

**THE BENZIE COUNTY BOARD OF COMMISSIONERS**  
**February 26, 2021**

The Benzie County Board of Commissioners met in a special meeting on Friday, February 26, 2021, in the Frank Waltherhouse Meeting Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Bob Roelofs at 10:00 a.m.

Present were: Commissioners Markey, Miller, Nye, Roelofs, Sauer and Warsecke  
Excused: Commissioner Jeannot

The invocation was given by Commissioner Roelofs followed by the pledge of allegiance.

**Agenda:** Motion by Warsecke, seconded by Nye, to approve the agenda as presented. Ayes: Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

**Interviews for Executive Search Firm**

10:00 Todd Surline, Hiring Solutions LLC  
11:00 Ryan Cotton, Gov HR  
1:00 Jerry Richards, MML Executive Search Firm

Presentations were given by each of the three firms. Board discussed each firm and what they could bring to us for what we need.

11:42 a.m. Deputy County Administrator Position – Chair, Vice Chair and Mitch met and discussed this opening – should we hire for this position so that someone is in the office learning the basics of that office, Manpower or do we hire, someone with BS&A and finance background; not necessarily to look for the Deputy Administrator, but someone to engage in the position.  
Comm Sauer is hesitant, but does understand, we need to hire a County Administrator and allow that person to hire their team.  
Administrative position with Finance, HR experience and Deputy County Administrator.  
Comm Markey stated that we don't even know everything that that position does.  
Move forward with Deputy County Administrator, place an ad in the paper(s) and see what the response is and discuss the salary at that time, depending on qualifications.  
Mitch asks for a committee for review and interview of this position: Non-Elected Department Head, Mitch, 1 or 2 Commissioners (Roelofs and Miller), an Elected Official.

12:03 p.m. Recess for Lunch  
1:00 p.m. Reconvene

1:39 p.m. Presentations complete. Discussions regarding the three firms.

Motion by Roelofs, seconded by Nye, to direct administration to pursue a contract with Hiring Solutions LLC, not to exceed \$16,300 to conduct an executive search for the new County Administrator and to have our attorney review contract before the Board of Commissioners at the Tuesday, March 9, 2021 meeting. Roll call. Ayes: Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

1 56 p.m. Public Input – None

**COMMISSIONERS**

**Page 2 of 2**

**February 26, 2021**

Motion by Warsecke, seconded by Markey, to adjourn this special meeting. Ayes: Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

---

Bob Roelofs – Chair

Dawn Olney, Benzie County Clerk

**INDEX**

1. Authorized administration to prepare a contract with Hiring Solutions LLC, obtain legal counsel approval and bring back to the board.