

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

October 26, 2021

Frank F. Walterhouse Meeting Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

<https://us02web.zoom.us/j/82184659378>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099

Webinar ID: 819 1619 5927

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
ROLL CALL
INVOCATION AND PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES – 10/12/2021
PUBLIC INPUT
Jeff Tousley, Superintendent, Frankfort Elberta Area Schools
FINANCE –
 A) Approval of Bills
ELECTED OFFICIALS & DEPT HEAD COMMENTS
ACTION ITEMS –
 A) Service Weapons
 B) BS&A Timesheet Software
 C) Letter of Understanding – Corrections (2)
 D) Drug Court Grant
 E) MSU Agreement
 F) Stairwell Tread Replacement
 G) DTRF Surplus Resolution 2021-024
COMMISSIONER REPORTS –
COUNTY ADMINISTRATOR'S REPORT – Katie Zeits
COMMITTEE OF THE WHOLE – 10/12/2021 Consent
COMMITTEE APPOINTMENTS –
UNFINISHED BUSINESS –
NEW BUSINESS –
10:00 Dodie Putney, Benzie Leelanau District Health Dept
10:15
10:30 Closed Session – Matt Nordfjord – Collective Bargaining Agreements-15.268(8)(c)
PRESENTATION OF CORRESPONDENCE
PUBLIC COMMENT
ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days' notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. **The Board will not be accepting public comment via zoom/online.**

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Andy Miller (Crystal Lake, Frankfort)	231-920-8300
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Tim Markey (Homestead)	231-871-1399
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

January 29, 2021

THE BENZIE COUNTY BOARD OF COMMISSIONERS
October 12, 2021

The Benzie County Board of Commissioners met in a regular session on Tuesday, October 21, 2021 in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs and Sauer

Excused: Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Jeannot, seconded by Sauer, to approve the agenda as amended, adding B-Amend Public Input Policy, C-Sheriff Rosa Email and D-FOIA Appeal to Action Items; and SRO discussion to New Business. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Markey, seconded by Miller, to approve the regular session minutes of September 28, 2021 as amended. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Motion by Nye, seconded by Miller, to approve the closed session minutes of September 28, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

9:05 a.m. Public Input – None

FINANCE

Bills: Motion by Jeannot, seconded by Sauer, to approve payment of the bills from September 28, 2021 thru October 11, 2021 in the amount of \$495,683.95, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

County Treasurer Michelle Thompson reported that the auditors were here last week doing preliminary work and will return in December.

PUBLIC HEARING – ECLIPSE COMMUNICATIONS CLOSE OUT CDBG LOAN FUNDS

Laura Galbraith, Venture North President, here for a Public Hearing on the Close Out of CDBG Loan Funds for Eclipse Communications, successfully completed their project; \$70,000 loan; have completed all portions of the loan and have met compliance; two additional full-time positions; funds were used to purchase additional equipment for business expansion.

\$156,000 is left in the Benzie County CDBG loan fund; actively looking for Benzie County business looking for additional capital.

Open Public Hearing

No comments from the 7 individuals present.

Closed Public Hearing

COMMISSIONERS

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October 12, 2021

Motion by Miller, seconded by Markey, to close out the CDBG Loan with reference to Eclipse Communications and Venture North. Roll Call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Judge Mead reported that he was able to hold his first jury trial in 2 years; for jury selection the commissioners' room was used for selection and it worked out well – thank you, appreciate the ability to use this room.

Karen Felty, Finance Director at the Maples, provided an August statistics report; they have received a MMRMA grant for security cameras; they are at 83% occupancy.

ACTION ITEMS

EMPG Work Agreement for FY 2022: Motion by Jeannot, seconded by Miller, to authorize the Chair of the Board of Commissioners and the Emergency Management Coordinator to sign on behalf of Benzie County the 2022 EMPG Work Agreement and the FY 2021 Grant Agreement (reimbursement) with the Michigan State Police – Emergency Management and Homeland Security Division, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Public Input Policy: Motion by Sauer, seconded by Markey, to amend the Public Input Policy by adding the sentence: The Board will not be accepting public comment via zoom/online. Roll Call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Sheriff Rosa Email: Motion by Jeannot, seconded by Sauer, to direct Administration to contact legal counsel and potentially the auditors to determine what the consequence of this transaction is and what the opportunities are to make this a lawful transaction. The transaction is the unapproved sale by the Sheriff of county property (firearms). Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

FOIA Appeal: Motion by Jeannot, seconded by Nye, to accept the FOIA appeal from Eric VanDussen and process accordingly, authorizing the Chair to sign the response. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

COMMISSIONER REPORTS

Chair Roelofs reported that there will be a Veterans Service at Memorial Park at 1 p.m. on November 11; met with Rep O'Malley regarding various items.

Comm Jeannot provided a written report.

Comm Miller attended the Frankfort Elberta School Board meeting.

Comm Nye attended the Centra Wellness Executive Meeting; Village of Benzonia.

COMMISSIONERS

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October 12, 2021

Comm Markey has been meeting with the county administrator looking at amendments to the EMS Bylaws; attended Homestead Township meeting; Centra Wellness Community Services & Relations Committee meeting; Village of Honor.

Comm Sauer reported that he attended the MAC Conference; Betsie Valley Trail; Ironman After Event Review; Joyfield Twp; Village of Thompsonville; attended a lock down at Betsie Valley School.

Comm Nye reported that Thursday, October 14 at 4:00 p.m. at Mills Community House, will be a presentation from the Nugent Family regarding family farming and the history of it in Benzie County.

10:03 a.m. Annie Browning, Beulah – gave a presentation regarding Domestic Violence

10:28 a.m. Chuck Clarke, Point Betsie Lighthouse – Shoreline Protection Bid for Engineering Motion by Sauer, seconded by Miller, to authorize the County Clerk and Board Chair be authorized to execute an agreement with Barr Engineering Company for the completion of the final engineering and specification plans for the Shoreline Protection System project at Point Betsie in the amount of \$228,310, with general oversight and administration to be performed by Barr Engineering Company in an additional not-to-exceed amount of \$134,860, with funds to be provided by reimbursement to Benzie County in their entirety by the Friends of Point Betsie Lighthouse, Inc. and further that the County Administrator be authorized to sign change orders for this project in the not-to-exceed amount of \$5,000. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

COUNTY ADMINISTRATOR'S REPORT – Katlyn Zeits

- Met with Mitch Deisch, Paula Figura and Merit to finalize documents for the broadband feasibility study.
- HR/Finance interviews tomorrow afternoon with three applicants.
- We are finalizing the final two collective bargaining agreements.
- BS&A Timesheet program – she has asked BS&A to reduce the cost.
- Friday we will be having a Chili Cookoff.
- Zoom has been upgraded for webinar service also with the ability to stream on YouTube.
- Working with Shelley Thompson & BS&A on end-of-the year reports.

COMMITTEE OF THE WHOLE – None

COMMITTEE APPOINTMENTS

Parks & Rec: Postpone at this time; positions do not open until end of the year.

UNFINISHED BUSINESS – None

NEW BUSINESS

SRO Discussions: Comm Sauer asked about the contract that Benzie County has with City of Frankfort for the SRO; the contract specifically states that we would get a financial update every six months – we have never received one; feels that SRO could be hired through our Sheriff Dept; Ms. Zeits has reached out to Josh Mills and she has not received a call back from him.

COMMISSIONERS

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October 12, 2021

PRESENTATION OF CORRESPONDENCE

- Benzie Leelanau Health Dept minutes of September 22, 2021 received.
- Betsie Valley Trailway Management Council minutes of August 3, 2021 received.
- Crystal Lake Elevation report for September 2021 received.
- Little Platte Lake Elevation report for September 2021 received.
- Ingham County resolution supporting Current Emergency Orders as Determined by Ingham County Health Officer Pursuant to State of Michigan Public Health Code, PA 368 of 1978, Section 2453 received.
- Email received from Ralph Hall regarding BOC action against the Health Dept.
- Kalkaska County resolution Opposing Mandatory Vaccinations and Mandatory Masks received.
- Delta County resolution Opposing Senator Shirley's Gearing Toward Integration Proposal and Supporting Pathways Community Mental Health Services Program received.

11:03 a.m. Public Input – None

Motion by Miller, seconded by Markey, to adjourn at 11:04 a.m. Ayes: Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended.
2. Approved the regular session minutes of September 28, 2021 as amended.
3. Approved the closed session minutes of September 28, 2021 as presented.
4. Approved payment of the bills in the amount of \$495,683.95, as presented.
5. Public Hearing held for Eclipse Communications Close Out CDBG Loan Funds.
6. Approved to close out the CDBG Loan with reference to Eclipse Communications and Venture North.
7. Authorized the Chair of the Board of Commissioners and the Emergency Management Coordinator to sign on behalf of Benzie County the 2022 EMPG Work Agreement and the FY 2021 Grant Agreement (reimbursement) with the Michigan State Police – Emergency Management and Homeland Security Division, as presented.
8. Amended the Public Input Policy.
9. Directed Administration to contact legal counsel and potentially the auditors to determine what the consequence of this transaction is and what the opportunities are to make this a lawful transaction. The transaction is the unapproved sale by the Sheriff of county property (firearms).
10. Accepted the FOIA appeal from Eric VanDussen and process accordingly, authorizing the Chair to sign the response.
11. Authorized the County Clerk and Board Chair be authorized to execute an agreement with Barr Engineering Company for the completion of the final engineering and specification plans

COMMISSIONERS

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October 12, 2021

for the Shoreline Protection System project at Point Betsie in the amount of \$228,310, with general oversight and administration to be performed by Barr Engineering Company in an additional not-to-exceed amount of \$134,860, with funds to be provided by reimbursement to Benzie County in their entirety by the Friends of Point Betsie Lighthouse, Inc. and further that the County Administrator be authorized to sign change orders for this project in the not-to-exceed amount of \$5,000.

DRAFT

**Art Jeannot
Commissioner Report
October 12, 2021**

- Participated in 5 meetings on behalf of the County since our September 28th meeting.
- **10/5 Platte Township Quarterly Meeting –**
 - Discussed use of ARPA funds and a possible contribution to the broad band study.
 - From their point of view the Ironman event went well.
- **10/7 MI Association of Counties Finance and General Governance Committee –**
 - Discussed masking mandate. It was suggested that this mandate was ruled unenforceable by a Michigan court.
 - A senate bill was introduced to have health department officers more accountable to health department boards.
 - Rules for use of ARPA funds are expected to be available by yearend.
 - Bill to extend county commissioner terms to 4 years still pending.
- **10/7 Lake Township –**
 - Limited complaints regarding Ironman.
 - Number of building permits are expected to exceed 2020.
- **10/8 Benzie County Chamber –** This was a special meeting to discuss the long-term plan for the Chamber. There was a discussion to partner with the Benzie EDC to manage business retention efforts for the county.
- **10/11 Almira Township –** I will share any relevant information at the BOC meeting.
- **Other –**
 - October 4th, I attended the ground breaking ceremony for BACN.
 - Attended ongoing discussions regarding Benzie County Re-Districting. Maps should be completed by October 11th. It appears there will be some changes to districts.

13

RECEIVED

OCT 08 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Finance Report

Payables September 30, 2021 through October 7, 2021

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 214 ALS	FUND 105-238	FUND 247 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
10/14/2021	\$ 96,328.58	\$ 19,663.69	\$ 5,727.41	\$ 5,520.30	\$ 871.72	\$ 44,566.02	\$ 2,365.61	\$ 11,986.49	\$ 3,708.62	\$ 2,435.01		\$ 193,173.45
10/21/2021	\$ 37,988.56	\$ 8,708.98	\$ 5,284.24	\$ 271.09	\$ 288.52	\$ 3,386.00	\$ 1,793.56	\$ 23,950.31	\$ 31,489.07	\$ 275.00	\$ 250.00	\$ 113,685.33
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Totals	\$ 134,317.14	\$ 28,372.67	\$ 11,011.65	\$ 5,791.39	\$ 1,160.24	\$ 47,952.02	\$ 4,159.17	\$ 35,936.80	\$ 35,197.69	\$ 2,710.01	\$ 250.00	\$ 306,858.78

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resource Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

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DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 10/21/2021 - 10/21/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-721.00	PER DIEM	SAUER, GARY	2 LUNCHES/1 DINNER PER DIEM	37.50	82560
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	CLS BUDGET, VOTER REGISTRATION. COMM AF	135.00	82557
Total For Dept 101 BOARD OF COMMISSIONERS				172.50	
Dept 131 CIRCUIT COURT					
101-131-800.00	CONTRACTED SERV - THINKING MATTE	CATHOLIC HUMAN SERVICES, I	SEPTEMBER 2021	100.00	82509
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE AND MEALS	144.24	82558
Total For Dept 131 CIRCUIT COURT				244.24	
Dept 136 DISTRICT COURT					
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	39.56	82554
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	LAW OFFICES OF NICOLE WES	DAVID KILIAN	65.00	82541
101-136-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	OFFICE SUPPLIES	33.80	82502
Total For Dept 136 DISTRICT COURT				138.36	
Dept 172 ADMINISTRATOR					
101-172-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	CUTTING BOARD, SUPPLIES	81.13	82501
101-172-963.00	COMPUTER SUPPORT	BS & A SOFTWARE	ANNUAL SERVICE/SUPPORT FOR NOVEMBER 202	3,442.00	82508
Total For Dept 172 ADMINISTRATOR				3,523.13	
Dept 215 COUNTY CLERK					
101-215-957.00	MISC - APPORTIONMENT EXPENSES	JEANNETTE FEEHELEY	APPORTIONMENT \$240 PER DIEM; \$40.32 MII	280.32	82535
101-215-957.00	MISC - APPORTIONMENT EXPENSES	JIM DULZO	APPORTIONMENT \$240 PER DIEM; \$3.36 MILE	243.36	82537
101-215-961.00	TRAINING & SCHOOLS	MANISTEE COUNTY CLERK	NOTARY FEE FOR ALLIE BAKER	10.00	82544
101-215-961.00	TRAINING & SCHOOLS	OFFICE OF THE GREAT SEAL	NOTARY FOR ALLIE BAKER	10.00	82555
Total For Dept 215 COUNTY CLERK				543.68	
Dept 253 COUNTY TREASURER					
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	TREASURERS OFFICE SUPPLIES	152.10	82534
101-253-963.00	COMPUTER SUPPORT	BS & A SOFTWARE	ANNUAL SERVICE/SUPPORT FOR NOVEMBER 202	6,909.00	82508
Total For Dept 253 COUNTY TREASURER				7,061.10	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-963.00	COMPUTER SUPPORT	BS & A SOFTWARE	ANNUAL SERVICE/SUPPORT FOR NOVEMBER 202	3,430.00	82508
Total For Dept 257 EQUALIZATION DEPARTMENT				3,430.00	
Dept 261 MSU EXTENSION					
101-261-703.04	WAGES-PART TIME SECRETARY	MSU EXTENSION BUSINESS OFF	LONGO PAY AUGUST	815.88	82549
Total For Dept 261 MSU EXTENSION				815.88	
Dept 262 ELECTIONS					
101-262-727.00	OFFICE SUPPLIES - BALLOTS	ELECTION SOURCE	BALLOTS FOR NOVEMBER ELECTION	1,882.98	82528
Total For Dept 262 ELECTIONS				1,882.98	
Dept 265 BUILDING & GROUNDS					
101-265-750.00	MAINTENANCE SUPPLIES	JACKPINE BUSINESS CENTERS	CALENDARS	41.96	82534
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	HOOK COMMAND, VELCRO STRIPS	31.93	82553
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	ACCT 61319 TELEPHONE	686.17	82562
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	GAS 425 COURT PLACE - OCT 21	99.02	82525
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GARAGE ELECTRIC OCTOBER 21	29.98	82515
Total For Dept 265 BUILDING & GROUNDS				889.06	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	RETAINER AND COSTS SEPTEMBER 21	4,561.50	82514

10/21/2021 01:07 PM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 266 LEGAL & CONTRACTED SERVICES					
Total For Dept 266 LEGAL & CONTRACTED SERVICES				4,561.50	
Dept 275 DRAIN COMMISSION					
101-275-860.00	TRAVEL	DIXON, CRAIG	8 CL/ 7 PL	123.20	82524
101-275-860.00	TRAVEL	DIXON, CRAIG	6 CL/ 5 PL	89.60	82524
101-275-860.00	TRAVEL	DIXON, CRAIG	5 CL/ 6 PL	95.20	82524
101-275-860.00	TRAVEL	DIXON, CRAIG	7 CL/ 7 PL	117.60	82524
101-275-860.00	TRAVEL	DIXON, CRAIG	5 CL/ 4 PL	72.80	82524
101-275-860.00	TRAVEL	DIXON, CRAIG	8 CL/ 6PL	112.00	82524
Total For Dept 275 DRAIN COMMISSION				610.40	
Dept 286 TECHNOLOGY SUPPORT					
101-286-963.00	COMPUTER SUPPORT	BS & A SOFTWARE	ANNUAL SERVICE/SUPPORT FOR NOVEMBER 2021	1,439.00	82508
Total For Dept 286 TECHNOLOGY SUPPORT				1,439.00	
Dept 301 SHERIFF					
101-301-748.00	GAS, OIL & GREASE	VISA-PACKARD 7492	FUEL/MEALS	55.15	82566
101-301-748.00	GAS, OIL & GREASE	WEX BANK	FUEL - BCSO 09162021 TO 10152021	377.57	82573
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-1 OIL CHANGE	52.90	82576
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	19-1 DRAIN PLUG R&R	10.65	82571
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	17-3 LUG NUTS	31.60	82571
101-301-751.00	UNIFORMS	EMBROID ME OF TRAVERSE CITY	20 SHIRTS - SHERIFF	520.00	82529
101-301-800.00	CONTRACTED SERVICES	COVERTTRACK GROUP	ANN SUBSCRIPTION 357812094428874 22-23	600.00	82518
101-301-961.00	TRAINING & SCHOOLS	VISA-PACKARD 7492	FUEL/MEALS	54.52	82566
Total For Dept 301 SHERIFF				1,702.39	
Dept 601 HEALTH DEPARTMENT					
101-601-836.00	APPROPRIATIONS	BENZIE LEELANAU HEALTH DEPT	DOCUMENT SCANNING FINAL INSTALLMENT	7,264.80	82504
Total For Dept 601 HEALTH DEPARTMENT				7,264.80	
Dept 648 MEDICAL EXAMINER					
101-648-835.00	LAB FEES	NMS LABS	THOMAS WALDO TOXICOLOGY	444.00	82552
101-648-835.00	LAB FEES	NMS LABS	P. KIRSCH TOXICOLOGY	409.60	82552
Total For Dept 648 MEDICAL EXAMINER				853.60	
Total For Fund 101 GENERAL FUND				35,132.62	
Fund 205 TNT OFFICER MILLAGE FUND					
Dept 000					
205-000-748.00	GAS, OIL & GREASE	WEX BANK	FUEL - BCSO 09162021 TO 10152021	48.09	82573
Total For Dept 000				48.09	
Total For Fund 205 TNT OFFICER MILLAGE FUND				48.09	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-783.00	EQUIP. SERVICES & SUPPLIES	AMAZON CAPITAL SERVICES, I	JAIL SUPPLIES/MICROWAVES X 4 INMATES	38.62	
213-265-783.00	EQUIP. SERVICES & SUPPLIES	AMAZON CAPITAL SERVICES, I	HAND CUFF KEYS / WATER FILTERS - JAIL	42.99	82501
213-265-783.00	EQUIP. SERVICES & SUPPLIES	AMAZON CAPITAL SERVICES, I	PANTS/HAND SANITIZER	135.66	82501
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	OCT 2021 NAT GAS - JAIL	614.20	82526
213-265-935.00	JAIL REPAIRS	GRAND TRAVERSE REFRIGERATION	ICE MACHINE NOT WORKING	59.00	82533
213-265-935.00	JAIL REPAIRS	JOHNSON CONTROLS FIRE PRO	DOOR LOCK ISSUE	1,494.00	82538
Total For Dept 265 BUILDING & GROUNDS				2,384.47	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 213 JAIL OPERATIONS FUND					
Dept 351 JAIL - CORRECTIONS					
213-351-748.00	GAS, OIL & GREASE	WEX BANK	FUEL - BCSO 09162021 TO 10152021	227.45	82573
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	PANTS - SMITH	158.00	82501
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	PANTS/HAND SANITIZER	158.00	82501
213-351-751.00	UNIFORMS	JEREMY BREITNER	BOOT REIMBURSEMENT	150.00	82536
213-351-961.00	TRAINING & SCHOOLS	NICHOLAS SALTER	CORRECTIONS ACADEMY LUNCHES	285.00	82550
213-351-961.00	TRAINING & SCHOOLS	WEST SHORE COMMUNITY COLLE	TUITION & FEES SALTER - CORR ACADEMY	1,500.00	82572
213-351-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	HAND CUFF KEYS / WATER FILTERS - JAIL	106.88	82501
213-351-970.00	EQUIPMENT	CMP DISTRIBUTORS	SIMMONS - VEST	988.00	82513
213-351-980.01	BIO-HAZARDS EQUIPMENT	PH&S PRODUCTS	GLOVES - 13 CASES FENTANYL BARRIER	2,789.80	82556
Total For Dept 351 JAIL - CORRECTIONS				6,363.13	
Total For Fund 213 JAIL OPERATIONS FUND				8,747.60	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					
214-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	STATION SUPPLIES	150.60	82540
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	PEST CONTROL ST 2	60.00	82547
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	WIDEX FOR STATION AND TRUCKS	13.98	82553
214-265-850.01	INTERNET SERVICE	DIRECT TV	ST 2 DIRECT TV	177.23	82523
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 WATER AND SEWER BILL	65.63	82511
Total For Dept 265 BUILDING & GROUNDS				467.44	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
214-655-721.00	PER DIEM	DAGNEAU-BATES, MARTHA	EMS PER DIEM/TRAVEL	40.00	82519
214-655-721.00	PER DIEM	FRANKE, JIM	EMS PER DIEM/TRAVEL	40.00	82530
214-655-721.00	PER DIEM	MARKEY, TIM	EMS PER DIEM/TRAVEL	40.00	82545
214-655-721.00	PER DIEM	MEAD, MICHAEL	EMS PER DIEM/TRAVEL	40.00	82546
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	69.86	82506
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	147.90	82507
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN ST 2	243.95	82500
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	243.95	82500
214-655-749.00	VEHICLE REPAIRS	JUST TRUCKS INC	A22 OIL AND MISC REPAIRS	1,307.48	82539
214-655-749.00	VEHICLE REPAIRS	JUST TRUCKS INC	A33 AC WORK	1,062.58	82539
214-655-749.00	VEHICLE REPAIRS	NUGENT ACE HARDWARE	REPAIR FASTENERS FOR A31 WHEEL WELL SKI	12.06	82553
214-655-855.00	RADIO MAINTENANCE/EQUIPMENT	GRAND TRAVERSE MOBILE COMM	A31 INVERTER REPAIR	619.01	82532
214-655-855.00	RADIO MAINTENANCE/EQUIPMENT	NUGENT ACE HARDWARE	CHARGER FOR STATION PAGER CHARGER	4.99	82553
214-655-860.00	TRAVEL	DAGNEAU-BATES, MARTHA	EMS PER DIEM/TRAVEL	20.38	82519
214-655-860.00	TRAVEL	FRANKE, JIM	EMS PER DIEM/TRAVEL	5.60	82530
214-655-860.00	TRAVEL	MARKEY, TIM	EMS PER DIEM/TRAVEL	11.20	82545
214-655-860.00	TRAVEL	MEAD, MICHAEL	EMS PER DIEM/TRAVEL	7.84	82546
214-655-961.00	TRAINING & SCHOOLS	MIKE BERENDSOHN	ITLS IAN DURAND, MARC ORTH, BROOKE TAYI	900.00	82548
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				4,816.80	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND				5,284.24	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-721.00	PER DIEM	ANNIE BROWNING	SWAC PER DIEM	40.00	82503
228-000-721.00	PER DIEM	COTE, CHRISTOPHER	SWAC PER DIEM	40.00	82517
228-000-721.00	PER DIEM	DAVID SCHAFFER	SWAC PER DIEM	40.00	82521
228-000-721.00	PER DIEM	WARREN, TODD	SWAC PER DIEM	40.00	82570
228-000-721.00	PER DIEM	WOOD, MARLENE	SWAC PER DIEM	40.00	82575
228-000-860.00	TRAVEL	COTE, CHRISTOPHER	SWAC MILEAGE	10.35	82517

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Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-860.00	TRAVEL	DAVID SCHAFER	SWAC MILEAGE	3.45	82522
228-000-860.00	TRAVEL	WARREN, TODD	SEAC MILEAGE	8.05	82570
228-000-860.00	TRAVEL	WOOD, MARLENE	SWAC MILEAGE	1.15	82575
Total For Dept 000				223.00	
Total For Fund 228 SOLID WASTE/RECYCLING FUND				223.00	
Fund 247 ANIMAL CONTROL FUND					
Dept 265 BUILDING & GROUNDS					
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	ELECTRIC BILL FOR OCT	207.89	82516
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILL FOR OCT	58.63	82527
Total For Dept 265 BUILDING & GROUNDS				266.52	
Dept 430 ANIMAL CONTROL					
247-430-961.00	TRAINING & SCHOOLS	VISA=KYLE MAURER	MAACO MEMBERSHIP X2	22.00	82567
Total For Dept 430 ANIMAL CONTROL				22.00	
Total For Fund 247 ANIMAL CONTROL FUND				288.52	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 371 BUILDING INSPECTOR					
249-371-963.00	COMPUTER SUPPORT	BS & A SOFTWARE	ANNUAL SERVICE/SUPPORT FOR NOVEMBER 202	3,386.00	82508
Total For Dept 371 BUILDING INSPECTOR				3,386.00	
Total For Fund 249 BUILDING DEPARTMENT FUND				3,386.00	
Fund 259 INDIGENT DEFENSE COUNSEL					
Dept 000					
259-000-720.00	COUNTY SHARE TO MANISTEE	MANISTEE COUNTY	MIDC QUARTERLY PAYMENT 4TH QTR	22,961.75	82543
Total For Dept 000				22,961.75	
Total For Fund 259 INDIGENT DEFENSE COUNSEL				22,961.75	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-727.00	OFFICE SUPPLIES	VISA=RHUBERS	RHUBERS VISA CHARGES FY 2022 CENTRAL DI	35.98	82569
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE COMM	SERVICE CHARGES FOR REPEATER DEFICIENCY	244.75	82532
261-325-970.00	EQUIPMENT	VISA=RHUBERS	RHUBERS VISA CHARGES FY 2022 CENTRAL DI	181.88	82569
Total For Dept 325 DISPATCH/COMMUNICATION				462.61	
Total For Fund 261 911 EMERGENCY SERVICE FUND				462.61	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND					
Dept 362 OTHER CORRECTIONS ACTIVITIES					
263-362-961.00	TRAINING & SCHOOLS	ACME SPORTS INC	9MM AMMO	416.56	82499
Total For Dept 362 OTHER CORRECTIONS ACTIVITIES				416.56	
Total For Fund 263 LOCAL CORRECTION OFFICER'S TRAINING				416.56	
Fund 269 LAW LIBRARY FUND					
Dept 000					
269-000-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNEXIS	LAW LIBRARY SEPT 21	572.00	82559
Total For Dept 000				572.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 269 LAW LIBRARY FUND					
		Total For Fund 269 LAW LIBRARY FUND		572.00	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 351 JAIL - CORRECTIONS					
425-351-957.00	MISCELLANEOUS - INMATE TELEPHONE	AMAZON CAPITAL SERVICES, I	JAIL SUPPLIES/MICROWAVES X 4 INMATES	283.84	
		Total For Dept 351 JAIL - CORRECTIONS		283.84	
		Total For Fund 425 EQUIPMENT REPLACEMENT FUND		283.84	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-694.00	CASH OVER/SHORT	CLARA WICK	OVERPAID ON DLQ TAXES	187.27	82512
516-000-694.00	CASH OVER/SHORT	LUELLA COTE	OVERPAID ON DLQ TAXES	100.00	82542
		Total For Dept 000		287.27	
		Total For Fund 516 DELINQUENT TAX REVOLVING FUND		287.27	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	OCT INSTALLMENT 2019 TAX FORFEITURE	789.63	82565
		Total For Dept 253 COUNTY TREASURER		789.63	
		Total For Fund 532 TAX FORECLOSURE FUND		789.63	
Fund 535 CDBG HOUSING GRANT FUND					
Dept 000					
535-000-800.00	CONTRACTED SERVICES	NMCAA	JOB B19-03 WITTIG	25,768.45	82551
535-000-815.40	ADMINISTRATION FESS (NMHSA)	NMCAA	JOB B19-03 WITTIG	4,643.72	82551
		Total For Dept 000		30,412.17	
		Total For Fund 535 CDBG HOUSING GRANT FUND		30,412.17	
Fund 701 GENERAL AGENCY FUND					
Dept 136 DISTRICT COURT					
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON M PIPER	5.00	82563
701-136-271.00	RESTITUTIONS PAYABLE	WILLIAMS, NEILAN	RESTITUTION PYMT FROM IVY JOSLIN	100.00	82574
701-136-275.00	REFUNDS	BERNDT & ASSOCIATES PC	REFUND FOR GARNISHMENT FEE	30.00	82505
		Total For Dept 136 DISTRICT COURT		135.00	
Dept 215 COUNTY CLERK					
701-215-222.01	DUE COUNTY - CDBG CO ADMIN FEE (NMCAA	JOB B19-03 WITTIG	30.00	82551
701-215-271.00	RESTITUTIONS PAYABLE	CIERA BRUNAN	RESTITUTION FROM LUCAS BRIGHT	10.00	82510
701-215-271.10	FAMILY DIVISION RESTITUTIONS	TIMOTHY DROST	RESTITUTION FROM BRYCE RAMEY	100.00	82564
		Total For Dept 215 COUNTY CLERK		140.00	
		Total For Fund 701 GENERAL AGENCY FUND		275.00	
Fund 704 PAYROLL CLEARING FUND					
Dept 000					
704-000-231.13	FLEX ACCOUNT OVER/SHORT	TASC	COMPLIANCE FEE ASSESSMENT	250.00	82561
		Total For Dept 000		250.00	
		Total For Fund 704 PAYROLL CLEARING FUND		250.00	

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Fund Totals:

