

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

August 25, 2020

**Meeting will be held via teleconferencing
Call: 701-802-5100; Access Code: 795797#**

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 8/11/2020
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 ACTION ITEMS – Solid Waste Contract Extension with EGLE; POAM
 Corrections Grievance; Maples Document of Understanding
 COVID-19 –
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR'S REPORT –
 FINANCE – Approval of Bills
 COMMITTEE OF THE WHOLE – 8/11/2020 Consent
 COMMITTEE APPOINTMENTS –
 UNFINISHED BUSINESS
 NEW BUSINESS –
10:00 Jennifer Berkey – MSUE Annual Report
10:15
10:30
10:45

 PRESENTATION OF CORRESPONDENCE
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Linda Farrell (Crystal Lake, Frankfort)	231-882-6620
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Sherry Taylor (Homestead).....	231-882-5452
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

August 11, 2020

The Benzie County Board of Commissioners met in a regular session on Tuesday, August 11, 2020 in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke

A moment of silence was observed in memory of John Nuske. The Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Taylor, to approve the agenda as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Nye, to approve the regular session minutes of July 28, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

9:03 a.m. Public Input – None

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Rebecca Hubers, Central Dispatch, spoke regarding the retirement of Lori Lautenbach and the need for a special 911 Advisory Board meeting on August 13, 2020 at 2:00 p.m.

Sheriff Schendel reported to the board that Deputy Brad Ryske will be leaving for a new job elsewhere.

ACTION ITEMS

CARES Act Funding - Sara Swanson, Prosecuting Attorney: Motion by Warsecke, seconded by Taylor, to authorize the Prosecuting Attorney to apply for FY 2020 Coronavirus Emergency Supplemental Funding (CESF) as presented, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Radio Replacement: Motion by Nye, seconded by Farrell, to authorize the replacement of three (3) Sheriff Office radios in the amount of \$9,886.20 as requested. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Replace Air Compressor: Motion by Sauer, seconded by Warsecke, to authorize the replacement of a faulty air compressor at the jail in the amount of \$7,368.80 as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried

Secondary Road Patrol: Motion by Warsecke, seconded by Taylor, to authorize application to the Michigan State Police for Secondary Road Patrol and Traffic Accident Prevention Program (SRP) in the amount of \$20,474.00 as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried

COMMISSIONERS

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August 11, 2020

COMMISSIONER REPORTS

Comm Jeannot provided a written report (attached).

Comm Farrell reported that she attended Centra Wellness Relations meeting and that they now have tablets for jail clients to meet with the therapist, they are having no group meetings. She also reported on the Centra Wellness Executive meeting and the discussions surrounding the third-party revenues. On August 5 she attended the Health Department COVID update. On August 10 she attended the Frankfort Elberta School Board meeting and reported that their plan is to open, they have hired an additional custodian and kitchen help to assist with the COVID guidelines.

Comm Nye reported that at the Village of Benzonia meeting there were complaints regarding the South Street closure and the lack of communication regarding the construction taking place; hydrants are running to keep the water flowing while the water tank is being painted inside and out. She also attended the Centra Wellness meetings and spoke about the Hazard Pay for face to face meetings. Village of Beulah meeting discussed Non Source Point Grant; a resident came forward and offered to head meetings regarding Short-Term Rental Ordinance; Beulah Boosters have reached out to possibly purchase the playground equipment at Platte River School; No Milfoil treatment will happen this year; no bridge walk on Labor Day.

Comm Taylor reported that Homestead Township appointed a Trustee to fill the vacant seat; Village of Honor had to rescind a prior motion regarding the sewer project due to a conflict of interest, then redid the motion, they have been awarded the sewer project grant.

Comm Warsecke reported that at the Inland Township meeting they were concerned about the number of people in attendance, so they moved their meeting to the parking lot; he reported on their vote totals; the gravel pit applicant will need to reapply. Benzie Central Schools are planning to open in the Fall, with the option to go virtual; they will be placing the proposal back on the November ballot without changes.

Comm Sauer attended the Betsie Valley Trail meeting where the main issue is dogs on the trail; we need to get this behind us; Johnson & Hill Engineers have suggested a 10-foot width and base. Joyfield and Blaine have been approached about hall rental for a "1-room schoolhouse" type rental for 10 or fewer students. Blaine Township has lowered their millage rate due to a surplus on hand. He attended the Village of Thompsonville meeting and they had two individual requests: 1 – to upgrade the skateboard park; and 2 – take the old tennis court and turn into a pickle ball court; they also have two new volunteers for the fire department.

Chair Roelofs has met with the VA director and she is looking at the MVAA grant for next year; the VA Memorial tribute stone for the Grand Traverse Band has arrived and is in place; met with Mitch and Tom Longanbach regarding the addressing issue in Almira Township.

COUNTY ADMINISTRATOR'S REPORT

Mitch Deisch, County Administrator, provided a written report (attached).

COMMISSIONERS

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August 11, 2020

FINANCE

Bills: Motion by Taylor, seconded by Warsecke, to approve payment of the bills from July 28, 2020 thru August 10, 2020 in the amount of \$538,962.18, as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

COMMITTEE OF THE WHOLE

Motion by Warsecke, seconded by Nye, to approve items 1-4 of the July 28, 2020 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

COMMITTEE APPOINTMENTS – None

UNFINISHED BUSINESS

Address Change Protests: Motion by Jeannot, seconded by Farrell, that we permit the current residents of Birch View Trail to maintain their respective non-conforming addresses as requested by the property owners; however, upon the sale of each property at issue, the address will be changed as recommended by the Equalization Department. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Road Commission minutes of June 11, 2020 received.
- Road Commission minutes of June 25, 2020 received.
- Little Platte Lake Elevation report for July 2020 received.
- Crystal Lake Elevation report for July 2020 received.
- Health Department minutes of July 22, 2020 Special Meeting received.

10:02 a.m. Public Input -- None

Motion by Warsecke, seconded by Sauer, to adjourn at 10:03 a.m. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

INDEX

1. Approved the agenda as presented.
2. Approved the regular session minutes of July 28, 2020 as presented.
3. Authorized the Prosecuting Attorney to apply for FY 2020 Coronavirus Emergency Supplemental Funding (CESF) as presented, authorizing the chair to sign.
4. Authorized the replacement of three (3) Sheriff Office radios in the amount of \$9,886.20 as requested.

COMMISSIONERS

Page 4 of 4

August 11, 2020

5. Authorized the replacement of a faulty air compressor at the jail in the amount of \$7,368.80 as presented.
6. Authorized application to the Michigan State Police for Secondary Road Patrol and Traffic Accident Prevention Program (SRP) in the amount of \$20,474.00 as presented.
7. Approved payment of the bills from July 28, 2020 thru August 10, 2020 in the amount of \$538,962.18, as presented.
8. Approved items 1-4 of the July 28, 2020 Committee of the Whole Consent Calendar as presented.
9. Approved to permit the current residents of Birch View Trail to maintain their respective non-conforming addresses as requested by the property owners; however, upon the sale of each property at issue, the address will be changed as recommended by the Equalization Department.

Art Jeannot
Commissioner Report
August 11, 2020

- Participated in 2 meetings on behalf of the County since our July 28th meeting.
- **7/29 NMCAA** – In my role as a member of the executive committee and the housing committee I voted in favor of agency financially participating in the housing project in Honor. The action passed unanimously.
- **8/6 Platte Township** – Focus was on August 4th election. Clerk Michalak acknowledged the great support she gets from County Clerk Onley
- **Other –**
 - I anticipate that the Maples Board (DHHS) will take affirmative action regarding the document of understanding (DOU) between Maples and Board of Commissioners at their August 27th meeting. The DOU will be on the BOC agenda for our August 25th meeting.
 - I met with Mitch Deisch and Bob Russell. Bob has been the chair of the broad band committee. For personal reasons, Bob has resigned as chair. A new chair will need to be recruited.


RECEIVED

AUG 10 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator 
Date: August 10, 2020
Subject: Administrator's Update 8/11/2020 BOC meeting

1. **Headlee Restoration Subcommittee #2** Update – Based upon the last COTW meeting discussion I have been following up on the following Headlee Restoration Issues:
 - a. Communicating with Township Supervisors regarding Tax Allocation Committee (TAC). Supervisor Jason Barnard is seeking endorsements from the other Township Supervisors to serve in this capacity.
 - b. Probate Judge John Mead is exploring various citizens to appoint to the TAC. Hoping to get his nomination over the next week.
 - c. Contacted the TBAISD regarding a TAC representative. Either Superintendent Nick Ceglarek or CFO Linda Bielecki will be representing the TBAISD on the TAC.
 - d. As discussed at last COTW meeting been looking bundling Public Safety (including Animal Control) Millages. Bundled Public Safety Millage are as follows:
 - .9000 Jail
 - .0975 Animal Control
 - .1797 SRO
 - .0984 TNT
 - 1.2756 Total Mills
2. **Maples Document of Understanding** – I am planning on presenting the Maples Medical Care Facility/Benzie County Document of Understanding (DOU) to the BOC at their Tuesday August 25, 2020 meeting. The Maples / DHHS Board next meeting is Thursday August 27, 2020. I have attached the most current draft of the DOU.
3. **2019 Strategic Plan** – With everything that has been going on this year, I wanted to provide the BOC with another copy of the 2019 Strategic Plan.

RECEIVED

AUG 10 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Elected Officials And Department Head Report

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
AUGUST 19, 2020
4:30 P.M.
Zoom Virtual Meeting
Agenda**

Zoom Virtual Meeting

<https://zoom.us/j/95756135327?pwd=ODdwNlltS0tMOS9TOG9iNEJSMjVZz09>

Meeting ID: 957 5613 5327

Passcode: 041728

Call in telephone number: 1 301 715 8592

Call to Order

Prayer of Invocation

Pledge of Allegiance

Roll Call

Approval of the August 19, 2020 Agenda

Approval of Minutes from the previous meeting – July 15, 2020

Public Input – **By Telephone or Zoom Virtual Meeting** (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Finance Committee Report - Approval of BSR Financial Statements for July 2020

Information Items

- A. Directors Report – July 2020/August 2020
- B. Program/Services Report – July 2020
- C. Board of Commissioners Update

Action Items

- 1. Establish the Nominating Committee
- 2. Bid Proposal on adding automatic door operators to the two existing doors going to the garage

New Business

- 1. Update Board Member Contact Information Form
- 2. Fiscal Year 2021 Budget Review Process
- 3. Recap of the Benzie County Commission on Aging Millage Vote

Old Business

- 1. Fund Development Committee Update

Public Comment -By Telephone (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING – September 16, 2020 @ 4:30 pm
The Gathering Place Senior Center or Conference Call - Honor, MI 49640

RECEIVED

AUG 19 2020

DAWN OLNEY
BENZIE COUNTY CLERK 1
BEULAH, MI 49617

Benzie Senior Resources
Board of Directors
July 15, 2020
4:30pm

Call To Order: Ron Dykstra 4:33
Prayer of Invocation: Al
Pledge of Allegiance: All

Roll Call: Present: Ron Dykstra, Nancy Mullen-Call, Rosemary Russell, Al Amstrutz, Leo Hughes, Ingrid and Paul Turner. Absent and Excused: Deb Rogers and Denise Favreau. Also present are Douglas Durand, Sabra Boyle, and Sherry Taylor (County Commissioner Liaison). No public identified on the conference call.

Approval of July 15, 2020 Agenda: Motion was made by Rosemary Russell and seconded by Al Amstrutz. Roll Call: Ron Dykstra, Yes. Nancy Mullen-Call, Yes. Rosemary Russell, Yes. Al Amstrutz, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. and Paul Turner, Yes.

Motion to approve the minutes from June 17, 2020 was made by Nancy Mullen-Call and seconded by Leo Hughes. Followed by Roll call: Ron Dykstra, Yes. Nancy Mullen-Call, Yes. Rosemary Russell, Yes. Al Amstrutz, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. and Paul Turner, Yes.

Finance Committee Update was given by Doug and we reviewed the financial statement. A motion to approve the Financial report was made by Nancy Mullen-Call and seconded by Paul Turner; followed by Roll Call.: Ron Dykstra, Yes. Nancy Mullen Call, Yes. Rosemary Russell, Yes. Al Amstrutz, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. and Paul Turner, Yes.

INFORMATION ITEMS:

- A. Directors/ Program Reports were submitted to the board by Doug.
- a. Doug reported that last week we had our best week with curbside meals with 221 meals served. We are encouraging the use of our outdoor patio to be used by those picking up their meals. We have new handicap accessible picnic tables. Last week we provided 1,182 Home Delivered Meals to 169 clients.
- b. Fresh produce boxes 62 were sent out as of yesterday we had 12 left but Doug believes those went out today. There are 3 types of Fresh Produce Boxes: Vegetable, Fruit and Dairy. Unfortunately, the USDA is scaling this back but the distributor, Van Eerden is trying to find ways to stretch the deliveries into August.
- c. We also obtained 30 additional shelf-stable boxes and those are being distributed to senior in need.
- d. Senior Project Fresh coupons has been done by mail and we have less than 30 coupons left. and Marvin's Garden Spot and Elberta Farmers Markets are participating in the program.
- e. The Gathering place Survey went out and sent out approximately 270 surveys. 124 are back. What we are seeing is that our seniors are reluctant to come back. Only 35% want to dine in. Seniors were asked about wearing masks 75% said they would but 25% said no. The survey also showed that our seniors have expectations that we are following CDC guidelines and maintaining safety requirements. Many miss The Gathering Place but only want to come

back when it is safe to do so. Leo made the comment that he agrees 100% with the work that is being done with the survey and Covid-19 to ensure that our Seniors have a voice.

f. The Gathering Place will not be opening until phase 6 and then it would be 6 weeks after phase 6 started to ensure no upticks in COVID cases. .

g. Doug is currently working on trying to compile an opening plan that will meet criteria for MIHHS, CDC, plans including State, Federal and local levels of government. Our biggest concerns currently are food insecurity and senior isolation.

B. Program Report submitted to the board.

. HDM continues to exceed past record numbers for the year.

a. Homemaker Program will soon be down a contractor who is retiring and a ad has been placed. We currently have 15 people on a waiting list.

b. We currently are still in need of at least 2 additional Home Healthcare Workers, but it has been a struggle to even get applications in. The CARES Act that provided an extra unemployment benefits might be playing a role in the lack of interest at this time.

c. Lawn Chore has seen a record number of clients signed up and we have put an end date for folks to sign up for the program. If their lawns haven't been mowed by now, it would be impossible for our contractors to cut someone's grass safely for their them and their equipment.

d. Nancy questioned the increase of 30% for information or assistance in the last month. Doug reassured the board that the questions had more to do with COVID and not the programming itself. Doug stated, "If anything COVID has done for us is to bring senior isolation and food insecurity to the forefront." We will be looking at our programming in the future perhaps increasing our home visits and volunteers to assist in combating senior isolation.

e. Doug also reviewed how staff, volunteers, and clients are screened for COVID prior to visits, use of masks and questionnaires asking who has been in the client's home and where they are from. Movement of people increases our risks.

C. Board of Commissioners Report (Sherry Taylor)

. County is working on the 2021 Budget

i. The prosecutor's office would like another prosecutor.

ii. The Jail renewal will be on the Ballot

a. The county is looking at how to pay out hazard pay to all essential positions not just law enforcement but first responders etc.

D. ACTION ITEMS

. Motion to Approve Board President, Beverly Holbrook's resignation. Rosemary Russell made the motion to approve the president's resignation and Al Amstrutz seconded it. Roll call: Ron Dykstra, Yes. Nancy Mullen-Call, Yes. Rosemary Russell, Yes. Al Amstrutz, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. and Paul Turner, Yes.

a. Nancy Mullen-Call made a motion to table replacement of the board president until the Election of officers in October 2020. Rosemary Russell seconded the motion. Roll Call to approve tabling the replacement of the Board president until the Election of officers in October 2020. Ron Dykstra, Yes. Nancy Mullen-Call, Yes. Rosemary Russell, Yes. Al Amstrutz, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. and Paul Turner, Yes.

.Al would like to know the Job Descriptions

i. Doug will send out bylaws out via email to the Board of Directors and clarification of the length of term for Election.

ii. Ron would like the Nominating Committee to have a meeting at least 2 months prior to Elections and place it on the August Board of Directors Meeting Agenda.

c. Motion to approve a resolution to remove Beverly Holbrook's name from the State Savings Business Accounts was made by Rosemary Russell and seconded by Nancy Mullen-Call. Roll Call: Ron Dykstra, Yes. Nancy Mullen-Call, Yes. Rosemary Russell, Yes. Al Amstrutz, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. and Paul Turner, Yes. Motion carried.

c. Al Amstrutz made a motion for a resolution to add Ron Dykstra to the State Savings Bank Business accounts signature card. This was seconded by Paul Turner. Roll Call: Ron Dykstra, Yes. Nancy Mullen-Call, Yes. Rosemary Russell, Yes. Al Amstrutz, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. and Paul Turner, Yes. Motion carried.

E. New Business

. Ron sent stuff to Board members to add some comments from clients on our appeal letter.

a. Theme: "When It Matters - We are here."

b. Rosemary will ask Monica Johnson for some input from the Hospital ED and maybe Nancy Smith Hospital Medical Director for comments or input.

F. Fund Development:

. Ron Set a date for Monday August 17th at 10:00AM.

a. Walk A thon Letter went out.

b. Township presentations are done

G. Old Business:

a. Covid Updates frequently change Doug is watching this and continuing to update staff

H. Public Input: No public input.

I. ADJOURN: A motion to adjourn was made by Leo Hughes and seconded by Paul Turner. Roll Call: Ron Dykstra, Yes. Nancy Mullen-Call, Yes. Rosemary Russell, Yes. Al Amstrutz, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. and Paul Turner, Yes. Meeting adjourned at 5:34pm

Next meeting is August 19, 2020 at 4:30 pm

Respectfully Submitted,

Rosemary Russell,
Board Member.

Benzie Senior Resources
Executive Directors Report
July 2020 – August 2020

•The Gathering Place is closed through September 30, 2020. I will continue to monitor the numbers of active COVID-19 cases in our county and region and follow guidelines set forth by DHHS, BLDHD, CDC and AASA regarding senior centers/congregate meals sites.

•**Nutrition Update:** The Fresh Produce Boxes continue to be distributed every two weeks with a nice assortment of fruits, vegetables and dairy products. Based on a 1-page survey, they are a huge plus for our shelter in place seniors and they are eating healthier and feeling safe by not having to go into stores as much.

•A total of 185 individuals have received Senior Project Fresh \$20 coupon booklets. That leaves just 15 coupon booklets left to distribute.

•Received a grant award from the CARES ACT funding to upgrade our meal serving line. When we reopen, our buffet style meal will come to an end. For the “new” normal and to comply with new guidelines, we needed to purchase two new cold/refrigerated and one hot food counter table serving stations.

•Received another grant award from the CARES ACT funding to purchase automatic door mechanisms for the public bathroom doors at TGP. Installing automatic doors with a hold button will make The Gathering Place Senior Center more inviting to individuals with mobility limitations, especially those dependent on walkers and wheelchairs. To have folks not feel rushed and able to be as independent as possible is a win-win situation for everyone. I hope to have these devices installed yet this month.

•Update on the Caregivers Resource Library. All of the reading materials and training DVD's have been obtained and a final Zoom Meeting will be taking place soon to set up the distribution of the materials to the libraries and a PR campaign to announce the resources that will be available for the informal caregivers in our community.

•I am changing course regarding the in-home dental visits. I am now moving forward with Northwest Michigan Health Services and working to development a new strategy on how best to provide dental services for those that cannot get out and go to a dentist. Also, working out the details to ensure safety measures for the clients and the dental hygienist . The goal is to begin this program sometime in September 2020, but this date is dependent on the spread and control of the Coronavirus Pandemic.

•This year's Medicare Open Enrollment will not be in-person face to face. A notice was sent out last week from the Medicare/Medicaid Assistance Program Central Office that no in-person volunteer MMAP's Counselor visits will be allowed. We had a meeting on August 13, 2020 with key staff and our MMAP's Counselor to start planning out our options to provide this valuable service to our seniors. We will have our plan in place by October 1st in order to proceed with the open enrollment period of October 15 through December 7, 2020. More details to come.

Volunteer Report

One new volunteer has gone through the orientation and has begun delivering meals.

Legislative News

I will continue to advocate for level funding for all senior services in the FY'2021 State Budget in light of the predicted 3 Billion shortfall.

Program Report for July 2020

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 5,936 meals were provided to 201 clients in July 2020. July 2020 had the highest monthly total ever recorded for HDM!

Congregate Meals

The Gathering Place is closed. However, 765 meals were served through our curbside takeout service in July 2020. July 2020 was the best month since we started doing the curbside service.

Other Programs/Services

Dining Out Program – 6 customers purchased 20 vouchers in July 2020.

Homemaker Program – 398 service units were provided to 120 clients in July 2020. The program is back up to normal with an increase in clients and a waiting list for services.

Lawn Chore Program – 203 mows were provided in July 2020 for 112 clients.

Guardian Medical Monitoring – Thirty-two clients receive this service at no cost to them. Eight clients are currently on the waiting list.

Benzie Bus Punch Cards – No bus passes were requested in July 2020.

Information & Assistance - The agency handled 950 calls in July 2020 regarding Information and Assistance for services and questions related to older adults.

MMAPS – Six individuals were helped with their Medicare/Medicaid needs in July 2020 by telephone.

Estate Planning – Suspended until further notice

Senior Companion Program – Program is suspended until further notice by Catholic Human Service.

Foot Care – Office Foot Clinic is suspended until further notice. In-home foot care services will be performed only in an emergency and four clients were determined to need this service in July 2020.

Benzie Senior Dental Program – No invoices received for any services provided in July 2020.

Emergency Senior Essential Needs Fund – One client received assistance for removal of several dead trees near their home for July 2020. We have 3 pending open cases

The Gathering Place Senior Center – The center is closed at least through September 30, 2020.

In-Home Services for July 2020 – We are now admitting new in-home clients and a few remaining clients that stopped our services at the start of the pandemic still wish to hold off with our in-home services.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2019	29	64	4	97
November 2019	27	61	2	90
December 2019	28	62	2	92
January 2020	27	56	1	84
February 2020	28	57	1	86
March 2020	27	57	0	84
April 2020	25	56	0	81
May 2020	22	52	0	74
June 2020	20	55	0	75
July 2020	24	55	0	79
August 2020				
September 2020				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2019	634.5	564.5	23	49	1121
November 2019	569	479	36.5	41	1125.5
December 2019	599.75	431.75	12	44	1087.5
January 2020	737.75	470.25	4	19	1231
February 2020	641.5	441.75	0	18	1101.25
March 2020	606.5	493.25	0	13	1112.75
April 2020	410	275.75	0	29	714.75
May 2020	385.5	255.25	0	25	665.75
June 2020	389.75	275.25	0	40	705
July 2020	427	348.25	0	39	814.25
August 2020					
September 2020					
TOTALS	5401.25	4035	75.5	317	9828.75

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2019	49	67	583	66	24	2	791
November 2019	41	56	497	53	27	12	686
December 2019	44	55	448	56	38	6	647
January 2020	19	58	525	57	52	8	719
February 2020	18	59	469	27	55	9	637
March 2020	13	62	491	37	60	5	668
April 2020	29	54	284	9	35	2	413
May 2020	25	53	268	11	29	2	388
June 2020	40	54	285	12	31	4	426
July 2020	39	56	343	18	22	4	482
August 2020							
September 2020							
TOTALS	317	574	4193	3346	373	54	5857

July 2020

Service/Program	Amount saved to clients from the Senior Millage, Grants, Fundraising and Donations to supplement their costs
In-Home Services (Respite, Personal Care, Medication Management & In-Home Footcare)	\$5,417
Lawn Chore – Purchase of vouchers	\$2,678
Homemaker Program – Purchase of vouchers	\$3,480
Benzie Bus Passes	\$0
Office Footcare	\$0
Home Delivered Meals	\$22,200
Congregate Meals	\$5,906
Dining Out	\$40
Grand Total	\$39,721

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of July 31, 2020

	<u>Jul 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	572,894.92
003 · STATE SAVINGS BANK HRA	1,687.56
009 · STATE SAVINGS BANK MM	176,291.41
010 · PPP SAVINGS ACCOUNT	43,077.94
Total Checking/Savings	793,951.83
Accounts Receivable	
1200 · Accounts Receivable	2,682.00
Total Accounts Receivable	2,682.00
Other Current Assets	
109 · INVENTORY	8,185.43
Total Other Current Assets	8,185.43
Total Current Assets	804,819.26
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	169,052.00
152 · EQUIPMENT	100,289.95
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(373,150.56)
Total Fixed Assets	378,367.09
TOTAL ASSETS	<u>1,183,186.35</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	15,691.26
Other Current Liabilities	8,541.76
Total Current Liabilities	24,233.02
Long Term Liabilities	
250 · MORTGAGE PAYABLE	120,408.92
253 · LEASE PAYABLE	1,343.01
255 · PPP LOAN PAYABLE	184,500.00
260 · NET PENSION LIABILITY	583,889.00
Total Long Term Liabilities	890,140.93
Total Liabilities	914,373.95
Equity	
3900 · FUND BALANCE	117,904.59
Net Income	150,907.81
Total Equity	268,812.40
TOTAL LIABILITIES & EQUITY	<u>1,183,186.35</u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
July 2020

	July 2020	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	10,346.76	8,558.00	1,788.76
519.05 MIPPA (MMAP)	0.00	100.00	(100.00)
540 · GRANTS	4,075.33	8,750.00	(4,674.67)
561 - HDM WAIVER	873.00	878.00	(5.00)
642 · CHARGES FOR SERVICES/CONT	130.00	1,904.00	(1,774.00)
642.01 · FEE FOR SERVICE/CHORE	1,247.00	800.00	447.00
642.02 · FEE FOR SERVICE/HOMEMAKER	2,087.00	3,600.00	(1,513.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	(69.00)	0.00	(69.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	3,267.75	5,000.00	(1,732.25)
642.05 - FEE FOR PRIVATE PAY & INS	0.00	2,000.00	(2,000.00)
670 - CLIENT INCOME	9,159.00	11,000.00	(1,841.00)
673 · NEWSLETTER SUB	200.00	30.00	170.00
675 · DONATIONS	10,472.50	9,558.00	914.50
676 · MILLAGE	92,325.00	92,325.00	0.00
680 · VOLUNTEER WAGES (IN-KIND).	6,337.50	5,900.00	437.50
677 - FUNDRAISING	2,030.00	4,000.00	(1,970.00)
681 - IN-KIND (non-volunteer)	60.68	300.00	(239.32)
690 - TRIP INCOME	0.00	7,000.00	(7,000.00)
TOTAL INCOME	142,542.52	161,703.00	(19,160.48)
GROSS PROFIT	142,542.52	161,703.00	(19,160.48)
EXPENSE			
701 • FFCRA (COVID-19)	1,142.59	0.00	1,142.59
705 · SALARY AND WAGES	82,932.35	100,479.00	(17,546.65)
708 · PAYROLL TAX EXPENSE	5,992.58	9,576.00	(3,583.42)
709 · EDUCATION/TRAINING	0.00	70.00	(70.00)
710 · EVENTS	8.00	294.00	(286.00)
717 · DUES/SUBSCRIPTIONS	395.00	100.00	295.00
721 · COMPUTER EXPENSES	3,343.20	2,050.00	1,293.20
725 · FRINGE BENEFITS	11,574.87	16,950.00	(5,375.13)
726 - FUNDRAISING/MARKETING EXP	239.53	500.00	(260.47)
727 · SUPPLIES	2,128.94	3,150.00	(1,021.06)
727.2 · OFFICE EXP	936.96	650.00	286.96
727.3 - POSTAGE	125.89	340.00	(214.11)
727.4 - ADVERTISING	546.05	415.00	131.05
740 · FOOD	13,938.71	13,300.00	638.71
819 · CONTRACTUAL	16,159.50	21,850.00	(5,690.50)
820 · VOLUNTEER WAGES (IN-KIND)	6,337.50	5,900.00	437.50
825 · VOLUNTEER EXPENSES	(107.00)	467.00	(574.00)
850 · TELEPHONE	402.28	380.00	22.28
861 · TRAVEL/MILEAGE/GAS	2,529.70	3,375.00	(845.30)
900 · INTEREST EXPENSE	301.70	420.00	(118.30)
910 · INSURANCE	7,871.30	2,650.00	5,221.30
915 · PROJECTS	6,461.15	790.00	5,671.15

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
July 2020

	<u>July 2020</u>	<u>Budget</u>	<u>\$ Change</u>
920 • UTILITIES	1,453.04	2,950.00	(1,496.96)
940 • DEPRECIATION EXPENSE	4,103.94	2,975.00	1,128.94
980 • EQUIPMENT/REPAIRS	4,026.12	2,480.00	1,546.12
980.1 - OUTDOOR MAINTENANCE	229.20	300.00	(70.80)
981 • HDM VEHICLE MAINT/GAS	548.50	1,335.00	(786.50)
980.2 - INDOOR MAINTENANCE	0.00	180.00	(180.00)
TOTAL EXPENSE	<u>173,621.60</u>	<u>193,926.00</u>	<u>(20,304.40)</u>
NET ORDINARY INCOME	(31,079.08)	(32,223.00)	1,143.92
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 • INTEREST/DIVIDEND INCOME	98.03	18.00	80.03
999 - OTHER INCOME	<u>0.00</u>	<u>125.00</u>	<u>(125.00)</u>
TOTAL OTHER INCOME	<u>98.03</u>	<u>143.00</u>	<u>(44.97)</u>
OTHER EXPENSE			
999.1 • OTHER EXPENSE	0.00	85.00	(85.00)
99999 - LEGAL EXPENSE	<u>0.00</u>	<u>125.00</u>	<u>(125.00)</u>
TOTAL OTHER EXPENSE	<u>0.00</u>	<u>210.00</u>	<u>(210.00)</u>
NET OTHER INCOME	<u>98.03</u>	<u>(67.00)</u>	<u>165.03</u>
NET INCOME	<u><u>(30,981.05)</u></u>	<u><u>(32,290.00)</u></u>	<u><u>1,308.95</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - July 2020

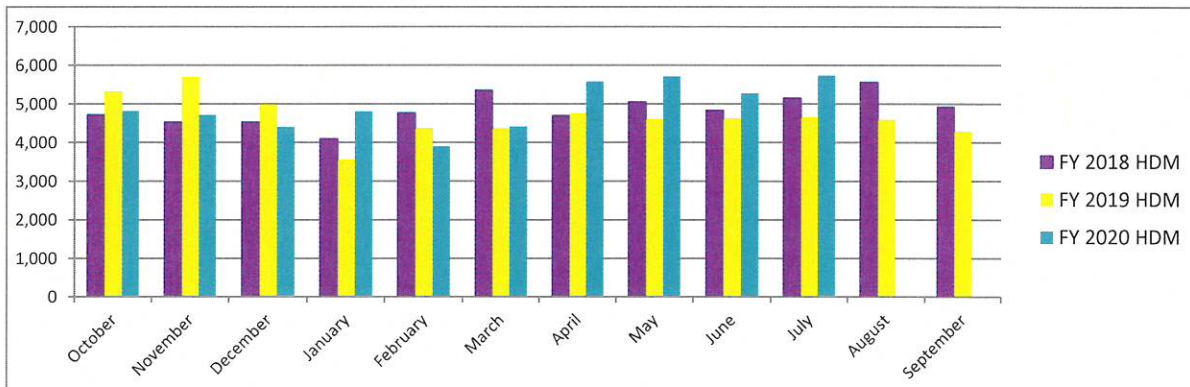
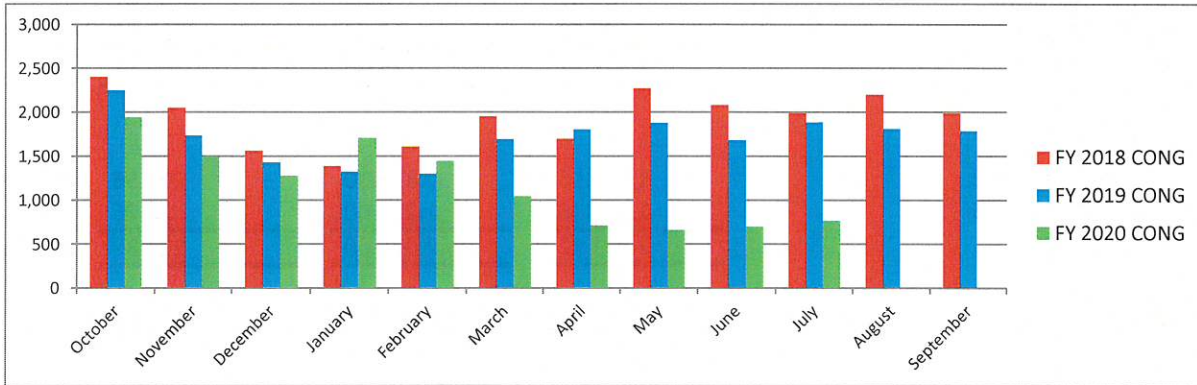
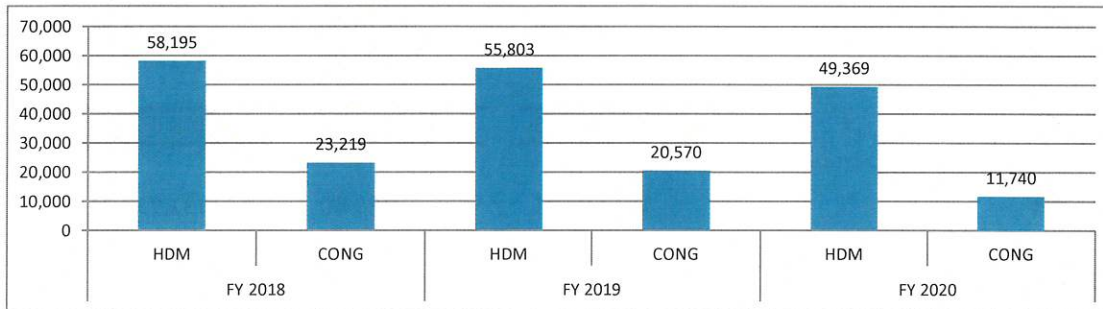
	<u>Oct-July 2020</u>	<u>Budget</u>	<u>\$ Change</u>
ORDINARY INCOME/EXPENSE			
INCOME			
519.02 - FFCRA	12,481.00	0.00	12,481.00
519.03 - TITLE III C2 INCOME	85,512.49	85,579.00	(66.51)
519.04 - FEDERAL USDA	51,664.08	56,500.00	(4,835.92)
519.05 MIPPA (MMAP)	2,850.00	2,800.00	50.00
540 - GRANTS	114,074.91	87,500.00	26,574.91
561 - HDM WAIVER	7,791.50	8,775.00	(983.50)
642 - CHARGES FOR SERVICES/CONT	8,766.11	19,042.00	(10,275.89)
642.01 - FEE FOR SERVICE/CHORE	11,845.00	9,700.00	2,145.00
642.02 - FEE FOR SERVICE/HOMEMAKER	20,867.00	24,750.00	(3,883.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	12,757.00	22,100.00	(9,343.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	47,668.25	47,200.00	468.25
642.05 - FEE FOR PRIVATE PAY & INS	2,147.50	18,070.00	(15,922.50)
670 - CLIENT INCOME	99,012.46	110,000.00	(10,987.54)
673 - NEWSLETTER SUB	380.00	300.00	80.00
675 - DONATIONS	103,176.73	95,582.00	7,594.73
676 - MILLAGE	923,250.00	923,250.00	0.00
680 - VOLUNTEER WAGES (IN-KIND).	61,515.00	57,150.00	4,365.00
677 - FUNDRAISING	37,836.25	46,500.00	(8,663.75)
681 - IN-KIND (non-volunteer)	2,245.88	5,450.00	(3,204.12)
690 - TRIP INCOME	0.00	31,700.00	(31,700.00)
691 - MISC INCOME-(Sponsorship)	2,510.00	3,750.00	(1,240.00)
TOTAL INCOME	<u>1,608,351.16</u>	<u>1,655,698.00</u>	<u>(47,346.84)</u>
 GROSS PROFIT	 1,608,351.16	 1,655,698.00	 (47,346.84)
 EXPENSE			
700 - ACCOUNTING FEES	8,555.00	7,100.00	1,455.00
701 - FFCRA EXPENSE COVID-19	10,078.48	0.00	10,078.48
705 - SALARY AND WAGES	678,080.07	736,862.00	(58,781.93)
708 - PAYROLL TAX EXPENSE	54,303.95	70,224.00	(15,920.05)
709 - EDUCATION/TRAINING	1,595.20	6,560.00	(4,964.80)
710 - EVENTS	1,877.58	3,212.00	(1,334.42)
711 - TGPSC ACTIVITIES	907.33	0.00	907.33
715 - CLOTHING ALLOWANCE	1,495.00	750.00	745.00
717 - DUES/SUBSCRIPTIONS	3,485.49	3,050.00	435.49
721 - COMPUTER EXPENSES	20,409.21	20,490.00	(80.79)
725 - FRINGE BENEFITS	83,224.25	132,120.00	(48,895.75)
726 - FUNDRAISING/MARKETING EXP	2,905.79	2,575.00	330.79
727 - SUPPLIES	29,334.13	23,805.00	5,529.13
727.2 - OFFICE EXP	9,909.70	9,950.00	(40.30)
727.3 - POSTAGE	4,098.76	3,420.00	678.76
727.4 - ADVERTISING	4,183.65	4,090.00	93.65
740 - FOOD	146,917.80	143,400.00	3,517.80
819 - CONTRACTUAL	151,821.08	214,665.00	(62,843.92)
820 - VOLUNTEER WAGES (IN-KIND)	61,515.00	57,150.00	4,365.00

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - July 2020

	Oct-July 2020	Budget	\$ Change
825 • VOLUNTEER EXPENSES	6,167.99	11,280.00	(5,112.01)
850 • TELEPHONE	3,272.41	3,815.00	(542.59)
861 • TRAVEL/MILEAGE/GAS	26,074.14	33,750.00	(7,675.86)
900 • INTEREST EXPENSE	3,977.00	4,315.00	(338.00)
910 • INSURANCE	43,886.09	34,900.00	8,986.09
915 • PROJECTS	10,398.77	7,910.00	2,488.77
920 • UTILITIES	20,067.78	22,155.00	(2,087.22)
940 • DEPRECIATION EXPENSE	33,490.92	29,750.00	3,740.92
980 • EQUIPMENT/REPAIRS	16,811.56	24,825.00	(8,013.44)
980.1 - OUTDOOR MAINTENANCE	4,947.59	6,460.00	(1,512.41)
981 • HDM VEHICLE MAINT/GAS	12,370.17	13,325.00	(954.83)
980.2 - INDOOR MAINTENANCE	297.06	1,810.00	(1,512.94)
991 - TRIP EXPENSE	0.00	21,800.00	(21,800.00)
TOTAL EXPENSE	1,456,458.95	1,655,518.00	(199,059.05)
NET ORDINARY INCOME	151,892.21	180.00	151,712.21
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 • INTEREST/DIVIDEND INCOME	753.75	176.00	577.75
999 - OTHER INCOME	65.67	0.00	65.67
## GAIN ON ASSET	500.00	0.00	500.00
TOTAL OTHER INCOME	1,319.42	176.00	1,143.42
OTHER EXPENSE			
999.1 • OTHER EXPENSE	1,030.56	825.00	205.56
99999 - LEGAL EXPENSE	1,273.26	1,250.00	23.26
TOTAL OTHER EXPENSE	2,303.82	2,075.00	228.82
NET OTHER INCOME	(984.40)	(1,899.00)	914.60
NET INCOME	150,907.81	(1,719.00)	152,626.81

Benzie Senior Resources
HDM/Cong comparison
Units Served 2018-2019-2020

	FY 2018		FY 2019		FY 2020	
	HDM	CONG	HDM	CONG	HDM	CONG
October	4,714	2,405	5,320	2,252	4,814	1,942
November	4,531	2,049	5,690	1,736	4,711	1,500
December	4,527	1,566	4,985	1,424	4,404	1,275
January	4,096	1,388	3,555	1,318	4,812	1,706
February	4,771	1,610	4,369	1,296	3,903	1,445
March	5,351	1,955	4,359	1,694	4,416	1,044
April	4,690	1,698	4,748	1,802	5,582	710
May	5,046	2,271	4,609	1,879	5,711	657
June	4,832	2,084	4,622	1,682	5,281	696
July	5,151	1,995	4,662	1,885	5,735	765
August	5,564	2,205	4,594	1,811		
September	4,922	1,993	4,290	1,791		
total meals	58,195	23,219	55,803	20,570	49,369	11,740





Benzie County Office of Emergency Management Emergency Management Activities July 2020

Below are outlined many of the activities I have been involved in for the month of August 2020

1. **Region 7 Homeland Security Planning Board Meeting**

The Region 7 Homeland Security Planning Board meeting was held via Zoom on August 13th. I am currently assigned to the technology committee – either replacing Frank's role or I missed a meeting and was graciously nominated in my absence.

The State of Michigan EOC webinars have been reduced their regular schedule of one time monthly keeping us up to date on State information and other Counties working cohesively under the State of Emergency/Disaster.

2. **CERT Activations**

Most of the summer events that CERT is requested to assist have been cancelled.

A weekend Basic CERT training is being held at the Benzie County Government Center September 11-13th. The spring training was postponed but the training is critical and mandatory and cannot be cancelled as we do not want untrained personnel acting in this first responder capacity.

3. **EOC COVID-19 Response**

Since April 8, 2020 Benzie County Office of Emergency Management has distributed over 14,932 State/Federal supplied PPE items to County EMS, Township Fire and Rescue, Benzie Senior Resources, Paul Oliver Memorial Hospital, The Maples, other private Assisted Living Facilities, Circuit Court, and the Government Center. Additionally, we processed and distributed several community donated items.

Many PPE items are now more readily accessible to be purchased by departments and businesses and will not be provided by State or Federal Response – including masks, gloves, and hand sanitizer.

Attached is the up to date summary of funding activity submitted by Benzie County Government Agencies – that I am aware of. There were additional funding programs available for small business, health care organizations, agriculture, and transportation.

4. **Local Planning Team / Local Emergency Planning Committee**

The LEPC meeting occurred August 17, 2020.

All local fire departments were given access to the EGLE Tier II reporting and monitoring website to view accurate Hazardous Materials reporting data for Benzie County and other online HM resource tools.

The LPT meeting is scheduled for August 27, 2020

5. **School Safety Workgroup**

The Benzie County School Safety Workgroup restarted their meeting schedule on August 17, 2020 after summer break. COVID response plans and precautions were the main topic of discussion.

The SRO millage is scheduled to expire December 2021 – ballot considerations need to be addressed in August or November 2021.

RECEIVED

AUG 19 2020

DAWN OLNEY
BENZIE COUNTY CLERK
8151 17, MI 49617



5. Benzie County Lakeshore Erosion / High Water

No new concerns have been brought to the attention of the OEM regarding high water or erosion.

The Bluffs Condominium community in Frankfort is working with Frankfort City on a possible bluff stabilization project.

7. Upcoming Events

August 27, 2020 @ 2pm Local Planning Team Meeting

September 3, 2020 @ 10 Region 7 HS Planning Board Meeting

September 8, 2020 @ 7pm local Fire Chiefs meeting

September 11-13, 2020 @ CERT basic training – Benzie County Government Center

September 21, 2020 @ 2pm Local Emergency Planning Committee

September 24, 2020 @ 2pm Local Planning Team Meeting

COVID 19 FUNDING PROGRAMS

First Responder Hazard Pay Premium Program – CARES ACT – MI Department of Treasury

- \$100 million distributed on a first come first serve basis
- EMTs, Paramedics, 911 Operators, Corrections Officers, Law Enforcement Officers
- Maximum payment of \$1000 per person
- Must be paid by 09/30/20 regardless of funding confirmation
- Confirmation of funding may not be known in advance of 09/30
- Distribution of funds will occur in October through November 14, 2020

Application submitted: 7/20/2020 by Rebecca Hubers (after review from Administration) to MI Dept. of Treasury. Date of required distribution of payments to employees: noted as 9/25/2020. Full time eligible first responder employees to receive \$1000.00 and part time eligible employees were credited \$2 an hour for the hours worked March 1, 2020 through pay period ending prior to July 20, 2020.

Total amount requested: \$57,634.00

Public Safety/Public Health Payroll Reimbursement Program – CARES ACT – MI Dept. of Treasury

- Two rounds of disbursements if funds are available
- First round covers April/May expenses
- Second round covers April/May/June/July – if funds are available
- Cannot receive duplicate reimbursement (i.e., CARES, FEMA)

Application submitted: 7/17/2020 by Maridee Cutler to MI Dept. of Treasury for the amounts directed by Benzie County Board of Commissioners for April and May expenditures.

Total amount requested: \$623,631.15

FEMA Public Assistance Grant for Coronavirus Costs

- 75% of costs for the SOM as the applicant – Benzie County is a sub-applicant
- Only for eligible Coronavirus expenses not covered by other sources.

Application Submitted: July 14, 2020 by Susan Boyd to FEMA Grants Portal for eligible expenses including cleaning supplies and wages for the deputy used at the County Building door for screening.

Total amount requested: \$10,567.01

EMS received \$21,980 from State of Michigan to cover response costs associated with lost revenue from Medicare.

MSP CESF Grants (Coronavirus Emergency Supplemental Funding) – deadline for application 8/14/2020 – predetermined allocations

- Benzie County Courts \$24,416 (submitted – Pat Heins)
- Benzie County Prosecutor \$13,500 (submitted – S. Swanson)
- Benzie County Sheriff \$47,424 (submitted - Greg Hubers)

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AUG 19 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



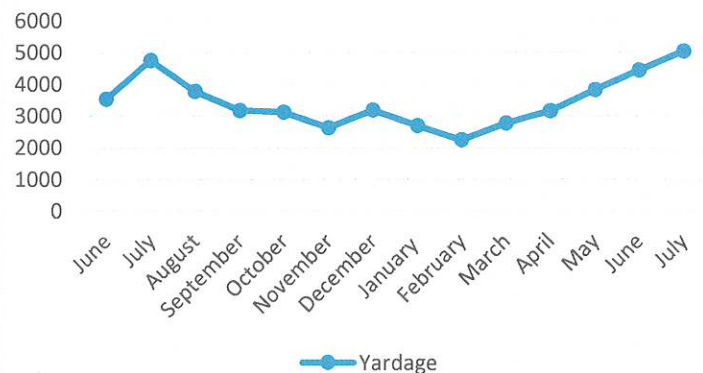
Memo To: Board of Commissioners
From: Jesse Zylstra, Solid Waste and Recycling Coordinator
Date: August 19th, 2020
Subject: Recycling Coordinator's Activities

- Recent Recycling Numbers:

June: Tonnage: 121.98 tons
Yardage: 4,435 yards

July: Tonnage: 138.75 tons
Yardage: 5,045 yards

Recycling Volumes



- HHW/Electronics/Scrap Tire Collections – 268 Appointments

Frankfort June 13th

Household Hazardous Waste: **20,437 lbs**
Electronics: **12,043 lbs**
Scrap Tires: **1,076 PTE** (Passenger Tire Equivalent)
Mattresses: **17 Units**

Thompsonville July 18th

Scrap Tires: **1,499 PTE** (Passenger Tire Equivalent)

- Ongoing Activities:

Cardboard Trailers - under summer care.
County-wide Battery Bucket pickups and sorting. **(1,702 lbs)**

- Updates:

Final HHW/Electronics/Scrap Tire Event Saturday August 15th, Honor Road Commission

Approximately 300 attendees. Volumes not yet reported.

PCA Cardboard Trailers are under summer care and serviced as scheduled.

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AUG 19 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Jesse Zylstra Solid Waste and Recycling Coordinator

ACTION ITEMS



EGLE Tracking Code/Project Number
Division/Office
Amendment Request No.

20*0921
MMD
1

AMENDMENT TO THE SCRAP TIRE CLEANUP GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, and ENERGY
AND
BENZIE COUNTY SOLID WASTE DEPARTMENT
(Authorized by 1994 PA 451)

This Amendment modifies the Grant Agreement between the Michigan Department of Environment, Great Lakes and Energy (hereafter "State"), formerly the Michigan Department of Environmental Quality, and Benzie County Solid Waste Department (hereafter "Grantee"), signed by the State on December 6, 2019, for Project Name Benzie County Solid Waste Department. This Amendment does not take effect until signed by both parties.

The revisions to the Grant Agreement are limited to those specified below. All other provisions of the Agreement remain in effect.

PROJECT SPECIFIC REQUIREMENTS (APPENDIX A)

There is no Project Specific Requirements – Appendix A change.

AGREEMENT END DATE

The State and the Grantee agree to extend the End Date of this Grant Agreement from December 31, 2020 to August 31, 2021. The Grantee will complete all obligations under this Agreement no later than the End Date, as amended. Costs incurred after the amended End Date are not eligible for reimbursement under the Grant Agreement.

COMPENSATION (BUDGET)

There are no Compensation changes.

Signature Page Follows

AUTHORIZED SIGNATURES

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Signature

Bob Roelofs, Chairman, Benzie County Board of Commissioners

Name/Title

Date

FOR THE STATE:

Signature

Elizabeth M. Browne, Active Division Director, Materials Mgmt. Div.

Name/Title

Date

Signature Page – Amendment Request No: 1 to the Scrap Tire Cleanup Agreement



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: August 12, 2020
Subject: POAM Corrections Grievance #20-242

The POAM Corrections union has requested grievance #20-242 be forwarded on to Step 3 of the CBA grievance procedure. Step 3 requires the County Administrator to arrange a meeting between the Union and the Labor Subcommittee and discuss said grievance. The Labor Subcommittee may designate the County Administrator to act in their behalf to hear selected grievance.

Since October 19, 2015, I have been designated to hear all step 3 grievance on behalf of the Labor Subcommittee (Board of Commission).

POAM Businesses Agent Jim Cross has agreed to extending the timeline past the August 25, 2020 BOC meeting.

Action Requested: Motion to authorize Mitchell D. Deisch, County Administrator to act on behalf of the Labor Subcommittee regarding POAM Grievance #20-242.

RECEIVED

AUG 12 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Mitch Deisch

From: Jim Cross <Jcross@poam.net>
Sent: Wednesday, August 12, 2020 10:44 AM
To: Mitch Deisch
Subject: RE: Fraly Termination Grievance

Mitch,

The union has no problem with extending the time limits. As usual, thank-you for your prompt attention.

Jim Cross

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Mitch Deisch <MDeisch@benzieco.net>
Date: 8/12/20 09:03 (GMT-06:00)
To: Jim Cross <Jcross@poam.net>
Cc: Ted Schendel <TSchendel@benzieco.net>, Dan Smith <dsmith@benzieco.net>, Gregory Hubers <ghubers@Benzieco.net>, Dalton Cooper <dcooper@Benzieco.net>, Bob Roelofs <BRoelofs@benzieco.net>, Maridee Cutler <MCutler@benzieco.net>, Matt Nordfjord <mnordi@cstmlaw.com>
Subject: FW: Fraly Termination Grievance

Good Morning Jim,

I will need to present this step 3 request to the BOC at their August 25, 2020 meeting requesting them appoint me as their designee to deal with this POAM grievance.

In the past 5 years since I have been County Administrator, they have always appointed me to deal with step 3 grievances, but I am required to go back each time to the BOC to obtain direction on these matters. Thus, we will need to hold off until after August 25, 2020 to set up a meeting.

If you have any documented information that you would like to share in advance of a scheduled step 3 hearing, that would be helpful in preparing for the eventual step 3.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558

From: Jim Cross <Jcross@poam.net>
Sent: Tuesday, August 11, 2020 4:26 PM

To: Mitch Deisch <MDeisch@benzieco.net>
Cc: Dalton Cooper <dcooper@Benzieco.net>
Subject: FW: Fraly Termination Grievance

Mitch,

Can you ship me some dates for a meeting. I'm unavailable til after August 19th.

Let me know what works for you.

Jim Cross

Business Agent, POAM/COAM/TPOAM
(989) 372-4993



From: Dalton Cooper <dcooper@Benzieco.net>
Sent: Tuesday, August 11, 2020 3:24 PM
To: Mitch Deisch <MDeisch@benzieco.net>; Ted Schendel <TSchendel@benzieco.net>; Gregory Hubers <ghubers@Benzieco.net>; Dan Smith <dsmith@benzieco.net>
Cc: Jim Cross <jcross@poam.net>
Subject: Fraly Termination Grievance

Good afternoon,

The Corrections Officer's Association has taken this grievance through the first and seconds steps. The grievance was denied at both steps and we would like to take it to step three according the contract. I have attached a copy below.

- Deputy Cooper, BCCOA Union President

20-242
Grievance Number

Phone (231) 882-0052

Phone (231) 882-0052

On 08/03/2020 Deputy Todd Fraly was terminated for misuse of his paid time off (PTO). Dep. Fraly did not misuse his time off. This grievance is being filed in accordance with section 10.4 of the agreement between the County of Benzie and Police Officer's Association of Michigan, Corrections Unit including but not limited to past practices.

1. Return Deputy Fraly to his position as a Benzie County Correction's Deputy
2. Pay back all lost wages and benefits

X _____ X 14642-657 8/5/2020
Signature of Grievant Signature of Local Union Representative Date

Verbal Step _____ 1st Written Step _____ 2nd Written Step _____

Denied &
Terminated For Just Cause.

26-242
Grievance Number

Derived:
Terminated for Just Cause

X _____
Signature of Employer Representative

NOTICE TO LOCAL UNION — Make 3 Copies: (1) Employer, (2) Union, (3) Local Union.
Be sure to send all proofs and evidence to the Union office along with Grievance.

Agreement which is subject to the grievance and arbitration procedures established herein.

Step 1. Verbal Procedure. An employee with a complaint shall discuss the matter with the Sheriff or his representative within ten (10) calendar days following the incident which gave rise to the complaint. If requested by the employee, he may have his steward present. If the complaint is not satisfactorily settled, it may be advanced according to the written procedure.

Step 2. Written Procedure. Within ten (10) calendar days from the Sheriff's answer in the verbal procedure, the complaint shall be reduced to writing, citing the sections of the contract which are alleged to have been violated and signed by the employee or the Union and then presented to the Sheriff. The Sheriff and the Union representative and grieving party, if requested by the Union representative, shall discuss the grievance in an attempt to resolve the matter. The Sheriff shall place his answer on the grievance form and return it to the Union representative within ten (10) calendar days after the grievance meeting. If the grievance is not satisfactorily settled, it may be advanced according to Step 3.

Step 3. Appeal to the County Personnel Committee. Failing to resolve the issue in the second step, the Union shall within ten (10) calendar days of the Sheriff's or his designee's disposition provide a written request delivered to the County Administrator's Office requesting the Administrator arrange a meeting between the Union and the Labor Sub Committee to discuss said grievance. This meeting shall be scheduled at a mutually agreeable time, which time shall not exceed ten (10) calendar days unless a longer time is mutually agreed upon. The Labor Sub Committee may designate the County Administrator to act in their behalf to hear selected grievance. The Labor Sub Committee/County Administrator shall give a written answer affirming and granting the grievance or denying the grievance. If the Committee or Administrator is unable to answer the grievance, the matter shall be moved to the full County Board of Commissioners for a written answer. If the grievance is denied or the Labor Sub Committee or the Board of Commissioners fail to answer in a timely manner, the grievance may be submitted to arbitration hereinafter provided for in this agreement. The parties may waive Step 3 by mutual agreement reduced to writing.

Step 4. Request for Arbitration. In the event that the last step fails to settle the grievance, the Union may submit the grievance to arbitration by giving the Employer written notice within thirty (30) days following the Employer's answer.

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: August 19, 2020
Subject: Maples Document of Understanding

Attached is the Maples Document of Understanding (DOU), that has been reviewed and approved by County legal counsel Cohl, Stoker and Toskey (CST). Commissioner Jeannot has been involved with the process from the start and was instrumental in getting Benzie County and the Maples to this point.

The primary change made by CST other than formatting changes was to add section 12. Use of Millages Operational Funds, which clarified the use of operational millage funds.

The Maples next meeting is Thursday August 27, 2020.

Recommendation

Motion to approve the Maples Document of Understanding and authorize the County Chair to sign the document.

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AUG 19 2020
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

**The Maples, Benzie County Medical Care Facility
Documentation of Understanding**

THIS DOCUMENTATION OF UNDERSTANDING (the "Document") is made and entered into this ____ day of _____, 2020 (the "Effective Date"), by and between the **COUNTY OF BENZIE**, a Michigan municipal corporation, 448 Court Place, Beulah, Michigan 49617 (the "County") and the **BENZIE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**, a Michigan statutory entity formed under MCL 400.46, 210 Maple Avenue, Frankfort, Michigan 49635, (the "DHHS Board" pursuant to Michigan PA 280 of 1939).

RECITALS:

WHEREAS, County is authorized by the Social Welfare Act [PA 280 of 1939; MCL 400.1 *et seq*] to operate a county medical care facility; and

WHEREAS, pursuant to the Social Welfare Act, County has previously established a county medical care facility known as The Maples; and

WHEREAS, by action of its Board of Commissioners and acting pursuant to MCL 400.58, County has previously delegated to the DHHS Board the duty to supervise and be responsible for the operation of The Maples; and

WHEREAS, pursuant to Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31"), the Benzie County Building Authority ("Authority") was established by County for the purpose of owning The Maples, constructing a new facility for The Maples and razing a portion of the old facility, said construction and razing to be financed in part through the issuance of general obligation bonds pursuant to Act 31 ("Bonds"); and

WHEREAS, pursuant to a certain Amended Lease dated June 1, 2013, the Authority has leased the land and improvements constituting The Maples to the County for use by the County as the county medical care facility; and

WHEREAS, the County has issued bonds on behalf of The Maples and the proceeds of the Bonds and other funds as may be needed provided by the DHHS Board approved millage are the source of the funds utilized by County to make the payments required by the Amended Lease, which payments are calculated to pay the debt service on the Bonds on an ongoing basis, and

WHEREAS, the County through an amended lease with the Building Authority dated June 1, 2013 has leased the land and improvements for the County to use as the County Medical Care Facility, and

WHEREAS, the citizens of Benzie County passed a millage that allowed for bonds to be issued to allow for new Maples to be constructed and equipped in accordance of the bond covenant language;

RECEIVED

AUG 19 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

NOW THEREFORE, in consideration of the promises and the mutual undertakings and representations herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant and agree as follows:

1. Use.

The DHHS Board shall operate the county medical care facility under the name of “The Maples” exercising its authority to do so as provided in the Social Welfare Act. [PA 280 of 1939; MCL 400.1 *et seq*] and particularly pursuant to MCL 400.58.

2. Term.

This Document, as modified from time to time, shall remain in effect unless terminated pursuant to paragraph 14.

3. Utilities.

The cost of all utilities in connection with the operation and maintenance of The Maples shall be the responsibility of the DHHS Board.

4. Property Insurance.

The DHHS Board shall ensure The Maples’ procure and keep in effect during the term of this Document property damage, fire and casualty insurance in such amounts as determined to be desirable by The Maples’ property insurer, Michigan Municipal Risk Management Authority (MMRMA). The Maples shall be responsible for the timely payment of all premiums for such property insurance. The DHHS Board, County and County’s lessor, the Authority, shall be named as co-insured parties in such policy. Copies of such insurance policies shall be provided to County as well as all certificates related thereto, as requested.

5. General Liability Insurance.

The DHHS Board shall at all times maintain in effect general liability insurance covering any cause of action, claim, accident, injury, or liability that may arise as the result of its operation of the Maples, including comprehensive general liability insurance in such amounts as determined by the DHHS Board as recommended by its insurance agent. All insurance required shall name in addition to the DHHS Board, as additional insureds thereunder, County and the Authority, together with their officers, employees and agents. Copies of such insurance policies shall be provided to County as well as all certificates related thereto, as requested. Upon mutual written agreement of the parties, the insurance required herein may be purchased by County and the cost thereof reimbursed to County by the DHHS Board.

6. Errors and Omissions Insurance.

County shall secure and at all times maintain in effect a policy or policies of Errors and Omissions insurance covering County and the Authority and their officers, employees and agents.

7. Other Insurance.

The DHHS Board shall at all times secure and maintain in effect any other policies of insurance required by law or this Document, including automotive collision and general liability insurance, and worker's compensation insurance. Copies of such insurance policies shall be provided to County as well as all certificates related thereto, as requested.

8. Insurance: notice of cancellation, reduction or change endorsement.

It is understood and agreed that Thirty (30) Days, ten (10) Days for Non-Payment of Premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change in any insurance coverage will be mailed by the DHHS Board to County and its lessor, the Authority in the manner set forth in paragraph 7.

9. Licensing.

It is a condition of this Agreement that the DHHS Board and The Maples shall remain licensed by the State of Michigan as a county medical care facility and promptly notify County if the state license is suspended or revoked. The DHHS Board shall provide County with a copy of The Maples' annual state licensing inspection report and plan of correction, if any, as requested.

10. Emergency Preparedness.

The DHHS Board shall undertake an emergency preparedness initiative as set forth in an Emergency Preparedness Checklist required by the Centers for Medicare & Medicaid Services as the same may be revised from time to time and provide a completed copy to Benzie County Emergency Management & Communications Department ("Emergency Management"), as requested. Further, in connection with the operation of The Maples, the DHHS Board shall participate in and coordinate with Emergency Management in planning, training exercises and cooperate and respond to requests from the County Departments of Emergency Management, Facilities & Operations and the Health Department.

11. Entry and Inspection.

County authorized personnel, which will include the County Administrator, Members of the Board of Commissioners, Building Authority Liaison and any other person with a legitimate business purpose as designated by the Benzie County Chairperson, may enter The Maples at any reasonable time after 24-hours prior written notice to the Director/Administrator of The Maples, except in the case of an emergency, for the purpose of inspecting the Premises. The reason for such inspection shall be provided to The Maples Director/Administrator in advance. County shall

provide a complete copy of the written results of any inspection within fifteen (15) days from the date of the inspection or when the written report is finalized, whichever is later.

12. Use of Millage Operational Funds.

The County and the DHHS Board hereby agree that the DHHS Board shall continue to use millage operational funds, to ensure payment of insurance, payment of maintenance of efforts payments, and for other specified Maples' operating purposes

13. Compliance with the Law.

The DHHS Board shall use and operate the Premises in compliance with all applicable laws.

14. Termination of Agreement.

This Document will be terminated automatically if The Maples' license to operate as a county medical care facility is suspended or revoked by the State of Michigan for a period of more than thirty (30) calendar days. If the DHHS Board files an appeal of such suspension or revocation to the Circuit Court, as allowed by the procedures of the Michigan Public Health Code, MCL 333.20166, termination of this Document will be stayed until the conclusion of such appeal.

15. Assignment.

The DHHS Board may not assign or otherwise transfer or convey its right to use or its interest or any portion of its interest in the Premises.

16. No Waiver of Governmental Immunity.

Nothing contained herein shall constitute or be construed as a waiver of any governmental immunity, as provided by statute or common law, on the part of County or its officers or employees or on the part of the DHHS Board, The Maples, or its officers, board members, employees or agents.

17. Entire Document.

This Document constitutes the entire Document of the parties hereto with respect to use, control, maintenance and operation of The Maples as between County and the DHHS Board, and cannot be changed, modified, or discharged orally but only by written agreement, signed by the parties hereto and approved by County's Board of Commissioners and the DHHS Board. Nothing in this Document, nor the termination of this Document, shall alter the continued operation of The Maples by the DHHS Board, which shall be determined by the Board of Commissioners (BOC) in accordance with the terms of the Michigan Social Welfare Act [PA 280 of 1939; MCL 400.1 *et seq*].

18. Non-Waiver.

County and the DHHS Board agree that the failure of County to seek redress for a violation of or an insistence upon the strict performance of any covenant or condition of this Agreement shall not prevent a subsequent act which would have originally constituted the violation from having all the force and effect of an original violation. No provision of this Agreement shall be deemed to have been waived by County unless such waiver is in writing signed by County.

19. Notices.

All notices that either party may give shall be in writing and sent by mail, regular U.S. mail, or personal delivery to:

"Benzie":
County Administrator
Benzie County
448 Court Place
Beulah, Michigan 49617

"DHHS Board":
Maples Administrator
Benzie County Dept. of Health and Human Services
Board (DHHS)
210 Maple Avenue
Frankfort, MI 49635

In addition, notice of cancellation, reduction or change endorsement in any insurance policy required to go to the Authority under paragraph 8 of this Document shall be in writing and sent by mail, regular U.S. mail, or personal delivery to:

Chairperson
Benzie County Building Authority
448 Court Place
Beulah, Michigan 49617

Any notice, demand, request or other instrument which may be or is required to be given under this Document shall be in writing and shall be deemed to be given (a) when hand delivered, or (b) one (1) business day after delivery to Fed Ex or similar overnight service for next business day delivery, or (c) three (3) business days after deposit in the U.S. mail, sent by United States certified mail, return receipt requested, postage prepaid, or (d) when sent by facsimile or telecopier transmission, if such transmission is immediately followed by any of the other methods for giving notice. In all cases notices shall be addressed, if to County, at the address set forth above or at such other address as County may designate by written notice, and if to the DHHS Board, at the address set forth above or at such other address as the DHHS Board shall designate by written notice.

By written agreement, the parties may further authorize such notice(s) to be given by email.

20. Annual Report.

The DHHS Board of Directors shall annually give a report to the Benzie County Board of Commissioners addressing pertinent topics associated with the operation of the Maples, as requested.

This Document has been duly authorized by the governing bodies of County and the DHHS Board and is executed by County and the DHHS Board as of the day and year first above written.

DATED: _____, 2020 **BENZIE COUNTY BOARD OF COMMISSIONERS**

Bob Roelofs
Chairperson

DATED: _____, 2020 **BENZIE COUNTY DEPARTMENT OF HEALTH AND
HUMAN SERVICES BOARD (DHHS)**

Scott Harrison
Chairperson

APPROVED AS TO FORM FOR COUNTY OF BENZIE:

COHL, STOKER & TOSKEY, P.C.

By: MATTIS D. NORDFJORD

On: August 18, 2020

N:\Client\Benzie\Ags\DHHS\Maples Documentation of Understanding 9-18-19 with revisions 8-18-20(mdn).docx
Benzie Co. #20-008

Commissioner Reports

County Administrator Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *M Deisch/SD*
Date: August 19, 2020
Subject: Administrative Update 8/25/2020 BOC Meeting

1. **Executive Order 170** – On Saturday August 15, 2020 Governor Whitmer signed EO-170 into law. EO 170 will require significantly more COVID 19 testing of inmates being housed in the Benzie County Jail, before any transfers from County jails to MDOC state facilities take place. In addition, new risk reduction protocols will be required by County Jails. On August 17, 2020, I spoke to Undersheriff Greg Hubers about EO-170 and Undersheriff Hubers assured me that the Benzie County Jail is aware of EO-170 and are taking the required steps to comply. Attached is EO-170.
2. **Railroad Point Easement Request** – Last week a request was made for me to meet with Frank Iken/Barbara Marshall regarding an easement across county property at Railroad Point. The meeting is scheduled for Wednesday August 19, 2020. I have copied Commissioner Rhonda Nye and Parks and Rec Chair Cathy Demitroff on the meeting and requests by Iken/Barbara Marshall. This easement request is for approximately 70' in the Railroad Point natural area to allow for undergrounding of electrical wires to their private residency. You will recognize the Marshall parcel as one that was often mentioned during the acquisition of the Cole property. I will have more information after the meeting but wanted to make sure the BOC was aware of this request. More to follow.
3. **MMRMA Refund and 20/21 proposed budget** – This week we were informed by MMRMA that our refund disbursement would be approximately \$63,000. In the past we have split the refund between the general fund budget and our self-insured retainer fund. Thus \$31,500 would be available as revenue in the 20/21 fiscal year, eliminating the need to remove an additional \$20,000 (travel line items) that was discussed at the last COTW budget discussion. When looking at the travel line item, it was comprised mainly of per diem travel costs and obligated/contractual travel costs, which was going to make reducing it by \$20,000 very challenging and possibly unrealistic.

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AUG 18 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
OFFICE OF THE GOVERNOR
LANSING

GARLIN GILCHRIST II
LT. GOVERNOR

EXECUTIVE ORDER

No. 2020-170

Temporary COVID-19 protocols for entry into Michigan Department of Corrections facilities and transfers to and from Department custody; temporary recommended COVID-19 protocols and enhanced early-release authorization for county jails, local lockups, and juvenile detention centers

Rescission of Executive Order 2020-146

The novel coronavirus presents an unusually deadly threat to people living in congregate settings like jails and prisons. In order to protect these vulnerable people, I took swift action in March 2020 to stem the tide of COVID-19 in prisons and jails by ordering a suspension of transfers from jails to prisons, and requiring the Department of Corrections to implement certain risk reduction protocols. Under this order, jails were allowed to resume transfers only upon demonstrating that they had implemented comparable risk reduction protocols.

I am extremely proud of Michigan's efforts to expand testing, especially of vulnerable populations. Our state now conducts the sixth-highest number of daily tests and requires testing in congregate settings like nursing homes and agricultural worker housing. In light of the ongoing threat of COVID-19 to jail and prison populations, and the increased availability of testing in our state, it is now reasonable and necessary to require entry, transfer, and release testing of inmates in Michigan prisons, and to allow transfers only from jails that implement comparable testing protocols.

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease.

On March 10, 2020, the Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. On that same day, I issued Executive Order 2020-4. This order declared a state of emergency across the state of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended (EMA), MCL 30.401 et seq., and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended (EPGA), MCL 10.31 et seq.

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Since then, the virus spread across Michigan, bringing deaths in the thousands, confirmed cases in the tens of thousands, and deep disruption to this state's economy, homes, and educational, civic, social, and religious institutions. On April 1, 2020, in response to the widespread and severe health, economic, and social harms posed by the COVID-19 pandemic, I issued Executive Order 2020-33. This order expanded on Executive Order 2020-4 and declared both a state of emergency and a state of disaster across the State of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, and the Emergency Powers of the Governor Act of 1945. And on April 30, 2020, finding that COVID-19 had created emergency and disaster conditions across the State of Michigan, I issued Executive Order 2020-67 to continue the emergency declaration under the EPA, as well as Executive Order 2020-68 to issue new emergency and disaster declarations under the EMA.

Those executive orders have been challenged in *Michigan House of Representatives and Michigan Senate v. Whitmer*. On May 21, 2020, the Court of Claims ruled that Executive Order 2020-67 is a valid exercise of authority under the Emergency Powers of the Governor Act but that Executive Order 2020-68 is not a valid exercise of authority under the Emergency Management Act. Both of those rulings are being challenged on appeal.

On August 7, 2020, I issued Executive Order 2020-165, again finding that the COVID-19 pandemic constitutes a disaster and emergency throughout the State of Michigan. That order constituted a state of emergency declaration under the Emergency Powers of the Governor Act of 1945. And, to the extent the governor may declare a state of emergency and a state of disaster under the Emergency Management Act when emergency and disaster conditions exist yet the legislature had declined to grant an extension request, that order also constituted a state of emergency and state of disaster declaration under that act.

The Emergency Powers of the Governor Act provides a sufficient legal basis for issuing this executive order. In relevant part, it provides that, after declaring a state of emergency, "the governor may promulgate reasonable orders, rules, and regulations as he or she considers necessary to protect life and property or to bring the emergency situation within the affected area under control." MCL 10.31(1).

Nevertheless, subject to the ongoing litigation and the possibility that current rulings may be overturned or otherwise altered on appeal, I also invoke the Emergency Management Act as a basis for executive action to combat the spread of COVID-19 and mitigate the effects of this emergency on the people of Michigan, with the intent to preserve the rights and protections provided by the EMA. The EMA vests the governor with broad powers and duties to "cop[e] with dangers to this state or the people of this state presented by a disaster or emergency," which the governor may implement through "executive orders, proclamations, and directives having the force and effect of law." MCL 30.403(1)–(2). This executive order falls within the scope of those powers and duties, and to the extent the governor may declare a state of emergency and a state of disaster under the Emergency Management Act when emergency and disaster conditions exist yet the legislature has not granted an extension request, they too provide a sufficient legal basis for this order.

Acting under the Michigan Constitution of 1963 and Michigan law, I order the following:

1. **Transfers from jails to prisons.** All transfers into the custody of the Department of Corrections ("Department") are temporarily suspended unless the transferring jail or local lockup satisfactorily implements both the risk reduction protocols described in section 2 and the testing protocols described in section 3. This section is effective immediately for jails that have not resumed transfers into the Department under a prior version of this executive order, and effective September 8, 2020 for jails that have resumed transfers into Department custody under a prior version of this executive order.
 - (a) Beginning seven days from the effective date of this order, and no more than once every seven days, a jail or local lockup may request that the Director of the Department ("Director") determine that the jail or lockup has satisfactorily implemented both the risk reduction protocols described in section 2 and the testing protocols described in section 3.
 - (b) Upon inspection, if the Director determines that a jail or local lockup has satisfactorily implemented risk reduction protocols and testing protocols, transfers from that jail or lockup will resume in accordance with those protocols.
 - (c) Jails and local lockups must provide documentation of each transferee's testing history upon transfer. The Director may reject transfers that do not pass the screening protocol for entry into a facility operated by the Department.
 - (d) Parole violators in the Department's custody must not be transported to or lodged in a county jail or local lockup unless the Director has determined that such county jail or local lockup has satisfactorily implemented both the risk reduction protocols described in section 2 and the testing protocols described in section 3.
2. **Risk reduction protocols.** The Department must implement risk reduction protocols to address COVID-19, including the following:
 - (a) Screening all persons arriving at or departing from a facility, including staff, inmates, vendors, and any other person entering the facility, in a manner consistent with guidelines issued by the Centers for Disease Control and Prevention ("CDC"). Such screening includes a temperature reading and obtaining information about travel and any contact with persons under investigation for COVID-19 infection.
 - (b) Isolating and testing any inmate who has one or more of the principal symptoms of COVID-19, including fever, sore throat, a new uncontrolled cough that causes difficulty breathing, diarrhea, vomiting, abdominal pain, new onset of a severe headache, and new loss of taste or smell.
 - (c) Restricting all visits, except for attorney-related visits, and conducting those visits without physical contact to the extent feasible.

- (d) Coordinating with local public health departments on isolation plans and outbreak response.
- (e) Notifying the local public health department of any suspected or confirmed case of COVID-19.
- (f) Providing, to the fullest extent possible, appropriate personal protective equipment to all staff as recommended by the CDC.
- (g) To the extent feasible, opening windows and doors, and using fans, to increase air circulation; considering taking additional steps to improve ventilation in the facility, in consultation with an HVAC professional, based on local environmental conditions.
- (h) Conducting routine cleaning and sanitizing consistent with CDC guidance, as provided at <https://www.cdc.gov/coronavirus/2019-ncov/community/correction-detention/index.html>.
- (i) Ensuring access to personal hygiene products for inmates and correctional staff, including soap and water sufficient for regular handwashing.
- (j) Ensuring that protective laundering protocols are in place.
- (k) Posting signage and continually educating on the importance of social distancing, handwashing, and personal hygiene.
- (l) Requiring inmates and staff to practice social distancing to the fullest extent feasible, and to wear facial coverings when maintaining six feet of social distance from persons housed separately is not possible.
- (m) Minimizing crowding, including gatherings of 10 or more people, which may include scheduling more times for meal and recreation to reduce person-to-person contact.
- (n) During transport, ensuring that staff and inmates wear facial coverings and maintain appropriate social distance, including by reducing vehicle capacity.

3. Testing protocols. Consistent with guidance issued by the Michigan Department of Health and Human Services, the Department must conduct COVID-19 diagnostic testing in all of its facilities as follows (obtaining consent of the individual or other person legally authorized to make medical care decisions for the individual):

- (a) Except as otherwise provided in this subsection, test all inmates entering a facility upon intake (within 24 hours), or in the 72 hours prior to intake. Although testing is recommended for all inmates entering a facility, this requirement does not apply to inmates held outside general population, housed in single cells (i.e. without other inmates), released within 24 hours, and provided with educational materials on the importance of testing and contact tracing.

- (b) Test any inmate scheduled to be transferred to another facility, including a Department facility, within 72 hours prior to transfer.
- (c) Test any inmate scheduled for release within 72 hours prior to release. If an inmate tests positive for COVID-19, that inmate must not be detained solely because of COVID-19 positive status, but must not be released into any other congregate settings if that inmate is in isolation protocol.
- (d) In case of a sustained outbreak (any confirmed positive case identified within the last 14 days epidemiologically linked to another positive case within the same facility) or other high-risk situation, conduct ongoing testing coupled with contact tracing, in coordination with the local public health department.
- (e) Isolate and medically manage any inmate who tests positive for COVID-19 as appropriate. Except for transfers to isolation units, to manage medical needs, or for exigent security reasons, inmates testing positive should not be transferred to another corrections facility or other congregate setting, unless they meet the following criteria:
 - (1) At least 10 days have passed since symptom onset, except in cases in which infection-control experts recommend longer isolation (e.g., up to 20 days in severely immunocompromised persons), and;
 - (2) At least 24 hours have passed since resolution of fever without the use of fever-reducing medications and;
 - (3) Other symptoms have improved.

4. State assistance for expanded testing.

- (a) The Department of Health and Human Services must provide direct assistance with testing supplies, specimen collection, and laboratory processing to jails and local lockups that request assistance, as resources permit. Jails and local lockups may submit requests for assistance to MDHHS-citestingrequests@michigan.gov.

- (b) A jail or local lockup that receives assistance yet still cannot comply with the testing protocols described in section 3 due to delays in test processing time may request adjustments to the timing requirements of section 3, which the Director may grant in her sole discretion.

- 5. **Early release.** To mitigate the risk of COVID-19 spreading in county jails, strict compliance with the capacity and procedural requirements regarding county jail overcrowding states of emergency in the County Jail Overcrowding Act ("CJOA"), 1982 PA 325, MCL 801.51 et seq., is temporarily suspended. While this order is in effect, all actions that would be authorized under the CJOA in the event of a declaration of a county jail overcrowding state of emergency are authorized and shall remain authorized without regard to any reduction in jail population or any other

such limitations on the duration of authorization imposed by the CJOA. Anyone authorized to act under this section is strongly encouraged to consider early release for all of the following, so long as they do not pose a public safety risk:

- (a) Older people, people who have chronic conditions or are otherwise medically frail, people who are pregnant, and people nearing their release date.
- (b) Anyone who is incarcerated for a traffic violation.
- (c) Anyone who is incarcerated for failure to appear or failure to pay.
- (d) Anyone with behavioral health problems who can safely be diverted for treatment.

6. **Reimbursement to counties.** The State Budget Office must ensure that counties are reimbursed for lodging inmates who would have been transferred into the Department's custody if not for the suspension of transfers.
7. **Juvenile detention centers.** Juvenile detention centers are strongly encouraged to reduce the risk that those at their facilities will be exposed to COVID-19 by implementing as feasible the following measures:
 - (a) Adopting the risk reduction protocols and testing protocols described in sections 1 and 2.
 - (b) Removing from the general population any juveniles who have COVID-19 symptoms.
 - (c) Eliminating any form of juvenile detention or residential facility placement except for juveniles who are determined to be a substantial and immediate safety risk to themselves or others.
 - (d) Providing written and verbal communications to all juveniles at such facilities regarding COVID-19, access to medical care, and community-based support.
 - (e) To the fullest extent possible, facilitating access to family, education, and legal counsel through electronic means (such as telephone calls or video conferencing) at no cost, rather than through in-person meetings.
8. **Juveniles on court-ordered probation.** Unless otherwise directed by court order, for juveniles on court-ordered probation, the use of out-of-home confinement for technical violations of probation and any requirements for in-person meetings with probation officers are temporarily suspended.
9. **Effective Date.** This order is effective immediately and continues through September 30, 2020 at 11:59 pm.

10. **Effects on prior orders.**

- (a) Executive Order 2020-146 is rescinded.
- (b) The Prescription Drug Task Force created by Executive Order 2020-1 must complete its work and submit a final report to the governor detailing its findings and recommendations by January 31, 2021.

Given under my hand and the Great Seal of the State of Michigan.

Date: August 15, 2020

Time: 11:18 am



GRETCHEN WHITMER
GOVERNOR

By the Governor:

SECRETARY OF STATE

Finance Report

BILLS TO BE APPROVED AUGUST 25, 2020

Motion to approve Vouchers in the amount of:

\$	79,508.81	General Fund (101)
\$	24,158.55	Jail Fund (213)
\$	11,946.35	Ambulance Fund & ALS (214)
\$	3,893.08	Funds 105-238
\$	1,047.31	ACO Fund (247)
\$	-	Building (249)
\$	2,344.77	Dispatch 911 Fund (261)
\$	6,427.29	Funds 239-292
\$	64,233.49	Funds 293-640
\$	55,054.23	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>248,613.88</u>	

RECEIVED

AUG 20 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Payables August 13, 2020 to August 20, 2020

[illegible]

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resource Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE JUNE/JULY 2020	073120	08/20/20	241.50	77570
101-101-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE JULY/AUGUST	081120	08/20/20	169.05	77570
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC, CLS - REGISTRATION/ELECTION N 43100200	43100200	08/20/20	193.50	77568
			Total For Dept 101 BOARD OF COMMISSIONERS			604.05	
Dept 131 CIRCUIT COURT							
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	SHARED EXPENSES - CIRCUIT COURT	073120	08/20/20	47.56	77556
101-131-730.00	POSTAGE	MANISTEE COUNTY	SHARED EXPENSES - CIRCUIT COURT	073120	08/20/20	208.00	77556
101-131-810.00	LEGAL FEES	DAVID G. GRUNST PC	COURT APPOINTED ATTORNEY JULY	073120	08/20/20	427.50	77530
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	COURT APPOINTED ATTORNEY JULY/AUG	073120	08/20/20	627.50	77558
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	COURT APPOINTED ATTORNEY - JULY 20	073120	08/20/20	325.00	77575
101-131-813.00	PROBATION EXPENSES	JACKPINE BUSINESS CEN	BUSINESS CARDS - PROBATION	455887-0	08/20/20	108.00	77545
101-131-860.00	TRAVEL	BROWN, NICHOLAS	MEALS & MILEAGE	073120	08/13/20	261.40	77433
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MEALS & MILEAGE	073120	08/13/20	186.40	77490
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COURT COORDINATOR WEEK ENDING	080720	08/13/20	307.80	77448
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COURT COORDINATOR WEEK ENDING	081420	08/20/20	307.80	77535
			Total For Dept 131 CIRCUIT COURT			2,806.96	
Dept 136 DISTRICT COURT							
101-136-702.07	SPECIAL JUDGE	HON. ALLEN L. GARBREC	JUDGE BY ASSIGNMENT: DOCKET 08/13/	DP406	08/20/20	378.75	77541
101-136-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	FOLDERS / LEGAL PADS	456005-0	08/13/20	60.93	77463
101-136-805.10	PROBATE CT APPOINTED AT	KISH DYKSTRA & SCOTT	RINEER / TINCH	29115 / 29087	08/13/20	112.50	77468
101-136-805.10	PROBATE CT APPOINTED AT	JOHNSON, BRIAN	NICOLANTI	DP408	08/20/20	160.00	77550
101-136-805.10	PROBATE CT APPOINTED AT	JOHNSON, BRIAN	SWANSON	DP411	08/20/20	65.00	77551
101-136-805.10	PROBATE CT APPOINTED AT	KEHR, LINDA MOOREY	IN RE: MARDELLE WILLIAMS	DP413	08/20/20	500.00	77552
			Total For Dept 136 DISTRICT COURT			1,277.18	
Dept 141 FRIEND OF THE COURT							
101-141-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	FOC SHARED EXPENSES MAY 2020	053120	08/20/20	12,138.04	77557
			Total For Dept 141 FRIEND OF THE COURT			12,138.04	
Dept 172 ADMINISTRATOR							
101-172-955.10	DUES & REGISTRATIONS	MME	MITCHELL DEISCH	MEMBERSHIP	08/13/20	140.00	77479
			Total For Dept 172 ADMINISTRATOR			140.00	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	GOVERNMENTAL PRODUCTS	VITAL RECORD FOLDERS	4470	08/20/20	319.67	77537
101-215-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	PRINTER INK CARTRIDGES	456530-0	08/20/20	219.98	77546
101-215-955.00	CONVENTIONS & MEETINGS	VISA=DAWN OLNEY	L'CHAYIM - LUNCH BOARD OF CANVASSE	0025	08/13/20	42.40	77507
101-215-970.20	EQUIPMENT - CAPITAL	CHERRY IAN LLC	ADDITIONAL CONNECT BENZIE	2020-0324	08/20/20	2,400.00	77524
101-215-970.20	EQUIPMENT - CAPITAL	TEAM FINANCIAL GROUP,	COPIER CONTRACT	40027957	08/20/20	120.97	77578
			Total For Dept 215 COUNTY CLERK			3,103.02	
Dept 253 COUNTY TREASURER							
101-253-800.00	CONTRACT SERVICES - AUDI	STATE OF MICHIGAN	FEE-QUALIFYING STATEMENT	10-0-000	08/13/20	100.00	77511
101-253-830.10	SERVICE CONTRACT (AC)	BERGIE RIVER VETERINA	2ND QTR DOG LICENSE SALES 2020	2ND QTR20	08/13/20	153.00	77430
101-253-830.10	SERVICE CONTRACT (AC)	NORTHWOOD ANIMAL HOSP	2ND QTR DOG LICENSE SALES 2020	2ND QTR20	08/13/20	12.00	77483
101-253-830.10	SERVICE CONTRACT (AC)	PLATTE LAKE VETERINAR	2ND QTR DOG LICENSE SALES 2020	2ND QTR20	08/13/20	33.00	77487
101-253-900.00	PRINTING & PUBLISHING	PIONEER GROUP	PUBLICATION OF SUMMER TAX DEFERMENT	07312020	08/13/20	202.45	77486
			Total For Dept 253 COUNTY TREASURER			500.45	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-860.00	TRAVEL	LINDSAY, BRIANNE	MILEAGE FOR FIELDWORK	08/14/20	08/20/20	230.58	77555

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 267 PROSECUTING ATTORNEY							
101-267-703.03	WAGES - SUMMER INTERN	CRAIG, AMANDA K.	CONTRACT PAYMENT FOR ADDITIONAL CO	081420	08/20/20	1,000.00	77528
101-267-727.00	OFFICE SUPPLIES	THOMSON REUTERS - WES	ACCT 1000463052 07-27-2020	0437253503	08/20/20	61.76	77583
101-267-727.00	OFFICE SUPPLIES	TRAVERSE CITY AREA PU	PRINTING MATERIALS	154381 & 154382	08/20/20	338.92	77585
101-267-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	ACCT 1000463052 07-27-2020	0437253503	08/20/20	1,348.64	77583
			Total For Dept 267 PROSECUTING ATTORNEY			2,749.32	
Dept 268 REGISTER OF DEEDS							
101-268-800.00	CONTRACTED SERVICES - LA	FIDLIAR TECHNOLOGIES I	LAREDO USAGE FEE JULY 2020	0225713-IN	08/20/20	1,522.29	77536
101-268-955.10	DUES & REGISTRATIONS	MI ASSOC OF REGISTER	REGISTRATION FEE FOR MARD CONFEREN	8/11/2020	08/13/20	80.00	77476
			Total For Dept 268 REGISTER OF DEEDS			1,602.29	
Dept 285 CENTRAL SERVICES							
101-285-730.00	POSTAGE	RESERVE ACCOUNT	POSTAGE FOR METER	46789160	08/13/20	2,500.00	77491
101-285-930.00	EQUIPMENT REPAIR	APPLIED IMAGING	COPIER REPAIR	1577884	08/13/20	28.03	77420
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	PROSECUTOR COPIER	40023293	08/13/20	122.00	77500
			Total For Dept 285 CENTRAL SERVICES			2,650.03	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	OFF SUPP	1P7G-7TF9-XHVN	09/10/20	22.81	77416
101-301-727.00	OFFICE SUPPLIES	TRAVERSE CITY AREA PU	BUSINESS CARDS X3	154372	08/20/20	90.00	77504
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JULY FUEL BCSD 2020	1335	08/20/20	2,224.39	77428
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	OC CONTRACT 19-4 08102020	46085966 19-4	08/20/20	180.00	77508
101-301-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 2020 JULY 16 TO AUG 15 2020	67009087	09/04/20	51.46	77588
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	TAHOE ALL RND BRAKES	013262	08/20/20	747.66	77458
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	18-2 LABOR REAR BRKS	013263	08/20/20	98.00	77458
101-301-749.00	VEHICLE REPAIRS	PRECISION COLLISION O	17 JRNY CAR/DEER MMRMA	855	08/20/20	1,660.60	77489
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	14-1 AC REPAIR	013267	08/25/20	336.00	77540
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	UNIFORMS PACKARD	1XJL-6DD1-RJQ3	09/13/20	222.97	77514
101-301-850.00	TELEPHONE	AMAZON CAPITAL SERVIC	PHONE SCREEN PROTECTORS	16QX-KXK3-TLVM	09/07/20	6.99	77416
101-301-970.00	EQUIPMENT	DIGITAL-ALLY	1 CAMERA	1113586	08/28/20	3,495.00	77443
101-301-970.00	EQUIPMENT	SUMMITT COMPANIES	FIRE EXT MAINT SHERIFF'S	1546164	09/12/20	750.30	77576
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	KEYBOARDS	1CXY-VLWT-K9DC	09/10/20	55.98	77416
101-301-980.00	VEHICLE EQUIPMENT	GRAND TRAVERSE MOBILE	13-2 TO 20-2 EQUIP MOVE	54289	09/17/20	300.00	77538
101-301-980.00	VEHICLE EQUIPMENT	INK 231	20-2 GRAPHICS	P-2000114	08/25/20	312.00	77544
101-301-980.00	VEHICLE EQUIPMENT	MICHIGAN SHERIFFS ASS	20-2 DECALS	20200836	09/11/20	50.90	77560
			Total For Dept 301 SHERIFF			10,605.06	
Dept 333 SECONDARY ROAD PATROL							
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JULY FUEL BCSD 2020	1335	08/20/20	37.65	77428
			Total For Dept 333 SECONDARY ROAD PATROL			37.65	
Dept 426 EMERGENCY MANAGEMENT							
101-426-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	CARD PRINTER RIBBONS	455976-0	08/13/20	119.98	77462
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATION	EM CABLE - AUGUST BILLING	0010110081320	08/20/20	101.00	77523
			Total For Dept 426 EMERGENCY MANAGEMENT			220.98	
Dept 648 MEDICAL EXAMINER							
101-648-835.00	LAB FEES	MCLAREN MEDICAL LABOR	LAB FEES	2015.11	08/13/20	1,122.00	77475
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	TRINITY FLUIDS	SUPPLIES - MEDICAL EXAMINER	8730	08/13/20	688.45	77505
			Total For Dept 648 MEDICAL EXAMINER			1,810.45	
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-957.00	PROJECT EXPENSES - GRANT	SEEDS	ZEDA PRICE STAIR PROJECT/PARKS & R	900-1410	08/13/20	4,500.00	77494

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 751 PARKS & RECREATION DEPARTMENT							
Total For Dept 751 PARKS & RECREATION DEPARTMENT						4,500.00	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
Total For Fund 101 GENERAL FUND						79,508.81	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JULY FUEL BCSO 2020	1335	08/20/20	221.00	77428
205-000-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 2020 JULY 16 TO AUG 15 2020	67009087	09/04/20	20.26	77588
Total For Dept 000						241.26	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
Total For Fund 205 TNT OFFICER MILLAGE FUND						241.26	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JULY FUEL BCSO 2020	1335	08/20/20	219.19	77428
Total For Dept 000						219.19	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
Total For Fund 209 SCHOOL RESOURCE OFFICER						219.19	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	AUG PICK UP 2020	3829371	08/31/20	100.00	77418
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS JAIL JULY 2020	247890065708	09/04/20	212.77	77534
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	JAIL ELECTRIC JULY 2020	201451366383	09/01/20	3,366.06	77526
213-265-935.00	JAIL REPAIRS	GRAND TRAVERSE REFRIG	WALK IN EVAP MOTOR R&R	3350080720	09/09/20	1,703.00	77456
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	BOOKING RM HVAC	7403489	09/05/20	274.15	77461
213-265-935.00	JAIL REPAIRS	GRAND TRAVERSE REFRIG	WALK IN REPAIR	3356081020	09/10/20	2,469.00	77539
213-265-935.00	JAIL REPAIRS	LARSENS LANDSCAPING	FERT APPLICATION 08112020	67627	09/14/20	89.00	77554
Total For Dept 265 BUILDING & GROUNDS						8,213.98	
Fund 351 JAIL - CORRECTIONS							
Dept 351 JAIL - CORRECTIONS							
213-351-742.00	KITCHEN SUPPLIES	AMAZON CAPITAL SERVIC	KITCHEN PRINTER & INK	1WJX-HMQ6-Q9FY	09/16/20	60.99	77514
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JULY FUEL BCSO 2020	1335	08/20/20	21.30	77428
213-351-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	14 CARAVAN R&R BLEND DOOR ON AC	161182	08/25/20	256.70	77587
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	JAIL UNIFORMS - BEEMAN	16QX-KXK3-Q6PK	09/06/20	202.47	77416
213-351-752.00	PRISONERS LAUNDRY	KSS ENTERPRISES	LAUNDRY DETGNT	1245545	09/05/20	48.00	77470
213-351-834.00	PRISONER MEDICAL - BENZI	ALL ACCESS CARE PLLC	JULY 2020 MEDICAL JAIL	IN48567	08/17/20	10,458.99	77415
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	CLMS BAL AND CR FEE 08052020	100033650	08/20/20	4,839.12	77440
213-351-956.00	EMPLOYEE PHYSICALS	THE WALK IN CLINIC	PRE EMPLOY PHYSC	HASTINGS 081020	08/25/20	57.00	77580
Total For Dept 351 JAIL - CORRECTIONS						15,944.57	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
Total For Fund 213 JAIL OPERATIONS FUND						24,158.55	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	ST 3 CABLE, PHONE, INTERNET	8-18-20	08/13/20	257.64	77436
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9859864203	08/13/20	103.96	77506
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDIT	ST 3 WATER CONDITIONER	8-3-20	08/13/20	119.95	77474
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	1901 THOMPSONVILLE RD	920005954614	08/20/20	40.32	77533
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	NATURAL GAS - 227 PINE LANE/FRANKF	910020931077	08/20/20	47.72	77533
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRICITY	8-28-20	08/13/20	181.76	77437
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	227 PINE LANE/FRANKFORT	203587171468	08/13/20	47.11	77439
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	225 PARK AVENUE/FRANKFORT	203587171467	08/13/20	224.21	77439
214-265-970.00	EQUIPMENT & REPAIR	FRANKFORT HARDWARE	FAN FOR THE STATION	036147	08/13/20	25.99	77452
214-265-970.00	EQUIPMENT & REPAIR	NUGENT ACE HARDWARE	GRILL PROPANE TANK	173108	08/13/20	19.99	77485

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
Total For Dept 265 BUILDING & GROUNDS							
1,068.65							
Fund 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	ARROW INTERNATIONAL,	IO NEEDLES THROUGH ARROW INTERNATI	950246572	08/13/20	2,010.50	77421
214-655-735.00	MEDICAL SUPPLIES	BIOMEDICAL SOLUTIONS	ZOLL PEDI DEFIB PADS	104256	08/13/20	117.50	77431
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83718223	08/13/20	17.50	77432
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83716519	08/13/20	217.00	77432
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83730467	08/13/20	69.50	77432
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83726845	08/13/20	247.80	77432
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83725267	08/13/20	986.42	77432
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83725266	08/13/20	986.42	77432
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83720076	08/13/20	503.28	77432
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	1339	08/13/20	1,860.02	77428
214-655-749.00	VEHICLE REPAIRS	EMERGENCY VEHICLES PL	A21 SPECIALTY PART, DRIVE BELT TEN	002131	08/13/20	58.48	77447
214-655-749.00	VEHICLE REPAIRS	FOX GRAND TRAVERSE	CATYLATIC CONVERTERS FOR A33	96087530	08/13/20	1,364.66	77451
214-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	A33 OIL CHANGE	53366	08/13/20	89.33	77509
214-655-751.00	UNIFORMS	BAY SUPPLY & MARKETIN	KENT ADAMS, SHIRT EMBROIDERY	60060	08/13/20	76.00	77424
214-655-855.00	RADIO MAINTENANCE/EQUIPM	GRAND TRAVERSE MOBILE	NEW RADIO INSTALLATION IN A34	54105	08/13/20	2,273.29	77455
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)							
10,877.70							
Fund 216 SEASONAL ROAD PATROL FUND							
Dept 338 LAKE TOWNSHIP							
216-338-748.00							
GAS, OIL & GREASE							
Total For Fund 214 EMERGENCY MEDICAL SERVICES (E							
11,946.35							
Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	JULY FUEL BCSO 2020	1335	08/20/20	176.82	77428
220-000-748.00	GAS, OIL & GREASE	CRYSTAL LAKE MARINA	MARINE FUEL 08092020	11513	08/20/20	118.30	77441
Total For Dept 000							
274.07							
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-703.05	WAGES-ATTENDANT	ANDREW LINDSAY	TIRE COLLECTION	08152020	08/20/20	125.00	77515
228-000-703.05	WAGES-ATTENDANT	BOY SCOUTS OF AMERICA	HHW COLLECTION	08152020	08/20/20	420.00	77521
228-000-703.05	WAGES-ATTENDANT	BRIANNE LINDSAY	HHW COLLECTION	0812020	08/20/20	120.00	77522
228-000-703.05	WAGES-ATTENDANT	COTE, CHRISTOPHER	HHW COLLECTION	08152020	08/20/20	70.00	77527
228-000-703.05	WAGES-ATTENDANT	JESSICA THOMAS	HHW COLLECTION	08152020	08/20/20	100.00	77548
228-000-703.05	WAGES-ATTENDANT	JOHN LAWRENCE	TIRE COLLECTION	08152020	08/20/20	125.00	77549
228-000-703.05	WAGES-ATTENDANT	WOOD, MARLENE	HHW COLLECTION	08152020	08/20/20	180.00	77590
228-000-900.00	PUBLIC RELATIONS-PRINTG/	BENZIE TRANSPORTATION	BUS WRAP ADVERTISEMENT	2429	08/20/20	1,500.00	77518
228-000-900.00	PUBLIC RELATIONS-PRINTG/	PIONEER GROUP	COLLECTION ADVERTISEMENT	302168912	08/20/20	300.00	77567
228-000-957.00	MISCELLANEOUS	VISA-JESSE ZYLSTRA	COLLECTION MATERIALS	08142020	08/20/20	41.74	77586
Total For Dept 000							
2,981.74							
Fund 247 ANIMAL CONTROL FUND							
Total For Fund 228 SOLID WASTE/RECYCLING FUND							
2,981.74							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	ELECTRIC BILL FOR AUGUST	207145949294	08/20/20	192.09	77526
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILL FOR AUGUST	910020929329	08/20/20	44.69	77533
			Total For Dept 265 BUILDING & GROUNDS			236.78	
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	NUGENT ACE HARDWARE	PAINT AND DRYWALL TAPE	172536	08/13/20	27.98	77484
247-430-727.00	OFFICE SUPPLIES	SHOP AND SAVE	TOILET PAPER/DRYWALL MUD	29102	08/13/20	22.27	77495
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR JULY	1338	08/13/20	376.54	77429
247-430-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE	FRONT BRAKES FOR 2015 RAM	013240	08/13/20	367.74	77457
247-430-945.20	DISPOSALS & BURIALS	AMERICAN WASTE	TRASH BILL FOR AUGUST	3829449	08/13/20	16.00	77417
			Total For Dept 430 ANIMAL CONTROL			810.53	
Fund 260 CPL CLERK TECHNOLOGY FUND							
Dept 000							
260-000-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	PRINTER INK CARTRIDGES	456530-0	08/20/20	171.99	77546
			Total For Dept 000			171.99	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9859783297	08/13/20	1,455.81	77506
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9859790001	08/13/20	6.96	77506
261-325-956.00	EMPLOYEE PHYSICALS	THE WALK IN CLINIC	PREEMPLOYMENT HEALTH SCREENING INV	248399	08/20/20	82.00	77581
			Total For Dept 325 DISPATCH/COMMUNICATION			1,544.77	
Dept 966 TRANSFER OUT							
261-966-999.00	CONTINGENCY	BIDDLE CONSULTING GRO	BALANCE DUE FOR 2019/20 TEST GENIU	64925	08/20/20	800.00	77519
			Total For Dept 966 TRANSFER OUT			800.00	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			2,344.77	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	LIBRARY PLAN	842834847	08/13/20	815.90	77501
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	SHARED EXPENSES - CIRCUIT COURT	073120	08/20/20	312.40	77556
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	SUBSCRIPTION	3092781001	08/20/20	572.00	77569
			Total For Dept 000			1,700.30	
			Total For Fund 269 LAW LIBRARY FUND			1,700.30	
Fund 285 POINT BETSIE LIGHTHOUSE FUND							
Dept 000							
285-000-967.00	PROJECT EXPENSES	WF BAIRD & ASSOCIATES	PT BETSIE LIGHTHOUSE STRUCTURE REP	71448	08/20/20	4,555.00	77589
			Total For Dept 000			4,555.00	
			Total For Fund 285 POINT BETSIE LIGHTHOUSE FUND			4,555.00	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BAILEY, LAWRENCE	VETERANS PER DIEM	07312020	08/13/20	35.00	77423
293-000-721.00	PER DIEM	BURCH, TYSON	VETERANS PER DIEM	07312020	08/13/20	35.00	77434

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	FENDER, GARY	VETERANS PER DIEM	07312020	08/13/20	35.00	77449
293-000-721.00	PER DIEM	GIDDIS, KIRT	VETERANS PER DIEM	07312020	08/13/20	35.00	77453
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VETERANS PER DIEM	07312020	08/13/20	35.00	77492
293-000-721.00	PER DIEM	SCHAFER, DONALD E.	VETERANS PER DIEM	07312020	08/13/20	35.00	77493
293-000-727.00	OFFICE SUPPLIES	PLATE RIVER PRINTING	OFFICE SUPPLIES FOR VETERANS	8109	08/13/20	204.00	77488
293-000-860.00	TRAVEL	BAILEY, LAWRENCE	MILEAGE FOR JULY 2020	07312020M	08/13/20	2.12	77423
293-000-860.00	TRAVEL	BURCH, TYSON	MILEAGE FOR JULY 2020	07312020M	08/13/20	19.44	77434
293-000-860.00	TRAVEL	FENDER, GARY	MILEAGE FOR JULY 2020	07312020M	08/13/20	3.45	77449
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR JULY 2020	07312020M	08/13/20	18.29	77453
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR JULY 2020	07312020M	08/13/20	24.15	77492
293-000-860.00	TRAVEL	SCHAFER, DONALD E.	MILEAGE FOR JULY 2020	07312020M	08/13/20	2.53	77493
Total For Dept 000						483.98	
Total For Fund 293 VETERAN'S RELIEF FUND						483.98	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-800.00	CONTRACTUAL SERVICES	LORI WADE	SOCIAL WORKER CONTRACT	AUGUST	08/13/20	1,250.00	77472
Total For Dept 000						1,250.00	
Total For Fund 296 JUVENILE JUSTICE FUND						1,250.00	
Fund 401 CAPITAL IMPROVEMENT FUND							
Dept 000							
401-000-967.00	PROJECT EXPENSES	DIGITAL-ALLY	CAMERAS - 2020 DODGE DURANGOS	1113586	08/13/20	8,110.00	77444
401-000-967.00	PROJECT EXPENSES	GRAND TRAVERSE MOBILE	CONSOLE & LAPTOP DECK-2020 DODGE D	53525	08/20/20	9,186.50	77538
Total For Dept 000						17,296.50	
Dept 213 JAIL OPERATIONS							
401-213-967.00	PROJECT EXPENSES-JAIL	HURST MECHANICAL	INSTALLATION OF IT ROOM COOLING UN	18291	08/13/20	22,472.00	77461
401-213-967.00	PROJECT EXPENSES-JAIL	HURST MECHANICAL	INSTALLATION OF JAIL ROOF TOP UNIT	18292	08/20/20	22,614.00	77543
Total For Dept 213 JAIL OPERATIONS						45,086.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND						62,382.50	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	CITY OF FRANKFORT	OVERPAID - SEND TO CITY - 51-010-3	08112020	08/13/20	53.00	77438
516-000-694.00	CASH OVER/SHORT	HOWARD AND JULIET GRE	OVERPAID ON DELINQUENT TAXES 10-20	08112020	08/13/20	24.01	77460
Total For Dept 000						77.01	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND						77.01	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-810.00	LEGAL FEES	LUCAS V. MIDDLETON	FORECLOSURE PETITION - BENZIE	25	08/13/20	40.00	77473
Total For Dept 253 COUNTY TREASURER						40.00	
Total For Fund 532 TAX FORECLOSURE FUND						40.00	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: AUSTIN W BARNETT	20-221-FY	08/13/20	200.00	77412
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP401	08/13/20	1,585.00	77413

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FORFEITED: TOMMY C ANDERSON	20-211-SM	08/13/20	300.00	77414
701-136-265.00	CASH BONDS PAYABLE	MYSLIWIEC, ALEXIS KAY	BOND RETURNED: A MYSLIWIEC	20-089-SM	08/13/20	115.00	77481
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FORFEITED: M.A. WIGGINS	20-142-SD	08/20/20	500.00	77512
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COS'FS	DP410	08/20/20	1,100.00	77513
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION PYMT FROM STEVEN PELL	18-336-SM	08/13/20	50.00	77422
701-136-271.00	RESTITUTIONS PAYABLE	STOLTMAN, THOMAS	RESTITUTION PYMT FROM STEVEN PELL	18-336-SM	08/13/20	50.00	77498
701-136-271.00	RESTITUTIONS PAYABLE	SLAUGHTER, SUZANNE	RESTITUTION PYMT FROM ALICIA LOVELL	15-038-ST	08/20/20	20.00	77572
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON PIPE	13-245-FY	08/20/20	5.00	77584
Total For Dept 136 DISTRICT COURT						3,925.00	
Dept 215 COUNTY CLERK							
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED DAVID TROTT	20-2620-FH	08/13/20	900.00	77427
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED DAVID PURGIEL	19-2638-FH	08/20/20	128.00	77517
701-215-265.00	CASH BONDS PAYABLE	DAVID PURGIEL	BOND MONEY RETURNED	19-2638-FH	08/20/20	52.00	77531
701-215-271.00	RESTITUTIONS PAYABLE	ANNIE BROWNING	RESTITUTION FROM JOSHUA STREETER	18-2548-FC	08/13/20	22.50	77419
701-215-271.00	RESTITUTIONS PAYABLE	JAMES AND CAROLINE HE	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	08/13/20	10.00	77464
701-215-271.00	RESTITUTIONS PAYABLE	LEE STONE	RESTITUTION FROM GARRETT TONN	15-2429-FC	08/13/20	60.00	77471
701-215-271.00	RESTITUTIONS PAYABLE	TOM AND ROBIN LEE	RESTITUTION FROM DONALD MARSHALL	14-2364-FH	08/13/20	50.00	77503
701-215-271.00	RESTITUTIONS PAYABLE	DR. SUSAN DALY	RESTITUTION FROM LEANNA STEELE	19-2611-FH	08/20/20	150.00	77532
701-215-271.00	RESTITUTIONS PAYABLE	JAMES AND CAROLINE HE	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	08/20/20	10.00	77547
701-215-299.03	CIRCUIT COURT MISCELLANE	STRAUB, SEAMAN & ALLE	OVERPAYMENT OF MOTION FEE MCKAY V	19-11203-NI	08/13/20	20.00	77499
701-215-299.03	CIRCUIT COURT MISCELLANE	BISSELL, AMY	REIMBURSE ELECTION FILING FEE	8/18/2020	08/20/20	100.00	77520
701-215-299.03	CIRCUIT COURT MISCELLANE	HOOGTERP, EDWARD	REIMBURSE ELECTION FILING FEE	8/18/2020	08/20/20	100.00	77542
701-215-299.03	CIRCUIT COURT MISCELLANE	OLNEY, DAWN	REIMBURSE ELECTION FILING FEE	8/18/2020	08/20/20	100.00	77565
701-215-299.03	CIRCUIT COURT MISCELLANE	ROSA, KYLE	REIMBURSE ELECTION FILING FEE	8/18/2020	08/20/20	100.00	77571
701-215-299.03	CIRCUIT COURT MISCELLANE	SMENDZUIK, JOHN	REIMBURSE ELECTION FILING FEE	8/18/2020	08/20/20	100.00	77573
701-215-299.03	CIRCUIT COURT MISCELLANE	SWANSON, SARA	REIMBURSE ELECTION FILING FEE	8/18/2020	08/20/20	100.00	77577
701-215-299.03	CIRCUIT COURT MISCELLANE	THOMPSON, MICHELLE	REIMBURSE ELECTION FILING FEE	8/18/2020	08/20/20	100.00	77582
Total For Dept 215 COUNTY CLERK						2,102.50	
Dept 253 COUNTY TREASURER							
701-253-223.02	DUE TO OTHERS - GTB 2%	BENZIE AREA CHRISTIAN	2% ALLOCATION FROM GRAND TRAVERSE	08112020	08/13/20	1,805.52	77425
701-253-274.10	DUE STATE - QFF DELQ	STATE OF MICHIGAN	QFF DELINQ PAYMENT 07-011-004-00	QFF2019	08/13/20	30.59	77496
701-253-274.19	APPEALS/CHARGEBACKS/REFU	DAVID AND KRISTI COPP	PRE REFUND 2019	08122020	08/13/20	1,409.92	77442
701-253-274.19	APPEALS/CHARGEBACKS/REFU	ELLEN COLE	TAX VALUE ADJ 2019 02-021-015-00/2	07292020	08/13/20	3,244.20	77445
701-253-274.19	APPEALS/CHARGEBACKS/REFU	ELLEN COLE & THE ARLE	TAXABLE VALUE REFUND 2019/02-021-0	07292020	08/13/20	31,600.91	77446
701-253-274.19	APPEALS/CHARGEBACKS/REFU	HENRY GOORHOUSE	PRE REFUND ON 2019/2018/2017	08122020	08/13/20	999.96	77459
701-253-274.19	APPEALS/CHARGEBACKS/REFU	JILL MARIE WEIDE	REFUND ON 2019/2018/2017 PRE	081220	08/13/20	5,322.92	77465
701-253-274.19	APPEALS/CHARGEBACKS/REFU	JONATHAN DAVIS AND LA	2019 PRE REFUND 01-160-039-00	08042020	08/13/20	1,476.21	77467
701-253-274.19	APPEALS/CHARGEBACKS/REFU	MICHELLE BAREFOOT	PRE REFUND 2019	08122020	08/13/20	1,612.56	77477
701-253-274.19	APPEALS/CHARGEBACKS/REFU	STEVEN REED	REFUND ON 2019/2018 PRE	08122020	08/13/20	1,027.94	77497
Total For Dept 253 COUNTY TREASURER						48,530.73	
Dept 301 SHERIFF							
701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	JULY LIVESCAN 2020	551-564684	09/20/20	346.00	77478
Total For Dept 301 SHERIFF						346.00	
Dept 430 ANIMAL CONTROL							
701-430-282.02	SPAY/NEUTER DEPOSITS/REF	JOANNE MCKEE	REFUND OF SPAY/NEUTER DEPOSIT FOR	541172	08/13/20	150.00	77466
Total For Dept 430 ANIMAL CONTROL						150.00	
Total For Fund 701 GENERAL AGENCY FUND						55,054.23	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
			Fund Totals:				
			Fund 101 GENERAL FUND			79,508.81	
			Fund 205 TNT OFFICER MILLAGE FUND			241.26	
			Fund 209 SCHOOL RESOURCE OFFICER			219.19	
			Fund 213 JAIL OPERATIONS FUND			24,158.55	
			Fund 214 EMERGENCY MEDICAL SERVICES			11,946.35	
			Fund 216 SEASONAL ROAD PATROL FUND			176.82	
			Fund 220 MARINE PATROL FUND			274.07	
			Fund 228 SOLID WASTE/RECYCLING FUND			2,981.74	
			Fund 247 ANIMAL CONTROL FUND			1,047.31	
			Fund 260 CPL CLERK TECHNOLOGY FUND			171.99	
			Fund 261 911 EMERGENCY SERVICE FUND			2,344.77	
			Fund 269 LAW LIBRARY FUND			1,700.30	
			Fund 285 POINT BETSIE LIGHTHOUSE FUND			4,555.00	
			Fund 293 VETERAN'S RELIEF FUND			483.98	
			Fund 296 JUVENILE JUSTICE FUND			1,250.00	
			Fund 401 CAPITAL IMPROVEMENT FUND			62,382.50	
			Fund 516 DELINQUENT TAX REVOLVING FU			77.01	
			Fund 532 TAX FORECLOSURE FUND			40.00	
			Fund 701 GENERAL AGENCY FUND			55,054.23	
			Total For All Funds:			248,613.88	

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
August 11, 2020

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, August 11, 2020, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Sauer, to approve the agenda as amended, adding Point Betsie Lighthouse as 8.A. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Nye, to approve the Committee of the Whole minutes of July 28, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

1:33 p.m. Public Input – None

Budget Discussion – Mitch stated that there are restrictions on how the Building Dept fund balance can be used – perhaps we can use it to scan documents; we are currently assessing administrative fees.

Comm Sauer asked if we are generative excess, who sets the permit fees?

Comm Jeannot stated that we acknowledge that there is a fund balance there – how we will use it and address the fees at a later date.

Comm Taylor asked if we could use it for the Health Dept scanning project.

Comm Roelofs stated that they need to use digitizing from today forward.

Budget Deficit is \$214,002 at this time.

The Board will review the items listed in the August 6, 2020 memo regarding proposed budget options one at a time:

- #1 – Increase administrative fees by \$10,000 – OK
- #2 – Transfer \$50,000 from Building Dept Fund Balance – No
- #3 – Charge EMS rent for Station 2 – OK, will look at some level of rent.
- #4 – Prosecuting Attorney Assistant Prosecutor – Leave In
- #5 – Health Dept Scanning Project – Mitch to check on using Building Dept fund balance funds.
- #6 – Eliminate MSUE Appropriation – Leave In

2:48 p.m. Comm Jeannot Excused

#7 – Eliminate Non-Union 2.5% Raise – Leave In

#8 – Eliminate Longevity for Non-Union/Elected Officials – Leave In

Committee of the Whole

Page 2 of 3

August 11, 2020

#9 – General Fund Travel/Training/Conferences, etc – Should reduce, not eliminate; leave in and form a new policy regarding use of excess funds and transfers among line items

#10 – Use of Ending Fund Balance –

3:27 p.m. Break

3:31 p.m. Reconvene

#10 – Use of Ending Fund Balance – **Motion by Roelofs, seconded by Farrell, to recommend to the Board of Commissioners to use \$164,000 of fund balance to balance the 2020-2021 General Fund Fiscal Year Budget. Roll call. Ayes: Farrell (phone), Roelofs, Sauer, Taylor and Warsecke Nays: Nye Exc: Jeannot Motion carried.**

Capital Improvements: To be placed on the August 25, 2020 COTW Budget to have Dan Smith present.

Point Betsie Lighthouse: Comm Sauer inquired about setting up a committee to assist the Friends of Point Betsie after the presentation we had with Richard Taylor; it may be cheaper to move the building rather than the \$10 million to replace the apron.

Comm Jeannot and Sauer will work with Mr. Taylor; Mitch will contact Tim Irvin for assistance as well.

3:42 p.m. Public Input

Motion by Roelofs, seconded by Taylor, to adjourn at 3:42 p.m. Ayes: Farrell (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Exc: Jeannot Motion carried.

Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

Motion by _____, seconded by _____, to approve the Committee of the Whole Consent Calendar as follows:

1. To use \$164,000 of fund balance to balance the 2020-2021 General Fund Fiscal Year Budget.

Committee Appointments

Correspondence

①

Manager Matt Skeels
Deputy Clerk Patricia Cote

The June 25, 2020 minutes were accepted as presented.

Motion by Commissioner Bowers and supported by Commissioner Mick to pay bills #47278 to #47362 in the amount of \$568,281.83, and Payroll #14, #14a, #15, & #15a for \$133,925.36. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Motion by Commissioner Rosa and supported by Commissioner Bowers to approve the MERS EFT in the amount of \$55,034.90. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Cash Summary:

Work Summary:

Mike Johnson – The roofs were refinished last week. Grand Traverse Diesel and Daimler Western Star approached the Benzie County Road Commission to participate in a pilot program to help gather information on a new prototype truck with a DD12 automatic transmission. In exchange for the drivers keeping notes on how the truck operates for feedback to the testers, we would be given the use of a brand-new Western Star truck for 18 months free of charge. They would fully outfit the truck, and after 18 months we would return the truck to them for testing. We would have the option of purchasing any added equipment at the end of the trial. Fuel, insurance and maintenance would be our responsibility. Our two new trucks have arrived ahead of schedule and are sitting at Grand Traverse Diesel waiting to be outfitted with equipment.

Scott Fasel – N/A

Matt Skeels – New Financial Manager, Joe Nedow from Leelanau County, will begin on August 10, 2020. Talked with Heather about the Pioneer Rd./King Rd. project. DJ McQuestion is to begin milling on Aug. 25th, paving on Aug. 26th, pavement markings on Aug. 27th, and second markings on Sept. 11th. A crew member was hit while flagging on Marshall Rd. last week. His foot was run over, and in his attempt to jump out of the way, he pulled some muscles in his hip. He was seen at urgent care and released the same day. Police are investigating. Anna Grobe, supervisor of Lake Township, will be at our next meeting to discuss the issue of the actual cost of asphalt prices coming in at \$20,000.00 over the estimated/budgeted cost. We approved the Mitten Race for Crystal Mountain to take place on September 6, 2020. Crystal Surveying is surveying the Fewins Pit. The road on the North side wanders off of our property. We will fix the problem. The sign company gave Andrew some solutions for Nov., Dec., and Jan., the low sun months, for the Reynolds Rd. and Cedar Run Rd. intersection. Commissioner Rosa stated that a friend witnessed someone run the stop sign at that intersection.

Standing guest: Gary Sauer, County Commissioner – Gave a report on the latest meeting of the Benzie County Board of Commissioners as well as activities and events in and around the county.

and around the county.

AUG 19 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BELLAH MI 49617

Public Input: None

Items Before the Board:

Crystal Lake Watershed – Invasive Species Signage on public access roads at boat launches.

Dave Wynne was present to request permission for the Crystal Lake Watershed to post signage requesting the public to wash their boats at the public washing stations before putting them into our lake at the public access points on Crystal Lake that fall under the jurisdiction of the Benzie County Road Commission. Motion by Commissioner Bowers and supported by Commissioner Mick to allow the placement of the signs after verifying with the BCRC that they are going to meet our specifications for the placement of signs within the road right of way. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Bid Awards for Bottomless Arch on Weldon Road over Carter Creek

Motion by Commissioner Bowers and supported by Commissioner Mick to award the bid to Contech Engineered Solutions. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Bid Award for Sheet Piling on Weldon Road over Carter Creek

Motion by Commissioner Bowers and supported by Commissioner Mick to award the bid to Adams Marine Construction. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Esch Road Engineering Discussion – Next year's Federal Access Road Grant for Esch Road upgrade. The bottom of the hill has 1 foot deep of unsuitable soil. They could float the road over the unsuitable soil, but Scott does not recommend that. Heather said that 1 foot by 300 feet of floating would cost approximately \$35,000.00. If we were to excavate the unsuitable soil it would cost around \$23,000.00. Esch Road is a primary road and we could use Primary Millage Funds if needed. No motion needed. Commissioners Rosa and Bowers agreed the unsuitable soil should be removed.

Pay Off Loader Lease – Buyout price is \$91,519.75, Warranty is \$10,730.00 = \$102,249.75 total.

The lease for the loader is up and the Benzie County Road Commission will pay off the balance rather than take out a new lease on another loader. No motion needed.

Union Contract Letter of Agreement – Manager Skeels recommended that in addition to accepting the letter of agreement with the Union, that the board also extend the \$500.00 bonus from the Union agreement to the admin staff in lieu of an annual raise this year. Motion by Commissioner Bowers and supported by Commissioner Rosa to accept the agreement and recommendation, which will postpone the contract negotiations until 2021. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Seasonal Road Hearing Date – for Oakley road between CR-669 and Bowers Road, as well as any others that may come up between now and September 24, 2020. Motion by Commissioner Bowers and supported by Commissioner Rosa to set a hearing date for the board meeting scheduled on September 24th, 2020. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Correspondence/Information/Discussion:

Weir Road – The road is currently blocked by a locked chain over the entrance. The road serves as an access to the weir from the other side of the river. BCRC will go out there with the skid steer and the brush hog and try to make it passable.

River Road 2020-2021 Federal Project – Paving River Road from Benzonia to the Betsie River. There is enough money to pave over the river, but the culverts aren't in very good condition. It is estimated that there is only about 15 years of life left in them. We are checking with Heather to get the cost of going over the river, but the guardrail would make it expensive.

Benzonia Township paid to re-brine Higgins Road due to the excessive traffic it has gotten this year.

Ron Wohlford Review of Financial Statements for the First 9 Months – Manager Skeels presented the financial statements for the third quarter and offered to place a conference call to our accountant, Ron Wohlford if there were any questions. There were no questions.

MDOT Intersection Painting – MDOT has a safety grant that they have proposed to use on some of our skewed intersections to direct traffic to T-up to the intersection for better visibility. Yellow centerlines and stop bars would be added at each intersection.

Western Star Demo Truck – Covered in Mike Johnson's Work Summary above.

Public Input: None

Board Round Table: Commissioner Rosa discussed the proposed workshare of \$200.00 instead of \$600.00.

Meeting Adjourned at 11:20 a.m.

Robert Rosa, Chairman

Patricia Cote, Deputy Clerk

10:00

MICHIGAN STATE
UNIVERSITY

Extension



Benzie County

2019–2020 ANNUAL REPORT

msue.msu.edu



FROM THE DISTRICT DIRECTOR:

I'm delighted to share the results of another successful year of partnership between Benzie County and Michigan State University (MSU) Extension. Because of your continued support, we've been able to make a difference in the lives of youth, families, businesses and communities.

MSU Extension offers a broad range of research-based educational outreach to county residents. Over this past year, we've empowered families and individuals to live healthier lives, supported new and local entrepreneurs, created opportunities for youth leadership development and career exploration, helped farmers with business management and mental health, and much more. Our staff live and work alongside county residents, have established community relationships and are responsive to community needs.

Although this report is intended to reflect on the work we achieved collectively last year, I would be remiss if I didn't address the changes we have made as an organization as a result of the novel coronavirus. In order to keep our communities and program participants safe, MSU Extension has temporarily moved our educational outreach virtually both with individual clients and group programs. This online suite of programs has expanded the educational options offered to Benzie County residents because our programs can be accessed by anyone, anywhere. These changes have led to an increase in engagement of residents in our programs, many of whom are first time program participants.

Our partnership with you makes this all possible. On behalf of the MSU Extension team serving Benzie County, thank you for another great year. We look forward to your continued support and hope you will be able to join us at one of our upcoming programs.



Jennifer Berkey, District 3 Director



CONTACT US:

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www.canr.msu.edu/benzie/index

STAFF HOUSED IN BENZIE COUNTY:

Allison Olson
4-H Program Coordinator
Caitlin Lorenc
Community Nutrition Instructor
Deborah Longo
Secretary
(vacant)
Farm Stress Educator

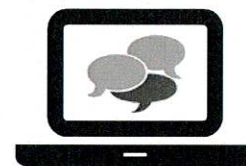


MEASURING IMPACT:

CONNECTING WITH RESIDENTS

4-H: Developing Youth & Communities	863
Keeping People Healthy.....	846
Supporting Agriculture & Agribusiness.....	429
Fostering Strong Communities & Businesses, and Enhancing Our Natural Assets	1,923

TOTAL PARTICIPANTS IN BENZIE COUNTY 4,061



**TOTAL SOCIAL MEDIA REACH
March 17-May 19 3,312**

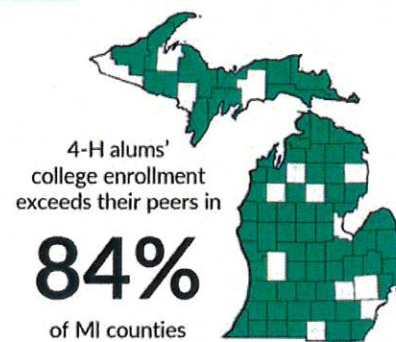
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DEVELOPING YOUTH AND COMMUNITIES

When you support MSU Extension 4-H programs, youth participants learn life skills that prepare them for the workforce – especially for highly sought after jobs in science, technology, engineering and mathematics (STEM). Extension programs help children develop early literacy skills that support school readiness. They learn leadership and decision-making skills in 4-H that increase their likelihood of becoming civically active.

Benzie County 4-H Youth Educational Programming

- In Benzie and Manistee counties, there is a mandatory requirement that members selling in the 4-H livestock auction participate in organized and content-specific educational programs and events.
- 4-H Program Coordinator Laws has worked with the 4-H Livestock Council to establish an annual day-long educational event that is held every April. The focus of the sessions isn't just about raising and selling animals. It's about gaining skills that can be used later – in life, in college or trade school, and on the job. The event has aligned with a five-year plan that started with the 2016 event, using topics and presenters connected with Michigan 4-H's "Youth Business Guide to Success" program. MSU Extension team members Bev Przystas and Frank Cox, from Michigan 4-H's Career Education and Workforce Preparation team are among the program's guest presenters every year.
- The 2019 educational event topics included, "The Write Stuff" and "Tech Smart," which dealt with both the classic manual – as well as the most current electronic – communication skills. A session on "How to Complete an Award-Winning Market Record Book," taught the proper method to document the growth and progress of the market animal. "Animal Dollars \$\$\$ and Cents ¢¢¢" covered profit and loss, while "Increasing Your Marketing Skills Will Increase Your Sales" and "Setting Your Project Apart," focused on the latest marketing strategies. The event was attended by 57 Benzie and Manistee 4-H participants.
- A new attraction for the 2019 event was a lunchtime lecture and video presentation by Dale Elshoff, with the Michigan State University Agricultural Technology Program at Northern Michigan College. Elshoff was invited by Laws to present on the topic, which is one of the more recent and exciting offerings in this field. MSU has partnered with several community colleges in the state to bring education that allows people to develop highly sought after job skills closer to home. The two-year certificate programs are available in agricultural, environmental, and applied technologies studies.



Developing Youth and Communities, continued

4-H Brings True Colors to 19th Judicial Circuit Court and Centra Wellness Staff

- Early last year, Director of Youth Services for the Benzie-Manistee 19th Judicial Circuit Court, Cameron Clark, requested a True Colors program from 4-H Program Coordinator Debra Laws. Laws has been a certified True Colors facilitator since 1999 and has used this program in classrooms and with 4-H council members.
- The True Colors International program, in existence since 1978, is based on the Myers-Briggs Type Indicator (MBTI). The methodology of this program is that personality, learning and communication styles are divided into 4 distinct types. Identifying and raising awareness of these differences has been proven to help individuals understand how best to interact with each other. It can be a powerful dynamic, especially when the success of an organization depends on the effective communication between - and collaboration among - its employees.
- An inservice was conducted at the Manistee County Education Center, operated in partnership with Munson Healthcare - West Shore Hospital. 25 caseworkers and therapists were in attendance, from Benzie-Manistee Youth and Family Court, and Benzie-Manistee Centra Wellness Network.
- The testing exercise and question periods were followed by a candid discussion regarding how these individuals planned to use this knowledge - both in interaction with each other, and with the clients they serve. Most in attendance commented that they were even excited to take this learning experience back to their non-professional relationships.



"I have already taken the MBTI assessment and studied its concepts extensively, but True Colors made it so much more fun and approachable. I'm eager to see if I can use this knowledge in my dealings with the youth that I work with, especially in improving communication."

~ True Colors Session Participant



107 Benzie
County Youth

Benzie County 4-H Youth Soccer Program

- The Benzie County 4-H Youth Soccer Program began in 1987 as an answer to the county's need for a well-organized, youth athletic program.
- On eight consecutive Saturdays through September and October, teams organize and play at Memorial Park in Benzonia and at Almira Township Park in Lake Ann.
- We take this opportunity to extend our deepest and heartfelt appreciation to Beulah resident Jeff Louwsma, who has served as the volunteer director of the program for the 2016, 2017, 2018 and 2019 seasons. We thank you, Jeff. You leave some big shoes to fill as we search for a new director. Our continued thanks go to Ray and Samantha Downs, from Honor, who have been with the program since 2010. They supervise the practices and games at the field at the Lake Ann location.



Developing Youth and Communities, continued

- To support the efforts of our volunteer supervisors and coaches, 4-H Program Coordinator Debra Laws and Benzie MSU Extension office secretary Deborah Longo oversee most of the business aspects of the program. This includes coach and referee selection, communication between coaches/players/families, player registration, liability issues and insurance needs, and financial management.

The Benzie County 4-H Advisory Council

- The 4-H Advisory Council is the overall governing body of the county 4-H program. This group gives advice and support to 4-H staff and assists in advancing the local program's structure, course of direction, and vision for the future.
- The Benzie County 4-H Advisory Council also works with 4-H staff to sponsor a 4-H Ambassador program, the Benzie County Land Atlas and Plat Book, 4-H Exploration Days, an annual 3-day educational event Michigan State University, and state-level trainings for teen and adult volunteers at the Kettunen Center, a 4-H conference and retreat facility in Tustin.
- The Benzie County 4-H Advisory Council Scholarship is an annual \$1,000 award was created by the council in 2018 and is intended to benefit a graduating Benzie County 4-H high school senior. Funds may be used for college or trade school needs. The scholarship process involves an application with multiple components and a formal interview.

2019 Benzie County 4-H Advisory Council Scholarship Winner

 \$1,000 Scholarship

- Celebrated as the second winner in the history of this award is Payton Jillian Moore, daughter of Cynthia and Keith Moore of Thompsonville. Payton is a 12-year member of the Benzie County 4-H program and the Betsie River Barnyarders 4-H Club.
- A 2019 graduate of Benzie Central High School, Payton is now completing undergraduate work at the University of Pittsburgh, majoring in nursing.
- When asked about her 4-H experiences, Payton reflected, "Both my personal and my professional life have been impacted by 4-H by preparing me for my life after high school, giving me important skills like a strong work ethic, community service, dedication, time management, responsibility, communication and leadership. I learned to never give up, even when the going gets tough, and to persevere until the end."



"While in 4-H, I learned effective communication skills when talking to potential auction buyers, animal judges, 4-H leaders and peers. This has enabled me to be effective at networking with employers, peers, teachers, leaders and audiences during presentations and interviews. I have learned how to be a strong leader through various experiences such as 4-H leadership camps and seminars and have taken an active leadership role in my school and community. I am thankful for the values, skills, morals and life lessons that 4-H instilled in me."

*~ Payton Moore,
2019 Benzie 4-H
Scholarship Winner*

Developing Youth and Communities, continued

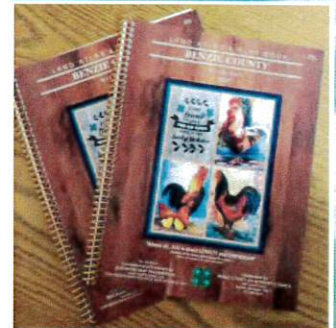
The Benzie County 4-H Ambassador Program

- Two Benzie County 4-H members are selected annually through an application and interview process to serve as representatives of the program at public 4-H events. For the year of their service, they also affiliate with a 4-H council and participate in those meetings and related activities. At the end of their term, 4-H Ambassadors complete an exit interview and many unite with the program well after they have graduated from high school and college. Their feedback clearly indicates that this title is a highly favorable asset when mentioned in portfolios and resumes, scholarship and college admission applications, and employment interviews. Furthermore, they add that their council experience helped them gain leadership and decision-making skills that will increase their likelihood of becoming civically active as adults.
- The Benzie County 4-H Ambassadors selected for another term, this time for the 2019–'20 year are **Alberto and Dominic Lopez**. The twin brothers are 10-year members of the program and currently ninth grade homeschooled students.
- Both Alberto and Dominic started with Benzie County 4-H at five years old in the soccer program and continued in that activity through the eighth grade. They currently serve as teen members of the Benzie County 4-H Advisory Council.
- In addition to their soccer involvement, both boys have exhibited and sold livestock at the Manistee County Fair. Their project areas have included swine, goats, poultry and rabbits. Both boys are also veteran competitors of the 4-H Companion Animal Interview event, often winning blue ribbons and even Best of Show distinction.



The 2020 Benzie County Land Atlas and Plat Book

- The Benzie County 4-H Advisory Council and 4-H Program Coordinator Debra Laws listened to feedback from book and map users countywide and made the decision to align with a different product from a different publisher. In January of 2020, a new edition of the Benzie County Land Atlas and Plat Book was released. During book production, Laws works with Rockford Map Publishers, Inc., on the non-plat content, such as the cover, soil and landforms maps, government directory and 4-H ads.
- The 2020 cover features the work of local artist and teacher, the late Elaine M. Larson. Elaine was born in Frankfort. After completing her education at Central Michigan University and the University of Michigan, she began a 25-year teaching career that covered several Benzie County schools, including the former Homestead School, Platte River Elementary, and Benzie Central High School. Mrs. Larson passed away in Frankfort on July 30, 2019.



Developing Youth and Communities, continued

- Proceeds from all sales go directly to the Benzie County 4-H Advisory Council. Most local Benzie 4-H activities, events and trainings are covered by funds generated from plat book sales. This is a 2-year fundraising project and the Benzie book is scheduled for a new release every even-numbered year.
- The book is sold at the Benzie County Treasurer's Office and the Benzie MSU Extension office, as well as at several local businesses, including Lake Ann Grocery and Nugent Ace Hardware. Sales records continue to show that the book is ordered statewide as well as in states surrounding Michigan.

Benzie County 4-H Plays Vital Role in 2 Northern Michigan 4-H Livestock Auctions

- The Benzie County 4-H program is unique in that its members have the choice of two 4-H livestock auctions in which to participate. Because Benzie County does not have a fair of its own, 4-H members can go to Traverse City to the auction hosted by the Northwest Michigan 4-H Livestock Council. Or, they can choose to go to Onkama, to the auction supported by the Manistee County 4-H Livestock Council. Both auctions are held in August, at their respective county fairs.
- On August 15, 2019, the 4-H auction at the Manistee fair celebrated its 39th year with a sale featuring 129 animals and 21 donated items. With 79 buyers participating, the event raised nearly \$86,000.
- The 47th NWM 4-H Auction occurred on August 8, 2019. The sale featured a total of 409 4-H youth from Antrim, Benzie, Grand Traverse, Kalkaska and Leelanau counties and the event raised over \$682,000. 10 animals at a live weight of 3,381 lbs. were donated to local food pantries.
- At the Manistee auction, a total of 7.5% of auction proceeds go back to the Livestock Council to pay for judges' fees, ribbons and trophies, scale certification, buyer photographs and banquet and an educational event. A smaller portion goes to other 4-H councils that were designated as recipients of income from certain donated items that were sold.
- At the NWMF auction, a total of 5% of auction proceeds go back to the Livestock Council for a buyer luncheon, technology needs and livestock member education.
- In all 4-H auctions, the majority of the money raised goes back to the 4-H members and is used for back-to-school needs and college funds.
- At both auctions, nearly half of the buyers represent businesses local to that county. People want to support businesses that support 4-H. These local businesses report that the exposure and publicity they get by being involved in the 4-H livestock auction increases their foot traffic and volume.



Manistee Auction:



129 Animals



79 Buyers



\$86,000 Raised

KEEPING PEOPLE HEALTHY & ENSURING SAFE FOOD

When you support MSU Extension, you help participants learn safe food handling practices, increase their physical activity and improve the quality of their diets. Extension programming also helps decrease incidents of violence and bullying. Encouraging these healthy behaviors helps reduce food and health care costs by helping prevent chronic health conditions and providing safe environments throughout a person's life span.

Fostering Health through Nutrition and Physical Activity

Michigan State University Extension supports individual and community level, or public health approaches, to prevent obesity. Through the United States Department of Agriculture Supplemental Nutrition Assistance Program Education (SNAP-Ed), we provide a combination of educational strategies, accompanied by supporting policy, systems, and environmental change interventions aimed to increase likelihood limited resource youth, adults, and seniors can make healthy choices.

Healthier Lives through Nutrition Education

MSU Extension Community Nutrition Instructors make nutrition come alive. Drawing from a variety of curricula, our staff partner with the community to make a difference.

MSU Extension continued their partnership with Munson Health Care to deliver the educational component of the **Fruit and Vegetable Prescription Program** at the Monday Grow Benzie farmer's market. The program is designed to help patients with chronic disease create new healthy habits that align with the Dietary Guidelines. A healthy eating pattern that includes fresh fruits and vegetables is an evidence-based way to improve health and reduce the risk of chronic disease. The program uses Michigan State Extension's **Discover Michigan Fresh** curriculum that provides nutrition education and farmer's market tours to help SNAP-Ed eligible residents get to know their local market while shopping for nutritious and affordable food that keeps their dollars local. By creating a partnership between the Fruit and Vegetable Rx and Discover Michigan Fresh, we were able to enhance both programs while providing valuable linkages between farmers, health care providers and the community. Participants with chronic disease were referred through participating health clinics into our program where they received nutrition education, cooking demonstrations and tastings at our local Farmers Market. After receiving their nutrition education, participants receive market coupons to redeem for fresh fruits, vegetables and seedlings.



Fruit and Vegetable Rx Program Participant Results:

- 96% learned new ways to incorporate more fruit and vegetables into meals and snacks
- 94% plan to try a new kind of fruit or vegetable that is in season at the market

"It was a hit at the dinner table!" A participant stated that before this class she would have never tried new vegetables or recipes. Now she is more adventurous and encouraged to step out of her comfort zone when it comes to cooking and eating more vegetables.

Keeping People Healthy, continued

Making the Healthy Choice Easier - Supporting Changes to Policies, Systems, and Environment (PSE)

PSE Changes are a way of making sustainable changes within our community to policies, systems, and environments so that healthy choices are feasible options available to all community members. In Benzie County, this is happening through the Fuel Up to Play 60 program. This free, in-school nutrition and physical activity program allows teams of students to make PSE changes that encourage other students, staff members, and administrators to lead healthier, active lives. The changes within our schools cause a ripple effect of positively impacting our communities as students incorporate their leadership skills to motivate and encourage family and community members to properly fuel their body so they can be active every day.

Betsie Valley Elementary School

This is the fourth year of Betsie Valley's participation in Fuel Up to Play 60. By partnering with MSU Extension to help implement this program, Betsie Valley received \$2,904 in grant funding for the 2018-2019 school year. Students chose to start a cafeteria food waste audit and used grant funding to purchase equipment that would help them sort food waste, trash, and recyclables. At the end of the school year, student team members presented to the Benzie Central School Board about their initiative and changes they would like to see at their school. As a result of their efforts, starting in the 2019-2020 school year, the cafeteria will remove plastic straws to help lower plastic waste as well as stop using Styrofoam meal trays. To help encourage students to be more active, this grant helped to purchase a classroom set of snowshoes. Now, students are more active in the wintertime and can use snowshoes to go on nature walks with other students and adult guides. Fuel Up to Play 60 student leaders have enjoyed encouraging their classmates to be more active, eat healthier foods, and serving as role models for younger students.

In Spring 2019, Betsie Valley Elementary was also recognized at the State Capitol for their hard work in helping to make their school a healthier place for their students. For the second year in a row, Betsie Valley received a Silver School Wellness Award. The School Wellness Award recognizes schools who are making significant policy and environmental improvements to their environment related to healthy eating, physical activity, and tobacco-free lifestyles.



Grant funds to Benzie
County Schools through
Smarter Lunchrooms &
Fuel Up to Play 60:

\$13,032



Keeping People Healthy, continued

Benzie Central Middle School

For their second year participating in Fuel Up to Play 60, Benzie Central Middle School (BCMS) was awarded \$2,841 in grant funding with assistance provided by MSU Extension. This grant money was used to help make sure all students had access to breakfast. Research has shown that students who eat breakfast are more likely to perform better on tests, have longer attention spans, and are less likely to miss out on school. One way to increase breakfast participation is to make breakfast food easily accessible to students. Using grant funding, BCMS was able to purchase a grab-and-go breakfast cart. Another important part of being healthy is physical activity. The Fuel Up to Play 60 grant increased opportunities for students to be active by promoting in-class physical activity, also known as “brain breaks”. By participating in fun and short movement breaks, middle school students can expend excess energy thereby increasing attention spans and information retention rates. Fuel Up to Play 60 is helping BCMS students and staff start and continue their journey on living a healthy lifestyle!

Benzie Central Middle School Fuel Up to Play 60 student and adult team members were also chosen to attend the Rally for School Health event. This event is an all-expenses paid trip to Detroit and is hosted by the United Dairy Industry of Michigan at Ford Field. At this event, students can interact with other schools from around the state, hear from motivational and informational speakers, and taste test different healthy foods that they can bring back to their school. The highlight of the event is being active on Ford Field for 60 minutes by participating in warm-up activities and football drills alongside trainers and both former and current Detroit Lions players. Attending this event is a once-in-a-lifetime experience that these students won't forget!

Benzie Central Schools

In the 2018-2019 school year, MSU Extension, along with Paul Oliver Memorial Hospital, Chartwells, Benzie-Leelanau Health Department, and staff and administration of Benzie Central Schools, gathered together to start a district-wide wellness committee. The goal of a wellness committee is to help assess, edit, guide, and implement a district wellness policy. The wellness policy supports a district's or school's efforts to promote student and staff health, well-being, and ability to learn by supporting healthy eating and physical activity. In the span of one school year, this committee was brought together, assessed and edited the current wellness policy for the district, as well as identified areas



Keeping People Healthy, continued

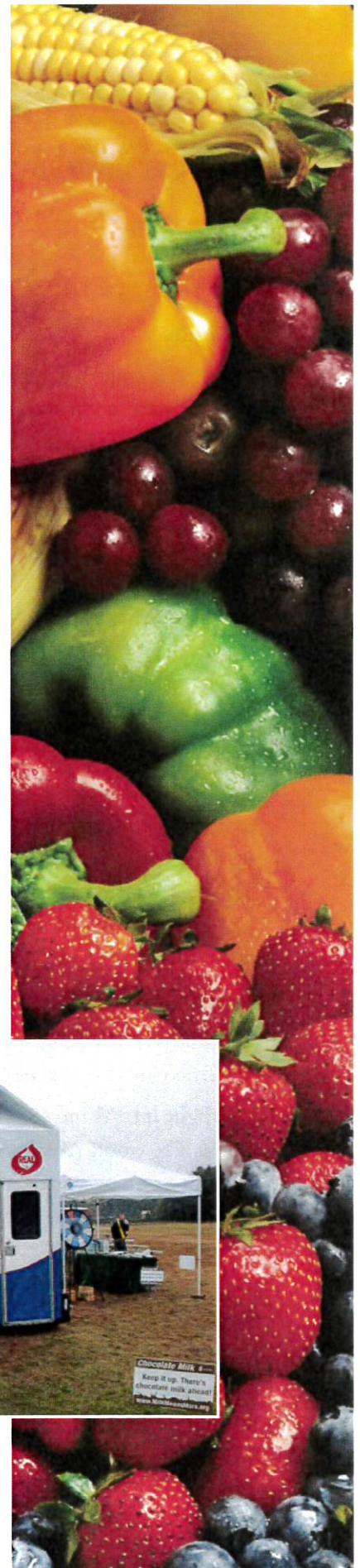
of concern and wrote new wellness policies. For example, a new policy that was written and adopted reads, "The [Benzie Central School] District will use research and evidence-based curricula for nutrition education." The Benzie Central School Board adopted the district's newly revised wellness policy in Spring 2019 and the district was able to start wellness initiatives for staff and students. The new policies can be viewed on the district website at benzieschools.net.

Frankfort Elementary School

Fuel Up to Play 60 is thriving at Frankfort Elementary (FES)! By partnering with MSU Extension to help implement this program, FES has received \$3,587 in grant funding for the 2018-2019 school year. This student leadership team decided to use funding to help make environmental improvements to the cafeteria. Through a school-wide contest, the team decided to repaint the cafeteria using the school colors and will include the school logo as the cafeteria focal point. Rebranding the cafeteria and using student involvement means students are more likely to enjoy being in the space, increase participation in school meals, and feel sense of ownership and pride in their environment. The FES team also decided to help their peers be more active by introducing "brain breaks", or short physical activity breaks, into the classroom. Team members were responsible for working together to design breaks and introduce them to teachers who can use them throughout the day. These Frankfort Panthers are hard at work making sure their school is a healthy place for all.

Chocolate Milk for Area Athletes

In 2019, MSU Extension worked closely with Benzie Central High School's Cross Country and Softball teams to help athletes reach peak performance by staying hydrated with chocolate milk. By partnering with MSU Extension, Benzie Central received a total of \$3,700 in grant funding to purchase chocolate milk for their teams. Provided by the United Dairy Industry of Michigan, the Chocolate Milk: Nature's Sports Drink program encourages athletes to choose chocolate milk after grueling practices and games as it contains nine essential nutrients needed for overall health. MSU Extension also assisted in distributing 1,400 bottles of chocolate milk, valued at \$1,500, at the annual Benzie Central Pete Moss Cross Country Invitational.



SUPPORTING AGRICULTURE & AGRIBUSINESS

Supporting Fruit Production

Tree Fruits

Growing tree fruits has continued to be a challenging endeavor in northwest Michigan. To help growers address critical issues faced by the industry, the tree fruit integrated pest management (IPM) program led by MSU Extension Educator, Emily Pochubay, offered two key programs for growers in Antrim, Grand Traverse, Leelanau, Benzie, and Manistee counties in 2019.

- **2019 Tree Fruit Management School** attracted 130 stakeholders for two and a half days of education on horticultural practices, pest and disease management, and invasive species. While many of the attendees were local, we were pleased to host out-of-state participants from as far as Iowa and Oregon. A post program survey indicated that 98% of participants improved their knowledge of practices that reduce production risks, and 91% planned to change practices to reduce production risks.
- **A Tree Fruit IPM Updates series** was offered in Antrim, Grand Traverse, Leelanau, and Benzie-Manistee that provided 328 growers and crop consultants with timely pest and disease information related to fruit production during the 2019 growing season. A post program survey polled 40 participants who represented approximately 931 acres of apples and 3,925 acres of cherries in northwest lower Michigan. All participants reported that attending IPM Updates improved their knowledge of practices that helped them to reduce production risks.

Wine Grapes

During the past year, multiple presentations were held for local wine grape growers and producers to meet the unique needs for northwest lower Michigan.

- **Spotlight into Wine** - 80 Grape and wine producers in the Northwest Michigan region. The world-renowned viticulturist Richard Smart, author of the seminal grapevine canopy management publication, "Sunlight into Wine," presented a seminar and an in-vineyard demonstration to 80 grape producers to introduce and review cool-climate viticulture techniques for canopy management, and trunk diseases on multiple training systems.
- **2019 Orchard and Vineyard Show Wine and Grape Sessions** had university experts from California, Michigan and Ohio educate Michigan's 120 grape producers on spring and fall weed control and cultural practices to improve fruit and wine quality in *Vitis vinifera* and cold climate cultivars. This event included presentations on vineyard pathogens, insects and sustainable waste management.



When you support MSU Extension, you help participants learn profitable and efficient business and production practices.

Supporting Food and Agriculture, continued

Home Horticulture

In 2019 we saw another year of growth for the Master Gardener Program in Benzie County. Through volunteer outreach, Extension Master Gardeners shared research-based gardening knowledge and engaged citizens in environmentally responsible gardening practices, improving food security, improving community, and developing youth through gardening. There were 8 certified Master Gardener volunteers active in Benzie County this year working nearly 500 hours on various projects in Benzie County valued at over \$12,300. The bulk of the hours were in projects benefiting the community like environmental stewardship, community beautification, and food security.

Master Gardeners last year worked to improve flower beds along US-31 in Benzonia, in gardens at the villages waterfront park in Elberta, and a native plant garden at Penfold park. Master Gardener Volunteers also partnered with the Periwinkle Garden Club to improve the beautification of five public garden spaces in Frankfort. All of these projects involved Master Gardener Volunteers teaching community participants about plant identification, soil science, and sustainable gardening practices for water quality.

MSU Extension Master Gardeners continue to run a **Plant & Pest Diagnostic Clinic** out of the Benzonia Public Library (Mills Community House). Last year, Master Gardeners led 6 of these monthly clinics from May to October 2019. During the clinics, residents were welcomed to bring in samples of plants for identification, questions about insects, and plant diseases; MSUE staff and Master Gardener Volunteers were on-site to offer problem solving and plant health care advice.

Other **Consumer Horticulture** programming and services available for residents of Benzie County include:

- Gardening Hotline
- Gardening in Michigan website
- Soil tests for home gardens, yards and landscape plants
- Ask an Expert online system
- Smart Gardening programming

Supporting Hop Production

MSU Extension continues to provide valuable education offerings each year to support emerging hops producers in the Grand Traverse Region. Although the exponential growth in the craft beer sector has tapered off in the last year or two, the number of U.S. breweries likely surpassed 8,000 in 2019. In the past year, craft beer volume increased by approximately 4% while overall beer volume declined. Michigan is currently ranked 5th in number of breweries and 4th in acres of hops in production. Hops provide aroma, as well as bitterness to offset the sweetness of malt. In spite of a challenging market for some public hop cultivars that are in oversupply nationally, northwest lower Michigan's Grand Traverse, Leelanau, and Benzie counties collectively boast more acres of hops than anywhere else in the state. Northwest lower Michigan producers have invested



This past year,
Master Gardeners
volunteered nearly
 **500 hours**
on various projects in
Benzie County valued
at over **\$12,300.**



Supporting Food and Agriculture, continued

tens of millions of dollars in hopyard, harvest, and processing infrastructure over the last several years.

MSU Extension provides valuable education on hop production throughout the state of Michigan and beyond, and 2019 was no exception. MSU Extension Educators, Dr. Rob Sirrine and Erin Lizotte gave many presentations throughout Michigan, including The Great Lakes Hop and Barley Conference, Hop Growers of Michigan Annual Meeting, South Atlantic Hop Conference (North Carolina), Nebraska Grower and Brewer Conference, the Montana Hop Conference, and developed multiple presentations as part of the MSU Hop Bine and Dine Webinar Series. MSU Extension also continued to provide leadership for the Great Lakes Hop Working Group (GLHWG). The GLHWG is a multi-state collaborative developed and coordinated by MSU that seeks to develop priorities for hop research and education and collectively work to address those needs. As the leaders of this working group, MSU developed an online Desire to Learn course entitled: Hop Production in Midwest and Eastern North America that is open to members of the general public.

MSU Extension has taken a leadership role across the North Central and North East U.S. by providing valuable research and outreach to current and prospective growers on best practices for planting, harvesting, and pest management. MSU hop Educators are in demand as speakers across the country as evidenced by invited presentations in Nebraska, North Carolina, Vermont, Pennsylvania, Montana, and beyond in 2019.

In March of 2019, MSU held its annual Great Lakes Hop & Barley Conference at the newly renovated Park Place Hotel and Conference Center in Traverse City, MI. The conference features hop, barley, and craft beer experts from around the world, and generally attracts more than 200 participants annually from multiple states and countries. MSU collaborated with MI LOCAL Hops (Williamsburg, MI) and Great Lakes Malting Company (Traverse City, MI) to offer very well attended post-conference educational tours. We were excited to host the annual conference in Traverse City, which has been voted Best Small Town in the U.S. (Livability), best beer town (CNN Money), one of the top 25 cities for beer lovers (Daily Meal), and one of the top seven small beer cities that deserve national attention (Thrillist).

MSU Educators continue to secure federal and state funding for on-farm research in Benzie County. Dr. Rob Sirrine and Erin Lizotte are currently primary investigators on a multi-state USDA-funded grant with Washington State University scientists that seeks to develop and deliver IPM strategies to the rapidly expanding U.S. hop industry. With Project GREEN funding, Dr. Tim Miles (MSU), Erin Lizotte, and Rob Sirrine are currently assessing methods for controlling cone diseases in



Dr. Trey Malone, MSU, at the 2019 Great Lakes Hop and Barley Conference.



Supporting Food and Agriculture, continued

hops. Dr. Sirrine and MSU colleagues also acquired funding from the MDARD Craft Beverage Council to investigate the terroir-influenced quality attributes of hops. The results of this research could help Michigan hop producers differentiate their hops in a manner that increases sales and revenue. With MSU scientists, they also have a \$4.9 million proposal pending with USDA NIFA entitled: Advancing Quality, Resiliency, and Market Access for U.S. Hops with Washington State University, Oregon State University, and the University of Idaho. If funded, this multi-state research will take place 2020-2024.

Assistance to support beginning farmers across MI

The MSU Product Center Food-Ag-Bio assists county residents in developing products and businesses in the areas of food, agriculture, natural resources and the bio economy. The innovation counselor has special training to deliver these services to local residents. Business counseling is conducted on a one-on-one basis and may take place at the MSU Extension office or the client's home or business location. The assistance provided is tailored to meet the needs of the client and may include things like developing a business plan, navigating the regulatory maze, accessing the supply chain or seeking funding options. The innovation counselor also assists clients in accessing specialized services they may need that are offered through Michigan State University like feasibility studies, food processing, nutritional labeling and packaging assistance.

In 2018, MSU Extension, the MSU Product Center, and the MSU Center for Regional Food Systems developed a unique new partnership to offer sector specific technical assistance with local community organizations to cultivate small batch food processors and agriculture businesses. The Michigan Good Food Fund is a partnership between the MSU Center for Regional Food Systems, other technical assistance providers, and financial institutions. The program is committed to supporting enterprises which grow, process, distribute, add value, and/or sell healthy, whole, or minimally processed foods that are available and affordable in low-income and underserved communities.

That same year, Food For Thought, a local processor and co-packer, received a Michigan Good Food Fund Catalytic Investment Award of \$25,000 to expand their product line up and purchase new equipment. The award supported the company's drive to be more competitive, so they can keep more jobs in Michigan. As an example of the benefits, Food For Thought was recently awarded business to co-pack a unique product for a customer from Southern California, allowing exporting of product.



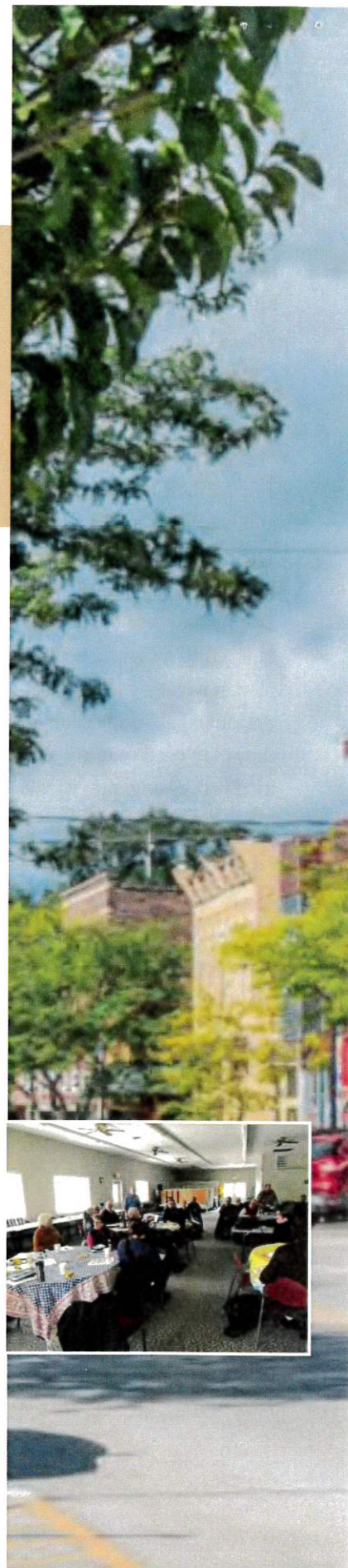
"While the COVID pandemic has certainly been a challenge, our team is laser focused on continually growing our business and making "Made In Michigan" the gold standard in healthy, clean food!"

~Greg Young, CEO at Food for Thought

FOSTERING STRONG COMMUNITIES

When you support MSU Extension, participants learn how to implement best practices in good governance that keeps communities solvent, productive and engaged; learn effective conflict management skills that help leaders and residents work collaboratively on complex issues; and engage youth leaders in decision-making. In the personal finance area, MSU Extension helps youth and adults alike learn the skills they need to increase their savings, manage their spending avoid predatory lending and reduce mortgage defaults. All of these outcomes help lower the cost of governmental services and lead to personal and community stability, strong neighborhoods and safe communities.

- **Northern Michigan Counties Association** continues its long history of being a place where county commissioners from across the northern lower peninsula gather eight times each year for lively discussion, sharing successes and concerns, learning from each other, and from guest speakers on topics selected by the commissioners who participate. MSU Extension provides the educational staff support.
- **Building Strong Sovereign Nations (BSSN): Anishinaabek Leadership for Seven Generations Tribal Governance Conference**, a program for elected and appointed tribal officials, celebrated its eleventh program year in 2019. We have asked tribal leaders for their input on updating the curriculum starting in 2020, while also ensuring the program is a better fit with the staggered election cycles of the 12 Michigan Federally Recognized Tribal Nations.
- **Opportunity Zones**, what they are and how local communities can increase their chances of benefitting, was the subject of a training presented by MSU Extension in cooperation with MSHDA and MEDC.
- MSU Extension Government and Community Vitality Educators presented an interactive program on **Capital Improvements Programs** at the four Michigan Association of Counties Summits in 2019. Benzie County participated.
- **Fiscally Ready Communities** is a joint effort of the Michigan Department of Treasury and MSU Extension designed to provide education on many local government financial topics. The 2019 program was an overview of budgeting and financial policy basics. Nine people from Benzie County participated, and one community took advantage of an opportunity for some follow-up consultation. The 2020 program will focus on Capital Asset Management and Planning.



Fostering Strong Communities, continued

- MSU Extension was on-hand for the Benzie County Summit to provide a 45 minute program on **planning and zoning for solar energy**. As Michigan transitions to renewable energy and the price of solar continues to come down, many communities are actively writing ordinances to allow for a range of solar options, both small and large scale.

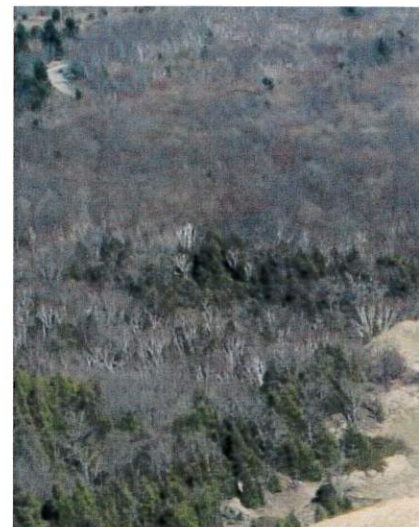
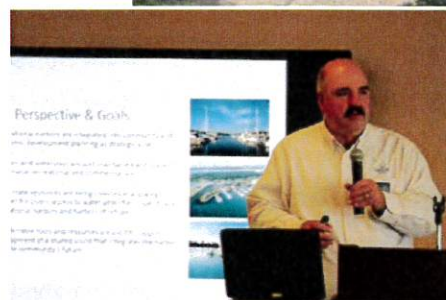
Enhancing & protecting our Great Lakes coastal resources

Sea Grant Extension

MSU Extension supports efforts to carry out Michigan Sea Grant programs throughout Benzie County and the rest of Michigan. Michigan Sea Grant Extension helps apply research, conducts educational activities and is connected to more than 40 coastal counties. Extension Educators provide technology transfer by interpreting scientific knowledge for decision-makers, public officials, community leaders, businesses and industries. Michigan Sea Grant Extension provides targeted support focusing on marinas and other businesses, restoring coastal habitats and related industries, such as commercial and recreational fishing. In partnership with state and federal agencies, Extension Educators are responsive and proactive in addressing local, regional and national issues relevant to Michigan.

High Great Lakes levels and impacts from these elevated levels (flooding and erosion) were hot topics in 2019/2020. Sea Grant Extension educators provided technical and educational assistance to Frankfort City Manager, Benzie County Conservation District, Benzie County Emergency Management and presented to the County Board of Commissioners among other things. This is a long-duration high water event and additional assistance will be provided during 2020/2021 as we endeavor to ride out the “storm”.

Mark Brederland giving a lake levels update to the Benzie County Board of Commissioners in February 2020.



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Michigan State University Extension helps people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities.