

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

February 26, 2019

Frank F. Walterhouse Board Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

- 9:00 a.m. **CALL TO ORDER**
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 2/12/2019
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT –
 FINANCE – Approval of Bills
 COMMITTEE OF THE WHOLE – 2/12/2019 Consent
 COMMITTEE APPOINTMENTS – Solid Waste
 ACTION ITEMS – BSR Proclamation; 2019-006 PRE Resolution
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –
10:00 **PUBLIC HEARING – KARLYN HAAS, Betsie Valley Trail Grant Application**
10:15 **with Resolutions 2019-004 and 2019-005**
10:30 **Brian Childs, Bond for Benzie Central Schools**
10:45 **Karen Korolenko, Veterans Affairs Presentation**
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Linda Farrell (Crystal Lake, Frankfort)	231-882-6620
District IV - Coury Carland (Benzonia).....	231-930-7560
District V – Sherry Taylor (Homestead).....	231-882-5452
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

February 12, 2019

The Benzie County Board of Commissioners met in a regular session on Tuesday, February 12, 2019, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Carland, Farrell, Jeannot, Roelofs, Sauer, and Taylor

Excused: Commissioner Warsecke

The invocation was given by Commissioner Sauer and the Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Farrell, to approve the agenda as amended, adding Closing of Government Center Policy under New Business. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Roelofs, to approve the regular session minutes of January 22, 2019 as presented. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Mitch Deisch read a letter from Commissioner Warsecke, apologizing for his absents today as he has been invited to attend the State of State Address, as a guest of Jack O'Malley. ✓

9:04 a.m. Public Input - None Rep

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Ted Schendel, Sheriff, presented a commendation to Matt Skeels, Road Commission, regarding the excellent job of keeping the roads clear during the recent weather conditions.

Kyle Mauer, Animal Control Officer, gave update on Animal Control remodeling. New flooring is being installed today and on Friday the kick board will be put down. Thank you to the Animal Welfare League for paying for this and all they have done. Plan is to put the Animal Shelter back together on Monday so it will be open for the public on Tuesday.

Jesse Zylstra, Solid Waste and Recycling Coordinator, reported that we have received a scrap tire grant in the amount of \$8,048.00. That will provide for 4 tire trailers.

Frank Post, Emergency Management, provided a written Emergency Management Activities January 2019 report. Presented a preliminary After-Action Review report for the winter storm January 27th through February 2nd, 2019.

Chairman Sauer read a letter of thanks from Bill Ward into the record for all the people that worked to prevent flooding of homes in the Village of Honor.

Ron Berns, 911 Director, provided a written report. Peninsula Fiber Network (PFN), is here today converting Charter to PFN regarding 911 calls. Will have 3 companies here today and tomorrow at 9:00 a.m., noon and 3:00 p.m., Thursday at 3:00 p.m. and next Tuesday on at noon. We are still

COMMISSIONERS

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February 12, 2019

✓ ^{to hear from} waiting from 2 companies to schedule. Thanks to Tom Longanbach for taking all the data for our roads and converting it over to postal field. On Friday we received permission from the State of Michigan to proceed with Fire and EMS Department getting on to the system. Nicole Lamerson's last day will be February 28, 2019, she is a 25-year veteran with the department.

Tom Longanbach, Equalization Director, provided the 2019 Tentative Ratios and Factors written report.

COMMISSIONER REPORTS

Comm Taylor attended the Homestead Township meeting. Bev Holbrook resigned as Trustee, Deputy Clerk and a position on Join Planning Commission (JPC). They will be putting an ad in the paper for those positions. Attended the Village of Honor meeting last night. 2014 was the last time we had trouble with ice damming the culvers of the bridge in Honor.

Comm Carland, stated the Village of Beulah and Village of Benzonia are setting up an informal mediation with Scott Conrad from the DEQ, over the water issue. The Airport purchased the 5-acre parcel behind the Fitness Center on Thursday. He has been offered a job in Traverse City and this will be his last meeting as a Commissioner. He starts his new position on February 25, 2019 and will resign as Commissioner effective midnight February 24, 2019.

Comm Farrell, provided a written report. She attended the Benzie County Human Services Collaborative on January 23, 2019, the Benzie Leelanau District Health Department meeting with Chairman Sauer on January 24, 2019, the Community Mental Health winter conference February 4 through 6, 2019 and the Frankfort-Elberta School Board meeting.

11 am ✓ ✓ ✓ Comm Jeannot, commented that the County is losing a bright Commissioner with Commissioner Carland leaving, he brings a lot to the board. Attended EDC meeting on January 24, 2019, they will meet the third Friday of the month at 9:00 am. Their priorities are on broadband and seasonal workforce housing. Attended the Friend of Point Betsie Lighthouse meeting on January 26, 2019, they are having a photo competition of the light house as a fund raiser. They will be asking the Board of Commissioners to approve a new grant for the Point Betsie Group in the next few months. I will only be attending the Point Betsie meetings a couple of times a year. Attended Networks Northwest, they were awarded a \$75,000.00 grant to do a regional Economic Development study, to be completed by October 2019. Chamber is looking for someone to fill the Technology position on their board. Attended the Platte Township and Almira Township meeting. Almira Township is opting out of the recreational marijuana ordinance. Department Heads talk about the difficulty of getting employees. We are going to have to be alert that the new residents of our community have higher expectations, and we are going to have to figure out how we are going to have to fund it.

of services
Comm Taylor, as a former employee we fall short in keeping those employees that have serviced us throughout the years and we do not give them the credit or support they deserve. We are always so willing to bring in new people and forget about all the time and effort that have been spent with older employees.

Chairman Sauer, I appreciate the staff we have and the folks that work here.

working w/ NWNW to identify

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February 12, 2019

Comm Roelofs stated that he hates to see Commissioner Carland leave. Reverend Marvin Rosa passed away yesterday. Veterans Affairs met yesterday, they have found a link between agent orange and high blood pressure. Attended the 911 Advisory Board meeting and Domestic Violence Task Force meeting. Met with Jack O'Malley on Saturday, talked a lot about Veterans activities and what is going on in the State, along with roads in Benzie County. On February 25, 2019, I will be on the Ice Breaker out of St. Ignace.

high
Chairman Sauer attended the Benzie Leelanau District Health Department re-organization meeting. State funding is a high issue. Attended the Benzie County Road Commission meeting. They were approached by Inland Township regarding fixing Carmean and Brundage Roads. Inland Township would like to pay to have it paved, over a two-year span. Attended the Joyfield Township, Blaine Township and Village of Thompsonville meetings. Joyfield Township and Village of Thompsonville opted out of the recreational marijuana ordinance. Blaine Township opted in to the recreational marijuana ordinance and are working on their resolution. Will be receiving a check from our Worker Compensation Insurance carrier regarding past year close outs. Attended the Veteran Committee Action Team meeting. Good discussion on VA home loans. Ask that the Sheriff, Administrator and I sit down and talk about something that showed up on Facebook.

10:37 a.m. Break

10:49 a.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT

- Provided written report dated February 4, 2019
- MSU started to relocate yesterday.
- Michigan Works will go into the former MSU office.
- Getting signatures on the Strategic Plan
- FOP contract negotiations are rescheduled for February 22, 2019.
- Attended a Conference in Battle Creek last week.

Chairman Sauer stated that we need to have the School Board or Matt, and TBA come in and discuss, to better understand, their funding formulas and where their money is allocated, at a separate meeting. Also invite our State Representative and State Senator to attend. Mitch will work on setting this up.

FINANCE

Bills: Motion by Carland, seconded by Farrell, to approve payment of the bills from January 23, 2019 thru February 07, 2019 in the amount of \$617,485.17, as presented. Roll call. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer reported that settlement of 2018 taxes begins March 1, 2019. We will pay out approximately \$2,000,000.00 for 2018 taxes gone delinquent in March from the Delinquent Tax Revolving Fund.

COMMISSIONERS

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February 12, 2019

COMMITTEE OF THE WHOLE

Consent: Motion by Jeannot, seconded by Carland, to approve items 1 through 3 of the January 22, 2019 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

COMMITTEE APPOINTMENTS

Chairman Sauer read the letter from Village of Thompsonville regarding their appointment of Charles Syer as their representative to the Betsie Valley Rails to Trails Committee.

Motion by Jeannot, seconded by Carland, to reappoint John Rothhaar, to the Betsie Valley Trail Management Council, for a term expiring April 15, 2022. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Carland, to appoint Paula Figura, to the Economic Development Corporation/Brownfield Redevelopment Authority, for a term expiring January 31, 2025. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Carland, to reappoint Carol Dye, to the Benzie County Housing Committee, for a term expiring February 01, 2024. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

ACTION ITEMS:

MERS Corrective Action Plan: Motion by Carland, seconded by Roelofs, to approve the MERS Protecting Local Government Retirement and Benefits Act Corrective Action Plan: Defined Benefit Pension Retirement Systems as presented, authorizing chairman to sign. Roll Call Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Space Needs Agreement: Motion by Roelofs, seconded by Farrell, to approve the Government Center Space Needs Assessment Professional Service Agreement with Byce and Associates in the amount of \$28,250.00, as presented, authorizing chairman to sign. Roll Call Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion Carried.

PRESENTATION OF CORRESPONDENCE

- Jackson County resolution #01-19.06 Michigan Indigent Defense Commission
- Letter from MERS regarding RAP application for jail security project.
- Benzie-Leelanau District Health Department minutes for January 24, 2019.
- Benzie County Road Commission minutes for January 17, 2019.
- Letter from Marjorie Pearsall-Groenwald for January 24, 2019.

UNFINISHED BUSINESS - None

NEW BUSINESS

Maridee Cutler, Deputy Administrative Assistant, discussed the Government Center Closing Policy. There are 5 non-union, non-elected, hourly employees that the Staff Personal Policy is silent regarding paying for the time the Government Center was closed due to the weather closures.

COMMISSIONERS

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Motion by Jeannot, seconded by Carland, to pay standard pay to the non-union, non-elected, hourly employees, for hours missed as a result of the Government Center being closed. Roll Call
Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None
Motion Carried.

Motion by Jeannot, seconded by Roelofs, to accept the resignation of Commissioner Coury Carland, effective at midnight, February 24, 2019. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion Carried.

12:09 p.m. Public Input - None

Motion by Roelofs, seconded by Sauer to adjourn at 12:09 p.m. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion Carried.

Gary G. Sauer, Chair

Tammy Bowers, Benzie County Chief Deputy Clerk

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1. Approve the agenda as amended, adding Closing of Government Center Policy under New Business.
2. Approve the regular session minutes of January 22, 2019 as presented.
3. Approve payment of the bills from January 23, 2019 thru February 07, 2019 in the amount of \$617,485.17, as presented.
4. Approve items 1 through 3 of the January 22, 2019 Committee of the Whole Consent Calendar as presented.
5. Reappoint John Rothhaar, to the Betsie Valley Trail Management Council, for a term expiring April 15, 2022.
6. Appoint Paula Figura, to the Economic Development Corporation/Brownfield Redevelopment Authority, for a term expiring January 31, 2025.
7. Reappoint Carol Dye, to the Benzie County Housing Committee, for a term expiring February 01, 2024.
8. Approve the MERS Protecting Local Government Retirement and Benefits Act Corrective Action Plan: Defined Benefit Pension Retirement Systems as presented, authorizing chairman to sign.
9. Approve the Government Center Space Needs Assessment Professional Service Agreement with Byce and Associates in the amount of \$28,250.00, as presented, authorizing chairman to sign.
10. Pay standard pay to the non-union, non-elected, hourly employees, for hours missed while the Government Center was closed.
11. Accept the resignation of Commissioner Coury Carland, effective at midnight, February 24, 2019.

Elected Officials And Department Heads

Monthly Ambulance Service Report
for
Board of Commissioners

Fleet Maintenance:

Due to cost, Watson Benzie is off the table for fleet maintenance, I have attached the estimates from Watson.

Benzie Bus has contacted me about doing our fleet maintenance and repairs again, Chad and I had a productive conversation, he will be providing me with estimates soon. Rates will be a flat hourly rate and all parts at cost; as well, oil will be less costly due to their volume discount through purchasing it by the barrel.

Fleet Report

A21 is running good

A33 running good

A32 is running good.

A22 is running good

Echo 61 is running good

Tango 62 (director's unit) is running good.

800mghz We went live on the 800mghz Monday the 18th. Transition has been smooth thus far. We are still being paged over high-band due to some changes that need to be done with the pagers.

Organizational communication:

To improve overall communication, I have developed a monthly news letter to keep everyone abreast on what's going on internally; additionally, I'm going to hold monthly non-mandatory staff meetings as well.

RECEIVED

FEB 20 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

EMS
Monthly Stats
Benzie County EMS

December 2018

Total EMS Runs:	143
Total 911 calls:	108
Transfers	20
Intercepts	9
Total EMS Transport	99
Total Non-Transport	15

Chest Pain:	14
Cardiac Arrest/DOA:	1
Peds:	9
Stroke:	2
Alcohol/Drug/ Poisoning/Overdose:	1

Calls per County

Benzie:	137
Grand Traverse:	6
Leelanau:	0
Manistee:	0

Calls Per Day of Week

Sunday	20
Monday	19
Tuesday	26
Wednesday	21
Thursday	14
Friday	24
Saturday	19

January 2019

Total EMS Runs:	152
Total 911 calls:	126
Transfers	20
Intercepts	4
Total EMS Transport	102
Total Non-Transport	26

Chest Pain:	9
Cardiac Arrest/DOA:	13
Peds:	10
Stroke:	8
Psych:	2
Alcohol/Drug/ Poisoning/Overdose:	7

Calls per County

Benzie:	142
Grand Traverse:	9
Leelanau:	1
Manistee:	0

Calls Per Day of Week

Sunday	19
Monday	21
Tuesday	17
Wednesday	25
Thursday	23
Friday	21
Saturday	26

2019-006
BENZIE COUNTY RESOLUTION

To Elect to Audit "Homeowner's Principal Residence Exemptions"
--

The following preamble and resolution were offered by Commissioner Warsecke and supported by Commissioner Roelofs.

WHEREAS, as authorized by Public Act 105 of the Public Acts of 2003, MCLA 211.7cc, the County of Benzie may elect to audit "Homestead Exemptions," now known as the "Homeowner's Principal Residence Exemptions" claimed within Benzie County under "Proposal A", as passed by the electorate of the State of Michigan in 1994; and

WHEREAS, the purpose of such audits would be to ascertain that only authorized and lawful homeowner's principal residence exemptions are claimed with Benzie County, so as to assure that the appropriate amounts of property taxes are collected to operate the public schools within Benzie County and the State of Michigan; and

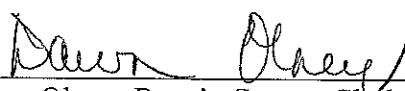
WHEREAS, as authorized in Act 105, the Benzie County Equalization Director has agreed that these activities would be beneficial to the county; and

WHEREAS, it is anticipated that the cost to Benzie County of conducting these activities will be fully reimbursed, as authorized in Act 105, from the interest and penalties recovered as a result of these audits on wrongfully claimed principal residence exemptions.

NOW, THEREFORE, BE IT RESOLVED, that the Benzie County Board of Commissioners concurs in and authorizes the Benzie County Equalization Director to audit homeowner's principal residence exemptions within Benzie County for the period of October 1, 2019 through September 30, 2024, as authorized by Act 105 of the Public Acts of 2003.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with this resolution are hereby repealed.

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 26th day of February, 2019.



Dawn Olney, Benzie County Clerk

**A PROCLAMATION PROCLAIMING MARCH 2019 AS THE
17th ANNUAL MARCH FOR MEALS MONTH**

WHEREAS, on March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for seniors 60 years and older; and

WHEREAS, Meals on Wheels America established the March for Meals campaign in March 2002 to recognize the historic month, the importance of the Older Americans Act Nutrition Programs, both congregate and home-delivered, and raise awareness about the escalating problem of senior hunger in America; and

WHEREAS, the 2019 observance of March for Meals celebrates 17 years of providing an opportunity to support Meals on Wheels programs that deliver vital and critical services by donating, volunteering and raising awareness about senior hunger and isolation; and

WHEREAS, Meals on Wheels program – both congregate and home-delivered, in Benzie County have served the Benzie County communities admirably for more than 40 years; and

WHEREAS, volunteers for Meals on Wheels program in Honor are the backbone of the program and they not only deliver nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation, but they do so with caring concern and attention to their welfare; and


WHEREAS, Meals on Wheels program in Honor provides nutritious meals to seniors throughout Benzie County that help them maintain their health and independence, thereby preventing unnecessary falls, hospitalizations and/or premature institutionalization; and

WHEREAS, Meals on Wheels program in Honor provides a powerful socialization opportunity for millions of seniors to help combat loneliness and isolation; and

WHEREAS, Meals on Wheels program in Honor deserves recognition for the contributions they have made and will continue to make to local communities, our State and our Nation.

NOW, THEREFORE, I, Gary Sauer, as Board Chair of Benzie County Commissioners do hereby proclaim March 2019 as the 17th Annual March for Meals Month and urge every citizen to take this month to honor the Meals on Wheels program of Benzie Senior Resources, the seniors they serve and the volunteers who care for them. Our recognition of, and involvement in, the national 2019 March for Meals Campaign will enrich our entire community and help combat senior hunger and isolation in America.

Dated this 26th day of February, 2019.



Chairperson, Benzie County Board of Commissioners

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
FEBRUARY 20, 2019
4:30 P.M.**

Agenda

Please turn off your cell phones and any other electronic devices

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of the February 20, 2019 Agenda
Approval of Minutes from the previous meeting – January 16, 2019
Suggestion Box Contents
Public Input (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)
Finance Committee Report - Approval of BSR Financial Statements for January 2019

Information Items

- A. Directors Report – January 2019/February 2019
- B. Program/Services Report – January 2019
- C. Senior Center Update – January 2019/February 2019
- D. Board of Commissioners Update

Action Items

- 1. Discussion & Approval of Letter of Intent for Former Building of the Platte River Elementary School

New Business

- 1.

Old Business

- 1. Fund Develop Committee Update
- 2. MERS Update
- 3. Update on meeting with Spence Brothers re: Platte River School

Public Comment

(Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING

March 20, 2019 @ 4:30 pm
The Gathering Place Senior Center
Honor, MI 49640

RECEIVED

FEB 20 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
JANUARY 16, 2019

Chair Beverly Holbrook called the meeting to order at 4:32 p.m. Prayer of Invocation was given by Ron Dykstra. Pledge of Allegiance was recited by all.

ROLL CALL: Beverly Holbrook, Ron Dykstra, Denise Favreau, Jane Elzerman, Nancy Mullen-Call, Anne Dawe, Barbara Johnson and Shirley Robert. Excused: Rosemary Russell. Also present: Doug Durand, Sabra Boyle, Megan Francis, RN., and Commissioner Linda Farrell.

Welcome new board members Deborah Rogers and Al Amstrutz.

APPROVAL OF AGENDA: Motion by Nancy, supported by Barbara to approve the agenda for January 16, 2019. All ayes, motion carried.

APPROVE OF MEETING MINUTES FROM DECEMBER 12, 2018: Shirley pointed out an error in Information Items (1). Sentence should have read, "People like being able to arrive at 1 p.m." Motion by Barbara, supported by Shirley to approve the minutes as corrected. All ayes, motion carried.

SUGGESTION BOX CONTENTS: one item found. The note was personal, Doug will take care of it.

PUBLIC INPUT: None

FINANCE COMMITTEE REPORT: Narrative was presented. Overall, we ended December 2018 with a surplus of \$72,975. Motion by Denise, supported by Ron to approve the BSR Financial Statement for December 2018 & First Quarter YTD Statement (October 1, 2018-December 2018). All ayes, motion carried.

INFORMATION ITEMS:

1. Director's Report-December 2018/January 2019: Received by board. Welcome Megan Francis, RN, as our new Director of Home Care Services. Doug has finalized with Lamar Billboard Advertising. BSR will have a couple of billboards displayed Oct. 21-Nov. 20; "Can we help you with your Medicare?" One will be located at the bottom of the hill out of/driving into Honor (from Interlochen); the other will be located driving down the hill going south, in Benzonia.
2. Program/Services Report-December 2018: Received by board. Highlights: 4,985 Home Delivered Meals were provided to 152 clients in December 2018; YTD an increase of 16.6%. The Gathering Place and Thompsonville served 1,442 meals in December 2018; a reduction YTD of 9.8%. There are 3 new customers (30 total) receiving Guardian Medical Monitoring service, with just 6 currently on the waiting list.

3. Senior Center Updates-December 2018/January 2019: Received by board. Assistant, Susan Glass, has been hired to help Dawn. Welcome Susan.
4. Board of Commissioners Update: Commissioner Linda Farrell reports the Commissioners are working on the Strategic Plan.

NEW BUSINESS:

1. Platte River Community Center: Doug, Jane and Ron attended the Platte River Community Center meeting on Monday, January 14th, "to explore the feasibility of the Platte River Elementary Building as a possible new home to Benzie Senior Resources". Kay Bond, Executive Director of Advocates of Benzie County, told them that Spence Brothers Construction would do an evaluation of the building for no charge. They would check the HVAC, plumbing, electrical and roof. Ron suggested we have something drawn up, a visualization of what we want to make; such as, kitchen plans, maintenance, etc. After some discussion, motion by Jane, supported by Denise to proceed with a letter of intent drawn up by our attorney, Chris Cooke, and a meeting with Spence Brothers for the engineering/structural discussion. Roll call vote taken: Beverly Holbrook, yes; Ron Dykstra, yes; Denise Favreau, yes; Jane Elzerman, yes; Nancy Mullen-Call, yes; Anne Dawe, yes; Barbara Johnson, yes; Shirley Robert, yes; Deborah Rogers, yes; and Al Amstrutz, yes. Excused: Rosemary Russell. All ayes, motion carried. Doug will also see if he can set up a day for us to tour the building.

OLD BUSINESS:

1. Fund Development Committee Update: Ron reports \$16,000 from the YE Appeal letters.
2. MERS Update: Withdrawal Agreement was received. Beverly stated she WOULD NOT sign the agreement. The language is poor, and the payment structure plan was elevated. Attorney Chris Cooke will be consulted.
3. Discussion on The Gathering Place Needs Survey Results: Due to the late hour, this discussion was tabled until our February meeting.

PUBLIC COMMENT: none

BOARD ROUND TABLE DISCUSSION/EVALUATION OF MEETING: Long meeting, but lots of ground to cover. Going to be a great year!

With no further business to discuss, the meeting was adjourned at 6:18 p.m.

Respectfully submitted,

Denise Favreau, Board of Directors Secretary

NEXT MEETING: February 20, 2019 @4:30 p.m.

The Gathering Place, Senior Center

Honor, MI 49640

Benzie Senior Resources
Executive Directors Report
January 2019 – February 2019

- Income Tax Season has started, and we are booked through March! Partnering again with Northwest Michigan Community Action Agency for tax volunteers.
- Signed a contract with Lamar Advertising to use two billboards to promote the Medicare Open Enrollment period in October/November 2019. The cost will be covered by grant to promote outreach opportunities during the Open Enrollment period.
- Place an order for another 125 5-day emergency shelf stable meal boxes due to 7 days of weather-related closures in January and so far, another 4 days in February.
- Initial planning for March for Meals Celebration has started. Community Champions Ride A-Long would be the week of March 18-22, 2019. Working with local restaurants on collaborating with them for hosting BSR for an evening with a percentage of the proceeds going to BSR Home Delivered Meals Program.
- Planning process has started for the 2019 Volunteer Recognition Event. Due to the large number of volunteers, we have selected 2 days in April for this event just like we did last year. The events will be held at The Gathering Place Senior Center in the evening.
- Heading up a special committee to explore the feasibility of the old Platter River School becoming the new home for Benzie Senior Resources and The Gathering Place Senior Center. Looking at a decision if this is a viable option within the next 90 days.

Volunteer Programs

In the last 6 weeks, we have had four new Home Delivered Meals volunteers start.

Legislative Update

Sent an email to Senator VanderWall office to inquire when his next coffee hour visit will take place either in Benzie or Wexford Counties.

Sent out a welcome packet to Representative Jack O'Malley with an invitation to stop by and visit Benzie Senior Resources and how we can be a resource for his office regarding information and assistance to the senior population.

Program Report for January 2019

Nutritional Programs

Home Delivered Meals

Special Note for January 2019: Both the Congregate and Home Delivered Meals were closed for 7 weather related days in January. This had a negative impact on total number of meals delivered and provided.

Home Delivered Meals – 3,555 meals were provided to 150 clients in January 2018. **For year to date, this is an increase of 9.7% as compared to the same period in FY'2018.**

An additional 5-day emergency shelf stable meal box went out to 20 clients in January as replacements. Placed an order for 125 additional 5-day emergency shelf stable meal boxes due to the 7 weather related days we were unable to deliver HDM meals in January.

Congregate Meals

The Gathering Place and Thompsonville served 1,330 meals in January 2019. **For year to date this is an 8.8% reduction in number of meals served as compared to the same period in FY'2018.**

Through the four months (October 2018-January 2019) we have served 1,097 additional meals as compared to the same period last year.

Other Programs/Services

Dining Out Program – 156 customers redeemed 415 vouchers in January 2019. **For Fiscal Year 2019, the number of clients will remain consistent, but the number of vouchers bought will be less due to the reduction in the amount available. The reduction was done to place additional funds in the Home Delivered Meals Program to meet the additional client needs.**

Homemaker Program – 454 service units were provided to 120 clients in January 2019. **Year to date the number of clients is up 1% compared to 2018 and up 20% as compared to 2017.**

Snow Removal – 313 snow plows were provided in January 2019. This is down 27% as compared to last January 2018.

Guardian Medical Monitoring – 31 customers receive this service at no cost to them. This is an increase of 5 new clients from December. Eight clients are currently on the waiting list.

Benzie Bus Punch Cards – 117 bus passes were issued to customers in January 2019. This represents 1,404 rides for the month. **Year to date the program is up 2.8% compared to 2018.**

Information & Assistance - The agency handled 1,163 calls in January 2019 regarding Information and Assistance for services and questions related to older adults. **Year to date the number of phone calls received is up 4.7% compared to 2018.**

MMAPS – Nine individuals were helped with their Medicare/Medicaid needs in January 2019.

Hearing Clinic – No clients were seen in January 2019 due to weather related cancellations.

Estate Planning – Four individuals were provided estate-planning counseling in January 2019 at no cost to the clients.

Senior Companion Program – Five clients are benefiting from this program and decreasing their isolation by getting out for appointments, shopping, socialization and providing a break for the family caregiver.

Foot Care – Forty-four individuals were provided foot care at the clinics and five clients were seen in their homes in January 2019.

Benzie Senior Dental Program – No clients received financial assistance for dental care in January 2019.

Emergency Senior Essential Needs Fund – One individual received financial assistance in January 2019 related to vehicle repair.

The Gathering Place Senior Center – In January 2019, The Gathering Place Senior Center offered fifteen core activities that 366-cumulative number of individuals participated in. The top five attended activities for January 2019 were: Music Programs, Card Games/Board Games/Crafts, Technology, Health & Wellness & Educational Programs, Exercise Groups, and Day Trips. The drop in numbers is related to 7 days closed due to weather. **Year to date, this is a decrease of 13.9% as compared to the FY 2018 and an increase of 11.7% as compared to FY 2017.**

In-Home Services for January 2019 – *The weather had an impact on the total client hours and visits for January. Many clients called off their scheduled service days and staff did the best they could to make up some of these visits and hours.* Number of in-home care service clients is up 34.4% as compared to January 2018. With the largest increase occurring in sliding scale fee clients up 27.5%. Total number of in-home care service visits increased 2% as compared to January 2018.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2018	22	50	2	74
November 2018	25	52	2	79
December 2018	25	55	0	80
January 2019	26	51	9	86
February 2019				
March 2019				
April 2019				
May 2019				
June 2019				
July 2019				
August 2019				
September 2019				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2018	597.5	613	171.25	57.75	1439.5
November 2018	635.50	650.75	0	58	1344.25
December 2018	632	649	0	18	1299
January 2019	709.25	147.5	162.25	16	1035
February 2019					
March 2019					
April 2019					
May 2019					
June 2019					
July 2019					
August 2019					
September 2019					

Client Total Visits

	RN Assess	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2018	58	37	661	100	24	63	943
November 2018	58	43	543	89	37	7	777
December 2018	18	27	658	15	2	6	726
January 2019	16	36	470	23	10	6	561
February 2019							0
March 2019							0
April 2019							0
May 2019							0
June 2019							0
July 2019							0
August 2019							0
September 2019							0
TOTALS	150	143	2332	227	73	82	3007

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of January 31, 2019

	<u>Jan 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · CENTRAL STATE BANK CHECKING	327,420.35
003 · CENTRAL STATE BANK HRA	2,999.65
006 · CENTRAL STATE BANK CD	13,302.38
009 · CENTRAL STATE BANK MM CHECKING	147,142.65
Total Checking/Savings	<u>490,865.03</u>
Accounts Receivable	
1200 · Accounts Receivable	21,264.70
Total Accounts Receivable	<u>21,264.70</u>
Other Current Assets	
109 · INVENTORY	9,201.38
Total Other Current Assets	<u>9,201.38</u>
Total Current Assets	<u>521,331.11</u>
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	126,726.00
152 · EQUIPMENT	100,289.95
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(315,068.28)
Total Fixed Assets	<u>394,123.37</u>
TOTAL ASSETS	<u><u>915,454.48</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	21,041.91
Total Accounts Payable	<u>21,041.91</u>
Other Current Liabilities	
2100 · Payroll Liabilities	14,786.10
223 · JOHN HANCOCK PAYABLE	1,266.55
238 · AFLAC PAYABLE	604.59
Total Other Current Liabilities	<u>16,657.24</u>
Total Current Liabilities	<u>37,699.15</u>
Long Term Liabilities	
Lease Payable	4,624.31
250 · MORTGAGE PAYABLE	132,053.12
260 · NET PENSION LIABILITY	552,311.00
Total Long Term Liabilities	<u>688,988.43</u>
Total Liabilities	<u>726,687.58</u>
Equity	
3000 · Opening Bal Equity	160,329.63
390 · FUND BALANCE - PROGRAMS	(570,978.00)
3900 · Retained Earnings	554,593.49
Net Income	44,821.78
Total Equity	<u>188,766.90</u>
TOTAL LIABILITIES & EQUITY	<u><u>915,454.48</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
January 2019

	<u>Jan 2019</u>	<u>Budget</u>	<u>\$ Change</u>
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	6,564.50	8,141.00	(1,576.50)
519.04 · FEDERAL USDA	0.00	0.00	0.00
519.05 MIPPA (MMAP)	2,850.00	800.00	2,050.00
540 · GRANTS	0.00	4,000.00	(4,000.00)
561 - HDM WAIVER	589.00	950.00	(361.00)
642 · CHARGES FOR SERVICES/CONT	1,722.00	2,170.00	(448.00)
642.01 · FEE FOR SERVICE/CHORE	0.00	0.00	0.00
642.02 · FEE FOR SERVICE/HOMEMAKER	2,161.00	2,500.00	(339.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	2,980.00	5,000.00	(2,020.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	5,311.00	5,000.00	311.00
642.05 - FEE FOR PRIVATE PAY & INS	1,708.00	1,410.00	298.00
670 - CLIENT INCOME	10,967.30	10,500.00	467.30
673 · NEWSLETTER SUB	30.00	60.00	(30.00)
675 · DONATIONS	5,774.72	9,080.00	(3,305.28)
676 · MILLAGE	89,751.52	88,723.00	1,028.52
680 · VOLUNTEER WAGES (IN-KIND).	4,225.00	5,200.00	(975.00)
677 - FUNDRAISING	5,548.00	6,500.00	(952.00)
681 - IN-KIND (non-volunteer)	432.70	525.00	(92.30)
690 - TRIP INCOME	898.00	0.00	898.00
691 - MISC INCOME	0.75	0.00	0.75
TOTAL INCOME	<u>141,513.49</u>	<u>150,559.00</u>	<u>(9,045.51)</u>
 GROSS PROFIT	 141,513.49	 150,559.00	 (9,045.51)
 EXPENSE			
700 - ACCOUNTING FEES	625.00	0.00	625.00
705 · SALARY AND WAGES	98,469.65	95,135.00	3,334.65
708 · PAYROLL TAX EXPENSE	11,974.78	9,210.00	2,764.78
709 · EDUCATION/TRAINING	50.61	55.00	(4.39)
710 · EVENTS	552.46	577.00	(24.54)
715 · CLOTHING ALLOWANCE	0.00	0.00	0.00
717 · DUES/SUBSCRIPTIONS	0.00	0.00	0.00
720 - BAD DEBT	0.00	0.00	0.00
721 · COMPUTER EXPENSES	1,792.15	2,080.00	(287.85)
725 · FRINGE BENEFITS	10,469.60	13,944.00	(3,474.40)
726 - FUNDRAISING/MARKETING EXP	31.28	40.00	(8.72)
727 · SUPPLIES	1,743.31	2,333.00	(589.69)
727.2 · OFFICE EXP	1,656.52	916.00	740.52
727.3 - POSTAGE	500.00	80.00	420.00
727.4 - ADVERTISING	385.76	540.00	(154.24)
740 · FOOD	11,907.06	10,000.00	1,907.06
819 · CONTRACTUAL	24,992.35	35,096.00	(10,103.65)
820 · VOLUNTEER WAGES (IN-KIND)	4,225.00	5,200.00	(975.00)
825 · VOLUNTEER EXPENSES	70.00	1,300.00	(1,230.00)
850 · TELEPHONE	342.17	380.00	(37.83)
861 · TRAVEL/MILEAGE/GAS	4,390.93	3,000.00	1,390.93
900 · INTEREST EXPENSE	444.70	420.00	24.70
910 · INSURANCE	2,513.00	2,800.00	(287.00)
915 · PROJECTS	500.00	1,000.00	(500.00)
920 · UTILITIES	3,096.93	3,350.00	(253.07)
940 · DEPRECIATION EXPENSE	2,914.96	2,700.00	214.96

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
January 2019

	<u>Jan 2019</u>	<u>Budget</u>	<u>\$ Change</u>
980 · EQUIPMENT/REPAIRS	409.04	1,585.00	(1,175.96)
980.1 - OUTDOOR MAINTENANCE	3,092.49	1,700.00	1,392.49
981 · HDM VEHICLE MAINT/GAS	1,166.69	1,375.00	(208.31)
980.2 - INDOOR MAINTENANCE	230.00	185.00	45.00
991 - TRIP EXPENSE	0.00	0.00	0.00
CAPITAL IMPROVEMENT EXPENSE	0.00	0.00	0.00
TOTAL EXPENSE	<u>188,546.44</u>	<u>195,001.00</u>	<u>(6,454.56)</u>
NET ORDINARY INCOME	(47,032.95)	(44,442.00)	(2,590.95)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	17.93	15.00	2.93
999 - OTHER INCOME	6,000.00	0.00	6,000.00
TOTAL OTHER INCOME	<u>6,017.93</u>	<u>15.00</u>	<u>6,002.93</u>
OTHER EXPENSE			
999.1 · OTHER EXPENSE	0.00	85.00	(85.00)
99999 - LEGAL EXPENSE	1,282.26	250.00	1,032.26
TOTAL OTHER EXPENSE	<u>1,282.26</u>	<u>335.00</u>	<u>947.26</u>
NET OTHER INCOME	<u>4,735.67</u>	<u>(320.00)</u>	<u>5,055.67</u>
NET INCOME	<u><u>(42,297.28)</u></u>	<u><u>(44,762.00)</u></u>	<u><u>2,464.72</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2018 - Jan 2019

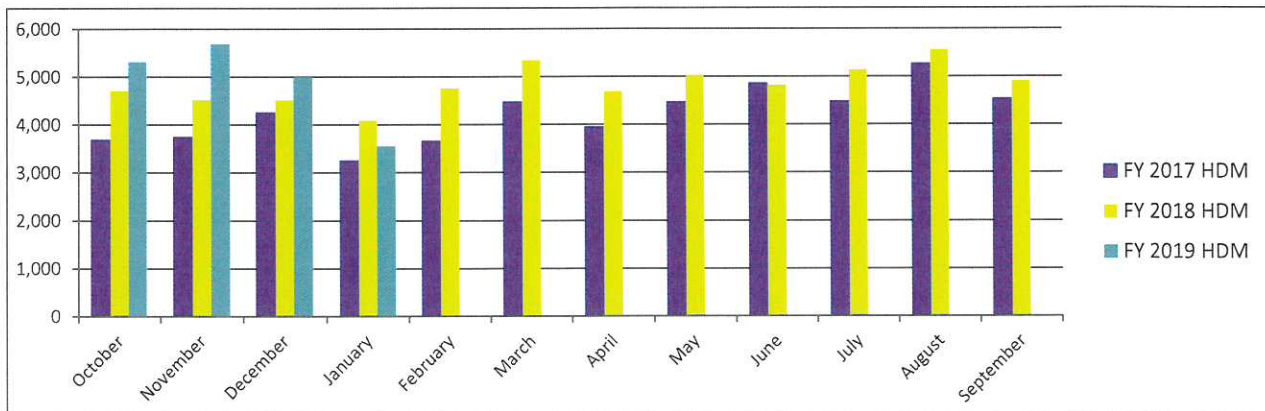
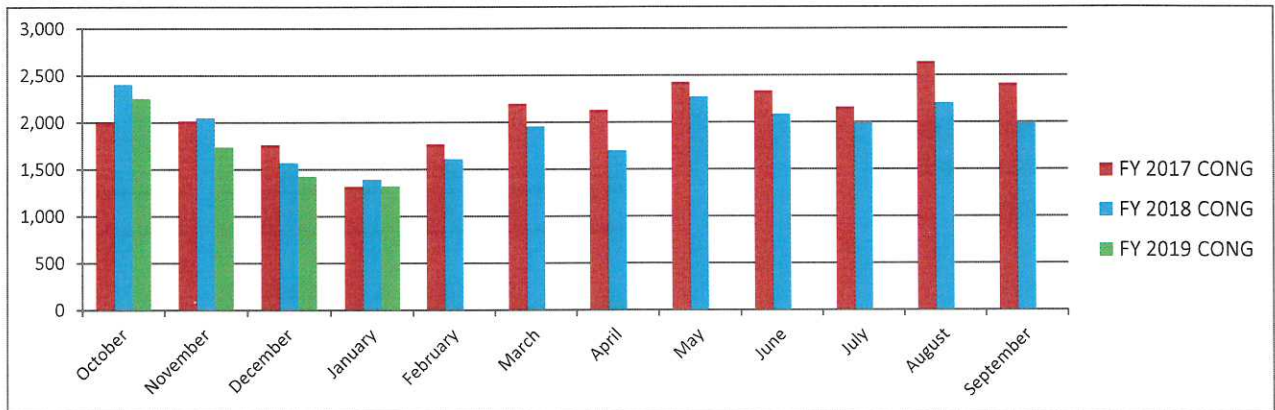
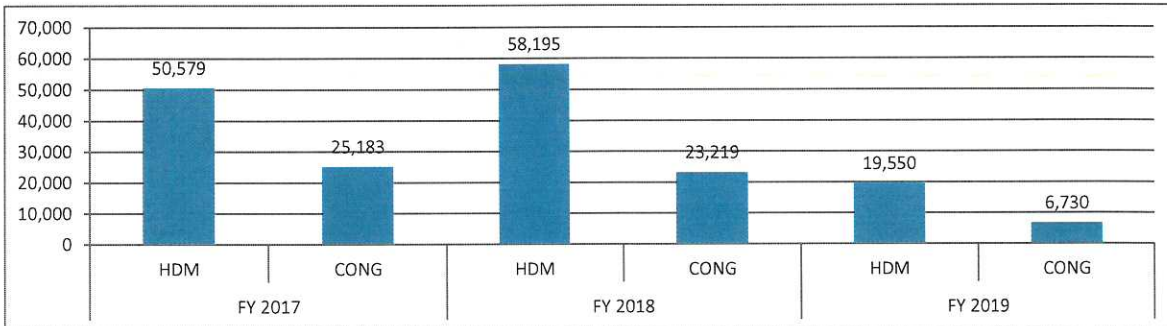
	<u>Oct-Jan 19</u>	<u>Budget</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	26,258.00	32,564.00	(6,306.00)
519.04 · FEDERAL USDA	0.00	0.00	0.00
519.05 MIPPA (MMAF)	2,850.00	1,800.00	1,050.00
540 · GRANTS	51,800.00	60,900.00	(9,100.00)
561 - HDM Waiver	2,052.00	3,800.00	(1,748.00)
642 · CHARGES FOR SERVICES/CONT	7,615.00	8,680.00	(1,065.00)
642.01 · FEE FOR SERVICE/CHORE	84.00	500.00	(416.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	8,863.00	10,800.00	(1,937.00)
642.03 - FEE FOR SERVICE/SNOW REMOVAL	13,320.00	18,900.00	(5,580.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	21,996.75	20,000.00	1,996.75
642.05 - FEE FOR PRIVATE PAY & INS	2,674.00	5,620.00	(2,946.00)
670 - Client Income	32,544.40	42,000.00	(9,455.60)
673 · NEWSLETTER SUB	130.00	240.00	(110.00)
675 · DONATIONS	41,984.00	36,320.00	5,664.00
676 · MILLAGE	354,892.00	354,892.00	0.00
680 · VOLUNTEER WAGES (IN-KIND).	21,342.50	24,700.00	(3,357.50)
677 - Fundraising	32,720.47	51,000.00	(18,279.53)
681 - In-Kind (non-volunteer)	1,956.28	2,100.00	(143.72)
690 - Trip Income	3,041.00	0.00	3,041.00
691 - MISC INCOME	0.00	0.00	0.00
Total Income	<u>626,123.40</u>	<u>674,816.00</u>	<u>(48,692.60)</u>
Gross Profit	626,123.40	674,816.00	(48,692.60)
Expense			
700 - ACCOUNTING FEES	7,125.00	6,300.00	825.00
705 · SALARY AND WAGES	272,754.53	285,404.00	(12,649.47)
708 · PAYROLL TAX EXPENSE	25,412.36	27,630.00	(2,217.64)
709 · EDUCATION/TRAINING	779.61	220.00	559.61
710 · EVENTS	1,011.79	1,106.00	(94.21)
715 · CLOTHING ALLOWANCE	1,714.67	1,000.00	714.67
717 · DUES/SUBSCRIPTIONS	175.00	425.00	(250.00)
721 · COMPUTER EXPENSES	7,763.10	8,310.00	(546.90)
725 · FRINGE BENEFITS	28,422.37	41,832.00	(13,409.63)
726 - FUNDRAISING/MARKETING EXP	2,599.90	2,870.00	(270.10)
727 · SUPPLIES	9,369.55	9,332.00	37.55
727.2 · OFFICE EXP	4,745.45	3,669.00	1,076.45
727.3 - POSTAGE	1,918.29	840.00	1,078.29
727.4 - ADVERTISING	1,850.01	2,150.00	(299.99)
740 · FOOD	59,658.45	54,300.00	5,358.45
819 · CONTRACTUAL	61,667.05	107,784.00	(46,116.95)
820 · VOLUNTEER WAGES (IN-KIND)	21,342.50	24,700.00	(3,357.50)
825 · VOLUNTEER EXPENSES	2,802.17	4,070.00	(1,267.83)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2018 - Jan 2019

	<u>Oct-Jan 19</u>	<u>Budget</u>	<u>\$ Change</u>
850 • TELEPHONE	1,369.21	1,440.00	(70.79)
861 • TRAVEL/MILEAGE/GAS	14,731.88	9,575.00	5,156.88
900 • INTEREST EXPENSE	1,761.89	1,680.00	81.89
910 • INSURANCE	9,566.00	11,200.00	(1,634.00)
915 • PROJECTS	3,431.60	5,200.00	(1,768.40)
920 • UTILITIES	9,650.04	9,610.00	40.04
940 • DEPRECIATION EXPENSE	11,659.84	10,800.00	859.84
980 • EQUIPMENT/REPAIRS	6,090.91	6,340.00	(249.09)
980.1 - OUTDOOR MAINTENANCE	3,092.49	3,770.00	(677.51)
981 • HDM VEHICLE MAINT/GAS	4,013.40	5,500.00	(1,486.60)
980.2 - INDOOR MAINTENANCE	944.73	740.00	204.73
CAPITAL EXPENSE	0.00	3,750.00	(3,750.00)
TRIP EXPENSE	1,538.00	0.00	1,538.00
Total Expense	<u>578,961.79</u>	<u>651,547.00</u>	<u>(72,585.21)</u>
Net Ordinary Income	47,161.61	23,269.00	23,892.61
Other Income/Expense			
Other Income			
990 • INTEREST/DIVIDEND INCOME	65.75	60.00	5.75
995.1 REALIZED GAIN (LOSS)	0.00	0.00	0.00
999 - Other Income	6,606.25	0.00	6,606.25
Total Other Income	<u>6,672.00</u>	<u>60.00</u>	<u>6,612.00</u>
Other Expense			
999.1 • Other Expense	7,729.57	340.00	7,389.57
99999 - LEGAL EXPENSE	1,282.26	1,000.00	282.26
Total Other Expense	<u>9,011.83</u>	<u>1,340.00</u>	<u>7,671.83</u>
Net Other Income	<u>(2,339.83)</u>	<u>(1,280.00)</u>	<u>(1,059.83)</u>
Net Income	<u><u>44,821.78</u></u>	<u><u>21,989.00</u></u>	<u><u>22,832.78</u></u>

BENZIE SENIOR RESOURCES
JANUARY 2019

	FY 2017		FY 2018		FY 2019	
	HDM	CONG	HDM	CONG	HDM	CONG
October	3,684	2,000	4,714	2,405	5,320	2,252
November	3,744	2,018	4,531	2,049	5,690	1,736
December	4,252	1,764	4,527	1,566	4,985	1,424
January	3,248	1,318	4,096	1,388	3,555	1,318
February	3,653	1,769	4,771	1,610		
March	4,470	2,203	5,351	1,955		
April	3,941	2,129	4,690	1,698		
May	4,463	2,430	5,046	2,271		
June	4,853	2,337	4,832	2,084		
July	4,481	2,162	5,151	1,995		
August	5,262	2,641	5,564	2,205		
September	4,528	2,412	4,922	1,993		
total meals	50,579	25,183	58,195	23,219	19,550	6,730



Senior Center Coordinator's Report February 2, 2019

Regular Happenings:

Tuesday Music and Dancing	Ol' Time Gathering	Blood Pressure Clinic
Chair Yoga	Thompsonville Meal	Bingo
Stretching with Doris	Wii Bowling	Zumba—off 'til Spring
Essential Estate Planning	Yoga—off 'til Spring	Plarn
Little River Casino	Birthday celebrations	Cards
Hearing Clinic	Tech Support	Bunco
Bible Study—off 'til Spring	Blood Sugar checks	

News & Events

I'm very excited to introduce you to the newest face at The Gathering Place! Susan Glass is our new Senior Center Assistant. She will be planning new activities, day trips, sprucing up the place and much more! Please be sure to stop in and say hello.

A reminder that when Benzie Central Schools are closed for inclement weather, The Gathering Place Senior Center is closed, and we don't deliver meals. We sure had our share of snow days this January!

Tech Support with Robert is on Fridays by appointment **only** until further notice. Call 231.525.0601 for scheduling. Robert will not be at The Gathering Place unless he has scheduled appointments. Dustin also does Tech Support at the Benzonia Library on Mondays from 11 a.m.—1 p.m. Please call 231-882-4111 for more information. There is no charge for either Tech Support.

Thursday, February 14th is Wear Red Day! February is American Heart Month and we'd like to help bring awareness to heart health by designating Valentine's Day as our own Wear Red Day. Everyone looks great in red!

Thursday, February 14—Valentine's Day! Love is in the air and cupid is running around here out of control. Come enjoy chocolate and strawberry shortcake with us during lunch.

State Theater Trip on Wednesday, February 20. Leave at 9:30 a.m. and return about 2:00 p.m. Join myself and Susan as we head to TC for the 25 cent Matinee, *The Maltese Falcon*, starring Humphrey Bogart. We'll have lunch at The Grand Traverse Pie Company afterwards. You are responsible for your lunch and movie costs. No trip fee charge since it's Susan's first trip!

Obit in a Minute with Liz from Heartland Hospice is on Thursday, February 21 during lunch. Liz will share a basic guide for getting your obituary started. She'll also answer questions regarding hospice care.

Mystery Craft on Monday, February 25 at 1:00 p.m. in our Activity Room. Susan will lead her first craft, so it's all free! Please sign up at the desk though, so she has enough supplies on hand.

Animal Control Benzie County Monthly Report

	Previous Month	Current Month	Year To Date
IMPOUNDED ANIMAL	Dec-18	January	
Dogs	N/A	4	4
Cats	N/A	5	5
Livestock	N/A	0	0
Wildlife/Other	N/A	0	0

Total IMPOUNDS:	N/A	9	9
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BITE REPORT	N/A	0	0
NOTICE TO COMPLY	N/A	0	0
CITATIONS ISSUED	N/A	0	0

DISPOSTIONS:			
Return to Owner	Dog-0/Cat-0	Dog-1/Cat-2	Dog-1/Cat-2
Surrender	Dog-0/Cat-0	Dog-3/Cat-2	Dog-3/Cat-2
Euthanized	Dog-0/Cat-0	Dog-0/Cat-1	Dog-0/Cat-1
Rescued	Dog-0/Cat-0	Dog-0/Cat-0	Dog-0/Cat-0
Adopted	Dog-0/Cat-0	Dog-0/Cat-5	Dog-0/Cat-5
Stray/Found	Dog-0/Cat-0	Dog-1/Cat3	Dog-1/Cat-3
Deceased	Dog-0/Cat-0	Dog-0/Cat-0	Dog-0/Cat-0
Transfers	Dog-0/Cat-0	Dog-0/Cat-0	Dog-0/Cat-0

TOTAL DISPOSTIONS:	Dog-0/Cat-0	Dog-5/Cat-13	Dog-5/Cat-13
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CALLS FOR SERVICE:			
Dog Running at Large	N/A	10	10
Livestock Running at Large	N/A	0	0
Welfare check	N/A	21	21
Aggressive animal	N/A	0	0
Animal bite	N/A	0	0
Wildlife	N/A	0	0
Agency Assist	N/A	1	1
Other/Follow up	N/A	5	5
AFTER HOURS CALLS	N/A	3	3
TOTAL CALLS FOR SERVICE:	N/A	40	40

Resent Shelter Improvement: Lobby Floor and new office/quarentine room complete
Future Shelter Improvements:

RECEIVED

FEB 20 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Commissioner Reports

**Benzie County
Board of Commissioners
PUBLIC HEARING**

10:00

A public hearing will be held on Tuesday, February 26, 2019 at 10:00 a.m.
The public hearing will take place during the regular board meeting in the
Commissioners Room, Government Center, 448 Court Place, Beulah, Michigan.

The purpose of the Public Hearing will be for input as to the plans to reconstruct a
portion of the Betsie Valley Trail along Crystal Avenue.

Minutes are on file in the County Clerk's Office for public inspection.

Dawn Olney
Benzie County Clerk

Please Publish February 20, 2019 and bill account #43100200

Thank you,

Dawn Olney
Benzie County Clerk

Dawn Olney

10:00

From: Tammy Bowers
Sent: Monday, February 11, 2019 2:37 PM
To: Karlyn Haas
Cc: Dawn Olney
Subject: RE: Betsie Valley Trail - Board of Commissioners meeting

Karlyn,

I have put you on the agenda for 10:00 am February 26, 2018, and I will pass this information along to Dawn.

Tammy Bowers
Chief Deputy County Clerk
Benzie County
448 Court Place
Beulah, MI 49617
231-882-9671

From: Karlyn Haas <tcgrantwriter@gmail.com>
Sent: Monday, February 11, 2019 2:00 PM
To: Tammy Bowers <TBowers@benzieco.net>
Subject: Betsie Valley Trail - Board of Commissioners meeting

Hi Tammy,
Benzie County and the Friends of the Betsie Valley Trail are re-applying to the Michigan Natural Resources Trust Fund for a development grant to reconstruct a portion of the Betsie Valley Trail.

I spoke with Lucy earlier about getting on the Feb. 26 agenda at 10 am and she gave me your contact information. I'm pretty sure we worked on this together last year!

Anyway, per the grant requirements, a representative from the Friends needs a few minutes to talk about the project, and then there needs to be time for public comment. There will also need to be an action item for the Board to pass a resolution agreeing to apply for the grant (after public comment) with the approved budget and match (I can have that to you this week). In addition to that, the meeting must be advertised as an open meeting to discuss the development project. I'm attaching the ad that went out last year; it can be the same; we'll need an affidavit from the newspaper showing it was published.

Please let me know that you've received this and if you have any questions. Thanks!
Karlyn

--
Karlyn Haas
Grant Writing & Resource Development
928.308.6676

RESOLUTION No. 2019-004

**SUBMISSION OF APPLICATION TO THE MICHIGAN NATURAL RESOURCES TRUST FUND
FOR RECONSTRUCTION OF THE BETSIE VALLEY TRAIL
FROM BEULAH TO COUNTY FARM ROAD**

WHEREAS, the Benzie County Board of Commissioners supports the submission of an application titled, "Betsie Valley Trail Reconstruction" to the Michigan Natural Resources Trust Fund for a development project that includes reconstruction of a 1.5-mile segment of the Betsie Valley from Beulah to County Farm Road; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

WHEREAS, the Friends of the Betsie Valley Trail is hereby making a financial commitment to the project in the amount of \$60,500 matching funds, in cash and/or force account; and

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

Friends of the Betsie Valley Trail: \$60,500
Total \$60,500

NOW THEREFORE, BE IT RESOLVED that the Benzie County Board of Commissioners hereby authorizes submission of a Michigan Natural Resources Trust Fund application for \$140,000, and further resolves to make available a local match through financial commitment and donation(s) of \$60,500 (30%) of a total \$200,500 project cost, during the 2019-2020 fiscal year.

AYES: Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke

NAYES: None

ABSENT: None

MOTION Carried

Dated: February 26, 2019



Gary G. Sauer, Chairman

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 26th day of February, 2019.



Dawn Olney, Benzie County Clerk

RESOLUTION No. 2019-005

**SUBMISSION OF APPLICATION TO THE DNR RECREATION PASSPORT PROGRAM
FOR RECONSTRUCTION OF THE BETSIE VALLEY TRAIL
FROM BEULAH TO COUNTY FARM ROAD**

WHEREAS, the Benzie County Board of Commissioners supports the submission of an application titled, "Betsie Valley Trail Reconstruction" to the Recreation Passport Program for a development project that includes reconstruction of a 1.5-mile segment of the Betsie Valley from Beulah to County Farm Road; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

WHEREAS, the Friends of the Betsie Valley Trail is hereby making a financial commitment to the project in the amount of \$50,500 matching funds, in cash and/or force account; and

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

Friends of the Betsie Valley Trail: \$50,500

Total \$50,500

NOW THEREFORE, BE IT RESOLVED that the Benzie County Board of Commissioners hereby authorizes submission of a Recreation Passport Program application for \$150,000, and further resolves to make available a local match through financial commitment and donation(s) of \$50,500 (30%) of a total \$200,500 project cost, during the 2019-2020 fiscal year.


