

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA JANUARY 12, 2021

Frank F. Walterhouse Meeting Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

<https://us02web.zoom.us/j/7493555921>

Meeting ID: 749 355 5921

One tap mobile

+13126266799,,7493555921# US (Chicago)

+19292056099,,7493555921# US (New York)

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 12/22/2020; 1/5/2021
 PUBLIC INPUT
 FINANCE – Approval of Bills
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 ACTION ITEMS – Govt Center Building Closure; Board Rules
 COVID-19 –
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT –
 COMMITTEE OF THE WHOLE – 12/22/2020
 COMMITTEE APPOINTMENTS –
 UNFINISHED BUSINESS
 NEW BUSINESS –

10:00
10:15 PRESENTATION OF CORRESPONDENCE
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days’ notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I –	Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II -	Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III –	(Crystal Lake, Frankfort)	231-
District IV –	Rhonda Nye (Benzonia).....	231-510-8804
District V –	Tim Markey (Homestead)	231-871-1399
District VI -	Evan Warsecke (Colfax, Inland)	231-275-3375
District VII -	Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
December 22, 2020

The Benzie County Board of Commissioners met in a regular session on Tuesday, December 22, 2020 in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Farrell (phone – Frankfort), Nye, Roelofs, Sauer and Taylor
Excused: Jeannot and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Taylor, seconded by Nye, to approve the agenda as amended, adding a third EMS committee appointment. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

Minutes:

Motion by Nye, seconded by Taylor, to approve the regular session minutes of December 22, 2020 as presented. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

9:03 a.m. Public Input – None

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Tom King, EMS, reported that the PAPRS are in and working nicely; Echo unit was auctioned off and raised \$13,000 which will cover the cost of the PAPRS; call volume is right on point; still transporting COVID cases; one educational class scheduled for next month; EMS bills – the MMR retained nearly all of the billers from North Flight, so no major changes in the billing.

Rebecca Hubers, Emergency Management, provided a written report and added a couple of items – Ironman meeting was held on December 16 with the township supervisors and there did not appear to be any strong opposition, Ironman staff will attend township board meetings with a presentation and answer questions; drove to CSA to check on the status of the dwelling that might fall in the lake; have received no word from EGLE regarding the demolition; some property owners are installing shore walls below them.

Doug Durand, Benzie Senior Resources, provided a written report and also stated that they prepared 250 Christmas Bags and have received additional donations and will put together smaller bags as well; another 1,000 masks have been donated – they have given out over 3,000 masks to seniors.

Received a written report from Jesse Zylstra, Recycling Coordinator.

Lisa Peacock, Health Officers, Benzie-Leelanau Health Department, gave an updated report and stated that the cases and positivity rate are decreasing, however we still remain at risk in our region. Hospitals are seeing more critical patients. Testing: being done at both health department offices and they have a list on their website. Have received Pfizer vaccine and have started the coordination and vaccinating the essential workers.

COMMISSIONERS

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December 22, 2020

Susan Boyd, Finance Manager, reported that the audit went well, she is very pleased with our new audit firm.

ACTION ITEMS

Road Commission Contracts: Motion by Sauer, seconded by Taylor, to enter into contract with the Benzie County Road Commission for Government Center Roads and the Jail Access Road Maintenance and Betsie Valley Trail Maintenance for 3 years, authorizing the chair to sign. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

COMMISSIONER REPORTS

Comm Roelofs reported that he has had a busy last couple of weeks; yesterday he picked up gifts at the Grand Traverse Veterans Affairs Clinic for children in Benzie County; the Veterans Vehicle has been wrapped with Red, White and Blue; he will ask this board for a designated parking spot for the vehicle. He fielded a couple of phone calls recently regarding snowplowing – people don't understand that Benzie County gets a different type of snow than Grand Traverse County; the road commission drivers are doing their best and work hard, give them a thank you when you see them. Did receive one other call and it has been an issue for 20 plus years; a development that has high water, one resident is being harassed by the other residents because his home was built up when it was constructed and has no water issues, the others around that home are having issues. The others feel he should pay for the fix for them.

Comm Farrell attended the Crystal Lake Twp meeting and they voted no on the Designated Assessor; there were a lot of questions regarding the Ironman; they are eager to receive the A-Z Manual, they are confused and have a lot of questions. December 9 she attended the HR committee. December 10 attended Centra Wellness and they approved the director's contract for one year and were also given a legislative update. December 14 she attended the Frankfort School Board meeting via streaming on You Tube -- they sent a survey out and received a 50% response rate regarding online schooling. Attended the Frankfort City Council meeting on December 15 and they said yes to the Designated Assessor, they are also eager to get the A-Z Manual; they will be requesting quotes to remove asbestos and to remove the old community center; she got sworn in yesterday and this is Sherry's last meeting – I will miss her.

Comm Nye attended the Village of Beulah meeting where they had extensive discussion regarding their budget; have two trustee seats open; sewer ordinance reviewed as written and sewer service outside the village has not be properly charged, so there will be an increase, there will be a scaled down Winterfest. Centra Wellness talked about a medical loss ratio which the state is attempting to redefine administration costs and as way to capture local dollars. Seven employees get a student loan repayment benefit; Land Bank; acknowledge Sherry's last meeting and it has been a pleasure serving with her.

Comm Taylor attended the Village of Honor meeting and everything is pretty much a go with Home Stretch; also, Stacy Alley will be closed to through traffic; the village was going to give Home Stretch property for parking, but they can't give it – have to sell it. HR Committee meeting – they continue to review the personnel manual; they have good discussions; she would like to continue to serve this committee as a citizen at large. Benzie Senior Resources – look forward to next year with

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December 22, 2020

new board members, it is just going to get better. Land Bank – Thompsonville property is moving forward – foundation, walls, trusses are up.

Comm Roelofs says thank you for time here; it has been fun working with you and everything you have brought to this board.

Comm Sauer reported Gilmore are in the flood zone area and talking about changing the maps to. Road Commission discussed the repair work on Esch Road to Otter Creek. Court security meeting. Attended the final MSU Commissioner school. Village of Elberta did a capital improvement study on their water – minimum \$5.8 million to correct the issues and EGLE stated that their main concern is with the two wells that were put in in 1944. Awarded a grant for the Elberta Beach Restoration project. Attended a school safety meeting yesterday, once again, Rebecca does a great job with holding meetings by zoom. Maples – no new COVID cases, testing two times per week; accepted their first new resident since this started; they want to vaccinate the residents and staff -- 30 staff have consented, 25 refused; in order to vaccinate any residents, they will have to contact the families. Legionella has been detected at POMH too.

Comm Jeannot (excused – provided a written report – attached).

10:07 a.m. Break

10:17 a.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

Provided a written report and stated that all union contracts will be open for negotiations in September 2021; About 20 EMS workers were vaccinated this past weekend; received a request from Crystal Lake Township to approve a joint resolution approving the new FEMA flood plain maps. We need to update the strategic plan after the first of the year; we had over 100 items on the Mitten Tree this year.

FINANCE

Bills: Motion by Sauer, seconded by Farrell, to approve payment of the bills from December 8, 2020 thru December 22, 2020 in the amount of \$294,906.40, as presented. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

COMMITTEE OF THE WHOLE

Motion by Nye, seconded by Sauer, to approve item 1 of the December 8, 2020 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

COMMITTEE APPOINTMENTS

SWAC: Motion by Farrell, seconded by Taylor, to reappoint David Schaffer to the Benzie County Solid Waste Advisory Committee for a 2-year term expiring on December 31, 2022. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

Building Authority: Motion by Sauer, seconded by Nye, to reappoint James Clarke to the Benzie County Building Authority for a 3-year term expiring on December 31, 2023. Roll call. Ayes:

COMMISSIONERS

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December 22, 2020

Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

EMS: Motion by Sauer, seconded by Taylor, to reappoint Mike Mead and James Franke to the Benzie County Emergency Medical Services Committee for 3-year terms expiring on December 31, 2023, and Bob Roelofs for 1-year term expiring December 31, 2021. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

UNFINISHED BUSINESS

Motion by Sauer, seconded by Nye, to remove from the table the motion regarding resolution 2020-030 from December 8, 2020. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

Vote on original motion as presented. Roll call. Ayes: Farrell (phone) Nays: Nye, Roelofs, Sauer and Taylor Exc: Jeannot and Warsecke Motion fails.

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Benzie Transportation Authority financial report for November 2020 received.

10:46 a.m. Public Input

Chairman Roelofs says thank you to all Elected Officials, Department Heads, Employees for everything you do for Benzie County every day. Have a Safe and Happy Holiday.

Motion by Taylor, seconded by Farrell, to adjourn at 10:47 a.m. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended, adding a third EMS committee appointment.
2. Approved the regular session minutes of December 22, 2020 as presented.
3. Approved to enter into contract with the Benzie County Road Commission for Government Center Roads and the Jail Access Road Maintenance and Betsie Valley Trail Maintenance for 3 years, authorizing the chair to sign.
4. Approved payment of the bills from December 8, 2020 thru December 22, 2020 in the amount of \$294,906.40, as presented.
5. Approved item 1 of the December 8, 2020 Committee of the Whole Consent Calendar as presented.
6. Reappointed David Schaffer to the Benzie County Solid Waste Advisory Committee for a 2-year term expiring on December 31, 2022.

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7. Reappointed James Clarke to the Benzie County Building Authority for a 3-year term expiring on December 31, 2023.
8. Reappointed Mike Mead and James Franke to the Benzie County Emergency Medical Services Committee for 3-year terms expiring on December 31, 2023, and Bob Roelofs for 1-year term expiring December 31, 2021.
9. Removed from the table the motion regarding resolution 2020-030 from December 8, 2020.
10. Denied motion to approve resolution 2020-030 as presented.

DRAFT

**Art Jeannot
Commissioner Report
December 22, 2020**

- Participated in 2 meetings on behalf of the County since our December 8th meeting.
- **12/17 Northern MI Community Action Agency** – Annual audit was presented and accepted. No issues. After several years with the agency the finance manager has announced his retirement date. A replacement has been identified.
- **12/18 Friends of Pointe Betsie** – Group meeting to continue discussion on repair/re-placement of seawall and apron. Currently cost could run from \$4.7M up to \$9.8M. One solution would have an anticipated life of 30-50 years with another 40-70 years. Difference in cost would be up to 30% (average) as a best guess. It is anticipated that a final decision will be made by late January. Funding sources are still being explored.
- **Other –**
 - N/A

**MERRY CHRISTMAS AND A SAFE
NEW YEAR**

RECEIVED

DEC 21 2020

DAVIN OLNEY
POINTE COUNTY CLERK
311 W. 2ND, SU 49617



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator
Date: December 16, 2020
Subject: Administrator's Update 12-22-20

1. **Michigan Indigent Defense Commission (MIDC) Standard 5** – Attached is a brief update on the Department of Licensing and Regulatory Affairs (LARA) approval of Standard 5, Independence from the Judiciary, on October 29, 2020. Chief Public Defender Jared Henry has addressed the passing of Standard 5 and its impacts on the Manistee-Benzie Regional Public Defenders Office. The key is that Standard 5 can not be required to be implemented until the State of Michigan provides adequate funding. Funding for implementing Standard 5 is not included in the current State of Michigan budget.
2. **COTW /Headlee Manual Continued Discussion** – Numerous changes to the Headlee Manual where made based upon the 12/8/2020 conversation. I will have new (three holed punched) copies of all changes made for those who initially received a manual at the 12/22/20 COTW meeting. I am hoping that at this meeting that the BOC states that the manual is ready to be produced for remaining staff (Department Heads, DCA, etc.) and Township officials. Please let me know if you have any suggestions for changes to existing headlee manual documents asap, as we need to move forward with producing additional manuals.
3. **Mitten Tree** – This is the fifth year the Benzie County Government Center has hosted a mitten tree. Rather than traditional ornaments, the mitten tree is decorated with handmade and new winter clothing items that will be donated to local Benzie children in need of warm winter clothing at no cost. The tree will continue to accept new items until Tuesday December 22, 2020, when I will collect the clothing items and provide them to BACN to distribute to children in need. Along with employees donating to the tree, this year several businesses, including Team Elmer's, Wade Trim and the Spicer Group have made clothing donations to the mitten tree.
4. **Government Center Holiday Closings** – All non-emergency functions of Benzie County will be closed on Thursday December 24, 2020 & Friday December 25, 2020 in celebration of Christmas holiday. Regular office hours will resume on Monday December 28, 2020 at 8:00 am.

All non-emergency functions of Benzie County will be closed on Thursday December 31, 2020 and January 1, 2021 in celebration of the New Year's holiday. Regular office hours will resume on Monday January 4, 2020 at 8:00 am.

RECEIVED

DEC 16 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

THE BENZIE COUNTY BOARD OF COMMISSIONERS
January 5, 2021

The Benzie County Board of Commissioners met in an organizational meeting on Tuesday, January 5, 2021, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by County Clerk Dawn Olney at 9:00 a.m.

Present were: Commissioners Farrell (zoom-Frankfort), Jeannot (zoom-Honor), Markey (zoom-Beulah), Nye, Roelofs, Sauer, and Warsecke

The invocation was given by Commissioner Roelofs followed by the pledge of allegiance.

Election of Chair:

Commissioner Warsecke nominates Bob Roelofs

Commissioner Sauer nominates Art Jeannot; Mr. Jeannot does not accept.

Motion by Roelofs, seconded by Warsecke, to close nominations. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Markey, seconded by Farrell, to announce Bob Roelofs as Chair for 2021. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Comm Roelofs assumes the chair.

Agenda:

Motion by Warsecke, seconded by Nye, to approve the agenda as amended, removing Payment of Bills and add Strategic Plan update. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer, and Warsecke Nays: None Motion carried.

9:06 a.m. Public Input – None

Election of Vice Chair:

Commissioner Warsecke nominates Rhonda Nye

Motion by Jeannot, seconded by Markey, to close nomination for Vice Chair. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Farrell, to announce Rhonda Nye as Vice Chair for 2021. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Meeting Dates and Times:

Motion by Sauer, seconded by Warsecke, to adopt the 2021 Board of Commissioner meeting dates and times as presented. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Board Rules:

BOARD OF COMMISSIONERS

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January 5, 2021

Changes to be made:

Page 6 – 5.11 move Finance Approval of Bills

Motion by Nye, seconded by Sauer, to move Finance – Approval of Bills to under the first Public Input. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Page 11 -- #1 – per diems have not been increased since 1995.

Motion by Sauer, seconded by Farrell, to increase the per diem rate by \$5.00 per half day, as follows: \$40.00 for half day, \$80.00 for full day and \$120.00 for over eight hours. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Farrell, to approve the 2021 Board Rules as amended, contingent upon legal counsel review. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Public Input Statement:

Motion by Sauer, seconded by Jeannot, to adopt the Public Input statement as presented. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Commissioner Committee Appointments:

Chair Roelofs requested that commissioners provide their preference list to him so that appointments can be made. Requests to be submitted to Chairman Roelofs by January 20, 2021.

Comm Jeannot asks that we re-establish the Buildings & Grounds Committee

Resolutions:

Depositories: Motion by Sauer, seconded by Warsecke, to adopt resolution 2021-001 setting the County Depositories as presented, authorizing the chairman to sign. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ACH: Motion by Warsecke, seconded by Nye, to adopt resolution 2021-002 ACH (Automatic Clearing House) Electronic Transfer Transactions as presented, authorizing the chairman to sign. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Fair Housing: Motion by Nye, seconded by Farrell, to adopt resolution 2021-003 Fair Housing Resolution as amended. Roll call. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Strategic Plan: Comm Jeannot asked that this plan be revisited earlier in the year rather than later and that this board take a lead role in the housing; will be placed on the Committee of the Whole agenda for January 26, 2021 meeting.

9:37 a.m. PUBLIC INPUT

BOARD OF COMMISSIONERS

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January 5, 2021

Comm Sauer indicated that applications to the MAC committees & boards are due in this Friday, January 8, 2021; Maridee will submit Gary Sauer for the MAC Ag Board and Rhonda Nye for the MAC Transportation committees.

Comm Farrell indicated that she liked using Zoom for the meeting; for personal reasons, she is resigning her position on the Board of Commissioners at the end of this meeting; she extends her sincere thanks to all of the board, as well as the elected officials, administration and the entire Benzie County staff.

Chair Roelofs stated that he is sorry for your resignation; have enjoyed working with her; sad to see you go.

County Clerk will advertise for the seat; the Board of Commissioners will interview and decide.

Comm Nye echoes the comments – you will be missed.

Comm Jeannot says Best of Luck to Linda and hope it is not health related.

Comm Sauer says we will miss you and appreciate all of your help.

9:45 a.m. Public Input Closed

Motion by Warsecke, seconded by Sauer, to adjourn until January 12, 2021 Regular Meeting or the call of the chair. Ayes: Farrell (zoom), Jeannot (zoom), Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs -- Chairman

Dawn Olney – Benzie County Clerk

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1. Bob Roelofs named Chair for 2021.
2. Approved the agenda as amended.
3. Rhonda Nye named as Vice Chair for 2021.
4. Adopted the 2021 Board of Commissioner meeting dates and times as presented.
5. Approved to move Finance – Approval of Bills to under the first Public Input.
6. Approved to increase the per diem rate by \$5.00 per half day, as follows: \$40.00 for half day, \$80.00 for full day and \$120.00 for over eight hours.
7. Approved the 2021 Board Rules as amended, contingent upon legal counsel review.
8. Adopted the Public Input statement as presented.
9. Adopted resolution 2021-001 setting the County Depositories as presented.
10. Adopted resolution 2021-002 ACH (Automatic Clearing House) Electronic Transfer Transactions as presented.
11. Adopted resolution 2021-003 Fair Housing Resolution as amended.

Finance Report

BILLS TO BE APPROVED JANUARY 12, 2021

Motion to approve Vouchers in the amount of:

\$	141,672.75	General Fund (101)
\$	17,250.61	Jail Fund (213)
\$	9,835.95	Ambulance Fund & ALS (214)
\$	1,108.07	Funds 105-238
\$	3,327.08	ACO Fund (247)
\$	19,183.00	Building (249)
\$	2,427.64	Dispatch 911 Fund (261)
\$	158,203.41	Funds 239-292
\$	40,521.26	Funds 293-640
\$	38,415.19	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	431,944.96	

RECEIVED

JAN 07 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Payables December 18, 2020 to January 7, 2021

[illegible]

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resource Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-727.00	OFFICE SUPPLIES	VISA-MITCHELL DEISCH	ADOBE/ZOOM/1099S/HEADLEE BINDERS/M	0892	12/30/20	158.89	79072
101-101-860.00	TRAVEL	SAUER, GARY	MILEAGE REIMBURSEMENT	122820	12/30/20	27.60	79067
101-101-860.00	TRAVEL	TAYLOR, SHERRY	MILEAGE	123120	12/30/20	11.50	79069
			Total For Dept 101 BOARD OF COMMISSIONERS			197.99	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	1,524.13	79011
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	2,035.22	79011
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	1,835.68	79011
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	1,430.00	79011
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	1,063.40	79011
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	3,680.51	79011
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	5,154.94	79011
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	306.65	79011
101-131-810.00	LEGAL FEES	DAVID G. GRUNST PC	COURT APPOINTED ATTORNEY	113020	12/23/20	2,145.00	79002
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	COURT APPOINTED ATTORNEY	113020	12/23/20	1,655.75	79014
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, P	COURT APPOINTED ATTORNEY	113020	01/07/21	1,747.50	79127
101-131-860.00	TRAVEL	HEINS, PATRICIA	MILEAGE & MEALS REIMBURSEMENT	122920	12/30/20	132.30	79051
101-131-860.00	TRAVEL	JOEL BORNKAMP	MILEAGE & MEALS	123120	01/07/21	324.60	79112
101-131-860.00	TRAVEL	LUCIUS, KATLYN	TRAVEL & MEALS	123020	01/07/21	201.40	79120
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	638.08	79011
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE TRANSPORTATION	BUS PASSES-DRUG COURT	2473	02/13/20	150.00	78997
101-131-967.00	PROJECT EXPENSES - DRUG	KENNETH HILLIARD	DRUG COURT COORDINATOR WEEK ENDING	121820	12/23/20	369.36	79008
101-131-967.00	PROJECT EXPENSES - DRUG	REDWOOD TOXICOLOGY LA	LAB SERVICES-DRUG COURT	305717202011	02/13/20	34.00	79020
101-131-967.00	PROJECT EXPENSES - DRUG	KENNETH HILLIARD	DRUG COURT COORDINATOR WEEK ENDING	122520	12/30/20	369.36	79056
101-131-967.00	PROJECT EXPENSES - DRUG	KENNETH HILLIARD	DRUG COURT COORDINATOR WEEK ENDING	010121	01/07/21	369.36	79115
			Total For Dept 131 CIRCUIT COURT			25,167.24	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	OFFICE SUPPLIES	113-3644856-585	12/24/20	40.92	78993
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	OFFICE SUPPLIES	1150781	12/24/20	32.00	79013
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	145145677001	01/07/21	32.71	79128
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	145145870001	01/07/21	109.99	79129
101-136-802.00	TRANSCRIPTS	O'BRIEN, AMANDA	TRANSCRIPT 10/29/2020 - PEOPLE V D	20-035/036-FY	12/24/20	453.20	79018
101-136-805.10	PROBATE CT APPOINTED AT	KEHR, LINDA MOOREY	BERNETTA TOMS	20-0097-CA	12/24/20	100.00	79007
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENT	SCREENING	20-384-FD	12/24/20	75.00	79019
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9869058992	02/13/20	84.45	79029
101-136-955.10	DUES & REGISTRATIONS	MICHIGAN COURT ADMINI	MEMBERSHIP DUES	DP0146	01/07/21	75.00	79123
101-136-962.20	JIS RELATED COSTS	JUDICIAL MANAGEMENT SY	DISTRICT COURT SOFTWARE/SUPPORT FE	DP0136	01/07/21	7,152.00	79113
			Total For Dept 136 DISTRICT COURT			8,155.27	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	2,247.58	79011
101-142-860.00	TRAVEL	CAMERON CLARK	MILEAGE/PHONE REIM	1/5/21	01/07/21	301.89	79093
			Total For Dept 142 JUVENILE DIVISION			2,549.47	
Dept 172 ADMINISTRATOR							
101-172-727.00	OFFICE SUPPLIES	VISA-MITCHELL DEISCH	ADOBE/ZOOM/1099S/HEADLEE BINDERS/M	0892	12/30/20	65.85	79072
101-172-727.00	OFFICE SUPPLIES	VISA-MITCHELL DEISCH	ADOBE/ZOOM/1099S/HEADLEE BINDERS/M	0892	12/30/20	395.40	79072
101-172-727.00	OFFICE SUPPLIES	VISA-MITCHELL DEISCH	ADOBE/ZOOM/1099S/HEADLEE BINDERS/M	0892	12/30/20	15.89	79072
101-172-727.00	OFFICE SUPPLIES	VISA-MITCHELL DEISCH	ADOBE/ZOOM/1099S/HEADLEE BINDERS/M	0892	12/30/20	27.94	79072
101-172-860.00	TRAVEL	CUTLER, MARIDEE	MILEAGE TO MANISTEE AND LEE LANAU C	0892	12/23/20	88.97	79001
101-172-860.00	TRAVEL	DEISCH, MITCH	MILEAGE ALLOWANCE	010121	01/07/21	300.00	79100

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Fund 101 GENERAL FUND							
Dept 172 ADMINISTRATOR							
101-172-900.00	PRINTING & PUBLISHING	DA DESIGNS	BUDGET AT A GLANCE	5269	12/30/20	265.00	79046
101-172-955.10	DUES & REGISTRATIONS	VISA=MITCHELL DEISCH	ADOBE/ZOOM/1099S/HEADLEE BINDERS/M	0892	12/30/20	235.00	79072
			Total For Dept 172 ADMINISTRATOR			1,394.05	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	RR DONNELLEY	LEGAL CERTIFICATED PAPER	537758839	12/30/20	157.00	79066
101-215-970.20	EQUIPMENT - CAPITAL	TEAM FINANCIAL GROUP,	COPIER CONTRACT - CLERK'S OFFICE	40027957	12/23/20	120.97	79028
			Total For Dept 215 COUNTY CLERK			277.97	
Dept 253 COUNTY TREASURER							
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE FOR DECEMBER 2020	DEC2020	01/07/21	13.86	79149
			Total For Dept 253 COUNTY TREASURER			13.86	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-900.00	PRINTING & PUBLISHING	PUMMILL-PROMARK	PERSONAL PROPERTY TAX KIT 2021	26830	01/22/21	245.76	79064
			Total For Dept 257 EQUALIZATION DEPARTMENT			245.76	
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSUE BUSINESS OFFICE	SECRETARY WAGES & FRINGES 10/24/20	TOINV05-21-BENZ	12/23/20	923.63	79016
101-261-800.00	CONTRACTED SERVICES	MSUE BUSINESS OFFICE	SECOND QUARTER ASSESSMENT FEE	2 BENZIE 2021	12/23/20	10,560.75	79016
			Total For Dept 261 MSU EXTENSION			11,484.38	
Dept 265 BUILDING & GROUNDS							
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9869058992	02/13/20	142.42	79029
			Total For Dept 265 BUILDING & GROUNDS			142.42	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	LEGAL FEES	51939	12/30/20	5.78	79042
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	CORPORATE COUNSEL RETAINER	51938	12/30/20	2,500.00	79042
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	LABOR HOURLY LEGAL FEES	51940	12/30/20	165.00	79042
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	LABOR RETAINER	51941	12/30/20	1,833.34	79042
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	1,166.67	79011
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			5,670.79	
Dept 267 PROSECUTING ATTORNEY							
101-267-814.00	DIRECT VICTIMS NEEDS - E	CAROLYN MANKE	EVICTON SERVICE ON FREEBOLD	CP5113	01/07/21	26.00	79096
101-267-814.00	DIRECT VICTIMS NEEDS - E	VISA=SARA SWANSON	INTELLIPAY COURT FILING FEE	INTELLIPAY MANK	01/07/21	56.37	79155
101-267-827.00	MGT CONTRACT	MGT OF AMERICA, INC.	FY21 CRP BILLING SERVICE	38710	01/07/21	1,408.60	79122
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9869058992	02/13/20	43.69	79029
101-267-901.00	RESOURCE MATERIALS	REXL INC. DBA LEXISNE	DECEMBER 2020	3093016463	01/07/21	88.00	79132
101-267-955.10	DUES & REGISTRATIONS	PROSECUTING ATTY ASS	2021 MEMBERSHIP DUES - BENZIE COUN	2021 MEMBERSHIP	01/07/21	3,636.00	79130
101-267-967.02	PROJECT EXPENSES - DOJ G	VERIZON WIRELESS	CELL PHONES	9869058992	02/13/20	43.69	79029
101-267-967.02	PROJECT EXPENSES - DOJ G	VISA=SARA SWANSON	ADOBE 1 YEAR SUBSCRIPTION	ABD148357968	12/23/20	190.67	79030
101-267-967.02	PROJECT EXPENSES - DOJ G	VISA=SARA SWANSON	ZOOM 2021 - JANUARY 3Q	ZOOM 012021	01/07/21	15.89	79155
			Total For Dept 267 PROSECUTING ATTORNEY			5,508.91	
Dept 275 DRAIN COMMISSION							
101-275-819.00	CONTRACT SERVICE - LAKE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DA	010121	01/07/21	333.33	79103
101-275-860.00	TRAVEL	DIXON, CRAIG	MILEAGE FOR DECEMBER 2020	DECEMBER 2020	01/07/21	52.20	79103
			Total For Dept 275 DRAIN COMMISSION			385.53	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	VISA=TROY LAMERSON	OFFICE SUPPLIES	12302020-6759	01/07/21	81.90	79157
101-301-727.00	OFFICE SUPPLIES	VISA=TROY LAMERSON	OFFICE SUPPLIES	12302020-6759	01/07/21	8.26	79157

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Fund 101 GENERAL FUND							
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	VISA=TROY LAMERSON	OFFICE SUPPLIES	12302020-6759	01/07/21	(33.13)	79157
101-301-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 12152020 TO 01062021	691111675	01/06/21	93.93	79031
101-301-748.00	GAS, OIL & GREASE	THRILBY AUTOMOTIVE -	14-4 COOLANT	88099	01/28/21	23.83	79070
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	DEC 2020 FUEL	1387	01/07/21	1,970.10	79087
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-3 OC	57137	01/07/21	65.83	79159
101-301-749.00	VEHICLE REPAIRS	NORTHERN AUTO	14 TAHOE BATTERY CABLES	23170	01/05/21	455.46	79017
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	19-4 TIRE SET 225/60 R18	36894	01/07/21	576.80	79085
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	14-2 BRAKES ALL ROUND	013534	01/07/21	779.00	79107
101-301-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC	14-2 HEAD LAMPS	5366461400	01/29/21	41.68	79125
101-301-751.00	UNIFORMS	VISA=HUBERS 1098	UNIF/T&S/EQUIP/DUES	121620 1098	01/10/21	294.95	79071
101-301-751.00	UNIFORMS	VISA=SHERIFFS OFFICE	JAIL REP/INTEL/EQUIP/K9/UNIF	12302020 7419	01/07/21	94.00	79156
101-301-752.10	TRIE CLEANERS	ROBBIE'S DRY CLEANERS	DEC DRY CLEANING 2020	2693	01/07/21	19.25	79135
101-301-850.00	TELEPHONE	CHARTER COMMUNICATION	JAIL CABLE	0010078122120	01/07/21	37.99	79097
101-301-853.00	CELLULAR PHONES-ROAD PAT	VERIZON WIRELESS	CELL PHONES	9869058994	02/13/20	290.81	79029
101-301-955.00	CONVENTIONS & DUES	STATE OF MICHIGAN	ANNUAL DUES	MI-DEAL - 26	01/21/21	230.00	79026
101-301-955.00	CONVENTIONS & DUES	VISA=HUBERS 1098	UNIF/T&S/EQUIP/DUES	121620 1098	01/10/21	50.00	79071
101-301-967.02	PROJECT EXPENSES - DOJ G	VERIZON WIRELESS	CELL PHONES	9869058994	02/13/20	495.03	79029
101-301-970.00	EQUIPMENT	CMP DISTRIBUTORS	2 VESTS HOMAN/RUBIN	65913	01/09/21	1,971.00	79000
101-301-980.00	VEHICLE EQUIPMENT	BAYSHORE TIRE & AUTO	3 SETS TIRES 3 NEW CHARGERS 2021	36915	01/07/21	1,550.40	79085
			Total For Dept 301 SHERIFF			9,097.09	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	44 NORTH	COBRA/FLEX/HRA FOR EMPLOYEES DECEM	203196	12/23/20	22.90	78989
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	DEC 2020 FUEL	1387	01/07/21	128.94	79087
			Total For Dept 333 SECONDARY ROAD PATROL			151.84	
Dept 334 ZERO TOLERANCE, BAILIFF							
101-334-729.10	SUPPLIES - CHEMICAL	VISA=SHERIFFS OFFICE	JAIL REP/INTEL/EQUIP/K9/UNIF	12302020 7419	01/07/21	70.00	79156
			Total For Dept 334 ZERO TOLERANCE, BAILIFF			70.00	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	44 NORTH	COBRA/FLEX/HRA FOR EMPLOYEES DECEM	203196	12/23/20	9.20	78989
101-426-860.00	TRAVEL	HUBERS, REBECCA	HUBERS EM TRAVEL MILEAGE EXPENSE	12-28-20	12/30/20	142.03	79054
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATION	EM SPECTRUM CABLE - SERVICE 12/13/	0010110121320	12/23/20	59.43	78999
101-426-957.00	MISCELLANEOUS	SPRINT /T MOBILE	EMERGENCY CELL PHONES - ACCOUNT BI	186375861-064	01/07/21	6.64	79139
			Total For Dept 426 EMERGENCY MANAGEMENT			217.30	
Dept 601 HEALTH DEPARTMENT							
101-601-836.00	APPROPRIATIONS	BENZIE LEE LANAU HEALT	1ST QTR FY 20/21 APPROPRIATION	1ST FY	12/30/20	61,835.75	79038
			Total For Dept 601 HEALTH DEPARTMENT			61,835.75	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	1,809.01	79011
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	216.44	79011
101-648-835.00	LAB FEES	GRAND TRAVERSE RADIOL	RADIOLOGY EXPENSES-MEDICAL EXAMINE	2032600059/58	12/30/20	566.00	79050
101-648-835.00	LAB FEES	NMS LABS	LAB FEES	1129421	12/30/20	852.00	79059
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	TRINITY FLUIDS	SCALPEL BLADES	9071	01/07/21	53.98	79152
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	TRINITY FLUIDS	GOWNS/GLOVES	8905	01/07/21	284.17	79152
			Total For Dept 648 MEDICAL EXAMINER			3,781.60	
Dept 851 INSURANCE & BONDS							
101-851-828.00	INSURANCE & BONDS	LIBERTY MUTUAL INSURA	2020 WINTER BOND	354225670	12/30/20	2,321.00	79057
			Total For Dept 851 INSURANCE & BONDS			2,321.00	

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Fund 101 GENERAL FUND							
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	CONQUEST, JEFF	RETIREE HEALTH SUPPLEMENT BENEFIT	010121	01/07/21	175.00	79099
101-852-717.00	MEDICAL/DENTAL/VISION IN	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT	010121	01/07/21	175.00	79116
101-852-717.00	MEDICAL/DENTAL/VISION IN	LAUTENBACH, LORI	RETIREE HEALTH SUPPLEMENT BENEFIT	010121	01/07/21	175.00	79117
101-852-717.00	MEDICAL/DENTAL/VISION IN	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEM	010121	01/07/21	175.00	79153
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	SHARED COURT EXPENSES	113020	12/23/20	1,401.93	79011
101-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	COBRA/FLEX/HRA FOR EMPLOYEES DECEM	203196	12/23/20	902.60	78989
			Total For Dept 852 MEDICAL INSURANCE			3,004.53	
			Total For Fund 101 GENERAL FUND			141,672.75	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	44 NORTH	COBRA/FLEX/HRA FOR EMPLOYEES DECEM	203196	12/23/20	22.90	78989
205-000-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 12152020 TO 01062021	69111675	01/06/21	57.90	79031
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALT	INTELL	939561-202012-1	01/07/21	50.00	79151
205-000-840.00	INTELL/INVESTIGATIONS	VISA=SHERIFFS OFFICE	JAIL REP/INTEL/EQUIP/K9/UNIF	12302020 7419	01/07/21	148.79	79156
205-000-853.00	CELLULAR PHONES-TNT	VERIZON WIRELESS	CELL PHONES	9869058994	02/13/20	40.77	79029
205-000-961.00	TRAINING & SCHOOLS	VISA=GHUBERS 1098	UNIF/T&S/EQUIP/DUES	121620 1098	01/10/21	149.00	79071
			Total For Dept 000			469.36	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			469.36	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	VISA=SHERIFFS OFFICE	JAIL REP/INTEL/EQUIP/K9/UNIF	12302020 7419	01/07/21	42.99	79156
			Total For Dept 000			42.99	
			Total For Fund 206 SHERIFF'S K-9 FUND			42.99	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-725.00	FRINGE BENEFITS	44 NORTH	COBRA/FLEX/HRA FOR EMPLOYEES DECEM	203196	12/23/20	18.40	78989
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	DEC 2020 FUEL	1387	01/07/21	110.73	79087
			Total For Dept 000			129.13	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			129.13	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-783.00	EQUIP. SERVICES & SUPPLI	AMAZON CAPITAL SERVIC	JAIL MAINT SUPPLIES	1YH7-7GHK-361T	01/07/21	31.60	79079
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9869058992	02/13/20	48.69	79029
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9869058994	02/13/20	92.38	79029
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	425 COURT PLACE	910020931200	12/30/20	988.77	79047
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS NOV 16 TO DEC 15 2020	910020929204 NO	01/06/21	1,115.88	79047
213-265-935.00	JAIL REPAIRS	BAY AREA HOODS	KITCHEN HOOD CLEANING	1290	01/05/21	450.00	78994
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	CONTRACTED MAINT	8318794	01/21/21	1,925.00	79004
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	JAIL REPAIRS	1444 12252020	01/25/21	146.97	79060
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	BOOSTER COIL #4/ RTU #6	8360638	01/29/21	164.49	79108
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	BOILER DAMPER MOTOR /RELAY INSPECT	8360622	01/07/21	274.15	79108
213-265-935.00	JAIL REPAIRS	VISA=SHERIFFS OFFICE	JAIL REP/INTEL/EQUIP/K9/UNIF	12302020 7419	01/07/21	51.45	79156
			Total For Dept 265 BUILDING & GROUNDS			5,289.38	
			Total For Fund 213 JAIL OPERATIONS FUND			12,115.88	
Fund 351 JAIL - CORRECTIONS							
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	BINDERS - JAIL INCIDENTS	1R9N-344L-CJ49	01/07/21	38.72	79079

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Fund 213 JAIL OPERATIONS FUND							
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICE	OFFICE SUPPLIES	1JGJ-VXFD-MPW4	01/07/21	43.21	79079
213-351-727.00	OFFICE SUPPLIES	VISA=DAN SMITH	OFF SUP/T&S/COMP EQUIP	12302020-7195	01/07/21	(89.88)	79154
213-351-727.00	OFFICE SUPPLIES	VISA=DAN SMITH	OFF SUP/T&S/COMP EQUIP	12302020-7195	01/07/21	(23.08)	79154
213-351-727.00	OFFICE SUPPLIES	VISA=DAN SMITH	OFF SUP/T&S/COMP EQUIP	12302020-7195	01/07/21	172.78	79154
213-351-727.00	OFFICE SUPPLIES	VISA=SHERIFFS OFFICE	JAIL REP/INTEL/EQUIP/K9/UNIF	12302020 7419	01/07/21	52.92	79156
213-351-727.00	OFFICE SUPPLIES	VISA=SHERIFFS OFFICE	JAIL REP/INTEL/EQUIP/K9/UNIF	12302020 7419	01/07/21	(54.73)	79156
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 12/06/20 TO 12/12/20	103301	01/12/21	1,768.24	78998
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 12/13 TO 12/19/2020	103465	01/19/21	1,726.96	79040
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES	103625	01/07/21	1,645.72	79094
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES DEC 27 TO JAN 2	103792	01/07/21	1,716.72	79094
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	DEC 2020 FUEL	1387	01/07/21	36.45	79087
213-351-751.00	UNIFORMS	VISA=GHUBERS 1098	UNIF/T&S/EQUIP/DUES	121620 1098	01/10/21	322.95	79071
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DEC DRY CLEANING 2020	2693	01/07/21	210.50	79135
213-351-855.00	RADIO EQUIPMENT	GRAND TRAVERSE MOBILE	JAIL BELT CLIPS - RADIOS	54651	01/07/21	40.83	79106
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	COPIER LEASE	00044076	01/07/21	461.25	79146
213-351-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	OFF SUP/T&S/COMP EQUIP	12302020-7195	01/07/21	93.25	79154
213-351-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	OFF SUP/T&S/COMP EQUIP	12302020-7195	01/07/21	102.79	79154
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT	5380 LAPTOP	20166760	01/07/21	978.00	79109
213-351-963.00	COMPUTER EQUIPMENT	VISA=DAN SMITH	OFF SUP/T&S/COMP EQUIP	12302020-7195	01/07/21	310.95	79154
213-351-970.00	EQUIPMENT	AMAZON CAPITAL SERVICE	DOUBLE MAG - JAIL EQUIP	1VTP-KNY9-JWWJ	01/16/21	21.99	78992
213-351-970.00	EQUIPMENT	PH&S PRODUCTS	GLOVES - JAIL	0013992-IN	01/23/21	1,560.00	79063
213-351-970.00	EQUIPMENT	VISA=GHUBERS 1098	UNIF/T&S/EQUIP/DUES	121620 1098	01/10/21	450.19	79071
213-351-970.00	EQUIPMENT	VISA=SHERIFFS OFFICE	JAIL REP/INTEL/EQUIP/K9/UNIF	12302020 7419	01/07/21	117.30	79156
Total For Dept 351 JAIL - CORRECTIONS							11,704.03
Dept 852 MEDICAL INSURANCE							
213-852-800.00 CONTRACTED SERVICES - CA 44 NORTH							
COBRA/FLEX/HRA FOR EMPLOYEES DECEN 203196					12/23/20	257.20	78989
Total For Dept 852 MEDICAL INSURANCE							257.20
Total For Fund 213 JAIL OPERATIONS FUND							17,250.61
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 000							
214-000-307.04 NOTE PAYABLE							
STRYKER FLEX FINANCIA					01/07/21	3,945.51	79145
INSTALLMENT PAYMENT-MONITORS						3,945.51	
Total For Dept 000							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	AMERICAN WASTE	TRASH SERVICE	4032252	01/07/21	28.33	79080
214-265-850.01	INTERNET SERVICE	CENTURYLINK	INTERNET SERVICE	404669354	12/30/20	306.03	79041
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9869058993	02/13/20	86.09	79029
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	1901 N TVILLE RD	920005954614	12/30/20	280.27	79047
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	227 PINE LANE/FRANKFORT	910020931077	12/30/20	120.07	79047
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	225 PARK AVE, FRANKFORT	910020929022	12/30/20	105.45	79047
Total For Dept 265 BUILDING & GROUNDS							926.24
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-727.00	OFFICE SUPPLIES	TEAM FINANCIAL GROUP,	EMS COPIER	40029846	01/07/21	189.93	79146
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83891381	01/07/21	96.00	79092
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83891382	12/31/20	187.86	79092
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83889474	01/07/21	227.60	79092
214-655-748.00	GAS, OIL & GREASE	WEX BANK	FUEL CHARGES	69115744	12/30/20	194.23	79075
214-655-751.00	UNIFORMS	BAY SUPPLY & MARKETIN	AARON HUBER EMBROIDERY	60915	01/07/21	29.00	79084
214-655-751.00	UNIFORMS	TELE-RAD, INC.	AARON HUBER SHIRT	900378	01/07/21	63.98	79147

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-800.01	CONTRACTED SERVICES - BI	NORTH FLIGHT, INC.	NORTHFLIGHT/MMR BILLING	BEN1120	01/07/21	3,700.00	79126
			Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)			4,688.60	
Dept 852 MEDICAL INSURANCE							
214-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	COBRA/FLEX/HRA FOR EMPLOYEES DECEM	203196	12/23/20	275.60	78989
			Total For Dept 852 MEDICAL INSURANCE			275.60	
			Total For Fund 214 EMERGENCY MEDICAL SERVICES (E			9,835.95	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONES	9869058992	02/13/20	43.69	79029
			Total For Dept 000			43.69	
Dept 852 MEDICAL INSURANCE							
228-852-800.00	CONTRACTED SRVS - CADILL	44 NORTH	COBRA/FLEX/HRA FOR EMPLOYEES DECEM	203196	12/23/20	22.90	78989
			Total For Dept 852 MEDICAL INSURANCE			22.90	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			66.59	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	BUILDING PERMITS DEC	2221	01/07/21	400.00	79081
			Total For Dept 723 SOIL EROSION CONTROL			400.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			400.00	
Fund 245 REMONUMENTATION/SURVEY GRANT FUND							
Dept 000							
245-000-721.00	PEER GROUP	ANDERSEN, CHRISTY	PER DIEM FOR REMONUMENTATION	12162020	12/30/20	175.00	79036
245-000-721.00	PEER GROUP	BENTLEY, PAT	PER DIEM FOR REMONUMENTATION	121620	12/30/20	175.00	79037
245-000-721.00	PEER GROUP	PAPINEAU, WENDY	PER DIEM FOR REMONUMENTATION	121620	12/30/20	175.00	79062
245-000-800.00	CONTRACTED SERVICES	CRYSTAL SURVEYING	REMONUMENTATION FOR 2020	2020-8618	12/30/20	22,040.00	79045
245-000-800.00	CONTRACTED SERVICES	CRYSTAL SURVEYING	PROFESSIONAL SERVICES FOR REMONUME	2020	12/30/20	1,054.50	79045
245-000-815.30	ADMINISTRATION FEES	CRYSTAL SURVEYING	SERVICES FOR REMONUMENTATION FOR 2	122220	12/30/20	50.00	79045
245-000-815.30	ADMINISTRATION FEES	CRYSTAL SURVEYING	SERVICES FOR REMONUMENTATION FOR 2	122220	12/30/20	225.00	79045
245-000-957.00	MISCELLANEOUS	CRYSTAL SURVEYING	SERVICES FOR REMONUMENTATION FOR 2	122220	12/30/20	3,000.00	79045
			Total For Dept 000			26,894.50	
			Total For Fund 245 REMONUMENTATION/SURVEY GRANT			26,894.50	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES	9869058992	02/13/20	97.38	79029
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	ELECTRIC BILL FOR DEC	203498369687	12/30/20	161.53	79043
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILL FOR DEC	910020929329	12/30/20	169.73	79047
247-265-935.00	BUILDING REPAIRS	HONOR BUILDING SUPPLY	GARAGE DOOR PURCHASE AND INSTALL	2012-235573	12/30/20	2,067.34	79053
			Total For Dept 265 BUILDING & GROUNDS			2,495.98	
Dept 430 ANIMAL CONTROL							
247-430-835.30	LIVESTOCK EXPENSES	ROGER KNAPP	BOARDING AND FEED FOR SMITH CASE H	13-2020	01/07/21	794.30	79136
			Total For Dept 430 ANIMAL CONTROL			794.30	
Dept 852 MEDICAL INSURANCE							

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Fund 247 ANIMAL CONTROL FUND							
Dept 852 MEDICAL INSURANCE							
247-852-800.00	CONTRACTED SERVICES - CA	44 NORTH	COBRA/FLEX/HRA FOR EMPLOYEES DECEN 203196		12/23/20	36.80	78989
			Total For Dept 852 MEDICAL INSURANCE			36.80	
			Total For Fund 247 ANIMAL CONTROL FUND			3,327.08	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	BUILDING PERMITS DEC 2221		01/07/21	4,753.00	79081
			Total For Dept 371 BUILDING INSPECTOR			4,753.00	
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	BUILDING PERMITS DEC 2221		01/07/21	3,220.00	79081
			Total For Dept 372 PLUMBING INSPECTOR			3,220.00	
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	BUILDING PERMITS DEC 2221		01/07/21	5,960.00	79081
			Total For Dept 373 MECHANICAL INSPECTOR			5,960.00	
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	BUILDING PERMITS DEC 2221		01/07/21	5,250.00	79081
			Total For Dept 375 ELECTRICAL INSPECTOR			5,250.00	
			Total For Fund 249 BUILDING DEPARTMENT FUND			19,183.00	
Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000							
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES I	BASTION 1ST QUARTER 2021 DATA HOST 0872552-IN		12/30/20	2,650.00	79049
			Total For Dept 000			2,650.00	
			Total For Fund 256 REG OF DEEDS AUTOMATION FUND			2,650.00	
Fund 259 INDIGENT DEFENSE COUNSEL							
Dept 000							
259-000-720.00	COUNTY SHARE TO MANISTEE	MANISTEE COUNTY	MIDC QUARTERLY PAYMENT 121820		12/23/20	22,961.75	79010
			Total For Dept 000			22,961.75	
			Total For Fund 259 INDIGENT DEFENSE COUNSEL			22,961.75	
Fund 260 CPL CLERK TECHNOLOGY FUND							
Dept 000							
260-000-727.00	OFFICE SUPPLIES	IDENTISYS	CPL PRINTER RIBBON 507569		12/23/20	211.69	79005
			Total For Dept 000			211.69	
			Total For Fund 260 CPL CLERK TECHNOLOGY FUND			211.69	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL	911 MONTHLY MAINTENANCE FEBRUARY 2 1663		01/07/21	938.00	79158
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES 9869058993		02/13/20	43.69	79029
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE	14-4 MOBILE DISCONNECT - SERVICE S 54619		01/07/21	255.00	79106
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE	12-1 MODEM INSTALL (PER TROY LAMER 54960		01/07/21	127.50	79106
261-325-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE	SPARE GATEWAY - SIERRA WIRELESS 54864		01/07/21	899.00	79106
			Total For Dept 325 DISPATCH/COMMUNICATION			2,263.19	

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Fund 261 911 EMERGENCY SERVICE FUND							
Dept 000	261-852-800.00	CONTRACTED SERVICES - CA 44 NORTH	COBRA/FLEX/HRA FOR EMPLOYEES DECEM 203196		12/23/20	164.45	78989
			Total For Dept 852 MEDICAL INSURANCE			164.45	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			2,427.64	
Fund 262 DISPATCHER TRAINING FUND							
Dept 000	262-000-961.00	TRAINING & SCHOOLS	2/16/2020 ACTIVE SHOOTER INCIDENTS 12-28-2020		12/30/20	275.00	79058
	262-000-961.00	TRAINING & SCHOOLS	VISA BILLING CENTRAL DISPATCH 12-1 0975		12/30/20	699.00	79073
			Total For Dept 000			974.00	
			Total For Fund 262 DISPATCHER TRAINING FUND			974.00	
Fund 269 LAW LIBRARY FUND							
Dept 000	269-000-800.00	CONTRACTED SERVICES	LAW LIBRARIAN - JULY THROUGH DECEM 123120		12/23/20	750.00	79027
	269-000-901.00	RESOURCE MATERIALS	CIVIL LITIGATION MANUAL 22715991		12/23/20	204.72	79012
	269-000-901.00	RESOURCE MATERIALS	MI MODEL CIVIL JURY INSTRUCTIONS O 770672		01/07/21	138.50	79110
			Total For Dept 000			1,093.22	
			Total For Fund 269 LAW LIBRARY FUND			1,093.22	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000	276-000-800.00	CONTRACTED SERVICES	MONTHLY PYMT FOR CONTRACTED SERVICE 010121		01/07/21	96,453.33	79091
			Total For Dept 000			96,453.33	
			Total For Fund 276 COMMISSION ON AGING MILLAGE F			96,453.33	
Fund 292 CHILD CARE FUND							
Dept 000	292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM SHARED COURT EXPENSES 113020		12/23/20	2,956.00	79011
	292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM SHARED COURT EXPENSES 113020		12/23/20	933.48	79011
	292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM SHARED COURT EXPENSES 113020		12/23/20	736.46	79011
	292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM SHARED COURT EXPENSES 113020		12/23/20	1,739.62	79011
	292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM SHARED COURT EXPENSES 113020		12/23/20	549.36	79011
	292-000-850.00	TELEPHONE	CAMERON CLARK 1/5/21		01/07/21	50.00	79093
			Total For Dept 000			6,964.92	
			Total For Fund 292 CHILD CARE FUND			6,964.92	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000	293-000-727.00	OFFICE SUPPLIES	FEDERAL EXPRESS CORP. POSTAGE FOR VETERANS OFFICE 722281458		12/30/20	46.95	79048
	293-000-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN OFFICE SUPPLIES FOR VETERANS 460234-0		12/30/20	36.53	79055
	293-000-839.10	VETERANS FINANCIAL AID	BENZIE, CRYSTAL & INT SERVICE FOR VETERANS 19960		12/30/20	275.00	79039
			Total For Dept 000			358.48	
			Total For Fund 293 VETERAN'S RELIEF FUND			358.48	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000	296-000-800.00	CONTRACTUAL SERVICES	SOCIAL WORK SERVICES FOR IHC CLTEN JANUARY		01/07/21	1,250.00	79119
			Total For Dept 000			1,250.00	

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Fund 296 JUVENILE JUSTICE FUND							
Fund 401 CAPITAL IMPROVEMENT FUND			Total For Fund 296 JUVENILE JUSTICE FUND			1,250.00	
Dept 000							
401-000-967.00	PROJECT EXPENSES	WATSON BENZIE LLC	2021 DODGE CHARGER/2C3CDXKG7MH5260	221000	12/30/20	31,218.00	79074
			Total For Dept 000			31,218.00	
			Total For Fund 401 CAPITAL IMPROVEMENT FUND			31,218.00	
Fund 415 RAILROAD POINT							
Dept 000							
415-000-967.00	PROJECT EXPENSES	SRP DESIGN STUDIO	CRYSTAL LAKE OUTLET PROPERTY-LANDS	20-35	12/23/20	600.00	79024
415-000-967.00	PROJECT EXPENSES	SRP DESIGN STUDIO	CRYSTAL LAKE OUTLET PROPERTY-LANDS	20-24	12/23/20	675.00	79025
			Total For Dept 000			1,275.00	
			Total For Fund 415 RAILROAD POINT			1,275.00	
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 426 EMERGENCY MANAGEMENT							
425-426-967.03	PROJECT EXPENSES - MASS	ONSOLVE	YEAR 2021 CODE-RED MASS NOTIFICATI	INV54661833329	12/30/20	6,000.00	79061
			Total For Dept 426 EMERGENCY MANAGEMENT			6,000.00	
			Total For Fund 425 EQUIPMENT REPLACEMENT FUND			6,000.00	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	SHIRLEY EDINGER	OVERPAID ON DELINQUENT TAXES	12232020	12/30/20	179.78	79068
			Total For Dept 000			179.78	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			179.78	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD 8 REDEMPTIONS	01062021	01/07/21	240.00	79086
			Total For Dept 253 COUNTY TREASURER			240.00	
			Total For Fund 532 TAX FORECLOSURE FUND			240.00	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-214.01	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	DECEMBER 2020 OWI REIMBURSEMENT	DP0143	01/07/21	429.00	79090
701-136-221.01	DUE CITY FRANKFORT - OWI	CITY OF FRANKFORT	DECEMBER 2020 OWI REIMBURSEMENT	DP0144	01/07/21	164.50	79098
701-136-228.20	DUE STATE - DNR JUDGE	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	DCST12/20	01/07/21	150.00	79142
701-136-228.30	DUE STATE - D. L. REINS	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	DCST12/20	01/07/21	45.00	79142
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	DCST12/20	01/07/21	2,038.50	79142
701-136-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	DCST12/20	01/07/21	210.00	79142
701-136-228.47	DUE STATE - OWI REIMBURS	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	DCST12/20	01/07/21	350.00	79142
701-136-228.56	DUE STATE - FILING FEE	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	DCST12/20	01/07/21	380.00	79142
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	DCST12/20	01/07/21	45.00	79142
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	DCST12/20	01/07/21	1,351.00	79142
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	DCST12/20	01/07/21	2,985.00	79142
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP0123	12/24/20	1,546.00	78990
701-136-265.00	CASH BONDS PAYABLE	MIEHLKE, ROBERT LEE-B	BOND RETURNED: R MIEHLKE	16-654067-SM	12/24/20	39.00	79015
701-136-265.00	CASH BONDS PAYABLE	SHERMAN, ROBERT CUMMI	BOND RETURNED: ROBERT C SHERMAN	20-271-SD	12/24/20	315.00	79023
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: PHILLIP E DIETRICH	20-404-FD	12/30/20	100.00	79033

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Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	20-079-SD	12/30/20	500.00	79034
701-136-265.00	CASH BONDS PAYABLE	CRAWFORD, CHASE EUGEN	BOND RETURNED: CHASE CRAWFORD	DP0131	12/30/20	250.00	79044
701-136-265.00	CASH BONDS PAYABLE	CRAWFORD, CHASE EUGEN	BOND RETURNED: CHASE CRAWFORD	DP0131	12/30/20	745.00	79044
701-136-265.00	CASH BONDS PAYABLE	CRAWFORD, CHASE EUGEN	BOND RETURNED: CHASE CRAWFORD	DP0131	12/30/20	5.00	79044
701-136-265.00	CASH BONDS PAYABLE	CRAWFORD, CHASE EUGEN	BOND RETURNED: CHASE CRAWFORD	DP0131	12/30/20	95.00	79044
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT -	BOND TRANSFER: TODD ALAN NORRIS	20-270-FY	12/30/20	300.00	79076
701-136-271.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP0140	01/07/21	100.00	79077
701-136-271.00	RESTITUTIONS PAYABLE	GLEN LAKE ELECTRIC IN	RESTITUTION PYMT FROM SAMUAL W CIK	18-063-SD	12/24/20	115.21	79003
701-136-271.00	RESTITUTIONS PAYABLE	JOHNSON, JAMES	RESTITUTION PYMT FROM SAMUAL W CIK	18-063-SD	12/24/20	79.93	79006
701-136-271.00	RESTITUTIONS PAYABLE	RYKSE, BRAD	RESTITUTION PYMT FROM LARRY L BROW	19-203-FY	12/24/20	25.00	79022
701-136-271.00	RESTITUTIONS PAYABLE	ZAVALA, LOTTIE	RESTITUTION PYMT FROM KRAIG HOMSTA	17-139-SM	12/24/20	5.00	79032
701-136-271.00	RESTITUTIONS PAYABLE	AMICA MUTUAL INS CO	RESTITUTION PYMT FROM MIEKA ROWE	18-226-ST	12/31/20	50.00	79035
701-136-271.00	RESTITUTIONS PAYABLE	GILLIS, FRANK	RESTITUTION PYMT FROM WILLIAM MILL	20-294-SM	01/07/21	279.00	79105
701-136-271.00	RESTITUTIONS PAYABLE	RYKSE, BRAD	RESTITUTION PYMT FROM LARRY L BROW	19-203-FY	01/07/21	50.00	79137
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON PIPE	13-245-FY	01/07/21	5.00	79150
701-136-275.00	REFUNDS	BATCHELOR, KENNETH SC	OVERPAYMENT ON FINES & COSTS	20-079-SD	01/07/21	192.00	79083
Total For Dept 136 DISTRICT COURT						12,944.14	
Dept 141 FRIEND OF THE COURT							
701-141-222.04	DUE MANISTEE - STATUTORY	MANISTEE COUNTY	FEE COLLECTIONS FOR DECEMBER 2020	DECEMBER 2020	01/07/21	848.01	79121
701-141-222.05	DUE MANISTEE - PROCESSIN	MANISTEE COUNTY	FEE COLLECTIONS FOR DECEMBER 2020	DECEMBER 2020	01/07/21	106.08	79121
Total For Dept 141 FRIEND OF THE COURT						954.09	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	PCST12/20	01/07/21	1,284.14	79141
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	PCST12/20	01/07/21	70.00	79141
701-148-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	PCST12/20	01/07/21	150.00	79141
701-148-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	DECEMBER 2020 FEE TRANSMITTAL	PCST12/20	01/07/21	900.00	79141
Total For Dept 148 PROBATE COURT						2,404.14	
Dept 215 COUNTY CLERK							
701-215-228.16	DUE STATE - PISTOL PERMI	STATE OF MICHIGAN (#3	CPL FOR DECEMBER 2020	551-572908	01/07/21	1,061.00	79143
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED FOR DYLAN REED	19-2652-FH	12/23/20	1,000.00	78996
701-215-271.00	RESTITUTIONS PAYABLE	LISA SPADOFRE	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	12/23/20	10.00	79009
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM BROOK BAKER	18-2547-FH	12/23/20	12.50	79021
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM BROOK BAKER	18-2547-FH	12/30/20	25.00	79065
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY SHERIFF	OWI REIMBURSEMENT PAUL NORMAN	19-2648-FH	01/07/21	45.00	79088
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY SHERIFF	OWI REIMBURSEMENT PAUL THOMASON	20-2689-FH	01/07/21	35.00	79089
701-215-271.00	RESTITUTIONS PAYABLE	LISA SPADOFRE	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	01/07/21	10.00	79118
701-215-271.00	RESTITUTIONS PAYABLE	RACHEL ROMAN	RESTITUTION FROM JACOB CUTLER	19-2604-FH	01/07/21	40.00	79131
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM BROOK BAKER	18-2547-FH	01/07/21	12.50	79134
701-215-299.03	CIRCUIT COURT MISCELLANE	85TH DISTRICT COURT	FINES FOR EDWARD MYSLIWIEC	12/21/2020	12/23/20	30.00	78991
701-215-299.03	CIRCUIT COURT MISCELLANE	HERBERT FUNERAL HOME	REFUND FOR LEONA BACON	12/29/2020	12/30/20	10.00	79052
Total For Dept 215 COUNTY CLERK						2,291.00	
Dept 253 COUNTY TREASURER							
701-253-274.19	APPEALS/CHARGEBACKS/REFU	ALEXIS SKIVER	PRE REFUND FOR 2019/08-018-005-11	01062021	01/07/21	305.42	79078
701-253-274.19	APPEALS/CHARGEBACKS/REFU	BARBARA LEE AND MARCI	PRE REFUND FOR 2019/09-016-003-11	01062021	01/07/21	2,194.56	79082
701-253-274.19	APPEALS/CHARGEBACKS/REFU	CAROL JOHNSON	PRE REFUND FOR 2019/51-175-001-01	01062021	01/07/21	1,665.29	79095
701-253-274.19	APPEALS/CHARGEBACKS/REFU	DENNIS AND LUCY BILLI	TAXABLE VALUE CHG 2019 / 51-010-38	01062021	01/07/21	266.04	79101
701-253-274.19	APPEALS/CHARGEBACKS/REFU	DEVIN AND MORGAN GOKE	PRE REFUND FOR 2019/51-010-503-01	01062021	01/07/21	683.56	79102
701-253-274.19	APPEALS/CHARGEBACKS/REFU	GALE BRYANT	VETERANS EXEMPTION 2019/03-001-203	01062021	01/07/21	1,306.66	79104
701-253-274.19	APPEALS/CHARGEBACKS/REFU	JOAN ROEDIGER	PRE REFUND FOR 2019/02-400-001-10	01062021	01/07/21	2,677.92	79111

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 253 COUNTY TREASURER							
701-253-274.19	APPEALS/CHARGEBACKS/REFU	JUSTIN AND ASHLEY WAR	PRE REFUND FOR 2019/09-024-013-10	01062021	01/07/21	798.17	79114
701-253-274.19	APPEALS/CHARGEBACKS/REFU	RICHARD HOXIE JR	PRE REFUND FOR 2019/08-009-011-70	01062021	01/07/21	405.85	79133
701-253-274.19	APPEALS/CHARGEBACKS/REFU	SHELLEY FEHRENBACH	PRE REFUND FOR 2019/08-004-011-10	01062021	01/07/21	227.25	79138
701-253-274.19	APPEALS/CHARGEBACKS/REFU	STEPHANIE LEISTEN AND	PRE REFUND FOR 2019 /07-050-013-00	01062021	01/07/21	2,351.03	79144
701-253-274.19	APPEALS/CHARGEBACKS/REFU	TERRY HERBAN	PRE REFUND FOR 2019/02-508-029-00	01062021	01/07/21	786.06	79148
			Total For Dept 253 COUNTY TREASURER			13,667.81	
Dept 268 REGISTER OF DEEDS							
701-268-228.40	DUE STATE - REMONUMENTAT	STATE OF MICHIGAN	4TH QUARTER 2020 REMONUMENTATION F 1/04/2021		01/07/21	6,024.26	79140
			Total For Dept 268 REGISTER OF DEEDS			6,024.26	
Dept 301 SHERIFF							
701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	LIVE SCAN DEC 2020	551-573061	01/07/21	129.75	79124
			Total For Dept 301 SHERIFF			129.75	
			Total For Fund 701 GENERAL AGENCY FUND			38,415.19	

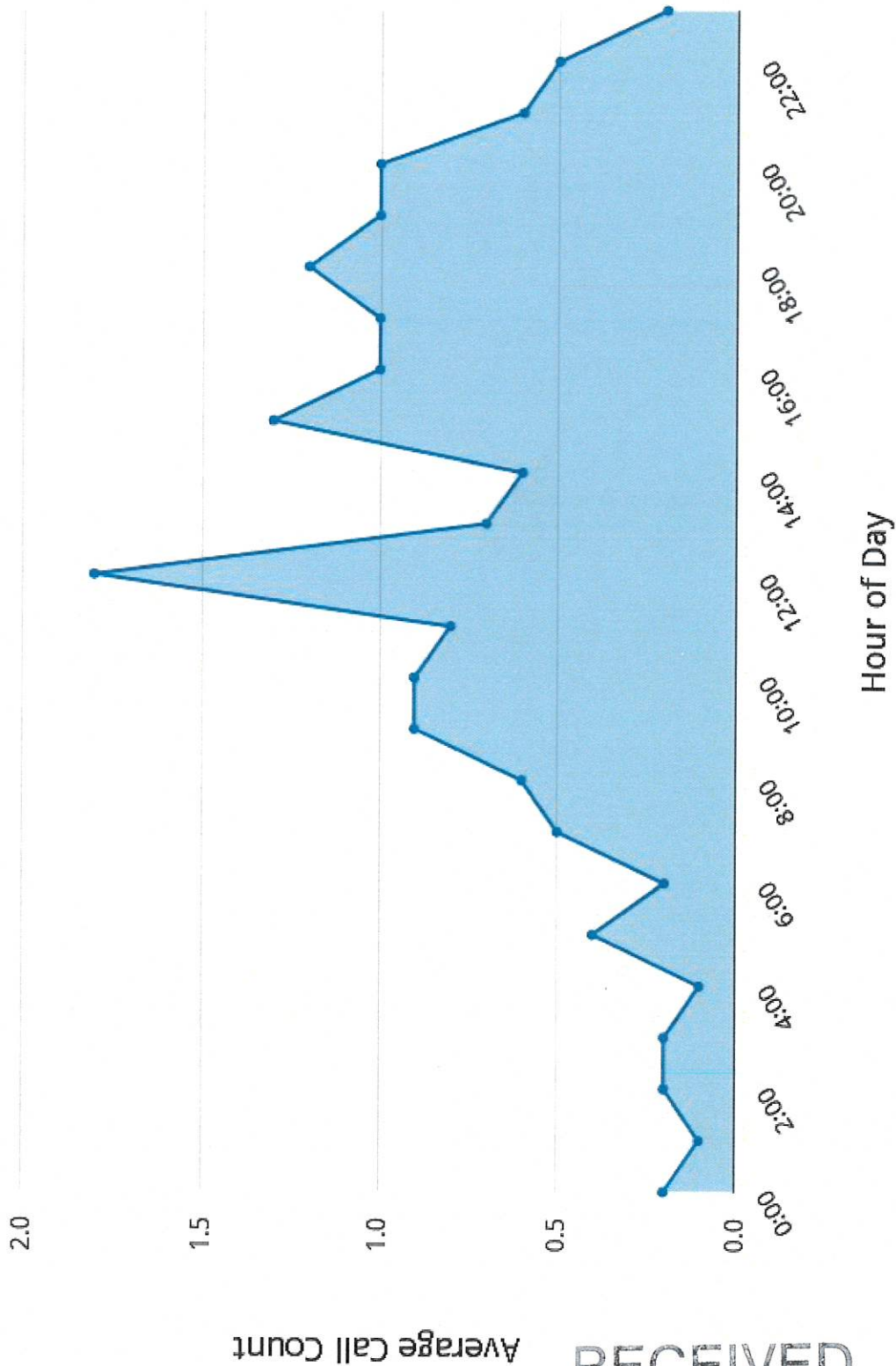
GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
			Fund Totals:				
			Fund 101 GENERAL FUND			141,672.75	
			Fund 205 TNT OFFICER MILLAGE FUND			469.36	
			Fund 206 SHERIFF'S K-9 FUND			42.99	
			Fund 209 SCHOOL RESOURCE OFFICER			129.13	
			Fund 213 JAIL OPERATIONS FUND			17,250.61	
			Fund 214 EMERGENCY MEDICAL SERVICES			9,835.95	
			Fund 228 SOLID WASTE/RECYCLING FUND			66.59	
			Fund 231 SOIL EROSION (SESSC) FUND			400.00	
			Fund 245 REMONUMENTATION/SURVEY GRAN			26,894.50	
			Fund 247 ANIMAL CONTROL FUND			3,327.08	
			Fund 249 BUILDING DEPARTMENT FUND			19,183.00	
			Fund 256 REG OF DEEDS AUTOMATION FUN			2,650.00	
			Fund 259 INDIGENT DEFENSE COUNSEL			22,961.75	
			Fund 260 CPL CLERK TECHNOLOGY FUND			211.69	
			Fund 261 911 EMERGENCY SERVICE FUND			2,427.64	
			Fund 262 DISPATCHER TRAINING FUND			974.00	
			Fund 269 LAW LIBRARY FUND			1,093.22	
			Fund 276 COMMISSION ON AGING MILLAGE			96,453.33	
			Fund 292 CHILD CARE FUND			6,964.92	
			Fund 293 VETERAN'S RELIEF FUND			358.48	
			Fund 296 JUVENILE JUSTICE FUND			1,250.00	
			Fund 401 CAPITAL IMPROVEMENT FUND			31,218.00	
			Fund 415 RAILROAD POINT			1,275.00	
			Fund 425 EQUIPMENT REPLACEMENT FUND			6,000.00	
			Fund 516 DELINQUENT TAX REVOLVING FU			179.78	
			Fund 532 TAX FORECLOSURE FUND			240.00	
			Fund 701 GENERAL AGENCY FUND			38,415.19	
			Total For All Funds:			431,944.96	

Elected Officials And Department Heads

BENZIE COUNTY (CENTRAL DISPATCH), MI

9-1-1 Inbound Calls – Calls by Hour of Day

12/1/2020 to 12/31/2020



RECEIVED

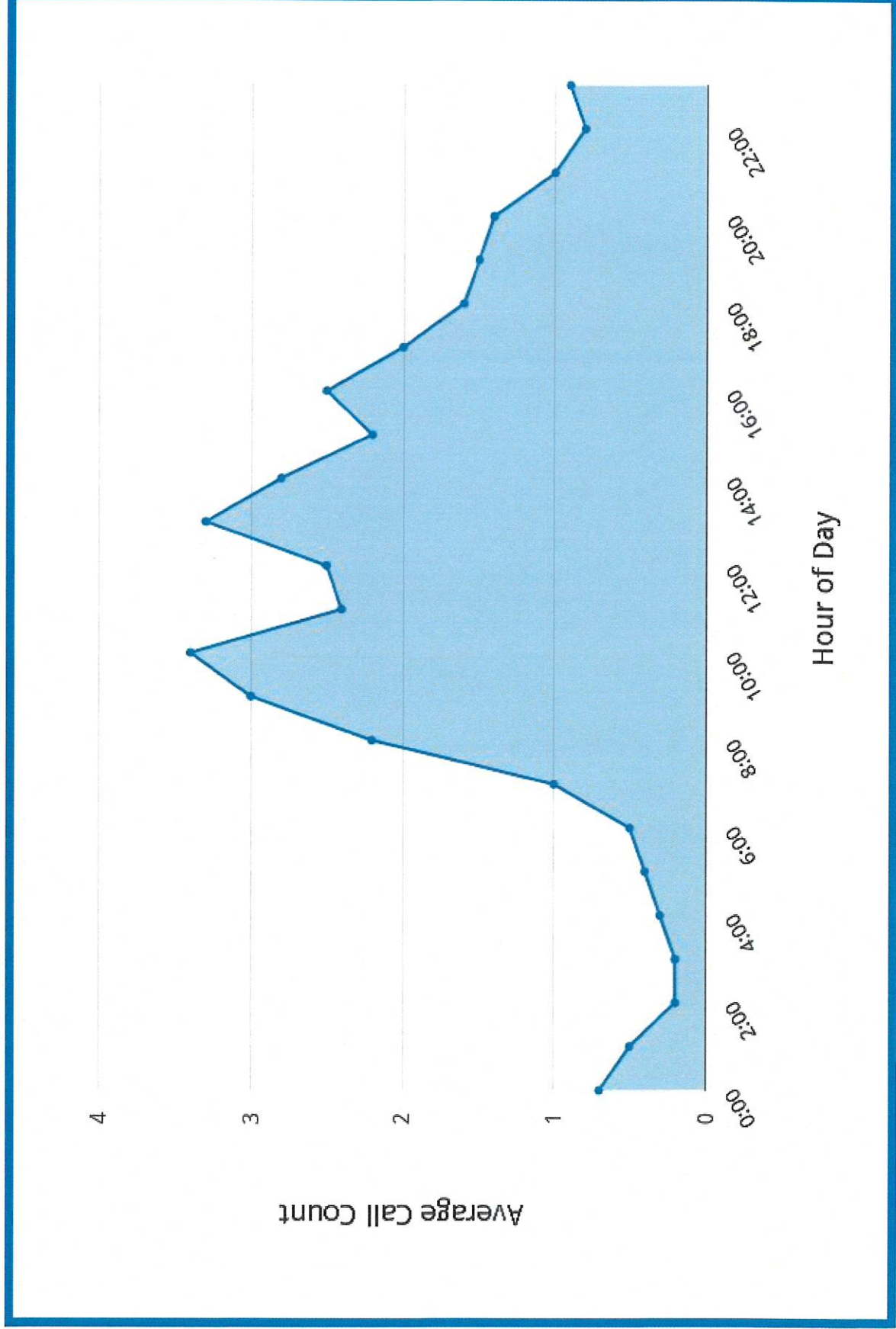
JAN 07 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE COUNTY (CENTRAL DISPATCH), MI

Admin Inbound Calls – Calls by Hour of Day

12/1/2020 to 12/31/2020



	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
9-1-1 Calls	544	471	434	388	532	786	1007	924	700	647	590	506
Admin Inbound calls	1541	1406	1402	1658	1632	1949	2126	1891	1850	1535	1554	1160
Transferred 9-1-1 to another PSAP	25	24	22	18	16	32	48	45	47	46	38	25
Transfers within building	156	176	138	156	157	162	199	154	161	117	126	109
Call for Service Nature types:												
Abandoned 9-1-1	55	52	56	40	76	120	220	147	107	70	45	57
Abandoned Vehicle	8		5	2	3	5	6	5	1		2	3
Accidental Dial	18	17	14	25	58	63	119	103	53	29	43	45
Aircraft Down							1					
Alarm - Commercial	5	8	5	15	12	20	12	5	5	6	10	7
Alarm - Medical	10	2	7	10	6	21	9	1	5	16	11	6
Alarm - Residential	14	8	6	3	5	12	18	8	10	17	15	9
Ambulance Request	139	150	113	108	126	130	159	152	152	143	146	124
Ambulance Transfer	29	35	24	17	32	33	48	33	31	36	43	36
Animal Control Complaint	15	9	22	16	23	28	28	27	32	21	8	9
Assault	5	2	6	4	5	5	6	5	1	5	2	4
Assist Other Dept / County	5	13	12	4	3	13	17	8	13	9	4	6
Be on the Lookout	2			1	2	5	3	2		1		
Boater in Distress					1	2	4	1	5			
Boating Complaint				2	4	2	9	5		1		1
Breaking and Entering	2			5	4	2	3	5	2		1	1
Breaking and Entering - In progress			5	2		1		4			1	
Breaking and Entering - Vehicle			1		5		1				1	1
Bullying	1											
Bus Lights Disregarded		1									2	
Car vs Bear - Property Damage Accident				1				3	1			
Car vs Deer - Property Damage Accident	25	25	14	3	10	30	21	11	14	49	49	30
Careless Use	1	1	2	3	3							
Child Neglect	1	1			1				1	1		1
Child Abuse	1				1	1	1	2				
Citizen Assist	3	2	5	13	9	21	15	20	25	14	4	6
Civil - Assist	3	4	2				1	2		2		2
Civil - Dispute	2			4		4	1	7	2		4	6
Civil - Standby	2	2	2	1		1	1	4	3	1	2	5
Computer Crime		1		1		1				1		1
Conservation Law Violations										5	3	1
Counterfeit Money / ID	1								1			
COVID - Executive Order response			22	73	14		4	5	7	3	1	1
Criminal Sexual Conduct (CSC)		2	2	1	1		2			2		
Custody Dispute	2		3	4	3	2	1	1	9	1	2	2
Deer Permit Issued	3	1		1					1	1	4	
Disorderly Subject		1	1	2	2	2	3	5	1	1		1
Domestic Violence	4	2	14	6	10	7	8	9	11	3	11	12
Drowning							1					
Drug Activity					4		2	1	3	3	1	
Embezzlement												
EMS Centralize												
Family Trouble	5	8	1	1	9	7	4	14	13	11	6	7
Fight in Progress		1		1	1	1	3	1	2		1	1
Fire - Alarm	4	2	2	1	2	10	8	8	5	4	3	5
Fire - Brush	1		3	1	4	2	1	1	2	2	3	1
Fire - Chimney		2										
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Fire - Grass				2		3	2				3	
Fire - Other	6	3	6	7	6	6	5	3	6	2	8	5
Fire - Structure	1	2	7	6	3	4	3	1	1	2	2	1
Fire - Vehicle		2		1		1	1	1				
Fireworks Complaint					1	7	13	1	3			
Found Property	1		8	4	6	10	6	8	5	2	4	2
Fraud	7	9	3	5	2	16	4	10	11	1	6	4
Gas Drive Off	3	3	8	3	2	2	1	3	4	2	2	
Gas Leak (Natural Gas)				2	1	3	2	2	1		1	2
Harassment	4	5	4	4	5	8	7	5	8	1	5	6
Harassing Telephone Calls / Text	2	2	4	2	4	2	2	2	5	1	2	1
Hazardous Material Spill / Leak												
Identity Theft	2	1	1									
Illegal Burn		2	1	9	6	4	3	3	2		2	1
Illegal Dumping			1	2		6	2	1	1			1
Illegal Fireworks												
Incorrigible Youth	1		1	1	1	1			1	1	1	3
Injured Animal	2	7	4	5	4	5	4	9	3	3	12	7
Intoxicated Driver - Suspected	2	2	1	3	3	1	5	2	1	1		3
Intoxicated Subject	1	4	3	2	2	2	2	3	2			

Landlord / Tenant Dispute	2	1		5	5	3	3	4	3		1	
Larceny	4	6	7	3	9	17	15	17	8	18	9	10
Leaving the scene of accident	1				1	1	1				1	
Livestock in the roadway			1		5	2	2	3		2	2	
Lost Property / Animal	1	1	2	1	2	4	3	1			1	
Loud Party							2					
Marijuana Possession									1			
Malicious Destruction of Property	9	1	6	3	5	10	11	4	11	2	6	2
Minor in possession of tobacco		1	3	1				1				
Minor in possession of alcohol			1		1		1	2	2	1	1	
Misdialed 9-1-1	7	10	15	10	11	14	21	19	10	19	8	18
Missing Person	2	1	3	3		3	9	2	3		3	3
Motorist Assist	7	5	5	3		7	19	9	8	3	1	3
Neighbor Dispute		1		8	4	9	10	7	5	3		2
Noise Complaint	2	1		2	10	4	6	4	5	7	1	1
Off Road Vehicle Complaint			1	4		1		1	1			
Open Door	2	1	1		2		2	1	1	2	1	
Open Intoxicant in a Motor Vehicle					1							
Other / Misc	17	17	19	17	29	44	55	49	46	34	25	13
Paper Service										3	1	
Parking Complaint	3	2			1	2	13	6	2		1	3
Patient Transfer - EMS												
Peeping Tom					1		1					
Person in the Water					2		1		1			
Personal Injury Accident	4	6	3	1	4		5	4	6	3	6	2
Personal Protection Order - Entry	2	2	5	6		6	2	1	2	8	5	2
Personal Protection Order - Violation			1	1		1	3	1	1	1	2	
Possession of Illegal Substance												1
Power Line - Down, Fire, Arcing		1	4	4	3	27	10	2	6	5	32	3
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Private Property Accident	4	4	13	1	2	2	7	6	9	2	2	1
Probation Violation	1			1	1			1				
Property Check	1	3	2		2						1	5
Property Damage Accident	23	17		2	4	15	22	26	25	11	14	11
Property Dispute		2	1	1	1		1	1				
Prowler						1						
Reckless Driver	13	16	19	24	17	41	39	29	34	24	14	8
Road Hazard	13	15	3	4	7	10	10	18	14	12	8	4
Robbery - Armed												
Robbery - Unarmed												
Roll Over - Personal Injury Accident		2	1	1	1		1	1	1		2	2
Roll Over - Property Damage Accident	4	2	1					1		1	1	7
Runaway				1			1	1	2		4	1
Sex Offender Violations					1			1				
Shoplifting	1	3	3		1	2	2	1	3			2
Shots fired complaint	1	1		5	6	6	6	8	6	4	5	5
Snowmobile Complaint		3										
Stalking		1	1					1	1			1
Suicide											1	
Suicidal Subject	4	2	5	3	2	3	5	3	1	4	2	2
Suspicious Mail / Package	1			1		1		1	1	1		1
Suspicious Person	2	3	4	4	3	3	9	6	13	3	3	2
Suspicious Telephone Call / Text		1							1		1	
Suspicious Situation	13	17	14	25	36	37	35	32	22	21	19	10
Suspicious Vehicle	5	3	4	4	4	13	5	12	13	4	6	5
Test Call	3	8	16	8	19	6	6	23	17	10	17	13
Threats	1	10	7	7	6	3	5	4	6	7	5	6
Traffic Stop	203	202	187	44	371	476	426	465	364	396	212	173
Tree Down in Road	5	3	10	16	19	40	9	12	10	23	65	9
Trespassing	1	1	3	7	7	3	5	3	6	9		5
Truancy	1											
Unauthorized Driving Away Automobile	1	1	1	1	2	1	2		3	1	1	
Uninitiated 9-1-1 call		1							3	3	4	2
Unknown Accident	1	3	2			2	7	2	2	5	1	
Unwanted Person	2	3	3	6	6	6	0	5	6	6	4	7
Unwanted Telephone Calls / Texts												
Vandalism						4		1		4		
Vehicle in Ditch	18	13	1		1	1	3	1		2	1	7
Verbal Dispute	1	2	1	2	1	1	1	4	4	1	1	
VIN Inspection	2	3	1	1	4	3	4	4	6	1		4
Warrant Attempt		1						1		1		
Warrant Arrest							1	7				
Warrant Entry	10	12	13			5		14	11	5	7	1
Warrant TIP			2					2		1		1
Water Rescue							2		1			

Welfare Check	10	26	14	17	11	13	16	27	13	14	16	18
TOTAL	806	790	810	687	1115	1485	1629	1521	1191	1161	998	818
Disclaimer - The calls for service nature type represents what the calltaker has determined best fits the type of call for service the caller requested, reported or described. Not all call for service nature types are listed. These call for service natures do not always represent how they are recorded by a public safety officer. Not all activity by a dispatcher is represented here.												
Smart911												
	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Total number of profiles as of =	781	784	790	793	797	801	803	805	807	809	811	814
9-1-1 calls to Dispatch with profile	4	4	5	5	5	12	4	10	8	9	11	8
Chat by text	21	14	18	10	24	36	108	53	15	12	12	17
Chat with response	11	6	5	4	14	15	63	23	7	5	5	9

ACTION ITEMS

Dawn Olney

From: Mitch Deisch
Sent: Wednesday, January 6, 2021 8:32 AM
To: Dawn Olney; Bob Roelofs; Rhonda Nye; Art Jeannot; Tim Markey; garysauer53@yahoo.com; Evan Warsecke
Cc: Maridee Cutler; Lisa Peacock; bgale.ags@gmail.com
Subject: RE: Building Closure

Good Morning Dawn,

Yesterday I spoke to Chair Roelofs and Vice Chair Nye about this topic. We agreed that we would continue to place the building closure in front of the BOC every two weeks, which would allow the BOC to discuss the most current data as it relates to C19 in Benzie County.

In addition I also contacted Lisa Peacock, BLDHD and Bert Gale, Building Inspections. Their comments as it relates to continuing to have the building closed were as follows:

Lisa Peacock: The State of Michigan and our region is still listed in the highest concern category regarding continued spread of COVID-19. Currently Benzie County infectious rates are only slightly below the State of Michigan average, but have been rising over the past week. We have considerable outbreaks at several long term care facilities, which was brought into the facilities through community spread. Supports continued efforts to minimize any gatherings of citizens to allow the vaccination process continue to roll out in Benzie County and our region. Believes looking at it every two weeks based upon the most current data is a reasonable decision.

Bert Gale: The operations of the Building Inspection Department have had no interruptions with the building closure/appointment only procedure that the BOC previously approved. If the BOC continues this building closure, it will not negatively impact the Building Inspection department to continue to perform essential services to the residents of Benzie County.

Please place this e-mail in the 1/12/21 BOC agenda under Action items. The motion would be as follows:

Motion by _____, seconded by _____, to close the building to the public effective January 12, 2021, and limit the public to appointment only, and all employees are required to report to work as instructed by their department heads until January 26, 2021.

Please let me know if there are any questions. Thank you.

Warm Regards,

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558

From: Dawn Olney <DOlney@benzieco.net>
Sent: Tuesday, January 5, 2021 11:28 AM

To: Bob Roelofs <BRoelofs@benzieco.net>; Rhonda Nye <rnye@Benzieco.net>; Art Jeannot <AJeannot@benzieco.net>; Tim Markey <tmarkey@Benzieco.net>; garysauer53@yahoo.com; Evan Warsecke <ewarsecke@benzieco.net>
Cc: Mitch Deisch <MDeisch@benzieco.net>
Subject: Building Closure

Good Morning:

I've been thinking about the building closure motion from the November 24, 2020 BOC meeting. It expires next Tuesday, January 12, 2021 – the date of our meeting.
Just making sure you are prepared to address this matter.

If the building continues to be closed to the public, all employees need to be directed to **NOT** let people into the building. We are having people show up at our counter because someone let them in the building.

Below is a copy of the motion from last November:

Motion by Jeannot, seconded by Sauer, to take the recommendation of administration to close the building to the public effective November 30, 2020, and limit the public to appointment only, and all employees are required to report to work as instructed by their department heads until January 12, 2021. Roll call. Ayes: Farrell (phone), Jeannot, Nye, Roelofs, Sauer and Taylor (phone) Nays: None Exc: Warsecke Motion carried.

Thank you for your time,

Dawn Olney

Dawn Olney, CCO, MCO
Benzie County Clerk
448 Court Place
Beulah, MI 49617
231-882-9671 Ext. 411

Dawn Olney

From: Matt Nordfjord <mnordi@cstmlaw.com>
Sent: Wednesday, January 6, 2021 12:28 PM
To: Mitch Deisch
Cc: Dawn Olney; Maridee Cutler
Subject: RE: Benzie County Board Rules legal review
Attachments: 2021 Board Rules (mdn).doc

Hi Mitch –

I have tracked suggested changes in redline. The only significant one relates to the increase in per diems (see comment in document).

The Board's authority to approve a change (here an increase) in per diem payments they receive is limited by MCL 46.415(3). Any change approved in 2021 can only take effect in the Commissioners' next term of office, i.e., beginning January 1, 2023. In other words, in order for the increase to be effective in 2021 (or at any point in the current term), it was necessary for the change to have been approved no later than December 31, 2020.

MCL 46.415, provides in relevant part:

- (3) Except as provided under subsection (5), changes in compensation shall become effective **only** after the time members of the county board of commissioners commence their terms of office after a general election, provided that it is voted upon **before** the commencement of the new terms of office, or for a county which has a county officers compensation commission, after the beginning of the first odd numbered year after the determination is made by the county officers compensation commission and is not rejected. (Emphasis added)
- (4) This section shall not be construed to prohibit a structured change in compensation implemented in phases over the term of office.
- (5) A change in compensation under subsections (1) and (3) may be made in 2005 to be effective on or after January 1, 2006.
- (6) As used in this section, "compensation" shall not include mileage reimbursement.

According to MCL 46.415(3), changes in compensation for County Commissioners can only become effective after the commissioners commence a new term of office after a general election, i.e., January 1 of an odd-numbered year, so long as the change was voted upon before the commencement of the new term.

--

Matt Nordfjord, Shareholder
Cohl, Stoker & Toskey, PC
601 N Capitol Ave.
Lansing, MI 48933
Ph: [\(517\) 372-9000](tel:517-372-9000)
Fax: [\(517\) 372-1026](tel:517-372-1026)

This transmission is intended to be delivered only to the named addressee(s) and may contain information that is confidential, proprietary, attorney work-product or attorney-client privileged. If this information is received by anyone other than the named addressee(s), the recipient should immediately notify the sender by E-MAIL and by telephone(517-372-9000) and obtain instructions as to the disposal of the transmitted material. In no event shall this material be read, used, copied, reproduced, stored or retained by anyone other than the named addressee(s), except with the express consent of the sender or the named addressee(s). Thank you.

From: Mitch Deisch <MDeisch@benzieco.net>
Sent: Wednesday, January 6, 2021 11:33 AM
To: Matt Nordfjord <mnordi@cstmlaw.com>
Cc: Dawn Olney <DOlney@benzieco.net>; Maridee Cutler <MCutler@benzieco.net>
Subject: Benzie County Board Rules legal review

Matt,

Attached are the Benzie County Board of Commission Board rules that were approved contingent upon legal review by the BOC at yesterdays Organizational Meeting.

The Board Rules requires that corporate legal counsel review the board rules every two years.

Please contact County Clerk Dawn Olney or myself with any questions. Thank you.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558

POLICY ON COMPENSATION

1. A motion by Sauer, seconded by Farrell, effective January 1, 2021, per diem be set at \$40.00 for each meeting four hours or less, meetings lasting longer than four hours is considered two meetings (\$80.00) and after eight hours will be considered 3 meetings (\$120.00) for per diem.
2. Per diem shall not be paid for attending scheduled regular or reconvened county board meetings. However, per diem shall be paid for attending village, city and township board meetings of the district they represent, special board meetings, committee meetings, and special assignment meetings. Special assigned meetings are meetings attended at the direction of the Board of Commissioner or by the Chair of the Board of Commissioners and may also be paid per diem. Proper documentation can be obtained and filed with the County Administrator.
3. Mileage will be authorized for attending reconvened or special county board meetings, village, city and township meetings of the district they represent, committee meetings, special assignment meetings, functions benefiting Benzie County, or meetings attended at the direction of the Board of Commissioners or by the Chair of the Board of Commissioners, at the rate established by the Board of Commissioners.
4. Living expenses will be paid while attending special assignments, functions or meetings attended by the direction of the Board of Commissioners or by the chair of the Board of Commissioners that are held outside of Benzie County.
5. Per diem to be paid for weekly Accounts Payable (A/P) review by a designated board member.
(Added 1/12/2016)

Commented [MN1]: This needs to go back to status quo as of 12/31/20 or change the effective date to 1/1/23 per MCL 46.415

County department heads will be expected to administer their yearly budgets in a reasonable and prudent manner, and should not expect supervision from the county board or its finance committee except:

- (a) When unexpected changes in county financing make it necessary, by board action, to request or impose adjustments in all departmental appropriations.
- (b) When, due to unforeseen circumstances or an emergency, it is necessary for a department head to request a supplemental appropriation not included in his or her original departmental budget.
- (c) When, in the judgment of a majority of the members of the county board, a department head demonstrates clear inability to administer public funds in a reasonable and prudent manner.
- (d) When the county board, through the chair and vice-chair, is reviewing budgetary requirements for the upcoming year.

BOARD RULES
Adopted: January 5, 2021

1. MEETINGS

1.1 Regular Schedule. Regular meetings of the board of commissioners are held on the second and fourth Tuesday of each month. Any regular or adjourned meeting of the board which falls upon a legal holiday (Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, the day before Christmas, Christmas Day, the day before New Years, and New Years Day) shall automatically be set over to the next regular day following that is not a legal holiday at the same time and place indicated for the regularly scheduled meeting, unless the board, in session, determines otherwise.

1.11 The Tuesday immediately following the second Monday of each April, this being the Statutory Equalization meeting. Required by state statute (MCL 209.5).

1.12 Annual meeting date after September 14 but before October 16. *[client to select date]*
Required by state statute (MCL 46.1).

1.2 Time. The regular meetings of the board of commissioners shall be held on the second and fourth Tuesdays at 9:00 a.m.

1.3 Place. The board shall meet in the Benzie County Government Center.

1.4 Change in Schedule. Changes in the meeting schedule, including time and place, additional meetings, and meetings adjourned or recessed to a specific time and place, may be made by majority vote of the board of commissioners, such change to be recorded in the minutes of the meeting in which the change is made. Meetings may be adjourned or recessed "at the call of the chair" by majority vote of the board of commissioners present and constituting a quorum. Meetings adjourned or recessed for more than 48 hours "at the call of the chair" unless the board provides otherwise may be reconvened upon telephonic or other communication at least 24 hours before the time of the reconvening and upon giving the public notice. All such changes shall be in compliance with the Open Meeting Act, MCL 15.261 et seq.

1.5 Special Meetings.

1.51 Petition and Notice. A special meeting of the board of commissioners shall be held only when requested by one-third of the members, which request shall be in writing, addressed to the county clerk and specifying the time, place and purpose of the meeting. When possible, some evening meetings may be held. Upon receipt of the requests, the clerk shall immediately give notice to each board member with at least 24 hours' notice before the time of such meeting in one of the manners provided as follows:

- via a confirmed facsimile transmission to the commissioner's residence
- via personal delivery of the notice of the special meeting to the commissioner
- leaving the notice of the special meeting at the residence of the commissioner
- email to address previously supplied for such purpose by the commissioner
- via text message to the commissioner

The clerk shall post at least 18 hours before the meeting a Public Notice as required by 1976 PA 267.

- 1.6 Public Notice of Meetings. The clerk of the board of commissioners each year shall give public notice of the regular schedule of time and place in one or more newspapers circulated in the county, and by posting the schedule in the Benzie County Government Center in compliance with the Open Meetings Act. Public notice of special or rescheduled meetings, and reconvening of meetings which have been adjourned or recessed for more than 48 hours shall be given by informing the newspaper in the county and posting notice in the courthouse as required by the Open Meetings Act.
- 1.7 Public Meetings. The meetings of the board of commissioners shall be open and accessible to the public and all persons may attend its meetings.

2. QUORUM

Quorum. A majority of commissioners shall constitute a quorum for the transaction of the ordinary business of the county.

Absence of Quorum. Upon the absence of a quorum, the members present may recess from time to time or to a time certain. Public notice is not required if the time set for reconvening is less than one hour. All Open Meetings Act requirements shall be adhered to.

3. VOTING

Majority Vote. All questions which shall arise at the meetings of the board of commissioners shall be determined by the votes of a majority of the members present, except (1) upon the final adoption of any measure of resolution, or the allowance of any claim against the county, which matters shall be determined by a majority of all the members elected and serving, and (2) upon the final adoption of any matters which by statute require a greater majority.

Roll Call Votes. The names and votes of members shall be recorded on an action which is taken by the board of county commissioners if the action is on an ordinance, resolution, expenditure of funds, or appointment or election of an officer, except that for the election of a board chair the vote may be by secret ballot.

Secret Ballot Voting. No vote may be taken by secret ballot on any matter except on the question of election of the chair of the board.

Voting Mandatory. Each member present shall be required to vote on every question unless excused by the chairman upon good cause shown.

Reconsideration of Vote. When a question has been put and decided by a roll call of the members, any member who voted on the prevailing side may move reconsideration thereof. On all voice votes any member may move reconsideration. However, no motion for reconsideration shall be in order unless it is made in the same meeting or the meeting next succeeding the meeting on which the vote to be reconsidered was taken. No matter may be twice reconsidered. For purposes of this rule, the term "meeting" shall mean any session which proceeds uninterrupted by an adjournment or recess of greater than three hours.

4. ORGANIZATION

Chair

4.11 Election. During the first meeting in each calendar year, the Board of Commissioners shall select, by majority vote of all the members, one of its members to serve as chair of the board for a one-year term, effective January 1. He/She shall take office and assume the duties immediately upon election.

4.12 Duties.

4.121 The chair, if present, shall preside at all meetings of the board of commissioners, preserve order, and decide questions of order subject to appeal to the board.

4.122 The chair shall be the agent for the board in the signing of contracts, orders, resolutions, determinations, and minutes of the board and in the certification of the tax rolls.

- 4.123 The chair shall serve in such capacities and make appointments as the law shall require.
- 4.124 The chair shall serve ex officio on all board committees. He/She shall not have a right to vote in committee unless he/she is expressly named a member of that committee.
- 4.125 The chair, for purposes of representing the county in various functional or ceremonial capacities, shall be considered as the chief elected official of the county.
- 4.126 Upon his/her election and subject to the approval of a majority of all members of the board, the chair shall proceed to appoint the members of all board standing committees and shall designate the chair of each committee. The term of each appointee to a board standing committee shall be for one (1) year but shall terminate as of the date such person ceases to be a member of the board of commissioners.

In addition, the chair shall, subject to the approval of the majority of all members of the board, appoint all board members who are designated to serve as a board liaison to those boards and commissions listed in section 4.4, below, as well as to any similar such board or commission where the appointee is to act as a liaison between said board or commission and the board of commissioners, and where such appointee serves as a member of such other board or commission by virtue of his or her board of commissioners membership. Such appointments shall be for one (1) year but shall terminate as of the date such person ceases to be a member of the board of commissioners.

Further, the chair shall, subject to the approval of the majority of all members of the board, appoint all those board members who are appointed to serve on various authorities and other agencies. Except as may be required by statute or bylaw of such authority or other agency, such appointment shall be for one (1) year but shall terminate as of the date such person ceases to be a member of the board of commissioners.

- 4.1271 All appointments assigned to sitting Commissioners are annual, except where dictated or mandated by statute.
- 4.1272 County Commissioners appointed to serve on boards and commissions shall be deemed to serve by virtue of their position as a County Commissioner. For such Commissioners, said appointment shall continue only so long as the commissioner continues in office, unless otherwise dictated or mandated by statute. At the point a Commissioner so appointed vacates the office of County Commissioner, all appointments enjoyed by virtue of that office shall also terminate.
- 4.127 The chair of the board shall have the power to administer an oath to any person concerning any matter submitted to the board of commissioners or any matter connected with the discharge of their duties, to issue subpoenas for witnesses and to compel their attendance in the same manner as courts of law as authorized by state statute.
- 4.128 The chair of the board, when appropriate, shall refer matters coming before the board to one of the committees of the board and he/she shall arbitrate all jurisdictional disputes between committees, decisions over which shall be subject to these rules and subject to appeal to the board.

Vice-Chair.

- 4.21 Election. During the first meeting in each calendar year, the board of commissioners shall select, by majority vote of all the members, one of its members to serve as vice-chair of the board. He/She shall take office and assume the duties immediately upon his election.
- 4.22 Duties.
 - 4.221 The vice-chair shall preside over meetings of the board if the chair is absent.
 - 4.222 The vice-chair when he/she is present shall preside at all meetings of the committee of the whole.

Clerk.

- 4.31 Designation. The clerk of the county shall perform all statutory required duties for the board of commissioners. He/She, or his/her appointed deputy, shall perform all duties pertaining to such office.
- 4.32 Duties. The clerk's duties include the following:
 - 4.321 To record all the proceedings of the board in a book provided for that purpose. MINUTES. A copy of the minutes of each board meeting shall be prepared and transmitted to each board member promptly. The county clerk or his/her designee shall prepare minutes as required by the Open Meetings Act, 1976 PA 267.
 - 4.322 To make regular entries of all the board's resolutions and decisions upon all questions.
 - 4.323 To record the vote of each commissioner on any question submitted to the board.
 - 4.324 To preserve and file all accounts acted upon by the board and for no reason allow such accounts to be taken from his/her office.
 - 4.325 To certify, under Seal of the Circuit Court, without charge, copies of any and all resolutions or decisions on any of the proceedings of the board of commissioners, when required by the board or any of its members; or when required by any other person upon payment of fifty cents (\$.50) per folio or as otherwise required by the Freedom of Information Act.
 - 4.326 To preside, until a chair or temporary chair is elected, during the first meeting of the board of commissioners in every calendar year.
 - 4.327 To perform such other and further duties as the board, by resolution, may require.
- 4.33 Absence. In the event the clerk or his or her duly appointed deputy is absent from a meeting of the board, the chair, with approval of a majority of the commissioners present and voting, shall appoint another person to act as temporary clerk until the clerk or the duly appointed deputy arrives.

In the absence of both chair and vice chair, the following commissioners will be delegated to be in charge, in the following order: Chair, Vice Chair, Board member seniority and then alphabetical order.

Parliamentarian. The county clerk of the county shall advise the chair and the board of commissioners regarding questions of parliamentary procedures.

- 4.4 Committees. The board of commissioners shall have the following committees:

STANDING COMMITTEES

EMS

Courts – 3

Commission on Aging

Committee of the Whole

Fee Committee

COUNTY COMMISSION LIAISON

Building Authority
Chamber of Commerce
Conservation District
Human Services Department (DHHS, Maples)
Land Bank Authority
MSU Extension
Road Commission
Schools
Sheriff/Jail
911 Central Dispatch
Transportation

APPOINTMENTS TO AUTHORITIES AND OTHER AGENCIES

Airport Authority
Animal Welfare League/Advisory Board
Area Agency on Aging
Benzie Housing Committee (county)
Benzie Senior Resources (formerly Council on Aging & Benzie Home Health Care)
Betsie River Watershed
Betsie Valley Trailway Mgt Council
Benzie-Leelanau Public Health
Benzie-Leelanau Public Health Board of Appeals
Centra Wellness -- CMH
Central Dispatch Advisory
Domestic Violence Task Force
EDC/BRA (Benzie)
Human Services Collaborative Body – HSCB
LEPC
Manistee-Benzie Comm Corrections – PA 511
MAC Transportation
MAC Ag & Tourism
MAC Worker's Comp Fund
Networks Northwest/Council of Government
Northern Michigan Regional Entity
Northern Michigan Counties
Natural Scenic Rivers
Northwest Michigan Community Action Agency
ORV
Parks & Recreation Commission
Planning Commission
Platte River Watershed Committee
Point Betsie Lighthouse
Soil Erosion Board of Appeals
Solid Waste Advisory Committee
Township Association & Local Municipalities
Veterans Affairs

- 4.51 Duties: Each committee shall:
- 4.511 Report to the board.
 - 4.512 Review all appropriation requests most directly related to its own functions and make recommendations thereon for referral to and consideration by the board.
 - 4.513 Report and recommend allowance or disallowance of all claims relating to the jurisdiction of the committee as prescribed by these rules.
 - 4.514 Act as liaison between the board of commissioners and the several county officers, boards, commissions and agencies respecting matters under the jurisdiction of the committee as prescribed by these rules, except as the board shall otherwise direct.
 - 4.515 Have and perform such other duties as the board may direct.
- 4.52 Meetings. Meetings of a committee may be convened by its chair or by a majority of its members at any time upon 36 hours or more written, telephonic or email notice to all its members and in compliance with the Open Meetings Act.
- 4.53 Committee Voting. The names and votes of members shall be recorded on an action which is taken by a committee of the board.
- 4.54 Special Committees. Subject to the approval of the board of commissioners, the chair of the board may establish special committees and designate commissioners to serve thereon. The membership of special committees shall automatically be terminated upon the succession to office of a new chair of the board.

5. CONDUCT OF MEETINGS

Order of Business

- 5.11 Regular Order. The regular order shall be as follows:

Call to Order
Roll Call
Invocation and Pledge of Allegiance
Approval of Agenda
Approval and/or Correction of Minutes
Public Input (Limit 3 minutes unless extended by the chair or a majority of the board of commissioners)
Finance – Approval of Bills
Elected Officials & Dept Head Comments
Action Items
Commissioner Reports
County Administrator Report
Committee of the Whole
Committee Appointments
Old Business
New Business
Presentation of Correspondence
Public Input (Limit 3 minutes unless extended by the chair or a majority of the board of commissioners)
Adjournment

Agenda. On the fourth day before each regular and adjourned regular meeting of the board, the clerk shall provide to each member an agenda for the meeting, by placing in their mailbox at the Government Center or by placing said agenda on the county web site. Contained therewith shall be a brief description of all matters to be considered and arranged in accordance with the order specified above. All information

to be placed on the agenda must be received by the clerk of the board no later than 5:00 p.m. on the Wednesday immediately preceding said regular or adjourned regular meeting. Only with majority consent of the members present may any committee report, other than reports on routine claims, be acted upon by the board of commissioners at any regular or adjourned regular meeting.

- 5.21 Agenda Priorities. All matters to be placed on the agenda under one of the specific categories above shall be given priority of order on the basis of date and time received by the clerk of the board.

6. RIGHTS AND DUTIES OF COMMISSIONERS

RIGHTS AND DUTIES OF MEMBERS.

Speaking Priorities. The sponsor of any properly moved and seconded motion, resolution, ordinance, or report, shall have the right to speak for up to 3 minutes, after the formal introduction but prior to any discussion of the matter on the floor. In any case where there may be more than one sponsor to a particular motion, resolution, ordinance or report, it shall be in the discretion of the chair which person shall exercise the right given by this rule to first speak on the pending matter. Before speaking, each member shall address himself/herself to the chair. If two or more members seek recognition to speak at the same time, the chair shall designate the order in which they shall speak. No member, while addressing the Board, shall be interrupted, except to be called to order; and thereupon, he/she shall immediately cease talking and be seated. Every commissioner shall vote on all questions unless excused by the chair. The chair shall vote on all questions unless excused by the board.

Commentary: Matters brought up which are not on the agenda almost always are referred to committee and, of course, a motion to refer is not debatable. This rule guarantees the sponsor the right to explain the matter briefly, before its referral.

7. NON-MEMBERS ADDRESSES TO COMMISSION – Only members of the board of commissioners shall be given the floor to speak during any board meeting except: County officials may speak after receiving recognition from the chairman of the board.

7.1 Any person who, with the consent of the chair of the board or a majority of any board committee, has been given permission to be listed in an appropriate place on the agenda for the purpose of addressing the commission. Public comment as required by the Open Meetings Act is permitted.

7.2 In compliance with the Open Meetings Act: The County Board will operate under the following rules. To allow for public input. Each person wishing to speak may have up to three (3) minutes to make a statement or an address (this does not include the right to question members or individuals present). If persons know they will need more time, they should contact the County Clerk **by 5:00 p.m. on the Wednesday prior to said meeting** so that time may be allotted them on the agenda if approved by the board of commissioners.

7.3 Time has been allotted in the above schedule so that people may be heard without interrupting the County Board agenda and conduct of essential business.

8. PARLIAMENTARY AUTHORITY AND PROCEDURE

Authority. “Robert’s Rules of Order Revised” shall govern all questions of procedures which are not otherwise provided by these rules or state law.

Procedure.

- 8.21 Motions, Resolutions, Committee Reports. No motion shall be debated or voted upon unless seconded. It shall then be stated by the chair before debate. Any motion, with the

permission of the person who moved and seconded it, may be withdrawn at any time before it has been adopted. Discussion does not constitute a second to a motion.

- 8.22 Motion to Clear the Floor. If in the judgment of the chair, procedural matters have become confused, the chair may request a “motion to clear the floor”. Such motion, if made and seconded, shall take precedence over all other motions and shall not be subject to debate, or if carried, to a motion to reconsider. The motion to clear the floor, if carried, shall clear the floor completely and with the same effect as if all matters on the floor were withdrawn.

- 8.23 Order of Precedence of Motions. When a motion is seconded and is before the board, no other motion shall be received except the following:

To fix the time to which to adjourn

To adjourn

To move the previous question

To lay on the table

To postpone indefinitely

To postpone to a time certain

To refer

To amend

These motions shall have precedence in the order as named above.

- 8.24 Suspension of the Rules. These rules may be temporarily suspended only by a majority vote of all the members of the board in order to facilitate the accomplishment of any legal objective of the board in a legal matter.

- 8.25 For any future grant applications, the county board shall receive them in a timely manner so that the Commissioners can read, understand and render informed decisions pertaining to any grant applied for, effective January 4, 2002.

- 8.26 Division of Question. Upon request by any member, any question before the board may be divided and separated into more than one question; provided, however, that such may be done only when the original is of such a nature that upon division, each of the resulting questions is a complete question permitting independent consideration and action.

- 8.27 USE OF CELL PHONES. During meetings of the board, including committee meetings, all cell phones or other electronic devices shall be turned off or set to “mute” or “vibrate” in order to avoid disruption. Commissioners choosing to answer cell phone calls shall leave the table, and if necessary, the room, in order to avoid disruption. Notices of board and committee meetings shall include a request that all cell phones or other electronic devices be turned off or set to “mute” or “vibrate” in order to avoid disruption during the meeting. Disruption of a meeting by inappropriate use of a cell phone may be addressed in the same manner as other inappropriate disruptions.

9. ADOPTION AND AMENDMENT OF RULES

These rules having been adopted by not less than a majority of all the members of the board may be amended or rescinded by majority vote of all the members of the board. They shall remain in effect until amended or rescinded. Any proposed amendment to these rules, properly presented to the board of commissioners, shall take immediate effect when adopted, unless the board at the time of adoption stipulates otherwise.

10. ETHICAL PRINCIPLES OF CONDUCT RELATING TO THE PROCESS AND MANAGEMENT OF CONFIDENTIAL MATTERS

It is imperative from time to time that matters will come before the county that require confidential management. Matters and/or opinions sought require the action and direction of the Corporate Counsel or other properly retained Legal Advisory.

Those matters which come before the Benzie County Board of Commissioners that are subject to the attorney-client privilege or are protected by the attorney work product doctrine are considered confidential matters. Confidential matters include written opinions protected by the attorney-client privilege and/or communications between the Benzie County Board of Commissioners and its Corporate Counsel or other Legal Advisory retained by the Benzie County Board of Commissioners. Nothing in this rule shall be construed to be contrary to Michigan's Open Meetings Act or should be construed to prohibit the disclosure or dissemination of material that is subject to disclosure under Michigan's Freedom of Information Act.

- 10.1 Those services (tasks) of the Corporate Counsel, or other properly retained Legal Advisory, retained by the Benzie County Board of Commissioners, shall be discussed by the Board of Commissioners in open session and subject to a motion authorizing the Corporate Counsel or other Legal Advisory to perform legal services on behalf of the Benzie County Board of Commissioners, prior to said services (tasks) being performed whenever possible. When legal services are required prior to the Board of Commissioners meeting or in preparation for that meeting, then the County Administrator, after conferring with the Chair or Vice Chair, is authorized to obtain and task for such legal services.
 - 10.1.1 Once the Benzie County Corporate counsel or other Legal Advisory has been properly retained by the Benzie County Board of Commissioners and provided a detailed explanation of the services sought, the Chair of the Benzie County Board of Commissioners, or the County Administrator will communicate with the Benzie County Corporate Counsel or other outside Legal Advisory with regard to the status of the project and shall be the recipient of written Status Reports and other communications from the Benzie County Corporation Counsel or outside Legal Advisors.
 - 10.1.2 Any party (Commissioner) seeking information or query prior to final disposition or legal opinion will be referred to section 10.3 of the Board Rules.
- 10.2 The Administrator for the County of Benzie shall maintain a separate file for those communications with the Benzie County Corporate Counsel and/or other Legal Advisory which are subject to the attorney-client privilege. Upon request, any member of the Benzie County Board of Commissioners may review said materials but shall not disseminate or discuss to any third party the contents of communication subject to the attorney-client privilege.
- 10.3 In the event that a member of the Benzie County Board of Commissioners has questions regarding a confidential matter including, but not necessarily limited to, a communication that is subject to the attorney-client privilege, that Commissioner or party shall prepare a written communication to the Benzie County Administrator and Board Chair outlining any issues or questions regarding the confidential matter or communication. Responses to those written communications then will be processed by the Chair of the County Board of Commissioners and in most situations simultaneously shared with the entire Board of Commissioners.
- 10.4 One set of documents or related materials submitted to the Administrator or Chair will be kept and on file. Files are not to be copied nor leave the Administrator's office. Also, sharing or communicating any information related to the confidential work, including conversations, in progress or content of the documents (file) will be considered a breach of the "Board's" trust.

- 10.5 Members of the Benzie County Board of Commissioners may, by majority roll call vote, or two-thirds (2/3's) vote if required by the Open Meetings Act, move for entry into a closed session for those purposes authorized under the Michigan Open Meetings Act.
11. PUBLIC MEETINGS. Board meetings shall be open to the public as required by the Open Meetings Act.

Section 10.1 amended – 10/18/2005

Section 4.11 amended – 1/10/2006

Section 4.1271 amended – 1/10/2006

Section 4.1272 amended – 1/10/2006

Sections 1.1, 1.2, 4.33, 4.51, 5.11 amended – 1/19/2010

Sections 1.2, 4.4 amended – 1/4/2011

Sections 1.2, 4.4 and 5.11 amended – 1/4/2012

Section 1.1, 1.2, 4.4 and 5.11 amended – 1/2/2013

Section 1.1, 1.2, 4.4 and 5.11 amended – 1/15/2013

Section 1.2 and 5.11 – 1/7/2014

Section 4.4 – 1/6/2015

Section 4.127 – 2/10/2015

Sections 5.11, 7.2, page 10 items 2 and 3 – 1/3/2017

Sections 4.125, 4.4, 5.11, page 12 #11. – 1/2/2019

Sections 1.1, 1.2, 1.5, 4.4, 5.11. All reference to chairman and/or chairperson will be changed to chair. – 1/7/2020

Section 5.11; page 11 #1 per diem rate. – 1/5/2021

POLICY ON COMPENSATION

1. A motion by Sauer, seconded by Farrell, effective January 1, 2021, per diem be set at \$40.00 for each meeting four hours or less, meetings lasting longer than four hours is considered two meetings (\$80.00) and after eight hours will be considered 3 meetings (\$120.00) for per diem.
2. Per diem shall not be paid for attending scheduled regular or reconvened county board meetings. However, per diem shall be paid for attending village, city and township board meetings of the district they represent, special board meetings, committee meetings, and special assignment meetings. Special assigned meetings are meetings attended at the direction of the Board of Commissioner or by the Chair of the Board of Commissioners and may also be paid per diem. Proper documentation can be obtained and filed with the County Administrator.
3. Mileage will be authorized for attending reconvened or special county board meetings, village, city and township meetings of the district they represent, committee meetings, special assignment meetings, functions benefiting Benzie County, or meetings attended at the direction of the Board of Commissioners or by the Chair of the Board of Commissioners, at the rate established by the Board of Commissioners.
4. Living expenses will be paid while attending special assignments, functions or meetings attended by the direction of the Board of Commissioners or by the chair of the Board of Commissioners that are held outside of Benzie County.
5. Per diem to be paid for weekly Accounts Payable (A/P) review by a designated board member.
(Added 1/12/2016)

County department heads will be expected to administer their yearly budgets in a reasonable and prudent manner, and should not expect supervision from the county board or its finance committee except:

- (a) When unexpected changes in county financing make it necessary, by board action, to request or impose adjustments in all departmental appropriations.
- (b) When, due to unforeseen circumstances or an emergency, it is necessary for a department head to request a supplemental appropriation not included in his or her original departmental budget.
- (c) When, in the judgment of a majority of the members of the county board, a department head demonstrates clear inability to administer public funds in a reasonable and prudent manner.
- (d) When the county board, through the chair and vice-chair, is reviewing budgetary requirements for the upcoming year.

BOARD PRACTICES

1. Decisions shall be made by a majority vote of all commissioners present at board meetings.
2. No one individual commissioner has any authority to advise Government Center employees what to do or what not to do. This applies to any chair of a committee.
3. The services of Corporate Counsel will be coordinated through the County Board Chair and the County Administrator.
4. Individual commissioners should not write instructive memos to Department Heads without going through the full board.
5. Commissioners who write and sign individual letters may not imply that the letter is by board decision and may not use Board of Commissioners letterhead.
6. Department liaison positions are only to take information from the board of commissioners to a department and vice versa, not to advise those departments how they should or should not be run.
7. Commissioners who attend committee meetings to which they have not been assigned will not be reimbursed for that attendance.
8. The Board is encouraged to present motions in writing to the Clerk prior to the meeting, if possible.
9. Effort should be made to carpool to out-of-town meetings.
10. Every effort should be made to have members of the Board of Commissioners submit per diems on a monthly basis.
11. All requests must go through the Committee of the Whole unless determined by the Chair and/or County Administrator to require immediate action by the board. (Added 2/9/2016)
12. Every odd year, the Board will consult legal counsel to review its Board Rules and Practices.
13. All policies adopted by the Board are binding on the Board.

Commissioner Reports

County Administrator Report

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
December 22, 2020

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, December 22, 2020, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs at 1:30 p.m.

Present were: Commissioners Farrell (phone – Frankfort), Nye, Roelofs, Sauer, and Taylor
Excused: Jeannot and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Taylor, seconded by Nye, to approve the agenda as presented. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer, and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

Minutes:

Motion by Farrell, seconded by Sauer, to approve the Committee of the Whole minutes of December 8, 2020 as presented. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer, and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

1:33 p.m. Public Input – None

Maridee Cutler:

- a. Update Conference Room Audio/Visual: Maridee reported that she has three more businesses that will be submitting bids; we will be holding the Organizational meeting on January 5, 2021 via Zoom.

Mitch Deisch:

- a. Headlee A-Z Manual Update and Discussion: Mitch provided revisions for the manual and stated that if you are comfortable with this, you can start presenting and handing out the manuals to the townships/villages/city.
Comm Nye feels that the page of Projected Effect of Millage Increase should be broken down to a monthly cost – people can relate to that better.
Discussions held with different ideas.
Comm Roelofs stated that we have a lot going on – New Year, replace the Finance Manager, replace the County Administrator, COVID, do we think this will work, or shall we just begin the education part.
Comm Sauer agrees 100% -- we have a lot of folks with a lot of issues out there.
Comm Roelofs suggested that we go forward and listen to the people for a couple of months; get them aware and if they shoot us down, then we step back.
Timeline was asked about: Ballot wording would need to be approved in April, so there is three months to get the information out there.
How do we deliver was discussed: billboard, web site, YouTube video so people can go there to watch the presentation – we will not be able to reach out to everyone but could provide them with a website link to be able to view our information.
Mitch stated that the first thing to do is present to you at a COTW meeting; then social media.

Committee of the Whole

Page 2 of 2

December 22, 2020

If social media is being considered, it needs to go back to Subcommittee 3 for that education portion.

Comm Nye asked about a two-pager of information that could also be on a billboard.

Will be discussed further at the Organizational Meeting on January 5, 2021.

2:40 p.m. Public Input – None

Motion by Sauer, seconded by Taylor, to adjourn at 2:40 p.m. Roll call. Ayes: Farrell (phone), Nye, Roelofs, Sauer, and Taylor Nays: None Exc: Jeannot and Warsecke Motion carried.

Bob Roelofs, Chair (BOC)

Dawn Olney, Benzie County Clerk

Committee Appointments

Correspondence

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the sixteenth day of December 2020 at 4:00 p.m.

PRESENT: Hurlburt, Musta, Townsend, Bengelink, Bush, Theobald, Nichols, Potter, & Taylor.

ABSENT: None.

The following preamble and resolution were offered by Commissioner Bengelink and supported by Commissioner Bush.

**RESOLUTION NO. 20-30
IN SUPPORT OF LOCAL BUSINESSES**

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death; and

WHEREAS, the Wexford County Board of Commissioners recognizes that COVID-19 is having direct impacts on all County residents, impacts which include, but are not limited to, physical and mental health care difficulties, educational constraints, and financial strains; and

WHEREAS, the Wexford County Board of Commissioners understands that many local businesses have suffered and continue to suffer economic harm due to COVID-19; and

WHEREAS, the Wexford County Board of Commissioners furthermore recognizes that the local hospitality industry is being hit particularly hard with financial losses due to COVID-19; and

WHEREAS, the Wexford County Board of Commissioners believes that the ability of County residents and visitors to patronize local restaurants, hotels, recreation venues, etc., contributes substantially to the overall well-being of the County; and

WHEREAS, the Wexford County Board of Commissioners is aware of many options to support Wexford County small businesses, such as ordering takeout food, making advance reservations, and purchasing gift cards.

NOW THEREFORE, BE IT RESOLVED, that the Wexford County Board of Commissioners encourages County residents to support local businesses at all times, but particularly during this global pandemic.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Whitmer, both Speakers of the House of Representative and the Senate, along with the Michigan Association of Counties and all Counties within Michigan.

RECEIVED

DEC 29 2020


DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

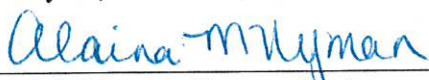
AYES: Musta, Townsend, Bengelink, Bush, Theobald, Nichols, Potter, Hurlburt, and Taylor.

NAYS: None.

RESOLUTION DECLARED ADOPTED.



Gary Taylor, Chairman, Wexford County Board of Commissioners



Alaina M. Nyman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of Resolution 20-30 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on December 16, 2020, and I further certify that public notice of such meeting was given as provided by law.



Alaina M. Nyman, County Clerk

CRYSTAL LAKE ELEVATION

LEGAL LEVELS JAN. 1 - APR. 30 & NOV. 1 - DEC. 31 599.75
MAY 1 - OCT. 31 600.25
B.M. N. SIDE BOAT RAMP ELEV. 601.87

(2)

NAME	DATE	DISTANCE TO WATER	ELEVATION	HIGH + LOW -	COMMENT
CD	8-6-20	1.74	600.13	- .12	drop one board
CD	8-13-20	1.72	600.15	- .10	
CD	8-20-20	—	—	—	to rough
CD	8-27-20	1.77	600.10	- .15	
CD	9-3-20	1.85	600.02	- .23	
CD	9-10-20	1.95	599.92	- .33	
CD	9-17-20	1.95	599.92	- .33	
CD	9-24-20	1.97	599.95	- .35	
CD	10-1-20	—	—	—	to rough
CD	10-8-20	—	—	—	to rough
CD	10-14-20	2.02	599.85	- .40	
CD	10-15-20	—	—	—	to rough
CD	10-22-20	2.02	599.85	- .40	
CD	10-23-20	—	—	—	lots of rain overnight
CD	10-29-20	—	—	—	to rough
CD	10-31-20	—	—	—	pull three boards
CD	10-31-20	2.77	600.10	- .15	
CD	11-5-20	1.7	600.17	+ .42	
CD	11-12-20	1.75	600.12	+ .37	
CD	11-19-20	1.74	600.13	+ .38	
CD	11-25-20	1.84	600.03	+ .28	snow on ground
CD	12-3-20	1.84	600.03	+ .28	
CD	12-10-20	2.00	599.87	+ .12	ice on deck
CD	12-17-20	—	—	—	ice on deck

RECEIVED

RECEIVED RECEIVED

OCT 02 2020

JAN 05 2021

NOV 03 2020

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

LITTLE PLATTE LAKE ELEVATION

LEGAL LEVEL 586.7

B.M. 4 IRON NE ABUTMENT ELEV. 589.44

3

NAME	DATE	DISTANCE TO WATER	ELEVATION	HIGH + LOW -	COMMENT
CD	8-6-20	2.64	586.80	+10	
CD	8-13-20	2.53	586.91	+121	
CD	8-20-20	2.66	586.78	+08	
CD	8-27-20	2.63	586.81	+11	
CD	9-3-20	2.66	586.78	+08	
CD	9-10-20	2.64	586.80	+10	
CD	9-17-20	2.58	586.86	+16	
CD	9-24-20	2.67	586.77	+07	
CD	10-1-20	2.57	586.87	+17	
CD	10-8-20	2.57	586.87	+17	
CD	10-12-20	-	-	-	pull one board
CD	10-15-20	2.64	586.80	+1	
CD	10-22-20	2.78	586.66	-.04	
CD	10-23-20	-	-	-	pull one board
					lots of rain over
					night
CD	10-29-20	2.25	587.19	+49	
CD	11-5-20	2.57	586.87	+17	
CD	11-12-20	2.62	586.82	+12	
CD	11-19-20	2.74	586.70	0	
CD	11-25-20	2.8	586.64	-.06	snow on ground
CD	12-3-20	2.9	586.54	-.16	
CD	12-10-20	3.03	586.41	-.29	
CD	12-17-20	-	-	-	
					ice on deck

RECEIVED

NOV 03 2020

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BEULAH, MI 49617

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