

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

MAY 26, 2020

Meeting will be held via teleconferencing
Call: 701-802-5100; Access Code: 795797#

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 5/12/2020 (open and closed)
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 ACTION ITEMS – Remonumentation Contract; 2% Grant Application from BACN
 COVID-19 –
 COMMISSIONER REPORTS
 COUNTY ADMINISTRATOR’S REPORT
 FINANCE – Approval of Bills
 COMMITTEE OF THE WHOLE _____ Consent
 COMMITTEE APPOINTMENTS – BTA
 UNFINISHED BUSINESS
 NEW BUSINESS
10:00 Troy Lamerson – Donate Personal Property from Property Room
10:15 Sheriff Schendel – Hazard Pay
10:30

 PRESENTATION OF CORRESPONDENCE
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Linda Farrell (Crystal Lake, Frankfort)	231-882-6620
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Sherry Taylor (Homestead).....	231-882-5452
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

BENZIE COUNTY BOARD OF COMMISSIONERS
MEETING NOTICE

Due to the Coronavirus (COVID-19) pandemic and pursuant to the requirements of Governor Whitmer's Executive Order 2020-48 which provides temporary authorization of remote participation in public meetings, the Benzie County Board of Commissioners will be conducting their **Regular Meeting beginning at 9:00 a.m. AND Committee of the Whole beginning at 1:30 p.m.** on May 26, 2020 via teleconferencing.

Below you will find the information necessary to attend the meeting. You may access this meeting via any telephone (landline or cell).

Dial-in number (US): (701) 802-5100

Access code: 795797#

If you would like to submit written comments to be read into the meeting, you may submit them to Dawn Olney, Benzie County Clerk, at dolney@benzieco.net or Maridee Cutler, Deputy County Administrator, at mcutler@benzieco.net or mail to 448 Court Place, Beulah, MI 49617. The deadline for submitting written comments is Friday, May 22, 2020 at 12:00 noon.

Public Input will be provided at the start and end of the meeting. If any person wishes to speak during public input, they should indicate by stating so when the chair calls for public input. Any individual may also contact any of the seven county commissioners with their comments. Public input rules adopted by the board still apply and each person would be given 3 minutes to speak. Individuals are not required to identify themselves to participate in the meeting but would be required to identify themselves prior to speaking.

Benzie County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or hearing upon thirty-days (30) notice to the County of Benzie. Individuals with disabilities requiring auxiliary aids or service should contact the County by writing or calling the following

Agendas are posted on the County Website at: www.benzieco.net

Dawn Olney
Benzie County Clerk

THE BENZIE COUNTY BOARD OF COMMISSIONERS

May 12, 2020

The Benzie County Board of Commissioners met in a regular session on Tuesday, May 12, 2020 via teleconferencing in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs at 9:00 a.m.

Present were: Commissioners Jeannot, Nye, Roelofs, Sauer and Taylor
Via Teleconference: Commissioners Farrell
Excused: Commissioner Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Taylor, seconded by Nye, to approve the agenda as amended, adding Lisa Peacock during Elected Official/Dept Head Comments and Judge Thompson at 9:45 a.m. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Sauer, seconded by Taylor, to approve the regular session minutes of April 28, 2020 as corrected. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

9:07 a.m. Public Input

Lisa Vogler, 8475 Bent Pine Drive, Lake Ann, spoke regarding the county legal counsel RFP and the ways that she and her firm could assist the county and would appreciate the opportunity to interview.

Paul Callam also spoke regarding the county legal counsel opportunity and stated that he has joined Lisa Vogler in her practice and in 2019 made Benzie County his permanent home after retirement.

9:15 a.m. Public Input Closed

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Lisa Peacock, Health Officer, updated the board on COVID-19: Attached is her written report and she stated that we are still under a stay at home order in Michigan, however under a different name at this time "Safer at Home". The fourth version of our Public Health Emergency Order expires on May 15 and it is not likely that it will be renewed; the six counties that she covers are holding steady with very few new cases reported. Believe that re-engagement needs to happen; we are in a completely different place than we were a few weeks ago. You just need to keep in mind the protection of employees, the public and businesses. Public Health continues surveillance as they are notified of positive cases and continue with case evaluation.

Mitch asked regarding Region 6, how much testing do we need to do to get out of the stages set by the Governor.

Ms. Peacock stated 1-2% of the regional population on a weekly basis to manage the curve; we are doing whatever we can to get to those numbers.

Chair Roelofs asked what the direction of the Board of Health is to get the county to reopen.

Ms. Peacock stated there is no position taken by the health board to reopen; we understand the importance of re-engagement and are not opposed to it; the board has been extremely supportive.

COMMISSIONERS

Page 2 of 6

May 12, 2020

Comm Jeannot stated he appreciates your commitment to the people you serve. Some of our potential actions are based on the State of Michigan reports, that nearly 50% of the SOM are in violation of the Executive Order; if that is the case, how does that put with cautioning businesses and Government Center to fully open? She didn't hear the 50% number; we don't know what is the most effective; without a vaccine, we only have non-pharmaceutical measures.

Judge Mead, 85th District & Probate Court, reported that the Supreme Court has spoken and we follow their orders; Judge Thompson is working on a plan; thank you to the board for taking care of the employees during this time – you kept them safe, you kept them compensated.

Rebecca Hubers, Emergency Management/911 – provided a written report; the last page of her report is an application that appears to be missing information, \$285,370.07 – operations costs; \$345,400.00 wages and benefits.

U/S Kyle Rosa, as we continue through this pandemic, want to recognize Deputy Hubers as the self-appointed COVID cop – he is the one that has read through the orders and answers the calls for service; last week was National Corrections Officers week – please thank them; this week is Police Officers Week – thank them as well.

Kyle Maurer, Animal Control Officer, stated that their call volume is starting to pick up; received a call from the Animal Welfare League with concerns about not being able to adopt out animals; will have discussions with Mitch and go through the board to begin this process to reopen.

ACTION ITEMS

2020-014: Motion by Sauer, seconded by Taylor, to adopt Resolution 2020-014 in Support of Nostwick Road Bridge Application for Critical Bridge Funds as presented, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

2020-015: Motion by Sauer, seconded by Taylor, to adopt Resolution 2020-015 in Support of Reynolds Road Bridge Application for Critical Bridge Funds as presented, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Dan Smith, Jail Administrator: Carry Over of Vacation Time of Carissa Pike – transferring from corrections to jail secretary – vacation had to be cancelled because of the COVID; she would like to extend it for 30 days, but not lose it.

Dawn Olney, County Clerk, indicated that she as well has an employee that has vacation time that was not used with an upcoming anniversary date. Would like to extend hers as well.

Mitch indicated that there may be more of these that come forward; this is not an isolated event; we should look for a plan that provides for all employees and will bring back to this board.

Chair Roelofs stated that employees need to know that they will not lose their vacation.

COVID-19:

Sara Swanson, Prosecuting Attorney, stated that she does not believe that if you open the Government Center to the public to handle essential service, that would not be a misdemeanor – we

COMMISSIONERS

Page 3 of 6

May 12, 2020

can serve the public. There is no black and white with the Executive Orders. It all comes down to why? Are we allowed to open? Yes, it is up to you to decide what is essential or not.

Judge Thompson stated that the Supreme Court has superintending control over all of the trial courts in Michigan; the goal is to have consistency within the trial courts around the state; they finally have provided the trial courts with some direction; they are directing that the trial courts, through their chief judge, to begin the process to bring the courts back to full capacity; your public health department has been really responsive to everything we have needed. Once we can show the Supreme Court that we have met the criteria, we can submit an application to bring people back into the building for court, but we cannot submit the application until we no longer have a Stay at Home Order. If you prepare to re-open this Government Center, there will be restrictions on the court as to how the citizens access the court. If there is a spike in cases, we need to be mindful that we will step back. He will continue to encourage remote proceedings in the future.

Comm Sauer stated his concern is defying the Governor's Order, he would like to do a resolution that says we disagree with her mandates; we have no direction; we have had no cases in over one month; we can't live in fear; we have a health crisis and an economic crisis. Comm Sauer would be happy to try and draft some type of resolution to send to the Governor.

Mitch stated that there is letter in your packet from Berrien County to the Governor, it is a very good letter. We need to relay to let us maneuver through the start plan on our own. Mitch feels that a letter would be better than a resolution and send to Senator VanderWall, Representative O'Malley; Congressman Bergman, all townships, city – we are different in Northwest Michigan. In the letter we can talk about what we have done here.

Chairman Roelofs asked – do we need to get the people back to work? Yes Do we keep the building closed to the public? We need to decide this.

Comm Jeannot stated that by opening up the Government Center, it would help the community begin to relax, but I can't recommend opening the Government Center due to any possible financial liability that could come.

Comm Jeannot indicated that if the Government Center opens, the Sheriff stated that he would open the Sheriff Office. U/S Rosa would have to talk with the Sheriff. Getting the essential workers back would be very helpful to start.

Comm Jeannot is concerned with the definition of essential worker. I would like to see us relax or re-evaluate essential worker and we can begin to open and not jeopardize our funding source.

Comm Farrell believes there needs to be questions for each office – is it necessary to protect life.

Mitch stated if he understands: 1) bring back employees with each office and re-engage; 2) maintain all social distance and safety orders; and 3) focus on opening for the public and reach out to private sectors.

Comm Nye says there are two things 1) when is it time to bring the employees back; and 2) how do we serve the public without having the front doors open.

Rebecca Hubers, Emergency Manager, states that essential is not in the orders – it is now critical employees. Employees – most of them meet the definition to return to work.

Motion by Sauer, seconded by Jeannot, to extend the current practice of resolution 2020-013 through May 28, 2020 as a new resolution 2020-016.

Comm Taylor voices concerns about things slipping through the cracks, there are reports that we have not seen; Treasurer's Report, been waiting to see where we stand this year; Auditor's Report;

COMMISSIONERS

Page 4 of 6

May 12, 2020

we are half way through the budget and we have no idea where the department budgets are at; we don't know where the finances are.

Motion tabled until after closed session.

11:20 a.m. Motion by Roelofs, seconded by Jeannot, to enter closed session under authority of MCL 15.268(c) for strategy regarding negotiation of a collective bargaining agreement with FOPLC General bargaining unit at the request of the Employer and to discuss a written attorney client privileged legal opinion pursuant to MCL 15.268(h). There could be possible action upon exiting closed session. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

11:54 a.m. Re-enter Open Session

Motion is removed from the table.

Vote on motion: Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Motion by Taylor, seconded by Nye, to bring all employees back to work effective May 13, 2020, to excluding the courts, probation, 19th Circuit Court and 85th District Court, recognizing that those courts are subject to the Supreme Court Administrative Rules. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Plan, Prepare and Respond Guidelines: An updated plan which was originally adopted on April 7, 2020; MMRMA has reviewed our plan and asked that a few items be added – one item being the addition of a COVID-19 Coordinator.

Appendix H: A - G is added dealing with additional sick time compensation if they get sick; H-J to help cover dependents thru age 18; K is removed – deals with donating COVID time earned. H will be limited to same household.

Motion by Jeannot, seconded by Sauer, to adopt the Amended Plan, Prepare and Respond Guidelines, subject to language clarification on Appendix H. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

COUNTY COMMISSIONER REPORTS

Comm Jeannot provided a written report.

Comm Nye provided a written report regarding Village of Benzonia, Centra Wellness and Village of Beulah.

Comm Farrell provided a written report and stated that Frankfort clean-up day June 1; unsure of July 4th celebration; Frankfort schools stated 260-265 meals being served.

Comm Taylor reported on the Homestead Twp meeting she inquired regarding the Birthday Parades that have been happening – it was stated that there is a FaceBook group of First Responders that are taking care of it; the township board stated to the group, if you can't do it for everyone, you shouldn't

COMMISSIONERS

Page 5 of 6

May 12, 2020

do it for anyone. Homestead Twp clean-up this Saturday 8 a.m. – 12:00 p.m. Benzie schools will proceed with an August 2020 ballot proposal.

Comm Sauer attended a MAC keynote speaker webinar and it was stated that they expect \$144 Billion in lost revenue to the counties. People are having trouble getting Pistol Purchase permits. Blaine Twp will hold a public hearing for reference No Wake on the water.

Chair Roelofs stated that he also listened in on the school board meeting and can tell the frustration by those on the phone because you can't always hear – they keep talking about solid education, but the majority of what they want is for structures; they are trying to sell a product they aren't providing. He has been having a lot of phone conferences. Been listening on a weekly report with Representative O'Malley.

COUNTY ADMINISTRATOR'S REPORT

- Provided a written report.
- Will be working on the letter to the Governor over the next couple of days.

FINANCE

Bills: Motion by Jeannot, seconded by Nye, to approve payment of the bills from April 28, 2020 to May 12, 2020, in the amount of \$200,885.16, as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Michelle Thompson, County Treasurer, reported that foreclosure for 2017 taxes are at 21 parcels and has been extended by the Governor thru May 29, 2020 at 5:00 p.m.

1:10 p.m. Comm Jeannot excused

~~COMMITTEE OF THE WHOLE~~

COMMITTEE APPOINTMENTS

Benzie Transportation Authority: Motion by Taylor, seconded by Farrell, to re-appoint Amy Herczak to the Benzie Transportation Authority for a 3-year term to expire on April 30, 2023. Roll call. Ayes: Farrell (phone), Nye, Roelofs and Taylor Nays: Sauer Exc: Jeannot and Warsecke Motion carried.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Road commission minutes of April 9, 2020 received.
- Livingston County resolution Supporting Stepping Up Initiative to Reduce the Number of People with Mental Illness in Jails received.
- Health Department minutes of April 22, 2020 received.
- Berrien County letter to Governor Whitmer received.
- Little Platte Lake and Crystal Lake elevation reports for April 2020 received.

COMMISSIONERS

Page 6 of 6

May 12, 2020

Committee of the Whole meetings will resume May 26, 2020 at 1:30 p.m. by teleconference. The same number and access code will be used for both meetings.

1:22 p.m. Public Input – None

Motion by Sauer, seconded by Taylor, to adjourn at 1:22 p.m. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Jeannot

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

INDEX

1. Approved the agenda as amended, adding Lisa Peacock during Elected Official/Dept Head Comments and Judge Thompson at 9:45 a.m.
2. Approved the regular session minutes of April 28, 2020 as corrected.
3. Adopted Resolution 2020-014 in Support of Nostwick Road Bridge Application for Critical Bridge Funds as presented, authorizing the chair to sign.
4. Adopted Resolution 2020-015 in Support of Reynolds Road Bridge Application for Critical Bridge Funds as presented, authorizing the chair to sign.
5. Extended the current practice of resolution 2020-013 through May 28, 2020 as a new resolution 2020-016.
6. Entered closed session under authority of MCL 15.268(c) for strategy regarding negotiation of a collective bargaining agreement with FOPLC General bargaining unit at the request of the Employer and to discuss a written attorney client privileged legal opinion pursuant to MCL 15.268(h). There could be possible action upon exiting closed session.
7. Approved to bring all employees back to work effective May 13, 2020, to excluding the courts, probation, 19th Circuit Court and 85th District Court, recognizing that those courts are subject to the Supreme Court Administrative Rules.
8. Adopted the Amended Plan, Prepare and Respond Guidelines, subject to language clarification on Appendix H.
9. Approved payment of the bills from April 28, 2020 to May 12, 2020, in the amount of \$200,885.16, as presented.
10. Re-appointed Amy Herczak to the Benzie Transportation Authority for a 3-year term to expire on April 30, 2023.

DAWN OLNEY
BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MICHIGAN 49617

Destroy Date: _____

Closed Session
May 12, 2020
Union Negotiations, FOPLC
Attorney/Client Opinion
w/Matt Norjdford

Elected Officials And Department Head Report



Benzie County Office of Emergency Management

Emergency Management Activities

May 2020

Below are outlined many of the activities I have been involved in for the month of May 2020

1. **Region 7 Homeland Security Planning Board Meeting**

Region 7 Homeland Security Planning Board has been meeting remotely with check-ins of each county and some equipment and grant activity that have deadlines. Other business that requires open meetings mandates have been put on hold. Most conferences and trainings have been cancelled.

I participate in webinars from the State of Michigan EOC multiple times a week to keep up to date on State information and other Counties working cohesively under the State of Emergency/Disaster.

2. **CERT Activations**

CERT members are on a long-term schedule to assist the Benzie Leelanau District Health Department at the Northwest Michigan Healthcare Center on M72/Traverse Hwy in Traverse City. They are working the drive-thru check in and building and traffic control. This deployment is expected to last until May 29th and reevaluated.

3. **EOC COVID-19 Response**

Since April 8, 2020 Benzie County Office of Emergency Management has distributed over 12,747 of State supplied PPE items to County EMS, Township Fire and Rescue, Benzie Senior Resources, Paul Oliver Memorial Hospital, The Maples, other private Assisted Living Facilities, Circuit Court, and the Government Center. Additionally, we processed and distributed several community donated items.

7 Inmates and 5 Benzie County Government Staff volunteered for COVID-19 testing on Tuesday May 19. This is a response movement to increase testing for COVID-19 put forth by the State and was not an anti-body test.

Josh Stoltz from Grow Benzie has organized Benzie Connect an ever-updating collection of Community resources. It can be accessed at <https://bit.ly/BNZMutualAid>

4. **Local Planning Team / Local Emergency Planning Committee**

The LEPC meeting is cancelled for May 18, 2020 and will take place on June 15, 2020. The LPT meeting is still scheduled for May 28, 2020 and will be offered remotely.

It is important for community responders and departments to communicate and plan ahead for the changes and cancellations that are occurring. Other emergencies do not take a break because of Covid-19, so responders and planners are necessary to continue moving us forward.

5. **Benzie County Lakeshore Erosion / High Water**

Benzie County OEM has assisted Almira and Blaine Townships with communications with the Michigan DNR regarding new legislation and temporary No-Wake ordinances for lakes experiencing high water and property damage concerns. Reviews, applications, and public meetings are in the works to assist homeowners on Lower Herring Lake and Pearl Lake.

7. **Upcoming Events**

Leaving this blank for now – because nothing is certain this next month. Stay safe 😊

RECEIVED

MAY 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE COUNTY
REVENUE AND EXPENDITURE REPORT-GENERAL FUND
FOR THE FISCAL YEAR ENDING 09/30/19

DESCRIPTION	YTD QTR ENDING 09/30/19	2018-19 AMENDED BUDGET	% BUDGET USED	PRIOR YEAR COMPARISON	
				QTR ENDING 09/30/18	VARIANCE
Revenues:					
Board of Commissioners	\$0	\$0	#DIV/0!	\$22	(\$22)
Circuit Court	40,064	37,535	106.7%	42,483	(2,419)
District Court	372,371	356,167	104.5%	172,243	200,128
Friend of the Court	27,988	22,225	125.9%	26,963	1,026
Juvenile Division	27,571	28,917	95.3%	34,426	(6,856)
Probate Court	0	0	#DIV/0!	189,209	(189,209)
Administrator	49,679	33,913	146.5%	42,080	7,599
County Clerk	22,400	19,670	113.9%	22,390	10
County Treasurer	5,477,174	5,484,965	99.9%	5,253,474	223,700
Equalization Department	2,595	2,100	123.6%	2,928	(333)
Elections	15,036	13,000	115.7%	7,000	8,035
Building & Grounds	48,166	44,900	107.3%	25,605	22,561
Legal & Contracted Services	0	0	#DIV/0!	0	0
Prosecuting Attorney	79,685	72,878	109.3%	45,027	34,658
Register of Deeds	332,856	314,425	105.9%	332,569	287
Sheriff	64,314	55,618	115.6%	38,734	25,580
Secondary Road Patrol	33,535	29,299	114.5%	29,299	4,236
Zero Tolerance Bailiff	16,060	17,000	94.5%	17,919	(1,859)
Emergency Management	5,017	22,889	21.9%	53,618	(48,602)
Medical Examiner	11,380	9,104	125.0%	5,005	6,375
Insurance & Bonds	7,304	44,304	16.5%	37,881	(30,577)
Medical Insurance	22,298	18,600	119.9%	31,397	(9,100)
Workers Compensation Insurance	28,035	22,000	127.4%	31,793	(3,758)
Budgeted Use of Fund Balance	0	308,390	0.0%	0	0
TOTAL REVENUES	\$6,683,526	\$6,957,899	96.1%	6,442,064	241,462
Expenditures:					
Board of Commissioners	90,507	99,300	91.1%	90,972	464
Circuit Court	285,020	404,802	70.4%	320,415	35,395
District Court	497,270	503,399	98.8%	236,680	(260,590)
Friend of the Court	138,822	138,829	100.0%	147,800	8,978
Juvenile Division	54,613	56,402	96.8%	48,922	(5,691)
Probate Court	0	0	#DIV/0!	262,272	262,272
Administrator	244,976	244,976	100.0%	144,349	(100,626)
County Clerk	196,455	201,302	97.6%	190,513	(5,943)
County Treasurer	153,076	154,245	99.2%	116,658	(36,418)
Equalization Department	138,768	151,653	91.5%	144,781	6,013
MSU Extension	52,132	54,338	95.9%	51,767	(365)
Elections	44,686	46,900	95.3%	17,786	(26,900)
Building & Grounds	224,078	243,586	92.0%	290,246	66,168
Legal & Contracted Services	103,439	157,500	65.7%	141,970	38,531
Prosecuting Attorney	255,140	254,988	100.1%	248,008	(7,132)
Register of Deeds	146,386	148,202	98.8%	145,615	(771)
Drain Commission	7,295	7,300	99.9%	7,883	588
Surveyor	1,878	2,000	93.9%	1,201	(677)
Plat Board	0	250	0.0%	0	0
Central Services	54,575	55,100	99.0%	55,063	488
Technology Support	49,647	49,724	99.8%	79,391	29,744
Sheriff	932,188	934,082	99.8%	945,914	13,726
Secondary Road Patrol	64,812	64,812	100.0%	65,434	622
Zero Tolerance Bailiff	48,230	48,230	100.0%	45,043	(3,187)
Emergency Management	81,035	82,421	98.3%	90,352	9,317
Health Department	232,284	233,284	99.6%	225,102	(7,182)
Medical Examiner	88,746	94,267	94.1%	67,972	(20,774)
Mental Health	167,175	167,175	100.0%	162,667	(4,508)
DHHS Board	856	3,980	21.5%	1,196	340
Planning Department	12,770	12,770	100.0%	4,494	(8,276)
Intergovernmental	42,338	52,914	80.0%	66,117	23,779
Parks & Recreation	10,910	17,100	63.8%	3,835	(7,076)
Insurance & Bonds	129,735	129,577	100.1%	126,976	(2,759)
Medical Insurance	710,964	712,087	99.8%	650,025	(60,939)
Retirement-County Share	453,026	453,026	100.0%	428,339	(24,686)
Social Security/Medicare	182,346	182,346	100.0%	172,905	(9,440)
Unemployment/Workers Comp	38,283	39,000	98.2%	44,122	5,839
Tax Tribunal Refunds Ordered	2,420	2,500	96.8%	3,127	707
Transfer Out	733,942	733,952	100.0%	623,173	(110,769)
TOTAL EXPENDITURES	\$6,670,822	\$6,938,317	96.1%	\$6,469,084	(\$201,738)
SUMMARY:					
TOTAL REVENUES	\$6,683,526	\$6,957,899	96.06%	\$6,442,064	\$241,462
TOTAL EXPENDITURES	6,670,822	6,938,317	96.14%	6,469,084	(201,738)
NET REVENUES & EXPENDITURES	\$12,704	\$19,582	64.88%	(\$27,020)	\$39,724

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DAWN OLNEY
 BENZIE COUNTY CLERK
 BEULAH, MI 49617

BENZIE COUNTY
Millage Funded
For the Fiscal Year Ended 09/30/19

	DESCRIPTION	YTD QUARTER ENDED 09/30/19	2018/19 AMENDED BUDGET	% BUDGET USED	PRIOR YEAR COMPARISON		
					QTR ENDED 09/30/18	VARIANCE	
Revenues:							
	Benzie County Road Commission	\$8,491,751	\$7,345,299	115.6%	\$7,245,293	\$1,246,458	State Grant \$427k/Charge for services \$734
	TNT Officer Millage Fund	129,971	179,535	72.4%	120,583	9,388	Prop tax \$4k/transfer in \$5k
	SRO	113,695	226,526	50.2%	0	113,695	
	Jail Operations Fund	1,588,773	1,625,004	97.8%	1,584,625	4,148	Transfer in \$29k/GTB Contract -\$19k
	EMS Fund	1,940,243	1,981,888	97.9%	2,074,232	(133,989)	EMS Fees -\$73k
	Animal Control	170,335	195,036	87.3%	182,903	(12,569)	Donations
	COA/Benzie Senior Resources	1,071,630	1,074,791	99.7%	1,038,047	33,584	Prop tax
	Veterans Relief Fund	51,270	56,000	91.6%	50,884	386	
	Maples Debt/Millage Fund	808,837	1,005,000	80.5%	786,227	22,610	Prop tax
	Medical Care Facility Fund	10,693,317	9,492,319	112.7%	9,405,125	1,288,192	Charge for services \$1.26k/interest \$17k
TOTAL REVENUES		\$25,059,823	\$23,181,396	108.1%	\$22,487,919	\$2,571,904	
Expenditures:							
	Benzie County Road Commission	7,345,299	7,345,299	100.0%	6,632,374	(712,925)	Contracted services
	TNT Officer Millage Fund	177,130	179,535	98.7%	108,307	(68,823)	Vehicle \$40k/transfer to gen fund \$20k
	SRO	90,499	226,527	40.0%	0	(90,499)	
	Jail Operations Fund	1,621,871	1,625,004	99.8%	1,550,429	(71,442)	Prisoner med \$40k/med ins \$42k/Retirement -\$15k
							Repairs -\$8k/OT \$60k/QA Assessments \$4k/Equipment \$71k/Ins \$19k/Retirement \$24k
	EMS Fund	1,858,669	1,927,699	96.4%	1,663,710	(194,959)	
	Animal Control	189,529	194,536	97.4%	177,427	(12,102)	Building \$6k/S&W \$10k
	COA/Benzie Senior Resources	1,074,788	1,074,791	100.0%	1,034,229	(40,559)	Contracted services
							Contract services -\$8k/Financial Aid \$7k/Travel & mtgs \$4,300
	Veterans Relief Fund	53,877	56,000	96.2%	48,779	(5,097)	
	Maples Debt/Millage Fund	901,270	1,005,000	89.7%	1,116,217	214,947	Transfer out
	Medical Care Facility Fund	9,492,189	9,492,319	100.0%	8,919,953	(572,236)	Contracted services
TOTAL EXPENDITURES		\$22,805,121	\$23,126,708	98.6%	21,251,425	(1,553,696)	
SUMMARY:							
TOTAL REVENUES		\$25,059,823	\$23,181,396	108.10%	\$22,487,919	\$2,571,904	
TOTAL EXPENDITURES		22,805,121	23,126,708	98.61%	21,251,425	(1,553,696)	
NET REVENUES & EXPENDITURES		\$2,254,701	\$54,688	4122.84%	\$1,236,494	\$1,018,207	

	2018/19 Millage Per L-4029	Actual Expenditures	Variance
Benzie County Road Commission	\$1,258,482	\$7,345,299	(\$6,086,817)
TNT Officer Millage Fund	124,086	177,130	(53,044)
SRO	113,263	90,499	22,764
Jail Operations Fund	1,112,624	1,621,871	(509,247)
EMS Fund	995,459	1,858,669	(863,210)
Animal Control	122,954	189,529	(66,575)
COA/Benzie Senior Resources	1,064,676	1,074,788	(10,112)
Veterans Relief Fund	50,339	53,877	(3,538)
Maples Debt/Millage Fund	799,136	901,270	(102,134)
Medical Care Facility Fund	454,060	9,492,189	(9,038,129)

BENZIE COUNTY
REVENUE AND EXPENDITURE REPORT-OTHER FUNDS
For The Fiscal Year Ended 09/30/19

DESCRIPTION	YTD QUARTER ENDED 09/30/19	2018/19 AMENDED BUDGET	% BUDGET USED	PRIOR YEAR COMPARISON		
				QUARTER ENDED 09/30/18	VARIANCE	
Revenues:						
Benzie Leelanau District Health Dept	\$3,217,286	\$3,000,156	107.2%	\$2,827,198	\$390,089	Charge for services
Solid Waste/Recycling Fund	327,640	322,500	101.6%	333,247	(5,607)	Surcharge/State grant
Building Department Fund	340,716	350,887	97.1%	361,552	(20,836)	Permit fees
Child Care Fund	437,065	483,745	90.4%	311,195	125,871	Transfer in
Government Center Addition Debt Fund	108,902	108,902	100.0%	108,902	(0)	
Jail Reserve Fund	1,320	68,476	1.9%	5,783	(4,463)	
Capital Improvement Fund	185,000	198,708	93.1%	162,500	22,500	Transfer
MCF Renovations Fund	891,366	978,100	91.1%	600,000	291,366	Transfer in
Equipment Replacement Fund	55,701	161,107	34.6%	95,851	(40,150)	Ins for car \$17k/GTB Grants \$11k
Delinquent Tax Revolving Fund	414,882	351,020	118.2%	358,854	56,028	Interest on deposits
Tax Foreclosure Fund	119,518	317,000	37.7%	189,431	(69,913)	Auction proceeds -\$50k/Title search fees -\$12k
TOTAL REVENUES	\$6,099,396	\$6,340,601	96.2%	\$5,354,513	\$744,884	
Expenditures:						
Benzie Leelanau District Health Dept	3,000,156	3,000,156	100.0%	2,974,912	(25,245)	Contracted services
Solid Waste/Recycling Fund	266,190	313,483	84.9%	258,102	(8,088)	
Building Department Fund	329,500	329,689	99.9%	341,055	11,554	
Child Care Fund	406,631	481,519	84.4%	263,854	(142,777)	Contracted services \$59k/Vol Coordinator -
Government Center Addition Debt Fund	29,500	108,902	27.1%	109,427	79,927	\$14k/Child care \$98k
Jail Reserve Fund	68,476	68,476	100.0%	132,147	63,670	DHHS rent
Capital Improvement Fund	166,506	198,708	83.8%	8,202	(158,305)	Less to spend
MCF Renovations Fund	964,777	978,100	98.6%	644,314	(320,462)	No disbursements previous fy
Equipment Replacement Fund	60,699	167,107	36.3%	154,198	93,500	Project expenses
Delinquent Tax Revolving Fund	357,995	351,020	102.0%	247,078	(110,917)	Less disbursements
Tax Foreclosure Fund	306,300	317,000	96.6%	150,988	(155,312)	Transfers out \$20k
	\$5,956,731	\$6,314,160	94.3%	5,284,275	(672,456)	Transfer out
SUMMARY:						
TOTAL REVENUES	\$6,099,396	\$6,340,601	96.2%	\$5,354,513	\$744,884	
TOTAL EXPENDITURES	5,956,731	6,314,160	94.3%	5,284,275	(672,456)	
NET REVENUES & EXPENDITURES	\$142,666	\$26,441	539.6%	\$70,237	\$72,428	

BENZIE COUNTY
REVENUE AND EXPENDITURE REPORT-GENERAL FUND
FOR THE QUARTER ENDING 12/31/19

	DESCRIPTION	YTD QTR ENDING 12/31/19	2019-20 AMENDED BUDGET	% BUDGET USED	PRIOR YEAR COMPARISON	
					QTR ENDING 12/31/18	VARIANCE
Revenues:						
	Board of Commissioners	\$0	\$0	#DIV/0!	\$0	\$0
	Circuit Court	10,691	66,015	16.2%	9,690	1,001
	District Court	81,302	269,669	30.1%	46,259	35,043
	Friend of the Court	5,927	22,225	26.7%	4,528	1,399
	Juvenile Division	6,860	28,417	24.1%	18	6,842
	Probate Court	0	0	#DIV/0!	42,844	(42,844)
	Administrator	65	50,000	0.1%	86	(21)
	County Clerk	5,494	18,750	29.3%	5,070	424
	County Treasurer	139,122	5,444,902	2.6%	246,252	(107,130)
	Equalization Department	594	2,100	28.3%	579	15
	Elections	9,763	10,000	97.6%	12	9,751
	Building & Grounds	400	53,550	0.7%	400	0
	Legal & Contracted Services	0	0	#DIV/0!	0	0
	Prosecuting Attorney	4,134	73,100	5.7%	13,986	(9,852)
	Register of Deeds	98,595	325,750	30.3%	78,734	19,861
	Sheriff	3,627	39,845	9.1%	1,471	2,156
	Secondary Road Patrol	0	26,475	0.0%	0	0
	Zero Tolerance Bailiff	5,150	17,000	30.3%	3,576	1,574
	Emergency Management	20,963	10,250	204.5%	2,071	18,892
	Medical Examiner	2,026	4,000	50.7%	1,160	866
	Insurance & Bonds	0	8,000	0.0%	0	0
	Medical Insurance	4,730	25,600	18.5%	7,265	(2,535)
	Workers Compensation Insurance	0	22,000	0.0%	27,404	(27,404)
	Budgeted Use of Fund Balance	0	169,955	0.0%	0	0
TOTAL REVENUES		\$399,443	\$6,687,603	6.0%	491,405	(91,962)
Expenditures:						
	Board of Commissioners	27,190	100,650	27.0%	29,177	1,987
	Circuit Court	69,857	352,655	19.8%	72,578	2,721
	District Court	101,032	471,023	21.4%	57,149	(43,883)
	Friend of the Court	36,475	141,425	25.8%	37,716	1,241
	Juvenile Division	14,319	58,760	24.4%	18,211	3,892
	Probate Court	0	0	#DIV/0!	49,200	49,200
	Administrator	44,379	192,382	23.1%	63,018	18,639
	County Clerk	44,151	226,241	19.5%	45,188	1,037
	County Treasurer	34,903	160,310	21.8%	36,155	1,252
	Equalization Department	34,639	150,504	23.0%	34,497	(142)
	MSU Extension	13,807	54,918	25.1%	12,145	(1,662)
	Elections	4,455	48,825	9.1%	28,998	24,543
	Building & Grounds	47,833	202,051	23.7%	59,515	11,682
	Legal & Contracted Services	14,596	132,500	11.0%	16,928	2,332
	Prosecuting Attorney	62,809	266,383	23.6%	54,080	(8,729)
	Register of Deeds	31,982	148,058	21.6%	32,375	393
	Drain Commission	2,136	9,250	23.1%	1,845	(291)
	Surveyor	0	2,000	0.0%	0	0
	Plat Board	0	250	0.0%	0	0
	Central Services	15,553	54,000	28.8%	13,926	(1,627)
	Technology Support	16,391	59,200	27.7%	11,418	(4,973)
	Sheriff	207,660	914,507	22.7%	211,388	3,728
	Secondary Road Patrol	11,526	71,795	16.1%	14,516	2,990
	Zero Tolerance Bailiff	12,546	49,670	25.3%	10,632	(1,914)
	Emergency Management	13,226	54,004	24.5%	17,395	4,169
	Health Department	119,851	240,702	49.8%	116,142	(3,709)
	Medical Examiner	22,841	83,000	27.5%	24,518	1,677
	Mental Health	78,714	169,461	46.4%	78,122	(592)
	DHHS Board	210	2,500	8.4%	226	16
	Planning Department	0	0	#DIV/0!	1,407	1,407
	Intergovernmental	11,327	53,125	21.3%	0	(11,327)
	Parks & Recreation	742	11,000	6.7%	3,610	2,868
	Insurance & Bonds	75,630	126,750	59.7%	10,398	(65,232)
	Medical Insurance	173,943	773,367	22.5%	180,619	6,676
	Retirement-County Share	77,571	381,942	20.3%	76,597	(974)
	Social Security/Medicare	39,413	174,164	22.6%	38,839	(574)
	Unemployment/Workers Comp	22,938	53,500	42.9%	15,234	(7,704)
	Tax Tribunal Refunds Ordered	810	2,500	32.4%	306	(504)
	Transfer Out	272,000	694,231	39.2%	168,500	(103,500)
TOTAL EXPENDITURES		\$1,757,455	\$6,687,603	26.3%	\$1,642,568	(\$114,887)
SUMMARY:						
TOTAL REVENUES		\$399,443	\$6,687,603	5.97%	\$491,405	(\$91,962)
TOTAL EXPENDITURES		1,757,455	6,687,603	26.28%	1,642,568	(114,887)
NET REVENUES & EXPENDITURES		(\$1,358,012)	\$0	#DIV/0!	(\$1,151,163)	(\$206,849)

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DAWN OLNEY
 BENZIE COUNTY CLERK
 BENZIE, MI 49617

BENZIE COUNTY
Millage Funded
For the Quarter Ended 12/31/19

	DESCRIPTION	YTD QUARTER ENDED 12/31/19	2019/20 AMENDED BUDGET	% BUDGET USED	PRIOR YEAR COMPARISON		
					QTR ENDED 12/31/18	VARIANCE	
Revenues:							
	Benzie County Road Commission	\$290,541	\$6,740,000	4.3%	\$1,382,261	(\$1,091,720)	State Grant \$587k/Services -\$511k
	TNT Officer Millage Fund	15,427	155,429	9.9%	19,991	(4,564)	
	Jail Operations Fund	429,701	1,625,778	26.4%	336,151	93,550	Prop tax -\$30k/transfer in +\$150k
	EMS Fund	339,924	2,041,151	16.7%	395,245	(55,321)	Contract Services -\$7k/Prop tax -\$30k
	Animal Control	21,116	227,976	9.3%	25,186	(4,070)	Prop taxes
	COA/Benzie Senior Resources	132,525	1,107,900	12.0%	164,663	(32,138)	Prop tax
	Veterans Relief Fund	6,266	62,216	10.1%	7,775	(1,509)	
	Maples Debt/Millage Fund	100,073	842,000	11.9%	123,814	(23,741)	Prop tax
	Medical Care Facility Fund	2,338,591	9,494,100	24.6%	2,430,990	(92,399)	Charge for services
TOTAL REVENUES		\$3,674,164	\$22,296,550	16.5%	\$4,886,076	(\$1,211,912)	
Expenditures:							
	Benzie County Road Commission	1,766,021	6,740,000	26.2%	1,719,702	(46,319)	Contracted services
	TNT Officer Millage Fund	25,668	155,429	16.5%	60,662	34,994	Vehicle
	Jail Operations Fund	380,719	1,625,778	23.4%	378,120	(2,599)	
	EMS Fund	356,807	2,041,151	17.5%	334,164	(22,643)	Equipment \$17k (Stryker)/Legal fees \$2k
	Animal Control	52,870	227,976	23.2%	46,191	(6,679)	Vet Drug fees \$7k/Livestock fees \$2k
	COA/Benzie Senior Resources	277,162	1,107,900	25.0%	271,215	(5,947)	Contracted services
	Veterans Relief Fund	13,722	62,216	22.1%	3,730	(9,992)	Salary \$6700/Financial Aid \$2k
	Maples Debt/Millage Fund	148	842,000	0.0%	80,056	79,908	Transfer out
	Medical Care Facility Fund	2,375,780	9,494,100	25.0%	2,219,618	(156,162)	Contracted services
TOTAL EXPENDITURES		\$5,248,897	\$22,296,550	23.5%	5,113,458	(135,439)	
SUMMARY:							
TOTAL REVENUES		\$3,674,164	\$22,296,550	16.48%	\$4,886,076	(\$1,211,912)	
TOTAL EXPENDITURES		5,248,897	22,296,550	23.54%	5,113,458	(135,439)	
NET REVENUES & EXPENDITURES		(\$1,574,733)	\$0	-	(\$227,382)	(\$1,347,351)	

	2019/20 Millage Per L-4029	Budgeted Expenditures	Variance
Benzie County Road Commission	\$1,309,606	\$6,740,000	(\$5,430,394)
TNT Officer Millage Fund	129,046	155,429	(26,383)
Jail Operations Fund	1,157,741	1,625,778	(468,037)
EMS Fund	1,035,777	2,041,151	(1,005,374)
Animal Control	127,866	227,976	(100,110)
COA/Benzie Senior Resources	1,107,906	1,107,900	6
Veterans Relief Fund	52,458	62,216	(9,758)
Maples Debt/Millage Fund	832,766	842,000	(9,234)
Medical Care Facility Fund	472,381	9,494,100	(9,021,719)

BENZIE COUNTY
REVENUE AND EXPENDITURE REPORT-OTHER FUNDS
For The Quarter Ending 12/31/19

	DESCRIPTION	YTD QUARTER ENDED 12/31/19	2019/20 AMENDED BUDGET	% BUDGET USED	PRIOR YEAR COMPARISON		
					QUARTER ENDED 12/31/18	VARIANCE	
Revenues:							
	Benzie Leelanau District Health Dept	\$579,865	\$3,001,000	19.3%	\$836,161	(\$256,296)	Charge for services
	Solid Waste/Recycling Fund	35,295	322,779	10.9%	49,060	(13,765)	Surcharge -\$11k
	Building Department Fund	89,149	315,000	28.3%	94,630	(5,481)	Permit fees
	Child Care Fund	6,677	453,800	1.5%	31,151	(24,474)	State grant
	Government Center Addition Debt Fund	13,547	0	#DIV/0!	27,225	(13,678)	DHHS rent
	Capital Improvement Fund	0	0	#DIV/0!	0	0	
	MCF Renovations Fund	25,000	315,200	7.9%	80,000	(55,000)	Transfer in
	Equipment Replacement Fund	5,144	57,742	8.9%	18,749	(13,605)	CERT contributions \$14k
	Delinquent Tax Revolving Fund	59,023	426,020	13.9%	68,393	(9,370)	Interest -\$7400
	Tax Foreclosure Fund	25,306	212,500	11.9%	10,153	15,153	Refunds Rebates \$10k
TOTAL REVENUES		\$839,006	\$5,104,041	16.4%	\$1,215,522	(\$376,516)	
Expenditures:							
	Benzie Leelanau District Health Dept	792,672	3,001,000	26.4%	724,141	(68,531)	Contracted services
	Solid Waste/Recycling Fund	57,476	322,779	17.8%	56,133	(1,343)	
	Building Department Fund	82,928	281,911	29.4%	94,901	11,973	Contracted services
	Child Care Fund	52,317	453,800	11.5%	81,545	29,228	Institutional Room & Board
	Government Center Addition Debt Fund	0	0	#DIV/0!	0	0	
	Capital Improvement Fund	0	90,000	0.0%	12,252	12,252	No disbursements this fy
	MCF Renovations Fund	31,474	315,200	10.0%	203,642	172,168	Project expenses
	Equipment Replacement Fund	902	57,742	1.6%	4,314	3,412	Less disbursements
	Delinquent Tax Revolving Fund	648	426,020	0.2%	80,130	79,482	Transfer out to general fund \$80k
	Tax Foreclosure Fund	7,342	212,500	3.5%	7,818	476	
		\$1,025,759	\$5,160,952	19.9%	1,264,876	239,117	
SUMMARY:							
TOTAL REVENUES		\$839,006	\$5,104,041	16.4%	\$1,215,522	(\$376,516)	
TOTAL EXPENDITURES		1,025,759	5,160,952	19.9%	1,264,876	239,117	
NET REVENUES & EXPENDITURES		(\$186,753)	(\$56,911)	328.1%	(\$49,354)	(\$137,399)	

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
MAY 20, 2020
4:30 P.M.
Agenda**

In lieu of the normal board of directors meeting, we will be using the agency's Conference Calls Service. Please call at 4:30pm on May 20, 2020.

Please call 1-866-809-6529 to access the conference line. Then enter the Conference Guest Code of 3401609 followed by the # key.

Directions to Mute and Unmute during the conference call:

*6 – INDIVIDUAL LINE MUTE: Chairperson(s)/Conference participants may mute/un-mute their individual line by pressing *6. This allows all participants to mute the individual line if their telephone does not have a mute feature on it. It is advisable to alert your participants to mute their individual lines when not speaking to ensure maximum clarity on the call.

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of the May 20, 2020 Agenda

Approval of Minutes from the previous meeting – April 15, 2019 (March 18, 2020 Cancelled Due To COVID-19)

Public Input – **By Telephone** (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Finance Committee Report - Approval of BSR Financial Statements for April 2020

Information Items

- A. Directors Report – April 2020/May 2020
- B. Program/Services Report – April 2020 & May 2020
- C. Board of Commissioners Update

Action Items

- 1. COVID-19 Essential Workers Supplemental Pay Increase (Temporary)

New Business

- 1. Directors Updates

Old Business

- 1. Fund Development Committee Update
 - a. Walk-a-Thon
 - b. Township Presentations
 - c. Township Summer Newsletter Articles
 - d. Beyond the Golf Outing

Public Comment -By Telephone (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors

NEXT MEETING – June 17, 2020 @ 4:30 pm - The Gathering Place Senior Center - Honor, MI 49640

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE SENIOR RESOURCES

BOARD OF DIRECTORS

MEETING MINUTES

April 15, 2020

Due to the COVID-19 pandemic and Governor Whitmer's "Shelter in Place" order, this board meeting was held via teleconference.

Chair Beverly Holbrook called the meeting to order at 4:33 p.m. Prayer of Invocation was given by Ron Dykstra. There was no Pledge of Allegiance recited. Roll call: Beverly Holbrook, Ron Dykstra, Denise Favreau, Nancy Mullen-Call, Rosemary Russell, Deborah Rogers, Al Amstrutz, Leo Hughes, Ingrid and Paul Turner. Also present: Doug Durand, Sabra Boyle and Commissioner Sherry Taylor.

Approval of the April 15, 2020 Agenda: Changes to the agenda: (1) Small Business Loan Application for Payroll Protection Plan under the CARES Act with possible action was moved to (2) under Action Items. Motion by Ron, supported by Al to approve the changes to the agenda. All ayes, motion carried.

Approval of Minutes from the previous meeting-February 19, 2020 (March 18,2020 Cancelled due to COVID-19). Motion by Rosemary, supported by Deborah to approve the minutes of February 19, 2020. All ayes, motion carried.

Finance Committee Report-Approval of BSR Financial Statement for February 2020 & March 2020. Deborah Rogers reports that Paul Turner has joined the Finance Committee. Doug reports that March 2020 ended with a deficit of \$8,353. Revenues were down by 17.8% or \$30,904. It was projected that BSR would end the month with a net gain of \$18,251. The large projected surplus was related to trip income that was planned, but now has been cancelled. Reasons for the decline are the loss of the trip revenue of \$17,200; the closing of TGP and suspending most of our services that took effect on March 17th related to COVID-19. Revenues impacted immediately were charges for services for meals at TGP and Dining Out Vouchers down 47%, congregate meal donations down 45% and fees for homemaking down 56%. Expenses for March decreased by 2.5% or \$3,879. Motion by Denise, supported by Rosemary to approve the Finance Committee report for February 2020 & March 2020. Roll call: Beverly Holbrook, Ron Dykstra, Denise Favreau, Nancy Mullen-Call, Rosemary Russell, Deborah Rogers, Al Amstrutz, Leo Hughes, Paul Turner and Ingrid Turner; All ayes, motion carried. None opposed.

INFORMATION ITEMS:

- A. **Director's Report**-Much of Doug's report was related to COVID-19 Pandemic. Many changes made to programs. Many of the services have been suspended until further notice. The Volunteer Recognition Event, Benzie County Senior Expo and Jamie Gray

Group Golf Outing Fundraiser Event have all been postponed to September or October 2020.

Timeline of changes:

1. **March 17th**-Closure of TGP and suspended services except for HDM and In-home Services. Switched to Curbside service meal pick-up in lieu of congregate meals. Notifications made to Homemaker Contractors that today would be their last day of provided services to their clients.
2. **March 18-20**: Phone calls were made to all Homemaker Contractors clients to let them know the program was suspended due to the social distancing and initial guidelines that came from MDHHS. Contacted HDM volunteers on their own ability to continue to deliver meals, or if they wanted to take time off and look out for themselves. Placed orders for PPE for staff and volunteer.
3. **March 23-27**: Reviewed all in-home care clients to determine level of care from life sustaining needs, to border line life sustaining needs, but could we reduce hours and exposure from our staff, and then the clients that did not meet the new updated life sustaining definitions from MDHHS, and that they also had a solid informal caregiver network of family and friends to temporary step in and provide basic care needs. Also looked at the regular customers that came to TGP for their meals and if some were at a higher risk of their nutritional needs not being met. And could benefit from the HDM program. Staff contacted HDM clients to offer new options to have their meals delivered.
4. **March 30-April 3**: implemented our new In-Home Services schedule to reduce the risk of exposure for staff and clients.
5. **April 6-10**: New volunteers coming on board, those volunteers that had to self-quarantine were now back in the fold. New PPE protocols went into effect for masks to be worn by all volunteers and staff. The focus for the next several weeks is to increase telephone reassurance phone calls to clients and look at how to get basic essential grocery needs out to those in need.
- B. **Program/Services Report-February 2020 & March 2020**-Home Delivered Meals: 4,416 meals were provided to clients in March 2020; approximately 175-185/day. Congregate Meals: The Gathering Place served 705 meals through March 16, 2020. From March 17-March 31, there were 339 curbside meals provided. Dining Out Program: 41 customers purchased 109 vouchers in March 2020. Dining Out program was suspended on March 17th. Homemaker Program: 378 service units were provided to 126 clients in March 2020. The program was suspended until further notice on March 17th. Snow Removal: For the season to date, 1,026 plows to 154 clients. Working on closing out the program for the season. Guardian Medical Monitoring: Thirty-six clients receive this service at no cost; seven are currently on the waiting list. Benzie Bus Punch Cards: 95 bus passes were issued in March at no cost to clients. This represents 1,140 rides for the month. We expect to see a decline in requests for bus passes due to the social distancing orders and

seniors electing to stay home. Information & Assistance: 1,126 calls were handled in March regarding information and Assistance for services and questions related to older adults. MMAPS: Ten people were helped with Medicare/Medicaid needs in March by telephone. Estate Planning: Suspended until further notice. Senior Companion Program: Suspended until further notice by Catholic Human Service. Foot Care Clinic: suspended until further notice. In-home foot care services will be performed only in an emergency. Benzie Senior Dental Program: Still sending out applications and giving out vouchers, but services are extremely limited. Emergency Senior Essential Needs Fund: Accepting applications and did help one individual with wood delivery. There is 3 more pending. Income Tax: Prior to the shutdown, the tax preparers did assist 123 returns, but now this program is suspended until further notice. The Gathering Place Senior Center: Prior to the shutdown on March 17th, 296 cumulative number of individuals had participated in the offered activities. In-Home Services: Total number of client hours and visits increased as compared to February 2020. Numbers for April and into May will show declines as the agency implemented the new guidelines from MDHHS with regards to life sustaining services definitions for in-home client services.

- C. **Senior Center Update-February 2020/March 2020**-none
- D. **COVID-19 Emergency Plan Update**-Planning on how to slowly implement the restart of services when that day does come; and do we look at conducting activities? And do we still look at ways to distance people for a longer time frame just to be proactive in case of a resurgence of COVID-19.
- E. **Board of Commissioners Update**-Commissioner Taylor reports that a meeting for 4/14 passed a resolution to extend the screening and testing for COVID-19 testing and temperature taking. She also reports that she listened in on a video conference of National Association of Counties for Seniors: Caring for Aging Population. Senator Gary Peters went over the stimulus package for Senior Programs and essential needs workers. Also reports the Benzie County Road Commission is considered essential needs workers so construction will begin on Homestead Road from Marshall to Pioneer Roads; and US-31 from Stapleton Corners going south to the Betsie River bridge.

ACTION ITEMS:

- 1. A motion by Al, supported by Ron for a Board Resolution to allow Doug to act as authority on behalf on Benzie Senior Resources to amend The Gathering Place Commercial loan. Roll call vote: Beverly Holbrook, Ron Dykstra, Denise Favreau, Nancy Mullen-Call, Rosemary Russell, Al Amstrutz, Leo Hughes, Paul Turner and Ingrid Turner. All ayes, none opposed. Motion Carried. Excused: Deborah Rogers
- 2. A motion by Nancy, supported by Ron for a board resolution to allow Doug Durand and Sabra Boyle to act on behalf of Benzie Senior Resources to apply for the Small Business Loan for the Payroll Protection Plan under the CARES Act with possible action. Roll call vote: Beverly Holbrook, Ron Dykstra, Denise Favreau, Nancy Mullen-Call, Rosemary

Russell, Al Amstrutz, Leo Hughes, Paul Turner and Ingrid Turner. All ayes, none opposed. Motion carried. Excused: Deborah Rogers.

NEW BUSINESS:

1. Cancellation of Events/Programs/Staffing-COVID 19 Related-Cancellation of Events were discussed in Directors Report. Three kitchen assistants were laid off and adjustments in hours were made to three other staff. Started to see some staff feeling increased anxiety over the uncertainty and worries. Doug is encouraging the use of PTO for longer weekends and time off in general to recharge themselves. When services are restarted the serving lines may change a bit; some tables will be taken out with eight chairs at each table; not going to do multiple activities at one time. Doug is using April and May to look at other options.

OLD BUSINESS:

1. Millage Renewal Presentations and August 4 Primary-Ballot language is still being worked on. Doug is going to reach out to Township clerks for the best way to highlight BSR information.

There being no further business to discuss, meeting adjourned at 5:27 p.m.

Respectfully Submitted,

Denise Favreau, Board Secretary

NEXT MEETING

May 20, 2020 @ 4:30 p.m.

The Gathering Place Senior Center, Honor, MI 49640

Benzie Senior Resources
Executive Directors Report
April 2020 – May 2020

Much of my report is related to our response related to COVID-19 Pandemic.

- First off, I am proud that Benzie Senior Resources was the only Council/Commission in the 10-county region of Northwest Michigan to offer both 5 days a week hot meals and Home Healthcare Services during this COVID-19 Crisis. We are also bringing back the Homemaking Services and Lawn Chore Services. This couldn't have been made possible without the commitment of the staff, volunteers and contractors that stepped up and followed all of the safety protocols to make sure our clients were put first and to limit the clients risks from COVID-19.
- We were approved for the Paycheck Protection Plan through the Small Business Agency related to the CARES Act. For the next 8 weeks this loan will cover our payroll expense, utilities and the The Gathering Place mortgage interest. There are still some questions that need to be addressed by the SBA, but with everything related to COVID-19, we are constantly changing to adapt.
- Lowered The Gathering Place Commercial Loan from 3.9% to 2.99% through an addendum with Honor Bank. The savings will be applied to the principle balance during the duration of the loan.
- Cancelled the Walk-a-Thon for this year, but the Walk-a-Thon may continue in another format. The Fund Development Committee is pursuing alternative formats/plans.
- The Gathering Place and Administration office will remain closed through June 30th.
- We are now following Governor Gretchen Whitmer's MI Safe Start Plan, along with Benzie-Leelanau District Health Department and Michigan Department of Health & Human Services. It isn't until Michigan enters Phase 6 can we officially resume services at The Gathering Place and Administration Office. When that will occur is dependent on the success of social distancing, wearing masks and the community control of not spreading of COVID-19.
- We are in the very early stages of developing our opening strategy to what The Gathering Place may look like after COVID-19. Technology will play a key role in restructuring the concept of the "improved" role of Senior Centers. The playbook will change!
- The Lawn Chore Program began on May 12, 2020 with 3 new contractors to replace 5 contractors. New protection plans are put in place for health screenings of the contractors when they mow the lawns of our clients. This program is now a total contactless with the contractors, clients and our office. With these new changes, the process of getting clients signed up has slowed down the process, but we are working through it and learning as we go.
- The Homemaking Program is set to resume on May 18th with a gradual and steady increase in resuming the program to monitor the new health and safety protocols for the clients and contractors. The plan is for the full implementation of this program by June 1st. Again with the focus on safety for our clients in the world of COVID-19.
- Masks are now being provided to all our clients that we serve. We have purchased masks and have several community volunteers and an employee making homemade masks.
- We received 35 boxes of shelf stable foods that each box contains enough items for 20+ meals including breakfast, lunch and dinner meals. The boxes came from the National Food Council through Aging & Adult Services Agency of Michigan. These boxes are intended to not go to home delivered

meals clients, but rather other seniors who might be experiencing food insecurity during these times and insufficient food supplies. They have all been delivered to clients throughout Benzie County.

- Almost every day we are adding more clients to the Home Delivered Meals Program and the numbers on each of the 5 routes is being put to the test. The longer the seniors are asked to shelter in place, the risk for food insecurity increases and the need for Home Delivered Meals and Shelf Stable Foods becomes essential. Is it getting time to add another route?

- Weekly wellness/reassurance phone calls are being done by staff. Over the next several weeks, we will be entertaining the idea of using some of our volunteers to do this as the numbers continue to grow and we increase our reach to more seniors in Benzie County.

- We continue to have disruptions in the food supply chain, and we have been told the next several weeks will be a challenge. David has been doing a great job substituting items and ordering additional product when they become available. Both David and I are constantly looking for “free or reduce costs” of PPE’s, food and other supply items. Actual food costs are increasing, and this will start to show up in the May financials and future months.

- We now have sent out a good supply of shelf stable foods to our HDM clients and other seniors that are referred to us. The focus now turns to the care packages consisting of basic needs.

- We are now turning our attention on how to decrease the isolation, depression and boredom. Many of the Zoom Meetings and Webinars that I attend to are now focusing on this issue across the Country. More to come on this topic.

- Working with members of the Fund Development Committee to put together articles to educate the community of the upcoming Commission on Aging Senior Millage that will be on the August 4, 2020 primary ballot. We have been putting together several articles for township newsletters, future newspaper articles and working with the Jamie Gray Group for their support of BSR on billboards.

We are anticipating additional federal funds from the CARES Act for many of our core programs. In the meantime, there might be some cuts for the remainder of the fiscal year regarding state dollars as Michigan faces reduced revenue related to the COVID-19 crisis.

Following the established timeline with the County, I will be starting to put together the Fiscal Year 2021 budget and I anticipate some challenges in State funding for the senior programs. The goal will be to advocate to leave funding at the current 2020 levels.

Volunteer Report

Three new volunteers have successfully completed their orientation and are now delivering meals.

Program Report for April 2020

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 5,897 meals were provided to 203 clients in April 2020.

Congregate Meals

The Gathering Place is closed. However, 710 meals were served through our curbside takeout service in April 2020.

Other Programs/Services

Dining Out Program – 2 customers purchased 8 vouchers in April 2020.

Homemaker Program – The Homemaker Program (HM) was suspended on March 17th per the guidance from MDHHS. After further review over the past weeks, MDHHS now views this service as an essential need for seniors. With this change and based on the number of calls from clients for their homemaking service to be reinstated, we are restarting this program during the week of May 18th with new protocols for social distancing and the contractors wearing provided PPE's. Most of the contractors will be phasing in the number of clients seen weekly and gradually increasing that amount. All the HM clients have been called by staff to explain the startup process, what changes will occur to protect and reduce their potential risks from contacting COVID-19 from the homemaking contractors. A follow-up letter was sent out to explain the changes to the homemaking program. Surprisingly, I expected more clients to wait a little longer before accepting the services back, but based on our conversations with them, many need to have the assistance back and can't wait to see their HM worker!

Snow Removal – For the season to date, we have provided 1,047 plows to 154 clients. There is still a few more vouchers to be turned from the Snow Removal Contractors. Overall, we saw a 10% increase in number of clients this past season as compared to the 2019 winter season. It was anticipated and budgeted to provide 1,700 plows. We saw a significant drop in actual number of plows, resulting in a savings for the agency. The savings is being utilized in other areas of the budget especially in the nutritional programs.

Guardian Medical Monitoring – Thirty-six clients receive this service at no cost to them. Seven clients are currently on the waiting list.

Benzie Bus Punch Cards – No one requested bus passes during April due to the Executive Orders to stay home/stay safe.

Information & Assistance - The agency handled 815 calls in April 2020 regarding Information and Assistance for services and questions related to older adults.

MMAPS – Eight individuals were helped with their Medicare/Medicaid needs in April by telephone.

Estate Planning – Suspended until further notice

Senior Companion Program – Program is suspended until further notice by Catholic Human Service.

Foot Care – Office Foot Clinic is suspended until further notice. In-home foot care services will be performed only in an emergency and two clients were determined to need this service in April.

Benzie Senior Dental Program – Still approving applications and giving out the vouchers, but services are extremely limited.

Emergency Senior Essential Needs Fund – Accepting applications and did help one individual with wood delivery. There is 2 more pending cases.

Income Tax – Service was stopped and will not restart per Northwest Michigan Community Action Agency.

The Gathering Place Senior Center – The center is closed at least through June 30, 2020.

In-Home Services for April 2020 – Total clients, hours and visits are down related to prioritizing clients' needs based on the new guidelines from MDHHS on what services are deemed life sustaining. Also, some clients and their families made the decision to stop in-home care visits to reduce the risks of contacting COVID-19 from the staff coming into their homes.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2019	29	64	4	97
November 2019	27	61	2	90
December 2019	28	62	2	92
January 2020	27	56	1	84
February 2020	28	57	1	86
March 2020	27	57	0	84
April 2020	25	56	0	81
May 2020				
June 2020				
July 2020				
August 2020				
September 2020				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2019	634.5	564.5	23	49	1121
November 2019	569	479	36.5	41	1125.5
December 2019	599.75	431.75	12	44	1087.5
January 2020	737.75	470.25	4	19	1231
February 2020	641.5	441.75	0	18	1101.25
March 2020	606.5	493.25	0	13	1112.75
April 2020	410	275.75	0	29	714.75
May 2020					
June 2020					
July 2020					
August 2020					
September 2020					
TOTALS	4199	3156.25	75.5	213	7643.75

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2019	49	67	583	66	24	2	791
November 2019	41	56	497	53	27	12	686
December 2019	44	55	448	56	38	6	647
January 2020	19	58	525	57	52	8	719
February 2020	18	59	469	27	55	9	637
March 2020	13	62	491	37	60	5	668
April 2020	29	54	284	9	35	2	413

May 2020							
June 2020							
July 2020							
August 2020							
September 2020							
TOTALS	213	411	3297	305	291	44	4561

April 2020

Service/Program	Amount saved to clients from the Senior Millage, Grants, Fundraising and Donations to supplement their costs
In-Home Services (Respite, Personal Care, Medication Management & In-Home Footcare)	\$4,448
Snow Removal – Purchase of vouchers	\$0
Homemaker Program – Purchase of vouchers	\$54
Benzie Bus Passes	\$0
Footcare Clinic	\$65
Home Delivered Meals	\$21,406
Congregate Meals	\$6,631
Dining Out	\$16
Grand Total	\$32,620

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of April 30, 2020

	<u>April 30, 2020</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	400,297.11
003 · STATE SAVINGS BANK HRA	256.56
009 · STATE SAVINGS BANK MM	176,648.85
Total Checking/Savings	<u>577,202.52</u>
Accounts Receivable	
1200 · Accounts Receivable	21,557.94
Total Accounts Receivable	<u>21,557.94</u>
Other Current Assets	
109 · INVENTORY	8,054.57
Total Other Current Assets	<u>8,054.57</u>
Total Current Assets	<u>606,815.03</u>
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	169,052.00
152 · EQUIPMENT	100,289.95
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(362,516.18)
Total Fixed Assets	<u>389,001.47</u>
TOTAL ASSETS	<u><u>995,816.50</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	14,831.60
Total Accounts Payable	<u>14,831.60</u>
Other Current Liabilities	
205 · PREPAID TRIP REVENUE	1,673.00
2100 · Payroll Liabilities	2,522.41
238 · AFLAC PAYABLE	205.74
Total Other Current Liabilities	<u>4,401.15</u>
Total Current Liabilities	<u>19,232.75</u>
Long Term Liabilities	
250 · MORTGAGE PAYABLE	122,423.39
253 · LEASE PAYABLE	1,790.46
260 · NET PENSION LIABILITY	583,889.00
Total Long Term Liabilities	<u>708,102.85</u>
Total Liabilities	<u>727,335.60</u>
Equity	
3900 · FUND BALANCE	117,904.59
Net Income	150,576.31
Total Equity	<u>268,480.90</u>
TOTAL LIABILITIES & EQUITY	<u><u>995,816.50</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
April 2020

	April 2020	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.02 - FFCRA (Families First COVID Res	12,481.00	0.00	0.00
519.03 · TITLE III C2 INCOME	8,557.91	8,558.00	(0.09)
519.05 MIPPA (MMAP)	450.00	100.00	350.00
540 · GRANTS	10,500.00	8,750.00	1,750.00
561 - HDM WAIVER	953.50	877.00	76.50
642 · CHARGES FOR SERVICES/CONT	78.00	1,904.00	(1,826.00)
642.01 · FEE FOR SERVICE/CHORE	0.00	1,800.00	(1,800.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	22.00	2,960.00	(2,938.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	(7.00)	0.00	(7.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	6,861.75	3,200.00	3,661.75
642.05 - FEE FOR PRIVATE PAY & INS	0.00	1,840.00	(1,840.00)
670 - CLIENT INCOME	11,458.20	11,000.00	458.20
673 · NEWSLETTER SUB	10.00	30.00	(20.00)
675 · DONATIONS	17,406.50	9,559.00	7,847.50
676 · MILLAGE	92,325.00	92,325.00	0.00
680 · VOLUNTEER WAGES (IN-KIND).	6,065.00	7,700.00	(1,635.00)
677 - FUNDRAISING	200.00	4,000.00	(3,800.00)
681 - IN-KIND (non-volunteer)	0.00	350.00	(350.00)
690 - TRIP INCOME	(1,673.00)	1,500.00	(3,173.00)
691 - MISC INCOME-Sponsorship	150.00	1,100.00	(950.00)
TOTAL INCOME	165,838.86	157,553.00	8,285.86
GROSS PROFIT	165,838.86	157,553.00	8,285.86
EXPENSE			
705 · SALARY AND WAGES	57,801.58	66,988.00	(9,186.42)
708 · PAYROLL TAX EXPENSE	4,583.04	6,384.00	(1,800.96)
709 · EDUCATION/TRAINING	45.00	70.00	(25.00)
710 · EVENTS	0.00	194.00	(194.00)
717 · DUES/SUBSCRIPTIONS	1,843.49	1,850.00	(6.51)
721 · COMPUTER EXPENSES	1,801.98	2,048.00	(246.02)
725 · FRINGE BENEFITS	11,552.70	12,250.00	(697.30)
726 - FUNDRAISING/MARKETING EXP	0.00	200.00	(200.00)
727 · SUPPLIES	3,583.60	2,675.00	908.60
727.2 · OFFICE EXP	1,024.46	800.00	224.46
727.3 - POSTAGE	648.82	345.00	303.82
727.4 - ADVERTISING	98.75	415.00	(316.25)
740 · FOOD	11,378.91	15,000.00	(3,621.09)
819 · CONTRACTUAL	2,647.17	16,525.00	(13,877.83)
820 · VOLUNTEER WAGES (IN-KIND)	6,065.00	7,700.00	(1,635.00)
825 · VOLUNTEER EXPENSES	104.00	2,087.00	(1,983.00)
850 · TELEPHONE	283.50	380.00	(96.50)
861 · TRAVEL/MILEAGE/GAS	1,372.45	3,375.00	(2,002.55)
900 · INTEREST EXPENSE	413.79	450.00	(36.21)
910 · INSURANCE	1,246.30	5,500.00	(4,253.70)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
April 2020

	April 2020	Budget	\$ Change
915 · PROJECTS	595.00	795.00	(200.00)
920 · UTILITIES	2,672.52	1,660.00	1,012.52
940 · DEPRECIATION EXPENSE	3,265.22	2,975.00	290.22
980 · EQUIPMENT/REPAIRS	1,715.89	2,485.00	(769.11)
980.1 - OUTDOOR MAINTENANCE	0.00	0.00	0.00
981 · HDM VEHICLE MAINT/GAS	972.81	1,330.00	(357.19)
980.2 - INDOOR MAINTENANCE	0.00	180.00	(180.00)
TOTAL EXPENSE	115,715.98	154,661.00	(38,945.02)
NET ORDINARY INCOME	50,122.88	2,892.00	47,230.88
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	72.53	18.00	54.53
999 - OTHER INCOME	0.00	125.00	(125.00)
TOTAL OTHER INCOME	72.53	143.00	(70.47)
OTHER EXPENSE			
999.1 · OTHER EXPENSE	0.00	80.00	(80.00)
99999 - LEGAL EXPENSE	1,056.00	125.00	931.00
TOTAL OTHER EXPENSE	1,056.00	205.00	851.00
NET OTHER INCOME	(983.47)	(62.00)	(921.47)
NET INCOME	49,139.41	2,830.00	46,309.41

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - Apr 2020

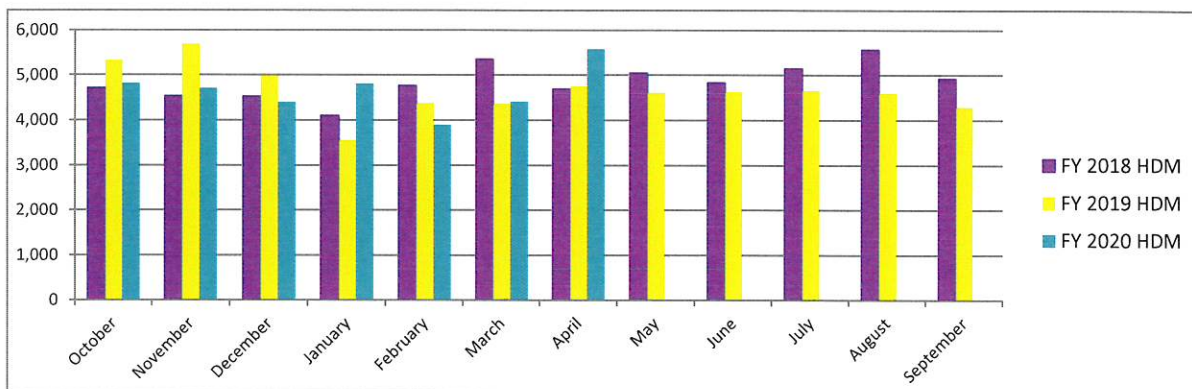
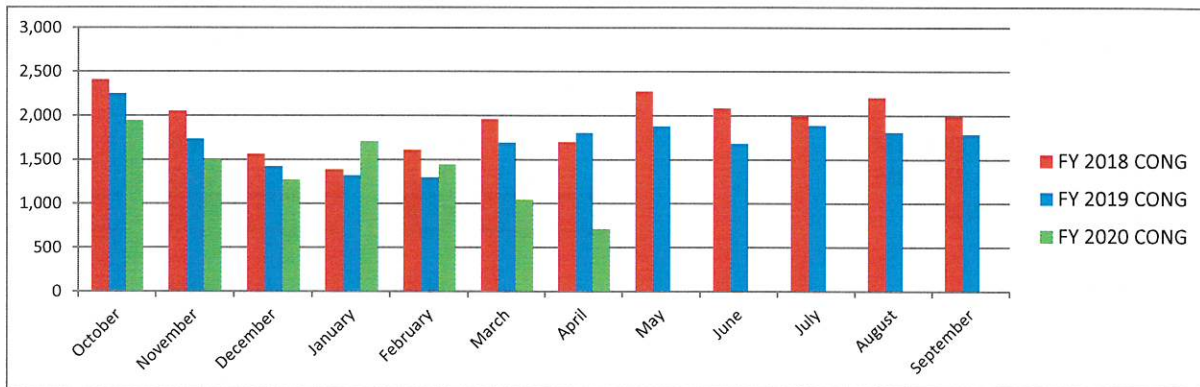
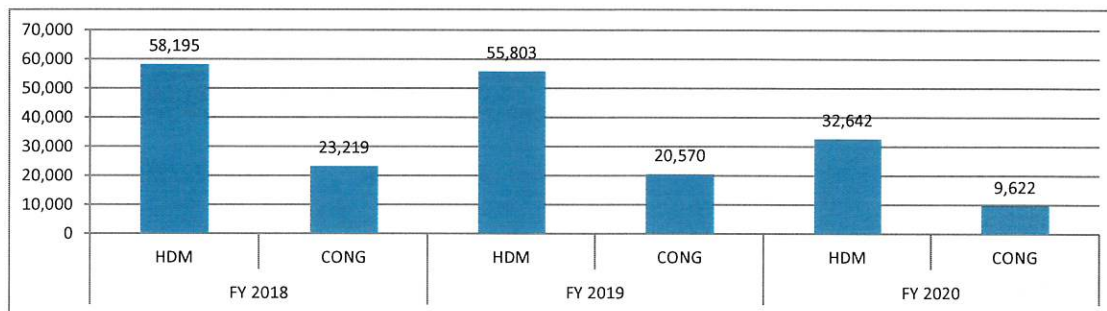
	Oct-Apr 2020	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.02 - FFCRA	12,481.00	0.00	0.00
519.03 - TITLE III C2 INCOME	63,769.37	59,905.00	3,864.37
519.04 - FEDERAL USDA	17,517.34	28,250.00	(10,732.66)
519.05 MIPPA (MMAP)	2,250.00	2,300.00	(50.00)
540 - GRANTS	90,499.58	61,250.00	29,249.58
561 - HDM WAIVER	5,135.00	6,142.00	(1,007.00)
642 - CHARGES FOR SERVICES/CONT	8,376.11	13,328.00	(4,951.89)
642.01 - FEE FOR SERVICE/CHORE	305.00	2,400.00	(2,095.00)
642.02 - FEE FOR SERVICE/HOMEMAKER	15,071.00	16,250.00	(1,179.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	16,920.00	22,100.00	(5,180.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	38,815.25	30,800.00	8,015.25
642.05 - FEE FOR PRIVATE PAY & INS	2,147.50	12,330.00	(10,182.50)
670 - CLIENT INCOME	72,941.05	77,000.00	(4,058.95)
673 - NEWSLETTER SUB	170.00	210.00	(40.00)
675 - DONATIONS	75,800.73	66,908.00	8,892.73
676 - MILLAGE	646,275.00	646,275.00	0.00
680 - VOLUNTEER WAGES (IN-KIND).	43,108.50	40,050.00	3,058.50
677 - FUNDRAISING	35,806.25	28,000.00	7,806.25
681 - IN-KIND (non-volunteer)	2,060.00	1,950.00	110.00
690 - TRIP INCOME	(483.00)	23,300.00	(23,783.00)
691 - MISC INCOME	2,510.00	3,075.00	(565.00)
TOTAL INCOME	1,151,475.68	1,141,823.00	9,652.68
GROSS PROFIT	1,151,475.68	1,141,823.00	9,652.68
EXPENSE			
700 - ACCOUNTING FEES	8,230.00	7,100.00	1,130.00
705 - SALARY AND WAGES	461,424.63	502,407.00	(40,982.37)
708 - PAYROLL TAX EXPENSE	38,290.89	47,880.00	(9,589.11)
709 - EDUCATION/TRAINING	1,517.20	4,920.00	(3,402.80)
710 - EVENTS	1,627.11	1,913.00	(285.89)
711 - TGPSC ACTIVITIES	806.08	0.00	806.08
715 - CLOTHING ALLOWANCE	1,495.00	750.00	745.00
717 - DUES/SUBSCRIPTIONS	2,685.49	2,550.00	135.49
721 - COMPUTER EXPENSES	14,207.51	14,342.00	(134.49)
725 - FRINGE BENEFITS	50,629.84	90,630.00	(40,000.16)
726 - FUNDRAISING/MARKETING EXP	2,641.07	1,700.00	941.07
727 - SUPPLIES	19,983.28	16,455.00	3,528.28
727.2 - OFFICE EXP	6,793.59	7,200.00	(406.41)
727.3 - POSTAGE	3,024.09	2,395.00	629.09
727.4 - ADVERTISING	2,456.63	2,845.00	(388.37)
740 - FOOD	103,658.29	101,400.00	2,258.29
819 - CONTRACTUAL	116,612.58	157,625.00	(41,012.42)
820 - VOLUNTEER WAGES (IN-KIND)	43,108.50	40,050.00	3,058.50
825 - VOLUNTEER EXPENSES	6,014.99	6,933.00	(918.01)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - Apr 2020

	Oct-Apr 2020	Budget	\$ Change
850 • TELEPHONE	2,080.85	2,670.00	(589.15)
861 • TRAVEL/MILEAGE/GAS	20,138.19	23,625.00	(3,486.81)
900 • INTEREST EXPENSE	2,886.47	3,070.00	(183.53)
910 • INSURANCE	23,406.94	23,250.00	156.94
915 • PROJECTS	2,987.62	5,540.00	(2,552.38)
920 • UTILITIES	15,796.42	14,785.00	1,011.42
940 • DEPRECIATION EXPENSE	22,856.54	20,825.00	2,031.54
980 • EQUIPMENT/REPAIRS	10,561.27	17,385.00	(6,823.73)
980.1 - OUTDOOR MAINTENANCE	4,259.55	5,560.00	(1,300.45)
981 • HDM VEHICLE MAINT/GAS	9,857.25	9,320.00	537.25
980.2 - INDOOR MAINTENANCE	297.06	1,270.00	(972.94)
991 - TRIP EXPENSE	0.00	21,800.00	(21,800.00)
TOTAL EXPENSE	1,000,334.93	1,158,195.00	(157,860.07)
NET ORDINARY INCOME	151,140.75	(16,372.00)	167,512.75
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 • INTEREST/DIVIDEND INCOME	478.71	126.00	352.71
999 - OTHER INCOME	65.67	0.00	65.67
## GAIN ON ASSET	500.00	0.00	500.00
TOTAL OTHER INCOME	1,044.38	126.00	918.38
OTHER EXPENSE			
999.1 • OTHER EXPENSE	335.56	570.00	(234.44)
99999 - LEGAL EXPENSE	1,273.26	875.00	398.26
TOTAL OTHER EXPENSE	1,608.82	1,445.00	163.82
NET OTHER INCOME	(564.44)	(1,319.00)	754.56
NET INCOME	150,576.31	(17,691.00)	168,267.31

Benzie Senior Resources
HDM/Cong comparison Units
Served 2018-2019-2020

	FY 2018		FY 2019		FY 2020	
	HDM	CONG	HDM	CONG	HDM	CONG
October	4,714	2,405	5,320	2,252	4,814	1,942
November	4,531	2,049	5,690	1,736	4,711	1,500
December	4,527	1,566	4,985	1,424	4,404	1,275
January	4,096	1,388	3,555	1,318	4,812	1,706
February	4,771	1,610	4,369	1,296	3,903	1,445
March	5,351	1,955	4,359	1,694	4,416	1,044
April	4,690	1,698	4,748	1,802	5,582	710
May	5,046	2,271	4,609	1,879		
June	4,832	2,084	4,622	1,682		
July	5,151	1,995	4,662	1,885		
August	5,564	2,205	4,594	1,811		
September	4,922	1,993	4,290	1,791		
total meals	58,195	23,219	55,803	20,570	32,642	9,622



ACTION ITEMS

REMONUMENTATION CONTRACT

1. This Agreement

A. This is an agreement made between the County of Benzie, a Michigan municipal corporation (hereinafter "Benzie County") and Crystal Surveying, L.L.C. (hereinafter "the surveyor").

B. Benzie County intends to secure the basic surveying services as outlined in section 3 of this Agreement. The surveyor shall perform professional services in accordance with P.A. 123 of 1915, as amended, (particularly as amended by P.A. 345 of 1990, being the State Survey and Remonumentation Act), the Administrative Rules, and other regulations promulgated by the State Survey and Remonumentation Commission, and the approved Benzie County Remonumentation Plan.

2. Professional Standards

The standard of care for all surveying services furnished by the surveyor under this agreement will be for the care and skill ordinarily used by members of the surveyor's profession practicing under similar conditions at the same time and in the same locality.

3. Work Program

Upon written authorization to proceed, the surveyor will complete the services listed in section 3.B of this agreement by November 30, 2020, unless granted an extension by Benzie County.

A. The specific monuments, by location, to be established or re-established, shall be determined on an annual basis by mutual consent between the county and the surveyor, and listed on "Exhibit A" (attached).

B. For each corner listed in section 3.A of this agreement, the following shall be done:

1. Corners shall be researched in detail by the surveyor, both on the ground at the site and through review of paper records according to the Benzie County Remonumentation Plan and accepted and proper practices of professional surveyors.

2. The surveyor attends Peer Review for corners that are likely to receive immediate Peer Group Ratification.

a. The surveyor should submit the following items:

- (1) Supporting documentation required by the Peer Group.
- (2) The prepared (under P.A. 74 of 1970, as amended, guidelines) Corner Recordation Certificate(s), including four witnesses.

RECEIVED

MAY 18 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- b. If all is in order, action by the Peer Group is to pass a motion of ratification (by majority).
 3. After the Peer Group has reviewed and ratified a corner, the following steps should occur:
 - a. The Peer Group shall make a motion of ratification, enter it in the Peer Group minutes, and keep on file. The files are located at the Benzie County Government Center, Benzie County Treasurer's Office.
 - b. The surveyor shall place the monument, provided by Benzie County, in the field. A copy of the ratification, with a copy of all supporting documents, check lists, etc. shall be filed in the Peer Group's file, located in the Benzie County Government Center, Benzie County Treasurer's Office.
 - c. After a monument meeting and the specifications of the Benzie County Remonumentation Plan is in place, the surveyor should record the P.A. 74 of 1970 Corner Recordation Certificate(s). It shall be notated on the form (a Benzie County stamp) that the corner has been ratified by the Peer Group under P.A.345 of 1990, and the date of the Peer Group meeting when the corner was ratified.
 - d. The surveyor submitting the corner may bill Benzie County for reimbursement of recording fees.
 4. The surveyor shall be responsible to perform any additional paper work or documentation as may be required by Benzie County or the State Survey and Remonumentation Commission.

- C. For each corner listed in section 3.A of this agreement that meets the definition of "incidental" corner, the following shall be done:

Definition of terms: An incidental corner is one that is voluntarily presented to the Peer Group by a surveyor for ratification. This presumes that all work necessary for ratification by the Peer Group is complete, in the process of carrying out a private contract between the surveyor and client.

1. The surveyor attends Peer Review for corners, which are likely to receive immediate Peer Group Ratification.
 - a. The surveyor will submit the following items:
 - (1) Supporting documentation required by the Peer Group.
 - (2) The prepared (under P.A. 74 of 1970, as amended, guidelines) Corner Recordation Certificate(s), including four witnesses.
 - b. If all is in order, action by the Peer Group is to pass a motion of ratification (by majority).
 2. After the Peer Group has reviewed & ratified a corner, the following should occur:

- a. A motion of ratification shall be made and entered into the minutes of the Peer Group by Benzie County and kept on file in Peer Group files (Benzie County Government Center, Benzie County Treasurer's Office).
 - b. The surveyor shall place the monument, provided by Benzie County, in the field. A copy of the ratification, with a copy of all supporting documents, check lists, etc... shall be filed in the Peer Group's file (Benzie County Government Center, Benzie County Treasurer's Office).
 - c. After a monument meeting and the specifications of the Benzie County Remonumentation Plan is in place, the surveyor should record the P.A. 74 of 1970 Corner Recordation Certificate(s). There shall be a notation on the form (a Benzie County stamp) that the corner has been ratified by the Peer Group under P.A.345 of 1990, and the date of the Peer Group meeting when the corner was ratified.
 - d. The surveyor submitting the corner may bill Benzie County for reimbursement.
 3. The surveyor shall be responsible to perform any additional paper work or documentation as may be required by Benzie County or the State Survey and Remonumentation Commission.
4. Work Performance
At a minimum, the surveyor shall comply with:
 - A. Fieldwork shall be performed in accordance with "Michigan Manual of Uniform Traffic Control Devices (Part VI-Construction and Maintenance)" and any additional requirements of the Benzie County Road Commission, if any.
 - B. Obtain and pay for all necessary permits, if applicable, and comply with all requirements of those permits.
 - C. Field traversing for determining mathematical relationships.
 - D. Setting, restoring, and perpetuating physical monumentation for government corners under the requirements of P.A. 74 of 1970, as amended.
 - E. The establishment of acceptable accessories for all monumented Section corners.
 - F. Record keeping of all field activities and corner research, in accord with acceptable County Remonumentation Plan standards. Provide Benzie County with a copy of such records.
5. Insurance
The surveyor shall provide Benzie County an irrevocable statement showing the surveyor has the following insurance:
 - A. Workers compensation & employers liability; and
 - B. Not less than \$500,000 per occurrence and/or aggregate combined single limit for Personal Injury, Bodily Injury and Property Damage for general liability with the following coverage including broad form general liability endorsement, or equivalent, if not included in policy proper, Benzie County named as Additional Insured, and

- C. Not less than \$500,000 per occurrence and/or aggregate combined single limit for vehicle liability, including Michigan No-Fault Coverage including all owned, non-owned, and hired vehicle coverage.

All insurance certificates shall include a requirement Benzie County is to be notified thirty (30) days prior to cancellation of any coverage.

6. Assignment and Cooperation

Subcontracting: Nothing contained in this contract shall prevent surveyor from employing such independent professional associates as contractor to assist in the performance of services hereunder. The contractor is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the contractor and not that of the County.

The surveyor is required to share data, notes, knowledge, and anything else pertinent to performing work for the Benzie County Remonumentation Program with:

- A. Other surveyors contracted to perform work in Benzie County's Remonumentation Program,
- B. The Benzie County Surveyor,
- C. The firm or individual contracted by the county for purposes of establishing Global Positioning System (GPS),
- D. The Benzie County Surveyor's Office, acting as the depository for Peer Review ratified corners,
- E. And, any member of the Benzie County Peer Group.

The intent, here, is for this contract to require cooperative working relationships and mutual assistance to all contractors, the surveyor, and Benzie County officials involved in the Benzie County Remonumentation program.

7. Payment

- A. The schedule of payments to the surveyor for basic services, additional services, and reimbursable expenses shall be a lump sum, paid within 45 days of the last of the following, which is completed:
 - 1. Benzie County receiving a bill from the surveyor and Benzie County confirming services have been completed, or
 - 2. The State of Michigan provides cash under the Remonumentation Program Grant.
- B. The amount of payment shall be the amount listed in the most recently dated Exhibit "A" to this agreement.
- C. Benzie County certifies the funds to meet the terms of this contract currently are in the Treasury of Benzie County, or are in the process of being collected, subject to the same terms and conditions as is, or may be, imposed by the State of Michigan for Remonumentation Grants.

8. Obligation of Benzie County

- A. Benzie County will provide, if requested:
 - 1. Criteria and information made available from the State Survey and Remonumentation Commission,
 - 2. Access to and copies of documentation pertinent to the assignment, subject to normal fees,
 - 3. A Benzie County monument and monument box, if necessary,

4. And, payment of Corner recording fees.
- B. Benzie County designates Michelle Thompson, Remonumentation Grant Administrator, as Benzie County's representative.
9. Miscellaneous
- A. The Laws of the State of Michigan govern this Agreement.
- B. All work done under this agreement, including all materials (regardless if stored electronically, magnetically, photographically, on paper and any other means) including but not limited to notes, forms, data, documentation, corner recordation certificates, surveys, copies of other records, shall become the property of Benzie County.
10. Amendments
- If the services proposed or conditions associated with the project significantly change, the parties shall notify each other, meet to arrive at a mutually satisfactory amendment to the agreement, in ink, on signed copies of this agreement, and shall be initialed by the persons signing this agreement.
11. Termination
- The surveyor may cancel this agreement, or Benzie County, provided written notification is given at least thirty days prior to the date of termination. If terminated, all work in progress shall remain the property of the surveyor. In the event of any termination, the surveyor will not be paid for any services rendered to the date of termination.
12. Signatories
- In witness whereof, Benzie County and the surveyor agree to the terms and conditions above described and each binds itself, its partners, and representatives to the other party. This Agreement supersedes all prior written or oral understandings between them. This Agreement and Exhibits may only be amended, supplemented, modified, or canceled by a duly executed, written instrument.

This Agreement is signed by:

Robert Roelofs, Chairman
Benzie County Board of Commissioners

Date: _____

John B. Smendzuik, Professional Surveyor No. 30895
Crystal Surveying, LLC

Date: _____



BENZIE AREA CHRISTIAN NEIGHBORS

— a caring community of Neighbors helping Neighbors —

Dawn,

Thank you so much for your help with this application!

If the BOC approves, there is an Authorized Signature line for the chair to sign on page 1.

I can come pick it up anywhere you designate, I understand your building is closed to the public.

Please let me know of any questions or concerns.

Kelly Ottinger

kottinger@benziebacn.org

231-882-9544, ext. 227 (BACN)

574-849-3791 (cell)

PLEASE NOTE:

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle: XX JUNE – New submission date, Postmarked by **MAY 31st**
 DECEMBER – New submission date, Postmarked by **NOVEMBER 30th**
2. Name of Applicant: Benzie County
Address: Benzie County Government Center, 448 Court Place, Beulah, MI 49617

Phone #: 231-882-9671 Fax #: 231-882-5941
Printed Name: Bob Roelofs
- **Authorized Signature:** _____
(Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)
- Title: Chairman, Board of Commissioners
E-mail address: broelofs@benzieco.net
- Printed Name of contact person: Kelly Ottinger
Telephone #: 231-882-9544 Fax #: 231-882-5778
E-mail address: kottinger@benziebacn.org
3. Type of Applicant: _____ Local Government _____ Local Court
_____ Township _____ County Commissioner _____ Road Commission
_____ Public School District _____ College _____ Charter School
_____ Public Library _____ Sheriff/Police Department _____ Fire Department
- XX 501c3 applying through local unit of government (name): Benzie Area Christian Neighbors (BACN)

4. Fiscal Data: Amount Requested: \$ \$30,000 Percent: .009 %
 Local Leveraging: \$ 3,470,000 Percent: .991 %
 (Match)
 Total Budget: \$ 3,500,000 Percent: 100 %

5. Target Population numbers: 5,887 Children 13,318 Adults 6,747 Elders
463 Total GTB member Community _____ Others
 (Indicate the number of GTB members)

6. Counties Impacted: _____ Antrim XX Benzie _____ Charlevoix
 _____ Grand Traverse _____ Leelanau XX Manistee

7. Brief Description (purpose of funding); include statement of need:
Benzie Area Christian Neighbors (BACN) was established 37 years ago to assist residents in Benzie and Manistee Counties whose income makes it difficult to provide for the basic household needs of food, utilities, transportation, clothing and medical care. BACN provides these items or financial assistance at no cost to their clients (called Neighbors). BACN also has an adult education program which provides a certified instructor helping students obtain their GED (the GED testing expenses are also covered). Of the service area's total population of 25,952, BACN serves an average of 5,000 residents each year. The service area is unique in that it is driven by being a Lake Michigan shoreline tourist attraction, and also by agriculture. Average wages in both industries are notoriously low. Although jobs are usually plentiful during the summer tourist season, they are low-paying and many are seasonal. This year, the COVID-19 crisis has further upset the fragile economic infrastructure by shuttering many area small businesses, causing them to lay off hundreds of employees. Although some businesses are now being able to slowly re-open, it's still too early to determine the long-term impact of the earlier closings, and whether the majority of businesses are going to be able to remain open. These local businesses--the restaurants, hotels, wineries, and fruit processors--depend on BACN's services to ensure that a stable workforce remains for each summer season. Since BACN does not take program funding from the federal government, they are able to assist the working families whose incomes are too high to qualify for food stamps and other forms of assistance, yet too low to safely maintain the household. Beginning in 2017, BACN embarked on a 2-year discernment process to identify community needs and their ability to meet them. After internal and external studies showed BACN's main threat to longevity was actually their facility, the BACN Board under professional construction and architecture advisement studied 4 options for replacing the facility. In the end, the most cost-effective way to replace BACN's aging facility ended up being new construction on their existing property. In June, 2019, BACN began the silent phase of a capital campaign to raise \$3,500,000 to construct the new facility. To date, \$1,500,000 has been raised. BACN anticipates

breaking ground on the new facility in late spring of 2021, and at that time will go public to raise any remaining funding. The new facility will allow BACN to address safety and maintenance issues in the current facility, and also provide the needed storage and work area to greatly increase the capacity of food pantry, clothing center and GED classroom. Construction is estimated to take 10 months, and once complete, BACN will be able to greatly expand their outreach as needed.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

- (a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

- (b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

- (c) Describe parent involvement in project: _____

- (d) Does the school receive Title VII Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start 6-15-2019 Completion 6-15-2022

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

XX YES _____ NO. If yes, please list the start and end dates and amount:

Please see attached sheet _____ and amounts: _____

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

11. Is the proposed project new XX or a continuation project _____?

If this is a continuation project, please explain why there is a need to continue funding:

The Grand Traverse Band of Ottawa and Chippewa Indians have generously fund BACN's program activities over the past several years. This request is a one-time only request for help with BACN's new facility, and will not be repeated in subsequent cycles.

**Benzie County Application on behalf of Benzie Area Christian Neighbors (BACN)
Support for the new facility**

Previous 2% Tribe Funding for BACN:

January through June, 2012:	\$7,500
July through December, 2012:	\$10,000
January through June, 2013:	\$10,500
July through December, 2013:	\$15,000
January through June, 2014:	\$15,360
July through December, 2015:	\$15,500
August through December, 2016:	\$8,850.86
February through June, 2017:	\$5,000
January through September, 2018:	\$8,000
January through September, 2019:	\$15,000
January through September, 2020:	\$15,000

Note:

In the Statement of Need question, reference sources include:

- US Census Bureau
- Michigan Department of Education
- The 2019 ALICE Project—a Study by Michigan United Ways

12. If the previous project has been completed, did you submit your 2% report? XX YES _____ NO.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682. Note: we have an open operations grant still not completed, for which the final report is not yet due. We will provide that report as soon as the funded activities are complete)
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
Benzie and Manistee Counties, although not in the direct area of Grand Traverse and Antrim Casinos, certainly deal with the impact of the tens of thousands of visitors that come to this region in the months between Memorial and Labor Days each year. A large portion of the visitors are in part, here to enjoy some time at the casinos, whose presence provide employment to many of our area's residents.
14. How will the success of the project be assessed (evaluation plan)? _____
BACN monitors and evaluates their programs through data gathered in Salesforce. The success of this building project will be closely monitored by the project manager, the BACN design team and Board.
15. If new staff is required, will preference be given to Native American applicants?
XX YES _____ NO Although as a non-profit, BACN's goal is to keep staffing to a minimum, (we primarily use volunteers), we would certainly encourage Native Americans to apply for any new post.
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget. (Construction Budget Included)

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - **If for June cycle, postmarked by May 31st.**
 - **If for December cycle, postmarked by November 30th.**

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.

APPLICANT'S NAME Benzie Area Christian Neighbors (BACN)

BUDGET INFORMATION - Construction Program

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1 Administrative and legal expenses	\$0.00	\$0.00	\$0.00
2 Land, structures, rights-of-way, appraisals, etc.	\$0.00	\$0.00	\$0.00
3 Relocation expenses and payments	\$0.00	\$0.00	\$0.00
4 Architectural and engineering fees	\$168,500.00	\$0.00	\$168,500.00
5 Other architectural and engineering fees	\$5,225.00	\$0.00	\$5,225.00
6 Project inspection fees	\$0.00	\$0.00	\$0.00
7 Site work	\$0.00	\$0.00	\$0.00
8 Demolition and removal	\$0.00	\$0.00	\$0.00
9 Construction	\$2,462,926.00	\$0.00	\$2,462,926.00
10 Equipment	\$189,321.00	\$0.00	\$189,321.00
11 Miscellaneous	\$25,000.00	\$0.00	\$25,000.00
12 SUBTOTAL	\$2,850,972.00	\$0.00	\$2,850,972.00
13 Contingencies	\$265,244.00	\$0.00	\$265,244.00
14 SUBTOTAL	\$3,116,216.00	\$0.00	\$3,116,216.00
15 Project (program) income	\$0.00	\$0.00	\$0.00
16 TOTAL PROJECT COSTS (subtract #15 from #14)	\$3,116,216.00	\$0.00	\$3,116,216.00

(The total \$3,500,000 budget includes \$383,784 for building and program reserves)

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date

Resolution # 2020 –017

RESOLVED BY THE BENZIE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF PROTECTIVE MEASURES TO SLOW THE SPREAD OF COVID-19
THROUGHOUT MICHIGAN**

WHEREAS, On Tuesday March 10, 2020 Michigan Governor Gretchen Whitmer declared a state of emergency as the state's first positive cases of COVID-19 were identified; and

WHEREAS, As of Monday March 16, 2020 over 50 cases of COVID-19 were confirmed in Michigan with at least two Northern Michigan cases being confirmed and with the belief that this number will continue to increase; and

WHEREAS, Benzie County wants to protect both the general public and all county employees and help slow the spread of COVID-19, maintain compliance with all State of Michigan Executive Orders regarding COVID-19 and comply with the 19th Circuit and 85th District Courts Declaration of State of Emergency.

NOW THEREFORE BE IT RESOLVED that the Benzie County Board of Commissioners are taking the following steps to protect public health and slow the spread of COVID-19 as follows:

1. As of Thursday March 19, 2020, 8:00 am, restrict access of the public to all of the following county-owned facilities; Govt. Center, Sheriff/Jail, Animal Control, EMS facilities. All County offices will be operating and will be available to be reached by the public via telephone, email and other forms of electronic communication. Only those general public that have made appointments will be allowed into county facilities. All public will be escorted to their various locations and then escorted out of the building.
2. All meetings to be held in compliance of Executive Orders.
3. In the event a special meeting is required, the meeting will follow measures needed to mitigate the potential of transmission of COVID-19, including social distancing, proper hand hygiene and respiratory etiquette.
4. Comply with all current and future State Executive Orders as they relate to COVID-19.

5. Comply with 19th Circuit Court and 85th District Court Declaration of State of Emergency.
6. Eliminate all non-essential travel for county employees.
7. Board pledges to effectively communicate these new procedures to the public.
8. Require all employees who are ill to stay home. Must be fever free (100.4 degrees) for 72 hours without fever suppressants before coming back to work.
9. Comply with Benzie-Leelanau Health Department travel policy, contingent upon being approved by the Benzie-Leelanau Health Department Board.
10. All steps identified in this resolution shall remain in effect through Friday June 12, 2020 or a later date as determined by the Board of Commissioners.

Dated: May 26, 2020



Bob Roelofs, Chairperson

I, Dawn Olney, Clerk of the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 26th day of May 2020.



Dawn Olney, Benzie County Clerk



Benzie County Sheriff's Office

505 S. MICHIGAN AVE., BEULAH, MI 49617
(231) 882-4484 FAX (231) 882-5814

10:15

Ted Schendel
Sheriff

Kyle Rosa
Undersheriff

COVID-19 FIRST RESPONDERS EMERGENCY FAMILY SUPPORT COMPENSATION REQUEST ACTION ITEM

May 20, 2020

WHO:

BENZIE COUNTY CENTRAL DISPATCH EMPLOYEES

BENZIE COUNTY SHERIFF'S OFFICE CORRECTIONS EMPLOYEES

BENZIE COUNTY EMS EMPLOYEES

BENZIE COUNTY SHERIFF'S OFFICE ROAD PATROL EMPLOYEES

RECEIVED
MAY 20 2020
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

WHY:

On March 18, 2020 the Families First Coronavirus Response Act (FFCRA) was signed into law that includes two relevant provisions:

- 1) The Emergency Paid Sick Leave Act (EPLSLA) and
- 2) The Emergency Family and Medical Leave Expansion Act (EFMLAEA)

These are two distinct and separate acts that protect all workers in the private sector with under 500 employees and all Government workers except for **"Emergency responders"**.

Emergency responders are defined under this act as Law Enforcement Officers, Corrections Officers, Emergency Telecommunications Employees, Health Care Providers, and Emergency Responders.

On March 23, 2020, The Benzie County Administrator published an email to Department heads and co-workers advising that those employees deemed non-essential are requested to stay at home and will be fully compensated until April 13, 2020. The email states that for those non-salaried employees who are required to be at work, a COVID-19 bank of sick time will be available that

can only be used if the employee contracts COVID-19 and needs additional time away from the office. These hours will not be in addition to an employee's normal sick time bank.

On March 31, 2020 at the recommendation of Matt Nordfjord (County Attorney) the Deputy County Administrator required that Sheriff Schendel, Tom King, and Rebecca Hubers notify all employees that they are exempt as Emergency Responders from EPSLA and EFMLAEA.

Matt Nordfjord also included in the aforementioned email that the Employer can always create a policy that is more restrictive than the blanket legislation that may allow employees to take a leave to care for school aged children based on minimum staffing etc. in the future.

On April 28th, 2020 I met with Mitchell D. Deisch (County administrator and we were able to resolve the sick time issues with a motion for leave hours equivalent to 80 hours to assist exempt employees and for this we are grateful.

FINANCIAL EFFECT ON FIRST RESPONDERS:

The effect this has on every person deemed an emergency responder by the Notice of exemption signed by the Department heads and the County Administrator is:

- 1) Many first responders exempted are married to first responders. This causes additional financial burden as children are home from school and both parents are required to work as they are exempted.
- 2) These exempt employees now have basically two choices in response to child care issues as a direct result of Covid-19.
 - a) These families now are forced to place their children in a daycare (that is allowable under the Emergency Order) who take care of children of all emergency responders and medical staff therefore possibly exposing their children to the COVID-19 virus. The rough average of cost of daycare is \$60 per child/ per day.
 - b) The second option is that the spouse of the exempted employee now stay at home on a voluntary layoff or under the executive order and provide care for their children, again at a financial cost with the loss of that spouses income.
- 3) Each of these first responders are increasing their risk of exposure exponentially by contact with the public and the inmate population in the course of daily business. We have limited the amount of contact as much as possible but cannot self-quarantine as a result of this exclusion of Emergency responders.
- 4) We cannot "screen" individuals prior to contact as we are often responding in Emergency situations where screening is secondary to immediate life saving measures.

- 5) Physical barriers exist in the Central Dispatch area, Corrections pod, EMS vehicles and at scene responses that don't allow "Social distancing" or an equivalent protective posture.

SOLUTION/COMPENSATION:

All employees deemed first responders are asking for First responder emergency family support compensation in the amount of \$250 bi-weekly retroactive from the date of March 1, 2020 to June 30, 2020 or the end of the Michigan State of emergency whichever shall occur first.

This is 1/3 of the monthly amount State employees including State Corrections Officers, MSP, DNR, MSP and DNR Communications specialist, and Motor Carrier Officers receive until December 31, 2020 or when then State of Emergency has ended, whichever comes first.

COMPARABLES:

Michigan State Police Troopers Association (MSPTA) \$750 per pay period (bi-weekly) until the end of the Michigan State of emergency or December 31, 2020 whichever comes first.
(Troopers and road Sergeants)

Michigan State Employees Association (MSEA) \$750 per pay period (bi-weekly) until the end of the Michigan State of emergency or December 31, 2020 whichever comes first.
(DNR Officers, Motor Carrier Officers, Capitol Security Officers, and State Communications Specialists)

Detroit Police Officers Association (DPOA) \$400 per pay period (bi-weekly) until the end of the Michigan State of emergency or December 31, 2020 whichever comes first. DPOA is new as of 04-13-2020 and is not confirmed until receipt of actual settlement.

Last week, Flint Pd authorized (May-15) a one-time \$1200 payment for all exempt employees.

CONCLUSION:

Since first responders were exempted on March 31st, all other county employees have been allowed to "work from home," come to work on a part time basis, or stay at home during the period of at least six weeks to comply with the executive orders that applied during that time period. These non-exempt employees received full time pay/ some with part time hours at no additional cost or leave use charged to those employees. Exempt employees were working full time during the entire time frame with no additional compensation or consideration and in some cases had their vacations cancelled by department heads due to the anticipated response to the State of Emergency.

The most important factor in all of this is taking care of our frontline employees. COVID-19 is different from any other challenge we have faced together. We appreciate all of you taking the time to read, question, and consider our request.

Respectfully submitted,

Benzie County Emergency First Responders

Commissioner Reports

Art Jeannot
Commissioner Report
May 26, 2020

- Participated in 4 meetings on behalf of the county since May 12th.
- **5/18** Northern MI Commissioners Association – Had a presentation on high water issues through out Michigan. Lake Michigan could rise another 4 to 6 inches by August.
- **5/18** Benzie County Chamber of Commerce – Participated with a select community group to develop a “tool kit” for Benzie County businesses for re-opening.
- **5/20** Building Authority – Key take away from that meeting are wrapping up the project by updating generator usage, landscaping and possible work on kitchen cabinets and dishwashers. Committee anticipates moving responsibilities to BOC after bond is re-funded.
- **5/21** Northern MI Community Action Agency - Met as the Executive Committee only to stay in compliance of the Governors’ executive orders. Discussed growing demand on home delivered meals and housing needs for veterans and homeless.
-
- **Other –**
 - As most citizens, I have participated in several conference calls regarding the Governor’s executive orders and updates on COVID-19.
 - I have stayed in contact with many of my assigned committees and agencies by phone. The purpose is to share information regarding the current situation (COVID-19) and determine if the BOC needs to act on any issues on the group’s behalf.

RECEIVED

MAY 26 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Commissioner's Report to BOC
May 26, 2020
Linda Farrell
District #3
Frankfort and Crystal Lake Township

I attended five meetings since we last met.

May 12, 2020 – Crystal Lake Township Board Meeting by call-in

- Continuing their operations from home through May 28 with adjustments as needed
- Discussed developing regular hours for appointments by phone

May 13 and 20, 2020 – BLDHD Weekly Community COVID-19 Updates - virtual meeting

May 14, 2020 – Centra Wellness Network Board Meeting - virtual meeting

- Conversations about MDHHS proposed Mental Health Organization and Funding continue with our NMRE promoting the Behavioral Health Home Model and a Rural Exemption
- CWN received an excellent CARF (Commission on Accreditation of Rehabilitation Facilities) evaluation – Congratulations to all the CWN Administration and Staff
- Some staff are being called back to work with appropriate safety measures; Skill Building and Employment Specialists may be called back June 1st
- Some staff worried about exposure possibilities
- They have a good 2-week PPE supply
- Board elections were held – Dennis Risser, Chair; Linda Farrell, Vice-Chair; Rhonda Nye, Secretary

May 19, 2020 City of Frankfort City Council Meeting – virtual meeting

- On June 1st at 3pm will hold a Public Hearing on their Operating Millage of 12.6928 - with adoption expected immediately following - to join the virtual public meeting contact City Hall
- 4th of July Parade, Cookout, Carnival and Fireworks have been cancelled. No decision yet on Sand Castle Building Contest
- City may close parts of Main street to vehicle traffic on some days/evenings to allow more open air dining options; details to come later
- City hall remain closed to the public except by appointment
- City Hall restrooms are open and are cleaned and sanitized 3 times/day

Rhonda Nye
District IV – Benzonia Township
Commissioner Report
May 26, 2020

May 13 – HR Committee:

Committee continues to review Staff Policy Manual; edits are being assigned and compiled into one document. 'At Will' employee edits are complete. Discussion regarding 2.2 Sexual Harassment, edits will be made by Comm. Taylor. Each Commissioner will research two Counties to determine how hierarchy is implemented for discrimination issues.

May 14 - Centra Wellness Board Meeting:

Dennis Risser voted Chair, Linda Farrell voted Vice Chair, Rhonda Nye voted Secretary. Don Smeltzer appointed to vacant NMRE seat. Covid-19 response discussed. Purchase of two vehicles approved.

May 18 – Benzie County Recovery Zoom Meeting:

Rick Coates, Chamber of Commerce, invited a cross section of the community to gather insight in developing a plan for reengaging the Benzie County Economy. The objective was to create a functional Economic Recovery Business Plan & Toolkit to assist our businesses reopening.

May 21 – Regional Public Defender Meeting:

Caseload statistics discussed: each attorney handling 160-190 cases per year which is within allowable caseload and warrants the number of attorneys currently on staff. 2021 Compliance Plan and Budget has been submitted and will be one of the first reviewed by the State. Continuing Legal Education is being conducted via Zoom. No jury trials until after June 22; 10 people limit problematic for 12-person jury.

County Administrator Report

Finance Report

Finance Issues:

Approval of the payment of bills from May 12 to May 26, 2020 in the amount of \$159,826.10.

W-45

Tax Collection Report coming your way (hopefully) and to the taxing units sometime soon. I have deemed it non-essential for now. It is important, but we are focusing on other things presently.

Foreclosure numbers - approx. 21 parcels left to pay 2017 taxes to avoid foreclosure and the date has been extended by Executive Order of the Governor thru July 20, 2020 at 5:00 pm. If the executive order for the state of emergency gets extended again, the foreclosure date will be 30 days after the executive order expires.

CASH SUMMARY BY FUND FOR BENZIE COUNTY

FROM 10/01/2019 TO 05/26/2020

FUND: ALL FUNDS
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 05/26/2020
101	GENERAL FUND	1,113,160.43	5,834,030.59	7,813,074.28	(865,883.26)
201	BENZIE COUNTY ROAD COMMISSION	2,017,007.93	6,252,553.96	4,411,900.26	3,857,661.63
205	TNT OFFICER MILLAGE FUND	9,008.49	226,273.37	193,823.69	41,458.17
206	SHERIFF'S K-9 FUND	23,434.39	1,310.33	2,620.66	22,124.06
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,696.48	0.00	0.00	1,696.48
209	SCHOOL RESOURCE OFFICER	27,155.19	173,948.88	110,531.77	90,572.30
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	3,904.95	463.99	327.98	4,040.96
213	JAIL OPERATIONS FUND	93,715.07	2,558,819.94	2,112,966.94	539,568.07
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	649,007.33	2,764,468.72	2,152,614.81	1,260,861.24
215	FRIEND OF THE COURT FUND	77,429.33	2,508.74	22.61	79,915.46
216	SEASONAL ROAD PATROL FUND	22,674.72	696.57	992.10	22,379.19
217	SNOWMOBILE PATROL FUND	14,719.55	7,115.42	14,017.26	7,817.71
218	PARKS & REC - ICE RINK	16.69	0.00	0.00	16.69
219	AIRPORT AUTHORITY FUND	(13,391.09)	55,619.62	46,834.27	(4,605.74)
220	MARINE PATROL FUND	2,763.50	11,516.39	5,832.78	8,447.11
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	249,121.52	2,101,838.84	2,081,415.12	269,545.24
228	SOLID WASTE/RECYCLING FUND	201,399.24	473,064.22	318,230.93	356,232.53
230	BETSID VALLEY TRAIL MANAGEMENT FUND	(941.58)	14,622.39	12,811.88	868.93
231	SOIL EROSION (SESSC) FUND	32,909.00	11,220.00	13,800.00	30,329.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHOITY FUND	124,011.90	11,585.65	7,524.70	128,072.85
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	20,122.03	634.48	0.00	20,756.51
244	E.D.C. ENTERPRISE FUND	11,323.10	6,468.32	16,172.87	1,618.55
245	REMONUMENTATION/SURVEY GRANT FUND	25,755.27	55,210.40	57,742.00	23,223.67
246	GIS INFORMATION SYSTEM	7,111.28	0.00	0.00	7,111.28
247	ANIMAL CONTROL FUND	154,613.77	271,610.81	265,900.19	160,324.39
249	BUILDING DEPARTMENT FUND	109,112.22	352,133.70	352,172.86	109,073.06
256	REG OF DEEDS AUTOMATION FUND	124,924.80	47,287.06	57,178.64	115,033.22
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	INDIGENT DEFENSE COUNSEL	0.00	69,446.29	137,904.00	(68,457.71)
260	CPL CLERK TECHNOLOGY FUND	39,309.77	9,001.42	1,004.88	47,306.31
261	911 EMERGENCY SERVICE FUND	409,179.71	1,163,940.06	1,242,168.79	330,950.98
262	DISPATCHER TRAINING FUND	20,597.19	10,302.64	20,369.76	10,530.07
263	LOCAL CORRECTION OFFICER'S TRAINING	11,025.65	10,615.71	14,011.42	7,629.94
264	SHERIFF FORFEITURE FUND	4,148.57	137.72	63.56	4,222.73
265	JUSTICE TRAINING (302) FUND	2,777.79	6,673.90	7,685.38	1,766.31
269	LAW LIBRARY FUND	1,156.45	28,006.22	26,681.24	2,481.43
276	COMMISSION ON AGING MILLAGE FUND	329,181.71	1,849,099.02	1,484,769.06	693,511.67
285	POINT BETSIE LIGHTHOUSE FUND	(18,962.08)	57,276.49	91,151.30	(52,836.89)
287	FAMILY COURT GRANTS	37,459.96	17,453.30	0.00	54,913.26
292	CHILD CARE FUND	44,181.47	272,502.88	281,283.57	35,400.78
293	VETERAN'S RELIEF FUND	70,531.71	139,247.99	75,391.85	134,387.85
295	VETERAN'S MEMORIAL FUND	22,447.73	684.00	928.00	22,203.73
296	JUVENILE JUSTICE FUND	(1,720.81)	16,261.36	24,677.10	(10,136.55)
310	GOVERNMENT CENTER ADDITION DEBT FUND	113,536.93	24,727.01	0.00	138,263.94
312	NAPLES DEBT/MILLAGE FUND	91,804.71	836,707.49	185,488.55	743,023.65

FROM 10/01/2019 TO 05/26/2020

FUND: ALL FUNDS

CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2019	Total Debits	Total Credits	Ending Balance 05/26/2020
371	JAIL RESERVE FUND	286.67	0.00	0.00	286.67
401	CAPITAL IMPROVEMENT FUND	200,673.40	85,222.55	170,404.82	115,491.13
412	MCF RENOVATIONS FUND	122,767.96	282,427.89	315,005.78	90,190.07
415	RAILROAD POINT	12,685.02	5,430.00	0.00	18,115.02
425	EQUIPMENT REPLACEMENT FUND	58,179.47	46,383.53	37,354.82	67,209.18
512	MEDICAL CARE FACILITY FUND	2,977,047.37	7,340,640.95	6,409,003.45	3,908,684.87
516	DELINQUENT TAX REVOLVING FUND	4,544,633.74	5,889,258.49	6,402,793.44	4,031,098.79
532	TAX FORECLOSURE FUND	681,448.40	588,249.23	553,502.33	716,195.30
535	CDBG HOUSING GRANT FUND	89,812.03	80,525.90	122,327.88	48,010.05
569	BUILDING AUTHORITY	5,707.20	905.73	1,811.46	4,801.47
595	COMMISSARY/CONCESSION FUND-JAIL	1,657.83	2,538.24	2,485.05	1,711.02
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	4,468,727.70	5,802,847.63	10,096,213.17	175,362.16
704	PAYROLL CLEARING FUND	21,383.18	1,717,524.41	1,623,448.72	115,458.87
721	LIBRARY PENAL FINE FUND	34,831.98	36,273.02	0.00	71,105.00
764	SHERIFF'S INMATE TRUST FUND	32,329.11	94,967.82	108,025.09	19,271.84
	TOTAL - ALL FUNDS	19,584,394.91	47,720,281.28	49,484,463.07	17,820,213.12

BILLS TO BE APPROVED May 26, 2020

Motion to approve Vouchers in the amount of:

\$	63,010.00	General Fund (101)
\$	1,276.65	Jail Fund (213)
\$	12,682.82	Ambulance Fund & ALS (214)
\$	16,708.88	Funds 105-238
\$	1,749.45	ACO Fund (247)
\$	3,287.00	Building (249)
\$	2,109.13	Dispatch 911 Fund (261)
\$	49,536.19	Funds 239-292
\$	2,833.92	Funds 293-640
\$	6,632.06	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>159,826.10</u>	

RECEIVED

MAY 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

User: SBOYD

EXP CHECK RUN DATES 05/08/2020 - 05/21/2020

DB: Benzie County

JOURNALIZED

PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC MEETINGS	43100200	05/14/20	270.90	76449
			Total For Dept 101 BOARD OF COMMISSIONERS			270.90	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	1,524.13	76497
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	1,880.55	76497
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	1,817.51	76497
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	1,415.70	76497
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	1,053.00	76497
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	1,760.62	76497
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	4,764.54	76497
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	252.45	76497
101-131-805.00	DISTRICT CT APPOINTED AT	SPIILLAN, JOHN	COURT APPOINTED ATTORNEY	043020	05/14/20	1,050.00	76461
101-131-805.00	DISTRICT CT APPOINTED AT	DAVID G. GRUNST PC	COURT APPOINTED ATTORNEY	043020	05/21/20	630.00	76486
101-131-805.00	DISTRICT CT APPOINTED AT	MCDONALD, PATRICK	COURT APPOINTED ATTORNEY	043020	05/21/20	371.25	76499
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE & MEALS	041020	05/14/20	201.40	76452
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	638.08	76497
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COORDINATOR WEEK ENDING 05/08	050820	05/14/20	307.80	76428
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COORDINATOR WEEK ENDING 05/15	051520	05/21/20	307.80	76490
			Total For Dept 131 CIRCUIT COURT			17,974.83	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	4 WATER / 1 DELV FEE / MAY RENTAL	69-3186	05/14/20	41.00	76441
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	DELIVERY FEE / 4 BOTTLES	525384	05/14/20	32.00	76442
101-136-805.10	PROBATE CT APPOINTED AT	KISH DYKSTRA & SCOTT	WINCHESTER	28657	05/14/20	15.00	76437
101-136-805.10	PROBATE CT APPOINTED AT	SMITH & JOHNSON	JONES / NOTHNAGEL	131174-70 / 131	05/14/20	105.00	76460
101-136-805.10	PROBATE CT APPOINTED AT	TREVAS, KYLE B	POWELL / DANIELS / KARNER	DP271	05/14/20	162.50	76469
101-136-805.10	PROBATE CT APPOINTED AT	SMITH & JOHNSON	CYPHERS #06567-00023	131729	05/21/20	160.00	76510
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS	GALERNEAU SCREENING	DP274	05/14/20	75.00	76448
101-136-853.00	CELLULAR PHONES	CENTURYLINK	LONG DISTANCE & 800 NUMBERS	1491038925	05/14/20	1.12	76421
101-136-900.00	PRINTING & PUBLISHING	MICHIGAN LAWYER'S WEE	1 YEAR RENEWAL SUBSCRIPTION	3368773	05/14/20	369.00	76445
101-136-962.20	JIS RELATED COSTS	STATE OF MICHIGAN	APRIL - MAY - JUNE 2020 USER FEES	DP287	05/21/20	963.82	76511
			Total For Dept 136 DISTRICT COURT			1,924.44	
Dept 141 FRIEND OF THE COURT							
101-141-850.00	TELEPHONE	CENTURYLINK	LONG DISTANCE & 800 NUMBERS	1491038925	05/14/20	14.61	76421
			Total For Dept 141 FRIEND OF THE COURT			14.61	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	2,225.33	76497
101-142-727.00	OFFICE SUPPLIES	UNIFI EQUIPMENT FINAN	COPIER LEASE	574646	05/21/20	78.15	76518
101-142-962.00	JIS RELATED COSTS	STATE OF MICHIGAN	JIS FOR APRIL-JUNE	5/14/2020	05/21/20	1,913.26	76513
			Total For Dept 142 JUVENILE DIVISION			4,216.74	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	486962790001	05/14/20	56.48	76447
101-215-955.10	DUES & REGISTRATIONS	MI ASSOC. OF COUNTY C	SUMMER CONFERENCE - DAWN OLNEY	5/20/2020	05/21/20	250.00	76501
101-215-970.20	EQUIPMENT - CAPITAL	TEAM FINANCIAL GROUP,	CONTRACT PAYMENT COPIER	40027957	05/14/20	120.97	76464
			Total For Dept 215 COUNTY CLERK			427.45	
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	PLATTE RIVER PRINTING	ENVELOPES WINDOWS	8098	05/14/20	375.00	76450
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	STAPLER	433717-0	05/21/20	21.99	76493

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 253 COUNTY TREASURER							
101-253-961.00	TRAINING & SCHOOLS	VISA=MICHELLE THOMPSON	TRAINING ONLINE- SHELLEY	051420	05/21/20	199.00	76520
			Total For Dept 253 COUNTY TREASURER			595.99	
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSUE BUSINESS OFFICE	SECRETARY WAGE & FRINGES	TOINV33-20-BENZ	05/21/20	923.64	76503
			Total For Dept 261 MSU EXTENSION			923.64	
Dept 262 ELECTIONS							
101-262-905.00	PRINTING & PUBLISHING -	PRINTING SYSTEMS, INC	QVF CARDS - INV #PC-212541	05/04/2020	05/21/20	39.16	76508
			Total For Dept 262 ELECTIONS			39.16	
Dept 265 BUILDING & GROUNDS							
01-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	BATTERY & STOOL	170152	05/21/20	33.98	76506
01-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	BULBS	169983	05/21/20	34.95	76506
01-265-800.00	CONTRACTED SERVICES	GOTTSCHALK CLEANING S	JANITORIAL SERVICE APRIL	946	05/14/20	3,200.00	76433
01-265-800.00	CONTRACTED SERVICES	KONE INC.	MAINTENANCE AGREEMENT	959553071	05/14/20	194.67	76438
01-265-850.00	TELEPHONE	CENTURYLINK	LONG DISTANCE & 800 NUMBERS	1491038925	05/14/20	40.03	76421
01-265-850.00	TELEPHONE	TELENET WORLDWIDE	GOVERNMENT CENTER PRI	194159	05/21/20	613.23	76515
01-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NATURAL GAS APR/MAY	910020931200	05/21/20	555.20	76488
01-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC 04/08 - 05/07	207145826470	05/14/20	4,429.78	76425
01-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC/GARAGE	100005868649	05/21/20	83.50	76483
01-265-935.00	BUILDING REPAIRS	JIM MCLAREN	RESPIRATORY MITIGATION-COUNTERS	709496	05/14/20	4,050.00	76436
			Total For Dept 265 BUILDING & GROUNDS			13,235.34	
Dept 266 LEGAL & CONTRACTED SERVICES							
01-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	1,166.67	76497
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			1,166.67	
Dept 267 PROSECUTING ATTORNEY							
01-267-703.03	WAGES - SUMMER INTERN	PROSECUTING ATTY ASS	2020 SUMMER INTERN - AMANDA CRAIG	2020SUMMERINTER	05/14/20	6,100.00	76451
01-267-727.00	OFFICE SUPPLIES	PROSECUTING ATTY ASS	2020 SUMMER INTERN - AMANDA CRAIG	2020SUMMERINTER	05/14/20	200.00	76451
01-267-727.00	OFFICE SUPPLIES	VISA=SARA SWANSON	ZOOM MAY MONTHLY CHARGE	ZOOM MAY 2020	05/14/20	15.89	76471
01-267-727.00	OFFICE SUPPLIES	VISA=SARA SWANSON	OFFICE SUPPLIES	9816133004	05/21/20	116.62	76521
01-267-814.00	DIRECT VICTIMS NEEDS - E	JESSICA EDINGER	WALMART PURCHASES - DIRECT VICTIM	DVNEDINGER	05/14/20	136.45	76435
01-267-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	APRIL 2020 BILL	3092636616	05/14/20	88.00	76453
			Total For Dept 267 PROSECUTING ATTORNEY			6,656.96	
Dept 268 REGISTER OF DEEDS							
01-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	APRIL 2020 LAREDO USAGE FEE	0225041-IN	05/21/20	1,764.00	76491
			Total For Dept 268 REGISTER OF DEEDS			1,764.00	
Dept 286 TECHNOLOGY SUPPORT							
01-286-963.10	WEBSITE SUPPORT	REVIZE LLC	WEBSITE AND CMS ANNUAL TECH SUPPORT	9889	05/14/20	3,000.00	76454
01-286-970.00	EQUIPMENT	I.T. RIGHT	RACKMOUNT UPS MID GRADE	20164251	05/14/20	1,279.00	76434
			Total For Dept 286 TECHNOLOGY SUPPORT			4,279.00	
Dept 333 SECONDARY ROAD PATROL							
01-333-725.00	FRINGE BENEFITS	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	25.88	76409
01-333-725.00	FRINGE BENEFITS	44 NORTH	JUNE 2020 VISION INSURANCE FOR EMP	200970	05/14/20	22.90	76409
01-333-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	38.95	76427
			Total For Dept 333 SECONDARY ROAD PATROL			87.73	
Dept 426 EMERGENCY MANAGEMENT							
01-426-725.00	FRINGE BENEFITS	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	7.22	76409

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	44 NORTH	JUNE 2020 VISION INSURANCE FOR EMP	200970	05/14/20	9.20	76409
101-426-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	22.30	76427
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATION	MAY 2020 CABLE BILL	00101100051320	05/21/20	101.00	76481
			Total For Dept 426 EMERGENCY MANAGEMENT			139.72	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	2,005.39	76497
101-648-835.00	LAB FEES	MCLAREN MEDICAL LABOR	LAB FEES	2015.10	05/21/20	35.00	76500
101-648-835.00	LAB FEES	NMS LABS	LAB FEES	10765	05/21/20	944.00	76504
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	448.28	76497
			Total For Dept 648 MEDICAL EXAMINER			3,432.67	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	232.52	76427
			Total For Dept 851 INSURANCE & BONDS			232.52	
Dept 852 MEDICAL INSURANCE							
01-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	879.86	76409
01-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE PPO HEALTH INSURANCE FOR	JUNE 2020	05/14/20	1,206.09	76418
01-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	1,401.93	76497
01-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	1,186.74	76427
01-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	JUNE 2020 VISION INSURANCE FOR EMP	200970	05/14/20	908.60	76409
01-852-874.00	MEDICAL INSURANCE - RET	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	44.41	76409
			Total For Dept 852 MEDICAL INSURANCE			5,627.63	
und 205 TNT OFFICER MILLAGE FUND							
ept 000			Total For Fund 101 GENERAL FUND			63,010.00	
05-000-725.00	FRINGE BENEFITS	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	25.88	76409
05-000-725.00	FRINGE BENEFITS	44 NORTH	JUNE 2020 VISION INSURANCE FOR EMP	200970	05/14/20	22.90	76409
05-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	40.50	76427
			Total For Dept 000			89.28	
und 209 SCHOOL RESOURCE OFFICER							
ept 000			Total For Fund 205 TNT OFFICER MILLAGE FUND			89.28	
09-000-725.00	FRINGE BENEFITS	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	9.99	76409
09-000-725.00	FRINGE BENEFITS	44 NORTH	JUNE 2020 VISION INSURANCE FOR EMP	200970	05/14/20	18.40	76409
09-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	43.62	76427
			Total For Dept 000			72.01	
und 213 JAIL OPERATIONS FUND							
pt 851 INSURANCE & BONDS			Total For Fund 209 SCHOOL RESOURCE OFFICER			72.01	
3-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	99.75	76427
			Total For Dept 851 INSURANCE & BONDS			99.75	
pt 852 MEDICAL INSURANCE							
3-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	199.69	76409
3-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	692.61	76427
3-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	JUNE 2020 VISION INSURANCE FOR EMP	200970	05/14/20	284.60	76409

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 213 JAIL OPERATIONS FUND							
Dept 852 MEDICAL INSURANCE							
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE				1,176.90	
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST				1,276.65	
214-265-820.00	SNOW REMOVAL	NORTHERN OUTDOORS					
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION					
214-265-850.01	INTERNET SERVICE	DIRECT TV					
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS					
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT					
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY					
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY					
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY					
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC					
214-265-924.00	ELECTRIC	CONSUMERS ENERGY					
214-265-924.00	ELECTRIC	CONSUMERS ENERGY					
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
14-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L					
14-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L					
14-655-735.00	MEDICAL SUPPLIES	NUGENT ACE HARDWARE					
14-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L					
14-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L					
14-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS					
14-655-748.00	GAS, OIL & GREASE	THIRLBY AUTO - ALS/EM					
14-655-748.00	GAS, OIL & GREASE	THIRLBY AUTO - ALS/EM					
14-655-749.00	VEHICLE REPAIRS	FOX GRAND TRAVERSE					
14-655-749.00	VEHICLE REPAIRS	FOX GRAND TRAVERSE					
14-655-970.00	EQUIPMENT	BIOMEDICAL SOLUTIONS					
Dept 851 INSURANCE & BONDS							
4-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN					
pt 852 MEDICAL INSURANCE							
4-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH					
4-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN					
4-852-800.00	CONTRACTED SERVICES - CA	44 NORTH					
ad 228 SOLID WASTE/RECYCLING FUND							
pt 000							
3-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO					
3-000-748.00	GAS, OIL & GREASE	XPRESS LUBE					
3-000-748.00	GAS, OIL & GREASE	XPRESS LUBE					
3-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE					
3-000-821.50	HAZARDOUS WASTE	BATTERY SOLUTIONS					
3-000-748.00	GAS, OIL & GREASE	FUEL FOR MARCH 2020					
3-000-748.00	GAS, OIL & GREASE	OIL CHANGE					
3-000-748.00	GAS, OIL & GREASE	VEHICLE MAINTENANCE					
3-000-800.00	CONTRACTED SERVICES	RECYCLE SERVICES FOR APRIL 2020					
3-000-821.50	HAZARDOUS WASTE	BATTERY DROM PICKUP					
3-000-748.00	GAS, OIL & GREASE	FUEL FOR MARCH 2020					
3-000-748.00	GAS, OIL & GREASE	OIL CHANGE					
3-000-748.00	GAS, OIL & GREASE	VEHICLE MAINTENANCE					
3-000-800.00	CONTRACTED SERVICES	RECYCLE SERVICES FOR APRIL 2020					
3-000-821.50	HAZARDOUS WASTE	BATTERY DROM PICKUP					
3-000-748.00	GAS, OIL & GREASE	FUEL FOR MARCH 2020					
3-000-748.00	GAS, OIL & GREASE	OIL CHANGE					
3-000-748.00	GAS, OIL & GREASE	VEHICLE MAINTENANCE					
3-000-800.00	CONTRACTED SERVICES	RECYCLE SERVICES FOR APRIL 2020					
3-000-821.50	HAZARDOUS WASTE	BATTERY DROM PICKUP					
3-000-748.00	GAS, OIL & GREASE	FUEL FOR MARCH 2020					
3-000-748.00	GAS, OIL & GREASE	OIL CHANGE					
3-000-748.00	GAS, OIL & GREASE	VEHICLE MAINTENANCE					
3-000-800.00	CONTRACTED SERVICES	RECYCLE SERVICES FOR APRIL 2020					
3-000-821.50	HAZARDOUS WASTE	BATTERY DROM PICKUP					

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 228 SOLID WASTE/RECYCLING FUND Dept 000							
228-000-934.00	OTHER REPAIRS/ MAINTENAN	ROOTS OF IRON	CARDBOARD TRAILER STAIR REPAIR	000008	05/14/20	634.00	76456
228-000-957.00	MISCELLANEOUS	VISA=JESSE ZYLSTRA	PPE	05202020	05/21/20	104.94	76519
			Total For Dept 000			16,379.63	
Dept 851 INSURANCE & BONDS 228-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	4.75	76427
			Total For Dept 851 INSURANCE & BONDS			4.75	
Dept 852 MEDICAL INSURANCE 228-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	9.99	76409
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	30.32	76427
228-852-800.00	CONTRACTED SRVS - CADILL	44 NORTH	JUNE 2020 VISION INSURANCE FOR EMP	200970	05/14/20	22.90	76409
			Total For Dept 852 MEDICAL INSURANCE			63.21	
Fund 231 SOIL EROSION (SESSC) FUND Dept 723 SOIL EROSION CONTROL 31-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS APRIL 2020	2075	05/14/20	100.00	76413
			Total For Dept 723 SOIL EROSION CONTROL			100.00	
Fund 247 ANIMAL CONTROL FUND Dept 265 BUILDING & GROUNDS 47-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	ELECTRIC FOR APRIL/PAST DUE	206701448731	05/14/20	143.51	76425
47-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILL FOR APRIL	910020929319	05/21/20	124.57	76488
			Total For Dept 265 BUILDING & GROUNDS			268.08	
Dept 430 ANIMAL CONTROL 47-430-727.00	OFFICE SUPPLIES	SHOP AND SAVE	TOILET PAPER	28467	05/14/20	11.65	76458
47-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	EUTH FOR SAINT BERNARD ON BITE	69099	05/14/20	49.00	76417
47-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	EUTH OF AGGRESSIVE CANINE 38-20D/ N	70958	05/21/20	206.50	76477
47-430-835.30	LIVESTOCK EXPENSES	ROGER KNAPP	VET BILL/HAY AND GRAIN/ BOARDING F	05-2020	05/14/20	1,061.44	76455
47-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	WASTE DISPOSAL	3670044	05/14/20	16.00	76412
			Total For Dept 430 ANIMAL CONTROL			1,344.59	
Dept 851 INSURANCE & BONDS 17-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	9.50	76427
			Total For Dept 851 INSURANCE & BONDS			9.50	
Dept 852 MEDICAL INSURANCE 17-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	35.87	76409
17-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J	JUNE 2020	05/14/20	54.61	76427
17-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	JUNE 2020 VISION INSURANCE FOR EMP	200970	05/14/20	36.80	76409
			Total For Dept 852 MEDICAL INSURANCE			127.28	
nd 249 BUILDING DEPARTMENT FUND pt 371 BUILDING INSPECTOR 9-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS APRIL 2020	2075	05/14/20	2,306.00	76413
			Total For Dept 371 BUILDING INSPECTOR			2,306.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 249 BUILDING DEPARTMENT FUND							
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS APRIL 2020	2075	05/14/20	105.00	76413
			Total For Dept 372 PLUMBING INSPECTOR			105.00	
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS APRIL 2020	2075	05/14/20	140.00	76413
			Total For Dept 373 MECHANICAL INSPECTOR			140.00	
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS APRIL 2020	2075	05/14/20	736.00	76413
			Total For Dept 375 ELECTRICAL INSPECTOR			736.00	
			Total For Fund 249 BUILDING DEPARTMENT FUND			3,287.00	
Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000							
56-000-963.00	COMPUTER SUPPORT	FIDLAR TECHNOLOGIES I	YEARLY SOFTWARE MAINTENACE FEE FOR 0869269-IN		05/14/20	19,620.00	76429
			Total For Dept 000			19,620.00	
			Total For Fund 256 REG OF DEEDS AUTOMATION FUND			19,620.00	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
61-325-751.00	UNIFORMS	MICHELLE EICHENBERG	UNION CONTRACT FOOTWEAR ALLOWANCE	2020-FOOTWEAR	05/21/20	150.00	76502
61-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9853632590	05/14/20	1,368.78	76470
			Total For Dept 325 DISPATCH/COMMUNICATION			1,518.78	
Dept 851 INSURANCE & BONDS							
61-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J JUNE 2020		05/14/20	49.88	76427
			Total For Dept 851 INSURANCE & BONDS			49.88	
Dept 852 MEDICAL INSURANCE							
51-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	JUNE 2020 VISION COVERAGE FOR EMPL	JUNE 2020	05/14/20	41.18	76409
51-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD, AD&D LIFE INSURANCE FOR J JUNE 2020		05/14/20	343.29	76427
51-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	JUNE 2020 VISION INSURANCE FOR EMP	200970	05/14/20	156.00	76409
			Total For Dept 852 MEDICAL INSURANCE			540.47	
Fund 269 LAW LIBRARY FUND							
Dept 000							
19-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	SUBSCRIPTION MAY 2020	8423337051	05/14/20	815.90	76466
19-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	COURT SHARED EXPENSES	043020	05/21/20	96.80	76496
19-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	LIBRARY SUBSCRIPTION	3092605133	05/21/20	572.00	76509
			Total For Dept 000			1,484.70	
			Total For Fund 269 LAW LIBRARY FUND			2,109.13	
Fund 285 POINT BETSIE LIGHTHOUSE FUND							
Dept 000							
5-000-967.00	PROJECT EXPENSES	BAIRD	STRUCTURE REPORT/PT BETSIE LIGHTHO	71371	05/21/20	18,220.00	76474
			Total For Dept 000			18,220.00	
Fund 806 2019 MCZM GRANT							
5-806-800.00	CONTRACTED SERVICES	STATE OF MICHIGAN	PERMIT APPLICATION FEE-PT BETSIE/E	HNW-KGWZ-MRGAG	05/21/20	2,600.00	76512

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 285 POINT BETSIE LIGHTHOUSE FUND							
Dept 806 2019 MCZM GRANT							
Fund 292 CHILD CARE FUND							
Dept 000			Total For Dept 806 2019 MCZM GRANT			2,600.00	
92-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	4,150.97	76497
92-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	1,431.33	76497
92-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES APRIL 2020	043020	05/21/20	2,029.19	76497
			Total For Dept 000			7,611.49	
			Total For Fund 292 CHILD CARE FUND			7,611.49	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
93-000-727.00	OFFICE SUPPLIES	WELLS FARGO VENDOR FI	OFFICE COPIER FOR THE VETERANS	5010355824	05/14/20	68.03	76472
93-000-839.00	VETERANS BURIALS & MARKE	CARLA DUFORD	VETERANS BURIAL BENEFITS - CAROL M	5/20/2020	05/21/20	300.00	76480
			Total For Dept 000			368.03	
			Total For Fund 293 VETERAN'S RELIEF FUND			368.03	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
96-000-800.00	CONTRACTUAL SERVICES	LORI R. WADE	MAY SOCIAL WORKER CONTRACT	MAY 1	05/14/20	1,250.00	76439
			Total For Dept 000			1,250.00	
			Total For Fund 296 JUVENILE JUSTICE FUND			1,250.00	
Fund 412 MCF RENOVATIONS FUND							
Dept 000							
12-000-810.00	LEGAL FEES	STRAUB, PETTITT, YAST	SERVICES THRU APRIL 2020 / MAPLES	53	05/21/20	150.00	76514
			Total For Dept 000			150.00	
			Total For Fund 412 MCF RENOVATIONS FUND			150.00	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
6-000-694.00	CASH OVER/SHORT	CHRISTIAN AND JODI BA	OVERPAID DELINQUENT TAXES 02-305-	050720	05/14/20	5.66	76424
6-000-694.00	CASH OVER/SHORT	EQUITY TRUST CO	OVERPAID ON DELINQUENT TAXES 02-11	051520	05/21/20	4.41	76489
6-000-694.00	CASH OVER/SHORT	TERI TATE	OVERPAID DELINQUENT TAXES 02-131-0	051920	05/21/20	8.25	76516
			Total For Dept 000			18.32	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			18.32	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
2-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 ANNUAL FEE FOR 2018 FORFEITUR	2005-07	05/21/20	1,047.57	76517
			Total For Dept 253 COUNTY TREASURER			1,047.57	
			Total For Fund 532 TAX FORECLOSURE FUND			1,047.57	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
1-136-214.01	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	APRIL 2020 OWI REIMBURSEMENT	DP277	05/14/20	240.00	76416
1-136-228.20	DUE STATE - DNR JUDGE	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	DCST042020	05/14/20	120.00	76463

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-228.30	DUE STATE - D. L. REINS	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	DCST042020	05/14/20	15.00	76463
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	DCST042020	05/14/20	990.00	76463
701-136-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	DCST042020	05/14/20	60.00	76463
701-136-228.47	DUE STATE - OWI REIMBURS	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	DCST042020	05/14/20	100.00	76463
701-136-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	DCST042020	05/14/20	35.00	76463
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	DCST042020	05/14/20	15.00	76463
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	DCST042020	05/14/20	140.00	76463
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	DCST042020	05/14/20	1,773.00	76463
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP276	05/14/20	500.00	76410
701-136-271.00	RESTITUTIONS PAYABLE	CENTRAL STATE BANK	RESTITUTION PYMT FROM TODD VOICE	18-107-FY	05/14/20	25.00	76420
701-136-271.00	RESTITUTIONS PAYABLE	MCKIDDIE, KYLE	RESTITUTION PYMT FROM CRYSTAL PUTN	18-034-FY	05/14/20	30.00	76443
701-136-271.00	RESTITUTIONS PAYABLE	RYKSE, BRAD	RESTITUTION PYMT FROM LARRY L BROW	19-203-FY	05/14/20	50.00	76457
701-136-271.00	RESTITUTIONS PAYABLE	SINGLETON, MEGAN	RESTITUTION PYMT FROM SHAWN K ROBE	19-375-SM	05/14/20	25.00	76459
701-136-275.00	REFUNDS	TIMMER, JEREDITH	REFUND OF OVERPAYMENT	13-245-FY	05/14/20	10.00	76467
701-136-275.00	REFUNDS	LYLE, HUNTER	REFUND ON OVERPAYMENT ON FINES	19-775204-SM	05/14/20	1.00	76440
701-136-275.00	REFUNDS	BAKER JR, PATRICK BRI	REFUND FOR OVERPAYMENT ON CASE	DP288	05/21/20	0.88	76475
		GARROD, RUSSELL A		20-014-ST	05/21/20	200.00	76492
			Total For Dept 136 DISTRICT COURT			4,329.88	
Dept 148 PROBATE COURT							
01-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	PCST042020	05/14/20	855.18	76462
01-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	PCST042020	05/14/20	60.00	76462
01-148-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	PCST042020	05/14/20	75.00	76462
01-148-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	APRIL 2020 FEE TRANSMITTAL	PCST042020	05/14/20	450.00	76462
			Total For Dept 148 PROBATE COURT			1,440.18	
Dept 215 COUNTY CLERK							
01-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED DAVID METZGER	19-2649-FH	05/21/20	360.00	76476
01-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	05/14/20	50.00	76468
01-215-271.00	RESTITUTIONS PAYABLE	ANNIE BROWNING	RESTITUTION FROM JOSHUA STREETER	18-2548-FC	05/21/20	22.50	76473
01-215-271.00	RESTITUTIONS PAYABLE	CORI AND JESSE SMOKER	RESTITUTION FROM TIMOTHY MAEDER	19-2639-FH	05/21/20	52.50	76484
01-215-271.00	RESTITUTIONS PAYABLE	CORI AND JESSE SMOKER	RESTITUTION FROM TIMOTHY MAEDER	19-2639-FH	05/21/20	55.00	76485
01-215-271.00	RESTITUTIONS PAYABLE	JAMES AND CAROLINE HE	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	05/21/20	10.00	76494
01-215-271.00	RESTITUTIONS PAYABLE	MATTHEW AND MINDY CAR	RESTITUTION FROM PATRICK BEDRICK	17-2497-FH	05/21/20	200.00	76498
01-215-299.03	CIRCUIT COURT MISCELLANE	JARBOE & PFEIL	OVERPAYMENT OF MOTION FEE ELY V E	20-11327-DM	05/21/20	80.00	76495
01-215-299.03	CIRCUIT COURT MISCELLANE	PATRICK BEDRICK	OVERPAYMENT OF COURT ASSESSMENTS	17-2497-FH	05/21/20	2.00	76507
			Total For Dept 215 COUNTY CLERK			832.00	
pt 253 COUNTY TREASURER							
1-253-275.00	TAX OVERPAYMENTS/REFUNDS	CREIG AND LISA ARENDS	OVERPAID ON DOG LICENSE	051220	05/14/20	30.00	76426
			Total For Dept 253 COUNTY TREASURER			30.00	
			Total For Fund 701 GENERAL AGENCY FUND			6,632.06	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
			Fund 101 GENERAL FUND			63,010.00
			Fund 205 TNT OFFICER MILLAGE FUND			89.28
			Fund 209 SCHOOL RESOURCE OFFICER			72.01
			Fund 213 JAIL OPERATIONS FUND			1,276.65
			Fund 214 EMERGENCY MEDICAL SERVICES			12,682.82
			Fund 228 SOLID WASTE/RECYCLING FUND			16,447.59
			Fund 231 SOIL EROSION (SESSC) FUND			100.00
			Fund 247 ANIMAL CONTROL FUND			1,749.45
			Fund 249 BUILDING DEPARTMENT FUND			3,287.00
			Fund 256 REG OF DEEDS AUTOMATION FUN			19,620.00
			Fund 261 911 EMERGENCY SERVICE FUND			2,109.13
			Fund 269 LAW LIBRARY FUND			1,484.70
			Fund 285 POINT BETSIE LIGHTHOUSE FUN			20,820.00
			Fund 292 CHILD CARE FUND			7,611.49
			Fund 293 VETERAN'S RELIEF FUND			368.03
			Fund 296 JUVENILE JUSTICE FUND			1,250.00
			Fund 412 MCF RENOVATIONS FUND			150.00
			Fund 516 DELINQUENT TAX REVOLVING FU			18.32
			Fund 532 TAX FORECLOSURE FUND			1,047.57
			Fund 701 GENERAL AGENCY FUND			6,632.06
Total For All Funds:						159,826.10

Committee Of The Whole

Committee Appointments



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator 
Date: May 21, 2020
Subject: Benzie Transportation Authority Interviews

On May 21, 2020 Benzie County interviewed Mr. Mark Willette-Green for a position on the Benzie Transportation Board. Commissioners Roelofs, Warsecke and Sauer participated in the interviews.

At this time, the BOC interview panel chose to not make a recommendation on filling the vacant BTA seat.

RECEIVED

MAY 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

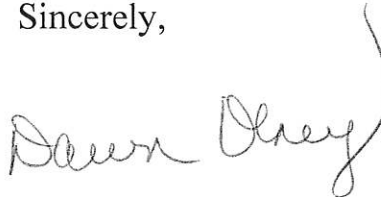
May 27, 2020

Mark Willette-Green
4485 Jeri Road
Interlochen, MI 49643

Dear Mark:

At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, May 26, 2020, the Board chose to make no recommendation for appointment to the Benzie Transportation Authority at this time.

Sincerely,

A handwritten signature in cursive script that reads "Dawn Olney". The signature is written in dark ink and is positioned below the word "Sincerely,".

Dawn Olney
Benzie County Clerk

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 4/10/2020

Name: Mark Willette-Green

Address (including PO Box): 4485 Teri Rd. / In

County District: Benzie/Almira Twn. Home Telephone: 269-345-7322

Occupation: Software Consulting/Real Est. Business Telephone:

Please list the Board, Commission or Agency you are applying for:

1. Benzie Bur

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I have a B.S. degree in Urban and Community Planning from GVSU (1979)
and have a strong interest in regional transit systems. I lived in the
San Francisco Bay Area for seven years, much of that time traveling about
without owning a car, using regional transit. Additionally I have nearly
forty years' experience in information technology - systems analysis,
programming, support, and management. I believe my background, interests,
and skill set could be an asset to the board.

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

APR 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

1/8/14

Correspondence

Dawn Olney

From: Maridee Cutler
Sent: Monday, May 18, 2020 12:55 PM
To: Dawn Olney
Subject: FW: 2020 census update Needs promotion
Attachments: Fact_Sheet_for_Rural_Audiences_Option2.pdf; Sample_Action_Messages.pdf;
Sample_Drop-In_Messages_for_Multiple_Audiences.pdf;
Sample_Messages_for_Bills_and_Receipts.pdf

Maridee Cutler – CHRS, SHRM-CP
Deputy County Administrator
Benzie County



From: Kris S Steinberg (CENSUS/CG FED) <kris.s.steinberg@2020census.gov>
Sent: Friday, May 15, 2020 5:04 PM
To: Kris S Steinberg (CENSUS/CG FED) <kris.s.steinberg@2020census.gov>
Subject: 2020 census update Needs promotion

RECEIVED
MAY 18 2020
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dear Partners:

At the bottom you will find a table with the Self-Response rates for the 7 counties I cover. As you can see the Census is far from over and with the extension of the Self-response timeline from July 31 to now being October 31 it may be helpful if municipalities were to put notices and / or links about the Census on any summer bills and / or newsletters they may be sending out.

One possible message may be:

"Please respond to the 2020 Census at www.2020census.gov. A complete and accurate count ensures that [Municipality] gets all the funding it is entitled to for the next 10 years."

Or create your own statement using this or versions of the drop in messages attached.

Also below are links to the Census Bureaus website and links to videos that may be helpful in getting people to respond. The first link goes directly to the page for responding to the Census and can be placed on your web page. We are still looking for field workers and that link is also below.

Here are some important points about the Census as it stands today!

1. The self-response by internet, phone, or mail in forms will now continue to October 31, 2020.

2. A final invitation to respond were mailed by April 27, 2020.
3. The **mail response forms** to all those who received an invitation through the mail but have not yet responded should have arrived by April 30, 2020 (Unless there are mail delivery difficulties).
4. The Area Census Offices (Traverse City for our area), are currently planned to open June 1, 2020.
5. The "Update and Leave" field operation is currently planned for June 13-July 9, 2020.
6. The "Non-Response Follow-Up" field operations is currently planned for August 11-October 31.
7. The apportionment counts will be delivered to the President by April 30, 2021.
8. The redistricting counts to the states will be delivered by July 31, 2021.

I am available to answer questions by phone or email.

Sincerely,
Kris

Kris Steinberg, Partnership Specialist

Chicago Region

O/M: (920) 866 0132

census.gov | @uscensusbureau

Shape your future. START HERE > 2020census.gov

0-39.9%	40-49.9%				
50-69.9%	70% +				
* surpassed 2010					
¹ Self Response Rates					
	4/11	4/14	5/4	5/9	5/14
National	47.9%	49.10%	56.8%	58.5	59.1
Michigan	54.5%	55%	63.5%	65.2	65.8

Self-Response Rates

			2010	4/11	4/14	5/4	5/9	5/14
Benzie Co. (12)	² UL%	³ LRS	46.5%	35.5%	36.5%	43.2%	44.3%	44.9%
City - Frankfort	14.6	13.3	49.2	30.8	32.1	38.3	39.5	39.7
Beulah	6.9+	14.6-16.7	19.4	13.2	13.7	15.9	16.2	16.4
Elberta	29.3	18.0	60.0	3.4	3.4	5.1	5.6	6.0
Honor	2.9	16.7	39.3	30.8	31.8	43.8*	45.8*	46.3*
Lake Ann	4.3+	16.2	28.6	29.8*	31.0*	38.1*	39.3*	40.5*
Thompsonville	29.3	16.2	50.2	42.8	44	58.4*	61.5*	61.5*
Almira Twp.	6.5	16.7	61.1	52.4	53.8	63.4*	64.6*	65.3*
Benzonia Twp.	2.6, 6.5, 29.3	14.6-18	43.1	30.8	31.7	37.3	38.2	38.7
Blaine Twp.	29.3	18.0	46.5	32.8	33	34.8	36.3	36.9
Colfax Twp.	4.3	16.2	59.9	43.7	45.2	55.6	57.6	58.7

Crystal Lake Twp.	14.6	13.3	30.3	21.3	22.1	26.8	27.5	27.8
Gilmore Twp.	29.3	13.3-18	63.4	25.4	25.8	27.9	29.1	29.7
Homestead Twp.	2.6, 29.3	16.7-18	56.0	40.9	42.3	53.3	54.8	55.6
Inland Twp.	4.3	16.2	71.0	55.6	57.2	67.2	69.1	69.7
Joyfield Twp.	29.3	16.2	65.6	51.6	51.8	55.2	57.4	58.6
Lake Twp.	2.6	14.6-16.7	26.9	19.1	19.6	22.2	22.6	22.8
Platte Twp.	2.6	16.7	55.5	37.0	38.7	51.3	51.7	52.1
Weldon Twp.	4.3, 29.3	16.2-18	26.5	20.4	21	26.0	27.5*	27.7*
Lake Co. (16)	² UL%	³ LRS	27.3%	16.5%	17.0%	18.8%	19.6%	19.9%
Baldwin	57.9, 71.6	20-21.7	53.7	44.3	44.7	49.6	52.2	53.5
Luther	53.2	19.0	60.2	38.3	38.3	40.4	44.0	44.0
Chase Twp.	57.9	20.0	65.4	53.5	53.5	56.2	58.5	59.5
Cherry Valley Twp.	57.9, 53.1	19-20	30.6	17.4	17.7	20.2	20.8	20.9
Dover Twp.	57.9, 53.2	19-20	41.9	24.0	25.3	26.4	27.4	27.6
Eden Twp.	66.7, 53.2	14.2-19	26.2	11.7	12.2	13.6	14.0	14.2
Elk Twp.	66.7	14.2	28.1	16.1	16.7	18.4	19.1	19.3
Ellsworth Twp.	53.2	19.0	49.6	34.2	35.6	38.3	40.0	40.5
Lake Twp.	71.6	21.7	15.9	6.4	6.9	8.1	8.4	8.5
Newkirk Twp.	53.2	19.0	31.1	15.1	15.6	17.0	17.8	18.0
Peacock Twp.	66.7, 53.2	14.2-19.0	19.5	7.5	7.7	9.1	9.5	9.5
Pinora Twp.	57.9, 53.2	19-20	55.3	40.8	41.7	44.5	46.1	47.2
Pleasant Plains Twp.	57.9, 71.6	20-21.7	30.9	18.8	19.4	22.1	23.3	23.8
Sauble Twp.	66.7	14.2	24.4	15.4	15.4	16.8	17.2	17.4
Sweetwater Twp.	66.7, 71.6	14.2-21.7	21.4	16.9	17.4	18.1	18.6	18.6
Webber Twp.	66.7, 57.9, 71.6, 53.2	14.2-21.7	31.6	20.6	21.0	23.8	24.9	25.5
Yates Twp.	57.9	20.0	19.3	7.0	7.5	9.0	9.6	9.8
Manistee Co. (18)	² UL%	³ LRS	55.3%	43.0%	43.9%	49.4%	50.9%	51.5%
City - Manistee	0.0, 0.0	17.3-20.7	64.1	46.6	47.8	58.6	60.0	60.4
Bear Lake	0	14.3	56.8	39.5	40.1	44.2	44.2	44.8
Copemish	6.3	18.7	63.1	38.4	38.4	40.2	44.6	45.5
Kaleva	6.3	18.7	62.7	43.9	43.9	48.0	49.8	49.8
Onkama	13.8	14.7	54.5	25.7	26.9	35.7	36.8	37.1
Arcadia Twp.	0	14.3	45.6	26.7	28.1	36.1	36.6	37.1
Bear Lake Twp.	13.8, 6.5	14.8-14.7	58.6	41.5	42.5	50.3	51.6	52.6
Brown Twp.	0.0, 6.5	19.8	65.1	54.5	55.8	58.0	59.2	59.7
Cleon Twp.	6.3	18.7	60.6	51.4	51.6	55.4	58.0	58.7

Dickson Twp.	6.5, 32.0	15.3-19.8	50.2	42.6	43.1	46.1	47.5	47.9
Filer Ch. Twp.	11.5, 0.0	16.4-17.3	74.9	66.3	67.3	70.5	73.1	73.9
Manistee Twp.	0.0, 6.5, 11.5, 0.0	14.8-16.4	68.4	53.2	54.0	56.6	58.6	59.2
Maple Grove Twp.	6.3, 6.5	18.7-19.8	55.0	42.7	42.7	46.2	48.3	48.8
Marilla Twp.	6.3, 6.5	18.7-19.8	52.2	42.0	42.4	45.0	47.6	48.9
Norman Twp.	6.5, 32	15.3-19.8	38.6	26.8	27.6	28.9	29.9	30.6
Onkama Twp.	13.8	14.7	43.9	26.7	27.8	34.1	34.7	35.1
Pleasanton Twp.	6.3, 0.0	14.3-18.7	47.7	34.6	35.9	41.7	42.1	42.7
Springdale Twp.	6.3	18.7	48.3	35.4	36.1	38.2	39.5	40.3
Stronach Twp.	32.0, 11.5, 0.0	15.3-17.3	59.1	46.5	47.3	49.5	51.2	52.1
Mason Co. (19)	² UL%	³ LRS	59.1%	46.0%	46.5%	54.4%	55.7%	56.2%
Ludington	0.0, 3.4	17.2-22	65.7	54.5	54.8	61.3	62.8	63.4
Scottville	0	20.0	66.9	51.1	51.7	66.1	66.9	67.4*
Custer	0.0, 20.2	19.7-20	70.8	56.0	56.7	64.5	66.0	66.7
Fountain	10.5	18.2	76.3	57.6	58.8	60.0	61.2	62.4
Free Soil	10.5	18.2	64.5	53.0	54.2	61.4	63.9	66.3*
Amber Twp.	0	20.0	73.0	52.2	53.1	68.0	69.1	69.7
Branch Twp.	20.3	19.7	47.8	36.8	37.3	38.8	40.0	40.5
Custer Twp.	0.0, 20.2	19.7-20	72.7	56.8	57.1	66.9	68.2	68.4
Eden Twp.	0.0, 20.3	19.7-20	58.2	41.4	41.4	47.3	48.9	49.2
Free Soil Twp.	10.5	18.2	60.8	47.0	47.6	49.9	52.2	53.0
Grant Twp.	0.4	15.7	65.2	40.6	41.5	54.6	57.1	57.6
Hamlin Twp.	0.4, 0.6	13.1-15.7	56.3	41.9	42.5	51.2	52.6	52.9
Logan Twp.	20.3	19.7	36.1	22.7	23	24.2	24.7	25.3
Meade Twp.	10.5	18.2-19.7	35.4	23.2	23.7	26.6	27.1	27.5
Pere Marquette Ch Twp.	0.0, 0.4	16.8-20	64.7	45.5	45.9	56.0	56.8	57.2
Riverton Twp.	0.4	16.8	70.8	49.4	50.1	64.8	66.2	66.7
Sheridan Twp.	10.5, 20.3	18.2-19.7	40.8	31.0	31.2	33.2	34.0	34.4
Sherman Twp.	10.5, 0.0, 20.3	18.2-20	77.8	59.3	59.9	63.4	64.7	65.6
Summit Twp.	0.4	16.8	42.5	30.4	31.3	38.6	39.0	39.2
Victory Twp.	0.4, 0.0	15.7-20	71.4	46.9	47.8	60.5	62.7	63.3

Mecosta Co.(20)	²UL%	³LRS	60.3%	45.2%	45.8%	52.2%	53.9%	54.5%
Big Rapids	0	22.7-35.8	67.0	41.4	42.1	53.0	54.0	54.5
Barryton	4.8	18.4	66.7	51.0	52	53.6	56.6	57.7
Mecosta	0	16.2	65.6	37.3	37.8	53.7	54.7	55.7
Morley	0	18.1	65.7	53.6	54	57.0	59.9	60.3
Stanwood	0	18.1	70.2	50.0	50.0	54.3	56.4	57.4
Aetna Twp.	0.0, 0.0	18.1-22.7	67.4	56.6	57.2	59.9	62.2	62.9
Austin Twp.	0, 0.0, 0.7	15.4-18.1	65.0	52.4	52.9	58.4	60.9	62.6
Big Rapids Ch. Twp.	0, 0.0, 0.0	22.7-23.7	75.8	48.9	49.8	59.7	60.9	61.5
Chippewa Twp.	4.8, 28.5	16.2-18.4	40.7	21.7	22.0	23.6	24.3	24.5
Colfax Twp.	28.5, 0.0	16.2-19.1	73.8	58.0	58.7	62.9	66.0	66.6
Deerfield Twp.	0.0, 0.7	15.4-18.1	81.4	59.6	60.1	63.0	66.5	67.7
Fork Twp.	4.8	18.4	58.4	45.7	46.0	47.5	49.4	50.1
Grant Twp.	0	16.2-19.1	68.5	46.9	47.2	56.2	58.8	59.0
Green Ch. Twp.	28.5, 0.0	19.1	70.5	46.4	46.9	58.3	59.8	60.3
Hinton Twp.	0.7	15.4	71.5	57.4	58.6	62.8	65.3	66.5
Martiny Twp.	3.2, 0.0	16.2-17.1	44.4	35.4	35.7	38.1	39.9	40.4
Mecosta Twp.	0.0, 0.0	18.1-22.7	65.1	47.9	48.3	59.5	60.7	61.1
Millbrook Twp.	0.7	15.4	74.4	59.6	60.2	62.4	64.8	65.8
Morton Twp.	0.0, 0.7	15.4-16.2	53.8	41.3	41.7	46.5	47.7	48.4
Sheridan Twp.	4.8, 3.2	17.1-18.4	52.4	39.7	40.8	42.9	44.6	46.2
Wheatland Twp.	4.8, 0.0, 0.7	15.4-18.4	72.6	56.2	57.0	61.4	63.6	64.8
Newaygo Co (27)	²UL%	³LRS	59.3%	47.2%	47.8%	53.1%	55.3%	55.9%
Freemont	0	18.6	73.2	56.1	57.1	71.0	72.1	72.8
Grant	1.5, 0.0	20.2-20.8	62.5	47.2	47.9	59.0	61.2	61.7
Newaygo	0.6	19.0	67.3	49.9	50.5	62.3	64.2	64.9
Hesperia	4.5	19.1	70.5	56.1	56.5	59.9	64.8	65.5
White Cloud	0.6	21.0	64.5	48.8	49.5	51.8	54.8	55.5
Ashland Twp.	0	20.8	70.9	55.8	56.5	60.2	62.4	63.5
Barton Twp.	22.4	18.4	66.4	49.4	50.1	52.9	55.2	56.6

Beaver Twp.	22.4	18.4	57.0	32.4	33.4	35.8	36.8	37.1
Big Prairie Twp.	0.6, 0.8	17.3-19	53.3	39.3	39.4	41.5	43.7	44.5
Bridgeton Twp.	0.0, 0.0	16.2-20.8	71.2	58.6	59.1	62.4	65.2	65.9
Brooks Twp.	0.0, 0.6	14.1-19	58.8	41.4	42.3	51.5	53.4	54.0
Croton Twp.	0.8, 0.9, 0.0	17.3-19.1	60.2	41.8	42.3	47.9	50.3	51.0
Dayton Twp.	4.5, 0.0	16.2-19.1	74.9	65.1	65.8	72.1	74.6	75.2*
Denver Twp.	22.4, 4.5	18.4-19.1	69.0	49.9	50.2	52.6	55.4	56.1
Ensley Twp.	0	18.2	74.3	60.9	61.8	64.1	66.0	66.5
Everett Twp.	0.0, 0.6, 0.6	14.1-21	66.3	48.8	50.0	54.0	56.2	56.7
Garfield Twp.	0.0, 0.6, 0.0	14.1-20.8	66.4	53.7	54.5	57.0	60.0	60.3
Goodwell Twp.	22.1	18.4	59.2	47.0	47.6	50.6	52.7	53.6
Grant Twp.	0.0, 1.1	18.2-20.2	78.6	57.1	57.7	67.6	70.3	70.6
Home Twp.	22.4	18.4	40.6	29.1	29.6	30.8	32.8	33.2
Liley Twp.	22.4	18.4	39.6	21.2	21.9	22.9	24.1	24.7
Lincoln Twp.	4.5, 0.6	19.1-21	63.4	41.2	42.0	44.8	47.5	48.3
Merrill Twp.	22.4	18.4	35.2	15.4	15.4	16.7	18.1	18.5
Monroe Twp.	22.4	18.4	47.1	24.3	24.9	26.5	27.5	27.5
Norwich Twp.	22.4	18.4	69.8	47.4	48.0	50.8	53.2	53.8
Sheridan Ch Twp.	0	16.2	74.9	59.7	60.4	65.0	67.6	68.5
Sherman Twp.	4.5, 0.0	14.1-19.1	63.3	52.1	52.4	54.7	57.2	57.7
Troy Twp.	22.4	18.4	50.6	24.1	24.1	25.9	27.6	28.0
Wilcox Twp.	0.6	21.0	65.1	44.5	44.7	47.8	50.6	51.1
Oceana Co. (22)	² UL%	³ LRS	52.4%	38.3%	38.9%	45.4%	46.8%	47.3%
Hart	1.2	21.1	65.3	43.7	44.7	61.0	61.4	61.8
Hesperia	6.6	18.2	70.5	56.1	56.5	59.9	64.8	65.5
New Era	0	21.9	76.2	56.1	56.7	68.4	70.1	71.1
Pentwater	24	15.7	41.0	24.0	24.2	28.9	29.4	29.9
Rothbury	0	21.9	64.8	38.5	38.5	52.0	56.0	56.0
Shelby	0	21.9	64.9	45.5	46.2	61.9	63.1	63.4
Walkerville	10.5	22.8	69.6	41.5	42.4	44.1	46.6	47.5
Benona Twp.	0.7	17.5	42.0	32.5	32.8	34.6	36.2	36.9
Claybanks Twp.	0.7	17.5	58.1	41.7	41.8	45.4	46.6	47.7
Colfax Twp.	10.5	22.8	32.4	22.4	23.2	24.2	25.3	25.3
Crystal Twp.	10.5	22.8	55.0	40.7	40.9	43.1	44.3	44.6
Elbridge Twp.	10.5	22.8	61.3	50.1	51.1	53.2	54.9	55.9
Ferry Twp.	6.6	18.2	73.3	55.9	56.8	59.3	61.8	62.8

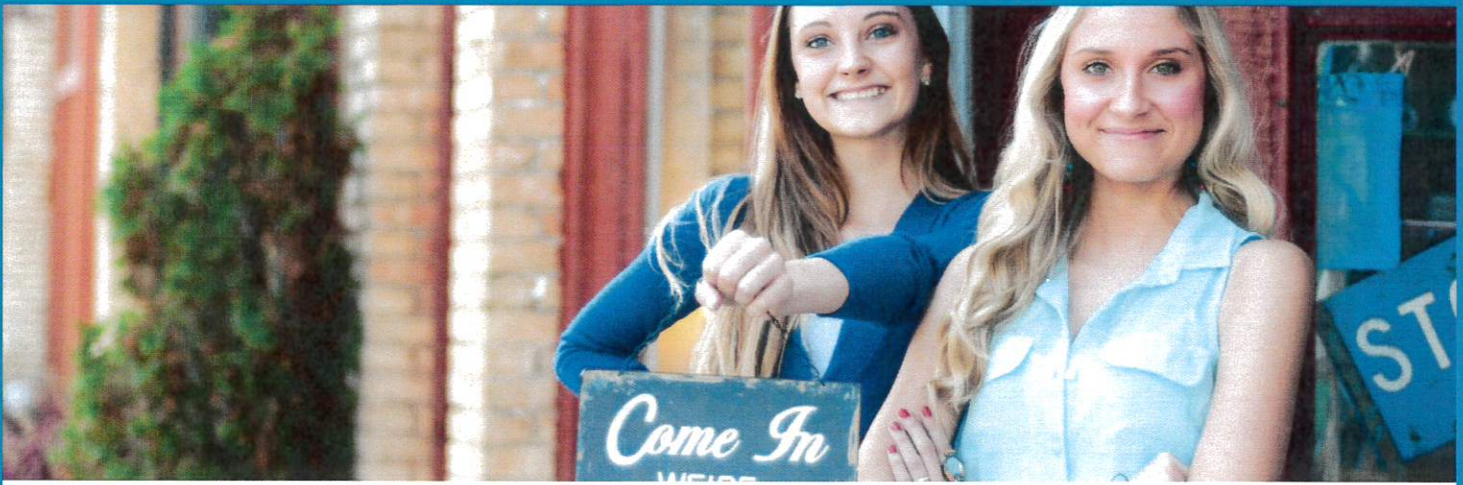
Golden Twp.	19.9	15.3	31.3	21.5	21.8	23.5	24.4	24.6
Grant Twp.	0	21.9	68.0	44.5	45.4	59.2	61.1	61.7
Greenwood Twp.	6.6	18.2	69.2	48.9	49.5	54.0	56.7	57.6
Hart Twp.	1.2	21.1	69.5	45.3	46.0	59.7	61.0	61.7
Leavitt Twp.	10.5	22.8	57.3	37.7	37.9	40.8	43.2	43.6
Newfield Twp.	6.6	18.2	61.1	46.6	46.8	49.4	51.9	52.4
Otto Twp.	6.6	18.2	70.4	51.8	52.3	56.0	57.2	57.9
Pentwater Twp.	24	15.7	40.0	24.6	25.0	29.3	29.8	30.2
Shelby Twp.	0	21.9	70.5	48.2	48.7	62.9	64.6	65.0
Weare Twp.	24	15.7	64.9	45.3	46.1	59.4	60.8	61.3

1-Self-Response Rate = Percentage of people responding on their own (without someone coming to the door) compared to the invitations sent out. The interactive mapper is at <https://2020census.gov/en/response-rates.html>

2-UL = Update Leave program. These addresses will not receive an invitation letter. They will instead have a field worker come to their door, update that the address is correct and leave the census information in a bag on their door. This program occurs in areas that:

- Do not have city-style addresses.
- Do not receive mail through city-style addresses.
- Receive mail at post office boxes or at drop points.
- Have been affected by major or natural disasters.
- Have high concentrations of seasonally vacant housing

3-LRS (Low Response Score). It is a Prediction of the percentage of the population that will NOT self-respond to the Census mailings in March of 2020. It is based on previous Census returns and other Census survey returns such as the American Community Survey. The mapper for this is at <https://www.census.gov/library/visualizations/2017/geo/roam.html>



Every town is an important part of the American story.

Make sure your town's story is told by responding to the 2020 Census—the count of everyone living in the United States. When you do, you'll also help your town get the most out of the American dream.

Responding Is Important for Your Community

Census responses provide data that can attract new businesses and the jobs that come with them. The data also informs where over \$675 billion in federal funding is spent each year in states and communities. That includes money for things like:

- Medicare Part B
- Special education
- Supplemental Nutrition Assistance Program
- Cooperative Extension Service
- Substance Abuse Prevention and Treatment Block Grant
- Water and waste disposal systems for rural communities

Responding Is Safe

Your personal information is kept confidential by law.

Responding Is Easy

To complete the census, answer a handful of questions online, by phone, or by mail. Choose the option that works best for you.

Every Person Counts

Whether it's funding in communities across your state or helping determine the number of seats your state will have in the U.S. House of Representatives—every count makes an equal impact.

For more information, visit:

2020CENSUS.GOV

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Spread the word: The 2020 Census is here.

Newsletters, blogs, and emails are great ways to share information with your audience. Below are a few sample messages that you can drop into your communications to encourage your community to respond to the 2020 Census today. **These messages should only be shared from mid-March through the end of April 2020.**

The 2020 Census is here! The census impacts funding decisions for things like infrastructure, health care, education, and more. Respond today at [2020CENSUS.GOV](https://2020census.gov).

###

Count everyone in your home on the 2020 Census. That includes babies, young children, foster children, and nonrelatives who live with you. The census will shape the future for communities across the nation. Respond today at [2020CENSUS.GOV](https://2020census.gov).

###

Respond to the 2020 Census today to help make sure your community is accurately funded and represented for the next 10 years. Learn more and complete your form at [2020CENSUS.GOV](https://2020census.gov).

###

Respond to the 2020 Census today to help make sure communities across the country are accurately funded and represented for the next 10 years. Learn more and complete your form at [2020CENSUS.GOV](https://2020census.gov).

###

Respond to the 2020 Census online, by phone, or by mail today. Regardless of how you choose to respond, your information will be kept confidential and can only be used to produce statistics. Your responses cannot be used against you in any way. Learn more at [2020CENSUS.GOV](https://2020census.gov).

For more information, visit:

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Sample messages for partners.

Newsletters, blogs, social media, and emails are great ways to share information with your audience. Below are a few sample messages that you can drop into your communications to tell your community about the importance of the 2020 Census. These messages are intended to inform the audience about the census and should be used prior to April 1, 2020.

General messages.

The 2020 Census is fast approaching. Data collected in the census will inform the distribution of more than \$675 billion in federal funds to states and communities each year for things like infrastructure, health care, and food assistance. It's important that we all respond to shape the future of our communities. Learn more at 2020CENSUS.GOV.

###

Be sure to count everyone who lives in your home on your 2020 Census form. This includes babies and young children, who are often missed in the census. Not counting newborn babies and children impacts support for programs such as children's health insurance, hospitals, child care, food assistance, schools, and early childhood development. It is important to count all the babies and children in your home, even if they aren't related to you or are only staying with you temporarily. Learn more at 2020CENSUS.GOV.

###

Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics. They cannot be used against you by any government agency or court in any way—not by the FBI, DHS, or ICE. Learn more at 2020CENSUS.GOV.

###

Message for renters.

Beginning in mid-March 2020, you can respond to the census online, by phone, or by mail. Be sure to count everyone living or staying in your home, including newborn babies and young children, even if they aren't related to you or are only staying with you temporarily. No matter how you respond, your personal information is confidential, is protected by law, and can never be used to identify you. It can never be shared with law enforcement agencies or your property manager. Learn more at 2020CENSUS.GOV.

For more information, visit:

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Messages for college students.

The 2020 Census will influence community funding and congressional representation. Responding to the census is your chance to impact programs like Pell Grants, health care services, food assistance, and more for the next decade. Shape the future by responding to the 2020 Census. Learn more at 2020CENSUS.GOV.

###

If you live in off-campus housing that is not owned, leased, or managed by your college or university, you can respond online, by phone, or by mail beginning in mid-March 2020. You should count yourself at your off-campus address, even if you stay somewhere else during school breaks. Learn more at 2020CENSUS.GOV.

###

If you live in on-campus student housing or in another student housing facility that is owned, leased, or managed by your college or university, census takers will work with student housing officials to ensure that you are counted. You may be asked to complete an individual census form. Learn more at 2020CENSUS.GOV.

###

Message for group housing residents.

If you live in a group facility, like military barracks or shelters, census takers will work with a representative from your building to make sure you are counted where you live and sleep most of the time. They may ask you to complete an individual census form. Learn more at 2020CENSUS.GOV.

###

Message for faith-based audiences.

Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics, which help determine federal funding for things like food assistance, health care services, and Pell Grants. They cannot be used against you by any government agency or court in any way—not by the FBI, DHS, or ICE. The U.S. Census Bureau asks about race and ethnicity in the decennial census, but it does not collect information about religious affiliation. U.S. law prohibits the Census Bureau from requiring anyone to disclose their religious affiliation. Learn more at 2020CENSUS.GOV.

For more information, visit:

2020CENSUS.GOV

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2020 Census Short Messaging for State Complete Count Commissions (SCCCs) and Complete Count Committees (CCCs)

As a member of an SCCC or CCC, you're a leader in your community. To engage your partners and the public, you can use and distribute short messages to promote the 2020 Census and its benefits to your state or community. Encourage partners to include a blurb on utility bills, lottery tickets, store receipts, or any other public-facing materials. You can use or tailor the examples below—some are educational, and some are motivational. Be creative!

Bills (utilities, doctors, clinics, etc.)

Invest in your health. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

Have a say in your services. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

- ☒ Pay your bills.
- ☐ Complete your census form.

A few minutes will pay off for the next 10 years. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

Shape your community. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

Shape your parks, your health care, and your community. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

Connect with us @uscensusbureau
For more information: **2020CENSUS.GOV**

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Store receipts

Shape future business investments. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

Shape our plans for future stores. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

Support small businesses. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

Lottery tickets

Shape your future. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

Shape the distribution of \$675,000,000,000 in annual public funding. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

Shape your schools. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

Shape the numbers. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

Miscellaneous (gas pumps, restaurant menus, etc.)

Invest in our roads. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

###

Shape your future and your family's future. Participate in the 2020 Census. Visit **2020CENSUS.GOV** to learn more.

Connect with us @uscensusbureau
For more information: **2020CENSUS.GOV**

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The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa **via teleconference** through the Road Commission offices in Honor, Michigan on Thursday, April 23, 2020 at 9:47 a.m.

Present:

Chairman Bob Rosa	Manager Matt Skeels
Vice-Chairman James Bowers	Clerk Jennifer Kolinske
Member Ted Mick	

The agenda was accepted as presented.

The April 9, 2020 minutes were accepted as presented.

Motion by Commissioner Mick and supported by Commissioner Bowers to pay bills #47028 to #47086 in the amount of \$176,823.74 and to pay Payroll #8, #8a and #8b in the amount of \$71,567.31. Roll Call: Commissioner Rosa - Aye; Commissioner Bowers - Aye; and Commissioner Mick-Aye, Nays: None. Motion carried.

Cash Summary: Clerk Kolinske presented the Cash Summary.

Work Summary:

Mike Johnson-Shop Foreman/Facility Manager – N/A

Scott Fasel-Superintendent – Elmer's to begin on Homestead Road paving project on April 27, 2020. We have full crew back working.

Matt Skeels-Manager – Working on staying on top of the latest developments with COVID-19. Our local health department has been an excellent resource for this.

Standing guest: Gary Sauer, County Commissioner – Currently, health department is holding meetings to update our county once per week. Lakeshore trails, campgrounds and museums are all closed and don't anticipate re-opening until July 2020. Area schools have been granted permission to open early this fall. This might help with the lost time this spring. Frankfort City Hall is closed for 14 days after a possible exposure case.

Public Input: N/A

Items Before the Board:

Material Bid Awards – 22A & 23A Aggregate - Motion by Commissioner Rosa and supported by Commissioner Bowers to approve the bid received from AI's Aggregate for 5,000 cubic yards of 22A and 5,000 cubic yards of 23A with the condition that the bid specifications for the gravel must be met the first time tested or the board will reject the gravel and reserves the right to use Elmer's as a back-up bidder. Roll Call: Commissioner Rosa - Aye; Commissioner Bowers - Aye; and Commissioner Mick-Aye, Nays: None. Motion carried.

Correspondence/Information/Discussion:

Update on COVID-19 (Corona Virus) Regarding Staffing – We are back to working with a full crew and administrative staff. Crew is split in three groups for orders to help with social distancing. New fuel station procedures are in place for our staff as well as anyone who pumps fuel from our tanks. We have ordered a sanitization mister like the one Benzie Bus has. It is currently on back-order. Kalkaska County Road Commission had a positive COVID-19 case recently.

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Public Input: N/A

Board Round Table: Manager Skeels stated that the National Parks were requesting we close roads to the parks since they are closed, we told them we were unable to do that. The only road closure we currently have now is at Aral Road due to a flooding issue. Elmer's is trucking down Covey Road for back fill for the US-31 project. We have been assured that any damage done to the road will be repaired once they are done with the project. Lastly, Manager Skeels informed the board that the latest drawing for potential building renovations/modifications is complete and that he will e-mail it out to all the board members.

Meeting Adjourned at 10:32 a.m.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk

3

"Menominee County – Where the Best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2020-16

RESOLUTION IN RESPONSE TO EXECUTIVE ORDER 2020-77

WHEREAS, on May 7, 2020, Governor Whitmer issued Executive Order 2020-77, which extended the duration of the "Stay-At-Home" order to May 28, 2020; and

WHEREAS, the Menominee County Board of Commissioners perceive that certain restrictions in the executive order violate the civil liberties of Michigan residents that are protected by the United States Constitution and the Constitution of the State of Michigan of 1963; and

WHEREAS, the Menominee County Board of Commissioners acknowledge that the COVID-19 virus has caused an unprecedented time in our history; however, even in the time of crisis the basic civil liberties and foundations of our society must be preserved with common sense legislative action; and

WHEREAS, Benjamin Franklin (1706-1790) stated "Any society that is willing to give up liberty for temporary security deserve neither and lose both"; and

WHEREAS, Executive Order 2020-77 continues to take a "one size fits all" approach to COVID-19 in the State of Michigan; however, as has been seen time and time again, what works for the Lansing, Detroit, and other metropolitan areas does not necessarily translate into good public policy for the Upper Peninsula; and

WHEREAS, the Menominee County Board of Commissioners believe all businesses are "essential" because they provide for the livelihood of their employees, and the financial hardship to those that are laid off is substantial; and

WHEREAS, unemployment claims in Menominee County have increased 356% since the end of February 2020 due to the mandatory closing of many businesses that have been deemed "non-essential"; and

WHEREAS, the Menominee County Board of Commissioners believe that the State needs to allow businesses that can operate safely to reopen to mitigate the devastation that COVID-19 has already had on our economy and allow the residents of Menominee County to return to work; and

WHEREAS, the response to the COVID-19 virus must be balanced as not to make the collateral impacts more devastating and punitive than the virus itself; and

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BENZIE COUNTY CLERK
BEULAH, MI 49617

WHEREAS, the Menominee County Board of Commissioners support common sense approaches to combat the COVID-19 virus, such as: following social distancing recommendations, health screenings for employees and customers, promoting healthy hygienic practices, and encouraging individuals that are considered high risk to continue to self-quarantine and adhere to the strictest recommendations established by the Centers for Disease Control.

NOW, THEREFORE, BE IT RESOLVED, that the Menominee County Board of Commissioners call upon Governor Whitmer and the State of Michigan Legislature to immediately re-evaluate Executive Order 2020-77 to ensure the civil liberties of Michigan residents are not infringed; and

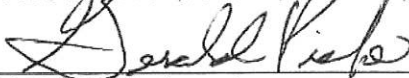
BE IT FURTHER RESOLVED, that the Menominee County Board of Commissioners call upon Governor Whitmer and the State of Michigan Legislature to immediately consider relaxing some restrictions allowing more people to return to their jobs; and

BE IT FURTHER RESOLVED, that the Menominee County Board of Commissioners call upon Governor Whitmer and the State of Michigan Legislature to end their unilateral, one size fits all approach, and to work with county and local governments in the fight against COVID-19 to ensure that measures put in place make sense for our communities; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Governor Whitmer, Senator Ed McBroom, Representative Beau LaFave, the Michigan Association of Counties, and to the Clerk of each County in the State of Michigan.

Roll call vote: AYES: 6 NAYS: 3

RESOLUTION DECLARED ADOPTED.




Gerald Piche, Chairman

5/14/2020
Date

STATE OF MICHIGAN)
) ss.
COUNTY OF MENOMINEE)

I hereby certify that the foregoing is a true and complete copy of **Resolution 2020-16** adopted by the County Board of Commissioners at a regular meeting held on **May 12, 2020**, and I further certify that the public notice of such meeting was given as provided by law.



Marc Kleiman, Menominee County Clerk

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**TUSCOLA COUNTY BOARD OF COMMISSIONERS
TUSCOLA COUNTY, MICHIGAN
RESOLUTION NUMBER: 2020-04**

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, held electronically via Google Hangouts in compliance with EO 2020-75 and EO 2020-77 on the 14th day of May, 2020 with the meeting called to order at 8:00 a.m.

Present: Thomas Young, Thomas Bardwell, Kim Vaughan, Mark Jensen,
Daniel Grimshaw

Absent: None

The following resolution was offered by Grimshaw, seconded by Vaughan:

**COUNTY RESOLUTION 2020-04
MOVE TUSCOLA COUNTY FORWARD**

Whereas, Under the Emergency Management Act, 1976 PA 390, the Governor may declare a state of disaster and a state of emergency for the reasons specified therein; and

Whereas, A state of disaster or state of emergency declared under the Emergency Management Act continues until the Governor finds that the threat or danger has passed, the disaster or emergency has been dealt with to the extent that disaster or emergency conditions no longer exist, or until the declared state of disaster or emergency has been in effect for 28 days; and

Whereas, After 28 days, the Governor shall issue an executive order or proclamation declaring the state of disaster or emergency terminated, unless a request by the Governor for an extension of the state of disaster or emergency for a specific number of days is approved by resolution of both houses of the Legislature; and

Whereas, An executive order or proclamation declaring the state of disaster or emergency shall indicate the area or areas threatened, the conditions causing the emergency, and the conditions permitting the termination of the state of emergency; and

Whereas, On March 10, 2020, Governor Whitmer issued Executive Order 2020-4 declaring a state of emergency across the entire state of Michigan to address the COVID-19 pandemic; and

Whereas, On April 1, 2020, Governor Whitmer issued Executive Order 2020-33 to replace Executive Order 2020-4 and expand the initial March 10, 2020, declaration to include a state of disaster related to the COVID-19 pandemic through April 30, 2020; and

Whereas, Executive Order 2020-33 states the state of emergency and the state of disaster will terminate when emergency and disaster conditions no longer exist and appropriate programs have been implemented to recover from any effects of the statewide emergency and disaster, consistent with the legal authorities upon which the declaration is based and any limits imposed by those authorities, including Section 3 of the Emergency Management Act, 1976 PA 390, MCL 30.403; and

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MAY 20 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Whereas, On April 1, 2020, Governor Whitmer requested that the Legislature pass a concurrent resolution extending the state of emergency and state of disaster statewide across Michigan through April 30, 2020; and

Whereas, On April 7, 2020, the Legislature passed Senate Concurrent Resolution No. 24 authorizing Executive Order 2020-33 through April 30, 2020; and

Whereas, On April 27, 2020, Governor Whitmer requested that the Legislature pass a concurrent resolution extending the state of emergency and state of disaster statewide across Michigan through May 28, 2020; and

Whereas, The Legislature did not extend the state of emergency beyond April 30, 2020 as required under law; and

Whereas, Governor Whitmer did not provide scientific data to justify the state of emergency being declared equally across all 83 counties of the state of Michigan; and

Whereas, The Governor's executive orders placed arbitrary and inconsistent restrictions, without reasonable scientific justification, on some businesses, but not on others, and on particular activities of a person, sometimes resulting in oppressive consequences, regardless of efforts by a business or a person to implement national guidelines for safe social distancing that can combat the spread of COVID-19; and

Whereas, The Governor's executive orders placed arbitrary and inconsistent restrictions, without reasonable scientific justification, on individual's rights to associate, assemble, worship, and travel, including but not limited to the ability of a person to assemble for worship or see family members outside of a person's household, regardless of efforts taken to implement national guidelines for safe social distancing that can combat the spread of COVID-19 and without considering if a person has recovered from COVID-19; and

Whereas, The Governor's executive orders have prohibited hospitals, clinics and other medical professionals from conducting elective medical procedures that people need, including preventative care, even in cases where hospitals and medical professionals have the capacity to safely do so; and

Whereas, COVID-19 has impacted population groups differently, with some high-risk persons that are older or have underlying health conditions being more vulnerable and other low-risk persons able to safely participate in activities by implementing national guidelines for safe social distancing or if they have recovered from COVID-19; and

Whereas, COVID-19 has impacted areas and regions of the state differently with some counties being able to effectively contain the spread of COVID-19, including Tuscola County, by following national guidelines for safe social distancing; now, therefore, be it

Resolved by the Tuscola County Board of Commissioners, That we demand that the Governor compile and make available within three days from the date of this concurrent resolution, in a manner easily accessible by the public, detailed data, summarized by county, on:

1. The daily number of available hospital related beds occupied by all patients since January 1, 2020, segregated by in-patient beds, negative airflow beds, and intensive care unit (ICU) beds.

2. The daily number of available hospital related beds occupied by verified COVID-19 patients since January 1, 2020, segregated by in-patient beds, negative airflow beds, and ICU beds.
3. The daily number of emergency room visits in total and the daily number of emergency room visits by patients testing positive for COVID-19 since January 1, 2020.
4. The daily number of verified COVID-19 hospitalizations and verified COVID-19 deaths that are related to retirement or nursing homes since January 1, 2020.
5. The daily number of verified COVID-19 hospitalizations and verified COVID-19 deaths of individuals, who have had other pre-existing or underlying health conditions, since January 1, 2020, with a segregation of those health conditions and a breakout of verified COVID-19 hospitalizations and verified COVID-19 deaths by age, gender, and race.
6. The daily number of ventilators available and daily inventories of hospital Personal Protection Equipment since April 9, 2020.
7. The number of medical professionals that have been furloughed, had work hours reduced, or received a cut in pay since March 10, 2020.

; And be it further

Resolved, That we request local health departments, local health organizations and local hospitals provide the above data specific to Tuscola County and make it available to the public; and be it further

Resolved, That we demand that all data related to emergency room visits, hospitalizations, and deaths related to COVID-19 patients be verified and confirmed to be COVID-19 positive patients, and the date of emergency visit, hospitalization, or death be recorded as the actual date of occurrence, not the date of any data adjustments being made subsequently; and be it further

Resolved, That we encourage the people of Tuscola County to continue to follow national guidelines for safe social distancing and the County continues to take specific measures to protect the population most at risk, including those residing in nursing homes and retirement facilities; and be it further

Resolved, That we encourage businesses in Tuscola County to determine the best approach to implement national guidelines for safe social distancing as they begin to open up and move Michigan forward without the Legislature extending the state of emergency and without the declaration of a statewide declaration of disaster; and be it further

Resolved, That we encourage hospitals, clinics and medical professionals in Tuscola County to provide elective procedures and preventative care where it is deemed appropriate based on staffing capacity, hospital capacity and availability of personal protective equipment (PPE) and as medical professionals in those facilities determine the best approach to implement national guidelines for safe social distancing; and be it further

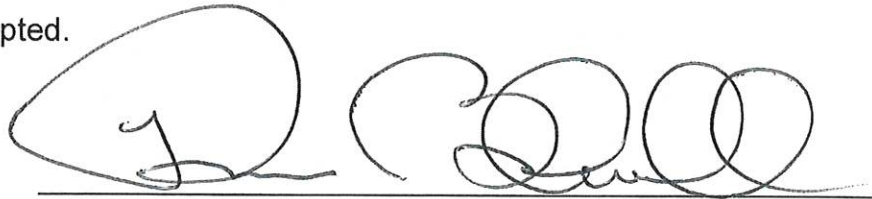
Resolved, That copies of this resolution be transmitted to local governmental agencies.

Roll Call Vote:

Ayes: Grimshaw, Young, Vaughan, Jensen, Bardwell

Nays: None

Resolution declared adopted.

A handwritten signature in black ink, consisting of a large, stylized 'T' followed by several loops and a long horizontal stroke.

Thomas Bardwell

Chairman of the Tuscola County Board of Commissioners

I, the undersigned, Clerk of Tuscola County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at its Regular Meeting held on May 14, 2020.

A handwritten signature in blue ink, featuring a stylized 'J' and 'F' with a long horizontal stroke.

Jodi Fetting, Tuscola County Clerk

Clerk to the Tuscola County Board of Commissioners

Benzie Transportation Authority - April 2020 Statement of Activities

	April 2020		Oct - April 2020		2020		April 2019		April 2019		Oct-April 2019	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Income												
40100 · Passenger/Contract Fares	1,680.47	13,000.00	74,425.00	93,000.00	160,762.00	13,564.48	11,500.00	13,564.48	11,500.00	79,726.96	79,726.96	
40615 · Advertising Income	325.00	975.00	5,375.00	5,025.00	10,000.00	225.00	850.00	225.00	850.00	3,075.00	3,075.00	
40710 · Sale of Maintenance Services	301.89	1,655.00	3,421.13	10,725.00	19,000.00	1,273.38	2,000.00	1,273.38	2,000.00	1,273.38	1,273.38	
40760 · Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,100.00	5,100.00	
40810 · Donations	100.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
40800 · Taxes Levied Directly for/by TA	37,147.84	63,126.85	642,352.29	643,126.85	643,126.00	51,454.31	38,123.00	51,454.31	38,123.00	623,646.47	623,646.47	
41101 · State Operating Assistance	53,016.00	53,016.00	371,112.00	371,112.00	638,286.00	53,011.00	53,011.00	53,011.00	53,011.00	371,077.00	371,077.00	
41301 · Section 5311	0.00	0.00	294,829.56	155,626.00	311,252.00	0.00	0.00	0.00	0.00	116,886.68	116,886.68	
41398 · RTAP	0.00	300.00	690.92	700.00	5,500.00	0.00	1,000.00	0.00	1,000.00	1,118.94	1,118.94	
41400 · Interest Income/Other Revenue	160.05	300.00	3,201.53	2,625.00	4,000.00	800.22	200.00	800.22	200.00	3,801.93	3,801.93	
Total Income	92,731.25	132,372.85	1,395,507.43	1,281,939.85	1,791,926.00	120,328.39	106,684.00	120,328.39	106,684.00	1,205,706.36	1,205,706.36	
Expense												
50101 · Operators, Salaries and Wages	69,559.50	82,394.00	564,200.17	617,560.00	1,070,725.00	81,547.42	81,450.00	81,547.42	81,450.00	559,998.07	559,998.07	
50209 · 457 Co-Match	720.00	830.00	6,080.00	6,320.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
50200 · Fringe Benefits	20,472.19	19,463.00	136,863.25	161,058.00	281,932.00	21,194.75	19,623.00	21,194.75	19,623.00	144,635.22	144,635.22	
50310 · Board Compensation	40.00	160.00	2,590.00	1,680.00	2,000.00	80.00	280.00	80.00	280.00	400.00	400.00	
50399 · Service Expense	4,037.58	6,667.00	70,241.88	64,296.00	98,000.00	7,755.84	8,240.00	7,755.84	8,240.00	66,752.35	66,752.35	
50401 · Fuel and Lubricants	-32,941.87	9,100.00	20,181.05	64,425.00	113,000.00	10,530.57	8,500.00	10,530.57	8,500.00	69,449.04	69,449.04	
50402 · Tires and Tubes	0.00	4,450.00	3,176.24	12,500.00	12,500.00	0.00	0.00	0.00	0.00	9,357.48	9,357.48	
50404 · Major Purchase	0.00	500.00	3,659.49	2,980.00	3,500.00	0.00	0.00	0.00	0.00	3,500.00	3,500.00	
50405 · Office Supplies	299.17	795.00	4,752.64	5,810.00	9,000.00	310.22	630.00	310.22	630.00	5,826.68	5,826.68	
50406 · Parts Revenue Vehicles	3,501.08	1,750.00	14,901.56	13,500.00	22,000.00	1,120.16	1,600.00	1,120.16	1,600.00	12,747.98	12,747.98	
50407 · Parts for Non Revenue Vehicles	0.00	100.00	0.00	500.00	1,000.00	0.00	90.00	0.00	90.00	60.46	60.46	
50499 · Materials and Supplies	2,100.85	2,246.00	19,855.30	18,222.00	26,519.00	4,392.68	2,172.00	4,392.68	2,172.00	18,058.52	18,058.52	
50500 · Utilities	3,614.99	3,855.00	27,370.01	29,260.00	45,820.00	3,493.93	4,155.00	3,493.93	4,155.00	30,114.54	30,114.54	
50603 · Insurance	0.00	0.00	13,102.75	30,280.00	30,280.00	0.00	0.00	0.00	0.00	15,734.75	15,734.75	
50700 · Taxes and Fees	-200.53	400.00	998.14	768.00	1,400.00	518.58	250.00	518.58	250.00	884.69	884.69	
Un-employment	13,676.00	0.00	20,870.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
50902 · Travel, Meetings & Training	0.00	750.00	4,155.99	5,850.00	14,500.00	1,143.36	500.00	1,143.36	500.00	6,202.48	6,202.48	
50903 · Association Dues and Subscript	27.89	35.00	4,213.09	3,815.00	6,000.00	27.54	300.00	27.54	300.00	4,548.63	4,548.63	
51205 · Sharp Copier/Dispatch Lease	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00	415.60	415.60	
57402 · Ineligible RTAP	0.00	300.00	1,746.90	700.00	5,500.00	426.50	1,000.00	426.50	1,000.00	1,620.44	1,620.44	
Total Expense	84,906.95	133,795.00	918,958.46	1,039,524.00	1,753,876.00	132,541.55	129,040.00	132,541.55	129,040.00	950,306.93	950,306.93	
	7,824.40	-1,422.15	476,548.97	242,415.85	38,250.00	-12,213.16	-22,356.00	-12,213.16	-22,356.00	255,399.43	255,399.43	

Honor Bank Checking \$14,238.62
Honor Bank - Money Mkt \$484,572.97
MichiganClass - liquid asset security system \$100,286.80
Total \$599,098.39

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

5