

# BENZIE COUNTY BOARD OF COMMISSIONERS

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448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

[www.benzieco.net](http://www.benzieco.net)

## MEETING AGENDA

**December 17, 2019**

Frank F. Walterhouse Board Room, Governmental Center, 448 Court Place, Beulah, Michigan

**PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE**

9:00 a.m.      CALL TO ORDER  
ROLL CALL  
INVOCATION AND PLEDGE OF ALLEGIANCE  
APPROVAL OF AGENDA  
APPROVAL OF MINUTES – 11/26/2019 (open & closed)  
PUBLIC INPUT  
ELECTED OFFICIALS & DEPT HEAD COMMENTS  
COMMISSIONER REPORTS –  
COUNTY ADMINISTRATOR'S REPORT –  
FINANCE – Approval of Bills  
COMMITTEE OF THE WHOLE – 11/26/2019 Consent  
~~COMMITTEE APPOINTMENTS – Airport Authority; DHHS; EMS; Building~~  
Authority; Housing; Parks & Rec; EMS; Planning Comm; SWAC; Veterans; Land  
Bank  
ACTION ITEMS – EGLE Grant Amendment (Point Betsie); Recycling Site Leases – Almira;  
Frankfort; Save-A-Lot  
PRESENTATION OF CORRESPONDENCE  
UNFINISHED BUSINESS  
NEW BUSINESS –  
10:00      Pat Heins & Shaun Anchak – Drug Court Grant Application  
10:15      Doug Durand, Benzie Senior Services, 2019 Annual Report  
10:30      Closed Session – MCL 15.268(c) strategy and negotiation for collective bargaining  
Agreements with Atty Matt Nordfjord via telephone  
PUBLIC COMMENT  
ADJOURNMENT

### Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK  
448 COURT PLACE  
BEULAH MI 49617  
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

## PUBLIC INPUT

**Purpose:** The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

**Speaking Time:** Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes  
Individual Presentations – 3 minutes

**Board Response:** Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

### Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships) .....	231-920-5028
District	III – Linda Farrell (Crystal Lake, Frankfort) .....	231-882-6620
District	IV – Rhonda Nye (Benzonia).....	231-510-8804
District	V – Sherry Taylor (Homestead).....	231-882-5452
District	VI - Evan Warsecke (Colfax, Inland) .....	231-275-3375
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon) .....	231-651-0647



## THE BENZIE COUNTY BOARD OF COMMISSIONERS

November 26, 2019

The Benzie County Board of Commissioners met in a regular session on Tuesday, November 26, 2019 in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor  
Excused: Commissioner Warsecke

The invocation was given by Commissioner Sauer and the Pledge of Allegiance was recited.

### **Agenda:**

Motion by Jeannot, seconded by Roelofs, to approve the agenda as amended, adding additional committees to be scheduled to the interview list. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

### **Minutes:**

Motion by Nye, seconded by Farrell, to approve the regular session minutes of November 12, 2019 as presented. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

9:05 a.m. Public Input

Annie Browning, Benzonia Township, spoke regarding building code violations in rental properties.

9:06 a.m. Public Input Closed

### **ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS**

Connie Krusniak, Family Division of the Circuit Court, Judge Nancy Kida has been working on developing a parenting time program; she has put together a group of volunteers with a format to move forward for Benzie County; will service families on the domestic side and on the neglect abuse side; she is ready with her program to select a coordinator; the Family Division is in support of this endeavor and will support financially with counselling funds from the domestic side in the Family Division budget; they will provide \$5,000 from that fund; DHHS also supports this program.

Doug Durand, Benzie Senior Resources, has provided a written report and spoke regarding the Shop N Save "Stuff the Subaru" event was held last week, and they will now pick up donations from nine churches as well. Will celebrate 45 years of service to seniors in 2020.

Chairman Sauer says thank you to Commissioner Taylor for the contribution to BSR to cover an outstanding debt for a deceased individual.

Tom King, EMS, provided a written report and stated that all trucks are all in working order; the Advisory Board has finalized the purchasing of new ambulance for \$193,444.80, includes power cot and lift; down one full-time employee now and covering with a part-time employee.

Rebecca Hubers, Emergency Manager, provided a written report and stated that the Shoreline Erosion meeting has been rescheduled to December 3, 2019 @ 6:00 p.m. at the Little River Casino; Small Business Administration will be offering grants for disaster which includes Benzie County; there is a

## **COMMISSIONERS**

**Page 2 of 6**

**November 26, 2019**

meeting scheduled for December 10, 2019 regarding the Ironman 2020 at the Grand Traverse Government Center.

Jesse Zylstra, Solid Waste/Recycling, provided a written report and reported that the vendor contracts have been extended to 2020; need to adopt the site leases for the next 2 years together with the Scrap Tire Grant (during action items).

D/Sgt. Troy Lamerson gave the board an update on the missing person; this is one of the bigger investigations he has worked on; they truly don't know where she is; they have searched hundreds and hundreds of acres around the property with no luck; there is a team from Alpena County with about 30 citizens that want to search about 1,000 acres for her, they would bring 7-8 cadaver dogs as well; one of the things they have asked for is a place to stay overnight and breakfast and lunch for all of the people that will be coming, approximately \$500 - \$800 and asks the board to assist.

Mitch Deisch asks the board to allow Susan and he to look at the budget.

Award is now \$100,000 which expires on November 30, 2019.

## **COMMISSIONER REPORTS**

Comm Nye that Centra Wellness will be purchasing a handicap vehicle; Benzonia Township has purchase agreements in place for property near Wesco for a future fire building; Blight properties are being looked at by the blight officer; Electronic signs have been approved for Benzie Central High School and Eden Hill Church, with restrictions; EDC – Michigan Manufacturing Association.

Comm Taylor attended 2 meetings – Benzie Senior Resources, which has been reported on; Land Bank – still waiting on approval for the apartments in Honor.

Comm Roelofs reported that EMS is having continued conversations with Munson Healthcare – West Shore Hospital and North Flight ambulance service; NMC contacted him regarding veterans and they have donated 40 meals for veterans for Thanksgiving; he received 3 meals to distribute to Benzie County veterans. NMC will also be opening up the Great Lake Campus Hagerty building on Friday mornings from 8:00 a.m. – 9:00 a.m. for coffee and fellowship for veterans; asks about code violations on rental properties. Veterans Court – Judge Thompson indicated that they are moving forward with drug court and substance abuse court.

10:00 a.m. Rose Fosdick and Marty Manty, Betsie Valley Community Center

The new project which is a part of the BV Community Center – Progress Report and Mobile Dental Services Van; they will be doing services prior to attempting the capital campaign for a building; we need to build our trust with the community that we can do what we say we are doing.

Rose – Mobile Dental Services – one of the vital services that we need is dental services; oral hygiene and good dental habits are essential for the school aged children. We are excited about the project and welcome questions and ideas. We need to identify the needs and connect those needs with services.

Broadband – is now at Betsie Valley school, some bugs are still being worked out. Recreational programming – there are a lot of kids in Betsie Valley area that go no place for Spring break; they will also be looking at a summer camp.

When asked about where their building would be built, they stated that Benzie schools own 60 acres at the Betsie Valley Schools is located and they will build there -- they are not buying property, they will enter into a ground lease with the schools.

## COMMISSIONERS

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November 26, 2019

### COMMISSIONER REPORTS – continued

Comm Jeannot provided a written report and also stated that the three townships he represents are in support of focusing on Headlee. November 20 he and Rhonda met with Mitch regarding the resource strategy for reviewing our approach on a Headlee ballot initiative.

10:29 a.m. Break

10:35 a.m. Reconvene

Motion by Sauer, seconded by Roelofs, according to MCL 15.268(c) the Benzie County Board of Commissioners is entering into a closed session for strategy and negotiation sessions connected with the negotiation for collective bargaining agreements with Attorney Matt Nordfjord. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

11:41 a.m. Re-enter Open Session

Comm Farrell attended the Centra Wellness meeting which Rhonda reported on; attended the Health Dept meeting via phone – ~~it is very hard to hear~~, they had long discussion on the interim agreement with Leelanau County regarding the support of the Health Dept becoming a partner with their child care and parenting division millage that was passed, they want some money advanced to begin in 2020 – they will have a special meeting on December 12 for more information. They are moving all records digitally on the cloud – getting rid of their server.

Comm Sauer reported that he attended the MAC Tourism/Ag meeting via phone the discussion was Ottawa Counties purchase of development rights through grants with a 25% match; and PA 116. Michigan is losing 1/3 acre per hour to development. Attended the Building Authority for Art and they are doing a good job. Health Dept – Leelanau County passed an early childhood millage and it doesn't start getting revenue until next December, Chet Janik, Leelanau Administrator, was there and stated that they don't have a problem fronting the money – concerned with if it fails, there are at least six employees that they will need to hire; if the millage fails, there could be a large liability. Village of Elberta held a public hearing to apply for DNR Trust Fund grant to improve the parking lot and beach access. Betsie Valley Trail Management Council will receive a \$150,000 grant for the Beulah to Mollineaux Road segment to improve that stretch – it is a Passport Grant.

### COUNTY ADMINISTRATOR'S REPORT

- Maples – two millages, bond debt and operations, Dave Stoker will be sending an email regarding how the bond debt money is spent and that it is up to the Board of Commissioners, not the DHHS, we are talking about the generated overages. There are three options: 1) right size the millage; 2) continue to receive the full amount and pay off the bond debt early; and 3) can use for capital improvements – but that is your decision. Cannot be used for general operating.
- Retention Policy: Adopted in March 2011 and needs to be updated; did meet with Mr. Figura yesterday, this is being done in conjunction with the organizing the information in Room 138; December 5 they will have a work bee in that room.
- BEST Benzie County Coordinator Position – information only.
- Traverse City Record Eagle article written by Matt McCauley on The Longevity Economy.



## COMMISSIONERS

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November 26, 2019

### FINANCE

Bills: Motion by Taylor, seconded by Farrell, to approve payment of the bills from November 12, 2019 thru November 26, 2019 in the amount of \$247,225.82, as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Michelle Thompson, County Treasurer, reported that a "Coming Soon" sign has been placed at the Question Mark site in Honor; there have been two applicants for a project that has not even began.

### COMMITTEE OF THE WHOLE

Motion by Jeannot, seconded by Nye, to approve item 1 of the November 12, 2019 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

**COMMITTEE APPOINTMENTS** -- Interview Schedule: The Clerk will schedule all interviews for December 4, 2019 beginning at 9:00 a.m. Interview committee will be Comm Farrell, Jeannot, Sauer and Mitch Deisch.

### ACTION ITEMS:

2019-021 – DTRF Transfer to General Fund: Motion by Jeannot, seconded by Sauer, to adopt resolution 2019-021 Resolution Receiving Advice from the Count Treasurer as to a Surplus which can be Transferred from the Benzie County Delinquent Tax Revolving Fund to the Benzie County General Fund. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

2% Application for Jail: Motion by Taylor, seconded by Roelofs, to approve the 2% grant application to the Grand Traverse Band of Ottawa and Chippewa Indians in the amount of \$42,254.55 to upgrade the jail camera system, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Recycling Site Leases: Motion by Jeannot, seconded by Taylor, to enter into a 2-year (1/1/2020 to 12/31/2022) Recycling Site Lease with Homestead Township, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Motion by Nye, seconded by Taylor, to enter into a 2-year (1/1/2020 to 12/31/2022) Recycling Site Lease with Benzie County Schools, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Motion by Sauer, seconded by Roelofs, to enter into a 2-year (1/1/2020 to 12/31/2022) Recycling Site Lease with the Village of Thompsonville, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Motion by Jeannot, seconded by Farrell, to enter into a 2-year (1/1/2020 to 12/31/2022) Recycling Site Lease with the Village of Beulah, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

## COMMISSIONERS

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November 26, 2019

Scrap Tire Grant: Motion by Jeannot, seconded by Roelofs, to enter into Scrap Tire Cleanup Grant Agreement in the amount of \$8,032.00 between the Michigan Department of Environment, Great Lakes, and Energy and Benzie County as presented, authorizing the chairman to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

### PRESENTATION OF CORRESPONDENCE

- Copies of letters received from Marquette County request the state approve a Secondary Budget which restores all local funding received.
- Animal Welfare League Winter 2019 newsletter received.
- Letter received from Senator Debbie Stabenow.
- Calendar year 2020 State Ward Chargeback rates set.
- Community Partners Meeting of November 6, 2019 received.
- Otsego County resolution supporting Passage of 4-year terms for County Commissioners received.
- Manistee County resolution requesting to Declare the Great Lakes Coast a Disaster Area and Seeking Assistance received.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

12:30 p.m. Public Input -- None

Motion by Roelofs, seconded by Taylor, to adjourn at 12:37 p.m. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

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Gary Sauer, Chair

Dawn Olney, Benzie County Clerk

### INDEX

1. Approved the agenda as amended.
2. Approved the regular session minutes of November 12, 2019 as presented.
3. Entered into a closed session for strategy and negotiation sessions connected with the negotiation for collective bargaining agreements with Attorney Matt Nordfjord.
4. Approved payment of the bills in the amount of \$247,225.82, as presented.
5. Approved item 1 of the November 12, 2019 Committee of the Whole Consent Calendar as presented.
6. Adopted resolution 2019-021 Resolution Receiving Advice from the Count Treasurer as to a Surplus which can be Transferred from the Benzie County Delinquent Tax Revolving Fund to the Benzie County General Fund.

## COMMISSIONERS

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November 26, 2019

7. Approved the 2% grant application to the Grand Traverse Band of Ottawa and Chippewa Indians in the amount of \$42,254.55 to upgrade the jail camera system, authorizing the chairman to sign.
8. Entered into a 2-year (1/1/2020 to 12/31/2022) Recycling Site Lease with Homestead Township, authorizing the chairman to sign.
9. Entered into a 2-year (1/1/2020 to 12/31/2022) Recycling Site Lease with Benzie County Schools, authorizing the chairman to sign.
10. Entered into a 2-year (1/1/2020 to 12/31/2022) Recycling Site Lease with the Village of Thompsonville, authorizing the chairman to sign.
11. Entered into a 2-year (1/1/2020 to 12/31/2022) Recycling Site Lease with the Village of Beulah, authorizing the chairman to sign.
12. Entered into Scrap Tire Cleanup Grant Agreement in the amount of \$8,032.00 between the Michigan Department of Environment, Great Lakes, and Energy and Benzie County as presented, authorizing the chairman to sign.



**Committee of the Whole**

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**November 12, 2019**

Motion by Jeannot, seconded by Nye, to approve the Committee of the Whole Consent Calendar as follows:

1. To direct administration to explore a Headlee Reset to include timing of the jail millage and as to when the jail millage is best on the ballot.

**DAWN OLNEY**  
BENZIE COUNTY CLERK  
448 COURT PLACE  
BEULAH, MICHIGAN 49617

Destroy Date: 12-18-2019

Closed Session  
November 26, 2019  
Collective Bargaining w/Matt Nordfjord

HJ-BR

# Elected Officials And Department Heads



## Ambulance Service Report

### Fleet Report

A21, Honor unit: slow oxygen leak in the main line that needs to be located and repaired  
A22, Backup unit: no issues  
A32, Honor day car: Running well  
A33, Frankfort: no issues  
E61, Intercept Suburban: no issues  
T62, Director's Suburban: no issues

BCEMS was selected by the Center for Medicare Studies along with 20% of the Nations Ambulance services to be the first round of services sampled to partake in a study to determine the true cost of doing business as an ambulance service.

Each year 20% of the nation's services will be sampled, and every agency will be reporting every 5 years thereafter. This is an attempt for Medicare to determine how much they should be reimbursing agencies.

BCEMS reporting period will be for the 2020-2021 fiscal year. After that year we will have 5 months to enter all of our data.

The American Ambulance Association has some concerns with this program for this first run because there was no true beta testing done before hand, so in essence we are the beta test for this project.

RECEIVED

DEC 12 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

EMS  
Monthly Stats  
Benzie County EMS

October 2019

Total EMS Runs:	175
Total 911 calls:	141
Transfers	30
Intercepts	6
Total BCEMS Transport	118
Total Non-Transport	21
POH	12
Munson	106
Chest Pain:	20
Cardiac Arrest/DOA:	5
Peds:	8
Stroke:	4
Psych:	14
Alcohol/Drug/ Poisoning/Overdose:	6
<b>Calls per County</b>	
Benzie:	164
Grand Traverse:	9
Leelanau:	1
Manistee:	1
<b>Calls Per Day of Week</b>	
Sunday	23
Monday	24
Tuesday	33
Wednesday	31
Thursday	20
Friday	23
Saturday	21

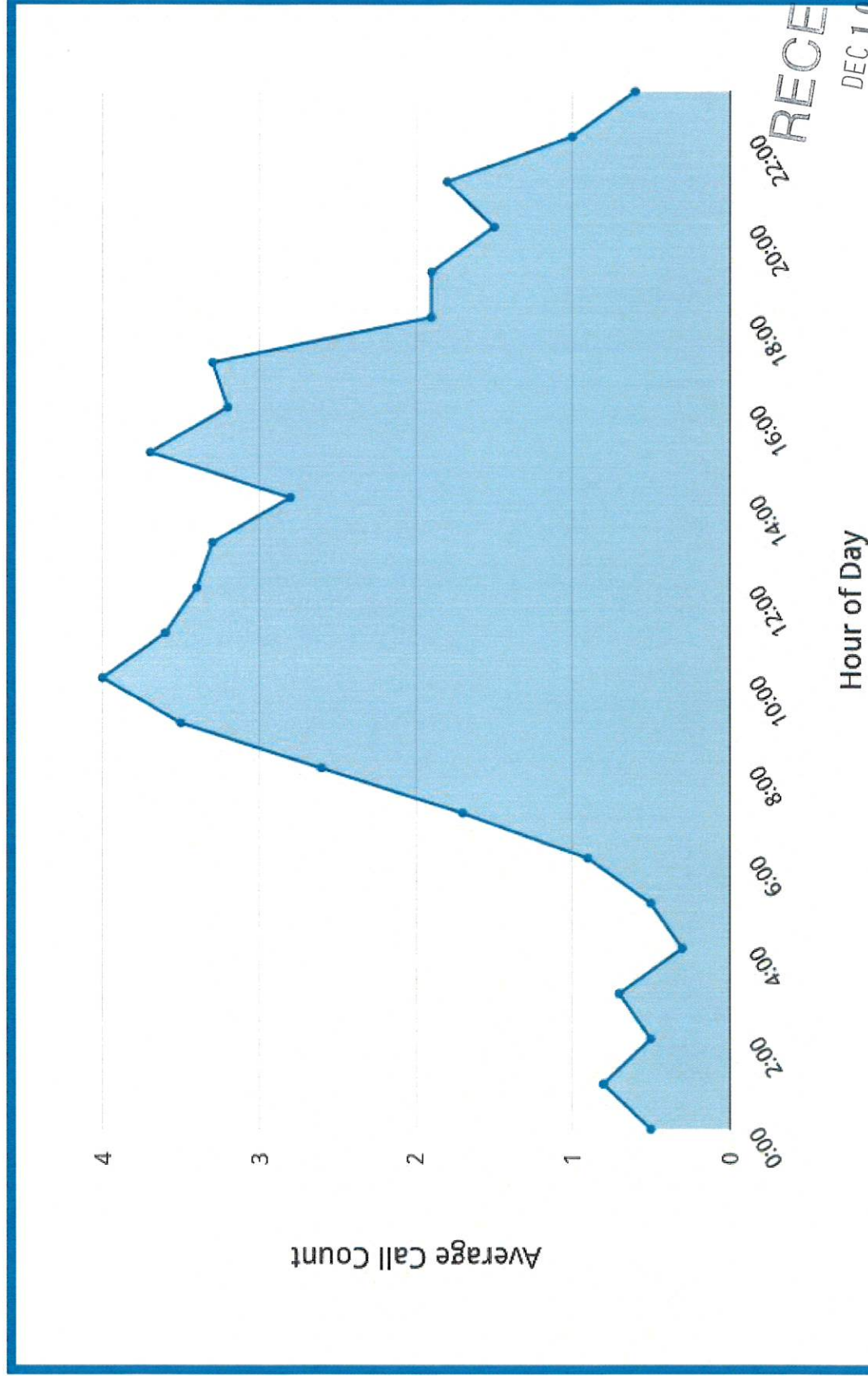
November 2019

Total EMS Runs:	138
Total 911 calls:	111
Transfers	22
Intercepts	6
Total BCEMS Transport	97
Total Non-Transport	35
POH	7
Munson	88
Manistee	0
Chest Pain:	11
Cardiac Arrest/DOA:	5
Peds:	6
Stroke:	4
Psych:	2
Alcohol/Drug/ Poisoning/Overdose:	1
<b>Calls per County</b>	
Benzie:	131
Grand Traverse:	4
Leelanau:	1
Manistee:	2
<b>Calls Per Day of Week</b>	
Sunday	24
Monday	13
Tuesday	19
Wednesday	18
Thursday	16
Friday	21
Saturday	27

# BENZIE COUNTY (CENTRAL DISPATCH), MI

Admin Inbound Calls – Calls by Hour of Day

11/1/2019 to 12/1/2019



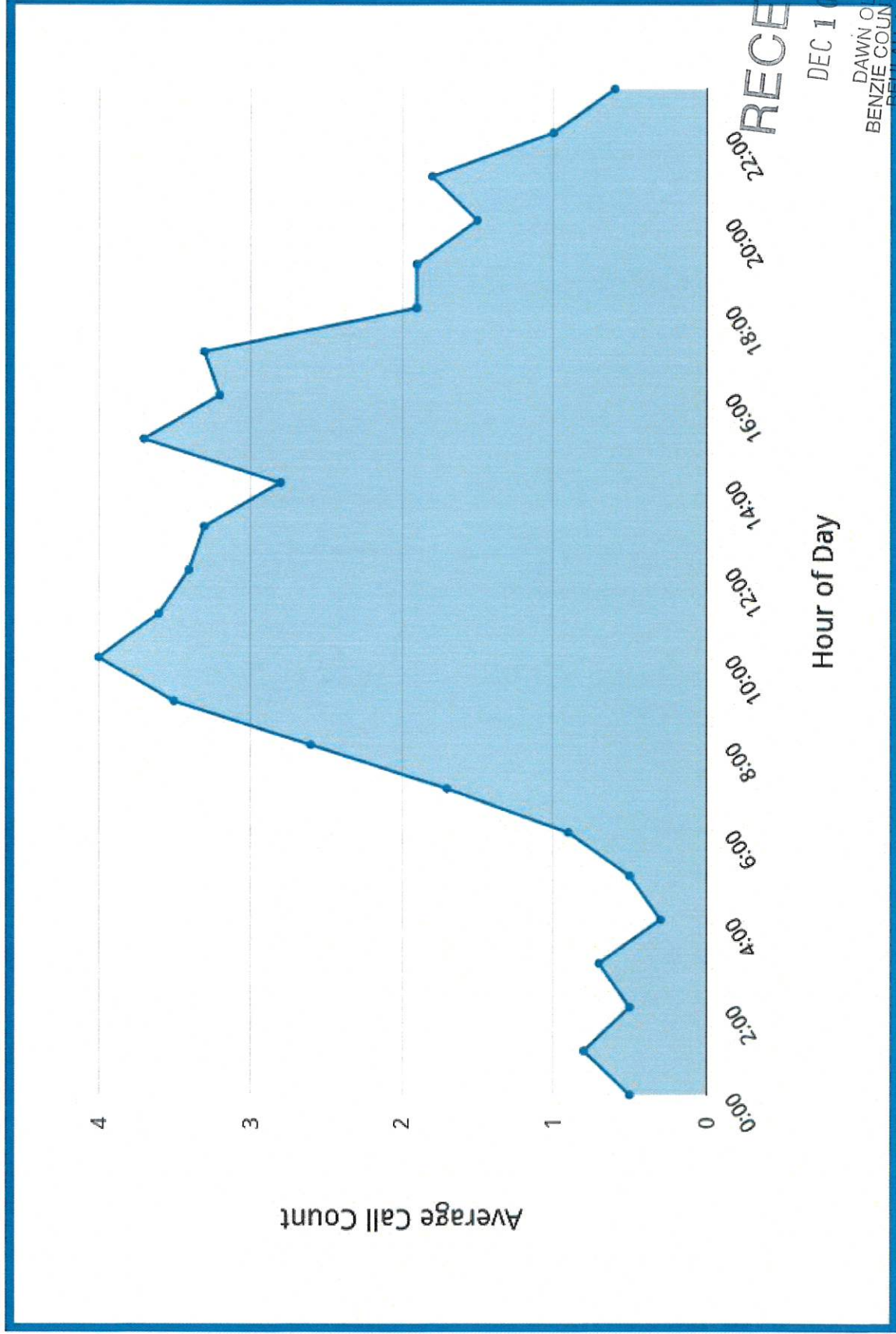
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# BENZIE COUNTY (CENTRAL DISPATCH), MI

Admin Inbound Calls – Calls by Hour of Day

11/1/2019 to 12/1/2019



RECEIVED  
DEC 10 2019  
DAWN O'NEY  
BENZIE COUNTY CLERK  
REULAH, MI 49617

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19
9-1-1 Calls	629	422	440	556	586	429	462	534	643	1024	797
Admin Inbound calls	1713	1540	1229	1661	1400	1411	1365	1575	1818	2389	1916
Transferred 9-1-1 to another PSAP	55	25	20	29	37	14	23	20	31	51	31
Transfers within building								205	205	226	203
Call for Service Nature types:											
Abandoned 9-1-1	36	20	28	34	30	31	26	44	77	149	132
Abandoned Vehicle	2	1	4	2	1	16	2	3	1	9	4
Accidental Dial	5	6	3	6	5	8	7	9	24	56	45
Alarm - Commercial	10	7	10	10	8	11	4	4	5	9	8
Alarm - Medical	11	4	5	4	7	7	6	9	5	14	13
Alarm - Residential	12	11	8	11	6	5	9	13	9	12	10
Ambulance Request	130	108	119	127	117	124	113	133	129	145	144
Ambulance Transfer	46	22	26	22	23	29	17	27	39	67	45
Animal Control Complaint	13	8	9	10	12	13	13	23	18	22	36
Assault	2	6	4	5	3	6	6	4	7	10	9
Assist Other Dept / County	10	14	12	14	18	14	18	16	23	26	18
Be on the Lookout	1	1	3	5	2	1		7	3	3	2
Boater in Distress										7	3
Boating Complaint	1								2	4	4
Breaking and Entering	2	2	2	1		2	3	1	6	1	5
Breaking and Entering - In progress	2					1			1	1	1
Breaking and Entering - Vehicle		1						1			1
Bullying				1				1	1		
Bus Lights Disregarded	2	3	1			1	1	1			
Car vs Bear - Property Damage Accident								1	2	1	
Car vs Deer - Property Damage Accident	36	45	23	13	11	22		14	20	14	15
Careless Use	4	2	3			3	4		2	3	5
Child Neglect							1			1	
Child Abuse				1	1			1		2	
Citizen Assist	6	1	3	5	4	4	8	7	9	12	5
Civil - Assist			1		3		1	1	4	2	
Civil - Dispute	5	1	1	2	3	3	2	1	1		
Civil - Standby	4	4	2	4	3	3	3	2	3		2
Computer Crime					1						
Counterfeit Money / ID								1		1	
Criminal Sexual Conduct (CSC)		2	1			1		2	2	2	2
Custody Dispute	2	1	1		2	1	1		1	4	4
Deer Permit Issued		2				1		1			
Disorderly Subject				1			1	2	1	3	4

Domestic Violence	5	4	4	5	4	3	7	4	3	4	7	9
Drug Activity	4	1				1	3	4	2	2		2
Embezzlement				1	1		1					
EMS Centralize												
Family Trouble		4	4	7	5	2	3	7	3	4	5	5
Fight in Progress		2				1		1		2	3	2
Fire - Alarm	5	1	1	1	3	4	2		5	3	6	4
Fire - Brush	1				1			3	4	1	1	
Fire - Chimney					1				1			
Fire - Grass							1	2	2			2
Fire - Other	6	5	5	4	2	7	3	8	9	7	2	6
Fire - Structure	3	5	5	3	4	4		4	7	2	1	2
Fire - Vehicle				2			2	4	2	1	2	1
Fireworks Complaint				2					2	4	14	
Found Property	7	4	4	2	1		2	2	5	7	9	14
Fraud	6	6	6	5	2	2	5	2	3	5	3	5
Gas Drive Off	6	3	3	5	6	3	4	6	4	7	11	6
Gas Leak (Natural Gas)	1	1	1	2		3			2			3
Harassment	5	2	2	4	3	4	3	8		2	11	4
Harassing Telephone Calls / Text	1	2	2		1	1			4	2	1	
	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	
Hazardous Material Spill / Leak							1		1	1		
Identity Theft	1			1	1		1	1	1	2	1	
Illegal Burn		2	1				3	6	2		4	
Illegal Dumping						1	4	1	3	2	2	
Illegal Fireworks												
Incorrigible Youth	3	1	1	2	2	1	1	4		4	1	
Injured Animal	7	5	6	7	5	8	2	2	2		4	
Intoxicated Driver - Suspected	3	1	3		2	3	2	3	2	6	2	
Intoxicated Subject	2	2	3	1	2	2	3	4	1	5		
Landlord / Tenant Dispute		2	3		1	1			1	3	2	
Larceny	13	7	7	10	2	9	9	7	14	20	12	
Leaving the scene of accident						1		1	1	1		
Livestock in the roadway		1	2				2	1	2	2	2	
Lost Property / Animal	4	1					1	3	4	6	4	
Loud Party	1								2	2		
Marijuana Possession			1							1		
Malicious Destruction of Property	10	5	2	6	2	7	7	4	6	5	5	
Minor in possession of tobacco												
Minor in possession of alcohol	1	1	1	1	2	2	1				1	

Misdialed 9-1-1	12	10	3	8	6	13	9	17	8	21	18
Missing Person	5	2	1		1	1	1		4	4	5
Motorist Assist	5	5	6	11	16	14	8	12	12	13	11
Neighbor Dispute	3	4	1	1	2	2	4	5	3	1	5
Noise Complaint	3							4	5	11	10
Off Road Vehicle Complaint							1		2		
Open Door				2	1		1			2	
Open Intoxicant in a Motor Vehicle										1	
Other / Misc	22	22	25	26	18	23	15	24	35	38	44
Parking Complaint	2	2		3	2	3	5	3	4	14	17
Patient Transfer - EMS											
Peeping Tom		1								2	
Person in the Water											
Personal Injury Accident	1	2	4	7	5	4	1		5	9	10
Personal Protection Order - Entry	3	2			4	3	4	1	3		
Personal Protection Order - Violation	1		1	2		1	3		2		
Possession of Illegal Substance											
Power Line - Down, Fire, Arcing	29	2	6	7	7	1	5	7	5	9	1
Private Property Accident	3	1	6	5	3	5	2	4	8	11	7
Probation Violation				1							
Property Check		1	1		1			3		3	
Property Damage Accident	15	25	20	36	22	17	11	11	12	21	22
Property Dispute	1					1	1			2	1
Prowler											
Reckless Driver	23	20	21	6		11	18	20	39	47	39
Road Hazard	4	7	8	11	11	14	7	2	3	20	5
Robbery - Armed											
Robbery - Unarmed											
Roll Over - Personal Injury Accident	2	3	2	1					1	1	4
Roll Over - Property Damage Accident	1	4	9	8	3	5	1	1		2	1
Runaway							1	1		1	
Sex Offender Violations											
Shoplifting			1		1		1		1	1	1
Snowmobile Complaint					1						
Stalking								1			
Suicidal Subject	3	5	4	2	3	6	2	6	6	6	3
Suspicious Mail / Package	1									1	1
Suspicious Person	6	5	2	1		3	3	5	1	11	5
Suspicious Telephone Call / Text										1	1
Suspicious Situation	20	17	10	11	20	17	11	21	22	25	21

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Suspicious Vehicle	7	8	8	4	6	5	4	8	7	9	2
	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19
Test Call			6	6	62	9	8	5	4	7	6
Threats	6	1	2	6	2	5	1	5		3	4
Traffic Stop	259	162	249	172	173	230	261	457	388	488	395
Tree Down in Road	67	4	7	7	24	5	18	10	10	34	12
Trespassing	6	4		3		3	2	4	1	6	4
Truancy							1		3		
Unauthorized Driving Away Automobile	2	1	1	1	1			2	4		1
Uninitiated 9-1-1 call	1		1	1	5	3		1			1
Unknown Accident		8	1	4		3		1	3	6	3
Unwanted Person	1	4		2	2	7	5	3	10	10	6
Unwanted Telephone Calls / Texts									2		
Vandalism	1				1					4	
Vehicle in Ditch	3	15	10	23	19	6	3		3	2	3
Verbal Dispute		1	2		1	5	3	6		1	6
VIN Inspection	11		5			1	5	3	3	1	
Warrant Attempt	1	1	2	1			1				
Warrant Arrest										1	
Warrant Entry	19	11	9	10	21	20	12	15	16	15	19
Warrant TIP	2	1		1		1	1	1		4	1
Water Rescue						1			2	1	
Welfare Check	12	6	16	12	13	11	4	16	17	26	18
TOTAL	1,011	720	797	748	785	845	793	1,117	1,154	1,621	1,358

**Disclaimer** - The calls for service nature types represent what the calltaker has determined represents the type of call for service the caller requested. reported or desired all the call for service nature types are listed. The low frequency type ones will be added when they are selected. These call for service natures do not always represent are recorded by a public safety officer. Not all activity by a dispatcher is represented here.

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## Smart911

	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19
Total number of profiles as of =	382	383	431	734	751	754	754	758	761	765
9-1-1 calls to Dispatch with profile	31	10	18	10	8	12	6	10	6	27
Chat by text					20	13	27	36	69	37
Chat with response					13	7	17	19	39	16

Sep-19	Oct-19	Nov-19
665	576	514
1798	1818	1484
22	31	40
191	215	140
70	38	35
7		1
31	17	17
9	7	4
8	6	6
14	16	9
131	135	113
46	33	26
23	19	17
3	7	2
23	21	11
1		1
2		
1	1	
3	4	1
3	1	1
1	1	
1		
16	31	40
3	2	
1		
		2
9	9	4
1	1	2
2	2	1
3		
1	1	1
	1	
1		1
1	2	1
	4	5
3		1

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9	6	4
2	3	
1	1	
9	5	1
3	1	1
4	3	5
9	4	6
2	3	1
1	1	1
1		
2	1	3
4	14	1
3	2	4
	2	1
5	5	3
1		1
Sep-19	Oct-19	Nov-19
1	1	
2	3	
1		1
2		
1	7	3
8	2	2
6	1	1
1	3	1
10	5	4
	2	1
1	2	
10	2	2
3	6	3
		3
	1	

16	15	14
4	1	1
6	7	2
3	3	
4	1	2
1		
	2	1
24	25	22
8	2	1
7	1	5
2	1	2
1		1
12	20	3
5	3	6
	1	2
17	14	29
30	22	14
6	10	21
2	1	5
1	1	6
	2	1
1		1
		1
2		
5	1	1
9	3	6
1		
14	13	13

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8	8	9
Sep-19	Oct-19	Nov-19
4	3	4
4	5	4
211	178	124
20	31	8
5	4	5
	1	
3	1	
3	1	4
3	5	5
1		
1		1
2	3	16
4	6	1
	2	
		1
25	17	19
3	2	
	1	
23	22	14
1,030	884	730
cribed. Not		
t how they		
Sep-19	Oct-19	Nov-19
767	768	772
16	11	2
20	12	8
10	7	1

# Commissioner Reports

**Art Jeannot**  
**Commissioner Report**  
**December 17, 2019**

- Attended 5 meetings on behalf of the county since November 26<sup>th</sup>.
- 12/4 Committee Interviews – for Airport Authority (2), DHHS (2), EMS Advisory (2). Several strong candidates for each interview. Out come will be discussed later in this meeting.
- 12/5 Lake Township – Township Supervisor's spouse passed away (Jerry Grobe). Discussed swimmers itch. They believe the Mallard Duck population may need to be re-located. Earlier this year we were informed by another group about the re-location of Mergansers.
- 12/6 BA – Special meeting to discuss settlement with the BA's previous legal counsel. Positive outcome for Benzie County. I have invited the BA Chairman and current legal counsel to give a presentation during "department head" reports. It's worth noting that to date, the County has had a net financial outcome with regard the changes on the BA board.
- 12/9 Almira Township – Met new fire chief. They appear to be well organized to include drafting a multi year capital improvement needs. The Board was complimentary of Jessie Zylstra's (Solid Waste) hard work and consciousness for his duties.
- 12/11 BCCC – Met new executive director (Rich Coates). The Board is going through strategic plan review in anticipation of the CVB combining with Traverse City Tourism Bureau. I have invited Rich to a future BOC meeting to introduce himself. He will also be brought before the BOC for appointment to the EDC/BRA.
- Other -
  - Dick Taylor, Chairman of the Friends of Betsie Lighthouse discussed with me their continued concern about erosion at the base of the lighthouse and road condition at the property as it relates to public safety. The current road condition does not accommodate an emergency vehicle being able to turn around easily during peak seasons.
  - Jeff Johnson's term is over at year end with the BA. We will need to recruit a qualified candidate. Jeff will not be seeking re-appointment, however is willing to stay on until a replacement is found if bylaws allow.

