

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA OCTOBER 27, 2020

**Meeting will be held via teleconferencing only
as permitted by MCL 15.263, as amended by 2020 Public Act 228**

Call: 701-802-5100; Access Code: 795797#

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 10/13/2020
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 Apportionment Report
 ACTION ITEMS – MERS DC Adoption Agreement; MiSAIL Agreement
 COVID-19 –
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR'S REPORT –
 FINANCE – Approval of Bills
 COMMITTEE OF THE WHOLE – 10/13/2020 Consent
 COMMITTEE APPOINTMENTS – BTA; DHHS; VA; BVTMC
 UNFINISHED BUSINESS –
 NEW BUSINESS –
10:00 Judge Mead – Appointment of Magistrate
10:15 Jennifer Berkey – MSUE – Contract
10:30

 PRESENTATION OF CORRESPONDENCE
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days' notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District	III – Linda Farrell (Crystal Lake, Frankfort)	231-882-6620
District	IV – Rhonda Nye (Benzonia).....	231-510-8804
District	V – Sherry Taylor (Homestead).....	231-882-5452
District	VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
October 13, 2020

The Benzie County Board of Commissioners met in a regular session on Tuesday, October 13, 2020 in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke

The invocation was given by Chairman Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Nye, to approve the agenda as amended, adding Resolution 2020-007 discussions after Public Input and removing Committee of the Whole. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Taylor, to approve the regular session minutes of September 22, 2020 as amended, correcting Chairman Roelofs as providing the invocation. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

9:03 a.m. Public Input

Valerie Gerhart with the Yes for Benzie Kids group spoke regarding the Benzie Central Schools millage request.

Barb Skurdall also spoke regarding the school millage.

9:10 a.m. Public Input Closed

Resolution 2020-007 Discussion: Comm Jeannot stated that on March 18, 2020 we passed a resolution to agree to follow the Executive Orders (EO) as well as any guidelines the Health Department put out as to COVID-19; the EOs have been deemed invalid, however the Health Dept have not; we need to follow the Health Department Guidelines or rescind our resolution.

Chair Roelofs, do we feel it is necessary to rescind that resolution and begin again as it is today.

Chairman Roelofs stated that he and Mitch will discuss this issue further and bring back; will table until the next meeting.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Lisa Peacock, Health Officer, Benzie-Leelanau Health Dept, provided the Board and members of the public an update on COVID-19 in Benzie and Leelanau Counties. She stated that the National Guard will be coming in to assist with testing in both Benzie and Leelanau Counties. She has not issued any local orders at this point. Our schools are doing great. Flu vaccine access – we are working really hard to expand the service.

Comm Warsecke asked what their definition of an outbreak is? 2 or more individuals linked by time and place – not at home.

He also asked what the enforcement authority of the Health Department is? Ms. Peacock stated they can work with the Prosecuting Attorney and the Courts, however they try to work with the individual for compliance.

COMMISSIONERS

Page 2 of 4

October 13, 2020

Doug Durand, Benzie Senior Resources, spoke regarding the contract between the Commission on Aging (Board of Commissioners) and Benzie Senior Resources.

Mitch stated that the contract is being reviewed by Cohl Stoker and Toskey.

Commissioner Taylor asks to have the attorneys review paragraph V. Return of Excess Funds.

Will come back to this board with a final copy for consideration.

Cameron Clark, Juvenile Officer, updated the board on the 2020 Child Care Fund Budget; many funds went unused this year; it was a good year.

Kyle Maurer, ACO, reported that numbers are down this year; the siding project on the shelter has been completed; working on getting a garage door – ordered 4 weeks ago; will be working on the dog run yard where we are dealing with erosion; dogs are digging up the drainage field.

Greg Hubers, Undersheriff, reported that one jail employee has tested positive for COVID-19 and is under quarantine; Health Dept has recommended that two other employees from the jail also be under quarantine; Becky will be checking the dispatch due to shared space with jail employees; a deputy was involved in a crash and the vehicle is deemed to be a total loss.

ACTION ITEMS

Court CESF Grant: Motion by Warsecke, seconded by Taylor, to accept the Coronavirus Emergency Supplemental Funding (CESF) Grant Contract between the Michigan State Police and Benzie County – Benzie County Courts as presented, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

10:25 a.m. Break

10:33 a.m. Reconvene

COMMISSIONER REPORTS

Comm Nye attended several meetings – Headlee Sub-Committee #3 and discussed millage bundling; Centra Wellness Planning/Finance; Parks/Recreation – they recommend approval of the Ikens request, scheduled trail talk between FBVT and property owners has been postponed until Spring, Thompsonville Diamond Crossing dedication ceremony – was cancelled; Health Dept Board of Appeals – two appeals were heard, one was approved and one was not. Village of Benzonia – water hook-up fees increased, they are in negotiations with TC Concrete for the tennis court completion, One-Time Water Leak Forgiveness Ordinance is being considered; Centra Wellness Executive Meeting – they are in good shape fiscally, \$2.00 wage increase will remain permanent, the Audit of their Recipient Rights was 100%; Village of Beulah has switched to BS&A accounting, discussion regarding dock removal was held, Fall Fest had over 350 people, CLCBA is exploring an option for downtown business only Trick or Treating; Broadband Summit – the FCC maps are not accurate as they pertain to Benzie County.

Comm Warsecke attended the Solid Waste meeting where they discussed the fund balance that they have; finance officer does not feel it is out of line with a new contract coming next year.

Chairman Roelofs attended the Health Dept Board of Appeals – 3 members from Benzie County and 3 from Leelanau, only 1 Leelanau on the call – the other two maybe didn't want to be a part of the Chair/Vice Chair/Secretary positions. Area Agency on Aging – long virtual meeting. Veterans

COMMISSIONERS

Page 3 of 4

October 13, 2020

Affairs had to take care of some financial issues yesterday; have found some flags for Memorial Park made in the USA.

Comm Taylor attended the Homestead Township meeting where they talked about Home Stretch and the PILT that would reduce the amount of taxes they would collect from Home Stretch project; have the attorney reviewing it. Village will be discussing the same thing. Participated in Broadband and thought it was very good.

Comm Sauer attended several meetings – Health Dept state is pushing the PFAS issue, another unfunded mandate; Road Commission – fully staffed on mechanics, will be discussing the Platte River School with the superintendent, Esch Road repairs will be more than originally planned – they have decided to move forward, Iron Man is talking to the City of Frankfort to run up and down M-22, swim the bay, will need permission from each jurisdiction. Maples have had their second employee test positive for COVID and the Legionella issue continues. BVT – going out for bids for the trail project to get started in the Spring. Village of Thompsonville last night had the Dental Van there for tours. Eclipse wants to use the tower; they talked about pulling the ambulance out of Kaleva.

Comm Jeannot provided a written report (attached) and spoke about the Building Authority Generator project; Broadband – it is gratifying that the speakers continually gave the BOC and the EDC credit for having started this project a year ago.

Comm Farrell reported that she attended 6 meetings (report attached) virtually and joined the community COVID update and the Broadband update last night. Human Services Collaborative with a presentation from Kristi Johnson, COO of Paul Oliver Hospital and the Bay Area Youth initiative is moving to the HSB. Health Dept Board of Health meeting. Attended the Centra Wellness Community Services and Resources meeting, together with the Executive Committee meeting. Health Dept Board of Appeals. Betsie Natural River Zoning Review Board – approved set back on River Road.

Rebecca Hubers, Emergency Manager/911 Director, spoke regarding the Iron Man event – they are working with Josh Mills, and wanting to hold the 2021 Iron Man Event in Frankfort and surrounding townships, but totally enclosed in Benzie County for September 2021. Next step in the process in order for a permit to close M-22, MDOT needs a permit applied by a government entity or Road Commission, prefer that the permit not come from every township – Road Commission will collect the approvals and they will make the application for the closure. Maximum participates is 2,500.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- Provided a written update and spoke regarding:
- Medical Examiner – received a flier from Mid-Michigan ME Group. Board member (Warsecke) to sit down with him and gather information then report back. Comm Jeannot says the number of autopsies performed would be helpful to know as well.
- Headlee Sub-Committee – Motion by Sauer, seconded by Taylor, to request Cohl Stoker and Toskey to prepare a memo regarding Headlee Options to be used in our Headlee Subcommittee meetings and for use with the public. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke. Nays: None. Motion carried.
- Next Monday will be his 5-year anniversary with the County.

COMMISSIONERS

Page 4 of 4

October 13, 2020

Comm Sauer asked about the \$2,000 regarding Ikens and why it should be added to the Parks & Rec budget – it should be to the General Fund.

FINANCE

Bills: Motion by Warsecke, seconded by Jeannot, to approve payment of the bills in the amount of \$729,579.23, as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

COMMITTEE OF THE WHOLE – No meeting held on September 22, 2020

COMMITTEE APPOINTMENTS

Benzie Bus: Interview to be scheduled for one applicant; Sauer, Warsecke, Roelofs, Deisch and Chair of the BTA. In-person interview to be scheduled for October 19, 2020 at 4:45 p.m.

UNFINISHED BUSINESS – Assessor: Mitch stated that he and Tom Longanbach are working on this issue; Cohl Stoker and Toskey have written a DRAFT contract. More to follow.

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Benzie-Leelanau Health Dept minutes of September 23, 2020 received.
- Little Platte Lake elevation report for September 2020 received.
- Crystal Lake elevation report for September 2020 received.
- HR Committee minutes of September 9, 2020 received.

12:02 p.m. Public Input

Comm Taylor let Chairman Roelofs know that Michigan State Industries is another company that make flags if you need for Veterans.

12:04 p.m. Public Input Closed

Motion by Warsecke, seconded by Sauer, to adjourn at 12:05 p.m. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

INDEX

1. Approved the agenda as amended.
2. Approved the regular session minutes of September 22, 2020 as amended.
3. Accepted the Coronavirus Emergency Supplemental Funding (CESF) Grant Contract between the Michigan State Police and Benzie County – Benzie County Courts as presented.
4. To request Cohl Stoker and Toskey to prepare a memo regarding Headlee Options to be used in our Headlee Subcommittee meetings and for use with the public.
5. Approved payment of the bills in the amount of \$729,579.23, as presented.

Art Jeannot
Commissioner Report
October 13, 2020

- Participated in 5 meetings on behalf of the County since our September 22nd meeting.
- **9/24 Platte Township** – The Township will have a presentation in a future meeting from a company regarding marijuana grow operations.
- **10/1 Lake Township** –
- **10/6 Platte Township** – Quarterly board meeting. A company requesting to do a presentation on developing a marijuana grow operation learned that the Township opted out in January 2019. Township is beginning the discussion to update their master plan. I shared information regarding the Headlee Amendment.
- **10/7 Building Authority** – Feyen Zylstra was selected to upgrade the generator at Maples. Bid is for \$34,610. Work should be completed by end of year. This should conclude the Building Authority's role in this project.
- **10/12 Almira Township** – I will give any pertinent details at the BOC meeting.
- **Other** –
 - Attended the Broadband Summit on Monday October 12th.

RECEIVED

OCT 12 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Commissioner's Report to BOC
October 13, 2020
Linda Farrell
District #3
Frankfort and Crystal Lake Township

Since our last meeting on September 22, I have attended six meetings (virtually) on behalf of Benzie County; joined the (virtual) Community COVID Update on September 30th; and attended the (virtual) Benzie County Broadband Summit.

September 23rd

- Human Services Collaborative
 - Kristi Johnson - COO of Paul Oliver Memorial Hospital - gave an update: Coordination among POMH and Manistee and Cadillac hospitals; Fitness Center is scheduled to open in November; They have increased telemedicine opportunities; Will have virtual events and programming going forward
 - The Benzie Area Youth (BAY) Initiative formerly run by CWN is moving to HSC. BAY focuses on youth substance abuse prevention. They use data from youth surveys to best address issues facing Benzie County youth
- Benzie Leelanau Health Department Board of Health - Minutes are in today's packet

September 29th

- CWN Community Services and Resources Meeting
- CWN Executive Committee Meeting

September 30th

- Community COVID Update
- Benzie Leelanau Health Department Board of Review - Commissioners Nye and Roelofs addressed; I did contact Eric Johnston, Environmental Health Director, and BLDHD Staff will take minutes at meetings going forward.

October 6th

- Betsie Natural River Zoning Review Board - Variance was granted for a small property on River Road to reduce the setback of 165' to 65' from the Betsie River for a 30' camper. It is a "lot of law" and it was deemed the best way to use the lot because moving the camper trailer back would necessitate removal of trees greater than 4" in diameter. There were conditions to the variance approval for the removal of an outdoor light and the provision that a plastic net fence be removed and any future fencing be of natural materials.

October 12

- Benzie County Broadband Summit - Well presented information about where Benzie County is with sufficient broadband coverage, the partners, including Benzie County Commissioners, working towards addressing the still huge lack of sufficient coverage, and movement towards full broadband coverage. Lyndon Township residents have option for 3 levels of Mbps up and down from \$35 + \$22 for the millage = \$58/mo to \$75 + \$22 for the millage = \$98/mo. All levels are good prices for the speed provided when compared to the fees paid by Benzie County residents.

RECEIVED

OCT 13 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitch Deisch, Administrator *m Deisch*
Date: October 7, 2020
Subject: Admin Update 10/13/2020 BOC Meeting

1. **Medical Examiner Costs** – We appeared to have a much better year regarding overall Medical Examiner costs. As we know, much of this department's costs are directly related to autopsy's and related costs (toxicology and histology), which are variable year to year.

Recently we received a flyer/solicitation from Mid-Michigan Medical Examiner Group, which provides medical examiner services for Oceana, Mecosta, Newaygo, Lake, Montcalm, Clare, Wexford, Otsego, Crawford and Alpena counties. Out of curiosity I reached out to Administrators in these counties to see how their overall costs for ME services. Attached are the results of this inquiry.

County	Population	18/19 ME costs	19/20 ME costs
Benzie	17,500	\$88,746	\$65,360 (YTD)
Lake	11,539	\$46,586	\$54,245 (YTD)
Wexford	33,000	\$101,726	\$73,362 (YTD)
Crawford	14,000	\$66,665	\$38,000 (YTD)
Otsego	25,000	\$69,355	\$66,434 (YTD)

2. **Supreme Court Ruling & Executive Orders** – As of 10/2/2020 the State of Michigan was up to 192 Executive Orders. The most relevant recent EO 186 Declaration of an Emergency extended the emergency declaration until Tuesday October 27, 2020. On the same day, the Michigan State Supreme Court handed down a ruling, that Governor Whitmer cannot continue to extend Emergency Declaration without consent of the legislature. The Supreme Court ruling does not take effect for at least 21 days. Until this time the Emergency Orders remain. I have been in communication with Cohl Stoker & Toskey regarding this Supreme Court ruling. I have attached the e-mail from Matt Nordfjord that states that until more is known, the Executive Orders remain in effect. I have also copied additional information regarding this topic from the BLDHD, Prosecuting Attorney's office and our Courts. On Monday October 5, 2020, the Department of Health and Human Service issued an Emergency Order under MCL 333.2253 which stated the following for Region 6.
 - 25 people per 1,000 sf. BOC room is approximately 58' x 32' (not including hallway area) for approximately 1,856 sf, which allows for approximately 46 attendees in the BOC room.
 - Require that each person gathered wear a face covering.
 - Exemptions to face coverings include medically cannot tolerate a mask or giving a speech or talking during a BOC meeting.

RECEIVED

OCT 07 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- Cannot assume that someone entering without a face covering falls within the exceptions. Can accept a verbal representation from the individual that the person falls within an exception.

Cohl, Stoker & Toskey have provided update to the Executive Orders, Supreme Court ruling and the DHHS Emergency order, which is attached.

3. **Headlee Research Options** – Last week I received an opinion from Cohl Stoker & Toskey regarding the process for establishing a Tax Allocation Committee/Board and another option for addressing general fund millage, which is a special voted county millage. I will be discussing both options with the BOC at the 10/13/2020 COTW and Headlee Subcommittee #3 meeting scheduled for 10/15/2020. It will be my recommendation that the BOC directs CST to prepare a memorandum that contains the core information in the Attorney Opinion, which will not contain the attorney client privilege. This memo would be available for public distribution.
4. **Benzie County Broadband Summit** – The Benzie County Chamber of Commerce in conjunction with the Economic Development Committee has scheduled an electronic zoom Benzie County Broadband Summit scheduled for Monday October 12, 2020 starting at 7:00 pm.
5. **PA 660 / Assessor of Record** – Equalization Director Tom Longanbach and I have been discussing how to come into compliance with PA 660 of 2018, commonly referred to as the Property Assessing Reform. PA 660 has modified the audit review process and when a unit is not in substantial compliance, there are three options.
 1. The assessing district may hire a new Michigan Advanced Assessing Officer (MAAO) or Michigan Master Assessor Officer (MMAO).
 2. The State Tax Commission assumes jurisdiction over the assessment roll to bring the roll into substantial compliance, or
 3. The local unit may move directly to the Designated Assessor.

We will continue to work with the local unites of government (12 townships and 1 city) that are impacted by PA 660. One Assessing firm has already reached out to Benzie County about the Designated Assessor position. More follow.

6. **Ikens Easement Request Update**- On Monday September 28, 2020 I attended the Benzie County Parks and Recreation Commission (BCPRC) meeting and presented the Ikens easement request across the Railroad Point Natural Area. After considerable discussion, the BCPRC unanimously voted to recommend to the full BOC that they approve the Ikens easement request and that the \$2,000 easement agreement payment be placed in the BCPRC budget.

Based upon the BCPRC vote and previous BOC discussions, I requested that attorney Dick Figura to apply for the MDNR permanent easement application to review and approve the easement request over the MDNR conservation easement. Depending on how long the MDNR review and approval process takes, it most likely will not make the October 13, 2020 BOC meeting. If not, I will place the item on the next available BOC meeting agenda.

7. **State of Michigan Partners** – As you know Benzie County hosts both the Department of Health and Human Services and the State of Michigan DOC Probation Office in the Government Center. Both the Probation Office and DHHS have informed their employees that they will be working remotely until the first of the new year. Probation office employees are required to seek approval from their direct supervisor to be in the Government Center and specifically their offices. Currently they are conducting probation visits at client's homes and in the Government Center parking lot. How this will work as winter approaches, no one knows. As for DHHS, they also have minimal staffing in the building at any one time.
8. **Benzie Senior Resource Contract** – The 3-year Benzie Senior Resource Contract expired on September 30, 2020. BSR Executive Director Doug Durand and I would like to discuss with the BOC their wishes for renewing the service agreement and for how many years. The recently expired service agreement and Appendix A programs and services and Appendix B Retention Schedule are attached for your review.

Elected Officials And Department Head Report

(A) County Name	(B) Taxable Value	(C) County Allocated		(D) Est. County Allocated / SET		(F) Est. County EV		(G) Total County Debt Rate		(H) Est. County Debt		(I) Total Est. County Tax Dollars		(BB) Total RenZone Taxable Value	
		Rate / SET	Tax Dollars	Rate	Oper. Tax Dollars	Debt Rate	Tax Dollars	0.6350	0.0000	864,518.62	0.00	11,526,007.30	0.00	0.00	0.00
Benzie	1,361,446,645.00	3.4334	4,674,390.90	4.3976	5,987,097.78	0.6350	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STATE ED. TAX	1,360,463,569.00	6.0000	8,162,781.41	0.0000	0.00	0.0000	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00

(J) Local Unit Name Townships Cities Villages	(K) Listed Alphabetically Taxable Value	(L) Total Allocated / Charter		(M) Est. Local Allocated / Charter Tax		(O) Est. Local EV / GL		(P) Total Debt Rate		(Q) Est. Local Debt		(R) Total Est. Local Tax Dollars		(KK) Total RenZone Taxable Value	
		Rate	Dollars	Rate	Operating	Oper. Tax Dollars	Rate	0.0000	0.0000	0.00	0.00	490,767.51	0.00	0.00	0.00
Almira	169,463,921.00	0.7159	121,319.22	2.1801	369,448.29	0.0000	0.0000	0.0000	0.00	0.00	0.00	554,769.14	0.00	0.00	0.00
Benzonia	234,178,617.00	0.7893	184,837.18	1.5797	369,931.96	0.0000	0.0000	0.0000	0.00	0.00	0.00	56,775.69	0.00	0.00	0.00
Blaine	45,628,617.00	0.5000	22,814.31	0.7443	33,961.38	0.0000	0.0000	0.0000	0.00	0.00	0.00	49,585.21	0.00	0.00	0.00
Colfax	26,142,883.00	0.9040	23,633.17	0.9927	25,952.04	0.0000	0.0000	0.0000	0.00	0.00	0.00	305,201.07	0.00	0.00	0.00
Crystal Lake	180,464,213.00	0.6912	124,736.86	1.0000	180,464.21	0.0000	0.0000	0.0000	0.00	0.00	0.00	119,391.97	0.00	0.00	0.00
Gilmore	43,497,510.00	0.8164	35,511.37	1.9284	83,880.60	0.0000	0.0000	0.0000	0.00	0.00	0.00	182,687.95	0.00	0.00	0.00
Homestead	77,736,246.00	0.8837	68,695.52	1.4664	113,992.43	0.0000	0.0000	0.0000	0.00	0.00	0.00	298,302.32	0.00	0.00	0.00
Inland	81,053,806.00	0.7580	61,438.78	2.9223	236,863.54	0.0000	0.0000	0.0000	0.00	0.00	0.00	28,667.79	0.00	0.00	0.00
Joyfield	29,282,727.00	0.9790	28,667.79	0.0000	0.00	0.0000	0.0000	0.0000	0.00	0.00	0.00	242,581.99	0.00	0.00	0.00
Lake	265,087,960.00	0.5592	148,237.19	0.3559	94,344.80	0.0000	0.0000	0.0000	0.00	0.00	0.00	48,283.61	0.00	0.00	0.00
Platte	20,659,627.00	0.8371	17,294.17	1.5000	30,989.44	0.0000	0.0000	0.0000	0.00	0.00	0.00	151,536.36	0.00	0.00	0.00
Weldon	89,380,893.00	0.7258	64,872.65	0.9696	86,663.71	0.0000	0.0000	0.0000	0.00	0.00	0.00	1,460,818.49	0.00	0.00	0.00
Frankfort	98,869,625.00	12.6826	1,253,923.91	0.9597	94,885.18	1.1329	1.1329	1.1329	1.1329	112,009.40	18,798.77	231,224.91	0.00	0.00	0.00
BENZONIA	18,798,773.00	9.3000	174,828.59	2.0000	37,597.55	1.0000	1.0000	1.0000	1.0000	0.00	0.00	292,526.99	0.00	0.00	0.00
BEULAH	35,276,943.00	8.2923	292,526.99	0.0000	0.00	0.0000	0.0000	0.0000	0.00	0.00	0.00	158,933.81	0.00	0.00	0.00
ELBERTA	10,630,810.00	7.7006	81,863.62	3.0797	32,739.71	4.1700	4.1700	4.1700	4.1700	44,330.48	0.00	83,883.75	0.00	0.00	0.00
HONOR	11,334,264.00	7.4009	83,883.75	0.0000	0.00	0.0000	0.0000	0.0000	0.00	0.00	0.00	21,314.28	0.00	0.00	0.00
LAKE ANN	14,568,885.00	1.4630	21,314.28	0.0000	0.00	0.0000	0.0000	0.0000	0.00	0.00	0.00	45,956.47	0.00	0.00	0.00
THOMPSONVILLE	6,568,119.00	6.9969	45,956.47	0.0000	0.00	0.0000	0.0000	0.0000	0.00	0.00	0.00	0.00	0.00	0.00	0.00

RECEIVED

OCT 20 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total		(D) Est. Authority		(E) Total Debt		(F) Est. Authority Debt		(G) Est. Total		(BB) Total RenZone Taxable Value
		Operating		Oper.		Rate		Tax Dollars		Authority		
		Rate	Tax Dollars	Rate	Tax Dollars	Rate	Tax Dollars	Rate	Tax Dollars	Rate	Tax Dollars	
LIBRARY - BENZIE SHORES	507,911,931.00	0.6000	304,747.16	0.0000	0.00	0.0000	304,747.16	0.00	0.00	304,747.16	0.00	
LIBRARY - BETSIE VALLEY BENZIE CO.	115,523,776.00	0.3476	40,156.06	0.0000	0.00	0.0000	40,156.06	0.00	0.00	40,156.06	0.00	
TRANSIT - BENZIE COUNTY	1,361,446,645.00	0.4883	664,794.40	0.0000	0.00	0.0000	664,794.40	0.00	0.00	664,794.40	0.00	

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(BB)	(cc)
Local K12 School District Name	Total Taxable Value	NonHomestead Taxable Value	Total Commercial Personal Taxable Value	Supplemental Rate	Est. HH / Supplemental Tax Dollars	Non Homestead Operating Rate	Est. HH Operating Tax Dollars	Total Debt / Sinking Fund / Bldg Site Rate	Est. Debt / Sinking Fund / Bldg Site Tax Dollars	Total Recreational Rate	Est. Recreational Tax Dollars	Total Est. Local K12 School Tax Dollars	Total RentZone Taxable Value	Homestead Comm.Pers. Operating Rate
BENZIE COUNTY CENTRAL SCH	821,621,083.00	410,958,375.00	7,815,150.00	0.0000	0.0000	0.00	7,444,105.65	0.8909	731,682.22	0.0000	0.0000	0.00	8,176,087.87	0.0000
FRANKFORT AREA SCHOOLS	489,636,423.00	329,865,329.00	8,075,060.00	0.0000	0.0000	0.00	5,986,446.12	1.5200	759,452.23	0.0000	0.0000	0.00	6,748,898.35	0.0000
GLEN LAKE COMMUNITY SCH DIST	515,168.00	135,558.00	0.00	0.0000	0.0000	0.00	2,042.80	1.0700	951.23	0.0000	0.0000	0.00	2,594.03	0.0000
TRAVERSE CITY SCHOOL DIST.	39,670,771.00	4,926,419.00	5,400.00	0.0000	0.0000	0.00	88,707.94	3.1000	122,976.39	0.0000	0.0000	0.00	211,687.33	0.0000

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)
Community College Name	Taxable Value	Total Operating Rate	Est. Community College Oper. Tax Dollars	Total Debt Rate	Est. Community College Debt Tax Dollars	Est. Total Community College Tax Dollars	Intermediate School District Name	Taxable Value	Allocated Rate	Est. ISD Allocated Tax Dollars	ISD Total EV	Operating (Spec Ed/Voc/Enh) Tax Dollars	ISD Total Debt Rate	Est. ISD Debt Tax Dollars	Est. Total ISD Tax Dollars	RenZone Taxable Value
TRaverse Bay	1,361,446,645.00	0.1928	262,486.91	2.7163	3,698,097.52	0.0000								0.00	3,960,584.43	0.00

Township / City	Village	School Code	Local School District	Total		Total	
				Total Homestead Property Tax Rate	NonHomestead Property Tax Rate	Total Homestead Property Tax Rate w/Special Assmnt	NonHomestead Property Tax Rate w/Special Assmnt
Almira		10015	BENZIE COUNTY CENTRAL SCH	21.6503	39.6503	21.6503	39.6503
Almira	LAKE ANN	10015	BENZIE COUNTY CENTRAL SCH	23.1133	41.1133	23.1133	41.1133
Almira		28010	TRAVERSE CITY SCHOOL DIST.	23.8594	41.8594	23.8594	41.8594
Almira	LAKE ANN		TRAVERSE CITY SCHOOL DIST.	25.3224	43.3224	25.3224	43.3224
Benzonia		10015	BENZIE COUNTY CENTRAL SCH	21.1233	39.1233	21.1233	39.1233
Benzonia	BENZONIA	10015	BENZIE COUNTY CENTRAL SCH	33.4233	51.4233	33.4233	51.4233
Benzonia	BEULAH	10015	BENZIE COUNTY CENTRAL SCH	29.4156	47.4156	29.4156	47.4156
Blaine		10025	BENZIE COUNTY CENTRAL SCH	20.5986	38.5986	20.5986	38.5986
Blaine		10025	FRANKFORT AREA SCHOOLS	21.2277	39.2277	21.2277	39.2277
Colfax		10015	BENZIE COUNTY CENTRAL SCH	20.9986	38.9986	20.9986	38.9986
Colfax		10015	BENZIE COUNTY CENTRAL SCH	27.9955	45.9955	27.9955	45.9955
Colfax	THOMPSONVILLE		FRANKFORT AREA SCHOOLS	21.6746	39.6746	22.2746	40.2746
Crystal Lake		10025	BENZIE COUNTY CENTRAL SCH	22.0991	40.0991	22.0991	40.0991
Gilmore		10015	FRANKFORT AREA SCHOOLS	22.7282	40.7282	22.7282	40.7282
Gilmore		10025	FRANKFORT AREA SCHOOLS	37.6785	55.6785	37.6785	55.6785
Gilmore	ELBERTA	10015	BENZIE COUNTY CENTRAL SCH	21.1044	39.1044	21.1044	39.1044
Homestead		10015	BENZIE COUNTY CENTRAL SCH	28.5053	46.5053	28.5053	46.5053
Homestead	HONOR		BENZIE COUNTY CENTRAL SCH	22.4346	40.4346	22.4346	40.4346
Inland		10015	BENZIE COUNTY CENTRAL SCH	19.7333	37.7333	19.7333	37.7333
Joyfield		10015	BENZIE COUNTY CENTRAL SCH	19.6694	37.6694	19.6694	37.6694
Lake		10015	FRANKFORT AREA SCHOOLS	20.8985	38.8985	20.8985	38.8985
Lake		10025	BENZIE COUNTY CENTRAL SCH	21.0914	39.0914	21.0914	39.0914
Platte		10015	BENZIE COUNTY CENTRAL SCH	21.2705	36.3401	21.2705	36.3401
Platte		45010	GLEN LAKE COMMUNITY SCH DIST	20.7973	38.7973	20.7973	38.7973
Weldon		10015	BENZIE COUNTY CENTRAL SCH	27.7942	45.7942	27.7942	45.7942
Weldon	THOMPSONVILLE		BENZIE COUNTY CENTRAL SCH	34.7586	52.7586	34.7586	52.7586
Frankfort		10025	FRANKFORT AREA SCHOOLS				

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed	Total of All Special Assessment Rates Levied UNITWIDE
Crystal Lake	Fire – 119	0.6000

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
OCTOBER 21, 2020
4:30 P.M.
Zoom Virtual Meeting
Agenda**

Join Zoom Meeting

<https://zoom.us/j/93783941919?pwd=c1lzemwveGV1ZS9LRmJnL3JJcnkzUT09>

Meeting ID: 937 8394 1919

Passcode: 695852

Telephone call in number:

1 301-715-8592

Meeting ID: 937 8394 1919

Passcode: 695852

Call to Order

Prayer of Invocation

Pledge of Allegiance

Roll Call

Approval of the October 21, 2020 Agenda

Approval of Minutes from the previous meeting – September 16, 2020

Public Input – **By Telephone or Zoom Virtual Meeting** (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Annual Meeting Action Items

- a. Election of Officers
- b. Establish monthly Leadership/Executive Committee Meeting and time
- c. Selection of Committee Appointments
 1. Finance Committee
 2. Fund Development/Marketing Committee
 3. Program & Personnel Committee
 4. Nominating Committee

Return to Regular Board of Directors Meeting

Finance Committee Report - Approval of BSR Financial Statements for August 2020

Information Items

- A. Directors Report – September 2020/October 2020
- B. Program/Services Report – September 2020
- C. Board of Commissioners Update

Action Items

1. Annual Subscription to the Fundraising Center Directory
2. New Board Members Discussion/Vote

New Business

1. Financial Audit – November 2-5, 2020

Old Business

1. Fund Development Committee Update

RECEIVED

OCT 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Public Comment -By Telephone (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING – November 18, 2020 @ 4:30 pm
By Zoom Virtual Meeting

BENZIE SENIOR RESOURCES

BOARD OF DIRECTORS

MEETING MINUTES

September 16, 2020

Zoom Virtual Meeting

Called to Order: Ron Dykstra 4:31 p.m.

Prayer of Invocation: Al Amstutz

Pledge of Allegiance: All

Roll Call: Ron Dykstra, Deb Rogers, Nancy Call, Rosemary Russell, Al Amstutz, Leo Hughes, Ingrid Turner, Paul Turner and Denise Favreau. Also: Doug Durand, Sabra Boyle and Commissioner Sherry Taylor. Guest: Pam Perry, potential board member.

Approval of the September 16, 2020 agenda: Motion by Nancy, supported by Leo to approve. Roll Call: Dykstra-Yes; Rogers-Yes; Call-Yes; Russell-Yes; Amstutz-Yes; Hughes-Yes, I. Turner-Yes; P. Turner-Yes; Favreau-Yes. MOTION CARRIED.

Approval of the Minutes of August 19, 2020 meeting. Denise found an error under Information Items c: Benzie Shores District Library in Frankfort was omitted from the list of Libraries in collaboration for the Caregivers Resource Library. Motion by Denise, supported by Al to approve the minutes as corrected. Roll Call: Dykstra-Yes; Rogers-Yes; Call-Yes; Russell-Yes; Amstutz-Yes; Hughes-Yes, I. Turner-Yes; P. Turner-Yes; Favreau-Yes. MOTION CARRIED

Public Input: Pam Perry is a potential board member and introduced herself to the board.

Finance Committee Report: An update was given by Doug and the financial statements were reviewed by the board. Motion by Deb, supported by Nancy to approve. Roll Call: Dykstra-Yes; Rogers-Yes; Call-Yes; Russell-Yes; Amstutz-Yes; Hughes-Yes, I. Turner-Yes; P. Turner-Yes; Favreau-Yes. MOTION CARRIED.

INFORMATION ITEMS

- A. **Director's Report-August 2020/September 2020:** Doug reports BSR is getting more masks; letters are going out to Care Givers about the Resource Library; Medicare Open Enrollment begins on Oct 15th through Dec. 7th. Everything will be done over the phone and computer. The focus will be on Open Enrollment issues such as: clients needing help comparing their current Prescription Part D or Medicare Advantage Coverage with other options in 2021; staff that answer the phone calls are reminding people to fill out their census forms by Sept. 30th. Legislative News: Doug reports that the Older Michiganians Funding for FY 2021 has been approved.

- B. **Program Reports:** Doug reports that 5 months in a row the HDMs has been over 5,000; the Patio is very popular for people to sit and eat their curbside meals; long term clients are passing or going into Long Term Care facilities so Doug is trying to set up grief support for the staff. Fresh Produce boxes will continue through Dec. 31st.
- C. **Board of Commissioners Update:** Commissioner Taylor reports the budget was approved; the Health Department drive-up testing for COVID-19 is Wednesdays, 9am-12pm.; County received a \$20,000 block grant for home repairs. Must apply through the County Clerk's office. The following is the Update for Census:

Honor Family Market, 10625 Main St., Honor

9/18, 1:30pm-4:30pm; 9/24, 1:30pm-6:30pm; 9/28, 1:30pm-6:30pm

Shop N Save, 1747 Benzie Hwy, Benzonia

9/16, 2:30pm-6:30pm; 9/25, 2:30pm-6:30pm; 9/30, 9:30am-3:30pm

Copemish Family Market, 18541 Cadillac Hwy, Copemish

9/24, 2:30pm-6:30pm.

ACTION ITEMS:

Approval of the Fiscal Year Budget 2021-Motion by Deb, supported by Nancy to approve the FY Budget for 2021. Roll Call: Dykstra-Yes; Rogers-Yes; Call-Yes; Russell-Yes; Amstutz-Yes; Hughes-Yes, I. Turner-Yes; P. Turner-Yes; Favreau-Yes. MOTION CARRIED

NEW BUSINESS:

Fresh Produce Boxes Client Survey Results-Questions and Responses:

- a. What has the program meant to you? Positive 100%
- b. Would you have been able to have fresh produce at this time without the help of this program? Yes: 12%; No: 42%; Maybe/sometimes/not as much: 42% (22 responses)
- c. Has this program helped you to change the quality of the food you are eating? Yes: 92%; No: 5%; Maybe: 3%
- d. Has this program helped you to avoid shopping as much in order to reduce the exposure of COVID? Yes: 84%; No: 5%; Some: 11%
- e. When this program ends, how will it change your eating habits? Positive Change: 28%; Negative Change: 56%; No Change: 16%.

OLD BUSINESS:

1. **Fund Development Committee Updates**-Doug is sending a letter to the area churches asking if they would like to participate in the Holiday Christmas Bags; Nancy sent the draft of the Appeals letter to Dawn. The letter will be a 2-part letter and trifold that will include a note to families of clients. Letters will also be sent to businesses who have donated to the Walk-A-Thon, in the past. The Virtual Walk-A-Thon has generated \$10,750; reminders to send/drop off absentee ballots to townships.
2. Reminders to submit updated Board Member Contact Information Forms-Please get these handed in/sent.

The October Board meeting is our Annual Meeting. The position for President is open.

There being no further business to discuss, meeting adjourned 5:14 p.m.

Respectfully submitted

Denise Favreau, Secretary

BSR Board of Directors

NEXT MEETING

October 21, 2020

Annual Meeting

4:30 p.m.

By Zoom Virtual Meeting

Benzie Senior Resources
Executive Directors Report
September 2020 – October 2020

- The Gathering Place Senior Center and Administration Office continues to remain closed until further notice.
- The foot care clinic will resume on November 3, 2020 and operate for 2 days a week in November to try and get caught up with appointments and then return to once a week schedule. We can only see 5 clients a day due to the new protocols put in place regarding the disinfecting procedures and assuring safety for both staff and clients.
- The free Estate Planning Consultations restarted in October through telephone appointments.
- The Holiday Christmas Bag Program is moving forward and currently we have six churches signed up to participate. The goal will be to provide gift bags for at least 200 homebound seniors.
- We have so far distributed over 2,300 masks to seniors in Benzie County and will continue as necessary/needed.
- Telephone appointments for the Medicare Open Enrollment is progressing smoothly and are already booked into November.
- It's taken a while, but we have hired a new Home Healthcare Aide. Still in need of homemakers to assist in light duty house cleaning.
- Snow Removal Program is moving along and at the present time we have 6 contractors signed up. The program will officially begin on November 16, 2020.
- I have spent over 10 hours on zoom meetings and webinars discussing the impact that COVID-19 has had on senior isolation and depression as many seniors have sheltered in place to protect themselves from this pandemic. Technology and new programming will play a key role along with the whole community to eliminate/lessen depression associated with isolation.
- Subaru's Share The Love Event will occur this year and is set for November 19, 2020 through January 4, 2021. Changes are being made related to COVID-19 with an emphasis on social media and less in person events. This past year we qualified for \$4,075 by participating in this event.

Volunteer Report

One new volunteer has gone through the orientation and has begun delivering meals.

Legislative News

With the passage of the 2021 state budget, there was additional funding for the Older Michiganians Programs for the nutritional and waiver programs. Federal funding will remain the same as 2020 funding levels for now with the passage of the continuing budget resolution at least until December 11, 2020.

Program Report for September 2020

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 5,260 meals were provided to 184 clients in September 2020. This is the 6th month in a row of providing well over 5,000 meals in a month. **For the year, we provided over 60,200 meals. Surpassing 60,000 meals is a milestone for the agency!**

Congregate Meals

The Gathering Place is closed. However, 722 meals were served through our curbside takeout service in September 2020. This total is the 2nd highest monthly amount since the start of curbside meals. Overall, just over 13,000 meals was provided through The Gathering Place.

Other Programs/Services

Dining Out Program – 9 customers purchased 28 vouchers in September 2020.

Homemaker Program – 452 service units were provided to 102 clients in September 2020.

Lawn Chore Program – 255 mows were provided in September 2020 for 113 clients. This program saw a 25% increase over last year.

Guardian Medical Monitoring – Thirty-six clients receive this service at no cost to them. Two clients are currently on the waiting list.

Benzie Bus Punch Cards – No bus passes were requested in September 2020. This is due to free bus rides still being offered by Benzie Bus and Jessica Carland reported that they have seen an increase in the number of seniors riding the bus.

Information & Assistance - The agency handled 810 calls in September 2020 regarding Information and Assistance for services and questions related to older adults. **Overall, we had an increase of 1.5% of phone call we received as compared to last year.**

MMAPS – Three individuals were helped with their Medicare/Medicaid needs in September 2020 by telephone and computer.

Estate Planning – Suspended until further notice but is restarting by phone in October.

Senior Companion Program – Program is suspended in September 2020 but is now resuming on a limited basis. .

Foot Care – Office Foot Clinic is suspended in September, but the program will return in November. Nine clients did receive In-home foot care services in September 2020.

Benzie Senior Dental Program – Four individuals received dental services in September 2020.

Emergency Senior Essential Needs Fund – One client received assistance for a new back door mini deck with new steps and handrails thus enabling the client to now have access to entry and exit through the back door, thus increasing the safety for this client.

The Gathering Place Senior Center – The center is closed until further notice.

In-Home Services for September 2020 – We continue to bring on new clients, but we are experiencing a higher than normal amount of clients that are entering hospitals then going to LTC facilities for rehab.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2019	29	64	4	97
November 2019	27	61	2	90
December 2019	28	62	2	92
January 2020	27	56	1	84
February 2020	28	57	1	86
March 2020	27	57	0	84
April 2020	25	56	0	81
May 2020	22	52	0	74
June 2020	20	55	0	75
July 2020	24	55	0	79
August 2020	24	54	0	78
September 2020	20	53	1	74

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2019	634.5	564.5	23	49	1121
November 2019	569	479	36.5	41	1125.5
December 2019	599.75	431.75	12	44	1087.5
January 2020	737.75	470.25	4	19	1231
February 2020	641.5	441.75	0	18	1101.25
March 2020	606.5	493.25	0	13	1112.75
April 2020	410	275.75	0	29	714.75
May 2020	385.5	255.25	0	25	665.75
June 2020	389.75	275.25	0	40	705
July 2020	427	348.25	0	39	814.25
August 2020	389	327	0	17	733
September 2020	384	326.75	0	20	730.75
TOTALS	6174.25	4688.75	75.5	354	11292.50

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2019	49	67	583	66	24	2	791
November 2019	41	56	497	53	27	12	686
December 2019	44	55	448	56	38	6	647
January 2020	19	58	525	57	52	8	719
February 2020	18	59	469	27	55	9	637
March 2020	13	62	491	37	60	5	668
April 2020	29	54	284	9	35	2	413
May 2020	25	53	268	11	29	2	388
June 2020	40	54	285	12	31	4	426
July 2020	39	56	343	18	22	4	482
August 2020	17	44	309	32	36	3	441
September 2020	20	47	308	32	30	9	446
TOTALS	354	665	4810	410	439	64	6742

Fiscal Year Township Report – Number of Clients Served

# of services	Almira	Benzonia	Blaine	Colfax	Crystal Lake	Gilmore	Homestead	Inland	Joyfield
1 service	70	154	28	20	52	44	91	73	42
2-3 services	55	134	12	15	53	25	123	68	27
4-6 services	30	55	11	6	16	9	57	21	11
7+ services	3	14	1	0	2	4	22	5	4
Total Clients	158	357	52	41	123	82	293	167	84

# of services	Lake	Platte	Weldon	City of Frankfort	Benzie County	Percentage	Other Counties	Grand Total
1 service	45	26	29	73	747	42%	244	
2-3 services	51	21	23	51	658	37%	72	
4-6 services	20	7	3	36	282	16%	4	
7+ services	8	2	5	10	80	5%	0	
Total Clients	124	56	60	170	1,767	100%	320	2,087

Quick Highlights

- We increased the number of seniors served in Benzie County by an additional 151. This was primarily due to additional home delivered meals, shelf stable foods through BSR and the extra Q-Boxes and Fresh Produce Boxes to help with nutritional needs as our seniors sheltered in place.
- We saw an 56% increase in the number of clients requiring 7 or more services (29 additional clients).
- Even with all the constant changes that we all endured these past 6 months related to COVID-19, BSR was still able to stay ahead and provide necessary vital services for our seniors in Benzie County.

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of September 30, 2020

	<u>Sep 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	636,113.76
003 · STATE SAVINGS BANK HRA	1,446.16
009 · STATE SAVINGS BANK MM	176,052.81
Total Checking/Savings	<u>813,612.73</u>
Accounts Receivable	
1200 · Accounts Receivable	16,271.50
Total Accounts Receivable	<u>16,271.50</u>
Other Current Assets	
109 · INVENTORY	7,616.86
125 · PREPAID EXPENSE	4,058.56
Total Other Current Assets	<u>11,675.42</u>
Total Current Assets	<u>841,559.65</u>
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	169,052.00
152 · EQUIPMENT	100,289.95
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	<u>(381,358.44)</u>
Total Fixed Assets	<u>370,159.21</u>
TOTAL ASSETS	<u>1,211,718.86</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	18,249.28
Total Accounts Payable	<u>18,249.28</u>
Other Current Liabilities	
2100 · Payroll Liabilities	2,020.12
220 · ACCRUED VACATION LIABILITY	2,024.68
239 · ACCRUED WAGES	23,546.67
Total Other Current Liabilities	<u>27,591.47</u>
Total Current Liabilities	<u>45,840.75</u>
Long Term Liabilities	
250 · MORTGAGE PAYABLE	118,787.12
253 · LEASE PAYABLE	1,044.71
255 · PPP LOAN PAYABLE	184,500.00
260 · NET PENSION LIABILITY	583,889.00
Total Long Term Liabilities	<u>888,220.83</u>
Total Liabilities	<u>934,061.58</u>
Equity	
3900 · FUND BALANCE	155,557.87
Net Income	122,099.41
Total Equity	<u>277,657.28</u>
TOTAL LIABILITIES & EQUITY	<u>1,211,718.86</u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
September 2020

	Sept 2020	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 • TITLE III C2 INCOME	10,346.75	8,558.00	1,788.75
519.05 MIPPA (MMAP)	0.00	100.00	(100.00)
540 • GRANTS	0.00	8,750.00	(8,750.00)
561 - HDM WAIVER	1,902.50	878.00	1,024.50
642 • CHARGES FOR SERVICES/CONT	166.00	1,904.00	(1,738.00)
642.01 • FEE FOR SERVICE/CHORE	873.00	400.00	473.00
642.02 • FEE FOR SERVICE/HOMEMAKER	2,406.00	2,950.00	(544.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	7,614.50	5,000.00	2,614.50
642.05 - FEE FOR PRIVATE PAY & INS	0.00	1,980.00	(1,980.00)
670 - CLIENT INCOME	15,278.22	11,000.00	4,278.22
673 • NEWSLETTER SUB	40.00	20.00	20.00
675 • DONATIONS	8,268.65	9,560.00	(1,291.35)
676 • MILLAGE	92,325.00	92,325.00	0.00
680 • VOLUNTEER WAGES (IN-KIND).	6,072.50	5,650.00	422.50
677 - FUNDRAISING	4,065.00	6,500.00	(2,435.00)
681 - IN-KIND (non-volunteer)	0.00	350.00	(350.00)
690 - TRIP INCOME	0.00	8,000.00	(8,000.00)
691 - MISC INCOME-Sponsorship	(675.00)	0.00	(675.00)
TOTAL INCOME	148,683.12	163,925.00	(15,241.88)
GROSS PROFIT	148,683.12	163,925.00	(15,241.88)
EXPENSE			
701 • FFCRA (COVID-19)	708.98	0.00	708.98
705 • SALARY AND WAGES	74,303.70	66,990.00	7,313.70
708 • PAYROLL TAX EXPENSE	5,763.04	6,392.00	(628.96)
709 • EDUCATION/TRAINING	34.60	70.00	(35.40)
710 • EVENTS	29.00	294.00	(265.00)
717 • DUES/SUBSCRIPTIONS	0.00	50.00	(50.00)
721 • COMPUTER EXPENSES	1,938.14	2,045.00	(106.86)
725 • FRINGE BENEFITS	51,929.86	12,290.00	39,639.86
726 - FUNDRAISING/MARKETING EXP	0.00	1,125.00	(1,125.00)
727 • SUPPLIES	2,273.56	2,595.00	(321.44)
727.2 • OFFICE EXP	594.29	500.00	94.29
727.3 - POSTAGE	119.43	365.00	(245.57)
727.4 - ADVERTISING	269.50	460.00	(190.50)
740 • FOOD	12,482.04	15,100.00	(2,617.96)
819 • CONTRACTUAL	20,212.50	23,980.00	(3,767.50)
820 • VOLUNTEER WAGES (IN-KIND)	6,072.50	5,650.00	422.50
825 • VOLUNTEER EXPENSES	130.00	475.00	(345.00)
850 • TELEPHONE	520.08	385.00	135.08
861 • TRAVEL/MILEAGE/GAS	2,010.80	3,375.00	(1,364.20)
900 • INTEREST EXPENSE	138.33	455.00	(316.67)
910 • INSURANCE	(852.26)	2,450.00	(3,302.26)
915 • PROJECTS	1,852.58	795.00	1,057.58

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
September 2020

	Sept 2020	Budget	\$ Change
920 • UTILITIES	1,548.16	1,495.00	53.16
940 • DEPRECIATION EXPENSE	4,103.94	2,975.00	1,128.94
980 • EQUIPMENT/REPAIRS	12,759.23	2,490.00	10,269.23
980.1 - OUTDOOR MAINTENANCE	417.70	270.00	147.70
981 • HDM VEHICLE MAINT/GAS	1,430.22	1,345.00	85.22
980.2 - INDOOR MAINTENANCE	12.24	210.00	(197.76)
991 - TRIP EXPENSE	0.00	21,800.00	(21,800.00)
TOTAL EXPENSE	200,802.16	176,426.00	24,376.16
NET ORDINARY INCOME	(52,119.04)	(12,501.00)	(39,618.04)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 • INTEREST/DIVIDEND INCOME	103.06	16.00	87.06
999 - OTHER INCOME	0.00	125.00	(125.00)
TOTAL OTHER INCOME	103.06	141.00	(37.94)
OTHER EXPENSE			
999.1 • OTHER EXPENSE	0.00	95.00	(95.00)
99999 - LEGAL EXPENSE	0.00	125.00	(125.00)
TOTAL OTHER EXPENSE	0.00	220.00	(220.00)
NET OTHER INCOME	103.06	(79.00)	182.06
NET INCOME	(52,015.98)	(12,580.00)	(39,435.98)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
September 2020

=Impacted by COVID-19

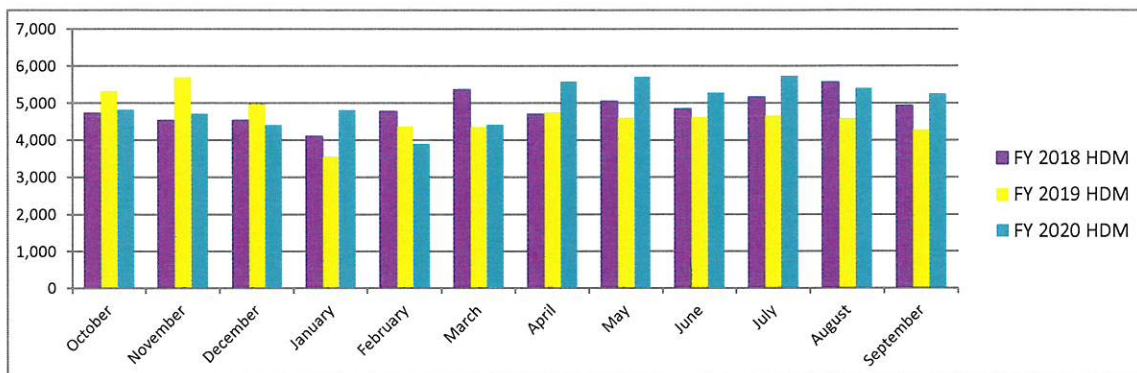
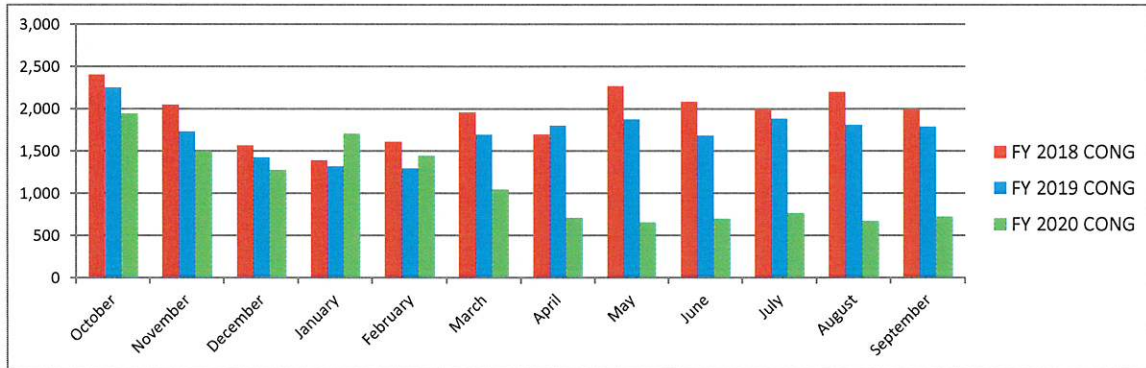
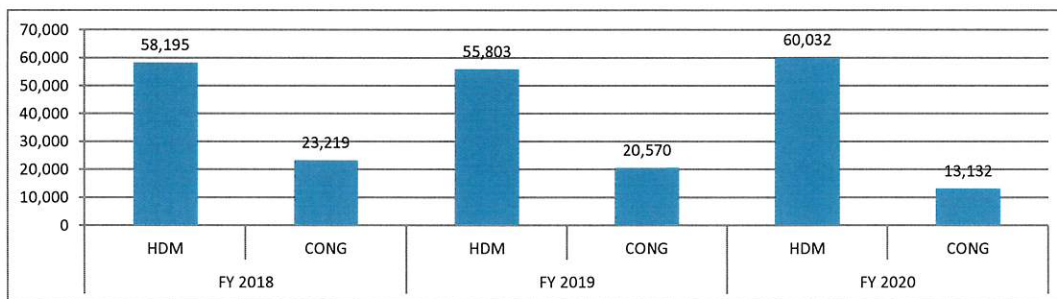
	Oct-Sept 2020	Budget	\$ Change	Percent Received or Expended
ORDINARY INCOME/EXPENSE				
INCOME				
519.02 - FFCRA	12,481.00	0.00	12,481.00	
519.03 - TITLE III C2 INCOME	106,206.00	102,695.00	3,511.00	103.4%
519.04 - FEDERAL USDA	51,664.08	56,500.00	(4,835.92)	91.5%
519.05 MIPPA (MMA)	2,850.00	3,000.00	(150.00)	95.0%
540 - GRANTS	119,074.91	105,000.00	14,074.91	113.4%
561 - HDM WAIVER	10,683.50	10,530.00	153.50	101.5%
642 - CHARGES FOR SERVICES/COM	9,062.11	22,850.00	(13,787.89)	39.7%
642.01 - FEE FOR SERVICE/CHORE	13,409.00	10,400.00	3,009.00	129.0%
642.02 - FEE FOR SERVICE/HOMEMA	25,996.00	31,200.00	(5,204.00)	83.3%
642.03 - FEE FOR SERV/SNOW REMO	12,757.00	22,100.00	(9,343.00)	57.7%
642.1 - FEE FOR SLIDING SCALE CL	59,071.50	58,000.00	1,071.50	101.9%
642.05 - FEE FOR PRIVATE PAY & IN	2,147.50	22,000.00	(19,852.50)	9.8%
670 - CLIENT INCOME	123,698.97	132,000.00	(8,301.03)	93.7%
673 - NEWSLETTER SUB	465.00	350.00	115.00	133.0%
675 - DONATIONS	122,251.33	114,700.00	7,551.33	106.6%
676 - MILLAGE	1,107,900.00	1,107,900.00	0.00	100.0%
680 - VOLUNTEER WAGES (IN-KIND)	73,744.50	68,200.00	5,544.50	108.0%
677 - FUNDRAISING	48,341.25	68,000.00	(19,658.75)	71.1%
681 - IN-KIND (non-volunteer)	2,460.00	6,300.00	(3,840.00)	39.0%
690 - TRIP INCOME	0.00	47,200.00	(47,200.00)	
691 - MISC INCOME-(Sponsorship)	1,835.00	4,000.00	(2,165.00)	46.0%
TOTAL INCOME	1,906,098.65	1,992,925.00	(86,826.35)	95.6%
GROSS PROFIT	1,906,098.65	1,992,925.00	(86,826.35)	
EXPENSE				
700 - ACCOUNTING FEES	8,555.00	7,300.00	1,255.00	117.2%
701 - FFCRA EXPENSE COVID-19	11,155.54	0.00	11,155.54	
705 - SALARY AND WAGES	805,873.18	870,840.00	(64,966.82)	92.5%
708 - PAYROLL TAX EXPENSE	63,915.77	83,000.00	(19,084.23)	77.0%
709 - EDUCATION/TRAINING	1,746.30	6,700.00	(4,953.70)	26.0%
710 - EVENTS	1,906.58	3,700.00	(1,793.42)	51.5%
711 - TGPSC ACTIVITIES	913.33	0.00	913.33	
715 - CLOTHING ALLOWANCE	1,495.00	750.00	745.00	199.3%
717 - DUES/SUBSCRIPTIONS	3,485.49	3,250.00	235.49	107.2%
721 - COMPUTER EXPENSES	24,149.83	24,580.00	(430.17)	93.4%
725 - FRINGE BENEFITS	146,781.68	156,700.00	(9,918.32)	93.6%

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
September 2020

	Oct-Sept 2020	Budget	\$ Change	Percent Received or Expended
726 - FUNDRAISING/MARKETING EX	2,955.79	5,700.00	(2,744.21)	51.9%
727 - SUPPLIES	33,763.28	28,500.00	5,263.28	118.5%
727.2 - OFFICE EXP	10,780.80	11,000.00	(219.20)	98.0%
727.3 - POSTAGE	4,968.19	4,125.00	843.19	120.4%
727.4 - ADVERTISING	4,663.04	5,000.00	(336.96)	93.4%
740 - FOOD	171,373.47	175,000.00	(3,626.53)	98.0%
819 - CONTRACTUAL	188,104.08	260,490.00	(72,385.92)	72.2%
820 - VOLUNTEER WAGES (IN-KIND)	73,744.50	68,200.00	5,544.50	108.0%
825 - VOLUNTEER EXPENSES	6,401.99	12,220.00	(5,818.01)	52.4%
850 - TELEPHONE	4,216.22	4,580.00	(363.78)	92.0%
861 - TRAVEL/MILEAGE/GAS	29,885.14	40,500.00	(10,614.86)	73.7%
900 - INTEREST EXPENSE	4,425.20	5,200.00	(774.80)	85.0%
910 - INSURANCE	46,240.13	40,000.00	6,240.13	115.5%
915 - PROJECTS	12,986.35	9,500.00	3,486.35	136.7%
920 - UTILITIES	24,473.53	25,500.00	(1,026.47)	96.0%
940 - DEPRECIATION EXPENSE	41,698.80	35,700.00	5,998.80	116.8%
980 - EQUIPMENT/REPAIRS	32,126.12	29,800.00	2,326.12	107.8%
980.1 - OUTDOOR MAINTENANCE	5,640.24	7,000.00	(1,359.76)	80.0%
981 - HDM VEHICLE MAINT/GAS	14,422.70	16,000.00	(1,577.30)	90.0%
980.2 - INDOOR MAINTENANCE	309.30	2,200.00	(1,890.70)	14.0%
991 - TRIP EXPENSE	0.00	43,600.00	(43,600.00)	
TOTAL EXPENSE	1,783,156.57	1,986,635.00	(203,478.43)	88.6%
NET ORDINARY INCOME	122,942.08	6,290.00	116,652.08	
OTHER INCOME/EXPENSES				
OTHER INCOME				
990 - INTEREST/DIVIDEND INCOME	957.90	210.00	747.90	355.7%
999 - OTHER INCOME	115.25	0.00	115.25	
## GAIN ON ASSET	500.00	0.00	500.00	
TOTAL OTHER INCOME	1,573.15	210.00	1,363.15	650%
OTHER EXPENSE				
999.1 - OTHER EXPENSE	1,030.56	1,000.00	30.56	103.0%
99999 - LEGAL EXPENSE	1,385.26	1,500.00	(114.74)	92.3%
TOTAL OTHER EXPENSE	2,415.82	2,500.00	(84.18)	96.6%
NET OTHER INCOME	(842.67)	(2,290.00)	1,447.33	
NET INCOME	122,099.41	4,000.00	118,099.41	

Benzie Senior Resources
HDM/Cong comparison
Units Served 2018-2019-2020

	FY 2018		FY 2019		FY 2020	
	HDM	CONG	HDM	CONG	HDM	CONG
October	4,714	2,405	5,320	2,252	4,814	1,942
November	4,531	2,049	5,690	1,736	4,711	1,500
December	4,527	1,566	4,985	1,424	4,404	1,275
January	4,096	1,388	3,555	1,318	4,812	1,706
February	4,771	1,610	4,369	1,296	3,903	1,445
March	5,351	1,955	4,359	1,694	4,416	1,044
April	4,690	1,698	4,748	1,802	5,582	710
May	5,046	2,271	4,609	1,879	5,711	657
June	4,832	2,084	4,622	1,682	5,281	696
July	5,151	1,995	4,662	1,885	5,735	765
August	5,564	2,205	4,594	1,811	5,403	670
September	4,922	1,993	4,290	1,791	5,260	722
total meals	58,195	23,219	55,803	20,570	60,032	13,132





Benzie County Office of Emergency Management

Emergency Management Activities

October 2020

Below are outlined many of the activities I have been involved in for the month of October 2020

1. **Region 7 Homeland Security Planning Board Meeting**

The Region 7 Homeland Security Planning Board meeting was held via Zoom on October 7.

The State of Michigan EOC webinars are scheduled twice this month (Oct 8th and Oct 22). These meetings are keeping us up to date on State information and other Counties working cohesively under the State of Emergency/Disaster.

A Michigan Emergency Managers Association virtual conference was held on October 6 to replace a typical week long in person conference. Training was given on topics regarding flood response, Michigan's Intelligence Operations, and Representative Jack O'Malley discussed his bill proposal of moving emergency management away from being a division of MSP and creating State Department of Emergency Management.

2. **CERT Activations**

CERT volunteers were requested by Munson Healthcare/ Paul Oliver Memorial Hospital to act as victims for their evacuation drill. The drill is for evacuating patients from the long term care facility – however real patients were not used and CERT members filled the role.

I assisted as an evaluator for this event. Participation in this event meets a portion of my exercise involvement requirements for EMPG. It also helped me gain a better understanding of the MHC EM process, their needs in Frankfort and things that will help us better prepare.

CERT was requested to assist with traffic control and parking at the City of Frankfort Trunk or Treat scheduled for 3pm to 5pm on October 31, 2020.

I will be assisting at this event and mobilizing the Command Van. I will be making available leftover "public interaction handouts" (treats) found in the 911 Department and Emergency Management. Most public interaction events were cancelled this year.

3. **Ironman 2021**

An initial group met October 2, 2020 to discuss the possibility of an Ironman race in the City of Frankfort, extending out into Blaine, Gilmore, Crystal Lake, Platte, and Lake Townships. Mr. Josh Mills of Frankfort is taking steps to communicate the permit requirements to the Townships for action regarding road closures for the bike portion of the race. Approval is needed by the Townships to proceed with the road closure permit necessary to 56-mile bike route.

4. **EOC COVID-19 Response**

A "mid-action" review of Benzie County's COVID response was conducted September 17, 2020. A copy of the notes is attached to this report.

5. **Local Planning Team / Local Emergency Planning Committee**

The LEPC meeting was scheduled for September 19, 2020.

The off-Site emergency response plan for the Smeltzer Orchard Company was reviewed and approved. This completes the 2020 reviews for all facilities with extremely hazardous substances which equals or exceeds the threshold planning quality determined by the EPA. All plans are available at the Office of Emergency Management for viewing.



The LPT meeting is scheduled for September 22, 2020.

There are no LPT or LEPC meetings scheduled for the months of November or December.

6. School Safety Workgroup

The Benzie County School Safety Workgroup restarted their meeting schedule. We met on October 19, 2020. Reunification and Emergency response was the main topic of discussion along with student count and attendance accountability that may require follow up by the School Resource Officers.

School safety drills are still scheduled guidance has been received from DOE regarding HOW best to conduct the drills under COVID precautions.

The SRO millage is scheduled to expire December 2021 – ballot considerations need to be addressed in August or November 2021.

7. Benzie County Lakeshore Erosion / High Water

No new concerns have been brought to the attention of the OEM regarding high water or erosion. Weather permitting, I will attempt to revisit the properties already documented as concerning and re-measure to see if there is evident erosion progress. Most of the sites of concern have contacted EGLE and are taking property protection measures.

8. Upcoming Events

November 5, 2020 @ 10 Region 7 HS Planning Board Meeting

November 11, 2020 Veteran's Day holiday

November 26, 2020 Thanksgiving holiday

RECEIVED

OCT 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie County COVID Response – First 6 Months

After Action Review / Mid Event Action Review: September 17, 2020 1:00pm.

The Coronavirus event looked different depending on your perspective. Sharing perspectives improve collective situational awareness and help us to improve response and recovery.

RECAP:

January 30, 2020 WHO declares a public health emergency.

February 28, 2020 Michigan Emergency Operations Center is activated in response to the Coronavirus health emergency

March 10, 2020, the Michigan Department of Health and Human Service identified the first two presumptive-positive cases of COVID-19 in Michigan. This same day, Governor Gretchen Whitmer issued Executive Order 2020-4 declaring a state of emergency across the state of Michigan.

On March 16, 2020 all assemblages of more than 250 people were prohibited, and schools were closed.

On March 24, 2020 all persons living in the state of Michigan were ordered to stay home or at their place of residence unless their in-person work was necessary to sustain or protect life. (exceptions – clarifications).

May 18th Safeguards for Michigan works were implemented. Businesses permitted to require employees to return to work had to implement preparedness and response plans consistent with recommendations from OSHA by June 1 or within two weeks or resuming in person activities.

On June 9, 2020 the Benzie County Board of commissioners approved the *Benzie County Policy Guidelines for COVID-19 Plan, Prepare and Respond*, providing guidance for Benzie County's Government Departments.

As of September 10, 2020 - 180 Executive Orders have been issued (some are weather related declarations for east and central Michigan) , the state of emergency and a state of disaster across Michigan in response to COVID has been extended six times and continues through October 1, 2020.

RECEIVED

OCT 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

AAR Attendance:

David Hanchett - CERT Volunteer Coordinator

Tom King – Benzie EMS Director

Mitch Deisch – Benzie County Administrator

Greg Hubers – Undersheriff Benzie County Sheriff's Office

Sandi Honigfort – Paul Oliver Emergency Management (call in)

Michael deCastro – MSPHSD – Region 7 EM Coordinator (call in)

Linda Farrell – Benzie County Commissioner District 3 (call in)

Tim Markey – Homestead Township Fire Chief (call in)

Jolanda Murphy – Grand Traverse Band Emergency Management (call in)

Maridee Cutler – Benzie County Deputy Administrator

Chloe Willits – Benzie Leelanau District Health Department Emergency Management

Gary Sauer – Benzie County Commissioner – District 7

Discussion Thoughts:

Tactical Objectives: Objectives related to individual departments

Identify response strengths, weakness and improvement opportunities from business continuity response and recovery

Capture strategies that were not pre-planned and had to be developed at the onset of the event.

Unique equipment requests

Thoughts on workers returning to physical space and roadblocks preventing extended work from home.

Operational Objectives: broader response and recovery (structure, strategies, command and control)

Identify response strengths, weaknesses, and improvement opportunities for management teams

Evaluate effectiveness of organization communication

Identify potential impacts to the organization's operations if the event becomes protracted or there is a second wave

Evaluate actions taken concerning areas that have required significant shifts in normal operations (travel, absence/leave, facilities)

Strategic Objectives: gathering information to document and address risks exposed by the event and addressing a "new normal".

Identify decisions or actions taken that may need to become the "new normal" and should be used to update policies

Assess top level communication to employees and use input to adjust future communications

Identify new risks or opportunities that have emerged because of the event.

POSITIVES / Areas to Maintain:

Gratefulness that this area was not immediately hard hit and overwhelmed – allowed us to see reactions from other areas and plan accordingly with ordering equipment and initiating plans

POMH had enough in-house training and quality IC Structure to make it work and be organized

Appreciative a focal person (emergency management) to direct cross communication and help with planning.

Region 7 EMHSD communication was available and quality. Northern Michigan is a resilient area and was able to overcome some of the statewide shortfalls.

Great working with local health departments – always receptive and available and provided best information available.

Good relationships between counties and health department were vital – partnerships are key to continued quality services.

Resources were handled well – Benzie County First Responders had what they needed.

Agencies also took good steps to maintain their personnel resources with protective measures directives to keep them safe and available.

Benzie Leelanau District Health Department is a recognized asset to County response efforts.

CERT is a valuable resource for many aspects of address response.

AREAS TO CONTINUE TO WORK ON:

Multi directional changes and multi directional communication from agencies (internally POMH) (externally State of MI) became challenging

MMC"centric" decisions did not address the needs of individual health care need of POMH

Supply challenges remain an issue with MMC

Difficult to interpret directives, the number of orders and regular changes and time spent interpreting Executive Orders was costly.

Communications of Executive Orders were challenging for everybody. Multiple sources sometimes provided conflicting information.

Hectic start with PPE, communication, and Executive Orders

Initially several agencies were contacting BLDHD at once and may not have felt their needs were addressed.

Address the needs of technology for remote operations and communications.

Maintain legal requirements and obligations with active restrictions: example Open Meeting Act

Areas of the Benzie County Emergency Action Guidelines that were exercised in this event include:

Direction and Control / Emergency Medical Services/ Public Health/ Human Services/Law Enforcement/ Public Information/ Warnings.

Objectives and Analysis of Core Capabilities

Objective	Core Capability	Performed without Challenges (P)	Performed with Some Challenges (S)	Performed with Major Challenges (M)	Unable to be Performed (U)
To ensure EOC Roles are clearly defined/understood	Operational Coordination		X		
Establish effective communication from the EOC to stakeholders	Operational Communication		X		
PPE effectively distributed to partners	Logistics and Supply Chain Management	X			
Provide decision makers with complete information for the event	Situational Assessment		X		
Establish a systematic process to develop an operational plan to meet objectives	Planning		X		

Table 1. Summary of Core Capability Performance

Ratings Definitions: Performed without Challenges (P): The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.

Performed with Some Challenges (S): The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.

Performed with Major Challenges (M): The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.

RECOMMENDATIONS:

Health and safety message need to continue and stay consistent.

Maintain/ update MOUs for congregate care, mass distribution and mass vaccination.

Consider delays with putting out information – only to meet the need that the information is fast and accurate instead of putting it out too quickly and experiencing multiple immediate changes.

Plan for an expectation of more people working from home and using remote meeting/ training sources.

Maintain a local stockpile of PPE.

Acknowledge that this region has been “underserved” in a statewide sense.

Prepare for vaccinations

Consider WHOLE HEALTH concerns including, economic health, social health as well as personal health.

Continued updates of public “tool kits”

Maintain resource communication and partnerships with agencies, including non-profit to receive and provide services

Partner Groups Include:

Benzie Bus

Grow Benzie

POMH

Benzie Central and Frankfort Elberta School Districts

Benzie County Adult Care Facilities

BLDHD

Centra Wellness

Benzie Senior Resources

Adjacent Emergency Management Offices

ACTION ITEMS

Memo To: County Board of Commissioners
From: Maridee Cutler, Deputy County Administrator
Date: 10/21/20
Re: MERS Defined Contribution Plan Adoption Agreement

The purpose of this memo is to obtain a motion from the Board of Commissioners to agree to let the Chairman sign the MERS Defined Contribution Plan Adoption Agreement.

Attached you will find the MERS Defined Contribution Plan Adoption Agreement to close Division 13 for new hires in the Courthouse Employees Division of MERS on October 1, 2020.

This is in follow up to the Tentative Agreement that was made May 12, 2020, in Article XIII Pension, as attached.

After the agreement is signed this Division will be closed to new hires. New hires will then be hired into the new Defined Contribution (401) plan.

Let me know if you would like further information.

Maridee Cutler
Deputy County Administrator

RECEIVED

OCT 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

MERS Defined Contribution Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or court within the state of Michigan that has adopted MERS coverage, hereby establishes the following Defined Contribution Plan provided by MERS of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document.

I. Employer Name Benzie County Municipality #: 1003

II. Effective Date

Check one:

- A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

☐ Vesting credit from date of hire ☐ No vesting credit

☒ This division is for new hires, rehires, and transfers of current Defined Benefit* division # 13 and/or current Hybrid division # _____

Closing this division will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation. (The amount may be adjusted for any benefit modifications that may have taken place since then.)

Current active (defined benefit or hybrid) employees (select one of the following and see [Plan Document](#), Section 64 for more information):

☐ Will have a one-time opportunity to convert the value of their current defined benefit from the existing defined benefit or hybrid plan into the new Defined Contribution Plan as a lump sum, or continue accruing service in the Defined Benefit. (Complete *MERS Defined Contribution Conversion Addendum*.)

☐ Will have a one-time opportunity to cease service accrual in the current plan and transfer to the new Defined Contribution plan for future service accrual, or continue accruing service in the Defined Benefit. The deadline for employees to make their election is: __/__/____

☐ Will be required to cease service accrual in Defined Benefit and will transfer to Defined Contribution for future service accrual.

** By completing the section above, the Employer acknowledges receiving Projection Study results and understands the municipality's obligation to continue funding the liability associated with the closed Defined Benefit division.*

Effective 10/1/20
Divisions 14, 21 & 22
are closed to existing
DC div #110631.

- B. ☒ If this is an **amendment** of an existing Adoption Agreement (existing division number 110631), the effective date shall be the first day of October 1, 2020.

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

MERS Defined Contribution Plan Adoption Agreement

- C. ☐ If this is to **separate employees** from an existing *Defined Contribution division* (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.
- D. ☐ If this is to **merge division(s)** _____ into division(s) _____, the effective date shall be the first of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

Courthouse Employees after 10/1/12

(Name of Defined Contribution division – e.g. All Full Time Employees, or General After 7/01/13)

To further define eligibility, (check all that apply):

- ☐ **Probationary periods** are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied. The probationary period will be _____ month(s).
- ☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement. The temporary exclusion period will be _____ month(s).

MERS Defined Contribution Plan Adoption Agreement

IV. Provisions

1. Vesting (Check one):

- ☐ Immediate
- ☐ Cliff Vesting (fully vested after below number years of service)
☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☐ 5 years
- ☒ Graded Vesting
 20 % after 1 year of service
 40 % after 2 years of service
 60 % after 3 years of service (min 25%)
 80 % after 4 years of service (min 50%)
 100 % after 5 years of service (min 75%)
 _____ % after 6 years of service (min 100%)

Vesting will be credited using (check one):

- ☒ Elapsed time method – Employees will be credited with one vesting year for each 12 months of continuous employment from the date of hire.
- ☐ Hours reported method – Employees will be credited with one vesting year for each calendar year in which _____ hours are worked

In the event of disability or death, an employee's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) _____

If an employee is still employed with the municipality at the age specified here, their entire employer contribution balance will become 100% vested regardless of years of service.

2. Contributions

- a. Will be remitted according to Employer's payroll withholding which represents the actual period amounts are withheld from employee paychecks, or within the month during which amounts are withheld (check one):
- ☐ Weekly
- ☒ Bi-Weekly (every other week)
- ☐ Semi-Monthly (twice each month)
- ☐ Monthly
- ☐ Other (must specify) _____
- b. Required Employee Contribution Structure to DC (subject to Internal Revenue Code 415(c) limitations). Select one:
- ☐ Employees are required to contribute per payroll period, the percentage _____% OR flat dollar amount \$_____
- ☒ Employees are required to contribute within the following range for each payroll:
Percentage range from _____% to 6% OR
dollar amount range \$_____ to \$_____
- ☒ Direct Required Employee Contributions pre-tax

MERS Defined Contribution Plan Adoption Agreement

c. Employer Contributions

☒ Non-Matching Contributions

The Employer hereby elects to make contributions to the Program without regard to an employee's contribution to the Program. The Employer elects the following contribution formula (check one):

☐ **Annual Contributions:** A one-time annual contribution of \$_____ OR _____ % of compensation per employee.

☒ \$ _____ or see below % of compensation per employee for each payroll period.

☐ **Matching Contributions** 1yr svc - 2%; 2 yr - 4%; 4 yr - 6%; 5yrs > 7%

The Participating Employer may make matching contributions and/or non-matching contributions into the Defined Contribution plan based on an employee's voluntary election as outlined in the *Matching Employer Contribution Addendum (MD-073)*.

- d. Post-tax voluntary employee contributions are allowable into a Defined Contribution account subject to Section 415(c) limitations of the Internal Revenue Code.

3. Compensation

Employers may designate the definition of compensation per division participating in Defined Contribution pursuant to section 49 of the MERS Plan Document (check one):

☐ All income subject to income tax reported in Box 1 of Form W-2, plus elective deferrals
(Note: this definition aligns to MERS' 457 definition of compensation)

☐ Medicare taxable wages reported in Box 5 of Form W-2

☒ Base wages, to which any of the following may be included:

☒ Longevity pay

☒ Overtime pay

☒ Shift differentials

☒ Pay for periods of absence from work by reason of vacation, holiday, and sickness

☒ Workers' compensation weekly benefits (if reported and are higher than regular earnings)

☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC

☐ Transcript fees paid to a court reporter

☐ A taxable car allowance

☒ Short term or long term disability payments

☐ Payments for achievement of established annual (or similar period) performance goals

☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications

☐ Lump sum payments attributable to the member's personal service rendered during the FAC period

☐ Other: _____

☐ Other 2: _____

NOTE: For purposes of applying the Internal Revenue Code Section 415(c) limits on annual additions, compensation shall be defined as required under that law.

MERS Defined Contribution Plan Adoption Agreement

4. **Loans:** ☒ shall be permitted ☐ shall not be permitted
If Loans are elected, please complete and attach the *MERS Defined Contribution Loan Addendum*.
5. **Rollovers** from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Contribution Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Contribution Plan Adoption Agreement, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the *MERS Reporting and Contribution Enforcement Policy*, the terms of which are incorporated herein by reference;
4. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains, pursuant to the Internal Revenue Code;
5. Should the Employer fail to make its required contribution(s) when due, MERS may implement any applicable interest charges and penalties pursuant to the *MERS Reporting and Contribution Enforcement Policy* and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43 of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43 or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the MERS Defined Contribution Plan, to authorize the transfer of any defined benefit assets to the MERS Defined Contribution Plan, or to continue administration by MERS or any third-party administrator of the MERS Defined Contribution Plan.

MERS Defined Contribution Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by _____ on
the _____ day of _____, 20_____.
(Name of Approving Employer)

Authorized signature: _____

Title: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

Total T.A.
2 pgs.
5/12/20 MDN

**BENZIE COUNTY
and
FOPLC GENERAL UNIT**

EMPLOYER REOPENER PROPOSAL

DATED: April 23, 2020

1. **ARTICLE XIII PENSION.** The employer proposes a new retirement plan for new hires on or after October 1, 2020. All new employees shall receive a DC (401) retirement system, in place of the current MERS DB plan as follows:

Mandatory employee contribution: 6% from date of hire.

Employer match:

Year 1:	2%
Year 2:	4%
Year 3:	4%
Year 4:	6%
Year 5:	7%

Vesting period for new employees regarding the **employer** DC contribution as follows:

1 year	20%
2 years	40%
3 Years	60%
4 years	80%
5 years	100%

T.A.
5/12/20
MDN

The Employer reserves the right to add to, subtract from, or otherwise modify its proposals.

n:\client\benzie\neegs\foplc (fmr. tpoam)\2018\2020 re-opener\benzie and foplc employer reopener proposal (dc) 4.23.20.doc

COUNTY OF BENZIE
AND THE
FRATERNAL ORDER OF POLICE LABOR COUNCIL
GENERAL EMPLOYEES UNIT

April 27, 2020

Union Proposal

APPENDIX A - W

The union will agree to the Employers proposal dated April 23, 2020 by giving up the existing DEFINED BENEFIT RETIREMENT PLAN for all new hires after October 1, 2020, with all new hires receiving the DC (401) retirement plan, providing the employer will agree to a wage increase of three percent (3%) for contract month and year of October 1, 2020.

T.A.
5/12/20
MDW



Michigan Statewide Authoritative Imagery and LiDAR Program (MiSAIL)

Intergovernmental Agreement For Data Exchange Between Benzie County and DTMB

This Intergovernmental Agreement (Agreement) is between Benzie County, a Constitutional and Municipal Corporation, 448 Court Place, Beulah, MI 49617 (Partner) and the Michigan Department of Technology, Management and Budget, through its Center for Shared Solutions, P.O. Box 30026 Lansing, Michigan, 48909 (DTMB). In this Agreement, the Partner and DTMB may be referred to individually as "Party" or jointly as "Parties." Partners may include, but are not limited to, state, local and federal government entities.

In consideration of the mutual promises, obligations, representations and assurances in this Agreement, the Parties agree as follows:

1. Purpose

Pursuant to the Enhanced Access to Public Records Act, 1996 PA 462, MCL 15.441 *et seq.*, the Urban Cooperation Act of 1967, MCL 124.501 *et seq.*, and the authority granted to the Director of DTMB pursuant to Executive Reorganization Order No. 2009-39, Section V(E), MCL 18.441, the Partner and DTMB enter into this Agreement for the purpose of making Geographic Information System (GIS) data and digital orthoimagery data (Imagery) owned and maintained by the respective Parties available to both Parties, without fee or cost, to assist the Parties in performing statutory and governmental duties and activities that benefit DTMB or the Partner, specifically the scope of work described in Exhibit A.

2. Definitions

Data originator: The author or owner of the GIS data and information contained within the GIS data.

Geographic Information System data or GIS data or Data: The output from a Geographic Information System as defined by MCL 15.442(b) or the saved

RECEIVED

OCT 20 2020

DAWN OLNEY
BENZIE COUNTY CLERK

output (datasets) covered by this Agreement, as more specifically identified in Exhibit A, and provided by either Party pursuant to MCL 15.441, *et seq.* GIS data does not include derivative works developed by DTMB or data produced by DTMB from GIS data.

Digital orthoimagery data – aerial imagery collected by the State of Michigan State) as part of the State's collection efforts per the specifications defined in the State's contract # 071B6600034 (Contract). A copy of the Contract is available online at: http://www.michigan.gov/documents/localgov/6600034_516430_7.pdf

Third Party: An organization or individual requesting GIS data that is not a party to this Agreement. Third Party does not include any organizations or individuals specifically identified as intended pass-through data recipients under Exhibit A.

3. Coordination Representatives

To provide for consistent and effective communication between DTMB and the Partner, each Party shall appoint a Coordination Representative to serve as its central point of contact on matters relating to this Agreement. The Coordination Representatives for this Agreement are listed below.

Everett Root
DTMB Center for Shared Solutions
Romney Building, 10th Floor
111 S. Capitol St.
Lansing, MI, 48933
Phone No. 517-373-7910
Fax No. 517-373-2939
E-mail roote@michigan.gov

Thomas N. Longanbach
Equalization Director, bENZIE
448 Court Place
Beulah, MI 49617
231-882-0015
tlonganbach@benzieco.net

4. Responsibilities of the Parties

The following paragraphs identify responsibilities of the parties involved:

- a. **DTMB Responsibilities.** DTMB will provide the Partner, in accordance with the purpose, terms, and conditions of this Agreement and implementing arrangements, as appropriate, with the following:

- i. Protection and good stewardship of the Partner's data;
 - ii. Those responsibilities set forth in Exhibit A.
- b. **Partner Responsibilities.** The Partner will provide DTMB, in accordance with the purpose, terms, and conditions of this Agreement and implementing arrangements, as appropriate, with the following:
- i. GIS dataset updates, without fee or cost, through the data exchange mechanism identified in Exhibit A;
 - ii. Protection and good stewardship of the State's data;
 - iii. Those responsibilities set forth in Exhibit A.
 - iv. A copy of their enhanced access policy and fee schedule(s)
 - v. Updates to fee schedule throughout duration of this agreement

5. GIS Data Usage and Distribution Terms

- a. The County authorizes its GIS data to be used as identified in Exhibit A.
- b. In the event that a Third-Party requests GIS data, one of the following three scenarios will apply:
 - i. If the Partner receives a request for its own Data, that request will be subject to the Partner's local Enhanced Access to Public Records policy. There is no need for the request to go through or be approved by DTMB.
 - ii. In-the-event that DTMB receives a request for Data provided by the Partner, such requests will be honored pursuant to DTMB's Enhanced Access to Public Records policy 2410.04 and associated fee schedule. In accordance with its policy, DTMB will pass on any applicable fees pursuant to the Partner's local Enhanced Access to Public Records policy.
 - iii. If the Partner receives a request for any Data that it received from DTMB, it will provide the Data in accordance with its local Enhanced Access to Public Records policy, and pass on any applicable fees to DTMB as established under DTMB's Enhanced Access to Public Records policy 2410.04 and associated fee schedule. The Partner may also charge an administrative fee to distribute the Data as outlined in its local Enhanced Access to Public Records policy.

- c. The Parties agree to exercise all applicable exemptions available under the Freedom of Information Act (FOIA), MCL 15.231 *et seq.*, to ensure that the GIS Data will not be re-distributed to a Third Party.

6. GIS Data Disclaimer

- a. All GIS data is provided “as is.” The Parties expressly disclaim any and all warranties, express or implied, including, but not limited to, any warranties of accuracy, reliability, title, merchantability, non-infringement, fitness for a particular purpose, or any other warranty, condition, guarantee or representation, whether oral, in writing, or in electronic form including, but not limited to, the accuracy or completeness of any information contained in or provided by the GIS data. The Parties do not represent or warrant that access to GIS data will be uninterrupted or that there will be no failures, errors, omissions, or loss of transmitted information.
- b. In no event shall either Party be liable to the other for any special, indirect, or consequential damages, or any damages whatsoever resulting from loss of use, data, or profits arising out of or in connection with the use or performance of GIS data under this Agreement.

7. Image Service Contact

The MiSAIL program includes partner access to a secure imagery viewing service known as the Michigan Imagery Solution (MIS), managed by the State of Michigan, DTMB, Center for Shared Solutions. Service will be accessible for up to five partner desktop applications and one partner web-based application.

Image Service Contact designated per signature is the single point of contact for the DTMB for all technical considerations and inquiries regarding MIS access by partner.

Image Service contact	Email	Phone
Thomas N. Longanbach	tlonganbach@benzieco.net	231-882-0015

8. Effective Date and Duration

This Agreement becomes effective upon the date of the last approving signature and will remain in effect indefinitely until terminated unless superseded, rescinded, or modified by written agreement of both Parties.

9. Amendment and Modification

This Agreement may be amended or modified only by written agreement of both Parties.

10. Termination

- a. Either Party may terminate this Agreement with sixty (60) days written notice for any reason, or for no reason.
- b. Upon termination of this Agreement, GIS Data provided to DTMB under this Agreement by the Partner will be retained by DTMB but will no longer be updated. Remaining GIS Data shall be marked that it has not been updated as of the date of the last update prior to termination.

11. Dispute Resolution

In the event of a dispute between the Parties, the Partner and DTMB agree to use their best efforts to resolve that dispute in an informal fashion through consultation and communication, or other forms of non-binding alternative dispute resolution mutually acceptable to the Parties.

12. Assignment

This Agreement may not be assigned, delegated, or otherwise transferred by the parties, nor may any right, duty, or obligation under this Agreement be assigned, delegated, or transferred, unless otherwise provided for in this Agreement.

13. Reservation of Rights

- a. This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, or immunity of the Parties. Nothing in this Agreement is a waiver of governmental immunity by either Party.
- b. Unless this Agreement expressly states otherwise, it does not, and is not intended to, transfer, delegate, or assign to the other Party, any civil or legal responsibility, duty, obligation, duty of care, cost, legal obligation, or liability associated with any governmental function delegated or entrusted to either Party under any existing law or regulation.

14. No Third-Party Beneficiaries

Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or

benefit, right to indemnification, right to subrogation, or any other right in favor of any other person or entity.

15. Applicable Laws

The applicable statutes, regulations, directives, and procedures of the State of Michigan shall govern this Agreement and all documents and actions thereunder.

16. Entire Agreement

This Agreement represents the entire Agreement between the Parties and supersedes all other Agreements between the Parties governing the matters described. The language of this Agreement will be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

The undersigned execute this Intergovernmental Agreement on behalf of the Parties and by doing so, obligate and bind the DTMB and the Partner to the stated terms and conditions.

ERIC SWANSON
Director
Center for Shared Solutions (CSS)
Romney Building, 10th Floor
111 S. Capitol St.
Lansing, MI, 48933

DATE

Thomas N. Longanbach
Equalization Director, Benzie County
448 Court Place, Beulah, MI 49617

DATE

Exhibit A
Intergovernmental Agreement
For Data Exchange Between Benzie County and DTMB
10/24/2020

Attributes to be included with each data category will vary. DTMB has a standard data schema for each data type that will be shared with the partner. Variations between local data and the DTMB standard will be reviewed prior to data submission.

Description of Partner Data:

Tax parcels: Geometry and attributes for Community Parcel Repository

Address points: Geometry and attributes for structure point location at rooftop, driveway, geocoded along road centerline, or parcel centroid.

Road Centerlines: Geometry and attributes

Description of DTMB Data:

12" pixel resolution, 4-band (red, green, blue, near-infrared) aerial imagery.
Specification document available at: http://www.michigan.gov/som/0,4669,7-192-78943_78944_78949_78952_63834---,00.html

Data Exchange Process: select one

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Digital Upload (file upload or through feature service) |
| <input type="checkbox"/> | External Hard Drive |
| <input type="checkbox"/> | Other _____ |

Data Use: select one for each data category

Parcels:

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> | Publicly Available |
| <input checked="" type="checkbox"/> | Available for use by all State of Michigan Agencies |

Address Points:

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> | Publicly Available |
| <input checked="" type="checkbox"/> | Available for use by all State of Michigan Agencies |

Road Centerlines:

☒ Publicly Available

Update Schedule:

Parcels: 1-2 times per year

Address Points: 4 times per year

Road Centerlines: 4 times per year

Optional pass through to the United States Census Bureau:

The DTMB, Center for Shared Solutions (CSS) is the State of Michigan's liaison to the US Census Bureau (USCB) for local data collection efforts in support of various USCB geospatial data programs.

DTMB is authorized to pass data through to United States Census Bureau

Address Points:

☒ Yes
☐ No

Road Centerlines:

☒ Yes
☐ No

AOI	SQ MILES	COST/SQ MILE	COMMENT
Small Area buyups 6 inch	10-100	\$156.29	6" buyup - flown w/in 12" AOI 10-100 sq miles
	101-500	\$99.02	6" buyup - flown w/in 12" AOI 101-500 sq miles
	>501	\$85.84	6" buyup - flown w/in 12" AOI >500 sq miles
3 inch	10-100	\$365.78	3" buyup - flown w/in 12" AOI 10-100 sq miles
	101-500	\$247.72	3" buyup - flown w/in 12" AOI 101-500 sq miles
	>500	\$228.74	3" buyup - flown w/in 12" AOI >500 sq miles

RECEIVED

OCT 20 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Commissioner Reports

County Administrator Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: October 21, 2020
Subject: Admin Update for 10/27/2020 BOC Meeting

1. **Commission Meeting** – the 10/27/2020 BOC meeting will be posted for a virtual meeting only. Only essential personnel (Commissioners, Administration, Department Heads) will be allowed to attend the meeting in person. All citizen participation will be required to attend virtually, through the conferencing call phone number. After extensive discussions with Legal Counsel Cohl, Stoker & Toskey, Benzie County is in compliance with both the MDHHS Emergency Order and MIOSHA Emergency Rules that were recently issued. Essential employees will still be required to wear masks into the Government Center, practice social distancing, respiratory etiquette, hand washing, hand sanitizing as required by the state orders. While the BOC room is cleaned the evening before, I will continue to disinfect the commission room before the meeting starts as I have done since March 2020.
2. **POAM Grievance #20-242 Update** – Previously the BOC appointed the County Administrator to represent the Commission on the POAM Grievance #20-242. A step 3 meeting was held that unfortunately was unable to resolve the grievance at this step. The POAM has filed for arbitration with the Michigan Employee Relations Commission (MERC). MERC has randomly selected arbitrators to hear this matter. At this point Labor Counsel with Cohl, Stoker & Toskey will be reaching out to POAM for additional discussions before we proceed with arbitration. More to follow.
3. **Ikens Easement Request** – I confirmed on Wednesday October 21, 2020 that the Michigan Department of Natural Resources (MDNR) *has not* completed their review of the easement request, thus the easement request is not ready to be brought before the BOC. I have informed the Ikens of this situation and told them I am preparing to have this agenda item before the BOC at their November 10, 2020 meeting. The ball is in the MDNR court to move this easement request forward. More to follow.
4. **Meeting with Paul Oliver Memorial Hospital** – County Chair Bob Roelofs, EMS Director Tom King and myself are set to meet with POMH representatives on Thursday October 29, 2020. The primary focus of the meeting will be to introduce new POMH management to the County, talk about how the relationship is working for both parties and discuss the EMS station number 3 across the street from POMH. More to follow.

RECEIVED

OCT 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Finance Report

BILLS TO BE APPROVED OCTOBER 27, 2020

Motion to approve Vouchers in the amount of:

\$	142,541.07	General Fund (101)
\$	64,077.53	Jail Fund (213)
\$	36,247.61	Ambulance Fund & ALS (214)
\$	7,139.41	Funds 105-238
\$	4,072.41	ACO Fund (247)
\$	1,354.07	Building (249)
\$	27,180.19	Dispatch 911 Fund (261)
\$	4,761.60	Funds 239-292
\$	15,284.56	Funds 293-640
\$	7,795.72	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	310,454.17	

RECEIVED

OCT 22 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Payables October 15, 2020 to October 22, 2020

[illegible]

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resource Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	WARSECKE, EVAN	MILEAGE	102020	10/22/20	17.25	78402
Total For Dept 101 BOARD OF COMMISSIONERS						17.25	
Dept 131 CIRCUIT COURT							
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT FOR COURT EXPENSES	093020	10/15/20	236.86	78297
101-131-727.00	OFFICE SUPPLIES	PIONEER GROUP	AD FOR DRUG COURT	43100105	10/15/20	90.32	78310
101-131-727.00	OFFICE SUPPLIES	TRAVERSE CITY RECORD	ADVERTISING FOR DRUG COURT POSITIO	552509	10/15/20	180.00	78329
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	COURT APPOINTED ATTORNEY	093020	10/15/20	950.00	78321
101-131-813.00	PROBATION EXPENSES	JACKPINE BUSINESS CEN	PROBATION SUPPLIES	457736-0	10/15/20	108.22	78284
101-131-860.00	TRAVEL	FELICZAK, KAREN	REIMBURSEMENT FOR MILEAGE & MEALS	100720	10/15/20	127.30	78273
101-131-860.00	TRAVEL	LUCIUS, KATLYN	REIMBURSEMENT FOR MILEAGE & MEALS	101420	10/15/20	186.40	78296
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE & MEALS-COURT REPORTER	101520	10/22/20	185.04	78391
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COURT COORDINATOR WEEK ENDING	100920	10/15/20	307.80	78272
101-131-967.00	PROJECT EXPENSES - DRUG	KENNETH HILLIARD	DRUG COURT COORDINATOR WEEK ENDING	100920	10/15/20	369.36	78288
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	DRUG TESTS DONE BY JAIL-8 TESTS	JULY 2020	10/22/20	32.00	78346
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	DRUG TESTS DONE BY JAIL-8 TESTS	JUNE 2020	10/22/20	32.00	78346
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	DRUG TESTS DONE BY JAIL-2 TESTS	SEPT 2020	10/22/20	8.00	78346
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	DRUG TESTS DONE BY JAIL-10 TESTS	AUGUST 2020	10/22/20	40.00	78346
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	DRUG TESTS DONE BY JAIL-15 TESTS	SEPTEMBER 2020	10/22/20	60.00	78346
101-131-967.00	PROJECT EXPENSES - DRUG	FELICE J. KELLEY-WARE	DRUG COURT COORDINATOR WEEK ENDING	101620	10/22/20	307.80	78365
101-131-967.00	PROJECT EXPENSES - DRUG	KENNETH HILLIARD	DRUG COURT COORDINATOR WEEK ENDING	101620	10/22/20	369.36	78373
Total For Dept 131 CIRCUIT COURT						3,590.46	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	OFFICE SUPPLIES	114-7554736-073	10/15/20	25.44	78243
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	OCT 2020 FEE	1150781	10/15/20	9.00	78299
101-136-727.00	OFFICE SUPPLIES	BENTLEY & SIMON JUDIC	JUDICIAL ROBE AMO	DP023	10/22/20	402.00	78344
101-136-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMP	PROOF OF SERVICE STAMP	1170032	10/22/20	36.50	78360
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	130041055001	10/22/20	27.75	78384
101-136-805.10	PROBATE CT APPOINTTTED AT	BOSTIC LEGAL PLLC	P CLARK	079	10/22/20	75.00	78348
101-136-805.10	PROBATE CT APPOINTTTED AT	SMITH & JOHNSON	M GUNDERSON / P CLARK	132907 & 132906	10/22/20	550.00	78395
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9864841303	10/22/20	84.45	78400
101-136-900.00	PRINTING & PUBLISHING	PIONEER GROUP	HARVEY HEARING	DP08	10/15/20	95.15	78311
Total For Dept 136 DISTRICT COURT						1,305.29	
Dept 142 JUVENILE DIVISION							
101-142-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL	COPIER LEASE	5012184503	10/22/20	79.90	78403
Total For Dept 142 JUVENILE DIVISION						79.90	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	OLNEY, DAWN	BAND AIDS - CLERK	10/20/2020	10/22/20	7.69	78385
101-215-727.00	OFFICE SUPPLIES	PUMMILL PROMARK	WINDOW ENVELOPES - CLERK	19610	10/22/20	315.05	78389
101-215-727.00	OFFICE SUPPLIES	PUMMILL PROMARK	BUSINESS ENVELOPES - CLERK	19592	10/22/20	299.53	78390
101-215-970.20	EQUIPMENT - CAPITAL	TEAM FINANCIAL GROUP,	COPIER CONTRACT PAYMENT - CLERK	40027957	10/15/20	120.97	78325
Total For Dept 215 COUNTY CLERK						743.24	
Dept 253 COUNTY TREASURER							
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE FOR SEPTEMBER 2020	09302020	10/15/20	10.12	78327
Total For Dept 253 COUNTY TREASURER						10.12	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-727.00	OFFICE SUPPLIES	OFFICE DEPOST	TONER, POST IT NOTE DISPENSERS	126761775001/12	10/22/20	78.24	78307
Total For Dept 257 EQUALIZATION DEPARTMENT						78.24	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSUE BUSINESS OFFICE	SECRETARY WAGES & FRINGES	TOINV03-21-BENZ	10/22/20	923.64	78380
			Total For Dept 261 MSU EXTENSION			923.64	
Dept 262 ELECTIONS							
101-262-963.00	COMPUTER SUPPORT	VISA=DAWN OLNEY	ZOOM ACCT INV45668982	00025	10/15/20	54.99	78333
			Total For Dept 262 ELECTIONS			54.99	
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	PAPER TOWELS	1259765	10/15/20	89.70	78291
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	DRAIN CLEANER/SINK CLEANER	174756	10/15/20	39.95	78306
101-265-750.00	MAINTENANCE SUPPLIES	SUMMITT COMPANIES	12V BATTERIES	1566902	10/15/20	356.50	78324
101-265-800.00	CONTRACTED SERVICES	GOMTSCALK CLEANING S	JANITORIAL SERVICES-SEPT	981	10/15/20	3,200.00	78277
101-265-850.00	TELEPHONE	CENTURYLINK	800 NUMBERS	160315478	10/15/20	74.62	78257
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	GOVERNMENT CENTER PRI	205167	10/22/20	624.73	78397
101-265-833.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9864841303	10/22/20	161.06	78400
101-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER - 448 COURT PLACE	S-095	10/22/20	944.66	78401
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	425 COURT PLACE	910020931200	10/22/20	171.77	78363
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GOVERNMENT CENTER -OCT	207146019083	10/15/20	4,100.17	78265
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GARAGE ELECTRIC	202252397882	10/22/20	49.38	78355
101-265-930.00	EQUIPMENT REPAIR	NAPA AUTO SUPPLY, INC	BELTS FOR ROOFTOP UNITS	5366-458544	10/15/20	209.19	78305
101-265-930.00	EQUIPMENT REPAIR	TKS SECURITY	REPLACE BATTERIES IN ALARM SYSTEM	14650	10/15/20	200.00	78328
			Total For Dept 265 BUILDING & GROUNDS			10,221.73	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	LEGAL FEES	51764	10/15/20	33.86	78263
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	LEGAL FEES	51763	10/15/20	2,500.00	78263
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	LEGAL FEES	51765	10/15/20	1,833.34	78263
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	LEGAL FEES	51782	10/15/20	272.25	78263
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			4,639.45	
Dept 267 PROSECUTING ATTORNEY							
101-267-727.00	OFFICE SUPPLIES	VISA=SARA SWANSON	AMAZON 10132020 PHONE CASE	AMZ101320	10/15/20	13.99	78334
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9864841303	10/22/20	43.69	78400
101-267-967.02	PROJECT EXPENSES - DOJ G	RUGGED DEPOT	MOBILE COMPUTERS - LAP TOPS (4)	57487	11/08/20	8,837.93	78318
101-267-967.02	PROJECT EXPENSES - DOJ G	VISA=SARA SWANSON	ZOOM MONTHLY OCTOBER 2020	ZOOM102020	10/15/20	15.89	78335
101-267-967.02	PROJECT EXPENSES - DOJ G	VISA=SARA SWANSON	COVID GRANT - USB FLASH DRIVES 2ND	COVID USB FLASH	10/15/20	999.95	78336
101-267-967.02	PROJECT EXPENSES - DOJ G	RUGGED DEPOT	LASER PRINTER/SCANNER 3 COVID GRAN	57646	10/31/20	788.07	78392
101-267-967.02	PROJECT EXPENSES - DOJ G	VERIZON WIRELESS	CELL PHONES	9864841303	10/22/20	57.90	78400
			Total For Dept 267 PROSECUTING ATTORNEY			10,757.42	
Dept 268 REGISTER OF DEEDS							
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	LAREDO USAGE FEE SEPT 2020	0226135-IN	10/22/20	1,506.42	78366
			Total For Dept 268 REGISTER OF DEEDS			1,506.42	
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	PAPER	128684926001	10/15/20	1,766.58	78308
101-285-800.00	CONTRACTED SERVICES	PITNEY BOWES GLOBAL F	POSTAGE METER RENTAL 7/30/2020 TO	3312153408	10/15/20	471.99	78312
			Total For Dept 285 CENTRAL SERVICES			2,238.57	
Dept 286 TECHNOLOGY SUPPORT							
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	CONTRACT SERVICE OCT 27, 2020 - NO	20165481	10/15/20	1,669.92	78283
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT	ANNUAL SERVICE CONTRACT 11/27/20-1	20165875	10/15/20	28,177.22	78283
			Total For Dept 286 TECHNOLOGY SUPPORT			29,847.14	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	PRNTR - SMITH/ JAIL RPS/OFF SUPP D	1 TTL-XP3M-RVQ1	11/16/20	8.95	78343
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SEPT 2020	1364	10/15/20	2,026.65	78251
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-3 OC	55264	10/24/20	59.85	78405
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	17-1 TIRES	36064	10/20/20	588.80	78250
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	18-1 NEW TIRES	36065	10/20/20	584.80	78250
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	PANTS - PARKER	14JG-694M-FTYX	11/08/20	92.72	78242
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVIC	DUMOND UNIFORMS	16JC-FQFT-T4HP	11/15/20	234.64	78343
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	SEPT 2020 DRY CLEANING	2678	10/15/20	63.00	78316
101-301-800.00	CONTRACTED SERVICES	I.T. RIGHT	CONTRACT SERVICE OCT 27, 2020 - NO	20165481	10/15/20	498.05	78283
101-301-800.00	CONTRACTED SERVICES	I.T. RIGHT	ANNUAL SERVICE CONTRACT 11/27/20-1	20165875	10/15/20	8,453.16	78283
101-301-800.00	CONTRACTED SERVICES	LEXISNEXIS	E-CITATION SUPPORT 20/21	1100136-2020093	10/30/20	1,431.00	78293
101-301-853.00	CELLULAR PHONES-ROAD PAT	VERIZON WIRELESS	CELL PHONES	9864841305	10/22/20	273.28	78400
101-301-967.02	PROJECT EXPENSES - DOJ G	PRO COM INC	12 TICKET PRINTERS/CABLES/ADPTRS	37670	10/20/20	8,570.00	78313
101-301-967.02	PROJECT EXPENSES - DOJ G	VERIZON WIRELESS	CELL PHONES	9864841305	10/22/20	1,042.96	78400
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	FLASHLIGHTS	1WCC-R9Y3-Q6Y4	11/09/20	197.86	78242
101-301-970.00	EQUIPMENT	CORO MEDICAL	AED PADS	PS-INVI21523	10/20/20	68.00	78266
101-301-970.00	EQUIPMENT	DIGITAL-ALLY	CAMERAS - FREIGHT AND ACTIVATION	1113586 - 2	10/08/20	560.00	78271
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	PARKER = EQUIPMENT	1FHL-T9X6-MWRV	11/16/20	36.00	78343
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	COMPUTER CABLE	16L3-49Y1-YQMK	11/06/20	8.98	78242
Total For Dept 301 SHERIFF						24,798.70	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020	OCTOBER 2020	10/15/20	22.90	78235
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV	202830010737	10/22/20	1,132.86	78347
101-333-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	43.67	78358
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SEPT 2020	1364	10/15/20	102.88	78251
Total For Dept 333 SECONDARY ROAD PATROL						1,302.31	
Dept 334 ZERO TOLERANCE, BAILIFF							
101-334-729.10	SUPPLIES - CHEMICAL	PREMIER BIOTECH, INC.	11 PANEL URINE TESTS	2158663	10/11/20	68.76	78387
Total For Dept 334 ZERO TOLERANCE, BAILIFF						68.76	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020	OCTOBER 2020	10/15/20	9.20	78235
101-426-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV	202830010737	10/22/20	453.14	78347
101-426-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	23.12	78358
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATION	EM CABLE SERVICE 10/13/20 - 11/12/	0010110101320	10/22/20	29.76	78351
Total For Dept 426 EMERGENCY MANAGEMENT						515.22	
Dept 648 MEDICAL EXAMINER							
101-648-959.00	FORENSIC AUTOPSIES	GOSLINSKI, LOIS R. D	AUTOPSIES-SEPTEMBER	093020	10/15/20	2,400.00	78276
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	HEALTHCARE WASTE MANA	MEDICAL WASTE DISPOSAL SEPTEMBER	36313	10/15/20	420.00	78280
Total For Dept 648 MEDICAL EXAMINER						2,820.00	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	229.20	78358
Total For Dept 851 INSURANCE & BONDS						229.20	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	BCBS PPO INSURANCE	007016437	10/15/20	971.86	78254
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV	202830010737	10/22/20	34,715.22	78347
101-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	SEPTEMBER 2020 DENTAL ADJUSTMENTS	RIS0003129492	10/22/20	36.87	78359
101-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	1,248.63	78358

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 852 MEDICAL INSURANCE							
101-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020	OCTOBER 2020	10/15/20	1,688.60	78235
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	OCT-NOV VISION INSURANCE FOR EMPLO	NOVEMBER 2020	10/15/20	24.08	78254
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	OCT-NOV EMPLOYEE DENTAL INSURANCE	DENTAL	10/15/20	121.54	78254
			Total For Dept 852 MEDICAL INSURANCE			38,806.80	
Dept 871 WORKERS COMPENSATION INSURANCE							
101-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT	420-725	10/15/20	7,986.22	78302
			Total For Dept 871 WORKERS COMPENSATION INSURANC			7,986.22	
			Total For Fund 101 GENERAL FUND			142,541.07	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020	OCTOBER 2020	10/15/20	22.90	78235
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV	202830010737	10/22/20	1,132.86	78347
205-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	40.89	78358
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SEPT 2020	1364	10/15/20	127.84	78251
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	SEPTEMBER 2020 FUEL	1364 -A	10/25/20	40.00	78345
205-000-840.00	INTELL/INVESTIGATIONS	LEADS ONLINE	LEADS 11/1/20 TO 10/31/2021	257370	11/01/20	1,188.00	78292
205-000-840.00	INTELL/INVESTIGATIONS	SIRCHIE FINGER PRINT	TEST 15- METH , 4 CASES	0464649-IN	11/22/20	56.00	78394
205-000-853.00	CELLULAR PHONES-TNT	VERIZON WIRELESS	CELL PHONES	9864841305	10/22/20	40.77	78400
			Total For Dept 000			2,649.26	
Dept 871 WORKERS COMPENSATION INSURANCE							
205-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT	420-725	10/15/20	527.17	78302
			Total For Dept 871 WORKERS COMPENSATION INSURANC			527.17	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			3,176.43	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-725.00	FRINGE BENEFITS	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020	OCTOBER 2020	10/15/20	18.40	78235
209-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV	202830010737	10/22/20	377.62	78347
209-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	44.86	78358
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SEPT 2020	1364	10/15/20	106.93	78251
209-000-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE	CAMERA INSTALL	54320	11/18/20	486.98	78369
			Total For Dept 000			1,034.79	
Dept 871 WORKERS COMPENSATION INSURANCE							
209-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT	420-725	10/15/20	410.00	78302
			Total For Dept 871 WORKERS COMPENSATION INSURANC			410.00	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			1,444.79	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	GAS CAN SPOUTS - MAINT	1KF6-HTQD-PMHL	11/18/20	19.50	78343
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	VALVE FOR TOILET/AIR FRESHNERS	1TFF-N9RX-WVXH	11/05/20	26.46	78242
213-265-783.00	EQUIP. SERVICES & SUPPLI	CRYSTAL WATER WORKS	BLOW UP - 10082020	18862	10/15/20	85.00	78269
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	TP/PT/SHAMP/SFTNR/WIPES	1258518	11/04/20	1,003.89	78291
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	OCT 20PICK UP	3876131	10/15/20	100.00	78244
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9864841303	10/22/20	48.69	78400
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9864841305	10/22/20	86.52	78400
213-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER BILL	S-094 10082020	11/16/20	3,611.65	78331

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS 09/12/2020 TO 10/12/2020	910020929204 OC	11/04/20	430.32	78363
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC SEPT/OCT 2020	207146019291	11/03/20	2,596.04	78265
213-265-935.00	JAIL REPAIRS	AMAZON CAPITAL SERVIC	VALVE FOR TOILET/AIR FRESHNERS	1TFF-N9RX-WVXH	11/05/20	92.00	78242
213-265-935.00	JAIL REPAIRS	GRAND TRAVERSE REFRIG	WALKIN COOLER FIX	4305100120	10/31/20	719.50	78278
213-265-935.00	JAIL REPAIRS	MOORE MECHANICAL	TOILET REPAIR	3648	10/15/20	327.21	78304
213-265-935.00	JAIL REPAIRS	ADVANCED SATELLITE CO	CAMERAS (3) INSTALL	6566	11/11/20	2,514.24	78342
213-265-935.00	JAIL REPAIRS	AMAZON CAPITAL SERVIC	PRNTR - SMITH/ JAIL RPS/OFF SUPP D	1TTL-XP3M-RVQ1	11/16/20	13.83	78343
213-265-935.00	JAIL REPAIRS	JOHNSON CONTROLS FIRE	KITCH HOOD SWITCH REPAIR	87167251	11/05/20	122.55	78372
Total For Dept 265 BUILDING & GROUNDS						11,797.40	
Dept 351 JAIL - CORRECTIONS							
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	SEPT FOOD SUPPLY 2020	101539	10/20/20	6,640.92	78256
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPP - LAST WK SEPT 2020	101869	10/25/20	1,663.54	78350
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	MEALS 10/04 TO 10/10/2020	101870	10/25/20	1,519.50	78350
213-351-742.00	KITCHEN SUPPLIES	AMAZON CAPITAL SERVIC	INK - KITCHEN	1T4X-WWV3Y-FHPY	11/08/20	79.95	78242
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SEPT 2020	1364	10/15/20	37.78	78251
213-351-751.00	UNIFORMS	BANASIATK, JAMES	BOOT REIMBURSEMENT	BOOTS - AMAZON	10/20/20	150.00	78249
213-351-751.00	UNIFORMS	LOUIS JOHNSON	BOOT ALLOWANCE	09222020	10/22/20	150.00	78375
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	SEPT 2020 DRY CLEANING	2678	10/15/20	212.00	78316
213-351-834.00	PRISONER MEDICAL - BENZI	ALL ACCESS CARE PLLC	SEPTEMBER MEDICAL 2020	49066	10/15/20	10,798.48	78241
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	ANNIS MEDICAL SERVICES	100033700	10/22/20	1,023.42	78267
213-351-940.20	EQUIPMENT LEASE - COPIER	NETLINK BUSINESS SOLU	COPIERS - BCSD	141285	10/30/20	541.40	78381
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	CONTRACT SERVICE OCT 27, 2020 - NO	20165481	10/15/20	908.20	78283
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	ANNUAL SERVICE CONTRACT 11/27/20-1	20165875	10/15/20	4,025.32	78283
213-351-963.00	COMPUTER EQUIPMENT	SOLID DESIGN SOFTWARE	JMS SOFTWARE 16 USER LICENSE 2020/	SC10251	10/15/20	9,276.21	78320
213-351-963.00	COMPUTER EQUIPMENT	AMAZON CAPITAL SERVIC	PRNTR - SMITH/ JAIL RPS/OFF SUPP D	1TTL-XP3M-RVQ1	11/16/20	232.67	78343
213-351-980.01	BIO-HAZARDS EQUIPMENT	LOU'S GLOVES	GLOVES	037896	11/07/20	1,000.00	78295
Total For Dept 351 JAIL - CORRECTIONS						38,259.39	
Dept 851 INSURANCE & BONDS							
213-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	85.50	78358
Total For Dept 851 INSURANCE & BONDS						85.50	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE OCTOBER 2020 VISION INSUR	OCTOBER VISION	10/15/20	6.02	78254
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	EMPLOYEE BCBS DENTAL INSURANCE OCT	OCTOBER DENTAL	10/15/20	30.38	78254
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	OCT-NOV VISION INSURANCE FOR EMPLO	NOVEMBER 2020	10/15/20	46.00	78254
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	OCT-NOV EMPLOYEE DENTAL INSURANCE	DENTAL	10/15/20	243.08	78254
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV	202830010737	10/22/20	8,480.10	78347
213-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	SEPTEMBER 2020 DENTAL ADJUSTMENTS	RIS0003129492	10/22/20	36.87	78359
213-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	601.98	78358
213-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020	OCTOBER 2020	10/15/20	229.40	78235
Total For Dept 852 MEDICAL INSURANCE						9,673.83	
Dept 871 WORKERS COMPENSATION INSURANCE							
213-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT	420-725	10/15/20	4,261.41	78302
Total For Dept 871 WORKERS COMPENSATION INSURANCE						4,261.41	
Total For Fund 213 JAIL OPERATIONS FUND						64,077.53	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY	SMOKE ALARM BATTERIES	2010-214989	10/15/20	7.49	78282

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	STATION SUPPLIES	1259764	10/15/20	166.16	78291
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	MI PEST	20767	10/22/20	60.00	78378
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	ST 2 SUPPLIES	174963	10/22/20	43.94	78383
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	ST 3 INTERNET, CABLE, PHONES	0016011100120	10/15/20	260.75	78258
214-265-850.01	INTERNET SERVICE	DIRECT TV	ST 2 TV	10-30-20	10/22/20	162.98	78362
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9864015885	10/15/20	104.14	78330
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9864841304	10/22/20	90.65	78400
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 WATER	10-27-2020	10/15/20	88.33	78261
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	GAS-1901 TVILLE RD	920005954614	10/22/20	47.15	78363
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	227 PINE LANE, FRANKFORT	910020931077	10/22/20	45.70	78363
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	225 PARK AVE, FRANKFORT	910020929022	10/22/20	57.54	78363
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRICITY	10-28-2020	10/15/20	69.56	78259
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	227 PINE LANE, FRANKFORT	205278068081	10/15/20	60.98	78265
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	225 PARK AVENUE, FRANKFORT	205278068080	10/15/20	144.85	78265
Total For Dept 265 BUILDING & GROUNDS						1,410.22	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-721.00	PER DIEM	FRANKE, JIM	EMS ADVISORY BOARD PER DIEM	102020	10/22/20	35.00	78367
214-655-721.00	PER DIEM	MARKEY, TIM	EMS ADVISORY BOARD PER DIEM	102020	10/22/20	35.00	78376
214-655-721.00	PER DIEM	MEAD, MICHAEL	EMS ADVISORY BOARD PER DIEM	102020	10/22/20	35.00	78377
214-655-721.00	PER DIEM	PARRISH, CHRIS	EMS ADVISORY BOARD PER DIEM	102020	10/22/20	35.00	78386
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83813589	10/22/20	947.35	78349
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	AUGUST FUEL BILL	1349	10/15/20	1,819.23	78251
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	A31 OIL CHANGE	2443	10/15/20	223.72	78252
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	E61 OIL CHANGE, TIRE LEAK REPAIR,	2444	10/15/20	295.79	78252
214-655-751.00	UNIFORMS	CHRIS PARRISH	BOOTS 2020 REIMBURSEMENT`	BOOTS 2020	10/15/20	150.00	78260
214-655-800.01	CONTRACTED SERVICES - BI	NORTH FLIGHT, INC.	SEPT 2020 BILLING	BEN0920	10/22/20	3,300.00	78382
214-655-860.00	TRAVEL	FRANKE, JIM	EMS ADVISORY BOARD MILEAGE	102020	10/22/20	5.75	78367
214-655-860.00	TRAVEL	MARKEY, TIM	EMS ADVISORY BOARD MILEAGE	102020	10/22/20	11.50	78376
214-655-860.00	TRAVEL	MEAD, MICHAEL	EMS ADVISORY BOARD MILEAGE	102020	10/22/20	8.05	78377
214-655-860.00	TRAVEL	PARRISH, CHRIS	EMS ADVISORY BOARD MILEAGE	102020	10/22/20	16.10	78386
214-655-963.00	COMPUTER SUPPORT	I.T. RIGHT	CONTRACT SERVICE OCT 27, 2020 - NO	20165481	10/15/20	87.89	78283
214-655-963.00	COMPUTER SUPPORT	I.T. RIGHT	ANNUAL SERVICE CONTRACT 11/27/20-1	20165875	10/15/20	3,220.25	78283
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						10,225.63	
Dept 851 INSURANCE & BONDS							
214-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	71.25	78358
Total For Dept 851 INSURANCE & BONDS						71.25	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	OCT-NOV VISION INSURANCE FOR EMPLO	NOVEMBER 2020	10/15/20	64.06	78254
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	OCT-NOV EMPLOYEE DENTAL INSURANCE	DENTAL	10/15/20	334.24	78254
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV	202830010737	10/22/20	13,216.66	78347
214-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	SEPTEMBER 2020 DENTAL ADJUSTMENTS	RIS0003129492	10/22/20	132.64	78359
214-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	459.41	78358
214-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020	OCTOBER 2020	10/15/20	275.60	78235
Total For Dept 852 MEDICAL INSURANCE						14,482.61	
Dept 871 WORKERS COMPENSATION INSURANCE							
214-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT	420-725	10/15/20	10,057.90	78302
Total For Dept 871 WORKERS COMPENSATION INSURANC						10,057.90	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (E						36,247.61	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 216 SEASONAL ROAD PATROL FUND							
Dept 338 LAKE TOWNSHIP							
216-338-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SEPT 2020	1364	10/15/20	29.96	78251
			Total For Dept 338 LAKE TOWNSHIP			29.96	
Dept 871 WORKERS COMPENSATION INSURANCE							
216-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT	420-725	10/15/20	90.18	78302
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			90.18	
Fund 217 SNOWMOBILE PATROL FUND							
Dept 871 WORKERS COMPENSATION INSURANCE							
217-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT	420-725	10/15/20	66.20	78302
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			66.20	
Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL SEPT 2020	1364	10/15/20	19.89	78251
220-000-930.00	EQUIPMENT REPAIR	LONG LAKE MARINA	2009 TRIUMPH WINTERIZATION	22547	10/20/20	249.52	78294
220-000-930.00	EQUIPMENT REPAIR	CRYSTAL LAKE MARINA	WINTERIZATION - 2 BOATS	5781	10/25/20	130.00	78357
220-000-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE	14-1 BATTERY ISSUES	54652	11/18/20	209.00	78369
			Total For Dept 000			608.41	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-721.00	PER DIEM	ANNIE BROWNING	SWAC PER DIEM	10132020	10/15/20	35.00	78246
228-000-721.00	PER DIEM	COTE, CHRISTOPHER	SWAC PER DIEM	10132020	10/15/20	35.00	78268
228-000-721.00	PER DIEM	WARREN, TODD	SWAC PER DIEM	10132020	10/15/20	35.00	78337
228-000-721.00	PER DIEM	WOOD, MARLENE	SWAC PER DIEM	10132020	10/15/20	35.00	78338
228-000-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES	9864841303	10/22/20	43.69	78400
228-000-860.00	TRAVEL	WARREN, TODD	SWAC MILEAGE	1012020	10/15/20	8.05	78337
228-000-860.00	TRAVEL	WOOD, MARLENE	SWAC MILEAGE	10132020	10/15/20	1.15	78338
228-000-957.00	MISCELLANEOUS	OFFICE DEPOT	OFFICE SUPPLIES	125606978001	11/05/20	161.99	78308
228-000-963.00	COMPUTER SUPPORT	I.T. RIGHT	CONTRACT SERVICE OCT 27, 2020 - NO	20165481	10/15/20	29.30	78283
228-000-963.00	COMPUTER SUPPORT	I.T. RIGHT	ANNUAL SERVICE CONTRACT 11/27/20-1	20165875	10/15/20	402.53	78283
			Total For Dept 000			786.71	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	4.75	78358
			Total For Dept 851 INSURANCE & BONDS			4.75	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV	202830010737	10/22/20	377.62	78347
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER	NOVEMBER 2020	10/22/20	32.64	78358
228-852-800.00	CONTRACTED SRVS - CADILL	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020	OCTOBER 2020	10/15/20	22.90	78235
			Total For Dept 852 MEDICAL INSURANCE			433.16	
Dept 871 WORKERS COMPENSATION INSURANCE							
228-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT	420-725	10/15/20	498.82	78302
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			498.82	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 228 SOLID WASTE/RECYCLING FUND							
Fund 247 ANIMAL CONTROL FUND			Total For Fund 228 SOLID WASTE/RECYCLING FUND			1,723.44	
Dept 265 BUILDING & GROUNDS							
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 9864841303		10/22/20	97.38	78400
			Total For Dept 265 BUILDING & GROUNDS			97.38	
Dept 430 ANIMAL CONTROL							
247-430-963.00	COMPUTER SUPPORT	I.T. RIGHT	CONTRACT SERVICE OCT 27, 2020 - NO 20165481		10/15/20	87.89	78283
247-430-963.00	COMPUTER SUPPORT	I.T. RIGHT	ANNUAL SERVICE CONTRACT 11/27/20-1 20165875		10/15/20	2,012.66	78283
			Total For Dept 430 ANIMAL CONTROL			2,100.55	
Dept 851 INSURANCE & BONDS							
247-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER NOVEMBER 2020		10/22/20	9.50	78358
			Total For Dept 851 INSURANCE & BONDS			9.50	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV 202830010737		10/22/20	1,510.48	78347
247-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER NOVEMBER 2020		10/22/20	56.31	78358
247-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020 OCTOBER 2020		10/15/20	36.80	78235
			Total For Dept 852 MEDICAL INSURANCE			1,603.59	
Dept 871 WORKERS COMPENSATION INSURANCE							
247-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT 420-725		10/15/20	261.39	78302
			Total For Dept 871 WORKERS COMPENSATION INSURANCE			261.39	
			Total For Fund 247 ANIMAL CONTROL FUND			4,072.41	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-963.00	COMPUTER SUPPORT	I.T. RIGHT	CONTRACT SERVICE OCT 27, 2020 - NO 20165481		10/15/20	146.48	78283
249-371-963.00	COMPUTER SUPPORT	I.T. RIGHT	ANNUAL SERVICE CONTRACT 11/27/20-1 20165875		10/15/20	1,207.59	78283
			Total For Dept 371 BUILDING INSPECTOR			1,354.07	
			Total For Fund 249 BUILDING DEPARTMENT FUND			1,354.07	
Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000							
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES I	BASTION 3RD QUARTER 2020 HOSTING S 0870237-IN		10/22/20	2,650.00	78366
			Total For Dept 000			2,650.00	
			Total For Fund 256 REG OF DEEDS AUTOMATION FUND			2,650.00	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-830.00	911 MAINTENANCE CONTRACT	PRIORITY DISPATCH	MPDS CARDSET LIC SIN266519		10/22/20	51.94	78388
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 9863940302		10/15/20	6.96	78330
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 9863933228		10/15/20	1,399.02	78330
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 9864841304		10/22/20	43.69	78400
261-325-956.00	EMPLOYEE PHYSICALS	THE WALK IN CLINIC	CERVANTES PREEMPLOYMET DRUG AND H 253276		10/15/20	167.00	78326
261-325-961.00	TRAINING & SCHOOLS	BIDDLE CONSULTING GRO	CRITICAL (TESTING) ANNUAL SUBSCRI 64924		10/15/20	1,995.00	78253
261-325-961.00	TRAINING & SCHOOLS	VIRTUAL ACADEMY	DISPATCH VA ANNUAL TRAINING SUBSCR VA5623		10/15/20	552.00	78332
261-325-961.00	TRAINING & SCHOOLS	MICHAEL DRAEGER	TACTICAL DISPATCH TRAINING MILEAGE 10/21/20		10/22/20	82.23	78379
261-325-963.00	COMPUTER SUPPORT	I.T. RIGHT	CONTRACT SERVICE OCT 27, 2020 - NO 20165481		10/15/20	322.27	78283
261-325-963.00	COMPUTER SUPPORT	I.T. RIGHT	ANNUAL SERVICE CONTRACT 11/27/20-1 20165875		10/15/20	15,698.73	78283

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
Dept 851 INSURANCE & BONDS							
261-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER 2020	NOVEMBER 2020	10/22/20	20,318.84	78358
Total For Dept 851 INSURANCE & BONDS						35.63	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN EMPLOYEE HEALTH INSURANCE NOV	202830010737	10/22/20	6,117.40	78347
261-852-717.00	MEDICAL/DENTAL/VISION IN	DELTA DENTAL PLAN OF	SEPTEMBER 2020 DENTAL ADJUSTMENTS	RIS0003129492	10/22/20	36.87	78359
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LTD, STD, LIFE AD & D FOR NOVEMBER 2020	NOVEMBER 2020	10/22/20	260.63	78358
261-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	EMPLOYEE HRA/FLEX FOR OCTOBER 2020	OCTOBER 2020	10/15/20	169.90	78235
Total For Dept 852 MEDICAL INSURANCE						6,584.80	
Dept 871 WORKERS COMPENSATION INSURANCE							
261-871-828.00	WORKERS COM INSURANCE	MICHIGAN COUNTIES WOR	2020 FOURTH QUARTER INSTALLMENT	420-725	10/15/20	240.92	78302
Total For Dept 871 WORKERS COMPENSATION INSURANCE						240.92	
Total For Fund 261 911 EMERGENCY SERVICE FUND						27,180.19	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-800.00	CONTRACTED SERVICES	JACKPINE BUSINESS CEN	3 HOLE PUNCHED PAPER	458381-0	10/22/20	54.90	78370
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	REIMBURSEMENT FOR COURT EXPENSES	093020	10/15/20	96.80	78297
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	SUBSCRIPTION	3092781001	10/15/20	572.00	78315
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	SUBSCRIPTION	3092853537	10/15/20	572.00	78315
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	LIBRARY PLAN SUBSCRIPTION	843179193	10/22/20	815.90	78398
Total For Dept 000						2,111.60	
Total For Fund 269 LAW LIBRARY FUND						2,111.60	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BAILEY, LAWRENCE	VA PER DIEM	09302020	10/15/20	35.00	78248
293-000-721.00	PER DIEM	BURCH, TYSON	VA PER DIEM	093020	10/15/20	35.00	78255
293-000-721.00	PER DIEM	FENDER, GARY	VA PER DIEM	09302020	10/15/20	35.00	78274
293-000-721.00	PER DIEM	GIDDIS, KIRT	VA PER DIEM	09302020	10/15/20	35.00	78275
293-000-721.00	PER DIEM	KOWALSKI, ED	VA PER DIEM	09302020	10/15/20	35.00	78290
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VA PER DIEM	09302020	10/15/20	35.00	78317
293-000-721.00	PER DIEM	SCHAFER, DONALD E.	VA PER DIEM	09302020	10/15/20	35.00	78319
293-000-839.10	VETERANS FINANCIAL AID	KEVIN MCLAUGHLIN	ONE MONTH RENT FOR VETERAN	10142020	10/15/20	650.00	78289
293-000-860.00	TRAVEL	BAILEY, LAWRENCE	MILEAGE FOR SEPTEMBER 2020	09302020M	10/15/20	2.12	78248
293-000-860.00	TRAVEL	BURCH, TYSON	MILEAGE FOR SEPTEMBER 2020	09302020M	10/15/20	19.44	78255
293-000-860.00	TRAVEL	FENDER, GARY	MILEAGE FOR SEPT 2020	09302020M	10/15/20	3.45	78274
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR SEPTEMBER 2020	09302020M	10/15/20	18.29	78275
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE FOR SEPTEMBER 2020	09302020M	10/15/20	3.45	78290
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR SEPTEMBER 2020	09302020M	10/15/20	24.15	78317
293-000-860.00	TRAVEL	SCHAFER, DONALD E.	MILEAGE FOR SEPTEMBER 2020	09302020M	10/15/20	2.53	78319
293-000-963.00	COMPUTER SUPPORT	I.T. RIGHT	ANNUAL SERVICE CONTRACT 11/27/20-1	20165875	10/15/20	402.54	78283
Total For Dept 000						1,370.97	
Total For Fund 293 VETERAN'S RELIEF FUND						1,370.97	
Fund 295 VETERAN'S MEMORIAL FUND							
Dept 000							
295-000-967.00	PROJECT EXPENSES	PATTEN MONUMENT COMPA	VETERANS PROJECT	5955	10/15/20	275.00	78309

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 295 VETERAN'S MEMORIAL FUND							
Dept 000	PROJECT EXPENSES	ROELOFS, ROBERT	REIMBURSEMENT FOR FLAGS FOR VA MEM	10082020	10/15/20	327.00	78317
295-000-967.00			Total For Dept 000			602.00	
			Total For Fund 295 VETERAN'S MEMORIAL FUND			602.00	
Fund 401 CAPITAL IMPROVEMENT FUND							
Dept 000	PROJECT EXPENSES	DIGITAL-ALLY	CAMERAS FOR 2021 CHARGERS	1114768	10/22/20	8,110.00	78361
401-000-967.00			Total For Dept 000			8,110.00	
			Total For Fund 401 CAPITAL IMPROVEMENT FUND			8,110.00	
Fund 412 MCF RENOVATIONS FUND							
Dept 000	PROJECT EXPENSES	COMSTOCK CONSTRUCTION	SERVICES FOR MAPLES THRU SEPT 2020	20	10/15/20	3,670.00	78264
412-000-967.00			Total For Dept 000			3,670.00	
			Total For Fund 412 MCF RENOVATIONS FUND			3,670.00	
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 301 SHERIFF	PATROL CAR EXPENSES	COREY'S BIG DOG TOWIN	TOWING-2019 CHARGER	20-01952	10/22/20	398.00	78356
425-301-749.00		GRAND TRAVERSE MOBILE	EQUIPMENT REMOVAL - 2019 CHARGER	54633	10/22/20	616.25	78369
425-301-749.00			Total For Dept 301 SHERIFF			1,014.25	
			Total For Fund 425 EQUIPMENT REPLACEMENT FUND			1,014.25	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000	CASH OVER/SHORT	JOYFIELD TOWNSHIP	FORWARD SUMMER TAX / 09-023-007-01	10132020	10/15/20	194.08	78287
516-000-694.00			Total For Dept 000			194.08	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			194.08	
Fund 535 CDBG HOUSING GRANT FUND							
Dept 000	ADMINISTRATION FEES	COHL, STOKER, TOSKEY,	LEGAL FEES - HOUSING	51762	10/22/20	234.00	78353
535-000-815.30			Total For Dept 000			234.00	
			Total For Fund 535 CDBG HOUSING GRANT FUND			234.00	
Fund 569 BUILDING AUTHORITY							
Dept 000	PER DIEM	CLARK, JAMES	PER DIEM BUILDING AUTHORITY	100720	10/15/20	35.00	78262
569-000-721.00		JOHNSON, JEFF	PER DIEM FOR BUILDING AUTHORITY	10072020	10/15/20	35.00	78286
569-000-721.00		CLARK, JAMES	MILEAGE FOR BUILDING AUTHORITY MEE	10072020M	10/15/20	14.38	78262
569-000-860.00	TRAVEL	JOHNSON, JEFF	MILEAGE FOR OCT 7, 2020	10072020	10/15/20	4.88	78286
569-000-860.00			Total For Dept 000			89.26	
			Total For Fund 569 BUILDING AUTHORITY			89.26	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS: RAMEY	17-253-ST	10/15/20	150.00	78236
701-136-265.00		85TH DISTRICT COURT	BOND APPLIED/COSTS: CAMPBELL	20-258-SD	10/15/20	600.00	78237
701-136-265.00							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
			Fund 101 GENERAL FUND			142,541.07	
			Fund 205 TNT OFFICER MILLAGE FUND			3,176.43	
			Fund 209 SCHOOL RESOURCE OFFICER			1,444.79	
			Fund 213 JAIL OPERATIONS FUND			64,077.53	
			Fund 214 EMERGENCY MEDICAL SERVICES			36,247.61	
			Fund 216 SEASONAL ROAD PATROL FUND			120.14	
			Fund 217 SNOWMOBILE PATROL FUND			66.20	
			Fund 220 MARINE PATROL FUND			608.41	
			Fund 228 SOLID WASTE/RECYCLING FUND			1,723.44	
			Fund 247 ANIMAL CONTROL FUND			4,072.41	
			Fund 249 BUILDING DEPARTMENT FUND			1,354.07	
			Fund 256 REG OF DEEDS AUTOMATION FUN			2,650.00	
			Fund 261 911 EMERGENCY SERVICE FUND			27,180.19	
			Fund 269 LAW LIBRARY FUND			2,111.60	
			Fund 293 VETERAN'S RELIEF FUND			1,370.97	
			Fund 295 VETERAN'S MEMORIAL FUND			602.00	
			Fund 401 CAPITAL IMPROVEMENT FUND			8,110.00	
			Fund 412 MCF RENOVATIONS FUND			3,670.00	
			Fund 425 EQUIPMENT REPLACEMENT FUND			1,014.25	
			Fund 516 DELINQUENT TAX REVOLVING FU			194.08	
			Fund 535 CDBG HOUSING GRANT FUND			234.00	
			Fund 569 BUILDING AUTHORITY			89.26	
			Fund 701 GENERAL AGENCY FUND			7,795.72	

Total For All Funds:

310,454.17

Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
October 13, 2020**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, October 13, 2020, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Evan Warsecke at 1:30 p.m.

Present were: Commissioners Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Sauer, to approve the agenda as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Roelofs, to approve the Committee of the Whole minutes of September 8, 2020 as presented. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

1:32 p.m. Public Input

Doreen Carter, Animal Welfare League, asked for an update of the June 23 discussions of moving the supervision of the ACO to the Sheriff.

1:33 p.m. Public Input Closed

Maridee Cutler – Audio/Visual Discussion for Board Room: **Motion by Roelofs, seconded by Taylor, to recommend to the Board of Commissioners to have Deputy County Administrator follow-up on Audio/Visual equipment for the Board of Commissioners Room. Roll call. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.**

Dan Smith – Capital purchase Cooler/Walk-in Freezer at Jail: Dan stated that he placed this item on the capital improvement plan for replacement; only one quote is presented – we need three quotes. Additional quotes to be obtained then rescheduled.

Mitch Deisch – Headlee Sub-Committee Discussion: Meeting scheduled for Thursday afternoon at 5:00; will be reviewing the attorney opinion information. Options -- Special Voted millage for up to 20 years, don't go through traditional tax process; then the full Headlee process. When we reset Headlee, it will automatically start rolling back.

Comm Nye spoke regarding the last meeting – Chief Lozowski feels it is a mistake that we bundle all to public safety, should only be the jail. It was a long conversation and felt it should come to this board to discuss as well.

Comm Taylor – how would they propose funding public safety from the Sheriff? Just through General Fund

The jail is the elephant in the room – there are increased costs all the time; even if you reset, the jail is going to have to be addressed.

Committee of the Whole

Page 2 of 3

October 13, 2020

Comm Nye asks what you mean? If we incorporate the jail at .9, that is only a portion of the costs associated with the jail, you need to add the \$450,000 the general fund already provides them. We have to reduce costs associated with that facility or dramatically increase revenue.

Comm Jeannot stated whether you have a special millage funding the jail or do it all through the General Fund, it will continue to drain the General Fund dollars. I have been in favor of bundling; what I'm concerned about though is that it is quite a conversation for all of us that talk about it constantly, can you image how difficult it will be to communicate this to the public.

At the Headlee Committee meeting, Chief Lozowski also expressed concern about the BOC benefit package, he says it is part-time, no other part-time positions receive those benefits within the county government system.

Maridee will request MERS to do an actuarial study on the BOC division with respect to the retirement plan to see what it looks like, then perhaps to other divisions as well. The study is to determine the impact of converting an existing defined benefit plan to a defined contribution plan.

2:49 p.m. Public Input

Comm Jeannot commented regarding resolution 2020-007; I did some additional reading of the original resolution then called the Health Department – that resolution only causes us to comply with the travel policy of the Health Dept. We are in complete compliance as long as we follow their travel policy.

Comm Farrell stated that Lisa (Peacock) made it clear that because of the state policies, the local health dept doesn't feel the need to make any local orders.

2:52 p.m. Public Input Closed

Motion by Roelofs, seconded by Sauer, to adjourn at 2:53 p.m. Ayes: Farrell (phone), Jeannot (phone), Nye, Roelofs, Sauer, Taylor and Warsecke Nays: None Motion carried.

Evan Warsecke, Chair (COTW)

Dawn Olney, Benzie County Clerk

Committee of the Whole

Page 3 of 3

October 13, 2020

Motion by _____, seconded by _____, to approve the Committee of the Whole Consent Calendar as follows:

1. To have Deputy County Administrator follow-up on Audio/Visual equipment for the Board of Commissioners Room.

DRAFT

Committee Appointments



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch
Date: October 21, 2020
Subject: Benzie Transportation Authority Board Interview

On Tuesday October 20, 2020, an interview was held with Mr. Jeffery Pataky for a seat on the Benzie Transportation Authority (BTA) that lasts until April 30, 2023.

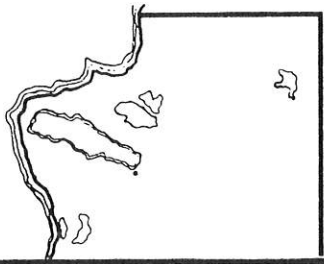
Interviewers consisted of Commissioners Roelofs, Sauer, Warsecke and BTA Chair Amy Herczak.

Numerous questions were asked of and answered by Mr. Pataky. After the question and answer period was over a motion was made by Gary Sauer, seconded by Evan Warsecke to recommend to the full Board of Commission to appoint Mr. Jeffery Pataky to the Benzie Transportation Authority for a term to extend through April 30, 2023. Motion was unanimously supported by the Commissioners present.

RECEIVED

OCT 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 10/05/20

Name: Jeffery William Pataky

Address (including PO Box): 14216 Honor Hwy / Beulah

County District: Benzie

Home Telephone: 231.383.0437

Occupation: Retired

Business Telephone: ↑

Please list the Board, Commission or Agency you are applying for:

1. Benzie Bus

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

Business Owner (Pataky's Firearms & Firework)

School Bus Driver/Trainer (TCAPS) 18 years

Semi Tractor/Trailer (over 30 years experience)

BATA (parttime driver) 3 years

BATA (Trainer/OSHA Officer) 1 year

BATA (Transportation Services Manager/Dispatch Super)

Retired (BATA) still do part time Training 8 years
for CDL & Policy & Procedures

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

OCT 05 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

*Thank You
for the invite!*

October 21, 2020

To whom it may concern,

I wish to apply to the Benzie County DHHS Board.

Thank you,

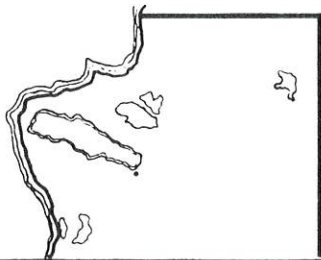
A handwritten signature in black ink, appearing to read 'Gaylord M. Jowett', with a long horizontal flourish extending to the left.

Gaylord M. Jowett

RECEIVED

OCT 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: OCT/12/2020

Name: EDWARD KOWALSKI

Address (including PO Box): 3520 BENZIE HWY PO Box 173

County District: 7

Home Telephone: 231-882-7950

Occupation: RETIRED

Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

1. VETERANS AFFAIR COMMITTEE

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

TO BE RE-APPOINTED FOR ANOTHER TERM

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

OCT 12 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

From: Dan Schoonmaker <DanSchoonmaker@msn.com>
Sent: Thursday, October 15, 2020 7:40 PM
To: garysauer53@yahoo.com; Dawn Olney
Cc: fgddd1966@gmail.com; whitingj72@gmail.com; SlavinS@michigan.gov;
mark@mifarmtofreezer.com; sduperron@charter.net; bvtcare@gmail.com; John
Wheeler; Rothhaar, John
Subject: BVTMC resignation

Hi,
After many years as one of two CLPRA representatives on BVTMC, I will be resigning as of 12/31/20.
Obviously, this will include being treasurer.

Frank Ikens will be replacing me as a CLPRA representative.

Thanks.

Dan

RECEIVED

OCT 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Unfinished Business

Correspondence

①

THE BENZIE COUNTY HUMAN RESOURCES COMMITTEE

October 14, 2020

The Benzie County Human Resource Committee met on Wednesday, October 14, 2020 in the Frank F. Walterhouse Board Room, 448 Court Place, Beulah, MI 49617.

Meeting was called to order by County Commissioner Rhonda Nye at 10:04 a.m.

Present: County Commissioner Rhonda Nye, County Commissioner Linda Farrell (phone),
County Commissioner Sherry Taylor

Staff Present: Maridee Cutler, Mitch Deisch

Approval of Agenda: Motioned by Farrell, seconded by Taylor, to approve the agenda. Roll call
Ayes: Nye, Farrell, Taylor. Nays: None, Motion carried

Approval of Meeting Minutes from September 9, 2020: Motioned by Farrell, seconded by Nye,
to approve the meeting minutes. Roll call Ayes: Nye, Farrell, and Taylor. Nays: None, Motion
carried.

Public Input: None

Deputy County Administrator job description update – Discussion took place regarding the job
description title. Nye suggests adding the title change to add HR Manager to the position roster.

Benzie County Organization Chart – Presented organizational chart. No changes to be made.
Make available to staff.

Review of Staff Policy Manual:

Section 5.3 – Outside Employment – Discussion took place regarding outside employment.
HR committee decided to use policy presented from the SHRM policy and bring back for review.

Section 5.4 – Political Activity – Discussion took place regarding opinion from Cohl, Stoker
and Toskey. Matt indicated that the opinion from March 24, 2010 is still current. Policy is
acceptable to leave as is.

Section 5.5 Nepotism – Discussion took place regarding Nepotism. Committee asks for an
opinion from Cohl, Stoker and Toskey and bring back to next meeting.

5.6 Dating – Discussion took place regarding current policy. Policy looks good, make one
change to the last sentence to say, “The employee in the higher-level position must disclose the
relationship to the Human Resources Manager”. Also, bring back policy from the SHRM
website to review. Elected will bring back policies from other areas to review.

Next meeting will review 5.7 through 5.10.

RECEIVED

OCT 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Human Resources Committee

October 14, 2020

Page 2

Public Input - None

Next Meeting: November 11, 2020

Motion by Farrell, seconded by Taylor, to adjourn 11:29 a.m. Roll Call Ayes: Nye, Taylor, and Farrell. Nays: None Motion carried

Maridee Cutler

Deputy Assistant Administrator

2

Iosco County Board of Commissioners

RESOLUTION RECOMMENDING THE IMPEACHMENT OF GOVERNOR WHITMER

DATE:

TO: The Speaker of the Michigan House of Representatives.

WHEREAS THE BOARD OF COMMISSIONERS OF THE COUNTY OF IOSCO, STATE OF MICHIGAN STATES:

WHEREAS, The Michigan Supreme Court declared that Governor Whitmer's Executive Orders concerning COVID-19 violate the Michigan Constitution.

WHEREAS, the Michigan Supreme Court ruled that the Emergency Powers of the Governor Act (EPGA) of 1945 is a violation of the Michigan Constitution.

WHEREAS, Governor Whitmer still insists that she has twenty one more days to enforce these unconstitutional Executive Orders.

WHEREAS, The Constitution for the State of Michigan, and its statutes cannot be in conflict with the Constitution for the United States of America.

WHEREAS, 16 Am Jur 2d, § 98, A State of Emergency cannot supersede the Constitution or abridge the Rights of the People.

WHEREAS, Governor Whitmer's Executive Orders issued as a result of a declared State of Emergency, did supersede the U.S. Constitution and abridge the Rights of the People of Michigan.

WHEREAS, Governor Whitmer's Executive Orders did usurp the authority of the Michigan Legislature in violation of the separation of powers clause in Article III §2 of the Constitution for Michigan.

WHEREAS, 16 Am Jur 2d, §98 asserts that a declared State of Emergency does not justify any violations of the U.S. Constitution.

WHEREAS, 16 Am Jur 2d, §256 asserts that an unconstitutional official act though having the form of law, is in reality no law; wholly void and ineffective for any purpose. No one is bound to obey an unconstitutional official act and no Court is bound to enforce it. Persons fined and penalized under an unconstitutional act may seek relief.

WHEREAS, Ex Parte Young, 209, U.S. 123 (1908) The attempt of a State officer to enforce an unconstitutional statute is a proceeding without authority of, and does not affect, the State in its sovereign or governmental capacity, and is an illegal act, and the officer is stripped of his official character and is subjected in his person to the consequences of his

RECEIVED

OCT 21 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

individual conduct. The State has no power to impart to its officer immunity from responsibility to the supreme authority of the United States.

WHEREAS, Title 18 U.S.C. § 241, "Conspiracy Against Rights" states that Government Officials who conspire to deprive the people of their Rights are subject to criminal prosecution.

WHEREAS, Title 18 U.S.C. §242, "Deprivation of Rights under the Color of Law" state that Government Officials who deprive the People of their Rights under the color of Law are subject to criminal prosecution.

WHEREAS, Governor Whitmer, working with: Attorney General Nessel, Secretary of State Benson, the Directors of the Michigan Health Department and the Michigan Licensing and Regulatory Affairs, did conspire to violate the Rights of the People of Michigan to assemble, practice their Religion, engage in commerce, and move about freely to conduct the business of their daily lives.

WHEREAS, Governor Whitmer, working with: Attorney General Nessel, Secretary of State Benson, the Directors of the Michigan Health Department and the Michigan Licensing and Regulatory Affairs, did engage in fining, penalizing, and revoking the licenses of businesses for failure to obey and enforce the unconstitutional Executive Orders.

WHEREAS, the Executive Orders issued by Governor Whitmer are the primary cause of the financial crisis Iosco County is experiencing.

WHEREAS, the Executive Orders issued by Governor Whitmer in response to the declared State of Emergency are criminal acts of coercion and extortion against the People of Michigan.

WHEREAS, the Executive Orders issued by Governor Whitmer in response to a declared State of emergency represent High Crimes and Misdemeanors.

WHEREAS, Owen v. City of Independence, 445 U.S. 622 (1980) and Maine v. Thiboutot, 448 U.S. 1 (1980): The Governor and all Government officials are deemed to be Officers of the Law. Government Officials cannot claim that they acted in good faith for the willful deprivation of the Law and they certainly cannot claim ignorance. Therefore, Ignorance of the Law is not an excuse.

WHEREAS, the United States of America is a Republic under the Law. Political ideologies and Special Interests must not take precedence over the Rule of Law.

WHEREAS, Impeachment proceedings initiated by the State Legislature will send a clear message to future Governors, that the Constitution is the supreme law of the land, the integrity of the State Legislature shall not be challenged, and that the Rights of the People to Life, Liberty, and the Pursuit of Happiness shall not be infringed under any circumstances.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the Iosco County Board of Commissioners, that the Speaker of the Michigan House of Representatives, in order to fulfill his duty to the Michigan Constitution and the People of Michigan, begin Impeachment proceedings against Governor Whitmer for violating Title 18 U.S.C. 241, Conspiracy Against Rights, and Title 18 U.S.C. 242 Deprivation of Rights under the Color of Law.

THAT, a roll call vote be taken to identify those House Members opposed to initiating Impeachment proceedings.

BE IT FURTHER RESOLVED, that the Board of Commissioners directs its Staff to forward this resolution to the Boards of Commissioners of the several Counties of Michigan, the Michigan State Legislature, the Governor of Michigan, the Congress of the United States of America, and to the President of the United States of America.

Move: *Huebel*

Support: *Dutcher*

Roll Call: Ayes 4 Nays 1 Absent 0

STATE OF MICHIGAN }
County of Iosco }
NANCY J. HUEBEL, Clerk of the County of Iosco,
do hereby certify the above and foregoing to be true and
correct copy of the original record now remaining in my office.
IN TESTIMONY WHEREOF, I have hereunto set my hand
and official seal at the City of Tawas City, in said County.
Date: 10-21-2020
NANCY J. HUEBEL, Clerk
By: *Nancy J. Huebel BW*

10:00

2020-024

**RESOLUTION OF SUPPORT
FOR
APPROVAL OF THE APPOINTMENT OF
AMANDA M. O'BRIEN AS DISTRICT
COURT MAGISTRATE BY THE
BENZIE COUNTY BOARD OF
COMMISSIONERS**

WHEREAS the 85th District Court will be requesting the approval of the appointment of Amanda M. O'Brien as a Magistrate in her home county of Benzie by the Benzie County Board of Commissioners, MCL 600.8507(1); and

WHEREAS the Chief Judge will subsequently assign Amanda M. O'Brien to the 85th District Court in the County of Benzie, MCL 600.8507(3); and

WHEREAS Amanda M. O'Brien will be compensated solely by Benzie County for performance of her duties.

NOW THEREFORE, BE IT RESOLVED that the Benzie County Board of Commissioners, at its regular meeting on October 27, 2020, took action to support the Court's request to approve the appointment of Amanda M. O'Brien as Magistrate of the 85th District Court.

Dated: October 27, 2020

Bob Roelofs, Chair

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, do hereby certify that the above resolution was adopted by the Benzie County Board of Commissioners at its regular meeting held on October 27, 2020.

Dawn Olney, Benzie County Clerk

MICHIGAN STATE
UNIVERSITY

Extension

10:15

October 16, 2020

Mitch Diesch
448 Court Place
Beulah, MI 49617

Dear Mitch,

Please find attached a copy of the Agreement for Extension Services provided by MSU to Benzie County for Fiscal Year 2020-2021. This annual plan of work outlines the contributions by each partner, MSU Extension and Benzie County. This document reflects the costs for MSU Extension programs and services which was included in the annual county budgeting process that just concluded. I am requesting time on the Board of Commissioners agenda to present this to them for their review and approval.

Please convey our deep gratitude for the continued partnership between Benzie County and MSU Extension. We appreciate the continued support to be able to provide education and resources to the residents of Benzie County. Feel free to contact me with any questions at (231) 342-9595.



Sincerely,

A handwritten signature in cursive script that reads "Jennifer Berkey".

Jennifer Berkey
District Director
MSU Extension

District Office

520 W. Front St., Ste. A
Traverse City, MI 49684

231-929-4821
Fax: 231-947-6783
www.msue.msu.edu

RECEIVED

OCT 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on _____ by and between Benzie County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION ("MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. 0.5 FTE 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").

6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will Provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
 - a. Sufficient Office space to house Extension staff as agreed upon between the County and the MSUE District Director.
 - b. Utilities, including telephone & telephone service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - c. High-speed Internet service sufficient to meet the needs of Personnel utilizing the MSUE office space.
 - d. Access to space for delivering Extension programs.
 - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible
3. Clerical support staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

0.4 FTE

Optional:

4. Funding for additional Extension educators at **0 FTE**
5. Funding for additional 4-H program capacity **0 FTE**
6. Funding for additional paraprofessional(s) at **0 FTE**

7. Total Annual Assessment in the amount of **\$42,243.**

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

C. Staffing and Financial Summary

A. Base Assessment (includes 0.5 FTE 4-H Program Coordination) **\$42,243.**

ADDITIONAL PERSONNEL

B. 0 FTE Clerical Support Staff to be employed by MSU \$0.

C. 0 FTE Educator (Program Area:) \$0.

D. 0 FTE Additional 4-H Program Coordination \$0.

E. 0 FTE Additional paraprofessional staff \$0.

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2021: \$42,243.

I. Term and Termination

The obligations of the parties under this Agreement will commence on October 1, 2020 the first day of the County budget year 2021 and shall terminate on the last day of such County budget year 2021. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Benzie County, 448 Court Place, Beulah, MI 49617, if to the County.

II. General Terms

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of

this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.

5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF
MICHIGAN STATE UNIVERSITY**

By: _____

Evonne Pedawi
Contract & Grant Administration

Its: _____

Date: _____

Benzie COUNTY

By: _____

Print name: _____

Its: _____

(title)

Date: _____

Appendix A
Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:

NetRange 35.8.0.0 - 35.9.255.255
CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

35.9.15.43 (80) (search.msu.edu)
35.9.160.36 (1935,443) (authentication)
35.8.201.221 & 35.8.201.212 (10020) (ProofPoint)
35.9.83.132 (all) (vpn.msu.edu)
35.9.81.150 (zoom.msu.edu)
35.9.121.189 and 190 (443) (SharePoint)
35.8.200.57 (80 and 443) (SharePoint)
35.9.121.221, 223, and 225 (443) (Exchange)
35.8.200.56 (80 and 443) (Exchange)
35.8.200.2—35.8.200.7 (443 TCP, 3478 UDP, 50,000-59,999 TCP/UDP) (Lync)
35.8.201.200 (443 TCP) (Lync)
35.9.121.238 & 35.9.121.211 (TCP - 80, 443, 445 & TCP/UDP - 135, 137-139, 2701-2704, 49152-65535)
35.8.200.58 (80 and 443) (Lync)
35.9.14.169 (80 and 443) (D2L – Desire to Learn)

The following applications are necessary on all computers – MS Office (preferably 2013, MSUE provides MS licensing), Lync 2013 Client, Acrobat, Zoom Client, SAP client, VPN client, AntiVirus (SEP can be provided by MSUE). (IE 10 or higher, or most recent version of Chrome and Firefox)

Other notable web server/sites IP addresses:

CANR.msu.edu – 35.8.201.199
MSUE.anr.msu.edu – 35.8.201.199
Events.anr.msu.edu – 35.8.200.220
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
Expression Engine – 35.8.201.215
Web Hosting environment (other ANR websites) – 35.8.201.217
Master Gardener (External) – 128.120.155.54
Extension.org (External) – 152.46.27.147
Msu.zoom.us (External) – 54.165.201.102

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to support@anr.msu.edu, where they will be routed to the best person to assist you.