

BENZIE COUNTY BOARD OF COMMISSIONERS

Linda
Doug
Don Shaffer
Lisa Peacock

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA DECEMBER 22, 2020

Meeting will be held via teleconference only
As permitted by MCL 15.263, as amended by 2020 Public Act 228
Call: 701-802-5100; Access Code: 795797#

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. ~~CALL TO ORDER~~
~~ROLL CALL~~
~~INVOCATION AND PLEDGE OF ALLEGIANCE~~
~~APPROVAL OF AGENDA~~
~~APPROVAL OF MINUTES – 12/8/2020~~
~~PUBLIC INPUT – none~~
~~ELECTED OFFICIALS & DEPT HEAD COMMENTS~~
~~ACTION ITEMS – BCRC Agreements – Jail Access Road and BV Trail Maintenance~~
~~COVID-19 –~~
~~COMMISSIONER REPORTS –~~
~~COUNTY ADMINISTRATOR'S REPORT –~~
~~FINANCE – Approval of Bills~~
~~COMMITTEE OF THE WHOLE – 12/8/2020 Consent~~
~~COMMITTEE APPOINTMENTS – SWAC; Bldg Auth; EMS x.23~~
~~UNFINISHED BUSINESS – Res 2020-030 State of Emergency~~
NEW BUSINESS –

10:00
10:15

PRESENTATION OF CORRESPONDENCE
PUBLIC COMMENT
ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I –	Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II -	Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III –	Linda Farrell (Crystal Lake, Frankfort)	231-882-6620
District IV –	Rhonda Nye (Benzonia).....	231-510-8804
District V –	Sherry Taylor (Homestead).....	231-882-5452
District VI -	Evan Warsecke (Colfax, Inland)	231-275-3375
District VII -	Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
December 8, 2020

The Benzie County Board of Commissioners met in a regular session on Tuesday, December 8, 2020 in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Farrell (phone – Frankfort), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone – Interlochen)

Others Via Phone: Tim Markey, Annie Browning, Don Schaffer

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Taylor, seconded by Nye, to approve the agenda as amended, adding SWAC to Committee Appointments. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Sauer, to approve the regular session minutes of November 24, 2020 as amended on pages 2 and 3. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

9:04 a.m. Public Input

Dawn Olney, County Clerk, let the board know that the Organizational meeting will be held on January 5, 2021 at 9:00 a.m.; and the swearing for county officers and new commissioners will be held on Tuesday, December 22, 2020 at 8:30 a.m. – prior to the regular board meeting.

9:06 a.m. Public Input Closed

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Tom Longanbach, Equalization Director, spoke regarding an Interlocal Agreement for Designated Assessor position – have heard back from 4 of the 13 jurisdictions with their approval.

Motion by Jeannot, seconded by Sauer, to approve the Interlocal Agreement for Benzie County to Approve the Designated Assessor for the period January 1, 2021 through December 31, 2025 as presented, contingent on 7 or more of the 13 assessing districts approving this contract and authorizing the County to pay the \$250.00 and the chair and clerk to sign. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

Rebecca Hubers, Director Central Dispatch, discussed the MPSC cost report for the IP-Based 911. The 2021 budget estimate was based on the first 3 quarters of payments and with that estimate, we will be about \$22,000 less than what the State surcharges have been. The state covered the transition costs to transfer to NextGen 911; they will not be covering the continued maintenance for the service; in 2019 receive \$142,000 from State surcharge and in 2020 will be about the same. We assess a \$3.00 county surcharge for the lines in Benzie County; the \$3.00 is critical for the operations of Benzie County 911 without the use of General Fund. Her priorities are keeping the room (Central Dispatch) covered with staff and equipment to provide service to the community. Smart 911 – 811 residents have signed up; it is a profile of the individual and their household to provide information if services need to come to their home.

COMMISSIONERS

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December 8, 2020

Her staff is doing wonderful, her priority is to always have double staff; by the end of 2021 she has every intention to have two people in dispatch at all times, even if it is due to mandatory overtime. *ea* ✓

U/S Greg Hubers gave an update on the homicide in Elberta, MSP is involved and brought in an Intelligence Analyst from District 7 in Gaylord. COVID update – several Road Patrol are quarantined; one positive case is what made two quarantined; working on a limited staff basis and will continue until the end of the year; EMS Suburban has sold, and the plow is now on the MiBID site and at least the minimum has been met.

Maridee Cutler, Deputy County Administrator, gave an update on the conference room zoom meetings; been working with 3 different companies with a quote from one, Buist Electric out of Grand Rapids; will provide a ceiling mount display with two TVs; one camera on the wall then to add streaming and recording, an additional \$4,264.00. To be discussed at the Committee of the Whole this afternoon and she will provide copies to everyone.

9:45 a.m. Lisa Peacock, Health Director for Benzie Leelanau District Health Department gave an update on the COVID-19 Virus; 944 cases which includes the probable cases as well; Benzie = 492 and 276 are active cases; 50% of our total cases came in November; Benzie has 8 deaths and see about 50/50 of male/female with the most frequent age range is 60-69. Hospitals had very high numbers in November. They are working on vaccine planning – it will be a 3-phase approach:

- 1 – EMS, Hospital Workers, Long Term Care staff and residents; Critical infrastructure workers; over 65; chronic persons
- 2 – Catch up critical individuals and start with the general population
- 3 – when we have sufficient supply, it will be added to our vaccine schedule.

The Pfizer vaccine requires two doses – the initial and then again after 3 weeks.

10:06 a.m. Tad Peacock, Conservation District Annual Report for 2020

He reported on Invasive Species; Aquatic Invasive Species; Forestry Update; Waterways; Education & Outreach; Natural Resource Conservation Service; Produce Safety Program. They are thankful for the millage dollars that they received.

Comm Jeannot asked for a breakdown of their general operating expenses as well as a comparison for 2018 and 2019; Tad will provide that information to the Clerk.

10:25 a.m. Doug Durand, Benzie Senior Resources Annual Report for 2020

Did somewhat better than expected, thanks to Payroll Protection Plan; increase in Home Delivered Meals and shelf-stable foods; added expense and maintenance of the vehicles. On a positive note – this has opened the door to new re-adjustments to the agency; received a lot of grants, but not able to use them all. Have been making some great renovations to the building. Have some great new board members, looking at doing a training with so many new board members. Snow plowing has 120 clients signed up.

10:40 a.m. Break

10:46 a.m. Reconvene

ACTION ITEMS

COMMISSIONERS

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December 8, 2020

Resolution 2020-030: Motion by Sauer, seconded by Farrell, to adopt resolution 2020-030 to Authorize the Declaration of the State of Emergency for the County of Benzie as presented, authorizing the Chair to sign.

Motion by Sauer, seconded by Jeannot, to table this motion to the next meeting, December 22, 2020.

COMMISSIONER REPORTS

Comm Roelofs attended an Area Agency on Aging training session last week.

Comm Jeannot has provided a written report (attached).

Comm Farrell attended the City of Frankfort meeting where they talked about plans for an Affordable Housing Development; applied for two 2% grant from the Grand Traverse Band; 71% voter turnout at the November election. She also attended two Centra Wellness meetings and stated that they continue to see patients virtually. Did have a phone call with the Crystal Lake Township Zoning Administrator where it was stated that FEMA has made new flood insurance maps which effect the Betsie River; in order for the residents in these areas to have flood insurance, the townships need to pass resolutions that they will abide by these maps. We may need to enter into agreement with the townships for enforcement of the flood insurance maps.

Comm Nye spoke regarding the EDC Business Retention Subcommittee where new members were added, and we talked about what the visits would look like. Village of Benzonia is finalizing their water project and they will also be receiving assistance from the engineers to apply for an Asset Management Plan through EGLE.

Comm Taylor attended the Homestead Township meeting and reported that the new Supervisor is appointing Teresa Peiffer as her Deputy; Treasurer Pat DeLorme is appointing Chris Anthony as her deputy. They did approve the assessor of record; the assessor was on the call they had about 154 sales, 38 PRE changes; tabled the Home Stretch PILOT until the Village has approved it in writing the Home Stretch parcels to R2. The Supervisor would like to send a survey to the residents to find out what it is that they would like to see in the township – changes or what. She is donating two microphones and an amplifier before the next meeting.

Comm Warsecke has no report, but apologizes for not being present, thank you for understanding.

Comm Sauer commented on the New Board of Commissioner school. Joyfield is trying to get numbers locked down on the on limited site on Mick Road; Rosemary Naulty was appointed as the Zoning Administrator. Blaine -- stated that none of the townships have been approached regarding the Ironman, but Josh has asked that all of the township supervisors attend to a meeting on December 15 about the Ironman Competition; have heard a complaint regarding the closing part of M-22 at Watervale for the Ironman – they have a wedding schedule for that venue that day; hope they take public input regarding this.

COUNTY ADMINISTRATOR'S REPORT – Mitch provided a written report (attached)

Comm Roelofs asks about Raise the Age – is it 16 to 17 or 17 to 18? 16-17 – Cameron reported to Mitch that they are still unsure of how the split will be

Comm Sauer asked if Mitch knew that there is legislation going through the State Legislature now to restructure Headlee?

COMMISSIONERS

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December 8, 2020

Comm Jeannot asked about potential funds from the Medical Marijuana sales that would be allowed to be used under certain circumstances.

These funds can be used for education on drug use, could be used under the County's oversight, it could be captured for a county entity such as VA or Centra Wellness.

FINANCE

Bills: Motion by Jeannot, seconded by Warsecke, to approve payment of the bills from November 24, 2020 thru December 7, 2020 in the amount of \$282,365.04, as presented. Roll call. Ayes: Farrell (phone) Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

COMMITTEE OF THE WHOLE

Motion by Taylor, seconded by Nye, to approve item 1 of the November 24, 2020 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nay: None Motion carried.

COMMITTEE APPOINTMENTS

SWAC: Motion by Warsecke, seconded by Sauer, to reappoint Todd Warren to the Benzie County Solid Waste Advisory Committee for a 2-year term, expiring December 31, 2022. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Kalkaska County resolution recommending Impeachment of Governor Whitmer received.
- MMRMA letter deferring funding for the Bolo Wrap Project for the Jail received.
- MMRMA letter granting funding for the Bumper Guard Project for the Sheriff Dept received.
- MMRMA letter granting funding for the In-Car Camera project for the Sheriff Dept received.
- Copy of letter to Parks & Recreation from the Road Commission in support of the proposed single-track motorcycle trail on state land in Platte Township received.
- Little Platte Lake Elevation Report for November 2020 received.
- Crystal Lake Elevation Report for November 2020 received.
- Benzie Leelanau Health Dept minutes of November 18, 2020 received.
- Letter received from EGLE regarding BrixStone Farms in Bear Lake request for a proposed large quantity water withdraw.

11:52 a.m. Public Input – None

Motion by Jeannot, seconded by Warsecke, to adjourn at 11:54 a.m. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

COMMISSIONERS

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1. Approved the agenda as amended, adding SWAC to Committee Appointments.
2. Approved the regular session minutes of November 24, 2020 as amended.
3. Approved the Interlocal Agreement for Benzie County to Approve the Designated Assessor for the period January 1, 2021 through December 31, 2025 as presented, contingent on 7 or more of the 13 assessing districts approving this contract and authorizing the County to pay the \$250.00 and the chair and clerk to sign.
4. Tabled resolution 2020-030 to Authorize the Declaration of the State of Emergency for the County of Benzie.
5. Approved payment of the bills from November 24, 2020 thru December 7, 2020 in the amount of \$282,365.04, as presented.
6. Approved item 1 of the November 24, 2020 Committee of the Whole Consent Calendar as presented. Reappointed Todd Warren to the Benzie County Solid Waste Advisory Committee for a 2-year term, expiring December 31, 2022.

Art Jeannot
Commissioner Report
December 8, 2020

- Participated in 2 meetings on behalf of the County since our November 24th meeting.
- **12/3 EDC/Retention Committee** – Betsie Evans has accepted chair role for this sub-committee. Discussion on vision, mission and expansion of committee members. The limitation to do site visits with businesses will slow implementation of this activity. A resource document for business will likely be developed and distributed.
- **12/3 Lake Township** – Remote meeting. Kyle Orr (co-owner Riverside Canoes) new Trustee. Township office closed. Appointment only with some exception. Approved inter-local governmental agreement for designated assessor.
- **Other –**
 - I participated in the November 30th MAC Podcast on legislative issues. Highlights include extension of OMA remotely (HR6207), 4-year county commissioner terms (SB504&505), additional COVID funding at State level, net proceeds disposition on tax foreclosures and State House speaker for next term Jason Wetworth.
 - Iron Man date set for September 12, 2021. In discussion with Platte and Lake Township I learned they have not been formally approached about their consent.
 - Platte Township will act on inter-local agreement for designated assessor at their January meeting.

RECEIVED

DEC 07 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: December 2, 2020
Subject: Admin Update 12/8/20 BOC meeting

M D Deisch

1. **House Bill 6027** – Attached is second draft of HB ⁶⁰²⁷6027, that is currently being discussed by the State Legislature. The primary intent of the HB would be to extend the ability for the County to hold remote/virtual meetings after December 31, 2020. I have communicated with Rep. Jack O'Malley regarding the possibility of HB 6027 being approved prior to the end of December 2020. Rep. O'Malley is researching this topic and will be getting back to me with this information.
2. **Declaration of State of Emergency** – Included in the 12/8/20 agenda under action items is a Declaration of a State of Emergency that was prepared by Administration and reviewed and approved by corporate legal counsel. The intent of the Declaration of State of Emergency is to ensure that after December 31, 2020 that Benzie County will continue to be able to hold virtual meetings. If the State Legislature also passes a law allowing for virtual meetings, the BOC actions will simply be redundant to the State Legislature regarding allowing for virtual meetings. In addition, the Declaration of State of Emergency will ensure that Benzie County would be eligible for any future federal or state pandemic funding, grant or loans.
3. **Designated Assessor** - Equalization Director Tom Longanbach has been working to have a contract naming a Designated Assessor in Benzie County before the end of December 2020, which is recent requirement by the State of Michigan. Tom is currently working with Township Supervisors and the City of Frankfort to identify a Designated Assessor if a unit of government every needed their services. Tom will be presenting this information to the BOC at the 12/8/20 meeting. More to follow.
4. **Continued Headlee Restoration COTW Meeting** – I am currently working on the Headlee Restoration A-Z information manual that I will be presenting in a draft format to the full BOC at the 12/8/2020 COTW meeting. In addition, the BOC needs to decide when they want to pass a resolution forming the Tax Allocation Committee to meet and decide the division of general fund millages between the County, Townships and ISD. More to follow.

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DEC 02 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Elected Officials
And
Department
Head
Report



Benzie County Office of Emergency Management

Emergency Management Activities

December 2020

Below are outlined many of the activities I have been involved in for the month of December 2020

1. Region 7 Homeland Security Planning Board Meeting The Region 7 Homeland Security Planning Board meeting was held via Zoom on December. Additional planning meetings were generated to work on proper projects for available funding. The State of Michigan EOC webinars are scheduled twice this month (Dec 10 and Dec 22). These meeting are keeping us up to date on State information (currently vaccination status) and other Counties working cohesively under the State of Emergency/Disaster.
2. CERT Activations CERT assisted with traffic control at the BLDHD COVID-19testing site in Lake Ann on December 11, 2020. The turn out was not as large as the other recent testing events.
3. Ironman 2021 Media reported that the City of Frankfort has signed a multi-year contract with Ironman. I was invited to take part in a meeting hosted by Mr. Mills with the potentially impacted Townships on December 16, 2020.
4. EOC COVID-19 Response I have been working with the Benzie Leelanau District Health Department to prepare for first responder and community vaccination sites. The first tier of vaccinations will be directed to EMS, frontline hospital patient care staff and long-term care facilities. The Benzie County Government Center and Sheriff's Office are planned to be vaccination locations for issuance to employees and families during a later general public timeline. I am assisting the County Medical Examiner's Office with obtaining limited resource PPE as they manage the uptick in COVID response.
5. Local Planning Team / Local Emergency Planning Committee LEPC and LPT meetings are not scheduled for the months of November and December. January meetings will be announced as open to the public zoom or call in if the law allows. I am taking the available "off" time to work on preparing the Emergency Operation Plan and Benzie County Hazard Mitigation Plan for review and progress by the January meetings. Additionally, I am able to complete some the necessary job requirement training courses that are being offered remotely, during this time.
6. School Safety Workgroup The Benzie County School Safety Workgroup is scheduled to meet December 21. COVID closures are impacting school drill responsibilities. The State has not provided guidance as to how proceed as school closures are not consistent throughout the State. The SRO millage is scheduled to expire December 2021 – ballot considerations need to be addressed in August or November 2021.

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DEC 17 2020

DAWN ULNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



7. Benzie County Lakeshore Erosion / High Water

National Weather Service reports we are at least 12 inches lower in lake water levels than this time last year. We have had a few recent dry weeks to add to the evaporation cycle. We are still in high water levels in general and will be for quite some time.

8. Upcoming Events

December 24, 2020 Christmas Eve Holiday
December 25, 2020 Christmas Holiday
December 31, 2020 New Year's Eve Holiday
January 1, 2021 New Year Holiday
January 7, 2021 Region 7 EMHSD Board meeting
January 18, 2021 Dr. Martin Luther King Jr Holiday
January 19, 2021 Local Emergency Planning Committee Meeting 2pm
January 28, 2021 Local Planning Team Meeting 2pm.

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
DECEMBER 16, 2020
4:30 P.M.
Zoom Virtual Meeting
Agenda**

Topic: Benzie Senior Resources Board of Directors Meeting
Time: Dec 16, 2020 04:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99673527168?pwd=Q0J6K2pvN2NMTEdZYXhrQk5hS2pwQT09>

Meeting ID: 996 7352 7168

Passcode: 229448

Dial by your location

1 929 205 6099 US (New York)

Meeting ID: 996 7352 7168

Passcode: 229448

Call to Order

Prayer of Invocation

Pledge of Allegiance

Roll Call

Approval of the December 16, 2020 Agenda

Approval of Minutes from the previous meeting – November 18, 2020

Public Input – **By Telephone or Zoom Virtual Meeting** (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Information Items

- A. Executive Committee Report
- B. Fund Development Report
- C. Directors Report – November 2020/December 2020
- D. Program/Services Report – November 2020
- E. Board of Commissioners Update
- F. 2020 BSR Annual Report
- G. “New Home Delivered Meals Client” Survey Results
- H. “Discharged Home Delivered Meals Client” Survey Results
- I. Holiday Christmas Bag Report
- J. COVID-19 Agency Response Report

Action Items

- 1. Finance Committee Report on the November 2020 Financials, Final FY’ 2020 Year End Report and Board Approval
- 2. Invocation Discussion and Board Approval
- 3. Formalize Board Resolution to form the Agency/Building Needs Committee-Board Approval

New Business

1.

Old Business

1.

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DEC 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

**Board Round Table Discussion/Evaluation of Meeting
Adjournment – Board Approval**

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING – January 20, 2021 @ 4:30 pm
By Zoom Virtual Meeting

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
November 18, 2020
Zoom Virtual Meeting
Meeting ID: 992 3748 1993**

Chair Nancy Mullen Call called the meeting to order at 16:37 pm.

Prayer of invocation was given by Al, and Nancy thanked Al for being so responsible and giving the invocations in the past, she asked the board to think about taking turns with the invocation, continuing as we have been doing, or eliminating it all together. The board decided to think about it and give feedback at the next meeting.

Pledge of Allegiance was said by all.

Roll Call:

Present: Nancy Mullen-Call, Ron Dykstra, Rosemary Russell, Al Amstutz, Deborah Rogers, Leo Hughes, Ingrid Turner, Paul Turner, Pam Howe-Perry, and Linda Ringleka, Absent and excused is Denise Favreau, . Also present are Sabra Boyle, Douglas Durand, County Commissioner Sherry Taylor and no public is present.

New Board member introductions: Nancy gave introductions to the board of our newest members: Pam Howe-Perry and Linda Ringleka. Both gave introductions of themselves and how they envision their role in assisting the seniors of Benzie County. Welcome Pam and Linda from the board.

Approval of Agenda

- Motion to approve the agenda with as submitted was made by Al and seconded by Ron
 - Roll Call to approve the agenda as submitted: Nancy Mullen-Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deborah Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Absent and excused is Denise Favreau. Motion approved 10 yes and 0 no.

Minutes

- Nancy made a suggestion to strike a statement from page 2 of the previous minutes after some discussion with Doug as to how that number came about: "Overall 13000 meals were provided"
- A motion to approve the previous minutes with the changes was Paul and seconded by Deb .
 - Roll Call to approve the previous minutes with corrections: Nancy Mullen-Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deborah Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Absent and excused is Denise Favreau. Motion approved 10 yes and 0 no.

Public Input

- A. The suggestion box was empty
- B. No other public input.

Finance Committee

- A. Statement of financial income and expense was submitted to the board.
- B. A review of the financials was given by Debra Rogers,
 - There looks like a large excess, but this amount will slowly decrease as the fiscal year continues.
 - Finance committee would like to change the time of the meeting to 3:30pm just prior to the full board meetings.
 - Recent audit into the financials of BSR was done by our Auditor and Sabra a report shall follow the outcome was 99.99% of monies for last year were accounted for and there was a \$44.50 discrepancy which was most likely one lost receipt.
 - Payroll protection money granted to us has been spent and 100% went to payroll.
 - Cares account monies will go to 3 serving tables that will be necessary for us to go from buffet to plated foods when we reopen (recommended by CDC/MI infection control plan)
 - Overall expenses are down a little due to closures at the gathering place and decreased need for staff.
 - Nancy also made a statement regarding our pension liabilities going from \$584,000 to \$605,000 due to a formula used by the auditor.
 - A motion to accept the finance committee report was made by Paul and seconded by Al. Roll Call to accept the finance committee report: Nancy Mullen-Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deborah Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Absent and excused is Denise Favreau. Motion approved 10 yes and 0 no.

Information Items:

- A. The Executive committee chaired by Nancy Mullen Call would like to have a monthly submission report from all of the committee's meetings:
 - 1. Committees should meet monthly and/or as needed.
 - 2. All committee meetings should present a meeting report to the board.
 - 3. Executive committee would like to look into board member training and a board retreat looking at duties and responsibilities
- B. Directors/ Program Services Report:

A copy was submitted by Douglas Durand and received by the board. Doug gave some highlights of this report including:

 - 1. COVID-19 19 changes and protocols are rapid and ever changing.
 - 2. We have 11 new HDM clients in the last several days and there has been an increased spike with clients and needs.

3. BSR reordered another 50 seven-day shelf stable emergency boxes.
4. Dawn and Doug applied for a \$5000.00 Senior Center Grant through the State of Michigan to provide fruit and produce bags that are similar to the USDA boxes that were from last year (USDA boxes won't continue this year). This grant would provide fruit/ produce for 700 additional bags. Our cost is \$7.06 per bag.
5. Benzie bus meeting went well. They are providing delivery services for shopping (30# pounds or less) for \$3.50 delivery for seniors. They pick it up from the shopping center and deliver it to our seniors.
6. Benzie County Ministerial Association will be doing their annual Community Thanksgiving Service will be viral and they have selected BSR to be the recipient of the good will offering. Doug will be doing a video of the agency's services and needs. Doug will focus on the Christmas Bag Holiday Program and the need for donated items. will be assisting us by receiving an offering that will be given to us to assist with the Christmas bag program. Our current mark set for the bags is at 200 bags.
7. The community is responding by dropping off items and monetary donations.
8. Appeal letters have gone out and will be focusing on sending out appeal letters to responsible parties of clients with a special note to be included.
9. Currently, there are 80 clients signed up for Snow Removal and contractors have signed contracts for the upcoming season.
10. One of our Home Health Care Aides is currently in a CENA training class that is being paid through a grant for 100% of the tuition.
11. Subaru Share the Love Event begins on November 17th and it will have a different set of activities related to COVID-19.
12. We are stocked with PPE's. Communication letters sent to clients and families regarding the new CDC recommendations for families getting together over the holidays and initiating new guidelines for providing in-home services with the focus on staff and client safety protocols.

C. County Commissioners report presented by Sherry

1. Sheriff office is closed to walk-ins
2. Appointments for sex offender registry,
3. Government center only has one person at a time in the office for social distancing.
4. Courts are being done virtually
5. Land bank: We are on the home stretch for extension till next year. PUD planned unit development. for reducing tax collection.
6. Thompsonville's new construction of affordable housing habitat for humanity is building.

Action Items

- A. We need a motion to approve BSR and Benzie County 3-year contract.
 1. Al made a motion to approve the 3-year contract that was reviewed by our lawyer and approved by Benzie county and Paul seconded the motion.
 2. Roll Call: Nancy Mullen-Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deborah Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Absent and excused is Denise Favreau. Motion approved 10 yes and 0 no.

New Business

- A. Board of directors meeting will be the 3rd Wednesday of the month at 4:30pm.
 - Sabra will provide a list of dates as well as updated copy of the board members demographics.
- B. Committee appointment. Several board members signed up for committees. Nancy and Sabra will provide a list of the committees as well as who has signed up for them at the next meeting.
 - The first person signed up will contact the others on the list and schedule the first meeting during which time they can appoint the chair for each committee.

Old Business

- A. Fund development Ron gave information.
 - 850 appeal letters went out last week and so far 13 responses totaling \$3,000.00 have been returned.
 - Future considerations to have Board Members sign cards and sign thank you letters.
 - The Record Patriot will be placing an article on the Christmas bag program. We still need items and Clorox wipes are in short supply.
 - Doug will be looking at the Foundation Directory for grants and donation sources.
 - GT band usually is very approachable for vehicles. they historically have donated 2% of income for our fleet. we will address them in May.
 - We will be eligible to apply to the 100 Women Who Care beginning in April 2021.
 - Magnetic signs for the vehicles would be a great advertisement area for those sponsors of the walk a thon.

PUBLIC COMMENT

No public comments

ROUND TABLE DISCUSSION

- A. Al requested that Sabra send the board members a list of the new committees along with the participating members.
- B. Ron would like to develop an ongoing wish list for the agency.

ADJOURNMENT

The meeting was adjourned at 1744 pm.

Respectfully Submitted,

Rosemary Russell, RNC, EDTNCC, DONALTC
BSR Board Member

**Next Meeting Wednesday, December 16, 2020 @ 4:30pm
Benzie Senior Resources Zoom Virtual Meeting
Please contact BSR administrative offices 231-525-0600
for Zoom meeting ID and Passcodes.**

Benzie Senior Resources
Executive Directors Report
November 2020 – December 2020

- The Gathering Place Senior Center and Administration Office continues to remain closed until further notice.
- Due to the rapid increase in number of Home Delivered Meals Clients, we had to purchase additional 7-day Shelf Stable Food Boxes.
- To assure the safety of volunteers and staff delivering meals, we have gone to a contactless delivery of the meals. We will leave the meals on the door handle, on the porch, in a cooler, or some other arrangement so the client and volunteers/staff will not encounter each other. This will continue until further notice.
- I continue to make the necessary adjustments to the changes in our in-home healthcare services for the safety of staff and clients due the rapid rise in positive cases of COVID-19 in Benzie County.
- We are so grateful to the community response to the needs of our homebound seniors in the County by the increased donations of items for the Holiday Christmas Bag Program. We can add an additional 45+ bags to give out. Our highest number to date!
- The Medicare Open Enrollment Period has ended, and it was another successful open enrollment period. Even under the restriction put in place with no face-to-face appointments, our dedicated MMAP's Counselor still assisted 75 individuals.
- Snow Removal Program is now in place and as of 12/10/2020, we have signed up 135 individuals.
- I have secured a shipment of 58 Q-Boxes for the week of 12/14 and 1,000 masks to be passed out to seniors.

Volunteer Report

Five new volunteers have gone through the process of being approved and are in the orientation procedures.

Legislative News

Federal – Current Continuing Resolution Budget expires on December 11th. It appears that both chambers are trying to extend the continuing resolution budget for another week, expiring on December 18th with the hope of passing a complete FY' 2021 Budget through September 30, 2021. State – Just starting the early discussions for FY' 2022 Budget. Uncertainty for 2021/2022 revenue projections and expenses associated with the Pandemic. The hope is for some sort of federal relief package to help offset losses related to the Pandemic and costs for administering the upcoming vaccine.

Program Report for November 2020

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 6,644 meals were provided to 208 clients in November 2020. **This is an all-time record-breaking number of meals for the program.**

Congregate Meals

The Gathering Place is closed. However, 665 meals were served through our curbside takeout service in November 2020. We are now seeing clients that were getting curbside requesting to move into the Home Delivered Meals Program as winter approaches.

Other Programs/Services

Dining Out Program – 3 customers purchased 12 vouchers in November 2020. Ten vouchers were redeemed by any participating restaurant in November 2020.

Homemaker Program – 414 service units were provided to 103 clients in November 2020.

Lawn Chore Program – 92 service hours were provided for lawn mows and yard cleanup in November 2020.

Guardian Medical Monitoring – Thirty-six clients receive this service at no cost to them. Three clients are currently on the waiting list.

Benzie Bus Punch Cards – We are still in the process of transitioning into the new billing system with Benzie Bus for our senior ridership.

Information & Assistance - The agency handled 994 calls in November 2020 regarding Information and Assistance for services and questions related to older adults.

Senior Companion Program – Due to the recent surge in COVID-19 numbers, Catholic Human Services has suspended the program until further notice.

Estate Planning – One individual was provided estate-planning counseling in November 2020 at no cost to the clients.

Medicare/MMAP's – Thirty-eight clients received assistance for open enrollment in November 2020.

Foot Care – Five clients received in home foot care in October 2020.

Benzie Senior Dental Program – Two individuals received dental services in November 2020.

Emergency Senior Essential Needs Fund – Two clients received assistance in November 2020. Both were for furnace maintenance work.

The Gathering Place Senior Center – The center is closed until further notice.

In-Home Services for November 2020 – We continue to admit new clients to services with the Home Healthcare Program, but COVID-19 Pandemic is affecting our total service hours and clients in and out of the hospital and deaths.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2020	20	52	1	73
November 2020	21	52	1	74
December 2020				
January 2021				

February 2021				
March 2021				
April 2021				
May 2021				
June 2021				
July 2021				
August 2021				
September 2021				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2020	386.25	501.5	3	23	913.75
November 2020	359	441.5	3.25	22	825.75
December 2020					
January 2021					
February 2021					
March 2021					
April 2021					
May 2021					
June 2021					
July 2021					
August 2021					
September 2021					
TOTALS	745.25	943	6.25	45	1739.50

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2020	23	51	411	50	23	3	561
November 2020	22	36	339	39	22	10	468
December 2020							
January 2021							
February 2021							
March 2021							
April 2021							
May 2021							
June 2021							
July 2021							
August 2021							
September 2021							
Totals	45	87	750	89	45	13	1029

November 2020

Service/Program	Amount saved to clients from the Senior Millage, Grants, Fundraising and Donations to supplement their costs
In-Home Services (Respite, Personal Care, Medication Management & In-Home Footcare)	\$5,941
Snow Removal – Purchase of vouchers	\$27,916
Homemaker Program – Purchase of vouchers	\$5,564
Fall Yard Cleanup	\$180
Footcare	\$325
Home Delivered Meals	\$34,881
Congregate Meals	\$5,426
Dining Out	\$24
Grand Total	\$80,257

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of November 30, 2020

	<u>Nov 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
001 • STATE SAVINGS BANK CHECKING	735,723.10
003 • STATE SAVINGS BANK HRA	1,152.96
009 • STATE SAVINGS BANK MM	175,783.43
Total Checking/Savings	<u>912,659.49</u>
Accounts Receivable	
1200 • Accounts Receivable	14,886.75
Total Accounts Receivable	<u>14,886.75</u>
Other Current Assets	
109 • INVENTORY	9,108.00
Total Other Current Assets	<u>9,108.00</u>
Total Current Assets	<u>936,654.24</u>
Fixed Assets	
150 • BUILDING	480,375.70
151 • VEHICLES	169,052.00
152 • EQUIPMENT	100,289.95
157 • LAND IMPROVEMENTS	1,800.00
160 • ACCUMULATED DEPRECIATION	<u>(389,566.32)</u>
Total Fixed Assets	<u>361,951.33</u>
TOTAL ASSETS	<u>1,298,605.57</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 • Accounts Payable	31,946.25
Total Accounts Payable	<u>31,946.25</u>
Other Current Liabilities	
2100 • Payroll Liabilities	2,101.86
Total Other Current Liabilities	<u>2,101.86</u>
Total Current Liabilities	<u>34,048.11</u>
Long Term Liabilities	
250 • MORTGAGE PAYABLE	117,317.61
253 • LEASE PAYABLE	746.41
260 • NET PENSION LIABILITY	604,923.00
Total Long Term Liabilities	<u>722,987.02</u>
Total Liabilities	<u>757,035.13</u>
Equity	
3900 • FUND BALANCE	403,044.94
Net Income	138,525.50
Total Equity	<u>541,570.44</u>
TOTAL LIABILITIES & EQUITY	<u>1,298,605.57</u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
November 2020

	Nov 2020	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	11,492.42	8,529.00	2,963.42
519.05 MIPPA (MMAP)	0.00	250.00	(250.00)
540 · GRANTS	30,000.00	9,167.00	20,833.00
561 - HDM WAIVER	1,068.00	750.00	318.00
642 · CHARGES FOR SERVICES/CONT	207.47	160.00	47.47
642.01 · FEE FOR SERVICE/CHORE	(544.00)	0.00	(544.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	2,761.00	2,600.00	161.00
642.03 - FEE FOR SERV/SNOW REMOVAL	9,767.00	11,300.00	(1,533.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	6,060.75	5,830.00	230.75
642.05 - FEE FOR PRIVATE PAY & INS	75.00	0.00	75.00
670 - CLIENT INCOME	8,203.10	11,500.00	(3,296.90)
673 · NEWSLETTER SUB	40.00	25.00	15.00
675 · DONATIONS	8,042.00	10,000.00	(1,958.00)
676 · MILLAGE	96,453.33	96,453.00	0.33
680 · VOLUNTEER WAGES (IN-KIND).	5,790.00	6,600.00	(810.00)
677 - FUNDRAISING	15,867.68	13,000.00	2,867.68
681 - IN-KIND (non-volunteer)	0.00	375.00	(375.00)
PACE North	0.00	625.00	(625.00)
Other	0.00	125.00	(125.00)
TOTAL INCOME	195,283.75	177,289.00	17,994.75
GROSS PROFIT	195,283.75	177,289.00	17,994.75
EXPENSE			
701 - FFCRA EXPENSES (COVID-19)	309.98	0.00	309.98
705 · SALARY AND WAGES	59,650.56	68,116.00	(8,465.44)
708 · PAYROLL TAX EXPENSE	4,324.43	6,385.00	(2,060.57)
709 · EDUCATION/TRAINING	982.00	565.00	417.00
710 · EVENTS	28.83	200.00	(171.17)
711 · TGPSC ACTIVITIES	0.00	200.00	(200.00)
717 · DUES/SUBSCRIPTIONS	138.12	600.00	(461.88)
721 · COMPUTER EXPENSES	1,833.49	2,040.00	(206.51)
725 · FRINGE BENEFITS	13,673.07	12,070.00	1,603.07
726 - FUNDRAISING/MARKETING EXP	124.42	1,500.00	(1,375.58)
727 · SUPPLIES	5,045.14	2,582.00	2,463.14
727.2 · OFFICE EXP	285.17	1,062.00	(776.83)
727.3 - POSTAGE	810.05	120.00	690.05
727.4 - ADVERTISING	2,095.60	415.00	1,680.60
740 · FOOD	13,378.94	14,250.00	(871.06)
819 · CONTRACTUAL	13,283.00	14,328.00	(1,045.00)
820 · VOLUNTEER WAGES (IN-KIND)	5,790.00	6,600.00	(810.00)
825 · VOLUNTEER EXPENSES	1,769.90	2,210.00	(440.10)
850 · TELEPHONE	282.14	326.00	(43.86)
861 · TRAVEL/MILEAGE/GAS	2,270.00	3,332.00	(1,062.00)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
November 2020

	Nov 2020	Budget	\$ Change
900 • INTEREST EXPENSE	304.23	310.00	(5.77)
910 • INSURANCE	1,959.00	3,465.00	(1,506.00)
915 • PROJECTS	893.00	1,200.00	(307.00)
920 • UTILITIES	1,474.70	3,200.00	(1,725.30)
940 • DEPRECIATION EXPENSE	4,103.94	3,300.00	803.94
980 • EQUIPMENT/REPAIRS	6,331.61	1,625.00	4,706.61
980.1 - OUTDOOR MAINTENANCE	38.99	200.00	(161.01)
981 • HDM VEHICLE MAINT/GAS	2,346.38	1,250.00	1,096.38
980.2 - INDOOR MAINTENANCE	19.05	165.00	(145.95)
TOTAL EXPENSE	143,545.74	151,616.00	(8,070.26)
NET ORDINARY INCOME	51,738.01	25,673.00	26,065.01
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 • INTEREST/DIVIDEND INCOME	110.60	70.00	40.60
999 - OTHER INCOME	45.93	0.00	45.93
TOTAL OTHER INCOME	156.53	70.00	86.53
OTHER EXPENSE			
999.1 • OTHER EXPENSE	0.00	83.00	(83.00)
99999 - LEGAL EXPENSE	528.00	125.00	403.00
TOTAL OTHER EXPENSE	528.00	208.00	320.00
NET OTHER INCOME	(371.47)	(138.00)	(233.47)
NET INCOME	51,366.54	25,535.00	25,831.54

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2020 - Nov 2020

	Oct-Nov 2020	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	17,056.84	17,057.00	(0.16)
519.04 · FEDERAL USDA	12,965.56	13,695.00	(729.44)
519.05 MIPPA (MMAP)	0.00	500.00	(500.00)
519.07 CARES ACT FUNDING	17,311.85	0.00	17,311.85
540 · GRANTS	30,000.00	18,333.00	11,667.00
561 - HDM WAIVER	1,068.00	1,500.00	(432.00)
642 · CHARGES FOR SERVICES/CONT	291.47	320.00	(28.53)
642.01 · FEE FOR SERVICE/CHORE	209.00	0.00	209.00
642.02 · FEE FOR SERVICE/HOMEMAKER	4,826.00	5,200.00	(374.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	9,767.00	11,300.00	(1,533.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	6,060.75	11,660.00	(5,599.25)
642.05 - FEE FOR PRIVATE PAY & INS	75.00	0.00	75.00
670 - CLIENT INCOME	8,983.18	23,000.00	(14,016.82)
673 · NEWSLETTER SUB	80.00	50.00	30.00
675 · DONATIONS	16,779.25	20,000.00	(3,220.75)
676 · MILLAGE	192,906.66	192,906.00	0.66
680 · VOLUNTEER WAGES (IN-KIND).	12,565.00	13,200.00	(635.00)
677 - FUNDRAISING	16,062.68	13,000.00	3,062.68
681 - IN-KIND (non-volunteer)	0.00	750.00	(750.00)
691 - MISC INCOME	0.00	250.00	(250.00)
PACE NORTH	0.00	1,250.00	(1,250.00)
TOTAL INCOME	347,008.24	343,971.00	3,037.24
GROSS PROFIT	347,008.24	343,971.00	3,037.24
EXPENSE			
701 FFCRA-EXPENSES (COVID-19)	2,537.70	0.00	2,537.70
705 · SALARY AND WAGES	92,887.17	136,232.00	(43,344.83)
708 · PAYROLL TAX EXPENSE	6,296.36	12,770.00	(6,473.64)
709 · EDUCATION/TRAINING	1,075.00	1,130.00	(55.00)
710 · EVENTS	28.83	400.00	(371.17)
711 · TGPSC ACTIVITIES	0.00	400.00	(400.00)
717 · DUES/SUBSCRIPTIONS	1,637.12	600.00	1,037.12
721 · COMPUTER EXPENSES	3,590.36	4,080.00	(489.64)
725 · FRINGE BENEFITS	(21,817.64)	(2,930.00)	(18,887.64)
726 - FUNDRAISING/MARKETING EXP	1,149.37	1,650.00	(500.63)
727 · SUPPLIES	7,914.04	5,164.00	2,750.04
727.2 · OFFICE EXP	1,853.61	2,124.00	(270.39)
727.3 - POSTAGE	877.07	920.00	(42.93)
727.4 - ADVERTISING	3,542.00	830.00	2,712.00
740 · FOOD	31,591.34	28,500.00	3,091.34
819 · CONTRACTUAL	20,475.00	27,514.00	(7,039.00)
820 · VOLUNTEER WAGES (IN-KIND)	12,565.00	13,200.00	(635.00)
825 · VOLUNTEER EXPENSES	1,963.45	2,920.00	(956.55)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2020 - Nov 2020

	Oct-Nov 2020	Budget	\$ Change
850 • TELEPHONE	379.98	652.00	(272.02)
861 • TRAVEL/MILEAGE/GAS	4,289.50	6,664.00	(2,374.50)
900 • INTEREST EXPENSE	600.49	620.00	(19.51)
910 • INSURANCE	7,976.58	6,930.00	1,046.58
915 • PROJECTS	1,760.15	2,175.00	(414.85)
920 • UTILITIES	4,116.85	5,035.00	(918.15)
940 • DEPRECIATION EXPENSE	8,207.88	6,600.00	1,607.88
980 • EQUIPMENT/REPAIRS	8,327.66	3,250.00	5,077.66
980.1 - OUTDOOR MAINTENANCE	319.85	450.00	(130.15)
981 • HDM VEHICLE MAINT/GAS	3,868.19	2,500.00	1,368.19
980.2 - INDOOR MAINTENANCE	59.15	330.00	(270.85)
TOTAL EXPENSE	208,072.06	270,710.00	(62,637.94)
NET ORDINARY INCOME	138,936.18	73,261.00	65,675.18
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 • INTEREST/DIVIDEND INCOME	221.37	140.00	81.37
999 - OTHER INCOME	45.93	0.00	45.93
TOTAL OTHER INCOME	267.30	140.00	127.30
OTHER EXPENSE			
999.1 • OTHER EXPENSE	150.00	166.00	(16.00)
99999 - LEGAL EXPENSE	528.00	250.00	278.00
TOTAL OTHER EXPENSE	678.00	416.00	262.00
NET OTHER INCOME	(410.70)	(276.00)	(134.70)
NET INCOME	138,525.48	72,985.00	65,540.48

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - Sept 2020
Final Report after Audit

=Impacted by COVID-19

	Oct-Sept 2020	Budget	\$ Change	Percent Received or Expended
ORDINARY INCOME/EXPENSE				
INCOME				
519.02 - FFCRA	12,481.00	0.00	12,481.00	
519.03 - TITLE III C2 INCOME	106,206.00	102,695.00	3,511.00	103.4%
519.04 - FEDERAL USDA	51,664.08	56,500.00	(4,835.92)	91.5%
519.05 MIPPA (MMAP)	2,850.00	3,000.00	(150.00)	95.0%
540 - GRANTS-Adjustment	303,574.91	105,000.00	198,574.91	189.0%
561 - HDM WAIVER	10,683.50	10,530.00	153.50	101.5%
642 - CHARGES FOR SERVICES/CONT	9,062.11	22,850.00	(13,787.89)	39.7%
642.01 - FEE FOR SERVICE/CHORE	13,409.00	10,400.00	3,009.00	129.0%
642.02 - FEE FOR SERVICE/HOMEMAKER	25,996.00	31,200.00	(5,204.00)	83.3%
642.03 - FEE FOR SERV/SNOW REMOVAL	12,757.00	22,100.00	(9,343.00)	57.7%
642.1 - FEE FOR SLIDING SCALE CLIENTS	59,071.50	58,000.00	1,071.50	101.9%
642.05 - FEE FOR PRIVATE PAY & INS	2,147.50	22,000.00	(19,852.50)	9.8%
670 - CLIENT INCOME	123,698.97	132,000.00	(8,301.03)	93.7%
673 - NEWSLETTER SUB	465.00	350.00	115.00	133.0%
675 - DONATIONS	122,251.33	114,700.00	7,551.33	106.6%
676 - MILLAGE	1,107,900.00	1,107,900.00	0.00	100.0%
680 - VOLUNTEER WAGES (IN-KIND).	73,744.50	68,200.00	5,544.50	108.0%
677 - FUNDRAISING	48,341.25	68,000.00	(19,658.75)	71.1%
681 - IN-KIND (non-volunteer)	2,460.00	6,300.00	(3,840.00)	39.0%
690 - TRIP INCOME	0.00	47,200.00	(47,200.00)	
691 - MISC INCOME-(Sponsorship)	1,835.00	4,000.00	(2,165.00)	46.0%
TOTAL INCOME	2,090,598.65	1,992,925.00	97,673.65	95.6%
GROSS PROFIT	2,090,598.65	1,992,925.00	97,673.65	
EXPENSE				
700 - ACCOUNTING FEES	8,555.00	7,300.00	1,255.00	117.2%
701 - FFCRA EXPENSE COVID-19	11,155.54	0.00	11,155.54	
705 - SALARY AND WAGES	805,873.18	870,840.00	(64,966.82)	92.5%
708 - PAYROLL TAX EXP-Adjustment	63,823.78	83,000.00	(19,176.22)	77.0%
709 - EDUCATION/TRAINING	1,746.30	6,700.00	(4,953.70)	26.0%
710 - EVENTS -Adjustment	1,930.58	3,700.00	(1,769.42)	51.5%

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - Sept 2020
Final Report after Audit

	<u>Oct-Sept 2020</u>	<u>Budget</u>	<u>\$ Change</u>	Percent Received or Expended
=Impacted by COVID-19				
711 · TGPSC ACTIVITIES	913.33	0.00	913.33	
715 · CLOTHING ALLOWANCE	1,495.00	750.00	745.00	199.3%
717 · DUES/SUBSCRIPTIONS	3,485.49	3,250.00	235.49	107.2%
720 · BAD DEBT	0.00	0.00	0.00	
721 · COMPUTER EXPENSES	24,149.83	24,580.00	(430.17)	93.4%
725 · FRINGE BENEFITS -Adjustment	167,815.68	156,700.00	11,115.68	93.6%
726 · FUNDRAISING/MARKETING EXP	2,955.79	5,700.00	(2,744.21)	51.9%
727 · SUPPLIES -Adjustment	33,719.33	28,500.00	5,219.33	118.5%
727.2 · OFFICE EXP	10,780.80	11,000.00	(219.20)	98.0%
727.3 · POSTAGE	4,968.19	4,125.00	843.19	120.4%
727.4 · ADVERTISING	4,663.04	5,000.00	(336.96)	93.4%
740 · FOOD	171,373.47	175,000.00	(3,626.53)	98.0%
819 · CONTRACTUAL -Adjustment	188,484.08	260,490.00	(72,005.92)	72.2%
820 · VOLUNTEER WAGES (IN-KIND)	73,744.50	68,200.00	5,544.50	108.0%
825 · VOLUNTEER EXPENSES	6,401.99	12,220.00	(5,818.01)	52.4%
850 · TELEPHONE	4,216.22	4,580.00	(363.78)	92.0%
861 · TRAVEL/MILEAGE/GAS	29,885.14	40,500.00	(10,614.86)	73.7%
900 · INTEREST EXPENSE	4,425.20	5,200.00	(774.80)	85.0%
910 · INSURANCE	46,240.13	40,000.00	6,240.13	115.5%
915 · PROJECTS	12,986.35	9,500.00	3,486.35	136.7%
920 · UTILITIES -Adjustment	24,654.53	25,500.00	(845.47)	96.0%
940 · DEPRECIATION EXPENSE	41,698.80	35,700.00	5,998.80	116.8%
980 · EQUIPMENT/REPAIRS	32,126.12	29,800.00	2,326.12	107.8%
980.1 · OUTDOOR MAINTENANCE	5,640.24	7,000.00	(1,359.76)	80.0%
981 · HDM VEHICLE MAINT/GAS	14,422.70	16,000.00	(1,577.30)	90.0%
980.2 · INDOOR MAINTENANCE	309.30	2,200.00	(1,890.70)	14.0%
991 · TRIP EXPENSE	0.00	43,600.00	(43,600.00)	
CAPITAL IMPROVEMENT EXPENSE	0.00	0.00	0.00	
			0.00	
TOTAL EXPENSE	<u>1,804,639.63</u>	<u>1,986,635.00</u>	<u>(181,995.37)</u>	88.6%
NET ORDINARY INCOME	285,959.02	6,290.00	279,669.02	

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - Sept 2020
Final Report after Audit

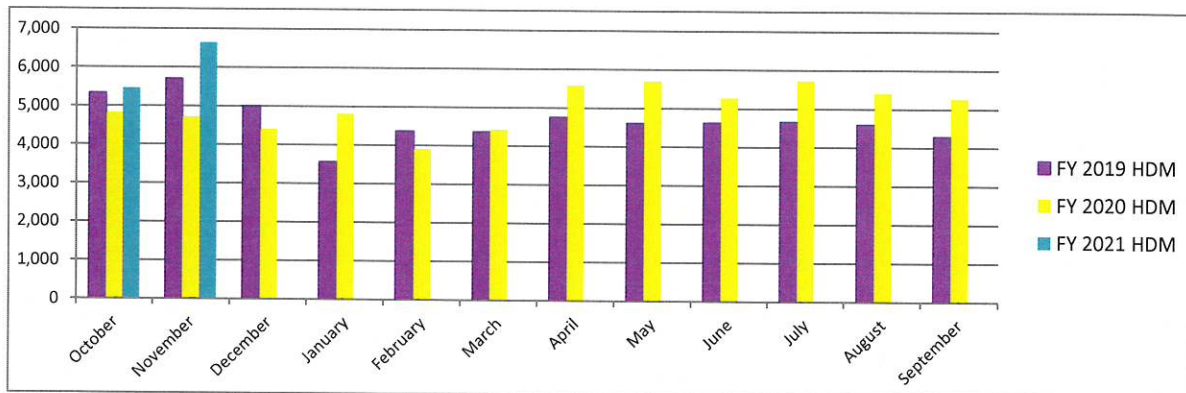
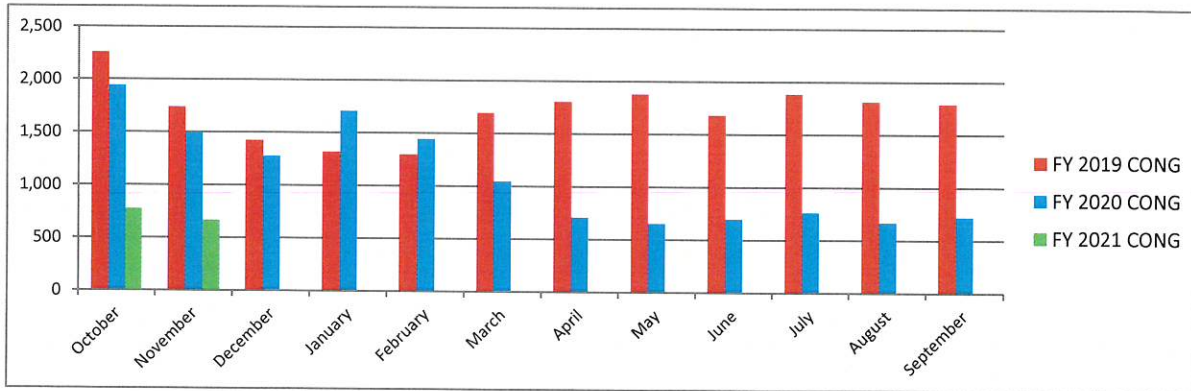
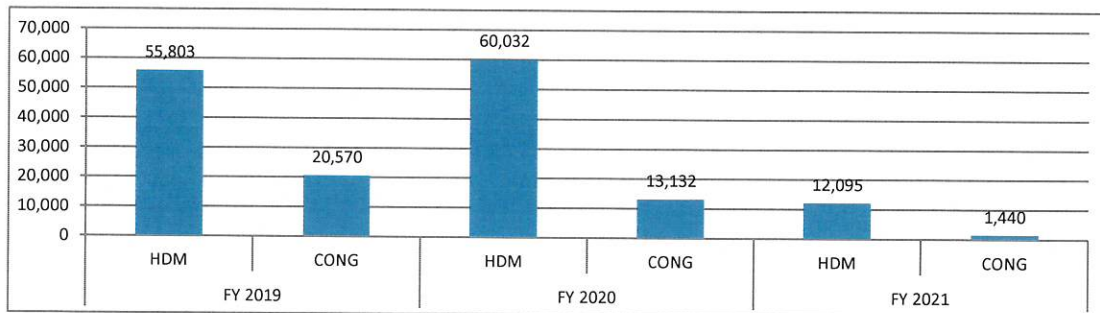
	<u>Oct-Sept 2020</u>	<u>Budget</u>	<u>\$ Change</u>	Percent Received or Expended
=Impacted by COVID-19				
OTHER INCOME/EXPENSES				
OTHER INCOME				
990 · INTEREST/DIVIDEND INCOME	957.90	210.00	747.90	355.7%
999 - OTHER INCOME	139.25	0.00	139.25	
999.8 - GAIN ON ASSET	500.00	0.00	500.00	
TOTAL OTHER INCOME	<u>1,597.15</u>	<u>210.00</u>	<u>1,387.15</u>	650%
OTHER EXPENSE				
999.1 · OTHER EXPENSE	1,030.56	1,000.00	30.56	103.0%
99999 - LEGAL EXPENSE	1,385.26	1,500.00	(114.74)	92.3%
TOTAL OTHER EXPENSE	<u>2,415.82</u>	<u>2,500.00</u>	<u>(84.18)</u>	96.6%
NET OTHER INCOME	<u>(818.67)</u>	<u>(2,290.00)</u>	<u>1,471.33</u>	
NET INCOME	<u><u>285,140.35</u></u>	<u><u>4,000.00</u></u>	<u><u>281,140.35</u></u>	

Revenue Adjustment - Moved the Payroll Protection Plan Loan
to Grants from Statement of Financial Income & Expenses
Long Term Liabilities for \$184,500

Expenses Adjustments - Payroll expense of (91.99) from UIA. Events Expense of \$24. Fringe Expense adjustment of \$21,034 related to an auditor
formula tabulation regarding MERS. Supplies Expense adjustment of (43.95) related to moving to the FFCRA Expense. Contractual Expense of
\$380 related to adjustment to lawn chore redemption of vouchers. Utilities Expense of \$181 related to adjustment in recycling costs of a late
invoice.

Benzie Senior Resources
HDM/Cong comparison
Units Served 2019-2020-2021

	FY 2019		FY 2020		FY 2021	
	HDM	CONG	HDM	CONG	HDM	CONG
October	5,320	2,252	4,814	1,942	5,451	774
November	5,690	1,736	4,711	1,500	6,644	666
December	4,985	1,424	4,404	1,275		
January	3,555	1,318	4,812	1,706		
February	4,369	1,296	3,903	1,445		
March	4,359	1,694	4,416	1,044		
April	4,748	1,802	5,582	710		
May	4,609	1,879	5,711	657		
June	4,622	1,682	5,281	696		
July	4,662	1,885	5,735	765		
August	4,594	1,811	5,403	670		
September	4,290	1,791	5,260	722		
total meals	55,803	20,570	60,032	13,132	12,095	1,440



**New Home Delivered Meals Client Questions –
2 weeks after starting services
01/02/2020 – 12/4/2020
Based on 110 Responses**

Throughout the calendar year 2020, Benzie Senior Resources called all new Home Delivered Meals Clients two weeks after starting on a meal route. These calls were made by the Kitchen Management Team to establish a line of communication between the client and those preparing their meals.

The intent behind this survey was to have the client and staff discuss the meals they had received. Staff asked for comments on the variety, quality, challenges, suggestions, overall satisfaction of their meals and if they required additional nutritional needs.

This telephone survey became more resourceful as the COVID-19 Pandemic took hold. The increase number of new clients, as well as meals delivered, helped the agency reshape delivery routines and keep the line of communication open.

Below is a list of the questions posed to our seniors and a review of the feedback we received.

Questions & Responses:

1. When your meal arrived, did the temperature meet your approval? Yes-110 No-0

Positive: 100%

The Sampling is of actual responses to this question and the replies were typical of these top 4 responses: *"Always hot upon arrival."* *"Very much so!"* *"I refrigerate the meals to eat later."* *"The meal is always hot, but I do eat it later and it goes into the refrigerator."*

2. When your meal arrived, did the appearance meet your approval? Yes-109 No-1

Positive: 99%

Sampling of actual responses to this question: *"Good food!"* *"Very happy with the service and quality of the food."* *"Yes, very nice looking."* *"Very much so!"* *"Beautiful,"* *"Yes, but did not like the appearance on the Manicotti."* *"Absolutely."* *"Brussel sprouts and spinach are not very good."*

3. Are there any meals or sides that you struggle to chew or swallow? Yes-19 No-91

Yes: 17%

No: 83%

Sampling of actual responses to this question: *"Corn is tough to chew."* *"Carrots served the other day were hard to chew."* *"Roast Beef" mentioned five times."* *"The chef salad looked good, but I can't chew lettuce."* *"The ham was a little tough."*

On new assessments and re-assessments, we have added additional questions regarding the client's ability to chew foods, dental needs, etc. Clients who express concerns in this area have been offered an application for the Senior Oral Healthcare Program and alternative food selection is discussed.

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Since the 2019 survey, 38% fewer clients stated that some foods are difficult to chew or swallow. This is a direct result of our investigating in alternative cuts of meats.

4. Are you satisfied with the variety of meals you have received? Yes-109 No-1

Positive: 99%

Sampling of actual responses to this question: "Great" "Good variety." "Very thrilled with vegetables." "We love the meals." "Have been pretty impressed with the high quality." "Very good" mentioned four times. "Wonderful." "So-so."

5. Is there an entrée or side item that you would like added to the menu or like to see more frequently? Yes-36 No-74

Yes: 33%

No: 67%

Sampling of actual responses to this question: "Breakfast foods for lunch" mentioned five times. "Salads" mentioned three times. "Fish/Seafood" mentioned three times. "Fruit Cocktail" mentioned two times. "More sweet desserts" mentioned two times. "Chinese food." "Filet mignon." "Peas & carrots and Shepard's pie." "Rice pudding/coleslaw/corn casserole." "More BBQ Meats." "Hot fudge sundaes."

6. Is there an entrée or side item that you would like to see less often or not at all? Yes-29 No-81

Yes: 26%

No: 74%

Sampling of actual responses to this question: "Less often Cauliflower" mention two times. "Breakfast food for lunch" mentioned two times. "Brussel sprouts" mentioned two times. "Corn" mentioned two times. "Italian green beans." "Crab cakes." "Peas" "Less bread." "Broccoli" "Mexican just too spicy." "Apricots" "Chicken leg-not enough meat."

7. Are the people who deliver my meals are polite, friendly, and helpful? Yes-110 No-0

Positive: 100%

Sampling of actual responses to this question: "Very much so!" mentioned eleven times. "Oh yes!" mentioned six times. "They are wonderful!" mentioned five times." "Very nice" mentioned five times. "Very friendly" mentioned three times. "They even take out my garbage to the end of my driveway for me." "The dogs love them too!"

8. In general, do you enjoy the meals you get from the home delivered meals program? Yes-110 No-8

Positive: 100%

Sampling of actual responses to this question: "Very much so" mentioned three times. "I don't know how I got along without them." "We are very satisfied and would not be able to eat the variety of food or as many vegetables in each meal." "Very good meals." "Great meals!" "11 out of 10 stars."

9. Are your meals flavored with the appropriate amount of spice?

Yes-106 No-4

Yes: 96%

No: 4%

Sampling of actual responses to this question: "Just right." "I like the spices." "I still add a little salt and pepper." "Too spicy." "Can't eat onions or peppers." "Beef Stroganoff was kind of flat."

10. Are you satisfied with and eating the frozen meals on the weekends?

Yes-51 No-1

This question was added in May 2020.

Positive: 98%

Sampling of actual responses to this question: "Does not get frozen meals" mentioned seventeen times. "We get plenty of food" mentioned two times. "Don't care for the frozen beef fritter." "Very much so! I eat all the fruits and vegetables and I think I feel much stronger and healthier."

11. What is the one thing you would do to improve our meals?

Sampling of actual responses to this question: "Nothing at all" mentioned fifteen times. "It's all good" mentioned fourteen times. "Good job to all/everyone" mentioned seven times. "More desserts" mentioned five times. "More seafood/fish" mentioned two times. "Need more breakfast foods for lunch" mentioned two times. "Nice healthy choices." "Some meals don't taste as good reheated." "Bottle of wine." "Very thankful for the meal service." "More salads."

Benzie Senior Resources (BSR)
2020 Discharged Home Delivered Meals Clients Survey
BASED ON 42 RESPONSES

The Home Delivered Meals Discharge Survey is our way to connect with clients that no longer need Home Delivered Meals. To see if our service was beneficial in their time of need and did, we meet and exceeded their expectations and are interested in their opinion of our agency, staff and volunteers in order for us to do our very best.

Below is a list of the questions posed to our seniors and a review of the feedback we received.

Questions & Responses:

If you had not received these meals, would you still have had at least one hot, freshly prepared, well-balanced meal to eat daily?

Yes: 28%

Maybe: 44%

No: 28%

Many of the discharged clients improved in their overall health and no longer qualified for Home Delivered Meals or they felt that they could resume making their own meals. A significant number of clients would not have had or were unsure if they had the ability or means to have a well-balanced meal.

The temperature of the meals I received met my approval.

Positive: 100%

We temperature test our meals upon leaving the building with the goal of at least 165-168 degrees. When the test meal returns from the route, the temperature is taken, and the temperature is between the desired range of 165-168 degrees

I liked the variety of meals that I received.

Positive: 95%

As compared to the New Home Delivered Meals Client Survey, the positive rate held steady, only dropping from 99% to 95%.

Did the people who delivered your meals; were they polite, friendly and helpful.

Positive: 100%

Our volunteer drivers deliver more than a meal. They are a positive representation of Benzie Senior Resources and the mainstay of the Home Delivered Meals Program.

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DAWN OLNEY
BENZIE COUNTY CLERK
49617

If you had to make a phone call to our office, was our office staff friendly and respectful when answering your telephone calls?

Positive: 100%

Did you have to contact our office for a problem to be resolved regarding the meals you received?

Yes: 4

No: 38

If Yes, was the problem resolved?

Yes-4

Would you recommend BSR to your family or friends if they needed Home Delivered Meals?

Positive: 100%

Using the number from 0 to 10, when 0 is the worst service possible and 10 is the best service possible what number would you use to rate your service from Benzie Senior Resources?

Best Service Possible												Worst Service Possible
10-35	9-7	8	7	6	5	4	3	2	1	0		9.83

Sampling of actual responses to this question: "I was grateful for the help I got. Thank you so much."
"The people were friendly. Some meals were great, others were ok." "I looked forward to each meal."
"Grateful for service, Thanks." "BSR has always been helpful to me with all my problems. Moving more now and cooking more-thank you." "Everyone was wonderful. I have no bad things to say. Thank you."
"This/you are a valuable service in the community. Thank you to all of you who make this possible!"
"Having nutritious meals at available while I was not able to care for myself was a life saver. All volunteers were wonderful, and the food was tasty." "I loved getting the wonderful meals every day. I also like that someone was coming to my home daily. I have an autoimmune disorder and liked the daily check. I currently have someone here occasionally. I may start again in the winter. Thank you." "The service was a life saver when COVID-19 developed. If I am able, I'd like to volunteer." "Exceptional staff, chef and delivery! Thank you!" "Delivery was within +/- 5 minutes each day."



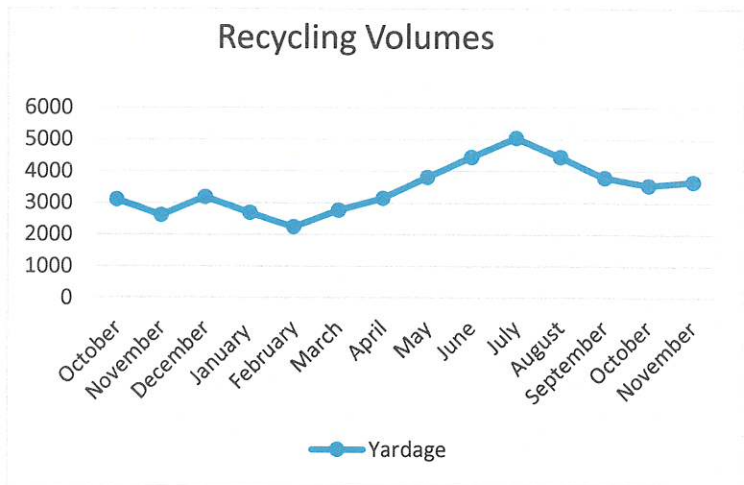
Memo To: Board of Commissioners
 From: Jesse Zylstra, Solid Waste and Recycling Coordinator
 Date: December 16th, 2020
 Subject: Recycling Coordinator's Activities

• **Recent Recycling Numbers:**

October: Tonnage: 89.16 tons
 Yardage: 3,550 yards

November: Tonnage: 101.06 tons
 Yardage: 3,675 yards

2020 TOTAL: Tonnage: 1,205.88
Yardage: 41,787



• **HHW/Electronics/Scrap Tire Collections –**

Frankfort June 13th

Household Hazardous Waste: **19,781 lbs**
 Electronics: **12,043 lbs**
 Scrap Tires: **1,076 PTE** (Passenger Tire Equivalent)
 Mattresses: **17 Units**

Thompsonville July 18th

Scrap Tires: **1,499 PTE**

Honor August 15th:

Household Hazardous Waste: **23,002 lbs**
 Electronics: **10,493 lbs**
 Scrap Tires: **643 PTE**
 Mattresses: **4 Units**

2020 TOTALS

(42,783 lbs)
(22,536 lbs)
(3,218 PTE)
(21 Units)

• **Ongoing Activities:**

Cardboard Trailers – Monitoring and Scheduling as needed. New Steps Installed.
 County-wide Battery Bucket pickups and sorting. **(3,302 lbs)**
 In the process of scheduling 2021 Collection Events

Jesse Zylstra Solid Waste and Recycling Coordinator

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DEC 16 2020

DAWN OLNEY
 BENZIE COUNTY CLERK
 BEULAH, MI 49617

ACTION ITEMS



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *M D Deisch*
Date: December 14, 2020
Subject: Benzie County Road Commission Maintenance Agreements

Attached are the maintenance agreements with the Benzie County Road Commission for both the Government Center / Jail Access Road and the Betsie Valley Trail Maintenance.

These agreements are identical to the ones previously approved by the Board of Commission except rather than for 1 year, both agreements are for 3 years (10/1/20 – 9/30/23).

Based upon the fact that the County has previously approved these agreements with the BCRC, I have not asked corporate counsel to review the agreements.

Recommendation

The Benzie County Board of Commission approve both the Government Center Road and Jail Access Road & Betsie Valley Trail Maintenance Agreements with the Benzie County Road Commission and authorizing the Chair to sign both maintenance agreements.

RECEIVED

DEC 14 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie County Road Commission

Government Center Roads and the Jail Access Road Maintenance

This Contract, made and entered into this _____ day of _____, 2020, by and between the Benzie County Board of County Road Commissioners, hereinafter referred to as the "Board", and the Benzie County Board of Commissioners, hereinafter referred to as the "County".

WITNESSETH:

WHEREAS, the County has affirmatively found that contracting with this Board for winter service in maintaining the Government Center roads and the Jail Access Road within its jurisdiction is in the best public interest;

NOW, THEREFORE, in consideration of the premises and the mutual undertakings of the parties, it is agreed as follows:

ORGANIZATION, EQUIPMENT, AND FACILITIES

1. The Board shall provide personnel, equipment, and facilities to maintain the County's road and provide the services required under the terms of this contract.

SCOPE OF WORK

2. The Board shall perform maintenance work under the direction of the "County" or its representative. The Board may refuse to provide service if, in the Superintendent's judgment, adequate personnel and/or equipment are not available.

INTEGRATION OF WORK

3. The Board shall furnish personnel and equipment as needed to perform maintenance on the Government Center roads and the Jail Access Road as conditions warrant.

SUPERVISION

4. The Board hereby designates Matthew Skeels, or others, functioning in the same capacity as Manager, hereinafter referred to as "Manager", who shall supervise maintenance on all roads.

WAGE SCHEDULE

5. Wages paid by the Board for work on the Government Center roads and the Jail Access Road shall be in accordance with the current labor contract. Wages of other

employees not covered above and employed by the Road Commission shall be fixed by the Board in accordance with its regular salary schedule.

The County shall reimburse the Board for direct labor overhead costs on all labor costs properly chargeable to the County including but not limited to holiday pay, workers' disability compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave.

MATERIALS TO BE ACQUIRED

6. Materials necessary for the performance of this contract will be purchased by the Board. A five percent (5%) handling and storage charge may be added to the purchase price of all materials requiring inside storage or special care.

SCOPE OF CONTRACT

7. It is declared that the work performed under this contract is a governmental function which the Board performs for the County. This contract does not confer jurisdiction upon the Board over the roads encompassed by this contract. This contract may not be construed to confer even temporary or concurrent jurisdiction of the Board over these roads. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of the County is herein intended. The parties hereto further declare that this contract is not made for the benefit of any third party.

INDEMNIFICATION

8. The County agrees to indemnify, defend, and save harmless the Board, its officials, employees, and agents from and against all loss or expense (including costs and attorney fees) by reason of any liability asserted or imposed upon the Board, its officials, agents, or employees for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of the work described herein, whether such injuries to persons or property is due or claimed to be due, to the negligence of the County, the Board, or its officials, employees, or agents.

INSURANCE

9. A. The Board agrees to furnish a Certificate of automobile liability insurance, which shall be in compliance with the No-Fault Automobile Insurance laws of the State of Michigan.

B. The Board shall comply with the Michigan Worker's Disability Compensation Law as to all employees performing work under this contract.

C. The County agrees to provide a certificate of insurance naming the Board as an additional insured.

EQUIPMENT RENTAL

10. The Board will use the equipment rental rates as furnished by Michigan Department of Transportation.

OVERHEAD

11. A ten percent (10%) overhead charge shall be applied to all labor, equipment, and material charges.

STATEMENT OF CHARGES

12. The County agrees to pay in accordance with the terms of this contract. The Board will bill the County on a monthly basis.

TERM OF CONTRACT

13. The term of this contract is from October 1, 2020 through September 30, 2023.

TERMINATION OF CONTRACT

14. This contract may be terminated by either party during the months of April, May, and June only. Ninety (90) days written notice must be given to the other party prior to the effective date of termination. This contract is terminated by the Board in the event of a strike or other work stoppage.

SECTION HEADINGS

15. The section headings contained herein are for convenience in reference and not intended to define or limit the scope of any provisions of this contract.

EFFECTIVE DATE OF CONTRACT

16. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the Board, and for the County; upon the adoption of said contract and authorizing the signatures thereto of the respective officials of the Board and the County.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

BOARD OF COUNTY ROAD COMMISSIONERS OF BENZIE COUNTY, MICHIGAN

By: _____
Robert Rosa, Chairman

BOARD OF COUNTY COMMISSIONERS OF BENZIE COUNTY

By: _____
Chairman

Benzie County Road Commission

Betsie Valley Trail Maintenance

This Contract, made and entered into this _____ day of _____, 2020, by and between the Benzie County Board of County Road Commissioners, hereinafter referred to as the "Board," and the Benzie County Board of Commissioners, hereinafter referred to as the "County Board."

WITNESSETH:

WHEREAS, the County Board has affirmatively found that contracting with this Board for the maintenance of the Betsie Valley Trail within its jurisdiction is in the best public interest;

NOW, THEREFORE, in consideration of the premises and the mutual undertakings of the parties, it is agreed as follows:

ORGANIZATION, EQUIPMENT, AND FACILITIES

1. The Board shall provide personnel, equipment, and facilities (when available) to maintain the Trail and provide the services required under the terms of this contract.

SCOPE OF WORK

2. The Board shall perform maintenance work under the direction of the "County Board" or its representative. The Board may refuse to provide service if, in the Superintendent's judgment, adequate personnel and/or equipment are not available.

INTEGRATION OF COUNTY AND TRAIL WORK

3. The Board shall furnish personnel and equipment as needed to perform maintenance on the Trail. Personnel and equipment shall be used on the Trail as conditions warrant.

SUPERVISION

4. The Board hereby designates Matthew Skeels, or others functioning in the same capacity as Manager, hereinafter referred to as "Manager," who shall supervise maintenance on the Trail.

WAGE SCHEDULE

5. Wages paid by the Board for work on the Trail shall be in accordance with the current labor contract. Wages of other employees not covered above and employed on the Trail shall be fixed by the Board in accordance with its regular salary schedule.

The County Board shall reimburse the Board for direct labor overhead costs on all labor costs properly chargeable to the County Board including but not limited to holiday pay, workers' disability compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave.

MATERIALS TO BE ACQUIRED

6. Materials necessary for the performance of this contract will be purchased by the Board. A five percent (5%) handling and storage charge may be added to the purchase price of all materials requiring inside storage or special care.

SCOPE OF CONTRACT

7. It is declared that the work performed under this contract is a governmental function which the Board performs for the County Board. This contract does not confer jurisdiction upon the Board over the Trail encompassed by this contract. This contract may not be construed to confer even temporary or concurrent jurisdiction of the Board over the Trail. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of the County Board is herein intended. The parties hereto further declare that this contract is not made for the benefit of any third party.

INDEMNIFICATION

8. The County Board agrees to indemnify, defend, and save harmless the Board, its officials, employees, and agents from and against all loss or expense (including costs and attorney fees) by reason of any liability asserted or imposed upon the Board, its officials, agents, or employees for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of the work described herein, whether such injury to persons or property is due or claimed to be due, to the negligence of the County Board, or its officials, employees, or agents.

INSURANCE

9. A. The Board agrees to furnish a Certificate of Automobile Liability Insurance, which shall be in compliance with the No-Fault Automobile Insurance laws of the State of Michigan.

B. The Board shall comply with the Michigan Worker's Disability Compensation Law as to all employees performing work under this contract.

C. The County Board agrees to provide a Certificate of General Liability Insurance naming the Board as an additional insured.

EQUIPMENT RENTAL

10. The Board will use the equipment rental rates as furnished by Michigan Department of Transportation.

OVERHEAD

11. A ten percent (10%) overhead charge shall be applied to all labor, equipment, and material charges.

STATEMENT OF CHARGES

12. The County Board agrees to pay in accordance with the terms of this contract. The Board will bill the County Board on a monthly basis.

TERM OF CONTRACT

13. The term of this contract is from October 1, 2020 to September 30, 2023.

TERMINATION OF CONTRACT

14. This contract may be terminated by either party during the months of April, May, and June only. Ninety (90) days written notice must be given to the other party prior to the effective date of termination. This contract is terminated by the Board in the event of a strike or other work stoppage.

SECTION HEADINGS

15. The section headings contained herein are for convenience in reference and not intended to define or limit the scope of any provisions of this contract.

EFFECTIVE DATE OF CONTRACT

16. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the Board, and for the County Board; upon the adoption of a resolution approving said contract and authorizing the signatures thereto of the respective officials of the Board and the County Board.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

BOARD OF COUNTY ROAD COMMISSIONERS OF BENZIE COUNTY, MICHIGAN

By: _____
Robert Rosa, Chairman

BOARD OF COUNTY COMMISSIONERS OF BENZIE COUNTY

By: _____
CHAIRMAN

Commissioner Reports

**Art Jeannot
Commissioner Report
December 22, 2020**

- Participated in 2 meetings on behalf of the County since our December 8th meeting.
- **12/17 Northern MI Community Action Agency** – Annual audit was presented and accepted. No issues. After several years with the agency the finance manager has announced his retirement date. A replacement has been identified.
- **12/18 Friends of Pointe Betsie** – Group meeting to continue discussion on repair/re-placement of seawall and apron. Currently cost could run from \$4.7M up to \$9.8M. One solution would have an anticipated life of 30-50 years with another 40-70 years. Difference in cost would be up to 30% (average) as a best guess. It is anticipated that a final decision will be made by late January. Funding sources are still being explored.
- **Other –**
 - N/A

**MERRY CHRISTMAS AND A SAFE
NEW YEAR**

RECEIVED

DEC 21 2020

DAWN ULNEY
POINTE COUNTY CLERK
201 E. W. MI 49617

County Administrator Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: December 16, 2020
Subject: Administrator's Update 12-22-20

1. **Michigan Indigent Defense Commission (MIDC) Standard 5** – Attached is a brief update on the Department of Licensing and Regulatory Affairs (LARA) approval of Standard 5, Independence from the Judiciary, on October 29, 2020. Chief Public Defender Jared Henry has addressed the passing of Standard 5 and its impacts on the Manistee-Benzie Regional Public Defenders Office. The key is that Standard 5 can not be required to be implemented until the State of Michigan provides adequate funding. Funding for implementing Standard 5 is not included in the current State of Michigan budget.
2. **COTW /Headlee Manual Continued Discussion** – Numerous changes to the Headlee Manual were made based upon the 12/8/2020 conversation. I will have new (three holed punched) copies of all changes made for those who initially received a manual at the 12/22/20 COTW meeting. I am hoping that at this meeting that the BOC states that the manual is ready to be produced for remaining staff (Department Heads, DCA, etc.) and Township officials. Please let me know if you have any suggestions for changes to existing headlee manual documents asap, as we need to move forward with producing additional manuals.
3. **Mitten Tree** – This is the fifth year the Benzie County Government Center has hosted a mitten tree. Rather than traditional ornaments, the mitten tree is decorated with handmade and new winter clothing items that will be donated to local Benzie children in need of warm winter clothing at no cost. The tree will continue to accept new items until Tuesday December 22, 2020, when I will collect the clothing items and provide them to BACN to distribute to children in need. Along with employees donating to the tree, this year several businesses, including Team Elmer's, Wade Trim and the Spicer Group have made clothing donations to the mitten tree.
4. **Government Center Holiday Closings** – All non-emergency functions of Benzie County will be closed on Thursday December 24, 2020 & Friday December 25, 2020 in celebration of Christmas holiday. Regular office hours will resume on Monday December 28, 2020 at 8:00 am.

All non-emergency functions of Benzie County will be closed on Thursday December 31, 2020 and January 1, 2021 in celebration of the New Year's holiday. Regular office hours will resume on Monday January 4, 2020 at 8:00 am.

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DEC 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Mitch Deisch

From: Jared Henry <jhenry@manisteecountymi.gov>
Sent: Tuesday, December 15, 2020 2:55 PM
To: Mitch Deisch; Lisa Sagala
Subject: MIDC Standard 5 Update

Mr. Deisch,

As requested, I prepared a short statement regarding MIDC Standard 5:

Standards 1, 2, 3, and 4 were approved by the Department of Licensing and Regulatory Affairs (LARA) on May 22, 2017. These standards cover training and education of counsel, the initial client interview, use of investigation and experts, and counsel at first appearance and other critical stages.

On October 29, 2020, LARA signed an order approving MIDC Standard 5: Independence from the Judiciary. Standard 5 mandates that any indigent criminal defense system ("the system") be designed to guarantee the integrity of the relationship between lawyer and client. The system and the lawyers serving under it should be free from political and undue budgetary influence. Both should be subject to judicial supervision only in the same manner and to the same extent as retained counsel or the prosecution. The selection of lawyers and the payment for their services shall not be made by the judiciary or employees reporting to the judiciary. Similarly, the selection and approval of, and payment for, other expenses necessary for providing effective assistance of defense counsel shall not be made by the judiciary or employees reporting to the judiciary.

Standard five also limits the court's role to: informing defendants of right to counsel; making a determination of indigency and entitlement to appointment; and, if deemed eligible for counsel and absent a valid waiver, referring the defendant to the appropriate agency. Judges are permitted and encouraged to contribute information and advice concerning the delivery of indigent criminal defense services, including their opinions regarding the competence and performance of attorneys providing such services.

The MIDC is currently developing auditing guidelines that will be distributed to each county in advance of the FY2022 compliance plan and grant application. Once these audit guidelines are received, the public defender will ask to meet with local stakeholders to determine the best way to implement this new standard. Benzie, along with all other counties, will submit a compliance plan for Standards 1-5 in April of 2021 as part of the FY2022 grant application. Proposed Standards 6-8 are still pending approval.

Let me know if you need more information.

Sincerely,

Jared C. Henry
Chief Public Defender
Manistee-Benzie Regional Public Defender's Office
415 Third Street
Manistee, MI 49660
Direct: (231) 398-3506
Work Cell: (231) 655-2075
Fax: (231) 398-3528
jhenry@manisteecountymi.gov

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Finance Report

Finance Issues:

Approval of bills from December 8 through December 22, 2020 in the amount of \$294,906.40.

Merry Christmas and Happy New Year to you all!

CASH SUMMARY BY FUND FOR BENZIE COUNTY
FROM 10/01/2020 TO 12/22/2020

FUND: ALL FUNDS
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 12/22/2020
101	GENERAL FUND	1,896,594.48	2,273,239.69	3,297,053.03	872,781.14
201	BENZIE COUNTY ROAD COMMISSION	2,581,032.64	950,439.78	2,020,721.06	1,510,751.36
205	TNT OFFICER MILLAGE FUND	2,760.93	31,328.04	50,454.74	(16,365.77)
206	SHERIFF'S K-9 FUND	28,849.89	561.66	1,123.32	28,288.23
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,236.48	0.00	0.00	1,236.48
209	SCHOOL RESOURCE OFFICER	65,813.82	17,350.85	34,701.70	48,462.97
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	4,040.96	0.00	0.00	4,040.96
213	JAIL OPERATIONS FUND	103,474.33	773,504.32	826,289.10	50,689.55
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	784,294.51	708,529.51	815,327.11	677,496.91
215	FRIEND OF THE COURT FUND	82,410.33	766.47	0.00	83,176.80
216	SEASONAL ROAD PATROL FUND	28,389.19	742.23	816.22	28,315.20
217	SNOWMOBILE PATROL FUND	13,299.18	349.15	367.72	13,280.61
218	PARKS & REC - ICE RINK	16.69	0.00	0.00	16.69
219	AIRPORT AUTHORITY FUND	(11,437.63)	20,999.00	19,122.74	(9,561.37)
220	MARINE PATROL FUND	2,060.66	1,130.49	2,260.98	930.17
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	449,657.32	899,892.97	964,774.89	384,775.40
228	SOLID WASTE/RECYCLING FUND	219,201.12	110,918.26	152,456.08	177,663.30
230	BETSIIE VALLEY TRAIL MANAGEMENT FUND	(817.68)	1,153.86	2,307.72	(1,971.54)
231	SOIL EROSION (SESSC) FUND	37,249.00	13,275.00	16,600.00	33,924.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHOITY FUND	139,282.36	300.00	0.00	139,582.36
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	21,556.51	0.00	0.00	21,556.51
244	E.D.C. ENTERPRISE FUND	0.00	0.00	0.00	0.00
245	REMONUMENTATION/SURVEY GRANT FUND	23,223.67	0.00	0.00	23,223.67
246	GIS INFORMATION SYSTEM	8,911.28	0.00	0.00	8,911.28
247	ANIMAL CONTROL FUND	126,103.06	52,644.37	73,498.33	105,249.10
249	BUILDING DEPARTMENT FUND	126,195.58	188,307.79	210,410.38	104,092.99
256	REG OF DEEDS AUTOMATION FUND	126,076.19	13,856.88	14,122.00	125,811.07
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	INDIGENT DEFENSE COUNSEL	494.29	62,961.75	45,923.50	17,532.54
260	CPL CLERK TECHNOLOGY FUND	50,949.95	4,727.70	423.38	55,254.27
261	911 EMERGENCY SERVICE FUND	284,892.46	384,712.38	420,400.52	249,204.32
262	DISPATCHER TRAINING FUND	10,530.07	699.00	1,398.00	9,831.07
263	LOCAL CORRECTION OFFICER'S TRAINING	8,429.94	6,356.98	9,613.96	5,172.96
264	SHERIFF FORFEITURE FUND	4,024.47	3,762.26	6,678.00	1,108.73
265	JUSTICE TRAINING (302) FUND	1,766.31	951.49	0.00	2,717.80
269	LAW LIBRARY FUND	8.63	10,835.40	10,526.80	317.23
276	COMMISSION ON AGING MILLAGE FUND	327,447.04	332,188.79	578,955.42	80,680.41
282	CARES ACT	307,251.42	349.96	322.88	307,278.50
285	POINT BETSIE LIGHTHOUSE FUND	(5,452.85)	13,476.61	9,750.00	(1,726.24)
287	FAMILY COURT GRANTS	54,913.26	0.00	0.00	54,913.26
292	CHILD CARE FUND	95,030.98	29,179.87	30,980.72	93,230.13
293	VETERAN'S RELIEF FUND	69,646.70	112,005.45	119,827.16	61,824.99
295	VETERAN'S MEMORIAL FUND	22,483.73	897.00	1,204.00	22,176.73
296	JUVENILE JUSTICE FUND	(4,903.31)	5,000.00	7,500.00	(7,403.31)
310	GOVERNMENT CENTER ADDITION DEBT FUND	117,707.86	6,707.94	0.00	124,415.80

FUND: ALL FUNDS
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 12/22/2020
312	MAPLES DEBT/MILLAGE FUND	313,188.70	32,474.22	176.72	345,486.20
371	JAIL RESERVE FUND	286.67	0.00	0.00	286.67
401	CAPITAL IMPROVEMENT FUND	94,861.52	30,952.77	61,905.54	63,908.75
412	MCF RENOVATIONS FUND	58,248.42	3,917.45	7,834.90	54,330.97
415	RAILROAD POINT	18,115.02	3,541.47	7,082.94	14,573.55
425	EQUIPMENT REPLACEMENT FUND	41,020.87	42,768.43	6,494.92	77,294.38
512	MEDICAL CARE FACILITY FUND	3,635,487.37	2,447,950.87	2,091,459.93	3,991,978.31
516	DELINQUENT TAX REVOLVING FUND	4,791,483.06	392,855.33	241,050.08	4,943,288.31
532	TAX FORECLOSURE FUND	659,322.30	819,423.47	509,801.52	968,944.25
535	CDBG HOUSING GRANT FUND	43,708.34	13,072.69	26,098.94	30,682.09
569	BUILDING AUTHORITY	5,667.95	389.26	778.52	5,278.69
595	COMMISSARY/CONCESSION FUND-JAIL	1,689.45	560.72	137.25	2,112.92
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	5,251,761.45	1,897,602.85	6,353,882.81	795,481.49
704	PAYROLL CLEARING FUND	23,678.24	672,310.93	574,991.73	120,997.44
721	LIBRARY PENAL FINE FUND	25,382.52	16,144.49	0.00	41,527.01
764	SHERIFF'S INMATE TRUST FUND	20,367.01	33,361.77	34,259.82	19,468.96
TOTAL - ALL FUNDS		23,242,766.59	13,441,429.62	19,661,867.08	17,022,329.13

BILLS TO BE APPROVED DECEMBER 22, 2020

Motion to approve Vouchers in the amount of:

\$	118,237.70	General Fund (101)
\$	36,484.39	Jail Fund (213)
\$	47,195.41	Ambulance Fund & ALS (214)
\$	33,762.32	Funds 105-238
\$	2,703.52	ACO Fund (247)
\$	-	Building (249)
\$	11,514.55	Dispatch 911 Fund (261)
\$	10,340.71	Funds 239-292
\$	10,403.71	Funds 293-640
\$	24,264.09	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>294,906.40</u>	

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Payables December 10, 2020 to December 17, 2020

[illegible]

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resource Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC NOTICE	43100200	12/10/20	135.45	78873
Total For Dept 101 BOARD OF COMMISSIONERS						135.45	
Dept 131 CIRCUIT COURT							
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	SHARED EXPENSES-MANISTEE	113020	12/17/20	29.95	78951
101-131-802.00	TRANSCRIPTS	O'BRIEN, AMANDA	TRANSCRIPTS	20-363-FY	12/17/20	36.60	78964
101-131-802.00	TRANSCRIPTS	O'BRIEN, AMANDA	TRANSCRIPTS	20-377-FY	12/17/20	55.25	78964
101-131-802.00	TRANSCRIPTS	O'BRIEN, AMANDA	TRANSCRIPTS	20-11445-PZ	12/17/20	15.75	78964
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	COURT APPOINTED ATTORNEY	113020	12/17/20	500.00	78973
101-131-816.00	SPECIAL JUDGE	MANISTEE COUNTY	SHARED EXPENSES-MANISTEE	113020	12/17/20	657.50	78951
101-131-860.00	TRAVEL	JOEL BORNKAMP	MILEAGE & MEALS	113020	12/17/20	216.40	78938
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MEALS & MILEAGE	121020	12/17/20	186.40	78968
101-131-955.00	CONVENTIONS & DUES	MANISTEE COUNTY	SHARED EXPENSES-MANISTEE	113020	12/17/20	244.00	78951
101-131-967.00	PROJECT EXPENSES - DRUG	KENNETH HILLIARD	DRUG COURT COORDINATOR WEEK ENDING	120420	12/10/20	369.36	78861
101-131-967.00	PROJECT EXPENSES - DRUG	SAVE A LOT	DRUG COURT CARDS	GIFT CARDS	12/10/20	60.00	78880
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	DRUG TESTS FOR DRUG COURT	120820	12/17/20	60.00	78907
101-131-967.00	PROJECT EXPENSES - DRUG	KENNETH HILLIARD	DRUG COURT COORDINATOR WEEK ENDING	121120	12/17/20	369.36	78944
101-131-967.00	PROJECT EXPENSES - DRUG	STAPLETONS	GAS CARDS-DRUG COURT	121020	12/17/20	100.00	78974
101-131-967.02	PROJECT EXPENSES - DOJ G	BIS DIGITAL, INC.	PORTABLE RECORDING SYSTEM/CIRCUIT DEPOSIT		12/10/20	3,649.50	78845
101-131-967.02	PROJECT EXPENSES - DOJ G	I.T. RIGHT	TABLETS/CESF GRANT	20166451	12/17/20	1,099.98	78936
Total For Dept 131 CIRCUIT COURT						7,650.05	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	5 WATERS/DELV FEE/DEC RENTAL	1150781	12/17/20	100.50	78953
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	135379871001	12/17/20	44.73	78965
101-136-805.10	PROBATE CT APPOINTED AT	CRAIG, MARK	JONATHAN E ARCOS	19-0116-MI	12/17/20	100.00	78922
101-136-805.10	PROBATE CT APPOINTED AT	DOBREFF, DAVID	D BOSCH	2256	12/17/20	60.00	78927
101-136-805.10	PROBATE CT APPOINTED AT	JOHNSON, BRIAN	ROBERT DELONG	DP088	12/17/20	100.00	78939
101-136-805.10	PROBATE CT APPOINTED AT	KEHR, LINDA MOOREY	S CARLISLE / A CLARK / D PENFOLD	DP095	12/17/20	600.00	78943
101-136-805.10	PROBATE CT APPOINTED AT	KISH DYKSTRA & SCOTT	P BRAEM	29647	12/17/20	87.50	78945
101-136-805.10	PROBATE CT APPOINTED AT	LAW OFFICES OF NICOLE	J POSWOSKI	20-0126-DD	12/17/20	185.00	78947
101-136-805.10	PROBATE CT APPOINTED AT	LAW OFFICES OF NICOLE	S MAY	20-0144-GA	12/17/20	100.00	78948
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENT	WETZEL	DP091	12/17/20	75.00	78966
101-136-811.00	INTERPRETER FEES	ALPHA-Z TRANSLATION S	ALI REKAN MAJEDI	2020-11	12/17/20	150.00	78898
101-136-811.00	INTERPRETER FEES	DIALECTFUL LLC	INTERPRETING SERVICE	DP097	12/17/20	50.00	78925
101-136-962.20	JIS RELATED COSTS	JUDICIAL MANAGEMENT SY	INSTALL NOTICES ON PC	DP093	12/17/20	50.00	78942
Total For Dept 136 DISTRICT COURT						1,702.73	
Dept 141 FRIEND OF THE COURT							
101-141-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	SHARED EXPENSES-FOC	103120	12/17/20	9,034.13	78952
Total For Dept 141 FRIEND OF THE COURT						9,034.13	
Dept 142 JUVENILE DIVISION							
101-142-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL	COPIER LEASE	5012945572	12/10/20	79.90	78891
101-142-957.40	NON REIMBURSABLE EXPENSE	MAFCA	2021 MAFCA MEMBERSHIP	12/14	12/17/20	150.00	78950
Total For Dept 142 JUVENILE DIVISION						229.90	
Dept 253 COUNTY TREASURER							
101-253-731.00	TAX ROLLS & NOTICES	PUMMILL PROMARK	DOUBLE WINDOW ENVELOPES FOR TAXES	19791	12/17/20	985.12	78967
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	TRAVEL FOR NOVEMBER 2020	12092020	12/10/20	13.11	78886
101-253-955.10	DUES & REGISTRATIONS	MI ASSOC OF COUNTY TR	ANNUAL MACT MEMBERSHIP DUES	1895	12/17/20	200.00	78954
Total For Dept 253 COUNTY TREASURER						1,198.23	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 257 EQUALIZATION DEPARTMENT							
101-257-955.10	DUES & REGISTRATIONS	MI ASSOC. OF EQUALIZA NORTHERN MICHIGAN EQU APEX SOFTWARE	MEMBERSHIP DUES	2021	03/01/21	100.00	78955
101-257-955.10	DUES & REGISTRATIONS		JANUARY 2021 TO DEC 31, 2021 ANNUA	JAN2021	01/01/21	60.00	78962
101-257-963.00	COMPUTER SUPPORT		SKETCHING SOFTWARE/ANNUAL MAINTENA	311809	01/01/21	450.00	78834
			Total For Dept 257 EQUALIZATION DEPARTMENT			610.00	
Dept 261 MSU EXTENSION							
101-261-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	PAPER PUNCH/MSU	459446-0	12/17/20	17.99	78937
101-261-730.00	POSTAGE	BENZIE COUNTY CLERK	MSU EXTENSION POSTAGE	113020	12/17/20	4.35	78904
			Total For Dept 261 MSU EXTENSION			22.34	
Dept 262 ELECTIONS							
101-262-963.00	COMPUTER SUPPORT	ELECTION SOURCE	NOVEMBER 3, 20202 CODING/PROGRAMIN	20-56370	12/10/20	5,800.00	78850
			Total For Dept 262 ELECTIONS			5,800.00	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL-NOVEMBER 2020	1377	12/10/20	42.24	78839
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	PAPER PRODUCTS/WIPES	1271418	12/17/20	371.22	78946
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	HANGERS/ANCHORS	176370	12/17/20	21.98	78963
101-265-821.00	GARBAGE DISPOSAL	AMERICAN WASTE	WASTE DISPOSAL	4103088	12/10/20	190.00	78833
101-265-850.00	TELEPHONE	CENTURYLINK	800 NUMBERS	180339528	12/17/20	44.88	78915
101-265-850.00	TELEPHONE	TELENET WORLDWIDE	GOVERNMENT CENTER PRI	209668	12/17/20	590.83	78980
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GARAGE ELECTRIC	201362593442	12/17/20	126.01	78920
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC/NOV-DEC	207057465709	12/17/20	4,591.04	78935
101-265-930.00	EQUIPMENT REPAIR	APPLIED IMAGING	MONTHLY MAINTENANCE FEE - COPIER	1646088	12/10/20	231.57	78820
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	REPLACE BLOWER MOTOR-DHS	8227603	12/10/20	926.79	78858
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	REPLACE STEAM CANISTER	8226414	12/10/20	762.15	78858
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	REPLACE PULLEY IN ROOFTOP UNIT	8226380	12/10/20	499.82	78858
			Total For Dept 265 BUILDING & GROUNDS			8,398.53	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-815.00	AUDITORS	ANDERSON, TACKMAN & C	WORKPAPERS FOR NEW AUDIT FIRM	12704	12/17/20	340.00	78901
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			340.00	
Dept 268 REGISTER OF DEEDS							
101-268-800.00	CONTRACTED SERVICES - LA	FIDLIAR TECHNOLOGIES I	NOVEMBER 2020 LAREDO USAGE FEE	0226555-IN	12/17/20	1,744.68	78930
101-268-955.10	DUES & REGISTRATIONS	UCCA	UCCA DUES FOR 2021	12/14/2020	12/17/20	110.00	78984
101-268-957.10	RECORD STORAGE	UNDERGROUND SECURITY	MICROFILM STORAGE FOR 2021	9557	12/17/20	1,030.00	78985
			Total For Dept 268 REGISTER OF DEEDS			2,884.68	
Dept 285 CENTRAL SERVICES							
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	COPIER-PROSECUTORS OFFICE	40023293	12/10/20	122.00	78883
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	ADMINISTRATION COPIER	40020703	12/10/20	106.80	78883
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	EQUALIZATION COPIER	40020522	12/10/20	279.35	78883
			Total For Dept 285 CENTRAL SERVICES			508.15	
Dept 301 SHERIFF							
101-301-638.20	OWI FEES	BENZIE COUNTY EMERGEN	OWI BD- MCPHERSON 11/16/2020	20-20653	12/20/20	75.00	78905
101-301-638.20	OWI FEES	BENZIE COUNTY EMERGEN	OWI -BD MAULE 11/72020	20-20656	12/20/20	75.00	78905
101-301-638.20	OWI FEES	BENZIE COUNTY EMERGEN	OWI BD - COOPER	20-20025	12/20/20	75.00	78905
101-301-638.20	OWI FEES	BENZIE COUNTY EMERGEN	OWI BD - VINCENT	2016820	12/20/20	75.00	78905
101-301-638.20	OWI FEES	BENZIE COUNTY EMERGEN	OWI - BD GOKEY 07/12/2020	20-13199	12/20/20	75.00	78905
101-301-638.20	OWI FEES	BENZIE COUNTY EMERGEN	OWI BD -STEINS 09/19/2020	20-16834	12/20/20	75.00	78905
101-301-638.20	OWI FEES	BENZIE COUNTY EMERGEN	OWI - BD - MCCLURE 09/19/2020	20-16833	12/20/20	75.00	78905
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	NOVEMBER FUEL BCSO 2020	1376	12/25/20	1,804.14	78839

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 301 SHERIFF							
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	20-2 OC/TR CONTRACT	48268333	12/25/20	175.00	78988
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	14-4 TIRES	36635	12/15/20	654.00	78838
101-301-749.00	VEHICLE REPAIRS	PRECISION COLLISION O	16-1 WINDSHIELD REPAIR	1091	12/15/20	75.00	78876
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	16-1 BRAKES	013502	12/25/20	240.50	78935
101-301-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	LIGHT BULBS	5366-460867	01/14/21	125.04	78959
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	18-3 WATERPUMP DEDUCTIBLE	163135	01/17/21	100.00	78988
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	JAIL RPRS/OFF SUPP/UNIF/DOJ FUND	14KM-44PD-MDTC	01/11/21	31.00	78899
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRY CLING NOV 2020	2688	12/15/20	31.75	78878
101-301-800.00	CONTRACTED SERVICES	MICHIGAN STATE POLICE	GTWAY VEN 4TH QUARTER	551-570904	03/03/21	387.00	78870
101-301-967.02	PROJECT EXPENSES - DOJ G	AMAZON CAPITAL SERVIC	JAIL RPRS/OFF SUPP/UNIF/DOJ FUND	14KM-44PD-MDTC	01/11/21	680.24	78899
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	BATTERIES	1LYX-L9NX-G6JC	01/07/21	69.24	78832
101-301-970.00	EQUIPMENT	VANCE OUTDOORS INC	55E047793 P229 40 S/W LEGACY	3732634-IN	12/15/20	650.00	78889
101-301-970.06	EQUIPMENT - COMPUTERS	I.T. RIGHT	KEPZ COMPUTER	20166609	01/01/21	780.00	78859
101-301-970.08	EQUIPMENT-PHYSICAL TRAIN	LEGEND FITNESS/COMPON	2ND PAY PREACHER CURL	52416	12/15/20	500.00	78864
101-301-980.00	VEHICLE EQUIPMENT	MICHIGAN SHERIFFS ASS	DECALS FOR RP CARS	20201756	01/06/21	167.60	78957
Total For Dept 301 SHERIFF						6,995.51	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	1,132.86	78910
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	106.35	78911
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	19.99	78911
101-333-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	43.67	78924
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	NOVEMBER FUEL BCSD 2020	1376	12/25/20	160.11	78839
Total For Dept 333 SECONDARY ROAD PATROL						1,462.98	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	453.14	78910
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	15.19	78911
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	3.01	78911
101-426-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	23.12	78924
101-426-970.00	EQUIPMENT	I.T. RIGHT	MEDIA CABLE FOR SECURY CAMERA COMP	20166659	12/17/20	28.00	78936
Total For Dept 426 EMERGENCY MANAGEMENT						522.46	
Dept 648 MEDICAL EXAMINER							
101-648-959.00	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. D	AUTOPSIES	113020	12/10/20	3,600.00	78853
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	HEALTHCARE WASTE MANA	MEDICAL WASTE DISPOSAL	42025	12/10/20	735.00	78855
Total For Dept 648 MEDICAL EXAMINER						4,335.00	
Dept 649 MENTAL HEALTH							
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWO	MONTHLY APPROPRIATIONS	001057	12/10/20	10,006.17	78848
Total For Dept 649 MENTAL HEALTH						10,006.17	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	248.20	78924
Total For Dept 851 INSURANCE & BONDS						248.20	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	38,819.24	78910
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	3,410.21	78911
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE BCBS PPO COVERAGE FOR JAN	007016437	12/17/20	1,376.80	78911
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	651.81	78911
101-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	1,403.75	78924
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	182.29	78911

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Fund 101 GENERAL FUND							
Dept 852 MEDICAL INSURANCE							
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	48.16	78911
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	BCBS PPO COVERAGE RETIREE- JANUARY	007016437	12/17/20	404.94	78911
			Total For Dept 852 MEDICAL INSURANCE			46,297.20	
Dept 871 WORKERS COMPENSATION INSURANCE							
101-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	9,855.99	78868
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			9,855.99	
			Total For Fund 101 GENERAL FUND			118,237.70	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	377.62	78910
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	30.38	78911
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	6.02	78911
205-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	40.87	78924
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	NOVEMBER FUEL BCSC 2020	1376	12/25/20	127.63	78839
			Total For Dept 000			582.52	
Dept 871 WORKERS COMPENSATION INSURANCE							
205-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	615.87	78868
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			615.87	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			1,198.39	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	PLATTE LAKE VETERINAR	REXO RX	298074	12/10/20	97.68	78875
			Total For Dept 000			97.68	
			Total For Fund 206 SHERIFF'S K-9 FUND			97.68	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	377.62	78910
209-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	30.38	78911
209-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	6.02	78911
209-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	44.86	78924
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	NOVEMBER FUEL BCSC 2020	1376	12/25/20	86.47	78839
209-000-970.00	EQUIPMENT	VANCE OUTDOORS INC	55E047794 P229 40 S/W LEGACY	3732633-IN	12/15/20	650.00	78888
			Total For Dept 000			1,195.35	
Dept 871 WORKERS COMPENSATION INSURANCE							
209-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	485.19	78868
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			485.19	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			1,680.54	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	PT TP DETERGENT	1271209	01/13/21	324.80	78946
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	DEC GARBAGE PU 2020	4014287	12/31/20	100.00	78833
213-265-850.00	TELEPHONE	AMAZON CAPITAL SERVIC	JAIL RPRS/OFF SUPP/UNIF/DOJ FUND	14KM-44PD-MDTC	01/11/21	11.93	78899
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC 11/10 TO 12/09	207057465921	01/04/21	2,613.07	78921

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Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-935.00	JAIL REPAIRS	PLAMONDON SALES & SER	DISHWASHER REPAIR	AF130664	12/15/20	182.00	78874
213-265-935.00	JAIL REPAIRS	SHOP AND SAVE	WALL CLOCK	29665	12/15/20	12.99	78881
213-265-935.00	JAIL REPAIRS	AMAZON CAPITAL SERVIC	JAIL RPRS/OFF SUPP/UNIF/DOJ FUND	14KM-44PD-MDTC	01/11/21	76.58	78899
			Total For Dept 265 BUILDING & GROUNDS			3,321.37	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	JAIL RPRS/OFF SUPP/UNIF/DOJ FUND	14KM-44PD-MDTC	01/11/21	15.98	78899
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES	102971	12/28/20	1,774.16	78847
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD WK OF 11/29 TO 12/05/2020	103138	01/05/21	1,781.12	78913
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	NOVEMBER FUEL BCSO 2020	1376	12/25/20	12.68	78839
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	JAIL RPRS/OFF SUPP/UNIF/DOJ FUND	14KM-44PD-MDTC	01/11/21	13.47	78899
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRY CLINING NOV 2020	2688	12/15/20	303.75	78878
213-351-834.00	PRISONER MEDICAL - BENZI	ALL ACCESS CARE PLLC	NOV 2020 MED CARE	49461	12/21/20	10,628.29	78897
213-351-834.00	PRISONER MEDICAL - BENZI	BENZIE COUNTY EMERGEN	ANNIS - ALS 09062020	20-15865	12/19/20	570.00	78905
213-351-834.00	PRISONER MEDICAL - BENZI	BENZIE COUNTY EMERGEN	BLS - ALEKSEYKOV 07102020	20-12003	12/20/20	570.00	78905
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	COPIER LEASE	00042377	12/19/20	461.25	78883
			Total For Dept 351 JAIL - CORRECTIONS			16,130.70	
Dept 851 INSURANCE & BONDS							
213-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	90.25	78924
			Total For Dept 851 INSURANCE & BONDS			90.25	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	9,969.16	78910
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	857.84	78911
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	164.56	78911
213-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	633.87	78924
			Total For Dept 852 MEDICAL INSURANCE			11,625.43	
Dept 871 WORKERS COMPENSATION INSURANCE							
213-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	5,316.64	78868
			Total For Dept 871 WORKERS COMPENSATION INSURANC			5,316.64	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	ST 3 REPLACEMENT FLAG AND SUPPLIES	038292/1	12/10/20	103.18	78852
214-265-750.00	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY	DECAL REMOVING SUPPLIES OFF T62 R	2011-225932	12/10/20	128.23	78857
214-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	BUILDING PAPER GOODS	1268332	12/10/20	284.28	78863
214-265-750.00	MAINTENANCE SUPPLIES	CHANTELLE JONES	CHANTELLE REIMBURSEMENT FOR ST 3 V	12-13-2020	12/17/20	102.18	78916
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	ST 3 CHARTER BILL	0016011120121	12/10/20	260.75	78849
214-265-850.01	INTERNET SERVICE	DIRECT TV	ST 2 CABLE	005211534X20121	12/17/20	162.98	78926
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9868220924	12/17/20	104.14	78986
214-265-922.00	WATER & SEWER	BENZIE CRYSTAL & INTE	SEPTIC PUMPING	19849	12/10/20	275.00	78842
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDI	WATER CONDITIONER ST3	12-15-20	12/10/20	134.90	78867
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 WATER AND SEWER	12-27-2020	12/17/20	64.57	78918
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRICITY	12-28-2020	12/17/20	136.97	78917
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC-227 PINE LANE/FRANKFORT	206612826759	12/17/20	83.69	78920
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC-225 PARK AVE/FRANKFORT	206612826758	12/17/20	132.15	78920
214-265-970.00	EQUIPMENT & REPAIR	VISA=THOMAS KING	BLANKET WARMER ADAPTER, S3 POWER W	12-10-2020	12/17/20	148.16	78987
			Total For Dept 265 BUILDING & GROUNDS			2,121.18	

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-721.00	PER DIEM	FRANKE, JIM	EMS ADVISORY PER DIEM	121719	12/17/20	35.00	78931
214-655-727.00	OFFICE SUPPLIES	TEAM FINANCIAL GROUP,	EMS COPIER	40029846	12/10/20	189.93	78883
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83856158	12/10/20	238.00	78846
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83862405	12/10/20	535.19	78846
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83861000	12/10/20	238.00	78846
214-655-735.00	MEDICAL SUPPLIES	NAPA AUTO SUPPLY, INC	RESPIRATORS (COVID)	5366-459783	12/10/20	59.98	78871
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83883467	12/17/20	309.16	78912
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83874153	12/17/20	300.99	78987
214-655-735.10	MEDICAL SUPPLIES - GAS	VISA=THOMAS KING	BLANKET WARMER ADAPTER, S3 POWER W	12-10-2020	12/17/20	139.90	78987
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	9107262358	12/10/20	219.25	78831
214-655-748.00	GAS, OIL & GREASE	AIRGAS	9107644853	9107644852	12/17/20	519.14	78896
214-655-749.00	VEHICLE REPAIRS	BENZIE COUNTY ROAD CO	FUEL	1380	12/10/20	1,680.96	78839
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	A21 OIL, AND DIAMOND PLATE INSTALL	2457	12/10/20	289.44	78843
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	A32 OIL CHANGE	2466	12/10/20	162.45	78843
214-655-749.00	VEHICLE REPAIRS	EMERGENCY VEHICLES PL	INVOICE 002211 BELT TENSIONERS FO	002210	12/10/20	829.35	78851
214-655-749.00	VEHICLE REPAIRS	THIRLBY AUTO - ALS/EM	46992 RESPIRATORS (COVID), WIPER	49775	12/10/20	19.30	78885
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	A21 OIL CHANGE AND OXYGEN LEAK REP	2471	12/17/20	486.73	78909
214-655-751.00	UNIFORMS	BAY SUPPLY & MARKETIN	DAVID P. SHIRTS, JACKET EMBROIDERY	60791	12/10/20	12.00	78837
214-655-751.00	UNIFORMS	TELE-RAD, INC.	C. PARRISH PANTS, BELT	900063	12/10/20	151.97	78884
214-655-820.00	QA ASSESSMENTS	MICHIGAN DEPARTMENT O	QUALITY ASSURANCE ASSESSMENT	491-386237	12/17/20	1,012.69	78956
214-655-855.00	RADIO MAINTENANCE/EQUIPM	GRAND TRAVERSE MOBILE	PAGER CLIPS	54834	12/10/20	94.53	78854
214-655-860.00	TRAVEL	FRANKE, JIM	EMS ADVISORY MILEAGE	121719	12/17/20	5.80	78931
214-655-955.10	DUES & REGISTRATIONS	BENZIE COUNTY FIRE/EM	FIRE/EMS ASSOCIATION ANUAL DUES	20-3	12/17/20	1,000.00	78906
214-655-970.00	EQUIPMENT	BOUND TREE MEDICAL, L	ECG PAD ADAPTER	83870878	12/10/20	43.29	78846
214-655-970.00	EQUIPMENT	BOUND TREE MEDICAL, L	3M VERSA FLO PAPER'S	83861001	12/10/20	10,299.90	78846
214-655-970.00	EQUIPMENT	BOUND TREE MEDICAL, L	PAPR HOODS	83861002	12/10/20	268.32	78846
214-655-970.00	EQUIPMENT	THIRLBY AUTO - ALS/EM	46992 RESPIRATORS (COVID), WIPER	49775	12/10/20	67.50	78885
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						19,208.77	
Dept 851 INSURANCE & BONDS							
214-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	71.25	78924
Total For Dept 851 INSURANCE & BONDS						71.25	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	13,216.66	78910
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	1,109.06	78911
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	212.17	78911
214-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	475.75	78924
Total For Dept 852 MEDICAL INSURANCE						15,013.64	
Dept 871 WORKERS COMPENSATION INSURANCE							
214-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	10,780.57	78868
Total For Dept 871 WORKERS COMPENSATION INSURANCE						10,780.57	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (E							
Total For Fund 214 EMERGENCY MEDICAL SERVICES (E						47,195.41	
Fund 216 SEASONAL ROAD PATROL FUND							
Dept 871 WORKERS COMPENSATION INSURANCE							
216-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	129.98	78868
Total For Dept 871 WORKERS COMPENSATION INSURANCE						129.98	
Total For Fund 216 SEASONAL ROAD PATROL FUND						129.98	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 217 SNOWMOBILE PATROL FUND							
Dept 871 WORKERS COMPENSATION INSURANCE							
217-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	117.66	78868
			Total For Dept 871 WORKERS COMPENSATION INSURANC			117.66	
			Total For Fund 217 SNOWMOBILE PATROL FUND			117.66	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR NOVEMBER 2020	1381	12/10/20	132.88	78840
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	RECYCLE SERVICES FOR NOVEMBER 2020	5020000	12/10/20	14,472.88	78833
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	RECYCLE SERVICES FOR NOVEMBER 2020	4026442	12/17/20	14,472.88	78900
228-000-934.00	OTHER REPAIRS/ MAINTENAN	A J'S EXCAVATING LLC	HONOR RECYCLE SITE GRADING	11954	12/17/20	400.00	78895
228-000-957.00	MISCELLANEOUS	NUGENT ACE HARDWARE	SIGNS	16353	12/17/20	8.97	78963
			Total For Dept 000			29,487.61	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	4.75	78924
			Total For Dept 851 INSURANCE & BONDS			4.75	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	377.62	78910
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	30.38	78911
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	6.02	78911
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	32.64	78924
			Total For Dept 852 MEDICAL INSURANCE			446.66	
Dept 871 WORKERS COMPENSATION INSURANCE							
228-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	599.05	78868
			Total For Dept 871 WORKERS COMPENSATION INSURANC			599.05	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			30,538.07	
Fund 247 ANIMAL CONTROL FUND							
Dept 430 ANIMAL CONTROL							
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR NOV	1379	12/10/20	82.95	78841
247-430-835.30	LIVESTOCK EXPENSES	ROGER KNAPP	BOARDING AND FEED FOR SMITH CASE H	12-2020	12/10/20	510.00	78879
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL FOR NOV	3979711	12/10/20	16.00	78833
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH FOR DEC	4014360	12/10/20	16.00	78833
			Total For Dept 430 ANIMAL CONTROL			624.95	
Dept 851 INSURANCE & BONDS							
247-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	9.50	78924
			Total For Dept 851 INSURANCE & BONDS			9.50	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	1,510.48	78910
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	136.73	78911
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	26.01	78911
247-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	56.31	78924
			Total For Dept 852 MEDICAL INSURANCE			1,729.53	
Dept 871 WORKERS COMPENSATION INSURANCE							
247-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	339.54	78868
			Total For Dept 871 WORKERS COMPENSATION INSURANC			339.54	

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Fund 247 ANIMAL CONTROL FUND							
Fund 256 REG OF DEEDS AUTOMATION FUND							2,703.52
Dept 000							
256-000-800.00	RECORD CONVERSIONS	FIDILAR TECHNOLOGIES I	IMAGES CONVERTED TO MICROFILM	142390F0-CM	12/17/20	1,761.00	78930
			Total For Dept 000			1,761.00	
			Total For Fund 256 REG OF DEEDS AUTOMATION FUND			1,761.00	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-830.00	911 MAINTENANCE CONTRACT	PENGUIN MANAGEMENT, I	EDISPATCHES 12 MONTH PLAN 1/1/21 T	62669	12/10/20	2,796.00	78872
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9868138226	12/17/20	1,448.80	78986
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE	9868145339	12/17/20	6.96	78986
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE	INLAND TWP CAD MODEM REPAIR	54897	12/17/20	138.57	78933
			Total For Dept 325 DISPATCH/COMMUNICATION			4,390.33	
Dept 851 INSURANCE & BONDS							
261-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	45.13	78924
			Total For Dept 851 INSURANCE & BONDS			45.13	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	EMPLOYEE BCN HEATHCARE FOR JANUARY	203430010707	12/17/20	5,966.36	78910
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE DENTAL COVERAGE FOR JANUA	007016437	12/17/20	425.38	78911
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE VISION FOR JANUARY 2021	007016437	12/17/20	83.20	78911
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	EMPLOYEE STD/LTD, AD & D AND LIFE	JANUARY 2021	12/17/20	318.77	78924
			Total For Dept 852 MEDICAL INSURANCE			6,793.71	
Dept 871 WORKERS COMPENSATION INSURANCE							
261-871-828.00	WORKERS COM INSURANCE	MICHIGAN COUNTIES WOR	2021 1ST QUARTER INSTALLMENT	1-21-725	12/10/20	285.38	78868
			Total For Dept 871 WORKERS COMPENSATION INSURANC			285.38	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							11,514.55
Dept 362 OTHER CORRECTIONS ACTIVITIES							
263-362-961.00	TRAINING & SCHOOLS	VIRTUAL ACADEMY	JAIL TRAINING 15 MEMBERS	VA5758	01/02/21	1,035.00	78890
			Total For Dept 362 OTHER CORRECTIONS ACTIVITIES			1,035.00	
			Total For Fund 263 LOCAL CORRECTION OFFICER'S TR			1,035.00	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	LIBRARY SUBSCRIPTION	843346563	12/10/20	815.90	78887
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	SHARED EXPENSES-MANISTEE	113020	12/17/20	96.80	78951
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	LAW LIBRARY SUBSCRIPTION	3092964481	12/17/20	572.00	78969
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	LIBRARY SUBSCRIPTION	843513936	12/17/20	981.01	78981
			Total For Dept 000			2,465.71	
			Total For Fund 269 LAW LIBRARY FUND			2,465.71	
Fund 285 POINT BETSIE LIGHTHOUSE FUND							
Dept 000							
285-000-967.00	PROJECT EXPENSES	BAIRD	POINT BETSIE LIGHTHOUSE/HISTORIC S	71553	12/10/20	4,875.00	78836
			Total For Dept 000			4,875.00	

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Fund 285 POINT BETSIE LIGHHOUSE FUND							
Fund 292 CHILD CARE FUND			Total For Fund 285 POINT BETSIE LIGHHOUSE FUND			4,875.00	
Dept 000							
292-000-862.03	SUBSTANCE ABUSE COUNSEL	CATHOLIC HUMAN SERVIC	SUB ABUSE COUNSELING	12/15	12/17/20	204.00	78914
			Total For Dept 000			204.00	
			Total For Fund 292 CHILD CARE FUND			204.00	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	WEATHER TECH FOR VA VEHICLE	1DJG-XGIQ-M3VK	12/17/20	257.85	78899
293-000-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	ITEMS FOR VA VEHICLE	1XQ3-DQ4F-TR74	12/17/20	84.97	78899
			Total For Dept 000			342.82	
			Total For Fund 293 VETERAN'S RELIEF FUND			342.82	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-800.00	CONTRACTUAL SERVICES	LORI WADE	SOCIAL WORKER CONTRACT FOR DECEMBE	DEC 4	12/10/20	1,250.00	78866
			Total For Dept 000			1,250.00	
			Total For Fund 296 JUVENILE JUSTICE FUND			1,250.00	
Fund 401 CAPITAL IMPROVEMENT FUND							
Dept 000							
401-000-967.00	PROJECT EXPENSES	GTR EQUIPMENT COMPANY	BOSS DXT PLOW FOR DODGE	54404	12/17/20	7,710.59	78934
			Total For Dept 000			7,710.59	
			Total For Fund 401 CAPITAL IMPROVEMENT FUND			7,710.59	
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 301 SHERIFF							
425-301-967.07	PROJECT EXPENSES - EXERC	LEGEND FITNESS/COMPON	2ND PAY PREACHER CURL	52416	12/15/20	49.26	78864
			Total For Dept 301 SHERIFF			49.26	
			Total For Fund 425 EQUIPMENT REPLACEMENT FUND			49.26	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	BENZONIA TOWNSHIP TRE	PAYMENT FOR SUMMER /02-035-013-00	12082020	12/10/20	50.85	78844
			Total For Dept 000			50.85	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			50.85	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 ANNUAL FEE FOR 2018 FORFEITUR	2012-16	12/17/20	1,000.19	78983
			Total For Dept 253 COUNTY TREASURER			1,000.19	
			Total For Fund 532 TAX FORECLOSURE FUND			1,000.19	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-214.01	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	NOVEMBER 2020 OWI REIMBURSEMENT	DP098	12/17/20	182.25	78908
701-136-221.01	DUE CITY FRANKFORT - OWI	CITY OF FRANKFORT	NOVEMBER 2020 OWI REIMBURSEMENT	DP099	12/17/20	60.00	78919

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Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-228.20	DUE STATE - DNR JUDGE	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	630.00	78975
701-136-228.30	DUE STATE - D. L. REINS	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	45.00	78975
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	2,898.00	78975
701-136-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	120.00	78975
701-136-228.47	DUE STATE - OWI REIMBURS	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	410.00	78975
701-136-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	400.00	78975
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	45.00	78975
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	1,533.00	78975
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	3,698.28	78975
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: JAMESON M MCPHERSON	DCST12/20	12/17/20	100.00	78892
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: LUCAS J SANDERS MUA	20-397-FY	12/17/20	200.00	78893
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	20-396-FY	12/17/20	3,694.00	78894
701-136-265.00	CASH BONDS PAYABLE	CRAWFORD, CHASE EUGEN	BOND RETURN: E JOSLIN	DP0102	12/17/20	1,095.00	78923
701-136-265.00	CASH BONDS PAYABLE	JOSLIN, ERIC DUBAL	BOND RETURN: A MIKOWSKI	DP0103	12/17/20	426.00	78941
701-136-265.00	CASH BONDS PAYABLE	MIKOWSKI, ALAN BAUER	BOND RETURN: D TANDY	19-369-SD	12/17/20	35.00	78958
701-136-265.00	CASH BONDS PAYABLE	TANDY, DUSTIN HOWARD	BOND RETURN: A MIKOWSKI	19-60069-SN	12/17/20	500.00	78979
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION PYMT FROM STEVEN PELL	20-390-SM	12/17/20	50.00	78902
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY ANIMAL	RESTITUTION PYMT FROM COURTNEY SHA	18-336-SM	12/17/20	131.50	78903
701-136-271.00	RESTITUTIONS PAYABLE	GLEN LAKE ELECTRIC IN	RESTITUTION PYMT FROM SAMUAL W CIK	17-310-SM	12/17/20	30.00	78932
701-136-271.00	RESTITUTIONS PAYABLE	JOHNSON, JAMES	RESTITUTION PYMT FROM SAMUAL W CIK	18-063-SD	12/17/20	30.00	78940
701-136-271.00	RESTITUTIONS PAYABLE	NIRMI, ANTHONY & CHRI	RESTITUTION PYMT FROM TASHEENA KOO	19-231-FY	12/17/20	100.00	78960
701-136-271.00	RESTITUTIONS PAYABLE	NORTH CAROLINA FARM B	RESTITUTION PYMT FROM KENNETH KOUB	20-166-SM	12/17/20	165.00	78971
701-136-271.00	RESTITUTIONS PAYABLE	RYKSE, BRAD	RESTITUTION PYMT FROM LARRY L BROW	19-203-FY	12/17/20	50.00	78972
701-136-271.00	RESTITUTIONS PAYABLE	SINGLETON, MEGAN	RESTITUTION PYMT FROM SHAWN ROBERT	19-375-SM	12/17/20	50.00	78972
701-136-271.00	RESTITUTIONS PAYABLE	STATE SAVINGS BANK	RESTITUTION PYMT FROM TODD VOICE	18-107-FY	12/17/20	25.00	78977
701-136-271.00	RESTITUTIONS PAYABLE	STOLTMAN, THOMAS	RESTITUTION PYMT FROM STEVEN PELL	18-336-SM	12/17/20	50.00	78978
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON PIPE	13-245-FY	12/17/20	5.00	78982
Total For Dept 136 DISTRICT COURT.						16,758.03	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	1,082.01	78976
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	170.00	78976
701-148-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	425.00	78976
701-148-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	NOVEMBER 2020 FEE	TRANSMITTAL	12/17/20	2,550.00	78976
Total For Dept 148 PROBATE COURT						4,227.01	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEE	TRANSMITTAL	NOV 2020	4.00	78869
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE	TRANSMITTAL	NOV 2020	332.87	78882
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE	TRANSMITTAL	NOV 2020	70.00	78882
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE	TRANSMITTAL	NOV 2020	325.00	78882
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE	TRANSMITTAL	NOV 2020	1,547.00	78882
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE	TRANSMITTAL	NOV 2020	216.93	78882
701-215-271.00	RESTITUTIONS PAYABLE	HEATHER FRARY	RESTITUTION FROM DEVIN SCARBROUGH	19-2626-FH	12/10/20	40.00	78856
701-215-271.00	RESTITUTIONS PAYABLE	KRISTINA EGEMAN	RESTITUTION FROM DONOVAN LEONARD	16-2456-FC	12/10/20	25.00	78862
701-215-271.00	RESTITUTIONS PAYABLE	LISA SPADOFORÉ	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	12/10/20	10.00	78865
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM BROOK BAKER	18-2547-FH	12/10/20	12.50	78877
701-215-271.00	RESTITUTIONS PAYABLE	DR. SUSAN DALY	RESTITUTION FROM LEANNA STEELE	19-2611-FH	12/17/20	25.00	78928
701-215-271.00	RESTITUTIONS PAYABLE	LISA SPADOFORÉ	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	12/17/20	10.00	78949
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM BROOK BAKER	18-2547-FH	12/17/20	12.50	78970
701-215-299.03	CIRCUIT COURT MISCELLANE	JOWETT FAMILY FUNERAL	OVERPAYMENT OF CERTIFIED COPIES	12/3/2020	12/10/20	12.00	78860
Total For Dept 215 COUNTY CLERK						2,642.80	

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Fund 701 GENERAL AGENCY FUND							
Dept 253 COUNTY TREASURER							
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	EDWARD HOFF	OVERPAYMENT ON DOG LICENSE	121420	12/17/20	10.00	78929
			Total For Dept 253 COUNTY TREASURER			10.00	
Dept 261 MSU EXTENSION							
701-261-235.00	DUE TO MSU	4-H LEADERS ASSOCIATI	SOLD 10 PLAT BOOKS	12072020	12/10/20	350.00	78830
			Total For Dept 261 MSU EXTENSION			350.00	
Dept 301 SHERIFF							
701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	LIVE SCAN FP NOV 2020	551-571177	01/20/21	216.25	78870
701-301-228.63	DUE STATE - SEX OFFENDER	MICHIGAN STATE POLICE	SEX OFF NOV 2020	551-57064	01/02/21	60.00	78870
			Total For Dept 301 SHERIFF			276.25	
			Total For Fund 701 GENERAL AGENCY FUND			24,264.09	

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Fund Totals:							
Fund 101	GENERAL FUND					118,237.70	
Fund 205	TNT OFFICER MILLAGE FUND					1,198.39	
Fund 206	SHERIFF'S K-9 FUND					97.68	
Fund 209	SCHOOL RESOURCE OFFICER					1,680.54	
Fund 213	JAIL OPERATIONS FUND					36,484.39	
Fund 214	EMERGENCY MEDICAL SERVICES					47,195.41	
Fund 216	SEASONAL ROAD PATROL FUND					129.98	
Fund 217	SNOWMOBILE PATROL FUND					117.66	
Fund 228	SOLID WASTE/RECYCLING FUND					30,538.07	
Fund 247	ANIMAL CONTROL FUND					2,703.52	
Fund 256	REG OF DEEDS AUTOMATION FUN					1,761.00	
Fund 261	911 EMERGENCY SERVICE FUND					11,514.55	
Fund 263	LOCAL CORRECTION OFFICER'S					1,035.00	
Fund 269	LAW LIBRARY FUND					2,465.71	
Fund 285	POINT BETSIE LIGHTHOUSE FUN					4,875.00	
Fund 292	CHILD CARE FUND					204.00	
Fund 293	VETERAN'S RELIEF FUND					342.82	
Fund 296	JUVENILE JUSTICE FUND					1,250.00	
Fund 401	CAPITAL IMPROVEMENT FUND					7,710.59	
Fund 425	EQUIPMENT REPLACEMENT FUND					49.26	
Fund 516	DELINQUENT TAX REVOLVING FU					50.85	
Fund 532	TAX FORECLOSURE FUND					1,000.19	
Fund 701	GENERAL AGENCY FUND					24,264.09	

Total For All Funds:

294,906.40

Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
December 8, 2020**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, December 8, 2020, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs at 1:30 p.m.

Present were: Commissioners Farrell (phone – Frankfort), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone – Interlochen)

The Pledge of Allegiance was recited.

Agenda:

Motion by Taylor, seconded by Jeannot, to approve the agenda as amended, adding 7A – BOC Zoom Equipment. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Taylor, to approve the Committee of the Whole minutes of November 24, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

1:32 p.m. Public Input – None

Susan Boyd/Rebecca Hubers – Capital Improvements/Bulletproof Glass: Rebecca Hubers presented information and a bid for enclosing the three main service counters in the Government Center; the bid from Total Security Solutions (TSS) for the materials and delivery is \$27,984.00; bid from TAG Construction for installation, labor and any additional materials as needed is \$9,000.00. Discussions held regarding this project.

Comm Nye stated that she is related to Tim Gonyon, TAG Construction; she has no pecuniary interest; she does not need to abstain from voting.

Michelle stated that once these enclosures are installed, the mail slots on the Treasurer's counter and the postage meter on the County Clerk's counter will need to be moved.

Motion by Nye, seconded by Taylor, to recommend to the Board of Commissioners to approve not to exceed \$40,000 for purchase and installation of bullet proof glass for the County Clerk, County Treasurer and Register of Deed service counters with TAG Construction to install. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

Maridee Cutler – Board Room Equipment: Received a bid from Buist Electric for \$8,095 for a camera in the back of the room which would be connected to the projector to show on the screen and will connect to our existing mics; then option 1 to include installation of two mounted TVs for the board to look at and the audience to look at for an additional \$8,731 for a total cost of \$16,826. The TV that the board views will display what? Anyone on the zoom; they could see you and you could see them. Someone would have to manage the call to allow people in and unmute as needed. Comm Nye would like to see the other two bids. Would like to wait two more weeks. What about technical support? IT Right will support it.

Comm Jeannot suggested that Maridee to reach out to other users of the system and see how they are set up.

What is the useful life of this system; inquire of this when visiting other users.

Mitch Deisch – Headlee A-Z Manual and Discussion: Provided a binder of information to be in one place; when the BOC is out making presentations, you all have the same information to provide; this is a quick reference to look things up. Remember that it is up to the Tax Allocation Committee to set the amount of millage to be requested on the ballot (August 2021).

Perhaps we should be able to add information about what we have done to mitigate this issue and add that effective a certain date we have changed the MERS costs – we need to expand on that.

Another tab – excess surplus will be utilized for:

- Capital Improvements
- Retirement Plan
- Staffing Needs
- 24/7 Road Patrol
- Broadband – Infrastructure Expansion

Comm Nye feels we need a simple chart showing picture graphics of tax allocation – years and millage amounts.

Perhaps each township needs one of these books.

We need a page of DTRF with what we have done to control expenditures – we no longer bond, we cash flow ourselves to get through.

F & G need to be explained better – such as Budgeted Fund Balance

Comm Farrell stated this is a great first draft.

Comm Nye thanks Comm Taylor for the idea for a binder – it was a great idea.

Comm Warsecke says it is good to break this down like household expenses to make it more understandable; get copies into the offices of townships; there is a lot of great information.

Comm Jeannot asked if we should consider, as part of our strategy, an ongoing taxation board – yearly.

Mitch stated he will bring this back on December 22 with changes made. At some point in time, we will have to pass a resolution to form the Tax Allocation Board.

Comm Taylor says to ask the tax allocation board if they feel it should be annually.

Comm Jeannot stated that we need to have Plan A and B before we go out to communicate this ballot initiative, in the event plan A fails.

3:28 p.m. Public Input – None

Motion by Warsecke, seconded by Jeannot, to adjourn at 3:29 p.m. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke (phone) Nays: None Motion carried.

Motion by RN, seconded by CS, to approve the Committee of the Whole Consent Calendar as follows:

1. To approve not to exceed \$40,000 for purchase and installation of bullet proof glass for the County Clerk, County Treasurer and Register of Deed service counters with TAG Construction to install.

Committee Appointments

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

December 23, 2020

David Schaffer
8760 Aylsworth Road
Benzonia, MI 49616

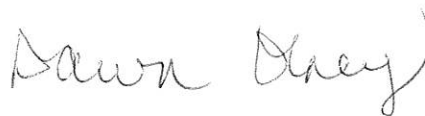
Dear David:

At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, December 22, 2020, the Board re-appointed you to the Benzie County Solid Waste Advisory Committee.

This appointment is a two-year term and will expire on December 31, 2022.

Prior to attending your first meeting, you will need to be sworn in by the County Clerk or Chief Deputy Clerk. Please call our office to schedule a time that is convenient for you to receive the oath. Our office number is (231) 882-9671, option 2.

Sincerely,

A handwritten signature in cursive script that reads "Dawn Olney".

Dawn Olney
Benzie County Clerk

12-3-2020

Benzie County Commissioners

I would like to continue serving on the Solid Waste Advisory Committee (SWAC) for Benzie County in 2021 & 2022. I've served on the SWAC in 2014, 2019 and 2020. My position as the manager of the Resource Recovery Department for Grand Travers County as well as my former position as the Recycling Coordinator for Benzie County have me uniquely qualified to be on this committee.

Thank you for your consideration.

Dave Schaffer
8760 Alysworth Rd.
Benzonia, Mi. 49616

*2 yr term
exp 12-31-2022*

RECEIVED

DEC 03 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

December 23, 2020

James R. Clark
2640 Hulbert Road
Interlochen, MI 49643

Dear Jim:

At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, December 22, 2020, the Board re-appointed you to the Benzie County Building Authority.

This appointment is a three-year term and will expire on December 31, 2023.

Prior to attending your first meeting, you will need to be sworn in by the County Clerk or Chief Deputy Clerk. Please call our office to schedule a time that is convenient for you to receive the oath. Our office number is (231) 882-9671, option 2.

Sincerely,

Dawn Olney
Benzie County Clerk

December 5, 2020

Att: Dawn Olney

Benzie County Clerk

Regards: Building Authority Membership

Dawn,

Thank you for the reminder that my term with the Building Authority is about to expire! Please present my request to the Board of Commissioners, so I can continue working on the authority for another term. I know currently there isn't a project on the horizon but I feel this is an important group to remain involved with to insure the county needs are met in the most professional manner possible.

Regards,

James R. Clark

*3 yr term
exp 12-31-2023*

RECEIVED

DEC 07 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

December 23, 2020

Michael C. Mead
PO Box 41
Honor, MI 49640

Dear Mike:

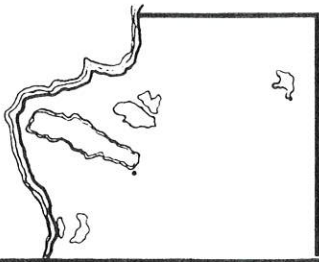
At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, December 22, 2020, the Board re-appointed you to the EMS Advisory Board.

This appointment is a three-year term and will expire on December 31, 2023.

Prior to attending your first meeting, you will need to be sworn in by the County Clerk or Chief Deputy Clerk. Please call our office to schedule a time that is convenient for you to receive the oath. Our office number is (231) 882-9671, option 2.

Sincerely,

Dawn Olney
Benzie County Clerk



BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 10/21/2020

Name: Michael C Mead

Address (including PO Box): PO Box 41 2241 Valley RD

County District: _____

Home Telephone: 231 883 5127

Occupation: RETIRED

Business Telephone: SAME

Please list the Board, Commission or Agency you are applying for:

1. EMS ADVISORY

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

OVER 45 YEARS IN EMS

FORMER DIRECTOR HOMESTEAD AREA AMBULANCE

LIFE TIME BENZIE COUNTY

4 years + US ARMY

52 years HOMESTEAD FIRE DEPT. STILL ACTIVE

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

3 yr term
12-31-2023

RECEIVED

DEC 07 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

December 23, 2020

James Franke
Thompsonville11a@acegroup.cc

Dear Bob:

At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, December 22, 2020, the Board re-appointed you to the EMS Advisory Board.

This appointment is a three-year term and will expire on December 31, 2023.

Prior to attending your first meeting, you will need to be sworn in by the County Clerk or Chief Deputy Clerk. Please call our office to schedule a time that is convenient for you to receive the oath. Our office number is (231) 882-9671, option 2.

Sincerely,

Dawn Olney
Benzie County Clerk

Village of Thompsonville
PO Box 184
14714 Lincoln Ave.
Thompsonville, MI 49683
Phone/Fax: 231-378-2560
E-mail: thompsonvillevillage@gmail.com

December 14, 2020

To whom it may concern:

James Franke will continue to serve as the Village of Thompsonville Representative for the Benzie ALS Advisory Committee from now through Dec 31, 2021.

Sincerely,
Mary Wixson
Mary Wixson/Village Clerk

345
12-31-2023

RECEIVED

DEC 15 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

December 23, 2020

Bob Roelofs

Dear Bob:

At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, December 22, 2020, the Board re-appointed you to the EMS Advisory Board.

This appointment is a one-year term and will expire on December 31, 2021

Prior to attending your first meeting, you will need to be sworn in by the County Clerk or Chief Deputy Clerk. Please call our office to schedule a time that is convenient for you to receive the oath. Our office number is (231) 882-9671, option 2.

Sincerely,

A handwritten signature in cursive script that reads "Dawn Olney". The signature is written in dark ink and is positioned above the printed name and title.

Dawn Olney
Benzie County Clerk

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 12-18-20

Name: Bale Guelope

Address (including PO Box): 7274 Tiger Dr Box 81

County District: 1

Home Telephone: 231-645-1187

Occupation: self

Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

1. BL EMS

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I have had a new appreciation for the
men and women that provide emergency
services to the residents of Benzie Co.
BL EMS has improved greatly in the
past 4 years.

I am requesting re-appointment
Thanks
Bale R

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

14
12-31-2020

1/8/14

Committee Name Date Appointed Date term Expires

1-Airport Authority 4yr term -- 1st Thursday @ 9:30 a.m.

Coury Carland		12/17/19	12/31/23
Kenneth J. Laurence	6/2017	09/24/19	03/01/23
Linda Farrell -- Comm Liaison		01/28/20	12/31/20

1-Benzie-Leelanau Health Department -- 4th Wed Odd Months @ 2 pm

Gary Sauer	(Commissioner)	01/28/20	12/31/20
Dr Mark Kuiper, MD	4/14/2020	04/14/20	12/31/21
Linda Farrell	(Commissioner)	01/28/20	12/31/20

1-Benzie-Leelanau Health Dept Bd of Appeals - 2year terms; Can Be All BOC

Linda Farrell	Commissioner	09/22/20	12/31/20
Rhonda Nye	Commissioner	09/22/20	12/31/20
Bob Roelofs	Commissioner	09/22/20	12/31/20

1-Benzie Transportation Authority -- formed 4/18/2006; 3rd Tues @ 5:30 Even Months reduced to 7 - Feb 2017 -- 3 year terms

John P. Morse	10/8/19	10/08/19	04/30/22
Amy Herczak	02/18/14	05/12/20	04/30/23
Anne Noah		04/28/20	04/30/23
Jennifer Kolinske	4/11/17	03/13/19	04/30/22
Susan Kirkpatrick	4/28/15	04/24/18	04/30/21
Jeffery Pataky	10/27/20	10/27/20	04/30/23
Irene Nugent	6/23/2020	06/23/20	04/30/21
Evan Warsecke -- Liaison		01/28/20	12/31/20

1-BVTMC Board 3yr terms 6 member -- 1st Tuesday @ 4:30 p.m.

Gary Pallin (Beulah)		06/28/16	04/15/19
John Wheeler, Alt (CLPRA)		06/28/16	04/15/19
Gregory Nowell, Alt (CLPRA)		06/28/16	04/15/19
Paul Bare (CLPRA)	3/18/14	06/28/16	04/15/20
Frank Ikens (CLPRA)	10/27/20	10/27/20	04/15/23
Janet (Jen) Whiting	Elberta	05/24/16	08/01/19
Rhonda Nye	Alt Comm/P&R Rep	01/28/20	12/31/20
Gary Sauer	Commissioner	01/28/20	12/31/20
Flint Wyatt (FBVT Rep)		04/12/16	12/31/19
Charles Syer <i>Fran Griffin</i> (Thompsonville)		11/12/18	04/15/21
John Rothhaar	11/14/17	02/12/19	04/15/22

2-Board of Canvassers 4yr terms -- Day After Each Election @ 1:00 p.m.

Laura Bancroft	(REP)	10/10/17	10/10/17	11/01/21
Ray Nichols	(DEM)	10/10/17	10/10/17	11/01/21
Janice Mick	(REP)		09/10/19	11/01/23
Pete Brown	(DEM)	9/10/19	09/10/19	11/01/23

2-Brownfield Authority - Est 6/19/2012; merged with EDC Sept 2017

1-Building Authority 3yr Term 4 member -- As Needed - Increased to 5 8/2017

Thor Goff	1/9/18	12/18/18	12/31/21
Steve Houghton	12/18/18	12/18/18	12/31/21

Jeffry L. Johnson	1/9/18	01/07/20	12/31/22
Eric L. VanDussen	1/9/18	12/17/19	12/31/22
James R. Clark	1/9/18	01/09/18	12/31/20 Email 12/2
Michelle Thompson - by statute	06/01/12	01/17/12	
Dawn Olney - by statute	01/01/00	01/17/12	
Art Jeannot - Liaison		01/28/20	12/31/20

1-CDBG/Community Development Block Grant 5yr Term -- 4th Thursday @ 10:30 a.m.

Jean Bowers	01/18/00	12/17/19	12/31/24
Carol Dye		02/12/19	02/01/24
Dawn Olney	01/18/00	12/17/19	12/31/24
Art Jeannot (Commissioner)		01/28/20	12/31/20
Amy Bissell	8/18/09	12/17/19	12/31/24

1-Construction Board of Appeals 2 yr term

Roger Papineau	5/26/15	12/18/18	12/31/20	Email to Bldg Dept
Randy Olsen	1/16/07	12/18/18	12/31/20	2-Dec
Rodney Moore	1/16/07	12/18/18	12/31/20	
Caleb Luibrand	1/16/07	01/22/19	12/31/20	
Sean Duperron	9/10/19	09/10/19	12/31/20	

County Library Board 5yr term -- Dissolved 8/21/2007

1-Economic Development Corp 6yr term -- 3rd Friday @ 11:00 a.m.

Roger Griner	12/18/18	12/18/18	01/31/24
Rhonda Nye (Commissioner)		01/28/20	12/31/20
Art Jeannot (Commissioner)	1/28/20		12/31/20
Courtney Gillison		03/08/16	12/31/22
Robert Russell		06/26/18	01/31/22
Richard Coates	1/14/2020	01/14/20	01/31/26
Ed Kowalski		03/08/16	01/31/22
Blake Brooks	12/21/10	04/11/17	01/31/23
Paula Figura	2/12/19	02/09/19	01/31/25

2-EMS -- renamed from ALS 7/2006 -- Monthly; 3/19/08 Reduced to 7 members

8/21/2012 -- Increased to 9 members -- 3 Years

Gaylord Jowett - At Large	09/24/13	01/14/20	12/31/22
Martha Bates - Almira	11/18/14	01/14/20	12/31/22
Jim Franke - Tville	12/16/14	12/05/17	12/31/20 12/2 Tom
Bob Roelofs -- voting member		01/28/20	12/31/20 12/2 Tom
Tim Markey -- Fire Chief Rep		01/14/20	12/31/22
Neal Nye - At Large	01/04/05	02/13/17	12/31/20 12/2 Tom
Mike Mead - At Large		11/14/17	12/31/20 12/2 Tom
Chris Parrish - ALS - Non Voting	8/23/16	08/23/16	12/31/21
Elizabeth Merrill - BLS - Non Voting	12/13/17	12/18/18	12/31/21
Michelle Thompson -- Ex Officio		09/21/12	
Ted Schendel -- Ex Officio		01/15/13	
Undersheriff (?) -- Ex Officio		01/15/13	

1-Human Services (was FIA) 3yr term -- Monthly

Scott Harrison	State Appointment	11/01/18	10/31/21
Gaylord Jowett	8/9/2016	10/27/20	10/31/23

Dr. Donald E. Schaffer		12/17/19	10/31/22
Gary Sauer	(Commissioner)	01/28/20	12/31/20

FOC Citizens Advisory Committee 3yr term -- Dissolved 10/18/05

2-Jury Board 6yr term -- quarterly

Elizabeth Shrake	5/23/2017	05/23/17	05/01/23
Jean Bowers	05/01/01	04/14/19	05/01/25
Janice Robinson Mick		06/13/17	05/01/21

1-Land Bank Authority - 3 year term

County Treasurer		04/05/11	No Expiration
Sherry Taylor - Liaison		01/28/20	12/31/20
Mark E. Roper	4/5/11	04/10/18	04/05/21
Vincent Edwards	1/28/20	01/28/20	04/05/21
Susan Wenzlick		11/24/20	04/05/21
Tom Longanbach	4/5/11	01/22/19	04/05/22

Medical Examiner

Dr. Goslinoski	03/21/17
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1-Manistee-Benzie CMH - 3yr term -- 2nd Thursday @ 9:00

Donald C. Smeltzer (B)	1/2007	03/28/19	03/31/22
Donald R. Tanner (B)	5/12/2016	04/10/18	03/31/21
Rhonda Nye (B) (Commissioner)		01/28/20	12/31/20
Linda Farrell (B) (Commissioner)		01/28/20	12/31/20
Mary O'Connor Heitjan (B)		04/10/18	03/31/21

1-Parks and Recreation Commission 3yr term -- Alt Months As Needed

Tad Peacock	02/18/14	12/17/19	12/31/22
Sean Duperron	01/2011	12/17/19	12/31/22
Barbara K. Skurdall	4/17/07	12/17/19	12/31/22
Charles Kraus	12/18/18	12/18/18	12/31/21
Susan Zenker	7/24/2018	12/18/18	12/31/21
Cathy Demitroff	02/20/07	12/18/18	12/31/21

Walter Roch von Rochsburg (Planning Rep) 11/14/17 12/01/19 Resigned 10

Ed Hoogterp (Drain Commissioner)	01/01/17	No Expiration Date
Rhonda Nye (Commissioner)	01/28/20	No Expiration Date
Ted Mick (Road Commission Rep)	01/01/13	No Expiration Date

1-Planning Commission -- 2nd Thurs @ 6:30 p.m - Temporarily Suspended 10/2019

November 14, 2017 New Ordinance Adopted

Rhonda Nye	Ex Officio -- BOC	01/22/19	12/31/19
Chris Walrad	Educ (School Rep)	02/13/18	12/01/20
Chuck Beale - Blaine Twp	11/14/17	12/18/18	12/01/21
Betsy Evans - Joyfield Twp	11/14/17	12/18/18	12/01/21
Irene Dunham-Thayer - Colfax	2/13/18	12/18/18	12/01/21

Walter Roch von Rochsburg - Ffort 2/7/18 11/14/17 12/01/19 Resigned 10

Vince Edwards - Vill of Lake Ann	11/14/17	02/11/20	12/01/22
Rosemary Naulty - Lake Twp	2/13/18	02/13/18	12/01/19
Jim Sheets - Benz & Platte Twp	12/17/19	12/13/19	12/01/20
James Clark - Inland Twp	11/14/17	11/14/17	12/01/20

Greg Wright - Crystal Lake Twp	2/13/18	02/13/18	12/01/20
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Public Safety Committee 3yr term -- Dissolved 7/18/2006

Remonumentation Peer Group -- Appted by BOC 9/2/2014

Christy Andersen	09/02/14
John Korr, Jr.	09/02/14
Craig McVean	09/02/14
Pat Bentley	09/02/14
Wendy Papineau	09/02/14

Road Commission 6yr term -- 2 Times per Month - Elected Positions beginning 2010

**2-Veterans Affairs Committee (8/21/12) 5 members; 3yr term -- Appted by BOC
formerly Soldiers & Sailors Relief ; 7 members 3/21/2017 - 4 years**

Tyson Burch	5/14/19	05/14/19	12/31/22
Lawrence "Camp" Bailey	01/21/14	12/17/19	12/31/23
Gary Fender	8/28/18	12/05/17	12/31/21
Dr. Donald E Schaffer	12/18/18	12/18/18	12/31/22
Kirt A. Giddis	2/19/2013	12/05/17	12/31/21
Bob Roelofs	3/21/17	11/10/20	12/31/24
Ed Kowalski	3/21/17	10/27/20	12/31/24

**2-Solid Waste Advisory 3yr term -- inc to 11 members 12/19/06 -- Qtly 1st Wed @ 5 p.m.
2009 reduced to 10 members; 2015 reduced to 7 members 2 year terms**

Todd Warren	3/21/06	12/08/20	12/31/22
Dennis Fischgrabe	2/19/13	11/14/17	12/31/19 12/2 - Jesse
Evan Warsecke	Commissioner	01/28/20	12/31/20
Annie Browning		01/28/20	12/31/21
David Schaffer	12/18/18	12/18/18	12/31/20 12/2 - Jesse
Christopher Cote	3/12/19	03/10/20	12/31/21
Marlene Wood	5/24/16	12/17/19	12/31/21

2-Workforce Development Board 2yr term -- COG POB 506, TC 49685-0506

Doug Rath	8/22/2017	08/22/17	12/31/19
Betty Workman	12/18/2012	12/20/16	12/31/18

Zoning Board of Appeals; Dissolved 5/4/2010

Zoning Terminated 3/31/2010

Updated 12/8/2020

Unfinished Business



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: December 2, 2020
Subject: State of Emergency Declaration

Attached is a resolution requesting the Board of Commission to approve a State of Emergency Declaration due to the ongoing COVID-19 pandemic and its impact on Benzie County continuing to provide services to residents.

The primary reason for presenting the State of Emergency Declaration is to ensure that after December 31, 2020 that the County can continue to hold virtual / remote meetings. The current legislation that allows for remote meeting attendance expires on December 31, 2020. The State of Michigan is currently working on extending this legislation (HB 6027), however I am not sure if this will be approved by the State of Michigan prior to the end of the year. Passing the State of Emergency will allow remote meetings to continue into 2021.

If the State of Michigan extends the ability to hold remote /virtual meetings in compliance with the OMA, the BOC actions will simply be redundant to their actions.

Requested Action

The Benzie County Board of Commission approve Resolution # 2020 - 030 Declaration of a State of Emergency for the County of Benzie and authorize the Chairperson to sign the documents.

RECEIVED

DEC 02 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Resolution # 2020-030

BENZIE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE
DECLARATION OF THE STATE OF EMERGENCY FOR THE
COUNTY OF BENZIE**

WHEREAS, in the Spring of 2020, the County of Benzie sustained its first confirmed cases of COVID-19; and

WHEREAS, continued widespread outbreaks within the County of Benzie will hinder and/or cease most daily operations within the entire County and overwhelm, Emergency Medical Services, Hospitals and Urgent Cares; and

WHEREAS, as on March 18, 2020 the Benzie County Board of Commissioners approved Resolution #2020-007 which identified protective measures to slow the spread of COVID-19 throughout Michigan and on December 8, 2020 a resolution declaring a State of Emergency was declared for Benzie County until the State of Michigan and the Benzie-Leelanau District Health Department declares the pandemic is no longer a threat to the citizens of Benzie County or no later than December 31, 2021; and

WHEREAS, public bodies within Benzie County have utilized the ability to meet virtually and may elect to continue such practice under this Declaration to protect the public health consistent with the Open Meetings Act, 1976 PA 276 as amended by PA 228; and

WHEREAS, it is necessary to approve a Declaration of the State of Emergency through December 31, 2021 or as long as the pandemic threatens citizens of Benzie County.

THEREFORE BE IT RESOLVED, that the Benzie County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a "State of Emergency" exists within our jurisdiction as of December 8, 2020 and that local resources and funding are being utilized to the fullest possible extent. The response and recovery elements of our emergency operations plan have been activated.

Dated: December 8, 2020

Bob Roelofs, Chairperson

I, Dawn Olney, Clerk of Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 8th day of December 2020.

Dawn Olney, Benzie County Clerk

Correspondence

DEC 16 2020

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Benzie Transportation Authority - November 2020 Statement of Activities

	Nov 2020		Oct-Nov 2020		2021		Nov 2019		Nov 2019		Oct-Nov2019	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Income												
40100 · Passenger/Contract Fares	3,639.90	3,900.00	9,519.47	9,900.00	115,000.00	14,617.54	14,000.00	14,617.54	14,000.00	34,305.19	34,305.19	34,305.19
40615 · Advertising Income	537.50	550.00	1,075.00	1,100.00	13,400.00	325.00	375.00	325.00	375.00	650.00	650.00	650.00
40710 · Sale of Maintenance Services	289.44	833.33	1,036.45	1,686.66	10,000.00	819.41	850.00	819.41	850.00	3,398.71	3,398.71	3,398.71
40760 · Gains from Sale Capital Assets	0.00	0.00	3,704.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40800 · Taxes Levied Directly for/by TA	749.17	0.00	1,034.86	0.00	664,917.24	0.00	0.00	0.00	0.00	13.91	13.91	13.91
41101 · State Operating Assistance	57,427.00	57,427.00	114,854.00	114,854.00	689,118.95	53,016.00	53,016.00	53,016.00	53,016.00	106,032.00	106,032.00	106,032.00
41301 · Section 5311	0.00	0.00	0.00	0.00	330,468.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41361 · CARES Act	0.00	0.00	0.00	0.00	203,668.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41398 · RTAP	0.00	0.00	0.00	0.00	5,500.00	0.00	0.00	0.00	0.00	107.61	107.61	107.61
41400 · Interest Income/Other Revenue	39.90	100.00	53.66	200.00	1,200.00	181.16	175.00	181.16	175.00	487.61	487.61	487.61
Total Income	62,682.91	62,810.33	131,278.43	127,720.66	2,033,272.85	68,959.11	68,416.00	68,959.11	68,416.00	144,995.03	144,995.03	144,995.03
Expense												
50101 · Operators' Salaries and Wages	69,143.99	70,000.00	152,672.95	153,000.00	1,093,440.00	84,462.56	82,394.00	84,462.56	82,394.00	167,595.95	167,595.95	167,595.95
50209 · 457 Co-Match	1,600.00	1,600.00	3,200.00	3,200.00	20,800.00	880.00	830.00	880.00	830.00	1,680.00	1,680.00	1,680.00
50200 · Fringe Benefits	28,720.25	29,000.00	48,905.84	49,500.00	309,377.00	28,781.70	29,862.00	28,781.70	29,862.00	49,741.34	49,741.34	49,741.34
50310 · Board Compensation	40.00	0.00	160.00	160.00	2,400.00	1,790.00	1,080.00	1,790.00	1,080.00	1,910.00	1,910.00	1,910.00
50399 · Service Expense	2,208.34	2,300.00	3,814.80	3,900.00	110,900.00	5,015.58	8,870.00	5,015.58	8,870.00	17,973.56	17,973.56	17,973.56
50401 · Fuel and Lubricants	4,478.35	4,500.00	11,452.98	11,500.00	110,000.00	8,406.42	8,250.00	8,406.42	8,250.00	18,872.72	18,872.72	18,872.72
50402 · Tires and Tubes	0.00	0.00	0.00	0.00	12,500.00	3,176.24	3,050.00	3,176.24	3,050.00	3,176.24	3,176.24	3,176.24
50404 · Major Purchase	0.00	0.00	0.00	0.00	3,500.00	0.00	0.00	0.00	0.00	1,478.99	1,478.99	1,478.99
50405 · Office Supplies	337.90	350.00	521.50	550.00	9,700.00	230.83	895.00	230.83	895.00	575.84	575.84	575.84
50406 · Parts Revenue Vehicles	1,659.68	2,100.00	2,932.51	2,900.00	25,000.00	2,108.64	2,200.00	2,108.64	2,200.00	5,057.13	5,057.13	5,057.13
50407 · Parts for Non Revenue Vehicles	0.00	80.00	0.00	160.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50499 · Materials and Supplies	1,784.59	1,800.00	5,096.13	5,200.00	31,500.00	3,595.85	3,832.00	3,595.85	3,832.00	6,540.09	6,540.09	6,540.09
50500 · Utilities	3,624.06	3,700.00	7,003.55	7,100.00	46,120.00	4,152.19	3,835.00	4,152.19	3,835.00	7,564.45	7,564.45	7,564.45
50603 · Insurance	0.00	0.00	0.00	0.00	51,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50700 · Taxes and Fees	6.00	100.00	144.00	245.00	1,900.00	33.00	33.00	33.00	33.00	66.00	66.00	66.00
50902 · Travel, Meetings & Training	342.75	350.00	450.85	350.00	10,000.00	1,224.78	950.00	1,224.78	950.00	2,347.03	2,347.03	2,347.03
50903 · Association Dues and Subscript	28.89	30.00	1,931.77	1,930.00	6,000.00	367.89	400.00	367.89	400.00	2,278.77	2,278.77	2,278.77
57402 · Ineligible RTAP	0.00	0.00	0.00	0.00	5,500.00	0.00	0.00	0.00	0.00	107.61	107.61	107.61
Total Expense	113,974.80	115,910.00	238,286.88	239,695.00	1,851,437.00	144,225.68	146,481.00	144,225.68	146,481.00	286,965.72	286,965.72	286,965.72
Change in Net Assets	-51,291.89	-53,099.67	-107,008.45	-111,974.34	181,835.85	-75,266.57	-78,065.00	-75,266.57	-78,065.00	-141,970.69	-141,970.69	-141,970.69

Reconciled balances as of November 30, 2020

Honor Bank Checking \$6,857.39
Honor Bank - Money Mkt \$30,477.00
MichiganClass-liquid asset security \$315,683.83
Total \$346,160.83