

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

June 25, 2019

Frank F. Walterhouse Board Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. **CALL TO ORDER**

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 6/11/2019

PUBLIC INPUT

PUBLIC HEARING – TAX RATE

ELECTED OFFICIALS & DEPT HEAD COMMENTS

COMMISSIONER REPORTS –

COUNTY ADMINISTRATOR’S REPORT –

FINANCE – Approval of Bills

COMMITTEE OF THE WHOLE – 6/11/2019 Consent

COMMITTEE APPOINTMENTS –

ACTION ITEMS – Resolutions: 2019-016 Truth and Taxation; 2019-017 Area

Agency on Aging Multi Year Plan

PRESENTATION OF CORRESPONDENCE

UNFINISHED BUSINESS

NEW BUSINESS –

10:00 Bob Schlueter – AAA Annual Report

10:15

10:30

PUBLIC COMMENT

ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Linda Farrell (Crystal Lake, Frankfort)	231-882-6620
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Sherry Taylor (Homestead).....	231-882-5452
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

June 11, 2019

The Benzie County Board of Commissioners met in a regular session on Tuesday, June 11, 2019, in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Gary Sauer.

Present were: Commissioners Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke

The invocation was given by Commissioner Sauer and the Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as presented. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Nye, seconded by Farrell, to approve the regular session minutes of May 25, 2019 as amended on page 4. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

9:03 a.m. Public Input – None

PUBLIC HEARING – 2019 TAX RATE

Tom Longanbach, Equalization Director, spoke regarding the process for setting the tax rate with the Headlee Rollback. It was discussed that the publication for the public hearing had an incorrect date listed so this matter will need to be re-advertised and the public hearing held on June 25, 2019.

Motion by Jeannot, seconded by Roelofs, to repost and republish the Notice of Public Hearing on Increasing Property Taxes for June 25, 2019 at 9:00 a.m., adding CORRECTED to the title and change the date to be levied in 2019. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Tom Longanbach will send all township treasurers an email regarding the delay.

9:36 a.m. Open Public Hearing – No comments

Motion by Jeannot, seconded by Farrell, to close the public hearing. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Frank Post, Emergency Manager, provided a written May 2019 activity report. He also spoke regarding the Frankfort Independence Day Incident Action Plan.

Comm Farrell stated that they do a terrific job on July 4 and asked if there was any way to keep the cars out of the alleys for those people that walk to town and use the alleys when leaving.

Mr. Post also stated that they have 20 water-filled barricades to use.

Comm Roelofs inquired of his activity with the Rolling Thunder Ride? Mr. Post stated that he has just a few traffic control areas that he handles.

COMMISSIONERS

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June 11, 2019

Susan Boyd, Finance Manager, reported that she has received the final bill from Municipal Analytics and it was \$1,450 less than the quote. She inquired regarding the scheduling of budget hearings. She will send out an email to all commissioners to determine dates and times of availability.

911 Central Dispatch May 2019 report received.

State 911 Financial Statement for January 1, 2018 – May 4, 2018 received.

COMMISSIONER REPORTS

Comm Taylor stated that Homestead Township will have the township property surveyed to determine the boundaries of the easement to the ball fields and the Lions Club; the school will be deeding the ballpark over to the township. Village of Honor's street maintenance employee has given his two-week notice. The village is looking to pave some roads and have sent the bids back for further clarification regarding gravel on the edge of the roads. Ms. Taylor attended a meeting of the Animal Control regarding the Strategic Plan.

Comm Warsecke reported that Inland Township raised about \$3,000 with the propane tank refill event and collected 24 units of blood. Windsonnett Stables also donated \$2,000. Inland Township will hold a Public Hearing on June 25 at 6:00 p.m. regarding withdrawing from the Joint Homestead Inland Planning Commission. Inland approved a Medical Marijuana Ordinance. June 22 they will hold a Community Day in the Park at the Lake Ann Park on Lake Ann Road.

Comm Roelofs reported that they welcomed Tyson Burch as the newest member of the Veterans Affairs Committee. Last week Mr. Roelofs and the Byce & Associates team met with all departments regarding the space needs -- Thank you to all. June 23 – 28 he will be out of town. June 15 will be the Rolling Thunder event. 1 p.m. will be their arrival at the Veterans Memorial. Reported on the progress of the VA Clinic in Traverse City – should be completed mid-November 2019.

Comm Nye reported that the Village of Benzonia is continuing to update their Master Plan and Parks & Recreation Plan. Village of Beulah is making their final payment on the water project. Beulah Boosters held a clean-up day last weekend in the Village of Beulah. June 5 and 10 the EDC had presentations from Merit, Eclipse and Aspen regarding broadband.

Comm Farrell attended the Frankfort Elberta school board meeting last evening and they approved the operational budget for next year; they also set their school calendar, is September 3, 2019 as their first day and June 9, 2020 as their last day. The SRO has been introduced to all of the students.

Comm Jeannot reported that on June 4 he and Roger Griner were in Lansing to meet with Rep O'Malley regarding rail freight and they also attended a transportation committee meeting while they were there. Reported that there is a minimum of two years to get ready for road repairs. Attended the annual Venture North luncheon. Lake Township is having discussions regarding how many dispensaries will be allowed. Almira Township will be holding two fire and EMS interviews next week.

Chairman Sauer commented on the Traverse Connect and they are trying to get people into the program, but are only focusing on Traverse City. Blaine Township Clerk, Courtney Gillison, is leaving effective June 30. He will be meeting with the Village of Beulah and the DNR regarding the

COMMISSIONERS

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June 11, 2019

trail on June 13 at 8:00 a.m. Will be interviewing 2 people on Thursday for the Emergency Manager position. MAC is concerned about the Indigent Defense funding – we pay then they refund – not the way it started out. Chairman Sauer has asked Comm Jeannot to head up the County Administrator's review. Road commission says that local road paving will begin June 12 – Elmer's were awarded the bids.

10:40 a.m. Break

10:45 a.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT

- Mr. Deisch provided a written report.
- MERS letter – reducing the investment assumption from 7.75% to 7.35% and will be reducing the wage inflation assumption from 3.75% to 3.00%.
- Will have a follow-up phone conversation tomorrow regarding the space needs with Byce and Associates.
- Community Forum regarding Blight on Thursday, June 13.
- Will discuss the finance review tomorrow with the department heads and set priorities to bring back to this board.
- The sidewalk/parking lot is being redone for handicap accessibility.
- Paving of the parking lot will start Friday at 1 p.m. and continue to Saturday. Striping will be done on Sunday.

FINANCE

Bills: Motion by Warsecke, seconded by Nye, to approve payment of the bills from May 29, 2019 thru June 11, 2019 in the amount of \$317,873.70, as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, spoke regarding the Land Sale Proceeds Report and would suggest that we not transfer funds this year and wait for the lawsuit to be completed.

COMMITTEE OF THE WHOLE

Motion by Warsecke, seconded by Roelofs, to approve item 1 of the May 28, 2019 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

COMMITTEE APPOINTMENTS – None

ACTION ITEMS – None

PRESENTATION OF CORRESPONDENCE

- Betsie Valley Trailway Management minutes of May 14, 2019 received.
- Letter received from the Dept of Agriculture & Rural Development regarding St. Ambrose Cellars dated May 16, 2019 received.
- Road Commission minutes of May 16, 2019 received.
- Health Department minutes of May 23, 2019 received.

COMMISSIONERS

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June 11, 2019

- Wexford County resolution regarding Funding the Great Lakes Restoration Initiative received.
- Crystal Lake and Little Platte Lake lake level report received for May 2019 received.
- Gratiot County resolution regarding Veterans Services Grant Funding received.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

11:12 a.m. Public Input

Ron Berns, 911 Central Dispatch Director, reported on the tower top amplifier; audit is from the surcharge from the state – 2018 figures are used.

Dave Garner, local contractor, reported that the building department is dragging their feet on a project of his.

11:18 a.m. Public Input Closed

Comm Farrell reported that she will be out of town June 15 – 22.

Motion by Roelofs, seconded by Warsecke, to adjourn at 11:20 a.m. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Gary Sauer, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of May 25, 2019 as amended on page 4.
3. Approved payment of the bills in the amount of \$317,873.70, as presented.
4. Approved item 1 of the May 28, 2019 Committee of the Whole Consent Calendar as presented.

Committee of the Whole

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May 28, 2019

Motion by Warsecke, seconded by Roelofs, to approve the Committee of the Whole Consent Calendar as follows:

1. To discuss internally at the department head meeting and prioritize and bring back to this board the recommendation no later than four (4) weeks out.

BENZIE COUNTY

CORRECTED

NOTICE TO THE PUBLIC

A PUBLIC HEARING WILL BE HELD ON THE COUNTY'S RESOLUTION IMPOSING 2019 SUMMER PROPERTY TAX LEVY AS IT APPLIES TO THE 2019-2020 FISCAL YEAR BUDGET AT THE GOVERNMENT CENTER IN BEULAH, BEGINNING AT:

9:00 a.m. Tuesday, June 25, 2019

AS REQUIRED BY THE TRUTH IN TAXATION ACT, THE COUNTY GENERAL OPERATING MILLAGE RATE PROPOSED TO BE LEVIED WILL BE A SUBJECT OF THIS HEARING.

Benzie County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities upon twenty-four (24) hours notice to Benzie County. Individuals with disabilities requiring auxiliary aids or services should contact the Benzie County Clerk by calling as follows:

Dawn Olney
Benzie County Clerk
(231) 882-9671

Posting Date: 6-12-2019

Posting Time: 11:15 am

TRUTH IN TAXATION NOTICE

INSTRUCTIONS TO LOCAL GOVERNMENTS

This notice is not required if the local taxing unit complies with section 16 of the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, being section 141.436 of the Michigan Compiled Laws. If a local taxing unit does not comply with Section 16 of the Uniform Budgeting and Accounting Act, the following instructions still apply.

Section 211.24E MCL requires that notice of public hearing be published by a local taxing unit which proposes to increase operating tax levied over the maximum amount allowed to be levied without a hearing. Notice may be published alone or included with the notice of public hearing on a unit's budget held pursuant to Section 141.412 MCL. The model notice at right fulfills the requirements under Section 211.24E MCL. It can be completed with all the information provided for, detached from these instructions and provided to the appropriate newspaper for publication.

Other pertinent information can be included in the notice. This sample notice form meets minimum legal requirements.

In addition to publishing requirements, the notice must be posted at the principal office of the taxing unit.

The notice must be published in a newspaper of general circulation in the taxing unit. Publication must occur six or more days before the public hearing.

The proposed additional millage rate must be established by a resolution adopted by the governing body of the taxing unit before it conducts the public hearing.

Not more than ten days after public hearing, a taxing unit may approve the levy of an additional millage rate equal to or less than the proposed additional millage rate that was published and on which a public hearing has been held.

INSTRUCTIONS TO NEWSPAPER

The following notice is required by Section 211.24E MCL which provides:

1. The body of the notice must be set in 12 point type or larger.
2. The headline "Notice of Public Hearing on Increasing Property Taxes" must be set in 18 point type or larger.
3. The notice cannot be smaller than 8 column inches by 4 horizontal inches.
4. The notice cannot be placed in the portion of the newspaper reserved for legal notices or classified advertising.

CORRECTED Notice of Public Hearing on Increasing Property Taxes

The Board of Commissioners
name of governing body

of the County of Benzie
name of taxing unit

will hold a public hearing on a proposed

increase of 0.1580 mills in the operating
rate

tax millage rate to be levied in 2019
year

The hearing will be held on Tuesday,
day

June 25, 2019 at 9:00 a.m.
date time a.m./p.m.

at 448 Court Place

Beulah, MI 49617
place - address

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 4.8 % over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved the operating revenue will ~~decrease~~ by .71 % over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

Benzie County Board of Commissioners
name of taxing unit

448 Court Place
address

Beulah, MI 49617
address

telephone

Elected Officials And Department Heads

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
JUNE 19, 2019
4:30 P.M.**

Agenda

Please turn off your cell phones and any other electronic devices

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of the June 19, 2019 Agenda
Approval of Minutes from the previous meeting – May 15, 2019
Suggestion Box Contents
Public Input (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)
Finance Committee Report - Approval of BSR Financial Statements for May 2019

Information Items

- A. Directors Report – May 2019/June 2019
- B. Program/Services Report – May 2019
- C. Senior Center Update – May 2019/June 2019
- D. Board of Commissioners Update

Action Items

- 1. Approve the proposal for The Gathering Place Senior Center updated mortgage loan and any additional amount for a down payment

New Business

- 1. Board Members assistance with the Frankfort and Beulah 4th of July Parades.
- 2. Future Personnel Committee Meeting

Old Business

- 1. Fund Develop Committee Update - Build-a-Van/Walk-a-Thon
- 2. MERS Update

Public Comment

(Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING
July 17, 2019 @ 4:30 pm
The Gathering Place Senior Center
Honor, MI 49640

RECEIVED

JUN 19 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH MI 49617

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING**

May 15, 2019

Chair Beverly Holbrook called the meeting to order at 4:33 pm. Prayer of invocation was given by Al, and the Pledge of Allegiance was said by all.

Roll Call:

Nancy Mullen-Call, Anne Dawe, Ron Dykstra, Jane Elzerman, Beverly Holbrook, Ron Dykstra, Rosemary Russell, Al Amstutz, Barbara Johnson, and Deborah Rogers, Excused are Denise Favreau, and a resignation from Shirley Robert was accepted. Also present are Sabra Boyle, Douglas Durand, county commissioner Shery Taylor and public Mackenzie Russell

Approval of Agenda

- Motion to approve the agenda with additions was made by Rosemary and seconded by Jane all Ayes being heard, the motion to approve the agenda was moved.

Minutes

- A motion to approve the minutes of the previous meeting was made by Al and seconded by Ron All ayes being heard, the motion was carried to approve the previous minutes..

Public Input

- A. The suggestion box was empty
- B. No other public input.

Finance Committee

A statement of financial income and expense was submitted to the board. A review of the financials was given by Doug to the board members. A motion to accept the finance committee report was made by Nancy Mullen-Call and seconded by Jane Elzerman, all Ayes being heard the motion was carried.

Information Items

A. Directors Report: April- May 2019

A copy was submitted by Douglas Durand and received by the board. Doug gave some highlights of this report including the build a van project is at just under \$24,000. A large donation was made by Benzie County 100 women. the donation was at \$10,100. Thanks to the Women of Benzie County and to Nancy for putting our name in for this donation.

B. Program Services report for April 2019

A program services report was submitted and accepted by the board.

C. Senior Center Update report for May 2019 was submitted and accepted by the board.

We continue to be very busy with activities.

D. Board of Commissioners Update presented by Sherry Taylor

1. An audit of the county is occurring, there were some issues with time sheets not having signatures on them.
2. Mers issue with funding this program.
3. Memorial day Celebration at the park
4. broadband the county has 3 proposals to review.

Action Items

1. Executive Director ETO carry over.
 - a. Our executive director has accumulated 144.5 hours of ETO a motion was made to allow the executive director to carry over his unused ETO.
 - b. Roll call Nancy Mullen-Call, yes, Anne Dawe, yes, Ron Dykstra, yes, Jane Elzerman, Yes, Beverly Holbrook, Yes Rosemary Russell, Yes. Al Amstutz, Yes and Deborah Rogers. Yes The motion to allow the executive director to carry over his unused ETO was passed by unanimous vote of the board.
 - c. There was also a discussion with Doug to begin to take his time off so he doesn't burn out.
2. Approval of HDM vehicle purchase from submitted bids.
 - a. There was discussion regarding the best way to go about this; the board suggested that Doug be allowed to make a decision on which vehicle to purchase based on test driving of the vehicles. This way we know that the vehicle will meet the needs of BSR. Doug agreed to test drive the vehicles and make a decision along with input from Jeff as to which vehicle to purchase and to go ahead and purchase that vehicle.
 - b. A motion was made by Nancy and seconded by Ron to allow Doug to make the decision on which vehicle to purchase and to go ahead and purchase the vehicle. Roll call Nancy Mullen-Call, yes, Anne Dawe, yes, Ron Dykstra, yes, Jane Elzerman, Yes, Beverly Holbrook, Yes Rosemary Russell, Yes. Al Amstutz, Yes and Deborah Rogers. Yes The motion to allow the executive director to make a decision on which vehicle to purchase, and to purchase the vehicle for HDM was passed by unanimous board vote.
3. New walk a thon banner:
 - a. An estimate was given to the board for review to purchase a new double sided banner for the walk a thon.
 - b. After review of the estimate it was noted it was for a single sided banner only. Al will look at correcting the estimate and ensuring that we receive a double sided banner.
 - c. A motion was made by Rosemary and seconded by Ron to purchase a new double sided banner for the walk a thon. Roll Call Nancy Mullen-Call, yes, Anne Dawe, yes, Ron Dykstra, yes, Jane Elzerman, Yes, Beverly Holbrook, Yes Rosemary Russell, Yes. Al Amstutz, Yes and Deborah Rogers. Yes. The motion to purchase a double sided banner was passed by unanimous board vote.
4. CD discussion:
 - a. There is a CD for 13,000 that is mature. It was discussed on the best way to utilize this CD. The board discussed cashing the CD and putting it in a money market account. and allow it to gain some interest. The end goal with this money is to use it to assist in paying down our building debt.
 - b. Finance committee would like to have this money available to assist with the balloon payment on the building. They would like to use it as leverage in refinancing the building either before or when the balloon payment is due.
 - c. A motion was made by Jane to cash the CD and place the funds in a money market account. These funds will be set aside and utilized in the future with regards to the building loans.

- d. Roll call Nancy Mullen-Call, yes, Anne Dawe, yes, Ron Dykstra, yes, Jane Elzerman, Yes, Beverly Holbrook, Yes Rosemary Russell, Yes. Al Amstutz, Yes and Deborah Rogers. Yes The motion to allow the CD to be cashed and placed into a money market account for use at a later date with regard for the building loan. passed by unanimous board vote.

New Business

1. Board members to assist with walk a thon business sponsors.
 - a. This worked well last year and the board members agreed assist with this again this year.
 - b. Letter out then follow up calls from the board.
2. Renovations to the gathering place
 - a. Handrails in the bathrooms and
 - b. Storage unit for supplies
3. RFP proposal in Benzie county is 8th out of a 10 county area what we get will lock in for 3 years.

Old Business

- A. Fund development Ron gave information.
 1. Walk a Thon getting into full swing. Banner etc
 2. Nancy is working on our appeal letter for the fall.
- B. MERS Update: Doug has a meeting set up with Chris Cooke and the 6 staff members to talk about options to withdraw from Mers as they were not originally vested.

PUBLIC COMMENT

No public comments

ROUND TABLE DISCUSSION

No round table discussion.

ADJOURNMENT

The meeting was adjourned at 5:50pm.

Respectfully Submitted,

Rosemary Russell, RN,
Board Member

**Next Meeting Wednesday, June 19, 2019 4:30pm
Benzie Senior Resources The Gathering Place.**

Benzie Senior Resources
Executive Directors Report
May 2019 – June 2019

- The new double-sided Walk-a-Thon parade banner has been designed and ordered.
- We will start distributing Senior Project Fresh the 240 coupon booklets during the week of June 17th.
- The AAANM Request for Proposals for Fiscal Years 2020-2022 Multi-Year Aging Services has been submitted. The submitted proposal is for the Home Delivered and Congregate Meals Programs. The Proposal Review Committee will begin reviewing the applications within a week and conclude near the end of July. AAANM will follow up with me if anything further is needed and share the recommendations that will be proposed by the Review Committee to the AAANM Board of Directors at their September 5, 2019 Board Meeting.
- Sabra and I presented BSR's FY 2020 draft budget to County Administrator Mitch Deisch and Finance Director Susan Boyd. The presentation/meeting went well. I will be reviewing the Budget with the BSR Finance Committee in August.
- Working with the Senior Network Group, Building Benzie Bonds on the Senior Expo which will be on June 14th. I will give a report to the Board of Directors at our June meeting.
- I am working with Image 360 on the window letting for the VW Tiguan and the goal is to get this done the week of June 17th and then get the Tiguan on a route.
- The Mandatory Home Delivered Meals Volunteer Training was held on May 22nd and based on the feedback and volunteer meeting evaluations, it was a successful training.
- Dawn, Susan & I meet to discuss a new fundraiser for TGP. This would focus on the patio with new furniture, a tranquil garden with perennials, flowering shrubs, birdhouses, bench and a pathway accessible to wheelchairs and walkers. More information to follow.

Volunteer Programs

All volunteers are back from their winter residence. We have several volunteers out with medical conditions. Two volunteers were trained in May. Overall, the schedule for June is covered.

Legislative Update

Federal Funding

A draft of the Older American Act Reauthorization bill has been released this past week and they're circulating to allow for organizations to weigh in and share their thoughts before the legislation is introduced in the coming weeks.

State Funding

Continuing to work and advocate with the Silver Key Coalition to advocate for a \$6 Million increase in the Older Michigians Act Programs and this would include nutrition and waiver in-home care programs.

Program Report for May 2019

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 4,649 meals were provided to 139 clients in May 2019. **For year to date, this is an increase of 1% as compared to the same period in FY'2018 and a 20.6% increase as compared to the same period in FY'2017.**

An additional 5-day emergency shelf stable meal box went out to 8 clients in May as replacements.

Congregate Meals

The Gathering Place served 1,879 meals in May 2019. **For year to date this is an 13.5% reduction in number of meals served as compared to the same period in FY'2018.**

Through the six months (October 2018-May 2019) we are down 1,461 meals as compared to the same period last year.

Other Programs/Services

Dining Out Program – 207 customers redeemed 570 vouchers in May 2019. **For Fiscal Year 2019, the number of clients will remain consistent, but the number of vouchers bought will be less due to the reduction in the amount available. The reduction was done to place additional funds in the Home Delivered Meals Program to meet the additional client needs.**

Homemaker Program – 350 service units were provided to 114 clients in May 2019. **Compared to May 2018, service units are down 8% and up 3% as compared to May 2017.**

Lawn Chore – 85 mows were provided in May 2019. Compared to May 2018, the number of mows is up 112%.

Guardian Medical Monitoring – 31 clients receive this service at no cost to them. Nine clients are currently on the waiting list.

Benzie Bus Punch Cards – 186 bus passes were issued to customers in May 2019. This represents 2,232 rides for the month. **Year to date the program is up 4.3% as compared 2018 and up 22.5% as compared to 2017.**

Information & Assistance - The agency handled 878 calls in May 2019 regarding Information and Assistance for services and questions related to older adults. **Year to date the number of phone calls received is up 1.8% compared to 2018 and a 6% increase as compared to the same period in FY'2017.**

MMAPS – Twelve individuals were helped with their Medicare/Medicaid needs in May 2019.

Hearing Clinic – Five clients were seen in May 2019 at no cost to them.

Estate Planning – Four individuals were provided estate-planning counseling in May 2019 at no cost to the clients.

Senior Companion Program – Seven clients are benefiting from this program and decreasing their isolation by getting out for appointments, shopping, socialization and providing a break for the family caregiver.

Foot Care – Thirty-eight individuals were provided foot care at the clinics and five clients were seen in their homes in March 2019.

Benzie Senior Dental Program – Six client received financial assistance for dental care in May 2019.

Emergency Senior Essential Needs Fund – One individual received financial assistance in May 2019 related to back utility bill. In total 5 non-profits assisted in paying off the back bill.

The Gathering Place Senior Center – In May 2019, The Gathering Place Senior Center offered twenty-one core activities and one special event that 626-cumulative number of individuals participated in. The top attended activities for May 2019 were: Music Programs; Card Games/Board Games/Crafts; Exercise Groups, Health, Wellness and Educational; and Day Trips. **Year to date, this is a decrease of 12.8% as compared to the FY 2018 and even with FY 2017.**

In-Home Services for May 2019 – Number of in-home care service clients is up 10.8% as compared to May 2018. With the largest increase occurring in sliding scale fee clients up 21%. Total number of in-home care service hours increased 8.1% as compared to May 2018.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2018	22	50	2	74
November 2018	25	52	2	79
December 2018	25	55	0	80
January 2019	26	51	9	86
February 2019	28	48	8	84
March 2019	26	53	7	86
May 2019	24	49	3	76
May 2019	26	52	4	82
June 2019				
July 2019				
August 2019				
September 2019				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2018	597.5	613	171.25	57.75	1439.5
November 2018	635.50	650.75	0	58	1344.25
December 2018	632	649	0	18	1299
January 2019	709.25	147.5	162.25	16	1035
February 2019	650	473	153.25	14	1290.25
March 2019	695.75	516.25	115.5	46	1373.5
May 2019	700	573.25	127.5	41	1441.75
May 2019	799	554.25	33.5	38	1424.75
June 2019					
July 2019					
August 2019					
September 2019					

Client Total Visits

	RN Assess	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2018	58	37	661	100	24	63	943
November 2018	58	43	543	89	37	7	777
December 2018	18	27	658	15	2	6	726
January 2019	16	36	470	23	10	6	561
February 2019	14	38	592	38	10	11	703
March 2019	46	41	594	61	1	3	746
May 2019	41	46	623	55	10	10	785
May 2019	38	57	638	60	22	5	820
June 2019							0
July 2019							0
August 2019							0
September 2019							0

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of May 31, 2019

	<u>May 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
001 • CENTRAL STATE BANK CHECKING	325,200.95
003 • CENTRAL STATE BANK HRA	19.79
006 • CENTRAL STATE BANK CD	13,316.62
009 • CENTRAL STATE BANK MM CHECKING	146,629.27
Total Checking/Savings	<u>485,166.63</u>
Accounts Receivable	
1200 • Accounts Receivable	23,445.10
Total Accounts Receivable	<u>23,445.10</u>
Other Current Assets	
109 • INVENTORY	9,135.28
Total Other Current Assets	<u>9,135.28</u>
Total Current Assets	<u>517,747.01</u>
Fixed Assets	
150 • BUILDING	480,375.70
151 • VEHICLES	148,712.00
152 • EQUIPMENT	100,289.95
157 • LAND IMPROVEMENTS	1,800.00
160 • ACCUMULATED DEPRECIATION	(326,728.12)
Total Fixed Assets	<u>404,449.53</u>
TOTAL ASSETS	<u><u>922,196.54</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 • Accounts Payable	10,340.26
Total Accounts Payable	<u>10,340.26</u>
Other Current Liabilities	
2100 • Payroll Liabilities	4,576.56
224 • DUE TO CHARITY-EMPLOYEE FUNDED	54.32
238 • AFLAC PAYABLE	454.48
Total Other Current Liabilities	<u>5,085.36</u>
Total Current Liabilities	<u>15,425.62</u>
Long Term Liabilities	
Lease Payable	4,624.31
250 • MORTGAGE PAYABLE	129,615.02
260 • NET PENSION LIABILITY	552,311.00
Total Long Term Liabilities	<u>686,550.33</u>
Total Liabilities	<u>701,975.95</u>
Equity	
3000 • Opening Bal Equity	160,329.63
3900 • Retained Earnings	(16,384.51)
Net Income	76,275.47
Total Equity	<u>220,220.59</u>
TOTAL LIABILITIES & EQUITY	<u><u>922,196.54</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
May 2019

Benzie Senior Resources

	<u>May 2019</u>	<u>Budget</u>	<u>\$ Change</u>
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	5,235.94	8,142.00	(2,906.06)
519.04 · FEDERAL USDA	0.00	0.00	0.00
519.05 MIPPA (MMAP)	350.00	100.00	250.00
540 · GRANTS	0.00	4,000.00	(4,000.00)
561 - HDM WAIVER	936.00	950.00	(14.00)
642 · CHARGES FOR SERVICES/CC	2,135.00	2,171.00	(36.00)
642.01 · FEE FOR SERVICE/CHORE	5,178.00	6,300.00	(1,122.00)
642.02 · FEE FOR SERVICE/HOMEN	2,030.00	2,700.00	(670.00)
642.03 - FEE FOR SERV/SNOW REM	(2,669.00)	0.00	(2,669.00)
642.1 - FEE FOR SLIDING SCALE C	6,353.50	5,000.00	1,353.50
642.05 - FEE FOR PRIVATE PAY & I	2,828.50	1,410.00	1,418.50
670 - CLIENT INCOME	12,538.60	10,500.00	2,038.60
673 · NEWSLETTER SUB	20.00	60.00	(40.00)
675 · DONATIONS	8,186.31	9,085.00	(898.69)
676 · MILLAGE	88,723.00	88,723.00	0.00
680 · VOLUNTEER WAGES (IN-KIND)	5,740.00	6,400.00	(660.00)
677 - FUNDRAISING	13,308.70	1,200.00	12,108.70
681 - IN-KIND (non-volunteer)	2,913.56	525.00	2,388.56
690 - TRIP INCOME	620.00	0.00	620.00
691 - MISC INCOME	320.00	1,500.00	(1,180.00)
TOTAL INCOME	<u>154,748.11</u>	<u>148,766.00</u>	<u>5,982.11</u>
 GROSS PROFIT	 154,748.11	 148,766.00	 5,982.11
 EXPENSE			
700 - ACCOUNTING FEES	0.00	1,000.00	(1,000.00)
705 · SALARY AND WAGES	65,008.23	63,423.00	1,585.23
708 · PAYROLL TAX EXPENSE	5,716.06	6,141.00	(424.94)
709 · EDUCATION/TRAINING	176.00	4,395.00	(4,219.00)
710 · EVENTS	1,085.50	176.00	909.50
715 · CLOTHING ALLOWANCE	0.00	0.00	0.00
717 · DUES/SUBSCRIPTIONS	0.00	0.00	0.00
720 - BAD DEBT	0.00	0.00	0.00
721 · COMPUTER EXPENSES	1,837.75	2,080.00	(242.25)
725 · FRINGE BENEFITS	9,533.10	9,296.00	237.10
726 - FUNDRAISING/MARKETING E	62.50	500.00	(437.50)
727 · SUPPLIES	1,292.36	2,333.00	(1,040.64)
727.2 · OFFICE EXP	1,761.57	917.00	844.57
727.3 - POSTAGE	500.00	630.00	(130.00)
727.4 - ADVERTISING	233.56	540.00	(306.44)
740 · FOOD	12,826.44	13,000.00	(173.56)
819 · CONTRACTUAL	16,347.03	15,796.00	551.03
820 · VOLUNTEER WAGES (IN-KIND)	5,740.00	6,400.00	(660.00)
825 · VOLUNTEER EXPENSES	3,392.43	1,425.00	1,967.43
850 · TELEPHONE	233.66	350.00	(116.34)
861 · TRAVEL/MILEAGE/GAS	2,990.23	2,375.00	615.23
900 · INTEREST EXPENSE	422.51	415.00	7.51
910 · INSURANCE	6,749.00	2,800.00	3,949.00
915 · PROJECTS	300.00	2,000.00	(1,700.00)
920 · UTILITIES	2,919.04	1,600.00	1,319.04

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
May 2019

	May 2019	Budget	\$ Change
940 · DEPRECIATION EXPENSE	2,914.96	2,700.00	214.96
980 · EQUIPMENT/REPAIRS	4,140.41	1,580.00	2,560.41
980.1 - OUTDOOR MAINTENANCE	341.98	145.00	196.98
981 · HDM VEHICLE MAINT/GAS	908.45	1,375.00	(466.55)
980.2 - INDOOR MAINTENANCE	0.00	180.00	(180.00)
991 - TRIP EXPENSE	0.00	0.00	0.00
CAPITAL IMPROVEMENT EXPENSE	0.00	11,250.00	(11,250.00)
			0.00
TOTAL EXPENSE	147,432.77	154,822.00	(7,389.23)
NET ORDINARY INCOME	7,315.34	(6,056.00)	13,371.34
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	20.80	15.00	5.80
999 - OTHER INCOME	49.12	0.00	49.12
TOTAL OTHER INCOME	69.92	15.00	54.92
OTHER EXPENSE			
999.1 · OTHER EXPENSE	47.64	80.00	(32.36)
99999 - LEGAL EXPENSE	0.00	250.00	(250.00)
TOTAL OTHER EXPENSE	47.65	330.00	(282.35)
NET OTHER INCOME	22.27	(315.00)	337.27
NET INCOME	7,337.61	(6,371.00)	13,708.61