10:00



## Application

**17337 - Fiscal Year 2020 Michigan Drug Court Grant Program (MDCGP) - Final Application**

18017 - Benzie County Drug Treatment Court  
Michigan Drug Court Grant Program (MDCGP)

Status: Awarded

Original Submitted Date: 05/29/2019 3:00 PM

Submitted By: Clayton W Kelley

Last Submitted Date: 11/21/2019 4:38 PM

Last Submitted By: Patricia Heins

**Applicant Information**

## Primary Contact:

Name:\* Ms. Patricia Heins  
Salutation First Name Middle Name Last Name  
Title: 19th Circuit Court Admin  
Email:\* c1951pah@manisteecountymi.gov  
Address:\* 415 Third St  
Address Line 2  
Address Line 3  
City\* Manistee Michigan 49660  
City State/Province Postal Code/Zip  
Phone:\* 231-723-6664 3561  
Phone Ext.  
WebGrants Authorization Approval Form\*

## Organization Information

Name:\* 19th Circuit Court - Manistee County (C19)  
Organization Type: State Court Administrative Office  
Tax ID:  
Organization Website:  
Address:\* 19th Circuit Court - Manistee  
415 3rd Street  
PO Box 484  
\* Manistee Michigan 49660  
City State/Province Postal Code/Zip  
Phone:\* 231-723-6664  
Fax: 231-398-3519  
TCIS Code\* C19

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**Certification Submission**

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Has the certification application for  
this program been completed and  
submitted? Yes

**Applicant Contact Information**

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Close date

Select your court\* C19 Benzie/Manistee

Regional Administrator\* Bruce Kilmer

People served\* Men, Women

Program Fiduciary: \* Benzie

Date that the program accepted or  
anticipates first participant\* 10/01/2019

Please pick your program type\* Adult Circuit Drug Court

Is your program operational?\* No

Courthouse name (example: Frank  
Murphy Hall of Justice) Benzie Government Center - 19th Circuit Court

Courthouse street address\* 448 Court Place

Room/Floor Second Floor

City\* Benzie

State\* MI

Zip code\* 49617

Chief Judge: First Name\* David

Chief Judge: Last Name\* Thompson

Chief Judge: E-mail Address\* dathompson@manisteecountymi.gov

Program Judge: First Name\* David

Program Judge: Last Name\* Thompson

Title\* Judge

Program Judge: E-mail Address\* dathompson@manisteecountymi.gov

Program Judge: Phone Number\* 231-723-6664

Ext.

Program Judge's Mailing Address:  
Street\* 415 Third StreetProgram Judge's Mailing Address:  
Room/FloorProgram Judge's Mailing Address:  
City\* ManisteeProgram Judge's Mailing Address:  
State\* MIProgram Judge's Mailing Address:  
Zip Code\* 49660

Judge 2: First Name

Judge 2: Last Name

Judge 2: Title Judge

Judge 2: E-mail Address

Judge 2: Phone Number

Ext.

Judge 2 Mailing Address: Street

Judge 2 Mailing Address:  
Room/Floor

Judge 2 Mailing Address: City

Judge 2 Mailing Address: State

Judge 2 Mailing Address: Zip  
Code

Judge 3: First Name

Judge 3: Last Name

Judge 3: Title Judge

Judge 3: E-mail Address

Judge 3: Phone Number

Ext.

Judge 3 Mailing Address: Street

Judge 3 Mailing Address:  
Room/Floor

Judge 3 Mailing Address: City

Judge 3 Mailing Address: State

Judge 3 Mailing Address: Zip  
Code

Judge 4: First Name

Judge 4: Last Name

Judge 4: Title Judge

Judge 4: E-mail Address

Judge 4: Phone Number

Ext.

Judge 4 Mailing Address: Street

Judge 4 Mailing Address:  
Room/Floor

Judge 4 Mailing Address: City

Judge 4 Mailing Address: State

Judge 4 Mailing Address: Zip  
Code

Court Administrator: First Name\* Patricia

Court Administrator: Last Name\* Heins

Court Administrator: E-mail  
Address\* c1951pah@manisteecountymt.govProject Director (Main Program  
Contact): First Name\* Patricia

Project Director: Last Name\* Heins

Project Director: Title\* Court Administrator

Project Director: E-mail Address\* c1951pah@manisteecountymt.gov

Project Director: Phone Number\* 231-723-6664

Ext.

Project Director Mailing Address:  
Street\* 415 Third Street

Project Director Mailing Address:  
Room/Floor

Project Director Mailing Address: Manistee  
City\*

Project Director Mailing Address: MI  
State\*

Project Director Mailing Address: 49660  
Zip Code\*

Financial Officer: First Name\* Shaun

Financial Officer: Last Name\* Anchak

Financial Officer: Title\* Probation Officer

Financial Officer: E-mail Address\* anchaks1@michigan.gov

Financial Officer: Phone Number\* 231-882-0049

Ext.

Financial Officer Mailing Address: 448 Court Place  
Street\*

Financial Officer Mailing Address:  
Room/Floor

Financial Officer Mailing Address: Benzie  
City\*

Financial Officer Mailing Address: MI  
State\*

Financial Office Mailing Address: 49617  
Zip Code\*

I have reviewed the above  
information for accuracy\* Yes

### DCCMIS Contact Information

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DCCMIS Administrator (The  
person responsible for reporting  
data to SCAO): First Name\* Patricia (ultimately this responsibility will be transitioned to the case coordinator when hired)

DCCMIS Administrator: Last  
Name\* Heins

DCCMIS Administrator: E-mail  
Address\* c1951pah@manisteecountymi.gov

DCCMIS Administrator: Phone  
Number\* 231-723-6664

Ext.

### Application Information

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*Is there an approved Local Administrative Order (not required for programs that are not yet operational)?*

Local Administrative Order  
(LAO):\* Yes

LAO Number: 2019-02

*Is there a current Memorandum of Understanding (not required for programs that are not yet operational)?*

Memorandum of Understanding  
(MOU)\* Yes

Effective Date: 05/13/2019

Expiration Date:

Federal Tax ID:\* 386005853

What is the program capacity?\* 12

What is the current number of active participants?\* 0

How many years has the program been operational?\* 0

SCAO Court Title\*

SCAO Court Type\*

Award Letter Court Title\*

Do you offer Ignition Interlock restricted licenses to repeat drunk drivers? \* No

Does the program accept transfers?\* Yes

**Byrne JAG and OHSP Funding Application Additional Questions***If you are applying for Byrne JAG or OHSP funds, please complete the questions below.*

Does your county have an Equal Employment Opportunity Plan (EEO)? Yes

If yes, when was the plan formulated? 11/14/1988

Number of Court Employees 7

Data Universal Numbering System (DUNS) number: 20717713

**Pre-Award Financial Risk Assessment**

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**Prior Funding**

Has the applicant received a prior State Court Administrative grant under Byrne JAG or OHSP funding? \* No

Has the applicant received a prior State Court Administrative grant under MDCGP, MMHCGP, MVTCGP, or SSSPP? \* No

**New Individuals/Systems**

Does the applicant have new individuals involved with the grant (less than 1 year)? This includes anyone directly or indirectly involved with the grant operations and financial management, i.e., coordinator, judge, financial personnel, etc.)? No

Does the applicant have any new system changes within the past 12 months (system means in relation to purchasing: an organization's system or systems for purchasing and contracting, including lease-or-buy decisions, the selection of contractors, analysis of quoted prices, negotiation of prices with contractors, placing and administering of orders, and expediting delivery of materials or services). \* No

**Audit**

*For this section, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Accepted Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.*

Has the applicant undergone any of the following types of audits (check all that apply):

Financial Statement Audit

If the type of audit is not listed above, please list the type of audit that was performed:

If an audit was conducted, when was the most recent audit report issued:

Within the last 12 months

Name of Audit Agency/Firm:

Anderson, Tackmen & Company, P.C.

On the most recent audit, what was the auditor's opinion?

Qualified Opinion

Enter the number of findings:

0

Enter the dollar amount of questioned costs:

\$0.00

Were material weaknesses noted in the report?

No

#### Financial Management System

Does the applicant's accounting system have the capability to identify the receipt and expenditure of awards funds separately for each SCAO award? \*

Yes

Does the applicant's accounting system have the capability to record expenditures for each SCAO award by the budget cost categories shown in the approved budget? \*

Yes

Does the applicant's accounting system have the capability to accurately track employees actual time spent performing work for each SCAO award, and to accurately allocate charges for employee salaries and wages for each SCAO award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee? \*

Yes

Does the applicant's accounting system include budgetary controls to preclude the applicant from incurring obligations or costs that exceed the amount of funds available under a SCAO award (the total amount of award as well the amount available in each budget cost category)? \*

Yes

#### Federal Grant Applications ONLY:

Is the applicant familiar with the "cost principles" that apply to recent and future Federal awards, including the general and specific principles set out in 2 C. F. R Part 200?

Yes

#### Procurement

Does the applicant maintain written policies and procedures for procurement transactions that:

are designed to avoid unnecessary or duplicative purchases?, provide for analysis of lease verses purchase alternatives?, set out a process for soliciting goods and services?, include standards of conduct that address conflicts of interest?

Are the applicant's procurement policies and procedures designed to ensure that procurements are

Yes



conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition? \*

Do the applicant's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejections of contractors, and basis for the contract price?\*

Yes

Does the applicant have written policies and procedures designed to prevent the applicant from entering into a procurement contract under a SCAO award with an entity or individual that is suspended or debarred from such contracts, including provisions for checking for suspended or debarred prior to award?\*

Yes

#### Subrecipient

Does the applicant have written policies and procedures, and/or guidance designed to ensure that any subawards made by the applicant under a SCAO award (1) clearly document applicable grant requirements, (2) are appropriately monitored by the applicant, and for Federal Grant Applicants (3) comply with the requirements in 2 C. F. R. Part 200 (see 2 C. F. R. 200.331)?\*

Yes

Is the applicant aware of the differences between subawards under SCAO awards and procurement contracts under SCAO awards, including the different roles and responsibilities associated with each? \*

Yes

Does the applicant have written policies and procedures designed to prevent the applicant from making a subaward under a SCAO award to an entity or individual who is suspended or debarred from such subaward, including provisions for checking for suspended or debarred prior to award?\*

Yes

#### Other Federal Risk

Is the applicant designated "high risk" by a federal grant-making agency? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)\*

No

### Certification

#### Certification on behalf of the applicant

*(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and*

authorily)

On behalf of the applicant, I certify to the State Court Administrative Office that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant.

Yes

Name:\* Patricia Heins  
Title\* Court Administrator  
Phone:\* (231)723-6664  
Date:\* 05/14/2019

### Program Income

---

Will your court program earn program income as defined above?\*

Yes

**Program Income Sources:**

*If yes, what are the program income sources and how much is charged for each program income source (e.g., drug tests \$5; participation fees \$250, etc.)?*

Participation fee - \$25.00 per month for the duration of the program.

**Collection**

*If yes, what percentage of assessed program income (not court fines, costs, or fees) does your program collect annually? Does the program waive assessed program income for any reason? Please describe.*

It is expected that the Court will collect in excess of 50% of its participation fees. The participation fee will be waived for individuals that are determined to be indigent.

### Financial Request Justification

---

Are you requesting more grant funds than you were awarded last year?\*

No

If yes, explain why based on the operations of your program. For example, drug test cost increases, program expansion, etc.

### Current Spending

---

Did your program receive SCAO-administered grant funds in the current fiscal year?\*

No

Please select the grant program which funded this program in the current fiscal year.

**Personnel**

Name	Position	Computation	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Personnel Justification****Personnel Justification\***

Justify personnel (i.e., wages) associated with the proposed project.

This will be a contracted position.

**Fringe Benefits**

Row	Percentage	Request	Other Grant Or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Employer FICA	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Retirement	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hospital Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dental Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vision Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unemployment	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Workers Compensation	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Life Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Fringe Benefits Summary**

Budget Category	Request	Other Grant Or Funding Source	Local Cash Contributions	In-Kind Contributions	Total Cost
Fringe Benefits Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Fringe Benefits Justification****Fringe Benefits Justification\***

Describe in detail each fringe benefit amount. If you are requesting funds in the "Other" category, include a detailed description of those expenses

This will be a contracted position so no fringe benefits will be provided.

**Contractual**

Service to be Provided	Contractor(s)	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contributions	Total	Subrecipient	Contractor/Vendor
Confirmation Test-Shipping Cost	Redwood Toxicology	\$25.00/test shipping cost x 5 test/ month x 12 months	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	No	Yes
Collecting Samples	Benzie County Jail	\$4.00 per test x 2 urine test/wk x 6 participants x 52 weeks	\$2,496.00	\$0.00	\$0.00	\$0.00	\$2,496.00	Yes	No
Services and testing supplies for positive confirmation	Redwood Toxicology	\$12.50/test x 5 test/month x 12 months	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	No	Yes
Drug Program Coordinator-Part Time	Individual TBD	15 hrs/week x 20.52/hr x 52 weeks = \$16,005.60	\$16,005.60	\$0.00	\$0.00	\$0.00	\$16,005.60	Yes	No
			\$20,751.60	\$0.00	\$0.00	\$0.00	\$20,751.60		

**Contractual Justification****Contractual Justification\***

Justify contractual costs associated with the proposed project.

Shipping cost for confirmation test to Redwood Toxicology- \$25/sample x 5 samples/month x 12 months = \$1,500

Collections cost for urine test by Benzie Co. Sheriff Office- \$4.00 per test x 2 urine test per participant/week x 6 participants x 52 weeks = \$2,496.00

Positive Confirmation service and testing by Redwood Toxicology - \$12.50/test x 5 test/month x 12 months = \$750.00

(confirmation test include testing for Buprenorphine and Oxycodone)

Drug Program Coordinator- PT contracted position dedicated 100% of time to grant at 15 hrs/weeks x 52 weeks x \$20.52/hr = \$16,005.60

**Supplies**

Type of Supply	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Instant Urine	2 test/week x 52 weeks x 6 participants	\$2,964.00	\$0.00	\$0.00	\$0.00	\$2,964.00

Test	x \$4.75/test					
Office Supplies	Not to exceed \$500	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Incentives	6 participants	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
		\$3,614.00	\$0.00	\$0.00	\$0.00	\$3,614.00

### Supplies Justification

#### Supplies Justification \*

Justify supply costs associated with the proposed project.

Instant Urine Test 16 panel in cup--2 test/week x 52 weeks x 6 participants x \$4.75/test = \$2,964.00

Office Supplies: pens , copy paper, envelopes, note pad, toner, post it notes, folders, business cards, postage- Not to exceed \$500/grant year

Incentives- gift cards, tokens, framed achievement letters or other appropriate items not to exceed \$25/person/grant year

### Travel

Type of Travel	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Gas Cards / Bus Passes for Participants	see below	\$1,350.00	\$0.00	\$0.00	\$0.00	\$1,350.00
Mileage for Home Visits by drug court coordinator	800 miles x .58	\$464.00	\$0.00	\$0.00	\$0.00	\$464.00
Training Mileage	820 Miles round trip to Iron Co Court Visit @.58/mile	\$475.60	\$0.00	\$0.00	\$0.00	\$475.60
MATCP/SCAO/DCPI Registration Fees	305/person x 3 members	\$915.00	\$0.00	\$0.00	\$0.00	\$915.00
Accommodations/Food	State Rates for food and hotels	\$418.00	\$0.00	\$0.00	\$0.00	\$418.00
		\$3,622.60	\$0.00	\$0.00	\$0.00	\$3,622.60

### Travel Justification

#### Travel Justification\*

Justify travel costs associated with the proposed project.

Gas cards and bus passes are for the participants to get to and from obligations: Bus token \$3/one way Gas Card-not to exceed \$10/card

Mileage for Grant Coordinator for home/work visits with participants

Training will include a 3 member drug court visit to Iron County MI

Hotel cost - 2 rooms x \$85/night = \$170, Mileage of 820 miles x .58=\$475.60, meals 2 days 3 members \$248.40.

\*\*\*all travel cost, hotels, and food are based on current state rates.

### Total Budget



Budget Category	Request	Other Grant or Funding Sources	Local Cash Contributions	In-Kind Contributions	Total Cost
Total	\$27,988.20	\$0.00	\$0.00	\$0.00	\$27,988.20

Authorizing Official



12-2-2019

For the fiscal-year 2020 grant contracts, we are looking into having contracts executed via electronic signatures. Due to this anticipated change, please carefully read and complete this section.

In this section, the "Authorizing Official" is the individual who will sign the grant contract (if grant funding is awarded). The Authorizing Official must be a person who is authorized to enter into a binding contract for the Grantee (if grant funding is awarded). The Authorizing Official may not be a judge or other state employee. The Authorizing Official might be the County Administrator, Chairman of the Board of Commissioners, Court Administrator, City Manager, Legal Counsel, Finance Director, Mayor, etc.

Only one person may sign the grant contract as the Authorizing Official for the Grantee. The Grantee might have more than one individual who is authorized to enter into binding contracts for the Grantee that is receiving funds, or the Grantee's local rules might provide that multiple people must sign contracts. In either case, the Authorizing Official's signature on the contract (if grant funding is awarded) would represent the mutual agreement and acceptance of the contract by all persons who are authorized to enter into binding contracts for the Grantee.

By checking this box, I certify that I have read and I understand the above language. \*

Yes

Authorizing Official First Name: \*

Gary

Authorizing Official Last Name: \*

Sauer

Authorizing Official Title: \*

Chairman of the Board of Commissioners

Authorizing Official Organization/Agency: \*

Benzle County

Authorizing Official Phone Number: \*

231-651-0647

Authorizing Official E-mail Address: \*

garysauer53@yahoo.com

By checking this box, I certify that the above Authorizing Official is the individual who will be signing the grant contract (if grant funding is awarded) and who is authorized to enter into a binding contract for the Grantee. \*

Yes

## Certification Form

### Authorization Form

By checking this box, the Project Director, Financial Officer, Authorizing Official, and all other representatives of the applicant court understand and agree that the project proposed in this application meets the applicable requirements of this grant program, that all information presented is correct, and that all representatives of the applicant court will comply with the provisions of all applicable state and federal laws. Furthermore, I certify that all representatives of the applicant court understand and agree to comply with the Assurances and all other requirements set forth in the grant application. \*

Yes

Name of Person Completing Form: \*

Clayton Kelley

Title: \*

85th District Court Magistrate/Court-Administrator

11/27/2019

WebGrants - Michigan Courts

**\*By checking this box, I certify that the Chief Judge of this court supports our court applying for this grant opportunity.\*** Yes

## BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 12/13/2019

Request to Amend the 2019/20 Budget for the following:

### Account to be Increased:

Line Number	Account Name	Amount
101-131-539.00	State Grants (revenue)	28,000.00

Total \$ 28,000.00

### Account to be Increased:

Line Number	Account Name	Amount
101-131-801.00	Contracted Services-Drug Court (expense)	28,000.00

28,000.00

SIGNED: \_\_\_\_\_

**Michigan Supreme Court  
State Court Administrative Office  
Michigan Drug Court Grant Program  
Fiscal Year 2020 Contract**

**Grantee Name:** 19th Circuit Court — Adult Drug Court  
**Unique Identifier:** U10132  
**Federal ID Number:** 38-6005853  
**Contract Number:** 18017  
**Grant Amount:** \$28,000

**1. Parties**

1.01 This contract is between the State Court Administrative Office (SCAO) and the 19th Circuit Court — Adult Drug Court (Grantee).

**2. Amount and Grant Program**

2.01 The SCAO will reimburse the Grantee up to \$28,000 for the Grantee's expenses under this contract.

2.02 The grant funding is from the Michigan Drug Court Grant Program.

**3. Duration**

3.01 This contract begins on October 1, 2019, and ends on September 30, 2020, at 11:59 p.m.

**4. Terms**

4.01 This contract contains the entire agreement between the parties. It does not include any other written or oral agreements, except the following:

- A. Reporting requirements (see Attachment A),
- B. Assurances,
- C. Allowable/disallowable expense list,
- D. Conditions on expenses, and
- E. Approved grant budget.

**5. "Grantee's Agents" Defined**

5.01 The Grantee may partner with other parties to assist with contract performance. In this contract, the term "Grantee's agents" will refer to the Grantee's employees, contractors, subcontractors, vendors, and subrecipients.

## **6. Relationship and Duties**

- 6.01 The Grantee and Grantee's agents are not SCAO employees.
- 6.02 The Grantee and Grantee's agents are not eligible for any employer-employee benefits from the SCAO. This includes retirement benefits, pensions, insurance, fringe benefits, workers compensation, training, holiday pay, sick pay, vacation pay, and other benefits that can arise out of an employer-employee relationship.
- 6.03 The Grantee is responsible for workers compensation and other employee benefits for services performed under this contract.
- 6.04 The Grantee and Grantee's agents may not enter into contracts for the SCAO.
- 6.05 The Grantee will pay all taxes regarding activities under this contract.
- 6.06 Except for the grant amount, the SCAO and the Michigan Supreme Court have no financial obligation to the Grantee.
- 6.07 The Grantee agrees to comply with all of the contract terms, including the reporting requirements, assurances, allowable/disallowable expense list, conditions on expenses, and approved grant budget.

## **7. Reimbursement and Budget**

- 7.01 This is a reimbursement-based grant.
- 7.02 The Grantee's expenses are eligible for reimbursement only after the Grantee has paid the expense.
- 7.03 The Grantee's expenses are eligible for reimbursement only if the Grantee incurred the expense during the time period that this contract is effective. Consumable expenses, such as drug tests, are eligible for reimbursement only if the item can reasonably be consumed (and the Grantee incurred the expense) during the time period that this contract is effective.
- 7.04 The Grantee's expenses are eligible for reimbursement only if included on the allowable expense list and the approved budget.
- 7.05 The Grantee's expenses are eligible for reimbursement only after the Grantee has exhausted all other available funding options. Examples of potential other funding options include local court or county funding, federal funding, participant fees, and partnerships with nonprofit organizations. If the Grantee has other available funding options but relies on the grant funding under this contract first, the SCAO may reduce the reimbursement amount by an amount that is equal to the other available funding options.
- 7.06 Reimbursements for travel expenses (such as mileage) may not exceed the lesser of the Grantee's travel rates or the State of Michigan travel rates.
- 7.07 The Grantee may request to amend the grant budget by submitting a Contract Amendment in WebGrants. The SCAO must approve any request to amend the grant budget.
- 7.08 The Grantee must request expense reimbursement four times per year (see Attachment A). The request to reimburse each expense must include the hourly rate or cost per unit, amount of hours worked or number of units, a description of services provided, the date of the expense, the amount requested, and proof that the Grantee has paid the expense. The grant will not reimburse flat fees.
- 7.09 The SCAO will reimburse expenses upon their approval of all or part of the Grantee's reimbursement request.
- 7.10 The Grantee must sign up through the online vendor system to receive reimbursement payments via electronic funds transfers or direct deposits. To register, go to the Department of Technology, Management, and Budget's [website](#).



## **8. Religious Programming**

8.01 The Grantee will not spend grant funds on a program that has a religious component. Before the Grantee refers a person to, or provides a person with, a program with a religious component, the Grantee must do the following: (1) allow the person to choose whether to participate in the program, (2) ensure that a person who chooses to not participate is not penalized, and (3) provide at least one secular option.

## **9. Assignment**

9.01 The Grantee may not assign any portion of this contract unless the SCAO agrees in writing.

## **10. Procurement Contracts and Subcontracts**

10.01 The Grantee may enter into procurement contracts and subcontracts for activities under this grant.

10.02 The Grantee must provide the SCAO with copies of any procurement contracts and subcontracts if the SCAO requests them.

10.03 In any procurement contract or subcontract, the Grantee must include all terms from this contract.

## **11. Confidential Information**

11.01 All medical and treatment information of participants served under this contract is confidential. The SCAO and the Grantee agree that this information will not be disclosed except as allowed by law.

11.02 The Grantee agrees to comply with the Health Insurance Portability and Accountability Act (HIPAA), 42 CFR Part 2, and the Michigan Mental Health Code. Some of these requirements include the following:

- A. The Grantee and Grantee's agents must not share information that is protected under HIPAA, 42 CFR Part 2, or the Michigan Mental Health Code. The Grantee is liable for the unauthorized use or disclosure of protected information. This includes data and information that the SCAO provides to the Grantee.
- B. The Grantee must include in any procurement contract and subcontract that the Grantee's agents must not share protected information. This includes data and information that the SCAO provides to the Grantee.
- C. The Grantee must have written policies and procedures about using and disclosing protected information. The policies and procedures must include that the Grantee restricts their employees' access to protected information.
- D. The Grantee must have a policy to report to the SCAO unauthorized use or disclosure of protected information.

11.03 During contract performance, the Grantee and Grantee's agents might learn information about the SCAO and the SCAO's activities. This information is confidential, and the Grantee and Grantee's agents may not disclose this information unless the SCAO agrees in writing. If law or court order requires disclosure, before the Grantee or any of the Grantee's agents disclose the information, the Grantee must notify the SCAO of the disclosure and the SCAO will have a reasonable opportunity to respond. The Grantee agrees to keep this information confidential after this contract ends.

## Susan Boyd

---

**From:** Mitch Deisch  
**Sent:** Tuesday, November 19, 2019 10:11 AM  
**To:** Susan Boyd  
**Cc:** Pat Heins (c1951pah@manistee-county-mi.gov); Gary Sauer  
**Subject:** FW: Drug Court Grant 19th Circuit-Benzie County  
**Attachments:** img-Y18151920-0001.pdf

Susan,

Please place this item on the next COTW, we will need to amend our court budget to account for the \$28,000 Grant. Money in, money out.

Thank you.

Mitchell D. Deisch  
Benzie County Administrator  
448 Court Place  
Beulah, MI 49617  
231-882-0558

-----Original Message-----

From: Patricia Heins <c1951pah@manistee-county-mi.gov>  
Sent: Monday, November 18, 2019 3:39 PM  
To: Gary Sauer <garysauer53@yahoo.com>; Mitch Deisch <MDeisch@benzieco.net>  
Subject: Drug Court Grant 19th Circuit-Benzie County

Good Afternoon,

We applied for and are in the process of final review for a Drug Court Grant for Benzie County. The total grant amount awarded as of this writing is \$28,000. I have attached a copy of the contract which, if agreed to by the board, will have to be signed by the Board Chairman.

I wanted to get this circulating for review since if/when we get the final approval we won't have much time before they need the contract back. Can you advise on how best to proceed? Should I get it on a board agenda now or wait for final approval?

Thanks  
Pat

-----Original Message-----

From: CIRCUIT COURT XEROX <circuitrx@manistee-county-mi.gov>  
Sent: Monday, November 18, 2019 3:19 PM  
To: Patricia Heins <c1951pah@manistee-county-mi.gov>  
Subject: Scan from the 19th Circuit Court

Number of Images: 3  
Attachment File Type: PDF

# Benzie Senior Resources

## 2019 Annual Report

10:15



**Quote from Home Delivered Meals Client**  
*"They become good friends and are so helpful. They help with little things like pick up my newspaper and shovel my walk."*



**We provided services to 522 veterans and spouses of veterans, representing about 32% of our overall client base.**

**Quotes from those who attend The Gathering Place**  
*"I had no idea what to do with my phone until I met Robert!"*

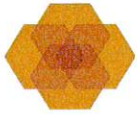


**Quote from a Home Delivered Meals Client**  
*"I am a stroke victim with permanent vision loss and not able to drive ever again. The meals program allows me to remain in my own home. I am so grateful for BSR and the fine staff and volunteers."*



**1,616 Benzie Seniors served**  
**102 are 90 years old and older**  
**70% are 70 years and older**





# BENZIE

## SENIOR RESOURCES

Be connected. Be supported. Be home.

10542 Main Street  
Honor, MI 49640

[www.BenzieSeniorResources.org](http://www.BenzieSeniorResources.org)

### MISSION STATEMENT

To provide exceptional services, resources and trusted care to support Benzie seniors.

### VISION STATEMENT

Benzie Senior Resources will enrich the lives of all Benzie seniors by identifying focused priorities designed to maximize resources to meet community needs. We will provide services, resources and creative, innovative leadership in order to make Benzie County a livable, age-friendly community that promotes senior dignity and independence.

### BOARD OF DIRECTORS

Beverly Holbrook, President  
Ron Dykstra, Vice President  
Jane Elzerman, Treasurer  
Denise Favreau, Secretary  
Nancy Mullen-Call  
Deborah Rogers  
Al Amstutz  
Leo Hughes  
Rosemary Russell

### ADMINISTRATIVE STAFF

Douglas Durand, Executive Director  
Sabra Boyle, Fiscal Manager  
Angela Haase, Administrative Assistant  
Nancy Chmielewski, Receptionist

### From the Executive Director

I am honored to work with an outstanding group of employees, volunteers and contractors who are dedicated to providing exceptional services, resources and trusted care to support Benzie Seniors. Overall, there are 206 individuals making a difference for our seniors living in Benzie County **every day!**

The senior population continues to grow and by 2022, those over 60 will make up 38% of Benzie County's population. The increase in demand for services from the aging population will be a challenge; however, for almost 45 years, Benzie Senior Resources has been at the forefront in providing a comprehensive and integrated delivery of services to seniors in Benzie County that improves their quality of life, their health and safety, their social support systems, their nutrition, and their ability to stay in their homes. Challenge accepted!

We couldn't do any of this without the continued support of our community via the Senior Millage, Walk-a-Thon, our Year-End Appeal and through other donations.

Thank you to our local business community for supporting our annual Volunteer Recognition Event, March for Meals and Walk-a-Thon by sponsoring these events and providing in-kind gifts.

Thank you to the many local churches that support us through donations, purchasing gifts for the Christmas Holiday Gift Bags for the homebound seniors and holding special events that benefit the seniors in Benzie County.

Thank you **ALL** for your generosity!

By working together as a community, we will continue to provide the care and services that meet the highest standard for generations of aging adults and their families.

In warm regards,  
Douglas Durand, Executive Director





# MEALS AND FOOD SERVICES

Congregate Meals • Home Delivered Meals • Senior Project Fresh • Senior Dining Out  
BACN Red Bag Program • Commodities • Nutrition Education

## Striving to Eliminate Food Insecurity Among Seniors

### NUTRITION STAFF

David Main, Executive Chef  
Kathy Frederick, Assistant Cook  
Wanda Smigiel, Crew Leader  
Toni Hillier, Kitchen Assistant  
Laurie Ottenbacher, Kitchen Assistant  
Cathy Sanders, Kitchen Assistant  
Jeanna Burns, Kitchen Assistant  
Ryan Couturier, Kitchen Assistant  
Mary Connor, Kitchen Assistant

### HOME DELIVERED MEALS

Jeff Stockman, Coordinator

In 2015, food insecurity affected 12.7 % of American households. This is a particular problem for older Americans. Many live on a fixed income and are often healthier than those who are not at risk for food insecurity. Often, their conditions are caused or exacerbated by an inadequate diet.



The picture of food insecurity and malnutrition in older adults is changing. Historically, an older, frail person consuming a restricted “tea and toast” diet with few calories exemplified food insecurity and malnutrition. However, the advent of cheap — but non-nutritious — foods has given rise to the

coexistence of food insecurity, obesity and its complications: diabetes, high blood pressure and heart disease. Less healthy foods are often much cheaper than fresh fruits and vegetables, lean protein, and whole grains. Because adhering to a healthy diet is vital for maintaining health and managing many illnesses once they occur, food insecurity can significantly affect the health of older adults.

“Love this place! The salad bar is awesome with the fresh mixed greens and it’s healthy!”

***Based on our 2019 Home Delivered Meals Client Survey, 48% of our clients reported that without their home delivered meals, they would NOT get enough to eat. Benzie Senior Resources is actively addressing the***

***food insecurity problem for older Benzie County seniors.***

We address food insecurity and malnutrition issues through our Home Delivered Meals Program. Our meals are typically made from scratch with fresh vegetables, fruits and whole grains. We purchase a substantial amount food from vendor sources that partner with local farmers, giving our seniors foods that are in-season, healthier options. We also work directly with local farmers and producers to purchase in-season foods. The meals we prepare are reviewed by a Registered Dietician through the Area Agency on Aging of Northwest Michigan to ensure our organization meets federal and state nutritional guidelines for the older adult. These nutritional meals are provided at no cost to the clients, but they are given the opportunity to provide a donation.



***Based on 2019 Home Delivered Meals (HDM) Client Survey; 91% of our clients reported that receiving home delivered meals has helped them remain in their homes. 95% reported that receiving meals has helped them eat healthier foods and helped to improve their health.***



## By the Numbers

- 56,251 meals delivered to 263 homebound clients
- Served 20,545 meals to 1,388 people at The Gathering Place
- 6,456 volunteer hours provided to deliver meals
- 240 individuals received Project Senior Fresh \$20 Coupons (**record amount that we dispersed**)
- 66,220 miles driven in Benzie County to deliver meals
- Nutrition Education materials provided monthly
- 5,797 Dining Out Vouchers purchased by 598 individuals
- 20 individuals received BACN Red Bags, twice a month, to help alleviate food insecurity in seniors
- Every month we deliver food commodities boxes to 30 individuals
- 93% rated the quality of meals as good to extremely good
- 99% rated the friendliness of staff and volunteers as good to extremely good
- People come from Grand Traverse, Kalkaska, Leelanau, Manistee & Wexford Counties to eat lunch at The Gathering Place



## HOME SERVICES

**Respite Care • Snow Removal • Homemaker Program • Lawn Chore  
Medication Management • Senior Companion Program**

### HOME HEALTHCARE STAFF

Megan Francis, R.N., Director  
Barb Worland, R.N.  
Stacey Moseler-Sweeney, R.N.  
Grace Blood, C.N.A.  
Jenya Cobb, C.N.A.  
Traci Hultman, H.H.A.  
Shari Ingersoll, H.H.A.  
Tammy Jenkins-Finney, C.N.A.  
Mellie Long, C.N.A.  
Sharon Parker, H.H.A.  
Jessica Rastelli, C.N.A.  
Josepha Wilkins, C.N.A.

*"I cannot climb stairs or ladders. Scrubbing floors is very difficult. I cannot change light bulbs. Making the bed is harder now. Having a clean house is important to me. My worker's pride in her work has given pride in my home back to me."*

*"Since I can't shovel or take care of the snow, I am very grateful to BSR for this service. The cost is very affordable and appreciated!"*

There comes a time when a helping hand can make a huge difference. Whether we are needed because of aging, the onset of an illness, or a sudden injury, Benzie Senior Resources is here to support mobility, independence, and well-being all in the comfort of home.

**Independence is key to wellness.** People live healthier and more satisfying lives when living in their own homes and communities. We provide the highest standard of non-medical home care to help ensure you or your aging loved ones maintain your independence for as long as possible. We are also there for clients following a hospital stay to lend the helping hand required to make recovering in their home possible while they focus on returning to full strength. From simple tasks such as providing friendship and phone calls to larger ones like medication and bathing assistance, we make living comfortably at home possible.

## By the Numbers

- 6,881 Personal Care Visits
- 4,680 homemaking services hours to 128 clients (**record year!**)
- 789 Respite Care Visits
- 1,105 R.N. visits for assessments, medication management and in-home foot care (**record number of visits!**)
- 1,298 snow plows to 140 clients
- 15,587 hours in the Home Care Services Program (**record number of hours**)
- 815 lawn mowings to 103 clients (**record year for number of clients and mowings provided!**)
- Twelve clients were provided a Senior Companion Volunteer to help decrease their isolation by getting out for appointments, shopping, socialization and providing a break for the family caregiver.





# HEALTH AND SAFETY SERVICES

Hearing Clinic • Blood Pressure Clinic • Foot Clinic  
Oral Health Care • Guardian Medical Monitoring • Project LifeSaver

## Another Milestone Celebration!

We have helped our 100th person in the Senior Oral Healthcare Program! In total, 249 dental visits were made at no cost to program participants.

Thank you to our dental partners: Dental Clinics North Traverse City, Northwest Michigan Health Services and the Michigan Community Dental Clinics in Manistee. We started this program in 2014 with grants from both the Benzie County Community Chest and Grand Traverse Area Community Foundation.

## By the Numbers

- 36 monthly hearing clinic visits at no cost to participants
- 152 individuals with a total of 463-foot care clinic appointments
- 33 clients utilized Guardian Medical Monitoring System for emergency needs at no cost to them
- Five families felt a greater sense of security and peace of mind knowing their loved one was utilizing the Project LifeSaver device in the event they may wander away from their homes.

Numbers from Clients who participated in the Oral Healthcare Dental Program and had follow-up dental care:

- 100% rated the condition of their oral health care as good to very good.
- Overall, the associated pain in their mouth disappeared.
- Nutritional intake improved by 92%.
- See a dentist/hygienist at least yearly.



# SUPPORT SERVICES

Essential Needs Emergency Fund • Equipment Loan Closet • Estate Planning  
Tax Preparation Senior Transportation Services • Medicare/Medicaid Assistance Program  
Information & Assistance

## By the Numbers

- 202 Seniors were provided 1,702 Benzie Bus Passes for a total of 20,424 rides (**record year for the number of clients and number of bus passes!**)
- 240 clients received Income Tax Preparation Assistance at no cost to them
- 185 individuals were guided through the Medicare/Medicaid maze with assistance in Part D Prescription coverage, choosing the right Medicare Supplemental Insurance, annual paperwork and documentation for Medicaid
- 14 individuals received financial assistance through the Senior Essential Needs Fund Program
- 52 individuals obtained free estate planning advice through the partnership with Swogger, Bruce & Miller Law Firm
- BSR Information and Referral professionals answered 11,295 inquiries leading service referrals
- 300 individuals acquired durable medical equipment and supplies at no cost to them





# SOCIAL CONNECTIONS

## The Gathering Place Senior Center in Honor

Senior centers are designated as community focal points that not only provide helpful resources to older adults but serve the entire community with information on aging, support for family caregivers, training professionals and students and developments of innovative approaches to aging issues.

**SENIOR CENTER STAFF**  
Dawn Bousamra, Senior  
Center Coordinator  
Susan Glass, Senior Center  
Assistant



Research suggests that activity participation is essential to quality of life.

Activity has important life benefits:

- Reduces risk of depression
- Reduces global cognitive decline
- Enhances social connectedness

## The Gathering Place

### Senior Center Strives to Provide:

- Daily meals, nutrition education and other wellness programs
- Exercise Classes including Yoga, Zumba, Balance & Stretching and Chair Yoga
- Health Services including: blood pressure and blood sugar checks, flu shots, hearing assessments, foot clinics and support groups
- Education Classes including: Eat Smart & Live Strong, Move More, computer/technology classes, Living with Diabetes and Chronic Pain and lunch & learn series
- Information and Assistance including: Medicare/Medicaid seminars, tax preparation, avoiding identity theft, estate planning and referrals and connection to appropriate community support services
- Social Events and Programs including crafts, board & card games, birthday parties, music programs, day trips and in-house movies



### THE GATHERING PLACE SENIOR CENTER HIGHLIGHTS

Hired Susan Glass as our New Senior Center Assistant • Built a Tranquility Garden • Offered a Diverse Selection of Crafts including Pottery, Building Bird Houses & Creation of Stepping Stones • Collaborated with Michigan State Extension for Eat Smart, Live Strong & Move More! • Offered AARP Smart Driving Course • Took a group to the 1st Annual Relative Care Day at the State Capitol & Senior Appreciation Day in Cadillac • 7,507 cumulative number of individuals participated in the variety of activities offered.





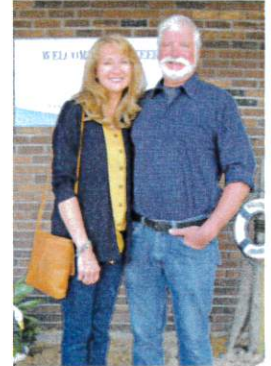


## VOLUNTEERS

We couldn't do all that we do if it wasn't for the wonderful volunteers who give their time to Benzie Senior Resources. All 158 volunteers make a difference in so many lives from the Home Delivered Meals Volunteers who deliver a meal, a smile and a message of goodwill to the Melody Makers who put on an event every Tuesday & bring music, dancing and smiles to so many. The activity volunteer leaders enrich others through their group activities and our front desk and administrative volunteers greet, interact and offer guidance to help navigate Medicare, Medicaid and Social Security Benefits.



We have a small group of volunteers who make wellness phone calls every morning to our homebound seniors; just being a friend, a caring voice on the other end of the line is what it's all about. And our Walk-a-Thon volunteers give so much each year ensuring this event is successful. The Walk-a-Thon wouldn't occur if it wasn't for their continuous support and dedication. Our Board of Directors volunteers do so much behind the scenes and are dedicated to leading Benzie Senior Resources now and in to the future.



Total Volunteer Hours – 15,194 resulting in a savings/value of \$167,134 to Benzie Senior Resources!



**Quote from a Home Delivered Meals client**  
*"I think they are wonderful. They make my day! A little conversation goes a long way!"*

### Volunteer Story



Ann and Jack Howell deliver Meals-On-Wheels with a side of smiles and compassion. In the winter, they deliver meals together and during the summer months, Ann's friend serves as her co-pilot on the route.

Ann started volunteering 9 years ago. She wasn't working at the time and had the desire to volunteer in her community. She found her place with Benzie Senior Resources and has been delivering meals ever since. Jack followed suit about 7 years ago. Why deliver meals? Ann's response is heartfelt. ***"I'm***

***drawn to seniors. I really enjoy seeing them and checking in to make sure they are safe and happy."***

Jack and Ann are also regular visitors to The Gathering Place, where they find the food to be, "unbelievable!"

#### **Quotes from those who attend The Gathering Place**

*"We enjoy the music and the help we receive when we walk in the door."*

#### **Quote from Home Delivered Meals' Client**

*"They saved my life! I was down and couldn't get up. Volunteers called EMS and got me the help I needed."*





## TOWNSHIP REPORT - CLIENTS SERVED

# of services	Almira	Benzonia	Blaine	Colfax	Crystal Lake	Gilmore	Homestead	Inland
1 service	60	136	24	23	57	32	105	61
2-3 services	53	126	9	13	30	30	108	65
4-6 services	29	42	12	4	17	9	51	16
7+ services	3	11	1	0	3	3	10	7
Total Clients	145	315	46	40	107	74	274	149

# of services	Joyfield	Lake	Platte	Weldon	City of Frankfort	Grand Total	Percentage
1 service	34	63	26	25	59	705	43%
2-3 services	29	44	27	21	55	610	38%
4-6 services	16	14	4	5	31	250	16%
7+ services	2	4	1	2	4	51	3%
Total Clients	81	125	58	53	149	1616	100%



## ADDITIONAL HIGHLIGHTS FROM 2019

Proud to be awarded the  
**Non-Profit Member  
Community Impact Award**  
by Benzie County Chamber  
of Commerce

Successful **Build A Van**  
Fundraising Campaign with  
support from: Benzie County  
100 Women Who Care, Grand  
Traverse Band of Ottawa &  
Chippewa Indians 2% Grant,  
March for Meals Restaurants  
and 82 Individual Donors



565 LIKES ON  
FACEBOOK

Over 200 Christmas Holiday Gift Bags went out to homebound seniors!





Benzie Senior Resources is very fortunate to have many collaborative relationships with agencies, businesses and houses of worship that help us in our quest to meet the needs of Benzie County seniors!

Area Agency on Aging of NW Michigan • BACN • Benzie Bus • Benzie County Sheriff's Department  
 Benzie Central Schools • Benzie Human Services Collaborative • Blaine Christian Church  
 Building Benzie Bonds Senior Workgroup Members • City of Frankfort  
 Cornerstone Assembly of God • Dental Clinics North • Family Fare  
 First Congregational Church of Frankfort • First Congregational United Church of Christ in Benzonia  
 Frankfort and Elberta United Methodist Church • Lake Ann United Methodist Church  
 Michigan Community Dental Clinics • MSU Extension • Norconk Farms  
 Northern Health Care Management • NW Michigan Community Action Agency  
 NW Michigan Health Services • Shop-n-Save • Silver Lake Elementary School  
 St. Andrews Presbyterian Church • Trinity Lutheran Church  
 UpNorth Fields • The many businesses that support us!

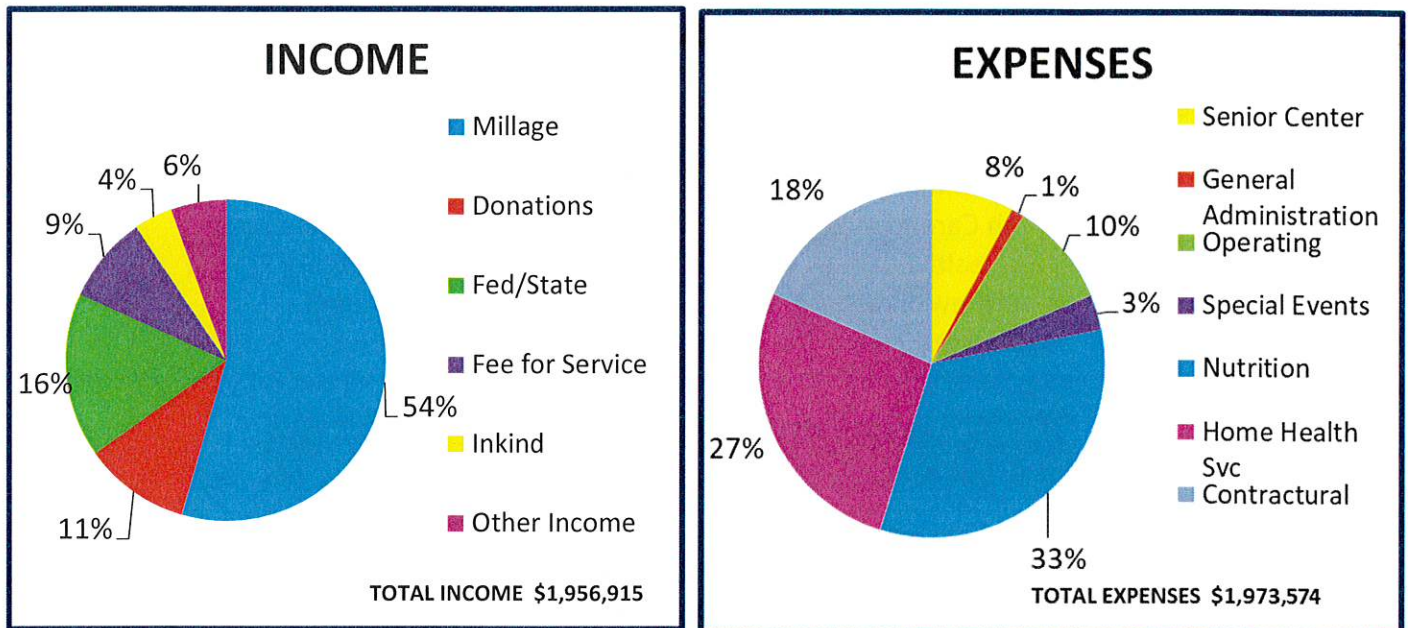
## SUCCESSFUL WALK-A-THON FUNDRAISING EVENT







# FISCAL YEAR 2019 FUNDING SOURCES



## Final Thoughts....

As we begin 2020, our focus includes the following:

- Celebrate our 45<sup>th</sup> Anniversary as an agency & 40<sup>th</sup> Anniversary of the Walk-a-Thon Fundraiser Event
- Continue to expand and grow the activities at The Gathering Place Senior Center that highlight maintaining health, understanding benefits & offering evening meals and events
- How to better serve the "Family Caregiver"
- Continue to pursue options for additional facility space
- Seek out additional collaborative opportunities
- Strengthen BSR Overall Capacity and Programming

# County Administrator Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission  
From: Mitchell D. Deisch, Administrator  
Date: December 10, 2019  
Subject: Administrator's Update 12/17/19

**1. Medical Examiner** – Attached is the three-party agreement for the creation of the Regional Medical Examiner's Office for the Counties of Benzie and Manistee and the appointment of a Medical Examiner. This agreement was entered by Benzie County, Manistee County and Dr. Lois Goslinoski on March 22, 2017. Section 4 Agreement Duration and Termination states, "Thereafter, this agreement shall renew for one additional term. Such term shall be for a four-year term. Notwithstanding any other provisions in this Agreement to the contrary, any party may terminate its participation under this Agreement by giving 90 days written notice to the other parties."

**2. December BOC Meetings** – Just a reminder that the BOC is meeting only once on December 17, 2019. The next meeting will be the organizational meeting being scheduled for Tuesday January 7, 2020.

**3. Office Holiday Hours** – All non-emergency offices will be closed on Tuesday December 24, Wednesday December 25, Tuesday December 31, 2019 and Wednesday January 1, 2020 in celebration of the holiday season.

**4. Health Insurance Meeting** – As directed by the BOC, staff set up our first meeting to discuss health insurance options for the future. The meeting was attended by Commissioner Taylor, various County employees and representatives from 44 North. The first meeting was held on Tuesday December 3, 2019. The second meeting will be scheduled for January 2020. Preliminary notes were taken and are attached.

**5. Room 138 Initial Cleaning** – The Administrator's office and Commissioner Roelofs started the process of cleaning room 138 in the lower level of the Government Center. Considerable progress was made on the first day of cleaning. We are working to identify which items are going to be required to be maintained and looking for options (digital scanning) or long-term storage. This is a marathon, not a sprint. Much more work is going to be required.

RECEIVED

DEC 10 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

6. **EDC Businesses Retention Educational Document** – During the November 2019 EDC meeting a subcommittee was established to develop a businesses retention educational document that will assist Benzie County businesses. The subcommittee consists of Rhonda Nye, Betsy Evans, Robert Russell, Paula Figura and Mitch Deisch. The goal is to have the document ready for distribution / use in the summer 2020. More to follow.



## Mitch Deisch

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**From:** Mitch Deisch  
**Sent:** Tuesday, December 3, 2019 12:23 PM  
**To:** Lois Goslinoski  
**Cc:** Gary Sauer; Jeffrey Dontz; gaylordjowett@gmail.com; Evan Warsecke; Dawn Olney; Tammy Bowers; Maridee Cutler; Susan Boyd; Sara Swanson; Ted Schendel; Troy Lamerson; Kyle Rosa; Dick Figura; Timothy Figura; Art Jeannot; Bob Roelofs; Rhonda Nye; Sherry Taylor; Linda Farrell; David Kieft; Cody Kastl; Thomas King  
**Subject:** Medical Examiner three party agreement  
**Attachments:** 20191203\_092542.pdf

Good Morning Dr. Goslinoski,

This morning we discussed the current Three Party Agreement (attached) for the Creation of the Regional Medical Examiner's Office for the Counties of Benzie and Manistee and the Appointment of a Medical Examiner that was approved by all three parties in March 2017.

Section 4 Agreement Duration and Termination states:

Thereafter, this agreement shall renew for one additional term. Such renewal term shall be for four (4) year term.

Notwithstanding any other provisions in this Agreement to the contrary, any party may terminate its participation under this Agreement by giving 90 days written notice to the other Parties.

I spoke to County Legal Counsel Dick Figura today regarding Section 4. It was his legal opinion that no additional actions need to happen by the Benzie County BOC (or Manistee BOC) for this agreement to automatically renew for another 4 year term ending December 31, 2023.

I have spoke to both the Sheriff Office and the Prosecuting Attorney's Office regarding the contract and they are both supportive of moving forward with extension clause.

Based upon the fact that the initial contract has expired, it would a perfect time for all parties (ME, Prosecuting Attorney, EMS, Sheriff Office, MSP, Special Deputies transport and BOC) to get together to discuss how everything is working and what areas may need to be improved upon.

It is my goal to place the current agreement in the 12/17/19 County Administrator's Update. After the first of the year, I will work to facilitate the group meeting.

Thank you for all that you do for Benzie County and wishing you a Happy Holidays!

Mitchell D. Deisch  
Benzie County Administrator  
448 Court Place  
Beulah, MI 49617  
231-882-0558

## Mitch Deisch

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**From:** Lois Goslinoski <loisrgoslinoski@gmail.com>  
**Sent:** Tuesday, December 3, 2019 12:42 PM  
**To:** Mitch Deisch  
**Subject:** Re: Medical Examiner three party agreement

Thank you. Please let me know if and when you and the other commissioners would like me to appear at a meeting again. I would need a little prep time if you want another presentation with an update on "stats" for 2019.

-Lois R. Goslinoski, D.O.

On Tue, Dec 3, 2019 at 12:22 PM Mitch Deisch <[MDeisch@benzieco.net](mailto:MDeisch@benzieco.net)> wrote:

Good Morning Dr. Goslinoski,

This morning we discussed the current Three Party Agreement (attached) for the Creation of the Regional Medical Examiner's Office for the Counties of Benzie and Manistee and the Appointment of a Medical Examiner that was approved by all three parties in March 2017.

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I have spoke to both the Sheriff Office and the Prosecuting Attorney's Office regarding the contract and they are both supportive of moving forward with extension clause.



**THREE PARTY AGREEMENT  
FOR THE CREATION OF A REGIONAL MEDICAL EXAMINER'S  
OFFICE FOR THE COUNTIES OF BENZIE AND MANISTEE  
AND THE APPOINTMENT OF A MEDICAL EXAMINER**

**THIS THREE PARTY AGREEMENT** is entered into by and between the County of Benzie, a municipal corporation and political subdivision of the State of Michigan, 448 Court Place, Beulah, Michigan 49617 ("BC"), the County of Manistee, a municipal corporation and political subdivision of the State of Michigan, 415 Third Street, Manistee, Michigan 49660 ("MC"), and Lois Goslinoski, DO, of 415 Third Street, Manistee, Michigan ("Medical examiner") collectively referred to as the "Parties," or individually as a "Party," shall govern participation in the Regional Medical Examiner's Office ("RMEO").

**RECITALS**

Article VII, Section 28 of the Michigan Constitution of 1963 provides, in part, that two or more counties, townships, cities, villages, or districts, or any combination thereof, may, among other things, enter into contractual undertakings or agreements with one another for the joint administration of any of the functions or powers which each would have the power to perform separately; and,

The Urban Cooperation Act of 1967, being MCL 124.501, et. Seq. provides that public agencies may exercise jointly any power, privilege, or authority that each agency may exercise separately; and,

The County Medical Examiners Act being MCL 52.201 et. Seq. (the Act"), permits two or more counties, by resolution of their respective boards of commissioners, to enter into an agreement to employ the same person to act as medical examiner for all of the counties; and,

The Parties have decided that it is in the best interest of such counties to create a RMEO; and,

The Parties desire to appoint Lois Goslinoski, DO, as the County Medical Examiner ("Medical Examiner") for the Regional Medical Examiner's Office ("RMEO"); and

The Parties endeavor to realize and recognize a substantial savings in time, effort, and expenses to each individual county by participating in a RMEO; and,

Therefore, in consideration of the foregoing, the Parties agree to this Interlocal Agreement as set forth below.

## **AGREEMENT**

Based upon the foregoing statements, the Parties agree to the following terms, conditions, representations, considerations and acknowledgements and mutually agree as follows:

### **1. APPOINTMENT OF COUNTY MEDICAL EXAMINER**

Pursuant to Section 1(1) of 1953 PA 181 (MCL 52.201(1)), MC and BC shall appoint the same physician who shall be licensed to practice medicine in the State of Michigan, to serve as the Parties' Medical Examiner. The appointment shall, as required by law, be for a term of four years. In that regard, MC has already appointed Lois Goslinoski, DO, as its medical examiner for the RMEO to a four year term which commenced on January 1, 2016 and which ends on December 31, 2019. In consideration therefor, BC hereby appoints Lois Goslinoski, DO, effective April 1, 2017, as its Medical Examiner for the RMEO for the unexpired portion of a four year term which ends on December 31, 2019.

### **2. APPOINTMENT OF DEPUTY MEDICAL EXAMINER**

The Parties' Board of Commissioners shall also appoint, if needed, the same Deputy Medical Examiner(s), who shall be licensed to practice within the State of Michigan as approved by the Medical Examiner.

### **3. MEDICAL EXAMINER'S DUTIES AND SERVICES:**

The Medical Examiner shall have such duties and provide such services as required and/or authorized by law, including but not limited to those set forth in 1053 PA 181 (MCL 52.201 et. sec.), as amended.

### **4. AGREEMENT DURATION AND TERMINATION:**

Thereafter, this Agreement shall renew for one additional term. Such renewal term shall be for a four year term.

Notwithstanding any other provision in this Agreement to the contrary, any Party may terminate its participation under this Agreement by giving 90 days written notice to the other Parties.

### **5. MC SERVICES TO BC:**

MC shall administer the RMEO, and shall be responsible for the activities and duties described below:

- A. MC shall secure the necessary office space for the RMEO and ensure that the RMEO is housed in the Manistee County Governmental Center.

B. Lois Goslinoski, DO, shall act as the medical examiner for both MC and BC. The Parties agree that both MC and BC shall be responsible for the supervision over the services to be performed by the Medical Examiner pursuant to this Agreement, including compensation. MC shall be solely responsible for the compensation of the Medical Examiner. BC will reimburse MC for fifty (50%) percent of the agreed upon Medical Examiner compensation and general office expenses.

C. Supervise the following services to be performed by the Medical Examiner.

1) The Medical Examiner shall be in charge of the operation and management of the RMEO, may establish policy and procedures related to the REMO, may promulgate rules related to the conduct of the RMEO, and except as otherwise provided in this agreement, appoint and direct all forensic investigators.

2) The Medical Examiner shall perform all services as required by the Act to all the Parties to this Agreement. The performance of the Medical Examiner services shall also be in accordance with the Medical Examiner's professional judgement, the standards of the profession, and consistent with the Parties' policies and federal and state law.

3) The Medical Examiner shall cooperate with the Prosecuting Attorney for all Parties and all law enforcement agencies in each Party's jurisdiction.

4) The Medical Examiner, or other RMEO representative, shall attend Elder and Vulnerable Adult Death review team meetings, Child Death review team meetings, court proceedings and meetings with families and other interested parties.

5) When requested, the Medical Examiner shall attend meetings with representatives from the Parties' Prosecutor's Office, Sheriff's Office, and Health Departments, to review the RMEO operations.

6) The Medical Examiner shall have sole and exclusive right to the management, retention, and release of the Medical Examiner records pertaining to the services rendered pursuant to this Agreement. Per MCL 52.202(4) of 1953 PA 181, as amended, medical records, books, papers, documents, or other items that the Medical Examiner or Deputy Medical Examiner obtains in conducting an investigation under 1953 PA 181, whether in response to a subpoena or otherwise, are exempt from disclosure under State of Michigan's Freedom of Information Act, 1976 PA 442. The records of the Medical Examiner shall be maintained and retained in accordance with any applicable statute regarding public records for that office.

7. The Medical Examiner shall keep and maintain all records necessary to the operation of the RMEO, and as required under the Act.

8. The Medical Examiner shall provide an annual report and death case statistics to all the Parties, and meet with the Parties' Administrators or boards of commissioners to provide an annual update.

## **6. COMPENSATION**

The total salary that will be provided to the Medical Examiner will be Forty Thousand Four Hundred Eight Dollars (\$40,408) annually, which will be split equally (50%/50%) by MC and BC. MC will provide all payroll services to the Medical Examiner and will bill BC monthly for their portion of the Medical Examiner salary, plus a 3%-administrative fee paid to MC to cover payroll, IT, supplies and other indirect costs. This position is considered part time in both counties and does not include any fringe benefits (health, dental, vision, retirement, etc.)

Both MC and BC will be 100% responsible for all additional costs associated with deaths within each county, which will include:

1. Body transportation to the morgue.
2. Performing of forensic autopsies. The ME will receive \$1,200 for each autopsy performed, not including toxicology and histology lab costs. Each County will be responsible for all autopsy and lab fees for their individual counties.
3. EMS Investigator fees.
4. Lab fees.
5. Funeral home expenses.
6. Capital costs.

For those capital costs that are to be shared by both MC and BC, the cost will be split equally.

MC shall invoice BC for any joint contractual costs.

## **7. GENERAL TERMS:**

- A. MC and BC shall be solely responsible for any investigation conducted by the Party's law enforcement investigation and emergency responders.
- B. Both BC and MC shall receive copies of any reports and records in its possession at the time of such request. The Parties shall be entitled to conduct audits of all books and records pertaining to this Agreement; however, any costs associated with a forensic audit or compilation of data that is not available in the ordinary course of business, shall be paid for by the requesting Party(ies).
- C. The Parties agree that no joint venture is created by this Agreement and that no separate or independent legal entity is created hereby.
- D. No liability, right or benefit associated with any employer-employee relationship shall be implied by the terms of this Agreement or services, activities or duties

performed under this Agreement. MC and BC shall be responsible for all benefits for its officers, including, but not limited to, wages, salaries, disability payments and/or benefits, including derivative benefits, dependent benefits or other benefits relating to disability and worker's compensation, and claims for damages to or destruction of its own equipment or its officer's clothing, and claims for its own officer's medical expenses.

E. To the extent permitted by law, each Party agrees to be liable for, defend, pay on behalf of, indemnify, and hold harmless the other Party(ies), its officers, elected and appointed officials, employees and others working for that Party from any third party claims, demands, suits or loss of any nature, including, but not limited to, bodily injury or death and/or property damage, which arises out of or is in any way connected with any activity or duties performed under this Agreement. This duty to indemnify, defend and hold harmless shall include all costs of litigation or defense of claims including attorney fees, costs and expert fees, provided that nothing herein shall be construed as a waiver of any governmental immunity by the Parties, or their employees, respectively, as provided by statute or court decisions.

F. The parties agree that when the RMEO is acting within the scope of its official duties or operations on behalf of BC, BC agrees to hold MC harmless for the actions of the RMEO. Likewise, when the RMEO is acting within the scope of its official duties or operations on behalf of MC, MC agrees to hold BC harmless for the actions of the RMEO.

G. The Parties agree that all indemnification and hold harmless promises, waivers of liability, representations, insurance coverage obligations, liabilities, and/or any other related obligations provided for in this Agreement with regard to any acts, occurrences, events, transactions, or claims, either occurring or having their basis in any events or transactions that occurred before the termination of this Agreement, shall survive termination.

H. Within ten (10) days from the execution of this Agreement, each Party shall provide a Certificate of Insurance, acceptable to the other Party, demonstrating that general liability coverage is available for any and all claims for personal injury or property damage which are or might be caused by activities or duties performed under this Agreement by any Party. Each Party agrees to keep said insurance coverage in full force and effect for the term of this Agreement. Each Party shall submit to the other Party, prior to the expiration of any insurance coverage, the new Certificate(s) of Insurance acceptable to the other Party. Any Certificate of Insurance shall name the other Parties as additional Insureds and contain the following cancellation notice:



"Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will mail 30 days written certificate holder."

Any Party may request a copy of said insurance certificate at any time.

During this Agreement, failure to produce a certificate of insurance within twenty (20) days of a request by a Party may allow the requesting Party to terminate this Agreement.

A lapse in the insurance coverage required under the Agreement shall be considered a material breach of this Agreement and the Agreement shall become null and void automatically as to the lapsing Party at any time such a lapse in coverage exists.

I. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the RMEQ or any of the Counties in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by each Party in relation to each Party's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any governmental immunity by the Parties, or their employees, respectively, as provided by statute or court decisions.

J. Each of the Parties to this Agreement agree to cooperate with the other Parties in the operation of RMEQ and their respective risk management systems. Each Party agrees that if an incident occurs and is reported as a part of its respective risk management system, and if the incident report involves activities involved with this Agreement for any participating entity or its respective staff or agent, a copy of said incident report will be immediately delivered to the designated representative of the other Parties. It is agreed and understood that said incident reports will be held in the strictest of confidence and that each Party agrees to cooperate fully with the other in the investigation and resolution of the incident or liability exposure revealed as a result of its respective risk management system.

K. This Agreement is not intended to be a third party beneficiary contract and confers no rights on anyone other than the parties hereto.

L. This Agreement sets forth the entire Agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not constructed strictly for or against any Party. The Parties acknowledge that they have taken all actions and secured all approvals necessary to authorize and complete this Agreement.

M. This Agreement shall be in full force and effect and is legally binding upon each Party at such time as it is signed and certified by all Parties.



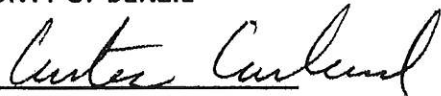
- N. This Agreement may be amended from time to time in writing and approved by resolution of the appropriate governing body of the Parties. The effective date of any amendment shall be the date as of which the last of the necessary Parties has approved the amendment.
- O. This Agreement shall remain in full force and effect and shall bind the Parties executing the Agreement and said governing body of the Party adopting a resolution giving its approval to this Agreement until terminated as provided in this Agreement.
- P. If a court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force and effect.
- Q. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret or decide any claim arising under this Agreement shall be brought in the 19<sup>th</sup> Circuit Court, where jurisdiction and venue are proper.
- R. The recitals shall be considered an integral part of this Agreement.
- S. The parties agree that they shall promptly deliver to the other Parties written notice and copies of any claims, complaints, charges, or any other accusations of allegations of negligence or other wrongdoing, whether civil or criminal in nature that the other Parties become aware of and which involves the performance of activities or duties under this Agreement. Unless otherwise provided by law and/or Michigan Court Rule, the Parties agree to cooperate with one another in any investigation conducted by the other Party or Parties of any acts or performances of any activities under this Agreement.
- T. Any written notice required or permitted under this Agreement shall be considered delivered to a Party as of the date that such notice is deposited, with sufficient postage, with the U.S. Postal Services. All notices under this Agreement are to be sent to the Administrator of each of the Parties.
- U. This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same instrument

IN WITNESS WHEREOF, this Agreement has been duly executed this Agreement on the 22 day of March, 2017.

LOIS GOSLINOSKI, DO

Lois R. Goslinoski, DO

COUNTY OF BENZIE

By:   
Its: Chairman

Witnessed by:

By:

Its: County Controller

Witnessed by:

By:

Its: County Clerk

COUNTY OF MANISTEE

By:

Its: Boards Chairman 3/21/87

Witnessed by:

By:

Its: County Controller

## Benzie County Health Insurance Committee Meeting

Tuesday, 12/3/19 – First Meeting

### 1) High Deductible Health Plans with HSA Accounts

- a. HDHP and HSA can be paired together
- b. 10/1/19 HDHP Spreadsheet Options
  - i. Red Parenthesis indicate how much the plan is below the monthly hard cap
- c. Qualified HDHPs
  - i. Everything applies towards deductible (including office visits and prescriptions, then copays apply after deductible met.)
  - ii. If enrolled as a single, out of pocket max would be \$2350 for single for the year (Options 1 & 2 on SS)
  - iii. If enrolled as family, family deductible amount must be met before any copays or coinsurance applies. (one person can meet the full family deductible).
- d. HSA Accounts
  - i. The county can contribute funds towards the HSA account
    1. Employer Contributions are subject to PA152 hard caps
    2. State allotted amount that an employer can pay for single/two person/family for insurance coverage.
  - ii. Both employee and employer can contribute tax free money, funds rollover each year. Even if you leave the county.
  - iii. Can set up bank accounts for employees to choose where they want HSA account set up or can set up everyone with same bank for HSA accounts.
  - iv. Funds can be used for eligible expenses tax free
  - v. If use funds for non-eligible expense, you will have to pay taxes on the ineligible funds used and receive a 20% penalty from the IRS.

### 2) Cost shares

- a. Is there savings for group to look at moving to 80/20 split vs hard cap?
  - i. Depends on the plan costs.
  - ii. Board wants employees to take on some of the cost.
- b. What benefits for employees to move to a HDHP?
- c. What benefits for employer to move to HDHP?
- d. Board will most likely introduce an employee cost share this year.

### 3) Can offer dual options

- a. le: Offer HDHP and HRA Plan as a Base and Buy Up Plan.
- b. If enrolled in HRA plan, cannot enroll in a Health Savings Account.
- c. Offer multiple deductible options.

### 4) Possibly look at other insurance carriers at renewal to see if there are cost savings with moving away from Blues.

- a. Priority health and BCN cannot coexist together at the same employer
- b. Quoted McLaren previously

### 5) Preparation for next meeting:

- a. Different HDHP options, 1400/2000/3000
- b. different HSA ER contribution amounts

# Finance Report

**Finance Issues:**

Approval of the payment of bills from November 27 to December 16, 2019 in the amount of \$493,628.03.

We received \$80K funding from Rotary Charities of Traverse City for the Land Bank's housing project in Honor last week. This is exciting for the Land Bank Authority, the Village of Honor, and the County. There are many moving parts right now but suffice it to say that this project is well on its way to fruition.

Tax bills are out! Merry Christmas Everyone!



## CASH SUMMARY BY FUND FOR BENZIE COUNTY

FROM 10/01/2019 TO 12/16/2019

FUND: ALL FUNDS  
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 12/16/2019
101	GENERAL FUND	1,113,160.43	2,398,651.01	2,873,643.07	638,168.37
201	BENZIE COUNTY ROAD COMMISSION	2,017,007.93	1,805,069.45	1,323,633.34	2,498,444.04
205	TNT OFFICER MILLAGE FUND	9,008.49	24,854.48	49,852.51	(15,989.54)
206	SHERIFF'S K-9 FUND	23,434.39	568.79	1,137.58	22,865.60
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,696.48	0.00	0.00	1,696.48
209	SCHOOL RESOURCE OFFICER	27,155.19	16,731.82	33,336.34	10,550.67
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	3,904.95	0.00	0.00	3,904.95
213	JAIL OPERATIONS FUND	93,715.07	616,722.07	681,391.49	29,045.65
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	649,007.33	549,026.00	645,544.80	552,488.53
215	FRIEND OF THE COURT FUND	77,429.33	862.65	0.00	78,291.98
216	SEASONAL ROAD PATROL FUND	22,674.72	405.87	811.74	22,268.85
217	SNOWMOBILE PATROL FUND	14,719.55	277.31	554.62	14,442.24
218	PARKS & REC - ICE RINK	16.69	0.00	0.00	16.69
219	AIRPORT AUTHORITY FUND	(13,391.09)	22,211.13	17,640.08	(8,820.04)
220	MARINE PATROL FUND	2,763.50	2,766.39	5,532.78	(2.89)
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	249,121.52	598,593.71	643,493.55	204,221.68
228	SOLID WASTE/RECYCLING FUND	201,399.24	41,529.26	83,708.82	159,219.68
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	(941.58)	4,750.94	9,501.88	(5,692.52)
231	SOIL EROSION (SESSC) FUND	32,909.00	4,620.00	7,500.00	30,029.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHORITY FUND	124,011.90	2,218.46	1,052.00	125,178.36
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	20,122.03	0.00	0.00	20,122.03
244	E.D.C. ENTERPRISE FUND	11,323.10	2,423.37	8,890.55	4,855.92
245	REMONUMENTATION/SURVEY GRANT FUND	25,755.27	525.00	1,050.00	25,230.27
246	GIS INFORMATION SYSTEM	7,111.28	0.00	0.00	7,111.28
247	ANIMAL CONTROL FUND	154,613.77	48,267.89	93,326.94	109,554.72
249	BUILDING DEPARTMENT FUND	109,112.22	160,445.89	182,437.66	87,120.45
256	REG OF DEEDS AUTOMATION FUND	124,924.80	9,438.44	6,318.64	128,044.60
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	INDIGENT DEFENSE COUNSEL	0.00	0.00	0.00	0.00
260	CPL CLERK TECHNOLOGY FUND	39,309.77	2,818.94	604.07	41,524.64
261	911 EMERGENCY SERVICE FUND	409,179.71	321,917.54	316,971.31	414,125.94
262	DISPATCHER TRAINING FUND	20,597.19	3,109.00	6,711.23	16,994.96
263	LOCAL CORRECTION OFFICER'S TRAINING	11,025.65	6,604.06	10,508.12	7,121.59
264	SHERIFF FORFEITURE FUND	4,148.57	0.00	0.00	4,148.57
265	JUSTICE TRAINING (302) FUND	2,777.79	3,450.31	3,680.42	2,547.68
269	LAW LIBRARY FUND	1,156.45	13,283.04	7,953.98	6,485.51
276	COMMISSION ON AGING MILLAGE FUND	329,181.71	276,976.78	553,950.00	52,208.49
285	POINT BETSIE LIGHTHOUSE FUND	(18,962.08)	27,951.41	11,681.14	(2,691.81)
287	FAMILY COURT GRANTS	37,459.96	6,981.32	0.00	44,441.28
292	CHILD CARE FUND	44,181.47	110,814.53	108,635.03	46,360.97
293	VETERAN'S RELIEF FUND	70,531.71	11,048.34	22,415.54	59,164.51
295	VETERAN'S MEMORIAL FUND	22,447.73	370.00	300.00	22,517.73
296	JUVENILE JUSTICE FUND	(1,720.81)	4,778.12	9,443.86	(6,386.55)
310	GOVERNMENT CENTER ADDITION DEBT FUND	113,536.93	13,547.11	0.00	127,084.04
312	MAPLES DEBT/MILLAGE FUND	91,804.71	114.52	0.00	91,919.23

CASH SUMMARY BY FUND FOR BENZIE COUNTY  
 FROM 10/01/2019 TO 12/16/2019  
 FUND: ALL FUNDS  
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 12/16/2019
371	JAIL RESERVE FUND	286.67	0.00	0.00	286.67
401	CAPITAL IMPROVEMENT FUND	200,673.40	21,137.00	42,274.00	179,536.40
412	MCF RENOVATIONS FUND	29,973.96	23,327.08	46,654.16	6,646.88
415	RAILROAD POINT	12,685.02	0.00	0.00	12,685.02
425	EQUIPMENT REPLACEMENT FUND	58,179.47	1,272.44	1,914.90	57,537.01
512	MEDICAL CARE FACILITY FUND	2,977,047.37	1,650,414.33	2,011,485.04	2,615,976.66
516	DELINQUENT TAX REVOLVING FUND	4,637,427.74	230,066.61	2,141.05	4,865,353.30
532	TAX FORECLOSURE FUND	681,448.40	23,977.13	7,758.64	697,666.89
535	CDBG HOUSING GRANT FUND	89,812.03	41,423.02	82,681.16	48,553.89
569	BUILDING AUTHORITY	5,707.20	289.72	668.81	5,328.11
595	COMMISSARY/CONCESSION FUND-JAIL	1,657.83	841.24	678.66	1,820.41
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	4,468,727.70	1,939,276.73	5,895,942.35	512,062.08
704	PAYROLL CLEARING FUND	21,383.18	545,962.69	485,022.31	82,323.56
721	LIBRARY PENAL FINE FUND	34,831.98	12,929.88	0.00	47,761.86
764	SHERIFF'S INMATE TRUST FUND	32,329.11	32,406.34	45,793.60	18,941.85
	TOTAL - ALL FUNDS	19,584,394.91	11,638,049.16	16,346,227.77	14,876,216.30

**BILLS TO BE APPROVED December 17, 2019**

Motion to approve Vouchers in the amount of:

\$ 190,022.73 General Fund (101)

\$ 75,602.74 Jail Fund (213)

\$ 22,103.52 Ambulance Fund & ALS (214)

\$ 4,391.30 Funds 105-238

\$ 7,899.84 ACO Fund (247)

\$ 21,843.11 Building (249)

\$ 13,910.26 Dispatch 911 Fund (261)

\$ 125,198.39 Funds 239-292

\$ 13,562.35 Funds 293-640

\$ 19,093.79 701 Fund

~~\$ 19,093.79~~ Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

\$ 493,628.03

## Payables November 27, 2019 to December 16, 2019

[illegible]

206-K-9 Fund  
207-Sheriff Reserve's  
208-Dive Team  
209-Resource Officer  
210-Benzie Kids  
211-D.A.R.E. Fund  
215-FOC

230-BVTMC  
232-Planning/Zoning  
235-CBDG  
238-EDC  
245-Remonumentation  
256-Reg of Deeds  
262-911-Training

269-Law Library  
270-Platte River Bridge  
271-Housing Grant  
276-Council on Aging  
285-Pt. Betsie Lighthouse  
292-Child Care Fund  
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt  
315-Benzie Leelanau Health  
321-Jail Bond  
371-Jail Bldg Debt Millage  
425-Equipment Replace

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	JEANNOT, ART	MILEAGE FOR OCTOBER 2019	MILEAGE	12/05/19	138.04	72978
101-101-860.00	TRAVEL	WARSECKE, EVAN	MILEAGE FOR NOVEMBER 2019	MILEAGE	12/05/19	38.28	73032
101-101-860.00	TRAVEL	SINGLETON, MEGAN	MILEAGE FOR MERS CONFERENCE	MILEAGE	12/12/19	48.72	73133
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC MEETINGS	43100200	12/12/19	30.50	73119
101-101-955.00	CONVENTIONS & MEETINGS	VISA-MITCHELL-DEISCH	TRAVEL/OFFICE SUPPLIES/SESQUICENTE	111519	11/27/19	60.53	72937
			Total For Dept 101 BOARD OF COMMISSIONERS			316.07	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	1,524.13	72989
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,524.13	73101
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	1,880.55	72989
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,880.55	73101
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	1,817.51	72989
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,817.51	73101
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	1,364.35	72989
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,364.35	73101
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	1,053.00	72989
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,053.00	73101
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	1,760.62	72989
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,760.62	73101
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	4,903.65	72989
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	4,903.65	73101
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	166.70	72989
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	166.70	73101
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	956.60	73101
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	956.60	73101
101-131-805.00	DISTRICT CT APPOINTED AT	O'BRIEN, AMANDA	TRANSCRIPTS OCTOBER 2019	TRANSCRIPTS	12/12/19	82.00	73116
101-131-805.00	DISTRICT CT APPOINTED AT	MCDONALD, PATRICK	COURT APPOINTED ATTY/NA CASES	110519	11/27/19	3,390.25	72921
101-131-805.00	DISTRICT CT APPOINTED AT	MCDONALD, PATRICK	COURT APPOINTED ATTORNEY NOV 2019	113019	12/12/19	1,187.75	73103
101-131-805.00	DISTRICT CT APPOINTED AT	NORTH POINTE LEGAL, P	COURT APPOINTED ATTORNEY NOV 2019	113019	12/12/19	2,147.50	73114
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FI	PROBATION OFFICE COPIER	5008036390	11/27/19	67.52	72938
101-131-860.00	TRAVEL	FELICZAK, KAREN	TRAVEL FROM MANISTEE TO BENZIE	112219	11/27/19	39.44	72915
101-131-860.00	TRAVEL	BROWN, NICHOLAS	TRAVEL & MEALS - RESEARCH ATTORNEY	113019	12/05/19	138.88	72956
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE & MEALS COURT REPORTER	113019	12/05/19	163.32	73006
101-131-955.00	CONVENTIONS & DUES	MANISTEE COUNTY	SHARED EXPENSES - NOVEMBER 2019	113019	12/05/19	230.00	72988
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	638.08	72989
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	638.08	73101
			Total For Dept 131 CIRCUIT COURT			38,362.65	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	TONER/KEYBOARD	DC74	11/27/19	147.85	72926
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	4 WATERS/DELIVERY FEE/DEC RENTAL	64-3335	12/05/19	41.00	72994
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	KEYBOARD/MOUSE/INK	406482851001	12/05/19	70.31	73002
101-136-805.10	PROBATE CT APPOINTED AT	JOHNSON, BRIAN	HARRIS	DP75	11/27/19	80.00	72917
101-136-805.10	PROBATE CT APPOINTED AT	JOHNSON, BRIAN	LONE	DP83	12/05/19	170.00	72980
101-136-805.10	PROBATE CT APPOINTED AT	KISH DYKSTRA & SCOTT	CLARK	27798	12/12/19	20.00	73097
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 10/13 -11/12	9842087550	11/27/19	70.38	72935
101-136-853.00	CELLULAR PHONES	CENTURYLINK	LONG DISTANCE & 800 NUMBERS - NOV	1481665402	12/12/19	1.61	73064
101-136-900.00	PRINTING & PUBLISHING	PIONEER GROUP	SCHULZ	DP93	12/12/19	88.80	73120
101-136-955.10	DUES & REGISTRATIONS	MCAA	MI COURT ADM ASSOC MEMBERSHIP DUES	DP84	12/05/19	75.00	72993
101-136-955.10	DUES & REGISTRATIONS	MICHIGAN PROBATE JUDG	2019 / 2020 MEMBERSHIP DUES	DP95	12/12/19	425.00	73106
101-136-955.10	DUES & REGISTRATIONS	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	448.28	72989
101-136-970.00	EQUIPMENT	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	448.28	73101



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GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND Dept 136 DISTRICT COURT							
Dept 141 FRIEND OF THE COURT 101-141-850.00	TELEPHONE	CENTURYLINK	Total For Dept 136 DISTRICT COURT			2,086.51	
			LONG DISTANCE & 800 NUMBERS - NOV	1481665402	12/12/19	46.35	73064
			Total For Dept 141 FRIEND OF THE COURT			46.35	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	2,225.33	72989
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	2,225.33	73101
101-142-727.00	OFFICE SUPPLIES	PURE WATER WORKS	WATER COOLER	12/1/19	12/12/19	7.66	73124
101-142-860.00	TRAVEL	CAMERON CLARK	MILEAGE/PHONE REIM	NOV	12/05/19	304.50	72957
101-142-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	3 MONTH MAINTENANCE AGREEMENT PAYM	139471	11/27/19	60.00	72923
101-142-957.40	NON REIMBURSABLE EXPENSE	MAFCA	MEMBERSHIP DUES AND CONFERENCE REG	12/6/19	12/12/19	225.00	73100
			Total For Dept 142 JUVENILE DIVISION			5,047.82	
Dept 172 ADMINISTRATOR							
101-172-727.00	OFFICE SUPPLIES	GOVERNMENTAL PRODUCTS	7500 A/P CHECKS/2500 PAYROLL CHECK	4377	11/27/19	704.68	72916
101-172-727.00	OFFICE SUPPLIES	VISA-MITCHELL DEISCH	TRAVEL/OFFICE SUPPLIES/SESQUICENTE	111519	11/27/19	15.89	72937
101-172-860.00	TRAVEL	VISA-MITCHELL DEISCH	TRAVEL/OFFICE SUPPLIES/SESQUICENTE	111519	11/27/19	90.95	72937
101-172-860.00	TRAVEL	DEISCH, MITCH	MILEAGE ALLOWANCE-DECEMBER 2019	120119	12/05/19	300.00	72967
101-172-860.00	TRAVEL	CUTLER, MARIDEE	MILEAGE TO TAHERA MEETING 12/10/19	MILEAGE	12/12/19	37.70	73076
			Total For Dept 172 ADMINISTRATOR			1,149.22	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	403601187001	11/27/19	152.99	72924
101-215-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	403601071001	11/27/19	152.99	72925
101-215-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	405938211011	12/05/19	305.98	73003
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	JURY BOARD PER DIEM	12/9/2019	12/12/19	35.00	73060
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	JURY BOARD MILEAGE	12/9/2019	12/12/19	1.16	73060
101-215-807.00	JURY BOARD FEES	MICK, JANICE	JURY BOARD PER DIEM	12/9/2019	12/12/19	35.00	73108
101-215-955.00	CONVENTIONS & MEETINGS	OLNEY, DAWN	JURY BOARD MILEAGE	12/9/2019	12/12/19	8.12	73108
101-215-955.10	DUES & REGISTRATIONS	UCOA	MILEAGE TO CLERK QTR CONF/ELECTION	12/11/2019	12/12/19	50.00	73117
101-215-963.00	COMPUTER SUPPORT	CHERRY LAN LLC	2020 UCOA ANNUAL DUES - DAWN OLNEY	11/21/2019	11/27/19	110.00	72934
101-215-970.20	EQUIPMENT - CAPITAL	TEAM FINANCIAL GROUP,	1-1-20 T03-31-20 MAINTENANCE	2020-0020	12/12/19	600.00	73066
			COPIER CONTRACT PAYMENT	40027957	12/12/19	120.97	73136
			Total For Dept 215 COUNTY CLERK			1,572.21	
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	449174-0	12/12/19	24.95	73092
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	449003-0	12/12/19	105.68	73092
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE FOR NOVEMBER 2019	113019M	12/05/19	103.41	73023
101-253-963.00	COMPUTER SUPPORT	APEX SOFTWARE	SKETCHING SOFTWARE/ANNUAL MAINTEN	30751	12/12/19	450.00	73047
			Total For Dept 253 COUNTY TREASURER			684.04	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-955.10	DUES & REGISTRATIONS	MICHIGAN ASSESSORS AS	MEMBERSHIP YEARLY	2019	12/05/19	90.00	72997
			Total For Dept 257 EQUALIZATION DEPARTMENT			90.00	
Dept 261 MSU EXTENSION							
101-261-730.00	POSTAGE	BENZIE COUNTY CLERK	MSU POSTAGE NOVEMBER 2019	POSTAGE	12/12/19	7.75	73052
101-261-800.00	CONTRACTED SERVICES	MSU EXTENSION BUSINESS	MOA FEE OCT-DEC 2019	1ST QTR	12/12/19	10,560.75	73110
101-261-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	3 MONTH MAINTENANCE AGREEMENT PAYM	139471	11/27/19	1.71	72923
			Total For Dept 261 MSU EXTENSION			10,570.21	

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY  
EXP CHECK RUN DATES 11/27/2019 - 12/12/2019  
JOURNALIZED  
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 262 ELECTIONS							
101-262-860.00	TRAVEL	OLNEY, DAWN	MILEAGE TO CLERK QTR CONF/ELECTION	12/11/2019	12/12/19	33.11	73117
			Total For Dept 262 ELECTIONS			33.11	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR NOVEMBER	1257	12/12/19	120.90	73053
101-265-750.00	MAINTENANCE SUPPLIES	SHOP AND SAVE	MERCURY BULB	112519	11/27/19	26.99	72930
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	PAPER SUPPLIES	1193527	12/05/19	158.51	72986
101-265-750.00	MAINTENANCE SUPPLIES	SHOP AND SAVE	TREE SKIRT	120219	12/05/19	45.99	73012
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CUPS/LINER/WIPES/FORKS	1194639	12/12/19	174.28	73099
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1194639-1	12/12/19	107.50	73099
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1993527-1	12/12/19	56.66	73099
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	BATTERIES	166616	12/12/19	53.96	73115
101-265-751.00	UNIFORMS	MORRIS, RICK	REIMBURSEMENT FOR UNIFORM ALLOWANC	120719	12/12/19	36.45	73109
101-265-800.00	CONTRACTED SERVICES	GOTTSCALK CLEANING S	JANITORIAL SERVICES NOVEMBER 2019	899	12/12/19	6,325.00	73089
101-265-820.00	SNOW REMOVAL	BENZIE COUNTY ROAD CO	PARKING LOT MAINTENANCE	5231	12/12/19	69.12	73053
101-265-821.00	GARBAGE DISPOSAL	AMERICAN WASTE	WASTE DISPOSAL DEC	3400982	12/12/19	190.00	73045
101-265-850.00	TELEPHONE	CENTURYLINK	LONG DISTANCE & 800 NUMBERS - NOV	1481665402	12/12/19	50.44	73064
101-265-850.00	TELEPHONE	PTS OF AMERICA, LLC	PAY PHONE DECEMBER 2019	2033277	12/12/19	50.00	73123
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 10/13 -11/12	9842087550	11/27/19	70.38	72935
			Total For Dept 265 BUILDING & GROUNDS			7,536.18	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	FIGURA, RICHARD	GENERAL MATTERS NOVEMBER 2019	BC-614	12/12/19	886.00	73084
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	1,166.67	72989
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,166.67	73101
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			3,219.34	
Dept 267 PROSECUTING ATTORNEY							
101-267-727.00	OFFICE SUPPLIES	THE EBCO COMPANY LLC	OFFICE SUPPLIES - FOLDERS LAVENDER	019244	12/12/19	138.00	73137
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 10/13 -11/12	9842087550	11/27/19	35.19	72935
101-267-860.00	TRAVEL	SONYA POTTS	REGION V BORDER TRAINING WORKSHOP	EXPENSE1119	11/27/19	151.81	72931
101-267-901.00	RESOURCE MATERIALS	REXL INC. DBA LEXISNE	NOVEMBER 2019 BILLING CYCLE	3092368026	12/12/19	88.00	73127
			Total For Dept 267 PROSECUTING ATTORNEY			413.00	
Dept 268 REGISTER OF DEEDS							
101-268-860.00	TRAVEL	BISSELL, AMY	TRAVEL & LUNCH FOR PASSPORT TRAINI	12/04/2019	12/05/19	115.62	72953
101-268-957.10	RECORD STORAGE	UNDERGROUND SECURITY	MICROFILM YEARLY STORAGE FEE	9401	12/12/19	1,030.00	73141
			Total For Dept 268 REGISTER OF DEEDS			1,145.62	
Dept 275 DRAIN COMMISSION							
101-275-819.00	CONTRACT SERVICE - LAKE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DA	1290119	12/05/19	333.33	72968
			Total For Dept 275 DRAIN COMMISSION			333.33	
Dept 285 CENTRAL SERVICES							
101-285-930.00	EQUIPMENT REPAIR	NETLINK BUSINESS SOLU	3 MONTH MAINTENANCE AGREEMENT PAYM	139471	11/27/19	1,921.64	72923
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	ADMINISTRATION COPIER	40020703	12/05/19	106.80	73021
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	EQUALIZATION COPIER CONTRACT PAYME	40020522	12/12/19	279.35	73136
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	PROSECUTOR COPIER PAYMENT	40023293	12/12/19	122.00	73136
			Total For Dept 285 CENTRAL SERVICES			2,429.79	
Dept 286 TECHNOLOGY SUPPORT							
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE 12/27/1	20162039	12/12/19	1,669.92	73091
101-286-970.00	EQUIPMENT	I.T. RIGHT	HP LAPTOP W/17IN SCREEN ZBOOK	20162234	12/12/19	780.00	73091

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 286 TECHNOLOGY SUPPORT							
Total For Dept 286 TECHNOLOGY SUPPORT							
						2,449.92	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	VISA-TED SCHENDEL	OFF SUPP/T&S/K9/JAIL REPAIRS	11292019	12/05/19	17.70	73029
101-301-727.00	OFFICE SUPPLIES	VISA-TROY LAMERSON	OFF SUPP/T&S/UNIF/GAS/T&S	11292019	12/05/19	175.04	73030
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	16-1 OC	47519	11/27/19	50.90	72939
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	K9 OIL CHANGE	47281	11/27/19	57.85	72939
101-301-748.00	GAS, OIL & GREASE	VISA-TROY LAMERSON	OFF SUPP/T&S/UNIF/GAS/T&S	11292019	12/05/19	38.00	73030
101-301-748.00	GAS, OIL & GREASE	VISA-TSCHENDEL 7161	GAS/OIL/GREASE	11292019	12/05/19	64.56	73031
101-301-749.00	VEHICLE REPAIRS	BENZIE COUNTY ROAD CO	NOV 19 FUEL BC50	1256	12/12/19	2,291.96	73053
101-301-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE	14-1 R&R LIGHTS	52956	12/05/19	504.15	72973
101-301-749.00	VEHICLE REPAIRS	MANISTEE FORD, INC.	16-1 R&R WHLRGS BOTH FRONT	169120	12/05/19	100.00	72991
101-301-749.00	VEHICLE REPAIRS	NUGENT HARDWARE	VEH REP/JAIL REPAIRS	11252019 1444	12/05/19	8.99	73001
101-301-751.00	UNIFORMS	COREY'S BIG DOG TOWIN	15-1 TOW TO HEIGES TRANSMISSION	P-202	12/12/19	50.00	73072
101-301-752.10	DRY CLEANERS	VISA-TROY LAMERSON	OFF SUPP/T&S/UNIF/GAS/T&S	11292019	12/05/19	243.80	73030
101-301-800.00	CONTRACTED SERVICES	ROBBIE'S DRY CLEANERS	NOV 2019 CLINGING	2624	12/05/19	17.50	73008
101-301-800.00	CONTRACTED SERVICES	MICHIGAN STATE POLICE	GATEWAY 10 01 2019 TO 12 31 2019	551-552764	12/05/19	387.00	72999
101-301-800.00	CONTRACTED SERVICES	I.T. RIGHT	MONTHLY CONTRACTED SERVICE 12/27/1	20162039	12/12/19	498.05	73091
101-301-800.00	TELEPHONE	MICHIGAN STATE POLICE	ANNUAL SRMS	551-553315	12/12/19	3,400.00	73107
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES 10/13 - 11/12	9842087552	11/27/19	389.03	72935
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES 10/13 - 11/12	9842087552	11/27/19	40.19	72935
101-301-850.00	TELEPHONE	CHARTER COMMUNICATION	TELEPHONE	0010078112119	12/05/19	44.83	72961
101-301-850.00	TELEPHONE	VISA=ROSA KYLE	TELEPHONE	11292019	12/05/19	0.99	73028
101-301-961.00	TRAINING & SCHOOLS	VISA-TROY LAMERSON	OFF SUPP/T&S/UNIF/GAS/T&S	11292019	12/05/19	165.09	73030
101-301-970.00	EQUIPMENT	HONOR BUILDING SUPPLY	1911000384 QUINTAL EQUIPMENT	1910128155	12/10/19	4.04	72977
101-301-970.00	EQUIPMENT	VISA=DAN SMITH	T&S/UNIF/DUES/EQUIPMENT	11292019	12/05/19	139.92	73027
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	GUN ACCESSORIES	1VRR-Y43Y-PFVG	01/06/20	43.88	73044
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	JAIL UNIF/MAINT EQUIP/COMP EQUIP	1G6Q-GG4M-1TM6	01/06/20	92.69	73044
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	COMP EQUIP DET BUREAU	1LJ1-TL64-TJK1	01/06/20	191.43	73044
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	COMP EQUIP DET BUREAU	1LQV-FRFM-TY4R	01/05/20	275.17	73044
Total For Dept 301 SHERIFF						9,292.76	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL	RIS0002518234	11/27/19	120.61	72910
101-333-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	79.46	73078
Total For Dept 333 SECONDARY ROAD PATROL						200.07	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL	RIS0002518234	11/27/19	71.32	72910
101-426-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	44.60	73078
101-426-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES 10/13 - 11/12	9842087551	11/27/19	45.19	72935
101-426-961.00	TRAINING & SCHOOLS	STATE OF MICHIGAN	SARA TITLE II WORKSHOP	6932	12/05/19	65.00	73016
Total For Dept 426 EMERGENCY MANAGEMENT						226.11	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	2,005.39	72989
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	2,005.39	73101
101-648-835.00	LAB FEES	NMS LABS	LAB FEES NOVEMBER 2019	1100739	12/12/19	646.00	73113
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL	TRANSFERS OCTOBER AND NOVEMBER	OCT/NOV	12/12/19	3,150.00	73095
101-648-959.00	FORENSIC AUTOPSIES	GOSLINSKI, LOIS R. D	AUTOPSIES NOVEMBER 2019	113019	12/05/19	3,600.00	72972
Total For Dept 648 MEDICAL EXAMINER						11,406.78	
Dept 649 MENTAL HEALTH							
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWO	DECEMBER APPROPRIATIONS	000879	12/05/19	10,091.92	72959

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Fund 101 GENERAL FUND							
Dept 649 MENTAL HEALTH			Total For Dept 649 MENTAL HEALTH			10,091.92	
Dept 670 DHHS BOARD							
101-670-721.00	PER DIEM - DHS BOARD	ANN LOVELESS	DHHS BOARD PER DIEM	120319	12/05/19	35.00	72947
101-670-721.00	PER DIEM - DHS BOARD	HARRISON, SCOTT	DHHS BOARD PER DIEM	120319	12/05/19	35.00	72974
			Total For Dept 670 DHHS BOARD			70.00	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	232.52	73078
101-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	RETENTION POLICY	R0001121	11/27/19	2,000.00	72922
101-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	INSTALLMENT PAYMENT PROPERTY & LIA	M0001121	12/05/19	70,535.24	72998
			Total For Dept 851 INSURANCE & BONDS			72,767.76	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL	RIS0002518234	11/27/19	3,759.77	72910
101-852-717.00	MEDICAL/DENTAL/VISION IN	CONQUEST, JEFF	RETIREE HEALTH SUPPLEMENT BENEFIT	120119	12/05/19	175.00	72963
101-852-717.00	MEDICAL/DENTAL/VISION IN	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT	120119	12/05/19	175.00	72985
101-852-717.00	MEDICAL/DENTAL/VISION IN	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEM	120119	12/05/19	175.00	73026
101-852-717.00	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	1,401.93	72989
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,401.93	73101
101-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	1,211.40	73078
101-852-874.00	MEDICAL INSURANCE - RET	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL	RIS0002518234	11/27/19	181.93	72910
			Total For Dept 852 MEDICAL INSURANCE			8,481.96	
			Total For Fund 101 GENERAL FUND			190,022.73	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL	RIS0002518234	11/27/19	120.61	72910
205-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	40.51	73078
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	NOV 19 FUEL BCSC	1256	12/12/19	199.47	73053
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALT	NOV INTEL 2019	939561-201911-1	12/05/19	57.90	73025
			Total For Dept 000			418.49	
Dept 851 INSURANCE & BONDS							
205-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	INSTALLMENT PAYMENT PROPERTY & LIA	M0001121	12/05/19	332.92	72998
			Total For Dept 851 INSURANCE & BONDS			332.92	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			751.41	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	VISA=TED SCHEDEL	OFF SUPP/T&S/K9/JAIL REPAIRS	11292019	12/05/19	61.97	73029
			Total For Dept 000			61.97	
			Total For Fund 206 SHERIFF'S K-9 FUND			61.97	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	NOV 19 FUEL BCSC	1256	12/12/19	78.58	73053
			Total For Dept 000			78.58	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			78.58	



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Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-751.00	UNIFORMS	EMBROID ME OF TRAVERS	MAINT SHIRTS	19390	11/27/19	50.00	72914
213-265-751.00	UNIFORMS	VISA-DAN SMITH	T&S/UNIF/DUES/EQUIPMENT	11292019	12/05/19	82.49	73027
213-265-751.00	UNIFORMS	VISA-TED SCHENDEL	OFF SUPP/T&S/K9/JAIL REPAIRS	11292019	12/05/19	111.14	73029
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	PT/MOPS/MOP HEADS	1194641	12/05/19	296.76	72986
213-265-783.00	EQUIP. SERVICES & SUPPLI	VISA-TED SCHENDEL	OFF SUPP/T&S/K9/JAIL REPAIRS	11292019	12/05/19	10.58	73029
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	JAIL UNIF/MAINT EQUIP/COMP EQUIP	IG6Q-GG4M-1TM6	01/06/20	75.74	73044
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	MAINT SUPPLIES, GLOVES	1L4G-NVQ-4QM7	01/04/20	74.95	73044
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	MAINT SUPPLIES	1LQV-FREM-6KWY	01/05/20	33.79	73044
213-265-784.00	GARAGE PICK-UP	KSS ENTERPRISES	PT/SANITIZERS	1195748	01/08/20	138.36	73099
213-265-935.00	JAIL REPAIRS	AMERICAN WASTE	DEC.19 WASTE PICK UP	3402293	12/31/19	100.00	73045
213-265-935.00	JAIL REPAIRS	BAY AREA HOODS	KITCH HOOD CLING	1109	11/27/19	450.00	72901
213-265-935.00	JAIL REPAIRS	KEN KNAPP LOCKSMITH	FRT OFF LOCK	1687	12/05/19	45.00	72983
213-265-935.00	JAIL REPAIRS	VISA-TED SCHENDEL	VEH REP/JAIL REPAIRS	11252019 1444	12/05/19	77.85	73001
213-265-935.00	JAIL REPAIRS	AMAZON CAPITAL SERVIC	OFF SUPP/T&S/K9/JAIL REPAIRS	11292019	12/05/19	167.50	73029
213-265-935.00	JAIL REPAIRS	AMAZON CAPITAL SERVIC	CORNER GUARDS - JAIL REPAIRS	1TK3-Y1G4-41GH	01/09/20	74.95	73044
213-265-935.00	JAIL REPAIRS	GMR SERVICE	WASHER REPAIR - NEW BELT	2467	01/07/20	181.20	73088
213-265-935.00	JAIL REPAIRS	PREVENTION INSPECTION	ONSITE INSPECTION	0042019	12/14/19	400.00	73122
213-265-935.00	JAIL REPAIRS	SHERWIN-WILLIAMS	PAINT/SUPPLIES JAIL REPAIRS	8927-9	12/12/19	40.47	73132
Total For Dept 265 BUILDING & GROUNDS						2,410.78	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	JAIL VEH EQUIP /OFF SUPP	11NJ-H61P-HR6T	12/31/19	13.42	72945
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	INK FOR CHAPLAIN	19L1-K4LR-TVVK	01/02/20	75.00	72945
213-351-727.00	OFFICE SUPPLIES	VISA-TED SCHENDEL	OFF SUPP/T&S/K9/JAIL REPAIRS	11292019	12/05/19	517.03	73029
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	JAIL /MAINT OFF SUP	1TL6-MWJT-HKG4	12/22/19	44.85	73044
213-351-727.00	OFFICE SUPPLIES	BENZIE COUNTY SHERIFF	PETTY CASH NOV/DEC	12102019 PC	12/12/19	59.71	73055
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	INMATE/STAFF MEALS NOV 2019	93043	12/12/19	8,310.60	73062
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	NOV 19 FUEL BC50	1256	12/12/19	19.32	73053
213-351-749.00	VEHICLE REPAIRS	JOSEPH WILHOIT	17 CARAVAN TR	33163	11/27/19	40.00	72902
213-351-751.00	UNIFORMS	VISA-DAN SMITH	T&S/UNIF/DUES/EQUIPMENT	11292019	11/27/19	144.16	72919
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	JAIL UNIF/MAINT EQUIP/COMP EQUIP	1G6Q-GG4M-1TM6	12/05/19	50.91	73027
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	UNIFORMS - JAIL	1D6L-XVDN-W66V	01/06/20	187.08	73044
213-351-752.00	PRISONERS LAUNDRY	ECOLAB	3 CASES DETERGENT	6250915111	12/12/19	44.99	73044
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	NOV 2019 CLINGING	2624	11/27/19	552.93	72913
213-351-834.00	PRISONER MEDICAL - BENZI	ALL ACCESS CARE PLLC	OCT 2019 JAIL MEDICAL	IN47125	12/05/19	291.50	73008
213-351-834.00	PRISONER MEDICAL - BENZI	ALL ACCESS CARE PLLC	NOV MEDICAL JAIL	IN47128	12/05/19	11,497.54	72944
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	CLAIMS BALANCE	10003683	12/19/19	10,866.71	73042
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	CR FEE	10003684	12/21/19	23,158.83	73074
213-351-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF	PETTY CASH NOV/DEC	12102019 PC	12/21/19	5,712.52	73074
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP	DEC COPIER LEASE	00020822	12/12/19	138.00	73055
213-351-955.10	DUES & REGISTRATIONS	VISA-DAN SMITH	T&S/UNIF/DUES/EQUIPMENT	11292019	12/05/19	461.25	73021
213-351-963.00	COMPUTER EQUIPMENT	AMAZON CAPITAL SERVIC	SCREEN CONTROL RM JAIL	193V-NDFF-VJDL	12/05/19	54.00	73027
213-351-963.00	COMPUTER EQUIPMENT	EXCEL OFFICE FURNISHI	JAIL CONTROL CHAIR PARTS	0000035	12/05/19	290.00	72945
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE 12/27/1	20162039	12/24/19	218.20	73081
213-351-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	JAIL VEH EQUIP /OFF SUPP	11NJ-H61P-HR6T	12/12/19	908.20	73091
213-351-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	KEY HOLDERS - JAIL	1T1T-Q3MQ-VV76	12/31/19	16.38	72945
Total For Dept 351 JAIL - CORRECTIONS						63,784.12	
Dept 851 INSURANCE & BONDS							
213-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	76.00	73078
213-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	INSTALLMENT PAYMENT PROPERTY & LIA	M0001121	12/05/19	7,634.52	72998



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Fund 213 JAIL OPERATIONS FUND							
Dept 851 INSURANCE & BONDS							
Dept 852 MEDICAL INSURANCE	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL	RIS0002518234	11/27/19	1,168.84	72910
213-852-717.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	528.48	73078
213-852-718.00			Total For Dept 852 MEDICAL INSURANCE			1,697.32	
						75,602.74	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	MUNSON MED. CENTER	EMS ACCESS CARDS	EMS ACCESS CARD	12/05/19	20.00	73000
214-265-750.00	MAINTENANCE SUPPLIES	NETLINK BUSINESS SOLU	COPIER SERVICE AGREEMENT	139542	12/12/19	1,068.70	73112
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	HOSE, ICE MELT FOR ST. 2.	166453	12/12/19	61.48	73115
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	LOCK FOR A33	166577	12/12/19	6.99	73115
214-265-820.00	SNOW REMOVAL	A J'S EXCAVATING LLC	ST 2 PLOWING	10563	12/12/19	105.00	73040
214-265-850.01	INTERNET SERVICE	CENTURYLINK	NOVEMBER TELEPHONE	404669354	12/05/19	303.89	72960
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	S3 PHONE, CABLE, INTERNET	016011120119	12/12/19	247.70	73065
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 10/13 - 11/12	9842087551	11/27/19	93.59	72935
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 10/13 - 11/12	9842087550	11/27/19	20.04	72935
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	PHONE CHARGES NOV 2019	9843300974	12/12/19	53.51	73142
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDIT	RENTAL-WATER 225 PARK	64-3314	12/12/19	52.50	73102
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRICITY	12-28-19	12/12/19	134.84	73067
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ST 3 ELECTRICITY	12-30-19	12/12/19	124.91	73071
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ST 3 GRAGE ELEC	12-30-19B	12/12/19	82.93	73071
214-265-935.00	BUILDING REPAIRS	MI PEST	14803	14735	12/05/19	110.00	72996
						2,486.08	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-727.00	OFFICE SUPPLIES	TEAM FINANCIAL GROUP,	COPIER PAYMENT NOV 2019	40019080	11/27/19	198.34	72932
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83423481	12/05/19	396.99	72955
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83422103	12/05/19	299.99	72955
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN TANKS	9095416313	12/05/19	286.75	72943
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN CYL	9966367672	12/12/19	24.00	73041
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN CYL	9966367673	12/12/19	58.50	73041
214-655-748.00	GAS, OIL & GREASE	SHELL CREDIT CARD	FLEET FUEL	62357459	12/05/19	147.41	73011
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	1260	12/12/19	1,851.46	73053
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	T62 OIL AND TIRES	2305	12/05/19	796.93	72952
214-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	A21 OIL CHANGE	47658	12/05/19	79.85	73034
214-655-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	HEAD LAMP A21	5366442552	12/12/19	41.56	73111
214-655-751.00	UNIFORMS	DURAND, IAN	BOOT ALLOWANCE	REIMBURSEMENT	11/27/19	150.00	72912
214-655-751.00	UNIFORMS	BAY SUPPLY & MARKETIN	UNIFORM EMBROIDERY	58576	12/05/19	18.00	72949
214-655-751.00	UNIFORMS	TELE-RAD, INC.	FALL/SPRING JACKETS; SAM, CHRIS, K	895337	12/05/19	415.96	73022
214-655-751.00	UNIFORMS	TELE-RAD, INC.	BELT; CHRIS	895316	12/05/19	20.69	73022
214-655-751.00	UNIFORMS	DA DESIGNS	4930 T SHIRTS, BALL CAPS, WINTER H	4950	12/12/19	1,021.50	73077
214-655-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE 12/27/1	20162039	12/12/19	87.89	73091
214-655-970.00	EQUIPMENT	STRYKER FLEX FINANCIA	MONITOR INSTALLMENT PAYMENT	157402	12/05/19	3,945.51	73020
						9,841.33	
Dept 851 INSURANCE & BONDS							
214-851-725.06 LIFE INSURANCE							
214-851-828.10 LIABILITY & BUILDING INS							
Dept 851 INSURANCE & BONDS	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	71.25	73078
214-851-725.06	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	INSTALLMENT PAYMENT PROPERTY & LIA	M0001121	12/05/19	7,864.29	72998
214-851-828.10			Total For Dept 851 INSURANCE & BONDS			7,935.54	

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL	RIS0002518234	11/27/19	1,444.51	72910
214-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	396.06	73078
			Total For Dept 852 MEDICAL INSURANCE			1,840.57	
			Total For Fund 214 EMERGENCY MEDICAL SERVICES (E			22,103.52	
Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-961.00	TRAINING & SCHOOLS	COUNTY OF OTTAWA	MARINE ACADEMY REGISTRATION/TIFFAN REGISTRATION		11/27/19	150.00	72909
			Total For Dept 000			150.00	
			Total For Fund 220 MARINE PATROL FUND			150.00	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR NOVEMBER 2019	1261	12/12/19	76.81	73054
228-000-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES 10/13 -11/12	9842087550	11/27/19	35.19	72935
228-000-900.00	PUBLIC RELATIONS-PRINTG/	NETLINK BUSINESS SOLU	3 MONTH MAINTENANCE/AGREEMENT PAYM	139471	11/27/19	270.01	72923
228-000-934.00	OTHER REPAIRS/ MAINTENAN	A J'S EXCAVATING LLC	NOVEMBER SNOW PLOWING	10574	12/05/19	200.00	72942
228-000-941.00	CONTAINER LEASE/PURCHASE	ALMIRA TOWNSHIP TREAS	ANNUAL RECYCLE SITE LEASE	12122019	12/12/19	1.00	73043
228-000-941.00	CONTAINER LEASE/PURCHASE	BENZIE COUNTY BOARD O	ANNUAL RECYCLE SITE LEASE	12122019	12/12/19	1.00	73051
228-000-941.00	CONTAINER LEASE/PURCHASE	CITY OF FRANKFORT	ANNUAL RECYCLE SITE LEASE	12122019	12/12/19	1.00	73069
228-000-941.00	CONTAINER LEASE/PURCHASE	HOMESTEAD TOWNSHIP	ANNUAL RECYCLE SITE LEASE	12122019	12/12/19	1.00	73090
228-000-941.00	CONTAINER LEASE/PURCHASE	VILLAGE OF BEULAH	ANNUAL RECYCLE SITE LEASE	12122019	12/12/19	1.00	73143
228-000-941.00	CONTAINER LEASE/PURCHASE	VILLAGE OF THOMPSONVI	ANNUAL RECYCLE SITE LEASE	12122019	12/12/19	1.00	73144
228-000-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE 12/27/1	20162039	12/12/19	29.30	73091
228-000-970.00	EQUIPMENT	I.T. RIGHT	HP LAPTOP W/17IN SCREEN ZBOOK	20162234	12/12/19	657.00	73091
			Total For Dept 000			1,274.31	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	4.75	73078
228-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	INSTALLMENT PAYMENT PROPERTY & LIA	M0001121	12/05/19	578.09	72998
			Total For Dept 851 INSURANCE & BONDS			582.84	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL	RIS0002518234	11/27/19	36.87	72910
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	30.32	73078
			Total For Dept 852 MEDICAL INSURANCE			67.19	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			1,924.34	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS NOVEMBER 2019	1977	12/12/19	900.00	73048
			Total For Dept 723 SOIL EROSION CONTROL			900.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			900.00	
Fund 241 LAND BANK AUTHORITY FUND							
Dept 000							
241-000-800.00	CONTRACTED SERVICES	BENZIE COUNTY TREASUR	PETTY CASH REIMBURSEMENT	121119	12/12/19	150.00	73056
241-000-967.00	PROJECT EXPENSES	BENZIE COUNTY REGISTE	RECORD NOTICE OF JUDGEMENT FOR QUI	120619	12/12/19	150.00	73036
			Total For Dept 000			300.00	

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Fund 241 LAND BANK AUTHORITY FUND							
Total For Fund 241 LAND BANK AUTHORITY FUND							
						300.00	
Fund 245 REMONUMENTATION/SURVEY GRANT FUND							
Dept 000	PEER GROUP	ANDERSEN, CHRISTY	PEER GROUP REMONUMENTATION	111919	11/27/19	175.00	72900
245-000-721.00	PEER GROUP	BENTLEY, PAT	PEER GROUP REMONUMENTATION	111919	11/27/19	175.00	72903
245-000-721.00	PEER GROUP	PAPINEAU, WENDY	PEER GROUP REMONUMENTATION	111919	11/27/19	175.00	72927
245-000-721.00			Total For Dept 000			525.00	
Total For Fund 245 REMONUMENTATION/SURVEY GRANT						525.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 10/13 -11/12	9842087550	11/27/19	70.38	72935
247-265-853.00	ELECTRIC & HEATING	CONSUMERS ENERGY	ELECTRIC BILL FOR NOVEMBER	207145591205	12/05/19	254.06	72964
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILL FOR NOVEMBER	910020929329	12/05/19	140.73	72969
247-265-924.00			Total For Dept 265 BUILDING & GROUNDS			465.17	
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	VISA-KYLE MAURER	ALL WEATHER JACKETS/OFFICE SUPPLIE	5941	11/27/19	288.58	72936
247-430-748.00	GAS, OIL, & GREASE	VISA-KYLE MAURER	ALL WEATHER JACKETS/OFFICE SUPPLIE	5941	11/27/19	137.13	72936
247-430-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE	MUFFLER REPLACEMENT ON 2012 RAM	012777	12/05/19	370.46	72975
247-430-749.00	VEHICLE REPAIRS	COREYS BIG DOG TOWING	WINCHING-OUT RAM 2500	P-167	12/12/19	75.00	73073
247-430-751.00	UNIFORMS	VISA-KYLE MAURER	ALL WEATHER JACKETS/OFFICE SUPPLIE	5941	11/27/19	284.08	72936
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	168-19D SPAY	287467	11/27/19	223.38	72928
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	161-19D SPAY	287466	11/27/19	168.17	72929
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	168-19D RABIES AND DISTEMPER VACC	287480	12/05/19	6.27	73005
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	BLK/WHT DOG ABUSE CASE OVER VIEW	287549	12/05/19	34.45	73005
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	157-19D NEUTER/88-19C SPAY/89-19CN	287625	12/05/19	378.24	73005
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	173-19D NEUTER	287626	12/05/19	161.32	73005
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	DEWORMER 88-19C	287630	12/05/19	10.50	73005
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	171-19D RABIES AND DISTEMPER VACC	287650	12/05/19	6.27	73005
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	172-19D RABIES AND DISTEMPER VACC	287661	12/05/19	6.27	73005
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	178-19D RABIES AND DISTEMPER VACC	288008	12/05/19	6.27	73005
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	80-19C SPAY/81-19CSPAY/82-19C SPAY	288020	12/05/19	413.67	73005
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	93-19C NEUTER	288021	12/05/19	119.35	73005
247-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	108-19C NEUTER/103-19C VACC AND TE	66097	12/12/19	590.10	73059
247-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	BOSTON TERRIER SPAY/192-19D OLD BL	65908	12/12/19	262.43	73059
247-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	104-19C NEUTER/ 102-19C SPAY/ HUSK	65913	12/12/19	362.25	73059
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	185-19D NEUTER/ 94-19C SPAY/	288276	12/12/19	291.38	73121
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	195-19D VACC/196-19D SPAY/	288644	12/12/19	208.80	73121
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	197-19D NEUTER/SARAH CHEMISTRY PRO	288711	12/12/19	265.71	73121
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	109-19C VACC	288749	12/12/19	5.03	73121
247-430-835.20	LIVESTOCK EXPENSES	ROGER KNAPP	BOARDING X2/ HAY/FARRIER	07-2019	12/12/19	784.28	73129
247-430-835.30	RADIO MAINTENANCE/EQUIPM	VISA-KYLE MAURER	ALL WEATHER JACKETS/OFFICE SUPPLIE	5941	11/27/19	476.00	72936
247-430-855.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	3 MONTH MAINTENANCE AGREEMENT PAYM	139471	11/27/19	44.00	72923
247-430-900.00	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL FOR NOVEMBER	3373047	12/05/19	16.00	72946
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL NOV	3400275	12/12/19	16.00	73045
247-430-945.20	DISPOSALS & BURIALS	I.T. RIGHT	MONTHLY CONTRACTED SERVICE 12/27/1	20162039	12/12/19	87.89	73091
247-430-963.00	COMPUTER SUPPORT	VISA-KYLE MAURER	ALL WEATHER JACKETS/OFFICE SUPPLIE	5941	11/27/19	68.57	72936
247-430-970.00	EQUIPMENT		Total For Dept 430 ANIMAL CONTROL			6,167.85	
Dept 851 INSURANCE & BONDS							
247-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	9.50	73078

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Fund 247 ANIMAL CONTROL FUND							
Dept 851 INSURANCE & BONDS							
247-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	INSTALLMENT PAYMENT PROPERTY & LIA	M0001121	12/05/19	1,045.23	72998
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN						
247-852-718.00	SHORT/LONG TERM DISABILI	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL	RIS0002518234	11/27/19	157.48	72910
		DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I	JANUARY 2020	12/12/19	54.61	73078
			Total For Dept 852 MEDICAL INSURANCE			212.09	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS NOVEMBER 2019	1977	12/12/19	6,570.00	73048
249-371-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	3 MONTH MAINTENANCE AGREEMENT PAYM	139471	11/27/19	232.06	72923
249-371-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE 12/27/1	20162039	12/12/19	146.48	73091
			Total For Dept 371 BUILDING INSPECTOR			6,948.54	
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS NOVEMBER 2019	1977	12/12/19	2,770.00	73048
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS NOVEMBER 2019	1977	12/12/19	4,270.00	73048
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS/INSPECTIONS NOVEMBER 2019	1977	12/12/19	6,310.00	73048
Dept 851 INSURANCE & BONDS							
249-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	INSTALLMENT PAYMENT PROPERTY & LIA	M0001121	12/05/19	1,544.57	72998
Fund 260 CPL CLERK TECHNOLOGY FUND							
Dept 000							
260-000-860.00	TRAVEL-CPL CLERK TECH FU	OLNEY, DAWN	MILEAGE TO CLERK QTR CONF/ELECTION	12/11/2019	12/12/19	20.76	73117
260-000-955.00	CONVENTIONS & MEETINGS	VISA=DAWN OLNEY	LODGING	0025	12/12/19	111.87	73145
			Total For Dept 000			132.63	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-751.00	UNIFORMS	FIELD CRAFTS	DISPATCH UNIFORMS SHIRTS AND JACKE	69695	12/05/19	833.97	72971
261-325-830.00	911 MAINTENANCE CONTRACT	CORE TECHNOLOGY CORPO	MULTIBRIDGE/TALON SUPPORT DECEMBER	MN3001157	12/05/19	3,842.00	72965
261-325-830.00	911 MAINTENANCE CONTRACT	PENGUIN MANAGEMENT, I	E-DISPATCH 12 MONTHS SERVICE JAN 1	58049	12/05/19	2,796.00	73004
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL	WEST TEL MONTHLY SERVICE AND MAINT	1311	12/05/19	938.00	73033
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE CHARGE NOV 19	9843255679	12/12/19	57.41	73142
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE CHARGES NOV 2019	9843249423	12/12/19	1,368.96	73142
261-325-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE 12/27/1	20162039	12/12/19	322.27	73091
261-325-978.01	LIEN ACCESS	MICHIGAN STATE POLICE	LEIN GATEWAY VPN CONNECTION 7/1/19	551-54952	12/05/19	387.00	72999
			Total For Dept 325 DISPATCH/COMMUNICATION			10,545.61	



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Fund 261 911 EMERGENCY SERVICE FUND							
Dept 851 INSURANCE & BONDS	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I JANUARY 2020		12/12/19	30.16	73078
261-851-725.06		MICHIGAN MUNICIPAL RI	INSTALLMENT PAYMENT PROPERTY & LIA M0001121		12/05/19	2,725.64	72998
261-851-828.10	LIABILITY & BUILDING INS		Total For Dept 851 INSURANCE & BONDS			2,755.80	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DECEMBER 2019 EMPLOYEE DENTAL RIS0002518234		11/27/19	410.73	72910
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD, LTD, LIFE & AD & D I JANUARY 2020		12/12/19	198.12	73078
			Total For Dept 852 MEDICAL INSURANCE			608.85	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			13,910.26	
Fund 262 DISPATCHER TRAINING FUND							
Dept 000	TRAINING & SCHOOLS	SAVANT LEARNING SYSTE	VIRTUAL ACADEMY ANNUAL INVOICE - VA4633		12/05/19	552.00	73010
262-000-961.00		DONNA KAYE STEVENS	TRAVEL/MILEAGE FOR TRAINING - DONN 11-23-19		12/12/19	299.86	73079
262-000-961.00		MICHELLE EICHENBERG	MILEAGE REIMBURSE FOR TRAINING - M 12-10-19		12/12/19	193.37	73104
			Total For Dept 000			1,045.23	
			Total For Fund 262 DISPATCHER TRAINING FUND			1,045.23	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							
Dept 362 OTHER CORRECTIONS ACTIVITIES		DEWOLF & ASSOCIATES	CTO - FRALY 2725		11/27/19	745.00	72911
263-362-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	T&S/UNIF/DUES/EQUIPMENT 11292019		12/05/19	2,496.28	73027
263-362-961.00		VISA=TED SCHENDEL	OFF SUPP/T&S/K9/JAIL REPAIRS 11292019		12/05/19	179.23	73029
263-362-961.00		BENZIE COUNTY SHERIFF	PETTY CASH NOV/DEC 12102019 PC		12/12/19	100.00	73055
			Total For Dept 362 OTHER CORRECTIONS ACTIVITIES			3,520.51	
			Total For Fund 263 LOCAL CORRECTION OFFICER'S TR			3,520.51	
Fund 265 JUSTICE TRAINING (302) FUND							
Dept 000	PROJECT EXPENSES	VISA=DAN SMITH	T&S/UNIF/DUES/EQUIPMENT 11292019		12/05/19	572.40	73027
265-000-967.00		VISA=TROY LAMERSON	OFF SUPP/T&S/UNIF/GAS/T&S 11292019		12/05/19	252.71	73030
			Total For Dept 000			825.11	
			Total For Fund 265 JUSTICE TRAINING (302) FUND			825.11	
Fund 269 LAW LIBRARY FUND							
Dept 000	RESOURCE MATERIALS	MANISTEE COUNTY	SHARED EXPENSES - NOVEMBER 2019 113019		12/05/19	244.40	72988
269-000-901.00		RELX INC. DBA LEXISNE	SUBSCRIPTION NOV 2019 3092333573		12/12/19	572.00	73126
269-000-901.00		THOMSON REUTERS - WES	SUBSCRIPTION NOVEMBER 841492652		12/12/19	815.90	73138
			Total For Dept 000			1,632.30	
			Total For Fund 269 LAW LIBRARY FUND			1,632.30	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000	CONTRACTED SERVICES	BENZIE SENIOR RESOURC	MONTHLY PYMT FOR CONTRACTED SERVICE 120119		12/05/19	92,325.00	72951
276-000-800.00			Total For Dept 000			92,325.00	
			Total For Fund 276 COMMISSION ON AGING MILLAGE F			92,325.00	

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Fund 292 CHILD CARE FUND							
Dept 000							
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	4,000.97	72989
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	3,154.74	73101
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	103119	12/05/19	758.73	72989
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	SHARED EXPENSES OCTOBER 2019	113019	12/12/19	758.73	73101
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/05/19	2,029.19	72989
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,542.18	73101
292-000-832.00	CONTRACTED SERVICES	CATHOLIC HUMAN SERVIC	AFTER SCHOOL PROGRAM CONTRACT	DECEMBER 12/9/19	12/05/19	1,250.00	72987
292-000-832.00	CONTRACTED SERVICES	KATHERINE HOUSTON	VOLUNTEER COORDINATION CONTRACT	DEC	12/12/19	7,800.00	73063
292-000-840.00	POSTERE CARE-NA	APRIL NICHOLS	FOSTER CARE	9/30/19	12/05/19	2,166.67	72981
292-000-840.95	IN HOME CARE MISC.	SHOP AND SAVE	AFTER SCHOOL PROGRAM SUPPLIES	NOVEMBER	12/05/19	267.67	72948
292-000-840.95	IN HOME CARE MISC.	BETH JOSEPH	REIM FOR PROJECT 19 EXPENSES	12/5	12/12/19	274.31	73012
292-000-850.00	TELEPHONE	CAMERON CLARK	MILEAGE/PHONE REIM	NOV	12/05/19	167.35	73058
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	BUS PASSES	NOV	12/05/19	50.00	72957
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION	MILEAGE/PHONE REIM FOR NOVEMBER	2299	12/05/19	50.00	73009
292-000-860.00	TRAVEL/GAS CARDS	CAMERON CLARK	MILEAGE/PHONE REIM	NOV	11/27/19	245.00	72904
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	MILEAGE/PHONE REIM	NOV	12/05/19	377.16	72957
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION	BUS PASSES FOR IHC CLIENTS	2310	12/05/19	65.50	73009
292-000-862.00	MENTORING/TUTORING	PATTY HIGGINS	TUTORING C.G.	12/6	12/12/19	20.00	73057
292-000-862.01	INCENTIVES	JENI BERNDT	GUITAR LESSONS FOR C.G.	OCT	12/05/19	45.00	73118
292-000-862.01	INCENTIVES	CHRIS NOAH	INCENTIVES FOR D.D.	12/17/19	12/12/19	30.00	72979
292-000-862.03	SUBSTANCE ABUSE COUNSELING	CATHOLIC HUMAN SERVIC	DRUG COUNSELING FOR J.K.	12/9/19	12/12/19	168.67	73068
			Total For Dept 000		12/12/19	20.00	73063
						25,241.87	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BAILEY, LAWRENCE	VETERANS PER DIEM	113019	12/12/19	35.00	73049
293-000-721.00	PER DIEM	BURCH, TYSON	VETERANS PER DIEM	113019	12/12/19	35.00	73061
293-000-721.00	PER DIEM	FENDER, GARY	VETERANS PER DIEM	113019	12/12/19	35.00	73083
293-000-721.00	PER DIEM	GIDDIS, KIRT	VETERANS PER DIEM	113019	12/12/19	35.00	73087
293-000-721.00	PER DIEM	KOWALSKI, ED	VETERANS PER DIEM	113019	12/12/19	35.00	73098
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VETERANS PER DIEM	113019	12/12/19	35.00	73128
293-000-721.00	PER DIEM	SCHAFER, DONALD E.	VETERANS PER DIEM	113019	12/12/19	35.00	73131
293-000-860.00	TRAVEL	KOROLENKO, KAREN	TRAVEL FOR VETERANS	112719	12/05/19	175.74	72984
293-000-860.00	TRAVEL	BAILEY, LAWRENCE	MILEAGE FOR NOVEMBER 2019	113019M	12/12/19	2.13	73049
293-000-860.00	TRAVEL	BURCH, TYSON	MILEAGE FOR NOVEMBER 2019	113019M	12/12/19	19.60	73061
293-000-860.00	TRAVEL	FENDER, GARY	MILEAGE FOR NOVEMBER 2019	113019M	12/12/19	3.48	73083
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR NOVEMBER 2019	113019M	12/12/19	18.44	73087
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE FOR NOVEMBER 2019	113019M	12/12/19	3.48	73098
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR NOVEMBER 2019	113019M	12/12/19	24.36	73128
293-000-860.00	TRAVEL	SCHAFER, DONALD E.	MILEAGE FOR NOVEMBER 2019	113019M	12/12/19	2.55	73131
293-000-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	3 MONTH MAINTENANCE AGREEMENT PAYM	139471	11/27/19	51.72	72923
			Total For Dept 000			546.50	
			Total For Fund 293 VETERAN'S RELIEF FUND			546.50	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-800.00	CONTRACTUAL SERVICES	MANISTEE COUNTY - ADM	SHARED EXPENSES NOVEMBER 2019	113019	12/12/19	1,483.24	73101
			Total For Dept 000			1,483.24	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 296 JUVENILE JUSTICE FUND							
Fund 412 MCF RENOVATIONS FUND							
Dept 000	LEGAL FEES	LEGAL FEES					
412-000-810.00	LEGAL FEES	LEGAL FEES					
412-000-810.00	LEGAL FEES	LEGAL FEES					
412-000-967.00	PROJECT EXPENSES	PROJECT EXPENSES					
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000	CASH OVER/SHORT	CASH OVER/SHORT					
516-000-694.00	CASH OVER/SHORT	CASH OVER/SHORT					
Fund 532 TAX FORECLOSURE FUND							
Dept 253	COUNTY TREASURER	COUNTY TREASURER					
532-253-801.00	CONTRACTED SERVICES	CONTRACTED SERVICES					
Fund 535 CDBG HOUSING GRANT FUND							
Dept 000	ADMINISTRATION FEES	ADMINISTRATION FEES					
535-000-815.30	ADMINISTRATION FEES	ADMINISTRATION FEES					
Fund 569 BUILDING AUTHORITY							
Dept 000	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
701-136-228.20	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
569-000-800.00	CONTRACTED SERVICES	CONTRACTED SERVICES					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
Fund 701 GENERAL AGENCY FUND							
Dept 136	DISTRICT COURT	DISTRICT COURT					
701-136-214.01	DUE TO SHERIFF'S DEPT -	DUE TO SHERIFF'S DEPT -					
701-136-228.20	DUE STATE - DNR JUDGE	DUE STATE - DNR JUDGE					
701-136-228.30	DUE STATE - D. L. REINS	DUE STATE - D. L. REINS					
701-136-228.37	DUE STATE - CRIME VICTIM	DUE STATE - CRIME VICTIM					
701-136-228.42	DUE STATE - STATE COURT	DUE STATE - STATE COURT					
701-136-228.47	DUE STATE - OWI REIMBURS	DUE STATE - OWI REIMBURS					

Total For Fund 296 JUVENILE JUSTICE FUND							
Fund 412 MCF RENOVATIONS FUND							
Dept 000	LEGAL FEES	LEGAL FEES					
412-000-810.00	LEGAL FEES	LEGAL FEES					
412-000-967.00	PROJECT EXPENSES	PROJECT EXPENSES					
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000	CASH OVER/SHORT	CASH OVER/SHORT					
516-000-694.00	CASH OVER/SHORT	CASH OVER/SHORT					
Fund 532 TAX FORECLOSURE FUND							
Dept 253	COUNTY TREASURER	COUNTY TREASURER					
532-253-801.00	CONTRACTED SERVICES	CONTRACTED SERVICES					
Fund 535 CDBG HOUSING GRANT FUND							
Dept 000	ADMINISTRATION FEES	ADMINISTRATION FEES					
535-000-815.30	ADMINISTRATION FEES	ADMINISTRATION FEES					
Fund 569 BUILDING AUTHORITY							
Dept 000	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
701-136-228.20	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
569-000-800.00	CONTRACTED SERVICES	CONTRACTED SERVICES					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
Fund 701 GENERAL AGENCY FUND							
Dept 136	DISTRICT COURT	DISTRICT COURT					
701-136-214.01	DUE TO SHERIFF'S DEPT -	DUE TO SHERIFF'S DEPT -					
701-136-228.20	DUE STATE - DNR JUDGE	DUE STATE - DNR JUDGE					
701-136-228.30	DUE STATE - D. L. REINS	DUE STATE - D. L. REINS					
701-136-228.37	DUE STATE - CRIME VICTIM	DUE STATE - CRIME VICTIM					
701-136-228.42	DUE STATE - STATE COURT	DUE STATE - STATE COURT					
701-136-228.47	DUE STATE - OWI REIMBURS	DUE STATE - OWI REIMBURS					

Total For Fund 296 JUVENILE JUSTICE FUND							
Fund 412 MCF RENOVATIONS FUND							
Dept 000	LEGAL FEES	LEGAL FEES					
412-000-810.00	LEGAL FEES	LEGAL FEES					
412-000-967.00	PROJECT EXPENSES	PROJECT EXPENSES					
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000	CASH OVER/SHORT	CASH OVER/SHORT					
516-000-694.00	CASH OVER/SHORT	CASH OVER/SHORT					
Fund 532 TAX FORECLOSURE FUND							
Dept 253	COUNTY TREASURER	COUNTY TREASURER					
532-253-801.00	CONTRACTED SERVICES	CONTRACTED SERVICES					
Fund 535 CDBG HOUSING GRANT FUND							
Dept 000	ADMINISTRATION FEES	ADMINISTRATION FEES					
535-000-815.30	ADMINISTRATION FEES	ADMINISTRATION FEES					
Fund 569 BUILDING AUTHORITY							
Dept 000	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
701-136-228.20	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
569-000-800.00	CONTRACTED SERVICES	CONTRACTED SERVICES					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
Fund 701 GENERAL AGENCY FUND							
Dept 136	DISTRICT COURT	DISTRICT COURT					
701-136-214.01	DUE TO SHERIFF'S DEPT -	DUE TO SHERIFF'S DEPT -					
701-136-228.20	DUE STATE - DNR JUDGE	DUE STATE - DNR JUDGE					
701-136-228.30	DUE STATE - D. L. REINS	DUE STATE - D. L. REINS					
701-136-228.37	DUE STATE - CRIME VICTIM	DUE STATE - CRIME VICTIM					
701-136-228.42	DUE STATE - STATE COURT	DUE STATE - STATE COURT					
701-136-228.47	DUE STATE - OWI REIMBURS	DUE STATE - OWI REIMBURS					

Total For Fund 296 JUVENILE JUSTICE FUND							
Fund 412 MCF RENOVATIONS FUND							
Dept 000	LEGAL FEES	LEGAL FEES					
412-000-810.00	LEGAL FEES	LEGAL FEES					
412-000-967.00	PROJECT EXPENSES	PROJECT EXPENSES					
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000	CASH OVER/SHORT	CASH OVER/SHORT					
516-000-694.00	CASH OVER/SHORT	CASH OVER/SHORT					
Fund 532 TAX FORECLOSURE FUND							
Dept 253	COUNTY TREASURER	COUNTY TREASURER					
532-253-801.00	CONTRACTED SERVICES	CONTRACTED SERVICES					
Fund 535 CDBG HOUSING GRANT FUND							
Dept 000	ADMINISTRATION FEES	ADMINISTRATION FEES					
535-000-815.30	ADMINISTRATION FEES	ADMINISTRATION FEES					
Fund 569 BUILDING AUTHORITY							
Dept 000	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
701-136-228.20	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
569-000-721.00	PER DIEM	PER DIEM					
569-000-800.00	CONTRACTED SERVICES	CONTRACTED SERVICES					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
569-000-860.00	TRAVEL	TRAVEL					
Fund 701 GENERAL AGENCY FUND							
Dept 136	DISTRICT COURT	DISTRICT COURT					
701-136-214.01	DUE TO SHERIFF'S DEPT -	DUE TO SHERIFF'S DEPT -					
701-136-228.20	DUE STATE - DNR JUDGE	DUE STATE - DNR JUDGE					
701-136-228.30	DUE STATE - D. L. REINS	DUE STATE - D. L. REINS					
701-136-228.37	DUE STATE - CRIME VICTIM	DUE STATE - CRIME VICTIM					
701-136-228.42	DUE STATE - STATE COURT	DUE STATE - STATE COURT					
701-136-228.47	DUE STATE - OWI REIMBURS	DUE STATE - OWI REIMBURS					

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-228.56	DUE STATE - EFTING FEE	STATE OF MICHIGAN	FEE TRANSMITTAL NOVEMBER 2019	DCST11/19	12/05/19	425.00	73014
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	FEE TRANSMITTAL NOVEMBER 2019	DCST11/19	12/05/19	85.00	73014
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	FEE TRANSMITTAL NOVEMBER 2019	DCST11/19	12/05/19	1,477.00	73014
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	FEE TRANSMITTAL NOVEMBER 2019	DCST11/19	12/05/19	3,239.38	73014
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT	BOND TRANSFER: DYLAN REED	19-285-FY	11/27/19	400.00	72895
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT	BOND TRANSFER: THOMAS HOLMES	19-315-FD	11/27/19	500.00	72896
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT	BOND TRANSFER: JOSHUA SPITLER	19-332-FY	11/27/19	1,000.00	72897
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP80	11/27/19	300.00	72898
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED	DP79	11/27/19	100.00	72899
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	19-128-FY	12/12/19	100.00	73038
701-136-271.00	RESTITUTIONS PAYABLE	CAMPBELL, JEREMY	RESTITUTION PAYMENT FROM MATTHEW B	19-123-SM	12/12/19	100.00	73039
701-136-271.00	RESTITUTIONS PAYABLE	CROUCH, STEVEN	RESTITUTION PAYMENT FROM DONALD RO	11-197-FY	12/05/19	100.00	72958
701-136-271.00	RESTITUTIONS PAYABLE	HERN, MICHAEL	RESTITUTION PAYMENT FROM CAITLYN F	13-022-SM	12/05/19	40.00	72966
701-136-271.00	RESTITUTIONS PAYABLE	MCPHERSON, JUNE & DUS	RESTITUTION PAYMENT FROM PATRICK B	17-284-FY	12/05/19	20.00	72976
701-136-271.00	RESTITUTIONS PAYABLE	ZAVALA, LOTTIE	RESTITUTION PAYMENT FROM KRAIG HUM	19-162-FY	12/05/19	9.62	72995
701-136-271.00	RESTITUTIONS PAYABLE	AMICA MUTUAL INS CO	RESTITUTION PAYMENT FROM MIEKA ROW	17-139-SM	12/05/19	5.00	73035
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY ANIMAL	RESTITUTION PAYMENT FROM COURTNEY	18-226-ST	12/12/19	40.00	73046
701-136-271.00	RESTITUTIONS PAYABLE	CROUCH, STEVEN	RESTITUTION PAYMENT FROM DONALD RO	17-310-SM	12/12/19	20.00	73050
701-136-271.00	RESTITUTIONS PAYABLE	FAMILY FARE	RESTITUTION PAYMENT FROM JOSHUA J	13-022-SM	12/12/19	50.00	73075
701-136-271.00	RESTITUTIONS PAYABLE	QUERY, MICHAEL	RESTITUTION PAYMENT FROM JED JAWOR	19-136-SM	12/12/19	5.00	73082
701-136-271.00	RESTITUTIONS PAYABLE	RYKSE, BRAD	RESTITUTION PAYMENT FROM LARRY L B	18-429-SM	12/12/19	50.00	73125
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PAYMENT FROM BRANDON P	19-203-FY	12/12/19	50.00	73130
701-136-271.00	RESTITUTIONS PAYABLE		RESTITUTION PAYMENT FROM	13-245-FY	12/12/19	5.00	73139
Total For Dept 136 DISTRICT COURT						12,206.90	
Dept 141 FRIEND OF THE COURT							
701-141-222.04	DUE MANISTEE - STATUTORY	MANISTEE COUNTY TREAS	FEE COLLECTIONS NOVEMBER 2019	112719	12/05/19	445.21	72990
701-141-222.05	DUE MANISTEE - PROCESSIN	MANISTEE COUNTY TREAS	FEE COLLECTIONS NOVEMBER 2019	112719	12/05/19	76.66	72990
Total For Dept 141 FRIEND OF THE COURT						521.87	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	FEE TRANSMITTAL NOVEMBER 2019	PCST11/19	12/05/19	356.46	73013
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	FEE TRANSMITTAL NOVEMBER 2019	PCST11/19	12/05/19	105.00	73013
701-148-228.56	DUE STATE - EFTING FEE	STATE OF MICHIGAN	FEE TRANSMITTAL NOVEMBER 2019	PCST11/19	12/05/19	125.00	73013
701-148-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	FEE TRANSMITTAL NOVEMBER 2019	PCST11/19	12/05/19	750.00	73013
Total For Dept 148 PROBATE COURT						1,336.46	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEE TRANSMITTAL	NOV 2019	12/12/19	8.00	73105
701-215-228.16	DUE STATE - PISTOL PERMI	STATE OF MICHIGAN (#3	NOV CPL APPLICATIONS	551-552420	12/12/19	1,693.00	73135
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	NOV 2019	12/12/19	236.39	73134
701-215-228.42	DUE STATE - STATE VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	NOV 2019	12/12/19	160.00	73134
701-215-228.43	DUE STATE - FILIATION FE	VITAL RECORDS & HEALT	FILIATION FEE FOR PAISLEY AMRHEIN	19-11217-DP	12/12/19	50.00	73146
701-215-228.43	DUE STATE - FILIATION FE	VITAL RECORDS & HEALT	FILIATION FEE FOR PIPER AMRHEIN	19-11217-DP	12/12/19	50.00	73147
701-215-228.56	DUE STATE - EFTING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	NOV 2019	12/12/19	225.00	73134
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	NOV 2019	12/12/19	1,071.00	73134
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	NOV 2019	12/12/19	168.17	73134
701-215-265.00	CASH BONDS PAYABLE	JEREMY SECOR	BOND MONEY RETURNED TO JEREMY SECO	NOV 2019	12/12/19	90.00	73093
701-215-271.00	RESTITUTIONS PAYABLE	CHARLES GRAHAM	RESTITUTION FROM RANDI COOPER	08-8411-DM	12/12/19	20.00	72905
701-215-271.00	RESTITUTIONS PAYABLE	CHARLES GRAHAM	RESTITUTION FROM RANDI COOPER	18-2592-FH	11/27/19	10.00	72906
701-215-271.00	RESTITUTIONS PAYABLE	KAYLA CHOWNYK	RESTITUTION FROM LUCAS BRIGHT	18-2592-FH	11/27/19	10.00	72920
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	11-2233-FH	11/27/19	50.00	72933
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE OIL CO	RESTITUTION FROM BAILEY BORTON	14-2364-FH	11/27/19	58.50	72954



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Fund 701 GENERAL AGENCY FUND							
Dept 215 COUNTY CLERK							
701-215-271.00	RESTITUTIONS PAYABLE	KAYLA CHOWNYK	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	12/05/19	10.00	72982
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM RODERICK BAKER	13-2328-FH	12/05/19	75.00	73007
701-215-271.00	RESTITUTIONS PAYABLE	STATE OF MICHIGAN	RESTITUTION FROM NATHAN WILSON	13-2329-FH	12/05/19	100.00	73015
701-215-271.00	RESTITUTIONS PAYABLE	STATE OF MICHIGAN	OWI REIMBURSEMENT FROM JARED BLUHM	19-2634-FH	12/05/19	20.00	73017
701-215-271.00	RESTITUTIONS PAYABLE	FLORENCE STONE	RESTITUTION FROM GARRETT TONN	15-2429-FC	12/12/19	140.00	73086
701-215-271.00	RESTITUTIONS PAYABLE	KAYLA CHOWNYK	RESTITUTION FROM 11-2233-FH	11-2233-FH	12/12/19	10.00	73096
701-215-299.03	CIRCUIT COURT MISCELLANE	85TH DISTRICT COURT	APPLY TO HUNTER LYLE TICKET	19-775204-SM	12/05/19	30.00	72940
701-215-299.03	CIRCUIT COURT MISCELLANE	85TH DISTRICT COURT	BRANDON PIPER'S FINES	13-245-FY	12/05/19	5.00	72941
701-215-299.03	CIRCUIT COURT MISCELLANE	85TH DISTRICT COURT	RE: ROBERT BARBER -NICKERSON - SNA	19-775410-SM	12/12/19	30.00	73037
Total For Dept 215 COUNTY CLERK						4,320.06	
Dept 267 PROSECUTING ATTORNEY							
701-267-268.00 CANINE ADVOCATE FUND							
		CODY KASTL	GROOMING & FOOD - 1Q CVR K9	1Q COURT K9	11/27/19	132.50	72908
Total For Dept 267 PROSECUTING ATTORNEY						132.50	
Dept 301 SHERIFF							
701-301-228.16	DUE STATE - FINGER PRINT	ELIZABETH ROETHLER	REFUND OF OVERCHARGE OF FINGERPRIN	5604 11222019	12/12/19	41.75	73080
701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	LIVESCAN NOV 2019	551-553017	01/20/20	432.50	73107
701-301-228.16	DUE STATE - FINGER PRINT	TONY ROETHLER	REFUND OF OVERCHARGE OF FINGERPRIN	RECT 5605 1122	12/12/19	41.75	73140
701-301-228.63	DUE STATE - SEX OFFENDER	MICHIGAN STATE POLICE	SOR - NOVEMBER 2019	551-552471	01/02/20	60.00	73107
Total For Dept 301 SHERIFF						576.00	
Total For Fund 701 GENERAL AGENCY FUND						19,093.79	

GL Number	Inv. Line Desc	Vendor	Invoice Desc	Invoice	Due Date	Amount	Check
Fund Totals:							
Fund 101	GENERAL FUND					190,022.73	
Fund 205	TNT OFFICER MILLAGE FUND					751.41	
Fund 206	SHERIFF'S K-9 FUND					61.97	
Fund 209	SCHOOL RESOURCE OFFICER					78.58	
Fund 213	JAIL OPERATIONS FUND					75,602.74	
Fund 214	EMERGENCY MEDICAL SERVICES					22,103.52	
Fund 220	MARINE PATROL FUND					150.00	
Fund 228	SOLID WASTE/RECYCLING FUND					1,924.34	
Fund 231	SOIL EROSION (SESSC) FUND					900.00	
Fund 241	LAND BANK AUTHORITY FUND					300.00	
Fund 245	REMONUMENTATION/SURVEY GRAN					525.00	
Fund 247	ANIMAL CONTROL FUND					7,899.84	
Fund 249	BUILDING DEPARTMENT FUND					21,843.11	
Fund 260	CPL CLERK TECHNOLOGY FUND					132.63	
Fund 261	911 EMERGENCY SERVICE FUND					13,910.26	
Fund 262	DISPATCHER TRAINING FUND					1,045.23	
Fund 263	LOCAL CORRECTION OFFICER'S					3,520.51	
Fund 265	JUSTICE TRAINING (302) FUND					825.11	
Fund 269	LAW LIBRARY FUND					1,632.30	
Fund 276	COMMISSION ON AGING MILLAGE					92,325.00	
Fund 292	CHILD CARE FUND					25,241.87	
Fund 293	VETERAN'S RELIEF FUND					546.50	
Fund 296	JUVENILE JUSTICE FUND					1,483.24	
Fund 412	MCF RENOVATIONS FUND					10,408.78	
Fund 516	DELINQUENT TAX REVOLVING FU					22.93	
Fund 532	TAX FORECLOSURE FUND					989.66	
Fund 535	CDBG HOUSING GRANT FUND					28.00	
Fund 569	BUILDING AUTHORITY					258.98	
Fund 701	GENERAL AGENCY FUND					19,093.79	

Total For All Funds:

493,628.03

# Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS**  
**COMMITTEE OF THE WHOLE**  
**November 26, 2019**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, November 26, 2019, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer at 1:30 p.m.

Present were: Commissioners Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor  
Excused: Commissioner Warsecke

The Pledge of Allegiance was recited.

**Agenda:**

Motion by Roelofs, seconded by Nye, to approve the agenda as amended, adding 7A – Budget Amendment. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke  
Motion carried.

**Minutes:**

Motion by Jeannot, seconded by Roelofs, to approve the Committee of the Whole minutes of November 12, 2019 as amended, striking last sentence of first paragraph in its entirety. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

1:34 p.m. Public Input – None

Mitch Deisch:

- a. Continued County Discussion on Financial Stability: Mitch met with Rhonda and Art on November 20 and they discussed a number of items:
  - i. How do we research the Headlee Override.
  - ii. Would like an Ad Hoc subcommittee appointment.
  - iii. Need funds for mileage to travel to other counties and discuss how they handled the issue.
  - iv. Comm Roelofs stated that we need to make the county voters aware of the 1982 millage rate and what we had then and where we are now. Explain the difference between services then and now.
  - v. Comm Jeannot asked what resources we could use to help us here.
  - vi. Ad Hoc Committee: Mitch, Susan, Shelley for sure and will research others, including MAC, MTA, MML and report back to this board.
  - vii. Update the citizens with news articles in the Record Patriot.

There are three areas that need to have an ad hoc committee appointments – each to be disbanded prior to appointment of the next: 1) Research Based – approximately 4 months; 2) Review and decide on the next steps – use a professional or in-house organization; and 3) Create & development of educational resources.

- 1 – Gary, Sherry, Art, Mitch, Susan and Shelley
- 2 – Rhonda, Bob, Evan, Mitch, Susan and Shelley
- 3 – Linda, Evan, Rhonda, Mitch, Susan and Shelley



# Committee of the Whole

Page 2 of 4

November 26, 2019

- We need to draft a milestone schedule
- Prepare talking points
- Report on the 1982 services & budget compared to today
- BOC to get talking points to Mitch
- Be honest and transparent

Michelle Thompson:

- a. NMRE Liquor Tax: Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to authorize the execution of payment to Northern Michigan Regional Entity, with the knowledge that this will be paid before December 17, 2019. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

- b. NMRE Liquor Tax Budget Amendment: Motion by Sauer, seconded by Roelofs, to recommend to the Board of Commissioners to amend the Fund 101 budget in the amount of \$50,000 for the liquor tax, with the knowledge that this will be taken care of before December 17, 2019, as follows:

Increase:

101-000-691.00	Budgeted use of Fund Balance	\$50,000.00
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Increase:

101-728-885.00	NMRE – Liquor Tax	\$50,000.00
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Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke

Motion carried.

- c. Fund 425 Budget Amendment: Motion by Taylor, seconded by Farrell, to recommend to the Board of Commissioners to accept the Budget Amendment request in the amount of \$57,427.00 for Fund 425 as follows:

Increase:

Line Number	Account Name	Amount
425-257-699.00	Project Expenses - Aerials	5,000.00
425-267-674.00	Transportation Grant	4,178.00
425-267-674.00	Beck Foundation	1,000.00
425-301-687.00	Patrol Cars	14,864.00
425-253-675.00	Treasurer's Equipment	5,202.00
425-301-540.00	Body Armor	965.00
425-301-540.01	G.T. Band Grant	212.00
425-301-699.00	Exercise Equipment	1,005.00
425-301-594.00	MMRMA Grant	1,362.00
425-301-674.00	K-9 Replacement	232.00
425-301-540.03	NW Mutual Aid	311.00
425-331-580.09	Crystal Lake Watershed	93.00
425-351-674.20	Inmate Telephone	7,144.00
425-351-540.00	GT Band Jail Management Software	1,236.00
425-426-674.01	Contributions CERTS	5,649.00
425-426-674.04	Camp Grayling Training	2,720.00
425-430-674.10	Vehicle Replacement	5,539.00
425-653-674.00	Ambulance -GT Band- Snow Sled	215.00

**Committee of the Whole****Page 3 of 4****November 26, 2019**

425-655-674.00	Ward Griffin	<u>500.00</u>
	Total	\$57,427.00

## Account to be Decreased:

Line Number	Account Name	Amount
425-257-967.00	Project Expenses- Aerials	5,000.00
425-267-967.00	Transportation Grant	4,178.00
425-267-967.00	Beck Foundation	1,000.00
425-301-687.00	Patrol Cars	14,864.00
425-253-970.00	Treasurer's Equipment	5,202.00
425-301-967.01	Body Armor	965.00
425-301-967.02	G.T. Band Grant	212.00
425-301-967.07	Exercise Equipment	1,005.00
425-301-967.00	MMRMA Grant	1,362.00
425-301-967.05	K-9 Replacement	232.00
425-301-967.04	NW Mutual Aid	311.00
425-331-967.00	Crystal Lake Watershed	93.00
425-351-957.00	Inmate Telephone	7,144.00
425-351-967.00	GT Band Jail Management Software	1,236.00
425-426-967.02	Contributions CERTS	5,649.00
425-426-967.04	Camp Grayling Training	2,720.00
425-430-967.00	Vehicle Replacement	5,539.00
425-653-967.05	Ambulance - GT Band - Snow Sled	215.00
425-988-967.00	Ward Griffin	<u>500.00</u>
	Total	\$57,427.00

- d. Natural Hazard Mitigation Plan for 2020: Motion by Farrell, seconded by Roelofs, to recommend to the Board of Commissioners authorize Rebeca Hubers, Emergency Management, to enter into contract with Networks Northwest for completion of a Hazardous Mitigation Plan, acknowledging that this action will occur prior to the December 17, 2019 meeting. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

## 3:15 p.m. Public Input

Comm Jeannot stated that the County Administrator's goals should be set before the end of 2019 and should be an Action Item on December 17, 2019.

Public Input Closed

Motion by Roelofs, seconded by Jeannot, to adjourn at 3:20 p.m. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

**Committee of the Whole**

**Page 4 of 4**

**November 26, 2019**

Motion by WW, seconded by PR, to approve the Committee of the Whole Consent Calendar as follows:

1. To authorize the execution of payment to Northern Michigan Regional Entity, with the knowledge that this will be paid before December 17, 2019.
2. To amend the Fund 101 budget in the amount of \$50,000 for the liquor tax, with the knowledge that this will be taken care of before December 17, 2019.
3. To accept the Budget Amendment request in the amount of \$57,427.00 for Fund 425 as presented.
4. To authorize Rebeca Hubers to enter into contract with Networks Northwest for completion of a Hazardous Mitigation Plan, acknowledging that this action will occur prior to the December 17, 2019 meeting.

# Committee Appointments





448 Court Place • Beulah, MI 49617

Memo To: Board of Commission  
From: Mitchell D. Deisch, Administrator  
Date: December 4, 2019  
Subject: Board and Commission Interviews

On Wednesday December 4, 2019 Commissioners Sauer, Jeannot and Farrell interviewed applicants for several different Board and Commissions. Numerous questions were asked and answered by each applicant and in return applicants were provided time to ask specific questions of the interviewers.

The commissions and applicants were as follows:

**Airport Authority 1 position available 4-year term**

Coury Carland  
Maurice Stahl

A motion was made by Farrell, second by Jeannot to recommend appointing Coury Carland as the Benzie County representative to the Airport Authority. Motion to recommend to the BOC carries 3-0.

**Department of Health and Human Services (Maples) 1 position available 3-year term**

Dr. Donald Schaffer  
Margot Peshek

A motion by Jeannot, second by Farrell to recommend appointing Dr. Donald Schaffer as a Benzie County representative to the DHHS Board. Motion to recommend to the BOC carries 3-0.

**EMS Advisory Committee 3 positions available 3-year terms**

Gaylord Jowett  
Ronald Fought

A motion by Sauer, second by Farrell to recommend appointing Gaylord Jowett and Ronald Fought to the EMS Advisory Committee. Motion to recommend to the BOC carries 3-0

RECEIVED

DEC 10 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

Board of Commissioners  
Benzie County  
448 Court Place  
Beulah, MI 49617

8:00

November 20<sup>th</sup>, 2019

Coury Carland  
PO Box 555  
Beulah, MI 49617

To the board,

I am writing to request reappointment to the Frankfort City-County Airport Authority as a representative of Benzie County. I have served on the FCCAA board since 2015 and I have been its chairman since 2016.

We have enjoyed many successes over the past few years. However, there is more work to be done and I would like to be a part of it.

Sincerely,

Coury Carland

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NOV 20 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

8.20

**APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES**

**APPLICATION**

DATE: October 24, 1919

Name: Maurice Stahl

Address (including PO Box): 449 Beech Street

County-District: Frankfort

Home Telephone: 231 399 - 0163

Occupation: Retired

Business Telephone: \_\_\_\_\_

Please list the Board, Commission or Agency you are applying for:

1. Airport Authority

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

Served five years in the US Navy as an Aviation Electrician and flew as crewman on Anti Submarine and T1A aircraft,

worked 37 years for Consumers Energy, and much of the time flew as a Crewman on there Jet Ranger helicopter

performing transmission line inspections. I have been interested in, and worked around aviation for a large part of my

life and feel I would be an asset to the County serving in this position.

**PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST**

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK  
448 COURT PLACE  
BEULAH, MI 49617

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1/8/14

OCT 29 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

8:45

**APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES**

**APPLICATION**

DATE: 10-25-2019

Name: DONALD E. SCHAFER

Address (including PO Box): 5423 BROWNING RD, PO BOX 513, BEULAH, MI 49617-0513

County District: BENZONIA TOWNSHIP

Home Telephone: 231-882-5497  
CELL 937-361-6003

Occupation: RETIRED

Business Telephone: N/A

Please list the Board, Commission or Agency you are applying for:

1. THE MAPLES BOARD

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I am interested in serving on The Maples Board.

As a physician (now retired) I have a broad background in patient care (young and old) & administration (acting chief of staff, acting Prime Care Manager, Employee Health physician, private practice, and Forensic pathology). With my background experience I think

I would be an asset to The Maples Board.

Presently on the Benzie County Veterans Affairs Committee and on the Father Lovett Foundation Board. Past Benzie area

**PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST**

Christian Neighbor Board Member.

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK  
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BEULAH, MI 49617

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OCT 25 2019

1/8/14

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BENZIE COUNTY CLERK  
BEULAH, MI 49617



## Professional Resume

### DONALD E. SCHAFFER, M.D.

#### LAST EXPERIENCE

- ⇒ Clinical Performance Guidelines Coordinator – VA Medical Center, Dayton, Ohio (May 2000 – October 2004), Medical Compliance Officer, Employee Health Physician, Prime Care Physician, Intermittently Acting Chief of Staff, and Intermittently Acting Prime Care Service Line Manager.
- ⇒ Forensic Pathologist – Forensic Consultant Service (1992 – Present). Capital Homicides, Drugs and Alcohol, Product Liability, Pain and Suffering, Workman's Compensation, Accident Investigation, Medical Malpractice.
- ⇒ Assistant Clinical Professor, Department of Pathology, Wright State University School of Medicine (1999 – Present).

#### EDUCATION AND POST GRADUATE TRAINING:

- ◇ Forensic Pathology Residency, Los Angeles County Coroner's Office (1973 – 1974)
- ◇ Anatomic and Clinical Pathology Residency, University Hospital of San Diego County (1969 – 1973)
- ◇ Rotating Internship, U.S. Naval Hospital, San Diego (1965 – 1966)
- ◇ M.D. Degree, Creighton University (1965)
- ◇ B.A. in Zoology, University of Southern California (1961)

#### EXPERIENCE:

1. Acting Chief of Staff – VA Medical Center, Dayton, Ohio (July 1998 – May 2000).

- ◆ Oversaw the clinical operations of the Dayton VAMC. Presided over the Clinical Executive Board, the Quarterly Medical Staff meetings, and the Professional Standards Board. Through these agencies orchestrated the flow of information and the clinical business of the Medical Center in a smooth and efficient manner.
- ◆ Member of various boards and committees at the Dayton VAMC. These included the Administrative Executive Board, Utilization Management Committee, Performance Improvement Committee, and Executive Board.
- ◆ Member of various VISN 10 councils such as Executive Leadership Council and the Administrative Medicine Subcouncil.
- ◆ Member of the Miami Valley Health Improvement Council, representing

the Dayton VAMC, analyzing and identifying various needs and projects for the health benefits of the Miami Valley.

- ◆ Member of the WPAFB/VA Sharing Agreement Committee working for the benefit of both the VA and DOD Veterans and Military population.
- ◆ Chair of the Residency Review Committee which oversaw the Residency Program affiliations at the Medical Center.
- ◆ Member of the Dean's Committee, Wright State University School of Medicine.
- ◆ Handled various Service Organizations, Volunteer Service, and Veteran complaints dealing with clinical issues at the Dayton VAMC.
- ◆ Guided the Dayton VAMC, in clinical issues, through the last JCAHO Accreditation Survey in conjunction with the Care Lines/Clinical Services and Administrative Staff. Through their input and work the Medical Center passed with a score of 94. This was the highest score this VAMC had ever obtained.
- ◆ Guided the Medical Center in the rolling out of the Clinical Care Lines.

2. Acting Associate Chief of Staff/Ambulatory Care – VA Medical Center, Dayton, Ohio (January 1997 – July 1998).

- ◆ Managing program areas which includes the Emergency Room, Scheduled Care, Walk-ins, Employee Health, Specialty Exams, Compensation and Pension Exams, as well as various outpatient clinics. Served intermittently as the Acting Chief of Staff.

3. Employee Health and Occupational Medicine Physician – VA Medical Center, Dayton, Ohio (November 1992 – July 1998).

- ◆ Established an Employee Health Unit as a major health support system for the Dayton VA employees.
- ◆ Supervised and actively participated in specialty exams such as: Agent Orange, Persian Gulf, Ionizing Radiation, P.O.W., and V.I.S.T. Represented the Dayton VA Medical Center as the "Registry Physician" for the special exams.
- ◆ Responsible for the day-to-day operations and resolutions of problems involving the Compensation and Pension examinations. Conducted C&P exams. A member of the VISN C&P Task Force which is working toward system improvements and insuring that networks facilities meet or exceed the C&P performance measures.
- ◆ Responsible for determining the transferability of veteran patients being transferred to the Dayton VA Medical Center. Working closely with the Utilization Review Section to assure the proper placement and appropriateness of care for the veteran patient. Also, focusing on possible medical/legal issues of these cases.

- ♦ Primary contact for the Director's Office Patient Representative. Assisting in the resolution of problems which involve irate and troubled veterans and their health care needs.
  - ♦ Representative on numerous committees including; Safety and Fire, Infection Control, Quality Assurance, Utilization Management, Medical Record Review, Executive Board, Director's Staff. Chaired various committees including Clinical Executive Board, Quarterly Medical Staff, T.B. Task Force, Process Acting Team involved with OWCP Process, as well as confidential investigative groups.
  - ♦ Conduction of Forensic Pathology Training for the Pathology Staff at the Dayton VA Medical Center, and have been called upon to evaluate the findings at autopsy on traumatic cases to determine if there was cause for concern.
  - ♦ Medical Review Officer for the Dayton VA Medical Center regarding drug testing on both pre-employment candidates, as well as current employee when the need arises.
  - ♦ Responsible for reviewing medical records for appropriateness of care and timeliness of care for Quality Management Service on veterans admitted through the Emergency Room.
  - ♦ Involved in the setting up of the Women Veteran's Program at the Dayton VA Medical Center, and was utilized by the Nurse Practitioners for consultation regarding the care of women veterans. Was called upon to re-examine the veterans that the Nurse Practitioners had concerns about on their examinations, and prior to arrangement for OB-GYN services.
  - ♦ Ambulatory care provider physician intermittently for scheduled care, ambulatory care follow-ups, and walk-in patients.
  - ♦ Emergency Room physician on intermittent basis.
4. Occupational Medicine and Urgent Care Physician – Ft. Hamilton-Hughes Hospital, Hamilton, OH (October 1991 – October 1992).
  5. Physician/Owner – Medifast Weight Loss Clinic, Spring Valley & Centerville, OH (1985-1992).
  6. Forensic Pathologist, Law Science Technologies, West Milton, OH (1988 - 1992).
  7. Staff Physician – Central State University, Wilberforce University (1990 - 1991).
  8. General Practice Physician – National Emergency Service, Toledo, OH at the Lebanon Correctional Facility, Lebanon, OH (1989).
  9. General Practice Physician – Dayton Free Clinic, Dayton, OH.

10. General Practice and Industrial Medicine, Dayton, OH, Centerville, OH, and Spring Valley, OH (1981 - 1988).

11. Chief Deputy – Montgomery County Coroner's Office, Dayton, OH (1980-1989).

12. Forensic Pathology Consultant to various attorneys in Dayton, Cincinnati, and Columbus, Ohio. Instructor in Forensic Pathology, Dayton Police Academy and Ohio Peace Officers Training Academy, London, OH. Instructor in Forensic Pathology to pathology residents – Kettering Medical Center and aerospace medicine residents – Wright State University. Preceptor for Physicians Assistant Program in Family Practice – Kettering College of Medical Arts (1980 – 1989).

13. Instructor in Pathology, Department of Pathology, Wright State University (1980 – 1999).

14. Forensic Pathologist and General Pathologist, Pondera Medical Center, Conrad, Montana. Performed functions of pathologist in the area of autopsy pathology, surgical pathology, and clinical pathology, as well as supervised and coordinated laboratory personnel in the performance of their duties. Maintained continuing education programs for laboratory personnel and assisted in teaching administrative, nursing personnel and medical staff aspects of laboratory medicine. Laboratory consultant for Blackfeet Indian Hospital, Browning, Montana. Instructor in Forensic Pathology at the Police Academy, Montana State University, Bozeman, Montana. Consultant Forensic Pathologist for various Coroner's offices, police agencies and attorneys in the state of Montana (1979).

15. Owner and Physician, Medometric's, Inc., Havre and Great Falls, Montana. Insurance examinations, pre-employment examinations, health screens, key man examinations, school physicals, industrial examinations, flight examinations (1978-1979).

16. Forensic Pathologist, General Pathologist, and Director of Clinical Laboratories, Northern Montana Hospital, Havre, Montana. Performed functions of pathologist in the areas of autopsy pathology, surgical pathology and clinical pathology, as well as supervised and coordinated laboratory personnel in the performance of their duties. Maintained continuing education programs for laboratory personnel and assisted in teaching administrative and nursing personnel all aspects of laboratory medicine. Laboratory consultant for Liberty County Hospital, Chester, Montana; Blackfeet Indian Hospital, Browning, Montana; and Fort Belknap Indian Hospital, Harlem, Montana. Instructor in Forensic Pathology at Police Academy, Montana State University, Bozeman, Montana. Consultant Forensic Pathologist for various coroner offices, police agencies, and attorneys in the state of Montana (1976-1978).



17. Forensic Pathologist and General Pathologist – Bio-Laboratories Medical Group, Inc., Colton, California. Served twelve hospitals for general pathological service and three counties (Riverside, Inyo, and Imperial) for forensic autopsies and toxicological services (1974-1976).

18. Deputy Medical Examiner, Los Angeles County Coroner's Office (1973-1975).

19. Medical Officer, United States Navy (1965-1968).

9:00

**APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES**

**APPLICATION**

DATE: Oct 23, 2019

Name: Margot Peshek

Address (including PO Box): 9624 Eastman Rd, Beulah, MI

County District: Benzon Township

Cell Home Telephone: 231-651-0260

Occupation: RETIRED

Business Telephone: \_\_\_\_\_

Please list the Board, Commission or Agency you are applying for:

1. Department of Human Services Board

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I have an interest in being on this board as I want to continue being involved with The Maples.

A good deal of my career was at The Maples and I would like to be involved in its ongoing support of The county.

**PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST**

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK  
448 COURT PLACE  
BEULAH, MI 49617

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OCT 23 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

1/8/14

# Margot Peshek

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## Objective

My experience in The Maples and Long-Term Care has given me an insight to all that is involved. Having had my mother and mother-in-law at the Maples as residents, I can understand the facility from both perspectives

## Experience

2013-present I have been enjoying retirement and traveling and volunteering

1997-2013

The Maples

Frankfort, MI

Staff nurse to current position of Director of Nursing from 2005

- Supervised CNA's on the floor
- Coordinated care with other departments.
- Assisted in maintaining care plans and appropriate treatments

1995-1998

Benzie Home Care

Beulah, MI

### Nurse Supervisor

- Coordinated client services with other agencies
- Supervised nurse aides in the plan of care.
- Maintained contact with other agencies and supports in the community.

1990-1997

Munson Home Care

Traverse City, MI

### Staff Nurse

- Visited clients in their homes and instituted a plan of care.
- Coordinated the many services involves with the client.
- Maintained the paperwork required to meet Medicare/Medicaid regs.

1989-1995

Benzie Home Care

Beulah, MI

### Staff Nurse

- Supervised nurse aides in the home
- Contacted physicians and other services, when appropriate.

1982-1986

### Staff Nurse, Benzie Medical Care Facility

1971-1982

Worked at Henry Ford Hospital in NICU, at Sinai Hospital, in the OB and Nursery, and for two summers as a camp nurse at a private church camp

## Education

1968-1971

Grace Hospital School of Nursing

- Diploma School of Nursing with first year at Mercy College
- 1978-1979 Classes at Madonna College

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OCT 23 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

9.20

**APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES**

**APPLICATION**

DATE: **10/24/2019**

Name: **Ronald J. Fought**

Address (including PO Box): **510 Main Street PO Box 226**

County-District: \_\_\_\_\_

Home Telephone: **231-633-5122**

Occupation: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Please list the Board, Commission or Agency you are applying for:

1. **EMS**

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I am a Registered Nurse with a background of Trauma/Emergency Services

Previously have I was Director of Emergency services for Lake Superior State College providing Basic EMT Training for 17 Volunteer Corps, City Fire, City Hospital, and Air Force Base, in addition to establishment of two 3 Credit courses for Nursing Police, and Fire Electives.

**PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST**

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK  
448 COURT PLACE  
BEULAH, MI 49617

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OCT 25 2019

1/8/14

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



RONALD (Ron) J. FOUGHT RN  
510 Main Street PO Box 226  
Frankfort, Michigan 49635  
231-633-5122

E-mail: [rfought@benziemaps.com](mailto:rfought@benziemaps.com) (work)  
[Rjfought1@msn.com](mailto:Rjfought1@msn.com) (personal)

### Summary of Experience

#### Benzie County Medical Care Facility

December 2017- Current

Charge Nurse

Over 38 years of nursing and patient care leadership experience in hospital (Federal, For-Profit, and Not-For-Profit), universities, and integrated delivery systems (IDS) in rural and urban settings, 32 of which have been at the Senior Executive level. Background includes physician relations, cross-institutional networking, program development, team building, quality/risk management, community involvement, managed care, and bioethics.

March 2009 to October 2017

**Jesse Brown Veterans Administration Medical Center, Chicago, IL**  
Jesse Brown VA Medical Center is a primary healthcare facility located in the heart of the Illinois Medical District. The inpatient facility with 205 beds (188 acute and 17 intermediate care beds) is located at 820 South Damen Avenue in Chicago, Illinois, located, on the Chicago's near west side. JBVMC provides care to approximately 58,000 veterans who reside in the City of Chicago and Cook County, Illinois and six counties in northwestern Indiana. A budget of over \$250 million supports approximately 1,700 full time employees, including 145 physicians and 450 nurses. The 5 Jesse Brown's Medical Center locations offer outpatient services. The 4 community based outpatient clinics are located at: 211 East Ontario in Chicago, Illinois; 30 East 15th Street, Suite 207 in Chicago Heights, Illinois; 7731 South Halsted Street, in Chicago, Illinois; and 9330 Broadway in Crown Point, Indiana.

**Associate Director Patient Care Services/Nurse Executive:** Responsible for ensuring all standards of practice and nursing care are met for all nursing personnel, executive leadership that is characterized by substantial and continuous responsibility for population groups or integrated programs that cross service and/or discipline lines and influence organizational mission and health care; demonstrating leadership in planning, implementing, evaluating, and improving holistic care delivery using collaborative strategies with others while ensuring compliance with the Medical Center/Network mission, and nationally recognized standards; practicing of an executive nature, complex managerial and administrative components associated with critical health care issues and activities that influence the organizational mission, health care policy; and initiating and participating in interdisciplinary projects and committees with the aim of improving outcomes in the management of complex client care or the systems and process of the organization.

- **FY 2012 YTD reduction in FTEE in Patient Care Services of 41.8 FTEE exceeding goal of 41.6 FTEE. Results Driven**
- **FY 2011 YTD reduction of overtime from high of 1491 hours pay period 23 to 660 hours pay period 08. Results Driven**
- **HCLI Graduate Technical Qualifications**
- **Certified Mentor Technical Qualifications**
- **Senior Executive in DEMPS Building Coalitions**
- **Continue serve as Chairperson of Disciplinary Appeals Boards at the pleasure of the Under Secretary of Health. Technical Qualifications**

May 2005-January 2009

**Yakima Regional Medical and Cardiac Center, Yakima Washington**  
A for profit acute care facility owned and operated by Health Management Associates, licensed for 214 patients, with an average daily census of 80 and an active Medical Staff of 259. Regional is the only hospital in Yakima that performs open-heart and neuro surgery.

**Chief Nursing Officer:** Responsible for Nursing practice at the Yakima Regional Medical and Cardiac Center of Health Management Associates Reporting to the Chief Executive Officer. Washington State Nurses Association organizes Yakima Regional Registered Nurses through a contract. (Re-negotiated October 2007.) SEIU organizes Yakima Regional Licensed Practical Nurses through a contract (Re-negotiation completed 01/1/2008). Currently re-negotiating 1199NW Hospital and Health Care Employees Union, SEIU (October 2008).

- Stabilized the work environment to increase recruitment and retention capabilities. **Leading Change**
- Developed an annual Nursing Operations Plan that provided much needed focus during a time of transition from not-for-profit faith based to a for profit entity. **Leading People**
- Reduced Agency usage from < \$150,000 monthly to < \$3000 monthly through varied strategies. **Results Driven**
- Implemented an Admission Nurse program that has improved patient, physician, and nurse satisfaction. Program currently in the expansion mode with the addition of 24 hour coverage and an "Admission Unit" to facilitate patient flow. **Business Acumen**
- Successfully completed multiple surveys from JCAHO and the Department of Health. Triennial JCAHO survey completed August 2008 with full accreditation. **Technical Qualification**
- Significantly improved relationships with the local Schools of Nursing increasing student rotations, which ultimately led to increase new graduate recruitment. **Building Coalitions**
- A Pediatric Unit was designed, remodeled and opened December 3, 2007. A Cardiac Care Center inpatient unit designed, remodeled and opened March 17<sup>th</sup>, 2008 due to increased need for capacity. **Results Driven**
- Recent CARF re-certification identified areas of accommodation. **Technical Qualifications**
- Certification as a Certified Chest Pain Center, December 2007. **Business Acumen**

1999 to December 2004

**ALEGENT HEALTH, Omaha, Nebraska**

An integrated health care delivery system consisting of 8 acute care Hospitals with 1,473 beds, 1 long-term care facility with 456 beds, a Primary care physician network of 47 sites supporting 100 employed physician Associates and a 697-physician member hospital organization. The system has Over 8,000 employees. A not-for-profit corporation sponsored by Catholic Health Initiatives and Immanuel Healthcare System, Inc., affiliated with the Evangelical Lutheran Church of America.

**Chief Nurse Executive:** Responsible for Nursing practice at the Immanuel Medical Center campus of ALEGENT HEALTH. Reported to the Vice President of Operations, Alegent Health and then with a re-organization the VP, COO of Immanuel Medical Center. Direct Reports (8) include Nursing Operation Directors of Orthopedic/Spine, Medical/Oncology/Bone Marrow Transplant, Post Intensive Care, Intensive Care, Cardiac Universal Care Unit, Maternal/ Child, Surgical/Pediatric/Epilepsy, and Emergency Department. Clear matrix reporting (6) exists with the Nursing Operation Directors for Acute Rehabilitation, Surgical/Anesthesia Services, Behavioral Health Services (3), and Heart/Cardiovascular Institute. Member of the Alegent Health Nursing Council, which is responsible for the integration of nursing, services across the system.

- Re-evaluated skill mixes and implemented changes in professional staff specific to designated areas of nursing practice. **Net Result:** Reduced professional staff mixes from 96% to 70% with the introduction of licensed and non-licensed care partners. **Business Acumen**

- Investigated, developed and implemented a nurse refresher course for registered and licensed practical nurses. **Net Result:** To date, 120 candidates have successfully completed the program and are actively employed within the system and community at a cost of < \$3,000 per individual participant. **Business Acumen**
- Eliminated the use of travelers by enhancing campus based staffing resources. **Net Result:** Realized annualized savings of > \$1,500,000. **Results Driven**
- Developed a career advancement program for system employees leading to a registered nurse degree that includes a monthly stipend, reimbursement for tuition and books with a 3-year commitment to the organization. **Net Result:** Eleven individuals have completed the program and are actively employed within the system. Another 12 individuals will complete the program in the spring of 2004. **Building Coalitions**
- Encouraged the system to consider Magnet status to enhance recognition of exceptional nursing practice. **Net Result:** Two of 5 metro facilities have submitted applications with the other 3 scheduled to apply. **Leading**
- Coordinated the design of a new 24-bed, state of the art critical care unit that was completed on time and within budget. **Net Result:** Unit opened January 21, 2004. **Business Acumen**
- Researched, developed and led an international nurse exchange to Latvia. **Net Result:** Enhanced the ability of staff to recognize and work with a diverse environment. **Building Coalitions**

1996 - 1999

**AGNESIAN HEALTH CARE, Fond du Lac, Wisconsin**

A tax-exempt, \$118 million, integrated delivery system comprised of St. Agnes Hospital (\$89 million) and Fond du Lac Regional Clinic (\$29 million), a 52 Physician multi-specialty group practice sponsored by the Congregation of the Sisters of St. Agnes.

1996-1999

**Vice-President Nursing/Patient Care Services:** Responsible for

Inpatient/ambulatory nursing services, food service, environmental/linen services, home delivered services (home care, hospice and home oxygen), Pastoral care, Samaritan Free Clinic, quality improvement, risk management, Parish nursing, infection control and customer service.

- Directly managed 1 assistant vice-president, 10 directors, 6 shift managers, 1 coordinator, 1 supervisor, and an operating budget of \$45,000,000 net revenue. Implemented the Partners in Practice model of care delivery. **Net Result:** Realized annualized savings of 6.3 FTEs and \$230,476.
- Implemented parish nurse program within catchment area. **Net Result:** Increased potential annualized revenue of \$40,800 for the first year of operation. **Building Coalitions**
- Reduced productive hours of care per patient by 0.5. **Net Result:** Achieved annualized savings of \$160,052. **Results Oriented**
- Participated in the quality improvement program. **Net Result:** Implemented division-wide improvement teams, established clinical pathway for total knee replacement, reduced length of stay by 39%, reduced pneumonia length of stay by 22%, initiated customer problem resolution program, and increased customer satisfaction. **Results Oriented**

(Dual Role)

1996 - 1997

**Vice-President Nursing/Patient Care Services/Interim Chief Operating Officer:**

Reporting to the President/CEO of Agnesian HealthCare responsible for 14 professional and support departments, and interim Leadership of an \$8,000,000, 70-bed sister hospital.

- Administered operations of Waupun Memorial Hospital during transition from part-time contracted President to full-time President/Administrator. **Net Result:** Recognized as one of the Top 100 Hospitals for 1996. **Leading People**
- Convinced medical staff and Board of Directors of need for additional medical services in family practice and obstetrics. **Net Result:** Successful recruitment secured a far-reaching point of entry into the system. **Building Coalitions**
- Initiated facility analysis. **Net Result:** Received Board of Directors approval for a \$5,000,000 facility upgrade. **Building Coalitions**

1986 to 1999

**ST. AGNES HOSPITAL**, Fond du Lac, Wisconsin

A tax-exempt, \$88 million, 330-bed licensed, community, acute care hospital, Providing primary and secondary levels of health care services.

1992 - 1999

**Vice-President Nursing/Patient Care Services:** Reporting to the EVP/COO responsible for operational Management of the nursing/patient care division. Managed 1 assistant Vice-president, 10 directors, and an operating budget of \$43,000,000 net

- Facilitated the creation and development of strategic plans. **Net Result:** Initiated new and expanded programming in cancer treatment, sports medicine, behavioral health, neurosurgery, and orthopedics producing new margins of \$25,149,986. Recruited 5 new physicians.
- Participated in ongoing operations improvement identifying opportunities for revenue growth and/or cost reduction. **Net Result:** Increased available cash from \$6,543,000 to \$10,155,000 over a 3-year period. **Leading Change**
- Initiated a multi-disciplinary pain center. **Net Result:** Gained new revenue of \$108,000 annually. **Business Acumen**

1986 to 1991

**Vice-President Nursing:** Reporting initially to the President/CEO and the EVP/COO responsible for operational management of the Nursing division with an operating budget of \$26,000,000 net revenue.

- Reactivated the Ethics Committee, which became a national model. **Net Result:** Generated revenues of \$10,000 annually through presentations and consultations.
- Provided nursing support in the establishment of a weekly, free community clinic for the under insured. **Net Result:** Provided health care services for 1,300 working poor annually. **Building Coalitions**
- Initiated a nursing scholarship program for licensed practical nursing. **Net Result:** Generated 30 registered nurses for the organization over a 6-year period. **Building Coalitions**
- Introduced utilization of nursing assistants into the team. **Net Result:** Achieved annualized savings of \$332,800. **Leading Change Business Acumen**
- Promoted to Vice-President Nursing/Patient Care Services.

1985 to 1986

**METHODIST HOSPITAL**, Madison, Wisconsin

A tax-exempt, 280-bed licensed, acute care hospital providing primary, Secondary and tertiary levels of health care services with specialty focus on Open heart, hemodialysis and obstetrics.

**Vice-President, Nursing:** Reporting to the President/CEO responsible for administration of division of nursing, managing 5 directors and 1 administrative associate.

- Implemented the "Scatter Bed" concept for pediatric patients. **Net Result:** Successfully closed a dedicated pediatric unit with 100% support of pediatricians and staff. **Leading Change**
- Coordinated, with Vice-President of Medical Affairs, clinical unit placement within the new organization. **Net Result:** Integrated 100% of clinical services within 12 months of merger, creating Meriter Hospital. **Building Coalitions**

1978 to 1985

**Wausau HOSPITAL CENTER**, Wausau, Wisconsin

A 320-bed licensed, acute care community hospital providing primary, Secondary and tertiary levels of health care services with specialty focus on Oncology, open heart, neurosurgery and emergency care. A merged facility between a Catholic and community hospital.

1979-1985

**Director of Nursing:** Reporting to Vice-President of Nursing and servicing on the senior executive team managed 8 nursing units.

1978-1979

**Director of Emergency Services:** Reporting to the President/CEO responsible for management of a regional trauma center.

1976 to 1978

**ST. LAWRENCE HOSPITAL**, Lansing, Michigan



An inter-city Catholic community hospital.

**Head Nurse, Intensive Care Unit:** Reporting to the VP Nursing responsible for directing 31 professional, technical and supportive employees in a 9-bed medical/surgical intensive Care unit.

1974 to 1976 **Lake Superior State University, Sault Ste Marie, Michigan**  
A state supported university with 1,200 students

**Primary Instructor/Coordinator of Emergency Services:** Reporting to the Chair/Nursing responsible for establishing a state approved EMT, a credit course for college students, fire Department, air force base hospital, and volunteer ambulance service. **Net Results:** Insured the continuation of instruction at the end of the grant period through initiation of an instructor course for volunteers. **Building Coalitions**

1973 to 1974 **CHEBOYGAN COMMUNITY MEMORIAL HOSPITAL, Cheboygan, Michigan**  
A 70-bed community hospital in a rural community of northern Michigan

**Head Nurse, Operating/Emergency Room:** Reporting to the Director of Nursing responsible for coordinating the Emergency and surgery departments while functioning as staff, as well as carrying out management responsibilities

**Education:**

M.P.H. - Nursing Administration, 1984  
Division of Hospital/Health Care Administration  
University of Minnesota, Minneapolis, Minnesota.

Certificate - Patient Care Administration, 1982  
University of Minnesota, Minneapolis, Minnesota

B.S. - Nursing, Certificate: Health Nurse Practitioner, 1976  
Lake Superior State University, Sault Ste Marie, Michigan

**Continuing Education:**

A.A.S. - Nursing, 1973  
Ferris State University, Big Rapids, Michigan

Certificate - Practical Nursing, 1971  
Northwestern Michigan College, Traverse City, Michigan

A.A. - Liberal Arts, 1968  
Alpena Community College, Alpena, Michigan

**Professional and Community**

**Affiliations:**  
American College of Health Care Executives

**Recognition of Excellence:**

Certification: Healthcare Management, American College of Healthcare Executives (FACHE 2007)  
Wisconsin Nurse Executive of the Year (1990)  
Certification: Nurse Executive  
American Nurses Association  
Scholarship: Improving Hospital Ethics Committees; Educating Across the Health Professions: University of Connecticut (1987)

**Publication Credits:**

"Screening in the Emergency Department," Supervisor Nurse, December, 1974  
"Men and Women in nursing... A Place for Men in Nursing," The Michigan Nurse, October 1975  
"The Hospital Ethics Committee: Who Knows It Exists and How to access it?"  
HEC Forum, Vol. I, Issue 1, 1989

Hello Dawn

What is required in the letter Gaylord need to send for renewing his position on the EMS Board.?

Anything special or the simple letter he sent will suffice

Thanks Stephanie

## **Dawn Olney**

---

**From:** Eric VanDussen  
**Sent:** Friday, November 22, 2019 9:24 AM  
**To:** Dawn Olney; Mitch Deisch; Art Jeannot  
**Subject:** Building Authority reappointment

Dawn, Mitch and Art,

I understand that my current appointment to the Building Authority expires at the end of this year.

I wanted to let you know that I am seeking reappointment to the Building Authority for another term. I'd appreciate it if you'd forward this reappointment request to the interview committee.

Thanks,

Eric L. VanDussen  
Benzie County Building Authority - Chair  
448 Court Place, Beulah, MI 49617  
231-651-9189  
evandussen@benzieco.net

AMY J BISSELL  
PO BOX 228  
FRANKFORT MI 49635  
(231) 620-6858

November 25, 2019

Benzie County Board of Commissioners  
448 Court Place  
Beulah MI 49617

Re: Benzie County Housing Committee

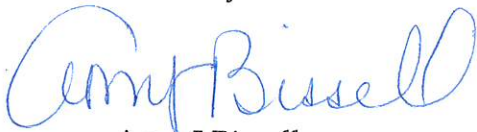
My term on the Benzie County Housing Committee expires at the end of the year 2019. I would like to be considered for another term on the Committee as I have served since August of 2009.

The Housing Committee services the citizens of Benzie County by offering much needed home improvement assistance to income eligible people who would otherwise not qualify to get their repairs done. Being on the Committee has been very rewarding and I feel that my knowledge of the real estate industry has been an asset to the group.

Therefore, I am asking that my service on the Committee be renewed for another four-year term ending December 2023.

Thank you for your consideration and if you have any questions, please feel free to contact me.

Sincerely -



Amy J Bissell

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NOV 25 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



Dawn Olney  
PO Box 204  
Beulah, MI 49617

November 27, 2019

Gary Sauer, Chair  
Board of Commissioners  
448 Court Place  
Beulah, MI 49617

Dear Chairman Sauer:

My term on the Benzie County Housing Committee expires on December 31, 2019. I am asking for reappointment at this time for an additional four-year term. I have been involved in this committee since its inception, 1994 and I have thoroughly enjoyed my service to the residents of Benzie County through this committee.

It is very satisfying to help those that have difficulty in meeting their everyday household needs.

Thank you for your consideration.

Regards,

Dawn Olney

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NOV 27 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

## Dawn Olney

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**From:** Jean Bowers <roycraftwatercolor@att.net>  
**Sent:** Wednesday, December 11, 2019 10:17 AM  
**To:** Dawn Olney  
**Subject:** Benzie Housing Committee

December 11, 2019

Benzie County Board of Commissioners  
Beulah, Michigan 49617

Dear Benzie County Board of Commissioners:

Thank You for giving me the opportunity of serving on the Benzie County Housing Committee.

What a great program for the most needy of Benzie County.

My term expires at the end of December 2019.

Please consider reappointing me to serve another term, beginning January 1, 2020

If you have any questions please let me know.. My telephone number is: 231 882 4627 and I would be happy to meet with any one of you or the full board if you would like.

Happy Holiday

Jean Bowers  
Retired: Benzie County Clerk

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DEC 11 2019  
DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

November 25, 2019

Dawn Olney  
Benzie County Clerk  
448 Court Place  
Beulah, MI 49617

Dear Dawn,

My current term on the Benzie County Parks and Recreation Commission Board will expire on December 31 2019. I wish to retain my seat on the BCPRC Board.

The years keep flying by!

Thank you for considering my request.

Warm regards,

A handwritten signature in cursive script, reading "Barbara K. Skurdall".

Barbara K. Skurdall  
7291 Fredonia Way  
Beulah, MI 49617

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NOV 26 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

Sean K. Duperron  
6724 Edgewater Drive  
Honor, Michigan 49640  
231-325-3043  
[sduperron@charter.net](mailto:sduperron@charter.net)

December 2, 2019

Benzie County Board of Commissioners  
448 Court Place Beulah,  
MI 49617-0377

Board of Commissioners,

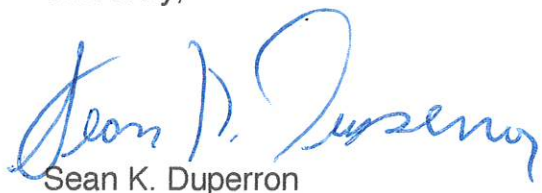
I am writing this letter to express my interest to be re-appointed so I can continue to serve as a Benzie County Parks and Recreation Commissioner.

I have actively worked as the sub-committee chair for the "Trails" committee. I also represent the Parks Commission while serving on the Betsie Valley Trail Management Council (BVTMC).

As a member of the BVTMC I have become quite involved in the process of trail width ahead of the upcoming rebuild of the Crystal Lake segment. I am currently involved in a project to improve accessibility at the historic Lewis Bridge overlook off River Road. And my trails sub-committee is nearly ready to submit a formal proposal to the MDNR for a new trail on state land north of Honor. I do hope to continue my work if the Board of Commissioners will reappoint me to the Benzie County Parks and Recreation Commission.

Please contact me if I can provide further information in support of my interest in this position.

Sincerely,



Sean K. Duperron

cc

Cathy Demitroff, Parks and Recreation Commission Chair.

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DEC 02 2019  
DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



December 2, 2019

Benzie County Board of Commissioners  
448 Court Place  
Beulah, MI 49617

Re: Benzie County Parks and Recreation Commission

Dear Commissioners:

My term on the Benzie County Parks and Recreation Commission ends at the end of this month, December 31, 2019. I am writing to express my desire to continue my seat on the commission.

Thank you for your consideration in this matter.

Kindest regards,

A handwritten signature in black ink that reads "Tad Peacock".

Tad Peacock,  
Executive Director

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DEC 09 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



## Dawn Olney

---

**From:** Marty <dagneau.bates@gmail.com>  
**Sent:** Monday, December 09, 2019 8:46 AM  
**To:** Dawn Olney  
**Subject:** BCEMS Advisory Board

Ms. Olney,

It would be my pleasure to serve on the BCEMS Advisory Board for another term. I believe I have been a valued member of the board these past years and would like to continue to serve. With a new Chief at Almira I look forward to working with Chief Bushee keeping her closely informed of the actions of the board.

Thank you for relaying my desire to continue to serve to the Benzie County Board.

Sincerely,  
Marty Dagneau-Bates

**BENONIA TOWNSHIP  
1020 Michigan Ave./ P.O. Box 224  
Benzonia, MI 49616**

**November 25, 2019**

**TO: Benzie County Board of Commissioners**

**FROM: Benzonia Township Board/ Platte Township Board**

**This is to advise the Board that James Sheet has been appointed to be our representative on the Benzie County Planning Commission. His new term will start December 1, 2019.**

**Signed:**

**Alison Michalak,  
Platte Township Clerk**

**Diana L. Heller  
Benzonia Township Clerk**

**RECEIVED**

**NOV 26 2019**

**DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617**

October 31, 2019

Dawn Olney, Benzie County Clerk

Dear Ms. Olney,

Please accept this letter of interest to be considered for reappointment to the Solid Waste Advisory Committee. I currently serve on the committee and desire to remain an active committee member. I feel my knowledge of the County Recycling Program and my dedication as a Benzie County Resident are valuable assets to the SWAC. Thank you for your consideration of my reappointment.

Regards,



Marlene Wood

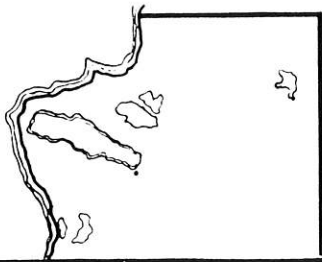
231-383-1845

PO Box 203 Beulah, MI 49617

RECEIVED

NOV 01 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



# BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

## APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

### APPLICATION

DATE: 11-18-2019, CAMM  
Name: Lawrence T Bailey  
Address (including PO Box): 410 EASTMAN RD Beulah mi  
County District: Benzenia Home Telephone: 231-631-5410  
Occupation: CARPENTER Business Telephone: \_\_\_\_\_

Please list the Board, Commission or Agency you are applying for:

- VETERANS Board

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

VA - Veteran 2 year in  
Army - 18 months in Vietnam

## PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK  
448 COURT PLACE  
BEULAH, MI 49617

RECEIVED

NOV 18 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

TERRY MONEY  
2414 Valley Road  
Honor MI 49640  
(231)510-2400

December 9, 2019

Attn: Gary Sauer  
Benzie County Board of Commissioners  
448 Court Place  
Beulah MI 49617

Re: Resignation from Land Bank Authority

Please let this serve as official notice of my resignation from the Benzie County Land Bank Authority effective December 31, 2019. It is with deep regret that I tender my resignation as I feel the Land Bank has improved multiple properties in the County and ultimately got them back on the tax rolls.

I have truly enjoyed my service to the Land Bank and if you have any questions, please feel free to give me a call at the above-listed number.

Sincerely,



Terry Money

RECEIVED  
DEC 10 2019  
DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



# ACTION ITEMS

## Dawn Olney

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**From:** Susan Boyd  
**Sent:** Tuesday, December 10, 2019 11:03 AM  
**To:** Dawn Olney  
**Subject:** RE: Agenda Item

Action item please.

**From:** Dawn Olney <DOlney@benzieco.net>  
**Sent:** Tuesday, December 10, 2019 10:51 AM  
**To:** Susan Boyd <sboyd@Benzieco.net>  
**Cc:** Chuck Clarke <cclarke@chartermi.net>  
**Subject:** RE: Agenda Item

OK thank you. Do you want it under Action Items or a time slot for someone to speak about it?

*Dawn Olney*

Dawn Olney, CCO, MCCO  
Benzie County Clerk  
448 Court Place  
Beulah, MI 49617  
231-882-9671 Ext. 411

**From:** Susan Boyd <[sboyd@Benzieco.net](mailto:sboyd@Benzieco.net)>  
**Sent:** Tuesday, December 10, 2019 10:49 AM  
**To:** Dawn Olney <[DOlney@benzieco.net](mailto:DOlney@benzieco.net)>  
**Cc:** Chuck Clarke <[cclarke@chartermi.net](mailto:cclarke@chartermi.net)>  
**Subject:** Agenda Item

Dawn,

Just a heads up re: an agenda item for the BOC meeting. We have requested an extension for the performance of the Point Betsie Lighthouse grant through EGLE due to delays caused by their personnel and have received a verbal approval. Our contact person is working on the supporting documentation but I'm not sure that we will have it in time to include in your packet this week but we still need this on the agenda please.

Thanks.

Susan



MICHIGAN DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY

EGLE Project Number: 19-PA-002  
Division/Office: EGLE  
Amendment Request No.: 1

**AMENDMENT TO THE COASTAL MANAGEMENT PROGRAM  
GRANT AGREEMENT  
BETWEEN THE  
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY'S  
WATER RESOURCES DIVISION  
AND  
BENZIE COUNTY**

This Amendment modifies the Grant Agreement between the Michigan Department of Environment, Great Lakes, and Energy's Water Resources Division (State), and Benzie County (Grantee), signed by the State on March 29, 2019, for the Coastal Management Program, Project #19-PA-002. This Amendment does not take effect until signed by both parties.

The revisions to the Grant Agreement are limited to those specified below. All other provisions of the Agreement remain in effect.

**PROJECT SCOPE (WORK PLAN)**

No change.

**GRANT AGREEMENT PERIOD (END DATE)**

The State and the Grantee agree to extend the end date of this Grant Agreement from December 31, 2019, to June 30, 2020. The Grantee will complete all obligations under this Agreement no later than the end date, as amended. Costs incurred after the amended end date are not eligible for reimbursement under the Grant Agreement.

**COMPENSATION (BUDGET)**

No change.

**AUTHORIZED SIGNATURES**

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

**FOR THE GRANTEE:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Gary Sauer, Chairman, Benzie County Board of Commissioners  
Name and Title

**FOR THE STATE:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Teresa Seidel, Director, Water Resources Division  
Name and Title

d

**RECEIVED**

DEC 10 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

**BENZIE COUNTY  
RECYCLING SITE LEASE**

This Lease Agreement (the "Lease") is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Benzie County, a Michigan public body corporate, with principal offices at 448 Court Place, Beulah, Michigan 49617 (the "County") and Almira Township, 7276 Ole White Drive, Lake Ann, Michigan 49650 ("Lessor")

**1. Leased Premises.**

Lessor hereby leases to the County that property located at 7276 Ole White Drive, Lake Ann, Michigan (the "Leased Premises").

**2. Lease Term.**

This Lease shall be for a term of two (2) years, commencing on January 1, 2020 and terminating on December 31, 2021, unless terminated earlier (the "Term").

**3. Rent.**

The County shall pay the Lessor rent in the amount of \$1.00 per year.

**4. Use of Leased Premises.**

The County shall use the Leased Premises solely for the purpose of operating a recycling center for recyclable waste products. In that regard, the County will place, or cause to be placed, one (1) or more recycling containers, for the collection of recyclable materials. The County will not knowingly allow any hazardous materials to be placed on the Leased Premises.

**5. Recycling Hours.**

Unless otherwise posted for by the County, the Leased Premises shall be open to the general public for recycling purposes twenty-four (24) hours per day, seven (7) days per week.

**6. Maintenance of Leased Premises.**

The County shall cause the recycling containers to be removed when they are full and shall maintain the grounds on the Leased premises in a neat and clean condition free from loose paper, plastic, metals or other recyclable materials. For this purpose, the County shall cause the Leased Premises to be visited at least two (2) times per week for purposes of inspecting and maintaining the condition of the Leased Premises as well as

removing any recycling containers that are full. Relocation, removal, or moving of the recycling containers will only occur by County authorized employees or agents.

The County shall take any action necessary to remove any hazardous materials illegally placed on the Leased Premises.

**7. Signage.**

The County shall place signage on and about the Leased Premises directing the users of the recycling center to use the proper recycling containers and to otherwise maintain the Leased Premises in a neat and clean manner.

Such signage will also advise the general public that placing hazardous materials of any kind on the leased Premises is prohibited.

**8. Access to Leased premises.**

Except as may be otherwise agreed to by the parties in writing, the Lessor shall not do anything to interfere with, or to cause an interference in access to the Leased Premises for recycling purposes by the County and by the general public. The Lessor shall provide adequate maintenance of the property to allow for safe use of the recycling containers at no cost to the County (i.e. seasonal snow plowing, etc.).

**9. Insurance – County.**

The County shall maintain general liability insurance in such amounts as determined reasonable from time to time by the parties covering the Leased Premises and the County's activities thereon by including the Leased Premises in those properties covered by the County's general liability insurance policy.

**10. Insurance – Lessor.**

The Lessor shall maintain general liability insurance in such amounts as determined reasonable from time to time by the parties covering the land owned by the Lessor on which the Leased Premises are located and which is accessible by the County and the general public when using the recycling facilities.

**11. Hold Harmless**

All liability to third parties, loss of damage as a result of claims, demands, costs, or judgements arising out of activities, such as direct service delivery, to be carried out by the County in the performance of this Lease shall be the responsibility of the County, and not the responsibility of the Lessor. All liability to third parties, loss or damage as a result of the claims, demands, costs, or judgements arising out of activities, such as direct service delivery, to be carried out by the Lessor in the performance of this Lease shall be the responsibility of the Lessor and not the responsibility of the County. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly



by the County and the Lessor in fulfillment of their responsibilities under this Lease, such liability, loss, or damage shall be borne by the County and the Lessor in relation to each party's responsibilities under these joint activities.

**12. Notices.**

Whenever it is necessary for one (1) party to this Lease to give notice to the other party, such notice shall be in writing and shall be sent to the other party by First Class mail postage prepaid and shall be sent to:

The Lessor:

Mark E. Roper  
Supervisor, Almira Township  
7276 Ole White Drive  
Lake Ann, MI 49650

The County:

County Administrator  
448 Court Place  
Beulah, MI 49617

Such written notice shall be deemed to have been received on the second day after mailing.

**13. Termination.**

This Lease may be terminated by either party at any time, with or without cause, by giving the other party thirty (30) calendar days' written notice of such termination. Upon this Lease, whether by notice under this paragraph or by the expiration of the Term, the County shall cause all recycling containers and signage to be removed from the Leased Premises and shall leave the Leased Premise in "broom clean" condition.

**14. Breach.**

If either party commits an act which can be considered a breach of this Lease, the other party may avail itself of any remedy permitted by law, including termination of this Lease, as a result of said breach. Before any legal action is brought in any court to enforce any of the terms and conditions set forth in this Lease, the party alleging a breach by the other party shall advise the other party of such claim in writing and both parties shall agree to a mediation of said dispute to be conducted by a mediator chosen by mutual agreement of the parties.

If the parties cannot agree on a mediator, they shall ask the Circuit Court Clerk to randomly select a mediator who is listed on the Circuit Court's list of mediators maintained under the Michigan Court rules.

**15. Amendments**

Any amendments to this Lease shall only be valid when they have been reduced to writing and signed by the authorized representatives of the parties.

THIS LEASE is effective and binding on both parties as of the date first written above.

**LESSOR**

**BENZIE COUNTY**

\_\_\_\_\_  
Mark E. Roper  
Almira Township Supervisor

\_\_\_\_\_  
Gary Sauer, Chairman  
Benzie County Board of Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM  
FOR COUNTY OF BENZIE  
COHL, STOKER, & TOSKEY, P.C.  
By: Courtney A. Gabbara  
On: December 14, 2018

**BENZIE COUNTY  
RECYCLING SITE LEASE**

This Lease Agreement (the "Lease") is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Benzie County, a Michigan public body corporate, with principal offices at 448 Court Place, Beulah, Michigan 49617 (the "County") and The City of Frankfort, East Side of the Public Boat Launch, 924 Main Street, Frankfort, Michigan 49635 ("Lessor")

**1. Leased Premises.**

Lessor hereby leases to the County that property located at East Side of the Public Boat Launch, 924 Main Street, Frankfort, Michigan 49635, (the "Leased Premises").

**2. Lease Term.**

This Lease shall be for a term of two (2) years, commencing on January 1, 2020 and terminating on December 31, 2021, unless terminated earlier (the "Term").

**3. Rent.**

The Count shall pay the Lessor rent in the amount of \$1.00 per year.

**4. Use of Leased Premises.**

The County shall use the Leased Premises solely for the purpose of operating a recycling center for recyclable waste products. In that regard, the County will place, or cause to be placed, one (1) or more recycling containers, for the collection of recyclable materials. The County will not knowingly allow any hazardous materials to be placed on the Leased Premises.

**5. Recycling Hours.**

Unless otherwise posted for by the County, the Leased Premises shall be open to the general public for recycling purposes twenty-four (24) hours per day, seven (7) days per week.

**6. Maintenance of Leased Premises.**

The County shall cause the recycling containers to be removed when they are full and shall maintain the grounds on the Leased premises in a neat and clean condition free from loose paper, plastic, metals or other recyclable materials. For this purpose, the County shall cause the Leased Premises to be visited at least two (2) times per week for purposes of inspecting and maintaining the condition of the Leased Premises as well as

removing any recycling containers that are full. Relocation, removal, or moving of the recycling containers will only occur by County authorized employees or agents.

The County shall take any action necessary to remove any hazardous materials illegally placed on the Leased Premises.

**7. Signage.**

The County shall place signage on and about the Leased Premises directing the users of the recycling center to use the proper recycling containers and to otherwise maintain the Leased Premises in a neat and clean manner.

Such signage will also advise the general public that placing hazardous materials of any kind on the leased Premises is prohibited.

**8. Access to Leased premises.**

Except as may be otherwise agreed to by the parties in writing, the Lessor shall not do anything to interfere with, or to cause an interference in access to the Leased Premises for recycling purposes by the County and by the general public. The Lessor shall provide adequate maintenance of the property to allow for safe use of the recycling containers at no cost to the County (i.e. seasonal snow plowing, etc.).

**9. Insurance – County.**

The County shall maintain general liability insurance in such amounts as determined reasonable from time to time by the parties covering the Leased Premises and the County's activities thereon by including the Leased Premises in those properties covered by the County's general liability insurance policy.

**10. Insurance – Lessor.**

The Lessor shall maintain general liability insurance in such amounts as determined reasonable from time to time by the parties covering the land owned by the Lessor on which the Leased Premises are located and which is accessible by the County and the general public when using the recycling facilities.

**11. Hold Harmless**

All liability to third parties, loss of damage as a result of claims, demands, costs, or judgements arising out of activities, such as direct service delivery, to be carried out by the County in the performance of this Lease shall be the responsibility of the County, and not the responsibility of the Lessor. All liability to third parties, loss or damage as a result of the claims, demands, costs, or judgements arising out of activities, such as direct service delivery, to be carried out by the Lessor in the performance of this Lease shall be the responsibility of the Lessor and not the responsibility of the County. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly

by the County and the Lessor in fulfillment of their responsibilities under this Lease, such liability, loss, or damage shall be borne by the County and the Lessor in relation to each party's responsibilities under these joint activities.

## **12. Notices.**

Whenever it is necessary for one (1) party to this Lease to give notice to the other party, such notice shall be in writing and shall be sent to the other party by First Class mail postage prepaid and shall be sent to:

The Lessor:

Administrator  
City of Frankfort  
Frankfort, MI 49635

The County:

County Administrator  
448 Court Place  
Beulah, MI 49617

Such written notice shall be deemed to have been received on the second day after mailing.

## **13. Termination.**

This Lease may be terminated by either party at any time, with or without cause, by giving the other party thirty (30) calendar days' written notice of such termination. Upon this Lease, whether by notice under this paragraph or by the expiration of the Term, the County shall cause all recycling containers and signage to be removed from the Leased Premises and shall leave the Leased Premise in "broom clean" condition.

## **14. Breach.**

If either party commits an act which can be considered a breach of this Lease, the other party may avail itself of any remedy permitted by law, including termination of this Lease, as a result of said breach. Before any legal action is brought in any court to enforce any of the terms and conditions set forth in this Lease, the party alleging a breach by the other party shall advise the other party of such claim in writing and both parties shall agree to a mediation of said dispute to be conducted by a mediator chosen by mutual agreement of the parties.

If the parties cannot agree on a mediator, they shall ask the Circuit Court Clerk to randomly select a mediator who is listed on the Circuit Court's list of mediators maintained under the Michigan Court rules.

## **15. Amendments**

Any amendments to this Lease shall only be valid when they have been reduced to writing and signed by the authorized representatives of the parties.



THIS LEASE is effective and binding on both parties as of the date first written above.

**LESSOR**

**BENZIE COUNTY**

\_\_\_\_\_  
Josh Mills, Administrator  
City of Frankfort

\_\_\_\_\_  
Gary Sauer, Chairman  
Benzie County Board of Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM  
FOR COUNTY OF BENZIE  
COHL, STOKER, & TOSKEY, P.C.  
By: Courtney A. Gabbara  
On: December 14, 2018

**BENZIE COUNTY  
RECYCLING SITE LEASE**

This Lease Agreement (the "Lease") is entered into as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between Benzie County, a Michigan public body corporate, with principal offices at 448 Court Place, Beulah, Michigan 49617 (the "County") and Subhash Kapur Living Trust, 1765 Hillwood Drive, Bloomfield Hills, Michigan 48304 ("Lessor").

**1. Leased Premises.**

Lessor hereby leases to the County that property located at 1579 Benzie Highway, Benzonia, Michigan 49616, (the "Leased Premises").

**2. Lease Term.**

This Lease shall be for a term of two (2) years, commencing on January 1, 2020 and terminating on December 31, 2021, unless terminated earlier (the "Term").

**3. Rent.**

The County shall pay the Lessor rent in the amount of \$1.00 per year.

**4. Use of Leased Premises.**

The County shall use the Leased Premises solely for the purpose of operating a recycling center for recyclable waste products. In that regard, the County will place, or cause to be placed, one (1) or more recycling containers for the collection of recyclable materials. The County will not knowingly allow any hazardous materials to be placed on the Leased Premises.

**5. Recycling Hours.**

Unless otherwise posted for by the County, the Leased Premises shall be open to the general public for recycling purposes twenty-four (24) hours per day, seven (7) days per week.

**6. Maintenance of Leased Premises.**

The County shall cause the recycling containers to be removed when they are full and shall maintain the grounds on the Leased premises in a neat and clean condition free from loose paper, plastic, metals or other recyclable materials. For this purpose, the County shall cause the Leased Premises to be visited at least two (2) times per week for purposes of inspecting and maintaining the condition of the Leased Premises as well as

removing any recycling containers that are full. Relocation, removal, or moving of the recycling containers will only occur by County authorized employees or agents.

The County shall take any action necessary to remove any hazardous materials illegally placed on the Leased Premises.

**7. Signage.**

The County shall place signage on and about the Leased Premises directing the users of the recycling center to use the proper recycling containers and to otherwise maintain the Leased Premises in a neat and clean manner.

Such signage will also advise the general public that placing hazardous materials of any kind on the Leased Premises is prohibited.

**8. Access to Leased premises.**

Except as may be otherwise agreed to by the parties in writing, the Lessor shall not do anything to interfere with, or to cause an interference in access to the Leased Premised for recycling purposes by the County and by the general public. The Lessor shall provide adequate maintenance of the property to allow for safe use of the recycling containers at no cost to the County (i.e. seasonal snow plowing, etc.).

**9. Insurance – County.**

The County shall maintain general liability insurance in such amounts as determined reasonable from time to time by the parties covering the Leased Premises and the County's activities thereon by including the Leased Premises in those properties covered by the County's general liability insurance policy.

**10. Insurance – Lessor.**

Subject to Lessor's triple net lease agreement Freeman Family Enterprises dated \_\_\_\_\_, \_\_\_\_\_, the Lessor shall maintain general liability insurance in such amounts as determined reasonable from time to time by the parties covering the land owned by the Lessor on which the Leased Premises are located and which is accessible by the County and the general public when using the recycling facilities.

**11. Hold Harmless**

All liability to third parties, loss of damage as a result of claims, demands, costs, or judgements arising out of activities, such as direct service delivery, to be carried out by the County in the performance of this Lease shall be the responsibility of the County, and not the responsibility of the Lessor. All liability to third parties, loss or damage as a result of the claims, demands, costs, or judgements arising out of activities, such as direct service delivery, to be carried out by the Lessor in the performance of this Lease shall be

the responsibility of the Lessor and not the responsibility of the County. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the County and the Lessor in fulfillment of their responsibilities under this Lease, such liability, loss, or damage shall be borne by the County and the Lessor in relation to each party's responsibilities under these joint activities.

**12. Notices.**

Whenever it is necessary for one (1) party to this Lease to give notice to the other party, such notice shall be in writing and shall be sent to the other party by First Class mail postage prepaid and shall be sent to:

The Lessor:

Attn: Subhash Kapur, TTEE  
Subhash Kapur Living Trust  
1765 Hillwood Drive  
Bloomfield Hills, MI 48304  
Office: 248-594-5800  
Mobile: 248-277-8545  
Email: subhash@aol.com  
Alt. Email: alisonkapur@gmail.com

The County:

County Administrator  
448 Court Place  
Beulah, MI 49617

Such written notice shall be deemed to have been received on the second day after mailing.

**13. Termination.**

This Lease may be terminated by either party at any time, with or without cause, by giving the other party thirty (30) calendar days' prior written notice of such termination. Upon this Lease, whether by notice under this paragraph or by the expiration of the Term, the County shall cause all recycling containers and signage to be removed from the Leased Premises and shall leave the Leased Premise in "broom clean" condition.

**14. Breach.**

If either party commits an act which can be considered a breach of this Lease, the other party may avail itself of any remedy permitted by law, including termination of this Lease, as a result of said breach. Before any legal action is brought in any court to enforce any of the terms and conditions set forth in this Lease, the party alleging a breach by the other party shall advise the other party of such claim in writing and both parties shall agree to a mediation of said dispute to be conducted by a mediator chosen by mutual agreement of the parties.

If the parties cannot agree on a mediator, they shall ask the Circuit Court Clerk to randomly select a mediator who is listed on the Circuit Court's list of mediators maintained under the Michigan Court Rules.

**15. Amendments**

Any amendments to this Lease shall only be valid when they have been reduced to writing and signed by the authorized representatives of the parties.

THIS LEASE is effective and binding on both parties as of the date first written above.

**LESSOR**

**BENZIE COUNTY**

\_\_\_\_\_  
Subhash Kapur, TTEE  
Subhash Kapur Living Trust

\_\_\_\_\_  
Gary Sauer, Chairman  
Benzie County Board of Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM  
FOR COUNTY OF BENZIE  
COHL, STOKER, & TOSKEY, P.C.  
By: Courtney A. Gabbara  
On: December 13, 2019



# Correspondence



MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
A U T H O R I T Y

①

November 19, 2019

Lt. Daniel Smith  
Benzie County  
505 S. Michigan Ave  
Beulah, MI 49617

**RE: Grant Funding**

Dear Lt. Smith,

I am writing to inform you that your Jail Control Board Replacement RAP application has been denied by the Membership Committee. The Committee based their denial on their opinion that such expenditures did not fit the parameters of the Risk Avoidance Program.

The Committee's approval or denial does not affect future applications. You are welcome to submit further projects for their consideration.

Please contact me if you have any questions.

Sincerely,

Cara Ceci, ARM, CPCU  
Manager of Risk Management Services

CC/sp

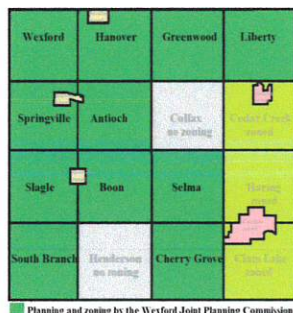
cc: Dawn Olney  
MMRMA Risk Manager

RECEIVED

NOV 25 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

2



## Wexford Joint Planning Commission

% Cherry Grove Township  
4830 E. M-55  
Cadillac, Michigan 49601

[www.wexfordjpc.org](http://www.wexfordjpc.org)

Email: [planningandzoning@wexfordjpc.org](mailto:planningandzoning@wexfordjpc.org)  
(231)775-1138x6

November 15, 2019

### Regarding: WJPC NOTICE OF INTENT TO PLAN

The Wexford Joint Planning Commission (WJPC) has made the formal decision to review and amend the current Master Plan, formerly known as the Wexford County Comprehensive Plan, and issues this notice of intent to conduct Master Planning as required under the Michigan Planning Enabling Act (Act 33 of 2008).

In accordance with the Michigan Planning Enabling Act (Act 33 of 2008), and related amendments, when a municipality is intending to prepare a master plan update, it must notify by first class mail any city, village, township and county located within or contiguous to the municipality. This notice will be posted with the WJPC participating Townships Clerk's offices and at the surrounding libraries. An abbreviated version of this notice will also be published in a local newspaper, and on the WJPC's website – [www.wexfordjpc.org](http://www.wexfordjpc.org).

This is to formally notify you that the Wexford Joint Planning Commission, eleven (11) townships in Wexford County, Michigan, consisting of Antioch, Boon, Cherry Grove, Greenwood, Hanover, Liberty, Selma, Slagle, South Branch, Springville, and Wexford Townships is initiating the process to update and renew a Master Plan for the WJPC municipalities.

The WJPC is asking for your cooperation and assistance in this process. Specifically, we would like to know if you have any thoughts, concerns, or issues that you feel should be addressed in this effort that would allow us to work more cooperatively when planning for our area.

Later in the process, the WJPC will be issuing a draft copy of the Plan for public review and comment, as required by MCL 125.3839. As of this writing, we plan on providing the Master Plan by electronic mail to anyone informing us that they would like a copy, as per section 3 of the statute. If you would care for a hard copy, please notify us in writing at the above address or via email: [planningandzoning@wexfordjpc.org](mailto:planningandzoning@wexfordjpc.org)

PLEASE BE NOTIFIED that you are invited to send a letter and/or email stating your opinions, position, or questions at any time during this process to the Wexford Joint Planning Commission, 4830 E. M-55, Cadillac, MI 49601, or email: [planningandzoning@wexfordjpc.org](mailto:planningandzoning@wexfordjpc.org)

The Wexford Joint Planning Commission typically meets on the 4<sup>th</sup> Monday of each month at The Wexford County Road Commission offices, 85 W. Highway M-115 in Boon, Michigan 49618.

Very truly yours,

*Robert A. Hall*

Robert (Bob) Hall,  
Planning and Zoning Administrator

RECEIVED

NOV 25 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

RH/bt



3

# CRAWFORD COUNTY

## BOARD OF COMMISSIONERS

Shelley Pinkelman – Chair  
Lauri Jamison  
Jamie McClain

Phil Lewis – Vice Chair  
Sharon Priebe  
Carey Jansen

Sherry Powers

*Crawford County is an equal opportunity provider and employer*

November 21, 2019

The Honorable Gretchen Whitmer  
Governor of Michigan  
PO Box 30013  
Lansing, MI 48909

Governor Whitmer:

Thank you for your response to our October 30, 2019 letter regarding the 2020 budget. While we appreciate that you sometimes have to take a difficult position to get things accomplished with the Legislature, we cannot in good conscience accept your justification for the actions you have taken in this situation. The budget passed by the legislature provided funding for these critical priorities, but you chose to selectively veto that specific funding in an effort to force legislators to come to the table to negotiate your own priorities, not ours.

We understand that this issue may have many responsible parties. However, it was your decision to use the administrative board to transfer monies, completely ignoring the funding priorities of the legislature. You either did not give any consideration to how the legislature would respond or simply didn't care when you decided on this course of action. Furthermore, the vetoes you chose to execute had a clear and decisive impact on rural Northern Michigan communities. We have faith that you can and will find a way to work toward compromise that does not require you to hold the residents of Northern Michigan hostage as leverage to accomplish your political goals. There must be another way. Otherwise, we will be left with the realization that the most basic needs of our rural communities just don't matter to you when they can be sacrificed to further your political goals. In the end, it was your actions, by way of the initial vetoes, that directly impact our ability to provide needed services to our community.

Please stop the finger pointing and political posturing, and take the necessary steps to restore the desperately needed funding we stand to lose as a result of your actions. You can fix this, Governor Whitmer, and we implore you to do so. On behalf of the residents of Crawford County, we thank you for your prompt attention to this matter.

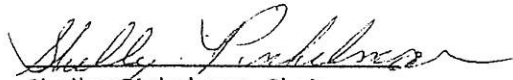
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NOV 25 2019

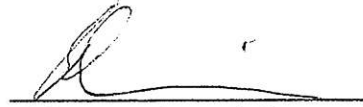
DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



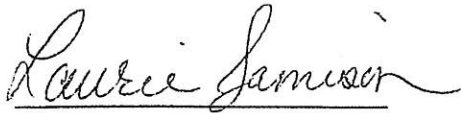
Respectfully



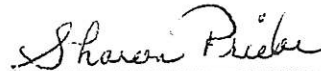
Shelley Pinkelman, Chair  
Crawford County  
Board of Commissioners



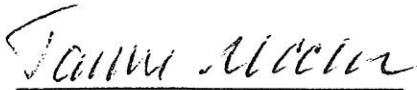
Phil Lewis, Vice – Chair  
Crawford County  
Board of Commissioners



Laurie Jamison, District #1  
Crawford County  
Board of Commissioners



Sharon Priebe, District #2  
Crawford County  
Board of Commissioners



Jamie McClain, District #4  
Crawford County  
Board of Commissioners



Carey Jansen, District #5  
Crawford County  
Board of Commissioners

---

Sherry Powers, District #6  
Crawford County  
Board of Commissioners

CC: Representative Daire Rendon  
Senator Curt VanderWall



4

# Michigan Resource Stewards

Resource Professionals Continuing a Tradition of Service

Arminda Koch, President James Maturen, Vice President Gregory Eagle, Secretary Jim DeClerk, Treasurer

November 19, 2019

County Board of Commissioners  
Evan Warsecke, Chair  
448 Court Place  
Beulah, MI 49617

Re: Enbridge Pipeline 5

Dear Honorable Chair:

Attached is a resolution adopted by the Michigan Resource Stewards regarding Enbridge's Pipeline 5 across Michigan and under the Straits of Mackinac. We are an advocacy group comprised of environmental, natural resources, and public health professionals advocating for sound environmental and natural resources policy based on science and freedom from special interests.

We find that Line 5 poses an unacceptable risk to the Great Lakes. Recent history demonstrates that Enbridge pipelines pose major threats across the land as well as under Michigan's waterways. Benzie County is especially vulnerable. A spill such as occurred into the Kalamazoo River would have major long-term negative impacts on local waters and other natural areas impacted collaterally as a spill spread into your community (see maps that follow). You do not need us to explain the huge economic hit that such an occurrence would cost Delta County residents and businesses.

We prefer that this pipeline be permanently discontinued, since the economic benefits of a pipeline under the Straits of Mackinac is far outweighed by the potential damage from an environmental and economic tragedy. But, as our organization's mission indicates, we also seek scientific solutions that can substantially minimize risk.

Our resolution asks that the state shut down Line 5 in the Straits of Mackinac until Enbridge completes an acceptable design, provides appropriate financial assurances, and commits to an expedited time line for construction prior to obtaining approval from the State to resume operations of the pipeline. We believe that appropriate financial assurance does not include self-insurance. The tragedy of a pipeline spill would be even larger should the operator be unwilling or unable to adequately mitigate. Insurance helps assure that the public will not be economically responsible for response and cleanup costs in addition to the very significant economic damage caused to landowners, residents and businesses by a spill.

Affiliated with Michigan United Conservation Clubs and the Michigan Environmental Council

Website: <http://www.miresourcestewards.org/>

Facebook: <http://www.facebook.com/miresourcestewards/>

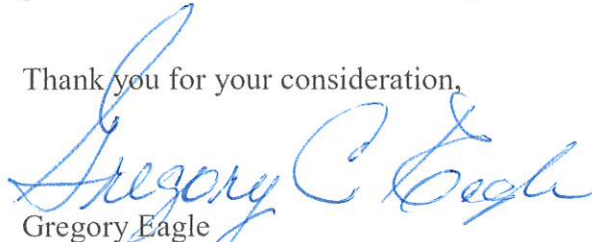
RECEIVED

NOV 27 2019

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

It is our intent to inform counties directly impacted by the pipeline of our Resolution and communications to state officials and seek support from county commissioners in helping to protect the Great Lakes and Michigan from an environmental and economic disaster.

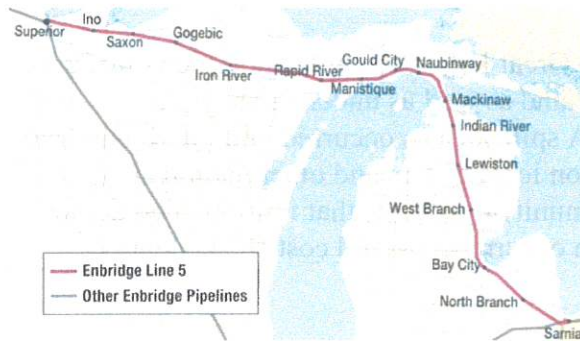
Thank you for your consideration,



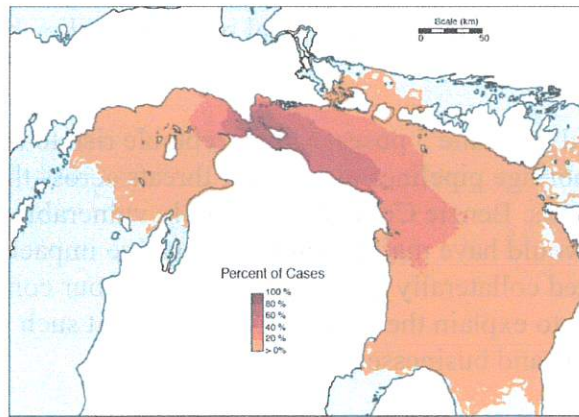
Gregory Eagle  
MRS Secretary  
1025 E. Price Rd.  
Midland, MI 48642  
(989) 513-2508

#### Illustrations:

Enbridge Line 5 Pipeline Route



Projected Impact of Enbridge Line 5 Pipeline Spill



Affiliated with Michigan United Conservation Clubs and the Michigan Environmental Council

Website: <http://www.miresourcestewards.org/>

Facebook: <http://www.facebook.com/miresourcestewards/>

5

Attachment to November 19, 2019 Letter to County Board of Commissioners  
We apologize for not including this reference noted in our  
recent letter to your Board  
Gregory Eagle, Secretary

## Michigan Resource Stewards

Resource Professionals Continuing a Tradition of Service

Arminda Koch, President James Maturen, Vice President Gregory Eagle, Secretary Jim De Clerk, Treasurer

### RESOLUTION

#### Enbridge Line 5 Pipeline

**WHEREAS**, The mission of the Michigan Resource Stewards is to ensure that Michigan's natural resources and environment are sustainably protected for future generations; and

**WHEREAS**, any leak from Line 5 in the Straits of Mackinac would create catastrophic harm to the sensitive environment of the Great Lakes; and

**WHEREAS**, Line 5 is 66 years old and lies on the bottom of the Straits and

**WHEREAS**, there are concerns with the pipeline stability and pipeline wall integrity; and

**WHEREAS**, there is a lack of adequate monitoring; and

**WHEREAS**, Enbridge has been in violation of the easement under the Submerged Lands Act; and

**WHEREAS**, Enbridge was uncooperative and combative after spilling 21,000 barrels of crude oil into a tributary of the Kalamazoo River, one of the largest spills in US history; and

**WHEREAS**, Enbridge entered a consent Decree with the federal government to resolve claims related to the crude oil spill into the Kalamazoo River to pay \$110 million on spill prevention and operations in the Great Lakes region; and

**WHEREAS**, MCL Section 344.4502 states, in NREPA that the legislature determines preventing pollution of the water in the state will benefit the economy of the state as expressed in sections 51 and 52 of article IV of the state constitution (paraphrased); and

**WHEREAS**, MCL Section 324.32702 states in NREPA, that the legislature determines that the waters of the state are a valuable public resource for the use and enjoyment of present and future residents and for the protection of the environment, and the continued availability of water (paraphrased); and

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DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



**WHEREAS**, a 2016 University of Michigan study estimates an oil spill in the straits could cover 150 miles of shoreline and impact 17,000 square miles and there would be substantial repercussions and damages to public water supplies and Great Lakes commercial and recreational shipping and boating;

**THEREFORE, BE IT RESOLVED**, the Michigan Resource Stewards request that the State of Michigan require Enbridge to design and construct Line 5 in the Straits of Mackinac to meet best available technology standards with redundant spill prevention and detection systems, and

**BE IT FURTHER RESOLVED**, that the State require Enbridge to provide the State with financial instruments (excluding self insurance) to guarantee that construction and operation protects the sensitive environment of the Great Lakes and indemnifies the state from future liability, and

**BE IT FURTHER RESOLVED**, that the State require Enbridge to shut down Line 5 in the Straits of Mackinac until Enbridge completes the design, provides appropriate financial assurances and commits to an expedited time line for construction that is agreed to by the State prior to obtaining approval from the State to resume operations of Line 5 in the Straits of Mackinac.

APPROVED, unanimously, by the membership on the 28th day of May, 2019.

A handwritten signature in dark ink, reading "Gregory C. Eagle". The signature is fluid and cursive, with the first name "Gregory" being the most prominent part.

Signed

Secretary, Board of Directors

**EATON COUNTY BOARD OF COMMISSIONERS****November 20, 2019****RESOLUTION TO ENCOURAGE CHANGES TO THE APPLICATION OF  
A FEE-FOR-SERVICE MODEL FOR LOCAL SUBSTANCE ABUSE  
SERVICE DELIVERY****Introduced by Commissioner Joe Brehler**

Commissioner Brehler moved to approve for the following resolution. Seconded by Commissioner Lautzenheiser.

**WHEREAS**, The Eaton County Board of Commissioners was made aware of the unfortunate decision the Barry-Eaton District Board of Health was recently forced to make to cease the services provided by Eaton Behavioral Health; and

**WHEREAS**, The Board of Health made this difficult decision due to continued funding uncertainty which led to a staffing crisis; and

**WHEREAS**, the continued uncertainty made it an impossibility to recruit and maintain clinical staff to provide services; and

**WHEREAS**, Eaton Behavioral Health provided substance abuse services to the citizens of Eaton County for over 20 years; and

**WHEREAS**, during this time Eaton Behavioral Health was the sole provider of substance abuse services within Eaton County; and

**WHEREAS**, the services provided were designed to meet the local needs of rural Eaton County; and

**WHEREAS**, the cost structure to continue to provide these vital services in a rural setting was inconsistent with the one size fits all fee for service model sought by the 21 county "mega"-regional PIHP; and

**WHEREAS**, the closure of EBH and the loss of these crucial services to the community likely could have been avoided if the regional PIHP model had been implemented in more effective manner; and

**WHEREAS**, the continued regionalization cost Eaton County the experienced, locally-designed delivery system for the services it needed in the community; and

**NOW, THEREFORE, BE IT RESOLVED**, The Eaton County Board of Commissioners urges the fee-for-service reimbursement model to be evaluated to assure that services remain accessible and responsive to community needs; and

**BE IT FURTHER RESOLVED**, more importantly the Eaton County Board of Commissioners emphasizes that this evaluation must be done immediately so that other similar rural programs do not suffer the same unfortunate fate as Eaton Behavioral Health. Carried.

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BENZIE COUNTY CLERK  
BENZIE COUNTY, MICHIGAN





# LITTLE PLATTE LAKE ELEVATION

LEGAL LEVEL 586.7

B.M. L IRON NE ABUTMENT ELEV. 589.44

(6)

NAME	DATE	DISTANCE TO WATER	ELEVATION	HIGH + LOW -	COMMENT
CD	7-23-19	-	-	-	pull one board
CD	7-25-19	2.25	587.19	+49	
CD	8-1-19	2.6	586.84	+14	
CD	8-8-19	2.7	586.74	+04	
CD	8-12-19	-	-	-	put small board in
CD	8-15-19	2.74	586.70	0	
CD	8-22-19	2.6	586.84	+14	big board was put in
CD	8-29-19	2.62	586.82	+12	
CD	9-5-19	2.47	586.97	+27	
CD	9-10-19	-	-	-	pull small board
CD	9-12-19	2.4	587.04	+34	lots of rain
CD	9-17-19	-	-	-	pull one board
CD	9-19-19	2.7	586.74	+04	
CD	9-26-19	2.55	586.89	+19	
CD	9-24-19	-	-	-	pull a board
CD	10-3-19	2.55	586.89	+19	
CD	10-10-19	2.77	586.67	-03	
CD	10-17-19	2.65	586.79	+09	
CD	10-24-19	2.8	586.64	-06	
CD	10-31-19	2.64	586.80	+10	
CD	11-7-19	-	-	-	snow + ice on deck
CD	11-14-19	-	-	-	snow on deck
CD	11-23-19	2.62	586.82	+12	
CD	11-29-19	2.52	586.92	+22	
CD	12-3-19	-	-	-	snow on deck

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BEULAH, MI 49617

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BENZIE COUNTY CLERK  
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**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
Thursday, November 21, 2019 4:00 p.m.  
Benzie Resource Center  
6051 Frankfort Highway  
Benzonia, Mi 49616**

(9)

Chairperson Gary Sauer called the meeting to order at 4:00pm

**Members Present:**

Dr. Barbara Conley - Leelanau County Member at Large  
Gary Sauer - Benzie County Board of Commissioners  
Melinda Lautner - Leelanau County Board of Commissioners  
Dr. George Ryckman - Benzie County Member at Large  
Carolyn Rentenbach – Leelanau County Board of Commissioners  
Linda Farrell – Benzie County Board of Commissioners (Via phone)

**Staff Present:**

Lisa Peacock – Health Officer  
Dodie Putney – Director of Administrative Services  
Michelle Klein - Director of Personal Health  
Dr. Joshua Myerson – Medical Director

**Excused:**

Eric Johnston – Environmental Health Director

**Guests Present:**

Chet Janik, Leelanau County Administrator  
Mitch Deisch, Benzie County Administrator  
Patricia Soutas-Little, Leelanau County Commissioner

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BEULAH, MI 49612

**Pledge of Allegiance**

**Approval of Minutes:**

**Motion by:** Conley to approve the Regular Board of Health Meeting of September 26, 2019.

**Seconded by:** Ryckman

**Voice vote:** 5 yeas    0 nay    1 excused    **Motion carried**

**Approval of the Amended Agenda-** there will be no Action on the Interim Agreement with Leelanau County as the draft is not ready

**Motion by:** Ryckman to approve agenda as amended.

**Seconded by:** Conley

**Voice vote:** 5 yeas    0 nay    1 excused    **Motion carried**

**Public Comment –**

Chet Janik - Leelanau County Administrator, joined to provide an update to the Board of Health on the recent Ballot Millage Proposal for Early Childhood Services in Leelanau County. He suggests based on early discussions with commissioners and health department administration as well as legal counsel that the Leelanau County Commission and the Benzie-Leelanau District Health Department consider an interim agreement to begin development of a plan for implementation of the millage.

1. **Discussion and planning for implementation of expansion of Leelanau early childhood services:** After discussion, it was decided that Peacock will develop a draft of the concepts which would be included in an agreement, including the scope of work and budget, to be considered by the Board of Health and Leelanau County as well as legal counsel to determine that meets the legal criteria of the millage proposal for early childhood services in Leelanau County. If supported, the attorney would then draft an interim contract with the direction of Leelanau County. Since the Benzie-Leelanau District Health Department Board of Health does not have another regular meeting until the end of January, they will hold a special meeting to discuss the conceptual draft.

A Special meeting has been scheduled for the Benzie-Leelanau District Health Department to take place at the Benzie Community Resource Center on December 12<sup>th</sup> at 4:00pm, to further discuss the proposal for Interim Agreement between Leelanau County and the Health Department for Early Childhood Services.

2. **Northern Michigan Community Health Innovation Region (NMCHIR) Update:** The Northern Michigan Public Health Alliance (NMPHA) Backbone Organization (BBO) staff have been working on a plan to continue the work of the NMCHIR after the current CMS grant ends at the end of January 2020. The overall funding plan will likely support the work at a level very close to the current level. It is planned to be a combination of MDHHS funding, which we will learn more about at a statewide convening tomorrow, as well as grant support, and billable revenue. We hosted Sarah Redding, MD, co-developer of the Pathways Community HUB model for a two-day meeting with our BBO leadership team, staff, and steering committee, as well as MDHHS CHIR and Medicaid teams and Medicaid Health Plan partners to discuss the potential next steps for certification under their model. The outcome was that our Community Connections model is very close to meeting the Pathways Community HUB certification requirements and we have developed a plan for readiness. We learned some important information about staffing and caseload levels as well as strategies for contracting for payment. Dr. Redding is following up with connecting the Michigan Medicaid team with her Medicaid partners in Ohio where all health plans are reimbursing for HUB services. She is also following up with our EMR software vendor, Patagonia, who is currently developing our documentation system for this program, to assure that it will be set up properly for documentation, billing, and reporting. In addition to the original 10 counties in the NMCHIR region, HUB services have already been developed in 11 additional counties. Community Health Needs Assessment and Improvement Planning action teams are working across the NMPHA region. The expansion planning team continues to develop governance, staffing and services across the 31 county NMPHA region.



The Northern Michigan Community Health Innovation Region received the 2019 Public Health Community Achievement Award at the Michigan Association of Local Public Health's annual conference! This award is presented to a Michigan entity that has impacted the health status of Michigan's residents through significant improvement in public health, through exceptional innovation in service and programs.

## **Personnel and Finance Committee Report**

### **Accounts Payable**

**Motion by:** Rentenbach to approve Accounts Payable and pay them.

**Seconded by:** Conley

**Voice vote:** 5 yeas 0 nay 1 excused **Motion carried**

### **September 2019 Financial Statements**

Putney reported that the financials are through the end of September, which is the end of our fiscal year end. If all goes as planned, as of now we are \$510.00 in the black. Putney concluded that this figure is before our scheduled yearly audit with Anderson and Tackman Co. Once the audit is completed Putney will have a more concise figure to present to the board members.

**Motion by:** Conley to accept the Financial Statement as presented.

**Seconded by:** Rentenbach

**Voice vote:** 5 yeas 0 nay 1 excused **Motion carried**

## **Staff Reports**

### **Medical Director- Dr. Joshua Meyerson**

Dr. Meyerson provided copies of his fall physician's update for review. The update included information regarding upcoming Immunization clinics in Benzie and Leelanau, HPV Vaccine update, Food Worker return to work guidelines, Vaping and Communicable disease totals.

Dr. Meyerson gave an update on cases of Eastern Equine Encephalitis (EEE), he has had several inquiries on whether EEE is contractable in Northern Michigan. While Meyerson said there is no reason to assume that it could not be contracted in our area. There was a horse that contracted EEE in Leelanau County. While there is not a lot of data on EEE in our area it is able to be contracted in Michigan where mosquitoes are prevalent. The emergency flavor vaping ban by Governor Whitmer is on hold pending court decision. Communicable Disease there have been reported outbreaks of Pertussis/Whooping Cough in Buckley which is part of Wexford County. There has also been a reported case in Benzie County.

He also reported that last week the Governor announced she created a Michigan opioid task force to combat the opioid epidemic and cut opioid death rate by half. They will be using several marketing techniques to reduce the stigma with opioid dependency as well as trying to remove prior authorizations through



insurance pertaining to opioid treatment medications. They will be using harm reduction activities like needle exchange programs and naloxone distribution. Locally in Leelanau County they are ahead of the curve with opioid treatment including the grant in Leelanau with the harm reduction activities and syringe service programs.

### **Personal Health - Michelle Klein**

Klein shared about the accreditation process and the many factors that the auditors consider during this process. In all she said that there were 147 indicators they look at during the Accreditation and within those 147 indicators there are sometimes between 10-25 specific things they are looking for. All together they are probably looking at about 1500 different things we are doing specifically. Klein reported that we had 3 indicators that were not met, and the rest were met, and 47 indicators that the Health Department received special recognition on for going above and beyond. The 3 things not met weren't major issues just some forms and such that needing updating. They were minor issues that were very easily fixable.

Klein stated, that the biggest change recently has been going live with Patagonia, which is the electronic medical records system. She said that it has been challenging to learn while still practicing but overall that staff think its going to be great in the long run. Klein is hopeful that once staff becomes more familiar that we will see some efficiencies and long-term benefits to the new system. She also shared that we did recently hire a new Tech names Gabby. Personal Health and Environmental Health will be sharing her for a tech so to start she will be working in personal health 3 days a week and helping the other 2 days in environmental health.

We currently have a partnership with NMHSI and have recently added another nurse practitioner from NMHSI to work in the Benzonia office to perform services. She is an experienced nurse practitioner. Klein is hoping that with the limited availability we have for services she is hoping this will help expand the numbers of clients we are able to care for.

**Environmental Health Director** – Eric Johnston was excused, Johnston provided the written report below in his absence.

#### **1. Record Scanning Project**

All the bids have been received for our proposed record scanning and document management project. Due to the generosity of the Leelanau County Board of Commissioners and the special project funding they approved, we have begun the process of scanning our Leelanau County office records. The scanning company (DSS/Equature) collected the files on November 14<sup>th</sup> and have begun the process of cataloging each file and preparing the documents for scanning. They estimate that the scanning process should be completed by the end of December 2019 or early January 2020.

In addition to the records being scanned, we have contracted with General Code (GC) to install the document management software, Laserfiche. With this software, our scanned documents will be stored in the "Cloud" and will provide a portal on our website for the public to access records 24 hours a day, 265 days a year. GC will use a spreadsheet provided by the Leelanau County Equalization Department to index our files by property number and address. To provide as much public access to our records as possible, we will also be providing Leelanau County Equalization our digital records for use as they deem proper. GC will also be working with our scanning company to ensure the scanned document format will import smoothly into the Laserfiche program. It is our desire to have Laserfiche and the public portal in full use by spring of 2020.

Currently, we were unable to obtain adequate funding to process our Benzie County records. However, we will pursue every possible funding source to get those records scanned as soon as possible.

#### **2. Potential Health Space Environmental Health (EH) Program Upgrade**

On October 23, 2019, Dodie and I viewed a demonstration of the “Cloud” Health Space system. We currently are using the “Legacy” Health Space program as our EH program. The version we are currently have uses multiple servers to store our data and has numerous “quirks” that make it user “unfriendly” and it also has severe limitations with its reporting capability. The new Cloud HS has corrected those issues and appears to be much more user friendly and is much more configurable to our Department’s needs and wants. It also has the potential to the provide the public with more on-line options for obtaining our services.

At this time, we are working with HealthSpace management to obtain time and cost estimates of a possible conversion to the new system and an estimate of the annual cost to the department.

### **3. Michigan Septic Summit**

On November 6, 2019, I attended and participated in the 1<sup>st</sup> Annual Michigan Septic Summit. The summit was very well attended by a wide array of individuals with different professions, viewpoints, and interests related to septic systems. I participated on two panels, 1. Local Efforts to Control Risk and 2. Public Policy Options. In general, the discussions during the summit centered around the pros and cons of a statewide code and options for ensuring that existing septic systems are adequately protecting public and environmental health. The summit did not lead to any solutions to the current EH issues of the day. It did, however, provide an excellent platform for getting our opinions heard, highlighting the challenges that local health departments face, and a wonderful opportunity to educate politicians, special interest groups, academics, and the general public about septic systems.

There was also a presentation by the Bay County EH manager detailing their efforts to use a mapping program to make access to septic system and water well information available to the public. They are using GPS units and GIS (mapping software) to shoe the house, water well, and septic system location on each property. It was an exciting use of technology for our profession, in which the first step was to convert all their paper files into digital records. I am happy to say, that with our scanning project underway, we may be able to apply that technology at some point in the distance future.

### **4. Staffing Workload Study**

At the September BOH meeting, I indicated that I would be conducting a Sanitarian workload study in order to determine if additional staffing was needed. I have begun that study but would like to hold off on any recommendation until I can dive deeper into the data and until I can make a recommendation that I feel comfortable enough to share with the Board. I plan on making that recommendation at our next meeting in January.

### **Administrative – Dodie Putney**

Putney had a few things to report beginning with the new electronic medical software which is cloud based and not on a server. We are setup with personal health software on the cloud and planning to move our financial software to the cloud within the next few months and moving forward to eventually have environmental health software on the cloud as well. With all main software on the cloud, we will then be able to get rid of our server. Upcoming, Putney will be looking into needed network upgrades to make sure when moving all software to cloud base that we have the network capacity to efficiently use the cloud base such as internet speeds.

At the July meeting the Board members approved Putney to open an account through Michigan Class. In August Putney was able to move \$25,000 and another \$25,000 in October and in total interest earned so far was \$140.00. While Putney would like to keep all the current funds in the Michigan Class account, reality is that this winter she will probably need to pull some funds back.

In fiscal year 2019 Budget the State allowed a 6-Million-dollar increase to our essential local public health services funding. They approved it in fiscal year 2019 and it is now just getting ready to be distributed to

the County's to be paid to the Health Department on December 2<sup>nd</sup>. Benzie County is our fiduciary and Putney has been in touch with the Treasurer to let her know that we will be receiving \$61,926.00 based on the funding formula on 10-million. That money will primarily be for the Environmental Health programs to help offset the local costs.

In the fiscal year 2020 Budget that has not been adopted officially yet there is a 6-million dollar increase in the essential local public service funding. It is not in the budget that was adopted for 2020 yet but it will be in the amended budget.

**Public Comment**-none

**Board Comments**-none

**Adjourn:** The meeting adjourned at 5:57 pm

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Gary Sauer, Chair

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Renee Youker, Recording Secretary

# Benzie Transportation Authority - October 2019 Statement of Activities

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BENZIE COUNTY CLERK  
BENZIE, MI 49617

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	Oct 2019		2020		Oct 2018	
	Actual	Budget	Annual Budget	Actual	Budget	Budget
<b>Income</b>						
40100 · Passenger/Contract Fares	19,687.65	13,500.00	160,762.00	10,128.47	10,300.00	10,300.00
40615 · Advertising Income	325.00	375.00	10,000.00	275.00	275.00	275.00
40710 · Sale of Maintenance Services	2,579.30	1,600.00	19,000.00	0.00	0.00	0.00
40760 · Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00
40800 · Taxes Levied Directly for/by TA	13.91	0.00	643,126.00	81.03	0.00	0.00
41101 · State Operating Assistance	53,016.00	53,016.00	638,286.00	53,011.00	54,312.00	54,312.00
41301 · Section 5311	0.00	0.00	311,252.00	0.00	0.00	0.00
41398 · RTAP	107.61	100.00	5,500.00	0.00	0.00	0.00
41400 · Interest Income/Other Revenue	306.45	300.00	4,000.00	360.40	360.00	360.00
<b>Total Income</b>	<b>76,035.92</b>	<b>68,891.00</b>	<b>1,791,926.00</b>	<b>63,855.90</b>	<b>65,247.00</b>	<b>65,247.00</b>
<b>Expense</b>						
50101 · Operators' Salaries and Wages	83,133.39	82,000.00	1,070,725.00	76,209.34	81,450.00	81,450.00
50209 · 457 Co-Match	800.00	880.00	10,000.00	0.00	0.00	0.00
50200 · Fringe Benefits	20,959.64	19,758.00	281,932.00	19,982.79	19,109.00	19,109.00
50310 · Board Compensation	120.00	120.00	2,000.00	80.00	80.00	80.00
50399 · Service Expense	12,760.61	12,200.00	98,000.00	6,659.99	6,990.00	6,990.00
50401 · Fuel and Lubricants	10,466.30	10,540.00	113,000.00	11,675.57	12,000.00	12,000.00
50402 · Tires and Tubes	0.00	0.00	12,500.00	0.00	0.00	0.00
50404 · Major Purchase	0.00	0.00	3,500.00	2,000.00	2,000.00	2,000.00
50405 · Office Supplies	345.00	440.00	9,000.00	675.92	700.00	700.00
50406 · Parts Revenue Vehicles	2,948.49	2,800.00	22,000.00	995.00	1,100.00	1,100.00
50407 · Parts for Non Revenue Vehicles	0.00	0.00	1,000.00	0.00	0.00	0.00
50499 · Materials and Supplies	4,488.23	4,310.00	26,519.00	4,495.75	4,775.00	4,775.00
50500 · Utilities	3,412.26	3,230.00	45,820.00	3,232.26	3,305.00	3,305.00
50603 · Insurance	0.00	0.00	30,280.00	0.00	0.00	0.00
50700 · Taxes and Fees	33.00	33.00	1,400.00	18.00	20.00	20.00
50902 · Travel, Meetings & Training	1,122.25	1,150.00	14,500.00	494.21	500.00	500.00
50903 · Association Dues and Subscript	2,010.88	2,015.00	6,000.00	1,777.54	1,800.00	1,800.00
51205 · Sharp Copier/Dispatch Lease	0.00	0.00	0.00	207.80	250.00	250.00
57402 · Ineligible RTAP	107.61	100.00	5,500.00	850.04	850.00	850.00
<b>Total Expense</b>	<b>142,707.66</b>	<b>139,576.00</b>	<b>1,753,676.00</b>	<b>129,354.21</b>	<b>134,929.00</b>	<b>134,929.00</b>
<b>Change in Net Assets</b>	<b>-66,671.74</b>	<b>-70,685.00</b>	<b>38,250.00</b>	<b>-65,498.31</b>	<b>-69,682.00</b>	<b>-69,682.00</b>

Honor Bank Checking \$2,650.31  
Honor Bank - Money Mkt \$164,847.43  
State Savings CD \$50,000.00  
**Total \$214,847.43**

# Benzie Transportation Authority - November 2019 Statement of Activities

	Nov 2019		Oct Nov 2019		2020		Nov 2018		Nov 2018		Oct - Nov 2018	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>Income</b>												
40100 · Passenger/Contract Fares	14,617.54	14,000.00	34,305.19	27,500.00	160,762.00	10,054.69	10,300.00	10,054.69	10,300.00	21,570.66		
40615 - Advertising Income	325.00	375.00	650.00	750.00	10,000.00	275.00	275.00	275.00	275.00	550.00		
40710 · Sale of Maintenance Services	819.41	850.00	3,398.71	2,450.00	19,000.00	0.00	500.00	0.00	500.00	0.00		
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00	500.00		
40800 · Taxes Levied Directly for/by TA	0.00	0.00	13.91	0.00	643,126.00	0.00	0.00	0.00	0.00	81.03		
41101 · State Operating Assistance	53,016.00	53,016.00	106,032.00	106,032.00	638,286.00	53,011.00	54,312.00	53,011.00	54,312.00	106,022.00		
41301 · Section 5311	0.00	0.00	0.00	0.00	311,252.00	0.00	0.00	0.00	0.00	0.00		
41398 · RTAP	0.00	0.00	107.61	100.00	5,500.00	295.39	850.00	295.39	850.00	295.39		
41400 · Interest Income/Other Revenue	181.16	175.00	487.61	475.00	4,000.00	344.16	160.00	344.16	160.00	721.04		
<b>Total Income</b>	<b>68,959.11</b>	<b>68,416.00</b>	<b>144,995.03</b>	<b>137,307.00</b>	<b>1,791,926.00</b>	<b>64,480.24</b>	<b>66,397.00</b>	<b>64,480.24</b>	<b>66,397.00</b>	<b>129,740.12</b>		
<b>Expense</b>												
50101 · Operators' Salaries and Wages	84,462.56	82,394.00	167,595.95	164,394.00	1,070,725.00	79,654.50	81,450.00	79,654.50	81,450.00	155,863.84		
50209 · 457 Co-Match	880.00	830.00	1,680.00	1,710.00	10,000.00	0.00	0.00	0.00	0.00	0.00		
50200 · Fringe Benefits	28,781.70	29,862.00	49,741.34	49,620.00	281,932.00	14,395.59	25,723.00	14,395.59	25,723.00	34,457.97		
50310 · Board Compensation	1,790.00	1,080.00	1,910.00	1,200.00	2,000.00	0.00	0.00	0.00	0.00	80.00		
50399 · Service Expense	5,015.58	8,870.00	17,973.56	14,628.00	98,000.00	5,466.59	7,895.00	5,466.59	7,895.00	12,205.11		
50401 · Fuel and Lubricants	8,406.42	8,250.00	18,872.72	18,725.00	113,000.00	10,272.36	9,000.00	10,272.36	9,000.00	21,947.93		
50402 · Tires and Tubes	3,176.24	3,050.00	3,176.24	3,050.00	12,500.00	7,238.58	7,300.00	7,238.58	7,300.00	7,238.58		
50404 · Major Purchase	0.00	0.00	1,478.99	1,480.00	3,500.00	0.00	1,500.00	0.00	1,500.00	2,000.00		
50405 · Office Supplies	230.83	895.00	575.84	1,335.00	9,000.00	3,347.98	3,400.00	3,347.98	3,400.00	3,483.77		
50406 · Parts Revenue Vehicles	2,108.64	2,200.00	5,057.13	5,000.00	22,000.00	2,019.67	2,200.00	2,019.67	2,200.00	3,014.67		
50407 · Parts for Non Revenue Vehicles	0.00	0.00	0.00	0.00	1,000.00	0.00	90.00	0.00	90.00	0.00		
50499 · Materials and Supplies	3,595.85	3,832.00	6,540.09	6,992.00	26,519.00	2,560.02	2,255.00	2,560.02	2,255.00	4,170.49		
50500 · Utilities	4,152.19	3,835.00	7,564.45	7,065.00	45,820.00	3,549.24	3,655.00	3,549.24	3,655.00	6,781.50		
50603 - Insurance	0.00	0.00	0.00	0.00	30,280.00	0.00	0.00	0.00	0.00	0.00		
50700 · Taxes and Fees	33.00	33.00	66.00	33.00	1,400.00	0.00	70.00	0.00	70.00	18.00		
50902 · Travel, Meetings & Training	1,224.78	950.00	2,347.03	2,100.00	14,500.00	289.97	500.00	289.97	500.00	1,237.90		
50903 · Association Dues and Subscript	367.89	400.00	2,278.77	2,415.00	6,000.00	122.54	400.00	122.54	400.00	1,900.08		
51205 · Sharp Copier/Dispatch Lease	0.00	0.00	0.00	0.00	0.00	207.80	250.00	207.80	250.00	415.60		
57402 · Ineligible RTAP	0.00	0.00	107.61	100.00	5,500.00	0.00	0.00	0.00	0.00	786.04		
<b>Total Expense</b>	<b>144,225.68</b>	<b>146,481.00</b>	<b>286,965.72</b>	<b>279,847.00</b>	<b>1,753,676.00</b>	<b>129,124.84</b>	<b>145,688.00</b>	<b>129,124.84</b>	<b>145,688.00</b>	<b>255,601.48</b>		
<b>Change in Net Assets</b>	<b>-75,266.57</b>	<b>-78,065.00</b>	<b>-141,970.69</b>	<b>-142,540.00</b>	<b>38,250.00</b>	<b>-64,644.60</b>	<b>-79,291.00</b>	<b>-64,644.60</b>	<b>-79,291.00</b>	<b>-125,861.36</b>		

Honor Bank Checking \$4,980.27  
 Honor Bank - Money Mkt \$145,877.87  
 State Savings CD \$50,000.00  
**Total \$200,858.14**

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DEC 11 2019

DAWN OLNEY  
 BENZIE COUNTY CLERK  
 BEULAH, MI 49607