Fund 101	GENERAL FUND	35,132.62
Fund 205	TNT OFFICER MII	48.09
Fund 213	JAIL OPERATIONS	8,747.60
Fund 214	EMERGENCY MEDIC	5,284.24
Fund 228	SOLID WASTE/REC	223.00
Fund 247	ANIMAL CONTROL	288.52
Fund 249	BUILDING DEPAR	3,386.00
Fund 259	INDIGENT DEFENS	22,961.75
Fund 261	911 EMERGENCY S	462.61
Fund 263	LOCAL CORRECTIC	416.56
Fund 269	LAW LIBRARY FUN	572.00
Fund 425	EQUIPMENT REPL	283.84
Fund 516	DELINQUENT TAX	287.27
Fund 532	TAX FORECLOSURE	789.63
Fund 535	CDBG HOUSING GI	30,412.17
Fund 701	GENERAL AGENCY	275.00
Fund 704	PAYROLL CLEARIN	250.00

Total For All Funds:	109,820.90
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Elected Officials And Department Heads

(A) County Name	(B) Taxable Value	(C) Total County Extra Voted (D) Est. County Allocated / SET (E) Total County Operating (F) Est. County EV Oper. Tax Dollars (G) Total County Debt Rate (H) Est. County Debt Tax Dollars (I) Total Est. County Tax Dollars (BB) Total RenZone Taxable Value								
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(BB)	
		County	Est. County	Extra						Total
		Allocated	Allocated / SET	Voted	Est. County EV	Total County	Est. County Debt	Total Est. County	RenZone	
Rate / SET	Tax Dollars	Rate	Oper. Tax Dollars	Debt Rate	Tax Dollars	Tax Dollars	Taxable Value			
Benzie	1,422,610,214.00	3.3808	4,809,560.61	4.2557	6,054,202.29	0.4500	640,174.60	11,503,937.50	0.00	
STATE ED. TAX	1,416,842,164.00	6.0000	8,501,052.98	0.0000	0.00	0.0000	0.00	0.00	0.00	

(J)	Total Other								
Local Unit Name		(L)	(M)	Extra					
Townships		Total	Est. Local	Voted /					(KK)
Cities		Allocated /	Allocated /	General					Total
Villages	(K)	Charter	Charter Tax	Law	(O)	(P)	(Q)	(R)	
Listed Alphabetically	Taxable Value	Rate	Dollars	Operating	Est. Local EV / GL	Total Debt	Est. Local Debt	Total Est. Local	RenZone
				Rate	Oper. Tax Dollars	Rate	Tax Dollars	Tax Dollars	Taxable Value
Almira	177,342,131.00	0.7042	124,884.33	2.2264	394,834.52	0.0000	0.00	519,718.85	0.00
Benzonia	243,442,851.00	0.7814	190,226.24	1.5639	380,720.27	0.0000	0.00	570,946.51	0.00
Blaine	47,064,874.00	0.7428	34,959.79	0.7500	35,298.66	0.0000	0.00	70,258.45	0.00
Colfax	27,508,483.00	0.8785	24,166.20	0.9647	26,537.43	0.0000	0.00	50,703.63	0.00
Crystal Lake	189,821,683.00	0.6777	128,642.15	0.9667	183,500.62	0.0000	0.00	312,142.77	0.00
Gilmore	45,047,079.00	0.8026	36,154.79	1.8957	85,395.75	0.0000	0.00	121,550.54	0.00
Homestead	80,783,605.00	0.8744	70,637.18	1.4509	117,208.93	0.0000	0.00	187,846.11	0.00
Inland	86,258,531.00	0.7499	64,685.27	3.8806	334,734.86	0.0000	0.00	399,420.13	0.00
Joyfield	30,151,805.00	0.9717	29,298.51	0.0000	0.00	0.0000	0.00	29,298.51	0.00
Lake	276,139,131.00	0.5476	151,213.79	0.3485	96,234.49	0.0000	0.00	247,448.28	0.00
Platte	21,631,793.00	0.8207	17,753.21	1.4707	31,813.88	0.0000	0.00	49,567.09	0.00
Weldon	91,831,318.00	0.7233	66,421.59	0.9663	88,736.60	0.0000	0.00	155,158.19	0.00
Frankfort	105,586,930.00	12.3575	1,304,790.49	4.2283	446,453.22	1.0645	112,397.29	1,863,641.00	0.00
BENZONIA	19,717,945.00	9.1475	180,369.90	2.0000	39,435.89	1.0000	19,717.94	239,523.73	0.00
BEULAH	37,565,449.00	8.1480	306,083.28	0.0000	0.00	0.0000	0.00	306,083.28	0.00
ELBERTA	11,183,277.00	7.4495	83,309.82	2.9793	33,318.34	4.1700	46,634.27	163,262.43	0.00
HONOR	11,757,243.00	7.3372	86,265.24	0.0000	0.00	0.0000	0.00	86,265.24	0.00
LAKE ANN	15,284,632.00	1.4373	21,968.60	0.0000	0.00	0.0000	0.00	21,968.60	0.00
THOMPSONVILLE	6,759,452.00	6.9745	47,143.80	0.0000	0.00	0.0000	0.00	47,143.80	0.00

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Authority Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Authority Debt Tax Dollars	(G) Est. Total Authority Tax Dollars	(GG) Total RenZone Taxable Value
LIBRARY - BENZIE SHORES	533,266,992.00	0.6000	319,960.20	0.0000	0.00	319,960.20	0.00
LIBRARY - BETSIE VALLEY BENZIE CO.	119,339,801.00	0.3438	41,029.02	0.0000	0.00	41,029.02	0.00
TRANSIT - BENZIE COUNTY	1,422,610,214.00	0.4828	686,836.21	0.0000	0.00	686,836.21	0.00

(A) Local K12 School District Name															(G) Non	(I) Total Debt /	(J) Est. Debt /	(K) Total	(L) Est. Recreational	(M) Total Est. Local	(BB) Total	Non
	(B) Total Taxable	(C) NonHomestead	(D) Total Commercial	(E) HH /	(F) Est. HH /	Homestead		(H) Est. NH Operating	Sinking	Sinking Fund /	Recreational		K12 School		RenZone		Comm.Pers.					
	Value	Taxable Value	Personal	Supplemental	Tax Dollars	Rate	Tax Dollars	Tax Dollars	Fund / Bldg	Bldg Site	Rate	Tax Dollars	Tax Dollars	Tax Dollars	Taxable Value	Rate	Tax Dollars	Tax Dollars	Tax Dollars	Taxable Value	Rate	Rate
BENZIE COUNTY CENTRAL SCH	856,275,275.00	428,644,247.00	8,008,650.00	0.0000	0.00	18.0000	7,763,648.35	2.8697	2,457,253.16	0.0000	0.00	10,220,901.51	0.00	6.0000								
FRANKFORT AREA SCHOOLS	524,763,856.00	351,740,681.00	2,588,900.00	0.0000	0.00	18.0000	6,346,865.66	1.5200	797,641.06	0.0000	0.00	7,144,506.72	0.00	6.0000								
GLEN LAKE COMMUNITY SCH DIST	519,834.00	134,912.00	0.00	0.0000	0.00	15.0696	2,033.07	0.3800	197.54	0.0000	0.00	2,230.61	0.00	3.0696								
TRAVERSE CITY SCHOOL DIST.	41,051,249.00	5,094,268.00	5,400.00	0.0000	0.00	18.0000	91,729.22	3.1000	127,258.87	0.0000	0.00	218,988.09	0.00	6.0000								

		(C)	(D)			(G)	(BB)			
(A)	(B)	Total	Est. Community	(E)	Est. Community	Est. Total	Total			
Community College Name	Taxable Value	Operating	College Oper.	Total Debt	College Debt	Community	RenZone			
		Rate	Tax Dollars	Rate	Tax Dollars	Tax Dollars	Taxable Value			
		(J)	(K)	(L)	(M)	(N)	(O)	(P)	(II)	
(H)	(I)	ISD	Est. ISD Allocated	ISD Total	Est. ISD EV	ISD Total Debt	Est. ISD Debt	Est. Total ISD	Total	
Intermediate School District Name	Taxable Value	Allocated	Tax Dollars	EV	Operating	Rate	Tax Dollars	Tax Dollars	RenZone	Taxable Value
TRAVERSE BAY	1,422,610,214.00	0.1909	271,576.29	2.7094	3,854,420.11	0.0000	0.00	4,125,996.40		0.00

Township / City	Village	School Code	Local School District	Total			
				Total Homestead	NonHomestead	Total Homestead	NonHomestead
				Property Tax Rate	Property Tax Rate	Property Tax Rate w/Special Assmnt	Property Tax Rate w/Special Assmnt
Almira		10015	BENZIE COUNTY CENTRAL SCH	23.2699	41.2699	23.2699	41.2699
Almira	LAKE ANN	10015	BENZIE COUNTY CENTRAL SCH	24.7072	42.7072	24.7072	42.7072
Almira		28010	TRAVERSE CITY SCHOOL DIST.	23.5002	41.5002	23.5002	41.5002
Almira	LAKE ANN	28010	TRAVERSE CITY SCHOOL DIST.	24.9375	42.9375	24.9375	42.9375
Benzonia		10015	BENZIE COUNTY CENTRAL SCH	22.6846	40.6846	22.6846	40.6846
Benzonia	BENZONIA	10015	BENZIE COUNTY CENTRAL SCH	34.8321	52.8321	34.8321	52.8321
Benzonia	BEULAH	10015	BENZIE COUNTY CENTRAL SCH	30.8326	48.8326	30.8326	48.8326
Blaine		10015	BENZIE COUNTY CENTRAL SCH	22.4321	40.4321	22.4321	40.4321
Blaine		10025	FRANKFORT AREA SCHOOLS	21.0824	39.0824	21.0824	39.0824
Colfax		10015	BENZIE COUNTY CENTRAL SCH	22.5263	40.5263	22.5263	40.5263
Colfax	THOMPSONVILLE	10015	BENZIE COUNTY CENTRAL SCH	29.5008	47.5008	29.5008	47.5008
Crystal Lake		10025	FRANKFORT AREA SCHOOLS	21.2340	39.2340	21.8840	39.8840
Gilmore		10015	BENZIE COUNTY CENTRAL SCH	23.6376	41.6376	23.6376	41.6376
Gilmore		10025	FRANKFORT AREA SCHOOLS	22.2879	40.2879	22.2879	40.2879
Gilmore	ELBERTA	10025	FRANKFORT AREA SCHOOLS	36.8867	54.8867	36.8867	54.8867
Homestead		10015	BENZIE COUNTY CENTRAL SCH	22.6646	40.6646	22.6646	40.6646
Homestead	HONOR	10015	BENZIE COUNTY CENTRAL SCH	30.0018	48.0018	30.0018	48.0018
Inland		10015	BENZIE COUNTY CENTRAL SCH	24.9698	42.9698	24.9698	42.9698
Joyfield		10015	BENZIE COUNTY CENTRAL SCH	21.3110	39.3110	21.3110	39.3110
Lake		10015	BENZIE COUNTY CENTRAL SCH	21.2354	39.2354	21.2354	39.2354
Lake		10025	FRANKFORT AREA SCHOOLS	20.4857	38.4857	20.4857	38.4857
Platte		10015	BENZIE COUNTY CENTRAL SCH	22.6307	40.6307	22.6307	40.6307
Platte		45010	GLEN LAKE COMMUNITY SCH DIST	20.1410	35.2106	20.1410	35.2106
Weldon		10015	BENZIE COUNTY CENTRAL SCH	22.3727	40.3727	22.3727	40.3727
Weldon	THOMPSONVILLE	10015	BENZIE COUNTY CENTRAL SCH	29.3472	47.3472	29.3472	47.3472
Frankfort		10025	FRANKFORT AREA SCHOOLS	37.2399	55.2399	37.2399	55.2399

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed	Total of All Special Assessment Rates Levied UNITWIDE
Crystal Lake	Fire – 119	0.6500



Benzie County Office of Emergency Management

Emergency Management Activities

for the month October 2021

1. Region 7 Homeland Security Planning Board Meeting

The Region 7 Homeland Security Planning Board meetings are in-person. The October meeting was held October 7, 2021, in Frederic, MI. Benzie County has submitted their collection of Critical Infrastructure Key Resources for the State survey. The EOC also received a virtual meeting camera and microphone tool (Owl Pro) if there are departments who need assistance overcoming virtual meeting technology deficiencies.

2. CERT Activations

Several CERT members participated in Volunteer Reception Center (VRC) training on October 16. A volunteer reception center is a tool used to manage unaffiliated volunteers to an emergency or disaster situation. "As surely as disaster will happen, volunteers will come." Organizing volunteers is important for maintaining a level of structure and organization during an emergency so as not to add to the complexity of the chaos. Benzie CERT now has a VRC team trained and deployable to assist with managing emergency events that need coordination of unaffiliated volunteers.

3. Ironman September 12, 2021

The Ironman 70.3 Michigan was completed on September 12, 2021. There was an after-action review on September 30th. Key take-aways from the after action included – *no significant complaints during the event*. There is a need for stronger information communication to specific mail codes (Elberta & Lake Twp). Additionally, there is a need for mechanical communication fixes. Many kudos were shared for professionalism from all agencies. There was strong conversation regarding now having the experience (both by the public and the resource agencies) of one event and the ability to improve based on "knowledge and experience". As well as making decisions based on true issues of concern and not "potential" issues of concern.

Community members with concerns or comments should approach their local government (village/city/township) for representation regarding future Ironman discussions.

4. EOC COVID-19 Response

Some communities still have a state of emergency in place to accommodate remote participation in OMA regulated meetings. Those that have rescinded prior to expiration should notify the Office of Emergency Management to update the State.

5. Local Planning Team / Local Emergency Planning Committee

The LEPC and LPT are collaborating with Networks Northwest to complete the Natural Hazard Mitigation Plan. Surveys (through survey monkey) have gone out to committee/team members and local government officials. **There is a link to the survey on the Emergency Management Department page of the Benzie County Website. Community input is a vital component to building the plan and addressing community needs.** We ask that everyone take the time to consider and provide input to the survey to give us a quality and thorough understanding of each community's natural hazard mitigation needs.

There are no LEPC or LPT meetings scheduled for the months of November or December.



7. School Safety Workgroup

The Benzie County School Safety Workgroup resumed their bi-monthly meetings starting September 20, 2021. Both school districts are generating emergency plan “flip books” for staff and getting back to a school routine that includes safety drills. Benzie County OEM is planning December training for responders in the schools. The BOC is invited to observe the training and solid dates will be shared once they are confirmed.

The SRO millage is scheduled to expire December 2021.

8. Benzie County Lakeshore Erosion / High Water

October 15 water levels are lower than a year ago on all lakes, except Lake Ontario. Lake Superior is at its long-term average October level while the remaining lakes continue to be above their long-term October averages. Over the next month, all lakes are forecasted to continue their seasonal declines with water levels forecasted to drop by 2 to 5 inches (October 15, 2021, USACE weekly Great Lakes Water Level update)

10. Upcoming Events

October 18, 2021 – 2pm Local Emergency Planning Committee meeting
October 28, 2021 - 2pm Local Planning Team meeting
November 4, 2021 Region 7 EMHSD meeting – Frederic, MI
November 11, 2021 Veteran’s Day – holiday
November 25, 2021 Thanksgiving – holiday

9-1-1
Police
Fire / EMS

Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency 231-882-4487 / Fax 231-882-5894



To: Board of Commissioners
From: Rebecca Hubers – Director/EMC

Re: Recap of September 2021

Herbert Sudemann has completed phase two of his training. He is currently in a performance improvement plan to bring him up to speed on a few things before he moves deeper into phase three.

There are still two open positions available in BCCD. The position of Emergency Communications Specialist is posted publicly on our website. These are full time positions. Part time positions may be possible, but the training process requires a temporary full time commitment for persons without experience – too much information can be lost only training a couple days a week.

I have attached talking points of HB 5026 regarding Michigan 911, which is due to sunset on 12/31/2021.

The Benzie County Central Dispatch Advisory Board met September 9, 2021. Prior to this meeting the space needs subcommittee had an open meeting for input regarding space needs options for Central Dispatch. No public comment was offered. Minutes from each meeting are available by request. Discussion revolved around the three current options for new Dispatch locations. One option includes a combined effort with Benzie EMS.

The next 911 Dispatch Advisory Board meeting is scheduled for January 13, 2022. The Advisory Board may coordinate a special meeting to discuss space needs as time is a factor in making decisions. They are waiting on figures and cost from Benzonia Township and Benzie EMS.

I want to commend all of my staff for all the work they do every day. I sometimes highlight a specific ECS when a higher profile case stands out, but there are many shifts where there may be only 30 minutes is pure chaos and no one really knows about it except for the (sometimes lone) ECS managing it all.

Recently, the county has had multiple incidents where we have run out of ambulances. Meaning all the ambulances in the county are busy tending to patients. We don't stop answering 911 because all resources are busy. The ECS makes sure that every call gets addressed and services continue for all of Benzie County needs, and beyond. These are amazing people.

Sincerely – Rebecca Hubers

History of NG 911 and HB 5026 Talking Points

Origins of Michigan's 911 System:

When originally deployed in 1986, 911 was a service based upon landline telephones, with a traditional copper network utilizing 1960's technology capable of carrying voice and very limited data, such as the caller's landline address. This network was funded entirely by what was called a "technical" fee on landline customers, which the telephone companies collected and retained to cover their costs of the 911 service. The old network was retrofitted over the years to accommodate newer forms of communication, such as wireless and Voice over IP devices, but the core network and its inherent limitations remained unchanged and the ability to identify the location of wireless callers was marginal. The network no longer met the needs of communications in the 21st century.

About ten years ago, 911 professionals throughout the State began a migration to what is called Next Generation 911, or NG911, by contracting with a service provider, Peninsula Fiber Network, to provide an IP based fiber network to replace the legacy copper.

Fees are statutorily assessed to the users of the system based on their device. Those who use landlines or are contractual wireless customers, pay a flat \$0.25 fee. Those who use "pre-paid" non-contractual service pay 5% of the retail price at the original point of sale

Benefits of the Next Generation 911 system

1. Enhanced GPS location services for mobile phones (80% of calls placed to 911).
2. Messaging capability to 911 services for those unable to call, afraid to make noise, or with speech/hearing impairment.
3. Increases in bandwidth, speed, reliability, and redundancy that meet national guidelines.

The Problems:

1. The 911 Act sunsets 12/31/21, without an extension, there will be no authorization for 911 to operate in Michigan.
2. While costs of the Network are on target with projections, revenues collected have fallen short of expectations. From "pre-paid" sources, revenues are 25% less than projected. (4-5 million dollars annually)
3. An audit is necessary, focusing especially on digital retailers, to learn why prepaid fees have not met anticipated revenues.
4. Currently, the fund that pays for the 911 network will be negative by the year 2023 if something isn't done.

Solutions proposed in HB 5026 (Sponsored by Representative Julie Calley):

1. Extend 911 Authorization Act Sunset.
2. Increase contractual wireless customer fee by \$0.02.
3. Increase pre-paid customer fee by 1.5%.
4. Grant Treasury the ability to audit the prepaid side of the revenue.
5. Automatically reduce surcharge if new fees are too high.
6. Provide for timely reimbursement of system costs to network providers.

Appropriations Solution / Request:

There are discussions taking place surrounding the possibility of a onetime appropriation to fund the lost prepaid revenue. This solution eliminates the postpaid fee increase, and reduces the prepaid fee increase in HB 5026. This ensures that prepaid pays its fair share and the network is paid for going forward 100% by user fees, without need for additional state GF.

a. Appropriation of \$16 million

- Due to uncertainties in prepaid collections and changes in prepaid customer behavior there is a shortfall in the State 911 Fund/U-14000 Fund.

b. Eliminate the 2 cent increase on the State 911 charge

- As introduced, HB 5026 calls for a 2 cent per month increase in the State 911 charge for postpaid wireless and wireline customers. A \$16 million dollar appropriation negates the need for this surcharge increase.

c. Change prepaid fee to 6%

- Increasing the prepaid rate from 5% to 6% ensures a more equitable contribution from prepaid wireless customers to the State 911 Fund on a going forward basis.
- As introduced HB 5026 calls for increasing the rate to 6.5%. We recommend decreasing that percentage to 6% based on the information above.

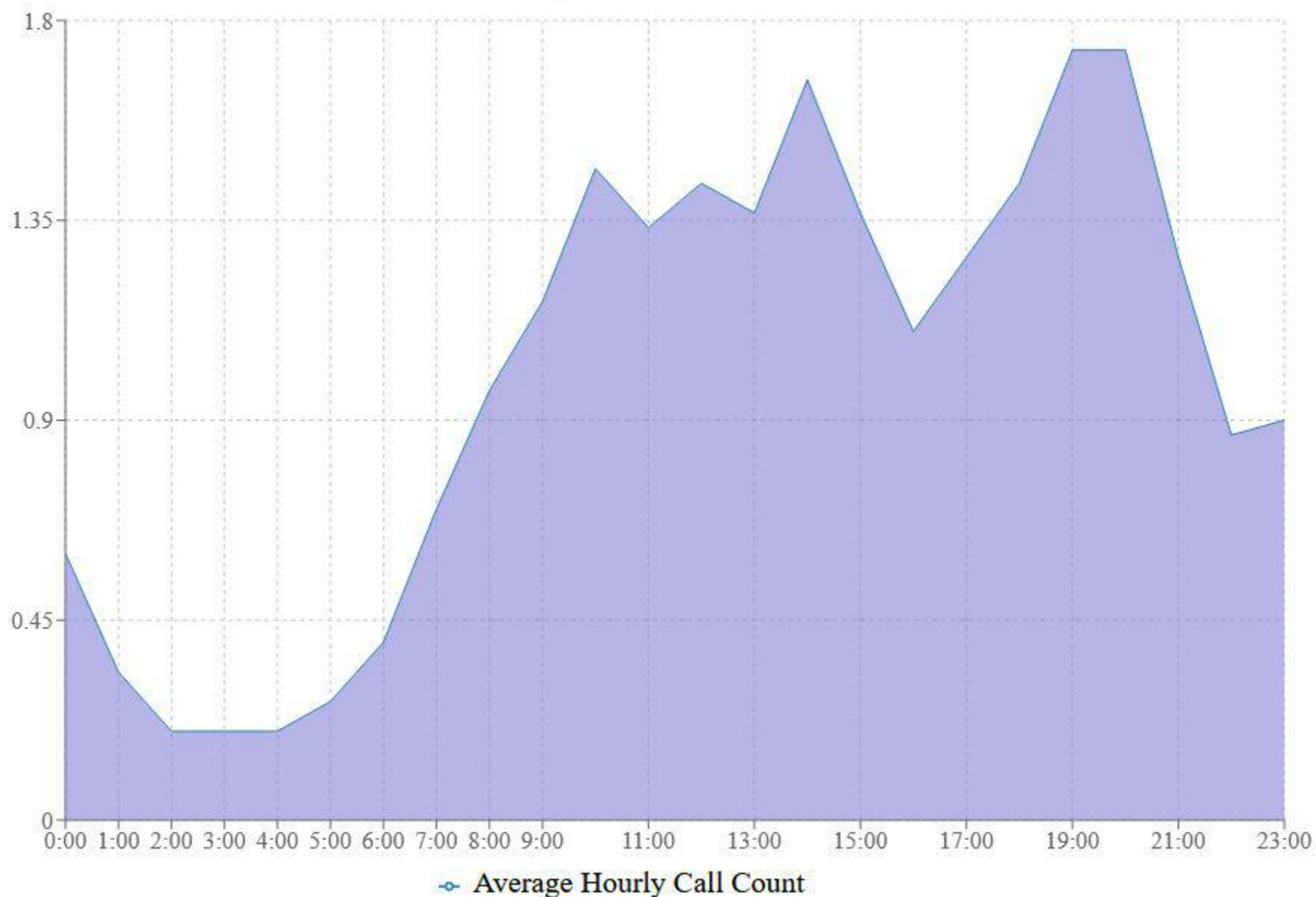
d. Changing the rollback language to 12/31/2025 and \$12 million

- Language in the bill today creates a trigger in 2024 and at \$10 million to allow the MPSC to determine if the prepaid percentage and the state 911 charge should be adjusted downward. We recommend moving this trigger to 2025 and \$12 million. It is more certain that all counties in Michigan will be fully converted to NG911 by 2025. If there is an appropriation and no increase in the postpaid fee, the rollback language will likely require modification.
- The legislation calls for Treasury and the State 911 Office to author a report on the collection of prepaid funds and make recommendations on ensuring compliance with the collection of prepaid 911 funds by 2023. Extending the trigger until 2025 gives these entities two years to implement any necessary changes to the compliance and collection processes.

BENZIE COUNTY (CENTRAL DISPATCH), MI

9-1-1 Inbound Calls – Calls by Hour of Day

9/1/2021 to 9/30/2021



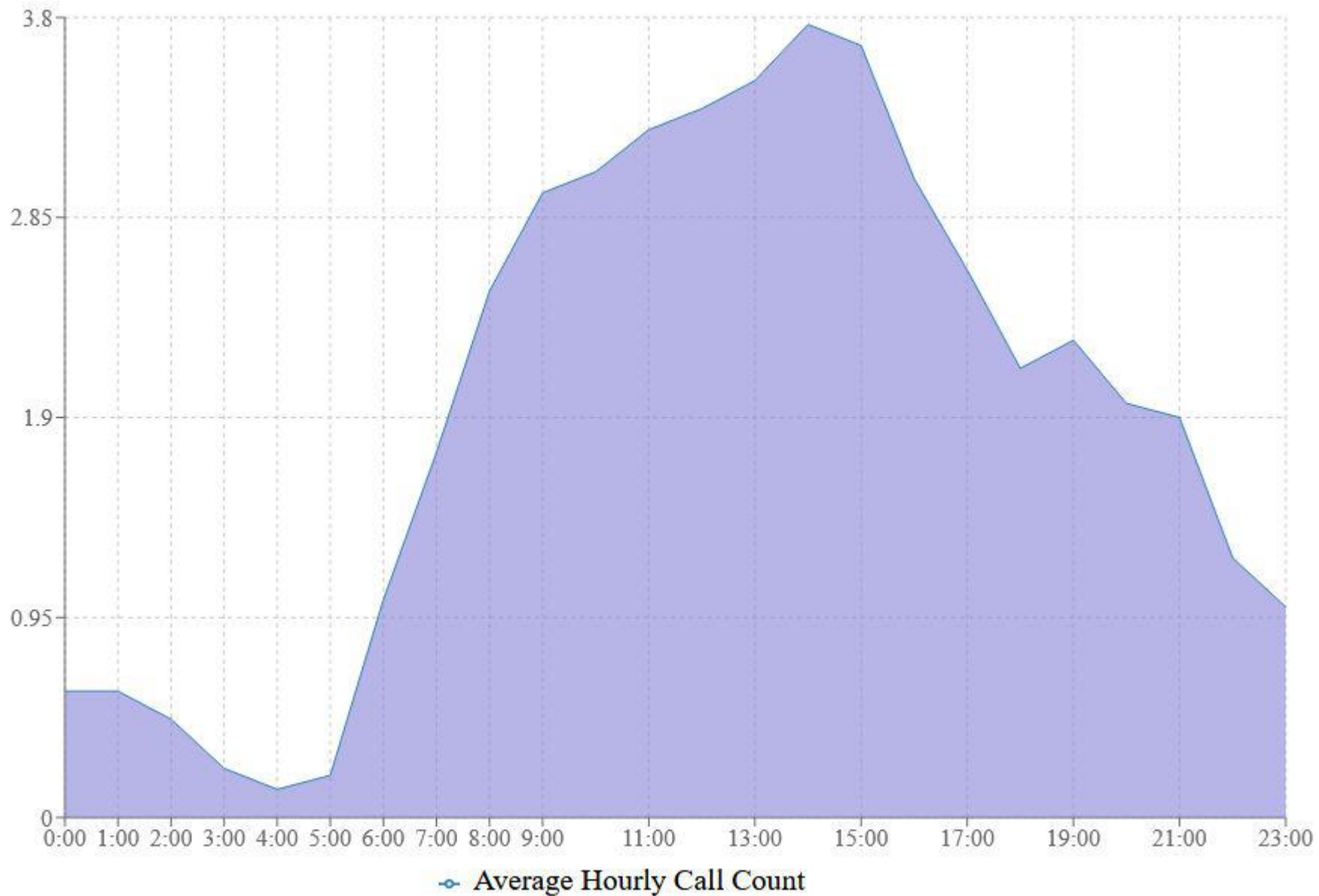
SUMMARY

Hour	Average Hourly Call Count	Highest Hourly Call Count	Total Call Count	Percentage	Tandem Transfers	NG911 Transfers	Blind Transfers	Attended Transfers	Conference Transfers	Total Transfers
—	1.0	7.0	719	100.0%	34	0	0	0	2	36

BENZIE COUNTY (CENTRAL DISPATCH), MI

Admin Inbound Calls – Calls by Hour of Day

9/1/2021 to 9/30/2021



SUMMARY

Hour	Average Hourly Call Count	Highest Hourly Call Count	Total Call Count	Percentage	Tandem Transfers	NG911 Transfers	Blind Transfers	Attended Transfers	Conference Transfers	Total Transfers
—	2.0	11.0	1417	100.0%	0	0	92	0	1	93

	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
9-1-1 Calls	557	631	784	1168	1000	719
Admin Inbound calls	1198	1520	1688	1789	1725	1417
Transferred 9-1-1 to another PSAP	23	35	44	51	49	36
Transfers within building	100	114	138	109	130	93
Call for Service Nature types:						
Abandoned 9-1-1	108	94	119	259	216	130
Abandoned Vehicle	2	8	5	2	1	4
Accidental Dial	50	29	58	110	89	65
Aircraft Down						
Alarm - Commercial	9	8	11	7	11	5
Alarm - Medical	13	12	7	11	7	16
Alarm - Residential	10	12	19	13	13	8
Ambulance Request	133	128	159	180	169	194
Ambulance Transfer	26	34	34	50	33	35
Animal Control Complaint	12	15	42	22	26	19
Assault	6	4	4	4	8	
Assist Other Dept / County	9	10	13	16	14	10
Be on the Lookout		3	1	5	5	1
Boater in Distress			5	2	1	2
Boating Complaint		1		2	5	
Breaking and Entering	3	6	6	5	3	3
Breaking and Entering - In progress	1	2	2	2	2	3
Breaking and Entering - Vehicle		2		1	3	5
Bullying		2				
Bus Lights Disregarded		3				1
Car vs Bear - Property Damage Accident	1		2			1
Car vs Deer - Property Damage Accident	15	18	29	22	16	23
Careless Use				1	1	
Child Neglect						
Child Abuse	2					
Citizen Assist	8	3	12	23	16	24
Civil - Assist	2	12		3	3	2
Civil - Dispute	5	1	1	1		1
Civil - Standby	2	3	3	3	1	3
Computer Crime						
Conservation Law Violations	1		3	2	2	10
Counterfeit Money / ID						
COVID - Executive Order response				1		
Criminal Sexual Conduct (CSC)	2	2	1	2	2	4
Custody Dispute	4	1	4	1	1	3
Deer Permit Issued						
Disorderly Subject	2		3	2	1	1
Domestic Violence	6	10	9	9	11	4
Drowning						
Drug Activity	4	3	3	3	1	2
Embezzlement					1	
Family Trouble	7	8	7	7	5	4
	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
Fight in Progress		2	2	2	5	
Fire - Alarm	3	3	8	4	6	7
Fire - Brush	3	2				2
Fire - Chimney			1			
Fire - Grass	3	1	3			
Fire - Other	6	11	6	4	3	7
Fire - Structure	3	3	2	2	1	2
Fire - Vehicle	1		4			2
Fireworks Complaint			2	13		2
Found Property						3
Fraud	8	6	6	4	5	7
Gas Leak (Natural Gas)	1	2		2		3
Harassment	6	7	6	7	4	10
Harassing Telephone Calls / Text	2	1	1	1	2	1

