

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

April 13, 2021

Frank F. Walterhouse Meeting Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

<https://us02web.zoom.us/j/7493555921>

Meeting ID: 749 355 5921

One tap mobile

+13126266799,,7493555921# US (Chicago)

19292056099,,7493555921# US (New York)

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
ROLL CALL
INVOCATION AND PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES – March 23, 2021
PUBLIC INPUT
FINANCE – Approval of Bills
ELECTED OFFICIALS & DEPT HEAD COMMENTS; COVID-19 Update
ACTION ITEMS – BVT Bid Approval & Contract; ACO 2% Grant App; Equalization Report & L-4024
COMMISSIONER REPORTS –
COUNTY ADMINISTRATOR’S REPORT – Report; Strategic Plan
COMMITTEE OF THE WHOLE – No Consent Calendar
COMMITTEE APPOINTMENTS – Parks & Rec
UNFINISHED BUSINESS –
NEW BUSINESS –
10:00 Maner Costerisan – FY 2020 Audit Presentation
10:15 “ “ “ “ “
10:30

PRESENTATION OF CORRESPONDENCE
PUBLIC COMMENT
ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days’ notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK

448 COURT PLACE

BEULAH MI 49617

(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

THE BENZIE COUNTY BOARD OF COMMISSIONERS
March 23, 2021

The Benzie County Board of Commissioners met in a regular session on Tuesday, March 23, 2021 in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Sauer, to approve the agenda as amended, adding SRO Report under Dept Heads and 2021-014 Gilmore Twp Floodplain Resolution under Action Items. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Nye, seconded by Markey, to approve the regular session minutes of March 9, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Sauer, to approve the closed session minutes of March 9, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer Warsecke Nays: None Motion carried.

9:04 a.m. Public Input – None

FINANCE

Bills: Motion by Warsecke, seconded by Nye, to approve payment of the bills in the amount of \$287,125.07, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Sheriff Rosa reported that both School Resource Officers (SRO) are doing a fantastic job for us; he thanks them for what they do.

Tiffany Wright, SRO – Frankfort Elberta Area Schools, provided the board with an update on the past year: it is good to have the kids back in school; they are doing more activities outside – the Coast Guard is doing water safety, MSP has been helpful education as well, she has been working with Deputy Miller working on the Emergency Management Plan for a unison plan; they have done a couple of lock-down drills; has been getting into the classrooms too; the biggest trend that she is seeing is mental health with our youth – dealing with home, school, friends; does still have some vaping still; there is an issue with homelessness in Frankfort, about 71 kids are considered homeless; the National Honor Society has started a Student Pantry to provide kids with food for the evenings and weekends, they are also showing kids how to prepare food. Her goal is to get out more with the kids into the community and to get the students and staff familiar with the lock-down plan.

Geoff Miller, SRO – Benzie County Central Schools, said things are rolling very good in the post-COVID life; he has been in the classrooms more since Christmas break; teaching internet safety with

COMMISSIONERS

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March 23, 2021

the Chrome Books the students have been provided; have been investigating a lot of complaints, it is starting to get back to the way it was, and has been challenging; he is being met with positive students. Just redid the Emergency Response Guide – the goal is to have all buildings the same; Reunification Plan for each building has been prepared; lockdowns are timed and are under 15 seconds at each building. Truancy – between online and face to face we have merged our Online Policy with our Truancy Policy; things have been really good.

Sheriff Rosa reported that the Sergeant position has been filled with Cody Kastle; quarterly TNT meeting was held last week and would like to meet with each of you individually for an update; we are seeing an uptick with meth and heroin, we have been seeing some overdoses, and one death in the last two months; hope that we are not going backward; effective April 1 there has been some legislation passed regarding jail reform and bond issues – it will change the way we do business.

Rebecca Hubers, Emergency Manager/911 Central Dispatch, stated that she has seen a lot of growth with your SROs in the last year; Geoff Miller has run full speed working on the Emergency Plans and the Reunification; he is a great communicator and has been doing a great job; Tiffany Wright is more than a just an SRO – she is a community leader, a giant asset to the City; they are both completely funded by the SRO millage and would be a huge loss if the millage went away. We held the state-wide Rising Waters exercise and opened the EOC for that; we have openings in Central Dispatch.

Doug Durand, Benzie Senior Resources, provided a written report and stated that they have been busy scheduling age 60 and over residents for vaccine clinics; we have done hundreds of schedules; mental health issues we listen to how they have struggled over the last year and make sure their needs are being met. Walk A Thon will be held August 7; Received a Cherryland Cares Grant to replace a vehicle; Lawn Chore program has started; their numbers continue to rise.

ACTION ITEMS

911 Surcharge: Motion by Jeannot, seconded by Miller, to maintain the current \$3.00 surcharge per device from July 2021 through June 2022, authorizing the County Clerk or County Coordinator to complete and sign the Public Act 379 of 2008 Local 911 Collection and Remittance contact information for the July 2021 – June 2022 collection period. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

2% Grant Application: Motion by Warsecke, seconded by Miller, to authorize the 2% grant application to the Grand Traverse Band for ARES/RACES radio equipment in the amount of \$7,660.77, authorizing the chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

MiSAIL Imagery and Lidar Program: Motion by Markey, seconded by Nye, to allow the Equalization Department to enter the MiSAIL partner agreement with the State of Michigan and allow the funding of \$14,814.03 for 2021 6-inch resolution imagery to be shared between the two departments (Equalization and Central Dispatch). Roll call. Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

2021-010 – Lindy Road Critical Bridge: Motion by Sauer, seconded by Warsecke, to adopt Resolution 2021-010 in Support of Lindy Road Bridge Application for Critical Bridge Funds as

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presented, authorizing the chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

2021-011 – Nostwick Road Critical Bridge: Motion by Sauer, seconded by Warsecke, to adopt Resolution 2021-011 in Support of Nostwick Road Bridge Application for Critical Bridge Funds as presented, authorizing the chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

2021-012 – Reynolds Road Critical Bridge: Motion by Sauer, seconded by Warsecke, to adopt Resolution 2021-012 in Support of Reynolds Road Bridge Application for Critical Bridge Funds as presented, authorizing the chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

2021-013 – Fish Hatchery MNRTF Grant: Motion by Jeannot, seconded by Markey, to adopt Resolution 2021-013 in Support of the Platte River State Fish Hatchery Accessibility, Interpretive, and Solar Improvements application to the Michigan Department of Natural Resources as presented, authorizing the chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

2021-014 Joint Resolution with Gilmore Twp: Motion by Sauer, seconded by Jeannot, to adopt resolution 2021-014 Joint Resolution & Intergovernmental Agreement to Manage Floodplain Development for The National Flood Insurance Program with Gilmore Township as presented, authorizing the chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Chairman Roelofs reported that he attended the 911 meeting and the help that is needed in the dispatch center; he, Comm Nye and Treasurer Thompson met with Mitch Deisch about how things are going over the next couple months to make a smooth transition.

Mitch spoke about a policy being worked on for employees having the ability to donate unused time off to a bank that would assist employees that need additional time and have none of their own. As of now, 154 hours of time has been donated.

Comm Jeannot provided written report (attached).

Comm Miller reported that Crystal Lake Twp meeting was business as usual. City of Frankfort has received a Pier Safety Grant and will be installing the item in May; construction is planned for a new water/sewer project; workforce housing project will begin soon; Coast Guard is only available in Frankfort from Memorial Day – Labor Day.

Comm Nye reported on the Benzonia Twp meeting – one resident on Love Road would not sign the waiver to allow the peak of the hill to be reduced; the litigation with Mary Haan was discussed, a resolution to end the litigation was tabled; Centra Wellness met and talked about behavior home health which continues to be a savings for state. Attended the EDC. Parks & Rec met last night – the Eurasian Milfoil treatment will move forward with treatment this year; new sign at Zada Price Park was vandalized, a police report was filed; Ice Rink was discussed – there were skates that were

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donated last year – 84 pairs were loaned out; continue discussions regarding a P/R Manager; a subcommittee was appointed for focus on the Parks & Rec Plan.

Comm Markey attended the LEPC where they reviewed the Platte River Fish Hatchery Hazardous Materials.

Comm Warsecke reported that Colfax Twp had their first in-person meeting with their new board where they did their budget review. Conservation District – holding their on-line seedling sale and discussed the issues with the Road Commission cutting trees along the road.

Comm Sauer reported that he did sign up for the MSUE County Café; MAC Ag/Tourism; Road Commission material bids, tree cutting, patching potholes, prototype truck; need to keep the roads opened up and with tree cover, it is not good for the asphalt; the Local Road committee decided that since they cannot do the Love Road project, they will do Fowler, Green Briar, Moss Road, Worden Road and Pond Road. MSUE discussed the stimulus dollars and claim the debt is stable. MAC discussed the possibility of 4-year commissioner terms. Inquired of the future of these meetings.

Mitch Deisch, County Administrator, stated that the State of Emergency resolution was not passed by this board, so effective April 1, 2021, we go back to in-person meetings – dual zoom and in-person. Commissioners will be present with only two exemptions: military or medical. Absent a State of Emergency resolution being passed today, you will not have the option to continue remote.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

Provided a written report (attached) and spoke regarding the School Resource Officers being present today and appreciated their update; remember that the SRO millage expires in December 2021.

COMMITTEE OF THE WHOLE – None

COMMITTEE APPOINTMENTS

Parks/Rec interview to be scheduled for Thursday, March 25, 2021 with Roelofs, Nye, Markey, Hoogterp and Deisch.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Berrien County resolution supporting SB 207 to extend virtual meeting to June 30, 2021.
- Tuscola County resolution regarding Virtual Participation in Board meetings.
- Letter from Joyfield Township regarding DRAFT Master Plan.
- Benzie Leelanau Health Dept agenda for March 24, 2021 meeting.

11:10 a.m. Public Input

Annie Browning reported that she is working with the Victim Advocate to support victims of domestic violence, we are brainstorming now. She is also putting together information regarding disability discrimination.

COMMISSIONERS

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Sherry Taylor, Homestead Twp, she was at the road commission meeting regarding the road, eminent domain is not an option, as this method does not apply here; they had also received complaints regarding the tree cutting and are working on it.

Barb Skurdall asked if the zoom meetings will end? No, zoom access will continue for the public.

Michelle Thompson, County Treasurer, reported that the 2021 tax delinquency rate is 3.99% down from 2020 for Benzie County. Asks everyone to reach out to our legislators regarding a new federal law proposal HR 816 and would be vital for creating potential housing opportunities.

11:16 a.m. Public Input Closed

Motion by Markey, seconded by Warsecke, to adjourn at 11:17 a.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended.
2. Approved the regular session minutes of March 9, 2021 as presented.
3. Approved the closed session minutes of March 9, 2021 as presented.
4. Approved payment of the bills in the amount of \$287,125.07, as presented.
5. Approved to maintain the current \$3.00 surcharge per device from July 2021 through June 2022, authorizing the County Clerk or County Coordinator to complete and sign the Public Act 379 of 2008 Local 911 Collection and Remittance contact information for the July 2021 – June 2022 collection period.
6. Authorized the 2% grant application to the Grand Traverse Band for ARES/RACES radio equipment in the amount of \$7,660.77, authorizing the chair to sign.
7. Authorized the Equalization Department to enter the MiSAIL partner agreement with the State of Michigan and allow the funding of \$14,814.03 for 2021 6-inch resolution imagery to be shared between the two departments (Equalization and Central Dispatch).
8. Adopted Resolution 2021-010 in Support of Lindy Road Bridge Application for Critical Bridge Funds as presented, authorizing the chair to sign.
9. Adopted Resolution 2021-011 in Support of Nostwick Road Bridge Application for Critical Bridge Funds as presented, authorizing the chair to sign.
10. Adopted Resolution 2021-012 in Support of Reynolds Road Bridge Application for Critical Bridge Funds as presented, authorizing the chair to sign.
11. Adopted Resolution 2021-013 in Support of the Platte River State Fish Hatchery Accessibility, Interpretive, and Solar Improvements application to the Michigan Department of Natural Resources as presented, authorizing the chair to sign.
12. Adopted resolution 2021-014 Joint Resolution & Intergovernmental Agreement to Manage Floodplain Development for The National Flood Insurance Program with Gilmore Township as presented, authorizing the chair to sign.

Art Jeannot
Commissioner Report
March 23, 2021

- Participated in 3 meetings on behalf of the County since our March 9th meeting.
- **3/15 NMCA** – Discussed the possibility of continuing with remote access and still being in compliance with the Open Meetings Act. MI Association of Counties will provide guidelines on the use of stimulus money from US Treasury. State legislator will re-introduce bill to extend county commissioner terms to 4 years beginning with next election cycle. Several ideas were discussed on how counties can collaborate with each other.
- **3/18 NMCAA** – Standard meeting. 2021 403(b) (use of program funds) and IRS Form 990 audits (employee retirement contributions) accepted.
- **3/19 EDC/BRA** – A vote was held to accept a grant from DTE in the amount of \$1k. We were advised that this action could be taken at the EDC level and did not require BOC approval. The funds have restrictions on them. In summary, to provide assistance to ameliorate (improve) the effects of the COVID-19 crisis targeting small business needs, charitable class activities or stay within the Grantee's organization. Use of the funds will be decided at a later date. The monies need to be spent by November 30, 2021. A discussion was held regarding current direction of the Broadband Subcommittee. It was generally agreed that we will need to contract for a community study to be able to compete for future funding. In addition, the committee wanted additional information on Star Link to better understand how this may contribute as a solution for Benzie County.
- **Other –**
 - I have had a limited number of contacts from constituents regarding the BOC position on fairness of elections and annual clean up days in townships being canceled. In addition, I had a contact to consider a resolution (COVID-19) for "Vaccine Bill of Rights".
 - I followed up with Senator VanderWall's office to re-connect him with Friends of Pointe Betsie and the break wall repair issue.



Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator 
Date: March 17, 2021
Subject: Administrator Update 3/23/21 BOC Meeting

1. **Committee of the Whole Meeting** – The entire COTW will be dedicated to working with Todd Surline, Hiring Solutions LLC (HSLLC) regarding the County Administrator executive search. Todd will be in person at the COTW meeting. Several documents will be discussed at the COTW meeting including job description, County Administrator posting, position profile, milestone schedule along with several other documents that were previously included in the HSLLC RFP. HSLLC will also be scheduling meetings with various groups to discuss what will be important skill sets for the next Administrator to processes. More to follow.
2. **Coronavirus State and Local Fiscal Recovery Fund** – Once we have more information on eligible expenditures regarding the CSLFRF, I would recommend that we scheduled a single item special meeting with the BOC to discuss the process of looking at various opportunities to use these funds to benefit the residents of Benzie County. The situation is very fluid right now regarding eligible expenditures. We need to wait and be confident that the US Treasury has established the eligible expenditures. We are working closely with MAC and NACO to ensure that the BOC will have this information as soon as possible.
3. **Deputy County Administrator** – Based upon a recent conversation with County Chair, Vice Chair and County Treasurer, we have changed the title of the former Deputy County Administrator /HR position to Human Resource/Finance Manager. The essence and responsibilities of the position have not changed, just the emphasis on the need for HR and Finance related responsibilities. Applications are due Friday March 26, 2021.
4. **Budget at a Glance Newspaper Ad** – I am going to have the entire Budget at a Glance document printed in the Benzie County Record Patriot as we have done for the past 2 years. The cost for a full -page color ad is \$900.00. I would anticipate it being in an April 2021 BCRP.



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: March 12, 2021
Subject: Coronavirus State & Local Fiscal Recovery Fund

The Coronavirus State & Local Fiscal Recovery Fund (CSLFRF) was a main topic yesterday during the monthly MAC Administrator Zoom meeting.

As of right now Benzie County is listed to receive **\$3,476,342**. The CSLFRF was signed into law yesterday by President Biden.

Funds will be distributed to Counties in two tranch's. The first tranch will be within 60 days and the second tranch will be within 12 months of the first tranch.

Benzie County will have until 2024 to hold funds or use (justify) them.

US Treasury will be coming out with more firm guidelines on what the funds can be used for and what they cannot be used for. Once MAC receives this information, they will be preparing a best practice document to assist counties navigating this unprecedented investment in County government.

What we know now is that funds can or cannot be used as follows:

Acceptable Use

1. Respond to pandemic and economic impact to Covid.
 - Assistance to businesses impacted by Covid.
 - Assistance to households impacted by Covid.
2. Premium pay for eligible workers, like Cares Act.
3. Revenue loss due associated with property taxes, fees. Any revenue loss to Covid.
4. Capital improvements (water, sewer and broadband, etc.)

Non-Acceptable Use

1. Cannot be used to fund OPEB or reduce unfunded pension liability.

Conclusion

This information is preliminary at best. More information will be coming out. I would suggest a special meeting be set to discuss identifying how to use these funds in the best interest of Benzie County.

Finance Report

Revised

BILLS TO BE APPROVED April 13, 2021

Motion to approve Vouchers in the amount of:

\$	81,909.69	General Fund (101)
\$	9,458.54	Jail Fund (213)
\$	33,004.95	Ambulance Fund & ALS (214)
\$	27,652.81	Funds 105-238
\$	2,800.86	ACO Fund (247)
\$	26,969.00	Building (249)
\$	7,869.51	Dispatch 911 Fund (261)
\$	33,609.31	Funds 239-292
\$	1,063,718.56	Funds 293-640
\$	44,290.97	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	1,331,284.20	

RECEIVED

APR 09 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Payables March 25, 2021 to April 9, 2021

[illegible]

206-K-9 Fund	230-BVTMC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzle Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resorce Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzle Kids	245-Remonumentation	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 03/25/2021 - 04/09/2021
BOTH JOURNALIZED AND UNJOURNALIZED PAID
BANK CODE: 201

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	JEANNOT, ART	MILEAGE EXPENSE MARCH '21	MARCH '21 EXP	04/01/21	16.80	80023
101-101-860.00	TRAVEL	ROLOFS, ROBERT	MILEAGE 2/21-3/31/2021	2/21-3/31	04/01/21	235.20	80043
101-101-860.00	TRAVEL	MARKEY, TIM	MILEAGE MARCH '21	MARCH '21	04/08/21	44.80	80092
101-101-860.00	TRAVEL	SAUER, GARY	MILEAGE FOR MARCH '21	MARCH 2021	04/08/21	64.40	80109
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC MEETINGS	43100200	04/08/21	141.90	80105
Total For Dept 101 BOARD OF COMMISSIONERS						503.10	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	1,524.13	80090
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	2,035.22	80090
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	1,835.68	80090
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	1,430.00	80090
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	1,063.40	80090
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	1,197.58	80090
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	5,559.23	80090
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	375.25	80090
101-131-810.00	LEGAL FEES	DAVID G. GRUNST PC	CAA VARIOUS- 11305	BEN 750-001	04/01/21	1,511.25	80013
101-131-810.00	LEGAL FEES	DAVID G. GRUNST PC	CAA - VARIOUS 11305	FEB 2021	04/01/21	903.75	80013
101-131-810.00	LEGAL FEES	MATTICE, GABRIEL	CAA - 192,201,203,210,212,221,229,	MARCH 18, 2021	04/01/21	1,924.77	80028
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	CAA - NA CASES FEB '21	FEBRUARY 2021	04/01/21	1,444.74	80029
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, P	CAA - INVOICE 02226-02236	VARIOUS JAN-FEB	04/01/21	2,850.00	80034
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	CAA - 2131109,203127,193079,201140	VARIOUS NA FEB'	04/01/21	1,075.00	80044
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FI	SHARP COPIER MX-M2630,85037184	5014278470	04/01/21	67.52	80059
101-131-860.00	TRAVEL	LUCIUS, KATLYN	TRAVEL EXPENSE MARCH '2021	3/2-23/2021	04/01/21	265.40	80027
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	638.08	80090
101-131-967.02	PROJECT EXPENSES - DOJ G	AMAZON CAPITAL SERVIC	BAGS, SANITIZER, MASKS CESF GRANT	114830086836314	04/01/21	151.50	79997
101-131-967.02	PROJECT EXPENSES - DOJ G	BIS DIGITAL, INC.	FINAL PMT CESF GRANT RECORDING EQU	81924	04/01/21	3,649.50	80006
Total For Dept 131 CIRCUIT COURT						29,502.00	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	161527966001	03/25/21	32.99	79978
101-136-727.00	OFFICE SUPPLIES	VISA=KIM NOWAK	OFFICE SUPPLIES	DP0261	04/01/21	70.52	80053
101-136-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	OFFICE SUPPLIES	1LJN-XFNM-R47W	04/08/21	51.66	80066
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	WATER / APRIL RENTAL	1150781	04/08/21	47.75	80093
101-136-727.00	OFFICE SUPPLIES	VISA=KIM NOWAK	OFFICE SUPPLIES	DP0280	04/08/21	37.19	80128
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENT	JW SCREENING	DP0262	04/01/21	75.00	80039
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	VERIZON 9875416851 MARCH 2021	9875416851	03/25/21	192.58	79982
101-136-900.00	PRINTING & PUBLISHING	ADOBE INC	ACROBAT PRO DC SUBSCRIPTION	1374028415	04/01/21	15.89	79996
101-136-900.00	PRINTING & PUBLISHING	I.C.L.E.	MI PROBATE BENCHMARK MARCH 2021 UP	772887	04/01/21	108.50	80020
101-136-900.00	PRINTING & PUBLISHING	I.C.L.E.	EPIC 2021 W/REPORTERS' COMM	772765	04/08/21	247.50	80085
101-136-970.00	EQUIPMENT	JACKPINE BUSINESS CEN	FILING CABINETS	461501-0	03/25/21	2,599.85	79963
101-136-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	KEYBOARD	112-4011959-460	04/01/21	46.85	79998
101-136-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	OFFICE SUPPLIES	1LJN-XFNM-R47W	04/08/21	71.96	80066
Total For Dept 136 DISTRICT COURT						3,598.24	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	2,247.58	80090
101-142-860.00	TRAVEL	CAMERON CLARK	MILEAGE/PHONE REIM	MARCH	04/01/21	392.00	80007
Total For Dept 142 JUVENILE DIVISION						2,639.58	
Dept 172 ADMINISTRATOR							
101-172-727.00	OFFICE SUPPLIES	VISA=MITCHELL DEISCH	FEB ADOBE SUB,LATE FEE & INT - CAN	1148	03/25/21	36.89	79986
101-172-727.00	OFFICE SUPPLIES	RECORD EAGLE	6 MONTH SUB	2061	04/01/21	147.36	80042

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Fund 101 GENERAL FUND							
Dept 172 ADMINISTRATOR							
101-172-727.00	OFFICE SUPPLIES	TAYLOR, SHERRY	REIMB FOR SCANNER PURCHASED FOR AD	112-4158653-016	04/08/21	244.99	80121
101-172-900.00	PRINTING & PUBLISHING	PIONEER GROUP	CLASSIFIED ADS - DPTY ADMIN AND AT	00047674	04/08/21	1,059.50	80104
101-172-900.00	PRINTING & PUBLISHING	TRAVERSE CITY RECORD	DEPUTY ADMIN POSTING	562366	04/08/21	510.00	80125
			Total For Dept 172 ADMINISTRATOR			1,998.74	
Dept 215 COUNTY CLERK							
101-215-955.00	CONVENTIONS & MEETINGS	OLNEY, DAWN	TRAVEL EXPENSES 1/14/2021 TO 3/18/	3/26/2021	04/01/21	15.00	80038
			Total For Dept 215 COUNTY CLERK			15.00	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	164709512001	04/22/21	112.23	80037
101-257-970.00	EQUIPMENT	VISA=THOMAS LONGANBAC	WINZIP DOWNLOAD	BKD-73635518254	04/01/21	29.95	80056
			Total For Dept 257 EQUALIZATION DEPARTMENT			142.18	
Dept 261 MSU EXTENSION							
101-261-800.00	CONTRACTED SERVICES	MSU EXTENSION BUSINES	3RD QTR APRIL-JUNE 2021 MOA WORK P	3 BENZIE 2021	03/25/21	10,560.75	79975
			Total For Dept 261 MSU EXTENSION			10,560.75	
Dept 262 ELECTIONS							
101-262-860.00	TRAVEL	OLNEY, DAWN	TRAVEL EXPENSES 1/14/2021 TO 3/18/	3/26/2021	04/01/21	24.08	80038
			Total For Dept 262 ELECTIONS			24.08	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL MARCH '21	1425	04/08/21	26.85	80071
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1286936	03/25/21	320.99	79968
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	VELCRO, DOOR STOP	178783	03/25/21	22.95	79977
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1289953	04/01/21	193.03	80024
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	INT P&P EGG 1 QT	179108	04/08/21	35.98	80100
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	VERIZON 9875416851 MARCH 2021	9875416851	03/25/21	131.22	79982
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	MARCH 2021 GAS GVT CTR	910020931200	03/25/21	1,266.76	79951
101-265-935.00	BUILDING REPAIRS	BLUE WATER ELECTRIC	VENT FAN REPL MENS BTHRM	2003	03/25/21	920.00	79946
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	DHNS BLDG REPAIR BOILER PIPING	8917495	03/25/21	1,985.54	79960
			Total For Dept 265 BUILDING & GROUNDS			4,903.32	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	1,166.67	80090
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			1,166.67	
Dept 267 PROSECUTING ATTORNEY							
101-267-727.00	OFFICE SUPPLIES	MICHAEL SUBBROOK	PAPER SERVICE ON TIMMONS 03-23-202	2021-011482-DP	04/01/21	79.76	80030
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	VERIZON 9875416851 MARCH 2021	9875416851	03/25/21	43.74	79982
101-267-967.02	PROJECT EXPENSES - DOJ G	VERIZON WIRELESS	VERIZON 9875416851 MARCH 2021	9875416851	03/25/21	43.74	79982
101-267-967.02	PROJECT EXPENSES - DOJ G	VISA=SARA SWANSON	ZOOM MARCH 2021	ZOOM MARCH 2021	03/25/21	15.89	79988
			Total For Dept 267 PROSECUTING ATTORNEY			183.13	
Dept 268 REGISTER OF DEEDS							
101-268-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	LABELS, RIBBONS, NAME PLATE	3/26/2021	04/01/21	137.41	80022
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	FEBRUARY 2021 LAREDO USAGE FEE	0227147-IN	03/25/21	1,528.77	79955
			Total For Dept 268 REGISTER OF DEEDS			1,666.18	
Dept 285 CENTRAL SERVICES							
101-285-730.00	POSTAGE	CMRS-FP	POSTAGE FOR METER	CIN#10600093313	04/08/21	2,500.00	80079
101-285-730.00	POSTAGE	NUGENT ACE HARDWARE	UPS FEE TO SHIP FILE TO COURT OF A	19-11160-AA	04/08/21	20.05	80101
101-285-800.00	CONTRACTED SERVICES	FP FINANCE PROGRAM	POSTAGE METER RENTAL	29007075	04/01/21	175.00	80016

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Fund 101 GENERAL FUND							
Dept 285 CENTRAL SERVICES							
Total For Dept 285 CENTRAL SERVICES						2,695.05	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	VISA-SHERIFF DEPT	INTEL/UNIF/K9/OFF SUPP	7419 MAR 18 202	03/18/21	75.77	80055
101-301-727.00	OFFICE SUPPLIES	VISA-TROY LAMERSON	OFF SUPP	6759 03302021	04/01/21	45.00	80057
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	OFF SUPP	1LJN-XFNM-FDMP	04/08/21	33.90	80065
101-301-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 02/16 TO 03/15/2021	70698561	03/25/21	150.97	79991
101-301-748.00	GAS, OIL & GREASE	VISA-TROY LAMERSON	FUEL	6759 MAR 18 20	03/18/21	43.97	80058
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	MARCH FUEL 2021	1426	04/08/21	2,535.36	80071
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	21-1 OC TR CONTRACT 3X	526023	04/08/21	175.00	80133
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	16 F-150 OC	58946	04/08/21	66.56	80135
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	15 JOURNEY TIRE FIX	37614	04/08/21	52.50	80069
101-301-751.00	UNIFORMS	MICHIGAN SHERIFFS ASS	MASKS	20210489	04/01/21	19.71	80032
101-301-751.00	UNIFORMS	VISA-GHUBERS 1098	UNIFORMS	444014286000109	03/18/21	53.94	80052
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRY CLEANING MARCH 2021	2709	04/08/21	137.45	80107
101-301-800.00	CONTRACTED SERVICES	ID NETWORKS, INC.	ANN MAINT RMS 04012021 TO 0331202	277384	04/01/21	1,350.00	80021
101-301-850.00	TELEPHONE	CHARTER COMMUNICATION	03/21 TO 04/20/21 SERVICE	0010078032121	04/01/21	37.99	80009
101-301-853.00	CELLULAR PHONES-ROAD PAT	VERIZON WIRELESS	MARCH 2021 CELLPHONES	9875416853	03/25/21	250.33	79982
101-301-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF	T&S/PRIS TRANS/SNOW FUEL	PC JAN TO MAR	03/25/21	45.00	79943
101-301-967.02	PROJECT EXPENSES - DOJ G	VERIZON WIRELESS	MARCH 2021 CELLPHONES	9875416853	03/25/21	495.63	79982
Total For Dept 301 SHERIFF						5,569.08	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	44 NORTH	COBRA,HRA,FSA FEES MARCH 2021	210783	03/25/21	22.90	79938
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	MARCH FUEL 2021	1426	04/08/21	231.15	80071
Total For Dept 333 SECONDARY ROAD PATROL						254.05	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	44 NORTH	COBRA,HRA,FSA FEES MARCH 2021	210783	03/25/21	9.20	79938
101-426-727.00	OFFICE SUPPLIES	VISA-RHUBERS	VISA CHARGES EMERGENCY MAN 3-16-20	0975	03/25/21	39.25	79987
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATION	EM CABLE FOR SERVICE 3/13/21 THRU	00101100031321	03/25/21	59.43	79948
101-426-967.00	PROJECT EXPENSES	IDS I INTERNATIONAL	TIER II MANAGER - BENZIE COUNTY LI	20210034	04/08/21	1,050.00	80086
Total For Dept 426 EMERGENCY MANAGEMENT						1,157.88	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	2,025.45	80090
101-648-835.00	LAB FEES	MCLAREN MEDICAL LABOR	LAB SERVICES	2015.17	03/25/21	217.00	79971
101-648-959.00	FORENSIC AUTOPSIES	GOSLINSKI, LOIS R. D	AUTOPSY FEE MARCH '21	BNZ 21-004	04/08/21	1,200.00	80082
Total For Dept 648 MEDICAL EXAMINER						3,442.45	
Dept 728 INTERGOVERNMENTAL							
101-728-885.00	LIQUOR TAX - NO MI REG E	NORTHERN MICHIGAN REG	LIQUOR TAX FOR 4TH QTR 2020	01132021	03/25/21	8,159.53	79976
Total For Dept 728 INTERGOVERNMENTAL						8,159.53	
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-721.00	PER DIEM	DUPERRON, SEAN	PARKS & REC PER DIEM 3-22-2021	MARCH 22, 2021	03/25/21	40.00	79952
101-751-721.00	PER DIEM	HOOGERP, EDWARD	PARKS & REC PER DIEM MARCH 2021	MARCH 22, 2021	03/25/21	40.00	79959
101-751-721.00	PER DIEM	KRAUS, CHARLES	PARKS & REC PER DIEM 3-22-2021	MARCH 22, 2021	03/25/21	40.00	79966
101-751-721.00	PER DIEM	LEACH, KASSIE	PARKS & REC PER DIEM 3-22-2021	MARCH 22, 2021	03/25/21	75.00	79969
101-751-721.00	PER DIEM	MICK, TED	PARKS & REC PER DIEM 3-22-2021	MARCH 22, 2021	03/25/21	40.00	79973
101-751-721.00	PER DIEM	PEACOCK, TAD	PARKS & REC PER DIEM 3-22-2021	MARCH 22, 2021	03/25/21	40.00	79979
101-751-721.00	PER DIEM	ZENKER, SUSAN K.	PARKS & REC PER DIEM	MARCH 22, 2021	03/25/21	40.00	79992
101-751-860.00	TRAVEL	DUPERRON, SEAN	PARKS & REC MILEAGE MARCH 22, 2021	MARCH 22, 2021	03/25/21	9.52	79952

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Fund 101 GENERAL FUND							
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-860.00	TRAVEL	HOOGERP, EDWARD	PARKS & REC MILEAGE 3-22-2021	MARCH 22, 2021	03/25/21	1.68	79959
101-751-860.00	TRAVEL	KRAUS, CHARLES	PARKS & REC MILEAGE 3-22-2021	MARCH 22, 2021	03/25/21	12.32	79966
101-751-860.00	TRAVEL	LEACH, KASSIE	PARKS & REC MILEAGE 3-22-2021	MARCH 22, 2021	03/25/21	4.59	79969
101-751-860.00	TRAVEL	MICK, TED	PARKS & REC MILEAGE 3-22-2021	MARCH 22, 2021	03/25/21	5.60	79973
101-751-860.00	TRAVEL	PEACOCK, TAD	PARKS & REC MILEAGE 3-22-2021	MARCH 22, 2021	03/25/21	2.24	79979
101-751-860.00	TRAVEL	ZENKER, SUSAN K.	PARKS & REC MILEAGE	MARCH 22, 2021	03/25/21	5.60	79992
			Total For Dept 751 PARKS & RECREATION DEPARTMENT			356.55	
Dept 852 MEDICAL INSURANCE							
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	1,401.93	80090
101-852-717.02	HRA REIMBURSEMENT	TASC	TO REPLACE CHECK SENT IN ERR - COB	IN1986956	03/25/21	1,084.41	79981
101-852-717.02	HRA REIMBURSEMENT	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	40.99	80090
101-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	COBRA,HRA,FSA FEES MARCH 2021	210783	03/25/21	844.80	79938
			Total For Dept 852 MEDICAL INSURANCE			3,372.13	
			Total For Fund 101 GENERAL FUND			81,909.69	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	44 NORTH	COBRA,HRA,FSA FEES MARCH 2021	210783	03/25/21	22.90	79938
205-000-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 02/16 TO 03/15/2021	70698561	03/25/21	45.14	79991
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	MARCH FUEL 2021	1426	04/08/21	111.85	80071
205-000-840.00	INTELL/INVESTIGATIONS	VISA=TROY LAMERSON	TNT LUNCH	6759 -03242021	03/25/21	143.53	79990
205-000-840.00	INTELL/INVESTIGATIONS	VISA=SHERIFF DEPT	INTEL/UNIF/K9/OFF SUPP	7419 MAR 18 202	03/18/21	42.00	80055
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALT	INTEL MARCH 2021	939561-202103-1	04/08/21	75.00	80124
205-000-840.00	INTELL/INVESTIGATIONS	VISA=TROY LAMERSON	TNT LUNCH	04072021 6759	04/08/21	55.80	80132
205-000-853.00	CELLULAR PHONES-TNT	VERIZON WIRELESS	VERIZON 9875416851 MARCH 2021	9875416851	03/25/21	20.04	79982
205-000-853.00	CELLULAR PHONES-TNT	VERIZON WIRELESS	MARCH 2021 CELLPHONES	9875416853	03/25/21	40.81	79982
			Total For Dept 000			557.07	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			557.07	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	VISA=SHERIFF DEPT	K9 FOOD	7419 03302021	04/01/21	42.99	80054
206-000-967.00	PROJECT EXPENSES	VISA=SHERIFF DEPT	INTEL/UNIF/K9/OFF SUPP	7419 MAR 18 202	03/18/21	38.89	80055
206-000-967.00	PROJECT EXPENSES	PLATTE LAKE VETERINAR	K9 EXPENSE	302620	04/08/21	40.75	80106
206-000-967.00	PROJECT EXPENSES	PLATTE LAKE VETERINAR	K9 EXPENSE	302755	04/08/21	23.60	80106
206-000-967.00	PROJECT EXPENSES	VISA=SHERIFF DEPT	K9/SNOW DOLLY/T&S	04072021 7419	04/08/21	20.39	80130
			Total For Dept 000			166.62	
			Total For Fund 206 SHERIFF'S K-9 FUND			166.62	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-725.00	FRINGE BENEFITS	44 NORTH	COBRA,HRA,FSA FEES MARCH 2021	210783	03/25/21	18.40	79938
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	MARCH FUEL 2021	1426	04/08/21	127.37	80071
209-000-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE	20-1 BUMPER FIX	55339	04/01/21	180.62	80018
			Total For Dept 000			326.39	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			326.39	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							

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Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	MAINT/OIL	1TVQ-JLGD-49LT	03/25/21	30.30	79941
213-265-782.00	MAINTENANCE SUPPLIES	BETSYE VALLEY SALES &	MOWER/CHAIN SAW SUPPLIES	155389-09202	03/25/21	29.55	79945
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVIC	MAINT - AIR HOSE/REEL	1HQ6-LDUX-GWL1	04/01/21	78.19	79997
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	JAIL REPAIR/MAINT/ EQUIP	1444 MAR 2021	04/01/21	61.14	80036
213-265-782.00	MAINTENANCE SUPPLIES	VISA=DAN SMITH	FUEL/T&S/JAIL EQUIP	04072021 - 7195	04/08/21	89.99	80127
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	JAIL REPAIRS/OFF SUPP/MAINT SUPP	1YDL-YRLJ-C1L1	03/25/21	21.50	79941
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	WATER SOFTNER/PT/TP/CLNR/LINERS	1287201	03/25/21	369.79	79968
213-265-783.00	EQUIP. SERVICES & SUPPLI	NUGENT ACE HARDWARE	JAIL REPAIR/MAINT/ EQUIP	1444 MAR 2021	04/01/21	9.99	80036
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	CLOROX WIPES	1287201-1	04/08/21	45.40	80087
213-265-783.00	EQUIP. SERVICES & SUPPLI	PH&S PRODUCTS	JAIL GLOVES	0014315-IN	04/08/21	780.00	80103
213-265-783.00	EQUIP. SERVICES & SUPPLI	SHOP AND SAVE	JAIL MAINT/SUPPLIES	APR 2021 2024	04/08/21	97.04	80111
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	GARBAGE PU APRIL 2021	4262329	04/08/21	103.50	80067
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	VERIZON 9875416851 MARCH 2021	9875416851	03/25/21	48.74	79982
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	MARCH 2021 CELLPHONES	9875416853	03/25/21	92.48	79982
213-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER & SEWER 1ST QUARTER	S094 1ST Q	04/08/21	2,289.86	80126
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	02112021 TO 03152021 NAT GAS JAIL	910020929204 03	03/25/21	1,522.60	79951
213-265-935.00	JAIL REPAIRS	ADVANCED SATELLITE CO	CAMERA FIX - 7 DOWN	7432	03/25/21	57.00	79940
213-265-935.00	JAIL REPAIRS	AMAZON CAPITAL SERVIC	JAIL REPAIRS/OFF SUPP/MAINT SUPP	1YDL-YRLJ-C1L1	03/25/21	53.96	79941
213-265-935.00	JAIL REPAIRS	KSS ENTERPRISES	WATER SOFTNER/PT/TP/CLNR/LINERS	1287201	03/25/21	449.82	79968
213-265-935.00	JAIL REPAIRS	MOORE MECHANICAL	WO# 8224 SEWER CLEAN OUT	I4785	03/25/21	230.30	79974
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	JAIL REPAIR/MAINT/ EQUIP	1444 MAR 2021	04/01/21	147.52	80036
213-265-935.00	JAIL REPAIRS	VISA=DAN SMITH	JAIL REPAIRS	7195 03312021	04/01/21	74.75	80050
213-265-935.00	JAIL REPAIRS	VISA=DAN SMITH	JAIL REP/ DEPUTY EQUIP	7195 03302021	04/01/21	278.04	80050
213-265-935.00	JAIL REPAIRS	METROPOLITIAN COMPOUN	SEWER CHEMICALS	0014024-IN	04/08/21	839.50	80095
Total For Dept 265 BUILDING & GROUNDS						7,800.96	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	TONES - JAIL PRINTERS	1KK9-TVGO-QYDF	03/25/21	143.98	79941
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	JAIL REPAIRS/OFF SUPP/MAINT SUPP	1YDL-YRLJ-C1L1	03/25/21	12.99	79941
213-351-727.00	OFFICE SUPPLIES	VISA=HUBERS 1098	OFF SUPP	1098 03312021	04/01/21	18.00	80051
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	FRAMES/LS AWARDS	13GV-NJD7-PCWJ	04/08/21	25.99	80065
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPP 03072021 TO 03132021	105551	03/25/21	1,876.50	79947
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 03/21/21 TO 03/27/21	105894	04/01/21	1,951.63	80008
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES	106075	04/08/21	1,633.62	80077
213-351-742.00	KITCHEN SUPPLIES	AMAZON CAPITAL SERVIC	KITCHEN PRINTER/FILE	1RQV-RRKF-L44X	04/08/21	63.79	80065
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY SHERIFF	T&S/PRIS TRANS/SNOW FUEL	PC JAN TO MAR	03/25/21	10.00	79943
213-351-748.00	GAS, OIL & GREASE	VISA=DAN SMITH	T&S / FUEL	7195 - 03242021	03/25/21	44.04	79983
213-351-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 02/16 TO 03/15/2021	70698561	03/25/21	60.87	79991
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	MARCH FUEL 2021	1426	04/08/21	19.76	80071
213-351-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	FUEL/T&S/JAIL EQUIP	04072021 - 7195	04/08/21	40.47	80127
213-351-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	17 CORR VAN TIRE SWAP	37479	03/18/21	40.00	80001
213-351-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	14 CORR VAN	37475	03/18/21	40.00	80001
213-351-751.00	UNIFORMS	MICHIGAN SHERIFFS ASS	MASKS	20210489	04/01/21	3.94	80032
213-351-751.00	UNIFORMS	VISA=SHERIFF DEPT	INTEL/UNIF/K9/OFF SUPP	7419 MAR 18 202	03/18/21	43.25	80055
213-351-751.00	UNIFORMS	VISA=SHERIFF DEPT	K9/SNOW DOLLY/T&S	04072021 7419	04/08/21	36.23	80130
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRY CLEANING MARCH 2021	2709	04/08/21	167.00	80107
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	MEDICAL AND CR FEE 03052021	100033891	03/25/21	472.77	79950
213-351-834.00	PRISONER MEDICAL - BENZI	BENZIE COUNTY EMERGEN	JAIL - A. G. 03172021 MMC RUN	21-1302	04/01/21	570.00	80004
213-351-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF	T&S/PRIS TRANS/SNOW FUEL	PC JAN TO MAR	03/25/21	55.00	79943
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	APRIL 21 COPIER LEASE	00049377	04/08/21	461.25	80122
213-351-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF	T&S/PRIS TRANS/SNOW FUEL	PC JAN TO MAR	03/25/21	130.00	79943
213-351-961.00	TRAINING & SCHOOLS	ACME SPORTS INC	AMMO - T&S	39039	04/08/21	1,170.00	80064
213-351-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	FUEL/T&S/JAIL EQUIP	04072021 - 7195	04/08/21	36.65	80127

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Fund 213 JAIL OPERATIONS FUND							
Dept 351 JAIL - CORRECTIONS							
213-351-961.00	TRAINING & SCHOOLS	VISA=SHERIFF DEPT	K9/SNOW DOLLY/T&S	04072021 7419	04/08/21	8.59	80130
213-351-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	TOURNIQUET X3 - JAIL	1PJQ-PGM1-GJG3	04/01/21	84.99	79997
213-351-970.00	EQUIPMENT	VISA=DAN SMITH	JAIL REP/ DEPUTY EQUIP	7195 03302021	04/01/21	86.76	80050
			Total For Dept 351 JAIL - CORRECTIONS			9,308.07	
Dept 852 MEDICAL INSURANCE							
213-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	COBRA,HRA,FSA FEES MARCH 2021	210783	03/25/21	258.15	79938
			Total For Dept 852 MEDICAL INSURANCE			258.15	
			Total For Fund 213 JAIL OPERATIONS FUND			17,367.18	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	PAPER TOWELS 1289951 TP	1286933	04/08/21	108.33	80087
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 3 PEST CONTROL	22600	04/08/21	55.00	80096
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	TRUCK WASH AND TRASH BAGS	178872	04/08/21	25.97	80100
214-265-820.00	SNOW REMOVAL	A J'S EXCAVATING LLC	FEB PLOWING	12391	04/08/21	332.50	80063
214-265-850.01	INTERNET SERVICE	CENTURYLINK	ST 2 INTERNET AND PHONES	4-19-21	04/08/21	308.11	80078
214-265-850.01	INTERNET SERVICE	DIRECT TV	ST 2 TV	005211534X21031	04/08/21	348.21	80080
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	GAS BILLS	4-6-21	04/08/21	786.61	80081
214-265-954.10	RENT	VISA=THOMAS KING	VISA BILL (NEWSPAPER ADD AND RECUR	4-10-21	04/08/21	40.00	80131
214-265-970.00	EQUIPMENT & REPAIR	TEAM FINANCIAL GROUP,	LEASE PMT COPIER ADMIN	49379	04/08/21	189.93	80122
			Total For Dept 265 BUILDING & GROUNDS			2,194.66	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	CARDIAC MONITOR SUPPLIES	84002887	04/08/21	686.02	80076
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	84004194	04/08/21	2,692.58	80076
214-655-748.00	GAS, OIL & GREASE	WEX BANK	MARCH SHELL CARD - FUEL	70705569	03/25/21	188.74	79991
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	A31 OIL AND COOLANT SERVICE	2527	04/08/21	242.65	80074
214-655-800.01	CONTRACTED SERVICES - BI	MOBILE MEDICAL RESPON	BILLING	0001420-IN	04/08/21	3,312.50	80099
214-655-900.00	PRINTING & PUBLISHING	VISA=THOMAS KING	VISA BILL (NEWSPAPER ADD AND RECUR	4-10-21	04/08/21	32.25	80131
214-655-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE	RADIO CHARGERS FOR THE BEDROOMS	55454	04/08/21	429.86	80083
214-655-970.00	EQUIPMENT	STRYKER FLEX FINANCIA	CARDIAC MONITOR PAYMENT	204607	04/08/21	3,945.51	80119
214-655-970.00	EQUIPMENT	STRYKER SALES CORPORA	POWER COT FOR A32	3327537M	04/08/21	18,813.91	80120
214-655-970.06	EQUIPMENT - COMPUTERS	VISA=THOMAS KING	VISA BILL (NEWSPAPER ADD AND RECUR	4-10-21	04/08/21	190.67	80131
			Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)			30,534.69	
Dept 852 MEDICAL INSURANCE							
214-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	COBRA,HRA,FSA FEES MARCH 2021	210783	03/25/21	275.60	79938
			Total For Dept 852 MEDICAL INSURANCE			275.60	
			Total For Fund 214 EMERGENCY MEDICAL SERVICES (E			33,004.95	
Fund 217 SNOWMOBILE PATROL FUND							
Dept 332 SNOWMOBILE LAW ENFORCEMENT							
217-332-748.00	GAS, OIL & GREASE	BENZIE COUNTY SHERIFF	T&S/PRIS TRANS/SNOW FUEL	PC JAN TO MAR	03/25/21	20.61	79943
217-332-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	MARCH FUEL 2021	1426	04/08/21	28.40	80071
217-332-970.00	EQUIPMENT	VISA=SHERIFF DEPT	K9/SNOW DOLLY/T&S	04072021 7419	04/08/21	199.00	80130
			Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT			248.01	
			Total For Fund 217 SNOWMOBILE PATROL FUND			248.01	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 03/25/2021 - 04/09/2021
BOTH JOURNALIZED AND UNJOURNALIZED PAID
BANK CODE: 201

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	RECYCLE SERVICES FOR MARCH	4353053	04/08/21	14,841.94	80067
228-000-850.00	TELEPHONE	VERIZON WIRELESS	VERIZON 9875416851 MARCH 2021	9875416851	03/25/21	43.74	79982
			Total For Dept 000			14,885.68	
Dept 852 MEDICAL INSURANCE							
228-852-800.00	CONTRACTED SRVS - CADILL	44 NORTH	COBRA,HRA,FSA FEES MARCH 2021	210783	03/25/21	22.90	79938
			Total For Dept 852 MEDICAL INSURANCE			22.90	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			14,908.58	
Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND							
Dept 754 RECREATION PASSPORT GRANT							
230-754-800.00	CONTRACTED SVCS - DESIGN	JOHNSON HILL LAND ETH	BETSIE VALLEY TRAIL	4601	03/25/21	637.50	79965
			Total For Dept 754 RECREATION PASSPORT GRANT			637.50	
			Total For Fund 230 BETSIE VALLEY TRAIL MANAGEMENT			637.50	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	MISC PERMITS - BLDG DEPT	MARCH '21	04/08/21	2,900.00	80068
			Total For Dept 723 SOIL EROSION CONTROL			2,900.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			2,900.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	VERIZON 9875416851 MARCH 2021	9875416851	03/25/21	97.48	79982
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	ELECTRIC BILL FOR MAR	201007097830	03/25/21	156.75	79949
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILL FOR MAR	910020929329	03/25/21	195.94	79951
247-265-935.00	BUILDING REPAIRS	GLEN LAKE ELECTRIC IN	FIFIXTURE REPLACE IN KENNEL	16287	03/25/21	238.00	79956
247-265-935.00	BUILDING REPAIRS	HONOR BUILDING SUPPLY	CONSTRUCTION SUPPLIES FOR CAT ROOM	2013-252156	04/01/21	37.13	80019
247-265-935.00	BUILDING REPAIRS	NUCENT ACE HARDWARD	OUTLETS AND LIGHT SWITCH FOR CAT R	3202332	04/01/21	10.32	80035
			Total For Dept 265 BUILDING & GROUNDS			735.62	
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	VISA=KYLE MAURER	CAT MEDS/ADOBE MONTHLY PAYMENT/STA	4-10-2021	03/25/21	55.89	79984
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR FEB	1413	03/25/21	456.01	79942
247-430-748.00	GAS, OIL & GREASE	EXPRESS LUBE & TIRE S	OIL CHANGE AND MAINTENANCE FOR 201	58556	03/25/21	83.72	79954
247-430-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE	BRAKES FOR 2015 RAM	013648	03/25/21	429.82	79958
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	QUILLED DOG-ACO PICK UP/69-20C SUF	78977	03/25/21	364.74	79944
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	DOXYCYCLINE FOR SICK CATS	80691	03/25/21	16.32	79944
247-430-835.20	VET & DRUG FEES	VISA=KYLE MAURER	CAT MEDS/ADOBE MONTHLY PAYMENT/STA	4-10-2021	03/25/21	84.94	79984
247-430-835.30	LIVESTOCK EXPENSES	S.K. BHUYAN D.V.M.	COGIN/TOOTH EXTRACTION FROM SMITH	3-16-21	03/25/21	179.00	79980
247-430-961.00	TRAINING & SCHOOLS	VISA=KYLE MAURER	CAT MEDS/ADOBE MONTHLY PAYMENT/STA	4-10-2021	03/25/21	358.00	79984
			Total For Dept 430 ANIMAL CONTROL			2,028.44	
Dept 852 MEDICAL INSURANCE							
247-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	COBRA,HRA,FSA FEES MARCH 2021	210783	03/25/21	36.80	79938
			Total For Dept 852 MEDICAL INSURANCE			36.80	
			Total For Fund 247 ANIMAL CONTROL FUND			2,800.86	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							

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Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	MISC PERMITS - BLDG DEPT	MARCH '21	04/08/21	12,119.00	80068
249-371-800.00			Total For Dept 371 BUILDING INSPECTOR			12,119.00	
Dept 372 PLUMBING INSPECTOR	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	MISC PERMITS - BLDG DEPT	MARCH '21	04/08/21	3,275.00	80068
249-372-800.00			Total For Dept 372 PLUMBING INSPECTOR			3,275.00	
Dept 373 MECHANICAL INSPECTOR	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	MISC PERMITS - BLDG DEPT	MARCH '21	04/08/21	5,460.00	80068
249-373-800.00			Total For Dept 373 MECHANICAL INSPECTOR			5,460.00	
Dept 375 ELECTRICAL INSPECTOR	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	MISC PERMITS - BLDG DEPT	MARCH '21	04/08/21	6,115.00	80068
249-375-800.00			Total For Dept 375 ELECTRICAL INSPECTOR			6,115.00	
			Total For Fund 249 BUILDING DEPARTMENT FUND			26,969.00	
Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES I	2ND QUARTER 2021 BASTING HOSTING S	0879441-IN	04/01/21	2,650.00	80015
256-000-800.00		FIDLAR TECHNOLOGIES I	SOFTWARE RENEWAL 4/2021-3/2022	0879237-IN	04/01/21	19,620.00	80015
256-000-963.00	COMPUTER SUPPORT					22,270.00	
			Total For Dept 000			22,270.00	
			Total For Fund 256 REG OF DEEDS AUTOMATION FUND			22,270.00	
Fund 260 CPL CLERK TECHNOLOGY FUND							
Dept 000	TRAVEL-CPL CLERK TECH FU	OLNEY, DAWN	TRAVEL EXPENSES 1/14/2021 TO 3/18/	3/26/2021	04/01/21	39.20	80038
260-000-860.00			Total For Dept 000			39.20	
			Total For Fund 260 CPL CLERK TECHNOLOGY FUND			39.20	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION	OFFICE SUPPLIES	VISA=RHUBERS	VISA CHARGES 3-16-21 - CENTRAL DIS	0975	03/25/21	1,371.26	79987
261-325-727.00		EQUATURE	VOICE CAPTURE ANNUAL MAINTENANCE AG	20586	03/25/21	4,870.00	79953
261-325-830.00	911 MAINTENANCE CONTRACT	ID NETWORKS, INC.	NET MOTION LICENSES (2020X5) MAINT	277385	03/25/21	344.00	79962
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL	911 MONTHLY SERVICE / MAINTENANCE	1749	04/08/21	938.00	80134
261-325-830.00	911 MAINTENANCE CONTRACT	MICHAEL DRAEGER	NMMATF - MILAGE FOR TACTICAL DISPA	03/22/21	03/25/21	137.20	79972
261-325-961.00	TRAINING & SCHOOLS	VISA=RHUBERS	VISA CHARGES 3-16-21 - CENTRAL DIS	0975	03/25/21	35.00	79987
261-325-961.00	TRAINING & SCHOOLS		Total For Dept 325 DISPATCH/COMMUNICATION			7,695.46	
Dept 852 MEDICAL INSURANCE	CONTRACTED SERVICES - CA	44 NORTH	COBRA, HRA, FSA FEES MARCH 2021	210783	03/25/21	134.05	79938
261-852-800.00			Total For Dept 852 MEDICAL INSURANCE			134.05	
Dept 966 TRANSFER OUT	CONTINGENCY	VISA=RHUBERS	VISA CHARGES 3-16-21 - CENTRAL DIS	0975	03/25/21	40.00	79987
261-966-999.00			Total For Dept 966 TRANSFER OUT			40.00	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			7,869.51	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							
Dept 362 OTHER CORRECTIONS ACTIVITIES	TRAINING & SCHOOLS	VISA=DAN SMITH	T&S / FUEL	7195 - 03242021	03/25/21	240.75	79983
263-362-961.00							

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Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							
Dept 000	TRAINING & SCHOOLS	VISA=SHERIFF DEPT	K9/SNOW DOLLY/T&S	04072021 7419	04/08/21	350.51	80130
263-362-961.00			Total For Dept 362 OTHER CORRECTIONS ACTIVITIES			591.26	
			Total For Fund 263 LOCAL CORRECTION OFFICER'S TR			591.26	
Fund 265 JUSTICE TRAINING (302) FUND							
Dept 000	PROJECT EXPENSES	VISA=DAN SMITH	FUEL/T&S/JAIL EQUIP	04072021 - 7195	04/08/21	36.65	80127
265-000-967.00		VISA=ROSA KYLE	T&S	04072021 7179	04/08/21	92.65	80129
			Total For Dept 000			129.30	
			Total For Fund 265 JUSTICE TRAINING (302) FUND			129.30	
Fund 269 LAW LIBRARY FUND							
Dept 000	RESOURCE MATERIALS	THOMSON REUTERS - WES	LAW LIBRARY BOOKS	844183456	04/08/21	873.01	80123
269-000-901.00		THOMSON REUTERS - WES	PAST DUE AMOUNTS FOR TWO INVOICES	844012341, 84385	04/08/21	72.00	80123
			Total For Dept 000			945.01	
			Total For Fund 269 LAW LIBRARY FUND			945.01	
Fund 292 CHILD CARE FUND							
Dept 000	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	4,039.48	80090
292-000-704.02		MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	736.46	80090
292-000-725.00		MANISTEE COUNTY - ADM	SHARED COURT EXPENSES FEB 2021	FEBRUARY 2021	04/08/21	2,288.98	80090
292-000-840.70		OTTAWA COUNTY	13 DYAS DETENTION M.B.	103447	04/08/21	2,275.00	80102
292-000-850.00	TELEPHONE	CAMERON CLARK	MILEAGE/PHONE REIM	MARCH	04/01/21	50.00	80007
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	MARCH REIM TRAVEL, PHONE, INCENTIVES	4/5	04/08/21	50.00	80108
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	MARCH REIM TRAVEL, PHONE, INCENTIVES	4/5	04/08/21	105.84	80108
292-000-862.01	INCENTIVES	ROBINSON, KELLIE	MARCH REIM TRAVEL, PHONE, INCENTIVES	4/5	04/08/21	88.78	80108
			Total For Dept 000			9,634.54	
			Total For Fund 292 CHILD CARE FUND			9,634.54	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000	CONVENTIONS & MEETINGS	VISA=MICHELLE THOMPSON	NACVSO REGISTRATION FOR VA	03242021	03/25/21	250.00	79985
293-000-955.00			Total For Dept 000			250.00	
			Total For Fund 293 VETERAN'S RELIEF FUND			250.00	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000	CONTRACTUAL SERVICES	LORI WADE	SOCIAL WORKER SERVICES	APRIL	04/08/21	1,250.00	80089
296-000-800.00			Total For Dept 000			1,250.00	
			Total For Fund 296 JUVENILE JUSTICE FUND			1,250.00	
Fund 401 CAPITAL IMPROVEMENT FUND							
Dept 000	PROJECT EXPENSES	I.T. RIGHT	LABOR SHERIFF CORE SWITCH	20167722	03/25/21	720.00	79961
401-000-967.00			Total For Dept 000			720.00	

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Fund 401 CAPITAL IMPROVEMENT FUND							
Total For Fund 401 CAPITAL IMPROVEMENT FUND							720.00
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 301 SHERIFF	PATROL CAR EXPENSES	HONOR TOUCHLESS AUTO	60 WASHES - ROAD	APRIL 2021	04/08/21	450.00	80084
Total For Dept 301 SHERIFF							450.00
Dept 351 JAIL - CORRECTIONS							
425-351-674.20	INMATE TELEPHONE	AMAZON CAPITAL SERVIC	X3 MICROWAVES - JAIL	1LDV-WN3P-9GLY	04/01/21	191.07	79997
425-351-957.00	MISCELLANEOUS - INMATE T	AMAZON CAPITAL SERVIC	MAINT/OIL	1TVQ-JLGD-49LT	03/25/21	4.99	79941
Total For Dept 351 JAIL - CORRECTIONS							196.06
Dept 426 EMERGENCY MANAGEMENT							
425-426-967.02	PROJECT EXPENSES - CERT	VISA-RHUBERS	VISA CHARGES EMERGENCY MAN 3-16-20	0975	03/25/21	391.92	79987
Total For Dept 426 EMERGENCY MANAGEMENT							391.92
Total For Fund 425 EQUIPMENT REPLACEMENT FUND							1,037.98
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000	DUE OTHER UNITS - SETTLE	ALMIRA TOWNSHIP TREAS	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	24,336.58	80137
516-000-230.00	DUE OTHER UNITS - SETTLE	BENZIE CENTRAL SCHOOL	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	456,987.33	80138
516-000-230.00	DUE OTHER UNITS - SETTLE	BENZIE CONSERVATION D	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	8,987.70	80139
516-000-230.00	DUE OTHER UNITS - SETTLE	BENZIE SHORES DISTRIC	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	14,475.34	80140
516-000-230.00	DUE OTHER UNITS - SETTLE	BENZIE TRANSPORTATION	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	34,408.46	80141
516-000-230.00	DUE OTHER UNITS - SETTLE	BENZONIA TOWNSHIP TRE	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	31,973.81	80142
516-000-230.00	DUE OTHER UNITS - SETTLE	BETTSIE VALLEY LIBRARY	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	2,357.42	80143
516-000-230.00	DUE OTHER UNITS - SETTLE	BLAINE TOWNSHIP TREAS	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	2,753.24	80144
516-000-230.00	DUE OTHER UNITS - SETTLE	CITY OF FRANKFORT	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	56,620.24	80145
516-000-230.00	DUE OTHER UNITS - SETTLE	COLFAX TOWNSHIP	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	5,554.51	80146
516-000-230.00	DUE OTHER UNITS - SETTLE	CRYSTAL LAKE TOWNSHIP	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	21,194.27	80147
516-000-230.00	DUE OTHER UNITS - SETTLE	FRANKFORT-ELBERTA SCH	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	145,906.03	80148
516-000-230.00	DUE OTHER UNITS - SETTLE	GILMORE TOWNSHIP TRE	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	7,543.21	80149
516-000-230.00	DUE OTHER UNITS - SETTLE	HOMESTEAD TOWNSHIP	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	16,894.31	80150
516-000-230.00	DUE OTHER UNITS - SETTLE	INLAND TOWNSHIP TREAS	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	19,792.52	80151
516-000-230.00	DUE OTHER UNITS - SETTLE	JOYFIELD TOWNSHIP	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	2,523.35	80152
516-000-230.00	DUE OTHER UNITS - SETTLE	LAKE TOWNSHIP TREASUR	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	12,917.48	80153
516-000-230.00	DUE OTHER UNITS - SETTLE	MICHIGAN DEPARTMENT O	STATE SHARE DENIAL INTEREST	04062021	04/09/21	4,324.84	80154
516-000-230.00	DUE OTHER UNITS - SETTLE	PLATTE TOWNSHIP TREAS	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	3,453.39	80155
516-000-230.00	DUE OTHER UNITS - SETTLE	TRAVERSE BAY AREA INT	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	157,816.59	80156
516-000-230.00	DUE OTHER UNITS - SETTLE	TRAVERSE CITY AREA PU	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	17,449.94	80157
516-000-230.00	DUE OTHER UNITS - SETTLE	WELDON TOWNSHIP TREAS	2020 DLQ TAX DISBURSEMENT	04062021	04/09/21	8,600.36	80158
516-000-694.00	CASH OVER/SHORT	BELL TITLE AGENCY LAK	OVERPAID ON DLQ TXS 0250613400	03252021	04/01/21	42.79	80002
516-000-694.00	CASH OVER/SHORT	CHESTER NUGENT	OVERPAID ON DLQ TXS 0900900400	03252021	04/01/21	80.02	80010
516-000-694.00	CASH OVER/SHORT	DONNA SIMO	OVERPAID ON DLQ TXS 0512502100	03262021	04/01/21	21.00	80014
516-000-694.00	CASH OVER/SHORT	GERALD TRILTSCH	OVERPAID ON DLQ TXS 0142002700	03252021	04/01/21	25.60	80017
516-000-694.00	CASH OVER/SHORT	PHILLIP E DOWN	OVERPAID ON DLQ. TXS 1202101070	03262021	04/01/21	104.98	80040
516-000-999.00	CONTINGENCY	AUTOMATED BUSINESS EQ	SERV CONTRACT FOR BAILER 5/5/21-5/ 21363		03/18/21	1,100.00	79999
Total For Dept 000							1,058,245.31
Total For Fund 516 DELINQUENT TAX REVOLVING FUND							1,058,245.31
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER	CONTRACTED SERVICES	TITLE CHECK LLC	PARCEL ADMIN FEES 2018 FORFEITURE	2103-44	03/18/21	1,000.19	80047

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-810.00	LEGAL FEES	MICHIGAN ASSOCIATION	2021 MACT LEGAL DEFENSE FUND	2067	03/18/21	500.00	80031
532-253-957.00	MISCELLANEOUS	TRUIST BANK	QTRLY BANK FEE 10/01/20-12/31/20	20120051	03/18/21	49.00	80048
			Total For Dept 253 COUNTY TREASURER			1,549.19	
			Total For Fund 532 TAX FORECLOSURE FUND			1,549.19	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-214.01	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	MARCH 2021 OWI REIMBURSEMENT	DP0278	04/08/21	256.00	80073
701-136-228.20	DUE STATE - DNR JUDGE	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	DCST03/2021	04/08/21	180.00	80116
701-136-228.30	DUE STATE - D. L. REINS	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	DCST03/2021	04/08/21	135.00	80116
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	DCST03/2021	04/08/21	1,534.94	80116
701-136-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	DCST03/2021	04/08/21	120.00	80116
701-136-228.47	DUE STATE - OWI REIMBURS	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	DCST03/2021	04/08/21	225.00	80116
701-136-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	DCST03/2021	04/08/21	460.00	80116
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	DCST03/2021	04/08/21	135.00	80116
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	DCST03/2021	04/08/21	1,736.00	80116
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	DCST03/2021	04/08/21	3,895.00	80116
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP0259	03/25/21	1,750.00	79939
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: RILEY LEE HOFFMAN	20-245-FY	04/01/21	800.00	79993
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FORFEITED: K LEONARD	DP0267	04/01/21	100.00	79994
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED	DP0268	04/01/21	100.00	79995
701-136-265.00	CASH BONDS PAYABLE	MOORE, ANGELA	BOND RETURNED: A MOORE	19-345-SM	04/01/21	100.00	80033
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP0723	04/08/21	500.00	80061
701-136-271.00	RESTITUTIONS PAYABLE	MARGO, MICHAEL	BOND FORFEITED: JARED MICHAEL CAR	20-308-ST	04/08/21	100.00	80062
701-136-271.00	RESTITUTIONS PAYABLE	BORAH, JEFF	RESTITUTION PYMT FROM KARALEE WILS	18-262-ST	03/25/21	400.00	79970
701-136-271.00	RESTITUTIONS PAYABLE	SINGLETON, MEGAN	RESTITUTION PYMT FROM THOMAS E SUM	18-016-FY	04/08/21	50.00	80075
701-136-271.00	RESTITUTIONS PAYABLE	STATE FARM INSURANCE	RESTITUTION PYMT FROM SHAWN K ROBE	19-375-SM	04/08/21	40.00	80112
701-136-271.00	RESTITUTIONS PAYABLE	STENBURG, MARILYN	RESTITUTION PYMT FROM WILLIAM FORT	11-089-FD	04/08/21	40.00	80113
			RESTITUTION PYMT FROM GREGORY J BA	03-278-SM	04/08/21	10.00	80118
			Total For Dept 136 DISTRICT COURT			12,666.94	
Dept 141 FRIEND OF THE COURT							
701-141-222.04	DUE MANISTEE - STATUTORY	MANISTEE COUNTY TREAS	FOC FEES MARCH 2021	MARCH '21	04/08/21	2,061.52	80091
701-141-222.05	DUE MANISTEE - PROCESSIN	MANISTEE COUNTY TREAS	FOC FEES MARCH 2021	MARCH '21	04/08/21	251.34	80091
			Total For Dept 141 FRIEND OF THE COURT			2,312.86	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	PCST03/2021	04/08/21	1,163.65	80115
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	PCST03/2021	04/08/21	170.00	80115
701-148-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	PCST03/2021	04/08/21	175.00	80115
701-148-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	MARCH 2021 FEE TRANSMITTAL	PCST03/2021	04/08/21	1,050.00	80115
			Total For Dept 148 PROBATE COURT			2,558.65	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NORTARY FEE TRANSMITTAL	MARCH 2021	04/08/21	14.00	80097
701-215-228.16	DUE STATE - PISTOL PERMI	STATE OF MICHIGAN (#3	MARCH CPL APPLICATIONS	551576610	04/08/21	2,329.00	80117
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	MARCH 2021	04/08/21	494.55	80114
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	MARCH 2021	04/08/21	240.00	80114
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	MARCH 2021	04/08/21	325.00	80114
701-215-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	MARCH 2021	04/08/21	50.00	80114
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	MARCH 2021	04/08/21	1,547.00	80114
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	MARCH 2021	04/08/21	512.76	80114

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
Fund 101	GENERAL FUND					81,909.69	
Fund 205	TNT OFFICER MILLAGE FUND					557.07	
Fund 206	SHERIFF'S K-9 FUND					166.62	
Fund 209	SCHOOL RESOURCE OFFICER					326.39	
Fund 213	JAIL OPERATIONS FUND					17,367.18	
Fund 214	EMERGENCY MEDICAL SERVICES					33,004.95	
Fund 217	SNOWMOBILE PATROL FUND					248.01	
Fund 228	SOLID WASTE/RECYCLING FUND					14,908.58	
Fund 230	BETSIE VALLEY TRAIL MANAGEM					637.50	
Fund 231	SOIL EROSION (SESSC) FUND					2,900.00	
Fund 247	ANIMAL CONTROL FUND					2,800.86	
Fund 249	BUILDING DEPARTMENT FUND					26,969.00	
Fund 256	REG OF DEEDS AUTOMATION FUN					22,270.00	
Fund 260	CPL CLERK TECHNOLOGY FUND					39.20	
Fund 261	911 EMERGENCY SERVICE FUND					7,869.51	
Fund 263	LOCAL CORRECTION OFFICER'S					591.26	
Fund 265	JUSTICE TRAINING (302) FUND					129.30	
Fund 269	LAW LIBRARY FUND					945.01	
Fund 292	CHILD CARE FUND					9,634.54	
Fund 293	VETERAN'S RELIEF FUND					250.00	
Fund 296	JUVENILE JUSTICE FUND					1,250.00	
Fund 401	CAPITAL IMPROVEMENT FUND					720.00	
Fund 425	EQUIPMENT REPLACEMENT FUND					1,037.98	
Fund 516	DELINQUENT TAX REVOLVING FU					1,058,245.31	
Fund 532	TAX FORECLOSURE FUND					1,549.19	
Fund 701	GENERAL AGENCY FUND					44,290.97	

Total For All Funds:

1,330,618.12

Financial Check +

666.00

1,331,284.20

Post Date GL Number	Journal	Summ/Det	Ref #	Description	DR Amount	CR Amount
04/06/2021	CD	S	202613	SUMMARY CD 04/06/2021		
516-000-001.03				CASH SSB CHKG 201 (AP)	666.08	666.08
516-000-999.00				CONTINGENCY	666.08	666.08
					<u>666.08</u>	<u>666.08</u>
					<u>666.08</u>	<u>666.08</u>

Finance Issues:

Approval of bills from March 23, 2021 through April 12, 2021 in the amount of \$1,331,284.20.

FROM 10/01/2020 TO 04/13/2021

FUND: ALL FUNDS
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 04/13/2021
101	GENERAL FUND	1,891,594.48	5,030,877.12	7,034,055.00	(111,583.40)
201	BENZIE COUNTY ROAD COMMISSION	2,581,032.64	4,970,249.08	5,261,864.29	2,289,417.43
205	TNT OFFICER MILLAGE FUND	7,760.93	190,998.89	112,331.92	86,427.90
206	SHERIFF'S K-9 FUND	28,849.89	1,453.25	2,906.50	27,396.64
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,236.48	0.00	0.00	1,236.48
209	SCHOOL RESOURCE OFFICER	65,813.82	50,131.14	100,262.28	15,682.68
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	4,040.96	941.00	0.00	4,981.96
213	JAIL OPERATIONS FUND	103,474.33	2,509,626.49	1,895,129.65	717,971.17
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	784,294.51	2,630,216.87	1,876,001.35	1,538,510.03
215	FRIEND OF THE COURT FUND	82,410.33	2,231.55	0.00	84,641.88
216	SEASONAL ROAD PATROL FUND	28,389.19	742.23	816.22	28,315.20
217	SNOWMOBILE PATROL FUND	13,299.18	5,125.06	6,623.22	11,801.02
218	PARKS & REC - ICE RINK	16.69	2,775.00	0.00	2,791.69
219	AIRPORT AUTHORITY FUND	(11,437.63)	55,311.54	45,409.16	(1,535.25)
220	MARINE PATROL FUND	2,060.66	11,183.59	7,205.46	6,038.79
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	449,657.32	2,988,390.73	2,320,992.18	1,117,055.87
228	SOLID WASTE/RECYCLING FUND	219,201.12	526,768.69	351,312.08	394,657.73
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	(817.68)	2,428.86	3,582.72	(1,971.54)
231	SOIL EROSION (SESSC) FUND	37,249.00	26,495.00	26,000.00	37,744.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHOITY FUND	139,282.36	15,761.85	2,247.72	152,796.49
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	21,556.51	191.72	0.00	21,748.23
244	E.D.C. ENTERPRISE FUND	0.00	0.00	0.00	0.00
245	REMONUMENTATION/SURVEY GRANT FUND	23,223.67	36,251.70	53,789.00	5,686.37
246	GIS INFORMATION SYSTEM	8,911.28	0.00	0.00	8,911.28
247	ANIMAL CONTROL FUND	126,103.06	255,299.71	187,247.93	194,154.84
249	BUILDING DEPARTMENT FUND	126,195.58	351,623.84	374,197.46	103,621.96
256	REG OF DEEDS AUTOMATION FUND	126,076.19	53,222.85	66,201.00	113,098.04
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	INDIGENT DEFENSE COUNSEL	494.29	115,923.50	91,847.00	24,570.79
260	CPL CLERK TECHNOLOGY FUND	50,949.95	9,962.01	925.16	59,986.80
261	911 EMERGENCY SERVICE FUND	284,892.46	748,664.36	764,398.10	269,158.72
262	DISPATCHER TRAINING FUND	10,530.07	1,673.00	3,346.00	8,857.07
263	LOCAL CORRECTION OFFICER'S TRAINING	8,429.94	12,200.00	15,650.00	4,979.94
264	SHERIFF FORFEITURE FUND	4,024.47	3,762.26	6,678.00	1,108.73
265	JUSTICE TRAINING (302) FUND	1,766.31	1,468.79	1,034.60	2,200.50
269	LAW LIBRARY FUND	8.63	28,689.76	25,663.52	3,034.87
276	COMMISSION ON AGING MILLAGE FUND	327,447.04	1,732,326.33	1,165,070.01	894,703.36
282	CARES ACT	307,251.42	1,149.76	322.88	308,078.30
285	POINT BETSIE LIGHHOUSE FUND	(5,452.85)	34,490.61	25,889.00	3,148.76
287	FAMILY COURT GRANTS	54,913.26	0.00	0.00	54,913.26
292	CHILD CARE FUND	95,030.98	70,917.38	97,099.08	68,849.28
293	VETERAN'S RELIEF FUND	69,646.70	182,385.43	155,405.91	96,626.22
295	VETERAN'S MEMORIAL FUND	22,483.73	1,138.00	1,476.00	22,145.73
296	JUVENILE JUSTICE FUND	(4,903.31)	15,000.00	17,500.00	(7,403.31)
310	GOVERNMENT CENTER ADDITION DEBT FUND	117,707.86	15,651.86	0.00	133,359.72

FROM 10/01/2020 TO 04/13/2021

FUND: ALL FUNDS
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 04/13/2021
312	MAPLES DEBT/MILLAGE FUND	313,188.70	870,890.49	100,906.70	1,083,172.49
371	JAIL RESERVE FUND	286.67	0.00	0.00	286.67
401	CAPITAL IMPROVEMENT FUND	94,861.52	312,530.15	340,505.70	66,885.97
412	MCF RENOVATIONS FUND	58,248.42	3,917.45	7,834.90	54,330.97
415	RAILROAD POINT	18,115.02	4,816.47	9,632.94	13,298.55
425	EQUIPMENT REPLACEMENT FUND	41,020.87	114,283.33	85,156.00	70,148.20
512	MEDICAL CARE FACILITY FUND	3,635,487.37	6,537,220.92	6,434,626.05	3,738,082.24
516	DELINQUENT TAX REVOLVING FUND	4,791,483.06	1,835,068.36	2,355,855.05	4,270,696.37
532	TAX FORECLOSURE FUND	659,322.30	1,112,731.64	827,589.39	944,464.55
535	CDBG HOUSING GRANT FUND	43,708.34	29,682.02	26,098.94	47,291.42
569	BUILDING AUTHORITY	5,667.95	389.26	778.52	5,278.69
595	COMMISSARY/CONCESSION FUND-JAIL	1,689.45	2,036.98	1,897.05	1,829.38
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	5,251,761.45	4,767,318.99	7,944,681.74	2,074,398.70
704	PAYROLL CLEARING FUND	23,678.24	1,766,824.51	1,701,608.09	88,894.66
721	LIBRARY PENAL FINE FUND	25,382.52	31,197.14	0.00	56,579.66
764	SHERIFF'S INMATE TRUST FUND	20,367.01	86,584.37	75,679.89	31,271.49
TOTAL - ALL FUNDS		23,242,766.59	40,169,192.89	42,013,331.36	21,398,628.12

Elected Officials And Department Heads

Dawn Olney

From: Mitch Deisch
Sent: Tuesday, March 30, 2021 9:45 AM
To: Michelle Klein; Lisa Peacock
Cc: Bob Roelofs; Rhonda Nye; Dawn Olney
Subject: April 13, 2021 BOC Meeting

Good Morning Michelle and Lisa,

I hope all is well with both of you. I would ask that one of you be present at the next Benzie County BOC meeting to give an update on the current pandemic efforts within Benzie County, specifically covering both infection rates and vaccination rates of residents in Benzie County.

Please let me know if you have any questions. We are still holding hybrid meetings which allow for in person meetings and participation via zoom.

Thank you for all of your efforts.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558

9-1-1
Police
Fire / EMS

Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency 231-882-4487 / Fax 231-882-5894



To: Board of Commissioners
From: Rebecca Hubers – Director/EMC

Re: Recap of March 2021

There are three full time vacancies at Benzie County Central Dispatch. Job postings have been put out on social media and hiring sites. Applications and job descriptions are available on the Benzie County website under Departments/Central Dispatch.

I have completed and submitted the PSAP report to Legislature. A copy is attached to this report.

The FCC is currently in an evaluation round of State surcharge usage changes. This is a result of finding some states using surcharge funds for items not associated to 911. Michigan does have restrictions on 911 funds (see allowable/disallowable attachment). While controlling 911 spending is ideal – the FCC changes currently in consideration will be more strict than the current Michigan restrictions. Michigan sees the surcharge funding as allowable in a “911 ecosystem” to allow for responder radios and mobile dispatch computers and connectivity as a continuation of 911 services. Under the proposed FCC restrictions these items would not be allowable and only items inside the PSAP will be allowable. This will impact the Benzie County responder community significantly, as those items, if no longer allowed, will have to be funded from a source other than surcharge. **I have no updates on this process as of April 6, 2021.**

BCCD is excited to move forward with conversations regarding space needs and the recent feasibility study. The 911 Advisory Board has created a subcommittee to work on the dispatch space needs project. The conversations have revolved around adding space to the Benzie County Sheriff's Office or investing in a separate location.

The next 911 Dispatch Advisory Board meeting is scheduled for May 13, 2021 at 3pm.

April 11-17 is National Public Safety Telecommunicators Week.

While the focus of last year has been on the pandemic, everyday emergencies did not stop, and our Emergency Communications Specialists continued to show up to work and respond to calls. Dedication and heart are two of the many quality attributes found in our ECS. They are a constant resource for comfort and direction when our community needs it the most. I am glad that we have this week to remind the public of these unsung “very” first responders.

Quick Facts about 911:

- On February 16, 1968, Alabama Speaker of the House, Mr. Rankin Fite, made the first 911 call from the Haleyville City Hall.
- Today there are 136 primary Public Safety Answering Points (PSAPs) in Michigan.
- According to the SNC's 2020 Annual Report to the Michigan Legislature, of the counties and service districts that reported, telecommunicators in Michigan answered: 6,469,216 calls to 911; 9,585 texts-to-911; and 7,335,921 calls from non-emergency 911 lines.
- There are approximately 2,100 telecommunicators in Michigan.

RECEIVED

APR 06 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

9-1-1
Police
Fire / EMS

Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency 231-882-4487 / Fax 231-882-5894



- Certified 911 telecommunicators in Michigan must complete at least 80 hours of basic and advanced dispatch training within their first 24 months of employment and maintain continuing education requirements by participating in approved courses and accumulating at least 24 continuing education hours every 24 months.

- Michigan currently has 50 counties (covering 38.06% of the population) converted to an IP-based service, which allows for more advanced Next-Generation 911 call handling. Thirty-two additional counties, plus two Wayne County Service Districts, are working through the transition process.

- As of December 2020, 77 counties and one Wayne County Service District have deployed text-to-911 calls, representing 76.46% of the population; additional counties and service districts are working toward accepting text-to-911 calls. A map of current text-to-911 deployments can be found at www.michigan.gov/snc under "Emerging Technology."

Still to date: Thompsonville Fire Department is the only department billed for Mobile CAD – Docking Station reimbursement that has yet to respond.

Sincerely – Rebecca Hubers

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
9-1-1 Calls	647	590	506	532	431	479
Admin Inbound calls	1535	1554	1160	1286	1227	1340
Transferred 9-1-1 to another PSAP	46	38	25	17	14	31
Transfers within building	117	126	109	121	88	124
Call for Service Nature types:						
Abandoned 9-1-1	70	45	57	83	63	65
Abandoned Vehicle		2	3	19	1	1
Accidental Dial	29	43	45	59	33	31
Aircraft Down						
Alarm - Commercial	6	10	7	10	8	8
Alarm - Medical	16	11	6	5	10	9
Alarm - Residential	17	15	9	7	7	5
Ambulance Request	143	146	124	151	129	110
Ambulance Transfer	36	43	36	26	38	29
Animal Control Complaint	21	8	9	8	15	13
Assault	5	2	4	4	3	6
Assist Other Dept / County	9	4	6	9	8	12
Be on the Lookout	1					1
Boater in Distress						
Boating Complaint	1		1			
Breaking and Entering		1	1	3	1	3
Breaking and Entering - In progress		1			1	
Breaking and Entering - Vehicle		1	1			
Bullying						
Bus Lights Disregarded		2				1
Car vs Bear - Property Damage Accident						
Car vs Deer - Property Damage Accident	49	49	30	26	12	17
Careless Use						
Child Neglect	1		1			
Child Abuse				1	1	
Citizen Assist	14	4	6	13	9	15
Civil - Assist	2		2	3	3	
Civil - Dispute		4	6	1	4	2
Civil - Standby	1	2	5	1	1	3
Computer Crime	1		1		1	
Conservation Law Violations	5	3	1	1		
Counterfeit Money / ID						
COVID - Executive Order response	3	1	1			2
Criminal Sexual Conduct (CSC)	2					4
Custody Dispute	1	2	2	2	2	2
Deer Permit Issued	1	4		2		
Disorderly Subject	1		1			
Domestic Violence	3	11	12	6	4	4
Drowning						
Drug Activity	3	1		3	1	2
Embezzlement					1	
EMS Centralize						
Family Trouble	11	6	7	6	7	8
Fight in Progress		1	1	1	1	1
Fire - Alarm	4	3	5	3	3	4
Fire - Brush	2	3	1			6
Fire - Chimney				1		1

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BENZIE COUNTY CLERK
BEULAH, MI 49617

	Oct-20	Nov-20	Dec-20	Jan-21	Jan-21	Mar-21
Fire - Grass		3				2
Fire - Other	2	8	5		2	7
Fire - Structure	2	2	1	3	8	9
Fire - Vehicle					1	
Fireworks Complaint						
Found Property	2	4	2	2		4
Fraud	1	6	4	6	6	11
Gas Drive Off	2	2				1
Gas Leak (Natural Gas)		1	2	1	1	
Harassment	1	5	6	2	8	6
Harassing Telephone Calls / Text	1	2	1	3	2	
Hazardous Material Spill / Leak					1	
Identity Theft						
Illegal Burn		2	1	1		2
Illegal Dumping			1	1	1	
Illegal Fireworks						
Incorrigible Youth	1	1	3	2	2	2
Injured Animal	3	12	7	9	5	5
Intoxicated Driver - Suspected	1		3	1	3	2
Intoxicated Subject				5		1
Landlord / Tenant Dispute		1		3	2	
Larceny	18	9	10	3	7	7
Leaving the scene of accident		1				
Livestock in the roadway	2	2				
School Lock down (including drills)				1		
Lost Property / Animal		1			1	
Loud Party						
Marijuana Possession						
Malicious Destruction of Property	2	6	2	4	4	1
Minor in possession of tobacco						
Minor in posession of alcohol	1	1				
Misdialed 9-1-1	19	8	18	21	12	21
Missing Person		3	3		2	
Motorist Assist	3	1	3	4	10	4
Neighbor Dispute	3		2	2	3	3
Noise Complaint	7	1	1			4
Off Road Vehicle Complaint						
Open Door	2	1			1	
Open Intoxicant in a Motor Vehicle						
Other / Misc	34	25	13	17	27	16
Paper Service	3	1		1		
Parking Complaint		1	3	2	2	1
Patient Transfer - EMS						
Peeping Tom						
Person in the Water				1	1	
Personal Injury Accident	3	6	2	4	8	5
Personal Protection Order - Entry	8	5	2	3	2	2
Personal Protection Order - Violation	1	2			4	1
Possession of Illegal Substance			1			
Power Line - Down, Fire, Arcing	5	32	3	3		4
	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Private Property Accident	2	2	1	2	7	1

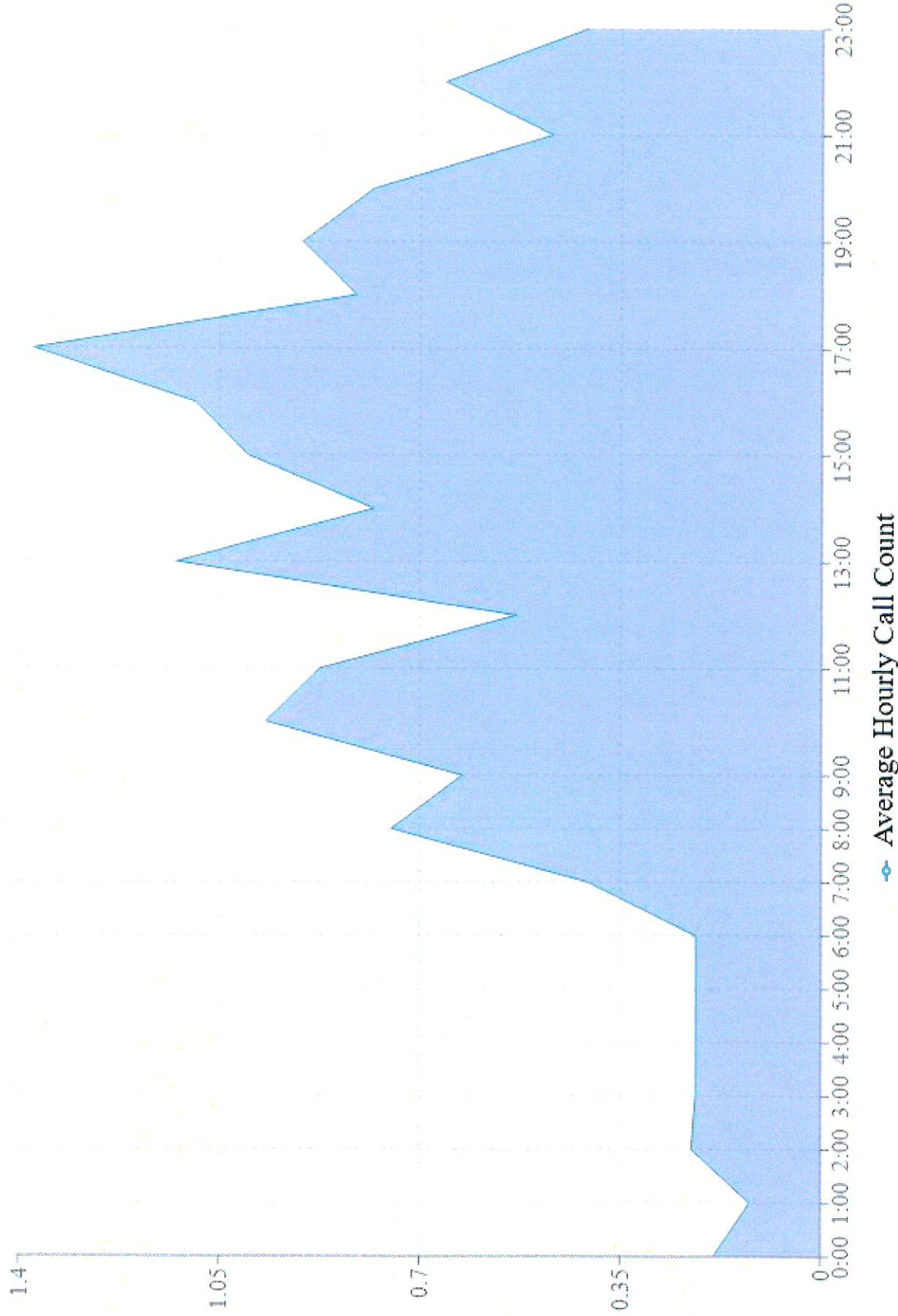
Probation Violation					1	
Property Check		1	5			1
Property Damage Accident	11	14	11	19	29	10
Property Dispute				1		2
Prowler						
Reckless Driver	24	14	8	18	11	28
Road Hazard	12	8	4	5	14	6
Robbery - Armed						
Robbery - Unarmed						
Roll Over - Personal Injury Accident		2	2	1		1
Roll Over - Property Damage Accident	1	1	7	2		2
Runaway		4	1		2	4
Sex Offender Violations						
Shoplifting			2		2	1
Shots fired complaint	4	5	5	1		1
Snowmobile Complaint				1	4	1
Stalking			1			2
Suicide		1				
Suicidal Subject	4	2	2	4	4	4
Suspicious Mail / Package	1		1	1		2
Suspicious Person	3	3	2	2	2	1
Suspicious Telephone Call / Text		1				
Suspicious Situation	21	19	10	21	20	23
Suspicious Vehicle	4	6	5	8	3	8
Test Call	10	17	13	24	4	16
Threats	7	5	6	6	6	5
Traffic Stop	396	212	173	399	256	352
Tree Down in Road	23	65	9	3	1	22
Trespassing	9		5	1	1	
Truancy				1		1
Unauthorized Driving Away Automobile	1	1		1		1
Uninitiated 9-1-1 call	3	4	2	3	1	
Unknown Accident	5	1		1	5	2
Unwanted Person	6	4	7	5	3	5
Unwanted Telephone Calls / Texts				1		
Vandalism	4			1		2
Vehicle in Ditch	2	1	7	7	24	2
Verbal Dispute	1	1		2		1
VIN Inspection	1		4		1	2
Warrant Attempt	1			1		1
Warrant Arrest						2
Warrant Entry	5	7	1	5	8	3
Warrant TIP	1		1	2	1	
Water Rescue						
Welfare Check	14	16	18	26	14	19
TOTAL	1161	998	818	1134	863	1020

Disclaimer - The calls for service nature type represents what the calltaker has determined best fits the type of call for service the caller requested, reported or described. Not all call for service nature types are listed. These call for service natures do not always represent how they are recorded by a public safety officer. Not all activity by a dispatcher is represented here.						
	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Smart911						
Total number of profiles as of =	809	811	814	811	814	816
9-1-1 calls to Dispatch with profile	9	11	8	8	12	4
Chat by text	12	12	17	24	8	3
Chat with response	5	5	9	13	3	3
Tickets with SOS Location				234	245	224

BENZIE COUNTY (CENTRAL DISPATCH), MI

9-1-1 Inbound Calls – Calls by Hour of Day

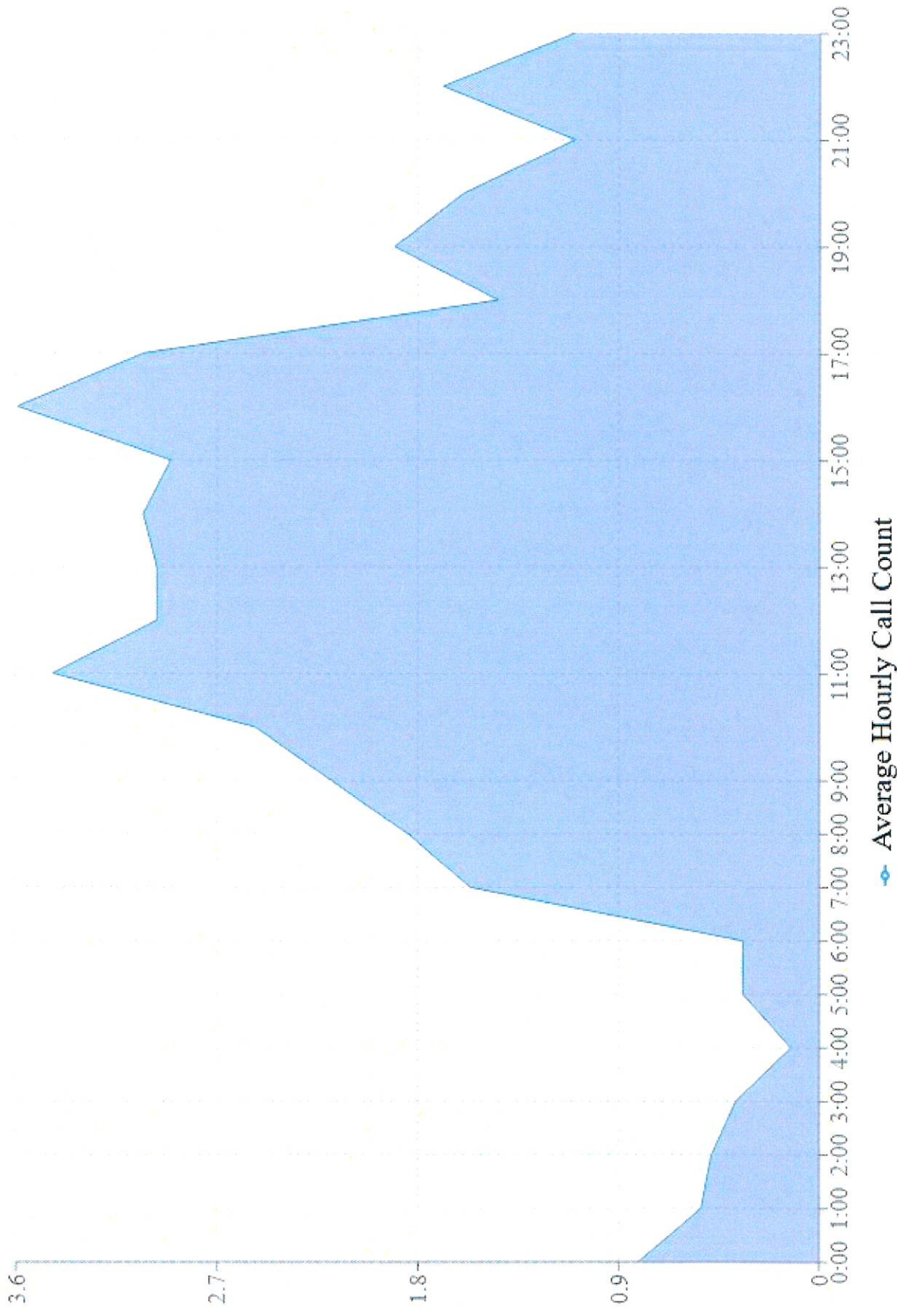
3/1/2021 to 4/1/2021



BENZIE COUNTY (CENTRAL DISPATCH), MI

Admin Inbound Calls – Calls by Hour of Day

3/1/2021 to 4/1/2021



2021 REPORT TO THE LEGISLATURE COUNTY INFORMATION REPORT

AUTHORITY: 1986 PA 32, as amended; COMPLIANCE: Voluntary; PENALTY: No funding

Information should be reported for the period covering the 2020 calendar year, including data for all primary PSAPs in the county.

I. County/Service District Information

County/Service District Name Benzie County	County 911 Coordinator Rebecca Hubers
Address, City, Zip Code 505 S. Michigan Ave. Beulah, MI 49617	
Phone Number (Include Area Code) 231-882-0567	E-Mail Address of County Coordinator rhubers@benzieco.net

II. Authorization and Certification

Date the 911 fee revenue was last audited 09/30/2019	
Does the county have a 911 plan in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If the plan is currently open, when is the final hearing date?	Date the plan was last updated, indicate either by administrative resolution or the entire plan <small>Entire plan: 10/25/2018</small>
Briefly explain what changes were made no changes	
Printed name of person completing form Rebecca Hubers	Date 03/22/2021
Signature of person completing form – If you are not able to enter an electronic signature or print the form, sign, and scan, typing your name and sending from a matching email will serve the same as a signature. (By signing, I verify all information contained on this form is accurate).	

III. PSAP Information

- If there is only one PSAP in your county/service district, please fill out this entire section along with section IV-VIII.
- If there are multiple PSAPs in your county/service district, please fill out Section VIII-XI for each PSAP within your county/service district.
- Sections IV – VII can be reported as a TOTAL county numbers.

Name of PSAP Benzie County Central Dispatch			
Primary PSAP Contact and Title Rebeca Hubers, Director		E-mail Address of Contact rhubers@benzieco.net	
Secondary PSAP Contact and Title Michael Draeger, Deputy Director		E-mail Address of Contact mdraeger@benzieco.net	
Address 505 S. Michigan Ave		City Beulah	Zip Code 49617
Phone Number – admin line 231-882-0567	Phone Number – 24/7 line 231-882-4487	Text-to-911? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Interim Solution <input type="checkbox"/> i3Solution <input type="checkbox"/>

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BENZIE COUNTY CLERK
BEULAH, MI 49617

IV. 2020 911 Call Volumes for ALL PSAPs in Reporting County

Item	Total
1. 2020 Total wireline 911 calls received	805 / 7390
2. 2020 Total wireless 911 calls received	6262 / 7390
3. 2020 Total VoIP 911 calls received	91 / 7390
4. 2020 Total texts-to-911 received	0
5. 2020 Total PSAP non-emergency/administrative calls (non 911 lines) (not including those listed above)	19,324
6. 2020 Total incidents dispatched	13,662

V. Total 911 Funding Sources for ALL PSAPs in Reporting County

Do not include training funds in totals. The data will be reported separately by the information provided directly from the PSAPs.

Item	Total
7. 2020 Total state 911 fee distribution received	141,820.00
8. 2020 Total local 911 fee received	597,776.95
9. 2020 Total 911 millage receipts	0
10. 2020 Total general fund monies	0
11. 2020 Total other receipts—(include source(s) in Section VII(A))	13,578.00

VI. 2020 Expenditures for ALL PSAPs in Reporting County

Do not include training funds in totals. The data will be reported separately by the information provided directly from the PSAPs.

Item	Total
12. Total expenses (if line 12 does not equal lines 12a-12e, explain in Section VII(B))	872,880.41
a. Total state 911 fee spent (see instruction sheet)	872,880.41
b. Total local 911 fee spent (see instruction sheet)	
c. Total 911 millage monies spent	0
d. Total general fund monies spent	0
e. Total other monies spent	
13. Is there carryover of 2020 funding sources? (If yes, explain in Section VII(C))	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
14. Is there carryover from previous reporting years? (If yes, explain in Section VII(D))	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

VII. Supplemental Information

A. Explanation of total other receipts (line 11).

refunds for pre-purchased Mobile CAD docking stations for Homestead , Inland, Benzonia, Almira Townships, Benzie EMS, Thompsonville EMS

B. Explanation of total expenses (line 12).

line 12 equals lines 12a-12e.

C. Explanation of carryover of 2020 funding sources (line 13).

no 2020 carryover funding

D. Explanation of carryover from previous reporting years (line 14).

Fund balance from all previous years equals \$428,316.86. Previous Director accumulated carryover funds to improve lake shore communications - including a microtower near the City of Frankfort (current project communicated with MPSCS) in addition to maintaining a % fund balance for operations / emergency costs. Future PSAP space needs increase project in planning stages.

VIII. PSAP Contact Information

Name of PSAP Benzie County Central Dispatch			
Primary PSAP Contact and Title Rebecca Huibers - Director		E-mail Address of Contact rhubers@benzieco.net	
Address 505 S. Michigan Ave		City Beulah	Zip Code 49617
Phone Number – admin line 231-882-0567	Phone Number – 24/7 line 231-882-4487	Text-to-911? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Interim Solution <input type="checkbox"/> i3Solution <input type="checkbox"/>

IX. Facility Information

Please provide the number of telecommunicators in this PSAP.			
6	Full Time	3	Open Full Time
		1	Part Time
			Open Part Time
Please provide the number of fully functional positions (Call-Taking and Dispatching) in this PSAP? 3		Please provide the number of Call-Taking only positions in this PSAP?	
Please provide the number of Dispatch (radio) only positions in this PSAP?			
Please indicate if this PSAP has a specific call-handling protocol for the following disciplines:			
<input type="checkbox"/> Emergency Fire Dispatch		<input type="checkbox"/> Emergency Police Dispatch	
		<input type="checkbox"/> Emergency Medical Dispatch	
Vendor: _____		Vendor: _____	
Please indicate if this PSAP has a Quality Assurance (QA) requirement for compliance with call-handling protocol for the following disciplines:			
<input type="checkbox"/> Emergency Fire Dispatch		<input type="checkbox"/> Emergency Police Dispatch	
		<input type="checkbox"/> Emergency Medical Dispatch	
Vendor: _____		Vendor: _____	

X. Equipment Information

911 CPE Provider: WestTel	Computer Aided Dispatch (CAD) Provider: ID Networks	Dispatch Radio Module: Telex C-Soft
Telephony Recording Provider: Equature	Radio Recording Provider: Equature	Does your agency have an Emergency Alert System (EAS)? If yes indicate the provider Code Red

XI. NG911 Development Progress

A. Section A applies to counties or service districts that have not fully deployed NG911. If you have changed your County 911 Plan and fully deployed your NG911, please enter the date you were fully deployed and skip to section XII B. February 2019	
1. Has your County/Service district updated and adopted its 911 Plan to include NG911 information and technology?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Has your county released an RFP for NG911 components?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what was that date? _____ What was or is the planned date of completion? _____
3. Has your county entered into an agreement with a service provider for NG911?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what was that date? _____ If yes, what is the name of your NG911 service provider? _____

<p>4. Has your county installed/deployed and tested the components for NG911?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, what was that date? _____</p> <p>What was or is the planned date of completion? _____</p>
<p>5. Is your county accepting 911 calls via IP (instead of CAMA)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, what was that date? _____</p> <p>What was or is the planned date of completion? _____</p>
<p>6. Does your county have CPE equipment receiving calls from an ESInet and process those IP calls without needing to be converted to analog?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, what was that date? _____</p> <p>What was or is the planned date of completion? _____</p> <p>If you have not completed this process, what steps remain?</p> <p>_____</p>
<p>7. Has your county taken any steps towards implementing an ESInet that are not listed above?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please explain:</p> 	

Resolution # 2021- 015

BENZIE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE
DECLARATION OF THE STATE OF EMERGENCY FOR THE
COUNTY OF BENZIE**

WHEREAS, in the Spring of 2020, the County of Benzie sustained its first confirmed cases of COVID-19; and

WHEREAS, continued widespread outbreaks within the County of Benzie will hinder and/or cease most daily operations within the entire County and overwhelm, Emergency Medical Services, Hospitals and Urgent Cares; and

WHEREAS, as on March 18, 2020 the Benzie County Board of Commission approved Resolution #2020-007 which identified protective measures to slow the spread of COVID-19 throughout Michigan and on April 13, 2021 a resolution declaring a State of Emergency was declared for Benzie County until May 11, 2021 for the specific purpose of allowing governmental entities to hold virtual meetings in Benzie County in compliance with the State of Michigan Open Meetings Act.

WHEREAS, public bodies within Benzie County have utilized the ability to meet virtually and may elect to continue such practice under this Declaration to protect the public health consistent with the Open Meetings Act, 1976 PA 276 as amended by PA 228; and

WHEREAS, it is necessary to approve a Declaration of the State of Emergency through May 11, 2021.

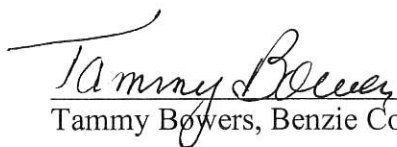
THEREFORE BE IT RESOLVED, that the Benzie County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a "State of Emergency" exists within our jurisdiction as of April 13, 2021 through May 11, 2021 for the specific purpose of allowing governmental entities to hold virtual meetings in compliance with the State of Michigan Open Meetings Act.

Dated:



Bob Roelofs, Chairperson

I, Tammy Bowers, Chief Deputy Clerk of Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on April 13, 2021.



Tammy Bowers, Benzie County Chief Deputy Clerk

ACTION ITEMS

Dawn Olney

From: David Oellerich <deoellerich@gmail.com>
Sent: Friday, March 19, 2021 11:52 AM
To: Dawn Olney
Cc: garysauer53@yahoo.com
Subject: Betsie Valley Trail - Contractor Bid Approval
Attachments: Revised Bid Tabs.pdf; Gillison Withdrawal Letter.pdf

Hi Dawn: Please place on the **County Commission agenda for the first meeting in April the approval of AJs** Excavating's bid and an award of contract for the BVT reconstruction.

You have all the original Bid submissions. I'm attaching the revised bid sheets as we've reduced the number of drainage crossings required (unit costs revised). Also attached is the bid withdrawal letter from Gillison.

The contract with AJs will be for \$158,695.98. We have \$178,000 included in the budget. We want to have some contingency money as this is a unit cost contract just in case the amount of material required ends up being higher than estimated. We also had hoped to fund some storm water management work at the base of Benzie Street in the \$178,000 budget, but will have to forgo that work for now.

please let me know if you have any questions or if you need any other information. Thanks, David

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BENZIE COUNTY CLERK
BEULAH, MI 49617

AJS
REVISED

4. UNIT PRICES

Provide prices for all items listed below. All unit prices to be completely installed items. These unit prices will be used by the Owner for increasing or decreasing the scope of work.

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
1.0	MOBILIZATION				
1.1	Mobilization/General Conditions	1	LS	\$2,625.00	\$2,625.00
2.0	DRAINAGE				
2.1	Drainage Crossings	4 X	EA	\$4,790.86	\$43,117.74 19,163.44
2.1.A	Alternate No. 1 (See Section 5)	9	EA	\$7,225.36	\$65,028.24
3.0	SECTION 'A'				
3.1	Light Scraping/Minor Material Removal	1,430	LF	\$2.25	\$3,217.50
3.2	Install 3" Aggregate Surface Course	186	TONS	\$45.38	\$8,440.68
3.3	Shoulder Restoration	1,430	LF	\$2.50	\$3,575.00
4.0	SECTION 'B'				
4.1	Remove Average 3" Unsatisfactory Material	455	LF	\$5.70	\$2,593.50
4.2	Install Average 3" 21AA Base Material	63	TONS	\$45.44	\$2,862.72
4.2.A	Alternate No.2 (See Section 5)	63	TONS	\$45.95	\$2,894.22
4.3	Install 3" Aggregate Surface Course	59	TONS	\$45.38	\$2,677.42
4.4	Shoulder Restoration	455	LF	\$2.50	\$1,137.50
5.0	SECTION 'C'				
5.1	Light Scraping/Minor Material Removal	570	LF	\$2.25	\$1,282.50
5.2	Install 3" Aggregate Surface Course	74	TONS	\$45.38	\$3,358.12
5.3	Shoulder Restoration	570	LF	\$2.50	\$1,425.00
6.0	SECTION 'D'				
6.1	Remove Average 3" Unsatisfactory Material	4,645	LF	\$5.70	\$26,476.50
6.2	Regrade Area Between Road and Trail	24	LF	\$31.25	\$750.00

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BENZIE COUNTY CLERK
BEULAH, MI 49617

6.3	Install Average 3" 21AA Base Material	639	TONS	<u>\$45.44</u>	<u>\$29,036.16</u>
6.3.A	Alternate No. 2 (See Section 5)	639	TONS	<u>\$45.94</u>	<u>\$29,355.66</u>
6.4	Install 3" Aggregate Surface Course	603	TONS	<u>\$45.38</u>	<u>\$27,364.14</u>
6.5	Shoulder Restoration	4,645	LF	<u>\$2.50</u>	<u>\$11,612.50</u>
7.0	SECTION 'E'				
7.1	Light Scraping/Minor Material Removal	800	LF	<u>\$2.25</u>	<u>\$1,800.00</u>
7.2	Remove Gravel Washout	126	LF	<u>\$5.70</u>	<u>\$718.20</u>
7.3	Install 3" Aggregate Surface Course	145	TONS	<u>\$45.38</u>	<u>\$6,580.10</u>
7.4	Shoulder Restoration	800	LF	<u>\$2.50</u>	<u>\$2,000.00</u>

TOTAL BASE BID*:

158,695.98

~~\$182,650.28~~

(insert total amount here and on Pg. P.1*)

***Alternates shall not be included in the base bid total above.**

5. ALTERNATES

Alternate No. 1

Bidder shall substitute the specified T3320 Safe-T-Span grating for HI3720 High Load Capacity Grating by Fibergrate Inc.

Alternate No. 2

Bidder shall substitute the specified MDOT 21AA aggregate base for MDOT 25A, Special aggregate base.

Alternate No. 3

Bidder shall submit a unit price per linear foot of silt fence. The unit price shall include procurement, installation, removal and any restoration directly associated with silt fence installation. This unit price will be used by the Owner to add to the project scope in the event that silt fence becomes a requirement.

Silt Fence (Unit Price per 1 LF)

\$2.00

REITH-RILEY
REVISED BID TAB

4. UNIT PRICES

Provide prices for all items listed below. All unit prices to be completely installed items. These unit prices will be used by the Owner for increasing or decreasing the scope of work.

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
1.0	MOBILIZATION				
1.1	Mobilization/General Conditions	1	LS	<u>22,150.00</u>	<u>22,150.00</u>
2.0	DRAINAGE				
2.1	Drainage Crossings	4 8	EA	<u>4320.00</u>	<u>17,280</u> 38,880.00
2.1.A	Alternate No. 1 (See Section 5)	9	EA	<u>7150.00</u>	<u>64,350.00</u>
3.0	SECTION 'A'				
3.1	Light Scraping/Minor Material Removal	1,430	LF	<u>1.35</u>	<u>1,930.50</u>
3.2	Install 3" Aggregate Surface Course	186	TONS	<u>48.00</u>	<u>8,928.00</u>
3.3	Shoulder Restoration	1,430	LF	<u>1.80</u>	<u>2,574.00</u>
4.0	SECTION 'B'				
4.1	Remove Average 3" Unsatisfactory Material	455	LF	<u>3.60</u>	<u>1,638.00</u>
4.2	Install Average 3" 21AA Base Material	63	TONS	<u>60.00</u>	<u>3,780.00</u>
4.2.A	Alternate No. 2 (See Section 5)	63	TONS	<u>59.00</u>	<u>3,717.00</u>
4.3	Install 3" Aggregate Surface Course	59	TONS	<u>48.00</u>	<u>2,832.00</u>
4.4	Shoulder Restoration	455	LF	<u>1.95</u>	<u>887.25</u>
5.0	SECTION 'C'				
5.1	Light Scraping/Minor Material Removal	570	LF	<u>1.35</u>	<u>769.50</u>
5.2	Install 3" Aggregate Surface Course	74	TONS	<u>48.00</u>	<u>3,552.00</u>
5.3	Shoulder Restoration	570	LF	<u>1.80</u>	<u>1,026.00</u>
6.0	SECTION 'D'				
6.1	Remove Average 3" Unsatisfactory Material	4,645	LF	<u>3.60</u>	<u>16,722.00</u>
6.2	Regrade Area Between Road and Trail	24	LF	<u>7.00</u>	<u>168.00</u>

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

6.3	Install Average 3" 21AA Base Material	639	TONS	<u>54.00</u>	<u>34506.00</u>
6.3.A	Alternate No. 2 (See Section 5)	639	TONS	<u>53.00</u> <u>47.00</u>	<u>33,867.00</u> <u>30,033.00</u>
6.4	Install 3" Aggregate Surface Course	603	TONS	<u>48.00</u>	<u>28,944.00</u>
6.5	Shoulder Restoration	4,645	LF	<u>1.95</u>	<u>9,057.75</u>
7.0	SECTION 'E'				
7.1	Light Scraping/Minor Material Removal	800	LF	<u>1.35</u>	<u>1,080.00</u>
7.2	Remove Gravel Washout	126	LF	<u>5.00</u>	<u>630.00</u>
7.3	Install 3" Aggregate Surface Course	145	TONS	<u>48.00</u>	<u>6,960.00</u>
7.4	Shoulder Restoration	800	LF	<u>1.80</u>	<u>1,440.00</u>
				<u>166,855.00</u>	
				# <u>188,455.00</u>	
TOTAL BASE BID*:				(insert total amount here and on Pg. P.1*)	

***Alternates shall not be included in the base bid total above.**

5. ALTERNATES

Alternate No. 1

Bidder shall substitute the specified T3320 Safe-T-Span grating for H13720 High Load Capacity Grating by Fibergrate Inc.

Alternate No. 2

Bidder shall substitute the specified MDOT 21AA aggregate base for MDOT 25A, Special aggregate base.

Alternate No. 3

Bidder shall submit a unit price per linear foot of silt fence. The unit price shall include procurement, installation, removal and any restoration directly associated with silt fence installation. This unit price will be used by the Owner to add to the project scope in the event that silt fence becomes a requirement.

Silt Fence (Unit Price per 1 LF) 5.00

ELMBERS
REVISED

4. UNIT PRICES

Provide prices for all items listed below. All unit prices to be completely installed items. These unit prices will be used by the Owner for increasing or decreasing the scope of work.

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
1.0	MOBILIZATION				
1.1	Mobilization/General Conditions	1	LS	13,000.00	13,000.00
2.0	DRAINAGE				
2.1	Drainage Crossings	4 9	EA	4,300.00	17,200 38,700.00
2.1.A	Alternate No. 1 (See Section 5)	9	EA	6,700.00	60,300.00
3.0	SECTION 'A'				
3.1	Light Scraping/Minor Material Removal	1,430	LF	2.75	3,932.50
3.2	Install 3" Aggregate Surface Course	186	TONS	57.00	10,602.00
3.3	Shoulder Restoration	1,430	LF	4.50	6,435.00
4.0	SECTION 'B'				
4.1	Remove Average 3" Unsatisfactory Material	455	LF	5.50	2,505.50
4.2	Install Average 3" 21AA Base Material	63	TONS	52.00	3,276.00
4.2.A	Alternate No.2 (See Section 5)	63	TONS	52.00	3,276.00
4.3	Install 3" Aggregate Surface Course	59	TONS	57.00	3,363.00
4.4	Shoulder Restoration	455	LF	4.50	2,047.50
5.0	SECTION 'C'				
5.1	Light Scraping/Minor Material Removal	570	LF	2.75	1,567.50
5.2	Install 3" Aggregate Surface Course	74	TONS	57.00	4,218.00
5.3	Shoulder Restoration	570	LF	4.50	2,565.00
6.0	SECTION 'D'				
6.1	Remove Average 3" Unsatisfactory Material	4,645	LF	5.50	25,547.50
6.2	Regrade Area Between Road and Trail	24	LF	13.00	312.00

RECEIVED

MAR 22 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

6.3	Install Average 3" 21AA Base Material	639	TONS	52.00	33,228.00
6.3.A	Alternate No. 2 (See Section 5)	639	TONS	52.00	33,228.00
6.4	Install 3" Aggregate Surface Course	603	TONS	57.00	34,371.00
6.5	Shoulder Restoration	4,645	LF	4.50	20,902.50
7.0	SECTION 'E'				
7.1	Light Scraping/Minor Material Removal	800	LF	2.75	2,200.00
7.2	Remove Gravel Washout	126	LF	10.00	1,260.00
7.3	Install 3" Aggregate Surface Course	145	TONS	57.00	8,265.00
7.4	Shoulder Restoration	800	LF	4.50	3,600.00

TOTAL BASE BID*:

200,395.00
\$ 221,895.00

(insert total amount here and on Pg. P.1*)

***Alternates shall not be included in the base bid total above.**

5. ALTERNATES

Alternate No. 1

Bidder shall substitute the specified T3320 Safe-T-Span grating for HI3720 High Load Capacity Grating by Fibergrate Inc.

Alternate No. 2

Bidder shall substitute the specified MDOT 21AA aggregate base for MDOT 25A, Special aggregate base.

Alternate No. 3

Bidder shall submit a unit price per linear foot of silt fence. The unit price shall include procurement, installation, removal and any restoration directly associated with silt fence installation. This unit price will be used by the Owner to add to the project scope in the event that silt fence becomes a requirement.

Silt Fence (Unit Price per 1 LF) \$ 3.00

GILLISON EXCAVATING
7704 Cadillac Hwy.
Benzonia, MI 49616
(231) 882-4677
(231) 882-4612 FAX



March 16, 2021

To whom it may concern:

We respectfully request our recent bid for the reconstruction of the Betsie Valley Trail, Crystal Lake section be withdrawn due to miscalculation of unit prices.

Sincerely,

A handwritten signature in cursive script, appearing to read "James R. Gillison".

James R. Gillison

Gillison Excavating Inc.

7704 Cadillac Hwy

Benzonia, MI 49616

231.882.4677

Dawn Olney

From: David Oellerich <deoellerich@gmail.com>
Sent: Thursday, April 8, 2021 12:45 PM
To: Dawn Olney
Cc: Tyler Sprague
Subject: Betsie Valley Trail Contract: AJs Excavating
Attachments: AJs Schedule.pdf

Dawn: I've attached the contract for AJs. I forgot one page, AJs schedule. I've also attached that page. It is a part of AJs Proposal. It goes between the page that lists his equipment and his Certificate of Insurance.

His final Certificate of Insurance will list as Additional Insureds the County and Johnson Hill as specified in the General Conditions, Item 17.d.

Any questions please let me know. Thanks for letting us get this in under the wire. David



AJs-Benzie Contract.pdf

CONTRACT DOCUMENTS

BETSIE VALLEY TRAIL RECONSTRUCTION

Benzie County, Michigan



Prepared for:

Benzie County

In conjunction with

Betsie Valley Trail Management Council

Prepared by:

The Johnson Hill Land Ethics Studio
412 Longshore Drive
Ann Arbor, Michigan 48105
(734) 668-7416

February, 2021

BETSIE VALLEY TRAIL RECONSTRUCTION

Benzie County, Michigan

SPECIFICATION INDEX

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PART III - TECHNICAL SPECIFICATIONS

Aggregate Paving	Section 02511
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PART I – INSTRUCTIONS AND FORMS

ADVERTISEMENT FOR BIDS

Benzie County (also referred to as the Owner) will receive sealed bids for the Betsie Valley Trail Reconstruction project until **4:30 p.m.** Eastern Standard Time on **Thursday, March 11, 2021**, at the Benzie County Treasurer's Office, 448 Court Place, Beulah, Michigan 49617. All proposals will be publicly opened and read aloud immediately following the receipt of the bids. Late bids will not be accepted.

Work of this contract includes provisions of all labor, materials, services and equipment necessary to complete the work indicated or specified which includes (but is not limited to) the following:

Existing trail removal, trail resurfacing, drainage crossing construction and minor grading.

Forms of contract documents, which must be used in submitting a Proposal, are available for electronic download through the Benzie County website (www.benzieco.net) or at Bid Net Direct (MITN).

The sealed bid must contain the following fully filled out and completed:

1. The Proposal.
2. Proposed Project Schedule
3. Statement of Bidder's Qualifications.
4. Certificate of Insurance

All amounts and information requested in the Proposal Form shall be submitted at time of proposal submission, including total bid amount, unit prices, and subcontractor schedule as listed in the Proposal.

State or federal funds are being used to assist in construction and relevant State or federal requirements will apply.

Proposals shall be based on the Contractor providing equipment and materials as specified herein. Where a substitution is proposed, the substitution must be received by the Landscape Architect in sufficient time to allow investigation, and if accepted, to allow issuance of an addendum not less than five days prior to bid opening. Substitutions shall be entered in the bidding documents.

Where equipment manufacturers' names appear on the drawings or are entered in other sections of the specification, they are entered not only to indicate an acceptable manufacturer, but further to insure providing a certain quality, a feature, or other item of design not specifically mentioned in the detailed description in that section of the specifications. Whereas the specification may list additional manufacturers they are acceptable only if they meet the specification requirements.

Bidder's Certificate of Insurance shall be in accordance with "General Conditions" of the Specifications. Both Benzie County and The Johnson Hill Land Ethics Studio, Inc. shall be named as additionally insured parties on Property Damage and Public Liability Insurance Policies.

The Owner reserves the right to reject any or all bids or to waive any informalities in the bidding.

No bid shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids without the consent of the Owner.

February 11, 2021

Benzie County
Michelle Thompson, County Treasurer

INSTRUCTIONS TO BIDDERS

1. BID FORMS

- A. All bids must be submitted on forms furnished by the Owner and shall be subject to all requirements of the Specifications and Drawings. Alternative proposals will not be considered.
- B. Bid Documents shall be sealed in an envelope which shall be clearly labeled with the words "Bid Documents", and show the project name, name of bidder, and date and time of opening.
- C. The undersigned further agrees that if awarded the Contract, they will commence work as stated in there submitted Proposed Project Schedule and fully complete all work by May 28, 2021.

2. INTERPRETATIONS

No oral interpretation will be made to any bidder as to the meaning of the Specifications and Drawings. Every request for an interpretation shall be made in writing and any inquiry received seven (7) or more days prior to the date fixed for opening bids will be given consideration. Interpretations will be in the form of addenda that will be on file in the office of the Benzie County Treasurer's office and the Johnson Hill Land Ethics Studio (Landscape Architect) at least five (5) days before bids are opened. In addition, addenda will be e-mailed to each bidder who provides contact information at the mandatory pre-bid conference, but it shall be the bidder's responsibility to make inquiry as to addenda issued. All such addenda shall become a part of the contract and all bidders shall be bound by such addenda, whether or not received by the bidders.

3. UNIT PRICES

The Contractor shall submit unit prices for all items listed. Unit prices shall include all overhead and profit.

4. TIME FOR RECEIVING BIDS

Bids received prior to the time of opening will be kept unopened. No responsibility will be attached for the premature opening of a bid not properly addressed and identified.

5. OPENING OF BIDS

At the time and place fixed for the opening of bids, every bid received within the time fixed will be opened publicly and read aloud, irrespective of any irregularities therein. Bidders and other persons properly interested may be present in person or represented.

6. WITHDRAWAL OF BIDS

Bids may be withdrawn on written request dispatched by the bidder in time for delivery in the normal course of business prior to the time fixed for opening. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after such bid has been opened.

7. AWARD OF CONTRACT/REJECTION OF BIDS

- A. The contract will be awarded to the bidder submitting the lowest responsible and responsive proposal complying with the conditions of the Invitations for Bids providing the bid is reasonable and is to the interest of the Owner to accept it. The Owner will conduct a bid review meeting with the initial low bidder and possibly other bidders to make a final determination of the lowest responsible and responsive proposal.

The bidder to whom the award is made will be notified at the earliest practicable date. The Owner, however, reserves the right to reject any and all bids and to waive any informality in bids received whenever such rejection or waiver is in the interest of the Owner.

- B. The Owner also reserves the right to reject the bid of any bidder who has previously failed to perform properly, or to complete on time, contracts of a similar nature; who is not in a position to perform the contract; or who has habitually and without just cause neglected the payment of bills or otherwise disregarded his obligations to subcontractors, materialmen, or employees.

8. EQUAL EMPLOYMENT OPPORTUNITY

Contractor shall comply with all provisions of Executive Order 11246 as listed on page FC.3 of the Contract.

9. 1976 PA 453 AND 1976 PA 220 COMPLIANCE

The contractor and any subcontractors not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

10. PRE-BID CONFERENCE & INSPECTION OF SITE BY CONTRACTORS

Contractor will be required to attend a mandatory pre-bid conference. The pre-bid conference will be held at the Benzie County Commissioners Boardroom and commence at **2:00pm, Thursday, February 25, 2021**. Contractor is encouraged to make all prudent examinations and investigations necessary prior to the submitting of a proposal. No plea of ignorance of conditions that may exist, or of difficulties that may be encountered in the execution of the work under this Contract, as a result of the bidder's failure to make prudent examinations and investigations, will be accepted as an excuse for any failure or omission on the part of the Contractor to fulfill in every detail all requirements of the Contract Documents, or will be accepted as a basis for a claim for extra compensation, damages, or for an extension of the time of completion.

11. PRE-CONSTRUCTION CONFERENCE

After the award of the contract and prior to the start of construction, the Contractor or his representative shall attend a pre-construction conference with representatives of the Owner and the Landscape Architect. The conference will serve to acquaint the participants with the general plan of contract administration, project schedule, and requirements under which the construction operation is to proceed.

12. MULTIPLE BIDS / COLLUSION

The submission of multiple bids by any contractor under the same or different names, and collusion among or between bidders is prohibited, and if determined by the Owner to exist, shall serve to disqualify any bidders involved from consideration as a contract recipient.

13. COMPLIANCE WITH LAWS AND ORDINANCES

All work and practices of the bidder/contractor during the performance of the work shall comply with all federal, state, county and local laws and ordinances.

14. REJECTION OF BIDS

The Owner reserves the right to reject any or all bids or negotiate individually with one or more bidders and thereafter select a contractor on the basis of all factors.

15. TIME OF STARTING AND TIME OF COMPLETION

All work is to be completed no later than May 28, 2021 and ready for final inspection by the Owner. The start date and duration of the work is to be set forth by the bidder in the Proposal.

All work is to follow the approved dates as defined in the Contractor's schedule as approved at the pre-construction conference unless otherwise altered and approved by the Owner and Contractor.

The Owner reserves the right to accept alternative start and completion dates if they are in the best interests of the Owner.

16. BID PERIOD QUESTIONS

Any/all questions or requests for clarification of these documents shall be submitted in writing to:

Tyler Sprague
Johnson Hill Land Ethics Studio
E-mail: tsprague@jhle-studio.com
Phone: 616-889-1553

All requests must be received, in writing, no later than 5 days prior to the bid due date.

PROPOSAL

To: Betsie Valley Trail Management Council
Benzie County Treasurer's Office
448 Court Place
Beulah, Michigan 49617

Proposal For: Betsie Valley Trail Reconstruction

1. Pursuant to and in compliance with your Advertisement for Bids, Instructions to Bidders, Bid Conditions, Affirmative Action Requirements, General Conditions, Technical Specifications, Drawings dated 4/6/2020, and other documents related thereto, the undersigned, having become familiar with said documents and all local conditions affecting the cost of the work hereby proposes to furnish all labor, material, equipment and services to perform and fully complete all work required for the complete construction of the Betsie Valley Trail Reconstruction in strict compliance with the instructions and specifications contained in the aforementioned documents, including:

Addendum No.	<u>#1</u>	Dated	<u>03/03/2021</u>
Addendum No.	<u>#2</u>	Dated	<u>03/08/2021</u>
Addendum No.	<u></u>	Dated	<u></u>

issued thereto, for the sum of (BASE BID):\$ \$182,650.28
(written form) One hundred eighty two thousand six hundred fifty and twenty-eight cents.

Said sums to be subject to all terms of the contract and to include all money allowances called for in the specifications applicable thereto.

The undersigned further agrees that if awarded the Contract, he will commence work after contract award and fully complete all work by May 28, 2021. If, due to circumstances beyond the contractor's control, this start and/or completion date cannot be met, please indicate alternative dates for the Owner's consideration flexible (start date); flexible (completion date). The Owner reserves the right to accept an alternative completion date if it is the best interests of the Owner.

2. The Undersigned affirms that the proposal is based upon the materials and construction, equipment, etc., named or described as standard in the specifications.
3. The undersigned certifies that he has attended the mandatory pre-bid conference on 02/25/2021 (insert date) and has made all prudent examinations and investigations necessary. The undersigned further agrees that no plea of ignorance of conditions that may exist, or of difficulties that may be encountered in the execution of the work, will be entered as an excuse for any failure to fulfill in every detail all requirements of the Contract Documents, or will be presented as a basis for a claim for extra compensation, damages, or for an extension of the time of completion.

4. UNIT PRICES

Provide prices for all items listed below. All unit prices to be completely installed items. These unit prices will be used by the Owner for increasing or decreasing the scope of work.

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
1.0	MOBILIZATION				
1.1	Mobilization/General Conditions	1	LS	\$2,625.00	\$2,625.00
2.0	DRAINAGE				
2.1	Drainage Crossings	9	EA	\$4,790.86	\$43,117.74
2.1.A	Alternate No. 1 (See Section 5)	9	EA	\$7,225.36	\$65,028.24
3.0	SECTION 'A'				
3.1	Light Scraping/Minor Material Removal	1,430	LF	\$2.25	\$3,217.50
3.2	Install 3" Aggregate Surface Course	186	TONS	\$45.38	\$8,440.68
3.3	Shoulder Restoration	1,430	LF	\$2.50	\$3,575.00
4.0	SECTION 'B'				
4.1	Remove Average 3" Unsatisfactory Material	455	LF	\$5.70	\$2,593.50
4.2	Install Average 3" 21AA Base Material	63	TONS	\$45.44	\$2,862.72
4.2.A	Alternate No.2 (See Section 5)	63	TONS	\$45.95	\$2,894.22
4.3	Install 3" Aggregate Surface Course	59	TONS	\$45.38	\$2,677.42
4.4	Shoulder Restoration	455	LF	\$2.50	\$1,137.50
5.0	SECTION 'C'				
5.1	Light Scraping/Minor Material Removal	570	LF	\$2.25	\$1,282.50
5.2	Install 3" Aggregate Surface Course	74	TONS	\$45.38	\$3,358.12
5.3	Shoulder Restoration	570	LF	\$2.50	\$1,425.00
6.0	SECTION 'D'				
6.1	Remove Average 3" Unsatisfactory Material	4,645	LF	\$5.70	\$26,476.50
6.2	Regrade Area Between Road and Trail	24	LF	\$31.25	\$750.00

6.3	Install Average 3" 21AA Base Material	639	TONS	<u>\$45.44</u>	<u>\$29,036.16</u>
6.3.A	<i>Alternate No. 2 (See Section 5)</i>	639	TONS	<u>\$45.94</u>	<u>\$29,355.66</u>
6.4	Install 3" Aggregate Surface Course	603	TONS	<u>\$45.38</u>	<u>\$27,364.14</u>
6.5	Shoulder Restoration	4,645	LF	<u>\$2.50</u>	<u>\$11,612.50</u>
7.0	SECTION 'E'				
7.1	Light Scraping/Minor Material Removal	800	LF	<u>\$2.25</u>	<u>\$1,800.00</u>
7.2	Remove Gravel Washout	126	LF	<u>\$5.70</u>	<u>\$718.20</u>
7.3	Install 3" Aggregate Surface Course	145	TONS	<u>\$45.38</u>	<u>\$6,580.10</u>
7.4	Shoulder Restoration	800	LF	<u>\$2.50</u>	<u>\$2,000.00</u>

TOTAL BASE BID*: \$182,650.28
 (insert total amount here and on Pg. P.1*)

***Alternates shall not be included in the base bid total above.**

5. **ALTERNATES**

Alternate No. 1

Bidder shall substitute the specified T3320 Safe-T-Span grating for HI3720 High Load Capacity Grating by Fibergrate Inc.

Alternate No. 2

Bidder shall substitute the specified MDOT 21AA aggregate base for MDOT 25A, Special aggregate base.

Alternate No. 3

Bidder shall submit a unit price per linear foot of silt fence. The unit price shall include procurement, installation, removal and any restoration directly associated with silt fence installation. This unit price will be used by the Owner to add to the project scope in the event that silt fence becomes a requirement.

Silt Fence (Unit Price per 1 LF) \$2.00

6. SUBCONTRACTORS

A complete list of all Subcontractors proposed for any portion of the work must be listed below. Subcontracted work shall be awarded only to those Subcontractors found satisfactory by the Owner and the Landscape Architect.

None.

7. BIDDER'S EXAMINATION AND UNDERSTANDING

The undersigned certifies that the Contract Documents, together with any and all Addenda issued, have been carefully examined and the site of the work is understood, and that at no time will misunderstanding of the Contract Documents be pleaded.

8. STARTING AND COMPLETING WORK

The undersigned declares that if awarded the Contract he is prepared to and will start work and complete the entire project in accordance with the provisions set forth under this proposal.

9. REJECTION OF BIDS

In submitting this proposal, it is understood that the right is reserved by the Owner to accept or reject any or all proposals and to waive informalities in the bidding. If written notice of acceptance of the proposal is mailed, telegraphed or delivered to the undersigned within sixty (60) days after the opening thereof, or any time thereafter before this proposal is withdrawn, the undersigned agrees to execute and deliver a contract in the prescribed form.

10. EQUAL OPPORTUNITY CLAUSE

The Bidder represents that he (✓) has, () has not participated in a previous contract or subcontract subject to the Equal Opportunity Clause prescribed by Executive Order 11246 of the Secretary of Labor; that he () has, (✓) has not filed all required compliance reports; and that representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained prior to subcontract awards.

11. SOIL EROSION AND SEDIMENTATION CONTROL PUBLIC ACT 347 OF 1972

The undersigned agrees to comply with all provisions of Public Act 347. Enforcement shall be by local authorities.

12. OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

The undersigned also agrees that all phases of construction and all related work hereby contemplated are to be governed, at all times, by applicable provisions of the federal law(s), including, but not limited to, the latest amendments of the following:

- A. Williams-Steiger Occupational Safety and Health Act of 1970, Public Law 91-596.
- B. Part 1910 - Occupational Safety and Health Standards, Chapter XVII of Title 29, Code of Federal Regulations.
- C. Part 1518 - Safety and Health Regulations for construction, Chapter XIII of Title 29, Code of Federal Regulations.

13. PUBLIC ACT NO. 524

The undersigned acknowledges that any contract awarded will be subject to Public Act No. 524 of 1980, as amended, which requires provisions for progress, payments, retainage and dispute resolution, and that the Landscape Architect will be designated as the agent to decide disputes.

14. NAME, ADDRESS, LEGAL STATUS AND SIGNATURE OF BIDDER

This Proposal is submitted in the name of:

AJ's Excavating, LLC

(Print full legal name of Bidder)

The undersigned hereby designates below his business address to which all notices, directions or other communications must be served:

Street 9777 Honor Hwy

City Honor State MI

ZIP Code 49640 Telephone Number (231) 882-4655

Social Security or Federal Identification No. 26-4108055

The undersigned hereby declares that he has the legal status checked below:

☐ INDIVIDUAL

☐ DOING BUSINESS UNDER AN ASSUMED NAME WHICH IS registered with the County Clerk of the County of _____, Michigan.

☐ CO-PARTNERSHIP, which is registered with the County Clerk of the County of _____, Michigan.

☒ CORPORATION incorporated under the laws of the State of
Michigan

If other than Michigan corporation, now licensed to do business in Michigan?

☐ YES ☐ NO

Signed and sealed this 11th day of march, 20 21.

By [Signature] (Signature)

Allan J. Zirkel

(print name of signer)

Member

(Title)

15. List three (3) similar projects completed by the Bidder with reference name and contact information.

1. Heritage Trail Improvements

Leonard Marszalek - (231) 357-2047

2. Buffalo Ridge Trail Phase II

Charter Township of Garfield - (231) 941-1620

3. Kettles Trail Parking Lot

Leonard Marszalek - (231) 357-2047

STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered. The data given must be clear and comprehensive. This statement must be notarized.

1. Name of Bidder AJ's Excavating LLC
2. Present Business Address
9777 Honor Hwy
Honor, MI 49640
3. Address of Business in last two (2) successive years:
9777 Honor Hwy
Honor, MI 49640
4. When Organized 1/12/2009
5. Where Incorporated 1/12/2009
6. How many years have you been engaged in the contracting business under your present firm or trading name? 12 Years
7. Copy of State of Michigan License (ATTACH)
8. Copy of Michigan Department of Transportation Prequalification Verification letter (ATTACH)
9. Credit available for this contract: \$ _____ (ATTACH LETTER)
10. Contracts now on hand, gross amount: \$ 3,300,000.00
11. Personnel of organization, names of the principal owners of the business, number of employees
Allan J. Zirkel - Sole Owner
25 Employees
12. Have you ever defaulted on a contract? No

13. Provide a listing of equipment employees and/or subcontractors propose to use in performing the work.
14. The undersigned certifies that their name does not appear on the current register compiled by the State of Michigan, Department of Labor, pursuant to Public Act No. 278 of 1980, as amended, being MCLA 423.321-324.
15. Will you, upon request, furnish any other information that is pertinent to the execution of this bid that the Owner may request? Yes
16. The undersigned hereby authorizes and requests any person to furnish information requested by the Owner in verification of the recitals comprising this Statement of Bidder's Qualifications.

Dated at

this 11th day of March, 2021

NAME OF BIDDER AJ's Excavating LLC - Allan J. Zirkel

By [Signature]

Title Member

State of Michigan)
County of Benzie) SS

Allan Zirkel, being duly sworn, deposes

and says that he is owner of AJ'S Excavating,
and that the answers to the foregoing questions and all statements therein contained are true and correct.

SWORN TO BEFORE ME THIS 11th day of March, 2021.

[Signature]
NOTARY PUBLIC

My Commission expires: 4-27-2026

RENAE STRALEY
NOTARY PUBLIC
GRAND TRAVERSE COUNTY, MI
My Commission Exp. April 27, 2026
Acting in the county of benzie

Michigan Department of Labor & Economic Growth

Filing Endorsement

This is to Certify that the ARTICLES OF ORGANIZATION (DOMESTIC L.L.C.)

for

AJ'S EXCAVATING, LLC

ID NUMBER: E1698P

received by facsimile transmission on January 12, 2009 is hereby endorsed

Filed on January 12, 2009 by the Administrator.

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 12TH day of January, 2009.



, Director

Bureau of Commercial Services

**MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH
BUREAU OF COMMERCIAL SERVICES**

Date Received

(FOR BUREAU USE ONLY)

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Name

Brian L. Johnson, Esq.

Address

609 Frankfort Avenue, PO Box 446

City

State

Zip Code

Elberta, MI 49628

EFFECTIVE DATE:

Document will be returned to the name and address you enter above. If left blank document will be mailed to the registered office.

ARTICLES OF ORGANIZATION**For use by Domestic Limited Liability Companies**

(Please read information and instructions on last page)

Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned execute the following Articles:

B**ARTICLE I**The name of the limited liability company is: AJ'S EXCAVATING, LLC**ARTICLE II**

The purpose or purposes for which the limited liability company is formed is to engage in any activity within the purposes for which a limited liability company may be formed under the Limited Liability Company Act of Michigan.

ARTICLE III

The duration of the limited liability company if other than perpetual is: _____

ARTICLE IV

1. The street address of the location of the registered office is:

155 S. Marshall Road, Beulah

(Street Address)

(City)

, Michigan 49617

(ZIP Code)

2. The mailing address of the registered office if different than above:

(Street Address or P.O. Box)

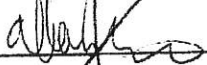
(City)

, Michigan

(ZIP Code)

3. The name of the resident agent at the registered office is: Allan J. Zirkel**ARTICLE V** (Insert any desired additional provision authorized by the Act; attach additional pages if needed.)Signed this 9th day of January, 2009

By



(Signature(s) of Organizer(s))

Allan J. Zirkel, Member/Organizer

(Type or Print Name(s) of Organizer(s))

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF PROFESSIONAL LICENSING

M784038

RESIDENTIAL BUILDER COMPANY
LICENSE

- Q. O. - ALLAN JOHN ZIRKEL

INDV#:2101193910

AJ'S EXCAVATING LLC
155 S MARSHALL ROAD
BEULAH MI 49617

Note: license
is current, just
have not received
it from State.
Backed up from
COVID

LICENSE NO.
2102201731

EXPIRATION DATE
05/31/2020

AUDIT NO
3159827

THIS DOCUMENT IS DULY ISSUED
UNDER THE LAWS OF THE STATE
OF MICHIGAN

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF PROFESSIONAL LICENSING

M784037

RESIDENTIAL BUILDER
LICENSE

ALLAN JOHN ZIRKEL
155 S MARSHALL RD
BEULAH MI 49617

LICENSE NO.
2101193910

EXPIRATION DATE
05/31/2020

AUDIT NO
3159222

THIS DOCUMENT IS DULY ISSUED
UNDER THE LAWS OF THE STATE
OF MICHIGAN

Verify a License



To apply for or renew a license, you must have an account. Licenses CANNOT be renewed more than 90 days prior to the license expiration date.

If you are here to renew a license and have already linked your license to your account, sign in to your account and click "My Records" and then "Renew Application".

If you are here to renew a license and have not linked your license to your account, [CLICK HERE](#)

IF YOU NEED INSTRUCTIONS FOR CREATING YOUR ACCOUNT, RENEWING A LICENSE, OR CHANGING YOUR ADDRESS, CLICK [HERE](#).

[Home](#) [BCC Licenses](#) [BCC Permits](#) [Plan Review](#) [Fire Services](#) [OLSR](#)

[Advanced Search](#)

License Information:

Residential Builder Company 2102201731

Licensee Detail

License Type:	Residential Bullder Company	Type:	
License Number:	2102201731	Name:	
License State:	MI	Title:	
Business Type:	Residential Builder Company		
Business Name:	AJ'S EXCAVATING LLC		
Number of Sites:			
Business License Expiration Date:			
License Issue Date:	10/24/2011		
License Expiration Date:	05/31/2023		
License Status:	Issued		
DBA:			

► Related Records

► Public Documents

EQUIPMENT:

Tandem Dump Trucks

Duly Dodge Dump Truck

SVL95 Kubota Skid with grader attachment

Kx080 Kubota Mini Excavator

Drum Roller

EMPLOYEES:

AJ Zirkel – Supervisor and equipment operator

2 Dump Truck Drivers

1 Equipment Operator

3 Restoration Laborers

SUBCONTRACTORS:

None

Projected Project Schedule:

Administrative work – 4/1/2021

Mobilize Equipment – 5/3/2021

Begin Trail Re-Construction 5/4/2021

Substantial Completion 5/21/2021

Final Completion and Project Close out – 5/28/2021



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060		CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-445-4664 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM	
INSURED AJ'S EXCAVATING LLC 9777 HONOR HWY HONOR, MI 49640-9534		INSURER A: FEDERATED MUTUAL INSURANCE COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 13935

COVERAGES		CERTIFICATE NUMBER: 0		REVISION NUMBER: 0			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	N	N	6058572	12/01/2020	12/01/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Eg occurrence) \$100,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPIOP AGG \$2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	6058572	12/01/2020	12/01/2021	COMBINED SINGLE LIMIT (Eg accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION	N	N	6058574	12/01/2020	12/01/2021	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	6058573	12/01/2020	12/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)							
THIS COPY IS NOT TO BE REPRODUCED FOR ISSUANCE OF CERTIFICATES.							

CERTIFICATE HOLDER	CANCELLATION
00	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Michael G Kern</i>

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THIS AGREEMENT made this 13TH day of APRIL in the year 2021
by and between AJ'S EXCAVATING, LLC., a corporation
organized and existing under the laws of the State of MICHIGAN, a partnership consisting
of

an individual trading as _____,

hereinafter called the "Contractor" and Betsie Valley Trail Management Council, hereinafter called the "Owner".

1. WITNESSETH, That the Contractor and the Owner for the consideration stated herein mutually agree as follows:

A. Statement of Work

The Contractor shall furnish all the required labor, materials and necessary equipment for The Betsie Valley Trail Reconstruction Project located in Beulah, Michigan all in strict accordance with the drawings, specifications and Contract Documents.

B. The Contract Price

The Owner shall pay the Contractor for the performance of the Contract, in current funds, subject to additions and deductions as provided in the

specifications, the sum of ONE HUNDRED FIFTY EIGHT THOUSAND, SIX HUNDRED

NINETY FIVE DOLLARS AND NINETY EIGHT CENTS Dollars (\$ 158,695.98) *

* UNIT PRICES 2-1 DRAINAGE CROSSINGS QUANTITY TO BE 4 (FOUR) EACH.
NO ALTERNATES ACCEPTED

C. Contract Documents

The Contract shall consist of the following component parts:

- 1) This Instrument
- 2) Invitation to Bids - PART I, INSTRUCTIONS AND FORMS
- 3) Proposal - ATTACHED, AJ'S EXCAVATING DATED MARCH 11, 2021
- 4) Instructions to Bidders - PART I, INSTRUCTIONS AND FORMS
- 5) General Conditions - PART II
- 6) ~~Drawings and~~ Technical Specifications PART III - TECHNICAL SPECIFICATIONS
- 7) Project Schedule - PART OF AJ'S EXCAVATING PROPOSAL
- 8) DRAWINGS - INCLUDED:

FC.1

SHEET 1	COVER SHEET	DATE	2-11-21
SHEET 2	TRAIL RESURFACING PLAN	DATE	2-11-21
SHEET 3	TRAIL RESURFACING PLAN	DATE	2-11-21
SHEET 4	TRAIL RESURFACING PLAN	DATE	2-11-21
SHEET 5	STATION DESCRIPTIONS	DATE	2-11-21
SHEET 6	CONSTRUCTION DETAILS	DATE	2-11-21
SHEET 7	SITE FURNISHINGS	DATE	2-11-21
SHEET 8-11	REFERENCE AS-BUILT DRAWINGS	DATE	11-29-20

2. INTERPRETATION OF SPECIFICATIONS AND INSPECTIONS:

Should any dispute arise respecting the true meaning of the specifications, in any point, the decision of the Owner shall be final and conclusive upon the parties hereto. The said Contractor shall at all times render all facilities and kindly assistance to the Owner and to the inspectors appointed by the Owner for the inspection of any and all material and kind and quality of workmanship used and employed during the construction of the entire work aforesaid. The provisions for inspection herein contained shall be in addition to those contained in the specifications.

3. INDEMNITY:

The Contractor hereby expressly binds himself and his heirs, executors, and assigns, to indemnify and save harmless the Owner and Owner's Agents from any and all liability, charges (including attorney fees and costs), claims, suits, and actions of every name and description for and on account of any injuries or damages received or sustained by any party or parties, either in person or in property, by, from, or through said Contractor, his servants, agents, or employees during the continuance and progress of the said work and to and unto the full completion and acceptance of the same by the said Owner and the said Contractor does hereby agree to indemnify and save harmless the said Owner from any and all losses, damages, suits, judgments, or attorney fees and costs, which shall or may come to the said Contractor, his servants, agents, or employees, during the progress of said work.

4. CONTINGENCIES:

Changes in the plans of the work or additions or deletions to plans or the specifications or otherwise due to unexpected conditions or contingencies shall be made, performed, and compensated for in accord with Paragraph 5 in the General Conditions, entitled "Changes in the Work."

5. TIME FOR PERFORMANCES:

The Contractor covenants and agrees that the work herein agreed to be performed shall be commenced within five (5) days of the date stipulated in this Contract and that the said work shall be carried on with dispatch, time being of the essence of the agreement, and in such a manner as to be fully and completely performed on or before the time stipulated therefore in the proposal.

6. DETERMINATION OF QUANTITIES:

It is further agreed, that all estimates and measurements of quantities shall be made by the Contractor and confirmed by the Owner and that this determination shall be final and conclusive between the parties.

Nothing in this agreement contained shall be so construed as to deprive the said Owner of any remedy or defense it may have under this agreement for violation of any of the terms or conditions of this agreement.

7. POWER TO TERMINATE CONTRACT:

If the Contractor defaults in the due performance of the contract or fails to perform any or all of the conditions thereof, or fails to duly proceed with the performance of the work, and the Owner shall give written notice of such delay, neglect, or default to the Contractor, specifying the same, and if the said Contractor shall not for a period of five (5) days after such notice proceed to remedy his said delay, neglect, or default, then the Owner shall have full power and authority to terminate the contract by written notice delivered to the said Contractor and thereupon all sums of money which may be due the Contractor, together with all materials, goods, chattels, and effects then lying in, on, or about the premises, whereon said work is located, shall become forfeited to the Owner and may be employed or sold and disposed of as directed by the Owner and shall have full power and authority to employ any person or persons to complete the work or any part thereof, or to enter into any new contract or contracts for the completion of the same or any part thereof, without prejudice, however, to any remedy which first party may have against the Contractor for breach of contract.

8. EQUAL OPPORTUNITY PROVISIONS

The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor, as follows:

- A. The contractor will not discriminate against any employee or applicant because of race, religion, color, sex, or national origin. The Contractor will take Affirmative Action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, color, sex, or national origin. Such action shall include but not be limited to the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, religion, color, sex, or national origin.
- C. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- E. The Contractor will furnish all information and reports required by Executive Order

No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the contracting agency and the Secretary of Labor for purposes of investigation and to ascertain compliance with such rules, regulations, and orders.

- F. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- G. The Contractor will include the provisions of paragraph "A" through "G" in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions, including sanctions for noncompliance; Provided, however, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

9. ANTI-KICKBACK PROVISION:

The Owner will comply with all provisions of the Copeland Anti-Kickback Act (Title 18, U.S.C., June 25, 1948) including: Section 874, Kickbacks from Public Employees: "Whoever, by force, intimidation, or threat or procuring dismissal from employment, or by any other manner whatsoever induces any person employed in the construction, prosecution, completion, or repair of any public building, public work, or building or work financed in whole or in part by loans or grants from the United States, to give up any part of the compensation to which he is entitled under his contract of employment, shall be fined not more than \$5,000 or imprisoned not more than five years, or both."

10. ACCEPTANCE OF WORK

Acceptance of said work as completed shall be by the Owner or their authorized representative. The acceptance will be in the form of a certificate of completion.

IN WITNESS WHEREOF, Owner and the Contractor by and through their duly authorized officers and representatives, have executed this Contract as of the date first above written.

SIGNATURES FOR BIDDER:

Witness

Signature

Position

Company

Witness

Witness

Tammy Bowers 4/13/2021
Tammy Bowers, Chief Deputy
Chief Deputy County Clerk

(OWNER)

By

Bob Roelofs

Bob Roelofs, Board of Commissioner Chair 4/13/21

By

By

PART II – GENERAL CONDITIONS

GENERAL CONDITIONS

1. DEFINITION OF TERMS

Whenever, in these specifications, the term "The Johnson Hill Land Ethics Studio" or "Owner" is used, it shall be deemed to mean the Betsie Valley Trail Management Council or its authorized representative.

Whenever, in these specifications, the term "Landscape Architect" is used, it shall be taken to mean The Johnson Hill Land Ethics Studio or its authorized representative.

2. LABOR LAWS AND ORDINANCES

The Contractor shall obey and abide by all the laws of the State of Michigan relating to the employment of labor on public work and all ordinances of the State and local authorities with jurisdiction respecting and regulating public improvements.

3. PLANS

The location of the proposed improvements and the character, form, and dimensions of the same are shown forth by a set of drawings. Where figures are given on these drawings, they shall have precedence over dimensions taken by scale.

4. PLANS AND SPECIFICATIONS COOPERATIVE

The plans and these specifications are intended to be cooperative. They shall be construed as supplementary each to the other and any work called for on the plans and not particularly mentioned in the specifications, or described in the specifications and not shown on the plans, is to be regarded as included under this contract the same as if set forth in the specifications and exhibited on the plans.

Where detailed specification provisions are in conflict with statements to follow provisions of a manufacturer's specification or manufacturers furnished instructions, the Contractor shall notify the Landscape Architect in writing. The Landscape Architect shall determine which provisions take precedence, unless resolution of the conflict is therein specified.

5. CHANGES IN THE WORK

The Owner may make changes in the work of the Contractor by making alterations therein, or by making additions thereto, or by omitting work therefrom, without invalidating the contract, and without relieving or releasing the Contractor from any guaranty given by him pursuant to the Contract provisions. All such work shall be executed under the conditions of the Contract.

Except in an emergency endangering life or property, the Contractor shall make no change unless he has received a prior written order from the Owner, countersigned by the Landscape Architect, authorizing the change. Any change in the work shall be ordered and the adjustment of the contract price or time shall be determined by issuance of a Change Order providing for an agreed lump sum adjustment.

For each Change Order issued, the Contractor shall furnish an itemized bona fide, written proposal in multiple-copy form and with such supporting papers as the Landscape Architect may require.

For any item involved in a change for which a unit price (including all items of cost, and overhead and profit) has been duly established, either as provided in the contract or by subsequent agreement, the change in contract price shall be determined by applying the unit price to the net quantity of the item involved without further allowance for overhead and profit.

No work other than that to be paid for at the prices named in the contract shall be done by the Contractor except upon a written order from the Landscape Architect and the Owner, which order shall describe the work to be done. In the absence of such written order from the Owner, the Contractor will not be entitled to payment for any such additional or extra work. All claims for extra work must be presented for payment as soon as practical after such work is done. The Owner must approve payment of such claims for extra work.

6. FIELD OBSERVATION

The Landscape Architect and the Owner may provide for the observation of any work done under the contract. The Landscape Architect and the Owner shall have free access to all parts of the work. No work shall be covered or concealed until it has been examined by the Landscape Architect and the Owner. The Contractor shall furnish all information relating to the work, and the materials therefore, which the Landscape Architect and the Owner may deem necessary or pertinent.

The Contractor shall cooperate in setting and preserving stakes, benchmarks, and in all other things that are necessary to satisfactorily complete the work. The Landscape Architect and the Owner shall have authority to reject and to suspend any work that is being improperly done in the opinion of the Landscape Architect and the Owner.

7. OBLIGATIONS OF THE CONTRACTOR

The observation or lack of observation of any work pertaining to this contract shall not relieve the Contractor of any of his obligations to fulfill his contract as herein prescribed, and defective work shall be made good notwithstanding that such work has been previously overlooked by the Landscape Architect and the Owner and accepted or estimated for payment or paid for. If the work or any part thereof shall be found defective at any time before the final acceptance of the whole work, the Contractor shall forthwith make good such defect, in a manner satisfactory to the Landscape Architect and the Owner.

8. DECISION OF THE OWNER

The judgment and the decision of the Owner as to whether the work done under this contract comply with the requirements of these specifications, and the intent of this project, shall be conclusive and final. All improper or defective work must be corrected, as to comply with these specifications and subject to the approval of the Owner.

9. NO CHARGE FOR HINDRANCE OR DELAYS

The Contractor shall make no claim or charge against the Owner or any agent thereof for any hindrances or delays from any cause whatsoever during the progress of the work embraced in this contract.

10. COOPERATION OF THE CONTRACTOR

The Contractor shall have at all times copies of the plans and specifications on the work and shall furnish each foreman and require him to have with him on the work, a copy of that part

of the plans and specifications which appertain to the work he is directing. The Contractor or an authorized representative shall be on the work at all times when construction is in progress. His name and address shall be on file with the Owner and he shall be available for call at any time.

11. STORAGE OF MATERIAL AND SUPPLIES

Material and supplies may, if necessary, be stored on the site within the trail right of way or where deemed appropriate by owner, but drainage must be provided. Any damage to property by reason of such storing of material must be repaired by the Contractor or at his expense. The Contractor must not (except after consent from the proper parties) enter or occupy with men, tools, or material, any land outside the property of the Owner.

12. OWNER NOT RESPONSIBLE FOR

Owner will not be responsible for any supplies, material, tools, or machinery, or for any finished or unfinished work done under these specifications which may be destroyed by any cause or agency prior to the completion of any acceptance of work.

13. LIABILITY FOR DAMAGES

The Contractor shall put up and maintain such barriers or lights or both as will effectual prevent any accident in consequence of his work, and shall take all the other necessary and proper precautions against causing damage to persons or property. He shall be liable for all damages of every nature occasioned in any way by his acts or neglect, or by the acts or neglect of his agents, employees, or workmen, and shall reimburse the Owner for all damages, losses, and costs suffered by it by reason of such acts or neglects.

14. DAMAGES AND RESTORATION OF PROPERTY

The Contractor shall alone be held responsible for all injuries to persons, and for all damages to the property of the Owner or others, caused by or resulting from the negligence of himself, his employees or agents, during the progress of, or connected with the prosecution of the work, whether within the limits of the work or elsewhere. He must restore all injured property, including sidewalks, curbing, sodding, pipes, conduits, sewers, and other public or private property to a condition as good as it was when he entered on the work.

15. OMISSION OR MISTAKE OF CONTRACTOR

The Contractor shall pay to the Owner all expenses, losses, and damages, as determined by the Owner, incurred in consequence of any defect, omission, or mistake of the Contractor or his employees.

16. USE OF COMPLETED PORTIONS OF WORK

The use of any portion of any work done under the terms of this contract shall not be construed as an acceptance of such work. Where thus directed for use by the Owner, the Contractor shall not be held responsible for injuries to the work caused by such use.

17. INSURANCE

Proof that the firm is an equal opportunity employer and possesses professional liability insurance, workers compensation, and no-fault vehicle insurance as according to the

following requirements:

- a. Workers Compensation Insurance: The Vendor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including employers Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
- b. Commercial General Liability Insurance: The Vendor shall procure and maintain during the life of the blanket purchase order, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability; (b) Products and Completed Operations Liability with limits of liability not less than \$1,000,000; (c) Independent Contractors Coverage; (d) Broad Form General Liability Extensions or equivalent; (e) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.
- c. Motor Vehicle Liability: The Vendor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- d. Additional Insured: Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be Additional Insured: "Benzie County, all elected and appointed officials, all employees, and volunteers, all boards, commission and/or authorities and board members, including employees, agents and volunteers thereof, and the Johnson Hill Land Ethics Studio"

18. DISORDERLY EMPLOYEES

Disorderly, intemperate, or incompetent persons must not be employed, retained, or allowed upon the work site. Foremen and workmen who neglect or refuse to comply with the instructions of the Owner in regard to conduct, shall at the Owner's request, be promptly discharged, and shall not thereafter be reemployed on this project, without the Owner's consent. The Contractor shall not permit nor suffer the introduction or use of intoxicating liquor or other drugs upon or about the work embraced in this contract.

19. CONTRACTOR TO GIVE NOTICE

The Contractor shall give the Owner at least three (3) days notice before commencing work on any contract.

20. PROTECTION OF MONUMENTS, BENCH MARKS, AND STAKES

The Contractor must carefully protect from disturbance or injury all municipal monuments, stakes, and bench marks, and shall not excavate nearer than three (3) feet to any of them without the permission of the Owner or until they have been removed, witnessed, or otherwise disposed of by the Owner.

21. CLEANING UP

Upon the completion of the principal work and as an unbroken continuance of work, the Contractor shall clean up and leave in neat condition all the premises that he has occupied during the construction period. He shall remove from the premises all surplus earth, debris, and rubbish, and all unused materials, together with all tools and equipment. Such cleaning up must be completed within ten (10) days after the principal work has been completed.

22. INCIDENTALS

All the work to be done by the Contractor for which specific unit prices are not named by the contract, as well as any minor details of work not specifically mentioned in the specifications, but obviously necessary for the proper completion of the work, shall be considered as incidental and as being a part of and included in the work for which prices are named in the contract. The Contractor will not be entitled to any extra or additional compensation thereof.

23. MANNER OF PAYMENT

The Contractor shall submit each month, or at longer intervals if desired by the Contractor, an invoice covering work previously performed for which the Contractor believes payment is due under this contract. Progress payments shall be made to the Contractor for actual quantities of completed work. No payment shall be made for material stored on site. Such payments shall be based upon the estimate of the Contractor and shall be approved by the Owner in the amount of the apparently acceptable work completed within the payment period.

All partial and final payment requests shall be submitted in duplicate on AIA Documents G702 and G703, Application and Certificate for Payment, and shall completely describe and account for all items in accordance with the provisions of the forms. No other forms of payment requests will be accepted.

A retainer of 10% of the value of the work in place shall be withheld from the first 50% of the contract. No retainer shall be withheld on the second 50% of the contract unless it is determined that the Contractor is not making satisfactory progress, or for "other specific causes relating to the Contractor's performance under the contract." If it is so determined, then 10% of the value of the work in place for the second 50% of the contract shall be withheld.

On all contracts valued at \$30,000 or more or which have more than three (3) progress payments, the retained funds will be paid to the Contractor with the final progress payment. Upon completion of 94% of the contract, the Contractor may request the payment of the retained amount by providing an irrevocable letter of credit in the amount of the total retainer, which is issued by a bank authorized to do business in this state, containing terms mutually acceptable to the Contractor and the Owner.

On all contracts that include the installation of plant material, the previously mentioned "other specific causes relating to the Contractor's performance under the contract" shall be deemed to include the need by the Owner to monitor the survival of the plant material. Therefore, a total of 10% of the value of the planting portion of the contract shall be retained for a period of one year per the terms listed above.

The Owner shall make the final certificate for payment within thirty (30) days after the completion and acceptance of all work. Labor, materials and other things to be done or furnished by the Contractor hereunder, and payment shall not be due and payable to the Contractor, until he has complied with all the provisions hereof, and has discharged all debts, liens, obligations, claims and charges against said work or him arising out of said work, and made proof thereof satisfactory to the Owner. Before a final payment will be made, the Contractor shall submit the following to the Owner:

- A. A sworn statement certifying all bills for labor and materials have been paid.

- B. A sworn statement waiving any further claim (other than the final payment) by the Contractor against the Owner.

All payment shall take due account of additions to or deductions from the Contract price as herein provided. The acceptance by the Contractor of the proffered final payment shall operate as a release to the Owner and every agent thereof from all claims and liability to the Contractor for anything done or furnished for, or relating to or affecting the work. Furthermore, said acceptance by the Contractor shall be conclusive evidence of his acceptance and approval of estimates, accounting and deductions, and full payment by the Owner of all work, labor, materials and services done or furnished hereunder, and of full satisfaction, discharge, release and waiver of all claims and demands of or on behalf of the Contractor against the Owner arising out of this agreement and execution thereof. At the option of the Owner, the Owner may invoke the dispute resolution provisions of Section 4 of 1980 PA 524, MCLA 125-1564.

24. FAILURE TO COMPLETE IN SPECIFIED TIME

The Contractor shall commence work within the number of days specified in the proposal for commencement of work, at such points as the Owner may approve and shall thereafter continue it at such points and in such order or precedence as the Owner may from time to time approve.

The Owner may extend, in writing, the time for the commencement of the work when required due to unexpected or unnatural conditions.

The rate of progress shall be such that the whole work shall be performed in accordance with the terms of this contract or before the date stated in the proposal.

In the case the Contractor fails to satisfactorily complete the entire work contemplated and provided for under this contract, on or before the date stated in the proposal, the Owner may deduct from the payment due to the Contractor the sum of One Hundred Dollars (\$100.00) for each calendar day of delay, which sum is agreed upon not as a penalty but as fixed and liquidated damages for each day of delay, to be paid in full and subject to no deduction. If the payments due to the Contractor are less than the amount of such liquidated damages, said damages shall be deducted from any other monies due or to become due the Contractor, and in case said damages shall exceed the amount of all monies due or to become due the Contractor, then the Contractor or his surety shall pay the balance to the Owner.

The time in which this contract is to be performed and the work is to be completed is of the essence of this agreement.

25. ABANDONMENT OF CONTRACT

If the work to be done under this contract shall be abandoned or if this contract or any part thereof shall be sublet without the previous written consent of the Owner or if at any time the Owner shall be of the opinion that the conditions herein specified as to the rate of progress are not fulfilled, or that the work or any part thereof is unnecessarily or unreasonably delayed, or that the Contractor has violated any of the provisions of this contract, the Owner may notify the Contractor in writing to discontinue all work or any part thereof as the Owner may designate and the Owner may thereupon, by contract or otherwise, as they may determine, complete the work, or such part thereof.

26. QUALIFICATIONS OF EMPLOYMENT

The Contractor shall employ competent laborers and mechanics for the work under this contract.

27. BENCHMARKS AND REFERENCE POINTS

The Contractor shall establish and maintain grades, benchmarks, and other significant reference lines or points necessary to complete the work.

28. EXISTING UTILITIES

Existing utilities whether or not they are shown on the drawings shall be protected from damage.

29. AGGREGATE COST NOT TO BE INCREASED

Any changes in the plans, specifications, character of materials used, or method of doing the work, that may increase the aggregate cost of the work may be authorized and validated only by a formal supplemental contract regularly executed by all of the parties of the original contract.

30. SURVEYS

The Owner will make available all boundary information that is presently on file. All lines and levels necessary to the location and erection of the work under this contract shall be established and maintained by a competent surveyor employed by this Contractor.

31. PERMITS

Contractor is responsible for the procurement and payment for all permits and licenses necessary for the complete prosecution of the work. Required inspections for all permits will be arranged by the Contractor.

32. COMMUNICATIONS

All notices, demands, requests, instructions, approvals, proposals, and claims must be in writing.

A notice to or demand upon the Contractor shall be sufficiently given if delivered at the office of the Contractor stated on the signature page of the Contract or deposited in the United States mail in a sealed, postage-paid envelope.

33. CHANGE OF CONTRACT

The Owner reserves the right to reduce or increase the amount of the contract work. All change orders shall be based on the unit prices established in the proposal at the time of bidding and shall not be valid unless signed by the Owner and Landscape Architect.

34. BID PRICE

The total bid price is based on the scope of work as indicated on the drawings, and in the specifications and includes all separate prices and unit prices.

35. PROTECTION

Portions of the project area may continue in use by the public during the course of the construction operation and therefore requires special user protection at all excavation and other hazardous areas at all times.

Provide and erect all required fences, barricades and other safety precautions in accordance with local, state and federal codes.

Remove all protection devices and guards when work is completed and restore all disturbed or damaged areas that result from this work.

36. INSPECTION OF SITE BY CONTRACTORS

No plea of ignorance of conditions that may exist, or of difficulties that may be encountered in the execution of the work under this Contract, as a result of the bidder's failure to make prudent examinations and investigations, will be accepted as an excuse for any failure or omission on the part of the Contractor to fulfill in every detail all requirements of the Contract Documents, or will be accepted as a basis for a claim for extra compensation, damages, or for an extension of the time of completion.

The submission of a proposal shall, in itself, be conclusive evidence that the bidder has made all examinations he deemed necessary to properly prepare a proposal, meeting all the contract requirements.

37. DEBRIS REMOVAL

The Contractor must remove and dispose from site to legal dump area all debris caused by his work. Debris must be removed from the project site each day.

38. WORK & PAYMENT SCHEDULING CONFERENCE AND WORK PLAN

Immediately after execution of the Contract but prior to the start of work, the Owner shall convene a Work Scheduling Conference. The Contractor shall present to the Owner and Landscape Architect his proposed work and employment sequence for accomplishing the work of the Contract. If requested by the Owner, this work schedule shall be presented with appropriate graphic materials.

Schedules shall identify all tasks to be performed, inter- relationships between tasks and designate the time period that each task is to be performed beginning with the date Notice to Proceed is issued.

Three copies of all materials presented at the meeting shall be submitted to the Owner for review and approval. The Contractor shall be responsible for work performance in accordance with the approved work schedule and shall continually update the schedule and perform in accordance therewith so that work shall be completed in the time specified in the Contract Documents at no additional cost to the Owner.

The Owner's approval of the Contractors work and payment schedule does not relieve the Contractor of any of the responsibilities otherwise designated to him under this Contract.

39. PRE-PERFORMANCE CONFERENCE

Prior to the start of work, the Owner shall call a conference at a location designated at that time for the purpose of discussing all working conditions pertaining to the Contract. The conference shall be attended by the Contractor and his foreman who will be on the job daily to supervise the work and handle any items which may arise that need immediate decisions. Representatives of the Owner will be present. This conference may be scheduled to coincide with the work and payment scheduling conference.

40. SCHEDULING AND USE OF PREMISES

The Owner shall approve sequence of construction. Where directed, the Contractor shall perform a complete sample installation for each type of work. These sample installations shall set the minimum standards of quality for work in compliance with the Construction Contract Documents. The Contractor shall not proceed with other installations of the same type of work until approval in writing of sample installation by Landscape Architect and Owner has been received.

Approval of sample installation does not indicate acceptance of all remaining work.

The Owner will designate a staging area for construction equipment. It is understood that the Contractor shall supply his own utilities and security for this area.

The Contractor must maintain safe ingress and egress for users of the adjacent park areas during construction.

41. TESTING

If the Contract Documents, laws, ordinances, rules, regulations or orders of any public authority having jurisdiction require any portion of the work to be inspected, tested or approved, the Contractor shall give the Landscape Architect timely notice of its readiness so the Landscape Architect may observe such inspection, testing or approval. The Contractor shall bear all costs of such inspections, tests or approvals conducted by public authorities. Unless otherwise provided, the Owner shall bear all costs of other inspections, tests or approval.

If the Landscape Architect determines that any work requires special inspection, testing, or approval, he will, upon written authorization from the Owner, instruct the Contractor to order such special inspection, testing, or approval, and the Contractor shall give notice. If such special inspection or testing reveals a failure of the work to comply with the requirements of the Contract Documents, the Contractor shall bear all costs thereof, including compensation for the Landscape Architect's additional services made necessary by such failure; otherwise the Owner shall bear such costs, and an appropriate Change Order shall be issued.

Required certificates of inspection, testing or approval shall be secured by the Contractor and promptly delivered by him to the Landscape Architect.

If the Landscape Architect is to observe the inspections, tests or approvals required by the Contract Documents, he will do so promptly and, where practicable, at the source of supply.

PART III – TECHNICAL SPECIFICATIONS

SECTION 02511 – AGGREGATE PAVING

PART 1 GENERAL

1.01 SUMMARY

- A. Section Includes:
 - 1. Aggregate Pavement Materials and Installation

1.02 REFERENCES

- A. ASTM - American Society for Testing and Materials:
 - 1. Test Method for Laboratory Compaction Characteristics of Soil Using Modified Effort, ASTM D 1557-91
- B. MDOT - Michigan Department of Transportation, "Standard Specifications for Construction", current edition
- C. MDOT Special Provision for Aggregate Surface Course Modified.

1.03 DEFINITIONS

- A. Subgrade: The soil surface on which aggregate pavement is placed.
- B. Aggregate Pavement: Aggregate path material.
- C. Finished Grades: The required final grade elevations of aggregate pavement indicated on the Grading Drawings.
- D. Acceptance: Wherever the terms "acceptance" or "accepted" are used herein, they mean acceptance of Landscape Architect in writing.

1.04 SUBMITTALS

- A. Samples:
 - 1. Aggregate Surface Course Material: 2 pound plastic bag

1.05 QUALITY ASSURANCE

- A. Regulatory Requirements:
 - 1. Regulatory Requirements: Perform work in accordance with all applicable laws, codes, and regulations required by authorities having jurisdiction over such work.
- B. Delivery, Storage and Handling:
 - 1. Aggregate materials shall be delivered to the site in a thoroughly blended condition and handled in such a manner as to minimize separation and avoid mixing of underlying material with the aggregate.

C. Material Testing

1. All material testing described in this section will be the responsibility of the Contractor unless otherwise indicated.

PART 2 PRODUCTS

2.01 MATERIALS

A. Aggregate Surface Course Material:

1. Aggregate Surface Course material shall be in accordance with MDOT Special Provision for Aggregate Surface Course, Modified.
2. Provide aggregate with a maximum loss of 50 percent Los Angeles Abrasion (MTM 102).
3. Provide 100 percent crushed natural aggregate in accordance with the following table:

Crushed Aggregate	Sieve Analysis – Total Percent Passing							Loss by Washing
	3/8 Inch	#4	#8	#16	#30	#50	#100	#200
Aggregate Surface Course	100	65-99	40-75	30-45	18-30	12-25	8-20	5-20

B. Aggregate Base Material:

1. Crushed limestone graded to conform to MDOT Specification 8.02 for 21AA aggregates.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verification of Subgrade: Review subgrade to verify that it has been graded to the correct grades as required for correct installation of the aggregate pavement.
- B. Verification of Conditions: Examine site and verify that conditions are suitable to receive work and that no defects or errors are present which would cause defective installation of products or cause latent defects in workmanship and function.
- C. Unsuitable conditions: Before proceeding with work, notify Owner and Landscape Architect in writing of all unsuitable conditions and conflicts.

3.02 PREPARATION

A. Protection of Existing Conditions:

1. General: Use every possible precaution to prevent damage to existing conditions to remain such as structures, utilities, irrigation systems, plant materials and paving on or adjacent to the site of the work.
2. Barriers: Provide barricades, fences or other barriers as necessary to protect existing conditions to remain from damage during construction.

3. Operations: Do not store materials or equipment, permit burning, or operate or park equipment under the branches of existing plants to remain.
 4. Notification of Damages: Submit written notification of all conditions damaged during construction to the Owner and Landscape Architect immediately.
 5. Determination of Damage: Landscape Architect will determine the extent of damage and value of damaged.
- B. Finish Grading of Subgrade:
1. General: Grade subgrade with uniform slope between points where elevations are given.
 2. Equipment: Use equipment of proper size and appropriate type to achieve grades required.
 3. Subgrade Tolerance: Grade subgrade to within 3/4 inch of finish grade minus aggregate pavement thickness.
 4. Depressions and Loose Material: Fill and compact any depressions, and remove all loose material to finish true to line and grade, presenting a smooth, compacted, and unyielding surface.
 5. Compaction: Compact subgrade to a minimum 95 percent relative compaction as determined by ASTM D 1557-91.
 6. Cleaning of Subgrade: Remove all debris, loose dirt and other extraneous materials before installing aggregate pavement material.

3.03 SURVEY REQUIREMENTS

- A. Lines and Levels: Establish lines and levels, locate and lay out by instrumentation and similar appropriate means for all aggregate pavement finish grades.
- B. Staking: Provide a sufficient quantity of grade stakes as required to provide aggregate pavement with smooth finish grades and positive drainage.

3.04 AGGREGATE PAVEMENT INSTALLATION

- A. Equipment:
1. Place aggregate materials with equipment of adequate size and appropriate type to achieve timely placement of aggregate without damage to the subgrade or adjacent conditions.
 2. Placing of the aggregate materials shall be by means of a moving vehicle equipped with spreader box, mechanical spreader, or other approved equipment capable of laying the courses so that the finished layer will be of the proper gradation and thickness.
 3. If hauling equipment should cause ruts in subgrade, equipment will not be permitted on subgrade but shall be operated on aggregate surface behind spreader.
- B. Depth: Place material in one uniform layer to such a depth that, when graded and compacted, it will have a final thickness as shown in the typical section on the Plans.
- C. Aggregate Base:
1. Prepare specified grade to a tolerance of 3/4 inch. Maintain the base in a smooth and compacted condition until the surface course has been placed. Repair any rutting or other disturbance prior to placing the surface course.
- D. Surface:
1. Spread uniformly and then shape with an approved road maintainer or grader until the surface is free from waves and irregularities.

2. The surface shall not show any deviations in excess of one-half inch (1/2") in any direction when tested with a 10' straight edge.
3. surface dimensions shall be as indicated on plans.

E. Compaction:

1. Compact in accordance with the *Density Testing and Inspection Manual*. Compact aggregate surface course/aggregate base course to at least 98 percent of the maximum unit weight or as directed by Landscape Architect.
2. Contractor will engage a qualified geotechnical engineering testing agency to perform tests and inspections at the following frequency:
 - a. Minimum 1 test per every 500 linear feet of trail construction.
 - b. Minimum 2 tests per every section of trail construction, regardless of length.
3. Compact areas not accessible to rollers by mechanical or hand tampers.
4. All rolling equipment shall be tandem, steel-wheeled rollers weighing less than 3 tons. Alternative rolling equipment may be approved by Landscape Architect and/or Owner.
5. Shaping alternating with rolling shall be continued until the limestone is properly compacted.

F. Water: Water may be required to properly shape the base, compact and maintain aggregate surface during construction of the project. Water shall be applied by the use of approved sprinkler equipment.

3.05 MAINTENANCE DURING CONSTRUCTION

- A. Condition: Maintain completed surface in a smooth, compacted condition, substantially true to line, grade and cross-section until accepted.
- B. Reshaping: Application of water may be required to facilitate reshaping compacted surface prior to acceptance.

3.06 FIELD QUALITY CONTROL

- A. Interim Field Observation Reviews by Landscape Architect: Coordinate and schedule with Landscape Architect.

PART 4 MEASURE AND PAYMENT

4.01 PAY ITEMS

- A. All items or types of work specified in this section shall be measured and paid for in the units stipulated in the proposal.
- B. Pay weight shall be measured according to section 109 of the MDOT Standard Specifications for Construction. Material will be measured by the scale weight, including additives, at a moisture content no greater than 6 percent. The contractor shall be responsible for providing copies of all trucking tickets indicating scale weight to Landscape Architect/Owner.

- C. The unit price for this item shall include all labor, material and equipment costs associated with the installation of all aggregate surfacing as specified in this detailed specification. Any work described in this section that is not explicitly called out in the Proposal will be considered to be included as part of the cost items that are stipulated in the proposal.

END OF SECTION

SECTION 061063 - EXTERIOR ROUGH CARPENTRY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Drainage Crossings

1.3 ACTION SUBMITTALS

- A. Product Data: Submit all product data recycled molded plastic lumber.
- B. Product Data: Submit product data for all fasteners, including size, type and manufacturer.

PART 2 - PRODUCTS

2.1 LUMBER, GENERAL

- A. All lumber to be 100% recycled plastic molded lumber by Plasteak Inc. or approved equal.
- B. For approval of an alternative material, submit all product information for both specified material and proposed material for comparison by Landscape Architect. No procurement of any material other than that specified shall occur prior to approval by Landscape Architect.

2.2 FASTENERS

- A. General: Provide fasteners of size and type indicated, acceptable to authorities having jurisdiction, and that comply with requirements specified in this article for material and manufacture. Provide nails or screws, in sufficient length, to penetrate not less than 1-1/2 inches (38 mm) into wood substrate.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Set work to required levels and lines, with members plumb, true to line, cut, and fitted. Fit work to other construction; scribe and cope as needed for accurate fit.
- B. Do not splice structural members between supports unless otherwise indicated.
- C. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.

END OF SECTION 061063

ENGINEERING SPECIFICATION
PULTRUDED FIBERGLASS GRATING
SAFE-T-SPAN® T3320
VINYL ESTER and ISOPHTHALIC

SECTION 06610
FIBERGLASS REINFORCED PLASTICS (FRP) FABRICATIONS
PULTRUDED INDUSTRIAL GRATING

PART 1 - GENERAL

1.1 SCOPE OF WORK

- A. The CONTRACTOR shall furnish, fabricate (where necessary), and install all fiberglass reinforced plastic (FRP) items, with all appurtenances, accessories and incidentals necessary to produce a complete, operable and serviceable installation as shown on the Contract Drawings and as specified herein, and in accordance with the requirements of the Contract Documents.

1.2 REFERENCES

- A. The publications listed below (latest revision applicable) form a part of this specification to the extent referenced herein. The publications are referred to within the text by the designation only.

AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM) Test Methods:

ASTM D 635 Rate of Burning and/or Extent and Time of Burning of
Self-Supporting Plastics in a Horizontal Position

ASTM D 732 Shear Strength of Plastics by Punch Tool

ASTM E 84 Surface Burning Characteristics of Building Materials

1.3 CONTRACTOR SUBMITTALS

- A. The CONTRACTOR shall furnish shop drawings of all fabricated gratings and accessories in accordance with the provisions of this Section.
- B. The CONTRACTOR shall furnish manufacturer's shop drawings clearly showing material sizes, types, styles, part or catalog numbers, complete details for the fabrication of and erection of components including, but not limited to, location, lengths, type and sizes of fasteners, clip angles, member sizes, and connection details.
- C. The CONTRACTOR shall submit the manufacturer's published literature including structural design data, structural properties data, grating load/deflection tables, corrosion resistance tables, certificates of compliance, test reports as applicable, concrete anchor systems and their allowable load tables, and design calculations for systems not sized or designed in the contract documents.
- D. The CONTRACTOR shall submit sample pieces of each item specified herein for acceptance by the ENGINEER as to quality and color. Sample pieces shall be manufactured by the method to be used in the WORK.

1.4 QUALITY ASSURANCE

- A. All items to be provided under this Section shall be furnished only by manufacturers having a minimum of ten (10) years experience in the design and manufacture of similar products and systems. Additionally, if requested, a record of at least five (5) previous, separate, similar successful installations in the last five (5) years shall be provided.
- B. Manufacturer shall offer a 3 year limited warranty on all FRP products against defects in materials and workmanship.
- C. Manufacturer shall be certified to the ISO 9001-2008 standard.
- D. Manufacturer shall provide proof of certification from at least two other quality assurance programs for its facilities or products (DNV, ABS, USCG, AARR).

1.5 PRODUCT DELIVERY AND STORAGE

- A. Delivery of Materials: Manufactured materials shall be delivered in original, unbroken pallets, packages, containers, or bundles bearing the label of the manufacturer. Adhesives, resins and their catalysts and hardeners shall be crated or boxed separately and noted as such to facilitate their movement to a dry indoor storage facility.
- B. Storage of Products: All materials shall be carefully handled to prevent them from abrasion, cracking, chipping, twisting, other deformations, and other types of damage. Store items in an enclosed area and free from contact with soil and water. Store adhesives, resins and their catalysts and hardeners in dry indoor storage facilities between 70 and 85 degrees Fahrenheit (21 to 29 degrees Celsius) until they are required.

PART 2 - PRODUCTS

2.1 MANUFACTURER

- A. Pultruded grating shall be Safe-T-Span® as manufactured by:

Fibergrate Composite Structures Inc.
5151 Belt Line Road, Suite 1212
Dallas, Texas 75254-7028 USA
(800) 527-4043 Phone (972) 250-1530 Fax

Website: www.fibergrate.com

E-mail: info@fibergrate.com

2.2 GENERAL

- A. All FRP items furnished under this Section shall be composed of fiberglass reinforcement and resin in qualities, quantities, properties, arrangements and dimensions as necessary to meet the design requirements and dimensions as specified in the Contract Documents.
- B. Fiberglass reinforcement shall be a combination of continuous roving, continuous strand mat, and surfacing veil in sufficient quantities as needed by the application and/or physical properties required.

- C. Resins shall be {VINYL ESTER or ISOPHTHALIC - choose one} with chemical formulations as necessary to provide the corrosion resistance, strength and other physical properties as required.
- D. All finished surfaces of FRP items and fabrications shall be smooth, resin-rich, free of voids and without dry spots, cracks, crazes or unreinforced areas. All glass fibers shall be well covered with resin to protect against their exposure due to wear or weathering.
- E. All pultruded structural shapes shall be further protected from ultraviolet (UV) light with 1) integral UV inhibitors in the resin and 2) a synthetic surfacing veil to help produce a resin rich surface.
- F. All FRP products shall have a tested flame spread rating of 25 or less per ASTM E-84 Tunnel Test. Gratings shall not burn past the 25 mm reference mark and will be classified HB per ASTM D635.
- G. All grating clips shall be manufactured of Type 316SS (stainless steel).

2.3 PULTRUDED GRATING

- A. Manufacture: Grating components shall be high strength and high stiffness pultruded elements having a maximum of 70% and a minimum of 60% glass content (by weight) of continuous roving and continuous strand mat fiberglass reinforcements. The finished surface of the product shall be provided with a surfacing veil to provide a resin rich surface which improves corrosion resistance and resistance to ultraviolet degradation. Bearing bars shall be interlocked and epoxied in place with a two piece cross rod system to provide a mechanical and chemical lock. Cross rods should be below the walking surface of the grating. Gratings with cross rods that are flush with the walking surface are excluded.
- B. Non-slip surfacing: Grating shall be provided with a quartz grit bonded and baked to the top surface of the finished grating product.
- C. Fire rating: Grating shall be fire retardant with a tested flame spread rating of 25 or less when tested in accordance with ASTM E 84. Manufacturer may be required to provide certification of ASTM E84 test on grating panels from an independent testing laboratory. Test data shall be from full scale testing of actual production grating, of the same type and material supplied on the project. Test data performed only on the base resin shall not be acceptable.
- D. Resin system: The resin system used in the manufacture of the grating shall be {VEFR or ISOFR - choose one}. Manufacturer may be required to submit corrosion data from tests performed on actual grating products in standard chemical environments. Corrosion resistance data of the base resin from the manufacturer is not a true indicator of grating corrosion resistance and shall not be accepted.
- E. Color: Gray or Yellow.
- F. Depth: 2" deep load bars with a tolerance of plus or minus 1/32".
- G. Mesh Configuration: 1-1/2" load bar spacing, 6" tie bar spacing on centers. Grating shall be SAFE-T-SPAN® T3320V or T3320I as manufactured by **Fibergrate Composite Structures Incorporated**.

- H. Load/Deflection: Grating shall meet manufacturers published safe recommended loadings with deflection not to exceed the following:

Uniform distributed load over a 72" span: 50 pounds per square foot, with a maximum deflection of 0.13".

- I. Substitutions: Other products of equal strength, stiffness, corrosion resistance and overall quality may be submitted with the proper supporting data to the engineer for approval.

2.4 GRATING FABRICATION

- A. Measurements: Grating supplied shall meet the minimum dimensional requirements as shown or specified. The Contractor shall provide and/or verify measurements in field for work fabricated to fit field conditions as required by grating manufacturer to complete the work. Determine correct size and locations of required holes or cutouts from field dimensions before grating fabrication.
- B. Layout: Each grating section shall be readily removable, except where indicated on drawings. Manufacturer to provide openings and holes where located on the contract drawings. Grating supports shall be provided at openings in the grating by contractor where necessary to meet load/deflection requirements specified herein. Grating openings which fit around protrusions (pipes, cables, machinery, etc.) shall be discontinuous at approximately the centerline of opening so each section of grating is readily removable.
- C. Sealing: All shop fabricated grating cuts shall be coated with vinyl ester resin to provide maximum corrosion resistance. All field fabricated grating cuts shall be coated similarly by the contractor in accordance with the manufacturer's instructions.
- D. Hardware: Type 316 stainless steel hold-down clips shall be provided and spaced at a maximum of four feet apart with a minimum of four per piece of grating, or as recommended by the manufacturer.

PART 3 - EXECUTION

3.1 INSPECTION

- A. Shop inspection is authorized as required by the Owner and shall be at Owner's expense. The fabricator shall give ample notice to Contractor prior to the beginning of any fabrication work so that inspection may be provided. The grating shall be as free, as commercially possible, from visual defects such as foreign inclusions, delamination, blisters, resin burns, air bubbles and pits.

3.2 INSTALLATION

- A. Contractor shall install gratings in accordance with manufacturer's assembly drawings. Lock grating panels securely in place with hold-down fasteners as specified herein. Field cut and drill fiberglass reinforced plastic products with carbide or diamond tipped bits and blades. Seal cut or drilled surfaces in accordance with manufacturer's instructions. Follow manufacturer's instructions when cutting or drilling fiberglass products or using resin products; provide adequate ventilation.

PLEASE NOTE:

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

3. Type of Applicant: X Local Government Local Court
 Township County Commissioner Road Commission
 Public School District College Charter School
 Public Library Sheriff/Police Department Fire Department
 501c3 applying through local unit of government (name): _____

4. Fiscal Data: Amount Requested: \$ 7,197.00 Percent: 100 %
 Local Leveraging: \$ 0 Percent: %
 (Match)
 Total Budget: \$ 7,197.00 Percent: 100 %
5. Target Population numbers: 25 Children 69 Adults 52 Elders
146 Total GTB member Community Others
 (Indicate the number of GTB members)
6. Counties Impacted: Antrim X Benzie Charlevoix
 Grand Traverse Leelanau Manistee
7. Brief Description (purpose of funding); include statement of need:
 Benzie County Animal Control responds to many different calls throughout a year including assisting local police, Sheriff's office, DNR, EMS and Fire personnel with animal related incidents, along with handling after hours complaints. Our request is to outfit our 2 current vehicles with mobile computers to include CAD software (Computer Aided Dispatch) to help officers receive information about a property or person within that complaint. Mobile computers will allow an officer to add notes into a complaint along with being able to access notes from other complaints/programs to compare. This will provide a level of safety that the officers do not currently have. We are looking to equip 2 trucks with Panasonic Toughbooks that cost \$2,450.00 per computer, totaling \$4,900.00 and Gamber-Johnson Vehicle Cradles that cost \$240.00 per Cradle, totaling \$480.00. Benzie County Animal Control is also wanting to install CAD (Computer Aided Dispatch) software package into the Panasonic Computers. Price per software package is \$750.00 with a total for both computers being \$1,500.00. There is also a one time install and remote training session totaling \$250.00. The overall total for this project equals \$7,197.00.
 This project would greatly enhance officer safety as well the efficiency in responding to Animal Control complaints within Benzie County to include the Grand Traverse Off-Reservation Trust Land.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

- (a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

- (b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

- (c) Describe parent involvement in project: _____

- (d) Does the school receive Title VII Indian Education Funds? _____ YES _____ NO
If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start 2-2-2021 Completion 3-2-2021

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

_____ YES X NO. If yes, please list the start and end dates and amount:

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

11. Is the proposed project new NEW or a continuation project _____?

If this is a continuation project, please explain why there is a need to continue funding:

12. If the previous project has been completed, did you submit your 2% report? _____ YES ☒ NO.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
This project will increase public safety to tribal members, patron, visitors and the general public by providing officers with information regarding any complaint they may be dispatched to.
14. How will the success of the project be assessed (evaluation plan)? This project will be assessed by measuring more accurate reports, information and notes while officers are responding to complaints, compared to previous years.
15. If new staff is required, will preference be given to Native American applicants?
☒ YES _____ NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - **If for June cycle, postmarked by May 31st.**
 - **If for December cycle, postmarked by November 30th.**

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date



Sales Quotation

February 4, 2021

QUOTE #: 21-020421-CY1

BILL TO:

SHIP TO:

ID Networks, Inc.
7720 Jefferson Road
Ashtabula, Ohio 44004

Company Benzie County Animal Control
Contact Kyle Mauer
Address 543 Michigan Ave
Beulah, MI 49617

Company Benzie County Central Dispatch
Contact Rebecca Hubers
Address 505 S. Michigan Ave
Beulah, MI 49617

Rep Name Corey Yovich

Phone 800-982-0751

Fax 440-992-1109

E-mail cyovich@idnetworks.com

Web Site www.idnetworks.com

Phone 231-882-9505

Fax

Email kmauer@benzieco.net

Website

Phone 231-882-4484

Fax

E-mail rhubers@benzieco.net

Method

Item	Reference	Description	Qty	Unit Price	Extended Price
1	ID Mobile CAD - FE	ID Mobile CAD Software Package. Includes: Status changes, dispatch information, ESRI based mapping integration and messaging. (No NCIC, No AVL)	2	\$750.00	\$1,500.00
2	Software Maintenance - ID Networks	Software Maintenance for ID Networks Mobile CAD Software (Additional Per year maintenance - First year included at purchase)	0	\$270.00	\$0.00
3	Project Management Software Configuration Remote Training	Project Management, Server Configuration, Remote Client Installations and (1) Remote Training Session	1	\$250.00	\$250.00

Pricing: ☒ State ☐ Federal ☐ Commercial **Sales Tax:** ☐ Non Exempt ☒ Exempt

Payment Terms:

☐ Net Terms ☐ Contract ☐ Wire Transfer ☒ Due Upon Delivery

Survey: ☐ Complete ☐ Expected Completion:

Subtotal:	\$1,750.00
Sales Tax:	\$0.00
Shipping:	\$0.00
Total:	\$1,750.00

Yearly Software Maintenance	\$270.00
-----------------------------	-----------------

Notes:

- * Pricing is subject to change based on manufacturer price list.
- * Quoted prices are valid for 30 days.
- * Customer to use existing server hardware and network infrastructure
- * Firewall configuration and network modifications will be the responsibility of local IT
- * First year maintenance included in initial purchase price, subsequent years maintenance will be \$270
- * Net Motion Licensing required - to be purchased from Benzie County 911

Customer

Approval:

Name

Title

Signature

Date

PO #: _____



WE DON'T DO FRAGILE!

Sales Quotation

Quotation No.:53310

Page 1 of 2

27060 Decker Prairie Rosehill Road
Magnolia, Texas 77355

Tel: 281-305-5037

Ofc: 281-259-6613

Fax:

timothy.grayewski@ruggeddepot.com

Order Date: 02/02/2021

Valid Until: 03/02/2021

Customer Number: C18936

Rep: TD Team

Terms: ON_INVOICE (WIRE OR CHECK)

Customer Ref:

Bill To:

Benzie County Animal Control
543 S. Michigan Ave

Beulah MI 49617
USA
231-882-9505

Ship To:

Benzie County Animal Control
543 S. Michigan Ave

Beulah MI 49617
USA
231-882-9505

Item Code	Description	Condition	Quantity	Price	Total
FZ-55C0608VM	WIN10 PRO, INTEL CORE I5-8365U 1.6GHZ, VPRO, 14.0" FHD 1000 NIT GLOVED MULTI TOUCH, 512GB SSD, 8GB, INTEL WI-FI, BLUETOOTH, TPM 2.0, 4G LTE BAND 14 (EM7511), DUAL PASS (CH1:WWAN-GPS/CH2:WWAN), INFRARED WEBCAM, EMISSIVE BACKLIT KEYBOARD, FLAT	NEW	2	2,450.00	4,900.00
7160-0578-00	GAMBER-JOHNSON VEHICLE CRADLE FOR PANASONIC TOUGHBOOK CF-54 (NO ELECTRONICS)	NEW	2	240.00	480.00

Freight	\$67.00
Tax	\$0.00
Total	\$5,447.00

Terms and Conditions

- * Any refunds, for any reason (including cancellations), if payment was made with American Express, refund will be less 4% American Express merchant processing charge.
- * All shipments are FOB Destination, Freight Prepaid & Add, unless using customer shipping account, if freight not shown on quote, it will be added to Invoice.
- * Payment must be made in U.S. dollars.
- * Pricing and quantities are subject to change.
- * Rugged Solutions America LLC reserves the right to substitute products of equal or greater specifications.
- * Invoices are subject to late payment charges of 18% per year computed monthly after due date.
- * All products are sold "AS IS"
- * No credit allowed for goods returned without prior approval.
- * ALL RETURNS MUST BE ACCOMPANIED BY A RETURN MATERIAL AUTHORIZATION NUMBER AND ARE SUBJECT TO A 20% RESTOCKING/HANDLING FEE; IF A SPECIAL ORDER PART, ADDITIONAL VENDOR RESTOCKING/HANDLING FEES MAY APPLY.
- * Claims for loss or damage in shipment must be made to the carrier by the Customer. All others must be made to Rugged Solutions America LLC within 2 days of receipt of goods. All goods shipped at the buyer's risk.
- * Customer also agrees to pay such attorney's fees and costs as are actually incurred for the collection of this amount whether or not suit is instituted.
- * All product and services on this invoice will remain the property of Rugged Solutions America LLC and will be fully encumbered until full payment has been remitted.
- * Terms orders are based off from payment being made via check or ACH or Wire. If Credit Card is presented as payment, an administrative fee of 2.5% plus \$25.00 will be added to the corrected invoice. If using American Express, an additional 1% processing fee will be added to the total invoice.

Rugged Solutions America LLC strives to bring our customers the best possible price everyday.



WE DON'T DO FRAGILE!

Sales Quotation

Quotation No.:53310

Page 2 of 2

27060 Decker Prairie Rosehill Road
Magnolia, Texas 77355

Tel: 281-305-5037

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timothy.grayewski@ruggeddepot.com

Order Date: 02/02/2021

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Terms: ON_INVOICE (WIRE OR CHECK)

Customer Ref:

Bill To:

Benzie County Animal Control
543 S. Michigan Ave

Beulah MI 49617

USA

231-882-9505

Ship To:

Benzie County Animal Control
543 S. Michigan Ave

Beulah MI 49617

USA

231-882-9505

This document is not an Order unless signed. Please read this sales quote thoroughly and verify that it fits your specifications. If this sales quote fulfills your requirements, please submit a signed copy of this sales quote. No sales order can be generated without a written, detailed purchase order or a signed copy of this sales quote in place of a purchase order. This document, when signed, is an official Purchase Order.

Signature: _____

Date: _____

Printed Name: _____

PO # (if different than SQ #): _____

Payment Terms: _____

Billing Contact (Name, Email, Phone Number):

Terms and Conditions

- * Any refunds, for any reason (including cancellations), if payment was made with American Express, refund will be less 4% American Express merchant processing charge.
- * All shipments are FOB Destination, Freight Prepaid & Add, unless using customer shipping account, if freight not shown on quote, it will be added to Invoice.
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Rugged Solutions America LLC strives to bring our customers the best possible price everyday.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

April 6, 2021

Thomas Longanbach, Director
Benzie County Equalization Department
448 Court Pl
Beulah MI 49617

Dear Mr. Longanbach:

The Department of Treasury's Field Operations Section staff has identified concerns of Benzie County filing its county equalization study after the December 31st deadline.

State Tax Commission Rule. R 209.41 requires, "the equalization director shall prepare, in duplicate, the report of the equalization study and shall submit 1 copy to the county board of commissioners and 1 copy to the commission not later than December 31."

Our documentation shows that the completed 2020 county equalization study was received on January 15, 2021 with revisions received on January 16, 2021, January 18, 2021 & February 2, 2021. Staff has reviewed your requests to amend the County's 2020 equalization studies and I am writing to accept the amendments. We are, however, concerned by this insufficient filing especially considering the revised sales study period that provides significantly more time for the County Equalization Department to complete its studies.

As a point of clarification, study documents are not considered filed until there are no additional filings, amendments, or corrections. For example, our documentation shows that the completed 2020 county equalization studies were received on February 2, 2021. This is considered the filing date even though some, or all of the documents, may have been submitted at an earlier date. The last filing date is considered the date filed.

Please provide, no later than April 27, 2021, a written response outlining the reasons the county equalization studies were late and revised for 2020 and what safeguards you will put in your County Equalization processes to ensure that the 2021 County Equalization studies for 2022 Equalization will be completed and submitted to the Commission by the December 31 deadline moving forward.

Thank you in advance for your attention to this matter. Should you have any questions or concerns, please do not hesitate to contact Daniel Holland at 517-230-5289, or hollandd1@michigan.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "David A. Buick". The signature is fluid and cursive, with a large initial "D" and "B".

David A Buick
Executive Director
State Tax Commission

Cc: Daniel Holland

TOWNSHIPS	AGRICULTURAL RATIO FACTOR	COMMERCIAL RATIO FACTOR	INDUSTRIAL RATIO FACTOR	RESIDENTIAL RATIO FACTOR	TIMBER-CUTOVER RATIO FACTOR	DEVELOPMENTAL RATIO FACTOR	PERSONAL PROP RATIO FACTOR
ALMIRA TOWNSHIP	49.67 1.00000	49.43 1.00000	49.16 1.00000	49.97 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
BENZONIA TOWNSHIP	49.52 1.00000	49.14 1.00000	49.88 1.00000	49.73 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
BLAINE TOWNSHIP	49.91 1.00000	49.78 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
COLFAX TOWNSHIP	50.00 1.00000	49.51 1.00000	50.00 1.00000	49.46 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
CRYSTAL LAKE TOWNSHIP	49.91 1.00000	49.63 1.00000	50.00 1.00000	49.53 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
GILMORE TOWNSHIP	49.89 1.00000	49.74 1.00000	50.00 1.00000	49.96 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
HOMESTEAD TOWNSHIP	49.81 1.00000	49.92 1.00000	50.00 1.00000	49.56 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
INLAND TOWNSHIP	49.66 1.00000	49.07 1.00000	50.00 1.00000	49.85 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
JOYFIELD TOWNSHIP	49.09 1.00000	49.96 1.00000	49.43 1.00000	49.90 1.00000	49.27 1.00000	50.00 1.00000	50.00 1.00000
LAKE TOWNSHIP	49.51 1.00000	49.88 1.00000	50.00 1.00000	49.02 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
PLATTE TOWNSHIP	49.37 1.00000	50.22 0.99562*	50.00 1.00000	49.85 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000
WELDON TOWNSHIP	49.73 1.00000	50.00 1.00000	50.00 1.00000	49.65 1.00000	50.00 1.00000	50.00 1.00000	50.00 1.00000

CITIES

CITY OF FRANKFORT	50.00 1.00000	49.22 1.00000	49.61 1.00000	48.90 1.02249*	50.00 1.00000	50.00 1.00000	50.00 1.00000
COUNTY AVERAGES	48.63 1.00000	48.16 1.00000	51.56 1.00000	45.97 1.00000	49.74 1.00000	0.00 0.00000	50.00 1.00000

RECEIVED

APR 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

ANALYSIS FOR EQUALIZED VALUATION

51 - CITY OF FRANKFORT

3/23/2021 4:19 PM

Assessment Year: 2020/2021

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	0	0	50.00	0	NC
102	LOSS		0	50.00	0	
103	SUBTOTAL		0	50.00	0	
104	ADJUSTMENT		0			
105	SUBTOTAL		0	50.00	0	
106	NEW		0	50.00	0	
107					0	
108	TOTAL Agricultural	0	0	50.00	0	
109	Computed 50% of TCV Agricultural		0	Recommended CEV Agricultural		0
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	148	20,954,400	49.18	42,607,564	AS
202	LOSS		1,193,800	49.18	2,427,410	
203	SUBTOTAL		19,760,600	49.18	40,180,154	
204	ADJUSTMENT		16,300			
205	SUBTOTAL		19,776,900	49.22	40,180,154	
206	NEW		679,000	49.22	1,379,521	
207					0	
208	TOTAL Commercial	143	20,455,900	49.22	41,559,675	
209	Computed 50% of TCV Commercial		20,779,838	Recommended CEV Commercial		20,455,900
	Computed Factor =	1.00000				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	12	1,581,300	48.44	3,264,451	AS
302	LOSS		5,600	48.44	11,561	
303	SUBTOTAL		1,575,700	48.44	3,252,890	
304	ADJUSTMENT		38,000			
305	SUBTOTAL		1,613,700	49.61	3,252,890	
306	NEW		610,100	49.61	1,229,792	
307					0	
308	TOTAL Industrial	17	2,223,800	49.61	4,482,682	
309	Computed 50% of TCV Industrial		2,241,341	Recommended CEV Industrial		2,223,800
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	962	108,196,919	44.91	240,919,437	SS
402	LOSS		350,767	44.91	781,044	
403	SUBTOTAL		107,846,152	44.91	240,138,393	
404	ADJUSTMENT		9,579,148			
405	SUBTOTAL		117,425,300	48.90	240,138,393	
406	NEW		2,671,000	48.90	5,462,168	
407					0	
408	TOTAL Residential	966	120,096,300	48.90	245,600,561	
409	Computed 50% of TCV Residential		122,800,281	Recommended CEV Residential		122,800,281
	Computed Factor =	1.02252				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	1,126	142,776,000	48.96	291,642,918	
809	Computed 50% of TCV REAL		145,821,459	Recommended CEV REAL		145,479,981

100	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
101	Agricultural	20	3,089,259	49.30	6,266,245	AS
102	LOSS		160,800	49.30	326,166	
103	SUBTOTAL		2,928,459	49.30	5,940,079	
104	ADJUSTMENT		4,041			
105	SUBTOTAL		2,932,500	49.37	5,940,079	
106	NEW		670,500	49.37	1,358,112	
107					0	
108	TOTAL Agricultural	24	3,603,000	49.37	7,298,191	
109	Computed 50% of TCV Agricultural		3,649,096	Recommended CEV Agricultural		3,603,000
	Computed Factor =	1.00000				
200	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
201	Commercial	9	210,700	50.48	417,393	AS
202	LOSS		0	50.48	0	
203	SUBTOTAL		210,700	50.48	417,393	
204	ADJUSTMENT		-1,100			
205	SUBTOTAL		209,600	50.22	417,393	
206	NEW		2,300	50.22	4,580	
207					0	
208	TOTAL Commercial	9	211,900	50.22	421,973	
209	Computed 50% of TCV Commercial		210,987	Recommended CEV Commercial		210,987
	Computed Factor =	0.99569				
300	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
301	Industrial	0	0	50.00	0	AS
302	LOSS		0	50.00	0	
303	SUBTOTAL		0	50.00	0	
304	ADJUSTMENT		0			
305	SUBTOTAL		0	50.00	0	
306	NEW		0	50.00	0	
307					0	
308	TOTAL Industrial	0	0	50.00	0	
309	Computed 50% of TCV Industrial		0	Recommended CEV Industrial		0
	Computed Factor =	1.00000				
400	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
401	Residential	382	26,100,500	46.48	56,154,260	SS
402	LOSS		413,700	46.48	890,060	
403	SUBTOTAL		25,686,800	46.48	55,264,200	
404	ADJUSTMENT		1,861,400			
405	SUBTOTAL		27,548,200	49.85	55,264,200	
406	NEW		191,700	49.85	384,554	
407					0	
408	TOTAL Residential	380	27,739,900	49.85	55,648,754	
409	Computed 50% of TCV Residential		27,824,377	Recommended CEV Residential		27,739,900
	Computed Factor =	1.00000				
500	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
501	Timber-Cutover	0	0	50.00	0	NC
502	LOSS		0	50.00	0	
503	SUBTOTAL		0	50.00	0	
504	ADJUSTMENT		0			
505	SUBTOTAL		0	50.00	0	
506	NEW		0	50.00	0	
507					0	
508	TOTAL Timber-Cutover	0	0	50.00	0	
509	Computed 50% of TCV Timber-Cutover		0	Recommended CEV Timber-Cutover		0
	Computed Factor =	1.00000				
600	REAL PROPERTY	#Pcls.	Assessed Value	% Ratio	True Cash Value	Remarks
601	Developmental	0	0	50.00	0	NC
602	LOSS		0	50.00	0	
603	SUBTOTAL		0	50.00	0	
604	ADJUSTMENT		0			
605	SUBTOTAL		0	50.00	0	
606	NEW		0	50.00	0	
607					0	
608	TOTAL Developmental	0	0	50.00	0	
609	Computed 50% of TCV Developmental		0	Recommended CEV Developmental		0
	Computed Factor =	1.00000				
800	TOTAL REAL	413	31,554,800	49.80	63,368,918	
809	Computed 50% of TCV REAL		31,684,459	Recommended CEV REAL		31,553,887

Assessed Valuations - REAL

04/08/2021 10:19 AM

Benzie County

L-4024

Statement of acreage and valuation in the year 2021 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Real Property Assessed Valuations Approved by Boards of Review							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Almira	3,854,500	3,040,200	129,800	238,292,400	0	0	245,316,900
Benzonia	2,889,800	34,203,800	708,400	296,035,500	0	0	333,837,500
Blaine	7,340,400	2,830,700	0	69,727,600	0	0	79,898,700
Colfax	0	404,500	0	37,036,725	0	0	37,441,225
Crystal Lake	574,800	3,497,700	0	261,886,300	0	0	265,958,800
Gilmore	802,600	3,804,000	3,057,800	56,678,100	0	0	64,342,500
Homestead	832,900	8,215,300	0	100,285,100	0	0	109,333,300
Inland	757,300	6,524,400	0	100,999,700	0	0	108,281,400
Joyfield	6,436,500	1,824,300	2,259,600	30,828,700	906,800	0	42,255,900
Lake	1,007,500	6,742,800	0	416,633,400	0	0	424,383,700
Platte	3,603,000	211,900	0	27,739,900	0	0	31,554,800
Weldon	241,600	13,278,500	0	100,902,200	0	0	114,422,300
Frankfort	0	20,455,900	2,223,800	120,096,300	0	0	142,776,000
Total for County	28,340,900	105,034,000	8,379,400	1,857,141,925	906,800	0	1,999,803,025

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF BENZIE COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated 4-14, 2021Thomas W. Jock
Equalization DirectorTimmy Powers
Clerk of the Board of Commissioners, Chief DeputyBob Gendrup
Chairperson of Board of Commissioners

Equalized Valuations - REAL

04/08/2021 10:19 AM

Benzie County

L-4024

Pg 2

Statement of acreage and valuation in the year 2021 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Real Property Equalized by County Board of Commissioners							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Almira	3,854,500	3,040,200	129,800	238,292,400	0	0	245,316,900
Benzonia	2,889,800	34,203,800	708,400	296,035,500	0	0	333,837,500
Blaine	7,340,400	2,830,700	0	69,727,600	0	0	79,898,700
Colfax	0	404,500	0	37,036,725	0	0	37,441,225
Crystal Lake	574,800	3,497,700	0	261,886,300	0	0	265,958,800
Gilmore	802,600	3,804,000	3,057,800	56,678,100	0	0	64,342,500
Homestead	832,900	8,215,300	0	100,285,100	0	0	109,333,300
Inland	757,300	6,524,400	0	100,999,700	0	0	108,281,400
Joyfield	6,436,500	1,824,300	2,259,600	30,828,700	906,800	0	42,255,900
Lake	1,007,500	6,742,800	0	416,633,400	0	0	424,383,700
Platte	3,603,000	210,987	0	27,739,900	0	0	31,553,887
Weldon	241,600	13,278,500	0	100,902,200	0	0	114,422,300
Frankfort	0	20,455,900	2,223,800	122,800,281	0	0	145,479,981
Total for County	28,340,900	105,033,087	8,379,400	1,859,845,906	906,800	0	2,002,506,093

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF BENZIE COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated 4-14, 20 21Thomas W. J. [Signature]
Equalization DirectorSammy [Signature]
Clerk of the Board of CommissionersBob [Signature]
Chairperson of Board of Commissioners

Personal and Real Property - TOTALS

04/08/2021 10:19 AM

Benzie County

L-4024

893

Statement of acreage and valuation in the year 2021 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed (Col. 1)	Total Real Property Valuations		Personal Property Valuations		Total Real Plus Personal Property	
		(Col. 2) Assessed Valuations	(Col. 3) Equalized Valuations	(Col. 4) Assessed Valuations	(Col. 5) Equalized Valuations	(Col. 6) Assessed Valuations	(Col. 7) Equalized Valuations
Almira	0.00	245,316,900	245,316,900	3,517,300	3,517,300	248,834,200	248,834,200
Benzonia	0.00	333,837,500	333,837,500	9,856,200	9,856,200	343,693,700	343,693,700
Blaine	0.00	79,898,700	79,898,700	1,116,600	1,116,600	81,015,300	81,015,300
Colfax	0.00	37,441,225	37,441,225	1,087,900	1,087,900	38,529,125	38,529,125
Crystal Lake	0.00	265,958,800	265,958,800	2,974,400	2,974,400	268,933,200	268,933,200
Gilmore	0.00	64,342,500	64,342,500	6,027,300	6,027,300	70,369,800	70,369,800
Homestead	0.00	109,333,300	109,333,300	3,139,900	3,139,900	112,473,200	112,473,200
Inland	0.00	108,281,400	108,281,400	4,729,000	4,729,000	113,010,400	113,010,400
Joyfield	0.00	42,255,900	42,255,900	2,274,600	2,274,600	44,530,500	44,530,500
Lake	0.00	424,383,700	424,383,700	3,830,500	3,830,500	428,214,200	428,214,200
Platte	0.00	31,554,800	31,553,887	827,600	827,600	32,382,400	32,381,487
Weldon	0.00	114,422,300	114,422,300	3,938,750	3,938,750	118,361,050	118,361,050
Frankfort	0.00	142,776,000	145,479,981	3,789,400	3,789,400	146,565,400	149,269,381
Totals for County	0.00	1,999,803,025	2,002,506,093	47,109,450	47,109,450	2,046,912,475	2,049,615,543

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF BENZIE COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated 4-14, 20 21

Township of 7
Equalization Director

Thomas Bowles
Clerk of the Board of Commissioners, Christ Depady

Bob Bowles
Chairperson of Board of Commissioners

Commissioner Reports

Art Jeannot
Commissioner Report
April 13, 2021

- Participated in 7 meetings on behalf of the County since our March 23rd meeting.
- **4/1 Lake Township** – It was reported that at the end of their fiscal year they have approximately \$854k in the general fund balance. Ironman's request to use part of the township for its event was approved. Road patrol agreement with the Sheriff's office was approved to include a possible extension to cover the Ironman event.
- **4/2 MAC Finance and General Governance** – Association is in support of the following: inflationary increases in county revenue sharing, county veto power over new state land acquisitions if the county has more than 40% of their land owned by the state and /or federal government, full recovery from the state or federal government for county costs related to the response to the COVID-19 pandemic, laws and policies that allow units of government, without a vote of the people, to restore the operating millage to the previous year's rate in years in which the property revenue increase was less than the rate of inflation. In addition, the revision of road commissioner terms of office to 4 years and convert all elected road commissioner positions to appointed positions. There were others discussed, this is what I believe to be the highlights.
- **4/5 Networks Northwest COG** – The discussion centered around 3 subjects. The "American Rescue Plan", Broadband for rural communities and continuation of zoom meetings after restrictions are lifted. A number of thoughts were discussed regarding the use of funds for the American Rescue Plan and most of them were about infrastructure improvements. It's my opinion that infrastructure will need to be more clearly defined and that plans to use the funding need to be put on hold until the rules for overall use are more clearly defined. Some good thoughts came out of the broadband discussion. Leelanau County has contracted with a company identified as DCS to perform a needs study. I spoke with Mitch about this and he will be in contact with the Leelanau County Administrator (Chet) to get additional details. The use of zoom or other remote access for the public during open meetings was met with mixed opinions.
- **4/5 Networks Northwest** – Due to non-compliance to the open meetings act, no items needing action were brought forward.
- **4/6 Platte Township** – The Ironman competition has been approved by the Township. Township would like to work with BC Solid Waste to coordinate a hazardous waste day for township citizens.
- **4/9 EDC Business Retention** – Committee discussed a budget to be presented to the EDC board. A recommendation on organizational structure will be considered after the Benzie Chamber and BOC have completed their new hires.
- **4/12 Almira Township** – Future township meetings will be held at the Townhall in Lake Ann until further notice. 2 people resigned as fire and EMT personnel. New fire chief is expected to start April 26th.
- **Other** – I have been educating myself on the County's upcoming re-districting task. This will likely be delayed due to the 2020 US Census being delayed. As information only, the committee is made up 5 individuals, County Clerk, Treasurer, Prosecutor, Chair of the local Democratic Party and the Chair of the local Republican Party. Political party chairs will need to find a designee if they find themselves ineligible to serve.

County Administrator Report



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *MD Deisch*
Date: April 7, 2021
Subject: Administrator's Update 4/13/21 BOC meeting

1. **County Administrator's Goals and Objectives** – Based upon new emerging issues, I have revised my Goals and Objectives to ensure that I continue to work on projects that are prioritized by the Board of Commission. If any Commissioners wants to discuss the goals and objectives or would like to revise the document, lets discuss during the Administrator's Comment section of the agenda.
2. **American Rescue Plan Act / State of Michigan Memo** – Attached is a memo from the State of Michigan regarding the American Rescue Plan Act Funds (federal stimulus). It gives the County an idea of the record keeping that needs to be in place once we receive and even more importantly start allocating/spending funds. To this end I have sent out an e-mail to non-elected department heads and elected department heads asking for them to start prioritizing capital items that may be requested. I will be compiling a matrix with the projects, prioritization, cost and reasoning behind the project. This is being prepared to help assist the BOC with this project once the US Treasury determines eligible projects. Just doing some pre-planning. So much more to follow.
3. **Planning Commission Documents** – Last week I noticed that the Planning Commission mailbox has not been addressed for a long time. That is on me. Attached are several documents from townships. I will be more diligent in addressing the Planning Commission mailbox and will ensure my predecessor assigns this responsibility to someone in the future.

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APR 06 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

**GOALS AND OBJECTIVES
COUNTY ADMINISTRATOR
JANUARY THROUGH AUGUST 2021**

Updated 4/5/21

- I. Assist BOC in Selecting Administrator Recruitment Firm**
 - 1. Hiring Solutions, LLC hired and contract fully executed.
 - 2. Timeline established to have new Administrator by end of July or early August 2021.
 - 3. Approved job description and job posting.
 - 4. Position posting completed.
 - 5. Working on traits and skills desired for new Administrator.
 - 6. Discussing salary range for new Administrator.
 - 7. Weekly updates provided to the BOC by HSLLC.

- II. County Administrator Office**
 - a. Assist BOC in determining organizational structure of CA office – On going.

 - b. Grant BOC time to determine reorganization.
 - i. AP- contract with S. Taylor to perform (1099 contractual arrangements) – Done.
 - ii. Payroll – Kelly Long performing all Payroll and reporting – Done.
 - iii. Technology – Some will have to be picked up in house & IT Right- On going.
 - iv. HR – push non-required HR issues to the future – On going.
 - v. Benefits – 44 North pick up this responsibility – On going.
 - vi. OMA compliance – County Administrator – On going.
 - vii. FOIA Coordination – County Administrator – On going.
 - viii. Budget – **Requested County Treasurer to take lead on 21/22 FY Budget.**
 - ix. Miscellaneous – Figure it out as we go – On going.

 - c. HR / Finance Manager Interviews being held on 4/9/21.

- III. Update Board of Commission Strategic Plan**
 - a. Being presented to BOC at 4/13/21 COTW meeting.

- IV. Headlee Process – On hold.**

- V. Start Contract Negotiations with all 7 unions.**
 - 1. FOPLC (General and Deputies) first meeting is set for May 3, 2021.
 - 2. Subsequent union meetings will be scheduled as time permits.

VI. Complete Department Evaluation focusing on strengths and opportunities for improvement.

1. Jesse Zylstra Completed.
2. Kyle Mauer Scheduled.
3. Will scheduled evaluations for T. Longanbach, R. Hubers and T. King ASAP.

VII. EDC Broadband Subcommittee

- a. Assist with preparing informational memo to municipalities – Done.
- b. Assist with required data collection regarding underserved areas – On going.
- c. Assist with Broadband Engineering Feasibility Study – On going.

VIII. EDC / BRA

- a. Assist the EDC as required.

IX. Other Responsibilities as assigned by Commission.

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

DATE: March 29, 2021

TO: Local Government Officials

FROM: Rod Taylor, Administrator

SUBJECT: Planning for the use of the American Rescue Plan

On March 11, 2021, the federal government enacted the American Rescue Plan Act (ARPA) to provide over \$4 billion to local governments in the State of Michigan. While there is currently no federal guidance on this legislation, many local governments have already started discussing how they may utilize this unprecedented opportunity. Additionally, as we await further direction, such as the amount of money local governments may receive, when the money will be received, and how the funds can be utilized, please review the following suggestions. These suggestions can help you prepare and ensure that the money is used effectively to make transformative change for many years to come.

- **Timing** - Before allocating any resources, your local government needs to develop a plan; we recommend considering the following:
 - **Go slow** - No decisions need to be made today. It is essential to wait until more information is released on this program; for example, many current estimates are most likely incorrect. Time is on your side; entering contracts now may be premature until more specifics are known.
 - **Planning** - Use this time to update your strategic plan or develop your strategic plan if you do not have one. This will allow your community to identify its priorities and help aid in difficult decision-making when you have multiple competing interests. A well-developed strategic plan will help guide your community for years after ARPA.
 - **Long-term considerations** - The money does not have to be spent until 2024. Since revenues may be down for multiple years, do not make short-term decisions that put you at risk in the long-term. This is an opportunity to make transformational changes in your community, so take your time and make the best long-term decisions. The best way to do this is via your strategic plan.
- **Transparency** - Ensure you take full advantage of the public process by holding public hearings, discussing ARPA in newsletters, and using public input tools. While this is not a requirement, many of your stakeholders will be interested in how you plan to use these funds; being transparent upfront will help get the buy-in to support your community efforts.

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- **Financial Stability** - The future is uncertain; use this time to review your financial position. Some of our local governments may not have enough reserves to handle unplanned events, now is the time to strengthen your financial position. Start by reviewing your fund balances and potential lost revenue projections over the next few years. While spending money on one-time projects that you wanted to do for several years might be nice, focus on projects that strengthen your long-term financial position and do not have increased long-term costs.
- **Documentation and Reporting** – The ARPA requires periodic reporting. While at this time we do not know what this will entail, but we recommend ensuring that you are prepared by establishing good recording keeping now. Depending on the dollar amount of federal money received, you may be required to submit a single audit.
 - **Single Audit** – By receiving these funds, you are required to have certain policies and procedures in place. Additionally, you may need to do a single audit. Before receiving the funds, talk with your auditor to make sure you are prepared. For more information on single audits, we recommend watching our [COVID-19 Updates and Resources for Local Governments webinar](#) from January 19, 2021.

For some communities, the ARPA will be a large portion of their budget; it may be a relatively small part of their budget for others. In either case, it is still valuable to develop strong plans now as it will help with overall decision-making. If you are willing, we would be interested in seeing your documented plans. This will help Treasury understand how this money is being used to help communities around the state and, more importantly, help guide us as we work proactively with assisting other communities. You can e-mail TreasLocalGov@michigan.gov.

Lastly, if you did not have an opportunity to attend our Updates and Resources for Local Governments webinar on March 23, 2021, where we provided an update on the CARES Act grant and ARPA, you can view the [presentation](#) and watch the [recording](#) by visiting www.michigan.gov/cefd and clicking on Webinar, Education, & Training Resources. As the Michigan Department of Treasury gathers more information on ARPA, we anticipate having additional webinars to help keep you informed.

Sincerely,



Rod Taylor, Administrator
Community Engagement and Finance Division

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Lake Township

Planning Commission

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2021

APR 2 2021

ADMINISTRATOR
OFFICE

2/28/2020

5153 Scenic Hwy
Honor, MI. 49640

To Whom It May Concern:

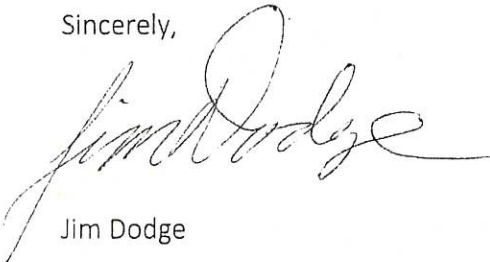
I would like to inform you of our planned 5-year review of our Lake Township Master Plan. The Lake Township Planning Commission will be conducting multiple workshops through 2020 to accomplish this review. We will also present updates during our regularly scheduled meetings.

While we do not anticipate any major revisions, we will be updating statistical information, maps and infrastructure details.

Your input is welcome at any of our meetings or workshops as well as by any form of communication. I have included the list of regularly scheduled meetings and the next schedule workshop. Future workshop dates will be posted at the township as dates are determined.

Please feel free to contact me with any questions you may have.

Sincerely,



Jim Dodge

Lake Township Planning Commission Chairman

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Planning Comm. Meetings

April 9, 2020

June 11, 2020

September 10, 2020

January 14, 2021

Next workshop,

March 5, 2020

10:00 am

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

WELDON TOWNSHIP
14731 THOMPSON AVE
PO BOX 570
THOMPSONVILLE, MI 49683

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APR 23 2021

ADMINISTRATION
OFFICE

January 23, 2020

Benzie County Planning Commission
Attn: Chairperson
448 Court PL
Beulah, MI 49617

Dear Chairperson:

Pursuant to Public Act 33 of 2008, the Michigan Planning Enabling Act, this letter is to notify you that the Board of Trustees of Weldon Township, Benzie County, Michigan, at its January 14, 2020 meeting, has adopted an update to its Master Plan.

The final version of the Township's Master Plans may be downloaded from these locations:

<https://www.wadetrin.com/planning/Weldon-Twp-Final-MP.pdf>

<https://www.wadetrin.com/planning/Weldon-Twp-Final-MP-Maps.pdf>

For further information concerning the Master Plan, please contact me at (231) 378-2477 or weldonclerk@acegroup.cc.

Sincerely yours,



Fran Griffin

Weldon Township Clerk

On Behalf of the Weldon Township Planning Commission Secretary

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Inland Township
Planning Commission
19668 Honor Hwy
Interlochen, MI 49643

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MAR 2 9 2021
ADMINISTRATOR
OFFICE

December 16, 2019

To Benzie County Board of Commissioners,

In accordance with Section 41 of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3841(e), a copy of the enclosed proposed master plan was sent on December 16, 2019 to the planning commission or legislative body of each municipality located within or contiguous to Inland Township. A record of the name and address of each planning commission to which a copy of the proposed master plan was submitted is attached.

Enclosed is a draft of the proposed new Inland Township Master Plan.

In accordance with Section 41 of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3841, the enclosed proposed master plan is required to be sent to you.

All local governments and other entities receiving a copy of a proposed master plan have up to 63 days to review the proposed new plan and may provide comments. Any comments may be submitted to Inland Township Planning Commission at the address above or via email at plannorth45@gmail.com.

Thank you for your cooperation and comments.

Sincerely,

Laura Turmel
Secretary
Inland Township
Planning Commission

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Platte Township
Planning Commission
6821 Indian Hill Rd
Honor, MI 49640

Almira Township
Planning Commission
7276 Ole White Dr
Lake Ann, MI 49650

Homestead Township
Planning Commission
PO Box 315
Honor, MI 49640

2021

Weldon Township
Planning Commission
14731 Thompson Ave
Thompsonville, MI 49683

Colfax Township
Planning Commission
PO Box 68
Thompsonville, MI 49683

Long Lake Township
Planning Commission
8870 N Long Lake Rd
Traverse City, MI 49684

Green Lake Township
Planning Commission
9394 10th St
Interlochen, MI 49643

Grant Township
Planning Commission
9990 Co Rd 633
Buckley, MI 49620

DTE Gas Company
One Energy Plaza
Detroit, MI 48226

Consumers Energy Company
One Energy Plaza
Jackson, MI 49201-2276

Cherryland Electric
PO Box 298
Grawn, MI 49637

CenturyLink Communications
600 New Century Pkwy
New Century, KS 66031

Spectrum
12405 Powerscourt Dr
St Louis, MI 63131

Benzie County
Planning Commission
448 Court Place
Beulah, MI 49617

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MAR 23 2021

ADMINISTRATOR
OFFICE

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APR 06 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

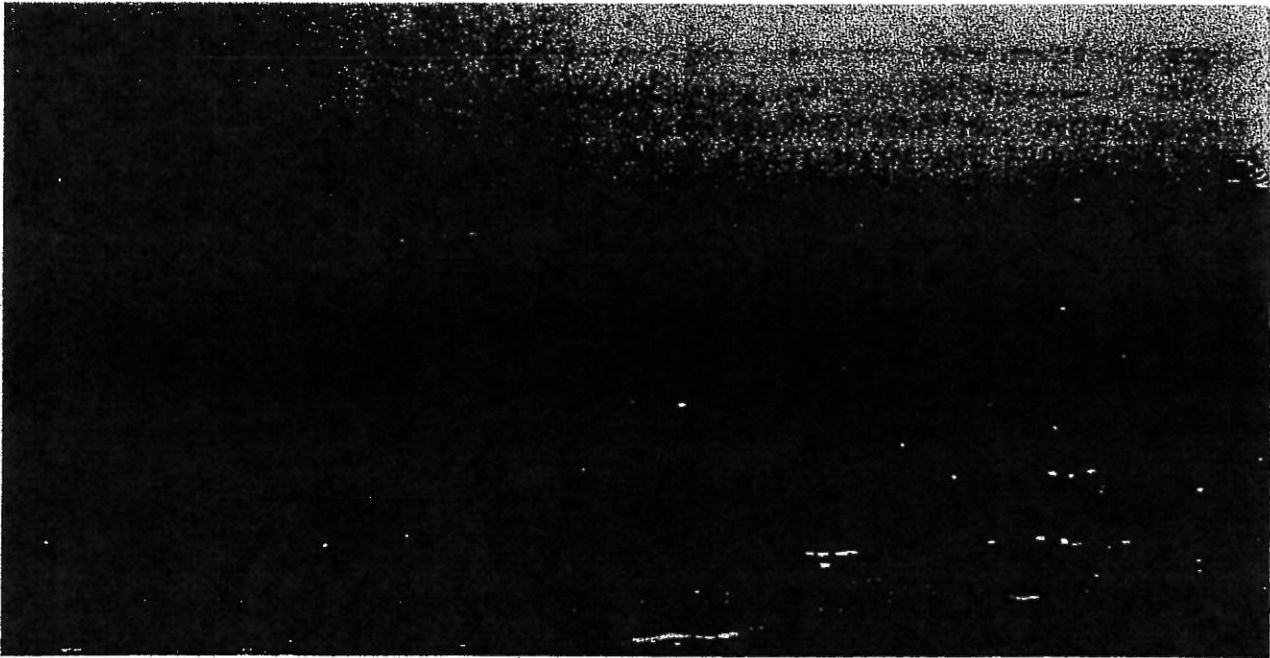
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MAR 22 2021

2021

ADMINISTRATOR
OFFICE

INLAND TOWNSHIP MASTER PLAN



Turtle Lake, Inland Township

Photo Credits
Williams Consulting Services
Cathy Demitroff

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APR 06 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Chapter One Introduction and Purpose

This Master Plan is the result of the dissolving of the Joint Homestead Inland Township Planning Commission in 2020. The plan was originally adopted in 2007 when the Townships were forming the Joint Planning Commission to leave County zoning. After 13 years, the Township Boards felt it best to move forward as individual Township and Planning Commissions. Much of this plan was developed for the 2007 Master Plan and is still relevant today so only appropriate updates were added to the 2020 Inland Township Master Plan.

Purpose:

Michigan Townships are permitted to create a master plan by following Act 33 of 2008, as amended, called the Michigan Planning Enabling Act. This act allows the Township to adopt a comprehensive plan of their community looking 20 years or more into the future. The master plan shall be reviewed by the Planning Commission every 5 years to ensure that it is still relevant. The master plan can be updated at any time that there are changes to the policy or direction of the Township.

Inland Township has experienced significant growth in the past decades, and there are many factors that will impact how growth will change the township areas in the future. The township wants to understand these factors, so they can direct future growth in such a manner that the community values and unique environmental quality of this area can be maintained for future generations.

Benzie County also has a comprehensive plan for the whole county. This document will be referenced when appropriate. While the county plan may be referenced, the township has its finger on the pulse of the community and may have more information specific to the township which may conflict with the county plan.

It is the intent of the Inland Planning Commission is to create a simple, concise, well thought out Plan, which reflects the best qualities and concepts of the county plan, as well as other plans, and most importantly, the vision of local residents for the future of the township.

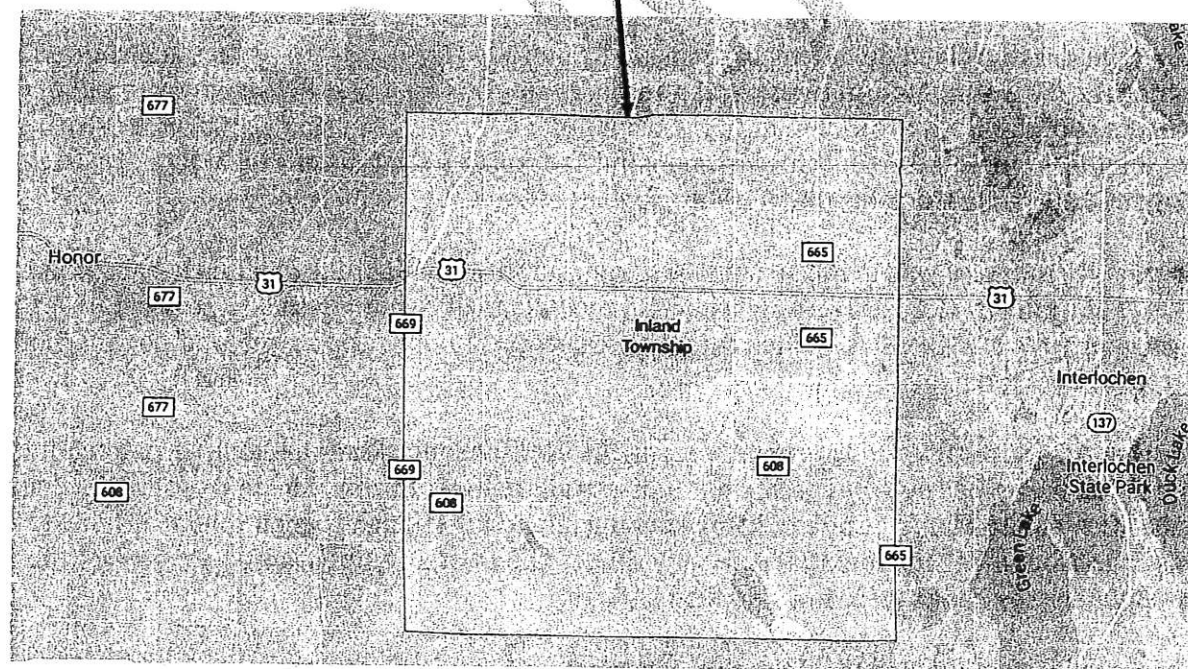
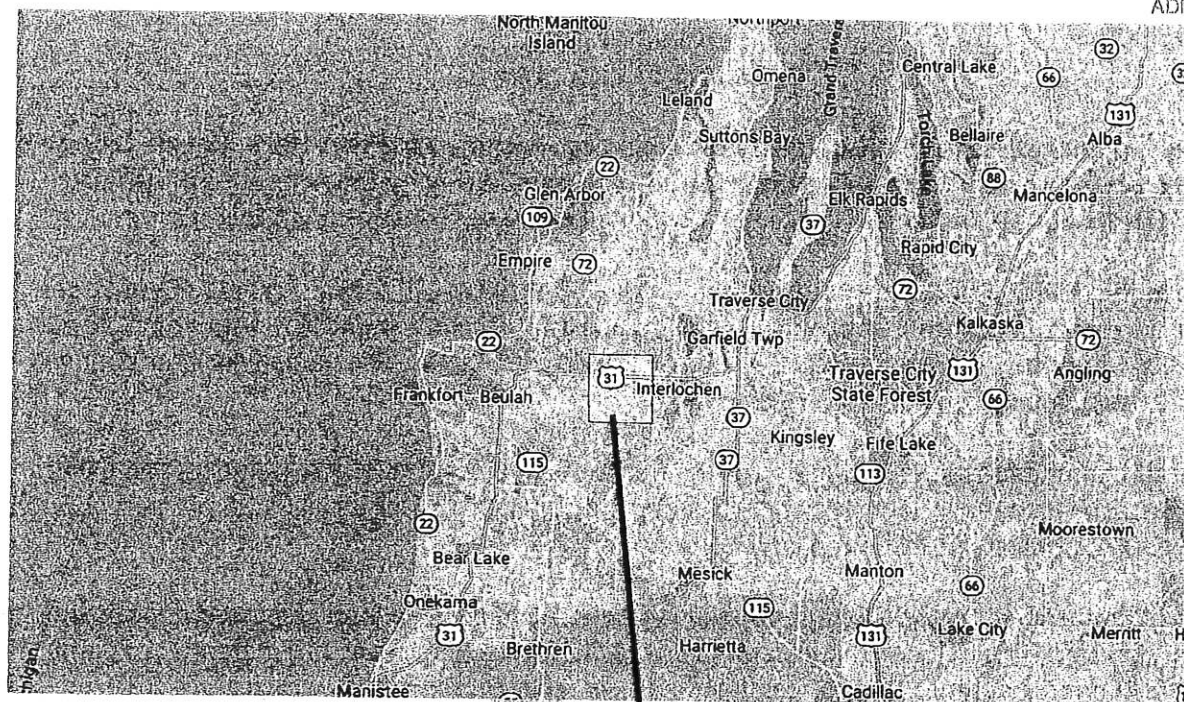
The natural features of the planning area are its most unique and valuable asset. Almost the entire planning area drains into the Platte River. A small portion drains into the Betsie River at Grass Lake. Surface water quality is of utmost importance to the residents and visitors to the area. The soils are predominantly sands and Harwood forests are the predominant land cover. Approximately 50-60 percent of Inland Township is State owned. The public land is administered by the MDNR as the Pere Marquette State Forest.

Location:

Inland Township is located on the North Eastern edge of Benzie County. It is immediately adjacent to Grand Traverse County and many of the residents commute to Traverse City to work and shop. Inland Township is 36 square miles and is bisected by US 31, a major East-West corridor in the area.

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Chapter Two Historical Background

Michigan, originally part of "The Northwest Territory" became a state in 1837. Benzie County was formed from a portion of what had been Grand Traverse County by the Act entitled "An Act to Organize the County of Benzie" passed by the State Legislature on March 30th, 1869.

Prior to the creation of Benzie County, the Board of Supervisors of Grand Traverse County set aside the eastern section of Benzonia Township to establish Homestead Township on October 12th, 1864 and the Township of North Climax on April 10th, 1867. The name was later changed to Inland Township in 1869.

Around this time northern Michigan was opened for homesteading. Early pioneers came from "out east" to stake their claim. To stake a claim, the government required \$1.25 per acre as well as five years of homesteading on the land.

The first homesteaders toiled endlessly to make a home here. The land consisted of unbroken and heavily timbered wilderness disturbed only by local Native Americans in the pursuit of game. The settlers lived in dwellings that ranged from crudely constructed hovels which were covered with bark stripped from trees, to cabins made from inch thick, two-foot wide pine boards sawn at local mills. The roof would be covered with cedar shakes. The water supply consisted of having a cistern and using rain water, to drawing water from rivers, lakes and standing water.

Homesteaders survived by raising gardens that generally consisted of potatoes and root crops, fishing the local streams and rivers, and hunting game. It is said that the rivers were full of trout consisting of rainbow, brook and grayling trout that everyone from small children to visiting grandfathers would fish. One story from Inland Township even tells of a local pioneer catching a 62 pound sturgeon using his pitchfork in the Platte River.

The timber industry was in full swing with virgin stands of white pine and dense hardwood. The Village of Honor in Homestead Township and the Village of Bendon in Inland Township sprang up as logging towns. The villages filled rapidly with people, houses and stores, and no real roads to get to or from them.

For the most part, travel was primarily along the Old Benzonia Trail that followed along quite closely on the same route as the ancient Indian trail that went from Mackinaw southward along Lake Michigan to Manistee and beyond, keeping inland far enough to maintain a fairly direct line. Passing through Benzie County it naturally skirted the Deadstream Swamp and crossed the Platte River where the banks were low and firm enough.

These trails were developed by the railroads and lumber companies and soon became main thoroughfares. The now developed roadways allowed for newer types of commerce including "resorters" or people who would come up from the cities for summers on the lake.

As the stands of pine and hardwood began to dwindle, the mills switched over their machinery for sawing cedar and making shingles. Timbering and agriculture had been the economic base of the

township for the almost fifty years. After the collapse of the timber industry, many of the offspring of the early settlers were forced to leave the area to find employment.

Today, tourism, small business and fruit farming provide the local income in this area which lies in the heart of Michigan's cherry growing region. The majority of Inland Township residents commute to industrially and commercially developed neighboring communities for employment.

The Platte River runs through the township and hosts the Michigan Department of Natural Resources Fish Hatchery located about 5 miles east of Honor. It produces Coho and Chinook Salmon, and Steelhead in abundance. The Platte River furnishes some of the Midwest's greatest Trout fishing as well. Canoeing and kayaking are also popular pastimes on the beautiful Platte River.

Fall and winter pastimes include ice fishing, snowmobiling, snowshoeing and cross-country skiing. Hikers and skiers enjoy many miles of marked and unmarked trails throughout the area. Inland Township is a blaze of color in the fall and attracts many color enthusiasts. Waterfowl and deer hunting seasons also draw in many sports hunters.

Inland Township

The first settlers came in the fall of 1863. Daniel Sherman selected a homestead on Section 13 near Inland Corners. With the aid of Cleave Boland, McIntyre, and a carpenter named Gravel, a house was built. A Mrs. Slarrow with her son, Horace, came to live here from New York. It was 2½ years before she saw another white woman. One hundred dollars was paid for their first cow.

Early happenings in the new township: The first church service was held in the Sherman's home, Etta May Barnard was the first child born, Maria Jennings and a Mr. Barton were the first couple united in marriage, Victor T. Gardiner was elected as the first Supervisor of Inland Township, Mrs. Mark McMichael was the first recorded death. The first school was held in 1868 in Victor Gardiner's home and in 1869, a frame school was built at Inland Corners. A post office was established in 1869.

In 1880, the population of Benzie County was 3,433, and with 287 living in Inland Township. In 1888, Inland had five frame schoolhouses and 124 children.

Prior to railroads serving the area, a stagecoach route traveled daily from Traverse City to Frankfort. The stagecoach route ran between two old Inland Township Cemeteries.

In 1869, the Chicago & West Michigan Railroad (Pere Marquette and the Chesapeake & Ohio) hacked through the woods in the "Bendon Station" area. A village was platted and formed three years later in 1892. From the Bendon Station, monstrously giant logs were shipped from the Bendon Swamp to Frankfort and Ludington. The name Bendon came from railroad jargon which referred to a big bend in the railroad line. The village continued to grow. It had three stores, a post office, express & telegraph office, telephone office, saw and shingle mill, blacksmith shop, feed mill, potato and produce warehouse, livery stable, hotel, pickle station, barber shop, doctor, and the important Bendon Railroad Station. Bendon never had a saloon but did have two churches. Its

neighboring Village of Interlochen had four saloons and no churches. Bendon was bypassed when US 31 was built in 1927 and the railroad tracks were pulled up in 1983.

The big trees, railroad station, railroad and commerce are gone, but the beauty of the area and resourcefulness of the local people give the Village of Bendon and Inland Township great promises of the future.

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Chapter Three Social and Economic Background

In order to prepare a good plan for the future, it is important to have an understanding of the population and economic conditions of both what has happened in the recent past, and what is likely to happen in the future.

Population Characteristics:

Population Change 1990-2017

	1990 Population	2000 Population	Percent Change 1990 to 2000	2010 Population	Percent Change 2000 to 2010	2017 Estimate	Percent Change 2010 to 2017
Michigan	9,295,297	9,938,444	6.9	9,883,640	-0.6	9,925,568	0.4
Benzie County	12,200	15,998	31.1	17,525	9.5	17,462	-0.4
Inland Township	1,096	1,587	44.8	2,070	30.4	1,893	-8.6

As seen in the Population Change table, since 1990, except for the most recent estimate, the total population of Benzie County and Inland Township has increased at a much faster rate than the State of Michigan. This is typical for this area of the State due to the desirability of the area for all age groups. In 2007-2008, the State, as well as the rest of the Country, experienced a major financial crisis and as a result of this, there was a large exportation of talent, jobs, and population that left Michigan for more prosperous States. The effects of this depression were felt for many years after 2010 Census and will only be fully realized in the 2020 and following Census.

Racial Makeup:

Based on the 2010 US Census, 97.1 percent of the population is White in Inland Township which is similar to all of Benzie County which has 96.1 percent of the population as White. The next largest race is Hispanic or Latino which is 1.7 percent of the Township population. Additional races include American Indian and Alaska Native, 1.4 percent, 2 or more races, .7 percent, Black, .3 percent, Asian, .2 percent, Other race, .2 percent and no Native Hawaiian or Pacific Islander. This racial makeup is similar to the 2000 US Census for Inland Township.

Age and Sex:

Age and Sex Composition of 2010 Census

	Inland Township	Percent Of Total	Benzie County	Percent Of Total	State of Michigan	Percent Of Total
Total Population	2070		17525		9883640	
Male	1049	50.7	8701	49.6	4848114	49.1
Female	1021	49.3	8824	50.4	5035526	50.9
Median Age	39.7		49.6		38.9	
Age Breakdown						
Under 5	128	6.2	931	5.3	596286	6
5-9	181	8.7	1046	6	637784	6.5
10-14	148	7.1	1059	6	675216	6.8
15-19	128	6.2	1017	5.8	739599	7.5
20-24	74	3.6	676	3.9	669072	6.8
25-29	100	4.8	758	4.5	589583	6
30-34	139	6.7	846	4.8	574566	5.8
35-39	149	7.2	967	5.5	612493	6.2
40-44	158	7.6	1105	6.3	665481	6.7
45-49	169	8.2	1436	8.2	744581	7.5
50-54	163	7.9	1411	8.1	765452	7.7
55-59	169	8.2	1309	7.5	683186	6.9
60-64	129	6.2	1320	7.5	568811	5.8
65-69	97	4.7	1142	6.5	418625	4.2
70-74	54	2.6	907	5.2	306084	3.1
75-79	36	1.7	636	3.6	244085	2.5
80-84	29	1.4	489	2.8	200855	2
84+	19	0.9	443	2.5	191881	1.9

Based on the 2010 US Census, there are slightly more men that live in Inland Township than women but the numbers are very close to 50% of the total population. The breakdown of male to female of Inland Township is opposite of Benzie county and the State as a whole. The County and State report a higher percentage of women to men but again these numbers are also very close to 50%.

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An interesting number is the median age for the Township, County, and State. Inland Township has a median age similar to the State, 39.7 years for Inland Township and 38.9 years for the State of Michigan but the median age for Benzie County is about 10 years older at 49.6 years. A median age higher than the State is normal for this area of the State because of the number of retirees that typically live in North West Lower Michigan. The lower median age in Inland Township shows that Inland Township contains more working age and families than other portions of Benzie County. This could be attributed to the closer location to the largest work center of Traverse City.

Housing Units:

In addition to population, it is important to look at housing for indications of growth in a community. The table below shows that between 2000 and 2010, there was a 33.7 percent increase in total housing units or an additional 244 units constructed in Inland Township. The County experienced an 18.3 percent increase in housing units over the same period while the state only increased by 7 percent.

Inland Township has a much larger percent of vacant seasonal housing than the State but this is to be expected for this region of the State. These vacant seasonal units can be attributed to second homes, as well as, seasonal vacation rentals.

Housing 2000-2010

	Inland Township			Benzie County			State of Michigan		
	2000	2010	Percent Change	2000	2010	Percent Change	2000	2010	Percent Change
Total Housing Units	723	967	33.7	1,0312	1,2199	18.3	4,234,279	4,532,233	7
Owner Occupied	545	709	30.1	5,573	6,223	11.3	2,793,124	2,793,342	0
Renter Occupied	75	105	40	928	1,075	15.8	992,537	1,079,466	8.8
Vacant	103	153	48.5	3,812	4,901	28.6	448,618	649,725	44.8
Vacant Seasonal	57	84	47.4	3,181	4,035	26.8	233,922	263,071	12.5
Average Household Size, Owner Occupied	2.56	2.56		2.45	2.37		2.67	2.57	
Average Household Size, Renter Occupied	2.59	2.44		2.26	2.35		2.24	2.29	

Income:

Between 1999 and 2017, the median household income for Inland Township increased by \$8,327 or 21.8 percent, from \$38,125 to \$46,452. In this same period, the median household income for Benzie County increased by \$15,827 or 42.4 percent, from \$37,358 to \$53,185 and for the State of Michigan increased by \$9,001 or 20.2 percent, from \$44,667 to \$52,668. The median household income for Inland Township increased similar to the State of Michigan. Benzie County's median income increase substantially over the 20 years. In 1999, the County median income was less than Inland Township while in 2017, the County median income is much more than Inland Township. It is unknown why there is such a change in the median household income for Benzie County.

Education:

In the 2017 American Community Survey Estimates, 93.7 percent of Inland Township's population were high school graduates. This number has greatly increased since the 2000 Census when only 83.1 percent of Inland Township's population were high school graduates. In comparison, based on 2017 estimates, Benzie County had 92.5 percent high school graduates and the State of Michigan had 90.2 percent.

In addition to high school graduates, there has also been an increase in the Bachelor's degree holders in the Township. The 2017 estimates show that 18.4 percent of the Inland Township population has a bachelors or higher degree while in 2000 it was 9.9 percent. While this is an increase for the local area, compared to Benzie County (28.5 percent) and the State (28.1 percent), Inland Township has a lower percentage of higher education degrees.

Chapter Four Community Services and Facilities

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Emergency Services: The planning area is served by enhanced 911 Service that dispatches Fire, Ambulances and Law Enforcement from the Benzie County Sheriff's department located on US 31 in Beulah. All law enforcement is provided by the County Sheriff's department and Michigan State Police. The state police operate a substation in Honor at the Homestead Township Office.

Inland Township provides fire service to its residents with paid on call volunteer firefighters. The station is located at the Inland Township Hall with the Township offices on Honor Highway (US 31). Benzie County operates an ambulance/first responder service.

Cemeteries: There are four public cemeteries within Inland Township that the Township manages. Three are located on Honor Highway on the Eastern edge of the Township. They are Stagecoach Memorial, Inland Township Cemetery, and Countryside. Brundage Cemetery is located on N. Carmean Rd and only accepts cremated remains.

Solid Waste: Individuals and businesses contract privately for solid waste services.

Recreation:

Inland Township has four inland lakes: Lake Louise (private), Bell Lake (private), Turtle Lake and Grass Lake. Grass Lake and surrounding area drains into the Betsie River, a small portion of which can be found in the southeast corner of Inland Township. With regards to campgrounds/parks, the following are located within the township:

1. Private campground at Turtle Lake

Inland Township has a 20-acre community park located in Section 1 of the Township on Lake Ann Road. This park contains playground equipment, basketball court, softball field, a pavilion, and paved walking trail.

In addition to many seasonal county roads, the Michigan shore to shore trail for hikers and horseback riding cuts through a portion of Inland Township.

Utilities:

Inland Township is serviced by the following providers:

1. Electrical service is provided by Consumer's Energy and Cherryland Cooperative.
2. Propane gas is predominately found in most residences throughout the township. However, DTE provides natural gas service along the US-31 corridor.
3. Phone service is provided by Century Tel. Along US-31 Spectrum, formally Charter Communications is available for phone, cable TV and high-speed internet access. Century Tel also offers DSL high speed internet in the north half of the township. In the outlying area of the township cable service is unavailable, with most residences using some type of satellite dish for TV viewing.
4. Various cell phone providers are available.

Schools: Inland Township is in the Benzie County Central School District. Lake Ann Elementary school is located on Bronson Lake Road within the Township. Benzie Central Middle School and High School are located in Benzonia and are one of the largest school districts geographically in the lower peninsula. Benzie Central High School is classified as a Class B school.

Transportation: US-31 is the main transportation artery through Benzie County as a whole. US-31 connects with Traverse City to the east and north, and Manistee to the south and west. County roads 677 and 669 are the primary roads running north and south within the township and connect with Leelanau County to the north. The Benzie County Road Commission is located in Honor Michigan. The road commission is responsible for road maintenance within the township.

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Chapter Five Natural Resources and Features

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Basic Geology:

The bedrock underlying the planning area was laid down during the Devonian age of the Paleozoic Era. The surface geology of the area was formed some 10,000 years ago by glacial activity. Over many hundreds of years, glaciers advanced and retreated resulting in a mix of soils as a result of erosion and depositing of soils.

The planning area enjoys a wide variation of topography. Fairly steep slopes are found as well as gently rolling valleys in connection with stream systems, as well as broad flat areas.

Soils:

The Natural Resource Conservation Service (NRCS) has completed a soil survey for Benzie County. In contacts with the Cadillac Office, and referral to the Manistee Office, efforts are underway to obtain a soils map for the planning area. It is important that a soils map is found that explains the soils limitations within the township in order to effectively plan for areas needing protection and to identify areas suitable for future growth.

Mr. Ben Loosemore, District Conservationist, United States Department of Agriculture, NRCS for Benzie and Manistee Counties, has been extremely helpful in providing soils information for the planning area. In addition to the identification of major soils groups, Mr. Loosemore has provided general limitations for soils found in the planning area such as suitability for development, agricultural and forestry, as well as soils where development will likely result in expensive engineering solutions, such as steep slopes and high-water table, poor drainage soils.

In general, the soils of the planning area are predominantly sands, with a wide variety of slopes. In the stream valleys the soils contain high organic material such as mucks, and also high-water table soils.

Since the sandy soils often do not contain any impermeable barrier, such as clay in the lower levels, these soils may result in ground water contamination from on-site septic systems. In addition, many of these soils are reported to have poor filtering capacity that is needed for effective on-site treatment of septic wastes.

Sites for on-site septic systems must be selected only after a site investigation; to be sure that eventual ground water contamination will not happen.

The soils maps illustrate the complex make-up of the soils of the planning area, and provide a general idea of where new development would be the least threat to environmental quality.

INLAND TOWNSHIP SOILS

MAP INFORMATION

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL: <http://websoilsurvey.nrcs.usda.gov>

Coordinate System: UTM Zone 16

Soil Survey Area: Benzie and Manistee Counties, Michigan
Spatial Version of Data: 3
Soil Map Compilation Scale: 1:12000

Map comprised of aerial images photographed on these dates:
4/26/1993, 5/6/1993

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

MAP LEGEND

Soil Map Units	Soil Map Units
<ul style="list-style-type: none"> Other Decided Counties Decided States Intermediate Highways Roads Rails Water Hydrography Occult AVATYF Encampment, bedrock Encampment, non-bedrock Quarry Loose Slope Blowout Burned Pit Clay Spot Depression, closed Endless Spot Gravel Pit Gravelly Spot Quarry Line Flow Landslide 	<ul style="list-style-type: none"> Marsh or Swamp Miscellaneous Water Rock Outcrop Sandy Spot Sandy Spot Silt or Sil Shrub Sodic Spot Spot Area Stony Spot Parental Water Wet Spot

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Natural Resources
Conservation Service

The Most Common Soil Types in the Planning Area:

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Soil #	Soil Name	Limitations	ADMINISTRATOR OFFICE
29	Fogg - Benzonia Sands - 0 to 50%	Seepage on Slopes	
54	Kaleva Sand - 0 to 50 5% slopes	Seepage, poor filtering capacity	
57	Grattan Sand - 0 to 50% slopes	Seepage on slopes	
64	Benona Sands - 0 to 70% slopes	Seepage, poor filtering capacity	
109	Shavenaugh Sand - 0 to 50% slopes	Seepage on slopes	
135	Nessen Sand - 0 to 12 % slopes	Seepage, poor filtering capacity	
136	Nessen-Kaleva Sands - 0 to 35% slopes	Seepage on slopes	

It is very important that these sandy soils, especially where there are steep slopes, have vegetative cover to prevent soil erosion. These soils are best suited for the growing of timber and other wood products.

Common High-Water Table Soils

73	Houghton-Adrain Muck	High Water Table
106	Covert-Dair Complex - 0 to 6% slopes	High Water Table
107	Benzonia Sand - 0 to 50% slopes	High Water Table
130	Glendora-Algansee-Abscota Complex	Frequent Flooding

Prime Farmlands - The Natural Resource Conservation Service reports that there are no prime farmland soils in the planning area.

Sand and Gravel Extraction - There are several locations of sand and gravel extraction, primarily located in the Kaleva and Nessen-Kaleva soil groups.

Woodlands:

Approximately 50% - 60% of Inland Township is owned by the state of Michigan, and is administered by the Michigan Department of Natural Resources (MDNR) as the Pere Marquette State Forest.



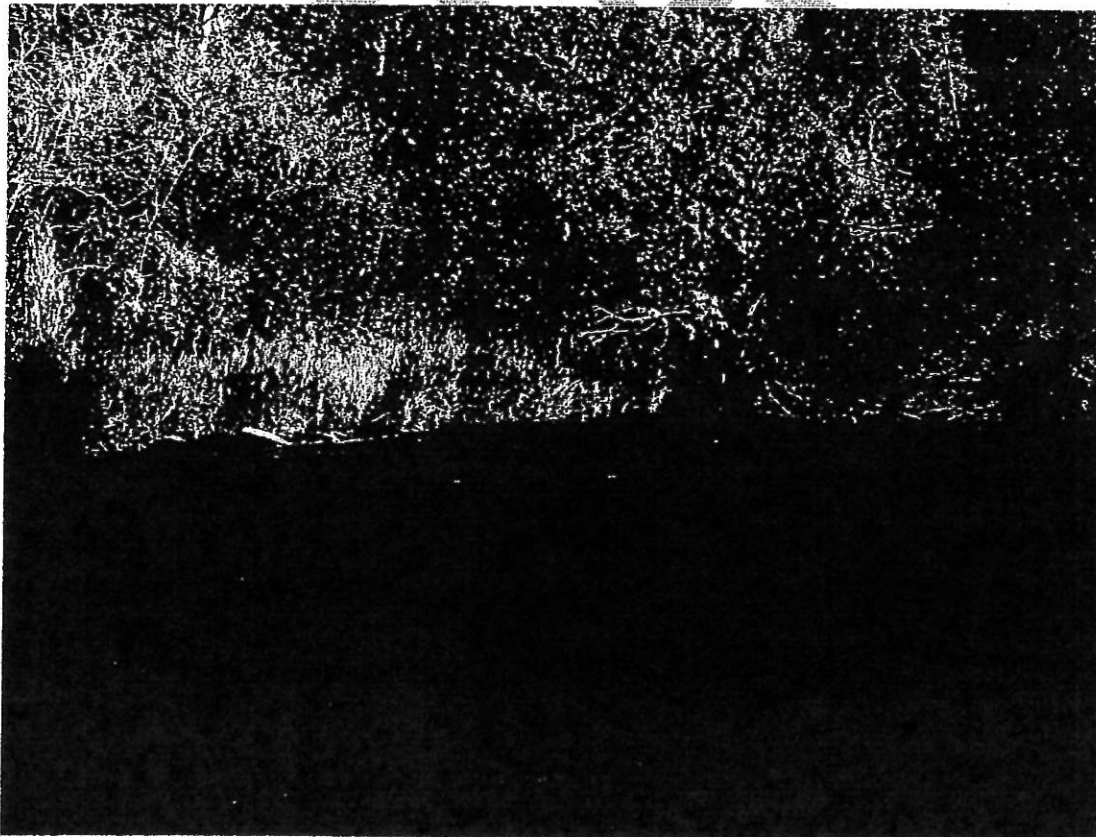
Typical Deciduous Forest on
Sandy Slopes

In addition, a major portion of the private land holdings are also in forest. The forest cover not only provides wood production, wildlife and recreational uses, but the forest cover helps hold the fragile sandy soils in place, especially in the steeply sloping areas.

Surface Water:

The Platte River originates in Almira Township directly north and cuts through the northwest corner of Inland Township and through Homestead Township to the Platte Lakes and eventually Lake Michigan. The river is part of the Platte River Watershed and it also drains Kinney, Brundage and Stanley Creeks in Inland Township. The Platte River Watershed extends westward from Long Lake in Grand Traverse County to Lake Michigan. It reaches north into Leelanau County and southward covering most of the northern half of Benzie County. The total drainage area is approximately 193 square miles and the Platte River Valley is about 14 miles in length. The largest land coverage, at 82% is forested, open lands and wetlands. Second in land area is agriculture at 12%, followed by urban use at 7%. Approximately 76% of the watershed is publicly owned as National Park Services and State of Michigan land holdings. Many sections of the watershed are considered sensitive, such as areas of ground water recharge, headwater lakes or streams, steep slopes and water courses have little if any protection from non-point source pollution.

Inland township has four inland lakes, Lake Louise (private), Bell Lake (private) Turtle Lake and Grass Lake. Grass Lake and surrounding extensive wetlands area drains into the Betsie River, a small portion of which can be found in the southeast corner of Inland Township. Turtle Lake has wetlands around the East end of the lake. It is surrounded by private residences and a campground.



The Platte
River near
U.S. 31

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Groundwater:

The planning area is located in the Platte and Betsie River Watersheds. Both ground water and surface water are of vital importance to the township. The surface waters are a valuable resource for scenic, recreational, fish and wildlife habitats, as well as a recharge area for groundwater. Groundwater is the only source of domestic water supply since there is no central water system within the planning area and all residents and businesses rely on private wells for a safe water supply.

Wetlands:

The Michigan Department of Environmental Quality (MDEQ) has completed a wetlands inventory of Benzie County as part of its statewide wetlands inventory program. The wetlands identified in Inland Township is shown along the river, streams and drainage systems.

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Chapter Six Existing Land Use

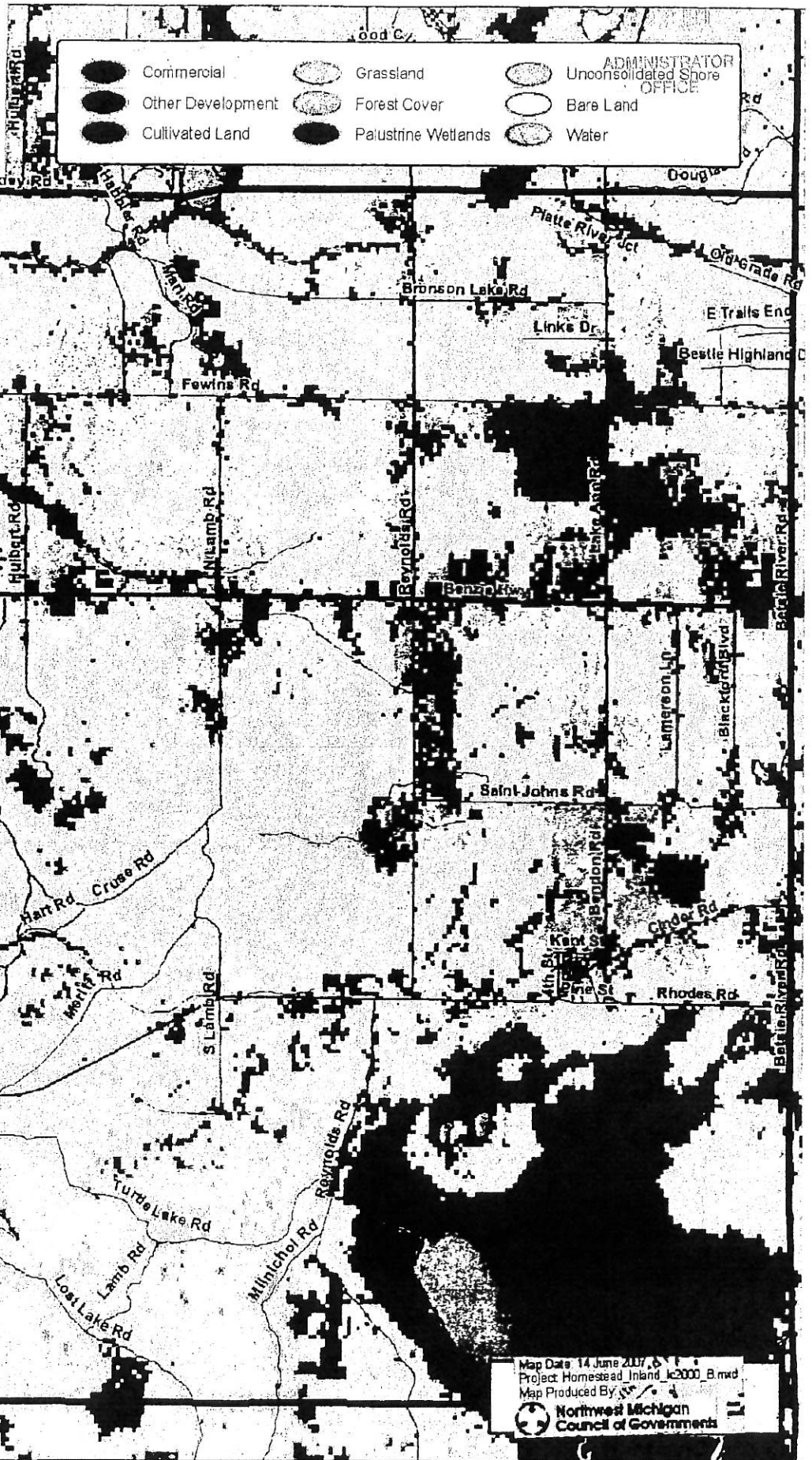
The Northwest Michigan Council of Governments has provided a land cover map titled 2000 Land Cover for Inland Township. This map appears on the next page.

While the year 2000 land cover would seem to be too far out of date to be helpful, the Inland Planning Commission will use this map as a reference point to help them assess the extent and trends in land use since the year 2000.

The land cover map shows forested, agricultural and open lands, as well as areas of residential and business development.

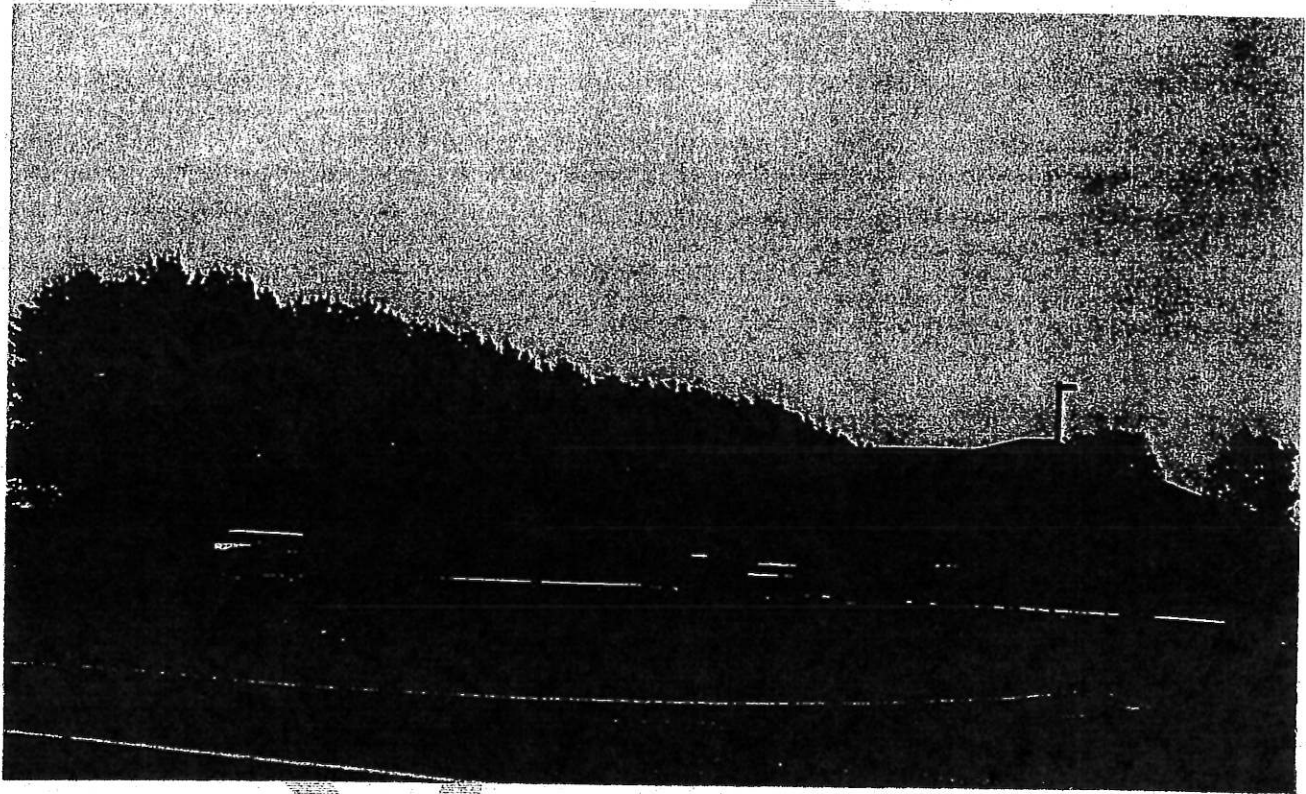
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2000 Land Cover Map



Chapter Seven Trends and Projections

Business Growth: Business and commercial growth is another factor we need to consider and make an intelligent guess as to what might be needed concerning areas for expansion. At the present time, there has been an expansion of businesses in a wide variety of business types along the US 31 corridor. This practice is very likely to continue over the next twenty years, with the pace and type dependent upon regional economic factors, along with land use and zoning policies developed as a result of this Plan and the Benzie County Plan.



Crystal Lake Clinic

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Issues of Greater Than Local Concern:ADMINISTRATOR
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In examining trends and projections that will impact future development of the planning area, a review of the planning effort of Benzie County in regards to issues that cross political boundaries is a worthwhile effort. To be sure, many development issues will require not only cooperation with adjacent governmental units, perhaps the most important being the Village of Honor and Lake Ann, but also Benzie County and to some extent Grand Traverse County.

The following development issues go beyond the political boundaries of the planning area, or involve other agencies, and will need to be addressed in a successful development management program:

- ▶ Transportation – Access management of U.S. 31 and County Primary Roads.
- ▶ Wetlands protection, ground and surface water quality protection.
- ▶ Affordable Housing.
- ▶ Livable wages, job opportunities, lack of local employment base.
- ▶ Recreational Trails Siting (that cross the planning area) Federal, State, Local.
- ▶ Locally Unwanted Land Uses (LULU's) that meet a regional need, i.e. gravel & sand extraction, cell towers, junk yards, landfills, wind and solar.
- ▶ Solid Waste and Recycling.

Chapter Eight

Goals and Objectives

Community planning as an accepted course of action by the community, and as outlined in the Michigan Planning Enabling Act, is a process of establishing goals and objectives to arrive at a desirable future end state, a "vision" of how the community wishes to look at a point in the future.

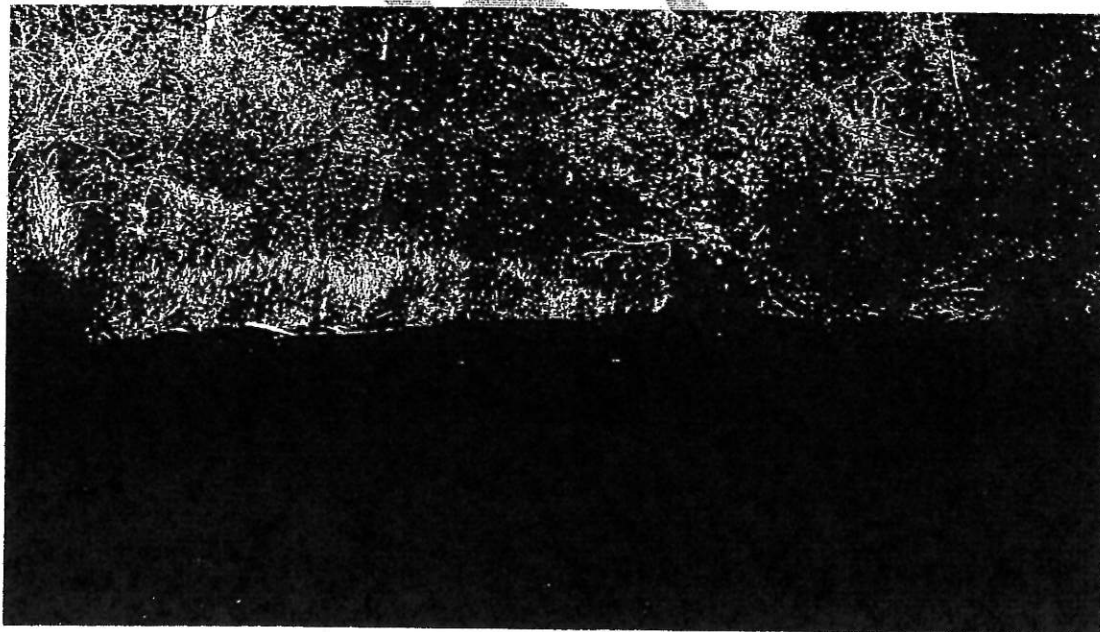
Goals are intended to describe the vision or end state desired, and objectives are milestones or steps to be taken along the way to achieving the goal. Goals are utilized by the community to develop growth management techniques, including zoning, and capital improvement planning. Goals are also valuable as a frame of reference for day to day decision making by both public and private organizations and individuals.

Natural Resources:

Goal: Optimum utilization of land, water, air and natural resources, including their preservation and conservation.

Objectives: Provide opportunities, methods or controls to assure:

- Continued and future use and conservation of valuable natural resources by preventing inappropriate development of conflicting land uses.
- Development of flood and erosion controls to minimize flood damage and maintain water quality levels.
- Utilization of highway facility improvement as a positive guide to direct or enhance land use relationships.
- Preserve and enhance the unique character of the Township.



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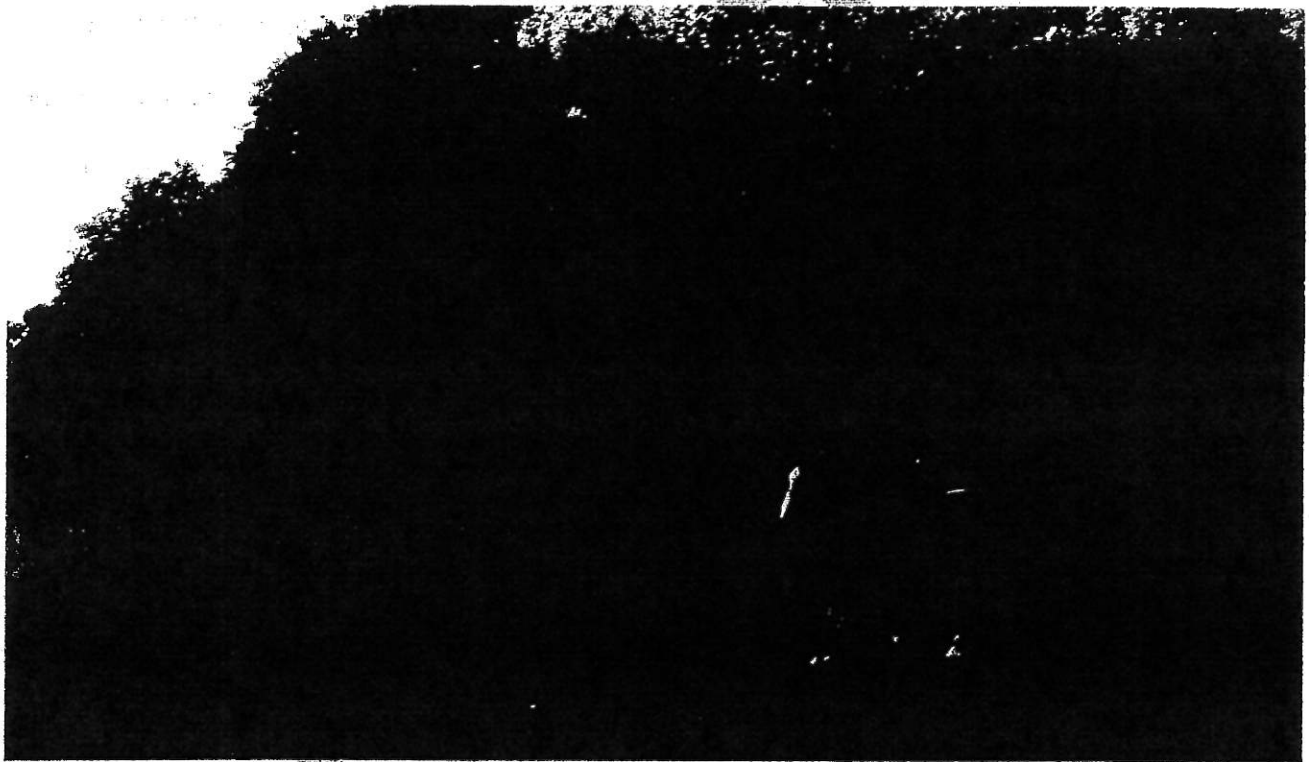
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Open Space:

Goal: Encourage maintenance, quality and quantity of open space, scenic and natural areas through the Township.

Objectives: Provide opportunities, methods or controls to assure:

- Preservation of lands with open space potential.
- Promotion of recreation purposes of public open space and woodlands.
- Protection of unique natural areas, swampland, forest, and water courses from urban types of development.
- Encouragement of open space, appropriately located, in all land use areas.



Recreation:

Goal: Maintain public ownership of recreation land at the existing level.
Consolidate or ensure creation of commercial recreation enterprises in appropriate locations.
Promote an adequate range of recreation opportunities.

Objectives: Provide opportunities, methods or controls to assure:

- Maintenance of local, state and federally owned recreation in such a manner that there is optimum utilization of appropriate locations with minimal conflict with adjoining land uses.
- Conservation of sufficient recreation lands to serve desired population growth with both active and passive recreation potentials.
- Where possible, multi-functional use of recreation areas for open space, forestry, flood plain or water resource conservation and historical preservation.
- Preservation of unique natural areas which cannot be replaced if destroyed, misused or neglected.
- Shape and guide the pattern of land use development away from ecologically sensitive areas.

Public and Community Services:

Goal: Provide adequate and appropriate public facilities and services for the benefit of the people of the township.

Objectives: Provide opportunities, methods or controls to assure:

- Highest quality facilities and services necessary to guide and maintain orderly future development.
- Encourage development of sewer and/or water systems necessary to prevent pollution of the township's water resources.
- Interdepartmental cooperation and coordination of police, fire and rescue services to achieve township wide coverage availability.
- A cooperative effort with county and regional agencies to promote expansion of educational facilities and services to make available to all people the widest range of educational opportunities.

Transportation:

Goal: To preserve the present road system through the planning of a transportation system which causes a minimum of environmental or ecological damage to the Township.

Objectives: Provide opportunities, methods or controls to assure:

- Improvement and modernization of the present road system to provide optimum capacity, efficiency and safety while maintaining wherever possible the natural character of the roads and surrounding areas.
- Utilize state roads for the major portions of through traffic.
- Coordination of transportation facility development with projected growth desires.
- Coordination with the County, State and Federal transportation systems.
- Adequate parking in areas of greater residential, commercial and recreational development intensity.

Agriculture:

Goal: Encourage the maintenance of a viable agriculture, where economically feasible, in existing agricultural areas.

Objectives: Provide opportunities, methods or controls to assure:

- Development of marginal agricultural lands for other uses such as forestry, recreation, or open space and conservation.
- Appropriate and orderly residential development in agricultural areas by discouraging high density, premature, scattered or sprawling development of agricultural lands.
- To allow for existing agricultural use as a compatible use.

Housing:

Goal: Housing for all the people of the township that should be safe, sound, and healthful.

Objectives: Provide opportunities, methods or controls to assure:

- An adequate supply of housing for existing and future populations.
- That housing is conveniently located in relation to necessary and desirable public and private facilities and services.
- That housing for all the people of the Township are safe, sound and healthful.
- That a broad range of housing types and prices are available throughout the Township.
- That residential development takes place in an orderly fashion with respect to adjacent land uses; public utilities, services and transportation capabilities, and natural conditions and limitations, while serving the residents needs for individual utility, identity, character and aesthetics.
- The gradual renewal and rejuvenation of deteriorating residential structures or areas.
- The institution, maintenance and enforcement (or administration) of adequate and effective zoning, development regulations, and housing and building codes.

Business:

Goal: Concentrate new business development at identifiable community centers and encourage the improvement and consolidation of existing business facilities.

Objectives: Provide opportunities, methods or controls to assure:

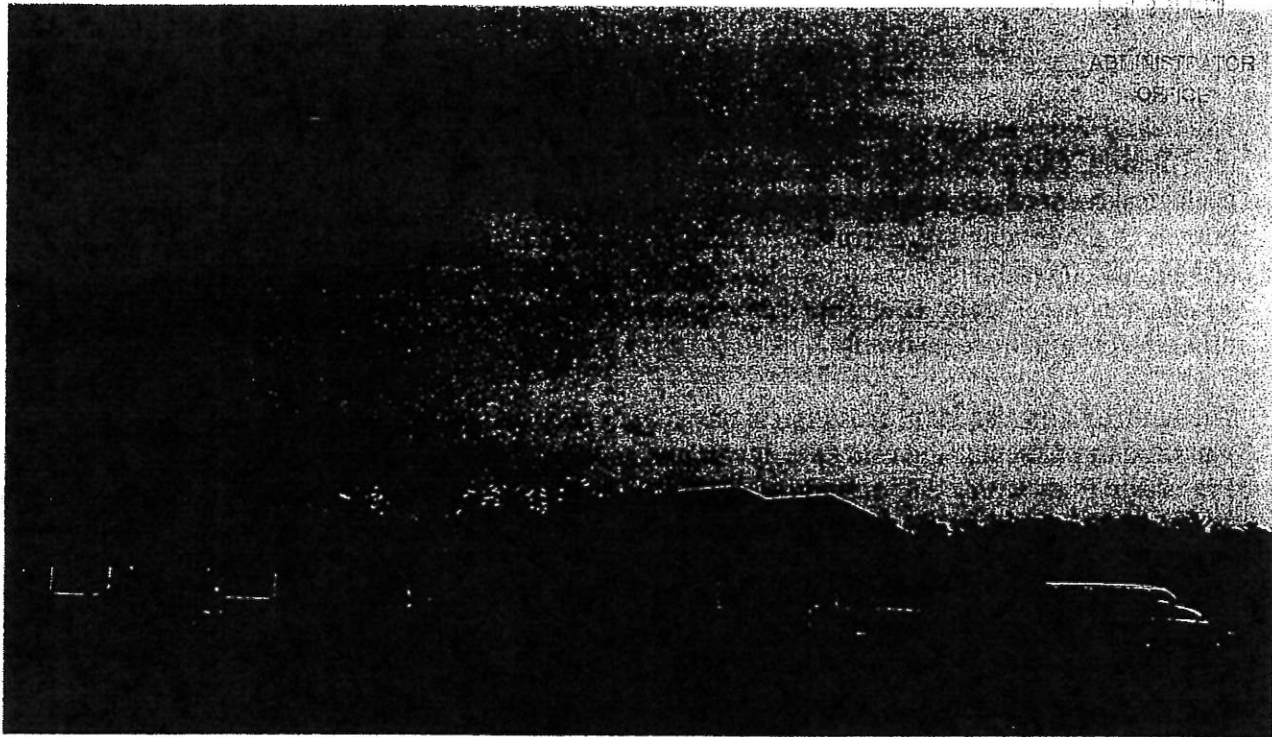
- Developments of any new business facilities in such a way as to minimize conflict with other land uses.
- Creation of higher development and design standards and enforcement procedures to encourage commercial development.
- Consolidation, revitalization and improvement of existing commercial areas, both aesthetically and functionally, into strong, unified and active service centers.
- Adequate access and public services for all commercial locations.

Employment:

Goal: Provide an increased and wider variety of employment opportunities on a year around basis.

Objectives: Provide opportunities, methods or control to assure:

- Cooperation with County, Regional, State and Federal agencies to aid in the development and maintenance of manpower training and vocation rehabilitation programs to combat unemployment or under-employment.
- The revitalization, growth and expansion of existing year around commercial activities in the planning area.
- Provision of roads, services, facilities and educational opportunities necessary to gain and keep qualified personnel for area employers.



Upholstery Shop U.S. 31 and Lamb Road

Home Based Business and Home Occupation

Both of these types of businesses need to be accommodated and encouraged within the township. Special care will need to be taken with subsequent zoning language to allow for these uses while protecting the residential and rural character of the township.

A Summary of Goals

Natural Resources- Thoughtful utilization of land, water, air and natural resources, including their preservation and conservation.

Open Space- Encourage maintenance, quality and quantity of open space, scenic and natural areas throughout the township.

Recreation- Maintain public ownership of recreation land at the existing level. Consolidate or ensure creation of commercial recreation enterprises in appropriate locations and promote a wide range of recreation opportunities.

Public and Community Services- Provide adequate and appropriate public facilities and services for the benefit of the people of the township.

Transportation- To preserve the present road system through the planning of a transportation system which causes a minimum of environmental or ecological damage within the township.

Housing- Housing for all the people of the township that should be safe, sound and healthful.

Agriculture- Encourage the maintenance of a viable agriculture.

Business- Concentrate new business development at identifiable community centers and encourage the improvement and consolidation of existing business facilities.

Employment- An increased and wider variety of employment opportunities on a year around basis.

Chapter Nine

Future Land Use Recommendations

The Inland Township growth management concept: Guide and control population densities and distribution, and business growth in order to maintain a rural farm and woodland atmosphere, an ecological balance, open space, high levels of sanitation and low levels of pollution. This Plan intends to guide population growth to protect natural resources and open space. This can be accomplished with a general understanding by the citizens and others of the community goals, and a rational control of the Township's development through a well-crafted zoning ordinance and other development regulations.

The Future Land Use Plan: This Plan is based generally on the Benzie County 2020 Comprehensive Plan, and in particular the concepts developed as the Open Space and Natural Resources Protection Plan. Other foundations of this Plan are the Benzie County Soil Survey and the Michigan Department of Environmental Quality Wetlands Inventory.

The officials of Inland Townships realize what is at stake: The maintenance of the unique and high value environment of the planning area in the face of incremental development, that, if not wisely managed, has the potential to degrade not only the natural environment, but result in general urban type sprawl, and higher costs for public services.

The projected increase in population does not appear to be so significant that proper management of this new growth is not possible. Continued, but modest growth projections over the next twenty years gives the Township the opportunity to direct new growth, and have the proper support facilities to accommodate the new development. The planning area is generally divided into three main land use categories: Commercial along the US 31 corridor at points where existing commercial activity is already taking place and it appears logical and practical to provide for expansions, low density residential for all State land areas and lands adjacent that are in large parcels and it appears to be feasible to retain these lands in a low density, low intensity use for the time horizon of the Plan, and medium density in areas where parcel division and developments have already resulted in higher densities.

Commercial Uses:

The planned commercial uses will serve local residences and regional commercial needs. Light industrial uses are included in this land use category. Density will generally be one acre or less. However, some uses, particularly those of a light industrial or mixed commercial use may need to be on larger parcels.

A major issue facing the planning area is US 31. If present trends continue, it is likely that typical strip commercial development will gradually overtake this corridor. While US 31 is the logical location for business activity, it is the goal of this plan to manage future business expansion in a manner sensitive to open space and environmental quality, while still providing an opportunity for business growth.

Business growth will be welcomed, and as a logical expansion of already existing business locations. It is recommended that "nodes" or clusters of businesses be encouraged along the US 31

corridor with generous expanses of open space where soil and other natural resources need to be protected or where site distances and other highway engineering factors may affect access.

Access control, shared service drives, signage, landscaping, and parking at the side and rear of the developments are all management techniques that are recommended and are planned to be included in the review criteria for future development proposals.

Residential Uses:

A wide range of residential densities should be considered, both from the standpoint of providing affordable housing opportunities, but to also retain the rural, open space character of the planning area. While some citizens may wish to have a compact, manageable homesite, others may prefer more spacious acreage for their home.

Low Density Residential Uses

The majority of the land of the planning area is designated for low density residential uses. This category includes the State land and agricultural and forestry uses. Other uses such as recreation will also be encouraged in this category.

Parcel sizes for residential development may be established at five acres or more.

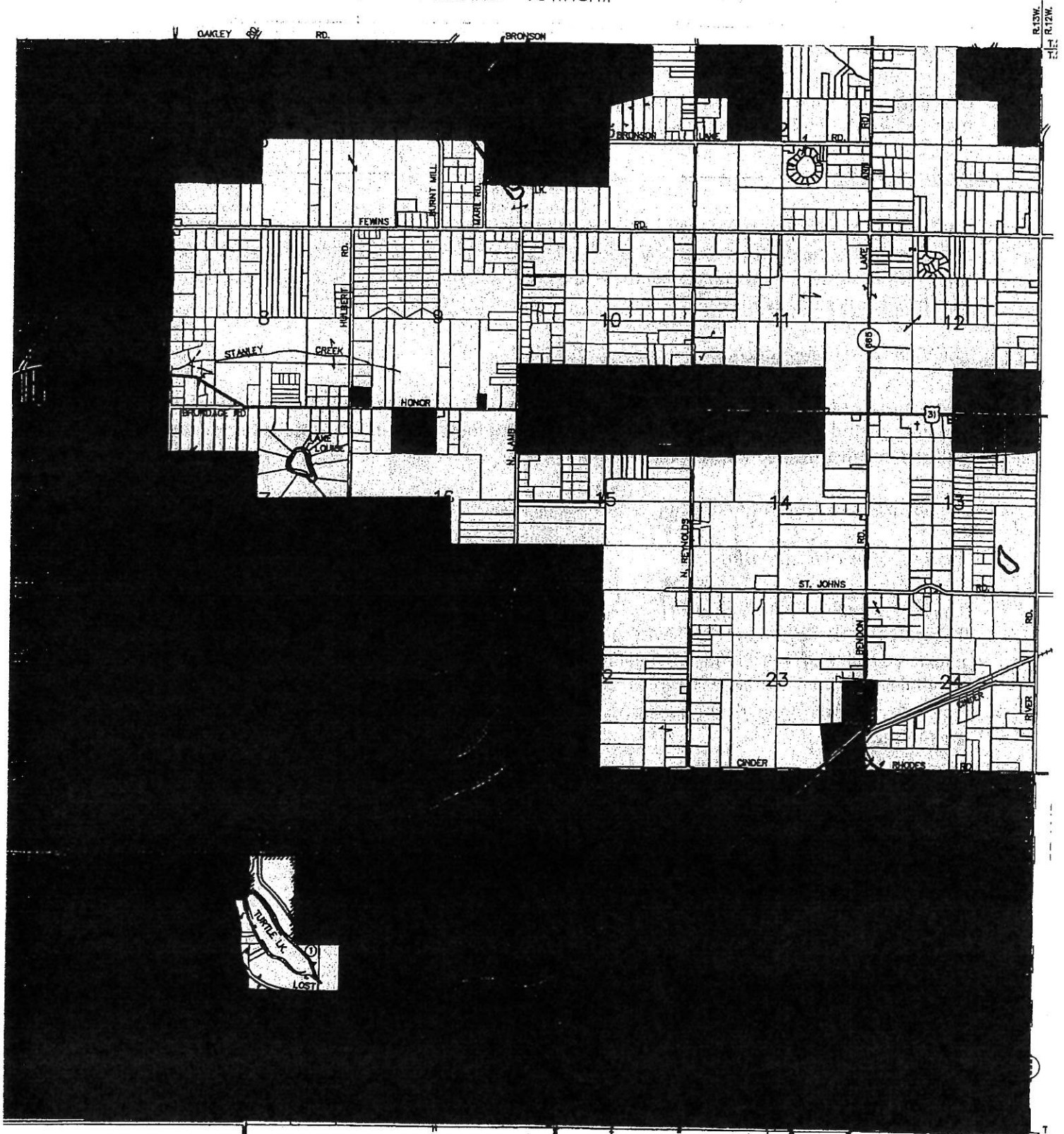
Medium Density Residential Uses

The balance of the planning area is reserved for various types of medium density residential uses. This category is shown for areas where parcel divisions have resulted in existing parcels and lot at five acres or less. These lands are designated for medium density residential development. Subdivisions and other types of group and mixed-use developments are encouraged near existing business centers. Agricultural and forestry, as well as recreation and tourism uses will be encouraged.

Parcel or lot sizes for this category may be 2 1/2 acres to one acre or smaller, if open space developments are proposed.

FUTURE LAND USE MAP

INLAND TOWNSHIP



COMMERCIAL

MEDIUM DENSITY

LOW DENSITY

Zoning Plan

ADMINISTRATOR
OFFICE

The Michigan Planning Enabling Act requires the master plan to contain a zoning plan to assist in any rezoning requests. The zoning plans helps to relate the master plan to the zoning ordinance and which future land use districts correspond to the appropriate zoning district.

	Zoning Districts	
Future Land Use Districts		
Commercial	General Commercial	Areas designated as commercial on the future land use map, are most appropriately zoned or anticipated to be zoned General Commercial
Low Density	Forest-Residential	Low density future land use district is most appropriately zoned Forest-Residential
	Large Parcel Rural Residential	
Medium Density	Rural Residential	Future land used as medium density, corresponds with the residential districts on the Zoning Map
	Mixed Residential	
	Single Family Residential	

DRAFT

Dawn Olney

From: Mitch Deisch
Sent: Monday, April 5, 2021 2:04 PM
To: Dawn Olney; Tammy Bowers
Cc: Bob Roelofs; Rhonda Nye; Todd Surline
Subject: 4/13/21 COTW
Attachments: 2021 strategic plan 4-1-21.docx

Good Afternoon Dawn,

Would you please add the 2021 Draft strategic plan to the April 13, 2021 for BOC discussion.

Todd Surline will also be joining the COTW via zoom to discuss next Administrator salary range.

Thank you.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558



Benzie County Board of Commissioners

Strategic Plan Update

April 2021

RECEIVED

APR 05 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

This is the first update of the Benzie County Board of Commissioners Strategic Plan that was initially developed in 2017. The following pages:

- Define our mission, vision and values
- Recognizes progress and accomplishments
- Identifies challenges and opportunities
- Identifies key Stakeholders and how this Plan will be used
- Establishes Areas of Focus and Goals for each

We welcome input and participation from all interests and working together to achieve important goals for Benzie County.

Rhonda Nye, District 4

Andy Miller, District 3

Art Jeannot, District 2

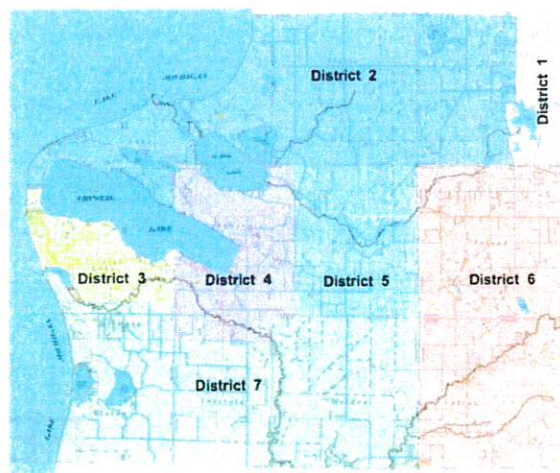
Bob Roelofs, District 1

Gary Sauer, District 7

Tim Markey, District 5

Evan Warsecke, District 6

Benzie County Commission Districts



Why a Strategic Plan?

The Benzie County Board of Commissioners work as partners to develop and use this Strategic Plan to: 1) identify priorities that are the focus of our agenda; and 2) track our progress. Annually, the Board reviews the Strategy to ensure it is up to date.

The purposes of this Strategic Plan are to:

- o Develop a unifying game plan for Benzie County involving key issues and opportunities.
- o Ensure efficient use of financial and human resources.
- o Establish areas of focus and strategic goals that are measures for progress and accountability.

We welcome ideas, input and participation in our Strategic Plan. Input can be provided by:

- o Contacting a Commissioner.
- o Providing input at Commission meetings.
- o Mailing to: Board of Commissioners, Benzie County Building, 448 Court Place, Beulah, Michigan 49617 or to County Administrator at 231-882-0558 ~~Mitch Deisch at~~ mdeisch@benzieco.net.

Mission

The mission for the County Board of Commissioners is:

As a service provider, convener, advocate and steward, the Benzie County Board of Commissioners fulfills its constitutional obligations and the needs of the community through decisive, responsible leadership and maintaining a commitment to creating an inclusive, prosperous community where opportunity and quality of life are paramount.

Vision

The Vision of the County Board reflects the "ideal" state of the County from the perspective of the Commission:

Benzie County's vision is **“prosperity and opportunity for all residents and visitors.”**

Progress toward the vision will be achieved through our mission and by achieving strategic goals in partnership with others.

The vision assumes that we will strive to attract families, create employment opportunities, provide mandated and desired services, and develop housing, recreational and other assets to support and enhance our quality of life.

Values

A set of values guide our goals, decisions and leadership for the betterment of Benzie County including:

- Fiscal responsibility
- Transparency
- Being accessible and available for all interests
- Open communication
- Inclusiveness
- Integrity and strong ethics
- Sustainability
- Forward thinking

Stakeholders

The Benzie County Commission is unified around the importance of sharing and encouraging participation and input in this Strategic Plan. The County Board and County Administrator welcome opportunities to present the Plan, including to stakeholders such as:

- County employees and elected officials
- County Boards and Commissions
- All local units of government
- The business community
- Regional partners like Networks Northwest, Rotary Charities of Traverse City, the Grand Traverse Band of Ottawa and Chippewa Indians, Grand Traverse Area Regional Community Foundation, and others
- State government, including the Michigan Economic Development Corporation, Pure Michigan, the Michigan Dept. of Transportation, the Michigan Dept. of Natural

Resources, Michigan Dept. of ~~Environmental Quality~~ **Environment, Great Lakes and Energy**, Michigan Dept. Agriculture — Rural Development, Michigan State Housing & Development Authority and others.

- Nonprofits, such as the Human Services Collaborative Body, Grand Traverse Regional Land Conservancy, Grow Benzie and Conservation Resource Alliance
- Education, including the County's two school districts, Traverse Bay Intermediate School District, Northwestern Michigan College, Baker College, West Shore Community College
- Benzie Senior Resources
- Veterans and Veteran groups
- Betsie Valley Community Center
- Benzie Bus
- All Service Clubs, including local Rotaries and others
- Sportsman Organizations
- Convention and Visitor's Bureau
- Frankfort and County Chambers
- Paul Oliver/Munson Health Care System
- Watershed Groups
- Sleeping Bear National Lakeshore
- Venture North
- Economic Development Contractors ~~(AES)~~
- **Michigan State University Extension (MSUE)**
- Community Mental Health/Centra Wellness
- Citizen Groups
- Farming Community
- Neighboring Counties

If you would like to know more or become involved in our Strategic Plan, just let us know!

How Will the Strategic Plan be Used?

The Commission will use this Strategic Plan to:

- Provide leadership
- Establish our agenda and priorities.
- Set long term goals.
- Provide direction for County Employees and guidance for Elected Officials.
- Assess goals to ensure they reflect evolving conditions.

- Clarify County Commission priorities and goals to foster collaboration and understanding with local units of government.
- Set priorities for training for units of government and locally elected officials.
- Build partnerships and collaboration.
- Promote the entire County (all local governments)
- Encourage participation by young people in the future of the County.
- Protect, enhance and wisely manage the County's valued natural resources.

Progress

The Board recognizes that progress is being made in Benzie County. Examples include:

- Workforce

- ~~First skilled trades training program completed – Benzie Advocates~~
- ~~Benzie Central created liaison for skilled trades training~~
- Creation of Local College Access Network **Best Benzie County with leadership of Maggie Bacon. (2020-present)**
- **30-unit workforce housing project Frankfort (2021)**

- Health Care

- Progressive programming of Central Wellness focused on rehabilitation and treatment as opposed to incarceration
- Veterans Affairs Enhancements – Access to Benefits focus
- **Benzie Leelanau District Health Department pandemic response (2020-2021)**

- Community/Economic Development

- County Airport achieved general utility license
- Beulah – system upgraded so water quality compliance attained
- Thompsonville – upgrading water supply system
- Road Commission – ahead of schedule with road repair and county-wide road millage
- Storm Cloud Brewery expansion
- Xpert Fulfillment growth and development
- Sleeping Bear Apiaries expansion
- Crystal Mountain continued growth and success as four-season resort
- Land Bank Progress/Success
 - Thompsonville Housing
 - Affordable Rentals
 - Developments – catalyst for natural gas

- New Platte River Park Funding & Development (2020)
- New Elberta Park Funding (2020)
- Memorandum of Understanding Eclipse expand broadband (2019)
- Growth of Cannabis industry in Benzie County (2020)
- Homestretch Apartments Village of Honor (2021)
- Village of Beulah Streetscape (2019)
- Veteran Memorial Site (2017?)
- Village of Water Upgrade (2019?)
- Acquisition of Rail-Road Point property (2020)
- Betsie Valley Trail upgrades (2021)
- US-31 Sidewalk upgrades Benzonia Township (2020)
- Zada Price Park Upgrades (2020?)
- High level of Board of Commission civic engagement

- Financial Wellness/Infrastructure

- ~~County has a balanced budget FY 18/19~~
- Received \$660,000+ grant to upgrade communications (2018)
- Development of a 5-year rolling capital improvement plan
- Board of Commission high level of involvement with budget preparation
- Municipal Analytics County Financial Report (2019)
- Addressed retirement liability going from DB to DC plans (2020)
- Continued progress on Headlee Restoration (2019- present)

Trends and Opportunities

The County Commissioners recognized several trends and opportunities in the County that merit attention:

- Increased coordination and cooperation – efforts at County level and outside of County.
- We continue to plan for the future: finance staff; capital expenditure budget; cooperative inter-county functions; ~~3-year budgeting~~ Multiple year budgeting forecasting.
- Interest and need for more cooperative infrastructure initiatives involving sewer, water supply and broadband and need to keep infrastructure capacity parallel with growth
- ~~Need to expand/implement Connect Michigan plan for Benzie Last Mile broadband, anticipating new federal incentives~~ Developed a Memorandum of Understanding with Eclipse to partner with a private sector broadband provider to expedite the process of expanding broadband throughout Benzie County. Formed the Economic Development

Committee Broadband Subcommittee to work cooperatively with Eclipse and provide guidance to the EDC/BRA and County Commission regarding broadband expansion. Looking to overcome obstacles for expanding broadband that includes providing correct data through a survey of county parcels and development of broadband engineering feasibility study.

- Need to address housing for seasonal workers
- Continued emphasis upon four season economy development, including opportunities for winter tourism and general business attraction
- ~~Need to support local units with guidelines for short term rentals~~
- ~~Development of rail/transloader concept~~
- Need for increased citizen participation and maximizing considerable talent of volunteers
- Need to make use of “best practices” in develop/modifying new programs
- Continued need for business attraction with continued need for employees/workforce and workforce housing.
- Review/use of county-owned assets – will be subject of County-assessment
- ~~Need for county wide communications/outreach tools – from governmental meetings to cultural events and more~~
- Need for community development leader to develop tools/approaches for marketing and growth
- Need for 24/7 child care and early childhood programming
- Need to continue work to manage invasive species and improve water quality
- ~~Need to continue/intensive efforts involving opioids and other drug accessibility and use~~
- Need for more systematic wage rate and benefits schedule at county level.
- Continued support for child abuse prevention and healthy family interventions
- Need to fully leverage DNR/Park Service programs for mutual benefit
- With the development of the Document of Understanding with the Benzie County Medical Care Facility (Maples), need to work cooperatively to research the best long term organizational model for the facility and citizens of Benzie County.

Areas of Focus

We have identified six areas of focus for this Strategic Plan. An “area of focus” is a broad area of high priority for the Board. For each area of focus the Board has developed Strategic Goals. The Board will work with the County Administrator to ensure that operating plans and budgets reflect our Strategic Goals. The Areas of Focus are:

1. Credibility of County Board & Building Trust

2. Collaboration & Partnerships to Achieve Priorities/ Create Efficiencies
3. Improved Institutional Capacity
4. The Financial Health of County Government
5. Creating an Environment to Support Business and Job Creation
6. Enhancing and Protection Natural Resources of the County

1. Credibility of County Board & Building Trust

- **Goal:** To develop and implement a communications plan, including zoom capabilities during BOC meetings, web site enhancements with an inclusive email list for sharing information that uses electronic communication to encourage collaboration, two-way communications and ideas and suggestions that support the betterment of the County. Designate County Board members to attend City, Villages, Township, Airport, BLDHD, Centra Wellness, school boards and all other relevant meetings.
- ~~**Goal:** To convene with Benzie County Townships to understand their priorities and collaborate where possible to achieve them, achieving regional collaboration. Designate County Board members to attend City, Village and Township Association meetings.~~
- **Goal:** To encourage public participation in Commission meetings and other public meetings at all levels of government. To initiate action toward this goal, we will formally recognize and express our gratitude to those who offer input at the meetings we hold.
- **Goal:** To inform our County as well as partnering organizations, invite Congressional representatives, State and Federal Department heads, and others to explore common agendas for progress, including issues and opportunities that positively impacts Benzie County. including but not limited to affordable housing, high speed broadband, opioids control and others.

2. Collaboration & Partnerships to Achieve Shared Goals

- **Goal:** Collaboration, facilitation and acting as a conveyor and develop partnerships to achieve goals of this Strategic Plan.

3. Improved Institutional Capacity

- **Goal:** To continue to implement a professional development plan for Commissioners to strengthen governance, leadership, productive and efficiency.

All Commissioners should participate in training about the Open Meetings Act and Freedom of Information Act. All new Commissioners will receive an orientation that includes completion of a professional development plan and an introduction to the programs and services of the County.

- **Goal:** ~~Leverage all reasonable resources and develop a county funding mechanism if needed to achieve last mile high speed Broadband in Benzie County.~~ Explore all options to expand broadband throughout Benzie County, including public/private funding mechanisms if need to achieve last mile high speed broadband.
- **Goal:** ~~Implement the results of the space needs study to improve the working environment of Benzie County.~~
- Develop annual training for Commissioners and other elected officials throughout Benzie County (Townships, Villages, City, etc.) that will focus on OMA, FOIA and Roberts Rules/Parliamentary procedures.

4. Financial Health of County Government

- **Goal:** ~~To review the upcoming report on programs and~~ Continue to utilize the Municipal Analytics report to review the financial health of the County and develop priorities and an implementation strategy for that report.
- **Goal:** Continue to explore options for developing a long-term strategy for managing the MERS liability.
- Continue to explore options for a headlee restoration that will address the long-term fiscal stability of Benzie County. Hold off on going to the voters for headlee restoration vote until the long-term impacts of the American Rescue Plan Act (ARPA) are fully understood.
- Explore all options as it relates to the Benzie County Medical Care Facility (Maples).
- Develop a plan to utilize the American Rescue Plan Act (ARPA) funds as effectively as possible to the greatest benefit to Benzie citizens.

5. Create an Environment to Support Business and Job Creation

- **Goal:** To leverage human, physical, business, education and other resources to support business development and job creation.

- **Goal:** To support local economic and community development strategies which include but are not limited to:
 - Infrastructure to support economic development, including last mile high speed broadband and natural gas expansion.
 - ~~"One Stop" point of contact for businesses, including use of EDC representatives and Brownfield authority. Work~~ cooperatively with the EDC Businesses Retention Subcommittee to develop plans to assist businesses retention and growth within Benzie County, which will include the development of educational resource documents.
 - ~~Port development, including development of the cruise industry.~~
 - ~~The Transloader/Rail project.~~
 - Optimizing and support added resources to enable Venture North to continue and expand provision of capital to Benzie county businesses.
 - Strategic use of the Land Bank and related partners to achieve economic and community development priorities.

6. Enhancing and Protecting Natural Resources of the County

- **Goal:** To support implementation of the Benzie County Recreation Plan
- **Goal:** To support access for people of all ages, needs and abilities to enjoy our abundant and diverse water resources, including Lake Michigan, rivers and streams, inland lakes, wetlands and more. ~~under an Explore the Shores Program for Benzie County.~~
- **Goal:** To sustain open space.
- **Goal:** Promote community education and awareness about the presence, impact and management/eradication of invasive species and **advocate for continued water quality.**
- ~~• **Goal:** Advocate for continued water quality protection and related assets including potential joint projects involving multiple municipal units of government.~~



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: April 13, 2021
Subject: HR/Finance Manager Position

Interviews were conducted on Friday April 9, 2021 for the HR/Finance Manager position. Three candidates were interviewed with one candidate being unanimously selected by the interview team of Commissioners B. Roelofs and A. Miller, Emergency Manager/911 Dir. R. Hubbers, Animal Control Director K. Mauer. County Treasurer M. Thompson and myself.

The current 2021 Budget has salaries for the County Administrator Office set at \$178,450, for three positions included in the position roster (Administrator, DCA/HR and Finance Manager).

The HR Committee discussed a reorganization of the Administrator' office to include the following positions:

1. County Administrator
2. HR/Finance
3. PT Administrative Assistant (AP/Payroll, etc.)

Yesterday I discussed terms of employment with the selected candidate, who interviewed incredibly well. The candidate comes with a Bachelor's and Master's degree and 10+ years of increasingly elevated responsibilities at their current governmental position.

I offered the selected candidate \$55,000 starting salary, which was discussed and agreed upon by the interview team. This candidate will be taking a significant pay cut to come to Benzie County and proposed to meet somewhere in the middle near \$60,000+.

Recommendation

Because this will be a new position in the employee roster, I believe that the BOC needs to weigh in on the salary for the new HR/Finance Manger position.

From the start I have been consistent with the BOC that they would need to pay more for replacing this position and the new County Administrator. This reality is bearing out. Salaries in Benzie County are no longer competitive with the current market, whereas our benefit package is.

If the County wants to attract top tier talent, it will need to increase salaries.

My recommendation to the BOC is that we offer the selected candidate for the HR/Finance Manager position a starting salary of \$62,000.

By re-organizing the Administrator office from 3 position to 2.5 positions, funds should be available.

Committee Of The Whole

Committee Appointments



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: March 29, 2021
Subject: Park and Recreation Commission Interviews

On Thursday March 25, 2021 Mr. Shaun Johnson was interviewed to be appointed to the Benzie County Parks and Recreation Commission.

The interview team consisted of Commissioners Bob Roelofs, Rhonda Nye, Tim Markey and P&R Chair Ed Hoogterp.

Following the interview a motion was made by B. Roelofs, seconded by T. Markey to appoint Shaun Johnson to the Parks and Recreation Commission for a term to expire on 12/31/22. Motion approved.

RECEIVED

MAR 29 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

April 16, 2021

C. Shaun Johnson
8505 Timer Lane
Beulah, MI 49617

Dear Shaun:

At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, April 13, 2021, the Board appointed you to the vacant seat on the Planning Commission.

This appointment will expire on December 31, 2022.

Prior to attending your first meeting, you will need to be sworn in by the County Clerk or Chief Deputy Clerk.

The Benzie County Government Center is now open to the public, so you may stop in at your convenience.

Sincerely,

A handwritten signature in black ink that reads "Dawn Olney". The signature is written in a cursive style, with the first name "Dawn" and the last name "Olney" clearly distinguishable.

Dawn Olney
Benzie County Clerk

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 1-14-21

Name: E. Shaun Johnson

Address (including PO Box): 8505 Timber lane,

County District: Benzie Home Telephone: 709-3755

Occupation: Retired Business Telephone:

Please list the Board, Commission or Agency you are applying for:

1. Parks And recreation

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I Am a life long resident in Benzie
County - I am a retired teacher for
Benzie Central Schools. I do not
have a current resume, but can
provide one if necessary.

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

JAN 15 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

1/8/14

January 15, 2021

Shaun Johnson
8505 Timber lane
Beulah, MI 49617

Hello,

My name is Shaun Johnson and I have lived and worked in Benzie County most of my life. I was a middle school teacher at Benzie Central for more than twenty years and was also the high school ski coach. I am currently retired but I still coach middle school kids at Crystal Mountain through the Crystal Community Ski Club. I know a great many Benzie residents and have a love and passion for outdoor recreation in our area. I have worked with the Benzonia Township in regard to a vision and use for our township parks and believe that my knowledge, commitment, and use of our county parks would make me an excellent candidate to work with others in our community to maintain and guide the use of our county parks in the future.

Please let me know if you would like additional information regarding my qualifications for a position on the Parks and Recreation board.

Sincerely,

Shaun Johnson

RECEIVED

JAN 15 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Correspondence



COUNTY OF HILLSDALE, MICHIGAN



March 23, 2021

Resolution number 21-035

**The Honorable Board of Commissioners of Hillsdale County, Michigan
adopts the following Resolution:**

Whereas, the Hillsdale County Board of Commissioners recognizes the heroic efforts of our front-line workers and first responders and applauds the citizens and businesses who have diligently adhered to mitigation measures; and

Whereas, the Hillsdale County Board of Commissioners appreciates the need for appropriate executive and epidemic orders and policies to mitigate the spread of the COVID-19 virus and promote public safety, while also protecting local and state economic interests; and

Whereas, Hillsdale County's cases and positivity rates continue to decline, hospital capacity continues to improve, and the number of citizens who have been vaccinated to protect themselves from the virus increases daily; and

Whereas, Hillsdale County as a border county has seen a magnified effect on our economy due to our citizens being able to drive a short distance to Ohio and Indiana, where restrictions are less; and

Whereas, the proximity of Ohio and Indiana to Hillsdale County has particularly impacted our local restaurant industry which is already struggling to recover from another dine-in closure by a curfew and limited capacity that lacks financial viability for most area establishments; and

Whereas, high density populated urban areas and low density populated rural areas have different response needs; and

Whereas, some local businesses may have received some governmental assistance, it was not enough to offset the loss of revenue due to closures and restrictions, thus many local businesses may be forced to close permanently due to the irreparable economic harm they have experienced throughout the past year and many more will follow if the state does not adopt a new approach to mitigation policies; and

Whereas, Hillsdale County has seen a consistent downward trend in numbers affected by COVID-19, it is now time for all of our businesses, including but not limited to restaurants and banquet facilities, to remain open in accordance with CDC guidelines with industry specific procedures and protocols aimed at containing the spread of COVID-19 in place;

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Whereas, Hillsdale County Sheriff and Hillsdale County Prosecutor have declared to not enforce or prosecute unconstitutional mandates pertaining to the COVID-19 pandemic.

Now, Therefore Be it Resolved that the Hillsdale County Board of Commissioners supports the Hillsdale County Sheriff and Hillsdale County Prosecutor in not enforcing or prosecuting unconstitutional mandates pertaining to the COVID-19 pandemic.

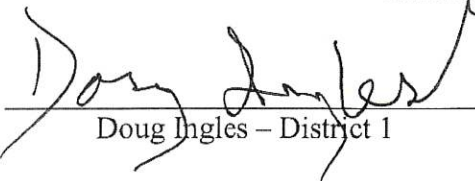
Be it Further Resolved that the Hillsdale County Board of Commissioners does not support the expenditure of any county funds for the purpose of arrest and prosecution of any person accused of violating MDHHS emergency orders regarding COVID-19.

Be it Further Resolved the Hillsdale County Board of Commissioners calls upon the citizens of Hillsdale County to act responsibly with regards to others while determining for themselves what is best for their own families and loved ones and how to protect themselves from the ongoing risks associated with the COVID-19 virus.

Be it Further Resolved that the Hillsdale County Board of Commissioners calls upon the Director of MDHHS to implement a new, regional approach to mitigation that values local input; takes cases, vaccinations, seasonality, and regional differences into consideration; and sets clear benchmarks for easing of restrictions on businesses for the public to follow.

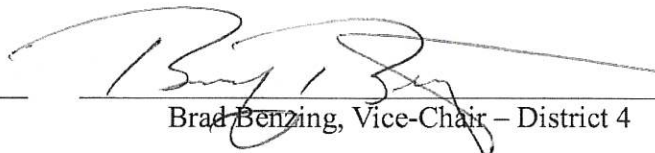
Be it Further Resolved that this resolution is sent to Governor Gretchen Whitmer, both United States Senators, all Michigan Members of Congress, the Speaker of the Michigan House of Representatives, the President of the Michigan Senate, Senator Mike Shirkey, Representative Andrew Fink, all counties within Michigan, The Michigan Association of Counties, The Michigan Townships Associations, and Elizabeth Hertel Director of the Michigan Department of Health and Human Services.


Respectfully,
Hillsdale County Board of Commissioners


Doug Ingles – District 1


Kathleen Schmitt – District 2


Mark E. Wiley, Chair – District 3


Brad Benzing, Vice-Chair – District 4


Brent Leininger – District 5

Approved by the Board of Commissioners
on March 23, 2021.



BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8858
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

CHEBOYGAN COUNTY RESOLUTION 2021-06 RESOLUTION SUPPORTING A COLLECTIVE EFFORT BY MICHIGAN COUNTIES IN OPPOSING CURRENT AND FUTURE ORDERS UNILATERALLY ISSUED BY GOVERNOR WHITMER AND STATE AGENCIES IN RESPONSE TO COVID-19

WHEREAS, Antrim County, Baraga County, Delta County, Grand Traverse County, Houghton County, Kalkaska County, and Menominee County have recently passed resolutions opposing orders unilaterally issued by Governor Whitmer and various state agencies in response to the COVID-19 Pandemic; and

WHEREAS, Cheboygan County wishes to voice our solidarity with the other counties in the State of Michigan in opposing orders unilaterally issued by Governor Whitmer and various state agencies in response to the COVID-19 Pandemic; and

WHEREAS, the COVID-19 virus has caused an unprecedented time in our history; however, even in the time of crisis the basic civil liberties and foundations of our society must be preserved; and

WHEREAS, Governor Whitmer and the various state agencies do not have authority to unilaterally impose orders that essentially equate into laws. This function is reserved by the Michigan Legislature and is essential to the checks and balances upon the three branches of government; and

WHEREAS, Cheboygan County acknowledges that there are differing opinions on the path to be taken in response to COVID-19; however, those debates and decisions are to be made by the legislators that have been duly elected by the People of the State of Michigan; and

WHEREAS, the draconian orders that have been issued thus far throughout the pandemic have resulted in irreparable harm to the economy, education of youth, and mental health of residents in Cheboygan County; and

WHEREAS, Cheboygan County would like to gesture to other counties in the State of Michigan that Cheboygan County is an ally in any collective effort initiated to challenge the legality of the orders and restrictions issued by Governor Whitmer, the Michigan Department of Health and Human Services, or any other state agency that were unilaterally imposed without the approval of the Michigan Legislature; and

District 1
Mary Ellen Tryban

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Ron Williams

1

District 5
Roberta Matelski

District 6
John B. Wallace
Chair

District 7
Steve Warfield

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MAR 25 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

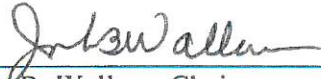
WHEREAS, Cheboygan County does not dismiss the seriousness of COVID-19; however, the response to the threat must be appropriate and justified. Unfortunately, the orders issued by Governor Whitmer and the Michigan Department of Health and Human Services have resulted in, and are indicative of, inflicting future collateral damage to the local economy, small businesses, and families that far exceed the actual threat of COVID-19; and

WHEREAS, Cheboygan County supports common sense approaches to combat COVID-19, such as: following social distancing recommendations, health screenings for employees and customers, promoting healthy hygienic practices, and encouraging individuals that are considered high risk to continue to self-quarantine and adhere to the strictest recommendations established by the Centers for Disease Control.

NOW THEREFORE, BE IT RESOLVED THAT: The Cheboygan County Board of Commissioners calls upon the Michigan Legislature to fulfill their duty to the People of the State of Michigan and restore the checks and balances essential to our democracy; and

BE IT FURTHER RESOLVED: That the Cheboygan County Board of Commissioners support a collective action by the counties in the State of Michigan to challenge the legality of the orders and restrictions put forth unvirtuously in response to the COVID-19 Pandemic by the Executive Branch of Government in the State of Michigan; and

BE IT FURTHER RESOLVED: That a copy of this Resolution be sent to Governor Whitmer, Senator Schmidt, Representative Allor, Representative Damoose, the Michigan Senate, the Michigan House of Representatives, the Michigan Association of Counties, and to the Clerk of each County in the State of Michigan.



John B. Wallace, Chairperson
Cheboygan County Board of Commissioners

I, Karen L. Brewster, Clerk of Cheboygan County and of the Cheboygan County Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board of Commissioners regular meeting held on March 23, 2021.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 23rd day of March, 2021 at Cheboygan, Michigan.



Karen L. Brewster
Cheboygan County Clerk/Register



BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8858
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

RESOLUTION 2021-07

CHEBOYGAN COUNTY RESOLUTION SUPPORTING SENATE BILL 1 2021

WHEREAS, many counties in the State of Michigan have passed resolutions opposing orders unilaterally issued by Governor Whitmer and various state agencies in response to the COVID-19 Pandemic; and

WHEREAS, Cheboygan County wishes to voice our solidarity with the other counties in the State in opposing orders unilaterally issued by Governor Whitmer and the various state agencies in response to the COVID-19 Pandemic; and

WHEREAS, Cheboygan County supports measures to combat COVID-19 such as: following social distancing recommendations, health screenings for employees and customers, promoting healthy hygienic practices and encouraging individuals that are considered high risk to continue to self-quarantine and adhere to the recommendations established by the Centers for Disease Control CDC; and

WHEREAS, "Senate Bill 1 would amend the Public Health Code to require an emergency public health order issued by the Director of the Health Department and Human Services (DHHS) to include information about the rationale for the order, to limit the effectiveness of such order to 28 days unless the legislature approves an extension and to prohibit a new emergency order that addresses the same epidemic as an earlier order without legislative approval".

NOW THEREFORE, BE IT RESOLVED THAT: Cheboygan County supports the adoption of Senate Bill 1 2021 by the legislature and Governor to insure that orders issued to combat COVID-19 are subject to checks and balances.

BE IT FURTHER RESOLVED: That a copy of this Resolution be sent to Governor Whitmer, Senator Schmidt, Representative Allor, Representative Damoose, the Michigan Senate, the Michigan House of Representatives, the Michigan Association of Counties and to the Clerk of each County in the State of Michigan.


John B. Wallace, Chairperson
Cheboygan County Board of Commissioners

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MAR 25 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

District 1
Mary Ellen Tryban

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Ron Williams


District 5
Roberta Matelski

District 6
John B. Wallace
Chair

District 7
Steve Warfield

I, Karen L. Brewster, Clerk of Cheboygan County and of the Cheboygan County Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board of Commissioners regular meeting held on March 23, 2021.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 23rd day of March, 2021 at Cheboygan, Michigan.

A handwritten signature in cursive script, reading "Karen L. Brewster", is written over a horizontal line.

Karen L. Brewster
Cheboygan County Clerk/Register

GENESEE COUNTY BOARD OF
COMMISSIONERS

RESOLUTION # 2021-200

SUPPORTING PASSAGE OF LEGISLATION TO ADOPT 4-YEAR TERMS FOR COUNTY
COMMISSIONERS

WHEREAS the 1963 Michigan Constitution stipulated four-year terms for the county Board of Supervisors, the preceding body to today's Board of Commissioners; and

WHEREAS the Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with Boards of Commissioners after the 1968 elections; and

WHEREAS Public Act 261 of 1966 promulgated that the length of terms for the new county commissioners shall be concurrent with that of state representatives, as specified in Article IV, section 3 of the Michigan Constitution; and

WHEREAS the scope of duties of a county commissioner has greatly increased in the last century — road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply safety, park operations, economic development efforts, emergency management and response; and

WHEREAS Michigan is one of only five states in the United States that provides for exclusively two-year terms for county commissioners; and

WHEREAS all other county and township elected officials in Michigan are elected to terms of at least four years; and

WHEREAS the position of county commissioner is a highly complex oversight role that requires years to master; and

WHEREAS legislation to amend state law to enact four-year terms has been filed in the form of Senate Bills 242 and 245; and

WHEREAS the Michigan Association of Counties supports the legislation as introduced;

THEREFORE, BE IT RESOLVED that **GENESEE COUNTY** supports Senate Bills 242 and 245 to enact four-year terms for county commissioners.

Adopted this 24 day of March 2021

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MAR 30 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



CERTIFIED COPY OF RECORD

} **SS.**

I, **JOHN J. GLEASON**, County Clerk/Register of the County of Genesee, Michigan, and Clerk of the Genesee County Board of Commissioners, and Clerk of the Circuit Court for said County, do hereby certify that I have compared the foregoing copy of Resolution approving of a Resolution Supporting the Passage of Legislation to Adopt 4-Year Terms for County Commissioners with original record thereof now remaining in my office, and that the attached is a true and correct copy therefrom, and of the whole of such original record.

In Testimony Whereof, I have hereunto set my hand, and affixed the seal of said Court and County, this 30th day of March A.D. 2021.

**GENESEE COUNTY BOARD
OF COUNTY COMMISSIONERS
Resolution No.: 2021-200
Date Adopted: March 24, 2021**

JOHN J. GLEASON, Clerk/Register

BY: *Alea Gardner*
Deputy County Clerk

(5)

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, March 24, 2021 2:00 p.m.
Via Microsoft Teams**

Chairperson Dr. Barbara Conley called the meeting to order at 2:01 pm.

Members Present:

Gary Sauer - Benzie County Board of Commissioners
Rhonda Nye – Benzie County Board of Commissioners
Dr. Mark Kuiper – Benzie County Member at Large
William Bunek – Leelanau County Board of Commissioners
Patricia Soutas-Little – Leelanau County Board of Commissioners
Dr. Barbara Conley – Leelanau County Member at Large

Members Absent: None

Members Excused: None

Staff Present:

Lisa Peacock – Health Officer
Dr. Joshua Meyerson – Medical Director
Dodie Putney – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Michelle Klein - Director of Personal Health

Guests Present: Ken Talsma, Anderson, Tackman & Company, PLC

Pledge of Allegiance: It was agreed to dispense with the pledge of alliance today due to the meeting being held via video conference.

Approval of Minutes:

Motion By: Bunek to approve the Regular Board of Health Meeting of January 27, 2021.

Seconded By: Nye

Roll Call Vote: Sauer-Yea, Kuiper-Yea, Nye-Yea, Conley-Yea, Bunek- Yea, Soutas-Little- Yea
6 yeas 0 nay 0 excused Motion carried

Approval of the Agenda:

Motion By: Bunek to approve agenda as presented.

Seconded By: Sauer

Roll Call Vote: Sauer-Yea, Kuiper-Yea, Nye-Yea, Conley-Yea, Bunek- Yea, Soutas-Little- Yea
6 yeas 0 nay 0 excused Motion carried

Audit Report: Ken Talsma from Anderson Tackman reviewed the audit report for fiscal year 2019/2020. The audit has been given an unmodified opinion which means that financial statements have been presented, in all material respects, in accordance with the financial reporting framework.

Motion By: Sauer to accept the Fiscal Year 2019/2020 audit report as presented.

Seconded By: Soutas-Little

Roll Call Vote: Sauer-Yea, Kuiper-Yea, Nye-Yea, Conley-Yea, Bunek- Yea, Soutas-Little- Yea
6 yeas 0 nay 0 excused Motion carried

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BENZIE COUNTY CLERK
BEULAH, MI 49617

Public Comment – None

Health Officer Update – Lisa Peacock

Written Public Health Statement was distributed for review prior to the meeting. Current COVID update given, with details on pandemic risk indicators and information regarding updates on vaccinations for the community.

Accounts Payable

Motion By: Sauer to approve accounts payable and pay the bills.

Seconded By: Soutas-Little

Roll Call Vote: Sauer-Yea, Kuiper-Yea, Nye-Yea, Conley-Yea, Bunek- Yea, Soutas-Little- Yea
6 yeas 0 nay 0 excused Motion carried

February 2021 Financial Statements

Motion By: Soutas-Little to accept the financial statements as presented.

Seconded By: Nye

Roll Call Vote: Sauer-Yea, Kuiper-Yea, Nye-Yea, Conley-Yea, Bunek- Yea, Soutas-Little- Yea
6 yeas 0 nay 0 excused Motion carried

Discussion on future Board of Health Meetings

After discussion it has been decided that the next Board of Health meeting in May will take place at the Leelanau County Governmental Center, for in person meeting.

Staff Reports:

Medical Director – Dr. Joshua Meyerson

Dr. Meyerson spoke about the variant of the B117 strain. He stated that we are beginning to see more and more cases of the of the variant strain which will continue to become more predominant. The difference of this strain is that we are seeing more positive cases of the new strain, than previously with the first COVID strain.

Meyerson recommends continuing to use the safety precautions that we have put in place in the last year. Meyerson said that how far we have come in just 3 months of vaccinating, it is exciting to see the progress we have made already. Meyerson encourages getting the vaccine, as it is no cost to the public for the vaccination, as it is funded by our Federal Government.

Personal Health – Michelle Klein

Written report distributed prior to the meeting for review. Klein started with acknowledgment to all staff and volunteers who have stepped up to keep vaccination clinics running.

Update on the health department's immunization program provided. Klein said that all recommended vaccines are available for children and most for adults, regardless of insurance status or ability to pay.

Discussion about mental health resources in the community and efforts that are underway to improve access. Two grants are in being written to support a full time, school based mental health provider in Leelanau and Benzie county. A mental health sub-committee has been formed through Parenting Communities of Leelanau County to address needs for pregnant women and families with children under age 6.

Environmental Health – Eric Johnston

Johnston briefed on the changing of service areas for the Sanitarian's, being adjusted to effectively distribute workload, for all Sanitarians.

Other topics of discussion included the Little Traverse Lake Waterfront Properties Pilot Mapping Project, COVID-19 Vaccination Clinic assistance from the Environmental Health division, Benzie Long Term Care Facility update on Legionella Remediation, Environmental Health program efficiency updates, as well as License and Inspection Fees for Facilities who paid permit fees in 2020 but did not operate for business in 2020.

Administrative – Dodie Putney

Written report distributed prior to meeting for review. Putney's report briefed on the audit with Anderson Tackman, finances, human resources, technology, building management, purchasing, and billing.

Public Comment – None

Board Comments – None

Adjourn: The meeting adjourned at 3:32 pm

Dr. Barbara Conley, Chair

Renee Youker, Recording Secretary



**THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY,
MICHIGAN ADOPTS THE FOLLOWING RESOLUTION:**

WHEREAS, it has been three months since the Federal Government allocated nearly \$5 billion dollars in COVID relief funds to Michigan; and

WHEREAS, these funds were intended to provide crucial relief to small businesses, public health, and education in our state; and

WHEREAS, the state legislature passed legislation appropriating \$3.5 billion towards these priorities, including nearly \$555 million in small business relief funds; and

WHEREAS, despite bipartisan support for the small business relief proposals, the Governor line-item vetoed all \$555 million, citing "key points of difference" between her administration and the state legislature; and

WHEREAS, these proposals were promptly repackaged into subsequent legislation and sent back to the Governor's desk; and

WHEREAS, on Friday, March 26, 2021, these proposals were vetoed by Governor Whitmer for a second time; and

WHEREAS, the state is due to receive another \$10 billion from the American Rescue Plan Act; and

WHEREAS, Lansing still has not found a path forward on fully appropriating the \$5 billion it already received; and

WHEREAS, if there is one thing state leaders should agree on, it is getting help to the struggling small businesses in our state; and

WHEREAS, it is imperative these funds be disbursed to job providers who are still fighting for solvency and survival; and

WHEREAS, passing state budgets are a shared responsibility between both branches and both political parties.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners urges the Governor's Administration to reach a compromise with the Michigan Legislature and their recommended relief initiatives, in the very near future, that would release these funds into the hands of the businesses and communities that need it most.

BE IT FURTHER RESOLVED that the Board of Commissioners directs staff to forward this resolution to all Michigan counties, our State Legislature, the Governor's office, and the Michigan Association of Counties.

Respectfully submitted,
Berrien County Board of Commissioners:

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APR 05 2021

DAWN OLNEY
BERRIEN COUNTY CLERK
SEULAH, MI 49617

Mamie L. Yarbrough

Robert P. Harrisor

Jon Hinkelman

Ezra A. Scott

Jim Curran

Rayonte D. Bell

Don Meeks

Michael J. Majerek

Julie Wuerfel

Teri Sue Freehling

David Vollrath

R. McKinley Elliott, Board Chair