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2018 - May 2019

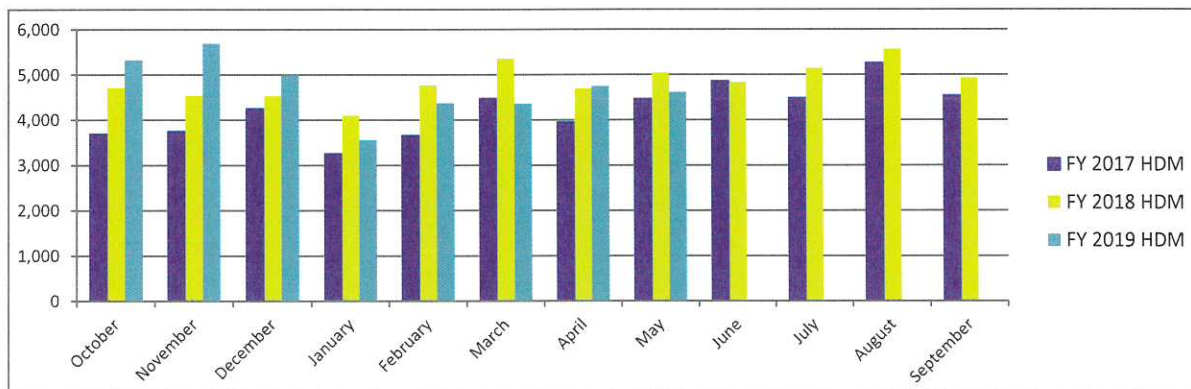
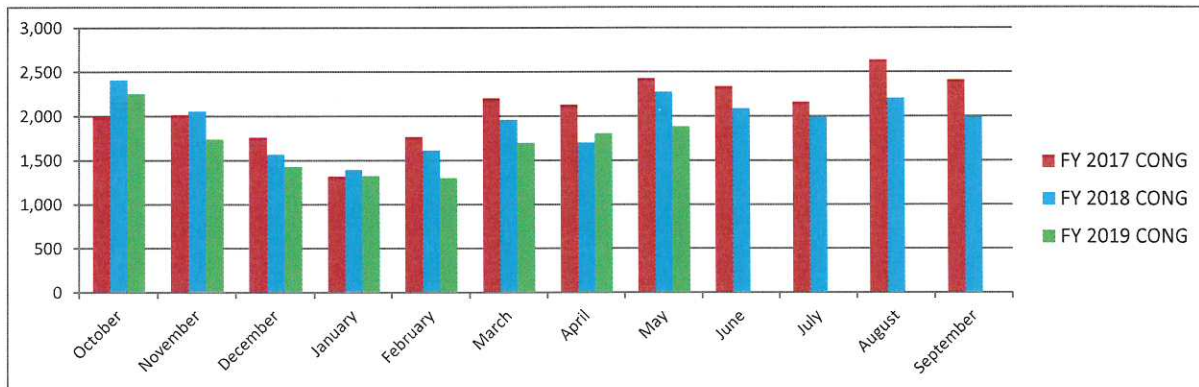
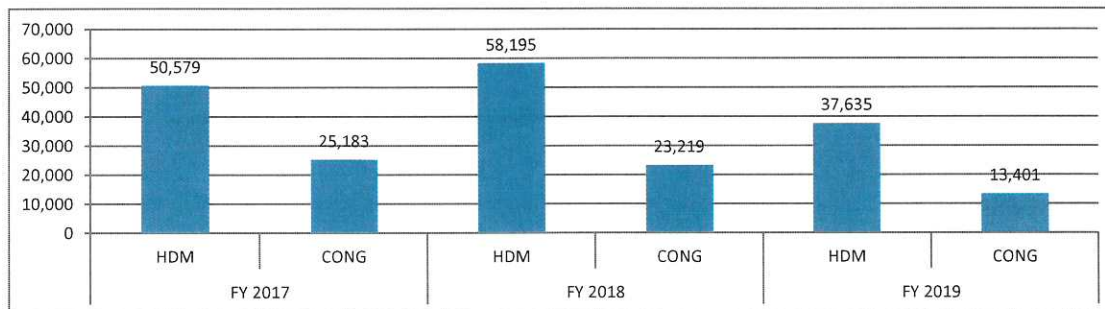
	<u>Oct-May 19</u>	<u>Budget</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	62,909.53	65,130.00	(2,220.47)
519.04 · FEDERAL USDA	42,742.00	28,250.00	14,492.00
519.05 MIPPA (MMAP)	3,300.00	2,200.00	1,100.00
540 · GRANTS	52,800.00	80,400.00	(27,600.00)
561 - HDM Waiver	4,729.50	7,600.00	(2,870.50)
642 · CHARGES FOR SERVICES/CONT	15,271.77	17,362.00	(2,090.23)
642.01 · FEE FOR SERVICE/CHORE	7,053.00	8,600.00	(1,547.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	17,868.00	20,400.00	(2,532.00)
642.03 - FEE FOR SERVICE/SNOW REMOVAL	15,608.00	24,000.00	(8,392.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	41,717.75	40,000.00	1,717.75
642.05 - FEE FOR PRIVATE PAY & INS	13,592.75	11,290.00	2,302.75
670 - Client Income	74,448.05	84,000.00	(9,551.95)
673 · NEWSLETTER SUB	260.00	480.00	(220.00)
675 · DONATIONS	75,078.94	72,650.00	2,428.94
676 · MILLAGE	709,784.00	709,784.00	0.00
680 · VOLUNTEER WAGES (IN-KIND).	45,716.00	50,900.00	(5,184.00)
677 - Fundraising	53,883.93	53,200.00	683.93
681 - In-Kind (non-volunteer)	5,780.24	4,200.00	1,580.24
690 - Trip Income	31,138.00	22,800.00	8,338.00
691 - MISC INCOME	2,830.00	1,500.00	1,330.00
Total Income	<u>1,276,511.46</u>	<u>1,304,746.00</u>	<u>(28,234.54)</u>
Gross Profit	1,276,511.46	1,304,746.00	(28,234.54)
Expense			
700 - ACCOUNTING FEES	7,125.00	7,300.00	(175.00)
705 · SALARY AND WAGES	529,903.61	539,096.00	(9,192.39)
708 · PAYROLL TAX EXPENSE	51,292.86	52,194.00	(901.14)
709 · EDUCATION/TRAINING	2,367.48	4,780.00	(2,412.52)
710 · EVENTS	3,803.36	2,089.00	1,714.36
715 · CLOTHING ALLOWANCE	1,887.50	1,000.00	887.50
717 · DUES/SUBSCRIPTIONS	2,404.26	2,420.00	(15.74)
720 - BAD DEBT	16.00	0.00	16.00
721 · COMPUTER EXPENSES	15,543.34	16,630.00	(1,086.66)
725 · FRINGE BENEFITS	62,163.13	79,016.00	(16,852.87)
726 - FUNDRAISING/MARKETING EXP	2,911.40	3,490.00	(578.60)
727 · SUPPLIES	17,750.54	18,666.00	(915.46)
727.2 · OFFICE EXP	9,327.05	7,335.00	1,992.05
727.3 - POSTAGE	3,172.92	2,230.00	942.92
727.4 - ADVERTISING	2,795.85	4,320.00	(1,524.15)
740 · FOOD	115,390.89	106,300.00	9,090.89
819 · CONTRACTUAL	150,062.64	196,468.00	50,900.00
820 · VOLUNTEER WAGES (IN-KIND)	45,716.00	50,900.00	(5,184.00)
825 · VOLUNTEER EXPENSES	11,607.12	10,185.00	1,422.12
850 · TELEPHONE	2,825.76	2,900.00	(74.24)
861 · TRAVEL/MILEAGE/GAS	26,547.10	18,525.00	8,022.10
900 · INTEREST EXPENSE	3,463.79	3,350.00	113.79
910 · INSURANCE	26,613.00	22,400.00	4,213.00
915 · PROJECTS	6,378.02	10,200.00	(3,821.98)
920 · UTILITIES	17,896.75	18,050.00	(153.25)
940 · DEPRECIATION EXPENSE	23,319.68	21,600.00	1,719.68

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2018 - May 2019

	<u>Oct-May 19</u>	<u>Budget</u>	<u>\$ Change</u>
980 · EQUIPMENT/REPAIRS	13,760.19	12,670.00	1,090.19
980.1 - OUTDOOR MAINTENANCE	6,366.72	5,660.00	706.72
981 · HDM VEHICLE MAINT/GAS	8,639.22	11,000.00	(2,360.78)
980.2 - INDOOR MAINTENANCE	985.83	1,470.00	(484.17)
CAPITAL EXPENSE	0.00	15,000.00	(15,000.00)
TRIP EXPENSE	24,272.00	21,800.00	2,472.00
Total Expense	<u>1,196,309.01</u>	<u>1,269,044.00</u>	<u>(72,734.99)</u>
 Net Ordinary Income	 80,202.45	 35,702.00	 44,500.45
 Other Income/Expense			
Other Income			
990 · INTEREST/DIVIDEND INCOME	142.06	120.00	22.06
995.1 REALIZED GAIN (LOSS)	0.00	0.00	0.00
999 - Other Income	6,813.69	0.00	6,813.69
Total Other Income	<u>6,955.75</u>	<u>120.00</u>	<u>6,835.75</u>
 Other Expense			
999.1 · Other Expense	7,877.21	670.00	7,207.21
99999 - LEGAL EXPENSE	2,999.52	2,000.00	999.52
Total Other Expense	<u>10,876.73</u>	<u>2,670.00</u>	<u>8,206.73</u>
 Net Other Income	 <u>(3,920.98)</u>	 <u>(2,550.00)</u>	 <u>(1,370.98)</u>
 Net Income	 <u><u>76,281.47</u></u>	 <u><u>33,152.00</u></u>	 <u><u>43,129.47</u></u>

Benzie Senior Resources
HDM/Cong comparison
Units Served 2017-2018-2019

	FY 2017		FY 2018		FY 2019	
	HDM	CONG	HDM	CONG	HDM	CONG
October	3,684	2,000	4,714	2,405	5,320	2,252
November	3,744	2,018	4,531	2,049	5,690	1,736
December	4,252	1,764	4,527	1,566	4,985	1,424
January	3,248	1,318	4,096	1,388	3,555	1,318
February	3,653	1,769	4,771	1,610	4,369	1,296
March	4,470	2,203	5,351	1,955	4,359	1,694
April	3,941	2,129	4,690	1,698	4,748	1,802
May	4,463	2,430	5,046	2,271	4,609	1,879
June	4,853	2,337	4,832	2,084		
July	4,481	2,162	5,151	1,995		
August	5,262	2,641	5,564	2,205		
September	4,528	2,412	4,922	1,993		
total meals	50,579	25,183	58,195	23,219	37,635	13,401



Senior Center Coordinator's Report June 14, 2019

Regular Happenings:

Tuesday Music and Dancing	Ol' Time Gathering	Blood Pressure Clinics
Chair Yoga	Thompsonville Meal	Bingo
Stretching with Doris	Wii Bowling	Zumba
Essential Estate Planning	Plarn	Crafts with Susan
Little River Casino	Birthday celebrations	Cards
Hearing Clinic	Tech Support	Bunco
Blood Sugar checks	Movie Mondays	Music with Robert
State Theater Trips	Play with Clay!	Yoga and More

News & Events

Play with Clay! 10:00 a.m. on Thursdays in June. A new opportunity to explore your creative side. Instructor Lester Brownell teaches this new offering to the first **FIVE** folks who sign up. Bring an apron (although clay does wash out). **Cost is only \$5 total for the whole month!** Call 231.525.0601 or stop by our front desk to sign up!

National Donut Day! Friday, June 7th we'll be serving delicious donuts straight from Wesco's bakery.

Monday, June 10th we had our monthly in-house movie. Movie Monday! We serve free popcorn and soft drinks. This month we watched *Megan Leavey* which is based on a true story about a young Marine Corporal whose unique discipline and bond with her military combat dog saved many lives during their deployment in Iraq

Thursday, June 13th May Blood Pressure and Blood Sugar Checks with Sharon from The Maples during lunch.

Mondays in June. 10:00 a.m. **YOGA & More!** Classes will be geared for all levels— beginner to advanced combining both Hatha and Flow styles of yoga, along with health and wellness suggestions. Please join us and bring a yoga mat, towels or yoga blocks. Lauralee Petritz will be leading the class and is an avid Bikram yoga practitioner and massage therapist. There is no charge for this class.

Monday, June 17th we are celebrating Father's Day at lunch. Every dad will receive a wrapped goodie to take home and pie to eat in house!

Wednesday, June 19th we have the **State Theater Trip**. Join Susan and head to TC for the 25¢ Matinee. We'll be seeing True Grit. Van leaves at 9:30 a.m. and returns about 2:00 p.m. Lunch is at The Grand Traverse Pie Company afterward. You are responsible for your lunch and movie costs. Trip fee \$5.

Thursday, June 20th 1:30 p.m. Blood Pressure and Blood Sugar checks with Kate from Paul Oliver Living & Rehabilitation Center during lunch. Another great, convenient opportunity to check your numbers for free.

Monday, June 24th at 1:00 p.m. Craft with Susan! Create a fabric flower pin for yourself or someone special. No experience necessary and there is no charge for this activity. Please sign-up at the front desk.

Friday, June 28 Ol' Time Gathering party. Please bring a dish to pass. All ages are welcome. No charge to attend and donations are accepted. Music starts at 6:00 p.m. with a potluck dinner at 7:00 p.m.

Commissioner Reports

County Administrator Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *M D Deisch*
Date: June 19, 2019
Subject: Administrator Update 6/25/19 BOC meeting

1. **Emergency Management Update** – Current Emergency Management Manager Frank Post will be retiring on August 2, 2019. Rebecca Huber's has accepted this position and will be starting July 15, 2019. I am currently working on press releases for both Frank's retirement and Rebecca's hire. More to follow.
2. **Central Dispatch Update**– Now that we have filled the Emergency Management Manager position, Deputy County Administrator Maridee Cutler and I will be focusing on replacing the Central Dispatch Director position once Ron Berns retires on October 31, 2019. We are going to be starting on this topic early next week, following a similar process that we used to replace Emergency Management Manager position. The first step will begin with doing a market analysis on the position salaries along with establishing an interview team including representatives from The County Administrator's Office, Board of Commission representative, local law enforcement representation and area subject matter experts. More to follow.
3. **Union Negotiation Updates** – With the settlement of the FOPLC (former TPOAM) union, we are now reviewing the revised contract language prepared by County Labor Attorneys. Once the language is approved by both the County and FOPLC, Deputy Administrator Cutler will be securing all the required signatures on the CBA.

POLC (Deputies) Union contract expires on 9/30/19. Currently the POLC union has requested a change of union representation vote with the Michigan Employee Relations Committee (MERC). The vote by current POLC union members will be happening soon. The new union being considered is FOPLC. More to follow.

POAM EMS union second negotiation meeting was cancelled this week and will be rescheduled soon. These negotiations are early in the process.

RECEIVED

JUN 19 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Finance Report

BILLS TO BE APPROVED June 25, 2019

Motion to approve Vouchers in the amount of:

\$	99,387.89	General Fund (101)
\$	19,938.88	Jail Fund (213)
\$	38,385.60	Ambulance Fund & ALS (214)
\$	20,072.98	Funds 105-238
\$	1,709.29	ACO Fund (247)
\$	32,638.00	Building (249)
\$	7,470.05	Dispatch 911 Fund (261)
\$	9,873.11	Funds 239-292
\$	61,288.75	Funds 293-640
\$	5,573.31	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	296,337.86	

RECEIVED

JUN 21 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-727.00	OFFICE SUPPLIES	OLNEY, DAWN	COFFEE FILTER BOC	6/12/2019	06/20/19	3.12	70773
101-101-860.00	TRAVEL	ROELOFS, ROBERT	MAY 2019 MILEAGE	MAY 2019	06/13/19	194.88	70673
101-101-955.00	CONVENTIONS & MEETINGS	MICHIGAN ASSOCIATION	2019 ANNUAL CONFERENCE GT RESORT J	2019 CONFERENCE	06/13/19	750.00	70661
101-101-955.00	CONVENTIONS & MEETINGS	MICHIGAN ASSOCIATION	MAC CONFERENCE 8/18-8/20/2019	R. NYE	06/20/19	375.00	70764
Total For Dept 101 BOARD OF COMMISSIONERS						1,323.00	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	1,524.13	70758
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	1,827.67	70758
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	1,766.41	70758
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	1,325.46	70758
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	1,023.17	70758
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	4,477.30	70758
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY	SHARED CIRCUIT COURT EXPENSES MAY	MAY 2019	06/20/19	699.70	70757
101-131-804.00	RECORDING SERVICES	LYSTER, CHRISTINE M.	COURT ATTENDANCE 5/28/19	5/28/19	06/13/19	175.00	70658
101-131-805.00	COURT APPOINTED ATTORNEY	SPILLAN, JOHN	CT APPT ATTN FOR MAY 2019	MAY 2019	06/13/19	101.94	70678
101-131-860.00	TRAVEL	FELICZAK, KAREN	MILEAGE FOR CONFERENCES	05/21/19	06/13/19	39.44	70644
101-131-955.00	CONVENTIONS & DUES	MANISTEE COUNTY	SHARED CIRCUIT COURT EXPENSES MAY	MAY 2019	06/20/19	60.00	70757
Total For Dept 131 CIRCUIT COURT						13,020.22	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMP	DC STAMP/NOTARY STAMPS/DATER	1143818	06/13/19	158.30	70641
101-136-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMP	SEAL/NOTARY PUBLIC	1144256	06/20/19	212.00	70731
101-136-727.00	OFFICE SUPPLIES	I.C.L.E.	2019 MI PROBATE BENCHBOOK	756758	06/20/19	108.50	70746
101-136-727.00	OFFICE SUPPLIES	I.C.L.E.	2019 MI CIVIL PROCEDURE 2ND ED	757562	06/20/19	138.50	70747
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDI	6 WATER BOTTLES/DELIVERY FEE	462609	06/20/19	45.50	70762
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	SUPPLIES	DP444	06/20/19	323.83	70772
101-136-727.00	OFFICE SUPPLIES	THOMSON REUTERS - WES	2019 MI PROBATE LAWS & RULES	840449835	06/20/19	129.24	70789
101-136-805.00	COURT APPOINTED ATTORNEY	VISA-KIM NOWAK	OFFICE SUPPLIES	DP462	06/20/19	42.36	70792
101-136-805.00	COURT APPOINTED ATTORNEY	DAVID DOBREFF	WALTERHOUSE	19-0063-PO	06/13/19	100.00	70640
101-136-805.00	COURT APPOINTED ATTORNEY	STARR, COLLEEN	GUAY	18-0059-GA	06/13/19	205.00	70679
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFF, JACOB	CRANE / SOULE / THOMPSON	DP449	06/20/19	750.00	70741
101-136-805.00	COURT APPOINTED ATTORNEY	LAW OFFICE OF HEATHER	CARRIER	DP448	06/20/19	387.50	70753
101-136-805.00	COURT APPOINTED ATTORNEY	MAS, MARY ELIZABETH	PUTNEY / ROHELIA	19-130-SM	06/20/19	250.00	70760
101-136-805.00	COURT APPOINTED ATTORNEY	SMITH & JOHNSON	CYPHERS	128645	06/20/19	200.00	70783
101-136-805.00	COURT APPOINTED ATTORNEY	SMITH, MICHAEL LAWRE	FAETH / GUISSEPI / FEWINS / PELL	DP452	06/20/19	1,682.50	70784
101-136-805.00	COURT APPOINTED ATTORNEY	STIG-NIELSON, FREDERI	GIRVEN / WAARA	DP451	06/20/19	500.00	70786
101-136-853.00	CELLULAR PHONES	CENTURYLINK	COUNTY 800 NUMBERS/LONG DISTANCE	1469637857	06/13/19	1.92	70629
101-136-900.00	PRINTING & PUBLISHING	PIONEER GROUP	JOP POSITION	DP432	06/13/19	41.70	70667
101-136-900.00	PRINTING & PUBLISHING	THOMSON REUTERS - WES	2019 MI PROBATE LAWS & RULES	840449835	06/20/19	227.76	70789
101-136-955.10	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION	2020 ANNUAL DUES	DP433	06/13/19	75.00	70660
101-136-955.10	DUES & REGISTRATIONS	VISA-KIM NOWAK	COURT REPORTERS CERTIFICATIONS REN	DP434	06/13/19	60.00	70695
101-136-970.00	EQUIPMENT	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	448.28	70758
Total For Dept 136 DISTRICT COURT						6,087.89	
Dept 141 FRIEND OF THE COURT							
101-141-850.00	TELEPHONE	CENTURYLINK	COUNTY 800 NUMBERS/LONG DISTANCE	1469637857	06/13/19	16.76	70629
Total For Dept 141 FRIEND OF THE COURT						16.76	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	2,091.85	70758
101-142-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	223.77	70758
101-142-963.00	COMPUTER SUPPORT	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	638.08	70758

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Fund 101 GENERAL FUND							
Dept 142 JUVENILE DIVISION							
Dept 215 COUNTY CLERK							2,953.70
101-215-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	442567-0	06/20/19	6.29	70749
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	JURY PER DIEM	6/3 & 6/12	06/20/19	70.00	70719
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	JURY BOARD MILEAGE	6/3 & 6/12	06/20/19	2.32	70719
101-215-807.00	JURY BOARD FEES	MICK, JANICE	JURY BOARD PER DIEM	6/3 & 6/12	06/20/19	70.00	70766
101-215-807.00	JURY BOARD FEES	MICK, JANICE	JURY BOARD MILEAGE	6/12/2019	06/20/19	16.24	70766
101-215-807.00	JURY BOARD FEES	SHRAKE, ELIZABETH	JURY BOARD PER DIEM	6/12/2019	06/20/19	35.00	70782
101-215-807.00	JURY BOARD FEES	SHRAKE, ELIZABETH	JURY BOARD MILEAGE	6/12/2019	06/20/19	4.06	70782
101-215-961.00	TRAINING & SCHOOLS	BOWERS, TAMMY	DINNERS FOR MPJMA 6/19 & 6/20	6/10/2019	06/13/19	50.00	70625
101-215-961.00	TRAINING & SCHOOLS	KIM CHILDS	DINNERS FOR MPJMA CONF 6/19 & 6/20	6/10/2019	06/13/19	50.00	70655
101-215-963.00	COMPUTER SUPPORT	CHERRY LAN LLC	QUARTERLY MAINTENANCE 7/1/19 TO 9/2019-JUL	2019-JUL	06/13/19	600.00	70632
Total For Dept 215 COUNTY CLERK							903.91
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	HAMPEL'S INC	REPLACED LOCK ON LARGE FLOOR SAFE	12840	06/13/19	230.00	70651
101-253-727.00	OFFICE SUPPLIES	PLATTE RIVER PRINTING	WINDOW ENVELOPES	8046	06/13/19	375.00	70669
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	442602-0	06/20/19	134.16	70748
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE FOR MAY 2019	053119	06/13/19	22.04	70687
Total For Dept 253 COUNTY TREASURER							761.20
Dept 257 EQUALIZATION DEPARTMENT							
101-257-860.00	TRAVEL	HERCZAK, AMY	MILEAGE FOR EQUAL 101 CLASS IN LUD	06182019	06/20/19	66.70	70743
Total For Dept 257 EQUALIZATION DEPARTMENT							66.70
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSU EXTENSION BUSINES	DEB LONGO WAGES 4/27-5/11/19	TOINV49-19-BENZ	06/20/19	923.65	70769
Total For Dept 261 MSU EXTENSION							923.65
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1156498-1	06/20/19	56.66	70752
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	SCREWS AND FASTENERS	161067	06/20/19	4.05	70771
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	SIGNS	161017	06/20/19	25.94	70771
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	PAINT, TAPE, BATTERY & TAPE GUN	161391	06/20/19	104.88	70771
101-265-850.00	TELEPHONE	CENTURYLINK	COUNTY 800 NUMBERS/LONG DISTANCE	1469637857	06/13/19	50.45	70629
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	PRI FOR GVMT CENTER	168697	06/20/19	466.41	70788
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	GVMT CENTER NATURAL GAS MAY 11, 20	91002093120	06/20/19	191.55	70733
101-265-935.00	BUILDING REPAIRS	TOP LINE ELECTRIC, LL	INSTALLATION OF 3 SPEAKERS FOR PAG	11983	06/13/19	375.00	70690
101-265-935.00	BUILDING REPAIRS	TOP LINE ELECTRIC, LL	REPOSITIONED PROJECTOR READJUST FO	11981	06/13/19	85.00	70690
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	REPAIR ROOFTOP UNITS 1 & 2	S28522	06/20/19	1,060.00	70745
Total For Dept 265 BUILDING & GROUNDS							2,419.94
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	FIGURA, RICHARD	GENERAL MATTERS FOR MAY 2019	BC-525	06/13/19	938.00	70645
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	1,166.67	70758
Total For Dept 266 LEGAL & CONTRACTED SERVICES							2,104.67
Dept 268 REGISTER OF DEEDS							
101-268-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	SHREDDER	442228-1	06/13/19	104.99	70654
101-268-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	STAPLES ENVELOPES TAPE NOTE PADS S	442228-0	06/13/19	123.80	70654
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	LAREDO USAGR FEE MAY 2019	0222898-IN	06/20/19	1,011.43	70739
101-268-860.00	TRAVEL	BISSELL, AMY	MILEAGE & MEAL FOR REGISTRARS DISTR	6/10/2019	06/13/19	56.18	70623
101-268-860.00	TRAVEL	BISSELL, AMY	MILEAGE TO LANSING FOR ROD LEGISLA	06/18/2019	06/20/19	222.37	70714

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Fund 101 GENERAL FUND							
Dept 268 REGISTER OF DEEDS							
101-268-860.00	TRAVEL	EBERHART, PAULA	MILEAGE TO TC FOR REPRODUCTION OF	6/14/2019	06/20/19	35.96	70736
			Total For Dept 268 REGISTER OF DEEDS			1,554.73	
Dept 285 CENTRAL SERVICES							
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	PROSECUTORS COPIER LEASE	40023293	06/13/19	122.00	70683
			Total For Dept 285 CENTRAL SERVICES			122.00	
Dept 286 TECHNOLOGY SUPPORT							
101-286-970.00	EQUIPMENT	DELL MARKETING L.P.	COMPUTER FOR BRIANNE LINDSEY	10320749594	06/20/19	1,000.51	70729
			Total For Dept 286 TECHNOLOGY SUPPORT			1,000.51	
Dept 301 SHERIFF							
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SHERIFF	1192	06/13/19	3,348.18	70620
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	19-1 OIL CHANGE CONTRACT	577198	06/13/19	150.00	70698
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	16-1 OIL CHANGE	42836	06/13/19	51.90	70701
101-301-748.00	GAS, OIL & GREASE	VISA=TROY LAMERSON	T&S/FUEL	05302019	06/20/19	50.80	70793
101-301-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 05/16 TO 06/15/19	59788969	06/20/19	186.88	70796
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	17-1 CHARGER REPAIR	153673	06/13/19	95.30	70697
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	RECALL/PWR STEERING	153989 061719	06/20/19	807.75	70794
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRYCLEANING MAY 2019	2550	06/13/19	72.80	70672
101-301-800.00	CONTRACTED SERVICES	MICHIGAN STATE POLICE	GATEWAY VPN 2ND QUARTER 2019	551-540137	06/20/19	387.00	70765
			Total For Dept 301 SHERIFF			5,150.61	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYEE VISION COVERAGE	189059	06/20/19	25.46	70704
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA/FLEX ADMIN FEE FOR MAY 2019	189059	06/20/19	22.90	70704
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	EMPLOYEE HEALTHCARE JULY 2019	190080041238	06/20/19	1,015.24	70715
101-333-725.00	FRINGE BENEFITS	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL	JULY 2019	06/20/19	37.66	70728
101-333-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019	RIS0002332919	06/20/19	120.61	70730
101-333-725.00	FRINGE BENEFITS	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 052	241411	06/20/19	1.20	70737
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SHERIFF	1192	06/13/19	277.42	70620
			Total For Dept 333 SECONDARY ROAD PATROL			1,500.49	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYEE VISION COVERAGE	189059	06/20/19	9.83	70704
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA/FLEX ADMIN FEE FOR MAY 2019	189059	06/20/19	18.40	70704
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	EMPLOYEE PPO INSURANCE JULY 2019	007016437	06/20/19	354.54	70716
101-426-725.00	FRINGE BENEFITS	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL	JULY 2019	06/20/19	39.34	70728
101-426-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019	RIS0002332919	06/20/19	36.87	70730
101-426-725.00	FRINGE BENEFITS	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 052	241411	06/20/19	0.60	70737
101-426-850.00	TELEPHONE	VERIZON WIRELESS	CELLULAR SERVICE FROM 5/2-6/1/19	9831252406	06/13/19	49.06	70693
101-426-860.00	TRAVEL	POST, FRANK	MILEAGE REIMBURSEMENT ENDING 6-15-	MILEAGE ENDING	06/20/19	106.72	70776
101-426-957.00	MISCELLANEOUS	PIONEER GROUP	EMERGENCY MGMT MNGR AD	00050670	06/13/19	276.80	70666
101-426-961.00	TRAINING & SCHOOLS	VISA=FRANK POST	VISA BILL ENDING 06-16-19	ENDING 6-16-19	06/20/19	74.38	70791
			Total For Dept 426 EMERGENCY MANAGEMENT			966.54	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	1,922.82	70758
101-648-835.00	LAB FEES	NMS LABS	MEDICAL EXAMINER LABS	1085270	06/20/19	823.00	70770
101-648-959.00	FORENSIC AUTOPSIES	GOSLINSKI, LOIS R. D	MEDICAL EXAMINER AUTOPSY MAY 2019	MAY 2019	06/13/19	1,200.00	70649
			Total For Dept 648 MEDICAL EXAMINER			3,945.82	
Dept 649 MENTAL HEALTH							
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWO	JUNE 2019 MONTHLY APPROPRIATION	000777	06/13/19	9,894.75	70628

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Fund 101 GENERAL FUND							
Dept 649 MENTAL HEALTH							
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	Total For Dept 649 MENTAL HEALTH		06/20/19	9,894.75	70728
Dept 852 MEDICAL INSURANCE							
101-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 052 241411		06/20/19	1,263.45	70737
101-852-717.00	MEDICAL/DENTAL/VISION IN	CONQUEST, JEFF	RETIREE HEALTHCARE SUPPLEMENT JUNE 2019		06/13/19	175.00	70635
101-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYEE VISION COVERAGE 189059		06/20/19	880.58	70704
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE HEALTHCARE JULY 2019 190080041238		06/20/19	33,570.54	70715
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE PPC INSURANCE JULY 2019 007016437		06/20/19	850.91	70716
101-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019 RIS0002332919		06/20/19	3,912.09	70730
101-852-718.00	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE MAY 2019		06/20/19	1,401.93	70758
101-852-800.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	1,222.88	70728
101-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA/FLEX ADMIN FEE FOR MAY 2019 189059		06/20/19	954.00	70704
101-852-874.00	MEDICAL INSURANCE - RET	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYEE VISION COVERAGE 189059		06/20/19	43.70	70704
101-852-874.00	MEDICAL INSURANCE - RET	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019 RIS0002332919		06/20/19	181.93	70730
			Total For Dept 852 MEDICAL INSURANCE			44,457.01	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYEE VISION COVERAGE 189059		06/20/19	25.46	70704
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA/FLEX ADMIN FEE FOR MAY 2019 189059		06/20/19	22.90	70704
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	EMPLOYEE HEALTHCARE JULY 2019 190080041238		06/20/19	1,015.24	70715
205-000-725.00	FRINGE BENEFITS	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	39.18	70728
205-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019 RIS0002332919		06/20/19	120.61	70730
205-000-725.00	FRINGE BENEFITS	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 052 241411		06/20/19	0.60	70737
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SHERIFF 1192		06/13/19	364.89	70620
205-000-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 05/16 TO 06/15/19 59788969		06/20/19	33.19	70796
205-000-961.00	TRAINING & SCHOOLS	VISA=TROY LAMERSON	T&S/FUEL 05302019		06/24/19	771.40	70793
			Total For Dept 000			2,393.47	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	PLATTE LAKE VETERINAR	K9 MEDICAL 292824		06/13/19	234.98	70668
206-000-967.00	PROJECT EXPENSES	BENZIE COUNTY SHERIFF	CHANGE FOR CASH BOX AT K-9 FUND RA K-9 OUTING		06/18/19	200.00	70702
			Total For Dept 000			434.98	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SHERIFF 1192		06/13/19	97.14	70620
			Total For Dept 000			97.14	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
			Total For Fund 209 SCHOOL RESOURCE OFFICER			97.14	

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Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	CRYSTAL GARDENS	BC SHERIFF/JAIL SUPPLIES	22080 BCSO	06/13/19	203.27	70637
213-265-782.00	MAINTENANCE SUPPLIES	VISA-DAN SMITH	MAINT/T&S/ DRYER	05302019	06/13/19	99.98	70694
213-265-783.00	EQUIP. SERVICES & SUPPLI	VISA-DAN SMITH	MAINT/T&S/ DRYER	05302019	06/13/19	267.40	70694
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	TRASH PU	3094589	06/13/19	100.00	70614
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR SERVICE FROM 5/2-6/1/19	9831252406	06/13/19	3.43	70693
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	JAIL NG 05132019 TO 06122019	06122019 JAIL	07/05/19	490.10	70734
213-265-935.00	JAIL REPAIRS	MOORE MECHANICAL	TOILET VIVE ISSUE	62070	06/20/19	229.00	70768
213-265-935.00	JAIL REPAIRS	SHEREN PLUMBING, HEAT	VALVE STEM LEAK	70427	06/20/19	600.00	70781
Total For Dept 265 BUILDING & GROUNDS						1,993.18	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	JAIL OFFICE SUPPLIES	16V1-F7RJL-FCTQ	06/20/19	84.48	70706
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SHERIFF	1192	06/13/19	158.75	70620
213-351-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 05/16 TO 06/15/19	59788969	06/20/19	183.43	70796
213-351-752.00	PRISONERS LAUNDRY	BOB BARKER COMPANY, I	PRIS SOCKS	WEB000609408 06	06/20/19	60.17	70717
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRYCLEANING MAY 2019	2550	06/13/19	440.50	70672
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	CR FEE/POOL CLOSED INVOICES	10003462	06/13/19	2,142.63	70636
213-351-834.00	PRISONER MEDICAL - BENZI	FASTPSYCH, LLC	JAIL MED MAY 2019	053119060 BCSO	06/13/19	295.00	70643
213-351-834.00	PRISONER MEDICAL - BENZI	GRAND TRAVERSE ORAL S	GBLK - DENTAL WORK	110421	06/20/19	2,259.00	70742
213-351-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF	053119 TO 061419	PC 0531 061419	06/20/19	30.00	70712
Total For Dept 351 JAIL - CORRECTIONS						5,653.96	
Dept 851 INSURANCE & BONDS							
213-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	63.75	70728
Total For Dept 851 INSURANCE & BONDS						63.75	
Dept 852 MEDICAL INSURANCE							
213-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 052 241411		06/20/19	869.75	70737
213-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYEE VISION COVERAGE	189059	06/20/19	191.01	70704
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE HEALTHCARE JULY 2019	190080041238	06/20/19	9,407.88	70715
213-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019	RIS0002332919	06/20/19	1,060.65	70730
213-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	486.75	70728
213-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA/FLEX ADMIN FEE FOR MAY 2019 189059		06/20/19	211.95	70704
Total For Dept 852 MEDICAL INSURANCE						12,227.99	
Total For Fund 213 JAIL OPERATIONS FUND						19,938.88	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	026983/1	026619/1	06/13/19	28.66	70647
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	STATION SUPPLIES	160669	06/13/19	30.96	70665
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	PEST CONTROL	11019	06/20/19	50.00	70763
214-265-850.00	TELEPHONE	CENTURYLINK	ST 2 PHONE / INTERNET	5-22-19	06/13/19	316.96	70630
214-265-850.00	TELEPHONE	CHARTER COMMUNICATION	ST 3 CABLE AND INTERNET	0016011060119	06/13/19	163.53	70631
214-265-850.00	INTERNET SERVICE	DIRECT TV	DIRECT TV, ST 2.	36370920213	06/20/19	156.39	70732
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR SERVICE FROM 5/2-6/1/19	9831252406	06/13/19	53.53	70693
214-265-853.00	CELLULAR PHONES	VISA-THOMAS KING	BATTERIES PLUS (CELL PHONE SCREEN	6-10-19	06/13/19	449.99	70696
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	FRANKFORT WATER BILL	6/10/19	06/13/19	58.42	70634
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	ST 3 GAS	7-5-19	06/20/19	41.44	70733
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	ST 3 GARAGE	7-5-19.2	06/20/19	58.45	70733
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRICITY	6-5-2019	06/13/19	132.43	70633
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ST 3 ELECTRICITY	7-5-19	06/20/19	123.46	70724
214-265-935.00	BUILDING REPAIRS	HONOR BUILDING SUPPLY	GARAGE DOOR GREASE	1905-073508	06/13/19	7.99	70652

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-935.00	BUILDING REPAIRS	NUGENT HARDWARE	ONLY PAY INVOICE 205586 FOR A LOCK	205586	06/13/19	26.97	70665
214-265-935.00	BUILDING REPAIRS	SUMMITT COMPANIES	FIRE EXTINGUISHER YEARLY SERVICE	1381932	06/13/19	137.93	70682
			Total For Dept 265 BUILDING & GROUNDS			1,837.11	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	ARROW INTERNATIONAL	IO NEEDLES SET	9501041432	06/13/19	677.50	70615
214-655-735.00	MEDICAL SUPPLIES	ARROW INTERNATIONAL	IO DRIVER	9501060629	06/13/19	308.50	70616
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83231423	06/13/19	221.02	70624
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83231422	06/13/19	80.58	70624
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83218795	06/13/19	1,401.42	70624
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83218796	06/13/19	77.00	70624
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83220226	06/13/19	70.80	70624
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83221819	06/13/19	43.15	70624
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83230007	06/13/19	806.90	70624
214-655-735.00	MEDICAL SUPPLIES	ARROW INTERNATIONAL	IO NEEDLES	9501332462	06/20/19	677.50	70708
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MEDICAL SUPPLIES	83244978	06/20/19	148.27	70718
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN CYLINDERS	9089511694	06/13/19	347.02	70613
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN CYLINDERS	9962198035	06/13/19	22.79	70613
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN CYLINDERS	9962198036	06/13/19	67.72	70613
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	1196	06/13/19	2,898.94	70620
214-655-748.00	GAS, OIL & GREASE	SHELL CREDIT CARD	FLEET FUEL	5-15-19	06/13/19	199.30	70675
214-655-749.00	VEHICLE REPAIRS	BALLARD, JOHN	TANGO 62 AC WORK	138855	06/13/19	125.40	70618
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	A33 OIL CHANGE, DII FLUID CHANGE,	2143	06/13/19	389.90	70622
214-655-749.00	VEHICLE REPAIRS	THIRLBY AUTO - ALS/EM	490699 A33	491299	06/13/19	24.75	70685
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	T62 AC LEAK DX	2157	06/20/19	134.47	70713
214-655-751.00	UNIFORMS	DA DESIGNS	EMS SUMMER SHIRTS	4690	06/13/19	396.50	70639
214-655-751.00	UNIFORMS	MATT DURAND	BOOTS AND PANTS REIMBURSEMENT	BOOTS/PANTS	06/13/19	206.53	70659
214-655-751.00	UNIFORMS	TELE-RAD, INC.	CHELSEA NEVSETA PANTS	892494	06/13/19	89.98	70684
214-655-751.00	UNIFORMS	TELE-RAD, INC.	RYAN STROM PANTS AND JOB SHIRT	892495	06/13/19	182.67	70684
214-655-751.00	UNIFORMS	TELE-RAD, INC.	JOHN DODSON PANTS AND BOOTS	43338-00	06/13/19	161.98	70684
214-655-751.00	UNIFORMS	TELE-RAD, INC.	JILL SIMON PANTS AND SHIRTS	43316-00	06/13/19	125.97	70684
214-655-751.00	UNIFORMS	TELE-RAD, INC.	JILL SIMON BOOTS	43404-00	06/13/19	116.99	70684
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	INTERCEPT WITH THOMPSONVILLE	TVMI-19-0151	06/13/19	225.00	70688
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	THOMPSONVILLE INTERCEPT	TVMI-19-0152	06/13/19	225.00	70688
214-655-820.00	QA ASSESSMENTS	MICHIGAN DEPARTMENT O	MICHIGAN QUALITY ASSURANCE ASSESME	491-362624	06/13/19	1,371.60	70662
214-655-970.00	EQUIPMENT	STRYKER FLEX FINANCIA	LP15 PAYMENT	141037	06/13/19	3,945.51	70681
			Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)			15,770.66	
Dept 851 INSURANCE & BONDS							
214-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	55.25	70728
			Total For Dept 851 INSURANCE & BONDS			55.25	
Dept 852 MEDICAL INSURANCE							
214-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 052	241411	06/20/19	7,441.98	70737
214-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYEE VISION COVERAGE	189059	06/20/19	254.72	70704
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE HEALTHCARE JULY 2019	190080041238	06/20/19	11,032.26	70715
214-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019	RIS0002332919	06/20/19	1,323.90	70730
214-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	390.02	70728
214-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA/FLEX ADMIN FEE FOR MAY 2019	189059	06/20/19	279.70	70704
			Total For Dept 852 MEDICAL INSURANCE			20,722.58	
			Total For Fund 214 EMERGENCY MEDICAL SERVICES (E			38,385.60	

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Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 05/16 TO 06/15/19	59788969	06/20/19	43.49	70796
220-000-930.00	EQUIPMENT REPAIR	CRYSTAL LAKE MARINA	PUMP KIT MOTOR R&R	4825	06/13/19	192.50	70638
			Total For Dept 000			235.99	
			Total For Fund 220 MARINE PATROL FUND			235.99	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-703.05	WAGES-ATTENDANT	BURNETT, DIANE	SITE ATTENDANT	06132019	06/13/19	45.00	70626
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE	SITE ATTENDANT	06132019	06/13/19	30.00	70680
228-000-703.05	WAGES-ATTENDANT	BURNETT, DIANE	SITE ATTENDANT	06192019	06/20/19	30.00	70721
228-000-703.05	WAGES-ATTENDANT	CHERIESE RADIONOFF	HHW/ELECTRONICS COLLECTION	06192019	06/20/19	75.00	70722
228-000-703.05	WAGES-ATTENDANT	COTE, CHRISTOPHER	HHW/ELECTRONICS COLLECTION	06192019	06/20/19	100.00	70725
228-000-703.05	WAGES-ATTENDANT	JOSH SMITH	FRANKFORT TIRE COLLECTION	06192019	06/20/19	100.00	70750
228-000-703.05	WAGES-ATTENDANT	LINDSAY, BRIANNE	HHW/ELECTRONICS COLLECTION	06192019	06/20/19	105.00	70754
228-000-703.05	WAGES-ATTENDANT	MIKE MACKIN	FRANKFORT TIRE COLLECTION	06192019	06/20/19	100.00	70767
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE	SITE ATTENDANT	06192019	06/20/19	30.00	70785
228-000-721.00	PER DIEM	FISCHGRABE, DENNIS	HHW/ELECTRONICS COLLECTION	06192019	06/20/19	70.00	70740
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	RECYCLE SERVICES FOR MAY 2019	3112182	06/20/19	13,733.92	70707
			Total For Dept 000			14,418.92	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	4.25	70728
			Total For Dept 851 INSURANCE & BONDS			4.25	
Dept 852 MEDICAL INSURANCE							
228-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 052	241411	06/20/19	0.60	70737
228-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYER VISION COVERAGE	189059	06/20/19	9.83	70704
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE HEALTHCARE JULY 2019	190080041238	06/20/19	338.41	70715
228-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019	RIS0002332919	06/20/19	36.87	70730
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	29.62	70728
228-852-800.00	CONTRACTED SRVS - CADILL	ADVANCED BENEFIT SOLU	COBRA/FLEX ADMIN FEE FOR MAY 2019	189059	06/20/19	22.90	70704
			Total For Dept 852 MEDICAL INSURANCE			438.23	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS FOR MAY 2019	MAY 2019	06/20/19	2,050.00	70709
			Total For Dept 723 SOIL EROSION CONTROL			2,050.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			2,050.00	
Fund 241 LAND BANK AUTHORITY FUND							
Dept 000							
241-000-800.00	CONTRACTED SERVICES	FIGURA, RICHARD	LAND BANK AUTHORITY	BCT-526	06/13/19	238.00	70645
241-000-800.00	CONTRACTED SERVICES	LUCAS V MIDDLETON	BENZIE LAND BANK AUTHORITY SERVICE	061919	06/20/19	1,100.00	70755
			Total For Dept 000			1,338.00	
			Total For Fund 241 LAND BANK AUTHORITY FUND			1,338.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-850.00	TELEPHONE	UWC	LONG DISTANCE BILLING FOR MAY 2019	MAY 2019	06/13/19	3.02	70692

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Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
			Total For Dept 265 BUILDING & GROUNDS			3.02	
Dept 430 ANIMAL CONTROL							
247-430-963.00	COMPUTER SUPPORT	MILLENNIA TECHNOLOGIE	QUOTE FOR GRANDSTREAM ATA FAXING A 4363		06/13/19	60.00	70664
			Total For Dept 430 ANIMAL CONTROL			60.00	
Dept 851 INSURANCE & BONDS							
247-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	8.50	70728
			Total For Dept 851 INSURANCE & BONDS			8.50	
Dept 852 MEDICAL INSURANCE							
247-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 052 241411		06/20/19	1.20	70737
247-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYEE VISION COVERAGE 189059		06/20/19	35.29	70704
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE HEALTHCARE JULY 2019 190080041238		06/20/19	1,353.65	70715
247-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019 RIS0002332919		06/20/19	157.48	70730
247-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	53.35	70728
247-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA/FLEX ADMIN FEE FOR MAY 2019 189059		06/20/19	36.80	70704
			Total For Dept 852 MEDICAL INSURANCE			1,637.77	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS FOR MAY 2019 MAY 2019		06/20/19	14,395.00	70709
			Total For Dept 371 BUILDING INSPECTOR			14,395.00	
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS FOR MAY 2019 MAY 2019		06/20/19	4,888.00	70709
			Total For Dept 372 PLUMBING INSPECTOR			4,888.00	
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS FOR MAY 2019 MAY 2019		06/20/19	8,090.00	70709
			Total For Dept 373 MECHANICAL INSPECTOR			8,090.00	
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS FOR MAY 2019 MAY 2019		06/20/19	5,265.00	70709
			Total For Dept 375 ELECTRICAL INSPECTOR			5,265.00	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR SERVICE FOR 5/2-6/1/19 9831178330		06/13/19	57.16	70693
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR SERVICE FROM MAY 02 - JUN 9831173026		06/13/19	1,387.28	70693
			Total For Dept 325 DISPATCH/COMMUNICATION			1,444.44	
Dept 851 INSURANCE & BONDS							
261-851-725.06	LIFE INSURANCE	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL JULY 2019		06/20/19	45.27	70728
			Total For Dept 851 INSURANCE & BONDS			45.27	
Dept 852 MEDICAL INSURANCE							
261-852-715.00	RX UTILIZATION PROGRAM	EHIM	EMPLOYEE PRESCRIPTION COVERAGE 052 241411		06/20/19	573.51	70737
261-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	MAY 2019 EMPLOYEE VISION COVERAGE 189059		06/20/19	118.66	70704
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE HEALTHCARE JULY 2019 190080041238		06/20/19	4,331.67	70715

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Fund 261 911 EMERGENCY SERVICE FUND							
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	EMPLOYEE DENTAL JULY 2019	RIS0002332919	06/20/19	447.60	70730
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN NATIONAL	EMPLOYEE STD, LTD, LIFE & AD/D JUL	JULY 2019	06/20/19	352.70	70728
261-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA/FLEX ADMIN FEE FOR MAY 2019	189059	06/20/19	156.20	70704
			Total For Dept 852 MEDICAL INSURANCE			5,980.34	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			7,470.05	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							
Dept 362 OTHER CORRECTIONS ACTIVITIES							
263-362-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	MAINT/T&S/ DRYER	05302019	06/13/19	550.80	70694
263-362-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF	053119 TO 061419	PC 0531 061419	06/20/19	270.99	70712
			Total For Dept 362 OTHER CORRECTIONS ACTIVITIES			821.79	
			Total For Fund 263 LOCAL CORRECTION OFFICER'S TR			821.79	
Fund 265 JUSTICE TRAINING (302) FUND							
Dept 000							
265-000-967.00	PROJECT EXPENSES	VISA=TROY LAMERSON	T&S/FUEL	05302019	06/24/19	398.00	70793
			Total For Dept 000			398.00	
			Total For Fund 265 JUSTICE TRAINING (302) FUND			398.00	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	MAY 2019 LAW LIBRARY SUBSCRIPTION	3092038228	06/13/19	572.00	70670
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	JUNE 2019 WEST LIBRARY/MAY 19/20 A	840452976	06/13/19	1,159.12	70686
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	SHARED CIRCUIT COURT EXPENSES MAY	MAY 2019	06/20/19	111.69	70757
			Total For Dept 000			1,842.81	
			Total For Fund 269 LAW LIBRARY FUND			1,842.81	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	2,976.33	70758
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	784.88	70758
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	1,711.30	70758
			Total For Dept 000			5,472.51	
			Total For Fund 292 CHILD CARE FUND			5,472.51	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BAILEY, LAWRENCE	PER DIEM FOR MAY 2019	053119	06/13/19	35.00	70617
293-000-721.00	PER DIEM	GIDDIS, KIRT	PER DIEM FOR MAY 2019	053119	06/13/19	35.00	70648
293-000-721.00	PER DIEM	KOWALSKI, ED	PER DIEM FOR MAY 2019	053119	06/13/19	35.00	70657
293-000-721.00	PER DIEM	ROELOFS, ROBERT	PER DIEM FOR MAY 2019	053119	06/13/19	35.00	70673
293-000-721.00	PER DIEM	SCHAFER, DONALD E.	VETERANS PER DIEM MAY 2019	053119	06/13/19	35.00	70674
293-000-727.00	OFFICE SUPPLIES	WELLS FARGO VENDOR FI	MONTHLY COPIER FEES	90136896578	06/20/19	68.03	70795
293-000-860.00	TRAVEL	BAILEY, LAWRENCE	MILEAGE FOR MAY 2019	053119M	06/13/19	2.14	70617
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR MAY 2019	053119M	06/13/19	18.45	70648
293-000-860.00	TRAVEL	KOROLENKO, KAREN	TRAVEL FOR CONFERENCE	061019	06/13/19	484.88	70656
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE FOR MAY 2019	053119M	06/13/19	3.48	70657
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR MAY 2019	053119M	06/13/19	24.36	70673
293-000-860.00	TRAVEL	SCHAFER, DONALD E.	MILEAGE FOR MAY 2019	053119M	06/13/19	2.56	70674

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
			Total For Dept 000			778.90	
			Total For Fund 293 VETERAN'S RELIEF FUND			778.90	
Fund 295 VETERAN'S MEMORIAL FUND							
Dept 000							
295-000-967.00	PROJECT EXPENSES	A J'S EXCAVATING LLC	VETERANS MEMORIAL PAVILLION	10054	06/13/19	7,225.00	70612
295-000-967.00	PROJECT EXPENSES	ROELOFS, ROBERT	REIMBURSEMENT FOR VETERANS MEMORIA	011185	06/13/19	200.00	70673
			Total For Dept 000			7,425.00	
			Total For Fund 295 VETERAN'S MEMORIAL FUND			7,425.00	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-975.00	MISC EXPENSE - WAGES	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	939.90	70758
296-000-975.01	MISC EXPENSE - BENEFITS	MANISTEE COUNTY - ADM	MAY 2019 CIRCUIT COURT SHARED EXPE	MAY 2019	06/20/19	540.41	70758
			Total For Dept 000			1,480.31	
			Total For Fund 296 JUVENILE JUSTICE FUND			1,480.31	
Fund 401 CAPITAL IMPROVEMENT FUND							
Dept 000							
401-000-970.00	EQUIPMENT	VISA-DAN SMITH	MAINT/T&S/ DRYER	05302019	06/13/19	2,793.50	70694
			Total For Dept 000			2,793.50	
			Total For Fund 401 CAPITAL IMPROVEMENT FUND			2,793.50	
Fund 412 MCF RENOVATIONS FUND							
Dept 000							
412-000-810.00	LEGAL FEES	DXKEMA GOSSETT PLLC	PROFESSIONAL SERVICES THRU APRIL 2	3255356	06/20/19	372.00	70735
412-000-810.00	LEGAL FEES	STRAUB, PETITT, YAST	SERVICES THRU MAY 2019/MAPLES PROJ	44	06/20/19	710.00	70787
412-000-967.00	PROJECT EXPENSES	COMSTOCK CONSTRUCTION	SERVICES THRU MAY 2019/MAPLES PROJ	010	06/20/19	42,964.52	70723
412-000-967.00	PROJECT EXPENSES	MA ENGINEERING	GENERATOR LOAD ANALYSIS	4-3562	06/20/19	3,000.00	70756
			Total For Dept 000			47,046.52	
			Total For Fund 412 MCF RENOVATIONS FUND			47,046.52	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	BYLINE BANK	OVERPAID TAXES - KOED PROPERTIES (060719	06/13/19	103.59	70627
			Total For Dept 000			103.59	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			103.59	
Fund 532 TAX FORECLOSURE FUND							
Dept 253	COUNTY TREASURER						
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 ANNUAL FEE FOR 2017 FORFEITUR	1906-09	06/20/19	989.66	70790
532-253-810.00	LEGAL FEES	BENZIE COUNTY CIRCUIT	LEGAL FILING FEES FOR FORECLOSURE	061319	06/13/19	175.00	70619
532-253-810.00	LEGAL FEES	FIGURA, RICHARD	ODDFELLOWS LAWSUIT	BCT 525	06/13/19	418.00	70645
			Total For Dept 253 COUNTY TREASURER			1,582.66	
			Total For Fund 532 TAX FORECLOSURE FUND			1,582.66	
Fund 569 BUILDING AUTHORITY							
Dept 000							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-800.00	CONTRACTED SERVICES	MAY, SHARRON	RECORDING SECRETARY FOR 4/30/19	050119	06/20/19	75.00	70761
569-000-860.00	TRAVEL	MAY, SHARRON	MILEAGE FOR 04/30/19	050119M	06/20/19	3.27	70761
			Total For Dept 000			78.27	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT			Total For Fund 569 BUILDING AUTHORITY			78.27	
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP442	06/13/19	999.00	70611
701-136-265.00	CASH BONDS PAYABLE	RENN, LINDSAY	BOND RETURNED: RENN	19-074-SD	06/13/19	101.00	70671
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP457	06/20/19	1,230.00	70703
701-136-265.00	CASH BONDS PAYABLE	CRANE, SHELLEY LAUREN	BOND RETURN: CRANE	18-443-SM	06/20/19	150.00	70726
701-136-265.00	CASH BONDS PAYABLE	FARRETH, EDMUND PETER	BOND RETURNED: FARRETH	19-093-ST	06/20/19	70.00	70738
701-136-271.00	RESTITUTIONS PAYABLE	HALLUMS, JASON	RESTITUTION FROM HUNTER CARRIER	17-250-FY	06/13/19	5.00	70650
701-136-271.00	RESTITUTIONS PAYABLE	HONOR COLLISION	RESTITUTION FROM JOSEPH THOMAS	18-210-ST	06/13/19	2.00	70653
701-136-271.00	RESTITUTIONS PAYABLE	SLAUGHTER, SUZANNE	RESTITUTION FROM ALICIA LOVELY	15-038-ST	06/13/19	12.50	70676
701-136-271.00	RESTITUTIONS PAYABLE	SOMMARIVA, ROBERT	RESTITUTION FROM GREGORY DALMAN JR	17-293-SM	06/13/19	35.36	70677
701-136-271.00	RESTITUTIONS PAYABLE	TRINITY LUTHERAN CHUR	RESTITUTION FROM DEVIN BECKOWITZ	17-352-SM	06/13/19	41.67	70691
701-136-271.00	RESTITUTIONS PAYABLE	WESCO	RESTITUTION FROM JARED CARRIER	18-213-SM	06/13/19	38.87	70699
701-136-271.00	RESTITUTIONS PAYABLE	WESCO	RESTITUTION FROM CHARLA BISHOP	18-059-SM	06/13/19	10.00	70700
701-136-271.00	RESTITUTIONS PAYABLE	HERN, MICHAEL	RESTITUTION FROM CAITLYN E FITZHUG	17-284-FY	06/20/19	40.00	70744
701-136-271.00	RESTITUTIONS PAYABLE	MARGO, MICHAEL	RESTITUTION FROM KARALEE WILSON	18-262-ST	06/20/19	4.00	70759
701-136-271.00	RESTITUTIONS PAYABLE	WILLIAMS, NELLAN	RESTITUTION FROM IVY JOSLIN	18-350-FY	06/20/19	100.00	70797
			Total For Dept 136 DISTRICT COURT			2,839.40	
Dept 215 COUNTY CLERK							
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED - KEVIN POFF	19-2600-FH	06/20/19	258.00	70710
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED TO 19-2627-FH K	19-2600-FH	06/20/19	198.00	70711
701-215-265.00	CASH BONDS PAYABLE	KEVIN POFF	BOND MONEY RETURNED KEVIN POFF	19-2600-FH	06/20/19	677.00	70751
701-215-265.00	CASH BONDS PAYABLE	PETER PARRENT	BOND MONEY RETURNED NICOLE SHAMBILI	18-2584-FH	06/20/19	450.00	70775
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY SHERIFF	OUIL REIMBURSEMENT - DOUGLAS GREEN	19-2622-FH	06/13/19	60.00	70621
701-215-271.00	RESTITUTIONS PAYABLE	FLORENCE STONE	RESTITUTION FROM GARRETT TONN	15-2429-FC	06/13/19	80.00	70646
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	06/13/19	50.00	70689
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA CARPENTER	RESTITUTION FROM PATRICK KUHLMAN	13-2315-FH	06/20/19	25.00	70705
701-215-271.00	RESTITUTIONS PAYABLE	CRIME VICTIM'S SERVIC	RESTITUTION FROM ROBERT CHEEK	11-2219-FC	06/20/19	146.36	70727
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM RODERICK BAKER	13-2328-FH	06/20/19	75.00	70777
701-215-271.00	RESTITUTIONS PAYABLE	SHAUNA STICKNEY	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	06/20/19	10.00	70779
701-215-271.00	RESTITUTIONS PAYABLE	SHAUNA STICKNEY	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	06/20/19	10.00	70780
701-215-299.03	CIRCUIT COURT MISCELLANE	BRANDY MARTIN	OVERPAYMENT OF AMBULANCE BILL	19-1087	06/20/19	150.00	70720
701-215-299.03	CIRCUIT COURT MISCELLANE	PATRICIA LEKOVISH	OVERPAYMENT OF AMBULANCE BILL	18-21954	06/20/19	77.04	70774
701-215-299.03	CIRCUIT COURT MISCELLANE	ROBERT E LEKOVISH	OVERPAYMENT OF AMBULANCE BILL	18-10040	06/20/19	77.26	70778
			Total For Dept 215 COUNTY CLERK			2,343.66	
Dept 301 SHERIFF							
701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	LIVESCAN MAY 2019	551-540395	06/13/19	210.25	70663
701-301-228.63	DUE STATE - SEX OFFENDER	MICHIGAN STATE POLICE	SOR - MAY 2019	551-539813	06/13/19	180.00	70663
			Total For Dept 301 SHERIFF			390.25	
			Total For Fund 701 GENERAL AGENCY FUND			5,573.31	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
Fund 101	GENERAL FUND					99,387.89	
Fund 205	TNT OFFICER MILLAGE FUND					2,393.47	
Fund 206	SHERIFF'S K-9 FUND					434.98	
Fund 209	SCHOOL RESOURCE OFFICER					97.14	
Fund 213	JAIL OPERATIONS FUND					19,938.88	
Fund 214	EMERGENCY MEDICAL SERVICES					38,385.60	
Fund 220	MARINE PATROL FUND					235.99	
Fund 228	SOLID WASTE/RECYCLING FUND					14,861.40	
Fund 231	SOIL EROSION (SESSC) FUND					2,050.00	
Fund 241	LAND BANK AUTHORITY FUND					1,338.00	
Fund 247	ANIMAL CONTROL FUND					1,709.29	
Fund 249	BUILDING DEPARTMENT FUND					32,638.00	
Fund 261	911 EMERGENCY SERVICE FUND					7,470.05	
Fund 263	LOCAL CORRECTION OFFICER'S					821.79	
Fund 265	JUSTICE TRAINING (302) FUND					398.00	
Fund 269	LAW LIBRARY FUND					1,842.81	
Fund 292	CHILD CARE FUND					5,472.51	
Fund 293	VETERAN'S RELIEF FUND					778.90	
Fund 295	VETERAN'S MEMORIAL FUND					7,425.00	
Fund 296	JUVENILE JUSTICE FUND					1,480.31	
Fund 401	CAPITAL IMPROVEMENT FUND					2,793.50	
Fund 412	MCF RENOVATIONS FUND					47,046.52	
Fund 516	DELINQUENT TAX REVOLVING FU					103.59	
Fund 532	TAX FORECLOSURE FUND					1,582.66	
Fund 569	BUILDING AUTHORITY					78.27	
Fund 701	GENERAL AGENCY FUND					5,573.31	

Total For All Funds:

296,337.86

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
June 11, 2019

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, June 11, 2019, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Sauer, seconded by Nye, to approve the agenda as amended, adding ME Budget discussions as 11.A. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Roelofs, to approve the Committee of the Whole minutes of May 28, 2019 as presented. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

1:32 p.m. Public Input – None

Kyle Maurer – Job Description: Kyle presented a new ACO job description which more accurately describes the duties. Commissioners discussed whether job descriptions need to come to them for approval or just to the supervisor. It was decided that the Board of Commissioners do not need to approve them.

Ted Schendel – TNT Budget Amendment: Not present; to be rescheduled.

Frank Post – Installation of Duress Buttons: It was discussed that it would be beneficial to have the duress buttons installed prior to Mr. Post's retirement.

Motion by Sauer, seconded by Roelofs, to recommend to the Board of Commissioners to amend the 2019 Budget in the amount of \$3,800.00 to complete the duress button project, with proper budget amendment paperwork to come to the BOC on June 25, 2019 for final approval. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Maridee Cuter:

- a. Contract FSA (Flex Spending Account) – New Debit Card Program: 44North is switching to a debit card program for the flex spending accounts; this would be at no cost to the county.
Motion by Warsecke, seconded by Nye, to recommend to the Board of Commissioners to approve the use of a debit card program for flex spending. The Board acknowledges that this activity may take place prior to the next meeting. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.
- b. Projector Revisit: Ms. Cutler asked to revisit the replacement option for the projector in this room. She stated that there is no value in what we have now. Discussions held and it is in the plan to replace the entire system in the next fiscal year.

June 11, 2019

Motion by Roelofs, seconded by Sauer, to recommend to the Board of Commissioners to authorize replacement of the projector in the Frank Walterhouse Meeting Room in the next fiscal year (2019-2020). Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Mitch Deisch – Space Use Budget Amendment: Susan Boyd, Finance Manager, requests a budget amendment to cover the cost of Byce and Associates for the Space Needs Assessment.

Motion by Roelofs, seconded by Jeannot, to recommend to the Board of Commissioners to amend the 2018-19 budget as follows:

Increase:

101-172-800.00	Contracted Services	\$28,250.00
101-172-800.00	Contracted Services	\$ 2,500.00

Increase:

101-000-691.00	Budgeted Use of Fund Balance	\$28,250.00
101-000-691.00	Budgeted Use of Fund Balance	<u>\$ 2,500.00</u>
		\$30,750.00

Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

- a. ME Budget: Ms. Boyd provided a Revenue and Expenditure report for the period ending 6/30/2019 for all departments which shows several line numbers throughout the budget as being overdrawn. She stated that what is done is at the end of the fiscal year they do transfers to take care of any overdrawn lines. The board questions why they are not seeing budget amendments to take care of these. She stated that there is no statute that says we have to do budget amendments throughout the fiscal year. Comm Sauer would like to see a report that shows what departments and how much has been dipped from the general fund to cover these overdrawn accounts.

2:56 p.m. Public Input – None

Motion by Roelofs, seconded by Sauer, to adjourn at 2:56 p.m. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

Committee of the Whole

Page 3 of 3

June 11, 2019

Motion by _____, seconded by _____, to approve the Committee of the Whole Consent Calendar as follows:

1. To amend the 2019 Budget in the amount of \$3,800.00 to complete the duress button project, with proper budget amendment paperwork to come to the BOC on June 25, 2019 for final approval.
2. To approve the use of a debit card program for flex spending. The Board acknowledges that this activity may take place prior to the next meeting.
3. To authorize replacement of the projector in the Frank Walterhouse Meeting Room in the next fiscal year (2019-2020).
4. To amend the 2018-19 budget as presented to cover the cost of the Byce & Associates report in the amount of \$30,750.00.

Committee Appointments

ACTION ITEMS

2019- 016
TRUTH IN TAXATION
RESOLUTION TO ADOPT MILLAGE RATE

A meeting of the Benzie County Board of Commissioners was held in the Commissioners Room, Government Center, in said Benzie County on the 25th day of June, 2019, at 9:00 a.m.

The meeting was called to order by Chairman Gary Sauer.

Present: Commissioners

The following preamble and resolution were offered by _____, supported by _____.

WHEREAS, The Benzie County Board of Commissioners, by resolution of June 25, 2019, propose a total authored levy of 3.4479 mills within Benzie County for operating purposes for fiscal year 2019, which included an additional rate of 0.1580 mills; and

WHEREAS, the Benzie County Board of Commissioners has carefully examined the financial circumstances of Benzie County for the 2019 fiscal year, including estimated expenditures, estimated revenues, and state-equalized valuation of property located within the County, and determined that the levy of an additional millage rate will be necessary for the sound management and operation of Benzie County; and

WHEREAS, the Benzie County Board of Commissioners has complete authority to establish that a maximum of 3.4479 mills be levied for operating purposes in fiscal year 2019 from within its authorized millage rate; and

WHEREAS, a public hearing has been held, and, under said Act 5, the Benzie County Board of Commissioners may now authorize a maximum total levy of 3.4479 mills for operating purposes for fiscal year 2019, within its present authorized millage rate.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. For Fiscal Year 2019 the total millage rate of 3.4479 mills, which includes an additional rate of 0.1580 mills, shall be levied upon property located within Benzie County.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Roll Call.

Ayes: _____

Nays: _____

Dated: June 25, 2019

Gary Sauer, Chairman

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 25th day of June, 2019.

Dawn Olney, Benzie County Clerk

DRAFT

2019 - 017

RESOLUTION

At the Regular meeting of the Benzie
Date County Name

County Board of Commissioners, the Board of Commissioners gave consent to the following action:

"Be it resolved that the Benzie County Board of
County Name

Commissioners have reviewed the Fiscal Year 2020-2022 Multi Year Plan of the Area Agency on Aging of Northwest Michigan and believe that the plan addresses the needs of the aging population in Region 10.

Be it further resolved that the Benzie
County Name

County Board of Commissioners approves the Fiscal Year 2020-2022 Multi Year Plan of the Area Agency on Aging of Northwest Michigan."

Signature: Chairperson, County Commission or County Clerk

Date

Typed Name and Title: Chairperson, County Commission or County Clerk

AREA AGENCY ON AGING of Northwest Michigan

June 7, 2019

County Board of Commissioners:

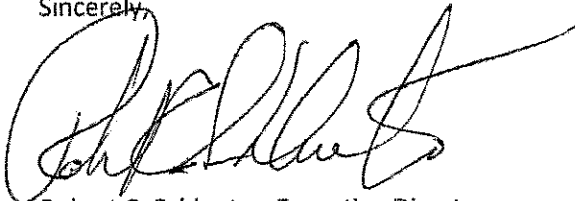
The Area Agency on Aging of Northwest Michigan (AAANM) is seeking approval of their Fiscal Year 2020-2022 Multi Year Plan (MYP), which, once approved by the State, will go into effect on October 1, 2019. As part of the preparation of this document, the State requires that all Area Agencies on Aging (AAA) must request approval of the MYP from each County Board of Commissioners within their respective planning and service area.

Enclosed is a complete copy of the FY 2020-2022 MYP for you to review and comment upon. AAANM has also summarized some of the major content of the MYP as it impacts the counties in the AAANM service area.

Pursuant to State requirements and in order to respond to the Michigan Aging and Adult Services Agency (AASA) in a timely manner, **AAANM requests your county's written or e-mail (gustineh@aaanm.org) response no later than August 1, 2019.** In that light, we have provided a copy of a resolution that can be used for convenience in responding to this request. We appreciate your efforts in this regard.

Thank you for taking the time to review the FY 2020-2022 MYP. We welcome your comments. If you have questions, please contact me. A representative of AAANM will be made available to answer any questions you or other members of the Board might have.

Sincerely,



Robert C. Schlueter, Executive Director
Area Agency on Aging of Northwest Michigan

RECEIVED

JUN 10 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BENZIE, MI 49617

Area Agency on Aging of Northwest Michigan

MULTI-YEAR PLAN (MYP) SUMMARY

(October 1, 2019 – September 30, 2022)

Who We Are

Part of an Aging Network:

- **Federal:** The Administration on Aging (AoA) awards funds for nutrition and supportive home and community-based services to 56 State Units on Aging based primarily on the number of persons 60 years of age and over in the state.
- **State:** The State Units on Aging (SUAs) award funds to 629 Area Agencies on Aging.
- **Local:** The Area Agencies on Aging (AAAs) determine the needs of older persons locally and work to address those needs through the funding of local services and through advocacy. AAAs are required to prioritize funding for those with greatest social and/or economic need with particular attention to low-income minority individuals.

The Area Agency on Aging of Northwest Michigan (AAANM):

- A private, nonprofit agency
- Designated as an Area Agency on Aging in 1974 by the SUA, Michigan Office of Services to the Aging (OSA), now known as the Aging and Adults Services Agency (AASA)
- One of 16 AAAs in Michigan
- Serves ten counties located in northwest lower Michigan: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford counties (Region 10).
- Operates under the framework of the federal Older Americans Act and the state Older Michiganians Act.

The mission of AAANM is to serve and advocate for older persons, adults with disabilities and caregivers by supporting their independence, dignity and quality of life.

What We Do

Provide Services Directly: AAANM has a staff of approximately 40, consisting of an Executive Director and two Associate Directors, Information Specialists, Registered Nurses, Social Workers, a Nursing Facilitation Transition Navigator, a Housing Specialist, Registered Dietician, Office Administration, Accounting, Data Entry, Long-Term Care Ombudsman, and a Medicare/ Medicaid Assistance Program Coordinator. AAANM provides the following services directly with its staff:

- Information and Assistance
- Caregiver Support and Education
 - Tailored Caregiver Assessment & Referral Program
 - Creating Confident Caregivers Program
- Care Management Program
- Caregiver Respite Program
- MI Choice Waiver Program
- Nursing Facility Navigation
- Veteran's Directed Home and Community-Based Services
- Medicare/Medicaid Assistance Program (MMAAP)
- Long-Term Care Ombudsman
- Elder Abuse Awareness and Prevention
- Healthy aging / Evidence-Based Disease Prevention Programs
 - Personal Action Toward Health (PATH)
 - A Matter of Balance: Managing Concerns about Falls

RECEIVED

JUN 10 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Area Agency on Aging of Northwest Michigan

MULTI-YEAR PLAN (MYP) SUMMARY

(October 1, 2019 – September 30, 2022)

Fund Local Agencies: AAANM also develops contracts and/or purchase of service agreements with local agencies (County Commissions/Councils on Aging, in-home health care providers, and more) that provide home and community-based services such as:

- Adult Day Care
- Congregate Meals
- Home Delivered Meals
- Homemaking
- Personal Care
- In-Home Respite Care
- Medication Management
- Legal Assistance
- Transportation
- Kinship Caregiver Support

All ten counties in the Region have approved senior millages. These resources help stretch state and federal funding to meet the service needs identified in the Multi-Year Plan (MYP), as well as sustain additional services that are not funded under the MYP (senior centers, information and assistance, Medicare/Medicaid assistance, tax preparation, Senior Project FRESH, transportation, home chore/repair and more).

Demographic and Environmental (Need) Analyses

As part of the MYP development process, AAANM spent significant time evaluating demographic trends and gathered input about the preferences, characteristics, and needs of older adults, caregivers and disabled persons. This information was used to identify funding priorities and program development objectives for the MYP FY2020-2022.

This MYP period (FY2020-2022) and going into the 2020 decade is a key time for aging services. The oldest of the Baby Boomers will turn 75 in 2021. AAANM knows from internal data that there is an increased need for services (on average) around the age of 75. The 2020 decade will experience the transition of the Baby Boomer bubble from their 60's into their 70's and 80's.

Overall population trends

Region 10 comprises ten counties in the northwest corner of lower Michigan. Each county has a slightly different trend in population with some counties like Grand Traverse, Emmet, Wexford and Kalkaska gaining population overall, and other counties like Manistee and Antrim losing population overall. In all counties, the predominate growth segment has been the 60+ population, a trend that began early in the 2010 decade and will continue into the 2020 decade.

During the MYP FY2017-2019, overall population for the region, per the Region 10 Trended Population Statistics Appendix (attached), increased 1% from 302,895 (estimated 2016 population) to 305,815 (projected 2019 population). The 60+ population during the same period grew 9% from 89,394 to 97,082. In 2016, the 60+ population represented 29% of the total regional population. This increased to 32% (projected population) by 2019.

Census projections for the 2020-2022 MYP indicate that the overall population of the region will grow another 1% to 308,076 (projected 2022 population). The 60+ population will increase at a slower rate than experienced during the last couple of MYP cycles with only a 7% growth increase, from 97,082 (projected 2019 population) to 103,575 (projected 2022 population). The growth per year is projected to

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slow from 3% to 2%. By 2022, the 60+ population is projected to comprise 34% of the total population in the region. This is an increase of 2% compared to the 2017-2019 MYP period. Every one in three individuals in Region 10 will be 60 years or older by 2022.

Workforce Issues will Intensify

It is important to note that most of the younger age segments (< age 60) of the population are projected to remain flat or decline in aggregate across the ten counties. While some counties are seeing an uptick in young children and millennials (like Grand Traverse), other counties have significant decreases, meaning no replacement population (like Manistee and Antrim). These counties are shrinking in population size and this will continue as the Baby Boomers reach average life expectancy rates beginning in the 2020 decade. Several counties will remain flat in overall population but the 60+ composition will increase. Cumulatively, these demographic shifts will change the very nature of our community constructs in the upcoming decade.

These demographic changes are also noteworthy because there is a significant workforce shortage in northwest Michigan already. With a shrinking workforce age population, the workforce crisis across multiple industries will intensify. Unemployment rates currently hover between 3.5% and 6% across the region. There will be increased competition to staff many different types of positions beyond those in the aging network. The aging network is already experiencing a crisis situation with the shortage of direct care workers, and there is a shortage of qualified nurses and social workers with home and community based experience or interest to work in this sector. The projected population changes in the 2020 decade will challenge the network's ability to provide/sustain home and community based services in Region 10.

Poverty and Economic Stability

Based on the 2013-2017 American Community Survey 5-Year Estimates of poverty status in the past 12 months for those 60 years and over, approximately 8% of older adults are living at or below poverty across Region 10, and another 8% are living between 100% and 149% of poverty. The range of those living at or below poverty varies by county from 5% to 12%.

Anecdotally through focus groups and input sessions, it was stated multiple times that there is an increasing number of older adults financially struggling. Retirement savings are insufficient for many older adults. Those who live at or below poverty may be better off than those living above poverty. Those at or below poverty may qualify for assistance programs while those living just over poverty often do not.

Minority Population

Based on the 2013-2017 American Community Survey, the Region 10 60+ population is comprised primarily of "white" older adults or approximately 98%. Minority populations primarily include those of Native American origins especially in counties where Native American Tribes have sovereignty.

Data sources used:

2010 Census Data

American Community Survey 2013-2017 Estimates

EMSI Economic Modeling retrieved 1/19/2019

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Descriptors, characteristics and preferences of the aging population, caregivers and disabled individuals

For the FY2017-2019 MYP, AAANM conducted a series of focus groups and interviews as well as a survey of home and community based service providers to identify preferences of older adults and community needs. AAANM used this work as a baseline for the FY2020-2022 community needs assessment and re-validated the findings with community input groups, Commissions and Councils on Aging and the AAANM Board of Advisors. Many additional community conditions and needs were added to the list during this process. In addition, AAANM in partnership with the Commissions and Councils on Aging in Region 10, conducted a ten county community survey for older adults using convenience sampling. There were 3,313 responses to the survey. The survey results were supplemented with pulse surveys at senior centers during the summer of 2018 to garner more detailed information about specific community survey questions. The quantitative and qualitative data were then combined, in conjunction with other area needs assessments and studies, Medicare claims data, normalized publicly available hospitalization data, and meetings notes from community groups, to formulate the following description of characteristics, preferences, conditions, trends and needs.

Preferences, Community Conditions and Quality of Life

The 60+ population encompasses three generations (the Greatest Generation, Silent Generation and Baby Boomers). Each generation has unique values, concerns and preferences for how they want to live. Some observations from community discussions suggest that younger seniors tend to be more tech savvy and seek active lifestyles. This influences how they engage with the community and the strategies they utilize to maintain their health. It was noted on many occasions that older seniors are often reluctant to ask for help. They fear losing their independence and being placed in a nursing facility. They also prefer activities that are more social in nature and less physically intensive.

Observations and trends identified:

1) A community survey of older adults conducted across Region 10 during the summer of 2018 found distinct concerns by age segment. While most older adults are concerned about maintaining their health, younger seniors are also concerned with having enough money in retirement and obtaining or understanding benefits like Social Security and Medicare. Older seniors are concerned about memory loss or dementia, falling or the fear of falling, and being able to live independently at home as they grow older.

2) Analysis of community survey data also found that individual rating of health varied in relation to income and living situation (living alone or with a partner/spouse). Those with lower incomes and/or living alone were generally less likely to have healthy lifestyle habits, more likely to have difficulty affording basic needs, and more likely to need assistance with Activities of Daily Living or ADLs (i.e. bathing, dressing, eating, toileting) and Independent Activities of Daily Living or iADLs (i.e. cleaning, meal preparation, money management).

3) There is increasing awareness of healthy lifestyles and demand for fresh fruits and vegetables, venues for engagement in exercise, social activities and education for lifelong learning. Maintaining health as long as possible is a priority concern. Barriers to maintaining health include existing health issues, financial resources, and taking care of others.

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4) Older adults are staying in the workforce longer and are willing to work part-time. Conversely, older adults with expertise and experience in professional careers are retiring and creating a void in the workforce.

5) "Loss is an everyday thing" as one ages. Fear of losing independence is a primary concern for older adults and persons with disabilities. Individuals are often unprepared for the life changes that accompany the aging process or living long term with chronic health conditions and disability. Older adults want to maintain control as long as possible.

6) Social isolation is a prevalent issue among older adults that is complicated by rural geography. Many older adults have moved to northwest Michigan to retire and do not have family in the area to support them. Transportation challenges are a contributing factor as well.

7) The nature of family structures is changing due to economic and social shifts in our country. Some older adults are finding themselves providing support to adult children with disabilities, grandchildren, or children with spouses and kids who have moved back home due to financial instability.

8) Elder abuse and exploitation is an increasing, under-reported issue in the region, including domestic abuse (financial, physical, psychological and sexual), as well as predatory unethical relationships (realtors having themselves declared guardian for older adults with valuable real estate), and financial scamming schemes deliberately targeted at seniors.

9) There is a shortage of Adult Protective Services (APS) workers to investigate and mitigate elder abuse and exploitation situations. This is further compounded by a shortage of guardians and conservators to support older adults who need this assistance. However, there are significantly differing opinions about when older adults need a guardian appointed and the role of the guardian.

10) A culture of ageism and viewing seniors as a burden or having limited value influences the quality of life for older adults in our region.

11) Electronic communication has become a way of life – to connect with family, to complete applications and do banking, for safety monitoring, and to access telehealth. Landlines for telephone service are less prominent. Yet many areas of northwest Michigan do not have consistent cell phone coverage or high-speed broadband. This impacts quality of life for communities in general and for older adults.

Economics

Certain counties in northwest Michigan are attractive retirement locations. A proportion of well-off older adults have retired to particular counties in the region, investing in valuable real estate. This dynamic is an important component of the northwest Michigan economy. Many older adults, however, are facing increased financial insecurity – living longer, insufficient savings, increasing contributions to healthcare costs, increasing cost of living, and unexpected costs of long term care needs. Many older adults live on a fixed income that does not stretch far enough.

Observations and trends identified:

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- 1) Healthcare, dental and prescription drug costs continue to be a financial challenge for many older adults. Some older adults also struggle to pay for food, housing and transportation.
- 2) Younger adults have increasing debt (i.e. school loans) and are less able to assist older adults with financial needs.
- 3) Gaps in affordable programs and services to support older adults to maintain quality of life and live independently were consistently identified for 1) low-to-moderate income disabled individuals under the age of 60/65, and 2) older adults who are above low-income program thresholds yet do not have the financial resources to privately pay for supports and services.
- 4) Community survey results found that there is a segment of young seniors (60-64 years old) in northwest Michigan that have statistically significant challenges maintaining health and quality of life including affording basic needs and being able to perform Activities of Daily Living (ADLs) and Independent Activities of Daily Living (IADLs).

Social Determinates of Health

It has been established that the Social Determinates of Health (basic needs like food, housing, transportation, clean water, utilities, education, employment) can account for up to 50% of our health – quality of life and longevity of life. And yet, residents of northern Michigan, above and below sixty years of age, struggle to have their basic needs met.

Observations and trends identified:

- 1) Affordable housing has become a crisis issue in northwest Michigan, and just as challenging is affordable, accessible housing.
- 2) Workforce and funding for home modifications and home maintenance to support older adults to live in their own homes is an on-going issue in the region.
- 3) Homelessness or near homelessness for older adults, especially with chronic conditions or mental health / behavioral challenges persists for some older adults.
- 4) There is increasing awareness of food insecurity among older adults in northwest Michigan but there has not been a systematic attempt to quantify the issue.
- 5) Multiple studies and workgroups reaffirm that transportation challenges continue in northwest Michigan including non-emergency medical and quality of life (shopping, socialization) transportation needs. Strides have been made in some counties in the last three years to increase availability of transportation. The community survey conducted in 2018 found that transportation is a complex issue. Among younger seniors the issue may be the financial costs associated with transportation while among older seniors the issue may be having a transportation option that does not involve driving ones' self.

Accessing / Using Healthcare

There are an increasing number of older adults living with multiple chronic conditions. Analysis of Medicare claims data for Region 10 residents quantifies that chronic diseases include diabetes, arthritis, heart disease and depression. Analysis of publicly available hospitalization data also confirms that falls

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among the older adult population in northwest Michigan is a population health concern. Community survey respondents confirmed that many vulnerable older adults, particularly in their 70's and 80's, experience at least one fall per year. Dementia and other cognitive impairments are increasing conditions where navigation of healthcare and community care resources is particularly challenging, especially when medical, financial, long term care and advance care planning has not taken place before the individual becomes incapacitated.

Observations and trends identified:

- 1) Access to medical care is determined by income, insurance and geographic location with significant inequities across the region.
- 2) Medication management and access to / navigation of healthcare providers are cited frequently as challenges for older adults.
- 3) In northwest Michigan there is a need for more healthcare providers with expertise in geriatric medicine in general, a shortage of neuropsychologists, and a complete lack of geriatric psychiatric specialists.
- 4) Access to affordable mental health services is a gap.
- 5) Advances in medical care have created complex ethical issues for older adults, families and healthcare providers. Older adults and families would benefit from proactive planning while healthy to articulate desired quality of life and last wishes.
- 6) Coordination of care among healthcare providers and with community organizations to support older adults is difficult and contributes to frustration and health complications for older adults.
- 7) Accessing and understanding healthcare (Medicare and Medicaid) and Social Security benefits can be challenging for seniors. In the community survey conducted in 2018, this was rated within the top three concerns of younger seniors.
- 8) Recent changes in opioid laws and physician practice patterns have left some older adults challenged by sudden cessation of medication without alternative pain management strategies.

Accessing / Using Long Term Care Supports and Services

Societally there are many different and conflicting values (and mis-information) about funding long term care for older adults. Often older adults believe Medicare will cover long term care costs and are surprised to find there is no coverage for this care. There is often reluctance to spend retirement monies for long-term care (or families refuse to spend the money). Long term care insurance policies have varied benefits and are not widely used. Availability of in-home support through senior millage varies from county to county and can provide foundational in-home support to meet the early service needs of individuals who are on the verge of losing their independence. This allows older adults to maintain or even improve health, and delay their need to utilize more costly resources; but millage funded services do not meet the needs of individuals with higher acuity requiring additional or more frequent services. Those who need additional services are placed on the AASA funded Care Management list and/or are forced to spend down their assets to qualify for long term care Medicaid (home and community based

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services like MI Choice Waiver or nursing facility care) or privately pay for care. This conundrum of mixed systems and funding streams leave many older adults unprepared for their long term care needs.

Observations and trends identified:

- 1) The rural nature of the region contributes to inconsistent availability of long term supports and services for older adults. This contributes to situations of compromised health, accelerated decline and decreased quality of life, and use of expensive healthcare resources including Emergency Room visits and hospitalizations.
- 2) Older adults, family members and caregivers are often unaware of resources available to support quality of life and living independently long term. Navigating programs and services was cited as a concern, particularly services that have complicated application or qualification processes.
- 3) Funding for long term supports and services and other public programs that support older adults and persons with disabilities requires vigilant advocacy.
- 4) Many counties in Region 10 provide a fundamental safety net system of in-home services for older adults using senior millage dollars. With the increasing older adult population and financial instability of older adults, additional millage will be necessary to meet community need. A State cap of 1 mill already challenges some counties and may require counties to implement additional measures to ration services.

Caregiving (paid and unpaid)

As older adults decline and need more support with activities of daily life, informal caregivers become emotionally and physically overwhelmed with caregiving responsibilities. Caregivers need more education and support. There is also a dire shortage of paid caregivers in the region to provide home and community based services. Reasons for this include shrinking workforce overall, low wages, lack of benefits, and difficult, unpredictable work that is not always respected.

Observations and trends identified:

- 1) Paid caregivers are hired at the direction of the employer or through self-determination. There is no universal background check system to promote safety for older adults and reduce abuse/neglect/exploitation (i.e. it is impossible to know if a paid caregiver has been terminated by an employer for abuse/neglect/exploitation unless a criminal record has been established).
- 2) A thoughtful strategy for increased Medicaid MI Choice Waiver reimbursement rates passed through to direct care wages is necessary to impact the direct care workforce crisis.
- 3) The critical lack of childcare in the region also contributes to the dire shortage of paid caregivers. Parents are increasingly choosing between staying at home to care for children and working because of the childcare shortage.
- 4) Caregiver education, for both informal and paid caregivers, has been consistently identified as a valuable support that improves quality of life for older adults and reduces stress and burden for caregivers.

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Regional needs identified

Supporting healthy lifestyles

- 1) Access to food, including fresh, healthy food
- 2) Options and accessibility for active lifestyles for older adults
- 3) Educational and social opportunities to promote health, well-being and connectivity of older adults and caregivers
- 4) Availability of affordable housing and accessible housing
- 5) Availability and affordability of home modifications and maintenance
- 6) Assistance with utilities
- 7) Affordable, accessible and widely available transportation options for non-emergency medical transportation and social, quality of life needs
- 8) Increased use of technology may be an avenue to address unmet community needs (i.e. in-home monitoring, autonomous vehicles, telehealth)

Infrastructure for delivery of care and services to older adults

- 1) Availability of support services to help older adults remain independent at home or in the setting of their choice including but not limited to home delivered meals, personal care, medication management, respite, caregiver support, home chore, home modifications and social engagement opportunities
- 2) Increased availability and appropriate use of guardians and conservators
- 3) Increased funding for and availability of Adult Protect Services
- 4) Availability of broad band consistently across the region to support use of technology
- 5) Livable wages in the region for all, but particularly the direct care workforce
- 6) Availability of affordable childcare
- 7) Options for long term care support services for those who are low-to-moderate income, disabled individuals, under the age of 60 and for older adults who are above low-income program thresholds yet do not have the financial resources to privately pay for services
- 8) Out of the box solutions including non-traditional service partners, i.e. Shipt for groceries
- 9) Advocacy to increase the 1 mill state cap for senior millages to expand county safety net systems for older adults
- 10) Improvements to the MDHHS Universal Case Load system and the interface between MI Bridges and CHAMPS

Information, education, access, advocacy

- 1) Increased education and advocacy with elected officials about demographic changes and aging issues
- 2) Education to older adults and caregivers about the importance of proactive planning – financial, legal, advance care planning
- 3) Trusted, unbiased resource(s) for information about supports and services for older adults
- 4) Advocacy and education about elder abuse and exploitation
- 5) Access to elder law services and education about elder law issues

Healthcare, care coordination and care management

- 1) Disease prevention strategies for chronic illness
- 2) Improved coordination of care between and among healthcare providers and with community agencies supporting older adults
- 3) Affordable dental care

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- 4) Affordable mental health services with expertise in geriatric care
- 5) Equity in geographic healthcare access
- 6) Increased availability of health providers with expertise in geriatric care
- 7) Affordable healthcare and prescription drugs

Caregiving

- 1) Universal background check system or vetting process for paid caregivers
 - 2) Elevation of direct care work to be a desired profession with living wages
 - 3) Information and referral to assist caregivers to find community resources and support
 - 4) Caregiving education for paid and unpaid caregivers
 - 5) Strategies to effectively address labor shortages including the direct care worker shortage
-

Services and Priorities Proposed for the FY 2020-2022 MYP

NO CHANGES TO THE FOLLOWING

- Information and Assistance
- Caregiver Support and Education
 - Tailored Caregiver Assessment & Referral Program
 - Creating Confident Caregivers Program
- Care Management Program
- Caregiver Respite Program
- MI Choice Waiver Program
- Nursing Facility Navigation Program
- Veteran's Directed Home and Community-Based Services
- Medicare/Medicaid Assistance Program (MMAP)

REQUEST FOR PROPOSALS WERE SOUGHT WITH NO RESPONSES

- Long-Term Care Ombudsman
- Elder Abuse Awareness and Prevention

ADDITIONAL SERVICE BEING ADDED

- Options Counseling

Continued Funding of Local Agencies to Provide Services (RFP Process and Purchase of Services)

- Adult Day Care
 - Congregate Meals
 - Home Delivered Meals
 - Homemaking
 - Personal Care
 - In-Home Respite Care
 - Medication Management
 - Legal Assistance
 - Transportation
 - Kinship Caregiver Support
-

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Development Priorities Proposed for the FY 2020-2022 MYP

Goal 1 (required goal): At least one community in the Planning Service Area (Region 10/northwest Michigan) will complete an aging-friendly community assessment and receive recognition as a Community for a Lifetime by 9/30/2022.

Expected Outcome: Through the Community for a Lifetime assessment process, at least one additional community within Region 10 will be identified as an area that is aging-friendly, promoting quality living across the lifespan.

Goal 2: Maximize opportunities (using IIID funding) for older adults and caregivers to maintain health and wellbeing. Currently AAANM uses this money to provide:

- Chronic Pain Personal Action Toward Health (PATH) and Diabetes Personal Action Toward Health (PATH)
- A Matter of Balance: Managing Concerns about Falls update trainings
- Creating Confident Caregivers

Expected Outcome: AAANM will use IIID money for the greatest community impact possible to support older adults and caregivers to maintain quality of life and live with dignity and respect.

Goal 3: Maintain and strengthen regional capacity to identify, assess and support individuals with cognitive impairments and their caregivers.

Expected Outcome: Older adults who contact AAANM, or are clients of AAANM that have a cognitive impairment, and their primary caregivers, will feel supported and have the information/resources they need.

Key Relationships and Strategic Partnerships

- Commissions and Councils on Aging serve as visible focal points for aging services in their county, deliver a variety of home and community based services to older adults, and advocate on aging issues and funding for senior services.
- Disability Network Northern Michigan (DNNM) works closely with AAANM to share information and resources to support older adults and persons with disabilities.
- AAANM supports local transportation initiatives including Wexford New Freedom Advisory and the Grand Traverse/Leelanau Bay Area Transportation Authority senior transportation advisory committee. These efforts are working diligently to address transportation needs of older adults in these communities.
- Northern Physicians Organization (NPO) is a physician organization, Accountable Care Organization(s) and Health Information Exchange (HIE). AAANM has several efforts underway with NPO to improve care for persons with dementia and their caregivers and to expand interoperability capacities to AAAs and community based organizations.
- The Northwest Michigan Community Action Agency (NMCAA) is currently the largest meal provider/contractor of AAANM, and has performed in that role for many years. In addition, a close client referral relationship exists between AAANM and NMCAA, utilizing the other organization's programs to effectively serve respective clients.

FY 2020 ANNUAL IMPLEMENTATION PLAN

Area Agency On Aging of Northwest MI, Inc.

FY 2020

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RECEIVED

JUN 10 2019

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Area Agency On Aging of Northwest MI, Inc.

FY 2020

County/Local Unit of Govt. Review

Area Agencies on Aging must send a letter, with delivery and signature confirmation, requesting approval of the final Multi Year Plan (MYP) no later than July 1, 2019, to the chairperson of each County Board of Commissioners within the Planning and Service Area (PSA) requesting their approval by August 1, 2019. For a PSA comprised of a single county or portion of the county, approval of the MYP is to be requested from each local unit of government within the PSA. If the area agency does not receive a response from the county or local unit of government by August 3, 2019, the MYP is deemed passively approved. The area agency must notify their AASA field representative by August 7, 2019, whether their counties or local units of government formally approved, passively approved, or disapproved the MYP. The area agency may use electronic communication, including e-mail and website based documents, as an option for acquiring local government review and approval of the MYP. To employ this option the area agency must do the following:

1. Send a letter through the US Mail, with delivery and signature confirmation, to the chief elected official of each appropriate local government advising them of the availability of the final draft MYP on the area agency's website. Instructions for how to view and print the document must be included.
2. Offer to provide a printed copy of the MYP via US Mail or an electronic copy via e-mail if requested.
3. Be available to discuss the MYP with local government officials, if requested.
4. Request email notification from the local unit of government of their approval of the MYP, or their related concerns.

Describe the efforts made to distribute the MYP to, and gain support from, the appropriate county and/or units of government.

The Region 10 planning and service area (PSA) served by the Area Agency on Aging of Northwest Michigan (AAANM) is comprised of ten counties: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford. Annually, AAANM sends a formal written request to each of the ten County Boards of Commissioners for their review and approval of the AAANM Annual Implementation Plan and/or Multi-Year Plan. The AAANM Executive Director attends each County Board of Commissioners meeting to provide an overview of AAANM, including an Annual Report, and answers questions the Commissioners may have about the agency or the Plan, as requested.

This MYP was e-mailed electronically, as well as mailed via certified US mail, on Friday, June 7, 2019, requesting a response from each County Board of Commissioners by August 1, 2019. Responses AAANM receives will be communicated with the AASA field representative for Region 10 by August 7, 2019.

FY 2020 ANNUAL IMPLEMENTATION PLAN

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Plan Highlights

The purpose of the Plan Highlights is to provide a succinct description of the priorities set by the area agency for the use of Older Americans Act and State funding during FY 2020-2022. Please note there are separate text boxes for each response.

1. A brief history of the area agency and respective PSA that provides a context for the MYP. It is appropriate to include the area agency's vision and/or mission statements in this section.

The Area Agency on Aging of Northwest Michigan (AAANM) is a private, nonprofit agency designated as an Area Agency on Aging in 1974 by the Aging and Adult Services Agency (AASA), formerly Michigan Office of Services to the Aging (OSA). As part of the aging services network, AAANM works regionally to promote the development of a comprehensive, coordinated, and cost-effective system of home and community based long-term care that is responsive to the needs and preferences of older adults and their family caregivers. AAANM covers a planning and service area (PSA) of ten counties located in northwest lower Michigan: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford counties (Region 10).

The mission of AAANM is to serve and advocate for older persons, adults with disabilities and caregivers by supporting their independence, dignity and quality of life.

2. A summary of the area agency's service population evaluation from the Scope of Services section.

Overall Population Trends

Region 10 comprises ten counties in the northwest corner of lower Michigan. Each county experiences a slightly different trend in population with some counties like Grand Traverse, Emmet, Wexford and Kalkaska gaining population overall, and other counties like Manistee and Antrim losing population overall. In all counties, the predominate growth segment has been the 60+ population, a trend that began early in the 2010 decade and will continue into the 2020 decade.

During the MYP FY2017-2019 period, overall population for the region, per the Region 10 Trended Population Statistics Appendix included with this report, increased 1% from 302,895 (estimated 2016 population) to 305,815 (projected 2019 population). The 60+ population during the same period grew 9% from 89,394 to 97,082. In 2016, the 60+ population represented 29% of the total regional population. This increased to 32% (projected population) by 2019.

Census projections for the MYP FY2020-2022 indicate that the overall population of the region will grow another 1% to 308,076 (projected 2022 population). The 60+ population will increase at a slower rate than experienced during the last couple of MYP cycles with only a 7% growth increase, from 97,082 (projected 2019 population) to 103,575 (projected 2022 population). The growth per year is projected to slow from 3% to 2%. By 2022, the 60+ population is projected to comprise 34% of the total population in the region. This is an increase of 2% compared to the 2017-2019 MYP period. Every one in three individuals in Region 10 will be 60 years or older by 2022.

Area Agency On Aging of Northwest MI, Inc.

FY 2020

3. A summary of services to be provided under the plan which includes identification of the five service categories receiving the most funds and the five service categories with the greatest number of anticipated participants.

AAANM provides the following services directly:

- Information & Assistance (including Options Counseling)
- Care Management Program (including Tailored Caregiver Assessment & Referral Program)
- Long-Term Care Ombudsman/Elder Abuse Awareness and Prevention
- Evidence-Based Disease Prevention Programs: PATH (Personal Action Toward Health) Program for Chronic Pain and Diabetes; A Matter of Balance: Managing Concerns About Falls Program; and Creating Confident Caregivers (CCC) Program

AAANM develops contracts and/or purchase of service agreements with local agencies that provide home and community based services such as:

- Adult Day Care
- Congregate Meals
- Home Delivered Meals
- Homemaking
- Personal care
- In-Home Respite Care
- Medication Management
- Legal Assistance
- Transportation
- Kinship Caregiver Support

Of the service array planned, Older Americans and Older Michiganians Act funding is most significant for the following programs:

- Congregate and Home Delivered Meals
- Care Management
- Respite Care
- Personal Care
- Homemaking

The following programs serve the greatest number of participants:

- Congregate and Home Delivered Meals
- Information & Assistance
- Care Management (including services purchased on behalf of Care Management participants - Respite Care, Personal Care and Homemaking)
- Legal Assistance
- Long-Term Care Ombudsman

4. Highlights of planned Program Development Objectives.

For the MYP FY2020-2022 cycle, AAANM will focus on three objectives. The first two objectives build upon activities undertaken during the MYP FY2017-2019 efforts.

Area Agency On Aging of Northwest MI, Inc.

FY 2020

At least one community will complete an aging friendly community assessment and receive recognition as a Community for a Lifetime by 9/30/2022.

Description and justification: Communities for a Lifetime (CFL) centers on creating linkages and synergy between the aging network, public, municipal and private partnerships to assess the aging-friendliness of communities to make them Communities for a Lifetime. Currently there are two communities within Region 10 that have received CFL distinction. AAANM is aware of at least one additional community that is contemplating what it means to be an aging-friendly community. Technical support will be provided by AAANM to these efforts as requested.

Maintain and strengthen regional capacity to identify, assess and support individuals with cognitive impairments and their caregivers.

Description and justification: MYP development input identified a need to strengthen programs and resources for those who have dementia or other cognitive impairments and their caregivers. AAANM began this work during the MYP FY2017-2019 period under a grant from the Administration on Community Living to AASA and a grant to AAANM from the Michigan Health Endowment Fund. During the MYP FY2017-2019, AAANM implemented standardized screening (AD8 tool) in I&A for persons suspected to have cognitive impairments, and AAANM expanded the availability of options counseling to support caregivers with long term care planning, disease education, caregiver education and coaching to cope with difficult behaviors associated with the disease. AAANM also instituted intensive staff trainings about dementia and understanding difficult behaviors with disease progression. For this program development goal, AAANM will continue to strengthen its internal capacity to support older adults with cognitive impairments and their caregivers. If time and resources allow, AAANM will extend this work to interested aging network providers.

Maximize opportunities (using IIID funding) for older adults and caregivers to maintain health and wellbeing.

Description and justification: The 2018 community survey conducted as part of the MYP needs assessment identified that older adults are "somewhat" or "very concerned" about maintaining their health. Maintaining health means many things to older adults and there are many promoters and detractors of health. With the growing focus on Social Determinates of Health, AAANM has spent significant time contemplating how the organization not only provides core services like I&A and care coordination, but also how the organization contributes to community systems that support promotion and maintenance of health overall and what AAANM's role might or should be in a broader sense. It takes many intentional, braided efforts to create change at a community or population level.

There are several substantial initiatives under way in Region 10 to improve the health and wellbeing of the community. AAANM has adopted its evidence-based program offerings through various grant projects but without substantial thought to what already exists in the region that may be duplicative or better alternatives to AAANM's evidence-based programs, and if there are gaps in the community that may be addressed through programming funded under IIID. Over the last several years, AAANM has developed substantial infrastructure to coordinate and deliver workshops region-wide but also discovered that there is an opportunity cost to doing this (i.e. staff are leading workshops rather than attending to care coordination, county aging units are not able to offer other desired programming when AAANM workshops are using senior center space). It is time to do a thorough environmental assessment and determine how AAANM might have the most community impact with IIID funding.

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5. A description of planned special projects and partnerships.

During FY2020, AAANM will be in the final year of a Michigan Health Endowment Fund grant in partnership with the Northern Physicians Organization (NPO) to increase integration between healthcare providers and Long Term Supports and Services (LTSS) to support persons with cognitive impairments and their primary caregivers. Planning for this third year and what will be accomplished is actively underway. Through this effort, AAANM will continue to expand the availability of Creating Confident Caregivers and other resources for caregivers. Education and support for caregivers is an unmet need in the region.

Additionally, AAANM will continue to support many collaborative efforts and initiatives in the region to improve the health and living conditions for all individuals, and for older adults and persons with disabilities in northwest Michigan.

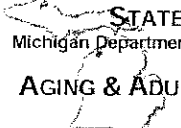
6. A description of specific management initiatives the area agency plans to undertake to achieve increased efficiency in service delivery, including any relevant certifications or accreditations the area agency has received or is pursuing.

During the MYP FY2020-2022, AAANM will be undergoing significant internal change. Beginning 10/1/2019, AAANM will have a new Executive Director. The two most senior members of the long-tenured leadership team will have retired. Other members of the AAANM leadership team will be either relatively new to the organization and/or their evolving leadership role. This is coming at a time when the organization has grown in size - revenue and employees, particularly with year-over-year increases in available MI Choice Waiver slots. While these are exciting times for AAANM, it is also a lot of change. It also comes at a time when the relatively near future of Area Agencies on Aging in Michigan is unknown.

Given this perfect storm, over the next three years, AAANM will have four internal management initiatives:

- Strengthening and maintaining a balanced, transparent, proactive, engaged culture.
- Ensuring that AAANM has sufficient qualified, resilient, well-trained staff.
- Providing consistent, high quality programs and services.
- Implementing financial stability/sustainability strategies.

AAANM has already begun to examine its workflows and processes for efficiency and least amount of duplication. This work will continue into the remainder of 2019 and into 2020. Achieving NCQA accreditation will be a core component of demonstrating the delivery of consistent, high quality programs and services at AAANM. We anticipate achieving accreditation during this MYP cycle. Additionally, AAANM looks forward to participating in learning collaboratives established by the Area Agency on Aging Association of Michigan through a Michigan Health Endowment Fund technology grant to incorporate Admission/Discharge/Transfer (ADT) notifications into the Compass Electronic Health Record (EHR) for Care Management and MI Choice Waiver clients. AAANM has been receiving these notifications via secure email for a couple of years. Having them embedded in the EHR will improve our ability to analyze and impact facility utilization for these populations. Learning collaboratives will focus on developing best practices for clients experiencing significant events (like hospitalizations or falls) and explore how interoperative technology is being adopted by healthcare providers to improve care coordination.

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7. A description of how the area agency's strategy for developing non-formula resources, including utilization of volunteers, will support implementation of the MYP and help address the increased service demand.

Non-formula resources are vital to sustaining a comprehensive system of aging services in Region 10. All ten counties in the Region have approved senior millages. These resources help stretch state and federal funding to meet the service needs identified in the MYP, as well as sustain additional services that are not funded under the MYP (senior centers, information and assistance, Medicare/Medicaid assistance, tax preparation, Senior Project FRESH, transportation, home chore/repair, and more). In addition, senior millages allow Commissions and Councils on Aging to meet the early service needs of individuals who are on the verge of losing their independence, allowing these service recipients to maintain or even improve health, delaying their need to utilize more costly resources, and sustaining them until they can be served by AAANM Care Management.

Additionally, AAANM participates in a variety of collaboratives, workgroups and initiatives across the region to effectively target those most in need of service and to create linkages with other community resources.

8. Highlights of strategic planning activities.

Strengths: Region 10 has a strong aging network dedicated to providing quality LTSS. The changing landscape with a focus on health and social determinates of health, as well as evolving payment models is creating new or different relationships and efforts to impact the lives of older adults in northwest Michigan. AAANM's greatest assets are its experienced, talented employees, and strong partnerships with county aging units and other providers/agencies that support vulnerable populations.

Weaknesses: Sufficient and sustainable funding is a continued concern for AAANM and many other organizations in northwest Michigan that are heavily dependent upon governmental payment sources and grants. Additionally, the lack of sophisticated IT systems (and interoperability with other health and community service systems) has become an evident weakness of AAANM.

Opportunities: AAANM has an opportunity to strengthen its internal operations, to diversify funding streams, and to build upon its relationships and collaborations in the community to impact older adults while preparing for changes in the delivery/payment of LTSS.

Threats: Three significant environmental factors pose a substantial risk for AAANM and the aging network in northwest Michigan. The first is the aging of the Baby Boomer bubble in northwest Michigan and the increased need for supports and services that will be experienced during this MYP cycle. The second is a chronic and increasing shortage of workers, most significantly the direct care workforce but also including nurses, social workers and other talent necessary for the successful delivery of AAANM programs and services. The third is the ambiguous political climate and limited direction from the State of Michigan about plans to integrate physical, behavioral and long term care by 2023.

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Public Hearings

The area agency must employ a strategy for gaining MYP input directly from the planned service population of older adults, caregivers, persons with disabilities, elected officials, partners, providers and the general public, throughout the PSA. The strategy should involve multiple methods and may include a series of input sessions, use of social media, on-line surveys, etc.

At least two public hearings on the FY 2020-2022 MYP must be held in the PSA. The hearings must be held in an accessible facility. Persons need not be present at the hearings in order to provide testimony: e-mail and written testimony must be accepted for at least a thirty-day period beginning when the summary of the MYP is made available.

The area agency must post a notice of the public hearing(s) in a manner that can reasonably be expected to inform the general public about the hearing(s). Acceptable posting methods include but are not limited to: paid notice in at least one newspaper or newsletter with broad circulation throughout the PSA; presentation on the area agency's website, along with communication via email and social media referring to the notice; press releases and public service announcements; and, a mailed notice to area agency partners, service provider agencies, Native American organizations, older adult organizations and local units of government. The public hearing notice should be available at least thirty days in advance of the scheduled hearing. This notice must indicate the availability of a summary of the MYP at least fifteen days prior to the hearing, and information on how to obtain the summary. All components of the MYP should be available for the public hearings.

Complete the chart below regarding your public hearings. Include the date, time, number of attendees and the location and accessibility of each public hearing. Please scan any written testimony (including emails received) as a PDF and upload on this tab (to upload, click Save). A narrative description of the public input strategy and hearings is also required. Please describe the strategy/approach employed to encourage public attendance and testimony on the MYP. Describe all methods used to gain public input and the resultant impact on the MYP.

Date	Location	Time	Barrier Free?	No. of Attendees
05/09/2019	Cadillac Senior Center	12:30 PM	Yes	19
05/10/2019	Kalkaska County Commission	10:00 AM	Yes	19

AAANM conducted two public hearings, one on 5/9/2019 and a second on 5/10/2019. There were 19 attendees at each public hearing. The forums were promoted via Facebook, press releases and by the local senior centers. Both forums had dynamic discussion about the needs of older adults, the role of county aging units, senior centers and AAANM in serving older adults, and heartbreaking discussions about community needs.

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Cadillac Senior Center input and feedback:

- 1) Affordable housing is a crisis. Rent is very expensive and there are limited units available. How can the housing crisis be addressed? What will it take?
- 2) Staying at home unsupported can be / is dangerous. However, nursing home placement means giving up independence.
- 3) As a community it is important to understand the demographic changes and what is or is not available to support older adults as they age. We need a picture of reality now and future trends.
- 4) Senior centers are important to help older adults maintain active lifestyles, access healthy meals and combat social isolation. Are there avenues to increase public funding for senior centers, particularly advocacy with legislators?
- 5) What is the process to participate in the AAANM FY2020-2022 Multi-Year Request for Proposals for congregate meal funding?
- 6) Cadillac has a Vulnerable Adults Group that is very active, focused on preventing elder abuse and exploitation. It is valuable and necessary to share best practices from county to county.

Kalkaska County Commission on Aging input and feedback:

- 1) Commissions and Councils on Aging like the Kalkaska COA are important focal points for older adults to enter the long-term services and supports system and to receive much needed social support. Senior centers are a lifeline for many who are isolated or do not feel they have a purpose. However, increased community awareness is needed that resources exist for older adults. Despite marketing and community events, the COA is still not well known in the community. This is true for aging services in general like AAANM.
- 2) Many older adults are struggling to cover basic needs. The cost of living in addition to healthcare and prescription drug costs continues to increase. Does the government give or take? What is the responsibility of government?
- 3) The demographics of older adults in northwest Michigan are changing and older adults will need more intensive support to remain independent at home. Where will this support come from?
- 4) Developing dementia or other progressive diseases that deplete independent functioning was a fear of many in the room. Natural support systems are insufficient to provide care and caregivers burn out. Caregivers are unaware that there are community resources like education and respite to support them. The importance of proactive planning for long term care needs to support quality of life was discussed at length.

Public input opportunities to gather data for the MYP and identify needs

AAANM conducted focus groups and interviews across Region 10 during the FY2017-2019 MYP with over 100 participants including individuals over the age of 60, caregivers, disabled individuals, AAANM clients,

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leadership from county aging units and direct care service providers. The findings from this work formed the baseline for AAANM FY2020-2022 MYP data gathering. The input efforts for this MYP sought to re-validate or challenge findings from the FY2017-2019 needs assessment and ascertain what has changed in the environment since the last MYP.

Several public forums and meetings were used to do this work. A large public input forum was co-hosted by the Health Department of Northwest Michigan in Traverse City in February 2019 that discussed the aging population as a "Force of Change" in the region. The findings from this forum were incorporated into the AAANM needs assessment as well as the Community Health Needs Assessment and Improvement Planning effort recently conducted by area hospitals and health departments.

Smaller discussion groups took place at county aging unit board meetings and at the AAANM Board of Advisors. AAANM also facilitated a full day retreat with the county aging units to discuss community needs and the evolving role of the aging network within the region.

Additionally, during the summer of 2018, a community survey for older adults was distributed across the ten counties using convenience sampling. The survey was done in partnership with the county aging units, Grand Traverse County Senior Network, Munson Home Health and the Northwest Michigan Community Action Agency. Surveys were distributed to in-home clients, on meal routes, at senior expos and senior centers, during MMAP consultations, through church groups, via facebook, newsletters and websites. There were 3,313 survey responses. The survey asked a variety of questions from prioritization of concerns to difficulty affording basic needs to healthy lifestyle habits to difficulties with ADLs and IADLs. It is a very rich data set that continues to be analyzed in aggregate and at county levels. Key findings were incorporated into the needs assessment in Section 2 under the Scope of Services in this MYP.

While the survey was being fielded, first pass results indicated that additional questions were needed to better understand responses. Additional pulse surveys were fielded at senior centers in Region 10 to ascertain what it means to maintain health, and what contributes or detracts from maintaining health for older adults.

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Scope of Services

The numbers of potentially eligible older adults who could approach the AAA's coordinated service system are increasing because of the age wave explosion. Additionally, the quantity and intensity of services that the area agency and its providers are expected to arrange, coordinate and provide for new and existing service populations is increasing. There is an exponentially growing target population of the "old-old" (85-100+) who often present with complex problems, social and economic needs and multiple chronic conditions. They require more supports, coordination, and care management staff time to assess, provide service options, monitor progress, re-assess and advocate for the persons served and their caregivers. Area agency partnerships with the medical and broader range of long-term-care service providers will be essential to help address these escalating service demands with a collective and cohesive community response.

A number of these older individuals with complex needs also have some form of dementia. The prevalence of dementia among those 85 and older is estimated at 25-50%. The National Family Caregiving Program (Title III E funding) establishes "*Caregivers of older individuals with Alzheimer's disease*" as a priority service population. Area agencies, contracted providers and the broader community partners need to continually improve their abilities to offer dementia-capable services to optimally support persons with dementia and their caregivers.

Enhanced information and referral systems via Aging and Disability Resource Collaborations (ADRCs), 211 Systems and other outreach efforts are bringing more potential customers to area agencies and providers. With emerging service demand challenges, it is essential that the area agency carefully evaluate the potential, priority, targeted, and unmet needs of its service population(s) to form the basis for an effective PSA Scope of Services and Planned Services Array strategy. Provide a response to the following service population evaluation questions to document service population(s) needs as a basis for the area agency's strategy for its regional Scope of Services.

1. Describe key changes and current demographic trends since the last MYP to provide a picture of the potentially eligible service population using census, elder-economic indexes or other relevant sources of information.

As part of the MYP development process, AAANM spent significant time evaluating demographic trends and gathered input about the preferences, characteristics, and needs of older adults, caregivers and disabled individuals. This information was used to identify funding priorities and program development objectives for the FY2020-2022 MYP.

This MYP period (FY2020-2022) and going into the 2020 decade is a key time for aging services. The oldest of the Baby Boomers will turn 75 in 2021. AAANM knows from internal data that there is an increased need for services (on average) around the age of 75. The 2020 decade will experience the transition of the Baby Boomer bubble from their 60's into their 70's and 80's.

Overall Population Trends

Region 10 comprises ten counties in the northwest corner of lower Michigan. Each county experiences a

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slightly different trend in population with some counties like Grand Traverse, Emmet, Wexford and Kalkaska gaining population overall, and other counties like Manistee and Antrim losing population overall. In all counties, the predominate growth segment has been the 60+ population, a trend that began early in the 2010 decade and will continue into the 2020 decade.

During the MYP FY2017-2019, overall population for the region, per the Region 10 Trended Population Statistics Appendix, increased 1% from 302,895 (estimated 2016 population) to 305,815 (projected 2019 population). The 60+ population during the same period grew 9% from 89,394 to 97,082. In 2016, the 60+ population represented 29% of the total regional population. This increased to 32% (projected population) by 2019.

Census projections for the 2020-2022 MYP indicate that the overall population of the region will grow another 1% to 308,076 (projected 2022 population). The 60+ population will increase at a slower rate than experienced during the last couple of MYP cycles with only a 7% growth increase, from 97,082 (projected 2019 population) to 103,575 (projected 2022 population). The growth per year is projected to slow from 3% to 2%. By 2022, the 60+ population is projected to comprise 34% of the total population in the region. This is an increase of 2% compared to the 2017-2019 MYP period. Every one in three individuals in Region 10 will be 60 years or older by 2022.

Workforce Issues will Intensify

It is important to note that most of the younger age segments (< age 60) of the population are projected to remain flat or decline in aggregate across the ten counties. While some counties are seeing an uptick in young children and millennials (like Grand Traverse), other counties have significant decreases, meaning no replacement population (like Manistee and Antrim). These counties are shrinking in population size and this will continue as the Baby Boomers reach average life expectancy rates beginning in the 2020 decade. Several counties will remain flat in overall population but the 60+ composition will increase. Cumulatively, these demographic shifts will change the very nature of our community constructs in the upcoming decade.

These demographic changes are also noteworthy because there is a significant workforce shortage in northwest Michigan already. With a shrinking workforce age population, the workforce crisis across multiple industries will intensify. Unemployment rates currently hover between 3.5% and 6% across the region. There will be increased competition to staff many different types of positions beyond those in the aging network. The aging network is already experiencing a crisis situation with the shortage of direct care workers, and there is a shortage of qualified nurses and social workers with home and community based experience or interest to work in this sector. The projected population changes in the 2020 decade will challenge the network's ability to provide/sustain home and community based services in Region 10.

Poverty and Economic Stability

Based on the 2013-2017 American Community Survey 5-Year Estimates of poverty status in the past 12 months for those 60 years and over, approximately 8% of older adults are living at or below poverty across Region 10, and another 8% are living between 100% and 149% of poverty. The range of those living at or

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below poverty varies by county from 5% to 12%.

Anecdotally through focus groups and input sessions, it was stated multiple times that there is an increasing number of older adults who are financially struggling. Retirement savings are insufficient for many older adults. Those who live at or below poverty may be better off than those living above poverty. Those at or below poverty may qualify for assistance programs while those living just over poverty often do not.

Minority Population

Based on the 2013-2017 American Community Survey, the Region 10 60+ population is comprised primarily of "white" older adults or approximately 98%. Minority populations primarily include those of Native American origins especially in counties where Native American Tribes have sovereignty.

Data sources used:

2010 Census Data

American Community Survey 2013-2017 Estimates

EMSI Economic Modeling retrieved 1/19/2019

2. Describe identified eligible service population(s) characteristics in terms of identified needs, conditions, health care coverage, preferences, trends, etc. Include older persons as well as caregivers and persons with disabilities in your discussion.

For the MYP FY2017-2019, AAANM conducted a series of focus groups and interviews as well as a survey of home and community based service providers to identify preferences of older adults and community needs. AAANM used this work as a baseline for the MYP FY2020-2022 community needs assessment and re-validated the findings with community input groups, Commissions and Councils on Aging and the AAANM Board of Advisors. Many additional community conditions and needs were added to the list during this process. In addition, AAANM in partnership with the Commissions and Councils on Aging in Region 10, conducted a ten county community survey for older adults using convenience sampling. There were 3,313 responses to the survey. The survey results were supplemented with pulse surveys at senior centers during the summer of 2018 to garner more detailed information about specific community survey questions. The quantitative and qualitative data were then combined, in conjunction with other area needs assessments and studies, Medicare claims data, normalized publicly available hospitalization data, and meetings notes from community groups, to formulate the following description of characteristics, preferences, conditions, trends and needs.

Preferences, Community Conditions and Quality of Life

The 60+ population encompasses three generations (the Greatest Generation, Silent Generation and Baby Boomers). Each generation has unique values, concerns and preferences for how they want to live. Some observations from community discussions suggest that younger seniors tend to be more tech savvy and seek active lifestyles. This influences how they engage with the community and the strategies they utilize to maintain their health. It was noted on many occasions that older seniors are often reluctant to ask for help. They fear losing their independence and being placed in a nursing facility. They also prefer activities that are more social in nature and less physically intensive.

Observations and trends identified:

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- 1) A community survey of older adults conducted across Region 10 during the summer of 2018 found distinct concerns by age segment. While most older adults are concerned about maintaining their health, younger seniors are also concerned with having enough money in retirement and obtaining or understanding benefits like Social Security and Medicare. Older seniors are concerned about memory loss or dementia, falling or the fear of falling, and being able to live independently at home as they grow older.
- 2) Analysis of community survey data also found that individual rating of health varied in relation to income and living situation (living alone or with a partner/spouse). Those with lower incomes and/or living alone were generally less likely to have healthy lifestyle habits, more likely to have difficulty affording basic needs, and more likely to need assistance with Activities of Daily Living (ADLs) and Independent Activities of Daily Living (IADLs).
- 3) There is increasing awareness of healthy lifestyles and demand for fresh fruits and vegetables, venues for engagement in exercise, social activities and education for lifelong learning. Maintaining health as long as possible is a priority concern. Barriers to maintaining health include existing health issues, financial resources, and taking care of others.
- 4) Older adults are staying in the workforce longer and are willing to work part-time. Conversely, older adults with expertise and experience in professional careers are retiring and creating a void in the workforce.
- 5) "Loss is an everyday thing" as one ages. Fear of losing independence is a primary concern for older adults and persons with disabilities. Individuals are often unprepared for the life changes that accompany the aging process or living long term with chronic health conditions and disability. Older adults want to maintain control as long as possible.
- 6) Social isolation is a prevalent issue among older adults that is complicated by rural geography. Many older adults have moved to northwest Michigan to retire and do not have family in the area to support them. Transportation challenges are a contributing factor as well.
- 7) The nature of family structures is changing due to economic and social shifts in our country. Some older adults are finding themselves providing support to adult children with disabilities, grandchildren, or children with spouses and kids who have moved back home due to financial instability.
- 8) Elder abuse and exploitation is an increasing, under-reported issue in the region, including domestic abuse (financial, physical, psychological and sexual), as well as predatory unethical relationships (realtors having themselves declared guardian for older adults with valuable real estate), and financial scamming schemes deliberately targeted at seniors.
- 9) There is a shortage of Adult Protective Services (APS) workers to investigate and mitigate elder abuse and exploitation situations. This is further compounded by a shortage of guardians and conservators to support older adults who need this assistance. However, there are significantly differing opinions about when older

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adults need a guardian appointed and the role of the guardian.

10) A culture of ageism and viewing seniors as a burden or having limited value influences the quality of life for older adults in our region.

11) Electronic communication has become a way of life – to connect with family, to complete applications and do banking, for safety monitoring, and to access telehealth. Landlines for telephone service are less prominent. Yet many areas of northwest Michigan do not have consistent cell phone coverage or high-speed broadband. This impacts quality of life for communities in general and for older adults.

Economics

Certain counties in northwest Michigan are attractive retirement locations. A proportion of well-off older adults have retired to particular counties in the region, investing in valuable real estate. This dynamic is an important component of the northwest Michigan economy. Many older adults, however, are facing increased financial insecurity – living longer, insufficient savings, increasing contributions to healthcare costs, increasing cost of living, and unexpected costs of long term care needs. Many older adults live on a fixed income that does not stretch far enough.

Observations and trends identified:

1) Healthcare, dental and prescription drug costs continue to be a financial challenge for many older adults. Some older adults also struggle to pay for food, housing and transportation.

2) Younger adults have increasing debt (i.e. school loans) and are less able to assist older adults with financial needs.

3) Gaps in affordable programs and services to support older adults to maintain quality of life and live independently were consistently identified for 1) low-to-moderate income disabled individuals under the age of 60/65, and 2) older adults who are above low-income program thresholds yet do not have the financial resources to privately pay for supports and services.

4) Community survey results found that there is a segment of young seniors (60-64 years old) in northwest Michigan that have statistically significant challenges maintaining health and quality of life including affording basic needs and being able to perform ADLs and IADLs.

Social Determinates of Health

It has been established that the Social Determinates of Health can account for up to 50% of our health – quality of life and longevity of life. And yet, residents of northern Michigan, above and below sixty years of age, struggle to have their basic needs met.

Observations and trends identified:

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- 1) Affordable housing has become a crisis issue in northwest Michigan, and just as challenging is affordable, accessible housing.
- 2) Workforce and funding for home modifications and home maintenance to support older adults to live in their own homes is an on-going issue in the region.
- 3) Homelessness or near homelessness for older adults, especially with chronic conditions or mental health / behavioral challenges persists for some older adults.
- 4) There is increasing awareness of food insecurity among older adults in northwest Michigan but there has not been a systematic attempt to quantify the issue.
- 5) Multiple studies and workgroups reaffirm that transportation challenges continue in northwest Michigan including non-emergency medical and quality of life (shopping, socialization) transportation needs. Strides have been made in some counties in the last three years to increase availability of transportation. The community survey conducted in 2018 found that transportation is a complex issue. Among younger seniors the issue may be the financial costs associated with transportation while among older seniors the issue may be having a transportation option that does not involve driving ones' self.

Accessing / Using Healthcare

There are an increasing number of older adults living with multiple chronic conditions. Analysis of Medicare claims data for Region 10 residents quantifies that chronic diseases include diabetes, arthritis, heart disease and depression. Analysis of publicly available hospitalization data also confirms that falls among the older adult population in northwest Michigan is a population health concern. Community survey respondents confirmed that many vulnerable older adults, particularly in the 70's and 80's, experience at least one fall per year. Dementia and other cognitive impairments are increasing conditions where navigation of healthcare and community care resources is particularly challenging, especially when medical, financial, long term care and advance care planning has not taken place before the individual becomes incapacitated.

Observations and trends identified:

- 1) Access to medical care is determined by income, insurance and geographic location with significant inequities across the region.
- 2) Medication management and access to / navigation of healthcare providers are cited frequently as challenges for older adults.
- 3) In northwest Michigan there is a need for more healthcare providers with expertise in geriatric medicine in general, a shortage of neuropsychologists, and a complete lack of geriatric psychiatric specialists.
- 4) Access to affordable mental health services is a gap.

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- 5) Advances in medical care have created complex ethical issues for older adults, families and healthcare providers. Older adults and families would benefit from proactive planning while healthy to articulate desired quality of life and end of life wishes.
- 6) Coordination of care among healthcare providers and with community organizations to support older adults is difficult and contributes to frustration and health complications for older adults.
- 7) Accessing and understanding healthcare (Medicare and Medicaid) and Social Security benefits can be challenging for seniors. In the community survey conducted in 2018, this was rated within the top three concerns of younger seniors.
- 8) Recent changes in opioid laws and physician practice patterns have left some older adults challenged by sudden cessation of medication without alternative pain management strategies.

Accessing / Using Long Term Care Supports and Services

Societally there are many different and conflicting values (and mis-information) about funding long term care for older adults. Often older adults believe Medicare will cover long term care costs and are surprised to find there is no coverage for this care. There is often reluctance to spend retirement monies for long-term care (or families refuse to spend the money). Long term care insurance policies have varied benefits and are not widely used. Availability of in-home support through senior millage varies from county to county and can provide foundational in-home support to meet the early service needs of individuals who are on the verge of losing their independence. This allows older adults to maintain or even improve health, and delay their need to utilize more costly resources; but millage funded services do not meet the needs of individuals with higher acuity requiring additional or more frequent services. Those who need additional services are placed on the AASA funded Care Management list and/or are forced to spend down their assets to qualify for long term care Medicaid (home and community based services like MI Choice Waiver or nursing facility care) or privately pay for care. This conundrum of mixed systems and funding streams leave many older adults unprepared for their long term care needs.

Observations and trends identified:

- 1) The rural nature of the region contributes to inconsistent availability of long term supports and services for older adults. This contributes to situations of compromised health, accelerated decline and decreased quality of life, and use of expensive healthcare resources including Emergency Room visits and hospitalizations.
- 2) Older adults, family members and caregivers are often unaware of resources available to support quality of life and living independently long term. Navigating programs and services was cited as a concern, particularly services that have complicated application or qualification processes.
- 3) Funding for long term supports and services and other public programs that support older adults and persons with disabilities requires vigilant advocacy.

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4) Many counties in Region 10 provide a fundamental safety net system of in-home services for older adults using senior millage dollars. With the increasing older adult population and financial instability of older adults, additional millage will be necessary to meet community need. A State cap of 1 mill already challenges some counties and may require counties to implement additional measures to ration services.

Caregiving (paid and unpaid)

As older adults decline and need more support with activities of daily life, informal caregivers become emotionally and physically overwhelmed with caregiving responsibilities. Caregivers need more education and support. There is also a dire shortage of paid caregivers in the region to provide home and community based services. Reasons for this include shrinking workforce overall, low wages, lack of benefits, and difficult, unpredictable work that is not always respected.

Observations and trends identified:

- 1) Paid caregivers are hired at the direction of the employer or through self-determination. There is no universal background check system to promote safety for older adults and reduce abuse/neglect/exploitation (i.e. it is impossible to know if a paid caregiver has been terminated by an employer for abuse/neglect/exploitation unless a criminal record has been established).
- 2) A thoughtful strategy for increased Medicaid MI Choice Waiver reimbursement rates passed through to direct care wages is necessary to impact the direct care workforce crisis.
- 3) The critical lack of childcare in the region also contributes to the dire shortage of paid caregivers. Parents are increasingly choosing between staying at home to care for children and working because of the childcare shortage.
- 4) Caregiver education, for both informal and paid caregivers, has been consistently identified as a valuable support that improves quality of life for older adults and reduces stress and burden for caregivers.

Regional Needs Identified

Supporting healthy lifestyles

- 1) Access to food, including fresh, healthy food
- 2) Options and accessibility for active lifestyles for older adults
- 3) Educational and social opportunities to promote health, well-being and connectivity of older adults and caregivers
- 4) Availability of affordable housing and accessible housing
- 5) Availability and affordability of home modifications and maintenance

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6) Assistance with utilities

7) Affordable, accessible and widely available transportation options for non-emergency medical transportation and social, quality of life needs

8) Increased use of technology may be an avenue to address unmet community needs (i.e. in-home monitoring, autonomous vehicles, telehealth)

Infrastructure for delivery of care and services for older adults

1) Availability of support services to help older adults remain independent at home or in the setting of their choice including but not limited to home delivered meals, personal care, medication management, respite, caregiver support, home chore, home modifications and social engagement opportunities

2) Increased availability and appropriate use of guardians and conservators

3) Increased funding for and availability of Adult Protect Services

4) Availability of broad band consistently across the region to support use of technology

5) Livable wages in the region for all, but particularly the direct care workforce

6) Availability of affordable childcare

7) Options for long term care support services for those who are low-to-moderate income, disabled individuals, under the age of 60 and for older adults who are above low-income program thresholds yet do not have the financial resources to privately pay for services

8) Out of the box solutions including non-traditional service partners, i.e. Shipt for groceries

9) Advocacy to increase the 1 mill state cap for senior millages to expand county safety net systems for older adults

10) Improvements to the MDHHS Universal Case Load system and the interface between MI Bridges and CHAMPS

Information, education, access, advocacy

1) Increased education and advocacy with elected officials about demographic changes and aging issues

2) Education to older adults and caregivers about the importance of proactive planning – financial, legal, advance care planning

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- 3) Trusted, unbiased resource(s) for information about supports and services for older adults
- 4) Advocacy and education about elder abuse and exploitation
- 5) Access to elder law services and education about elder law issues

Healthcare, care coordination and care management

- 1) Disease prevention strategies for chronic illness
- 2) Improved coordination of care between and among healthcare providers and with community agencies supporting older adults
- 3) Affordable dental care
- 4) Affordable mental health services with expertise in geriatric care
- 5) Equity in geographic healthcare access
- 6) Increased availability of health providers with expertise in geriatric care
- 7) Affordable healthcare and prescription drugs

Caregiving

- 1) Universal background check system or vetting process for paid caregivers
- 2) Elevation of direct care work to be a desired profession with living wages
- 3) Information and referral to assist caregivers to find community resources and support
- 4) Caregiving education for paid and unpaid caregivers
- 5) Strategies to effectively address labor shortages including the direct care worker shortage

3. Describe the area agency's Targeting Strategy (eligible persons with greatest social and/or economic need with particular attention to low-income minority individuals) for the MYP cycle including planned outreach efforts with underserved populations and indicate how specific targeting expectations are developed for service contracts.

AAANM regularly engages with the Department of Health and Human Services, Community Mental Health agencies, the Community Action Agency, county aging units, human service agencies, healthcare providers and Native American tribes to maintain a visible presence in the community and encourage referral to AAANM of individuals with greatest social or economic need and low-income minority populations in the planning and service area. This outreach will continue during the FY2020-2022 MYP cycle. AAANM has staff that routinely identify opportunities to reach underserved populations, either directly or through referral relationships.

Service providers that contract with AAANM are required to target those with greatest social or economic need and low-income minority populations. Contracted service providers do this through outreach and coordination

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as well. As participants seek and receive services from these service providers, the service providers ensure that funding supports those in highest need. Should demand exceed funding for contracted services, service providers have written criteria that allows them to prioritize their services and funding to those in highest need first. In general service providers should be targeting to the same level of poverty, minority, and frailty (those in the oldest age category and those with the highest health care needs) as identified in the most recent census data.

4. Provide a summary of the results of a self-assessment of the area agency's service system dementia capability using the ACL/NADRC "Dementia Capability Assessment Tool" found in the Document Library. Indicate areas where the area agency's service system demonstrates strengths and areas where it could be improved and discuss any future plans to enhance dementia capability.

AAANM has invested significant organizational time during the last MYP to build dementia capability internally and to thoughtfully examine what are the most significant levers for systems change in northwest Michigan to support persons with dementia and their caregivers. Some of this work fits within ACL's definition of a dementia capable service system while other components more strongly relate to an aging friendly health system. The two must work hand in hand if we are to truly impact quality of life for this population.

Using the ACL Dementia Capability Assessment Tool, AAANM has implemented regular screening and created more standardization in how staff work with this population – information, options counseling, dementia education, coaching on behaviors, etc. AAANM has also invested in staff training to build competency and band-width to do this work.

Over the next MYP cycle, we plan to further integrate this work into the organization so it is standard practice rather than a special project or focus. One of the program development goals in the MYP indicates that we will be formalizing a required staff training plan and further refining some of the agency protocols. If time and resources permit, AAANM will expand these efforts to work with interested service providers in the network to offer foundational dementia trainings and an introduction to how community-based screening might be operationalized (and the benefits of doing so).

5. When a customer desires services not funded under the MYP or available where they live, describe the options the area agency offers.

In cases where an individual desires services not funded under the MYP, AAANM Information and Assistance (I&A) Specialists make referrals to other community resources that can meet these needs. Using a person-centered planning approach, I&A Specialists may offer Options Counseling to help individuals identify their needs/goals and create a plan that taps a variety of community resources, including private pay options.

When no service is available, AAANM advocates for community initiatives that will help address these unmet needs.

6. Describe the area agency's priorities for addressing identified unmet needs within the PSA for FY 2020-2022 MYP.

AAANM's priorities to address unmet needs within the PSA for the FY2020-2022 MYP include:

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1) Supporting advocacy efforts to preserve or increase funding for programs that benefit older adults, especially home delivered meals, care coordination and in-home support, and

2) Participating in community-based discussions and collaboratives seeking to address needs that impact older adults (i.e. transportation, access and delivery of health care, improved inter-agency coordination).

7. Where program resources are insufficient to meet the demand for services, reference how your service system plans to prioritize clients waiting to receive services, based on social, functional and economic needs.

Program resources are insufficient to meet need for services, particularly Care Management. A wait list is carefully maintained and reviewed regularly.

1) Using a person-centered planning process, AAANM refers individuals to services available through millage funded county aging units or private pay options.

2) Those placed on the wait list have been assessed and prioritized based on frailty (those in the oldest age category and those with the highest health care needs), availability of support systems, income-level and minority classification.

8. Summarize the area agency Advisory Council input or recommendations (if any) on service population priorities, unmet needs priorities and strategies to address service needs.

Preliminary findings of AAANM's demographic analysis and needs assessment were presented and discussed with the Board of Advisors on 2/21/2019. There was a robust discussion about demographic changes and continued needs of the older adult population. This discussion was then incorporated into the final AAANM needs assessment (described in the first two response narratives for this Scope of Services section of the MYP).

Significant conversations included:

1) County millages will become insufficient to meet need, if they are not already. It would take significant advocacy with legislators to remove the 1 mill cap on senior millages. It is important to educate legislators about the difference between "tax increase" and "services."

2) Lengthy discussion about the direct care workforce crisis including regional contributing factors (i.e. rural geography, transportation challenges, lack of affordable child care, lack of affordable housing, lack of living wage).

3) Demographics are changing and our limited view and language about the aging population creates tension. We need to look at the community "holistically" versus just the aging population. A lack of affordable daycare in the region is an "aging issue."

4) Who are untapped and unconventional partners to help with aging needs? Discussed grocery stores and school systems. It is cheaper to provide groceries for malnutrition than to pay for health issues. Schools offer opportunities to address social isolation.

5) There is a philosophical and political divide in social issues. Is Medicaid expansion "giving away

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healthcare" or is it "keeping people healthier?" Aging issues evoke emotions - people are afraid to grow older, don't want to ask for help, are afraid of being placed in a nursing home. Is supporting the aging population a social justice issue similar to the concept of Medicaid expansion?

6) The needs that were identified in the MYP FY2017-2019 continue to be needs moving into this MYP FY2020-2022. Community conditions have not changed. There has been some improvement in transportation in Wexford, Grand Traverse and Emmet counties where transportation programs have been implemented that are making a difference since the last MYP.

7) Caregivers need more support and education. The BOA has requested that AAANM put more priority on supporting caregiver needs. Their needs change with the progression of a disease or decline of the person they are caring for.

8) Universal Case Load implemented by MDHHS is a new barrier to serving vulnerable populations since the last MYP. While it is improving, it is not fixed. Universal Case Load taxes AAANM staffing resources and hinders AAANM's ability to serve older adults and persons with disabilities.

9. Summarize how the area agency utilizes information, education, and prevention to help limit and delay penetration of eligible target populations into the service system and maximize judicious use of available funded resources.

AAANM diligently works to prevent or delay the use of publicly funded resources using a variety of strategies:

1) Staff receives ongoing information and education about resources, programs and supports in the community that may be accessed.

2) Options Counseling is available to any individual to identify goals and create a plan for long term care needs including identification of personal supports and private pay options.

3) Healthy aging programs like Matter of Balance: Managing Concerns About Falls, Personal Action Toward Health (PATH) and Creating Confident Caregivers (CCC) are offered throughout the region to support healthy lifestyles and delay health complications if possible. AAANM works to promote and create awareness about health education offerings provided by other organizations.

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Planned Service Array

Complete the FY 2020-2022 MYP Planned Service Array form for your PSA. Indicate the appropriate placement for each AASA service category and regional service definition. Unless otherwise noted, services are understood to be available PSA wide.

	Access	In-Home	Community
Contracted by Area Agency		<ul style="list-style-type: none"> • Chore • Homemaking • Home Delivered Meals • Medication Management • Personal Care • Assistive Devices & Technologies • Respite Care • Friendly Reassurance • Private Duty Nursing 	<ul style="list-style-type: none"> • Adult Day Services * • Congregate Meals • Disease Prevention/Health Promotion • Legal Assistance • Creating Confident Caregivers • Kinship Support Services
Local Millage Funded	<ul style="list-style-type: none"> • Information and Assistance • Transportation * • Options Counseling * 	<ul style="list-style-type: none"> • Chore * • Homemaking * • Medication Management * • Personal Care * • Assistive Devices & Technologies * • Respite Care * • Friendly Reassurance * • Private Duty Nursing * 	<ul style="list-style-type: none"> • Adult Day Services * • Home Repair *
Provided by Area Agency	<ul style="list-style-type: none"> • Care Management • Information and Assistance • Options Counseling 		<ul style="list-style-type: none"> • Disease Prevention/Health Promotion • Long-term Care • Ombudsman/Advocacy • Programs for Prevention of Elder Abuse, Neglect, and Exploitation • Creating Confident Caregivers
Participant Private Pay	<ul style="list-style-type: none"> • Transportation * 	<ul style="list-style-type: none"> • Homemaking • Medication Management • Personal Care • Respite Care 	<ul style="list-style-type: none"> • Adult Day Services *

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Funded by Other Sources	• Transportation *	<ul style="list-style-type: none"> • Homemaking • Home Delivered Meals • Medication Management • Personal Care • Assistive Devices & Technologies • Respite Care • Private Duty Nursing 	• Adult Day Services *
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* Not PSA-wide

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Planned Service Array Narrative

Describe the area agency's rationale/strategy for selecting the services funded under the MYP in contrast to services funded by other resources within the PSA, especially for services not available PSA wide. Utilize the provided text box to present the planned service array narrative.

Prioritization of Services for Funding by AAANM

There are a variety of factors taken into consideration when determining which services will be funded by AAANM.

Funding source:

AAANM receives a majority of its funding through the Older Americans Act (federal) and Older Michiganians Act (state). These funding sources are specific as to which services can be supported.

Needs of Older Adults:

AAANM performs an analysis of the needs of older persons in Region 10 prior to the development of each multi-year plan. Consumers, program participants, caregivers, service providers, and AAANM staff all provide input into the types of services that are needed.

History:

Services that have been funded by AAANM in the past, that are still determined to be a priority, and that continue to meet the needs of older adults in the most effective way, are maintained.

Community Resources/Collaborations:

AAANM works closely with a variety of community agencies to identify existing services and resources and gaps.

Serving the most frail, socially isolated, lowest income, and minorities:

As funding becomes more limited and demand exceeds supply, AAANM has re-directed funding toward services for those with the highest needs - individuals who require services to support them in their home (such as respite, personal care, and homemaking).

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Strategic Planning

Strategic planning is essential to the success of any area agency on aging in order to carry out its mission, remain viable and capable of being customer sensitive, demonstrate positive outcomes for persons served, and meet programmatic and financial requirements of the payer (AASA). All area agencies are engaged in some level of strategic planning, especially given the changing and competitive environment that is emerging in the aging and long-term-care services network. Provide responses below to the following strategic planning considerations for the area agency's MYP. (For Item No. 3, please include specific details about the area agency's planned process for establishing service priorities, modifying service delivery and any other contingency planning methods for handling a potential 10% funding reduction from AASA).

1. Summarize an organizational Strengths Weaknesses Opportunities Threats (SWOT) Analysis.

AAANM combined retreat sessions with county aging units, AAANM staff and leadership discussions for this SWOT analysis.

Strengths

- 1) Region 10 has a strong, collaborative network for aging services. AAANM and the county aging units enjoy strong partnerships to create a continuum of home and community based care for those with early Long Term Care Supports and Services (LTSS) needs to those with complex needs. This system maximizes funding streams between county based millages, AASA funded services and the MI Choice Waiver program. Without this braided network, many older adults would lack access to LTSS.
- 2) There is significant momentum in Region 10 around community health improvement and addressing social/economic/health inequity. This is changing (or creating) dialogue and relationships between disparate sectors like healthcare, public health and the aging network.
- 3) AAANM is a strong organization with a culture that embraces and retains talented staff. The organization creates community impact by supporting individuals in times of vulnerability while simultaneously working to change community systems.

Weaknesses

- 1) The LTSS system in northwest Michigan, and the community systems that work to address social determinates of health, are chronically underfunded. Often organizations are competing for the same funding streams. This causes tension that 1) creates confusion for residents about how to access services and leaves the needs of vulnerable community members unmet, 2) restricts collaboration between agencies that may have increased systems efficiencies otherwise, and 3) leaves the stability of AAANM vulnerable to yearly fluctuations and changes in federal and state budgets.
- 2) AAANM, in collaboration with partners, seeks innovative ways to address community needs. Funding is always the challenge though. Grants are short term opportunities for programs or initiatives that always require additional subsidization to cover expenses. AAANM has on-going research and pilots to explore opportunities to diversify revenue (i.e. Medicare billable services, fund development), but there is no holy

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grail. Through multiple projects, AAANM has identified system changes that would highly benefit the health and quality of life of older adults. It is difficult to identify and procure sustainable funding streams to make these changes though.

3) Disparate, cumbersome, inadequate IT systems and inefficient data collection have become a barrier to improving operational efficiency, managing the populations we serve, and measuring the impact of AAANM's work. Long term strategic needs will require data systems that are interoperable and foundational for population analytics beyond what is available from existing systems.

4) AAANM and most service providers (along with many other industries/sectors in northwest Michigan) are experiencing a severe workforce shortage. The most desperate situation in home and community based services is with direct care workers. It is increasingly difficult for providers to staff in-home services.

5) Internally, AAANM staff identified that existing workflows need to be analyzed and adapted. The organization has experienced rapid growth in staff over the last several years (to support the MI Choice Waiver program). It is necessary to examine our structure and work in this new paradigm.

6) During 2019, AAANM will experience the retirement of its two senior management team members who both have tremendous longevity with the organization. While there is an aggressive succession plan in place and the change creates many opportunities, the loss is still felt and acknowledged.

Opportunities

1) The transformation of healthcare delivery and payment affords the opportunity to form new or different collaborations and partnerships with service agencies and providers. This landscape is continuously changing and it will take several iterations to fully grasp potential opportunities for AAANM.

2) AAANM has identified a need or opportunity to examine workflows and develop on-going key performance measures to monitor and maximize operational efficiencies.

3) There is continued opportunity to strengthen AAANM's relationships, collaborations and efforts to increase awareness of the aging network and to advance social impact/social change to support older adults in northwest Michigan.

4) Increased IT capacity is an opportunity to integrate with physical, behavioral and long term care providers and improve coordination of care.

Threats

1) Demographic changes will be particularly felt during this MYP cycle as the Baby Boomer bubble begins to turn 75 and a wave of older adults with increased LTSS needs is experienced. This demographic change will tax existing systems and challenge communities to examine existing infrastructures and future planning assumptions.

2) The workforce shortage is a significant threat to providing home and community based services.

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3) The unpredictable political climate that has emerged at multiple levels of government over the last few years forces agencies like AAANM into continuous scenario planning and rapid programmatic overhauls. This is a drain of energy and resources.

4) AAANM is at a tipping point. The organization has become just big enough that it needs increased administrative infrastructure to deliver programs and services and meet increasing administrative requirements associated with the MI Choice Waiver program, but just small enough that it is difficult to fund this organizational advancement.

5) The State of Michigan has transitioned to the MI Bridges platform that does not have a sufficiently working interface with the CHAMPS system while simultaneously transitioning MDHHS workers to a Universal Case Load system. This has significantly impacted AAANM's ability to process new LTC Medicaid applications and redeterminations. This has negatively impacted residents of Michigan and AAANM operations/financial stability.

6) With the release of the 2019 Center for Health & Research Transformation (CHRT) report from the University of Michigan, a study commissioned by the MDHHS, it is inevitable that the State will pursue changes to integrate physical, behavioral and long term care for Medicaid recipients. AAANM anticipates the beginning of disruptive change during this MYP cycle that will have irreversible impacts to AAANM's scope and presence in Region 10.

7) Not keeping pace with IT interoperability advances is a threat to the existence of AAAs during a time when the federal and state governments are calling for integration of services and care plans.

2. Describe how a potentially greater or lesser future role for the area agency with the Home and Community Based Services (HCBS) Waiver and/or managed health care could impact the organization.

AAANM is a significant player in the provision of home and community based services in Region 10. The agency operates the MI Choice Waiver, Care Management, Caregiver Respite and the Veterans Self Directed-Home and Community Based Services Programs. AAANM is a recognized focal point for information and assistance, options counseling, benefit and Medicaid eligibility assistance as well as housing information. The programs of AAANM are successful because of experienced staff, strong relationships with county aging partners and contract with a large network of private service providers.

AAANM is prepared to accept an expanded role under the new Integrated Care model. This expansion would require AAANM to continue some of the work and discussions that have already started such as creating more flexible service options, setting up assessment teams in order to ensure a timely response, creating easier access and payment options for things like home delivered meals and supporting beneficiaries through options counseling and transition support. The agency already has pieces in place that can be expanded upon as more information becomes available.

A lesser role for AAANM will impact the agency in terms of needed staff. But most importantly it will impact the people seeking services who are now able to access a wide range of services and supports through a single access point.

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3. Describe what the area agency would plan to do if there was a ten percent reduction in funding from AASA.

If AASA were to implement a ten percent funding reduction, AAANM would carefully evaluate existing programs and services and prioritize with emphasis on serving those that are most frail, socially or economically in need or of low-income minority status.

If service reductions were made, AAANM would convene partners within the aging network to explore what other resources might exist or might help to compensate for reductions in AAANM services.

4. Describe what direction the area agency is planning to go in the future with respect to pursuing, achieving or maintaining accreditation(s) such as National Center for Quality Assurance (NCQA), Commission on Accreditation of Rehabilitation Facilities (CARF), Joint Commission on Accreditation of Hospitals (JCAH), or other accrediting body, or pursuing additional accreditations

AAANM will be pursuing accreditation from NCQA during the plan period. AAANM made a decision during the last MYP cycle to pursue CARF. Shortly after the last MYP cycle began, it became clear that NCQA is a more appropriate accreditation to demonstrate the quality and consistency of AAANM's care coordination functions.

5. Describe in what ways the area agency is planning to use technology to support efficient operations, effective service delivery and performance, and quality improvement.

Since the last MYP, AAANM began receiving Admission/Discharge/Transfer (ADT) notifications through the local Health Information Exchange (HIE) for existing clients via Direct Trust email. These alerts give AAANM real time notification if a client has been registered/discharged from an Emergency Room or hospital. This has allowed AAANM to adjust care plans for Care Management and MI Choice Waiver clients in a timely manner when a significant change in status occurs. The Direct Trust email system is clunky because the emails need to be filtered by a supervisor and then copy/pasted into the medical record. In 2018, the Area Agency on Aging Association of Michigan (4AM) recieved a Michigan Health Endowment Fund grant to incorporate the health event notifications into Compass for AAAs. This will improve operational efficiency, allow AAAs to capture better data about hospitalization and emergency room utilization, and improve overall care coordination with other members of the client's care team. The grant also calls for the AAAs to participate in learning collaboratives to share best practices in care coordination with the advent of these alerts, and to learn about interoperability in the healthcare sector.

Region 10, as the first AAA to use ADT notices, has taken an advocacy role in partnership with 4AM to expand interoperability in AAAs and other community based organizations to improve coordination of care for vulnerable populations.

Additionally, AAANM continues to work with providers to streamline data collection and importation of NAPIS data. AAANM is also exploring/contemplating technology systems that help document OIG compliance with monitoring fraud, waste and abuse.

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Regional Service Definitions

If the area agency is proposing to fund a service category that is not included in the Operating Standards for Service Programs, then information about the proposed service category must be included under this section. Enter the service name, identify the service category and fund source, include unit of service, minimum standards and rationale for why activities cannot be funded under an existing service definition.

Service Name/Definition

Private Duty Nursing

Rationale (Explain why activities cannot be funded under an existing service definition.)

Private Duty Nursing allows AAANM to provide licensed nursing services to Care Management participants for things such as monitoring and evaluation, occasional blood draws, wound care, training of informal caregivers and other treatments consistent with physician orders. The service does not duplicate skilled care nursing services available under Medicare and Medicaid and falls outside of the current AASA service standards for foot care and medication management.

Service Category	Fund Source			Unit of Service
<input type="checkbox"/> Access	<input type="checkbox"/> Title III PartB	<input type="checkbox"/> Title III PartD	<input type="checkbox"/> Title III PartE	.25
<input checked="" type="checkbox"/> In-Home	<input type="checkbox"/> Title VII	<input type="checkbox"/> State Alternative Care	<input type="checkbox"/> State Access	
<input type="checkbox"/> Community	<input checked="" type="checkbox"/> State In-home	<input type="checkbox"/> State Respite		
	<input type="checkbox"/> Other			

Minimum Standards

All nurses providing private duty nursing must meet licensure requirements and maintain a current State of Michigan nursing license. Nursing services can only be provided by a registered nurse (RN) or a licensed practical nurse (LPN) under the supervision of an RN.

Direct service providers are expected to maintain close communication with the participant's health care professional and the AAANM Supports Coordinator in order to assure the nursing needs of the participant are being met and that changes in condition are being reported.

Private Duty Nursing shall not duplicate any skilled nursing services available under Medicare or Medicaid. Direct service providers are expected to maintain close communication with the participant's health care professional and the AAANM Supports Coordinator in order to assure the nursing needs of the participant are being met and that changes in condition are being reported.

Private Duty Nursing shall not duplicate any skilled nursing services available under Medicare or Medicaid.

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Access Services

Some Access Services may be provided to older adults directly through the area agency without a direct service provision request. These services include: Care Management, Case Coordination and Support, Options Counseling, Disaster Advocacy and Outreach Program, Information and Assistance, Outreach, and Merit Award Trust Fund/State Caregiver Support Program-funded Transportation. If the area agency is planning to provide any of the above noted access services directly during FY 2020-2022, complete this section.

Select from the list of access services those services the area agency plans to provide directly during FY 2020-2022, and provide the information requested. Also specify, in the appropriate text box for each service category, the planned goals and activities that will be undertaken to provide the service.

Direct service budget details for FY 2020 are to be included under the appropriate tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and State funds) identified in the Area Plan Grant Budget, Direct Service Budget details. The Area Plan Grant Budget uploaded and saved in AMPS must include Direct Service Budget details.

Care Management

<u>Starting Date</u>	10/01/2019	<u>Ending Date</u>	09/30/2022
Total of Federal Dollars	\$5,000.00	Total of State Dollars	\$431,825.00
Geographic area to be served			
Region 10			

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Provide supports coordination and home and community based services to adults over the age of 60 who are at high risk of institutionalization.

Activities:

1. Maintain strong partnerships with county aging units in order to provide a continuum of care as well as effective pairing of AASA and millage funded service monies.
2. Outreach to and actively participate in community collaboratives that include American Indian tribes and organizations that serve minorities, low income and vulnerable adults.

Goal: Operate under a robust quality management plan, overseen by the Quality Management committee.

Activities:

1. Program and service monitoring includes chart reviews, peer reviews, participant satisfaction surveys, staff training and monitoring of quality indicators such as hospitalizations and re-institutionalization rates, social isolation and access to transportation.
2. Support a Consumer Quality Collaborative that provides feedback and has input into program operations and initiatives.

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Number of client pre-screenings:	Current Year:	500	Planned Next Year:	500
Number of initial client assessments:	Current Year:	150	Planned Next Year:	150
Number of initial client care plans:	Current Year:	140	Planned Next Year:	140
Total number of clients (carry over plus new):	Current Year:	400	Planned Next Year:	400
Staff to client ratio (Active and maintenance per Full time care)	Current Year:	1:46	Planned Next Year:	1:46

Information and Assistance

Starting Date 10/01/2019 Ending Date 09/30/2022
Total of Federal Dollars \$100,000.00 Total of State Dollars
Geographic area to be served
Region 10

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Provide high quality Information and Assistance to support older adults, family members, caregivers and healthcare or social service professionals seeking information about community resources for older adults, caregivers and persons with disabilities.

Activities:

1. Ensure that staff receive on-going information and education about community resources and aging issues.
2. Outreach to referral sources and the community through brochures, marketing, social media, public speaking and expos that Information and Assistance for aging needs is available through AAANM.
3. Continue to serve as the "local contact agency" for those in nursing homes who are interested in exploring other options for long term care.

Goal: Maintain strong referral relationships with county aging units and Disability Network Northern Michigan for a coordinated system of information and assistance, and strong partnerships between aging and disability agencies.

Activities:

1. Regularly share information and updates between AAANM, county aging units and Disability Network Northern Michigan about community resources and changes in services.
2. Actively promote county aging units and Disability Network Northern Michigan as focal points for local resources and information.

Options Counseling

Starting Date 10/01/2019 Ending Date 09/30/2022
Total of Federal Dollars \$95,000.00 Total of State Dollars
Geographic area to be served
Region 10

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Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Provide unbiased, person-centered options counseling to older adults and caregivers who need assistance understanding and planning for their long term care options.

Activities:

1. Ensure that staff receive on-going information and education about community resources and aging issues.
2. Outreach to referral sources and the community through brochures, marketing, social media, public speaking and expos that Options Counseling is available through AAANM.

Goal: Maintain strong referral relationships with county aging units, nursing facilities, PACE and other long term care options in Region 10.

Activities:

1. Regularly share information and updates between AAANM and other long term care providers and entities in the region.

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Direct Service Request

It is expected that in-home services, community services, and nutrition services will be provided under contracts with community-based service providers. When appropriate, an area agency direct service provision request may be approved by the State Commission on Services to the Aging. Direct service provision is defined as "providing a service directly to a participant." Direct service provision by the area agency may be appropriate when, in the judgment of AASA: (a) provision is necessary to assure an adequate supply; (b) the service is directly related to the area agency's administrative functions; or (c) a service can be provided by the area agency more economically than any available contractor, and with comparable quality. Area agencies that request to provide an in-home service, community service, and/or a nutrition service must complete the section below for each service category.

Select the service from the list and enter the information requested pertaining to basis, justification and public hearing discussion for any Direct Service Request for FY 2020-2022. Specify the planned goals and activities that will be undertaken to provide the service in the appropriate text box for each service category. Direct service budget details for FY 2020 are to be included under the appropriate tab in the Area Plan Grant Budget. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and State funds) identified in the Area Plan Grant Budget, Direct Service Budget details. The Area Plan Grant Budget uploaded and saved in AMPS must include Direct Service Budget details. Skip this section if the area agency is not planning on providing any in-home, community, or nutrition services directly during FY 2020-2022.

Disease Prevention/Health Promotion

Total of Federal Dollars \$31,274.00

Total of State Dollars

Geographic Area Served Region 10

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal: Provide 10 Persona Action Toward Health (PATH) Workshops: 70 participants will complete 4 or more sessions

Activities:

1. Maintain current level of trained PATH Leaders in Region 10.
2. Market and outreach to medical community and other referral sources to fill workshops.
3. Schedule and hold workshops throughout Region 10 in partnership with other community organizations.

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Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.

(B) Such services are directly related to the Area Agency's administrative functions.

(C) Such services can be provided more economically and with comparable quality by the Area Agency.

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Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

AAANM did not put this service out with the competitive FY2020-FY2022 RFP cycle. For the FY2020-2022 MYP, AAANM has created a program development objective to analyze how IID money is currently utilized and if the current evidence-based program mix is the best use of IID funding to address community need. The program development goal indicates that existing evidence-based programs will be offered as usual during the first year of the FY2020-2022 MYP. By the third year, AAANM will have completed this analysis and implemented the findings.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

Long Term Care Ombudsman

Total of Federal Dollars \$18,948.00

Total of State Dollars \$32,691.00

Geographic Area Served Region 10

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal 1: Provide assistance and advocacy to residents of long-term care and licensed adult residential facilities to resolve complaints through problem identification and definition, education regarding rights, provision of information on appropriate rules, and referrals to appropriate community resources.

Activities:

1. Visit each long-term care facility at least quarterly to distribute Ombudsman information and reinforce

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residents' understanding of their rights through one-on-one visits.

2. Provide program presentations and regularly attend resident and family council meetings.
3. Distribute program materials to residents, family members, and other interested parties.
4. Oversee and ensure training of Long Term Care Ombudsman volunteers.

Goal 2: Outreach to the community and referral sources on the LTCO Program as well as to provide information and assistance about long-term care aspects and options.

Activities:

1. Provide formal presentations in the community (senior centers, meal sites, service organizations).
2. Actively participate in community collaboratives as a way to educate referral sources on the LTCO role and program.
3. Distribute program information via print and electronic media (AAANM website) as well as in person participation at community expos and events.

Goal 3: Promote the use of best practices in long-term care service delivery.

Activities:

1. Plan and participate in the implementation of an annual Best Practices Conference.
2. Identify and share training opportunities for long term care facility staff on issues such as residents' rights, culture change and elder abuse.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

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Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

AAANM issued an RFP in March 2019 for an entity to provide LTCO services. There were no applicants proposing to offer this service in Region 10.

Since 2010, AAANM has provided Long Term Care Ombudsman services directly after Citizens for Better Care withdrew from providing this service in our region. AAANM employs one LTCO whose time is solely devoted to provision of LTCO and Elder Abuse Prevention Services in Region 10.

AAANM has successfully demonstrated the organizational capacity to support the current established LTCO services extensively with its resources. Current funding for the LTCO Program is insufficient to maintain the level of presence that is needed for our 10 county region. AAANM subsidizes this program by providing additional funding through Title III B funds as well as in-kind support in terms of office space, phones, computers and administrative back-up.

The costs, time and criteria necessary for a new contractor to establish itself as the LTCO in Region 10 alone would be an obstacle for a new entity. According to the Michigan Long Term Care Ombudsman policies, an entity would need to have staff certified by the State Long Term Care Ombudsman (SLTCO) following successful completion of the certification training and examination requirements, within 6 months of hire. The transition of services to the new entity would most likely need support from AAANM minimally for the first several months of the fiscal year, which would drain resources from both entities. New relationships would need to be established with the long term care facilities, awareness for referral purposes would need to be created with current community services agencies, reporting systems and data tracking would be a learning curve, and these foundation building activities would draw away from time that could be spent performing the LTCO responsibilities. AAANM has successfully and efficiently provided a quality LTCO program for the past 9 years. Prior to that, AAANM supported the Citizens for Better Care LTCO staff person on site with resources. Transitioning such a well established program at this point does not seem to be an effective use of resources or time, could result in public confusion, and instead could create a lapse in service for long-term care residents or a diminished presence as compared to what already exists through AAANM.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

In conjunction with the FY2020-2022 Multi-Year Request for Proposals, AAANM issued an open and competitive request for proposals process for this service with no other agencies expressing an interest in the program. AAANM also offered the public opportunity for input into AAANM providing LTCO and Elder Abuse services directly on May 9 and May 10, 2019 and received no input.

Prevention of Elder Abuse, Neglect and Exploitation

Total of Federal Dollars \$13,946.00

Total of State Dollars

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Geographic Area Served Region 10

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

AAANM combines Elder Abuse Funding with the funding for the Long Term Care Ombudsman. Goals and activities specific to the Elder Abuse portion of this funding include:

Goal: Increase education and awareness of elder abuse, neglect, and exploitation in long-term care facilities and the community.

Activities:

1. Provide elder abuse, neglect and exploitation presentations in long-term care facilities, senior centers, and other venues in the community/Region 10.
2. Be an active participant in community collaboratives that are working to address elder abuse in our region such as the Vulnerable Adult Taskforces.
3. Education to increase awareness that Elder Abuse is an under recognized problem (identify who is at risk, potential warning signs how to report) by distributing information via print and electronic media (AAANM website) as well as in person participation at community expos and events.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

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AAANM has paired this very limited funding with the Long Term Care Ombudsman funding to maximize these resources throughout Region 10, as well as nearly doubling the funding for the program with supplemental resources (Title IIIB and in-kind). This ensures that education and outreach on Elder Abuse is provided

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throughout our 10 county region as part of the outreach that is being conducted by the LTCO.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

In conjunction with the FY2020-2022 Multi-Year Request for Proposals, AAANM issued an open and competitive request for proposals process for this service with no other agencies expressing an interest in the Long-Term Care Ombudsman/Elder Abuse Prevention Program. AAANM also offered the public opportunity for input into AAANM providing LTCO and Elder Abuse services directly on May 9 and May 10, 2019 and received no input.

Creating Confident Caregivers

Total of Federal Dollars \$7,500.00

Total of State Dollars

Geographic Area Served Region 10

Planned goals, objectives, and activities that will be undertaken to provide the service in the appropriate text box for each service category.

Goal: Provide 5 Creating Confident Caregivers (CCC) Workshops: 50 participants will complete 4 or more sessions

Activities:

- 1) Maintain current level of certified CCC trainers in Region 10.
- 2) Market and outreach to medical community and other referral sources to fill workshops.
- 3) Schedule and hold workshops throughout Region 10 in partnership with other community organizations.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the direct service provision request (more than one may be selected).

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Provide a detailed justification for the direct service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Since 2009, AAANM has coordinated the provision of Creating Confident Caregivers (CCC) throughout Region 10. Initially funded under special grant funding distributed directly to AAAs from the Michigan Aging and Adult Services Agency, AAANM has established a coordinated system that utilizes trained program leaders to facilitate workshops under direct contract with AAANM. Administratively, this system where AAANM utilizes staff who are Master Trainers of this evidence-based program, to plan, schedule, and promote workshops, register participants, monitor program fidelity and reporting requirements, and ensure trained program leaders maintain current leader status, establishes a consistent effort throughout the Region. To orchestrate this system with multiple contractors would not allow for this consistency in program coordination. Often the contracted program leaders might be staff from a partner agency of AAANM and funding does flow to these agencies to support the time that their staff facilitate workshops. Essentially, AAANM is providing coordination of the evidence-based program, but is also contracting funding directly to outside program leaders to facilitate the workshops.

AAANM did not put this service out with the competitive FY2020-2022 Multi-Year Request for Proposals process. For the FY2020-2022 MYP, AAANM has created a program development objective to analyze how IID money is currently utilized and if the current evidence-based program mix is the best use of IID funding to address community need. The program development goal indicates that existing evidence-based programs will be offered as usual during the first year of the FY2020-2022 MYP. By the third year, AAANM will have completed this analysis and implemented the findings.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

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Program Development Objectives

For FY 2020-2022, provide information for all program development goals and objectives that will be actively addressed during the MYP. If there were no communities in the PSA during FY 2017-2019 that completed an aging-friendly community assessment and received recognition as a Community for a Lifetime (CFL), then there must be an objective that states; "At least one community in the PSA will complete an aging-friendly community assessment and receive recognition as a CFL by 9/30/2020." AASA has this same objective for all area agency regions, as part of the AASA State Plan with the Administration for Community Living (ACL).

It is recognized that some communities may not end up completing an aging-friendly community assessment, and/or achieving CFL recognition despite good faith efforts by the area agency and community partners involved. Helping raise awareness in communities about the value and importance of becoming more aging-friendly for all ages is still an important program development activity. It can help to support more livable communities and options for older adults and family members. Given the above, those area agencies required to include this CFL objective for FY 2020 will be expected to report on progress in their FY 2021 Annual Implementation Plan (AIP) that includes:

1. Any communities that achieve CFL recognition (if any) and if none;
2. The community or communities the area agency approached to encourage them to complete an aging-friendly community assessment and/or improvement activities and also;
3. Any lessons learned for the area agency and other community partners from the process of raising awareness about the value of supporting aging-friendly communities and also;
4. Improvements (if any) that were made in communities in the PSA to make them more aging-friendly.

The area agency must enter each program development goal in the appropriate text box. It is acceptable, though not required, if some of the area agency's program development goals correspond to AASA's State Plan Goals (Listed in the Documents Library). There is an entry box to identify which, if any, State Plan Goals correlate with the entered goal.

A narrative for each program development goal should be entered in the appropriate text box. Enter objectives related to each program development goal in the appropriate text box. There are also text boxes for the timeline, planned activities and expected outcomes for each objective. (See Document Library for additional instructions on completing the Program Development section.)

Area Agency on Aging Goal

- A. At least one community in the PSA will complete an aging-friendly community assessment and receive recognition as a CFL by 9/30/2022.

State Goal Match: 1

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Narrative

Communities for a Lifetime centers on creating linkages and synergy between the aging network, public, municipal and private partnerships to assess the aging-friendliness of communities to make them Communities for a Lifetime. Currently there are two communities within Region 10 that have received CFL distinction. AAANM is aware of at least one additional community that is contemplating what it means to be an aging-friendly community. Technical support will be provided by AAANM to these efforts as requested.

Objectives

1. One new community in the PSA will receive recognition as a CFL by 9/30/2022.
Timeline: 10/01/2020 to 09/30/2022

Activities

1. Provide communities with information about the CFL program.
2. Provide technical support to any community group striving for this designation in Region 10.

Expected Outcome

Through the CFL assessment process, at least one additional community within Region 10 will be identified as an area that is aging-friendly, promoting quality living across the lifespan.

B. Maintain and strengthen regional capacity to identify, assess and support individuals with cognitive impairments and their caregivers.

State Goal Match: 2

Narrative

MYP development input identified a need to strengthen programs and resources for those who have dementia or other cognitive impairments and their caregivers. AAANM began this work during the MYP FY2017-2019 under a grant from the Administration on Community Living to AASA and a grant to AAANM from the Michigan Health Endowment Fund. During the MYP FY2017-2019, AAANM implemented standardized screening (AD8 tool) in I&A for persons suspected to have cognitive impairments, and AAANM expanded the availability of options counseling to support caregivers with long term care planning, disease education, caregiver education and coaching to cope with difficult behaviors associated with the disease. AAANM also instituted intensive staff trainings about dementia and understanding difficult behaviors with disease progression. Concurrent with these efforts, AAANM began work with the physician community to change several paradigms. 1) When working with the dementia population, it is not just the patient with dementia but a patient/caregiver dyad, 2) Providing a diagnosis empowers the dyad and is a step towards living the fullest possible life and prolonging function rather than giving a death sentence, 3) The dyad needs a psycho-social care plan established during early dementia stage rather than traditional care coordination to avoid crisis as the disease progresses.

AAANM's work with the physician community under the Michigan Health Endowment Fund will continue during the first year of this MYP and discussions are underway about how to sustain these system change efforts longer term. For this program development goal, AAANM will continue to strengthen its internal capacity to support older adults with cognitive impairments and their caregivers. If time and resources allow, AAANM will extend this work to interested aging network providers.

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Objectives

1. Ensure a well trained workforce at AAANM to support persons with cognitive impairments and their caregivers.

Timeline: 10/01/2019 to 09/30/2022

Activities

1. Identify desired competencies for staff to have and maintain relative to persons with cognitive impairments and their primary caregivers.
2. Develop annual training plan for all new and existing staff that includes delivery of content and application/practice to reinforce skill development.
3. Implement training plan.
4. If time permits, extend training opportunities to aging network providers.

Expected Outcome

Older adults who contact AAANM, or are clients of AAANM that have a cognitive impairment, and their primary caregivers, will feel supported and have the information/resources they need.

2. Ensure that older adults are appropriately screened for possible cognitive impairments using the AD8 screening tool. Encourage older adults who are not connected with a physician, and/or their primary caregivers, to seek physician evaluation.

Timeline: 10/01/2019 to 09/30/2022

Activities

1. Maintain use of the AD8 screening tool in I&A and protocol to refer individuals, if appropriate, for physician evaluation.
2. Maintain use of the AD8 screening tool as an information data point during intake to assess appropriateness for Care Management or MI Choice Waiver services.
3. Enhance existing protocol of when to refer an older adult or primary caregiver for physician evaluation.
4. If time permits, provide training to interested aging network providers on the AD8 screening tool and how it might be used or implemented in an organization.

Expected Outcome

There will be increased identification of individuals with potential cognitive impairments in Region 10.

- C. Maximize opportunities (using IID funding) for older adults and caregivers to maintain health and well being.

State Goal Match: 2

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Narrative

The 2018 community survey conducted as part of the MYP needs assessment identified that older adults are "somewhat" or "very concerned" about maintaining their health. Maintaining health means many things to older adults and there are many promoters and detractors of health. With the growing focus on Social Determinates of Health, AAANM has spent significant time contemplating how the organization not only provides core services like I&A and care coordination, but also how the organization contributes to community systems that support promotion and maintenance of health overall and what AAANM's role might or should be in a broader sense. It takes many intentional, braided efforts to create change at a community or population level.

There are several substantial initiatives under way in Region 10 to improve the health and wellbeing of the community. AAANM has adopted its evidence-based program offerings through various grant projects but without substantial thought to what already exists in the region that may be duplicative or better alternatives to AAANM's evidence-based programs, and if there are gaps in the community that may be addressed through programming funded under IIID. Over the last several years, AAANM has developed substantial infrastructure to coordinate and deliver workshops region-wide but also discovered that there is an opportunity cost to doing this (i.e. staff are leading workshops rather than attending to care coordination, county aging units are not able to offer other desired programming when AAANM workshops are using senior center space). It is time to do a thorough environmental assessment and determine how AAANM might have the most community impact with IIID funding.

Objectives

1. Develop and implement a plan for allocation of IIID money to have the maximum community impact possible.
Timeline: 10/01/2019 to 09/30/2022

Activities

1. Conduct analysis of regional healthy aging activities, gaps, partners and opportunities for impact.
2. Develop plan for reallocation of IIID money (if determined appropriate).
3. Implement plan.

Expected Outcome

AAANM will use IIID money for the greatest community impact possible to support older adults and caregivers to maintain quality of life and live with dignity and respect.

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Advocacy Strategy

Describe the area agency's comprehensive advocacy strategy for FY 2020-2022. Describe how the agency's advocacy efforts will improve the quality of life of older adults within the PSA.

Include what advocacy efforts (if any) the area agency is engaged in that are related to the four priority advocacy areas the State Commission on Services to the Aging is focusing on: Transportation, Direct Care Worker Shortage, Reduce Elder Abuse and Eliminate the Wait List for home delivered meals and in-home services. Also identify area agency best or promising practices (if any) in these four areas that could possibly be used in other areas of the state.

The AAANM Board of Advisors (BOA) actively drives advocacy both locally and at the State level.

Two to three BOA members serve as delegates on the Michigan Senior Advocates Council (MSAC). The delegates regularly share State advocacy issues with both the BOA and the AAANM Board of Directors (BOD).

Annually, BOA members promote attendance by seniors from across Region 10 for Older Michiganian's Day in Lansing.

The BOA also takes on special advocacy projects to educate older adults about issues affecting this population and opportunities to increase awareness of aging issues with local and State representatives.

During this MYP period, the BOA plans to strengthen its organizational structure to increase participation in advocacy efforts at local, regional and State levels. Additionally the BOA is contemplating special projects that may involve 1) promotion of the 2020 census, and 2) partnering with county stakeholders to advance regional educational events for seniors.

AAANM staff also participates in a variety of human services and senior services collaboratives to bring attention to aging issues.

Overall, advocacy efforts will benefit seniors by securing funding for needed services at the State and Federal level, as well as county senior millages. Advocacy efforts also help pass laws that protect seniors.

At this time, AAANM does not have specific planned advocacy efforts relative to transportation, direct care workforce shortage, elder abuse prevention or wait lists for meals and in-home services other than what is outlined in other areas of the MYP.

AAANM participates on two active transportation initiatives (Wexford County and Grand Traverse/Leelanau Counties) and is a member of the Community Health Innovation Region (CHIR) that also has a focus on transportation needs. Through elder abuse prevention funding, AAANM conducts outreach and education about elder abuse and participates with the Vulnerable Adults Group led by APS and the Grand Traverse County Prosecutor's office. Additionally, AAANM has participated on the IMPART steering committee, an effort led by Michigan State University to understand and impact the direct care workforce

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shortage. AAANM also provides in-kind support to Community Services Network to increase opportunities for adequate training of direct care workers.

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Leveraged Partnerships

Describe the area agency's strategy for FY 2020-2022 to partner with providers of services funded by other resources, as indicated in the PSA Planned Service Array.

1. Include, at a minimum, plans to leverage resources with organizations in the following categories:
 - a. Commissions Councils and Departments on Aging.
 - b. Health Care Organizations/Systems (e.g. hospitals, health plans, Federally Qualified Health Centers)
 - c. Public Health.
 - d. Mental Health.
 - e. Community Action Agencies.
 - f. Centers for Independent Living.
 - g. Other

Region 10 is comprised of a well-established aging services system. Aging network partners and organizations and the resources they bring, are critical to serving the needs of older adults and their family caregivers. The following partners, and their working relationship with AAANM, are key to achieving our mutual goal of helping adults continue to live in the community with the support of a wide array of services.

County Commissions/Councils on Aging serve as visible focal points for aging services in their county, deliver a variety of home and community-based services to older adults, and advocate on aging issues and funding for senior services.

Disability Network/Northern Michigan (DN/NM) works closely with AAANM to share information and resources. DN/NM also coordinates Nursing Facility Transition Navigation Services with AAANM and Northern Healthcare Management.

The Northwest Michigan Community Action Agency (NMCAA) is currently the largest meal provider/contractor of AAANM, and has performed in that role for many years. In addition, a close client referral relationship exists between AAANM and NMCAA, utilizing the other organization's programs to effectively serve respective clients.

The Public Health Alliance (PHA) is an association of the Public Health departments in northern Michigan. AAANM partners with the health departments and the PHA on multiple initiatives and efforts. The PHA is the backbone organization for the Northern Michigan Community Health Innovation Region (CHIR). AAANM is a Steering Committee member on the CHIR and participates in various workgroups and projects associated with this effort.

AAANM is active in efforts to improve transportation options for older adults and persons with disabilities. The Wexford Transportation Authority and the Bay Area Transportation Authority both have initiatives to improve transportation access for older adults.

Northern Physicians Organization is a physician organization, Accountable Care Organization(s) and Health Information Exchange (HIE). AAANM has several efforts underway with NPO to improve care for persons with dementia and their caregivers and to expand interoperability capacities to AAAs and community based organizations.

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2. Describe the area agency's strategy for developing, sustaining, and building capacity for Evidence-Based Disease Prevention (EBDP) programs including the area agency's provider network EBDP capacity.

AAANM has created a program development goal to evaluate its approach to developing, sustaining and building capacity for EBDP programs. This has been coming for a while and feels like the FY2020-2022 MYP is an appropriate time to undertake this work. This assessment and resulting plan will be completed and implemented during this MYP cycle.

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Community Focal Points

Community Focal Points are contact and information points and sources where participants learn about and gain access to available services. Community Focal Points are defined by region. Please review the listing of Community Focal Points for your PSA below and edit, make corrections and/or update as necessary. Please specifically note whether or not updates have been made.

Describe the rationale and method used to assess the ability to be a community focal point, including the definition of community. Explain the process by which community focal points are selected.

AAANM defines community geographically by the ten counties in Region 10, all of which are rural in nature. Each county differs in its population size and the availability of resources and services within its boundaries. Within counties are smaller communities defined by the needs of a particular group, such as senior centers, for more active older adults, and nursing/assisted living facilities for older adults and persons with disabilities who are physically less independent. Communities not only include the target population that is dictated by State and Federal funding sources as the service recipient, but also those individuals that are connected to the target population (family, friends, service providers, etc.).

A community focal point is a facility or entity designated to encourage the maximum co-location and coordination of service for older individuals in the Region. The Area Agency on Aging of Northwest Michigan (AAANM) relies heavily on contract agencies, especially county Commissions and Councils on Aging, to serve as a trusted and visible point for older adults and their families to obtain information and to access services.

AAANM uses the following criteria as a guide for assessing the ability of an organization to be designated as a community focal point. Not all criteria apply to each of the selected focal points. It is preferred that designated focal points:

1. Have a formal, contractual relationship with AAANM
2. Provide Information and Assistance Services
3. Serve as senior centers or nutrition sites that operate 5 days per week
4. Have accessibility, availability and/or co-location of a broad spectrum of services
5. Serve a community defined by county boundaries
6. Are visible agencies in their community (county or Region)

There is not a formal assessment process used by AAANM to assess designated community focal points. For those focal points that are funded by AAANM, AAANM monitors and assesses them regularly. For those not funded by AAANM, communication through attending board meetings, participation on AAANM boards, etc. are the methods for monitoring and assessing their ability to be designated as a focal point in Region 10.

Provide the following information for each focal point within the PSA. List all designated community focal points with name, address, telephone number, website, and contact person. This list should also include the services offered, geographic areas served and the approximate number of older persons in those areas. List your Community Focal Points in this format.

Name: Kalkaska County Commission on Aging

FY 2020 ANNUAL IMPLEMENTATION PLAN

Area Agency On Aging of Northwest MI, Inc.

FY 2020

Address: 303 S Coral St, PO Box 28, Kalkaska, MI 49646
Website: http://www.kalkaskacounty.net/government/commission_on_aging/index.php
Telephone Number: 231-258-5030
Contact Person: Jodi Willison
Service Boundaries: Kalkaska County
No. of persons within boundary: 4,961
Services Provided: Information and Assistance, Congregate Meals, Home Delivered Meals, Personal Care, Homemaking, Respite Care, Senior Companion, Assistive Devices, Senior Center Activities, Medicare/Medicaid Assistance, Foot Care, Senior Project FRESH, Transportation, Dining Out, Assistance with hearing devices, Tax Assistance, Retired Senior Volunteer Program, Food Pantry, Commodities, Assistance with unmet needs, Senior Expo, Senior Newsletter, Medication Management, Personal Emergency Response Systems, Dementia Support, Physical activity programs, Social activities, Health Screening, Support Groups, Education

Name: Leelanau County Senior Services
Address: 8527 E Governmental Center Dr, Ste 106, Suttons Bay, MI 49682-9718
Website: <http://www.leelanau.cc/seniorservices.asp>
Telephone Number: 231-256-8121
Contact Person: April Missias
Service Boundaries: Leelanau County
No. of persons within boundary: 8,684
Services Provided: Information and Assistance, Medical Transportation, Homemaking, Medication Management, Personal Care, Assistive Devices and Technologies, Respite Care, Senior Project FRESH

Name: Antrim County Commission on Aging
Address: 308 E Cayuga, PO Box 614, Bellaire, MI 49615
Website: <http://www.antrimcounty.org/coa.asp>
Telephone Number: 231-533-8703
Contact Person: Judy Parliament
Service Boundaries: Antrim County
No. of persons within boundary: 8,294
Services Provided: Information and Assistance, Home Delivered Meals, Personal Care, Respite Care, Congregate Meals, Disease Prevention/Health Promotion (Chronic Pain and Diabetes PATH), Senior Center Operations/Staffing, Medicare/Medicaid Assistance Counseling, Foot Care, Senior Project FRESH

Area Agency On Aging of Northwest MI, Inc.

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Name: Area Agency on Aging of Northwest Michigan
 Address: 1609 Park Dr, PO Box 5946, Traverse City, MI 49686
 Website: www.aaanm.org
 Telephone Number: 231-947-8920
 Contact Person: Robert Schlueter
 Service Boundaries: Region 10
 No. of persons within boundary: 92,303
 Services Provided: Information and Assistance, Options Counseling, Care Management, MI Choice Waiver, Caregiver Respite, T-CARE, Creating Confident Caregivers, Nursing Facility Transition, Veteran's Directed Home and Community-Based Services, Medicare/Medicaid Assistance Program, LTC Ombudsman, Elder Abuse Awareness, Evidence-Based Disease Prevention Programs (PATH; A Matter of Balance)

Name: Benzie Senior Resources
 Address: 10542 Main St, Honor, MI 49640
 Website: <https://benzieseniorresources.org/>
 Telephone Number: 231-525-0600
 Contact Person: Doug Durand
 Service Boundaries: Benzie County
 No. of persons within boundary: 6,065
 Services Provided: Information and Assistance, Congregate Meals, Home Delivered Meals, Personal Care, Homemaking, Respite Care, Senior Companion, Assistive Devices, Senior Center Activities, Medicare/Medicaid Assistance, Foot Care, Senior Project FRESH, Transportation, Dining Out, Assistance with dental care, Tax Assistance, Commodities, Assistance with unmet needs, Senior Expo, Senior Newsletter, Medication Management, Personal Emergency Response Systems, Wandering Alert Bracelets, Physical activity programs, Social activities, Health Screening, Chore Services, Snow Removal, Lawn Care, Education, Volunteer Opportunities, Estate Planning, Hearing Clinic

Name: Charlevoix County Commission on Aging
 Address: 218 W Garfield Ave, Charlevoix, MI 49720
 Website: <http://www.charlevoixcounty.org/coa.asp>
 Telephone Number: 231-237-0103
 Contact Person: Amy Wieland
 Service Boundaries: Charlevoix County
 No. of persons within boundary: 8,493

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Services Provided: Information and Assistance, Congregate Meals, Home Delivered Meals, Personal Care, Homemaking, Respite Care, Senior Center Activities, Medicare/Medicaid Assistance, Foot Care, Senior Project FRESH, Charlevoix County Free Senior Transportation, Dining Out – Beaver Island only, Emergency Assistance, Tax Assistance, Retired Senior Volunteer Program, Commodities, Senior Expo, Senior Newsletter, Physical activity programs, Social activities, Health Screening, Snow Removal, Education

Name: Disability Network/Northern Michigan
Address: 415 E Eighth St, Traverse City, MI 49686
Website: <http://disabilitynetwork.org/>
Telephone Number: 231-922-0903
Contact Person: Jim Moore
Service Boundaries: Region 10
No. of persons within boundary: 92,303
Services Provided: Information and Assistance, Options Counseling, Nursing Facility Transition Services, Medicare/Medicaid Assistance Counseling

Name: Friendship Centers of Emmet County
Address: 1322 Anderson Rd, Petoskey, MI 49770
Website: <http://www.emmetcoa.org/>
Telephone Number: 231-347-3211
Contact Person: Denneen Smith
Service Boundaries: Emmet County
No. of persons within boundary: 9,972
Services Provided: Information and Assistance, Transportation, Homemaking, Home Delivered Meals, Medication Management, Personal Care, Assistive Devices and Technologies, Respite Care, Congregate Meals, Disease Prevention/Health Promotion (A Matter of Balance), Health Screening, Senior Center Operations/Staffing, Support Groups, Medicare/Medicaid Assistance Counseling, Foot Care, Senior Project FRESH, Retired Senior Volunteer Program

Name: Grand Traverse County Commission on Aging
Address: 520 W Front St, Ste B, Traverse City, MI 49684
Website: <https://www.grandtraverse.org/710/Commission-on-Aging>
Telephone Number: 231-922-4688
Contact Person: Cynthia Kienlen
Service Boundaries: Grand Traverse County
No. of persons within boundary: 24,677

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Area Agency On Aging of Northwest MI, Inc.

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Services Provided:	Information and Assistance, Chore Services, Homemaking, Personal Care, Respite Care, Foot Care
Name:	Grand Traverse County Senior Center Network
Address:	801 E Front St, Traverse City, MI 49686
Website:	https://www.grandtraverse.org/712/Senior-Centers
Telephone Number:	231-922-4911
Contact Person:	Lori Wells
Service Boundaries:	Grand Traverse County
No. of persons within boundary:	24,677
Services Provided:	Senior Center Operations/Staffing
Name:	Manistee County Council on Aging
Address:	457 River St, Manistee, MI 49660
Website:	www.manisteecountycoa.com
Telephone Number:	231-723-6477
Contact Person:	Sarah Howard
Service Boundaries:	Manistee County
No. of persons within boundary:	8,363
Services Provided:	Information and Assistance, Congregate Meals / Offered at the Senior Center through NMCAA, Home Delivered Meals / prepared at the Senior Center / by NMCAA, Homemaking / Senior Reimbursement Program, Senior Companion / Seniors Visiting Seniors / Centra Wellness, Assistive Devices, Senior Center Activities, Medicare/Medicaid Assistance, Foot Care, Senior Project FRESH, Transportation / Senior Reimbursement Program, Dining Out, Assistance with dental care, hearing devices / Eyeglass Assistance, Tax Assistance, Retired Senior Volunteer Program / Seniors Visiting Seniors program / Centra Wellness, Food Pantry / Senior Food Bank, Commodities / Emergency Senior Food Pantry, Assistance with unmet needs, Senior Newsletter, Wandering Alert Bracelets / City and County Police, Dementia Support, Physical activity programs, Social activities, Health Screening, Support Groups, Chore Services / Senior Reimbursement Program, Snow Removal / Senior Reimbursement Program, Lawn Care / Senior Reimbursement Program, Education
Name:	Missaukee County Commission on Aging
Address:	105 S Canal St, PO Box 217, Lake City, MI 49651
Website:	http://missaukeeco.org/
Telephone Number:	231-839-7839
Contact Person:	Eric Karbowski
Service Boundaries:	Missaukee County

FY 2020 ANNUAL IMPLEMENTATION PLAN

Area Agency On Aging of Northwest MI, Inc.

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No. of persons within boundary: 4,155

Services Provided: Information and Assistance, Homemaking, Personal Care, Respite, MMAP, Medication Management, Foot Care, Chore, Transportation

Name: Wexford County Council on Aging

Address: 117 W Cass St, Cadillac, MI 49601

Website: <http://wexfordcoa.org/>

Telephone Number: 231-775-0133

Contact Person: Kathy Kimmel

Service Boundaries: Wexford County

No. of persons within boundary: 8,639

Services Provided: Information and Assistance, Adult Day Services, Transportation, MMAP, Chore, Personal Care, Homemaking, Respite, Medication Management, Foot care, Senior Project FRESH, Senior Center Staffing, Veteran's Services

Area Agency On Aging of Northwest MI, Inc.

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Other Grants and Initiatives

Use this section to identify other grants and/or initiatives that your area agency is participating in with AASA and/or other partners. Grants and/or initiatives to be included in this section may include, but are not limited to:

- Tailored Caregiver Assessment and Referral® (TCARE)
- Creating Confident Caregivers® (CCC)
- Chronic Disease Self-Management Programs (CDSMPs) such as PATH
- Building Training...Building Quality (BTBQ)
- Powerful Tools for Caregivers®
- PREVNT Grant and other programs for prevention of elder abuse
- Programs supporting persons with dementia (such as Developing Dementia Dexterity and Dementia Friends)
- Medicare Medicaid Assistance Program (MMAP)
- MI Health Link (MHL)
- Respite Education & Support Tools (REST)
- Projects funded through the Michigan Health Endowment Fund (MHEF)

1. Briefly describe other grants and/or initiatives the area agency is participating in with AASA or other partners.

During this MYP AAANM will be in the final year of a Michigan Health Endowment Fund grant (2019-2020) in collaboration with the Northern Physicians Organization to support older adults with cognitive impairments and their primary caregivers. This work expands support to caregivers through options counseling and enrollment in Creating Confident Caregivers. By building physician referral connection established through this grant, AAANM has increased demand for and offerings of Creating Confident Caregivers to meet community need.

AAANM provides in-kind support to Community Services Network (CSN). CSN is a contractor to the IMPART Alliance through MSU to expand use and pilot new delivery mechanisms for BTBQ.

MMAP is a popular program offered at AAANM. The agency has a new regional coordinator who is focused on building the volunteer pool of MMAP counselors in the region.

2. Briefly describe how these grants and other initiatives will improve the quality of life of older adults within the PSA.

AAANM seeks to provide information, resources and support to older adults and caregivers to help them maintain their health, quality of life and independence as long as possible. The Michigan Health Endowment Fund work, participation in efforts to reduce the direct care workforce shortage, and MMAP are core initiatives to extend AAANM's ability to achieve this impact.

3. Briefly describe how these grants and other initiatives reinforce the area agency's mission and planned program development efforts for FY 2020-2022.

The Michigan Health Endowment Fund work supports AAANM's program development goal to increase

Area Agency On Aging of Northwest MI, Inc.

FY 2020

screening and identification of persons with cognitive impairments and support their caregivers and strengthen AAANM's capacity to work with this population. The activities in the last year of the Michigan Health Endowment Fund grant are in the planning stage right now but will closely align with internal efforts.

The direct care workforce crisis is a significant threat to AAANM's ability to carry forth its mission and programs. This is a systems issue with many tentacles requiring many different approaches. AAANM supports the work of the IMPART Alliance and CSN because we realize that this issue is bigger than one organization can impact.

MMAF is a core mission service. Older adults need affordable health insurance and prescription drugs to maintain their health and live independently with quality and dignity of life. MMAF is one of the programs that assists AAANM in actively living our mission.

FY 2020 AREA PLAN GRANT BUDGET

Agency: Northwest Senior Resources Inc

Rev. 03/25/2019

Budget Period: 10/01/19 to 09/30/20

PSA: 10

Date: 05/06/19

Rev. No.: 0 Page 1 of 3

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	405,286		405,286
2. Fed. Title III-C1 (Congregate)		528,453	528,453
3. State Congregate Nutrition		9,517	9,517
4. Federal Title III-C2 (HDM)		288,399	288,399
5. State Home Delivered Meals		475,690	475,690
8. Fed. Title III-D (Prev. Health)	31,274		31,274
9. Federal Title III-E (NFCSP)	189,894		189,894
10. Federal Title VII-A	8,448		8,448
10. Federal Title VII-EAP	6,446		6,446
11. State Access	28,408		28,408
12. State In-Home	506,535		506,535
13. State Alternative Care	111,891		111,891
14. State Care Management	431,825		431,825
15. St. ANS	44,300		44,300
16. St. N using Home Ombs (NHO)	22,088		22,088
17. Local Match			
a. Cash	44,500	800,000	844,500
b. In-Kind	181,300	225,000	406,300
18. State Respite Care (Escheat)	82,592		82,592
19. MATF	120,000		120,000
19. St. CG Support	16,109		16,109
20. TCM/Medicaid & MSO	15,603		15,603
21. NSIP		381,220	381,220
22. Program Income		540,000	540,000
TOTAL:	2,246,499	3,228,279	5,474,778

ADMINISTRATION

Revenues	Local Cash	Local In-Kind	Total
Federal Administration	158,145	4,000	205,145
State Administration	27,314		27,314
MATF Administration	10,563		10,563
St. CG Support Administration			
Other Admin			
Total AIP Admin:	196,022	4,000	243,022

Expenditures

Expenditures	FILES
1. Salaries/Wages	2.50
2. Fringe Benefits	50,000
3. Office Operations	78,022
Total:	243,022

Cash Match Detail

Source	Amount	In-Kind Match Detail	Amount
County Funding	43,000	Board Expenses	4,000
Total:	43,000	Total:	4,000

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Signature

Title

Date

FY 2020 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL																				Agency: Northwest Senior Resources Inc		to		Rev. 03/25/2019		page 2 of 3	
Operating Standards For AA's																				Budget Period:		10/01/19		09/30/20		Rev. No.:	
PSA: 10																				Date:		06/06/19					
Op	Std	SERVICE CATEGORY	Title III-B	Title III-D	Title III-E	Title VI A OMB	State Across	State In-Home	State Core	State Care Mgmt	State NHO	SI ANS	SI Respite (Eachhr)	MAIF	SI CG Suppl	ICN Expense	Program Income	Cash Match	In-Kind Match	TOTAL							
A	A-1	Case Management			178,384		28,408			431,625							5,000		8,500	68,000	721,127						
A	A-2	Case Coord/supp																			-						
A	A-3	Disaster Advocacy & Outreach Program																			-						
A	A-4	Information & Assis	100,000																10,000		110,000						
A	A-5	Outreach																			-						
A	A-6	Transportation																			-						
A	A-7	Options Counseling	95,000													4,000				400	105,000						
B	B	In-Home																			-						
B	B-1	Chore																			-						
B	B-2	Home Care Assis																			-						
B	B-3	Home Injury Child																			-						
B	B-4	Homemaking						100,000	94,891			14,300								26,000	234,191						
B	B-6	Home Health Aide																			-						
B	B-7	Medication Mgt						75,000												8,000	83,000						
B	B-8	Personal Care	71,793					281,335												30,000	383,321						
B	B-9	Assistive Devices/Tech						40,000												5,000	45,000						
B	B-10	Respite Care																			-						
B	B-11	Family Respite																			-						
B	B-11	Family Respite																			-						
B	B-11	Family Respite																			-						
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B	B-11	Family Respite																			-						
B	B-11																										

FY 2020 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 03/25/2019

Agency: Northwest Senior Resources Inc. Budget Period: 10/01/19 to 9/30/20
 PSA: 10 Date: 05/06/19 Rev. Number 0

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FY 2020 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

Op	Std	SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Program Income	Cash Match	In-Kind Match	TOTAL
		Nutrition Services									
C-3		Congregate Meals	438,453		9,517		100,000	370,000	300,000	160,000	1,377,970
B-5		Home Delivered Meals		268,399		475,690	281,220	170,000	500,000	65,000	1,760,309
C-4		Nutrition Counseling									-
C-5		Nutrition Education									-
		AAA RD/Nutritionist*	90,000								90,000
		Nutrition Services Total	528,453	268,399	9,517	475,690	381,220	540,000	800,000	225,000	3,228,279

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by AASA.

FY 2020 AREA PLAN GRANT BUDGET-TITLE VII-LTC OMBUDSMAN DETAIL

Op	Std	SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
		LTC Ombudsman Ser									
C-11		LTC Ombudsman	10,500	8,448		22,088	10,603	-	-	6,000	57,639
C-15		Elder Abuse Prevention	7,500		6,446			-	-	2,000	15,946
		Region Specific						-	-	-	-
		LTC Ombudsman Ser Total	18,000	8,448	6,446	22,088	10,603	-	-	8,000	73,585

FY 2020 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

Op	Std	SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
B-1		Chore									-
B-4		Homemaking									-
B-2		Home Care Assistance									-
B-6		Home Health Aide									-
B-10		Meal Preparation/HDM									-
B-8		Personal Care									-
		Respite Service Total	-	-	-	-	-	-	-	-	-

FY 2020 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

Op	Std	SERVICE CATEGORY	Title III-B	Title III-E			Program Income	Cash Match	In-Kind Match	TOTAL
		Kinship Ser. Amounts Only								
C-18		Caregiver Sup. Services					-	-	-	-
C-19		Kinship Support Services	-	9,500			-	-	1,000	10,500
C-20		Caregiver E.S.T					-	-	-	-
		Kinship Services Total	-	9,500			-	-	1,000	10,500

Planned Services Summary Page for FY 2020			PSA: 10		
Service	Budgeted	Percent	Method of Provision		
	Funds	of the Total	Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	\$ 721,127	13.15%			x
Case Coordination & Support	\$ -	0.00%			
Disaster Advocacy & Outreach Program	\$ -	0.00%			
Information & Assistance	\$ 110,000	2.01%			x
Outreach	\$ -	0.00%			
Transportation	\$ 4,400	0.08%	x		
Option Counseling	\$ 105,000	1.91%			x
IN-HOME SERVICES					
Chore	\$ -	0.00%			
Home Care Assistance	\$ -	0.00%			
Home Injury Control	\$ -	0.00%			
Homemaking	\$ 234,191	4.27%	x		
Home Delivered Meals	\$ 1,760,309	32.09%		x	
Home Health Aide	\$ -	0.00%			
Medication Management	\$ 83,000	1.51%	x		
Personal Care	\$ 393,321	7.17%	x		
Personal Emergency Response System	\$ 45,000	0.82%	x		
Respite Care	\$ 194,701	3.55%	x		
Friendly Reassurance	\$ -	0.00%			
COMMUNITY SERVICES					
Adult Day Services	\$ 79,000	1.44%	x	x	
Dementia Adult Day Care	\$ -	0.00%			
Congregate Meals	\$ 1,377,970	25.12%		x	
Nutrition Counseling	\$ -	0.00%			
Nutrition Education	\$ -	0.00%			
Disease Prevention/Health Promotion	\$ 35,274	0.64%			x
Health Screening	\$ -	0.00%			
Assistance to the Hearing Impaired & Deaf	\$ -	0.00%			
Home Repair	\$ -	0.00%			
Legal Assistance	\$ 34,000	0.62%		x	
Long Term Care Ombudsman/Advocacy	\$ 57,639	1.05%			x
Senior Center Operations	\$ -	0.00%			
Senior Center Staffing	\$ -	0.00%			
Vision Services	\$ -	0.00%			
Programs for Prevention of Elder Abuse,	\$ 15,946	0.29%			x
Counseling Services	\$ -	0.00%			
Creating Confident Caregivers® (CCC)	\$ 10,500	0.19%			X
Caregiver Supplemental Services	\$ 2,500	0.05%	x		
Kinship Support Services	\$ 10,500	0.19%		x	
Caregiver Education, Support, & Training	\$ -	0.00%			
AAA RD/Nutritionist	\$ 90,000	1.64%			x
PROGRAM DEVELOPMENT	\$ 88,000	1.60%			x
REGION-SPECIFIC					
a. PDN	\$ 22,400	0.41%	x		
b.	\$ -	0.00%			
c.	\$ -	0.00%			
d.	\$ -	0.00%			
CLP/ADRC SERVICES	\$ -	0.00%			
SUBTOTAL SERVICES \$ 5,474,778					
MATF & ST CG ADMINISTRATION	\$ 10,563	0.19%			x
TOTAL PERCENT		100.00%	18.57%	58.75%	22.68%
TOTAL FUNDING \$ 5,485,341			\$1,018,513	\$3,222,779	\$1,244,049

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or - \$1 are not considered material.

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #1**

AAA: Northwest Senior Resources Inc

FISCAL YEAR: FY 2020

SERVICE: Care Management

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	111,680		213,522		9,500			334,702
Fringe Benefits	41,819		119,594					161,413
Travel	11,886		20,147					32,033
Training								0
Supplies	1,220							1,220
Occupancy	1,396		5,756					7,152
Communications	1,396		5,756					7,152
Equipment	5,245		7,195					12,440
Other:	3,752		88,263			68,000		160,015
Service Costs								0
Purchased Services (CM only)	5,000							5,000
Totals	183,394	0	460,233	0	9,500	68,000	0	721,127

SERVICE AREA: (List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP? Yes X No

FY 2020

SCHEDULE OF MATCH & OTHER RESOURCES #1

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Client and Family Support		68,000			
AAANM Fund Balance	6,000				

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #2**

AAA: Northwest Senior Resources Inc

FISCAL YEAR: FY 2020

SERVICE: Information and Assistance

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	55,478				10,000			65,478
Fringe Benefits	26,623							26,623
Travel	4,270							4,270
Training								0
Supplies	488							488
Occupancy	1,220							1,220
Communications	1,220							1,220
Equipment	1,525							1,525
Other:	9,176							9,176
Service Costs								0
Purchased Services (CM only)								0
Totals	100,000	0	0	0	10,000	0	0	110,000

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

If yes, please describe:

Yes No

**Explanation for Other Expenses:
SCHEDULE OF MATCH & OTHER RESOURCES #2**

FY 2020

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Local		10,000			

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #3**

AAA: Northwest Senior Resources Inc

FISCAL YEAR: FY 2020

SERVICE: Options Counseling

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	52,459				10,000			62,459
Fringe Benefits	25,438							25,438
Travel	4,080							4,080
Training								0
Supplies	466							466
Occupancy	1,166							1,166
Communications	1,166							1,166
Equipment	1,457							1,457
Other:	8,768							8,768
Service Costs								0
Purchased Services (CM only)								0
Totals	95,000	0	0	0	10,000	0	0	105,000

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

If yes, please describe:

Yes No

SCHEDULE OF MATCH & OTHER RESOURCES #3

FY 2020

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	VALUE		VALUE		
	Cash	In-Kind	Cash	In-Kind	
Local	10,000				
Totals	10,000	0	0	0	0

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #4**

FISCAL YEAR: FY 2020

AAA: Northwest Senior Resources Inc

SERVICE: Long Term Care Ombudsman/Elder Abuse

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	12,895		12,457					25,352
Fringe Benefits	53		7,819					7,872
Travel			3,032					3,032
Training			1,500					1,500
Supplies			1,200					1,200
Occupancy			2,783					2,783
Communications			1,500					1,500
Equipment			1,500					1,500
Other:	6,000		900		6,000			12,900
Service Costs								0
Purchased Services (CM only)								0
								0
Totals	18,948	0	32,691	0	6,000	0	0	57,639

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?

If yes, please describe: Yes ☒ No ☐

SCHEDULE OF MATCH & OTHER RESOURCES #4

FY 2020

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	Cash	VALUE	Cash	VALUE	
AAANM ADMIN					
Totals		0	6,000	0	0
Difference		6,000	-6,000	0	
		OFF	OFF	OK	

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #5**

AAA: Northwest Senior Resources Inc

FISCAL YEAR: FY 2020

SERVICE: Disease Prevention (Path, Matter of Balance)

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Cash	In-Kind	Other Resources	Total Budgeted
Wages/Salaries	13,553							13,553
Fringe Benefits	7,070							7,070
Travel	539							539
Training	2,156							2,156
Supplies	293							293
Occupancy	1,750							1,750
Communications	350							350
Equipment	350							350
Other:	5,213					4,000		9,213
Service Costs								0
Purchased Services (CM only)								0
Totals	31,274	0	0	0	0	4,000	0	35,274

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY 2014 AIP?

If yes, please describe:

Yes XX No

SCHEDULE OF MATCH & OTHER RESOURCES #5

FY 2020

SOURCE OF FUNDS	MATCH		VALUE		OTHER RESOURCES		Explanation for Other Expenses:
	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
AAANM Admin				4,000			
Totals	0	0	4,000	0	0	0	
Difference	OK	OK	OK	OK	OK	OK	

**FY 2020 Annual Implementation Plan
Direct Service Budget Detail #6**

AAA: Northwest Senior Resources Inc

FISCAL YEAR: FY 2020

SERVICE: Disease Prevention (CCC)

LINE ITEM	Federal OAA Title III Funds	Other Fed Funds (non-Title III)	State Funds	Program Income	Match		Other Resources	Total Budgeted
					Cash	In-Kind		
Wages/Salaries	590				1,000	2,000		3,590
Fringe Benefits	166							166
Travel	400							400
Training	4,713							4,713
Supplies	26							26
Occupancy	800							800
Communications	200							200
Equipment	605							605
Other:								0
Service Costs								0
Purchased Services (CM only)								0
Totals	7,500	0	0	0	1,000	2,000	0	10,500

SERVICE AREA:

(List by County/City if service area is not entire PSA)

Does the Direct Service Budget reflect any changes to the one approved as part of the agency's FY AIP?
If yes, please describe:

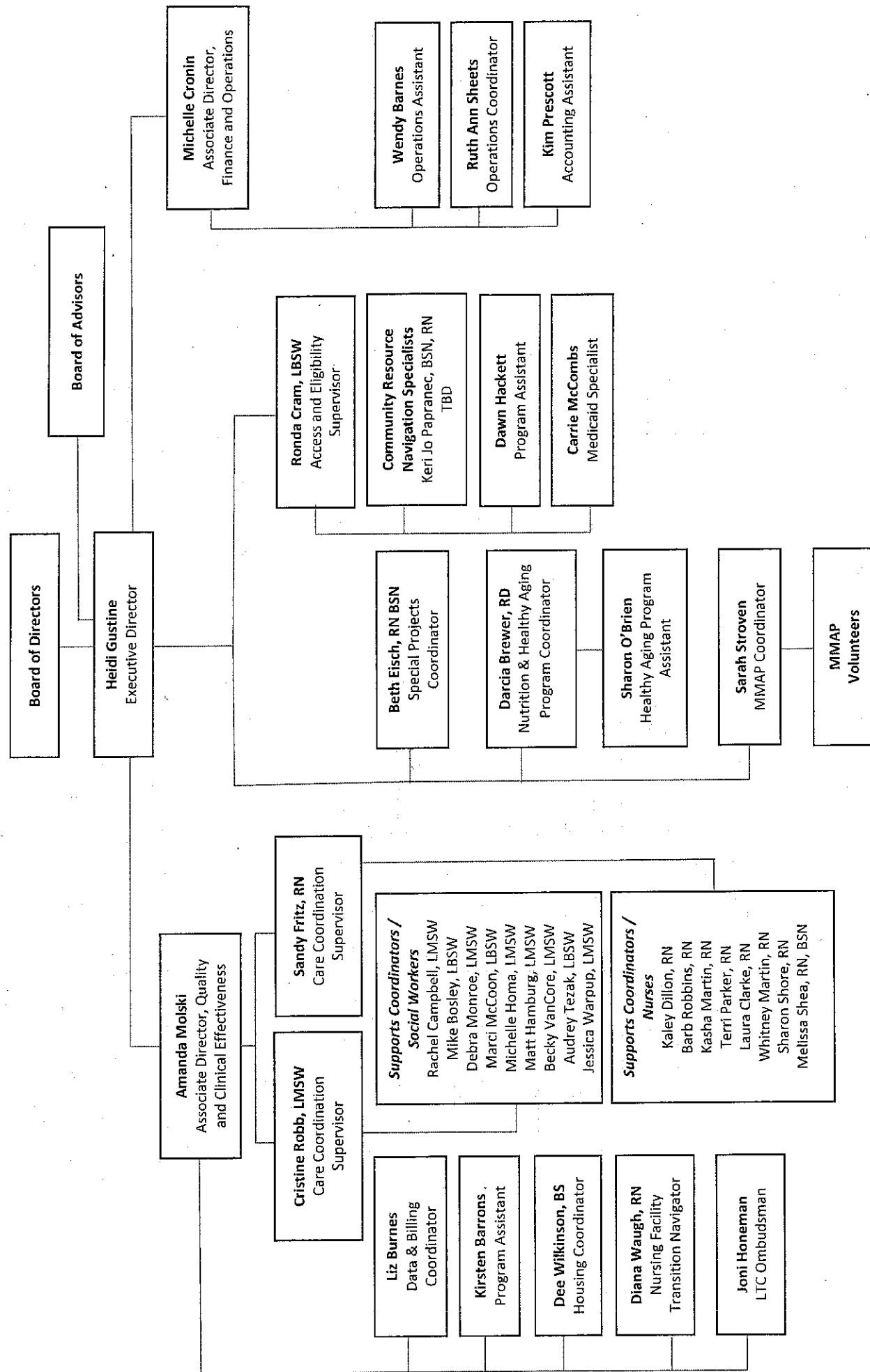
Yes No

SCHEDULE OF MATCH & OTHER RESOURCES #6

FY 2020

SOURCE OF FUNDS	MATCH		OTHER RESOURCES		Explanation for Other Expenses:
	Cash	VALUE	Cash	VALUE	
AAANIM Admin		1,000		2,000	
Totals	1,000	1,000	2,000	2,000	
Difference					
	OK	0	OK	0	
	OK	0	OK	0	

Area Agency on Aging of Northwest Michigan Organizational Chart (as known on 5/28/2019, effective 10/1/2019)



ACCESS AND SERVICE COORDINATION CONTINUUM

It is essential that each PSA have an effective access and service coordination continuum. This helps participants to get the right service mix and maximizes the use of limited public funding to serve as many persons as possible in a quality way.

Instructions

The Access and Service Coordination Continuum is found in the Documents Library as a fillable pdf file. (A completed sample is also accessible there). Please enter specific information in each of the boxes below that describes the range of access and service coordination programs in the area agency PSA.

	Level 1	Level 2	Level 3	Level 4	Level 5
	Least Intensive				
Program	Most Intensive				
	Information & Assistance				Care Management
Participants	All person inquiring about services and resources for those over the age of 60 or adults with significant disabilities.	All persons needing information and support identifying Long Term Care planning options.	Families/caregivers seeking assistance with respite / initiate in home services.	Provided by county aging units through millage funding in nine of ten counties served in Region 10. Individuals eligible based on county specific criteria for on-going in home services.	Individuals that meet the Nursing Facility Level of Care or are at high risk of nursing facility placement and are eligible (per guidelines and standards) for ongoing in home or respite services.
What is Provided?	Basic information on services available in the community to meet the callers needs.	Provides unbiased counseling to identify long term care needs. Identify options to meet needs while individuals are on wait lists. Develop plan to meet long term care needs. Assist those able to privately pay for services. Empower individuals/families to help themselves.	Provide vouchers to initiate in-home services via National Family Caregiver respite money.	Each county has developed their own assessment criteria. Services include respite, homemaking, personal care, transportation, home delivered meals, nursing services, PERS, and chore services. Each county as a base level of service they provide. Participants with higher level of care needs are referred to AAANM for services.	Completion of full COMPASS IHC assessment. Development of person-centered plan for services. Use of service authorizations and cost share to provide extended home and community based services. Reassessments conducted every 3 to 6 months dependent on services received.
Where is the service provided?	Phone, email, walk-in	Phone, email, walk-in	Phone to establish voucher services.	In-home	In-home

QUALITY OUTCOME MEASURES*

For Care Management and Case Coordination and Support

FY 10/01/2019 – 09/30/2020

1. Participant Satisfaction Level

The Measure

The percentage of the total participant satisfaction survey question responses that are positive, negative and neutral for Care Management; and Case Coordination & Support.

2. Participant Quality of Life Satisfaction Level Before and After Receiving Services

The Measure

The percentage of the total participant satisfaction survey question responses about quality of life before and after receiving services that are positive; negative; or neutral for Care Management; and Case Coordination & Support (based on these two questions to be added to the area agency survey):

<i>My quality of life prior to receiving services was:</i>	<i>Positive</i>	<i>Negative</i>	<i>Neutral</i>
<i>My quality of life after receiving services is:</i>	<i>Positive</i>	<i>Negative</i>	<i>Neutral</i>

3. Prevalence of Social Isolation

The Measure

The percentage of all participants who are alone for long periods of time or always AND who also report feeling lonely - OR- Participants who are distressed by declining social activity, 90 days prior to assessment/reassessment (or since last assessment if less than 90 days) for Care Management; and Case Coordination & Support.

4. Prevalence of Emergency Room Visits and Hospital Stays

The Measure

The percentage of all participants who have had one or more hospitalizations or emergency room visits during the last 90 days of the assessment/reassessment (or since the last assessment if less than 90 days) for Care Management; and Case Coordination & Support.

5. Prevalence of Inadequate Meals and Dehydration

The Measure

The percentage of all participants who in at least 4 of last 7 days prior to assessment/reassessment ate one or fewer meals for Care Management; and Case Coordination & Support.

The Measure

The percentage of all participants who in the last 3 days prior to assessment/reassessment had fluid intake less than 1,000 cc per day (less than four 8 oz. cups/day) for Care Management; and Case Coordination & Support.

Funded	Under Disease	Prevention	Health	Promotion	Service	Definition

Title III-D funds can only be used on health promotion programs that meet the highest-level criteria as determined by the Administration for Community Living (ACL) Administration on Aging (AoA). Please see the "List of Approved EBDP Programs for Title III-D Funds" in the Document Library. Only programs from this list will be approved beginning in FY 2020. If funding has been allocated as a single amount for all Title III-D programs for a provider, enter on first line under "Funding Amount for This Service."

[illegible]

EMERGENCY MANAGEMENT AND PREPAREDNESS

Minimum Elements for Area Agencies on Aging FY 2020 Annual Implementation Plan

After each general and nutrition minimum element for emergency preparedness, provide a brief description regarding how the AAA Emergency Preparedness Plan for FY 2020 will address the element.

Area Agency on Aging
Area Agency on Aging of Northwest Michigan

A. General Emergency Preparedness Minimum Elements (required by the Older American's Act).

1. Anticipated expectations during a State or locally declared emergency/disaster. Include having a staff person (the area agency director or their designee) available for communication with AASA staff to provide real time information about service continuity (status of aging network service provider's ability to provide services).

AAANM has an Emergency Management Team (EMT) comprised of several key members of staff. Executive Director, Fiscal Manager, Associate Director/Care Connections Program, Nurse and Social Work Supervisors, Housing Coordinator and Office Coordinator. The EMT Coordinator is the primary contact for AASA. AAANM provides a list of EMT members to AASA which includes a variety of ways to communicate with them (work/home/cell phone numbers and email addresses). AAANM serves a large geographic region and takes advantage of the fact that EMT members reside in various locations in the Region, which allows the EMT to get firsthand feedback from various communities in the event of an emergency; EMT also solicits input from staff, as desired. EMT meets regularly to debrief from incidents, review policies & protocols and discuss systems/practices for preparedness, response and recovery.

2. Being prepared to identify and report on unmet needs of older individuals.

EMT Coordinator communicates regularly with the County Emergency Management Director in each of the 10 counties served by AAANM. At least annually, the EMT Coordinator communicates with the County Directors and related County Council/Commission on Aging (COA)/Meals on Wheels Provider to update a written County Profile. This County Profile includes names/contact information for key partners within Emergency Management in each community 24/7. The Profile also outlines responsibility/authority, as well as clarifies understanding regarding responsibility for direct communication with clients/participants. AAANM believes it is these partnerships that are in place well in advance of any emergency event that is key to preparedness and timely responses that may be required.

3. Being able to provide information about the number and location of vulnerable older persons receiving services from the area agency residing in geographic area(s) affected by the emergency/disaster.

At enrollment and reassessment, clients enrolled in AAANM Care Management and MI Choice Waiver Programs are given an emergency risk rating according to an established emergency priority system. Participants are ranked based on a number of factors, including the amount of informal support that would be available to assist in an emergency situation. Person-centered emergency planning is discussed, emergency contact persons are identified and written into Emergency Plans. AAANM maintains an electronic data base that can be queried electronically by County in the event of an emergency. A printed Client Emergency Report can be generated by County to list persons in order of risk with contact information (including physical address) for clients and their emergency contact persons.

4. Being able to contact such affected older persons to determine their well-being.

As a preparedness measure, the EMT Coordinator prints the Client Emergency Report for the entire Region monthly and places the master list in the AAANM Emergency Action Guide. The EMT Coordinator also forwards the Report electronically to select EMT members. Lastly, the Client Emergency Plan Report is printed monthly and distributed to EMT Coordinator, County Emergency Directors and COA partners per formal agreements. Having access to the Report in real-time electronically (and on paper as back-up), AAANM makes calls to clients in order of risk priority. AAANM considers these "well check" calls, intended to let clients know that Support Services are concerned about them, to determine if there are any matters that can be addressed with a phone call and to remind clients of their Emergency Plan, empowering them to activate their Plan, if necessary. In some cases, COAs assist with these calls.

5. Anticipated minimum expectations during a State or locally organized preparedness drill include being available to establish communication between AASA staff and area agency staff and being able to provide information upon request to both state and local emergency operation centers regarding the number and location of vulnerable older individuals residing in geographic areas affected by the drill.

AAANM has previously participated in AASA (State) drills and locally organized emergency preparedness drills (serving as part of the Human Services Annex). AAANM EMT Coordinator has been identified as the person to gather information and respond to AASA requests for updates for drills, as well as for situations that occur in Region 10. In the absence of the EMT Coordinator, the AAANM Executive Director or Associate Directors would identify the AAANM staff person to assume these responsibilities. The AAANM Executive Director (Associate Director in ED absence) is responsible for communicating with the media during and after an emergent event, per the AAANM Emergency protocols.

B. Nutrition providers shall work with the respective area agency to develop a written emergency plan. The emergency plan shall address, but not be limited to the following elements:

1. Uninterrupted delivery of meals to home-delivered meals participants, including, but not limited to use of families and friends, volunteers, shelf-stable meals and informal support systems.

All six nutrition providers in Region 10 have developed written emergency plans that encompass all requirements stated in the AASA Operating Standards for Service Programs. The AAANM RD reviews these policies as part of the monitoring and assessment process.

As part of the assessment/reassessment process of home-delivered meals participants the assessor develops a person-centered plan with the participant in the case of program closure due to emergencies.

2. Provision of at least two, and preferably more, shelf-stable meals and instructions on how to use for home-delivered meal participants. Every effort should be made to assure that the emergency shelf-stable meals meet the nutrition guidelines. If it is not possible, shelf-stable meals will not be required to adhere to the guidelines.

Region 10 nutrition providers offer all home-delivered meals participants shelf-stable meals packages (3-5 meals) that participants are educated as to when these should be used. These are replaced as needed and annually before the winter season.

Several nutrition providers purchase shelf-stable meals from a nutrition provider downstate who sells these to other nutrition providers.

3. Backup plan for food preparation if usual kitchen facility is unavailable.

Region 10 nutrition providers have established relationships with facilities that have the capacity to continue meal services if the usual kitchen facility is unavailable.

4. Agreements in place with volunteer agencies, individual volunteers, hospitals, long-term care facilities, other nutrition providers, or other agencies/groups that could be on standby to assist with food acquisition, meal preparation, and delivery.

Region 10 nutrition providers have established relationships with facilities that have the capacity to continue meal services if the usual kitchen facility is unavailable.

5. Communications system to alert congregate and home-delivered meals participants of changes in meal site/delivery.

Region 10 nutrition providers are pro-active in communicating policies and procedures on program closures with meals participants. In addition, at the time of unplanned closures, providers call participants, have radio announcements, and include reminders in monthly newsletters.

6. The plan shall cover all the sites and home-delivered meals participants for each nutrition provider, including sub-contractors of the AAA nutrition provider.

Yes, all sites, home-delivered meals participants and sub-contractors are included.

7. The plan shall be reviewed and approved by the respective area agency and submitted electronically to AASA for review.

AAANM reviews these policies, but has never submitted them to AASA, but will if required.

REGION 10 TRENDED POPULATION STATISTICS APPENDIX

OVERALL POPULATION TRENDED FROM LAST MYP (ESTIMATED 2014) THRU PROJECTED 2022

REGION 10	2014 Est	2015 Est	2016 Est	2017 Est	2018 Proj	2019 Proj	2020 Proj	2021 Proj	2022 Proj	Chg 2016 to 2019	Chg 2019 to 2022
Total	301,694	302,045	302,895	303,996	304,921	305,815	306,638	307,387	308,076	1%	1%
0-19	68,227	67,461	66,927	66,727	66,628	66,617	66,584	66,574	66,695	0%	0%
20-29	32,434	32,643	32,781	32,658	32,393	31,972	31,518	31,001	30,358	-2%	-5%
30-39	32,094	32,509	33,121	33,446	33,869	34,251	34,586	34,887	35,174	3%	3%
40-49	36,164	35,091	34,240	33,649	33,106	32,732	32,537	32,513	32,617	-4%	0%
50-59	48,215	47,449	46,477	45,213	44,222	43,162	42,039	40,857	39,658	-7%	-8%
60-64	23,750	24,314	24,717	25,246	25,520	25,703	25,771	25,730	25,562	4%	-1%
65-69	20,081	21,137	22,371	22,531	23,189	23,810	24,376	24,869	25,270	6%	6%
70-74	15,153	15,551	15,848	17,262	17,950	18,621	19,261	19,897	20,532	17%	10%
75-79	10,508	10,771	10,993	11,624	12,164	12,779	13,458	14,159	14,856	16%	16%
80-84	7,352	7,332	7,574	7,711	7,895	8,114	8,366	8,652	8,976	7%	11%
85+	7,716	7,787	7,846	7,929	7,985	8,055	8,141	8,247	8,379	3%	4%
60+	84,560	86,892	89,349	92,303	94,703	97,082	99,373	101,554	103,575	9%	7%

CHANGE IN POPULATION TRENDED FROM LAST MYP (ESTIMATED 2014) THRU PROJECTED 2022

REGION 10	2014 Est	2015 Est	2016 Est	2017 Est	2018 Proj	2019 Proj	2020 Proj	2021 Proj	2022 Proj	Chg 2016 to 2019	Chg 2019 to 2022
Total		0.1%	0.3%	0.4%	0.3%	0.3%	0.3%	0.2%	0.2%	1%	1%
0-19		-1.1%	-0.8%	-0.3%	-0.1%	0.0%	0.0%	0.0%	0.2%	0%	0%
20-29		0.6%	0.4%	-0.4%	-0.8%	-1.3%	-1.4%	-1.6%	-2.1%	-2%	-5%
30-39		1.3%	1.9%	1.0%	1.3%	1.1%	1.0%	0.9%	0.8%	3%	3%
40-49		-3.0%	-2.4%	-1.7%	-1.6%	-1.1%	-0.6%	-0.1%	0.3%	-4%	0%
50-59		-1.6%	-2.0%	-2.7%	-2.2%	-2.4%	-2.6%	-2.8%	-2.9%	-7%	-8%
60-64		2.4%	1.7%	2.1%	1.1%	0.7%	0.3%	-0.2%	-0.7%	4%	-1%
65-69		5.3%	5.8%	0.7%	2.9%	2.7%	2.4%	2.0%	1.6%	6%	6%
70-74		2.6%	1.9%	8.9%	4.0%	3.7%	3.4%	3.3%	3.2%	17%	10%
75-79		2.5%	2.1%	5.7%	4.6%	5.1%	5.3%	5.2%	4.9%	16%	16%
80-84		-0.3%	3.3%	1.8%	2.4%	2.8%	3.1%	3.4%	3.7%	7%	11%
85+		0.9%	0.8%	1.1%	0.7%	0.9%	1.1%	1.3%	1.6%	3%	4%
60+		2.8%	2.8%	3.3%	2.6%	2.5%	2.4%	2.2%	2.0%	9%	7%

POPULATION AS % OF TOTAL BY AGE COHORT TRENDED

REGION 10	2014 Est	2015 Est	2016 Est	2017 Est	2018 Proj	2019 Proj	2020 Proj	2021 Proj	2022 Proj	Chg 2016 to 2019	Chg 2019 to 2022
Total	301,694	302,045	302,895	303,996	304,921	305,815	306,638	307,387	308,076	2,920	2,261
0-19	23%	22%	22%	22%	22%	22%	22%	22%	22%	0%	0%
20-29	11%	11%	11%	11%	11%	10%	10%	10%	10%	0%	-1%
30-39	11%	11%	11%	11%	11%	11%	11%	11%	11%	0%	0%
40-49	12%	12%	11%	11%	11%	11%	11%	11%	11%	-1%	0%
50-59	16%	16%	15%	15%	15%	14%	14%	13%	13%	-1%	-1%
60-64	8%	8%	8%	8%	8%	8%	8%	8%	8%	0%	0%
65-69	7%	7%	7%	7%	8%	8%	8%	8%	8%	0%	0%
70-74	5%	5%	5%	6%	6%	6%	6%	6%	7%	1%	1%
75-79	3%	4%	4%	4%	4%	4%	4%	5%	5%	1%	1%
80-84	2%	2%	3%	3%	3%	3%	3%	3%	3%	0%	0%
85+	3%	3%	3%	3%	3%	3%	3%	3%	3%	0%	0%
60+	28%	29%	29%	30%	31%	32%	32%	33%	34%	2%	2%

REGION 10 TRENDED POPULATION STATISTICS APPENDIX

OLD ADULTS AS PERCENTAGE OF POPULATION TRENDED

REGION 10	2014 Est	2015 Est	2016 Est	2017 Est	2018 Proj	2019 Proj	2020 Proj	2021 Proj	2022 Proj	Chg 2016 to 2019	Chg 2019 to 2022
60+	28%	29%	29%	30%	31%	32%	32%	33%	34%	2%	2%
65+	20%	21%	21%	22%	23%	23%	24%	25%	25%	2%	2%
70+	14%	14%	14%	15%	15%	16%	16%	17%	17%	2%	2%
75+	8%	9%	9%	9%	9%	9%	10%	10%	10%	1%	1%
80+	5%	5%	5%	5%	5%	5%	5%	5%	6%	0%	0%
85+	3%	3%	3%	3%	3%	3%	3%	3%	3%	0%	0%


Data sources:

2010 Census

2013-2017 American Community Survey Estimates

EMSI Economic Modeling retrieved 1/19/2019

Report produced by the Area Agency on Aging of Northwest Michigan 2019

 <p>STATE OF MICHIGAN Michigan Department of Health & Human Services AGING & ADULT SERVICES AGENCY</p>	<p>FY 2020–2022 MULTI-YEAR PLAN</p> <hr/> <p>FY 2020 ANNUAL IMPLEMENTATION PLAN</p>
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Area Agency On Aging of Northwest MI, Inc.

FY 2020

Appendices

Appendices A through F are presented in the list below. Select the appendix from the list on the left. Provide all requested information for each selected appendix. Note that older versions of these appendices will not be accepted and should not be uploaded as separate documents.

- Appendix A: Policy Board membership
- Appendix B: Advisory Council membership
- Appendix C: Proposal Selection Criteria
- Appendix D: Cash-in-lieu of Commodity Agreement
- Appendix E: Waiver of Minimum Percentage of a Priority Service Category
- Appendix F: Request to Transfer Funds

FY 2020 ANNUAL IMPLEMENTATION PLAN

Area Agency On Aging of Northwest MI, Inc.

FY 2020

APPENDIX A

Board of Directors Membership

	Asian/Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	0	0	0	0	6	15
Aged 60 and Over	0	0	0	0	0	5	14

Board Member Name	Geographic Area	Affiliation	Membership Status
Don Schuiteman	Antrim County		Community Representative
Donald Halstead	Antrim County		Appointed
Bob Roelofs	Benzie County		Appointed
George T Lasater	Charlevoix County		Appointed
Victor Patrick	Charlevoix County		Community Representative
Toni M Drier	Emmet County		Appointed
Pam Niebrzydowski	Missaukee County	AAANM Board of Advisors member/liaison, MSAC	Appointed
Lester Barnes	Wexford County		Community Representative
Gary Taylor	Wexford County		Appointed
Betsy Coffia	Grand Traverse County		Appointed
Patty Cox	Kalkaska County		Appointed
Rebecca Barr	Kalkaska County		Community Representative
Eric Lind	Leelanau County		Community Representative
Beth Wagner	Leelanau County		Appointed
Mark Bergstrom	Manistee County		Appointed

Area Agency On Aging of Northwest MI, Inc.

FY 2020

APPENDIX B
Advisory Board Membership

	Asian/ Pacific Islander	African American	Native American/A laskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	0	0	0	0	10	14
Aged 60 and Over	0	0	0	0	0	8	12

Board Member Name	Geographic Area	Affiliation
Ray Mills	Antrim County	MSAC
Doug Durand	Benzie County	Executive Director, Benzie Senior Resources
Shirlene Tripp	Charlevoix County	
Louis Fantini	Emmet County	
Sue Fantini	Emmet County	
Russ Marshall	Grand Traverse County	
Eleanor Sosenko	Wexford County	
Kathy Cline	Wexford County	
Lisa Robitshek	Grand Traverse County	Director, Meals on Wheels, NMCAA
Carrol Cort	Kalkaska County	
Jodi Willison	Kalkaska County	Executive Director, Kalkaska County COA
Meredith Goodrick	Leelanau County	Executive Director, Heartland Hospice
Pam Niebrzydowski	Missaukee County	AAANM Board of Director member/liaison, MSAC
Jean Swaffer	Missaukee County	MSAC, State Quality Collaborative

Area Agency On Aging of Northwest MI, Inc.

FY 2020

APPENDIX C
Proposal Selection Criteria

Date criteria approved by Area Agency on Aging Board:	04/04/2013
Outline new or changed criteria that will be used to select providers:	
No changes	

Area Agency On Aging of Northwest MI, Inc.

FY 2020


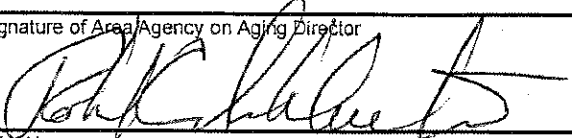
APPENDIX F
Request to Transfer Funds

1	<p>The Area Agency on Aging requests approval to transfer funds from Title III-B Supportive Services to Title III-C Nutrition Services. The Agency assures that this action will not result in a reduction in support for in-home services and senior center staffing. Rationale for this request is below.</p>	<p>Amount of Transfer</p> <p style="font-size: 1.2em;">0</p>
2	<p>The Area Agency on Aging requests approval to transfer funds from Title III-C1 Congregate Nutrition Services to Title III-B Supportive Services for in-home services. The rationale as to why congregate participation cannot be increased is described below.</p>	<p>Amount of Transfer</p> <p style="font-size: 1.2em;">0</p>
3	<p>The Area Agency on Aging requests approval to transfer funds from Title III-C1 Congregate Nutrition to Title III-B Supportive Services for participant transportation to and from meal sites to possibly increase participation in the Congregate Nutrition Program. Rationale for this request is below.</p>	<p>Amount of Transfer</p> <p style="font-size: 1.2em;">0</p>

SIGNATURES

This document covers Fiscal Year 2020. This document becomes valid upon approval by the Michigan Commission on Services to the Aging. It may be conditionally approved subject to all general and/or special conditions established by the Commission on Services to the Aging. This signature page may substitute for required signatures on documents within the documents if those documents are specifically referenced on this signature page.

The signatories below acknowledge that they have reviewed the entire document including all budgets, assurances, and appendices and they commit to all provisions and requirements of this Annual Implementation Plan.

Signature of Chairperson, Board of Directors 	Date 6-6-19
Print Name Don Schuiteman, President	
Signature of Area/Agency on Aging Director 	Date 6/6/19
Print Name Robert Schlueter, Executive Director	
Area Agency on Aging Area Agency on Aging of Northwest Michigan	
<p>Documents referenced by the signature page:</p> <ul style="list-style-type: none"> • FY 2020 Area Plan Grant Budget • FY 2020 Direct Service Budgets • Request to Transfer Funds • Waiver for Direct Service Provision • Assurances and Certifications • Assurance of Compliance with Title VI of Civil Rights Act of 1964 • Michigan Department of Health and Human Services Annual Grant Agreement Requirements and Conditions • Regional Service Definitions • Agreement for Receipt of Supplemental Cash-in-Lieu of Commodity Payments for the Nutrition Program for the Elderly • Waiver of Minimum Percentage for a Priority Service Category 	

Correspondence



BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8855
Fax ~ (231) 627-8881
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CHEBOYGAN COUNTY RESOLUTION SUPPORTING US HOUSE OF REPRESENTATIVES BILL 530 Resolution # 19-10

WHEREAS, the implementation of fifth generation (5G) mobile technology requires thousands of small cell wireless facilities to be installed within municipal units across the nation; and


WHEREAS, on August 2, 2018 and September 26, 2018, the Federal Communications Commission (FCC) adopted orders that would limit the annual fees municipal units are permitted to set for use of public right-of-ways; and

WHEREAS, the FCC's actions restricts communities ability to manage its right-of-ways; and

WHEREAS, H.R. 530, the Accelerating Wireless Broadband Development by Empowering Local Communities Act of 2019, was introduced in the House of Representatives and would cause the FCC adopted orders to have no force or effect; and

NOW, THEREFORE BE IT RESOLVED that the Cheboygan County Board of Commissioners does hereby Support H.R. 530, the Accelerating Wireless Broadband Development Empowering Local Communities Act of 2019, which would cause the Federal Communications Commission's actions taken on August 2, 2018 and September 26, 2018 restricting municipal control over permits for wireless facilities to have no force or effect.

BE IT FURTHER RESOLVED that this resolution will be forwarded to President Donald J. Trump, U.S. Senator Gary Peters, U.S. Senator Debbie Stabenow, Congressmen Jack Bergman, State Representative Sue Allor, State Representative Lee Chatfield, State Senator Wayne Schmidt and Governor Gretchen Whitmer.


Karen L. Brewster
Cheboygan County Clerk Register


John B. Wallace, Chairperson
Cheboygan County Board

I, Karen L. Brewster, Clerk of the County of Cheboygan, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Board of Commissioners at a regular meeting on June 11, 2019.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 11th day of June 2019 at Cheboygan, Michigan.

RECEIVED

JUN 11 2019

DAWN OLNEY
BENZIE COUNTY CLERK

District 1
Mary Ellen Tryban

District 2
Richard B. Sangster
Vice-Chairman

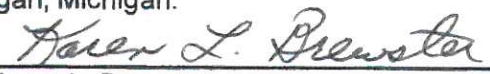
District 3
Michael Newman

District 4
Cal Gouine

District 5
Roberta Mateiski

District 6
John B. Wallace
Chair

District 7
Steve Warfield


Karen L. Brewster
Cheboygan County Clerk/Register

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Inland Twp 2nd & Kent Street Paving – Recommendation was made by Inland Township Supervisor, Paul Beechcraft to accept the bid from Elmer's for the paving of 2nd and Kent Street. Motion by Comm Bowers and supported by Comm Mick to accept the Elmer's bid for the 2nd and Kent Street projects in Inland Township. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Correspondence/Information/Discussion:

MERS Annual Actuarial Report 12/31/18 – Manager Skeels and Clerk Kolinske gave a brief summary of the MERS Annual Actuarial Report dated 12/31/18. We are at 41% funded, same as last years report. Manager Skeels and Clerk Kolinske feel we need to be more aggressive in raising this percentage. They will schedule a meeting with Tony from MERS to review options.

Prioritized Hill List – Manager Skeels presented a prioritized list to the board of hills in Benzie County that need work. Next step is to have Scott review each road and recommend a plan to move forward. Comm Bowers stated that it would be a good idea to start with estimates of cost first.

Public Input: N/A

Board Round Table: N/A

Meeting Adjourned at 10:40 A.M.

Minutes approved 6/13/19.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk