

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

November 9, 2021

Frank F. Walterhouse Meeting Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

<https://us02web.zoom.us/j/86610918901>

Or Telephone:

US: +1 301 715 8592

Webinar ID: 886 1091 8901

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 11/9/2021 (open & closed)
 PUBLIC INPUT
 FINANCE –
 A) Approval of Bills
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 ACTION ITEMS –
 A) ARES/RACES 2% Grant Application
 B) BACN 2% Grant Application
 C) Administration & Treasurer Purchase of Blinds
 D) Stairtread Bid
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT – Katie Zeits
 COMMITTEE OF THE WHOLE –
 COMMITTEE APPOINTMENTS –
 UNFINISHED BUSINESS –
 NEW BUSINESS –

10:00
10:15 PRESENTATION OF CORRESPONDENCE
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days’ notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District	III – Andy Miller (Crystal Lake, Frankfort)	231-920-8300
District	IV – Rhonda Nye (Benzonia).....	231-510-8804
District	V – Tim Markey (Homestead)	231-871-1399
District	VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

January 29, 2021

THE BENZIE COUNTY BOARD OF COMMISSIONERS
October 26, 2021

The Benzie County Board of Commissioners met in a regular session on Tuesday, October 26, 2021 in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs and Sauer
Excused: Commissioner Warsecke (arrived at 9:45)

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Nye, seconded by Miller, to approve the agenda as amended, adding Action Items H – HVAC for Jail. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Jeannot, seconded by Markey, to approve the regular session minutes of October 12, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

9:02 a.m. Public Input

Sally Cook, Frankfort, spoke regarding the Health Dept and asks the board for restoration of the funds.

Dr. Michael Hurtz spoke regarding the Health Dept funding and masks.

Candy Petrick, Beulah, stated that she opposes the withholding of half of the health department funding and feels it is due to the mask mandate.

Melissa Hamp, retired pediatric physician, urges the board to reinstate the health department funding.

Robert Fitzke, Beulah, spoke regarding the health department funding.

Barb Skurdall, Beulah, showed her support for Lisa Peacock also questioned the decrease in the Maples bond millage.

Alvin McCullough, Inland Township, spoke regarding the Health Dept and Lisa Peacock and the threats being made to her and her family.

Karen Remington spoke regarding the Health Dept and funding; feels this is clearly about mask mandates inside a school building.

Martha Mollema, Frankfort, spoke regarding Health Dept funding and provided her written statement.

9:25 a.m. Public Input Closed

Jeff Tousley, Superintendent, Frankfort Elberta Area Schools, explained the bond proposal that will be on the November 2, 2021 election ballot; request is for 1.52 mills; he discussed the growth in the district and the much-needed repairs to the buildings – windows, roofs, floors, all new LED lighting, bus fleet, technology, addition to the high school to create a Middle School for 6, 7 and 8 graders, add a new ceramics lab, enhance the shop and trades areas as well.

FINANCE

COMMISSIONERS

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Bills: Motion by Sauer, seconded by Miller, to approve payment of the bills from October 12, 2021 thru October 25, 2021 in the amount of \$306,858.78, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Kelly Long, Chief Deputy Treasurer, reported that she will be out for six weeks medical leave in December; auditors will be back in December; DTRF Resolution in your packet.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Tom Longanbach, Equalization Director, provided the Tax Allocation Report by municipality for 2021. This report is required and summarizes the millages to be levied.

Motion by Jeannot, seconded by Sauer, to accept the Tax Allocation Report for 2021 as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Rebecca Hubers, 911 Central Dispatch/Emergency Management Coordinator, provided the board with a written report which is in the packet.

Dawn Bousamra, Benzie Senior Resources, provided a report on behalf of Doug Durand Kylie Habadank was introduced as the Director of Home Health Care; she reported that the new door is in now.

9:46 a.m. Comm Warsecke Arrived

Undersheriff Greg Hubers reported a new lawsuit has been filed – use of force; COVID outbreak – 5 employees out (4 positive, 1 presumptive – 3 with serious symptoms) all were vaccinated. Working on updating policies, Use of Force Policy will be first; performance appraisals are being conducted; 14 individuals in the jail.

Megan Garza, The Maples HR Director, updated the board that 72% of the employees are vaccinated; 68 residents, stopped this week taking admissions; some employees are at Benzie High School participating in the Expo for students.

Comm Jeannot asked that you relay a message back regarding the millage – the decisions we arrived at were with the DHHS board and to be used for capital needs; the plan was developed in cooperation with staff members and based on information that the Maples gave us.

Ms. Garza reported that they are having the same issues the Gathering Place is with not getting food. The items that she described are items for the operating budget, not for the capital plan.

10:11 a.m. Break

10:22 a.m. Reconvene

Dodie Putney, Benzie Leelanau Health Dept, stated that she appreciated you asking about the finances with the health dept and has provided reports; she is here to answer any of your questions. The budget is very program specific, and they offer 40 different programs. No local dollars go toward COVID expenses.

Chair Roelofs stated that information is out there that we cut half of the health department budget – we did not; we provided half in the budget and the other half is placed in contingency pending the information requested.

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October 26, 2021

Comm Nye, Comm Miller and Comm Sauer will be meeting with Dodie to learn more about the finances of the health department and report back to this board.

Comm Jeannot stated that it is important for the public to know that we do have a good working relationship with the health department.

10:43 a.m. Motion by Roelofs, seconded by Warsecke, to enter closed session to discuss collective bargaining per MCL 15.268(c). Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

11:08 a.m. Re-enter Open Session

Motion by Warsecke, seconded by Miller, to authorize the chair to execute a successor agreement with the COAM command units consistent with civil counsel's recommendation and upon his approval as to form of the documents. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ACTION ITEMS

Service Weapons: Motion by Sauer, seconded by Markey, that the Board of Commissioners confirms the purchase of 16 Sig Sauer firearms in the amount of \$7,184 from Acme Sports, Inc. and confirms the surplus of 17 Sig Sauer firearms and authorizes their individual sale in the amount of \$300 to employees, with funds available in the Equipment Replacement fund and further that the Board of Commissioners directs the Sheriff to work with the County Treasurer to account for the funds to perform this transaction. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

BS&A Timesheet Software: Motion by Nye, seconded by Miller, to accept the proposal for Software and Services from BS&A Software dated October 6, 2021, in the not to exceed amount of \$18,520, with funds available in the Capital fund, with an annual fee to be charged after the first year in the amount of \$4,480, with funds available in the appropriate departmental funds and that the Board Chairman be authorized to sign the proposal. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

LOU for Corrections: Motion by Jeannot, seconded by Markey, to approve the Letter of Understanding with the Police Officers Association of Michigan to adjust the pay rate for Corrections Officer Andru McFadden and the Letter of Understanding with the Police Officers of Michigan to adjust the pay rate for Corrections Officer Matthew Day and authorizes the Board Chairman and County Administrator to sign the documents. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Drug Court Grant: Motion by Nye, seconded by Miller, to accept the grant award in the amount of \$28,000 from the Michigan Drug Court Grant Program for services to be provided in Benzie County and authorizes the Board Chairman to sign the necessary documents to accept funding. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

MSU Agreement: Motion by Sauer, seconded by Markey, to approve the Agreement for Extension Services provided by MSU to Benzie County for the Fiscal Year 2021/2022 in the amount of \$43,088, with funds available in the General Fund and authorizes the Board Chairman to sign the

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agreement. Roll call. Ayes: Jeannot Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Stairwell Tread: Motion by Markey, seconded by Miller, to approve the replacement of the east and west stairwell treads and risers in the Governmental Center, as recommended by the Maintenance Coordinator in the not to exceed amount of \$11,000, with funds available in the Capital fund and authorizes the Board Chairman to sign any necessary proposal documents. Roll call. Ayes: Jeannot Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Resolution 2021-024 DTRF: Motion by Jeannot, seconded by Sauer, to approve resolution number 2021-024, authorizing these funds to be placed in the General Fund. Roll call. Ayes: Jeannot Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

HVAC for the Jail: Motion by Nye, seconded by Miller, to waive the competitive bidding process and approve the HVAC Building Management Control System upgrade project in the Jail as described in Quote #2021-405 from Hurst Mechanical in the not to exceed amount of \$38,295 with funds available in the Capital budget and authorizes the necessary county signatures. Roll call. Ayes: Jeannot Markey, Miller, Nye, Roelofs and Warsecke Nays: Sauer Motion carried.

COMMISSIONER REPORTS

Chairman Roelofs reported that he has attended several meetings here at the Government Center since our last board meeting.

Comm Jeannot provided a written report (attached).

Comm Miller reported that he has attended the Frankfort City Council meeting and Crystal Lake Township.

Comm Nye reported that she has attended Centra Wellness Board meeting; Benzonia Township meeting; HR interviews; Parks & Recreation; Centra Wellness Fall meeting.

Comm Markey has attended the Centra Wellness Board meeting; LEPC; Networks Northwest; Benzie Senior Resources.

Comm Warsecke reported that he attended the Conservation District meeting; Solid Waste; Benzie Central Schools; Inland Township; Colfax Township; Benzie Bus. Also stated that we should consider turning the jail into a juvenile detention center.

Comm Sauer attended the Weldon Township; Gilmore Township; Road Commission; LEPC; Blaine Township; MAC Workers Comp Board meeting; Village of Elberta and MAC Ag & Tourism.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

Have hired HR/Deputy Finance Director; have been trying to get in touch with Frankfort regarding the SRO and have received some information from them – they will attend a meeting at a later date; will continue discussions regarding the ARPA funding; DTRF – have been discussing with the Treasurer and will have a more in-depth conversation at the board level; Chili Cook-Off was a

COMMISSIONERS

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success and enjoyed by everyone; ACO – she and Kyle Maurer are working on Animal Control Ordinance updates as well as an agreement with the Animal Welfare League.

COMMITTEE OF THE WHOLE

Comm Sauer removes #4.

Motion by Warsecke, seconded by Sauer, to approve items 1, 2, 3 and 5 of the October 12, 2021, Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

#4: Discussions regarding purchase of vehicles; need to follow our policy; size needed to pull boats; best price we can get.

U/S Hubers indicated that Watson was governmental price as well.

Comm Jeannot stated that unless he can be convinced differently, he feels we need another road patrol car not a truck.

Motion by Sauer, seconded by Miller, to authorize the Sheriff to follow through with MI-Deal and order a Pickup and Durango at the lower cost at this discretion. Roll call. Ayes: Jeannot, Markey, Miller, Roelofs, Sauer and Warsecke Nays: Nye Motion carried.

COMMITTEE APPOINTMENTS

Betsie River Zoning Board of Appeals: Comm Sauer reported that we need at least one more appointment to this board; he currently is the only one.

Comm Nye volunteers to serve. This committee needs to be added back on to the Board Committee appointments so that it doesn't get missed.

Planning Commission: Comm Sauer reported that we need to reinstate the Planning Commission; because we have a Planning Commission, this board cannot act in their absence.

Motion by Sauer, seconded by Jeannot, to reinstate the Planning Commission. Roll call. Ayes: Jeannot, Roelofs and Sauer Nays: Markey, Miller, Nye and Warsecke Motion fails.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Betsie Valley Trailway Management Council minutes of September 7 and 9, 2021 received.
- Ogemaw County resolution Supporting Amendments to the Open Meetings Act received.
- MMRMA Letters of RAP grants (2) awards for the Sheriff Dept received.
- Muskegon County resolution supporting West Michigan Agriculture Technologies and Regional Food Systems Initiative received.

1:35 p.m. Public Input

Comm Jeannot issued condolences to Chairman Roelofs on the loss of his mother.

Public Input Closed

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Motion by Markey, seconded by Miller, to adjourn at 1:37 p.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

INDEX

DRAFT

Art Jeannot
Commissioner Report
October 26, 2021

- Participated in 3 meetings on behalf of the County since our October 12th meeting.
- **10/18 Northern MI Counties Association –**
 - 2% increase in state revenue sharing for the next fiscal year.
 - Potential of matching funds from the State to be used with ARPA money. A decision should be made by March 2022.
 - 4-year BOC terms may be voted on in the House week of March 25th.
- **10/21 Northern MI Community Action Agency –**
 - This was their annual meeting. I was re-elected to serve on the executive committee.
 - Monies are available for weatherization programs in Benzie County. I have asked the agency to contact Benzie Senior Resources and BACN as a way to market to our community.
- **10/22 Networks Northwest –**
 - This is a strategic planning session. I will update you on any relevant information that comes from this meeting.
- **Other –**
 - October 13th, I attended discussions regarding Benzie County Re-Districting. Changes were made to most Districts. I encourage each of you to look at the approved map. It is located on the County's website.

DAWN OLNEY
BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MICHIGAN 49617

Destroy Date: _____

Closed Session

October 26, 2021

COAM Command Road & Corrections
Matt Nordfjord via phone

Finance Report

Finance Issues:

Approval of bills from October 26, 2021 through November 8, 2021 in the amount of \$387,406.04.

Kelly will be out of the office for the month of December and the first couple of weeks of January. Please bear with us as we navigate without her during this time. She is hoping to be back as early as possible in January.

Auditors were here last week and will be back again in December.

The Audit for the FCCAA has been completed. They will finalize this week, if you're interested in receiving a copy...let me know.

Taxes are being prepared in our office to be sent for printing and mailing on December 1st.

The Land Bank Authority has been partnering with BC Habitat for Humanity on housing initiatives in Thompsonville. Another home has been completed on the corner of 4th and Hall. They have another parcel that they will be building two homes on at Gallagher and Second. It is a large lot. Lastly, they are in the process of purchasing two lots at 3rd and Hall, so those will be the next homes to be built.

Also, check out the progress on the apartments in Honor. This, too, was a land bank project. We have meetings scheduled with Tru North to discuss the former Buds property. Stay tuned.

CASH SUMMARY BY FUND FOR BENZIE COUNTY
 FROM 10/01/2021 TO 11/08/2021
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2021	Total Debits	Total Credits	Ending Balance 11/08/2021
101	GENERAL FUND	1,745,581.91	1,653,830.34	1,700,331.32	1,699,080.93
201	BENZIE COUNTY ROAD COMMISSION	2,853,888.05	1,872,581.30	2,135,639.73	2,590,829.62
205	TNT OFFICER MILLAGE FUND	15,213.99	16,788.10	30,161.35	1,840.74
206	SHERIFF'S K-9 FUND	38,041.54	23.99	47.98	38,017.55
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,207.98	0.00	0.00	1,207.98
209	SCHOOL RESOURCE OFFICER	100,375.89	12,742.87	20,851.01	92,267.75
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	4,616.66	0.00	0.00	4,616.66
213	JAIL OPERATIONS FUND	100,327.23	357,896.77	404,602.75	53,621.25
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	1,028,098.89	351,343.92	399,728.02	979,714.79
215	FRIEND OF THE COURT FUND	88,031.09	520.00	0.00	88,551.09
216	SEASONAL ROAD PATROL FUND	36,291.71	230.78	461.56	36,060.93
217	SNOWMOBILE PATROL FUND	13,163.28	117.66	235.32	13,045.62
218	PARKS & REC - ICE RINK	2,791.69	0.00	0.00	2,791.69
219	AIRPORT AUTHORITY FUND	(13,316.89)	4,605.75	9,211.50	(17,922.64)
220	MARINE PATROL FUND	4,005.90	1,474.08	2,516.23	2,963.75
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	1,368,867.14	457,367.95	497,205.59	1,329,029.50
228	SOLID WASTE/RECYCLING FUND	240,347.22	20,209.53	26,822.30	233,734.45
230	BETSIIE VALLEY TRAIL MANAGEMENT FUND	250.21	12,476.00	3,178.00	9,548.21
231	SOIL EROSION (SESSC) FUND	42,484.00	5,200.00	5,600.00	42,084.00
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHOITY FUND	147,797.11	100.00	200.00	147,697.11
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	21,748.23	0.00	0.00	21,748.23
244	E.D.C. ENTERPRISE FUND	0.00	0.00	0.00	0.00
245	REMONUMENTATION/SURVEY GRANT FUND	21,360.77	1,106.20	2,212.40	20,254.57
246	GIS INFORMATION SYSTEM	9,911.28	0.00	0.00	9,911.28
247	ANIMAL CONTROL FUND	133,790.16	18,604.43	34,627.38	117,767.21
249	BUILDING DEPARTMENT FUND	136,693.64	97,380.09	96,379.24	137,694.49
256	REG OF DEEDS AUTOMATION FUND	114,814.02	16,620.00	5,300.00	126,134.02
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	INDIGENT DEFENSE COUNSEL	23,456.04	22,961.75	45,923.50	494.29
260	CPL CLERK TECHNOLOGY FUND	64,916.35	1,329.77	423.54	65,822.58
261	911 EMERGENCY SERVICE FUND	368,242.50	248,425.37	143,376.40	473,291.47
262	DISPATCHER TRAINING FUND	10,692.21	89.04	178.08	10,603.17
263	LOCAL CORRECTION OFFICER'S TRAINING	6,679.94	791.56	1,583.12	5,888.38
264	SHERIFF FORFEITURE FUND	0.73	0.00	0.00	0.73
265	JUSTICE TRAINING (302) FUND	790.35	1,624.56	750.00	1,664.91
269	LAW LIBRARY FUND	322.13	6,701.07	3,277.22	3,745.98
276	COMMISSION ON AGING MILLAGE FUND	220,194.98	96,619.06	192,911.39	123,902.65
282	CARES ACT	407,894.69	39.27	78.54	407,855.42
285	POINT BETSIE LIGHTHOUSE FUND	3,039.11	0.00	0.00	3,039.11
286	AMERICAN RESCUE PLAN ACT (ARPA) GRA	1,725,418.50	0.00	0.00	1,725,418.50
287	FAMILY COURT GRANTS	54,913.26	0.00	0.00	54,913.26
292	CHILD CARE FUND	101,668.49	30,349.96	27,784.98	104,233.47
293	VETERAN'S RELIEF FUND	72,032.12	7,719.78	15,424.10	64,327.80
295	VETERAN'S MEMORIAL FUND	22,637.64	270.00	0.00	22,907.64
296	JUVENILE JUSTICE FUND	(7,122.79)	2,219.48	1,938.96	(6,842.27)

CASH SUMMARY BY FUND FOR BENZIE COUNTY

FROM 10/01/2021 TO 11/08/2021

FUND: ALL FUNDS

CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2021	Total Debits	Total Credits	Ending Balance 11/08/2021
310	GOVERNMENT CENTER ADDITION DEBT FUND	144,539.62	4,471.96	0.00	149,011.58
312	MAPLES DEBT/MILLAGE FUND	553,891.52	124.62	3.57	554,012.57
371	JAIL RESERVE FUND	0.00	0.00	0.00	0.00
401	CAPITAL IMPROVEMENT FUND	307,614.97	686.48	1,372.96	306,928.49
412	MCF RENOVATIONS FUND	68,112.97	0.00	0.00	68,112.97
415	RAILROAD POINT	10,798.55	0.00	0.00	10,798.55
425	EQUIPMENT REPLACEMENT FUND	69,557.42	8,819.19	8,903.68	69,472.93
512	MEDICAL CARE FACILITY FUND	3,407,752.75	955,742.19	768,558.96	3,594,935.98
516	DELINQUENT TAX REVOLVING FUND	4,971,641.54	111,561.18	10,383.80	5,072,818.92
532	TAX FORECLOSURE FUND	1,108,609.13	6,904.63	1,609.26	1,113,904.50
535	CDBG HOUSING GRANT FUND	74,293.85	30,412.17	60,824.34	43,881.68
569	BUILDING AUTHORITY	5,144.46	0.00	0.00	5,144.46
595	COMMISSARY/CONCESSION FUND-JAIL	6,027.06	277.76	277.76	6,027.06
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	4,839,709.33	1,586,645.78	4,942,019.32	1,484,335.79
704	PAYROLL CLEARING FUND	106,919.34	324,603.69	287,023.98	144,499.05
721	LIBRARY PENAL FINE FUND	26,150.68	7,025.87	0.00	33,176.55
764	SHERIFF'S INMATE TRUST FUND	7,748.54	20,364.93	16,417.99	11,695.48
	TOTAL - ALL FUNDS	27,094,472.56	8,378,000.88	11,906,357.13	23,566,116.31

BILLS TO BE APPROVED NOVEMBER 9, 2021

Motion to approve Vouchers in the amount of:

\$	109,231.52	General Fund (101)
\$	25,737.73	Jail Fund (213)
\$	31,416.81	Ambulance Fund & ALS (214)
\$	6,772.25	Funds 105-238
\$	2,740.23	ACO Fund (247)
\$	-	Building (249)
\$	7,618.14	Dispatch 911 Fund (261)
\$	100,159.13	Funds 239-292
\$	3,945.29	Funds 293-640
\$	99,784.94	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	387,406.04	
<hr/>		

Payable October 28, 2021 - November 4, 2021

[illegible]

206-K-9 Fund	230-BVTMC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzie Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resource Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzie Kids	245-Remonumentation	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 11/04/2021 - 11/04/2021
BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-860.00	TRAVEL	JEANNOT, ART	PER DIEM/ TRAVEL	194.32	82731
101-101-860.00	TRAVEL	SAUER, GARY	PER DIEM/TRAVEL	118.72	82751
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	PUBLICATION BOC/CLERK/ELECTION	207.90	82747
		Total For Dept 101 BOARD OF COMMISSIONERS		520.94	
Dept 131 CIRCUIT COURT					
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE 8/9 2021	327.99	82740
101-131-810.00	LEGAL FEES 21-3137	BROWN, NICHOLAS	COURT APPOINTED ATTY FOR VARIOUS NA CAS	1,571.59	82715
101-131-810.00	LEGAL FEES 20-3111-NA	DAUGHERTY, JOHN	CT APPT OCTOBER	559.59	82723
101-131-810.00	LEGAL FEES 20-3109	DAUGHERTY, JOHN	COURT APPOINTED ATT FOR VARIOUS CASES	3,069.96	82723
101-131-810.00	LEGAL FEES 20-3109	MCDONALD, PATRICK	COURT APPOINTED ATTY FOR NA CASES	1,511.00	82742
101-131-810.00	LEGAL FEES 20-3109	MCDONALD, PATRICK	COURT APPOINTED ATTY FOR VARIOUS NA CAS	2,055.00	82742
101-131-810.00	LEGAL FEES 21-3156	SPILLAN, JOHN	COURT APPOINTED ATTY-NA FEES	1,813.08	82754
101-131-810.00	LEGAL FEES 18-3032	SPILLAN, JOHN	COURT APPOINTED ATTY SEPTEMBER 2021	1,563.66	82754
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN SER#3691931792 10/27-11/26		67.52	82768
101-131-860.00	TRAVEL	LUCIUS, KATLYN	PER DIEM/TRAVEL	106.16	82738
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	PER DIEM/TRAVEL OCTOBER	182.32	82749
101-131-930.00	EQUIPMENT REPAIR	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE 8/9 2021	299.40	82740
101-131-955.00	CONVENTIONS & DUES	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE 8/9 2021	300.00	82740
		Total For Dept 131 CIRCUIT COURT		13,427.27	
Dept 215 COUNTY CLERK					
101-215-957.00	MISC - APPORTIONMENT EXPENSES	PIONEER GROUP	PUBLICATION BOC/CLERK/ELECTION	58.05	82747
		Total For Dept 215 COUNTY CLERK		58.05	
Dept 253 COUNTY TREASURER					
101-253-955.10	DUES & REGISTRATIONS	STATE OF MICHIGAN	MCAT RENEWAL FEE	50.00	82755
		Total For Dept 253 COUNTY TREASURER		50.00	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-860.00	TRAVEL	LINDSAY, BRIANNE	MILEAGE FOR FIELDWORK	54.32	82737
		Total For Dept 257 EQUALIZATION DEPARTMENT		54.32	
Dept 262 ELECTIONS					
101-262-905.00	PRINTING & PUBLISHING - SUPPLY K	PIONEER GROUP	PUBLICATION BOC/CLERK/ELECTION	324.00	82747
		Total For Dept 262 ELECTIONS		324.00	
Dept 265 BUILDING & GROUNDS					
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	BUILDING & GROUNDS 10/31/21	105.30	82707
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	SUPPLIES	282.61	82735
101-265-800.00	CONTRACTED SERVICES	KONE INC.	N40110712 MAIN 11/1-1/31	202.56	82734
101-265-800.00	CONTRACTED SERVICES	SIGNATURE SERVICES, BENZON	10.1-10.31 MONTHLY CLEANING	4,100.00	82753
101-265-820.00	SNOW REMOVAL	KSS ENTERPRISES	2 PALLETS OF SALT (ICE MELT)	1,243.45	82735
		Total For Dept 265 BUILDING & GROUNDS		5,933.92	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-815.00	AUDITORS	MANER COSTERISAN	AUDIT FIELDWORK ENDED 9/30/21	4,500.00	82739
		Total For Dept 266 LEGAL & CONTRACTED SERVICES		4,500.00	
Dept 285 CENTRAL SERVICES					
101-285-940.20	EQUIPMENT LEASE	APPLIED IMAGING	SUM OF EQUIP BASE CHARGES	45.68	82706
		Total For Dept 285 CENTRAL SERVICES		45.68	
Dept 301 SHERIFF					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	OFFICE SUPPLIES	47.84	82703
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	OCT 2021 FUEL	3,288.14	82708
101-301-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE COM	21-3 SIERRA DEVICE SWAP	89.00	82727
101-301-751.00	UNIFORMS	EMBROID ME OF TRAVERSE CI	NAME STRAP = BI	15.00	82724
101-301-751.00	UNIFORMS	VISA=ROSA KYLE	VISA 7526 INTOX/UNIFRM/T&S	254.00	82765
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	OCT DRY CLEANING 2021	27.85	82750
101-301-961.00	TRAINING & SCHOOLS	VISA=ROSA KYLE	VISA 7526 INTOX/UNIFRM/T&S	190.00	82765
101-301-970.06	EQUIPMENT - COMPUTERS	I.T. RIGHT	COMPUTER - DET BUR ADMIN	794.94	82729
		Total For Dept 301 SHERIFF		4,706.77	
Dept 333 SECONDARY ROAD PATROL					
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	OCT 2021 FUEL	644.54	82708
		Total For Dept 333 SECONDARY ROAD PATROL		644.54	
Dept 334 ZERO TOLERANCE, BAILIFF					
101-334-729.10	SUPPLIES - CHEMICAL	VISA=ROSA KYLE	VISA 7526 INTOX/UNIFRM/T&S	0.60	82765
		Total For Dept 334 ZERO TOLERANCE, BAILIFF		0.60	
Dept 426 EMERGENCY MANAGEMENT					
101-426-957.00	MISCELLANEOUS	COAST TO COAST SOLUTIONS	EMERGENCY MANAGEMENT PR HANDOUTS/ COLOF	355.98	82719
		Total For Dept 426 EMERGENCY MANAGEMENT		355.98	
		Total For Fund 101 GENERAL FUND		30,622.07	
Fund 205 TNT OFFICER MILLAGE FUND					
Dept 000					
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	OCT 2021 FUEL	293.80	82708
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTERNAT	OCT 2021 939561-202110-1 INTELL	75.00	82760
		Total For Dept 000		368.80	
		Total For Fund 205 TNT OFFICER MILLAGE FUND		368.80	
Fund 209 SCHOOL RESOURCE OFFICER					
Dept 000					
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	OCT 2021 FUEL	222.08	82708
		Total For Dept 000		222.08	
		Total For Fund 209 SCHOOL RESOURCE OFFICER		222.08	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS ENTERPRISES	SOFTENER SALT	64.26	82735
213-265-935.00	JAIL REPAIRS	SHERWIN-WILLIAMS	4055-3 CREDIT	(7.09)	
213-265-935.00	JAIL REPAIRS	BLUE WATER ELECTRIC	EXHST FAN REPAIR LOCKER RMS & MEDICAL RM	560.00	82713
213-265-935.00	JAIL REPAIRS	CRYSTAL WATER WORKS	WINTERIZATION - JAIL	90.00	82721
213-265-935.00	JAIL REPAIRS	ORKIN	2021/2022 PEST CONTROL	714.24	82746
213-265-935.00	JAIL REPAIRS	SHOP AND SAVE	JAIL MAINT/KITCHEN/PRIS LAUNDRY	18.98	82752
213-265-935.00	JAIL REPAIRS	TOP LINE ELECTRIC, LLC	INTERCOM CABLE - KITCHEN	85.00	82758
		Total For Dept 265 BUILDING & GROUNDS		1,525.39	
Dept 351 JAIL - CORRECTIONS					
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	OFFICE SUPPLIES	57.05	82703
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	DRUM & TONER - JAIL PRINTER	249.49	82703
213-351-727.00	OFFICE SUPPLIES	VISA=DAN SMITH	VISA 7542 JOB ADVERT	139.18	82763

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 11/04/2021 - 11/04/2021
BOTH JOURNALIZED AND UNJOURNALIZED

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 213 JAIL OPERATIONS FUND					
Dept 351 JAIL - CORRECTIONS					
213-351-742.00	KITCHEN SUPPLIES	AMAZON CAPITAL SERVICES, J KITCHEN - INK		58.00	82703
213-351-742.00	KITCHEN SUPPLIES	SHOP AND SAVE	JAIL MAINT/KITCHEN/PRIS LAUNDRY	3.19	82752
213-351-742.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	OCT 2021 FUEL	31.71	82708
213-351-748.00	PRISONERS LAUNDRY	SHOP AND SAVE	JAIL MAINT/KITCHEN/PRIS LAUNDRY	11.99	82752
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	OCT DRY CLEANING 2021	38.50	82750
213-351-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF OFF	10012021 TO 10312021	30.00	82710
213-351-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF OFF	10012021 TO 10312021	210.00	82710
213-351-961.00	TRAINING & SCHOOLS	VISA=GHUBERS 1098	VISA 1098 JAIL TRNG	125.00	82764
213-351-970.00	EQUIPMENT	VISA=SHERIFF DEPT	VISA 7559 JAIL EQUIP	201.24	82766
		Total For Dept 351 JAIL - CORRECTIONS		1,155.35	
		Total For Fund 213 JAIL OPERATIONS FUND		2,680.74	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					
214-265-750.00	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY, INC	BATTERIES FOR STATIONS 2	31.98	82728
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONIN	ST 3 WATER CONDITIONER	54.50	82741
214-265-970.00	EQUIPMENT & REPAIR	TEAM FINANCIAL GROUP, INC.	40029846 MONTHLY CONTRACT	189.93	82757
		Total For Dept 265 BUILDING & GROUNDS		276.41	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	698.29	82714
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	FUEL BILL	3,643.16	82707
214-655-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, J	REPLACEMENT CASE AND CHARGERS FOR EMS [58.33	82703
214-655-970.00	EQUIPMENT OCTOBER 2021	STRYKER FLEX FINANCIAL	243608 OCT/NOV	7,891.02	82756
		Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)		12,290.80	
		Total For Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUN		12,567.21	
Fund 220 MARINE PATROL FUND					
Dept 000					
220-000-930.00	EQUIPMENT REPAIR	DAN ENGLER	DOCK REPAIR	288.32	82722
		Total For Dept 000		288.32	
		Total For Fund 220 MARINE PATROL FUND		288.32	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	FUEL FOR OCTOBER 2021	157.29	82709
228-000-748.00	GAS, OIL & GREASE	FOX GRAND TRAVERSE	VEHICLE MAINTENANCE	1,076.04	82725
228-000-821.50	HAZARDOUS WASTE	GRAND TRAVERSE COUNTY	CLEAN SWEEP PESTICIDE ADMINISTRATION	200.00	82726
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHN	BENZIE TRANSPORTATION AUT	BUS ADVERTISING	187.50	82711
228-000-934.00	OTHER REPAIRS/ MAINTENANCE - SIT	NUGENT ACE HARDWARE	SITE MAINTENANCE	66.89	82745
		Total For Dept 000		1,687.72	
		Total For Fund 228 SOLID WASTE/RECYCLING FUND		1,687.72	
Fund 245 REMONUMENTATION/SURVEY GRANT FUND					
Dept 000					
245-000-750.30	MONUMENTS	BERNTSEN INTERNATIONAL INC	BOUNDARY MARKER POSTS / DECAL	1,106.20	82712
		Total For Dept 000		1,106.20	
		Total For Fund 245 REMONUMENTATION/SURVEY GRANT FUND		1,106.20	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION	911 MAINTENANCE CONTRACT	PRIORITY DISPATCH	PRIORITY DISPATCH CARDSET LICENSE	51.94	82748
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL, LLC	MONTHLY SERVICE AND MAINTENANCE DECEMBER	938.00	82769
261-325-830.00			Total For Dept 325 DISPATCH/COMMUNICATION	989.94	
Total For Fund 261 911 EMERGENCY SERVICE FUND				989.94	
Fund 269 LAW LIBRARY FUND					
Dept 000		MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE 8/9 2021	193.60	82740
269-000-901.00	RESOURCE MATERIALS		Total For Dept 000	193.60	
			Total For Fund 269 LAW LIBRARY FUND	193.60	
Fund 292 CHILD CARE FUND					
Dept 000		CONTRACTED SVCS - VOL COORDINATOR KATHERINE HOUSTON	VOLUNTEER COORDINATION	2,250.00	82732
292-000-840.00			Total For Dept 000	2,250.00	
			Total For Fund 292 CHILD CARE FUND	2,250.00	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	VA OFFICE SUPPLIES	377.39	82730
293-000-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	VA OFFICE SUPPLIES	151.60	82730
293-000-727.00	VEHICLE REPAIRS	VISA= KAREN KOROLENKO	VA VEHICLE REPAIRS	276.45	82762
293-000-749.00	VEHICLE REPAIRS	VISA= KAREN KOROLENKO	VA VEHICLE REPAIRS	200.00	82762
293-000-749.00	VEHICLE REPAIRS	TRACTOR SUPPLY COMPANY	VA R. BAATZ WOOD PELLETS	747.24	82759
293-000-839.10	VETERANS FINANCIAL AID		Total For Dept 000	1,752.68	
			Total For Fund 293 VETERAN'S RELIEF FUND	1,752.68	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 000	PROJECT EXPENSES	U/LINE	ORD# 61106532 MAILROOM TABLE/ GOVT BUI	686.48	82761
401-000-967.00			Total For Dept 000	686.48	
			Total For Fund 401 CAPITAL IMPROVEMENT FUND	686.48	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000	CASH OVER/SHORT	LAKE TOWNSHIP TREASURER	OVERPAID ON DLQ TAXES 1018000100	1,086.60	82736
516-000-694.00			Total For Dept 000	1,086.60	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND	1,086.60	
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT OF STATE	NOTARY FEE TRANSMITTAL	2.00	82743
701-215-228.05	RESTITUTIONS PAYABLE	ANNE LOVELESS	RESTITUTION FROM MICHAEL BRADLEY	37.00	82704
701-215-271.00	RESTITUTIONS PAYABLE	ANNE LOVELESS	RESTITUTION FROM MICHAEL BRADLEY	114.00	82705
701-215-271.00	RESTITUTIONS PAYABLE	Ciera Brunan	RESTITUTION FROM MICHAEL BRADLEY	10.00	82718
701-215-271.00	RESTITUTIONS PAYABLE	COINS AND COLLECTIBLES	RESTITUTION FROM MICHAEL BRADLEY	113.00	82720
701-215-271.00	RESTITUTIONS PAYABLE	MONICA RICCO	RESTITUTION FROM MICHAEL BRADLEY	36.00	82744

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK			Total For Dept 215 COUNTY CLERK	312.00	
Dept 253 COUNTY TREASURER					
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	KEVIN AND KRISTIN MOSBLEC	PRE REFUND FOR 2019/2020	4,004.23	82733
		Total For Dept 253 COUNTY TREASURER		4,004.23	
		Total For Fund 701 GENERAL AGENCY FUND		4,316.23	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	30,622.07	
			Fund 205 TNT OFFICER MIL	368.80	
			Fund 209 SCHOOL RESOURC	222.08	
			Fund 213 JAIL OPERATION	2,680.74	
			Fund 214 EMERGENCY MEDIC	12,567.21	
			Fund 220 MARINE PATROL I	288.32	
			Fund 228 SOLID WASTE/REC	1,687.72	
			Fund 245 REMONUMENTATION	1,106.20	
			Fund 261 911 EMERGENCY S	989.94	
			Fund 269 LAW LIBRARY FUN	193.60	
			Fund 292 CHILD CARE FUNI	2,250.00	
			Fund 293 VETERAN'S RELIEF	1,752.68	
			Fund 401 CAPITAL IMPROVI	686.48	
			Fund 516 DELINQUENT TAX	1,086.60	
			Fund 701 GENERAL AGENCY	4,316.23	
Total For All Funds:				60,818.67	

Elected Officials And Department Heads

9-1-1
Police
Fire / EMS

Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency 231-882-4487 / Fax 231-882-5894



To: Board of Commissioners
From: Rebecca Hubers – Director/EMC

Re: Recap of October 2021

Herbert Sudemann was unable to successfully complete his performance improvement training to move forward in the training program and was separated from service on October 31, 2021.

Our department is taking COVID precautions again as we navigate exposures, positive cases, and proximity to the jail, who is currently managing a staff outbreak.

HB 5026 regarding Michigan 911, has passed 99-6. The first committee hearing is anticipated for 11/9/21

I am waiting for a response from Honor Bank regarding drawings that may help us with a feasibility study for space needs of the Honor Bank Loan Center. This will assist us with comparing facilities closer to their intended use.

The next 911 Dispatch Advisory Board meeting is scheduled for January 13, 2022.
The Advisory Board may coordinate a special meeting to discuss space needs as time is a factor in making decisions.

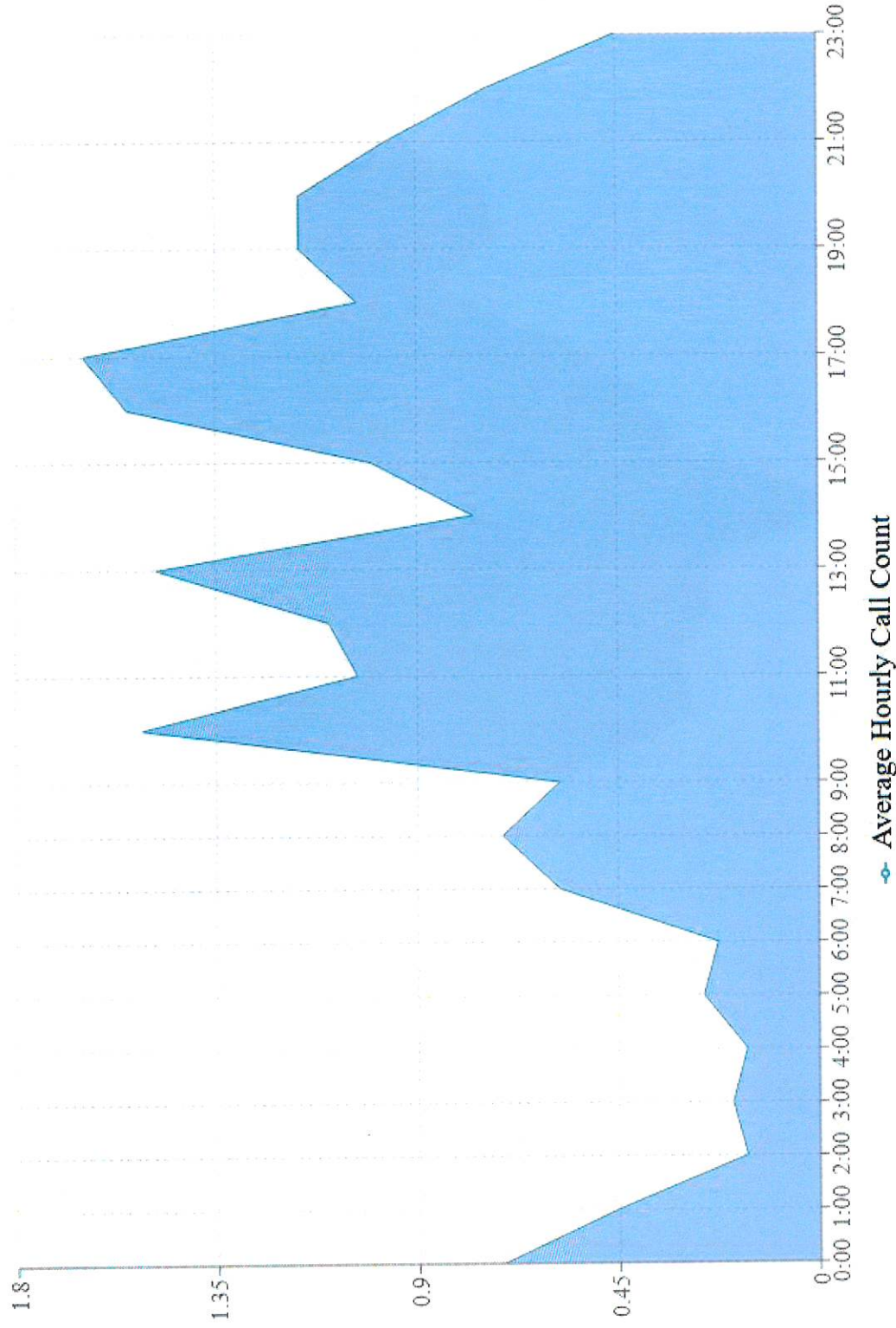
I am doing preliminary leg work on radio tower locations to assist us with radio performance deficiencies in the Frankfort and Herring Lakes area. This is an important topic because radio communication is a lifeline for all responders. A deficient system could have unrepairable repercussions if it resulted in a loss in that community. Further on this topic will be discussed at the January Advisory Board meeting.

Sincerely – Rebecca Hubers

BENZIE COUNTY (CENTRAL DISPATCH), MI

9-1-1 Inbound Calls – Calls by Hour of Day

10/1/2021 to 10/31/2021



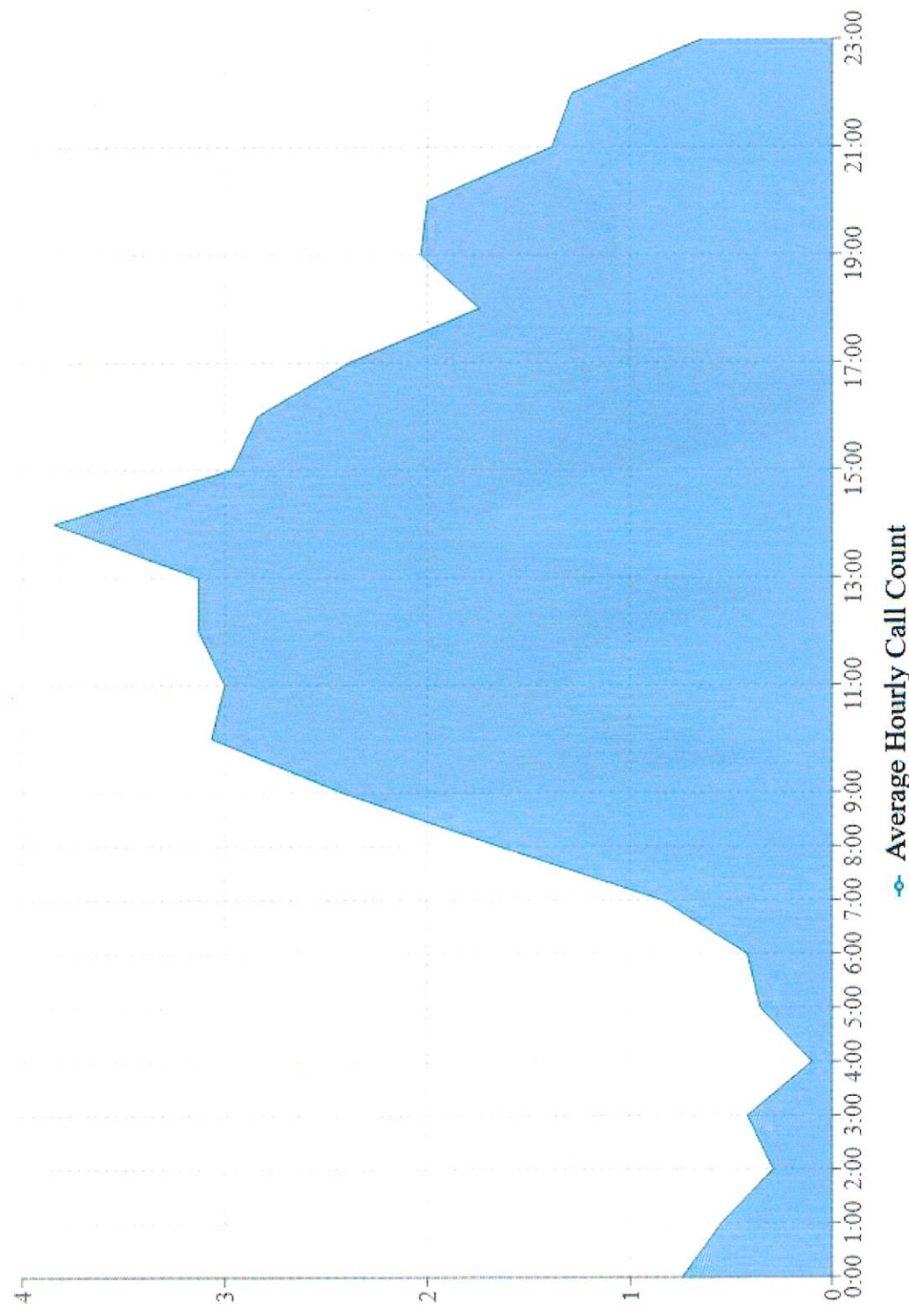
SUMMARY

Hour	Average Hourly Call Count	Highest Hourly Call Count	Total Call Count	Percentage	Tandem Transfers	NG911 Transfers	Blind Transfers	Attended Transfers	Conference Transfers	Total Transfers
—	0.8	7.0	609	100.0%	23	0	0	0	0	23

BENZIE COUNTY (CENTRAL DISPATCH), MI

Admin Inbound Calls – Calls by Hour of Day

10/1/2021 to 10/31/2021



SUMMARY

Hour	Average Hourly Call Count	Highest Hourly Call Count	Total Call Count	Percentage	Tandem Transfers	NG911 Transfers	Blind Transfers	Attended Transfers	Conference Transfers	Total Transfers
—	1.7	10.0	1278	100.0%	0	0	106	0	0	106

	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21
9-1-1 Calls	557	631	784	1168	1000	719	609
Admin Inbound calls	1198	1520	1688	1789	1725	1417	1278
Transferred 9-1-1 to another PSAP	23	35	44	51	49	36	23
Transfers within building	100	114	138	109	130	93	106
Call for Service Nature types:							
Abandoned 9-1-1	108	94	119	259	216	130	74
Abandoned Vehicle	2	8	5	2	1	4	2
Accidental Dial	50	29	58	110	89	65	64
Aircraft Down							
Alarm - Commercial	9	8	11	7	11	5	7
Alarm - Medical	13	12	7	11	7	16	9
Alarm - Residential	10	12	19	13	13	8	15
Ambulance Request	133	128	159	180	169	194	180
Ambulance Transfer	26	34	34	50	33	35	45
Animal Control Complaint	12	15	42	22	26	19	12
Assault	6	4	4	4	8		8
Assist Other Dept / County	9	10	13	16	14	10	11
Be on the Lookout		3	1	5	5	1	1
Boater in Distress			5	2	1	2	
Boating Complaint		1		2	5		
Breaking and Entering	3	6	6	5	3	3	3
Breaking and Entering - In progress	1	2	2	2	2	3	
Breaking and Entering - Vehicle		2		1	3	5	4
Bullying		2					
Bus Lights Disregarded		3				1	3
Car vs Bear - Property Damage Accident	1		2			1	
Car vs Deer - Property Damage Accident	15	18	29	22	16	23	33
Careless Use				1	1		
Child Neglect							
Child Abuse	2						
Citizen Assist	8	3	12	23	16	24	4
Civil - Assist	2	12		3	3	2	2
Civil - Dispute	5	1	1	1		1	2
Civil - Standby	2	3	3	3	1	3	1
Computer Crime							
Conservation Law Violations	1		3	2	2	10	2
Counterfeit Money / ID							
COVID - Executive Order response				1			
Criminal Sexual Conduct (CSC)	2	2	1	2	2	4	1
Custody Dispute	4	1	4	1	1	3	1
Deer Permit Issued							2
Disorderly Subject	2		3	2	1	1	2
Domestic Violence	6	10	9	9	11	4	10
Drowning							
Drug Activity	4	3	3	3	1	2	3
Embezzlement					1		1
Family Trouble	7	8	7	7	5	4	6
Fight in Progress		2	2	2	5		2
Fire - Alarm	3	3	8	4	6	7	7
Fire - Brush	3	2				2	1
Fire - Chimney			1				
Fire - Grass	3	1	3				1
Fire - Other	6	11	6	4	3	7	7

Fire - Structure	3	3	2	2	1	2	2
Fire - Vehicle	1		4			2	
Fireworks Complaint			2	13		2	
Found Property						3	12
Fraud	8	6	6	4	5	7	10
	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21
Gas Leak (Natural Gas)	1	2		2		3	2
Harassment	6	7	6	7	4	10	4
Harassing Telephone Calls / Text	2	1	1	1	2	1	1
Hazardous Material Spill / Leak							
Identity Theft			1		2	1	2
Illegal Burn	3	1		1	1	1	2
Illegal Dumping	2	2			1	1	3
Illegal Fireworks							
Incorrigible Youth	5	2	3	5	10	3	6
Injured Animal	2	9	5		5	4	6
Intoxicated Driver - Suspected	2	2	4	1		1	
Intoxicated Subject				2	3	1	1
Landlord / Tenant Dispute	3	2	4	1	3	2	4
Larceny	12	12	17	10	9	6	14
Leaving the scene of accident				1			1
Livestock in the roadway	2	1	1		1		
School Lock down (including drills)							
Lost Property / Animal	2	2		1	2	3	4
Loud Party			1		1		
Marijuana Possession							
Malicious Destruction of Property	4	4	10	9	5	5	4
Minor in possession of tobacco							
Minor in posession of alcohol		1			1	1	1
Misdialed 9-1-1	13	30	21	35	17	11	5
Missing Person	2	8	3	10	4	2	1
Motorist Assist	8	3	4	9	10	4	8
Neighbor Dispute	5	5	5			2	
Noise Complaint	3	4		7	15	8	5
Off Road Vehicle Complaint					1		
Open Door	1	2	2	1		1	
Open Intoxicant in a Motor Vehicle				1			
Other / Misc	25	43	36	56	58	33	28
Paper Service							
Parking Complaint		1	2	11	4	3	1
Patient Transfer - EMS							
Peeping Tom						1	
Person in the Water				1	2	1	
Personal Injury Accident		2	7	7	7	5	5
Personal Protection Order - Entry	3	5	4	3	2	1	2
Personal Protection Order - Violation		3	2	6	1	3	1
Possession of Illegal Substance							
Power Line - Down, Fire, Arcing	2	3	7	9	32	11	3
Private Property Accident	6	6	3	8	5	5	7
Probation Violation				1			
Property Check	2	1				3	1
Property Damage Accident	10	15	20	21	27	16	17
Property Dispute	1		2	1	1	2	1
Prowler							1

Reckless Driver	21	34	36	47	34	26	19
Road Hazard	7	14	9	14	7	9	5
Robbery - Armed							
Robbery - Unarmed							
Roll Over - Personal Injury Accident	1	2	2	3		2	
Roll Over - Property Damage Accident	2	1	2	2	1	1	1
Runaway		1	1	1	1	6	6
Sex Offender Violations							
Shoplifting		2		2	2		
Shots fired complaint	4	5	5	10	3	5	3
Stalking						1	2
	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21
Suicidal Subject	7	4	4	3	4	4	4
Suspicious Mail / Package							
Suspicious Person	6	5	7	7	8	6	2
Suspicious Telephone Call / Text	2		1		1	1	
Suspicious Situation	15	34	34	34	32	40	14
Suspicious Vehicle	8	9	9	10	8	11	9
Test Call	7	22	7	18	21	10	27
Threats	5	10	6	8	6	7	6
Traffic Stop	257	376	416	489	486	201	235
Tree Down in Road	1	15	26	28	34	23	6
Trespassing	4	6	3	5	7	1	
Truancy	3	1					
Unauthorized Driving Away Automobile	1	3				3	1
Uninitiated 9-1-1 call	14	2	4	2	1	1	
Unknown Accident	5		4	8	2	2	
Unwanted Person	4	8	6	11	1	4	6
Unwanted Telephone Calls / Texts	1		1			1	
Vandalism	1		2	1	1	1	1
Vehicle in Ditch	1	3			2	2	
Verbal Dispute		4	1	1	3	1	2
VIN Inspection	4	2	8	3	2	3	
Warrant Attempt	1		1			1	
Warrant Arrest	1		1	1			1
Warrant Entry	14	10	16	10	11	14	14
Warrant TIP		1			1		
Water Rescue	1						1
Welfare Check	20	17	18	23	17	9	25
TOTAL	1017	1239	1435	1818	1676	1166	1081
Smart911							
	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21
Total number of profiles as of =	818	821	822	822	834	836	837
9-1-1 calls to Dispatch with profile	5	10	8	8	5	9	4
Chat by text	7	13	17	30	20	15	4
Chat with response	4	7	6	18	11	5	1
Tickets with SOS Location	249	333	462	694	612	469	370

Benzie County EMS
BOC Update 11-9-21

- I. Meeting to Order- 13:06 Mike Mead
- II. Roll Call of Members
Present
Absent: Gaylord, Elizabeth
- III. Additions to/Approval of Agenda: add discussion of paving station 2. Motion to approve amended agenda by Bob and supported by Mike Mead. All I's
- IV. Additions/Changes/Approval to September 21, 2021 Meeting/Minutes: motion to approve as presented by Tim and Supported by Steve.
- V. Brief Public Input: Rebecca Hubers wanted to bring to the board's attention that recently POH requested that the only remaining ambulance in the county be sent to their facility for a bls transfer. She was concerned that there were no more ambulances able to respond. Director King advised that he would bring this up in the next meeting with POH and respond back to the advisory committee next month.

Vance Bates: discussed the possibility of re-chassis a22. This unit is a newer truck with a solid box and will save about \$50-60K on an ambulance replacement.

- VI. Old Business
Fleet Report
A21, Honor unit running good- through a belt, came back into service and the next day through another belt. Truck is back to Just Trucks for further assessment.
A22, Backup: Running well
A31, Frankfort: Inverter repaired
A32, Backup: running well
A33, Day Car: AC work done: came back into service and the AC stopped working again. Will be working its way back into the repair shop

Education
Mandatory training in October on documentation, signatures, Medicare compliance, Peds med administration. Lenny and Fire Recovery will be doing the training.

Covid-19 Preparedness
No new changes

Ambulance purchase
Still looking at June 22 arrival.

Due to manufacturing issues, I will be working on getting approval to purchase another ambulance in the 22/23 budget year, also being that units 21, 33, 32 are all starting to have regular work done on them: Further discussion on Vance's position on re-chassis. Director King will be getting an apple to apple comparison to re-chassis A22 vs buying a new ambulance and sell A22 outright.

IronMan
Payment for IronMan has been received.

- VII. New Business

Director King entertained a dialogue on paving station 2 parking lot and driveway. EMS frequently need to pump the garage holding tank and have the lines cleared due to sand and dirt that clogs the drain lines. We have received 3 bids ranging from 40k to as low as 20k est. This is not a budgeted expense that has been planned, but with the cost of construction increasing may be worth pursuing at this time. King will address the financials and how we go about the improvement being that EMS does not own the building.

911/EMS expansion

I was asked to get an estimate from Benzonia on the cost for EMS to lease/rent space from Benzonia. This would include a 3 truck garage, equipment/supply storage, bathrooms/showers, kitchen/dinning, sleeping/ 6 bedrooms, day room, education/training room, conference room, secured access in and out of EMS area, 2 offices, parking for up to 7 employees. I hope to have more information next month.)

After communicating with Jason Barnard, It was estimated that monthly lease payments would be \$4,000/monthly. I reaffirmed that this included all building costs and utilities. We would have move in costs and the purchase of furniture at our expense. : Tim is still gathering info to assist in a true comparison/benefit analysis on renting or purchasing a place, to include partnering with Dispatch. Director King will also talk with Kristi Johnson bout the impact of St 3 relocating outside of Frankfort and report back to the advisory committee.

A32 Power load

Considering adding an autoloader to A32 being that this unit is being used on a regular basis as other trucks go in for service/repairs, and that our next ambulance has been pushed back to next summer. Quote from Stryker is attached. \$23,777.00 plus an estimated \$1,600 for installation. \$25,377.00: Tim makes motion to purchase auto loader, support by Jim Fanke, All I's for Committee approving EMS to move this forward to the Committee of the Whole.

- VIII. Committee Go-Around Tim would like EMS to acknowledge where the ambulance is responding from when they are dispatched. EMS will address this with crews and work towards making this change.
Chris is thankful that the committee is interested in working on paving the driveway and additional ambulance purchase.
Marty: Almira had 39 calls last month, 19 EMS calls, 1 IronMan, 5 Mutual aid to Benzie EMS. Remainder 14 calls were fire related. Marty also would like Shelly to provide financials to the committee each month.
- IX. Public Input
Vance: check with MMRMA on any grant money for the AutoLoader for A32.
- X. Next Meeting
November 16, 2021, at 1pm in the BOC room
- XI. Adjourn
14:02 Motion by Bob Support by Mike

Monthly Stats

August 2021

Total EMS Runs:	192
Total 911 calls:	146
Transfers	30
Intercepts	8
Total BCEMS Transport	126
Total Non-Transport/cancels	28

Destination:

Assisted living in TC	
Maples	1
Manistee	2
Munson	116
POH	14

Chest Pain/cardiac:	14
Cardiac Arrest/DOA:	
Stroke:	5
Psych:	4
Potential substance use:	6

Calls per County

Benzie:	180
Grand Traverse:	9
Manistee:	2
Antrim?	1

Calls Per Day of Week

Sunday	21
Monday	31
Tuesday	33
Wednesday	17
Thursday	35
Friday	21
Saturday	34

September 2021

Total EMS Runs:	229
Total 911 calls:	187
Transfers	29
Intercepts	5
Total BCEMS Transport	
Total Non-Transport/cancels	

Destination:

POH	18
Not applicable	6
Munson	134
Manistee	3
Hospice House	1
Grayling	1

Chest Pain/cardiac	13
Cardiac Arrest/DOA:	2
Peds:	8
Stroke:	6
Psych:	3
Potential Substance use:	4

Calls per County

Benzie:	218
Grand Traverse:	8
Manistee:	3
Leelanau	0

Calls Per Day of Week

Sunday	38
Monday	25
Tuesday	33
Wednesday	32
Thursday	44
Friday	34
Saturday	23

ACTION ITEMS



Benzie County
Office of Emergency Management
448 Court Place
Beulah, MI 49617

Telephone: (231) 882-0567
Fax: (231) 882-0568
e-mail: emd@benzieco.net

November 1, 2021

TO: Benzie County Board of Commissioners

RE: ARES/RACES replacement equipment request 2022.

The Benzie County Office of Emergency Management is requesting a Tribal Council Allocation of 2% Funds for emergency communications to replace ARES (Amateur Radio Emergency Services)/ RACES (Radio Amateur Civil Emergency Services) equipment.

The current system has failed and being 30 years old, parts are no longer available. We are seeking a system compatible with the equipment that was awarded in 2014 and 2015 from the Band of Ottawa and Chippewa Indians allocation of 2% funds.

This system, a Yaesu FT 2x/with an integrated LAN unit, is a digital and analog vhf/uhf repeater. A repeater is a devise that receives a signal and simultaneously rebroadcasts on a different frequency. This repeater serves the Frankfort area because of the terrain around Frankfort being higher making it uncertain if signals can make our other repeaters. Using the LAN with Wi Fi we can link this system to the other RACES repeaters in the county. The request for mobile radios is included to distribute to those RACES members only having low powered handy Talkies (walkie talkies).

RACES mission is to provide backup communications during actual disasters. FEMA has included RACES as a team member to contribute their skills for disasters in the United States. Today RACES members are imbedded with fire crews in California, Arizona, and other hot spots. They can, at an instant, create networks where normal communications are not located. The hurricane of Puerto Ricco took out all communications. For over a month 50 Amateur radio operators provided the only means of comms on the island.

Benzie County CERT has a different mission which includes search and rescues. In the past search and rescue missions, communications had failed in many areas in the remote Frankfort lakefront areas. There are Amateur radio operators in CERT that can and do use the RACES system when usable for their mission needs.

Our request for a Grand Traverse Band of Ottawa and Chippewa Indians Tribal Council Allocation of 2% Funds is in the amount of **\$7660.77**.

The request is for:

- 1- DR-2X w/ LAN unit Repeater (\$1899.95)
- 5 FTM-300 DR mobile radios at 459.95 each (\$2,299.75)
- 1 – TPRD-1556-Pass-Reject base Station 144-174mhz Duplexer (\$3,181.12)
- Associated Network Unit (\$279.95)

This request is replacing the RACES repeater and duplexer in Paul Oliver Memorial Hospital, where hospital to hospital and hospital to EOC (Emergency Operations Center) to SEOC (State Emergency Operations Center) communications will be paramount during a disaster.

This application was presented to the Benzie County Local Planning Team, who develops the emergency response strategies for identified hazards in Benzie County. The Team supported the request to move the application forward to the Benzie County Board of Commissioners.

We are requesting the Board of Commissioners to permit the signature of the Board Chair to sign the attached tribal Council Allocation of 2% Funds application form for ARES/RACES radio equipment.

Respectfully Submitted,
Mike Flynn (ARES/RACES)
David Hanchett (CERT)
Rebecca Hubers (Benzie County OEM)

PLEASE NOTE:

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

3. Type of Applicant: _____ Local Government _____ Local Court
 _____ Township X _____ County Commissioner _____ Road Commission
 _____ Public School District _____ College _____ Charter School
 _____ Public Library _____ Sheriff/Police Department _____ Fire Department
 _____ 501c3 applying through local unit of government (name): _____

4. Fiscal Data: Amount Requested: \$ 7660.77 Percent: %
 Local Leveraging: \$ Percent: %
 (Match)
 Total Budget: \$ 7660.77 Percent: 100 %
5. Target Population numbers: 16 Children 76 Adults 52 Elders
 (Indicate the 144 Total GTB member Community Others
 number of GTB
 members)
6. Counties Impacted: Antrim X Benzie + Extended communities
 Charlevoix Grand Traverse Leelanau Manistee

7. Brief Description (purpose of funding); include statement of need:
Benzie County Office of Emergency Management is acting as the fiduciary for this application for Tribal Council Allocation of 2% Funds by the ARES (Amateur Radio Emergency Services) / RACES (Radio Amateur Civil Emergency Services). The request is for emergency communications equipment due for replacement. The current system, housed at Frankfort Paul Oliver Memorial Hospital, has failed. The current equipment is 30 years old and replacement parts are no longer available. ARES/RACES is seeking a new system compatible with other equipment in the region.
The RACES mission is to provide backup communications during actual disasters. The Federal Emergency Management Agency (FEMA) has included RACES as a team member to contribute their skills for disasters across the United States. However, funding is not provided for equipment and all operators are volunteers. ARES/RACES member skills are necessary for the instant communication networks that they can create, where no normal communications may be located.
Additionally, the local CERT (Citizens Emergency Response Team) made up of members from Manistee, Grand Traverse, Leelanau, and Benzie Counties, and who voluntarily respond statewide to requests for secondary emergency responders, use the same radio equipment for deployment in the area. Recent CERT deployments include search and rescue missions along the shoreline of Frankfort and Sleeping Bear National Lakeshore where conventional first responder radio equipment has a tendency to fail.
Our request is for a Grand Traverse Band of Ottawa and Chippewa Indians Tribal Council Allocation of 2% Funds "grant" in the amount of \$7,660.77.
The requested funds are for one DR-2X w/integrated LAN repeater (\$1899.95) + one TPRD-1556 Pass-Reject Base Station Duplexer -144-174mhz (\$3181.12) + five FTM-300 DR mobile radios (\$2299.75) + one network unit (\$279.95).

The items will be purchased and installed in a secure radio location, replacing the failing equipment, at Paul Oliver Memorial Hospital. The POMH location allows it to be available for hospital services in the chance of a disaster when hospital to hospital communication may be critical. As well, it will also be available at the facility open 24 hours/ every day.

The Benzie County Office of Emergency Management and the local ARES/RACES group presented this request for support to the Benzie County Local Planning Team who develop response strategies for identified hazards in Benzie County. The Local Planning Team fully endorsed this request at their October 28, 2021 meeting. This application was also supported by the Benzie County Board of Commissioners at their November 9, 2021 meeting.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

- (a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

- (b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

- (c) Describe parent involvement in project: _____

- (d) Does the school receive Title VII Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start Upon Receipt Completion 120 days from receipt – depending on equipment availability.

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

X YES Benzie County Office of Emergency Management – No current awards for subrecipient ARES/RACES

NO. If yes, please list the start and end dates and amount:

May 2019 - Jan 2020 and amounts: \$4835.00

Nov 2018 - March 2019 and amounts: \$7281.00

July 2017 - Dec 2017 and amounts: \$6000.00

11. Is the proposed project new X or a continuation project _____?

If this is a continuation project, please explain why there is a need to continue funding:

12. If the previous project has been completed, did you submit your 2% report? X YES _____ NO.

The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).

Our rural community is home to many individuals who seek employment and entertainment at local casinos. Our community also supports visitors seeking casino experiences. These community visitors and members are our family and friends, and it is our job to ensure their safety. Local casinos provide a significant economic and social development boost to the region, thus enhancing the well-being of the community we all call home.

14. How will the success of the project be assessed (evaluation plan)?

With the proper installation and successful functionality of the replacement equipment.

15. If new staff is required, will preference be given to Native American applicants?

X if applicable YES _____ NO

16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget. (Attached)

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - **If for June cycle, postmarked by May 31st.**
 - **If for December cycle, postmarked by November 30th.**

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date

Tribal Council Chairman David Arroyo
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N. W. Bay Shore Drive
Peshawbestown, MI 49682
November 3, 2021

Dear Chairman Arroyo and Tribal Council,

Benzie County is submitting this application for consideration of funding for Benzie Area Christian Neighbors (BACN). BACN is home to our area's largest food pantry, and serves up to people every year for food, clothing, financial assistance, education and social support.

There is documented need in our area for BACN's services, as discussed in the application. BACN is centrally located and in the best position to meet the needs addressed, and we are grateful for their impact on our community.

You will notice, too, that this is the only application this year on behalf of BACN's operations. They have decided to only make an operational request only once each year as they understand there are many needs in the county that would benefit from your funding.

This application asks for the funding to assist with five programs for a 9-month period. These include: The Food Pantry, Clothing, Financial Assistance (Utilities, Medical and Transportation), Education (GED) and Social Support (Connection to other partners as needed).

BACN serves as an economic stabilizer for our community. Many times our working families still struggle to make ends meet. When that happens, they must choose which bill to pay. This is a situation that can cause children to go to bed hungry, or households to go without heat during our harsh winter months. On behalf of the families who struggle in our county, your assistance would be greatly appreciated!

On behalf of Benzie County, thank you for the opportunity to apply for these funds on behalf of BACN.

Yours truly,

Katelyn Zeits, MPA
Benzie County Administrator

**Tribal Council Allocation of 2% Funds
Application Form**

PLEASE NOTE:

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle: ☐ JUNE – New submission date, Postmarked by **MAY 31st**
☒ DECEMBER – New submission date, Postmarked by **NOVEMBER 30th**
2. Name of Applicant: Benzie County
Address: Government Center, Room 205
448 Court Place, Beulah, MI 49617
Phone #: 231-882-9671 Fax #: 231-882-5941
Printed Name: Bob Roelofs
- **Authorized Signature:** _____
(Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)
- Title: Chairman, Benzie County Board of Commissioners
E-mail address: broelofs@benzieco.net
- Printed Name of contact person: Kelly Ottinger
Telephone #: 231-882-9544 Fax #: 231-882-9419
E-mail address: kottinger@benziebacn.org
3. Type of Applicant: _____ Local Government _____ Local Court
_____ Township _____ County Commissioner _____ Road Commission
_____ Public School District _____ College _____ Charter School
_____ Public Library _____ Sheriff/Police Department _____ Fire Department
☒ 501c3 applying through local unit of government (name): Benzie County

4. Fiscal Data: Amount Requested: \$ 15,000 Percent: 10 %
 Local Leveraging: \$ 136,840 Percent: 90 %
 (Match)
 Total Budget: \$ 151,840 Percent: 100 %
5. Target Population numbers: 1,500 Children 2,300 Adults 1,200 Elders
 (Indicate the 303 Total GTB member Community _____ Others
 number of GTB members)
6. Counties Impacted: _____ Antrim X Benzie _____ Charlevoix
 _____ Grand Traverse _____ Leelanau X Manistee

7. Brief Description (purpose of funding); include statement of need:
Benzie Area Christian Neighbors (BACN) has been serving low income residents of Benzie and northern Manistee Counties for 38 years. Our Neighbors (clients) are the residents who, through often employed, struggle to meet their basic needs for food, utilities, transportation, education (GED and employment assistance), medical care, transportation and housing. Our area of Michigan, an established tourist destination, struggles with seasonal jobs, low wages, lack of housing (not just affordable housing, almost ANY housing, due to so many homes and rentals being reserved for weekly rentals during the tourist season). Many BACN Neighbors work more than one job during the busy season and try to save enough to live on the rest of the year. Our local businesses (many of whom are in the service or agricultural industries) depend on BACN to assist these residents in order to maintain a steady work force. Since BACN does not take state or federal funding, they are able to assist working families whose incomes are too high for them to qualify for food stamps and other such forms of assistance. These are the families most at risk of falling through the cracks. In BACN's service area over 56% of children qualify for free/reduced school lunch, and in 2020 30% of those served by BACN were children between the ages of one and 17. In addition, BACN partners with Benzie Senior Resources to provide supplemental food to area senior citizens, who are currently the fastest growing segment of the area's population (27% as opposed to Michigan's 17%). BACN is home to the area's largest food pantry, and is northwest Michigan's 2nd largest provider of human resources (after Traverse City's Father Fred). Through their GED program and job readiness efforts, BACN has the valued distinction of being the area's only provider of basic human needs assistance that also offers a pathway to self-sufficiency. Our Neighbors want to be productive citizens, and often return to volunteer when they no longer need BACN's help.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

- (a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

- (b) Recommendation from Parent Committee: ☐ YES ☐ NO

Please have the Parent Committee sign the attached Certification Form.

- (c) Describe parent involvement in project: _____

- (d) Does the school receive Title VII Indian Education Funds? ☐ YES ☐ NO
If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start 1-1-2022 Completion 9-30-2022

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

☒ YES ☐ NO. If yes, please list the start and end dates and amount:

Please see attached list - _____ and amounts: _____

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

11. Is the proposed project new _____ or a continuation project X _____?

If this is a continuation project, please explain why there is a need to continue funding:

Economic indicators for Benzie and northern Manistee Counties show no change in the cost of living and employment situation for the foreseeable future. BACN has the longevity and capacity to continue its present services, and is in fact in the midst of a construction project which will allow BACN to serve a larger number of Neighbors, add programs and provide sustainability for the years ahead.

Benzonia County Application

Five-Program Outreach to Low-Income Residents (through BACN's Work)

Previous 2% Tribe Outreach Funding for BACN:

January through June, 2012:	\$7,500
July through December, 2012:	\$10,000
January through June, 2013:	\$10,500
July through December, 2013:	\$15,000
January through June, 2014:	\$15,360
July through December, 2015:	\$15,500
August through December, 2016:	\$8,850.86
February through June, 2017:	\$5,000
January through September, 2018:	\$8,000
January through September, 2019:	\$15,000
January through October, 2020:	\$15,000
January through October, 2021:	\$12,000

Previous 2% Tribe Capital Campaign Funding for BACN:

August, 2020	\$1,805.52
--------------	------------

12. If the previous project has been completed, did you submit your 2% report? ☒ YES ☐ NO.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
A large portion of our area's tens of thousands visitors each summer and fall do enjoy visits to the local casinos. BACN is here to assist those employed by the casinos, and is also as a resource for students and Tribal members affiliated with the Benzie/Manistee Travel Outposts.
14. How will the success of the project be assessed (evaluation plan)? The evaluative decisions for BACN's outreach--their programs and services--are data-driven. BACN records all service-related activity in Salesforce, which generates monthly reports which are evaluated by the Board of Directors and BACN's Service Review Team. Adjustments are made as needed each quarter.
15. If new staff is required, will preference be given to Native American applicants?
☒ YES ☐ NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - If for June cycle, postmarked by May 31st.
 - If for December cycle, postmarked by November 30th.

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.

**Project Budget for Benzie Area Christian Neighbors (BACN)
November 3, 2021**

This budget represents assistance for BACN's services of Food, Transportation, Utility Assistance and Medical Needs to slightly over 5,000 **low-income Neighbors** in Benzie and northern Manistee Counties, for a period of 9 months (January through September, 2022).

The budget is based on BACN's Board-approved 2021 budget. At the time of this application, the 2022 Budget is being written (to be approved by the Board in December, 2021). We do not anticipate an increase in the 2022 budget.

<u>Project Expense:</u>	<u>Amount:</u>
Medical Assistance	3,600
Adult Learning Lab-GED	9,700
Rent/Housing Assistance	3,600
Transportation/Gas/Bus	2,400
Clothing Center	3,600
Utility Assistance	21,600
Weatherization	6,000
Food Pantry Purchases	96,000
Food Shipping Costs	540
Telecommunications-Lab	600
Neighbor Assistance, Misc.	1,200
Program Investment	3,000
<u>Total:</u>	<u>\$151,840</u>

Amount Respectfully Requested from the Grand Traverse Band: \$15,000, or 10 % of the project budget

The remaining amount will be provided by BACN through other fundraising efforts.

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date
_____	_____	_____
Print Name	Sign Name	Date

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 3, 2021

Subject: **Purchase of Blinds – Capital Item**

Attached are two proposals from Buster Blinds to purchase blinds for the Administration Office and the Treasurer's Office. I had budgeted \$10,000 in the Capital Budget and Plan for the purchase of blinds for the Administration Office. The proposal has come in much less than that.

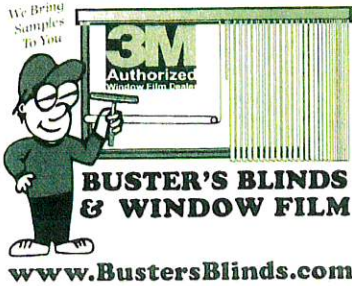
The Treasurer's Office has previously purchased blinds but did not include two windows with the original purchase; this would be for their remaining windows. Because there are additional funds for the purchase of blinds, this purchase could be grouped with the purchase of blinds for Administration.

The blinds will be the same in appearance, however blinds in Administration will be standard string pulled blinds. The Treasurer's Office has motorized blinds currently and would like to keep them the same. Our Treasurer has indicated that she has funds available in the Tax Foreclosure Fund to cover her expenses and that it is an allowable expense.

Recommendation:

That the Board of Commissioners accepts the proposals from Buster Blinds in the total amount of \$7,654 for blinds in Administration and the Treasurer's Office with \$5,794 in funds available in the Capital Fund and \$1,860 in funds available in the Tax Foreclosure Fund and authorizes the Board Chairman to sign the necessary documents.

INVOICE



860 Robinwood Ct.
Traverse City, MI 49686

(231) 935-4336 - Traverse City
(231) 271-4740 - Suttons Bay

chris@bustersblinds.com

"Serving Northern Michigan for Over 30 Years"



Proposal Submitted To

Name Buzzie Carthy
Street (Traverse City)
City Traverse City
State MI
Telephone Number 231-935-4336
Email

Buster's Blinds warrants that its products properly installed in a residential dwelling will be free from defects in materials and workmanship for as long as the original purchaser owns the product. All fabric colors tend to lose their original intensity over time, and pull cords, motors, and locking mechanisms eventually wear out. This is considered normal wear and tear and is not covered by this guarantee. **Abuse and Misuse are not covered.** Color lots vary and may not exactly match a previously ordered product. Repair is the purchaser's sole remedy under the guarantee. This Guarantee does not cover incidental or consequential damages, freight, installation or service calls (trip charges).

We hereby propose to furnish the materials and perform the labor necessary for the completion of

2 - 1/2" x 10" Double Hungs
1 - 1/2" x 10" LP Sierra Whitewood
4200
Estimate - \$1236.00
Removal (included) - \$400.00
\$1860

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

Dollars (\$ _____).

with payments to be made as follows: _____

Deposit \$ _____

(Balance due when installed) Amount \$ _____

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by

Respectfully submitted _____



Note - This proposal may be withdrawn
by us if not accepted within _____ days

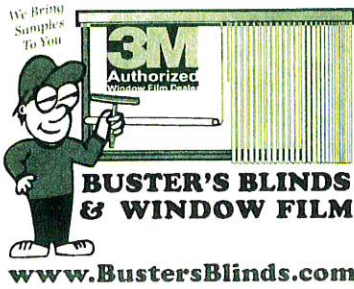
ACCEPTANCE OF PROPOSAL

The order covered by this proposal is fabricated to meet the special requirements of customer and is applicable for this installation only, and is not subject to cancellation for any cause whatsoever. If window film is installed, Buster Blinds & Window Film is not responsible if the customer changes his or her decision on the type of window film that was applied, due to glare, darkness, color or heat control. There is a less than 1% chance of window and gasket failure when window film is applied. Buster's Blinds & Window Film will provide a 5 yr. up to \$500 replacement warranty at no cost. Any additional cost over \$500 or if after 5 yrs, Buster's Blinds & Window Film will not be liable.

Signature _____

Date _____ Signature _____

INVOICE



860 Robinwood Ct.
Traverse City, MI 49686

(231) 935-4336 - Traverse City
(231) 271-4740 - Suttons Bay

chris@bustersblinds.com

"Serving Northern Michigan for Over 30 Years"

11/3/21



Proposal Submitted To

Name Baxter Court, Admin Office
Street 408 Court St
City Traverse City, MI
State MI
Telephone Number 231-882-0435
Email _____

Buster's Blinds warrants that its products properly installed in a residential dwelling will be free from defects in materials and workmanship for as long as the original purchaser owns the product. All fabric colors tend to lose their original intensity over time, and pull cords, motors, and locking mechanisms eventually wear out. This is considered normal wear and tear and is not covered by this guarantee. **Abuse and Misuse are not covered.** Color lots vary and may not exactly match a previously ordered product. Repair is the purchaser's sole remedy under the guarantee. This Guarantee does not cover incidental or consequential damages, freight, installation or service calls (trip charges).

We hereby propose to furnish the materials and perform the labor necessary for the completion of

11-11th. Douglas Arthur Housenick

Service - Co. R - 7/1 of 1st floor

\$5,794.00

\$5,794

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

Dollars (\$ 5794.00).

with payments to be made as follows: _____

Deposit \$ _____

(Balance due when installed) Amount \$ _____

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by

Respectfully submitted [Signature]

Note - This proposal may be withdrawn
by us if not accepted within _____ days

ACCEPTANCE OF PROPOSAL

The order covered by this proposal is fabricated to meet the special requirements of customer and is applicable for this installation only, and is not subject to cancellation for any cause whatsoever. If window film is installed, Buster Blinds & Window Film is not responsible if the customer changes his or her decision on the type of window film that was applied, due to glare, darkness, color or heat control. There is a less than 1% chance of window and gasket failure when window film is applied. Buster's Blinds & Window Film will provide a 5 yr. up to \$500 replacement warranty at no cost. Any additional cost over \$500 or if after 5 yrs, Buster's Blinds & Window Film will not be liable.

Signature _____

Date _____ Signature _____

Memorandum



To: Board of Commissioners

Copy: Rick Morris, Maintenance Coordinator

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 4, 2021

Subject: **Authorization to proceed with stairwell tread and riser replacement in Governmental Center – Capital Item**

Attached you will find an updated proposal for the replacement of both the east and west stairwell treads and risers in the Governmental Center. Waterland Tile Co. can no longer honor the previous bid due to supply and demand and has given a higher cost to complete the project of \$13,740, an increase of \$2,740. Mr. Morris has reached out to other contractors for a price and was unable to obtain further bids.

I again want to stress that this is a repair to alleviate safety concerns and recommend we proceed with the updated bid.

This project was planned in the capital budget and plan for completion this fiscal year. Given the savings from both the timesheet upgrade and the mail room remodel, there are funds to cover the increase in cost.

Recommendation:

That the Board of Commissioners approves the replacement of the east and west stairwell treads and risers in the Governmental Center, as recommended by the Maintenance Coordinator in the not to exceed amount of \$14,000, with funds available in the Capital fund and authorizes the Board Chairman to sign any necessary proposal documents, and that the action taken on October 26, 2021, be superseded.

Proposal

Page No. / of / Pages

WATERLAND TILE CO.

Flooring Contractors
807 Lake Ave.
TRAVERSE CITY, MICHIGAN 49684
(231) 946-5700
FAX (231) 946-0910

PROPOSAL SUBMITTED TO BENZIE COUNTY		PHONE 882-0029	DATE 11/01/21
STREET 448 Court Place		JOB NAME Same	
CITY, STATE and ZIP CODE Beulah, MI. 49617		JOB LOCATION	
ARCHITECT	DATE OF PLANS	1667	JOB PHONE

We hereby submit specifications and estimates for:

REBID FROM QUOTE DATED 9-16-2020
EAST STAIRWELL

Remove and dispose of the existing rubber stair treads and risers. Prep stairs for new treads. Provide and install heavy duty rubber stair treads with two rows of grit strip in the tread with a new riser or a raised round disc tread and new riser.

\$ 6,870.00

WEST STAIRWELL

This will be the same as the East Stairwell.

\$ 6,870.00

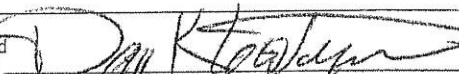
We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

THIRTEEN THOUSAND SEVEN HUNDRED FORTY DOLLARS ----- dollars (\$) **13,740.00**

HALF DOWN AT SIGNED CONTRACT, REMAINDER AT COMPLETION

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within _____ days.

DANIEL J. KLOOSTERMAN

30

Acceptance of Proposal—The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____

Human Resources

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 3, 2021

Subject: **Purchase of Service Credit – Kastl**

Attached is a cost estimate from MERS for an employee to purchase service credit. Cody Kastl has requested the approval to purchase service credit for retirement.

This estimate is only valid for a short window of time and require board approval and signature by the Chairman.

Historically, Benzie County has allowed the purchase of service credit by employees. However, many municipalities have stopped allowing the purchase of service credit by employees.

Recommendation:

That the Board of Commissioners approves the Application for Additional Service Credit Purchase for Cody Kastl and authorizes the Board Chairman to sign the appropriate documents.

AJ-TM

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after October 1, 2021, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Cody Kastl

Date of Birth: [REDACTED]
 Age: 43 years, 4 months
 Spouse's Date of Birth: [REDACTED]
 FAC as of calculation date: \$53,445.45

Employer Information

Benzie Co

1003 / 02

Benefit Program

Benefit B-4 (80% max)
 Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
 Benefit FAC-5 (5 Year Final Average Compensation)
 8 Year Vesting
 25 Years & Out
 Defined Benefit Normal Retirement Age - 60

Service Credit

Earned service credit as of calculation date: 21 years, 3 months
 Vesting Only Service:
 Other Governmental Service used for
 Eligibility (MERS or Act 88):
 Type of Credited Service to be Purchased: Generic
 Amount of additional service requested: 0 years, 7 months

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	7/1/2025	47 years 1 month	\$59,710.44		25 years 0 months		2.5%		\$37,319.04
After Proposed Purchase	12/1/2024	46 years 6 months	\$58,689.70		25 years 0 months		2.5%		\$36,681.12

Estimated Cost of This Service Credit Purchase: \$10,130.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.00% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.35%.

6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.

Participant Signature

Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

Commissioner Reports

Art Jeannot
Commissioner Report
November 9, 2021

- Participated in 7 meetings on behalf of the County since our October 26th meeting.
- **10/27 Benzie County Chamber –**
 - It was announced that Honor/Onkama Building supply sold to Doug and Mary Rodriguez.
 - I shared with the BCCC board the accurate details regarding the Maples and DHHS funding.
 - Discussed the broadband survey that will be completed by Merit.
- **11/3 EDC (Retention Committee) –**
 - Discussed the possibility of contracting with the Benzie Chamber for business out reach and development. No decision was made. A task list and job description will be developed. Next meeting is scheduled for November 15th at 1pm.
- **11/4 Lake Township –**
 - Discussion on broadband survey. Broadband committee needs to discuss with township about putting a survey notice in the upcoming tax statement.
- **11/5 MAC Finance and General Governance Committee –**
 - Discussion on need for counties to agree to PILTs (payment in lieu of taxes) as well as the townships when housing projects are proposed. This is being discussed among law makers also. Committee is recommending to the MAC for its support.
- **11/8 Almira Township –** I will discuss any relevant information at our BOC meeting.
- **Other –**
 - **November 4th**, at the request of several townships I joined a meeting to discuss a possible county wide fireworks ordinance. Commissioner Nye and Sauer also attended. No conclusions were arrived at. This group will continue to work on this and re-convene at a later date.
 - **November 8th**, I was asked to attend a Government Relations Committee with the Benzie County Chamber. Commissioner Nye was also invited to this meeting. The topics included community issues such as childcare, short-term housing, broadband and use of ARPA funds. In addition, there was a discussion regarding a county wide summit. Commissioner Nye and myself will de-brief the BOC on any relevant actions.

RECEIVED

NOV 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

County Administrator Report

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 3, 2021

Subject: **Administration Update**

Capital Budget

It was requested at the October 26th meeting, that a running total be given of the capital expenditures approved by the board for this current fiscal year. With the 2021/2022 budget approval, a total of \$390,000 was budgeted in the 401 General Fund Capital Budget. The corresponding capital plan accounted for \$297,500 in General Fund capital expenditures and an additional \$68,495 in jail expenditures.

As of November 3rd, the Board has approved a total of \$177,815 in expenditures. This has included the BS&A Timesheet upgrade, stairwell tread and riser replacement, HVAC upgrades in the jail, and the approval of two vehicles for Sheriff's Department operational use.

Designated Mail Room

Originally, I had budgeted for the development of a designated mail room on the Capital Plan and in the Capital budget. My Administrative Assistant Laura Barrett was tasked with developing the mail room and was able to save quite a bit of money in the process. Each element in the mail room will be less than my Administrator spending authority and the overall cost is almost half of what was budgeted for. With supply being slow, the mail room should be finalized and ready for use by staff by late December.

Please let me know if there are any questions.

Thank you!

Committee

Of

The

Whole

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 3, 2021

Subject: **Planning Ordinance**

Attached is a copy of the Benzie County Planning Commission ordinance. At the October 26th meeting, the Board acted to not reestablish the Planning Commission and ask for more information as to our obligation to review Township ordinances.

The Michigan Township Zoning Enabling Act requires a Township to submit proposed zoning ordinances and corresponding maps to the Planning Commission of the County for review and comment. The act also states that if the recommendation of the County Planning Commission has not been received by the township within 30 days after receipt of the ordinance by the county, it shall be conclusively presumed that the county has waived its right for review and recommendation of the ordinance.

The county board of commissioners also has the right by resolution to waive the county's review of township ordinances and amendments.

By staying silent of the recent amendments sent to the County by Weldon Township, we did not violate any rules. We did however forgo an opportunity to request changes before the ordinance is enacted.

There may be other townships soon submitting changes to the County. If the Board would like County input, then the County Planning Commission would need to be reinstated. The Act only requires a Planning Commission to meet four times a year.

I look forward to continued discussion on this on Tuesday.

BENZIE COUNTY PLANNING COMMISSION ORDINANCE
ORDINANCE NUMBER 2009-002
Date: May 19, 2009

AN ORDINANCE TO REPEAL ORDINANCE 2 OF 1969 AND TO ESTABLISH A NEW BENZIE COUNTY PLANNING COMMISSION IN COMPLIANCE WITH THE MICHIGAN PLANNING ENABLING ACT, PUBLIC ACT 33 OF 2008 (MPEA) TO SUPERSEDE THE EXISTING PLANNING COMMISSION ESTABLISHED BY ORDINANCE NO. 2 OF 1969; TO CONFER ON SAID PLANNING COMMISSION ALL POWERS AND DUTIES PROVIDED FOR IN THE MPEA; AND TO TRANSFER TO THE PLANNING COMMISSION THE ZONING POWERS OF A ZONING COMMISSION UNDER PUBLIC ACT 110 OF 2006, THE MICHIGAN ZONING ENABLING ACT (MZEa).

The County of Benzie hereby ordains:

Section 1. Repeal of Ordinance No. 2 of 1969 and Establishment of New Planning Commission in Compliance with the Michigan Planning Enabling Act.

Ordinance No. 2 of 1969 which established the planning commission for the County of Benzie under 1945 PA 282, the County Planning Act, is hereby repealed-, and the planning commission for the County of Benzie established thereby shall be superseded by the planning commission established by this ordinance pursuant to P.A. 33 of 2008, as amended, being the Michigan Planning Enabling Act (M.C.L. 125.3801 *et seq.*) (MPEA), and shall be constituted in accordance with and shall have all of the powers and duties set forth in that act and this ordinance. The members of the existing planning commission shall, however, continue to serve as the members of the planning commission established by this ordinance until such time as new members are appointed pursuant to section 2 hereof, which appointments shall be made by the board of county commissioners at the first county board meeting that occurs more than ninety (90) days after the date this ordinance is adopted by the board of county commissioners.

No matter pending before the planning commission as of the effective date of this ordinance shall be affected in any way by the fact that a new planning commission is being established by this Ordinance. All such pending matters, including, without limitation, all plan reviews, permit reviews, public hearings, etc., shall be carried forward under the new planning commission at the same status as existed prior to the effective date of this Ordinance.

Section 2. Membership.

- A. *Number of Members:* The Planning Commission shall consist of 11 members appointed by the Benzie County Board of Commissioners. In the event of a reduction of the number of appointed members, incumbent planning commissioners shall serve out their terms of office. To be qualified to be a member and remain a member of the Planning Commission, the individual shall meet the qualification set out below.
- B. *Conditions of Membership:*

1. Members of the Planning Commission shall be qualified electors of the county.
2. Appointed members of the Planning Commission shall attend educational programs designed for training members of Michigan planning commissions if the adopted Benzie County budget for that fiscal year includes funds to pay for tuition, registration, and travel expenses for the training. Nothing in this paragraph shall prevent a member who has not had training from finishing his or her term of office unless the member resigns or is otherwise removed by action of the County Board of Commissioners as provided by law. Unless the County Board of Commissioners finds that such member has special skills desired for service on the Planning Commission, a member who fails to attend any training made available shall be ineligible for re-appointment at the conclusion of his or her term.
3. Training programs which qualify to meet this requirement shall be designed to maintain or increase the skill level of Planning Commission members in the area of planning, zoning and/or the law relative thereto and shall include:
 - a. educational programs presented by established educational institutions such as universities, colleges or community colleges;
 - b. educational programs presented by an established association of governmental units or governmental officials, such as the Michigan Association of Counties, the Michigan Townships Association, the Michigan Municipal League or the Michigan Association of Municipal Attorneys;
 - c. educational programs presented by experienced planning and/or legal consultants, or associations thereof, such as the Michigan Association of Planners or the Michigan Bar Association.

C. *Ex Officio Member*: The County Board of Commissioners may appoint up to but no more than two of its members to serve as an *ex officio* member of the Planning Commission with full voting rights.

D. *Terms of Members*: Members of the Planning Commission, other than the *ex officio* member, shall be appointed to 3-year terms as specified in section 15 of the MPEA. However, of the members of the Planning Commission, other than *ex officio* members, first appointed, a number shall be appointed to 1-year or 2-year terms such that, as nearly as possible, the terms of 1/3 of all members shall expire each year. Each member, including *ex officio* members, shall hold office until his or her successor is appointed. *Ex officio* members qualify as members as long as they hold membership in the organization that authorizes their *ex officio* membership on the Planning Commission. Qualified members may hold successive terms.

The term of an *ex officio* member of a planning commission shall be as specified in the Michigan Planning Enabling Act which currently provides as follows:

- (1) The term of a chief elected official shall correspond to his or her term as chief elected official.

- (2) The term of a member of the legislative body shall expire with his or her term on the legislative body.

E. Planning Commissioner Appointments to Other Boards and Commissions

1. As provided in Section 1 of the County and Regional Parks and Recreation Commissions Act, Public Act 261 of 1965 [MCL 46.351], the chairperson of the Planning Commission shall serve on the county Parks and Recreation Commission. At the request of the chairperson, the Planning Commission may designate one of its members to serve on the Parks and Recreation Commission in place of the chairperson.
2. As provided in Section 601 of the Michigan Zoning Enabling Act, Public Act 110 of 2006 [MCL 125.3601], one of the regular members of the planning commission shall be appointed to the Benzie County Zoning Board of Appeals by the Board of Commissioners as specified in the Benzie County Zoning Ordinance

F. Vacancy: If a vacancy occurs on the Planning Commission, the vacancy shall be filled for the unexpired term in the same manner as provided for an original appointment.

G. Removal: Pursuant to section 15, paragraph 9 of the MPEA, The Benzie County Board of Commissioners may remove a member of the Planning Commission for misfeasance, malfeasance, or nonfeasance in office upon written charges prepared by or directed to be prepared by the board of commissioners and after a public hearing.

H. Compensation: All members of the Planning Commission may be compensated at such rate as may be determined from time to time by resolution of the county board of commissioners. Members of the Planning Commission may be reimbursed for actual, reasonable and necessary expenses incurred in the discharge of their duties to the extent provided for by actual appropriation of money for said purposes.

I. Appointment of Members:

The Chairman of the Benzie County Board of Commissioners shall, with the approval of the Board, appoint Planning Commission members in the following manner:

1. *Representation:* Members shall be representative of important segments of the community and shall also, to the extent possible, be representative of the entire geography of the county and all of the townships, cities and villages in the County, but the Board of Commissioners may grant a preference to candidates or applicants recommended by those townships which are under the county's zoning authority. In accordance with the major interests as they exist in Benzie County, the important segments include but are not limited to:
 - (a) Tourism and recreation;
 - (b) Business and economic development;
 - (c) Citizen-at large;

- (d) Townships in the western one-half of the county;
- (e) Townships in the eastern one-half of the county;
- (f) Agriculture, forestry, and land use;
- (g) Environment and environmental protection;
- (h) Education;
- (i) Human services ;
- (j) An *ex officio* county board member;
- (k) An *ex officio* member or a citizen-at-large.

2. *Education Member:* The Benzie County Board of Commissioners shall make every effort to appoint a member of a public school board, or an administrative employee of the school district included, in whole or in part within Benzie County. Such appointment shall be made from nominations solicited from all applicable public school boards.

3. *Appointment Process:* In making appointments for all except the *ex officio* member, the Benzie County Board of Commissioners shall make every attempt to invite and solicit names of candidates who will meet the geographical and segment representation requirements set forth in 2, above. Before making any such appointments, the Board shall seek applicants and/or recommendations for such appointments in the following manner:
 - a. At least 90 days before making such appointments, the County Clerk shall send a notice to the Township Board for each township, city and village within the county seeking recommendations for appointment to the Planning Commission.
 - 1) The notice shall advise each township that their recommendations, accompanied by materials describing the persons being recommended and their experience that would make them desirable candidates for appointment, should be received at the County Clerk's office at least 30 days before the date on which it is planned to make such appointments in order to provide the Board of Commissioners with sufficient time to review said recommendations.
 - 2) The notice shall also advise the township boards of the particular experience needed to fill any vacancies so as to meet the representation requirements of section 2.I.1, above.
 - b. At least 90 days before making such appointments, the County Clerk shall send a notice to representative organizations which may have an interest in or are representative of the particular important segments of the community described in section 2.I.1 which are currently being considered for appointment, said notice inviting recommendations for appointment to the Planning Commission.
 - 1) The notice shall advise each organization that their recommendations, accompanied by materials describing the persons being recommended and their experience that would make them desirable candidates for appointment, should be received at the County Clerk's office at least 30 days before the date on which the

Board intends to make such appointments in order to provide the Board of Commissioners with sufficient time to review said recommendations.

- 2) The published notice shall also advise each organization of the particular experience needed to fill any vacancies so as to meet the representation requirements of section 2.I.1, above.
- c. At least 90 days before making such appointments, the County Clerk shall publish a notice in a newspaper of general circulation within the county seeking applications from persons interested in an appointment to the Planning Commission.
 - 1) The published notice shall advise such persons that they should submit a letter stating their interest, accompanied by materials describing their experience and interests which relate to the important representation segments listed in section 2.I.1, above, as well as the geographical area of the county of which they are representative, to the County Clerk's office at least 30 days before the date on which the Board has announced it intends to make such appointments in order to provide the Board of Commissioners with sufficient time to review said applications.
 - 2) The published notice shall also advise potential applicants of the particular experience needed to fill any vacancies so as to meet the representation requirements of section 2.I.1, above.
- d. Except as may otherwise be provided in this ordinance, the interview and appointment process shall be in accord with the county's duly adopted policy for appointing applicants to boards and commissions.

J. Transition from Previous Ordinance: In order to accommodate the notice provisions with respect to appointments provided for in Section 2.I.3, above, membership on the existing planning commission shall continue until 9:00 a.m. of the day of the first meeting of the board of commissioners in September, 2009, and the existing planning commission shall be reconstituted at the first meeting of the board of commissioners in September, 2009. When appointments are made to the reconstituted planning commission, preference shall be given to existing members of the Planning Commission prior to such reconstitution. In addition, each member of the reconstituted planning commission shall be assigned an "important segment" he or she shall be representative of. The Planning Commission's bylaws shall provide duties for each member to attend, be familiar with, and represent organizations representing those interests.

Section 3. Organization and Procedures.

- A. The Planning Commission shall elect a chairperson, vice chairperson, and secretary from its members and fill other offices, as it considers advisable. Ex officio members are not eligible to serve as officers. The term of each officer shall be 1 year, with opportunity for reelection as specified in the Planning Commission's bylaws.

- B. *Bylaws*. The Planning Commission shall adopt bylaws for the transaction of its business, and shall keep a public record of its resolutions, transactions, findings, and determinations.
- C. *Advisory Committees*. The Planning Commission may appoint advisory committees whose members may not necessarily be members of the Planning Commission.
- D. *Annual Report*. No later than the 1st day of June of each year, the Planning Commission shall submit an annual written report, including a work program for the coming year, and a budget request for the commission and planning department to the county board of commissioners concerning its operations and the status of planning and zoning activities. The report may also make recommendations to the legislative body regarding planning, zoning, and development. Once the annual report is done, or concurrently, the planning commission may prepare a detailed budget of its operations for the coming year. This should be accompanied by a work program describing each proposed activity and the budget to go with it. The legislative body may approve or disapprove the budget, but in any event the planning commission must operate within the funds appropriated by the legislative body to cover its operations.
- E. *Meetings*. The Planning Commission shall hold not less than 4 regular meetings each year. The time and place of the meetings shall be established by resolution. Unless the bylaws provide otherwise, a special meeting of the Planning Commission may be called by the chairperson or by 2 other members, upon written request to the secretary. Unless the bylaws provide otherwise, the secretary shall send written notice of a special meeting to Planning Commission members not less than 48 hours before the meeting.
- F. *Open Meetings Act*. The business that the Planning Commission may perform shall be conducted at public meetings held in compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of a regular or special meeting shall be given in the manner required by that act.
- G. *Freedom of Information Act*. A document prepared, owned, used, in the possession of, or retained by the Planning Commission and staff members in the performance of an official function shall be made available to the public in compliance with the Freedom of Information Act, 1976 PA442, and MCL 15.231 to 15.246.

Section 4. Conflict of Interest.

- A. Conflict of interest shall be defined as a situation in which a planning commissioner has competing professional or personal interests in the outcome of a vote. Such competing interests include but are not limited to financial reward or the involvement of employers or immediate family members. Such competing interests can make it difficult to fulfill his or her impartiality. A conflict of interest exists

even if no unethical or improper act results from it. A conflict of interest can create an appearance of impropriety that can undermine confidence in the conduct of Planning Commission business. "Immediate family" shall include a member's spouse, children, other dependents, parents, siblings and a spouse's parents and a spouse's siblings.

- B. In accordance with MPEA Section 15. (9), failure of a Planning Commission member to disclose a potential conflict of interest constitutes malfeasance in office.
- C. Before joining in deliberation, fact finding, or casting a vote on a matter on which a member may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the Planning Commission.

Following such disclosure, unless a majority of the remaining members of the Planning Commission excluding the member with the potential conflict, finds that no conflict exists, the member with the conflict is disqualified from fact finding, deliberation, and voting on the matter.

Section 5. Duties and powers.

- A. *Master Plan.* The Planning Commission shall make and approve a master plan as a guide for development within the county and shall adopt same in accordance with the requirements of Sections 31 through 51 of the MPEA.
- B. *Capital Improvements.* No work shall be initiated on any project involving the expenditure of money by a county board, department, or agency for the acquisition of land, the erection of structures, or the extension, construction, or improvement of any physical facility by any county board, department, or agency unless a full description of the project, including, but not limited to, its proposed location and extent, has been submitted to the Planning Commission and the report and advice of the Planning Commission on the proposal has been received by the county board of commissioners, all in the manner provided for in sections 61 and 63 of the MPEA.
- C. *Capital Improvements Program.* To further the desirable future development of the county under the master plan, the Planning Commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements. All procedures in the preparation and processing of such capital improvements plan shall be in accordance with sections 65 and 67 of the MPEA.
- D. *Subdivision Regulations and Plat Approval.* The Planning Commission may recommend to the County Board of Commissioners provisions of an ordinance or rules governing the subdivision of land authorized under section 105 of the land division act, 1967 PA 288, MCL 560.105, and shall review and make recommendations on plats before action thereon by the County Board of Commissioners under section 112 of the land division act, 1967 PA 288, MCL 560.112, all in accordance with the provisions of section 71 of the MPEA.

- E. Zoning Commission.* The Planning Commission shall have all powers and duties of a county zoning commission under the MZEA (MCL 125.3101 *et seq*).
- F. Education; Consultation.* To promote public interest in and understanding of the master plan, the Planning Commission may publish and distribute copies of the master plan or of any report, and employ other means of publicity and education. The Planning Commission shall consult with and advise public officials and agencies, public utility companies, civic, educational, professional, and other organizations, and citizens concerning the promotion or implementation of the master plan pursuant to the MPEA, section 51.
- G. Consultants:* Upon request by the planning commission or upon its own initiative, the board of commissioners may retain the services of a professional planner or other professional consultant to assist the planning commission in any matter within the planning commission's jurisdiction. Before retaining such consultant, however, the board of commissioners shall consider any consultants recommended by the planning commission.
- H. Management:*
- a. The management of planning staff, if any, including any zoning administration staff, if any, shall be supervised by the county planner.
 - b. The planning commission shall manage and direct the county planner for purposes of prioritization of projects, planning and zoning policy, planning, annual work plan, subdivision review, capital improvement program and reviews, other matters of business which come before or are assigned to the planning commission, and evaluation of performance in these areas.
 - c. The management of the county planner shall be under the general supervision and control of the Board of Commissioners, or its designee, for purposes of being the sole employer, including but not limited to payroll, benefits, department head administrative and managerial duties, budget, other non-planning duties that may be assigned (e.g., EDC, Remonumentation, Recreation/Parks, Brownfield Board, etc.), compliance with Benzie County employee policies and evaluation of performance in these areas.
 - d. The management of the county planner shall be under the general supervision and control of the Board of Commissioners. Only the Board of Commissioners may hire or fire the county planner.
 - e. The Board of Commissioners, and its designee, shall carry out its general supervision of the county planner with full consultation with the Planning Commission which shall be afforded the opportunity to consult on any planning staff management decision.

Section 6. Amendments to the MPEA.

Any amendments made to the MPEA shall hereby be declared to automatically control the activities and function of the Planning Commission.

Section 7. Repeal of Inconsistent Ordinances or Resolutions.

Any prior ordinances or resolutions addressing the same subject matter as this ordinance, particularly "Ordinance to Provide for the Creation, Organization, Powers, and Duties of a Planning Commission for Benzie County, Michigan, Ordinance Number 2" of July 14, 1969, and any amendments thereto are hereby repealed.

Section 8. Effective Date.

This ordinance shall be effective on the day following the day when notice of its adoption is published in a newspaper of general circulation in the county.

Adoption of the foregoing ordinance was moved by Walterhouse and supported by Pitcher.

Voting for: Damm, Hollenbeck, Pitcher, Roper, Tanner and Walterhouse

Voting against: None

Excused: Kelley

The ordinance was declared adopted.

/s/ Donald R. Tanner
Donald Tanner, Chairman

Date of publication of Notice of Adoption: May 27, 2009

Effective date: May 28, 2009

CERTIFICATION STATEMENT AND CLERK'S SIGNATURE

I, Dawn Olney, as Clerk to the Benzie County Board of Commissioners, do hereby certify that the foregoing Planning Commission Ordinance was duly adopted by the Benzie County Board of Commissioners at a regular meeting of said Board at which a quorum was present on the 19th day of May, 2009.

Date: May 20, 2009

/s/ Dawn Olney
Dawn Olney, Clerk
Benzie County Board of Commissioners

Committee Meeting Agenda Request Form

Date: 1020/21

Department: Emergency Medical Services

Project Name and Scope: Power Load Purchase and install in A32

Is this request for a budget amendment?

Project Scope (explain reason for your project or amendment):

1. Recently advised to anticipate an 8 month delay in the completion of new ambulance.
2. A21 and A33 have been in an out for service/repairs more frequently putting A32 in-service on a regular basis.
3. With the increasing frequency of A33 going in for repairs, we are planning to place that vehicle into a rotation where it will have less use once our new ambulance arrives.
4. Aids in employee safety

Cost of project \$25,377

Is the project over \$3,500? yes

If, yes please attach your three bids/quotes. Stryker Quote attached.

Is the bid/quote recommended the lowest received: Stryker is the manufacturer for the Power Load.

If not the lowest bid/quote, provide a reason for your recommendation? NA

Have you checked your fund, do you have the required funds for your project? Yes, Fund Balance

Is there a contract/agreement that will need to be signed? Purchase agreement will need to be signed

If yes, has the County Attorney reviewed and approved the contract/agreement? *If so, attach the attorney's approval and contract/agreement.* NO

Please Place an "X" next to the appropriate committee:

Finance

B & G

Technology

HR

**Please note, Committee Meeting Agenda Requests will not be considered without the completion of this form. Deadline for submitting forms is the Thursday before the normal Committee Meeting date.*

Benzie County EMS
Advisory Committee Meeting
October 19, 2021, 2021
1pm, BOC Room

- I. Meeting to Order- 13:06 Mike Mead
- II. Roll Call of Members
Present
Absent: Gaylord, Elizabeth
- III. Additions to/Approval of Agenda: add discussion of paving station 2. Motion to approve amended agenda by Bob and supported by Mike Mead. All I's
- IV. Additions/Changes/Approval to September 21, 2021 Meeting/Minutes: motion to approve as presented by Tim and Supported by Steve.
- V. Brief Public Input: Rebecca Hubers wanted to bring to the board's attention that recently POH requested that the only remaining ambulance in the county be sent to their facility for a bls transfer. She was concerned that there were no more ambulances able to respond. Director King advised that he would bring this up in the next meeting with POH and respond back to the advisory committee next month.

Vance Bates: discussed the possibility of re-chassis a22. This unit is a newer truck with a solid box and will save about \$50-60K on an ambulance replacement.

- VI. Old Business
Fleet Report
A21, Honor unit running good- through a belt, came back into service and the next day through another belt. Truck is back to Just Trucks for further assessment.
A22, Backup: Running well
A31, Frankfort: Inverter repaired
A32, Backup: running well
A33, Day Car: AC work done: came back into service and the AC stopped working again. Will be working its way back into the repair shop

Education

Mandatory training in October on documentation, signatures, Medicare compliance, Peds med administration. Lenny and Fire Recovery will be doing the training.

Covid-19 Preparedness

No new changes

Ambulance purchase

Still looking at June 22 arrival.

Due to manufacturing issues, I will be working on getting approval to purchase another ambulance in the 22/23 budget year, also being that units 21, 33, 32 are all starting to have regular work done on them: Further discussion on Vance's position on re-chassis. Director King will be getting an apple to apple comparison to re-chassis A22 vs buying a new ambulance and sell A22 outright.

IronMan

Payment for IronMan has been received.

VII. New Business

Director King entertained a dialogue on paving station 2 parking lot and driveway. EMS frequently need to pump the garage holding tank and have the lines cleared due to sand and dirt that clogs the drain lines. We have received 3 bids ranging from 40k to as low as 20k est. This is not a budgeted expense that has been planned, but with the cost of construction increasing may be worth pursuing at this time. King will address the financials and how we go about the improvement being that EMS does not own the building.

911/EMS expansion

I was asked to get an estimate from Benzonia on the cost for EMS to lease/rent space from Benzonia. This would include a 3 truck garage, equipment/supply storage, bathrooms/showers, kitchen/dinning, sleeping/ 6 bedrooms, day room, education/training room, conference room, secured access in and out of EMS area, 2 offices, parking for up to 7 employees. I hope to have more information next month.)

After communicating with Jason Barnard, It was estimated that monthly lease payments would be \$4,000/monthly. I reaffirmed that this included all building costs and utilities. We would have move in costs and the purchase of furniture at our expense. : Tim is still gathering info to assist in a true comparison/benefit analysis on renting or purchasing a place, to include partnering with Dispatch. Director King will also talk with Kristi Johnson bout the impact of St 3 relocating outside of Frankfort and report back to the advisory committee.

A32 Power load

Considering adding an autoloader to A32 being that this unit is being used on a regular basis as other trucks go in for service/repairs, and that our next ambulance has been pushed back to next summer. Quote from Stryker is attached. \$23,777.00 plus an estimated \$1,600 for installation. \$25,377.00: Tim makes motion to purchase auto loader, support by Jim Fanke, All I's for Committee approving EMS to move this forward to the Committee of the Whole.

- VIII. Committee Go-Around Tim would like EMS to acknowledge where the ambulance is responding from when they are dispatched. EMS will address this with crews and work towards making this change.
Chris is thankful that the committee is interested in working on paving the driveway and additional ambulance purchase.
Marty: Almira had 39 calls last month, 19 EMS calls, 1 IronMan, 5 Mutual aid to Benzie EMS. Remainder 14 calls were fire related. Marty also would like Shelly to provide financials to the committee each month.
- IX. Public Input
Vance: check with MMRMA on any grant money for the AutoLoader for A32.
- X. Next Meeting
November 16, 2021, at 1pm in the BOC room
- XI. Adjourn
14:02 Motion by Bob Support by Mike



Power Load

Quote Number: 10418929

Remit to:

Stryker Medical

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: BENZIE COUNTY EMS

Rep:

Rebecca McKim

Attn:

Email:

rebecca.mckim@stryker.com

Phone Number:

(616) 202-8449

Mobile:

(616) 202-8449

Quote Date: 10/08/2021

Expiration Date: 01/06/2022

Delivery Address

Name: BENZIE COUNTY EMS

Account #: 1172415

Address: 1901 N THOMPSONVILLE RD

BEULAH

Michigan 49617-9759

End User - Shipping - Billing

Name: BENZIE COUNTY EMS

Account #: 1172415

Address: 1901 N THOMPSONVILLE RD

BEULAH

Michigan 49617-9759

Bill To Account

Name: BENZIE COUNTY EMS

Account #: 1164457

Address: 448 COURT PL

BEULAH

Michigan 49617-9518

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	639005550001	MTS POWER LOAD	1	\$24,277.00	\$24,277.00
Equipment Total:					\$24,277.00

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-SMCOT-PL	TRADE-IN-STRYKER MANUAL COT TOWARDS PURCHASE OF POWERLOAD	1	-\$500.00	-\$500.00

Price Totals:

Estimated Sales Tax (0.000%): \$0.00

Freight/Shipping: \$0.00

Grand Total: \$23,777.00

Comments:

Power Load to be installed by a qualified dealer/mechanic. Cost of installation is not included in this quote. Please estimate \$1600 for installation.

Prices: In effect for 90 days



Power Load

Quote Number: 10418929

Version: 1

Prepared For: BENZIE COUNTY EMS

Attn:

Quote Date: 10/08/2021

Expiration Date: 01/06/2022

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Rebecca McKim

Email: rebecca.mckim@stryker.com

Phone Number: (616) 202-8449

Mobile: (616) 202-8449

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
October 12, 2021**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, October 12, 2021, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs and Sauer
Excused: Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Miller, to approve the agenda as amended, removed item 8.a. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Jeannot, seconded by Sauer, to approve the Committee of the Whole minutes of August 24, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

1:32 p.m. Public Input – None

Human Resources:

- a. Reorganization and Reclassification Policy: **Motion by Jeannot, seconded by Miller, to recommend to the Board of Commissioners adoption of the Reorganization and Reclassification Policy and the appropriate officials be authorized to sign. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**

Technology:

- a. Web Site – EDC and Parks & Rec: Removed from Agenda.

Buildings & Grounds:

Finance:

- a. Katie Zeits – Capital Improvement Policy: **Motion by Sauer, seconded by Roelofs, to recommend to the Board of Commissioners to adopt the Capital Improvement Plan as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**
- b. Sheriff/ Katie Zeits – Authorization to Sell Vehicles and to Purchase Two Vehicles: **Motion by Jeannot, seconded by Sauer, to recommend to the Board of Commissioners that the vehicles mentioned in the Sheriff memo of October 1, 2021, be declared surplus and authorized for sale on the MIBid Internet Auction system, with proceeds to be deposited into the equipment replacement fund, patrol car expenses. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**

Benzie County

Date: November 9, 2021

Subject: **Agenda for the Committee of a Whole Meeting**

Time: 1:30 p.m. (Frank Walterhouse Board of Commissioners Room)

Join Zoom Meeting

<https://us02web.zoom.us/j/86610918901>

Or Telephone:

US: +1 301 715 8592

Webinar ID: 886 1091 8901

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Agenda revisions/approval
5. Approval of the minutes for the October 12, 2021
6. Public Input
7. Human Resources:
 - a. Cody Kastl – MERS Purchase time
8. Technology:
9. Buildings & Grounds:
 - a. Planning Commission Ordinance
10. Finance:
 - a. Katie Zeits – DTRF Policy
 - b. Tom King, EMS – A32 Auto Loader 2021
11. Public input
12. Adjournment

Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to authorize the Sheriff to begin the process to purchase new vehicles as requested.

Ayes: Jeannot, Markey, Miller, Roelofs and Sauer Nays: Nye Exc: Warsecke

Motion carried.

- c. Michelle Thompson – Health Dept Scanning Project: **Motion by Roelofs, seconded by Miller, to recommend to the Board of Commissioners to authorize the County Administrator to transfer funds from the building department to pay the balance of the bill for the Health Dept Digitization Project. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**

2:21 p.m. Public Input

Ryan King, Beulah, spoke to the board regarding the judicial system.

2:23 p.m. Public Input Closed

Motion by Roelofs, seconded by Miller, to adjourn at 2:23 p.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Rhonda Nye, Vice Chair (BOC)

Dawn Olney, Benzie County Clerk

Committee of the Whole
Page 3 of 3
October 12, 2021

Motion by Warsecke, seconded by Sauer, to approve the Committee of the Whole Consent Calendar as follows:

1. To authorize the adoption of the Reorganization and Reclassification Policy and the appropriate officials be authorized to sign.
2. To adopt the Capital Improvement Plan as presented.
3. That the vehicles mentioned in the Sheriff memo of October 1, 2021, be declared surplus and authorized for sale on the MIBid Internet Auction system, with proceeds to be deposited into the equipment replacement fund, patrol car expenses.
4. Removed from Consent Calendar.
5. To authorize the County Administrator to transfer funds from the building department to pay the balance of the bill for the Health Dept Digitization Project.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 3, 2021

Subject: **Delinquent Tax Revolving Fund**

Under separate cover I have resent the legal opinion regarding the Delinquent Tax Revolving Fund (DTRF) prepared by our legal counsel.

Attached is a draft policy for determining a surplus in the DTRF. Also attached are two presentations prepared by our County Treasurer explaining the DTRF a bit more in detail.

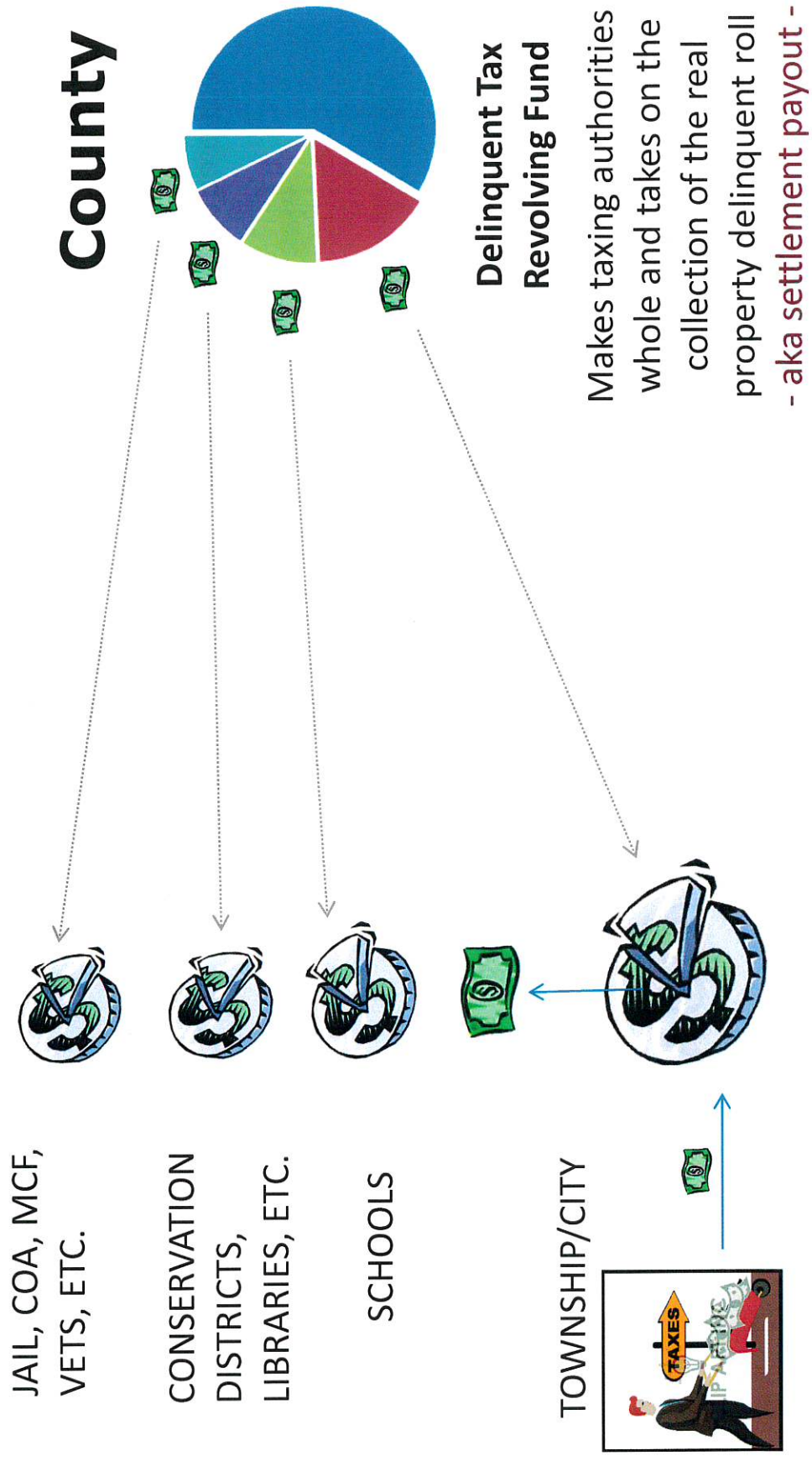
On Tuesday, I'd like to have a discussion as to what the Board would like to see for determining a surplus in the DTRF.

DELINQUENT TAX REVOLVING FUNDS 101

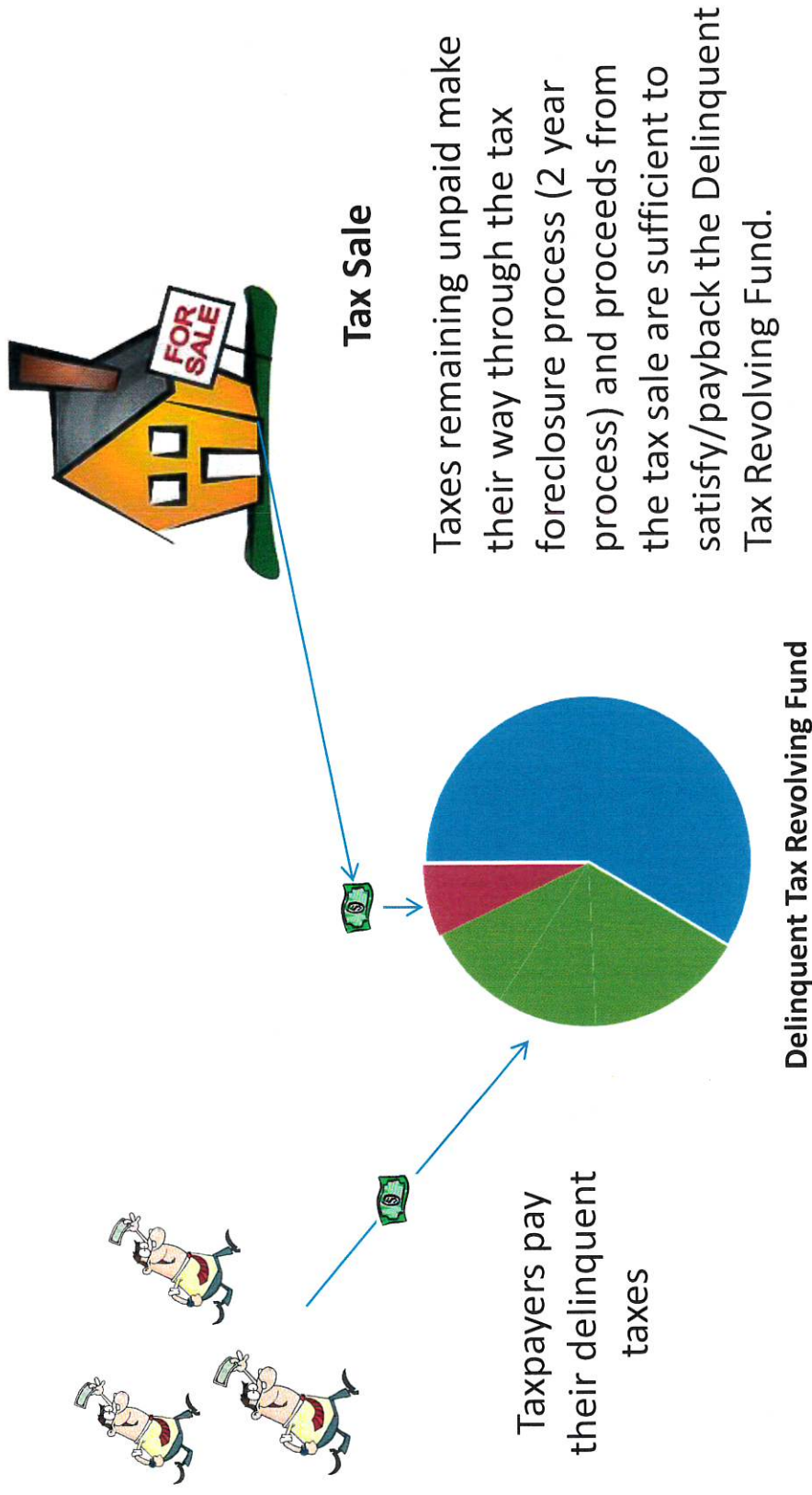


Presented by Michelle Thompson
Benzie County Treasurer
November 9, 2021

Role of Delinquent Tax Revolving Fund

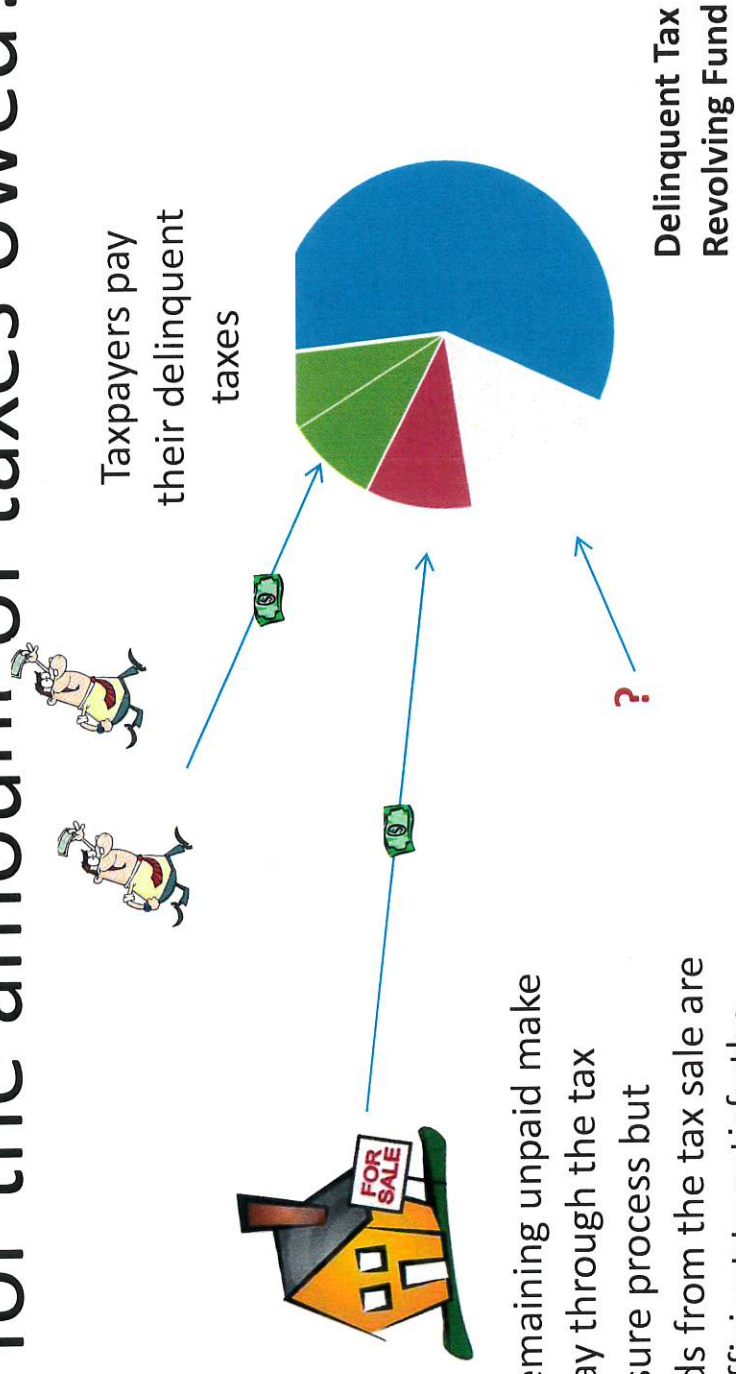


How does the DTRF recoup everything paid out?



The Delinquent Tax Revolving Fund is Made Whole Again!!

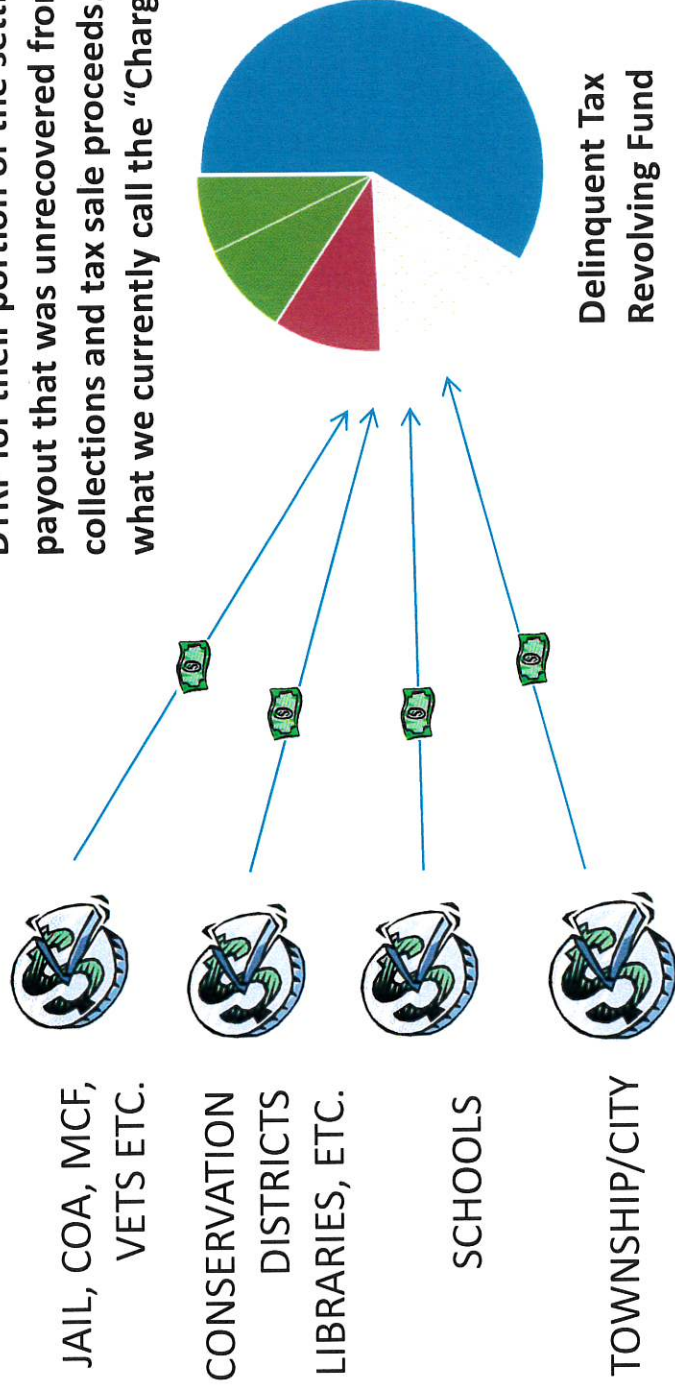
What about properties that do not sell for the amount of taxes owed?



The Delinquent Tax Revolving Fund is **Not** Made Whole....OH MY!!

Payback of Advance (aka Charge Backs)...

In accordance with the General Property Tax Act, taxing authorities must pay back the DTRF for their portion of the settlement payout that was unrecovered from tax collections and tax sale proceeds. This is what we currently call the "Charge Back".



The Delinquent Tax Revolving Fund is Satisfied!!

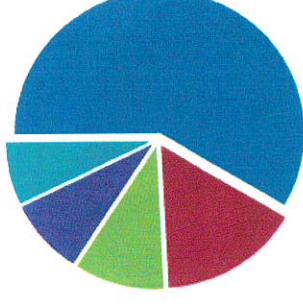
DELINQUENT TAX REVOLVING FUND 201



Presented by Michelle Thompson
Benzie County Treasurer
November 9, 2021

Primary Role of the Delinquent Tax Revolving Fund

County



COUNTY TREASURER AS
AGENT OF THE DTRF
PURCHASES DELINQUENT
REAL TAXES

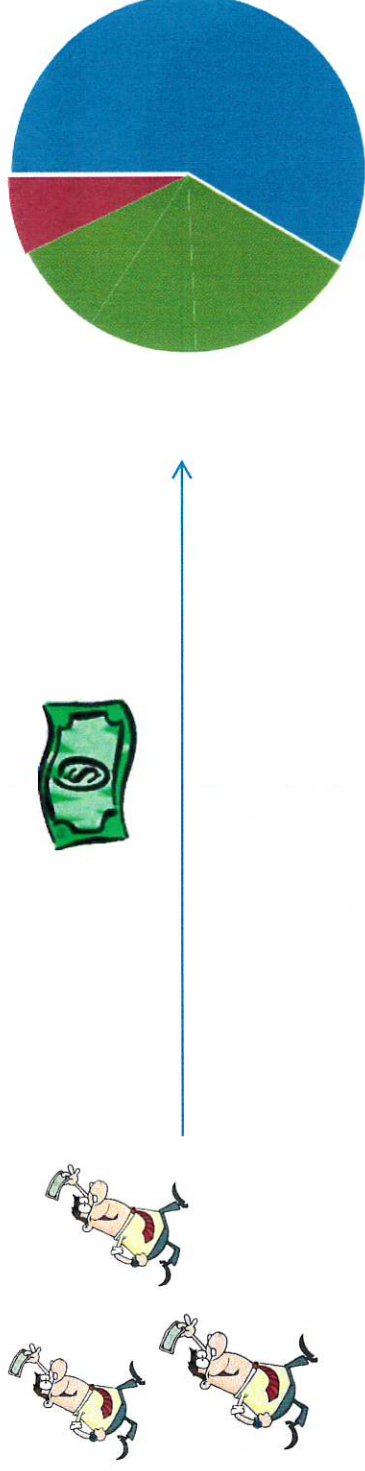


TOWNSHIPS/CITIES
and VILLAGES
COLLECT TAXES

TAXING AUTHORITIES
LEVY TAXES WITH
BOC APPROVAL

The purchase of taxes by the DTRF makes taxing authorities whole and takes on the collection of the real property delinquent roll, aka settlement.

What's next?



Taxpayers pay their delinquent taxes, with a 4% Administration Fee and 1% per month interest.

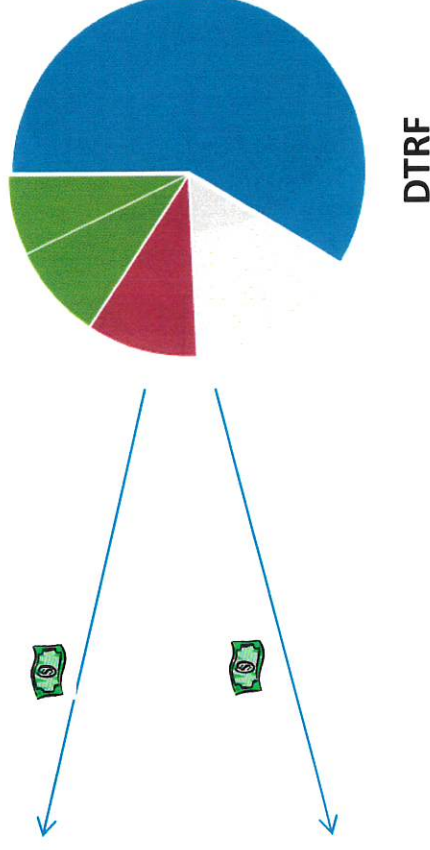
Tax payments are posted to the DTRF to pay back monies “spent” at settlement to purchase the delinquent taxes.

Taxes remaining unpaid make their way through the tax foreclosure process (2-year process) and proceeds from the tax sale are sufficient to satisfy/payback the Delinquent Tax Revolving Fund for all the back taxes, interest, penalties, and other expenses incurred since March 31st, foreclosure.

What do we do with the interest and administrative fee revenues?

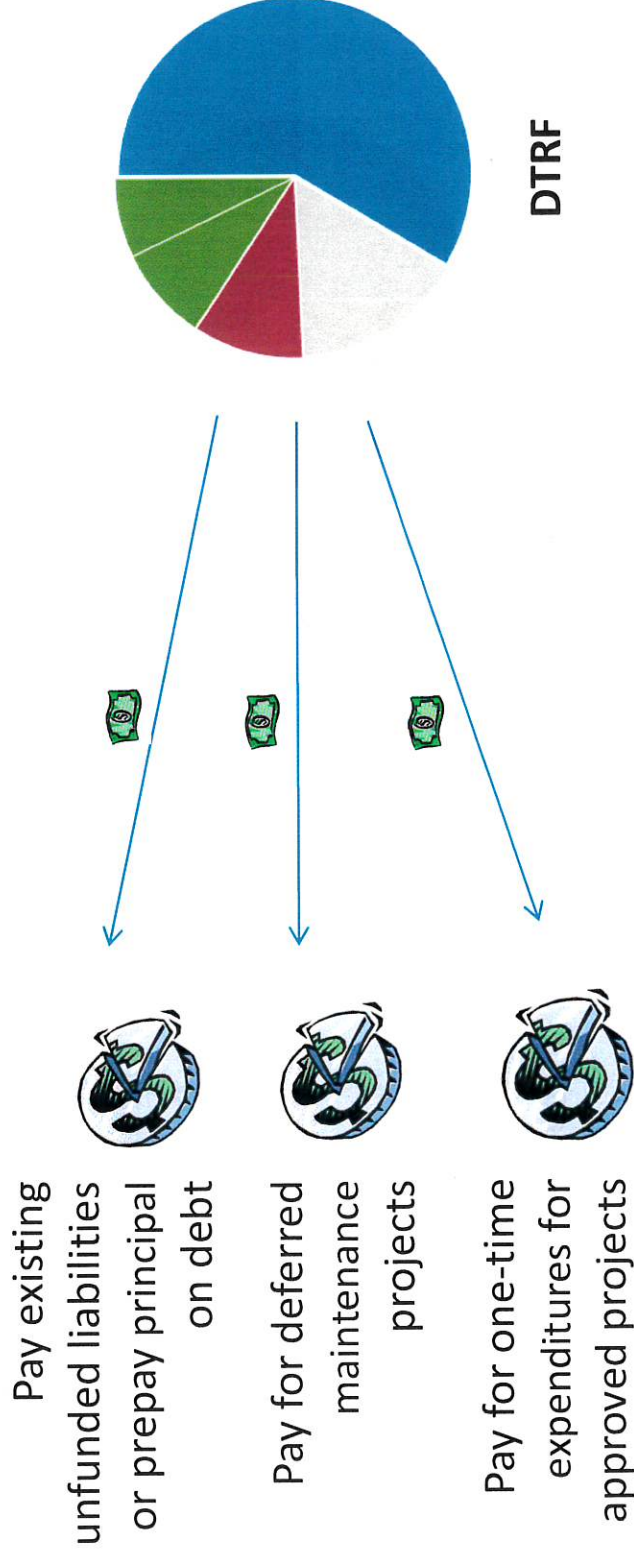
Administrative fees collected on delinquent taxes is shared annually with the General Fund.

Interest on taxes and from investments may be shared annually, at the discretion of the Bd of Commissioners, if the Treasurer declares a surplus.









Uses of the declared DTRF Surplus

The Delinquent Tax Revolving Fund is Satisfied!!



Surpluses shall be expended only to pay existing unfunded liabilities, prepay principal on debt owed by the County, fund deferred maintenance and/or fund one-time expenditures for approved projects. Surpluses shall NOT be used for annually recurring operational expenses, including but not limited to such things as utilities, insurance, wages, fringe benefits, interest on debt, etc.

Benefits of having a self-funded Delinquent Tax Revolving Fund

-  No expense and time saved in issuing and repaying Tax Anticipation Notes (bonds)
-  Timely payment of full tax levies to taxing units at settlement
-  Enhanced Credit Rating for the County
-  Cash reserves available for unplanned expenditures
-  To provide assistance for cash flow
(e.g. General Fund annually from March through August for approx. \$1.5-1.8 Million)
-  Other benefits



Delinquent Tax Revolving Fund Surplus Policy

Date Approved by Board of Commission: TBD

Purpose: In order to ensure that there are sufficient funds in the Delinquent Tax Revolving Fund (DTRF) to cover the distribution of delinquent taxes in the spring of each year and avoid the need for borrowing, Benzie County has established a formal policy governing the County Board of Commission's use of DTRF monies. This policy will set an agreed upon calculation for determining the amount of reserve funds needed to enable the DTRF to meet its legal obligation to local taxing authorities and any applicable notes or borrowing obligations.

Policy

The County Board of Commissioners established the Delinquent Tax Revolving Fund (DTRF) under authority of the General Property Tax Act MCL 211.1 et seq. The County will strive to maintain a fully self-funded DTRF with any surplus to be transferred or expended from this DTRF only as specified in the existing Fund Balance Use policy.

It is the policy of the Board of Commissioners that the DTRF shall be maintained so that the principal amount including accumulated investment earnings shall, on April 1 of each year, not be less than 1.70 times the "rolling" annual average of the total real property taxes returned delinquent to the County Treasurer for the immediately preceding three years. To the extent the balance from time to time in the DTRF exceeds the minimum funding level required by application of this formula, the excess shall be considered "surplus" and expended in accordance with the existing Benzie County Fund Balance Use Policy. With mutual agreement between the Benzie County Board Chairperson, County Treasurer, and County Administrator, additional funds may be left within the DTRF.

I, Dawn Olney, duly authorized Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on _____.

Dawn Olney, Benzie County Clerk

Benzie County

Date: 15 July 2014

Subject: **Benzie County Restricted Fund Balance; policy on**

Restricted Fund Balance

Benzie County will maintain a restricted fund balance (reserves) at 25% of the prior year's general fund budget. When making a decision to expend monies from this 25% reserve, the County Board of Commissioners shall appropriate only by a resolution adopted by a two-thirds vote of the members elected and serving. The Board shall also make a specific finding of fact that the appropriation is for one or more of the following purposes:

1. To cover a general fund deficit when the County's annual audit reveals such a deficit.
2. To prevent a reduction of public services or the number of employees at any time during the fiscal year when budgeted revenue is not being collected in an amount sufficient to cover budget expenses.
3. To cover expenses arising because of a natural disaster, as offset by Federal or State funds which shall be returned to the restricted fund balance when received.

Restricted fund balance shall not be appropriated for acquisition, construction or alternation of a facility.

Unrestricted Fund Balance

At the end of a fiscal year and after the audit is complete, any fund balance available above the 25% restricted fund balance shall be designated "unrestricted fund balance". By resolution adopted by two-thirds of the members elected and serving, the Board may appropriate unrestricted fund balance:

1. To pay down unfunded liabilities, e.g, retirement.
2. To pay for deferred maintenance or deferred capital improvement projects.
3. To fund equipment replacement.
4. To establish or augment the general fund contingency account.
5. To establish earmarked reserves.

General Fund Contingency Account

The County will maintain a contingency account in the annual general fund budget to provide for unanticipated expenditures of a non-recurring nature or unexpected increases in service delivery costs.

Equipment Replacement Funds

The County will maintain equipment replacement accounts, as appropriate and will make appropriations to such funds annually to provide for timely replacement of equipment. These funds carry over from year to year so as to provide future reserves for high cost equipment.

Earmarked Reserves

The Benzie County Board of Commissioners may establish earmarked reserves to be utilized only for specified purposes. Such earmarked reserves shall be established in the action initiating creation of the earmarked reserve.

General Fund/Fund Balance

The unreserved cash level of the fund balance of the general fund shall be maintained throughout the fiscal year for extraordinary or unique circumstances that can arise. By resolution adopted by a majority vote of the members elected and serving, appropriations may be made for extraordinary or unique events or conditions.

Surplus

From time to time, surpluses may become available when the Delinquent Tax Revolving Fund has excess accumulated earnings or land sales proceeds. Surpluses shall be expended only to pay existing unfunded liabilities, prepay principal on debt owed by the County, fund deferred maintenance and/or fund one-time expenditures for approved projects. Surpluses shall NOT be used for annually recurring operational expenses, including but not limited to such things as utilities, insurance, wages, fringe benefits, interest on debt, etc. A majority vote of members of the Benzie County Board of Commissioners is required to adopt appropriations funded by surplus.

Adopted: 7/15/2014

448 Court Place, Beulah, MI 49617
(231) 882-0558 · Fax (231) 882-7072

Committee Appointments

Correspondence



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

October 27, 2021

Dear Family Court Judges, Family Court Administrators and County Treasurers:

The Youth Rehabilitation Services Act, MCL 803.301 et seq., requires that the department "prescribe the liability of counties for the cost of services for state wards." **The department has determined that the attached rates will be effective for calendar year 2022, effective January 1, 2022.** These rates shall remain in effect until the next scheduled revision in 2023.

Each county will continue to be charged one-half of the appropriate per diem costs for care provided to a state ward. There is no chargeback for Title IV-E funded youth placements.

The department is making every effort to contain the cost of care for youth placed in State facilities while ensuring the provision of quality care. Medical costs incurred for individual youth that are over and above routine medical care will continue to be billed directly and are not included in the per diem cost. Routine medical care consists of services such as routine physical exams, dental exams, first aid and over the counter medications for common ailments. Any non-routine medical costs for an individual youth will be billed to the county court with jurisdiction over the youth's commitment to Michigan Department of Health and Human Services under the Youth Rehabilitation Services Act. This practice is consistent with MCL 803.305(1), which requires that "the county from which the public ward is committed is liable to the state for 50 percent of the cost of his or her care". Attributing non-routine medical costs to the county of commitment will help lower the daily cost for all youth and assign additional medical costs only to the youth in need of such services.

If you have any questions regarding the chargeback rates, please contact Derrick McCree, Director, at (517) 335-3489.

Sincerely,

Derrick R. McCree

Derrick McCree, Director, Division of Juvenile Justice
Children's Services Agency

Attachment

cc: MDHHS Local Office Directors

RECEIVED

NOV 01 2021

DANN LONEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

STATE WARD CHARGEBACK RATE
Calendar Year 2022

PROGRAM	COST PER CHILD PER DAY	CHARGEBACK RATE NON-TITLE IVE
Shawono	\$307.65	\$153.82
Bay Pines	\$307.58	\$153.79
Foster Family Homes		\$12.07

Note: Care for state wards placed in private child care institutions and county detention facilities will be charged at one-half the actual amount paid.

Benzie Transportation Authority - September 2021 Statement of Activities

	September 2021		Oct-Sept 2021		2021		September 2020		Oct-Sept 2020	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Income										
40100 - Passenger/Contract Fares	10,189.42	12,550.00	91,058.54	115,000.00	115,000.00	115,000.00	965.42	14,262.00	80,818.53	160,762.00
40615 - Advertising Income	2,787.50	4,150.00	11,900.00	13,400.00	13,400.00	13,400.00	437.50	1,075.00	26,262.50	10,000.00
40710 - Sale of Maintenance Services	148.04	833.37	14,050.23	10,000.00	10,000.00	10,000.00	236.02	1,655.00	5,692.90	19,000.00
40760 - Gains from Sale Capital Assets	0.00	0.00	13,714.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40810 - Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	470.00	0.00
40800 - Taxes Levied Directly for/by TA	113.36	0.00	567,872.84	564,917.24	564,917.24	564,917.24	52.58	0.00	643,469.25	643,126.00
41101 - State Operating Assistance	115,787.80	57,427.00	632,630.00	689,118.95	689,118.95	689,118.95	0.00	53,016.00	604,914.00	638,286.00
41301 - Section 5311	92,858.85	82,617.17	303,379.63	330,468.66	330,468.66	330,468.66	0.00	77,813.00	294,978.50	311,252.00
41361 - CARES Act	58,679.33	50,917.00	188,769.55	203,668.00	203,668.00	203,668.00	0.00	0.00	294,977.50	0.00
41398 - RTAP	625.00	0.00	8,407.00	5,500.00	5,500.00	5,500.00	0.00	0.00	690.92	5,500.00
41400 - Interest Income/Other Revenue	96.60	100.00	1,014.13	1,200.00	1,200.00	1,200.00	72.49	225.00	3,775.74	4,000.00
Total Income	281,285.90	208,594.54	1,932,796.47	2,033,272.85	2,033,272.85	2,033,272.85	1,764.01	148,046.00	1,955,049.84	1,791,926.00
Expense										
50101 - ALL Salaries and Wages	93,859.92	88,702.00	970,151.53	1,093,440.00	1,093,440.00	1,093,440.00	91,595.15	82,393.00	969,128.80	1,070,725.00
50209 - 457 Co-Match	1,680.00	1,400.00	20,480.00	20,800.00	20,800.00	20,800.00	820.00	830.00	10,160.00	10,920.00
50200 - Fringe Benefits	37,387.59	31,074.00	295,657.74	309,377.00	309,377.00	309,377.00	32,193.39	29,474.00	269,937.20	281,012.00
50310 - Board Compensation	0.00	0.00	2,240.00	2,400.00	2,400.00	2,400.00	0.00	0.00	3,310.00	2,000.00
50399 - Service Expense	27,487.76	25,782.00	108,669.67	110,900.00	110,900.00	110,900.00	21,897.55	6,636.00	140,232.07	98,000.00
50401 - Fuel and Lubricants	10,135.21	12,800.00	87,712.67	110,000.00	110,000.00	110,000.00	4,844.16	9,600.00	40,641.87	113,000.00
50402 - Tires and Tubes	5,313.44	0.00	20,747.64	12,500.00	12,500.00	12,500.00	0.00	0.00	10,665.00	12,500.00
50404 - Major Purchase	3,712.45	1,500.00	5,408.44	3,500.00	3,500.00	3,500.00	0.00	0.00	8,655.50	3,500.00
50405 - Office Supplies	3,033.08	1,000.00	7,159.38	9,700.00	9,700.00	9,700.00	183.25	1,120.00	8,108.82	9,000.00
50406 - Parts Revenue Vehicles	1,122.93	2,500.00	22,140.04	25,000.00	25,000.00	25,000.00	10,960.02	1,500.00	38,428.88	22,000.00
50407 - Parts for Non Revenue Vehicles	0.00	89.00	1,811.98	1,000.00	1,000.00	1,000.00	-25.98	100.00	587.04	1,000.00
50499 - Materials and Supplies	11,446.62	2,872.50	30,773.21	31,500.00	31,500.00	31,500.00	3,452.69	2,215.00	51,637.23	26,519.00
50500 - Utilities	3,088.99	3,379.00	44,337.19	46,120.00	46,120.00	46,120.00	3,676.51	3,340.00	44,984.62	45,820.00
50603 - Insurance	0.00	0.00	49,149.00	51,800.00	51,800.00	51,800.00	0.00	0.00	24,177.00	30,280.00
50700 - Taxes and Fees	34.49	155.00	1,343.22	1,900.00	1,900.00	1,900.00	0.00	33.00	3,332.50	1,400.00
50902 - Travel, Meetings & Training	1,146.92	980.00	4,137.51	10,000.00	10,000.00	10,000.00	11.23	850.00	5,659.99	14,500.00
50903 - Association Dues and Subscript	4.90	455.00	5,041.18	6,000.00	6,000.00	6,000.00	27.89	400.00	4,827.26	6,000.00
57402 - Ineligible RTAP	0.00	0.00	8,482.00	5,500.00	5,500.00	5,500.00	0.00	0.00	690.92	5,500.00
Total Expenses	199,454.30	172,688.50	1,685,442.40	1,851,437.00	1,851,437.00	1,851,437.00	169,635.86	138,491.00	1,635,164.70	1,753,676.00
Net Income/Loss	81,831.60	35,906.04	247,354.07	181,835.85	181,835.85	181,835.85	-167,871.85	9,555.00	320,885.14	38,250.00

Reconciled balances as of August 31, 2021

Honor Bank Checking	\$27,763.27
Honor Bank - Savings	\$710,048.69
Honor Bank - Money Mkt	\$100,830.21
MichiganClass-liquid asset security	\$0.00
Total	\$838,662.17

RECEIVED

OCT 22 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

From: mark bartell <bartell716@hotmail.com>
Sent: Monday, November 1, 2021 11:49 AM
To: Dawn Olney
Subject: PUBLIC COMMENT FOR COMMISSIONERS

Thank you for accepting my comments!

Health Department Funding:

Whatever your reasons for holding funds do not matter. You could have done this review any number of times. Your timing to review and hold funds now appear to be an effort at obstructionist's politics. Re-fund the budget and then review the budget and then if there is an issue address that issue. County Commissions always do better when they keep their arguments internal and not appear to have a squabble in the media.

Arguing about masking:

Masking arguments are a false flag. 70 percent of the county is vaccinated and that group wants an end to COVID. Please let the professional health experts do their job. Me and my neighbors are tired of the drain COVID is putting on the economy and the health system. Control COVID **first** and then the economic and health systems can heal and rebuild. (Is masking still a republican party talking point? If so give it up and move to real issues)

Public Safety:

A top priority for a Commission is public safety. Get on the bully pulpit every chance you get and recommend vaccines, flu, shingles, COVID.

Get 95 per cent vaccinated and the masking issue gets smaller and smaller.

Trust:

Please do not erode public trust in government. Overall our systems work very well. I trust my township and county Officials to count my votes, I trust that the local fire departments are in need of facilities when they say they are, and I trust that all the municipal and county and state employees are trying hard to fulfill their legal requirements. Smile and encourage the citizens that you are always working in the spirit of collaboration with all the agencies you have contact with.

Limited time:

Taking time to argue masking politics take away from your other very important areas of concern and others of lesser priority but still need your attention. Please see what can be done to:

Get high speed internet to every business and household in our county.

Get clear cell phone coverage for all areas of the county.

Make better progress on housing for people who want to work here. The studies are clear that this is a priority for business.

Fix the problem of blight / garbage / junk cars / overall trash and scrap on residential properties. Look at the impact on watersheds, real estate values, enticing people to stay and live in our county, and what you want to say to the tourist and business you want to keep and entice to our area.

Address the issue of people parking in the road right of way and shoulders because their drive is full of junk cars or they run auto repair shops.

Help Elberta put a new toilet at the beach.

Fix the Grace Road Steps

Fix the Life Saving station near the Elberta entrance to the south harbor wall.

You are there – in government – you already know my list and 100 other things you also know that are in need of attention.

Trying to be reasonable here and make the point we have so much to do in Benzie County that it does not make sense to argue non issues like mask.
We can do this! Thanks for your efforts.

Mark Bartell
Benzonia Township

Sent from Mail for Windows

**MISSAUKEE COUNTY RESOLUTION 2021-11
RESOLUTION IN SUPPORT OF VACCINE AWARENESS
AND MEDICAL AUTONOMY**

WHEREAS we elected officials have solemnly sworn and oath to support the Constitution of the United States of America, which is ordained and established to “promote the general welfare, and secure the Blessings of Liberty to ourselves and our posterity,” and;

WHEREAS the current Federal Government plan to force employers in the United States to coerce employees to vaccinate or submit to testing for COVID-19 is in direct conflict to the medical autonomy of free citizens, and;

WHEREAS citizens being both informed about the risks and benefits of any available medical interventions such as vaccines and face coverings and that with the consultation of their own medical care providers, have the information necessary to make an informed decision regarding their own bodies; and

WHEREAS the citizens of Missaukee County have the sacred inalienable right to make autonomous choices about their own health, this being essential to securing both the general welfare and securing the Blessings of Liberty.

WHEREAS The Missaukee County Board of Commissioners recognizes and commends the employees of the District Health Department #10,


THEREFORE Missaukee County shall not require or mandate to any employee, prospective employee, contractor, any form of vaccine or similar medical treatment verification or medical test verification as a general condition of employment and will not encourage employers located within Missaukee County to establish such mandates that hinder medical autonomy.

THEREFORE all Missaukee County messaging related to vaccines, face coverings, or other medical interventions shall encourage citizens to discuss the risks and benefits of any such treatment with their chosen healthcare provider or public health agency if they do not have a private healthcare provider

THEREFORE the Missaukee County Board of Commissioners authorizes the Board Chairperson and staff to forward a copy of this resolution to all County Commissioners, or their equivalents, in each of the 83 counties in the State of Michigan

THEREFORE, BE IT FURTHER RESOLVED, that this resolution be adopted at the Missaukee County Board of Commissioners Regular Meeting on this 12th day of October, 2021.

Dated: October 12, 2021



Frank Vanderwal, Chairperson



Muskegon County Resolution Supporting Little River Band of Ottawa Indians
Casino in Muskegon County

Resolution #2021-426

WHEREAS, in 2020, the United States Department of the Interior granted the Little River Band of Ottawa Indians (LRBOI), approval to construct a casino on off-reservation land in Muskegon County at the intersection of Interstate 96 and Harvey Street in Fruitport Township, MI; and

WHEREAS, the LRBOI has been working for more than a decade to bring a tribal casino to the Muskegon metro area; and

WHEREAS, the proposed casino project by the LRBOI will provide needed jobs for residents in Muskegon County and other West Michigan lakeshore communities, with an estimated 1,500 construction jobs and 2,200 casino jobs, including additional employment opportunities for companies providing food, beverages, supplies and services to the casino; and

WHEREAS, Muskegon County is a growing tourism destination, and this casino will bring increased tourism to Michigan from Indiana, Illinois, and Wisconsin, making Muskegon County a more competitive meeting and convention destination for in-state and out-of-state events with the addition of new hotel room inventory, a casino, and meeting and entertainment space to complement Muskegon County's new convention center; and

WHEREAS, in addition to the jobs created by the casino construction and operations, specific revenues derived from the LRBOI casino will provide supplemental funding for area schools, social service organizations, and local governments, and

WHEREAS, efforts by Detroit-area interests to derail this long-awaited economic development project that will provide substantial benefit to the Muskegon area are detrimental to the forward economic progress the Muskegon metro area is currently experiencing;

THEREFORE, BE IT RESOLVED that the Muskegon County Board Chair urges Governor Gretchen Whitmer and both Houses of the Michigan Legislature to pass legislation before the year end to approve the tribe's request to build their casino in Muskegon County.

BE IT FURTHER RESOLVED: That a copy of this Resolution be sent to Governor Whitmer, Senator Jon Bumstead, Representative Terry Sabo, Representative Greg VanWoerkom, the Michigan Senate, the Michigan House of Representatives, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

The Muskegon County Board of Commissioners, at its October 26, 2021 meeting recommended approval by Commissioner Brown, support by Vice-Chair Nash, the aforementioned resolution.

Ayes: Doug Brown, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik,
Rillastine Wilkins

Nays: Kim Cyr, Zach Lahring

Recused: Malinda Pego

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on October 26, 2021.

Nancy A. Waters 11-1-2021
Nancy A. Waters, Clerk Date
County of Muskegon



**BRANCH COUNTY, MICHIGAN
RESOLUTION TO SUPPORT AMENDMENTS TO THE OPEN MEETINGS ACT**

Resolution # 2021-16

WHEREAS, the Branch County Board of Commissioners has a vested interest in decisions made regarding the Open Meetings Act (Act 267 of 1976, being MCL 15.261 et seq.); and

WHEREAS, prior to the recent changes made to the Open Meetings Act, members of a public body could attend and participate in a public meeting virtually so long as a quorum of the public body was physically present at the meeting location; and

WHEREAS, a series of Executive Orders and statutory amendments issued in 2020 authorized remote participation in public meetings and specifically allowed public bodies to hold meetings electronically, either by telephone or in video conferencing; and

WHEREAS, after December 31, 2021, members of a public body will be allowed to participate in a meeting electronically only to accommodate the absence of any member of the public body due to military duty as described in Section 3(2) of the Act; and

WHEREAS, this eliminates a public body's previous flexibility to allow one or two members to participate in public meetings virtually; and

WHEREAS, the Branch County Board of Commissioners believes that technology is sufficient to provide a reliable and clear method of virtual communication, that flexibility is essential to the recruitment and retention of qualified county commissioners, and that having a county commissioner attend and participate in a board meeting virtually is better than not having a county commissioner attend at all.

THEREFORE, BE IT RESOLVED that the Branch County Board of Commissioners request that the State of Michigan Legislature and Governor Whitmer make changes to the Open Meetings Act to exempt counties with a population of 75,000 or less be exempt from the portions of the Open Meetings Act that restricts a member of a public body to attend and participate in a public meeting virtually, as long as a physical quorum of the public body is in attendance at the meeting location.


BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Governor Gretchen Whitmer, Senator Mike Shirkey, Representative Andrew Fink, the Michigan Association of Counties, and the Clerk of each County in the State of Michigan.

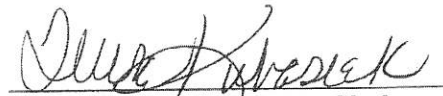
On Roll Call:

Ayes: Matthew, Stoll, Houtz, Kocz, Hazelbaker - 5

Nays: 0

RESOLUTION ADOPTED:

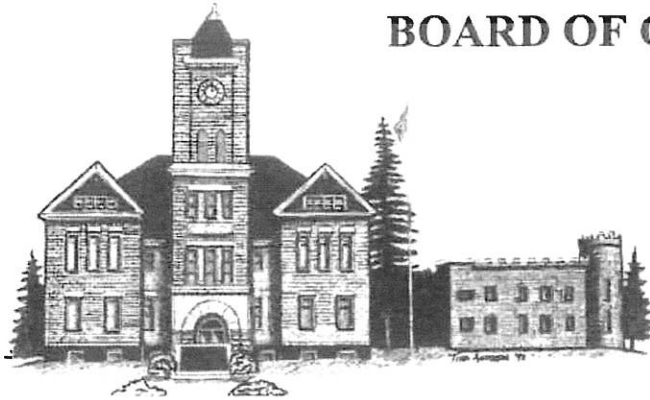

Randall Hazelbaker, Chairperson
Branch County Board of Commissioners


Teresa Kubasiak, County Clerk
Branch County

Dated: 10-27-21

Dated: 10/27/21

DICKINSON COUNTY BOARD OF COMMISSIONERS



Board Chairman: Henry Wender
Vice Chairman: Barbara J. Kramer
Commissioners: John P. Degenauer, Jr.
Joe Stevens
Ann Martin

Controller/Administrator: Brian Bousley
Administrative Assistant: Christy Paul

Dickinson County Resolution 2021-19

RESOLUTION SUPPORTING AMERICAN RESCUE PLAN STATE MATCH PROGRAMS

WHEREAS, the State of Michigan has faced tremendous challenges as it dealt with a deadly pandemic for nearly a year and a half and is now presented with an opportunity to strategically invest in our residents, entrepreneurs, businesses and communities; and

WHEREAS, Michigan will receive more than \$10 billion in fiscal recovery aid, with 83 counties slated to get \$1.9 billion directly in American Rescue Plan (ARP) funds; and

WHEREAS, cities and larger townships will receive a total of \$1.8 billion and non-- entitlement communities (smaller units) approximately \$644 million, with the state of Michigan itself receiving more than \$6.5 billion; and

WHEREAS, eligible expenditures include revenue reimbursements, savings and growing interest on the funds, broadband infrastructure, economic development and individual assistance programs; and

WHEREAS, county leaders are already under pressure to announce spending decisions and elected officials at all levels of government will have to make decisions on where and how they will use the dollars within federal guidelines; and

WHEREAS, the Michigan Association of Counties is working on a match program to earmark close to \$4 billion in state ARP funds to leverage all levels of government to strategically invest the one-time dollars in area of greatest need for improvement; and

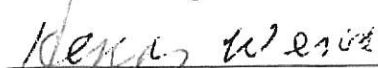
WHEREAS, the Michigan Association of counties has received positive feedback on the ideas put forth for match programs within the state; and

WHEREAS, Michigan has a chance to amplify investments with the influx of federal funding and a collaborative effort by all levels of government that will allow the dollars to be stretched to invest in common goals; and

WHEREAS, the comprehensive approach to leverage ARP dollars will provide Michigan the ability to amplify investment for our future by focusing resources in five key areas - water infrastructure and broadband, local capacity and fiscal stability, housing and community development, comprehensive economic development and public health and safety; and

WHEREAS, our future success is inextricably linked, and strategic investment of our available resources need to support and strengthen these connections;

THEREFORE, BE IT RESOLVED, the Dickinson County Board of Commissioners supports American Rescue Plan State Match Programs and authorizes the Dickinson County Clerk to forward a copy of this resolution directly to all County Boards and the State legislative officials of the State of Michigan.


Henry Wender – Board Chair


Carol Bronzyk – County Clerk

10.25.2021
Date

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2021-18

**RESOLUTION TO SUPPORT
AMENDMENTS TO THE OPEN MEETINGS ACT**

WHEREAS, the Alger County Board of Commissioners has a vested interest in decisions made regarding the Open Meetings Act (Act 267 of 1976, being MCL 15.261 et seq.); and

WHEREAS, prior to the most recent amendments to the Act, it was generally accepted that members of a public body could participate in a meeting electronically so long as a quorum of the public body was physically present at the meeting location; and

WHEREAS, a series of Executive Orders and statutory amendments issued in 2020 authorized remote participation in public meetings and specifically allowed public bodies to hold meetings electronically, either by telephonic or video conferencing; and

WHEREAS, after December 31, 2021, members of a public body will be allowed to participate in a meeting electronically only to accommodate the absence of any member of the public body due to military duty as described in Section 3(2) of the Act; and

WHEREAS, this substantive change eliminates a public body's previous flexibility to allow one or two members to attend remotely.

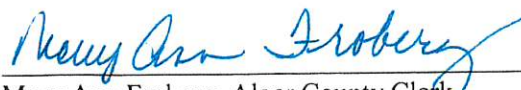
THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners requests that all counties with a population of 75,000 or fewer be exempt from the portion of the Open Meetings Act that allows only members absent due to military duty to participate in meetings electronically.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Representative Sara Cambensy, Senator Ed McBroom, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,



Mary Ann Froberg, Alger County Clerk

Dated: October 18, 2021

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2021-19

**OPPOSING SENATOR SHIRKEY'S GEARING TOWARD INTEGRATION PROPOSAL AND
SUPPORTING PATHWAYS COMMUNITY MENTAL HEALTH SERVICES PROGRAM**

WHEREAS, the Alger County Board of Commissioners, has entered into an enabling resolution to help create the four County Pathways Community Mental Health Authority SP, pursuant to Section 100 et seq. and Section 205 of the Mental Health Code, 1974 PA 258, as amended (MCL330.1 100 et seq; MCL330.1205); and

WHEREAS, Pathways Community Mental Health Authority SP, organized under the terms of Section 204(a) of the Michigan Mental Health Code (the Code), (MCL330.1204[a]); and

WHEREAS, Section 116(b) of the Code (MCL330.1116[b]) requires that the Department of Community Health shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program whenever the community mental health services program has demonstrated a willingness and capacity to provide an adequate and appropriate system of mental health services for the citizens of that service area; and

WHEREAS, Pathways Community Mental Health SP has demonstrated such willingness and capacity to provide broad array of innovative, cutting edge, community mental health services for the past 50 years and is properly certified as a community mental health services program under the terms of Section 232(a) of the Code (MCL330.1232[a]); now

THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners strongly urges its State Senate and House of Representatives to oppose Senator Shirkey's Gearing Toward Integration Proposal and subsequent changes proposed to the Michigan Social Welfare Act which would privatize the public mental health system and essentially eliminate the public safety net; and

BE IT FURTHER RESOLVED That Senator Shirkey's Gearing Toward Integration Proposal was formerly called Section 298 and that pilot program that provided the foundation for this latest proposal was abandon as unworkable, and;

BE IT FURTHER RESOLVED that the Alger County Board of Commissioners supports Pathways Community Mental Health Services Program system that provides necessary community safety net services and supports; and

BE IT FURTHER RESOLVED that copies of this resolution be provided to Governor Gretchen Whitmer, Senator Ed McBroom, 38th District, Sara Cambensy, State Representative, 109th House District, Michigan Department of Health and Human Services Director Elizabeth Hertel, Behavioral Health and Developmental Disabilities Administration, Deputy Director Dr. George Mellos, the Michigan Association of Counties, and all Michigan counties

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,



Mary Ann Froberg, Alger County Clerk

Dated: October 18, 2021