AYES: Farrell, Jeannot, Roelofs, Sauer, Taylor and Warsecke

NAYES: None

ABSENT: None

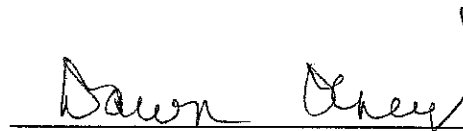
MOTION Carried

Dated: February 26, 2019



Gary G. Sauer, Chairman

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 26th day of February, 2019.



Dawn Olney, Benzie County Clerk

County Administrator Report



Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: February 20, 2019
Subject: Administrator Update 2/26/19 BOC mtg.

1. **MSU Extension and MI Works Office Space** – Both MSUE and MI Works have relocated their offices. Both are still in the process of reorganizing their new office space but are doing wonders with the new space. I would encourage anyone to stop down and check out the new space.
2. **MIDC Interviews** – Five interviews were conducted on Friday February 15, 2019. The interview team consisted of the following

Coury Carland	Benzie County Commissioner
Karen Goodman	Manistee County Commissioner
Judge Paul Clulo	Retired Circuit Court Judge and Benzie County Resident
Doug Hughes	Muskegon Attorney and familiar with Public Defender Offices
Lisa Sagala	Manistee County Personnel Director
David Keift	Manistee County Administrator/Controller
Mitch Deisch	Benzie County Administrator

Based upon the interviews and research on candidates, the Chief Public Defender position was offered to Jared Henry, who currently serves as the Attorney-Magistrate/Court Administrator for the Manistee 85th District Court. Jared was the unanimous first choice of all the interviewers. Mr. Henry's official start date will be March 18, 2019. Lots more to follow.

3. **New Regional Public Defender's Office** – Now that MSUE has vacated the first-floor office space, plans are moving forward with renovating the office space for the Benzie County Regional Public Defender Offices. Significant upgrades need to be made including wall repairs and painting, installing security measures (door lock fobs, shatterproof glass treatment and security camera placement), removal and replacement of carpet and purchase of new office furniture. I have contacted Excel Office Furniture out of TC to prepare a proposal for refurbished office furniture. The refurbished office furniture looks like new and can be purchased at a lower cost than new office furniture. Painting will be done in house by County staff. All invoices for work completed will be sent to Manistee County for processing, as they are serving as the fiduciary for the Regional Public Defender's Office. I am hoping to have the offices ready to go with new furniture by the end of March 2019.

RECEIVED

FEB 20 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

4. **Intergovernmental Transfer of Functions and Responsibilities Contract with Manistee County –**
This contract was prepared by Benzie County attorneys to outline how both Counties oversee the Regional Public Defender's Office. Manistee county reviewed the contract at their February 18, 2019 meeting and the question on whether they should be receiving an administrative fee was brought up, based upon them not only being the fiduciary but also based upon the fact that all the employees will be Manistee County employees. It is my belief that Manistee County should be receiving some administrative fees for overseeing this entire new office. I am currently working with Manistee County representatives regarding this topic. More to follow.
5. **School Funding Presentation –** Based upon a discussion at the last BOC meeting on February 12, 2019, I spoke to Benzie Central Superintendent Matt Olson about making a presentation to the BOC at an upcoming meeting to discuss school funding. Thus Mr. Olson and Nick Ceglarek from the TBAISD will be making a presentation to the full BOC at their March 12, 2019 meeting discussing how each district is funded.
6. **Financial Review Report –** A draft copy of the Financial Review Report has been received from Municipal Analytics. Finance Manager Susan Boyd, Deputy Administrator Maridee Cutler and I are reviewing the document now. Once this is completed the draft document will be ready to send out and presented to the ad hoc committee before coming to the full board. We are getting close to the end.
7. **County Administrator Annual Goals –** I am working with Chairperson Gary Sauer and Vice Chairperson Evan Warsecke to set annual goals for 2019. Several projects including the MIDC have prevented me from concentrating on goals until this time. More to follow.
8. **Emergency Manager Recruitment Process –** Now that Emergency Management Director Frank Post has informed the County of a potential date for his pending retirement (July 2019), Deputy Administrator Maridee Cutler and I have started working on establishing a process and milestone schedule for replacing the position. More to follow.

Finance Report

Finance Issues:

WW - LF

Approval of the payment of bills from February 13 to February 26, 2019 in the amount of \$271,651.11.

Settlement of 2018 taxes begins Friday, March 1 in our office. Let March Madness begin!

CASH SUMMARY BY FUND FOR BENZIE COUNTY

FROM 10/01/2018 TO 02/25/2019

FUND: ALL FUNDS
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2018	Total Debits	Total Credits	Ending Balance 02/25/2019
101	GENERAL FUND	1,006,814.46	4,053,758.54	5,204,664.08	(144,091.08)
201	BENZIE COUNTY ROAD COMMISSION	1,554,060.01	4,267,528.43	2,958,162.32	2,863,426.12
205	TNT OFFICER MILLAGE FUND	54,532.21	181,393.34	161,791.21	74,134.34
206	SHERIFF'S K-9 FUND	18,487.94	310.32	590.64	18,207.62
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,382.00	5,767.98	0.00	7,149.98
209	SCHOOL RESOURCE OFFICER	0.00	44,385.83	28,771.66	15,614.17
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	3,462.55	77.60	155.20	3,384.95
213	JAIL OPERATIONS FUND	122,177.79	1,762,264.39	1,318,045.72	566,396.46
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	409,267.44	1,858,257.88	1,288,123.13	979,402.19
215	FRIEND OF THE COURT FUND	77,759.82	1,697.53	0.00	79,457.35
216	SEASONAL ROAD PATROL FUND	26,604.56	7,869.44	345.76	34,128.24
217	SNOWMOBILE PATROL FUND	7,174.00	10,890.83	5,645.66	12,419.17
218	PARKS & REC - ICE RINK	16.69	0.00	0.00	16.69
219	AIRPORT AUTHORITY FUND	745.28	23,375.64	29,225.00	(5,104.08)
220	MARINE PATROL FUND	2,854.68	2,177.34	4,354.68	677.34
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	31,991.49	1,250,009.77	1,112,489.47	169,511.79
228	SOLID WASTE/RECYCLING FUND	145,031.58	343,139.55	160,761.10	327,410.03
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	(6,588.53)	11,054.26	2,108.52	2,357.21
231	SOIL EROSION (SESSC) FUND	36,643.00	12,700.00	13,400.00	35,943.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHOITY FUND	112,704.09	3,199.95	51.70	115,852.34
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	19,453.68	0.00	0.00	19,453.68
244	E.D.C. ENTERPRISE FUND	3,233.54	4,849.17	3,233.54	4,849.17
245	REMONUMENTATION/SURVEY GRANT FUND	28,061.07	60,564.20	62,870.00	25,755.27
246	GIS INFORMATION SYSTEM	7,111.28	0.00	0.00	7,111.28
247	ANIMAL CONTROL FUND	173,464.43	188,787.15	160,974.42	201,277.16
249	BUILDING DEPARTMENT FUND	129,042.13	296,579.68	324,725.71	100,896.10
256	REG OF DEEDS AUTOMATION FUND	130,945.67	18,439.78	17,782.36	131,603.09
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
260	CPL CLERK TECHNOLOGY FUND	29,453.27	3,470.34	217.20	32,706.41
261	911 EMERGENCY SERVICE FUND	436,216.42	661,914.17	536,962.77	561,167.82
262	DISPATCHER TRAINING FUND	20,042.49	5,217.81	2,223.62	23,036.68
263	LOCAL CORRECTION OFFICER'S TRAINING	12,785.64	2,500.00	0.00	15,285.64
264	SHERIFF FORFEITURE FUND	4,472.45	0.00	0.00	4,472.45
265	JUSTICE TRAINING (302) FUND	5,048.40	1,579.98	0.00	6,628.38
269	LAW LIBRARY FUND	1,713.96	23,294.12	0.00	8,419.84
276	COMMISSION ON AGING MILLAGE FUND	332,339.37	1,305,432.14	16,588.24	738,341.13
284	REVENUE SHARING RESERVE FUND	0.00	1,200.00	899,430.38	0.00
285	POINT BETSIE LIGHHOUSE FUND	3,246.36	0.00	1,200.00	3,246.36
287	FAMILY COURT GRANTS	0.00	7,833.32	0.00	7,833.32

FUND: ALL FUNDS

CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2018	Total Debits	Total Credits	Ending Balance 02/25/2019
292	CHILD CARE FUND	54,298.83	219,504.74	249,454.29	24,349.28
293	VETERAN'S RELIEF FUND	73,375.88	58,163.55	35,279.91	96,259.52
294	VETERANS TRUST FUND	0.00	0.00	0.00	0.00
295	VETERAN'S MEMORIAL FUND	61,581.19	6,742.91	11,335.60	56,988.50
296	JUVENILE JUSTICE FUND	(1,303.51)	11,354.05	14,792.74	(4,742.20)
310	GOVERNMENT CENTER ADDITION DEBT FUND	34,310.13	45,550.75	350.00	79,510.88
312	MAPLES DEBT/MILLAGE FUND	184,237.18	642,571.67	170,400.05	656,408.80
371	JAIL RESERVE FUND	67,442.36	98,003.55	145,653.07	19,792.84
401	CAPITAL IMPROVEMENT FUND	161,042.86	12,251.51	24,503.02	148,791.35
412	MCF RENOVATIONS FUND	279,460.33	908,035.50	818,926.00	368,569.83
415	RAILROAD POINT	7,486.02	0.00	0.00	7,486.02
425	EQUIPMENT REPLACEMENT FUND	62,162.67	53,295.86	37,579.14	77,879.39
512	MEDICAL CARE FACILITY FUND	1,775,919.54	4,361,435.59	3,741,321.30	2,396,033.83
516	DELINQUENT TAX REVOLVING FUND	4,577,214.08	875,596.66	349,330.89	5,103,479.85
532	TAX FORECLOSURE FUND	867,230.64	1,027,472.27	1,019,976.38	874,726.53
535	CDBG HOUSING GRANT FUND	66,036.82	25,426.32	1,288.10	90,175.04
569	BUILDING AUTHORITY	4,931.24	2,109.45	4,218.90	2,821.79
595	COMMISSARY/CONCESSION FUND-JAIL	1,410.36	1,977.86	2,209.98	1,178.24
616	TREASURER'S TAX ADMINISTRATION FUND	53,260.25	0.00	0.00	53,260.25
701	GENERAL AGENCY FUND	4,280,252.30	3,964,961.92	7,468,282.10	776,932.12
704	PAYROLL CLEARING FUND	17,491.65	972,962.11	883,502.84	106,950.92
721	LIBRARY PENAL FINE FUND	26,762.95	27,998.70	0.00	54,761.65
764	SHERIFF'S INMATE TRUST FUND	37,303.36	63,412.72	70,578.44	30,137.64
775	SUMMER TAX COLLECTION FUND	0.00	0.00	0.00	0.00
TOTAL - ALL FUNDS		17,635,299.98	29,800,348.17	29,363,876.84	18,071,771.31

BILLS TO BE APPROVED February 26, 2019

Motion to approve Vouchers in the amount of:

\$	156,890.00	General Fund (101)
\$	15,035.64	Jail Fund (213)
\$	54,341.19	Ambulance Fund & ALS (214)
\$	2,071.30	Funds 105-238
\$	3,211.92	ACO Fund (247)
\$	-	Building (249)
\$	6,811.75	Dispatch 911 Fund (261)
\$	18,318.37	Funds 239-292
\$	4,290.80	Funds 293-640
\$	10,680.14	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	271,651.11	

RECEIVED

FEB 22 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-727.00	OFFICE SUPPLIES	DA DESIGNS	BADGES AND BUSINESS CARDS FOR TAYL	4631	02/14/19	144.00	68938
101-101-860.00	TRAVEL	CARLAND, CUSTER C.	MILEAGE 02/04 - 02/11	MILEAGE	02/14/19	19.14	68929
101-101-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR JANUARY 2019	JANUARY 2019	02/14/19	214.60	68988
Total For Dept 101 BOARD OF COMMISSIONERS						377.74	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,524.13	68965
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,827.67	68965
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,766.41	68965
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,325.46	68965
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,023.17	68965
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,026.67	68965
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	5,270.23	68965
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	147.94	68964
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY	JANUARY 2019 CIRCUIT COURT SHARED	JANUARY 2019	02/14/19	407.80	68964
101-131-805.00	COURT APPOINTED ATTORNEY	SPILIAN, JOHN	JANUARY 2019 CIRCUIT COURT SHARED	JANUARY 2019	02/14/19	247.20	68990
101-131-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	CRT APTT ATRTRY FEES FOR FEBRUARY	FEBRUARY 2019	02/21/19	225.00	69022
101-131-860.00	TRAVEL	FELICZAK, KAREN	MILEAGE FOR JANUARY 22, 2019 RECOR	01/22/19	02/21/19	49.44	68944
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE FOR 1/15-2/14/19	MILEAGE	02/21/19	227.20	69066
101-131-865.00	PRISONER TRANSFER	US CORRECTIONS	PRISONER TRANSFER	171666	02/21/19	1,630.50	69082
101-131-955.00	CONVENTIONS & DUES	MANISTEE COUNTY	JANUARY 2019 CIRCUIT COURT SHARED	JANUARY 2019	02/14/19	80.00	68964
101-131-962.00	JLS RELATED COSTS	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	638.08	68965
Total For Dept 131 CIRCUIT COURT						17,416.90	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	CHAIR/TONER/STAMPS	437787-0	02/14/19	320.92	68958
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	FOLDERS/TAPE/TONER	270684763001	02/21/19	226.38	69062
101-136-801.00	CONTRACTED SERV-SOBRIETY	PIONEER GROUP	LIFE REC PROGRAM / HOLLEN HRG	DP204	02/14/19	180.00	68983
101-136-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	WEAR (2) / VEGA	02/12/2019	02/14/19	750.00	68934
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFF, JACOB	FORWARD	19-015-SM	02/14/19	250.00	68950
101-136-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G.	ATTY D BEAUDRIE	18-0177-GA	02/14/19	70.00	68954
101-136-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G.	ATTY HUBBELL	18-425-ST	02/14/19	250.00	68955
101-136-805.00	COURT APPOINTED ATTORNEY	OLSON, BZDOK & HOWARD	K CROSS	18-0026-DD	02/14/19	160.00	68978
101-136-805.00	COURT APPOINTED ATTORNEY	OLSON, BZDOK & HOWARD	TIFF / NOTHNAGEL	02/12/2019	02/14/19	740.00	68979
101-136-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	MONEY	18-314-SD	02/21/19	250.00	69023
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFF, JACOB	ANDREWS	18-390-ST	02/21/19	250.00	69036
101-136-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G.	FORBES	18-306-SD	02/21/19	250.00	69039
101-136-805.00	COURT APPOINTED ATTORNEY	SMITH & JOHNSON	NOTHNAGEL	DP227	02/21/19	365.00	69071
101-136-805.00	COURT APPOINTED ATTORNEY	SMITH, MICHAEL LAWRE	RUNNING	18-391-SD	02/21/19	250.00	69072
101-136-853.00	CELLULAR PHONES	CENTURYLINK	800 PHONE FOR JANUARY 2019	1461154456	02/14/19	1.94	68932
101-136-900.00	PRINTING & PUBLISHING	PIONEER GROUP	LIFE REC PROGRAM / HOLLEN HRG	DP204	02/14/19	87.00	68983
101-136-900.00	PRINTING & PUBLISHING	JACKPINE BUSINESS CEN	INVOICES 437787-1 & 438017-0	DP222	02/21/19	730.74	69041
101-136-955.10	DUES & REGISTRATIONS	MICHIGAN DISTRICT JUD	2019 ANNUAL DUES	DP216	02/14/19	100.00	68971
101-136-970.00	EQUIPMENT	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	448.28	68965
101-136-970.20	EQUIPMENT - CAPITAL	JACKPINE BUSINESS CEN	INVOICES 437787-1 & 438017-0	DP222	02/21/19	209.99	69041
Total For Dept 136 DISTRICT COURT						5,890.25	
Dept 141 FRIEND OF THE COURT							
101-141-850.00	TELEPHONE	CENTURYLINK	800 PHONE FOR JANUARY 2019	1461154456	02/14/19	10.51	68932
101-141-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	SHARED SERVICES FOR JANUARY 2019	JANUARY 2019	02/21/19	10,137.36	69047
Total For Dept 141 FRIEND OF THE COURT						10,147.87	
Dept 142 JUVENILE DIVISION							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	2,091.85	68965
101-142-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	2/1	02/21/19	86.97	69040
101-142-727.00	OFFICE SUPPLIES	UNIFI EQUIPMENT FINAN	COPIER LEASE	474119	02/21/19	104.15	69081
101-142-802.00	TRANSCRIPTS	TOOLEY, JILL	TRANSCRIPTS	2/11/19	02/21/19	194.75	69078
101-142-860.00	TRAVEL	NMJOA	NMJOA DUES	2019	02/21/19	40.00	69054
101-142-962.00	JIS RELATED COSTS	STATE OF MICHIGAN	JIS FEE	JAN-MARCH	02/21/19	1,822.15	69074
			Total For Dept 142 JUVENILE DIVISION			4,339.87	
Dept 172 ADMINISTRATOR							
101-172-727.00	OFFICE SUPPLIES	CUTLER, MARIDEE	POSTER FRAME FOR LABOR LAW POSTER	2/9/19	02/14/19	19.99	68937
101-172-727.00	OFFICE SUPPLIES	VISA-MITCHELL DEISCH	VISA CARD CHARGES FOR FEBRUARY 201	FEBRUARY 2019	02/21/19	46.87	69087
101-172-860.00	TRAVEL	VISA-MITCHELL DEISCH	VISA CARD CHARGES FOR FEBRUARY 201	FEBRUARY 2019	02/21/19	350.67	69087
			Total For Dept 172 ADMINISTRATOR			417.53	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICER SUPPLIES	271432024001	02/21/19	137.12	69059
101-215-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	271432417001	02/21/19	59.99	69060
101-215-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	271432418001	02/21/19	13.98	69061
101-215-727.00	OFFICE SUPPLIES	PIONEER GROUP	SUBSCRIPTION FOR 1 YEAR - COUNTY C	0012881	02/21/19	42.75	69064
101-215-955.10	DUES & REGISTRATIONS	MPJRA	MPJRA DUES FOR TAMMY BOWERS AND KI	2/7/2019	02/14/19	200.00	68974
101-215-955.10	DUES & REGISTRATIONS	UCOA	2019 UCOA ANNUAL CONF- DAWN OLNEY	4/14 - 17, 2019	02/21/19	175.00	69080
			Total For Dept 215 COUNTY CLERK			628.84	
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	NETLINK BUSINESS SOLU	HP TONER FOR CARA PRINTER	137979	02/21/19	80.00	69052
101-253-955.00	CONVENTIONS & MEETINGS	VISA-MICHELLE THOMPSON	OCCUPANCY TAX NOT SALES TAX	013019	02/21/19	4.90	69086
			Total For Dept 253 COUNTY TREASURER			84.90	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	2009 DODGE TRUCK FUEL	1150	02/14/19	159.92	68925
101-265-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	BOLTS FOR PLOW	5366-427207	02/14/19	11.29	68976
101-265-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	REPAIRS TO 09 DODGE TRUCK	151459	02/14/19	426.80	69003
101-265-750.00	MAINTENANCE SUPPLIES	NAPA AUTO SUPPLY, INC	PLOW MARKERS	5366-427668	02/21/19	14.01	69051
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	SPACE HEATERS/GLOVES	157824	02/21/19	54.95	69058
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	RUG DOCTOR - CLEANING OF CARPET IN	157657	02/21/19	61.98	69058
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	SILICONE, LUBRICANT SLON SPRAY	157683	02/21/19	13.98	69058
101-265-820.00	SNOW REMOVAL	KSS ENTERPRISES	ICE MELT (2 PALLETES)	1140226	02/21/19	1,139.60	69043
101-265-821.00	GARBAGE DISPOSAL	AMERICAN WASTE	8YD DUMPSTER AND 4YD DUMPSTER FEB	2878936	02/14/19	190.00	68920
101-265-850.00	TELEPHONE	CENTURYLINK	800 PHONE FOR JANUARY 2019	1461154456	02/14/19	55.06	68932
101-265-850.00	TELEPHONE	TELENET WORLDWIDE	PRI FOR FEBRUARY 2019	61319	02/21/19	467.49	69076
101-265-853.00	CELLULAR PHONES	VISA-MITCHELL DEISCH	VISA CARD CHARGES FOR FEBRUARY 201	FEBRUARY 2019	02/21/19	42.65	69087
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NATURAL GAS FOR GVMT CNT01/11-2/11	910020931200	02/21/19	1,602.23	69029
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GVMT CNTR GARAGE ELECTRIC 1/15-2/1	100005868649	02/21/19	213.85	69026
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GVMT CNTR ELECTRIC 01/12-02/12/19	100000514248	02/21/19	5,085.54	69026
101-265-935.00	BUILDING REPAIRS	BLUE WATER ELECTRIC	NEW OUTLETS FOR NEW MSU OFFICE	470	02/21/19	240.00	69017
101-265-935.00	BUILDING REPAIRS	BUSTER BLINDS & WINDO	1/2 DOWN WINDOW FILM NEW INDINGENT	1041	02/21/19	920.00	69019
101-265-935.00	BUILDING REPAIRS	WATERLAND TILE CO.	1/2 DOWN ON CARPET FOR INDINGENT D	1400	02/21/19	2,346.00	69089
			Total For Dept 265 BUILDING & GROUNDS			13,045.35	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	FIGURA, RICHARD	LEGAL SERVICES FOR JANUARY 2019	JANUARY 2019	02/14/19	1,356.00	68946
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	JANUARY 2019 LEGAL FEES	JANUARY 2019	02/21/19	1,833.34	69025
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	PHOTOCOPIES/CALLS NON RETAINER JAN	JANUARY 2019	02/21/19	1,196.90	69025

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Fund 101 GENERAL FUND							
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-815.00	AUDITORS	ANDERSON, TACKMAN & C	PROGRESS BILLING FOR YR END 9/30/1	121958	02/14/19	20,336.78	68921
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,166.67	68965
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			25,889.69	
Dept 267 PROSECUTING ATTORNEY							
101-267-901.00	RESOURCE MATERIALS	THOMSON REUTERS-WEST	MI COURT RULES	6126662269	02/14/19	361.80	68998
			Total For Dept 267 PROSECUTING ATTORNEY			361.80	
Dept 268 REGISTER OF DEEDS							
101-268-800.00	CONTRACTED SERVICES - IA	FIDLAR TECHNOLOGIES I	JANUARY 2019 LAREDO USAGE FEE	0222162-IN	02/21/19	936.30	69032
101-268-955.10	DUES & REGISTRATIONS	MI ASSOC OF REGISTER	MARD CONFERENCE REGISTRATION FEE	2/11/2019	02/14/19	60.00	68968
			Total For Dept 268 REGISTER OF DEEDS			996.30	
Dept 285 CENTRAL SERVICES							
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	PROSECUTORS COPIER FEBRUARY 2019	40023293	02/14/19	122.00	68994
			Total For Dept 285 CENTRAL SERVICES			122.00	
Dept 286 TECHNOLOGY SUPPORT							
101-286-970.00	EQUIPMENT	I.T. RIGHT	OFFICE 365 BUS PREMIUM RENEWAL/EXC	20158562	02/14/19	12,498.00	68957
			Total For Dept 286 TECHNOLOGY SUPPORT			12,498.00	
Dept 301 SHERIFF							
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JAN 19 FUEL	1149	02/14/19	2,311.84	68925
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL CARD REPLACEMENT	1159	02/14/19	48.00	68925
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	14-1 OIL CHANGE	40096	02/14/19	50.90	69005
101-301-749.00	VEHICLE REPAIRS	COREY'S BIG DOG TOWIN	13-2 TOW - LINKAGE BREAK	8445	02/14/19	75.00	68936
101-301-749.00	VEHICLE REPAIRS	COREY'S BIG DOG TOWIN	FORD TAURUS BROKEN SPRING	8444	02/14/19	75.00	68936
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	13-2 LINK BAR R&R	012261	02/14/19	212.03	68952
101-301-749.00	VEHICLE REPAIRS	JOSH COREY	TAURUS STROTS FRNT	02062019	02/14/19	473.75	68959
101-301-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	13-2 HEADLIGHT BULBS	5366-427536	02/14/19	25.62	68976
101-301-749.00	VEHICLE REPAIRS	ZACK'S TIRES	SWAP FLEET TIRES	178	02/14/19	455.00	69006
101-301-980.00	VEHICLE EQUIPMENT	AMAZON CAPITAL SERVIC	14-1 REAR WIPER BLADES	1HTX-TL31-4DLF	02/14/19	11.99	68919
101-301-980.00	VEHICLE EQUIPMENT	NAPA AUTO SUPPLY, INC	14-1 REAR WIPER BLADE	5366-427283	02/14/19	9.65	68976
101-301-980.00	VEHICLE EQUIPMENT	WATSON BENZIE LLC	17-3 DODGE TRUCK	151543	02/14/19	49.50	69003
			Total For Dept 301 SHERIFF			3,798.28	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	MARCH 2019 EMPLOYEE INSURANCE	190080017278	02/14/19	1,015.24	68928
101-333-725.00	FRINGE BENEFITS	DEARBORN NATIONAL	LTD,STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	37.66	68939
			Total For Dept 333 SECONDARY ROAD PATROL			1,052.90	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	DEARBORN NATIONAL	LTD,STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	39.34	68939
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	BCBS PPO COVERAGE FOR MARCH 2019	007016437	02/21/19	354.54	69016
101-426-850.00	TELEPHONE	VERIZON WIRELESS	CELLULAR SERVICE FOR FEBRUARY 2019	9823340116	02/14/19	49.20	69001
101-426-850.00	TELEPHONE	VISA=FRANK POST	VISA ENDING 2-16-19	VISA ENDING 2-1	02/21/19	100.07	69084
101-426-860.00	TRAVEL	POST, FRANK	MILEAGE FOR THE PERIOD ENDING 2-9-	MILEAGE ENDING	02/21/19	41.76	69065
101-426-957.00	MISCELLANEOUS	VISA=FRANK POST	VISA ENDING 2-16-19	VISA ENDING 2-1	02/21/19	59.81	69084
101-426-961.00	TRAINING & SCHOOLS	VISA=FRANK POST	VISA ENDING 2-16-19	VISA ENDING 2-1	02/21/19	534.36	69084
			Total For Dept 426 EMERGENCY MANAGEMENT			1,179.08	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,922.82	68965
101-648-835.00	LAB FEES	NMS LABS	LAB FEES - MEDICAL EXAMINER	1075528	02/21/19	305.00	69055

