

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

September 14, 2021

Frank F. Walterhouse Meeting Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

<https://us02web.zoom.us/j/7493555921>

Meeting ID: 749 355 5921

One tap mobile

+13126266799,,7493555921# US (Chicago)

19292056099,,7493555921# US (New York)

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 8/24/2021; 9/1/2021

PUBLIC INPUT

PUBLIC HEARING – SETTING OF THE 2021-2022 BUDGET

FINANCE – Approval of Bills; Co Treasurer authority to Interfund Borrow

ELECTED OFFICIALS & DEPT HEAD COMMENTS

ACTION ITEMS –

A) Jennifer Tang-Anderson – Purchase of MERS time

B) Ragnar Relay Series/Ragnar Events LLC contract with Benzie County Sheriff

C) 2021-021 DTRF to GF Transfer - \$90,000

D) 2021-022 DTRF to GF Transfer - \$290,000

E) Veterans Affairs Grant Agreement

F) ~~E~~ County Administrator Authorization to make budget transfers between departments

G) ~~F~~ 2021-023 ORV/ATV Map Amendment

H) ~~G~~ NetLink Copier Lease

COMMISSIONER REPORTS –

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits –

A) Maples Subcommittee

B) ACO Millage Discussions

C) Authorization to serve as Labor Subcommittee designee re Step 3 of Grievances

COMMITTEE OF THE WHOLE – 8/24/2021 Consent

COMMITTEE APPOINTMENTS – SWAC; EDC/BRA; Board of Canvassers

UNFINISHED BUSINESS – Health Dept Discussions

NEW BUSINESS –

10:00

10:15

Closed Session – Matt Nordfjord – MCL 15.268(c) FOPLC General Unit contract negotiations

PRESENTATION OF CORRESPONDENCE

PUBLIC COMMENT

ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days' notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte
and Lake Townships)231-920-5028
District III – Andy Miller (Crystal Lake, Frankfort)231-920-8300
District IV – Rhonda Nye (Benzonia).....231-510-8804
District V – Tim Markey (Homestead)231-871-1399
District VI - Evan Warsecke (Colfax, Inland)231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)231-651-0647

January 29, 2021

THE BENZIE COUNTY BOARD OF COMMISSIONERS

August 24, 2021

The Benzie County Board of Commissioners met in a regular session on Tuesday, August 24, 2021 in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Markey (9:01), Miller, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Miller, to approve the agenda as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Nye, to approve the regular session minutes of August 24, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer Warsecke Nays: None Motion carried.

9:02 a.m. Public Input

Kathleen Hibbard, Benzonia Township, spoke regarding broadband and ACO millage renewal.

9:03 a.m. Public Input Closed

FINANCE

Bills: Motion by Warsecke, seconded by Miller, to approve payment of the bills from July 27, 2021 thru August 9, 2021 and August 10, 2021 thru August 23, 2021 in the amount of \$667,953.97, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, reported on 2021 Tax Foreclosure auction – 10 parcels were sold; 2021 Summer Treasurer's Conference was virtual August 9 – 11; she will attend Michigan Govt Financial Officers Association conference October 3 – 6; will also attend the Land Bank conference October 3 - 25; Airport audit is scheduled for October 7.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Doug Durand, Benzie Senior Resources, provided a written report and stated that they reached the goal for the Walk-A-Thon; had the Annual Providers Assessment from Area Agency on Aging of Northwest Michigan; the new van has arrived; masks are encouraged at the Gathering Place, vaccinated or not; will be working on the Strategic Planning.

ACTION ITEMS

FOPLC Grievance #359: Motion by Jeannot, seconded by Sauer, to appoint the County Administrator to resolve FOPLC Grievance #359 regarding the termination of Deputy Matt Weaver as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Secondary Road Patrol FY2022 Report Requirements: Motion by Miller, seconded by Warsecke, to approve the Secondary Road Patrol Program Report Requirements for Fiscal Year 2022 as presented,

COMMISSIONERS

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August 24, 2021

authorizing the chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Health Insurance Renewal for 10/1/2021: Motion by Sauer, seconded by Miller, to renew the Benzie County Health Insurance renewal effective October 1, 2021, with a 4.87% increase as presented at the July 27, 2021 Committee of the Whole meeting. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Chair Roelofs attended and reported on the EMS Advisory meeting, and he attended a couple of administration meetings.

Comm Jeannot provided written report and stated that he has received calls showing support for the Broadband survey.

✓ Comm ^{Miller}Markey attended and reported on HR; Friends of Point Betsie Lighthouse; Frankfort Elberta Area School Board; City of Frankfort and Crystal Lake Township.

Comm Nye attended and reported on Benzonia Township ; HR; Centra Wellness Board meeting; Parks and Recreation; says Congratulations to Ryan Sass, the youngest and new Trooper of the Michigan State Police.

Comm Markey attended and reported on HR; Centra Wellness Board meeting; Centra Wellness Board Retreat and Benzie Senior Resources.

Comm Sauer attended and reported on Weldon Township; Benzie County Road Commission; Betsie Valley Trail dedication and Village of Elberta.

COUNTY ADMINISTRATOR'S REPORT

Mitch Deisch spoke regarding Broadband and the funding; August 25 the Broadband Subcommittee will be meeting.

Katie Zeits stated that she has hired someone to fill the clerical/AP position in the County Administrator's office; the transition should be smooth as the individual currently does the same job elsewhere; she will be working on getting the third position for HR/Finance Director; the office will be open to the employees and public Monday thru Friday 8 a.m. to 5 p.m.; would like to start to roll out department head meetings for the Wednesday morning following a commissioner meeting.

COMMITTEE OF THE WHOLE

Motion by Warsecke, seconded by Markey, to approve items 1 - 4 of the August 10, 2021, Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMITTEE APPOINTMENTS

Comm Jeannot inquired regarding the expiration dates on the Building Authority which is temporarily suspended; discussion is that those positions will be filled when the committee is needed.

UNFINISHED BUSINESS – None

COMMISSIONERS

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August 24, 2021

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Missaukee County Resolution re The America Rescue Plan received.
- Benzie Leelanau Health Dept minutes of July 28, 2021 received.
- Lake County Resolution regarding Realignment of Circuit and District Courts of Lake, Mason, Newaygo and Oceana Counties received.
- Lake County Resolution Supporting American Rescue Plan State Match Programs received.
- Lake County Resolution regarding the American Rescue Plan Act and the Coronavirus Local Fiscal Recovery Fund received.
- Mackinac County Resolution supporting Delta County's resolution of Management of Wolves in Michigan received.

10:00 a.m. Public Input

Annie Browning spoke regarding Benzie Senior Resources, health care and Domestic Violence against women.

10:02 a.m. Public Input Closed

Motion by Jeannot, seconded by Warsecke, to adjourn at 10:03 a.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of August 24, 2021 as presented.
3. Approved payment of the bills from July 27, 2021 thru August 9, 2021 and August 10, 2021 thru August 23, 2021 in the amount of \$667,953.97, as presented.
4. Appointed the County Administrator to resolve FOPLC Grievance #359 regarding the termination of Deputy Matt Weaver as presented.
5. Approved the Secondary Road Patrol Program Report Requirements for Fiscal Year 2022 as presented, authorizing the chair to sign.
6. Approved renewal of the Benzie County Health Insurance renewal effective October 1, 2021, with a 4.87% increase as presented at the July 27, 2021 Committee of the Whole meeting.
7. Approved items 1 - 4 of the August 10, 2021, Committee of the Whole Consent Calendar as presented.

**Art Jeannot
Commissioner Report
August 24, 2021**

- Participated in 3 meetings on behalf of the County since our August 10th meeting.
- **8/16 Northern MI Counties Association –**
 - There may be potential for matching money when using ARPA funds. Look for announcements around January 2022.
 - Four-year county commissioner terms have been approved in the State Senate and have now moved to the House of Representatives.
 - I learned that some communities that have publicly owned ambulance services allow tax payers to pay a fee in addition to special millage that acts as gap insurance between what is covered by insurance and actually billed.
- **8/18 Benzie County Chamber –** The next “Off the Clock” (previously known as Business After Hours) will be held on September 21st at Lake Ann Brewery.
- **8/19 Northern MI Community Action Agency –** Executive Director annual review was completed with a “meets expectations” rating.
- **8/20 EDC/BRA –** Meeting cancelled. Activity is on hold until we know how we are moving forward with the Broad Band Sub-Committee.
- **Other –**

RECEIVED

AUG 23 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

THE BENZIE COUNTY BOARD OF COMMISSIONERS

September 1, 2021

The Benzie County Board of Commissioners met in a special meeting on Wednesday, September 1, 2021, in the Frank Walterhouse Meeting Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Bob Roelofs at 11:00 a.m.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs followed by the pledge of allegiance.

Purpose of this meeting: Discussion regarding recent public health mandate from Benzie Leelanau District Health Department.

Agenda: Motion by Sauer, seconded by Markey, to approve the agenda as amended, adding Lisa Peacock following first Public Input. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

11:02 Public Input

Chairman Roelofs informs the public of the Public Input process, and the commissioners will not be commenting during the public input portion.

The following individuals spoke regarding mask wearing at Benzie Central Schools:

Annie Browning

Mary Chandler

Barb Conley

Katie Marks

Kathy Howland

Dennis Rodzik

Gary Sauer

Jim Heinrich

Kate VanderHeiden

Terry Mortenson

Amanda Bissell

Brian Childs

John Grant

Karen Reidlinger

11:31 a.m. Public Input Closed

Lisa Peacock, Health Officer for Benzie Leelanau District Health Dept and Northwest Michigan Health Services, addressed the board of commissioners and the public regarding her decision to mandate the wearing of masks while in the school buildings. The goal here is to keep the children safe; she reported that she does have the authority to issue this mandate.

Commissioners Roelofs, Jeannot, Warsecke, Sauer, Markey and Nye each posed questions to Ms. Peacock.

11:57 a.m. Public Input

Additional input was given by the following:

Shannon Gillison

Dennis Rodzik

Annie Browning

Nikki Brown

Kathy Howland

Amber Pomper

Brian Childs

Terri Wilkinson

Amanda Bissell

Chris Noffsinger

Katie Marks

12:19 p.m. Public Input Closed

COMMISSIONERS – Special Meeting

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September 1, 2021

Comm Warsecke requests this board show their support for the school board at the next regular Board of Commissioner meeting on September 14, 2021.

Motion by Warsecke, seconded by Miller, to adjourn this special meeting at 12:50 p.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs – Chair

Dawn Olney, Benzie County Clerk

BENZIE COUNTY
NOTICE TO THE PUBLIC
BUDGET HEARING

AS REQUIRED BY MCL 141.412, A PUBLIC HEARING WILL BE HELD ON THE PROPOSED 2021-2022 BUDGET AT THE GOVERNMENT CENTER IN BEULAH, BEGINNING AT:

9:00 a.m. Tuesday, September 14, 2021

AS REQUIRED BY THE TRUTH IN BUDGETING ACT, THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

COPIES OF THE PROPOSED BUDGET WILL BE AVAILABLE FOR PUBLIC INSPECTION AT THE OFFICE OF THE COUNTY CLERK BEGINNING FRIDAY, SEPTEMBER 17, 2021.

Benzie County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities upon twenty-four (24) hours notice to Benzie County. Individuals with disabilities requiring auxiliary aids or services should contact the Benzie County Clerk by calling as follows:

Dawn Olney
Benzie County Clerk
(231) 882-9671

Posting Date: Aug 30 2021
Posting Time: 3:30 p.m.

Please Publish September 8, 2021
Ad should be 2 x 5 and in the regular section of the paper.
Bill account 43100200.

Thank you,

Dawn Olney
Benzie County Clerk

Finance Report

Finance Issues:

Approval of bills from August 25, 2021 through September 14, 2021 in the amount of \$388,332.37.

I am requesting a motion **to allow the county treasurer to interfund borrow up to \$1,000,000 to balance cash for the 2020-21 fiscal year.** This happens annually and eliminates the deficit elimination plans if one or more funds has exceeded their cash amounts.

I will be attending the **MGFOA** (Michigan Govt Financial Officers Association) conference and training on October 3-6.

I will also be attending the **UCOA** conference at Crystal Mountain on October 18-19.

I will also be attending the **MALB** (Michigan Association of Land Banks Summit from October 25-26.

The **Airport audit** has been scheduled for October 7. We are ready.

FROM 10/01/2020 TO 09/13/2021

FUND: ALL FUNDS

CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 09/13/2021
101	GENERAL FUND	1,891,594.48	10,479,668.43	12,139,343.18	231,919.73
201	BENZIE COUNTY ROAD COMMISSION	2,581,032.64	9,444,483.86	9,650,532.52	2,374,983.98
205	TNT OFFICER MILLAGE FUND	7,760.93	232,116.72	193,936.28	45,941.37
206	SHERIFF'S K-9 FUND	28,849.89	24,834.35	15,642.70	38,041.54
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,236.48	28.50	57.00	1,207.98
209	SCHOOL RESOURCE OFFICER	65,813.82	205,699.14	166,957.20	104,555.76
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	4,040.96	1,306.30	730.60	4,616.66
213	JAIL OPERATIONS FUND	103,474.33	3,250,273.80	3,298,424.76	55,323.37
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	784,294.51	3,604,950.99	3,252,060.55	1,137,184.95
215	FRIEND OF THE COURT FUND	82,410.33	4,934.27	0.00	87,344.60
216	SEASONAL ROAD PATROL FUND	28,389.19	41,804.27	40,152.92	30,040.54
217	SNOWMOBILE PATROL FUND	13,299.18	9,822.32	11,268.22	11,853.28
218	PARKS & REC - ICE RINK	16.69	2,775.00	0.00	2,791.69
219	AIRPORT AUTHORITY FUND	(11,437.63)	84,330.79	84,513.32	(11,620.16)
220	MARINE PATROL FUND	2,060.66	22,252.52	23,104.71	1,208.47
221	BENZIE-LEELANAU DIST HEALTH DEPT FUND	449,657.32	5,072,699.27	4,188,661.40	1,333,695.19
228	SOLID WASTE/RECYCLING FUND	219,201.12	663,860.33	620,131.88	262,929.57
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	(817.68)	228,461.80	355,593.91	(127,949.79)
231	SOIL EROSION (SESSC) FUND	37,249.00	57,235.00	52,200.00	42,284.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHORITY FUND	139,282.36	21,439.71	11,137.80	149,584.27
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	21,556.51	191.72	0.00	21,748.23
244	E.D.C. ENTERPRISE FUND	0.00	2,000.00	2,000.00	0.00
245	REMONUMENTATION/SURVEY GRANT FUND	23,223.67	51,926.10	53,789.00	21,360.77
246	GIS INFORMATION SYSTEM	8,911.28	1,000.00	0.00	9,911.28
247	ANIMAL CONTROL FUND	126,103.06	335,941.98	339,561.04	122,484.00
249	BUILDING DEPARTMENT FUND	126,195.58	673,002.65	651,556.99	147,641.24
256	REG OF DEEDS AUTOMATION FUND	126,076.19	83,622.90	96,916.60	112,782.49
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	INDIGENT DEFENSE COUNSEL	494.29	138,885.25	137,770.50	1,609.04
260	CPL CLERK TECHNOLOGY FUND	50,949.95	16,644.20	3,231.98	64,362.17
261	911 EMERGENCY SERVICE FUND	284,892.46	1,376,957.81	1,244,532.93	417,317.34
262	DISPATCHER TRAINING FUND	10,530.07	7,842.86	7,680.72	10,692.21
263	LOCAL CORRECTION OFFICER'S TRAINING	8,429.94	13,700.00	16,200.00	5,929.94
264	SHERIFF FORFEITURE FUND	4,024.47	7,144.26	11,168.00	0.73
265	JUSTICE TRAINING (302) FUND	1,766.31	4,653.38	5,404.34	1,015.35
269	LAW LIBRARY FUND	8.63	42,457.49	43,198.98	(732.86)
276	COMMISSION ON AGING MILLAGE FUND	327,447.04	2,311,980.61	2,322,779.34	316,648.31
282	CARES ACT	307,251.42	2,135,488.47	2,034,845.20	407,894.69
285	POINT BETSIE LIGHTHOUSE FUND	(5,452.85)	70,900.26	62,408.30	3,039.11
286	AMERICAN RESCUE PLAN ACT (ARPA) GRA	0.00	2,742,679.66	1,017,261.16	1,725,418.50
287	FAMILY COURT GRANTS	54,913.26	0.00	0.00	54,913.26
292	CHILD CARE FUND	95,030.98	156,241.30	235,200.88	16,071.40
293	VETERAN'S RELIEF FUND	69,646.70	205,856.05	200,791.19	74,711.56
295	VETERAN'S MEMORIAL FUND	22,483.73	2,984.09	3,334.18	22,133.64
296	JUVENILE JUSTICE FUND	(4,903.31)	27,500.00	30,000.00	(7,403.31)

CASH SUMMARY BY FUND FOR BENZIE COUNTY

FROM 10/01/2020 TO 09/13/2021

FUND: ALL FUNDS
CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2020	Total Debits	Total Credits	Ending Balance 09/13/2021
310	GOVERNMENT CENTER ADDITION DEBT FUND	117,707.86	26,831.76	0.00	144,539.62
312	MAPLES DEBT/MILLAGE FUND	256,488.70	1,239,563.69	943,142.42	552,909.97
371	JAIL RESERVE FUND	286.67	0.00	0.00	286.67
401	CAPITAL IMPROVEMENT FUND	94,861.52	748,323.89	816,514.44	26,670.97
412	MCF RENOVATIONS FUND	114,948.42	156,835.45	203,670.90	68,112.97
415	RAILROAD POINT	18,115.02	4,816.47	9,632.94	13,298.55
425	EQUIPMENT REPLACEMENT FUND	41,020.87	143,603.93	123,164.60	61,460.20
512	MEDICAL CARE FACILITY FUND	3,635,487.37	11,000,220.66	10,952,369.66	3,683,338.37
516	DELINQUENT TAX REVOLVING FUND	4,791,483.06	4,147,880.76	3,434,262.41	5,505,101.41
532	TAX FORECLOSURE FUND	659,322.30	1,605,651.57	1,156,310.27	1,108,663.60
535	CDBG HOUSING GRANT FUND	43,708.34	105,233.36	74,727.16	74,214.54
569	BUILDING AUTHORITY	5,667.95	523.49	1,046.98	5,144.46
595	COMMISSARY/CONCESSION FUND-JAIL	1,689.45	6,980.20	4,348.87	4,320.78
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	5,251,761.45	10,474,462.89	12,559,085.33	3,167,139.01
704	PAYROLL CLEARING FUND	23,678.24	3,252,165.46	3,111,529.60	164,314.10
721	LIBRARY PENAL FINE FUND	25,382.52	126,560.16	131,038.68	20,904.00
764	SHERIFF'S INMATE TRUST FUND	20,367.01	179,803.61	177,892.58	22,278.04
	TOTAL - ALL FUNDS	23,242,766.59	77,082,035.76	76,322,817.12	24,001,985.23

BILLS TO BE APPROVED SEPTEMBER 14, 2021

Motion to approve Vouchers in the amount of:

\$	72,073.09	General Fund (101)
\$	25,005.07	Jail Fund (213)
\$	30,690.66	Ambulance Fund & ALS (214)
\$	49,138.26	Funds 105-238
\$	3,534.68	ACO Fund (247)
\$	35,879.00	Building (249)
\$	9,154.30	Dispatch 911 Fund (261)
\$	111,792.36	Funds 239-292
\$	2,651.47	Funds 293-640
\$	48,413.48	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	388,332.37	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-860.00	TRAVEL	JEANNOT, ART	MILEAGE FOR AUGUST 2021	183.68	82005
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC; HIRE ADS	169.00	
Total For Dept 101 BOARD OF COMMISSIONERS				352.68	
Dept 136 DISTRICT COURT					
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	JOHNSON, BRIAN	NEILANLEWIS WILLIAMS	45.00	81992
101-136-806.00	SCREENING FEES	CENTRA WELLNESS NETWORK	CHRISTOPHER COLE	110.00	81973
101-136-956.20	EXAMINATIONS-DEV DISABLED	CENTRA WELLNESS NETWORK	CHRISTOPHER COLE	240.00	81973
Total For Dept 136 DISTRICT COURT				395.00	
Dept 142 JUVENILE DIVISION					
101-142-727.00	OFFICE SUPPLIES	PURE WATER WORKS	WATER COOLER RENTAL	11.66	82007
101-142-860.00	TRAVEL	CAMERON CLARK	REIM FOR PHONE, MILEAGE	470.40	81972
Total For Dept 142 JUVENILE DIVISION				482.06	
Dept 172 ADMINISTRATOR					
101-172-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, J	A8T8QBMS0JTJ3 KEYBOARD/MOUSE	52.29	
101-172-955.10	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION OF C	CFULL MEMBERSHIP APPLICATION	190.00	
Total For Dept 172 ADMINISTRATOR				242.29	
Dept 215 COUNTY CLERK					
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	JURY BOARD MILEAGE	1.12	81970
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	JURY BOARD PER DIEM	40.00	81970
101-215-807.00	JURY BOARD FEES	MICK, JANICE	JURY BOARD MILEAGE	3.36	82001
101-215-807.00	JURY BOARD FEES	MICK, JANICE	JURY BOARD PER DIEM	40.00	82001
101-215-807.00	JURY BOARD FEES	SHRAKE, ELIZABETH	JURY BOARD - PER DIEM	40.00	82011
101-215-807.00	JURY BOARD FEES	SHRAKE, ELIZABETH	JURY BOARD MILEAGE	3.92	82011
101-215-955.10	DUES & REGISTRATIONS	MI ASSOC. OF COUNTY CLERKS	FALL QUARTERLY CONF - D OLNEY	100.00	81996
101-215-955.10	DUES & REGISTRATIONS	UCOA	FALL CONF REGISTRATION - D OLNEY	150.00	82018
101-215-963.00	COMPUTER SUPPORT	CHERRY LAN SYSTEMS, INC	COURT CONNECT 1/4LY FEE - CLERK	600.00	81977
Total For Dept 215 COUNTY CLERK				978.40	
Dept 253 COUNTY TREASURER					
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE	19.49	82015
Total For Dept 253 COUNTY TREASURER				19.49	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-900.00	PRINTING & PUBLISHING	BENZIE COUNTY RECORD PATR	ONE YEAR SUBSCRIPTION	46.80	81961
Total For Dept 257 EQUALIZATION DEPARTMENT				46.80	
Dept 262 ELECTIONS					
101-262-905.00	PRINTING & PUBLISHING - SUPPLY	K ELECTION SOURCE	PRECINCT KITS - NOV 2021 ELECTION	331.76	81985
Total For Dept 262 ELECTIONS				331.76	
Dept 265 BUILDING & GROUNDS					
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	UNLEADED GAS AND DIESEL	116.23	
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	FASTENERS AND BATTERY	17.14	
Total For Dept 265 BUILDING & GROUNDS				133.37	
Dept 267 PROSECUTING ATTORNEY					
101-267-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNEXIS	AUGUST 2021 LEXIS NEXIS	88.00	82008
Total For Dept 267 PROSECUTING ATTORNEY				88.00	
Dept 268 REGISTER OF DEEDS					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 268 REGISTER OF DEEDS 101-268-955.10	DUES & REGISTRATIONS	UCOA	REGISTRATION FOR FALL UCOA CONFERENCE	190.00	82018
		Total For Dept 268	REGISTER OF DEEDS	190.00	
Dept 285 CENTRAL SERVICES					
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	COPIER LEASE- ADMIN 40020703	106.80	
		Total For Dept 285	CENTRAL SERVICES	106.80	
Dept 301 SHERIFF					
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	AUGUST 2021 FUEL	3,404.42	81963
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	AUG 2021 DRY CLEANING	66.50	82009
101-301-800.00	CONTRACTED SERVICES	MICHIGAN STATE POLICE - C/	VPN GATEWAY 07/01/2021 TO 09/30/2021	387.00	81999
		Total For Dept 301	SHERIFF	3,857.92	
Dept 333 SECONDARY ROAD PATROL					
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	AUGUST 2021 FUEL	366.70	81963
		Total For Dept 333	SECONDARY ROAD PATROL	366.70	
Dept 426 EMERGENCY MANAGEMENT					
101-426-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION AUTH	SERVICE FOR COMM VAN 2021	491.22	81966
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATIONS	EM CHARTER CABLE SERVICE 8/13/21-9/12/21	59.46	81976
		Total For Dept 426	EMERGENCY MANAGEMENT	550.68	
Dept 648 MEDICAL EXAMINER					
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL HOME	TRANSPORT SVCS BNZ 21-006, 007, 008	1,350.00	
101-648-959.00	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. DO	AUTOPSY AUGUST 2021	1,200.00	
101-648-959.00	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. DO	ANALYSIS TOXICOLOGY WALDO 7/18/21	444.00	
		Total For Dept 648	MEDICAL EXAMINER	2,994.00	
Dept 649 MENTAL HEALTH					
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWORK	MONTHLY APPROPRIATION SEPT 21	10,006.13	
		Total For Dept 649	MENTAL HEALTH	10,006.13	
		Total For Fund 101	GENERAL FUND	21,142.08	
Fund 205 TNT OFFICER MILLAGE FUND					
Dept 000					
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	AUGUST 2021 FUEL	151.68	81963
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTERNAT	AUG INTELL 2021	75.00	82017
		Total For Dept 000		226.68	
		Total For Fund 205	TNT OFFICER MILLAGE FUND	226.68	
Fund 209 SCHOOL RESOURCE OFFICER					
Dept 000					
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	AUGUST 2021 FUEL	306.81	81963
		Total For Dept 000		306.81	
		Total For Fund 209	SCHOOL RESOURCE OFFICER	306.81	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-783.00	EQUIP. SERVICES & SUPPLIES	PLAMONDON SALES & SERVICE	DISPOSAL SERVICE	224.00	82006
213-265-783.00	EQUIP. SERVICES & SUPPLIES	SHOP AND SAVE	MAINT SUPPLIES	17.58	82010

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
Total For Dept 265 BUILDING & GROUNDS				241.58	
Dept 351 JAIL - CORRECTIONS					
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, J WALL FILES - JAIL		55.62	81960
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS AUGUST 2021 FUEL		35.45	81963
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC AUG 2021 DRY CLEANING		118.50	82009
213-351-834.00	PRISONER MEDICAL - BENZIE CO	CORRECTIONAL RECOVERY CR FEE - ARCOS		813.72	81981
Total For Dept 351 JAIL - CORRECTIONS				1,023.29	
Total For Fund 213 JAIL OPERATIONS FUND				1,264.87	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					
214-265-750.00	MAINTENANCE SUPPLIES	CRYSTAL OUTDOOR SERVICES YARD MAINTENANCE		135.00	81982
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE ST 3 CEANING SUPPLIES		21.83	81990
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST PEST CONTROL		60.00	81997
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATIONS ST 3 PHONE AND INTERNET		272.32	81975
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONII WATER FILTER FOR ST 3		54.50	81995
214-265-935.00	BUILDING REPAIRS	ALADTEC, INC. SCHEDULING SOFTWARE ANUAL PAYMENT		2,808.00	81958
Total For Dept 265 BUILDING & GROUNDS				3,351.65	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC MED SUPPLIES		117.66	81967
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC MED SUPPLIES		114.93	81968
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC MED SUPPLIES		215.14	81969
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS FUEL		2,871.65	81963
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION AUTH A33 AC CHARGE		148.04	81966
214-655-751.00	UNIFORMS	DA DESIGNS EMPLOYEE DUTY T-SHIRTS		938.50	81983
214-655-820.00	QA ASSESSMENTS	MICHIGAN DEPARTMENT OF HE/ STATE QULITY ASSURANCE ASSESSMENT		855.44	81998
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				5,261.36	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUN				8,613.01	
Fund 216 SEASONAL ROAD PATROL FUND					
Dept 338 LAKE TOWNSHIP					
216-338-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS AUGUST 2021 FUEL		314.95	81963
Total For Dept 338 LAKE TOWNSHIP				314.95	
Total For Fund 216 SEASONAL ROAD PATROL FUND				314.95	
Fund 220 MARINE PATROL FUND					
Dept 000					
220-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS AUGUST 2021 FUEL		32.16	81963
Total For Dept 000				32.16	
Total For Fund 220 MARINE PATROL FUND				32.16	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-703.05	WAGES-ATTENDANT	DAVID SCHAFER AUGUST SITE ATTENDANT		210.00	81984
228-000-703.05	WAGES-ATTENDANT	STEFFES, MELONIE AUGUST SITE ATTENDANT		105.00	82014
228-000-703.05	WAGES-ATTENDANT	WOOD, MARLENE AUGUST SITE ATTENDANT		520.00	82020
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS FUEL FOR AUGUST 2021		188.25	81964
228-000-821.50	HAZARDOUS WASTE	ERG ENVIRONMENTAL SERVICES HHW COLLECTION		14,367.33	81986

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 09/09/2021 - 09/09/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHN BENZIE TRANSPORTATION AUTH	BUS ADVERTISING		187.50	81966
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHN PIONEER GROUP	COLLECTION ADS		285.00	82004
		Total For Dept 000		15,863.08	
		Total For Fund 228 SOLID WASTE/RECYCLING FUND		15,863.08	
Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND					
Dept 000					
230-000-957.30	LANDSCAPE/TRAIL MAINTENANCE	CHARLIE GREGORY	BETSIE VALLEY TRAIL SUPPLIES	3,224.16	81974
		Total For Dept 000		3,224.16	
		Total For Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND		3,224.16	
Fund 256 REG OF DEEDS AUTOMATION FUND					
Dept 000					
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES INC	CONVERT IMAGES TO MICROFILM	1,707.80	81989
		Total For Dept 000		1,707.80	
		Total For Fund 256 REG OF DEEDS AUTOMATION FUND		1,707.80	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 000					
261-966-999.00	CONTINGENCY	WESTTEL INTERNATIONAL, LLC	911 MONTHLY SERVICE OCTOBER 2021	938.00	82019
		Total For Dept 966 TRANSFER OUT		938.00	
		Total For Fund 261 911 EMERGENCY SERVICE FUND		938.00	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-850.00	TELEPHONE	CAMERON CLARK	REIM FOR PHONE, MILEAGE	50.00	81972
		Total For Dept 000		50.00	
		Total For Fund 292 CHILD CARE FUND		50.00	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS VA SUPPLIES INV 468237-0		30.48	81991
293-000-860.00	TRAVEL	KOROLENKO, KAREN	TRAVEL / MEALS	75.00	81993
		Total For Dept 000		105.48	
		Total For Fund 293 VETERAN'S RELIEF FUND		105.48	
Fund 296 JUVENILE JUSTICE FUND					
Dept 000					
296-000-800.00	CONTRACTUAL SERVICES	LORI WADE	INVOICE FOR SOCIAL WORKER SERVICES FOR	1,250.00	81994
		Total For Dept 000		1,250.00	
		Total For Fund 296 JUVENILE JUSTICE FUND		1,250.00	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-800.00	CONTRACTED SERVICES - RECORDING	BENZIE COUNTY REGISTER OF TO REC 12 REDEMPTIONS		360.00	81962
		Total For Dept 253 COUNTY TREASURER		360.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 532 TAX FORECLOSURE FUND					
Total For Fund 532 TAX FORECLOSURE FUND				360.00	
Fund 701 GENERAL AGENCY FUND					
Dept 136 DISTRICT COURT					
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	1,100.00	81956
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	1,700.00	81957
701-136-265.00	CASH BONDS PAYABLE	MOODY, DALE	BOND MONEY ORDERED TO PLAINTIFF	50.00	82002
701-136-271.00	RESTITUTIONS PAYABLE	FAMILY FARE SUPERMARKET	RESTITUTION PYMT FROM DUSTIN MOSER	39.48	81987
701-136-271.00	RESTITUTIONS PAYABLE	FAMILY FARE SUPERMARKET	RESTITUTION PYMT FROM KC THOMAS SIELSKI	26.16	81988
701-136-271.00	RESTITUTIONS PAYABLE	SLAUGHTER, SUZANNE	RESTITUTION PYMT FROM ALICIA LOVELY	20.00	82012
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON M PIPER	5.00	82016
701-136-275.00	REFUNDS	BROUILLET, KYLE	REFUND: OVERPAYMENT ON FINES AND COSTS	450.00	81971
701-136-275.00	REFUNDS	PETTIT, BRYANT	REFUND: OVERPAYMENT ON FINES AND COSTS	90.00	82003
701-136-275.00	REFUNDS	SPECK, RYAN	REFUND: OVERPAYMENT ON FINES AND COSTS	51.00	82013
Total For Dept 136 DISTRICT COURT				3,531.64	
Dept 215 COUNTY CLERK					
701-215-228.16	DUE STATE - PISTOL PERMITS	MICHIGAN STATE POLICE - C/ CPL - AUG 2021		1,525.00	82000
701-215-271.00	RESTITUTIONS PAYABLE	ALAN GRAY	RESTITUTION - B PIPER	12.50	81959
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY SHERIFF OFF	RESTITUTION - R GOKEY	174.00	81965
701-215-271.00	RESTITUTIONS PAYABLE	CIERA BRUNAN	RESTITUTION - L BRIGHT	10.00	81978
Total For Dept 215 COUNTY CLERK				1,721.50	
Dept 301 SHERIFF					
701-301-228.16	DUE STATE - FINGER PRINT FEES	MICHIGAN STATE POLICE - C/ AUG 2021 LIVESCAN PRINTS		346.00	81999
Total For Dept 301 SHERIFF				346.00	
Total For Fund 701 GENERAL AGENCY FUND				5,599.14	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	21,142.08	
			Fund 205 TNT OFFICER MI	226.68	
			Fund 209 SCHOOL RESOURC	306.81	
			Fund 213 JAIL OPERATION	1,264.87	
			Fund 214 EMERGENCY MEDIC	8,613.01	
			Fund 216 SEASONAL ROAD I	314.95	
			Fund 220 MARINE PATROL I	32.16	
			Fund 228 SOLID WASTE/REC	15,863.08	
			Fund 230 BETSIE VALLEY	3,224.16	
			Fund 256 REG OF DEEDS A	1,707.80	
			Fund 261 911 EMERGENCY	938.00	
			Fund 292 CHILD CARE FUNI	50.00	
			Fund 293 VETERAN'S RELIE	105.48	
			Fund 296 JUVENILE JUSTIC	1,250.00	
			Fund 532 TAX FORECLOSURE	360.00	
			Fund 701 GENERAL AGENCY	5,599.14	
Total For All Funds:				60,998.22	

Elected Officials And Department Heads

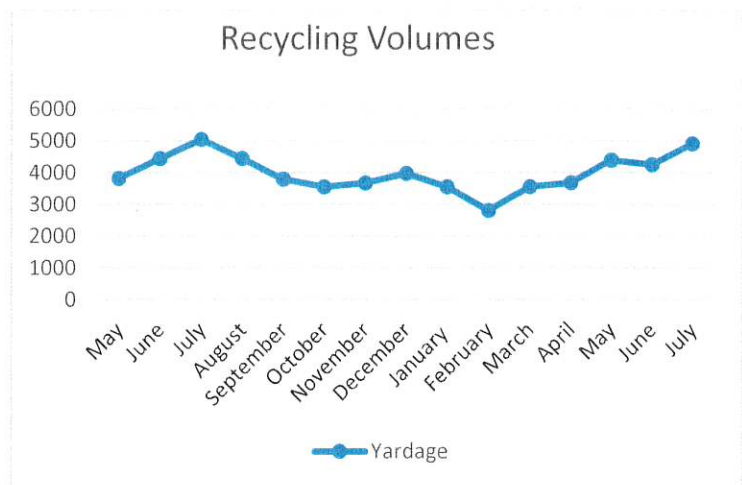


Memo To: Board of Commissioners
From: Jesse Zylstra, Solid Waste and Recycling Coordinator
Date: September 8th, 2021
Subject: Recycling Coordinator's Activities

- Recent Recycling Numbers:

June : Tonnage: 117.16 tons
Yardage: 4,260 yards

July: Tonnage: 135.31 tons
Yardage: 4,920 yards



- HHW/Electronics/Scrap Tire Collections –

- *June 19th - Frankfort High School – 261 Vehicles

- HHW – 13,355.73 pounds
 - Electronics – 11,600 pounds
 - Mattress – 16 units
 - Tires – 898 PTE (passenger tire equivalent)

- * July 24th – Scrap Tire ONLY – Thompsonville

- Tires – 1,276 PTE (two trailers)

- *August 14th – Honor Road Commission – 269 Vehicles

- HHW – 16,668 pounds
 - Electronics – Not yet reported
 - Mattresses – Not yet reported
 - Tires – 836 PTE

- Ongoing Activities:

- Scrap Tire Grant Reimbursement Submitted -- \$6,033.50
- Cardboard Trailers – Monitoring and Scheduling as needed. Under school care.
- County-wide Battery Bucket pickups and sorting. (4,030 lbs)
- Website and Brochures updated for 2021

RECEIVED

SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Jesse Zylstra Solid Waste and Recycling Coordinator

ACTION ITEMS

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after August 1, 2021, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Jennifer

Tang-Anderson

Date of Birth:

Age:

52 years, 2 months

Spouse's Date of Birth:

FAC as of calculation date:

\$67,352.26

Termination Date:

9/24/2021

Employer Information

Benzie Co

1003 / 12

Benefit Program

Benefit B-4 (80% max)

Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Benefit FAC-5 (5 Year Final Average Compensation)

8 Year Vesting

Defined Benefit Normal Retirement Age - 60

Service Credit

Earned service credit as of calculation date: 8 years, 6 months

Vesting Only Service:

Other Governmental Service used for

Eligibility (MERS or Act 88):

Type of Credited Service to be Purchased: Generic

Amount of additional service requested: 3 years, 0 months

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	7/1/2029	60 years 0 months	\$67,684.89		8 years 8 months		2.5%		\$14,665.08
After Proposed Purchase	7/1/2029	60 years 0 months	\$67,684.89		11 years 8 months		2.5%		\$19,741.44

Estimated Cost of This Service Credit Purchase: \$36,582.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.00% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.35%.

6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.

Participant Signature

Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

Good afternoon,

We have calculated the estimated cost for to purchase service credit (attached). If a termination date w Service Credit Purchase request for this participant, it has been used to calculate the cost estimate. A t may alter the cost of the service credit purchase. Contact us if you feel the calculation needs to be adju estimated cost will expire two months from the calculation date, after which a new calculation will be r

To process this service credit purchase we must receive:

- A signed copy of the purchase application (attached). The authorized representative of the Employ signatures are required.
- Payment in full of the current cost amount as determined by MERS.

How to submit payment:

- Payment must be made in the full amount of the purchase cost. We will accept payment in the for payable to "MERS of Michigan." If some or all the payment will be remitted by wire transfer, please instructions.
- If part of the cost is being paid by the participant and part is being paid by the employer, we will a sum checks that total the full cost.
- Payment must come from the participant's personal account if they are funding the purchase.
- If part of the cost is money that is being rolled over from another qualified plan, please complete t Qualified Rollover to MERS" form (F-38), and return it to us. The form can be found on our website <http://www.mersofmich.com/Employee/Resources/Forms> . You will need to contact your other pl determine how to initiate a rollover to MERS.

Service credit purchases are not refundable. There are provisions in MERS' Plan for participants to rece employee contributions, in which case all service credit is forfeited. There is no provision for receiving a purchased service credit only.

Sincerely,

Kathleen Harrison

Retirement Analyst

Municipal Employees' Retirement System of Michigan

1134 Municipal Way

Lansing, MI 48917

Phone: 517.703.9030

Fax: 517.703.9706

www.mersofmich.com



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The contents of the message are secured on the MERS Web portal. In order for the contents to remain secure and to avoid unwanted disclosure, you must reply directly through the portal by using the "reply" function in this email. Please contact MERS at 1-800-767-2308 if you have questions regarding keeping the contents of this message secure.

AGREEMENT

AGREEMENT made this 3 day of Sept between the County of Benzie (hereinafter designated "County"), on behalf the Benzie County Sheriff (hereinafter designated "Sheriff") and the Ragnar Relay Series/ Ragnar Events LLC of 5570 W. 1730 S Suite 1000, Salt Lake City, UT 84104 (hereinafter designated "RAGNAR").

WHEREAS, the RAGNAR EVENTS LLC of SALT LAKE CITY, UT desires to enter into an agreement with the County for additional police protection during the September 25, 2021, RAGNAR RELAY ("Race"); and

WHEREAS, the County, through the Sheriff's Office, is able to provide the requested additional police protection by assigning additional Deputy Sheriffs to shifts on September 25, 2021, during the Race.

NOW, THEREFORE, in consideration of the premises and covenants and conditions hereinafter contained, IT IS HEREBY AGREED by and between the parties as follows:

1. The County, through the Sheriff's Office, shall furnish extra patrol during the Race, subject to the terms and conditions set forth in this Agreement. This Agreement does require the designation of a specific number of deputy patrols to the Race. The parties agree that the Sheriff's ability to provide extra patrols is limited by available manpower.
2. The Sheriff shall have final discretion to assign work to the extra patrol.
3. Sworn Deputy Sheriffs in full uniform shall operate all deputy patrols.
4. All deputy patrols shall be supervised by a Command Officer.
5. The extra patrols shall be assigned to work during the September 25, 2021, Race.
6. This Agreement may be terminated by either party with five (5) days written notice.
7. The RAGNAR shall reimburse the County for all expenses incurred by the County in providing extra patrol for the Race. The County shall submit an invoice to RAGNAR for the extra patrol that shall be paid in advance of the RACE for 16 hours for two deputies on overtime for the SUM OF \$1200.00 (one thousand two hundred dollars and no cents)
8. The RAGNAR will submit payment to the County within ten (10) days of the RACE.
9. Normal patrol shall continue throughout the County during the Race and shall not be reduced because of this Agreement.

10. RAGNAR shall not attempt to utilize Deputy Sheriff's assigned to extra patrol for functions or duties other than those of a law enforcement or police protection nature. All Deputies assigned to the Race at all times remain under the supervision and authority of their assigned Command Officer and not RAGNAR.
11. **Nondiscrimination.** RAGNAR, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status.

RAGNAR shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to, the following:

- A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
- B. The Michigan Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
- C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 97-112, 87 Stat 355, and regulations adopted thereunder.
- D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 USC §12101 *et seq.*), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Agreement. In the event RAGNAR is found not to be in compliance with this section the County may terminate this Agreement effective as of the date of delivery of written notification to RAGNAR.

12. **Indemnification.** RAGNAR shall, at its own expense, protect, defend, indemnify, save and hold harmless the County, and its elected and appointed officers, employees and agents from all claims, damages, costs, lawsuits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees, that they may incur as a result of any acts, omissions or negligence of RAGNAR or any of its officers, employees or agents which may arise out of this Agreement. The provisions of this Article shall survive the termination of the Agreement with respect to any claims or liability accruing before such termination.
13. **Governing Law.** The validity, interpretation and performance of this Agreement shall be

governed by and construed in accordance with the laws of the State of Michigan. The venue for the bringing of any legal or equitable action under this Agreement shall be established in accordance with the statutes of the State of Michigan and Michigan Court Rules. In the event that any action is brought under this Agreement in Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Western District, Northern Division.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written. _____

County of Benzie: Bob Roelofs, Chair: _____

Greg Hubers, Undersheriff: _____

RAGNAR EVENTS LLC, Julie Bullard: _____

APPROVED AS TO FORM FOR COUNTY OF BENZIE:

COHL, STOKER & TOSKEY, P.C.

By: SARAH K. OSBURN

On: July 15, 2021

Memorandum



To: Board of Commission

Copy: Shelley Thompson, County Treasurer

From: Katie Zeits, County Administrator *Katie Zeits*

Date: September 8, 2021

Subject : **DTRF Administration Fee Surplus (2020-2021)**

Attached is a memo from County Treasurer Shelley Thompson regarding the adoption of a resolution to transfer Delinquent Tax Revolving Fund Administration Fee dollars to the General Fund. As noted by Ms. Thompson, this is something typically done in October at the beginning of a fiscal year, but it did not happen in October 2020.

Therefore, this resolution is to transfer funds for the current 2020-2021 fiscal year in the amount of \$90,000.

I recommend the adoption of this resolution.

If you have questions, please let me know.

RECEIVED
SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



OFFICE OF THE TREASURER

Michelle L. Thompson, Treasurer

448 Court Place

Beulah, Michigan 49617

(231) 882-0011

Fax (231) 882-4844

www.benzieco.net

TO: Board of Commissioners

FROM: Michelle Thompson, Treasurer

DATE: August 19, 2021

RE: Delinquent Tax Revolving Fund Resolutions declaring a surplus

Attached please find a resolution which represents the annual administrative fees for delinquent tax collection by the County Treasurer's office for the 2019/2020 fiscal year. Typically, this would be presented to you in October, after year end has occurred, however, during Covid I was very ill for the fall of 2020 and found that I had not submitted this for your approval.

This must be completed before year ending September 30, 2021 to take effect for the current fiscal year. As per other years, these monies have been sent to MERS to pay down unfunded liability. Please let me know the disposition of these funds, as you are not obligated to take them, or to do as we have done in the past. Pursuant to your Fund Balance policy, the DTRF transfers have rules for their use.

I will be prompt in October, 2021 regarding the administration fees for the 2020/21 fiscal year in submitting my declaration of surplus of administration fees.

RECEIVED

SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

COUNTY OF BENZIE

Resolution No. 2021-021

A regular meeting of the Board of Commissioners of the County of Benzie, Michigan (the "County"), was held in Beulah, Michigan, on September 14, 2021. The following Commissioners were

PRESENT:

EXCUSED:

The preambles and resolution set forth below were offered by Commissioner _____ and were seconded by Commissioner _____

**RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER
AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE
BENZIE COUNTY DELINQUENT TAX REVOLVING FUND TO THE
BENZIE COUNTY GENERAL FUND**

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Benzie County General Fund any surplus in the Benzie County Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Benzie County Treasurer has reviewed the amounts which are currently available in the DTRF, and has determined that \$90,000.00 may be transferred to the General Fund as a "surplus" as of March 31, 2021; and

WHEREAS, the Benzie County Treasurer hereby declares that a surplus of \$90,000.00 exists in the DTRF.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Benzie County Treasurer is authorized to transfer \$90,000 from DTRF to the General Fund.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Benzie County Treasurer by resolution of the Board of Commissioners.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES:

NAYS:

EXCUSED:

The foregoing Resolution was hereby declared adopted.

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Benzie County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on September 14, 2021, and that notice of such meeting was given as required by law.

[SEAL]

Benzie County Clerk

Resolution Benzie Transfer from DTRF to GF

Dawn Olney

Dated: _____

Memorandum



To: Board of Commission

Copy: Shelley Thompson, County Treasurer

From: Katie Zeits, County Administrator *Katie Zeits*

Date: September 8, 2021

Subject : **DTRF Surplus for Capital Improvements**

Attached is a memo from County Treasurer Shelley Thompson regarding the adoption of a resolution declaring a surplus in the Delinquent Tax Revolving Fund and transferring it to the General Fund. As noted by Ms. Thompson, these funds will be transferred to the Capital Projects Fund (401). These funds will be used to complete projects noted in the Capital Improvement Plan, **with approval of expenditures to be completed on an individual project basis.**

Therefore, the attached resolution declares a surplus in the DTRF and transfer funds in the amount of \$290,000 to the General Fund, into the 401 Capital budget.

I recommend the adoption of this resolution.

If you have questions, please let me know.

RECEIVED

SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



OFFICE OF THE TREASURER

Michelle L. Thompson, Treasurer

448 Court Place

Beulah, Michigan 49617

(231) 882-0011

Fax (231) 882-4844

www.benzieco.net

TO: Board of Commissioners

FROM: Michelle Thompson, Treasurer

DATE: August 19, 2021

RE: Delinquent Tax Revolving Fund Resolutions declaring a surplus

Attached please find a resolution which represents the amount of earnings of interest collected on delinquent taxes, as well as the interest from the investment of said funds in the DTRF for the past year. This resolution is typically presented to you in May/June each year after settlement of delinquent taxes with the taxing units. Due to the administrator's office transition of employees, this was not submitted to you at that time.

This must be completed before year ending September 30, 2021 to take effect for the current fiscal year. As per other years, these monies have been transferred to Fund 401 Capital Improvement. Please let me know the disposition of these funds, as you are not obligated to take them, or to do as we have done in the past. Pursuant to your Fund Balance policy, the DTRF transfers have rules for their use.

RECEIVED

SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

COUNTY OF BENZIE

Resolution No. 2021-022

A regular meeting of the Board of Commissioners of the County of Benzie, Michigan (the "County"), was held in Beulah, Michigan, on September 14, 2021. The following Commissioners were

PRESENT:

EXCUSED:

The preambles and resolution set forth below were offered by Commissioner CS and were seconded by Commissioner WJ

**RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER
AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE
BENZIE COUNTY DELINQUENT TAX REVOLVING FUND TO THE
BENZIE COUNTY GENERAL FUND**

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Benzie County General Fund any surplus in the Benzie County Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Benzie County Treasurer has reviewed the amounts which are currently available in the DTRF, and has determined that \$290,000.00 may be transferred to the General Fund as a "surplus" as of March 31, 2021; and

WHEREAS, the Benzie County Treasurer hereby declares that a surplus of \$290,000.00 exists in the DTRF.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Benzie County Treasurer is authorized to transfer \$290,000 from DTRF to the General Fund.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Benzie County Treasurer by resolution of the Board of Commissioners.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES:

NAYS:

EXCUSED:

The foregoing Resolution was hereby declared adopted.

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Benzie County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on September 14, 2021, and that notice of such meeting was given as required by law.

[SEAL]

Benzie County Clerk

Resolution Benzie Transfer from DTRF to GF

Dawn Olney

Dated: _____



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
MICHIGAN VETERANS AFFAIRS AGENCY
LANSING

ZANETA ADAMS
DIRECTOR

September 7, 2021

RE: County Veteran Service Fund Grant

Dear Mr. Roelofs:

The Michigan Veterans Affairs Agency has accepted the Benzie County application for the 2022 County Veteran Service Fund (CVSF) Grant. Your grant project will be assigned a grant number on October 1, 2021.

The grant award will be funded for up to \$62,999.00 of approved costs during the grant period of October 1, 2021 to September 30, 2022, once the CVSF Grant Agreement is signed by both the County and the State of Michigan. The County will receive a direct payment of up to \$50,000.00, and any remainder will be paid on a reimbursement basis. The grant award will be carried out under the direction of Karen Korolenko, as stated in the grant application.

All grant activities will be supervised by the Michigan Veterans Affairs Agency. For all communications related to the grant, please e-mail me, Karen Rowlander, at rowladerk@michigan.gov, copy MVAAGrants@michigan.gov and include your County and "CVSF" in all e-mail communications.

As a Grantee, you must be registered to do business with the State of Michigan. Registration is available at the following website: www.michigan.gov/SIGMAVSS. Failure to register will delay payment.

To accept the grant award, please review and sign the CVSF Grant Agreement and return, in its entirety, by e-mail to MVAAGrants@michigan.gov no later than 60 days from the date of this letter. Failure to return the signed Grant Agreement may delay payment.

Sincerely,

Karen Rowlander
Grant Specialist
Michigan Veterans Affairs Agency
(517) 243-7675
rowladerk@michigan.gov

cc: Project Director
Financial Officer

RECEIVED

SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF MILITARY AND VETERANS AFFAIRS,
MICHIGAN VETERANS AFFAIRS AGENCY
AND **Benzie County**

This Grant Agreement ("Agreement") is made between the Michigan Department of Military and Veterans Affairs, (DMVA), **Michigan Veterans Affairs Agency** ("State"), and **Benzie County** ("Grantee"). The parties in this agreement will be referred to as Grantor (DMVA or MVAA) and Grantee (County Recipient).

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to **Public Act 192 of 1953 MCL 35.623a**. This Agreement is subject to the terms and conditions specified herein.

Project Name: Benzie County FY22 CVSF Grant Grant # - TBD 10-1-2021

Amount of grant: \$ 62,999.00

Start Date (date executed by DMVA): 10-1-2021 End Date: 09/30/2022
[unless alternate date specified]

GRANTEE CONTACT:

Bob Roelofs

Name/Title

Benzie County

Organization

448 Court Place

Address

Beulah, MI 49617

Address

231-645-1187

Telephone number

Fax number

roelofsbob@benzieco.net

E-mail address

Federal ID number – (Required for Federal Funding)

Grantee DUNS number - (Required for Federal Funding)

STATE'S CONTACT:

Karen Rowlander, Grant Specialist

Name/Title

MVAA

Division/Bureau/Office

3423 N. Martin Luther King Jr. Blvd. (Bldg. 32)

Address

Lansing, MI 48906

Address

(517) 243-7675

Telephone number

Fax number

rowladerk@michigan.gov

E-mail address

[Program will add a Remittance address if different than the above.]

The undersigned certify that they are duly elected and authorized officers of the Grantee and that, as such, are authorized to accept this grant on behalf of the Grantee, to obligate the Grantee to observe all of the terms and conditions placed on this grant, and in connection with this grant to make, execute and deliver on behalf of the Grantee all grant agreements, representations, receipts, reports and other instruments of every kind.


FOR THE GRANTEE:

Signature

Date

Print Name/Title

FOR THE GRANTOR:


Signature Robert Near on behalf of Robert W. Price, Project Manager

9/7/21
Date

Signature Christine F. Apostol, Chief Financial Officer

Date

RECEIVED

SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the Grantor and the Grantee and may be modified only by written agreement between the Grantor and the Grantee.

- (A) The scope of this project is to create a county department of veterans' affairs in certain counties, and to prescribe its powers and duties; and to transfer the powers and duties of the soldier's relief commission in such counties (MCL 35.621 to 35.624).
- (B) Grants are provided to counties for county veteran service operations. "Veteran service operations" means assistance and programming of any kind to meet the needs of the veterans in this state. Veteran service operations include, but are not limited to, providing assistance, programming, and services for the purpose of assisting veterans in this state and providing advice, advocacy, and assistance to veterans, servicemembers, dependents, or survivors by an accredited veteran service officer to obtain United States Department of Veterans Affairs health, financial, or memorial benefits for which they are eligible.
- (C) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement. Failure to obtain written prior approval from the State may result in expenses not being approved or reimbursed.
- (D) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the Grantor, the Agreement shall be effective from the Start Date until the End Date on page 1. The Grantor shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Adjustments of budget categories and use of funds may not be made until the MVAA has approved the requested budget modifications. Grantee may adjust the budget categories up to 10 percent of the total approved budget, provided that the total budget amount is not increased. Budget category adjustments exceeding 10 percent of the approved budget must be approved in writing by MVAA and DMVA. The Grantee agrees changes will not be executed until so approved and the modification is executed. The Grantee must submit change requests in advance using the form provided by the Grantor. The Grantor reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without written approval by the Grantor. All change requests must be received by the Grantor no later than June 30, 2022.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

- (A) The Grantee must complete and submit quarterly financial and progress reports according to a form and format prescribed by the Grantor and must include supporting documentation of eligible project expenses. These reports shall be due according to the following schedule:

Reporting Period	Due Date
October 1 – December 31	January 10, 2022
January 1 – March 31	April 10, 2022
April 1 – June 30	July 10, 2022
July 1 – September 30	October 5, 2022

Late report submissions may result in delayed payments and termination of the Agreement.

The forms provided by the Grantor shall be submitted to the Grantor's contact at the address on page 1. Required documentation (for example one or more of the following: invoice, proof of payment, cancelled checks or general ledger, refer to Appendix A for further clarification) for expenses must be included with the report.

- (B) If requested, the Grantee shall provide a final project report in a format prescribed by the Grantor. The Grantee shall submit the final status report, including expenditure documentation, along with the final project report and any other outstanding requests for information.
- (C) The Grantee must provide copies of all documents in accordance with Appendix A.
- (D) All products shall acknowledge that the project was supported in whole or in part by MVAA per the guidelines provided by the program. Use of the MVAA logo on your communications or marketing materials of any type requires prior written approval from MVAA. The request is valid for one-time use without significant changes. If any changes are made to the approved request, a new request will need to be submitted. All final designs that include the MVAA logo must be sent to MVAA for review/approval prior to distribution.

To request approval and to obtain official MVAA logo files, contact Andy Henion at heniona@michigan.gov. In your request, please explain the following:

- Which material(s) you will be including the MVAA logo on.
- What is the purpose of/what are your materials communicating?
- How do you plan on utilizing the MVAA logo?
- When and how long will these materials be in distribution?

V. GRANTEE RESPONSIBILITIES

- (A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this Agreement
- (B) The Grantee, by signature of this Agreement, attests that all persons served under this Agreement are veterans, spouses, or eligible dependents of veterans with separation status in accordance with county policy for eligibility. Documentation of veteran eligibility must be kept on file and available to MVAA upon request.
- (C) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

- (D) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this Agreement.
- (E) The Grantee agrees to have internal controls in place to provide reasonable assurance that administrative objectives will be met. In the incidents of emergency assistance, it is expected that grant funds will be funds of last resort. Grantees are also expected to maintain separate accounts and records for each source of funds (e.g., Federal, State, other) used to support the project, and to maintain separate records for matching funds and program income funds if applicable.
- (F) The Grantee agrees to fulfill all matters within the grant guidance as requested and enforced. This may include, but is not limited to, mandatory training(s) for Project Directors and Financial Officers or designees, to learn correct reporting format.
- (G) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the Agreement.
- (H) Supplanting is not allowed.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this Agreement whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the Grantor. The Grantor does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The Grantor reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the Grantor will consider the Grantee to be the sole point of contact regarding contractual matters, including payment of any and all charges resulting from the anticipated Agreement. Verification of any documentation is the responsibility of the grantee; Grantor can request detail at any time if necessary. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required. Subcontractors shall report activities and services to the Grantee in a form and manner prescribed by the Grantee. The Grantee shall provide signed copies of all subcontracts to the Grantor within 14 days of execution. The Grantee is subject to local procurement policy.

IX. NON-DISCRIMINATION

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, *et seq.*, and Executive Directive 2019-09. Contractor and its subcontractors agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex (as defined in Executive Directive 2019-09), height, weight, marital status, partisan considerations, any mental or physical disability, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the Grantor, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the Grantor, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with OMB Circular A-21, A-87, or A-122, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the Grantor. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "'Lobbying' means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the Grantor. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The Grantor reserves the right to conduct a programmatic and financial audit of the project, and the Grantor may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the Grantor. The Grantor or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of [five] years after the final payment has been issued to the Grantee by the Grantor.

All Grantees will be subject to grant monitoring of performance, including data collection according to a form and format prescribed by the Grantor. A Budget, Progress, and Activity Reports will be required quarterly. Grant and performance monitoring will be conducted by MVAA. Grant and performance monitoring will be conducted by MVAA. If the Grantor determines, by audit or otherwise, that a Grantee expended the grant funds received for purposes other than veteran service operations, the Grantor shall reduce the grant disbursement provided to the Grantee in the succeeding fiscal year by an amount equal to the total of all amounts improperly expended. The Grantor reserves the right to require payment of misspent funds if funds are not appropriated, or the Grantee does not apply for appropriated grant funding, in the subsequent year.

XVI. INSURANCE

- (A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.
- (B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the Grantor under this Agreement must not be financed by any source other than the Grantor under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to refund to the Grantor, within 14 business days, the total amount representing such duplication of funding.

XVIII. COMPENSATION

- (A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The Grantor will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid for within the Start and End Date of this Agreement. All other costs necessary to complete the project are the sole responsibility of the Grantee.
- (B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement, unless otherwise specified in Appendix A.
- (C) The Grantor will approve reimbursement requests after approval of reports and related documentation as required under this Agreement.
- (D) The Grantor reserves the right to request additional information necessary to substantiate reimbursement requests.
- (E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the Contract and Payment Express Website (<http://www.cpexpress.state.mi.us>).

XIX. CLOSEOUT

- (A) A determination of project completion, which may include a site inspection and an audit, shall be made by the Grantor after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.
- (B) Upon issuance of final payment from the State, the Grantee releases the Grantor of all claims against the Grantor arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the Grantor claims against the Grantee.
- (C) The Grantee shall refund to the Grantor any funds allowed by this Agreement that remain unspent by September 30, 2022, within 14 days of the Grantor demand.

XX. CANCELLATION

This Agreement may be canceled by the Grantor, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the Grantor and Grantee. The Grantor may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the Grantor and the Grantor will no longer be liable to pay the Grantee for any further charges to the Agreement.

XXI. TERMINATION

(A) This Agreement may be terminated by the Grantor as follows:

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the Grantor for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the Grantor finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the Grantor in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the Grantor shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the Grantor if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
- c. Convicted under State or federal antitrust statutes;
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity; or
- e. Added to the federal or state Suspension and Debarment list.

(A) If the Agreement is terminated, the Grantor reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

(B) Termination for Non-Appropriation— the Grantee acknowledges that continuation of the Agreement is subject to appropriation or availability of funds for the grant. If funds are not appropriated or otherwise made available, the Grantor must terminate the Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

XXIII. DISCLOSURE OF INFORMATION

All reports and other printed or electronic material prepared by or for the Grantee under the Agreement will not be distributed without the prior written consent of the Grantor except for items disclosed in response to a Freedom of Information Act request, Court Order or subpoena.

PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

Standard Language

- (A) Grantee will receive an initial up-front payment up to a maximum of \$50,000 for the CVSF Grant. The remaining balance will be paid on a reimbursement basis.
- (B) If, at the end of the Fiscal Year (September 30, 2022), there are unspent funds remaining from the initial advance payment the Grantee will return the balance of those funds to the State upon demand.
- (C) The Grantee will provide verification of funds spent down from the original advance with the Quarterly Reports in the form and format prescribed by the Grantor. For example, certified time sheets, itemized receipts, invoices, and proof of payment or other appropriate documentation to support and verify expenditures. Examples of acceptable proof of payment include copies of cancelled checks and/or general ledger reports that include dates, transaction IDs, vendor names, and amounts.
- (D) Progress Reports and Quarterly Financial Reports will be due according to the schedule listed.
- (E) All reports will be submitted in the form and format prescribed by the Grantor.
- (F) Failure to properly complete progress reports, financial reports, and claims reports may delay payments.
- (G) Travel rates, lodging, meals, and mileage reimbursement will be paid up to the allowable State of Michigan travel rates (see attached). Expenses above the State of Michigan rates will be the sole responsibility of the Grantee. *Be cautious of using travel sites such as Expedia, if the site cannot provide a detailed invoice for hotel, airfare, car, the expense will not be reimbursed.
- (H) Expenses incurred prior to the Start Date or after the End Date and not authorized by MVAA will not be reimbursed.
- (I) FY2022 funds may not be used to support contracts, services or purchases prior to October 1, 2021, or beyond September 30, 2022
- (J) All purchases must be paid for no later than September 30, 2022, with the exception of payroll charged to the grant.
- (K) Obtain a PIV card by September 24, 2022, which will be verified by MVAA and the USDVA.
- (L) Must provide no less than 20 hours of veteran service operations per week, unless an exception has been requested of and approved by MVAA.
- (M) All receipts and invoices must include be itemized, dated and include the name and address of the vendor.
- (N) Failure to comply with reporting requirements may result in the State terminating the Agreement.

As the Grantee, it is your responsibility to review the following reporting criteria and supply appropriate supporting documents as it applies to your grant.

Quarterly reports should be succinct and have all Personally Identifiable Information (PII) and Personal Health Information (PHI) redacted prior to submission.

	GRANTEE MUST HOLD PHYSICAL COPIES FOR 5 YRS. FROM DATE OF LAST CVSF GRANT PAYMENT	GRANTEE MUST INCLUDE WITH QUARTERLY REPORTS
Travel/meetings:		
Airline ticket receipt	X	X
Airline baggage fee receipt	X	X
Receipts for transportation (such as tolls, parking, taxis, shuttles, ferries, and public transportation)	X	X
Mileage (if requesting reimbursement) proof – MapQuest (or similar) to/from destination	X	
Training/conference receipt	X	X
Agenda	X	X
Meal receipts	X	X
<i>Travel insurance is not a reimbursable expense. Air travel is limited to commercial coach fare only. Additional costs incurred due to changing travel arrangements for the benefit of passenger preference is at the expense of the County. Air travel must be at the lowest available airfare. Reimbursement of baggage for one piece of personal luggage is allowed; reimbursing overweight or additional baggage fees is not an allowable expense.</i>		
<i>The cost of transportation from the traveler's home or official workstation, whichever is closer, to and from a training, station or terminal is reimbursable. Mileage reimbursement for privately owned and County-owned vehicles for business is based on actual miles traveled. Requests for fuel purchase will be denied (exception only for rental vehicles). Mileage reimbursement for privately owned vehicles may be reimbursable at the SoM premium rate. Local policy prevails. Mileage reimbursement for County-owned vehicles will be at the standard SoM mileage rate. Reimbursement for actual costs of meals cannot exceed the applicable maximum published state rate including tax and gratuities.</i>		
County hosted events/meetings:		
Sign-in sheet for meetings where meals are served	X	X
Agenda/program	X	X
Detailed invoices/receipts for food/catering	X	X
Detailed invoices/receipts for other meeting costs	X	X
Proof of payment	X	X
<i>Reimbursement for costs of catered meals cannot exceed the applicable maximum published state rate including gratuities. Sales tax is not reimbursable.</i>		
Emergency relief:		
Veteran/spouse/eligible dependent first name & last initial	X	X
Veteran application/request for service	X	
Dates of military service	X	
Character of discharge	X	
Itemized detailed receipt	X	X
Proof of payment	X	X
Members of review panel (if applicable)	X	
Appeal process (if case denied)	X	

Vouchers/gift cards/gas cards to veterans:		
Log with first name, last initial of veteran/spouse/eligible dependent	X	
Veteran application/request for service	X	
Copy of receipt for purchase of cards	X	X
Copy of itemized receipt(s) with store name and date of purchases made by veteran/spouse/eligible dependent with card(s)	X	X
<i>Veterans must return receipts for purchases with gift/gas cards.</i>		
Dental/medical/psychological services:		
Patient first name & last initial	X	X
Date of service and service provided	X	X
Veteran application/request for services (proof of need if applicable)	X	
Proof of payment	X	X
Advertising:		
Copy of subcontract for ad services	X	
Invoice (including dates ads have run)	X	X
Proof of payment	X	X
Vehicle/trailer purchase:		
Copy of Title/registration	X	X
Sales receipt	X	X
Proof of payment	X	X
Transportation services:		
Veteran's first name & last initial	X	X
Veteran application/request for services (proof of need if applicable)	X	
Date of transport	X	X
Copy of subcontract (if applicable)	X	
Invoice if subcontracted; mileage proof with MapQuest (or similar) to/from destination if requesting mileage reimbursement	X	X
Proof of payment	X	X
Service animals:		
Veteran's first name & last initial	X	X
Veteran application/request for service	X	
Detailed invoice including purchase of dog and services	X	X
Description of animal (breed, age, gender)	X	
Dates of service for training	X	
Dates of service for boarding, if applicable	X	
Detailed veterinarian invoice to include dates of service and proof of payment, if applicable	X	X
Proof of payment	X	X
Personal services for veterans:		
Copy of subcontract with provider	X	
Veteran application/request for service	X	
Copy of invoice	X	X
Receipt/proof of payment	X	X

Dawn Olney

From: Katelyn Zeits
Sent: Thursday, September 9, 2021 8:11 AM
To: Dawn Olney
Cc: Tammy Bowers; Michelle Thompson; Katelyn Zeits
Subject: Budget Motion for 9/14

Hey Dawn,

Another item to add to the BOC agenda for action –

Authorization for the County Administrator to make budget transfers between departments to balance the 2020/2021 budget for all funds.

It doesn't appear that last year there was any sort of supporting documentation for this item, just a page with the suggestion motion.

Moved by _____, seconded by _____, to authorize the County Administrator to make budget transfers between departments to balance the 2020/2021 budgets for all funds.

If you'd like any other documentation to support this, please let me know.

Thank you,

Katie

Katelyn Zeits, MPA
County Administrator
Benzie County
448 Court Place
Beulah, MI 49617
231-882-0558

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Memorandum



To: Board of Commission

Copy: Kyle Rosa, Sheriff

From: Katie Zeits, County Administrator 

Date: September 7, 2021

Subject : **County Ordinance for ORV/ATV Restrictions**

Benzie County Ordinance 2014-001 establishes regulations for operation of off-road vehicles on certain public roads. Within this ordinance, an official ORV Map is established which indicates roads and parts thereof which operation of an ORV is permitted.

Colfax Township has recently adopted a resolution recommending an amendment to the Official ORV Map to include Grass Lake Dam Road and the Grass Lake Campground area as allowable roads for operation of an ORV.

By resolution, the Board of Commissioners may adopt changes to the official ORV map.

Attached is a sample resolution for consideration.

If you have questions, please let me know.

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SEP 08 2021

DAWN CLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



448 Court Place • Beulah, MI 49617

County of Benzie

Resolution No. 2021 - 013

A regular meeting of the Board of Commissions of the County of Benzie, Michigan was held on September 28, 2021 in the Frank Walterhouse Board Room where the following resolution was adopted.

Whereas, Benzie County has established Ordinance No. 2014-001 which establishes regulations for operation of off-road vehicles on public roads in Benzie County; and

Whereas, Ordinance No. 2014-001 requires Benzie County to maintain an official public map noting roads where an off-road vehicle may operate; and

Whereas, the official map may be updated from time to time by resolution of the Benzie County Board of Commissioners; and

Whereas, Colfax Township has adopted a resolution recommending changes to the official public map to reflect Grass Lake Dam Road and Grass Lake Campground as allowable areas for operation of an off-road vehicle; now, therefore be it

Resolved, that the Benzie County Board of Commissioners concur with the recommended official map changes as recommended by Colfax Township, effective immediately.

I hereby certify the above resolution was adopted by the Benzie County Board of Commissioners on September 28, 2021 at a Regular Meeting held in the Frank Walterhouse Board Room.

Dawn Olney, Benzie County Clerk

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SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Colfax Township Board Resolution

RESOLUTION TO Remove ORVs/ATVs Restrictions on Grass Lake Dm Road

Number 21-07-14

WHEREAS, MCL 324.81131(3) authorizes a Township to change the designation of a road to allow ORVs/ATVs access; and

WHEREAS, the Colfax Township Board desires to Allow ORVs/ATVs to travel, enter and access the Grass Lake Campground area;

WHEREAS, the Colfax Township Board requests the Benzie County Board of Commissioners (BOC) to cause the official ORV Map to be amended to designate said road open to ORV use.

NOW, THEREFORE, BE IT RESOLVED that the Colfax Township Board has adopted this resolution to open the Grass Lake Dam Road and Grass Lake Campground to ORVs/ATVs for access to campground facilities usage.

The foregoing resolution offered by Board Member Ron Sequin (print).
Second offered by Board Member Barbara Hoskit (print).

Upon roll call vote, the following voted:

"Aye": Barbara Hoskit, Shelley Greene, Ron Sequin, Gene Hoskit, Audrey Swisher
(List names of members voting "aye")

"Nay": NONE
(List names of members voting "nay")

The Supervisor Ronald Sequin declared the resolution adopted or rejected. (circle appropriate)

Audrey Swisher (Clerk's signature)
Audrey Swisher, Clerk

Date: 7/14/2021

Created on Wednesday, July 14, 2021

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SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Memorandum



To: Board of Commission

From: Katie Zeits, County Administrator

A handwritten signature in cursive script, appearing to read "Katie Zeits", is written over the printed name.

Date: September 7, 2021

Subject : **NetLink Copy Machine Lease**

Benzie County works with NetLink to lease copy machines for general operating use. There are three machines whose lease terms are expiring soon, Administration and Equalization (2). These machines aging and need replacement. NetLink has provided me with options for replacement of each of the three machines. The new machines will function the same as the current ones, however with up-to-date technology and lower capacity. I have spoken with Tom Longenbach about the replacement machines and he agrees to the specs chosen.

I have asked NetLink to include all three machines on one master lease document as currently there are multiple leases all around the Governmental Center. It is my hope that as others expire, we can add them to the master lease document.

Because new machines are more cost effective and because we're adjusting equipment to meet the true needs of the departments, this lease renewal will save Benzie County close to \$1000 per fiscal year.

Recommended Motion:

That the Benzie County Board Chairman be authorized to execute a lease agreement with TEAM Financial Group for a period of 60 months for copy machines in County Administration and Equalization, lease subject to approval as to its substance and form by legal counsel.

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Commissioner Reports

Art Jeannot
Commissioner Report
September 14, 2021

- Participated in 4 meetings on behalf of the County since our August 24th meeting.
- **9/1 BOC Special Meeting** – Attended by all Commissioners.
- **9/2 Platte Township** – No issues to report on.
- **9/2 Lake Township** –
 - Matt Skeel made a presentation to update the Board on Benzie County Road Commission activity.
 - An update on the Ironman Competition was given.
- **9/13 Almira Township** – I will provide any relevant information at the meeting.
- **Other** –
 - **9/1** – I attended the County Apportionment meeting. This task is scheduled to be completed by October 11th. Meetings are scheduled every Wednesday beginning September 15th at 5:30pm to complete this task on time. More detail can be found at the County website.
 - **9/3** – I attended the special Benzie Central School Board meeting remotely.
 - **9/9** – Attended remotely the Leelanau BOC special meeting.

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SEP 10 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

County Administrator Report

Memorandum



To: Board of Commission

From: Katie Zeits, County Administrator *Katie Zeits*

Date: September 7, 2021

Subject : **Subcommittee to discuss the Maples**

I have been in contact with Karen Felty of the Maples to discuss their upcoming fiscal year budget and their plan for utilization of fund balance. The request has been made to have a joint Board of Commissioners and Maples Board meeting to discuss this topic. After speaking with Chairman Roelofs, we are recommending that a three-person subcommittee be appointed to meet jointly with the Maples Board.

The primary purpose of this meeting would be to discuss the Maples fund balance.

Previously, the Board of Commission has heard from County Treasurer Shelley Thompson the idea of utilizing the fund balance to pay down the debts associated with the Maples which is not favorable to the Maples.

In effort to have an open line of communication between the two boards, it is my recommendation to appoint a three-person subcommittee to meet with the Maples Board and have them report back to the Board of Commission. Ultimately, it is the Board of Commissioners decision as to how to spend fund balance dollars.

I would anticipate a joint meeting to be held on Thursday, September 16 or Friday, September 17.

If there are any questions, please do not hesitate to reach out.

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SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

10:15

From: Katelyn Zeits
Sent: Tuesday, September 7, 2021 6:29 PM
To: Dawn Olney
Cc: Tammy Bowers; Katelyn Zeits; Matt Nordfjord
Subject: 9/14/21 Board of Commission Agenda

Hey Dawn,

Can you please add a closed session to the Board of Commissioners September 14th agenda for the purpose of discussing contract negotiations with the FOPLC General Unit. Can you please let me know the time you believe this will be considered that morning for Matt to be available?

Thank you!

Katie

Katelyn Zeits, MPA
County Administrator
Benzie County
448 Court Place
Beulah, MI 49617
231-882-0558

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SEP 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Memorandum



To: Board of Commission

Copy: Mitch Deisch, County Administrator

From: Katie Zeits, Human Resource/Finance Manager *Katie Zeits*
Kyle Maurer, Animal Control Director

Date: August 18, 2021

Subject : **Animal Control Millage**

As the Board of Commissioners are aware, the deadline for the filing of ballot language to renew the Animal Control millage has passed and therefore, the millage has expired. To continue animal control operations in Benzie County at their current level, the Board and staff will need to address the loss of revenue. This information is being provided to you before the August 24th meeting, however we ask that we have a full discussion on this topic on September 14th.

Ms. Zeits has consulted with legal counsel and there are indeed no exceptions to the law for filing ballot language with the County Clerk. The County's next available options for presenting a millage to the residents of Benzie County are May or August of 2022; August being the preferred election from a financial standpoint. Taxes cannot be levied until the 2022 winter tax cycle no matter which election is chosen.

Millage revenue for the 2021/2022 fiscal year was estimated to be \$135,000 with a renewal being approved by the voters.

Animal Control currently operates on an annual budget of roughly \$220,000 with 2 full-time position, 2 part-time positions and its daily operations. Most of the department's operating costs are for staffing. Planning for an 18-month lapse in revenue, Animal Control needs \$330,000 to continue operations as they're current performance. *Keep in mind, these numbers are only accurate if the voters of Benzie County pass a millage to support Animal Control in 2022.*

Animal Control currently has a fund balance of \$118,000 (rounded) and is anticipated to have \$10,000(rounded) left on the table from the current fiscal year. This gives Animal Control roughly \$128,000 in cash to operate the department in addition to other revenues collected aside from millage revenue, which is roughly \$40,000, annually. This gives Animal Control roughly \$188,000 of cash for use over the next 18 months. This of course only holds true if the estimated additional revenue is an accurate representation of the revenue, i.e., dog licenses, other donations, and adoption fees.

Our Benzie County Animal Control pays for the spay and neuter of pets as they're taken in and before they're adopted, as well as other veterinarian relates costs. Benzie County has a long-

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AUG 18 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

standing history with the Animal Welfare League and has obtained a commitment from the League to provide funding to continue this service, an \$18,000 contribution. This brings our total cash to \$206,000.

With this information all in mind, Animal Control is still facing a \$124,000 budget shortfall until a new millage can be put in place.

Benzie Control employs two full-time and two part-time positions to conduct operations, including citizen calls, administrative functions, and shelter management. If it is the desire of the Board to pare back operations, it could take action to eliminate one full-time and one part-time position. With eliminating these two positions, Animal Control could save roughly \$70,000, annually.

There are other small savings throughout the budget that could come into place, but only to the estimated savings of \$3,000-\$5,000. This would include deferring maintenance and equipment purchases.

Even with stripping the Animal Control budget, there is still additional funds needed to support its operations. What we must decide, is to what extent do we support this budget.

I recommend that to support the Animal Control budget, we utilize a loan, with interest, from the Delinquent Tax Revolving Fund. County Treasurer Shelley Thompson and I (Katie) have discussed this option and have agreed that the DTRF is the most favorable place to loan funds from. We further agreed that the General Fund Fund Balance shouldn't be utilized for this assistance given the amount already being used to support Jail budget shortfalls.

Mr. Maurer and I recommend that a combination of assistance from the DTRF with an assessment of operations and possible restructuring would be the best avenue moving forward.

We look forward to having a robust conversation on this topic at the September 14th Board meeting.

As always, if you need anything further, please do not hesitate to reach out to Administration!

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
August 24, 2021

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, August 24, 2021, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Miller, to approve the agenda as amended, adding 7A – HR Committee decision making authority; and 10F – Budget Amendment, County Clerk. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Markey, to approve the Committee of the Whole minutes of August 10, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

1:32 p.m. Public Input

Vice Chair Nye provides instruction to the public regarding public input.

Norman Eason, Animal Welfare League, spoke regarding the ACO millage.

Pat Kanske, Benzonia Township, spoke regarding her status as a part-time employee and volunteer at the ACO.

Mike Ross, Benzonia Township, spoke regarding the ACO millage issue.

Deb Lindgren, Joyfield Township, spoke regarding the ACO millage issue.

Linda Jamison, Homestead Township, spoke regarding Broadband and Animal Control.

1:41 p.m. Public Input Closed

Human Resources:

- a. HR Committee Decision Making Authority: Discussions held as to whether or not the HR committee has the authority to make decisions, or should they come to the full board. It was decided that the HR committee will recommend to the COTW or full BOC and will continue to move forward and work on the policy.

Technology: None

Buildings & Grounds:

- a. Broadband: Mitch and Katie have spoken with MERIT regarding the survey; we hope to have direction on whether to move forward or let the private entities take care of it. Discussions held. As of now, there has been a motion made and approved at a prior board meeting to authorize \$40,800 toward the survey. There has been nothing presented to change that – so we will continue to move forward.

Finance:

Committee of the Whole

Page 2 of 4

August 24, 2021

- a. Budget Adjustment – Courts: Motion by Roelofs, seconded by Markey, to recommend to the Board of Commissioners to approve the Budget Adjustment for Circuit Court in the amount of \$1,500.00 as follows:
Increase:
101-131-807.00 Jury Fees \$1,500.00
Decrease:
101-131-712.10 Law Clerk Intern \$1,500.00
Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.
- b. Budget Amendment – Point Betsie Lighthouse: Motion by Roelofs, seconded by Markey, to recommend to the Board of Commissioners to approve the Budget Amendment for Point Betsie Lighthouse in the amount of \$3,000.00 as follows:
Increase:
285-000-585.00 Local Match \$3,000.00
Increase:
285-000-967.00 Project Expense \$3,000.00
Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.
- c. Rebecca Hubers – Portable Fire Radios: Motion by Markey, seconded by Sauer, to recommend to the Board of Commissioners to approve the purchase of two portable fire radios for emergency cache in the amount of \$7,371.60 from equipment line 261-325-970.00 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.
- d. Katie Zeits & Kyle Maurer – ACO Millage Discussion: Katie stated that she would like this matter adjourned to the September 14 COTW meeting to allow Kyle the opportunity to be here; she and Michelle Thompson have spoke regarding this and funds could come from the DTRF, but how much do we support them; it is like a puzzle to keep it together even going forward; purchase of the new truck was cancelled; nowhere is it mentioned to eliminate the Animal Control.
Comm Jeannot stated that if funds are borrowed from the DTRF, he would like to see the pay back plan.
- e. Katie Zeits – TelNet: Motion by Sauer, seconded by Miller, to recommend to the Board of Commissioners to approve a service agreement with TelNet for a period of three years for phone and fax services in County facilities, authorizing the Chair to sign, subject to approval as its substance and form by legal counsel. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.
- f. Budget Amendment – County Clerk: Motion by Roelofs, seconded by Miller, to recommend to the Board of Commissioners to approve the Budget Amendment for Fund 260, Clerk CPL in the amount of \$150.00 as follows:
Increase:
260-000-691.00 Budgeted Use of Fund Balance \$150.00
Increase:

Committee of the Whole

Page 3 of 4

August 24, 2021

260-000-727.0 Office Supplies \$150.00
Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion
carried.

2:30 p.m. Public Input

Cheryl Bartz spoke regarding Animal Control.

2:34 p.m. Public Input Closed

Motion by Roelofs, seconded by Warsecke, to adjourn at 2:34 p.m. Ayes: Jeannot, Markey, Miller,
Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Rhonda Nye, Vice Chair (BOC)

Dawn Olney, Benzie County Clerk

Committee of the Whole

Page 4 of 4

August 24, 2021

Motion by aj, seconded by tw, to approve the Committee of the Whole Consent Calendar as follows:

1. To approve the Budget Adjustment for Circuit Court in the amount of \$1,500.00 as presented.
2. To approve the Budget Amendment for Point Betsie Lighthouse in the amount of \$3,000.00 as presented.
3. To approve the purchase of two portable fire radios for emergency cache in the amount of \$7,371.60 from equipment line 261-325-970.00 as presented.
4. To approve a service agreement with TelNet for a period of three years for phone and fax services in County facilities, authorizing the Chair to sign, subject to approval as its substance and form by legal counsel.
5. To approve the Budget Amendment for Fund 260, Clerk CPL in the amount of \$150.00 as presented.

Committee Appointments

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

September 23, 2021

Samantha Wolfe
8765 Narrow Gauge Road
Beulah, MI 49617

Dear Sam:

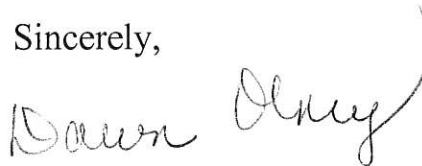
At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, September 14, 2021, the Board appointed you to the vacant seat on the Benzie County Solid Waste Advisory Committee (SWAC).

Since this is a partial term, your term will expire on December 31, 2022.

The Board of Commissioners would like to thank you for your interest and willingness to serve on this board.

Please stop by the office at your convenience during regular business hours to take the Oath of Office prior to your next meeting.

Sincerely,

A handwritten signature in cursive script that reads "Dawn Olney". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

Dawn Olney
Benzie County Clerk

August 24, 2021

To Whom It May Concern,

I am writing to express my interest in the Solid Waste Advisory Committee with Benzie County. My interest in solid waste management and education began while studying abroad in Beijing, where I first saw mishandled solid waste in the countryside. Several later during an internship with the Jane Goodall Institute in China, I helped educate young children about the importance of recycling and sorting their waste - hopefully leading to better future practices. I have since become an advocate for recycling and waste reduction among my friends and family - who support my need for a more focused outlet of my energy and concern, which I believe I could attain through joining this committee.

My interest in the topic also stems from a visit to a landfill and recycling facility in Atlantic County, New Jersey, which had a significant impact on everyone who attended, and led to my pursuit of a master's program through Miami University of Ohio, where I am focusing my studies on the complexity of issues in sustainability and low-cost, grassroots methods of reducing impact on the environment, particularly soil and water management practices. Much of this been expressed as issues of emerging contaminants in waterways and pressure on sewer and municipal water authorities. Reducing negative impacts on soil and water also align with my current work as a tech with the Michigan Agriculture Environmental Assurance Program (MAEAP) in Benzie and Leelanau.

I am passionate about these issues and have a strong interest in learning more about solid waste management and recycling in Benzie County. I sincerely look forward to further discussing my candidacy with you.

All the best,
Samantha Wolfe

RECEIVED

AUG 25 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

September 23, 2021

Courtney Gillison
18433 Butwell Road
Bear Lake, MI 49614

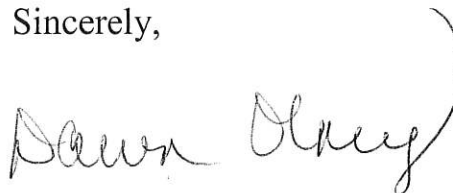
Dear Courtney:

The Board of Commissioners would like to take this opportunity to thank you for your service and dedication to the residents of Benzie County while serving as a member of the Benzie County EDC/BRA for the past several years. The board does accept your resignation, with regrets.

The board considers you as a very valuable resource to our community and as a great advocate to the residents of Benzie County.

We appreciate the time and effort that you have given to this board.

Sincerely,

A handwritten signature in cursive script that reads "Dawn Olney". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

Dawn Olney
Benzie County Clerk

Courtney Gillison
18433 Butwell Rd, Bear Lake, MI 49614

August 24, 2021

Mitch Deisch
County Administrator
Benzie County
448 Court Place
Beulah, MI 49617

Dear Mitch,

It is with regret that I am writing to inform you of my decision to resign my position on the EDC/BRA Board, effective immediately.

I have moved to Manistee County and feel that my position would be better filled by a Benzie County Resident.

It has been a pleasure being a part of the EDC/BRA board. I am so proud of all we have accomplished in the past five years, and I have no doubt the board will continue these successes in the future.

If I can be of any assistance, please don't hesitate to ask.

Best regards,


Courtney S. Gillison

RECEIVED

AUG 25 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

3-8-16
TC 9-14-21

Dawn Olney

From: Art Jeannot <art@edenbrookplace.com>
Sent: Tuesday, August 31, 2021 10:48 AM
To: Dawn Olney
Cc: 'Jeannette Feeheley'; 'Maureen Jeannot'; dclarke@wrcgt.com
Subject: Board of Canvassers

Dawn,

The following names are being submitted for consideration to the BOC.

- Jeannette Feeheley
- Maureen Jeannot
- Donna Clarke

Each candidate has been asked to submit a letter of interest to you by this Friday, September 3rd.

Art Jeannot
Chair 2021-2022
Benzie County Republicans
231-920-5028

Dawn Olney

From: Jim Dulzo <jimdulzo@gmail.com>
Sent: Wednesday, September 1, 2021 9:03 PM
To: Dawn Olney
Subject: Nominations for County Board of Canvassers

Hi, Dawn—

Here ya go:

Barry Hahn
120 Eldridge Road
Beulah MI 49617

Jan Miller
6341 Ridge Drive
Unit 26
Benzonia MI 49616

Jim Dulzo
PO Box 351
556 Case Road
Beulah MI 49617

I presume it's okay for me to do this. If not, let me know and I'll suggest someone else. Ray Nichols told me I'd learn a lot if I do it.

Thanks for all the prep you are putting into county reapportionment.

Jim Dulzo
Chair
Benzie County Democrats
231-882-1341

RECEIVED

SEP 02 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

From: Jeannette Feeheley <jeannettefeeheley@gmail.com>
Sent: Wednesday, September 1, 2021 8:45 PM
To: Dawn Olney
Subject: Board of Canvassers

Dear Dawn,

Please accept this email to express my interest in serving on the Board of Canvassers, and please email me back that it was received.

Thanks,

Jeannette Feeheley

Voting Address: 1917 Crystal Dr

Township: Lake Township

School District: Frankfort

Mail Address: P O Box 1570, Frankfort MI 49635

231.352.6295

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SEP 02 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Maureen Jeannot
Residence: 7404 Deadstream Rd
Mail: P O Box 317
Honor MI 49640
231.325-5701

August 31, 2021

Mrs. Dawn Olney
Clerk, Benzie County Government
Benzie County Government Center
448 Court Place
Beulah MI 49617

RE: Board of Canvassers

Dear Mrs. Olney,
Please accept this as a letter of interest from me for the consideration of appointment to the Board of Canvassers.

Thank you.

Sincerely,

Maureen Jeannot

RECEIVED

SEP 02 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

August 31, 2021

Board of Commissioners
Benzie County
448 Court Place
Beulah, MI 49617

Dear Commissioners,

I am expressing my interest in an appointment to the Benzie County Board of Canvassers. I am very familiar with the ballot casting and election process and have previously served on this committee. I have also served previously on the Health Department Appeals Board and EMS Committee.

I strongly believe it is important to be of service to the community and contribute to the governmental process.

Thank you for your consideration,


Donna D. Clarke

RECEIVED

SEP 02 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

From: Barry Hahn <barryhahn1959@gmail.com>
Sent: Thursday, September 9, 2021 2:29 PM
To: Dawn Olney
Subject: Board of Canvassers

Dear Benzie County Board of Commissioners

I would like to join the Benzie County Board of Canvassers as a Democrat. I believe in the right to vote and I support free and fair elections. Please accept this email as my application, or let me know if more information is needed.

Sincerely,

Barry R. Hahn
Beulah, Michigan

RECEIVED
SEP 09 2021
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

From: Jim Dulzo <jimdulzo@gmail.com>
Sent: Thursday, September 9, 2021 1:55 PM
To: Dawn Olney
Subject: My Board of Canvassers Nominating letter

To Whom It May Concern:

I respectfully request that the Benzie County Board of Commissioners consider my name for the open Democratic Party position on the Benzie County Board of Canvassers.

I'm interested in this position because I support and want to help maintaining Benzie's fair and open vote-counting process. I am also interested in learning more about how our elections work, and how the county helps to conduct and facilitate them.

Thank you very much

Jim Dulzo
231-882-1341
556 Case Road
PO Box 351
Beulah MI 49617

RECEIVED
SEP 09 2021
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

From: Jan Miller <millertime1946@gmail.com>
Sent: Friday, September 10, 2021 1:22 PM
To: Dawn Olney
Subject: Board of Canvassers Post

TO: Dawn Olney, Benzie County Clerk

FROM: Jan A. Miller

6341 Ridge Drive, Unit 26

Benzonia, MI 49616

Telephone: 602.617.1916

RE: Letter of Interest, Benzie County Board of Canvassers

Dear Ms Olney: I am interested in participating on the Board of Canvassers as the Democratic Party representative. My name was submitted to you by Jim Dulzo, chair of the Benzie Democrats. Subsequently, Jim asked me to submit a formal letter of interest indicating why I am applying for this post. Simply stated, I enjoy serving my community in a variety of ways, including as a member of the board of directors of the Crystal Ridge Condominium Association; as the publicity lead for the now-defunct "Tour of Interesting Places," a fundraiser for Paul Oliver Hospital; and as a member of the 100+ Women Who Care.

I am a full-time Benzie County resident and have very much enjoyed my life here for almost six years, having relocated from Phoenix, Arizona, after retiring from my position as vice president of corporate communications for a Fortune 500 company.

I appreciate the opportunity to serve and hope you will consider my application for the Board of Canvassers. Please let me know if you need anything further from me.

Sincerely,

Jan A. Miller
millertime1946@gmail.com

RECEIVED

SEP 10 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Commissioner _____

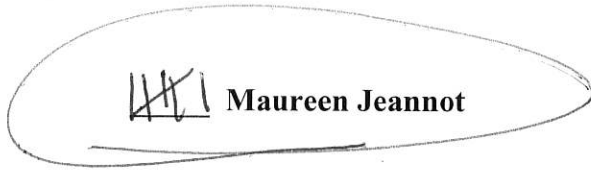
Michigan Election Law states that the County Board of Commissioners is required to fill the two vacancies on the Board of Canvassers by electing a Republican member and a Democratic member from the submitted names.

Michigan Election Law also specifies that the County Board of Commissioners use ballots when filling the seats. However, OMA prohibits a voting procedure at a public meeting which prevents citizens from knowing how members of the public body have voted. A "secret" balloting process cannot be employed by the Board of Commissioners when filling the positions.

Must choose one name from each party.

Republican

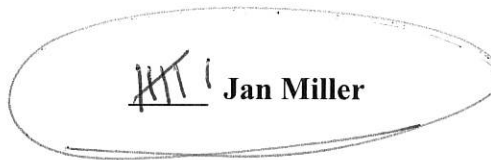
 1 Jeannette Feeheley



 Donna Clarke

Democratic

 1 Barry Hahn



 Jim Dulzo

Commissioner Bob Roelofs

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Must choose one name from each party.

Republican

_____ Jeannette Feeheley

X Maureen Jeannot

_____ Donna Clarke

Democratic

_____ Barry Hahn

P Jan Miller

_____ Jim Dulzo

Commissioner



Michigan Election Law states that the County Board of Commissioners is required to fill the two vacancies on the Board of Canvassers by electing a Republican member and a Democratic member from the submitted names.

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Must choose one name from each party.

Republican


_____ Jeannette Feeheley

 _____ Maureen Jeannot

_____ Donna Clarke

Democratic

_____ Barry Hahn

 _____ Jan Miller

_____ Jim Dulzo

Commissioner Jeannot

Michigan Election Law states that the County Board of Commissioners is required to fill the two vacancies on the Board of Canvassers by electing a Republican member and a Democratic member from the submitted names.

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Must choose one name from each party.

Republican

_____ Jeannette Feeheley

☒ _____ Maureen Jeannot

_____ Donna Clarke

Democratic

_____ Barry Hahn

☒ _____ Jan Miller

_____ Jim Dulzo

Commissioner Nye

Michigan Election Law states that the County Board of Commissioners is required to fill the two vacancies on the Board of Canvassers by electing a Republican member and a Democratic member from the submitted names.

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Must choose one name from each party.

Republican

_____ Jeannette Feeheley

X Maureen Jeannot

_____ Donna Clarke

Democratic

_____ Barry Hahn

X Jan Miller

_____ Jim Dulzo

Commissioner Mailey

Michigan Election Law states that the County Board of Commissioners is required to fill the two vacancies on the Board of Canvassers by electing a Republican member and a Democratic member from the submitted names.

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Must choose one name from each party.

Republican

_____ Jeannette Feeheley

X Maureen Jeannot

_____ Donna Clarke

Democratic

_____ Barry Hahn

X Jan Miller

_____ Jim Dulzo

Commissioner Saver

Michigan Election Law states that the County Board of Commissioners is required to fill the two vacancies on the Board of Canvassers by electing a Republican member and a Democratic member from the submitted names.

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Must choose one name from each party.

Republican

X Jeannette Feeheley

~~Maureen~~ Maureen Jeannot

Donna Clarke

Democratic

Barry Hahn

X Jan Miller

Jim Dulzo

Commissioner Andrew M. Ku

Michigan Election Law states that the County Board of Commissioners is required to fill the two vacancies on the Board of Canvassers by electing a Republican member and a Democratic member from the submitted names.

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Must choose one name from each party.

Republican

_____ Jeannette Feeheley

☒ _____ Maureen Jeannot

_____ Donna Clarke

Democratic

☒ _____ Barry Hahn

_____ Jan Miller

_____ Jim Dulzo

Committee Name	Date Appointed	Date term Expires
----------------	----------------	-------------------

1-Airport Authority 4yr term -- 1st Thursday @ 9:30 a.m.

Coury Carland		12/17/19	12/31/23
Kenneth J. Laurence	6/2017	09/24/19	03/01/23
Andy Miller	-- Comm Liaison	01/29/21	12/31/21

1-Benzie-Leelanau Health Department -- 4th Wed Odd Months @ 2 pm

Gary Sauer	(Commissioner)	01/26/21	12/31/21
Dr Mark Kuiper, MD	4/14/2020	04/14/20	12/31/21
Rhonda Nye	(Commissioner)	01/26/21	12/31/21

1-Benzie-Leelanau Health Dept Bd of Appeals - 2year terms; Can Be All BOC

Linda Farrell		02/23/21	12/31/22
Rhonda Nye	Commissioner	06/08/21	12/31/21
Bob Roelofs	Commissioner	06/08/21	12/31/21

1-Benzie Transportation Authority -- formed 4/18/2006; 3rd Tues @ 5:30 Even Months reduced to 7 - Feb 2017 -- 3 year terms

John P. Morse	10/8/19	10/08/19	04/30/22
Amy Herczak	02/18/14	05/12/20	04/30/23
Anne Noah		04/28/20	04/30/23
Jeannette Feeheley	8/10/21	08/10/21	04/30/22
Dorene Strang	8/10/21	08/10/21	04/30/24
Jeffery Pataky	10/27/20	10/27/20	04/30/23
Chris Kitcher	8/10/21	08/10/21	04/30/24
Evan Warsecke -- Liaison		01/26/21	12/31/21

1-BVTMC Board 3yr terms 6 member -- 1st Tuesday @ 4:30 p.m.

Annie Browning (Beulah)			04/15/22
John Wheeler (CLPRA)	6/28/16	05/25/21	04/15/22
Gregory Nowell, Alt (CLPRA)	6/28/16	05/25/21	04/15/22
Paul Bare, Alt (CLPRA)	3/18/14	05/25/21	04/15/23
Frank Ikens (CLPRA)	10/27/20	10/27/20	04/15/23
Janet (Jen) Kennedy Elberta	5/24/16	06/22/21	08/01/22
Sean Duperon	P&R Rep	01/26/20	12/31/21
Gary Sauer	Commissioner	01/26/21	12/31/21
Flint Wyatt (FBVT Rep)		04/12/16	12/31/19
Fran Griffin (Thompsonville)	11/12/18	05/25/21	04/15/24
John Rothhaar	11/14/17	02/12/19	04/15/22

2-Board of Canvassers 4yr terms -- Day After Each Election @ 1:00 p.m.

Laura Bancroft (REP)	10/10/17	10/10/17	11/01/21
Ray Nichols (DEM)	10/10/17	10/10/17	11/01/21
Janice Mick (REP)		09/10/19	11/01/23
Pete Brown (DEM)	9/10/19	09/10/19	11/01/23

2-Brownfield Authority - Est 6/19/2012; merged with EDC Sept 2017

1-Building Authority 3yr Term 4 member -- As Needed - Increased to 5 8/2017

Thor Goff	1/9/18	12/18/18	12/31/21
Steve Houghton	12/18/18	12/18/18	12/31/21

Jeffry L. Johnson	1/9/18	01/07/20	12/31/22 resigned 5/5
Eric L. VanDussen	1/9/18	12/17/19	12/31/22
James R. Clark	1/9/18	12/22/20	12/31/23
Michelle Thompson - by statute	06/01/12	01/17/12	
Dawn Olney - by statute	01/01/00	01/17/12	
Art Jeannot - Liaison		01/26/21	12/31/21

1-CDBG/Community Development Block Grant 5yr Term -- 4th Thursday @ 10:30 a.m.

Jean Bowers	01/18/00	12/17/19	12/31/24
Carol Dye		02/12/19	02/01/24
Dawn Olney	01/18/00	12/17/19	12/31/24
Art Jeannot (Commissioner)		01/26/21	12/31/21
Amy Bissell	8/18/09	12/17/19	12/31/24

1-Construction Board of Appeals 2 yr term

Roger Papineau	5/26/15	12/18/18	12/31/20	Email to Bldg Dept
Randy Olsen	1/16/07	12/18/18	12/31/20	2-Dec
Rodney Moore	1/16/07	12/18/18	12/31/20	
Caleb Luibrand	1/16/07	01/22/19	12/31/20	
Sean Duperron	9/10/19	09/10/19	12/31/20	

County Library Board 5yr term -- Dissolved 8/21/2007

1-Economic Development Corp/BRA 6yr term -- 3rd Friday @ 11:00 a.m.

Roger Griner	12/18/18	12/18/18	01/31/24
Rhonda Nye (Commissioner)		01/26/21	12/31/21
Art Jeannot (Commissioner)		01/26/21	12/31/21
Courtney Gillison		03/08/16	12/31/22
Robert Russell		06/26/18	01/31/22 Gone
Chamber Rep		01/14/20	01/31/26
Ed Kowalski		03/08/16	01/31/22
Blake Brooks	12/21/10	04/11/17	01/31/23
Paula Figura	2/12/19	02/09/19	01/31/25

2-EMS -- renamed from ALS 7/2006 -- Monthly; 3/19/08 Reduced to 7 members

8/21/2012 -- Increased to 9 members -- 3 Years

Gaylord Jowett - At Large	09/24/13	01/14/20	12/31/22
Martha Bates - Almira	11/18/14	01/14/20	12/31/22
Jim Franke - Tville	12/16/14	12/22/20	12/31/23
Bob Roelofs -- voting member	1/28/20	01/26/21	12/31/21
Tim Markey -- Fire Chief Rep		01/14/20	12/31/22
Steve Adams - At Large	08/10/21	08/10/21	12/31/23
Mike Mead - At Large	11/14/17	12/22/20	12/31/23
Chris Parrish - ALS - Non Voting	8/23/16	08/23/16	12/31/21
Elizabeth Merrill - BLS - Non Voting	12/13/17	12/18/18	12/31/21
Michelle Thompson -- Ex Officio		09/21/12	
Kyle Rosa -- Ex Officio		01/01/21	
Undersheriff (?) -- Ex Officio		01/15/13	

1-Human Services (was FIA) 3yr term -- Monthly

Scott Harrison	State Appointment	11/01/18	10/31/21
Gaylord Jowett	8/9/2016	10/27/20	10/31/23

Dr. Donald E. Schaffer		12/17/19	10/31/22
Gary Sauer	(Commissioner)	01/26/21	12/31/21

FOC Citizens Advisory Committee 3yr term -- Dissolved 10/18/05

2-Jury Board 6yr term -- quarterly

Elizabeth Shrake	5/23/2017	05/23/17	05/01/23
Jean Bowers	05/01/01	04/14/19	05/01/25
Janice Robinson Mick		04/27/21	05/01/27

1-Land Bank Authority - 3 year term

County Treasurer		04/05/11	No Expiration
Tim Markey - Liaison		01/26/21	12/31/21
Mark E. Roper	4/5/11	05/25/21	04/05/24
Vincent Edwards	1/28/20	05/25/21	04/05/24
Susan Wenzlick	11/24/20	05/25/21	04/05/24
Tom Longanbach	4/5/11	01/22/19	04/05/22

Medical Examiner

Dr. Goslinoski	03/21/17
----------------	----------

1-Manistee-Benzie CMH - 3yr term -- 2nd Thursday @ 9:00

Donald C. Smeltzer (B)	1/2007	03/28/19	03/31/22
Donald R. Tanner (B)	5/12/2016	03/09/21	03/31/24
Rhonda Nye (B) (Commissioner)		01/26/21	12/31/21
Tim Markey (B) (Commissioner)		01/26/21	12/31/21
Mary O'Connor Heitjan (B)		03/09/21	03/31/24

1-Parks and Recreation Commission 3yr term -- Alt Months As Needed

Tad Peacock	02/18/14	12/17/19	12/31/22
Sean Duperron	01/2011	12/17/19	12/31/22
Barbara K. Skurdall	4/17/07	12/17/19	12/31/22
Charles Kraus	12/18/18	12/18/18	12/31/21
Susan Zenker	7/24/2018	12/18/18	12/31/21
Cathy Demitroff	02/20/07	12/18/18	12/31/21
Shaun Johnson	4/13/2021	04/13/21	12/31/22
Ed Hoogterp (Drain Commissioner)		01/01/17	No Expiration Date
Rhonda Nye (BOC/Plan Comm Rep)		01/26/21	No Expiration Date
Ted Mick (Road Commission Rep)		01/01/13	No Expiration Date

1-Planning Commission -- 2nd Thurs @ 6:30 p.m - Temporarily Suspended 10/2019

November 14, 2017 New Ordinance Adopted

Rhonda Nye	Ex Officio -- BOC	02/09/21	12/31/21
Chris Walrad	Educ (School Rep)	02/13/18	12/01/20
Chuck Beale - Blaine Twp	11/14/17	12/18/18	12/01/21
Betsy Evans - Joyfield Twp	11/14/17	12/18/18	12/01/21
Irene Dunham-Thayer - Colfax	2/13/18	12/18/18	12/01/21
Walter Roch von Rochsburg - Ffort	2/7/18	11/14/17	12/01/19 Resigned 10
Vince Edwards - Vill of Lake Ann	11/14/17	02/11/20	12/01/22
Rosemary Naulty - Lake Twp	2/13/18	02/13/18	12/01/19
Jim Sheets - Benz & Platte Twp	12/17/19	12/13/19	12/01/20
James Clark - Inland Twp	11/14/17	11/14/17	12/01/20

Greg Wright - Crystal Lake Twp	2/13/18	02/13/18	12/01/20
---------------------------------------	----------------	-----------------	-----------------

Public Safety Committee 3yr term -- Dissolved 7/18/2006

Remonumentation Peer Group -- Appted by BOC 9/2/2014

Christy Andersen	09/02/14
John Korr, Jr.	09/02/14
Craig McVean	09/02/14
Pat Bentley	09/02/14
Wendy Papineau	09/02/14

Road Commission 6yr term -- 2 Times per Month - Elected Positions beginning 2010

**2-Veterans Affairs Committee (8/21/12) 5 members; 3yr term -- Appted by BOC
formerly Soldiers & Sailors Relief ; 7 members 3/21/2017 - 4 years**

Tyson Burch	5/14/19	05/14/19	12/31/22
Lawrence "Camp" Bailey	01/21/14	12/17/19	12/31/23
Gary Fender	8/28/18	12/05/17	12/31/21
Dr. Donald E Schaffer	12/18/18	12/18/18	12/31/22
Kirt A. Giddis	2/19/2013	12/05/17	12/31/21
Bob Roelofs	3/21/17	11/10/20	12/31/24
Ed Kowalski	3/21/17	10/27/20	12/31/24

**2-Solid Waste Advisory 3yr term -- inc to 11 members 12/19/06 -- Qtly 1st Wed @ 5 p.m.
2009 reduced to 10 members; 2015 reduced to 7 members 2 year terms**

Todd Warren	3/21/06	12/08/20	12/31/22
Dennis Fischgrabe	2/19/13	11/14/17	12/31/19 12/2 - Jesse
Evan Warsecke	Commissioner	01/26/21	12/31/21
Annie Browning		01/28/20	12/31/21
David Schaffer	12/18/18	12/22/20	12/31/22
Christopher Cote	3/12/19	03/10/20	12/31/21
Marlene Wood	5/24/16	12/17/19	12/31/21

2-Workforce Development Board 2yr term -- COG POB 506, TC 49685-0506

Doug Rath	8/22/2017	08/22/17	12/31/19
Betty Workman	12/18/2012	12/20/16	12/31/18

Zoning Board of Appeals; Dissolved 5/4/2010

Zoning Terminated 3/31/2010

Updated 8/10/2021

Correspondence

Benzie Transportation Authority - June 2021 Statement of Activities

	June 2021		Oct-June 2021		2021		June 2020		Oct-June 2020	
	Actual	Budget	Actual	Budget	Annual Budget		Actual	Budget	Actual	Budget
Income										
40100 - Passenger/Contract Fares	8,519.25	12,350.00	58,493.44	77,150.00	115,000.00		3,504.00	12,000.00	79,890.97	119,000.00
40615 - Advertising Income	537.50	2,250.00	7,137.50	6,650.00	13,400.00		2,800.00	975.00	22,325.00	6,975.00
40710 - Sale of Maintenance Services	1,902.58	833.33	9,099.13	7,499.97	10,000.00		394.38	1,655.00	5,391.15	14,035.00
40760 - Gains from Sale Capital Assets	0.00	0.00	8,806.99	0.00	0.00		0.00	0.00	0.00	0.00
40810 - Donations	0.00	0.00	0.00	0.00	0.00		50.00	0.00	370.00	0.00
40800 - Taxes Levied Directly for/by TA	379.55	0.00	667,104.87	664,917.24	664,917.24		0.00	0.00	642,352.29	643,126.85
41101 - State Operating Assistance	57,427.00	57,427.00	516,843.00	516,843.00	689,118.95		53,016.00	53,016.00	477,144.00	477,144.00
41301 - Section 5311	68,288.66	82,617.17	210,520.78	247,851.51	330,468.66		57,967.66	77,813.00	205,382.66	233,439.00
41361 - CARES Act	41,854.34	50,917.00	130,090.22	152,751.00	203,668.00		57,967.66	0.00	205,382.66	0.00
41398 - RTAP	0.00	0.00	7,782.00	5,500.00	5,500.00		0.00	2,500.00	690.92	3,200.00
41400 - Interest Income/Other Revenue	109.29	100.00	734.14	900.00	1,200.00		167.99	300.00	3,513.08	3,225.00
Total Income	179,018.17	206,494.50	1,616,612.07	1,680,062.72	2,033,272.85		175,867.69	148,259.00	1,642,442.73	1,500,144.85
Expense										
50101 - Operators' Salaries and Wages	76,058.80	88,300.00	681,562.71	777,800.00	1,093,440.00		80,211.43	82,394.00	692,136.36	782,348.00
50209 - 457 Co-Match	1,520.00	1,500.00	14,760.00	15,100.00	20,800.00		700.00	830.00	7,400.00	7,980.00
50200 - Fringe Benefits	28,197.25	31,145.00	213,505.44	229,531.00	309,377.00		36,001.38	29,461.00	192,880.95	209,981.00
50310 - Board Compensation	80.00	320.00	1,680.00	1,960.00	2,400.00		160.00	160.00	3,070.00	2,000.00
50399 - Service Expense	4,776.67	7,353.00	45,608.35	70,464.00	110,900.00		17,290.21	6,917.00	94,274.36	77,980.00
50401 - Fuel and Lubricants	9,613.64	12,750.00	58,490.97	71,700.00	110,000.00		3,959.53	9,900.00	25,639.56	83,725.00
50402 - Tires and Tubes	1,392.20	0.00	14,711.24	12,500.00	12,500.00		962.50	0.00	6,000.62	12,500.00
50404 - Major Purchase	0.00	0.00	0.00	2,000.00	3,500.00		0.00	0.00	3,659.49	3,500.00
50405 - Office Supplies	440.07	1,075.00	3,246.07	7,050.00	9,700.00		438.23	795.00	5,650.86	7,800.00
50406 - Parts Revenue Vehicles	307.96	2,200.00	8,604.67	18,100.00	25,000.00		5,214.38	1,750.00	21,561.60	17,000.00
50407 - Parts for Non Revenue Vehicles	0.00	84.00	1,765.74	744.00	1,000.00		0.00	100.00	51.98	700.00
50499 - Materials and Supplies	1,962.77	2,907.50	15,551.03	22,822.50	31,500.00		4,100.78	2,272.00	27,263.90	22,741.00
50500 - Utilities	3,684.31	3,335.00	35,034.74	36,205.00	46,120.00		3,303.23	3,330.00	34,185.10	36,090.00
50603 - Insurance	0.00	0.00	49,149.00	51,800.00	51,800.00		0.00	0.00	24,177.00	30,280.00
50700 - Taxes and Fees	70.00	175.00	1,028.29	1,395.00	1,900.00		1,915.00	100.00	2,908.14	1,268.00
50902 - Travel, Meetings & Training	606.02	1,040.00	2,071.39	6,940.00	10,000.00		0.00	850.00	5,471.07	7,450.00
50903 - Association Dues and Subscript	246.89	200.00	4,525.87	4,545.00	6,000.00		309.89	35.00	4,694.71	4,800.00
57402 - Ineligible RTAP	0.00	0.00	7,782.00	5,500.00	5,500.00		0.00	2,500.00	690.92	3,200.00
Total Expenses	128,956.58	152,384.50	1,159,077.51	1,336,156.50	1,851,437.00		154,566.56	141,394.00	1,151,716.62	1,311,343.00
Net Income/Loss	50,061.59	54,110.00	457,534.56	343,906.22	181,835.85		21,301.13	6,865.00	490,726.11	188,801.85

Reconciled balances as of May 31, 2021

Honor Bank Checking \$110,302.02

Honor Bank - Money Mkt \$651,988.31

MichiganClass-liquid asset security \$205,254.54

Total \$967,544.87

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie Transportation Authority - July 2021 Statement of Activities

	July 2021			Oct-July 2021			2021			July 2020			Oct-July 2020		
	Actual	Budget		Actual	Budget		Actual	Budget		Actual	Budget		Actual	Budget	
Income															
40100 - Passenger/Contract Fares	12,087.60	12,650.00		70,583.04	89,800.00		115,000.00			203.50	14,000.00		80,054.47	133,000.00	
40615 - Advertising Income	1,437.50	1,300.00		8,575.00	7,950.00		13,400.00			250.00	975.00		22,575.00	7,950.00	
40710 - Sale of Maintenance Services	3,844.75	833.33		12,943.88	8,333.30		10,000.00			0.00	1,655.00		5,391.15	15,690.00	
40760 - Gains from Sale Capital Assets	0.00	0.00		8,806.99	0.00		0.00			0.00	0.00		0.00	0.00	
40810 - Donations	0.00	0.00		0.00	0.00		0.00			100.00	0.00		470.00	0.00	
40800 - Taxes Levied Directly for/by TA	65.44	0.00		667,170.31	664,917.24		664,917.24			0.00	0.00		642,352.29	643,126.85	
41101 - State Operating Assistance	0.00	57,427.00		516,843.00	574,270.00		689,118.95			53,016.00	53,016.00		530,160.00	530,160.00	
41301 - Section 5311	0.00	0.00		210,520.78	247,851.51		330,468.66			0.00	0.00		205,383.00	233,439.00	
41361 - CARES Act	0.00	0.00		130,090.22	152,751.00		203,668.00			0.00	0.00		205,382.00	0.00	
41398 - RTAP	0.00	0.00		7,782.00	5,500.00		5,500.00			0.00	500.00		690.92	3,700.00	
41400 - Interest Income/Other Revenue	97.84	100.00		831.98	1,000.00		1,200.00			119.87	300.00		3,632.95	3,525.00	
Total Income	17,533.13	72,310.33		1,634,147.20	1,752,373.05		2,033,272.85			53,689.37	70,446.00		1,696,091.78	1,570,590.85	
Expense															
50101 - Operators' Salaries and Wages	127,441.86	138,638.00		805,432.82	916,438.00		1,093,440.00			117,719.52	123,590.00		809,855.88	905,938.00	
50209 - 457 Co-Match	2,360.00	2,800.00		17,120.00	17,900.00		20,800.00			1,160.00	1,280.00		8,560.00	9,260.00	
50200 - Fringe Benefits	22,460.69	25,197.00		236,710.13	254,728.00		309,377.00			22,195.38	22,016.00		215,131.43	231,997.00	
50310 - Board Compensation	0.00	120.00		1,680.00	2,080.00		2,400.00			0.00	0.00		3,070.00	2,000.00	
50399 - Service Expense	10,612.54	7,327.00		56,594.52	77,791.00		110,900.00			10,225.72	6,767.00		104,545.08	84,747.00	
50401 - Fuel and Lubricants	9,520.02	12,750.00		67,365.79	84,450.00		110,000.00			4,775.52	10,100.00		30,415.08	93,825.00	
50402 - Tires and Tubes	722.96	0.00		15,434.20	12,500.00		12,500.00			222.00	0.00		6,222.62	12,500.00	
50404 - Major Purchase	0.00	0.00		0.00	2,000.00		3,500.00			0.00	0.00		3,659.49	3,500.00	
50405 - Office Supplies	238.62	775.00		3,484.69	7,825.00		9,700.00			708.32	885.00		6,359.18	8,685.00	
50406 - Parts Revenue Vehicles	1,291.23	2,200.00		10,541.10	20,300.00		25,000.00			885.13	1,750.00		22,446.73	18,750.00	
50407 - Parts for Non Revenue Vehicles	46.24	84.00		1,811.98	828.00		1,000.00			0.00	100.00		51.98	800.00	
50499 - Materials and Supplies	2,310.11	2,902.50		17,676.40	25,725.00		31,500.00			9,615.01	2,272.00		36,878.91	25,013.00	
50500 - Utilities	3,546.20	3,370.00		38,111.65	39,575.00		46,120.00			3,332.04	3,180.00		37,517.14	39,270.00	
50603 - Insurance	0.00	0.00		49,149.00	51,800.00		51,800.00			0.00	0.00		24,177.00	30,280.00	
50700 - Taxes and Fees	250.00	175.00		1,278.29	1,570.00		1,900.00			424.36	99.00		3,332.50	1,367.00	
50902 - Travel, Meetings & Training	395.92	1,040.00		2,467.31	7,980.00		10,000.00			0.00	800.00		5,471.07	8,250.00	
50903 - Association Dues and Subscript	27.89	500.00		4,743.50	5,045.00		6,000.00			75.77	400.00		4,770.48	5,200.00	
57402 - Ineligible RTAP	700.00	0.00		8,482.00	5,500.00		5,500.00			0.00	500.00		690.92	3,700.00	
Total Expenses	181,924.28	197,878.50		1,338,083.38	1,534,035.00		1,851,437.00			171,338.77	173,739.00		1,323,155.49	1,485,082.00	
Net Income/Loss	-164,391.15	-125,568.17		296,063.82	218,338.05		181,835.85			-117,649.40	-103,293.00		372,936.29	85,508.85	

Reconciled balances as of July 31, 2021

Honor Bank Checking	\$10,612.83
Honor Bank - Savings	\$704,301.84
Honor Bank - Money Mkt	\$101,512.96
MichiganClass-liquid asset security	\$0.00
Total	\$816,427.63

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AUG 27 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



Resolution 87-2021

Date: August 18, 2021

A RESOLUTION IN SUPPORT OF VACCINE AWARENESS AND MEDICAL AUTONOMY

WHEREAS, we elected officials have solemnly sworn an oath to support the Constitution of the United States of America, which is ordained and established to "promote the general Welfare, and secure the Blessings of Liberty to ourselves and our Posterity",

WHEREAS, citizens being both informed about the risks and benefits of any available medical treatment such as vaccines; as well as maintaining the sacred inalienable right to make autonomous choices about their own health are essential to securing both the general Welfare and securing the Blessings of Liberty,

THEREFORE, all Grand Traverse County messaging related to vaccines shall encourage citizens to discuss the risks and benefits of any such treatment with their chosen healthcare provider,

THEREFORE, Grand Traverse County shall not question any citizen's claim to exemption from wearing a facemask or any other similarly mandated preventative activity,

THEREFORE, Grand Traverse County shall not require of or mandate to any employee, prospective employee, or contractor any form of vaccine or similar medical treatment verification or medical test verification as a general condition of employment; and will not encourage employers located within Grand Traverse County to establish such mandates that so hinder medical autonomy,

THEREFORE, the Grand Traverse County Board of Commissioners recognizes and commends the employees of the Grand Traverse County Health Department, Administration, and the other various county offices and departments, and community health care providers for their immense efforts throughout the pandemic,

THEREFORE, The Grand Traverse County Board of Commissioners hereby recognizes August as being National Immunization Awareness Month and encourages all residents of Grand Traverse County to increase their awareness of available immunizations by discussing the risks and benefits of available immunizations with their chosen healthcare provider,

THEREFORE, the Grand Traverse County Commission instructs its chair and staff to forward a copy of this resolution directly to all county commissioners, or their equivalents, in each of the counties in the United States including the 83 counties in the state of Michigan and all other

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

states, inviting that they consider whether passing a similar resolution might be in the best interest of their own citizens.

THEREFORE, it is acknowledged that certain activities may be required under state and federal law or other pre-existing contract and such obligatory situations are not affected by this resolution.



4

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

August 20, 2021

Benzie County Board of Commissioners
448 Court Place
Beulah, MI 49617

Dear Benzie County Board of Commissioners,

At their meeting on August 17, 2021, the State Tax Commission ("STC") approved the petition of Polly Cairns as the Benzie County Designated Assessor. The length and terms of this appointment have been detailed in the interlocal agreement supplied by Benzie County. If, following an audit of assessing practices, a determination of noncompliance is made concerning a local unit assessment roll, the STC may require the Designated Assessor to serve as the unit's Assessor of Record.

Pursuant to MCL 211.10g(4)(e), the STC may revoke the approved designation of the current Designated Assessor if it is determined that the individual is not capable of ensuring that contracting assessing districts achieve and maintain substantial compliance with the requirements found in statute.

If there are any questions or concerns regarding this matter, please email AssessingReformQuestions@michigan.gov.

Thank you for your cooperation throughout this process.

Sincerely,

David A. Buick, Executive Director
State Tax Commission

Cc: Benzie County Clerk
Benzie County Equalization
Polly Cairns, Designated Assessor

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AUG 25 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



**Betsie Valley Trailways Management Council
Minutes of the Tuesday, July 6, 2021 Meeting**

Held: Tuesday, July 6, 2021, 4:30 p.m.
Commissioner's Room, Benzie Co. Government Center

Members Present: Gary Sauer (Chairman), John Wheeler, Fran Griffin, Sean Duperron, Annie Browning, and Doug Barry (DNR Rep)

Members Absent: Beth Roethler (Vice-Chairman), Jen Kennedy (Secretary) and Frank Ikens (Treasurer)

Public/Guests: Charlie Gregory (Trail Care Coordinator) and David Oellerich

- A. The meeting was called to order at 4:30 p.m., with a quorum present.
- B. The Agenda for the 07/06/2021 meeting was motioned, seconded and unanimously approved.
- C. Meeting minutes from the June 1, 2021 meeting was motioned, seconded and unanimously approved.
- D. Public Input: None
- E. Other Presentations and Communications
 - 1. David Oellerich presented an update on the Trail renovations;
 - AJ's has completed all requirements and has requested to be paid.
 - The issue raised from a property owner on Crystal Ave has been addressed and is resolved.
 - On a motion made, seconded and unanimously approved to pay AJ's for trail work.
 - On a motion made, seconded and unanimously approved the location of the passport trail sign and bench.
 - On a motion made, seconded and unanimously approved to have the dedication ceremony at the Beulah Trailhead, August 13, 2021 at 2:00 p.m.

- F. Reports
 - 1. Treasurer's Report: None
 - 2. Chairman's Report: None

G. Old Business: None

- H. New Business:
 - 1. On a motion made, seconded and unanimously approved the North Mitten application for the Betsie Valley Trail Run to be held on 09/19/2021.

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AUG 31 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

2. Ironman's event use application was reviewed. Follow-up needed. Will be discussed at next meeting to be held on August 3, 2021.
- I. Any other business that needs to come before the Council:
 1. Next meeting will be August 3, 2021
- J. There being no other business to come before the Council the meeting was adjourned at 5:45 pm

LITTLE PLATTE LAKE ELEVATION

LEGAL LEVEL 586.7

B.M. L IRON NE ABUTMENT ELEV. 589.44

6

NAME	DATE	DISTANCE TO WATER	ELEVATION	HIGH + LOW -	COMMENT
CD	4-1-21	3.3	586.14	-.56	
CD	4-5-21	3.31	586.13	-.57	put one board in
CD	4-9-21	3.2	586.24	-.46	
CD	4-13-21	-	-	-	put one board in
CD	4-15-21	2.88	586.56	-.14	
CD	4-22-21	2.83	586.61	-.09	
CD	4-29-21	2.83	586.61	-.09	
CD	5-6-21	2.6	586.84	+.14	
CD	5-13-21	2.66	586.78	+.08	
CD	5-20-21	2.77	586.67	-.03	
CD	5-27-21	2.76	586.68	-.02	put small board in
CD	6-3-21	2.6	586.84	+.14	
CD	6-10-21	2.6	586.84	+.14	
CD	6-17-21	2.63	586.81	+.11	
CD	6-24-21	2.62	586.82	+.12	
CD	6-26-21	-	-	-	pull ^{small} over board
CD	7-1-21	2.48	586.96	+.26	
CD	7-6-21	2.57	586.87	+.17	
CD	7-15-21	2.35	587.09	+.39	pull one board
CD	7-22-21	2.87	586.57	-.13	
CD	7-29-21	2.82	586.62	-.08	put one board in
CD	8-5-21	2.82	586.62	-.08	
CD	8-12-21	2.54	586.90	+.20	
CD	8-19-21	2.68	586.76	+.06	
CD	8-26-21	2.73	586.71	+.01	

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SEP 01 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

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AUG 05 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

CRYSTAL LAKE ELEVATION

LEGAL LEVELS JAN. 1 - APR. 30 & NOV. 1 - DEC. 31 599.75
MAY 1 - OCT. 31 600.25
B.M. N. SIDE BOAT RAMP ELEV. 601.87

①

NAME	DATE	DISTANCE TO WATER	ELEVATION	HIGH + LOW -	COMMENT
CD	4-1-21	-	-	-	to rough
CD	4-9-21	1.87	600.00	+25	
CD	4-15-21	-	-	-	to rough
CD	4-17-21	1.84	600.03	+28	
CD	4-19-21	-	-	-	drop two boards
CD	4-22-21	-	-	-	to rough
CD	4-23-21	-	-	-	drop one board
CD	4-29-21	1.93	599.94	+19	
CD	5-6-21	1.68	600.19	-06	
CD	5-13-21	1.74	600.13	-12	
CD	5-20-21	1.74	600.13	-12	
CD	5-27-21	1.7	600.17	-08	
CD	6-3-21	1.71	600.16	-09	
CD	6-10-21	1.73	600.14	-11	
CD	6-17-21	1.7	600.17	-08	put bolts in
CD	6-24-21	-	-	-	to rough
CD	7-1-21	-	-	-	to rough
CD	7-6-21	1.7	600.17	-08	
CD	7-15-21	-	-	-	to rough
CD	7-16-21	1.36	600.51	+26	lift one board
CD	7-22-21	1.4	600.47	+22	
CD	7-29-21	1.35	600.52	+27	
CD	8-5-21	1.55	600.32	+07	
CD	8-12-21	1.35	600.52	+27	pull one board
CD	8-19-21	1.47	600.40	+15	
CD	8-26-21	1.62	600.25	-0-	

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SEP 01 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

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AUG 05 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

4

From: Sue Jennings <suejennings6@gmail.com>
Sent: Wednesday, September 1, 2021 1:04 PM
To: Bob Roelofs; Art Jeannot; Andy Miller; Rhonda Nye; Tim Markey; Evan Warsecke; garysauer53@yahoo.com
Cc: Dawn Olney
Subject: Masks--I support our experts--including Lisa Peacock

Dear Benzie County Commissioners:

1. I implore you to heed the advice of the majority of Dr, nurses, public health officials, and others who have studied and understand disease management, public health, and the protection of public health. The majority of professionals/experts in the county, region, state, and country support masks as an effective tool in a layered approach to safety for kids, teachers, and others in the community. YOU are elected, but are NOT experts....we the people/ the voters depend on our elected officials to follow the advice of experts on matters that the elected officials are not. That's true at every level of government---which is why we have agencies and departments staffed by civil servants hired to perform a job because of their expertise. You are not experts! The data is there--and has been submitted by Ms. Peacock--every commenter alluded to "research" they did, but did not submit it (I believe one person said he would email to you). This is anecdotal. Again, trained professionals know how to interpret data and are looking at peer reviewed studies, data, etc. YOU are not able to.

2. The majority of citizens DO want masks--if you go by the vocal minority that were able to get to today's meeting on such short notice, then you are not doing your job--put it to a vote if you think you need to go by a majority. A short notice meeting held in the middle of the day is not a public meeting. The order will protect our children, teachers and the community at large (kids who are unprotected by masks can infect teachers, parents and others, including our elderly in the community).

3. In watching the board meeting, I was dismayed with the apparent disdain the commissioners have for "bureaucrats"--as a public servant, I find this incredibly disrespectful--having worked in the public sector for over 30 years, I can tell you that bureaucrats are professionals, hard working, and serve the public. We are hired based on our knowledge, skills and abilities, including our educational background, which includes college degrees---we are subject matter experts. I don't think elected officials can claim to be experts in public health. Perhaps you should not be re-elected if you fail to follow the advice of drs, hospitals, nurses, and public health officers, who have access to peer reviewed data and know how to sift through data and make decisions, then you should not be re-elected.

4. We have many public laws to protect citizens, including children--many which people didn't like because they were uncomfortable, or "overreach" (seat belts, child safety seats in cars, smoking outside,,), but are effective in saving lives and protecting the entire community when individuals don't make wise choices.

5. The threat of defunding our public health department because you disagree with the expert advice is childish and dangerous, We need our public health department, just as we need the many other departments in state, federal, and county agencies. Do not punish them for doing their job-- Defunding is retaliation! Perhaps you too will be retaliated against and recalled or not re-elected.

Sue Jennings
19317 Beechridge Dr
Lake Ann, MI 49650

Dawn Olney

9

From: Ralph Hall <ralphshall3@gmail.com>
Sent: Wednesday, September 1, 2021 7:17 PM
To: Dawn Olney
Subject: COVID-19

Ralph Hall
5720 Benzie Hwy
Benzonia MI 49616-9766
231-313-0299
ralphshall3@gmail.com

I totally support any and all recommendations by the Benzie County Health Department regarding COVID-19 vaccinations and mask mandates. They are the proper source of information regarding public health and safety during this deadly pandemic, and any other considerations are simply pandering to the misguided and ill informed. Do not shirk responsibility in this matter, when lives are literally at stake. This is no time to play politics.

Sincerely,

Ralph Hall

Dawn Olney

10

From: Rev. Steven B. Thompson <benziecountynorml@yahoo.com>
Sent: Wednesday, September 1, 2021 3:19 PM
To: Dawn Olney
Subject: Today's Special Meet

I should have the same ability to participate as any other taxpayer if zoom is being used. This meeting was a joke and VERY un-democratic!!

Rev. Steven B. Thompson, Chapter Director
Benzie County NORML
1136 Michigan Ave.
Benzonia, MI 49616
(231) 882-4496
www.minorml.org

**(Former Executive Director of Michigan NORML
from May, 2007 to November, 2011)**

"Kaneh bosm" in the
old Hebrew scrolls, quite literally the Biblical Tree of Life,
used by
early Christians to treat everything from skin diseases to
deep pain and
despair.

**WE DO NOT MANUFACTURE A DRUG...WE GROW A
PLANT!!**

Dawn Olney

11

From: Barbara Smith <firedancersmith@icloud.com>
Sent: Thursday, September 2, 2021 8:48 AM
To: Dawn Olney
Subject: Request relay comments to County Commissioners and County Administrator

Dawn Olney,

Could you please forward my below comments to our County Commissioners and County Administrator?
Thank you!
Barb Smith
Beulah, Michigan

Greetings,

I want to express my appreciation and support of the recent public health notice posted by Benzie Leelanau Health Department calling for universal masking in our schools. Putting the health and safety of our children and community first needs to be our priority.

As a health care professional, I have been closely following the results of ongoing data, research and reporting by infectious disease specialists, epidemiologists, and front line physicians, nurses and other health care providers. It is clear that a multi faceted and coordinated community approach will give us the best opportunity to put this pandemic behind us.

I request that the County Commission and and County Administrator continue to support our health department at all times. It is time to think "we" not "me", as we will accomplish much more working together than singly.

Best Regards,
Barbara Smith
Beulah, Michigan

RECEIVED

SEP 02 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



Michelle M. Stevenson
Roscommon County Clerk & Register of Deeds
500 Lake Street, Roscommon, Michigan 48653
Email: stevensonm@roscommoncounty.net
Phone: (989) 275-5923 or (989) 275-5931
Fax: (989) 275-8640

17

September 9, 2021

"Motion by Melvin, Second by Muckenthaler to adopt Resolution #2021-09-01;

**RESOLUTION #2021-09-01
OPPOSING PROPOSED LEGISLATIVE CHANGES TO CURRENT MENTAL HEALTH SYSTEMS**

WHEREAS, Northern Lakes Community Mental Health Authority has served for more than 50 years as the public mental health and intellectual/developmental disabilities services provider for this community, serving approximately 24,900 residents in Roscommon County each year; and

WHEREAS, Northern Lakes Community Mental Health Authority was created by the Roscommon County Board of Commissioners as duly authorized under the Community Mental Health Act of 1963; and

WHEREAS, Every year thousands of individuals and their families in this community depend on the public behavioral health system for daily and life-long supports and services; and

WHEREAS, Northern Lakes Community Mental Health Authority opposes any behavioral health redesign that harms the state and county partnership for community mental health and related Medicaid safety net services and/or seeks to privatize Medicaid behavioral health services; and

WHEREAS, The Roscommon County Board of Commissioners believes recent proposals in the Michigan House and Senate fundamentally change the public behavioral health system and will harm those served by the system for the following reasons:

- Beneficiaries would stand to lose access to services, supports and input into the design and operation of their services and supports system. Many Michiganders would be left out of the redesign proposals completely;
- Public oversight, governance, operations and accountability would be ended;
- Current proposals for redesign are not based on performance metrics related to positive outcomes, effectiveness and efficiency measures associated with the current public system. Also, there is no clear statement about the problems that the Senate or House are attempting to address or solve;
- The Senate proposal specifically incentivizes and prioritizes profits to private companies at the expense of the public and the beneficiaries served by the public behavioral health system;

WHEREAS, Instead of damaging our public behavioral health system through pursuit of these proposals recent innovations by the public behavioral health system should be supported. The Roscommon Board of Commissioners supports and asks our Legislative and Executive Branch leaders to support;

- Certified Community Behavioral Health Clinics (CCBHCs)
- Behavioral Health Homes
- Opioid Health Homes
- State Innovation Models

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SEP 09 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- Local primary and behavioral health integration infrastructure and care coordination at the point of service delivery

WHEREAS, The public behavioral health system is the safety net system for our state's most vulnerable and needy people, we believe strongly that the public safety net behavioral health system must remain public in governance, accountability, funding and operation and we believe strongly that representatives in the community and to the whole board of directors through participation in local public board meetings under the Open Meetings Act, and recent proposals by the Michigan Senate and House eliminate these key features of the behavioral health system, we stand united in opposing these proposals, and

WHEREAS, The premise of these proposals seems to be that privatization (Senate) and state-centralization (House) are better than local access, local control, local accountability, collaborative regional/local management and local oversight. These are just a few of the beneficial features of the current public behavioral health system that the House and Senate proposals ignore and for these reasons we stand united in opposition to them, and

WHEREAS, Having come through a recent pandemic, and currently dealing with further results of the pandemic, this is no time for a major upheaval of the public behavioral health system that so many thousands of persons, their families and entire communities rely on for support. The public behavioral health safety net has ensured continued services and supports for all these people in our communities throughout the pandemic period.

THEREFORE, BE IT RESOLVED by the Roscommon County Board of Commissioners, that we request that our policy making representatives support, improve and strengthen the public behavioral health safety net system, and that you support improvements in the delivery of publicly governed, publicly accountable, publicly operated regional and community-based systems, invest in and expand initiatives that are proven to improve citizen access, beneficiary engagement, individual and population health, behavioral wellbeing, quality of life and community betterment such as those mentioned above. These are among the accomplishments of the public system that would be destroyed by pursuing these new legislative proposals.

On Roll Call:

Ayes: Russo, Schneider, Milburn, Muckenthaler

Nays: None

Resolution Adopted

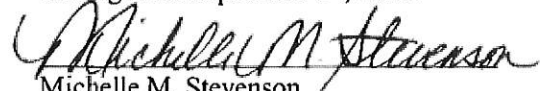
State of Michigan }

County of Roscommon }

I, Michelle M. Stevenson, Clerk of the Board of County Commissioners for the County of Roscommon do hereby certify that the above is a true and correct copy of a resolution adopted by the Roscommon County Board of Commissioners at a regular session held on September 8th, 2021. That I have compared the same with the original and it is a copy transcript therefrom, and of the whole thereafter.



In testimony whereof, I have
hereunto set my hand and affixed
the official seal at Roscommon,
Michigan on September 9th, 2021.


Michelle M. Stevenson
Clerk of the Board of County Commissioners