

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

April 28, 2020

**Meeting will be held via teleconferencing
Call 701-802-5100; Access code: 795797#**

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 4/14/2020 (open & closed)

PUBLIC INPUT

ELECTED OFFICIALS & DEPT HEAD COMMENTS – EQ Report

ACTION ITEMS –

- i. Sheriff Patrol Agreement w/Crystal Beach Cottager's Association
- ii. MGT Contract Extension
- iii. MERS Resolution & Agreements (2)
- iv. 2020-010 – COA Millage Resolution
- v. 2020-011 – Jail Millage Resolution
- vi. 2020-012 – BA Bond Refunding
- vii. MERS Purchase Time – Mitch Deisch

COMMISSIONER REPORTS –

COUNTY ADMINISTRATOR'S REPORT

FINANCE – Approval of Bills

~~COMMITTEE OF THE WHOLE~~ _____ Consent

COMMITTEE APPOINTMENTS – Benzie Bus

UNFINISHED BUSINESS –

NEW BUSINESS – COVID-19

10:00

Rebecca Hubers – Shoreline Erosion Update; 3D Drone Presentation

10:15

PRESENTATION OF CORRESPONDENCE

PUBLIC COMMENT

ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board at the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District	III – Linda Farrell (Crystal Lake, Frankfort)	231-882-6620
District	IV – Rhonda Nye (Benzonia).....	231-510-8804
District	V – Sherry Taylor (Homestead).....	231-882-5452
District	VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

BENZIE COUNTY BOARD OF COMMISSIONERS
MEETING NOTICE

Due to the Coronavirus (COVID-19) pandemic and pursuant to the requirements of Governor Whitmer's Executive Order 2020-48 which provides temporary authorization of remote participation in public meetings, the Benzie County Board of Commissioners will be conducting their **Regular Meeting beginning at 9:00 a.m.** on April 28, 2020 via teleconferencing.

Below you will find the information necessary to attend the meeting. You may access this meeting via any telephone (landline or cell).

Dial-in number (US): (701) 802-5100

Access code: 795797#

If you would like to submit written comments to be read into the meeting, you may submit them to Dawn Olney, Benzie County Clerk, at dolney@benzieco.net or Maridee Cutler, Deputy County Administrator, at mcutler@benzieco.net or mail to 448 Court Place, Beulah, MI 49617. The deadline for submitting written comments is Monday, April 27, 2020 at 12:00 noon.

Public Input will be provided at the start and end of the meeting. If any person wishes to speak during public input, they should indicate by stating so when the chair calls for public input. Any individual may also contact any of the seven county commissioners with their comments. Public input rules adopted by the board still apply and each person would be given 3 minutes to speak. Individuals are not required to identify themselves to participate in the meeting but would be required to identify themselves prior to speaking.

Benzie County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or hearing upon thirty-days (30) notice to the County of Benzie. Individuals with disabilities requiring auxiliary aids or service should contact the County by writing or calling the following

Agendas are posted on the County Website at: www.benzieco.net

Dawn Olney
Benzie County Clerk

Sent 4-16-2020

THE BENZIE COUNTY BOARD OF COMMISSIONERS
April 14, 2020

The Benzie County Board of Commissioners met in a regular session on Tuesday, April 14, 2020 via teleconferencing in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs at 9:10 a.m.

Present were: Commissioners Nye, Roelofs, Sauer and Taylor
Via Teleconference: Commissioners Farrell and Jeannot
Excused: Commissioner Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Sauer, seconded by Nye, to approve the agenda as amended, adding five additional items plus extension of the resolution. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Taylor, seconded by Farrell, to approve the regular session minutes of March 10, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Motion by Sauer, seconded by Taylor, to approve the closed session minutes of March 10, 2020 as presented. Roll call. Ayes: Nye, Roelofs, Sauer and Taylor Nays: None Abstain: Farrell and Jeannot Exc: Warsecke Motion carried.

Motion by Nye, seconded by Taylor, to approve the special meeting minutes of March 18, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

9:21 a.m. Public Input

Anne Browning, Beulah, commended the board for holding the meeting telephonically.

Jennifer Tang-Anderson, Assistant Prosecuting Attorney, spoke regarding the screening at the door for the employees; exposure of the individuals performing the screening; she feels the employees should be allowed to self-screen at home; her concerns are not being addressed.

Lisa Peacock, Benzie Leelanau Health Department, the order from the health department is to plan, implement and document to assure the workers coming to work are clear of the virus; the order requires the employer do the screening, but does not state how to screen; what is being done at the government center does not violate the order.

Comm Sauer asked Ms. Peacock about the Health Dept Emergency order that expired last night and whether it has been extended or not; she indicated that 2020.2 Order was issued Friday to extend with minor changes.

COMMISSIONERS

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April 14, 2020

Comm Nye asks to address Ms. Tang-Anderson's comments: She is confident that administration is trying to get this right; but there is merit to her concerns – administration should consider possible changes and stay open to that idea.

Comm Farrell supported Comm Nye's comments; consider self-screening.

Chairman Roelofs stated that it is our obligation to see that the employees are in a safe environment – we need more time; we don't want fear in the air, but we need to watch out for friends and family. If it is uncomfortable, sorry about that.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Lisa Peacock, Health Officer, updated the board on COVID-19: cases continue to grow nationally, across the state and regionally. There are no confirmed cases in Benzie County at this time and could be related to the lack of testing. No one without symptoms can be tested. We now have a testing site at Paul Oliver Hospital in Frankfort; the new drive-thru site opens today in Traverse City.

Sheriff Schendel asks if the COVID-19 Emergency Responder Hazardous Duty Compensation Request is on the agenda – Chairman Roelofs responds that no it is not. Then he will have Greg Hubers discuss it now.

Deputy Greg Hubers presents details regarding Emergency Response Hazardous Duty Compensation Request on behalf of all emergency responders. FFCRA was signed into law that includes to relevant provisions: 1) Emergency Paid Sick Leave Act (EPLSLA) and 2) Emergency Family and Medical Leave Expansion Act (EFMLEAEA). If someone gets sick, they are exempt from receiving pay for the first two weeks they are off. They are requesting compensation in the amount of \$125.00 weekly and an available sick leave bank of 80 hours per person in the event one of the workers or immediate family member living in the same household contract COVID-19, retro to March 31, 2020 when they signed the release.

There have been three citations issued for violation under the COVID Executive Order; 53 complaints have been investigated as unfounded or investigated with warning.

Comm Sauer asked why were they exempt from this? So that all emergency responders do not decide to all self-quarantine.

10:10 a.m. Break

10:18 a.m. Reconvene

Tom King, EMS, agrees with Jennifer Tang-Anderson's comments regarding having EMS at the front desk – yes, we are at a greater risk. There are a lot of sick people, but no confirmed cases at this point.

FINANCE

Bills: Motion by Sauer, seconded by Taylor, to approve payment of the bills from March 13, 2020 to April 9, 2020, in the amount of \$2,158,456.01, as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Michelle Thompson, County Treasurer, reported that tax settlement has been completed and she is disbursing payments; delinquent notices will be sent this week; foreclosure for 2017 taxes has been

COMMISSIONERS

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April 14, 2020

extended by the Governor thru May 29, 2020 at 5:00 p.m.; Grant has been submitted for the Railroad Point Natural Area; BA bond refunding will be on the April 28 BOC agenda.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS (continued)

Rebecca Hubers, 911/Emergency Management, reported that this is National Telecommunicators week and all is going well. Thank you to all of them.

Emergency Management – provided a written report; didn't receive the grant for the vest which was applied for. Sara Smith, Intern through the 911 Center; she is due to graduate from Northern University with an English and Psychology degree; she is working on the rewriting of some policies. Drone fly overview of Lake Michigan and the erosion issues.

ACTION ITEMS

Judge Mead: Requests additional revenue for Court Appointed Attorneys on the Probate side; requests \$4,000. Motion by Sauer, seconded by Taylor to approve a budget amendment in the amount of \$4,000 or Probate Court, documentation to be provided at the next meeting. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

911 Template Firmware: Motion by Farrell, seconded by Taylor, to approve a budget amendment in the amount of \$2,231.25 for 911 as follows:

Increase:

261-325-855.00	Radio Maint/Equipment	\$2,231.25
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Increase:

261-000-691.00	Fund Balance	\$2,231.25
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Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None

Exc: Warsecke Motion carried.

Replace Base Radios: Motion by Taylor, seconded by Sauer, to approve a budget amendment in the amount of \$8,210.00 for 911 as follows:

Increase:

261-325-855.00	Radio Maint/Equipment	\$8,210.00
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Increase:

261-000-691.00	Fund Balance	\$8,210.00
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Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None

Exc: Warsecke Motion carried.

911 Collection of Surcharge: Motion by Sauer, seconded by Nye, to assess for this year, the \$3.00 telephone surcharge for the period July 2020 – June 2021, authorizing the County Clerk to sign forms for the State.

Comm Sauer is concerned with the fund balance amount in this fund.

Comm Jeannot asked if Susan Boyd, Finance Manager, has looked at this – No.

Comm Sauer stated he is concerned that this fund continues to grow.

Roll call. Ayes: Farrell (phone), Roelofs, Sauer and Taylor Nays: Jeannot (phone) and Nye Exc: Warsecke Motion carried.

Comm Nye stated that her no vote is not in support of what Rebecca does, but that we keep talking about right sizing things (millages), we just need to do it.

COMMISSIONERS

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April 14, 2020

Plan, Prepare and Respond Guidelines: Motion by Farrell, seconded by Taylor to adopt the Benzie County Policy Guidelines for COVID-19 Plan, Prepare and Respond dated April 7, 2020 as presented and put in the employee handbook. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

MDNR Project Agreement: Motion by Sauer, seconded by Nye, to approve the Project Agreement for the Betsie Valley Trail Reconstruction, Project Number RP19-0058, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

2020-008 MDNR Passport Grant: Motion by Sauer, seconded by Taylor, to adopt resolution 2020-008 Accepting the Michigan Department of Natural Resources Recreation Passport Grant with Benzie County for the Betsie Valley Trail Reconstruction as presented, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

Register of Deeds Budget Amendment: Motion by Taylor, seconded by Nye, to amend the 2020-21 budget for fund 256 Register of Deeds Automation Fund as follows:

Increase:

256-000-617.00	Automation Fees	\$1,620.00
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Increase:

256-000-963.00	Computer Support	\$1,620.00
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Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None

Exc: Warsecke Motion carried.

2020-007 Resolution: Comm Jeannot would like to have excluded, any personnel related matters and all personnel related matters come to the full board.

Comm Sauer wants #10 removed because we do have access to the full board; should be making those decisions with the full board; we have no recourse to go back on it.

Chair Roelofs stated that with Mr. Bos out, maintenance is necessary at the jail; we could have hired a part-time employee, instead, we gave our maintenance employee a \$40.00 per week raise to care for that building.

Comm Sauer also questions #2 as not needed; all meeting will be cancelled.

Mitch feels that meetings can be held as long as the Executive Order is in compliance.

Motion by Jeannot, seconded by Farrell, to adopt resolution 2020-009 by amending resolution 2020-007 by removing #10; changing #2 to that meetings can be held in compliance with Executive Orders 42 and 15 in compliance with OMA; and #11 that this resolution shall remain in effect until Thursday, April 30, 2020, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

11:42 a.m. Break

11:57 a.m. Reconvene

Mr. Deisch stated that Comm Warsecke would like to be present when discussing the additional compensation for Emergency Hazard Compensation; asks that the conversation be delayed until he can be a part of it.

COMMISSIONERS

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April 14, 2020

Comm Sauer says more is coming on this; he agrees, we need to wait.

Comm Taylor says we need to move on this; they should not have to use their own time if they become ill.

Maridee Cutler, Deputy County Administrator, stated that it is covered in the plan you just adopted; it is covered in the medical leave act under the Families First Act; that is why we needed to adopt this. It is not a free bank of 80 hours sick time is only if you get sick. Our short-term disability also covers the employee as well.

COMMISSIONER REPORTS

Comm Jeannot provided a written report (attached).

Comm Farrell reported that she has signed up for some of the MAC webinars; attended the HR committee meeting and creating a wellness policy; attended the Board of Health meeting; been in touch with Frankfort and Crystal Lake Township; link on our website to the Benzie Mutual Aid Resources in Need – it is under the COVID-19 tab and gets updated regularly.

Comm Nye provided a written report and stated that the MDOT project is moving forward on US 31. Tree cutting portion is done.

Comm Taylor reported that she has been doing a lot of conference calling as well; Homestead Twp was held conference call as well; Road Commission meeting was conference call; Wednesday met with Benzie Senior Resources regarding HDM; Thursday the Census partnership liaison held a call.

Comm Warsecke – excused.

Comm Sauer reported that the Benzie Bus is an authority, so the wage/salary adjustments they made were their decision – hope it was well thought out; Maples – big issues with the dishwashers and cabinets, they also need to replace two regular washing machines; Road Commission held two meetings to accept bids; been listing to the Public Health updates each week; Joyfield Township needs a new septic system.

Comm Roelofs stated that it has been a busy time the last couple months; several conference calls; VA Detroit, Ann Arbor is opening their hospitals to civilians, non-COVID.

COUNTY ADMINISTRATOR'S REPORT

Provided a written report. Discusses the comments by Ms. Tang-Anderson and if there are better ideas, please let me know; we are just trying to do what is best for our employees – open to ideas.

COMMITTEE OF THE WHOLE

These minutes will be approved at the next COTW meeting. Comm Farrell has corrections that she would like made to the minutes; Clerk Olney to listen to the recording from the minutes the March 10, 2020 COTW meeting for those statements.

COMMITTEE APPOINTMENTS

Benzie Leelanau Health Board: Motion by Jeannot, seconded by Nye, to appoint Dr. Mark Kuiper to the Benzie Leelanau Health Board to fill a vacancy, with a term to expire on December 31, 2021.

COMMISSIONERS

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April 14, 2020

Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None
Exc: Warsecke Motion carried.

BTA: Carried over to April 28, 2020 board meeting to see if more applications come in.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

12:51 p.m. Motion by Roelofs, seconded by Nye, to enter closed session to discuss negotiations connected with collective bargaining as permitted by MCL 15.268(c). Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

1:05 p.m. Re-enter Open Session

Motion by Sauer, seconded by Nye, to ratify the tentative agreements reached with the POAM Corrections Units and POAM Emergency Communications Specialists on March 13, 2020 and authorize the chair to sign the contracts. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

PRESENTATION OF CORRESPONDENCE

- Grand Traverse County resolution in support of Second Amendment received.
- Houghton County resolution regarding Emergency Management and Safe Schools received.
- Road Commission minutes of February 20 and March 12, 2020 received.
- Letter from Jimmy McLaren regarding Eagle Scout received.
- Cheboygan County resolution supporting passage of Legislation to Adopt 4-Year terms for County Commissioners received.
- Benzie Leelanau Health Dept minutes of March 18, 2020 received.
- Census Information received.

1:07 p.m. Public Input

Sheriff Schendel speaks as a citizens of Benzie County, all that were here today, we are all collecting our checks; they are a lot of people out that that are not, we are elected to take care of the people we serve; you have the power to do what is right for the citizens of Benzie County. We should be working toward getting those not getting a paycheck back to work.

1:11 p.m. Public Input Closed

Motion by Sauer, seconded by Taylor, to adjourn at 1:11 p.m. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Warsecke Motion carried.

COMMISSIONERS

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1. Approved the agenda as amended, adding five additional items plus extension of the resolution.
2. Approved the regular session minutes of March 10, 2020 as presented.
3. Approved the closed session minutes of March 10, 2020 as presented.
4. Approved the special meeting minutes of March 18, 2020 as presented.
5. Approved payment of the bills from March 13, 2020 to April 9, 2020, in the amount of \$2,158,456.01, as presented.
6. Approved a budget amendment in the amount of \$4,000 or Probate Court, documentation to be provided at the next meeting.
7. Approved a budget amendment in the amount of \$2,231.25 for 911 as presented.
8. Approved a budget amendment in the amount of \$8,210.00 for 911 as presented.
9. Authorized to assess for this year, the \$3.00 telephone surcharge for the period July 2020 – June 2021, authorizing the County Clerk to sign forms for the State.
10. Adopted the Benzie County Policy Guidelines for COVID-19 Plan, Prepare and Respond dated April 7, 2020 as presented and put in the employee handbook.
11. Approved the Project Agreement for the Betsie Valley Trail Reconstruction, Project Number RP19-0058, authorizing the chair to sign.
12. Adopted resolution 2020-008 Accepting the Michigan Department of Natural Resources Recreation Passport Grant with Benzie County for the Betsie Valley Trail Reconstruction as presented, authorizing the chair to sign.
13. Amended the 2020-21 budget for fund 256 Register of Deeds Automation Fund in the amount of \$1,620.00, as presented.
14. Adopted resolution 2020-009 by amending resolution 2020-007 by removing #10; changing #2 to that meetings can be held in compliance with Executive Orders 42 and 15 in compliance with OMA; and #11 that this resolution shall remain in effect until Thursday, April 30, 2020, authorizing the chair to sign.
15. Appointed Dr. Mark Kuiper to the Benzie Leelanau Health Board to fill a vacancy, with a term to expire on December 31, 2021.
16. Entered closed session to discuss negotiations connected with collective bargaining as permitted by MCL 15.268(c).
17. Re-enter Open Session
18. Ratified the tentative agreements reached with the POAM Corrections Units and POAM Emergency Communications Specialists on March 13, 2020 and authorize the chair to sign the contracts.

Art Jeannot
Commissioner Report
April 14, 2020

- Participated in 4 meetings on behalf of the county since March 18th.
- **3/19** Platte Township – n/a
- **4/1** Benzie County Chamber of Commerce –
 - The Chamber will delay personnel hires with respect to the CVB merging with Traverse City Tourism Bureau. There may be some concerns with financial stability for the Chamber initially.
 - I have been in discussions with Rick Coates (Executive Director) regarding initiatives for our local economic recovery and how we leverage existing organizations to assist local businesses.
- **4/7** Pointe Betsie Lighthouse –
 - Selection of an executive director is on hold.
 - Nightly room rate charge is being increased by 4% for the upcoming season. The last increase was 2016.
- **4/7** Platte Township –
 - Township is having conversations with Ironman for 2020. A new route is being proposed.
 - Township hall is limiting their access to the public.
- **Other –**
 - April 8th, I participated in a teleconference call with the BLHD. The purpose of the meeting was to update local officials on the current situation (COVID-19). It appears these meetings will be held weekly until further notice.
 - I have stayed in contact with many of my assigned committees and agencies by phone. The purpose is to share information regarding the current situation (COVID-19) and determine if the BOC needs to act on any issues on the group's behalf.
 - Local bank representatives have indicated that several requests for government grants/loans are being processed. This is occupying the majority of their lenders' time.

Rhonda Nye
District IV – Benzonia Township
Commissioner Report
April 14, 2020
***all meetings attended via tele-conference

March 19 and 31 - Centra Wellness Executive Committee:

30 Centra Wellness employees have been laid off as a result of the Governor's Orders regarding non-essential workers. Centra Wellness is still open for crisis, Assertive Community Treatment Team, Homebased services, and any service requiring face to face contact; all other services are via telephone or video and clients seem to prefer this new arrangement as attendance is up. Full Board April Meeting Cancelled.

April 2 – Stakeholder Meeting Regarding the Carry-In Boat Launch at the Outlet
SRP Design submitted preliminary design options for consideration.

April 6 – Village of Benzonia:

Action items included the approval of two loan resolutions, a bond ordinance, and closing documents associated with the USDA Water Project. USDA Loan scheduled to close April 30th.

April 7 – Benzie Bus (attended on behalf of Commissioner Warsecke):

Ad Hoc Succession Planning - decided not to proceed with interview process and selection of a new Executive Director. Rather, letter of intent to not renew Bill Kennis's contract was rescinded and a new letter will be drafted with the intent of allowing his existing contract to evergreen.

Essential Worker Compensation – Board approved an increase of hourly worker wages \$4.00 per hour for hours worked and a \$200.00 per week increase of management pay. These increases are retroactive to when the 'stay at home' was ordered on March 24 and will end when management and the Board feel it is prudent.

April 13 – MDOT Preconstruction Meeting

Tree cutting portion of project complete – 70 stumps left to be removed. Project will resume on April 20.

DAWN OLNEY
BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MICHIGAN 49617

Destroy Date: _____

Closed Session
April 14, 2020
Collective Bargaining
w/ Matt Nordfjord

Elected Officials And Department Heads

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
APRIL 15, 2020
4:30 P.M.**

Agenda

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of the April 15, 2020 Agenda
Approval of Minutes from the previous meeting – February 19, 2019 (March 18, 2020 Cancelled Due To COVID-19)
Suggestion Box Contents
Public Input – **Through the Chat Box** (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)
Finance Committee Report - Approval of BSR Financial Statements for February 2020 & March 2020

Information Items

- A. Directors Report – February 2020/March 2020/April 2020
- B. Program/Services Report – February 2020 & March 2020
- C. Senior Center Update – February 2020/March 2020
- D. Covid-19 Emergency Plan Update
- E. Board of Commissioners Update

Action Items

- 1. Board Resolution to Amend The Gathering Place Commercial Loan and Allow Douglas Durand, Executive Director the Authority to act on behalf of Benzie Senior Resources

New Business

- 1. Small Business Loan Application for Payroll Protection Plan under the CARES Act with possible action
- 2. Cancellation of Events/Programs/Staffing-COVID-19 Related
- 3. Updating Emergency Plans

Old Business

- 1. Millage Renewal Presentations and August 4 Primary

Public Comment

Through the Chat Box (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors

NEXT MEETING

May 20, 2020 @ 4:30 pm
The Gathering Place Senior Center
Honor, MI 49640

RECEIVED

APR 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

NO BOARD MEETING IN MARCH 2020
NO MEETING MINUTES

Benzie Senior Resources
Executive Directors Report
March 2020 – April 2020

Much of my report is related to our response related to COVID-19 Pandemic.

Much of our services have been suspended until further notice. The Volunteer Recognition Event, Benzie County Senior Expo and Jamie Gray Group Golf Outing Fundraiser Event have all be postponed to September or October 2020.

Many of our successful grant awards projects are also on hold due to the social distancing guidelines, Governor Whitmer's Executive Orders and Benzie-Leelanau District Health Department Emergency Orders. I have been in touch with the Delta Dental Foundation to ask for an extension of the timeline to implement our pilot project of a Dental Hygienist to conduct in-home dental evaluations and cleanings for home-bound clients. Even though the Seabury Foundation's BoD haven't meet yet to review my grant proposal, they have reached out to see if my original proposal is still feasible under these extraordinary times. I did respond that my proposal would still be viable but to extend the timeline for completion and the Foundation was also interested in our current needs. I updated the Foundation on how our business model has changed and what our focus has been during the COVID-19 crisis.

I want to give an overall review since March 16, 2020 when social distancing became the new norm and Governor's Whitmer's Executive Orders came into effect:

March 17th – Closure of The Gathering Place and suspended services except for Home Delivered Meals and In-home Services. Switched to Curbside Service Meal Pick-up in lieu of the congregated meal. Notifications made to the Homemaker Contractors that today would be there last day of provided services to the clients of BSR.

March 18th – 20th – Phone calls made to all clients of the Homemaker Program to let them know that the program was suspended due to the social distancing and initial guidelines that came from MDHHS. Started to implement staff distancing protocols within the buildings. Contacting volunteers on their own ability to continue to deliver meals or if they wanted to take time off and look out for themselves. Started to put together a plan for our home health aides to ensure their safety in providing services. Placed orders for additional Personal Protection Equipment for staff and volunteers.

March 23rd – 27th – Staff meeting with the home health aides took on a new meaning. We reviewed all of the in-home care client to determine their level of care from life sustaining needs, to border line life sustaining needs but could we reduce hours and exposure from our staff and then the clients that did not meet the new updated life sustaining definitions from MDHHS and that they also had a solid informal caregiver network of family and friends to temporary step in and provide the basic care needs. We also looked at the regular customers that came to The Gathering Place Senior Center for their meals and if some were at a higher risk of their nutritional needs not being met. Staff took to the task of reaching out those customers that we deemed were in fact at a higher risk of not getting their nutritional needs met and could benefit from the Home Delivered Meals program. By now, the requirements to qualify for HDM was pretty much lifted. With this effort, we quickly saw a large increase in HDM meals. Some volunteers had elected to not volunteer anymore due to their own health risks and wanted to self-isolate themselves. Other volunteers stepped up to volunteer more days and staff took on the role as delivery meals as we worked out a new schedule. We implemented that all volunteers that were coming back from their out of state winter residence would have to follow a 14-day self-quarantine until resuming volunteering for BSR. I continued to adjust our Emergency Plans. Staff started to contact HDM clients to offer up several new options to have their meals

delivered. Option 1 was to offer 1 day a week delivery of one hot meal and then frozen meals for the rest of the week. Option 2 was to offer contact less delivery by placing their meals in a cooler, chair, table, in the garage and then knocking, ringing the doorbell or calling to let them know that their meal was delivered and waiting to visually see them. Option 3 was still coming into their homes but following the social distancing guidelines. Volunteers were trained on how social distancing was going to work in the delivery process and how they will be picking up the meals at TGP. Also, how to keep themselves safe within the delivery process with constant hand sanitizing techniques and staff disinfecting all the delivery vehicles at the end of each day. We started the big purchase project of shelf-stable foods and we looked at many sources to obtain these items which tend to be quite expensive. Our initial goal was to create 3-day supply of shelf-stable food bags. We ended up with being able to increase that to 4-5-day bags. Gogo Squeez provided over 750 applesauce pouches for free. Feeding America had many simple nutritional snacks available at reduced costs to help construct these bags.

March 30th – April 3rd – Implemented our new In-Home Services schedule to reduce the risk of exposure for staff and clients. Everyday, prior to the home health aide going into a client's home, they made a phone call to ask the clients 5 questions related to COVID-19 guidelines. If any question was answered with a "yes" then services would be stopped for 14 days. Volunteers temps were now being taken daily prior to delivery. Additional PPE's were being provided to them as our supplies became available. Telephone Reassurance phone calls became a routine now for clients. Wrote grants for emergency funding. Continued to contact vendors for PPE supplies and did receive additional items from Benzie County Emergency Manager. Laid off our first staff person due to the related life changes from COVID-19. Went to a complete shut down of the Administration Office to the community. Saw an increase in phone calls from the community looking for services and we work with each individually to help in the best way possible to meet their needs. Doing daily conference calls and webinars related to changing guidelines and resources available. Expanded the closure for TGP and many of our services through May 1, 2020.

April 6th – April 10th – By now our volunteer teams had stabilized. New volunteers coming on board, those volunteers that had to self-quarantine were now back in the fold. New PPE protocols went into effect for masks to be worn by all volunteers and staff. Other safety protocols were put in place for the safety of staff, clients and volunteers. Putting together new updated Emergency Plans. Obtaining new funding resources. Trying to accommodate new reporting forms from our friends in Lansing and DC. We reached our highest total in Home Delivered Meals during this week and continue to see an increase in the number of new HDM clients as the week ended. Received important advice and information on how to apply for the Small Business Loans that are now available from the CARES Act Stimulus Package. Sadly, three Kitchen Assistants were laid off and adjustments in hours were made to 3 other staff. Started to implement worst case scenarios in emergency plans if staff did contract COVID-19 and the impact on BSR operations. New letters sent to clients with upcoming changes in how BSR will continue our services for the unforeseen future. Started planning for the next round of shelf-stable food bags. Looking at how to absorb the amount of HDM new disaster clients to the delivery system. Updated the questions that staff, volunteers and clients now must be asked daily before entering the buildings and receiving our services. Plus, I started to see some staff feeling increased anxiety over the uncertainty and worries. I am encouraging the use of PTO for longer weekends and time off in general to recharge themselves.

The focus for the next several weeks is to increase telephone reassurance phone calls to clients. Look at how to get basic essential grocery needs out to those in need. Planning on how to slowly implement the restart of services when that day does come and do we look at conducting activities and do we still look at ways to distance people for a longer time frame just to be proactive in case of a resurgence of COVID-19? We must look at implementing a stronger Telephone Reassurance Program and a restart of the Friendly Visitor Program in the future as part of an enhanced and improved Business Model. More collaborative efforts within the community as our capacity might be

stretch to the max with the delivery process. Advocating for the extra nutritional dollars that have been made available from the Families First Coronavirus Act and CARES Act. We are the only senior service agency in our 10-County Region that has maintained a 5 day a week hot meal delivery and still providing full time in-home service program. It is a challenge to maintain this level of commitment and still protect staff, their families, volunteers and clients at the same time and to reassure that this will pass. The staff and volunteer's dedication in following my lead is extraordinary and I can't stress enough of my gratitude to them all. Finally, is the support from the community in the many phone calls, emails, notes and letters to this agency, the new volunteers and financial contributions for what we are doing to protect the seniors during this crisis.

Volunteer Report

Two new volunteers completed their orientation and another 3 are going through the process.

Program Report for March 2020

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 3,903 meals were provided to 147 clients in March 2020.

Congregate Meals

The Gathering Place served 705 meals through March 16, 2020. From March 17 – March 31, we provided 339 curbside meals.

Other Programs/Services

Dining Out Program – 41 customers purchased 109 vouchers in March 2020. Dining Out Program was essentially suspended on March 17, 2020.

Homemaker Program – 378 service units were provided to 126 clients in March 2020. **The Homemaker Program was suspended until further notice on March 17, 2020.**

Snow Removal – For the season to date, we have provided 1,026 plows to 154 clients. Working on closing out the program for the season.

Guardian Medical Monitoring – Thirty-six clients receive this service at no cost to them. Seven clients are currently on the waiting list.

Benzie Bus Punch Cards – 95 bus passes were issued to clients in March 2020 at no cost to them. This represents 1,140 rides for the month. **We expect to see a decline in request for bus passes due to the social distancing orders and seniors electing to stay in their homes.**

Information & Assistance - The agency handled 1,126 calls in March 2020 regarding Information and Assistance for services and questions related to older adults.

MMAPS – Ten individuals were helped with their Medicare/Medicaid needs in March by telephone.

Estate Planning – Suspended until further notice

Senior Companion Program – Program is suspended until further notice by Catholic Human Service.

Foot Care – Office Foot Clinic is suspended until further notice. In-home foot care services will be performed only in an emergency.

Benzie Senior Dental Program – Still sending out applications and giving out the vouchers, but services are extremely limited.

Emergency Senior Essential Needs Fund – Accepting applications and did help one individual with wood delivery. There is 3 more pending.

Income Tax – Prior to the shutdown, the tax preparers did assist 123 returns but now this program is suspended until further notice.

The Gathering Place Senior Center – Prior to the shutdown of TGP on March 17th, 296-cumulative number of individuals had participated in the offered activities.

In-Home Services for March 2020 – Total number of client hours and visits increased as compared to February 2020. Numbers for April and into May will show declines as the agency implemented the new guidelines from MDHHS with regards to life sustaining services definitions for in-home client services.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2019	29	64	4	97
November 2019	27	61	2	90
December 2019	28	62	2	92
January 2020	27	56	1	84
February 2020	28	57	1	86
March 2020	27	57	0	84
April 2020				
May 2020				
June 2020				
July 2020				
August 2020				
September 2020				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2019	634.5	564.5	23	49	1121
November 2019	569	479	36.5	41	1125.5
December 2019	599.75	431.75	12	44	1087.5
January 2020	737.75	470.25	4	19	1231
February 2020	641.5	441.75	0	18	1101.25
March 2020	606.5	493.25	0	13	1112.75
April 2020					
May 2020					
June 2020					
July 2020					
August 2020					
September 2020					
TOTALS	3789	2880.5	75.5	184	6929

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care- in home	Totals
October 2019	49	67	583	66	24	2	791
November 2019	41	56	497	53	27	12	686
December 2019	44	55	448	56	38	6	647
January 2020	19	58	525	57	52	8	719
February 2020	18	59	469	27	55	9	637
March 2020	13	62	491	37	60	5	668
April 2020							
May 2020							
June 2020							
July 2020							
August 2020							
September 2020							
TOTALS	184	357	3013	296	256	42	4148

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of March 31, 2020

	<u>Mar 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	369,394.07
003 · STATE SAVINGS BANK HRA	282.36
009 · STATE SAVINGS BANK MM	176,768.45
Total Checking/Savings	<u>546,444.88</u>
Accounts Receivable	
1200 · Accounts Receivable	6,207.00
Total Accounts Receivable	<u>6,207.00</u>
Other Current Assets	
109 · INVENTORY	8,123.29
Total Other Current Assets	<u>8,123.29</u>
Total Current Assets	<u>560,775.17</u>
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	169,052.00
152 · EQUIPMENT	100,289.95
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(359,250.96)
Total Fixed Assets	<u>392,266.69</u>
TOTAL ASSETS	<u><u>953,041.86</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	11,761.80
Total Accounts Payable	<u>11,761.80</u>
Other Current Liabilities	
2100 · Payroll Liabilities	13,458.14
238 · AFLAC PAYABLE	25.08
Total Other Current Liabilities	<u>13,483.22</u>
Total Current Liabilities	<u>25,245.02</u>
Long Term Liabilities	
250 · MORTGAGE PAYABLE	123,044.60
253 · LEASE PAYABLE	1,939.61
260 · NET PENSION LIABILITY	583,889.00
Total Long Term Liabilities	<u>708,873.21</u>
Total Liabilities	<u>734,118.23</u>
Equity	
3900 · FUND BALANCE	117,904.59
Net Income	101,019.04
Total Equity	<u>218,923.63</u>
TOTAL LIABILITIES & EQUITY	<u><u>953,041.86</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
March 2020

	Mar 2020	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	8,557.91	8,558.00	(0.09)
540 · GRANTS	0.00	8,750.00	(8,750.00)
561 - HDM WAIVER	904.50	878.00	26.50
642 · CHARGES FOR SERVICES/CONT	853.21	1,904.00	(1,050.79)
642.02 · FEE FOR SERVICE/HOMEMAKER	1,211.00	2,000.00	(789.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	265.00	0.00	265.00
642.1 - FEE FOR SLIDING SCALE CLIENTS	6,569.50	5,500.00	1,069.50
642.05 - FEE FOR PRIVATE PAY & INS	0.00	1,840.00	(1,840.00)
670 - CLIENT INCOME	12,398.10	11,000.00	1,398.10
673 · NEWSLETTER SUB	30.00	30.00	0.00
675 · DONATIONS	7,593.65	9,559.00	(1,965.35)
676 · MILLAGE	92,325.00	92,325.00	0.00
680 · VOLUNTEER WAGES (IN-KIND).	7,935.00	6,000.00	1,935.00
677 - FUNDRAISING	208.44	4,000.00	(3,791.56)
681 - IN-KIND (non-volunteer)	408.73	200.00	208.73
690 - TRIP INCOME	0.00	17,200.00	(17,200.00)
691 - MISC INCOME-Sponsorship	1,175.00	1,100.00	75.00
TOTAL INCOME	140,435.04	170,844.00	(30,408.96)
GROSS PROFIT	140,435.04	170,844.00	(30,408.96)
EXPENSE			
705 · SALARY AND WAGES	63,211.30	66,988.00	(3,776.70)
708 · PAYROLL TAX EXPENSE	5,453.01	6,384.00	(930.99)
709 · EDUCATION/TRAINING	402.88	70.00	332.88
710 · EVENTS	33.11	344.00	(310.89)
711 · TGPSC ACTIVITIES	12.40	0.00	12.40
715 · CLOTHING ALLOWANCE	1,495.00	0.00	1,495.00
717 · DUES/SUBSCRIPTIONS	227.00	250.00	(23.00)
720 - BAD DEBT	0.00	0.00	0.00
721 · COMPUTER EXPENSES	1,950.57	2,048.00	(97.43)
725 · FRINGE BENEFITS	12,210.35	12,250.00	(39.65)
726 - FUNDRAISING/MARKETING EXP	0.00	200.00	(200.00)
727 · SUPPLIES	3,931.87	2,130.00	1,801.87
727.2 · OFFICE EXP	598.37	1,000.00	(401.63)
727.3 - POSTAGE	189.42	340.00	(150.58)
727.4 - ADVERTISING	145.50	400.00	(254.50)
740 · FOOD	16,427.04	14,000.00	2,427.04
819 · CONTRACTUAL	17,501.67	20,525.00	(3,023.33)
820 · VOLUNTEER WAGES (IN-KIND)	7,935.00	6,000.00	1,935.00
825 · VOLUNTEER EXPENSES	2,408.61	1,467.00	941.61
850 · TELEPHONE	287.08	380.00	(92.92)
861 · TRAVEL/MILEAGE/GAS	2,570.61	3,375.00	(804.39)
900 · INTEREST EXPENSE	389.13	400.00	(10.87) ⁹

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
March 2020

	Mar 2020	Budget	\$ Change
910 · INSURANCE	3,263.30	4,500.00	(1,236.70)
915 · PROJECTS	750.00	790.00	(40.00)
920 · UTILITIES	1,742.32	1,750.00	(7.68)
940 · DEPRECIATION EXPENSE	3,265.22	2,975.00	290.22
980 · EQUIPMENT/REPAIRS	2,031.85	2,485.00	(453.15)
981 · HDM VEHICLE MAINT/GAS	409.17	1,330.00	(920.83)
980.2 - INDOOR MAINTENANCE	15.96	150.00	(134.04)
TOTAL EXPENSE	148,857.74	152,531.00	(3,673.26)
NET ORDINARY INCOME	(8,422.70)	18,313.00	(26,735.70)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	69.93	18.00	51.93
999 - OTHER INCOME	0.00	125.00	(125.00)
TOTAL OTHER INCOME	69.93	143.00	(73.07)
OTHER EXPENSE			
999.1 · OTHER EXPENSE	0.00	80.00	(80.00)
99999 - LEGAL EXPENSE	0.00	125.00	(125.00)
TOTAL OTHER EXPENSE	0.00	205.00	(205.00)
NET OTHER INCOME	69.93	(62.00)	131.93
NET INCOME	(8,352.77)	18,251.00	(26,603.77)

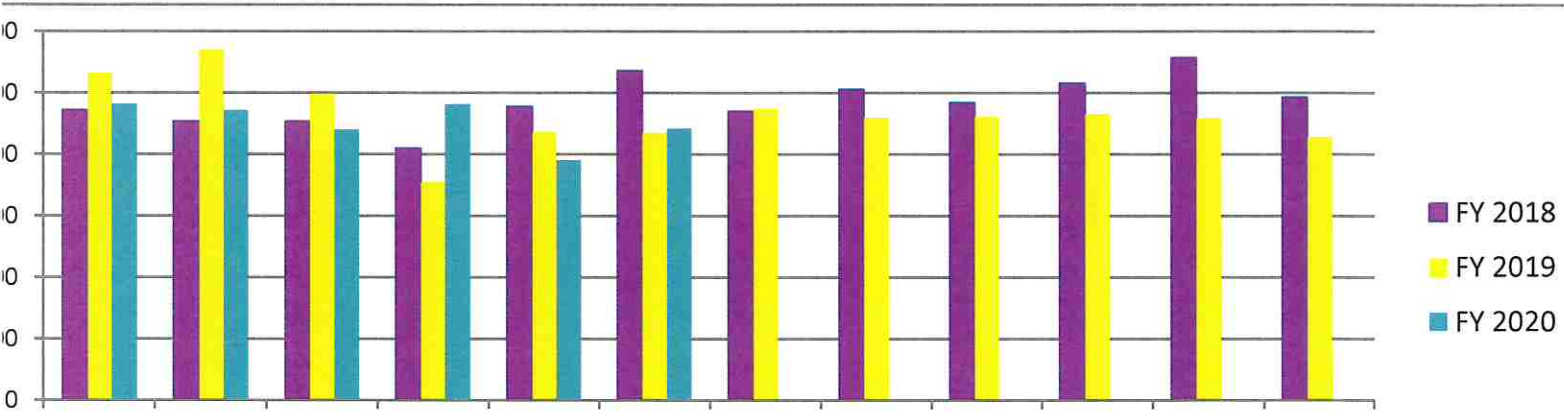
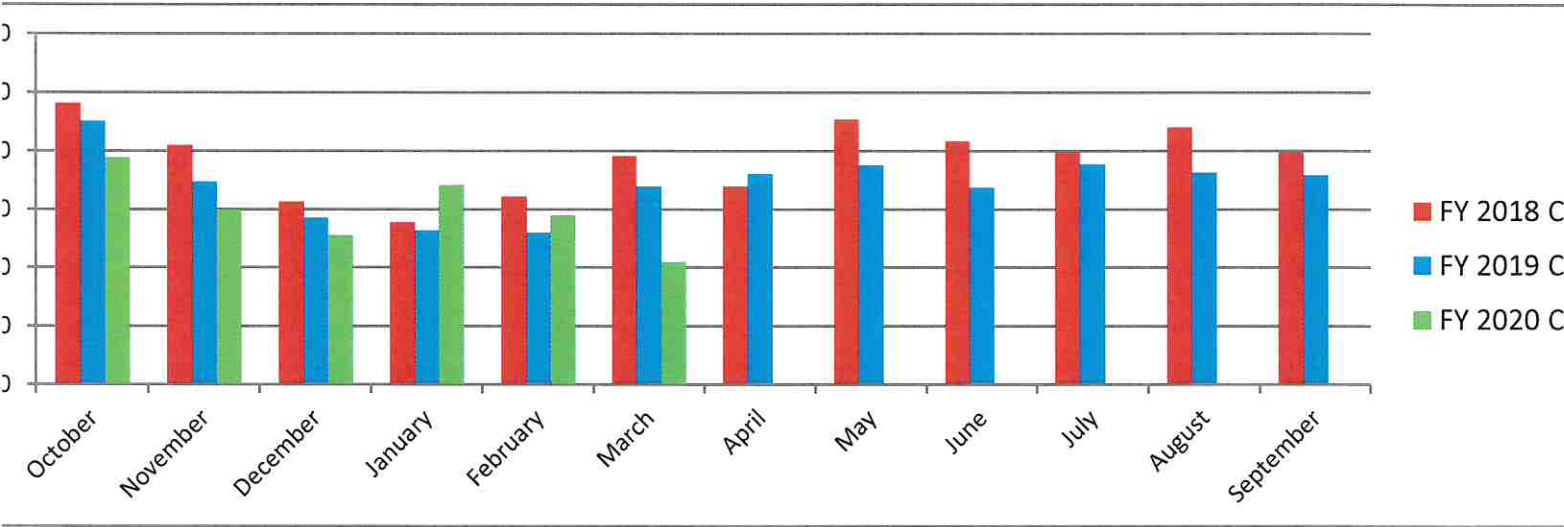
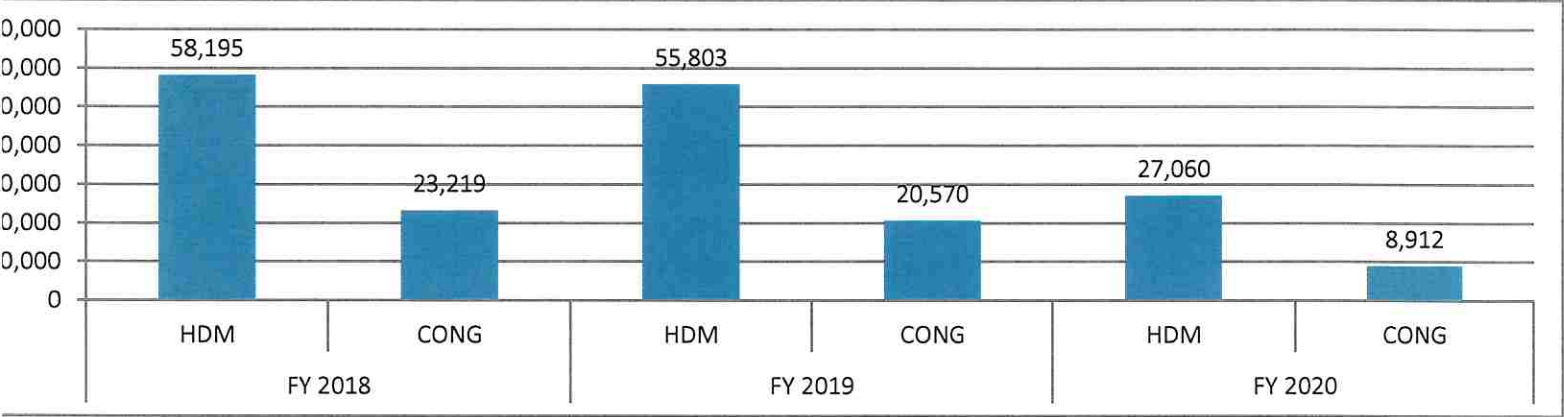
BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - Mar 2020

	<u>Oct-Mar 2020</u>	<u>Budget</u>	<u>\$ Change</u>	Percent Received or Expended
ORDINARY INCOME/EXPENSE				
INCOME				
519.03 · TITLE III C2 INCOME	55,211.46	51,347.00	3,864.46	50.8%
519.04 · FEDERAL USDA	17,517.34	28,250.00	(10,732.66)	31.0%
519.05 MIPPA (MMA)	1,800.00	2,200.00	(400.00)	60.0%
540 · GRANTS	79,999.58	52,500.00	27,499.58	76.2%
561 - HDM WAIVER	4,181.50	5,265.00	(1,083.50)	39.7%
642 · CHARGES FOR SERVICES/CONT	8,298.11	11,424.00	(3,125.89)	36.3%
642.01 · FEE FOR SERVICE/CHORE	305.00	48.30	256.70	50.8%
642.02 · FEE FOR SERVICE/HOMEMAKER	15,049.00	13,290.00	1,759.00	48.2%
642.03 - FEE FOR SERV/SNOW REMOVAL	16,927.00	22,100.00	(5,173.00)	76.6%
642.1 - FEE FOR SLIDING SCALE CLIENTS	31,953.50	27,600.00	4,353.50	55.1%
642.05 - FEE FOR PRIVATE PAY & INS	2,147.50	10,490.00	(8,342.50)	9.8%
670 - CLIENT INCOME	61,482.85	66,000.00	(4,517.15)	46.6%
673 · NEWSLETTER SUB	160.00	180.00	(20.00)	45.7%
675 · DONATIONS	58,394.23	57,349.00	1,045.23	50.9%
676 · MILLAGE	553,950.00	553,950.00	0.00	50.0%
680 · VOLUNTEER WAGES (IN-KIND).	37,043.50	32,350.00	4,693.50	54.3%
677 - FUNDRAISING	35,606.25	24,000.00	11,606.25	52.4%
681 - IN-KIND (non-volunteer)	2,060.00	1,600.00	460.00	32.7%
690 - TRIP INCOME	1,190.00	21,800.00	(20,610.00)	2.5%
691 - MISC INCOME	2,360.00	1,850.00	510.00	157.3%
TOTAL INCOME	<u>985,636.82</u>	<u>983,593.30</u>	<u>2,043.52</u>	25.1%
GROSS PROFIT	985,636.82	983,593.30	2,043.52	
EXPENSE				
700 - ACCOUNTING FEES	8,230.00	7,100.00	1,130.00	112.7%
705 · SALARY AND WAGES	403,623.05	435,419.00	(31,795.95)	46.4%
708 · PAYROLL TAX EXPENSE	34,125.71	41,496.00	(7,370.29)	41.0%
709 · EDUCATION/TRAINING	1,472.20	4,850.00	(3,377.80)	22.0%
710 · EVENTS	1,627.11	1,719.00	(91.89)	44.0%
711 · TGPSC ACTIVITIES	806.08	0.00	806.08	0%
715 · CLOTHING ALLOWANCE	1,495.00	750.00	745.00	199.0%
717 · DUES/SUBSCRIPTIONS	842.00	700.00	142.00	26.0%
720 - BAD DEBT	0.00	0.00	0.00	0%
721 · COMPUTER EXPENSES	12,405.53	12,294.00	111.53	50.5%
725 · FRINGE BENEFITS	39,077.14	78,380.00	(39,302.86)	25.0%
726 - FUNDRAISING/MARKETING EXP	2,641.07	1,500.00	1,141.07	46.3%
727 · SUPPLIES	16,399.68	13,780.00	2,619.68	57.5%
727.2 · OFFICE EXP	5,769.13	6,400.00	(630.87)	52.4%

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - Mar 2020

	Oct-Mar 2020	Budget	\$ Change	Percent Received or Expended
727.3 - POSTAGE	2,375.27	2,050.00	325.27	57.6%
727.4 - ADVERTISING	2,357.88	2,430.00	(72.12)	47.1%
740 - FOOD	92,279.38	86,400.00	5,879.38	52.6%
819 - CONTRACTUAL	113,965.41	141,100.00	(27,134.59)	43.8%
820 - VOLUNTEER WAGES (IN-KIND)	37,043.50	32,350.00	4,693.50	54.3%
825 - VOLUNTEER EXPENSES	5,910.99	4,846.00	1,064.99	48.4%
850 - TELEPHONE	1,797.35	2,290.00	(492.65)	39.2%
861 - TRAVEL/MILEAGE/GAS	18,765.74	20,250.00	(1,484.26)	46.3%
900 - INTEREST EXPENSE	2,472.68	2,620.00	(147.32)	47.5%
910 - INSURANCE	22,160.64	17,750.00	4,410.64	55.4%
915 - PROJECTS	2,392.62	4,745.00	(2,352.38)	25.2%
920 - UTILITIES	13,123.90	13,125.00	(1.10)	51.5%
940 - DEPRECIATION EXPENSE	19,591.32	17,850.00	1,741.32	55.0%
980 - EQUIPMENT/REPAIRS	8,845.38	14,900.00	(6,054.62)	29.7%
980.1 - OUTDOOR MAINTENANCE	4,259.55	5,560.00	(1,300.45)	61.0%
981 - HDM VEHICLE MAINT/GAS	8,884.44	7,990.00	894.44	55.5%
980.2 - INDOOR MAINTENANCE	297.06	1,090.00	(792.94)	13.5%
991 - TRIP EXPENSE	0.00	21,800.00	(21,800.00)	0%
CAPITAL IMPROVEMENT EXPENSE	0.00	0.00	0.00	0%
			0.00	
TOTAL EXPENSE	885,036.81	1,003,534.00	(118,497.19)	44.5%
NET ORDINARY INCOME	100,600.01	(19,940.70)	120,540.71	
OTHER INCOME/EXPENSES				
OTHER INCOME				
990 - INTEREST/DIVIDEND INCOME	406.18	108.00	298.18	193.0%
999 - OTHER INCOME	65.67	0.00	65.67	0.0%
## GAIN ON ASSET	500.00	0.00	500.00	0.0%
TOTAL OTHER INCOME	971.85	108.00	863.85	
OTHER EXPENSE				
999.1 - OTHER EXPENSE	335.56	490.00	(154.44)	42.0%
99999 - LEGAL EXPENSE	217.26	750.00	(532.74)	14.5%
TOTAL OTHER EXPENSE	552.82	1,240.00	(687.18)	
NET OTHER INCOME	419.03	(1,132.00)	1,551.03	
NET INCOME	101,019.04	(21,072.70)	122,091.74	

November	4,531	2,049	5,690	1,736	4,711	1,500
December	4,527	1,566	4,985	1,424	4,404	1,275
January	4,096	1,388	3,555	1,318	4,812	1,706
February	4,771	1,610	4,369	1,296	3,903	1,445
March	5,351	1,955	4,359	1,694	4,416	1,044
April	4,690	1,698	4,748	1,802		
May	5,046	2,271	4,609	1,879		
June	4,832	2,084	4,622	1,682		
July	5,151	1,995	4,662	1,885		
August	5,564	2,205	4,594	1,811		
September	4,922	1,993	4,290	1,791		
total meals	58,195	23,219	55,803	20,570	27,060	8,912



Dawn Olney

From: J Zylstra
Sent: Friday, April 10, 2020 3:02 PM
To: Mitch Deisch
Subject: Solid Waste and Recycling Update

Mitch,

Recycling sites in Benzie County are currently 100% operational. I've confirmed with American Waste that the Material Recovery Facility in Traverse City has not been impacted at this time. The sites are being serviced as normal. Packaging Corporation of America is continuing to service the cardboard recycling trailers when scheduled. I have the necessary PPE including gloves and N95 masks. I continue to personally monitor the sites while maintaining proper social distancing when interacting with the public. Household Hazardous Waste/E-waste/Scrap Tire collection events have not been affected and appointments are being made for the June 13th event.

Please relay this update to the Board of Commissioners at Tuesday's meeting. I am available by phone and email should there be any questions or concerns.

Thank you,

Jesse Zylstra
Solid Waste/Recycling Dept. Director
Benzie County
448 Court Place, Beulah, MI 49617
231-882-0554 (office), 231-383-1579 (cell)
Jzylstra@benzieco.net
www.benzieco.net

RECEIVED

APR 23 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



Benzie County Equalization Department

Thomas Longanbach, Director

448 Court Place

Beulah, MI 49617

Phone: (231)882-0013

Fax: (231)882-0033

April 19, 2020

Commissioners,

Attached are the L-4023 reports for each unit in the county. The illustration below hopefully will help you understand the report a little better. At the meeting on the 28th I will ask that you approve County Equalized Values as presented on the L-4024 report.

L-4023		ANALYSIS FOR EQUALIZED VALUATION				4/19/2020 10:38 AM	
COUNTY: 10- BENZIE		GOVERNMENT UNIT >>>> 01 - ALMIRA TOWNSHIP				Assessment Year: 2019/2020	
100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks	
101	Agricultural PROPERTY CLASS	42	3,582,000	STARTING RATIO 47.29	7,574,540	AS	
102	LOSS DUE TO LAND DIVISION OR DEMOLITION OR CLASS CHANGE		0	47.29	0	AS-APPRAISAL STUDY	
103	SUBTOTAL		3,582,000	47.29	7,574,540	NC-NONE CLASSIFIED	
104	ADJUSTMENT		161,400			RV-REVIEWED	
105	SUBTOTAL		3,743,400	49.42	7,574,540	SS-SALE STUDY	
106	NEW DUE TO LAND DIVISION, NEW CONSTRUCTION OR CLASS CHANGE		3,400	49.42	6,880		
107					0		
108	TOTAL Agricultural	42	3,746,800	ENDING RATIO 49.42	7,581,420		
109	Computed 50% of TCV Agricultural		3,790,710	Recommended CEV Agricultural		3,746,800	
	Computed Factor =	1.00000	FACTOR TO BE APPLIED TO CLASS				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks	
201	Commercial	27	2,785,100	50.19	5,549,113	AS	
202	LOSS		34,900	50.19	69,536		

Frankfort commercial class was the only adjustment that will need to be made for County Equalization.

200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks	
201	Commercial	144	20,047,500	47.90	41,852,818	AS	
202	LOSS		0	47.90	0		
203	SUBTOTAL		20,047,500	47.90	41,852,818		
204	ADJUSTMENT		378,400				
205	SUBTOTAL		20,425,900	48.80	41,852,818		
206	NEW		528,500	48.80	1,082,992		
207					0		
208	TOTAL Commercial	148	20,954,400	48.80	42,935,810		
209	Computed 50% of TCV Commercial		21,467,905	Recommended CEV Commercial		21,467,905	
	Computed Factor =	1.02451					

Sincerely,

Thomas N. Longanbach

Thomas N. Longanbach
Director of Equalization
Benzie County

RECEIVED

APR 22 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Assessed Valuations - REAL

04/22/2020 01:59 PM

L-4024

Benzie County

Statement of acreage and valuation in the year 2020 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Real Property Assessed Valuations Approved by Boards of Review							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Almira	3,746,800	2,748,000	130,700	214,942,300	0	0	221,567,800
Benzonia	2,703,700	34,303,400	841,000	278,362,600	0	0	316,210,700
Blaine	6,850,900	2,785,200	0	65,469,600	0	0	75,105,700
Colfax	0	401,900	0	33,989,100	0	0	34,391,000
Crystal Lake	572,100	3,422,100	0	242,812,407	0	0	246,806,607
Gilmore	793,000	6,692,900	0	51,060,750	0	0	58,546,650
Homestead	819,800	7,834,000	0	97,067,100	0	0	105,720,900
Inland	789,800	5,772,900	0	92,332,800	0	0	98,895,500
Joyfield	6,116,100	1,559,100	2,278,800	27,990,600	917,400	0	38,862,000
Lake	996,300	6,475,100	0	360,359,400	0	0	367,830,800
Platte	3,089,259	210,700	0	26,100,500	0	0	29,400,459
Weldon	239,300	12,914,200	0	94,977,393	0	0	108,130,893
Frankfort	0	20,954,400	1,581,300	108,196,919	0	0	130,732,619
Total for County	26,717,059	106,073,900	4,831,800	1,693,661,469	917,400	0	1,832,201,628

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF BENZIE COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated 4-28, 2020
Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners

Equalized Valuations - REAL

04/22/2020 01:59 PM

L-4024

Benzie County

Statement of acreage and valuation in the year 2020 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Real Property Equalized by County Board of Commissioners						
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental
Almira	3,746,800	2,748,000	130,700	214,942,300	0	0
Benzonia	2,703,700	34,303,400	841,000	278,362,600	0	0
Blaine	6,850,900	2,785,200	0	65,469,600	0	0
Colfax	0	401,900	0	33,989,100	0	0
Crystal Lake	572,100	3,422,100	0	242,812,407	0	0
Gilmore	793,000	6,692,900	0	51,060,750	0	0
Homestead	819,800	7,834,000	0	97,067,100	0	0
Inland	789,800	5,772,900	0	92,332,800	0	0
Joyfield	6,116,100	1,559,100	2,278,800	27,990,600	917,400	0
Lake	996,300	6,475,100	0	360,359,400	0	0
Platte	3,089,259	210,700	0	26,100,500	0	0
Weldon	239,300	12,914,200	0	94,977,393	0	0
Frankfort	0	21,467,905	1,581,300	108,196,919	0	0
Total for County	26,717,059	106,587,405	4,831,800	1,693,661,469	917,400	0
						1,832,715,133

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF BENZIE COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated 4-28, 2020

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners

Personal and Real Property - TOTALS

04/22/2020 01:59 PM

L-4024

Benzie County

Statement of acreage and valuation in the year 2020 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed (Col. 1)	Total Real Property Valuations		Personal Property Valuations		Total Real Plus Personal Property	
		Assessed Valuations (Col. 2)	Equalized Valuations (Col. 3)	Assessed Valuations (Col. 4)	Equalized Valuations (Col. 5)	Assessed Valuations (Col. 6)	Equalized Valuations (Col. 7)
Almira	14,602.64	221,567,800	221,567,800	3,458,400	3,458,400	225,026,200	225,026,200
Benzonia	15,249.88	316,210,700	316,210,700	9,064,800	9,064,800	325,275,500	325,275,500
Blaine	10,430.93	75,105,700	75,105,700	1,047,800	1,047,800	76,153,500	76,153,500
Colfax	11,460.16	34,391,000	34,391,000	1,079,355	1,079,355	35,470,355	35,470,355
Crystal Lake	6,761.24	246,806,607	246,806,607	2,970,500	2,970,500	249,777,107	249,777,107
Gilmore	4,027.67	58,546,650	58,546,650	7,048,750	7,048,750	65,595,400	65,595,400
Homestead	14,738.99	105,720,900	105,720,900	3,059,300	3,059,300	108,780,200	108,780,200
Inland	11,033.09	98,895,500	98,895,500	3,178,400	3,178,400	102,073,900	102,073,900
Joyfield	12,597.40	38,862,000	38,862,000	2,200,300	2,200,300	41,062,300	41,062,300
Lake	4,967.82	367,830,800	367,830,800	3,921,600	3,921,600	371,752,400	371,752,400
Platte	9,152.43	29,400,459	29,400,459	698,500	698,500	30,098,959	30,098,959
Weldon	7,726.48	108,130,893	108,130,893	3,699,800	3,699,800	111,830,693	111,830,693
Frankfort	597.95	130,732,619	131,246,124	3,631,386	3,631,386	134,364,005	134,877,510
Totals for County	123,346.68	1,832,201,628	1,832,715,133	45,058,891	45,058,891	1,877,260,519	1,877,774,024

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF BENZIE COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated 4-28, 2020

Thao V. J. Lawrence
 Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	42	3,582,000	47.29	7,574,540	AS
102	LOSS		0	47.29	0	
103	SUBTOTAL		3,582,000	47.29	7,574,540	
104	ADJUSTMENT		161,400			
105	SUBTOTAL		3,743,400	49.42	7,574,540	
106	NEW		3,400	49.42	6,880	
107					0	
108	TOTAL Agricultural	42	3,746,800	49.42	7,581,420	
109	Computed 50% of TCV Agricultural		3,790,710	Recommended CEV Agricultural		3,746,800
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	27	2,785,100	50.19	5,549,113	AS
202	LOSS		34,900	50.19	69,536	
203	SUBTOTAL		2,750,200	50.19	5,479,577	
204	ADJUSTMENT		-45,800			
205	SUBTOTAL		2,704,400	49.35	5,479,577	
206	NEW		43,600	49.35	88,349	
207					0	
208	TOTAL Commercial	28	2,748,000	49.35	5,567,926	
209	Computed 50% of TCV Commercial		2,783,963	Recommended CEV Commercial		2,748,000
	Computed Factor =	1.00000				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	3	130,500	49.79	262,101	AS
302	LOSS		0	49.79	0	
303	SUBTOTAL		130,500	49.79	262,101	
304	ADJUSTMENT		200			
305	SUBTOTAL		130,700	49.87	262,101	
306	NEW		0	49.87	0	
307					0	
308	TOTAL Industrial	3	130,700	49.87	262,101	
309	Computed 50% of TCV Industrial		131,051	Recommended CEV Industrial		130,700
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	2,568	200,244,200	46.41	431,467,787	SS
402	LOSS		1,204,600	46.41	2,595,561	
403	SUBTOTAL		199,039,600	46.41	428,872,226	
404	ADJUSTMENT		12,284,700			
405	SUBTOTAL		211,324,300	49.27	428,872,226	
406	NEW		3,618,000	49.27	7,343,211	
407					0	
408	TOTAL Residential	2,570	214,942,300	49.27	436,215,437	
409	Computed 50% of TCV Residential		218,107,719	Recommended CEV Residential		214,942,300
	Computed Factor =	1.00000				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	2,643	221,567,800	49.28	449,626,884	
809	Computed 50% of TCV REAL		224,813,442	Recommended CEV REAL		221,567,800

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	62	269,500	50.00	539,000	RV
252	LOSS		22,500	50.00	45,000	
253	SUBTOTAL		247,000	50.00	494,000	
254	ADJUSTMENT		0			
255	SUBTOTAL		247,000	50.00	494,000	
256	NEW		4,000	50.00	8,000	
257					0	
258	TOTAL Com. Personal	69	251,000	50.00	502,000	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	1	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	1	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	8	3,030,100	50.00	6,060,200	RV
552	LOSS		39,500	50.00	79,000	
553	SUBTOTAL		2,990,600	50.00	5,981,200	
554	ADJUSTMENT		0			
555	SUBTOTAL		2,990,600	50.00	5,981,200	
556	NEW		216,800	50.00	433,600	
557					0	
558	TOTAL Util. Personal	8	3,207,400	50.00	6,414,800	

850	TOTAL PERSONAL	78	3,458,400	50.00	6,916,800	
859	Computed 50% of TCV PERSONAL		3,458,400	Recommended CEV PERSONAL		3,458,400
	Computed Factor =	1.00000				
900	Total Real and Personal	2,721	225,026,200		456,543,684	

L-4023

ANALYSIS FOR EQUALIZED VALUATION

4/19/2020 12:56 PM

COUNTY: 10- BENZIE

02 - BENZONIA TOWNSHIP

Assessment Year: 2019/2020

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	30	2,616,500	47.81	5,472,704	AS
102	LOSS		0	47.81	0	
103	SUBTOTAL		2,616,500	47.81	5,472,704	
104	ADJUSTMENT		87,200			
105	SUBTOTAL		2,703,700	49.40	5,472,704	
106	NEW		0	49.40	0	
107					0	
108	TOTAL Agricultural	30	2,703,700	49.40	5,472,704	
109	Computed 50% of TCV Agricultural		2,736,352	Recommended CEV Agricultural		2,703,700
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	253	31,163,800	46.09	67,615,101	AS
202	LOSS		144,600	46.09	313,734	
203	SUBTOTAL		31,019,200	46.09	67,301,367	
204	ADJUSTMENT		2,419,700			
205	SUBTOTAL		33,438,900	49.69	67,301,367	
206	NEW		864,500	49.69	1,739,787	
207					0	
208	TOTAL Commercial	257	34,303,400	49.69	69,041,154	
209	Computed 50% of TCV Commercial		34,520,577	Recommended CEV Commercial		34,303,400
	Computed Factor =	1.00000				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	6	838,200	49.60	1,689,919	AS
302	LOSS		0	49.60	0	
303	SUBTOTAL		838,200	49.60	1,689,919	
304	ADJUSTMENT		2,800			
305	SUBTOTAL		841,000	49.77	1,689,919	
306	NEW		0	49.77	0	
307					0	
308	TOTAL Industrial	6	841,000	49.77	1,689,919	
309	Computed 50% of TCV Industrial		844,960	Recommended CEV Industrial		841,000
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	2,638	273,229,500	49.19	555,457,410	SS
402	LOSS		3,546,900	49.19	7,210,612	
403	SUBTOTAL		269,682,600	49.19	548,246,798	
404	ADJUSTMENT		3,648,200			
405	SUBTOTAL		273,330,800	49.86	548,246,798	
406	NEW		5,031,800	49.86	10,091,857	
407					0	
408	TOTAL Residential	2,635	278,362,600	49.86	558,338,655	
409	Computed 50% of TCV Residential		279,169,328	Recommended CEV Residential		278,362,600
	Computed Factor =	1.00000				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	2,928	316,210,700	49.83	634,542,432	
809	Computed 50% of TCV REAL		317,271,216	Recommended CEV REAL		316,210,700

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	247	2,729,000	50.00	5,458,000	RV
252	LOSS		326,200	50.00	652,400	
253	SUBTOTAL		2,402,800	50.00	4,805,600	
254	ADJUSTMENT		0			
255	SUBTOTAL		2,402,800	50.00	4,805,600	
256	NEW		407,000	50.00	814,000	
257					0	
258	TOTAL Com. Personal	251	2,809,800	50.00	5,619,600	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	2	85,400	50.00	170,800	RV
352	LOSS		3,200	50.00	6,400	
353	SUBTOTAL		82,200	50.00	164,400	
354	ADJUSTMENT		0			
355	SUBTOTAL		82,200	50.00	164,400	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	2	82,200	50.00	164,400	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	7	5,753,800	50.00	11,507,600	RV
552	LOSS		15,900	50.00	31,800	
553	SUBTOTAL		5,737,900	50.00	11,475,800	
554	ADJUSTMENT		0			
555	SUBTOTAL		5,737,900	50.00	11,475,800	
556	NEW		434,900	50.00	869,800	
557					0	
558	TOTAL Util. Personal	7	6,172,800	50.00	12,345,600	

850	TOTAL PERSONAL	260	9,064,800	50.00	18,129,600	
859	Computed 50% of TCV PERSONAL		9,064,800	Recommended CEV PERSONAL		9,064,800
	Computed Factor =	1.00000				
900	Total Real and Personal	3,188	325,275,500		652,672,032	

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	82	6,570,400	47.58	13,809,164	AS
102	LOSS		0	47.58	0	
103	SUBTOTAL		6,570,400	47.58	13,809,164	
104	ADJUSTMENT		280,500			
105	SUBTOTAL		6,850,900	49.61	13,809,164	
106	NEW		0	49.61	0	
107					0	
108	TOTAL Agricultural	82	6,850,900	49.61	13,809,164	
109	Computed 50% of TCV Agricultural		6,904,582	Recommended CEV Agricultural		6,850,900
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	5	2,282,600	45.61	5,004,604	AS
202	LOSS		0	45.61	0	
203	SUBTOTAL		2,282,600	45.61	5,004,604	
204	ADJUSTMENT		200,900			
205	SUBTOTAL		2,483,500	49.62	5,004,604	
206	NEW		301,700	49.62	608,021	
207					0	
208	TOTAL Commercial	7	2,785,200	49.62	5,612,625	
209	Computed 50% of TCV Commercial		2,806,313	Recommended CEV Commercial		2,785,200
	Computed Factor =	1.00000				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	0	0	50.00	0	NC
302	LOSS		0	50.00	0	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	723	63,954,500	48.68	131,377,362	SS
402	LOSS		464,500	48.68	954,191	
403	SUBTOTAL		63,490,000	48.68	130,423,171	
404	ADJUSTMENT		1,325,800			
405	SUBTOTAL		64,815,800	49.70	130,423,171	
406	NEW		653,800	49.70	1,315,493	
407					0	
408	TOTAL Residential	721	65,469,600	49.70	131,738,664	
409	Computed 50% of TCV Residential		65,869,332	Recommended CEV Residential		65,469,600
	Computed Factor =	1.00000				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	810	75,105,700	49.69	151,160,453	
809	Computed 50% of TCV REAL		75,580,227	Recommended CEV REAL		75,105,700

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	13	65,300	50.00	130,600	RV
252	LOSS		0	50.00	0	
253	SUBTOTAL		65,300	50.00	130,600	
254	ADJUSTMENT		0			
255	SUBTOTAL		65,300	50.00	130,600	
256	NEW		34,500	50.00	69,000	
257					0	
258	TOTAL Com. Personal	13	99,800	50.00	199,600	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	0	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	0	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	2	941,100	50.00	1,882,200	RV
552	LOSS		300	50.00	600	
553	SUBTOTAL		940,800	50.00	1,881,600	
554	ADJUSTMENT		0			
555	SUBTOTAL		940,800	50.00	1,881,600	
556	NEW		7,200	50.00	14,400	
557					0	
558	TOTAL Util. Personal	2	948,000	50.00	1,896,000	

850	TOTAL PERSONAL	15	1,047,800	50.00	2,095,600	
859	Computed 50% of TCV PERSONAL		1,047,800	Recommended CEV PERSONAL		1,047,800
	Computed Factor = 1.00000					
900	Total Real and Personal	825	76,153,500		153,256,053	

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ANALYSIS FOR EQUALIZED VALUATION

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COUNTY: 10- BENZIE

04 - COLFAX TOWNSHIP

Assessment Year: 2019/2020

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	0	0	50.00	0	NC
102	LOSS		0	50.00	0	
103	SUBTOTAL		0	50.00	0	
104	ADJUSTMENT		0			
105	SUBTOTAL		0	50.00	0	
106	NEW		0	50.00	0	
107					0	
108	TOTAL Agricultural	0	0	50.00	0	
109	Computed 50% of TCV Agricultural		0	Recommended CEV Agricultural		0
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	8	393,100	50.79	773,971	AS
202	LOSS		0	50.79	0	
203	SUBTOTAL		393,100	50.79	773,971	
204	ADJUSTMENT		-6,600			
205	SUBTOTAL		386,500	49.94	773,971	
206	NEW		15,400	49.94	30,837	
207					0	
208	TOTAL Commercial	8	401,900	49.94	804,808	
209	Computed 50% of TCV Commercial		402,404	Recommended CEV Commercial		401,900
	Computed Factor =	1.00000				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	0	0	50.00	0	NC
302	LOSS		0	50.00	0	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	675	32,418,610	47.71	67,949,298	SS
402	LOSS		74,800	47.71	156,781	
403	SUBTOTAL		32,343,810	47.71	67,792,517	
404	ADJUSTMENT		1,174,985			
405	SUBTOTAL		33,518,795	49.44	67,792,517	
406	NEW		470,305	49.44	951,264	
407					0	
408	TOTAL Residential	676	33,989,100	49.44	68,743,781	
409	Computed 50% of TCV Residential		34,371,891	Recommended CEV Residential		33,989,100
	Computed Factor =	1.00000				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	684	34,391,000	49.45	69,548,589	
809	Computed 50% of TCV REAL		34,774,295	Recommended CEV REAL		34,391,000

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COUNTY: 10- BENZIE

ANALYSIS FOR EQUALIZED VALUATION

04 - COLFAX TOWNSHIP

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Assessment Year: 2019/2020

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	20	11,900	50.00	23,800	RV
252	LOSS		0	50.00	0	
253	SUBTOTAL		11,900	50.00	23,800	
254	ADJUSTMENT		0			
255	SUBTOTAL		11,900	50.00	23,800	
256	NEW		500	50.00	1,000	
257					0	
258	TOTAL Com. Personal	20	12,400	50.00	24,800	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	0	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	0	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	16	1,050,800	50.00	2,101,600	RV
552	LOSS		26,345	50.00	52,690	
553	SUBTOTAL		1,024,455	50.00	2,048,910	
554	ADJUSTMENT		0			
555	SUBTOTAL		1,024,455	50.00	2,048,910	
556	NEW		42,500	50.00	85,000	
557					0	
558	TOTAL Util. Personal	16	1,066,955	50.00	2,133,910	

850	TOTAL PERSONAL	36	1,079,355	50.00	2,158,710	
859	Computed 50% of TCV PERSONAL		1,079,355	Recommended CEV PERSONAL		1,079,355
	Computed Factor =	1.00000				
900	Total Real and Personal	720	35,470,355		71,707,299	

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	9	634,900	45.21	1,404,335	AS
102	LOSS		305,100	45.21	674,851	
103	SUBTOTAL		329,800	45.21	729,484	
104	ADJUSTMENT		32,600			
105	SUBTOTAL		362,400	49.68	729,484	
106	NEW		209,700	49.68	422,101	
107					0	
108	TOTAL Agricultural	8	572,100	49.68	1,151,585	
109	Computed 50% of TCV Agricultural		575,793	Recommended CEV Agricultural		572,100
	Computed Factor = 1.00000					
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	25	2,935,100	46.16	6,358,536	AS
202	LOSS		24,600	46.16	53,293	
203	SUBTOTAL		2,910,500	46.16	6,305,243	
204	ADJUSTMENT		209,900			
205	SUBTOTAL		3,120,400	49.49	6,305,243	
206	NEW		301,700	49.49	609,618	
207					0	
208	TOTAL Commercial	25	3,422,100	49.49	6,914,861	
209	Computed 50% of TCV Commercial		3,457,431	Recommended CEV Commercial		3,422,100
	Computed Factor = 1.00000					
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	0	0	50.00	0	NC
302	LOSS		0	50.00	0	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor = 1.00000					
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	1,648	252,418,508	52.14	484,116,816	SS
402	LOSS		1,520,515	52.14	2,916,216	
403	SUBTOTAL		250,897,993	52.14	481,200,600	
404	ADJUSTMENT		-10,534,730			
405	SUBTOTAL		240,363,263	49.95	481,200,600	
406	NEW		2,449,144	49.95	4,903,191	
407					0	
408	TOTAL Residential	1,654	242,812,407	49.95	486,103,791	
409	Computed 50% of TCV Residential		243,051,896	Recommended CEV Residential		242,812,407
	Computed Factor = 1.00000					
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor = 1.00000					
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor = 1.00000					
800	TOTAL REAL	1,687	246,806,607	49.94	494,170,237	
809	Computed 50% of TCV REAL		247,085,119	Recommended CEV REAL		246,806,607

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	27	494,000	50.00	988,000	RV
252	LOSS		20,600	50.00	41,200	
253	SUBTOTAL		473,400	50.00	946,800	
254	ADJUSTMENT		0			
255	SUBTOTAL		473,400	50.00	946,800	
256	NEW		6,500	50.00	13,000	
257					0	
258	TOTAL Com. Personal	27	479,900	50.00	959,800	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	0	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	0	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	2	2,190,400	50.00	4,380,800	RV
552	LOSS		0	50.00	0	
553	SUBTOTAL		2,190,400	50.00	4,380,800	
554	ADJUSTMENT		0			
555	SUBTOTAL		2,190,400	50.00	4,380,800	
556	NEW		300,200	50.00	600,400	
557					0	
558	TOTAL Util. Personal	2	2,490,600	50.00	4,981,200	

850	TOTAL PERSONAL	29	2,970,500	50.00	5,941,000	
859	Computed 50% of TCV PERSONAL		2,970,500	Recommended CEV PERSONAL		2,970,500
	Computed Factor = 1.00000					
900	Total Real and Personal	1,716	249,777,107		500,111,237	

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COUNTY: 10- BENZIE

ANALYSIS FOR EQUALIZED VALUATION

06 - GILMORE TOWNSHIP

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Assessment Year: 2019/2020

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	8	723,000	45.57	1,586,570	AS
102	LOSS		0	45.57	0	
103	SUBTOTAL		723,000	45.57	1,586,570	
104	ADJUSTMENT		70,000			
105	SUBTOTAL		793,000	49.98	1,586,570	
106	NEW		0	49.98	0	
107					0	
108	TOTAL Agricultural	8	793,000	49.98	1,586,570	
109	Computed 50% of TCV Agricultural		793,285	Recommended CEV Agricultural		793,000
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	70	6,055,700	45.22	13,391,641	AS
202	LOSS		0	45.22	0	
203	SUBTOTAL		6,055,700	45.22	13,391,641	
204	ADJUSTMENT		637,200			
205	SUBTOTAL		6,692,900	49.98	13,391,641	
206	NEW		0	49.98	0	
207					0	
208	TOTAL Commercial	70	6,692,900	49.98	13,391,641	
209	Computed 50% of TCV Commercial		6,695,821	Recommended CEV Commercial		6,692,900
	Computed Factor =	1.00000				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	0	0	50.00	0	NC
302	LOSS		0	50.00	0	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	679	49,016,100	48.25	101,587,772	SS
402	LOSS		177,250	48.25	367,358	
403	SUBTOTAL		48,838,850	48.25	101,220,414	
404	ADJUSTMENT		1,655,100			
405	SUBTOTAL		50,493,950	49.89	101,220,414	
406	NEW		566,800	49.89	1,136,099	
407					0	
408	TOTAL Residential	681	51,060,750	49.89	102,356,513	
409	Computed 50% of TCV Residential		51,178,257	Recommended CEV Residential		51,060,750
	Computed Factor =	1.00000				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	759	58,546,650	49.90	117,334,724	
809	Computed 50% of TCV REAL		58,667,362	Recommended CEV REAL		58,546,650

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	31	6,429,700	50.00	12,859,400	RV
252	LOSS		292,100	50.00	584,200	
253	SUBTOTAL		6,137,600	50.00	12,275,200	
254	ADJUSTMENT		0			
255	SUBTOTAL		6,137,600	50.00	12,275,200	
256	NEW		33,450	50.00	66,900	
257					0	
258	TOTAL Com. Personal	31	6,171,050	50.00	12,342,100	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	0	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	0	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	5	904,100	50.00	1,808,200	RV
552	LOSS		26,400	50.00	52,800	
553	SUBTOTAL		877,700	50.00	1,755,400	
554	ADJUSTMENT		0			
555	SUBTOTAL		877,700	50.00	1,755,400	
556	NEW		0	50.00	0	
557					0	
558	TOTAL Util. Personal	5	877,700	50.00	1,755,400	

850	TOTAL PERSONAL	36	7,048,750	50.00	14,097,500	
859	Computed 50% of TCV PERSONAL		7,048,750	Recommended CEV PERSONAL		7,048,750
	Computed Factor = 1.00000					
900	Total Real and Personal	795	65,595,400		131,432,224	

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	5	804,700	48.99	1,642,580	AS
102	LOSS		0	48.99	0	
103	SUBTOTAL		804,700	48.99	1,642,580	
104	ADJUSTMENT		15,100			
105	SUBTOTAL		819,800	49.91	1,642,580	
106	NEW		0	49.91	0	
107					0	
108	TOTAL Agricultural	5	819,800	49.91	1,642,580	
109	Computed 50% of TCV Agricultural		821,290	Recommended CEV Agricultural		819,800
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	90	7,748,300	49.74	15,577,604	AS
202	LOSS		26,900	49.74	54,081	
203	SUBTOTAL		7,721,400	49.74	15,523,523	
204	ADJUSTMENT		4,000			
205	SUBTOTAL		7,725,400	49.77	15,523,523	
206	NEW		108,600	49.77	218,204	
207					0	
208	TOTAL Commercial	93	7,834,000	49.77	15,741,727	
209	Computed 50% of TCV Commercial		7,870,864	Recommended CEV Commercial		7,834,000
	Computed Factor =	1.00000				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	2	22,400	49.68	45,089	NC
302	LOSS		22,400	49.68	45,089	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	1,679	90,121,469	45.93	196,214,825	SS
402	LOSS		1,109,558	45.93	2,415,759	
403	SUBTOTAL		89,011,911	45.93	193,799,066	
404	ADJUSTMENT		6,557,189			
405	SUBTOTAL		95,569,100	49.31	193,799,066	
406	NEW		1,498,000	49.31	3,037,923	
407					0	
408	TOTAL Residential	1,681	97,067,100	49.31	196,836,989	
409	Computed 50% of TCV Residential		98,418,495	Recommended CEV Residential		97,067,100
	Computed Factor =	1.00000				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	4	224,000	52.05	430,355	AS
502	LOSS		224,000	52.05	430,355	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	1,779	105,720,900	49.35	214,221,296	
809	Computed 50% of TCV REAL		107,110,648	Recommended CEV REAL		105,720,900

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	96	592,600	50.00	1,185,200	RV
252	LOSS		83,500	50.00	167,000	
253	SUBTOTAL		509,100	50.00	1,018,200	
254	ADJUSTMENT		0			
255	SUBTOTAL		509,100	50.00	1,018,200	
256	NEW		127,800	50.00	255,600	
257					0	
258	TOTAL Com. Personal	89	636,900	50.00	1,273,800	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	0	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	0	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	6	2,076,700	50.00	4,153,400	RV
552	LOSS		0	50.00	0	
553	SUBTOTAL		2,076,700	50.00	4,153,400	
554	ADJUSTMENT		0			
555	SUBTOTAL		2,076,700	50.00	4,153,400	
556	NEW		342,400	50.00	684,800	
557					0	
558	TOTAL Util. Personal	6	2,419,100	50.00	4,838,200	

850	TOTAL PERSONAL	95	3,056,000	50.00	6,112,000	
859	Computed 50% of TCV PERSONAL		3,056,000	Recommended CEV PERSONAL		3,056,000
	Computed Factor = 1.00000					
900	Total Real and Personal	1,874	108,776,900		220,333,296	

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COUNTY: 10- BENZIE

ANALYSIS FOR EQUALIZED VALUATION

08 - INLAND TOWNSHIP

4/19/2020 12:57 PM

Assessment Year: 2019/2020

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	10	693,200	43.27	1,602,034	AS
102	LOSS		0	43.27	0	
103	SUBTOTAL		693,200	43.27	1,602,034	
104	ADJUSTMENT		96,600			
105	SUBTOTAL		789,800	49.30	1,602,034	
106	NEW		0	49.30	0	
107					0	
108	TOTAL Agricultural	10	789,800	49.30	1,602,034	
109	Computed 50% of TCV Agricultural		801,017	Recommended CEV Agricultural		789,800
	Computed Factor = 1.00000					
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	59	5,007,200	45.91	10,906,556	AS
202	LOSS		42,800	45.91	93,226	
203	SUBTOTAL		4,964,400	45.91	10,813,330	
204	ADJUSTMENT		383,200			
205	SUBTOTAL		5,347,600	49.45	10,813,330	
206	NEW		425,300	49.45	860,061	
207					0	
208	TOTAL Commercial	59	5,772,900	49.45	11,673,391	
209	Computed 50% of TCV Commercial		5,836,696	Recommended CEV Commercial		5,772,900
	Computed Factor = 1.00000					
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	0	0	50.00	0	NC
302	LOSS		0	50.00	0	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor = 1.00000					
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	1,441	86,399,778	47.73	181,017,762	SS
402	LOSS		740,700	47.73	1,551,854	
403	SUBTOTAL		85,659,078	47.73	179,465,908	
404	ADJUSTMENT		3,478,671			
405	SUBTOTAL		89,137,749	49.67	179,465,908	
406	NEW		3,195,051	49.67	6,432,557	
407					0	
408	TOTAL Residential	1,443	92,332,800	49.67	185,898,465	
409	Computed 50% of TCV Residential		92,949,233	Recommended CEV Residential		92,332,800
	Computed Factor = 1.00000					
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor = 1.00000					
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor = 1.00000					
800	TOTAL REAL	1,512	98,895,500	49.65	199,173,890	
809	Computed 50% of TCV REAL		99,586,945	Recommended CEV REAL		98,895,500

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	61	369,100	50.00	738,200	RV
252	LOSS		14,500	50.00	29,000	
253	SUBTOTAL		354,600	50.00	709,200	
254	ADJUSTMENT		0			
255	SUBTOTAL		354,600	50.00	709,200	
256	NEW		719,600	50.00	1,439,200	
257					0	
258	TOTAL Com. Personal	62	1,074,200	50.00	2,148,400	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	0	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	0	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	2	1,733,300	50.00	3,466,600	RV
552	LOSS		0	50.00	0	
553	SUBTOTAL		1,733,300	50.00	3,466,600	
554	ADJUSTMENT		0			
555	SUBTOTAL		1,733,300	50.00	3,466,600	
556	NEW		370,900	50.00	741,800	
557					0	
558	TOTAL Util. Personal	2	2,104,200	50.00	4,208,400	

850	TOTAL PERSONAL	64	3,178,400	50.00	6,356,800	
859	Computed 50% of TCV PERSONAL		3,178,400	Recommended CEV PERSONAL		3,178,400
	Computed Factor = 1.00000					
900	Total Real and Personal	1,576	102,073,900		205,530,690	

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COUNTY: 10- BENZIE

ANALYSIS FOR EQUALIZED VALUATION

09 - JOYFIELD TOWNSHIP

4/19/2020 12:57 PM

Assessment Year: 2019/2020

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	62	6,126,100	50.39	12,157,372	AS
102	LOSS		2,000	50.39	3,969	
103	SUBTOTAL		6,124,100	50.39	12,153,403	
104	ADJUSTMENT		-89,900			
105	SUBTOTAL		6,034,200	49.65	12,153,403	
106	NEW		81,900	49.65	164,955	
107					0	
108	TOTAL Agricultural	62	6,116,100	49.65	12,318,358	
109	Computed 50% of TCV Agricultural		6,159,179	Recommended CEV Agricultural		6,116,100
	Computed Factor = 1.00000					
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	19	1,373,700	45.71	3,005,250	AS
202	LOSS		0	45.71	0	
203	SUBTOTAL		1,373,700	45.71	3,005,250	
204	ADJUSTMENT		109,700			
205	SUBTOTAL		1,483,400	49.36	3,005,250	
206	NEW		75,700	49.36	153,363	
207					0	
208	TOTAL Commercial	20	1,559,100	49.36	3,158,613	
209	Computed 50% of TCV Commercial		1,579,307	Recommended CEV Commercial		1,559,100
	Computed Factor = 1.00000					
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	9	2,195,200	47.96	4,577,148	AS
302	LOSS		0	47.96	0	
303	SUBTOTAL		2,195,200	47.96	4,577,148	
304	ADJUSTMENT		83,600			
305	SUBTOTAL		2,278,800	49.79	4,577,148	
306	NEW		0	49.79	0	
307					0	
308	TOTAL Industrial	9	2,278,800	49.79	4,577,148	
309	Computed 50% of TCV Industrial		2,288,574	Recommended CEV Industrial		2,278,800
	Computed Factor = 1.00000					
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	540	24,603,500	43.43	56,650,933	SS
402	LOSS		180,100	43.43	414,690	
403	SUBTOTAL		24,423,400	43.43	56,236,243	
404	ADJUSTMENT		3,362,000			
405	SUBTOTAL		27,785,400	49.41	56,236,243	
406	NEW		205,200	49.41	415,301	
407					0	
408	TOTAL Residential	538	27,990,600	49.41	56,651,544	
409	Computed 50% of TCV Residential		28,325,772	Recommended CEV Residential		27,990,600
	Computed Factor = 1.00000					
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	15	881,100	47.80	1,843,305	AS
502	LOSS		0	47.80	0	
503	SUBTOTAL		881,100	47.80	1,843,305	
504	ADJUSTMENT		36,300			
505	SUBTOTAL		917,400	49.77	1,843,305	
506	NEW		0	49.77	0	
507					0	
508	TOTAL Timber-Cutover	15	917,400	49.77	1,843,305	
509	Computed 50% of TCV Timber-Cutover		921,653	Recommended CEV Timber-Cutover		917,400
	Computed Factor = 1.00000					
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor = 1.00000					
800	TOTAL REAL	644	38,862,000	49.47	78,548,968	
809	Computed 50% of TCV REAL		39,274,484	Recommended CEV REAL		38,862,000

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157			0		0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	20	123,900	50.00	247,800	RV
252	LOSS		73,400	50.00	146,800	
253	SUBTOTAL		50,500	50.00	101,000	
254	ADJUSTMENT		0			
255	SUBTOTAL		50,500	50.00	101,000	
256	NEW		0	50.00	0	
257			0		0	
258	TOTAL Com. Personal	22	50,500	50.00	101,000	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	6	137,600	50.00	275,200	RV
352	LOSS		39,200	50.00	78,400	
353	SUBTOTAL		98,400	50.00	196,800	
354	ADJUSTMENT		0			
355	SUBTOTAL		98,400	50.00	196,800	
356	NEW		0	50.00	0	
357			0		0	
358	TOTAL Ind. Personal	6	98,400	50.00	196,800	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457			0		0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	5	2,151,200	50.00	4,302,400	RV
552	LOSS		100,700	50.00	201,400	
553	SUBTOTAL		2,050,500	50.00	4,101,000	
554	ADJUSTMENT		0			
555	SUBTOTAL		2,050,500	50.00	4,101,000	
556	NEW		900	50.00	1,800	
557					0	
558	TOTAL Util. Personal	5	2,051,400	50.00	4,102,800	

850	TOTAL PERSONAL	33	2,200,300	50.00	4,400,600	
859	Computed 50% of TCV PERSONAL		2,200,300	Recommended CEV PERSONAL		2,200,300
	Computed Factor =	1.00000				
900	Total Real and Personal	677	41,062,300		82,949,568	

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	6	958,200	47.65	2,010,913	AS
102	LOSS		0	47.65	0	
103	SUBTOTAL		958,200	47.65	2,010,913	
104	ADJUSTMENT		38,100			
105	SUBTOTAL		996,300	49.54	2,010,913	
106	NEW		0	49.54	0	
107					0	
108	TOTAL Agricultural	6	996,300	49.54	2,010,913	
109	Computed 50% of TCV Agricultural		1,005,457	Recommended CEV Agricultural		996,300
	Computed Factor = 1.00000					
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	27	6,361,500	48.36	13,154,467	AS
202	LOSS		3,000	48.36	6,203	
203	SUBTOTAL		6,358,500	48.36	13,148,264	
204	ADJUSTMENT		90,000			
205	SUBTOTAL		6,448,500	49.04	13,148,264	
206	NEW		26,600	49.04	54,241	
207					0	
208	TOTAL Commercial	27	6,475,100	49.04	13,202,505	
209	Computed 50% of TCV Commercial		6,601,253	Recommended CEV Commercial		6,475,100
	Computed Factor = 1.00000					
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	0	0	50.00	0	NC
302	LOSS		0	50.00	0	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor = 1.00000					
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	1,816	346,707,700	47.40	731,450,844	SS
402	LOSS		1,972,200	47.40	4,160,759	
403	SUBTOTAL		344,735,500	47.40	727,290,085	
404	ADJUSTMENT		12,466,100			
405	SUBTOTAL		357,201,600	49.11	727,290,085	
406	NEW		3,157,800	49.11	6,430,055	
407					0	
408	TOTAL Residential	1,835	360,359,400	49.11	733,720,140	
409	Computed 50% of TCV Residential		366,860,070	Recommended CEV Residential		360,359,400
	Computed Factor = 1.00000					
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor = 1.00000					
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor = 1.00000					
800	TOTAL REAL	1,868	367,830,800	49.11	748,933,558	
809	Computed 50% of TCV REAL		374,466,779	Recommended CEV REAL		367,830,800

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COUNTY: 10- BENZIE

ANALYSIS FOR EQUALIZED VALUATION

10 - LAKE TOWNSHIP

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Assessment Year: 2019/2020

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157			0		0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	30	742,600	50.00	1,485,200	RV
252	LOSS		54,400	50.00	108,800	
253	SUBTOTAL		688,200	50.00	1,376,400	
254	ADJUSTMENT		0			
255	SUBTOTAL		688,200	50.00	1,376,400	
256	NEW		238,900	50.00	477,800	
257					0	
258	TOTAL Com. Personal	34	927,100	50.00	1,854,200	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	0	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357			0		0	
358	TOTAL Ind. Personal	0	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457			0		0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	4	3,097,500	50.00	6,195,000	RV
552	LOSS		103,000	50.00	206,000	
553	SUBTOTAL		2,994,500	50.00	5,989,000	
554	ADJUSTMENT		0			
555	SUBTOTAL		2,994,500	50.00	5,989,000	
556	NEW		0	50.00	0	
557					0	
558	TOTAL Util. Personal	4	2,994,500	50.00	5,989,000	

850	TOTAL PERSONAL	38	3,921,600	50.00	7,843,200	
859	Computed 50% of TCV PERSONAL		3,921,600	Recommended CEV PERSONAL		3,921,600
	Computed Factor = 1.00000					
900	Total Real and Personal	1,906	371,752,400		756,776,758	

ANALYSIS FOR EQUALIZED VALUATION

11 - PLATTE TOWNSHIP

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Assessment Year: 2019/2020

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	20	3,186,156	50.81	6,270,726	AS
102	LOSS		400	50.81	787	
103	SUBTOTAL		3,185,756	50.81	6,269,939	
104	ADJUSTMENT		-96,497			
105	SUBTOTAL		3,089,259	49.27	6,269,939	
106	NEW		0	49.27	0	
107					0	
108	TOTAL Agricultural	20	3,089,259	49.27	6,269,939	
109	Computed 50% of TCV Agricultural		3,134,970	Recommended CEV Agricultural		3,089,259
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	9	208,800	49.30	423,529	AS
202	LOSS		0	49.30	0	
203	SUBTOTAL		208,800	49.30	423,529	
204	ADJUSTMENT		1,700			
205	SUBTOTAL		210,500	49.70	423,529	
206	NEW		200	49.70	402	
207					0	
208	TOTAL Commercial	9	210,700	49.70	423,931	
209	Computed 50% of TCV Commercial		211,966	Recommended CEV Commercial		210,700
	Computed Factor =	1.00000				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	2	283,500	49.75	569,849	AS
302	LOSS		283,500	49.75	569,849	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	380	23,729,006	45.24	52,451,384	SS
402	LOSS		382,800	45.24	846,154	
403	SUBTOTAL		23,346,206	45.24	51,605,230	
404	ADJUSTMENT		2,173,494			
405	SUBTOTAL		25,519,700	49.45	51,605,230	
406	NEW		580,800	49.45	1,174,520	
407					0	
408	TOTAL Residential	382	26,100,500	49.45	52,779,750	
409	Computed 50% of TCV Residential		26,389,875	Recommended CEV Residential		26,100,500
	Computed Factor =	1.00000				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	411	29,400,459	49.43	59,473,620	
809	Computed 50% of TCV REAL		29,736,810	Recommended CEV REAL		29,400,459

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	16	214,300	50.00	428,600	RV
252	LOSS		94,400	50.00	188,800	
253	SUBTOTAL		119,900	50.00	239,800	
254	ADJUSTMENT		0			
255	SUBTOTAL		119,900	50.00	239,800	
256	NEW		0	50.00	0	
257					0	
258	TOTAL Com. Personal	17	119,900	50.00	239,800	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	0	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	0	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	2	525,100	50.00	1,050,200	RV
552	LOSS		2,300	50.00	4,600	
553	SUBTOTAL		522,800	50.00	1,045,600	
554	ADJUSTMENT		0			
555	SUBTOTAL		522,800	50.00	1,045,600	
556	NEW		55,800	50.00	111,600	
557					0	
558	TOTAL Util. Personal	2	578,600	50.00	1,157,200	

850	TOTAL PERSONAL	19	698,500	50.00	1,397,000	
859	Computed 50% of TCV PERSONAL		698,500	Recommended CEV PERSONAL		698,500
	Computed Factor = 1.00000					
900	Total Real and Personal	430	30,098,959		60,870,620	

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	2	240,200	50.19	478,581	AS
102	LOSS		0	50.19	0	
103	SUBTOTAL		240,200	50.19	478,581	
104	ADJUSTMENT		-900			
105	SUBTOTAL		239,300	50.00	478,581	
106	NEW		0	50.00	0	
107					0	
108	TOTAL Agricultural	2	239,300	50.00	478,581	
109	Computed 50% of TCV Agricultural		239,291	Recommended CEV Agricultural		239,300
	Computed Factor = 1.00000					
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	52	11,618,100	45.11	25,755,043	AS
202	LOSS		0	45.11	0	
203	SUBTOTAL		11,618,100	45.11	25,755,043	
204	ADJUSTMENT		1,228,800			
205	SUBTOTAL		12,846,900	49.88	25,755,043	
206	NEW		67,300	49.88	134,924	
207					0	
208	TOTAL Commercial	53	12,914,200	49.88	25,889,967	
209	Computed 50% of TCV Commercial		12,944,984	Recommended CEV Commercial		12,914,200
	Computed Factor = 1.00000					
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	0	0	50.00	0	NC
302	LOSS		0	50.00	0	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor = 1.00000					
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	1,296	88,955,150	46.70	190,482,120	SS
402	LOSS		122,500	46.70	262,313	
403	SUBTOTAL		88,832,650	46.70	190,219,807	
404	ADJUSTMENT		5,484,243			
405	SUBTOTAL		94,316,893	49.58	190,219,807	
406	NEW		660,500	49.58	1,332,190	
407					0	
408	TOTAL Residential	1,290	94,977,393	49.58	191,551,997	
409	Computed 50% of TCV Residential		95,775,999	Recommended CEV Residential		94,977,393
	Computed Factor = 1.00000					
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor = 1.00000					
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor = 1.00000					
800	TOTAL REAL	1,345	108,130,893	49.62	217,920,545	
809	Computed 50% of TCV REAL		108,960,273	Recommended CEV REAL		108,130,893

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COUNTY: 10- BENZIE

ANALYSIS FOR EQUALIZED VALUATION

12 - WELDON TOWNSHIP

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Assessment Year: 2019/2020

150	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

250	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
251	Com. Personal	39	2,202,200	50.00	4,404,400	RV
252	LOSS		221,250	50.00	442,500	
253	SUBTOTAL		1,980,950	50.00	3,961,900	
254	ADJUSTMENT		0			
255	SUBTOTAL		1,980,950	50.00	3,961,900	
256	NEW		819,200	50.00	1,638,400	
257					0	
258	TOTAL Com. Personal	39	2,800,150	50.00	5,600,300	

350	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
351	Ind. Personal	0	0	50.00	0	NC
352	LOSS		0	50.00	0	
353	SUBTOTAL		0	50.00	0	
354	ADJUSTMENT		0			
355	SUBTOTAL		0	50.00	0	
356	NEW		0	50.00	0	
357					0	
358	TOTAL Ind. Personal	0	0	50.00	0	

450	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

550	PERSONAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
551	Util. Personal	4	700,500	50.00	1,401,000	RV
552	LOSS		8,450	50.00	16,900	
553	SUBTOTAL		692,050	50.00	1,384,100	
554	ADJUSTMENT		0			
555	SUBTOTAL		692,050	50.00	1,384,100	
556	NEW		207,600	50.00	415,200	
557					0	
558	TOTAL Util. Personal	4	899,650	50.00	1,799,300	

850	TOTAL PERSONAL	43	3,699,800	50.00	7,399,600	
859	Computed 50% of TCV PERSONAL		3,699,800	Recommended CEV PERSONAL		3,699,800
	Computed Factor =	1.00000				
900	Total Real and Personal	1,388	111,830,693		225,320,145	

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	0	0	50.00	0	NC
102	LOSS		0	50.00	0	
103	SUBTOTAL		0	50.00	0	
104	ADJUSTMENT		0			
105	SUBTOTAL		0	50.00	0	
106	NEW		0	50.00	0	
107					0	
108	TOTAL Agricultural	0	0	50.00	0	
109	Computed 50% of TCV Agricultural		0	Recommended CEV Agricultural		0
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	144	20,047,500	47.90	41,852,818	AS
202	LOSS		0	47.90	0	
203	SUBTOTAL		20,047,500	47.90	41,852,818	
204	ADJUSTMENT		378,400			
205	SUBTOTAL		20,425,900	48.80	41,852,818	
206	NEW		528,500	48.80	1,082,992	
207					0	
208	TOTAL Commercial	148	20,954,400	48.80	42,935,810	
209	Computed 50% of TCV Commercial		21,467,905	Recommended CEV Commercial		21,467,905
	Computed Factor =	1.02451				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	22	1,797,000	47.96	3,746,872	AS
302	LOSS		274,400	47.96	572,143	
303	SUBTOTAL		1,522,600	47.96	3,174,729	
304	ADJUSTMENT		58,700			
305	SUBTOTAL		1,581,300	49.81	3,174,729	
306	NEW		0	49.81	0	
307					0	
308	TOTAL Industrial	12	1,581,300	49.81	3,174,729	
309	Computed 50% of TCV Industrial		1,587,365	Recommended CEV Industrial		1,581,300
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	961	97,964,440	45.76	214,083,129	SS
402	LOSS		518,100	45.76	1,132,212	
403	SUBTOTAL		97,446,340	45.76	212,950,917	
404	ADJUSTMENT		7,594,712			
405	SUBTOTAL		105,041,052	49.33	212,950,917	
406	NEW		3,155,867	49.33	6,397,460	
407					0	
408	TOTAL Residential	962	108,196,919	49.33	219,348,377	
409	Computed 50% of TCV Residential		109,674,189	Recommended CEV Residential		108,196,919
	Computed Factor =	1.00000				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	1,122	130,732,619	49.25	265,458,916	
809	Computed 50% of TCV REAL		132,729,458	Recommended CEV REAL		131,246,124

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
150	PERSONAL PROPERTY					
151	Ag. Personal	0	0	50.00	0	NC
152	LOSS		0	50.00	0	
153	SUBTOTAL		0	50.00	0	
154	ADJUSTMENT		0			
155	SUBTOTAL		0	50.00	0	
156	NEW		0	50.00	0	
157					0	
158	TOTAL Ag. Personal	0	0	50.00	0	

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
250	PERSONAL PROPERTY					
251	Com. Personal	139	1,015,000	50.00	2,030,000	RV
252	LOSS		173,590	50.00	347,180	
253	SUBTOTAL		841,410	50.00	1,682,820	
254	ADJUSTMENT		0			
255	SUBTOTAL		841,410	50.00	1,682,820	
256	NEW		218,200	50.00	436,400	
257					0	
258	TOTAL Com. Personal	149	1,059,610	50.00	2,119,220	

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
350	PERSONAL PROPERTY					
351	Ind. Personal	5	780,200	50.00	1,560,400	RV
352	LOSS		9,300	50.00	18,600	
353	SUBTOTAL		770,900	50.00	1,541,800	
354	ADJUSTMENT		0			
355	SUBTOTAL		770,900	50.00	1,541,800	
356	NEW		31,576	50.00	63,152	
357					0	
358	TOTAL Ind. Personal	5	802,476	50.00	1,604,952	

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
450	PERSONAL PROPERTY					
451	Res. Personal	0	0	50.00	0	NC
452	LOSS		0	50.00	0	
453	SUBTOTAL		0	50.00	0	
454	ADJUSTMENT		0			
455	SUBTOTAL		0	50.00	0	
456	NEW		0	50.00	0	
457					0	
458	TOTAL Res. Personal	0	0	50.00	0	

		#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
550	PERSONAL PROPERTY					
551	Util. Personal	2	1,702,900	50.00	3,405,800	RV
552	LOSS		0	50.00	0	
553	SUBTOTAL		1,702,900	50.00	3,405,800	
554	ADJUSTMENT		0			
555	SUBTOTAL		1,702,900	50.00	3,405,800	
556	NEW		66,400	50.00	132,800	
557					0	
558	TOTAL Util. Personal	2	1,769,300	50.00	3,538,600	

850	TOTAL PERSONAL	156	3,631,386	50.00	7,262,772	
859	Computed 50% of TCV PERSONAL		3,631,386	Recommended CEV PERSONAL		3,631,386
	Computed Factor =	1.00000				
900	Total Real and Personal	1,278	134,364,005		272,721,688	

ACTION ITEMS

SHERIFF PATROL AGREEMENT

AGREEMENT, made this 6th day of April, 2020, between the County of Benzie (hereinafter designated "County"), the Benzie County Sheriff (hereinafter designated "Sheriff"), and, Crystal Beach Cottager's Association, Benzie County, Michigan (hereinafter designated "C.B.C.A.").

WITNESSETH

WHEREAS, Public Act 40 of 1967, as amended (MSA 5.916), MCL 45.406 (CL=29 Section 1351) and the PEOPLE v. Van Tubbergen, 249 Mich. App. 354, 366, 642 N.W. 2d 368, 374 (2002) authorizes the Sheriff to appoint Deputy Sheriffs to protect private interests,

AND WHEREAS, PA 486, 1978, MCLA 45.401 CL 29 Section 1346, MSA 5.911 Section 1346, MSA 5.911 Section 1, provides that Counties pay the salaries of Sheriff Deputies in lieu of fees,

AND WHEREAS, PA 237.1919, MCLA 45.401: MSA 5.911 provides that all fees collected by the Sheriff shall be paid to the County,

AND WHEREAS, MCLA 45.3 CL 29 Section 1101, MSA 5.283, provides Counties may make all necessary contracts in relation to the property and concerns of the County,

AND WHEREAS, the C.B.C.A. desires to enter into an agreement with the County for additional police protection by the Sheriff on its premises.

NOW, THEREFORE, in consideration of the promises and covenants and conditions hereinafter contained, IT IS HEREBY AGREED by and between the parties as follows:

1. The County, under the authority of the aforementioned Public Acts and Michigan Statutes, hereby calls upon the Sheriff to furnish additional special police protection from 1851 S. Shore East to 2744 S. Shore East, for enforcement of all State Laws, subject to the terms and conditions hereinafter contained.

Along the aforesaid route to be patrolled, the Sheriff shall have discretion in deciding the portions of the total patrol time to be spent on the route based on where, in his professional judgment, the greatest hazards exist.

2. Within the limitations of available manpower, the Sheriff shall provide one Deputy Sheriff up to five (5) hours per week patrol time, the exact hours per day of the week to be decided by the Sheriff on the basis of his best professional judgment in regard to hazard times.
 - 2a. The Sheriff agrees that the C.B.C.A. patrol shall spend at least 90% of available time in assignment of random stationary radar traffic enforcement where speeding is most likely to occur, when not responding or investigating complaints generated in the patrol area.
 3. All deputy patrols shall be between the hours of 8:00 AM and 9:00 PM unless needs demand additional time changes.
 4. The C.B.C.A. agrees to give the Sheriff a one (1) week notice of any additional time or change needed, subject to the limitation in paragraph 7.
 5. All deputy patrols shall be maintained by a deputy who is a certified police officer in accordance with the MI Commission on Law Enforcement Standards (MCOLES).
 6. All deputy patrols shall be operated by a sworn Deputy Sheriff in full uniform.
-

7. The C.B.C.A. shall reimburse the County of Benzie Forty-Seven Dollars (\$47.00) for each hour or part thereof for fractional hours; provided, however, the total amount required to be paid shall not exceed: (\$2,209) the amount required for a total of 47 hours. C.B.C.A. agrees to pay fifty percent (50%) (\$1,104.50) of the total proposed contract before service commences on July 1, 2020.
8. The patrols shall commence on July 1, 2020 and continue through September 7, 2020, or sooner, subject to the needs of the C.B.C.A.
9. The normal Sheriff's police protection shall be continued throughout the County and shall not be reduced as a result of the agreement contained herein, or as a result of additional police services provided herein.
10. The Deputy Sheriffs shall not be utilized by the C.B.C.A. for functions or duties other than those of a law enforcement or police protection nature.
11. All Deputies shall be full-time Deputy Sheriffs and be directly accountable to the Sheriff.
12. The Sheriff shall provide to the C.B.C.A. biweekly accounting of the hours, which the deputies have worked in accordance with this agreement. These biweekly reports shall include the applicable stationary radar hours so performed and in addition tickets and warnings issued. Billing for 2nd half shall be on or about August, 31st, 2020.
13. The C.B.C.A. shall draft a check payable to the County of Benzie and shall forward that document to the Benzie County Sheriff's Department, 505 S. Michigan Ave, Beulah, Michigan 49617, after services have been rendered to the C.B.C.A.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written.

County of Benzie: Bob Roelofs, Chair _____

Ted Schendel, Sheriff



William Sankbeil - Chair, CBCA



To: Board of Commissioners

From: Maridee Cutler

Date: 4/21/20

RE: MGT Renewal of Contract

Please find attached a two-year extension agreement from MGT for the cost allocation plan. We do not currently have an agreement for the preparation of the 2019 CAP. The current contract allowed for two option years.

Considering the restrictions being placed on everyone surrounding the Coronavirus MGT is offering to extend the existing agreement for two additional years, with no price increase.

The 2019 and 2020 cost allocation plan is used by the FOC and PA office. The indirect costs identified in the 2019 and 2020 CAP is included for reimbursement on the monthly CRP billing for the FOC and PA in FY 20.

The State reimburses the County 66% of the IV-D Child Support eligible portion.

I am looking for a motion from the BOC to approve the two-year extension agreement, and to have the Chairman to sign.

Thank you,

RECEIVED

APR 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

From: Maridee Cutler
Sent: Tuesday, April 21, 2020 9:49 AM
To: Dawn Olney
Subject: FW: Benzie County CAP Contract status
Attachments: MGT Secure Anywhere Telework Solution.pdf; Benzie County Contract Extension.pdf

Did you get this from Susan or Mitch?

Maridee Cutler – CHRS, SHRM-CP
Deputy County Administrator
Benzie County



From: Gordon Stryker <GStryker@mgtconsulting.com>
Sent: Friday, April 17, 2020 12:49 PM
To: Susan Boyd <sboyd@benzieco.net>; Maridee Cutler <MCutler@benzieco.net>; Mitch Deisch <MDeisch@benzieco.net>
Cc: Dawn Bock <DBock@mgtconsulting.com>
Subject: FW: Benzie County CAP Contract status

Hope all is well in Benzie County.

I sent this email out a couple of weeks ago. Just wanted to confirm that you received the email and also wanted to know if you had any questions about the draft contract extension document.

Hope you are all staying well.
Have a great weekend.
Gordie

From: Gordon Stryker
Sent: Thursday, April 2, 2020 2:13 PM
To: Mitch Deisch (mdeisch@benzieco.net) <mdeisch@benzieco.net>
Cc: Dawn Bock <DBock@mgtconsulting.com>
Subject: Benzie County CAP Contract status

Hi Mitch,

I hope that this email find you and your family healthy, and also your staff.

MGT is reaching out to our clients to let them know that we are all doing well and to let you know that we are all working remotely from home.

I think that our contract with Benzie County for the preparation of the CAP ended with the 2018 CAP. We do not currently have an agreement for the preparation of the 2019 CAP. The contract allowed for two option years.

In light of the restrictions being placed on everyone surrounding the Coronavirus we would like to offer to extend our existing agreement for two additional years, with no price increase.

If this sounds like it would work for Benzie County I have attached a contract extension agreement for you to sign and return one fully executed copy to me.

Additionally, MGT is reaching out to our clients to let you know about a new service that MGT is offering called: **MGT Secure Anywhere: Secure Telework Solution.**

The service was created to answer our clients needs to be able to work remotely from home while still accessing important general ledger data, payroll data and healthcare data in a safe and secure manner.

Standard protocols for remotely accessing the County's valuable data may jeopardize the integrity of your data and leave your data open for opportunistic hackers. If you would like more information about how to protect your County data, while working remotely, please reach out to me, or our Cyber Security Vice President Tony Martinez tmartinez@mgtconsulting.com. I am attaching a one page description of the service.

Stay well.

Gordie

Gordon J. Stryker

Senior Manager

2343 Delta Road | Bay City, MI 48706

P 989-316-2220 | C 989-573-0503

gstryker@mgtconsulting.com

www.mgtconsulting.com





MGT SECURE ANYWHERE TELEWORK SOLUTION

MGT Secure Anywhere is a tailored secure remote access solution enabling organizations to provide a fully functional, secure, and compliant environment for teleworking.

Backed by our 24/7 NOC/SOC, our team of over 100 network and cyber security engineers, and leveraging a proprietary solution in the market, MGT Secure Anywhere provides a comprehensive security wrapper for your remote workforce in a flexible, per user, model.

Secure access to On-Premise, Private/Public Cloud, Hybrid Cloud, and SaaS Applications

Enable your remote workforce to access all necessary IT services and resources without compromising on security.

Our holistic solution provides all the necessary security controls to increase staff productivity, protect them from a cyber incident and secure your organization from inherent risks and vulnerabilities in teleworking.

Integrated Solution Including:

- Encrypted VPN Tunnel
- Multi-Factor Authentication
- RDP/VDI Support
- 24x7 SOC Monitoring
- Mobile Device Capability
- Advanced Threat Protection
- Split Tunnel Mode
- High Availability
- Role-based Access
- Lock-Down & "Always On"

Feature:

- Perimeter Remote access Gateway Firewall
- High Availability
- Multi Factor Authentication
- End Point Security including Malware and Ransomware Protection
- 24 x 7 SOC Monitoring and Support

Tier - 1 (< 50 Users)

\$32 / User / Month

Tier - 2 (< 100 Users)

\$26 / User / Month

Tier - 3 (< 200 Users)

\$22 / User / Month

Tier - 4 (< 500 Users)

\$19 / User / Month

CONSULTING SERVICES CONTRACT EXTENSION

By and Between
Benzie County, Michigan
and
MGT of America Consulting, LLC

An Agreement was entered into between Benzie County, Michigan ("Client"), and MGT of America Consulting, LLC, a Florida Company ("MGT") on January 25, 2017 for the preparation of the FY 2016, 2017 and 2018 Countywide 2 CFR Part 200 central service cost allocation plans.

Section three (3) of that agreement provided for the renewal of the agreement for two (2) additional one (1) year periods with the mutual approval of the County and MGT.

By written acknowledgement below, both the County and MGT have agreed to extend the original agreement for two additional years, under the terms of the original agreement. Specifically, that the 2019 and 2020 Countywide 2 CFR Part 200 Cost Allocation Plans will be completed for a fee not to exceed \$ 6,000 annually.

IN WITNESS WHEREOF, this agreement extension has been executed and delivered by Client and MGT on the _____ day of _____ 2020.

BENZIE COUNTY, MICHIGAN

By: _____

Name: _____

As its: _____

Address: 448 Court Place
City/State/Zip: Beulah, MI 49617

MGT of AMERICA CONSULTING, LLC

By: _____

Name: J. Bradley Burgess

As its: Executive Vice President

Address: 2343 Delta Road
City/State/Zip: Bay City, MI 48706

To: Board of Commissioners

From: Maridee Cutler

Date: 4/21/20

RE: MERS Employer Resolutions

1. Attached is an Employer Resolution Establishing Uniform Transfer Provision, this resolution will allow an employee who was hired before 1/1/20 to transfer within our DB divisions.

(For an example, Trisha Draeger, who was in Division 21 as a Corrections Officer has moved to the Probation Officer position, which is in Division 12, this form allows us to make that change, even though the division is closed.)

2. Attached are two MERS Defined Contribution Plan Adoption Agreements, one for Division 14 – EMS Union effective 2/25/20 and another for Division 02 and 21 – Sheriff Department. Both agreements are dated for the date that the Board ratified the CBA's with the new MERS Defined Contribution Plan. By approving the adoption agreements, this closes the three division to new hires and adopts the new plan for new hires on the date the CBA was ratified.

I am looking for a motion from the BOC to approve the Employer Resolution Establishing Uniform Transfer Provision, with approval to have the Chairman to sign.

I am also looking for a motion from the BOC to approve the MERS Defined Contribution Plan Adoption Agreements for divisions 14, 02 and 21, with approval for the Chairman to sign.

Thank you,

RECEIVED
APR 21 2020
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Employer Resolution Establishing Uniform Transfer Provision



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

WHEREAS, the Benzie County is a participating municipality or court in the Municipal Employees' Retirement System of Michigan ("MERS"); and

WHEREAS, the Standard MERS Transfer policy became effective in August 2007; and

WHEREAS, under the Standard Transfer policy, all transferred employees (and rehired employees) are covered under the open employee plan associated with the defined employee group. Where the new plan is MERS Defined Contribution or Hybrid, the accrued defined benefit of transferring employee is frozen as of transfer date. Where the new plan is the MERS Defined Benefit, the transferring employee's service and wages will transfer to the new plan for purposes of calculating their retirement benefit.

WHEREAS, pursuant to Retirement Board action on November 10, 2010, the employing municipality or court may adopt for all its MERS divisions (present and future) an alternate policy which allows all transferred employees an individual choice at the time of transfer to either be placed in: (1) the division's open plan, or (2) the closed plan if it is the same plan type, provided there are active employees remaining in the closed division.

WHEREAS, this alternate transfer provision applies to transferred employees only; rehired employees will continue to be enrolled into the open plan; and

NOW THEREFORE BE IT RESOLVED, that effective January 1 1st, 2020, the Governing Body adopts this Resolution (or for a participating court, the Chief Judge by Administrative Order) for all present and future employee divisions requiring that all transferred employees (select only one):

- ☐ shall be covered under the open plan in the division into which they are transferred.
- ☒ shall be given the individual choice to either be placed in the open or closed plan if it is the same plan type provided there are active employees remaining in the closed plan.

MERS' Standard Transfer policy is an administrative process. Changes to such policy may impact MERS' ability to administer alternate and standard transfers in the future.

SEE PAGE 2 FOR CHART OF TRANSFER GUIDELINES

CERTIFICATION FOR PARTICIPATING MUNICIPALITY OR COURT

I hereby certify that this Resolution was adopted by (check one):

☒ The Governing Body of the Benzie County at its meeting held on 4/28/20
(dd/mm/yyyy) (Name of Municipality)

☐ Administrative Order No. _____ adopted by the Chief Judge of the
(Order Number)

_____, on _____
(Name of Court) (dd/mm/yyyy)

Signature of Authorized Official: _____, Date: 04/28/20
(dd/mm/yyyy)

Printed name: Robert Roelofs Title: Board of Commissioners-Charimar

Employer Resolution Establishing Uniform Transfer Provision

In any transfer, employees' service is used toward vesting and eligibility in the new (active) plan. The employee takes on the benefit structure of the open plan on the first of the month that the plan is effective.

	Transfer to DB	Transfer to DC	Transfer to Hybrid
From DB	<p>Where a DB is the new benefit</p> <ul style="list-style-type: none"> All accrued wages, service transfer to the new plan and retirement is calculated using new DB benefits 	<p>Where DC is the new benefit</p> <ul style="list-style-type: none"> DB is frozen 	<p>Where Hybrid is the new benefit</p> <ul style="list-style-type: none"> DB is frozen DB of Hybrid begins accruing benefit service
From DC	<p>Where DB is the new benefit</p> <ul style="list-style-type: none"> DC remains participant directed, no future contributions Service earned helps meet vesting in both DB and DC plans 	<p>Where DC is the new benefit</p> <ul style="list-style-type: none"> Previous DC account balance and investment allocation are transferred into the new DC plan New contributions are directed to default fund until investment allocation is elected Future investment allocation / realignment is managed by the participant 	<p>Where Hybrid is the new benefit</p> <ul style="list-style-type: none"> Previous DC account balance and investment allocations are transferred into the new DC of Hybrid plan DB of Hybrid begins accruing benefit service
From Hybrid	<p>Where DB is the new benefit</p> <ul style="list-style-type: none"> DB of Hybrid is frozen DC of Hybrid remains participant directed, no future contributions, same eligibility for distributions applies DB benefit accrual begins with effective date of the plan 	<p>Where DC is the new benefit</p> <ul style="list-style-type: none"> DB of Hybrid is frozen DC of Hybrid account balance and investment allocations are transferred to the new DC plan New contributions are defaulted until participant changes investment allocation Future investment allocation/realignment is managed by the participant 	<p>Where Hybrid is the new benefit</p> <ul style="list-style-type: none"> For DB of Hybrid – all accrued wages, service are transferred to the new plan and retirement is calculated using DB of H benefits For DC of Hybrid – previous DC of Hybrid account balance and investment allocations are transferred into the new DC of Hybrid plan

MERS Defined Contribution Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or court within the state of Michigan that has adopted MERS coverage, hereby establishes the following Defined Contribution Plan provided by MERS of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document.

I. Employer Name Benzie County Municipality #: 1003

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

☐ Vesting credit from date of hire ☐ No vesting credit

☒ This division is for new hires, rehires, and transfers of current Defined Benefit* division # 21 and/or current Hybrid division # _____

Closing this division will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation. (The amount may be adjusted for any benefit modifications that may have taken place since then.)

Current active (defined benefit or hybrid) employees (select one of the following and see Plan Document, Section 64 for more information):

☐ Will have a one-time opportunity to convert the value of their current defined benefit from the existing defined benefit or hybrid plan into the new Defined Contribution Plan as a lump sum, or continue accruing service in the Defined Benefit. (Complete *MERS Defined Contribution Conversion Addendum*.)

☐ Will have a one-time opportunity to cease service accrual in the current plan and transfer to the new Defined Contribution plan for future service accrual, or continue accruing service in the Defined Benefit. The deadline for employees to make their election is: __/__/____

☐ Will be required to cease service accrual in Defined Benefit and will transfer to Defined Contribution for future service accrual.

**By completing the section above, the Employer acknowledges receiving Projection Study results and understands the municipality's obligation to continue funding the liability associated with the closed Defined Benefit division.*

Effective _____
Divisions 14, 21 & 22
are closed to existing
DC div #110631.

B. ☒ If this is an **amendment** of an existing Adoption Agreement (existing division number 110631), the effective date shall be the first day of May, 2020.

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

MERS Defined Contribution Plan Adoption Agreement

- C. ☐ If this is to **separate employees** from an existing *Defined Contribution division* (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.
- D. ☐ If this is to **merge division(s)** _____ into division(s) _____, the effective date shall be the first of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

Non-Un/Elected/Comm af 1/1/2020; EMS Un af 3/1/2020; Sheriff aft 5/01/2020

(Name of Defined Contribution division – e.g. All Full Time Employees, or General After 7/01/13)

To further define eligibility, (check all that apply):

- ☐ **Probationary periods** are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied. The probationary period will be _____ month(s).
- ☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement. The temporary exclusion period will be _____ month(s).

MERS Defined Contribution Plan Adoption Agreement

IV. Provisions

1. Vesting (Check one):

- ☐ Immediate
- ☐ Cliff Vesting (fully vested after below number years of service)
☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☐ 5 years
- ☒ Graded Vesting
 20 % after 1 year of service
 40 % after 2 years of service
 60 % after 3 years of service (min 25%)
 80 % after 4 years of service (min 50%)
 100 % after 5 years of service (min 75%)
 _____ % after 6 years of service (min 100%)

Vesting will be credited using (check one):

- ☒ Elapsed time method – Employees will be credited with one vesting year for each 12 months of continuous employment from the date of hire.
- ☐ Hours reported method – Employees will be credited with one vesting year for each calendar year in which _____ hours are worked

In the event of disability or death, an employee's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) _____

If an employee is still employed with the municipality at the age specified here, their entire employer contribution balance will become 100% vested regardless of years of service.

2. Contributions

- a. Will be remitted according to Employer's payroll withholding which represents the actual period amounts are withheld from employee paychecks, or within the month during which amounts are withheld (check one):
- ☐ Weekly
- ☒ Bi-Weekly (every other week)
- ☐ Semi-Monthly (twice each month)
- ☐ Monthly
- ☐ Other (must specify) _____
- b. Required Employee Contribution Structure to DC (subject to Internal Revenue Code 415(c) limitations). Select one:
- ☐ Employees are required to contribute per payroll period, the percentage _____% OR flat dollar amount \$_____
- ☒ Employees are required to contribute within the following range for each payroll:
Percentage range from _____% to 6 % OR
dollar amount range \$_____ to \$_____
- ☒ Direct Required Employee Contributions pre-tax

MERS Defined Contribution Plan Adoption Agreement

c. **Employer Contributions**

☒ **Non-Matching Contributions**

The Employer hereby elects to make contributions to the Program without regard to an employee's contribution to the Program. The Employer elects the following contribution formula (check one):

☐ **Annual Contributions:** A one-time annual contribution of \$_____ OR _____ % of compensation per employee.

☒ \$ _____ or see below % of compensation per employee for each payroll period.

☐ **Matching Contributions** 1yr svc - 2%; 2 yr - 4%; 4 yr - 6%; 5yrs > 7%

The Participating Employer may make matching contributions and/or non-matching contributions into the Defined Contribution plan based on an employee's voluntary election as outlined in the *Matching Employer Contribution Addendum (MD-073)*.

- d. Post-tax voluntary employee contributions are allowable into a Defined Contribution account subject to Section 415(c) limitations of the Internal Revenue Code.

3. **Compensation**

Employers may designate the definition of compensation per division participating in Defined Contribution pursuant to section 49 of the MERS Plan Document (check one):

☐ All income subject to income tax reported in Box 1 of Form W-2, plus elective deferrals
(Note: this definition aligns to MERS' 457 definition of compensation)

☐ Medicare taxable wages reported in Box 5 of Form W-2

☒ Base wages, to which any of the following may be included:

☒ Longevity pay

☒ Overtime pay

☒ Shift differentials

☒ Pay for periods of absence from work by reason of vacation, holiday, and sickness

☒ Workers' compensation weekly benefits (if reported and are higher than regular earnings)

☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC

☐ Transcript fees paid to a court reporter

☐ A taxable car allowance

☒ Short term or long term disability payments

☐ Payments for achievement of established annual (or similar period) performance goals

☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications

☐ Lump sum payments attributable to the member's personal service rendered during the FAC period

☐ Other: _____

☐ Other 2: _____

NOTE: For purposes of applying the Internal Revenue Code Section 415(c) limits on annual additions, compensation shall be defined as required under that law.

MERS Defined Contribution Plan Adoption Agreement

4. **Loans:** ☒ shall be permitted ☐ shall not be permitted
If Loans are elected, please complete and attach the *MERS Defined Contribution Loan Addendum*.
5. **Rollovers** from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Contribution Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Contribution Plan Adoption Agreement, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the *MERS Reporting and Contribution Enforcement Policy*, the terms of which are incorporated herein by reference;
4. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains, pursuant to the Internal Revenue Code;
5. Should the Employer fail to make its required contribution(s) when due, MERS may implement any applicable interest charges and penalties pursuant to the *MERS Reporting and Contribution Enforcement Policy* and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43 of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43 or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the MERS Defined Contribution Plan, to authorize the transfer of any defined benefit assets to the MERS Defined Contribution Plan, or to continue administration by MERS or any third-party administrator of the MERS Defined Contribution Plan.

MERS Defined Contribution Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Benzie County on
the 28th day of April, 2020.
(Name of Approving Employer)

Authorized signature: _____

Title: Benzie County Board of Commissioners - Chairman

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

MERS Defined Contribution Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or court within the state of Michigan that has adopted MERS coverage, hereby establishes the following Defined Contribution Plan provided by MERS of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document.

I. Employer Name Benzie County Municipality #: 1003

II. Effective Date

Check one:

- A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

☐ Vesting credit from date of hire ☐ No vesting credit

☒ This division is for new hires, rehires, and transfers of current Defined Benefit* division # 14 and/or current Hybrid division # _____

Closing this division will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation. (The amount may be adjusted for any benefit modifications that may have taken place since then.)

Current active (defined benefit or hybrid) employees (select one of the following and see Plan Document, Section 64 for more information):

☐ Will have a one-time opportunity to convert the value of their current defined benefit from the existing defined benefit or hybrid plan into the new Defined Contribution Plan as a lump sum, or continue accruing service in the Defined Benefit. (Complete *MERS Defined Contribution Conversion Addendum*.)

☐ Will have a one-time opportunity to cease service accrual in the current plan and transfer to the new Defined Contribution plan for future service accrual, or continue accruing service in the Defined Benefit. The deadline for employees to make their election is: __/__/____

☐ Will be required to cease service accrual in Defined Benefit and will transfer to Defined Contribution for future service accrual.

** By completing the section above, the Employer acknowledges receiving Projection Study results and understands the municipality's obligation to continue funding the liability associated with the closed Defined Benefit division.*

Effective _____,
Divisions 14, 21 & 22
are closed to existing
DC div #110631.

- B. ☒ If this is an **amendment** of an existing Adoption Agreement (existing division number 110631), the effective date shall be the first day of March, 2020.

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

MERS Defined Contribution Plan Adoption Agreement

- C. ☐ If this is to **separate employees** from an existing *Defined Contribution division* (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.
- D. ☐ If this is to **merge division(s)** _____ into division(s) _____, the effective date shall be the first of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

Non-Un/Elected/Comm af 1/1/2020; EMS Un af 3/1/2020

(Name of Defined Contribution division – e.g. All Full Time Employees, or General After 7/01/13)

To further define eligibility, (check all that apply):

- ☐ **Probationary periods** are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied. The probationary period will be _____ month(s).
- ☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement. The temporary exclusion period will be _____ month(s).

MERS Defined Contribution Plan Adoption Agreement

IV. Provisions

1. Vesting (Check one):

- ☐ Immediate
- ☐ Cliff Vesting (fully vested after below number years of service)
☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☐ 5 years
- ☒ Graded Vesting
20 % after 1 year of service
40 % after 2 years of service
60 % after 3 years of service (min 25%)
80 % after 4 years of service (min 50%)
100 % after 5 years of service (min 75%)
_____ % after 6 years of service (min 100%)

Vesting will be credited using (check one):

- ☒ Elapsed time method – Employees will be credited with one vesting year for each 12 months of continuous employment from the date of hire.
- ☐ Hours reported method – Employees will be credited with one vesting year for each calendar year in which _____ hours are worked

In the event of disability or death, an employee's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) _____

If an employee is still employed with the municipality at the age specified here, their entire employer contribution balance will become 100% vested regardless of years of service.

2. Contributions

- a. Will be remitted according to Employer's payroll withholding which represents the actual period amounts are withheld from employee paychecks, or within the month during which amounts are withheld (check one):
- ☐ Weekly
- ☒ Bi-Weekly (every other week)
- ☐ Semi-Monthly (twice each month)
- ☐ Monthly
- ☐ Other (must specify) _____
- b. Required Employee Contribution Structure to DC (subject to Internal Revenue Code 415(c) limitations). Select one:
- ☐ Employees are required to contribute per payroll period, the percentage _____% OR flat dollar amount \$_____
- ☒ Employees are required to contribute within the following range for each payroll:
Percentage range from _____% to 6% OR
dollar amount range \$_____ to \$_____
- ☒ Direct Required Employee Contributions pre-tax

MERS Defined Contribution Plan Adoption Agreement

c. Employer Contributions

☒ Non-Matching Contributions

The Employer hereby elects to make contributions to the Program without regard to an employee's contribution to the Program. The Employer elects the following contribution formula (check one):

☐ **Annual Contributions:** A one-time annual contribution of \$_____ OR _____% of compensation per employee.

☒ \$_____ or see below % of compensation per employee for each payroll period.

☐ **Matching Contributions** 1yr svc - 2%; 2 yr - 4%; 4 yr - 6%; 5yrs> 7%

The Participating Employer may make matching contributions and/or non-matching contributions into the Defined Contribution plan based on an employee's voluntary election as outlined in the *Matching Employer Contribution Addendum (MD-073)*.

d. Post-tax voluntary employee contributions are allowable into a Defined Contribution account subject to Section 415(c) limitations of the Internal Revenue Code.

3. Compensation

Employers may designate the definition of compensation per division participating in Defined Contribution pursuant to section 49 of the MERS Plan Document (check one):

☐ All income subject to income tax reported in Box 1 of Form W-2, plus elective deferrals
(Note: this definition aligns to MERS' 457 definition of compensation)

☐ Medicare taxable wages reported in Box 5 of Form W-2

☒ Base wages, to which any of the following may be included:

☒ Longevity pay

☒ Overtime pay

☒ Shift differentials

☒ Pay for periods of absence from work by reason of vacation, holiday, and sickness

☒ Workers' compensation weekly benefits (if reported and are higher than regular earnings)

☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC

☐ Transcript fees paid to a court reporter

☐ A taxable car allowance

☒ Short term or long term disability payments

☐ Payments for achievement of established annual (or similar period) performance goals

☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications

☐ Lump sum payments attributable to the member's personal service rendered during the FAC period

☐ Other: _____

☐ Other 2: _____

NOTE: For purposes of applying the Internal Revenue Code Section 415(c) limits on annual additions, compensation shall be defined as required under that law.

MERS Defined Contribution Plan Adoption Agreement

4. **Loans:** ☒ shall be permitted ☐ shall not be permitted
If Loans are elected, please complete and attach the *MERS Defined Contribution Loan Addendum*.
5. **Rollovers** from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Contribution Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Contribution Plan Adoption Agreement, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the *MERS Reporting and Contribution Enforcement Policy*, the terms of which are incorporated herein by reference;
4. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains, pursuant to the Internal Revenue Code;
5. Should the Employer fail to make its required contribution(s) when due, MERS may implement any applicable interest charges and penalties pursuant to the *MERS Reporting and Contribution Enforcement Policy* and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43 of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43 or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the MERS Defined Contribution Plan, to authorize the transfer of any defined benefit assets to the MERS Defined Contribution Plan, or to continue administration by MERS or any third-party administrator of the MERS Defined Contribution Plan.

MERS Defined Contribution Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Benzie County on
the 28th day of April, 2020.
(Name of Approving Employer)

Authorized signature: _____

Title: Benzie County Board of Commissioners - Chairman

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

COMMISSIONERS

Page 2 of 6

March 10, 2020

DNR for the Betsie Valley Trail Reconstruction, authorizing the chair to sign. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Comm Jeannot provided a written report (attached) and spoke regarding Lake Township, trip to Ingham County to discuss the possible Headlee override issue; Almira Township – asked the County Administrator to follow up regarding the possibility of Thompsonville exiting from the ambulance service. Chair Roelofs said we should invite the Thompsonville ambulance crew to the next EMS meeting – Tuesday, March 17.

Comm Farrell provided a written report (attached) and spoke regarding the Human Services Collaborative meeting on February 26; Benzie Leelanau Health Dept Special Meeting regarding Agreement for Early Childhood Health Services which Leelanau voters approved a millage for; Airport Authority; Northern Michigan Regional Entity Substance Use Disorder Oversight Board; she attended the Centra Wellness Network Board retreat.

Comm Nye provided a written report (attached) and spoke about the Village of Benzonia tabled a moratorium exemption request to the April board meeting; they have entered into a franchise agreement with the Village of Beulah regarding North Street; Centra Wellness meeting had a discussion regarding CARF (Commission on Accreditation of Rehabilitation Facilities). MDOT Open House on March 4 was well attended; they will be investing \$5.3 million to remove and replace pavement on 1.7 miles of US 31 from M-115 to south of the Betsie River; this project also includes several other items; start date Monday March 23. Village of Beulah meeting they discussed the Cold Creek sediment basin will be dredged in the Fall; this is a shared expense with Benzonia Township; parking lines will be painted prior to Memorial Day. Chamber Government Relations Meeting – October 12 will be the Benzie County Summit; Ed Hoogterp presented a Storm Water Update addressing high E. Coli levels in Beulah Beach.

Comm Taylor provided a written report (attached) and spoke regarding the Coho Festival being held August 28 – 30, 2020. Village of Honor will be receiving a SAW grant. Attended the Chamber meeting and they will hold their Summit on October 12.

10:00 a.m. Doug Durand, Benzie Senior Resources – Millage Request

Mr. Durand stated that they will be celebrating their 45th Anniversary of serving the seniors of Benzie County; he presented a power point showing the increase in services over the years and the request for a millage renewal.

Motion by Jeannot, seconded by Farrell, to authorize the County Clerk to proceed with ballot wording preparation for the Commission on Aging renewal, 4 years, 0.8500 mill and place on the August 4, 2020 Primary Election ballot. Roll call. Ayes: Farrell, Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

10:15 a.m. Ed Hoogterp, Point Betsie Contract

Requests approval of the Agreement with the Consultant for services to Point Betsie Lighthouse. Motion by Jeannot, seconded by Taylor, to authorize approval of the Agreement between Benzie County (Owner) and W.F. Baird & Associates Ltd. (Consultant) for Professional Services at Point

Dawn Olney

From: David Stoker <dstoker@cstmlaw.com>
Sent: Tuesday, April 21, 2020 3:28 PM
To: Dawn Olney
Cc: Courtney Gabbara; Gwen Kamm
Subject: RE: Millage Language and Resolutions
Attachments: Jaill renewal res 2020.docx; Jaill renewal res 2020.pdf; 2020-2023 COA Resolution 4-YR.doc; 2020-2023 COA Resolution 4-YR.pdf; 2020-2024 COA Resolution 5-YR.doc; 2020-2024 COA Resolution 5-YR.pdf

Dawn,

Attached, in both Word and PDF are the millage proposal resolutions you requested. Both are in the "renewal and restoration" format as the prior millage levels have been subject to Headlee rollbacks.

The Commission on Aging proposals are in both the 4-Year, which would be 2020-2023, and a 5-Year version, with a 2020-2024 duration. The 5-Year version would then have it expire in an even year that is consistent with the County normal election cycle.

All of the draft resolutions need the first year revenue estimate added, and the entities capturing a portion of the tax should be verified as to whether they are still taking tax increment revenue from the millage. If these capturing entities have stopped capturing, they can be omitted, and if there are any new capturing authorities taking (capturing) a portion of the millages, they should be added.

As you are aware, the resolutions need to be approved by the Board and the ballot language certified to you prior to May 13, 2020 at 4:00 pm to be authorized for the August Primary Election ballot.

Let me know if there are any questions or needed revisions

David G. Stoker
Cohl, Stoker & Toskey, P.C.
(517) 372-9000
dstoker@cstmlaw.com

This transmission is intended to be delivered only to the named addressee(s) and may contain information that is confidential, proprietary, attorney work-product or attorney-client privileged. If this information is received by anyone other than the named addressee(s), the recipient should immediately notify the sender by E-MAIL and by telephone (517-372-9000) and obtain instructions as to the disposal of the transmitted material. In no event shall this material be read, used, copied, reproduced, stored or retained by anyone other than the named addressee(s), except with the express consent of the sender or the named addressee(s). Thank you.

From: Dawn Olney [mailto:DOlney@benzieco.net]
Sent: Friday, March 13, 2020 1:49 PM
To: David Stoker
Subject: Millage Language and Resolutions

Dave:

At this time Benzie County will be going out for two county-wide millage renewals on the August 4, 2020 Primary Ballot. Please provide the appropriate resolution together with ballot language for approval by the Board of Commissioners.

Jail Operations Renewal
2 years (2021 – 2022)
Renew and Restore to 0.9000
Currently at: 0.8828

Commission on Aging
4 years (2021- 2024)
Renewal at the current rate of .8500
Currently at: 0.8448

If you need any additional information, please let me know.

Thank you,

Dawn Olney

*Dawn Olney, CCO, MCCO
Benzie County Clerk
448 Court Place
Beulah, MI 49617
231-882-9671 Ext. 411*

RESOLUTION

NO. 2020- 010

BENZIE COUNTY

DATE: _____

**RESOLUTION AUTHORIZING MILLAGE ELECTION FOR BENZIE COUNTY
COMMISSION ON AGING MILLAGE RENEWAL AND RESTORATION PROPOSAL AND
CERTIFYING BALLOT LANGUAGE**

WHEREAS, Act 39 of the Public Acts of 1976 (MCL 400.571 *et seq*) expressly authorizes the Benzie County Board of Commissioners to levy taxes up to one (1) mill and appropriate funds for the purpose of planning, coordinating, evaluating, and providing activities and services to older persons, being individuals sixty (60) years of age and older residing within Benzie County; and

WHEREAS, the voters of Benzie County supported a special Commission on Aging millage in 2002, 2007, 2012, and in 2017, and approved in 2017 a millage of 0.8500 of one (1) mill to fund Senior Services Programs in Benzie County, which was constitutionally reduced in 2019 to .8448 of one (1) mill, and that millage expired December 31, 2019; and

WHEREAS, the Board of Commissioners for the County of Benzie seek to have the voters of said County determine whether or not they desire to continue to raise funds for the purpose of supporting Commission on Aging Senior Services Programs to benefit older citizens sixty (60) years of age and older in Benzie County by an ad valorem property tax levy of up to the same millage approved in 2017, being .8500 of one (1) mill for a period of four (4) years, 2020 through 2023, inclusive.

NOW, THEREFORE, BE IT RESOLVED that the following proposal be submitted to qualified voters of the electorate of the County of Benzie at the next State Primary Election to be held August 4, 2020:

**BENZIE COUNTY COMMISSION ON AGING MILLAGE
RENEWAL AND RESTORATION PROPOSAL**

For the sole purpose of continuing to provide funds for services to support older citizens sixty (60) years of age and older residing in Benzie County through Benzie County Commission on Aging Senior Services Programs, at the same millage level approved by the voters in 2017, shall the previously voted increase on the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Benzie County, Michigan be renewed and continued at 0.8448 of one (1) mill, and shall the previously authorized reduced millage of .0052 of one (1) mill be restored, for a return to the previously voted total limitation increase of 0.8500 mill (\$0.85 per \$1,000.00 taxable value), and be levied for a period of four (4) years (2020-2023), inclusive?

If approved and levied in full, this millage will raise an estimated \$_____ for services to older citizens sixty (60) years of age and older in Benzie County in the first calendar year of the levy based upon taxable value. In accordance with State law, a small portion of the millage may be captured by the City of Frankfort Downtown Development Authority and the Benzie County Brownfield Authority.

YES ☐

NO ☐

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that all Public Officials of the County of Benzie, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of the County at the State Primary Election to be held in the County on Tuesday, August 4, 2020.

Moved: _____ Seconded: _____

Ayes: _____

Nays: _____

Absent: _____

I CERTIFY THAT I am the County Clerk of Benzie County and that the foregoing is a correct copy of the resolution passed as therein set forth on the ____ day of _____, 2020, by the Benzie County Board of Commissioners, and that the same is now in full force.

Dated: _____, 2020

Dawn Olney, Benzie County Clerk

RESOLUTION

NO. 2020- 010

BENZIE COUNTY

DATE: _____

**RESOLUTION AUTHORIZING MILLAGE ELECTION FOR BENZIE COUNTY
COMMISSION ON AGING MILLAGE RENEWAL AND RESTORATION PROPOSAL AND
CERTIFYING BALLOT LANGUAGE**

WHEREAS, Act 39 of the Public Acts of 1976 (MCL 400.571 *et seq*) expressly authorizes the Benzie County Board of Commissioners to levy taxes up to one (1) mill and appropriate funds for the purpose of planning, coordinating, evaluating, and providing activities and services to older persons, being individuals sixty (60) years of age and older residing within Benzie County; and

WHEREAS, the voters of Benzie County supported a special Commission on Aging millage in 2002, 2007, 2012, and in 2017, and approved in 2017 a millage of 0.8500 of one (1) mill to fund Senior Services Programs in Benzie County, which was constitutionally reduced in 2019 to .8448 of one (1) mill, and that millage expired December 31, 2019; and

WHEREAS, the Board of Commissioners for the County of Benzie seek to have the voters of said County determine whether or not they desire to continue to raise funds for the purpose of supporting Commission on Aging Senior Services Programs to benefit older citizens sixty (60) years of age and older in Benzie County by an ad valorem property tax levy of up to the same millage approved in 2017, being .8500 of one (1) mill for a period of five (5) years, 2020 through 2024, inclusive.

NOW, THEREFORE, BE IT RESOLVED that the following proposal be submitted to qualified voters of the electorate of the County of Benzie at the next State Primary Election to be held August 4, 2020:

**BENZIE COUNTY COMMISSION ON AGING MILLAGE
RENEWAL AND RESTORATION PROPOSAL**

For the sole purpose of continuing to provide funds for services to support older citizens sixty (60) years of age and older residing in Benzie County through Benzie County Commission on Aging Senior Services Programs, at the same millage level approved by the voters in 2017, shall the previously voted increase on the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Benzie County, Michigan be renewed and continued at 0.8448 of one (1) mill, and shall the previously authorized reduced millage of .0052 of one (1) mill be restored, for a return to the previously voted total limitation increase of 0.8500 mill (\$0.85 per \$1,000.00 taxable value), and be levied for a period of five (5) years (2020-2024), inclusive?

If approved and levied in full, this millage will raise an estimated \$_____ for services to older citizens sixty (60) years of age and older in Benzie County in the first calendar year of the levy based upon taxable value. In accordance with State law, a small portion of the millage may be captured by the City of Frankfort Downtown Development Authority and the Benzie County Brownfield Authority.

YES ☐

NO ☐

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that all Public Officials of the County of Benzie, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of the County at the State Primary Election to be held in the County on Tuesday, August 4, 2020.

Moved: _____ Seconded: _____

Ayes: _____

Nays: _____

Absent: _____

I CERTIFY THAT I am the County Clerk of Benzie County and that the foregoing is a correct copy of the resolution passed as therein set forth on the ____ day of _____, 2020, by the Benzie County Board of Commissioners, and that the same is now in full force.

Dated: _____, 2020

Dawn Olney, Benzie County Clerk

RESOLUTION

NO. 2020- 011

BENZIE COUNTY

DATE: _____

RESOLUTION AUTHORIZING MILLAGE ELECTION FOR BENZIE COUNTY JAIL OPERATIONS MILLAGE RENEWAL AND RESTORATION PROPOSAL AND CERTIFYING BALLOT LANGUAGE

WHEREAS, the voters of Benzie County supported a special millage to fund Benzie County Jail Operations of 0.9000 of one (1) mill in Benzie County in 2009 and 2015, which was constitutionally reduced in 2020 to .8828 of one (1) mill, and that millage will expire December 31, 2020; and

WHEREAS, the Benzie County Sheriff's Department has requested that the County Board of Commissioners have a Benzie County Jail Operations Millage Renewal and Restoration Proposal placed on the August 4, 2020 Primary Ballot at the same level of millage previously approved in 2009 and 2015; and

WHEREAS, the Board of Commissioners for the County of Benzie seek to have the voters of said County determine whether or not they desire to continue to raise funds for the purpose of supporting County Jail Operations at the same millage level approved in 2009 and 2015, being .9000 of one (1) mill for a period of two (2) years, 2021 through 2022, inclusive.

NOW, THEREFORE, BE IT RESOLVED that the following proposal be submitted to qualified voters of the electorate of the County of Benzie at the next State Primary Election to be held Tuesday, August 4, 2020:

**BENZIE COUNTY JAIL OPERATIONS
MILLAGE RENEWAL AND RESTORATION PROPOSAL**

For the sole purpose of continuing to provide funds for Benzie County Jail Operations at the same millage level approved by the voters in 2009 and 2015, shall the previously voted increase on the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Benzie County, Michigan be renewed and continued at 0.8828 of one (1) mill, and shall the previously authorized reduced millage of .0172 of one (1) mill be restored, for a return to the previously voted total limitation increase of 0.9000 mill (\$0.90 per \$1,000.00 taxable value), and be levied for a period of two (2) years (2021-2022), inclusive?

If approved and levied in full, this millage will raise an estimated \$ _____ to fund County Jail Operations in the first calendar year of the levy based upon taxable value. In accordance with State law, a small portion of the millage may be captured by the City of Frankfort Downtown Development Authority and the Benzie County Brownfield Authority.

YES ☐

NO ☐

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that all Public Officials of the County of Benzie, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of the County at the State Primary Election to be held in the County on Tuesday, August 4, 2020.

Moved: _____ Seconded: _____

Ayes: _____ Nays: _____ Absent: _____

I CERTIFY THAT I am the County Clerk of Benzie County and that the foregoing is a correct copy of the resolution passed as therein set forth on the ____ day of _____, 2020 by the Benzie County Board of Commissioners, and that the same is now in full force.

Dated: _____, 2020

Dawn Olney, Benzie County Clerk

2020-012

BENZIE COUNTY

At a _____ meeting of the County Board of Commissioners of Benzie County, Mi, held electronically and in conformance with Governor Gretchen Whitmer's Executive Order No. 2020-48, on _____, 2020, beginning at __: __ .m., Eastern Time, there were

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____:

**BOND RESOLUTION
BONDS NOT TO EXCEED \$5,000,000
Benzie County
Capital Improvement Refunding Bonds, Series 2020**

WHEREAS, pursuant to the provisions of Act No. 31, Public Acts of Michigan, 1948 first extra session, as amended ("Act 31") the Benzie County Building Authority issued its Benzie County Building Authority Bonds, Series 2013, dated as of October 1, 2013, in the original principal amount of \$6,760,000 (the "2013 Prior Bonds") to defray part of the cost of the improvements to the Benzie County Medical Care Facility serving Benzie County, Michigan (the "County"); and

WHEREAS, the 2013 Prior Bonds remain outstanding in the aggregate principal amount of \$4,500,000 maturing in various principal amounts on September 1 in the years 2021 through 2030 and bear interest at rates of 3.00% through 4.00%; and

WHEREAS, pursuant to Act 34 of the Public Acts of Michigan of 2001 ("Act 34") the County is authorized to refund all or any part of its funded indebtedness; and

WHEREAS, the County has determined that it is necessary and appropriate at this time to issue a series of Bonds pursuant to Act 34 to refund the Prior Bonds maturing in the years 2021 through 2030; and

WHEREAS, the County may call the outstanding Prior Bonds maturing in the years 2021 through 2030 on September 1, 2020 by issuing its Refunding Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD COMMISSIONERS OF THE COUNTY OF BENZIE as follows:

1. **Issuance of Bonds.** Bonds of the County aggregating in the principal amount not to exceed Five Million Dollars (\$5,000,000) (the "Bonds") shall be issued and sold pursuant to the provisions of Act 34, and other applicable statutory provisions, for the purpose of refunding the Prior Bonds maturing in the years 2021 through 2030 (the "Refunded Bonds").

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APR 22 2020

2. **Bond Details.** The Bonds shall be known as "Benzie County Capital Improvement Refunding Bonds, Series 2020" and shall be dated on the date of issuance as the County Treasurer shall provide in the Notice of Sale. The Bonds shall be fully registered Bonds, both as to principal and interest, in any one or more denominations of \$5,000 or a multiple of \$5,000 numbered from 1 upwards as determined by the County Treasurer, regardless of rate and maturity date. The total amount of Bonds to be issued shall not exceed \$5,000,000. Subject, however, to adjustment as described under "INCREASE OR DECREASE IN AGGREGATE AMOUNT OF BONDS", Section 7, if \$4,205,000 in Bonds are to be issued, the Bonds may mature on September 1 in each year as follows:

<u>YEAR</u>	<u>AMOUNT</u>	<u>YEAR</u>	<u>AMOUNT</u>
2021	\$320,000	2026	\$430,000
2022	360,000	2027	450,000
2023	375,000	2028	470,000
2024	395,000	2029	485,000
2025	415,000	2030	505,000

The Bonds shall be in substantially the form attached hereto as APPENDIX A with such changes, additions or deletions as are not inconsistent with this resolution.

3. **Discount.** The Bonds may be offered for sale at a price of not less than 99% of the face amount thereof, and the County Treasurer is authorized, in her discretion, to provide for a higher minimum purchase price in the Notice of Sale of the Bonds.

4. **Prior Redemption.** The Bonds are not callable.

5. **Payment of Interest and Date of Record.** The Bonds shall bear interest payable March 1, 2021, and semi-annually thereafter on each September 1 and March 1, until maturity, which interest rate shall not exceed 5% per annum. Interest shall be mailed by first class mail to the registered owner of each Bond as of the applicable date of record.

The date of record shall be February 15 with respect to payments to be made on March 1 and August 15 with respect to payments to be made on September 1.

6. **Adjustment of Bond Maturities.** The County Treasurer is authorized by order in the form attached as EXHIBIT A to adjust the amounts of the maturities of the Bonds, as set forth in Paragraph 7.

7. **Increase or Decrease in Aggregate Amount of Bonds.** In the event the amount necessary to refund the Refunded Bonds shall be more or less than currently estimated or it shall be necessary to adjust any maturity or maturities, the County Treasurer shall increase or decrease the estimated principal amount of the Bonds by any amount to the extent required to avoid the issuance of more or less Bonds than will be required in light of the amount of Bonds to be issued and proposals received, which increase or decrease may be applied to any one or more of the maturities and the Official Notice of Sale attached as *Exhibit B* shall so provide or be changed accordingly. In the event the County determines to contribute additional amounts toward the refunding of the bonds, the Bonds shall further be reduced by the amount of such contribution.

8.(A) **Bond Registrar and Paying Agent/Book Entry Depository Trust.** The County Treasurer (the "County Treasurer") shall enter into an agreement with The Huntington National

Bank, Grand Rapids, Michigan, bond registrar and paying agent for the Bonds. The County Treasurer from time to time as required may designate a similarly qualified successor bond registrar and paying agent. If so designated the Bonds shall be deposited with a depository trustee designated by the County Treasurer who shall transfer ownership of interests in the Bonds by book entry and who shall issue depository trust receipts or acknowledgments to owners of interests in the Bonds. Such book entry depository trust arrangement, and the form of depository trust receipts or acknowledgments, shall be as determined by the County Treasurer after consultation with the depository trustee. The County Treasurer is authorized to enter into any depository trust agreement on behalf of the County upon such terms and conditions as the County Treasurer shall deem appropriate and not otherwise prohibited by the terms of this Resolution, which Contract shall be executed by the County Treasurer. The depository trustee may be the same as the Registrar otherwise named by the County Treasurer, and the Bonds may be transferred in part by depository trust and in part by transfer of physical certificates as the County Treasurer may determine.

(B) **Exchange and Transfer of Bonds.**

(i) The Bonds, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for Bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bonds.

(ii) The Bonds shall be transferable upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, only upon surrender of such Bonds together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

(iii) Upon the exchange or transfer of the Bonds, the bond registrar and paying agent on behalf of the County shall cancel the surrendered Bonds and shall authenticate and deliver to the transferee new Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bonds. If, at the time the bond registrar and paying agent authenticates and delivers new Bonds pursuant to this Section, payment of interest on the Bonds is in default, the bond registrar and paying agent shall endorse upon the new Bonds the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is _____, ____."

(iv) The County and the bond registrar and paying agent may deem and treat the person in whose name the Bonds shall be registered upon the books of the County as the absolute owner of such Bonds, whether such Bonds shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bonds and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 5 of this Resolution shall be valid and effectual to satisfy and discharge the liability upon such Bonds to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

(v) For every exchange or transfer of the Bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other

governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

(vi) The bond registrar and paying agent shall not be required to transfer or exchange the Bonds or portion of the Bonds which has been selected for redemption.

9. **Mutilated, Lost, Stolen or Destroyed Bonds.** In the event any Bond is mutilated, lost, stolen, or destroyed, the Chairperson of the Board of Commissioners and the County Clerk may, on behalf of the County, execute and deliver, or order the Bond Registrar to authenticate and deliver, a new Bond having a number not then outstanding, of like date, maturity and denomination as mutilated, lost, stolen, or destroyed.

In the case of a mutilated Bond, a replacement Bond shall not be delivered unless and until such mutilated Bond is surrendered to the Bond Registrar. In the case of a lost, stolen, or destroyed Bond, a replacement Bond shall not be delivered unless and until the County and the Bond Registrar have received such proof of ownership and loss and indemnity as they determine to be sufficient, which shall consist at least of (i) a lost instrument Bond for principal and interest remaining unpaid on the lost, stolen or destroyed Bond; (ii) an affidavit of the registered owner (or his or her attorney) setting forth ownership of the Bond lost, stolen or destroyed and the circumstances under which it was lost, stolen or destroyed; (iii) the agreement of the owner of the Bond (or his or her attorney) to fully indemnify the County and the Bond Registrar against loss due to the lost, stolen or destroyed Bond and the issuance of any replacement Bond in connection therewith; and (iv) the agreement of the owner of the Bond (or his or her attorney) to pay all expenses of the County and the Bond Registrar in connection with the replacement, including the transfer and exchange costs which otherwise would be paid by the Township.

10. **Execution and Delivery.** The Chairperson of the Board of Commissioners and the County Clerk are hereby authorized and directed to execute the Bonds for and on behalf of the County by manually executing the same or by causing their facsimile signatures to be affixed. If facsimile signatures are used, the Bonds shall be authenticated by the Bond Registrar before delivery. The Bonds shall be sealed with the County's seal or a facsimile thereof shall be imprinted thereon. When so executed and (if facsimile signatures are used) authenticated, the Bonds shall be delivered to the County Treasurer, who is hereby authorized and directed to deliver the Bonds to the purchaser upon receipt in full of the purchase price for the Bonds.

11. **Security.** The full faith and credit of the County are hereby irrevocably pledged to the prompt payment of the principal of and interest on the Bonds when due. The County agrees to pledge for the repayment of the Bonds sufficient amounts of County taxes levied each year provided that the amount of taxes necessary to pay the principal and interest on the Bonds, together with the other taxes levied for the same year, shall not exceed the limit authorized by law and which taxes will be subject to applicable statutory and constitutional limitations on the taxing power of the County.

12. **Bond Payment Fund.** The County shall establish and maintain a bond payment fund (the "Bond Payment Fund") to be used solely for the purpose of (i) paying principal of, premium, if any, and interest on the Bonds as well as costs, including the fees and expenses of the Bond Registrar, incidental to the Bonds; (ii) the annual fees and expenses of the Escrow Agent under an escrow agreement; and (iii) the fees and expenses of the Paying Agent or Paying Agents for the Bonds.

13. **Use of Proceeds.** The proceeds of the sale of the Bonds to be used to refund the Refunded Bonds shall be used as follows:

- a. Accrued interest shall be transferred to the Bond Fund created pursuant to Section 20 above;
- b. There shall next be transferred to an escrow fund (the "Escrow Fund") an amount which will be sufficient to pay when due the principal of, premium, if any, and interest on the Refunded Bonds when due upon redemption; and
- c. The balance of the proceeds shall be used to pay some or all of the costs of financing including, but not limited to, publication costs, financial costs, consultant fees, counsel fees, printing costs, application fees, bond insurance premiums, rating fees and any other fees or costs incurred in connection with the financing.

14. **Escrow Agreement; Redemption of Refunded Bonds.** In order that the Refunded Bonds may be properly defeased in accordance with Act 34, the County Treasurer shall enter into an escrow agreement with The Huntington National Bank, Grand Rapids, Michigan, (the "Escrow Agreement"). The Escrow Agreement shall be in substantially the form attached as APPENDIX C to this Resolution (with such changes, modifications and additions as may be approved by the County Treasurer). The Escrow Agreement shall be completed by the County Treasurer with appropriate figures prior to execution on behalf of the County by the County Treasurer.

Upon execution of the Escrow Agreement and delivery of the Bonds, the County and/or the escrow agent shall take all necessary steps to cause the Refunded Bonds to be redeemed at the earliest possible redemption date or dates.

15. **Investments.** Moneys in the Bond Payment Fund may be continuously invested and reinvested in United States government obligations, obligations the principal and interest on which are unconditionally guaranteed by the United States government, or in interest-bearing time deposits selected by the County Treasurer which are permissible investments for surplus funds under Act No. 20, Public Acts of Michigan, 1943, as amended. Such investments shall mature, or be subject to redemption at the option of the holder, not later than the dates moneys in such fund will be required to pay the principal of, premium, if any, and interest on the Bonds. Obligations purchased as an investment of moneys in the Bond Payment Fund shall be deemed at all times to be a part of such fund, and the interest accruing thereon and any profit realized from such investment shall be credited to such fund.

16. **Depositories.** All of the banks located in the State of Michigan are hereby designated as permissible depositories of the moneys in the funds established by this Resolution, except that the moneys in the Bond Payment Fund shall only be deposited in such banks where the principal of, premium, if any, and interest on the Bonds are payable. The County Treasurer shall select the depository or depositories to be used from those banks authorized in this Section.

17. **Arbitrage and Tax Covenants.** Notwithstanding any other provision of this Resolution, the County covenants that it will not at any time or times:

(a) Permit any proceeds of the Bonds or any other funds of the County or under its control to be used directly or indirectly (i) to acquire any securities or obligations, the acquisition of which would cause any Bond to be an "arbitrage bond" as defined in Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) in a manner which would result in the exclusion of any Bond from the treatment afforded by Section 103(a) of the Code by reason of the classification of any Bond as a "private activity bond" within the meaning of Section 141(a) of the Code, as a "private loan bond" within the meaning of Section 141(a) of the

Code or as an obligation guaranteed by the United States of America within the meaning of Section 149(b) of the Code; or

(b) Take any action, or fail to take any action (including failure to file any required information or other returns with the United States Internal Revenue Service or to rebate amounts to the United States, if required, at or before the time or times required), within its control which action or failure to act would (i) cause the interest on the Bonds to be includible in gross income for federal income tax purposes, cause the interest on the Bonds to be includible in computing any alternative minimum tax (other than the alternative minimum tax applicable to interest on all tax-exempt obligations generally) or cause the proceeds of the Bonds to be used directly or indirectly by an organization described in Section 501(c)(3) of the Code, or (ii) adversely affect the exemption of the Bonds and the interest thereon from the State of Michigan income taxation.

18. **Qualified Tax-Exempt Obligations.** The Bonds are designated as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of Section 265 of the Code unless at the time of circulation of the Official Notice of Sale the Bonds are deemed to be eligible for such designation, in which case the Official Notice of Sale shall be changed accordingly.

19. **Defeasance or Redemption of Bonds.** If at any time,

- (a) the whole amount of the principal of, premium, if any, and interest on all outstanding Bonds shall be paid, or
- (b) (i) sufficient moneys, or Government Obligations (as defined in this Section) not callable prior to maturity, the principal of, premium, if any, and interest on which when due and payable will provide sufficient moneys, to pay the whole amount of the principal of, premium, if any, and interest on all outstanding Bonds as and when due at maturity or upon redemption prior to maturity shall be deposited with and held by a trustee or an escrow agent for the purpose of paying the principal of, premium, if any, and interest on such Bonds as and when due, and (ii) in the case of redemption prior to maturity, all outstanding Bonds shall have been duly called for redemption (or irrevocable instructions to call such Bonds for redemption shall have been given)

then, at the time of the payment referred to in clause (a) of this Section or of the deposit referred to in clause (b) of this Section, the County shall be released from all further obligations under this Resolution, and any moneys or other assets then held or pledged pursuant to this Resolution for the purpose of paying the principal of, premium, if any, and interest on the Bonds (other than the moneys deposited with and held by a trustee or an escrow agent as provided in clause (b) of this Section) shall be released from the conditions of this Resolution, paid over to the County and considered excess proceeds of the Bonds. In the event moneys or Government Obligations shall be so deposited and held, the trustee or escrow agent holding such moneys or Government Obligations shall, within 30 days after such moneys or Government Obligations shall have been so deposited, cause a notice signed by it to be given to the registered holders hereof not more than sixty (60) days nor less than forty-five (45) days prior to the redemption setting forth the date or dates, if any, designated for the redemption of the Bonds, a description of the moneys or Government Obligations so held by it and that the County has been released from its obligations under this Resolution. All moneys and Government Obligations so deposited and held shall be held in trust and applied only to the payment of the principal of, premium, if any, and interest on

the Bonds at maturity or upon redemption prior to maturity, as the case may be, as provided in this Section.

The Trustee or Escrow Agent referred to in this Section shall (a) be a bank or trust company permitted by law to offer and offering the required services, (b) be appointed by resolution of the County, and (c) at the time of its appointment and so long as it is serving as such, have at least \$25,000,000 of capital and unimpaired surplus. The same bank or trust company may serve as Trustee or Escrow Agent under this Section and as Bond Registrar so long as it is otherwise eligible to serve in each such capacity.

As used in this Section, the term "Government Obligations" means direct obligations of, or obligations the principal, premium, if any, and interest on which are unconditionally guaranteed by, the United States of America.

20. **Filing with Municipal Finance Division.** If necessary, the Chairperson of the County Board of Commissioners is authorized and directed to:

- (a) apply to the Municipal Finance Division of the Michigan Department of Treasury for approval of the sale of the Bonds or for an exception;
- (b) file with such application all required supporting material; and
- (c) pay all fees required in connection therewith.

21. **Competitive Sale - Official Notice of Sale:** The County hereby authorizes its Bond Counsel to publish a Notice of Sale at least seven days prior to the date fixed for receipt of bids for the purchase of the Bonds. The Notice of Sale shall be in substantially the form attached to this resolution as Appendix B with such changes therein as are not inconsistent with this resolution and as are approved by the County Treasurer after conferring with Bond Counsel. Once all bids are received, the County Treasurer shall determine the lowest true interest cost bid and thereafter award the Bonds to the bidder meeting that criteria. The Bond Counsel and Financial Advisor are hereby designated to act for and on behalf of the County to receive bids for the purchase of the Bonds and to take all other steps necessary in connection with the sale, issuance, transfer and delivery thereof in accordance with the provisions of this resolution.

22. **Conflicting Resolutions.** All resolutions and parts of resolutions in conflict with the foregoing are hereby rescinded.

23. **Effective Date.** This Resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the Board of Commissioners of the County as soon as practicable after adoption.

Discussion followed. The results of a roll-call vote on the foregoing resolution were as follows:

YES: _____

NO: _____

ABSTAIN: _____

THE RESOLUTION WAS DECLARED ADOPTED.

CERTIFICATION OF PROCEEDINGS

The undersigned, being the duly qualified and acting Clerk of the Benzie County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners at a _____ meeting held on _____, 2020, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267) and the Governor's Executive Order No. 2020-48, as the same may be or has been expanded, extended, supplemented or replaced from time to time., Public Acts of Michigan, 1976, as amended), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

DATED: _____, 2020

County Clerk

[SEAL]

EXHIBIT A

ORDER ADJUSTING MATURITIES

\$ _____

**COUNTY OF BENZIE, STATE OF MICHIGAN
BENZIE COUNTY CAPITAL IMPROVEMENT REFUNDING BONDS,
SERIES 2020**

The undersigned, County Treasurer, as authorized in the Award Resolution for the above referenced Bonds certified by the County Clerk on _____ 1, _____, hereby establishes the final maturities for said Bonds with interest rates thereon, as follows:

Due		
<u> </u> . <u> 1 </u>	<u>Amount</u>	<u>Rate</u>

Dated: _____

_____,
Benzie County Treasurer

APPENDIX A

UNITED STATES OF AMERICA-STATE OF MICHIGAN

BENZIE COUNTY CAPITAL IMPROVEMENT REFUNDING BOND, SERIES 2020

<u>RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ISSUANCE</u>	<u>CUSIP</u>
--------------------	-----------------------------	--------------------------------	---------------------

_____, 1, _____

REGISTERED OWNER:

PRINCIPAL AMOUNT:

FOR VALUE RECEIVED, The County of Benzie State of Michigan (the "County") hereby acknowledges itself indebted and promises to pay (but only from the sources referred to herein) on the Maturity Date specified above to the Registered Owner specified above or its registered assigns, the Principal Amount specified above upon presentation and surrender of this bond (this "Bond") at the designated office of The Huntington National Bank, Grand Rapids, Michigan, as paying agent and bond registrar (the "Bond Registrar"), together with the interest thereon to the Registered Owner of this Bond, as shown on the books of the County maintained by the Bond Registrar, on the applicable date of record from the Date of Issuance specified above, or such later date through which interest has been paid, at the Rate per annum specified above, commencing on _____, _____, and semi-annually thereafter on the first day of _____ and _____ in each year to and including the Maturity Date. The date of record for each payment of interest shall be the 15th day of the month preceding the date such payment is due. Interest is payable by check or draft mailed by the Bond Registrar to the Registered Owner at the address shown on the books of the County maintained by the Bond Registrar on the applicable date of record and shall be calculated on the basis of a 360-day year consisting of twelve (12) thirty (30) day months.

This Bond is one of a series of bonds of like date and tenor except as to denomination, date of maturity and interest rate, numbered from 1 upwards, aggregating the principal sum of _____ Dollars (\$_____), issued by the County, pursuant to and in full conformity with the Constitution and statutes of the State of Michigan and especially Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34") to provide funds to be deposited with _____, _____, Michigan, as escrow agent (the "Escrow Agent"), under an escrow agreement dated as of _____, _____. The Escrow Agent will use such proceeds to acquire non-callable direct obligations of the United States which, when paid in accordance with their terms, will provide sufficient funds (i) to pay when due, to and including _____, _____, the interest on the County's outstanding _____, _____, dated _____, maturing in the years _____ through _____ (the "Refunded Bonds") and (ii) on _____, to redeem the Refunded Bonds maturing in the years _____ through _____, at a redemption price of _____% of the principal amount thereof.

This Bond and the series of which this is one are payable from (a) the County's general fund which amount will not be in excess of the cash rental payments pledged to the payment of the principal of, premium, if any, and interest on the Refunded Bonds and shall be and remain

subject to the statutory lien until the principal of, premium, if any, and interest on the Bonds have been paid in full and (b) the County hereby pledges its full faith and credit for the payment of the Bonds when due and agrees that it will levy each year such ad valorem taxes as shall be necessary for the payment of such Bonds, which taxes, however, will be subject to applicable constitutional and statutory limitations on the taxing power of the County, and which shall not be in an amount or at a rate exceeding that necessary to pay its contractual obligation pursuant to the Bond Resolution. If the County, at the time prescribed by law for the making of its annual tax levy, shall have other funds on hand which have been set aside and earmarked for payment of its obligations under the Bond Resolution for which a tax levy would otherwise have to be made, then the tax levy shall be reduced by the amount of such other funds. Such other funds may be raised from any lawful source.

This Bond shall be transferable on the books of the County maintained by the Bond Registrar with respect to the Bonds upon the surrender of this Bond to the Bond Registrar together with an assignment executed by the Registered Owner or his or her duly authorized attorney in form satisfactory to the Bond Registrar. Upon receipt of a properly assigned bond, the Bond Registrar shall authenticate and deliver a new bond or bonds in authorized denominations in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

This Bond may likewise be exchanged for one or more other bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the bond or bonds being exchanged. Such exchange shall be effected by surrender of the bond to be exchanged to the Bond Registrar with written instructions signed by the Registered Owner of the bond or his or her attorney in form satisfactory to the Bond Registrar. Upon receipt of a bond with proper written instructions the Bond Registrar shall authenticate and deliver a new bond or bonds to the Registered Owner of the bond or his or her properly designated transferee or transferees or attorney.

The Bond Registrar is not required to honor any transfer or exchange of Bonds during the fifteen (15) days preceding an interest payment date. Any service charge made by the Bond Registrar for any such registration, transfer or exchange shall be paid for by the County, unless otherwise agreed by the County and the Bond Registrar. The Bond Registrar may, however, require payment by a bondholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

This Bond and the other bonds of this series have ___ been designated as "qualified tax-exempt obligations" for purposes of Paragraph 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit until the certificate of authentication hereon has been duly executed by the Bond Registrar.

It is hereby certified, recited and declared that all things, conditions and acts required to exist, happen and be performed precedent to and in connection with the issuance of this Bond

and the other bonds of this series, existed, have happened and have been performed in due time, form and manner as required by the Constitution and statutes of the State of Michigan, and that the total indebtedness of the County, including the series of Bonds of which this is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Benzie, State of Michigan, by its Board of Commissioners has caused this Bond to be executed in its name with the facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk, has caused a facsimile of its seal to be affixed hereto, and has caused this Bond to be authenticated by the Bond Registrar, as the County's authenticating agent, all as of the Date of Issuance set forth above.

COUNTY OF BENZIE

By: _____
Chairperson of the Board of Commissioners

[SEAL]

By: _____
County Clerk

DATE OF AUTHENTICATION:

BOND REGISTRAR'S CERTIFICATE OF AUTHENTICATION

This is Bond is one of a series of bonds designated "Benzie County Capital Improvement Refunding Bonds, Series 2020".

By: _____
Authorized Representative

_____, Michigan
as Bond Registrar and Authenticating Agent

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto _____ this Bond and all rights hereunder and hereby irrevocably constitutes and appoints _____ attorney to transfer this Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature:

Notice: The signature(s) to this assignment must correspond with the name as it appears upon the face of this Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

The transfer agent will not effect transfer of this Bond unless the information concerning the transferee requested below is provided:

Name and Address: _____

(Include information for all joint owners if bond is held by joint account)

PLEASE INSERT SOCIAL SECURITY NUMBER OR OTHER IDENTIFYING NUMBER OF TRANSFEREE

(Insert number for first named transferee if held by joint account)

APPENDIX B

[FORM OF OFFICIAL NOTICE OF SALE]

OFFICIAL NOTICE OF SALE

§
COUNTY OF BENZIE
State of Michigan

BENZIE COUNTY
CAPITAL IMPROVEMENT REFUNDING BONDS, SERIES 2020

SEALED OR ELECTRONIC PROPOSALS: Sealed written proposals for the purchase of the bonds described herein (the "Bonds") will be received by the undersigned for and on behalf of the Benzie County (the "County" or "Issuer") at the _____, on _____, _____ until ____:____.m., Eastern _____ Time, at which time and place said proposals will be publicly opened and read.

In the alternative, sealed written proposals will also be received on the same date and until the same time by an agent of the undersigned at the Municipal Advisory Council of Michigan, _____ Michigan _____ where they will be publicly opened simultaneously. Proposals received at _____, Michigan will be read first followed by proposals received at the alternate location. Proposers may choose either location to present proposals and good faith checks, but not both locations.

Any proposer may submit a proposal in person to either proposing location. However, no proposer is authorized to submit a FAX proposal to _____.

Also in the alternative, electronic proposals will also be received on the same date and until the same time by an agent of the undersigned Bidcomp/Parity. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Eric Washington, 1359 Broadway, New York, New York, 10018, (212) 849-5021.

If any provision of this Request for Proposal shall conflict with information provided by Bidcomp/Parity as the approved provider of electronic proposing services, this Request for Proposal shall control.

The Bonds will be awarded or all proposals will be rejected by the County Treasurer at a proceeding to be held within twenty-four hours of the sale.

BOND DETAILS: The Bonds will be dated on the date of delivery and will be known as "Benzie County Capital Improvement Refunding Bonds, Series 2020". The Bonds will be fully registered Bonds in any one or more denominations of \$5,000 or a multiple of \$5,000, numbered from 1 upwards and will bear interest from their date payable _____ 1, _____ and semi-annually thereafter until maturity. The Bonds will mature on the 1st day of _____ in each year as follows:

YEAR AMOUNT YEAR AMOUNT

NO PRIOR REDEMPTION: The Bonds are not subject to prior redemption.

INTEREST RATE AND PROPOSING DETAILS: The Bonds shall bear interest at a rate or rates not exceeding 5% per annum, to be fixed by the proposals therefor, expressed in multiples of 1/8 or 1/100 of 1%, or both. The interest on any one bond shall be at one rate only. All bonds maturing in any one year must carry the same interest rate. THE INTEREST RATE BORNE BY BONDS MATURING IN ANY YEAR SHALL NOT BE AT A RATE LOWER THAN THE RATE BORNE BY BONDS MATURING IN ANY PRECEDING YEAR. No proposal for the purchase of less than all of the Bonds, at a price less than 99% of their par value or at an interest rate or rates that will result in a net interest cost exceeding 5%, will be considered.

TERM BOND OPTION: Bonds maturing in any year are eligible for designation by the original purchaser at the time of sale as serial Bonds or term Bonds, or both. There may be more than one Term Bond maturity. However, principal maturities designated as Term Bonds shall be subject to mandatory redemption, in part, by lot, at par and accrued interest on ____ 1st of the year in which the Bonds are presently scheduled to mature. Each maturity of Term Bonds and Serial bonds must carry the same interest rate. Any such designation must be made at the time the proposals are submitted.

BOOK-ENTRY-ONLY: The Bonds will be issued in book-entry-only form as one fully-registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the Bonds. Purchase of the Bonds will be made in book-entry-only form, in the denomination of \$5,000 or any multiple thereof. Purchasers will not receive certificates representing their interest in Bonds purchased. The book-entry-only system is described further in the nearly final official statement for the Bonds.

BOND REGISTRAR, PAYING AGENT AND DATE OF RECORD: The Huntington National Bank, Grand Rapids, Michigan has been selected as paying agent and bond registrar (the "Bond Registrar") for the Bonds. The Bond Registrar will keep records of the registered holders of the Bonds, serve as transfer agent for the Bonds, authenticate the original and any re-issued Bonds and pay interest by check or draft mailed to the registered holders of the Bonds as shown on the registration books of the County kept by the Bond Registrar on the applicable date of record. The date of record for each interest payment shall be the 15th day of the month before such payment is due. The principal of and redemption premium, if any, on the Bonds will be paid when due upon presentation and surrender thereof to the Bond Registrar. As long as DTC, or its nominee Cede & Co., is the registered owner of the Bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the Bonds is the responsibility of DTC participants and indirect participants as described in the nearly final official statement for the Bonds. The County may from time to time as required designate a successor bond registrar and paying agent.

PURPOSE AND SECURITY: The Bonds are to be issued pursuant to the provisions of Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"), for the purpose of refunding the Benzie County Building Authority Bonds, Series 2013, dated October 1, 2013 maturing in the years 2021 through 2030 (the "Refunded Bonds"), of which \$_____ remains outstanding and is being refunded. The Bonds are issued in anticipation of, and payable primarily from, the taxes to be levied by the County. In addition, if the foregoing collection of taxes is insufficient for any reason to make prompt payment of the principal of and interest on the Bonds when due, the County shall make such payments from its general funds. The limited tax full faith and credit of the County is pledged for the payment of the principal of and interest on the Bonds. The County, however, does not have the power to levy any tax unlimited as to rate or amount for the payment of principal of and interest on the Bonds in excess of its constitutional or statutory limitations.

ESCROW AGENT: Proceeds from the Bonds will be transferred to The Huntington National Bank, Grand Rapids, Michigan as escrow agent (the "Escrow Agent") under an escrow agreement (the "Agreement"), who will use such proceeds to acquire investment obligations sufficient to pay principal of, premium, if any, and interest on the Refunded Bonds when due or upon the first permissible redemption date for the Refunded Bonds.

ADJUSTMENT IN PRINCIPAL AMOUNT: The aggregate principal amount of this issue has been determined as the amount necessary to defease the Refunded Bonds and pay a portion or all of the costs of issuance of the Bonds, assuming certain conditions and events exist on the date of sale. The County reserves the right to increase or decrease the total par amount of the Bonds by any amount prior to the sale or following the opening of proposals. The increase or decrease may be made in any one or more maturities. The purchase price will be adjusted proportionately to the increase or decrease in issue size, but the interest rates specified by the successful proposer for all maturities will not change. The successful bidder may not withdraw the proposal as a result of any changes made within these limits.

ADJUSTMENT IN DISCOUNT: In the event the principal amount of this issue is increased or decreased, the premium or discount proposed, if any, will be adjusted upwards or downwards so that it is the same percent as the premium or discount originally proposed.

BOND INSURANCE AT PURCHASER'S OPTION: If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the proposer/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser. Any additional rating agency fees shall be the responsibility of the purchaser. FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE TOWNSHIP.

GOOD FAITH: A certified or cashier's check drawn upon an incorporated bank or trust company or a wire transfer in an amount equal to 1% (\$_____) of the face amount of the Bonds, and payable to the order of the County will be required of the successful proposer as a guarantee of good faith on the part of the proposer, to be forfeited as liquidated damages if such proposal be accepted and the proposer fails to take up and pay for the Bonds. If a check is used,

it must accompany each proposal. If a wire transfer is used, the successful proposer is required to wire the good faith deposit not later than Noon, prevailing Eastern Time, on the next business day following the sale using the wire instructions provided by MFCI LLC. The good faith deposit will be applied to the purchase price of the Bonds. No interest shall be allowed on the good faith checks, and checks of each unsuccessful proposer will be promptly returned to such proposer's representative or by registered mail. The good faith check of the successful proposer will be cashed immediately, in which event, payment of the balance of the purchase price of the Bonds shall be made at the closing.

AWARD OF THE BONDS – TRUE INTEREST COST: The Bonds will be awarded to the proposer whose proposal produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on _____ and semi-annually thereafter) necessary to discount the debt service payments from their respective payment dates to _____ in an amount equal to the price proposed, excluding accrued interest. _____ is the anticipated date of delivery of the Bonds.

LEGAL OPINION: Proposals shall be conditioned upon the approving opinion of Clark Hill PLC, attorneys of Detroit, Michigan (the "Bond Counsel") a copy of which opinion will be printed on the reverse side of each bond and the original of which will be furnished without expense to the purchaser of the Bonds at the delivery thereof. The fees of Bond Counsel for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue such opinion and as described in the official statement, Bond Counsel has not been requested to examine or review and has not examined or reviewed any financial documents, statements or other materials that have been or may be furnished in connection with the authorization, issuance or marketing of the Bonds, and therefore, has not expressed and will not express an opinion with respect to the accuracy or completeness of the official statement or any such financial documents, statements or materials.

TAX MATTERS: In the opinion of Bond Counsel, subject, however to certain qualifications described herein, under existing law, the interest on the Bonds is excluded from gross income for federal income tax purposes, such interest is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations, although for the purpose of computing the alternative minimum tax imposed on certain corporations, such interest is taken into account in determining certain income and earnings. In the further opinion of Bond Counsel, the Bonds and interest thereon are exempt from all taxation in the State of Michigan except inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

"QUALIFIED TAX EXEMPT OBLIGATIONS": The Bonds have been designated as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986.

"ISSUE PRICE": The winning bidder shall assist the Issuer in establishing the issue price of the Bonds and shall execute and deliver to the Issuer at Closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications, substantially in the form provided by Bond Counsel, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the Issuer and Bond Counsel. All actions to be taken by the Issuer under this Notice of Sale to establish the

issue price of the Bonds may be taken on behalf of the Issuer by the Issuer's municipal advisor identified herein and any notice or report to be provided to the Issuer may be provided to the Issuer's municipal advisor.

The Issuer intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "competitive sale requirements") because:

- (1) the Issuer is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the Issuer anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the Issuer anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid.

In the event that competitive sale requirements are satisfied, the winning bidder shall be expected to certify as to the reasonably expected initially offering price of the Bonds to the public.

In the event that the competitive sale requirements are not satisfied, the Issuer shall so advise the winning bidder. The Issuer shall treat (i) the first price at which 10% of a maturity of the Bonds (the "10% test") is sold to the public as of the sale date as the issue price of that maturity and (ii) the initial offering price to the public as of the sale date of any maturity of the Bonds not satisfying the 10% test as of the sale date as the issue price of that maturity (the "hold-the-offering-price rule"), in each case applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity). The winning bidder shall advise the Issuer if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds. Any maturity of the Bonds (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) that does not satisfy the 10% test as of the date and time of the award of the Bonds shall be subject to the hold-the-offering-price rule. Bids will not be subject to cancellation in the event that any maturity of the Bonds is subject to the hold-the-offering-price rule. Bidders should prepare their bids on the assumption that some or all of the maturities of the Bonds will be subject to the hold-the-offering-price rule in order to establish the issue price of the Bonds.

By submitting a bid, each bidder confirms that, except as otherwise provided in its bid, it has an established industry reputation for underwriting new issuances of municipal bonds, and, further, the winning bidder shall (i) confirm that the underwriters have offered or will offer the Bonds to the public on or before the date of award at the offering price or prices (the "initial offering price"), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the sale date; or

(2) the date on which the underwriters have sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public.

The winning bidder shall promptly advise the Issuer when the underwriters have sold 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

The Issuer acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and the related pricing wires. The Issuer further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the Bonds.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (ii) any agreement among underwriters relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to comply with the hold-the-offering-price rule if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any Bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) “public” means any person other than an underwriter or a related party,
- (ii) “underwriter” means (A) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the public),
- (iii) a purchaser of any of the Bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one

partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and

(iv) "sale date" means the date that the Bonds are awarded by the Issuer to the winning bidder.

DELIVERY OF BONDS: The County will furnish Bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of delivery of the Bonds. If the Bonds are not tendered for delivery by twelve o'clock noon, Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful proposer may on that day, or any time thereafter until delivery of the Bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned in which event the County shall promptly return the good faith deposit. Payment for the Bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the Bonds shall be paid by the purchaser at the time of delivery.

UNDERTAKING TO PROVIDE CONTINUING DISCLOSURE: In order to assist proposers in complying with SEC Rule 15c2-12, as amended, the County will covenant to undertake (pursuant to a resolution adopted or to be adopted by its governing body), to provide annual reports and timely notice of certain events for the benefit of beneficial owners of the Bonds. The details and terms of the undertaking are set forth in a Continuing Disclosure Certificate to be executed and delivered by the Township, a form of which is included in the nearly final official statement and in the final official statement.

OFFICIAL STATEMENT:

Hard Copy

A copy of the nearly final official statement (the "Nearly Final Official Statement") may be obtained by contacting MFCI, LLC at the address listed below. The Nearly Final Official Statement is in a form deemed final as of its date by the County for purposes of SEC Rule 15c2-12(b)(1), but is subject to revision, amendment and completion of a final official statement (the "Final Official Statement"). The successful proposer shall supply to the Township, within twenty-four (24) hours after the award of the Bonds, all pricing information and any underwriter identification determined by Bond Counsel to be necessary to complete the Final Official Statement.

Internet

In addition, the County has authorized the preparation and distribution of a Nearly Final Official Statement containing information relating to the Bonds via the Internet. The Nearly Final Official Statement can be viewed and downloaded at www.i-dealprospectus.com/PDF.asp?doc= - or at www.tm3.com.

The address of MFCI, LLC is 400 N. Main, Suite 304, Milford, MI 48381

The County shall deliver, at closing, an executed certificate to the effect that as of the date of delivery the information contained in the Final Official Statement, including revisions, amendments and completions as necessary, relating to the County and the Bonds is true and correct in all material respects, and that such Final Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

CUSIP NUMBERS: It is anticipated that CUSIP numbers will be printed on the Bonds, but neither the failure to print such numbers nor any improperly printed number shall constitute cause for the purchaser to refuse to accept delivery of or to pay for the Bonds. All expenses for printing CUSIP numbers on the Bonds shall be paid for by the Township, except that the CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and shall be paid for by the purchaser.

BID CERTIFICATION: NOT "IRAN-LINKED BUSINESS:" By submitting a Bid, the Bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 17, Public Acts of Michigan, 2012; MCL 129.311 et seq.

ADDITIONAL INFORMATION: Further information may be obtained from the undersigned at the address specified above or from Steven Burke, 3150 Livernois Rd., Suite 175, Troy, MI 48083, telephone (313)-782-3011.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL PROPOSALS.

ENVELOPES: Envelopes containing the proposals should be plainly marked "Proposal for Benzie County Capital Improvement Refunding Bonds, Series 2020."

_____,
Benzie County Treasurer

APPENDIX C

ESCROW AGREEMENT

**BENZIE COUNTY
County of Berrien, State of Michigan**

This escrow agreement (the "Agreement"), dated as of _____, 2020, is between the County of Benzie (the "County" or the "Issuer"), County _____, Michigan, and The HUNTINGTON NATIONAL BANK, Grand Rapids, Michigan, as Escrow Agent (the "Escrow Agent").

WHEREAS, the County has previously issued the following bonds of which the principal amount listed below remains outstanding (all of such outstanding bonds being referred to as the "Prior Bonds", and the Prior Bonds to be refunded referred to as the "Refunded Bonds"):

Prior Bonds

Outstanding

all bearing interest, due as to principal and subject to redemption as more fully described in *APPENDIX I* to this Agreement.

WHEREAS, for the purpose of paying the principal and interest on the Prior Bonds when due on _____, 2020 and on that date of redeeming the Prior Bonds maturing in the years 2021 through 2030 in the total aggregate principal amount of \$ _____, the Issuer has, pursuant to a bond resolution adopted on _____, 2020 (the "Resolution") authorized the issuance of a series of refunding bonds dated _____, 2020, as designated and described in the Resolution and hereafter (the "Refunding Bonds"); and

WHEREAS, pursuant to the Resolution, the Escrow Agent has been appointed by the Issuer for the purpose of assuring the payment of the principal of, premium (if any) and interest on the Refunded Bonds and the Issuer has been authorized and directed to execute this Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements set forth below, the Issuer and the Escrow Agent agree as follows for the respective equal and proportionate benefit and security of the holders of the Refunded Bonds;

Section 1. Appointment of Escrow Agent. The Escrow Agent is hereby appointed and agrees to act in such capacity to comply with all requirements of this Agreement, and to be custodian of the escrow fund (the "Escrow Fund"), to perform its duties as custodian of the Escrow Fund created under this Agreement, but only upon and subject to the following express terms and conditions:

(a) The Escrow Agent may perform any of its duties by or through attorneys, agents, receivers or employees but shall be answerable for the conduct of the same in accordance with the Standards specified in this Agreement and shall be entitled to advice of counsel concerning all matters of and the duties under this Agreement, and may in all cases pay such reasonable compensation to such counsel and in addition to all such attorneys, agents, receivers and employees as may reasonably be employed in connection with the same. The Escrow Agent may act upon the opinion or advice of any counsel. The Escrow Agent shall not be responsible for any loss or damage resulting from any action or non-action taken in good faith in reliance upon such opinion or advice.

(b) The Escrow Agent shall not be responsible for any recital in this Agreement, or in the Refunding Bonds or for the validity of the execution by the Issuer of this Agreement or of any supplements to it or instruments of further assurance. The Escrow Agent shall not be bound to ascertain or inquire as to the performance or observance of any covenants, conditions or agreements on the part of the Issuer, except as set forth in this Agreement. The Escrow Agent shall be only obligated to perform such duties and only such duties as are specifically set forth in this Agreement and no implied covenants or obligations shall be read into this Agreement against the Escrow Agent.

(c) The Escrow Agent may become the owner of the Refunding Bonds or the Refunded Bonds with the same rights which it would have if not Escrow Agent.

(d) The Escrow Agent shall be protected in acting upon any notice, request, consent, certificate, order, affidavit, letter, telex, telegram or other paper or document believed to be genuine and correct and to have been signed or sent by the proper person or persons. Any action taken by the Escrow Agent pursuant to this Agreement upon the request or consent of any person who at the time of making such request or consent is the owner of any prior bond, shall be conclusive and binding upon all future owners of the same prior bond.

(e) As to the existence or non-existence of any fact or as to the sufficiency or validity of any instrument, paper or proceeding, the Escrow Agent shall be entitled to rely upon a certificate of the Issuer signed by (i) the County Treasurer, or County Clerk or (ii) any other duly authorized person as sufficient evidence of the facts contained in it, but may secure such further evidence deemed necessary or advisable, but shall in no case be bound to secure the same. The Escrow Agent may accept a certificate of the County Treasurer, or County Clerk to the effect that a resolution in the form attached to such certificate has been adopted by the Issuer as conclusive evidence that such resolution has been duly adopted, and is in full force and effect.

(f) The permissive right of the Escrow Agent to do things enumerated in this Agreement shall never be construed as a duty. The Escrow Agent shall only be responsible for the performance of the express duties outlined in this Agreement and it shall not be answerable for other than its gross negligence or willful default in the performance of those express duties.

(g) At any and all reasonable times the Escrow Agent and its duly authorized agents, attorneys, experts, accountants and representatives, shall have the right fully to inspect any and all of the books, papers and records of the Issuer pertaining to the Refunded Bonds, and to take such memoranda from and in regard to the same as may be desired.

(h) The Escrow Agent shall not be required to give any bond or surety in respect of the execution of the powers contained in or otherwise in respect to this Agreement.

(i) Before taking any action under this Agreement (except making investments, collecting investments and making payments to the paying agents with respect to the Refunded Bonds) the Escrow Agent may require that a satisfactory indemnity bond be furnished for the reimbursement of all expenses to which it may be put and to protect it against all liability except liability which is adjudicated to have resulted from gross negligence or willful default by reason of any action so taken.

(j) The Escrow Agent shall be, and hereby is indemnified and saved harmless by the County from all losses, liabilities, costs and expenses, including attorney fees and expenses, which may be incurred by it as a result of its acceptance of the Escrow Account or arising from the performance of its duties hereunder, unless such losses, liabilities, costs and expenses shall have been finally adjudicated to have resulted from the bad faith or gross negligence of the Escrow Agent, and such indemnification shall survive its resignation or removal, or the termination of this Agreement.

(k) The Escrow Agent shall, in the event that (i) any dispute shall arise between the parties with respect to the disposition or disbursement of any of the assets held hereunder or (ii) the Escrow Agent shall be uncertain as to how to proceed in a situation not explicitly addressed by the terms of this Agreement whether because of conflicting demands by the other parties hereto or otherwise, be permitted to interplead all of the assets held hereunder into a court of competent jurisdiction, and thereafter be fully relieved from any and all liability or obligation with respect to such interpleaded assets. The parties hereto other than the Escrow Agent further agree to pursue any redress or recourse in connection with such a dispute, without making the Escrow Agent a party to the same.

(l) The Escrow Agent shall have only those duties as are specifically provided herein, which shall be deemed purely ministerial in nature, and shall under no circumstance be deemed a fiduciary for any of the parties to this Agreement. The Escrow Agent shall neither be responsible for, nor chargeable with, knowledge of the terms and conditions of any other agreement, instrument or document between the other parties hereto, in connection herewith. This Agreement sets forth all matters pertinent to the escrow contemplated hereunder, and no additional obligations of the Escrow Agent shall be inferred from the terms of this Agreement or any other Agreement. IN NO EVENT SHALL THE ESCROW AGENT BE LIABLE, DIRECTLY OR INDIRECTLY, FOR ANY (i) DAMAGES OR EXPENSES ARISING OUT OF THE SERVICES

PROVIDED HEREUNDER, OTHER THAN DAMAGES WHICH RESULT FROM THE ESCROW AGENT'S FAILURE TO ACT IN ACCORDANCE WITH THE STANDARDS SET FORTH IN THIS AGREEMENT, OR (ii) SPECIAL OR CONSEQUENTIAL DAMAGES, EVEN IF THE ESCROW AGENT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

(m) Any banking association or corporation into which the Escrow Agent may be merged converted or with which the Escrow Agent may be consolidated or any corporation resulting from any merger, conversion or consolidation to which the Escrow Agent shall be a party, or any banking association or corporation to which all or substantially all of the corporate trust business of the Escrow Agent shall be transferred, shall succeed to all the Escrow Agent's rights, obligations and immunities hereunder without the execution or filing of any paper or any further act on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

(n) In the event that any escrow property shall be attached, garnished or levied upon by any court order, or the delivery thereof shall be stayed or enjoined by an order of a court, or any order, judgment or decree shall be made or entered by any court order affecting property deposited under this Agreement, the Escrow Agent is hereby expressly authorized, at its sole discretion, to obey and comply with all writs, orders or decrees so entered or issued, which it is advised by legal counsel of its own choosing is binding upon it, whether with or without jurisdiction, and in the event that the Escrow Agent obeys or complies with any such writ, order or decree it shall not be liable to any of the parties hereto or to any other person, firm or corporation, by reason of such compliance notwithstanding such writ, order or decree be subsequently reversed, modified, annulled set aside or vacated.

Section 2. Escrow Fund. On _____, 2020 the Issuer will irrevocably deposit moneys with the Escrow Agent for the account of the Issuer from the proceeds of the Refunding Bonds and cash contributions (\$_____) to establish the Escrow Fund for the Refunded Bonds in an amount which together with the income from the escrow assets, if any, shall be held in the Escrow Fund to be maintained by the Escrow Agent and used to pay (i) principal and the interest on the Refunded Bonds that become due on _____, 2020 and (ii) to redeem on said date all of the outstanding and callable Refunded Bonds prior to their scheduled maturity; in accordance with Section 3 hereof.

Section 3. Redemption of Refunded Bonds. The Issuer will redeem, prior to their scheduled maturity, Refunded Bonds as follows:

<u>Prior Bonds</u>	<u>Call Date</u>	<u>Principal to be Refunded</u>
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The Issuer by execution of this Escrow Agreement, hereby authorizes the Escrow Agent to give the paying agent for the Refunded Bonds irrevocable instructions to call the Refunded Bonds at the expense of the Issuer not more than forty-five (45) nor less than thirty (30) days before _____,

2020, their redemption date. The Escrow Agent shall give to the paying agent for the Refunded Bonds such notice, in substantially the form attached to this Agreement as *APPENDIX II*. The paying agent for the Refunded Bonds shall mail such notice on or before thirty (30) days prior to the redemption date, as set forth in *APPENDIX II*, to the registered owner or owners at the addresses listed on the registration books of the Issuer maintained by the paying agent for the Refunded Bonds.

Section 4. Investments. As directed by the Issuer, moneys deposited in the Escrow Fund shall be held in SLGS and cash which will be held in the Escrow Fund as the beginning balance for the Refunded Bonds.

The investment income from the Investment Securities in the Escrow Fund, if any, shall be credited to the Escrow Fund and shall not be reinvested. The Escrow Agent shall not sell any Investment Securities. All moneys not invested as provided in this Agreement shall be held by the Escrow Agent as a trust deposit.

Section 5. Use of Moneys. Except as expressly provided in this Agreement, no paying agents' fees for the payment of principal of, premium (if any) or interest on the Refunding Bonds or the Refunded Bonds or other charges may be paid from the escrowed moneys or Investment Securities prior to retirement of all Refunded Bonds, and the Issuer agrees that it will pay all such fees from its other legally available funds as such payments become due prior to such retirement.

Section 6. Deficiency in Escrow Fund. At such time or times as there shall be insufficient funds on hand in the Escrow Fund for the payment of the principal of, premium (if any) and interest falling due on the Refunded Bonds, the Escrow Agent shall promptly notify the County of such deficiency, as provided for under Section 12 below.

Section 7. Reports to Issuer. The Escrow Agent shall deliver to the Issuer's County Treasurer an annual statement reflecting each transaction relating to the Escrow Fund; and on or before the first day of _____ of each year shall deliver to the Issuer a list of assets of the Escrow Fund as of _____ of said year ended and a transaction statement for the Escrow Fund for the year then ended.

Section 8. Fees of Escrow Agent. The Escrow Agent agrees with the Issuer that the charges, fees and expenses of the Escrow Agent throughout the term of this Agreement shall be the total sum of _____ (\$____) payable on the date of closing, which charges, fees and expenses shall be paid from moneys deposited with the Escrow Agent from bond proceeds.

Section 9. Payments from Escrow Fund. The Escrow Agent shall without further authorization or direction from the Issuer, collect the principal of and interest on the Investment Securities promptly as the same shall become due and, to the extent that Investment Securities and moneys are sufficient for such purpose, shall make timely payments out of the Escrow Fund to the proper paying agent or agents or their successors for the Refunded Bonds, of moneys sufficient for the payment of the principal of, premium (if any) and interest on such Refunded Bonds as the same shall become due and payable, all as set out in *APPENDIX IV* and

APPENDIX V. The payments so forwarded or transferred shall be made in sufficient time to permit the payment of such principal of, premium (if any) and interest by such paying agent or agents without default. The Issuer represents and warrants that the Escrow Fund will be sufficient to make the foregoing and all other payments required under this Agreement. The paying agent for the Prior Bonds is shown in *APPENDIX I*.

When the aggregate total amount required for the payment of principal of, premium (if any) and interest on the Refunded Bonds have been paid to the paying agent as provided above, the Escrow Agent shall transfer any moneys or Investment Securities then held under this Agreement for the Refunded Bonds to the Issuer, and this Agreement shall cease.

Section 10. Interest of Bondholders Not Affected. The Escrow Agent and the Issuer recognize that the holders from time to time of the Refunded Bonds have a beneficial and vested interest in the Investment Securities and moneys to be held by the Escrow Agent as provided in this Agreement. It is therefore recited, understood and agreed that this Agreement shall not be subject to revocation or amendment and no moneys on deposit in an Escrow Fund for the Refunded Bonds can be used in any manner for another series.

Section 11. Escrow Agent Not Obligated. None of the provisions contained in this Agreement shall require the Escrow Agent to use or advance its own moneys or otherwise incur financial liability in the performance of any of its duties or the exercise of any of its rights or powers under this Agreement. The Escrow Agent shall be under no liability for interest on any funds or other property received by it under this Agreement, except as expressly provided.

Section 12. Payment of Other Amounts. The Issuer agrees that it will promptly and without delay remit to the Escrow Agent such additional sum or sums of money as may be necessary to assure the payment of any Refunded Bonds and to fully pay and discharge any obligation or obligations or charges, fees or expenses incurred by the Escrow Agent in carrying out any of the duties, terms or provisions of this Agreement that are in excess of the sums provided for under Sections 4 and 6 above.

Section 13. Segregation of Funds. The Escrow Agent shall hold the Investment Securities and all moneys received by it from the collection of, principal and interest on the Investment Securities, and all moneys received from the Issuer under this Agreement, in a separate escrow account.

Section 14. Resignation of Escrow Agent. The Escrow Agent may resign as such following the giving of thirty (30) days prior written notice to the Issuer. Similarly, the Escrow Agent may be removed and replaced following the giving of thirty (30) days prior written notice to the Escrow Agent by the Issuer. In either event, the duties of the Escrow Agent shall terminate thirty (30) days after the date of such notice (or as of such earlier date as may be mutually agreeable); and the Escrow Agent shall then deliver the balance of the Escrow Fund then in its possession to a successor Escrow Agent as shall be appointed by the Issuer.

If the Issuer shall have failed to appoint a successor prior to the expiration of thirty (30) days following the date of the notice of resignation or removal, the then acting Escrow Agent

may petition any court of competent jurisdiction for the appointment of a successor Escrow Agent or for other appropriate relief and any such resulting appointment shall be binding upon the Issuer.

Upon acknowledgment by any successor Escrow Agent of the receipt of the then remaining balance of the Escrow Fund, the then acting Escrow Agent shall be fully released and relieved of all duties, responsibilities, and obligations under this Agreement.

Section 15. Benefit. This Agreement shall be for the sole and exclusive benefit of the Issuer, the Escrow Agent and the holders of the Refunded Bond. With the exception of rights expressly conferred in this Agreement, nothing expressed in or to be implied from this Agreement is intended or shall be construed to give to any person other than the parties set forth above, any legal or equitable right, remedy or claim under or in respect to this Agreement.

Section 16. Counterparts. This Escrow Agreement may be executed in counterparts, in which case it shall be deemed executed when each party has signed at least one counterpart and the counterpart(s) signed by each party together shall constitute one and the same document. The facsimile transmission by one party to the other of a counterpart signed by the transmitting party shall authorize the other party to rely upon the facsimile for all purposes.

Section 17. Severability. If any provision of this Agreement shall be held or deemed to be invalid or shall, in fact, be illegal, inoperative or unenforceable, the same shall not affect any other provision or provisions contained in this Agreement or render the same invalid, inoperative or unenforceable to any extent whatsoever.

Section 18. Notices. Any notice, request, communication or other paper shall be sufficiently given and shall be deemed given when delivered or mailed, by registered or certified mail, postage prepaid or sent by facsimile transmission, except reports as required in Section 7 which may be delivered by regular mail, as follows:

If to the Issuer:

If to the Escrow Agent:

The Huntington National Bank
Corporate Trust
Attention: Ellen Campbell
40 Pearl Street NW
Grand Rapids, MI 49503

The Issuer and the Escrow Agent may designate any further or different addresses to which subsequent notices, requests, communications or other papers shall be sent and shall be required to provide written notification of said address change.

Section 19. Costs of Issuance. Simultaneously with the transfer of bond proceeds from the Refunding Bonds establishing the Escrow Fund, sufficient moneys from bond proceeds shall be transferred to the Escrow Agent and used to pay all of the costs of issuance for the Refunding Bonds including, but not limited to, financial costs, consultant fees, counsel fees, printing costs, application fees, bond insurance premiums, rating fees and any other fees or costs incurred in connection with the financing. All such costs shall be authorized by the Issuer, under the "*Closing Memorandum*", and shall be paid on _____, 2020.

Section 20. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties to this Agreement have duly executed it by their duly authorized officers as of the date first above written.

BENZIE COUNTY

By: _____

Its: Treasurer of the County

as Escrow Agent

By: _____

Its: _____

APPENDIX I

\$ _____

REMAINING ORIGINAL DEBT SERVICE SCHEDULE

Bond Registrar and Paying Agent:

APPENDIX II

[FORM OF NOTICE OF REDEMPTION]

NOTICE OF REDEMPTION

\$ _____

Dated as of _____

DUE _____ **1,** _____ **THROUGH** _____ **1,** _____

NOTICE IS HEREBY GIVEN that the Benzie County, _____, Michigan has called for redemption, on _____ 1, _____ (the "Redemption Date"), all of the callable outstanding _____ pursuant to the redemption provisions contained in the Bonds, bearing the original issue date of _____ 1, _____ maturing in the principal amounts, on the dates, bearing interest at the rates, with the "CUSIP" numbers, as follows:

<u>Principal</u>	<u>Rate</u>	<u>CUSIPS*</u>	<u>Due</u>
------------------	-------------	----------------	------------

Said Bonds will be redeemed at _____ % of the par value thereof.

Said Bonds should be surrendered for redemption to _____, as paying agent, for payment as of the Redemption Date, after which date all interest on said Bonds shall cease to accrue, whether said Bonds are presented for payment or not.

Bonds may be surrendered for payment as indicated below. The method of delivery is at the option of the holder, but if by mail, registered mail is suggested.

Under the provisions of the Interest and Dividend Tax Compliance Act of 1983 and the Comprehensive National Energy Policy Act of 2002, paying agents making payments of principal on municipal securities may be obligated to withhold a 31% tax from remittances to individuals who have failed to furnish the paying agent with a certified and valid Taxpayer Identification Number on a fully completed Form W-9. Holders of the above described Bonds, who wish to avoid the application of these provisions, should submit certified Taxpayer Identification Numbers on I.R.S. Form W-9 when presenting their securities for redemption.

* No representation is made as to the correctness of the CUSIP numbers either as printed on the Bonds or as contained herein.

BENZIE COUNTY, _____, MICHIGAN

APPENDIX III

\$ _____

Dated as of _____

**Investment Securities to be Acquired Pursuant
to the Escrow Agreement**

Purchase Date	Investment Amount	Rate	Maturity	Investment Type
------------------	----------------------	------	----------	-----------------

_____	Uninvested Cash
\$ _____	Total Escrow Requirement

APPENDIX IV

\$ _____

Dated as of _____

Redemption Schedule

Redemption Premium: _____%

Date	Principal	Interest	Redeemed Principal	Redemption Premium	Total Debt Service	Annual Total
<hr/>						
<hr/>						

APPENDIX V

\$ _____

Dated as of _____

ESCROW CASH FLOW ANALYSIS

__-__-__ Beginning Cash Balance: \$__

Beginning							Ending		
Date	Cash Balance	SLG Principal	SLG Rate	SLG Interest	Total	Debt Service Defeasance	Net Cash Flow	Cash Balance	_____% Present Value

Total Cost of Escrow
Securities:

\$ _____

Dawn Olney

From: Mitch Deisch
Sent: Wednesday, April 22, 2020 9:38 AM
To: Dawn Olney; Tammy Bowers
Cc: Bob Roelofs; Evan Warsecke; Maridee Cutler; Susan Boyd; Laurie Kuss; Kingsley Osuorah; Erin Boertman
Subject: BOC Action Item
Attachments: MERS MD Memo.pdf

Dawn and Tammy,

Please place the attached agenda item on the 4/28/2020 BOC agenda under action item.

I will provide the original MERS application for additional service credit purchase form to the Clerks office Monday April 27, 2020.

Please let me know if you have any questions. Thank you.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administration
Date: Tuesday April 21, 2020
Subject: Application for Additional Service Credits Purchase

M D Deisch

Attached is the Michigan Employees Retirement System (MERS) application for Additional Service Credit purchase.

I am requesting to purchase 1 year and 1 month of other governmental service time from Benzie County. The actuarial cost identified by MERS is \$17,502 and is calculated by MERS to be revenue neutral to Benzie County, thus not negatively impacting Benzie's unfunded liability position. This MERS actuarial calculation will be paid entirely by the employee.

In addition, purchase of the additional 13 months of governmental service time will have no impact upon my Benzie County retirement eligibility date, which is at age 60.

The real benefit to purchasing the additional 13 months of other governmental service credits will be that I can start to draw my Grand Haven and Manistee retirement benefits starting in June 2020, as compared to July 2021.

This does not change my commitment to Benzie. If anything, my commitment to Benzie and moving along several key projects is stronger now than ever before.

My goal is to continue to serve Benzie through the millage re-setting campaign, which previously was discussed to take place in the summer/fall of 2021.

Requested Action

Motion to allow Mitchell D. Deisch to purchase 1 year and 1 month of other governmental service credits for \$17,502 or the actual cost established by MERS and to authorize the County Chairperson to sign the application for additional service credit purchase.

RECEIVED

APR 22 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after May 1, 2020, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Mitchell D

Deisch

Date of Birth:

Age: 54 years, 11 months

Spouse's Date of Birth:

FAC as of calculation date: \$72,867.86

Employer Information

Benzie Co

1003 / 12

Benefit Program

Benefit B-4 (80% max)

Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Benefit FAC-5 (5 Year Final Average Compensation)

8 Year Vesting

Defined Benefit Normal Retirement Age - 60

Service Credit

Earned service credit as of calculation date: 4 years, 7 months

Vesting Only Service:

Other Governmental Service used for 24 years, 3 months

Eligibility (MERS or Act 88):

Type of Credited Service to be Purchased: Other Governmental (City of Mt. Pleasant)

Amount of additional service requested: 1 year, 1 month

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	6/1/2025	60 years 0 months	\$75,424.56		5 years 9 months		2.5%		\$10,842.24
After Proposed Purchase	6/1/2025	60 years 0 months	\$75,424.56		6 years 10 months		2.5%		\$12,885.00

Estimated Cost of This Service Credit Purchase: \$17,502.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

RECEIVED

APR 22 2020

DAWN CLNEY
 BENZIE COUNTY CLERK
 BEULAH, MI 49617

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.00% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.35%.

6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.

Participant Signature

Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

Commissioner Reports

County Administrator Report

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: April 23, 2020
Subject: Administrator Update 4/28/2020 BOC meeting

State of Michigan Executive Order 2020-42 – Governor Whitmer’s EO 2020-42 (stay home) directive is set to expire on Thursday April 30, 2020 at 11:59 pm. Based upon Governor Whitmer’s recent press conferences where she has referenced the need for additional extensions beyond EO 2020-42, Benzie County needs to prepare for this potential situation. The BOC approved resolution 2020-009 at their 4/14/2020 meeting, which stated “All steps identified in this resolution shall remain in effect until April 30, 2020 or a later day as determined by the Board of Commissioners”. Resolution 2020-009 is attached for your review. It is possible that a decision by the State of Michigan will not be known by Tuesday April 28, 2020 BOC meeting, thus whatever decisions are made by the BOC need to be adaptable and flexible to accommodate different scenarios. More to follow.

Attorney RFP/RFQ’s – As previously mentioned, Benzie County has solicited Requests for Proposals/Requests for Qualifications for general legal services for the County. An ad was placed in the Benzie Record Patriot on March 18 and 25, 2020 regarding the RFP. Applications were due on Friday April 17, 2020, with 8 firms responding. The responding firms are as follows:

Lisa Vogler Law
Figura Law Office
Running Wise and Ford
Olson, Bzdok and Howard
Cummings, McClorey, Davis and Acho
Cohl, Stoker and Toskey
Mika Meyers
Young, Graham and Wendling

Commissioner Jeannot and County Clerk Dawn Olney are assisting with the review of applications. We are scheduled to meet to discuss responses and determine which firms would be recommended to the full BOC for interviews on Monday April 27, 2020. Following this discussion with the smaller subset and full BOC, I would like to discuss virtual interviews be conducted with the BOC. Just a reminder that this is for general legal counsel, not labor counsel.

FOPLC Clerical Union Re-Opener – The FOPLC Clerical Union re-opener is slated for negotiations this summer. Future meetings and negotiations are being discussed and scheduled between County Labor Attorney Matt Nordfjord and FOPLC Businesses Representatives. More to follow.

RECEIVED

APR 23 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Resolution # 2020 –009

**RESOLVED BY THE BENZE COUNTY BOARD OF COMMISSIONERS
RESOLUTION OF PROTECTIVE MEASURES TO SLOW THE SPREAD OF COVID-19
THROUGHOUT MICHIGAN**

WHEREAS, On Tuesday March 10, 2020 Michigan Governor Gretchen Whitmer declared a state of emergency as the state's first positive cases of COVID-19 were identified; and

WHEREAS, As of Monday March 16, 2020 over 50 cases of COVID-19 were confirmed in Michigan with at least two Northern Michigan cases being confirmed and with the belief that this number will continue to increase; and

WHEREAS, Benzie County wants to protect both the general public and all county employees and help slow the spread of COVID-19, maintain compliance with all State of Michigan Executive Orders regarding COVID-19 and comply with the 19th Circuit and 85th District Courts Declaration of State of Emergency.

NOW THEREFORE BE IT RESOLVED that the Benzie County Board of Commissioners are taking the following steps to protect public health and slow the spread of COVID-19 as follows:

1. As of Thursday March 19, 2020, 8:00 am, restrict access of the public to all of the following county-owned facilities; Govt. Center, Sheriff/Jail, Animal Control, EMS facilities. All County offices will be operating and will be available to be reached by the public via telephone, email and other forms of electronic communication. Only those general public that have made appointments will be allowed into county facilities. All public will be escorted to their various locations and then escorted out of the building.
2. All meetings to be held in compliance of Executive Order 2020 42 & 15.
3. In the event a special meeting is required, the meeting will follow measures needed to mitigate the potential of transmission of COVID-19, including social distancing, proper hand hygiene and respiratory etiquette.
4. Comply with all current and future State Executive Orders as they relate to COVID-19.

RECEIVED

APR 23 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

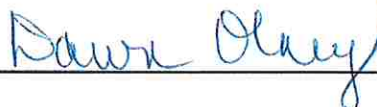
5. Comply with 19th Circuit Court and 85th District Court Declaration of State of Emergency.
6. Eliminate all non-essential travel for county employees.
7. Board pledges to effectively communicate these new procedures to the public.
8. Require all employees who are ill to stay home. Must be fever free (100.4 degrees) for 72 hours without fever suppressants before coming back to work.
9. Comply with Benzie-Leelanau Health Department travel policy, contingent upon being approved by the Benzie-Leelanau Health Department Board.
10. All steps identified in this resolution shall remain in effect until Thursday April 30, 2020 or a later date as determined by the Board of Commissioners.

Dated: April 14, 2020



Bob Roelofs, Chairperson

I, Dawn Olney, Clerk of the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 14th day of April 2020.



Dawn Olney, Benzie County Clerk

Dawn Olney

From: Mitch Deisch
Sent: Tuesday, April 21, 2020 8:37 AM
To: Rick Morris
Cc: Susan Boyd; Maridee Cutler; Bob Roelofs; Evan Warsecke; Art Jeannot; Rhonda Nye; Sherry Taylor; garysauer53@yahoo.com; Linda Farrell; Dawn Olney; Michelle Thompson; Amy Bissell; Tom Longanbach; Bert Gale; Kyle Maurer; Lisa Peacock; Michelle Klein; Rebecca Hubers
Subject: Employee protection guards

Good Morning Rick,

As we continue on with limited essential staffing at the Government Center, we need to start thinking about when we do start the process of re-opening the Government Center to all employees and the public. When this occurs, we will still need to be conscious about protecting employees and citizens from virus transmission.

This will be continuation of cleaning crews and your additional cleaning several times each day at employee/public transaction counters, door handles, light switches, etc.

In addition we need to develop a solution to separating employees and public, such as is being done at the post offices and grocery stores, with sneeze/cough guards.

If I am correct we have the following open transaction counters:

Register of Deed
Clerk
Treasurer
Equalization
Building Department
Animal Control

I will ask Kyle Mauer to work out a solution for animal control.

I would like you to come up with options for the BOC to discuss at their 4/28/2020 meeting. If you can also identify pricing, great. But if not, let's just have concepts that can be discussed.

The current State of Michigan stay home policy ends on Thursday April 30, 2020. I want to be ready to have something installed by Friday May 1, 2020. I recognize that this will require you to be at the Government Center more than you have been over the past several weeks, which I deem as essential to be ready to re-open.

Plexiglass, plastic, etc., I am open to look and discuss all options, including you constructing sneeze/cough guards out of plastic and wood.

I am working from home Wednesday and Thursday of this week and will be on vacation Friday. I will be in the office Monday April 27, 2020 and would like to discuss what options you have come up with at that point.

Please feel free to contact me to discuss options or gain further understanding. Thank you for your assistance.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558

Finance Report

BILLS TO BE APPROVED April 28, 2020

Motion to approve Vouchers in the amount of:

\$	104,601.61	General Fund (101)
\$	22,677.80	Jail Fund (213)
\$	23,549.14	Ambulance Fund & ALS (214)
\$	17,941.00	Funds 105-238
\$	2,068.03	ACO Fund (247)
\$	146.48	Building (249)
\$	22,300.39	Dispatch 911 Fund (261)
\$	34,581.43	Funds 239-292
\$	36,354.14	Funds 293-640
\$	304,876.62	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	569,096.64	
<hr/>		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-900.00	PRINTING & PUBLISHING	TRAVERSE CITY RECORD	LEGAL NOTICE PUBLIC HEARING	03202696	04/16/20	185.45	76263
			Total For Dept 101 BOARD OF COMMISSIONERS			185.45	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	1,524.13	76241
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	1,880.55	76241
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	1,817.51	76241
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	1,364.35	76241
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	1,053.00	76241
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	1,760.62	76241
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	5,914.72	76241
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	BENZIE REIMBURSEMENT	033120	04/23/20	53.49	76297
101-131-730.00	POSTAGE	MANISTEE COUNTY	BENZIE REIMBURSEMENT	033120	04/23/20	244.00	76297
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	583.50	76241
101-131-805.00	DISTRICT CT APPOINTED AT	DAVID G. GRUNST PC	COURT APPOINTED ATTORNEY MARCH	11305	04/16/20	1,009.95	76228
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FI	PROBATION COPIER	5009631196	04/16/20	67.52	76272
101-131-860.00	TRAVEL	MANISTEE COUNTY	BENZIE REIMBURSEMENT	033120	04/23/20	91.77	76297
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE & MEAL ALLOWANCE	033120	04/23/20	147.30	76303
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	638.08	76241
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COURT COORDINATOR WEEK ENDING	041020	04/16/20	307.80	76232
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COURT COORDINATOR WEEK ENDING	041720	04/23/20	307.80	76286
			Total For Dept 131 CIRCUIT COURT			18,766.09	
Dept 136 DISTRICT COURT							
101-136-853.00	CELLULAR PHONES	CENTURYLINK	TELEPHONE LANDLINES/800 # MARCH	1489203925	04/16/20	1.90	76222
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES APRIL	9852482134	04/23/20	89.70	76310
101-136-970.00	EQUIPMENT	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	448.28	76241
			Total For Dept 136 DISTRICT COURT			539.88	
Dept 141 FRIEND OF THE COURT							
101-141-850.00	TELEPHONE	CENTURYLINK	TELEPHONE LANDLINES/800 # MARCH	1489203925	04/16/20	14.25	76222
			Total For Dept 141 FRIEND OF THE COURT			14.25	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	2,225.33	76241
101-142-727.00	OFFICE SUPPLIES	UNIFI EQUIPMENT FINAN	COPIER/PRINTER LEASE	568565	04/23/20	78.15	76309
			Total For Dept 142 JUVENILE DIVISION			2,303.48	
Dept 172 ADMINISTRATOR							
101-172-727.00	OFFICE SUPPLIES	VISA=MITCHELL DEISCH	ADOBE SUBSCRIPTION	0892	04/23/20	15.89	76312
			Total For Dept 172 ADMINISTRATOR			15.89	
Dept 215 COUNTY CLERK							
101-215-970.20	EQUIPMENT - CAPITAL	TEAM FINANCIAL GROUP,	CONTRACT PAYMENT	40027957-1	04/16/20	120.97	76255
			Total For Dept 215 COUNTY CLERK			120.97	
Dept 253 COUNTY TREASURER							
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE FOR MARCH 2020	MARCH 2020	04/16/20	11.21	76257
			Total For Dept 253 COUNTY TREASURER			11.21	
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSUE BUSINESS OFFICE	MSU SECRETARY WAGES/FRINGES	595	04/16/20	923.64	76244
			Total For Dept 261 MSU EXTENSION			923.64	

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Fund 101 GENERAL FUND							
Dept 262 ELECTIONS							
101-262-905.00	PRINTING & PUBLISHING -	MICHIGAN ELECTION RES	PETITIONS/ CERTIFICATE/ AV ENVELOP	11856	04/16/20	151.98	76243
			Total For Dept 262 ELECTIONS			151.98	
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	HAND SANITIZER	1212208-2	04/16/20	76.70	76237
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	FLAGS	169216	04/23/20	104.98	76301
101-265-821.00	GARBAGE DISPOSAL	AMERICAN WASTE	WASTE DISPOSAL APRIL	3643321	04/16/20	190.00	76211
101-265-850.00	TELEPHONE	CENTURYLINK	TELEPHONE LINES/800 # MARCH	1489203925	04/16/20	40.54	76222
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	GOVERNMENT CENTER PRI	191977	04/16/20	580.95	76256
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES APRIL	9852482134	04/23/20	134.55	76310
101-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	QUARTERLY UTILITY BILL JAN-MARCH	S-095	04/23/20	944.66	76311
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NATURAL GAS MAR/APRIL	910020931200	04/23/20	604.00	76285
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GARAGE 03/12 - 04/12	202341110137	04/16/20	124.54	76227
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC APRIL 2020	1000 0051 4248	04/16/20	4,530.03	76227
101-265-935.00	BUILDING REPAIRS	TOP LINE ELECTRIC, LL	SHEILDIED CAT CABLE AND JACKS FOR P	13597	04/16/20	802.73	76262
			Total For Dept 265 BUILDING & GROUNDS			8,133.68	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	NON RETAINER SERVICES	51244	04/16/20	408.90	76225
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	RETAINER SERVICES	51244	04/16/20	1,833.34	76225
101-266-815.00	AUDITORS	ANDERSON, TACKMAN & C	ASSISTANCE W/F-65	125296	04/16/20	2,000.00	76212
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	1,166.67	76241
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			5,408.91	
Dept 267 PROSECUTING ATTORNEY							
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES APRIL	9852482134	04/23/20	44.85	76310
			Total For Dept 267 PROSECUTING ATTORNEY			44.85	
Dept 268 REGISTER OF DEEDS							
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	MARCH 2020 LAREDO USAGE FEE	0224883-IN	04/23/20	1,965.14	76287
			Total For Dept 268 REGISTER OF DEEDS			1,965.14	
Dept 285 CENTRAL SERVICES							
101-285-730.00	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR METER BY PHONE	46789160	04/23/20	2,500.00	76304
			Total For Dept 285 CENTRAL SERVICES			2,500.00	
Dept 286 TECHNOLOGY SUPPORT							
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE FOR MAY	20163358	04/16/20	1,669.92	76235
101-286-970.00	EQUIPMENT	I.T. RIGHT	4 ADDITIONAL LICENSES FOR OFFICE 3	20163961	04/16/20	931.07	76235
101-286-970.00	EQUIPMENT	I.T. RIGHT	LAPTOP FOR ADMIN OFFICE/SPARE	20163978	04/23/20	1,046.25	76291
			Total For Dept 286 TECHNOLOGY SUPPORT			3,647.24	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SVCIC	OFF SUPP	17TN-X643-7JJP	05/16/20	23.10	76274
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL MAR 2020	1296	04/30/20	2,031.73	76214
101-301-748.00	GAS, OIL & GREASE	SHELL CREDIT CARD	MAR 2020 FUEL	64933006	05/07/20	70.58	76306
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	14 TAHOE OIL	50325	04/30/20	8.95	76315
101-301-800.00	CONTRACTED SERVICES	I.T. RIGHT	MONTHLY CONTRACTED SERVICE FOR MAY	20163358	04/16/20	498.05	76235
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES APRIL	9852482136	04/23/20	384.80	76310
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES APRIL	9852482134	04/23/20	44.85	76310
			Total For Dept 301 SHERIFF			3,062.06	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	38.95	76229

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Fund 101 GENERAL FUND							
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20	200694	04/23/20	25.88	76273
101-333-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020	200694	04/23/20	22.90	76273
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2	200370020354	04/23/20	1,197.14	76277
101-333-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY	RIS0002752830	04/23/20	120.61	76283
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL MAR 2020	1296	04/30/20	114.23	76214
			Total For Dept 333 SECONDARY ROAD PATROL			1,519.71	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	22.30	76229
101-426-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20	200694	04/23/20	7.22	76273
101-426-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020	200694	04/23/20	9.20	76273
101-426-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2	200370020354	04/23/20	478.86	76277
101-426-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY	RIS0002752830	04/23/20	35.66	76283
101-426-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES APRIL	9852482135	04/23/20	44.85	76310
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATION	MONTHLY EM CABLE BILL	0010110041320	04/23/20	101.00	76280
			Total For Dept 426 EMERGENCY MANAGEMENT			699.09	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	2,005.39	76241
101-648-835.00	LAB FEES	MCLAREN MEDICAL LABOR	LAB FEES	2015.9	04/23/20	154.00	76299
101-648-835.00	LAB FEES	NMS LABS	LAB FEES	1111182	04/23/20	518.00	76300
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL	ME TRANSPORTS	033120	04/23/20	900.00	76294
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	85.98	76241
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	TRINITY FLUIDS	PLASTIC SEALS	8311	04/16/20	33.14	76264
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	HEALTHCARE WASTE MANA	MEDICAL WASTE DISPOSAL	18196	04/23/20	420.00	76289
			Total For Dept 648 MEDICAL EXAMINER			4,116.51	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	232.52	76229
			Total For Dept 851 INSURANCE & BONDS			232.52	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY 2020 PPO COVERAGE	MAY 2020	04/16/20	1,206.09	76217
101-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20	200694	04/23/20	879.86	76273
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2	200370020354	04/23/20	40,622.86	76277
101-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY	RIS0002752830	04/23/20	3,877.96	76283
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	1,401.93	76241
101-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	1,186.74	76229
101-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020	200694	04/23/20	908.60	76273
101-852-874.00	MEDICAL INSURANCE - RET	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20	200694	04/23/20	44.41	76273
101-852-874.00	MEDICAL INSURANCE - RET	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY	RIS0002752830	04/23/20	110.61	76283
			Total For Dept 852 MEDICAL INSURANCE			50,239.06	
			Total For Fund 101 GENERAL FUND			104,601.61	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	40.50	76229
205-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20	200694	04/23/20	25.88	76273
205-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020	200694	04/23/20	22.90	76273
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2	200370020354	04/23/20	1,197.14	76277
205-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY	RIS0002752830	04/23/20	120.61	76283
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL MAR 2020	1296	04/30/20	119.00	76214

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Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-748.00	GAS, OIL & GREASE	SHELL CREDIT CARD	MAR 2020 FUEL	64933006	05/07/20	75.91	76306
			Total For Dept 000			1,601.94	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			1,601.94	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR MAY 2020		04/16/20	43.62	76229
209-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20 200694		04/23/20	9.99	76273
209-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020 200694		04/23/20	18.40	76273
209-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2 200370020354		04/23/20	399.03	76277
209-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY RIS0002752830		04/23/20	36.87	76283
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL MAR 2020	1296	04/30/20	149.07	76214
209-000-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	UNIFORMS MILLER	1RHR-VHYF-PC06	05/14/20	159.96	76274
209-000-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	UNIFORMS MILLER	1LPX-XLFY-NNPV	05/14/20	37.46	76274
			Total For Dept 000			854.40	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			854.40	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-783.00	EQUIP. SERVICES & SUPPLI	CENTRAL CLEANING SYST	CLN SOL JAIL	35063	04/23/20	230.03	76279
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	PT TP SHAMPOO	1221087	05/13/20	158.97	76295
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	APRIL PICK UP 2020	3644576	04/30/20	100.00	76211
213-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	JAIL WATER/SEWER	S-094 1ST Q 202	05/18/20	2,063.05	76311
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS - JAIL	910020929204 AP	05/06/20	646.28	76285
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	MAR 2020 ENERGY JAIL	207145784391	04/30/20	2,579.02	76227
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	ANN MAINT SPRING	17655	05/15/20	1,460.00	76290
			Total For Dept 265 BUILDING & GROUNDS			7,237.35	
Dept 351 JAIL - CORRECTIONS							
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL MAR 2020	1296	04/30/20	55.40	76214
213-351-748.00	GAS, OIL & GREASE	SHELL CREDIT CARD	MAR 2020 FUEL	64933006	05/07/20	36.71	76306
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	JAIL UNIFORMS	1QNC-16FG-9HNJ	05/09/20	418.67	76210
213-351-956.00	EMPLOYEE PHYSICALS	MANAGEMENT & BEHAVIOR	EMP PHYS A BEEMAN	03272020	05/01/20	800.00	76296
213-351-963.00	COMPUTER EQUIPMENT	AMAZON CAPITAL SERVIC	OFF EQUIP - JAIL	114V-9DD9-K9MK	05/08/20	260.48	76210
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE FOR MAY 20163358		04/16/20	908.20	76235
213-351-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	COVID 19 PROTECTION EQUIPMENT JAIL 16GX-WL4L-9RNQ		05/16/20	497.18	76274
			Total For Dept 351 JAIL - CORRECTIONS			2,976.64	
Dept 851 INSURANCE & BONDS							
213-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR MAY 2020		04/16/20	66.50	76229
			Total For Dept 851 INSURANCE & BONDS			66.50	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20 200694		04/23/20	228.57	76273
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2 200370020354		04/23/20	10,534.81	76277
213-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY RIS0002752830		04/23/20	905.59	76283
213-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR MAY 2020		04/16/20	480.54	76229
213-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020 200694		04/23/20	247.80	76273
			Total For Dept 852 MEDICAL INSURANCE			12,397.31	
			Total For Fund 213 JAIL OPERATIONS FUND			22,677.80	

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	& INVOICE: (1218304-1)PAPER TOWE	1218304	04/16/20	308.21	76237
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	ST 2 SUPPLIES	169194	04/16/20	70.11	76246
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9851655123	04/16/20	53.51	76265
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES APRIL	9852482135	04/23/20	92.87	76310
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES APRIL	9852482134	04/23/20	20.04	76310
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 WATER/SEWER	4-27-20	04/16/20	61.85	76224
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	NATURAL GAS - TWILLE ROAD	920005954614	04/23/20	189.14	76285
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	NATURAL GAS 225 PARK AVE	910020929022	04/23/20	81.31	76285
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	NATURAL GAS - 227 PINE LANE	910020931077	04/23/20	103.62	76285
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	S2 ELECTRIC	4-28-20	04/16/20	146.63	76223
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ST 3 GARAGE ELECTRICITY	9099955826	04/16/20	82.96	76227
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ST 3 ELECTRIC	4-28-20	04/16/20	120.89	76227
Total For Dept 265 BUILDING & GROUNDS						1,331.14	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83564157	04/16/20	149.40	76218
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83547087	04/16/20	92.52	76218
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83542911	04/16/20	394.68	76218
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	9099955826	04/16/20	304.44	76209
214-655-748.00	GAS, OIL & GREASE	WEX BANK	FUEL CHARGES	64931354	04/23/20	209.73	76314
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	T62 TIRE REPAIR	2400	04/16/20	38.33	76215
214-655-749.00	VEHICLE REPAIRS	PIONEER DIESEL SERVIC	A22 EXHAUST LEAK REPAIR	W37079	04/16/20	2,116.35	76248
214-655-800.01	CONTRACTED SERVICES - BI	NORTH FLIGHT, INC.	MARCH 2020 BILLING	BEN0320	04/16/20	2,487.50	76245
214-655-855.00	RADIO MAINTENANCE/EQUIPM	GRAND TRAVERSE MOBILE	T62 COMPUTER DOCK SLIDE ARM PURCHA	53699	04/16/20	474.00	76234
214-655-860.00	TRAVEL	PARRISH, CHRIS	IC CONFERENCE	MILEAGE	04/16/20	86.25	76247
214-655-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE FOR MAY	20163358	04/16/20	87.89	76235
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						6,441.09	
Dept 851 INSURANCE & BONDS							
214-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR MAY 2020		04/16/20	66.50	76229
Total For Dept 851 INSURANCE & BONDS						66.50	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20	200694	04/23/20	268.89	76273
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2	200370020354	04/23/20	13,407.94	76277
214-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY	RIS0002752830	04/23/20	1,360.77	76283
214-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR MAY 2020		04/16/20	397.21	76229
214-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020	200694	04/23/20	275.60	76273
Total For Dept 852 MEDICAL INSURANCE						15,710.41	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	RECYCLING SERVICES MARCH 2020	3649791	04/16/20	14,522.64	76211
228-000-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES APRIL	9852482134	04/23/20	44.85	76310
228-000-930.00	EQUIPMENT REPAIR	ROOTS OF IRON	RECYCLING TRAILER REPAIR	7	04/16/20	384.00	76252
228-000-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE FOR MAY	20163358	04/16/20	29.30	76235
Total For Dept 000						14,980.79	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR MAY 2020		04/16/20	4.75	76229
Total For Dept 851 INSURANCE & BONDS						4.75	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 228	SOLID WASTE/RECYCLING FUND						
Dept 852	MEDICAL INSURANCE						
228-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20	200694	04/23/20	9.99	76273
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2	200370020354	04/23/20	399.04	76277
228-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY	RIS0002752830	04/23/20	36.87	76283
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	30.32	76229
228-852-800.00	CONTRACTED SRVS - CADILL	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020	200694	04/23/20	22.99	76273
			Total For Dept 852 MEDICAL INSURANCE			499.12	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			15,484.66	
Fund 247	ANIMAL CONTROL FUND						
Dept 265	BUILDING & GROUNDS						
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES APRIL	9852482134	04/23/20	89.70	76310
			Total For Dept 265 BUILDING & GROUNDS			89.70	
Dept 430	ANIMAL CONTROL						
247-430-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE FOR MAY	20163358	04/16/20	87.89	76235
			Total For Dept 430 ANIMAL CONTROL			87.89	
Dept 851	INSURANCE & BONDS						
247-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	9.50	76229
			Total For Dept 851 INSURANCE & BONDS			9.50	
Dept 852	MEDICAL INSURANCE						
247-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20	200694	04/23/20	35.87	76273
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2	200370020354	04/23/20	1,596.18	76277
247-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY	RIS0002752830	04/23/20	157.48	76283
247-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	54.61	76229
247-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020	200694	04/23/20	36.80	76273
			Total For Dept 852 MEDICAL INSURANCE			1,880.94	
			Total For Fund 247 ANIMAL CONTROL FUND			2,068.03	
Fund 249	BUILDING DEPARTMENT FUND						
Dept 371	BUILDING INSPECTOR						
249-371-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE FOR MAY	20163358	04/16/20	146.48	76235
			Total For Dept 371 BUILDING INSPECTOR			146.48	
			Total For Fund 249 BUILDING DEPARTMENT FUND			146.48	
Fund 256	REG OF DEEDS AUTOMATION FUND						
Dept 000							
256-000-800.00	RECORD CONVERSIONS	FIDLIAR TECHNOLOGIES I	HANDS FREE MICROFILM SERVICE	MI4819U-IN	04/16/20	510.00	76233
			Total For Dept 000			510.00	
			Total For Fund 256 REG OF DEEDS AUTOMATION FUND			510.00	
Fund 259	INDIGENT DEFENSE COUNSEL						
Dept 000							
259-000-720.00	COUNTY SHARE TO MANISTEE	MANISTEE COUNTY	QUARTERLY PAYMENT - MIDC	040420	04/16/20	22,984.00	76240
			Total For Dept 000			22,984.00	
			Total For Fund 259 INDIGENT DEFENSE COUNSEL			22,984.00	
Fund 261	911 EMERGENCY SERVICE FUND						

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-727.00	OFFICE SUPPLIES	CARTRIDGE WORLD	REPLACEMENT REFURBISHED LEIN PRINT	113792	04/16/20	476.19	76219
261-325-727.00	OFFICE SUPPLIES	VISA=RHUBERS	VISA RHUBERS 4-15-2020 - CENTRAL D	0975	04/23/20	63.03	76313
261-325-830.00	911 MAINTENANCE CONTRACT	EQUATURE	BCCD/BCSO RECORDINGS MAINTENANCE	6 20585	04/16/20	4,870.00	76231
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9851572534	04/16/20	1,368.78	76265
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE	X3 RADIO SWAP UPGRADES FOR BCCD -	52415	04/23/20	8,941.20	76288
261-325-956.00	EMPLOYEE PHYSICALS	THE WALK IN CLINIC	PRE-EMPLOYMENT DRUG TESTING	1851344964	04/23/20	57.00	76307
261-325-963.00	COMPUTER SUPPORT	I.T. RIGHT	MONTHLY CONTRACTED SERVICE FOR MAY	20163358	04/16/20	322.27	76235
			Total For Dept 325 DISPATCH/COMMUNICATION			16,098.47	
Dept 851 INSURANCE & BONDS							
261-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	40.38	76229
			Total For Dept 851 INSURANCE & BONDS			40.38	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	44 NORTH	EMPLOYEE VISION INSURANCE APRIL 20	200694	04/23/20	153.70	76273
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE FOR EMPLOYEES - MAY 2	200370020354	04/23/20	5,427.01	76277
261-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	DENTAL INSURANCE FOR EMPLOYEES MAY	RIS0002752830	04/23/20	139.08	76283
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	STD/LTD/LIFE/AD & D INSURANCE FOR	MAY 2020	04/16/20	285.75	76229
261-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE COBRA/FLEX FEE APRIL 2020	200694	04/23/20	156.00	76273
			Total For Dept 852 MEDICAL INSURANCE			6,161.54	
Fund 269 LAW LIBRARY FUND							
Dept 000			Total For Fund 261 911 EMERGENCY SERVICE FUND			22,300.39	
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	SUBSCRIPTION MARCH	3092554539	04/16/20	572.00	76249
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	LIBRARY SUBSCRIPTION	842172093	04/16/20	815.90	76258
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	BENZIE REIMBURSEMENT	033120	04/23/20	96.80	76297
			Total For Dept 000			1,484.70	
Fund 292 CHILD CARE FUND							
Dept 000			Total For Fund 269 LAW LIBRARY FUND			1,484.70	
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	4,000.97	76241
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	758.73	76241
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	SHARED EXPENSES MARCH	MARCH 2020	04/09/20	2,078.83	76241
292-000-840.60	FOSTER CARE-NA/NON-SCHED	CATHOLIC CHARITIES WE	CLOTHING ALLOWANCES FOR C.R. & R.R.	4/21	04/23/20	1,000.00	76278
292-000-840.90	INDEPENDENT LIVING	CATHOLIC CHARITIES WE	31 DAYS IND.LIVING J.O.	4/15/20	04/16/20	1,432.20	76220
292-000-862.03	SUBSTANCE ABUSE COUNSELL	CATHOLIC HUMAN SERVIC	SUB ABUSE COUNSELLING	DEC-MARCH	04/16/20	332.00	76221
			Total For Dept 000			9,602.73	
Fund 412 MCF RENOVATIONS FUND							
Dept 000			Total For Fund 292 CHILD CARE FUND			9,602.73	
412-000-810.00	LEGAL FEES	DYKEMA GOSSETT PLLC	MAPLES BUILDING	3310528	04/16/20	352.00	76230
412-000-810.00	LEGAL FEES	STRAUB, PETTITT, YAST	SERVICES THRU FEB 2020/ MAPLES PRO	52	04/16/20	115.00	76254
412-000-810.00	LEGAL FEES	STRAUB, PETTITT, YAST	SERVICES FOR MAPLES PROJECT	51	04/16/20	150.00	76254
412-000-967.00	PROJECT EXPENSES	COMSTOCK CONSTRUCTION	SERVICES THRU FEB 2020/MAPLES PROJ	18	04/16/20	31,766.40	76226
			Total For Dept 000			32,383.40	
			Total For Fund 412 MCF RENOVATIONS FUND			32,383.40	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 426 EMERGENCY MANAGEMENT							
425-426-967.02	PROJECT EXPENSES - CERT	VISA=RHUBERS	VISA STATEMENT R HUBERS 4-15-20 EM 0975		04/23/20	1,575.00	76313
			Total For Dept 426 EMERGENCY MANAGEMENT			1,575.00	
			Total For Fund 425 EQUIPMENT REPLACEMENT FUND			1,575.00	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	JONATHAN W DRURY	OVERPAID DELINQUENT TAXES 07-028-0 040920		04/16/20	3.49	76236
516-000-694.00	CASH OVER/SHORT	LORI JO OR DONALD HEL	OVERPAID DELINQUENT TAXES 02-270-0 040920		04/16/20	43.31	76238
516-000-694.00	CASH OVER/SHORT	MICHAEL V COGAN	OVERPAID ON DELINQUENT TAXES 12-02 040920		04/16/20	19.71	76242
516-000-694.00	CASH OVER/SHORT	ROBERT TIPPIT	OVERPAID DELINQUENT TAXES 07-003-0 040920		04/16/20	5.05	76251
516-000-694.00	CASH OVER/SHORT	STEPHEN AND REBECCA W	OVERPAID DELINQUENT TAXES 01-430-0 040920		04/16/20	4.99	76253
516-000-694.00	CASH OVER/SHORT	DAVID WRIGHT	OVERPAID ON DELINQUENT TAXES 042020		04/23/20	106.68	76282
516-000-694.00	CASH OVER/SHORT	PENSCO TRUST COMPANY	OVERPAID DELINQUENT TAXES 01-070-0 042020		04/23/20	8.21	76302
516-000-694.00	CASH OVER/SHORT	ROBERT A FRICKE	OVERPAID DELINQUENT TAXES 06-001-0 042020		04/23/20	64.18	76305
516-000-999.00	CONTINGENCY	U.S. POSTMASTER - BEU	POSTAGE FOR DELINQUENT TAX MAILING 041320		04/14/20	805.46	76208
			Total For Dept 000			1,061.08	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			1,061.08	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 FEE FOR 2017 FORFEITURE CYCLE 2004-22		04/16/20	989.66	76260
532-253-810.00	LEGAL FEES	LUCAS V. MIDDLETON	FORECLOSURE UPDATE DRAFTS FOR JUDGE 033120		04/16/20	200.00	76239
			Total For Dept 253 COUNTY TREASURER			1,189.66	
			Total For Fund 532 TAX FORECLOSURE FUND			1,189.66	
Fund 569 BUILDING AUTHORITY							
Dept 000							
569-000-721.00	PER DIEM	CLARK, JAMES	BUILDING AUTHORITY MEETING VIA INT 041520		04/23/20	35.00	76281
569-000-721.00	PER DIEM	JOHNSON, JEFF	BUILDING AUTHORITY MTG VIA INTERNE 041520		04/23/20	35.00	76293
569-000-800.00	CONTRACTED SERVICES	MAY, SHARRON	BUILDING AUTHORITY MEETING VIA IN 041620		04/23/20	75.00	76298
			Total For Dept 000			145.00	
			Total For Fund 569 BUILDING AUTHORITY			145.00	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT BY BRANDON M PIPE 13-245-FY		04/16/20	5.00	76259
			Total For Dept 136 DISTRICT COURT			5.00	
Dept 215 COUNTY CLERK							
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED KENNETH PIERCE		04/16/20	450.00	76213
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM RODERICK BAKER		04/16/20	75.00	76250
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL		04/16/20	30.00	76261
701-215-271.00	RESTITUTIONS PAYABLE	ANNIE BROWNING	RESTITUTION FROM JOSHUA STREETER		04/23/20	67.50	76275
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE - FRAN	RESTITUTION FROM MICHAEL REED		04/23/20	37.50	76276
701-215-271.00	RESTITUTIONS PAYABLE	JAMES AND CAROLINE HE	RESTITUTION FROM LUCAS BRIGHT		04/23/20	10.00	76292
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL		04/23/20	50.00	76308
701-215-271.10	FAMILY DIVISION RESTITUT	DONALD SUCHOCKI	RESTITUTION FROM CANDACE JO ROSS		04/23/20	150.00	76284
			Total For Dept 215 COUNTY CLERK			870.00	
Dept 253 COUNTY TREASURER							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 253 COUNTY TREASURER							
701-253-233.00	ROAD IMPROVEMENT MILLAGE	CITY OF FRANKFORT	2019 ROAD IMPROVEMENT MILLAGE DIST	04152020	04/16/20	89,171.28	76224
701-253-233.00	ROAD IMPROVEMENT MILLAGE	VILLAGE OF BENZONIA	2019 ROAD IMPROVEMENT MILLAGE DIST	04152020	04/16/20	17,462.81	76266
701-253-233.00	ROAD IMPROVEMENT MILLAGE	VILLAGE OF BEULAH	2019 ROAD IMPROVEMENT MILLAGE DIST	04152020	04/16/20	36,854.17	76267
701-253-233.00	ROAD IMPROVEMENT MILLAGE	VILLAGE OF ELBERTA	2019 ROAD IMPROVEMENT MILLAGE DIST	04152020	04/16/20	11,811.69	76268
701-253-233.00	ROAD IMPROVEMENT MILLAGE	VILLAGE OF HONOR	2019 ROAD IMPROVEMENT MILLAGE DIST	04152020	04/16/20	10,304.72	76269
701-253-233.00	ROAD IMPROVEMENT MILLAGE	VILLAGE OF LAKE ANN	2019 ROAD IMPROVEMENT MILLAGE DIST	04152020	04/16/20	12,715.15	76270
701-253-233.00	ROAD IMPROVEMENT MILLAGE	VILLAGE OF THOMPSONVI	2019 ROAD IMPROVEMENT MILLAGE DIST	04152020	04/16/20	5,949.56	76271
701-253-238.00	DUE TO SCHOOL RESOURCE O	CITY OF FRANKFORT	PAYMENT FOR RESOURCE OFFICER	041520	04/16/20	119,674.96	76224
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	BLAINE TOWNSHIP TREAS	OVERPAYMENT ON SET TAX	0409120	04/16/20	57.28	76216
Total For Dept 253 COUNTY TREASURER						304,001.62	
Total For Fund 701 GENERAL AGENCY FUND						304,876.62	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 GENERAL FUND					104,601.61
	Fund 205 TNT OFFICER MILLAGE FUND					1,601.94
	Fund 209 SCHOOL RESOURCE OFFICER					854.40
	Fund 213 JAIL OPERATIONS FUND					22,677.80
	Fund 214 EMERGENCY MEDICAL SERVICES					23,549.14
	Fund 228 SOLID WASTE/RECYCLING FUND					15,484.66
	Fund 247 ANIMAL CONTROL FUND					2,068.03
	Fund 249 BUILDING DEPARTMENT FUND					146.48
	Fund 256 REG OF DEEDS AUTOMATION FUN					510.00
	Fund 259 INDIGENT DEFENSE COUNSEL					22,984.00
	Fund 261 911 EMERGENCY SERVICE FUND					22,300.39
	Fund 269 LAW LIBRARY FUND					1,484.70
	Fund 292 CHILD CARE FUND					9,602.73
	Fund 412 MCF RENOVATIONS FUND					32,383.40
	Fund 425 EQUIPMENT REPLACEMENT FUND					1,575.00
	Fund 516 DELINQUENT TAX REVOLVING FU					1,061.08
	Fund 532 TAX FORECLOSURE FUND					1,189.66
	Fund 569 BUILDING AUTHORITY					145.00
	Fund 701 GENERAL AGENCY FUND					304,876.62
Total For All Funds:						569,096.64

Committee Of The Whole

Committee Appointments

Dawn Olney

Comm Appmt

From: Anne Noah <taximom1957@yahoo.com>
Sent: Monday, April 13, 2020 11:28 AM
To: Dawn Olney
Subject: Benzie Transportation Authority Board

Dawn Olney and the Benzie County Board of Commissioners:

Please accept this letter/email to express my interest in being re-appointed to the Benzie Transportation Authority (Benzie Bus) Board for another term. I have formally expressed my interest to the BTA Board and Executive Director, and have their support to continue. They advised that I write to you in order to solidify my interest with the Commissioners.

My current term is scheduled to expire April 30, 2020. I would welcome reappointment to this important Board. With several changes to the BTA Board composition in the last 18 months, I believe it may be helpful to retain some board continuity along with terrific new members during this important time in history.

Please let me know if there is anything else I should do in order to have you fully consider my re-appointment.

Thank you, be well.

Anne Noah
5696 Frankfort Hwy.
Benzonia, MI 49616
231-920-5512

345
LXP 4/30/2023

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 4/10/2020

Name: Mark Willette-Green

Address (including PO Box): 4485 Jeri Rd. / Interlochen MI 49643

County District: Benzie / Almira Twn. Home Telephone: 231.313.5182

Occupation: Software Consulting/Real Est. Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

1. Benzie Bur

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I have a B.S. degree in Urban and Community Planning from GVSU (1979)
and have a strong interest in regional transit systems. I lived in the
San Francisco Bay Area for seven years, much of that time traveling about
without owning a car, using regional transit. Additionally I have nearly
forty years' experience in information technology - systems analysis,
programming, support, and management. I believe my background, interests,
and skill set could be an asset to the board.

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

APR 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

1/8/14

Dawn Olney

From: Mitch Deisch
Sent: Tuesday, April 21, 2020 4:29 PM
To: Dawn Olney; Ted Schendel; Amy Bissell; Sara Swanson; Michelle Thompson; Kyle Rosa; Kyle Maurer; Susan Boyd; Maridee Cutler; Thomas King; Tom Longanbach; Rebecca Hubers; J Zylstra; Patricia Heins; Connie Krusniak; Walter Armstrong; Kim Nowak
Cc: Bob Roelofs; Evan Warsecke; Art Jeannot; Rhonda Nye; garysauer53@yahoo.com; Linda Farrell; Sherry Taylor
Subject: 4/28/2020 BOC Agenda

Good Afternoon,

I have spoke with both Chairperson Bob Roelofs and Clerk Dawn Olney regarding the next BOC meeting on 4/28/2020. We are going to follow the same plan on holding only 1 meeting, thus all items Department Heads would have been placing on the COTW meeting, please get this information to Dawn for the regular BOC agenda.

Dawn, I am going to need for you to place an agenda item of COVID-19 on the agenda as a stand alone item. There are items we will need to discuss. Thank you.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: April 22, 2020
Subject: COVID-19

Governor Whitmer EO 2020-42 extended the stay home directive until Thursday April 30, 2020. As of today, we have no information regarding whether the stay home directive will be extended, modified, or expires.

During the 4/28/2020 BOC meeting we need to discuss adaptive re-engagement strategies for the re-opening of the Benzie County governmental facilities. During a 4/22/2020 conference call with the BLHD there concern with regarding relaxing the stay home directive, social distancing measures, could result in a spike in C19 confirmed cases. Their direction is described as "staggered and slow".

Items that we need to discuss are as follows:

- Benzie County resolution 2020-009, expires on 4/30/2020. Do we extend it or let it expire? We might not know what the State of Michigan will do until Thursday evening. It may make sense to discuss any significant changes for Monday May 4, 2020.
- Protection for employees and public once facilities open. We are currently working on sneeze/cough guards for all transaction counters at the Government Center and Animal Control. Concepts will be discussed with the full BOC at the 4/28/2020 meeting.
- Continuing employee screening.
- Continue to require social distancing, utilizing technology to hold virtual meetings, rather than meetings in person.
- Re-engagement strategy.
 - Opening facilities back up to public.
 - Courts
 - Re-engaging employees back to work
- Miscellaneous issues

RECEIVED

APR 22 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



Benzie County Sheriff's Office

505 S. MICHIGAN AVE., BEULAH, MI 49617
(231) 882-4484 FAX (231) 882-5814

Ted Schendel
Sheriff

Kyle Rosa
Undersheriff

COVID-19 EMERGENCY RESPONDER HAZARDOUS DUTY COMPENSATION REQUEST

April 20, 2020

WHO:

BENZIE COUNTY CENTRAL DISPATCH EMPLOYEES

BENZIE COUNTY SHERIFF'S OFFICE CORRECTIONS EMPLOYEES

BENZIE COUNTY EMS EMPLOYEES

BENZIE COUNTY SHERIFF'S OFFICE ROAD PATROL EMPLOYEES

WHY:

On March 18, 2020 the Families First Coronavirus Response Act (FFCRA) was signed into law that includes two relevant provisions:

- 1) The Emergency Paid Sick Leave Act (EPLSLA) and
- 2) The Emergency Family and Medical Leave Expansion Act (EFMLAEA)

These are two distinct and separate acts that protect all workers in the private sector with under 500 employees and all Government workers except for **"Emergency responders"**.

Emergency responders are defined under this act as Law Enforcement Officers, Corrections Officers, Emergency Telecommunications Employees, Health Care Providers, and Emergency Responders.

On March 23, 2020, The Benzie County Administrator published an email to Department heads and co-workers advising that those employees deemed non-essential are requested to stay at home and will be fully compensated until April 13, 2020. The email states that for those non-salaried employees who are required to be at work, a COVID-19 bank of sick time will be available that

can only be used if the employee contracts COVID-19 and needs additional time away from the office. These hours will not be in addition to an employee's normal sick time bank.

On March 31, 2020 at the recommendation of Matt Nordfjord (County Attorney) the Deputy County Administrator required that Sheriff Schendel, Tom King, and Rebecca Hubers notify all employees that they are exempt as Emergency Responders from EPSLA and EFMLAEA.

Matt Nordfjord also included in the aforementioned email that the Employer can always create a policy that is more restrictive than the blanket legislation that may allow employees to take a leave to care for school aged children based on minimum staffing etc. in the future.

EFFECT ON FIRST RESPONDERS:

The effect this has on every person deemed an emergency responder by the Notice of exemption signed by the Department heads and the County Administrator is:

- 1) Many first responders exempted are married to first responders. This causes additional financial burden as children are home from school and both parents are required to work as they are **exempted from any federal relief** for the first two weeks of any family member being diagnosed or demonstrating symptoms.
- 2) These same families now are forced to place their children in a daycare (that is allowable under the Emergency Order) who take care of children of all emergency responders and medical staff therefore possibly exposing their children to the COVID-19 virus.
- 3) First responders would be required to exhaust all hours of their allocated sick leave average of 64 hours a year to cover part of the 80 full hours before FMLA would come into play. This would be a huge financial burden on the income of these families.
- 4) Under the exemption, first responders are not eligible for the emergency paid sick leave (80hrs) or the emergency family leave up to 12 weeks to care for themselves, a spouse, or an immediate family member during this time of crisis.
- 5) Each of these first responders are increasing their risk of exposure exponentially by contact with the public and the inmate population in the course of daily business. We have limited the amount of contact as much as possible but cannot self-quarantine as a result of this exclusion of Emergency responders.

These are just a few examples. Many more examples exist and are currently being experienced by EMS workers, Road Deputies, Corrections Deputies and Public Safety Telecommunicators.

SOLUTION/COMPENSATION:

All employees deemed first responders are asking for hazardous duty compensation in the amount of \$125 weekly and an available sick leave bank of 80 hours per person in the event we, or an

immediate family member living in the same household, contract COVID-19 or demonstrate symptoms not allowing us to work for up to a two week period consistent with the time allowed under both the EPLSLA and the EFMLAEA.

COMPARABLES:

Michigan State Police Troopers Association (MSPTA) \$750 per pay period (bi-weekly) until the end of the Michigan State of emergency or December 31, 2020 whichever comes first.
(Troopers and road Sergeants)

Michigan State Employees Association (MSEA) \$750 per pay period (bi-weekly) until the end of the Michigan State of emergency or December 31, 2020 whichever comes first.

Detroit Police Officers Association (DPOA) \$400 per pay period (bi-weekly) until the end of the Michigan State of emergency or December 31, 2020 whichever comes first. DPOA is new as of 04-13-2020 and is not confirmed until receipt of actual settlement.

CONCLUSION:

Several questions have been posed and I have answered the most frequently asked or challenged question below.

Several people have asked “Isn’t this what you signed up for?” or “Isn’t this what you get paid for?”

We agree that we have signed up to be first responders and we face risk every single day. We all understand what our job requires and the dangers that come with it. This is different than the “routine” domestic disturbance or traffic stop (“That we all signed up for”). In one possible example the frontline emergency responder is shot dead by the bad guy on a traffic stop or medical run or in the jail. That is a risk we all signed up for.

With COVID-19, the same bullet that penetrates our chest in the earlier scenario now passes through us and strikes and kills our children, our family, and our co-workers if we are infected.

The most important factor in all of this is taking care of our frontline employees. COVID-19 is different from any other challenge we have faced together. We appreciate all of you taking the time to read, question, and consider our request.

Respectfully submitted,

Benzie County Emergency First Responders

Correspondence

Benzie Transportation Authority - February 2020 Statement of Activities

	Feb 2020		Oct Feb 2020		2020		Feb 2019		Oct - Feb 2019	
	Actual	Budget	Actual	Budget	Annual Budget		Actual	Budget	Actual	Budget
Income										
40100 - Passenger/Contract Fares	13,474.51	13,000.00	70,198.55	66,500.00	160,762.00		10,783.02	10,400.00	56,199.82	
40615 - Advertising Income	325.00	975.00	4,725.00	3,075.00	10,000.00		275.00	275.00	1,375.00	
40710 - Sale of Maintenance Services	583.55	1,655.00	2,987.77	7,415.00	19,000.00		0.00	2,000.00	0.00	
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00		0.00	0.00	500.00	
40800 - Taxes Levied Directly for/by TA	190,697.91	193,000.00	524,501.76	525,000.00	643,126.00		191,077.79	142,000.00	518,303.69	
41101 - State Operating Assistance	53,016.00	53,016.00	265,080.00	265,080.00	638,286.00		53,011.00	54,312.00	265,055.00	
41301 - Section 5311	0.00	0.00	72,743.26	77,813.00	311,252.00		0.00	0.00	58,020.16	
41398 - RTAP	0.00	0.00	107.61	400.00	5,500.00		0.00	0.00	786.04	
41400 - Interest Income/Other Revenue	679.80	600.00	2,669.90	1,725.00	4,000.00		635.23	200.00	2,184.21	
Total Income	258,776.77	262,246.00	943,013.85	947,008.00	1,791,926.00		255,782.04	209,187.00	902,423.92	
Expense										
50101 - Operators, Salaries and Wages	80,487.46	82,394.00	434,134.43	452,772.00	1,070,725.00		74,348.58	81,450.00	375,017.27	
50209 - 457 Co-Match	760.00	830.00	4,520.00	4,660.00	10,000.00		0.00	0.00	0.00	
50200 - Fringe Benefits	19,721.44	19,983.00	88,366.67	112,122.00	281,932.00		19,479.02	19,623.00	91,656.99	
50310 - Board Compensation	360.00	160.00	2,470.00	1,520.00	2,000.00		80.00	240.00	320.00	
50399 - Service Expense	17,436.32	9,469.00	57,944.04	48,735.00	98,000.00		6,919.68	10,940.00	52,646.21	
50401 - Fuel and Lubricants	9,032.08	9,700.00	45,839.92	46,125.00	113,000.00		8,654.71	8,000.00	48,515.08	
50402 - Tires and Tubes	0.00	0.00	3,176.24	3,050.00	12,500.00		0.00	0.00	8,727.48	
50404 - Major Purchase	359.99	0.00	3,046.98	2,480.00	3,500.00		0.00	0.00	3,851.00	
50405 - Office Supplies	683.31	795.00	4,236.81	4,120.00	9,000.00		116.42	630.00	4,943.14	
50406 - Parts Revenue Vehicles	3,276.08	1,750.00	9,822.98	10,000.00	22,000.00		654.89	1,500.00	7,038.37	
50407 - Parts for Non Revenue Vehicles	0.00	100.00	0.00	300.00	1,000.00		0.00	90.00	60.46	
50499 - Materials and Supplies	1,913.33	2,246.00	12,759.03	13,730.00	26,519.00		1,655.29	2,172.00	11,827.88	
50500 - Utilities	4,109.23	4,910.00	19,737.00	20,905.00	45,820.00		5,030.22	4,855.00	22,408.26	
50603 - Insurance	0.00	0.00	2,028.50	22,149.00	30,280.00		-22,335.00	0.00	3,554.50	
50700 - Taxes and Fees	422.00	0.00	992.29	283.00	1,400.00		0.00	125.00	285.00	
50902 - Travel, Meetings & Training	1,045.53	750.00	3,868.38	4,350.00	14,500.00		137.98	500.00	3,496.10	
50903 - Association Dues and Subscript	1,785.77	300.00	4,872.31	3,380.00	6,000.00		1,274.39	800.00	4,118.55	
51205 - Sharp Copier/Dispatch Lease	0.00	0.00	0.00	0.00	0.00		0.00	250.00	415.60	
57402 - Ineligible RTAP	323.31	0.00	690.92	400.00	5,500.00		390.00	0.00	1,176.04	
Total Expense	141,715.85	133,387.00	698,506.50	751,081.00	1,753,676.00		96,406.18	131,175.00	640,037.93	
Change in Net Assets	117,060.92	128,859.00	244,507.35	195,927.00	38,250.00		159,375.86	78,012.00	262,385.99	

Honor Bank Checking \$10,703.38
Honor Bank - Money Mkt \$398,613.57
MichiganClass - liquid asset security system \$100,074.17
Total \$509,391.12

RECEIVED

APR 14 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Leadzly Blue

Benzie Transportation Authority - March 2020 Statement of Activities

	March 2020		Oct Mar 2020		2020		Mar 2019		Mar 2019		Oct- Mar 2019	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Income												
40100 - Passenger/Contract Fares	3,888.95	13,500.00	72,599.44	80,000.00	160,762.00	11,726.86	11,500.00	11,726.86	11,500.00	68,049.25	68,049.25	
40615 - Advertising Income	325.00	975.00	5,050.00	4,050.00	10,000.00	1,475.00	275.00	1,475.00	275.00	2,850.00	2,850.00	
40710 - Sale of Maintenance Services	131.47	1,655.00	3,119.24	9,070.00	19,000.00	0.00	2,000.00	0.00	2,000.00	0.00	0.00	
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	4,600.00	0.00	4,600.00	0.00	5,100.00	5,100.00	
40800 - Taxes Levied Directly for/by TA	80,702.69	55,000.00	605,204.45	580,000.00	643,126.00	53,888.47	55,000.00	53,888.47	55,000.00	572,192.16	572,192.16	
41101 - State Operating Assistance	53,016.00	53,016.00	318,096.00	318,096.00	638,286.00	53,011.00	54,312.00	53,011.00	54,312.00	318,066.00	318,066.00	
41301 - Section 5311	77,813.00	77,813.00	155,626.00	155,626.00	311,252.00	58,866.52	83,299.77	58,866.52	83,299.77	116,886.68	116,886.68	
41398 - RTAP	583.31	0.00	690.92	400.00	5,500.00	332.90	1,550.00	332.90	1,550.00	1,118.94	1,118.94	
41400 - Interest Income/Other Revenue	371.58	600.00	2,801.93	2,325.00	4,000.00	817.50	200.00	817.50	200.00	3,001.71	3,001.71	
Total Income	216,832.00	202,559.00	1,163,187.98	1,149,567.00	1,791,926.00	184,718.25	208,136.77	184,718.25	208,136.77	1,087,264.74	1,087,264.74	
Expense												
50101 - Operators, Salaries and Wages	77,665.87	82,394.00	497,500.61	535,166.00	1,070,725.00	120,290.75	122,700.00	120,290.75	122,700.00	495,239.42	495,239.42	
50209 - 457 Co-Match	840.00	830.00	5,360.00	5,490.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
50200 - Fringe Benefits	26,932.37	29,473.00	112,684.57	141,595.00	281,932.00	32,358.68	28,403.00	32,358.68	28,403.00	123,979.64	123,979.64	
50310 - Board Compensation	80.00	0.00	2,550.00	1,520.00	2,000.00	0.00	0.00	0.00	0.00	320.00	320.00	
50399 - Service Expense	6,496.60	8,894.00	64,470.64	57,629.00	98,000.00	7,110.42	9,510.00	7,110.42	9,510.00	58,822.99	58,822.99	
50401 - Fuel and Lubricants	6,641.67	9,200.00	52,481.59	55,325.00	113,000.00	9,827.98	8,500.00	9,827.98	8,500.00	58,343.06	58,343.06	
50402 - Tires and Tubes	0.00	5,000.00	3,176.24	8,050.00	12,500.00	630.00	0.00	630.00	0.00	9,357.48	9,357.48	
50404 - Major Purchase	- 972.50	0.00	4,019.48	2,480.00	3,500.00	0.00	0.00	0.00	0.00	3,851.00	3,851.00	
50405 - Office Supplies	132.33	895.00	4,369.14	5,015.00	9,000.00	573.32	880.00	573.32	880.00	5,516.46	5,516.46	
50406 - Parts Revenue Vehicles	1,577.50	1,750.00	11,400.48	11,750.00	22,000.00	4,379.45	1,600.00	4,379.45	1,600.00	11,417.82	11,417.82	
50407 - Parts for Non Revenue Vehicles	0.00	100.00	0.00	400.00	1,000.00	0.00	90.00	0.00	90.00	60.46	60.46	
50499 - Materials and Supplies	4,635.43	2,246.00	17,394.46	15,976.00	26,519.00	1,824.98	2,172.00	1,824.98	2,172.00	13,662.84	13,662.84	
50500 - Utilities	4,018.02	4,500.00	23,755.02	25,405.00	45,820.00	4,205.33	4,155.00	4,205.33	4,155.00	42,302.31	42,302.31	
50603 - Insurance	11,074.25	8,131.00	13,102.75	30,280.00	30,280.00	12,180.25	0.00	12,180.25	0.00	366.11	366.11	
50700 - Taxes and Fees	206.38	85.00	1,198.67	368.00	1,400.00	101.11	140.00	101.11	140.00	4,669.12	4,669.12	
50902 - Travel, Meetings & Training	167.32	750.00	4,035.70	5,100.00	14,500.00	1,173.02	500.00	1,173.02	500.00	4,521.09	4,521.09	
50903 - Association Dues and Subscript	72.89	400.00	4,945.20	3,780.00	6,000.00	402.54	400.00	402.54	400.00	415.60	415.60	
51205 - Sharp Copier/Dispatch Lease	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00	1,583.94	1,583.94	
57402 - Ineligible RTAP	1,055.98	0.00	1,746.90	400.00	5,500.00	407.90	1,550.00	407.90	1,550.00	0.00	0.00	
Total Expense	142,569.11	154,648.00	824,191.45	905,729.00	1,753,676.00	195,465.73	180,850.00	195,465.73	180,850.00	834,429.34	834,429.34	
	74,262.89	47,911.00	338,996.53	243,838.00	38,250.00	-10,747.48	27,286.77	-10,747.48	27,286.77	252,835.40	252,835.40	

Honor Bank Checking \$10,571.51
Honor Bank - Money Mkt \$443,641.46
MichiganClass - liquid asset security system \$100,196.85
Total \$554,409.82

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APR 14 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

(3)

From: Maridee Cutler
Sent: Tuesday, April 14, 2020 4:38 PM
To: Dawn Olney
Subject: FW: List of Partner Suggestions; Notes for the April 9 Partners Call/webinar
Attachments: List of suggestions.docx; Partners Briefing April 9.pdf

Do you want to forward to the board or should I, or do we need to....

Maridee Cutler – CHRS, SHRM-CP
Deputy County Administrator
Benzie County



From: Kris S Steinberg (CENSUS/CG FED) <kris.s.steinberg@2020census.gov>
Sent: Tuesday, April 14, 2020 3:12 PM
To: Kris S Steinberg (CENSUS/CG FED) <kris.s.steinberg@2020census.gov>
Subject: List of Partner Suggestions; Notes for the April 9 Partners Call/webinar

Dear Partners:

Please find attached:

1. My notes for the April 9 partners briefing. Hopefully I did not leave out anything important.
2. A list of suggestions I have been compiling from a number of sources.
 - a. The Census Bureau is going to eventually release a list of Best Practices from our eight state region.
 - b. Let me know if you have any items you wish to add.
 - c. Let me know what you are doing and how effective you think it is.

Here is a link with continuing updates to the Census Timeline Operational Events:

<https://2020census.gov/en/news-events/operational-adjustments-covid-19.html>

Sincerely,
Kris

Kris Steinberg, Partnership Specialist

Chicago Region

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APR 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

O/M: (920) 866 0132

census.gov | @uscensusbureau

Shape your future. START HERE > 2020census.gov

Suggestions for the Census

No specific order or by any means complete.

1. We are in this together! Don't go it alone. Who has sway in your community? It could be a person, organization or business (Municipal Official, Community organization, Church leader, Business leaders, friends in the community).
2. Don't assume someone else in your community is trying to get people to respond to the Census. Even if someone is trying their reach may be limited.
3. Put information in and/or link to Census websites (2020census.gov), Census videos (<https://www.youtube.com/user/uscensusbureau>), Michigan be counted (<https://www.michigan.gov/census2020/>) and the Michigan Nonprofit Association (<https://becountedmi2020.com/>).
 - a. Newsletters.
 - b. Websites.
 - c. Organizational Social media pages.
 - d. Personal Social media pages.
 - e. Challenge people to respond by discussing how important Census numbers are and how your community is responding.
4. Phone banking:
 - a. Challenge: Have employee's call 10 contacts / friends / family and have them ask them to fill out the Census and call 100 people.
 - b. Does your municipality / business / organization have the funding or a client list small enough that everyone could be encouraged by being called / mailed?
 - i. Have script for call.
 - ii. If these organizations do this themselves, they do not have to reveal their lists (particularly religious organizations).
5. Form a Community Census Group on a Social Media platform discussing the importance of responding to the census and perhaps finding way to reach out to others.
6. Put Census messages on phone answering and wait recordings.
7. Run virtual events:
 - a. Meetings using Facebook / Skype / zoom
 - i. Facebook live events
 1. Have a local personality show people how to fill out the Census online (not showing your answers), can only be done once per person.
 2. Put in a small personal Census message in during Townhalls, Religious meetings, classes (zumba?), other group gatherings.
 3. Have local officials and personalities create and post their own videos about why the Census is important to them and their community.
 - ii. Library events (story times) could have a small Census msg.
8. Give time to employees to fill out the Census while working.
 - a. If employees work at home have leadership encourage them to fill out the Census.
9. Put signs up outside the Municipality or Organizations buildings showing the response rate and encourage more response from the community.
 - a. What about gas stations / stores?
 - b. Messaging signs for banks / stores / Schools / Churches / etc.?

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APR 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Suggestions for the Census

10. During Health checks discuss the importance of responding to the Census.
11. Food service: School lunch program, restaurants, stores, food trucks, food pantry's still functioning.
 - a. Train workers to mention filling out the Census and responding to it.
 - b. Place notes about the Census in with meals for students / meals on wheels / bags for restaurant food.
12. Schools:
 - a. For online classes use Census 1 period lessons.
 - b. Give brief Census message during online classes.
13. Companies place Census stickers on product packaging.
14. If funding is available print up fliers that can be placed in local post office boxes.
15. Put Census messages on Municipal vehicles (garbage trucks etc).
16. Use your media contacts to
 - a. Do a PSA with a local personality.
 - b. Run news stories about the Census results so far in your area.
17. Do you know someone in a nearby municipality or business that you could have a friendly challenge with?
18. If your community has poor cellular and internet connectivity.
 - a. Does the municipality / local library / local businesses have internet they are willing to share on a limited basis by allowing people to drive up and use the internet while in their car?
 - b. Does anyone in the area know the perfect spot close by for cellular reception and be willing to share the information?
19. Find a hook and run it over and over on TV and Radio.
 - a. Expound on economic development and how the Census numbers are involved.
 - b. Schools
 - c. Roads
 - d. Medical facilities
 - e. Senior Care
 - f. Care for families and Children
20. Create your own:
 - a. Memes about the census and post them for your community.
 - b. PSA (serious or funny) and post it to your community.
21. In High LRS areas:
 - a. If funding is available have door hangar campaign.
 - b. Ask apartment managers to distribute Census information.
22. Do you have events planned? Plan ahead as much as possible for when we are released from the stay at home order.

Partners Briefing April 9, 2020

Dionne Roberts – Controlling meeting

- I. Media and Operational Updates
 - a. Jeanine Beasley
 - i. Field operations 3/28 update. Suspended to 4/15. Update Leave (UL) and Update Enumerate delayed until 4/15 No census takers in the field
 - ii. Self-response until 8/14
 - iii. April 8 A Reminder letter and Paper questionnaire will be sent to people who have not yet self-responded (except UL and UE)
- II. Self-Response Update
 - a. #1 Mn, #2 Wisc. #3. Michigan
 - b. Doing well as states, counties, but not Tier 1 (Pop. Size) Cities.
 - c. Request everyone post on Social Media
- III. GPO Fulfillment
 - a. Sam Abbasi- Promotional Items
 - i. Swag (limited) and Printed materials (plentiful).
 - ii. Must go through Census Partnership Specialist
 - iii. Someone must be at the site to receive the order (6-9 business days), otherwise it will be returned.
 - iv. Quantities distributed is Dependent upon quantities available and LRS score of the location. Most swag will be filled to 30% of the number of people expected
 - v. Types of swag
 1. Note pad
 2. Fans
 3. Chip clip
 4. Post it type pads
 5. Water bottles
 6. English Pre-school activity books
- IV. Virtual Outreach/Best Practices across the Region - Partners methods
 - a. Sam Abbasi -- Please share ideas
 - b. MN - Rodolfo St. Paul
 - i. facebook live events (ie. Zumba class) to promote the Census.
 - c. MI – Elizabeth
 - i. During Wellness checks talk about the Census
 - ii. Staff Challenges – Challenge 10 other individuals who challenge 10 others (business contacts, family, friends).
 - iii. On Nonprofit web page and personal web pages.

- d. MI -- Vicki Detroit
 - i. Phone banking Employee (20 people) to Call family and friends to fill out census. City Planning to expand on this.
- e. WI -- Ben
 - i. Facebook live Census event next week. Work with University of WI to get students to respond.
- f. IL -- Mary
 - i. Elected officials being present on Social media, video, Facebook townhall. Show them filling it in. Discuss it's importance.
 - ii. Companies giving employees 10 min. to respond to Census
 - iii. Tortilla company putting out packages with Census stickers.
- g. IL -- Linda
 - i. One worker showing online how to fill in the census and explaining as they go along (not showing their own answers)
- h. IL -- Belinda
 - i. Must have a hook
 - 1. Expound on Economic development. Frequent Radio etc. how the Census helps their Economy.
 - ii. Post office boxes -- 1500 in county, purchased (using grant money), post cards to put in PO boxes to tell people how to respond.
- i. IL -- Dave
 - i. Made Spanish videos
 - ii. garbage trucks with Census information.
 - iii. Phone call scripts to call people about responding.
 - iv. Taught teacher or staff delivering food to mention Census and give a note with Census information.
 - v. Teachers with student online contact getting information out to student and their families.
 - vi. Food Banks reminding people to respond.
 - vii. HS kids post "Fun" memes about the Census.
- j. IL -- Aimee
 - i. Library with story times (online), reminding people to respond
 - ii. Library Facebook live events
 - iii. Health dept. msg. for people waiting on the phone to remind people to fill it out
 - iv. Outside signage to get respond
 - v. Business and community org have phone msg. encouraging Census Responses
- k. IA -- Mary
 - i. Door hangar campaign for targeting people in HIGH LRS areas.
 - ii. Apt Managers -- Asking them distribute Census information (fliers)

- iii. Call out – Churches and other organizations have volunteers undergo training to contact their members to respond to the Census. Advantage is they don't have to give out their list.
- l. MO – Charles
 - i. PSA's TV and Radio Brief announcements
 - ii. Housing Authority put out flier to fill out census.
 - iii. Seniors – Meals on wheels gives out flier
- m. MO -- Robby
 - i. State / county officials who give briefings give short information blurb about how census number affect the support they get in a crisis.
 - ii. April 15 – A day to help people fill in the Census (Rather than tax day).
- n. AR – Geovanni
 - i. Working with Faith Based to get word out.
 - ii. Elected officials putting out Census information
- o. AR -- Dory
 - i. On Social Media, Newspaper / Radio PSA's describing 3 ways to respond.
 - ii. PSA / video with Mayor
 - iii. Social Media challenge

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
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RESOLUTION #20-05

REQUESTING THE GREAT LAKES SHORELINE BE DECLARED A DISASTER AREA AND TO SEEK ASSISTANCE

WHEREAS, record high water levels in the Great Lake have contributed to ongoing shoreline erosion across the State of Michigan, and

WHEREAS, Lake Michigan water levels have caused damage to public infrastructure in the County of Delta, and

WHEREAS, Lake Michigan water levels are causing detrimental environmental impacts at other various sites along the shoreline, and

WHEREAS, the County of Delta recognizes the effects of storms, high water, and wind driven wave action that is causing severe erosion to the shorelines, infrastructure, and private property along the Great Lakes, and

WHEREAS, the conditions of the Great Lakes shorelines directly affect business and tourism in Delta County and the State of Michigan by limiting access to beaches, boat landings, and parks along the shorelines and loss and damaged property directly affects the local, county and state tax base, and

WHEREAS, Delta County, as well as other shoreline communities in the State of Michigan are desperately in need of additional resources to combat shoreline erosion and protection of natural resources.

NOW, THEREFORE BE IT RESOLVED, that the Delta County Board of Commissioners requests that the Governor of the State of Michigan along with the State Legislature declare the Shoreline of the Great Lakes in the State of Michigan a disaster area, and that the Governor and State Legislature seek assistance from Congress and the President of the United States of America for the devastating situation which has an impact statewide.

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Governor Gretchen Whitmer, Senator Ed McBroom, Representative Beau LaFave, Congressman Jack Bergman,

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APR 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Senator Debbie Stabenow, Representative Sara Cambensy, Senator Gary Peters, and all of the counties in the State of Michigan.

I, Nancy J. Przewrocki, Delta County Clerk and Clerk of the Delta County Board of Commissioners do hereby certify this to be a true and exact copy from the minutes of the statutory meeting of the Delta County Board of Commissioners held on April 14, 2020.

I, Nancy J. Przewrocki, Delta County Clerk do hereby set my hand and seal this 14th day of April, 2020.

Nancy J. Przewrocki
Nancy J. Przewrocki, Delta County Clerk



10-09

Dennis Wiand, of ZeroGravity Aerial, LLC, grew up in Detroit, MI, and graduated from the College for Creative Studies in Detroit with a BFA in photography. He was a partner at Mid Coast Studio, Inc., which grew to be the largest automotive photography studio in the United States serving automotive manufacturers through their advertising agencies.

From 2015 through 2016 Dennis studied Aviation and Small Unmanned Aviation Systems Programs at Northwestern Michigan College to advance his skills in environmental data collection. He founded ZeroGravity Aerial in 2016 through which he serves organizations representing over 20 bodies of water in Northwest Lower Michigan.

Dennis has developed an aerial mapping system and has been granted U.S. Patent 10,628,672, issued on April 21, 2020 for METHOD AND SYSTEM FOR AERIAL DETECTION AND MAPPING OF AQUATIC SPECIES.

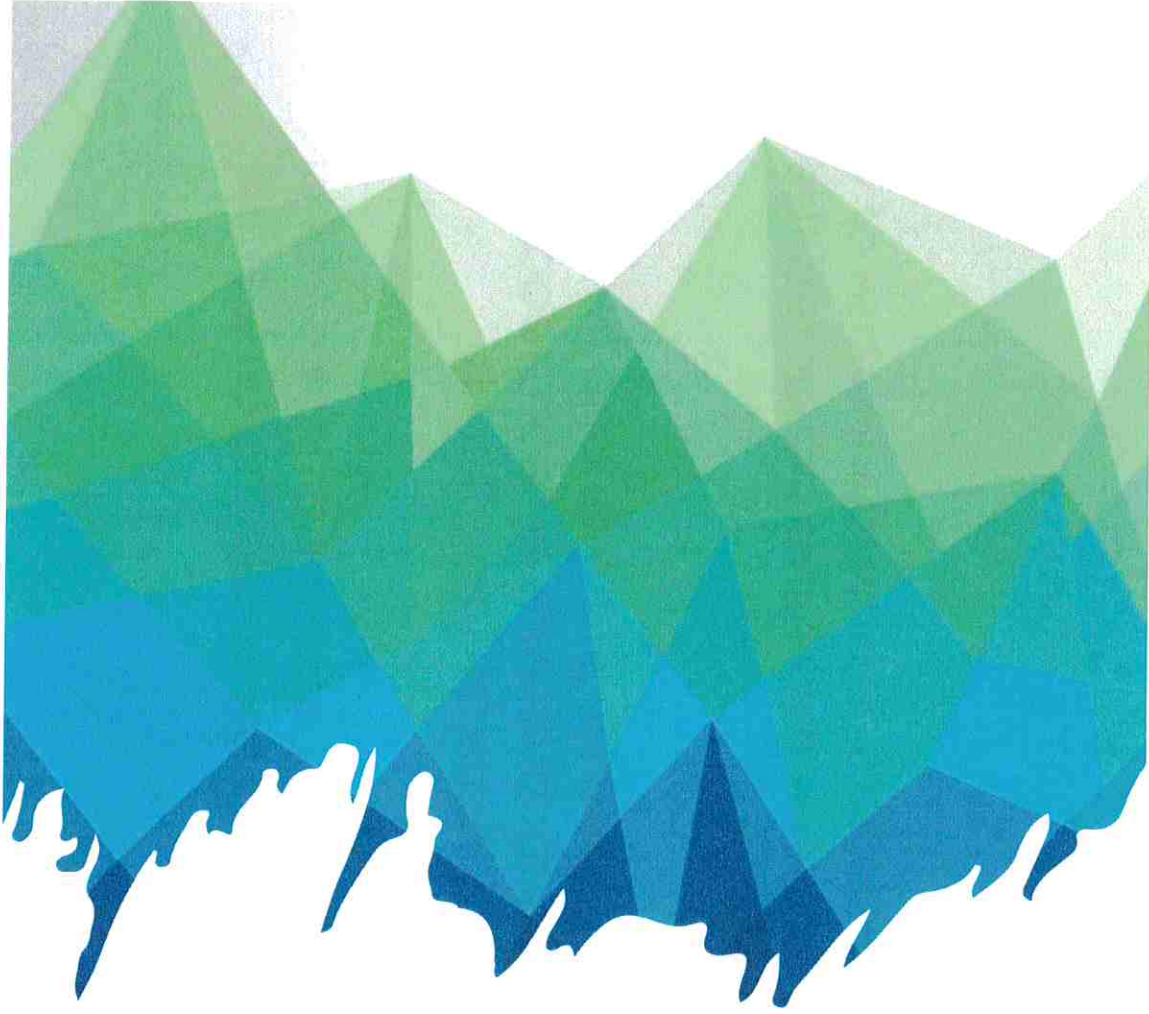
ZeroGravity Aerial has been working with lakes in Benzie County to map invasive aquatic plants and to perform comprehensive shoreline surveys since 2017.

Dennis lives on Long Lake in Traverse City, Michigan and presently serves on the Long Lake Township Planning Commission.

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APR 23 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



Benzie County

EROSION UPDATE PRESENTATION

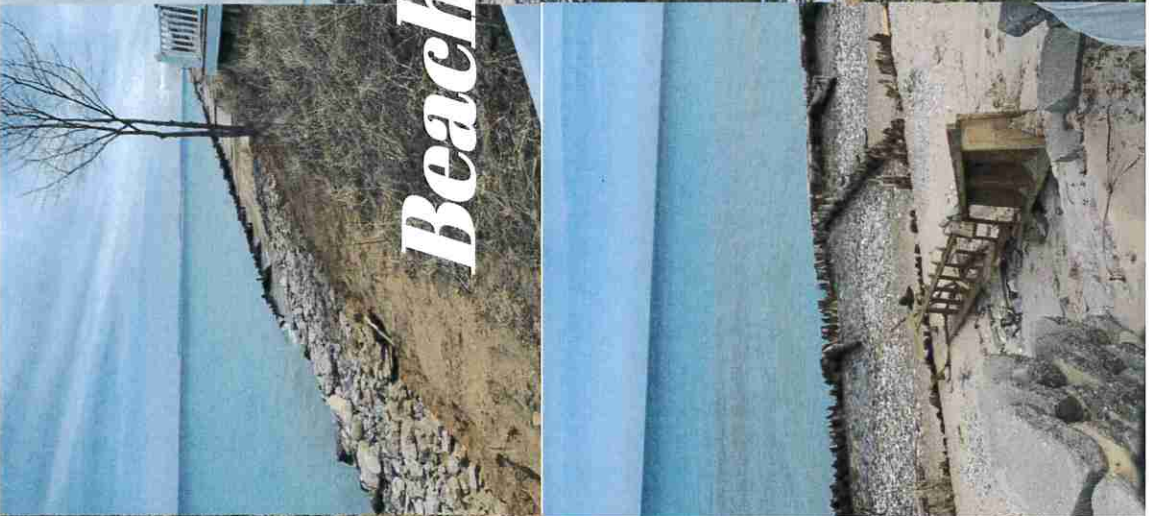
What is the issue

- Michigan held a record-breaking wet year in 2019. This mass increase of wet has helped to contribute to the high-water levels that have impacted the shores both inland and along Lake Michigan.
- Some of the consequences Benzie County is working to manage from these high-water levels include but are not limited to; shoreline erosion, road damage, flooding of boat launches, and an increase in wetlands.
- Strong concerns associated with shoreline erosion and flooding are loss of our beaches and parks (impacting tourism), and owners losing property.



Drone Footage

- https://youtu.be/B4C_FkwoAek
- Dennis L. Wiand
- www.zerogravityaerial.com
- dennis@zerogravityaerial.com
- 248-613-1044

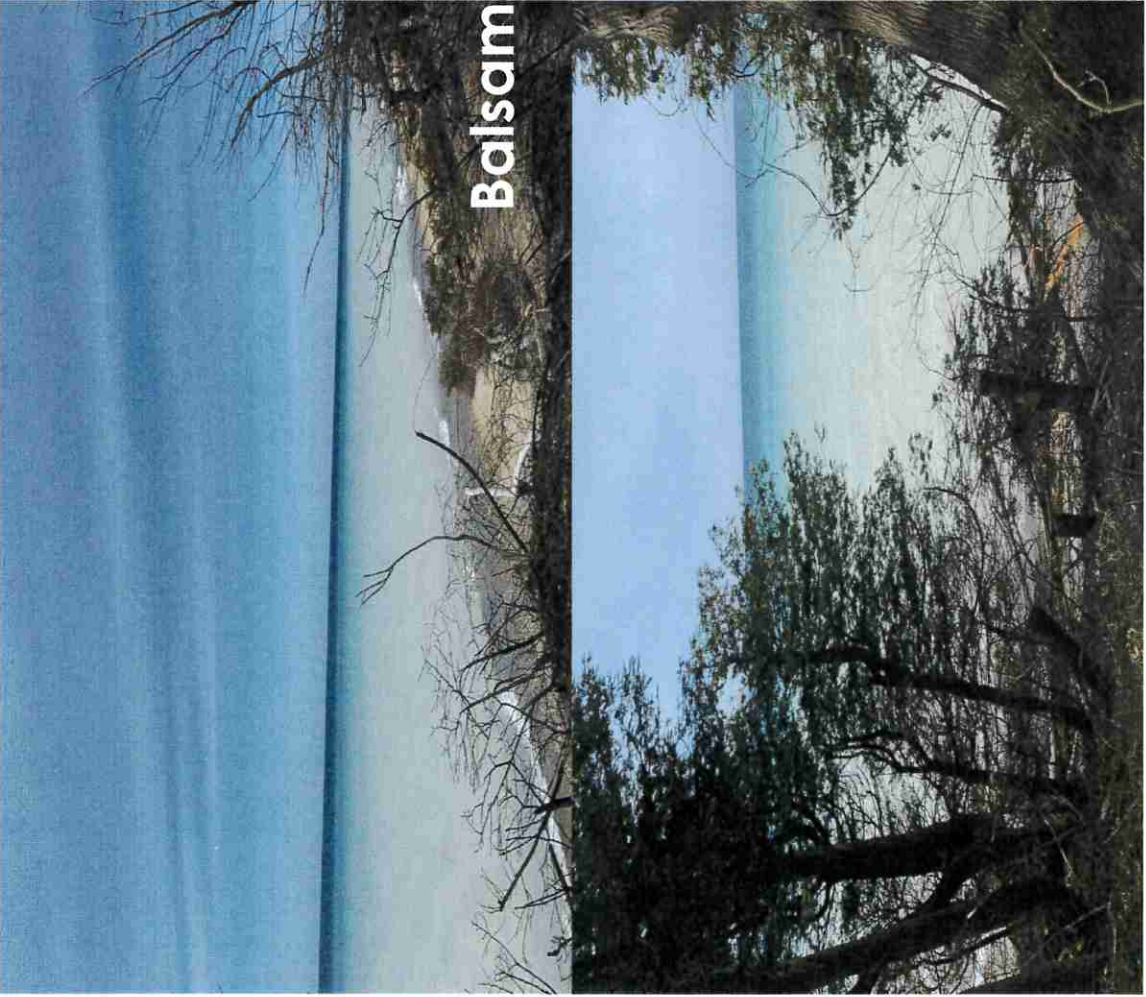


Beach Road



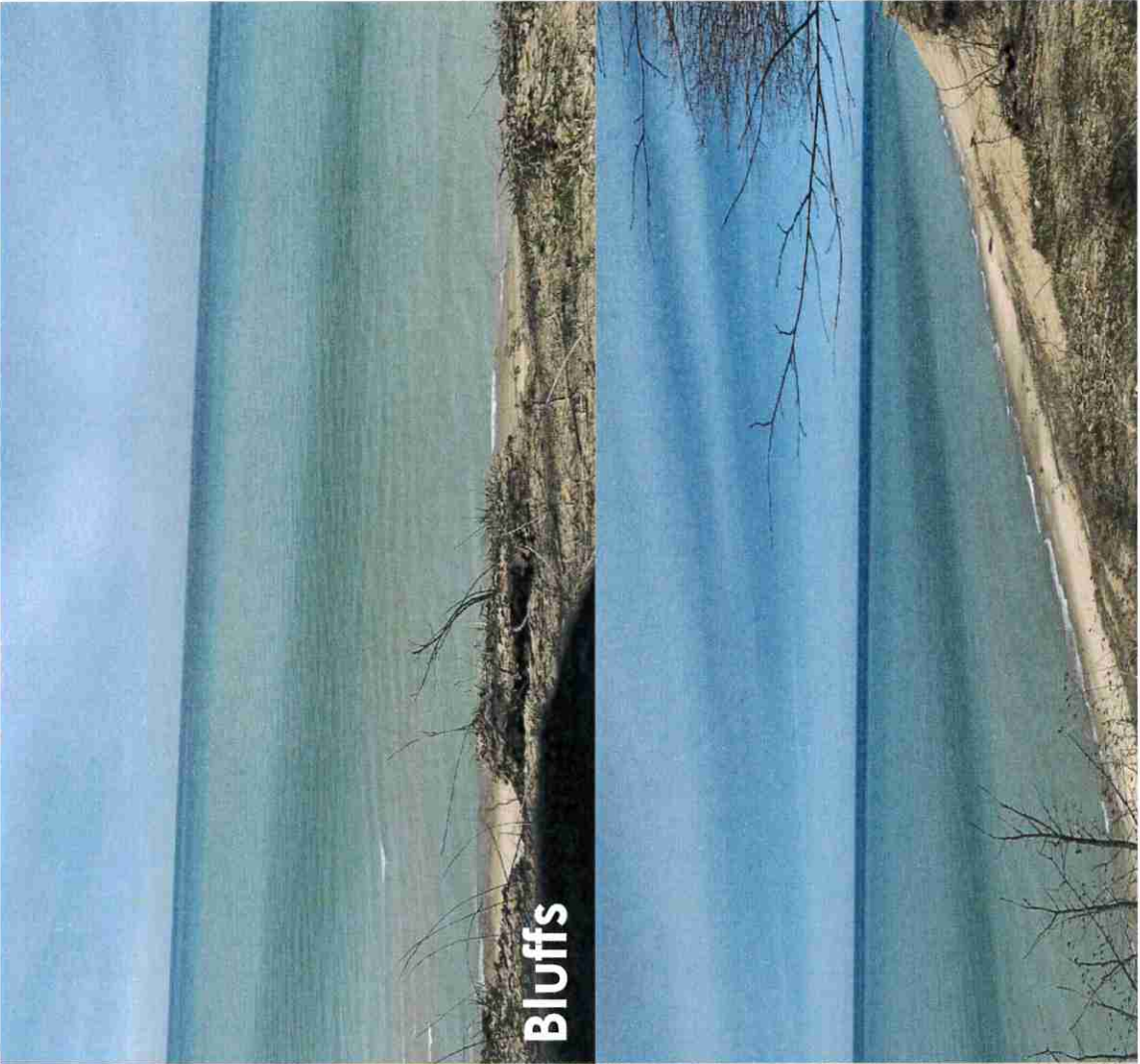
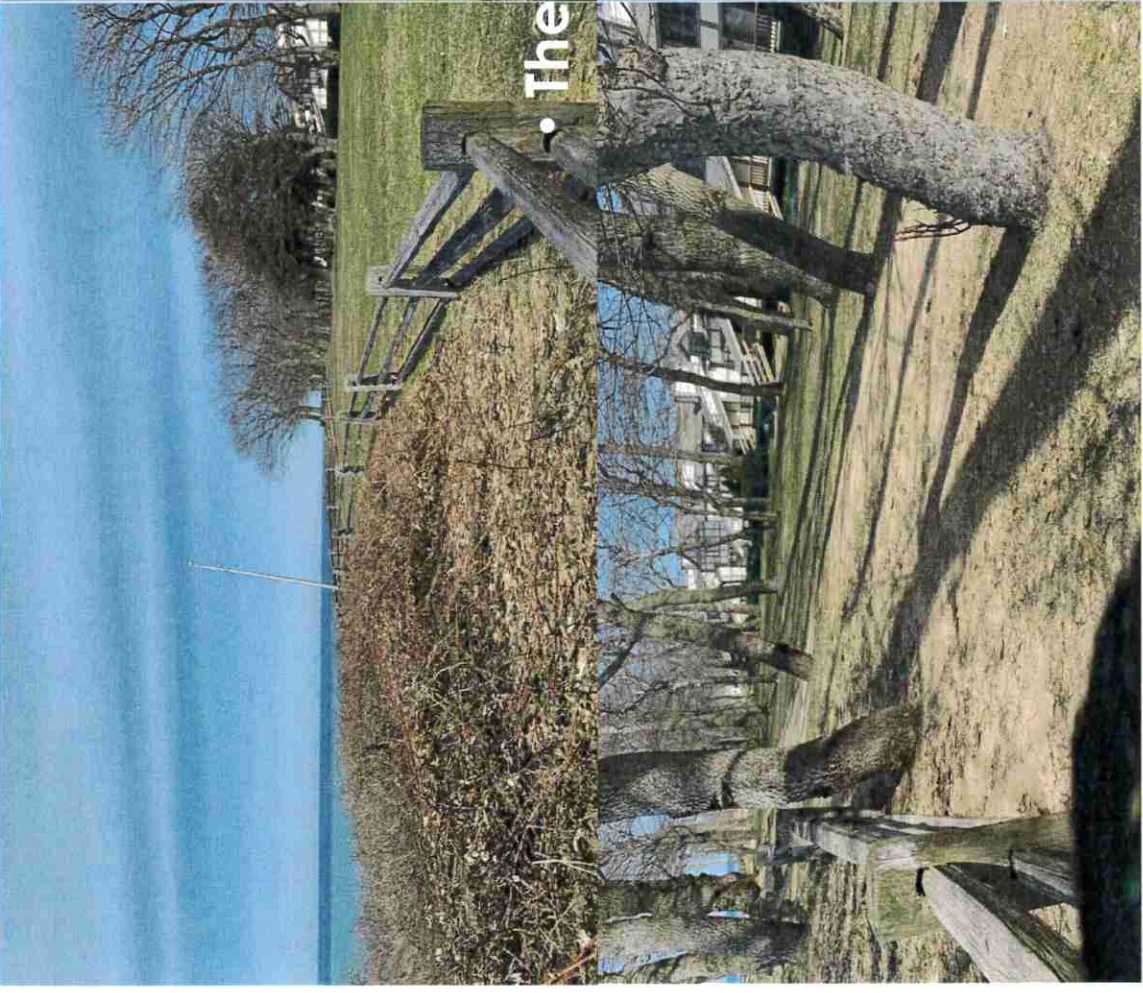
• Maple Arch



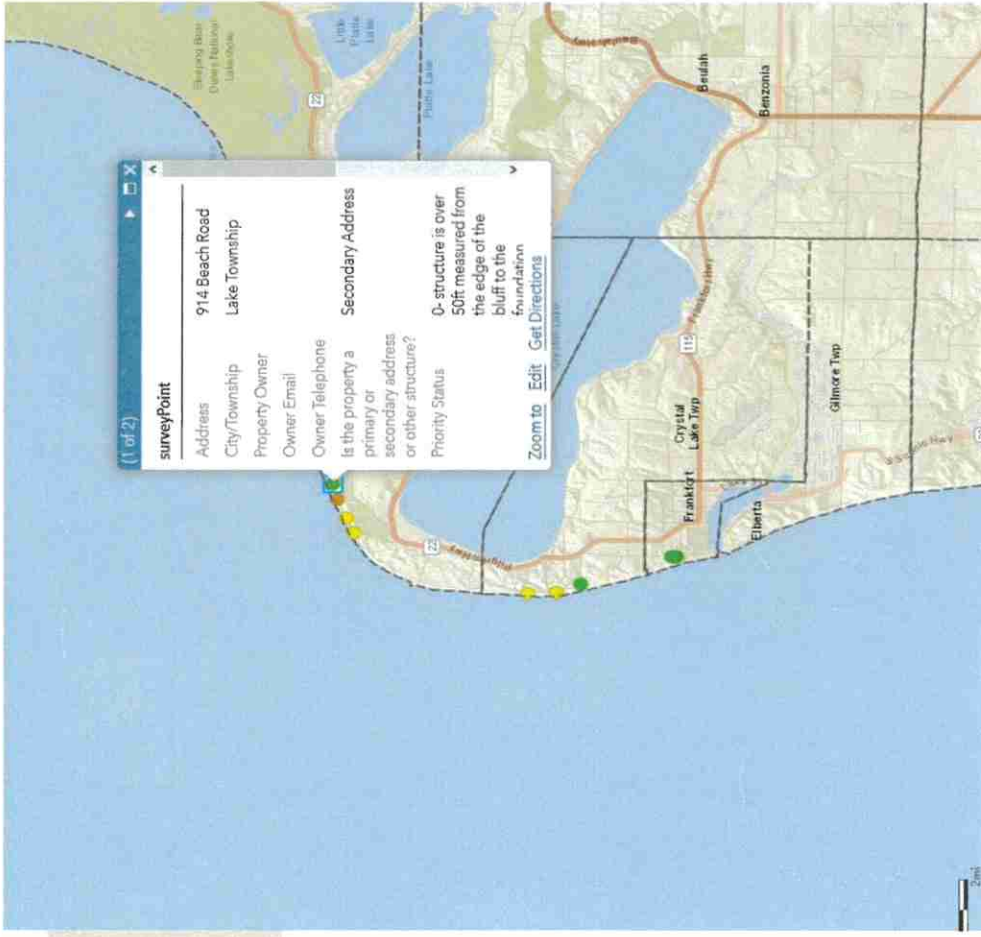


Balsam Court



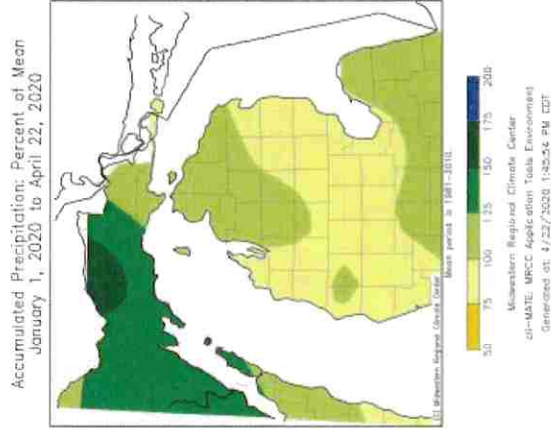
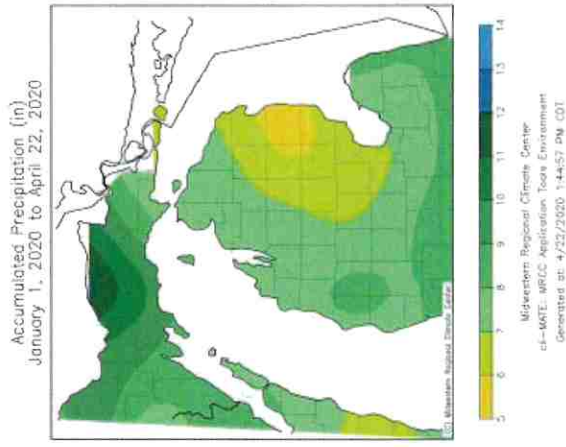


• The Bluffs



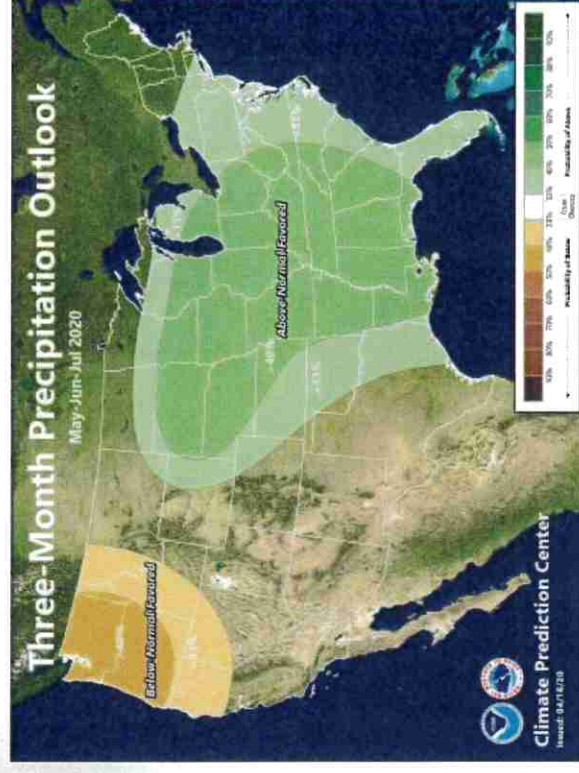
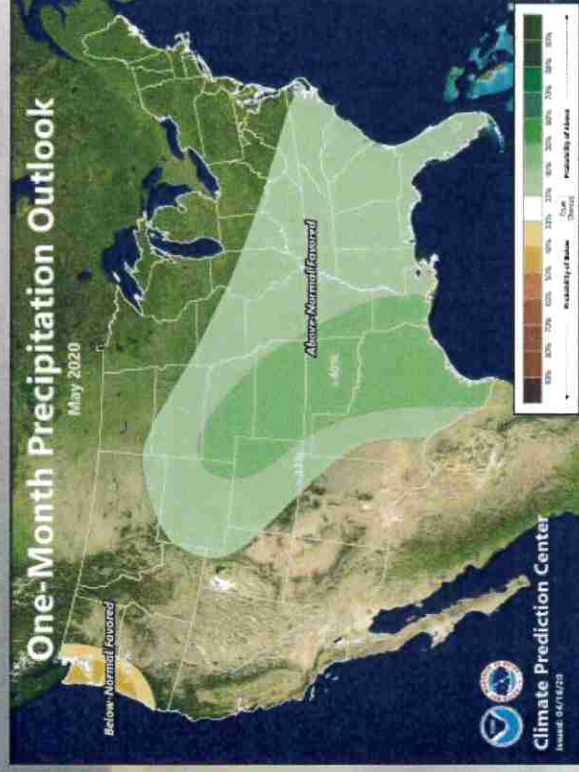
ARC GIS Survey

Precipitation Year to Date & Departure



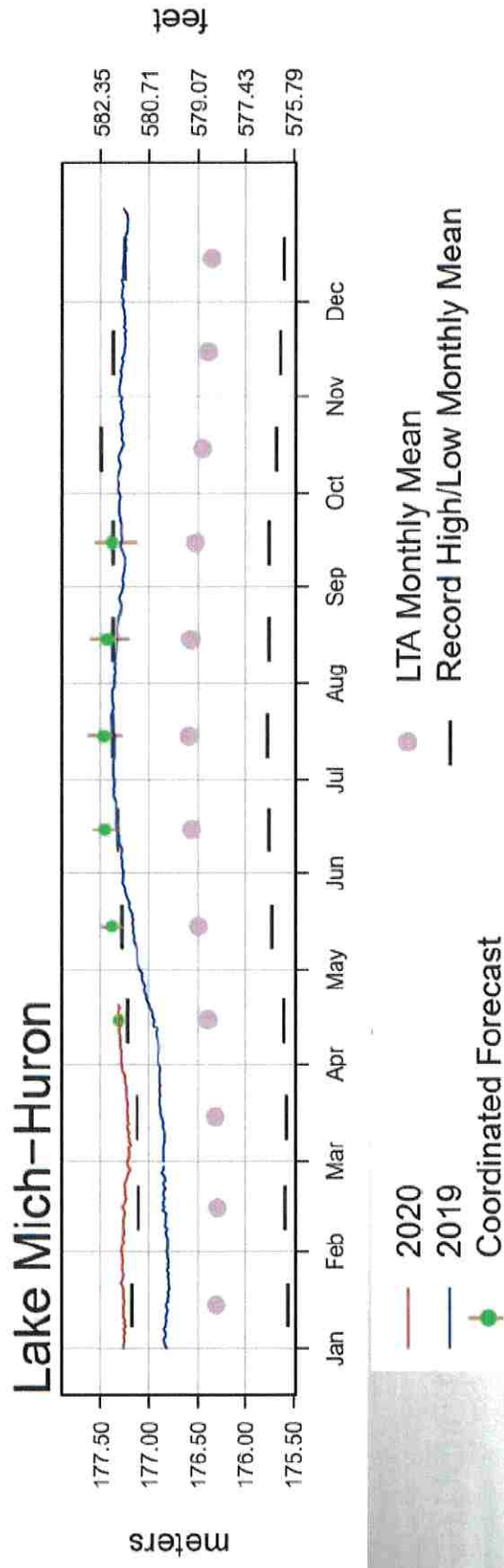
- Precipitation across northern Lower MI has been close to normal for most areas since the first of the year

One Month (May) & Three Month (MJJ) Outlooks



- There is not a strong signal for wet or dry conditions over the next few months
- This doesn't mean it won't be wet, just that there isn't skill in forecasting it at this time.

Latest USACE Lake Level Forecast For Next Six Months



- Lake Michigan/Huron basin is forecast to be at or above record levels into the fall
 - These levels are also at least somewhat above those seen last year
 - This forecast will be revised up or down based on actual weather conditions
- Forecast courtesy of US Army Corps of Engineers

Contact

- emd@benzieco.net