

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

May 25, 2021

Frank F. Walterhouse Meeting Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

<https://us02web.zoom.us/j/7493555921>

Meeting ID: 749 355 5921

One tap mobile

+13126266799,,7493555921# US (Chicago)

19292056099,,7493555921# US (New York)

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 5/11/2021
 PUBLIC INPUT
 FINANCE – Approval of Bills
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COVID-19 – Policy Guidelines & Mask Update
 Mandate Update
 ACTION ITEMS – Scrap Tire Grant; 2021-017 – BA Resolution of Appreciation
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT –
 COMMITTEE OF THE WHOLE – 5/11/2021
 COMMITTEE APPOINTMENTS – BTA Resignation; BVTMC; Land Bank
 UNFINISHED BUSINESS –
 NEW BUSINESS –
10:00 Chip Johnston – Centra Wellness
10:15 “ “ “ “
 PRESENTATION OF CORRESPONDENCE
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days’ notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Andy Miller (Crystal Lake, Frankfort)	231-920-8300
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Tim Markey (Homestead)	231-871-1399
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
May 11, 2021

The Benzie County Board of Commissioners met in a regular session on Tuesday, May 11, 2021 in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Markey, to approve the agenda as amended, adding Budget Amendment for the Jail to Finance. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Markey, seconded by Sauer, to approve the regular session minutes of April 27, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Nye, to approve the closed session minutes of April 27, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer Warsecke Nays: None Motion carried.

9:03 a.m. Public Input – None

FINANCE

Bills: Motion by Jeannot, seconded by Warsecke, to approve payment of the bills from April 27, 2021 thru May 11, 2021 in the amount of \$559,332.77, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Budget Amendment: Motion by Jeannot, seconded by Warsecke, to amend the 2020-21 Jail Budget as follows:

Increase:

213-351-723.00	Overtime – Regular	\$58,000.00
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Decrease:

213-351-723.10	Wages – Jail	\$15,000.00
213-351-707.15	Wages – Jail	\$ 8,500.00
213-351-707.13	Wages – Jail	\$ 6,000.00
213-351-707.01	Wages – Jail	\$14,000.00
213-351-723.10	Overtime – Scheduled	<u>\$15,000.00</u>
		\$58,500.00

Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Budget Amendment: Motion by Sauer, seconded by Miller, to amend the 2020-21 Budget as follows:

Increase:

401-000-691.00	Budgeted Use of Fund Balance	\$18,200.00
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COMMISSIONERS

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May 11, 2021

Increase:

401-213-967.00	Project Expenses – Jail	\$18,200.00
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Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Road Commission Request for COVID Funds: No action was taken on the request at this time. The disposition of any funds related to the American Recovery Act will be considered when all the conditions are understood and a strategic approach for use of the funds is considered.

Budget Amendment: Motion by Sauer, seconded by Jeannot, to amend the 2020-21 Jail Budget as follows:

Increase:

213-351-828.30	Jail Insurance Settlement/Claims	\$9,000.00
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Decrease:

	General Fund	\$9,000.00
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Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Sheriff Rosa thanked Michelle Thompson and everyone help out with the adjustments that they needed to have done, together with U/S Hubers and Lt. Smith; he spoke of another corrections employee leaving tomorrow and the need to keep and get good employees with good financial and benefit packages; last week was National Correction's Officers week and this week is National Police Officer week; we need to recognize our people and the great job they are doing; we are down three employees in the jail.

ACTION ITEMS

Benzie Senior Resources 2% Tribal Grant App: Motion by Jeannot, seconded by Markey, to approve the 2% Grant Application to the Grand Traverse Band of Ottawa and Chippewa Indians on behalf of the Benzie Senior Resources as presented, authorizing the Chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Emergency Declaration: No action

COMMISSIONER REPORTS

Chair Roelofs attended the following meetings: Northern Michigan Area on Aging; Veterans Affairs; Union negotiations last week.

Comm Jeannot provided a written report (attached).

Comm Miller attended the following meeting: Frankfort Elberta Area Schools

Comm Nye attended the following meetings: Benzie Leelanau District Health Dept; Village of Benzonia, Union negotiations; Centra Wellness Executive Meeting; Land Bank Authority

BUDGET AMENDMENT REQUEST

DATE: 5/5/2021

Request to Amend the 2020/21 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
213-351-828.30	Jail Insurance Settlement/claims	9,000.00

Total \$ 9,000.00

Account to be Decreased:

Line Number	Account Name	Amount
101-000-691.00	General Fund Budgeted Use of Fund Balance	9,000.00
Grievance Settlement - per attorney recommendation		

Total \$ 9,000.00

SIGNED: _____

Kyle Rosa, Sheriff

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

COMMISSIONERS

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May 11, 2021

Comm Markey attended the following meetings: MAC Legislative Conference; NW Regional Entity; Homestead Township; Centra Wellness Community Service Relations Committee; Village of Honor

Comm Warsecke attended the following meeting: Benzie Transportation Authority Special Meeting

Comm Sauer attended the following meetings: Benzie Leelanau Health Dept; MSU Interview; MAC Ag/Tourism; State of Michigan podcast regarding the budget; Road Commission Special Meeting; Betsie Valley Trail; Joyfield Township; Blaine Township; Village of Thompsonville

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

Spoke about the updating of the Master Plan from 2017; introduces Katie Zeits, HR/Finance Manager Ms. Zeits introduced herself to those present and the board welcomed her.

COMMITTEE OF THE WHOLE

Motion by Warsecke, seconded by Sauer, to approve items 1-4 of the April 27, 2021 Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMITTEE APPOINTMENTS

Building Authority: Motion by Jeannot, seconded by Sauer, to accept the resignation of Jeff Johnson from the Building Authority with regrets. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Berrien County resolution regarding the Restoring of County Revenue Sharing received.
- Grand Traverse County resolution regarding Denouncing Threats of Violence and Affirming Equal Protection for All Citizens received.
- Alger County resolution in Support of Local Businesses received.
- Bay County resolution regarding Four Year Terms for County Commissioners received.
- Benzie Transportation Authority Financial Reports for February and March 2021 received.
- Crystal Lake Elevation Report for April 2021 received.
- Little Platte Lake Elevation Report for April 2021 received.

10:20 a.m. Public Input – None

Motion by Markey, seconded by Miller, to adjourn at 10:22 a.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONERS

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May 11, 2021

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1. Approved the agenda as amended.
2. Approved the regular session minutes of April 27, 2021 as presented.
3. Approved the closed session minutes of April 27, 2021 as presented.
4. Approved payment of the bills in the amount of \$559,332.77, as presented.
5. Amended the 2020-21 Jail Budget in the amount of \$58,500.00 as presented.
6. Amended the 2020-21 Budget in the amount of \$18,200.00 as presented.
7. Amended the 2020-21 Jail Budget in the amount of \$9,000.00 as presented.
8. Approved the 2% Grant Application to the Grand Traverse Band of Ottawa and Chippewa Indians on behalf of the Benzie Senior Resources as presented, authorizing the Chair to sign.
9. Approved items 1-4 of the April 27, 2021 Committee of the Whole Consent Calendar as presented.
10. Accepted the resignation of Jeff Johnson from the Building Authority with regrets.

Art Jeannot
Commissioner Report
May 11, 2021

- Participated in 5 meetings on behalf of the County since our April 27th meeting.
- **5/5 Building Authority** – The authority met to approve the final invoices on the Maples project to include the upgrades to the generator. At this point, the authority's role will be suspended and the next meeting will be called at the "request of the Chair". I anticipate that there will be an organizational meeting held in the first quarter of 2022. The intent is to keep the authority available in the event a need arises. Jeff Johnson resigned. This was expected when the Maples project was completed. I do not recommend replacing Mr. Johnson's position at this time.
- **5/6 Lake Township** – Lake Township Park is in need of repair due to high waters. The repairs are primarily cosmetic (landscaping). The Township is addressing this issue.
- **5/7 MAC Finance and General Government Committee** – The majority of the meeting was to discuss "Election Reform Bill Package". Benzie County Clerk, Dawn Olney joined the meeting. Highlights of the bills as I interpreted them were as follows; improve training for poll workers and challengers, extend number of days to certify elections, authority for county clerks to remove voters based on deceased status, pre-register 16-year old's and use of ballot drop boxes. It was also discussed the value and risk of a national exchange of voter information. Currently there is a national "electronic information center" that is voluntary. Not all states participate.
- **5/10 BCCC Government Affairs** – This meeting is intended to share information on a variety of business subjects including County government.
- **5/10 Almira Township** – I will share any relevant information at our BOC meeting.
- **Other** – On May 4th at the request of Grow Benzie, I participated in a group session discussing areas of need in Benzie County. I anticipate a presentation will be made to the BOC when the document is completed.

On May 6th, I attended the "National Day of Prayer" event at the Sheriff's parking lot.

At the request of the Regional Alliance of Northern MI Chambers I joined businesses leaders to discuss housing and broadband issues in Benzie County with Congressman Bergman.

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BENZIE COUNTY CLERK
BEULAH, MI 49617

Committee of the Whole
Page 3 of 3
April 27, 2021

Motion by Warsecke, seconded by Sauer, to approve the Committee of the Whole Consent Calendar as follows:

1. Approve the budget amendment for retiree medical reimbursement as presented.
Increase:
101-852-871.00 Retiree Medical Reimbursement \$3,500.00
Increase:
101-852-678.0 Retirees Health Insurance Reimbursement \$3,500.00
2. Approve the purchase of an ambulance, after October 1, 2021, not to exceed \$224,874.25 as presented.
3. Approve repairs to the Frankfort EMS station, not to exceed \$9,075.00, as presented.
4. Approve the budget amendment request for grant revenue from the Grant Traverse Band in the amount of \$18,350.00 as presented.
Increase:
425-301-540.01 Grant-G.T. Band – Revenue Line \$16,350.00
425-301-674.01 Sheriff Contributions/donations 2,000.00
Increase:
425.301.967.02 Project Expense – G.T. Band \$16,350.00
425.301.967.03 Project Expenses-Sheriff-General 2,000.00

Finance Report

BUDGET AMENDMENT REQUEST

This form is used when the below changes **WILL** increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 5/20/2021

Request to Amend the 2020/21 Budget for the following:

Account to be Increased: 101-851-828.10

Line Number	Account Name	Amount
101-851-828.10	Insurance and Bonds, Liability and Building	16,500.00

Total \$ 16,500.00

Account to be Increased: 101-000-691.00

Line Number	Account Name	Amount
101-000-691-00	Fund Balance	16,500.00

16,500.00

SIGNED: _____

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BENZIE COUNTY CLERK
BEULAH, MI 49617

BILLS TO BE APPROVED May 25, 2021

Motion to approve Vouchers in the amount of:

\$	108,580.32	General Fund (101)
\$	50,110.78	Jail Fund (213)
\$	21,000.72	Ambulance Fund & ALS (214)
\$	7,972.96	Funds 105-238
\$	3,105.59	ACO Fund (247)
\$	35,367.00	Building (249)
\$	9,136.27	Dispatch 911 Fund (261)
\$	9,986.03	Funds 239-292
\$	9,305.92	Funds 293-640
\$	24,834.75	701 Fund
\$	4,654.82	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>284,055.16</u>	

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BEULAH, MI 49617

[illegible]

206-K-9 Fund	230-BVTMC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzie Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resource Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzie Kids	245-Remonumentation	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	JEANNOT, ART	NON TAXED TRAVEL FOR APRIL 2021	04302021	05/13/21	19.04	80549
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	BOC NOTICE	43100200	05/13/21	129.00	80565
			Total For Dept 101 BOARD OF COMMISSIONERS			148.04	
Dept 131 CIRCUIT COURT							
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	1,524.13	80643
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	2,035.22	80643
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	1,835.68	80643
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	1,430.00	80643
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	1,063.40	80643
101-131-712.00	WAGES - RESEARCH ATTORNE	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	(12,603.10)	80643
101-131-725.00	COST OF FRINGE BENEFITS	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	5,665.88	80643
101-131-802.00	TRANSCRIPTS	AMANDA O'BRIEN	TRANSCRIPTS FOR 21-112-FY	05102021	05/13/21	30.75	80515
101-131-802.00	TRANSCRIPTS	AMANDA O'BRIEN	TRANSCRIPTS FOR 21-115-FY	5102021	05/13/21	30.75	80515
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	814.55	80643
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	638.08	80643
101-131-967.00	PROJECT EXPENSES - DRUG	BENZIE COUNTY SHERIFF	DRUH TESTS FOR MINER, VANSLAMBROUC	04302021	05/13/21	116.00	80526
101-131-967.00	PROJECT EXPENSES - DRUG	REDWOOD TOXICOLOGY LA	LABORATORY SERVICES RELATED TO DRU	30571720213	05/13/21	10.00	80568
			Total For Dept 131 CIRCUIT COURT			2,591.34	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	#169066229001 & 169066539001	DP0339	05/13/21	117.36	80564
101-136-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	OFFICE SUPPLIES	112-1420235-623	05/20/21	49.97	80605
101-136-805.10	PROBATE CT APPOINTED AT	KISH DYKSTRA & SCOTT	TERRY P HAUGEN	30536	05/13/21	35.00	80551
101-136-805.10	PROBATE CT APPOINTED AT	CANNIZZARO, ANNELORE	ECRISSA SESSIONS	21-0049-DD	05/20/21	150.00	80617
101-136-805.10	PROBATE CT APPOINTED AT	DOBREFF, DAVID	KIMBERLY BOUTELL	2376	05/20/21	242.50	80629
101-136-805.10	PROBATE CT APPOINTED AT	JOHNSON, BRIAN	JEROME BRACE	DP0361	05/20/21	50.00	80636
101-136-805.10	PROBATE CT APPOINTED AT	SMITH & JOHNSON	CYPHERS / GUNDERSON / KRUMM-WILLIA	DP0368	05/20/21	670.00	80655
101-136-811.00	INTERPRETER FEES	KRHIN, SVETLANA	MACEDONIAN INTERPRETER: DONE JOVAN	20-346-FY	05/13/21	300.00	80553
101-136-900.00	PRINTING & PUBLISHING	DRAEGER, TRISHA	PHOTOCOPY REIMBURSEMENT	DP0340	05/13/21	2.00	80540
101-136-962.20	JIS RELATED COSTS	STATE OF MICHIGAN	APRIL-MAY-JUNE 2021 JIS USER FEES	DP0356	05/13/21	1,576.13	80578
101-136-970.00	EQUIPMENT	TAG CONSTRUCTION	DOOR/WALL CONSTRUCTION	DP0343	05/13/21	525.00	80583
			Total For Dept 136 DISTRICT COURT			3,717.96	
Dept 142 JUVENILE DIVISION							
101-142-704.01	SALARY-DIRECTOR OF YOUTH	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	2,247.58	80643
101-142-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL	LEASE OF SHARP COPIER - JUVENILE C	5014908237	05/13/21	79.90	80595
101-142-962.00	JIS RELATED COSTS	STATE OF MICHIGAN	JIS PAYMENT APRIL - JUNE	APRIL-JUNE	05/13/21	1,338.70	80579
			Total For Dept 142 JUVENILE DIVISION			3,666.18	
Dept 215 COUNTY CLERK							
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	JURY BOARD PER DIEM	5/17/2021	05/20/21	80.00	80616
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	JURY BOARD MILEAGE	5/7/2021	05/20/21	1.12	80616
101-215-807.00	JURY BOARD FEES	MICK, JANICE	JURY BOARD PER DIEM	5/17/2021	05/20/21	80.00	80648
101-215-807.00	JURY BOARD FEES	MICK, JANICE	JURY BOARD MILEAGE	5/17/2021	05/20/21	3.36	80648
101-215-970.20	EQUIPMENT - CAPITAL	TEAM FINANCIAL GROUP,	OFFICE EQUIPMENT SHARP COPIER CONT	00051572	05/13/21	120.97	80584
			Total For Dept 215 COUNTY CLERK			285.45	
Dept 253 COUNTY TREASURER							
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	464830-0	05/13/21	24.99	80548
101-253-830.10	SERVICE CONTRACT (AC)	ALL ANIMAL VET CENTER	1ST QTR DOG LICENSE SALES	05062021	05/13/21	28.00	80513
101-253-830.10	SERVICE CONTRACT (AC)	BETSIIE RIVER VETERINA	1ST QTR DOG LICENSE SALES	05062021	05/13/21	174.00	80528
101-253-830.10	SERVICE CONTRACT (AC)	NORTHWOOD ANIMAL HOSP	1ST QTR DOG LICENSE SALES	05062021	05/13/21	10.00	80562

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND Dept 253 COUNTY TREASURER 101-253-830.10	SERVICE CONTRACT (AC)	PLATTE LAKE VETERINAR	1ST OTR DOG LICENSE SALES	05062021	05/13/21	43.00	80566
			Total For Dept 253 COUNTY TREASURER			279.99	
Dept 257 EQUALIZATION DEPARTMENT 101-257-860.00 101-257-970.00	TRAVEL EQUIPMENT	LINDSAY, BRIANNE LAND INFORMATION ACCE	MIELAGE FOR FIELDWORK TECH SUPPORT VIA PHONE	05/13/21 7315	05/13/21 05/14/21	169.12 280.00	80555 80554
			Total For Dept 257 EQUALIZATION DEPARTMENT			449.12	
Dept 261 MSU EXTENSION 101-261-703.04	WAGES-PART TIME SECRETAR	MSU EXTENSION BUSINES	LONGO PAY 3/21 & 4/10/ 2021	TOINV10-21-BENZ	05/20/21	923.63	80649
			Total For Dept 261 MSU EXTENSION			923.63	
Dept 262 ELECTIONS 101-262-727.00	OFFICE SUPPLIES - BALLOT	VISA=DAWN OLNEY	L'CHAYIM - JURY BOARD LUNCH 5/17/2	0025	05/20/21	29.25	80662
			Total For Dept 262 ELECTIONS			29.25	
Dept 265 BUILDING & GROUNDS 101-265-748.00 101-265-750.00 101-265-800.00 101-265-821.00 101-265-850.00 101-265-850.00 101-265-850.00 101-265-923.00 101-265-924.00 101-265-924.00	GAS, OIL & GREASE MAINTENANCE SUPPLIES CONTRACTED SERVICES GARBAGE DISPOSAL TELEPHONE TELEPHONE FUEL - NATURAL GAS ELECTRIC ELECTRIC	BENZIE COUNTY ROAD CO KSS ENTERPRISES KONE INC. AMERICAN WASTE CENTURYLINK TELNET WORLDWIDE DTE ENERGY CONSUMERS ENERGY CONSUMERS ENERGY	FUEL FOR APRIL 2021 CLEANING SUPPLIES ELEVATOR SERVICE MAY '21 8YD 4YD DUMPSTER MAY 2021 PHONE/VOICE SERVICE - MAY 2021 PRI, PHONE MAY '21 MAY '21 NATURAL GAS 425 COURT PL MAY '21 ELECTRIC GVT CTR MAY '21 ELECTRIC GARAGE	1435 1299466 959859833 4367693 222402452 220796 910020931200 100000514248 100005868649	05/13/21 05/20/21 05/20/21 05/20/21 05/13/21 05/20/21 05/20/21 05/20/21 05/20/21	43.22 258.89 202.56 196.66 46.75 576.23 596.47 4,554.75 99.05	80523 80638 80637 80606 80534 80656 80630 80623 80623
			Total For Dept 265 BUILDING & GROUNDS			6,574.58	
Dept 266 LEGAL & CONTRACTED SERVICES 101-266-810.00 101-266-810.00 101-266-810.00 101-266-815.20	LEGAL FEES LEGAL FEES LEGAL FEES ADMINISTRATION FEES - MA	COHL, STOKER, TOSKEY, COHL, STOKER, TOSKEY, COHL, STOKER, TOSKEY, MANISTEE COUNTY - ADM	LEGAL SVCS CORP MAY '21 LEGAL SVCS LABOR MAY '21 LEGAL SVCS MAY '21 COPIES ETC SHARED COURT COSTS APRIL 2021	MAY 2021 MAY 2021 MAY 2021 APRIL 2021	05/20/21 05/20/21 05/20/21 05/20/21	2,500.00 3,681.34 538.42 1,166.67	80622 80622 80622 80643
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			7,886.43	
Dept 267 PROSECUTING ATTORNEY 101-267-703.03 101-267-727.00	WAGES - SUMMER INTERN OFFICE SUPPLIES	PROSECUTING ATTY ASS VISA-SARA SWANSON	2021 PACC/PAAM SUMMER INTERN WIRT APPEAL 21-011531-AR	SUMMER INTERN WIRT APPEAL	05/20/21 05/13/21	6,300.00 150.00	80653 80592
			Total For Dept 267 PROSECUTING ATTORNEY			6,450.00	
Dept 268 REGISTER OF DEEDS 101-268-860.00	TRAVEL	BISSELL, AMY	TRAVEL TO LANSING FOR HOUSE COMMIT	05/12/2021	05/13/21	200.48	80529
			Total For Dept 268 REGISTER OF DEEDS			200.48	
Dept 285 CENTRAL SERVICES 101-285-730.00 101-285-940.20	POSTAGE EQUIPMENT LEASE	CMRS-PP TEAM FINANCIAL GROUP,	POSTAGE FOR METER OFFICE EQUIPMENT SHARP MX2630N CON	CIN106000933130 00051482	05/20/21 05/13/21	2,500.00 122.00	80620 80584
			Total For Dept 285 CENTRAL SERVICES			2,622.00	
Dept 301 SHERIFF 101-301-748.00 101-301-748.00 101-301-748.00 101-301-749.00	GAS, OIL & GREASE GAS, OIL & GREASE GAS, OIL & GREASE VEHICLE REPAIRS	BENZIE COUNTY ROAD CO XPRESS LUBE WEX BANK PRECISION COLLISION O	APRIL FUEL 2021 18-3 K9 OIL CHANGE 0496-00-471994-4 FUEL BCSD APRIL T 18-1 WINDSHIELD	1436 59713 71780875 1396	05/13/21 05/13/21 05/20/21 05/13/21	2,633.85 50.90 211.95 813.08	80524 80597 80667 80567

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Fund 101 GENERAL FUND							
Dept 301 SHERIFF							
101-301-751.00	UNIFORMS	VISA-CHUBBERS 1098	MARINE/UNIFORMS/EQUIP	1098 05132021	05/13/21	19.15	80590
101-301-855.00	RADIO MAINTENANCE/EQUIPM	VISA-SHERIFF DEPT	T&S/PLATE RENEWALS/EQUIP	7476 WE 052021	05/20/21	545.00	80664
101-301-961.00	TRAINING & SCHOOLS	VISA-ROSA KYLE	JAIL REP/T&S SHIP/K-9	7179 052021	05/20/21	57.61	80663
101-301-961.00	TRAINING & SCHOOLS	VISA-SHERIFF DEPT	T&S/PLATE RENEWALS/EQUIP	7476 WE 052021	05/20/21	495.25	80664
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	BATTERIES - EQUIPMENT	1PWJ-JXRG-JJ7N	05/13/21	45.47	80516
101-301-970.00	EQUIPMENT	AXON ENTERPRISES INC	2 TASERS W/BATTERIES	SI-1735630	05/13/21	2,468.30	80519
101-301-970.00	EQUIPMENT	VISA-CHUBBERS 1098	MARINE/UNIFORMS/EQUIP	1098 05132021	05/13/21	678.36	80590
101-301-970.00	EQUIPMENT	VISA-SHERIFF DEPT	MAINT SUPP/JAIL REP/OFF SUPP/SNOW/	7476 05132021	05/13/21	91.28	80593
101-301-970.00	EQUIPMENT	CORO MEDICAL	4 AED PADS, 1 BATTERY	SORD127303	05/20/21	556.00	80625
101-301-980.00	VEHICLE EQUIPMENT	VISA-SHERIFF DEPT	T&S/PLATE RENEWALS/EQUIP	7476 WE 052021	05/20/21	39.55	80664
			Total For Dept 301 SHERIFF			8,705.75	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN COVERAGE MAY '21	211270021983	05/20/21	1,132.86	80614
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	106.35	80615
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	19.99	80615
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	APRIL FUEL 2021	1436	05/13/21	52.99	80524
			Total For Dept 333 SECONDARY ROAD PATROL			1,312.19	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN COVERAGE MAY '21	211270021983	05/20/21	453.14	80614
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	15.19	80615
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	3.01	80615
			Total For Dept 426 EMERGENCY MANAGEMENT			471.34	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	2,025.45	80643
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	HEALTHCARE WASTE MANA	SCHEDULED MEDICAL WASTE SERVICES 4	57944	05/13/21	105.00	80547
101-648-970.00	EQUIPMENT- MEDICAL EXAMI	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	26.05	80643
			Total For Dept 648 MEDICAL EXAMINER			2,156.50	
Dept 851 INSURANCE & BONDS							
101-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	REQUIRED MEMBER RETENTION FUND BAL	04142021	05/13/21	16,590.00	80559
			Total For Dept 851 INSURANCE & BONDS			16,590.00	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE MAY '21	211270021983	05/20/21	34,740.96	80614
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	3,205.62	80615
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	612.43	80615
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	BCBS PPO MAY '21	007016437	05/20/21	2,996.57	80615
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	1,401.93	80643
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	121.52	80615
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	36.12	80615
101-852-874.00	MEDICAL INSURANCE - RET	BLUE CROSS BLUE SHIEL	BCBS PPO RETIREE MAY '21	007016437	05/20/21	404.94	80615
			Total For Dept 852 MEDICAL INSURANCE			43,520.09	
			Total For Fund 101 GENERAL FUND			108,580.32	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN COVERAGE MAY '21	211270021983	05/20/21	377.62	80614
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	30.38	80615
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	6.02	80615
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	APRIL FUEL 2021	1436	05/13/21	114.92	80524

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Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-748.00	GAS, OIL & GREASE	WEX BANK	0496-00-471994-4 FUEL BCSO APRIL T	71780875	05/20/21	188.94	80667
205-000-840.00	INTELL/INVESTIGATIONS	VISA-SHERIFF DEPT	T&S/PLATE RENEWALS/EQUIP	7476 WE 052021	05/20/21	13.20	80664
205-000-961.00	TRAINING & SCHOOLS	MICHIGAN STATE POLICE	TRAINING - HUMAN	551-586669	05/13/21	100.00	80560
			Total For Dept 000			831.08	
Dept 851 INSURANCE & BONDS							
205-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	REQUIRED MEMBER RETENTION FUND BAL	04142021	05/13/21	630.00	80559
			Total For Dept 851 INSURANCE & BONDS			630.00	
			Total For Fund 205 TNT OFFICER MILLAGE FUND			1,461.08	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	VISA-ROSA KYLE	JAIL REP/T&S SHIP/K-9	7179 052021	05/20/21	42.99	80663
			Total For Dept 000			42.99	
			Total For Fund 206 SHERIFF'S K-9 FUND			42.99	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-725.00	FRINGE BENEFITS	BLUE CARE NETWORK	BCN COVERAGE MAY '21	211270021983	05/20/21	377.62	80614
209-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	30.38	80615
209-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	6.02	80615
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	APRIL FUEL 2021	1436	05/13/21	133.97	80524
			Total For Dept 000			547.99	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			547.99	
Dept 851 INSURANCE & BONDS							
209-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	REQUIRED MEMBER RETENTION FUND BAL	04142021	05/13/21	651.00	80559
			Total For Dept 851 INSURANCE & BONDS			651.00	
			Total For Fund 209 SCHOOL RESOURCE OFFICER			1,198.99	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	VISA-SHERIFF DEPT	MAINT SUPP/JAIL REP/OFF SUPP/SNOW/	7476 05132021	05/13/21	17.99	80593
213-265-783.00	EQUIP. SERVICES & SUPPLI	SHOP AND SAVE	APRIL 2021 JAIL	30198	05/13/21	2.29	80575
213-265-783.00	EQUIP. SERVICES & SUPPLI	KSS ENTERPRISES	TP/PT	1299830	05/20/21	88.10	80639
213-265-784.00	GARBAGE PICK-UP	AMERICAN WASTE	GARBAGE PICKUP MAY 2021	4368890	05/13/21	103.50	80517
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS APR TO MAY 2021	910020929204	05/20/21	959.16	80631
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC APRIL 2021	207146260772	05/20/21	3,125.93	80624
213-265-935.00	JAIL REPAIRS	VISA-SHERIFF DEPT	MAINT SUPP/JAIL REP/OFF SUPP/SNOW/	7476 05132021	05/13/21	32.94	80593
213-265-935.00	JAIL REPAIRS	WOLVERINE POWER SYSTE	GENERATOR REPAIR	0209887-IN	05/13/21	291.14	80596
213-265-935.00	JAIL REPAIRS	WOLVERINE POWER SYSTE	GENERATOR MAINT 04302021	0209888-IN	05/13/21	498.52	80596
213-265-935.00	JAIL REPAIRS	LARSENS LANDSCAPING	FERT APPLICATION 04292021	71276	05/20/21	89.00	80640
213-265-935.00	JAIL REPAIRS	VISA-ROSA KYLE	JAIL REP/T&S SHIP/K-9	7179 052021	05/20/21	147.15	80663
			Total For Dept 265 BUILDING & GROUNDS			5,355.72	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVIC	TONER - JAIL	1L9Q-RVJG-NKLR	05/13/21	109.99	80516
213-351-727.00	OFFICE SUPPLIES	SHOP AND SAVE	APRIL 2021 JAIL	30198	05/13/21	29.63	80575
213-351-727.00	OFFICE SUPPLIES	VISA-SHERIFF DEPT	MAINT SUPP/JAIL REP/OFF SUPP/SNOW/	7476 05132021	05/13/21	2.18	80593
213-351-727.00	OFFICE SUPPLIES	TROPHY TROLLEY	OFF SUPP KK	59173	05/20/21	45.75	80658
213-351-727.00	OFFICE SUPPLIES	VISA-DAN SMITH	T&S/ OFF SUPPLIES	7195 052021	05/20/21	179.00	80661
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 05/09 TO 05/15/2021	107145	05/20/21	1,960.42	80618

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Fund 213 JAIL OPERATIONS FUND							
Dept 351 JAIL - CORRECTIONS							
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 0502201 TO 05082021	106965	05/20/21	1,881.75	80518
213-351-740.00	KITCHEN SUPPLIES	AMAZON CAPITAL SERVIC	KITCHEN INK	1TLOW-GL3C-P934	05/13/21	50.00	80516
213-351-742.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	APRIL FUEL 2021	1436	05/13/21	50.11	80524
213-351-748.00	GAS, OIL & GREASE	WEX BANK	0496-00-471994-4 FUEL BCSO APRIL T	71780875	05/20/21	46.86	80667
213-351-828.30	INSURANCE SETTLEMENT CLA	FRALY, TODD	GRIEVANCE SETTLEMENT - FRALEY	20210512	05/13/21	12,000.00	80543
213-351-834.00	PRISONER MEDICAL - BENZI	ALL ACCESS CARE PLLC	APRIL 2021 JAIL MEDICAL	50348	05/13/21	11,094.83	80512
213-351-834.00	PRISONER MEDICAL - BENZI	CORRECTIONAL RECOVERY	CLAIMS BAL AND CR FEE AL DOS 03222	100033967	05/13/21	920.28	80539
213-351-834.00	PRISONER MEDICAL - BENZI	FASPSYCH, LLC	5 VISITS - APRIL 2021	043021076	05/13/21	1,017.00	80541
213-351-961.00	TRAINING & SCHOOLS	A. PAPANO'S PIZZA	JAIL TRAINING	1011	05/13/21	48.35	80511
213-351-961.00	TRAINING & SCHOOLS	SMITH, DANIEL	MAY 2021 TRAINING FOR JAIL ADMINIS	052021	05/13/21	130.00	80577
213-351-961.00	TRAINING & SCHOOLS	DEMOLF & ASSOCIATES	CTO TRAINING COOPER & JOHNSON	3271	05/20/21	1,590.00	80627
213-351-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	T&S/ OFF SUPPLIES	7195 052021	05/20/21	1,196.58	80661
213-351-961.00	TRAINING & SCHOOLS	VISA=SHERIFF DEPT	T&S/PLATE RENEWALS/EQUIP	7476 WE 052021	05/20/21	917.00	80664
213-351-970.00	EQUIPMENT	AMAZON CAPITAL SERVIC	BATTERIES - EQUIPMENT	1PMJ-JXRG-JJ7N	05/13/21	45.47	80516
			Total For Dept 351 JAIL - CORRECTIONS			33,315.20	
Dept 851 INSURANCE & BONDS							
213-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	REQUIRED MEMBER RETENTION FUND BAL 04142021		05/13/21	1,050.00	80559
			Total For Dept 851 INSURANCE & BONDS			1,050.00	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE MAY '21	211270021983	05/20/21	8,458.68	80614
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	805.19	80615
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	154.13	80615
213-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	BCBS PPO MAY '21	007016437	05/20/21	971.86	80615
			Total For Dept 852 MEDICAL INSURANCE			10,389.86	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	AMERICAN WASTE	DUMPSTER AT ST2	4367999	05/13/21	85.00	80517
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	ST 3 CABLE, PHONES, INTERNET	0016011050121	05/13/21	270.69	80535
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELLPHONES DISPATCH,EMD,EMS APRIL	9878856377	05/20/21	98.17	80659
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 WATER AND SEWER	5-27-21	05/13/21	62.81	80537
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDIT	ST 3 WATER CONDITIONER	5-15-21	05/13/21	54.50	80558
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRIC	5-28-21	05/13/21	159.61	80536
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ST 3 ELECTRICITY	5-28-21	05/13/21	68.31	80538
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ST 3 ELECTRICIT	5-28-21.1	05/13/21	137.64	80538
214-265-954.10	RENT	VISA-THOMAS KING	VISA BILL (NEWSPAPER ADD AND RECUR 4-10-21		05/20/21	40.00	80665
			Total For Dept 265 BUILDING & GROUNDS			976.73	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-727.00	OFFICE SUPPLIES	VISA=THOMAS KING	VISA 0884 - MISC LATE FEES ETC.	0884	05/20/21	137.61	80665
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	84052842	05/13/21	280.68	80530
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	84052843	05/13/21	339.19	80530
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MED SUPPLIES	84052841	05/13/21	13.80	80530
214-655-735.00	MEDICAL SUPPLIES	MUNSON MEDICAL CENTER	PHARMACY CHARGES	FEB 2021	05/13/21	225.00	80561
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	GAS	1432	05/13/21	1,679.18	80523
214-655-751.00	UNIFORMS	TELE-RAD, INC.	TELERAD INVOICES FOR UNIFORM APPAR	901495	05/13/21	816.41	80585
214-655-900.00	PRINTING & PUBLISHING	VISA=THOMAS KING	VISA BILL (NEWSPAPER ADD AND RECUR 4-10-21		05/20/21	32.25	80665
214-655-955.10	DUES & REGISTRATIONS	MICHIGAN DEPARTMENT O	EMS VEHICLE LICENSING MAY '21	37518	05/20/21	250.00	80647
214-655-970.06	EQUIPMENT - COMPUTERS	VISA=THOMAS KING	VISA BILL (NEWSPAPER ADD AND RECUR 4-10-21		05/20/21	190.67	80665

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
Dept 851 INSURANCE & BONDS							
214-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	REQUIRED MEMBER RETENTION FUND BAL 04142021		05/13/21	1,470.00	80559
			Total For Dept 851 INSURANCE & BONDS			1,470.00	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE MAY '21	211270021983	05/20/21	13,216.66	80614
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	1,109.06	80615
214-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	212.17	80615
214-852-717.00	MEDICAL/DENTAL/VISION IN	FOREST COUNTY POTAWAT	COVID TEST	1034024	05/20/21	51.31	80632
			Total For Dept 852 MEDICAL INSURANCE			14,589.20	
			Total For Fund 214 EMERGENCY MEDICAL SERVICES (E			21,000.72	
Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-748.00	GAS, OIL & GREASE	VISA=GHUBERS 1098	MARINE/UNIFORMS/EQUIP	1098 05132021	05/13/21	21.61	80590
220-000-930.00	EQUIPMENT REPAIR	CRYSTAL LAKE MARINA	PRESEASON - MARINE	5946	05/20/21	320.28	80626
220-000-970.00	EQUIPMENT	VISA=SHERIFF DEPT	MAINT SUPP/JAIL REP/OFF SUPP/SNOW/	7476 05132021	05/13/21	0.99	80593
			Total For Dept 000			342.88	
			Total For Fund 220 MARINE PATROL FUND			342.88	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR APRIL 2021	1431	05/20/21	157.50	80610
228-000-900.00	PUBLIC RELATIONS-PRINTG/	BENZIE TRANSPORTATION	BUS ADVERTISING	2549	05/20/21	187.50	80611
			Total For Dept 000			345.00	
Dept 851 INSURANCE & BONDS							
228-851-828.10	LIABILITY & BUILDING INS	MICHIGAN MUNICIPAL RI	REQUIRED MEMBER RETENTION FUND BAL 04142021		05/13/21	168.00	80559
			Total For Dept 851 INSURANCE & BONDS			168.00	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE MAY '21	211270021983	05/20/21	377.62	80614
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	30.38	80615
228-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	6.02	80615
			Total For Dept 852 MEDICAL INSURANCE			414.02	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			927.02	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	PERMITS, BLDG,ELEC,MECH,PLBG APRIL 2298		05/20/21	4,000.00	80608
			Total For Dept 723 SOIL EROSION CONTROL			4,000.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			4,000.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	NUGENT ACE HARDWARD	STEEL WOOL/TOTES FOR TRUCK	179054	05/13/21	30.95	80563
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR APRIL	1433	05/13/21	395.41	80525
247-430-835.20	VET & DRUG FEES	BETTSIE RIVER VETERINA	28-21C NEUTER AND VACC	82621	05/13/21	159.67	80528
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINAR	221-D NEUTER/6-21C SPAY AND VACC/M	303850	05/13/21	442.66	80566

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CARE NETWORK	BCN COVERAGE MAY '21	211270021983	05/20/21	4,153.80	80614
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY 2021 DENTAL	007016437	05/20/21	303.84	80615
261-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIEL	MAY '21 VISION	7016437	05/20/21	59.12	80615
			Total For Dept 852 MEDICAL INSURANCE			4,516.76	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			9,136.27	
Fund 262 DISPATCHER TRAINING FUND							
Dept 000							
262-000-961.00	TRAINING & SCHOOLS	DEMOLF & ASSOCIATES	FIRST LINE SUPERVISION - COURSE PA 3317		05/20/21	565.00	80628
262-000-961.00	TRAINING & SCHOOLS	MICHAEL DRAEGER	MILEAGE TO GAYLORD - SUPERVISOR TR 5/17/21		05/20/21	103.26	80645
			Total For Dept 000			668.26	
			Total For Fund 262 DISPATCHER TRAINING FUND			668.26	
Fund 264 SHERIFF FORFEITURE FUND							
Dept 000							
264-000-967.00	PROJECT EXPENSES	PHOENIX DISTRIBUTORS	2 RIFLE SWAP	4087	05/20/21	200.00	80652
			Total For Dept 000			200.00	
			Total For Fund 264 SHERIFF FORFEITURE FUND			200.00	
Fund 265 JUSTICE TRAINING (302) FUND							
Dept 000							
265-000-967.00	PROJECT EXPENSES	VISA=ROSA KYLE	AMMO	7179 05132021	05/13/21	889.94	80591
			Total For Dept 000			889.94	
			Total For Fund 265 JUSTICE TRAINING (302) FUND			889.94	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WES	MAY 2021 WEST COMPLETE LIBRARY SUB	844369860	05/13/21	873.01	80586
269-000-901.00	RESOURCE MATERIALS	JACKPINE BUSINESS CEN	3 HOLE PUNCH	465136-0	05/20/21	49.90	80634
			Total For Dept 000			922.91	
			Total For Fund 269 LAW LIBRARY FUND			922.91	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	4,189.48	80643
292-000-725.00	FRINGE BENEFITS - JUVENI	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	736.46	80643
292-000-725.06	FRINGE BENEFITS - CASEMO	MANISTEE COUNTY - ADM	SHARED COURT COSTS APRIL 2021	APRIL 2021	05/20/21	2,288.98	80643
292-000-862.03	SUBSTANCE ABUSE COUNSELI	CATHOLIC HUMAN SERVIC	SUB ABUSE COUNSELING FOR IHC CLIEEN MAY		05/13/21	90.00	80533
			Total For Dept 000			7,304.92	
			Total For Fund 292 CHILD CARE FUND			7,304.92	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-721.00	PER DIEM	BURCH, TYSON	VA PER DIEM	04302021	05/13/21	40.00	80531
293-000-721.00	PER DIEM	FENDER, GARY	VA PER DIEM	04302021	05/13/21	40.00	80542
293-000-721.00	PER DIEM	GIDDIS, KIRT	VA PER DIEM	04302021	05/13/21	40.00	80544
293-000-721.00	PER DIEM	KOWALSKI, ED	VA PER DIEM	04302021	05/13/21	40.00	80552
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VA PER DIEM	04302021	05/13/21	35.00	80571

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 293 VETERAN'S RELIEF FUND							
Dept 000	PER DIEM	SCHAFER, DONALD E.	VA PER DIEM	04302021	05/13/21	40.00	80573
293-000-721.00	PEACETIME VETERANS ASSIS	VILLAGE OF BEULAH	VA PMT S-022	05192021	05/20/21	1,000.47	80660
293-000-839.20	TRAVEL	BAILEY LAW OFFICE PLL	MILEAGE	04302021	05/13/21	2.06	
293-000-860.00	TRAVEL	BURCH, TYSON	MILEAGE	04302021	05/13/21	18.93	80531
293-000-860.00	TRAVEL	FENDER, GARY	MILEAGE	04302021	05/13/21	3.36	80542
293-000-860.00	TRAVEL	GIDDIS, KIRT	MILEAGE	04302021	05/13/21	17.81	80544
293-000-860.00	TRAVEL	KOWALSKI, ED	MILEAGE	04302021	05/13/21	3.36	80552
293-000-860.00	TRAVEL	ROELOFS, ROBERT	MILEAGE	04302021	05/13/21	23.52	80571
293-000-860.00	TRAVEL	SCHAFER, DONALD E.	MILEAGE	04302021	05/13/21	2.46	80573
Total For Dept 000						1,306.97	
Total For Fund 293 VETERAN'S RELIEF FUND						1,306.97	
Fund 295 VETERAN'S MEMORIAL FUND							
Dept 000	PROJECT EXPENSES	ROELOFS, ROBERT	VA FLAGS	4142021	05/13/21	766.09	80571
295-000-967.00	PROJECT EXPENSES	SWENSEN MEMORIALS	VA BRICK ORDER	0000014017	05/13/21	13.00	80581
Total For Dept 000						779.09	
Total For Fund 295 VETERAN'S MEMORIAL FUND						779.09	
Fund 401 CAPITAL IMPROVEMENT FUND							
Dept 000	PROJECT EXPENSES	TAG CONSTRUCTION	INSTALLATION OF BULLET RESISTANT G	05062021	05/13/21	4,500.00	80582
401-000-967.00						4,500.00	
Total For Dept 000						4,500.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND						4,500.00	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER	CONTRACTED SERVICES	TITLE CHECK LLC	PARCEL ADMIN FEE	2105-07	05/20/21	789.63	80657
532-253-801.00	LEGAL FEES	LUCAS V. MIDDLETON	TAX FORECLOSURE SERVICES	81	05/13/21	1,850.00	80557
532-253-810.00						2,639.63	
Total For Dept 253 COUNTY TREASURER						2,639.63	
Total For Fund 532 TAX FORECLOSURE FUND						2,639.63	
Fund 569 BUILDING AUTHORITY							
Dept 000	CONTRACTED SERVICES	MAY, SHARRON	RECORDING SECRETARY FOR BA ON MAY	05162021	05/20/21	80.23	80644
569-000-800.00						80.23	
Total For Dept 000						80.23	
Total For Fund 569 BUILDING AUTHORITY						80.23	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP0344	05/13/21	1,125.00	80510
701-136-265.00	CASH BONDS PAYABLE	ALLEN, CRISTY BELL	BOND RETURNED: CRISTY BELL ALLEN	21-004-SD	05/13/21	275.00	80514
701-136-265.00	CASH BONDS PAYABLE	HANSON JR, ROBERT THE	BOND RETURNED: ROBERT T HANSON JR	19-286-ST	05/13/21	200.00	80546
701-136-265.00	CASH BONDS PAYABLE	JOHNSON, CHRISTINE	BOND RETURNED: CHRISTINE JOHNSON	20-296-FY	05/13/21	100.00	80550
701-136-265.00	CASH BONDS PAYABLE	REED, KENNETH LEROY	BOND RETURNED: KENNETH L REED	21-141-SM	05/13/21	150.00	80569
701-136-265.00	CASH BONDS PAYABLE	SHELAGOWSKI, TRACY LY	BOND RETURNED: TRACY LYNN SHELAGO	19-279-SM	05/13/21	200.00	80574
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP0358	05/20/21	1,361.00	80603
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP0369	05/20/21	175.00	80604
701-136-265.00	CASH BONDS PAYABLE	BIRDSALL, ADAM CHRIST	BOND RETURNED: ADAM C BIRDSALL	21-085-SD	05/20/21	65.00	80612

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-265.00	CASH BONDS PAYABLE	HANSON JR, ROBERT THE	BOND RETURNED: ROBERT T HANSON JR	20-305-FY	05/20/21	165.00	80633
701-136-265.00	CASH BONDS PAYABLE	LONSDALE, ELIJAH TODD	BOND RETURN: ELIJAH T LONSDALE	18-146-FY	05/20/21	325.00	80642
701-136-265.00	CASH BONDS PAYABLE	SHELTON, JAMES ALEXAN	BOND RETURNED: JAMES A SHELTON	21-107-SD	05/20/21	9.00	80654
701-136-266.01	COURT ORDER - ESCROW	PATTERSON CROSSING	PATTERSON CROSSING V PRATT/O'BRIEN	20-739-LT-2	05/20/21	572.00	80651
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION PYMT FROM STEVEN PELL	18-336-SM	05/13/21	50.00	80518
701-136-271.00	RESTITUTIONS PAYABLE	SINGLETON, MEGAN	RESTITUTION PYMT FROM SHAWN K ROBE	19-375-SM	05/13/21	100.00	80576
701-136-271.00	RESTITUTIONS PAYABLE	STOLTMAN, THOMAS	RESTITUTION PYMT FROM STEVEN PELL	18-336-SM	05/13/21	50.00	80580
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON M PI	13-245-FY	05/13/21	5.00	80587
701-136-271.00	RESTITUTIONS PAYABLE	AMICA MUTUAL INS CO	RESTITUTION PYMT FROM MIEKA ROWE	18-226-ST	05/20/21	30.00	80607
701-136-271.00	RESTITUTIONS PAYABLE	CITY OF FRANKFORT	RESTITUTION PYMT FROM ESTLIN KENYO	20-241-SD	05/20/21	5.00	80619
701-136-271.00	RESTITUTIONS PAYABLE	NORTH CAROLINA FARM B	RESTITUTION PYMT FROM KENNETH KOUB	20-166-SM	05/20/21	300.00	80650
701-136-275.00	REFUNDS	WEINMANN, CORY	REFUND	21-B229331-SI	05/13/21	5.00	80594
		Total For Dept 136 DISTRICT COURT				5,267.00	
Dept 215 COUNTY CLERK							
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED MARQUIS NIX	20-2722-FH	05/13/21	450.00	80522
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND MONEY APPLIED CHANCE CHAPMAN	21-2758-FH	05/20/21	500.00	80609
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY SHERIFF	OWI RESTITUTION FROM PAUL THOMASON	20-2689-FH	05/13/21	35.00	80527
701-215-271.00	RESTITUTIONS PAYABLE	LISA SPADOFRE	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	05/13/21	10.00	80556
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE - FRAN	RESTITUTION FROM MICHAEL REED	02-1795-FC	05/20/21	37.50	80613
701-215-271.00	RESTITUTIONS PAYABLE	LISA SPADOFRE	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	05/20/21	10.00	80641
701-215-271.10	FAMILY DIVISION RESTITUT	TIMOTHY DROST	RESTITUTION FROM BRYCE RAMEY	19-3048-DL	05/13/21	100.00	80588
		Total For Dept 215 COUNTY CLERK				1,142.50	
Dept 253 COUNTY TREASURER							
701-253-274.19	APPEALS/CHARGEBACKS/REFU	JASON AND JENNIFER PL	TAXABLE VALUE CHANGE REFUND 01-004	05182021TV	05/20/21	953.39	80635
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	WELSH SUSAN	OVERPAID ON DOG LICENSE	05182021	05/20/21	15.00	80666
701-253-299.33	ESCROW - FULLER/VAN MET	JUDITH A FULLER AND D	CONSENT JUDGMENT CASE NO 2020-1137	04222021	05/13/21	21,500.00	80598
		Total For Dept 253 COUNTY TREASURER				22,468.39	
Dept 261 MSU EXTENSION							
701-261-235.00	DUE TO MSU	BC 4- H ADVISORY COUN	PLAT BOOKS	05122021	05/13/21	350.00	80521
		Total For Dept 261 MSU EXTENSION				350.00	
Dept 267 PROSECUTING ATTORNEY							
701-267-268.00	CANINE ADVOCATE FUND	CODY KASTL	K9 COURT COMPANION EXPENSES	K9COURTCOMPA	05/20/21	131.93	80621
		Total For Dept 267 PROSECUTING ATTORNEY				131.93	
Dept 301 SHERIFF							
701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	LIVE SCAN APRIL 2021	551-586419	05/13/21	129.75	80560
		Total For Dept 301 SHERIFF				129.75	
		Total For Fund 701 GENERAL AGENCY FUND				29,489.57	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
Fund 101	GENERAL FUND					108,580.32	
Fund 205	TNT OFFICER MILLAGE FUND					1,461.08	
Fund 206	SHERIFF'S K-9 FUND					42.99	
Fund 209	SCHOOL RESOURCE OFFICER					1,198.99	
Fund 213	JAIL OPERATIONS FUND					50,110.78	
Fund 214	EMERGENCY MEDICAL SERVICES					21,000.72	
Fund 220	MARINE PATROL FUND					342.88	
Fund 228	SOLID WASTE/RECYCLING FUND					927.02	
Fund 231	SOIL EROSION (SESSC) FUND					4,000.00	
Fund 247	ANIMAL CONTROL FUND					3,105.59	
Fund 249	BUILDING DEPARTMENT FUND					35,367.00	
Fund 261	911 EMERGENCY SERVICE FUND					9,136.27	
Fund 262	DISPATCHER TRAINING FUND					668.26	
Fund 264	SHERIFF FORFEITURE FUND					200.00	
Fund 265	JUSTICE TRAINING (302) FUND					889.94	
Fund 269	LAW LIBRARY FUND					922.91	
Fund 292	CHILD CARE FUND					7,304.92	
Fund 293	VETERAN'S RELIEF FUND					1,306.97	
Fund 295	VETERAN'S MEMORIAL FUND					779.09	
Fund 401	CAPITAL IMPROVEMENT FUND					4,500.00	
Fund 532	TAX FORECLOSURE FUND					2,639.63	
Fund 569	BUILDING AUTHORITY					80.23	
Fund 701	GENERAL AGENCY FUND					29,489.57	
Total For All Funds:						284,055.16	

1.65

Elected Officials And Department Heads



Benzie County Office of Emergency Management

Emergency Management Activities

for the month April 2021

1. Region 7 Homeland Security Planning Board Meeting

The Region 7 Homeland Security Planning Board meetings are still being held via Zoom and was conducted on April 8, 2021. Discussions for training and equipment funding were on the agendas. The State of Michigan EOC webinars for all local Emergency Managers was held on April 8 and April 22, 2021. These meeting are keeping us up to date on State information (currently vaccination status) and other Counties working cohesively under the State of Emergency/Disaster.

2. CERT Activations

I deployed with CERT to the Manistee and Little River Casino vaccination clinic. Over 200 vaccinations were given by appointment or walk-in.

3. Ironman September 12, 2021

I have not received any update information from Ironman Inc. regarding the race. I did assist Benzie EMS with contract wording for service to be provided. Ironman will be processing contracts and invoices for county services. There should be no public costs accrued as it applies to services by county assets specifically to the event.

4. EOC COVID-19 Response

Vaccination clinics are available at multiple locations and times in Benzie. Manistee and Leelanau Counties. Scheduling is preferred and can be done on the Health Department websites. Anyone experiencing barriers with scheduling should call 2-1-1 or their local Senior Services Center for assistance.

5. Local Planning Team / Local Emergency Planning Committee

LEPC meeting was held on April 19, 2021 the offsite response plan for Smelter Orchards was approved and all completed new and updated plans were submitted to the State.

LPT meeting was held, April 22, 2020. Minutes are always available through the Office of Emergency Management.

6. Benzie County Sheriff's Office – Victims Services Unit

Four volunteers attended MSA (Michigan Sheriff's Association) Victim's Services training in Houghton Lake to start building the Benzie County Victim's Services Unit. VSU (when up and running) will be an asset for the Sheriff's Office providing on-scene short-term crisis intervention to families in the event of tragedy or death.

RECEIVED

MAY 18 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



7. School Safety Workgroup

The Benzie County School Safety Workgroup met April 19, 2021.

Benzie Central and Frankfort Elberta SROs are updating emergency response plans for their respective schools and working on extending service plans for the Lockdown USA and the current "boot" system.

The SRO millage is scheduled to expire December 2021.

8. Benzie County Lakeshore Erosion / High Water

"Lakes Michigan-Huron, St. Clair and Erie are 13-15 inches below last year. All lakes remain above their long-term monthly average levels, except Lake Ontario. Projected water levels for June 14 show all the lakes in their seasonal rise and rising up to 1 to 3 inches, Except Lake Ontario which is forecasted to remain at the current level." (USACE – weekly great lakes water level update - dated May 14, 2021)

9. COVID funding Programs updates – Benzie County

Attached are the updated COVID-19 funding programs applied for and received by Benzie County through grants and allocations presented from the State of Michigan. (CARES Act. Or FEMA Public Assistance).

Each of these funding sources were specifically allocated to help portions of Benzie County with the unbudgeted impacts of COVID. Annual or Quarterly reporting is required stating how the funding was used in relation to its intended goal, along with being subject to audit. These funds cannot duplicate purpose.

10. Upcoming Events

Cancelled May 27, 2021 LPT meeting.

May 31, 2021 Memorial Day Holiday

June 3, 2021 – Region 7 Homeland Security Planning Board Meeting

June 5, 2021 – CERT radio training

June 8, 2021 – Fire Chief's meeting

June 9, 2021 – regular Benzie CERT meeting and training

June 21, 2021 – 10am School safety Meeting

June 21, 2021 – 2pm LEPC meeting

June 24, 2021 – 2pm LPT meeting

COVID 19 FUNDING PROGRAMS

First Responder Hazard Pay Premium Program – CARES ACT – MI Department of Treasury

- \$100 million distributed on a first come first serve basis
- EMTs, Paramedics, 911 Operators, Corrections Officers, Law Enforcement Officers
- Maximum payment of \$1000 per person
- Must be paid by 09/30/20 regardless of funding confirmation
- Confirmation of funding may not be known in advance of 09/30
- Distribution of funds will occur in October through November 14, 2020

Application submitted: 7/20/2020 by Rebecca Hubers (after review from Administration) to MI Dept. of Treasury. Date of required distribution of payments to employees: noted as 9/25/2020. Full time eligible first responder employees to receive \$1000.00 and part time eligible employees were credited \$2 an hour for the hours worked March 1, 2020 through pay period ending prior to July 20, 2020.

Total amount requested: \$57,634.00 Total amount received: \$57,634.00 – premiums were paid in September 2020 payroll to qualified staff.

Public Safety/Public Health Payroll Reimbursement Program – CARES ACT – MI Dept. of Treasury

- Two rounds of disbursements if funds are available
- First round covers April/May expenses
- Second round covers April/May/June/July – if funds are available
- Cannot receive duplicate reimbursement (i.e., CARES, FEMA)

Application submitted: 7/17/2020 by Maridee Cutler to MI Dept. of Treasury for the amounts directed by Benzie County Board of Commissioners for April and May expenditures.

**Total amount requested: \$623,631.15 Round 1 received: \$311,815.58
Round 2 received: \$99,816.39 (5/21) = \$411,631.97**

FEMA Public Assistance Grant for Coronavirus Costs

- 75% of costs for the SOM as the applicant – Benzie County is a sub-applicant
- Only for eligible Coronavirus expenses not covered by other sources.

Application Submitted: July 14, 2020 by Susan Boyd to FEMA Grants Portal for eligible expenses including cleaning supplies and wages for the deputy used at the County Building door for screening.

Total amount requested: \$10,567.01 As of 5/18/2021 – not awarded.

EMS received \$21,980 from State of Michigan to cover response costs associated with lost revenue from Medicare.

RECEIVED

MAY 18 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

CARES CDBG – Community Development Block Grant – SOM funding to non-entitlement counties for COVID-19 related unbudgeted county expenditures used to prevent, prepare for and respond to the coronavirus, not already paid with other federal or state funding, Counties can reimburse cities, townships and villages. (including health care equipment, public services, salaries-hazard pay)
<https://www.miplace.org/cdbg-cares-funding/>

The email chain regarding this funding was to support BLDHD for vaccine and testing clinics + staffing. Letter of interest submitted by Susan Boyd (with collaboration from Dodie Putney and Michelle Klein – Signed by Mitch Deisch by deadline August 14, 2020.

Total amount allocated: \$213,426.63 confirming with treasurer as to how much received (5/18).

MSP CESF Grants (Coronavirus Emergency Supplemental Funding) – deadline for application 8/14/2020 – predetermined allocations

- Benzie County Courts \$24,416 (submitted – Pat Heins)
- Benzie County Prosecutor \$13,500 (submitted – S. Swanson)
- Benzie County Sheriff \$47,424 (submitted - Greg Hubers)

All funds up to the allocation were received, spent, and reported quarterly by the specific department.

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING**

MAY 19, 2021

4:30 P.M.

Zoom Virtual Meeting

Agenda

Topic: Benzie Senior Resources Board of Directors Meeting

Join Zoom Meeting

<https://zoom.us/j/98479191592?pwd=MnZOZnBLcTNwRkY2MzNONEpSTkdYdz09>

Meeting ID: 984 7919 1592

Passcode: 381893

Dial by your location

1 929 205 6099

Meeting ID: 984 7919 1592

Passcode: 381893

Call to Order

Prayer of Invocation

Pledge of Allegiance

Roll Call

Approval of the May 19, 2021 Agenda

Approval of Minutes from the previous meeting – April 21, 2021

Public Input – By Telephone or Zoom Virtual Meeting (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Information Items

- A. Executive Committee Report
- B. Fund Development Report
- C. Program & Personnel Report
- D. Agency/Building Needs Report
- E. Directors Report – April 2021/May 2021
- F. Program/Services Report – April 2021
- G. Board of Commissioners Update
- H. COVID-19 Agency Response Report

Action Items

- 1. Finance Committee Report on the April 2021 Financials and Approval of the April 2021 Financials
- 2. Approve the resignation of Board Member Denise Favreau
- 3. Board Resolution to add Dawn to the State Savings Back Accounts for check signing purposes
- 4. Approve the purchase of a new efficient furnace with AC Package for the Administrative Office
- 5. Approve the upgrades to the front door entrance at the Administrative Office

New Business

- 1. Opening/Need for BoD Secretary
- 2. Recruitment of new Board of Directors

Old Business

Board Round Table Discussion/Evaluation of Meeting

Adjournment – Board Approval

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors.

NEXT MEETING – June 16, 2021 @ 4:30 pm By Zoom Virtual Meeting

RECEIVED

MAY 19 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING**

April 21, 2021

Zoom Virtual Meeting

Chair, Nancy Call called the meeting to order at 4:32 p.m.

Prayer of Invocation was said by Ron Dykstra

Pledge of Allegiance was said by all on Mute

ROLL CALL: Present: Nancy Call, Ron Dykstra, Deb Rogers, Leo Hughes, Ingrid Turner, Paul Turner, Pam Howe-Perry, Rosemary Russell, Linda Ringleka and Denise Favreau.

Also present: Doug Durand, Sabra Boyle and Commissioner Tim Markey.

Approval of the April 21, 2021 Agenda: Motion by Leo, supported by Ron to approve the agenda. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Russell, yes; Ringleka, yes; Favreau, yes. MOTION CARRIED.

Approval of the March 17, 2021 meeting minutes: There were two typos: Under Agency/Building Needs Report it should read "input on the cost and size of the permanent tent". Under Action Items: it should read "Al Amstutz has given Doug a verbal resignation". Motion by Deb, supported by Ingrid to approve the minutes of March 17th as corrected. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Russell, yes; Ringleka, yes; Favreau, yes. MOTION CARRIED.

Public Input-By Telephone or Zoom Virtual Meeting; None

INFORMATION ITEMS:

- A. Executive Committee Report: We discussed Doug's Executive Director Evaluation and recommendations. Dawn has accepted the position of Assistant Exec. Director, effective 4/12/2021. Susan has accepted the Senior Coordinator position. The PT RN position has been filled. The re-opening of the Gathering Place has not been determined. Right now, we are at Risk Level E. Must be at Risk Level B. This would allow us to open, but only allowing 10 people inside (plus staff). Also, a contract was requested from Elaine Wood for Strategic Planning.
- B. Fund Development Report: Ron reports that Nancy's presentation to "100 Women Who Care" (if her name is drawn) will be on 4/28. Doug has the Walk-a-Thon committee moving forward with the plans for the event. The Golf Outing will not be held. The next meeting for the Fund Development Committee will be May 10th.

- C. Program & Personnel Report: Dental/Oral Health Care Program. Doug reports that there have been 175 individuals helped over the years. He also reports a few staffing/employment issues and footcare program issues.
- D. Agency/Building Needs Report: Leo reports that he spoke with Rosemary Naulty-Zoning Ordinance for the Village of Honor and Homestead Township. A tent for The Gathering Place patio can be “constructed” from May-October.
- E. Director’s Report-March 2021/April 2021: Doug reports that the Fresh Produce Box Program will continue, once the USDA program expires. An exact date is unknown at this time. A family has donated \$1,000 toward the program. He also reports that the first Walk-A-Thon Committee Meeting has been established and the group is excited to be planning the event this August. The meeting is on 4/27 at 2pm. Dawn is the leader. He also reports that there is extra funding from the Snow program to transfer to the Lawn Chore Program. Also, the position of Assistant Senior Coordinator will not be filled until The Gathering Place is open to 100% capacity. Heath Department vaccination update: For ages 65-74, 63.8% of people have been vaccinated. Benzie County has 69%. Transportation is provided for people to get their vaccination. The \$10,000 Cherryland grant has been secured. Looking for grant from Meals on Wheels America for a van replacement.
- F. Program/Services Report: BSR is working with Comfort Keepers to see clients at the admin building for the Footcare Clinic. Sixteen people were seen in March for in-home footcare. This arrangement frees up time for the nurses to do assessments. Nutritional Program: In March, 6,750 pounds of fresh produce, dairy and meet was distributed to 181 senior households. Home Delivered Meals: In March, 6,212 meals were provided to 222 clients; an increase of 41% over 2020. Congregate Meals: The Gathering Place Senior Center is closed. However, there were 671 curbside meals served. Information & Assistance: The agency handled 1,480 calls. The amount is a record for the agency. Most of the increase is related to signing up the 60+ population for the COVID-19 vaccines.
- G. Board of Commissioners Update: Commissioner, Tim Markey reports: 1) the Strategic Plan has been updated. 2) Bullet Proof glass has been installed for most of the departments such as Treasurer and County Clerk. 3) The county has received \$86,000 from “Pot” taxes.

ACTION ITEMS:

- 1. Finance Committee Report on March 2021 Financials and Approval of March 2021 Financials: For March 2021, it was projected that BSR would end the month with a surplus of \$16,654. Revenues were down by 23.4% or \$33,351. Expenses were down by 9.8% or \$14,279. Overall, we ended March 2021 with a deficit of \$2,418. Motion by Paul, supported by Rosemary to approve the March 2021 Financials. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Russell, yes; Ringleka, yes; Favreau, yes. MOTION CARRIED.

2. Approve Operating Fund Reserve Policy: Motion by Nancy, supported by Deb to approve the Operating Fund Reserve Policy. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Russell, yes; Ringleka, yes; Favreau, yes. MOTION CARRIED
3. Executive Director Evaluation and Compensation Package: Doug received a glowing evaluation. The Executive Committee recommends a car allowance of \$2,000. April 2022 a 1% increase in salary plus \$2,000 car allowance; April 2023 a 1% increase in salary plus \$2,000 car allowance; 3 days additional PTO for 2021; 4 days additional PTO for 2022; and 5 days additional PTO for 2023. Motion by Denise, supported by Rosemary to approve the Executive Committee recommendation. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I Turner, yes; P. Turner, yes; Howe-Perry, yes; Russell, yes; Ringleka, yes; Favreau, yes. MOTION CARRIED.

NEW BUSINESS: none

OLD BUSINESS: none

There being no further business to discuss, Motion by Ingrid, supported by Pam to adjourn the meeting. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I Turner, yes; P. Turner, yes; Howe-Perry, yes; Russell, yes; Ringleka, yes; Favreau, yes. MOTION CARRIED. Meeting adjourned, 5:42 p.m

Respectfully submitted

Denise Favreau

Board of Directors, Secretary

Benzie Senior Resources

NEXT MEETING-May 19, 2021 @4:30 p.m. By Zoom Virtual Meeting

**Benzie Senior Resources
Executive Directors Report
April 2021 – May 2021**

- I continue to monitor the COVID-19 situation and as of May 8, 2021 our region is in Risk Level E and until the Risk Level tracks downward to Risk Level B, The Gathering Place Senior Center and Administration Office will remain closed to the public. We are anxious to re-open when it is deemed safe for staff, volunteers and our patrons.
- Lawn Chore Program is progressing smoothly with 101 signed up as of May 12th and 44 have purchased spring clean-up vouchers. Last we provided lawn mowing to 124 for the entire season.
- Dawn is busy putting together the complete Walk-a-Thon packet for walkers, sponsors, posters, brochure, etc.
- The USDA Fresh Produce Box Program will continue through the week of May 24th and then we will start our own fresh produce bags with a nice assortment of fruit, vegetables and cheeses. We have just secured a grant from Meals on Wheels America 2021 COVID-19 Response Fund to go along with another grant.
- Senior Project Fresh will be starting soon for individuals 60 and older and meet income guidelines to receive a coupon booklet worth \$20 to use at local produce markets that will participate in the program. Typically, we receive 200 booklets with the hope of receiving additional booklets this year.
- BSR is partnering with Munson Community Health Program, Fruit & Vegetable Rx. Participates will be able to receive additional produce at Grow Benzie Farmers Market after participating in the program's learning sessions.
- We continue to need Home Healthcare CNA's/Home Health Aides and Homemaking Contractors.

Volunteer Report

One new volunteer has gone through the process of being approved and are in the orientation process. We are doing a recruitment push for additional volunteers in the Record Patriot, Betsie Current, Senior Scoop Newsletter and on our Facebook page.

Legislative News

Federal – The Fiscal Year 2022 appropriations process is officially underway. President Biden released his request for FY 2022 discretionary spending, and Congress is already pushing forward on funding negotiations. The \$1.5 trillion budget request is a preview to the full FY 2022 Budget Proposal – which is expected later in the spring – outlining top-line funding and providing insight into the Administration's key legislative priorities.

State – Still in the discussion stage for the FY 2022 Budget.

Program Report for April 2021

Nutritional Programs

In April we distributed 5,400 pounds of fresh produce, dairy, and meat to 188 senior households.

Home Delivered Meals

Home Delivered Meals – 6,695 meals were provided to 214 clients in April 2021. April was another record for the number of meals delivered through the Home Delivered Meals program. **For year to date we have served an additional 10,280 meals.**

Curbside Meals

The Gathering Place Senior Center is closed. However, we are offering curbside pickup of meals and 754 meals were served in April 2021. **This is an increase of 11% over March 2021.**

Other Programs/Services

Dining Out Program – Five individuals purchased 12 dining out vouchers during April 2021.

Homemaker Program – 362 service units were provided to 109 clients in April 2021. **This program is up 5% as compared to a year ago.**

Snow Removal Program – To date a total of 826 snowplows was provided with several contractors still having outstanding voucher to turn in. We had projected to provide 1,450 snowplows.

Guardian Medical Monitoring – Thirty-seven clients receive this service at no cost to them. Nineteen clients have requested to add the new fall detection pendant at no cost to the clients. Currently we have no one on the waiting list.

Benzie Bus Rides and Package Deliveries – In April 2021, 979 senior rides and four package deliveries were paid for by BSR through the Senior Millage.

Information & Assistance - The agency handled 1, calls in April 2021 regarding Information and Assistance for services and questions related to older adults. **Year to date we are up 11.5% over the last 2020.**

Senior Companion Program – Due to the recent surge in COVID-19 numbers, Catholic Human Services has suspended the program until further notice.

Dental Program – One client received dental work through the voucher program at no cost to them.

Income Tax Program – Year to date, 251 individuals have had their income taxes done through our agency and NW Michigan Community Action Agency. This is an increase over 2020 and 2019. **Some stats that were provided to us: \$124,387 net in federal refunds; \$72,600 net in Michigan state refunds; \$49,103 in Michigan property tax credits and \$4,343 in Michigan home heating credits.**

Estate Planning – There were no services provided in April 2021.

Medicare/MMAP's – Eight clients received assistant in April 2021.

Foot Care – Sixteen clients received in-home foot care in April 2021.

Emergency Senior Essential Needs Fund – No one returned in a request for April. We do have two pending.

The Gathering Place Senior Center – The center is closed until further notice.

In-Home Services for April 2021 – We are now back to pre-COVID numbers for in-home service number of clients.

Number of Home Health Care Clients

Month	Medicaid Waiver Care Management PaceNorth	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2020	20	52	1	73
November 2020	21	52	1	74
December 2020	21	57	2	80
January 2021	21	62	2	85 ₆

February 2021	20	67	2	89
March 2021	24	69	2	95
April 2021	23	68	2	94
May 2021				
June 2021				
July 2021				
August 2021				
September 2021				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2020	386.25	501.5	3	23	913.75
November 2020	359	441.5	3.25	22	825.75
December 2020	393	480.5	3	9	885.5
January 2021	373.25	435.5	3.5	20	832.25
February 2021	337	459	16	22	834
March 2021	404	537.25	24	12	977.25
April 2021	432.25	491.5	34.25	9	967
May 2021					
June 2021					
July 2021					
August 2021					
September 2021					
TOTALS	2714.75	3346.75	87	117	6265.50

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care-in home	Totals
October 2020	23	51	411	50	23	3	561
November 2020	22	36	339	39	22	10	468
December 2020	9	62	373	49	22	9	524
January 2021	20	52	316	45	28	13	474
February 2021	22	60	302	63	12	5	464
March 2021	12	52	384	89	15	16	568
April 2021	9	49	368	91	13	16	546
May 2021							
June 2021							
July 2021							
August 2021							
September 2021							
Totals	117	362	2493	426	135	72	3605

April 2021

Service/Program	Amount saved to clients from the Senior Millage, Grants, Fundraising and Donations to supplement their costs
In-Home Services (Respite, Personal Care, Medication Management & In-Home Footcare)	\$7,217
Snow Removal – Purchase of vouchers	\$0
Homemaker Program – Purchase of vouchers	\$5,505
Lawn Chore/Spring Clean-up	\$18,004
Footcare	\$278
Home Delivered Meals	\$45,526
Congregate Meals	\$8,988
Benzie Bus Senior Rides and Package Deliveries	\$1,468
Senior Dental Program	\$77
Essential Needs Fund	\$0
Dining Out	\$24
Grand Total	\$87,087

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of April 30, 2021

	<u>Apr 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	616,923.33
003 · STATE SAVINGS BANK HRA	809.16
009 · STATE SAVINGS BANK MM	175,032.00
Total Checking/Savings	<u>792,764.49</u>
Accounts Receivable	
1200 · Accounts Receivable	15,974.50
Total Accounts Receivable	<u>15,974.50</u>
Other Current Assets	
109 · INVENTORY	6,595.37
Total Other Current Assets	<u>6,595.37</u>
Total Current Assets	<u>815,334.36</u>
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	169,052.00
152 · EQUIPMENT	108,300.55
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(408,248.34)
Total Fixed Assets	<u>351,279.91</u>
TOTAL ASSETS	<u><u>1,166,614.27</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	18,402.49
Total Accounts Payable	<u>18,402.49</u>
Other Current Liabilities	
2100 · Payroll Liabilities	3,173.85
Total Other Current Liabilities	<u>3,173.85</u>
Total Current Liabilities	<u>21,576.34</u>
Long Term Liabilities	
250 · MORTGAGE PAYABLE	113,596.80
253 · LEASE PAYABLE	8,159.75
260 · NET PENSION LIABILITY	454,923.00
Total Long Term Liabilities	<u>576,679.55</u>
Total Liabilities	<u>598,255.89</u>
Equity	
3900 · FUND BALANCE	403,044.94
Net Income	165,313.44
Total Equity	<u>568,358.38</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,166,614.27</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
April 2021

	Apr 2021	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	8,528.56	8,528.00	0.56
519.05 MIPPA (MMAP)	0.00	250.00	(250.00)
540 · GRANTS	0.00	9,166.00	(9,166.00)
561 - HDM WAIVER	751.50	750.00	1.50
642 · CHARGES FOR SERVICES/CONT	98.00	450.00	(352.00)
642.01 · FEE FOR SERVICE/CHORE	6,505.00	5,500.00	1,005.00
642.02 · FEE FOR SERVICE/HOMEMAKER	3,158.00	2,600.00	558.00
642.03 - FEE FOR SERV/SNOW REMOVAL	(941.00)	0.00	(941.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	6,035.50	5,835.00	200.50
642.05 - FEE FOR PRIVATE PAY & INS	600.00	250.00	350.00
670 - CLIENT INCOME	8,579.14	11,500.00	(2,920.86)
673 · NEWSLETTER SUB	40.00	25.00	15.00
675 · DONATIONS	22,493.20	10,000.00	12,493.20
676 · MILLAGE	96,453.33	96,453.00	0.33
680 · VOLUNTEER WAGES (IN-KIND).	7,267.50	6,600.00	667.50
677 - FUNDRAISING	25.00	0.00	25.00
681 - IN-KIND (non-volunteer)	0.00	375.00	(375.00)
690 - TRIP INCOME	0.00	0.00	0.00
PACE North	660.00	625.00	35.00
SPONSORSHIP INCOME	0.00	500.00	(500.00)
Other	0.00	125.00	(125.00)
TOTAL INCOME	160,253.73	159,532.00	721.73
GROSS PROFIT	160,253.73	159,532.00	721.73
EXPENSE			
705 · SALARY AND WAGES	71,805.90	68,116.00	3,689.90
708 · PAYROLL TAX EXPENSE	5,839.93	6,385.00	(545.07)
709 · EDUCATION/TRAINING	(149.77)	565.00	(714.77)
710 · EVENTS	0.00	200.00	(200.00)
711 · TGPSC ACTIVITIES	0.00	200.00	(200.00)
715 · CLOTHING ALLOWANCE	253.08	0.00	253.08
717 · DUES/SUBSCRIPTIONS	1,916.82	2,000.00	(83.18)
720 - BAD DEBT	0.00	0.00	0.00
721 · COMPUTER EXPENSES	2,770.69	2,040.00	730.69
725 · FRINGE BENEFITS	12,456.89	12,070.00	386.89
727 · SUPPLIES	4,350.28	2,582.00	1,768.28
727.2 · OFFICE EXP	954.75	1,062.00	(107.25)
727.3 - POSTAGE	58.55	122.00	(63.45)
727.4 - ADVERTISING	814.32	415.00	399.32
740 · FOOD	15,565.91	14,250.00	1,315.91
819 · CONTRACTUAL	9,723.50	13,658.00	(3,934.50)
820 · VOLUNTEER WAGES (IN-KIND)	7,267.50	6,600.00	667.50
825 · VOLUNTEER EXPENSES	21.12	1,210.00	(1,188.88)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
April 2021

	Apr 2021	Budget	\$ Change
850 · TELEPHONE	284.64	326.00	(41.36)
861 · TRAVEL/MILEAGE/GAS	2,449.50	3,332.00	(882.50)
900 · INTEREST EXPENSE	294.67	290.00	4.67
910 · INSURANCE	3,967.00	3,450.00	517.00
915 · PROJECTS	0.00	775.00	(775.00)
920 · UTILITIES	3,078.81	1,840.00	1,238.81
940 · DEPRECIATION EXPENSE	2,266.26	3,300.00	(1,033.74)
980 · EQUIPMENT/REPAIRS	1,828.35	1,625.00	203.35
980.1 - OUTDOOR MAINTENANCE	44.25	600.00	(555.75)
981 · HDM VEHICLE MAINT/GAS	2,314.91	1,250.00	1,064.91
980.2 - INDOOR MAINTENANCE	0.00	165.00	(165.00)
TOTAL EXPENSE	150,177.86	148,428.00	1,749.86
NET ORDINARY INCOME	10,075.87	11,104.00	(1,028.13)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	104.29	70.00	34.29
999 - OTHER INCOME	1,609.67	0.00	1,609.67
TOTAL OTHER INCOME	1,713.96	70.00	1,643.96
OTHER EXPENSE			
999.1 · OTHER EXPENSE	0.00	83.00	(83.00)
99999 - LEGAL EXPENSE	0.00	125.00	(125.00)
TOTAL OTHER EXPENSE	0.00	208.00	(208.00)
NET OTHER INCOME	1,713.96	(138.00)	1,851.96
NET INCOME	11,789.83	10,966.00	823.83

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2020 - April 2021

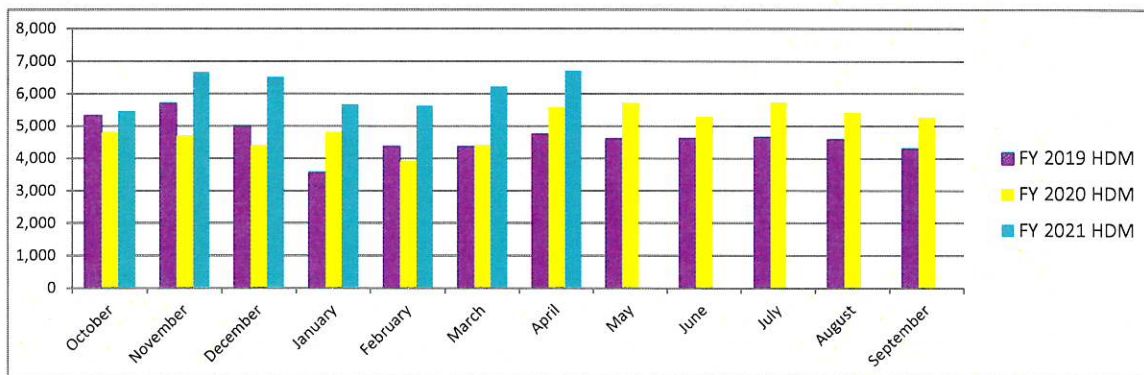
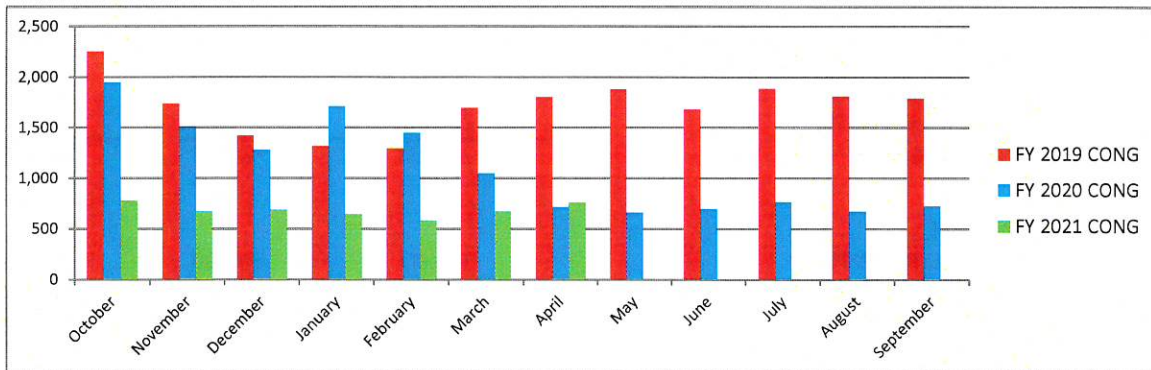
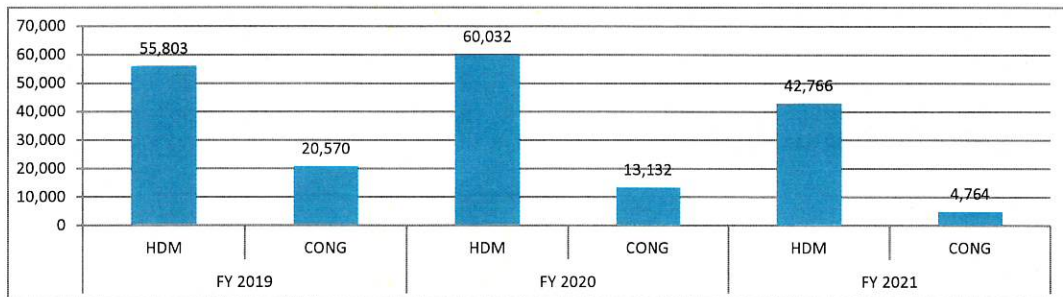
	<u>Oct-Apr 2021</u>	<u>Budget</u>	<u>\$ Change</u>
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	59,699.41	59,699.00	0.41
519.04 · FEDERAL USDA	17,285.72	35,098.00	(17,812.28)
519.05 MIPPA (MMAP)	2,950.00	1,750.00	1,200.00
519.07 CARES ACT FUNDING	17,311.85	0.00	17,311.85
519.06 WAIVER-SNOW REMOVAL	1,080.00	0.00	1,080.00
540 · GRANTS	42,000.00	64,165.00	(22,165.00)
561 · HDM WAIVER	5,975.50	5,250.00	725.50
642 · CHARGES FOR SERVICES/CONT	811.47	1,410.00	(598.53)
642.01 · FEE FOR SERVICE/CHORE	6,181.00	5,500.00	681.00
642.02 · FEE FOR SERVICE/HOMEMAKER	17,118.00	18,200.00	(1,082.00)
642.03 · FEE FOR SERV/SNOW REMOVAL	15,106.00	18,850.00	(3,744.00)
642.1 · FEE FOR SLIDING SCALE CLIENTS	32,928.50	40,820.00	(7,891.50)
642.05 · FEE FOR PRIVATE PAY & INS	1,318.75	500.00	818.75
670 · CLIENT INCOME	48,165.08	80,500.00	(32,334.92)
673 · NEWSLETTER SUB	200.00	175.00	25.00
675 · DONATIONS	106,474.25	70,000.00	36,474.25
676 · MILLAGE	675,173.31	675,173.00	0.31
680 · VOLUNTEER WAGES (IN-KIND).	41,715.80	46,200.00	(4,484.20)
677 · FUNDRAISING	51,590.48	39,000.00	12,590.48
681 · IN-KIND (non-volunteer)	5,234.75	2,625.00	2,609.75
691 · MISC INCOME	0.00	875.00	(875.00)
SPONSORSHIP INCOME	0.00	500.00	(500.00)
PACE NORTH	3,322.00	4,375.00	(1,053.00)
TOTAL INCOME	<u>1,151,641.87</u>	<u>1,170,665.00</u>	<u>(19,023.13)</u>
GROSS PROFIT	1,151,641.87	1,170,665.00	(19,023.13)
EXPENSE			
700 · ACCOUNTING FEES	8,375.00	7,900.00	475.00
701 · FFCRA-EXPENSES (COVID-19)	2,537.70	0.00	2,537.70
705 · SALARY AND WAGES	435,477.78	510,866.00	(75,388.22)
708 · PAYROLL TAX EXPENSE	34,750.90	47,884.00	(13,133.10)
709 · EDUCATION/TRAINING	1,158.73	3,955.00	(2,796.27)
710 · EVENTS	123.21	1,400.00	(1,276.79)
711 · TGPSC ACTIVITIES	4.62	1,400.00	(1,395.38)
715 · CLOTHING ALLOWANCE	501.02	500.00	1.02
717 · DUES/SUBSCRIPTIONS	4,327.44	2,975.00	1,352.44
720 · BAD DEBT	403.00	0.00	403.00
721 · COMPUTER EXPENSES	14,360.74	14,288.00	72.74
725 · FRINGE BENEFITS	55,041.27	63,454.00	(8,412.73)
726 · FUNDRAISING/MARKETING EXP	2,646.49	2,750.00	(103.51)
727 · SUPPLIES	24,092.56	18,082.00	6,010.56
727.2 · OFFICE EXP	6,532.79	7,438.00	(905.21)
727.3 · POSTAGE	1,855.74	2,584.00	(728.26)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2020 - April 2021

	Oct-Apr 2021	Budget	\$ Change
727.4 - ADVERTISING	6,132.21	2,915.00	3,217.21
740 - FOOD	106,678.75	99,750.00	6,928.75
819 - CONTRACTUAL	97,386.50	144,004.00	(46,617.50)
820 - VOLUNTEER WAGES (IN-KIND)	41,715.80	46,200.00	(4,484.20)
825 - VOLUNTEER EXPENSES	2,771.05	10,100.00	(7,328.95)
850 - TELEPHONE	1,891.25	2,282.00	(390.75)
861 - TRAVEL/MILEAGE/GAS	17,252.90	23,332.00	(6,079.10)
900 - INTEREST EXPENSE	2,054.68	2,100.00	(45.32)
910 - INSURANCE	27,854.56	24,200.00	3,654.56
915 - PROJECTS	15,626.80	6,700.00	8,926.80
920 - UTILITIES	16,148.62	15,585.00	563.62
940 - DEPRECIATION EXPENSE	26,889.90	23,100.00	3,789.90
980 - EQUIPMENT/REPAIRS	20,212.94	11,375.00	8,837.94
980.1 - OUTDOOR MAINTENANCE	2,865.20	6,700.00	(3,834.80)
981 - HDM VEHICLE MAINT/GAS	9,839.60	8,750.00	1,089.60
980.2 - INDOOR MAINTENANCE	856.87	1,163.00	(306.13)
TOTAL EXPENSE	988,366.62	1,113,732.00	(125,365.38)
NET ORDINARY INCOME	163,275.25	56,933.00	106,342.25
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 - INTEREST/DIVIDEND INCOME	796.80	490.00	306.80
999 - OTHER INCOME	1,719.39	0.00	1,719.39
999.8 - GAIN ON ASSET	200.00	0.00	200.00
TOTAL OTHER INCOME	2,716.19	490.00	2,226.19
OTHER EXPENSE			
999.1 - OTHER EXPENSE	150.00	585.00	(435.00)
99999 - LEGAL EXPENSE	528.00	875.00	(347.00)
TOTAL OTHER EXPENSE	678.00	1,460.00	(782.00)
NET OTHER INCOME	2,038.19	(970.00)	3,008.19
NET INCOME	165,313.44	55,963.00	109,350.44

Benzie Senior Resources
HDM/Cong comparison
Units Served 2019-2020-2021

	FY 2019		FY 2020		FY 2021	
	HDM	CONG	HDM	CONG	HDM	CONG
October	5,320	2,252	4,814	1,942	5,451	774
November	5,690	1,736	4,711	1,500	6,644	666
December	4,985	1,424	4,404	1,275	6,490	682
January	3,555	1,318	4,812	1,706	5,658	638
February	4,369	1,296	3,903	1,445	5,616	579
March	4,359	1,694	4,416	1,044	6,212	671
April	4,748	1,802	5,582	710	6,695	754
May	4,609	1,879	5,711	657		
June	4,622	1,682	5,281	696		
July	4,662	1,885	5,735	765		
August	4,594	1,811	5,403	670		
September	4,290	1,791	5,260	722		
total meals	55,803	20,570	60,032	13,132	42,766	4,764





April 2021 Journal Entry Summary

- 862. record new copier lease & adjust prior lease to zero
- 864. JE to record monthly depreciation expense (non-cash transaction) *
- 867. JE to adjust monthly inventory to actual after physical inventory done at TGP *
- 868. JE to record payroll wages/taxes across all programs – original payroll entry posts to one class *
- 869. reclass payroll health insurance deductions from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 870. JE to record 401K payroll deferrals across all programs - original payroll entry posts to one class *
- 871. reclass payroll mileage reimbursements from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 872. JE to record volunteer hours in-kind wages *

* **Monthly recurring Journal Entries.**

Barbara J. Boyle
5.12.2021

April 2021

[illegible]

BENZIE SENIOR RESOURCES
Monthly Journal Entries

April 2021

Trans #	Type	Date	Num	Memo	Debit	Credit
				reclass mileage		2,449.50
					2,449.50	2,449.50
115257	General Journal	04/30/2021	872	TO RECORD INKIND WAGES	6,737.50	6,737.50
				TO RECORD INKIND WAGES	530.00	530.00
				TO RECORD INKIND WAGES		530.00
					7,267.50	7,267.50
TOTAL					63,239.39	63,239.39

Sandra L. Bayle
5.12.2021



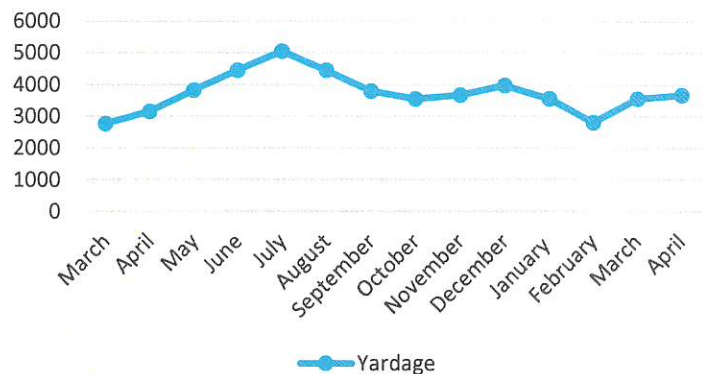
Memo To: Board of Commissioners
From: Jesse Zylstra, Solid Waste and Recycling Coordinator
Date: May 19th, 2021
Subject: Recycling Coordinator's Activities

- **Recent Recycling Numbers:**

March : Tonnage: 97.78 tons
Yardage: 3,555 yards

April: Tonnage: 100.94 tons
Yardage: 3,670 yards

Recycling Volumes



- **HHW/Electronics/Scrap Tire Collections –**

*2021 Collection Events scheduled for:

June 19th at the Frankfort High School and **August 14th** at the County Road Commission.

*All events are **9:00 am – 1:00 pm**.

*2021 Scrap Tire Cleanup Grant Application **AWARDED** in the amount of \$6,020.

*There has been a **TIRE ONLY** event scheduled in Thompsonville on **July 24th**.

*Scrap tires will be accepted at **NO COST** at all three events.

- **Ongoing Activities:**

Cardboard Trailers – Monitoring and Scheduling as needed. New Steps Installed.

County-wide Battery Bucket pickups and sorting. **(3,302 lbs)**

Website and Brochures updated for 2021

RECEIVED

MAY 19 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Jesse Zylstra Solid Waste and Recycling Coordinator

Dawn Olney

From: Mitch Deisch
Sent: Monday, May 17, 2021 1:28 PM
To: Kyle Rosa; Michelle Thompson; Dawn Olney; Sara Swanson; Amy Bissell; Rebecca Hubers; Thomas King; J Zylstra; Kyle Maurer; Katelyn Zeits; Tom Longanbach; dathompson@manisteecountymi.gov; c1951pah; Connie Krusniak; Walter Armstrong; Kim Nowak; Gregory Hubers; Sherry Taylor; bgale.ags@gmail.com; Berkey, Jennifer; Jared Henry
Cc: Bob Roelofs; Rhonda Nye; Art Jeannot; Andy Miller; Tim Markey; garysauer53@yahoo.com; Matt Nordfjord
Subject: Mask Mandate Update

Department Heads,

Recently MDHHS has amended their mask guidelines offering an additional exemption of not being required to wear a mask if you have been fully vaccinated along with those who are medically unable to tolerate a mask.

However the MIOSHA guidelines, regulating Benzie County as an employer, has not updated their requirements as it relates to wearing a mask. Current MIOSHA guidelines still requires the County to provide a safe working environment and still requires properly wearing masks and other requirements listed in the Benzie County COVID 19 Plan, Prepare and Respond plan approved by the Board of Commission. Thus, until MIOSHA revises their mask requirements and the Board of Commission approves changes to the COVID 19 plan, the County Government Center requirements regarding employees wearing masks, washing hands, social distancing, etc. remain in effect. Please communicate this with your staff.

This topic will be discussed at the Tuesday May 25, 2021 Board of Commission meeting.

Warm Regards,

Mitchell D. Deisch
Benzie County Administrator
448 Court Place
Beulah, MI 49617
231-882-0558



Benzie County Policy Guidelines for COVID-19
Plan, Prepare and Respond
Approved: June 9, 2020

Proposed Changes – May 20, 2021

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Plan

Benzie County is committed to providing a safe and healthy workplace for all our workers and citizens. To ensure we have as safe and healthy workplace, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Elected Officials, Department Managers and workers are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our workers, management and citizens. Only through this cooperative effort can we establish and maintain the safety and health of our workers and workplaces.

Management and workers are responsible for implementing and complying with all aspects of this COVID-19 Preparedness Plan. Benzie County Elected Officials and Department heads have our full support in enforcing the provisions of this policy.

Our workers are our most important assets. We are serious about safety and health and keeping our workers working at Benzie County. Worker involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. We have involved our workers in this process by working with each office and making sure that the workspace in the offices have a minimum 6 feet distance between workers. The County has installed physical sneeze guard barriers on counters, and installed ground markings, and signs. Our COVID-19 Preparedness Plan follows Centers for Disease Control and Prevention (CDC) and Benzie County Leelanau Health Department guidelines, federal OSHA standards related to COVID-19 and all relevant Executive Orders.

Screening Policy for COVID-19 and Employee Return to Work Plan

Workers have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19. The following policies and procedures are being implemented to measure workers' health status prior to entering the workplace and for workers to report when they are sick or experiencing symptoms. Employees are **required** to self-screen daily by filling out the Coronavirus Disease (COVID-19) Workplace Health Screening Form (Appendix Forms) or through the MI Symptoms <https://misymptomapp.state.mi.us/> using Company ID # 8482-1961 for Benzie County. Elected Officials and Department Heads are responsible for collecting and distributing completed forms to the Deputy County Administrator.

1. Policy and Procedures for Prompt Identification and Isolation

- Employees who have symptoms (i.e., fever, cough, or shortness of breath) should notify their department head or elected official and stay home.
- Sick employees or employees who are well but who have a sick family member at home with COVID-19 should notify their department head or elected official and follow the CDC recommended precautions.

2. Separate sick employees

Isolation: Employee had COVID-19

If an employee tested positive or was exhibiting symptoms of COVID-19 and was in isolation, that employee is considered no longer contagious and may return to work if they meet the following three criteria:

- It has been at least 10 days from the date of their test or since symptoms first appeared and
- They have had no fever for at least 24 hours without the use of fever-reducing medication and
- Their other COVID-19 symptoms are improving. The loss of taste and smell may last for weeks or months, so that is not a reason to continue to isolate.

If the employee meets these three criteria, they can be cleared to return to work. Both requirements would significantly and unnecessarily delay the employee's return to work. Plus, studies have shown that some individuals continue to test positive long after they contracted the virus and are no longer contagious.

Quarantine: Employee had close contact with someone with COVID-19

If an employee had close contact with someone who is infected and did not test positive for COVID-19, the employee must quarantine for 7-10 days from the date of their last contact with the infected person, subject to exemptions by County policy or law. Quarantine means the employee should stay home, stay away from others as much as possible and daily monitor for symptoms.

1. The employees that had close contact (6ft, for an excess of 15 min) or possible exposure, starting from 2 days before illness onset will be sent home to self-monitor for symptoms (i.e., fever, cough, or shortness of breath) for a 7 to 10-day quarantine.
 - Quarantine can end after Day 10 without testing if no symptoms have been reported during daily monitoring.
 - Quarantine can end after Day 7 with a negative COVID-19 diagnostic test and if no symptoms were reported during daily monitoring.

Vaccinated Individuals

If a vaccinated individual tests positive for COVID they would need to isolate for 10 days (the same as a non-vaccinated individual). If a vaccinated individual is exposed to COVID and has NO symptoms, they do not need to quarantine (proof of vaccination is required*). If a non-vaccinated individual is exposed to COVID they will be directed to quarantine for 14 days.

For All Employees

Employees who are subject to a Federal, State, or local quarantine or isolation order related to COVID-19; or has been advised by a health care provider to self-quarantine related to COVID

19; or is experiencing COVID-19 symptoms will be required to use their annual leave banks (STL, Personal, Vacation, Comp, etc). Depending on the severity of the illness, an employee may qualify for Family Medical Leave Act (FMLA) and/or Short Term Disability (STD). Employees are still required to complete the daily screening through the established COVID Screening Form and if you answer yes, and are “at risk” then you must NOT go to work and contact their Supervisor immediately to discuss. Falsifying the screening and reporting to work will result in disciplinary action, up to and including termination.

Employees will still be required to comply with COVID-19 prevention measures while at work, such as wearing masks, social distancing, washing hands, and staying home when sick.

Employees must contact their Supervisor should they test positive for COVID-19, who have started showing symptoms of COVID, who have had a known exposure to someone who has tested positive for COVID-19, and/or if they have been notified to quarantine by the County Health Department.

“The principal symptoms of COVID-19” are (i) any one of the following not explained by a known medical or physical condition:

- Fever
- Uncontrolled cough
- Shortness of breath

Or (ii) at least two of the following not explained by a known medical or physical condition:

- Sore throat
- Severe headache
- Diarrhea
- Vomiting
- Abdominal pain

2. Family First Coronavirus Response Act – Expired 12/31/2020

The family First Coronavirus Response Act as of December 31, 2020, has expired. All employees shall follow the guidelines as provided below where the employee is unable to work because the employee is quarantined (pursuant to Federal, State, or local government order or advice of a health care provider), and/or experiencing COVID-19 symptoms.

3. Workplace Infection-Control Practices

Benzie County has implemented policies and procedures for prompt identification and isolation (see screening) for informing workers if they have been exposed to a person with COVID-19 at their workplace and requiring them to quarantine for the required amount of time.

Should the County have an identified case the following process will take place to quarantine the area:

- Maintenance will close off the area in question. By using signage or taping off the area.
- Employees in the area will be sent home.
- The Cleaning Company will be contacted for deep cleaning to occur after hours, the County will wait as long as possible before beginning cleaning and disinfecting to minimize potential for exposure to respiratory droplets.
- If possible, outside doors and windows will be opened to increase air circulation in the area.
(*Personal Protective Equipment should be worn while closing off area and while disinfecting area*).

4. Cleaning Surfaces

If surfaces are dirty, they will be cleaned using a detergent or soap and water prior to disinfection. Use diluted household bleach solutions, alcohol solutions with at least 70% alcohol, and most common EPA-registered household disinfectants should be effective.

To prepare a bleach solution use:

- 5 Tablespoons (1/3) cup bleach per gallon of water, or
- 4 teaspoons bleach per quart of water.

Thoroughly spray area and wipe down with a soft cloth and allow to air dry.

For soft surfaces such as carpet, rugs and drapes. Remove contamination if present and clean with appropriate cleaners indicated for use on these surfaces.

Gloves and masks should be removed carefully to avoid contamination of the wearer and the surrounding area. Clean hands immediately after the removal of gloves. Should the cleaning personnel find a tear in the gloves or potential exposure let your supervisor know immediately.

In addition, the County will maintain confidentiality as required by the Americans with Disabilities Act (ADA) to protect the privacy of workers' health status and health information.

**See Appendix Handout, "Cleaning and Disinfecting Your Facility", [cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)*

Handwashing

Basic infection prevention measures are being implemented at the County Building(s). Employees are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the toilet.

All citizens and visitors to the County Building(s) will be requested to sanitize their hands prior to or upon entering the facility. Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) are at entrances and locations throughout the County Building(s) so they can be used for hand hygiene in place of soap and water.

Respiratory Etiquette: Cover your cough or sneeze

Employees, citizens and visitors are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in provided trash receptacles that are located throughout the County Building(s) and wash or sanitize their hands immediately afterward. Respiratory etiquette will be demonstrated on posters and supported by making tissues and trash receptacles available to all employees, citizens and visitors.

Social distancing

Social distancing of six feet will be implemented and maintained between employees, citizens and visitors in the County Building(s) through the following engineering and administrative controls:

- The County encourages anyone who is feeling sick to stay at home.
- Minimizing contact among employees, citizens, and visitors by replacing face-to-face meetings with virtual communications and implementing telework if feasible.
- Establish 6 ft distancing between employees in offices, use sneeze guards when conducting transactions in person with citizens, and wearing proper face masks if employees must be within 6ft of each other or while interacting with citizens.
- Wash your hands often with soap and water for at least 20 seconds. Use hand sanitizer with at least 60% alcohol if soap and water are not available.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash and immediately wash hands with soap and water for at least 20 seconds. If soap and water are not available, use hand sanitizer containing at least 60% alcohol.
- Clean AND disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, and doorknobs. Dirty surfaces can be cleaned with soap and water prior to disinfection. To disinfect, use products that meet EPA's criteria for use against SARS-CoV-2external icon, the cause of COVID-19, and are appropriate for the surface.
- Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. If necessary, clean and disinfect them before and after use.
- Practice social distancing by avoiding large gatherings and maintaining distance (approximately 6 feet or 2 meters) from others when possible.
- The County has installed signage requiring 6ft distancing within the County Buildings(s) to alert citizens and visitors.
- Discontinue nonessential travel to locations with ongoing COVID-19 outbreaks.

See Appendix Handouts, "Social distancing, what you should know", State of Michigan

To help with congestion upon opening daily, the County Government Center Building(s) have multiple entry points for employees to enter through.

Cloth Face Coverings

Employees who are not able to social distance and need to be within 6ft of a fellow employee, citizen or visitor should wear proper face coverings. Benzie County has a limited supply of masks available and has dispersed as many as possible to each department. Should you have your own cloth face covering make sure:

- The mouth and nose are fully covered
- The covering fits snugly against the sides of the face so there are no gaps
- You do not have difficulty breathing while wearing the cloth face covering
- The cloth face covering can be tied or otherwise secured to prevent slipping

**See Appendix Handouts, "Important Information About Your Cloth Face Coverings", "How to Safely Wear and Take Off a Cloth Face Covering", "Use of Cloth Face Coverings to Help Slow the Spread of COVID-19", [cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)*

Cleaning, disinfection, and ventilation

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of work surfaces, and areas in the work environment, including restrooms, break rooms, meeting rooms, door handles, elevator panels, and railings. Employees are required to conduct frequent cleaning and disinfecting in high-touch areas, such as phones, keyboards, touch screens, and shared equipment such as staples, tape dispensers, keyboards, registers, and copy machines.

Appropriate and effective cleaning and disinfectant supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications and are being used with required personal protective equipment for the product.

Some or all the products below will be available for use daily:

- Spray bottles with solution of bleach and water to disinfect surfaces (employee use in offices)
- Hand sanitizer (employee use in offices, and on countertops for citizens and visitors)
- Clorox commercial disinfecting wipes - EPA # 67619-9 (employee use, and cleaning personnel)
- Professional Lysol Disinfecting spray - EPA # 777-99-675 (employee use, and cleaning personnel)
- Professional Lysol Toilet Bowl Cleaner - EPA # 777-81-675 (cleaning personnel use)
- The Works Toilet Bowl Cleaner -UN/ID # un 3264 (cleaning personnel use)
- Windex Multi-Surface Antibacterial – EPA# 4822-593

The County has taken steps to maximize the amount of fresh air that is being brought into the workplace, air recirculation is being limited and ventilation systems are being properly used and maintained. Steps are also being taken to minimize air flow blowing across people.

Communications and Training

This COVID-19 Preparedness Plan is being communicated through an interoffice email to all employees and necessary training is being provided by a Power Point Presentation to the employees. Additional communication and training will be ongoing through communications with Elected Officials, department heads and employees as situations arise. For those employees that did not receive the initial training, the Human Resources Manager will go through the manual with those employees and new hires.

Instructions will be communicated to citizens and visitors through signage throughout the County Building(s) about:

- Social distancing between other citizens and employees
- Good hygiene practices in bathrooms
- Recommendations that citizens and visitors use face masks when dropping off, picking up, and conducting transactions at the County Building(s).
- Citizens and visitors will also be advised not to enter the workplace if they are experiencing symptoms or have contracted COVID-19.

Elected Officials and department heads are to monitor how effective the program has been implemented by monitoring citizens and employees and reporting to a workplace coordinator with issues that they may have. Elected Officials, department heads and employees are to work through this new program together and update the training as necessary through communications with a workplace coordinator.

Classifying Employee Exposure to COVID-19

Employee risk of occupational exposure to COVID-19 during an outbreak may vary from very high to high, medium, or lower (caution) risk. The level of risk depends on the occupation type for each employee, and the need for contact within 6 ft of people known to be, or suspected of being infected with COVID-19, or requirement for repeated or extended contact with persons known to be, or suspected of being, infected with COVID-19.

- Very High Exposure Risk – Are those employees with high potential for exposure to known or suspected sources of COVID-19 during medical, postmortem, or laboratory procedures. Benzie County employees in this category are paramedics, emergency medical technicians, and the medical examiner.
- High Exposure Risk – Are those employees with high potential for exposure to known or suspected sources of COVID-19. Benzie County employees in this category are paramedics, emergency medical technicians, and the medical examiner.
- Medium Exposure Risk – Are those employees that require frequent and/or close contact with (i.e. within 6ft of) people who may be infected with COVID-19, but who are not known or suspected COVID-19 patients. Benzie County employees in this category are deputies, correction officers, and animal control officers.

- Lower Exposure Risk – Are those employees that do not require contact with people known to be, or suspected of being, infected with COVID-19, nor have frequent close contact with (i.e. within 6 ft of) the general public. Benzie County employees in this category are 911 dispatchers, Government Center and Courthouse employees.

Employee Return to Work Plan

Employees who fail entrance screening will only be permitted to return to work after a conversation with their supervisor/department head **or** a negative covid test.

Employees who test positive for COVID-19 or display one or more of the principal symptoms of COVID-19 (fever, atypical cough, or atypical shortness of breath) will not be permitted to return to work until either:

1. Both 24 hours have passed since their symptoms have resolved *and* 10 days have passed since their symptoms first appeared or since they were swabbed for the test that yielded the positive result

Employees who have been in “close contact” (being within approximately six feet for a prolonged period of time, exceeding 15 minutes) with an individual who tests positive for COVID-19 or who displays one or more of the principal symptoms of COVID-19 will not be permitted to return to work until :

1. The employee has self-monitored for symptoms (i.e., fever, cough, or shortness of breath) for a 7 to 10-day quarantine.
 - Quarantine can end after Day 10 without testing if no symptoms have been reported during daily monitoring.
 - Quarantine can end after Day 7 with a negative COVID-19 diagnostic test and if no symptoms were reported during daily monitoring.

See Appendix Handouts, “ “Information for people who have been Exposed to COVID-19 and “Information for people are [*sick*] being tested for, or who have COVID-19), Benzie Leelanau District Health Department.

[https://www.bldhd.org/local/upload/file/Exposed%20Quarantine%20Info%204_5_2021\(1\).pdf](https://www.bldhd.org/local/upload/file/Exposed%20Quarantine%20Info%204_5_2021(1).pdf)
[https://www.bldhd.org/local/upload/file/Isolation%20Information%204_5_2021\(1\).pdf](https://www.bldhd.org/local/upload/file/Isolation%20Information%204_5_2021(1).pdf)

**The “close contact” rule does not apply to the following classes of workers: health care professionals; workers at a health care facility (including hospitals, surgical centers, health maintenance organizations, nursing homes, hospice, and veteran’s facilities); first responders (e.g., police officers, fire fighters, paramedics); child protective service employees; workers at child caring institutions, as defined in MCL 722.111; and workers at correctional facilities.*

Workplace COVID-19 Communication Coordinators

Emergency Manager
County Administrator
Human Resource/Finance Manager

The workplace COVID-19 Communication Coordinators will help:

- Assist Elected Officials and Department managers to cross-train employees to perform essential functions so the workplace can operate even if key employees are absent.
- Identify alternate supply chains for critical goods and services in the event of disruption.
- Train employees on workplace infection-control practices
- Train employees on the proper use of personal protective equipment
- Train employees on how to report unsafe working conditions
- Developing an emergency communication plan to communicate important messages to employees and constituents.

Emergency Communication Plan

Communication

Communication is a critical part of incident management. This section outlines the communication plan supports its mission to provide clear, effective internal and external communication between the administration, staff, emergency responders, and the media. Communication with the staff will be conducted utilizing plain language; no codes will be used to disseminate the threat or incident information. Every staff member is responsible of reading and acknowledging the communication provided.

Internal Building Communications

As soon as practical, all Department Heads, Elected Officials and the Board of Commissioners of Benzie County will be notified of the incident and kept informed as additional information becomes available and as plans for management of the situation evolve. The staff member initiating the communication will do his/her best to describe the location and nature of the threat, within reason and as safety allows.

The following practices will be utilized to disseminate information internally when appropriate:

- o Fire or Other Alarm Systems.
- o Intercom System (444)
- o Automatic Notification Systems (Code Red)
- o Telephone tree.
 - o E-mail and SMS text message.
 - o Regularly scheduled staff meetings.

External Stakeholders Communications

Incidents that occur at the Benzie County Government Center may have cascading impacts within the community. Therefore, before an incident occurs, Government Administration will work with stakeholders to develop trusting relationships to ensure they are aware of how to receive incident information and alerts. External stakeholders include citizens, privatized or

contracted services, and community agencies integrated into the Government Center's activities. Benzie County Government Center will work to ensure all external communications are delivered in an appropriate means for all access and functional needs populations.

As soon as practical, Benzie County Government Center will disseminate incident information to external stakeholders through the most appropriate means. While incident information may be limited and/or unconfirmed during the initial stages of the incident, the Administration will provide as much information as possible about:

- o Exactly what is known to have happened,
- o Describe how the government Center is handling the situation,
- o Provide reunification procedures,
- o Provide information on when and how additional information will be disseminated.

Providing information to media outlets in a timely manner will assist the Government Center in providing information to other external stakeholders. However, the Administration has a duty to protect employee privacy. All Benzie County Government Center staff members are to refer all questions and requests for information to the designated spokesperson or Public Information Officer. This will ensure a clear and consistent message is provided to all external stakeholders. The Crisis Response Team will coordinate all media releases and designate a spokesperson for the incident.

Post Incident Communications

After the safety and status of staff have been assured, and emergency conditions have abated, staff will assemble to support the restoration of the Government Center department operations. Defining mission-critical operations and staffing will be a starting point for the recovery process. Collecting and disseminating information will facilitate the recovery process. The Administration will ensure all staff, external stakeholders, and community partners receive critical recovery information.

I have read and understand the Benzie County Policy Guidelines for COVID-19 Plan, Prepare and Respond Plan issued to me.

I have received the Coronavirus Disease, Plan, Prepare and Response Plan guidelines from Benzie County.

Date: _____

Signed by: _____

**Please return signature page to Human Resources/ Administration Office for placement in your employee file.*

Definitions:

- Close Contact: Someone who was within 6ft of an infected person for at least 15 minutes starting from 2 days before illness onset (or for asymptomatic person, 2 days prior to specimen collection) until the time the person is isolated.
- COVID-19: Coronavirus disease 2019, a severe acute respiratory disease characterized by symptoms including fever, cough, fatigue, and shortness of breath which may progress to pneumonia, multi-organ failure, & death.
- Know Cases of COVID-19: Person(s) who have been confirmed through diagnostic testing to have COVID-19.
- SARS-CoV-2: Severe acute respiratory syndrome coronavirus 2, the virus which is the causative agent of COVID-19.
- Suspected Cases of COVID-19: Persons who have symptoms of COVID-19 but have not been confirmed through diagnostic testing or person who have had close contact with a person who has been confirmed through diagnostic testing.

Revision Dates:

9/22/20 - Revise section 2 – Add principle symptoms of COVID and remove last sentence in social distancing regarding water fountains.

10/29/20 – Added definitions page. Added Windex to the cleaning and disinfecting items within Cleaning, Disinfecting and Ventilation. Added additional wording to Section 2, second and third bullet point.

12/17/20 – Made change to page 3, Sick Employees bullet point 3. Changed from 14 days to 10 days with the added two conditions. Changed 14 days to 10 days on pg. 9, second paragraph, item number 1.

ACTION ITEMS

Dawn Olney

From: J Zylstra
Sent: Friday, May 14, 2021 11:45 AM
To: Mitch Deisch; Dawn Olney
Subject: FW: Release: EGLE awards scrap tire cleanup grants
Attachments: MX-3550N_20210514_115900.pdf

Benzie County has been awarded Scrap Tire Grant Funding for FY 2021 in the amount of \$6,020.

Due to this agreement being extremely time sensitive I am wondering if it can be put before the BOC as an Action Item for 5/25/21 meeting. The agreement must be signed by BOC Chair and the Director of EGLE before any funds can be utilized for a tire event. (see attached) The first event is scheduled for June 19th. I have not yet received the contract, but expect it to come any day.

If it has to go before COTW, then to BOC, that leaves very little time to receive it back from the State (8 business days).

Dawn, I believe in the past this has gone directly to BOC as action item. The BOC should be well aware of the agreement and not surprised by it being on the Agenda.

Mitch, Thoughts?

Please advise.

Thanks,

Jesse Zylstra
Solid Waste/Recycling Dept. Director
Benzie County
448 Court Place, Beulah, MI 49617
231-882-0554 (office), 231-383-1579 (cell)
Jzylstra@benzieco.net
www.benzieco.net

RECEIVED

MAY 14 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

From: MI Dept. of Environment, Great Lakes, and Energy <EGLE@govsubscriptions.michigan.gov>
Sent: Thursday, May 13, 2021 11:03 AM
To: J Zylstra <JZylstra@benzieco.net>
Subject: Release: EGLE awards scrap tire cleanup grants

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FOR IMMEDIATE RELEASE

May 13, 2021

EGLE Media Office, EGLE-Assist@Michigan.gov, 517-284-9278

Kirsten Clemens, Program Coordinator, EGLE-ScrapTire@Michigan.gov, 517-614-7431

EGLE awards 70 grants to communities to collect and recycle scrap tires

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) announced today that it has awarded \$770,936 in grants to fund 59 community scrap tire drop-off events and other tire cleanups in 72 counties across the state. Community events provide affordable and convenient tire recycling opportunities to residents, including the creation of yearlong collections sites and roadside pickups. Additionally, 11 grant projects will fund the removal of old tire piles at private properties.

Improperly dumped scrap tires pose a fire hazard and create mosquito breeding grounds. Recycled scrap tires can be used in asphalt to pave roads, as mulch in gardens and playgrounds, and in manufacturing processes.

The full list of grantees includes:

GRANTEE NAME	COUNTY	TOTAL
EATON COUNTY RESOURCE RECOVERY	3 COUNTIES*	\$12,000
SOUTHWEST MICHIGAN SOLID WASTE CONSORTIUM	7 COUNTIES**	\$50,000
SUPERIOR WATERSHED PARTNERSHIP	ENTIRE U. P.***	\$62,000
ALGER CONSERVATION DISTRICT	ALGER	\$4,000
CHESHIRE TOWNSHIP	ALLEGAN	\$2,000
GANGES TOWNSHIP	ALLEGAN	\$2,000
PRIVATE PROPERTY - FENNVILLE	ALLEGAN	\$8,000
PRIVATE PROPERTY - GRAND JUNCTION	ALLEGAN	\$8,000
NORTHEAST MI COUNCIL OF GOVERNMENTS	ALPENA	\$8,340

BANKS TOWNSHIP	ANTRIM	\$2,041
ANTRIM CONSERVATION DISTRICT	ANTRIM	\$6,150
ARENAC CONSERVATION DISTRICT	ARENAC	\$6,000
PRIVATE PROPERTY - STANDISH	ARENAC	\$16,000
KEWEENAW BAY INDIAN COMMUNITY	BARAGA	\$4,000
ORANGEVILLE TOWNSHIP	BARRY	\$2,000
BENZIE COUNTY SOLID WASTE DEPT	BENZIE	\$6,020
BENTON TOWNSHIP	CHEYBOYGAN	\$4,000
SAULT STE MARIE, CITY OF	CHIPPEWA	\$10,856.
CHIPPEWA COUNTY ROAD COMMISSION	CHIPPEWA	\$38,624
CLARE COUNTY CONSERVATION DISTRICT	CLARE	\$4,000
BREITUNG TOWNSHIP	DICKINSON	\$4,000
NORWAY TWP., NORWAY, BREITUNG, KINGSFORD, IRON MTN	DICKINSON	\$4,000
VERMONTVILLE, VILLAGE OF	EATON	\$2,000
PRIVATE PROPERTY - FLINT	GENESEE	\$2,000
FLINT, CITY OF	GENESEE	\$10,000
PRIVATE PROPERTY - FLINT	GENESEE	\$12,000
WHITEWATER TOWNSHIP	GR TRAVERSE	\$2,079
GRAND TRAVERSE COUNTY RESOURCE RECOVER DEPT	GR TRAVERSE	\$7,000
EMERSON TOWNSHIP	GRATIOT	\$4,000
INGHAM TOWNSHIP / VILLAGE OF DANSVILLE	INGHAM	\$4,000
IONIA CONSERVATION DISTRICT	IONIA	\$2,022
AuSABLE TOWNSHIP	IOSCO	\$2,000
PLAINFIELD TOWNSHIP	IOSCO	\$8,000
PRIVATE PROPERTY - JACKSON	JACKSON	\$8,000
JACKSON CONSERVATION DISTRICT	JACKSON	\$24,000
CHARLESTON TOWNSHIP	KALAMAZOO	\$2,000

KALKASKA COUNTY RECYCLING CENTER	KALKASKA	\$4,000
KENT COUNTY DEPARTMENT OF PUBLIC WORKS	KENT	\$6,000
NEWKIRK TOWNSHIP	LAKE	\$2,000
WEBBER TOWNSHIP	LAKE	\$2,000
BURNSIDE TOWNSHIP	LAPEER	\$2,000
GOODLAND TOWNSHIP	LAPEER	\$2,000
LAPEER TOWNSHIP	LAPEER	\$2,000
ELBA TOWNSHIP & ALMONT TOWNSHIP	LAPEER	\$3,000
PRIVATE PROPERTY - LAPEER	LAPEER	\$10,000
LEELANAU COUNTY	LEELANAU	\$4,200
COHOCTAH TOWNSHIP	LIVINGSTON	\$2,000
PRIVATE PROPERTY - HOWELL	LIVINGSTON	\$6,000
LIVINGSTON COUNTY DEPARTMENT OF PUBLIC WORKS	LIVINGSTON	\$8,000
PRIVATE PROPERTY - CLINTON TOWNSHIP	MACOMB	\$28,000
LEE TOWNSHIP	MIDLAND	\$2,000
MIDLAND COUNTY MOSQUITO CONTROL	MIDLAND	\$2,000
MIDDLE BRANCH TOWNSHIP	MIDLAND	\$10,000
MISSAUKEE CONSERVATION DISTRICT	MISSAUKEE	\$14,000
LONDON TOWNSHIP	MONROE	\$4,000
MONTCALM CONSERVATION DISTRICT	MONTCALM	\$8,000
RAVENNA TOWNSHIP	MUSKEGON	\$2,000
SULLIVAN TOWNSHIP	MUSKEGON	\$2,000
NEWAYGO COUNTY ROAD COMMISSION	NEWAYGO	\$2,040
NEWAYGO COUNTY BOARD OF PUBLIC WORKS	NEWAYGO	\$8,000
MILLS TOWNSHIP	OGEMAW	\$4,000
MIDDLE BRANCH TOWNSHIP	OSCEOLA	\$10,000
OTSEGO CONSERVATION DISTRICT	OTSEGO	\$4,138
PRIVATE PROPERTY - ONAWAY	PRESQUE ISLE	\$8,316

BRIDGEPORT CHARTER TOWNSHIP	SAGINAW	\$4,000
SAGINAW CONSERVATION DISTRICT	SAGINAW	\$6,000
ST JOSEPH COUNTY	ST JOSEPH	\$4,000
TUSCOLA COUNTY RECYCLING	TUSCOLA	\$16,000
WASHTENAW COUNTY PUBLIC WORKS	WASHTENAW	\$10,000
PRIVATE PROPERTY - ROMULUS	WAYNE	\$56,000
GREATER DETROIT RESOURCE RECOVERY	WAYNE	\$170,000
TOTAL:		\$770,936

**EATON PARTNERSHIP COVERS: BARRY, EATON & CLINTON COUNTIES*

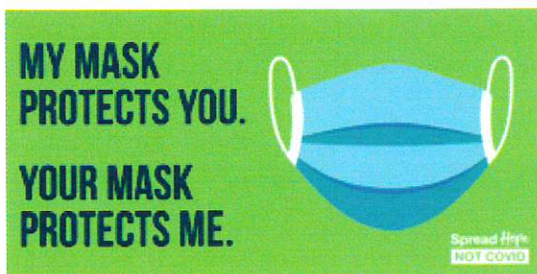
***SWMSWC COVERS: ALLEGAN, BERRIEN, BRANCH, CALHOUN, CASS, ST JOSEPH & VAN BUREN*

****SUPERIOR WATERSHED COVERS: THE ENTIRE UPPER PENINSULA*

For more information, call the EGLE's Environmental Assistance Center at 800-662-9278, or visit Michigan's Scrap Tire Program: Mi.gov/ScrapTires.

To stay up to date on other EGLE news follow us at Michigan.gov/MiEnvironment.

###



EGLE COVID-19 RESPONSE:

For details on EGLE's work during the pandemic, [visit our COVID-19 response webpage](#). Follow state actions and guidelines at Michigan.gov/Coronavirus.

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This email was sent to jzylstra@benzieco.net using GovDelivery Communications Cloud on behalf of: Michigan Department of Environment, Great Lakes, and Energy · Constitution Hall · 525 West Allegan Street · PO Box 30473 · Lansing, MI 48909 · 800-662-9278

2021 - 017

Resolution of Appreciation

Benzie County Board of Commissioners

For the Hard Work and Dedication by the Building Authority

The Benzie County Board of Commissioners hereby approve the following resolution of appreciation for all the hard work and dedication of the Benzie County Building Authority for their efforts to bring the Medical Care Facility project to a conclusion.

Whereas, the citizens of Benzie County pledged their continued operational support for the Benzie County Medical Care Facility, also known as the Maples, by approving a millage renewal request of .365 mills in November 2010; and

Whereas, the citizens of Benzie County pledged their financial support for the construction of a new medical care facility by approving a dedicated millage request of .635 mills for the construction of a new facility in November 2010; and

Whereas, the DHHS/Maples Board in or around 2010-2011 transferred \$3,400,000 to Benzie County to be used for the construction of the new medical care facility; and

Whereas, On October 1, 2013 the Benzie County Building Authority sold bonds in the amount of \$6,760,000, with the actual bond proceeds being \$6,907,000 that were to be used for the construction of the new medical care facility; and

Whereas, a construction contract was entered into between the Benzie County Building Authority and Comstock Construction to construct the new medical care facility on December 17, 2012; and

Whereas, in early 2018 a reconstituted Benzie County Building Authority took positive steps to address all previous and future issues associated with closing out the near decade old Medical Care Facility project; and

Whereas, the Building Authority working cooperatively with the DHHS/Maples Board and the Board of Commissioners have completed the Medical Care Facility in the spring of 2021.

NOW, THEREFORE, BE IT RESOLVED that the Benzie County Board of Commissioners recognize and appreciate all the efforts of the Benzie County Building Authority that include Eric VanDussen, Thor Goff, James Clarke, Jeff Johnson, Steve Houghton and former Building Authority member Lisa Vogler for a job well done under incredibly complex and difficult circumstances. Well done!

Dated May 25, 2021

Bob Roelofs, Benzie County Chairperson

I, Dawn Olney, Benzie County Clerk and Clerk to the Benzie County Board of Commissioners do hereby certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 25th of May 2021.

Dawn Olney, Benzie County Clerk

Commissioner Reports

County Administrator Report

Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
May 11, 2021**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, May 11, 2021, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs and Sauer
Excused: Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Markey, to approve the agenda as amended, adding 10.B. Doug Durand and 11.A. Budget Amendment for MMRMA. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Sauer, seconded by Markey, to approve the Committee of the Whole minutes of April 27, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

1:33 p.m. Public Input – None

Ed Hoogterp, Parks & Rec: Update on Discussions re Crystal Lake Outlet Property
Information to the board regarding a state-owned parcel of property at RR Point and the possibility of a lease to the county for an ADA compliant kayak launch site. No action, information only.

Human Resources: Comm Nye stated that the HR Committee will reconvene once Katie has settled into the new position and is ready.

Technology: Audio/Visual project for the Board room has started.

Buildings & Grounds:

- a. Doug Durand, Benzie Senior Resources: **Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to authorize the tenant at the Benzie Senior Resources Administrative Office be authorized to make improvements at the front entrance door with the agency to pay the full cost of same. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**
- b. Government Center Carpet Bids – **Motion by Sauer, seconded by Roelofs, to recommend to the Board of Commissioners to enter into contract with Waterland Tile Co to replace carpet in the Main Entry Lobby of the Government Center as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**

Finance:

- a. Budget Amendment for MMRMA: **Motion by Roelofs, seconded by Markey, to recommend to the Board of Commissioners to authorize the use of Budgeted Use of**

Fund Balance not to exceed \$16,500 to secure a minimum Retention Fund Balance with MRMMA, acknowledging that this action may take place prior to the next meeting.

Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Mitch Deisch – Strategic Plan: Review of Strategic Plan Update dated 5/5/2021 done with additional changes/corrections to be made. **Motion by Jeannot, seconded by Markey, to move the Strategic Plan to the full Board as amended. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**

3:41 p.m. Public Input

Cathy Demitroff spoke about the presentation from Mr. Hoogterp today regarding RR Point property.

3:45 p.m. Public Input Closed

Motion by Roelofs, seconded by Markey, to adjourn at 3:45 p.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Rhonda Nye, Vice Chair (BOC)

Dawn Olney, Benzie County Clerk

Committee of the Whole

Page 3 of 3

May 11, 2021

Motion by _____, seconded by _____, to approve the Committee of the Whole Consent Calendar as follows:

- b. Authorized the tenant at the Benzie Senior Resources Administrative Office be authorized to make improvements at the front entrance door with the agency to pay the full cost of same.
- c. To enter into contract with Waterland Tile Co to replace carpet in the Main Entry Lobby of the Government Center as presented.
- d. To authorize the use of Budgeted Use of Fund Balance not to exceed \$16,500 to secure a minimum Retention Fund Balance with MRMMA, acknowledging that this action may take place prior to the next meeting.
- e. To move the Strategic Plan to the full Board as amended.

Committee Appointments

May 12, 2021

Benzie County Commissioners
448 Court Place
Beulah, MI 49617

Dear Commissioners,

I am resigning from the Benzie Transportation Authority Board effective immediately.

Thank you,

A handwritten signature in black ink that reads "Jennifer L. Kolinske". The signature is written in a cursive, flowing style.

Jennifer L. Kolinske
15233 Honor Hwy
Interlochen, MI 49643

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MAY 12 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

From: John Wheeler <jrw@lawjrw.com>
Sent: Monday, May 17, 2021 5:19 PM
To: Dawn Olney
Cc: Frank Ikens
Subject: Re: BVTMC

Dawn,

Frank Ikens and I are representing CLPRA on the BVTMC as Frank explained. Paul Bare and Greg Nowell are alternates. Kindly update your list to reflect this. Thank you. John

Sent from my iPhone

On May 17, 2021, at 9:05 AM, Frank Ikens <fikens@frankfort.k12.mi.us> wrote:

Hi John,
Can you confirm or correct this?
Thanks
Frank

----- Forwarded message -----

From: **Dawn Olney** <DOlney@benzieco.net>
Date: Mon, May 17, 2021 at 10:03 AM
Subject: RE: BVTMC
To: Frank Ikens <fikens@frankfort.k12.mi.us>

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MAY 18 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Thank you.

So – I have as CLPRA representatives:

John Wheeler, Alternate	Expires: 4/15/19
Gregory Nowell, Alternate	Expires: 4/15/19
Paul Bare	Expires: 4/15/20
Frank Ikens	Expires: 4/15/23

You will note that all terms except your have expired and I did not receive any kind of letter from CLPRA letting me know who is continuing or if they were re-appointed to represent CLPRA on the BVTMC.

Village of Thompsonville
PO Box 184
14714 Lincoln Ave.
Thompsonville, MI 49683
231-378-2560
Fax: 231-378-2560
E-Mail: thompsonvillevillage@gmail.com

May 17, 2021

To Whom It May Concern:

This letter is to certify that at the Village of Thompsonville Regular Council Meeting on November 9, 2020 the Council appointed Fran Griffin as their representative to the Betsie Valley Rails to Trails Committee for a three year term. Fran will be attending the meetings and be keeping our council updated on the meetings. Should you have any questions, you may contact me at the above number. Thanks for your attention to this matter.

Sincerely,
Mary Wixson/ Village Clerk

RECEIVED

MAY 18 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie County Board of Commissioners

448 Court Place

Beulah, MI 49617

Dear Dawn:

I would be interested in getting reappointed to the Benzie County Land Bank Authority for another 3-year term. The time I have spent with the Land Bank has been rewarding and all the work that we have been able to do with reclaiming properties and cleaning them up is such a positive for Benzie County. Thank you for your consideration

Mark Roper

15975 Spear Road

Lake Ann, MI

rglfs@aol.com

RECEIVED
MAY 19 2021
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

May 19, 2021

Benzie County Board of Commissioners
448 Court Place
Beulah MI 49617

RE: Renewal of appointment to BC Land Bank Authority

Dear Ms. Olney:

I am interested in being reappointed to the Benzie County Land Bank Authority for another 3 year term. As a member of the BC Land Bank Authority, I bring decades of experience and expertise in complementing areas, such as governmental relations, community and economic development, real estate, planning and financial business acumens. I have enjoyed being a part of the Land Bank, and also feel as Land Bank board members, we have an excellent cross representation of expertise, coupled with a willingness and desire to collectively provide guidance and assistance in support of Land Bank projects and initiatives. I would be happy to provide my resume or answer any questions. Thanks for your consideration.

Sincerely,



Vince Edwards
19182 Poplar Dr
Lake Ann, MI 49650
vinceedwards086@gmail.com

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MAY 20 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

May 19, 2021

Benzie County Board of Commissioners
448 Court Place
Beulah MI 49617

RE: Renewal of appointment to BC Land Bank Authority

Dear Ms. Olney:

I am interested in being reappointed to the Benzie County Land Bank Authority (LBA) for a 3 year term. I was just appointed to the LBA in December to fill a vacant position.

I've worked in economic development, environmental protection, and brownfield redevelopment for the past 30 years. I spent 29 years in the Michigan Department of Environment, Great Lakes, and Energy (EGLE, formerly DEQ). In January 2020, I left EGLE to join Fishbeck, a consulting company based in Grand Rapids with a local office in Traverse City. I work on environmental and redevelopment projects across the region. I am a consultant to the Michigan Land Bank Authority, the Missaukee County LBA/Brownfield Redevelopment Authority, and work with many other brownfield authorities.

As a brownfield coordinator and communications liaison in EGLE's Cadillac district office for 29 years, I managed brownfield grants and loans, reviewed brownfield work plans, created promotional materials (written, video, and social media), and made presentations to groups ranging from the East Jordan city council to the EPA's national brownfield conference. I was a member of the Michigan Sense of Place (placemaking) Council for several years.

Land banks provide great tools for distressed (contaminated, blighted, or functionally obsolete) and non-distressed property, like the Newaygo example. With the cost of housing and property in northwest Michigan, land banks represent a way to incent small businesses and construction of affordable homes to Benzie County without offering direct public subsidies. I would be honored to continue my service to Benzie County as a LBA member.

Sincerely,



Susan Wenzlick
1008 Bluewater Drive, Beulah
susanwenzlick@gmail.com

RECEIVED

MAY 20 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Committee Name	Date Appointed	Date term Expires
----------------	----------------	-------------------

1-Airport Authority 4yr term -- 1st Thursday @ 9:30 a.m.

Coury Carland		12/17/19	12/31/23
Kenneth J. Laurence	6/2017	09/24/19	03/01/23
Andy Miller	-- Comm Liaison	01/29/21	12/31/21

1-Benzie-Leelanau Health Department -- 4th Wed Odd Months @ 2 pm

Gary Sauer	(Commissioner)	01/26/21	12/31/21
Dr Mark Kuiper, MD	4/14/2020	04/14/20	12/31/21
Rhonda Nye	(Commissioner)	01/26/21	12/31/21

1-Benzie-Leelanau Health Dept Bd of Appeals - 2year terms; Can Be All BOC

Linda Farrell		02/23/21	12/31/22
Rhonda Nye	Commissioner	09/22/20	12/31/20
Bob Roelofs	Commissioner	09/22/20	12/31/20

1-Benzie Transportation Authority -- formed 4/18/2006; 3rd Tues @ 5:30 Even Months reduced to 7 - Feb 2017 -- 3 year terms

John P. Morse	10/8/19	10/08/19	04/30/22
Amy Herczak	02/18/14	05/12/20	04/30/23
Anne Noah		04/28/20	04/30/23
Jennifer Kolinske	4/11/17	03/13/19	04/30/22
Susan Kirkpatrick	4/28/15	04/24/18	04/30/21
Jeffery Pataky	10/27/20	10/27/20	04/30/23
Irene Nugent	6/23/2020	06/23/20	04/30/21
Evan Warsecke -- Liaison		01/26/21	12/31/21

1-BVTMC Board 3yr terms 6 member -- 1st Tuesday @ 4:30 p.m.

Annie Browning (Beulah)			04/15/22
John Wheeler	(CLPRA)	06/28/16	04/15/19
Gregory Nowell, Alt	(CLPRA)	06/28/16	04/15/19
Paul Bare, Alt	(CLPRA) 3/18/14	06/28/16	04/15/20
Frank Ikens	(CLPRA) 10/27/20	10/27/20	04/15/23
Janet (Jen) Whiting	Elberta	05/24/16	08/01/19
Rhonda Nye	P&R Rep	01/26/20	12/31/21
Gary Sauer	Commissioner	01/26/21	12/31/21
Flint Wyatt	(FBVT Rep)	04/12/16	12/31/19
Fran Griffin	(Thompsonville)	11/12/18	04/15/21
John Rothhaar	11/14/17	02/12/19	04/15/22

2-Board of Canvassers 4yr terms -- Day After Each Election @ 1:00 p.m.

Laura Bancroft	(REP)	10/10/17	10/10/17	11/01/21
Ray Nichols	(DEM)	10/10/17	10/10/17	11/01/21
Janice Mick	(REP)		09/10/19	11/01/23
Pete Brown	(DEM)	9/10/19	09/10/19	11/01/23

2-Brownfield Authority - Est 6/19/2012; merged with EDC Sept 2017

1-Building Authority 3yr Term 4 member -- As Needed - Increased to 5 8/2017

Thor Goff	1/9/18	12/18/18	12/31/21
Steve Houghton	12/18/18	12/18/18	12/31/21

Jeffry L. Johnson	1/9/18	01/07/20	12/31/22 resigned 5/5
Eric L. VanDussen	1/9/18	12/17/19	12/31/22
James R. Clark	1/9/18	12/22/20	12/31/23
Michelle Thompson - by statute	06/01/12	01/17/12	
Dawn Olney - by statute	01/01/00	01/17/12	
Art Jeannot - Liaison		01/26/21	12/31/21

1-CDBG/Community Development Block Grant 5yr Term -- 4th Thursday @ 10:30 a.m.

Jean Bowers	01/18/00	12/17/19	12/31/24
Carol Dye		02/12/19	02/01/24
Dawn Olney	01/18/00	12/17/19	12/31/24
Art Jeannot (Commissioner)		01/26/21	12/31/21
Amy Bissell	8/18/09	12/17/19	12/31/24

1-Construction Board of Appeals 2 yr term

Roger Papineau	5/26/15	12/18/18	12/31/20	Email to Bldg Dept
Randy Olsen	1/16/07	12/18/18	12/31/20	2-Dec
Rodney Moore	1/16/07	12/18/18	12/31/20	
Caleb Luibrand	1/16/07	01/22/19	12/31/20	
Sean Duperron	9/10/19	09/10/19	12/31/20	

County Library Board 5yr term -- Dissolved 8/21/2007

1-Economic Development Corp/BRA 6yr term -- 3rd Friday @ 11:00 a.m.

Roger Griner	12/18/18	12/18/18	01/31/24
Rhonda Nye (Commissioner)		01/26/21	12/31/21
Art Jeannot (Commissioner)		01/26/21	12/31/21
Courtney Gillison		03/08/16	12/31/22
Robert Russell		06/26/18	01/31/22
Richard Coates	1/14/2020	01/14/20	01/31/26
Ed Kowalski		03/08/16	01/31/22
Blake Brooks	12/21/10	04/11/17	01/31/23
Paula Figura	2/12/19	02/09/19	01/31/25

2-EMS -- renamed from ALS 7/2006 -- Monthly; 3/19/08 Reduced to 7 members

8/21/2012 -- Increased to 9 members -- 3 Years

Gaylord Jowett - At Large	09/24/13	01/14/20	12/31/22
Martha Bates - Almira	11/18/14	01/14/20	12/31/22
Jim Franke - Tville	12/16/14	12/22/20	12/31/23
Bob Roelofs -- voting member	1/28/20	01/26/21	12/31/21
Tim Markey -- Fire Chief Rep		01/14/20	12/31/22
Neal Nye - At Large	01/04/05	02/13/17	12/31/20 12/2 Tom
Mike Mead - At Large	11/14/17	12/22/20	12/31/23
Chris Parrish - ALS - Non Voting	8/23/16	08/23/16	12/31/21
Elizabeth Merrill - BLS - Non Voting	12/13/17	12/18/18	12/31/21
Michelle Thompson -- Ex Officio		09/21/12	
Ted Schendel -- Ex Officio		01/15/13	
Undersheriff (?) -- Ex Officio		01/15/13	

1-Human Services (was FIA) 3yr term -- Monthly

Scott Harrison	State Appointment	11/01/18	10/31/21
Gaylord Jowett	8/9/2016	10/27/20	10/31/23

Dr. Donald E. Schaffer	12/17/19	10/31/22
Gary Sauer (Commissioner)	01/26/21	12/31/21

FOC Citizens Advisory Committee 3yr term -- Dissolved 10/18/05

2-Jury Board 6yr term -- quarterly

Elizabeth Shrake	5/23/2017	05/23/17	05/01/23
Jean Bowers	05/01/01	04/14/19	05/01/25
Janice Robinson Mick		04/27/21	05/01/27

1-Land Bank Authority - 3 year term

County Treasurer		04/05/11	No Expiration
Tim Markey - Liaison		01/26/21	12/31/21
Mark E. Roper	4/5/11	04/10/18	04/05/21
Vincent Edwards	1/28/20	01/28/20	04/05/21
Susan Wenzlick	11/24/20	11/24/20	04/05/21
Tom Longanbach	4/5/11	01/22/19	04/05/22

Medical Examiner

Dr. Goslinoski	03/21/17
----------------	----------

1-Manistee-Benzie CMH - 3yr term -- 2nd Thursday @ 9:00

Donald C. Smeltzer (B)	1/2007	03/28/19	03/31/22
Donald R. Tanner (B)	5/12/2016	03/09/21	03/31/24
Rhonda Nye (B) (Commissioner)		01/26/21	12/31/21
Tim Markey (B) (Commissioner)		01/26/21	12/31/21
Mary O'Connor Heitjan (B)		03/09/21	03/31/24

1-Parks and Recreation Commission 3yr term -- Alt Months As Needed

Tad Peacock	02/18/14	12/17/19	12/31/22
Sean Duperron	01/2011	12/17/19	12/31/22
Barbara K. Skurdall	4/17/07	12/17/19	12/31/22
Charles Kraus	12/18/18	12/18/18	12/31/21
Susan Zenker	7/24/2018	12/18/18	12/31/21
Cathy Demitroff	02/20/07	12/18/18	12/31/21
Shaun Johnson	4/13/2021	04/13/21	12/31/22
Ed Hoogterp (Drain Commissioner)		01/01/17	No Expiration Date
Rhonda Nye (BOC/Plan Comm Rep)		01/26/21	No Expiration Date
Ted Mick (Road Commission Rep)		01/01/13	No Expiration Date

1-Planning Commission -- 2nd Thurs @ 6:30 p.m - Temporarily Suspended 10/2019

November 14, 2017 New Ordinance Adopted

Rhonda Nye	Ex Officio -- BOC	02/09/21	12/31/21
Chris Walrad	Educ (School Rep)	02/13/18	12/01/20
Chuck Beale - Blaine Twp	11/14/17	12/18/18	12/01/21
Betsy Evans - Joyfield Twp	11/14/17	12/18/18	12/01/21
Irene Dunham-Thayer - Colfax	2/13/18	12/18/18	12/01/21
Walter Roch von Rochsburg - Ffort	2/7/18	11/14/17	12/01/19 Resigned 10
Vince Edwards - Vill of Lake Ann	11/14/17	02/11/20	12/01/22
Rosemary Naulty - Lake Twp	2/13/18	02/13/18	12/01/19
Jim Sheets - Benz & Platte Twp	12/17/19	12/13/19	12/01/20
James Clark - Inland Twp	11/14/17	11/14/17	12/01/20

Greg Wright - Crystal Lake Twp 2/13/18 02/13/18

12/01/20

Public Safety Committee 3yr term -- Dissolved 7/18/2006

Remonumentation Peer Group -- Appted by BOC 9/2/2014

Christy Andersen	09/02/14
John Korr, Jr.	09/02/14
Craig McVean	09/02/14
Pat Bentley	09/02/14
Wendy Papineau	09/02/14

Road Commission 6yr term -- 2 Times per Month - Elected Positions beginning 2010

**2-Veterans Affairs Committee (8/21/12) 5 members; 3yr term -- Appted by BOC
formerly Soldiers & Sailors Relief ; 7 members 3/21/2017 - 4 years**

Tyson Burch	5/14/19	05/14/19	12/31/22
Lawrence "Camp" Bailey	01/21/14	12/17/19	12/31/23
Gary Fender	8/28/18	12/05/17	12/31/21
Dr. Donald E Schaffer	12/18/18	12/18/18	12/31/22
Kirt A. Giddis	2/19/2013	12/05/17	12/31/21
Bob Roelofs	3/21/17	11/10/20	12/31/24
Ed Kowalski	3/21/17	10/27/20	12/31/24

**2-Solid Waste Advisory 3yr term -- inc to 11 members 12/19/06 -- Qtly 1st Wed @ 5 p.m.
2009 reduced to 10 members; 2015 reduced to 7 members 2 year terms**

Todd Warren	3/21/06	12/08/20	12/31/22
Dennis Fischgrabe	2/19/13	11/14/17	12/31/19 12/2 - Jesse
Evan Warsecke	Commissioner	01/26/21	12/31/20212
Annie Browning		01/28/20	12/31/21
David Schaffer	12/18/18	12/22/20	12/31/22
Christopher Cote	3/12/19	03/10/20	12/31/21
Marlene Wood	5/24/16	12/17/19	12/31/21

2-Workforce Development Board 2yr term -- COG POB 506, TC 49685-0506

Doug Rath	8/22/2017	08/22/17	12/31/19
Betty Workman	12/18/2012	12/20/16	12/31/18

Zoning Board of Appeals; Dissolved 5/4/2010

Zoning Terminated 3/31/2010

Updated 5/11/2021

Correspondence

RESOLUTION

NO: 2021-05-070

LIVINGSTON COUNTY

DATE: May 10, 2021

Resolution Authorizing the Issuance of FOIA Requests for documents supporting an extension of the MIOSHA COVID-19 Emergency Rules - Board of Commissioners

WHEREAS, on April 10, 2021 Governor Whitmer declared “the COVID-19 Emergency Rules shall remain effective until October 14, 2021”; and

WHEREAS, these MIOSHA COVID-19 Emergency Rules (henceforth referred to as “Rules”) impact all Michigan employers, including Livingston County; and

WHEREAS, the extension of the Rules are required to be based upon the Governor’s finding of a need for an extension based upon a Finding of Emergency; and

WHEREAS, the Governor’s certificate of need for extension is devoid of any factual basis and, rather, appears to be relying on assertions of Finding of Emergency in the original Rules, which includes an assertion that it was “based upon on the best available scientific evidence and public health guidance published by the U.S. Centers for Disease Control (CDC) and other public health authorities.” Further, the Finding of Emergency asserts, “There is currently no approved vaccine or proven effective antiviral treatment for COVID-19”; and

WHEREAS, clearly the Governor’s failing to provide a factual basis to extend the Rules (without following the procedures of the Administrative Procedures Act) and instead relying on outdated and wrong assertions that there is “currently no approved vaccine”, and the Governor’s apparent reliance on this blatantly incorrect information calls into question what other outdated or wrong information she is relying upon to support her Finding of Emergency.

THEREFORE BE IT RESOLVED, that the Livingston County Board of Commissioners authorizes the Livingston County Administrator to issue Freedom of Information Act (FOIA) requests to the Governor and the Department of Labor and Economic Opportunity to provide those records establishing what the Governor considers to be “the best available scientific evidence and public health guidance published by the U.S. Centers for Disease Control (CDC) and other public health authorities.”

BE IT FURTHER RESOLVED, that this FOIA request shall also ask for the records establishing what the Governor considers to be “the best available scientific evidence and public health guidance available regarding the spread of COVID-19 in the workplace,” which she relied upon when she asserted, “Based on the best available scientific evidence and public health guidance available regarding the spread of COVID-19 in the workplace, I find that these emergency rules are necessary to protect employees.”

RECEIVED

MAY 11 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BE IT FURTHER RESOLVED that upon approval by the Livingston County Board of Commissioners this resolution shall be distributed to the other eighty-two (82) Michigan Counties and Livingston County's three (3) State Legislators.

#

#

#

MOVED:

C. Reader

SECONDED:

J. Gross

CARRIED:

Roll Call Vote: Yes (9): C. Reader, W. Nakagiri, C. Griffith, K. Lawrence, D. Helzerman, J. Drick, M. Zajac, J. Gross, and B. Plank; No (0): None; Absent (0): None

STATE OF MICHIGAN)

) §

COUNTY OF LIVINGSTON)

I, **ELIZABETH HUNDLEY**, the duly qualified and acting Clerk of the County of Livingston, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 10th day of May 2021, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 11th day of May, 2021, A.D.



Elizabeth Hundley
ELIZABETH HUNDLEY, LIVINGSTON COUNTY CLERK



Alpena County Board of Commissioners
720 W. Chisholm Street, Suite #7
Alpena, MI 49707
Telephone: 989-354-9500
Fax: 989-354-9648
Web Address: www.alpenacounty.org
commissionersoffice@alpenacounty.org

2

RESOLUTION #21-09
County Revenue Sharing Fund

District #2
Chairman of the Board
Robert Adrian

WHEREAS, as the State of Michigan faced the great recession, they looked to find creative ways to save money in the State's general fund; and

District #7
Vice-Chairman
Marty Thomson

WHEREAS, in 2004, a deal between county governments and the State of Michigan, created a property tax collection shift which would provide for revenue sharing funds to the Counties while not relying on the State's general fund for that; and

District #1
Commissioner
Don Gilmet

WHEREAS, during this time, the proceeds from the property tax collection shift was put in a County Revenue Sharing Reserve Fund whereby a county could obtain funds from there; and

District #3
Commissioner
Dave Karschnick

WHEREAS, once a county exhausted their reserve fund, they re-entered the state revenue system where they should be receiving their full funding amount; and

District #4
Commissioner
Bill Peterson

WHEREAS, the Michigan Association of Counties has done extensive research into county revenue sharing and the impact the County Revenue Sharing Fund has had on county allocations and indicates that the State of Michigan has cumulatively shorted 60 counties of more than \$110 million between 2009 and 2014; and

District #5
Commissioner
Brenda Fournier

WHEREAS, Alpena County is one of those counties, experiencing a shortfall of \$494,016; and a cumulative shortfall of \$1,067,487 due to CPI increases being discounted after Alpena County's return to CRS; and

District #6
Commissioner
Kevin Osbourne

WHEREAS, it is time for those funds to be restored in full this year; and

District #8
Commissioner
John Kozlowski

WHEREAS, despite receiving federal funds through the state as part of the American Rescue Plan, the use of the federal funds is tied to COVID/pandemic related expenses; and

Executive Manager
Tammy Sumerix-Bates

WHEREAS, while Alpena County has exhausted thousands of dollars related to the COVID-19 pandemic, we have budgeted services to provide to our citizens which are not related to COVID-19; and

Board Assistant
Lynn Bunting

WHEREAS, services provided by the Alpena County Courts, Prosecutor, Sheriff/Jail, County Clerk, Treasurer, Register of Deeds, Drain Commissioner, Administration and Alpena County Regional Airport are all funded in part by County Revenue Sharing and would be impacted by a restriction of funds for COVID only; and

Board Admin Assistant
Kim Elkie

WHEREAS, a portion of the revenue sharing also goes to support operations of other functions that requires an investment of local county matching funds to accept federal or state funded programs.


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MAY 07 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Alpena County Board of Commissioners calls upon state leaders to restore the County Revenue Sharing Fund and to provide a one-time payment of the cumulative shortfall.

Moved by Commissioner Gilmet and supported by Commissioner Thomson to adopt Resolution #21-09 as presented. Roll call vote was taken: AYES: Gilmet, Karschnick, Peterson, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Excused: Commissioner Fournier. Motion carried.



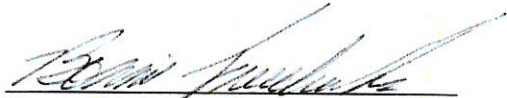
Robert Adrian, Chairman
Alpena County Board of Commissioners
April 27, 2021

STATE OF MICHIGAN)
County of Alpena)



I the undersigned, being duly qualified and acting Clerk of Alpena County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Alpena County Board of Commissioners at a regular meeting held on the 27th day of April 2021, and that notice of said meeting was given in accordance with the Open Meetings Act.

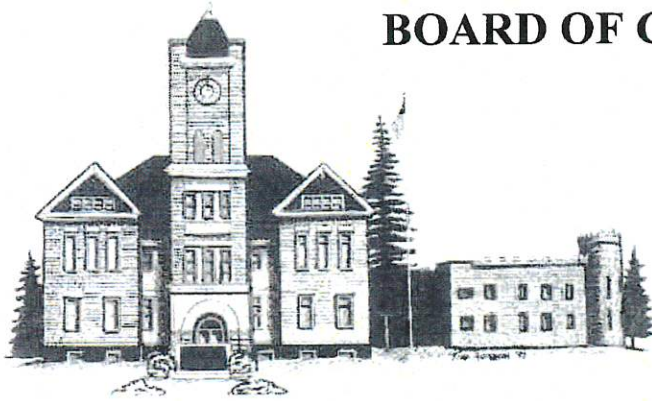
IN TESTIMONY THEREOF, I have hereunto set my hand and affixed the seal of said Court, at Alpena this 27th day of April 2021.



Bonnie Friedrichs, Alpena County Clerk

(3)

DICKINSON COUNTY BOARD OF COMMISSIONERS



Board Chairman: Henry Wender
Vice Chairman: Barbara J. Kramer
Commissioners: John P. Degenaer, Jr.
Joe Stevens
Ann Martin

Controller/Administrator: Brian Bousley
Administrative Assistant: Christy Paul

DICKINSON COUNTY RESOLUTION 2021-11

RESOLUTION IN SUPPORT OF THE STATE OF MICHIGAN TO FULFILL ITS STATUTORY OBLIGATIONS WITH REGARD TO STATE REVENUE SHARING PAYMENT AMOUNTS

WHEREAS, in 2005 State Revenue Sharing payments were discontinued to counties, relieving the State Budget of \$183 million in annual State Revenue Sharing payments to counties, with the promise and agreement that these payments would be restored when each of the individual counties Revenue Sharing Reserve Fund were exhausted

WHEREAS, Dickinson County's Revenue Sharing Reserve Fund was exhausted in 2013; and

WHEREAS, the Michigan Association of Counties has identified 60 Michigan counties that have received less than the statutorily required amount of State Revenue Sharing since Revenue Sharing Reserve Funds were exhausted; and


WHEREAS, The Michigan Association of Counties has identified a \$411,914 cumulative shortfall in State Revenue Sharing payments to Dickinson County since 2013; and

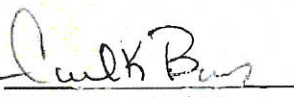
WHEREAS, with the influx of American Rescue Plan funds to the State of Michigan, there are sufficient funds available to make counties whole with regard to State Revenue Sharing payment shortfalls; and

WHEREAS, unlike Dickinson County's allocation from the American Rescue Plan, the payment of the State Revenue Sharing shortfall will not be restricted to COVID-19 related expenses thereby making it eligible for critical infrastructure projects, pension fund or OPEB contributions and other expenditures.

THEREFORE, BE IT RESOLVED, that the Dickinson County Board of Commissioners does hereby support and urge the State of Michigan to fulfill its statutory obligations with regard to State Revenue Sharing payments for all 60 Michigan counties identified by the Michigan Association of Counties that received less than their statutorily required amounts.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to the Governor of the State of Michigan, the Majority Leader for the Michigan Senate, the Speaker of the Michigan House of Representatives, and Dickinson County's State Legislative delegation for their consideration and action.


Henry Wender- Chair


Carol Bronzyk-Clerk

4-26-2021
Date

RECEIVED

MAY 13 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

"Menominee County – Where the Best of Michigan Begins"

4

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION – 2021-15

RESOLUTION REQUESTING THAT THE STATE OF MICHIGAN FULFILLS ITS STATUTORY OBLIGATION WITH REGARD TO STATE REVENUE SHARING PAYMENTS

WHEREAS, in 2004 an agreement was made between the State of Michigan and the counties that eliminated county revenue sharing payments for a period of time during which counties were allowed to pay themselves an equivalent amount to their statutory revenue sharing payments. Each proceeding year the Michigan Department of Treasury authorized each county an inflationary increase over the base amount established in 2004; and

WHEREAS, this agreement saved the State of Michigan from allocating general fund dollars by funding the County Revenue Sharing Reserve Fund (CRSRF) through a property tax collection shift. However, once a county exhausted their reserve fund, they were to re-enter the state revenue sharing system. By statute, the State was required to allocate the county their full revenue sharing amount when they re-entered the system. Full-funding is defined as the 2004 base amount plus inflation until the county re-entered the system; and

WHEREAS, counties that re-entered the state revenue sharing system prior to 2014 endured cuts to their base revenue sharing payments that were never restored. Counties that re-entered the system after 2014 did not endure the same cuts to their base revenue sharing payments; and

WHEREAS, the Michigan Association of Counties has identified 61 counties that endured cuts to their base revenue sharing payments, which together accounts for a cumulative shortfall in revenue sharing payments to the counties of \$117,617,804; and

WHEREAS, Menominee County re-entered the state revenue sharing system in 2012 and is owed \$229,938 from the State of Michigan; and

WHEREAS, the State of Michigan may question the necessity of making these payments to the counties now in light of the counties slated to receive COVID-19 funding from the American Rescue Plan; however, those funds are tied to a number of restrictions on how the money can be used. County revenue sharing payments is unrestricted and can be used as necessary.

RECEIVED

MAY 13 2021

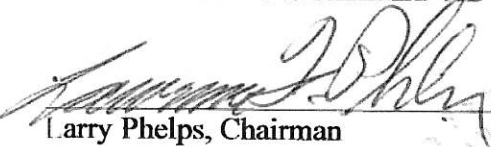
DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

NOW THEREFORE, BE IT RESOLVED, that the Menominee County Board of Commissioners calls upon the State of Michigan to fulfill its statutory obligation to the counties that were shorted on their county revenue sharing payments.

BE IT FURTHER RESOLVED, that a copy of Resolution 2021-15 be sent to Representative Beau LaFave, Senator Ed McBroom, Governor Gretchen Whitmer, the Michigan Association of Counties, and to each county in the State of Michigan.

Roll call vote: AYES: 8 NAYS: 0

RESOLUTION DECLARED ADOPTED.




Larry Phelps, Chairman

5/11/2021
Date

STATE OF MICHIGAN)
) ss.
COUNTY OF MENOMINEE)

I hereby certify that the foregoing is a true and complete copy of **Resolution 2021-15** adopted by the County Board of Commissioners at a regular meeting held on **May 11, 2021**, and I further certify that the public notice of such meeting was given as provided by law.



Marc Kleiman, Menominee County Clerk

Muskegon County Board of Commissioners



6

Muskegon County Resolution Regarding Vaccine Passports
within the Boundaries of Muskegon County

Resolution #2021-01

WHEREAS, medical records and information are private and fall under HIPAA protections; and

WHEREAS, individual COVID-19 vaccination records are private health information which should not be shared by mandate; and

WHEREAS, COVID-19 vaccine passports reduce individual freedom and will harm patient privacy; and

WHEREAS, all currently available COVID-19 vaccines are authorized for emergency use, and therefore must remain voluntary under the Nuremberg Trial Codes; and

WHEREAS, Muskegon County Department of Public Health seeks to ensure that every resident in Muskegon County who desires a COVID-19 vaccine can obtain one, but such vaccines are not mandated; and

WHEREAS, no COVID-19 vaccine is required by law; and

WHEREAS, Muskegon County Department of Public Health and MDHHS acknowledge there are many instances where an individual, along with their doctor, decide that being vaccinated may be unsafe; and

WHEREAS, requiring COVID-19 vaccine passports for taking part in everyday life such as, but not limited to, attending a sporting event, patronizing a restaurant, or going to a movie theater would create two classes of citizens based on vaccination; and

WHEREAS, the State of Michigan allows for medical, religious, and philosophical exemptions from vaccines; and

WHEREAS, vaccine passports do not take into consideration the large number of citizens who have contracted and recovered from COVID-19 and are therefore naturally immune; and

WHEREAS, the CDC, MDHHS, and the Muskegon County Department of Public Health acknowledge that it is possible for vaccinated individuals to contract and spread COVID-19; and

WHEREAS, because vaccinated individuals could be able to contract and spread COVID-19, a space where only vaccinated individuals are present holds the same risk as a space where individuals are both vaccinated and unvaccinated; and

WHEREAS, vaccine passports are thus highly discriminatory; and

WHEREAS, it is necessary to protect the fundamental rights and privacies of the residents of Muskegon County and the free flow of commerce.

NOW THEREFORE, BE IT RESOLVED THAT: Muskegon County does not support, endorse or enforce mandatory vaccines or vaccine passports in government buildings, public spaces, businesses or places of employment.

BE IT FURTHER RESOLVED: That a copy of this Resolution be sent to Governor Whitmer, Senator Jon Bumstead, Representative Terry Sabo, Representative Greg VanWoerkom, the Michigan Senate, the Michigan House of Representatives, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

The Muskegon County Board of Commissioners, at its May 11, 2021, meeting recommended approval by Commissioner Lahring, support by Commissioner Brown, the aforementioned resolution.

Ayes: Kim Cyr, Doug Brown, Zach Lahring, Malinda Pego, Robert Scolnik
Nays: Marcia Hovey-Wright, Susie Hughes, Charles Nash, Rillastine Wilkins

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on May 11, 2021.

Nancy A. Waters 5-14-2021
Nancy A. Waters, Clerk Date
County of Muskegon
Robert Scolnik 5/14/2021
Robert Scolnik, Chair Date
Muskegon County Board of Commissioners



RECEIVED

MAY 18 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Mental Health Services

CHIP JOHNSTON, MSW

EXECUTIVE DIRECTOR

CENTRA WELLNESS NETWORK

10:00

Core Services provided by CMHSPs

- Crisis
- Assessment and Diagnosis
- Assisting in gaining access to services
- Specialized mental health training, treatment and support
- Recipient rights services
- Mental health advocacy
- Prevention activities

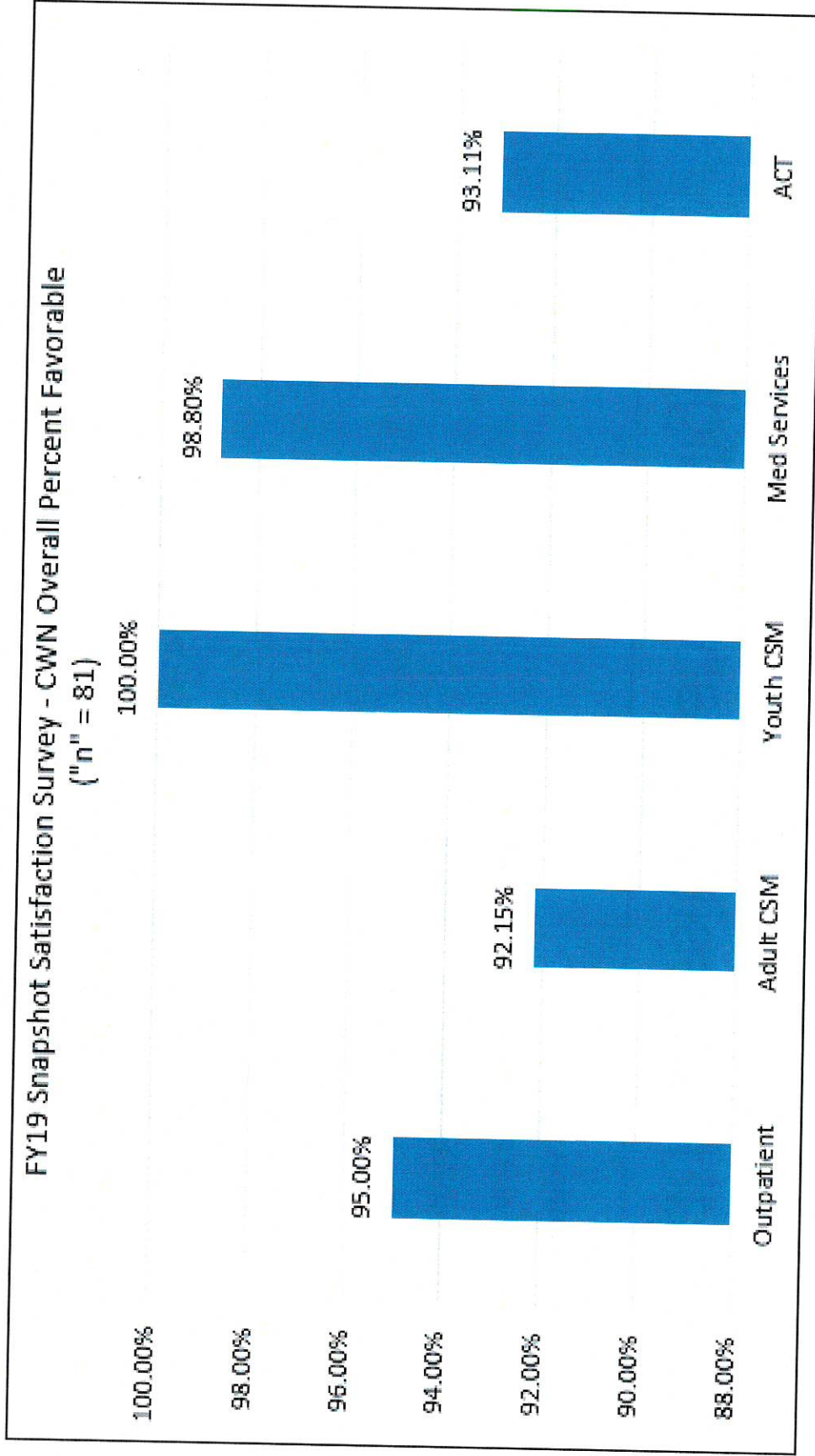
Medical Necessity & Service Eligibility

Priority Population

1. Serious and Persistent Mental Illness
2. Intellectual/Developmental Disability
3. Serious Emotional Disturbance

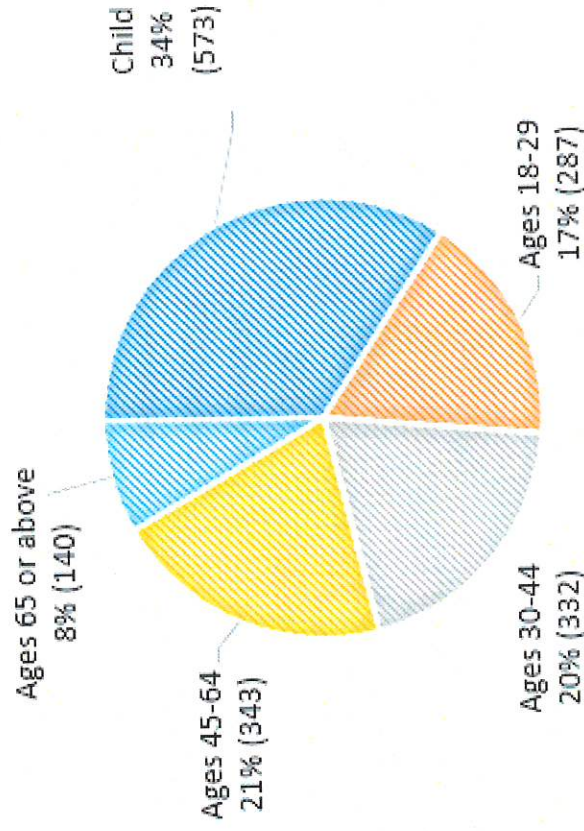
Medical necessary services

- Screening, assessing and evaluating
- Intended to treat, ameliorate, diminish or stabilize the symptoms
- Expected to arrest or delay the progress of symptoms
- Designed to assist the client to attain or maintain a sufficient level of functioning



Data of Calendar Year 2019

Unique Clients Served	1590
Assessments Completed	1098
Hours Served Face-to-Face	103,989
Days of Inpatient Hospitalization	636
Number of individuals who received inpatient services	75
Number of Mental Health Diversions Completed	60
Instances of Crisis Intervention Provided	209



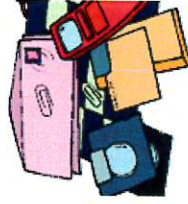
During the final quarter of FY 2020

(July – Sept 2020)



396

individuals
utilized
therapy



322

individuals
utilized case
management



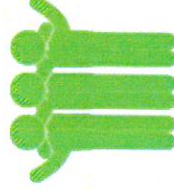
318

individuals
utilized med
services



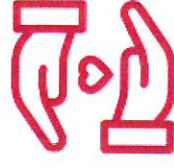
79 individuals
utilized

nursing
services



155

individuals
utilized CLS
services



162

individuals
utilized
prevention
services

Throughout FY 2020 (Oct 2019 – Sept 2020)

6.68% of individuals served live in some type of supportive housing.

20.74% of individuals served live with I/DD.

477 Days of Inpatient Hospitalization were Supported

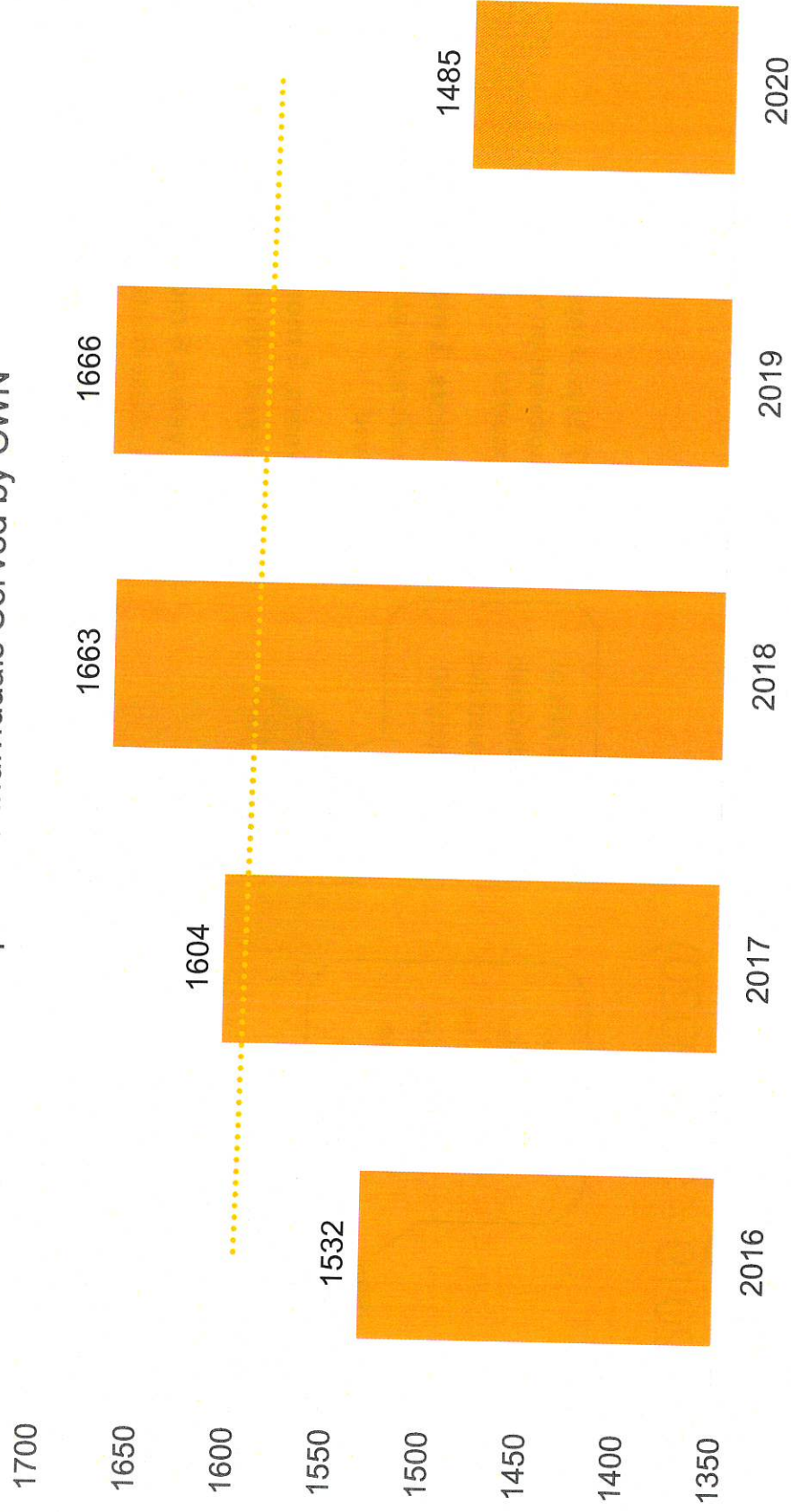
32 years, 1 month was the average Age of Individual Served

2 years, 4 months was the youngest Individual Served

91 years, 6 months was the oldest Individual Served

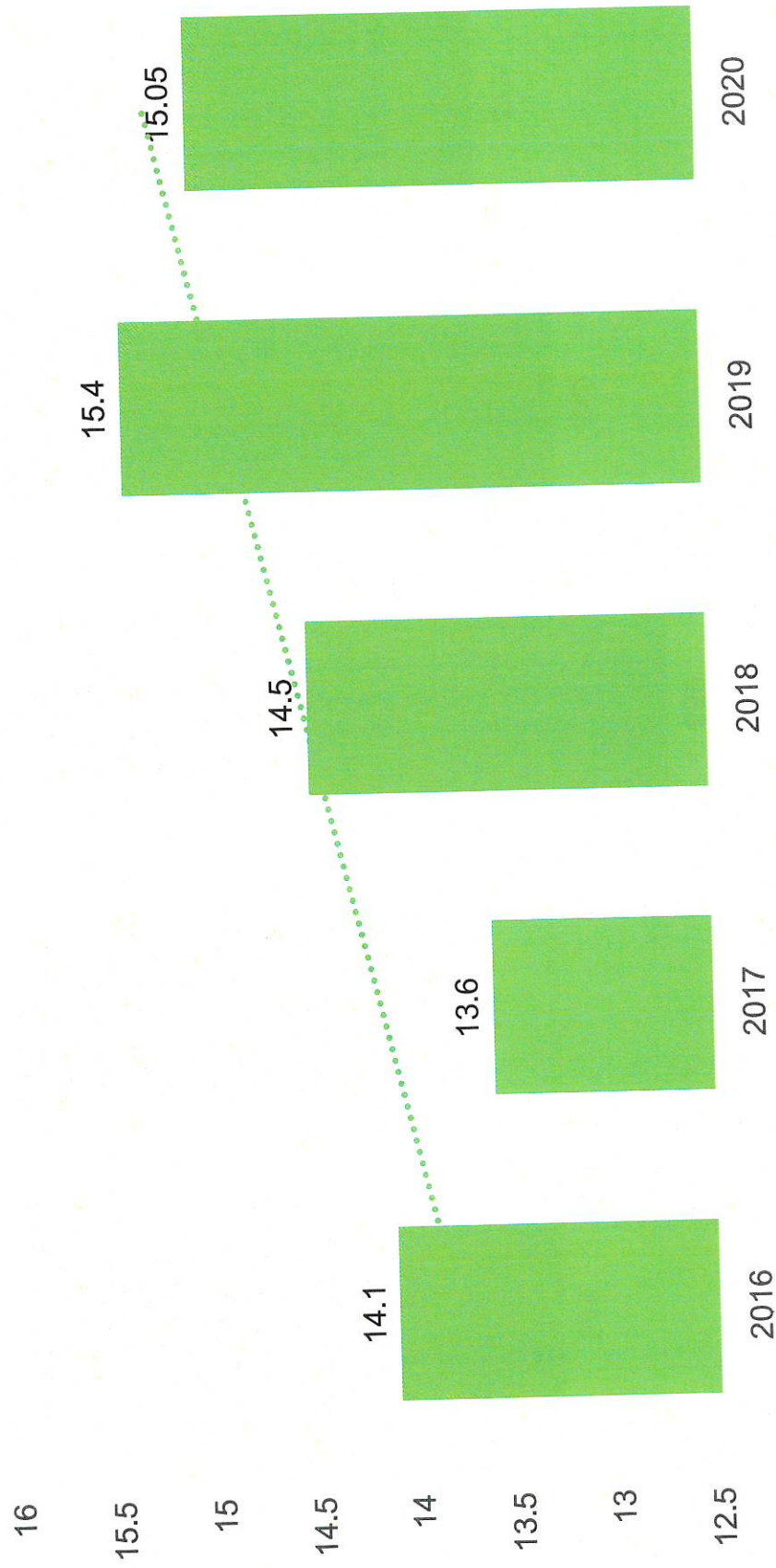
23 Veterans Served

Unduplicated Individuals Served by CWN

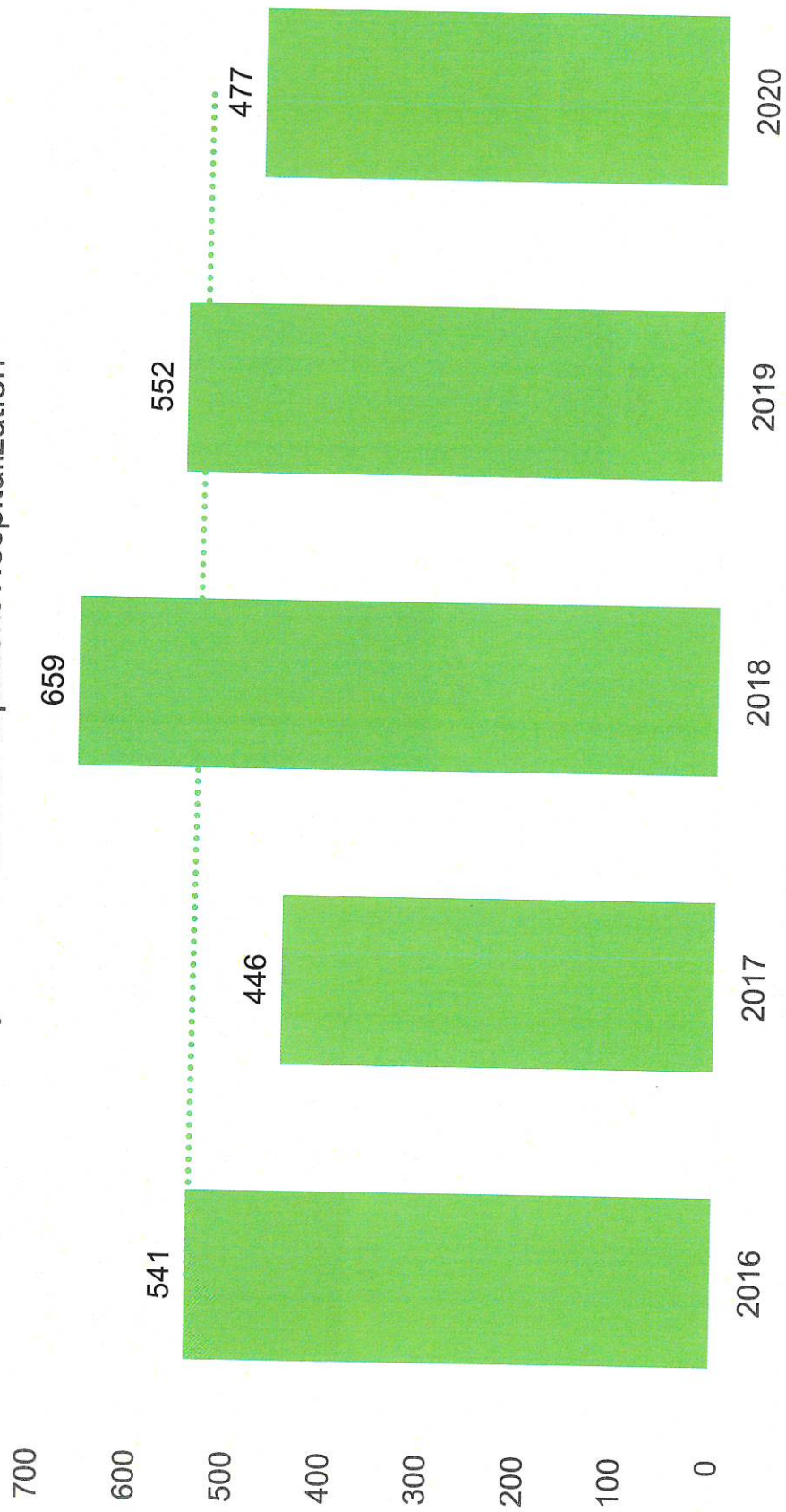


*New EHR implemented in June 2016 resulting in incomplete data for this FY.

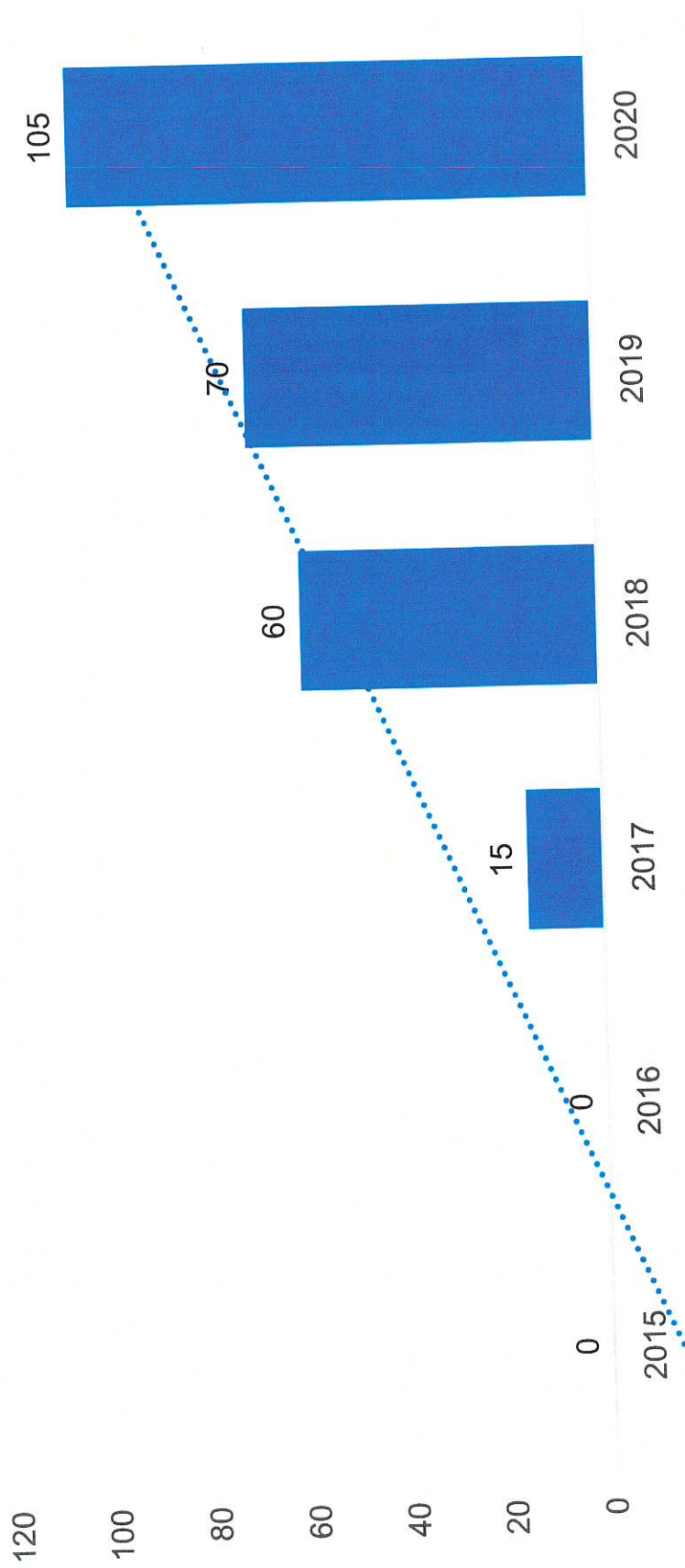
Death by Suicide per 100,000 in Michigan



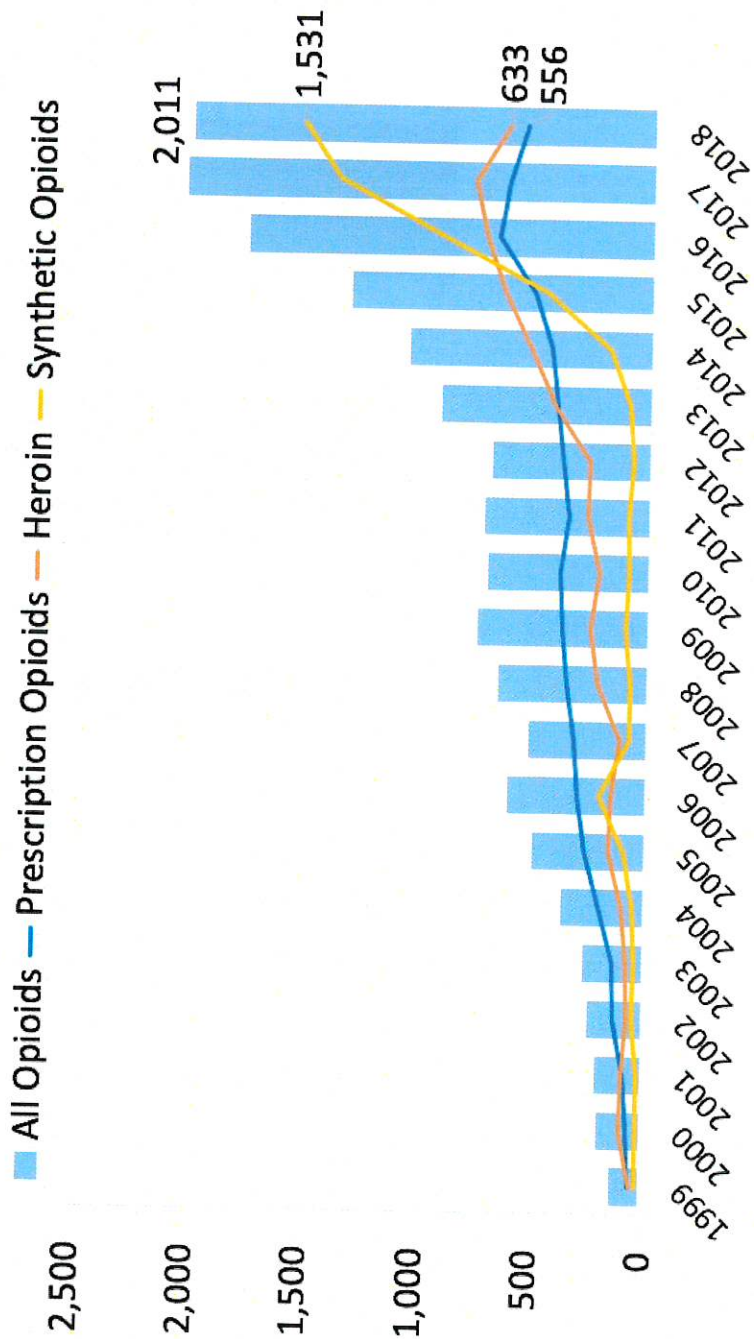
Days Authorized for Inpatient Hospitalization



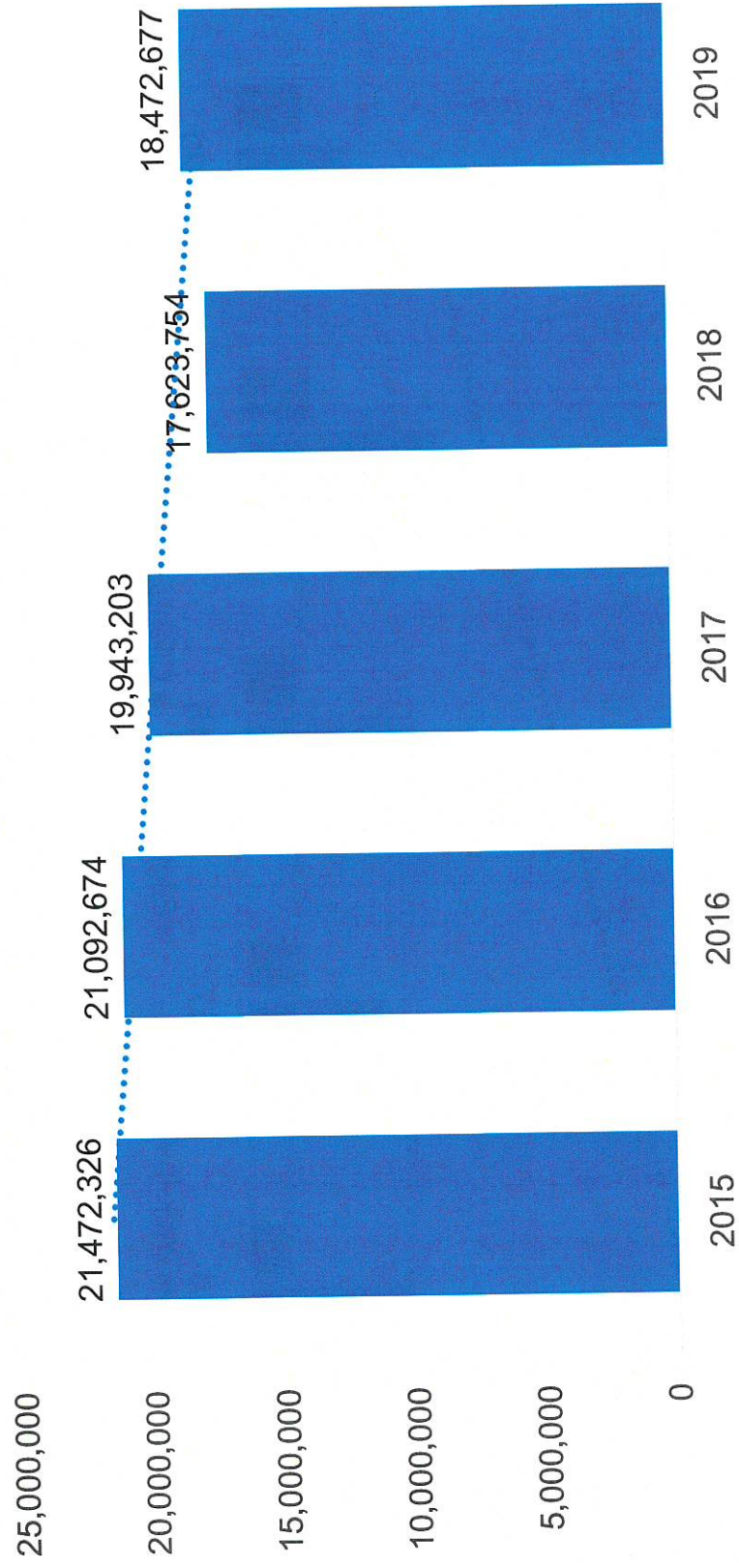
Unduplicated Clients served in MAT/OHH Programs



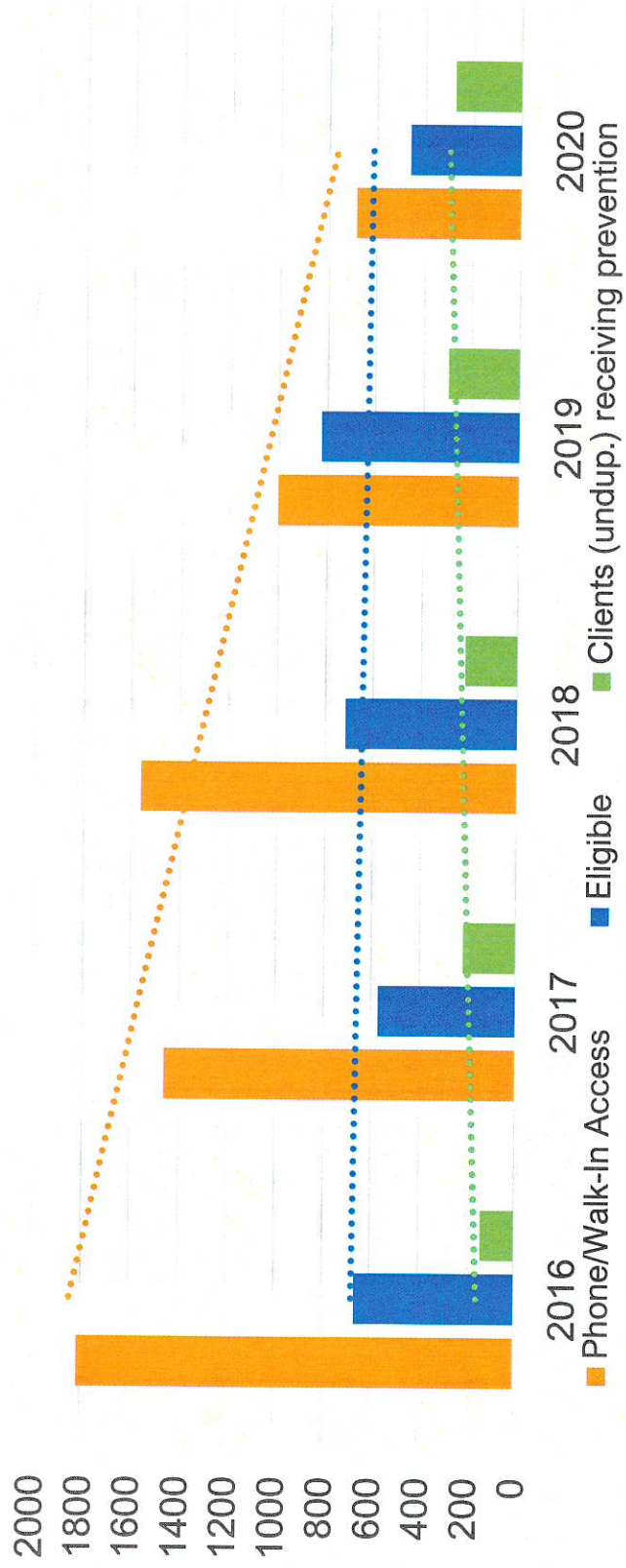
Drug & Opioid Related Deaths in Michigan



Michigan Controlled Substance Utilization



Services Accessed



2015: added 3 new Safenet programs to elementary schools and started BAY

2018: added MH clinicians to 2 schools and started SEA

WELCOME

May, 2021

Senator Shirkey's Proposed
Behavioral Health Plan

CMH BASICS

Benzie County Commissioners

- ▶ Rhonda Nye
- ▶ Linda Farrell

Manistee County Commissioners

- ▶ Pauline Jaquish
- ▶ Richard Schmidt

Centra Wellness Network Board of Directors
12 Individuals Representing the Community

Public Officials
Primary Consumers
Secondary Consumers
General public

WHO DOES CWN SERVE

2019 NUMBERS

- ▶ Severe and Persistently Mentally Ill (SMI) 1,364 Served
 - ▶ Intellectually Developmentally Disabled (IDD) 232 Served
 - ▶ SMI/IDD Dual Diagnosed 43 Served
- (The numbers above are regardless of insurance)
- ▶ Individuals on Medicaid in Benzie and Manistee Counties 5,961
 - ▶ General Population of Manistee and Benzie 42,000

GENERAL FUND CMH BASIC SERVICES

- ▶ Emergency Intervention Services
- ▶ Prevention Services
- ▶ Outpatient Services
- ▶ Aftercare Services
- ▶ Day Program and Activity Services
- ▶ Public Information Services
- ▶ Inpatient Services
- ▶ Community/Caregiver Services

CWN 2019 GENERAL FUND APPROPRIATIONS NOT AN ENTITLEMENT \$575,379

▶ Emergency Intervention	\$ 22,909.00	4%
▶ Prevention-school	\$166,372.00	30%
▶ Prevention-elderly outreach	\$8,397.00	2%
▶ Outpatient services	\$313,472.00	56%
▶ Client Transportation	\$13,319.00	2%
▶ Day program (drop in grant)	\$1,815.00	0%
▶ Inpatient	\$27,560.00	5%
▶ Community/Caregiver Services	\$0.00	0%

FEDERAL MEDICAID FUNDS: AN ENTITLEMENT

- ▶ Comes from a State/federal agreement to a Pre-Paid Inpatient Health Plan (PIHP)
- ▶ The Northern Michigan Regional Entity is CWN's PIHP, a public entity created by 5 CMH's in Northern Michigan representing 21 Counties
- ▶ NMRE Contracted with CWN in 2019 for Medicaid Services:
 - ▶ Medicaid \$12,964,238
 - ▶ Healthy Michigan Medicaid \$1,359,709

MEDICAID BASIC SERVICES

- ▶ Behavioral Health Treatments Services/Applied Behavioral Analysis
- ▶ Assertive Community Treatment
- ▶ Assessments
- ▶ Behavior Treatment Review
- ▶ Child Therapy
- ▶ Children's Home and Community-Based Services Waiver (CWP)
- ▶ Clubhouse Psychosocial Rehabilitation Programs (CWN uses Drop-ins)
- ▶ Crisis Interventions
- ▶ Family Therapy
- ▶ Habilitation Supports Waiver for Persons with Developmental Disabilities
- ▶ Health Services
- ▶ Home-Based Services
- ▶ Individual/Group Therapy
- ▶ Inpatient Psychiatric Hospital
- ▶ Intensive Crisis Stabilization
- ▶ Intermediate Care Facility for Individuals with IDD
- ▶ Medication Administration
- ▶ Mental Health and School Based Services
- ▶ Nursing Facility Mental Health Monitoring
- ▶ Occupational Therapy
- ▶ Outpatient Partial Hospitalization Services
- ▶ Personal Care in a Licensed Setting
- ▶ Physical Therapy
- ▶ Speech, Hearing, and Language
- ▶ Substance Abuse* managed through our PIHP
- ▶ Targeted Case Management
- ▶ Telemedicine
- ▶ Treatment Planning
- ▶ Wraparound Services

WHAT DOES CWN DO BEYOND THE MINIMUM?

MEDICAID ADDITIONAL MENTAL HEALTH SERVICES

- ▶ Assistive Technology
- ▶ Community Living Supports
- ▶ Enhanced Pharmacy
- ▶ Environmental Modifications
- ▶ Family Support and Training
- ▶ Housing Assistance (Short-term, interim, or one-time-only, not room and board)
- ▶ Peer-Delivered or -Operated Support Services
- ▶ Prevention-Direct Service Models
- ▶ Respite Care
- ▶ Skill-Building Assistance
- ▶ Support and Service Coordination
- ▶ Supported/Integrated Employment Services
- ▶ Children's Serious Emotional Disturbance Home and Community-Based Services Waiver (SEDW)

ADDITIONAL MEDICAID SERVICES BEYOND THE CONTRACT

- ▶ Behavioral Health Home \$43,733
 - ▶ Saving the State of Michigan \$366 per month, per enrollee (Source: BHDDA, State of Michigan)
- ▶ Opioid Health Home \$20,141

ABOVE AND BEYOND GENERAL CONTRACT CONTINUED

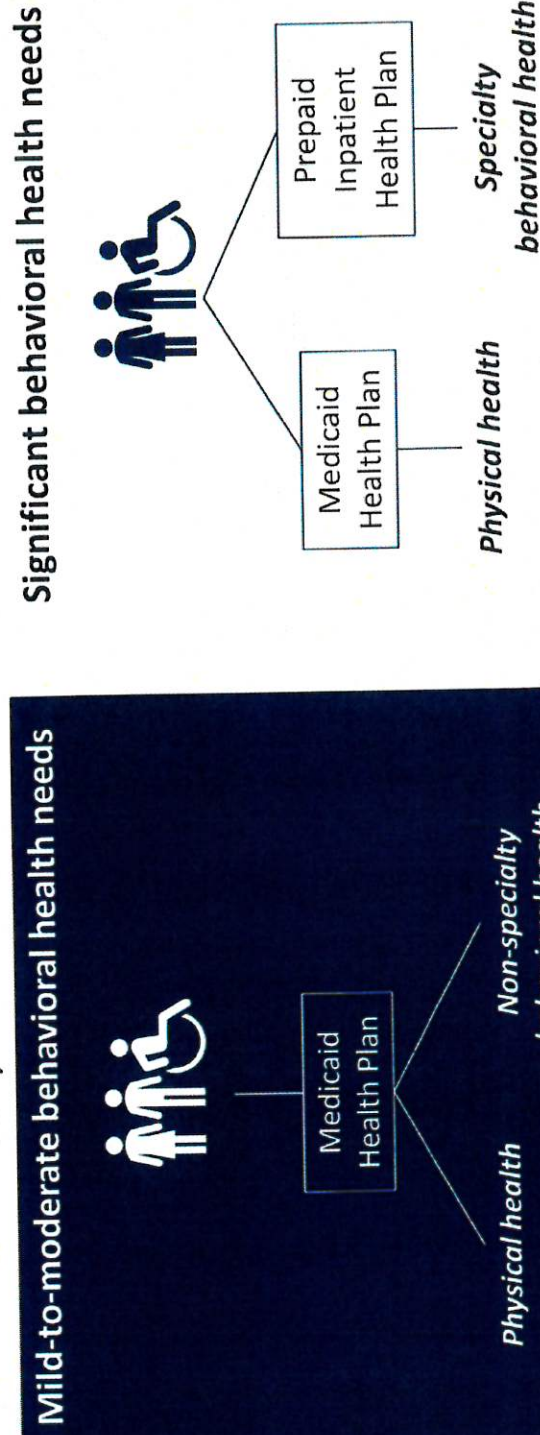
▶ Jail Services	\$21,535.00	(4% of GF)
LOCAL FUNDING		
▶ VA Services	\$7,550.00	
▶ Court Guardianship Evaluations	\$25,639.06	
▶ Prevention – Court	\$64,785.00	(Childcare Fund)
▶ SUD prevention (SEA/BAY)	\$41,762.00	
▶ MAT Treatment	\$43,437.05	
▶ Outpatient Clinic (Munson of Manistee)	\$9,141.00	

ABOVE AND BEYOND USING ALL FUNDING

- ▶ Communities the Care Coalition (BAY and SEA):
 - SEA 2 Kull to Jull
 - Tall Cop Program
 - SEA 4th of July Parade and Awareness Event
 - Red Box Program (Manistee and Benzie Counties)
- ▶ Community Collaboration in Training:
 - Active Shooter Training
 - Managing Mental Health Crisis
 - Secondary Trauma- Helping employees at first responder and public agencies
- ▶ Community Awareness:
 - Suicide Prevention and Awareness Events
- ▶ Collaborative Public Schools:
 - SafeNet Prevention Programs
 - Autism Co-location space rentals
 - Northwest Michigan Health Services, Inc./CWN/Manistee Area Public Schools Health and Wellness Center (Physical and Behavioral Health under a Health Endowment Funding)
- ▶ Senior Outreach Services
 - Senior Companion in a contract with the Manistee Senior Center

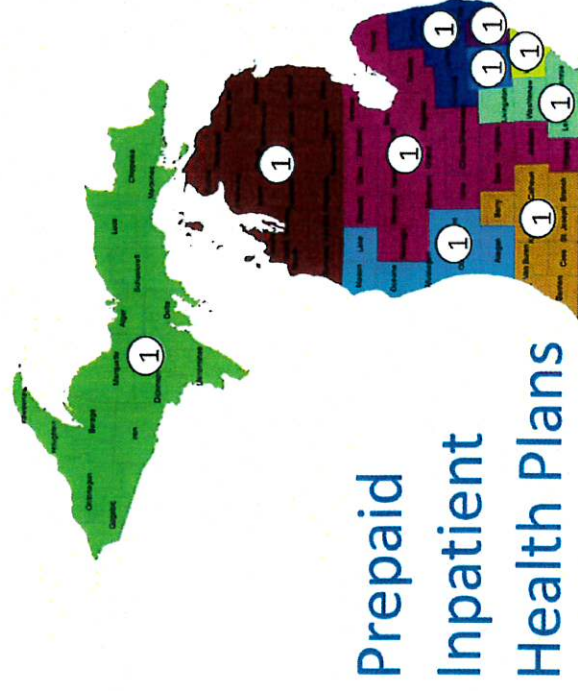
SENATOR SHIRKEY'S FUTURE PLAN

How our system works today



Crisis safety net and community benefit services

How our system works today



(X) Number of plans available in region

How our system works today: the safety net

Provided by our Community Mental Health Services Programs



24/7 hotlines



Coordination with
schools, police,
corrections



Community training



Jail diversion



Available to any resident, regardless of insurance

Challenges for people

Wait to access CMH services

2 care managers

No alternatives

Less money for services to keep him healthy

Separate care teams

Struggle with transportation

Caught between 2 systems

Missing out on programs that could help



Challenges for the system



Too few quality choices



Difficulty with coordination & navigation



Misaligned incentives & financial instability

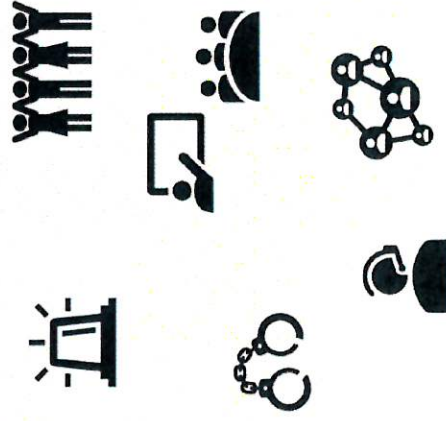
Values

Person-centered
Self-determined
Community-based
Recovery-oriented
Evidence-based
Culturally competent

Goals

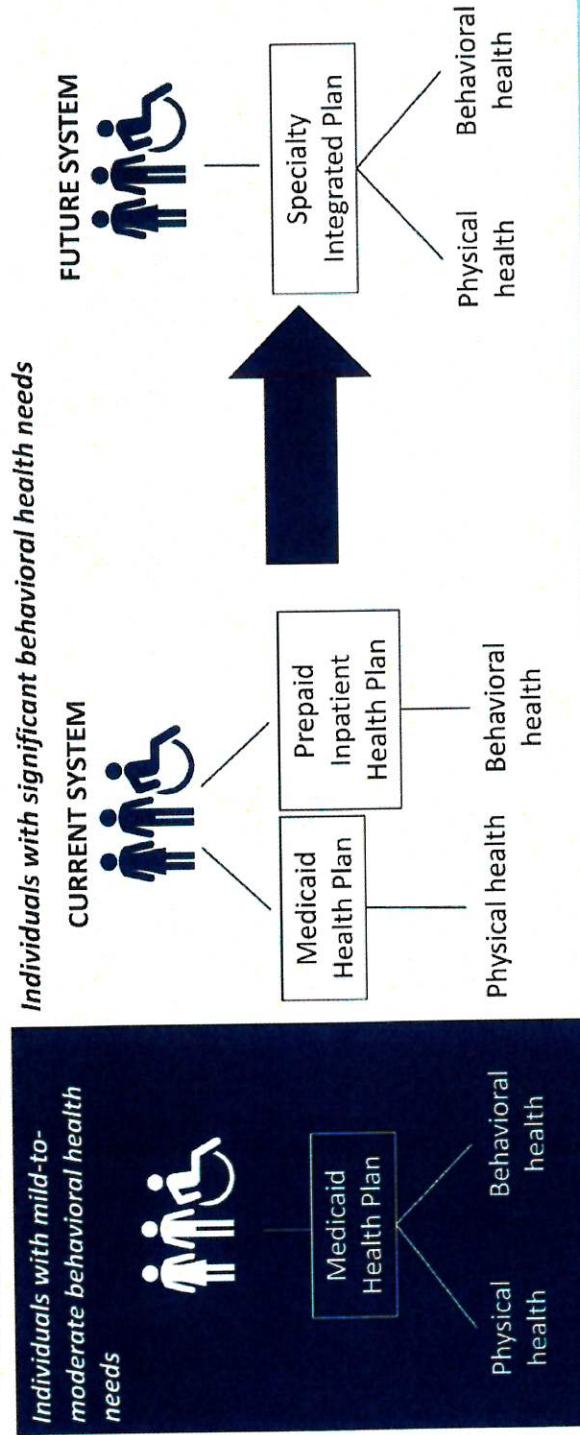
Broaden access to quality care
Improve coordination & cut red tape
Increase behavioral health investment and financial stability

Secure our safety net through the CMHs



- Uniform floor of statewide responsibilities
- Flexibility above floor
- Separate budgeting for non-Medicaid services

Future model



Individuals with significant behavioral health needs

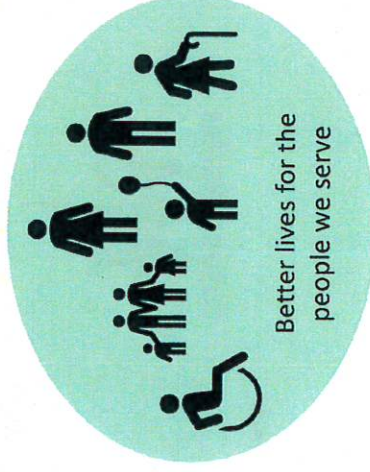
Crisis safety net and community benefit services

Policies

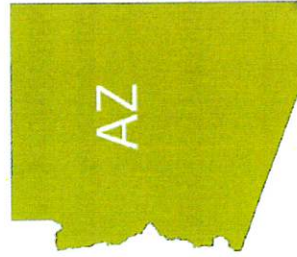
1 Public safety net

2 Integrated system of care

3 Specialty Integrated Plans



Other States with Specialty Integrated Plans



Specialty Integrated Plans


- All plans must meet certain requirements:
 - Fully-licensed and meets insurance regulatory requirements
 - Adequately capitalized and risk-bearing
 - Strong networks for health & specialty care
 - Typical health plan administrative infrastructure
 - Specialized care planning and management
- Governance
 - Strong statewide public-led option
 - Other options can vary, with a preference for statewide coverage and partnerships

Specialty Integrated Plans



Public-led

- Led by statewide association of CMHs
- Managed care and provider partners as needed



Option:
Plan-led

- Led by Medicaid Health Plan
- BH and provider partners as needed



Option:
Provider-led

- Led by association of providers and a hospital system
- Managed care partners as needed



Option:
Public/private partnership

- Led by partnership among a Medicaid Health Plan, CMHs, FQHCs, and regional providers

PROBLEMS WITH THE PLAN

- ▶ Disenfranchisement of the Medicaid Citizen's of Manistee and Benzie Counties
- ▶ Loss of Local Control and Oversight will lead to increase costs to the Counties due to cost Shifting
- ▶ Assumes that most of the "System" is "Broken"
- ▶ Potentially Divides Behavioral Health Funding into 4 or 5 different sources
- ▶ Eliminates the interplay between Medicaid and State General Funds
- ▶ Phase in of disability populations: Severe and presently mentally ill, Substance Use Disorders, and Then Intellectually Developmentally Disabled
- ▶ Judicial Concerns, Who will be responsible for payment Guardianship Evals, Court Ordered Treatment? CMH without funds or Health Plans?
- ▶ Unclear if the Sheriff's office will need to determine plan coverage to obtain assistance vs. simply calling CMH now? In Arizona the jails will become the de facto psychiatric institution.

PROBLEMS WITH THE PLAN

CONTINUED

- ▶ CMH will lose governmental immunity and will shift liability to county (Jails) and State (Facilities, etc..)
- ▶ Prevention Services will be virtually eliminated
- ▶ Puts the State of Michigan at full risk per Michigan Constitution vs. Shared Risk
- ▶ Wants to fund the New System Additional Millions of Dollars to “Properly Finance” instead of properly financing current model.
- ▶ Doesn’t Address how to serve the 25% of the Medicaid population that is currently not served by the proposed plans or health plans now.
- ▶ MDHHS unwilling or unable to use contract enforcement tools already available (e.g., emergency manager approaches used in the past)
- ▶ What is the “Sense of Urgency”? Proposed SIPs are very complicated and will take a while to form and implement
- ▶ Hand out MDHHS talking points and rebuttals to each point



ALTERNATIVE SOLUTIONS TO ASSURE COLLABORATION OF HEALTH CARE AND BEHAVIORAL HEALTH

ALTERNATIVE MODELS

- ▶ Behavioral Health Homes (Saving Michigan \$366 per Person) Moved from 2 to 22 counties (Northern Michigan and Oakland County) in 2020
- ▶ Expand Opioid Health Home
- ▶ Ensure Strong Contractual Incentives to Physical and Behavioral Health to Collaborate
- ▶ Do reverse integration, Make the Behavioral Health system responsible for Health Care of People
- ▶ Allow CMHs the ability to retain Medicaid Savings
- ▶ Make MDHHS Vigorously Monitor and Enforce Contracts and State Policies

WHAT IS A HEALTH HOME?

- ▶ Model of Care to meet health and social needs
- ▶ Improve outcomes and long-term recovery
- ▶ Coordinate and provide health care needs
- ▶ Increase access to care
- ▶ Increase hospital and post-discharge follow up
- ▶ Reduce unnecessary hospital visits
- ▶ Reduce unnecessary ER Visits

HEALTH HOME SERVICES

- ▶ Comprehensive Care Management
- ▶ Care Coordination and Health Promotion
- ▶ Comprehensive Transitional Care
- ▶ Patient and Family Support
- ▶ Referral to Community and Social Support Services
- ▶ Use of Health Information Technology

QUESTIONS?

Joseph “Chip” Johnston, E.D. Centra Wellness Network cjohnston@centrawellness.org

DRAFT 4

A bill to amend 1939 PA 280, entitled
"The social welfare act,"
by amending sections 105d and 109f (MCL 400.105d and 400.109f),
section 105d as amended by 2018 PA 208 and section 109f as amended
by 2017 PA 224.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1 Sec. 105d. (1) The department shall seek a waiver from the
2 United States Department of Health and Human Services to do,
3 without jeopardizing federal match dollars or otherwise incurring
4 federal financial penalties, and upon approval of the waiver shall
5 do, all of the following:



1 (a) Enroll individuals eligible under section
2 1396a(a)(10)(A)(i)(VIII) of title XIX who meet the citizenship
3 provisions of 42 CFR 435.406 and who are otherwise eligible for the
4 medical assistance program under this act into a contracted health
5 plan that provides for an account into which money from any source,
6 including, but not limited to, the enrollee, the enrollee's
7 employer, and private or public entities on the enrollee's behalf,
8 can be deposited to pay for incurred health expenses, including,
9 but not limited to, co-pays. The account shall be administered by
10 the department and can be delegated to a contracted health plan or
11 a third party administrator, as considered necessary.

12 (b) Ensure that contracted health plans track all enrollee co-
13 pays incurred for the first 6 months that an individual is enrolled
14 in the program described in subdivision (a) and calculate the
15 average monthly co-pay experience for the enrollee. The average co-
16 pay amount shall be adjusted at least annually to reflect changes
17 in the enrollee's co-pay experience. The department shall ensure
18 that each enrollee receives quarterly statements for his or her
19 account that include expenditures from the account, account
20 balance, and the cost-sharing amount due for the following 3
21 months. The enrollee ~~shall be required to~~ **must** remit each month the
22 average co-pay amount calculated by the contracted health plan into
23 the enrollee's account. The department shall pursue a range of
24 consequences for enrollees who consistently fail to meet their
25 cost-sharing requirements, including, but not limited to, using the
26 MICHild program as a template and closer oversight by health plans
27 in access to providers.

28 (c) Give enrollees described in subdivision (a) a choice in
29 choosing among contracted health plans.



(d) Ensure that all enrollees described in subdivision (a) have access to a primary care practitioner who is licensed, registered, or otherwise authorized to engage in his or her health care profession in this state and to preventive services. The department shall require that all new enrollees be assigned and have scheduled an initial appointment with their primary care practitioner within 60 days of initial enrollment. The department shall monitor and track contracted health plans for compliance in this area and consider that compliance in any health plan incentive programs. The department shall ensure that the contracted health plans have procedures to ensure that the privacy of the enrollees' personal information is protected in accordance with the health insurance portability and accountability act of 1996, Public Law 104-191.

(e) Require enrollees described in subdivision (a) with annual incomes between 100% and 133% of the federal poverty guidelines to contribute not more than 5% of income annually for cost-sharing requirements. Cost-sharing includes co-pays and required contributions made into the accounts authorized under subdivision (a). Contributions required in this subdivision do not apply for the first 6 months an individual described in subdivision (a) is enrolled. Required contributions to an account used to pay for incurred health expenses shall be 2% of income annually. Except as otherwise provided in subsection (20), notwithstanding this minimum, required contributions may be reduced by the contracting health plan. The reductions may occur only if healthy behaviors are being addressed as attested to by the contracted health plan based on uniform standards developed by the department in consultation with the contracted health plans. The uniform standards ~~shall~~**must**



1 include healthy behaviors such as completing a department approved
2 annual health risk assessment to identify unhealthy
3 characteristics, including alcohol use, substance use disorders,
4 tobacco use, obesity, and immunization status. Except as otherwise
5 provided in subsection (20), co-pays can be reduced if healthy
6 behaviors are met, but not until annual accumulated co-pays reach
7 2% of income except co-pays for specific services may be waived by
8 the contracted health plan if the desired outcome is to promote
9 greater access to services that prevent the progression of and
10 complications related to chronic diseases. If the enrollee
11 described in subdivision (a) becomes ineligible for medical
12 assistance under the program described in this section, the
13 remaining balance in the account described in subdivision (a) shall
14 be returned to that enrollee in the form of a voucher for the sole
15 purpose of purchasing and paying for private insurance.

16 (f) Implement a co-pay structure that encourages use of high-
17 value services, while discouraging low-value services such as
18 nonurgent emergency department use.

19 (g) During the enrollment process, inform enrollees described
20 in subdivision (a) about advance directives and require the
21 enrollees to complete a department-approved advance directive on a
22 form that includes an option to decline. The advance directives
23 received from enrollees as provided in this subdivision shall be
24 transmitted to the peace of mind registry organization to be placed
25 on the peace of mind registry.

26 (h) Develop incentives for enrollees and providers who assist
27 the department in detecting fraud and abuse in the medical
28 assistance program. The department shall provide an annual report
29 that includes the type of fraud detected, the amount saved, and the

1 outcome of the investigation to the legislature.

2 (i) Allow for services provided by telemedicine from a
3 practitioner who is licensed, registered, or otherwise authorized
4 under section 16171 of the public health code, 1978 PA 368, MCL
5 333.16171, to engage in his or her health care profession in the
6 state where the patient is located.

7 (2) For services rendered to an uninsured individual, a
8 hospital that participates in the medical assistance program under
9 this act shall accept 115% of Medicare rates as payments in full
10 from an uninsured individual with an annual income level up to 250%
11 of the federal poverty guidelines. This subsection applies whether
12 or not either or both of the waivers requested under this section
13 are approved, the patient protection and affordable care act is
14 repealed, or the state terminates or opts out of the program
15 established under this section.

16 (3) Not more than 7 calendar days after receiving each of the
17 official waiver-related written correspondence from the United
18 States Department of Health and Human Services to implement the
19 provisions of this section, the department shall submit a written
20 copy of the approved waiver provisions to the legislature for
21 review.

22 (4) The department shall develop and implement a plan to
23 enroll all existing fee-for-service enrollees into contracted
24 health plans if allowable by law, if the medical assistance program
25 is the primary payer and if that enrollment is cost-effective. This
26 includes all newly eligible enrollees as described in subsection
27 (1)(a). The department shall include contracted health plans as the
28 mandatory delivery system in its waiver request. The department
29 also shall pursue any and all necessary waivers to enroll persons



1 eligible for both Medicaid and Medicare into the 4 integrated care
2 demonstration regions. The department shall identify all remaining
3 populations eligible for managed care, develop plans for their
4 integration into managed care, and provide recommendations for a
5 performance bonus incentive plan mechanism for long-term care
6 managed care providers that are consistent with other managed care
7 performance bonus incentive plans. The department shall make
8 recommendations for a performance bonus incentive plan for long-
9 term care managed care providers of up to 3% of their Medicaid
10 capitation payments, consistent with other managed care performance
11 bonus incentive plans. These payments ~~shall~~**must** comply with
12 federal requirements and ~~shall~~**must** be based on measures that
13 identify the appropriate use of long-term care services and that
14 focus on consumer satisfaction, consumer choice, and other
15 appropriate quality measures applicable to community-based and
16 nursing home services. Where appropriate, these quality measures
17 ~~shall~~**must** be consistent with quality measures used for similar
18 services implemented by the integrated care for duals demonstration
19 project. This subsection applies whether or not either or both of
20 the waivers requested under this section are approved, the patient
21 protection and affordable care act is repealed, or the state
22 terminates or opts out of the program established under this
23 section.

24 (5) The department shall implement a pharmaceutical benefit
25 that utilizes co-pays at appropriate levels allowable by the
26 Centers for Medicare and Medicaid Services to encourage the use of
27 high-value, low-cost prescriptions, such as generic prescriptions
28 when such an alternative exists for a branded product and 90-day
29 prescription supplies, as recommended by the enrollee's prescribing

1 provider and as is consistent with section 109h and ~~sections 9701~~
2 ~~to 9709~~ **part 97** of the public health code, 1978 PA 368, MCL
3 333.9701 to 333.9709. This subsection applies whether or not either
4 or both of the waivers requested under this section are approved,
5 the patient protection and affordable care act is repealed, or the
6 state terminates or opts out of the program established under this
7 section.

8 (6) The department shall work with providers, contracted
9 health plans, and other departments as necessary to create
10 processes that reduce the amount of uncollected cost-sharing and
11 reduce the administrative cost of collecting cost-sharing. To this
12 end, a minimum 0.25% of payments to contracted health plans shall
13 be withheld for the purpose of establishing a cost-sharing
14 compliance bonus pool beginning October 1, 2015. The distribution
15 of funds from the cost-sharing compliance pool shall be based on
16 the contracted health plans' success in collecting cost-sharing
17 payments. The department shall develop the methodology for
18 distribution of these funds. This subsection applies whether or not
19 either or both of the waivers requested under this section are
20 approved, the patient protection and affordable care act is
21 repealed, or the state terminates or opts out of the program
22 established under this section.

23 (7) The department shall develop a methodology that decreases
24 the amount an enrollee's required contribution may be reduced as
25 described in subsection (1)(e) based on, but not limited to,
26 factors such as an enrollee's failure to pay cost-sharing
27 requirements and the enrollee's inappropriate utilization of
28 emergency departments.

29 (8) The program described in this section is created in part



1 to extend health coverage to the state's low-income citizens and to
2 provide health insurance cost relief to individuals and to the
3 business community by reducing the cost shift attendant to
4 uncompensated care. Uncompensated care does not include courtesy
5 allowances or discounts given to patients. The Medicaid hospital
6 cost report shall be part of the uncompensated care definition and
7 calculation. In addition to the Medicaid hospital cost report, the
8 department shall collect and examine other relevant financial data
9 for all hospitals and evaluate the impact that providing medical
10 coverage to the expanded population of enrollees described in
11 subsection (1)(a) has had on the actual cost of uncompensated care.
12 This shall be reported for all hospitals in the state. By December
13 31, 2014, the department shall make an initial baseline
14 uncompensated care report containing at least the data described in
15 this subsection to the legislature and each December 31 after that
16 shall make a report regarding the preceding fiscal year's evidence
17 of the reduction in the amount of the actual cost of uncompensated
18 care compared to the initial baseline report. The baseline report
19 shall use fiscal year 2012-2013 data. Based on the evidence of the
20 reduction in the amount of the actual cost of uncompensated care
21 borne by the hospitals in this state, the department shall
22 proportionally reduce the disproportionate share payments to all
23 hospitals and hospital systems for the purpose of producing general
24 fund savings. The department shall recognize any savings from this
25 reduction by September 30, 2016. All the reports required under
26 this subsection shall be made available to the legislature and
27 shall be easily accessible on the department's website.

28 (9) The department of insurance and financial services shall
29 examine the financial reports of health insurers and evaluate the



1 impact that providing medical coverage to the expanded population
2 of enrollees described in subsection (1)(a) has had on the cost of
3 uncompensated care as it relates to insurance rates and insurance
4 rate change filings, as well as its resulting net effect on rates
5 overall. The department of insurance and financial services shall
6 consider the evaluation described in this subsection in the annual
7 approval of rates. By December 31, 2014, the department of
8 insurance and financial services shall make an initial baseline
9 report to the legislature regarding rates and each December 31
10 after that shall make a report regarding the evidence of the change
11 in rates compared to the initial baseline report. All the reports
12 required under this subsection shall be made available to the
13 legislature and shall be made available and easily accessible on
14 the department's website.

15 (10) The department shall explore and develop a range of
16 innovations and initiatives to improve the effectiveness and
17 performance of the medical assistance program and to lower overall
18 health care costs in this state. The department shall report the
19 results of the efforts described in this subsection to the
20 legislature and to the house and senate fiscal agencies by
21 September 30, 2015. The report required under this subsection shall
22 also be made available and easily accessible on the department's
23 website. The department shall pursue a broad range of innovations
24 and initiatives as time and resources allow that shall include, at
25 a minimum, all of the following:

26 (a) The value and cost-effectiveness of optional Medicaid
27 benefits as described in federal statute.

28 (b) The identification of private sector, primarily small
29 business, health coverage benefit differences compared to the



1 medical assistance program services and justification for the
2 differences.

3 (c) The minimum measures and data sets required to effectively
4 measure the medical assistance program's return on investment for
5 taxpayers.

6 (d) Review and evaluation of the effectiveness of current
7 incentives for contracted health plans, providers, and
8 beneficiaries with recommendations for expanding and refining
9 incentives to accelerate improvement in health outcomes, healthy
10 behaviors, and cost-effectiveness and review of the compliance of
11 required contributions and co-pays.

12 (e) Review and evaluation of the current design principles
13 that serve as the foundation for the state's medical assistance
14 program to ensure the program is cost-effective and that
15 appropriate incentive measures are utilized. The review shall
16 include, at a minimum, the auto-assignment algorithm and
17 performance bonus incentive pool. This subsection applies whether
18 or not either or both of the waivers requested under this section
19 are approved, the patient protection and affordable care act is
20 repealed, or the state terminates or opts out of the program
21 established under this section.

22 (f) The identification of private sector initiatives used to
23 incent individuals to comply with medical advice.

24 (11) By December 31, 2015, the department shall review and
25 report to the legislature the feasibility of programs recommended
26 by multiple national organizations that include, but are not
27 limited to, the ~~council of state governments, the national~~
28 ~~conference of state legislatures, and the American legislative~~
29 ~~exchange council, Council of State Governments, the National~~



1 **Conference of State Legislatures, and the American Legislative**
 2 **Exchange Council**, on improving the cost-effectiveness of the
 3 medical assistance program.

4 (12) The department in collaboration with the contracted
 5 health plans and providers shall create financial incentives for
 6 all of the following:

7 (a) Contracted health plans that meet specified population
 8 improvement goals.

9 (b) Providers who meet specified quality, cost, and
 10 utilization targets.

11 (c) Enrollees who demonstrate improved health outcomes or
 12 maintain healthy behaviors as identified in a health risk
 13 assessment as identified by their primary care practitioner who is
 14 licensed, registered, or otherwise authorized to engage in his or
 15 her health care profession in this state. This subsection applies
 16 whether or not either or both of the waivers requested under this
 17 section are approved, the patient protection and affordable care
 18 act is repealed, or the state terminates or opts out of the program
 19 established under this section.

20 (13) The performance bonus incentive pool for contracted
 21 health plans that are not specialty prepaid health plans **or**
 22 **specialty integrated plans** shall include inappropriate utilization
 23 of emergency departments, ambulatory care, contracted health plan
 24 all-cause acute 30-day readmission rates, and generic drug
 25 utilization when such an alternative exists for a branded product
 26 and consistent with section 109h and ~~sections 9701 to 9709~~ **part 97**
 27 of the public health code, 1978 PA 368, MCL 333.9701 to 333.9709,
 28 as a percentage of total. These measurement tools ~~shall~~ **must** be
 29 considered and weighed within the 6 highest factors used in the



Legal Division

LTB

02577'21 Draft 4

1 formula. This subsection applies whether or not either or both of
2 the waivers requested under this section are approved, the patient
3 protection and affordable care act is repealed, or the state
4 terminates or opts out of the program established under this
5 section.

6 (14) The department shall ensure that all capitated payments
7 made to contracted health plans are actuarially sound. This
8 subsection applies whether or not either or both of the waivers
9 requested under this section are approved, the patient protection
10 and affordable care act is repealed, or the state terminates or
11 opts out of the program established under this section.

12 (15) The department shall maintain administrative costs at a
13 level of not more than 1% of the department's appropriation of the
14 state medical assistance program. These administrative costs shall
15 be capped at the total administrative costs for the fiscal year
16 ending September 30, 2016, except for inflation and project-related
17 costs required to achieve medical assistance net general fund
18 savings. This subsection applies whether or not either or both of
19 the waivers requested under this section are approved, the patient
20 protection and affordable care act is repealed, or the state
21 terminates or opts out of the program established under this
22 section.

23 (16) The department shall establish uniform procedures and
24 compliance metrics for utilization by the contracted health plans
25 to ensure that cost-sharing requirements are being met. This shall
26 include ramifications for the contracted health plans' failure to
27 comply with performance or compliance metrics. This subsection
28 applies whether or not either or both of the waivers requested
29 under this section are approved, the patient protection and



1 affordable care act is repealed, or the state terminates or opts
2 out of the program established under this section.

3 (17) The department shall withhold, at a minimum, 0.75% of
4 payments to contracted health plans, except for specialty prepaid
5 health plans **or specialty integrated plans**, for the purpose of
6 expanding the existing performance bonus incentive pool.
7 Distribution of funds from the performance bonus incentive pool is
8 contingent on the contracted health plan's completion of the
9 required performance or compliance metrics. This subsection applies
10 whether or not either or both of the waivers requested under this
11 section are approved, the patient protection and affordable care
12 act is repealed, or the state terminates or opts out of the program
13 established under this section.

14 (18) The department shall withhold, at a minimum, 0.75% of
15 payments to specialty prepaid health plans **or specialty integrated**
16 **plans** for the purpose of establishing a performance bonus incentive
17 pool. Distribution of funds from the performance bonus incentive
18 pool is contingent on the specialty prepaid health plan's **or**
19 **specialty integrated plan's** completion of the required performance
20 of compliance metrics that shall include, at a minimum, partnering
21 with other contracted health plans to reduce nonemergent emergency
22 department utilization, increased participation in patient-centered
23 medical homes, increased use of electronic health records and data
24 sharing with other providers, and identification of enrollees who
25 may be eligible for services through the United States Department
26 of Veterans Affairs. This subsection applies whether or not either
27 or both of the waivers requested under this section are approved,
28 the patient protection and affordable care act is repealed, or the
29 state terminates or opts out of the program established under this



1 section.

2 (19) ~~The~~ **Except as otherwise required under section 109f**, the
3 department shall measure contracted health plan, ~~or~~ specialty
4 prepaid health plan, **or specialty integrated plan** performance
5 metrics, as applicable, on application of standards of care as that
6 relates to appropriate treatment of substance use disorders and
7 efforts to reduce substance use disorders. This subsection applies
8 whether or not either or both of the waivers requested under this
9 section are approved, the patient protection and affordable care
10 act is repealed, or the state terminates or opts out of the program
11 established under this section.

12 (20) By October 1, 2018, in addition to the waiver requested
13 in subsection (1), the department shall seek an additional waiver
14 from the United States Department of Health and Human Services that
15 requires individuals who are between 100% and 133% of the federal
16 poverty guidelines and who have had medical assistance coverage for
17 48 cumulative months beginning on the date of their enrollment into
18 the program described in subsection (1) by the date of the waiver
19 implementation to choose 1 of the following options:

20 (a) Complete a healthy behavior as provided in subsection
21 (1)(e) with intentional effort given to making subsequent year
22 healthy behaviors incrementally more challenging in order to
23 continue to focus on eliminating health-related obstacles
24 inhibiting enrollees from achieving their highest levels of
25 personal productivity and pay a premium of 5% of income. A required
26 contribution for a premium is not eligible for reduction or refund.

27 (b) Suspend eligibility for the program described in
28 subsection (1)(a) until the individual complies with subdivision
29 (a).



1 (21) The department shall notify enrollees 60 days before the
2 enrollee would lose coverage under the current program that this
3 coverage is no longer available to them and that, in order to
4 continue coverage, the enrollee must comply with the option
5 described in subsection (20)(a).

6 (22) The medical coverage for individuals described in
7 subsection (1)(a) shall remain in effect for not longer than a 16-
8 month period after submission of a new or amended waiver request
9 under subsection (20) if a new or amended waiver request is not
10 approved within 12 months after submission. The department must
11 notify individuals described in subsection (1)(a) that their
12 coverage will be terminated by February 1, 2020 if a new or amended
13 waiver request is not approved within 12 months after submission.

14 (23) If a new or amended waiver requested under subsection
15 (20) is denied by the United States Department of Health and Human
16 Services, medical coverage for individuals described in subsection
17 (1)(a) shall remain in effect for a 16-month period after the date
18 of submission of the new or amended waiver request unless the
19 United States Department of Health and Human Services approves a
20 new or amended waiver described in this subsection within the 12
21 months after the date of submission of the new or amended waiver
22 request. A request for a new or amended waiver under this
23 subsection must comply with the other requirements of this section
24 and must be provided to the chairs of the senate and house of
25 representatives appropriations committees and the chairs of the
26 senate and house of representatives appropriations subcommittees on
27 the department budget, at least 30 days before submission to the
28 United States Department of Health and Human Services. If a new or
29 amended waiver request under this subsection is not approved within



1 the 12-month period described in this subsection, the department
2 must give 4 months' notice that medical coverage for individuals
3 described in subsection (1)(a) shall be terminated.

4 (24) If a new or amended waiver requested under subsection
5 (20) is canceled by the United States Department of Health and
6 Human Services or is invalidated, medical coverage for individuals
7 described in subsection (1)(a) shall remain in effect for 16 months
8 after the date of submission of a new or amended waiver unless the
9 United States Department of Health and Human Services approves a
10 new or amended waiver described in this subsection within the 12
11 months after the date of submission of the new or amended waiver. A
12 request for a new or amended waiver under this subsection must
13 comply with the other requirements of this section and must be
14 provided to the chairs of the senate and house of representatives
15 appropriations committees and the senate and house of
16 representatives appropriations subcommittees on the department
17 budget at least 30 days before submission to the United States
18 Department of Health and Human Services. If a new or amended waiver
19 under this subsection is not approved within the 12-month period
20 described in this subsection, the department must give 4 months'
21 notice that medical coverage for individuals described in
22 subsection (1)(a) shall be terminated.

23 (25) If a new or amended waiver request under subsection (23)
24 or (24) is approved by the United States Department of Health and
25 Human Services but does not comply with the other requirements of
26 this section, medical coverage for individuals described in
27 subsection (1)(a) shall be terminated 4 months after the new or
28 amended waiver has been determined to be in noncompliance. The
29 department must notify individuals described in subsection (1)(a)



1 at least 4 months before the termination date that enrollment shall
2 be terminated and the reason for termination.

3 (26) Individuals described in 42 CFR 440.315 are not subject
4 to the provisions of the waiver described in subsection (20).

5 (27) The department shall make available at least 3 years of
6 state medical assistance program data, without charge, to any
7 vendor considered qualified by the department who indicates
8 interest in submitting proposals to contracted health plans in
9 order to implement cost savings and population health improvement
10 opportunities through the use of innovative information and data
11 management technologies. Any program or proposal to the contracted
12 health plans must be consistent with the state's goals of improving
13 health, increasing the quality, reliability, availability, and
14 continuity of care, and reducing the cost of care of the eligible
15 population of enrollees described in subsection (1)(a). The use of
16 the data described in this subsection for the purpose of assessing
17 the potential opportunity and subsequent development and submission
18 of formal proposals to contracted health plans is not a cost or
19 contractual obligation to the department or the state.

20 (28) This section does not apply if either of the following
21 occurs:

22 (a) If the department is unable to obtain either of the
23 federal waivers requested in subsection (1) or (20).

24 (b) If federal government matching funds for the program
25 described in this section are reduced below 100% and annual state
26 savings and other nonfederal net savings associated with the
27 implementation of that program are not sufficient to cover the
28 reduced federal match. The department shall determine and the state
29 budget office shall approve how annual state savings and other

1 nonfederal net savings shall be calculated by June 1, 2014. By
2 September 1, 2014, the calculations and methodology used to
3 determine the state and other nonfederal net savings shall be
4 submitted to the legislature. The calculation of annual state and
5 other nonfederal net savings shall be published annually on January
6 15 by the state budget office. If the annual state savings and
7 other nonfederal net savings are not sufficient to cover the
8 reduced federal match, medical coverage for individuals described
9 in subsection (1)(a) shall remain in effect until the end of the
10 fiscal year in which the calculation described in this subdivision
11 is published by the state budget office.

12 (29) The department shall develop, administer, and coordinate
13 with the department of treasury a procedure for offsetting the
14 state tax refunds of an enrollee who owes a liability to the state
15 of past due uncollected cost-sharing, as allowable by the federal
16 government. The procedure shall include a guideline that the
17 department submit to the department of treasury, not later than
18 November 1 of each year, all requests for the offset of state tax
19 refunds claimed on returns filed or to be filed for that tax year.
20 For the purpose of this subsection, any nonpayment of the cost-
21 sharing required under this section owed by the enrollee is
22 considered a liability to the state under section 30a(2)(b) of 1941
23 PA 122, MCL 205.30a.

24 (30) For the purpose of this subsection, any nonpayment of the
25 cost-sharing required under this section owed by the enrollee is
26 considered a current liability to the state under section 32 of the
27 McCauley-Traxler-Law-Bowman-McNeely lottery act, 1972 PA 239, MCL
28 432.32, and shall be handled in accordance with the procedures for
29 handling a liability to the state under that section, as allowed by



1 the federal government.

2 (31) By November 30, 2013, the department shall convene a
3 symposium to examine the issues of emergency department
4 overutilization and improper usage. The department shall submit a
5 report to the legislature that identifies the causes of
6 overutilization and improper emergency service usage that includes
7 specific best practice recommendations for decreasing
8 overutilization of emergency departments and improper emergency
9 service usage, as well as how those best practices are being
10 implemented. Both broad recommendations and specific
11 recommendations related to the Medicaid program, enrollee behavior,
12 and health plan access issues shall be included.

13 (32) The department shall contract with an independent third
14 party vendor to review the reports required in subsections (8) and
15 (9) and other data as necessary, in order to develop a methodology
16 for measuring, tracking, and reporting medical cost and
17 uncompensated care cost reduction or rate of increase reduction and
18 their effect on health insurance rates along with recommendations
19 for ongoing annual review. The final report and recommendations
20 shall be submitted to the legislature by September 30, 2015.

21 (33) For the purposes of submitting reports and other
22 information or data required under this section only, "legislature"
23 means the senate majority leader, the speaker of the house of
24 representatives, the chairs of the senate and house of
25 representatives appropriations committees, the chairs of the senate
26 and house of representatives appropriations subcommittees on the
27 department budget, and the chairs of the senate and house of
28 representatives standing committees on health policy.

29 (34) As used in this section:



(a) "Patient protection and affordable care act" means the patient protection and affordable care act, Public Law 111-148, as amended by the federal health care and education reconciliation act of 2010, Public Law 111-152.

(b) "Peace of mind registry" and "peace of mind registry organization" mean those terms as defined in section 10301 of the public health code, 1978 PA 368, MCL 333.10301.

(c) "State savings" means any state fund net savings, calculated as of the closing of the financial books for the department at the end of each fiscal year, that result from the program described in this section. The savings shall result in a reduction in spending from the following state fund accounts: adult benefit waiver, non-Medicaid community mental health, and prisoner health care. Any identified savings from other state fund accounts shall be proposed to the house of representatives and senate appropriations committees for approval to include in that year's state savings calculation. It is the intent of the legislature that for fiscal year ending September 30, 2014 only, \$193,000,000.00 of the state savings shall be deposited in the roads and risks reserve fund created in section 211b of article VIII of 2013 PA 59.

(d) "Telemedicine" means that term as defined in section 3476 of the insurance code of 1956, 1956 PA 218, MCL 500.3476.

Sec. 109f. (1) The department shall support the use of Medicaid funds for specialty services and supports for eligible Medicaid beneficiaries with a serious mental illness, developmental disability, serious emotional disturbance, or substance use disorder. ~~Medicaid-covered~~ **Until specialty integrated plans are available to provide the specialty services and supports for all eligible Medicaid beneficiaries in accordance with the plan**



1 **developed under subsection (3), Medicaid-covered** specialty services
 2 and supports shall be managed and delivered by specialty prepaid
 3 health plans chosen by the department ~~. The specialty services and~~
 4 ~~supports~~**and** shall be carved out from the basic Medicaid health
 5 care benefits package.

6 (2) Specialty prepaid health plans are Medicaid managed care
 7 organizations as described in section 1903(m)(1)(A) of title XIX,
 8 42 USC 1396b, and are responsible for providing defined inpatient
 9 services, outpatient hospital services, physician services, other
 10 specified Medicaid state plan services, and additional services
 11 approved by the Centers for Medicare and Medicaid Services under
 12 section 1915(b)(3) of title XIX, 42 USC 1396n.

13 (3) ~~This section does not apply to a pilot project authorized~~
 14 ~~under section 298(3) of article X of 2017 PA 107.~~**The department**
 15 **shall establish a competitive contract and procurement process that**
 16 **outlines the eligibility requirements for entities to apply to**
 17 **provide services as a specialty integrated plan. By June 1, 2022,**
 18 **the department shall develop and begin implementation of a plan to**
 19 **fully integrate the administration of physical health care services**
 20 **and behavioral health specialty services and supports for eligible**
 21 **Medicaid beneficiaries with a serious mental illness, developmental**
 22 **disability, serious emotional disturbance, or substance use**
 23 **disorder and eligible Medicaid beneficiaries who are children in**
 24 **foster care. The plan required under this section shall provide for**
 25 **full integration and administration of physical health care**
 26 **services and behavioral health specialty services and supports**
 27 **through specialty integrated plans by 2026.**

28 (4) The department must use a procurement process for
 29 contracting with eligible specialty integrated plans to provide the

1 integrated and comprehensive Medicaid health care benefit package.
2 The request for proposal must incorporate, but is not limited to,
3 requirements pertaining to all of the following:

- 4 (a) Network adequacy.
- 5 (b) Staffing.
- 6 (c) Financial plans and risk-sharing.
- 7 (d) Quality improvement, quality assessment programs, or both.
- 8 (e) Care management, care coordination programs, or both.
- 9 (f) Five years of behavioral health experience.
- 10 (g) Five years of managed care experience.

11 (5) The plan developed under this section must also satisfy
12 each of the following:

13 (a) Provide eligible Medicaid beneficiaries with the option to
14 choose from at least 2 specialty integrated plans, unless a rural
15 exemption has been granted by the Centers for Medicare and Medicaid
16 Services.

17 (b) Require a specialty integrated plan to contract with each
18 community mental health services program within its service area
19 for the provision of behavioral health specialty services and
20 supports.

21 (c) Allow a specialty integrated plan to contract directly
22 with community mental health services programs, any other
23 behavioral health providers, as long as that behavioral health
24 provider meets standards established by the department to ensure
25 adequate and timely access to care, or an integrated care network.

26 (d) Require that the physical health care services and
27 behavioral health specialty services and supports provided by a
28 specialty integrated plan be person-centered.

29 (e) Include a process to ensure the readiness of all specialty

1 integrated plans, at each phase of the transition under subsection
2 (6), to administer the services previously funded through specialty
3 prepaid health plans for all of the eligible Medicaid beneficiaries
4 transitioning under that phase of the plan.

5 (f) Reduce inefficiencies in funding, coordination of care,
6 and service delivery.

7 (g) Generate uniformity with benefits, contracts, training
8 reciprocity, outcome measurement, care coordination, and
9 utilization management.

10 (h) Allow for portability throughout this state without a
11 change in access or benefits.

12 (i) Increase eligible Medicaid beneficiary choice of service
13 provider and delivery method.

14 (j) Allow for increased resources to be directed back into
15 care delivery and services through the reduction of administrative
16 layers and cost.

17 (k) Allow for increased coordination with other agencies and
18 organizations that are part of an eligible Medicaid beneficiary's
19 plan of care.

20 (l) Standardize and centralize accountability for administering
21 and managing physical health care services and behavioral health
22 specialty services and supports services.

23 (m) Increase transparency and budget predictability.

24 (n) Establish a 2-way risk corridor for the plan implemented
25 under this section under which specialty integrated plans
26 participate in a payment adjustment system through December 31,
27 2025.

28 (o) Establish a Medicaid loss ratio that is based on
29 actuarially sound capitation rates and built on a standardized fee



1 schedule for all covered Medicaid behavioral health services.

2 (6) The plan required under subsection (3) must provide for
3 the phased-in transition and enrollment of all eligible Medicaid
4 beneficiaries from a specialty prepaid health plan into a specialty
5 integrated plan within the following timeline:

6 (a) Within 24 months after the effective date of the
7 amendatory act that added this subsection, all eligible Medicaid
8 beneficiaries with a serious mental illness or serious emotional
9 disturbance and eligible Medicaid beneficiaries who are children in
10 foster care must be enrolled in a specialty integrated plan.

11 (b) Within 24 months after the successful transition and
12 enrollment of those individuals described under subdivision (a),
13 all eligible Medicaid beneficiaries with a substance use disorder
14 must be enrolled in a specialty integrated plan.

15 (c) Within 24 months after the successful transition and
16 enrollment of those individuals described under subdivision (b),
17 all eligible Medicaid beneficiaries with a developmental disability
18 must be enrolled in a specialty integrated plan.

19 (7) Before implementation, the department must seek input from
20 the interested parties when developing the plan and competitive
21 bidding requirements. Additionally, the department, in consultation
22 with 1 representative from each of the interested parties, shall
23 develop key metrics to be used in determining whether or not each
24 phase of the implementation under subsection (6) for the transition
25 and enrollment of those eligible Medicaid beneficiaries into a
26 contracted specialty integrated plan has been successful. The
27 department shall not consider the implementation of a phase
28 successful unless, based on the key metrics established under this
29 section, the implementation resulted in statistically significant

1 improvements in service delivery, health outcomes, and access for
2 those eligible Medicaid beneficiaries.

3 (8) The department shall ensure that all capitated payments
4 made to specialty integrated plans are actuarially sound as
5 provided under section 1903(m)(2)(A)(iii) of title XIX, 42 USC 1396b.

6 (9) The department must establish an annual reporting
7 requirement for specialty integrated plans. The reporting
8 requirement must be posted publicly and provided to the legislature
9 in order to annually evaluate the success and efficacy of the
10 specialty integrated plan implementation. Five years after
11 implementation of the program, the legislature may review the
12 program's success and efficacy to determine if the program shall
13 continue.

14 (10) As used in this section:

15 (a) "Community mental health services program" means that term
16 as defined in section 100a of the mental health code, 1974 PA 258,
17 MCL 330.1100a.

18 (b) "Foster care" means that term as defined in section 115f.

19 (c) "Integrated care network" means a public or private entity
20 that is composed of a network of organizations that provide or
21 arrange to provide a coordinated continuum of physical health care
22 services and behavioral health specialty services and supports for
23 a defined population and that are willing to be held clinically and
24 fiscally accountable for the outcomes and health status of that
25 defined population.

26 (d) "Interested parties" means the behavioral health advisory
27 council established within the department, Arc Michigan,
28 Association for Children's Mental Health, Blue Cross Blue Shield of
29 Michigan, Community Mental Health Association of Michigan, Mental



1 Health Association of Michigan, MI Cares Council, Michigan
2 Association of Health Plans, Michigan Health and Hospital
3 Association, Michigan Primary Care Association, Michigan Protection
4 and Advocacy Service, Inc., Michigan Psychological Association, and
5 National Alliance on Mental Illness-Michigan.

6 (e) "Specialty integrated plan" means a managed care
7 organization or a person operating a system of health care delivery
8 and financing as provided under section 3573 of the insurance code
9 of 1956, 1956 PA 218, MCL 500.3573, designated by the department as
10 a specialty integrated plan to provide or arrange for the
11 integration and delivery of comprehensive physical health care
12 services and the full array of behavioral health specialty services
13 and supports for eligible Medicaid beneficiaries with a serious
14 mental illness, developmental disability, serious emotional
15 disturbance, or substance use disorder and eligible Medicaid
16 beneficiaries who are children in foster care.