensation or benefits in excess of those which are authorized under this Agreement for termination without cause.

- B. If the Employee wishes to terminate the contract, the Employee shall give the Employer at the notice provided for in Section III. A. above.

VI. COMPENSATION. The Employer shall pay the Employee an annual salary of \$ 77,998 paid in bi-weekly payments (\$ _____). The Employer shall pay the salary and withhold any amounts required to be withheld by federal, state or local income, social security, other tax laws or insurance co-pays from any payments to be made by it to the Employee under this Contract. **On October 1, 2020, the Employee will receive the same percentage increase in compensation that other similarly situated non-union employees of the County receive. On October 1, 2021, the Employee will receive the same percentage increase in compensation that other similarly situated non-union employees of the County receive.**

The Employer shall pay the salary and withhold any amounts required to be withheld by federal, state or local income, social security, other tax laws or insurance co-pays from any payments to be made by it to the Employee under this Contract.

VII. BENEFITS.

- A. Holiday. The Employee shall enjoy the same paid holidays as non-union, supervisory employees who hold department head or managerial positions.
- B. Paid Vacation Days. The Employee shall receive ²⁰ ~~25~~ days of vacation leave in each year of the Contract. This will be earned on the Employee's anniversary date. The Employee shall be allowed to carry over 10 unused vacation days each year, not to exceed a total of ³⁰ ~~35~~ days cumulative for any one-year period during the course of employment. However, in the event this Contract is terminated by the Employer or Employee the maximum amount of unused vacation time to be paid out by the Employer will be 25 days.
- C. Health/Medical/Dental/Life Insurance. The Employee may participate in the Employer's health/medical/dental/life insurance plan for non-union, supervisory/managerial employees.
- D. Bereavement Leave. The Employee shall receive the same paid bereavement leave as non-union, supervisory/managerial employees.
- E. Pension. The Employee shall participate in the same retirement plan as the non-union, supervisory/managerial employees.
- F. Professional Development and Meetings: The Employee may and is encouraged to attend official Employer-related conferences or meetings approved by the Employer and subject to budget limitations. If approved to attend, all actual and reasonable travel and lodging expenses necessary to permit the Employee to attend such

conferences or meeting shall be paid by the Employer per County policy.

- G. Membership and Dues: The Employer agrees to pay the membership and dues to permit the Employee to be a member of a professional organization relevant to the position.
- H. Work from Home: The Employee shall be allowed to work from home 2 days per month. The Employee will coordinate their schedule as not to interfere with required county meetings or other events that require their attendance or availability.
- I. Vehicle Allowance: The employee shall receive a monthly vehicle allowance of \$300.00.

VIII. EXPENSE REIMBURSEMENT.

- A. The Employer shall reimburse the Employee on a monthly basis for approved travel (excluding mileage), meeting and community activity expenses incurred in the course of their employment consistent with policies regarding reimbursement of such matters and the annual budget for such expenses as approved by the Employer.
- B. The Employee shall submit appropriate detailed expense records supported by receipts and in an approved format and consistent with the County's reimbursement policy on a monthly basis to the Employer.
- C. No reimbursement shall be made to the Employee unless specifically approved by the Employer.

IX. OUTSIDE EMPLOYMENT. The Employee shall not engage in any employment or business outside this Contract except as specifically approved in writing by the Employer and under the following circumstances:

- A. In the event the Employee is approved by the Board to engage in outside or supplemental employment, he shall:
 - 1. Not engage in such activity during the Employee's regularly scheduled working hours.
 - 2. Not use the name of the Employer or Benzie County as a credential in advertising or soliciting customers or clients.
 - 3. Not use Employer supplies, facilities, staff or equipment in conjunction with any outside or supplemental employment or private practice.

4. Maintain a clear separation of outside or supplemental employment from activities performed for the Employer.
5. Not cause any incompatibility, conflict of interest, or any possible appearance of conflict of interest, or any impairment of the independent and impartial performance of the Employee's duties.

B. The Employer shall not be liable, either directly or indirectly, for any activities performed in conjunction with supplemental employment.

X. APPLICABLE LAW. This Contract shall be governed by and construed in accordance with the laws of the State of Michigan.

XI. NONDISCRIMINATION. The Employee, as required by law, shall not discriminate against any member of the public, employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matters directly or indirectly related to employment because of race, color, height, weight, marital status, religion, national origin, age, sex, or handicap. Breach of this section may be regarded as a material breach of this contract and just cause for termination.

XII. PROFESSIONAL LIABILITY INSURANCE. The Employer shall provide the Employee with professional liability insurance coverage in the performance and execution of the duties and functions of his employment.

XIII. MERGER OF PRIOR AGREEMENTS. This Contract supersedes all prior contracts, agreements, oral or written, between the parties herein defined, and expresses the whole and entire agreement between the parties.

XIV. WAIVERS.

- A. No failure or delay on the part of either of the parties to this Contract in exercising any right, power, or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power, or privilege preclude any other or further exercise of any other right, power, or privilege.
- B. The waiver by either party of a breach of any provision of this Contract by the other party shall not operate or be construed as a waiver of any subsequent breach of such party.

XV. ASSIGNMENT OR SUBCONTRACTING. The Employee may not assign, subcontract, or otherwise transfer their duties and/or obligations under this Contract, in whole or in part.

XVI. RETURN OF PROPERTY. Upon termination of employment, the Employee shall return all documents, correspondence, files, papers or property of any kind, of all type or nature pertaining to the Employer, which the Employee may possess or control, and shall sign a statement verifying return of such property.

XVII. EMPLOYEE'S BEST EFFORTS. The Employee agrees that all services required by this Agreement will be performed faithfully and to the best of the Employee's ability, experience, and talents.

XVIII. MODIFICATION OF CONTRACT. Modifications, amendments, or waiver of any provisions of this Contract may be made only by the written mutual consent of the parties hereto.

XIX. DISREGARDING TITLES. The titles of the section set forth in this Contract are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provision of this Contract.

XX. NOTICES. Any notice required or permitted to be given under this Contract shall be deemed properly given if in writing and if mailed by first-class mail, to the residence of the Employee as appearing on the records of the Employer, or to the principle office of the Employer, to the attention of its Chairperson.

XXI. INVALID PROVISIONS. If any provision of this Contract is held to be invalid, the remainder of the Contract shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or enforceability of this Contract.

IN WITNESS WHEREOF, the parties have fully executed this Contract on the day and the year first above written.

WITNESSED BY:

Date

EMPLOYER: BENZIE COUNTY

By: _____
Gary Sauer, Its Chairperson

EMPLOYEE: COUNTY ADMINISTRATOR

Date

By: _____
Mitchell D. Deisch

APPROVED AS TO FORM FOR COUNTY OF BENZIE:

COHL, STOKER & TOSKEY, P.C.

By: Mattis D. Nordford

On: January 4, 2018