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Fund 101 GENERAL FUND							
Dept 648 MEDICAL EXAMINER	EQUIPMENT- MEDICAL EXAM	HEALTHCARE WASTE MANA	MEDICAL WASTE SERVICE, - 31 DRUM	196390	02/14/19	420.00	68951
101-648-970.00			Total For Dept 648 MEDICAL EXAMINER			2,647.82	
Dept 649 MENTAL HEALTH							
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWO	MONTHLY APPROPRIATION FEB 2019	00711	02/14/19	9,894.75	68930
			Total For Dept 649 MENTAL HEALTH			9,894.75	
Dept 721 PLANNING DEPARTMENT							
101-721-721.00	PER DIEM - PLANNING COMM	BARNARD, JASON	PLANNING COMMISSION PER DIEM 1/10/	PER DIEM	02/14/19	35.00	68923
101-721-721.00	PER DIEM - PLANNING COMM	CLARK, JAMES	PLANNING COMMISSION PER DIEM 1/10/	PER DIEM	02/14/19	35.00	68935
101-721-721.00	PER DIEM - PLANNING COMM	DUNHAM-THAYER, IRENE	PLANNING COMMISSION PER DIEM 1/10/	PER DIEM	02/14/19	35.00	68940
101-721-721.00	PER DIEM - PLANNING COMM	EDWARDS, VINCE	PLANNING COMMISSION PER DIEM 1/10/	PER DIEM	02/14/19	35.00	68942
101-721-721.00	PER DIEM - PLANNING COMM	EVANS, BETSY	PLANNING COMMISSION PER DIEM 1/10/	PER DIEM	02/14/19	35.00	68943
101-721-721.00	PER DIEM - PLANNING COMM	NAULTY, ROSEMARY	PLANNING COMMISSION PER DIEM 1/10/	JANUARY 2019	02/14/19	35.00	68977
101-721-721.00	PER DIEM - PLANNING COMM	ROCH VON ROCHSBURG, W	PLANNING COMMISSION PER DIEM 1/10/	PER DIEM	02/14/19	35.00	68987
101-721-800.00	CONTRACTED SERVICES-CONS	NETWORKS NORTHWEST	PLANNING SERVICES	2017-2018	02/21/19	5,000.00	69053
101-721-860.00	TRAVEL	BARNARD, JASON	PLANNING COMMISSION MILEAGE 1/10/1	MILEAGE	02/14/19	5.80	68923
101-721-860.00	TRAVEL	CLARK, JAMES	PLANNING COMMISSION PER DIEM 1/10/	MILEAGE	02/14/19	14.50	68935
101-721-860.00	TRAVEL	DUNHAM-THAYER, IRENE	PLANNING COMMISSION MILEAGE 1/10/1	MILEAGE	02/14/19	11.60	68940
101-721-860.00	TRAVEL	EDWARDS, VINCE	PLANNING COMMISSION MILEAGE 1/10/1	MILEAGE	02/14/19	17.40	68942
101-721-860.00	TRAVEL	EVANS, BETSY	PLANNING COMMISSION MILEAGE 1/10/1	MILEAGE	02/14/19	7.54	68943
101-721-860.00	TRAVEL	NAULTY, ROSEMARY	PLANNING COMMISSION MILEAGE 1/10/1	MILEAGE	02/14/19	8.00	68977
101-721-860.00	TRAVEL	ROCH VON ROCHSBURG, W	PLANNING COMMISSION MILEAGE 1/10/1	MILEAGE	02/14/19	9.28	68987
			Total For Dept 721 PLANNING DEPARTMENT			5,319.12	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	236.33	68939
			Total For Dept 851 INSURANCE & BONDS			236.33	
Dept 852 MEDICAL INSURANCE							
101-852-715.00	RX UTILIZATION PROGRAM	BHIM	EMPLOYEE PRESCRIPTIONS 1/28/19-2/1	236762	02/21/19	1,328.76	69031
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	MARCH 2019 EMPLOYEE INSURANCE	190080017278	02/14/19	35,668.69	68928
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	BCBS PPO COVERAGE FOR MARCH 2019	007016437	02/21/19	850.91	69016
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,401.93	68965
101-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	1,294.39	68939
			Total For Dept 852 MEDICAL INSURANCE			40,544.68	
Fund 205 TNT OFFICER MILEAGE FUND							
Dept 000			Total For Fund 101 GENERAL FUND			156,890.00	
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	MARCH 2019 EMPLOYEE INSURANCE	190080017278	02/14/19	1,015.24	68928
205-000-725.00	FRINGE BENEFITS	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	39.18	68939
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JAN 19 FUEL	1149	02/14/19	302.00	68925
			Total For Dept 000			1,356.42	
			Total For Fund 205 TNT OFFICER MILEAGE FUND			1,356.42	
Fund 212 BENZIE KIDS							
Dept 000							
212-000-967.00	PROJECT EXPENSES	PIONEER GROUP	COPS FOR TOTTS	12312018	02/21/19	77.60	69063
			Total For Dept 000			77.60	

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Fund 212 BENZIE KIDS							
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	FSTNRS/CONCTRS/FILTER	14GT-6VKL-FDLK	02/14/19	270.07	68919
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	DISINFECTANT WIPES	1138881-1	02/14/19	26.98	68962
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	SOFTENER SALT/ PT	1140225	02/14/19	549.78	68962
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	FASTNERS - JAIL	1KG9-PPJJ-PQTH	02/21/19	79.95	69010
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR SERVICE FOR FEBRUARY 2019	9823340116	02/14/19	3.43	69001
213-265-922.00	WATER & SEWER	MOORE MECHANICAL	CLR PLGD DRN LINE - JAIL	60674	02/14/19	460.00	68973
213-265-923.00	FUEL - NATURAL GAS	HURST MECHANICAL	UNIT3 DRFT MOTOR R&R	S25850	02/14/19	1,081.00	68956
213-265-923.00	FUEL - NATURAL GAS	HURST MECHANICAL	TRANE RT INSPECTION	S25849	02/14/19	149.91	68956
213-265-923.00	FUEL - NATURAL GAS	SHEREN PLUMBING, HEAT	JAIL BOILER BRD R&R	68703	02/21/19	1,450.00	69070
Total For Dept 265 BUILDING & GROUNDS						4,071.12	
Dept 351 JAIL - CORRECTIONS							
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JAN 19 FUEL	1149	02/14/19	101.79	68925
213-351-752.00	PRISONERS LAUNDRY	ECOLAB	JAIL LAUNDRY SOAP	2413427	02/14/19	368.62	68941
213-351-970.00	EQUIPMENT	FLOOR COVERING BROKER	CARPET CONTROL	CG*22556	02/21/19	689.26	69033
213-351-980.01	BIO-HAZARDS EQUIPMENT	PH&S PRODUCTS	BLK GLVS XL	0010581-IN	02/14/19	180.00	68981
Total For Dept 351 JAIL - CORRECTIONS						1,339.67	
Dept 851 INSURANCE & BONDS							
213-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	68.00	68939
Total For Dept 851 INSURANCE & BONDS						68.00	
Dept 852 MEDICAL INSURANCE							
213-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTIONS 1/28/19-2/1	236762	02/21/19	304.87	69031
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	MARCH 2019 EMPLOYEE INSURANCE	190080017278	02/14/19	8,731.05	68928
213-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	520.93	68939
Total For Dept 852 MEDICAL INSURANCE						9,556.85	
Total For Fund 213 JAIL OPERATIONS FUND						15,035.64	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 000							
214-000-307.03	NOTE PAYABLE	STATE SAVINGS BANK	FEBRUARY AMBULANCE PAYMENT	FEBRUARY 2019	02/21/19	3,413.83	69075
Total For Dept 000						3,413.83	
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	MI PEST	9706	02/14/19	100.00	68969
214-265-820.00	SNOW REMOVAL	NORTHERN OUTDOORS	SNOWBLOWING ST 3	00993	02/21/19	480.00	69057
214-265-850.01	INTERNET SERVICE	DIRECT TV	TV/INTERNET ST2	35884362133	02/21/19	160.64	69027
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR SERVICE FOR FEBRUARY 2019	9823340116	02/14/19	53.53	69001
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	CITY OF FRANKFORT UTILITIES	2-27-19	02/21/19	112.13	69024
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	DTE GAS BILL FOR ST 3 GARAGE	3-8-19	02/21/19	273.72	69029
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	ST 3 GAS	3-8-2019	02/21/19	179.23	69029
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ELECTRIC BILL	2-6-19	02/14/19	47.83	68933
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ST 3 GARAGE ELEC BILL	3-6-2019	02/21/19	151.35	69026
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	MARCH ST 3 ELECTRIC BILL	3-6-19	02/21/19	263.86	69026
214-265-970.00	EQUIPMENT & REPAIR	HONOR BUILDING SUPPLY	WHEELBARROW FOR ST 2	1902-050393	02/21/19	31.49	69038
214-265-970.00	EQUIPMENT & REPAIR	LD HEATING AND COOLIN	FURNACE REPAIR AT ST 2 2-6-19	2255	02/21/19	280.50	69044
Total For Dept 265 BUILDING & GROUNDS						2,134.28	

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-721.00	PER DIEM	FRANKE, JIM	EMS ADVISORY COMMITTEE 01/15/2019	PER DIEM	02/14/19	35.00	68947
214-655-721.00	PER DIEM	JOWETT, GAYLORD	EMS ADVISORY COMMITTEE 1/15/19	PER DIEM	02/14/19	35.00	68960
214-655-721.00	PER DIEM	MEAD, MICHAEL	EMS ADVISORY COMMITTEE 01/15/2019	PER DIEM	02/14/19	35.00	68967
214-655-735.00	MEDICAL SUPPLIES	MUNSON HOME MEDICAL E	IV SUPPLIES	591400	02/21/19	181.60	69050
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN TANKS	9959105165	02/14/19	22.79	68917
214-655-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS	SHELL GAS	79423216902	02/21/19	364.38	69069
214-655-748.00	GAS, OIL & GREASE	XPRESS LUBE	OIL CHANGE A33	40135	02/21/19	70.90	69091
214-655-749.00	VEHICLE REPAIRS	BALLARD, JOHN	HEATER BLOWER REPAIR ON TANGO 62	285149	02/14/19	180.00	68922
214-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	TIRES A32	39047	02/21/19	966.94	69091
214-655-751.00	UNIFORMS	TELE-RAD, INC.	EMS PARTS	890298	02/14/19	125.98	68995
214-655-800.01	CONTRACTED SERVICES - BI	NORTH FLIGHT, INC.	NORTHFLIGHT BILLING 1-31-19	BEN0119	02/21/19	2,475.00	69056
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	AMBULANCE BILL 2-8-19	12-30-18	02/14/19	225.00	68997
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	AMBULANCE BILL 2-8-19	12-29-18	02/14/19	225.00	68997
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	AMBULANCE BILL 2-4-19	12-22-18	02/14/19	225.00	68997
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	ALS INTERCEPT CONTRACT/351455	TVMI-18-0390:1	02/21/19	225.00	69077
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	ALS INTERCEPT CONTRACT/103155	TVMI-18-0102:1	02/21/19	225.00	69077
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	ALS INTERCEPT CONTRACT/146865	TVMI-18-0142:1	02/21/19	225.00	69077
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	ALS INTERCEPT CONTRACT/146873	TVMI-18-3235:1	02/21/19	225.00	69077
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	ALS INTERCEPT CONTRACT/146899	TVMI-18-0147:1	02/21/19	225.00	69077
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	ALS INTERCEPT CONTRACT/89869	TVMI-18-0159:1	02/21/19	225.00	69077
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	ALS INTERCEPT CONTRACT/351426	TVMI-18-0385:1	02/21/19	225.00	69077
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	ALS INTERCEPT CONTRACT/351437	TVMI-18-0387:1	02/21/19	225.00	69077
214-655-860.00	TRAVEL	FRANKE, JIM	EMS ADVISORY COMMITTEE 01/15/2019	MILEAGE	02/14/19	5.80	68947
214-655-860.00	TRAVEL	MEAD, MICHAEL	EMS ADVISORY COMMITTEE 01/15/2019	MILEAGE	02/14/19	8.12	68967
214-655-860.00	TRAVEL	PARRISH, CHRIS	EMS ADVISORY COMMITTEE 01/15/2019	MILEAGE	02/14/19	17.40	68980
214-655-970.00	EQUIPMENT	STRYKER FLEX FINANCIA	LP15 PAYMENTS, FIRST BILL TOTAL FO 130654		02/14/19	22,377.86	68993
214-655-995.00	INTEREST ON DEBT	STATE SAVINGS BANK	FEBRUARY AMBULANCE PAYMENT	FEBRUARY 2019	02/21/19	66.03	69075
			Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)			29,667.80	
Dept 851 INSURANCE & BONDS							
214-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	59.50	68939
			Total For Dept 851 INSURANCE & BONDS			59.50	
Dept 852 MEDICAL INSURANCE							
214-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTIONS 1/28/19-2/1	236762	02/21/19	6,812.07	69031
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	MARCH 2019 EMPLOYEE INSURANCE	190080017278	02/14/19	11,844.45	68928
214-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	409.26	68939
			Total For Dept 852 MEDICAL INSURANCE			19,065.78	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-810.00	LEGAL FEES	FIGURA, RICHARD	LEGAL SERVICES FOR JANUARY 2019	JANUARY 2019	02/14/19	168.00	68946
228-000-900.00	PUBLIC RELATIONS-PRINTG/	PIONEER GROUP	HOLIDAY RECYCLING	02082019	02/14/19	97.00	68982
			Total For Dept 000			265.00	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	4.25	68939
			Total For Dept 851 INSURANCE & BONDS			4.25	
Dept 852 MEDICAL INSURANCE							

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Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	MARCH 2019 EMPLOYEE INSURANCE	190080017278	02/14/19	338.41	68928
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	29.62	68939
			Total For Dept 852 MEDICAL INSURANCE			368.03	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			637.28	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	HEATING BILL FOR FEB	910020929329	02/21/19	211.42	69030
247-265-935.00	BUILDING REPAIRS	VISA-KYLE MAURER	CABINET/1X10X6/DUTY BOOTS/TARP/WIN	5942	02/21/19	607.41	69085
			Total For Dept 265 BUILDING & GROUNDS			818.83	
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	VISA-KYLE MAURER	CABINET/1X10X6/DUTY BOOTS/TARP/WIN	5942	02/21/19	191.42	69085
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR JAN	1152	02/21/19	284.00	69013
247-430-748.00	GAS, OIL & GREASE	VISA-KYLE MAURER	CABINET/1X10X6/DUTY BOOTS/TARP/WIN	5942	02/21/19	15.00	69085
247-430-749.00	VEHICLE REPAIRS	VISA-KYLE MAURER	CABINET/1X10X6/DUTY BOOTS/TARP/WIN	5942	02/21/19	392.20	69085
247-430-751.00	UNIFORMS	VISA-KYLE MAURER	CABINET/1X10X6/DUTY BOOTS/TARP/WIN	5942	02/21/19	(134.95)	69085
247-430-800.00	CONTRACTED SERVICES	GILBERT SALES AND SER	POWERWASH SERVICE	68748	02/21/19	234.75	69035
247-430-800.00	CONTRACTED SERVICES	VISA-KYLE MAURER	CABINET/1X10X6/DUTY BOOTS/TARP/WIN	5942	02/21/19	20.65	69085
247-430-970.00	EQUIPMENT	VISA-KYLE MAURER	CABINET/1X10X6/DUTY BOOTS/TARP/WIN	5942	02/21/19	312.93	69085
			Total For Dept 430 ANIMAL CONTROL			1,316.00	
Dept 851 INSURANCE & BONDS							
247-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	8.50	68939
			Total For Dept 851 INSURANCE & BONDS			8.50	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	MARCH 2019 EMPLOYEE INSURANCE	190080017278	02/14/19	1,015.24	68928
247-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	53.35	68939
			Total For Dept 852 MEDICAL INSURANCE			1,068.59	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-727.00	OFFICE SUPPLIES	VISA-RON BERNIS	VISA MARCH DUE DATE	02132019	02/21/19	530.47	69088
261-325-751.00	UNIFORMS	DONNA STEVENS	REIMBURSEMENT UNIFORM	2/192019	02/21/19	142.96	69028
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR SERVICE FOR FEBRUARY 2019	286755522	02/14/19	57.78	69001
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONE BILLING 2/13-3/12	542144795	02/21/19	1,322.90	69083
261-325-961.00	TRAINING & SCHOOLS	TRAVERSE CITY RECORD	HELP WANTED AD	0119946243	02/21/19	635.75	69079
261-325-961.00	TRAINING & SCHOOLS	VISA-RON BERNIS	VISA MARCH DUE DATE	02132019	02/21/19	50.82	69088
			Total For Dept 325 DISPATCH/COMMUNICATION			2,740.68	
Dept 851 INSURANCE & BONDS							
261-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	34.00	68939
			Total For Dept 851 INSURANCE & BONDS			34.00	
Dept 852 MEDICAL INSURANCE							
261-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTIONS 1/28/19-2/1	236762	02/21/19	465.70	69031
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	MARCH 2019 EMPLOYEE INSURANCE	190080017278	02/14/19	3,316.43	68928
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	LTD, STD, LIFE, AD & D MARCH 2019	MARCH 2019	02/14/19	254.94	68939
			Total For Dept 852 MEDICAL INSURANCE			4,037.07	

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Fund 261 911 EMERGENCY SERVICE FUND							
Fund 269 LAW LIBRARY FUND							
Dept 000						6,811.75	
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	JANUARY 2019 CIRCUIT COURT SHARED	JANUARY 2019	02/14/19	165.46	68964
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	LEXISNEXIS SUBSCRIPTION FOR JAN 20	3091852136	02/14/19	572.00	68984
269-000-901.00	RESOURCE MATERIALS	THOMPSON REUTERS-WEST	JANUARY 2019 WEST LIBRARY	839792947	02/14/19	762.52	68996
269-000-901.00	RESOURCE MATERIALS	MATTHEW BENDER & CO.,	MI CIVIL PROCEDURE LITIGATION MANU	09163271	02/21/19	180.54	69048
			Total For Dept 000			1,680.52	
			Total For Fund 269 LAW LIBRARY FUND			1,680.52	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	3,090.33	68965
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	784.88	68965
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	1,711.30	68965
292-000-832.00	CONTRACTED SERVICES	CATHOLIC HUMAN SERVIC	AFTER SCHOOL PREVENTION CONTRACT	FEB 20	02/21/19	3,900.00	69020
292-000-832.00	CONTRACTED SERVICES	CENTRA WELLNESS NETWO	AFTR SCHOOL PROGRAM	000709	02/21/19	3,958.34	69021
292-000-840.50	F.C. PRIVATE - ROOM/BOAR	LISTENING EAR CRISIS	31 DAYS FOSTER CARE	FEB 4	02/21/19	2,945.00	69045
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION	BUS PASS	2075	02/21/19	35.00	69015
292-000-860.00	TRAVEL/GAS CARDS	BENZIE TRANSPORTATION	BUS PASS	2074	02/21/19	35.00	69015
292-000-862.03	SUBSTANCE ABUSE COUNSELI	CATHOLIC HUMAN SERVIC	SUB ABUSE COUNSELING	FEB	02/21/19	178.00	69020
			Total For Dept 000			16,637.85	
			Total For Fund 292 CHILD CARE FUND			16,637.85	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	FENDER, GARY	VETERANS PER DIEM	013119V	02/14/19	35.00	68945
293-000-721.00	PER DIEM	GIDDIS, KIRT	VETERANS PER DIEM	013119V	02/14/19	35.00	68948
293-000-721.00	PER DIEM	KOWALSKI, ED	VETERANS PER DIEM	013119V	02/14/19	35.00	68961
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VETERANS PER DIEM	013119V	02/14/19	35.00	68988
293-000-727.00	OFFICE SUPPLIES	HEADSETS.COM	HEADSET FOR VETERANS	2901264	02/21/19	199.95	69037
293-000-727.00	OFFICE SUPPLIES	WELLS FARGO VENDOR VI	COPIER INSTALLMENT	90136896578	02/21/19	68.03	69090
293-000-839.10	VETERANS FINANCIAL AID	STEVENS PROPANE	VA BENEFITS - COMPTON	487369	02/14/19	465.92	68992
293-000-860.00	TRAVEL	FENDER, GARY	MILEAGE FOR JAN 2019	013119M	02/14/19	3.48	68945
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR JAN 2019	013119M	02/14/19	18.45	68948
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE FOR JAN 2019	013119M	02/14/19	3.48	68961
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR JAN 2019	013119	02/14/19	19.49	68988
293-000-955.00	CONVENTIONS & MEETINGS	NACVSO	CONFERENCE REGISTRATION	021219	02/14/19	350.00	68975
			Total For Dept 000			1,268.80	
			Total For Fund 293 VETERAN'S RELIEF FUND			1,268.80	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-975.00	MISC EXPENSE - WAGES	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	975.90	68965
296-000-975.01	MISC EXPENSE - BENEFITS	MANISTEE COUNTY - ADM	JANUARY 2019 SHARED EXPENSES	JANUARY 2019	02/14/19	540.41	68965
			Total For Dept 000			1,516.31	
			Total For Fund 296 JUVENILE JUSTICE FUND			1,516.31	
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 426 EMERGENCY MANAGEMENT							

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Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 426 EMERGENCY MANAGEMENT	PROJECT EXPENSES - CERT	VISA=FRANK POST	VISA ENDING 2-16-19	VISA ENDING 2-1	02/21/19	932.79	69084
425-426-967.02			Total For Dept 426 EMERGENCY MANAGEMENT			932.79	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000			Total For Fund 425 EQUIPMENT REPLACEMENT FUND			932.79	
516-000-694.00	CASH OVER/SHORT	BENZIE COUNTY TREASUR	OVERPAYMENT ON 08-019-002-00 APPLY 021419		02/21/19	320.90	69014
			Total For Dept 000			320.90	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER	LEGAL FEES	FIGURA, RICHARD	SERVICES FOR FORECLOSED PROPERTIES BC T-447		02/14/19	252.00	68946
532-253-810.00			Total For Dept 253 COUNTY TREASURER			252.00	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	JANUARY 2019 OWI REIMB	02/12/2019	02/14/19	526.00	68926
701-136-214.01	DUE OTHER UNITS - ORDINA	VILLAGE OF LAKE ANN	JANUARY 2019 ORDINANCE FEES	02/12/2019	02/14/19	33.00	69002
701-136-230.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: MONTGOMERY	18-386-FY	02/14/19	250.00	68915
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND COSTS & BOND APPLIED TO FINES	DP209	02/14/19	780.00	68916
701-136-265.00	CASH BONDS PAYABLE	HUBBELL, DEBRA ANN	BOND RETURN: HUBBELL	18-425-ST	02/14/19	20.00	68953
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND: APPLIED/COSTS	DP228	02/21/19	1,943.00	69008
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND: APPLIED/COSTS	DP229	02/21/19	825.00	69009
701-136-265.00	CASH BONDS PAYABLE	LOFTON, DENNIS EUGENE	BOND RETURN: LOFTON	17-040-ST	02/21/19	75.00	69046
701-136-265.00	CASH BONDS PAYABLE	MODLIN, ANDREW TYLER	BOND RETURN: MODLIN	18-324-SD	02/21/19	307.00	69049
701-136-265.00	CASH BONDS PAYABLE	SARINOPOULOS, JARED T	BOND RETURN: SARINOPOULOS	18-196-SM	02/21/19	500.00	69068
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY ANIMAL	RESTITUTION FROM COURTNEY SHAWNOSK	17-310-SM	02/14/19	20.00	68924
701-136-271.00	RESTITUTIONS PAYABLE	CENTRAL STATE BANK	RESTITUTION FROM TODD VOICE	18-107-FY	02/14/19	10.00	68931
701-136-271.00	RESTITUTIONS PAYABLE	GILROY, GREG	RESTITUTION FROM MARSHA PUTNEY	16-335-ST	02/14/19	217.00	68949
701-136-271.00	RESTITUTIONS PAYABLE	ROBIN WHITNEY DVM LAK	RESTITUTION FROM COURTNEY SHAWNOSK	17-310-SM	02/14/19	20.00	68986
701-136-271.00	RESTITUTIONS PAYABLE	TRINITY LUTHERAN CHUR	RESTITUTION FROM DEVAN BECKOWITZ	17-352-SM	02/14/19	50.00	69000
701-136-271.00	RESTITUTIONS PAYABLE	BEEHLER, SCOTT	RESTITUTION FROM EYHAN C GOSMA	17-337-FY	02/21/19	200.00	69011
701-136-271.00	RESTITUTIONS PAYABLE	BORAE, JEFF	RESTITUTION FROM THOMAS E SUMMER I	18-016-FY	02/21/19	10.00	69018
701-136-271.00	RESTITUTIONS PAYABLE	STATE FARM INSURANCE	RESTITUTION FROM WILLIAM FORTINE #	11-089-FD	02/21/19	40.00	69073
			Total For Dept 136 DISTRICT COURT			5,826.00	
Dept 172 ADMINISTRATOR							
701-172-299.01	CANTEN FUND	SHOP AND SAVE	RETIREMENT CAKE/PLATES/NAPKINS & F	SEPTEMBER 2018	02/14/19	44.70	68989
			Total For Dept 172 ADMINISTRATOR			44.70	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEE TRANSMITTAL	JANUARY 2019	02/14/19	10.00	68970
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2019	02/14/19	460.65	68991
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2019	02/14/19	130.00	68991
701-215-228.56	DUE STATE - EFLING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2019	02/14/19	275.00	68991
701-215-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2019	02/14/19	25.00	68991
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2019	02/14/19	1,309.00	68991
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JANUARY 2019	02/14/19	230.83	68991
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE - FRAN	RESTITUTION FROM MICHAEL REED	02-1795-FC	02/14/19	37.50	68927

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Fund 701 GENERAL AGENCY FUND							
Dept 215 COUNTY CLERK							
701-215-271.00	RESTITUTIONS PAYABLE	TCM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	02/14/19	50.00	68999
701-215-271.00	RESTITUTIONS PAYABLE	FLORENCE STONE	RESTITUTION FROM GARRETT TONN	15-2429-FC	02/21/19	80.00	69034
701-215-271.00	RESTITUTIONS PAYABLE	JACOB VON BUSKIRK	RESTITUTION FROM CODY HALL	14-2348-FH	02/21/19	94.50	69042
701-215-271.10	FAMILY DIVISION RESTITUT	MAX CARMEN	RESTITUTION FROM COLE JOHNSON	18-3031-DL	02/14/19	212.50	68966
701-215-271.10	FAMILY DIVISION RESTITUT	BENZIE COUNTY CENTRAL	RESTITUTION FROM MELLISSA WILSON	18-2094-DL	02/21/19	56.00	69012
701-215-299.03	CIRCUIT COURT MISCELLANE	ALMIRA TOWNSHIP	OVERPAYMENT OF AMBULANCE RUN	18-5996	02/14/19	225.00	68918
701-215-299.03	CIRCUIT COURT MISCELLANE	ROBERT E. ANDERSON	OVERPAYMENT ROBERT E. ANDERSON	18-18831	02/14/19	104.11	68985
701-215-299.03	CIRCUIT COURT MISCELLANE	RICKY GIGUERE	OVERPAYMENT OF AMBULANCE BILL	18-20323	02/21/19	100.00	69067
			Total For Dept 215 COUNTY CLERK			3,400.09	
Dept 253 COUNTY TREASURER							
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	LIVE WIRE ELECTRIC	REFUND OF ELECTRICAL PERMIT	RE18-0237	02/14/19	138.00	68963
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	MOORE MECHANICAL	REFUND OF CANCELLED PERMITS	PP18-197, 203,	02/14/19	337.00	68973
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	MOORE MECHANICAL	REFUND OF MECHANICAL PERMITS	PM18-370,353,04	02/14/19	359.00	68973
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	WELDON TOWNSHIP TREAS	REFUNDING ADMINISTRATION FEE - NOT	021219	02/14/19	65.35	69004
			Total For Dept 253 COUNTY TREASURER			899.35	
Dept 301 SHERIFF							
701-301-228.63	DUE STATE - SEX OFFENDER	MICHIGAN STATE POLICE	SOR JAN 2019	551-531881	02/14/19	510.00	68972
			Total For Dept 301 SHERIFF			510.00	
			Total For Fund 701 GENERAL AGENCY FUND			10,680.14	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 GENERAL FUND					156,890.00
	Fund 205 TNT OFFICER MULLAGE FUND					1,356.42
	Fund 212 BENZIE KIDS					77.60
	Fund 213 JAIL OPERATIONS FUND					15,035.64
	Fund 214 EMERGENCY MEDICAL SERVICES					54,341.19
	Fund 228 SOLID WASTE/RECYCLING FUND					637.28
	Fund 247 ANIMAL CONTROL FUND					3,211.92
	Fund 261 911 EMERGENCY SERVICE FUND					6,811.75
	Fund 269 LAW LIBRARY FUND					1,680.52
	Fund 292 CHILD CARE FUND					16,637.85
	Fund 293 VETERAN'S RELIEF FUND					1,268.80
	Fund 296 JUVENILE JUSTICE FUND					1,516.31
	Fund 425 EQUIPMENT REPLACEMENT FUND					932.79
	Fund 516 DELINQUENT TAX REVOLVING FU					320.90
	Fund 532 TAX FORECLOSURE FUND					252.00
	Fund 701 GENERAL AGENCY FUND					10,680.14
Total For All Funds:						271,651.11

\$47,850,000 Total Investment

Vote May 7, 2019

9300 Homestead Rd., Benzonia, MI 49616
Phone: (231) 882-9653
Matthew Olson, Superintendent

MAJOR SCOPE ITEMS:

New K-5 Elementary

TOTAL INVESTMENT: \$19,750,000

Betsie Valley Elementary Upgrades

- Replace roof
- Replace ceilings
- HVAC and electrical system upgrades
- Security cameras and building access controls
- ADA upgrades to bathrooms and stage
- Replace septic system
- Repave parking lot

TOTAL INVESTMENT: \$3,050,000

Lake Ann Elementary Upgrades

- Replace roof
- New boiler and other HVAC upgrades
- Upgrade electrical systems
- Security cameras and building access controls
- Replace sidewalks
- New playground surfacing
- Replace carpeting

TOTAL INVESTMENT: \$1,950,000

Middle/High School Upgrades

- Replace roof
- Expand and remodel gymnasium, adding:
 - Locker and team rooms
 - Weight and fitness room
 - Wrestling room
 - Indoor track
- Remodel science labs
- HVAC upgrades, including ventilator replacements
- Security cameras and building access controls
- Upgrade electrical systems
- Resurface parking lot, drives, and drop-off loop
- Athletic field improvements:
 - Baseball dugouts and backstops, bleachers, new fencing
- ADA upgrades

TOTAL INVESTMENT: \$19,100,000

District-Wide Technology

- Student computers
- Projectors
- Other classroom equipment

Student Transportation

- New bus garage
- New buses annually for the next 10 years

TOTAL INVESTMENT: \$4,000,000

MILLAGE IMPACT:

Approval will result in a net increase of 0.5 mills.

Current Levy	Levy if Approved
1.6 mills total debt	3.0 mills total debt
0.9 mills total sinking fund	0.0 mills total sinking fund
2.5 total mills overall	3.0 total mills overall

*should voters approve this bond the Benzie Central Board has committed to not levy any sinking fund millage.

Market Value	Taxable Value	Annual Increase	Monthly Increase
\$50,000	\$25,000	\$12.50	\$1.04
\$75,000	\$37,500	\$18.75	\$1.56
\$100,000	\$50,000	\$25.00	\$2.08
\$125,000	\$62,500	\$31.25	\$2.60
\$150,000	\$75,000	\$37.50	\$3.13
\$175,000	\$87,500	\$43.75	\$3.65
\$200,000	\$100,000	\$50.00	\$4.17

Formula:

Taxable Value ÷ 1000 × 0.5 = Annual Increase

BALLOT LANGUAGE:

BENZIE CENTRAL SCHOOLS BONDING PROPOSAL

Shall Benzie County Central Schools, Benzie, Manistee, Grand Traverse and Wexford Counties, Michigan, borrow the sum of not to exceed Forty-Seven Million Eight Hundred Fifty Thousand Dollars (\$47,850,000) and issue its general obligation unlimited tax bonds therefor, in one or more series, for the purpose of:

Legal Language:

erecting, furnishing, and equipping a new elementary school; erecting, furnishing, and equipping an addition to the middle/high school; remodeling, furnishing and refurbishing, and equipping and re-equipping existing school buildings; erecting, furnishing, and equipping a new bus garage; purchasing school buses; acquiring and installing instructional technology in school buildings; erecting, equipping, preparing, developing, and improving playgrounds, playfields, athletic fields and facilities, and sites?

What it really means:



Remodeling includes: Roof and ceiling replacements, carpeting, casework, painting, floors and finishes, and ADA upgrades



Equipping includes: HVAC upgrades and new boilers, security cameras and access controls



Instructional technology includes: computers/laptops, projectors, smart boards, wireless and wired infrastructure and phone systems



Playground improvements include: new equipment, new safe-fall surfacing and safety improvements



Athletic field improvements include: new baseball dugouts and backstops, bleachers and new fencing

RECEIVED

FEB 15 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

MANISTEE AREA C.B.O.C TASK FORCE



The Mission:

The mission of the Task Force is to bring a V.A. Community Based Outpatient Clinic to the Manistee County area which will provide primary health care and outpatient services for veterans residing in Manistee, Benzie, Mason or Lake counties. The Task Force seeks to create an organized, cohesive grassroots effort to bring the clinic to fruition as soon as possible.

What is a CBOC?

To make access to health care easier, the VHA utilizes Community Based Outpatient Clinics (CBOC) across the country. These clinics provide the most common outpatient services, including health and wellness visits without the hassle of visiting a larger medical center, putting access to care closer to home.

Michigan is slated to have 10 CBOC's. Currently there are 9 centers with the 10th to be located in Manistee County.

A CBOC specializes in treating medical and mental health issues that veterans were subjected to during their military service.

A CBOC is staffed by physicians, PA's, RN's, psychologists, medical social workers, dieticians, and administrative support.

Why Does The Manistee Area Need a CBOC?

There are more than 7,550+ veterans living in the four county region of Benzie, Manistee, Mason and Lake counties.

Our veterans must travel an average of 100 miles or more to visit the nearest VA clinic.

Poor health and /or financial hardship

Fluctuating fuel prices

Requires taking a day off work for a veteran and /or the caregiver

Dangerous winter roads

Congested Summer traffic

What Can I Do?

Sign the petition AND take a petition to circulate

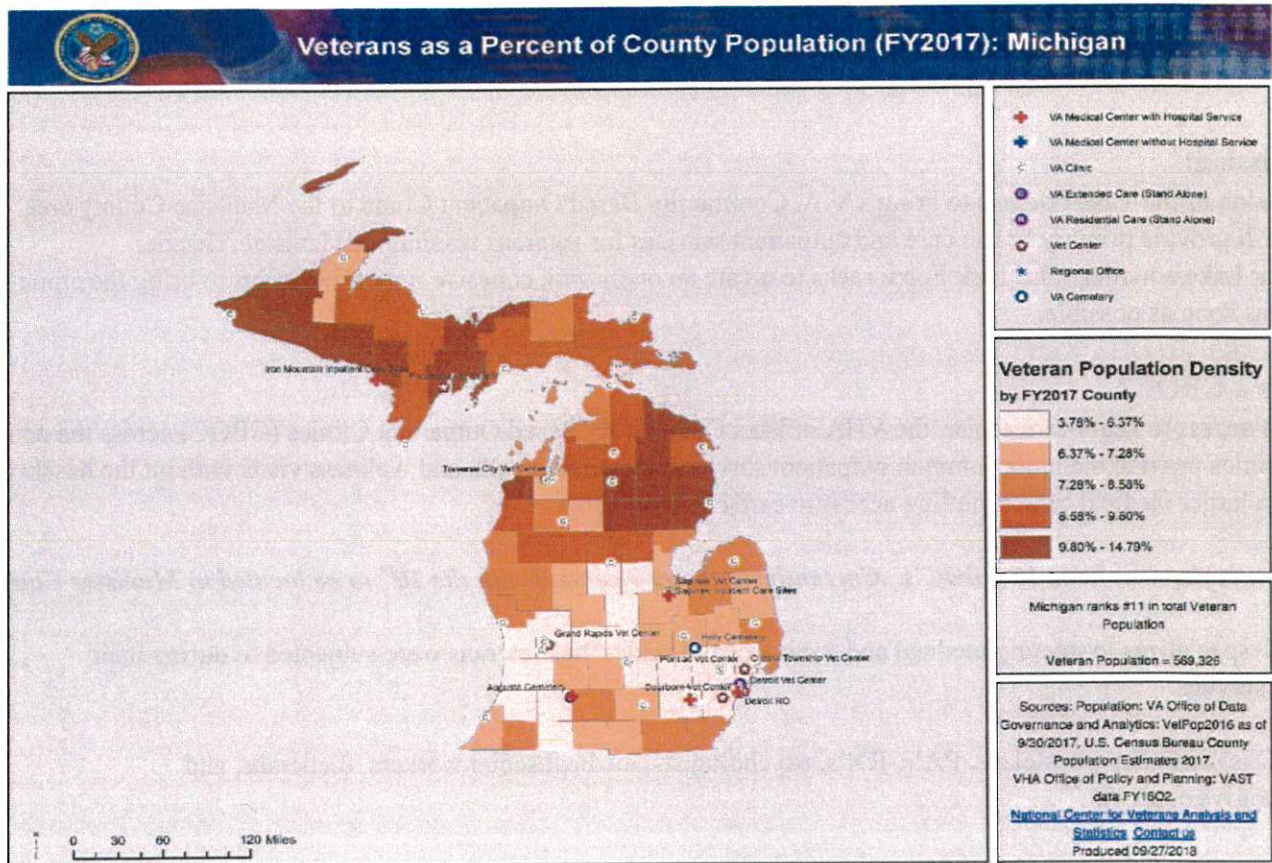
Tell your friends, neighbors and service club about our efforts; we are happy to come and talk with your group/club.

Sign up on our email list to keep informed at ManisteeCBOC@gmail.com

Follow us on Facebook @[@ManisteeCBOC](https://www.facebook.com/ManisteeCBOC)

Chair: Jennifer Smeltzer 231-649-4019,

Steering Committee Co-chairs: Keith Graham, Tom Chycinski, Calvin Murphy, Ellen Kosmowski R.N.,
Karen Korolenko, Eric Sullivan



VA Facilities (as of 9/30/2017)	Michigan	National
Number of Inpatient Care Sites	6	154
Number of Outpatient Care Sites	29	1,029
Number of Vet Centers	8	300
Number of VBA Regional Offices	1	56
Number of National and State Cemeteries	2	246

VA Expenditures FY 2017 (in thousands)	Michigan	National
Compensation & Pension	\$ 2,124,528	\$ 84,138,460
Construction	\$ 16,251	\$ 1,467,395
Education & Voc Rehab/Employment	\$ 217,027	\$ 13,182,263
General Operating Expenses	\$ 54,256	\$ 9,222,998
Insurance & Indemnities	\$ 45,694	\$ 1,700,374
Medical Care	\$ 1,629,993	\$ 69,709,570

Resolution XXXXXXX
Support for Manistee Area CBOC
A United States Department of Veterans Affairs
Community Based Outpatient Clinic

WHEREAS, The Benzie County Board of Commissioners acknowledge that over 7,500 United States Armed Services veterans live in the four-county area of Benzie, Manistee, Mason and Lake counties; and

WHEREAS, the United States Armed Services veterans make up nearly 15% of Benzie County's population; and

WHEREAS, northwest Michigan has been identified as an area in need of additional veterans' services by the Veterans Integrated Service Network (VISN); and

WHEREAS, United States Armed Services veterans in Benzie County presently requiring medical treatment may have to travel nearly 100 mile round-trip to visit the nearest clinic, often with hazardous road conditions and inclement weather; and

WHEREAS, economic conditions and rising fuel prices create financial limitations along with medical conditions making the current distance for medical care excessive. For many, the option is not receiving needed medical care; and

WHEREAS, a Community Based Outpatient Clinic would provide for higher quality of medical care and easier access to that medical care for United States Armed Services veterans residing in Benzie County; and

WHEREAS, in addition, Benzie County veterans would be well served by an outpatient clinic located Manistee County.

NOW, THEREFORE, BE IT RESOLVED that the Benzie County Board of Commissioners fully support all efforts to locate a United States Department of Veterans Affairs Community Based Outpatient Clinic in Manistee County, Michigan; and

LET IT BE FURTHER RESOLVED that the Benzie County Board of Commissioners commends those individuals involved in the Manistee Area CBOC Task Force, a committee of volunteers striving to establish a Veterans Clinic in Manistee County, Michigan.

I, Dawn Olney, Clerk of Benzie County and of he Benzie County Board of Commissioners, do hereby certify that the forgoing is a true and correct copy of the resolution adopted by the Board at a regular meeting held on XXXXXXXXXXXXXXX

In Whiteness Whereof, I have hereunto set my hand and affixed the Seal of the County of Benzie on the XX day of XXXXXXX, 2019, at Benzie County.

UVC

United Veterans Council of Manistee County, MI

Veterans of Foreign Wars Post 3314, Arcadia - Veterans of Foreign Wars Walsh Post 4499, Manistee
Veterans of Foreign Wars Bear Creek Post 6333, Kaleva - American Legion Post 10, Manistee
American Legion Reed-Osborne Post 531, Copemish - Disabled American Veterans Salt City Chapter 43
Catholic War Veterans Stephen T. Duchon Post 1847 - Little River Band of Ottawa Indians Tribal Warrior
Society- Rolling Thunder, Chapter 1

TO WHOM IT MAY CONCERN

26 October 2018

On behalf of the members of the United Veterans Council and all county veterans I am writing this letter to express our support for a Veterans Clinic here in Manistee, Michigan. Manistee County has 2433 veterans, plus veterans from adjoining counties of Benzie, Lake, Mason and even some from Wexford, that would be coming to receive assistance from a clinic in Manistee. Currently veterans have to drive an hour to Cadillac (depending on where they live it could be more) or more if going to Traverse City. Again, a clinic in Manistee would be a welcome addition to the support given to veterans in these communities.

This area is of course in northern Michigan, where weather is a special concern during the winter months. Under these conditions, having such a facility here would be of immense help.

Sincerely,



KEITH GRAHAM

Chairman

Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
FEBRUARY 12, 2019**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, February 12, 2019, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Commissioner Coury Carland at 1:30 p.m.

Present were: Commissioners Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor
Excused: Commissioner Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Farrell, to approve the agenda as presented. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Farrell, to approve the Committee of the Whole minutes of January 22, 2019 as presented. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

1:31 p.m. Public Input – None

Dan Smith, Jail Administrator:

Replace Broken Water Heater: Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to spend up to \$5,200.00 for replacement of water heater, to include extended warranty. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Replacement of Jail Control System Server: Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to replace the jail control system server not to exceed \$19,022.32 using Johnson Controls. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Service Contract for fire alarm/sprinkler system: Motion by Sauer, seconded by Carland to recommend to the Board of Commissioners to approve the service contract with Johnson Controls for fire alarm/sprinkler system for the jail, as presented, authorizing chairman to sign. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Advanced Correctional Healthcare Provisions of Inmate Health Services: Motion by Farrell, seconded by Roelofs, to recommend to the Board of Commissioners to amend the agreement for the provisions of Inmate Health Services as presented, authorizing chairman to sign. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Frank Post, Emergency Management, request to carry over 32 hours of unused vacation time: Motion by Jeannot, seconded by Sauer to recommend to the Board of Commissioners that Frank Post be allowed to carry over 32 hours of unused vacation time for 90 days. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

COMMISSIONERS

Page 2 of 3

February 12, 2019

Michelle Thompson, County Treasurer, requested budget amendment of:

Account to be Increased:

201 000 539.00	State Grants	\$4,500,000.00
201 000 600.00	Charges for Services	1,000,000.00
201 000 665.00	Interest of Deposits	25,000.00
201 000 699.00	Transfer In – Road Funds	1,200,000.00

Total		\$6,725,000.00
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Account to be Increased:

201 000 800.00	Contracted Services	\$6,725,000.00
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Motion by Roelofs, seconded by Carland to recommend to the Board of Commissioners to approve the 2018/2019 Budget Amendment for the Road Commission of \$6,725,000.00 as presented. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc. Warsecke Nays: None Motion carried.

Susan Boyd, Finance Officer, presented the Cool Led comparison savings for the Government Center, information only

Mitch Deisch, County Administrator, presented the Notification Policy for closing the Government Center, and is looking for feedback.

Ted Schendal, Sheriff, stated that there are employees at this meeting, and request that you re-state what was talked discussed in the Board of Commissioners meeting this morning.

2:16 p.m. Public Input

Lori Lautenbach, 911, just want to thank all of you for your concern for our safety while we came in and did our job. The roads were to hazardous for the County, they were to hazardous for other county employees. But for those of us that at the Sheriff's office and the Road Commission just go ahead and go.

Motion by Roelofs, seconded by Sauer to adjourn at 2:17 p.m. Ayes: Carland, Farrell, Jeannot, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

Coury Carland, Commissioner

Tammy Bowers, Chief Deputy County Clerk

COMMISSIONERS

Page 3 of 3

February 12, 2019

Motion by AS, seconded by BR, to approve the Committee of the Whole Consent Calendar as follows:

1. To spend up to \$5,200.00 for replacement of water heater, to include extended warranty.
2. To replace the jail control system server not to exceed \$19,022.32 using Johnson Controls.
3. To approve the service contract with Johnson Controls for fire alarm/sprinkler system for the jail, as presented, authorizing chairman to sign.
4. To amend the agreement for the provisions of Inmate Health Services as presented, authorizing chairman to sign.
5. Allow Frank Post to carry over 32 hours of unused vacation time for 90 days.
6. To approve the 2018-2019 Budget Amendment for the Road Commission of \$6,725,000.00 as presented.
- 7.

Committee Meeting Agenda Request Form

Date: 1/31/2019

Department: Benzie County Sheriff's Office, Corrections

Project Name and Scope: Replace Broken Water Heater

Is this request for a budget amendment? Yes

If so, the amendment must be attached

Project Scope (explain reason for your project or amendment): Water Heater has hole in tank only 3 years old but can't be repaired and is out of warranty.

Cost of project \$ \$4,750.00

Is the project over \$3,500?

If, yes please attach your three bids/quotes.

Is the bid/quote recommended the lowest received: Yes

If not the lowest bid/quote, provide a reason for your recommendation?

Have you checked your fund, do you have the required funds for your project? No

Is there a contract/agreement that will need to be signed? Yes

If yes, has the County Attorney reviewed and approved the contract/agreement? *If so, attach the attorney's approval and contract/agreement.*

Please Place an "X" next to the appropriate committee:

Finance XX

B & G

Technology

HR

**Please note, Committee Meeting Agenda Requests will not be considered without the completion of this form. Deadline for submitting forms is the Thursday before the normal Committee Meeting date.*



Moore Mechanical
PLUMBING • HEATING
AIR-CONDITIONING

To: Benzie County Jail

Proposal Number 19-0039

Telephone

Date 1-28-19

Job Description Replace leaking water heater

PLUMBING

1- Bradford White D100L1993N 100 gallon natural gas water heater
Tie onto existing water lines
Tie on to existing gas line
Tie into existing venting
Dispose of existing water heater
Permit

TOTAL

\$ 4,750.00

PAYMENT TO BE MADE AS FOLLOWS: Half down is due at time of proposal acceptance and remainder is due upon completion of work.

TERMS: All accounts are due upon completion of work. When an account is past due a delinquency charge of 1.5% per month will be added each 30 days thereafter.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and terms & conditions are satisfactory and are hereby accepted. Payment will be made as outlined above. This proposal may be withdrawn if not accepted within 15 days of proposal date. All cancelled proposals may be subject to a restock fee on material & equipment.

Signature: _____

Date: _____

Moore Mechanical
12760 Honor Highway, Honor, Michigan 49640
Phone: 231-325-3079 • Fax: 231-325-3090
mooremechanical@mooremech.net • www.rodmoore-mechanical.com

TERMS AND CONDITIONS OF WORK ORDER

1. The services requested of Rodney K. Moore, Inc.; DBA Moore Mechanical, (hereafter "Moore") by Client are only those services described herein.
2. Moore agrees to perform said work in a timely manner, provided, however, that Moore shall not be responsible for delays in completing said work that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond its control or delays resulting from the action or inaction of any governmental agency. Moore makes no warranty, express or implied, as to its findings, recommendations, plans and specifications except that they were made or prepared in accordance with generally accepted plumbing or heating and cooling practices. Moore shall not be required to perform services during any time that Client is delinquent in payment of monies due to Moore.
3. Any cost estimates prepared by Moore in connection with the services requested are estimates only and are prepared as a guide. Client understands that any representations as to costs of services are approximate only and are subject to change depending on field conditions and other conditions encountered during the course of furnishing said services, at our hourly rates. Invoices for work performed will be sent monthly and / or upon completion of work, with payment by the Client for each invoice due and payable, without any legal setoff whatsoever, within thirty (30) days after the mailing date.
4. A 1.5% per month account charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing.
5. A lien will be recorded within 45 days of the last day of work unless the account is paid in full or other prior arrangements have been made. A \$550.00 charge will be made for the filing of a lien and another \$275.00 charge will be made for the filing of a lien release, all in addition to any other charges made.
6. The Client shall be responsible for payment of all costs and expenses incurred by Moore for its account, including any such monies that Moore may advance for Client's account for any purpose whatsoever (plus 10% overhead charge).
7. The Client or Moore may terminate this agreement at any time by giving the other party fifteen (15) days written notice thereof, in which case, Moore shall be paid in full for all services performed to the date of termination.
8. Moore reserves the right to subcontract to duly licensed persons, firms or corporations any and/or all of the work herein provided for.
9. Moore reserves the right to withdraw this proposal if not accepted within 30 days.
10. In the event of suit to effect collection for services rendered, Client will pay all reasonable attorney's fees and court costs. Client agrees that the sole venue for all legal proceedings shall be Benzie County and irrevocably submits to same.
11. Original documents, drawings and survey notes represent the product of training, experience and professional skill. They belong to and remain the property of Moore. At such time as full compensation is made, copies of said original drawing shall become the property of the Client.
12. In consideration for the performance of the services described in this Work Order, Client agrees that the liability of Moore for any act, error, or omission committed, or alleged to have been committed, in respect to the services provided, shall be limited to the amount of the fee charged for such services, unless said liability is the result of the gross negligence or willful misconduct of Moore.
13. If, as a result of the performance of the services described in this Work Order, Moore is joined as a party defendant in any litigation brought against the Client for loss or damages not directly and solely caused by the negligent acts, errors or omissions of Moore, Client agrees to defend, indemnify and save Moore harmless from any and all liability, damages or costs related thereto.

Committee Meeting Agenda Request Form

Date: 02/05/19

Department: Jail Operations (213)

Project Name and Scope: Replacement of jail control system server

Is this request for a budget amendment? No *If so, the amendment must be attached.*

Project Scope (explain reason for your project or amendment):
Existing server is 12 years old and failing and operating platform is no longer supported. Potential failure presents a critical safety/security issue in the jail. System is not cost effective to repair. See attached.

Cost of project \$19,022.32

Is the project over? No

If, yes please attach your three bids/quotes.

Is the bid/quote recommended the lowest received: N/A

If not the lowest bid/quote, provide a reason for your recommendation? N/A

Have you checked your fund, do you have the required funds for your project? Yes

Is there a contract/agreement that will need to be signed? No

If yes, has the County Attorney reviewed and approved the contract/agreement? *If so, attach the attorney's approval and contract/agreement. N/A*

Please Place an "X" next to the appropriate committee:

Finance

B & G

Technology

HR

**Please note, Committee Meeting Agenda Requests will not be considered without the completion of this form. Deadline for submitting forms is the Thursday before the normal Committee Meeting date.*

Upgrade of Jail Control System:

Quote from Johnson Controls	\$19,022.32
System repairs (01/16 - 01/19)	\$28,807.34
Average cost per year:	\$9,602.45

Justification:

Existing system is dependent upon 12 year old server operating on Windows XP platform, which is no longer supported by Microsoft as of 2014.

Currently, the camera system is not compatible with the old server and is monitored via big screen but is not integrated with the rest of the security controls system.

If the server fails, all jail controls will require manual operation, which will be a critical safety/security issue.

A board failure would result in an all or nothing scenario where all lights are on and all locks set or all lights are off and all locks are released. In the case of the latter situation, having to manually lock everything in an unlit jail could potentially be pretty dangerous for employees and possibly even the community.

Additional quotes for the upgrade were not solicited because an upgrade can only be done by the provider, Johnson Controls, due to proprietary system software. Quotes from other companies would involve total replacement of all hardware and purchase and installation of new software. Based on verbal estimates and feedback from other agencies, this would cost four to five times as much.



2970 Walkent Dr Nw
GRAND RAPIDS, MI 49544-1453
(616) 784 7921
FAX: (616) 784 0346

Johnson Controls Quotation

TO:
Benzie County Jail
505 S MICHIGAN AVE
BEULAH, MI 49617-0377

Project: Benzie Jail Control
Customer Reference: Benzie Jail Control
Johnson Controls Reference: 327425342
Date: 01/22/2019
Page 1 of 7

Johnson Controls is pleased to offer for your consideration this quotation for the above project.

QUANTITY	MODEL NUMBER	DESCRIPTION
	Jail controls Equip & Services CJOC Services	
1	OM-USB-HK-RT	Indusoft USB Hardkey DEV/RT
84	TECH LAB	CJOC TECHNICAL LABOR
1	OMSGY-920NT-RT	Indusoft RT Only SG 1.5K tag
	Technical Services - Jail controls	
40	TECH LAB	TECHNICAL SERVICE

Total net selling price, FOB shipping point, \$19,022.32

Comments

Please read the notes below and call if you have any questions.

Contact Information:

Kevin Giangioffe
Electronic System Sales Representative
248-207-4806
kgiangioffe@SimplexGrinnell.com

SimplexGrinnell's Scope of Work:

This Quote is for the upgrade of customers Jail control system. .This will also upgrade all old software to give the ability to connect customers new Avigalon NVR'S 47 new cameras.

This upgrade will not change the layout of the existing system or any of the jail controls function or hard ware. This will serve as a head end upgrade only.

Sales tax is not included in this quote.

THIS QUOTATION AND ANY RESULTING CONTRACT SHALL BE SUBJECT TO THE GENERAL TERMS AND CONDITIONS ATTACHED HERETO.

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America



Project: Benzie Jail Control
Customer Reference: Benzie Jail Control
Johnson Controls Reference: 327425342
Date: 01/22/2019
Page 2 of 7

Johnson Controls Quotation

Comments (continued)

Exceptions and/or Clarifications:

SimplexGrinnell is not responsible for the design of this project. Additional devices may be deemed necessary by the AHJ and could result in additional cost.

The electrical contractor will provide and install all conduit and boxes (including the installation of SimplexGrinnell provided weatherproof boxes and cabinets), pull strings, flexible piping, box blank covers, electrical breakers, terminal cabinets, breaker locks, wire, devices, terminations.

All conduits must be installed above ground (except PIV connections and runs identified on the drawings referenced in these comments). If additional conduit is installed in the ground floor slab or below ground, wet location cable shall be provided at no additional cost to SimplexGrinnell LP.

THIS PROPOSAL IS BASED UPON ONLY THOSE ITEMS DENOTED BY [X]":

- ☐ Specification section
- ☐ Information from plans Drawing Numbers and Dates:
 - ☐ Up to and including addendum:
 - ☐ Customer provided bill of material
- ☒ Verbal request
- ☐ Value engineering
- ☐ Design Build

THIS QUOTATION INCLUDES ONLY THOSE ITEMS DENOTED BY "[X]":

- ☒ Equipment as listed
- ☐ Freight (F.O.B. shipping point)
- ☐ Shop Drawings
- ☐ PE Sealed Drawings
- ☐ Panel terminations
- ☒ Technical installation support including programming
- ☐ Permit
- ☐ Inspection Fees
- ☐ Payment/Performance Bonds
- ☐ 1 functional system certification test
- ☐ 1 AHJ test
- ☐ 1 10% Re-Test
- ☒ 2 Hours of operation and maintenance training
- ☒ Close out documentation
- ☐ Interface to non-SimplexGrinnell provided equipment i.e.: HVAC and elevator
- ☒ One year standard warranty
- ☐ Monitoring
- ☐ AHCA Inspection
- ☐ UL Certification

THIS QUOTATION DOES NOT INCLUDE THE FOLLOWING:

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America



Project: Benzie Jail Control
Customer Reference: Benzie Jail Control
Johnson Controls Reference: 327425342
Date: 01/22/2019
Page 3 of 7

Johnson Controls Quotation

Comments (continued)

Phased Checkout
120vac power
Fire protection switches or gas solenoids
Phone lines
Remote station monitoring contract (available upon request)
Knox box
Cutting, drilling, patching, fire caulking or painting
Interface to non-SimplexGrinnell provided equipment i.e.: HVAC and elevator
Fire watch
Weatherproof and conditioned control equipment housing
No asbestos abatement is identified, expected or included in this contract. All policies and procedures referenced in the specification will be followed as required.
No Lead paint abatement is identified, expected or included in this contract. All policies and procedures referenced in the specification will be followed as required.
Cost for CAD files
Sales Tax

It is SimplexGrinnell's (SG) understanding that these specifications represent the work to be accomplished in its entirety and no additional work or materials is expected or required this quote covers direct costs only and we reserve the right to claim for impact and consequential costs

If SimplexGrinnell is awarded this project we will need:

- A complete set of bid documents including specifications and any addendums
- An electronic CAD file in AutoCAD shall be sent to Kqiangiobbe@simplexgrinnell.com
2970 Walkent Dr. NW / Grand Rapids, MI 49544 / United States or mailed to the branch address on this quote.
- A complete schedule
- A copy of the "Notice of Commitment"
- Your P.O. or contract will need to reference this proposal # and amount. This proposal and its terms and condition shall take precedence. Your Purchase Order or contract is subject to review and must be mutually agreeable.

Quotation is valid for a period of 30 days ONLY unless modified in writing by SimplexGrinnell.

All work is to be performed during normal SimplexGrinnell hours of 8am to 5pm Monday through Friday with the exception of company sponsored holidays unless specifically noted otherwise.
We reserve the right to correct this quote for errors and omissions.

As stated above, SimplexGrinnell will perform the work pursuant to the attached Terms and Conditions. Should the parties fail to execute a mutually agreeable definitive agreement, all work performed by SimplexGrinnell on or related to the above captioned project (with the exception of any monitoring services anticipated, which will only be performed pursuant to the unaltered terms and conditions of SimplexGrinnell's standard Monitoring Agreement) will be performed pursuant to the

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Offices & Representatives in Principal Cities throughout North America



Project: Benzie Jail Control
Customer Reference: Benzie Jail Control
Johnson Controls Reference: 327425342
Date: 01/22/2019
Page 4 of 7

Johnson Controls Quotation

Comments (continued)

attached Terms and Conditions.

Please indicate your approval of this quotation by signing the last page and returning to my attention as noted below.

Kevin Giangioffe | Electronic System Sales Representative
SimplexGrinnell, a Tyco International Company
Tel: 616-802-3326 / Mobile: 248-207-4806

2970 Walkent Dr. NW / Grand Rapids, MI 49544 / United States

kgiangioffe@simplexgrinnell.com <<mailto:jepoole@simplexgrinnell.com>>
www.simplexgrinnell.com <<http://www.simplexgrinnell.com/>>

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TERMS AND CONDITIONS (Rev. 4/18)

1. Payment. Payments shall be invoiced and due in accordance with the terms and conditions set forth above. Work performed on a time and material basis shall be at Company's then-prevailing rate for material, labor, and related items, in effect at the time supplied under this Agreement. Company shall invoice Customer for progress payments to one hundred (100%) percent based upon equipment delivered or stored, and services performed. Customers without established satisfactory credit shall make payments of cash in advance, upon delivery or as otherwise specified by Company. Where Customer establishes and maintains satisfactory credit, payments shall be due and payable thirty (30) days from date of invoice. Company reserves the right to revoke or modify Customer's credit in its sole discretion. Customer's failure to make payment when due is a material breach of this Agreement. If Customer fails to make any payment when due, in addition to any other rights and remedies available, Company shall have the right, at Company's sole discretion, to stop performing any Services and/or withhold further deliveries of materials, until the account is current. In the event payment is not received when due, Company may, at its discretion, assess late fees at the rate of 1.5% per month or the maximum rate allowed by law. Customer agrees to pay all costs of collection, including without limitation costs, fees, and attorneys' fees. Customer's failure to make payment when due is a material breach of this Agreement until the account is current.

2. Pricing. The pricing set forth in this Agreement is based on the number of devices to be installed and services to be performed as set forth in the Scope of Work ("Equipment" and "Services"). If the actual number of devices installed or services to be performed is greater than that set forth in the Scope of Work, the price will be increased accordingly. If this Agreement extends beyond one year, Company may increase prices upon notice to the Customer. Customer agrees to pay all taxes, permits, and other charges, including but not limited to state and local sales and excise taxes, however designated, levied or based on the service charges pursuant to this Agreement. Prices in any quotation or proposal from Company are subject to change upon notice sent to Customer at any time before the quotation or proposal has been accepted. Prices for products covered may be adjusted by Company, upon notice to Customer at any time prior to shipment, to reflect any increase in Company's cost of raw materials (e.g., steel, aluminum) incurred by Company after issuance of Company's applicable proposal or quotation.

3. Alarm Monitoring Services. Any reference to alarm monitoring services in this Agreement is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Company's standard alarm monitoring services agreement.

4. Code Compliance. Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Customer acknowledges that the Authority Having Jurisdiction (e.g. Fire Marshal) may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to Customer.

5. Limitation of Liability; Limitations of Remedy. It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage shall be obtained by the Customer and that amounts payable to company hereunder are based upon the value of the services and the scope of liability set forth in this Agreement and are unrelated to the value of the Customer's property and the property of others located on the premises. Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and

waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or Warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that, Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customer's time and material payments to Company. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Such sum shall be complete and exclusive. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of company, whether direct or indirect, company's employees, agents, officers and directors.

6. Reciprocal Waiver of Claims (SAFETY Act). Certain of Company's systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum extent permitted by law, Company and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2, when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

7. General Provisions. Customer has selected the service level desired after considering and balancing various levels of protection afforded, and their related costs. All work to be performed by Company will be performed during normal working hours of normal working days (8:00 a.m. - 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional times are specifically described in this Agreement. Company will perform the services described in the Scope of Work section ("Services") for one or more system(s) or equipment as described in the Scope of Work section or the listed attachments ("Covered System(s)"). The Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes the Covered System(s) are in operational and maintainable condition as of the Agreement

date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom. UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, ANY INSPECTION (AND, IF SPECIFIED, TESTING) PROVIDED UNDER THIS AGREEMENT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY COMPANY TO CUSTOMER. COMPANY SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE COMPANY IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS AGREEMENT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS OR EXTERIOR TO THE BUILDING, ELECTRICAL WIRING, AND PIPING.

8. Customer Responsibilities. Customer shall furnish all necessary facilities for performance of its work by Company, adequate space for storage and handling of materials, light, water, heat, heat tracing, electrical service, local telephone, watchman, and crane and elevator service and necessary permits. Where wet pipe system is installed, Customer shall supply and maintain sufficient heat to prevent freezing of the system. Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom. Customer shall further:

- supply required schematics and drawings unless they are to be supplied by Company in accordance with this Agreement;
- Provide a safe work environment. In the event of an emergency or Covered System(s) failure, take reasonable safety precautions to protect against personal injury, death, and property damage, continue such measures until the Covered System(s) are operational, and notify Company as soon as possible under the circumstances.
- Provide Company access to any system(s) to be serviced,
- Comply with all laws, codes, and regulations pertaining to the equipment and/or services provided under this agreement.

9. Excavation. In the event the Work includes excavation, Customer shall pay, as an extra to the contract price, the cost of any additional work performed by Company dues to water, quicksand, rock or other unforeseen condition or obstruction encountered or shoring required.

10. Structure and Site Conditions. While employees of Company will exercise reasonable care in this respect, Company shall be under not responsibility for loss or damage due to the character, condition or use of foundations, walls, or other structures not erected by it or resulting from the excavation in proximity thereto, or for damage resulting from concealed piping, wiring, fixtures, or other equipment or condition of water pressure. All shoring or protection of foundation, walls or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of Customer. Customer shall have all things in readiness for installation including, without limitation, structure to support the sprinkler system and related equipment (including tanks), other materials, floor or suitable working base, connections and facilities for erection at the time the materials are delivered. In the event Customer fails

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to have all things in readiness at the time scheduled for receipt of materials, Customer shall reimburse Company for all expenses caused by such failure. Failure to make areas available to Company during performance in accordance with schedules that are the basis for Company's proposal shall be considered a failure to have things in readiness in accordance with the terms of this Agreement.

11. Confined Space. If access to confined space by Company is required for the performance of Services, Services shall be scheduled and performed in accordance with Company's then-current hourly rate.

12. Hazardous Materials. Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this Agreement, to the best of Customer's knowledge there is no:

- "permit confined space," as defined by OSHA,
- risk of infectious disease,
- need for air monitoring, respiratory protection, or other medical risk,
- asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement.

All of the above are hereinafter referred to as "Hazardous Conditions". Company shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Company during the course of Company's work, the discovery of such materials shall constitute an event beyond Company's control and Company shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company. This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Company shall not be responsible for the testing, removal or disposal of such hazardous materials.

13. OSHA Compliance. Customer shall indemnify and hold Company harmless from and against any and all claims, demands and/or damages arising in whole or in part from the enforcement of the Occupational Safety Health Act (and any amendments or changes thereto) unless said claims, demands or damages are a direct result of causes within the exclusive control of Company.

14. Interferences. Customer shall be responsible to coordinate the work of other trades (including but not limited to ducting, piping, and electrical) and for and additional costs incurred by Company arising out of interferences to Company's work caused by other trades.

15. Modifications and Substitutions. Company reserves the right to modify materials, including substituting materials of later design, providing that such modifications or substitutions will not materially affect the performance of the Covered System(s).

16. Changes, Alterations, Additions. Changes, alterations and additions to the Scope of Work, plans, specifications or construction schedule shall be invalid unless approved in writing by Company. Should changes be approved by Company, that increase or decrease the cost of the work to Company, the parties shall agree, in writing, to the change in price prior to performance of any work. However, if no agreement is reached prior to the time for performance of said work, and Company elects to perform said work so as to avoid delays, then Company's estimate as to the value of said work shall be deemed accepted by Customer. In addition, Customer shall pay for all extra work requested by Customer or made necessary because of incompleteness or inaccuracy of plans or other information submitted by Customer with respect to the location,

type of occupancy, or other details of the work to be performed. In the event the layout of Customer's facilities has been altered, or is altered by Customer prior to the completion of the Work, Customer shall advise Company, and prices, delivery and completion dates shall be changed by Company as may be required.

17. Commodities Availability. Company shall not be responsible for failure to provide services, deliver products, or otherwise perform work required by this Agreement due to lack of available steel products or products made from plastics or other commodities. In the event Company is unable, after reasonable commercial efforts, to acquire and provide steel products, or products made from plastics or other commodities, if required to perform work required by this Agreement, Customer hereby agrees that Company may terminate the Agreement, or the relevant portion of the Agreement, at no additional cost and without penalty. Customer agrees to pay Company in full for all work performed up to the time of any such termination.

18. Project Claims. Any claim of failure to perform against Company arising hereunder shall be deemed waived unless received by Company, in writing specifically setting forth the basis for such claim, within ten (10) days after such claims arises.

19. Backcharges. No charges shall be levied against Company unless seventy-two (72) hours prior written notice is given to Company to correct any alleged deficiencies which are alleged to necessitate such charges and unless such alleged deficiencies are solely and directly caused by Company.

20. System Equipment. The purchase of equipment or peripheral devices (including but not limited to smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers and hoses) from Company shall be subject to the terms and conditions of this Agreement. If, in Company's sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether provided by Company or a third party, interferes with the proper operation of the Covered System(s), Customer shall remove or replace such device or equipment promptly upon notice from Company. Failure of Customer to remove or replace the device shall constitute a material breach of this Agreement. If Customer adds any third party device or equipment to the Covered System(s), Company shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

21. Reports. Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current Report form, which shall be given to Customer, and, where applicable, Company may submit a copy thereof to the local authority having jurisdiction. The Report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with Customer.

22. Limited Warranty. Subject to the limitations below, Company warrants any equipment (as distinguished from the Software) installed pursuant to this Agreement to be free from defects in material and workmanship under normal use for a period of one (1) year from the date of first beneficial use or all or any part of the Covered System(s) or 18 months after Equipment shipments, whichever is earlier, provided however, that Company's sole liability, and Customer's sole remedy, under this limited warranty shall be limited to the repair or replacement of the Equipment or any part thereof, which Company determines is defective, at Company's sole option and subject to the availability of service personnel and parts, as determined by Company. Company warrants expendable items, including, but not limited to, video and print heads, television camera tubes,

video monitor displays tubes, batteries and certain other products in accordance with the applicable manufacturer's warranty. Company does not warrant devices designed to fail in protecting the System, such as, but not limited to, fuses and circuit breakers. Company warrants that any Company software described in this Agreement, as well as software contained in or sold as part of any Equipment described in this Agreement, will reasonably conform to its published specifications in effect at the time of delivery and for ninety (90) days after delivery. However, Customer agrees and acknowledges that the software may have inherent defects because of its complexity. Company's sole obligation with respect to software, and Customer's sole remedy, shall be to make available published modifications, designed to correct inherent defects, which become available during the warranty period. If Repair Services are included in this Agreement, Company warrants that its workmanship and material for repairs made pursuant to this Agreement will be free from defects for a period of ninety (90) days from the date of furnishing.

EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER.

Warranty service will be performed during Company's normal working hours. If Customer requests warranty service at other than normal working hours, service will be performed at Company's then current rates for after hours services. All repairs or adjustments that are or may become necessary shall be performed by and authorized representative of Company. Any repairs, adjustments or interconnections performed by Customer or any third party shall void all warranties.

23. Indemnity. Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, including specifically any damages resulting from the exposure of workers to Hazardous Conditions whether or not Customer pre-notifies Company of the existence of said hazardous conditions, arising in any way from any act or omission of Customer or Company relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action.

24. Insurance. Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and representatives as additional insureds on Customer's general liability and auto liability policies.

25. Termination. Any termination under the terms of this Agreement shall be made in writing. In the event Customer terminates this Agreement prior to completion for any reason not arising solely from Company's performance or failure to perform, Customer understands and agrees that Company will incur costs of administration and preparation that are difficult to estimate or determine. Accordingly, should Customer terminate this Agreement as described above, Customer agrees to pay all charges incurred for products and equipment installed and services performed, and in addition pay an amount equal to twenty (20%) percent of the price of products and equipment not yet delivered and Services not yet performed, return all products and equipment delivered and pay a restocking fee of twenty (20%) percent the price of products or equipment returned. Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined. Company may also terminate this Agreement at its sole discretion upon notice to Customer if Company's performance of its obligations under this Agreement becomes impracticable due to obsolescence of equipment at



Project: Benzie Jail Control
 Customer Reference: Benzie Jail Control
 Johnson Controls Reference: 327425342
 Date: 01/22/2019
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Customer's premises or unavailability of parts.

26. Default. An Event of Default shall be 1) failure of the Customer to pay any amount within ten (10) days after the amount is due and payable, 2) abuse of the System or the Equipment, 3) dissolution, termination, discontinuance, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue one or more of the following remedies, 1) discontinue furnishing Services, 2) by written notice to Customer declare the balance of unpaid amounts due and to become due under the this Agreement to be immediately due and payable, provided that all past due amounts shall bear interest at the rate of 1 1/2% per month (18% per year) or the highest amount permitted by law, 3) receive immediate possession of any equipment for which Customer has not paid, 4) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and 5) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

27. Exclusions. Unless expressly included in the Scope of Work, this Agreement expressly excludes, without limitation, testing inspection and repair of duct detectors, beam detectors, and UV/IR equipment; provision of fire watches; clearing of ice blockage; draining of improperly pitched piping; replacement of batteries; recharging of chemical suppression systems; reloading of, upgrading, and maintaining computer software; system upgrades and the replacement of obsolete systems, equipment, components or parts; making repairs or replacements necessitated by reason of negligence or misuse of components or equipment or changes to Customer's premises, vandalism, corrosion (including but not limited to micro-bacterially induced corrosion ("MIC")), power failure, current fluctuation, failure due to non-Company installation, lightning, electrical storm, or other severe weather, water, accident, fire, acts of God or any other cause external to the Covered System(s). Repair Services provided pursuant to this Agreement do not cover and specifically excludes system upgrades and the replacement of obsolete systems, equipment, components or parts. All such services may be provided by Company at Company's sole discretion at an additional charge. If Emergency

Services are expressly included in the scope of work section, the Agreement price does not include travel expenses.

28. No Option to Solicit. Customer shall not, directly or indirectly, on its own behalf or on behalf of any other person, business, corporation or entity, solicit or employ any Company employee, or induce any Company employee to leave his or her employment, for a period of two years after termination of this Agreement.

29. Force Majeure; Delays. Company shall not be liable for any damage or penalty for delays or failure to perform work due to acts of God, acts or omissions of Customer, acts of civil or military authorities, Government regulations or priorities, fires, epidemics, quarantine, restrictions, war, riots, civil disobedience or unrest, strikes, delays in transportation, vehicle shortages, differences with workmen, inability to obtain necessary labor, material or manufacturing facilities, defaults of Company's subcontractors, failure or delay in furnishing complete information by Customer with respect to location or other details of work to be performed, impossibility or impracticability of performance or any other cause or causes beyond Company's control, whether or not similar to the foregoing. In the event of any delay caused as aforesaid, completion shall be extended for a period equal to any such delay, and this contract shall not be void or voidable as a result of the delay. In the event work is temporarily discontinued by any of the foregoing, all unpaid installments of the contract price, less an amount equal to the value of material and labor not furnished, shall be due and payable upon receipt of invoice by Customer.

30. One-Year Limitation on Actions; Choice of Law. It is agreed that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this Agreement.

31. Assignment. Customer may not assign this Agreement without Company's prior written consent. Company may assign this Agreement to an affiliate without obtaining Customer's consent.

32. Entire Agreement. The parties intend this Agreement, together with any attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their Agreement and the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Company unless made in writing and signed by an Authorized Representative of Company.

33. Severability. If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

34. Legal Fees. Company shall be entitled to recover from the customer all reasonable legal fees incurred in connection with Company enforcing the terms and conditions of this Agreement.

35. License Information (Security System Customers): AL Alabama Electronic Security Board of Licensure 7956 Vaughn Road, Pmb 392, Montgomery, Alabama 36116 (334) 264-9388; AR Regulated by: Arkansas Board of Private Investigators And Private Security Agencies, #1 State Police Plaza Drive, Little Rock 72209 (501)618-8600; CA Alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, CA, 95814. Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act: NY Licensed by N.Y.S. Department of the State: TX Texas Commission on Private Security, 5805 N. Lamar Blvd., Austin, 78752-4422, 512-424-7710. License numbers available at www.jci.com or contact your local Johnson Controls office.

IMPORTANT NOTICE TO CUSTOMER

In accepting this Proposal, Customer agrees to the terms and conditions contained herein including those on the following pages of this Agreement and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing. **ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE FOLLOWING PAGES. This proposal shall be void if not accepted in writing within thirty (30) days from the date of the Proposal.**

Offered By: Johnson Controls Fire Protection LP License#: _____ 2970 Walkent Dr Nw GRAND RAPIDS, MI 49544-1453 Telephone: (616) 784 7921 Representative: _____	Accepted By: (Customer) Company: _____ Address: _____ Signature: _____ Title: _____ P.O.#: _____ Date: _____
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Kevin M Giangioffe

From: [REDACTED]
Sent: Friday, April 20, 2018 11:30 AM
To: Kevin M Giangioffe
Subject: [REDACTED]

[REDACTED]

[REDACTED]
[REDACTED]

Kevin B. Jones

[REDACTED] Operations Center, North

[REDACTED] Operations

[REDACTED] Controls

[REDACTED]

[REDACTED]

[REDACTED]

THIS MESSAGE MAY CONTAIN INFORMATION THAT IS PRIVILEGED AND CONFIDENTIAL. The information contained in, or attached to, this message is intended solely for the use of the specific person(s) named above. If you are not the intended recipient then you have received this communication in error and are prohibited from review, retransmission, taking any action in reliance upon, sharing the content of, disseminating or copying this message and any of the attachments in any way. If you have received this communication in error, please contact the sender immediately and promptly delete this message from all types of media and devices. Thank You.

[REDACTED]
Sent: Friday, April 20, 2018 11:30 AM

To: Kevin M Giangioffe

Subject: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

PC Specs (also needs the appropriate adapters for whichever monitor is chosen):

OptiPlex 7050 SFF	OptiPlex 7050 SFF XE TO	7050SXC	[210-AKOK]	1
Processor	Intel® Core™ i7-7700 (QC/8MB/8T/3.6GHz/65W); supports Windows 10/Linux	i77700	[338-BKYX]	146
Operating System(s)	Windows 10 Pro 64bit English, French, Spanish	10P64M	[619-AHKN]	11
Microsoft Application Software	No Productivity Software	NOPSW	[630-AAPK]	1002

Chassis Options	OptiPlex 7050 SFF with 180W up to 85% efficient Power Supply (80Plus Bronze)	SFBRNZ	[329-BDHJ]	116
Video Card	AMD Radeon™ R7 450, 4GB, (DP/DP)	R7450PL	[490-BDIR]	6
Memory	16GB 2x8GB 2400MHz DDR4 Memory	16G2D4	[370-ADJS]	3
Systems Management	No Out-of-Band Systems Management	NOVPRO	[631-ABGH]	49
Hard Drive	2.5inch 256GB SATA Class 20 Solid State Drive	256SSD	[400-ANPQ]	8
Additional Hard Drive	No Additional Hard Drive	NADDHD	[401-AANH]	637
Hard Drive Software	Intel® Ready Mode Technology	RMT	[631-ABGL]	707
RAID Connectivity	NO RAID	NORAID	[817-BBBN]	1009
CD ROM/DVD ROM	8x DVD+/-RW 9.5mm Optical Disk Drive	8DVDRW	[325-BBRJ] [429-AAJV]	16
Optical Software	Cyberlink Media Suite Essentials for Windows 10 and DVD drive (without Media)	CW8DN	[658-BBTV]	597
Network Card	No Bcom required	NOBCOM	[555-BBKH]	13
Wireless	No Wireless	NOWRLS	[555-BBFO]	19
Media Card Reader	No Media Card Reader Selected	NMCR	[385-BBCR]	10
Keyboard	Dell KB216 Wired Keyboard English Black	US216B	[580-ADJC]	4
Mouse	Dell MS116 Wired Mouse Black	MS116B	[275-BBBW]	12
FGA Module	No FGA	NOFGA	[817-BBBB]	572
Hard Drive Cables and Brackets	1 2.5 Inch Hard Drive Caddy	SBRKT	[675-BBGD]	705
Power Cord	System Power Cord (English)	US125V	[450-AAOJ]	20
Diagnostic CD / Diskette	No Diagnostic/Recovery CD media	NORDVD	[340-ABJI]	50

Non-Microsoft Application Software	Windows 10	WIN10	[525-BBCL] [640-BBLW] [658-BBMR] [658-BBRB] [658-BCUV]	1003
Documentation/Disks	Safety/Environment and Regulatory Guide (English/French Multi- language)	EFDOC	[340-AGIK]	21
Canada Ship Options	US No Canada Ship Charge	USNONE	[332-1286]	111
Placemat	No Quick Reference Guide	NOTSH	[340-ABKW]	60
CompuTrace Offerings + Stoptrack Label	No Computrace	NCTRACE	[461-AABF]	697
TPM Security	Trusted Platform Module (TPM Enabled)	TPM	[329-BBJL]	297
Stands and Mounts	No Integrated Stand option	NOSTND	[575-BBBI]	558
Cables and Dongles	NO ADAPTER	NOADPTR	[470-AAJL]	592
E-Star	ENERGY STAR Version 6.1	ESTAR	[387-BBLW]	122
Operating System Recovery Options	OS-Windows Media Not Included	NOMEDIA	[620-AALW]	200013
Packaging	Ship Material for Opti 7050 SFF	SHPDOA	[340-BKFK] [389-BBUU]	465
Serial Port/PS2 Adapter	No Accessories	NOACC	[461-AABV]	698
Label	EPA Regulatory Label	EPAMEX	[389-BRPU]	676
UPC Label	No UPC Label	NOUPC	[389-BCGW]	292
Driver	No Wireless	NOWRLS	[555-BBFO]	7
Processor Branding	LABEL,INTEL,Ci7,6,SML	KCi7SML	[389-BLST]	749
Hardware Support Services	3 Years Hardware Service with Onsite/In-Home Service After Remote Diagnosis	NBD3	[812-3886] [812-3887]	29
Speakers and Soundbars				

Regards,

Committee Meeting Agenda Request Form

Date: 02/05/19

Department: Jail Operations (213)

Project Name and Scope: Service contract for fire alarm/sprinkler system.

Is this request for a budget amendment? No *If so, the amendment must be attached.*

Project Scope (explain reason for your project or amendment):

Approval of service contract with Johnson Controls for annual tests, inspections, and reduced repair rates for fire alarm/sprinkler system in jail. Total cost of \$835 would be savings of \$613 for required annual inspections (2018 Vanguard invoices \$1448) and discounted labor and parts would have saved \$593 in last fiscal year.

Cost of project \$835.00

Is the project over? No

If, yes please attach your three bids/quotes.

Is the bid/quote recommended the lowest received: N/A

If not the lowest bid/quote, provide a reason for your recommendation? N/A

Have you checked your fund, do you have the required funds for your project? Yes

Is there a contract/agreement that will need to be signed? Yes

If yes, has the County Attorney reviewed and approved the contract/agreement? *If so, attach the attorney's approval and contract/agreement. No*

Please Place an "X" next to the appropriate committee:

Finance

B & G

Technology

HR

**Please note, Committee Meeting Agenda Requests will not be considered without the completion of this form. Deadline for submitting forms is the Thursday before the normal Committee Meeting date.*



SERVICE SOLUTION

Customer:
Benzie County Jail
Date: 18-JAN-19
Proposal #: 673627
Term: 01-FEB-19 to 31-JAN-21

Billing Customer:
Benzie County Jail
505 S MICHIGAN AVE
BEULAH, MI 49617-0377

Service Location:
Benzie County Jail
505 S MICHIGAN AVE
BEULAH, MI 49617-0377

Johnson Controls Fire Protection LP
Sales Representative:
REBECCA ELISE PHILIPOT
2970 Walkent Dr Nw
GRAND RAPIDS, MI 49544-1453
rebecca.elise.philipot@jci.com

INVESTMENT SUMMARY

(Excludes applicable Sales Tax • Service Solution Valid for 45 Days)

SERVICE/PRODUCT DESCRIPTION	QUANTITY	FREQUENCY	INVESTMENT
Recurring Annual Investment			
FIRE ALARM BASIC SERVICE OFFER			
SIMPLEX 4100ES FIRE ALARM PANEL			
Fire Alarm Battery Test (each)	2	Annual	
Annunciator	2	Annual	
Smoke Sensor Addressable	20	Annual	
Duct Detector Conventional	7	Annual	
Pull Station	14	Annual	
Audio-Visual Unit Addressable	17	Annual	
Main Fire Alarm Panel	1	Annual	
FIRE ALARM BASIC SERVICE OFFER Total:			\$610.00
SPRINKLER BASIC SERVICE OFFER			
WET SPRINKLER SYSTEM			
Wet System Test & Inspect (Includes Tamper, Flow, Gate Valve, Fire Dept Connection Plastic Caps, Valve Trim & Main Drain Valve)	2	Annual	
SPRINKLER BASIC SERVICE OFFER Total:			\$225.00
Total Recurring Annual Investment:			\$835.00



SERVICE SOLUTION

SUMMARY OF SERVICES

FIRE ALARM BASIC SERVICE OFFER - SIMPLEX 4100ES FIRE ALARM PANEL

TEST AND INSPECTION:

Inspections and diagnostic tests for the accessible peripheral devices listed and currently connected to the facility fire alarm system. Tests will be scheduled in advance. System labor discount on parts and peripherals of 10%. Unless otherwise specified herein, batteries installed within wireless initiating and notification peripheral devices are not covered under this agreement. Replacement of such batteries will be at an additional cost.

DOCUMENTATION:

Accessible components and devices logged for:

Location of each device tested, including system address or zone location

Test results and applicable voltage readings

any discrepancies found noted

Inspection documentation provided to Customer's representative. NOTE: Certain additional services may be required by the Authority Having Jurisdiction. AHJ or internal organizational requirements may be more restrictive than state/provincial requirements. Building owners and managers should make themselves aware of applicable codes and references in order to ensure that contracted services are in compliance with these requirements.

SPRINKLER BASIC SERVICE OFFER - WET SPRINKLER SYSTEM

TEST AND INSPECTION:

Inspections and diagnostic tests for the accessible fire sprinkler devices listed and currently connected to fire sprinkler system. Tests will be scheduled in advance. Labor discount if bundled with Fire Alarm Service Offer (10% with FA Basic), (20% with Advance, Precision, or Comprehensive).

DOCUMENTATION:

Accessible components and devices logged for:

Test results

Any discrepancies found noted

Inspection documentation provided to Customer. NOTE: Certain additional services may be required by the Authority Having Jurisdiction. AHJ or internal organizational requirements may be more restrictive than state/provincial requirements. Building owners and managers should make themselves aware of applicable codes and references in order to ensure that contracted Services fulfill requirements.

Annual Wet pipe sprinkler test & inspect includes inspecting gauges, systems valves, components and signs; operating control valves; testing tamper and flow switches, and local alarms and signals; opening main drain to record static and residual pressures; inspecting the fire department connection; and doing a building walkthrough to visually inspect sprinklers, piping, fittings and hangers from the floor level.



SERVICE SOLUTION

SPECIAL PROVISIONS

1. Customer will receive 25% reduced pricing on all materials.
2. Customer will receive 35% reduced labor pricing for all Fire Alarm and Electronics Labor.
3. Customer will receive 10% reduced labor pricing on all Sprinkler Labor.
4. Customer will not have a labor minimum on service calls.

APPROVAL PENDING



SERVICE SOLUTION

This Service Solution (the "Agreement") sets forth the Terms and Conditions for the provision of equipment and services to be provided by Johnson Controls Fire Protection LP ("Company") to **Benzie County Jail** and is effective **01-FEB-19 to 31-JAN-21** (the "Initial Term").

PAYMENT TERM: *Annual In Advance*

PAYMENT AMOUNT:

\$835.00

- Proposal # : 673627

CUSTOMER ACCEPTANCE: In accepting this Agreement, Customer agrees to the Terms and Conditions on the following pages and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that Customer may issue. Any changes in the system requested by Customer after the execution of Agreement shall be paid for by Customer and such changes shall be authorized in writing.

ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS CONTAINED IN THIS AGREEMENT.

Benzie County Jail

Johnson Controls Fire Protection LP

Signature: _____

REBECCA ELISE PHILIPOT

Print Name: _____

Phone #: _____

Title: _____

Fax #: _____

Phone#: _____

License #:
(If Applicable)

Fax #: _____

Authorized
Signature: _____

Email: _____

Print Name: _____

PO#: _____

Title: _____

Date: _____

Date: _____

TERMS AND CONDITIONS

1. **Term.** The Initial Term of this Agreement shall commence on the date of this Agreement and continue for the period indicated in this Agreement. At the conclusion of the Initial Term, this Agreement shall automatically extend for successive terms equal to the Initial Term, each and together a "Term" of this Agreement, unless either party gives written notice to the other party at least thirty (30) days prior to the end of the then-current term.

2. **Payment.** Payments shall be invoiced and due in accordance with the terms and conditions set forth in this Agreement. Work performed on a time and material basis shall be at the then-prevailing Company rate for material, labor, and related items, in effect at the time supplied under this Agreement.

3. **Pricing.** The pricing set forth in this Agreement is based on the number of devices and services to be performed as set forth in this Agreement. If the actual number of devices installed or services to be performed is greater than that set forth in this Agreement, the price will be increased accordingly. Company may increase prices upon notice to Customer or annually to reflect increases in material and labor costs. Customer agrees to pay all taxes, permits, and other charges, including but not limited to state and local sales and excise taxes, installation or alarm permits, false alarm assessments, or any charges imposed by any government body, however designated, levied or based on the service charges pursuant to this Agreement. Customer's failure to make payment when due is a material breach of this Agreement. Prices in any quotation or proposal from Company are subject to change upon notice sent to Customer at any time before the quotation or proposal has been accepted. Prices for products covered may be adjusted by Company, upon notice to Customer at any time prior to shipment, to reflect any increase in Company's cost of raw materials (e.g., steel, aluminum) incurred by Company after issuance of Company's applicable proposal or quotation.

4. **Code Compliance.** Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in this Agreement. Customer acknowledges that the Authority Having Jurisdiction (e.g. Fire Marshal) may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to Customer.

5. **Limitation of Liability; Limitations of Remedy.** Customer understands that Company offers several levels of protection services and that the level described has been chosen by Customer after considering and balancing various levels of protection afforded and their related costs. It is understood and agreed by Customer that Company is not an insurer and that insurance coverage shall be obtained by Customer and that amounts payable to Company hereunder are based upon the value of the services and the scope of liability set forth in this Agreement and are unrelated to the value of Customer's property and the property of others located on the premises. Customer agrees to look exclusively to Customer's insurer to recover for injuries or damage in the event of any loss or injury. Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability for Services performed on-site at Customer's premises shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or, where the time and material payment term is selected, Customer's time and material payments to Company. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Company's liability with respect to Monitoring Services is set forth in Section 17 of this Agreement. Such sum shall be complete and exclusive. **IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S), AS HEREINAFTER DEFINED, OR ANY OF ITS COMPONENT PARTS BY CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM.** The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of Company, whether direct or indirect, Company's employees, agents, officers and directors.

6. **Reciprocal Waiver of Claims (SAFETY Act).** Certain of Company's systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum

extent permitted by law, Company and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2, when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

7. **Indemnity.** Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, arising in any way from any act or omission of Customer or Company relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action. Customer's responsibility with respect to indemnification and defense of Company with respect to Monitoring Services is set forth in Section 17 of this Agreement.

8. **General Provisions.** Customer has selected the service level desired after considering and balancing various levels of protection afforded and their related costs. All work to be performed by Company will be performed during normal working hours of normal working days (8:00 a.m. - 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional times are specifically described in this Agreement. All work performed unscheduled unless otherwise specified in this Agreement. Appointments scheduled for four-hour window. Additional charges may apply for special scheduling requests (e.g. working around equipment shutdowns, after hours work). Company will perform the services described in the Service Solution ("Services") for one or more system(s) or equipment as described in the Service Solution or the listed attachments ("Covered System(s)"). **UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, ANY INSPECTION (AND, IF SPECIFIED, TESTING) PROVIDED UNDER THIS AGREEMENT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY COMPANY TO CUSTOMER. COMPANY SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE COMPANY IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS AGREEMENT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS OR EXTERIOR TO THE BUILDING, ELECTRICAL WIRING, AND PIPING.**

9. **Customer Responsibilities.** Customer shall regularly test the System(s) in accordance with applicable law and manufacturers' and Company's recommendations. Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon inspection, Company determines that repairs are recommended, repair charges will be submitted for approval by Customer's on-site representative prior to work. Should such repair work be declined, Company shall be relieved from any and all liability arising therefrom.

Customer further agrees to:

- provide Company clear access to Covered System(s) to be serviced including, if applicable, lift trucks or other equipment needed to reach inaccessible equipment;
- supply suitable electrical service, heat, heat tracing adequate water supply, and required system schematics and/or drawings;
- notify all required persons, including but not limited to authorities having jurisdiction, employees, and monitoring services, of scheduled testing and/or repair of systems;
- provide a safe work environment;
- in the event of an emergency or Covered System(s) failure, take reasonable precautions to protect against personal injury, death, and/or property damage and continue such measures until the Covered System(s) are operational; and
- comply with all laws, codes, and regulations pertaining to the equipment and/or Services provided under this Agreement.

Customer represents and warrants that it has the right to authorize the Services to be performed as set forth in this Agreement.

10. **Repair Services.** Where Customer expressly includes repair, replacement, and emergency response services in the Service Solution section of this Agreement, such Services apply only to the components or equipment of the Covered System(s). Customer agrees to promptly request repair services in the event the System becomes inoperable or otherwise requires repair. The Agreement price does not include repairs to the Covered System(s) recommended by Company as a result of an inspection, for which Company will submit independent pricing to Customer and as to which Company will not proceed until Customer authorizes such work and approves the pricing. Repair or replacement of non-maintainable parts of the Covered System(s) including, but not limited to, unit cabinets, insulating material, electrical wiring, structural supports, and all other non-moving parts, is not included under this Agreement.

11. System Equipment. The purchase of equipment or peripheral devices, (including but not limited to smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers and hoses) from Company shall be subject to the terms and conditions of this Agreement. If, in Company's sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether provided by Company, Customer or a third party, interferes with the proper operation of the Covered System(s), Customer shall remove or replace such device or equipment promptly upon notice from Company. Failure of Customer to remove or replace the device shall constitute a material breach of this Agreement. If Customer adds any third party device or equipment to the Covered System(s), Company shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

12. Reports. Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current report form, which shall be given to Customer, and, where applicable, Company may submit a copy thereof to the local authority having jurisdiction. The report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with Customer.

13. Availability and Cost of Steel, Plastics & Other Commodities. Company shall not be responsible for failure to provide services, deliver products, or otherwise perform work required by this Agreement due to lack of available steel products or products made from plastics or other commodities. In the event Company is unable, after reasonable commercial efforts, to acquire and provide steel products, or products made from plastics or other commodities, if required to perform work required by this Agreement, Customer hereby agrees that Company may terminate the Agreement, or the relevant portion of the Agreement, at no additional cost and without penalty. Customer agrees to pay Company in full for all work performed up to the time of any such termination.

14. Confined Space. If access to confined space by Company is required for the performance of Services, Services shall be scheduled and performed in accordance with Company's then-current hourly rate.

15. Hazardous Materials. Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this Agreement, to the best of Customer's knowledge there is no:

- "permit confined space," as defined by OSHA;
- risk of infectious disease;
- need for air monitoring, respiratory protection, or other medical risk; or
- asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement.

All of the above are hereinafter referred to as "Hazardous Conditions." Company shall have the right to rely on the representations listed above. If Hazardous Conditions are encountered by Company during the course of Company's work, the discovery of such materials shall constitute an event beyond Company's control, and Company shall have no obligation to further perform in the area where the Hazardous Conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company. This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Company shall not be responsible for the testing, removal or disposal of such hazardous materials.

16. Remote Service. If Customer selects Remote Service, Customer understands and agrees that, while Remote Service provides for communication regarding Customer's fire alarm system to Company via the Internet, Remote Service does not constitute monitoring of the system, and Customer understands that Remote Service does not provide for Company to contact the fire department or other authorities in the event of a fire alarm. Customer understands that if it wishes to receive monitoring of its fire alarm system and notification of the fire department or other authorities in the event of a fire alarm, it must select monitoring services as a separate Service under this Agreement. CUSTOMER FURTHER UNDERSTANDS AND AGREES THAT THE TERMS OF SECTION 17.F OF THIS AGREEMENT APPLY TO REMOTE SERVICE.

17. Monitoring Services. If Customer has selected Monitoring Services, the following shall apply to such Services:

A. Alarm Monitoring Service. Customer agrees and acknowledges that Company's sole and only obligation under this Agreement shall be to provide alarm monitoring, notification, and/or Runner Services as set forth in this Agreement and to endeavor to notify the party(ies) identified by Customer on the Contact/Call List ("Contacts") and/or Local Emergency Dispatch Numbers for responding authorities. Upon receipt of an alarm signal, Company may, at our sole discretion, attempt to notify the Contacts to verify the signal is not

false. If we fail to notify the Contacts or question the response we receive, we will attempt to notify the responding authority. In the event Company receives a supervisory signal or trouble signal, Company shall endeavor to promptly notify one of the Contacts. Company shall not be responsible for a Contact's or responding authority's refusal to acknowledge/respond to Company's notifications of receipt of an alarm signal, nor shall Company be required to make additional notifications because of such refusal. The Contacts are authorized to act on Customer's behalf and, if so designated on the Contact/Call List, are authorized to cancel an alarm prior to the notification of authorities. Customer understands that local laws, ordinances or policies may restrict Company's ability to provide the alarm monitoring and notification services described in this Agreement and/or necessitate modified or additional services and related charges to Customer. Customer understands that Company may employ a number of industry-recognized measures to help reduce occurrences of false alarm signal activations. These measures may include, but are not limited to, implementation of industry-recognized default settings; implementation of "partial clear time bypass" procedures at our alarm monitoring center and other similar measures at our sole discretion from time to time. THESE MEASURES CAN RESULT IN NO ALARM SIGNAL BEING SENT FROM AN ALARM ZONE IN CUSTOMER'S PREMISES AFTER THE INITIAL ALARM ACTIVATION UNTIL THE ALARM SYSTEM IS MANUALLY RESET. Upon receiving notification from Company that a fire or gas detection (e.g. carbon monoxide) signal has been received, the responding authority may forcibly enter the premises. Cellular radio unit test supervision, if provided under this Agreement, provides only the status of the cellular radio unit's current signaling ability at the time of the test communication based on certain programmed intervals and does not serve to detect the potential loss of radio service at the time of an actual emergency event. Company shall not be responsible to provide monitoring services under this Agreement unless and until the communication link between Customer's premises and Company's Monitoring Center has been tested. SUCH SERVICES ARE PROVIDED WITHOUT WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

B. Limitation of Liability. Limitations of Remedy. Customer understands that Company offers several levels of Monitoring Services and that the level described has been chosen by Customer after considering and balancing various levels of protection afforded and their related costs. It is understood and agreed by Customer that Company is not an insurer and that insurance coverage shall be obtained by Customer and that amounts payable to Company hereunder are based upon the value of the Monitoring Services and the scope of liability set forth in this Agreement and are unrelated to the value of Customer's property and the property of others located on the premises. Customer agrees to look exclusively to Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or Services supplied by Company will detect or avert occurrences or the consequences thereof that the equipment or Service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its monitoring obligations under this Agreement. Accordingly, Customer agrees that Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences thereof, which the equipment or Service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or Service in any respect, Company's liability with respect to Monitoring Services shall be the lesser of the annual fee for Monitoring Services allocable to the site where the incident occurred or two thousand five hundred (\$2,500) dollars. Such sum shall be complete and exclusive. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S), AS HEREINAFTER DEFINED, OR ANY OF ITS COMPONENT PARTS BY CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of Company, whether direct or indirect, Company's employees, agents, officers and directors.

C. Indemnity, Insurance. Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third-party claims for personal injury, death, property damage or economic loss, arising in any way from any act or omission of Customer or Company relating in any way to the Monitoring Services provided under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any

such action. Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and representatives as additional insureds on Customer's general liability and auto liability policies.

D. No modification. Modification to Sections 17 B or C may only be made by a written amendment to this Agreement signed by both parties specifically referencing Section 17 B and/or C, and no such amendment shall be effective unless approved by the manager of Company's Central Monitoring Center.

E. Customer's Duties. In addition to Customer's duty to indemnify, defend, and hold Company harmless pursuant to this Section 17:

i. Customer agrees to furnish the names and telephone numbers of all persons authorized to enter or remain on Customer's premises and/or that should be notified in the event of an alarm (the Contact/Call List) and Local Emergency Dispatch Numbers and provide all changes, revision and modifications to the above to Company in writing in a timely manner. Customer must ensure that all such persons are authorized and able to respond to such notification.

ii. Customer shall carefully and properly test and set the system immediately prior to the securing of the premises and carefully test the system in a manner prescribed by Company during the term of this Agreement. Customer agrees that it is responsible for any losses or damages due to malfunction, miscommunication or failure of Customer's system to accurately handle, process or communicate data. If any defect in operation of the System develops, or in the event of a power failure, interruption of telephone service, or other interruption at Customer's premises of signal or data transmission through any media, Customer shall notify Company immediately. If space/interior protection (i.e. ultrasonic, microwave, infrared, etc.) is part of the System, Customer shall walk test the system in the manner recommended by Company.

iii. When any device or protection is used, including, but not limited to, space protection, which may be affected by turbulence of air, occupied airspace change or other disturbance, forced air heaters, air conditioners, horns, bells, animals and any other sources of air turbulence or movement which may interfere with the effectiveness of the System during closed periods while the alarm system is on, Customer shall notify Company.

iv. Customer shall promptly reset the System after any activation.

v. Customer shall notify Company regarding any remodeling or other changes to the protected premises that may affect operation of the system.

vi. Customer shall cooperate with Company in the installation, operation and/or maintenance of the system and agrees to follow all instructions and procedures which may be prescribed for the operation of the system, the rendering of services and the provision of security for the premises.

vii. Customer shall pay all charges made by any telephone or communications provider company or other utility for installation, leasing, and service charges of telephone lines connecting Customer's premises to Company. Customer acknowledges that alarm signals from Customer's premises to Company are transmitted over Customer's telephone or other transmission service and that in the event the telephone or other transmission service is out of order, disconnected, placed on "vacation," or otherwise interrupted, signals from Customer's alarm system will not be received by Company, during any such interruption in telephone or other transmission service and the interruption will not be known to Company. Customer agrees that in the event the equipment or system continuously transmits signals reasonably determined by Company to be false and/or excessive in number, Customer shall be subject to the additional costs and fees incurred by Company in the receiving and/or responding to the excessive signals and/or Company may at its sole discretion terminate this Agreement with respect to Monitoring services upon notice to Customer.

F. Communication Facilities.

i. **Authorization.** Customer authorizes Company, on Customer's behalf, to request services, orders or equipment from a telephone company, wireless carrier or other company providing communication facilities, signal transmission services or facilities under this Agreement (referred to as "Communication Company"). Should any third-party service, equipment or facility be required to perform the Monitoring Services set forth in this Agreement, and should the same be terminated or become otherwise unavailable or impracticable to provide, Company may terminate Monitoring Services upon notice to Customer.

ii. **Digital Communicator.** Customer understands that a digital communicator (DACT), if installed under this Agreement, uses traditional telephone lines for sending signals which eliminate the need for a dedicated telephone line and the costs associated with such dedicated lines.

iii. **Derived Local Channel.** The Communication Company's services provided to Customer in connection with the Services may include Derived Local Channel service. Such service may be provided under the Communication Company's service marks or service names. These services include providing lines, signal paths, scanning and transmission. Customer agrees that the Communication Company's liability is limited to the same extent Company's liability is limited pursuant to this Section 17.

iv. **CUSTOMER UNDERSTANDS THAT COMPANY WILL NOT RECEIVE ALARM SIGNALS WHEN THE TELEPHONE LINE OR OTHER TRANSMISSION MODE IS NOT OPERATING OR HAS BEEN CUT, INTERFERED WITH OR IS OTHERWISE DAMAGED OR IF THE ALARM SYSTEM IS UNABLE TO ACQUIRE, TRANSMIT OR MAINTAIN AN ALARM SIGNAL OVER CUSTOMER'S TELEPHONE SERVICE FOR ANY REASON INCLUDING NETWORK OUTAGE OR OTHER NETWORK PROBLEMS**

SUCH AS CONGESTION OR DOWNTIME, ROUTING PROBLEMS, OR INSTABILITY OF SIGNAL QUALITY. CUSTOMER UNDERSTANDS THAT OTHER POTENTIAL CAUSES OF SUCH A FAILURE OVER CERTAIN TELEPHONE SERVICES (INCLUDING BUT NOT LIMITED TO SOME TYPES OF DSL, ADSL, VOIP, DIGITAL PHONE, INTERNET PROTOCOL BASED PHONE OR OTHER INTERNET INTERFACE-TYPE SERVICE OR RADIO SERVICE, INCLUDING CELLULAR OR PRIVATE RADIO, ETC. ("NON-TRADITIONAL TELEPHONE SERVICE")) INCLUDE BUT ARE NOT LIMITED TO: (1) LOSS OF NORMAL ELECTRIC POWER TO CUSTOMER'S PREMISES (THE BATTERY BACK-UP FOR THE ALARM PANEL DOES NOT POWER TELEPHONE SERVICE); AND (2) ELECTRONICS FAILURES SUCH AS A MODEM MALFUNCTION. CUSTOMER UNDERSTANDS THAT COMPANY WILL ONLY REVIEW THE INITIAL COMPATIBILITY OF CUSTOMER'S ALARM SYSTEM WITH NON-TRADITIONAL TELEPHONE SERVICE AT THE TIME OF INITIAL CONNECTION TO COMPANY'S MONITORING CENTER AND THAT CHANGES IN CUSTOMER'S TELEPHONE SERVICE'S DATA FORMAT AFTER THE INITIAL REVIEW OF COMPATIBILITY COULD MAKE CUSTOMER'S TELEPHONE SERVICE UNABLE TO TRANSMIT ALARM SIGNALS TO COMPANY'S MONITORING CENTERS. IF COMPANY DETERMINES IN ITS SOLE DISCRETION THAT IT IS COMPATIBLE, COMPANY WILL PERMIT CUSTOMER TO USE NON-TRADITIONAL TELEPHONE SERVICE AS THE SOLE METHOD OF TRANSMITTING ALARM SIGNALS. ALTHOUGH CUSTOMER UNDERSTANDS THAT COMPANY RECOMMENDS THE USE OF AN ADDITIONAL BACK-UP METHOD OF COMMUNICATION TO CONNECT CUSTOMER'S ALARM SYSTEM TO THE MONITORING CENTER REGARDLESS OF THE TYPE OF TELEPHONE SERVICE USED, CUSTOMER ALSO UNDERSTANDS THAT IF COMPANY DETERMINES IN ITS SOLE DISCRETION THAT CUSTOMER'S NON-TRADITIONAL TELEPHONE SERVICE IS OR LATER BECOMES NON-COMPATIBLE, OR IF CUSTOMER CHANGES TO ANOTHER NON-TRADITIONAL TELEPHONE SERVICE THAT IS NOT COMPATIBLE, THEN COMPANY REQUIRES THAT CUSTOMER USE AN ALTERNATE METHOD OF COMMUNICATION ACCEPTABLE TO COMPANY AS THE PRIMARY METHOD TO CONNECT CUSTOMER'S ALARM SYSTEM TO THE MONITORING CENTER. CUSTOMER UNDERSTANDS THAT TRANSMISSION OF FIRE ALARM SIGNALS BY MEANS OTHER THAN A TRADITIONAL TELEPHONE LINE MAY NOT BE IN COMPLIANCE WITH FIRE ALARM STANDARDS OR SOME LOCAL FIRE CODES, AND THAT IT IS CUSTOMER'S OBLIGATION TO COMPLY WITH SUCH STANDARDS AND CODES. CUSTOMER ALSO UNDERSTANDS THAT IF THE ALARM SYSTEM HAS A LINE CUT FEATURE, IT MAY NOT BE ABLE TO DETECT IF A NON-TRADITIONAL TELEPHONE SERVICE LINE IS CUT OR INTERRUPTED, AND THAT COMPANY MAY NOT BE ABLE TO PROVIDE CERTAIN AUXILIARY MONITORING SERVICES THROUGH A NON-TRADITIONAL TELEPHONE LINE OR SERVICE. CUSTOMER FURTHER UNDERSTANDS THAT THE ALARM PANEL MAY BE UNABLE TO SEIZE THE PHONE LINE TO TRANSMIT AN ALARM SIGNAL IF ANOTHER CONNECTION IS OFF THE HOOK DUE TO IMPROPER CONNECTION OR OTHERWISE.

G. Verification; Runner Service. Some jurisdictions may require alarm verification by telephone or on-site verification ("Runner Service") before dispatching emergency services. In the event that a requirement of alarm verification becomes effective after the date of this Agreement, such services may be available at an additional charge. Company shall not be held liable for any delay or failure of dispatch of emergency services arising from such verification. Where Runner Service is indicated, such services may be provided by a third party. COMPANY WILL NOT ARREST OR DETAIN ANY PERSON.

H. Personal Emergency Response Service. If Customer has selected Personal Emergency Response Services, Customer agrees that the very nature of Personal Emergency Response Services, irrespective of any delays, involves uncertainty, risk and possible serious injury, disability or death, for which Company should not under any circumstances be held responsible or liable; that the equipment furnished for Personal Emergency Response Services is not foolproof and may experience signal transmission failures or delays for any number of reasons, whether or not our fault or under Company's control; that the actual time required for medical emergency providers to arrive at the premises and/or to transport any person requiring medical attention is unpredictable and that many contributing factors, including but not limited to such things as telephone network operation, distance, weather, road and traffic conditions, alarm equipment function and human factors, both with responding authorities and with Company, may affect response.

18. Limited Warranty. COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL, EXCLUDING MONITORING SERVICES, FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING. Where Company provides product or equipment of others, Company will warrant the product or equipment only to the extent warranted by such third party. EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR

EQUIPMENT, IF ANY, SUPPORTED HEREUNDER.

19. Taxes, Fees, Fines, Licenses, and Permits. Customer agrees to pay all sales tax, use tax, property tax, utility tax and other taxes required in connection with the equipment and Services listed, including telephone company line charges, if any. Customer shall comply with all laws and regulations relating to the equipment and its use and shall promptly pay when due all sales, use, property, excise and other taxes and all permit, license and registration fees now or hereafter imposed by any government body or agency upon the equipment or its use. Company may, without notice, obtain any required permit, license or registration for Customer at Customer's expense and charge a fee for this service. If Customer fails to maintain any required licenses or permits, Company shall not be responsible for performing the services and may terminate the services without notice to Customer.

20. Outside Charges. Customer understands and accepts that Company specifically disclaims any responsibility for charges associated with the notification or dispatching of anyone, including but not limited to fire department, police department, paramedics, doctors, or any other emergency personnel, and if there are any charges incurred as a result of said notification or dispatch, said charges shall be the responsibility of Customer.

21. Insurance. Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and representatives as additional insureds on Customer's general liability and auto liability policies.

22. Waiver of Subrogation. Customer does hereby for itself and all other parties claiming under it release and discharge Company from and against all hazards covered by Customer's insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against Company.

23. Force Majeure, Exclusions. Company shall not be responsible for delays, interruption or failure to render services due to causes beyond its control, including but not limited to material shortages, work stoppages, fires, civil disobedience or unrest, severe weather, fire or any other cause beyond the control of Company. This Agreement expressly excludes, without limitation, provision of fire watches; reloading of, upgrading, and maintaining computer software; making repairs or replacements necessitated by reason of negligence or misuse of components or equipment or changes to Customer's premises; vandalism; power failure; current fluctuation; failure due to non Company installation; lightning, electrical storm, or other severe weather; water; accident; fire; acts of God; testing inspection and repair of duct detectors, beam detectors, and UV/IR equipment; provision of fire watches; clearing of ice blockage; draining of improperly pitched piping; batteries; recharging of chemical suppression systems; reloading of, upgrading, and maintaining computer software; corrosion (including but not limited to micro-bacterially induced corrosion ("MIC")); cartridges greater than 16 grams; gas valve installation; or any other cause external to the Covered System(s) and Company shall not be required to provide Service while interruption of service due to such causes shall continue. This Agreement does not cover and specifically excludes system upgrades and the replacement of obsolete systems, equipment, components or parts. All such services may be provided by Company at Company's sole discretion at an additional charge. If Emergency Services are expressly included in the Service Solution, the Agreement price does not include travel expenses.

24. Delays. Company shall have no responsibility or liability to Customer or any other person for delays in the installation or repair of the System or the performance of our Services, regardless of the reason, or for any resulting consequences.

25. Termination. Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined. Company may also terminate this Agreement at its sole discretion upon notice to Customer if Company's performance of its obligations under this Agreement becomes impracticable due to obsolescence of equipment at Customer's premises or unavailability of parts.

26. No Option to Solicit. Customer shall not, directly or indirectly, on its own behalf or on behalf of any other person, business, corporation or entity, solicit or employ any Company employee, or induce any Company employee to leave his or her employment with Company, for a period of two years after the termination of this Agreement.

27. Default. An Event of Default shall include 1) any full or partial termination of this Agreement by Customer before the expiration of the then-current Term, 2) failure of Customer to pay any amount within ten (10) days after the amount is due and payable, 3) abuse of the System or the Equipment, 4) failure by Customer to observe, keep or perform any term of this Agreement; 5) dissolution, termination, discontinuance, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue one or more of the following remedies, 1) discontinue furnishing Services, 2) by written notice to Customer declare the balance of unpaid amounts due and to become due under the this Agreement to be immediately due and payable, provided that all past due amounts shall bear interest at the rate of 1 1/4% per month (18% per year) or the highest amount permitted by law, 3) receive immediate possession of any equipment for which Customer has not paid, 4) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and 5) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

28. One-Year Limitation on Actions; Choice of Law. It is agreed that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year

after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, Agreement, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this Agreement.

29. Assignment. Customer may not assign this Agreement without Company's prior written consent. Company may assign this Agreement without obtaining Customer's consent.

30. Entire Agreement. The parties intend this Agreement, together with any attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their Agreement and the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties, written or oral, and shall constitute the sole terms and conditions relating to the Services. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Company unless made in writing and signed by an Authorized Representative of Company.

31. Headings. The headings in this Agreement are for convenience only.

32. Severability. If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

33. Electronic Media. Customer agrees that Company may scan, image or otherwise convert this Agreement into an electronic format of any nature. Customer agrees that a copy of this Agreement produced from such electronic format is legally equivalent to the original for any and all purposes, including litigation. Customer agrees that Company's receipt by fax of the Agreement signed by Customer legally binds Customer and such fax copy is legally equivalent to the original for any and all purposes, including litigation.

34. Legal Fees. Company shall be entitled to recover from Customer all reasonable legal fees incurred in connection with Company enforcing the terms and conditions of this Agreement.

35. License Information (Security System Customers): AL Alabama Electronic Security Board of Licensure 7956 Vaughn Road, PMB 392, Montgomery, Alabama 36116 (334) 264-9388; AR Regulated by: Arkansas Board of Private Investigators and Private Security Agencies, #1 State Police Plaza Drive, Little Rock 72209 (501) 818-8600; CA Alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, CA, 95814. Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act; NY Licensed by the N.Y.S. Department of the State; TX Texas Commission on Private Security, 5805 N. Lamar Blvd., Austin, TX 78752-4422, 512-424-7710. License numbers available at www.jci.com or contact your local Johnson Controls office.

Committee Meeting Agenda Request Form

Date: 01/29/2019

Department: Benzie County Sheriff's Office, Corrections

Project Name and Scope: Advanced Correctional Healthcare Provision of Inmate Health Service

Is this request for a budget amendment? No

If so, the amendment must be attached.

Project Scope (explain reason for your project or amendment): Updated from LPN to RN

Cost of project \$

Is the project over \$3,500?

If, yes please attach your three bids/quotes.

Is the bid/quote recommended the lowest received: NO

If not the lowest bid/quote, provide a reason for your recommendation? We had the money taken out of last years budget.

Have you checked your fund, do you have the required funds for your project? Yes

Is there a contract/agreement that will need to be signed? Yes

If yes, has the County Attorney reviewed and approved the contract/agreement? *If so, attach the attorney's approval and contract/agreement.*

Please Place an "X" next to the appropriate committee:

Finance XX

B & G

Technology

HR

**Please note, Committee Meeting Agenda Requests will not be considered without the completion of this form. Deadline for submitting forms is the Thursday before the normal Committee Meeting date.*

SECOND AMENDMENT TO THE AGREEMENT FOR THE PROVISION OF INMATE HEALTH SERVICES, BENZIE COUNTY, MICHIGAN

The AGREEMENT entered into on January 14, 2016 by and between the County of Benzie, Michigan, through the Benzie County Sheriff (hereinafter "COUNTY"), and Advanced Correctional Healthcare, Inc. (hereinafter "ACH"), is AMENDED as follows, effective December 3, 2018 at 12:01 A.M.

Section 3.1 is hereby amended as follows:

- 3.1 **ANNUAL AMOUNT/MONTHLY PAYMENTS.** The annualized amount to be paid by the COUNTY to ACH under this AGREEMENT is to be eighty-seven thousand five hundred thirty dollars and fifty-nine cents (\$87,530.59). The COUNTY will make monthly payments of seven thousand two hundred ninety-four dollars and twenty-two cents (\$7,294.22), which is equal to 1/12 of the annualized amount, during the term of this AGREEMENT. ACH will bill the COUNTY approximately thirty (30) days prior to the month in which services are to be rendered. The COUNTY agrees to pay ACH within thirty (30) days of receipt of the bill.

REASON FOR CHANGE: Updated price to match services.

AMENDMENT AGREED TO AND ACCEPTED:

ADVANCED CORRECTIONAL HEALTHCARE, INC.

Jessica Young, Esq, CCHP
President

Date

COUNTY OF BENZIE, MICHIGAN

Tim Schendel
Sheriff

Date

Board Chair

Date

Please complete and return via fax to 309.214.9977 or email to alex.kinzinger@advancedch.com

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ADVANCED CORRECTIONAL HEALTHCARE, INC.

Jessica Young, Esq, CCHP
President

Date

COUNTY OF BENZIE, MICHIGAN

Tim Schendel
Sheriff

Date



Board Chair

2-26-19
Date

Please complete and return via fax to 309.214.9977 or email to alex.kinzinger@advancedch.com

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 1/24/2019

Request to Amend the 2018/19 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
201 000 539.00	State Grants	4,500,000.00
201 000 600.00	Charges for Services	1,000,000.00
201 000 665.00	Interest on Deposits	25,000.00
201 000 699.00	Transfer in - Road funds	1,200,000.00

Total \$ 6,725,000.00

Account to be Increased:

Line Number	Account Name	Amount
201 000 800.00	Contracted Services	6,725,000.00

Total 6,725,000.00

SIGNED: 

Budget not created for 2018/19, as required by auditing standards. This is merely a passthrough. No



Committee Appointments

Committee Name	Date Appointed	Date term Expires
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1-Airport Authority 4yr term -- 1st Thursday @ 9:30 a.m.

Coury Carland	(Commissioner)	01/22/19	12/31/19
Kenneth J. Laurence		06/13/17	03/01/19

1-Benzie-Leelanau Health Department -- Last Thursday of Odd Months @ 3:30

Gary Sauer	(Commissioner)	01/22/19	12/31/19
Dr. George Ryckman	2/18/14	01/22/19	12/31/20
Linda Farrell	(Commissioner)	01/22/19	12/31/19

1-Benzie-Leelanau Health Dept Bd of Appeals - 2year terms; 1 BOC & 2 Citizens

Gary Sauer	Commissioner	01/26/16	12/31/16
Donna Clarke		05/26/15	12/31/16
Mary Pitcher	02/01/11	05/26/15	12/31/16

**1-Benzie Transportation Authority -- formed 4/18/2006 -- 1st Thursday @ Noon
reduced to 7 - Feb 2017**

Eugene Allen	06/17/14	05/10/16	04/30/19
Amy Herczak	02/18/14	04/11/17	04/30/20
Anne Noah		04/11/17	04/30/20
Jennifer Kolinske		04/11/17	04/30/19
Susan Kirkpatrick	4/28/15	04/24/18	04/30/21
Eric VanDussen	04/15/2014	04/11/17	04/30/20
Patty Roth		06/26/18	04/30/21
Evan Warsecke -- Liaison		01/22/19	12/31/19

1-BVTMC Board 3yr terms 6 member -- 1st Tuesday @ 4:30 p.m.

Gary Pallin (Beulah)		06/28/16	04/15/19
John Wheeler, Alt (CLPRA)		06/28/16	04/15/19
Gregory Nowell, Alt (CLPRA)		06/28/16	04/15/19
Paul Bare (CLPRA)	3/18/14	06/28/16	04/15/20
Dan Schoonmaker (CLPRA)	4/15/11	06/28/16	04/15/20
Janet (Jen) Whiting	Elberta	05/24/16	08/01/19
Coury Carland	Alt Comm/P&R Rep	01/22/19	12/31/19
Gary Sauer	Commissioner	01/22/19	12/31/19
FlintWyatt	(FBVT Rep)	04/12/16	12/31/19
Charles Syer	(Thompsonville)	11/12/18	04/15/21
John Rothhaar	11/14/17	02/12/19	04/15/22

2-Board of Canvassers 4yr terms -- Day After Each Election @ 1:00 p.m.

Laura Bancroft	(REP)	10/10/17	11/01/21
Ray Nichols	(DEM)	10/10/17	11/01/21
Janice Mick	(REP)	10/13/15	11/01/19
Ronald Dykstra	(DEM)	10/20/15	11/01/19

2-Brownfield Authority - Est 6/19/2012; merged with EDC Sept 2017

1-Building Authority 3yr Term 4 member -- As Needed - Increased to 5 8/2017

Thor Goff	1/9/18	12/18/18	12/31/21
Steve Houghton	12/18/18	12/18/18	12/31/21
Jeffrey L. Johnson	1/9/18	01/09/18	12/31/19

Eric L. VanDussen	1/9/18	01/09/18	12/31/19
James R. Clark	1/9/18	01/09/18	12/31/20
Michelle Thompson - by statute	06/01/12	01/17/12	
Dawn Olney - by statute	01/01/00	01/17/12	
Art Jeannot - Liaison		01/22/19	12/31/19

1-CDBG/Community Development Block Grant 5yr Term -- 4th Thursday @ 10:30 a.m.

Jean Bowers	01/18/00	02/18/15	12/31/19
Carol Dye		02/12/19	02/01/24
Dawn Olney	01/18/00	02/18/15	12/31/19
Art Jeannot (Commissioner)		01/22/19	12/31/19
Amy Bissell	8/18/09	02/18/15	12/31/19

1-Construction Board of Appeals 2 yr term

Roger Papineau	5/26/15	12/18/18	12/31/20
Randy Olsen	1/16/07	12/18/18	12/31/20
Rodney Moore	1/16/07	12/18/18	12/31/20
Caleb Luibrand	1/16/07	01/22/19	12/31/20
Richard Krupp	1/16/07	04/11/17	12/31/18

County Library Board 5yr term -- Dissolved 8/21/2007

1-Economic Development Corp 6yr term -- Alt Mondays @ 10:30 a.m.

Roger Griner	12/18/18	12/18/18	01/31/24
Coury Carland (Commissioner)		01/22/19	12/31/19
Art Jeannot (Commissioner)		01/22/19	12/31/19
Courtney Gillison		03/08/16	12/31/22
Robert Russell		06/26/18	01/31/22
Mary Carroll	11/1/11	03/04/14	01/31/20
Ed Kowalski		03/08/16	01/31/22
Blake Brooks	12/21/10	04/11/17	01/31/23
Paula Figura	2/12/19	02/09/19	01/31/25

2-EMS -- renamed from ALS 7/2006 -- Monthly; 3/19/08 Reduced to 7 members

8/21/2012 -- Increased to 9 members -- 3 Years

Gaylord Jowett - At Large	09/24/13	12/06/16	12/31/19
Martha Bates - Almira	11/18/14	04/11/17	12/31/19
Jim Franke - Tville	12/16/14	12/05/17	12/31/20
Bob Roelofs -- voting member		01/22/19	12/31/19
Tim Markey -- Fire Chief Rep			12/31/19
Neal Nye - At Large	01/04/05	02/13/17	12/31/20
Mike Mead - At Large		11/14/17	12/31/20
Chris Parrish - ALS - Non Voting	8/23/16	08/23/16	12/31/21
Elizabeth Merrill - BLS - Non Voting	12/13/17	12/18/18	12/31/21
Michelle Thompson -- Ex Officio		09/21/12	
Ted Schendel -- Ex Officio		01/15/13	
Undersheriff (?) -- Ex Officio		01/15/13	

1-Human Services (was FIA) 3yr term -- Monthly

Scott Harrison	State Appointment	11/01/18	10/31/21
Gaylord Jowett	8/9/2016	11/14/17	10/31/20
Ann Loveless		01/24/17	10/31/19

Gary Sauer	(Commissioner)	01/22/19	12/31/19
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FOC Citizens Advisory Committee 3yr term -- Dissolved 10/18/05

2-Jury Board 6yr term -- quarterly

Elizabeth Shrake	5/23/2017	05/23/17	05/01/23
Jean Bowers	05/01/01	04/02/13	05/01/19
Janice Robinson Mick		06/13/17	05/01/21

1-Land Bank Authority - 3 year term

County Treasurer		04/05/11	No Expiration
Sherry Taylor - Liaison		01/22/19	12/31/19
Mark E. Roper	4/5/11	04/10/18	04/05/21
Terry Money	4/5/11	04/10/18	04/05/21
Amy Bissell	4/5/11	04/10/18	04/05/21
Tom Longanbach	4/5/11	01/22/19	04/05/22

Medical Examiner

Dr. Goslinoski	03/21/17
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1-Manistee-Benzie CMH - 3yr term -- 2nd Thursday @ 10:00

Donald C. Smeltzer (B)	1/2007	04/26/16	03/31/19
Donald R. Tanner (B)	5/12/2016	04/10/18	03/31/21
Coury Carland (B) (Commissioner)		01/23/18	03/31/20
Linda Farrell (B) (Commissioner)		01/22/19	03/31/20
Mary O'Connor Heitjan (B)		04/10/18	03/31/21

1-Parks and Recreation Commission 3yr term -- Alt Months As Needed

Tad Peacock	02/18/14	12/06/16	12/31/19
Sean Duperron	01/2011	12/06/16	12/31/19
Barbara K. Skurdall	4/17/07	12/06/16	12/31/19
Charles Kraus	12/18/18	12/18/18	12/31/21
Susan Zenker	7/24/2018	12/18/18	12/31/21
Cathy Demitroff	02/20/07	12/18/18	12/31/21
Walter Roch von Rochsburg (Planning Rep)		11/14/17	12/01/19
Ed Hoogterp (Drain Commissioner)		01/01/17	No Expiration Date
Coury Carland (Commissioner)		01/22/19	No Expiration Date
Ted Mick (Road Commission Rep)		01/01/13	No Expiration Date

1-Planning Commission -- 2nd Thurs @ 6:30 p.m

November 14, 2017 New Ordinance Adopted			
Coury Carland	Ex Officio -- BOC	01/22/19	12/31/19
Chris Walrad	Educ (School Rep)	02/13/18	12/01/20
Chuck Beale - Blaine Twp	11/14/17	12/18/18	12/01/21
Betsy Evans - Joyfield Twp	11/14/17	12/18/18	12/01/21
Irene Dunham-Thayer - Colfax	2/13/18	12/18/18	12/01/21
Walter Roch von Rochsburg - Ffort	2/7/12	11/14/17	12/01/19
Vince Edwards - Vill of Lake Ann	11/14/17	11/14/17	12/01/19
Rosemary Naulty - Lake Twp	2/13/18	02/13/18	12/01/19
Jason Barnard - Benz & Platte Twp	2/13/18	02/13/18	12/01/19
James Clark - Inland Twp	11/14/17	11/14/17	12/01/20
Greg Wright - Crystal Lake Twp	2/13/18	02/13/18	12/01/20

Public Safety Committee 3yr term -- Dissolved 7/18/2006

Remonumentation Peer Group -- Appted by BOC 9/2/2014

Christy Andersen	09/02/14
John Korr, Jr.	09/02/14
Craig McVean	09/02/14
Pat Bentley	09/02/14
Wendy Papineau	09/02/14

Road Commission 6yr term -- 2 Times per Month - Elected Positions beginning 2010

**2-Veterans Affairs Committee (8/21/12) 5 members; 3yr term -- Appted by BOC
formerly Soldiers & Sailors Relief ; 7 members 3/21/2017 - 4 years**

			12/31/18
Lawrence "Camp" Bailey	01/21/14	12/06/16	12/31/19
Gary Fender	8/28/18	12/05/17	12/31/21
Dr. Donald E Schaffer	12/18/18	12/18/18	12/31/22
Kirt A. Giddis	2/19/2013	12/05/17	12/31/21
Bob Roelofs		03/21/17	12/31/20
Ed Kowalski		03/21/17	12/31/20

**2-Solid Waste Advisory 3yr term --inc to 11 members 12/19/06 -- Qtly 1st Wed @ 5 p.m.
~~2009 reduced to 10 members; 2015 reduced to 7 members 2 year terms~~**

Todd Warren	3/21/06	12/18/18	12/31/20
Dennis Fischgrabe	2/19/13	11/14/17	12/31/19
Evan Warsecke	Commissioner	01/22/19	12/31/19
David Zempel	11/14/17	11/14/17	12/31/19
David Schaffer	12/18/18	12/18/18	12/31/20
		11/14/17	12/31/19
Marlene Wood	5/24/16	11/14/17	12/31/19

2-Workforce Development Board 2yr term -- COG POB 506, TC 49685-0506

Doug Rath	8/22/2017	08/22/17	12/31/19
Betty Workman	12/18/2012	12/20/16	12/31/18

Zoning Board of Appeals; Dissolved 5/4/2010

Zoning Terminated 3/31/2010

Updated 2/12/2019

Dawn Olney

From: chrisc@thenndf.org
Sent: Wednesday, February 13, 2019 3:04 PM
To: J Zylstra
Cc: Dawn Olney
Subject: Solid Waste Advisory Committee - Letter of Interest
Attachments: Letter of Interest SWAC - Christopher.pdf

Hello Jesse,

I have attached my Letter of Interest for the Solid Waste Advisory Committee. If you have any questions please feel free to contact me with the information below.

"To whom it may concern:

I am interested in serving on the Solid Waste Advisory Committee. I will bring to the committee a sincere interest in serving the community and my colleagues at the Benzie County Government Center and a background that might be useful to the committee. Currently I am the Operations Manager at Northwest Native Development Fund with a primary focus on Grant Research and Retaining, as well as financial projection and budget allocation for our \$5.4 million dollar organization and \$2.3 million dollar lending portfolio. I also bring experience with human resources management, business planning and development, and portfolio management. I have been in the non-profit finance industry for 4 years, with my current position held for the past 2 years. I am a full-time resident of Frankfort, MI.

Thank you for your consideration. Please let me know if you require any further information. I can be contacted at chrisc@thenndf.org or by telephone at 734-395-1445."

Thank you!

-Christopher

Christopher Cote
Operations Manager
Northwest Native Development Fund
734.395.1445
chrisc@thenndf.org
www.thenndf.org



Virus-free. www.avg.com

RECEIVED

FEB 14 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

February 13, 2019

2/27/19
4:30 pm

To whom it may concern:

I am interested in serving on the Solid Waste Advisory Committee. I will bring to the committee a sincere interest in serving the community and my colleagues at the Benzie County Government Center and a background that might be useful to the committee. Currently I am the Operations Manager at Northwest Native Development Fund with a primary focus on Grant Research and Retaining, as well as financial projection and budget allocation for our \$5.4 million dollar organization and \$2.3 million dollar lending portfolio. I also bring experience with human resources management, business planning and development, and portfolio management. I have been in the non-profit finance industry for 4 years, with my current position held for the past 2 years. I am a full-time resident of Frankfort, MI.

Thank you for your consideration. Please let me know if you require any further information. I can be contacted at chrisc@thenndf.org or by telephone at 734-395-1445.

Sincerely,



Christopher Cote
Operations Manager
Northwest Native Development Fund

3232 S Scenic Hwy
Frankfort, MI 49635

chrisc@thenndf.org
734.395.1445

RECEIVED

FEB 14 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

February 26, 2019

Coury Carland
PO Box 555
Beulah, MI 49617

Dear Coury:

At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, February 26, 2019, the Board re-appointed you to the Airport Authority thru the end of the year.

Your term will expire on December 31, 2019.

The Board of Commissioners would like to thank you for your continued interest and willingness to serve on this board.

Please stop by the office during regular business hours to take the Oath of Office.

Sincerely,

A handwritten signature in black ink that reads "Dawn Olney". The signature is fluid and cursive, with a long, sweeping line extending from the end of the name.

Dawn Olney
Benzie County Clerk

ACTION ITEMS

Correspondence

BENZIE COUNTY VETERANS AFFAIRS COMMITTEE

Meeting Minutes

Monday, January 14, 2019, 9:00am

Conference Room 206, Governmental Center, 448 Court Place, Beulah , Michigan

Roll Call, Bailey, Fender, Giddis, Kowalski, Shaffer, Roelofs; 6 present

A moment of silence was followed by the Pledge Of Allegiance

A motion by Don, supported by Gary to approve the agenda as amended, (approved)

A motion by Ed, supported by Kirt to approve the meeting minutes of the January14 meeting, (approved)

PUBLIC COMMENT (none)

Elections; Bob was elected as the Chairperson, Ed was elected as the Vice Chairperson

DIRECTOR REPORT

A. Karen Korolenko, reported on how busy the office has been. NW MCAA will be assisting with free income tax assistance. The possibility of adding Phil Babcock as an alternative VSO who represents the American Legion. Phil is an accredited Department VSO and brings many years of experience. Possibly working on establishing a CBOC in the western region near Ludington

Outside Veterans Meetings:

Gary attended the GTAVC meeting, we have authorized the county to be represented monthly.

Committee action Items:

Kirt presented an invoice from Superior Monument for recent Veteran bricks, \$1283.00. There was a motion by Kirt and support by Ed to pay the bill (approved)

Old Business

a. Pavilion update, Bob had talked to the builder recently and it was decided to hold off until the weather improved. Continued contact will remain between both parties.

New Business, (none)

Second public comment (none)

Mileage, bills and per diem; a motion by Ed and supported by Gary to approve as presented,

Roll call vote, 6 yes, approved, meeting was adjourned at 10:14am

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FEB 11 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday January 31, 2019 at 9:30 AM.

Present: Chairman Bob Rosa Manager Matt Skeels
Vice-Chairman James Bowers Clerk Jennifer Kolinske
Member Tim Mick

Motion by Comm Mick and supported by Comm Bowers to amend the agenda adding LED Lighting Bid to the agenda. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Minutes from 1/17/19 were accepted as presented.

Motion by Comm Bowers and supported by Comm Mick to pay bills #45793 to # 45832 in the amount of \$56,972.22 and Payroll #2 and #2a for \$67328.90. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Work Summary:

Mike Johnson Shop Foreman/Facility Manager – Not Available

Scott Fasel Superintendent – Not Available

Standing guest: Gary Sauer, County Commissioner – Village of Elberta was approached by the City of Frankfort regarding fisherman's landing project; there would be the issue of hooking into the existing sewer line. DNR applying for trust fund grant for beach proposal. Meeting in Elberta this evening at 7:00 PM. Maples is at 95% occupancy. County has authorized spending \$14,000 to change out locking system at the facility to comply with Michigan state requirements. A firm has been selected for the space needs study/plans. Decision was made to focus only on government center at this time. It will now be presented to the full board for approval. Eight people applied for the Public Defender/Chief Defender position. Interviews will be held on February 15, 2019. Attending health department meeting, well inspections were discussed as a potential issue for county residents.

Public Input: - None

Items Before the Board:

Carmean Road/Brundage Road Shoulder Work Estimate – Manager Skeels presented shoulder work estimate with an estimated cost of \$52,073.27 to the board. Discussion was held regarding creating list of township roads with issues by highest to lowest priority. Manager Skeels will work on creating a list of roads. Ron Evitts suggest Townships contact the State of Michigan to see if there might be funds available. Motion by Comm Bowers and supported by Comm Mick to approve paying for base and shoulder work for Carmean & Brundage Road with an estimate of \$52,073.27 with Inland Township paying for paving work. Inland Township's Local Road distribution of \$10,595.89 will be used towards the shoulder work leaving an estimated balance of \$41,477.38 to be paid by Benzie County Road Commission for shoulder work. Inland Township will pay \$100,000 towards paving work in FY 2019 with the remaining balance due in FY 2020. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

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FEB 15 2019

206

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Admin Rules v's Union Contract-Bereavement Draft – Motion by Comm Bowers and supported by Comm Mick to update the Bereavement section of the Administrative Personnel Manual to match the current union contract. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

LED Lighting Bid – Manager Skeels presented a bid to finish LED light conversion. Motion by Comm Rosa and supported by Comm Bowers to accept the bid of \$1,993.02 from Meekhof Electric. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Correspondence/Information/Discussion:

Update on 2019 Primary Paving Projects – Manager Skeels discussed changes to the 2019 paving project list. Copmish will be taken off and moved to 2020 or 2021. Working on estimates for Love, Point Betsie, Esch and Saffron Roads.

Paving Bid Packets A & B – Bid packets went out last Friday, expect to receive bids from Elmer's, Reith Riley and ATP/Molon. Will be drafting a Bid packet C to send out which will include projects in Almira and Benzonia Townships.

1st QTR 2019 Financials – Clerk Kolinske presented 1st quarter financials to the board.

Public Input: Alan from ATP thanked the board for many years of doing business with him. Molon will be buying ATP this spring. Ron Evitts asked that we take a look at the "No Turn Around" sign the property owner installed on Nostwick Road.

Board Round Table: Manager Skeels new employment contract was signed which was approved at prior board meeting. Clerk Kolinske informed the board that our new copier has been ordered with a cost of approximately \$2,900 and new desks have been installed for our Administrative Assistant as well as the Financial Manager's office areas. Sheriff's office will be running air boat down Platte River to break up ice dams. They have requested use of our excavator to pull boat out of the water when done. Office furnace replacement will be next week. Skid Steer has arrived with all the attachments we purchased.

Meeting Adjourned at 10:50 AM

Minutes approved 2/14/19.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk