

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
July 28, 2020**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, July 28, 2020, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Nye, to approve the agenda as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Jeannot, to approve the Committee of the Whole - Budget minutes of July 7, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Taylor, to approve the Committee of the Whole – Budget minutes of July 21, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Warsecke, to approve the Committee of the Whole minutes of July 14, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Nye, to approve the Committee of the Whole – Budget minutes of July 22, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

1:34 p.m. Public Input – None

Dan Smith:

- a. Wireless Bluetooth Mics: **Motion by Roelofs, seconded by Nye, to recommend to the Board of Commissioners to apply for RAP grant through MMRMA for wireless mics in the jail as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.**
- b. HVAC Maintenance Contract: **Motion by Roelofs, seconded by Jeannot, to recommend to the Board of Commissioners to enter into contract with Hurst Mechanical for semi-Annual HVAC Maintenance and the Sheriff Office, for 3 years. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.**

Amy Bissell – Budget Amendment: **Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to approve the 2019/20 Budget Amendment for Register of Deeds in the amount of \$6,000 as follows:**

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Increase - Revenue:

101-268-617.20 Remote Access Fee – Laredo \$6,000.00

Increase - Expenditures:

101-268-800.00 Contracted Services (Laredo) \$6,000.00

Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Maridee Cutler – COVID Vacation Carryover Discussion: Motion by Warsecke, seconded by Taylor, to recommend to the Board of Commissioners to, due to COVID, allow an additional three months from employee’s anniversary date for the three employees that had an anniversary date during the shutdown. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Budget Discussion: Susan Boyd, Finance Manager, presented a list of budget changes that occurred during the budget meetings, these changes were all positive changes.

The shortfall at this time is \$225,962

Pay phone in the lobby will be disconnected and come off.

Non-union wages were in the budget at 2-1/2%.

Mitch stated that he and Susan could come up with a list of cuts, then you could review them at a special budget meeting.

Comm Jeannot stated that would be helpful, but don’t stop at \$225,962; and identify the consequences of each one.

Mitch suggested that the next COTW meeting be designated solely for this budget.

Susan asked if there are any changes needed to the administration fees.

Capital Improvements: The list is being updated

2:44 p.m. Public Input – None

Motion by Roelofs, seconded by Sauer, to adjourn at 2:44 p.m. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

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Motion by Warsecke, seconded by Nye, to approve the Committee of the Whole Consent Calendar as follows:

1. To apply for RAP grant through MMRMA for wireless mics in the jail as presented.
2. To enter into contract with Hurst Mechanical for semi-Annual HVAC Maintenance and the Sheriff Office, for 3 years.
3. To approve the 2019/20 Budget Amendment for Register of Deeds in the amount of \$6,000 as presented.
4. To, due to COVID, allow an additional three months from employee's anniversary date for the three employees that had an anniversary date during the shutdown.