Hazardous Material Spill / Leak						
Identity Theft			1		2	1
Illegal Burn	3	1		1	1	1
Illegal Dumping	2	2			1	1
Illegal Fireworks						
Incorrigible Youth	5	2	3	5	10	3
Injured Animal	2	9	5		5	4
Intoxicated Driver - Suspected	2	2	4	1		1
Intoxicated Subject				2	3	1
Landlord / Tenant Dispute	3	2	4	1	3	2
Larceny	12	12	17	10	9	6
Leaving the scene of accident				1		
Livestock in the roadway	2	1	1		1	
School Lock down (including drills)						
Lost Property / Animal	2	2		1	2	3
Loud Party			1		1	
Marijuana Possession						
Malicious Destruction of Property	4	4	10	9	5	5
Minor in possession of tobacco						
Minor in possession of alcohol		1			1	1
Misdialed 9-1-1	13	30	21	35	17	11
Missing Person	2	8	3	10	4	2
Motorist Assist	8	3	4	9	10	4
Neighbor Dispute	5	5	5			2
Noise Complaint	3	4		7	15	8
Off Road Vehicle Complaint					1	
Open Door	1	2	2	1		1
Open Intoxicant in a Motor Vehicle				1		
Other / Misc	25	43	36	56	58	33
Paper Service						
Parking Complaint		1	2	11	4	3
Patient Transfer - EMS						
Peeping Tom						1
Person in the Water				1	2	1
Personal Injury Accident		2	7	7	7	5
Personal Protection Order - Entry	3	5	4	3	2	1
	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
Personal Protection Order - Violation		3	2	6	1	3
Possession of Illegal Substance						
Power Line - Down, Fire, Arcing	2	3	7	9	32	11
Private Property Accident	6	6	3	8	5	5
Probation Violation				1		
Property Check	2	1				3
Property Damage Accident	10	15	20	21	27	16
Property Dispute	1		2	1	1	2
Prowler						
Reckless Driver	21	34	36	47	34	26
Road Hazard	7	14	9	14	7	9
Robbery - Armed						
Robbery - Unarmed						
Roll Over - Personal Injury Accident	1	2	2	3		2
Roll Over - Property Damage Accident	2	1	2	2	1	1
Runaway		1	1	1	1	6
Sex Offender Violations						
Shoplifting		2		2	2	
Shots fired complaint	4	5	5	10	3	5
Stalking						1
Suicidal Subject	7	4	4	3	4	4
Suspicious Mail / Package						
Suspicious Person	6	5	7	7	8	6
Suspicious Telephone Call / Text	2		1		1	1
Suspicious Situation	15	34	34	34	32	40
Suspicious Vehicle	8	9	9	10	8	11
Test Call	7	22	7	18	21	10

Threats	5	10	6	8	6	7
Traffic Stop	257	376	416	489	486	201
Tree Down in Road	1	15	26	28	34	23
Trespassing	4	6	3	5	7	1
Truancy	3	1				
Unauthorized Driving Away Automobile	1	3				3
Uninitiated 9-1-1 call	14	2	4	2	1	1
Unknown Accident	5		4	8	2	2
Unwanted Person	4	8	6	11	1	4
Unwanted Telephone Calls / Texts	1		1			1
Vandalism	1		2	1	1	1
Vehicle in Ditch	1	3			2	2
Verbal Dispute		4	1	1	3	1
VIN Inspection	4	2	8	3	2	3
Warrant Attempt	1		1			1
Warrant Arrest	1		1	1		
Warrant Entry	14	10	16	10	11	14
Warrant TIP		1			1	
Water Rescue	1					
Welfare Check	20	17	18	23	17	9
TOTAL	1017	1239	1435	1818	1676	1166
Smart911						
	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
Total number of profiles as of =	818	821	822	822	834	836
9-1-1 calls to Dispatch with profile	5	10	8	8	5	9
Chat by text	7	13	17	30	20	15
Chat with response	4	7	6	18	11	5
Tickets with SOS Location	249	333	462	694	612	469

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
OCTOBER 20, 2021
4:30 P.M.**

The Gathering Place Senior Center & Zoom

Agenda

Topic: Benzie Senior Resources Board of Directors Meeting
Time: Oct 20, 2021 04:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84435447182?pwd=WWZacVFYbkRNMyt5ZnhthaHJpeUtwdz09>

Meeting ID: 844 3544 7182

Passcode: 636132

Dial by your location

1 929 205 6099

Meeting ID: 844 3544 7182

Passcode: 636132

Call to Order

Prayer of Invocation

Pledge of Allegiance

Roll Call

Approval of the October 20, 2021 Agenda

Approval of Minutes from the previous meeting – September 15, 2021

Public Input – Those attending In-person are permitted to participate. (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Annual Meeting Action Items

- a. Election of Vice-President
- b. Set up BoD Meeting dates and time
- c. Changes to Committee Appointments

Return to Regular Board of Directors Meeting

Information Items

- A. Executive Committee Report
- B. Fund Development Report
- C. Directors Report – September 2021/October 2021
- D. Program/Services Report – September 2021
- E. Board of Commissioners Update

Action Items

1. Finance Committee Report on the September 2021 Financials and Approval of the September 2021 Financials
2. Acceptance of Ron Dykstra's Board Resignation effective November 30, 2021

New Business

1. Financial Audit with Anderson, Tackman & Co the week of November 29, 2021

Old Business

None

Board Round Table Discussion/Evaluation of Meeting

Adjournment – Board Approval

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors.

NEXT MEETING – November 17, 2021 @ 4:30 pm
Location: The Gathering Place Senior Center, 10579 Main Street, Honor

DRAFT

Benzie Senior Resources
Board of Directors Meeting
September 15th, 2021 Meeting Minutes
In-Person and Virtual (Zoom) Meeting

Call to Order: Chair Nancy Mullen Call called the meeting to order at 4:32 p.m.

Prayer of invocation: Said by Ron Dykstra

Pledge of Allegiance: Said by all in-person and on Zoom

Roll Call:

Present: Nancy Mullen Call; Ron Dykstra; Pam Howe-Perry; Leo Hughes; Ingrid Turner and Paul Turner

Via Zoom: Linda Ringleka; Rosemary Russell

Absent: Deb Rogers

Also Present: Doug Durand, Sabra Boyle, Dawn Bousamra and Benzie County Commissioner, Tim Markey

Approval of the 9/15/2021 Agenda – Motion by Pam Howe-Perry to accept the Agenda as presented.

Seconded by Paul Turner.

All board members present in person said Aye. Motion approved.

Approval of the 8/18/2021 Meeting Minutes – Motion by Ingrid Turner to accept the minutes as presented. Seconded by Ron Dykstra.

All board members present in person said Aye. Motion approved.

Public Input - None

Information Items

A. Executive Committee Report

Nancy Mullen Call reported out on the 9/8/21 Executive Committee Meeting. The Strategic Planning session is now set for Wednesday, October 13th and Wednesday November 3rd, 2021. There was a brief discussion regarding the 2022 fundraising objective and the committee agreed to move forward with the annual appeal. Doug Durand mentioned his desire to recognize HDM volunteers for all their hard work. There was good discussion and all present advised Doug that they agree with his suggestion and empowered him to make the decision.

B. Fund Development Report

Dawn Bousamra reported that the committee had met and discussed the year end appeal. An updated trifold brochure will be developed, and this year's appeal will focus on the "essential needs fund". Linda Ringleka is working with Dawn to draft the annual appeal letter and brochure. They plan to get input from staff on stories of client needs (while names will be kept confidential). Also looking to get potential family member statements regarding how they rely on BSR to support their senior family

member. The letter is planned to go out the first of November. It was also mentioned that the results of the Walk-a-thon fund raising are currently just under \$24k.

C. Directors Report – August 2021/September 2021

Doug reported that on the legislative front the federal budget is still in house committee, but there is currently a \$1.4b increase for the Older Americans Act (OAA) in the draft budget. While we are nearing the fiscal year end, he anticipates short term referendums will be passed to carryover funding until the budget is passed. State budget status is not available.

D. Program/Services Report – August 2021

Doug Durand reported that June was a record high for Home Delivered Meals and that July and August were down slightly from that record. Doug will monitor meal recipient qualification but wants to be very careful not to reduce the list of recipients as COVID cases begin to rise again. They continue to experience food supply shortages that impact daily menus. The purchase of fresh produce will continue to provide a supplement to meals. The new door for admin building is still not available, but will be installed as soon as it arrives. August was the second month of The Gathering Place (TGP) reopening and daily attendance is increasing. Benzie Bus rides/pharmacy pickups are also increasing. The Senior Companion Program is now back online with a campaign to increase volunteer support. MMAP's program has worked well remotely and so that is planned to continue. Foot care clinics are going well. Doug is concerned that getting TGP visitors to wear a mask when not eating has been a challenge. Doug has instituted additional volunteer masking requirements to further protect staff and guests and minimize the risk of a positive test that would shut down TGP and HDMs for 10-14 days. The Dining Out Program will officially end November 30th which was included in in the newsletter.

E. Board of Commissioners Update

Tim Markey, County Commissioner advised... the Ironman event was last weekend in the Frankfort area and there was very limited need for emergency services. The event seemed to go very well from Tim's perspective, and he was impressed with how well it was planned/run. The county had a special meeting with the health department regarding the school policies on masking and what they can do to help. The Commissioners are still finalizing the county budget. They have developed a plan to shore up the animal control budget from the delinquent tax fund and working to increase services available. Tim is on the central wellness board which met with Mary Whiteford and Jack O'Malley who are working in the state to improve mental health in all of Michigan not just the metro areas.

Action Items

1. Finance Committee Report on the August 2021 Financials and Approval of the August 2021 Financials. Nancy stated Finance Committee met to review above financials. They voted to recommend that the Board of Directors approve the financials and the 2022 Budget.

Motion to approve financials as presented made by Paul Turner and supported by Pam Howe-Perry. Roll Call of Board Members Present In Person – Mullen Call-Yes; Dykstra-Yes; Howe-Perry-Yes; Hughes Yes; I. Turner-Yes; P. Turner-Yes. Motion approved.

2. Approval of the FY' 2022 Draft Budget

Motion to approve the FY’ 2022 Draft Budget as presented made by Paul Turner and supported by Pam Howe-Perry.

Roll Call of Board Members Present In Person – Mullen Call-Yes; Dykstra-Yes; Howe-Perry-Yes; Hughes Yes; I. Turner-Yes; P. Turner-Yes. Motion approved.

New Business

1. None

Old Business

1. Strategic Planning Dates – October 13, 2021 & November 3, 2021 beginning at 5pm
Covered above during Executive Committee Report.
2. Staffing updates
Staffing continues to be an issue. Advertisements continue to run at a significant cost, but have not resulted in the needed candidates. Doug Durand has requested all Board Members provide any additional suggestions they may have to attract qualified candidates.

Board Round Table Discussion/Evaluation of Meeting – None

Adjournment – There being no further business to discuss, a motion to adjourn was made by Pam Howe-Perry, supported by Ingrid Turner.

All board members present in person said Aye. Motion approved.

Meeting adjourned at 5:24p.m.

Respectfully submitted:

Leo Hughes

Secretary, Benzie Senior Resources Board.

NEXT MEETING: October 20, 2021 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor

**Benzie Senior Resources
Executive Directors Report
September 2021 – October 2021**

- Management Leadership Team had a meeting with Elaine Wood from Woodside Strategies and they worked on the SWOT Analysis. Elaine and the Board of Directors met on October 13 for the first of two sessions related to the 5-year BSR Strategic Planning.
- Initial startup for the Christmas Bag Program for Homebound seniors has begun.
- Fall cleanup services has begun and will conclude on November 30, 2021.
- Will be starting the process of obtaining snow removal contractors through an Letter Of Interest Ad in the Record Patriot. The season will begin on November 15, 2021 and conclude on April 15, 2022.
- Continuing to monitor CDC and Benzie Leelanau District Health Department reports closely related to COVID-19 and possible updating the BSR/TGPSC COVID-19 Mitigation Plans.
- Job openings: Still looking to fill 2-3 homemaking contractor positions. The waiting list continues to increase. These positions have been open for almost 1 year now. Kitchen Assistant – Looking to hire 1 additional person. Home Healthcare Aide – Still looking to hire 1-2 additional workers to meet the morning and afternoon needs of clients.
- On October 19, The Gathering Place Senior Center will be closed due to the installation of 2 new steamers that will require new plumbing and electrical work to be done. This process took some time to coordinate both plumbing and electrical work on the same day and as little disruption to TGP and both meal programs. Home Delivered Meals will not be going out on the 19th. An extra frozen meal will be provided for that day. These 2 new steamers will help to meet the increase in number of meals being prepared each day and increase the staff efficiency in meal preparation. The steamers were purchased with funds from the CARES Act.
- On September 16th, St. Andrews Presbyterian Church had their Concert on Hill Event, and we were one of the recipients of the proceeds from this event. A big thank you to St. Andrews Presbyterian Church Mission Ministry Team for their support and to those that attended the concert for generosity related to the goodwill offering.
- With the ending of Fiscal Year 2021 on September 20, 2021, I would like to share some early preliminary service hours, number of meals, hours, clients, etc.:
Homemaking – 4,354 service hours provided • 77,102 meals delivered • 16,695 Senior Bus Rides provided • 1,245 lawn mowing • 10,388 curbside and congregate meals served • 874 Snow Plows • 163 individuals provided assistance/guidance for their Medicare/Medicaid needs • 231 individuals received a Senior Project Fresh coupon booklet worth \$20 in coupons for free produce at participating farmer markets • 4,105 Personal Care visits • 905 Respite Care visits • 993 RN Visits for assessments, medication management, in-home footcare and wound care • Total number of hours for the In Home Healthcare Program was 10,738. Additional stats will be in the 2021 Annual Report that will be completed in December 2021.

Volunteer Report

We had one new Home Delivery Meal Volunteer Driver start in the last couple of weeks. Two new volunteers will soon be helping at the front desk at TGP.

Legislative News

Federal – Continuing Resolution until December 4, 2021, to allow Congress the necessary time to pass a 2022 Budget. Fundin through October, November and maybe December 2021 will remain the

same as FY'2021 until a budget is approved. Still anticipating that there will be an increase in funding for the Older Americans Act Programs, which will have a positive impact on our nutrition and home care services.

State – Budget passed and signed by Governor Whitmer. Specific items for the Older Michiganians Act Programs include:

- Additional funding for Direct Care Workers that provide direct care to Medicaid Waiver and Care Management Clients through 9/30/2022.
- Expect additional funding in the Nutritional Programs.
- Increased funding to add additional Medicaid Waiver Clients.

Program Report for September 2021

Nutritional Programs

In September 2021 we distributed 201 produce bags that consists of 30+ vegetables, fruit and dairy products in each bag.

Home Delivered Meals

Home Delivered Meals – **7,003** meals were provided to 217 clients in September 2021. **Year to date, we have delivered 16,869 additional meals as compared to last year. For the, 77,102 meals were delivered and this another new record!**

Congregate Meals

The Gathering Place Senior Center has now been opened for 3 months. In September 2021 we served 1,445 meals.

Guardian Medical Monitoring - Thirty-four clients receive this service at no cost to them. Currently we have no one on the waiting list.

Benzie Bus Senior Rides – In September 2021, we paid for 1,226 senior rides and for 27 package deliveries. For the fiscal of year 2021, we provided 16,695 senior rides at no cost. This is an increase of 6,591 additional rides over 2020. We also signed up 86 new seniors to the program in FY'2021.

Information & Assistance - The agency handled 970 calls in September 2021 regarding Information and Assistance for services and questions related to older adults. Overall, the number of phone inquiries increased by 14.1% increase over 2020. **This was another record year for I & A.**

Senior Companion Program – The Senior Companion Program provided services to 3 senior clients in Benzie County in September 2021.

Dental Program – We did not receive any invoices for any client receiving dental services September 2021, but several new dental vouchers were provided.

Estate Planning – Eight individuals received services in September 2021 at no cost.

Medicare/MMAP's – 13 Clients received services in September 2021 at no cost.

Foot Care – 15 clients received in-home foot care and 48 clients attended the foot care clinic at the administration office in September 2021.

Emergency Senior Essential Needs Fund – BSR assisted 2 clients related to a wall furnace repair and worked with 2 other non-profit agencies to assist in the purchase of new hearing aids for another client.

The Gathering Place Senior Center – The Gathering Place Senior Center offered thirteen core activities that 471-cumulative number of individuals participated in September 2021. We have gradually started to increase the number of core activities over the past 3 months since reopening.

In-Home Services for September 2021 – In September, we maintained a steady number of client hours and client visits even though we lost 11 clients.

Number of Home Health Care Clients

Month	Medicaid Waiver Care Management PACENorth	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2020	20	52	1	73
November 2020	21	52	1	74
December 2020	21	57	2	80
January 2021	21	62	2	85
February 2021	20	67	2	89
March 2021	24	69	2	95
April 2021	23	68	2	94
May 2021	22	67	1	90
June 2021	22	66	2	90
July 2021	23	73	3	99
August 2021	23	73	3	99
September 2021	21	64	3	88

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments RN Hours	Total Hours
October 2020	386.25	501.5	3	23	913.75
November 2020	359	441.5	3.25	22	825.75
December 2020	393	480.5	3	9	885.5
January 2021	373.25	435.5	3.5	20	832.25
February 2021	337	459	16	22	834
March 2021	404	537.25	24	12	977.25
April 2021	432.25	491.5	34.25	9	967
May 2021	365.25	480.25	21.5	23	890
June 2021	365.5	494	24.5	29	913
July 2021	346.75	446.5	54.25	29	876.5
August 2021	330.75	487.5	44	32	894.25
September 2021	355.75	453.25	39.75	51	899.75
TOTALS	4478	5708.25	271	281	10738.25

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care- in home	Totals
October 2020	23	51	411	50	23	3	561
November 2020	22	36	339	39	22	10	468
December 2020	9	62	373	49	22	9	524
January 2021	20	52	316	45	28	13	474
February 2021	22	60	302	63	12	5	464
March 2021	12	52	384	89	15	16	568
April 2021	9	49	368	91	13	16	546
May 2021	23	45	333	88	8	7	504
June 2021	29	48	339	88	7	5	516
July 2021	29	53	302	82	7	10	483
August 2021	45	48	321	85	8	10	517
September 2021	51	60	317	85	8	15	536
Totals	294	616	4105	854	173	119	6161

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of September 30, 2021

	Sep 30, 21
ASSETS	
Current Assets	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	195,170.27
003 · STATE SAVINGS BANK HRA	492.35
011 · AMERICAN DEPOSIT MANAGEMENT	600,214.06
Total Checking/Savings	795,876.68
Accounts Receivable	
1200 · Accounts Receivable	20,782.81
Total Accounts Receivable	20,782.81
Other Current Assets	
109 · INVENTORY	11,375.89
125 · PREPAID EXPENSE	4,678.86
Total Other Current Assets	16,054.75
Total Current Assets	832,714.24
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	193,676.00
152 · EQUIPMENT	155,456.82
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(421,780.42)
Total Fixed Assets	409,528.10
TOTAL ASSETS	1,242,242.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	32,702.64
Total Accounts Payable	32,702.64
Other Current Liabilities	
205 · PREPAID TRIP/INS EXPENSE	830.00
2100 · Payroll Liabilities	6,330.55
220 · ACCRUED VACATION LIABILITY	42,115.70
239 · ACCRUED WAGES	33,871.24
Total Other Current Liabilities	83,147.49
Total Current Liabilities	115,850.13
Long Term Liabilities	
250 · MORTGAGE PAYABLE	109,863.61
253 · LEASE PAYABLE	7,492.20
260 · NET PENSION LIABILITY	454,923.00
Total Long Term Liabilities	572,278.81
Total Liabilities	688,128.94
Equity	
3900 · FUND BALANCE	403,044.94
Net Income	151,068.46
Total Equity	554,113.40
TOTAL LIABILITIES & EQUITY	1,242,242.34

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
September 2021

	Sept 2021	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	8,528.35	8,529.00	(0.65)
519.05 MIPPA (MMAF)	400.00	250.00	150.00
540 · GRANTS	0.00	9,169.00	(9,169.00)
561 - HDM WAIVER	2,790.50	750.00	2,040.50
642 · CHARGES FOR SERVICES/CONT	329.00	1,800.00	(1,471.00)
642.01 · FEE FOR SERVICE/CHORE	686.00	450.00	236.00
642.02 · FEE FOR SERVICE/HOMEMAKER	2,704.00	2,600.00	104.00
642.1 - FEE FOR SLIDING SCALE CLIENTS	10,791.25	5,835.00	4,956.25
642.05 - FEE FOR PRIVATE PAY & INS	2,127.50	300.00	1,827.50
670 - CLIENT INCOME	13,446.17	11,500.00	1,946.17
673 · NEWSLETTER SUB	120.00	25.00	95.00
675 · DONATIONS	11,919.33	10,000.00	1,919.33
676 · MILLAGE	96,453.33	96,454.00	(0.67)
680 · VOLUNTEER WAGES (IN-KIND).	6,658.30	6,600.00	58.30
677 - FUNDRAISING	460.00	6,000.00	(5,540.00)
681 - IN-KIND (non-volunteer)	0.00	375.00	(375.00)
PACE North	3,786.00	625.00	3,161.00
Other	0.00	125.00	(125.00)
TOTAL INCOME	161,199.73	161,387.00	(187.27)
GROSS PROFIT	161,199.73	161,387.00	(187.27)
EXPENSE			
705 · SALARY AND WAGES	103,111.07	68,116.00	34,995.07
708 · PAYROLL TAX EXPENSE	11,527.31	6,385.00	5,142.31
709 · EDUCATION/TRAINING	265.00	575.00	(310.00)
710 · EVENTS	46.98	200.00	(153.02)
711 · TGPSC ACTIVITIES	459.67	200.00	259.67
715 · CLOTHING ALLOWANCE	639.42	0.00	639.42
721 · COMPUTER EXPENSES	2,924.77	2,048.00	876.77
725 · FRINGE BENEFITS	53,951.15	50,000.00	3,951.15
726 - FUNDRAISING/MARKETING EXP	631.03	300.00	331.03
727 · SUPPLIES	6,975.88	2,586.00	4,389.88
727.2 · OFFICE EXP	819.31	1,062.00	(242.69)
727.3 - POSTAGE	136.48	126.00	10.48
727.4 - ADVERTISING	1,053.56	420.00	633.56
740 · FOOD	21,866.96	16,500.00	5,366.96
819 · CONTRACTUAL	24,730.82	23,762.00	968.82
820 · VOLUNTEER WAGES (IN-KIND)	6,658.30	6,600.00	58.30
825 · VOLUNTEER EXPENSES	1,896.18	710.00	1,186.18
850 · TELEPHONE	442.00	520.00	(78.00)
861 · TRAVEL/MILEAGE/GAS	2,235.80	3,332.00	(1,096.20)
900 · INTEREST EXPENSE	301.09	275.00	26.09

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
September 2021

	Sept 2021	Budget	\$ Change
910 - INSURANCE	(596.86)	3,450.00	(4,046.86)
915 - PROJECTS	1,543.91	750.00	793.91
920 - UTILITIES	2,127.66	1,845.00	282.66
940 - DEPRECIATION EXPENSE	3,672.77	3,300.00	372.77
980 - EQUIPMENT/REPAIRS	(11,285.73)	1,625.00	(12,910.73)
980.1 - OUTDOOR MAINTENANCE	448.54	300.00	148.54
981 - HDM VEHICLE MAINT/GAS	4,055.74	1,250.00	2,805.74
980.2 - INDOOR MAINTENANCE	23.90	172.00	(148.10)
TOTAL EXPENSE	240,662.71	196,409.00	44,253.71
NET ORDINARY INCOME	(79,462.98)	(35,022.00)	(44,440.98)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 - INTEREST/DIVIDEND INCOME	29.04	70.00	(40.96)
999 - OTHER INCOME	50.00	0.00	50.00
999.8 - GAIN ON ASSET	500.00	0.00	500.00
TOTAL OTHER INCOME	579.04	70.00	509.04
OTHER EXPENSE			
999.1 - OTHER EXPENSE	0.00	83.00	(83.00)
99999 - LEGAL EXPENSE	640.00	125.00	515.00
TOTAL OTHER EXPENSE	640.00	208.00	432.00
NET OTHER INCOME	(60.96)	(138.00)	77.04
NET INCOME	(79,523.94)	(35,160.00)	(44,363.94)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2020 - Sept 2021

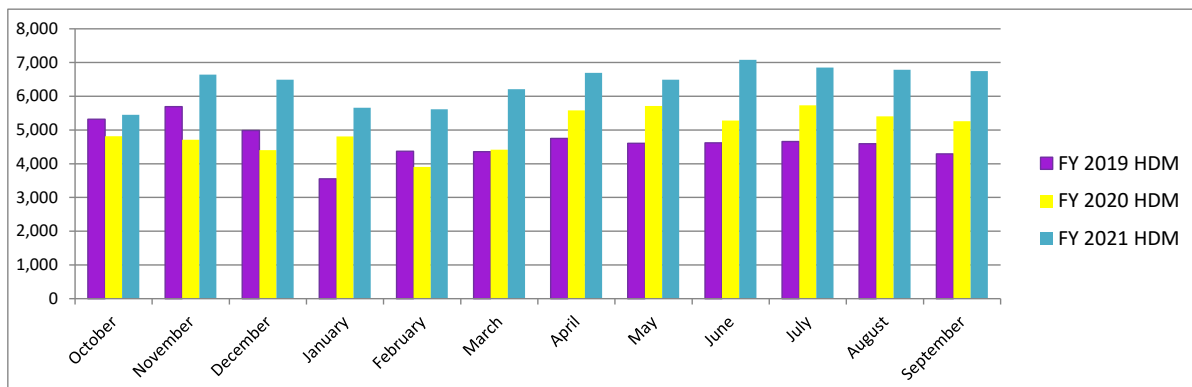
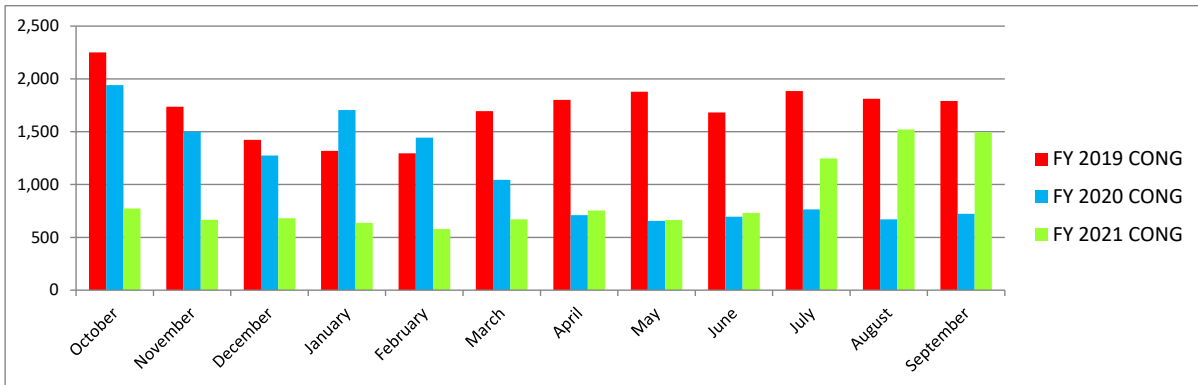
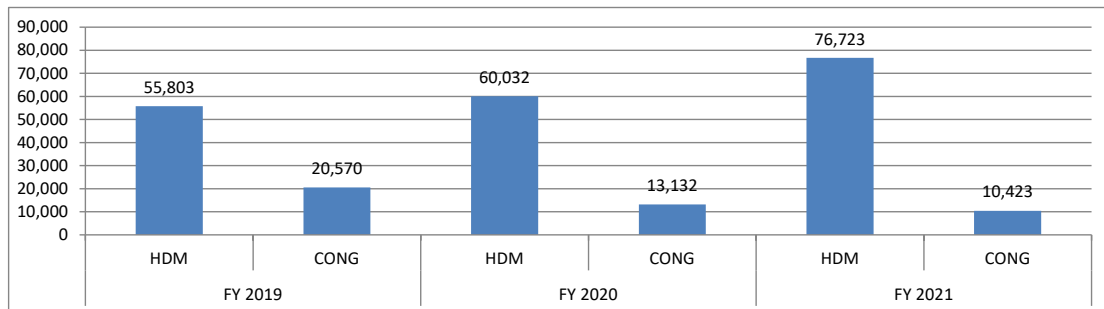
	Oct-Sept 2021	Budget	\$ Change	Percent Received or Expended
ORDINARY INCOME/EXPENSE				
INCOME				
519.03 - TITLE III C2 INCOME	102,342.00	102,342.00	0.00	100.0%
519.04 - FEDERAL USDA	51,862.24	56,500.00	(4,637.76)	91.8%
519.05 MIPPA (MMAP)	3,650.00	3,000.00	650.00	121.7%
519.07 CARES ACT FUNDING	107,717.85	0.00	107,717.85	
519.06 WAIVER-SNOW REMOVAL	1,080.00	0.00	1,080.00	
540 - GRANTS	82,000.00	110,000.00	(28,000.00)	75.0%
561 - HDM WAIVER	12,579.00	9,000.00	3,579.00	140.0%
642 - CHARGES FOR SERVICES/COF	2,683.93	9,850.00	(7,166.07)	27.2%
642.01 - FEE FOR SERVICE/CHORE	15,456.00	11,050.00	4,406.00	140.0%
642.02 - FEE FOR SERVICE/HOMEM/	28,985.00	31,200.00	(2,215.00)	93.0%
642.03 - FEE FOR SERV/SNOW REM	10,018.00	18,850.00	(8,832.00)	53.2%
642.1 - FEE FOR SLIDING SCALE CL	66,211.75	70,000.00	(3,788.25)	94.6%
642.05 - FEE FOR PRIVATE PAY & IN	6,831.25	2,000.00	4,831.25	242.0%
670 - CLIENT INCOME	92,051.93	138,000.00	(45,948.07)	66.7%
673 - NEWSLETTER SUB	470.00	300.00	170.00	156.7%
675 - DONATIONS	167,862.55	120,000.00	47,862.55	140.0%
676 - MILLAGE	1,157,439.96	1,157,440.00	(0.04)	100.0%
680 - VOLUNTEER WAGES (IN-KIND)	75,554.10	79,200.00	(3,645.90)	95.4%
677 - FUNDRAISING	75,577.01	70,000.00	5,577.01	108.0%
681 - IN-KIND (non-volunteer)	5,234.75	4,500.00	734.75	116.3%
690 - TRIP INCOME	0.00	1,350.00	(1,350.00)	
691 - MISC INCOME	0.00	1,500.00	(1,500.00)	
SPONSORSHIP INCOME	0.00	3,000.00	(3,000.00)	
PACE NORTH	9,800.00	7,500.00	2,300.00	130.0%
TOTAL INCOME	2,075,407.32	2,006,582.00	68,825.32	
GROSS PROFIT	2,075,407.32	2,006,582.00	68,825.32	103.4%
EXPENSE				
700 - ACCOUNTING FEES	8,700.00	8,225.00	475.00	105.8%
701 - FFCRA-EXPENSES (COVID-19)	2,537.70	0.00	2,537.70	
705 - SALARY AND WAGES	841,964.96	885,500.00	(43,535.04)	95.0%
708 - PAYROLL TAX EXPENSE	69,386.93	83,000.00	(13,613.07)	83.6%
709 - EDUCATION/TRAINING	2,537.77	6,800.00	(4,262.23)	37.3%
710 - EVENTS	1,664.57	2,400.00	(735.43)	69.3%
711 - TGPSC ACTIVITIES	589.15	2,400.00	(1,810.85)	24.5%
715 - CLOTHING ALLOWANCE	4,539.35	500.00	4,039.35	807.0%
717 - DUES/SUBSCRIPTIONS	4,623.33	3,925.00	698.33	118.0%
720 - BAD DEBT	521.50	0.00	521.50	
721 - COMPUTER EXPENSES	28,051.64	24,500.00	3,551.64	114.5%
725 - FRINGE BENEFITS	157,293.08	167,754.00	(10,460.92)	93.8%
726 - FUNDRAISING/MARKETING EX	4,041.97	5,700.00	(1,658.03)	71.0%

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2020 - Sept 2021

	Oct-Sept 2021	Budget	\$ Change	Percent Received or Expended
727 - SUPPLIES	44,783.32	31,000.00	13,783.32	144.4%
727.2 - OFFICE EXP	12,967.53	12,750.00	217.53	101.8%
727.3 - POSTAGE	3,859.61	4,300.00	(440.39)	89.8%
727.4 - ADVERTISING	10,289.35	5,000.00	5,289.35	205.8%
740 - FOOD	209,152.60	180,000.00	29,152.60	116.0%
819 - CONTRACTUAL	204,282.24	245,700.00	(41,417.76)	83.0%
820 - VOLUNTEER WAGES (IN-KIND)	75,554.10	79,200.00	(3,645.90)	95.4%
825 - VOLUNTEER EXPENSES	5,177.23	13,670.00	(8,492.77)	37.8%
850 - TELEPHONE	4,515.49	4,300.00	215.49	105.0%
861 - TRAVEL/MILEAGE/GAS	30,414.10	40,000.00	(9,585.90)	76.0%
900 - INTEREST EXPENSE	3,496.49	3,500.00	(3.51)	100.0%
910 - INSURANCE	49,166.20	46,000.00	3,166.20	123.0%
915 - PROJECTS	19,751.13	10,500.00	9,251.13	188.0%
920 - UTILITIES	26,861.17	27,000.00	(138.83)	99.5%
940 - DEPRECIATION EXPENSE	40,421.98	39,600.00	821.98	102.0%
980 - EQUIPMENT/REPAIRS	40,060.07	19,500.00	20,560.07	205.4%
980.1 - OUTDOOR MAINTENANCE	4,584.99	8,000.00	(3,415.01)	57.3%
981 - HDM VEHICLE MAINT/GAS	21,266.40	15,000.00	6,266.40	141.8%
980.2 - INDOOR MAINTENANCE	1,024.77	2,000.00	(975.23)	51.1%
TOTAL EXPENSE	<u>1,934,080.72</u>	<u>1,977,724.00</u>	<u>(43,643.28)</u>	97.8%
NET ORDINARY INCOME	141,326.60	28,858.00	112,468.60	
OTHER INCOME/EXPENSES				
OTHER INCOME				
990 - INTEREST/DIVIDEND INCOME	1,284.71	840.00	444.71	
999 - OTHER INCOME	9,187.02	0.00	9,187.02	
999.8 - GAIN ON ASSET	700.00	0.00	700.00	
TOTAL OTHER INCOME	<u>11,171.73</u>	<u>840.00</u>	<u>10,331.73</u>	
OTHER EXPENSE				
999.1 - OTHER EXPENSE	150.00	1,000.00	(850.00)	
99999 - LEGAL EXPENSE	1,280.00	1,500.00	(220.00)	
TOTAL OTHER EXPENSE	<u>1,430.00</u>	<u>2,500.00</u>	<u>(1,070.00)</u>	
NET OTHER INCOME	<u>9,741.73</u>	<u>(1,660.00)</u>	<u>11,401.73</u>	
NET INCOME	<u><u>151,068.33</u></u>	<u><u>27,198.00</u></u>	<u><u>123,870.33</u></u>	

Benzie Senior Resources
HDM/Cong comparison
Units Served 2019-2020-2021

	FY 2019		FY 2020		FY 2021	
	HDM	CONG	HDM	CONG	HDM	CONG
October	5,320	2,252	4,814	1,942	5,451	774
November	5,690	1,736	4,711	1,500	6,644	666
December	4,985	1,424	4,404	1,275	6,490	682
January	3,555	1,318	4,812	1,706	5,658	638
February	4,369	1,296	3,903	1,445	5,616	579
March	4,359	1,694	4,416	1,044	6,212	671
April	4,748	1,802	5,582	710	6,695	754
May	4,609	1,879	5,711	657	6,495	664
June	4,622	1,682	5,281	696	7,079	731
July	4,662	1,885	5,735	765	6,853	1,247
August	4,594	1,811	5,403	670	6,786	1,522
September	4,290	1,791	5,260	722	6,744	1,495
total meals	55,803	20,570	60,032	13,132	76,723	10,423



September 2021 Journal Entry Summary

- 905. JE to void lost check #16828 dated 4/16/2021 – donated value per family
- 906. JE to reclass the purchase of kitchen equipment from an expense to a fixed asset
- 907. JE to record monthly depreciation expense (non-cash transaction) *
- 908. JE to adjust monthly inventory to actual after physical inventory done at TGP *
- 909. JE to void lost ck #16863 dated 5/3/21 - donate value per client
- 910. JE to reclass payroll mileage reimbursements from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 911. JE to reclass payroll health insurance deductions from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 912. JE to record 401K payroll deferrals across all programs - original payroll entry posts to one class *
- 913. JE to record payroll wages/taxes across all programs – original payroll entry posts to one class *
- 914. JE to record volunteer hours in-kind wages *
- 915. JE to adjust TGP loan balance to actual at 9/30/2021
- 916. JE to record accrued PTO liability and payroll tax on PTO at 9/30/2021
- 917. JE to record accrued wages & payroll tax from 10/7/21 payroll

* **Monthly recurring Journal Entries.**

BENZIE SENIOR RESOURCES

Monthly Journal Entries

September 2021

Trans #	Type	Date	Num	Memo	Debit	Credit
118280	General Journal	09/14/2021	905	void lost ck #16828 dated 4/16/2021 - donate per family void lost ck #16828 dated 4/16/2021 - donate per family	44.00	44.00
					44.00	44.00
118282	General Journal	09/01/2021	906	reclass kitchen equipment reclass kitchen equipment reclass kitchen equipment	16,964.65	12,723.49 4,241.16
					16,964.65	16,964.65
118693	General Journal	09/30/2021	907	TO RECORD DEPRECIATION TO RECORD DEPRECIATION	3,672.77	3,672.77
					3,672.77	3,672.77
118774	General Journal	09/30/2021	908	adjust Inventory to actual adjust Inventory to actual adjust Inventory to actual adjust Inventory to actual adjust Inventory to actual	630.07	182.15 189.60 129.16 129.16
					630.07	630.07
118775	General Journal	09/30/2021	909	void lost ck #16863 dated 5/3/21 - donate value per client void lost ck #16863 dated 5/3/21 - donate value per client	7.00	7.00
					7.00	7.00
118787	General Journal	09/30/2021	910	reclass mileage - HH reclass mileage	2,220.80	2,220.80
					2,220.80	2,220.80
118806	General Journal	09/30/2021	911	TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P... TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY P...	693.26 198.78 2.48 24.81 6.20 81.25 32.77 19.69 24.81 15.97 114.87 14.57 43.10	
					1,272.56	
					1,272.56	1,272.56
118807	General Journal	09/30/2021	912	reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k reclass ER MATCH 401k	189.23 126.45 1.57 15.65 3.91 80.28 123.22 17.20 15.65 17.29 53.54 408.01 92.13	1,144.13
					1,144.13	1,144.13
118817	General Journal	09/30/2021	913	TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM TO RECORD PAYROLL SPREAD BY PROGRAM	8,246.17 105.86 746.98 446.64 3,711.72 5,799.44 835.92 720.14 756.95 4,570.99 2,214.99 2,876.50	31,032.30

BENZIE SENIOR RESOURCES

Monthly Journal Entries

September 2021

Trans #	Type	Date	Num	Memo	Debit	Credit
				TO RECORD PAYROLL SPREAD BY PROGRAM	643.66	
				TO RECORD PAYROLL SPREAD BY PROGRAM	3.80	
				TO RECORD PAYROLL SPREAD BY PROGRAM	49.60	
				TO RECORD PAYROLL SPREAD BY PROGRAM	32.66	
				TO RECORD PAYROLL SPREAD BY PROGRAM	253.45	
				TO RECORD PAYROLL SPREAD BY PROGRAM	451.95	
				TO RECORD PAYROLL SPREAD BY PROGRAM	65.51	
				TO RECORD PAYROLL SPREAD BY PROGRAM	49.60	
				TO RECORD PAYROLL SPREAD BY PROGRAM	55.14	
				TO RECORD PAYROLL SPREAD BY PROGRAM	374.92	
				TO RECORD PAYROLL SPREAD BY PROGRAM	142.43	
				TO RECORD PAYROLL SPREAD BY PROGRAM	242.70	
						2,365.42
					33,397.72	33,397.72
118820	General Journal	09/30/2021	914	TO RECORD INKIND WAGES	6,547.50	
				TO RECORD INKIND WAGES		6,547.50
				TO RECORD INKIND WAGES	110.80	
				TO RECORD INKIND WAGES		110.80
					6,658.30	6,658.30
118941	General Journal	09/30/2021	915	adjust mortgage balance to actual at 9/30/2021		16.05
				adjust mortgage balance to actual at 9/30/2021	16.05	
					16.05	16.05
119030	General Journal	09/30/2021	916	TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	10,610.66	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	10,554.75	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	13.40	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	26.80	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	3,434.44	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	6,285.27	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	499.27	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	13.40	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	423.05	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	5,709.20	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	3,008.35	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21	1,537.11	
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/21		42,115.70
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	811.72	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	807.44	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	1.03	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	2.05	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	262.73	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	480.82	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	38.19	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	1.03	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	32.36	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	436.75	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	230.14	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...	117.59	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/...		3,221.85
					45,337.55	45,337.55
119032	General Journal	09/30/2021	917	record accrued wages from 10/7/21 payroll	5,395.93	
				record accrued wages from 10/7/21 payroll	3,550.72	
				record accrued wages from 10/7/21 payroll	23.48	
				record accrued wages from 10/7/21 payroll	285.41	
				record accrued wages from 10/7/21 payroll	159.93	
				record accrued wages from 10/7/21 payroll	1,527.50	
				record accrued wages from 10/7/21 payroll	2,551.93	
				record accrued wages from 10/7/21 payroll	359.26	
				record accrued wages from 10/7/21 payroll	285.41	
				record accrued wages from 10/7/21 payroll	339.63	
				record accrued wages from 10/7/21 payroll	14,315.30	
				record accrued wages from 10/7/21 payroll	938.08	
				record accrued wages from 10/7/21 payroll	1,292.01	
				record accrued wages from 10/7/21 payroll		31,024.60
				record accrued payroll taxes from 10/7/21 payroll	466.38	
				record accrued payroll taxes from 10/7/21 payroll	332.30	
				record accrued payroll taxes from 10/7/21 payroll	2.42	
				record accrued payroll taxes from 10/7/21 payroll	28.02	
				record accrued payroll taxes from 10/7/21 payroll	13.78	
				record accrued payroll taxes from 10/7/21 payroll	136.00	
				record accrued payroll taxes from 10/7/21 payroll	253.35	
				record accrued payroll taxes from 10/7/21 payroll	34.55	
				record accrued payroll taxes from 10/7/21 payroll	28.02	

BENZIE SENIOR RESOURCES

Monthly Journal Entries

September 2021

Trans #	Type	Date	Num	Memo	Debit	Credit
				record accrued payroll taxes from 10/7/21 payroll	32.51	
				record accrued payroll taxes from 10/7/21 payroll	1,289.14	
				record accrued payroll taxes from 10/7/21 payroll	80.85	
				record accrued payroll taxes from 10/7/21 payroll	149.33	
				record accrued payroll taxes from 10/7/21 payroll		2,846.64
					33,871.24	33,871.24
119045	General Journal	09/30/2021	918	to account for prepaid D & O policy	4,678.86	
				to account for prepaid D & O policy		421.10
				to account for prepaid D & O policy		421.10
				to account for prepaid D & O policy		421.10
				to account for prepaid D & O policy		421.10
				to account for prepaid D & O policy		421.10
				to account for prepaid D & O policy		421.10
				to account for prepaid D & O policy		421.10
				to account for prepaid D & O policy		421.10
				to account for prepaid D & O policy		421.10
				to account for prepaid D & O policy		467.86
					4,678.86	4,678.86
TOTAL					149,915.70	149,915.70

ACTION ITEMS

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 19, 2021

Subject: **Purchase of Service Weapons for Sheriff's Department**

At the recommendation of Legal Counsel, the motion below would be appropriate for the transaction of selling and purchasing new firearms for operational use in the Sheriff's Department.

Recommendation:

That the Board of Commissioners confirms the purchase of 16 Sig Sauer firearms in the amount of \$7,184 from Acme Sports, Inc. and confirms the surplus of 17 Sig Sauer firearms and authorizes their individual sale in the amount of \$300 to employees, with funds available in the Equipment Replacement fund and further that the Board of Commissioners directs the Sheriff to work with the County Treasurer to account for the funds to perform this transaction.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 19, 2021

Subject: **Authorization to proceed with employee timesheet upgrade**

Attached you will find a proposal from BS&A Software to upgrade the employee timesheet system. As the Board is aware, the current paper system leads to huge time constraints for many staff persons as well as large room for error on employee paychecks.

I had briefed the board on this upgrade back in the summer but am now asking for authorization to proceed with the purchase of this software for implementation.

I was able to obtain a small discount for the implementation of this software; the total cost for implementation will be \$18,520. The service moving forward will cost \$4,480, annually.

This project has been included in the Capital Plan and budget for 2021/2022.

Recommendation:

That the Board of Commissioners accepts the Proposal for Software and Services from BS&A Software dated October 6, 2021, in the not to exceed amount of \$18,520, with funds available in the Capital fund, with an annual fee to be charged after the first year in the amount of \$4,480, with funds available in the appropriate departmental funds and that the Board Chairman be authorized to sign the proposal.

Proposal for Software and Services, Presented to...

Benzie County MI

October 6, 2021

Quoted by: Keegan Nixon



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Applications and Annual Service Fee prices based on an approximate SEV of \$1.6 billion. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

Applications

Personnel Management	
Timesheets .NET	\$7,795
BS&A Online	
Employee Self-Service	\$2,475
Subtotal	\$10,270

Data Conversions/Database Setup

No data conversion to be performed.

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$1,650

Implementation and Training

- \$1,100/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	1		\$1,100
Personnel Management Applications	Days:	5		\$5,500
	Total:	6	Subtotal	\$6,600

Cost Totals

Not including Annual Service Fees

Applications	\$10,270
Project Management and Implementation Planning	\$1,650
Implementation and Training	\$6,600

Total Proposed	\$18,520
-----------------------	-----------------

<i>Travel Expenses</i>	<i>\$1,765</i>
------------------------	----------------

Payment Schedule

- 1st Payment: **\$1,650** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$10,270** to be invoiced at start of training.
- 3rd Payment: **\$8,365** to be invoiced upon completion of training.



Annual Service Fees

Unlimited support during your first year with the program is included in your purchase price. Thereafter, Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

Personnel Management	
Timesheets .NET	\$1,730
BS&A Online	
Employee Self-Service	\$2,750
Total Annual Service Fees	\$4,480



Optional Item(s)

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- ˘ custom payment import/lock box import
- ˘ custom OCR scan-line
- ˘ custom journal export to an outside accounting system
- ˘ custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

BS&A Online

Connection Requirements

BS&A Online requires a high-speed internet connection (cable modem or DSL).

Payment Processing Requirements

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies. Please visit <https://www.bsasoftware.com/solutions/bsonline/public-records-search/> for information.

Acceptance

Signature constitutes...

1. An order for products and services as quoted
Quoted prices do not include Program Customization, training beyond the estimated number of days, or recommended Bank Reconciliation Consultation
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

Signature

Date

BS&A PLEDGE. We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

Returning Accepted Proposal to BS&A

Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:

Mail: BS&A Software
14965 Abbey Lane
Bath, MI 48808

Fax: (517) 641-8960

Email: knixon@bsasoftware.com

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.



Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

Key Contact for Implementation and Project Management

Name _____ Title _____

Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____

IT Contact

Name _____ Title _____

Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____



Memorandum



To: Board of Commissioners

Copy: Kyle Rosa, Sheriff

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 19, 2021

Subject: **Letter of Understanding – McFadden and Day (Corrections)**

Attached are two letters of understanding regarding Corrections Officers. These letters of understanding will allow the Sheriff and my office to adjust the pay for the Officers has their experience warrants a change.

The Collective Bargaining Agreement that just expired did not allow for the Sheriff to start Officers at a different level no matter their experience, whereas all other agreements did. This oversight has been fixed for the new contract.

I am supportive of both attached letters of understanding.

Recommendation:

That the Board of Commissioners approves the Letter of Understanding with the Police Officers Association of Michigan to adjust the pay rate for Corrections Officer Andru McFadden and the Letter of Understanding with the Police Officers of Michigan to adjust the pay rate for Corrections Officer Matthew Day and authorizes the Board Chairman and County Administrator to sign the documents.

LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF BENZIE
AND THE
POLICE OFFICERS ASSOCIATION OF MICHIGAN (POAM)

Re: ADJUSTMENT TO PAY SCALE FOR SPECIAL DEPUTY—CORRECTIONS

WHEREAS, the parties are signatories to a Collective Bargaining Agreement with a term of October 1, 2021 through September 30, 2024 (the “CBA”);

WHEREAS, the Employer hired candidate Andru McFadden, effective August 2, 2021 (“Hire Date”), to work full-time at the County of Benzie Sheriff’s Office-Corrections Unit; and

WHEREAS, Section 13 of ARTICLE 25 – MISCELLANEOUS of the CBA states that all new employees are to be hired at the first step of the wage scale at a rate of ~~\$18.95~~ per hour; and
17.77

WHEREAS, based on Andru McFadden’s previous law enforcement experience and to avoid the potential for a dispute, the parties agree to the placement of candidate Andru McFadden as a new hire at the first step of the current wage scale at an hourly rate of \$18.95, effective retroactively to the first pay-period following Andru McFadden’s Hire Date; and

NOW THEREFORE, the parties agree as follows:

1. The Employer hired candidate Andru McFadden effective August 2, 2021, to work full-time at the County of Benzie Sheriff’s Office-Corrections Unit.
2. The parties agree that based on Andru McFadden’s previous law enforcement experience, Andru McFadden shall be paid the hourly rate of \$18.95 as a new hire beginning at

the first step of the current wage scale, effective retroactively to the first pay-period following Andru McFadden's Hire Date.

3. All other terms of the CBA between the parties will govern the terms and conditions of employment for Andru McFadden.

4. It is expressly understood that this LOU will be without precedent or prejudice for any future circumstances.

IN WITNESS WHEREOF the parties hereto by their duly authorized representatives agree to the above and execute this LOU.

EMPLOYER:

UNION:

Chair, Benzie County Commission Date

Date

Benzie County Administrator Date

APPROVED AS TO FORM FOR COUNTY OF BENZIE: COHL, STOKER & TOSKEY, P.C. By: COURTNEY A. GABBARA On: October 14, 2021

N:\Client\Benzie\Negs\Corrections\LOUs\New Hires\LOU Pay Scale Increase - McFadden.docx

LETTER OF UNDERSTANDING
BETWEEN
COUNTY OF BENZIE
AND THE
POLICE OFFICERS ASSOCIATION OF MICHIGAN (POAM)

Re: ADJUSTMENT TO PAY SCALE FOR SPECIAL DEPUTY—CORRECTIONS

WHEREAS, the parties are signatories to a Collective Bargaining Agreement with a term of October 1, 2021 through September 30, 2024 (the “CBA”);

WHEREAS, the Employer hired candidate Matthen Day, effective September 29, 2021 (“Hire Date”), to work full-time at the County of Benzie Sheriff’s Office-Corrections Unit; and

WHEREAS, Section 13 of ARTICLE 25 – MISCELLANEOUS of the CBA states that all new employees are to be hired at the first step of the wage scale at a rate of \$ 17.77 per hour; and

WHEREAS, based on Matthew Day’s previous law enforcement experience and to avoid the potential for a dispute, the parties agree to the placement of candidate Matthew Day as a new hire at the second step of the current wage scale at an hourly rate of \$ 19.71, effective October 17, 2021 and

NOW THEREFORE, the parties agree as follows:

1. The Employer hired candidate Matthew Day effective September 29, 2021, to work full-time at the County of Benzie Sheriff’s Office-Corrections Unit.
2. The parties agree that based on Matthew Day’s previous law enforcement experience, Matthew Day shall be paid the hourly rate of \$ 19.71 as a new hire beginning at

the second step of the current wage scale, effective October 17, 2021.

3. All other terms of the CBA between the parties will govern the terms and conditions of employment for Matthew Day.

4. It is expressly understood that this LOU will be without precedent or prejudice for any future circumstances.

IN WITNESS WHEREOF the parties hereto by their duly authorized representatives agree to the above and execute this LOU.

EMPLOYER:

UNION:

Chair, Benzie County Commission Date

Date

Benzie County Administrator Date

APPROVED AS TO FORM FOR COUNTY OF BENZIE: COHL, STOKER & TOSKEY, P.C. By: COURTNEY A. GABBARA On: October 14, 2021

N:\Client\Benzie\Negs\Corrections\LOUs\New Hires\LOU Pay Scale Increase - Day.docx

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 19, 2021

Subject: **Michigan Drug Court Grant Program**

Attached is a communication from the State Court Administrator notifying Judge Thompson of a grant award to fund the Adult Drug Court program for an additional year. Ken Hilliard the Drug Court Administrator has noted that he believes this program has been successful and he looks forward to another year of the program.

Mr. Hilliard plans to be in attendance of the meeting to answer any questions the Board may have.

Recommendation:

That the Board of Commissioners accepts the grant award in the amount of \$28,000 from the Michigan Drug Court Grant Program for services to be provided in Benzie County and authorizes the Board Chairman to sign the necessary documents to accept funding.



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone 517-373-0128

Thomas P. Boyd
State Court Administrator

September 28, 2021

Honorable David A. Thompson, Chief Judge/Drug Court Judge
19th Circuit Court
415 3rd Street
Manistee, MI 49660

Re: Michigan Drug Court Grant Program Award Notification
19th Circuit Court — Adult Drug Court
SCAO UI: U10132

Dear Chief Judge Thompson:

I am pleased to inform you that your court has been awarded a grant in the amount of \$28,000 from the Michigan Drug Court Grant Program administered by the State Court Administrative Office. This award is for the grant period October 1, 2021, through September 30, 2022.

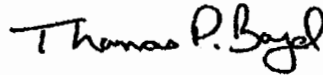
Your court's fiscal year 2022 contract will be e-mailed from DocuSign to your project director, Patricia Heins. Signed contracts must be returned by December 17, 2021. The budget, based on your court's actual award, must be updated in WebGrants by November 5, 2021. Instructions for revising your budget are attached to the message your project director will receive from WebGrants.

If you have any questions about the grant or need assistance regarding best practices, please contact Andrew Smith at 517-373-0954 or at smitha@courts.mi.gov. For assistance in publicizing the success of your court, please contact John Nevin at 517-373-0129 or nevinj@courts.mi.gov.

September 28, 2021
Page Two

Finally, you should know that the Michigan Supreme Court appreciates your effort and passion presiding over these life-saving courts. You and your treatment court team are to be commended for making a difference in so many lives.

Sincerely,

A handwritten signature in black ink that reads "Thomas P. Boyd". The signature is written in a cursive style with a large, stylized "T" and "B".

Thomas P. Boyd
State Court Administrator

cc: Andrew Smith, Problem-Solving Courts Manager
Bruce Kilmer, SCAO Region III Administrator
Patricia Heins, Court Administrator/Drug Court Project Director

25432 - 24806 Michigan Drug Court Program Fiscal year 2022

Application Details

Funding Opportunity:

24806-Fiscal Year 2022 Michigan Drug Court Grant Program (MDCGP) Operational and Planning Programs

Funding Opportunity Due Date: Jul 7, 2021 3:00 PM

Program Area: Michigan Drug Court Grant Program (MDCGP)

Status: Correcting

11/05/2021

Stage: Final Application

Initial Submit Date: May 24, 2021 12:00 PM

Initially Submitted By: Kenneth Hilliard

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Name: Mr. Kenneth Wayne Hilliard
Salutation First Name Middle Name Last Name

Title: Drug Court Coordinator

Email*: khilliard@benzieco.net

Address*: 448 Court Pl

Beulah Michigan 49617
City State/Province Postal Code/Zip

Phone*: (231) 510-4828 Ext.

Phone
###-###-####

Fax: ###-###-####

To access the WebGrants Access form click here.

WebGrants Authorization WebGrantsAccessFormExternalfor KWH signed.pdf

Approval Form:

Organization Information

Name*: 19th Circuit Court - Benzie County (C19)
Organization Type*: State Court Administrative Office
Tax Id:
Organization Website:
Address*: 19th Circuit Court - Benzie
448 Court Place
PO Box 377
Beulah Michigan 49617
City State/Province Postal Code/Zip
Phone*: (231) 723-6664 Ext.
###-###-####
Fax: (231) 882-5987
###-###-####

FY 22 Abbreviated Application

Program Information

Select your court*: P10 Benzie
County*: Benzie
Please pick your program type*: Adult Circuit Drug Court
Federal Tax ID *: 86005853
Is this a regional program? *: No
Chief Judge *: David A. Thompson
Program Judge 1 Name*: David A. Thompson
Program Judge 1 Email Address*: dathompson@manisteecountymi.gov
Program Judge 2 Name:
Program Judge 2 Email Address:
Program Judge 3 Name:
Program Judge 3 Email Address:
Program Judge 4 Name:
Program Judge 4 Email Address:

Court Administrator*: Pat Heins
Financial Officer*: Kenneth W. Hilliard
Project Director*: Pat Heins
Project Director E-mail Address*: c1951pah@manisteecountymi.gov
Project Director Phone Number*: 231-723-6664 Ext.
DCCMIS Administrator Name*: Kenneth W. Hilliard
DCCMIS Administrator E-mail Address*: khilliard@benzieco.net
DCCMIS Administrator Phone Number*: 231-510-4828 Ext.
Authorizing Official (individual who will sign the grant contract) Name*: Bob Roelofs
Authorizing Official E-mail Address*: broelofs@benzieco.net
Authorizing Official Phone Number*: 231-645-1187 Ext.
Authorizing Official Title *: Chairman of the Board, Benzie County Board of Comm

SIGMA Vendor ID #*:

CV0047961

This number begins with CV, followed by 7 digits. Review previous payments from the State for this number. If you are having difficulty please contact courtservices@courts.mi.gov

Program Operations

Is the program applying for planning or operational funds? Operational Application
 *:

How many years has the program been operational? : 1

What is the program's capacity? : 5

What is the current number of active participants? : 4

Does the program accept transfers? : No

Please identify any major personnel, capacity, or program changes that differ from fiscal year 2021. :

Are you requesting more grant funds than the program was awarded last year?: Yes

Please explain why more funds are requested based on the operations of your program. For example, drug test cost increases, program expansion, etc. :

Drug Program Coordinator – Part Time: 2 more hours added to his work week, from 18 hours a week to 20 hours a week at a rate of 20.52 per hour to help with the increased work load

Drug testing costs raised from 4.00 per test per participants to 5.00 per test per participants

20/21 grant program had a capacity of 5 participants, at this time we have 4 participants in the program and we are looking at adding the 5th by the end of the month. Adding 2 more participants would allow us to expand and help more individuals with their addiction problems, bring total participants to 7.

Will the program receive funding or, has the program applied for funding from another source (non SCAO-local, state or federal) for the upcoming fiscal year? *: No

Please provide the following information

- 1.) Have you received notification of award?
- 2.) What is the funding source?
- 3.) What is the maximum amount per year?
- 4.) When will the funds expire?
- 5.) Are these funds restricted? If yes, please explain.

Budget

Personnel

Name	Position	Computation	Request	Other Grant Or Funding Source	Local Cash Contribution	Local In-Kind Contribution	Total
No Data for Table							

Personnel

Describe the personnel costs (i.e., wages) associated with the proposed project.

This will be a contracted position

Fringe Benefits

Types of Fringe Benefits to be Claimed	Request	Other Grant Or Funding Source	Local Cash Contributions	In-Kind Contributions Total
--	---------	-------------------------------	--------------------------	-----------------------------

No Data for Table

Fringe Benefits

Describe in detail each fringe benefit amount. If you are requesting funds in the "Other" category, include a detailed description of those expenses.

No Fringe Benefits, This will be a contracted position

Contractual

Service to be Provided	Contractor(s)	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total Subrecipient/Cc
Drug Program Coordinator - Part Time	Kenneth W. Hilliard	18 hrs/week x 20.52/per hour x 52 weeks = \$19,206.72	\$19,206.72	\$0.00	\$0.00	\$0.00	\$19,206.72 Subrecipient
Confirmation Test-Shipping Cost	Redwood Toxicology	\$25.00/test shipping cost x 2 tests/month x 12 months	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00 Contractor
Services and Testing Supplies for Positive Confirmation	Redwood Toxicology	\$12.50/test x 4 tests/month x 12 months	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00 Contractor
Collecting Samples	Benzie County Jail	\$4.00 per test x 3 urine tests/week x 5 participants x 52 weeks	\$3,120.00	\$0.00	\$0.00	\$0.00	\$3,120.00 Subrecipient
			\$23,526.72	\$0.00	\$0.00	\$0.00	

Contractual

Describe the contractual costs associated with the proposed project.

Drug Program Coordinator – Part Time: will be working 18 hours per week at a rate of 20.52 per hour for 52 weeks a year.

Confirmation test: shipping Cost to Redwood Toxicology \$25/sample X 2 samples/month X 12 months = \$600.00. The testing agency will provide confirmation testing on disputed tests but only those that are returned negative will be paid for by the grant.

Collection costs for urine test by Benzie County Sheriffs Office: \$4.00 per test x 3 urine tests per participant/per week X 5 participants X 52 weeks = \$3,120.00

Positive Confirmation service and testing by Redwood Toxicology: \$12.50/test X 4 tests/month X 12 month = \$600.00. The testing agency will provide confirmation testing on disputed tests but only those that are returned negative will be paid for by the grant.

(confirmation test include testing for Buprenorphine and Oxycodone)

Supplies

Type of Supply	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Instant urine Test	3 tests per week x 5 participants X 52 weeks x 4.00 per test	\$3,120.00	\$0.00	\$0.00	\$0.00	\$3,120.00
Office Supplies	Not to exceed	\$353.28	\$0.00	\$0.00	\$0.00	\$353.28
Incentives	5 participants	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
		\$3,973.28	\$0.00	\$0.00	\$0.00	

Supplies

Describe the supply costs associated with the proposed project.

Instant Urine Test 16 panel in cup: 3 tests/week x 52 weeks x 5 participants x \$4.00 per test = \$3,120.00

Office Supplies: pens, copy paper, ink for copier/toner, envelopes, note pads, post it notes, folders, business cards, postage – not to exceed \$353.28/ per grant year

Incentives: gift card, tokens, framed achievement letters or other appropriate items not to exceed \$100.00/per person/per grant year

Travel and Training

Type of Travel or Training	Computation	Request	Other Grant or Funding Sources	Local Cash Contribution	Local In-Kind Contribution	Total
Gas cards/Bus passes for Participants	\$100.00 per participants x 5 participants / per grant year	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Mileage for home visits by Drug Court Coordinator	0 miles x .56 per mile / 5 participants / per grant year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$500.00	\$0.00	\$0.00	\$0.00	

Travel and Training

Describe the travel and training costs associated with the proposed project.

Gas cards and bus passes are for participants to get to and from obligations: Bus tokens to and from test site, gas card not to exceed \$20.00 per card, for a total of \$100 per participant per grant year.

Mileage for Home Visits by Drug Court Coordinator to be reimbursed at a current state/county rate of \$0.56

No travel scheduled for this year for training, training will be done on line.

Total Budget

Budget Category	Request	Other Grant or Funding Sources	Local Cash Contributions	In-Kind Contributions	Total Cost
Total	\$28,000.00	\$0.00	\$0.00	\$0.00	\$28,000.00

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 19, 2021

Subject: **Agreement for Extension Services – MSU**

Attached is a communication from MSU Extension District Director Jennifer Berkey regarding their agreement for extension services in Benzie County. Ms. Berkey has indicated that this agreement is the same as the 2020/2021 agreement, encompassing the same monetary value as approved in the 2021/2022 budget.

Ms. Berkey will be present on Tuesday to answer any questions that may arise about this agreement.

Recommendation:

That the Board of Commissioners approves the Agreement for Extension Services provided by MSU to Benzie County for the Fiscal Year 2021/2022 in the amount of \$43,099, with funds available in the General Fund and authorizes the Board Chairman to sign the agreement.

October 7, 2021

Katelyn Zeits
County Administrator
448 Court Place
Beulah, MI 49617

Dear Katie,

Please find attached a copy of the Agreement for Extension Services provided by MSU to Benzie County for Fiscal Year 2021-2022. This annual plan of work outlines the contributions by each partner, MSU Extension and Benzie County. This document reflects the costs for MSU Extension programs and services which was included in the annual county budgeting process that just concluded. I am requesting time on the Board of Commissioners agenda to present this to them for their review and approval.

Please convey our deep gratitude for the continued partnership between Benzie County and MSU Extension. We appreciate the continued support to be able to provide education and resources to the residents of Benzie County. Feel free to contact me with any questions at (231) 342-9595.



Sincerely,

Jennifer Berkey
District Director
MSU Extension

District Office

520 W. Front St., Ste. A
Traverse City, MI 49684

231-929-4821
Fax: 231-947-6783
www.msue.msu.edu

AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES ("Agreement") is entered into on _____ by and between Benzie County, Michigan ("County"), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY ("MSU") on behalf of MICHIGAN STATE UNIVERSITY EXTENSION (MSUE").

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation's land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

Further, as an organization committed to the principles of diversity, equity and inclusion, we will work collaboratively with our community partners to ensure participation from the broad human diversity of each community (including race, color, religion, national origin, age, sex, disability, height, weight, marital status, gender, gender identity (gender expression), political beliefs, sexual orientation, family status, veteran status or any other factor prohibited by applicable law) and work to make our programs accessible and inclusive of the multiple realities and forms of knowledge that will support equitable outcomes for all throughout Michigan's 83 counties;

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.

2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. .5 FTE 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").
6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
 - a. Sufficient office space to house Extension staff as agreed upon between the County and the MSUE District Director.
 - b. Utilities, including telephone and telephone service sufficient to meet the needs of Personnel utilizing MSUE office space.
 - c. High-speed Internet service sufficient to meet the needs to Personnel utilizing the MSUE office space.
 - d. Access to space for delivering Extension programs.
 - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessibile.
3. Clerical support for staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

.4 FTE Temp/On-Call MSUE employed Clerical Support Staff, invoiced to County separately.

Optional:

4. Funding for additional Extension educators at **0 FTE**
5. Funding for additional 4-H program capacity at **0 FTE**
6. Funding for additional paraprofessional(s) at **0 FTE**
7. Total Annual Assessment in the amount of **\$43,088**

Payments due and payable under the terms of this agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, Michigan 48824

C. Staffing and Financial Summary:

A. Base Assessment (includes .5 FTE 4-H Program Coordination)	\$43,088
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ADDITIONAL PERSONNEL

B. .4 FTE Clerical Support Staff to be employed by MSU, invoiced to County Separately	\$0
C. 0 FTE Educator (Program Area:)	\$0
D. 0 FTE Additional 4-H Program Coordination	\$0
E. 0 FTE Additional paraprofessional staff	\$0

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2022:	\$43,088
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I. Term and Termination

The obligations of the parties under this Agreement will commence on October 1, 2021, the first day of the County budget year 2022 and shall terminate on the last day of such County budget year 2022. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Benzie County, 448 Court Place, Beulah, MI 48617, if to the County.

II. General Terms

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.
5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY

By: _____

Evonne Pedawi
Contract & Grant Administration

Its: _____

Date: _____

BENZIE COUNTY

By: _____

Print name: _____

Its: _____

(title)

Date: _____

Appendix A

Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever-changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media platforms. We view communication with our constituents through Facebook, Twitter, Instagram, YouTube, and other emerging social media to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:
NetRange 35.8.0.0 - 35.9.255.255 CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

Office 365 – Details on what to open are at <https://docs.microsoft.com/en-us/microsoft-365/enterprise/urls-and-ip-address-ranges?view=o365-worldwide>
search.msu.edu
35.9.160.36 (1935,443) authentication)
45.60.149.216
35.9.247.31 (zoom.msu.edu)
d2l.msu.edu (80 and 443) (D2L – Desire to Learn @ Brightspace.com)
108.161.147.0/24, 199.231.78.0/24, 64.62.142.12/32, 209.206.48.0/20 (external) Meraki Cloud communication
199.231.78.148/32, 64.156.192.245/32 (external) Meraki VPN registry

The following applications are necessary on all computers – MS Office (preferably O365, MSUE provides MS licensing), Adobe Acrobat, Zoom, SAP client, VPN client, Antivirus. (Most recent version of Chrome, Firefox, or Edge)

Other notable web server/sites IP addresses:

canr.msu.edu – 52.5.24.1
msue.anr.msu.edu – 52.5.24.1
events.anr.msu.edu/web3.anr.msu.edu – 45.60.11.113
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
master Gardener (External) – 128.120.155.54
extension.org (External) – 54.69.217.186 msu.zoom.us (External)


Questions may be directed to anr.support@msu.edu where they will be routed to the best person to assist you.

Memorandum



To: Board of Commissioners

Copy: Rick Morris, Maintenance Coordinator

From: Katie Zeits, County Administrator 

Date: October 20, 2021

Subject: **Authorization to proceed with stairwell tread and riser replacement in Governmental Center – Capital Item**

Attached you will find a proposal for the replacement of both the east and west stairwell treads and risers in the Governmental Center. Our Maintenance Coordinator Rick Morris has identified this as a need for various safety reasons.

This project has been included in the Capital Plan and budget for 2021/2022.

Recommendation:

That the Board of Commissioners approves the replacement of the east and west stairwell treads and risers in the Governmental Center, as recommended by the Maintenance Coordinator in the not to exceed amount of \$11,000, with funds available in the Capital fund and authorizes the Board Chairman to sign any necessary proposal documents.



TO: Board of Commissioners

FROM: Michelle Thompson, Treasurer

DATE: October 26, 2021

RE: Delinquent Tax Revolving Fund Resolution declaring a surplus

Attached please find a resolution which represents the amount of earnings of interest collected on delinquent taxes in the DTRF for the past fiscal year.

Please let me know the disposition of these funds, as you are not obligated to take them, or to do as we have done in the past. Pursuant to your Fund Balance policy, the DTRF transfers have rules for their use.

Recommended Motion:

To approve resolution number 2021-_____, using these funds to make an additional payment to MERS for unfunded liabilities accrued by General Fund divisions.

COUNTY OF BENZIE

Resolution No. 2021-_____

A regular meeting of the Board of Commissioners of the County of Benzie, Michigan (the "County"), was held in Beulah, Michigan, on October 26, 2021. The following Commissioners were

PRESENT: _____

ABSENT: _____

The preambles and resolution set forth below were offered by Commissioner _____ and were seconded by Commissioner _____.

**RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER
AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE
BENZIE COUNTY DELINQUENT TAX REVOLVING FUND TO THE
BENZIE COUNTY GENERAL FUND**

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Benzie County General Fund any surplus in the Benzie County Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Benzie County Treasurer has reviewed the amounts which are currently available in the DTRF, and has determined that \$85,000.00 may be transferred to the General Fund as a "surplus" as of September 30, 2021; and

WHEREAS, the Benzie County Treasurer hereby declares that a surplus of \$85,000.00 exists in the DTRF.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Benzie County Treasurer is authorized to transfer \$85,000 from DTRF to the General Fund.
2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Benzie County Treasurer by resolution of the Board of Commissioners.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES:

NAYS:

ABSTAIN:

The foregoing Resolution was hereby declared adopted.

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Benzie County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on October 26, 2021, and that notice of such meeting was given as required by law.

[SEAL]

Resolution Benzie Transfer from DTRF to GF

Benzie County Clerk

Dawn Olney

Dated: _____

Commissioner Reports

Art Jeannot
Commissioner Report
October 26, 2021

- Participated in 3 meetings on behalf of the County since our October 12th meeting.
- **10/18 Northern MI Counties Association –**
 - 2% increase in state revenue sharing for the next fiscal year.
 - Potential of matching funds from the State to be used with ARPA money. A decision should be made by March 2022.
 - 4-year BOC terms may be voted on in the House week of March 25th.
- **10/21 Northern MI Community Action Agency –**
 - This was their annual meeting. I was re-elected to serve on the executive committee.
 - Monies are available for weatherization programs in Benzie County. I have asked the agency to contact Benzie Senior Resources and BACN as a way to market to our community.
- **10/22 Networks Northwest –**
 - This is a strategic planning session. I will update you on any relevant information that comes from this meeting.
- **Other –**
 - October 13th, I attended discussions regarding Benzie County Re-Districting. Changes were made to most Districts. I encourage each of you to look at the approved map. It is located on the County's website.

County Administrator Report

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 20, 2021

Subject: **Administration Update**

Human Resources Director/Deputy Finance Director

Chairman Roelofs, Vice Chairperson Nye, and County Treasurer Shelley Thompson and I met on Wednesday, October 13th and interviewed three candidates for the Human Resources Director/Deputy Finance Director position. By unanimous choice, we have offered the position to Kristine Bosley and she has accepted. Ms. Bosley comes to Benzie County with a Master's Degree in Human Resource Administration and over 15 years of experience in Human Resources with the last six being with a local government unit. She is well versed in collective bargaining, open enrollment, policy drafting and is a board member of the Michigan Public Employer Labor Relations Association. I have included her resume with this update.

School Resource Officer Millage – City of Frankfort

I have attempted to reach out to the City of Frankfort on a few occasions to try and obtain information related to the School Resource Officer. My attempts have not been successful, but I will continue to follow up. I will be inviting them to our meeting to present their information

ARPA Funding

My plan is to continue discussions with the Board related to ARPA funding received by Benzie County in November/December. The Federal Government still has not released the final rules as to how to spend this money, but I do believe we can start talking about it a little more in detail in anticipation of the final rules being released late December. There have been further interim rules released which will help our discussion.

DTRF and its Surplus

The County Treasurer and I have briefly discussed the DTRF fund on a few occasions and agree that a more in-depth conversation is appropriate at the board level. This conversation will also be coming forward this winter.

Chili Cook-Off and other employee events

The Chili Cook-off was a success! We had eight chilis entered, many desserts and over 35 employees stop by. The Prosecutor's Office won the gold ladle!

Our next event will be a holiday "graze" fest!

FOIA

I have completed the FOIA response for Eric VanDussen and documents have been sent to him via email as he requested on October 19, 2021.

Animal Control

Director Kyle Maurer and I are still working on the Animal Control ordinance updates as well as the agreement between the County and the Animal Welfare League. Mr. Maurer is also working on obtaining further information from other County animal control departments and shelters to formulate best practices for animal control and animal care in Benzie County. More information to come on this in November.

Please let me know if there are any questions.

Thank you!

KRISTINE BOSLEY

KRISTINE.WERDA@GMAIL.COM

1523 ROUND LAKE RD • INTERLOCHEN MI 49643 • 248.974.9500

Dear Hiring Committee,

It is with great enthusiasm that I submit this formal letter of interest for the position of Human Resource Director and Deputy Finance Director with Benzie County. I hope this letter gives you a quick glance into why my background will fit well with the expectations of the residents, business community, staff, and County Commissioners.

I moved to the area in 2012, and I fell in love with the area immediately. It was away from the hustle and bustle of City life, providing me an opportunity to focus on enjoying time with my family, outdoor activities, and a chance to strengthen my commitment to being part of building a stronger community.

Throughout my professional career, I have cultivated strong relationship and demonstrated effective communication and leadership skills. I have been instrumental in developing strong organizational relations, as well as fostering new ideas and implementing systems of support and efficiencies. I have demonstrated successful self-initiative and drive and am a valued resource to my colleagues. It is my goal to foster my career to areas of personal growth, intellectual challenge, and meaningful relationships to build a culture of excellence, professional development, loyalty and respect.

With over 15 years as a Human Resource Leader, I have become accustomed to working with all departments within the organization. I have direct experience with local government labor negotiations, organizational and departmental budgeting, and aligning strategies to organizational goals. I possess the ability to handle very stressful and emotional situations, implement conflict resolution strategies, training and development of organizational staff members, and interface effectively in all workplace dynamics.

I have the desire to continue my career with Benzie County. I believe my current skill set will enhance your already strong and successful operations. I welcome the opportunity to meet with you to learn more about this opportunity and discuss how my skills and determination to succeed can serve Benzie County, the Commission, and its residents. Thank you for your time and consideration. I look forward to hearing from you soon.

Warm Regards,

Kristine M Bosley

ORGANIZATIONAL PROFESSIONAL

A highly organized and detail orientated professional with over ten years of progressive experience in human resources management, compliance, employee/labor relations and benefit plan design. A creative thinker, problem solver and decision maker who effectively balances the needs of employees with the mission of the organization. Strong interpersonal relations, negotiation and organizational skills. Utilize communication to enhance a positive work culture while supporting executives, management teams and employees and maintaining a high level of confidentiality. Core competencies include:

- | | | |
|-------------------------|--------------------------|-----------------------|
| ❖ Benefits Planning | ❖ Labor Relations | ❖ Employee Relations |
| ❖ Recruiting & Staffing | ❖ Performance Evaluation | ❖ Payroll |
| ❖ FMLA | ❖ Workers Compensation | ❖ Conflict Resolution |
| ❖ Employment Law | ❖ Coaching & Training | ❖ Negotiations |

EDUCATION & CERTIFICATIONS

- | | |
|---|---|
| Central Michigan, Mount Pleasant, MI | Master of Science in Administration, Human Resource Administration
August 2015 |
| Oakland University, Rochester, MI | Bachelor of Science, Human Resource Development
December 2005 |
| Graduated with Magna Cum Laude and Departmental Honors | |
| Oakland Community College, Farmington Hills, MI | Associate in Liberal Arts, Pre-Business
June 2004 |
| Graduated with Cum Laude Honors | |
| International Public Management Association for Human Resources Certified Professional (IPMA-HR CP) | February 2017 - Current |
| Professional in Human Resources National Certification (PHR) | December 2010 to December 2013 |

TECHNICAL & SOFTWARE SKILLS

Microsoft Office (Word, Excel, PowerPoint, Outlook, Visio), Internet Explorer, ADP (Payroll), Paychex Preview (Payroll), Paychex HR Online (HRIS), BS&A (Payroll/HRIS), JobApp (ATS/Onboarding), BSwift (Online Benefits), HSI (POS), Aspect (HRIS/Payroll), CTUIT (Data Analysis), Content Central, ADP Report Smith (Reporting), ADP iPay, and iSolved/Infinitesource (Payroll/HRIS), AS400 (Payroll), iCompass, and Google Suite

PROFESSIONAL ASSOCIATIONS

- ❖ Public Employer Labor Relations Association (MPERLA) Since 2015 - Board Member Since 2019
- ❖ City of Traverse City Human Rights Commission Staff Liaison Since 2015
- ❖ Traverse Area Human Resource Association (TAHRA) Since 2013
- ❖ Society of Human Resource Management (SHRM) Since 2005
- ❖ Northville American Legion Auxiliary Since 2009
- ❖ Northwestern Michigan Advocates & Leaders for Police & Community Trust (ALPACT) 2017 -2018

PROFESSIONAL EXPERIENCE

City of Traverse City

Traverse City, MI

August 2015 to Present

Director of Human Resources

Strategic advisor to the City Manager on a wide variety of human resource issues, including policies, labor negotiations, labor/employee relations issues, benefits, performance management issues and organizational design and development. Direct and administer all HR initiatives including but not limited to recruitment and retention, classification and pay, position classification processes, benefits, development, training, and other related programs in accordance with the mission, goals, and objectives as articulated by the City Manager and City Commission. Enforcement of City policies and procedures in accordance with applicable federal, state, local laws, and City Charter.

- Serve as a key member of the City's collective bargaining team with six bargaining units.
- Direct and participate in the recruitment, hire, discipline and discharge of City employees. Lead investigator for internal employee complaints and investigations
- Develop and administer employee benefit programs, insurance and retirement contracts including worker's compensation, unemployment, health, life and disability insurance, and deferred compensation and defined benefit retirement programs
- Oversee payroll, leave time accruals and benefits programs. Conduct city wide classification and compensation study
- Support City Directors in the annual planning in preparing organizational wide budget position requests
- Prepares the annual budget request for the department's operations. Ensures adherence to the approved budget
- Provides guidance and counseling to employees and supervisors on matters related to employment, policies, procedures, training, benefits and general human resources issues. Acts as mediator or facilitator to resolve personnel conflicts
- Responsible for annual and end-of-year reporting
- Reconcile billing and invoices, resolves problems when necessary
- City of Traverse City 2018 Employee of the Year & 2016 Department of the Year

AccessPoint Human Resources

Traverse City, MI

June 2014 to August 2015

Human Resource Manager

Responsible for directing and planning the day-to-day operations for clients in various industries, such as manufacturing, medical, home health, construction, gas and oil and more. Responsible for managing and supporting functions such as recruitment, staffing, onboarding, benefits administration, employment relations, worker compensation, FMLA, training and compliance.

- 20% increase of business in the 1st year strictly from referral business
- Lead implementation for systems conversions
- Recruitment and staffing in numerous industries
- Analyzed new client needs and implemented strategic plans to ensure a successful integration of PEO services with minimal disruptions to operations
- Elevated customer service expectations and developed lasting business relationship

Hospitality Restaurant Group

Traverse City, MI

April 2013 to June 2014

Benefits Administrator

Responsible for directing and planning the day-to-day operations of group benefit programs (group health, dental, short-term and long-term disability, worker's compensation, life insurance, company liability policies, flexible spending plan, and 401(k) plan). Manage and administer annual and mid-year enrollment. Responsible for managing employee complaint hotline and employee maintenance with HRIS. Assist with weekly payroll.

- Evaluate and revise internal processes to reduce costs and increase efficiency
- Ensure compliance with applicable government regulations
- Benefits enrollment, COBRA, terminations, disability claims, QMCSO's, distributions, compliance testing
- Analyze the current benefits, evaluating the usage, services, coverage, effectiveness, cost, plan experience, and competitive trends in benefits programs
- Project Manager for RFP, Selection, and Implementation for new Payroll/On-Boarding/HRIS

Diversified Restaurant Holdings, Inc.

Southfield, MI

October 2002 to May 2012

V.P. of Team Member Relations

Rapidly promoted to position of increased scope and responsibility. Effectively managed all human resource functions, including but not limited to employee relations, benefits, compensation, and performance management. Managed and administrated worker's compensation, unemployment benefits, cobra notifications, and FMLA.

- Negotiated and implemented labor effective systems, such as ATS, Onboarding, Payroll and HRIS
- Played a key role in reducing benefits expenses by 3-5% for 3 consecutive years
- Developed and instructed HR Workshops; development training for management and leadership
- 100% compliance with department of labor audits

I.COMM Corporation

Wixom, MI

April 2005 – October 2005

Human Resource Assistant, Internship

Effectively assisted Director of Human Resources in payroll, benefits administration and recruitment. Maintained employee personnel and benefits folders and tracked worker's comp claims. Conducted new hire orientations.

- Designed employee satisfaction surveys, analyzed responses, and reported findings
- Interviewed and prescreened candidates
- Successfully coordinated associate activities/programs to improve employee morale

PROFESSIONAL REFERENCES

Chip Johnston
Executive Director at Centra Wellness Network
CJohnston@centrawellness.org
231.383.5739

Brad Dean
Owner/Operator Interlochen Golf Club
braddean@interlochengolf.com
231.631.0578

Lynn Bennett
CPA Tobin & Co., P.C
piaskowskilynn@gmail.com
231.947.0151

Lauren Tribble-Laucht City Attorney
City of Traverse City
ltlaucht@traversecitymi.gov
231.922.4405

William Twietmeyer
Retired City Treasurer/Finance Director
231.620.4233

Jamie Kane Realtor
Elite Realty
jamie_kane22@yahoo.com
248.789.8127

Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
October 12, 2021**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, October 12, 2021, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs and Sauer
Excused: Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Miller, to approve the agenda as amended, removed item 8.a. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Jeannot, seconded by Sauer, to approve the Committee of the Whole minutes of August 24, 2021 as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

1:32 p.m. Public Input – None

Human Resources:

- a. Reorganization and Reclassification Policy: **Motion by Jeannot, seconded by Miller, to recommend to the Board of Commissioners adoption of the Reorganization and Reclassification Policy and the appropriate officials be authorized to sign. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**

Technology:

- a. Web Site – EDC and Parks & Rec: Removed from Agenda.

Buildings & Grounds:

Finance:

- a. Katie Zeits – Capital Improvement Policy: **Motion by Sauer, seconded by Roelofs, to recommend to the Board of Commissioners to adopt the Capital Improvement Plan as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**
- b. Sheriff/ Katie Zeits – Authorization to Sell Vehicles and to Purchase Two Vehicles: **Motion by Jeannot, seconded by Sauer, to recommend to the Board of Commissioners that the vehicles mentioned in the Sheriff memo of October 1, 2021, be declared surplus and authorized for sale on the MIBid Internet Auction system, with proceeds to be deposited into the equipment replacement fund, patrol car expenses. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**

Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to authorize the Sheriff to begin the process to purchase new vehicles as requested.

Ayes: Jeannot, Markey, Miller, Roelofs and Sauer Nays: Nye Exc: Warsecke Motion carried.

- c. Michelle Thompson – Health Dept Scanning Project: **Motion by Roelofs, seconded by Miller, to recommend to the Board of Commissioners to authorize the County Administrator to transfer funds from the building department to pay the balance of the bill for the Health Dept Digitization Project. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.**

2:21 p.m. Public Input

Ryan King, Beulah, spoke to the board regarding the judicial system.

2:23 p.m. Public Input Closed

Motion by Roelofs, seconded by Miller, to adjourn at 2:23 p.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Sauer Nays: None Exc: Warsecke Motion carried.

Rhonda Nye, Vice Chair (BOC)

Dawn Olney, Benzie County Clerk

Committee of the Whole
Page 3 of 3
October 12, 2021

Motion by _____, seconded by _____, to approve the Committee of the Whole Consent Calendar as follows:

1. To authorize the adoption of the Reorganization and Reclassification Policy and the appropriate officials be authorized to sign.
2. To adopt the Capital Improvement Plan as presented.
3. That the vehicles mentioned in the Sheriff memo of October 1, 2021, be declared surplus and authorized for sale on the MIBid Internet Auction system, with proceeds to be deposited into the equipment replacement fund, patrol car expenses.
4. To authorize the Sheriff to begin the process to purchase new vehicles as requested.
5. To authorize the County Administrator to transfer funds from the building department to pay the balance of the bill for the Health Dept Digitization Project.

Committee Appointments

Dawn Olney

From: Bury, Brian (DNR) <BURYB@michigan.gov>
Sent: Tuesday, February 25, 2020 8:52 AM
To: Dawn Olney
Subject: RE: Benzie Appointments

It's okay on our end. The county has autonomy to appoint who they want, so it's really the county's decision if that's okay.

From: Dawn Olney <DOlney@benzieco.net>
Sent: Monday, February 24, 2020 1:38 PM
To: Bury, Brian (DNR) <BURYB@michigan.gov>
Subject: RE: Benzie Appointments

Brian:

Thank you for that good information. So Peg is ok even if she lives in Wexford County?

From: Bury, Brian (DNR) <BURYB@michigan.gov>
Sent: Monday, February 24, 2020 12:28 PM
To: Dawn Olney <DOlney@benzieco.net>
Subject: RE: Benzie Appointments

No problem Dawn.

I agree that the county should review their appointments to the Betsie River ZRB. You can choose to retain Tom, Peg, and Gary, or you can appoint new folks. From our perspective, it's fine if Tom is no longer a Commissioner and Peg is no longer on the Planning Commission. She still has that planning background, which meets our standard. You are right about moving, we have her address as 6240 E-115 in Cadillac. All three folks have done a good job on the Board. Tom is currently the Vice-Chair of the Board. Gary, even when he isn't a voting member, usually comes and participates in the discussion.

For reference, here are the meeting we had in the last three years:

3-24-17
10-17
10-30-17
12-11-17
5-1-18
9-4-18
10-9-18
11-8-18
9-12-19

I know a bunch of those meetings were for Manistee County sites, not Benzie, though - off the top of my head I would say it's about 50/50 between Manistee Co. and Benzie Co. sites.

From: Dawn Olney <DOlney@benzieco.net>
Sent: Monday, February 24, 2020 12:20 PM
To: Bury, Brian (DNR) <BURYB@michigan.gov>
Subject: RE: Benzie Appointments

Brian:

I'm sorry to take up your time, but this committee has not been on our list of BOC appointments since 2016. I believe it needs to be. I do not know why it was taken off. Someone must have thought it didn't do anything. Ha

At that time, Coury was the Representative and Gary Sauer was the Alternate. Must be when Coury resigned from the BOC, Gary just continued on.

I checked my committee list and Peg Minster is no longer a member of the Planning Commission. In fact, I think she even moved out of the county. The BOC voted that effective Oct 1, 2019, the P/C would be suspended – not disbanded – due to funding. We kept the individuals on it and do continue to appoint as terms expire, so they are ready to go if an issue arises.

So, where do we go from here?

Dawn Olney

*Dawn Olney, CCO, MCO
Benzie County Clerk
448 Court Place
Beulah, MI 49617
231-882-9671 Ext. 411*

From: Bury, Brian (DNR) <BURYB@michigan.gov>
Sent: Monday, February 24, 2020 12:07 PM
To: Dawn Olney <DOlney@benzieco.net>
Subject: RE: Benzie Appointments

We only have one requirement for the county reps: one of the two appointed county reps must be someone with a planning, zoning, soil and sedimentation, or health department background. A professional background or being on a county ZBA or planning commission would meet this requirement. Peg is the one for Benzie County that serves that role on our Board.

We don't have any requirement that the county reps are also county commissioners. It is often the case that one of the two county reps is a Commissioner, but that decision is up to the county. If my memory is right, Tom Kelley was a Commissioner who continued to serve on our Board after he left his Commissioner position?

From: Dawn Olney <DOlney@benzieco.net>
Sent: Monday, February 24, 2020 11:37 AM
To: Bury, Brian (DNR) <BURYB@michigan.gov>
Subject: RE: Benzie Appointments

So where do Tom Kelley and Peg Minster fit in? Neither are members of the BOC. Tom lives in Colfax Township, but I don't know about Peg.

From: Bury, Brian (DNR) <BURYB@michigan.gov>
Sent: Monday, February 24, 2020 11:25 AM
To: Dawn Olney <DOlney@benzieco.net>
Subject: RE: Benzie Appointments

Yes, it's the Betsie River Natural River Zoning Review Board. The Board reviews any requests from landowners for variances from the Betsie River Natural Rivers Rules. There are 7 voting members (that vary depending on which county & township the site is located): two citizen members, two county members, one township member, one Conservation District member, and one DNR member.

From: Dawn Olney <DOlney@benzieco.net>
Sent: Monday, February 24, 2020 11:17 AM
To: Bury, Brian (DNR) <BURYB@michigan.gov>
Subject: RE: Benzie Appointments

Brian:

OK, does the ZRB mean Zoning Review Board? (Just curious for myself.)

I will present this information to the Board.

Dawn Olney

*Dawn Olney, CCO, MCCO
Benzie County Clerk
448 Court Place
Beulah, MI 49617
231-882-9671 Ext. 411*

From: Bury, Brian (DNR) <BURYB@michigan.gov>
Sent: Monday, February 24, 2020 10:54 AM
To: Dawn Olney <DOlney@benzieco.net>
Subject: RE: Benzie Appointments

Thanks Dawn. We'll take him off our mailing list.

With Coury removed, your two primary representatives on the Betsie ZRB remain Tom Kelley and Peg Minster, with Gary Sauer as the remaining alternate (Coury was the other alternate).

You can either appoint someone to take Corey's position, or just have Gary be the alternate that could fill in for either Tom or Peg. It's up to the county, but from my perspective, being that Tom, Peg, and Gary are all good about coming to meetings, unless you have someone that really wants to take the other alternate position, you're probably fine just leaving it to those three.

Brian Bury
DNR – Natural Rivers Program
Oden State Fish Hatchery
989-370-7543

From: Dawn Olney <DOlney@benzieco.net>
Sent: Tuesday, February 18, 2020 4:08 PM
To: Bury, Brian (DNR) <BURYB@michigan.gov>
Subject: Benzie Appointments

Brian:

I received an email from Coury Carland this morning. Coury is a former county commissioner. He asked that I let you know that he is still receiving information from you and he is no longer a commission and is not in need of the information.

For 2020, Gary Sauer is the appointee to the Watershed and he indicates that he does receive the information.

Thank you. If you have any questions, please let me know.

Dawn Olney

Dawn Olney, CCO, MCCO
Benzie County Clerk
448 Court Place
Beulah, MI 49617
231-882-9671 Ext. 411

Committee Name	Date Appointed	Date term Expires
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1-Airport Authority 4yr term -- 1st Thursday @ 9:30 a.m.

Coury Carland		12/17/19	12/31/23
Kenneth J. Laurence	6/2017	09/24/19	03/01/23
Andy Miller	-- Comm Liaison	01/29/21	12/31/21

1-Benzie-Leelanau Health Department -- 4th Wed Odd Months @ 2 pm

Gary Sauer	(Commissioner)	01/26/21	12/31/21
Dr Mark Kuiper, MD	4/14/2020	04/14/20	12/31/21
Rhonda Nye	(Commissioner)	01/26/21	12/31/21

1-Benzie-Leelanau Health Dept Bd of Appeals - 2year terms; Can Be All BOC

Linda Farrell		02/23/21	12/31/22
Rhonda Nye	Commissioner	06/08/21	12/31/21
Bob Roelofs	Commissioner	06/08/21	12/31/21

1-Benzie Transportation Authority -- formed 4/18/2006; 3rd Tues @ 5:30 Even Months reduced to 7 - Feb 2017 -- 3 year terms

John P. Morse	10/8/19	10/08/19	04/30/22
Amy Herczak	02/18/14	05/12/20	04/30/23
Anne Noah		04/28/20	04/30/23
Jeannette Feeheley	8/10/21	08/10/21	04/30/22
Dorene Strang	8/10/21	08/10/21	04/30/24
Jeffery Pataky	10/27/20	10/27/20	04/30/23
Chris Kitcher	8/10/21	08/10/21	04/30/24
Evan Warsecke -- Liaison		01/26/21	12/31/21

1-BVTMC Board 3yr terms 6 member -- 1st Tuesday @ 4:30 p.m.

Annie Browning (Beulah)			04/15/22
John Wheeler (CLPRA)	6/28/16	05/25/21	04/15/22
Gregory Nowell, Alt (CLPRA)	6/28/16	05/25/21	04/15/22
Paul Bare, Alt (CLPRA)	3/18/14	05/25/21	04/15/23
Frank Ikens (CLPRA)	10/27/20	10/27/20	04/15/23
Janet (Jen) Kennedy Elberta	5/24/16	06/22/21	08/01/22
Sean Duperon P&R Rep		01/26/20	12/31/21
Gary Sauer Commissioner		01/26/21	12/31/21
Flint Wyatt (FBVT Rep)		04/12/16	12/31/19
Fran Griffin (Thompsonville)	11/12/18	05/25/21	04/15/24
John Rothhaar	11/14/17	02/12/19	04/15/22

2-Board of Canvassers 4yr terms -- Day After Each Election @ 1:00 p.m.

Maureen Jeannot (REP)	9/14/21	11/01/21	11/01/25
Jan Miller (DEM)	9/14/21	11/01/21	11/01/25
Janice Mick (REP)		09/10/19	11/01/23
Pete Brown (DEM)	9/10/19	09/10/19	11/01/23

2-Brownfield Authority - Est 6/19/2012; merged with EDC Sept 2017

1-Building Authority 3yr Term 4 member -- As Needed - Increased to 5 8/2017

Thor Goff	1/9/18	12/18/18	12/31/21
Steve Houghton	12/18/18	12/18/18	12/31/21

Jeffry L. Johnson	1/9/18	01/07/20	12/31/22 resigned 5/5
Eric L. VanDussen	1/9/18	12/17/19	12/31/22
James R. Clark	1/9/18	12/22/20	12/31/23
Michelle Thompson - by statute	06/01/12	01/17/12	
Dawn Olney - by statute	01/01/00	01/17/12	
Art Jeannot - Liaison		01/26/21	12/31/21

1-CDBG/Community Development Block Grant 5yr Term -- 4th Thursday @ 10:30 a.m.

Jean Bowers	01/18/00	12/17/19	12/31/24
Carol Dye		02/12/19	02/01/24
Dawn Olney	01/18/00	12/17/19	12/31/24
Art Jeannot (Commissioner)		01/26/21	12/31/21
Amy Bissell	8/18/09	12/17/19	12/31/24

1-Construction Board of Appeals 2 yr term

Roger Papineau	5/26/15	12/18/18	12/31/20	Email to Bldg Dept
Randy Olsen	1/16/07	12/18/18	12/31/20	2-Dec
Rodney Moore	1/16/07	12/18/18	12/31/20	
Caleb Luibrand	1/16/07	01/22/19	12/31/20	
Sean Duperron	9/10/19	09/10/19	12/31/20	

County Library Board 5yr term -- Dissolved 8/21/2007

1-Economic Development Corp/BRA 6yr term -- 3rd Friday @ 11:00 a.m.

Roger Griner	12/18/18	12/18/18	01/31/24
Rhonda Nye (Commissioner)		01/26/21	12/31/21
Art Jeannot (Commissioner)		01/26/21	12/31/21
Courtney Gillison		03/08/16	12/31/22 Resigned
Robert Russell		06/26/18	01/31/22 Gone
Chamber Rep		01/14/20	01/31/26
Ed Kowalski		03/08/16	01/31/22
Blake Brooks	12/21/10	04/11/17	01/31/23
Paula Figura	2/12/19	02/09/19	01/31/25

2-EMS -- renamed from ALS 7/2006 -- Monthly; 3/19/08 Reduced to 7 members

8/21/2012 -- Increased to 9 members -- 3 Years

Gaylord Jowett - At Large	09/24/13	01/14/20	12/31/22
Martha Bates - Almira	11/18/14	01/14/20	12/31/22
Jim Franke - Tville	12/16/14	12/22/20	12/31/23
Bob Roelofs -- voting member	1/28/20	01/26/21	12/31/21
Tim Markey -- Fire Chief Rep		01/14/20	12/31/22
Steve Adams - At Large	08/10/21	08/10/21	12/31/23
Mike Mead - At Large	11/14/17	12/22/20	12/31/23
Chris Parrish - ALS - Non Voting	8/23/16	08/23/16	12/31/21
Elizabeth Merrill - BLS - Non Voting	12/13/17	12/18/18	12/31/21
Michelle Thompson -- Ex Officio		09/21/12	
Kyle Rosa -- Ex Officio		01/01/21	
Undersheriff (?) -- Ex Officio		01/15/13	

1-Human Services (was FIA) 3yr term -- Monthly

Scott Harrison	State Appointment	11/01/18	10/31/21
Gaylord Jowett	8/9/2016	10/27/20	10/31/23

Dr. Donald E. Schaffer		12/17/19	10/31/22
Gary Sauer	(Commissioner)	01/26/21	12/31/21

FOC Citizens Advisory Committee 3yr term -- Dissolved 10/18/05

2-Jury Board 6yr term -- quarterly

Elizabeth Shrake	5/23/2017	05/23/17	05/01/23
Jean Bowers	05/01/01	04/14/19	05/01/25
Janice Robinson Mick		04/27/21	05/01/27

1-Land Bank Authority - 3 year term

County Treasurer		04/05/11	No Expiration
Tim Markey - Liaison		01/26/21	12/31/21
Mark E. Roper	4/5/11	05/25/21	04/05/24
Vincent Edwards	1/28/20	05/25/21	04/05/24
Susan Wenzlick	11/24/20	05/25/21	04/05/24
Tom Longanbach	4/5/11	01/22/19	04/05/22

resigned

Medical Examiner

Dr. Goslinoski	03/21/17
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1-Manistee-Benzie CMH - 3yr term -- 2nd Thursday @ 9:00

Donald C. Smeltzer (B)	1/2007	03/28/19	03/31/22
Donald R. Tanner (B)	5/12/2016	03/09/21	03/31/24
Rhonda Nye (B)	(Commissioner)	01/26/21	12/31/21
Tim Markey (B)	(Commissioner)	01/26/21	12/31/21
Mary O'Connor Heitjan (B)		03/09/21	03/31/24

1-Parks and Recreation Commission 3yr term -- Alt Months As Needed

Tad Peacock	02/18/14	12/17/19	12/31/22
Sean Duperron	01/2011	12/17/19	12/31/22
Barbara K. Skurdall	4/17/07	12/17/19	12/31/22
Charles Kraus	12/18/18	12/18/18	12/31/21
Susan Zenker	7/24/2018	12/18/18	12/31/21
Cathy Demitroff	02/20/07	12/18/18	12/31/21
Shaun Johnson	4/13/2021	04/13/21	12/31/22
Ed Hoogterp	(Drain Commissioner)	01/01/17	No Expiration Date
Rhonda Nye	(BOC/Plan Comm Rep)	01/26/21	No Expiration Date
Ted Mick	(Road Commission Rep)	01/01/13	No Expiration Date

1-Planning Commission -- 2nd Thurs @ 6:30 p.m - Temporarily Suspended 10/2019

November 14, 2017 New Ordinance Adopted

Rhonda Nye	Ex Officio -- BOC	02/09/21	12/31/21
Chris Walrad	Educ (School Rep)	02/13/18	12/01/20
Chuck Beale - Blaine Twp	11/14/17	12/18/18	12/01/21
Betsy Evans - Joyfield Twp	11/14/17	12/18/18	12/01/21
Irene Dunham-Thayer - Colfax	2/13/18	12/18/18	12/01/21
Walter Roch von Rochsburg - Ffort	2/7/18	11/14/17	12/01/19 Resigned 10
Vince Edwards - Vill of Lake Ann	11/14/17	02/11/20	12/01/22
Rosemary Naulty - Lake Twp	2/13/18	02/13/18	12/01/19
Jim Sheets - Benz & Platte Twp	12/17/19	12/13/19	12/01/20
James Clark - Inland Twp	11/14/17	11/14/17	12/01/20

Greg Wright - Crystal Lake Twp 2/13/18 02/13/18 12/01/20

Public Safety Committee 3yr term -- Dissolved 7/18/2006

Remonumentation Peer Group -- Appted by BOC 9/2/2014

Christy Andersen	09/02/14
John Korr, Jr.	09/02/14
Craig McVean	09/02/14
Pat Bentley	09/02/14
Wendy Papineau	09/02/14

Road Commission 6yr term -- 2 Times per Month - Elected Positions beginning 2010

**2-Veterans Affairs Committee (8/21/12) 5 members; 3yr term -- Appted by BOC
formerly Soldiers & Sailors Relief ; 7 members 3/21/2017 - 4 years**

Tyson Burch	5/14/19	05/14/19	12/31/22
Lawrence "Camp" Bailey	01/21/14	12/17/19	12/31/23
Gary Fender	8/28/18	12/05/17	12/31/21
Dr. Donald E. Schaffer	12/18/18	12/18/18	12/31/22
Kirt A. Giddis	2/19/2013	12/05/17	12/31/21
Bob Roelofs	3/21/17	11/10/20	12/31/24
Ed Kowalski	3/21/17	10/27/20	12/31/24

**2-Solid Waste Advisory 3yr term --inc to 11 members 12/19/06 -- Qtly 1st Wed @ 5 p.m.
2009 reduced to 10 members; 2015 reduced to 7 members 2 year terms**

Todd Warren	3/21/06	12/08/20	12/31/22
Samantha Wolfe	9/14/2021	09/14/21	12/31/22
Evan Warsecke	Commissioner	01/26/21	12/31/21
Annie Browning		01/28/20	12/31/21
David Schaffer	12/18/18	12/22/20	12/31/22
Christopher Cote	3/12/19	03/10/20	12/31/21
Marlene Wood	5/24/16	12/17/19	12/31/21

2-Workforce Development Board 2yr term -- COG POB 506, TC 49685-0506

Doug Rath	8/22/2017	08/22/17	12/31/19
Betty Workman	12/18/2012	12/20/16	12/31/18

Zoning Board of Appeals; Dissolved 5/4/2010

Zoning Terminated 3/31/2010

Updated 9/14/2021

Correspondence

①

Betsie Valley Trailways Management Council
Minutes of the Tuesday, September 7, 2021 Meeting

Held: Tuesday, September 7, 2021, 4:30 p.m.
Commissioner's Room, Benzie Co. Government Center

Members Present: Beth Roethler (Vice-Chairman), Jen Kennedy (Secretary), Frank Ikens (Treasurer), John Wheeler, Fran Griffin, Sean Duperron, and Annie Browning

Members Absent: Gary Sauer (Chairman) and Douglas Barry

Public/Guests: Charlie Gregory (Trail Care Coordinator) and Barb Ikens

- A. The meeting was called to order at 4:30 p.m., with a quorum present.
- B. The Agenda for the 08/03/2021 meeting was motioned, seconded and unanimously approved with the addition to the Trail Care Coordinator report to include signage for the Crystal Lake segment.
- C. Meeting minutes from the August 3, 2021 meeting was motioned, seconded and unanimously approved with one revision to the authorized reimbursement payment amount to Charlie Gregory from \$3,169.65 to \$3,169.64.

D. Public Input:

Frank Ikens discussed an email he received from Jack Goodson regarding a wash out section of the trail near 6503 and 6511 Crystal Ave due to heavy rains.

E. Other Presentations and Communications: None

F. Reports

- 1. Treasurer's Report: Frank Ikens reported
 - a. \$9,000 DNR grant carried over to this year from 2020, due to Covid, of which \$5,903.08 has been spent.
 - b. \$3,500 line item available in the budget for signage
 - c. On a motion made, seconded and unanimously approved to authorize an amended payment to Charlie Gregory for \$3,224.15 for items purchased for the trail.

2. Chairman's Report:

None

3. Trail Care Coordinator Report: Charlie Gregory reported

RECEIVED

OCT 13 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- a. Bench and receptacle products have not been purchased yet as a part of the trail renovation Passport grant. It was discussed that the ADA compliant, Michigan made, non-aluminum product that are being considered was a desirable choice.
- b. Due to a heavy rain @ County Farm Rd and Crystal Ave water is collecting on the surface of the trail. AJ's excavating will provide a quote for installing a 1-3" crushed quarried limestone.
- c. Request to AJ's Excavating for proposals for work on wash outs along the trail in Thompsonville at 2nd and Gallagher and another at Hayes Rd.
- d. Trail volunteers will be working on the trail before the *Ironman* event.
- e. Signage for the Crystal Lake segment and the trail at large was discussed. Importance of consistent messaging, color coding of signage, QR codes, verbiage and potential locations were discussed. Direction from the DNR is needed prior to deciding on verbiage.

G. Old Business:

1. Trail events

- a. *Ragnar Events* trail event use application for Saturday, September 25, 2021 was motioned, seconded and unanimously approved.
- b. *Ironman* event use application and their certificate of liability insurance were discussed. It was determined that further information was needed regarding an exception noted to the additional insured on their certificate as it pertained to a requirement of a written contract. Additional information will be requested from *Ironman* and a special meeting to discuss the event use application further on Thursday, September 9th at 4:30 p.m.

H. New Business: None

I. Any other business that needs to come before the Council: None

J. There being no other business to come before the Council the meeting was adjourned at 6:25 pm

2

Betsie Valley Trailways Management Council
Minutes of the Thursday, September 9, 2021 Special Meeting

Held: Thursday, September 9, 2021, 4:30 p.m.
Commissioner's Room, Benzie Co. Government Center

Members Present: Gary Sauer (Chairman), Beth Roethler (Vice-Chairman), Jen Kennedy (Secretary), Frank Ikens (Treasurer), John Wheeler, Fran Griffin, Sean Duperron, Annie Browning, and Doug Barry (DNR Rep)

Members Absent: None

Public/Guests: None

- A. The meeting was called to order at 4:30 p.m., with a quorum present.
- B. The Agenda for the 09/09/2021 special meeting was motioned, seconded and unanimously approved.
- C. Public Input:
None
- D. Old Business:
 - 1. *Ironman* event use application and their certificate of liability insurance were discussed. Gary Sauer explained that the County Administrator, Katie Zeits, confirmed with him that the *BVT Event Use Application* creates a written contract with the trail event user and thus fulfills the contract provision noted on *Ironman's* liability insurance certificate. With this additional information it was discussed that *Ironman's* certificate of liability insurance as presented, with the BVTMC as certificate holder and additional insured, was acceptable. The *Ironman* Event Use application was on a motioned, seconded and unanimously approved.
- E. There being no other business to come before the Council the meeting was adjourned at 4:44 pm

RECEIVED

OCT 13 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

3

OGEMAW COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO SUPPORT AMENDMENTS
TO THE OPEN MEETINGS ACT**

**RESOLUTION NUMBER 21-129
ADOPTED OCTOBER 14, 2021**

WHEREAS, the Ogemaw County Board of Commissioners has a vested interest in decisions made regarding the Open Meetings Act (Act 267 of 1976, being MCL 15.261 et seq.); and

WHEREAS, prior to the most recent amendments to the Act, it was generally accepted that members of a public body could participate in a meeting electronically so long as a quorum of the public body was physically present at the meeting location; and

WHEREAS, a series of Executive Orders and statutory amendments issued in 2020 authorized remote participation in public meetings and specifically allowed public bodies to hold meetings electronically, either by telephonic or video conferencing; and

WHEREAS, after December 31, 2021, members of a public body will be allowed to participate in a meeting electronically only to accommodate the absence of any member of the public body due to military duty as described in Section 3(2) of the Act; and

WHEREAS, this substantive change eliminates a public body's previous flexibility to allow one or two members to attend remotely.

THEREFORE, BE IT RESOLVED that the Ogemaw County Board of Commissioners requests that all counties with a population of 75,000 or fewer be exempt from the portion of the Open Meetings Act that allows only members absent due to military duty to participate in meetings electronically.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Representative Daire Rendon, Senator Curt VanderWall, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

RECEIVED

OCT 14 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

4

October 11, 2021

Undersheriff Greg Hubers
Benzie County
505 S. Michigan Ave
Beulah, MI 49617

RE: RAP

Dear Undersheriff Hubers,

In accord with your RAP application and documentation for your Taser project, I am pleased to enclose our payment in the amount of \$1,000.

I commend Benzie County and yourself for taking this risk management initiative.

Sincerely,

Cara Ceci / SP

Cara Ceci, ARM, CPCU
Manager of Risk Management Services

CC/sp

cc: Dawn Olney
MMRMA Risk Manager

Enclosure

RECEIVED

OCT 15 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

3

October 11, 2021

Undersheriff Greg Hubers
Benzie County
505 S. Michigan Ave
Beulah, MI 49617

RE: RAP

Dear Undersheriff Hubers,

In accord with your RAP application and documentation for your In Car Camera project, I am pleased to enclose our payment in the amount of \$1,000.

I commend Benzie County and yourself for taking this risk management initiative.

Sincerely,

Cara Ceci, ARM, CPCU
Manager of Risk Management Services

CC/sp

cc: Dawn Olney
MMRMA Risk Manager

Enclosure

RECEIVED

OCT 15 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



6

Muskegon County Resolution Supporting West Michigan Agriculture Technologies
and Regional Food Systems Initiative

Resolution #2021-411

WHEREAS, the County of Muskegon is a member of the West Michigan Shoreline Regional Development Commission; and

WHEREAS, the agriculture and food processing sector is an important part of the West Michigan economy; and

WHEREAS, Muskegon County supports efforts to advance the infrastructure of water and sewer in West Michigan; and

WHEREAS, The West Michigan Shoreline Regional Development Commission will work with regional partners throughout the West Michigan region on the West Michigan Agriculture Technologies & Regional Food Systems Initiative; and

WHEREAS, Muskegon County supports efforts to advance the agriculture and food processing cluster in West Michigan; and

WHEREAS, the U.S. Department of Commerce Economic Development Administration has announced the Build Back Better Regional Challenge to provide transformational investment to regions across the country that want to revitalize their economies and grow existing regional clusters, and

NOW, THEREFORE BE IT RESOLVED; Muskegon County supports the West Michigan Shoreline Regional Development Commission's EDA Build Back Better grant application for the West Michigan Agricultural Technologies & Regional Food Systems Initiative.

BE IT FURTHER RESOLVED: That a copy of this Resolution be sent to Governor Whitmer, Senator Jon Bumstead, Representative Terry Sabo, Representative Greg VanWoerkom, the Michigan Senate, the Michigan House of Representatives, Michigan Association of Counties and to the Clerk of each County in the State of Michigan.

The Muskegon County Board of Commissioners, at its October 12, 2021, meeting recommended approval by Commissioner Cyr, support by Commissioner Hughes, the aforementioned resolution.

Ayes: Doug Brown, Kim Cyr, Marcia Hovey-Wright, Susie Hughes, Charles Nash, Robert Scolnik

Nays: Zach Lahring, Malinda Pego

Excused: Rillastine Wilkins

I, Nancy A. Waters, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on October 12, 2021.

Nancy A. Waters
Nancy A. Waters, Clerk
County of Muskegon

10-13-2021
Date

RECEIVED

OCT 15 2021

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
STATEMENT OF ASSETS AND LIABILITIES
AS OF SEPTEMBER 30, 2021**

ASSETS:

Cash - Checking and Savings	1,460,260
Imprest Cash	565
A/R - PH Revenue	14,383
Appropriations Due - Benzie	(20,586)
Appropriations Due - Leelanau	(25,924)
Due from DEQ	(8,709)
Due from State of Michigan	(251,482)
Due from MDCH	(174,553)
Due from Other Government Units	(2,911)
Rents Due - Benzie	(8,961)
Rents Due - Leelanau	0
Prepaid Expenses	398,314
	<hr/>
Total Assets	1,380,396
	<hr/> <hr/>

LIABILITIES AND FUND BALANCE:

Accounts Payable	411,405
Accrued Wages	150,733
Deferred Family Planning Revenues	0
Deferred Medicaid Revenues	(18)
Other Deferred Revenues	0
Fund Balance:	
Unassigned	410,303
Assigned	0
Non-Spendable	38,514
Committed	0
Restricted	0
Medicaid Payment Holding	0
Fund Balance Prior Year Adjustment	0
Current Year	369,458
	<hr/>
Total Liabilities and Fund Balance	1,380,396
	<hr/> <hr/>

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

16:00

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Def. Private Pay Revenue	45256	(\$35,993.45)	\$0.00
Sewage Permit Refund	45310	(2,091.56)	0.00
Private Pay Clinic Fees	45326	285,156.92	259,512.00
Well Permit Refund	45410	(486.00)	0.00
Revenue-Campground Trailer Parks	45451	5,129.00	5,149.29
Revenue-Food Licenses	45452	106,184.50	105,000.00
Revenue-Sewage Permits	45453	200,844.00	191,000.00
Revenue-Well Permits	45454	128,845.00	124,369.00
Tattoo/Body Art Fees	45456	476.00	476.00
Revenue-Land Evals/Site Surveys	45629	80,085.00	74,013.00
Revenue-Mortgage Evaluation	45630	133,369.50	130,000.00
Donations	58675	2,000.00	2,000.00
Land Evaluations - Refund	62910	(1,875.00)	0.00
Mortgage Eval Refund	63010	(680.00)	0.00
Cost Based Reimbursement	51563	110,233.00	169,845.36
Def Revenue Medicaid	45257	(14,729.63)	0.00
Medicaid Clinic Fees	45327	134,777.81	124,564.00
Clinic Fees - Medicare	45332	193,940.12	195,500.00
WIC Blood Lead Tests	51567	120.66	100.00
Federal Financial Participation	56557	81,196.38	126,445.39
MDHHS - CPBC Categorical Grant	55555	1,637,064.80	1,739,917.08
MDHHS Lic Facilities	45633	5,508.00	5,000.00
Radon Testing	45634	228.00	228.00
Swimming Pools	45635	1,215.00	1,250.00
Septage Licensing	45638	3,550.00	3,550.00
Other State Funding	51510	60,483.07	97,446.00
Imms-MCIR	51562	892.00	0.00
Food Courses	53800	1,840.00	0.00
Other Local Grants	54000	414,334.16	544,300.33
VFC Vaccine Received	55556	18,406.78	50,000.00
Non-CPBC Funding/Grants	56556	6,346.22	7,750.00
Over/Under	58665	(0.36)	0.00
MDEQ Type II Grant	51551	35,326.00	40,358.00
MDEQ Type II	55551	8,335.00	0.00
ELPHS Funding	55598	397,648.33	469,577.50
Interest	58664	1,316.30	850.00
Reimbursed Revenues	53900	45,829.30	39,873.73
Charge for Service	53650	194,737.09	160,000.00
Rents Collected	45995	153,591.00	208,884.00
Leelanau County CD	58702	3,865.88	0.00
Total Revenues		\$4,397,018.82	\$4,876,958.68

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

		Current Year Actual	Total Budget - Amended Budget
Expenditures			
Salaries	70210	\$2,346,965.30	\$2,693,671.32
FICA	71510	177,526.66	208,134.54
Medical Insurance	71610	281,044.34	362,252.92
Health Insurance Payout	71611	114,394.79	135,484.91
Life Insurance	71710	4,447.12	6,674.16
Unemployment Compensation	71719	8,634.35	24,465.25
Retirement	71810	266,357.94	318,608.70
Workers Compensation	72010	9,430.00	15,886.01
Physicals	72110	505.00	0.00
Dental Insurance	72210	35,736.69	46,605.71
Disability Insurance	72310	35,803.63	40,596.77
Vision Insurance	72410	6,256.46	8,686.89
Printing	72727	5,597.93	6,544.96
Postage	72728	9,692.38	11,365.05
Office Supplies	72729	9,740.93	15,541.49
Janitorial Supplies	72730	4,754.89	6,130.00
Water Tests	72735	26,099.00	26,973.00
Food License Fees	72740	7,372.00	9,000.00
Temporary Campground Fees	72741	176.35	200.00
Other Supplies	72743	205,102.97	233,452.75
Fuel Purchases	72750	765.36	1,000.00
Clinic Supplies	72764	96,378.89	107,300.00
VFC Vaccine Received	72768	18,406.78	50,000.00
Consultant Services-Audit	80802	6,000.00	6,000.00
Consultant Services-Legal	80804	17,377.75	16,981.00
Other Consultant Services	80808	5,748.95	3,332.00
Medical Director	81805	45,934.95	57,000.00
HDNWM Data Management	81808	3,098.37	3,390.00
Per Diem	81809	2,792.00	3,257.75
Other Contractual	81810	148,964.52	183,251.00
Website Maintenance	81813	442.63	600.00
Telephone	85850	12,917.94	16,635.39
Cell Phone	85851	19,082.59	23,480.00
Data Line	85852	18,500.91	18,564.29
Mileage	86010	73,409.44	93,398.49
Meals/Lodging	86861	2,219.78	3,498.86
Recipient Transportation	86862	475.00	0.00
Training & Education	86870	16,907.80	11,865.00
Space-Electric	92001	33,965.66	32,000.00
Space-Gas	92011	2,361.66	2,600.00
Space-Maintenance Contracts	92051	0.00	200.00
Janitorial Services	92101	51,793.30	53,520.00
Snow Removal	92111	4,700.00	4,700.00
Loan Payments	92920	57,465.00	54,000.00
Space-Distributed Costs	92941	0.00	(0.04)
Space-Grounds & Building Maintenance	93101	30,021.33	42,500.00

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

		Current Year Actual	Total Budget - Amended Budget
BLDHD Rent	93901	65,776.00	65,628.00
Medical Waste Disposal	96812	1,639.00	2,075.00
Health Services	96837	1,442.45	1,104.69
Advertising	96901	11,334.66	10,867.00
Insurance	96911	35,734.63	38,701.00
Licensing Fees	96912	15,851.29	18,000.00
Equipment Maintenance & Repairs	96930	6,259.20	3,949.84
Computer Maintenance	96931	49,100.00	50,000.00
Equipment	96932	52,203.25	52,205.00
Equipment Rental	96939	1,269.12	1,300.00
Membership & Dues	96955	5,080.50	5,595.94
Subscriptions	96956	11,699.64	12,459.00
Bank Fees	96957	10.00	10.00
Grant Expenses	96959	0.00	10,000.00
Capital Outlay Local	97971	0.00	73,640.60
Administration O/H	98981	0.00	0.04
GN Distribution	99110	0.00	0.07
PH Administration	99991	0.00	0.01
EH Administration	99992	0.00	(0.04)
Total Expenditures		\$4,482,769.08	\$5,304,884.32
Net Revenues/(Expenditures)		(\$85,750.26)	(\$427,925.64)
Local Funds Distributive	58589	\$359,178.58	\$536,113.16
		\$273,428.32	\$108,187.52

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

101 - General Administration

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Other Local Grants	54000	4,500.00	4,500.00
Over/Under	58665	(0.36)	0.00
Interest	58664	1,316.30	850.00
Reimbursed Revenues	53900	11,275.65	11,276.00
Total Revenues		\$17,091.59	\$16,626.00
Expenditures			
Salaries & Wages	70210	113,081.65	129,999.96
FICA	71510	8,662.14	9,500.01
Medical Insurance	71610	17,115.99	20,094.15
Health Insurance Payout	71611	7,894.65	9,000.00
Life Insurance	71710	264.10	405.81
Unemployment Compensation	71719	354.08	13,692.67
Retirement	71810	8,672.29	10,000.00
Workers Compensation	72010	416.44	140.44
Physicals	72110	117.50	0.00
Dental Insurance	72210	3,032.19	3,999.97
Disability Insurance	72310	2,105.60	2,622.24
Vision Insurance	72410	432.42	574.25
Printing	72727	(339.91)	(500.04)
Postage	72728	2,121.99	3,200.00
Office Supplies	72729	3,545.23	5,500.00
Janitorial Supplies	72730	23.43	0.00
Other Supplies	72743	11,772.63	13,615.71
Consultant Services-Audit	80802	6,000.00	6,000.00
Consultant Services-Legal	80804	800.00	1,000.00
Other Consultant Services	80808	5,099.46	3,000.00
Per Diem	81809	1,320.00	1,320.00
Other Contractual	81810	7,907.75	10,000.00
Website Maintenance	81813	442.63	600.00
Telephone	85850	457.98	572.09
Cell Phone	85851	300.00	300.00
Data Line	85852	992.52	847.69
Mileage	86010	737.52	900.00
Meals/Lodging	86861	172.20	248.86
Training & Education	86870	3,098.00	4,000.00
Space-Distributed Costs	92941	4,720.14	6,764.81
Advertising	96901	2,352.78	2,353.00
Insurance	96911	31,987.78	34,896.00
Licensing Fees	96912	11,165.17	12,000.00
Equipment Maintenance & Repairs	96930	2,198.50	2,200.00
Computer Maintenance	96931	49,100.00	50,000.00
Equipment Rental	96939	1,269.12	1,300.00
Membership & Dues	96955	3,649.00	3,649.00
Subscriptions	96956	9,437.08	9,500.00
Administration O/H	98981	(279,273.79)	(356,670.72)
Total Expenditures		\$43,206.26	\$16,625.90
Net Revenues/(Expenditures)		(\$26,114.67)	0.10
(difference will be spread to all programs)			

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

104 - Health Promotion

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Total Revenues			
Expenditures			
Salaries	70210	209.56	300.00
FICA	71510	15.48	25.03
Medical Insurance	71610	11.42	25.05
Health Insurance Payout	71611	5.37	10.02
Life Insurance	71710	0.63	5.05
Retirement	71810	27.94	110.00
Workers Compensation	72010	1.31	5.05
Dental Insurance	72210	1.59	40.90
Disability Insurance	72310	4.72	9.97
Vision Insurance	72410	0.75	2.15
Telephone	85850	0.87	1.43
Data Line	85852	1.43	2.12
Space-Distributed Costs	92941	9.60	15.61
Administration O/H	98981	32.64	53.11
GN Distribution	99110	3.60	5.56
PH Administration	99991	20.22	38.38
Total Expenditures		347.13	649.43
 Local Funds Distributive	 58589	 \$347.13	 \$649.25

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

105 - CHIR

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Def Revenue Medicaid	45257	(230.00)	0.00
Federal Financial Participation	56557	9,129.92	52,123.00
Other Local Grants	54000	53,236.86	53,236.86
Charge for Service	53650	194,737.09	160,000.00
Total Revenues		\$256,873.87	\$265,359.86
Expenditures			
Salaries	70210	167,624.85	200,000.00
FICA	71510	13,202.25	18,500.23
Medical Insurance	71610	23,690.82	30,696.64
Health Insurance Payout	71611	12,386.24	13,000.00
Life Insurance	71710	506.25	600.40
Unemployment Compensation	71719	548.08	552.60
Retirement	71810	22,424.60	29,999.69
Workers Compensation	72010	724.71	800.01
Dental Insurance	72210	3,741.82	4,405.54
Disability Insurance	72310	3,425.79	3,488.10
Vision Insurance	72410	705.69	924.81
Printing	72727	254.05	400.00
Postage	72728	1,048.64	1,000.00
Office Supplies	72729	85.74	100.00
Other Supplies	72743	3,692.85	3,000.00
Other Contractual	81810	720.00	0.00
Telephone	85850	736.28	866.50
Cell Phone	85851	5,382.14	6,000.00
Data Line	85852	1,209.81	1,283.92
Mileage	86010	2,855.52	4,000.00
Training & Education	86870	280.00	500.00
Space-Distributed Costs	92941	7,340.52	10,407.40
Membership & Dues	96955	120.00	150.00
Total Expenditures		\$272,706.65	\$330,675.84
Net Revenues/(Expenditures)		(15,832.78)	(65,315.98)
Local Funds Distributive	58589	\$15,832.78	\$65,315.98

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

106 - Worksite Wellness

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Other Local Grants	54000	3,156.21	3,156.21
Total Revenues		\$3,156.21	\$3,156.21
Expenditures			
Salaries	70210	249.60	1,430.69
FICA	71510	110.96	110.96
Medical Insurance	71610	46.72	46.72
Health Insurance Payout	71611	77.13	77.13
Life Insurance	71710	2.68	2.73
Retirement	71810	151.38	191.09
Workers Compensation	72010	8.93	8.93
Dental Insurance	72210	6.47	6.45
Disability Insurance	72310	18.17	17.71
Vision Insurance	72410	3.04	3.01
Telephone	85850	5.93	5.42
Data Line	85852	9.74	8.04
Space-Distributed Costs	92941	65.55	74.46
Administration O/H	98981	222.15	201.40
GN Distribution	99110	24.48	21.09
PH Administration	99991	137.62	145.54
Total Expenditures		\$1,140.55	\$2,351.37
Net Revenues/(Expenditures)		\$2,015.66	\$804.84

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

205 - General Environmental Health

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Revenue-Campground Trailer Parks	45451	2,063.00	5,149.29
Tattoo/Body Art Fees	45456	476.00	476.00
MDHHS Lic Facilities	45633	5,508.00	5,000.00
Radon Testing	45634	228.00	228.00
Swimming Pools	45635	1,215.00	1,250.00
Septage Licensing	45638	3,550.00	3,550.00
Reimbursed Revenues	53900	17,679.94	24,924.34
Non-CPBC Funding/Grants	56556	275.22	0.00
Total Revenues		\$30,995.16	\$40,577.63
Expenditures			
Salaries	70210	68,347.68	72,087.91
FICA	71510	5,067.33	5,514.73
Medical Insurance	71610	10,529.79	15,515.85
Health Insurance Payout	71611	2,510.38	3,321.00
Life Insurance	71710	148.50	194.07
Unemployment Compensation	71719	152.68	236.70
Retirement	71810	7,900.86	9,791.30
Workers Compensation	72010	282.08	839.23
Dental Insurance	72210	1,129.68	1,510.66
Disability Insurance	72310	1,138.65	1,364.98
Vision Insurance	72410	198.19	243.16
Postage	72728	331.94	300.00
Office Supplies	72729	197.22	300.00
Water Tests	72735	540.00	365.00
Temporary Campground Fees	72741	0.00	200.00
Other Supplies	72743	28,555.32	29,000.00
Consultant Services-Legal	80804	1,075.00	500.00
Medical Director	81805	7,995.66	10,000.00
HDNWM Data Management	81808	1,549.24	1,700.00
Per Diem	81809	240.00	240.00
Other Contractual	81810	5,649.78	10,000.00
Telephone	85850	286.04	316.37
Cell Phone	85851	1,425.00	1,680.00
Data Line	85852	2,070.13	468.79
Mileage	86010	4,860.91	5,500.00
Training & Education	86870	84.80	350.00
Space-Distributed Costs	92941	2,955.27	3,751.24
Advertising	96901	464.00	464.00
Licensing Fees	96912	229.68	300.00
Equipment Maintenance & Repairs	96930	0.00	100.00
Membership & Dues	96955	0.00	30.00
Bank Fees	96957	10.00	10.00
Administration O/H	98981	10,715.14	11,750.51
EH Administration	99992	(125,861.48)	(147,367.92)
Total Expenditures		\$40,779.47	\$40,577.58
Net Revenues/(Expenditures)		(9,784.31)	0.05
(difference will be spread to all EH Programs)			

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

210 - Food Protection

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Revenue-Food Licenses	45452	106,184.50	105,000.00
Food Courses	53800	1,840.00	0.00
ELPHS Funding	55598	88,939.00	97,025.00
Total Revenues		\$196,963.50	\$202,025.00
Expenditures			
Salaries	70210	59,525.47	76,904.65
FICA	71510	4,519.34	5,883.21
Medical Insurance	71610	6,614.72	12,589.68
Health Insurance Payout	71611	2,667.05	3,658.50
Life Insurance	71710	158.48	225.44
Unemployment Compensation	71719	119.64	247.50
Retirement	71810	8,003.24	10,445.52
Workers Compensation	72010	238.20	941.07
Dental Insurance	72210	779.41	1,266.38
Disability Insurance	72310	1,224.89	1,480.42
Vision Insurance	72410	200.22	254.24
Postage	72728	97.81	150.00
Office Supplies	72729	0.00	500.00
Food License Fees	72740	7,372.00	9,000.00
Other Supplies	72743	397.18	1,000.00
Clinic Supplies	72764	26.29	0.00
Telephone	85850	241.43	325.74
Cell Phone	85851	300.00	600.00
Data Line	85852	621.71	482.67
Mileage	86010	6,202.26	10,000.00
Training & Education	86870	575.00	750.00
Space-Distributed Costs	92941	2,527.86	4,001.91
Administration O/H	98981	9,044.28	12,098.61
EH Administration	99992	15,348.40	22,281.33
Total Expenditures		\$126,804.88	\$175,086.87
Net Revenues/(Expenditures)		\$70,158.62	\$26,938.13
Local Funds Distributive	58589	0.00	1,840.00

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

226 - Mortgage Evaluation

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Revenue-Mortgage Evaluation	45630	133,369.50	130,000.00
Land Evaluations - Refund	62910	(544.00)	0.00
Mortgage Eval Refund	63010	(680.00)	0.00
Total Revenues		\$132,145.50	\$130,000.00
Expenditures			
Salaries	70210	73,599.32	78,014.78
FICA	71510	5,566.92	6,070.88
Medical Insurance	71610	12,993.54	15,919.78
Health Insurance Payout	71611	3,687.48	4,294.00
Life Insurance	71710	195.13	276.16
Unemployment Compensation	71719	183.73	234.00
Retirement	71810	9,926.60	11,213.46
Workers Compensation	72010	308.73	356.63
Dental Insurance	72210	1,550.95	1,742.59
Disability Insurance	72310	1,458.73	1,645.24
Vision Insurance	72410	262.64	440.38
Water Tests	72735	14,695.00	16,000.00
Telephone	85850	328.39	343.22
Data Line	85852	539.59	508.57
Mileage	86010	5,287.06	6,000.00
Space-Distributed Costs	92941	3,258.86	4,059.67
Administration O/H	98981	12,301.70	12,747.74
EH Administration	99992	20,876.33	23,476.81
Total Expenditures		\$167,020.70	\$183,343.91
Net Revenues/(Expenditures)		(34,875.20)	(53,343.91)
Local Funds Distributive	58589	34,875.20	53,343.91

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

230 - Waste Management

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Sewage Permit Refund	45310	(2,091.56)	0.00
Revenue-Sewage Permits	45453	200,844.00	191,000.00
Land Evaluations - Refund	62910	(149.00)	0.00
Other State Funding	51510	68,212.20	68,212.20
ELPHS Funding	55598	114,991.50	177,467.85
Total Revenues		\$381,807.14	\$436,680.05
Expenditures			
Salaries	70210	197,874.94	200,000.27
FICA	71510	14,681.20	16,255.57
Medical Insurance	71610	34,305.56	34,817.99
Health Insurance Payout	71611	10,131.30	11,000.00
Life Insurance	71710	537.94	649.83
Unemployment Compensation	71719	527.25	601.20
Retirement	71810	26,523.94	27,357.49
Workers Compensation	72010	808.44	808.70
Dental Insurance	72210	4,122.23	4,929.62
Disability Insurance	72310	3,998.69	4,245.35
Vision Insurance	72410	726.11	917.62
Office Supplies	72729	37.98	50.00
Other Supplies	72743	922.31	1,000.00
Telephone	85850	858.84	862.53
Data Line	85852	1,411.20	1,278.05
Mileage	86010	15,035.73	16,000.00
Space-Distributed Costs	92941	8,514.14	10,407.40
Equipment Maintenance & Repairs	96930	0.00	100.00
Administration O/H	98981	32,173.05	32,035.38
EH Administration	99992	54,598.61	58,994.78
Total Expenditures		\$407,789.46	\$422,311.78
Net Revenues/(Expenditures)		(25,982.32)	14,368.27
Local Funds Distributive	58589	25,902.32	0.00

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

241 - Private Wells

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Well Permit Refund	45410	(486.00)	0.00
Revenue-Well Permits	45454	128,845.00	124,369.00
Other State Funding	51510	29,233.80	29,233.80
ELPHS Funding	55598	114,991.50	73,423.15
Total Revenues		\$272,584.30	\$227,025.95
Expenditures			
Salaries	70210	81,293.03	83,778.20
FICA	71510	6,092.93	6,410.03
Medical Insurance	71610	13,446.40	15,749.50
Health Insurance Payout	71611	4,218.23	4,899.00
Life Insurance	71710	212.27	228.21
Unemployment Compensation	71719	223.71	286.20
Retirement	71810	10,846.28	14,564.18
Workers Compensation	72010	320.14	372.30
Dental Insurance	72210	1,542.95	1,746.68
Disability Insurance	72310	1,589.39	1,725.72
Vision Insurance	72410	302.19	294.01
Water Tests	72735	10,501.00	10,000.00
Other Supplies	72743	5,138.36	5,139.00
Telephone	85850	343.51	371.95
Data Line	85852	564.44	551.14
Mileage	86010	5,805.58	8,000.00
Space-Distributed Costs	92941	3,418.05	4,359.56
Administration O/H	98981	12,868.28	13,814.85
EH Administration	99992	21,837.85	25,442.04
Total Expenditures		\$180,564.59	\$197,732.57
Net Revenues/(Expenditures)		\$92,019.71	\$29,293.38

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

243 - Type II Public Water Supply

		Current Year Actual	Total Budget - Amended Budget
Revenues			
MDEQ Type II Grant	51551	36,993.00	40,358.00
Total Revenues		\$36,993.00	\$40,358.00
Expenditures			
Salaries	70210	27,048.79	30,000.04
FICA	71510	1,924.37	1,980.68
Medical Insurance	71610	4,439.05	4,751.85
Health Insurance Payout	71611	924.68	891.00
Life Insurance	71710	51.82	104.23
Unemployment Compensation	71719	29.84	59.40
Retirement	71810	3,630.94	3,839.11
Workers Compensation	72010	86.91	87.00
Dental Insurance	72210	479.89	510.67
Disability Insurance	72310	460.68	594.70
Vision Insurance	72410	66.05	101.02
Postage	72728	3.00	50.00
Water Tests	72735	33.00	33.00
Other Supplies	72743	2,846.25	2,846.00
Telephone	85850	103.72	122.75
Data Line	85852	170.42	181.89
Mileage	86010	999.79	1,500.00
Space-Distributed Costs	92941	1,048.51	1,561.10
Administration O/H	98981	3,885.34	4,559.14
EH Administration	99992	6,593.54	8,396.31
Total Expenditures		\$54,826.59	\$62,169.89
Net Revenues/(Expenditures)		(17,833.59)	(21,811.89)
Local Funds Distributive	58589	17,833.59	21,811.89

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

COVID BLDHD Response
(RUs 249-258,260-262)

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Private Pay Clinic Fees	45326	224,374.72	227,000.00
Medicaid Clinic Fees	45327	38,680.14	32,000.00
Clinic Fees - Medicare	45332	180,419.93	180,500.00
Other State Funding	51510	(36,962.93)	0.00
MDHHS - CPBC Grant	55555	1,160,563.00	1,245,499.00
ESLPHS Funding	55598	0.00	10,966.42
Donations	58675	2,000.00	2,000.00
Total Revenues		1,569,074.86	1,697,965.42
Expenditures			
Salaries	70210	823,600.66	850,000.00
FICA	71510	62,409.87	63,180.03
Medical Insurance	71610	60,100.14	60,500.00
Health Insurance Payout	71611	26,669.62	27,000.00
Life Insurance	71710	1,128.70	937.68
Unemployment Compensation	71719	4,431.79	4,500.00
Retirement	71810	74,546.21	72,000.00
Workers Compensation	72010	3,621.52	4,044.56
Dental Insurance	72210	7,756.52	7,800.00
Disability Insurance	72310	7,838.49	7,364.65
Vision Insurance	72410	1,258.80	1,200.00
Printing	72727	4,475.18	5,000.00
Postage	72728	4,023.32	4,500.00
Office Supplies	72729	5,056.23	6,000.00
Janitorial Supplies	72730	1,408.52	1,600.00
Temporary Campground Fees	72741	176.35	0.00
Other Supplies	72743	93,652.03	100,000.00
Fuel Purchases	72750	765.36	1,000.00
Clinic Supplies	72764	13,569.21	16,000.00
Consultant Services-Legal	80804	15,022.00	15,000.00
Medical Director	81805	19,367.49	25,000.00
Other Contractual	81810	44,055.44	50,000.00
Telephone	85850	2,899.75	3,141.79
Cell Phone	85851	1,235.22	2,100.00
Data Line	85852	4,761.86	4,655.34
Mileage	86010	18,727.82	20,000.00
Meals	86861	1,949.28	2,300.00
Training & Education	86870	95.00	95.00
Janitorial Services	92101	520.00	520.00
Space-Distributed Costs	92941	32,325.98	44,231.45
Grounds & Building Maintenance	93101	345.08	500.00
BLDHD Rent	93901	7,200.00	7,200.00
Medical Waste Disposal	96812	1,179.00	1,200.00
Health Services	96837	390.00	390.00
Advertising	96901	1,369.96	1,500.00
Insurance	96911	192.75	250.00
Licensing Fees	96912	409.28	500.00
Equipment Maintenance & Repairs	96930	331.75	0.00
Equipment	96932	52,203.25	52,205.00
Membership & Dues	96955	61.50	62.00
Subscriptions	96956	1,569.77	1,750.00
Administration O/H	98981	86,050.88	116,690.03
GN Distribution	99110	9,487.01	12,216.72
PH Administration	99991	49,722.78	84,325.12
Total Expenditures		\$1,547,961.37	\$1,678,459.37
Net Revenues/(Expenditures)		\$21,113.49	\$19,506.05

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

259 - Emergency Preparedness

		Current Year Actual	Total Budget - Amended Budget
Revenues			
MDHHS - CPBC Categorical Grant	55555	131,242.00	113,369.00
Reimbursed Revenues	53900	13,315.02	1,804.08
Total Revenues		\$144,557.02	\$115,173.08
Expenditures			
Salaries	70210	53,322.49	57,632.90
FICA	71510	4,112.04	4,708.98
Medical Insurance	71610	4,115.55	5,500.38
Health Insurance Payout	71611	1,994.63	2,966.50
Life Insurance	71710	127.45	230.20
Unemployment Compensation	71719	195.35	289.90
Retirement	71810	6,914.47	8,002.75
Workers Compensation	72010	212.90	252.41
Dental Insurance	72210	646.64	750.04
Disability Insurance	72310	1,002.86	1,099.61
Vision Insurance	72410	227.14	270.09
Office Supplies	72729	0.00	100.00
Other Supplies	72743	5,050.95	5,100.00
Other Consultant Services	80808	307.30	100.00
Other Contractual	81810	9,681.10	9,681.00
Telephone	85850	727.37	900.00
Cell Phone	85851	1,500.00	2,000.00
Data Line	85852	1,644.49	2,258.00
Mileage	86010	419.63	500.00
Meals/Lodging	86861	0.00	100.00
Training & Education	86870	0.00	500.00
Space-Distributed Costs	92941	2,772.06	2,999.05
Licensing Fees	96912	2,457.16	3,200.00
Equipment Maintenance & Repairs	96930	1,719.51	500.00
Administration O/H	98981	9,305.95	8,678.93
GN Distribution	99110	1,022.72	908.63
PH Administration	99991	5,759.92	6,271.76
Total Expenditures		\$115,239.68	\$125,501.13
Net Revenues/(Expenditures)		\$29,317.34	(\$10,328.05)
Local Funds Distributive	58589	0.00	\$10,328.05

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

268 - Vacant Land Development

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Revenue-Land Evals/Site Surveys	45629	80,085.00	74,013.00
Land Evaluations - Refund	62910	(1,182.00)	0.00
Total Revenues		\$78,903.00	\$74,013.00
Expenditures			
Salaries	70210	23,334.91	30,000.37
FICA	71510	1,883.16	2,295.78
Medical Insurance	71610	2,665.88	3,499.59
Health Insurance Payout	71611	1,508.46	2,000.50
Life Insurance	71710	61.75	104.69
Unemployment Compensation	71719	56.03	70.50
Retirement	71810	3,230.78	5,033.97
Workers Compensation	72010	106.92	175.66
Dental Insurance	72210	530.94	707.66
Disability Insurance	72310	474.19	773.98
Vision Insurance	72410	79.15	201.61
Telephone	85850	103.93	128.31
Data Line	85852	170.76	190.12
Space-Distributed Costs	92941	1,067.55	1,561.11
Administration O/H	98981	3,893.12	4,765.64
EH Administration	99992	6,606.75	8,776.61
Total Expenditures		\$45,774.28	\$60,286.10
Net Revenues/(Expenditures)		\$33,128.72	\$13,726.90

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

310 - Syringe Service Program

		Current Year Actual	Total Budget - Amended Budget
Revenues			
MDHHS - CPBC Categorical Grant	55555	32,042.02	27,557.83
Total Revenues		\$32,042.02	\$27,557.83
Expenditures			
Salaries	70210	4,842.22	5,500.30
FICA	71510	341.23	499.73
Medical Insurance	71610	928.15	1,200.04
Health Insurance Payout	71611	204.14	375.00
Life Insurance	71710	(4.15)	9.96
Unemployment Compensation	71719	2.66	9.96
Retirement	71810	642.12	1,000.04
Workers Compensation	72010	6.51	25.48
Dental Insurance	72210	105.89	130.87
Disability Insurance	72310	90.12	110.88
Vision Insurance	72410	14.47	21.78
Printing	72727	0.00	100.00
Office Supplies	72729	36.23	300.00
Other Supplies	72743	7,840.36	500.00
Clinic Supplies	72764	82.99	500.00
Other Contractual	81810	12,495.00	15,000.00
Telephone	85850	18.42	25.43
Data Line	85852	30.27	37.65
Mileage	86010	0.00	200.00
Space-Distributed Costs	92941	181.31	286.20
Administration O/H	98981	690.14	943.69
GN Distribution	99110	76.06	98.80
PH Administration	99991	427.54	681.95
Total Expenditures		\$29,051.68	\$27,557.76
Net Revenues/(Expenditures)		\$2,990.34	\$0.07

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

313 - Other CD

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Def. Private Pay Revenue	45256	(130.00)	0.00
Private Pay Clinic Fees	45326	1,740.00	1,450.00
MDHHS - CPBC Categorical Grant	55555	0.00	100.00
Non-CPBC Funding/Grants	56556	91.00	0.00
ELPHS Funding	55598	28,283.29	68,894.02
Reimbursed Revenues	53900	685.31	685.31
Leelanau County CD	58702	3,865.88	0.00
Total Revenues		\$34,535.48	\$71,129.33
Expenditures			
Salaries	70210	18,022.30	40,000.00
FICA	71510	1,323.19	3,250.30
Medical Insurance	71610	2,528.29	2,729.23
Health Insurance Payout	71611	565.83	500.00
Life Insurance	71710	6.43	21.84
Unemployment Compensation	71719	21.06	23.40
Retirement	71810	2,114.14	4,459.88
Workers Compensation	72010	25.43	162.42
Dental Insurance	72210	313.17	400.00
Disability Insurance	72310	282.19	500.00
Vision Insurance	72410	43.32	99.04
Postage	72728	4.67	10.00
Office Supplies	72729	25.14	50.00
Janitorial Supplies	72730	128.00	
Other Supplies	72743	3,817.66	4,000.00
Clinic Supplies	72764	42.15	500.00
Telephone	85850	44.73	149.14
Cell Phone	85851	700.13	750.00
Data Line	85852	73.50	220.98
Mileage	86010	51.40	185.00
Meals/Lodging	86861	0.00	100.00
Training & Education	86870	200.00	500.00
Space-Distributed Costs	92941	442.27	2,081.48
Health Services	96837	862.15	314.69
Administration O/H	98981	1,675.62	5,539.17
GN Distribution	99110	184.68	579.92
PH Administration	99991	1,038.03	4,002.84
Total Expenditures		\$34,535.48	\$71,129.33
Net Revenues/(Expenditures)		0.00	0.00

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

314 - Immunization

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Def. Private Pay Revenue	45256	(14,634.48)	0.00
Private Pay Clinic Fees	45326	51,107.25	30,000.00
Cost Based Reimbursement	51563	13,790.00	27,248.00
Def Revenue Medicaid	45257	(737.00)	0.00
Medicaid Clinic Fees	45327	19,058.31	18,000.00
Clinic Fees - Medicare	45332	13,520.19	15,000.00
MDHHS - CPBC Categorical Grant	55555	9,109.00	9,938.00
Non-CPBC Funding/Grants	56556	1,350.00	1,750.00
Total Revenues		\$92,563.27	\$101,936.00
Expenditures			
Salaries	70210	43,505.02	77,621.67
FICA	71510	3,289.71	5,938.06
Medical Insurance	71610	7,427.48	20,818.49
Health Insurance Payout	71611	2,088.14	3,134.70
Life Insurance	71710	94.27	203.85
Unemployment Compensation	71719	105.85	334.44
Retirement	71810	5,151.77	10,542.92
Workers Compensation	72010	181.10	720.21
Physicals	72110	35.00	0.00
Dental Insurance	72210	828.06	1,698.81
Disability Insurance	72310	770.02	1,330.17
Vision Insurance	72410	128.32	273.31
Printing	72727	89.00	100.00
Postage	72728	37.35	50.00
Office Supplies	72729	65.88	100.00
Other Supplies	72743	53.22	250.00
Clinic Supplies	72764	74,477.10	80,000.00
Other Consultant Services	80808	68.73	50.00
Telephone	85850	924.68	1,850.68
Data Line	85852	295.84	519.63
Mileage	86010	1,465.09	2,000.00
Training & Education	86870	490.00	400.00
Space-Distributed Costs	92941	1,831.32	4,039.23
Medical Waste Disposal	96812	115.00	350.00
Subscriptions	96956	0.00	100.00
Administration O/H	98981	6,744.72	13,024.88
GN Distribution	99110	743.37	1,363.62
PH Administration	99991	4,178.30	9,412.33
Total Expenditures		\$155,184.34	\$236,227.00
Net Revenues/(Expenditures)		(62,621.07)	(134,291.00)
Local Funds Distributive			
	58589	\$62,621.07	\$134,291.00

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

316 - Immunization Action Plan

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Cost Based Reimbursement	51563	2,880.00	5,455.00
MDHHS - CPBC Categorical Grant	55555	18,191.00	19,845.00
Imms-MCIR	51562	892.00	0.00
VFC Vaccine Received	55556	18,406.78	50,000.00
Total Revenues		\$40,369.78	\$75,300.00
Expenditures			
Salaries	70210	19,353.09	22,108.55
FICA	71510	1,700.20	2,070.55
Medical Insurance	71610	1,201.69	1,972.84
Health Insurance Payout	71611	3,161.18	4,000.00
Life Insurance	71710	59.95	89.43
Unemployment Compensation	71719	40.05	55.80
Retirement	71810	2,688.26	3,499.84
Workers Compensation	72010	81.69	82.17
Dental Insurance	72210	257.85	300.70
Disability Insurance	72310	451.48	521.00
Vision Insurance	72410	79.12	157.33
Printing	72727	422.30	400.00
Postage	72728	865.97	750.00
Office Supplies	72729	0.00	100.00
Other Supplies	72743	110.75	250.00
VFC Vaccine Received	72768	18,406.78	50,000.00
Telephone	85850	82.40	99.70
Data Line	85852	135.40	147.73
Mileage	86010	28.06	100.00
Training & Education	86870	0.00	300.00
Space-Distributed Costs	92941	813.60	1,150.46
Administration O/H	98981	3,086.92	3,702.87
GN Distribution	99110	340.22	387.67
PH Administration	99991	1,912.33	2,675.85
Total Expenditures		\$55,279.29	\$94,922.49
Net Revenues/(Expenditures)		(14,909.51)	(19,622.49)
Local Funds Distributive	58589	\$14,909.51	\$19,622.49

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

321 - Sexually Transmitted Diseases

		Current Year Actual	Total Budget - Amended Budget
Revenues			
ELPHS Funding	55598	23,310.04	12,200.06
Total Revenues		\$23,310.04	\$12,200.06
Expenditures			
Salaries	70210	679.67	3,662.23
FICA	71510	45.94	254.66
Medical Insurance	71610	153.12	795.27
Health Insurance Payout	71611	33.69	135.00
Life Insurance	71710	1.91	16.40
Unemployment Compensation	71719	2.17	18.00
Retirement	71810	88.98	504.93
Workers Compensation	72010	2.02	50.89
Dental Insurance	72210	17.44	139.60
Disability Insurance	72310	14.47	56.78
Vision Insurance	72410	2.37	18.49
Clinic Supplies	72764	20.64	0.00
Other Contractual	81810	3,941.71	5,220.00
Telephone	85850	2.83	16.16
Data Line	85852	4.65	23.95
Space-Distributed Costs	92941	26.76	190.56
Administration O/H	98981	106.12	600.38
GN Distribution	99110	11.70	62.86
PH Administration	99991	65.74	433.86
Total Expenditures		\$5,221.93	\$12,200.02
Net Revenues/(Expenditures)		\$18,088.11	\$0.04

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

332 - HIV

		Current Year Actual	Total Budget - Amended Budget
Revenues			
MDHHS - CPBC Categorical Grant	55555	20,000.00	20,000.00
Total Revenues		\$20,000.00	\$20,000.00
Expenditures			
Salaries	70210	11,843.79	10,000.08
FICA	71510	854.16	749.93
Medical Insurance	71610	1,744.08	2,704.47
Health Insurance Payout	71611	398.48	591.50
Life Insurance	71710	3.75	23.96
Unemployment Compensation	71719	13.44	26.10
Retirement	71810	1,400.39	1,510.75
Workers Compensation	72010	16.47	147.36
Dental Insurance	72210	216.89	302.41
Disability Insurance	72310	192.43	257.81
Vision Insurance	72410	29.88	51.81
Clinic Supplies	72764	653.00	900.00
Other Contractual	81810	5,186.48	5,500.00
Telephone	85850	30.67	46.72
Data Line	85852	50.40	69.36
Mileage	86010	47.60	125.00
Meals/Lodging	86861	0.00	300.00
Space-Distributed Costs	92941	305.26	520.37
Administration O/H	98981	1,149.01	1,738.46
GN Distribution	99110	126.64	182.01
PH Administration	99991	711.80	1,256.29
Total Expenditures		24,974.62	27,004.39
Net Revenues/(Expenditures)		(4,974.62)	(7,004.39)
Local Funds Distributive	58589	\$4,974.62	\$7,004.39

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

370 - SB Mental Health

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Other Local Grants	54000	28,555.30	16,967.81
Total Revenues		28,555.30	16,967.81
Expenditures			
Salaries	70210	9,631.26	7,500.00
Total Salaries & Wages		9,631.26	7,500.00
FICA	71510	652.21	575.00
Medical Insurance	71610	786.96	1,000.00
Health Insurance Payout	71611	154.08	250.00
Life Insurance	71710	(42.19)	10.00
Unemployment Compensation	71719	50.21	100.00
Retirement	71810	1,202.15	750.00
Physicals	72110	117.50	0.00
Dental Insurance	72210	80.34	150.00
Disability Insurance	72310	79.20	150.00
Vision Insurance	72410	11.53	25.00
Office Supplies	72729	24.99	75.00
Other Supplies	72743	4,734.31	3,000.00
Telephone	85850	12.68	29.74
Cell Phone	85851	0.00	100.00
Data Line	85852	20.84	44.08
Mileage	86010	206.30	500.00
Training & Education	86870	250.00	300.00
Space-Distributed Costs	92941	129.95	390.28
Administration O/H	98981	475.06	1,104.73
GN Distribution	99110	52.36	115.66
PH Administration	99991	294.30	798.32
Total Expenditures		\$28,555.30	\$24,467.81
Net Revenues/(Expenditures)		0.00	(7,500.00)

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

371 - MI Safer Schools

		Current Year Actual	Total Budget - Amended Budget
Revenues			
MDHHS - CPBC Categorical Grant	55555	3,011.78	18,029.54
Total Revenues		\$3,011.78	\$18,029.54
Expenditures			
Salaries	70210	2,479.94	10,000.00
FICA	71510	0.00	765.00
Medical Insurance	71610	0.00	1,000.00
Health Insurance Payout	71611	0.00	500.00
Life Insurance	71710	(0.48)	100.00
Unemployment Compensation	71719	0.00	250.00
Retirement	71810	82.62	1,000.00
Workers Compensation	72010	0.00	52.00
Physicals	72110	235.00	0.00
Dental Insurance	72210	0.17	250.00
Disability Insurance	72310	4.57	400.00
Vision Insurance	72410	0.26	100.00
Telephone	85850	0.00	29.74
Cell Phone	85851	209.70	50.00
Data Line	85852	0.00	44.07
Mileage	86010	0.00	300.00
Space-Distributed Costs	92941	0.00	390.28
Administration O/H	98981	0.00	1,531.43
GN Distribution	99110	0.00	160.34
PH Administration	99991	0.00	1,106.68
Total Expenditures		\$3,011.78	\$18,029.54
Net Revenues/(Expenditures)		0.00	0.00

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

414 - Vision

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Cost Based Reimbursement	51563	0.00	750.00
Medicaid Clinic Fees	45327	2,272.40	2,100.00
ELPHS Funding	55598	14,800.00	14,800.00
Total Revenues		\$17,072.40	\$26,733.49
Expenditures			
Salaries	70210	10,849.17	10,905.13
FICA	71510	770.94	834.24
Medical Insurance	71610	3,245.21	3,793.80
Health Insurance Payout	71611	656.67	742.50
Life Insurance	71710	28.63	36.56
Unemployment Compensation	71719	35.75	50.40
Retirement	71810	535.30	1,481.18
Workers Compensation	72010	42.77	50.83
Dental Insurance	72210	317.29	348.70
Disability Insurance	72310	225.61	241.37
Vision Insurance	72410	46.55	51.78
Printing	72727	0.00	100.00
Postage	72728	68.80	100.00
Office Supplies	72729	0.00	50.00
Other Supplies	72743	19.97	2,250.00
Clinic Supplies	72764	0.00	100.00
Telephone	85850	46.28	53.01
Cell Phone	85851	150.00	300.00
Data Line	85852	72.52	78.55
Mileage	86010	806.17	1,000.00
Space-Distributed Costs	92941	430.04	567.46
Administration O/H	98981	1,733.59	1,968.97
GN Distribution	99110	191.07	206.15
PH Administration	99991	1,073.95	1,422.86
Total Expenditures		\$21,346.28	\$26,733.49
Net Revenues/(Expenditures)		(4,273.88)	0.00
Local Funds Distributive	58589	4,273.88	0.00

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

416 - Children's Special Health Care Services

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Federal Financial Participation	56557	5,174.21	11,058.00
MDHHS - CPBC Categorical Grant	55555	26,513.00	28,924.00
Non-CPBC Funding/Grants	56556	4,630.00	6,000.00
Total Revenues		\$36,317.21	\$45,982.00
Expenditures			
Salaries	70210	23,132.38	34,878.19
FICA	71510	1,958.59	2,668.18
Medical Insurance	71610	2,011.26	3,980.52
Health Insurance Payout	71611	3,201.92	3,891.00
Life Insurance	71710	36.27	48.59
Unemployment Compensation	71719	36.35	162.00
Retirement	71810	3,213.64	4,737.31
Workers Compensation	72010	67.95	425.16
Dental Insurance	72210	236.73	344.83
Disability Insurance	72310	273.03	319.42
Vision Insurance	72410	33.81	61.02
Printing	72727	5.30	20.00
Postage	72728	123.08	200.00
Telephone	85850	98.87	147.34
Data Line	85852	162.46	218.31
Mileage	86010	300.72	600.00
Space-Distributed Costs	92941	992.85	1,814.95
Administration O/H	98981	3,703.79	5,472.24
GN Distribution	99110	408.21	572.91
PH Administration	99991	2,294.46	3,954.48
Total Expenditures		\$42,291.67	\$64,516.45
Net Revenues/(Expenditures)		(5,974.46)	(18,534.45)
Local Funds Distributive	58589	\$5,974.46	\$18,534.45

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

417 - Hearing

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Cost Based Reimbursement	51563	0.00	500.00
Def Revenue Medicaid	45257	9.20	0.00
Medicaid Clinic Fees	45327	2,244.80	2,100.00
ELPHS Funding	55598	16,035.00	14,801.00
Total Revenues		\$18,289.00	\$17,401.00
Expenditures			
Salaries	70210	10,479.79	10,905.13
FICA	71510	744.91	834.24
Medical Insurance	71610	3,105.54	3,793.80
Health Insurance Payout	71611	630.29	742.50
Life Insurance	71710	27.87	36.56
Unemployment Compensation	71719	35.89	50.40
Retirement	71810	521.23	1,481.18
Workers Compensation	72010	40.32	44.83
Dental Insurance	72210	303.58	348.70
Disability Insurance	72310	216.93	241.37
Vision Insurance	72410	44.83	51.78
Printing	72727	0.00	100.00
Postage	72728	157.14	150.00
Other Supplies	72743	0.00	50.00
Telephone	85850	44.22	53.00
Cell Phone	85851	150.00	300.00
Data Line	85852	72.65	78.53
Mileage	86010	782.64	1,000.00
Space-Distributed Costs	92941	411.22	567.46
Equipment Maintenance & Repairs	96930	215.84	225.00
Administration O/H	98981	1,656.34	1,968.33
GN Distribution	99110	182.55	206.07
PH Administration	99991	1,026.09	1,422.40
Total Expenditures		\$20,849.87	\$24,651.28
Net Revenues/(Expenditures)		(2,560.87)	(7,250.28)
Local Funds Distributive	58589	\$2,560.87	\$7,250.28

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

420 - Local Leadership Group

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Other Local Grants	54000	20,541.43	25,720.00
Total Revenues		\$20,541.43	\$25,720.00
Expenditures			
Salaries	70210	9,865.92	11,759.63
FICA	71510	764.52	1,026.37
Medical Insurance	71610	1,260.04	1,862.65
Health Insurance Payout	71611	478.00	600.00
Life Insurance	71710	33.43	41.52
Unemployment Compensation	71719	12.24	25.20
Retirement	71810	1,304.84	1,525.59
Workers Compensation	72010	29.34	221.76
Dental Insurance	72210	159.50	238.26
Disability Insurance	72310	164.04	224.75
Vision Insurance	72410	26.15	75.89
Other Supplies	72743	0.00	108.07
Per Diem	81809	1,232.00	1,697.75
Telephone	85850	42.93	50.34
Data Line	85852	70.54	74.59
Training & Education	86870	1,890.00	2,000.00
Space-Distributed Costs	92941	444.47	611.96
Subscriptions	96956	158.89	159.00
Administration O/H	98981	1,608.27	1,869.76
GN Distribution	99110	0.00	195.75
PH Administration	99991	996.31	1,351.16
Total Expenditures		\$20,541.43	\$25,720.00
Net Revenues/(Expenditures)		0.00	0.00

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

424 - Maternal-Infant Support Services

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Cost Based Reimbursement	51563	90,000.00	132,392.36
Def Revenue Medicaid	45257	(379.84)	0.00
Medicaid Clinic Fees	45327	65,341.37	70,000.00
Total Revenues		\$154,961.53	\$202,392.36
Expenditures			
Salaries	70210	129,020.35	153,463.49
FICA	71510	9,200.71	11,739.96
Medical Insurance	71610	23,347.31	33,394.58
Health Insurance Payout	71611	6,145.98	7,755.75
Life Insurance	71710	294.26	571.01
Unemployment Compensation	71719	449.06	672.30
Retirement	71810	17,450.85	23,324.79
Workers Compensation	72010	561.88	1,654.27
Dental Insurance	72210	2,160.27	4,355.80
Disability Insurance	72310	2,317.43	2,712.16
Vision Insurance	72410	331.67	690.64
Printing	72727	353.60	300.00
Postage	72728	2.32	0.00
Office Supplies	72729	41.22	100.00
Other Supplies	72743	40.76	150.00
Clinic Supplies	72764	0.00	150.00
Other Contractual	81810	4,980.00	6,000.00
Telephone	85850	563.47	687.36
Cell Phone	85851	3,469.94	4,000.00
Data Line	85852	925.85	1,018.49
Mileage	86010	3,326.24	5,000.00
Training & Education	86870	550.00	750.00
Space-Distributed Costs	92941	5,623.96	7,985.78
Medical Waste Disposal	96812	115.00	175.00
Administration O/H	98981	21,107.98	25,529.32
GN Distribution	99110	2,326.41	2,672.76
PH Administration	99991	13,076.21	18,448.55
Total Expenditures		\$247,782.73	\$313,302.01
Net Revenues/(Expenditures)		(92,821.20)	(110,909.65)
Local Funds Distributive	58589	\$92,821.20	\$110,909.65

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

428 - Healthy Futures

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Def. Private Pay Revenue	45256	(1,580.00)	0.00
Private Pay Clinic Fees	45326	1,722.34	1,062.00
Def Revenue Medicaid	45257	208.00	0.00
Medicaid Clinic Fees	45327	364.00	364.00
Federal Financial Participation	56557	12,626.27	13,719.08
MDHHS - CPBC Categorical Grant	55555	14,199.00	15,490.00
Other Local Grants	54000	31,152.54	41,536.00
Total Revenues		\$58,692.15	\$72,171.08
Expenditures			
Salaries	70210	34,307.30	39,910.00
FICA	71510	2,748.69	3,249.00
Medical Insurance	71610	3,069.29	4,531.18
Health Insurance Payout	71611	2,054.90	2,459.00
Life Insurance	71710	139.71	250.60
Unemployment Compensation	71719	44.67	81.00
Retirement	71810	4,676.68	5,348.16
Workers Compensation	72010	134.68	295.20
Dental Insurance	72210	496.09	597.99
Disability Insurance	72310	573.74	630.87
Vision Insurance	72410	91.87	133.21
Telephone	85850	142.60	164.67
Data Line	85852	234.31	244.00
Mileage	86010	477.29	768.63
Training & Education	86870	100.00	250.00
Space-Distributed Costs	92941	1,493.87	2,081.48
Administration O/H	98981	5,341.78	6,116.03
GN Distribution	99110	588.74	640.31
PH Administration	99991	3,309.18	4,419.71
Total Expenditures		\$60,025.39	\$72,171.04
Net Revenues/(Expenditures)		(1,333.24)	0.04
Local Funds Distributive	58589	\$1,333.24	\$0.04

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

431 - Leelanau Early Childhood

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Medicaid Clinic Fees	45327	370.46	0.00
Other Local Grants	54000	242,998.82	354,983.45
Reimbursed Revenues	53900	922.50	0.00
Total Revenues		\$244,291.78	\$354,983.45
Expenditures			
Salaries	70210	113,368.76	180,000.04
FICA	71510	8,765.92	7,824.01
Medical Insurance	71610	5,972.39	8,000.00
Health Insurance Payout	71611	7,851.00	11,000.25
Life Insurance	71710	141.41	268.85
Unemployment Compensation	71719	300.63	500.40
Retirement	71810	14,884.86	14,999.87
Workers Compensation	72010	240.32	770.95
Dental Insurance	72210	1,332.47	1,555.97
Disability Insurance	72310	1,745.59	1,599.55
Vision Insurance	72410	282.99	399.52
Printing	72727	222.26	300.00
Postage	72728	21.00	100.00
Office Supplies	72729	573.38	1,000.00
Janitorial Supplies	72730	200.00	400.00
Other Supplies	72743	12,165.70	15,540.00
Consultant Services-Legal	80804	450.00	450.00
Other Contractual	81810	20,850.50	30,000.00
Telephone	85850	408.43	648.99
Cell Phone	85851	2,276.69	3,000.00
Data Line	85852	671.11	961.64
Mileage	86010	3,283.90	5,000.00
Meals/Lodging	86861	98.30	0.00
Recipient Transportation	86862	475.00	0.00
Training & Education	86870	9,175.00	0.00
Space-Distributed Costs	92941	4,365.56	9,366.66
BLDHD Rent	93901	100.00	0.00
Advertising	96901	6,870.00	6,000.00
Licensing Fees	96912	200.00	500.00
Subscriptions	96956	533.90	750.00
Grant Expenses	96959	0.00	10,000.00
Administration O/H	98981	15,300.12	24,104.39
GN Distribution	99110	1,686.30	2,523.58
PH Administration	99991	9,478.29	17,418.83
Total Expenditures		\$244,291.78	\$354,983.50
Net Revenues/(Expenditures)		0.00	(0.05)

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

441 - Family Planning

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Def. Private Pay Revenue	45256	(19,648.97)	0.00
Private Pay Clinic Fees	45326	6,212.61	0.00
Cost Based Reimbursement	51563	3,563.00	3,500.00
Def Revenue Medicaid	45257	(13,304.99)	0.00
Medicaid Clinic Fees	45327	6,446.33	0.00
MDHHS - CPBC Categorical Grant	55555	53,180.00	53,180.00
Total Revenues		\$36,447.98	\$56,680.00
Expenditures			
Salaries	70210	18,278.82	23,879.00
FICA	71510	1,381.23	1,862.20
Medical Insurance	71610	3,192.36	3,637.68
Health Insurance Payout	71611	667.87	1,098.90
Life Insurance	71710	26.64	96.34
Unemployment Compensation	71719	51.71	129.06
Retirement	71810	2,176.97	4,194.12
Workers Compensation	72010	76.60	149.70
Dental Insurance	72210	443.03	720.09
Disability Insurance	72310	385.55	637.14
Vision Insurance	72410	73.98	132.59
Printing	72727	33.00	75.00
Postage	72728	111.42	100.00
Office Supplies	72729	35.24	100.00
Other Supplies	72743	7.77	50.00
Clinic Supplies	72764	7,020.51	8,500.00
Other Contractual	81810	21,397.78	23,500.00
Telephone	85850	78.45	104.50
Data Line	85852	132.42	154.84
Mileage	86010	292.99	500.00
Training & Education	86870	0.00	750.00
Space-Distributed Costs	92941	798.40	1,242.59
Medical Waste Disposal	96812	115.00	175.00
Health Services	96837	39.60	250.00
Equipment Maintenance & Repairs	96930	262.00	300.00
Subscriptions	96956	0.00	200.00
Administration O/H	98981	2,938.73	3,881.11
GN Distribution	99110	323.89	406.33
PH Administration	99991	1,820.52	2,804.66
Total Expenditures		\$62,162.48	\$79,630.85
Net Revenues/(Expenditures)		(25,714.50)	(22,950.85)
Local Funds Distributive	58589	\$25,714.50	\$22,950.79

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

453 - Medicaid O/R & Advocacy

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Federal Financial Participation	56557	40,519.34	48,178.14
Total Revenues		\$40,519.34	\$48,178.14
Expenditures			
Salaries	70210	43,830.01	46,350.93
FICA	71510	3,286.89	4,018.35
Medical Insurance	71610	7,939.75	10,782.01
Health Insurance Payout	71611	2,163.59	3,996.00
Life Insurance	71710	103.36	351.13
Unemployment Compensation	71719	122.50	409.86
Retirement	71810	5,527.16	7,581.31
Workers Compensation	72010	168.56	352.39
Dental Insurance	72210	970.96	1,557.09
Disability Insurance	72310	886.27	1,178.71
Vision Insurance	72410	174.56	256.76
Printing	72727	60.92	100.00
Postage	72728	270.84	300.00
Other Supplies	72743	139.78	150.00
Other Contractual	81810	1,037.30	1,050.00
Telephone	85850	185.05	219.75
Data Line	85852	304.06	325.62
Mileage	86010	49.84	50.00
Space-Distributed Costs	92941	1,826.93	2,411.97
Administration O/H	98981	6,932.02	8,161.83
GN Distribution	99110	764.01	854.50
PH Administration	99991	4,294.32	5,898.09
Total Expenditures		81,038.68	96,356.30
Net Revenues/(Expenditures)		(\$40,519.34)	(\$48,178.16)
Local Funds Distributive	58589	\$40,519.34	\$48,178.16

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

461 - WIC

		Current Year Actual	Total Budget - Amended Budget
Revenues			
WIC Blood Lead Tests	51567	120.66	100.00
MDHHS - CPBC Categorical Grant	55555	123,218.00	134,420.00
Reimbursed Revenues	53900	198.40	198.00
Total Revenues		\$123,537.06	\$134,718.00
Expenditures			
Salaries	70210	55,120.12	60,112.51
FICA	71510	4,312.13	8,369.91
Medical Insurance	71610	5,782.62	6,634.21
Health Insurance Payout	71611	3,626.45	4,337.00
Life Insurance	71710	122.46	153.83
Unemployment Compensation	71719	155.97	211.50
Retirement	71810	7,005.75	8,785.32
Workers Compensation	72010	214.74	285.95
Dental Insurance	72210	716.73	1,139.72
Disability Insurance	72310	957.38	1,018.52
Vision Insurance	72410	106.26	217.28
Printing	72727	22.23	50.00
Postage	72728	368.59	400.00
Office Supplies	72729	0.00	249.04
Other Supplies	72743	2,883.00	18,297.86
Clinic Supplies	72764	487.00	650.00
Other Consultant Services	80808	68.72	50.00
Telephone	85850	973.93	1,200.00
Data Line	85852	376.77	386.77
Mileage	86010	320.08	750.00
Meals/Lodging	86861	0.00	200.00
Training & Education	86870	0.00	200.00
Space-Distributed Costs	92941	2,380.82	3,128.10
Medical Waste Disposal	96812	115.00	175.00
Administration O/H	98981	8,589.80	9,694.68
GN Distribution	99110	946.72	1,014.97
PH Administration	99991	5,321.31	7,005.78
Total Expenditures		\$100,974.58	\$134,717.95
Net Revenues/(Expenditures)		\$22,562.48	\$0.05

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

462 - Migrant WIC

		Current Year Actual	Total Budget - Amended Budget
Revenues			
MDHHS - CPBC Categorical Grant	55555	16,905.00	16,905.00
Total Revenues		\$16,905.00	\$16,905.00
Expenditures			
Salaries	70210	5,567.44	7,396.04
FICA	71510	423.28	539.39
Medical Insurance	71610	844.79	1,289.18
Health Insurance Payout	71611	290.62	189.00
Life Insurance	71710	15.30	21.85
Unemployment Compensation	71719	4.48	29.88
Retirement	71810	749.94	970.05
Workers Compensation	72010	8.86	137.47
Dental Insurance	72210	100.34	174.44
Disability Insurance	72310	118.05	153.52
Vision Insurance	72410	13.83	30.70
Office Supplies	72729	0.00	164.20
Other Supplies	72743	0.00	2,703.18
Telephone	85850	21.38	31.26
Data Line	85852	35.12	46.32
Mileage	86010	0.00	521.86
Space-Distributed Costs	92941	216.45	384.87
Administration O/H	98981	800.78	1,161.14
GN Distribution	99110	88.26	121.56
PH Administration	99991	496.08	839.10
Total Expenditures		\$9,795.00	\$16,905.01
Net Revenues/(Expenditures)		\$7,110.00	(\$0.01)

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

465 - WIC Breastfeeding

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Def Revenue Medicaid	45257	52.00	0.00
MDHHS - CPBC Categorical Grant	55555	25,189.00	36,659.71
Total Revenues		\$25,241.00	\$36,659.71
Expenditures			
Salaries	70210	17,838.14	19,999.81
FICA	71510	1,088.23	2,422.58
Medical Insurance	71610	3,039.25	3,514.14
Health Insurance Payout	71611	2,050.39	2,081.00
Life Insurance	71710	0.19	5.04
Unemployment Compensation	71719	128.48	150.40
Retirement	71810	2,271.56	3,915.77
Workers Compensation	72010	72.56	139.25
Dental Insurance	72210	31.30	91.88
Disability Insurance	72310	56.42	32.35
Vision Insurance	72410	5.76	5.55
Telephone	85850	76.30	92.54
Cell Phone	85851	1,315.00	1,500.00
Data Line	85852	125.37	137.13
Mileage	86010	130.25	250.00
Space-Distributed Costs	92941	752.64	1,040.74
Administration O/H	98981	2,858.31	3,437.20
GN Distribution	99110	315.02	359.86
PH Administration	99991	1,770.70	2,483.86
Total Expenditures		\$33,925.87	\$41,659.10
Net Revenues/(Expenditures)		(8,684.87)	(4,999.39)
Local Funds Distributive	58589	\$8,684.87	\$4,999.39

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

481 - General Public Health Nursing

		Current Year Actual	Total Budget - Amended Budget
Expenditures			
Salaries	70210	11,274.03	12,469.21
FICA	71510	824.52	945.89
Medical Insurance	71610	2,285.76	3,827.49
Health Insurance Payout	71611	594.98	612.90
Life Insurance	71710	21.27	33.04
Unemployment Compensation	71719	62.12	99.86
Retirement	71810	1,340.90	1,421.98
Workers Compensation	72010	49.87	25.12
Dental Insurance	72210	249.77	340.95
Disability Insurance	72310	163.41	221.73
Vision Insurance	72410	32.69	51.22
Office Supplies	72729	0.00	564.43
Other Supplies	72743	0.00	169.52
Telephone	85850	49.91	57.34
Data Line	85852	82.00	84.96
Mileage	86010	250.84	500.00
Space-Distributed Costs	92941	491.77	648.85
Health Services	96837	150.70	150.00
Licensing Fees	96912	240.00	350.00
Administration O/H	98981	1,869.51	2,129.69
GN Distribution	99110	(20,236.06)	(26,243.16)
PH Administration	99991	1,158.13	1,539.00
Total Expenditures		\$956.12	\$0.02
Net Revenues/(Expenditures)		(\$956.12)	(\$0.02)
(difference will be distributed between most personal health			

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

482 - Breast/Cervical Cancer
486 - Breast/Cervical Cancer - Wisewoman
487 - Wise Choices

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Def Revenue Medicaid	45257	(464.00)	0.00
Other Local Grants	54000	2,700.00	2,700.00
Total Revenues		\$2,236.00	\$2,700.00
Expenditures			
Salaries	70210	91.16	246.39
FICA	71510	6.23	22.16
Medical Insurance	71610	19.00	48.39
Health Insurance Payout	71611	4.33	17.46
Life Insurance	71710	0.25	2.06
Unemployment Compensation	71719	0.11	1.50
Retirement	71810	11.95	41.87
Workers Compensation	72010	0.25	3.03
Dental Insurance	72210	2.20	4.90
Disability Insurance	72310	1.91	3.78
Vision Insurance	72410	0.29	1.62
Postage	72728	1.75	5.05
Other Contractual	81810	207.46	500.00
Telephone	85850	0.34	1.12
Data Line	85852	0.57	1.67
Space-Distributed Costs	92941	3.35	12.80
Administration O/H	98981	12.92	41.75
GN Distribution	99110	1.42	4.37
PH Administration	99991	8.00	30.15
Total Expenditures		\$373.49	\$990.07
Net Revenues/(Expenditures)		\$1,862.51	\$1,709.93

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

612 - Dental

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Def Revenue Medicaid	45257	117.00	0.00
Federal Financial Participation	56557	7,378.02	1,367.17
Other Local Grants	54000	27,493.00	41,500.00
Total Revenues		\$34,988.02	\$42,867.17
Expenditures			
Salaries	70210	18,611.76	20,000.00
FICA	71510	1,332.04	1,520.09
Medical Insurance	71610	3,329.24	5,397.48
Health Insurance Payout	71611	775.31	1,350.00
Life Insurance	71710	40.39	127.40
Unemployment Compensation	71719	73.75	90.00
Retirement	71810	2,525.55	2,997.65
Workers Compensation	72010	84.05	198.42
Dental Insurance	72210	219.63	376.20
Disability Insurance	72310	322.19	389.82
Vision Insurance	72410	95.66	135.28
Postage	72728	32.75	0.00
Other Supplies	72743	7.96	1,000.00
Telephone	85850	82.50	92.90
Cell Phone	85851	668.77	800.00
Data Line	85852	135.56	446.23
Mileage	86010	471.07	600.00
Space-Distributed Costs	92941	834.12	1,040.74
Administration O/H	98981	3,090.54	3,450.37
GN Distribution	99110	340.62	361.23
PH Administration	99991	1,914.56	2,493.38
Total Expenditures		\$34,988.02	\$42,867.19
Net Revenues/(Expenditures)		\$0.00	(\$0.02)

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

719 - Personal Health Administration

		<u>Current Year Actual</u>	<u>Total Budget - Amended Budget</u>
Expenditures			
Salaries	70210	42,029.94	68,891.16
FICA	71510	3,188.25	5,270.17
Medical Insurance	71610	7,061.46	14,849.04
Health Insurance Payout	71611	1,774.52	2,737.80
Life Insurance	71710	(107.20)	173.38
Unemployment Compensation	71719	58.71	191.52
Retirement	71810	5,744.37	9,357.11
Workers Compensation	72010	172.49	1,038.01
Dental Insurance	72210	781.26	1,453.12
Disability Insurance	72310	706.57	1,123.59
Vision Insurance	72410	113.73	196.75
Office Supplies	72729	0.00	118.82
Other Supplies	72743	20,472.93	23,000.00
Medical Director	81805	18,571.80	22,000.00
HDNWM Data Management	81808	1,549.13	1,690.00
Other Contractual	81810	6,054.22	12,000.00
Telephone	85850	179.15	301.10
Data Line	85852	294.37	446.16
Mileage	86010	40.36	900.00
Meals/Lodging	86861	0.00	250.00
Training & Education	86870	120.00	220.00
Space-Distributed Costs	92941	1,811.37	3,584.88
Membership & Dues	96955	1,250.00	1,704.94
Administration O/H	98981	6,711.14	11,183.38
PH Administration	99991	(112,306.69)	(182,680.92)
Total Expenditures		\$6,271.88	\$0.01
Net Revenues/(Expenditures)		(6,271.88)	(0.01)
(difference will be distributed between most personal health			

Benzie Leelanau District Health Department
Revenues Expenditures by Program - Unposted Transactions Included In Report
From 10/1/2020 Through 9/30/2021

995 - Benzie Community Resource Center

		Current Year Actual	Total Budget - Amended Budget
Revenues			
Reimbursed Revenues	53900	986.10	986.00
Rents Collected	45995	153,591.00	208,884.00
Total Revenues		\$154,577.10	\$209,870.00
Expenditures			
Salaries	70210	2,868.44	4,944.73
FICA	71510	210.24	378.27
Medical Insurance	71610	480.02	750.00
Health Insurance Payout	71611	102.84	216.00
Life Insurance	71710	5.48	13.37
Unemployment Compensation	71719	3.62	18.00
Retirement	71810	164.58	503.93
Workers Compensation	72010	13.29	19.67
Dental Insurance	72210	51.66	139.60
Disability Insurance	72310	46.16	88.32
Vision Insurance	72410	7.11	18.49
Janitorial Supplies	72730	2,599.65	3,500.00
Water Tests	72735	330.00	575.00
Other Supplies	72743	479.22	1,033.41
Consultant Services-Legal	80804	30.75	31.00
Other Consultant Services	80808	204.74	132.00
Other Contractual	81810	4,800.00	4,800.00
Telephone	85850	1,709.60	2,520.28
Data Line	85852	19.53	30.05
Mileage	86010	2.30	3.00
Space-Electric	92001	33,965.66	32,000.00
Space-Gas	92011	2,361.66	2,600.00
Space-Maintenance Contracts	92051	0.00	200.00
Janitorial Services	92101	38,728.40	40,000.00
Snow Removal	92111	4,700.00	4,700.00
Loan Payments	92920	57,465.00	54,000.00
Space-Distributed Costs	92941	(21,023.68)	(53,493.96)
Space-Grounds & Building Maintenance	93101	20,722.98	30,000.00
Advertising	96901	277.92	550.00
Insurance	96911	3,554.10	3,555.00
Licensing Fees	96912	1,150.00	1,150.00
Equipment Maintenance & Repairs	96930	1,531.60	500.00
Capital Outlay Local	97971	0.00	73,640.60
Administration O/H	98981	445.21	753.23
Total Expenditures		\$158,008.08	\$209,869.99
Net Revenues/(Expenditures)		(3,430.98)	0.01
(difference will be applied to Capital Outlay Local)			