

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA JANUARY 26, 2021

Frank F. Walterhouse Meeting Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

<https://us02web.zoom.us/j/7493555921>

Meeting ID: 749 355 5921

One tap mobile

+13126266799,,7493555921# US (Chicago)

+19292056099,,7493555921# US (New York)

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 1/12/2021
 PUBLIC INPUT
 FINANCE – Approval of Bills
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 ACTION ITEMS – Govt Center Building Closure; Designated Assessor; Joint Resolution
 w/ Crystal Lake Twp re Flood Insurance Program
 COVID-19 –
 COMMISSIONER REPORTS – Commissioner Committee Appointments
 COUNTY ADMINISTRATOR’S REPORT –
 COMMITTEE OF THE WHOLE – 1/12/2021
 COMMITTEE APPOINTMENTS – Parks & Rec
 UNFINISHED BUSINESS
 NEW BUSINESS –

10:00
10:15 PRESENTATION OF CORRESPONDENCE
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days’ notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District	III – (Crystal Lake, Frankfort)	231-
District	IV – Rhonda Nye (Benzonia).....	231-510-8804
District	V – Tim Markey (Homestead)	231-871-1399
District	VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

January 12, 2021

The Benzie County Board of Commissioners met in a regular session on Tuesday, January 12, 2021 in the Frank F. Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot (Board Room), Markey (Zoom – Beulah), Nye (Board Room), Roelofs (Board Room), Sauer (Board Room) and Warsecke (Board Room)

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Jeannot, to approve the agenda as presented. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Nye, to approve the regular session minutes of December 22, 2020 as presented. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Nye, seconded by Warsecke, to approve the Organizational meeting minutes of January 5, 2021 as presented. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:03 a.m. Public Input – None

FINANCE

Bills: Motion by Sauer, seconded by Warsecke, to approve payment of the bills in the amount of \$431,944.96, as presented. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Sheriff Rosa reported that everything seems to be going smooth; a lot of good things happened while he was gone; U/S is Greg Hubers; a lot of positive things are happening; proud to be sitting here as the Sheriff; look forward to working with all of you.

Rebecca Hubers, Emergency Management/911, gave an update on vaccinations; Phase 1B – fire and police are being scheduled now; Seniors have a public hotline to call and get on the list for scheduling; demolition should have started at Congregational Summer Assembly (CSA) to prevent the structure falling into Lake Michigan.

Michelle Klein – BL Health Department: Michelle gave an update on the vaccine process – 500 vaccines have been given; another clinic will be held in Lake Ann on Thursday (need an appointment); they are working on future sites; when they place an order for vaccines on Thursday, they are received on Monday; the National Guard will be coming to assist with clinics over the next few weeks.

COMMISSIONERS

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January 12, 2021

ACTION ITEMS

Building Closure: Motion by Jeannot, seconded by Nye, to close the Government Center building to the public effective January 12, 2021, and limit the public to appointment only, and all employees are required to report to work as instructed by their department heads until January 27, 2021. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Board Rules: Motion by Warsecke, seconded by Sauer, that the per diem rate for Board of Commissioners remain the same until January 1, 2023 and at that time move to \$40.00 for each meeting four hours or less, meetings lasting longer than four hours is considered two meetings (\$80.00) and after eight hours will be considered 3 meetings (\$120.00) for per diem. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Warsecke, that upon legal counsel review, to move all non-elected per diems to the \$40.00, \$80.00 and \$120.00 tier. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Comm Jeannot provided a written report (attached) and reported that Almira Township is looking for a new fire chief; their building has limited access to the public with limited access during regular hours.

Comm Nye reported that the Village of Benzonia will be accepting credit card payments; they received a quote from BS&A to Payroll/APs/ General Ledger – no action taken as the quote was too high; the Zoning Administrator is forming volunteer committees to assist with tackling tasks in the Master Plan. Centra Wellness Executive meeting talked a lot about Linda Farrell's resignation – she was very active in a number of committees – will be missed. Village of Beulah had a major water leak on Christmas Eve; the cross-connection violations letters have been sent out with corrective measures; estimate for the dredging of the settling basin is over \$140,000 – it was rejected and will rebid the project; they talked about the sidewalk snow removal for businesses; remains to be seen if Winter Fest will happen; talked about if it is a liability to the county if employees refuse to get the vaccine? Township meeting has been changed to January 20.

Comm Markey reported that the Village of Honor is working on the Home Stretch property; they are defining the role of a Deputy Clerk. Homestead Township is working on their budget, computer upgrades; fire department brush hog delivery is expected in the Fall 2021.

Comm Warsecke attended the Benzie Schools meeting via teleconference and reported that the board chose their new officers. Inland Township postponed their meeting. Colfax meeting will be tomorrow via Zoom.

Comm Sauer reported that Atwell Mauby is looking into the old school for demolition costs for the Road Commission; we have had no snow, so plowing hasn't been necessary; they are going to have their finance manager review the audit. Health Department is overwhelmed with calls for vaccines. Joyfield discussion regarding Mick Road again. Blaine Township talked about the Ironman; started working on their own website. Attended a Zoom meeting with Friends of Point Betsie where they were given some possible fixes from SHPO (State Historical Preservation Office).

COMMISSIONERS

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January 12, 2021

Chair Roelofs reported that he attended a walk through of the jail with legal counsel and Jail Administrator Smith. Village of Lake Ann will meet tonight and he intends to join via phone. VA meeting on Thursday.

10:10 a.m. Recess

10:19 a.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

Reported that he will return to work on January 19, 2021 – he is off his COVID restrictions on January 15, 2021; he will participate with EDC meeting on January 15 via Zoom; have been working with Matt Nordfjord regarding the issue of possible liability to the county if employees are not vaccinated; spoke regarding the search for a new County Administrator.

Sheriff Rosa introduced a new deputy – Ryan Dumond – he is assigned to the Government Center and Court Security.

COMMITTEE OF THE WHOLE – No Consent Calendar.

COMMITTEE APPOINTMENTS – None

UNFINISHED BUSINESS – None

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Wexford County resolution regarding COVID and local businesses received.
- Crystal Lake Elevation report for December 2020 received.
- Little Platte Lake Elevation report for December 2020 received.

10:27 a.m. Public Input

Annie Browning, Beulah, spoke regarding her respect for Kyle Rosa, COVID vaccinations, Platte River Elementary School.

10:28 a.m. Public Input Closed

Motion by Warsecke, seconded by Sauer, to adjourn at 10:28 a.m. or the call of the chair. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

INDEX

1. Approved the agenda as presented.
2. Approved the regular session minutes of December 22, 2020 as presented.

COMMISSIONERS

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January 12, 2021

3. Approved the Organizational meeting minutes of January 5, 2021 as presented.
4. Approved payment of the bills in the amount of \$431,944.96, as presented.
5. Approved to close the Government Center building to the public effective January 12, 2021, and limit the public to appointment only, and all employees are required to report to work as instructed by their department heads until January 27, 2021.
6. Approved the per diem rate for Board of Commissioners remain the same until January 1, 2023 and at that time move to \$40.00 for each meeting four hours or less, meetings lasting longer than four hours is considered two meetings (\$80.00) and after eight hours will be considered 3 meetings (\$120.00) for per diem.
7. Approved that upon legal counsel review, to move all non-elected per diems to the \$40.00, \$80.00 and \$120.00 tier.

Art Jeannot
Commissioner Report
January 12, 2021

- Participated in 5 meetings on behalf of the County since our December 22nd meeting.
- **1/5 BOC Organizational Meeting** – Attended by all.
- **1/7 Lake Township** – Township is in need of assistance in updating their FEMA ordinance. I have connected them with Rebecca Huber and Crystal Lake Township. There is a small housing development being planned on Sutter Rd.
- **1/8 Friends of PBLH** – Group continues to work on solutions for protecting the lighthouse. The task includes preserving the historical nature while qualifying for monies from State and Federal funding and having the final solution be functional.
- **1/8 EDC Retention Committee** – The group has made a decision to limit its membership size to 5 people. This initiative will be slowed down due to changes at the County Chamber and travel restrictions from DHHS.
- **1/11 Almira Township** – I will share any relevant information at our meeting.
- **Other –**
 - Rick Coates, Executive Director of the Benzie County Chamber of Commerce has announced his resignation effective early March.
 - I have submitted my interest in serving on the MAC Finance and General Government Committee. The intent is to give Benzie County a voice on these subjects at the State level.

RECEIVED

JAN 11 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Finance Report

BILLS TO BE APPROVED JANUARY 26, 2021

Motion to approve Vouchers in the amount of:

\$	201,186.01	General Fund (101)
\$	70,710.09	Jail Fund (213)
\$	46,190.50	Ambulance Fund & ALS (214)
\$	8,619.17	Funds 105-238
\$	3,046.97	ACO Fund (247)
\$	338.60	Building (249)
\$	5,767.91	Dispatch 911 Fund (261)
\$	13,484.23	Funds 239-292
\$	21,469.83	Funds 293-640
\$	150,949.90	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>521,763.21</u>	

RECEIVED

JAN 21 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Payables January 8, 2021 to January 26, 2021

[illegible]

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resource Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC MEETINGS	43100200	01/14/21	219.30	79231
			Total For Dept 101 BOARD OF COMMISSIONERS			219.30	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	1,524.13	79219
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	2,035.22	79219
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	1,835.68	79219
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	1,430.00	79219
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	1,063.40	79219
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	3,680.51	79219
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	5,154.94	79219
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	CIRCUIT COURT SHARED EXPENSES	DECEMBER 2020	01/21/21	32.00	79294
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	259.10	79219
101-131-804.00	RECORDING SERVICES	MANISTEE COUNTY	CIRCUIT COURT SHARED EXPENSES	DECEMBER 2020	01/21/21	25.92	79294
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	COURT APPT COURT SHARED EXPENSES	DECEMBER 2020	01/21/21	1,841.90	79295
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	COURT APPTN ATTRYN FOR NOVEMBER 20	NOVEMBER 2020	01/21/21	476.25	79295
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	COURT APPT ATTRYN FEES FOR DECEMBE	DECEMBER 2020	01/21/21	1,925.00	79310
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, P	COURT APPT ATTRYN FEES FOR DECEMBE	DECEMBER 2020	01/21/21	1,635.00	79326
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FI	COURT APPOINTED ATTORNEY LEGAL DEC	DECEMBER 2020	01/21/21	67.52	79323
101-131-850.00	TELEPHONE/FAX/CELLULAR	MANISTEE COUNTY	CIRCUIT COURT SHARED EXPENSES	5013091248	01/21/21	20.00	79294
101-131-860.00	TRAVEL	FELICZAK, KAREN	12/9/20 TRAVEL	DECEMBER 2020	01/21/21	54.10	79197
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	DEC. 2020 MILEAGE AND MEALS	DECEMBER 2020	01/14/21	161.28	79233
101-131-955.00	CONVENTIONS & DUES	MANISTEE COUNTY	CIRCUIT COURT SHARED EXPENSES	DECEMBER 2020	01/21/21	110.00	79294
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	638.08	79219
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	N. BALLARD DRUG TESTING	N. BALLARD	01/14/21	60.00	79175
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	N. VANSIAMBROUCK DRUG TESTING	N. VANSIAMBROUC	01/14/21	40.00	79175
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	M. MINER DRUG TESTING	M. MINER	01/14/21	48.00	79175
101-131-967.00	PROJECT EXPENSES - DRUG	KENNETH HILLIARD	CONTRACTED SERVICE DRUG COURT	JANUARY 2021	01/14/21	1,108.08	79212
			Total For Dept 131 CIRCUIT COURT			25,226.11	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	BENTLEY & SIMON JUDIC	AMO ROBE	2482053	01/14/21	15.95	79168
101-136-805.10	PROBATE CT APPOINTMENT AT	JOHNSON, BRIAN	STEPANOVICH	DP0149	01/14/21	100.00	79209
101-136-805.10	PROBATE CT APPOINTMENT AT	KEHR, LINDA MOOREY	MARDELLE WILLIAMS	20-0056-DD	01/14/21	500.00	79211
101-136-805.10	PROBATE CT APPOINTMENT AT	KISH DYKSTRA & SCOTT	MICHAEL HOBART / TERRY HAUGEN	29819 / 29816	01/14/21	25.00	79213
101-136-805.10	PROBATE CT APPOINTMENT AT	KISH DYKSTRA & SCOTT	MICHAEL HOBART / TERRY HAUGEN	29819 / 29816	01/14/21	50.00	79213
101-136-805.10	PROBATE CT APPOINTMENT AT	JOHNSON, BRIAN	AVONDA DOBSON	DP0166	01/21/21	80.00	79287
101-136-805.10	PROBATE CT APPOINTMENT AT	LAW OFFICES OF NICOLE	TIMOTHY COOLEY	20-0158-CA	01/21/21	70.00	79291
101-136-805.10	PROBATE CT APPOINTMENT AT	SMITH & JOHNSON	GUNDERSON / LAPEER / CARPENTER	133695-96-97	01/21/21	35.00	79308
101-136-805.10	PROBATE CT APPOINTMENT AT	SMITH & JOHNSON	GUNDERSON / LAPEER / CARPENTER	133695-96-97	01/21/21	275.00	79308
101-136-805.10	PROBATE CT APPOINTMENT AT	SMITH & JOHNSON	GUNDERSON / LAPEER / CARPENTER	133695-96-97	01/21/21	185.00	79308
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENT	20-362-FY	DP0147	01/14/21	75.00	79228
101-136-833.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES/MDTS - DEC 02 - 1/	9870259599	01/14/21	161.50	79247
101-136-900.00	PRINTING & PUBLISHING	I.C.L.E.	MI MODEL CRIMINAL JURY INSTRUCTION	771033	01/14/21	138.50	79204
101-136-900.00	PRINTING & PUBLISHING	VISA-KIM NOWAK	PO SEMINAR / BUSINESS CARDS	DP0158	01/14/21	55.64	79248
101-136-955.00	STAFF DEVELOPMENT/CONFER	VISA-KIM NOWAK	PO SEMINAR / BUSINESS CARDS	DP0158	01/14/21	119.00	79248
101-136-955.10	DUES & REGISTRATIONS	MICHIGAN PROBATE JUDG	MPJA 2020/2021 DUES	DP0148	01/14/21	425.00	79224
101-136-956.20	EXAMINATIONS-DEV DISABLE	CENTRA WELLNESS NETWO	ROY ROMMEL JR	13473	01/14/21	350.00	79183
			Total For Dept 136 DISTRICT COURT			2,660.59	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	2,247.58	79219
101-142-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL	COPIER LEASE JUVENILE OFFICE JANUA	MX-M2651	01/14/21	79.90	79251

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 142 JUVENILE DIVISION							
Total For Dept 142 JUVENILE DIVISION							2,327.48
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	BENZIE COUNTY RECORD	RECORD PATRIOT SUBSCRIPTION- CLERK	1541206	01/14/21	46.80	79171
101-215-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	PRINTER CARTRIDGES	460989-0	01/14/21	406.98	79206
101-215-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMP	STAMP PADS AND INK	1174837	01/21/21	49.60	79275
101-215-955.10	DUES & REGISTRATIONS	MI ASSOC. OF COUNTY C	REGISTRATION -DAWN OLNEY - SPRING	3/18 & 3/19	01/21/21	50.00	79297
101-215-970.20	EQUIPMENT - CAPITAL	TEAM FINANCIAL GROUP,	CONTRACT PAYMENT - CLERK COPIER	40027957	01/14/21	120.97	79243
Total For Dept 215 COUNTY CLERK							674.35
Dept 253 COUNTY TREASURER							
101-253-955.00	CONVENTIONS & MEETINGS	VISA=MICHELLE THOMPSON	MSU CLASS FOR K LONG /PROPERTY VAL	01122021	01/14/21	20.00	79249
Total For Dept 253 COUNTY TREASURER							20.00
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MSUE BUSINESS OFFICE	DEBORAH LONGO WAGE AND FRINGE	TOINV06-21-BENZ	01/21/21	1,385.46	79300
Total For Dept 261 MSU EXTENSION							1,385.46
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1275311	01/21/21	288.52	79290
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1266821-1	01/21/21	39.50	79290
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES	1239475-2	01/21/21	79.00	79290
101-265-800.00	CONTRACTED SERVICES	BENZIE COUNTY ROAD CO	DECEMBER MAINTENANCE WINTER MIX, P	7011	01/14/21	109.21	79172
101-265-800.00	CONTRACTED SERVICES	GOTTSCALK CLEANING S	CLEANING SERVICE FOR DECEMBER 2020	DECEMBER 2020	01/14/21	3,200.00	79202
101-265-850.00	TELEPHONE	CENTURYLINK	1-800 NUMBERS FOR JANUARY 2021	190338586	01/14/21	45.97	79184
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	COUNTY TELEPHONE PRE FOR 1/8 - 2/7	211994	01/21/21	603.95	79133
101-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	QTRLY WATER BILLING 10/20/20-1/14/	S-095	01/21/21	858.34	79322
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NATURAL GAS 12/15-1/12/21	910020931200	01/21/21	1,128.38	79276
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC FOR GARAGE 12/14/20-1/12/	100005868649	01/21/21	153.84	79272
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GVMT CNTR ELECTRIC 12/10-1/10/21	10000514248	01/21/21	5,196.94	79272
101-265-930.00	EQUIPMENT REPAIR	APPLIED IMAGING	MONTHLY MAINTENANCE FEE	1662422	01/14/21	46.95	79166
Total For Dept 265 BUILDING & GROUNDS							11,750.60
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	CORPORATE COUNSEL RETAINER FOR DEC	DECEMBER 2020	01/21/21	2,500.00	79271
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	LABOR RETAINER FOR DECEMBER 2020	DECEMBER 2020	01/21/21	1,833.34	79271
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	PHOTOCOPIES FOR DECEMBER 2020	DECEMBER 2020	01/21/21	3.40	79271
101-266-815.20	ADMINISTRATION FEES - MA	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	1,166.67	79219
Total For Dept 266 LEGAL & CONTRACTED SERVICES							5,503.41
Dept 267 PROSECUTING ATTORNEY							
101-267-901.00	RESOURCE MATERIALS	AMANDA M O'BRIEN	12-6-2018 TRANSCRIPT HAMILTON	18-351-SM	01/14/21	20.50	79164
101-267-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	3 MI RULES OF COURT 2021E	01008948	01/21/21	717.00	79316
Total For Dept 267 PROSECUTING ATTORNEY							737.50
Dept 268 REGISTER OF DEEDS							
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	NOVEMBER 2020 LAREDO USAGE FEE & C	01/13/2021	01/14/21	1,744.68	79198
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	DECEMBER 2020 LAREDO USAGE FEE	0226775-IN	01/21/21	1,325.71	79278
101-268-955.10	DUES & REGISTRATIONS	MI ASSOC OF REGISTER	2021 REGISTER OF DEEDS ASSOC DUES	01/15/2021	01/21/21	237.00	79296
Total For Dept 268 REGISTER OF DEEDS							3,307.39
Dept 285 CENTRAL SERVICES							
101-285-730.00	POSTAGE	CMRS-PP	POSTAGE FOR METER CIN106000933130	106000933130	01/14/21	2,700.00	79189
101-285-800.00	CONTRACTED SERVICES	PITNEY BOWES GLOBAL F	FINAL PAYMENT FOR POSTAGE METER LE	3312745187	01/14/21	471.99	79232

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Fund 101 GENERAL FUND							
Dept 285 CENTRAL SERVICES							
101-285-800.00	CONTRACTED SERVICES	AUTOMATED BUSINESS EQ	INK AND TAPES FOR POSTAGE METER	21215	01/21/21	215.00	79260
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	PROSECUTORS OFFICE PRINTER - JANU	40023293	01/14/21	122.00	79242
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	EQUALIZATION AND PRINTER ROOM JANU	40020522	01/14/21	279.35	79242
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	ADMINISTRATION COPIER JANUARY 2021	40020703	01/14/21	106.80	79242
			Total For Dept 285 CENTRAL SERVICES			3,895.14	
Dept 286 TECHNOLOGY SUPPORT							
101-286-970.00	EQUIPMENT	I. T. RIGHT	PATCH CABLE/USB CORD	20166990	01/21/21	38.20	79285
			Total For Dept 286 TECHNOLOGY SUPPORT			38.20	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	TRAVERSE CITY AREA PU	BUSNS CARDS	154779	01/14/21	45.00	79246
101-301-727.00	OFFICE SUPPLIES	TRAVERSE CITY AREA PU	NOTECARDS - SHERIFF 500	154778	01/14/21	50.44	79246
101-301-748.00	GAS, OIL & GREASE	THIRLBY AUTOMOTIVE -	14-1 COOLANT	106993	01/21/21	12.75	79314
101-301-748.00	GAS, OIL & GREASE	WEX BANK	FUEL - SHERIFF	69643477	01/21/21	144.92	79324
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-1 OIL CHANGE	57423	01/21/21	59.85	79325
101-301-749.00	VEHICLE REPAIRS	FOX GRAND TRAVERSE	16-1 R&R CONTROL ARM, ALIGNMNT TR	96103386	01/21/21	68.65	79279
101-301-749.00	VEHICLE REPAIRS	GREAT LAKES UPFITTING	F150 LIGHT FIX	2687	01/21/21	915.50	79283
101-301-800.00	CONTRACTED SERVICES	ATLAS BUSINESS SOLUTI	65 EMPLOYEES ANNUAL FEE 2021	INV313353	01/21/21	1,248.00	79259
101-301-967.02	PROJECT EXPENSES - DOJ G	GRAND TRAVERSE MOBILE	JAIL RADIOS 7 UNITS WITH ACTIVATIO	54688	01/21/21	9,995.20	79282
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	OFF SUPP & EQUIPMENT	14KL-HRPN-H7T6	01/14/21	15.29	79165
101-301-970.00	EQUIPMENT	LIFELOC TECHNOLOGIES,	FC-10 PBT	346217	01/14/21	270.00	79217
101-301-970.06	EQUIPMENT - COMPUTERS	AMAZON CAPITAL SERVIC	MONITOR- SHERIFF, MAINT SUPPLIES	14XY-3-C3J9-VRC	01/21/21	109.99	79256
			Total For Dept 301 SHERIFF			12,935.59	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN HEALTHCARE FOR FEBRUARY 2021	203430010707	01/21/21	1,132.86	79265
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	DENTAL COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	106.35	79266
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	VISION COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	19.99	79266
101-333-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	43.67	79274
			Total For Dept 333 SECONDARY ROAD PATROL			1,302.87	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN HEALTHCARE FOR FEBRUARY 2021	203430010707	01/21/21	453.14	79265
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	DENTAL COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	15.19	79266
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	VISION COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	3.01	79266
101-426-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	23.12	79274
101-426-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	COM VAN FUEL	1388	01/14/21	33.92	79172
101-426-957.00	MISCELLANEOUS	CHARTER COMMUNICATION	EMERGENCY MANAGEMENT CABLE TV 1/13	0010110011321	01/21/21	59.43	79269
			Total For Dept 426 EMERGENCY MANAGEMENT			587.81	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	1,809.01	79219
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	216.44	79219
101-648-835.00	LAB FEES	NMS LABS	LAB FEES FOR BNZ 20-023, 024, 025	1132062	01/21/21	1,370.00	79301
101-648-959.00	FORENSIC AUTOPSIES	GOSLINGSKI, LOIS R. D	AUTOPSY BNZ 20-025, 026, 028	01/12/2021	01/21/21	3,600.00	79281
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	HEALTHCARE WASTE MANA	MEDICAL WASTE SERVICE0- 31 DRUMS	45192	01/14/21	420.00	79203
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	TRINITY FLUIDS	WHITE WOVEN SCRIM/ENVELOPE ZIP/CRE	9081	01/21/21	620.96	79321
			Total For Dept 648 MEDICAL EXAMINER			8,036.41	
Dept 649 MENTAL HEALTH							
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWO	MONTHLY APPROPRIATION JANUARY 2021	JANUARY 2021	01/14/21	10,006.17	79182
			Total For Dept 649 MENTAL HEALTH			10,006.17	

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Fund 101 GENERAL FUND							
Dept 728 INTERGOVERNMENTAL							
101-728-883.00	NO. MI. REGIONAL ENTITY	NETWORKS NORTHWEST	2021 APPROPRIATION FOR NORTHWEST M ANNUAL		01/14/21	3,125.00	79226
			Total For Dept 728 INTERGOVERNMENTAL			3,125.00	
Dept 851 INSURANCE & BONDS							
101-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	232.52	79274
101-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	LIABILITY AND BUILDING INSURANCE	M0001121	01/14/21	41,201.34	79223
101-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	LIABILITY AND BUILDING INSURANCE	M0001121	01/14/21	18,919.32	79223
			Total For Dept 851 INSURANCE & BONDS			60,353.18	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN HEALTHCARE FOR FEBRUARY 2021	203430010707	01/21/21	35,722.78	79265
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	DENTAL COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	3,509.47	79266
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	VISION COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	670.47	79266
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	BCBS PPO COVERAGE FOR FEBRUARY 202	007016437	01/21/21	3,806.46	79266
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	1,401.93	79219
101-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	1,346.95	79274
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	BCBS PPO COVERAGE FOR RETIREE - FEB	7016437	01/21/21	404.94	79266
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	DENTAL COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	182.29	79266
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	VISION COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	48.16	79266
			Total For Dept 852 MEDICAL INSURANCE			47,093.45	
			Total For Fund 101 GENERAL FUND			201,186.01	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN HEALTHCARE FOR FEBRUARY 2021	203430010707	01/21/21	377.62	79265
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	DENTAL COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	30.38	79266
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	VISION COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	6.02	79266
205-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	40.87	79274
205-000-748.00	GAS, OIL & GREASE	WEX BANK	FUEL - SHERIFF	69643477	01/21/21	129.12	79324
			Total For Dept 000			584.01	
Dept 851 INSURANCE & BONDS							
205-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	LIABILITY AND BUILDING INSURANCE	M0001121	01/14/21	2,622.20	79223
			Total For Dept 851 INSURANCE & BONDS			2,622.20	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			3,206.21	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN HEALTHCARE FOR FEBRUARY 2021	203430010707	01/21/21	377.62	79265
209-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	DENTAL COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	30.38	79266
209-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	VISION COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	6.02	79266
209-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	44.86	79274
209-000-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE	20-1 LIGHT CONTROLLER	55007	01/21/21	334.17	79282
			Total For Dept 000			793.05	
Dept 851 INSURANCE & BONDS							
209-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	LIABILITY AND BUILDING INSURANCE	M0001121	01/14/21	2,622.20	79223
			Total For Dept 851 INSURANCE & BONDS			2,622.20	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			3,415.25	

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	038734/1 038800/1 039026/1	038635/1	01/14/21	104.36	79199
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	21932, 21671, 21302, 21704,	21989	01/14/21	220.00	79221
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	177032, 177046, 176562, 176424, 17	177088	01/14/21	145.89	79220
214-265-750.00	MAINTENANCE SUPPLIES	VISA=THOMAS KING	TOTES FOR PAPRS, BLEACH, UVA LIGHT	1-10-21	01/14/21	32.75	79250
214-265-750.00	MAINTENANCE SUPPLIES	VISA=THOMAS KING	TOTES FOR PAPRS, BLEACH, UVA LIGHT	1-10-21	01/14/21	13.78	79250
214-265-750.00	MAINTENANCE SUPPLIES	AMERICAN WASTE	TRASH DISPOSAL FOR ST 2	4185313	01/21/21	62.93	79257
214-265-820.00	SNOW REMOVAL	A J'S EXCAVATING LLC	ST 2 PLOWING	12082	01/14/21	105.00	79161
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	ST 3 SPECTRUM BILL	0016011010121	01/14/21	253.38	79185
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	EMS - ALS CELL PHONES 12/2-1/1/21	9870340919	01/14/21	104.74	79247
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	CITY WATER	1-27-21	01/14/21	62.81	79188
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDIT	ST 3 WATER CONDITIONER	1-15-21	01/14/21	52.50	79220
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	227 PINE LANE NATURAL GAS 12/15-1/	910020931077	01/21/21	163.93	79276
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	225 PARK AVE, NATURAL GAS 12/15-1/	910020929022	01/21/21	123.49	79276
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRICITY	1-28-21	01/14/21	176.28	79186
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	227 PINE LANE 12/8-1/7/21	100013543937	01/14/21	86.41	79190
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	225 PARK AVE. 12/8 - 1/7/21	100013543556	01/14/21	151.99	79190
		Total For Dept 265 BUILDING & GROUNDS				1,860.24	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83865325	01/14/21	107.16	79180
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83865326	01/14/21	48.29	79180
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83910273	01/14/21	954.72	79180
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	83886623	01/14/21	11.32	79180
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	1391	01/14/21	1,425.44	79172
214-655-748.00	GAS, OIL & GREASE	LEONARD, RYAN	GAS FOR AMBULANCE RUN DOWNSTATE	01/03/21	01/14/21	100.00	79216
214-655-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION	MAINTENANCE AMBULANCE	2483	01/14/21	167.98	79178
214-655-749.00	VEHICLE REPAIRS	BAY SUPPLY & MARKETIN	SHIRT EMBROIDERY FOR AARON HUBER	2489	01/21/21	1,604.99	79263
214-655-751.00	UNIFORMS	MOBILE MEDICAL RESPON	TRANSPORT BILLING FOR DECEMBER 202	61075	01/21/21	12.00	79261
214-655-800.01	CONTRACTED SERVICES - BI	CHRIS PARRISH	CHRIS PARRISH REIMBURSEMENT FOR PA	0001259-IN	01/14/21	2,925.00	79299
214-655-961.00	TRAINING & SCHOOLS	DLC EDUCATING	PHYLS LAURA, CALVIN, EARL, COURTNE	PHYLS1-10-21	01/14/21	1,155.00	79194
214-655-961.00	TRAINING & SCHOOLS	VISA=THOMAS KING	TOTES FOR PAPRS, BLEACH, UVA LIGHT	1-10-21	01/14/21	165.00	79250
214-655-961.00	TRAINING & SCHOOLS	BLAIR TWP CLERK	FEB 21 ACLS AND PALS TOM AND ROSE	BLAIR ACLS-PALS	01/21/21	325.00	79264
214-655-963.00	COMPUTER SUPPORT	ID NETWORKS, INC.	ANNUAL SERVICE MAINTENANCE FEE	277159	01/21/21	249.00	79286
214-655-970.00	EQUIPMENT	VISA=THOMAS KING	TOTES FOR PAPRS, BLEACH, UVA LIGHT	1-10-21	01/14/21	243.04	79250
214-655-970.00	EQUIPMENT	STRYKER SALES CORPORA	LUCAS AND POWER SUPPLY	3261344M	01/21/21	14,094.85	79311
		Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				23,813.79	
Dept 851 INSURANCE & BONDS							
214-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	71.25	79274
214-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	LIABILITY AND BUILDING INSURANCE	M0001121	01/14/21	5,431.58	79223

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Fund 217 SNOWMOBILE PATROL FUND							
Dept 332 SNOWMOBILE LAW ENFORCEMENT							
217-332-748.00	GAS, OIL & GREASE	XPRESS LUBE	12-1 OIL CHANGE	57463	01/21/21	50.90	79325
			Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT			50.90	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000						50.90	
228-000-703.05	WAGES-ATTENDANT	SCOTT ZYLSTRA	SITE ATTENDANT	01122021	01/14/21	105.00	79236
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR DECEMBER 2020	1392	01/14/21	99.52	79173
228-000-900.00	PUBLIC RELATIONS-PRINTG/	BENZIE TRANSPORTATION	BUS ADVERTISING	2478	01/14/21	187.50	79178
228-000-900.00	PUBLIC RELATIONS-PRINTG/	PIONEER GROUP	HOLIDAY RECYCLING AD	302205450	01/14/21	291.00	79229
228-000-934.00	OTHER REPAIRS/ MAINTENAN	A J'S EXCAVATING LLC	DECEMBER SNOW PLOWING	12145	01/21/21	150.00	79254
228-000-955.00	CONVENTIONS & DUES	MICHIGAN RECYCLING CO	MRC RENEWAL	3592	01/21/21	100.00	79298
228-000-957.00	MISCELLANEOUS	NUGENT ACE HARDWARE	SITE MAINTENANCE	176514	01/14/21	22.98	79227
			Total For Dept 000			956.00	
Dept 851 INSURANCE & BONDS							
228-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	4.75	79274
228-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	LIABILITY AND BUILDING INSURANCE	M0001121	01/14/21	539.40	79223
			Total For Dept 851 INSURANCE & BONDS			544.15	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN HEALTHCARE FOR FEBRUARY 2021	203430010707	01/21/21	377.62	79265
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	DENTAL COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	30.38	79266
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	VISION COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	6.02	79266
228-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	32.64	79274
			Total For Dept 852 MEDICAL INSURANCE			446.66	
Fund 247 ANIMAL CONTROL FUND							
Dept 430 ANIMAL CONTROL						1,946.81	
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR DEC	1390	01/14/21	163.89	79174
247-430-748.00	GAS, OIL & GREASE	EXPRESS LUBE & TIRE S	OIL CHANGE 2015 RAM	57299	01/14/21	45.71	79195
			Total For Dept 430 ANIMAL CONTROL			209.60	
Dept 851 INSURANCE & BONDS							
247-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	9.50	79274
247-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	LIABILITY AND BUILDING INSURANCE	M0001121	01/14/21	1,098.34	79223
			Total For Dept 851 INSURANCE & BONDS			1,107.84	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN HEALTHCARE FOR FEBRUARY 2021	203430010707	01/21/21	1,510.48	79265
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	DENTAL COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	136.73	79266
247-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	VISION COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	26.01	79266
247-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	56.31	79274
			Total For Dept 852 MEDICAL INSURANCE			1,729.53	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 851 INSURANCE & BONDS						3,046.97	
249-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	LIABILITY AND BUILDING INSURANCE	M0001121	01/14/21	338.60	79223

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 249 BUILDING DEPARTMENT FUND							
Dept 851 INSURANCE & BONDS							
Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES I	NOVEMBER 2020 LAREDO USAGE FEE & C	01/13/2021	01/14/21	2,000.00	79198
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES I	NOVEMBER 2020 LAREDO USAGE FEE & C	01/13/2021	01/14/21	(1,761.00)	79198
256-000-800.00			Total For Dept 000			239.00	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION	911 MAINTENANCE CONTRACT	ID NETWORKS, INC.	3 NETMOTION LICENSES (COVERAGE 2/1	277160	01/21/21	206.00	79286
261-325-830.00	CELLULAR PHONES	VERIZON WIRELESS	CELLULAR PHONES/MDTS - DEC 02 - 1/	9870259599	01/14/21	1,450.45	79247
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	DISPATCH CELL PHONES 12/2-1/1/21	9870266503	01/14/21	7.20	79247
261-325-853.00			Total For Dept 325 DISPATCH/COMMUNICATION			1,663.65	
Dept 851 INSURANCE & BONDS							
261-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	35.63	79274
261-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	LIABILITY AND BUILDING INSURANCE	M0001121	01/14/21	269.73	79223
261-851-828.10			Total For Dept 851 INSURANCE & BONDS			305.36	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN HEALTHCARE FOR FEBRUARY 2021	203430010707	01/21/21	3,247.52	79265
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	DENTAL COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	243.07	79266
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	VISION COVERAGE FOR FEBRUARY 2021	007016437	01/21/21	47.08	79266
261-852-718.00	SHORT/LONG TERM DISABILI	DEARBORN LIFE INSURAN	LIFE, AD&D, STD, LTD FOR FEBRUARY	FEBRUARY 2021	01/21/21	261.23	79274
261-852-718.00			Total For Dept 852 MEDICAL INSURANCE			3,798.90	
Fund 269 LAW LIBRARY FUND							
Dept 000	RESOURCE MATERIALS	MI MODEL CRIMINAL JURY INSTRUCTION	771089		01/14/21	267.50	79205
269-000-901.00	RESOURCE MATERIALS	CIRCUIT COURT SHARED EXPENSES DECE	DECEMBER 2020		01/21/21	96.80	79294
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNE	DECEMBER 2020 LAW LIBRARY SUB	3093041624	01/21/21	572.00	79304
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	JANUARY 2021 WEST COMPLETE LIBRARY	843685014	01/21/21	1,138.01	79315
269-000-901.00			Total For Dept 000			2,074.31	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000	DUES & REGISTRATIONS	AREA AGENCY ON AGING	2021 LOCAL SUPPORT	01/01/2021	01/21/21	3,614.00	79258
276-000-955.10			Total For Dept 000			3,614.00	
Fund 292 CHILD CARE FUND							
Dept 000	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	3,184.00	79219
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	1,005.48	79219
292-000-704.02	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	736.46	79219
292-000-725.00			Total For Dept 000			3,614.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	1,739.62	79219
292-000-725.06	FRINGE BENEFITS - CASEWO	MANISTEE COUNTY - ADM	DECEMBER 2020 SHARED EXPENSES	DECEMBER 2020	01/14/21	549.36	79219
292-000-862.03	SUBSTANCE ABUSE COUNSELI	CATHOLIC HUMAN SERVIC	SUB ABUSE COUNSELING FOR IHC CLIE	JANUARY	01/14/21	342.00	79181
			Total For Dept 000			7,556.92	
			Total For Fund 292 CHILD CARE FUND			7,556.92	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BURCH, TYSON	PER DIEM FOR VETERANS	11302020	01/21/21	35.00	79267
293-000-721.00	PER DIEM	BURCH, TYSON	PER DIEM FOR VETERANS	10312020	01/21/21	35.00	79267
293-000-721.00	PER DIEM	FENDER, GARY	PER DIEM FOR VETERANS	10312020	01/21/21	35.00	79277
293-000-721.00	PER DIEM	GIDDIS, KIRT	PER DIEM FOR VETERANS	10312020	01/21/21	35.00	79280
293-000-721.00	PER DIEM	GIDDIS, KIRT	PER DIEM FOR VETERANS	11302020	01/21/21	35.00	79289
293-000-721.00	PER DIEM	KOWALSKI, ED	PER DIEM FOR VETERANS	11302020	01/21/21	35.00	79289
293-000-721.00	PER DIEM	KOWALSKI, ED	PER DIEM FOR VETERANS	11302020	01/21/21	35.00	79289
293-000-721.00	PER DIEM	ROELOFS, ROBERT	PER DIEM FOR VETERANS	11302020	01/21/21	35.00	79306
293-000-721.00	PER DIEM	ROELOFS, ROBERT	PER DIEM FOR VETERANS	10312020	01/21/21	35.00	79306
293-000-721.00	PER DIEM	SCHAFER, DONALD E.	PER DIEM FOR VETERANS	11302020	01/21/21	35.00	79307
293-000-721.00	PER DIEM	SCHAFER, DONALD E.	PER DIEM FOR VETERANS	10312020	01/21/21	35.00	79307
293-000-839.10	VETERANS FINANCIAL AID	COYNE OIL & PROPANE	VETERAN BENEFIT/ PROPANE	96193	01/14/21	552.53	79192
293-000-839.10	VETERANS FINANCIAL AID	D & W MECHANICAL	HEATER ISSUES - VETERANS BENEFIT	170627	01/14/21	356.50	79193
293-000-860.00	TRAVEL	BURCH, TYSON	MILEAGE FOR OCTOBER	10312020M	01/21/21	19.44	79267
293-000-860.00	TRAVEL	FENDER, GARY	PER DIEM FOR VETERANS	11302020	01/21/21	35.00	79277
293-000-860.00	TRAVEL	FENDER, GARY	MILEAGE FOR OCTOBER	10312020M	01/21/21	3.45	79277
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE FOR OCTOBER	10312020M	01/21/21	18.29	79280
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE FOR OCTOBER	10312020M	01/21/21	3.45	79289
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE FOR OCTOBER	10312020M	01/21/21	24.15	79306
293-000-860.00	TRAVEL	SCHAFER, DONALD E.	MILEAGE FOR OCTOBER	10312020M	01/21/21	2.53	79307
			Total For Dept 000			1,400.34	
			Total For Fund 293 VETERAN'S RELIEF FUND			1,400.34	
Fund 295 VETERAN'S MEMORIAL FUND							
Dept 000							
295-000-967.00	PROJECT EXPENSES	PATTEN MONUMENT COMPA	VETERANS MEMORIAL MONUMENTS	11078	01/21/21	68.00	79303
			Total For Dept 000			68.00	
			Total For Fund 295 VETERAN'S MEMORIAL FUND			68.00	
Fund 401 CAPITAL IMPROVEMENT FUND							
Dept 000							
401-000-967.00	PROJECT EXPENSES	TAG CONSTRUCTION	1/2 DOWN ON INSTALL OF BULLET RESI	12/7/20	01/21/21	4,500.00	79312
401-000-967.00	PROJECT EXPENSES	TOTAL SECURITY SOLUTI	BULLET PROOF GLASS/FIRST 50%	1013886	01/21/21	14,112.00	79320
			Total For Dept 000			18,612.00	
			Total For Fund 401 CAPITAL IMPROVEMENT FUND			18,612.00	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	1/12 ANNUAL FEE FOR FORFEITURE 201	2101-04	01/21/21	1,000.19	79318
532-253-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BENZIE TAX SALE FLYERS	01042021	01/14/21	389.30	79230
			Total For Dept 253 COUNTY TREASURER			1,389.49	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 532 TAX FORECLOSURE FUND							
Fund 701 GENERAL AGENCY FUND				Total For Fund 532 TAX FORECLOSURE FUND			
Dept 136 DISTRICT COURT				1,389.49			
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP0159	01/14/21	1,250.00	79160
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED	DP0161	01/21/21	170.60	79252
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP0168	01/21/21	500.00	79253
701-136-265.00	CASH BONDS PAYABLE	SMITH, SARAH	BOND RETURN: SARAH M SMITH	19-169-SM	01/21/21	200.00	79309
701-136-265.00	CASH BONDS PAYABLE	TINCH, TAYLOR CORDELL	BOND RETURNED: TAYLOR C TINCH	18-199-SM	01/21/21	29.40	79317
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION PYMT FROM STEVEN PELL	18-336-SM	01/14/21	50.00	79167
701-136-271.00	RESTITUTIONS PAYABLE	SINGLETON, MEGAN	RESTITUTION PYMT FROM SHAWN K ROBE	19-375-SM	01/14/21	100.00	79237
701-136-271.00	RESTITUTIONS PAYABLE	STOLTMAN, THOMAS	RESTITUTION PYMT FROM STEVEN PELL	18-336-SM	01/14/21	50.00	79239
701-136-271.00	RESTITUTIONS PAYABLE	NORTH CAROLINA FARM B	RESTITUTION PYMT FROM KENNETH KOUB	20-166-SM	01/21/21	300.00	79302
701-136-275.00	REFUNDS	KLEIN, JENNIFER	REFUND FOR OVERPAYMENT	20-134-FD	01/21/21	25.00	79288
Total For Dept 136 DISTRICT COURT				2,675.00			
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	DECEMBERS NOTARY	DECEMBER 2020	01/14/21	6.00	79222
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	DECEMBER 2020	01/14/21	486.63	79238
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	DECEMBER 2020	01/14/21	110.00	79238
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	DECEMBER 2020	01/14/21	150.00	79238
701-215-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	DECEMBER 2020	01/14/21	25.00	79238
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	DECEMBER 2020	01/14/21	714.00	79238
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	DECEMBER 2020	01/14/21	415.30	79238
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED JOEL FERRARI	20-2690-FH	01/14/21	1,508.00	79170
701-215-265.00	CASH BONDS PAYABLE	JOEL FERRARI	BOND MONEY RETURNED JOEL FERRARI	20-2690-FH	01/14/21	292.00	79207
701-215-271.00	RESTITUTIONS PAYABLE	KRISTINA EGEMAN	RESTITUTION FROM DONOVAN LEONARD	16-2456-FC	01/14/21	25.00	79214
701-215-271.00	RESTITUTIONS PAYABLE	LISA SPADOFORO	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	01/14/21	10.00	79218
701-215-271.00	RESTITUTIONS PAYABLE	RACHEL ROMAN	RESTITUTION FROM JACOB CUTLER	19-2604-FH	01/14/21	40.00	79234
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM BROOK BAKER	18-2547-FH	01/14/21	12.50	79235
701-215-271.00	RESTITUTIONS PAYABLE	TAMMY BURDICK	RESTITUTION FROM CHAD SHAVER	15-2400-FH	01/14/21	120.00	79241
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY SHERIFF	OWI REIMBURSEMENT PAUL NORMAN	19-2648-FH	01/21/21	10.00	79262
701-215-271.00	RESTITUTIONS PAYABLE	CORI AND JESSE SMOKER	RESTITUTION FROM TIMOTHY MAEDER	19-2639-FH	01/21/21	80.22	79273
701-215-271.00	RESTITUTIONS PAYABLE	HEATHER FRARY	RESTITUTION FROM DEVIN SCARBROUGH	19-2626-FH	01/21/21	50.00	79284
701-215-271.00	RESTITUTIONS PAYABLE	LEE STONE	RESTITUTION FROM GARRETT TONN	15-2429-FC	01/21/21	40.00	79292
701-215-271.00	RESTITUTIONS PAYABLE	LISA SPADOFORO	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	01/21/21	10.00	79293
701-215-271.00	RESTITUTIONS PAYABLE	RICHARD VETTER SR.	RESTITUTION FROM BROOK BAKER	18-2547-FH	01/21/21	12.50	79305
701-215-271.10	FAMILY DIVISION RESTITU	TOM AND ROBIN LEE	RESTITUTION FROM DON MARSHALL	14-2364-FH	01/21/21	50.00	79319
701-215-271.10	RESTITUTIONS PAYABLE	TIMOTHY DROST	RESTITUTION FROM BYRCE RAMEY	19-3048-DL	01/14/21	100.00	79244
701-215-299.03	CIRCUIT COURT MISCELLANE	BLAINE TOWNSHIP	OVERPAYMENT OF ELECTION CHARGES	1/11/2020	01/14/21	5.41	79179
701-215-299.03	CIRCUIT COURT MISCELLANE	GILMORE TOWNSHIP	OVERPAYMENT OF ELECTION CHARGES	1/8/2021	01/14/21	5.41	79201
701-215-299.03	CIRCUIT COURT MISCELLANE	LAKE TOWNSHIP	OVERPAYMENT OF ELECTION CHARGES	1/11/2021	01/14/21	5.41	79215
Total For Dept 215 COUNTY CLERK				4,283.38			
Dept 253 COUNTY TREASURER							
701-253-221.00	DUE CITY OF FRANKFORT	CITY OF FRANKFORT	CHARGEBACKS DUE TO THE CITY	01122021	01/14/21	67,287.28	79188
701-253-223.01	DUE BENZIE SHORES DIST L	BENZIE SHORES DISTRIC	CHARGEBACKS DUE TO LIBRARY	01122021	01/14/21	2,503.13	79177
701-253-225.02	FRANKFORT AREA SCHOOLS	FRANKFORT-ELBERTA SCH	CHARGEBACKS DUE TO SCHOOL	01122021	01/14/21	58,456.10	79200
701-253-226.09	DUE JOYFIELD TOWNSHIP	JOYFIELD TOWNSHIP	CHARGEBACKS DUE TO TOWNSHIP	01122021	01/14/21	53.99	79210
701-253-230.30	DUE TO CONSERVATION DIST	BENZIE CONSERVATION D	CHARGEBACKS DUE TO CONSERVATION	01122021	01/14/21	464.02	79169
701-253-234.00	DUE TBA INTERMEDIATE SCH	TRAVERSE BAY AREA INT	CHARGEBACKS DUE TO THE SCHOOL	01122021	01/14/21	11,684.74	79245
701-253-237.00	DUE TO PUBLIC TRANSPORTA	BENZIE TRANSPORTATION	CHARGEBACKS DUT TO BENZIE BUS	01122021	01/14/21	1,967.72	79178
701-253-274.19	APPEALS/CHARGEBACKS/REFU	BENZIE COUNTY TREASUR	PRE REFUND FOR 2019./11-032-005-01	01122021	01/14/21	1,239.54	79176

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DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 01/08/2021 - 01/28/2021
JOURNALIZED
PAID

Page: 11/12

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND Dept 253 COUNTY TREASURER							
Dept 267 PROSECUTING ATTORNEY 701-267-268.00	CANINE ADVOCATE FUND	CODY KASTL	Total For Dept 253 COUNTY TREASURER			143,656.52	
			K9 COURT COMPANION EXPENSES	396310/210295	01/21/21	118.75	79270
			Total For Dept 267 PROSECUTING ATTORNEY			118.75	
Dept 301 SHERIFF 701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	LIVE SCAN OCT 2020	551-569853	01/14/21	216.25	79225
			Total For Dept 301 SHERIFF			216.25	
			Total For Fund 701 GENERAL AGENCY FUND			150,949.90	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
			Fund 101 GENERAL FUND			201,186.01
			Fund 205 TNT OFFICER MILLAGE FUND			3,206.21
			Fund 209 SCHOOL RESOURCE OFFICER			3,415.25
			Fund 213 JAIL OPERATIONS FUND			70,710.09
			Fund 214 EMERGENCY MEDICAL SERVICES			46,190.50
			Fund 217 SNOWMOBILE PATROL FUND			50.90
			Fund 228 SOLID WASTE/RECYCLING FUND			1,946.81
			Fund 247 ANIMAL CONTROL FUND			3,046.97
			Fund 249 BUILDING DEPARTMENT FUND			338.60
			Fund 256 REG OF DEEDS AUTOMATION FUN			239.00
			Fund 261 911 EMERGENCY SERVICE FUND			5,767.91
			Fund 269 LAW LIBRARY FUND			2,074.31
			Fund 276 COMMISSION ON AGING MILLAGE			3,614.00
			Fund 292 CHILD CARE FUND			7,556.92
			Fund 293 VETERAN'S RELIEF FUND			1,400.34
			Fund 295 VETERAN'S MEMORIAL FUND			68.00
			Fund 401 CAPITAL IMPROVEMENT FUND			18,612.00
			Fund 532 TAX FORECLOSURE FUND			1,389.49
			Fund 701 GENERAL AGENCY FUND			150,949.90
Total For All Funds:						521,763.21

Elected Officials And Department Heads

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
JANUARY 20, 2021
4:30 P.M.
Zoom Virtual Meeting
Agenda**

Topic: Executive Committee Meeting

Time: Jan 20, 2021 04:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99303234513?pwd=SFY1L2NVOEhzVW11NTVKd2ZRYm1Cdz09>

Meeting ID: 993 0323 4513

Passcode: 909038

Dial by your location.

1 929 205 6099 US (New York)

Meeting ID: 993 0323 4513

Passcode: 909038

RECEIVED

JAN 20 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Call to Order

Prayer of Invocation

Pledge of Allegiance

Roll Call

Approval of the January 20, 2021 Agenda

Approval of Minutes from the previous meeting – December 16, 2020

Public Input – **By Telephone or Zoom Virtual Meeting** (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Information Items

- A. Executive Committee Report
- B. Fund Development Report
- C. Program & Personnel Report
- D. Directors Report – December 2020/January 2021
- E. Program/Services Report – December 2020
- F. Board of Commissioners Update
- G. COVID-19 Agency Response Report
- H. Finance Committee Report on the Fiscal Year 2020 Financial Audit Review with Amber Mack, CPA

Action Items

- 1. Finance Committee Report on the December 2020 Financials-Approval of the December 2020 Financials

New Business

- 1. Distribute the Fiscal Year 2020 Financial Audit for Review and approve at the February 17, 2021 BoD Meeting

Old Business

- 1.

Board Round Table Discussion/Evaluation of Meeting

Adjournment – Board Approval

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING – February 17, 2021 @ 4:30 pm
By Zoom Virtual Meeting

RECEIVED

DRAFT

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
December 16, 2020
Zoom Virtual Meeting
Meeting ID:98913527168**

Chair Nancy Mullen Call called the meeting to order at 1631 pm.

Prayer of invocation was given by Al, and Nancy thanked Al for being so responsible and giving the invocations in the past, she asked AL and Ron to take turns with the invocation.

Pledge of Allegiance was said by all.

Roll Call:

Present: Nancy Mullen Call, Ron Dykstra, Rosemary Russell, Al Amstutz, Deb Rogers, Leo Hughes, Ingrid Turner, Paul Turner, Pam Howe-Perry, and Linda Ringleka, Absent and excused is Denise Favreau. Also present are Sabra Boyle, Douglas Durand, county commissioner Sherry Taylor and no public is present.

Approval of Agenda

- Motion to approve the agenda with changes made with addition of #4 under Action Items: Resolution for Doug to apply for Benzie County Community Chest Grant. Motion was made by Ron Dykstra and Seconded by Deb Rogers.
 - Roll Call to approve the agenda with additions: Nancy Mullen Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deb Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Motion carried by board vote.

Minutes

- A motion to approve the minutes with changes to *Deb Rogers name and Nancy Mullen Call's name not hyphenated* was made by Al Amstutz and seconded by Ron Dykstra.
 - Roll Call to approve the minutes with changes: Nancy Mullen Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deb Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Motion carried by board vote.

Public Input

- A. The suggestion box was empty.
- B. No other public was present.

Information Items:

- A. The Executive committee
Nancy Mullen Call gave an overview of the last committee meeting. The executive committee would like to start working on Job descriptions, Bylaws and Definitions of committee's roles and responsibilities.

B. Fund Development Committee: Ron Dykstra reported that there was no meeting in December and the meetings will resume in January 2020.

Doug reported the following:

- We are currently at 70% of our goal for the year end appeal.
- Christmas cards have been sent out with remittance return envelopes inside for those that have yet to respond to the yearend appeal.
- Client Christmas bags have been distributed with a total of 245 bags delivered. Over 280 loaves of banana bread were made by several kitchen staff and 2 other volunteers on a Saturday that was included in the Christmas Bags.

C. Directors/Report and D. Program Services Reports:

A copy was submitted by Douglas Durand and received by the board. Doug gave some highlights of this report including:

1. COVID-19 19 changes by the day and protocols/procedures get updated as needed.
2. Our community has been generous with giving this year, and we were able to add an additional 45 Christmas bags with donations. This is our highest numbers to date.
3. Medicare open enrollment has ended, and we were able to assist 75 seniors with their Medicare choices.
4. Snow removal program is now in place and we have signed up 135 clients.
5. Doug has always had a Holiday celebration for staff and their significant others. This year he provided breakfast for the Home Healthcare Department. Lunch was provided for The Gathering Place Staff and then another lunch for the office staff.
6. HDM Program: 6,644 meals were provided in November to 208 clients. This is a record-breaking number.
7. HDM Vehicle Fleet: Doug reported that for 2021, the 2005 needs to be replaced and that will be one of our goals. This will be accomplished through grants and fundraising. In the past the Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Grant and we will be eligible to re-apply with the Benzie County 100 Women Who Care starting in April 2021.
8. Government is looking at another relief package for a possible vote by the end of December. Within the relief package is additional funding for the nutritional programs. Also, the goal is to approve the 2021 \$1.4 Trillion Federal Budget. Kudos to Washington.
9. Paul gave kudos to the staff for going above and beyond.

E. County Commissioners Report Presented by Sherry

1. Rezoning for affordable housing was approved. R2. Pilot was approved and support for use of parcel. Stacey Alley will be closed to thru traffic by use of removal pylons for EMS use. Parking for the apts. will be planned for across the street.

2. Healy restoration: The county commissioners have a booklet of facts explaining how everything works and it is on the website this will increase education for everyone.
 3. Jail is currently under an audit from MSP and MDOC r/t recent inmate hanging. The county jail has every 30min checks with verification. State of MI recommends every hour checks. This inmate had many preexisting conditions. County will keep us informed of the outcome of this audit.
4. This will be Sherry's last meeting. Tim Marky will be taking over.
- F. Doug did his annual presentation to the County regarding the 2020 Annual Report to the county on December 8, 2020. The BSR BOD is receiving their copy of the 2020 Annual Report.
- The county gave kudos for the work that has been done above and beyond during COVID. The 2020 Annual Report will be placed on the website.
- G. New surveys for HDM client survey.
- This happens approx. 2 weeks into services. Staff is performing these surveys and they are really liking the great responses.
 - Compared to the larger annual HDM Survey, we have improved in the numbers of clients having difficulty chewing and swallowing some meat options. Smaller pieces of meat and softer meats are being provided more often.
 - Approximately 1,500 frozen meals will go out next week for Christmas Eve and Christmas Day on the routes.
- H. Discharged HDM clients survey.
- This survey is given to clients that are on the program for a limited time. They may be folks that were hospitalized and needed HDM to get them through until they or their family could provide services.
 - One of the questions presented was: Would you have had a hot meal other than from BSR/ HDM?
 - 28% of those questioned said yes, they would have had a hot meal.
 - 28% said no they would not have had a hot meal,
 - and 44% were unsure.
- I. Holiday Christmas bag report.
- Ron questioned if all churches were approached. Doug reported that in September that a letter is sent out to churches to offer the opportunity to participate in the Christmas Bag Program. This year we had 11 churches plus the Governmental Center.
 - Update was presented above: Our community has been generous with giving this year, and we were able to add an additional 45 Christmas bags with donations. This is our highest numbers to date.
- J. Covid-19 Agency response report.
- We are relying heavily upon client honesty as to whom is in and out of their house. So, we are just treating everyone like they have it. Using PPE and protecting the staff.

- Staffing has been challenging when they must self-imposed quarantine.
- Use of contactless delivery of meals.
- COVID-19 test results are still taking up to 5+ days to receive the results. Rosemary will look into this and get back to Doug with information and turnaround times for COVID testing for staff members.

Action Items

1. **Finance Committee** November 2020 financial report and the 2020-year end reports
 - a. Our finances look decent with some grants.
 - b. We are waiting for the final discussion from Amber, the auditor.
 - c. There were some adjustments made in the MERS formula for the year and a couple of adjustments for late invoices.
 1. A motion was made by Al and seconded by to approve the November 2020 financial report and the yearend report with adjustments from Amber, our Auditor, as needed, was seconded by Ron. .
2. Roll Call: to approve the November financial report and the yearend reports with the adjustments made by Amber our auditor,
Nancy Mullen Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deb Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Motion carried by board vote.
2. **Invocation Discussion:**
 - a. The board discussed the invocation. All were in favor of keeping the prayer of invocation with Ron and Al taking turns,
 - b. Any other board member is welcome to join in the rotation should they want to.
 - c. Roll Call: to keep the prayer of invocation and have Al and Ron to alternate months and the inclusion of any other board member who would like to say the invocation Nancy Mullen Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deb Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Motion carried by board vote.
3. **Formalize Board Resolution to Form the agency/ building needs committee-**
 - a. A motion for Board Resolution to form the agency/building needs committee and board approval was made by Rosemary Russell and seconded by Al Amstutz.
 - b. Roll Call: for board approval for the resolution to form the agency/building needs: Nancy Mullen Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deb Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Board approval for the resolution was carried by unanimous board vote.
4. **Motion is needed for Doug to apply for Benzie County Community Chest Grant**
 - a. A motion was made by Al Amstutz and Seconded by Deb Rogers to allow Doug to apply.

b. Roll Call: Nancy Mullen Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deb Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes. Board approval for the motion was carried by unanimous board vote.

New Business See Information items for new business.

Old Business see Information items for old business.

PUBLIC COMMENT

No public comments

ROUND TABLE DISCUSSION no round table discussions.

ADJOURNMENT

a. A motion to adjourn the meeting was made by Nancy Mullen Call and seconded by Deb Rogers. Roll Call to adjourn the meeting: Nancy Mullen Call, Yes. Ron Dykstra Yes. Rosemary Russell, Yes. Al Amstutz, Yes. Deb Rogers, Yes. Leo Hughes, Yes. Ingrid Turner, Yes. Paul Turner, Yes. Pam Howe-Perry, Yes. and Linda Ringleka, Yes.

Meeting was adjourned at 5:41pm.

Respectfully Submitted,

Rosemary Russell, RNC, EDTNCC, DONALTC
BSR Board Member

Next Meeting Wednesday, January 20, 2021 @ 4:30pm
Benzie Senior Resources Zoom Virtual Meeting
Please contact BSR administrative offices 231-525-0600
for Zoom meeting ID and Passcodes.

**Benzie Senior Resources
Executive Directors Report
December 2020 – January 2021**

- The Gathering Place Senior Center and Administration Office continues to remain closed until further notice.
- Our MMAP's Counselor was able to save individuals a total of \$56,079 during the Medicare Open Enrollment related to Low Income Subsidy, Medicare Savings Plans and Drug Saving Plans.
- Applied for a grant from the Benzie Sunrise Rotary Club for establishing our own Fresh Produce Bags for nutritional at risk seniors in Benzie County. We are expanding on what was provided from the USDA over the summer that was so well received from the seniors that received them.
- By purchasing many of our shelf stable food items from Feeding America of West Michigan and other food items for the curbside meals and HDM meals, we were able to save just over \$18,000 in 2020.
- So far, agency staff and Home Delivered Meals volunteer drivers have been offered to receive the first dose of the COVID-19 Vaccine with many signed up to receive their first dose during the Month of January.
- Support staff at both buildings are placing phone calls to all of our clients to assist them in registering for the COVID-19 Vaccine through the Health Department. Many do not have the technology to do this on-line.
- As we enter the new year, I am continuing to update the BSR COVID-19 Response Plan and starting to put together re-opening plans and procedures for in-person appointments and re-opening of The Gathering Place. I will follow the guidance of our local Health Department, MDHHS and the CDC.
- The report has been sent to Meals on Wheels America regarding our qualifying activities during Subaru's Share the Love Event. We should hear back sometime in May of the dollar amount we will receive for our participation. These funds will go toward the purchase of a replacement vehicle in the Home Delivered Meals Fleet.
- I am investigating new security protocols outside of the administrative building with surveillance cameras at both entrances.
- I am looking into setting a Strategic Planning Session for the Board of Directors to set priorities, focus energy and resources, strengthen operations, ensure that employees and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's direction for the next 5 years.

Volunteer Report

Two new volunteers have gone through the process of being approved and are in the orientation process.

Legislative News

Federal – FY' 2021 Budget passed, and new \$900 Billion Coronavirus Stimulus Package passed. In total there is a \$175 Million in additional funding for the nutrition programs. I did emails to Senators Stabenow and Peters and Representative Bergmann to advocate for passage of both proposals and

shared how BSR has responded to increasing the Home Delivered Meals Program, extra shelf stable food boxes and care packages.

State – Just starting the early discussions for FY' 2022 Budget. Uncertainty for 2021/2022 revenue projections and expenses associated with the Pandemic. The hope is for some sort of federal relief package to help offset losses related to the Pandemic and costs for administering the upcoming vaccine.

Program Report for December 2020

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 6,463 meals were provided to 270 clients in December 2020. **This is an all-time record-breaking number of clients receiving meals. For the first quarter, we delivered 4,629 additional meals over the same period last year.**

Congregate Meals

The Gathering Place is closed. However, 682 meals were served through our curbside takeout service in December 2020. Curbside meals have remained fairly consistent since last summer, even with several clients going into the Home Delivered Meals Program.

Other Programs/Services

Dining Out Program – There were no purchases for dining out vouchers during December 2020.

Homemaker Program – 358 service units were provided to 104 clients in December 2020.

Guardian Medical Monitoring – Thirty-six clients receive this service at no cost to them. Three clients are currently on the waiting list.

Benzie Bus Punch Cards – We are still in the process of transitioning into the new billing system with Benzie Bus for our senior ridership.

Information & Assistance - The agency handled calls in November 2020 regarding Information and Assistance for services and questions related to older adults.

Senior Companion Program – Due to the recent surge in COVID-19 numbers, Catholic Human Services has suspended the program until further notice.

Estate Planning – There were no services provided in December 2020.

Medicare/MMAP's – Nineteen clients received assistance for open enrollment in December 2020.

Foot Care – Nine clients received in home foot care in December 2020.

Emergency Senior Essential Needs Fund – Three clients received assistance in December 2020. We were able to help with hearing aids, furnace repair and emergency medical supplies.

The Gathering Place Senior Center – The center is closed until further notice.

In-Home Services for December 2020 – We had an increase in new clients, but we still are experiencing greater than normal fluctuating changes in the number of clients leaving Home Healthcare Services.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2020	20	52	1	73
November 2020	21	52	1	74
December 2020	21	57	2	80
January 2021				
February 2021				
March 2021				
April 2021				
May 2021				
June 2021				
July 2021				
August 2021				
September 2021				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2020	386.25	501.5	3	23	913.75
November 2020	359	441.5	3.25	22	825.75
December 2020	393	480.5	3	9	885.5
January 2021					
February 2021					
March 2021					
April 2021					
May 2021					
June 2021					
July 2021					
August 2021					
September 2021					
TOTALS	1138.25	1423.50	9.25	54	2625

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2020	23	51	411	50	23	3	561
November 2020	22	36	339	39	22	10	468
December 2020	9	62	373	49	22	9	524
January 2021							
February 2021							
March 2021							
April 2021							
May 2021							
June 2021							
July 2021							
August 2021							
September 2021							
Totals	54	149	1123	138	67	22	1553

December 2020

Service/Program	Amount saved to clients from the Senior Millage, Grants, Fundraising and Donations to supplement their costs
In-Home Services (Respite, Personal Care, Medication Management & In-Home Footcare)	\$6,977
Snow Removal – Purchase of vouchers	\$1,092
Homemaker Program – Purchase of vouchers	\$4,264
Fall Yard Cleanup	\$0
Footcare	\$270
Home Delivered Meals	\$47,180
Congregate Meals	\$7,829
Dining Out	\$0
Grand Total	\$67,612

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of December 31, 2020

	<u>Dec 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
001 • STATE SAVINGS BANK CHECKING	718,807.83
003 • STATE SAVINGS BANK HRA	1,116.96
009 • STATE SAVINGS BANK MM	175,633.71
Total Checking/Savings	<u>895,558.50</u>
Accounts Receivable	
1200 • Accounts Receivable	12,838.57
Total Accounts Receivable	<u>12,838.57</u>
Other Current Assets	
109 • INVENTORY	6,985.69
Total Other Current Assets	<u>6,985.69</u>
Total Current Assets	<u>915,382.76</u>
Fixed Assets	
150 • BUILDING	480,375.70
151 • VEHICLES	169,052.00
152 • EQUIPMENT	100,289.95
157 • LAND IMPROVEMENTS	1,800.00
160 • ACCUMULATED DEPRECIATION	(393,670.26)
Total Fixed Assets	<u>357,847.39</u>
TOTAL ASSETS	<u>1,273,230.15</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 • Accounts Payable	18,725.81
Total Accounts Payable	<u>18,725.81</u>
Other Current Liabilities	
2100 • Payroll Liabilities	9,878.61
223 • JOHN HANCOCK PAYABLE	1,420.90
238 • AFLAC PAYABLE	70.32
Total Other Current Liabilities	<u>11,369.83</u>
Total Current Liabilities	<u>30,095.64</u>
Long Term Liabilities	
250 • MORTGAGE PAYABLE	116,575.21
253 • LEASE PAYABLE	597.26
260 • NET PENSION LIABILITY	604,923.00
Total Long Term Liabilities	<u>722,095.47</u>
Total Liabilities	<u>752,191.11</u>
Equity	
3900 • FUND BALANCE	403,044.94
Net Income	117,994.10
Total Equity	<u>521,039.04</u>
TOTAL LIABILITIES & EQUITY	<u>1,273,230.15</u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
December 2020

	Dec 2020	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	8,528.42	8,528.00	0.42
519.05 MIPPA (MMAP)	550.00	250.00	300.00
540 · GRANTS	0.00	9,166.00	(9,166.00)
561 - HDM WAIVER	1,070.50	750.00	320.50
642 · CHARGES FOR SERVICES/CONT	54.00	160.00	(106.00)
642.01 · FEE FOR SERVICE/CHORE	(502.00)	0.00	(502.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	2,289.00	2,600.00	(311.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	2,727.00	2,000.00	727.00
642.1 - FEE FOR SLIDING SCALE CLIENTS	6,386.25	5,830.00	556.25
642.05 - FEE FOR PRIVATE PAY & INS	81.25	0.00	81.25
670 - CLIENT INCOME	7,664.26	11,500.00	(3,835.74)
673 · NEWSLETTER SUB	60.00	25.00	35.00
675 · DONATIONS	10,865.50	10,000.00	865.50
676 · MILLAGE	96,453.33	96,454.00	(0.67)
680 · VOLUNTEER WAGES (IN-KIND).	6,117.50	6,600.00	(482.50)
677 - FUNDRAISING	20,106.20	18,500.00	1,606.20
681 - IN-KIND (non-volunteer)	5,234.75	375.00	4,859.75
PACE North	0.00	625.00	(625.00)
Other	0.00	125.00	(125.00)
TOTAL INCOME	167,685.96	173,488.00	(5,802.04)
GROSS PROFIT	167,685.96	173,488.00	(5,802.04)
EXPENSE			
700 - ACCOUNTING FEES	7,750.00	7,000.00	750.00
705 · SALARY AND WAGES	92,514.91	102,170.00	(9,655.09)
708 · PAYROLL TAX EXPENSE	6,721.62	9,576.00	(2,854.38)
709 · EDUCATION/TRAINING	37.50	565.00	(527.50)
710 · EVENTS	0.00	200.00	(200.00)
711 · TGPSC ACTIVITIES	0.00	200.00	(200.00)
715 · CLOTHING ALLOWANCE	247.94	500.00	(252.06)
717 · DUES/SUBSCRIPTIONS	112.50	125.00	(12.50)
721 · COMPUTER EXPENSES	1,081.24	2,044.00	(962.76)
725 · FRINGE BENEFITS	12,370.89	18,104.00	(5,733.11)
726 - FUNDRAISING/MARKETING EXP	1,416.42	1,000.00	416.42
727 · SUPPLIES	3,750.03	2,586.00	1,164.03
727.2 · OFFICE EXP	1,178.73	1,064.00	114.73
727.3 - POSTAGE	0.00	650.00	(650.00)
727.4 - ADVERTISING	112.00	420.00	(308.00)
740 · FOOD	17,099.02	14,250.00	2,849.02
819 · CONTRACTUAL	7,899.50	23,010.00	(15,110.50)
820 · VOLUNTEER WAGES (IN-KIND)	6,117.50	6,600.00	(482.50)
825 · VOLUNTEER EXPENSES	786.48	1,235.00	(448.52)
850 · TELEPHONE	333.06	326.00	7.06

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
December 2020

	Dec 2020	Budget	\$ Change
861 • TRAVEL/MILEAGE/GAS	3,491.00	3,335.00	156.00
900 • INTEREST EXPENSE	292.60	300.00	(7.40)
910 • INSURANCE	4,010.00	3,450.00	560.00
915 • PROJECTS	12,317.54	1,500.00	10,817.54
920 • UTILITIES	1,582.58	1,840.00	(257.42)
940 • DEPRECIATION EXPENSE	4,103.94	3,300.00	803.94
980 • EQUIPMENT/REPAIRS	1,763.10	1,625.00	138.10
980.1 - OUTDOOR MAINTENANCE	(3.90)	50.00	(53.90)
981 • HDM VEHICLE MAINT/GAS	1,143.93	1,250.00	(106.07)
980.2 - INDOOR MAINTENANCE	3.00	168.00	(165.00)
TOTAL EXPENSE	188,233.13	208,443.00	(20,209.87)
NET ORDINARY INCOME	(20,547.17)	(34,955.00)	14,407.83
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 • INTEREST/DIVIDEND INCOME	118.36	70.00	48.36
TOTAL OTHER INCOME	118.36	70.00	48.36
OTHER EXPENSE			
999.1 • OTHER EXPENSE	0.00	85.00	(85.00)
99999 - LEGAL EXPENSE	0.00	125.00	(125.00)
TOTAL OTHER EXPENSE	0.00	210.00	(210.00)
NET OTHER INCOME	118.36	(140.00)	258.36
NET INCOME	(20,428.81)	(35,095.00)	14,666.19

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct - Dec 2020

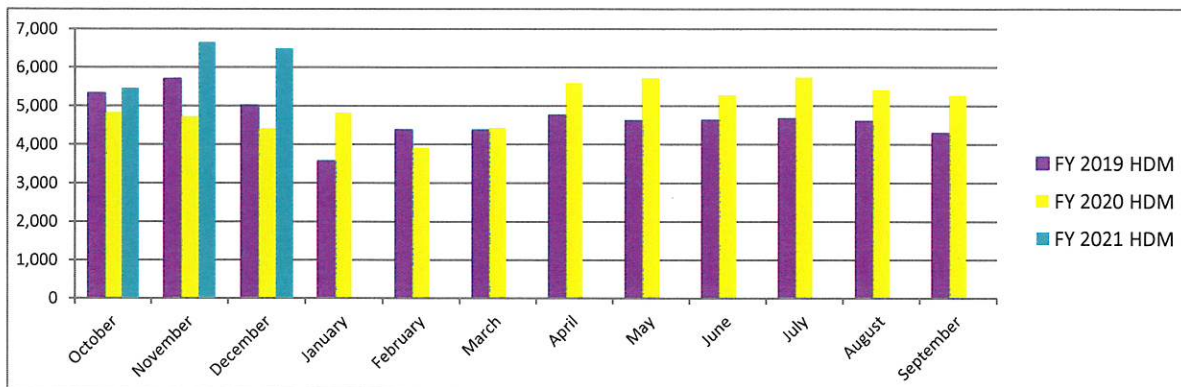
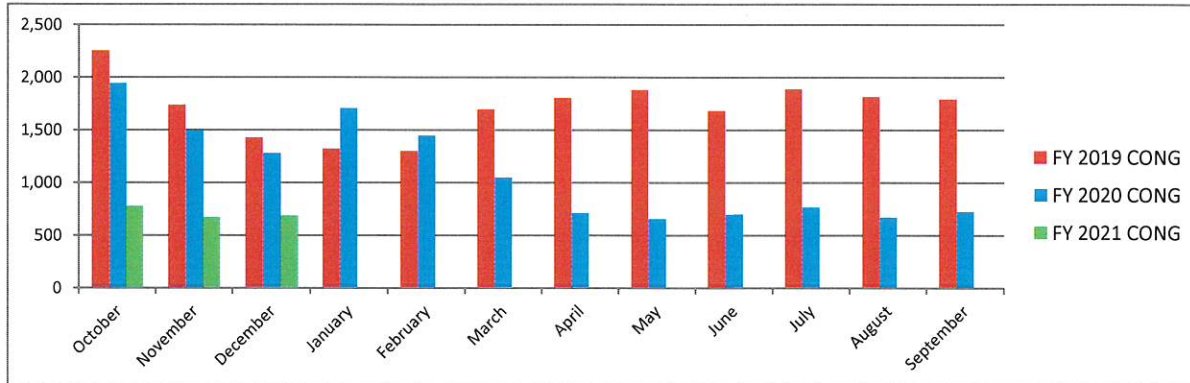
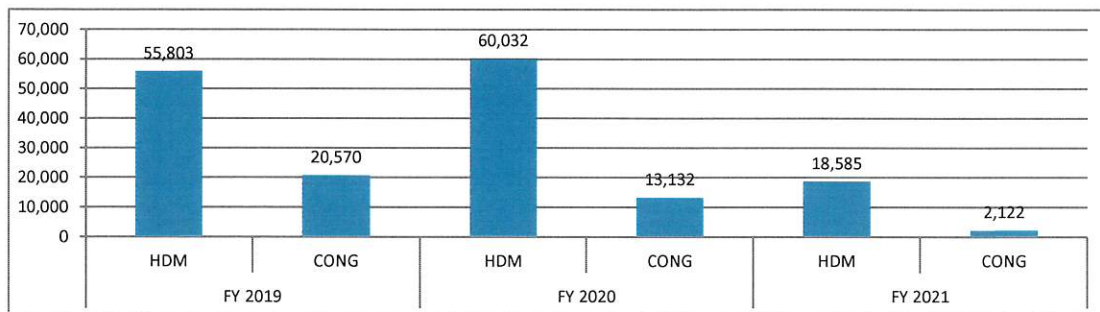
	<u>Oct-Dec 2020</u>	<u>Budget</u>	<u>\$ Change</u>	Percent Received or Expended
ORDINARY INCOME/EXPENSE				
INCOME				
519.03 · TITLE III C2 INCOME	25,585.26	25,585.00	0.26	25%
519.04 · FEDERAL USDA	12,965.56	13,695.00	(729.44)	23%
519.05 MIPPA (MMAP)	550.00	750.00	(200.00)	18.3%
519.07 CARES ACT FUNDING	17,311.85	0.00	17,311.85	
540 · GRANTS	30,000.00	27,499.00	2,501.00	27.3%
561 - HDM WAIVER	2,138.50	2,250.00	(111.50)	23.8%
642 · CHARGES FOR SERVICES/CONT	345.47	480.00	(134.53)	3.5%
642.01 · FEE FOR SERVICE/CHORE	(282.00)	0.00	(282.00)	0.0%
642.02 · FEE FOR SERVICE/HOMEMAKER	7,115.00	7,800.00	(685.00)	22.8%
642.03 - FEE FOR SERV/SNOW REMOVAL	12,494.00	13,300.00	(806.00)	94.0%
642.1 - FEE FOR SLIDING SCALE CLIENTS	12,447.00	17,490.00	(5,043.00)	17.8%
642.05 - FEE FOR PRIVATE PAY & INS	156.25	0.00	156.25	
670 - CLIENT INCOME	16,647.44	34,500.00	(17,852.56)	12.1%
673 · NEWSLETTER SUB	140.00	75.00	65.00	46.7%
675 · DONATIONS	27,644.75	30,000.00	(2,355.25)	23.0%
676 · MILLAGE	289,359.99	289,360.00	(0.01)	25.0%
680 · VOLUNTEER WAGES (IN-KIND).	18,682.50	19,800.00	(1,117.50)	23.6%
677 - FUNDRAISING	36,168.88	31,500.00	4,668.88	51.7%
681 - IN-KIND (non-volunteer)	5,234.75	1,125.00	4,109.75	116.0%
691 - MISC INCOME	0.00	375.00	(375.00)	0.0%
PACE NORTH	0.00	1,875.00	(1,875.00)	0.0%
TOTAL INCOME	<u>514,705.20</u>	<u>517,459.00</u>	<u>(2,753.80)</u>	25.6%
GROSS PROFIT	514,705.20	517,459.00	(2,753.80)	25.7%
EXPENSE				
700 - ACCOUNTING FEES	7,750.00	7,000.00	750.00	94.2%
701 FFCRA-EXPENSES (COVID-19)	2,537.70	0.00	2,537.70	
705 · SALARY AND WAGES	185,402.08	238,402.00	(52,999.92)	21.0%
708 · PAYROLL TAX EXPENSE	13,017.98	22,346.00	(9,328.02)	15.7%
709 · EDUCATION/TRAINING	1,112.50	1,695.00	(582.50)	16.4%
710 · EVENTS	28.83	600.00	(571.17)	1.0%
711 · TGPSC ACTIVITIES	0.00	600.00	(600.00)	0.0%
715 · CLOTHING ALLOWANCE	247.94	500.00	(252.06)	49.6%
717 · DUES/SUBSCRIPTIONS	1,749.62	725.00	1,024.62	44.6%
721 · COMPUTER EXPENSES	4,671.60	6,124.00	(1,452.40)	19.0%
725 · FRINGE BENEFITS	(9,446.75)	15,174.00	(24,620.75)	0.0%
726 - FUNDRAISING/MARKETING EXP	2,565.79	2,650.00	(84.21)	45.0%
727 · SUPPLIES	11,708.02	7,750.00	3,958.02	37.8%
727.2 · OFFICE EXP	3,101.98	3,188.00	(86.02)	24.3%
727.3 - POSTAGE	877.07	1,570.00	(692.93)	20.4%

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct - Dec 2020

	Oct-Dec 2020	Budget	\$ Change	Percent Received or Expended
727.4 - ADVERTISING	3,654.00	1,250.00	2,404.00	73.0%
740 - FOOD	48,690.36	42,750.00	5,940.36	27.0%
819 - CONTRACTUAL	28,374.50	50,524.00	(22,149.50)	11.5%
820 - VOLUNTEER WAGES (IN-KIND)	18,682.50	19,800.00	(1,117.50)	23.6%
825 - VOLUNTEER EXPENSES	2,749.93	4,155.00	(1,405.07)	20.0%
850 - TELEPHONE	713.04	978.00	(264.96)	16.6%
861 - TRAVEL/MILEAGE/GAS	7,780.50	9,999.00	(2,218.50)	19.5%
900 - INTEREST EXPENSE	893.09	920.00	(26.91)	25.5%
910 - INSURANCE	11,986.56	10,380.00	1,606.56	26.0%
915 - PROJECTS	14,077.69	3,675.00	10,402.69	134.0%
920 - UTILITIES	5,699.43	6,875.00	(1,175.57)	21.1%
940 - DEPRECIATION EXPENSE	12,311.82	9,900.00	2,411.82	31.0%
980 - EQUIPMENT/REPAIRS	10,090.76	4,875.00	5,215.76	51.8%
980.1 - OUTDOOR MAINTENANCE	315.95	500.00	(184.05)	4.0%
981 - HDM VEHICLE MAINT/GAS	5,012.12	3,750.00	1,262.12	33.4%
980.2 - INDOOR MAINTENANCE	62.15	498.00	(435.85)	3.0%
TOTAL EXPENSE	396,418.76	479,153.00	(82,734.24)	19.8%
NET ORDINARY INCOME	118,286.44	38,306.00	79,980.44	
OTHER INCOME/EXPENSES				
OTHER INCOME				
990 - INTEREST/DIVIDEND INCOME	339.73	210.00	129.73	40.4%
999 - OTHER INCOME	45.93	0.00	45.93	
TOTAL OTHER INCOME	385.66	210.00	175.66	40.5%
OTHER EXPENSE				
999.1 - OTHER EXPENSE	150.00	251.00	(101.00)	15.0%
99999 - LEGAL EXPENSE	528.00	375.00	153.00	35.2%
TOTAL OTHER EXPENSE	678.00	626.00	52.00	
NET OTHER INCOME	(292.34)	(416.00)	123.66	
NET INCOME	117,994.10	37,890.00	80,104.10	

Benzie Senior Resources
HDM/Cong comparison
Units Served 2019-2020-2021

	FY 2019		FY 2020		FY 2021	
	HDM	CONG	HDM	CONG	HDM	CONG
October	5,320	2,252	4,814	1,942	5,451	774
November	5,690	1,736	4,711	1,500	6,644	666
December	4,985	1,424	4,404	1,275	6,490	682
January	3,555	1,318	4,812	1,706		
February	4,369	1,296	3,903	1,445		
March	4,359	1,694	4,416	1,044		
April	4,748	1,802	5,582	710		
May	4,609	1,879	5,711	657		
June	4,622	1,682	5,281	696		
July	4,662	1,885	5,735	765		
August	4,594	1,811	5,403	670		
September	4,290	1,791	5,260	722		
total meals	55,803	20,570	60,032	13,132	18,585	2,122



ACTION ITEMS

COMMISSIONERS

Page 2 of 4

January 12, 2021

ACTION ITEMS

Building Closure: Motion by Jeannot, seconded by Nye, to close the Government Center building to the public effective January 12, 2021, and limit the public to appointment only, and all employees are required to report to work as instructed by their department heads until January 27, 2021. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Board Rules: Motion by Warsecke, seconded by Sauer, that the per diem rate for Board of Commissioners remain the same until January 1, 2023 and at that time move to \$40.00 for each meeting four hours or less, meetings lasting longer than four hours is considered two meetings (\$80.00) and after eight hours will be considered 3 meetings (\$120.00) for per diem. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Warsecke, that upon legal counsel review, to move all non-elected per diems to the \$40.00, \$80.00 and \$120.00 tier. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Comm Jeannot provided a written report (attached) and reported that Almira Township is looking for a new fire chief; their building has limited access to the public with limited access during regular hours.

Comm Nye reported that the Village of Benzonia will be accepting credit card payments; they received a quote from BS&A to Payroll/APs/ General Ledger – no action taken as the quote was too high; the Zoning Administrator is forming volunteer committees to assist with tackling tasks in the Master Plan. Centra Wellness Executive meeting talked a lot about Linda Farrell's resignation – she was very active in a number of committees – will be missed. Village of Beulah had a major water leak on Christmas Eve; the cross-connection violations letters have been sent out with corrective measures; estimate for the dredging of the settling basin is over \$140,000 – it was rejected and will rebid the project; they talked about the sidewalk snow removal for businesses; remains to be seen if Winter Fest will happen; talked about if it is a liability to the county if employees refuse to get the vaccine? Township meeting has been changed to January 20.

Comm Markey reported that the Village of Honor is working on the Home Stretch property; they are defining the role of a Deputy Clerk. Homestead Township is working on their budget, computer upgrades; fire department brush hog delivery is expected in the Fall 2021.

Comm Warsecke attended the Benzie Schools meeting via teleconference and reported that the board chose their new officers. Inland Township postponed their meeting. Colfax meeting will be tomorrow via Zoom.

Comm Sauer reported that Atwell Mauby is looking into the old school for demolition costs for the Road Commission; we have had no snow, so plowing hasn't been necessary; they are going to have their finance manager review the audit. Health Department is overwhelmed with calls for vaccines. Joyfield discussion regarding Mick Road again. Blaine Township talked about the Ironman; started working on their own website. Attended a Zoom meeting with Friends of Point Betsie where they were given some possible fixes from SHPO (State Historical Preservation Office).



GRETCHEN WHITMER
GOVERNOR
5102 (Rev. 01-19)

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

January 14, 2021

Benzie County Board of Commissioners
448 Court Place
Beulah, MI 49617

Dear Benzie County Board of Commissioners,

Public Act 660 of 2018 states "Beginning December 31, 2020, every county shall have a Designated Assessor on file with the State Tax Commission". As of this date, the STC has not received a petition for approval of a Designated Assessor for Benzie County.

MCL 211.10g also states that the STC may designate and approve a Designated Assessor "If, as of December 31, 2020, it has not been provided an interlocal agreement, executed as provided in subdivision (a), that presents a suitable individual to serve as the County's Designated Assessor".

Please submit Form 5697, State Tax Commission Petition for Approval of County Designated Assessor, along with the required signed interlocal agreement, as soon as possible. Failure to do so will result in an appointment of a Designated Assessor made by the STC. If the Designated Assessor is appointed by the STC, local units within Benzie County will not have involvement in the decision as to who that individual may be, or the cost required by the appointed individual.

If you have any questions regarding this matter please contact the State Tax Commission at 517-335-3429 or by email at AssessingReformQuestions@michigan.gov.

Sincerely,

David A. Buick, Executive Director
State Tax Commission

Cc: Benzie County Clerk's Office
Benzie County Equalization Office

RECEIVED

JAN 19 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



448 Court Place • Beulah, MI 49617

Memo To: Board of Commission
From: Mitchell D. Deisch, Administrator *m Deisch*
Date: January 20, 2021
Subject: Joint Resolution & Interlocal Agreement to Manage Floodplain Development for the National Flood Insurance Program with Crystal Lake Township.

Attached is the joint resolution and interlocal agreement with Crystal Lake Township that will require the County through our contractual arrangement with AGS to provide building inspection services to administer and enforce the construction code act in accordance with the terms and conditions contained within the interlocal agreement.

I have communicated with the County Corporate Legal Counsel that has reviewed and approved the interlocal agreement. I have also communicated AGS Owner Bert Gale who has reviewed the interlocal agreement and has informed me that they are currently performing all the services that are identified in the resolution and interlocal agreement.

Recommendation

Motion to approve the Joint Resolution and interlocal agreement to manage floodplain development for the National Flood Insurance Program with Crystal Lake Township.

RECEIVED
JAN 20 2021
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Mitch Deisch

From: Bryan E. Graham <bgraham@upnorthlaw.com>
Sent: Thursday, January 14, 2021 3:27 PM
To: Tom Kucera; Sue Sullivan; Mitch Deisch
Subject: Updated NFIP Joint Resolution with Crystal Lake Township
Attachments: Res & Intergov Agr to Manage NFIP 1-14-21.docx; Res & Intergov Agr to Manage NFIP 1-14-21.pdf

Good afternoon:

Attached is the updated Joint Resolution and Intergovernmental Agreement between Benzie County and Crystal Lake Township. The joint resolution reflects the upcoming meeting dates for both boards. If there are questions, please let me know.

Tom, you should coordinate with Mitch to have both municipalities sign the same document. This signed document will then be sent to Matt at EGLE with the township NFIP ordinance..

Mitch, just to keep in the loop, I will be preparing similar documents for our other clients in Benzie County, Blaine Township, Inland Township, and the Village of Elberta.

--

Bryan E. Graham
Young, Graham & Wendling, P.C.
P.O. Box 398
Bellaire, Michigan 49615
(231) 533-8635

This email message, and any attached files, is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this message is strictly prohibited. If you received this message in error, please notify our office immediately and delete all copies of the original message, and any attached files.

Dawn Olney

From: Mitch Deisch
Sent: Thursday, January 21, 2021 7:58 AM
To: Dawn Olney
Cc: bgale.ags@gmail.com; Maridee Cutler
Subject: FW: From Bert Gale

Dawn, Please add this e-mail to the resolution/interlocal agreement that was forwarded to you yesterday regarding Crystal Lake Township. Thank you.

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558

From: Bert Gale <bgale.ags@gmail.com>
Sent: Thursday, January 21, 2021 7:56 AM
To: Mitch Deisch <MDeisch@benzieco.net>
Subject: From Bert Gale

Good Morning Mitch,

I read the resolution that you sent me. I did not see anything in the resolution that we don't already do.

Bert Gale
Building Official

CRYSTAL LAKE TOWNSHIP AND BENZIE COUNTY

Township Resolution No. ____ of 2021

County Resolution No. ____ of 2021

**JOINT RESOLUTION AND INTERGOVERNMENTAL
AGREEMENT TO MANAGE FLOODPLAIN DEVELOPMENT FOR
THE NATIONAL FLOOD INSURANCE PROGRAM**

At a regular meeting of the Crystal Lake Township Board held in the Township Hall located at 1651 Frankfort Highway, Frankfort, Michigan, on February 9, 2021 at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was made by _____ and seconded by _____, to-wit:

At a regular meeting of the Benzie County Board of Commissioners, Benzie County, Michigan held in the Frank F. Walterhouse Board Room located at 448 Court Place, Government Center, Beulah, Michigan, on January 26, 2021 at 9:00 a.m.

PRESENT:

ABSENT:

The following resolution was made by _____ and seconded by _____, to-wit:

Recitals

WHEREAS, Crystal Lake Township currently participates in the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community;

WHEREAS, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and must utilize the following definitions, which also apply for the purposes of this Resolution:

1. Flood or Flooding means:

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
 - b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.
2. Flood Hazard Boundary Map (FHBM) means an official map of a community, as may have been issued by the FEMA, where the boundaries of the areas of flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E.
3. Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding).
4. Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
5. Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.
6. Structure means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

WHEREAS, the Stille-Derossett-Hale Single State Construction Code Act", Act No. 230 of the Public Acts of 1972, as amended, (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3, and

WHEREAS, by the action dates of this Resolution Benzie County, through the Benzie County Building Official, agrees on behalf of Crystal Lake Township to function as the designated enforcing agency to discharge the responsibility of administering, applying, and enforcing the construction code act and the state construction code, specifically the Michigan Residential Code, the Michigan Building Code, and the Michigan Rehabilitation Code for Existing Buildings to all development within Crystal Lake Township's political boundaries, and

WHEREAS, Crystal Lake Township and Benzie County hereby agree to enforce floodplain regulations of the construction code act, and Crystal Lake Township wishes to ensure that the administration of that code complies with requirements of the NFIP.

Resolution

NOW, THEREFORE, BE IT RESOLVED, to maintain eligibility and continued participation in the NFIP, Crystal Lake Township and Benzie County agree that the Benzie County Building Official is hereby officially designated the enforcing agency for the construction code act and is hereby directed to administer, apply, and enforce on Crystal Lake Township's behalf the floodplain management regulations as contained in the state construction code (including Appendix G) and to be consistent with those regulations, by:

- a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area, and areas with potential flooding;
- b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environment, Great Lakes, and Energy under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended;
- c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, Benzie County, through the Benzie County Building Official, shall implement the following applicable codes according to their terms:
 - i) All appropriate portions and specifically the floodplain management regulation portions and referenced codes and standards of the current Michigan Residential Code;

ii) All appropriate portions and specifically the floodplain management regulation portions and referenced codes and standards of the current Michigan Building Code; and

iii) Appendix G of the current Michigan Building Code.

iv) All appropriate portions and specifically the floodplain management regulation portions and referenced codes and standards of the current Michigan Rehabilitation Code of Existing Buildings.

d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations;

e. Assisting in the delineation of flood hazard areas; provide information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintain flood proofing and lowest floor construction records, and cooperate with other officials, agencies, and persons for floodplain management;

f. Advising FEMA of any changes in community boundaries, including appropriate maps; and

g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevation to which structures have been floodproofed.

2. Crystal Lake Township and Benzie County hereby assure the Federal Insurance Administrator (Administrator) that they intend to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to assure Crystal Lake Township's compliant participation in the program.

3. Crystal Lake Township further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRMs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

BE IT FURTHER RESOLVED, that both Crystal Lake Township and Benzie County declare their understanding that, until this Resolution is rescinded or Crystal Lake Township makes other provision to enforce the construction code act:

1. Benzie County, through the Benzie County Building Official, must administer and enforce the construction code act in accordance with the terms and the conditions contained herein; and
2. For Crystal Lake Township to continue its participation in the NFIP, the construction code act must be administered and enforced according to the conditions contained herein.

YES:

NO:

RESOLUTION DECLARED ADOPTED.

CRYSTAL LAKE TOWNSHIP

By: _____
Amy Ferris, Supervisor

I, the undersigned, the Clerk of the Township of Crystal Lake, Benzie County Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Crystal Lake Township Board at its regular meeting held on February 9, 2021 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: February 9, 2021

Sue Sullivan, Clerk

YES:

NO:

RESOLUTION DECLARED ADOPTED.

BENZIE COUNTY

By: _____
Bob Roelofs, Chairperson

I, the undersigned, the Benzie County Clerk do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Benzie County Board of Commissioners at its regular meeting held on January 26, 2021 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: January 26, 2021

Dawn Olney, Benzie County Clerk

Commissioner Reports

Art Jeannot
Commissioner Report
January 26, 2021

- Participated in 4 meetings on behalf of the County since our January 12th meeting.
- **1/15 EDC Meeting** – Committee will vote for 2021 Chair and Vice-Chair at the February 13th meeting. 2021 meeting dates are set for 3rd Friday of each month starting at 11am. Paula Figura, Chair of the Broadband sub-committee will give an update to the BOC at an upcoming meeting.
- **1/19 Platte Township** – Postponed until February 2nd.
- **1/20 Housing Committee** – Met to discuss subordination agreement and payment of bills.
- **1/20 Friends of PBLH** – 2021 officers elected. Dick Taylor will continue on as chair. Chuck Clarke's term has ended as treasurer. Laura Reznich was elected as treasurer. The organization has open board seats.
- **1/21 Northern MI Community Action Agency** – Mostly routine business. CARES Act is bringing in additional dollars to the agency. Benzie County residences are getting benefit from the programs.
- **Other –**
 - Participated in a summit on affordable housing. Developers and investors are running into challenges with certain syndicators and may affect the speed that development occurs.
 - EDC was awarded a \$1k grant from the Community Foundation and DTE Energy Foundation. Conditions apply and will be taken up as a discussion in an upcoming EDC meeting. The grant is for assistance to an eligible organization that is affected by COVID-19. More information will be forthcoming.

RECEIVED

JAN 21 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

2021 Committee Appointments

Committee	Commissioner Representative	Meeting Date & Time	Meeting Location	Contact Person
Standing Committees				
Emergency Medical Services	Roelofs Alt. Markey	3 rd Tuesday 3:30 pm	Commission Chambers	Tom King 383-5779
Joint Court	Sauer & Nye	3 rd Thursday 3:00 pm	Alternates Benzie (odd)	Julie Schmeling 231-398-3500 x 4
Committee of the Whole	BOC	2 nd & 4 th Tuesday 1:30 pm	Commission Chambers	Maridee Cutler 882-0035
Commission on Aging	BOC	First BOC meeting in December	Commission Chambers	Dawn Olney 882-0000
Fee Committee	BOC	As needed	TBD	Tom Longanbach 882-0015
Interview Committee	BOC	As needed	TBD	Dawn Olney 882-0000
Human Resource	Nye, Markey & New Comm.	TBD	TBD	Maridee Cutler 882-0035
Building & Grounds	Roelofs, Sauer & New Comm.	2 nd Wednesday 10:00 am TBD	Commission Chambers	Maridee Cutler 882-0035
Liaison				
Building Authority	Jeannot Alt. Markey	3 rd Wednesday 9:00 am	Commission Chambers	Contact Person Eric VanDussen 231-651-9189
Chamber of Commerce	Jeannot	3 rd Wednesday 8:00 am	Benzie Chamber Bldg.	Rick Coates 882-5801
Benzie Conservation District	Warsecke	3 rd Wednesday 4:00 pm	District Office	Aime Merizon 882-4391
Drain Commissioner	New Commissioner	TBD	TBD	Ed Hoogterp 882-4932
DHHS	Sauer & Markey	4 th Thursday 1:00 pm	Maples	Jessica Savage 882-1302 (O) 231-398-4108 (C)

MSU Extension	New Comm. Alt. Sauer	As needed	TBD	Jennifer Berkey 231-342-9595
Benzie County Road Commission	Sauer Alt. Markey	2 nd & 4 th Thursday 9:30 am	Road Commission Office	Matt Skeels 231-325-3051 x 205
Sheriff/Jail Liaison	Warsecke Alt. Markey	As Needed	TBD	Lt. Dan Smith 882-4487
Central Dispatch	Roelofs	2 nd Thursday Odd Months 5:30 pm	Emergency Mgt. Office	Rebecca Hubers 882-5067
Authorities and Agencies				
Benzie Transportation Authority	Warsecke Atl. Markey	3 rd Tuesday, Even Months 5:30 pm	Benzie Bus Facility Honor	Bill Kennis 231-325-3000 x 7
Airport Authority	New Commissioner	3 rd Thursday 7:00 pm	Airport Terminal	Dick Bayer 231-651-0751
Benzie Senior Resources	Markey	3 rd Wednesday 4:30 pm	The Gathering Place Honor	Doug Durand 231-525-0600
Area Agency on Aging	Roelofs Alt. Markey	1 st Thursday Even Months 9:30 am	Traverse City	Bob Schlueter 231-947-8920
Animal Welfare League	Markey	2 nd Wednesday Even Months 1:30 pm	Government Center Room 209	Doreen Carter 231-651-0255
Benzie Housing Committee (CDBG)	Jeannot	As needed	TBD	Dawn Olney 882-0000
Betsie Valley Watershed	Sauer	As needed/by permit	TBD	TBD
Betsie Valley Trailways Management Council	Sauer	2 nd Tuesday March- Nov 4:30 pm	Commissioner Room	TBD
Benzie/Leelanau Health Dept.	Sauer & Nye	4 th Wednesday Odd Months 4:00 pm	Alternates	Chris Malkowski 882-2208 Dottie Putney 882-2113
Centra Wellness Board	Nye & Markey	2 nd Thursday 9:00 am	Alternates	Nicole Warlin 231-309-1729
Domestic Violence Task Force	Roelofs	4 th Wednesday @noon	Government Center Room 206	Sara Swanson 882-0043
EDC/BRA	Jeannot Nye	3 rd Friday 11:00 am	Commission Room	Maridee Cutler 882-0035 (agenda items) Mitch Deisch 882-0558
HSCB	New Commissioner	4 th Wednesday 9:30 am	TBD	Sarah May 882-2123
Local Emergency Planning Committee	Sauer & Markey	3 rd Monday 2:00 pm	Emergency Management Office	Rebecca Hubers 882-0567

Local Planning Team	Markey Alt. Warsecke	4 th Thursday 7:00 pm	Emergency Management Office	Rebecca Hubers 882-0567
Land Bank Authority	Markey Alt. Nye	3 rd Wednesday 8:30 am	Govt. Center Room 206	Michelle Thompson
MI Assoc. of Counties Ag/Tourism	Sauer	6 Times a Year	Lansing, MI	N/A
MI Assoc. of Counties Transportation	Nye	4 th Friday 10:00 am (on-line)	MAC Headquarters Lansing, MI	N/A
MI Assoc. Workers Comp	Sauer	2 nd Thursday 10:00 am	Conference Room 1068 Cross St. Gaylord	N/A
Northern Michigan Regional Entity (SUD)	Markey	1 st Monday 10:00 am	Conference Room 1068 Cross St. Gaylord	Chip Johnson 877-398-2013
Northern Mi Counties Assoc.	Jeannot	3 rd Monday 9:45 am	Grayling Twp Hall	John Amrhein 231-922-4627
Networks Northwest	Jeannot Alt. Warsecke	1 st Monday, even months 5:00 pm	Traverse City	Matt McCauley 231-357-2777
Northwest Michigan Community Action Agency	Jeannot Alt. Warsecke	3 rd Thursday 12:30 pm	Traverse City	Kerry Baughman 231-3462161
Parks and Recreation	Nye	4 th Monday 5:00 pm	Commission Chambers	Cathy Demitroff 231-920-5203
Planning Commission	N/A	TBD	TBD	TBD
Platte River Watershed Committee	Markey	As needed	TBD	TBD
Point Betsie Lighthouse	New Commissioner	2 nd Saturday 10:00 am Attend quarterly	Winter – TBD Summer - Lighthouse	Dick Taylor 231-352
Solid Waste Committee	Warsecke	1 st Wednesday Quarterly 5:00 pm	Commission Chambers	Jesse Zylstra 231-383-1579
Benzie Schools	Warsecke	2 nd Monday 7:00 pm	Benzie Schools	Matt Olson 231-882-9653
Frankfort/Elberta Schools	New Commissioner	TBD	Frankfort Schools	Jeff Tousley
Veteran Affairs	Roelofs	2 nd Monday 9:00 am	Government Center Room 206	Bob Roelofs 231-645-1187
Natural River ZBA	Sauer	TBD	TBD	Brian Bury 989-370-7543

Work Groups / Ad Hoc Committees					
School Safety	Sauer	Even Months 3 rd Monday 10:00 am	Emergency Management Office	Rebecca Hubers 882-0567	
Headlee	COTW	TBD	TBD	Mitch Deisch 882-0558	

County Administrator Report

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
January 12, 2021

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, January 12, 2021, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Jeannot (Board Room), Markey (Zoom – Beulah), Nye (Board Room), Roelofs (Board Room), Sauer (Board Room) and Warsecke (Board Room)

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as amended, removing item #8 Sheriff Rosa. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Roelofs, seconded by Warsecke, to approve the Committee of the Whole minutes of December 22, 2020 as amended. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

1:34 p.m. Public Input – None

Maridee Cutler:

1. Audio/Visual Conference Room – Dave Barth, Ascom: Dave Barth presented gave a presentation and proposal on upgrading the sound and video system in the Board Room.
Sound System Upgrade = \$9,685.00
 - a. Option 1 – Single Camera = \$18,420.00
 - b. Option 2 – Dual Camera System = \$29,160.00
 - c. Option 3 – Three Camera System = \$25,575.00All include flat panel controller; time from a signed contract to install of equipment could be 4-6 weeks; projector cost would be deducted to use the currently replaced one; includes install and training.
2. Building & Grounds – Equipment Replacement/Project List: Maridee presented a list of Equipment with a replacement schedule and the Government Center Project List – this is information only.

Sheriff Rosa requested Animal Control Discussion be removed from agenda.

Dan Smith – Correctional Recovery, Medical Billing: Lt Smith reported that this matter was from a one-day hospital stay for an inmate from February 2020; the amount due is \$22,516.11. He stated it can be handled one of two ways: Pay now or wait until the end of the budget year; he will use funds from the medical line in the budget, however he may need to come for additional funds before the end of the fiscal year.

Dawn Olney/Michelle Thompson – Mailroom discussion: With the security windows being placed on the counter of the Clerk and Treasurer's offices, the postage meter and mailboxes will need to be moved to another area of the building. A quote for a cabinet and mailboxes have been provided.

Motion by Jeannot, seconded by Warsecke, to recommend to the Board of Commissioners to authorize up to \$6,000 to find a solution on how the mail will be handled and invite those involved in day-to-day operations to determine what the best solution is. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Mitch Deisch:

- a. Budget at a Glance Discussion: Appears to have some incorrect information; board stated that the information cannot be distributed if it is incorrect; Mitch will see that the information is corrected and reprint.
- b. Finance Manager Discussion: Mitch stated that we need to talk about all three positions in the County Administrator's Office collectively.
Comm Jeannot – so what I hear is that we are going to delay any action on the Finance Manager until we consider the bigger picture.
Chair Roelofs stated that himself, Vice Chair Nye and Mitch to sit down and talk about priorities for the next 8 months and get a format on how to move forward.
Comm Sauer asked to keep on your mind to bring in the community to help too.
- c. Continued Headlee Discussion: Mitch stated that he has not had the opportunity to do anything additional on the initiative – no update.
Comm Nye stated that the project list that provided today should have a tab in the A-Z book.
Comm Jeannot stated that he has doubts if we will be ready in April to have the language ready for August.
Comm Nye – should we get these books out to our municipalities and gather feedback that will assist us if we should proceed.
Comm Jeannot stated there is an absolute need; the information needs to get out there.

3:16 p.m. Public Input – None

Motion by Warsecke, seconded by Roelofs, to adjourn at 3:17 p.m. Roll call. Ayes: Jeannot, Markey (zoom), Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by _____, seconded by _____, to approve the Committee of the Whole Consent Calendar as follows:

1. To authorize up to \$6,000 to find a solution on how the mail will be handled and invite those involved in day-to-day operations to determine what the best solution is.

DRAFT

Committee Appointments

Committee Name	Date Appointed	Date term Expires
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1-Airport Authority 4yr term -- 1st Thursday @ 9:30 a.m.

Coury Carland		12/17/19	12/31/23
Kenneth J. Laurence	6/2017	09/24/19	03/01/23
-- Comm Liaison		01/28/20	12/31/20

1-Benzie-Leelanau Health Department -- 4th Wed Odd Months @ 2 pm

Gary Sauer	(Commissioner)	01/28/20	12/31/20
Dr Mark Kuiper, MD	4/14/2020	04/14/20	12/31/21
	(Commissioner)	01/28/20	12/31/20

1-Benzie-Leelanau Health Dept Bd of Appeals - 2year terms; Can Be All BOC

	Commissioner	09/22/20	12/31/20
Rhonda Nye	Commissioner	09/22/20	12/31/20
Bob Roelofs	Commissioner	09/22/20	12/31/20

1-Benzie Transportation Authority -- formed 4/18/2006; 3rd Tues @ 5:30 Even Months reduced to 7 - Feb 2017 -- 3 year terms

John P. Morse	10/8/19	10/08/19	04/30/22
Amy Herczak	02/18/14	05/12/20	04/30/23
Anne Noah		04/28/20	04/30/23
Jennifer Kolinske	4/11/17	03/13/19	04/30/22
Susan Kirkpatrick	4/28/15	04/24/18	04/30/21
Jeffery Pataky	10/27/20	10/27/20	04/30/23
Irene Nugent	6/23/2020	06/23/20	04/30/21
Evan Warsecke -- Liaison		01/28/20	12/31/20

1-BVTMC Board 3yr terms 6 member -- 1st Tuesday @ 4:30 p.m.

Gary Pallin (Beulah)		06/28/16	04/15/19
John Wheeler, Alt (CLPRA)		06/28/16	04/15/19
Gregory Nowell, Alt (CLPRA)		06/28/16	04/15/19
Paul Bare (CLPRA)	3/18/14	06/28/16	04/15/20
Frank Ikens (CLPRA)	10/27/20	10/27/20	04/15/23
Janet (Jen) Whiting	Elberta	05/24/16	08/01/19
Rhonda Nye	Alt Comm/P&R Rep	01/28/20	12/31/20
Gary Sauer	Commissioner	01/28/20	12/31/20
Flint Wyatt (FBVT Rep)		04/12/16	12/31/19
Fran Griffin	(Thompsonville)	11/12/18	04/15/21
John Rothhaar	11/14/17	02/12/19	04/15/22

2-Board of Canvassers 4yr terms -- Day After Each Election @ 1:00 p.m.

Laura Bancroft	(REP)	10/10/17	10/10/17	11/01/21
Ray Nichols	(DEM)	10/10/17	10/10/17	11/01/21
Janice Mick	(REP)		09/10/19	11/01/23
Pete Brown	(DEM)	9/10/19	09/10/19	11/01/23

2-Brownfield Authority - Est 6/19/2012; merged with EDC Sept 2017

1-Building Authority 3yr Term 4 member -- As Needed - Increased to 5 8/2017

Thor Goff	1/9/18	12/18/18	12/31/21
Steve Houghton	12/18/18	12/18/18	12/31/21

Jeffry L. Johnson	1/9/18	01/07/20	12/31/22
Eric L. VanDussen	1/9/18	12/17/19	12/31/22
James R. Clark	1/9/18	12/22/20	12/31/23
Michelle Thompson - by statute	06/01/12	01/17/12	
Dawn Olney - by statute	01/01/00	01/17/12	
Art Jeannot - Liaison		01/28/20	12/31/20

1-CDBG/Community Development Block Grant 5yr Term -- 4th Thursday @ 10:30 a.m.

Jean Bowers	01/18/00	12/17/19	12/31/24
Carol Dye		02/12/19	02/01/24
Dawn Olney	01/18/00	12/17/19	12/31/24
Art Jeannot (Commissioner)		01/28/20	12/31/20
Amy Bissell	8/18/09	12/17/19	12/31/24

1-Construction Board of Appeals 2 yr term

Roger Papineau	5/26/15	12/18/18	12/31/20	Email to Bldg Dept
Randy Olsen	1/16/07	12/18/18	12/31/20	2-Dec
Rodney Moore	1/16/07	12/18/18	12/31/20	
Caleb Luibrand	1/16/07	01/22/19	12/31/20	
Sean Duperron	9/10/19	09/10/19	12/31/20	

County Library Board 5yr term -- Dissolved 8/21/2007

1-Economic Development Corp 6yr term -- 3rd Friday @ 11:00 a.m.

Roger Griner	12/18/18	12/18/18	01/31/24
Rhonda Nye (Commissioner)		01/28/20	12/31/20
Art Jeannot (Commissioner)	1/28/20		12/31/20
Courtney Gillison		03/08/16	12/31/22
Robert Russell		06/26/18	01/31/22
Richard Coates	1/14/2020	01/14/20	01/31/26
Ed Kowalski		03/08/16	01/31/22
Blake Brooks	12/21/10	04/11/17	01/31/23
Paula Figura	2/12/19	02/09/19	01/31/25

2-EMS -- renamed from ALS 7/2006 -- Monthly; 3/19/08 Reduced to 7 members

8/21/2012 -- Increased to 9 members -- 3 Years

Gaylord Jowett - At Large	09/24/13	01/14/20	12/31/22
Martha Bates - Almira	11/18/14	01/14/20	12/31/22
Jim Franke - Tville	12/16/14	12/22/20	12/31/23
Bob Roelofs -- voting member	1/28/20	12/22/20	12/31/21
Tim Markey -- Fire Chief Rep		01/14/20	12/31/22
Neal Nye - At Large	01/04/05	02/13/17	12/31/20 12/2 Tom
Mike Mead - At Large	11/14/17	12/22/20	12/31/23
Chris Parrish - ALS - Non Voting	8/23/16	08/23/16	12/31/21
Elizabeth Merrill - BLS - Non Voting	12/13/17	12/18/18	12/31/21
Michelle Thompson -- Ex Officio		09/21/12	
Ted Schendel -- Ex Officio		01/15/13	
Undersheriff (?) -- Ex Officio		01/15/13	

1-Human Services (was FIA) 3yr term -- Monthly

Scott Harrison	State Appointment	11/01/18	10/31/21
Gaylord Jowett	8/9/2016	10/27/20	10/31/23

Dr. Donald E. Schaffer		12/17/19	10/31/22
Gary Sauer	(Commissioner)	01/28/20	12/31/20

FOC Citizens Advisory Committee 3yr term -- Dissolved 10/18/05

2-Jury Board 6yr term -- quarterly

Elizabeth Shrake	5/23/2017	05/23/17	05/01/23
Jean Bowers	05/01/01	04/14/19	05/01/25
Janice Robinson Mick		06/13/17	05/01/21

1-Land Bank Authority - 3 year term

County Treasurer		04/05/11	No Expiration
Sherry Taylor - Liaison		01/28/20	12/31/20
Mark E. Roper	4/5/11	04/10/18	04/05/21
Vincent Edwards	1/28/20	01/28/20	04/05/21
Susan Wenzlick		11/24/20	04/05/21
Tom Longanbach	4/5/11	01/22/19	04/05/22

Medical Examiner

Dr. Goslinoski	03/21/17
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1-Manistee-Benzie CMH - 3yr term -- 2nd Thursday @ 9:00

Donald C. Smeltzer (B)	1/2007	03/28/19	03/31/22
Donald R. Tanner (B)	5/12/2016	04/10/18	03/31/21
Rhonda Nye (B) (Commissioner)		01/28/20	12/31/20
Linda Farrell (B) (Commissioner)		01/28/20	12/31/20
Mary O'Connor Heitjan (B)		04/10/18	03/31/21

1-Parks and Recreation Commission 3yr term -- Alt Months As Needed

Tad Peacock	02/18/14	12/17/19	12/31/22
Sean Duperron	01/2011	12/17/19	12/31/22
Barbara K. Skurdall	4/17/07	12/17/19	12/31/22
Charles Kraus	12/18/18	12/18/18	12/31/21
Susan Zenker	7/24/2018	12/18/18	12/31/21
Cathy Demitroff	02/20/07	12/18/18	12/31/21

Walter Roch von Rochsburg (Planning Rep)

11/14/17 **12/01/19 Resigned 10/8/19**

Ed Hoogterp	(Drain Commissioner)	01/01/17	No Expiration Date
Rhonda Nye	(Commissioner)	01/28/20	No Expiration Date
Ted Mick	(Road Commission Rep)	01/01/13	No Expiration Date

1-Planning Commission -- 2nd Thurs @ 6:30 p.m - Temporarily Suspended 10/2019

November 14, 2017 New Ordinance Adopted

Rhonda Nye	Ex Officio -- BOC	01/22/19	12/31/19
Chris Walrad	Educ (School Rep)	02/13/18	12/01/20
Chuck Beale - Blaine Twp	11/14/17	12/18/18	12/01/21
Betsy Evans - Joyfield Twp	11/14/17	12/18/18	12/01/21
Irene Dunham-Thayer - Colfax	2/13/18	12/18/18	12/01/21

Walter Roch von Rochsburg - Ffort 2/7/1:

11/14/17 **12/01/19 Resigned 10/8/19**

Vince Edwards - Vill of Lake Ann	11/14/17	02/11/20	12/01/22
Rosemary Naulty - Lake Twp	2/13/18	02/13/18	12/01/19
Jim Sheets - Benz & Platte Twp	12/17/19	12/13/19	12/01/20
James Clark - Inland Twp	11/14/17	11/14/17	12/01/20

Greg Wright - Crystal Lake Twp	2/13/18	02/13/18	12/01/20
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Public Safety Committee 3yr term -- Dissolved 7/18/2006

Remonumentation Peer Group -- Appted by BOC 9/2/2014

Christy Andersen	09/02/14
John Korr, Jr.	09/02/14
Craig McVean	09/02/14
Pat Bentley	09/02/14
Wendy Papineau	09/02/14

Road Commission 6yr term -- 2 Times per Month - Elected Positions beginning 2010

**2-Veterans Affairs Committee (8/21/12) 5 members; 3yr term -- Appted by BOC
formerly Soldiers & Sailors Relief ; 7 members 3/21/2017 - 4 years**

Tyson Burch	5/14/19	05/14/19	12/31/22
Lawrence "Camp" Bailey	01/21/14	12/17/19	12/31/23
Gary Fender	8/28/18	12/05/17	12/31/21
Dr. Donald E Schaffer	12/18/18	12/18/18	12/31/22
Kirt A. Giddis	2/19/2013	12/05/17	12/31/21
Bob Roelofs	3/21/17	11/10/20	12/31/24
Ed Kowalski	3/21/17	10/27/20	12/31/24

2-Solid Waste Advisory 3yr term -- ~~inc to 11 members 12/19/06 -- Qtly 1st Wed @ 5 p.m.~~

~~2009 reduced to 10 members; 2015 reduced to 7 members 2 year terms~~

Todd Warren	3/21/06	12/08/20	12/31/22
Dennis Fischgrabe	2/19/13	11/14/17	12/31/19 12/2 - Jesse
Evan Warsecke	Commissioner	01/28/20	12/31/20
Annie Browning		01/28/20	12/31/21
David Schaffer	12/18/18	12/22/20	12/31/22
Christopher Cote	3/12/19	03/10/20	12/31/21
Marlene Wood	5/24/16	12/17/19	12/31/21

2-Workforce Development Board 2yr term -- COG POB 506, TC 49685-0506

Doug Rath	8/22/2017	08/22/17	12/31/19
Betty Workman	12/18/2012	12/20/16	12/31/18

Zoning Board of Appeals; Dissolved 5/4/2010

Zoning Terminated 3/31/2010

Updated 12/22/2020

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 1-14-21

Name: C. Shaun Johnson

Address (including PO Box): 8505 Timber lane,

County District: Benzie Home Telephone: 709-3755

Occupation: Retired Business Telephone:

Please list the Board, Commission or Agency you are applying for:

1. Parks And recreation

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I Am a life long resident in Benzie
County - I Am Retired teacher for
Benzie Central Schools. I do not
have a current resume, but can
provide one if necessary.

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

JAN 15 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

1/8/14

January 15, 2021

Shaun Johnson
8505 Timber lane
Beulah, MI 49617

Hello,

My name is Shaun Johnson and I have lived and worked in Benzie County most of my life. I was a middle school teacher at Benzie Central for more than twenty years and was also the high school ski coach. I am currently retired but I still coach middle school kids at Crystal Mountain through the Crystal Community Ski Club. I know a great many Benzie residents and have a love and passion for outdoor recreation in our area. I have worked with the Benzonia Township in regard to a vision and use for our township parks and believe that my knowledge, commitment, and use of our county parks would make me an excellent candidate to work with others in our community to maintain and guide the use of our county parks in the future.

Please let me know if you would like additional information regarding my qualifications for a position on the Parks and Recreation board.

Sincerely,

Shaun Johnson

RECEIVED

JAN 15 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Correspondence

Benzie Transportation Authority - December 2020 Statement of Activities

	Dec 2020		Oct-Dec 2020		2021	Dec 2019		Oct-Dec 2019	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget
Income									
40100 · Passenger/Contract Fares	5,732.25	6,000.00	15,310.47	15,900.00	115,000.00	6,758.80	12,000.00	41,035.89	
40615 · Advertising Income	1,837.50	550.00	2,712.50	1,650.00	13,400.00	325.00	375.00	975.00	
40710 · Sale of Maintenance Services	649.18	833.33	1,685.63	2,499.99	10,000.00	0.00	1,655.00	3,398.71	
40760 · Gains from Sale Capital Assets	0.00	0.00	3,704.99	0.00	0.00	0.00	0.00	0.00	
40800 · Taxes Levied Directly for/by TA	140,943.14	120,000.00	141,978.00	120,000.00	664,917.24	127,816.59	99,000.00	127,830.50	
41101 · State Operating Assistance	57,427.00	57,427.00	172,281.00	172,281.00	689,118.95	53,016.00	53,016.00	159,048.00	
41301 · Section 5311	71,465.61	82,617.17	71,465.61	82,617.17	330,468.66	72,743.26	77,813.00	72,743.26	
41361 · CARES Act	44,467.49	50,917.00	44,467.49	50,917.00	203,668.00	0.00	0.00	0.00	
41398 · RTAP	0.00	0.00	0.00	0.00	5,500.00	0.00	300.00	107.61	
41400 · Interest Income/Other Revenue	53.00	100.00	123.54	300.00	1,200.00	169.27	200.00	656.88	
Total Income	322,575.17	318,444.50	453,729.23	446,165.16	2,033,272.85	260,828.92	244,359.00	405,795.85	
Expense									
50101 · Operators' Salaries and Wages	90,571.22	95,000.00	243,426.17	248,000.00	1,093,440.00	68,755.62	82,394.00	236,351.57	
50209 · 457 Co-Match	2,900.00	2,900.00	5,560.00	6,100.00	20,800.00	860.00	830.00	2,540.00	
50200 · Fringe Benefits	21,677.04	22,500.00	70,623.96	72,000.00	309,377.00	19,538.04	19,982.00	69,279.38	
50310 · Board Compensation	240.00	200.00	400.00	360.00	2,400.00	200.00	160.00	2,110.00	
50399 · Service Expense	8,546.20	9,500.00	12,456.00	13,400.00	110,900.00	8,721.23	15,169.00	26,694.79	
50401 · Fuel and Lubricants	4,387.27	4,500.00	15,840.25	16,000.00	110,000.00	8,106.99	8,500.00	26,979.71	
50402 · Tires and Tubes	0.00	0.00	0.00	0.00	12,500.00	0.00	0.00	3,176.24	
50404 · Major Purchase	0.00	0.00	0.00	0.00	3,500.00	0.00	500.00	1,478.99	
50405 · Office Supplies	486.31	550.00	1,007.81	1,100.00	9,700.00	781.45	795.00	1,357.29	
50406 · Parts Revenue Vehicles	77.49	2,000.00	3,010.00	4,900.00	25,000.00	556.93	1,500.00	5,614.06	
50407 · Parts for Non Revenue Vehicles	199.99	80.00	199.99	240.00	1,000.00	0.00	100.00	0.00	
50499 · Materials and Supplies	1,585.24	1,800.00	6,762.22	7,000.00	31,500.00	2,899.33	2,246.00	9,439.42	
50500 · Utilities	3,430.70	3,700.00	10,434.25	10,800.00	46,120.00	3,827.95	4,515.00	11,487.40	
50603 · Insurance	24,367.50	25,000.00	24,367.50	25,000.00	51,800.00	2,028.50	22,149.00	2,028.50	
50700 · Taxes and Fees	0.00	100.00	144.00	345.00	1,900.00	99.00	75.00	165.00	
50902 · Travel, Meetings & Training	169.63	350.00	604.38	700.00	10,000.00	525.59	750.00	2,872.62	
50903 · Association Dues and Subscript	262.89	300.00	2,194.66	2,230.00	6,000.00	262.89	400.00	2,446.66	
57402 · Ineligible RTAP	0.00	0.00	0.00	0.00	5,500.00	0.00	300.00	107.61	
Total Expense	158,901.48	168,480.00	397,031.19	408,175.00	1,851,437.00	117,163.52	160,365.00	404,129.24	
Change in Net Assets	163,673.69	149,964.50	56,698.04	37,990.16	181,835.85	143,665.40	83,994.00	1,666.61	

Reconciled balances as of December 31, 2020

Honor Bank Checking	\$1,596.53
Honor Bank - Money Mkt	\$248,062.59
MichiganClass-liquid asset security	\$205,201.71
Total	\$454,860.83

FILED

JAN 19 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



Resolution 8-2021

Date: January 20, 2021

2

Pandemic Resolution

WHEREAS, The Grand Traverse County Board of Commissioners met in regular session on January 20, 2021 and reviewed request to approve and distribute as specified this Pandemic Resolution.

WHEREAS, we live in a time of pandemic;

WHEREAS, we are now entering into the second year of the global pandemic which has impacted every Grand Traverse County citizen in a myriad of ways;

WHEREAS, the threat from the virus, though serious, has resulted in a thwarting of personal freedoms without sufficient regard for ongoing and potentially irreparable economic, emotional, educational and other societal impacts;

WHEREAS, the orders by the MDHHS lack legislative support of the democratically elected representatives, having been initiated unilaterally and unconstitutionally by the Governor of Michigan,

WHEREAS, the orders by the MDHHS have disallowed any degree of personal accountability, eroded constitutional rights of citizens and have placed undue burden and restrictions on local businesses and local employees;

WHEREAS, The Michigan Department of Health and Human Services (MDHHS) has issued orders without providing funding or sufficient guidance for the enforcement of such orders;

WHEREAS, the right and responsibility of individuals to self-determine what is best for their own health, liberty and pursuit of happiness is necessary and ensured by our Constitution, which we have taken an oath to defend and uphold;

THEREFORE, The Grand Traverse County Commission does not support the expenditure of any county funds for the purpose of arrest and prosecution of any person accused of violating MDHHS emergency orders regarding COVID-19, and encourages the Grand Traverse County

RECEIVED

JAN 21 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Sheriffs Department and The Grand Traverse County Prosecutors Office to make this the lowest priority;

FURTHER, we call upon the citizens of Grand Traverse County to act responsibly with regards to others while determining for themselves what is best for themselves, for their own families and loved ones and how to contend with the ongoing risks associated with the COVID-19 virus;

FURTHER, we call upon local businesses to use their own good judgement to operate in a manner which minimizes risk to patrons while protecting the health and welfare of their business, care for their employees, and the community;

FURTHER, The Grand Traverse County Commission directs this resolution to be sent to all 83 Michigan counties, the State of Michigan House, The State of Michigan Senate, and the Office of Governor Gretchen Whitmer.