

# BENZIE COUNTY BOARD OF COMMISSIONERS

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448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671  
[www.benzieco.net](http://www.benzieco.net)

## MEETING AGENDA JULY 28, 2020

**Meeting will be held via teleconferencing**  
**Call: 701-802-5100; Access Code: 795797#**

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m.      CALL TO ORDER  
                    ROLL CALL  
                    INVOCATION AND PLEDGE OF ALLEGIANCE  
                    APPROVAL OF AGENDA  
                    APPROVAL OF MINUTES – 7/14/2020; 7/16/2020 Special Mtg  
                    PUBLIC INPUT  
                    **PUBLIC HEARING – Property Purchase**  
                    ELECTED OFFICIALS & DEPT HEAD COMMENTS  
                    ACTION ITEMS – 4 – Protests of Address Assignment; Authorization to Pay 2017  
                    Property taxes for 10-02-021-016-00  
                    COVID-19 –  
                    COMMISSIONER REPORTS –  
                    COUNTY ADMINISTRATOR’S REPORT –  
                    FINANCE – Approval of Bills  
                    COMMITTEE OF THE WHOLE – 7/14/2020 Consent  
                    COMMITTEE APPOINTMENTS – BVTMC  
                    UNFINISHED BUSINESS  
                    NEW BUSINESS –  
10:00            Matt McCauley, Networks Northwest Annual Report  
10:15  
10:30  
  
                    PRESENTATION OF CORRESPONDENCE  
                    PUBLIC COMMENT  
                    ADJOURNMENT

### Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK  
448 COURT PLACE  
BEULAH MI 49617  
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

## PUBLIC INPUT

**Purpose:** The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

**Speaking Time:** Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes  
Individual Presentations – 3 minutes

**Board Response:** Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

### Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships) .....	231-920-5028
District	III – Linda Farrell (Crystal Lake, Frankfort) .....	231-882-6620
District	IV – Rhonda Nye (Benzonia).....	231-510-8804
District	V – Sherry Taylor (Homestead).....	231-882-5452
District	VI - Evan Warsecke (Colfax, Inland) .....	231-275-3375
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon) .....	231-651-0647

## THE BENZIE COUNTY BOARD OF COMMISSIONERS

July 14, 2020

The Benzie County Board of Commissioners met in a regular session on Tuesday, July 14, 2020 in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

### **Agenda:**

Motion by Jeannot, seconded by Warsecke, to approve the agenda as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

### **Minutes:**

Motion by Jeannot, seconded by Nye, to approve the regular session minutes of July 23, 2020 as amended on page 3. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

9:08 a.m. Public Input

Annie Browning, Benzonia Township, stated that she attended the Village of Honor meeting and the former President of the Village came without a mask; the police were called, and eventually he was allowed to remain at the meeting without a mask, she left because she felt unsafe. How do we proceed – am I not allowed to attend a public meeting.

9:10 a.m. Public Input Closed

### **ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS**

Rebecca Hubers, provided a 911 written report and stated that reimbursement was received from Benzonia Township as reimbursement for the docking station. Regarding Emergency Management, Susan and she just submitted for public assistance reimbursement to FEMA for payroll & PPE related to COVID. There are a lot of different sources, but we cannot double-dip so we need to be careful. She is looking at space needs for 911 and Emergency Management – there was talk at one time of moving those offices to the basement of the Sheriff Dept. Regarding the submissions, we are screening and only submitting for what they allow; if we submit everything, it will drag the reimbursements down.

### **ACTION ITEMS**

Betsie Valley Trail MOU: Motion by Sauer, seconded by Warsecke, to accept the Michigan DNR Memorandum of Understanding for the Recreation Improvement Fund with the Betsie Valley Trail Management Council in the amount of \$9,000.00 as presented, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

Legal Services Contract: Motion by Jeannot, seconded by Sauer, to approve the general legal services contract with Cohl, Stoker and Toskey with an amendment to include ...sexual orientation and gender identity or expression, after discussions with the law firm and authorizing the chair to

## COMMISSIONERS

Page 2 of 5

July 14, 2020

sign. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke  
Nays: None Motion carried.

2020-022 BA Functions: Motion by Jeannot, seconded by Sauer, to approve Resolution 2020-022 authorizing the Building Authority to perform all required functions to finalize the Maples Medical Care Facility generator re-wiring and other outstanding projects, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

CST Legal Opinion re Maples Operating Millage: Motion by Nye, seconded by Sauer, to authorize the attorney/client document received from Cohl Stoker & Toskey dated July 6, 2020 be made public regarding the Benzie County Maples Medical Care Facility Operating Millage. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

**COVID-19**: Lisa Peacock, Health Officer, reported that we have been focusing a lot on the increase in cases – mostly related to travel in and out of the area and young people in their 20s mostly at gatherings. Since June 25 we have increased another 30 cases and we have been working a lot on contact tracing with each new case. We have been working with the schools on a roadmap to school, we are in Phase 5 and hope to start school in Phase 5. Executive Order 2020-145 enhanced the employer/employee rules; and 2020-147 strengthens the mask requirements. An earlier Order required nursing homes to do testing.

9:55 a.m. Break

10:01 a.m. Reconvene

Richard Taylor, President of the Board of Directors of the Friends of Point Betsie Lighthouse, updated the board on the status of the repairs needed, the Point Betsie seawall and apron is crumbling; it was completed by Luedtke in 1940s; this is an incredible asset to the county, region and state; and we are lucky it is ours; Benzie County owns it and the Friends run it; last year we had 30,000 visitors. Saving the lighthouse is urgent and it is time to fix the problem. The Friends Group has worked independently for the county since the lighthouse has been open. The current situation is getting larger than any envisioned – the friends of the county. We are asking you to enroll in this process by gathering people to discuss the matter. Kurt Luedtke's estimate last year was in the \$950,000 range. We set about for a capital campaign and raised \$1.4 million. Baird (engineering study) has now estimated between \$5.7 - \$9.4 million range. The solution would be to assemble a consortium of a larger group to help solve this problem and tackle this battle.

Comm Jeannot asked: What role for the Board of Commissioners? Benevolent role of co-hosting; some participation of the county – cooperation, organizing, as we try and tackle a job to large for the county or the friends.

Comm Sauer asked what type of commitment have you received from Tim Irvin? Had one conversation; no specific role has been determined.

## COMMISSIONER REPORTS

Comm Jeannot provided a written report (attached) and reported that on July 2 he attended the Lake Township; July 7 – Budget discussions; July 8 – Friends of Point Betsie remains closed this year;



## **COMMISSIONERS**

**Page 3 of 5**

**July 14, 2020**

July 9 – Maples met with chair to discuss document of understanding; July 13 – Almira Township; Building Authority meets July 15 @ 10 a.m.

Comm Farrell provided a written report (attached) and reported that on July 6 she attended the Substance Use Disorder (SUD) Oversight Board; July 7 – Budget review meeting; July 13 – Frankfort School Board – they are busy writing the plan to reopen schools; Crystal Lake Township tonight.

Comm Nye reported that on July 2 she attended the Ad Hoc Headlee restoration committee; July 6 – Village of Benzonia and they adopted three ordinances, they held a Special Meeting for a moratorium to extend until July 22 for the new ordinances to take effect; July 8 – Benzonia Township -- discussed Memorial Park having a water issue that is being addressed; July 8 the Village of Beulah meeting where there is an issue with the property line at Papano's, the superintendent resigned so that leaves one person working, the detours down Lake and Benzie Streets are dangerous, they are filing a Notice of Intent to apply to EGLE for a Non Source Point Grant for Stormwater Runoff and E-coli, the Beulah Art Fair is happening on August 1, also the Crystal Lake team marathon; July 9 attended Centra Wellness Board meeting; July 27 meeting at P/R will have presentation from Sarah Kirk regarding handicap accessible carry-in access site – several groups will be invited to attend as well.

Comm Taylor reported that at the LPT meeting it was mentioned that several events have been cancelled, including the Ironman; Homestead Township Trustee has resigned; the Clerk is busy with AV ballots; attended our budget meeting with all of you; she attended the July 9 CARES Act webinar; Village of Honor meeting – was there when there was an incident with Mr. Rodzik, deputy was called and he was allowed to remain, the officer stayed as well.

Comm Warsecke provided a written report (attached) and reported on Solid Waste on June 24; July 2 the Headlee Subcommittee met; July 8 the Colfax Township board met; July 13 he attended the Inland Township meeting; July 13 also attended the Benzie School Board meeting.

Comm Sauer reported that the Road Commission is going to repair the Quonset buildings. The Maples voted to give hazard pay to all employees and they have received \$436,310 in COVID cash to date; as of today, they have 142 days cash on hand. Joyfield Township is going to receive \$1,500 in COVID cash for election safety. Blaine Township as well. Frankfort is talking about making their fire chief full time, along with 3-4 employees. They are setting a Public Hearing on September 3 regarding short-term rentals. Chair of the Betsie Valley Trail has resigned. Attended the CARES webinar. Attended the Village of Thompsonville meeting on July 13.

Comm Roelofs reported that he attended the Headlee reset meeting and they will meet one more time; attended the budget meetings; Veterans Affairs – they have received the recognition granite piece for the Grand Traverse Band as a thank you to their commitment to the Benzie County Veterans Affairs and will lay it tomorrow morning; will attend Village of Lake Ann tonight.

## **COUNTY ADMINISTRATOR'S REPORT**

Mr. Deisch provided a written report (attached); Headlee Reset Committee will meet later today; have received a response to Mr. Nordfjord regarding the CST contract mentioned earlier today.

## **COMMISSIONERS**

**Page 4 of 5**

**July 14, 2020**

Motion by Jeannot, seconded by Sauer, to rescind the prior motion to approve the Cohl Stoker Toskey contract with an amendment regarding sexual orientation and gender identity or expression. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Sauer, to approve the Cohl Stroker Toskey contract as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

## **FINANCE**

Bills: Motion by Warsecke, seconded by Sauer, to approve payment of the bills from June 24, 2020 thru July 14, 2020 in the amount of \$388,257.88, as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, spoke regarding foreclosure – June 29 there were 13 foreclosures, 5 are clean-up pieces; five 10-acre parcels, 3 of which are wooded; that leaves 2 parcels that either have a structure or debris that needs to be removed before sale. The County Treasurer is still willing to pay for 1/3 of the cost to enclose the 3 main counters.

## **COMMITTEE OF THE WHOLE**

Motion by Jeannot, seconded by Warsecke, to approve item 1 of the June 23, 2020 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Warsecke, to approve item 1 of the July 7, 2020 Committee of the Whole Budget Consent Calendar as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

**COMMITTEE APPOINTMENTS** – Chair Roelofs inquired regarding the interview of Mark Willette-Green – to be scheduled.

**UNFINISHED BUSINESS** – None

**NEW BUSINESS** – None

## **PRESENTATION OF CORRESPONDENCE**

- Benzie Transportation Authority May 2020 financial statement received.
- Eaton County resolution to Declare Racism as a Public Health Crisis received.
- Parks & Recreation minutes of February 24, 2020 received.
- Arenac County resolution regarding Enbridge received.
- Menominee County resolution in Support of the 2020 Upper Peninsula State Fair received.
- Ingham County resolution to Create the Ingham County Racial Equity Taskforce received.
- Tuscola County resolution in Support of Line 5 received.
- Census 2020 updated information received.
- Crystal Lake elevation report for June received.
- Platte Lake elevation report for June received.

## COMMISSIONERS

Page 5 of 5

July 14, 2020

11:33 a.m. Public Input

Annie Browning, Benzonia Township, commented regarding the handicap parking spaces in Beulah and Frankfort Beach and that they are being used by non-handicap individuals – needs to be enforced; also spoke regarding trash and plastic.

Comm Jeannot asked Clerk Olney about the electronic AV Ballots without a signature; she is not aware of actual electronic AV ballots except for MOVE ballots, he could be referring to AV applications. He will check his source and get back to the Clerk.

11:36 a.m. Public Input Closed

Motion by Warsecke, seconded by Sauer, to adjourn at 11:36 a.m. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

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Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

### INDEX

1. Approved the agenda as presented.
2. Approved the regular session minutes of July 23, 2020 as amended on page 3.
3. Accepted the Michigan DNR Memorandum of Understanding for the Recreation Improvement Fund with the Betsie Valley Trail Management Council in the amount of \$9,000.00 as presented, authorizing the chair to sign.
4. Approved the general legal services contract with Cohl, Stoker and Toskey with an amendment to include ...sexual orientation and gender identity or expression, after discussions with the law firm and authorizing the chair to sign.
5. Approved Resolution 2020-022 authorizing the Building Authority to perform all required functions to finalize the Maples Medical Care Facility generator re-wiring and other outstanding projects, authorizing the chair to sign.
6. Authorized the attorney/client document received from Cohl Stoker & Toskey dated July 6, 2020 be made public regarding the Benzie County Maples Medical Care Facility Operating Millage.
7. Rescinded the prior motion to approve the Cohl Stoker Toskey contract with an amendment regarding sexual orientation and gender identity or expression.
8. Approved the Cohl Stroker Toskey contract as presented.
9. Approved payment of the bills from June 24, 2020 thru July 14, 2020 in the amount of \$388,257.88, as presented.
10. Approved item 1 of the June 23, 2020 Committee of the Whole Consent Calendar as presented.
11. Approved item 1 of the July 7, 2020 Committee of the Whole Budget Consent Calendar as presented.





**Art Jeannot**  
**Commissioner Report**  
**July 14, 2020**

- Participated in 5 meetings on behalf of the County since our June 23<sup>rd</sup> meeting.
- **7/2 Lake Township** – Good turnout at the clean-up day despite distancing concerns. Number of absentee ballots for August election have increased compared to previous years.
- **7/7 BOC Budget Discussions** – All Commissioners participated.
- **7/8 Friends of PB Lighthouse** – The attractions at the lighthouse will remain closed for this year. The apartment will continue to be available for rent. The solution for the breakwater wall is an on going discussion. Dick Taylor, Chair, will be making a presentation at this meeting.
- **7/9 Maples** – Met with Scott Harrison, Chair, to discuss document of understanding between the BOC and Maples. This will be an agenda item for this meeting.
- **7/13 Almira Township** – Considering request for hazardous duty pay. I have put Mark Roper in touch with Susan Boyd for update on how and when to qualify.
- **Other** –
  - I have stayed in contact with many of my assigned committees and agencies by phone. The purpose is to share information regarding the current situation (COVID-19) and determine if the BOC needs to act on any issues on the group's behalf.
  - Building Authority meeting will be July 15<sup>th</sup> at 10am. We will be discussing a resolution at this meeting as a result of re-funding the bond for the Maples project.

July 14, 2020  
Commissioner's Report to BOC  
Linda Farrell  
District #3

I have attended 3 meetings on the behalf of Benzie County since our June 23rd meeting:

July 6 - SUD (Substance Use Disorder) Oversight Board

- We approved numerous PA2 Funds Use requests, including funds for a CWN MAT (Medication Assisted Treatment) clinics in Benzie and Manistee Counties which serve up to 100 people in both counties. Benzie County will receive \$5,960; Manistee \$94,892. The money is apportioned based on the number of people served per county.

July 7 - With the other County Commissioners I attended the Budget Review meeting (by phone).

(July 8th - HR meeting was postponed)

July 13 - FEAS School Board

- They are busy writing 3 required Plans for Re-Opening based on five defined phases of district Coronavirus levels/activity.
- They approved several contracts, including for Administrative Units, Superintendent, TBAISD and Centra Wellness
- There was a presentation by Ella Larsen, student from the Interact Club, on the club's plan to have solar panels installed at the school. This included a fundraising plan. Ella was also appointed the Student Representative to the School Board for the 20-21 School year.

July 14 - Tonight is Crystal Lake Township meeting

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DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

District 6  
Commissioner Report  
E. Warsecke

**Solid Waste - 6-24-20**

- Scrap tire grant approved
- Scrap tire collection 7-18 in Thompsonville from 9am - 1pm
- Household hazzardous waste and tires at the road commission 8-15-20 from 9am - 1pm

**Headlee Subcommittee - 7-2-20**

**Budget Meeting 7-7-20**

**Colfax Township 7-8-20**

- Doug Durand presented the Senior Resources report
- Clean up day was a success - 50 yards collected - which is 5 more than last year

**Inland Township 7-13-20**

- 17 fire dept calls for service the previous month
- Planning commission has received the requested info on the gravel pit and the next meeting is 7-20 at 6pm
- The proposed farmers market this Saturday may be cancelled due to lack of vendors
- Annual audit has been completed

**Benzie School Board 7-13-20**

- Update given on the bond proposal - Golf outing fundraiser Sunday at the Crystal Lk Golf course. 5 teams are still needed. They are putting together informational postcards and will be mailing them out to voters.
- The school will be supplying Chromebook computers to HS students for their 4 years.



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission  
From: Mitchell D. Deisch, Administrator *M D Deisch*  
Date: July 8, 2020  
Subject: Administrator Update 7/14/2020 BOC Meeting

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1. **Headlee Restoration** - The full BOC will be discussing the Headlee Restoration process at the Committee of the Whole July 14, 2020 Meeting. Some highlights to date.
  - a. Emails to Township Supervisors regarding the Tax Allocation Board (TAB) sent out.
  - b. Contacted ISD Superintendent Nick Ceglarek regarding a TAB representative. Waiting to hear back from Mr. Ceglarek.
  - c. Reached out to former Howell City Manager Shea Charles regarding participating in a phone conversation with the Headlee Restoration Subcommittee #3, who is responsible for producing educational materials. The City of Howell did a great job laying out their request in 2018. Mr. Charles agreed to participate in a future meeting.
  - d. Discussed with Probate Judge John Mead his role in nominating a Benzie resident.

More discussion will follow with the full BOC at the 7/14/2020 COTW meeting.

2. **Next Budget Meetings** – The next budget meetings are scheduled for Tuesday July 21, 2020 (all day) and Wednesday July 22, 20 (1/2 day, starting at 9:00 am). Incorporated into the draft 20/21 FY budget is a 5% (2.5% Emergency Management & 2.5% 911) increase in wages for Emergency Manager/Central Dispatch Director Rebecca Hubers. Please note that Ms. Hubers did not ask for this to happen. This was a discussion with Chair Bob Roelofs and I in recognition of Ms. Hubers performing multiple duties. Ultimately the BOC will decide on this salary increase during the budgeting process.
3. **Vacation** – Just a reminder I will be on vacation Thursday July 16, 2020 through Sunday July 19, 2020, back in the office Monday July 20, 2020.

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DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



# THE BENZIE COUNTY BOARD OF COMMISSIONERS

July 16, 2020

The Benzie County Board of Commissioners met in a special session on Tuesday, July 16, 2020 in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor

Excused: Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

## Agenda:

Motion by Taylor, seconded by Nye, to approve the agenda as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Exc: Warsecke Nays: None Motion carried.

8:32 a.m. Public Input – None

## Hazard Pay Discussion:

Susan Boyd, Finance Manager, stated that Deena Bosworth from MAC stated that a lot of counties are doing a resolution contingent on approval of reimbursement.

Motion by Sauer, seconded by Nye, to pay Hazard Pay up to \$1,000 for full-time employees that meet the criteria and \$2.00 per hour for First Responder part-time employees that meet the criteria and submit for Hazard Pay Reimbursement. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Motion by Jeannot, seconded by Taylor, to direct administration to apply for Public Safety/Public Health Payroll Reimbursement for the first round to cover April and May, to include Maintenance (Rick and Ken) of 33%. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

9:16 a.m. Public Input

Lori Lautenbach spoke regarding hazard pay.

Public Input Closed

Motion by Sauer, seconded by Jeannot, to adjourn at 9:18 a.m. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

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Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

## INDEX

1. To authorize Hazard Pay up to \$1,000 for full-time employees that meet the criteria and \$2.00 per hour for First Responder part-time employees that meet the criteria and submit for Hazard Pay Reimbursement.
2. To direct administration to apply for Public Safety/Public Health Payroll Reimbursement for the first round to cover April and May, to include Maintenance (Rick and Ken) of 33%.



**Benzie County  
Board of Commissioners  
PUBLIC HEARING**

A public hearing will be held on Tuesday, July 28, 2020 at 9:00 a.m.  
The public hearing will take place during the regular board meeting in the Frank Walterhouse Meeting Room, Government Center, 448 Court Place, Beulah, Michigan.

The purpose of the Public Hearing is to solicit public input for Benzie County's application to the Michigan Natural Resources Trust Fund, Grant #TF-20-0140 in the amount of \$971,500 for the addition of a 9-acre piece of property to the Railroad Point Natural Area.

Minutes are on file in the County Clerk's Office for public inspection.

Dawn Olney  
Benzie County Clerk

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Please Publish July 15, 2020  
Bill Account #43100200

Please provide an Affidavit of Publication to the address below.

Thank you,

Dawn Olney  
Benzie County Clerk  
448 Court Place  
Beulah, MI 49617





# Elected Officials And Department Head Report



**BENZIE SENIOR RESOURCES  
BOARD OF DIRECTORS MEETING  
JULY 15, 2020  
4:30 P.M.  
Agenda**

In lieu of the normal board of directors meeting, we will be using the agency's Conference Calls Service. Please call at 4:30pm on July 15, 2020.

Please call 1-866-809-6529 to access the conference line. Then enter the Conference Guest Code of 3401609 followed by the # key.

Directions to Mute and Unmute during the conference call:

\*6 – INDIVIDUAL LINE MUTE: Chairperson(s)/Conference participants may mute/un-mute their individual line by pressing \*6. This allows all participants to mute the individual line if their telephone does not have a mute feature on it. It is advisable to alert your participants to mute their individual lines when not speaking to ensure maximum clarity on the call.

Call to Order  
Prayer of Invocation  
Pledge of Allegiance  
Roll Call

Approval of the July 15, 2020 Agenda

Approval of Minutes from the previous meeting – June 17, 2020

Public Input – **By Telephone** (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Finance Committee Report - Approval of BSR Financial Statements for June 2020

**Information Items**

- A. Directors Report – June 2020/July 2020
- B. Program/Services Report – June 2020
- C. Board of Commissioners Update

**Action Items**

- 1. Acceptance of a Board Member Resignation & Discussion Regarding the Position of Board President
- 2. Board Resolution of Removing and Adding Signatories on Bank Accounts

**New Business**

- 1. Message/Suggestions for the Appeal Letter
- 2. Discussion regarding the resignation of the Board President and course to take until the Annual Meeting Scheduled in October 2020.

**Old Business**

- 1. Fund Development Committee Update
- 2. BSR/COVID-19 Planning Update

**Public Comment -By Telephone** (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

**Board Round Table Discussion/Evaluation of Meeting**

**Adjourn**

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

**NEXT MEETING** – August 19, 2020 @ 4:30 pm - The Gathering Place Senior Center or Conference Call - Honor, MI 49640

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DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

**BENZIE SENIOR RESOURCES**  
**BOARD OF DIRECTORS MEETING MINUTES**

**June 17, 2020**

Meeting conducted by using Conference Call Unlimited due to the continuation of Governor Witmer's Executive Stay Home Order.

**Call to Order:** Meeting called to order at 4:30 p.m. by Vice Chair, Ron Dykstra,

**Prayer of Invocation:** Led by Al Amstrutz

**Pledge of Allegiance:** All

**Roll Call:** Present- Ron Dykstra, Denise Favreau, Nancy Mullen-Call, Deb Rogers, Al Amstrutz, Leo Hughes, Paul Turner and Ingrid Turner, Rosemary Russell (late 4:40pm). Also present-Doug Durand and Sabra Boyle. Excused: Bev Holbrook. Board of Commissioners Liason, Sherry Taylor was also absent. No public present.

**Approval of Agenda:** Motion by Denise Favreau, supported by Al Amstrutz to approve the agenda of June 17, 2020. Roll call vote: All ayes-Dykstra, Favreau, Mullen-Call, Rogers, Amstrutz, Hughes, P. Turner, I. Turner and Russell. Excused: Holbrook. Motion carried.

**Approval of minutes:** Motion by Deb Rogers, supported by Nancy Mullen-Call to approve the minutes of May 20, 2020. Roll call vote: All ayes-Dykstra, Favreau, Mullen-Call, Rogers, Amstrutz, Hughes, P. Turner, I. Turner and Russell. Excused Holbrook. Motion carried.

No public input.

Finance Committee Update for May 2020 was given by Deb and Doug. Revenues came in lower (-5,238, 3%) than forecasted for May 2020; YTD revenues are up .04% or \$5,332. Expenses for May 2020 decreased by 17.6% or \$26,714. The changes in service related to COVID-19 had an impact on Payroll Expenses, Education/Training, Contractual (late start for Lawn Chore and reinstating the homemaking program over several weeks in May). Volunteer expense is down due to cancellation of the recognition event, and Travel/Mileage/Gas expenses down due to home healthcare aides only going out shopping for clients once a week and decreased number of weekly visits. Year to date, expenses are down by 14% or \$184,411. Overall, we ended May 2020 with a net gain of \$31,554.

Motion by Denise Favreau, supported by Paul Turner to approve the Finance Committee Report for May 2020. Roll call vote: All ayes-Dykstra, Favreau, Mullen-Call, Rogers, Amstrutz, Hughes, P. Turner, I. Turner and Russell. Excused Holbrook. Motion carried.

**INFORMATION ITEMS:**

Directors Report/Program/Services Reports were submitted to the board by Doug.



1. The Payroll Protection Program was extended from 8wks to 24wks; 100% of loan going to payroll for Employees.
2. The Subaru was involved in an accident on U.S. 31.; approximately \$6,800 in damages. Not sure when we will get it back.
3. HDM-5,711 meals were provided to 202 clients, May 2020.
4. Congregate Meals-TGP is closed; however, 657 meals were served through curbside takeout.
5. Dining Out Program-3 customers purchased 10 vouchers, May 2020.
6. Lawn Chore Program started May 12, 2020. Currently 109 clients signed up for service. The program is at capacity.
7. Guardian Medical Monitoring-37 clients receive the service at no cost to them; 7 are currently on waiting list.
8. Benzie Bus Punch Cards-Two clients requested 5 bus passes.
9. MMAPS-6 people were helped by telephone, with their Medicare/Medicaid needs in May.
10. Estate Planning-suspended until further notice
11. Senior Companion Program-suspended until further notice by Catholic Human Service.
12. Foot Care-Office Foot Clinic is suspended until further notice. In-home foot care will be performed only in an emergency; two clients were determined to need this in May.
13. Benzie Senior Dental Program-Still approving applications and giving out vouchers, but dental office has just recently opened back up.
14. Emergency Senior Essential Needs Fund-Assistance was provided to one client for a large tree that threatened to fall on mobile home. Accepting applications.
15. Income Tax-Services were stopped and will not restart per NW Michigan Community Action Agency.
16. TGP Senior Center-Closed until at least through June 30, 2020.
17. In-Home Services, May 2020-Total clients, hours and visits down related to prioritizing clients' needs based on new guidelines from MDHHS on what services are deemed life sustaining. Some clients and families decided to stop in-home care visits to reduce the risks of contacting COVID-19 from the staff coming into their homes.

**Board of Commissioners Update:** None

**ACTION ITEMS:** NONE

**NEW BUSINESS:** Doug presented the Draft for 2021 Budget. Total revenue for FY 2021-\$2,020,825. Total Revenue for FY 2022-\$2,084,505.

**OLD BUSINESS:**

Fund Development Update: Ron reports that a 10am conference meeting will be held 6/19.

- a. Walk-a-Thon: Cancelled. A letter will be sent to people who have been involved in the past. (walkers, businesses). Agency has a list of supporters. Walk-a-thon supporters are different than the appeals letter supporters.
- b. Township Presentations: Doug presented the 2019 Annual Report and updates of services provided during COVID-19 to Inland Twp Board Meeting, June 8<sup>th</sup>. Colfax is scheduled for Wednesday, July 8<sup>th</sup> at 7pm.

No Public Comment

Board Round Table Discussion/Evaluation of Meeting: We are ahead of previous year for HDM; 38,000 meals have been served.

A motion to adjourn was made by Paul Turner, supported by Leo Hughes. Roll call vote: All ayes -Dykstra, Favreau, Mullen-Call, Rogers, Amstrutz, Hughes, P. Turner, I. Turner and Russell. Excused Holbrook. Motion carried. Meeting adjourned at 5:17pm.

Respectfully submitted:

Denise Favreau, Secretary

Board of Directors

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**NEXT MEETING**

**July 15, 2020**

**The Gathering Place Senior Center**

**Honor, MI 49640**

Benzie Senior Resources  
Executive Directors Report  
June 2020 – July 2020

•The Gathering Place is closed through July 31, 2020. I am monitoring the rising number of COVID-19 cases and growing concerned at the risks of re-opening. We have received 144 surveys back so far regarding the re-opening of TGP from the “regular” patrons and their opinions/concerns on returning under a new normal. Only 35% would return without any concerns and we have notice that number is dropping as new positive COVID-19 cases are increasing in our general region and around the state and county. I will have more updates at the board meeting.

•**Nutrition Update:** In order to lessen food insecurity among our seniors, we have delivered 99 Q-Boxes which contains enough shelf-stable foods to make over 20 meals. The delivery of these boxes were focused on other seniors not in the HDM Program because they have received their own supply of shelf-stable food bags throughout April, May and June. Also, we have delivered a total of 212 Fresh Produce Boxes and the availability of these boxes will continue every other week for another 6 weeks. I have also requested to receive an additional 30 commodity boxes to distribute next week.

•In June, we mailed out 161 Senior Project Fresh \$20 coupon booklets. That leaves just 39 booklets left to distribute.

•Working on a Mitigation Plan for implementation of the Foot Care Clinic at the Administration Office.

•Purchased boxed fans for any client that may need one. We assigned a contractor to help install a window air conditioner at no cost to the client.

•I had a Zoom Meeting with Amanda McLaren and Stacy Pasche from Benzonia and Frankfort Libraries on moving forward with the Caregiver Resource Library. I have ordered all the training DVD's and Reading Materials which will be beneficial to informal family caregivers for developing new skills for caring for a loved on. We are looking forward to when we can move this project forward and the next step is to develop a PSA for the community when all the libraries will be open.

•I have an appointment to meet with the County Board of Commissioners regarding the FY'2021 BSR Budget on July 22, 2020

•I submitted 2 grants regarding funding from the CARES ACT. The first proposal is the purchase of 2 cold and 1 hot serving counter tables. This is to change over the way the congregate meals are served from a buffet style to plated meals by staff. The 2<sup>nd</sup> proposal is to update the 4-bathroom doors to automatic doors to assist our patrons with mobility concerns and using assisted mobility devices.

•Presentations to Townships, Villages and other entities has been ongoing and will continue throughout July regarding BSR's 2019 Annual Report and updates on how BSR has responded to COVID-19 pandemic and meeting the needs of the seniors in Benzie County regarding the services we were able to provide, and the safety protocols put in place to limit the potential exposure risks from staff and volunteers.

•I have partnered with University of Maryland to assist them by connecting new HDM participants with the University for a phone interview to assess diet quality, health quality, nutrition risk, other risk factors that are barriers to individuals meeting their food needs, and how COVID-19 has had an effect on all of these factors. One thing that this Coronavirus Pandemic has shown is how vulnerable our at-risk senior population is to food insecurity as they sheltered in place.

## **Volunteer Report**

No new volunteers in the last 30 days.

## **Legislative News**

On June 29<sup>th</sup>, the governor and legislative leaders announced a budget deal to address the current year (FY2020) budget deficit without cutting Medicaid or **AGING FUNDING. This is very good news for the aging network.** Attention will now turn to addressing the FY2021 state budget.

## **Program Report for June 2020**

### **Nutritional Programs**

#### ***Home Delivered Meals***

Home Delivered Meals – 5,281 meals were provided to 211 clients in June 2020.

#### ***Congregate Meals***

The Gathering Place is closed. However, 696 meals were served through our curbside takeout service in June 2020.

### **Other Programs/Services**

**Dining Out Program** – 8 customers purchased 32 vouchers in June 2020.

**Homemaker Program** – 320 service units were provided to 117 clients in June 2020.

**Lawn Chore Program** – 185 mows were provided in June 2020 for 113 clients. **This is an increase of 39% as compared to June 2019. This is largest number of clients we ever have had in this program and number of mows in the month of June.**

**Guardian Medical Monitoring** – Thirty-six clients receive this service at no cost to them. Seven clients are currently on the waiting list.

**Benzie Bus Punch Cards** – One client requested 1 bus passes in June 2020.

**Information & Assistance** - The agency handled 1,054 calls in June 2020 regarding Information and Assistance for services and questions related to older adults. **Up 30% over June 2019.**

**MMAPS** – Four individuals were helped with their Medicare/Medicaid needs in June 2020 by telephone.

**Estate Planning** – Suspended until further notice

**Senior Companion Program** – Program is suspended until further notice by Catholic Human Service.

**Foot Care** – Office Foot Clinic is suspended until further notice. In-home foot care services will be performed only in an emergency and four clients were determined to need this service in June 2020.

**Benzie Senior Dental Program** – No invoices received for any services provided in June 2020.

**Emergency Senior Essential Needs Fund** – One client received assistance for removal of dead trees.

**The Gathering Place Senior Center** – The center is closed at least through July 31, 2020.

**In-Home Services for June 2020** – COVID-19 is still impacting in-home services as some clients/families are still reluctant to allow staff to resume services. We are slowly increasing weekly hours and visits. This will continue over the next couple of months as clients/families feel comfortable increasing service hours or resuming services.

#### Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2019	29	64	4	97
November 2019	27	61	2	90
December 2019	28	62	2	92
January 2020	27	56	1	84
February 2020	28	57	1	86
March 2020	27	57	0	84
April 2020	25	56	0	81
May 2020	22	52	0	74
June 2020	20	55	0	75
July 2020				
August 2020				
September 2020				

#### Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2019	634.5	564.5	23	49	1121
November 2019	569	479	36.5	41	1125.5
December 2019	599.75	431.75	12	44	1087.5
January 2020	737.75	470.25	4	19	1231
February 2020	641.5	441.75	0	18	1101.25
March 2020	606.5	493.25	0	13	1112.75
April 2020	410	275.75	0	29	714.75
May 2020	385.5	255.25	0	25	665.75
June 2020	389.75	275.25	0	40	705
July 2020					
August 2020					
September 2020					
<b>TOTALS</b>	<b>4974.25</b>	<b>3686.75</b>	<b>75.5</b>	<b>278</b>	<b>9014.5</b>

#### Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2019	49	67	583	66	24	2	791
November 2019	41	56	497	53	27	12	686
December 2019	44	55	448	56	38	6	647
January 2020	19	58	525	57	52	8	719
February 2020	18	59	469	27	55	9	637
March 2020	13	62	491	37	60	5	668
April 2020	29	54	284	9	35	2	413
May 2020	25	53	268	11	29	2	388
June 2020	40	54	285	12	31	4	426

July 2020							
August 2020							
September 2020							
<b>TOTALS</b>	<b>278</b>	<b>518</b>	<b>3850</b>	<b>328</b>	<b>351</b>	<b>50</b>	<b>4375</b>

#### June 2020

<b>Service/Program</b>	<b>Amount saved to clients from the Senior Millage, Grants, Fundraising and Donations to supplement their costs</b>
In-Home Services (Respite, Personal Care, Medication Management & In-Home Footcare)	\$4,447
Lawn Chore – Purchase of vouchers	\$4,160
Homemaker Program – Purchase of vouchers	\$4,608
Benzie Bus Passes	\$15
Footcare	\$0
Home Delivered Meals	\$28,253
Congregate Meals	\$5,373
Dining Out	\$64
<b>Grand Total</b>	<b>\$46,920</b>

Respectfully submitted,

*Douglas Durand*



**BENZIE SENIOR RESOURCES**  
**Statement of Financial Position**  
**As of June 30, 2020**

	<u>Jun 30, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	562,087.50
003 · STATE SAVINGS BANK HRA	929.56
009 · STATE SAVINGS BANK MM	176,410.33
010 · PPP SAVINGS ACCOUNT	76,862.66
Total Checking/Savings	<u>816,290.05</u>
Accounts Receivable	
1200 · Accounts Receivable	14,698.96
Total Accounts Receivable	<u>14,698.96</u>
Other Current Assets	
109 · INVENTORY	7,184.98
Total Other Current Assets	<u>7,184.98</u>
Total Current Assets	<u>838,173.99</u>
<b>Fixed Assets</b>	
150 · BUILDING	480,375.70
151 · VEHICLES	169,052.00
152 · EQUIPMENT	100,289.95
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(369,046.62)
Total Fixed Assets	<u>382,471.03</u>
<b>TOTAL ASSETS</b>	<u><u>1,220,645.02</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2000 · Accounts Payable	24,480.10
Total Accounts Payable	<u>24,480.10</u>
Other Current Liabilities	
2100 · Payroll Liabilities	3,449.81
238 · AFLAC PAYABLE	1,898.28
Total Other Current Liabilities	<u>5,348.09</u>
Total Current Liabilities	<u>29,828.19</u>
<b>Long Term Liabilities</b>	
250 · MORTGAGE PAYABLE	121,142.22
253 · LEASE PAYABLE	1,492.16
255 · PPP LOAN PAYABLE	184,500.00
260 · NET PENSION LIABILITY	583,889.00
Total Long Term Liabilities	<u>891,023.38</u>
Total Liabilities	<u>920,851.57</u>
<b>Equity</b>	
3900 · FUND BALANCE	117,904.59
Net Income	181,888.86
Total Equity	<u>299,793.45</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,220,645.02</u></u>



**BENZIE SENIOR RESOURCES**  
**Statement of Financial Income & Expense**  
**June 2020**

	<u>June 2020</u>	<u>Budget</u>	<u>\$ Change</u>
<b>ORDINARY INCOME/EXPENSE</b>			
<b>INCOME</b>			
519.02 - FFCRA (Families First COVID Resp	0.00	0.00	0.00
519.03 - TITLE III C2 INCOME	0.00	8,558.00	(8,558.00)
519.04 - FEDERAL USDA	34,146.74	28,250.00	5,896.74
519.05 MIPPA (MMAP)	0.00	200.00	(200.00)
540 - GRANTS	0.00	8,750.00	(8,750.00)
561 - HDM WAIVER	1,046.00	877.00	169.00
642 - CHARGES FOR SERVICES/CONT	188.00	1,905.00	(1,717.00)
642.01 - FEE FOR SERVICE/CHORE	1,712.00	1,700.00	12.00
642.02 - FEE FOR SERVICE/HOMEMAKER	2,841.00	2,700.00	141.00
642.03 - FEE FOR SERV/SNOW REMOVAL	(405.00)	0.00	(405.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	2,902.00	5,400.00	(2,498.00)
642.05 - FEE FOR PRIVATE PAY & INS	0.00	1,900.00	(1,900.00)
670 - CLIENT INCOME	8,586.46	11,000.00	(2,413.54)
673 - NEWSLETTER SUB	10.00	30.00	(20.00)
675 - DONATIONS	7,508.50	9,558.00	(2,049.50)
676 - MILLAGE	92,325.00	92,325.00	0.00
680 - VOLUNTEER WAGES (IN-KIND).	6,344.00	5,500.00	844.00
677 - FUNDRAISING	0.00	10,500.00	(10,500.00)
681 - IN-KIND (non-volunteer)	125.20	400.00	(274.80)
690 - TRIP INCOME	695.00	700.00	(5.00)
691 - MISC INCOME-Sponsorship	0.00	0.00	0.00
<b>TOTAL INCOME</b>	<u>158,024.90</u>	<u>190,253.00</u>	<u>(32,228.10)</u>
<b>GROSS PROFIT</b>	158,024.90	190,253.00	(32,228.10)
<b>EXPENSE</b>			
700 - ACCOUNTING FEES	325.00	0.00	325.00
701 - FFCRA (COVID-19)	8,044.74	0.00	8,044.74
705 - SALARY AND WAGES	71,777.80	66,988.00	4,789.80
708 - PAYROLL TAX EXPENSE	5,331.27	6,384.00	(1,052.73)
709 - EDUCATION/TRAINING	48.00	70.00	(22.00)
710 - EVENTS	0.00	534.00	(534.00)
711 - TGPSC ACTIVITIES	65.00	0.00	65.00
715 - CLOTHING ALLOWANCE	0.00	0.00	0.00
717 - DUES/SUBSCRIPTIONS	155.00	400.00	(245.00)
720 - BAD DEBT	0.00	0.00	0.00
721 - COMPUTER EXPENSES	2,433.22	2,050.00	383.22
725 - FRINGE BENEFITS	9,388.14	12,290.00	(2,901.86)
726 - FUNDRAISING/MARKETING EXP	25.19	300.00	(274.81)
727 - SUPPLIES	3,147.18	2,900.00	247.18
727.2 - OFFICE EXP	453.44	500.00	(46.56)
727.3 - POSTAGE	882.83	345.00	537.83
727.4 - ADVERTISING	991.00	415.00	576.00
740 - FOOD	16,432.63	15,700.00	732.63
819 - CONTRACTUAL	15,571.50	18,945.00	(3,373.50)

**BENZIE SENIOR RESOURCES**  
**Statement of Financial Income & Expense**  
**June 2020**

	<b>June 2020</b>	<b>Budget</b>	<b>\$ Change</b>
820 · VOLUNTEER WAGES (IN-KIND)	6,344.00	5,500.00	844.00
825 · VOLUNTEER EXPENSES	130.00	465.00	(335.00)
850 · TELEPHONE	283.91	380.00	(96.09)
861 · TRAVEL/MILEAGE/GAS	1,686.95	3,375.00	(1,688.05)
900 · INTEREST EXPENSE	341.55	400.00	(58.45)
910 · INSURANCE	7,441.55	4,500.00	2,941.55
915 · PROJECTS	100.00	790.00	(690.00)
920 · UTILITIES	1,393.26	1,500.00	(106.74)
940 · DEPRECIATION EXPENSE	3,265.22	2,975.00	290.22
980 · EQUIPMENT/REPAIRS	915.28	2,480.00	(1,564.72)
980.1 - OUTDOOR MAINTENANCE	283.90	300.00	(16.10)
981 · HDM VEHICLE MAINT/GAS	352.75	1,335.00	(982.25)
980.2 - INDOOR MAINTENANCE	0.00	180.00	(180.00)
991 - TRIP EXPENSE	0.00	0.00	0.00
Other	0.00	0.00	0.00
<b>TOTAL EXPENSE</b>	<b>157,610.31</b>	<b>152,001.00</b>	<b>5,609.31</b>
<b>NET ORDINARY INCOME</b>	<b>414.59</b>	<b>38,252.00</b>	<b>(37,837.41)</b>
<b>OTHER INCOME/EXPENSES</b>			
<b>OTHER INCOME</b>			
990 · INTEREST/DIVIDEND INCOME	91.46	16.00	75.46
999 - OTHER INCOME	0.00	125.00	(125.00)
#### GAIN ON ASSET	0.00	0.00	0.00
<b>TOTAL OTHER INCOME</b>	<b>91.46</b>	<b>141.00</b>	<b>(49.54)</b>
<b>OTHER EXPENSE</b>			
999.1 · OTHER EXPENSE	695.00	85.00	610.00
99999 - LEGAL EXPENSE	0.00	125.00	(125.00)
<b>TOTAL OTHER EXPENSE</b>	<b>695.00</b>	<b>210.00</b>	<b>485.00</b>
<b>NET OTHER INCOME</b>	<b>(603.54)</b>	<b>(69.00)</b>	<b>(534.54)</b>
<b>NET INCOME</b>	<b>(188.95)</b>	<b>38,183.00</b>	<b>(38,371.95)</b>

**BENZIE SENIOR RESOURCES**  
**Statement of Financial Income & Expense**  
**Oct 2019 - June 2020**

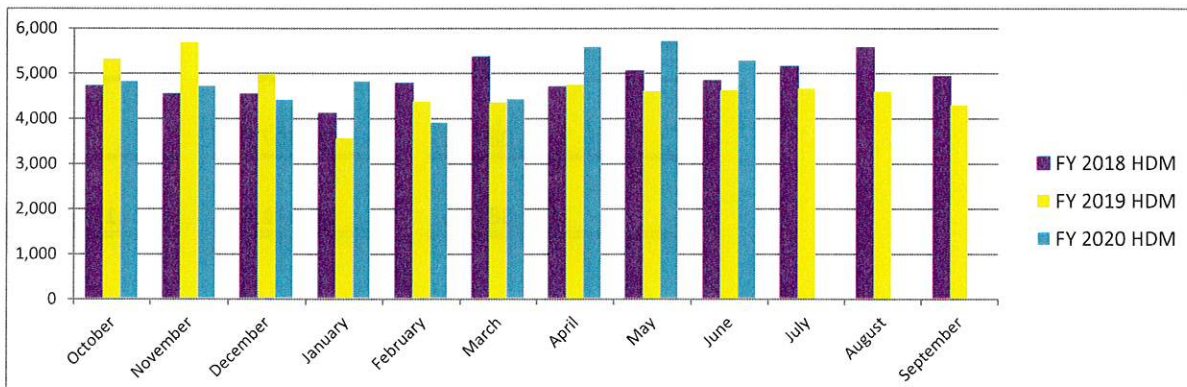
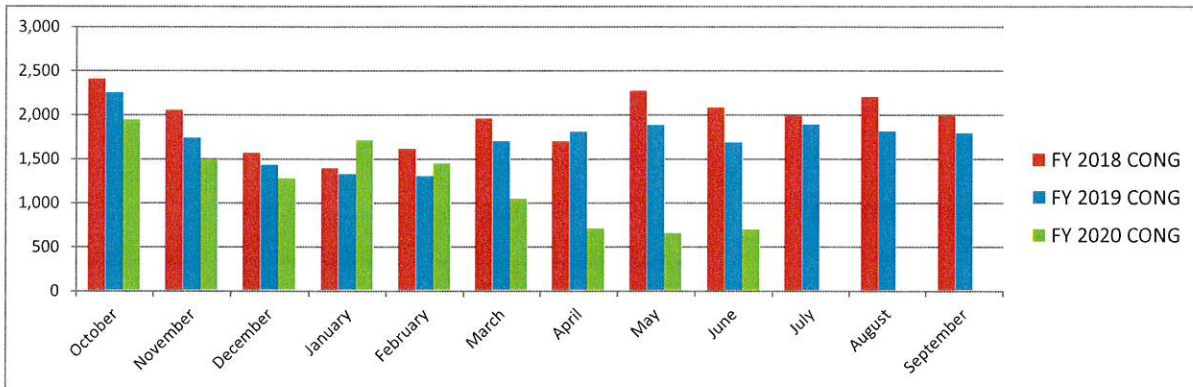
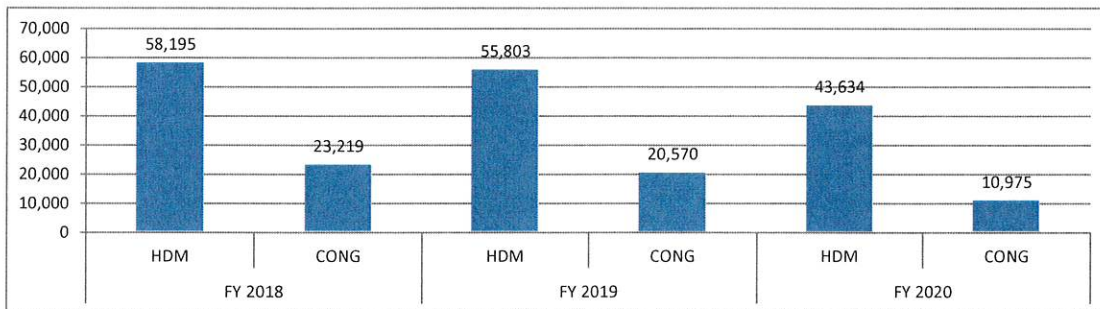
	<u>Oct-June 2020</u>	<u>Budget</u>	<u>\$ Change</u>	<u>Percent Received or Expended</u>
<b>ORDINARY INCOME/EXPENSE</b>				
<b>INCOME</b>				
519.02 - FFCRA	12,481.00	0.00	12,481.00	
519.03 - TITLE III C2 INCOME	75,165.73	77,021.00	(1,855.27)	73.2%
519.04 - FEDERAL USDA	51,664.08	56,500.00	(4,835.92)	91.4%
519.05 MIPPA (MMAP)	2,850.00	2,700.00	150.00	95.0%
540 - GRANTS	109,999.58	78,750.00	31,249.58	105.0%
561 - HDM WAIVER	6,918.50	7,897.00	(978.50)	66.0%
642 - CHARGES FOR SERVICES/CONT	8,636.11	17,138.00	(8,501.89)	38.0%
642.01 - FEE FOR SERVICE/CHORE	10,598.00	8,900.00	1,698.00	102.0%
642.02 - FEE FOR SERVICE/HOMEMAKER	18,780.00	21,150.00	(2,370.00)	60.2%
642.03 - FEE FOR SERV/SNOW REMOVAL	12,826.00	22,100.00	(9,274.00)	58.0%
642.1 - FEE FOR SLIDING SCALE CLIENTS	44,400.50	42,200.00	2,200.50	76.6%
642.05 - FEE FOR PRIVATE PAY & INS	2,147.50	16,070.00	(13,922.50)	9.8%
670 - CLIENT INCOME	89,853.46	99,000.00	(9,146.54)	68.0%
673 - NEWSLETTER SUB	180.00	270.00	(90.00)	51.5%
675 - DONATIONS	92,704.23	86,024.00	6,680.23	107.8%
676 - MILLAGE	830,925.00	830,925.00	0.00	75.0%
680 - VOLUNTEER WAGES (IN-KIND).	55,177.50	51,250.00	3,927.50	80.6%
677 - FUNDRAISING	35,806.25	42,500.00	(6,693.75)	52.7%
681 - IN-KIND (non-volunteer)	2,185.20	5,150.00	(2,964.80)	34.7%
690 - TRIP INCOME	0.00	24,700.00	(24,700.00)	0.0%
691 - MISC INCOME-(Sponsorship)	2,510.00	3,625.00	(1,115.00)	100.4%
<b>TOTAL INCOME</b>	<u>1,465,808.64</u>	<u>1,493,870.00</u>	<u>(28,061.36)</u>	73.5%
<b>GROSS PROFIT</b>	1,465,808.64	1,493,870.00	(28,061.36)	
<b>EXPENSE</b>				
700 - ACCOUNTING FEES	8,555.00	7,100.00	1,455.00	117%
701 - FFCRA EXPENSE COVID-19	8,935.89	0.00	8,935.89	
705 - SALARY AND WAGES	595,147.72	636,383.00	(41,235.28)	68.3%
708 - PAYROLL TAX EXPENSE	48,310.98	60,648.00	(12,337.02)	58.2%
709 - EDUCATION/TRAINING	1,595.20	6,490.00	(4,894.80)	23.8%
710 - EVENTS	1,869.58	2,918.00	(1,048.42)	50.5%
711 - TGPSC ACTIVITIES	907.33	0.00	907.33	
715 - CLOTHING ALLOWANCE	1,495.00	750.00	745.00	199.0%
717 - DUES/SUBSCRIPTIONS	3,090.49	2,950.00	140.49	95.1%
720 - BAD DEBT	0.00	0.00	0.00	0%
721 - COMPUTER EXPENSES	17,066.01	18,440.00	(1,373.99)	69.4%
725 - FRINGE BENEFITS	71,649.38	115,170.00	(43,520.62)	45.7%
726 - FUNDRAISING/MARKETING EXP	2,666.26	2,075.00	591.26	46.7%
727 - SUPPLIES	27,205.19	20,655.00	6,550.19	95.5%
727.2 - OFFICE EXP	8,972.74	9,300.00	(327.26)	81.6%

**BENZIE SENIOR RESOURCES**  
**Statement of Financial Income & Expense**  
**Oct 2019 - June 2020**

	<b>Oct-June 2020</b>	<b>Budget</b>	<b>\$ Change</b>	<b>Percent Received or Expended</b>
727.3 - POSTAGE	3,972.87	3,080.00	892.87	96.3%
727.4 - ADVERTISING	3,637.60	3,675.00	(37.40)	72.8%
740 - FOOD	132,979.09	130,100.00	2,879.09	76.0%
819 - CONTRACTUAL	135,661.58	192,815.00	(57,153.42)	52.1%
820 - VOLUNTEER WAGES (IN-KIND)	55,177.50	51,250.00	3,927.50	81.0%
825 - VOLUNTEER EXPENSES	6,274.99	10,813.00	(4,538.01)	51.4%
850 - TELEPHONE	2,870.13	3,435.00	(564.87)	62.7%
861 - TRAVEL/MILEAGE/GAS	23,544.44	30,375.00	(6,830.56)	58.1%
900 - INTEREST EXPENSE	3,675.30	3,895.00	(219.70)	70.7%
910 - INSURANCE	36,014.79	32,250.00	3,764.79	90.0%
915 - PROJECTS	3,937.62	7,120.00	(3,182.38)	41.4%
920 - UTILITIES	18,614.74	19,205.00	(590.26)	73.0%
940 - DEPRECIATION EXPENSE	29,386.98	26,775.00	2,611.98	82.3%
980 - EQUIPMENT/REPAIRS	12,785.44	22,345.00	(9,559.56)	43.0%
980.1 - OUTDOOR MAINTENANCE	4,718.39	6,160.00	(1,441.61)	67.4%
981 - HDM VEHICLE MAINT/GAS	11,821.67	11,990.00	(168.33)	74.0%
980.2 - INDOOR MAINTENANCE	297.06	1,630.00	(1,332.94)	13.5%
991 - TRIP EXPENSE	0.00	21,800.00	(21,800.00)	0%
CAPITAL IMPROVEMENT EXPENSE	0.00	0.00	0.00	0%
			0.00	
<b>TOTAL EXPENSE</b>	<b>1,282,836.96</b>	<b>1,461,592.00</b>	<b>(178,755.04)</b>	<b>64.5%</b>
<b>NET ORDINARY INCOME</b>	<b>182,971.68</b>	<b>32,278.00</b>	<b>150,693.68</b>	
<b>OTHER INCOME/EXPENSES</b>				
<b>OTHER INCOME</b>				
990 - INTEREST/DIVIDEND INCOME	655.72	158.00	497.72	
999 - OTHER INCOME	65.67	0.00	65.67	
## GAIN ON ASSET	500.00	0.00	500.00	
<b>TOTAL OTHER INCOME</b>	<b>1,221.39</b>	<b>158.00</b>	<b>1,063.39</b>	
<b>OTHER EXPENSE</b>				
999.1 - OTHER EXPENSE	1,030.56	740.00	290.56	
99999 - LEGAL EXPENSE	1,273.26	1,125.00	148.26	
<b>TOTAL OTHER EXPENSE</b>	<b>2,303.82</b>	<b>1,865.00</b>	<b>438.82</b>	
<b>NET OTHER INCOME</b>	<b>(1,082.43)</b>	<b>(1,707.00)</b>	<b>624.57</b>	
<b>NET INCOME</b>	<b>181,889.25</b>	<b>30,571.00</b>	<b>151,318.25</b>	

Benzie Senior Resources  
HDM/Cong comparison  
Units Served 2018-2019-2020

	FY 2018		FY 2019		FY 2020	
	HDM	CONG	HDM	CONG	HDM	CONG
October	4,714	2,405	5,320	2,252	4,814	1,942
November	4,531	2,049	5,690	1,736	4,711	1,500
December	4,527	1,566	4,985	1,424	4,404	1,275
January	4,096	1,388	3,555	1,318	4,812	1,706
February	4,771	1,610	4,369	1,296	3,903	1,445
March	5,351	1,955	4,359	1,694	4,416	1,044
April	4,690	1,698	4,748	1,802	5,582	710
May	5,046	2,271	4,609	1,879	5,711	657
June	4,832	2,084	4,622	1,682	5,281	696
July	5,151	1,995	4,662	1,885		
August	5,564	2,205	4,594	1,811		
September	4,922	1,993	4,290	1,791		
total meals	58,195	23,219	55,803	20,570	43,634	10,975







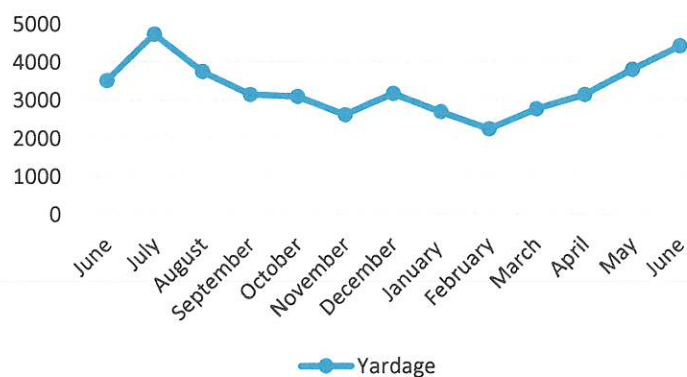
Memo To: Board of Commissioners  
From: Jesse Zylstra, Solid Waste and Recycling Coordinator  
Date: July 22<sup>nd</sup>, 2020  
Subject: Recycling Coordinator's Activities

---

- **Recent Recycling Numbers:**

May:	Tonnage: 114.30 tons
	Yardage: 3,810 yards
June:	Tonnage: 121.98 tons
	Yardage: 4,435 yards

### Recycling Volumes



- **HHW/Electronics/Scrap Tire Collections – 268 Appointments**

Frankfort June 13<sup>th</sup>

Household Hazardous Waste:	<b>20,437 lbs</b>
Electronics:	<b>12,043 lbs</b>
Scrap Tires:	<b>1,076 PTE</b> (Passenger Tire Equivalent)
Mattresses:	<b>17 Units</b>

- **Ongoing Activities:**

Cardboard Trailers - under summer care.  
County-wide Battery Bucket pickups and sorting. **(1,702 lbs)**

- **Updates:**

Final HHW/Electronics/Scrap Tire Event **Saturday August 15<sup>th</sup>, Honor Road Commission**  
PCA Cardboard Trailers are under summer care and serviced as scheduled. New steps have been installed at each location.

Jesse Zylstra Solid Waste and Recycling Coordinator

RECEIVED

JUL 22 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617







# Benzie County Office of Emergency Management

## Emergency Management Activities

### July 2020

Below are outlined many of the activities I have been involved in for the month of July 2020

#### 1. **Region 7 Homeland Security Planning Board Meeting**

There is no regular R7 Homeland Security Board Meeting in July.

The State of Michigan EOC webinars have been reduced to a couple times a month keeping us up to date on State information and other Counties working cohesively under the State of Emergency/Disaster.

#### 2. **CERT Activations**

Most of the summer events that CERT is requested to assist have been cancelled.

A weekend Basic CERT training is being held at the Benzie County Government Center September 11-13<sup>th</sup>. The spring training was postponed but the training is critical and mandatory and cannot be cancelled as we do not want untrained personnel acting in this first responder capacity.

#### 3. **EOC COVID-19 Response**

Since April 8, 2020 Benzie County Office of Emergency Management has distributed over 14,841 of State/Federal supplied PPE items to County EMS, Township Fire and Rescue, Benzie Senior Resources, Paul Oliver Memorial Hospital, The Maples, other private Assisted Living Facilities, Circuit Court, and the Government Center. Additionally, we processed and distributed several community donated items.

Many PPE items are now more readily accessible to be purchased by departments and businesses and will not be provided by State or Federal Response – including masks, gloves, and hand sanitizer.

Susan Boyd and I applied for \$10,567.01 in FEMA financial reimbursement on 7/14/2020. This is for OT accrued by Deputy Hubers as the COVID/ EO response officer, Deputy Rubin for his time working at the Government Center for screening, and PPE and materials purchased by the jail and the Government Center for COVID response needs. This is a different source and in addition to the recent CARES Act application submitted to the Michigan Dept of Treasury.

#### 4. **Local Planning Team / Local Emergency Planning Committee**

The LEPC meeting for July 20, 2020 was cancelled

Benzie County is awarded up to \$2,550 under the HMEP (Hazardous Materials Emergency Planning) Program Grant Agreement. Funds from this grant will be used for the EGLE Tier II reporting and monitoring website to assist local fire departments with accurate Hazardous Materials reporting data for Benzie County and other online HM resource tools. This program can be accessed through the new mobile laptops and modem services provided to each department through 911 funds.

Identifying critical infrastructure and working to complete the Benzie County Natural Hazards Mitigation Plan is still a priority. Stalls have occurred on the federal Grant level due to COVID and the current plan is expired.



The LPT meeting for July 23, 2020 was cancelled.

**5. Benzie County Lakeshore Erosion / High Water**

Erosion and high-water issues are continually being monitored and I talk to members of the public weekly, providing resource options and information regarding their concerns.

Many private property issues can not be managed by local or state emergency management services. FEMA resources are restricted to public infrastructure.

Lower Herring Lake has a temporary no-wake ordinance in place until January 1, 2021.

**7. Upcoming Events**

August 11, 2020 @ 7pm local fire chiefs meeting

August 12, 2020 @ 6pm CERT monthly meeting

August 17, 2020 @ 10am. School Safety meeting

August 17, 2020 @ 2pm. Local Emergency Planning Committee Meeting

August 27, 2020 @ 2pm Local Planning Team Meeting

RECEIVED

JUL 22 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

# ACTION ITEMS



## Lucy Burns

---

**From:** Dawn Olney  
**Sent:** Friday, July 17, 2020 3:38 PM  
**To:** Lucy Burns  
**Subject:** FW: Address change potential protest  
**Attachments:** Address Change Birch View Trl.doc; MX-3550N\_20200717\_092413.pdf

FYI –

Dawn

---

**From:** Tom Longanbach <TLonganbach@benzieco.net>  
**Sent:** Friday, July 17, 2020 9:28 AM  
**To:** Dawn Olney <DOlney@benzieco.net>; Mitch Deisch <MDeisch@benzieco.net>; Bob Roelofs <BRoelofs@benzieco.net>; supervisor@almiratownship.org  
**Subject:** Address change potential protest

Just a fore warning. These addresses in Almira Township (Gray's Riverdale #2) are being changed. A few of the local residents will no doubt be protesting. I tried where ever possible to not reuse the same number. 4 were even that should have been odd. 1 was odd that should have been even. Then there is the one that started this 01-080-025-00 requested an address for a new build but there were no numbers left between the two existing numbers (19038 & 19042, 19040 was already assigned across the street). The remaining vacant parcels have been assigned a temp number where ever the access was limited. This should be the last change in this subdivision.

This will probably come up at the next meeting.

### ***Thomas N. Longanbach***

Equalization Director  
Benzie County  
448 Court Place  
Beulah, MI 49617  
(231) 882-0015  
Fax (231) 882-0033  
[tlonganbach@benzieco.net](mailto:tlonganbach@benzieco.net)







## Benzie County Equalization Department

Thomas Longanbach, Director

448 Court Place

Beulah, MI 49617

Phone: (231)882-0013

Fax: (231)882-0033

July 2, 2020

Dear Residents of Birch View Trail,

Unfortunately, in the past street address on Birch View Trail have been issued that don't match the current standard or sequencing. The following addresses will have to be changed to correct this. Please change the numbers on your house or mailbox to match the following.

Old Address: 19038 Birch View Trl	<b>New Address:</b> 19020 Birch View Trl*
Old Address: 19040 Birch View Trl	<b>New Address:</b> 19021 Birch View Trl
Old Address: 19042 Birch View Trl	<b>New Address:</b> 19036 Birch View Trl
Old Address: 19048 Birch View Trl	<b>New Address:</b> 19031 Birch View Trl
Old Address: 19054 Birch View Trl	<b>New Address:</b> 19044 Birch View Trl* --
Old Address: 19058 Birch View Trl	<b>New Address:</b> 19046 Birch View Trl*
Old Address: 19062 Birch View Trl	<b>New Address:</b> 19052 Birch View Trl --
Old Address: 19064 Birch View Trl	<b>New Address:</b> 19056 Birch View Trl*
Old Address: 19170 Birch View Trl	<b>New Address:</b> 19173 Birch View Trl*
Old Address: 19175 Birch View Trl	<b>New Address:</b> 19180 Birch View Trl
Old Address: 19178 Birch View Trl	<b>New Address:</b> 19179 Birch View Trl

\*Local mailing address --Changed after mailing

**Once again, I apologize for any inconvenience this may have caused. Hopefully this will be the only correction necessary in this area.**

Sincerely,

Thomas N. Longanbach

Equalization Director

Benzie County

231-882-0015

[tlonganbach@benzieco.net](mailto:tlonganbach@benzieco.net)









## Dawn Olney

---

**From:** Gary Gordon <gbricegordon@gmail.com>  
**Sent:** Tuesday, July 21, 2020 9:15 AM  
**To:** Dawn Olney  
**Subject:** Protest of Address Assignment  
**Attachments:** Image (18).jpg; Image (17).jpg; Image (16).jpg

Dawn

Here are the protest forms for Gary and Sharon Gordon, Linda Kassab, and Norm Falet. We are all upset with the hardship this change in address will cause. We all want to keep our addresses. Please let me know if you have any problem reading our scans.

Thank you

Gary Gordon

RECEIVED

JUL 21 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



BENZIE COUNTY  
BOARD OF COMMISSIONERS  
PROTEST OF ADDRESS ASSIGNMENT

DATE: 7/20/2020  
NAME OF PROTESTOR: Gary B. Gordon  
PARCEL I.D. NUMBER: 01-080-030-00  
PREVIOUS ADDRESS: 19064 Birch View Trail, LAKE ANN, MI 49650  
NEWLY ASSIGNED ADDRESS: 19058 Birch View TR. LAKE ANN, MI 49650

REASON FOR PROTEST (MUST COMPLY WITH BENZIE COUNTY ADDRESSING ORDINANCE):

We have lived here @ 19064 BVT for 15 years. As such we have Drivers licenses, Passports, Voting Records, Social Security, Medicare, healthcare providers, bills, etc associated w/ this address. Our son is a physician currently living & working in Mexico so our address is his U.S address as well. We are vehemently opposed to having our address changed. This poses many problems that we are not able to deal with. We are soon to vote in our primary election. This change would cause too many issues at a time when all votes need to count. Thank you for this consideration.

Gary Gordon  
SIGNATURE OF PROTESTER -  
MUST BE PROPERTY OWNER

Return completed form to Benzie County Board of Commissioners, 448 Court Place, Beulah, MI 49617 or email to: [dolney@benzieco.net](mailto:dolney@benzieco.net)

ACTION TAKEN:

DATE: \_\_\_\_\_

BOB ROELOFS  
BENZIE COUNTY BOARD OF COMMISSIONERS

RECEIVED

JUL 21 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617





**BENZIE COUNTY  
BOARD OF COMMISSIONERS  
PROTEST OF ADDRESS ASSIGNMENT**

DATE: 7/20/20  
NAME OF PROTESTOR: Shirley A. Kassab (LINDA A. KASSAB)  
PARCEL I.D. NUMBER: 1001-080-029-00  
PREVIOUS ADDRESS: 19058 Birch View Trail Lake Ann  
NEWLY ASSIGNED ADDRESS: 19046 Birch View Trail Lake Ann

REASON FOR PROTEST (MUST COMPLY WITH BENZIE COUNTY ADDRESSING ORDINANCE):

This address change will cause a great deal of hardship  
problems. Numerous, numerous things to change.  
I believe I am within my rights to keep my address.

Shirley A. Kassab

SIGNATURE OF PROTESTER –  
MUST BE PROPERTY OWNER

Return completed form to Benzie County Board of Commissioners, 448 Court Place, Beulah, MI 49617 or email to: [dolney@benzieco.net](mailto:dolney@benzieco.net)

ACTION TAKEN:

DATE: \_\_\_\_\_

BOB ROELOFS  
BENZIE COUNTY BOARD OF COMMISSIONERS

RECEIVED

JUL 21 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



**BENZIE COUNTY  
BOARD OF COMMISSIONERS  
PROTEST OF ADDRESS ASSIGNMENT**

DATE: 7-20-20  
NAME OF PROTESTOR: NORMAN FALCETE  
PARCEL I.D. NUMBER: 1001-080-021-00  
PREVIOUS ADDRESS: 19059 BIRCH VIEW TR.  
NEWLY ASSIGNED ADDRESS: 19042 BIRCHVIEW TR.

REASON FOR PROTEST (MUST COMPLY WITH BENZIE COUNTY ADDRESSING ORDINANCE):

This address change will cause me numerous hardship  
problems. I am 94 years old. And do not drive.  
Too many things to change. Also believe I am within  
my rights to keep my address.

Norm Falcete

SIGNATURE OF PROTESTER –  
MUST BE PROPERTY OWNER

Return completed form to Benzie County Board of Commissioners, 448 Court Place, Beulah, MI  
49622 or email to: [benzie@benzie.net](mailto:benzie@benzie.net)

ACTION TAKEN:

DATE: \_\_\_\_\_

BOB ROELOFS  
BENZIE COUNTY BOARD OF COMMISSIONERS

**RECEIVED**

JUL 21 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617





## Dawn Olney

---

**From:** Bonnie Russell <blRussell29@gmail.com>  
**Sent:** Thursday, July 23, 2020 7:39 AM  
**To:** Dawn Olney  
**Subject:** Protest of Address Assignment

### BENZIE COUNTY BOARD OF COMMISSIONERS PROTEST OF ADDRESS ASSIGNMENT

DATE: 7-23-20

NAME OF PROTESTOR: Bonnie L Russell

PARCEL I.D. NUMBER: 1001-080-049-01

CURRENT ADDRESS: 19178 Birch View Trail

NEWLY ASSIGNED ADDRESS: 19179 Birch View Trail

REASON FOR PROTEST (MUST COMPLY WITH BENZIE COUNTY ADDRESSING ORDINANCE):

When the Gray's Riverdale neighborhood (Birch View Trail) was developed, addresses were assigned. Clearly this happened decades before the Benzie County Addressing Ordinance was filed in 1999. The house numbers in this neighborhood do run consecutively, although they may not always conform to odd numbers on one side of the street and even on the other. This exception to standards or sequencing seems minor in comparison to the upheaval changing many addresses will cause.

To my knowledge, there has been no delay in emergency personnel finding any address in this neighborhood.

The ordinance states "It shall be the policy of this ordinance to discourage the practice of changing existing addresses or address numbers which are already in use." This is sensible.

Changing one's address number is a far greater inconvenience than changing the numbers on one's house or mailbox. Residents must contact every account and license they hold, and every person they correspond with. Tax forms will need to be changed. The list goes on.

"Address numbers in common use prior to the adoption of this ordinance may continue to be used even though they do not conform to the requirements of Section 4.03." This also is sensible. The disruption all the proposed address changes will cause seems unnecessary.

Bonnie Russell  
19178 Birch View Trail  
Lake Ann, MI

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF PROTESTER –

\_\_\_\_\_  
MUST BE PROPERTY OWNER

Return completed form to Benzie County Board of Commissioners, 448 Court Place, Beulah, MI 49617 or email to: [dolney@benzieco.net](mailto:dolney@benzieco.net)

ACTION TAKEN:

RECEIVED

JUL 23 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

BOB ROELOFS  
BENZIE COUNTY BOARD OF COMMISSIONERS



**OFFICE OF THE TREASURER**

**Michelle L. Thompson, Treasurer**

448 Court Place

Beulah, Michigan 49617

(231) 882-0011 Fax (231) 882-4844

[www.benzieco.net](http://www.benzieco.net)

July 22, 2020

Board of Commissioners  
448 Court Place  
Beulah MI 49617

RE: Taxes for Wortelboer property 10-02-021-016-00

Dear Board:

I am writing to request the payment of taxes for 2017 on the above-mentioned parcel that we acquired with FEMA funding to allow Mrs. Wortelboer to move to a safer environment. In the process of administering the grant, we were told that the payment of taxes was not an allowable cost in the funding of this process.

When the grant was complete, we did not seek funding from you to pay the taxes. I noticed this on our tax foreclosure listing and realized that we needed to find funds to pay this bill. I removed it from foreclosure so we could pay these taxes.

I am seeking permission to pay the taxes for this property from Tax Foreclosure (532) in the amount of 5,457.96. (See attached delinquent notice.) I have removed all fees and administrative fees allowable.

**I am looking for a motion to allow the County Treasurer to pay the 2017 taxes for parcel number 10-02-021-016-00 in the amount of \$5,457.96 using Fund 532 dollars.**

This property is part of the Railroad Point Natural Area and has been tax exempt since 2018, the year after the grant purchased the property.

Thank you for your consideration in this matter,

Sincerely,

Michelle Thompson  
Treasurer

**RECEIVED**

**JUL 23 2020**

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



Pay this tax to:  
MICHELLE L. THOMPSON  
BENZIE COUNTY TREASURER  
448 COURT PLACE  
BEULAH MI 49617

# BENZIE COUNTY DELINQUENT TAX NOTICE

Delinquent Tax for Property Number:

02-021-016-00

TAXPAYER NOTE: Is your mailing address correct? If not,  
please make corrections below. Thank You.

Parcel # 02-021-016-00

BENZIE COUNTY

448 COURT PLACE

BEULAH MI 49617

Due if paid by	07/31/20	5,457.96
Due if paid by	08/31/20	5,457.96
Due if paid by	09/30/20	5,457.96

Make check payable to:

BENZIE COUNTY TREASURER



PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. THANK YOU.

Please detach along perforation. Keep the bottom portion for your records.

MICHELLE L. THOMPSON  
BENZIE COUNTY TREASURER  
448 COURT PLACE  
BEULAH MI 49617  
(231) 882-0011

Parcel # 02-021-016-00

BENZIE COUNTY

448 COURT PLACE

BEULAH MI 49617

## PROPERTY INFORMATION

Property Number: 02-021-016-00

School Dist: BENZIE CENTRAL SCHOOLS

Property Address:

5014 MOLLINEAUX ROAD

FRANKFORT

LEGAL DESCRIPTION:

PART OF GOV'T LOT 3, SEC21, T26N, R15W, BENZONIA  
TOWNSHIP, BENZIE COUNTY, MICHIGAN, MORE  
FULLY DESCRIBED AS FOLLOW: COM AT W ¼ COR OF SEC  
21; TH N 00 DEG 23'43" W 85.04 FT TO C/L OF RR  
R/W AND POB; TH N 00 DEG 23'43" W 70.93 FT; TH  
ALG SHORE N 77 DEG 23'18" E 87 FT; TH S 00 DEG  
43'42" E 10 FT; TH N 89 DEG 16'18" W 15 FT;  
TH S 00 DEG 43'42" W 50.78 FT TO C/L OF RR R/W;  
TH S 78 DEG 27'15" W 87 FT TO POB. .12 AC M/L  
W/FULL RIPARIAN RIGHTS SUBJECT TO 30 FT UTIL EAS  
\*\*\* BALANCE OF DESCRIPTION ON FILE \*\*\*

OFFICE HRS: 8:00AM-5:00PM MONDAY THRU FRIDAY  
WE ACCEPT PAYMENT BY CREDIT CARD, HOWEVER A 2.49%  
CONVENIENCE FEE IS CHARGED TO YOUR CARD BY THE  
CREDIT CARD COMPANY. CALL 231-882-0011 TO PAY BY  
CREDIT CARD. NOW ACCEPTING ONLINE PAYMENTS AT  
BENZIECO.NET.

A FEE OF \$30.00 WILL BE ADDED FOR ANY RETURNED  
CHECKS, THE RECEIPT WILL BE VOIDED, AND APPLICABLE  
FEES WILL APPLY.

## DELINQUENT TAXES DUE

TAX YEAR	TAX DUE	TOTAL DUE IF PAID BY 07/31/20	TOTAL DUE IF PAID BY 08/31/20	TOTAL DUE IF PAID BY 09/30/20
2017	5,457.96	5,457.96	5,457.96	5,457.96
TOTAL	5,457.96	5,457.96	5,457.96	5,457.96

ACCORDING TO PUBLIC ACT 123 OF 1999 THE FOLLOWING FEES  
WILL BE ADDED IF 2018 TAXES ARE NOT PAID BEFORE DATES  
SHOWN BELOW:

MARCH 1ST, 2020: A ONE-TIME 4% COLLECTION FEE IS ADDED.  
INTEREST OF 1% IS ALSO ADDED PER MONTH.

OCTOBER 1ST, 2020: \$15.00

MARCH 1ST, 2021: \$280.00 IN FEES PLUS AN ADDITIONAL  
1/2% PER MONTH INTEREST ADDED TO 1% ALREADY BEING  
CHARGED (RETROACTIVE TO MARCH 1, 2020)

TO AVOID PAYING HIGHER PENALTIES AND THE POSSIBILITY OF  
LOSING YOUR PROPERTY, YOU SHOULD PAY YOUR TAXES NOW.

YES, WE DO ACCEPT PARTIAL PAYMENTS. YES.

WE RECOGNIZE POSTMARK AS ACTUAL DATE OF PAYMENT EXCEPT  
FOR MARCH 1ST FORFEITURE AND MARCH 31ST FORECLOSURE, AS  
THESE ARE COURT ORDERED.

IF YOUR 2018 AND PRIOR TAXES ARE NOT PAID BEFORE MARCH  
31, 2021 YOU WILL LOSE YOUR PROPERTY. FORECLOSURE IS  
FINAL. THERE IS NO REDEMPTION PERIOD. NO POSTMARK  
ACCEPTED.

IF YOU NO LONGER OWN THIS PROPERTY OR HAVE RECEIVED THIS  
NOTICE IN ERROR, PLEASE CONTACT US IMMEDIATELY SO WE CAN  
NOTIFY THE CURRENT OWNER.

**BENZIE COUNTY  
BOARD OF COMMISSIONERS  
PROTEST OF ADDRESS ASSIGNMENT**

DATE: 7-22-20  
NAME OF PROTESTOR: Bonnie L. Russell  
PARCEL I.D. NUMBER: 1001-080-049-01  
Current  
PREVIOUS ADDRESS: 19178 Birch View Trail  
NEWLY ASSIGNED ADDRESS: 19179 Birch View Trail

REASON FOR PROTEST (MUST COMPLY WITH BENZIE COUNTY ADDRESSING ORDINANCE):

Please see attached

Bonnie L. Russell  
SIGNATURE OF PROTESTER -  
MUST BE PROPERTY OWNER

Return completed form to Benzie County Board of Commissioners, 448 Court Place, Beulah, MI 49617 or email to: [dolney@benzieco.net](mailto:dolney@benzieco.net)

ACTION TAKEN:

DATE: \_\_\_\_\_

BOB ROELOFS  
BENZIE COUNTY BOARD OF COMMISSIONERS

RECEIVED

JUL 24 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



## Address Change Protest

When the Gray's Riverdale neighborhood (Birch View Trail) was developed, addresses were assigned. Clearly this happened decades before the Benzie County Addressing Ordinance was filed in 1999. The house numbers in this neighborhood do run consecutively, although they may not always conform to odd numbers on one side of the street and even on the other. This exception to standards or sequencing seems minor in comparison to the upheaval changing many addresses will cause.

To my knowledge, there has been no delay in emergency personnel finding any address in this neighborhood.

The ordinance states *"It shall be the policy of this ordinance to discourage the practice of changing existing addresses or address numbers which are already in use."* This is sensible.

Changing one's address number is a far greater inconvenience than changing the numbers on one's house or mailbox. Residents must contact every account and license they hold, and every person they correspond with. Tax forms will need to be changed. The list goes on.

*"Address numbers in common use prior to the adoption of this ordinance may continue to be used even though they do not conform to the requirements of Section 4.03."* This also is sensible. The disruption all the proposed address changes will cause seems unnecessary.

Bonnie Russell  
19178 Birch View Trail  
Lake Ann, MI

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JUL 24 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617



# Commissioner Reports





## THE BENZIE COUNTY HUMAN RESOURCE COMMITTEE

July 15, 2020

The Benzie County Human Resource Committee met on Wednesday, July 15, 2020 at 10:00 a.m., in Room 209, 448 Court Place, Government Center, Beulah, Michigan.

Goal statement: HR policies provide framework within which consistent decisions are made and promote equality in the way people are treated.

10:00 a.m. meeting was called to order by Commissioner Nye.

Present were: Commissioner Nye, Commissioner Taylor, and Maridee Cutler

Absent were: Commissioner Farrell and Mitch Deisch

Pledge of Allegiance was recited.

### Agenda:

Motion by Nye, seconded by Taylor, to approve the agenda as presented. Ayes: Nye and Taylor  
Nays: None Absent: Farrell and Deisch Motion Carried

### Minutes:

Motion by Taylor, seconded by Nye, to approve the minutes of June 10, 2020 as presented.  
Ayes: Nye and Taylor Nays: None Absent: Farrell and Deisch Motion Carried

10:03 a.m. Public Input – None

### Review of last meeting revisions to Staff Policy:

Section 3: Completed except for a change needs to be made for Human Resource Manager in section 3.1 and 3.2. People are saying we do not have a Human Resource Manager because Maridee's title is Deputy County Administrator. There is a new job description for her position, but it needs to be approved by County Administrator. Commissioner Nye is requesting that new job description and flow chart be provided at the next meeting and put on the agenda.

Section 4: Reviewed different counties Social Security Number Privacy policies. Want to blend parts of Grand Traverse County and SHRM policies. Maridee will blend the policies from Grand Traverse County, SHRM and Benzie County and bring it back to the next meeting.

Section 5: Like the Tobacco, Smoke Free, Vape Free Workplace policy from Cohl, Stoker, and Toskey. Regarding page 2, "violation of policy be directed to your supervisor". Do we want it to be Human Resources? Page 4 – "any detection of marijuana or controlled substance in the blood test results". Need to look at the word "any". Maridee will get the legal description and bring back. Also, need to add, unless it is prescribed by a licensed physician.

### Continue review of Staff Policy Manual:

Need to re-number sections of the policy as we go. Will look at outside employment, political activity, nepotism and dating in the workplace.

**HR Committee**

**Page 2 of 2**

**July 15, 2020**

10:46 a.m. Public Input - None

Motion by Taylor, seconded by Nye, to adjourn at 10:46. Ayes: Nye and Taylor Nays: None  
Absent: Farrell and Deisch Motion Carried

Next meeting is August 12, 2020 at 10:00 a.m.

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Rhonda Nye, Chair

Tammy Bowers, Chief Deputy Clerk

# County Administrator Report



# Finance Report

**BILLS TO BE APPROVED JULY 28, 2020**

Motion to approve Vouchers in the amount of:

\$	81,607.91	General Fund (101)
\$	29,871.88	Jail Fund (213)
\$	15,691.21	Ambulance Fund & ALS (214)
\$	11,327.18	Funds 105-238
\$	3,468.07	ACO Fund (247)
\$	146.48	Building (249)
\$	6,105.05	Dispatch 911 Fund (261)
\$	9,562.26	Funds 239-292
\$	15,911.51	Funds 293-640
\$	13,222.01	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>186,913.56</u>	

**RECEIVED**

**JUL 23 2020**

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

[illegible]

310-Gov't Ctr Addition-Debt  
315-Benzie Leelanau Health  
321-Jail Bond  
371-Jail Bldg Debt Millage  
425-Equipment Replace



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC MEETING/CLS PUBLIC HEARING	43100200	07/16/20	174.15	77110
			Total For Dept 101 BOARD OF COMMISSIONERS			174.15	
Dept 131 CIRCUIT COURT							
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	SHARED EXPENSES-CIRCUIT COURT	063020	07/23/20	137.53	77177
101-131-802.00	TRANSCRIPTS	O'BRIEN, AMANDA	TRANSCRIPTS	063020	07/23/20	178.35	77190
101-131-804.00	RECORDING SERVICES	LYSTER, CHRISTINE M.	RECORDING FEES	062620	07/23/20	245.00	77176
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	COURT APPOINTED ATTORNEY JUNE	063020	07/23/20	1,931.25	77179
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, P	COURT APPOINTED ATTORNEY-MAY & JUN	063020	07/23/20	5,445.00	77188
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	COURT APPOINTED ATTORNEY-JUNE	063020	07/23/20	925.00	77204
101-131-816.00	SPECIAL JUDGE	HONORABLE ALLEN L. GA	COURT COVERAGE	071520	07/23/20	378.75	77165
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE & MEAL REIMBURSEMENT	071420	07/23/20	147.30	77193
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COURT COORDINATOR WEEK ENDING	071020	07/16/20	307.80	77090
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COURT COORDINATOR WEEK ENDING	071720	07/23/20	307.80	77159
			Total For Dept 131 CIRCUIT COURT			10,003.78	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	TARGET INFORMATION MA	CARBON FORMS	289247	07/16/20	146.15	77121
101-136-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	SANITIZER/LABELS/HIGHLIGHTERS/CLOT	11ML-CQL6-GW6G	07/23/20	160.38	77132
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	TAPE LABELS/INKS/FOLDERS	103047905001	07/23/20	181.98	77191
101-136-805.10	PROBATE CT APPOINTED AT	KEHR, LINDA MOOREY	PENFOLD	92-145162-CA	07/16/20	200.00	77096
101-136-805.10	PROBATE CT APPOINTED AT	BAILEY LAW OFFICE PLL	WAULKAZOO / REYNOLDS	1138 & 1139	07/23/20	150.00	77134
101-136-805.10	PROBATE CT APPOINTED AT	BOSTIC LEGAL PLLC	GARLINGHOUSE / PENFOLD	024 & 056	07/23/20	205.00	77140
101-136-805.10	PROBATE CT APPOINTED AT	SMITH & JOHNSON	THORNELL / CLARK / BONNEY	132192-193-194	07/23/20	660.00	77203
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9858626301	07/23/20	91.04	77209
101-136-956.20	EXAMINATIONS-DEV DISABLE	CENTRA WELLNESS NETWO	GARLINGHOUSE	00014860	07/23/20	350.00	77144
101-136-956.20	EXAMINATIONS-DEV DISABLE	CENTRA WELLNESS NETWO	BONNEY	00013677	07/23/20	350.00	77145
101-136-970.00	EQUIPMENT	AMANDA M O'BRIEN	REIMBURSE MICROSOFT UPDATE	DF346	07/16/20	105.99	77065
			Total For Dept 136 DISTRICT COURT			2,600.54	
Dept 142 JUVENILE DIVISION							
101-142-727.00	OFFICE SUPPLIES	PURE WATER WORKS	WATER COOLER	20-5005	07/23/20	11.66	77192
101-142-727.00	OFFICE SUPPLIES	ROBINSON, KELLIE	PHONE, MILEAGE, SUPPLIES	JUNE	07/23/20	100.47	77198
101-142-860.00	TRAVEL	CAMERON CLARK	MILEAGE/PHONE REIM	6/26	07/23/20	468.64	77143
101-142-900.00	PRINTING & PUBLISHING	UNIFI EQUIPMENT FINAN	COPIER LEASE	586611	07/23/20	78.15	77208
			Total For Dept 142 JUVENILE DIVISION			658.92	
Dept 172 ADMINISTRATOR							
101-172-727.00	OFFICE SUPPLIES	DELUXE	WINDOW ENVELOPES	02047552078	07/23/20	426.45	77154
			Total For Dept 172 ADMINISTRATOR			426.45	
Dept 215 COUNTY CLERK							
101-215-963.00	COMPUTER SUPPORT	ELECTION SOURCE	PROGRAMMING FOR AUGUST ELECTION	20-49933	07/16/20	27.51	77086
101-215-970.20	EQUIPMENT - CAPITAL	TEAM FINANCIAL GROUP,	CONTRACT PAYMENT	40027957	07/16/20	120.97	77122
			Total For Dept 215 COUNTY CLERK			148.48	
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	455562-0	07/23/20	157.80	77169
			Total For Dept 253 COUNTY TREASURER			157.80	
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSUE BUSINESS OFFICE	SECRETARY SALARY & FRINGES	INV36-20-BENZIE	07/16/20	923.64	77105
101-261-703.04	WAGES-PART TIME SECRETAR	MSUE BUSINESS OFFICE	SECRETARY WAGES & FRINGES (05/23/2	INV39-20-BENZIE	07/16/20	1,385.45	77105
101-261-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES-MSU	455209-0/455209	07/23/20	68.84	77169

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 261 MSU EXTENSION							
Total For Dept 261 MSU EXTENSION							2,377.93
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	BATTERIES & ANT BAIT	171989	07/16/20	31.97	77107
101-265-750.00	MAINTENANCE SUPPLIES	JACKPINE BUSINESS CEN	PRINTER CARTRIDGE	455431-0	07/23/20	79.98	77169
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	PHONE CORD	172126	07/23/20	12.99	77189
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	VELCRO	172160	07/23/20	34.93	77189
101-265-850.00	TELEPHONE	CENTURYLINK	800 NUMBERS	130326794	07/16/20	36.46	77077
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	GOVERNMENT CENTER PRI	198540	07/23/20	586.92	77205
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9858626301	07/23/20	136.56	77209
101-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER-QUARTER 2	S-095	07/23/20	944.66	77210
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	425 COURT PLACE	910029031200	07/23/20	64.79	77157
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC 06/09 - 07/08	206879481960	07/16/20	5,375.19	77080
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC-GARAGE	206968420049	07/23/20	26.97	77150
101-265-935.00	BUILDING REPAIRS	KNAPP, KEN	REPAIR LOCK ON FOC DOOR	1604	07/16/20	60.00	77097
Total For Dept 265 BUILDING & GROUNDS							7,391.42
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	NON RETAINER SERVICES	51523	07/23/20	398.90	77148
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	RETAINER SERVICES	51524	07/23/20	1,833.34	77148
101-266-810.00	LEGAL FEES	CUMMINGS, MCCLOREY, D	LEGAL FEES	313780	07/23/20	89.70	77153
Total For Dept 266 LEGAL & CONTRACTED SERVICES							2,321.94
Dept 267 PROSECUTING ATTORNEY							
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9858626301	07/23/20	45.52	77209
101-267-955.00	CONVENTIONS & MEETINGS	PROSECUTING ATTY ASS	MID-WINTER CONFERENCE MW-0306-012	MW 0306-012	07/16/20	315.00	77112
Total For Dept 267 PROSECUTING ATTORNEY							360.52
Dept 268 REGISTER OF DEEDS							
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	JUNE 2020 LAREDO USAGE FEE	225508-IN	07/23/20	1,563.29	77161
Total For Dept 268 REGISTER OF DEEDS							1,563.29
Dept 285 CENTRAL SERVICES							
101-285-730.00	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR METER	46789160	07/16/20	2,500.00	77114
Total For Dept 285 CENTRAL SERVICES							2,500.00
Dept 286 TECHNOLOGY SUPPORT							
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	IT SERVICES MONTHLY CONTRACT 7/27-	20164451	07/16/20	1,669.92	77093
Total For Dept 286 TECHNOLOGY SUPPORT							1,669.92
Dept 301 SHERIFF							
101-301-800.00	CONTRACTED SERVICES	I.T. RIGHT	IT SERVICES MONTHLY CONTRACT 7/27-	20164451	07/16/20	498.05	77093
101-301-835.10	BLOOD RESTITUTIONS	MUNSON MEDICAL CENTER	BLOOD COLLECTION T J	10759 DOS 06242	07/25/20	22.30	77184
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES	9858626303	07/23/20	346.08	77209
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES	9858626301	07/23/20	50.52	77209
101-301-955.00	CONVENTIONS & DUES	EMMET COUNTY SHERIFF	BCSO MUT AID DUES 2021	07132020	07/20/20	400.00	77087
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	LABEL MAKER	13HD-MJ17-C1TW	08/07/20	102.26	77066
101-301-980.00	VEHICLE EQUIPMENT	MICHIGAN SHERIFFS ASS	SUBDUED LOGOS 20-1 AND 20-2	2020709	08/09/20	89.80	77103
Total For Dept 301 SHERIFF							1,509.01
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020	201890043402	07/16/20	1,197.14	77075
101-333-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A	AUGUST 2020	07/16/20	53.11	77083
101-333-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY	201764	07/23/20	25.88	77130

User: SBOYD

EXP CHECK RUN DATES 07/16/2020 - 07/23/2020

DB: Benzie County

JOURNALIZED

PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2 201764		07/23/20	22.90	77130
			Total For Dept 333 SECONDARY ROAD PATROL			1,299.03	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020 2018900043402		07/16/20	478.86	77075
101-426-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A AUGUST 2020		07/16/20	24.73	77083
101-426-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY 201764		07/23/20	7.22	77130
101-426-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2 201764		07/23/20	9.20	77130
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATION	JULY SPECTRUM/CHARTER CABLE BILL 0010110071320		07/23/20	101.00	77147
			Total For Dept 426 EMERGENCY MANAGEMENT			621.01	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A AUGUST 2020		07/16/20	233.95	77083
			Total For Dept 851 INSURANCE & BONDS			233.95	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020 2018900043402		07/16/20	40,622.86	77075
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	PPO INSURANCE FOR EMPLOYEES AUGUST 2020		07/16/20	1,206.09	77076
101-852-717.00	MEDICAL/DENTAL/VISION IN	DEPARTMENT OF THE TRE	PCORI TAX FROM JULY 2020		07/16/20	467.95	77084
101-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY 201764		07/23/20	856.98	77130
101-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A AUGUST 2020		07/16/20	1,482.88	77083
101-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2 201764		07/23/20	908.60	77130
101-852-874.00	MEDICAL INSURANCE - RET	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY 201764		07/23/20	44.41	77130
			Total For Dept 852 MEDICAL INSURANCE			45,589.77	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020 2018900043402		07/16/20	1,197.14	77075
205-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A AUGUST 2020		07/16/20	53.56	77083
205-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY 201764		07/23/20	25.88	77130
205-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2 201764		07/23/20	22.90	77130
			Total For Dept 000			1,299.48	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	CRYSTAL LAKE GOLF CLU	K9 GOLF OUTING 2020 060714 K9		07/16/20	4,315.00	77082
			Total For Dept 000			4,315.00	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020 2018900043402		07/16/20	399.03	77075
209-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A AUGUST 2020		07/16/20	47.34	77083
209-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY 201764		07/23/20	9.99	77130
209-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2 201764		07/23/20	18.40	77130
209-000-748.00	GAS, OIL & GREASE	SHELL CREDIT CARD	JUNE FUEL 2020 66487928		08/06/20	24.48	77201
			Total For Dept 000			499.24	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 209 SCHOOL RESOURCE OFFICER							
Fund 213 JAIL OPERATIONS FUND				Total For Fund 209 SCHOOL RESOURCE OFFICER		499.24	
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	BETSIE VALLEY SALES &	JAIL MAINT	152234-09502	08/09/20	284.98	77074
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	PT/TP/SKIN CLNR/LINERS	1239169	08/12/20	311.43	77098
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	MASKS - JAIL	1PEJ-Q9FX-3TY6	08/20/20	160.03	77131
213-265-783.00	EQUIP. SERVICES & SUPPLI	CENTRAL CLEANING SYST	15 G VITAL OXIDE	36056	07/25/20	521.00	77146
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	SKIN CLEANER	1239169-1	08/19/20	55.87	77175
213-265-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES	9858626303	07/23/20	50.52	77209
213-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	92 DAYS WATER & SEWER JAIL	S094 07082020	08/17/20	2,897.22	77125
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS JUNE 2020	2478900657 08 J	08/05/20	196.27	77158
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	JAIL 060920 TO 070820 ELECTRIC	206879482185	07/31/20	3,277.72	77081
213-265-935.00	JAIL REPAIRS	GRAND TRAVERSE REFRIG	WALK IN FRZR REPAIR	2843070920	08/08/20	497.00	77092
213-265-935.00	JAIL REPAIRS	LARSENS LANDSCAPING	FERT APPLICATION 07/06/2020	66910	07/20/20	156.00	77099
213-265-935.00	JAIL REPAIRS	SHEREN PLUMBING, HEAT	BACKFLOW CERTIFICATION	77790	07/20/20	484.00	77115
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	UNIT 7 TRIPPED SWITCH	7301357	07/30/20	370.48	77167
213-265-935.00	JAIL REPAIRS	JOHNSON CONTROLS FIRE	SPRKLER HEAD/WATER/AIR/GAUGES JAIL	86875165	08/02/20	3,734.00	77171
213-265-935.00	JAIL REPAIRS	SHERWIN-WILLIAMS	PAINT - DB OFFICE	4498-1 07162020	07/25/20	226.51	77202
Dept 351 JAIL - CORRECTIONS				Total For Dept 265 BUILDING & GROUNDS		13,223.03	
Dept 851 INSURANCE & BONDS							
213-851-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	CR FEE AND CLMS BAL	100033612	07/25/20	478.26	77152
213-351-940.20	EQUIPMENT LEASE - COPIER	NETLINK BUSINESS SOLU	3 MONTH MAINT AGREEMENT JAIL	140777	08/01/20	379.99	77186
213-351-961.00	TRAINING & SCHOOLS	DEWOLF & ASSOCIATES	TRAINING - BATES	2869 A	08/17/20	575.00	77155
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	IT SERVICES MONTHLY CONTRACT 7/27-	20164451	07/16/20	908.20	77093
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	VIDEO COMPUTER JAIL	20165011	08/07/20	1,571.32	77093
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	VIDEO SUPPORT CABLES - JAIL	20165041	08/14/20	40.12	77168
Dept 851 INSURANCE & BONDS				Total For Dept 351 JAIL - CORRECTIONS		3,952.89	
Dept 851 INSURANCE & BONDS							
213-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A AUGUST 2020		07/16/20	85.50	77083
Dept 852 MEDICAL INSURANCE				Total For Dept 851 INSURANCE & BONDS		85.50	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020	201890043402	07/16/20	11,492.52	77075
213-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY	201764	07/23/20	214.13	77130
213-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A AUGUST 2020		07/16/20	642.11	77083
213-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2	201764	07/23/20	261.70	77130
Dept 214 EMERGENCY MEDICAL SERVICES (EMS) FUND				Total For Dept 852 MEDICAL INSURANCE		12,610.46	
Dept 265 BUILDING & GROUNDS				Total For Fund 213 JAIL OPERATIONS FUND		29,871.88	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	PEST CONTROL-224 PARK/1901 N TVILL	072120	07/23/20	270.00	77181
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9857805799	07/16/20	103.96	77124
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9858626301	07/23/20	20.04	77209
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 WATER AND SEWER	7-27-20	07/16/20	58.89	77079
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDIT	ST 3 WATER CONDITIONING	7-1-20	07/16/20	105.00	77101
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	1901 N TVILLE RD	920005954614	07/23/20	40.32	77157
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	225 PARK AVE, FRANKFORT	910020929022	07/23/20	42.10	77157
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	227 PINE LN, FRANKFORT	910020931077	07/23/20	48.29	77157
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRIC	7-28-20	07/16/20	154.73	77078
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	227 PINE LANE,	201718288590	07/16/20	53.04	77080



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	225 PARK AVE, FRANKFORT	201718288589	07/16/20	191.29	77080
Total For Dept 265 BUILDING & GROUNDS						1,087.66	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	A21 OIL CHANGE	52425	07/16/20	85.85	77128
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	INTERCEPT FROM 9-14-19	TVM1190289	07/16/20	250.00	77123
214-655-963.00	COMPUTER SUPPORT	I.T. RIGHT	IT SERVICES MONTHLY CONTRACT 7/27-	20164451	07/16/20	87.89	77093
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						423.74	
Dept 851 INSURANCE & BONDS							
214-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A	AUGUST 2020	07/16/20	66.50	77083
Total For Dept 851 INSURANCE & BONDS						66.50	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020	2018900043402	07/16/20	13,008.90	77075
214-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY	201764	07/23/20	258.90	77130
214-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A	AUGUST 2020	07/16/20	588.31	77083
214-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2	201764	07/23/20	257.20	77130
Total For Dept 852 MEDICAL INSURANCE						14,113.31	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (E						15,691.21	
Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-930.00	EQUIPMENT REPAIR	MACDONALD MARINE, INC	BOW ROLLER - MARINE	62307	07/20/20	8.81	77100
220-000-930.00	EQUIPMENT REPAIR	HEIGES BODY SHOP	MAKO BOAT REPAIRS	1216	07/25/20	609.00	77164
Total For Dept 000						617.81	
Total For Fund 220 MARINE PATROL FUND						617.81	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-703.05	WAGES-ATTENDANT	FRANK SMITH	THOMPSONVILLE TIRE COLLECTION	07182020	07/23/20	100.00	77162
228-000-703.05	WAGES-ATTENDANT	MIKE MACKIN	THOMPSONVILLE TIRE COLLECTION	07182020	07/23/20	100.00	77183
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR JUNE 2020	1330	07/16/20	72.63	77071
228-000-821.50	HAZARDOUS WASTE	BAY AREA RECYCLING FO	ELECTRONICS COLLECTION	20-36590	07/31/20	3,174.60	77069
228-000-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES	9858626301	07/23/20	45.52	77209
228-000-900.00	PUBLIC RELATIONS-PRINTG/	PIONEER GROUP	HHW COLLECTION AD	302155394	07/16/20	200.00	77109
228-000-900.00	PUBLIC RELATIONS-PRINTG/	VISA=JESSE ZYLSTRA	COLLECTION SUPPLIES	07172020	07/23/20	20.26	77211
228-000-957.00	MISCELLANEOUS	NUGENT ACE HARDWARE	OFFICE SUPPLIES	171527	07/16/20	15.98	77107
228-000-957.00	MISCELLANEOUS	VISA=JESSE ZYLSTRA	OFFICE SUPPLIES	07082020	07/16/20	10.34	77126
228-000-963.00	COMPUTER SUPPORT	I.T. RIGHT	IT SERVICES MONTHLY CONTRACT 7/27-	20164451	07/16/20	29.30	77093
228-000-970.00	EQUIPMENT	OFFICE DEPOT	OFFICE SUPPLIES	10000	07/30/20	353.06	77108
Total For Dept 000						4,121.69	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A	AUGUST 2020	07/16/20	4.75	77083
Total For Dept 851 INSURANCE & BONDS						4.75	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020	2018900043402	07/16/20	399.04	77075
228-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY	201764	07/23/20	9.99	77130
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A	AUGUST 2020	07/16/20	37.28	77083
228-852-800.00	CONTRACTED SRVS - CADILL	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2	201764	07/23/20	22.90	77130

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 852 MEDICAL INSURANCE							
			Total For Dept 852 MEDICAL INSURANCE			469.21	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			4,595.65	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9858626301	07/23/20	101.04	77209
			Total For Dept 265 BUILDING & GROUNDS			101.04	
Dept 430 ANIMAL CONTROL							
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR JUNE	1328	07/16/20	393.01	77072
247-430-748.00	GAS, OIL & GREASE	EXPRESS LUBE & TIRE S	OIL CHANGE 2015 RAM	51776	07/16/20	45.71	77088
247-430-748.00	GAS, OIL & GREASE	EXPRESS LUBE & TIRE S	COOLANT ADDED FOR OIL CHANGE IN 20	51779	07/16/20	9.51	77089
247-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	23-20C NEUTER AND VACC/24-20C SPAY	72199	07/16/20	162.40	77073
247-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	21-20C VACC GIVEN	72016	07/16/20	50.40	77073
247-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	20-20C SHAVED MATS	71631	07/16/20	45.50	77073
247-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	26-20D INJURED DOG/ X-RAYS WOUND	26-20C	07/16/20	141.25	77073
247-430-835.20	VET & DRUG FEES	BETSIIE RIVER VETERINA	CAPSTARS FOR SHELTER	72844	07/16/20	191.43	77073
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	SICK ORANGE CAT/ SHOTS GIVEN	294020	07/16/20	61.32	77111
247-430-855.00	RADIO MAINTENANCE/EQUIPM	RADIO NORTH LLC	BLUETOOTH MICROPHONES FOR RADIOS	25992	07/16/20	320.00	77113
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL FOR JULY	3717909	07/16/20	16.00	77067
247-430-963.00	COMPUTER SUPPORT	I.T. RIGHT	IT SERVICES MONTHLY CONTRACT 7/27-	20164451	07/16/20	87.89	77093
247-430-970.00	EQUIPMENT	SHOP AND SAVE	CABLES FOR PRINTERS IN TRUCKS/ HEA	28769	07/16/20	97.95	77116
			Total For Dept 430 ANIMAL CONTROL			1,622.37	
Dept 851 INSURANCE & BONDS							
247-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A	AUGUST 2020	07/16/20	9.50	77083
			Total For Dept 851 INSURANCE & BONDS			9.50	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020	2018900043402	07/16/20	1,596.18	77075
247-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY	201764	07/23/20	35.87	77130
247-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A	AUGUST 2020	07/16/20	66.31	77083
247-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2	201764	07/23/20	36.80	77130
			Total For Dept 852 MEDICAL INSURANCE			1,735.16	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-963.00	COMPUTER SUPPORT	I.T. RIGHT	IT SERVICES MONTHLY CONTRACT 7/27-	20164451	07/16/20	146.48	77093
			Total For Dept 371 BUILDING INSPECTOR			146.48	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9857723771	07/16/20	1,317.01	77124
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9857730570	07/16/20	5.85	77124
261-325-961.00	TRAINING & SCHOOLS	DEWOLF & ASSOCIATES	HUBERS SUPERVISOR TRAINING	2869	07/23/20	575.00	77156
261-325-963.00	COMPUTER SUPPORT	I.T. RIGHT	IT SERVICES MONTHLY CONTRACT 7/27-	20164451	07/16/20	322.27	77093
			Total For Dept 325 DISPATCH/COMMUNICATION			2,220.13	
Dept 851 INSURANCE & BONDS							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 851 INSURANCE & BONDS							
261-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A AUGUST 2020		07/16/20	26.13	77083
			Total For Dept 851 INSURANCE & BONDS			26.13	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE INSURANCE AUGUST 2020 2018900043402		07/16/20	3,431.79	77075
261-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE FOR JULY 201764		07/23/20	61.62	77130
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE LIFE/AD & D/STD AND LTD A AUGUST 2020		07/16/20	209.38	77083
261-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX/HRA FOR JULY 2 201764		07/23/20	156.00	77130
			Total For Dept 852 MEDICAL INSURANCE			3,858.79	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			6,105.05	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	ICLE	MI FAMILY LAW UPDATE	766632	07/16/20	108.50	77094
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	SHARED EXPENSES-CIRCUIT COURT	063020	07/23/20	96.80	77177
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	LAW LIBRARY SUBSCRIPTION	3092723009	07/23/20	572.00	77195
			Total For Dept 000			777.30	
			Total For Fund 269 LAW LIBRARY FUND			777.30	
Fund 285 POINT BETSIE LIGHTHOUSE FUND							
Dept 000							
285-000-967.00	PROJECT EXPENSES	WF BAIRD & ASSOCIATES	PT BETSIE LIGHTHOUSE HISTORIC STRUC	71416	07/16/20	7,288.00	77127
			Total For Dept 000			7,288.00	
			Total For Fund 285 POINT BETSIE LIGHTHOUSE FUND			7,288.00	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-840.95	IN HOME CARE MISC.	BENZIE COUNTY CENTRAL	SUMMER SCHOOL FOR IHC CLIENTS	JULY	07/23/20	400.00	77137
292-000-850.00	TELEPHONE	CAMERON CLARK	MILEAGE/PHONE REIM	6/26	07/23/20	50.00	77143
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	PHONE,MILEAGE,SUPPLIES	JUNE	07/23/20	50.00	77198
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	PHONE,MILEAGE,SUPPLIES	JUNE	07/23/20	108.21	77198
292-000-862.00	MENTORING/TUTORING	KRISTIN PENSYL	TUTORING IHC CLIENTS	APRIL-JUNE	07/23/20	888.75	77174
			Total For Dept 000			1,496.96	
			Total For Fund 292 CHILD CARE FUND			1,496.96	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BAILEY, LAWRENCE	VETERANS PER DIEM	06302020	07/23/20	35.00	77135
293-000-721.00	PER DIEM	BURCH, TYSON	VETERANS PER DIEM	06302020	07/23/20	35.00	77142
293-000-721.00	PER DIEM	FENDER, GARY	VETERAN PER DIEM	06302020	07/23/20	35.00	77160
293-000-721.00	PER DIEM	GIDDIS, KIRT	VETERANS PER DIEM	06302020	07/23/20	35.00	77163
293-000-721.00	PER DIEM	KOWALSKI, ED	VETERANS PER DIEM	06302020	07/23/20	35.00	77173
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VETERANS PER DIEM	06302020	07/23/20	35.00	77199
293-000-721.00	PER DIEM	SCHAFER, DONALD E.	VETERANS PER DIEM	06302020	07/23/20	35.00	77200
293-000-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES VETERANS	455609-0	07/23/20	20.91	77169
293-000-727.00	OFFICE SUPPLIES	VISA=MICHELLE THOMPSON	OFFICE SUPPLIES FOR VETERANS	071620	07/23/20	362.99	77212
293-000-727.00	OFFICE SUPPLIES	WELLS FARGO VENDOR FI	MONTHLY COPIER FEE - VETERANS	501112196	07/23/20	68.03	77213
293-000-839.00	VETERANS BURIALS & MARKE	DONNA SIMO	VETERANS BURIAL BENEFIT - JOSEPH P	7/15/2020	07/16/20	300.00	77085
293-000-839.00	VETERANS BURIALS & MARKE	NANCY EIPPERLE	VETERANS BURIAL BENEFIT - JOHN EIP	7/22/2020	07/23/20	300.00	77185
293-000-860.00	TRAVEL	BAILEY, LAWRENCE	MILEAGE FOR JUNE 2020	06302020M	07/23/20	2.12	77135



GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-860.00	TRAVEL	BURCH, TYSON	MILEAGE FOR JUNE 2020	06302020M	07/23/20	19.44	77142
293-000-860.00	TRAVEL	FENDER, GARY	MILEAGE FOR JUNE 2020	06302020M	07/23/20	3.45	77160
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR JUNE 2020	06302020M	07/23/20	18.29	77163
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE	06302020M	07/23/20	3.45	77173
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR JUNE 2020	06302020M	07/23/20	24.15	77199
293-000-860.00	TRAVEL	SCHAFER, DONALD E.	MILEAGE FOR JUNE 2020	06302020M	07/23/20	2.53	77200
Total For Dept 000						1,370.36	
Total For Fund 293 VETERAN'S RELIEF FUND						1,370.36	
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 253 COUNTY TREASURER							
425-253-967.00	PROJECT EXPENSES -TREAS	APPLIED IMAGING	COPER MACHINE FOR TREASURER	550002A-2	07/23/20	5,201.88	77133
Total For Dept 253 COUNTY TREASURER						5,201.88	
Dept 301 SHERIFF							
425-301-749.00	PATROL CAR EXPENSES	BAYSHORE TIRE & AUTO	TIRES 20-1, 20-2, 18-1, 15-1	35117	07/25/20	2,238.64	77136
Total For Dept 301 SHERIFF						2,238.64	
Total For Fund 425 EQUIPMENT REPLACEMENT FUND						7,440.52	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	JEFFREY MARTINDALE	OVERPAID ON DELINQUENT TAXES 07-00	07212020	07/23/20	34.96	77170
516-000-694.00	CASH OVER/SHORT	ROBERT OR LAURA DONOG	OVERPAID ON DELINQUENT TAXES/ 12-1	071020	07/23/20	3.32	77197
Total For Dept 000						38.28	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND						38.28	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD 13 FORECLOSURES	07092020	07/23/20	390.00	77138
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 ANNUAL FEE FOR 2018 FORFEITUR	2007-08	07/23/20	905.43	77206
532-253-957.00	MISCELLANEOUS	APPLIED IMAGING	COPER MACHINE FOR TREASURER	550002A-2	07/23/20	1,271.12	77133
Total For Dept 253 COUNTY TREASURER						2,566.55	
Total For Fund 532 TAX FORECLOSURE FUND						2,566.55	
Fund 535 CDBG HOUSING GRANT FUND							
Dept 000							
535-000-800.00	CONTRACTED SERVICES	NMCAA	JOB B18-08-PO-CARMEN	7/22/2020	07/23/20	3,810.00	77187
535-000-815.40	ADMINISTRATION FESS (NMH	NMCAA	JOB B18-08-PO-CARMEN	7/22/2020	07/23/20	685.80	77187
Total For Dept 000						4,495.80	
Total For Fund 535 CDBG HOUSING GRANT FUND						4,495.80	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP353	07/16/20	500.00	77063
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP358	07/16/20	100.00	77064
701-136-265.00	CASH BONDS PAYABLE	GALERNEAU, TODD EMIL	BOND RETURNED	15-099-SM	07/16/20	150.00	77091
701-136-265.00	CASH BONDS PAYABLE	MCCLELLAND, TIMOTHY W	BOND RETURNED	19-414-SM	07/16/20	150.00	77102
701-136-265.00	CASH BONDS PAYABLE	MOORE, ANGELA	BOND RETURNED	19-355-SM	07/16/20	100.00	77104
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: JOEL FERRARI	20-068-FY	07/23/20	2,000.00	77129

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION PYMT FROM STEVEN PELL	18-336-SM	07/16/20	237.50	77068
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY ANIMAL	RESTITUTION PYMT FROM COURTNEY SHA	17-310-SM	07/16/20	100.00	77070
701-136-271.00	RESTITUTIONS PAYABLE	NIEMI, ANTHONY & CHRI	RESTITUTION PYMT FROM TASHEENA KOO	19-231-FY	07/16/20	50.00	77106
701-136-271.00	RESTITUTIONS PAYABLE	SLAUGHTER, SUZANNE	RESTITUTION PYMT FROM ALICIA LOVEL	15-038-ST	07/16/20	5.00	77117
701-136-271.00	RESTITUTIONS PAYABLE	STATE FARM INSURANCE	RESTITUTION PYMT FROM WILLIAM FORT	11-089-FD	07/16/20	20.00	77118
701-136-271.00	RESTITUTIONS PAYABLE	SPOLTSMAN, THOMAS	RESTITUTION PYMT FROM STEVEN PELL	18-336-SM	07/16/20	237.50	77120
701-136-271.00	RESTITUTIONS PAYABLE	HORN, OLGA	RESTITUTION PYMT FROM DAVID ALBRIG	13-051-SM	07/23/20	150.00	77166
701-136-271.00	RESTITUTIONS PAYABLE	MARGO, MICHAEL	RESTITUTION PYMT FROM KARALEE WILS	18-262-ST	07/23/20	20.00	77178
701-136-271.00	RESTITUTIONS PAYABLE	QUERY, MICHAEL	RESTITUTION PYMT FROM JED JAWORSKI	18-429-SM	07/23/20	480.00	77194
			Total For Dept 136 DISTRICT COURT			4,300.00	
Dept 215 COUNTY CLERK							
701-215-228.16	DUE STATE - PISTOL PERMI	STATE OF MICHIGAN (#3	CPL'S FOR JUNE	551-562527	07/16/20	1,352.00	77119
701-215-265.00	CASH BONDS PAYABLE	BRIAN FLOHE	BOND MONEY RETURNED TO BRIAN FLOHE	11-9139-DM	07/23/20	500.00	77141
701-215-271.00	RESTITUTIONS PAYABLE	JAMES AND CAROLINE HE	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	07/16/20	10.00	77095
701-215-271.00	RESTITUTIONS PAYABLE	CORI AND JESSE SMOKER	RESTITUTION FROM TIMOTHY MAEDER	19-2639-FH	07/23/20	55.00	77151
701-215-271.00	RESTITUTIONS PAYABLE	MEMBERS CREDIT UNION	RESTITUTION FROM JENNY KETZ	12-2274-FH	07/23/20	50.00	77180
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM RODERICK BAKER	13-2328-FH	07/23/20	75.00	77196
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	07/23/20	50.00	77207
			Total For Dept 215 COUNTY CLERK			2,092.00	
Dept 253 COUNTY TREASURER							
701-253-274.19	APPEALS/CHARGEBACKS/REFU	BENZIE COUNTY TREASUR	RECYCLE FEE REMOVED FROM 2ND PARCE	07152020	07/23/20	25.00	77139
701-253-274.19	APPEALS/CHARGEBACKS/REFU	CONSTANCE STEWART	PRE REFUND 2016/2017 FOR 02-022-00	071520	07/23/20	4,540.12	77149
701-253-274.19	APPEALS/CHARGEBACKS/REFU	JOSEPH CULLMORE	PRE REFUND 2019 FOR 04-070-022-00	071520	07/23/20	1,330.46	77172
701-253-274.19	APPEALS/CHARGEBACKS/REFU	MICHAEL AND SANDRA BU	PRE REFUND 2018/2017 FOR 51-010-46	071520	07/23/20	934.43	77182
			Total For Dept 253 COUNTY TREASURER			6,830.01	
			Total For Fund 701 GENERAL AGENCY FUND			13,222.01	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
			Fund Totals:				
			Fund 101 GENERAL FUND			81,607.91	
			Fund 205 TNT OFFICER MILLAGE FUND			1,299.48	
			Fund 206 SHERIFF'S K-9 FUND			4,315.00	
			Fund 209 SCHOOL RESOURCE OFFICER			499.24	
			Fund 213 JAIL OPERATIONS FUND			29,871.88	
			Fund 214 EMERGENCY MEDICAL SERVICES			15,691.21	
			Fund 220 MARINE PATROL FUND			617.81	
			Fund 228 SOLID WASTE/RECYCLING FUND			4,595.65	
			Fund 247 ANIMAL CONTROL FUND			3,468.07	
			Fund 249 BUILDING DEPARTMENT FUND			146.48	
			Fund 261 911 EMERGENCY SERVICE FUND			6,105.05	
			Fund 269 LAW LIBRARY FUND			777.30	
			Fund 285 POINT BETSIE LIGHTHOUSE FUN			7,288.00	
			Fund 292 CHILD CARE FUND			1,496.96	
			Fund 293 VETERAN'S RELIEF FUND			1,370.36	
			Fund 425 EQUIPMENT REPLACEMENT FUND			7,440.52	
			Fund 516 DELINQUENT TAX REVOLVING FU			38.28	
			Fund 532 TAX FORECLOSURE FUND			2,566.55	
			Fund 535 CDBG HOUSING GRANT FUND			4,495.80	
			Fund 701 GENERAL AGENCY FUND			13,222.01	
			Total For All Funds:			186,913.56	

# LAND SALE PROCEEDS ACCOUNTS: NET PROCEEDS CALCULATIONS:

Categories of claims against Land Sale Proceeds and Contingent Liabilities are specified in MCL 211.78m(8). To simplify, those categories are:

- (a) Pay all taxes, interest and fees to the Delinquent Tax Revolving Fund.
- (b) Pay all costs of advertising and running the auction.
- (c) Pay all costs of the forfeiture and/or foreclosure proceedings for the year, such as, costs of mailing, publication, personal service, and outside contractors, etc.
- (d) Reimburse any shortfalls from previous years.
- (e) Reimburse any maintenance costs including clean up, demolition, and/or environmental remediation.
- (f) If the foreclosing governmental unit is not the State, any of the following apply:

Proceeds from subsequent years can be used to reimburse shortfalls from current year.

Pay any cost for the defense of title actions.

Pay any other administrative costs of forfeiture, foreclosure and/or property sale and/or management.

## Land Sale Proceeds from the 2019 auction for delinquent 2016 taxes.

Parcel #	Delinquent taxes	Sale Amount	
10-02-131-011-00	860.43	750.00	
10-02-504-162-00	7,891.09	29,750.00	
10-12-040-004-00	628.75	650.00	
10-12-040-006-00	628.75	650.00	
10-12-060-002-00	628.75	700.00	
10-12-502-009-00	691.50	691.50	LB
10-12-502-010-00	734.85	734.85	LB
10-51-120-005-00	1,068.40	1,068.40	City of Fkt
10-51-120-007-00	982.37	982.37	City of Fkt
10-51-120-008-00	982.37	982.37	City of Fkt
10-51-120-009-00	982.37	982.37	City of Fkt
10-51-120-010-00	2,253.97	2,253.97	City of Fkt
10-51-120-011-00	982.37	982.37	City of Fkt
10-51-180-000-00	2,965.24	2,965.24	City of Fkt
Totals	22,281.21	44,143.44	

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JUL 23 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

Less Delinquent Taxes	22,281.21
Less Attorney Fees	1,938.10
Less Legal Fee Contingency	9,347.13
Less Publication & Postage	-
Shortfall from previous years	-
Less Maintenance/Other costs	10,577.00
Available for transfer to General Fund:	\$ -

Committee  
Of  
The  
Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS  
COMMITTEE OF THE WHOLE  
July 14, 2020**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, January 14, 2020, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke

The Pledge of Allegiance was recited.

**Agenda:**

Motion by Roelofs, seconded by Nye, to approve the agenda as amended, adding Glass Counter Enclosures as 11.B. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

**Minutes:**

Motion by Jeannot, seconded by Roelofs, to approve the Committee of the Whole minutes of June 23, 2020 as presented. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Public Input – None

Lisa Hoppe – BCN Health Insurance Information Discussion: Benzie County is seeing a savings of 3.33% and we are still under the state hard cap; no rate increases in vision and dental, but by switching those to the Blues, we could save an additional \$16,655. **Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to adopt the 2020-2021 Health Plan as discussed, with switching to the Blues for vision and dental. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.**

Maridee Cutler:

- a. Application of additional service credit for Cody Kastl (1y 3m): **Motion by Roelofs, seconded by Warsecke, to recommend to the Board of Commissioners to authorize purchase of three years four months (3 years, 4 months) additional service credit to Cody Kastl as presented with no cost to the county, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.**
- b. Application of additional service credit for Lucy Burns (5 y): **Motion by Roelofs, seconded by Warsecke, to recommend to the Board of Commissioners to authorize purchase of five (5) years additional service credit to Lucy Burns as presented with no cost to the county, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.**
- c. Payout of accrued Comp, Personal, Sick and Vacation for Kyle Rosa: **Motion by Roelofs, seconded by Jeannot, to recommend to the Board of Commissioners to amend the 2019-**

**2020 General Fund budget for payoff of Undersheriff payout in the amount of \$17,850.00:**

**Increase:**

<b>101-301-702.01</b>	<b>Undersheriff Wages</b>	<b>\$17,850.00</b>
-----------------------	---------------------------	--------------------

**Increase:**

<b>101-000-691.00</b>	<b>Fund Balance</b>	<b>\$17,850.00</b>
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**Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.**

Sheriff Schendel -- Dan Smith unavailable:

- a. HVAC Maintenance: Reschedule to next meeting to allow Lt Dan Smith and Ken Bos to attend.
- b. Prisoner Medical Shortfall: **Motion by Sauer, seconded by Farrell, to recommend to the Board of Commissioners to adopt the 2019-2020 Jail Budget Amendment as presented in the amount of \$48,000.00:**

**Increase:**

<b>213-351-834.00</b>	<b>Prisoner Medical</b>	<b>\$48,000.00</b>
-----------------------	-------------------------	--------------------

**Increase:**

<b>213-351-699.00</b>	<b>Transfer in General Fund</b>	<b>\$48,000.00</b>
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**Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.**

Rebecca Hubers – First Responder Hazard Pay Premiums Program Coronavirus Aid: Discussions held regarding different reimbursement and payments for this program. The CARES Act provided the Michigan Department of Treasury with a pot of money for First Responders Hazard Pay Premium Program. This money must be paid out by September 30, 2020 however you do not know if you will be reimbursed. 69 people are eligible for this money; you need to decide if you are willing to take risk that we won't know about reimbursement.

The board would like to take a couple of days and reconsider all of this information.

Comm Warsecke stated that he is not available for a special meeting this week and have said before that I am not a fan of Hazard Pay, but now we have the opportunity to be reimbursed.

**Motion by Jeannot, seconded by Roelofs, to set a special board meeting for Thursday, July 16, 2020 at 8:30 a.m. for the purpose of Hazard Pay discussions and possible decision. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.**

Mitch Deisch:

- a. General Operation Millage Restoration Discussion: Subcommittee #2 met, and the notes are included here; Tax Allocation Board – reached out to ISD, City Manager of Howell to speak with us, Judge Mead. Subcommittee #2 decided we should target the August 2021 Election date; create a Friends of Benzie County Group to help education the citizens; address the MERS unfunded liability; need to budget millages – public safety and have discussed it with U/S Rosa so they were not surprised.  
Comm Jeannot suggested to bundle the special millages with a surplus so that we have control in the General Fund of those excess funds.



Mitch stated that we have several millages that received overwhelming support for the citizens – Animal Control, Commission on Aging, EMS.

Michelle Thompson highly recommends rolling in the Jail millage since it is a mandated service.

August 2021 with a fall back date of November 2021 for the vote

Subcommittee #2 next meeting – July 22 at 1 p.m.

- b. Enclose Counters: Comm Roelofs stated that we have been busy and losing track of things with no Building/Grounds or HR meetings, sound proofing the offices, caulking windows, glass counter enclosures at the Treasurer/Clerk/Register of Deeds which the estimate was \$70,000, should we made it permanent with glass, with the Treasurer paying 1/3, the cost would run about \$57,000; we have not had a report from Maintenance in months. Rick should have a book with a schedule for when repairs should be done.

Public Input – None

Motion by Roelofs, seconded by Warsecke, to adjourn at 4:03 p.m. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor (phone) and Warsecke Nays: None Motion carried.

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Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

**Committee of the Whole**

**Page 4 of 4**

**August 13, 2020**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Committee of the Whole Consent Calendar as follows:

1. To adopt the 2020-2021 Health Plan as discussed, with switching to the Blues for vision and dental.
2. To authorize purchase of three years four months (3 years, 4 months) additional service credit to Cody Kastl as presented with no cost to the county, authorizing the chair to sign.
3. To authorize purchase of five (5) years additional service credit to Lucy Burns as presented with no cost to the county, authorizing the chair to sign.
4. To amend the 2019-2020 General Fund budget for payoff of Undersheriff payout in the amount of \$17,850.00.
5. To adopt the 2019-2020 Jail Budget Amendment as presented in the amount of \$48,000.00.

# Committee Appointments

July 13, 2020

Ms. Dawn Olney, CCO, MCCO  
Benzie County Clerk  
448 Court Place  
Beulah, MI 49617

Re: Betsie Valley Trailways Management Council (BVTMC)  
New Representative from the Friends of the Betsie Valley Trail (FBVT)

Dear Ms. Olney:

The past representative on the BVTMC from the FBVT has been David Oellerich. At the last meeting of the BVTMC on July 7, 2020, Mr. Oellerich announced his resignation from the BVTMC effective on that date.

The FBVT would like to replace Mr. Oellerich with Elizabeth (Beth) Roethler ([beth@cabbageshed.com](mailto:beth@cabbageshed.com), (602) 818-2649). We would hope this move will be acceptable as we would like Beth to attend the next scheduled meeting of the BVTMC on August 4, 2020.

If you have any questions, please let me know.

Sincerely,



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JUL 17 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

Jed Maker

President, Friends of the Betsie Valley Trail

5951 Crystal Drive, Beulah, MI 49617/(262)492-5169

jedmaker@gmail.com

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JUL 17 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

# Correspondence

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TALENT



BUSINESS



COMMUNITY



# Networks Northwest

Talent / Business / Community

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JUL 14 2020

DAWN OLNEY  
BENZIE COUNTY CLERK  
BEULAH, MI 49617

2019

ANNUAL REPORT

NETWORKSNORTHWEST.ORG



## To Partners, Stakeholders, and to all of **Northwest Michigan,**

We are pleased to present the 2019 Networks Northwest Annual Report. In it, you'll find information and highlights about our many accomplishments through this last year and our continued positive momentum.

We accomplished a lot in 2019 and are recognized in Michigan and nationally as an agency of best practices, but realize that much remains to be done.

The hallmark of this organization has always been its unwavering belief and confidence in the region. Northwest Michigan is a special place that is thriving, in large part, because it embraces its small towns, scenic lands, natural resources, and hardworking people. Our region inspires each Networks Northwest employee and board member to do more and give more.

In 2020, Networks Northwest will continue to be a leading talent, business, and community development agency. We will help job seekers find jobs and work-related skills. We continue to help businesses plan for growth, address workforce needs and reach new markets. And, we will always work with leaders to improve local economic conditions. Our governing board, consisting of the public and private sector, remains focused on building stronger communities and enhancing the quality of life in the 10 counties of Northwest Michigan.

Thank you for your continued support. Networks Northwest is proud to partner with you as we continue to build prosperity and resiliency in Northwest Michigan.

Sincerely,



Gary W. Fedus,  
Board Chair  
Owner, Mitchell Graphics



Chris Christensen,  
Chief Elected Official  
Charlevoix County Commissioner



Matt McCauley,  
Chief Executive Officer



## 2019 ANNUAL REPORT



# TALENT DEVELOPMENT

The dedicated, experienced staff at Networks Northwest helps connect job seekers and workers to the employers who need talent. Northwest Michigan Works! is the signature program in an array of services that help people be job-ready in the areas that employers need most. Our unique services help our clients reach their goals, but the hard work is ultimately all theirs. In the following pages you will be inspired by people from all over Northern Michigan who have put in the effort to take the next big step in their careers.



➔ Job Seekers

➔ Adult Education

➔ Jobs for Michigan's Graduates

➔ Offender Success

➔ Employee Retention

➔ Skilled Trades

➔ Apprenticeships

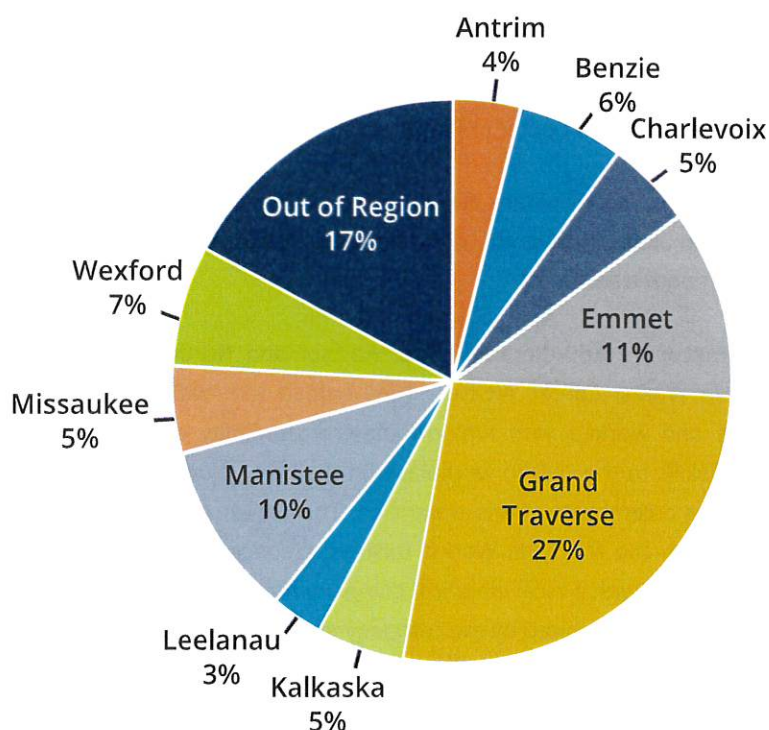
➔ Business Services

## Talent Development American Job Center — Job Seekers

**41,221**

Total Center Visits

## Percentage of Customers by Residence County





## Talent Development Veteran Services



Service Type	Services Provided
Appointment	258
Career Connection	93
Interviewing Assistance	14
Job Fair	8
Job Search	616
Learning Lab	112
PATH	14
Résumé Assistance	233
Unemployment	944
Veterans Workshop	109
<b>Total</b>	<b>2401</b>

## Talent Development Meet Javier Nuno

Javier Nuno served in the U.S. Navy for six years before being honorably discharged in the fall of 2018. Shortly after leaving the Navy, he started looking for a job in the civilian world. One of the first places he went was to the Northwest Michigan Works! American Job Center in Traverse City.

"Transitioning from military life to civilian life can be really hard," said Nuno. "Just going into Michigan Works! felt like a pretty smooth transition."

Nuno met with the Veterans Career Advisor and Northwest Michigan Works! Career Advisor. They helped him with his résumé and worked with him on the transferability of his military skills to the civilian workplace. In the Navy, Nuno had worked as a communications electrician. The Career Advisors worked with the Michigan Works! Business Services team to connect Nuno with a local electrical company that was looking for workers. He was hired by the company and qualified for the On-the-Job training program offered through Michigan Works! that covered part of the cost of his wages while he was being

trained for his new job. Now he is working full-time and using the skills he learned in the military.

"Thank you to Michigan Works! and to all the personnel that helped me get to where I am right now."



*"Transitioning from military life to civilian life can be really hard. Just going into Michigan Works! felt like a pretty smooth transition."*



## Talent Development

### Meet Lori Bialik

When Lori Bialik came to Northwest Michigan Works! in Manistee, she was unemployed, had limited income, no internet at home, and was feeling distressed. Lori began using the Michigan Works! Resource Room for her job search and staff assisted her with her résumé, cover letter, and interview skills. Lori also attended Career Connection events and received job referrals and gas cards for her job search.

Lori said she became frustrated during her job search but the staff at Michigan Works! kept working with her and told her to stay positive. All the effort she put into her job search paid off when Lori was hired as an Executive Secretary for the Michigan Department of Corrections at the Oaks Correctional Facility in Manistee.

"I got the job I really wanted... and love my job," said Bialik. "I just want to say thank you to everyone at Michigan Works! for all their help and encouragement because I could not have done this without them."



*"I just want to say thank you to everyone at Michigan Works! for all their help and encouragement because I could not have done this without them."*

## Talent Development

### Partnership. Accountability. Training. Hope. (PATH) & Workforce Innovation and Opportunity Act (WIOA)

**66%**

*Average percentage of PATH program participants who met/exceeded their program participation requirements*

*Average percentage of WIOA participants who were employed 6 months after completion of services*

**95%**

**92%**

*Average percentage of WIOA participants who were employed a year after completion of services*

**6,389**

*Number of Employment Services participants employed 6 months after completion of services*

*Average percentage of WIOA Adults and Dislocated Workers who received a credential*

**88%**

**\$16.07/hr**

*Average reported wage earned 6 months after completion of services by Employment Services, WIOA Adult, and WIOA Dislocated Worker participants*



## Talent Development

### Meet Sandra Zeinog

Sandra Zeinog was alone, homeless and dealing with other personal challenges when she started working at Wojan Window and Door Corporation in Charlevoix. Spending \$60 a night to stay in a hotel, making overly expensive car payments, and facing legal fees for an assault charge, Sandra was financially devastated. Everything she owned was in her car and she was without a support system of any kind. She felt hopeless.

"It can be very overwhelming, especially when you don't know where you're going to go," said Zeinog. "You're trying to work, and you get off work and you're like, where am I going to lay my head tonight? It's scary, especially when you don't feel like you've got anybody to turn to."

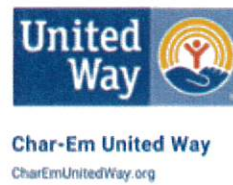
Wojan's HR Manager, Jill Harrell, learned about the challenges Zeinog was facing and referred her to a Business Resource Network (BRN) Success Coach. The BRN was developed by Northwest Michigan Works! in partnership with Char-Em United Way. The Success Coach visits participating employers on a weekly basis to provide community-based referrals and support to remove worker barriers and increase retention while reducing turnover.

"It was less than three weeks and the [Success Coach] had helped me find another place. She was on it like day and night, calling people, and finding me apartments and everything," said Zeinog. "I was very happy."

"It's such a load off to know that when you can't help somebody there's somebody else with so many more resources that I would never even think about in all of my years in HR that she can help with. It's amazing," said Harrell.

Moving into her new apartment, Sandra had limited possessions. The Success Coach continued helping her with household furnishing vouchers through community partners. The Success Coach also worked with Sandra on budgeting. She was able to get a lower cost vehicle and catch up on bills including her legal fees. She has now paid all her fines and is no longer on probation.

The financial and emotional support empowered Sandra to make the right decisions, take accountability, and reach her goal of becoming a stronger, more stable employee.



*Sandra Zeinog and her employer, Wojan Window and Door Corporation in Charlevoix, received Impact Awards from the Michigan Works! Association*



***"It was very important. Not only does she help... she was a friend. She was a lifesaver."***



## Talent Development

### Apprenticeships — Skills for In-Demand Jobs

#### Northwest Michigan Works! Sponsored Apprenticeships:

- Accounting Technician
- Bindery
- Certified Nursing Assistant
- Culinary
- Fiber Optic Lineworker
- Maintenance Repairer, Industrial
- Medical Assistant
- Numerical Control Machinist
- Offset Press Operator
- Soil Conservation Technician

Serving as a Department of Labor Registered Apprenticeship Sponsor, Northwest Michigan Works! added Apprenticeships for 11 different occupations, representing 12 employers including 33 newly registered apprentices.

Northwest Michigan Works! partnered with Boyne Highlands Resort, Boyne Mountain Resort, The Inn at Bay Harbor,

American Culinary Association and North Central Michigan College to develop an innovative culinary program. Once the apprentices complete their training, three credentials will be achieved including a Sous Chef, Hospitality, and National Journeyworker certificates.



Dean, Boyne Highlands  
Mentor

## Talent Development

### Business Resource Network Employee Retention Program

In partnership with Char-Em United Way, the Business Resource Network (BRN) comprises eight shareholder companies participating in an innovative employer retention program which includes an on-location Success Coach. In 2019, more than 200 individuals have worked with the Northwest Michigan Works! Success Coach to help remove barriers in their home and work lives.

The onsite Success Coach provides referrals and supportive services for:

- Transportation
- Childcare
- Health & Wellness
- Financial Management
- Housing
- Household Needs
- Work Clothing
- Utility Assistance

In collaboration with Char-Em United Way, Charlevoix State Bank and Chemical Bank, the BRN has launched an innovative loan and credit building program to help qualified individuals with emergent needs and credit history issues.

Together, the BRN Shareholders have saved over \$500,000 in turnover costs through the success of this program.

***"We care about everybody that passes through these doors, that's just the nature of our business. Now we're able to take that extra step and really care for our employees a lot more."***

***—Carol Timmer, Administrator, Grandvue Medical Care Facility, & BRN Member Employer***





# Talent Development

## Jobs for Michigan's Graduates (JMG)

We know we need to be centered on the success of young people in today's job/economic market. With the significant skill gap and a talent pipeline shortage, Michigan's future workforce depends on our current actions. Each moment is critical; every action matters. As a host for the Jobs for Michigan's Graduates program, in 2019 we were able to equip 336 young people with the skills to overcome barriers and win in education, employment, and as citizens.

### Highlights of the year:

- Northwest Michigan Works! continued its partnership with Char-Em ISD Career and Technical Education, the Traverse Bay Area ISD Career-Tech Center, and the Wexford Missaukee Career Tech Center; reaching a record enrollment of 336 JMG students.
- New programs were opened at Cadillac High School, Cadillac Innovations High School, and CASMAN Academy in Manistee.
- 13 out-of-school young adults are enrolled in JMG receiving high school completion and career preparation services.
- 15 JMG students participated in paid work experience and internship opportunities with 8 area employers.
- The Regional JMG Leadership Day held at Camp Hayo-Went-Ha in Antrim County drew 45 area students who participated in character building, teamwork, and leadership activities.
- 81 JMG students participated in 5 community service projects.

Students at Camp Hayo-Went-Ha participating in character building, teamwork, and leadership activities during the Regional JMG Leadership Day.



56 students participated in leadership development events at the regional, state, or national level.

*For the fourth consecutive year, our program received the National Jobs for America's Graduates "5 of 5 Award" for meeting or exceeding national standards in five categories measuring student success.*

**97%**  
High School  
Graduation  
Rate



# JOBS *for* MICHIGAN'S GRADUATES

All JMG students receive:

- Barrier removal, drop-out prevention, career preparation
- One-on-one guidance counseling
- Student-led leadership development
- Community service projects
- Adult mentoring
- Work-based learning
- College preparation and transition
- 12 months of follow-up services



JMG students in the Char-Em ISD's Career and Technical Education Welding program at East Jordan High School display the certificates for committing to participate in the JMG program



JMG students from the Wexford-Missaukee Career-Tech Center toured Rexair for Manufacturing Day in Cadillac.

**116**

*JMG students toured  
six post-secondary  
institutions*



Students pose outside the capitol building at the National Student Leadership Academy in Washington, D.C.

*JMG students pursuing  
employment, military,  
or college after high  
school graduation*

**95%**

**111**

*JMG students  
participated in 23  
employer talent tours*



# Talent Development

## Career Navigators

In close partnership with our region's four intermediate school districts, Career Navigators employed by Northwest Michigan Works! provided training, guidance, and classroom activities in support of the Educational Development Plans (EDP) required for K-12 students in our ten county area.

Beginning in elementary and continuing through high school, the EDP program creates an adaptive continuum of career awareness and exploration that culminates in students discovering successful in-demand career paths. Success is achieved by bringing together the collaborative efforts of workforce development specialists, educators and employers.

### 2019 Highlights

- ❖ Planning committee for MiCareerQuest Northwest event that reached 1,750 9th grade students from across northwestern Michigan.

- ❖ Recruited schools and handled logistics for Manufacturing Day increasing participation to over 1,200 students, a 33% increase in students over 2018.
- ❖ Assisted with planning and provided support for career events reaching students in 27 school districts.
- ❖ Partnered with teachers and counselors to increase the amount of EDP lessons available to students by 25% going from 45 to 60 lessons.
- ❖ Presented at a Michigan School Board Association Conference

*Over 2,500 students in 57 schools across 24 school districts received EDP lessons*



# MiCareerQuest<sup>TM</sup>

Northwest

May 22, 2019

Grand Traverse County Civic Center

**37.5**  
million

*Boomers will retire in the next decade*

**21**  
million

*emerging workers will enter the workforce to replace them*

What are we, as a region, doing to encourage our youth to choose careers in Northwest Michigan's high demand industries? MiCareerQuest Northwest is a hands-on career readiness event for 9th grade students created to inspire and direct young people to viable careers in high-demand occupations to address the need for future talent.



### MiCareerQuest Northwest 2019 Stats

- ❖ 6 Industries represented-Manufacturing, Healthcare, Hospitality, IT, Agriculture, and Construction
- ❖ 50 Exhibitors
- ❖ 30 Schools/1,750 students
- ❖ 70 Volunteers
- ❖ 10 county participation



***"I got to talk to actual people who have these jobs, not just look it up on the internet. I thought it was a great experience."***  
***—Participating Student***



# Talent Development

## Adult Education

Total Number of Students: **267**

Total Number of Attendance Hours: **18,600**

Average Attendance per Student: **70 Hours**

Total Distance Learning Hours: **7,076**

**38%** of attendance Hours come from Distance Learning

Class of 2019: **65 Graduates** (24 HSD; 41 GED)

**ABE: Adult Basic Ed**

**ASE: Adult Secondary Ed**

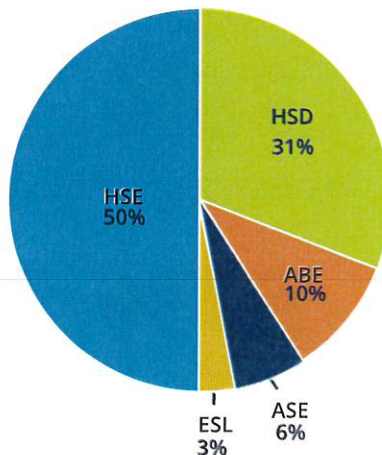
**ESL: English as a Second Language**

**HSD: High School Diploma**

**HSE: High School Equivalency (GED)**

**Blended Learning Options at Northwest Michigan Works! Learning Labs**

**Programs of Enrollment**



## ACT (Adult Career Training) and SUN (Skills Up North) Career Tech Training Grants

Traverse Bay Area ISD (TBAISD) and Wexford-Missaukee ISD (WMISD) were two of eleven CTC programs that were awarded a state of Michigan Adult Education Grant for the 2018-2019 school year. The purpose of the grant is to provide skills training to adult education participants to increase employability and to meet the needs of local employers by filling the skills gap. WMISD's Adult Career Training Program (ACT) provided training in Manufacturing, Healthcare and Hospitality during the Fall and Spring sessions. TBAISD's Skills Up North (SUN) program was new to the grant this year and provided training in Automotive, Culinary and Welding. Students must be co-enrolled in Adult Education and one Career Tech Center course. Northwest Michigan Works! partnered with the programs to provide soft skills, resume writing training, and mock interview practice.

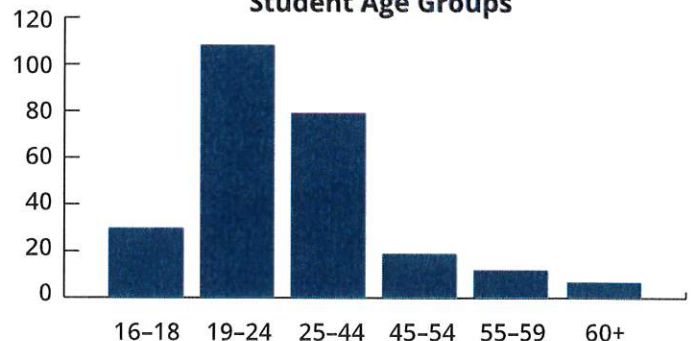
**78%** of students use Distance Learning as an option sometime during their educational time in the lab

Adult Education students have the option to complete some or all of their education online and outside of the learning lab. This is referred to as Distance Learning. With over 85% of our student population employed at the time of registration, this has proven to be a great option for students. Data shows that 78% of the students enrolled used distance learning options sometime during their enrollment.

## Northwest Michigan Works! Learning Lab Literacy Services

Utilizing federal grant funds and a bequest from a local patron, processes were initiated to develop a fuller range of literacy services in the learning labs. Literacy can be defined as the ability to functionally read, write, and speak in the English Language. Lab Literacy Services have expanded this definition to include computational skills. A Literacy Specialist was hired and work began on tutor training models. Literacy services can include the use of tutors and specialized materials to help promote educational gains.

**Student Age Groups**





## Talent Development

### Offender Success Program

The Michigan's prison population experienced another year of decline in 2019, thanks in part to the Offender Success program. The Offender Success program aims to reduce crime by providing targeted services for those formerly incarcerated, with the goal of obtaining self-sufficiency. In Northwest Michigan, dedicated staff work one on one with participants to help them not only get a job, but keep a job.

Housing Navigation services are also offered for those individuals that would otherwise be homeless upon returning to the community.

The Offender Success program served 212 formerly incarcerated individuals. The majority of those individuals received assistance finding safe affordable housing and meaningful employment — two key factors in reducing the region's recidivism rate (return to prison rate) and subsequently increasing community safety and reducing cost to taxpayers.

#### Residential Stability

- 121 individuals that would otherwise be homeless received assistance with finding and securing a place to stay
- 25% of the program budget was spent on providing residential stability services.

#### Job Placement

- 70 individuals were enrolled in job placement services and received employability skills training, job counseling, temporary work experience, On-the-Job Training, help with purchasing necessary work supplies and more from dedicated Offender Success job placement staff.

In addition to residential stability and job placement services, Offender Success participants also received help with basic needs such as obtaining identification, clothing, and transportation via bus passes and fuel cards. The Offender Success program also partners with area providers to ensure participants are connected with behavioral health services such as individual counseling and batterer intervention services as needed.

**29%**

**Recidivism — one of the lowest in the nation**

**38,005**

**MDOC prison population**

**56%**

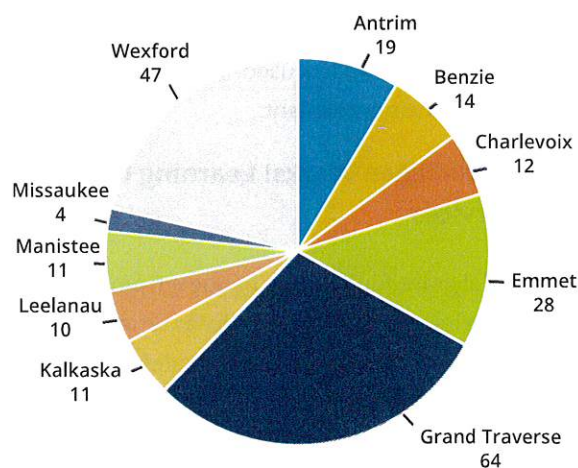
**Job placement rate  
State average: 49%**

**57%**

**Job retention rate\*  
State average: 38.2%**

\*Participants had to maintain employment for 12 consecutive months or until successfully completing parole term.

**Number of Offender Success Participants Served by County**





## Talent Development

### Offender Success Program — Meet Joe

In January of 2019, Offender Success (OS) participant Joe F. was released from prison after serving almost five years. Upon release, his parole agent referred him for Job Placement services, where OS staff worked one on one with him to get job ready.

Initially, Joe struggled with his adjustment back into the community. “There were a lot of up and downs,” said Joe. He engaged in treatment and focused on moving forward.

The OS Job Developer and Joe met weekly to problem-solve, build a résumé, practice interviewing skills and job search. In April of 2019, the OS program referred him to a position at Bill Marsh Auto Group. OS staff reached out to Bill Marsh and advocated for him. Joe successfully interviewed and with OS subsidizing his first 30 days with an On-the-Job Training contract, Joe was hired as a Lube Tech at one of the largest automotive dealerships in the area.

Having stable employment and continuing with treatment and rehabilitation has allowed Joe the chance to reunite with his children and family members, as well as gain the confidence to not give up. He’s learned that “rejection is normal, do not give up, keep on it, ‘no’ comes before ‘yes’”.

***Today when asked how the OS program has been helpful to him, Joe says, “The OS program provides you with a map to success. When we come out from prison, people have no clue where we have been, OS understands. It provided me with the tools I had no access to, such as creating a résumé and interviews with employers. I believe the Networks Northwest Offender Success Job Developer put extra effort into helping me”.***

Recently, Joe has been offered some additional training at work and after almost a full year of employment, he is looking forward to successfully completing his parole term in April of 2020 and continuing on his path toward bettering himself.

*The OS Job Developer and Joe met weekly to problem-solve, build a résumé, practice interviewing skills and job search.*



*Joe has learned that “rejection is normal, do not give up, keep on it, ‘no’ comes before ‘yes’”.*



## Talent Development

### Special Activities — Business Services at a Glance

#### Missaukee/Wexford

- 16 Career Connection events with 68 attendees
- 33 "Employer of the Day" events with 231 attendees

327 high school students from 5 districts in Wexford and Missaukee schools attended a Mock Interview Day and were able to get real-world employer feedback on their résumés and interviewing skills.

# 327

*Students Attended  
Mock Interview Day*

#### Antrim/Kalkaska

- Seven employers along the US 131 corridor opened up their manufacturing facilities to area middle and high school students for tours on Manufacturing Day. Student participation increased by 1/3 over last year.
- Northwest Michigan Works! collaborated with Kalkaska Memorial Hospital in the development of a U.S. Department of Labor Medical Assistant Registered Apprentice Program to address the shortage of healthcare workers in the Kalkaska area. The program will be launched in 2020.



*In the region, 75  
employers opened  
their doors to over  
2,000 students for  
Manufacturing Day!*



## Talent Development

### Special Activities — Business Services at a Glance

#### Benzie/Manistee

- Provided 561 unique services to area employers
- 2 Career Expos at Benzie Central High School, 47 employers, 200 high school students



#### Charlevoix/Emmet

- 49 Career Connection events with 147 attendees
- 24 Employer of the Day events, 116 job seekers, 29 new hires

The Northern Michigan Regional Hiring Event is the largest hiring event in northern Michigan.

332 job seekers networked with 75 employers. Private interview rooms were available for employers and an average of 1.7 job offers were made per employer during the event.

#### Grand Traverse/Leelanau

- 43 Career Connection events with 280 attendees
- 71 Employer of the Day events, 310 job seekers, 35 new hires
- Staff from Northwest Michigan Works! conducted a résumé workshop for 63 students of the TBAISD Manufacturing Technology Academy

The following hiring events connecting employers with talent were hosted in Traverse City by Northwest Michigan Works! and Northwestern Michigan College.

Veterans and their spouses had the opportunity to meet with nearly 40 local employers and a variety of service providers at the Jobs for Vets Hiring Event. Employers recognize and value the skills Veterans bring from the military to the civilian sector. Besides bringing veterans and employers together, the event also raised over \$1,800 for local veterans services.

The 2019 Technology Career Fair attracted over 120 job seekers and more than 30 businesses with positions to fill. The event featured employers in the fields of IT, Visual Communications, Engineering Technology, and Welding Technology.

**71**  
Employer of  
the Day  
Events





## Talent Development Going PRO Impact 2019



Michigan's Going PRO Talent Fund provides competitive awards to employers to assist in training, developing, and retaining current and newly hired employees. The Talent Fund helps to ensure employers have the talent they need to compete and grow, and individuals have the skills they need for in-demand jobs.

Northwest Michigan Impact					
County of Business	# Awards	\$ Amount Awarded	# of Employees Receiving Training	# of New Hires	# of Apprentices
Antrim	3	\$61,959.00	48	15	0
Benzie	1	\$6,000.00	2	0	2
Charlevoix	7	\$195,941.00	121	43	14
Emmet	9	\$261,680.00	214	69	6
Grand Traverse	29	\$533,157.00	374	32	16
Leelanau	1	\$1,500.00	1	0	0
Manistee	1	\$33,639.00	20	0	3
Wexford	5	\$258,410.00	207	29	1
<b>Region 2 Totals</b>	<b>56</b>	<b>\$1,352,286.00</b>	<b>987</b>	<b>188</b>	<b>42</b>

## Talent Development Cherryland Electric

Cherryland Electric Cooperative in Grawn serves customers in six northern Michigan counties. Cherryland has an ongoing need to train employees so they applied for a grant from the Going PRO Talent Fund. Northwest Michigan Works! assisted Cherryland with the Going PRO application process and the company received \$ 27,500 for employee training. That training included lineman apprenticeship, staking, metering, safety, and drone pilot certifications.

That training has helped some of Cherryland's apprentices gain journeyman status and is helping others advance through the apprenticeship. That is significant to their strategy of combating the competitive hiring environment for journeymen.

"The training for Certified Loss Control Professional, staking and metering certifications has allowed us to train employees for advancement, especially considering the many retirements happening in the next 1-5 years," said Kerry Kalbfleisch, HR Director, Cherryland Electric Cooperative. "The ability to certify

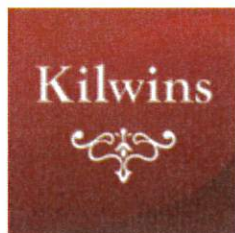
various employees to be drone pilots, has positioned us well to be much more efficient with patrolling lines and identifying outage causes resulting in significant cost savings. I would also like to recognize the assistance that we have received from Northwest Michigan Works! with respect to this program and our recruiting process. It has been invaluable."





## Talent Development

### Going PRO Company Testimonials



"The Going Pro training grant provided a means of not only meeting our regulatory requirements but also supported training new employees and preparing our future leaders with the technical skills they need for growth and opportunity."

"This was the first year we participated in this program and we could not be happier with the results. We were able to send one of our engineers to get training on 3D CAD. This has decreased our engineering times immensely."



"Having this program available is a big difference maker for our growing business... providing resources to develop key skills of some of our high potential leaders to support our growth. We have great talent willing to take on new challenges and now we can provide the training and mentoring that will be career changing for them and so valuable for Iron Fish Distillery."

"These grants have had a positive impact within MR Products in many ways. The grants have allowed us to develop and implement a comprehensive training program that includes both classroom and on the job training for new Plastic Injection Machine Operators and employ a dedicated trainer for new hires."

# Talent Development

## Business Services

**Michigan Works! Business Services: Unique Companies Served by County, By Industry**

Industry	Antrim	Benzie	Charlevoix	Emmet	Grand Traverse	Kalkaska	Leelanau	Manistee	Missaukee	Wexford	Out of Region	Total
Agriculture, Forestry, Fishing		1	3	8	6	1	8	3	4	1	1	41
Mining, Oil and Gas Extraction					2						1	7
Utilities	1		1		9			1		4		21
Construction		7	5	12	37	1	5	2	1	3	1	64
Manufacturing	9	5	27	16	67	4	12	8	3	25	7	194
Wholesale Trade	1		1	5	17		1		1	3	1	32
Retail Trade		7	13	30	100	1	5	13	4	68	2	183
Transportation and Warehousing		1	1	3	13		1			5	6	32
Information			1	4	10			1		5	1	20
Finance and Insurance		1	4	7	12		2	2		14		36
Real Estate and Rental and Leasing		1	2	1	2					6		16
Professional, Tech Services		2	4	7	47	2	2	2	1	21	3	77
Management of Companies				1	4						1	2
Admin, Support, Waste Management	1	1	1	5	10	1	1	1		3	1	28
Educational Services			2	5	8		3	3		5	3	36
Health Care and Social Assistance	1	2	7	13	51	1	4	9	3	29	6	100
Arts, Entertainment, and Recreation	2		2	10	13		3	4		6	1	25
Accommodation and Food Services	1	4	8	25	43	1	5	7	2	24	3	111
Other Services		9	7	13	50		2	6	2	10	7	80
Public Administration	2	1	6	9	10			2	1	5	6	31
<b>Total</b>	<b>18</b>	<b>42</b>	<b>95</b>	<b>174</b>	<b>511</b>	<b>12</b>	<b>54</b>	<b>64</b>	<b>22</b>	<b>237</b>	<b>49</b>	<b>1,280</b>

"Training is critical to our business. In order to grow and produce a quality product, we need our employees equipped with industry specific knowledge to grow wine grapes and produce wine. The employees are learning important information about wine chemistry and production techniques both in the vineyard and in the cellar, which will in turn give them skills needed to both grow in our company and in the industry."

— **Petoskey Farms Vineyard & Winery**





# BUSINESS DEVELOPMENT

Networks Northwest has a broad sweep of unique services focused on helping businesses succeed. Ultimately, we help improve business results — sales growth, reduced costs, and higher profitability. Maybe that's why our business clients continue to work with us over many years. These clients impress us every day with their hard work and creativity as business leaders. As you read through the following client success stories, we hope you, too, are impressed.



➔ *Small Business Development Center*

➔ *Global Trade Alliance*

➔ *Northwest Michigan Procurement Technical Assistance Center*

## Business Development

### Small Business Development Center (SBDC) 2019 Regional Program Impact

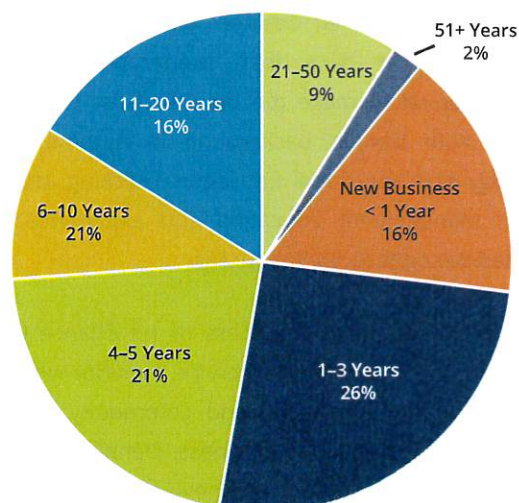
51% (179 clients) are considered "In Business". These businesses ranged in age from new start/less than one year to 51+ years having been in business — meaning the range of services provided to them varied greatly as well.

- ➔ The team's work impacted 1,542 full and part-time employees (averaging 4.4 employees per client).
- ➔ 40% of this group consists of online clients.
- ➔ 15% of this group comprises minority-owned small businesses.
- ➔ 48% (168 clients) consider themselves 'Not Yet in Business.' 12.5% of those clients successfully opened their doors for business, which is above the state average.
- ➔ Less than 1% of all clients were assisted through the process of dissolving their business, which was determined to be the most appropriate option.



*Clients Served  
in 2019*

**347**





## Business Development

### SBDC 2019 Regional Program Impact

Additionally, it continues to be a priority for the Northwest region to equitably service our 10-county Northwest footprint. This is a demonstration of how we were able to service clients region-wide in 2019:

Northwest Clients by County		
County (MI)	Customer Count	% Total of Companies Served
Antrim	21	6%
Benzie	21	6%
Charlevoix	34	10%
Emmet	21	6%
Grand Traverse	138	40%
Kalkaska	13	4%
Leelanau	27	8%
Manistee	26	7%
Missaukee	12	3%
Wexford	23	7%
Other	11	3%
<b>GRAND TOTAL</b>	<b>347</b>	<b>100%</b>



- Assisted 33 clients by accessing \$13,807,475 in capital formation (i.e. loans, private investment, personal investment, and grants). A 45% increase over 2018.
- Assisted 29 clients in increasing sales by a combined total of \$11,591,471. A 460% increase over 2018.
- Provided 19 regional training events which attracted 231 participants. 63 individuals also attended 46 different training webinars.
- Provided 2,090 consulting hours to 347 clients.
- 56 jobs retained and 190 jobs created.

## Business Development

### Meet 1st Chance Garage

Dennis & Kristen Kenny embarked on their journey to entrepreneurship in 2015 when they sought assistance from SBDC to assist with their business plan development, obtain supporting market data, loan preparation and securing necessary capital to make the dream of 1st Chance Garage a reality. With Dennis' background in Automotive Service Technology and Vocational Education Teaching and Kristen's Business Management education and experience, the duo possessed the right recipe for success.

The Kennys have built the success of 1st Chance Garage on their commitment to customer service, superior workmanship, affordable service & repairs, and community engagement. Throughout their 4 years in business, Dennis & Kristen have demonstrated perseverance and never hesitated to continue their relationship with SBDC when faced with business decisions

or challenges. In fact, when the Kennys were looking for a creative way to bring administrative office support on, through a referral to Michigan Works, they were able to utilize an apprenticeship program to help meet their personnel needs.

As 1st Chance Garage approaches 5 years in business, the Kennys are looking to expand the business with additional service bays, new equipment, and the addition of automotive service technicians. SBDC continues to support Dennis & Kristen in all aspects of the business, including financial, marketing, and personnel guidance.



**1st Chance Garage, LLC**



## Business Development Global Trade Alliance

Networks Northwest completed their second year of a five year contract as the Regional Export Network (REN) host for all of Northern Lower and the Upper Peninsula.

Operating under the auspices of the Global Trade Alliance, our charge is to support area businesses in their endeavors as exporters. We promote the international trade services of the MEDC and other local resource providers who provide exporting assistance.

In 2019, GTA helped organize six trainings and workshops throughout the region geared toward helping companies that are new to exporting and preparing businesses for international trade shows.

Global Trade Alliance also increased collaboration and information sharing among partners and resource providers in the region: Michigan Economic Development Corporation, Grand Traverse Area Manufacturing Council, International Affairs Forum, Northern Initiatives, Northern Michigan Chamber Alliance, Procurement Technical Assistance Center, Small Business Development Center, and Michigan Works! Business Services.

Through our close partnership with our regional MEDC International Trade Manager, we were able to connect area businesses with timely export resources to bolster their exporting activities.



## Business Development Global Trade Alliance Clients



**Businesses served**

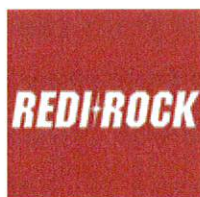
**57**

**State Trade Export Program  
grants totaling**

**\$280,103**

**Export sales**

**\$92,310,376**



## Business Development

### Northwest Michigan PTAC

The PTAC provides no cost assistance to area businesses who want to sell their products and/or services to the government.

The mission of the Procurement Technical Assistance Centers (PTAC) is to enhance national defense and the economic development of the State of Michigan by helping area business secure local, state, and federal government contracts.

The Northwest Michigan PTAC serves the entire Upper Peninsula and the 10 counties throughout Northwest Michigan.



**2 Offices Serving  
25 Counties**

The Northwest Michigan Procurement Technical Assistance Center is funded in part through a cooperative agreement with the Defense Logistics Agency and in part by the Michigan Economic Development Corporation (MEDC).

#### 2019 Impact

- Over 1,000 counseling hours helped the region's businesses understand, compete, bid, receive and perform on local, state and federal opportunities.
- 37 events brought together industry, government, and subject matter experts and gave participants a competitive edge in the government marketplace.
- PTAC clients received over \$115.5m in government contracts making a significant impact on the local economy in the form for 578 jobs created or retained (\$200k in contract awards equates to one job).



#### Special Events

- Growing Northwest Michigan's Share of Defense Contracts
- Arsenal of Innovation Event
- Michigan Aerospace Manufacturing Association Space Symposium
- How to do Business with the U.S. Forest Service Event
- Tribal Economic & Government Contracting Forum
- Defense Supply Chain Cybersecurity Resiliency Seminar



**\$115.5m**  
in Client Contract  
Awards

***"With PTAC's assistance, Graceland Fruit bid on and successfully won a purchase award from the USDA for the purchase of dried fruit cherries in the amount of \$4.5M. Graceland officials say "the peace of mind and ease of contacting PTAC relieved a lot of stress and PTAC service is a vital part of successfully being able to submit bids to the USDA."***



## Business Development

### Meet B&P Manufacturing

B&P Manufacturing in Cadillac, Michigan manufactures commercial material handling products used for food and beverage distribution. In recent years, they have focused on diversifying their company beyond commercial material handling products and have begun offering high-quality metal fabricated products, including missile containers, for the Department of Defense (DoD).

"We started really going after defense business as a diversification strategy about 10 years ago, at that time our DoD sales were almost non-existent," said Lia Lipar, B&P's Director of Defense Sales and Contracts. "We began working closely with the Northwest Michigan PTAC for guidance and training. Now, based on existing open orders, we anticipate DoD sales to account for roughly 50 percent of our business in FY 2020."

B&P attends PTAC training events and receives counseling and assistance from the PTAC on complex issues as they arise. B&P's defense and commercial business have continued to grow, and since 2016, the company has added 10 full-time employees.

In 2018, B&P won its third-largest single delivery order worth \$1.66 million from the Department of the Navy. In 2019, B&P won its second-largest single order worth \$2.58 million, also with the Department of the Navy. B&P has several ongoing contracts with the Navy, NASA, Air Force, Raytheon, and the Defense Logistics Agency. In 2019 alone, B&P received over \$9 million in delivery orders and contracts with the DoD as a prime contractor.

B&P has recently been awarded defense contracts that extend into 2022 and the company currently has over \$11 million in open orders with the Department of Defense. B&P projects their sales to continue to climb in the next few years, due in part to the continued success of its Defense Contracting Division that resulted from the direct involvement and training received from the PTAC.

"We hold up B&P as an example of how to be successful in the government marketplace," said the Northwest Michigan PTAC Regional Director. "Beyond the quality of their product and people, they have dedicated themselves to ongoing training and staying connected to their PTAC."



***"We are fortunate to be able to reach out to PTAC for assistance whenever we have a question or a new situation arises. They have a great team of people and are a terrific resource for small businesses."***

***— Lia Lipar, Director of Defense Sales and Contracts***



***B&P has recently been awarded defense contracts that extend into 2022 and has over \$11 million in open orders***



# COMMUNITY DEVELOPMENT

The role of the Community Development department is quite varied and involves many different partners. Throughout the year, Community Development periodically convenes more than six regional networks such as the Housing Solutions Network and a network of county administrators so that those in attendance can share ideas and learn from each other. As well as supporting local governments with assistance on their planning and zoning needs, master and recreation planning, and by providing educational opportunities on emerging issues, many state agencies such as Michigan Department of Transportation and the Michigan Infrastructure Council rely on Networks Northwest's Community Development team to implement some of their programs at the local and regional level.



➔ *Beaver Island Lighthouse Property*

➔ *Housing Target Market Analysis*

➔ *Benchmarks Northwest*

➔ *Traverse City to Charlevoix Trail*

## Community Development Beaver Island Acquisition

The Beaver Island Lighthouse is one of the oldest lighthouses in the Great Lakes and now has new owners. Charlevoix County partnered with Networks Northwest in 2019 to purchase the Beaver Island Lighthouse School property from Charlevoix Public Schools. The property had been used by Northwest Michigan Works! as an alternative education site for more than twenty-five years. That program was suspended in 2016 due to changes in federal regulations and funding.

The property includes the lighthouse and fog signal building, three residential cabins, a classroom building, a dining hall, and a woodshop. For 2020, Charlevoix County and Networks Northwest plan to work in conjunction with the Beaver Island Historical Society and island residents to identify potential future uses of the site that will increase the presence of the historical asset and surrounding property.

"Given the historical nature of the Beaver Head Lighthouse Property, its value as a regional recreational asset, and cultural significance the property holds to the residents of this county, we are very proud of this joint venture with Networks Northwest," Kevin Shepard, Charlevoix County Administrator.





## Community Development Benchmarks Northwest

A new and resourceful data portal went online this year. The website, [benchmarksnorthwest.org](http://benchmarksnorthwest.org), serves as a hub for important information that supports the data needs of businesses, governments, organizations, and citizens. It gives all these entities direct and quick access to information they may need. The website serves as both a dashboard of quick statistics on the region while offering additional links to specific sources for more drilled-down data.

In conjunction with the website, a printed synopsis of quick facts about the region was published, called "Benchmarks Northwest: A Collection of Data Resources for Northwest Michigan". This inaugural issue shows a snapshot of how the region is doing along various indicators that will help communities assess where they are and how they are doing in relationship to their neighbors. It can also be used by anyone considering options for living or conducting business in the region.

*Employers in the region*

**8,670**

*Percent of population with Bachelor's Degree as highest education level*

**15%**

*Regional poverty rate*

**13.23%**

**PROSPERITY**



**REGIONAL  
DATA**



**NATIONAL  
DATA**



**PUBLICATIONS**



## Community Development Target Market Analysis Shows Housing Needs

Networks Northwest worked with Housing North in conducting an update to the Target Market Analysis that shows the potential demand for new housing units in each county, city, and village in the region from 2019 through 2024. This information is used by local governments, developers, and housing organizations in addressing the critical demand and as an aid for properly planning for the types and locations of the additional housing units needed.

The analysis underscores just how far away we are from meeting the region's housing needs. While clearly indicating that the highest demand is for rental units, the analysis shows

that in order to meet the demand for rental units in 2020 alone, an additional 10,880 new rental units are needed in the region. An additional 4,660 people are looking to purchase a home in 2020. The Target Market Analysis further breaks down these numbers into specific demand for 46 distinct locations in northwest Michigan.





## Community Development

### Traverse City to Charlevoix Trail

Work is underway to connect two regional trail networks through a 46-mile non-motorized, multi-use trail that links the communities of Traverse City, Acme, Elk Rapids, Eastport, Norwood and Charlevoix with nearly 300 miles of existing non-motorized transportation and recreation trails from Alpena to Suttons Bay. The newly named Nakwema (Ojibwe for 'where one path joins another') Trailway builds on the vision of more than a decade of locally-driven work to link the TART Trail system with the Top of Michigan Trail network with a trail that connects people of all ages and abilities to the communities, heritage, natural resources, and recreational assets along the US-31 corridor.

Creating these connections is a multifaceted, multi-jurisdictional, collective project and Networks Northwest is helping support these efforts through a partnership with TART Trails and Top of Michigan Trails Council. Communication, community engagement, and coordination are key, and Networks Northwest will continue to work alongside the three counties, seven townships, a village, three county road commissions, two tribes, numerous state agencies, and many, many other community stakeholders as the project progresses.

***"The partnership with Networks Northwest has been an important part of the success of the Traverse City-Charlevoix Trail to date. Their extensive knowledge and relationships with local governments along the corridor and the staff's understanding of the importance of engaging communities in the planning process has helped ensure active community involvement. Networks Northwest's planners' appreciation of and efforts to encourage meaningful community input was one of the reasons TART Trails was most excited to partner with them on the project. The incredible staff at Networks Northwest is another reason. The Project Manager brings exemplary leadership and experience to the effort and is a great example of the high caliber staff on the Networks Northwest team."***

***— Julie Clark, Executive Director, TART Trails***





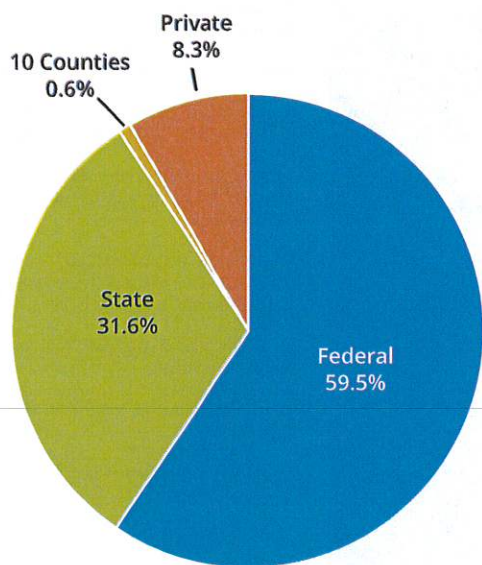
# Financial Summary 2019



Both of our legal entities, Networks Northwest and Northwest Michigan Works! Inc., received FY19 audits that contained no significant deficiencies of any kind.

## Revenue by Source

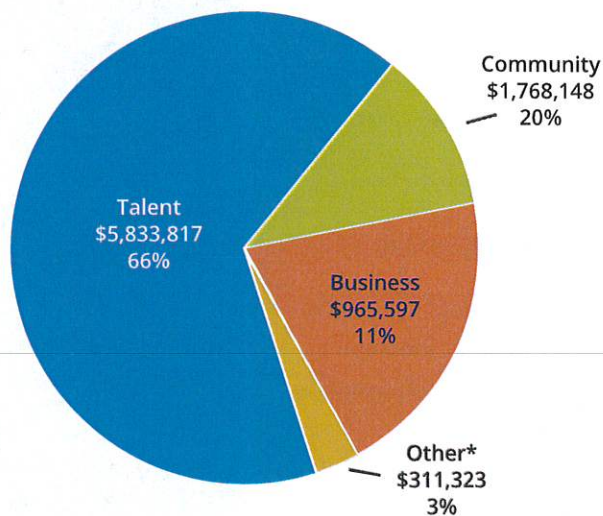
Fiscal Year Ending 9/30/2019



## Expenditures by Service Category

Fiscal Year Ending 9/30/2019

Total: \$8,878,885

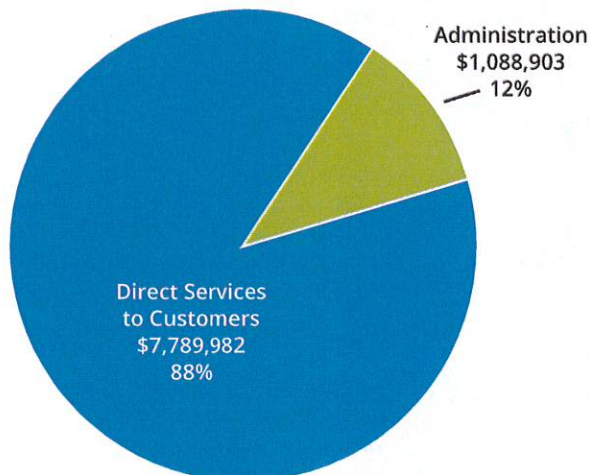


\*Reserve Fund; Leave Fund: Pass-through funds

## Expenditures by Function

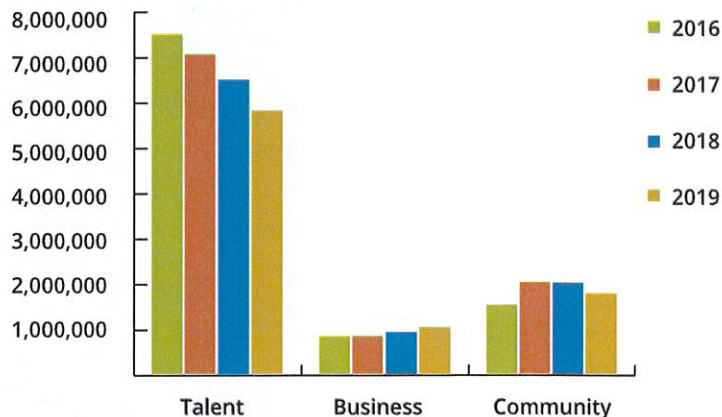
Fiscal Year Ending 9/30/2019

Total: \$8,878,885



## Budget

2016 – 2019





# Networks Northwest

## Regional Prosperity Board Members in 2019

PUBLIC SECTOR	PRIVATE SECTOR	OTHER SECTORS
Ed Boettcher, Antrim County Commissioner	Jim Barnard, Owner, Barnard Engineering, Bellaire	Tim Nelson, President, Northwestern Michigan College (post-secondary education)
Linda Farrell, Benzie County Commissioner	Betty Workman, Owner, Vacation Trailer Park & Sales, Benzonia	Andy Hayes, President, Northern Lakes Economic Alliance (economic development)
Chris Christensen, Charlevoix County Commissioner	Lee Ballard, HR Director, Ebels Family Store	Eric Bachmann, District Manager, Michigan Rehabilitation Services (rehabilitation)
Charlie MacInnis, Emmet County Commissioner	Joe Moch, CEO, Acat Global, Charlevoix	Bob Scheele, Vice President, Central Labor Council (labor)
Kohn Fisher, Kalkaska County Commissioner	Gary Fedus, President & CEO, Mitchell Graphics, Petoskey & Traverse City	Clint Steele, Pipefitter, UAW Local 85 (labor)
Bryce Hundley, Gr. Traverse County Commissioner	Sue Peters, VP for HR, Munson Healthcare System, Traverse City	Kristine Lagios, Director, Manistee-Benzie Dept. of Human Services (human services)
Ty Wessell, Leelanau County Commissioner	Kelli Stepka, Human Resource Manager, Cherry Republic	Jane Korthase, HR Director, Grandview Medical Care (community based organizations)
Richard Schmidt, Manistee County Commissioner	Kim Weckesser, Director Human Resources, West Shore Medical Center	Steve Perdue, President & CEO, Grand Traverse Industries (community based organizations)
Dean Smallegan, Missaukee County Commissioner	Tom Vine, Plant Manager, Viking Energy, McBain	Jim Smith, Controls Designer, Tool North, Inc. (apprenticeships)
Ben Townsend, Wexford County Commissioner	Ken Bollman, President, Sabre Tool, Cadillac	Charles Welch, Parole Supervisor, MDOC (corrections)
Michael Cain, Manager, City of Boyne City	Leslie Nowlin, HR Systems Administrator, Group Beneteau	Scott LaDeur, Professor, North Central Michigan College
Josh Mills, Manager, City of Frankfort	Chris Warren, General Manager, Midwestern Broadcasting Co., regional	
Caroline Kennedy, Assistant Village Manager/ Clerk, Village of Elk Rapids	Nicole Sulak, CPA, Munson Healthcare, regional	
Doug Mansfield, Mi. Township Assoc.	Mike Ascione, CEO, American Waste, regional	
Alan Cooper, Manager, Wexford Co. Road Commission	Jamie Al-Shama, Bay Construction, regional	
Chip Johnston, Executive Director, Centra Wellness	Lisa Leedy, Owner, Sky Telecom	
Pat Lamb, Principal, TBAISD CTC	Kent Wood, Director of Gov. Relations & Community Development, TC Chamber	
Bill Kennis, Executive Director, Benzie Transportation Authority	Stacie Bytwork, Executive Director, Manistee Area of Chamber of Commerce	
	Mike Groleau, Co-owner/Project Manager, RJG, Inc.	
	Chuck Lombardo, Director of Marketing & Communications, Northern MI Chamber Alliance	
	Kim Pontius, CEO, Traverse Association of Realtors	
	Doug Rath, Graceland Fruit, Inc.	
	Diane Allington, Owner, Master Craft Extrusion Tools, Inc	
	Elizabeth Dewey, Human Resources Manager, Kalkaska Screw Products, Inc.	