

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

August 23, 2022

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81470368457>

Or One tap mobile :

US: 13126266799

Webinar ID: 814 7036 8457

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
ROLL CALL
INVOCATION AND PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES – 8/9/2022
PUBLIC COMMENT
PUBLIC HEARING – SETTING OF THE 2022-2023 BUDGET
FINANCE –
 A) Approval of Bills
ELECTED OFFICIALS & DEPT HEAD COMMENTS
ACTION ITEMS –
 A) Point Betsie Shore protection system change order \$82,500
 B) Authorization to Balance Budget
 C) Road Commissioner vacancy discussion
 D) Maples Capital Expenditures – MOU consideration of releasing funds
 E) School Resource Officer and relationship with Frankfort discussion
 G)
COMMISSIONER REPORTS –
COUNTY ADMINISTRATOR’S REPORT – Katie Zeits
COMMITTEE OF THE WHOLE – 8/9/2022 Consent Calendar
COMMITTEE APPOINTMENTS – Benzie County Housing Committee – Sally Bobek
UNFINISHED BUSINESS –
NEW BUSINESS –
10:00 Remington Rice (MSU) – Farm Stress Management Program Presentation
10:15

PRESENTATION OF CORRESPONDENCE
PUBLIC COMMENT
ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days' notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Tammy Bowers, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public comment during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is a "Comment" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Andy Miller (Crystal Lake, Frankfort)	231-920-8300
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Tim Markey (Homestead)	231-871-1399
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

January 11, 2022

THE BENZIE COUNTY BOARD OF COMMISSIONERS

August 9, 2022

The Benzie County Board of Commissioners met in a regular session on Tuesday, August 9, 2022 in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Commissioner Roelofs thanked everyone for getting out and voting.

Agenda:

Motion by Warsecke, seconded by Miller, to approve the agenda as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Markey, to approve the regular session minutes of July 26, 2022, as amended. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:03 a.m. Public Input - None

FINANCE

Bills: Motion by Nye, seconded by Warsecke, to approve payment of the bills from July 28, 2022, thru August 8, 2022, in the amount of \$346,816.31, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS:

Jared Henry, Chief Public Defender (MIDC), stated that they have submitted their grant application for funding the 2023 fiscal year. That budget was approved by Michigan Indigent Defense Commission in June, and just waiting for the contract. No difference in this grant application then the current application but must add provision to meet the new Indigency Standards.

Sheriff Kyle Rosa expressed his gratitude for everyone getting out and voting last Tuesday and supporting our endeavors countywide. Some very important programs are going to be able to be continued because of that.

Matt Skeel, Road Commission, wanted to come by when he saw that the resignation of Road Commissioner Mick was on the agenda. Express appreciation for Ted Mick for his service on the board. He did a great job, and he will be missed. Provided an update on paving projects and bridge maintenance projects that are being done.

Kyle Mauer, Animal Control, stated that there was an inspection a couple of weeks ago, and the only issue was the paint coming off the wall. Working on a fix for this and will bring it back to the Board. Hot water heater has been out of commission for the last week and a half. Waiting to hear back from

COMMISSIONERS

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Nye's on what needs to be done. Cat Condo's are being built, and we have lots of kittens and cats available for adoption.

Nate Loop, The Maples, apologized for not being present more recently to provide updates. In July there was a COVID outbreak at the Maples. Nine residents tested positive, they have been traced back to 3 separate outside exposures, and all have fully recovered. Have earned the 5th star in Quality Measure for consumer protection. They have 5 stars in Staffing and Quality Measures, and 4 stars in Health Inspection. The Health Inspection is the 5th Star they are still trying to claim, and it is the most difficult to achieve. The second Memory Care household has been opened. Update given on current Capital Investments that are ongoing. Thanked the community for supporting the millage.

10:00 Advance Benefit Group – Lauren Harris, presented the annual benefit renewal.

Motion by Sauer, seconded by Miller, to approve the 2022/2023 Benefits Renewal with the recommendation as presented and authorize the County Administrator's office to sign benefit provider agreements. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke
Nays: None Motion carried

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS CONTINUED:

Bert Gale, Associated Government Service, presented the Quarterly Report regarding Building Code and Safety Enforcement for April, May, and June 2022. This department is fully staffed so if there are any issues with response time get with him and he will check into it. The County Administrator is looking into a scanner so the old records can be digitized.

Kristine Bosley, Human Resource, provided written HR Update report.

10:45 a.m. Break

10:51 a.m. Reconvene

10:30 Kinship Care Coalition Presentation – Jeanne Strathman, Deb Frisbie and David Berns were present and provide information on the Kinship Coalition and the difficulty they have experienced regarding guardianship versus foster care of their grandchildren. Their goal is to find a way to get information out to other individuals that have taken family members in under a guardianship instead of foster care and requesting some of the OPIOD money to fund this. Commissioner Miller invited them to be his guest at the next Health and Human Collaborative Board meeting on August 24, 2022.

ACTION ITEMS

Replace rooftop unit of Department of Health and Human Services: Motion by Miller, seconded by Jeannot, to approve the proposal from Control Resource and Hurst Mechanical for replacement of fan coils on the rooftop unit above the Board Room of the Government Center in the not to exceed amount of \$9,985 with funds available in the DHHS Rental Fund. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Replace rooftop unit of Government Center: Discussion was held regarding the proposal from Control Resource and Hurst Mechanical for replacement of cooling condensers and compressors on the rooftop unit above Emergency Management in the Governmental Center. A proposal for \$20,299 was provided to repair the unit. Frank Miller for Hurst Mechanical presented a proposal for \$43,984

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to replace one unit and recycle the other unit. Due to the amount of these expenses the Board of Commissioners are requesting that we follow procedure and at least two additional bids be requested.

Central Dispatch Expansion: Motion by Miller, seconded by Warsecke, to approve the consultant agreement with Environmental Architects in the amount of \$32,000 for the Central Dispatch Expansion project, Phase 1, with such agreement subject to approval as to its substance by the County Administrator and to its form by Legal Counsel, with funds available in the Central Dispatch Fund, and authorizing the Chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Cares Act Funding – Replacement of Computers: Motion by Nye, seconded by Miller, to authorizes the County Administrator to accept the computer replacement quote from IT Right for 14 devices and docking stations in the not-to exceed amount of \$20,000 with funds available in the general fund equipment line, and that a budget amendment to transfer the \$20,000 in Cares Act Funds into the General Fund, be approved to cover this transaction. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Road Commissioner Vacancy – Ted Mick: Motion by Jeannot, seconded by Markey to accept the resignation of Road Commissioner Ted Mick with regret. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

This vacancy will be advertised in the Record Patriot and The Ticker for letters of interest to be submitted by August 22, 2022. This matter will be discussed at the next meeting.

Budget Amendment – Treasurer: Motion by Jeannot, seconded by Markey, to amend the 2021-22 budget in the amount of 6,400 to increase revenues and expenditures in the County Treasurer's lines for the 3rd quarter substance abuse portion of the Convention Facility Development Funds (PA2 Liquor Tax) as presented, authorizing Chair to sign.

Increase:

101-253-573.00	Convention/Facility Tax	\$6,400.00
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Increase:

101-728-885.00	NMRE portion Convention/Facility Tax	\$6,400.00
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Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Chair Roelofs, will forgo Commissioner reports today.

Comm Jeannot – provided written report

COUNTY ADMINISTRATOR'S REPORT – will forgo her report.

COMMITTEE OF THE WHOLE: Minutes of 7/26/2022, no action needed.

COMMITTEE APPOINTMENTS: Motion by Warsecke, seconded by Miller, to appoint Sara Hienz to the partial term on the Benzie Transportation Authority Board, with term to expire on April 30, 2023. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried

COMMISSIONERS

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August 9, 2022

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PRESENTATION OF CORRESPONDENCE

- Crystal Lake Elevation
- Little Platte Lake Elevation
- Clinton County Resolution 2022-11
- Benzie Transportation Authority May and June 2022 Statement of Activities
- Green Lake Township Public Notice
- Clinton County Resolution 2022-10
- Betsie Valley Trailway Management Council July 5, 2022, minutes

12:39 p.m. Public Input - None

Motion by Markey, seconded by Sauer, to adjourn at 12:39 p.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried

Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

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1. Approve the agenda as presented.
2. Approve the regular session minutes of July 26, 2022, as amended.
3. Approve the 2022/2023 Benefits Renewal with the recommendation as presented and authorize the County Administrator's office to sign benefit provider agreements.
4. Approve the proposal from Control Resource and Hurst Mechanical for replacement of fan coils on the rooftop unit above the Board Room of the Government Center in the not to exceed amount of \$9,985 with funds available in the DHHS Rental Fund.
5. Approve the consultant agreement with Environmental Architects in the amount of \$32,000 for the Central Dispatch Expansion project, Phase 1, with such agreement subject to approval as to its substance by the County Administrator and to its form by Legal Counsel, with funds available in the Central Dispatch Fund, and authorizing the Chair to sign.
6. Accept the resignation of Road Commissioner Ted Mick with regret.
7. Amend the 2021-22 budget in the amount of 6,400 to increase revenues and expenditures in the County Treasurer's lines for the 3rd quarter substance abuse portion of the Convention Facility Development Funds (PA2 Liquor Tax) as presented, authorizing Chair to sign.
8. Appoint Sara Hienz to the partial term on the Benzie Transportation Authority Board, with term to expire on April 30, 2023.

Art Jeannot
Commissioner Report
August 9, 2022

- Participated in 3 meetings on behalf of the County since our July 26th meeting.
- **7/28 EDC –**
 - A small group of us met with staff from Roscommon County to discuss their approach to broadband implementation. They used a project manager that we have under consideration and had only positive comments regarding the individual. Our goal is to keep this project moving and align Benzie County to be eligible for possible grant money. Through multiple partnerships we hope to have 90% or greater coverage for the County. Not all citizens will elect to connect. In addition, we need to educate the community on incentives that are in place to help subsidize cost to the end user based on need.
- **8/4 Lake Township –**
 - There continues to be discussion about dredging at the end of Lake Michigan Dr. Elected officials at the state and federal level will be needed to help get a positive resolution to this issue.
 - The township is considering a contract with an individual or group to help enforce local ordinances.
- **8/8 Almira Township –** I will share any relevant information with you at the BOC meeting.

Finance Report

BILLS TO BE APPROVED August 23th

Motion to approve Vouchers in the amount of:

\$ 169,241.58 General Fund (101)

\$ 31,758.22 Jail Fund (213)

\$ 14,384.05 Ambulance Fund & ALS (214)

\$ 20,473.16 Funds 105-238

\$ 340.10 ACO Fund (247)

\$ 30,812.00 Building (249)

\$ 4,882.59 Dispatch 911 Fund (261)

\$ 116,295.84 Funds 239-292

\$ 16,784.59 Funds 293-640

\$ 74,248.86 701 Fund

\$ 67,876.83 Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

\$ 547,097.82

Payable August 11-August 23

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 214 EMS	FUND 105-238	FUND 247 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
8/11/2022	\$ 57,081.17	\$ 12,048.12	\$ 3,754.61	\$ 221.46	\$ 75.00	\$ -	\$ -	\$ 9,748.76	\$ 5,236.58	\$ 66,446.24	\$ -	\$ 154,611.94
Special Ck Run	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,342.68	\$ -	\$ -	\$ 6,342.68
8/18/2022	\$ 112,160.41	\$ 19,710.10	\$ 10,629.44	\$ 20,251.70	\$ 265.10	\$ 30,812.00	\$ 4,882.59	\$ 106,547.08	\$ 5,205.33	\$ 7,802.62	\$ 67,876.83	\$ 386,143.20
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Totals	\$ 169,241.58	\$ 31,758.22	\$ 14,384.05	\$ 20,473.16	\$ 340.10	\$ 30,812.00	\$ 4,882.59	\$ 116,295.84	\$ 16,784.59	\$ 74,248.86	\$ 67,876.83	\$ 547,097.82

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

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DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 08/05/2022 - 08/18/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-860.00	TRAVEL	WARSECKE, EVAN	TRAVEL VOUCHER	93.16	86400
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	COMMITTEE APPOINTMENT AD, ELECTION NOTI	135.00	86375
Total For Dept 101 BOARD OF COMMISSIONERS				228.16	
Dept 131 CIRCUIT COURT					
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	1,524.13	86357
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	1,524.13	86468
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	2,350.60	86357
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	2,350.60	86468
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	1,901.21	86357
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	1,901.21	86468
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	1,660.56	86357
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	1,660.56	86468
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	1,169.85	86357
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	1,169.85	86468
101-131-712.00	WAGES - RESEARCH ATTORNEY	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	1,804.15	86357
101-131-712.00	WAGES - RESEARCH ATTORNEY	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	1,804.15	86468
101-131-725.00	COST OF FRINGE BENEFITS - TO MAN	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	5,773.46	86357
101-131-725.00	COST OF FRINGE BENEFITS - TO MAN	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	5,773.46	86468
101-131-800.00	CONTRACTED SERV - THINKING MATTE	CATHOLIC HUMAN SERVICES, I	PERIOD ENDING 7.31.22 FOR THINIKING MAI	50.00	86427
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	215.95	86357
101-131-802.00	TRANSCRIPTS	BRAKORA, JULIE	TRANSCRIPTS FOR BENZIE COUNTY	327.25	86423
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	309.00	86468
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	COURT APPOINTED ATTY FOR VARIOUS CASES	157.50	86470
101-131-810.00	LEGAL FEES	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS CASES	212.50	86476
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	COURT APPOINTED ATTY- FEES/CASES	1,764.24	86492
101-131-860.00	TRAVEL	LUCIUS, KATLYN	TRAVEL TO BENZIE ON 05/09/22 AND 07/26/	79.56	86466
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE IN AUGUST	189.12	86487
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	638.08	86357
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	638.08	86468
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	BENZIE COUNTY SHERIFF OFF111	DRUG TESTS	44.00	86310
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	BENZIE COUNTY SHERIFF OFF19	DRUG TEST	36.00	86310
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	REDWOOD TOXICOLOGY LABORA1	FFUO TCUP COMPACT 16 AMP 500/BAR	870.00	86377
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	KENNETH HILLIARD	CONTRACTED SERVICES DRUG COURT	1,477.44	86459
Total For Dept 131 CIRCUIT COURT				39,376.64	
Dept 136 DISTRICT COURT					
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITIONIN	OFFICE SUPPLIES	49.75	86469
101-136-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI	#256849194001 & #256850603001	46.97	86481
101-136-727.00	OFFICE SUPPLIES	PIONEER GROUP	KOEHNE AFFIDAVIT	99.65	86485
101-136-727.00	OFFICE SUPPLIES	THOMSON REUTERS - WEST	MI CRIMINAL & MOTOR VEHICLE LAW 2022	211.00	86500
101-136-727.00	OFFICE SUPPLIES	VISA=KIM NOWAK	INDEED APPLICANTS	33.92	86509
101-136-802.00	TRANSCRIPTS	LYSTER, CHRISTINE M.	RECORDING SERVICES	211.44	86467
101-136-802.00	TRANSCRIPTS	O'BRIEN, AMANDA	TRANSCRIPT JESTILA 07/05/22	26.50	86480
101-136-804.00	RECORDING SERVICES	LYSTER, CHRISTINE M.	RECORDING SERVICES	500.00	86467
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	BRAND, JEREMY L	VANFAROWE	100.00	86424
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	LAW OFFICE OF HEATHER DYKE	VIOLA ANNE FOSTER	50.00	86463
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	SMITH & JOHNSON	V BAKER / L ROBOTHAM	445.00	86491
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS, LLC	AO 22-147-SD/22-148-FY	75.00	86482
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	ACCT #786787479-00001 FROM JULY 2-AUG 1	43.68	86507
101-136-860.00	TRAVEL	LYSTER, CHRISTINE M.	RECORDING SERVICES	246.42	86467
101-136-900.00	PRINTING & PUBLISHING	VISA=KIM NOWAK	INDEED APPLICANTS	346.08	86509
101-136-956.10	MENTAL EXAMINATIONS	NORTHERN CLINICAL & DIAGN	ROGER SNOVER / GLENN R SMITH	147.50	86478

08/18/2022 04:04 PM
User: RLYnn
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 08/05/2022 - 08/18/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 136 DISTRICT COURT					
101-136-956.20	EXAMINATIONS-DEV DISABLED	NORTHERN CLINICAL & DIAGNOSTIC	ROGER SNOVER / GLENN R SMITH	870.00	86478
101-136-962.20	JIS RELATED COSTS	STATE OF MICHIGAN	JULY AUGUST SEPT 2022 USER FEES	1,685.18	86494
Total For Dept 136 DISTRICT COURT				5,188.09	
Dept 141 FRIEND OF THE COURT					
101-141-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	FOC REIMBURSEMENT FOR JUNE 2022	12,213.07	86358
Total For Dept 141 FRIEND OF THE COURT				12,213.07	
Dept 142 JUVENILE DIVISION					
101-142-704.01	SALARY-DIRECTOR OF YOUTH SERVICE	MANISTEE COUNTY - ADMINISTRATIVE	MANISTEE COURT COST REIMB	809.46	86357
101-142-704.01	SALARY-DIRECTOR OF YOUTH SERVICE	MANISTEE COUNTY - ADMINISTRATIVE	MANISTEE COURT COST REIMB FOR JULY 2022	1,948.70	86468
101-142-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	UNV ENVELOPE #10, PULL SEAL	14.49	86344
101-142-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	MMM FLAG, POST-IT	15.99	86344
101-142-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL LEASING	603-0236145-000 2022-SHARP COPIER PAYME	79.90	86401
101-142-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	INVOICE #S:476045-2 &477093-0 FOR JUVEN	30.48	86457
101-142-962.00	JIS RELATED COSTS	STATE OF MICHIGAN	JUDICIAL INFORMATION SYSTEMS USER FEES	1,354.65	86493
Total For Dept 142 JUVENILE DIVISION				4,253.67	
Dept 172 ADMINISTRATOR					
101-172-800.00	CONTRACTED SERVICES	BENZONIA TOWNSHIP TREASURER	SEWER FEASIBILITY STUDY	40,000.00	86415
101-172-900.00	PRINTING & PUBLISHING	PIONEER GROUP	CLEANING SERVICE RFP IN NEWSPAPER	64.50	86484
Total For Dept 172 ADMINISTRATOR				40,064.50	
Dept 215 COUNTY CLERK					
101-215-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	TONER FOR PRINTER	605.98	86345
Total For Dept 215 COUNTY CLERK				605.98	
Dept 253 COUNTY TREASURER					
101-253-727.00	OFFICE SUPPLIES	GOVERNMENTAL PRODUCTS LLC	SUPPLIES FOR TAX ROLL BOOKS	399.88	86337
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	217.12	86344
Total For Dept 253 COUNTY TREASURER				617.00	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-860.00	TRAVEL	LINDSAY, BRIANNE	MILEAGE FOR FIELDWORK	54.38	86464
101-257-900.00	PRINTING & PUBLISHING	MI BENZIE COUNTY RECORD PUBLISHING	RECORD PATRIOT RENEWAL	65.00	86471
Total For Dept 257 EQUALIZATION DEPARTMENT				119.38	
Dept 261 MSU EXTENSION					
101-261-703.04	WAGES-PART TIME SECRETARY	MICHIGAN STATE UNIVERSITY	DANA DOBIS, WAGE AND FRINGE PAY	749.25	86474
Total For Dept 261 MSU EXTENSION				749.25	
Dept 262 ELECTIONS					
101-262-721.00	PER DIEM	JAN A. MILLER	BOARD OF CANVASSERS 1 FULL & 1/2 DAY PI	120.00	86347
101-262-721.00	PER DIEM	MAUREEN JEANNOT	BOARD OF CANVASSERS 1 FULL & 1 1/2 DAY	120.00	86362
101-262-721.00	PER DIEM	OLNEY, DAWN	BOARD OF CANVASSERS 1 FULL & 1/2 DAY PI	120.00	86370
101-262-721.00	PER DIEM	PETE BROWN	BOARD OF CANVASSERS 1 FULL & 1/2 DAY PI	120.00	86372
101-262-727.00	OFFICE SUPPLIES - BALLOTS	ELECTION SOURCE	BALLOT PRINTING AND SHIPPING	8,278.36	86446
101-262-860.00	TRAVEL	JAN A. MILLER	BOARD OF CANVASSERS 1 FULL & 1/2 DAY PI	2.50	86347
101-262-860.00	TRAVEL	MAUREEN JEANNOT	BOARD OF CANVASSERS 1 FULL & 1 1/2 DAY	11.26	86362
101-262-860.00	TRAVEL	OLNEY, DAWN	BOARD OF CANVASSERS 1 FULL & 1/2 DAY PI	2.50	86370
101-262-860.00	TRAVEL	PETE BROWN	BOARD OF CANVASSERS 1 FULL & 1/2 DAY PI	2.50	86372
101-262-905.00	PRINTING & PUBLISHING - SUPPLY K	ELECTION SOURCE	ELECTION SUPPLY KITS	722.41	86329
101-262-905.00	PRINTING & PUBLISHING - SUPPLY K	PIONEER GROUP	COMMITTEE APPOINTMENT AD, ELECTION NOTI	1,012.50	86375

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Fund 101 GENERAL FUND					
Dept 262 ELECTIONS					
Total For Dept 262 ELECTIONS				10,512.03	
Dept 265 BUILDING & GROUNDS					
101-265-750.00	MAINTENANCE SUPPLIES	HURST MECHANICAL	4 ECONIMIZER SCREENS FOR ROOFTOPS	432.00	86341
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	BATTERIES	45.98	86369
101-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANITORIAL	CLEANING SUPPLIES	68.00	86448
101-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANITORIAL	CLEANING SUPPLIES	68.00	86448
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	APPLIANCE BULBS	7.98	86479
101-265-800.00	CONTRACTED SERVICES	FISH WINDOW CLEANING	BENZIE COUNTY GOVERNMENT CENTER WINDOW	1,513.00	86331
101-265-850.00	TELEPHONE	CENTURYLINK	LOCKBOX AND USAGE CHARGES	47.93	86319
101-265-853.00	CELLULAR PHONES	ZEITS, KATIE	MONTHLY STIPEND PHONE	30.00	86511
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	MAIN BUILDING GAS	50.73	86444
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	MAIN BUILDING ELECTRIC	5,520.78	86438
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	BENZIE COUNTY GARAGE SERVICE FROM JULY	29.81	86439
101-265-930.00	EQUIPMENT REPAIR	HURST MECHANICAL	BELTS AND FILTERS FOR ROOFTOP UNITS	516.87	86341
101-265-930.00	EQUIPMENT REPAIR	HURST MECHANICAL	REPAIRS MADE TO BOILER PUMP	2,543.49	86454
Total For Dept 265 BUILDING & GROUNDS				10,874.57	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED FROM JUN	5,744.53	86434
101-266-815.20	ADMINISTRATION FEES - MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	1,166.67	86357
101-266-815.20	ADMINISTRATION FEES - MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	1,166.67	86468
Total For Dept 266 LEGAL & CONTRACTED SERVICES				8,077.87	
Dept 267 PROSECUTING ATTORNEY					
101-267-687.00	REFUNDS/REBATES	THE FIERBERG NATIONAL LAW	FOIA PAO06292022-001 REFUND	94.25	86397
101-267-808.00	WITNESS FEES	DR. BRANDON RIEMER, DO	EXPERT WITNESS 21-360-SM JURY TRIAL	200.00	86328
101-267-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNEXIS	452ZSHK8 JULY 2022	174.00	86378
101-267-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST	1000463052 - CRIMLAW V1-2	313.60	86399
Total For Dept 267 PROSECUTING ATTORNEY				781.85	
Dept 268 REGISTER OF DEEDS					
101-268-955.00	CONVENTIONS & MEETINGS	MI ASSOC OF REGISTER OF DE	ANNUAL SUMMER EDUCA CONFERENCE	375.00	86364
Total For Dept 268 REGISTER OF DEEDS				375.00	
Dept 275 DRAIN COMMISSION					
101-275-819.00	CONTRACT SERVICE - LAKE LEVELS	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM WAI	333.33	86443
Total For Dept 275 DRAIN COMMISSION				333.33	
Dept 285 CENTRAL SERVICES					
101-285-940.20	EQUIPMENT LEASE	APPLIED IMAGING	SUM OF EQUIPMENT BASE CHARGES	35.69	86307
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CONTRACT PAYMENT AND ORIGINATION FEE	223.19	86395
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CONTRACT PAYMENT	120.97	86395
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CONTRACT PAYMENT	122.00	86395
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CONTRACT PAYMENT FOR COPIER/PRINTER	375.75	86497
Total For Dept 285 CENTRAL SERVICES				877.60	
Dept 286 TECHNOLOGY SUPPORT					
101-286-963.00	COMPUTER SUPPORT	I.T. RIGHT- VC3	MISCELLANEOUS INVOICE FOR SSL CERTIFIC	75.00	86342
Total For Dept 286 TECHNOLOGY SUPPORT				75.00	
Dept 301 SHERIFF					
101-301-751.00	UNIFORMS	BAY SUPPLY & MARKETING, IN	UNIFORM HATS	165.00	86308
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	DRY CLEANING - JULY 2022	52.00	86380

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Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
		Total For Dept 301 SHERIFF		217.00	
Dept 333 SECONDARY ROAD PATROL					
101-333-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	43.67	86442
101-333-725.00	FRINGE BENEFITS	44 NORTH	COBRA, HRA, FSA	22.90	86404
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF VISION GROUP 007016437710	DIVISON 0008	20.35	86419
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF DENTAL COVERAGE GROUP#007016437710	DIVI	107.10	86420
		Total For Dept 333 SECONDARY ROAD PATROL		194.02	
Dept 426 EMERGENCY MANAGEMENT					
101-426-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	23.12	86442
101-426-725.00	FRINGE BENEFITS	44 NORTH	COBRA, HRA, FSA	9.20	86404
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF VISION GROUP 007016437710	DIVISON 0008	6.13	86419
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF DENTAL COVERAGE GROUP#007016437710	DIVI	30.60	86420
		Total For Dept 426 EMERGENCY MANAGEMENT		69.05	
Dept 648 MEDICAL EXAMINER					
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	2,065.96	86357
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	2,065.96	86468
101-648-835.00	LAB FEES	RGS REMOVALS	MICROSCOPIC SLIDES-6 SLIDES FOR LEWIS	47.00	86379
101-648-835.00	LAB FEES	NMS LABS	LAB FEES FOR ACCOUNT# 10765	317.00	86477
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL HOME	TRANSPORT OF DECEDANTS-LEWIS, STARNER,	1,350.00	86351
101-648-959.00	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. DO	AUTOPSY FEE, LEWIS, ATTON	2,400.00	86336
101-648-970.00	SQ PATH & CHEMO SVC-MONTHLY & ST	STERICYCLE, INC.	SQ PATH & CHEMO SVC-MONTHLY & STERI-SAF	525.00	86495
		Total For Dept 648 MEDICAL EXAMINER		8,770.92	
Dept 649 MENTAL HEALTH					
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWORK	MONTHLY APPROPRIATION AUG 22	9,337.42	86318
		Total For Dept 649 MENTAL HEALTH		9,337.42	
Dept 851 INSURANCE & BONDS					
101-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	242.02	86442
		Total For Dept 851 INSURANCE & BONDS		242.02	
Dept 852 MEDICAL INSURANCE					
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF VISION GROUP 007016437710	DIVISON 0008	632.17	86419
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF DENTAL COVERAGE GROUP#007016437710	DIVI	3,304.80	86420
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF BCBS	ADDITIONAL RATE FOR GROUP 00701643	3,120.14	86421
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	86461
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	LAUTENBACH, LORI	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	86462
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEMENT	175.00	86505
101-852-717.01	MEDICAL INSURANCE TO MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	1,401.93	86357
101-852-717.01	MEDICAL INSURANCE TO MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	1,401.93	86468
101-852-718.00	SHORT/LONG TERM DISABILITY	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	1,339.28	86442
101-852-800.00	CONTRACTED SERVICES - CADILLACE	44 NORTH	COBRA, HRA, FSA	1,240.90	86404
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CARE NETWORK	COVERAGE FOR RETIREES FOR 09.01.22-09.0	396.02	86417
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CARE NETWORK	BCBN COVERAGE GROUP 00189733 SUBGROUP C	1,346.45	86418
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CROSS BLUE SHIELD OF VISION GROUP 007016437710	DIVISON 0008	63.34	86419
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CROSS BLUE SHIELD OF DENTAL COVERAGE GROUP#007016437710	DIVI	316.20	86420
		Total For Dept 852 MEDICAL INSURANCE		15,088.16	
		Total For Fund 101 GENERAL FUND		169,241.58	

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Fund 205 TNT OFFICER MILLAGE FUND					
Dept 000					
205-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	40.89	86442
205-000-725.00	FRINGE BENEFITS	44 NORTH	COBRA, HRA, FSA	18.40	86404
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF	VISION GROUP 007016437710 DIVISON 0008	6.13	86419
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF	DENTAL COVERAGE GROUP#007016437710 DIVI	30.60	86420
Total For Dept 000				96.02	
Total For Fund 205 TNT OFFICER MILLAGE FUND				96.02	
Fund 209 SCHOOL RESOURCE OFFICER					
Dept 000					
209-000-725.00	FRINGE BENEFITS	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	44.86	86442
Total For Dept 000				44.86	
Total For Fund 209 SCHOOL RESOURCE OFFICER				44.86	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-784.00	GARBAGE PICK-UP	GFL ENVIRONMENTAL	WASTE MANAGEMENT - JAIL JULY PU 2022	128.71	86333
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS 07/12/2022 TO 08/10/2022	697.45	86445
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC 07/08/2022 TO 08/06/2022	3,664.51	86440
213-265-935.00	JAIL REPAIRS	GRAND TRAVERSE MOBILE COMM	POD LIGHTNING SUPPRESSOR R&R	242.43	86339
213-265-935.00	JAIL REPAIRS	ROTO-ROOTER OF NORTHERN MI	MAINLINE BLOCKAGE - 08062022	532.00	86385
213-265-935.00	JAIL REPAIRS	HOBART SALES & SERVICE	DISHWASHER FIX - FROM FIRE	615.32	86452
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	PREVENT MAINT SUMMER	1,925.00	86455
Total For Dept 265 BUILDING & GROUNDS				7,805.42	
Dept 351 JAIL - CORRECTIONS					
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 07/31/2022 TO 08/06/2022	1,906.15	86425
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 08/07/2022 TO 08/13/2022	1,922.38	86426
213-351-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, INC.	17 VAN TIRE ROTATION	45.00	86451
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	DRY CLEANING - JULY 2022	84.50	86380
213-351-834.00	PRISONER MEDICAL - BENZIE CO	CORRECTIONAL RECOVERY	CLAIMS BALANCE AND CR FEE	197.21	86441
213-351-834.00	PRISONER MEDICAL - BENZIE CO	CORRECTIONAL RECOVERY	CLAIMS BALANCE AND CR FEE	3,284.14	86441
213-351-834.00	PRISONER MEDICAL - BENZIE CO	CORRECTIONAL RECOVERY	CLAIMS BALANCE AND CR FEE	1,625.57	86441
213-351-834.01	PRISONER MEDICAL - JAIL INS CONT	ALL ACCESS CARE PLLC	JULY MEDICAL CARE - JAIL 2022	10,726.01	86305
213-351-940.20	EQUIPMENT LEASE - COPIER	NETLINK BUSINESS SOLUTIONS	MAY 4 TO AUG 4 COPIES BCSO	259.47	86368
213-351-963.00	COMPUTER EQUIPMENT	I.T. RIGHT- VC3	MISCELLANEOUS INVOICE FOR SSL CERTIFIC	75.00	86342
Total For Dept 351 JAIL - CORRECTIONS				20,125.43	
Dept 851 INSURANCE & BONDS					
213-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	61.75	86442
Total For Dept 851 INSURANCE & BONDS				61.75	
Dept 852 MEDICAL INSURANCE					
213-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	VISION GROUP 007016437710 DIVISON 0008	125.75	86419
213-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	DENTAL COVERAGE GROUP#007016437710 DIVI	645.15	86420
213-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	BCBS ADDITIONAL RATE FOR GROUP 00701643	2,311.21	86421
213-852-718.00	SHORT/LONG TERM DISABILITY	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	430.81	86442
213-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA	252.70	86404
Total For Dept 852 MEDICAL INSURANCE				3,765.62	
Total For Fund 213 JAIL OPERATIONS FUND				31,758.22	

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					
214-265-750.00	MAINTENANCE SUPPLIES	CRYSTAL OUTDOOR SERVICES	ST 2 LAWN CARE, JULY 2022	100.00	86324
214-265-750.00	MAINTENANCE SUPPLIES	GFL ENVIRONMENTAL	WASTE MANAGEMENT	105.70	86332
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 2 PEST CONTROL	66.00	86365
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 3 PEST CONTROL	61.00	86365
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATIONS	ST 3 CABLE, PHONE, INTERNET	289.09	86320
214-265-850.01	INTERNET SERVICE	CENTURYLINK	PHONE/INTERNET CHARGES SERVICES JUL 22	313.05	86429
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	ACCT #786787479-00001 FROM JULY 2-AUG 1	192.65	86507
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONING	ST 3 WATER	59.50	86363
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 WATER AND SEWER	65.75	86431
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRICITY	192.55	86321
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	STATION 3 ELECTRIC	192.05	86436
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	STATION 3-GARAGE ELECTRIC	56.65	86437
Total For Dept 265 BUILDING & GROUNDS				1,693.99	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	386.06	86422
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	67.35	86304
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	451.21	86407
214-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A21 REDUCED POWER ISSUE	2,304.16	86376
214-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A21 BRAKES	750.93	86488
214-655-751.00	UNIFORMS	TELE-RAD, INC.	IAN DURAND 1 POLO SHIRT AND 2 PANTS	87.53	86396
214-655-751.00	UNIFORMS	TELE-RAD, INC.	MATT DURAND 2 PANTS	101.98	86396
214-655-751.00	UNIFORMS	TELE-RAD, INC.	MATT DELZIO BLOOTS	99.00	86498
214-655-800.01	CONTRACTED SERVICES - BILLING	FIRE RECOVERY EMS	JULY BILLING	5,991.61	86447
214-655-855.00	RADIO MAINTENANCE/EQUIPMENT	GRAND TRAVERSE MOBILE COMM	A31 INTERNET CONNECTION ISSUES	44.50	86338
214-655-855.00	RADIO MAINTENANCE/EQUIPMENT	GRAND TRAVERSE MOBILE COMM	E61 800 RADIO NOT WORKING	200.25	86338
214-655-963.00	COMPUTER SUPPORT	I.T. RIGHT- VC3	MISCELLANEOUS INVOICE FOR SSL CERTIFICATE	75.00	86342
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				10,559.58	
Dept 851 INSURANCE & BONDS					
214-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BENZIE COUNTY	61.75	86442
Total For Dept 851 INSURANCE & BONDS				61.75	
Dept 852 MEDICAL INSURANCE					
214-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MICHIGAN	VISION GROUP 007016437710 DIVISION 0008	216.01	86419
214-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF MICHIGAN	DENTAL COVERAGE GROUP#007016437710 DIVISION 0008	1,116.90	86420
214-852-718.00	SHORT/LONG TERM DISABILITY	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BENZIE COUNTY	446.32	86442
214-852-800.00	CONTRACTED SERVICES - CADILLAC	44 NORTH	COBRA, HRA, FSA	289.50	86404
Total For Dept 852 MEDICAL INSURANCE				2,068.73	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND				14,384.05	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-800.00	CONTRACTED SERVICES	GFL ENVIRONMENTAL	RECYCLING SERVICES FOR JULY 2022	16,439.80	86449
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHING	BENZIE TRANSPORTATION AUTHORITY	BUS ADVERTISING	187.50	86313
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHING	PIONEER GROUP	HHW AD	40.75	86483
228-000-941.00	CONTAINER LEASE/PURCHASE/RENT	NUGENT ACE HARDWARE	EVENT SUPPLIES	33.96	86369
228-000-957.00	MISCELLANEOUS	PIONEER GROUP	HHW AD	59.25	86483
228-000-967.00	PROJECT EXPENSES - GRANTS	CM RUBBER TECHNOLOGIES	JULY TIRE COLLECTION	1,474.00	86432
228-000-967.00	PROJECT EXPENSES - GRANTS	CM RUBBER TECHNOLOGIES	JULY TIRE COLLECTION	1,000.00	86433
Total For Dept 000				19,235.26	

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 851 INSURANCE & BONDS					
228-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURANCE C	DEARBORN LIFE INSURANCE COMPANY FOR BEN	4.75	86442
		Total For Dept 851 INSURANCE & BONDS		4.75	
Dept 852 MEDICAL INSURANCE					
228-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF VISON GROUP	007016437710 DIVISON 0008	6.13	86419
228-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF DENTAL COVERAGE GROUP#007016437710 DIVI		30.60	86420
228-852-718.00	SHORT/LONG TERM DISABILITY	DEARBORN LIFE INSURANCE C	DEARBORN LIFE INSURANCE COMPANY FOR BEN	32.64	86442
228-852-800.00	CONTRACTED SRVS - CADILLAC INS	44 NORTH	COBRA, HRA, FSA	22.90	86404
		Total For Dept 852 MEDICAL INSURANCE		92.27	
		Total For Fund 228 SOLID WASTE/RECYCLING FUND		19,332.28	
Fund 231 SOIL EROSION (SESSC) FUND					
Dept 723 SOIL EROSION CONTROL					
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\	PERMIT FEES	1,000.00	86410
		Total For Dept 723 SOIL EROSION CONTROL		1,000.00	
		Total For Fund 231 SOIL EROSION (SESSC) FUND		1,000.00	
Fund 247 ANIMAL CONTROL FUND					
Dept 430 ANIMAL CONTROL					
247-430-963.00	COMPUTER SUPPORT	I.T. RIGHT- VC3	MISCELLANEOUS INVOICE FOR SSL CERTIFIC	75.00	86342
		Total For Dept 430 ANIMAL CONTROL		75.00	
Dept 851 INSURANCE & BONDS					
247-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURANCE C	DEARBORN LIFE INSURANCE COMPANY FOR BEN	9.50	86442
		Total For Dept 851 INSURANCE & BONDS		9.50	
Dept 852 MEDICAL INSURANCE					
247-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF VISON GROUP	007016437710 DIVISON 0008	26.48	86419
247-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF DENTAL COVERAGE GROUP#007016437710 DIVI		137.70	86420
247-852-718.00	SHORT/LONG TERM DISABILITY	DEARBORN LIFE INSURANCE C	DEARBORN LIFE INSURANCE COMPANY FOR BEN	54.62	86442
247-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA	36.80	86404
		Total For Dept 852 MEDICAL INSURANCE		255.60	
		Total For Fund 247 ANIMAL CONTROL FUND		340.10	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 371 BUILDING INSPECTOR					
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\	PERMIT FEES	12,050.00	86410
		Total For Dept 371 BUILDING INSPECTOR		12,050.00	
Dept 372 PLUMBING INSPECTOR					
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\	PERMIT FEES	5,372.00	86410
		Total For Dept 372 PLUMBING INSPECTOR		5,372.00	
Dept 373 MECHANICAL INSPECTOR					
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\	PERMIT FEES	6,190.00	86410
		Total For Dept 373 MECHANICAL INSPECTOR		6,190.00	
Dept 375 ELECTRICAL INSPECTOR					
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\	PERMIT FEES	7,200.00	86410
		Total For Dept 375 ELECTRICAL INSPECTOR		7,200.00	

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Fund 249 BUILDING DEPARTMENT FUND					
Total For Fund 249 BUILDING DEPARTMENT FUND				30,812.00	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-830.00	911 MAINTENANCE CONTRACT	ID NETWORKS, INC.	ANNUAL SERVICE MAINTENANCE FEE MOBILE C	2,781.00	86456
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	ACCT #342267501-00001 FOR DISPATCH AND	1,358.91	86506
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	ACCT #386755522-0001 FOR JULY 2-AUG 1	42.26	86508
Total For Dept 325 DISPATCH/COMMUNICATION				4,182.17	
Dept 851 INSURANCE & BONDS					
261-851-725.06	LIFE INSURANCE	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	35.62	86442
Total For Dept 851 INSURANCE & BONDS				35.62	
Dept 852 MEDICAL INSURANCE					
261-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF VISION GROUP	007016437710 DIVISON 0008	55.17	86419
261-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF DENTAL COVERAGE GROUP	#007016437710 DIVI	236.64	86420
261-852-718.00	SHORT/LONG TERM DISABILITY	DEARBORN LIFE INSURANCE CO	DEARBORN LIFE INSURANCE COMPANY FOR BEN	248.89	86442
261-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA	124.10	86404
Total For Dept 852 MEDICAL INSURANCE				664.80	
Total For Fund 261 911 EMERGENCY SERVICE FUND				4,882.59	
Fund 269 LAW LIBRARY FUND					
Dept 000					
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST	WESTLAW DATABASE	248.94	86398
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST	AUGUST 2022 LIBRARY SUB BOOKS & BOUND V	248.94	86499
Total For Dept 000				497.88	
Total For Fund 269 LAW LIBRARY FUND				497.88	
Fund 276 COMMISSION ON AGING MILLAGE FUND					
Dept 000					
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCES	MNTHLY PYMT FOR CONTRACTED SERVICES	96,453.33	86414
Total For Dept 000				96,453.33	
Total For Fund 276 COMMISSION ON AGING MILLAGE FUND				96,453.33	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	4,816.50	86357
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	4,666.50	86468
292-000-725.00	FRINGE BENEFITS - JUVENILE OFFIC	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	155.13	86357
292-000-725.00	FRINGE BENEFITS - JUVENILE OFFIC	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	416.26	86468
292-000-725.06	FRINGE BENEFITS - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB	2,332.05	86357
292-000-725.06	FRINGE BENEFITS - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR JULY 2022	2,332.05	86468
292-000-840.00	CONTRACTED SVCS - VOL COORDINATO	KATHERINE HOUSTON	COORDINATION OF YOUTH SERVICES PROGRAM	2,250.00	86458
292-000-840.70	INSTITUTIONAL ROOM & BOARD	OTTAWA COUNTY	DETENTION BED RENTAL FROM 07/07/22-07/1	1,500.00	86371
292-000-840.95	IN HOME CARE MISC.	SMART START MICHIGAN	SMART TAG TETHER-TAEVIAN OLIVER ON 07/0	80.00	86392
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	REIMBURSTMENT FOR TRAVEL/FOOD/MILAGE	50.00	86383
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	REIMBURSTMENT FOR TRAVEL/FOOD/MILAGE	227.21	86383
292-000-862.01	INCENTIVES	ROBINSON, KELLIE	REIMBURSTMENT FOR TRAVEL/FOOD/MILAGE	338.93	86383
292-000-862.03	SUBSTANCE ABUSE COUNSELING	CATHOLIC HUMAN SERVICES, I	INDIVIDUAL ASSESSMENTS ON 07/18/22 & 07	180.00	86428
Total For Dept 000				19,344.63	

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Fund 292 CHILD CARE FUND					
		Total For Fund 292 CHILD CARE FUND		19,344.63	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-721.00	PER DIEM	BURCH, TYSON	VA PER DIEM	40.00	86316
293-000-721.00	PER DIEM	FENDER, GARY	VETERANS PER DIEM	40.00	86330
293-000-721.00	PER DIEM	GIDDIS, KIRT	VA PER DIEM	40.00	86334
293-000-721.00	PER DIEM	KOWALSKI, ED	VA PER DIEM	40.00	86353
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VA PER DIEM	40.00	86384
293-000-721.00	PER DIEM	SCHAFFER, DONALD E.	VETERANS PER DIEM	40.00	86388
293-000-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	VA THANK YOU CARDS	30.98	86306
293-000-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	VA OFFICE SUPPLIES	24.46	86344
293-000-860.00	TRAVEL	BURCH, TYSON	VA MILEAGE	21.13	86316
293-000-860.00	TRAVEL	FENDER, GARY	VA MILEAGE	3.75	86330
293-000-860.00	TRAVEL	GIDDIS, KIRT	VA MILEAGE	19.88	86334
293-000-860.00	TRAVEL	KOWALSKI, ED	VA MILEAGE	3.75	86353
293-000-860.00	TRAVEL	ROELOFS, ROBERT	VA MILEAGE	26.25	86384
293-000-860.00	TRAVEL	SCHAFFER, DONALD E.	VA MILEAGE	2.75	86388
293-000-900.00	PRINTING & PUBLISHING	BENZIE TRANSPORTATION AUTH	VA ADVERTISEMENT	1,500.00	86313
293-000-900.00	PRINTING & PUBLISHING	BLACK DIAMOND BROADCASTING	VA ADVERTISING	2,000.00	86314
293-000-900.00	PRINTING & PUBLISHING	MACDONALD GARBER BROADCASTI	VA ADVERTISING	1,363.63	86356
		Total For Dept 000		5,236.58	
		Total For Fund 293 VETERAN'S RELIEF FUND		5,236.58	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 426 EMERGENCY MANAGEMENT					
425-426-967.02	PROJECT EXPENSES - CERT	PLATTE RIVER ASSOCIATION	HALL RENTAL FEE FOR TWO TRAINING WEEKEN	400.00	86486
		Total For Dept 426 EMERGENCY MANAGEMENT		400.00	
		Total For Fund 425 EQUIPMENT REPLACEMENT FUND		400.00	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-694.00	CASH OVER/SHORT	TORREY BINGHAM	OVERPAID DELINQ TAXES 05-085-018-00	30.00	86504
		Total For Dept 000		30.00	
		Total For Fund 516 DELINQUENT TAX REVOLVING FUND		30.00	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-800.05	OTHER CONTRACTED SERVICES	TITLE CHECK LLC	2022 PROPERTY INSPECTION QTY 83	4,150.00	86502
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	TAX CYCLE SERVICES	625.33	86503
532-253-957.00	MISCELLANEOUS	VISSER AND ASSOCIATES TRUS	JENNIFER AND DANIEL RUSSEL	6,342.68	86403
		Total For Dept 253 COUNTY TREASURER		11,118.01	
		Total For Fund 532 TAX FORECLOSURE FUND		11,118.01	
Fund 701 GENERAL AGENCY FUND					
Dept 136 DISTRICT COURT					
701-136-214.01	DUE TO SHERIFF'S DEPT - OWI REIM	BENZIE COUNTY SHERIFF OFFI	JULY 2022 OWI REIMBURSEMENT	601.30	86412
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	750.00	86405
701-136-265.00	CASH BONDS PAYABLE	BLANCHARD, MEGAN	BOND RETURN ON ANTHONY CORNEJO	500.00	86416
701-136-265.00	CASH BONDS PAYABLE	COLBY, NATHANIEL JOHN	BOND RETURN	500.00	86435
701-136-265.00	CASH BONDS PAYABLE	LIPINSKI, DYLAN ROBERT	BOND RETURN	475.00	86465

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Fund 701 GENERAL AGENCY FUND					
Dept 136 DISTRICT COURT					
701-136-265.00	CASH BONDS PAYABLE	WILTENBURG, CARL ANDREW	BOND RETURN	25.00	86510
701-136-271.00	RESTITUTIONS PAYABLE	ACE HARDWARE	RESTITUTION PYMT BY JARED ARCHBOLD	5.98	86406
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESITUTION PYMT FROM STEVEN PELL	37.50	86411
701-136-271.00	RESTITUTIONS PAYABLE	KIDDER, KURT	RESTITUTION PYMT BY LORIE PRIEST	10.00	86460
701-136-271.00	RESTITUTIONS PAYABLE	STOLTMAN, THOMAS	RESTITUTION PYMT BY STEVEN PELL	37.50	86496
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT BY BRANDON PIPER	5.00	86501
701-136-275.00	REFUNDS	HADDAD, ANDREW	REFUND ON OVERPAYMENT OF FINES & COSTS	10.00	86450
701-136-275.00	REFUNDS	HOOTMAN, SANDRA	REFUND ON OVERPAYMENT ON CITATION	10.00	86453
701-136-275.00	REFUNDS	MYSLIWIEC, EDWARD	REFUND ON OVERPAYMENT OF FINES & COSTS	1.00	86475
701-136-275.00	REFUNDS	SAVAGE, STEPHEN	REFUND ON OVERPAYMENT ON CITATION	15.00	86489
Total For Dept 136 DISTRICT COURT				2,983.28	
Dept 215 COUNTY CLERK					
701-215-222.01	DUE COUNTY - CDBG CO ADMIN FEE (BENZIE COUNTY REGISTER OF	AMENDED DISCHARGE - WILLS	30.00	86309
701-215-228.16	DUE STATE - PISTOL PERMITS	STATE OF MICHIGAN (#38-60C	CPL FEE	1,609.00	86394
701-215-228.37	DUE STATE - CRIME VICTIM RIGHTS	STATE OF MICHIGAN	APRIL 2022 FEE TRANSMITTAL (REPLACED CF	719.33	86393
701-215-228.42	DUE STATE - STATE COURT - MOTION	STATE OF MICHIGAN	APRIL 2022 FEE TRANSMITTAL (REPLACED CF	170.00	86393
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	APRIL 2022 FEE TRANSMITTAL (REPLACED CF	400.00	86393
701-215-228.57	DUE STATE - STATE JURY FEES	STATE OF MICHIGAN	APRIL 2022 FEE TRANSMITTAL (REPLACED CF	25.00	86393
701-215-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	APRIL 2022 FEE TRANSMITTAL (REPLACED CF	595.00	86393
701-215-228.59	DUE STATE - JUSTICE SYSTEM FUND	STATE OF MICHIGAN	APRIL 2022 FEE TRANSMITTAL (REPLACED CF	470.75	86393
701-215-271.00	RESTITUTIONS PAYABLE	CHRISTINA GUNDERSON	RESTITUTION FROM LUCAS BRIGHT 11-2233-F	10.00	86323
701-215-271.00	RESTITUTIONS PAYABLE	ALAN GRAY	RESTITUTION FROM BRANDON PIPER 17-2534-	50.00	86408
701-215-271.00	RESTITUTIONS PAYABLE	CHRISTINA GUNDERSON	RESTITUTION FROM LUCAS BRIGHT 11-2233-F	10.00	86430
Total For Dept 215 COUNTY CLERK				4,089.08	
Dept 253 COUNTY TREASURER					
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2021 08-026-001-11	1,285.32	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2021 08-095-038-00 HENDRICKS	2,203.41	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2021 08-002-013-40 FARENBACK	3,301.72	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2021 0800600110,0800600200 C	534.47	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	CHARGE BACKS	808.42	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2021 02-034-005-01 SEQUOIA	560.64	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2021 02-504-177-00 SMITH	518.68	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	TV CHANGE 02-004-001-00	1,218.52	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2021 11-029-011-10 STOLTZ	1,549.26	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2021 12-501-003-00	370.67	86311
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BRIAN AND JENNY FEHRENBACH	PRE REFUND 2020 08-002-013-40	407.23	86315
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	CATHERINE BRIGHT	PRE REFUND 2019,2020 AND 21 08-024-013-	839.41	86317
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	CHERRYLAND ELECTRIC COOPER	TV CHANGE 2021 12-900-016-00	885.87	86322
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	CYNTHIA J BERTALAN	PRE REFUND 2021 02-205-005-10	1,540.71	86325
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	DALE AND DAWN MAUPIN	PRE REFUND 2019,2020 AND 21 12-025-007-	2,099.22	86326
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	DONALD RECTOR	PRE REFUND 2020 AND 2021	963.41	86327
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	GLENN AND JULIE OLSON	PRE REFUND 2020 AND 21 08-090-029-00	2,665.18	86335
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	HARRY NUGENT LIVING TRUST	TV CHG REFUND 2021 09-009-015-00	1,758.27	86340
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	INA DAVIS	PRE REFUND 2019, 20 AND 21 12-130-014-C	1,420.50	86343
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	JAMES BISHOP	PER REFUND 2021 06-001-041-00	517.77	86346
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	JEREMIA CALHOUN SEQUOIA	PRE REFUND 2021 02-034--005-01	34.76	86348
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	JEREMY ENGEL	PRE REFUND 2021 08-013-005-68	2,207.05	86349
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	JOANN AND JEFF KNUDSEN	PRE REFUND 2020 AND 2021 0400700910	369.12	86350
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	KAREN NOBLE AND JEFF POST	PRE REFUND 2021 08-003-001-60	2,796.08	86352
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	LESLIE AND WALTER LIEBLER	PRE REFUND 2020 AND 2021 0202403610	2,519.06	86354
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	LYNETTE L WILLIAMS	PRE REFUND 2021 04-024-003-10	477.02	86355

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Fund 701 GENERAL AGENCY FUND					
Dept 253 COUNTY TREASURER					
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	MARK STOLTZ	PRE REFUND 2021 11-029-011-10	15.49	86359
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	MARY C THOM	PRE REFUND 2020,21 02-506-104-00	1,159.85	86360
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	MATTHEW AND ANNA LUTHER	PRE REFUND 2020 AND 21 12-101-070-00	4,491.46	86361
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	MICHAEL D WING	PRE REFUND 2019,20,21 04-024-002-00	2,948.97	86366
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	NANCY JANE KAGE	PRE REFUND 2019,20,21 02-516-028-00,01	1,869.52	86367
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	PETER AND SHELLI MOORE	PRE REFUND, TV CHG 2020 AND 21 07008002	1,282.61	86373
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	PINE LODGE TRUST	TV CHANGE 2021 02-022-002-05	4,788.25	86374
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	ROBERT AND LAURA DEBOEF	TV CHG INTEREST REFUND 2021 51-010-383-	48.47	86381
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	ROBERT J SCHMIDT	TV CHANGE 2021 02-004-001-00	376.63	86382
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	ROWENA AND ROLAND MUNOZ	PRE REFUND 2021 08-027-005-00	248.09	86386
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	RUSSELL L CARRIER	PRE REFUND 2021 02-131-011-30	447.95	86387
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	SCOTT MURPHY	PRE REFUND 2020 AND 21 12-027-006-01	2,447.84	86389
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	SHARON Cicansky	PRE REFUND 2019 AND 20 0800600110,08006	29.35	86390
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	SHAWN DAVIDSON AND LEANNA	PRE REFUND 2021 02-504-146-01	565.48	86391
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	WILFRED SCHLEY AND	PRE REFUND 2019,2020 AND 21 51-010-167	2,845.43	86402
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	ALBIN PUHALSKI	PRE REFUND 2019, 2020 & 2021	1,103.37	86409
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2021 03-001-231.00 KRAMER	329.05	86413
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	MICHIGAN SHORES COOPERATIVE	PRE REFUND 2021 UNITS 110 AND 313 51-15	1,711.51	86472
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	SHARON MCAULEY	PRE REFUND 2021 03-001-049-10	1,399.16	86490
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	BENZIE SENIOR RESOURCES	GRANT MONEY	5,000.00	86312
Total For Dept 253 COUNTY TREASURER				66,960.25	
Dept 301 SHERIFF					
701-301-228.16	DUE STATE - FINGER PRINT FEES	MICHIGAN STATE POLICE - C/ JULY LIVESCAN 2022		216.25	86473
Total For Dept 301 SHERIFF				216.25	
Total For Fund 701 GENERAL AGENCY FUND				74,248.86	
Fund 704 PAYROLL CLEARING FUND					
Dept 000					
704-000-231.11	INSURANCE CO-PAY	BLUE CARE NETWORK	BCBN COVERAGE GROUP 00189733 SUBGROUP C	67,876.83	86418
Total For Dept 000				67,876.83	
Total For Fund 704 PAYROLL CLEARING FUND				67,876.83	

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Fund Totals:

Fund 101 GENERAL FUND	169,241.58
Fund 205 TNT OFFICER MII	96.02
Fund 209 SCHOOL RESOURC	44.86
Fund 213 JAIL OPERATIONS	31,758.22
Fund 214 EMERGENCY MEDIC	14,384.05
Fund 228 SOLID WASTE/REC	19,332.28
Fund 231 SOIL EROSION (S	1,000.00
Fund 247 ANIMAL CONTROL	340.10
Fund 249 BUILDING DEPAR	30,812.00
Fund 261 911 EMERGENCY S	4,882.59
Fund 269 LAW LIBRARY FUN	497.88
Fund 276 COMMISSION ON F	96,453.33
Fund 292 CHILD CARE FUNI	19,344.63
Fund 293 VETERAN'S RELIE	5,236.58
Fund 425 EQUIPMENT REPL	400.00
Fund 516 DELINQUENT TAX	30.00
Fund 532 TAX FORECLOSURE	11,118.01
Fund 701 GENERAL AGENCY	74,248.86
Fund 704 PAYROLL CLEARIN	67,876.83

Total For All Funds:	547,097.82
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--- TOTALS BY GL DISTRIBUTION ---

101-101-860.00	TRAVEL	93.16
101-101-900.00	PRINTING & PUBLISHING	135.00
101-131-702.00	CIR CT JUDGE	3,048.26
101-131-702.03	CIR CT ADMIN SAL	4,701.20
101-131-704.00	WAGES-COURT REPORTER	3,802.42
101-131-704.01	WAGES - ADR CLERK	3,321.12
101-131-704.02	WAGES-CLERICAL ASSISTANT	2,339.70
101-131-712.00	WAGES - RESEARCH ATTORNE	3,608.30
101-131-725.00	COST OF FRINGE BENEFITS	11,546.92
101-131-800.00	CONTRACTED SERV - THINK	50.00
101-131-802.00	TRANSCRIPTS	852.20
101-131-810.00	LEGAL FEES	2,134.24
101-131-860.00	TRAVEL	268.68
101-131-962.00	JIS RELATED COSTS	1,276.16
101-131-967.00	PROJECT EXPENSES - DRUG	2,427.44
101-136-727.00	OFFICE SUPPLIES	441.29
101-136-802.00	TRANSCRIPTS	237.94
101-136-804.00	RECORDING SERVICES	500.00
101-136-805.10	PROBATE CT APPOINTED AT	595.00
101-136-806.00	SCREENING FEES	75.00
101-136-853.00	CELLULAR PHONES	43.68
101-136-860.00	TRAVEL	246.42
101-136-900.00	PRINTING & PUBLISHING	346.08
101-136-956.10	MENTAL EXAMINATIONS	147.50
101-136-956.20	EXAMINATIONS-DEV DISABLI	870.00
101-136-962.20	JIS RELATED COSTS	1,685.18
101-141-964.10	REIMBURSEMENT TO MANISTH	12,213.07
101-142-704.01	SALARY-DIRECTOR OF YOUTH	2,758.16
101-142-727.00	OFFICE SUPPLIES	140.86
101-142-962.00	JIS RELATED COSTS	1,354.65
101-172-800.00	CONTRACTED SERVICES	40,000.00
101-172-900.00	PRINTING & PUBLISHING	64.50
101-215-727.00	OFFICE SUPPLIES	605.98
101-253-727.00	OFFICE SUPPLIES	617.00

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		101-257-860.00	TRAVEL	54.38	
		101-257-900.00	PRINTING & PUBLISHING	65.00	
		101-261-703.04	WAGES-PART TIME SECRETAR	749.25	
		101-262-721.00	PER DIEM	480.00	
		101-262-727.00	OFFICE SUPPLIES - BALLO	8,278.36	
		101-262-860.00	TRAVEL	18.76	
		101-262-905.00	PRINTING & PUBLISHING -	1,734.91	
		101-265-750.00	MAINTENANCE SUPPLIES	621.96	
		101-265-800.00	CONTRACTED SERVICES	1,513.00	
		101-265-850.00	TELEPHONE	47.93	
		101-265-853.00	CELLULAR PHONES	30.00	
		101-265-923.00	FUEL - NATURAL GAS	50.73	
		101-265-924.00	ELECTRIC	5,550.59	
		101-265-930.00	EQUIPMENT REPAIR	3,060.36	
		101-266-810.00	LEGAL FEES	5,744.53	
		101-266-815.20	ADMINISTRATION FEES - M	2,333.34	
		101-267-687.00	REFUNDS/REBATES	94.25	
		101-267-808.00	WITNESS FEES	200.00	
		101-267-901.00	RESOURCE MATERIALS	487.60	
		101-268-955.00	CONVENTIONS & MEETINGS	375.00	
		101-275-819.00	CONTRACT SERVICE - LAKE	333.33	
		101-285-940.20	EQUIPMENT LEASE	877.60	
		101-286-963.00	COMPUTER SUPPORT	75.00	
		101-301-751.00	UNIFORMS	165.00	
		101-301-752.10	DRY CLEANERS	52.00	
		101-333-725.00	FRINGE BENEFITS	194.02	
		101-426-725.00	FRINGE BENEFITS	69.05	
		101-648-800.00	CONTRACTED SERVICES	4,131.92	
		101-648-835.00	LAB FEES	364.00	
		101-648-861.00	BURIAL TRANSITS	1,350.00	
		101-648-959.00	FORENSIC AUTOPSIES	2,400.00	
		101-648-970.00	SQ PATH & CHEMO SVC-MONT	525.00	
		101-649-836.00	APPROPRIATIONS	9,337.42	
		101-851-725.06	LIFE INSURANCE	242.02	
		101-852-717.00	MEDICAL/DENTAL/VISION IN	7,582.11	
		101-852-717.01	MEDICAL INSURANCE TO MAI	2,803.86	
		101-852-718.00	SHORT/LONG TERM DISABIL	1,339.28	
		101-852-800.00	CONTRACTED SERVICES - C	1,240.90	
		101-852-874.00	MEDICAL INSURANCE - RE	2,122.01	
		205-000-725.00	FRINGE BENEFITS	96.02	
		209-000-725.00	FRINGE BENEFITS	44.86	
		213-265-784.00	GARBAGE PICK-UP	128.71	
		213-265-923.00	FUEL - NATURAL GAS	697.45	
		213-265-924.00	ELECTRIC	3,664.51	
		213-265-935.00	JAIL REPAIRS	3,314.75	
		213-351-740.00	FOOD SUPPLIES	3,828.53	
		213-351-749.00	VEHICLE REPAIRS	45.00	
		213-351-752.10	DRY CLEANERS	84.50	
		213-351-834.00	PRISONER MEDICAL - BENZ	5,106.92	
		213-351-834.01	PRISONER MEDICAL - JAIL	10,726.01	
		213-351-940.20	EQUIPMENT LEASE - COPIER	259.47	
		213-351-963.00	COMPUTER EQUIPMENT	75.00	
		213-851-725.06	LIFE INSURANCE	61.75	
		213-852-717.00	MEDICAL/DENTAL/VISION IN	3,082.11	
		213-852-718.00	SHORT/LONG TERM DISABIL	430.81	
		213-852-800.00	CONTRACTED SERVICES - C	252.70	
		214-265-750.00	MAINTENANCE SUPPLIES	332.70	
		214-265-850.01	INTERNET SERVICE	602.14	
		214-265-853.00	CELLULAR PHONES	192.65	

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		214-265-922.00	WATER & SEWER	125.25	
		214-265-924.00	ELECTRIC	441.25	
		214-655-735.00	MEDICAL SUPPLIES	386.06	
		214-655-735.10	MEDICAL SUPPLIES - GAS	518.56	
		214-655-749.00	VEHICLE REPAIRS	3,055.09	
		214-655-751.00	UNIFORMS	288.51	
		214-655-800.01	CONTRACTED SERVICES - B	5,991.61	
		214-655-855.00	RADIO MAINTENANCE/EQUIP	244.75	
		214-655-963.00	COMPUTER SUPPORT	75.00	
		214-851-725.06	LIFE INSURANCE	61.75	
		214-852-717.00	MEDICAL/DENTAL/VISION I	1,332.91	
		214-852-718.00	SHORT/LONG TERM DISABIL	446.32	
		214-852-800.00	CONTRACTED SERVICES - C	289.50	
		228-000-800.00	CONTRACTED SERVICES	16,439.80	
		228-000-900.00	PUBLIC RELATIONS-PRINTG,	228.25	
		228-000-941.00	CONTAINER LEASE/PURCHAS	33.96	
		228-000-957.00	MISCELLANEOUS	59.25	
		228-000-967.00	PROJECT EXPENSES - GRAN	2,474.00	
		228-851-725.06	LIFE INSURANCE	4.75	
		228-852-717.00	MEDICAL/DENTAL/VISION I	36.73	
		228-852-718.00	SHORT/LONG TERM DISABIL	32.64	
		228-852-800.00	CONTRACTED SRVS - CADILI	22.90	
		231-723-800.00	CONTRACTED SERVICES	1,000.00	
		247-430-963.00	COMPUTER SUPPORT	75.00	
		247-851-725.06	LIFE INSURANCE	9.50	
		247-852-717.00	MEDICAL/DENTAL/VISION I	164.18	
		247-852-718.00	SHORT/LONG TERM DISABIL	54.62	
		247-852-800.00	CONTRACTED SERVICES - C	36.80	
		249-371-800.00	CONTRACTED SERVICES	12,050.00	
		249-372-800.00	CONTRACTED SERVICES	5,372.00	
		249-373-800.00	CONTRACTED SERVICES	6,190.00	
		249-375-800.00	CONTRACTED SERVICES	7,200.00	
		261-325-830.00	911 MAINTENANCE CONTRAC	2,781.00	
		261-325-853.00	CELLULAR PHONES	1,401.17	
		261-851-725.06	LIFE INSURANCE	35.62	
		261-852-717.00	MEDICAL/DENTAL/VISION I	291.81	
		261-852-718.00	SHORT/LONG TERM DISABIL	248.89	
		261-852-800.00	CONTRACTED SERVICES - C	124.10	
		269-000-901.00	RESOURCE MATERIALS	497.88	
		276-000-800.00	CONTRACTED SERVICES	96,453.33	
		292-000-704.02	SALARY - CASEWORKER	9,483.00	
		292-000-725.00	FRINGE BENEFITS - JUVENI	571.39	
		292-000-725.06	FRINGE BENEFITS - CASEW	4,664.10	
		292-000-840.00	CONTRACTED SVCS - VOL CC	2,250.00	
		292-000-840.70	INSTITUTIONAL ROOM & BO	1,500.00	
		292-000-840.95	IN HOME CARE MISC.	80.00	
		292-000-850.00	TELEPHONE	50.00	
		292-000-860.00	TRAVEL/GAS CARDS	227.21	
		292-000-862.01	INCENTIVES	338.93	
		292-000-862.03	SUBSTANCE ABUSE COUNSEL	180.00	
		293-000-721.00	PER DIEM	240.00	
		293-000-727.00	OFFICE SUPPLIES	55.44	
		293-000-860.00	TRAVEL	77.51	
		293-000-900.00	PRINTING & PUBLISHING	4,863.63	
		425-426-967.02	PROJECT EXPENSES - CERT	400.00	
		516-000-694.00	CASH OVER/SHORT	30.00	
		532-253-800.05	OTHER CONTRACTED SERVICE	4,150.00	
		532-253-801.00	CONTRACTED SERVICES	625.33	
		532-253-957.00	MISCELLANEOUS	6,342.68	

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		701-136-214.01	DUE TO SHERIFF'S DEPT -	601.30	
		701-136-265.00	CASH BONDS PAYABLE	2,250.00	
		701-136-271.00	RESTITUTIONS PAYABLE	95.98	
		701-136-275.00	REFUNDS	36.00	
		701-215-222.01	DUE COUNTY - CDBG CO ADM	30.00	
		701-215-228.16	DUE STATE - PISTOL PERMI	1,609.00	
		701-215-228.37	DUE STATE - CRIME VICTIM	719.33	
		701-215-228.42	DUE STATE - STATE COURT	170.00	
		701-215-228.56	DUE STATE - EFILING FEE	400.00	
		701-215-228.57	DUE STATE - STATE JURY	25.00	
		701-215-228.58	DUE STATE - CIVIL FILING	595.00	
		701-215-228.59	DUE STATE - JUSTICE SYS	470.75	
		701-215-271.00	RESTITUTIONS PAYABLE	70.00	
		701-253-274.19	APPEALS/CHARGEBACKS/REF	61,960.25	
		701-253-275.00	TAX OVERPAYMENTS/REFUND	5,000.00	
		701-301-228.16	DUE STATE - FINGER PRIN	216.25	
		704-000-231.11	INSURANCE CO-PAY	67,876.83	

Elected Officials And Department Heads

9-1-1
Police
Fire / EMS

Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency 231-882-4487 / Fax 231-882-5894



To: Benzie County Board of Commissioners
From: Rebecca Hubers – Director/EMC

Re: Recap of July 2022

BCCD has two full time openings for Emergency Communications Specialists and *will be* posting for the replacement Director position at the end of August.

The current open positions are posted on the Benzie County website including an updated job description and the newest online fillable “universal” application (arranged by HR).

Upon review of RFP’s for design and architecture, as directed, a decision to recommend Environmental Architecture to the Board of Commissioners was made. I look forward of moving forward with the redesign of the Benzie County Sheriff’s Office basement into usable space to include a new Benzie County Central Dispatch Center.

The addition of an emergency communications tower in the Frankfort area is still a very important component to quality emergency communications infrastructure and services for not only the Frankfort, Elberta, Crystal Lake area but all townships who may need services dispatched. I will continue to promote the valued use of community funds to be directed toward emergency communications.

The 911 Dispatch Advisory Board meeting scheduled for July 14, 2022 was incomplete with not enough members present to qualify a quorum. The next 911 advisory meeting is scheduled for **September 8, 2022 at 2pm.**

Sincerely – Rebecca Hubers

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22
9-1-1 Calls	531	581	438	434	558	773	919
Admin Inbound calls	1139	1142	1179	1121	1276	1592	1782
Transferred 9-1-1 to another PSAP	25	25	28	29	29	35	36
Transfers within building	118	92	81	86	84	129	130
Call for Service Nature types:							
Abandoned 9-1-1	92	63	47	31	56	99	167
Abandoned Vehicle	2	2	13	9	2	4	6
Accidental Dial	35	31	26	41	50	29	49
Aircraft Down							
Alarm - Commercial	8	13	20	8	12	21	6
Alarm - Medical	11	6	16	8	10	12	12
Alarm - Residential	13	7	9	15	22	14	6
Ambulance Request	162	162	164	119	158	182	193
Ambulance Transfer	37	29	29	33	30	45	46
Animal Control Complaint	13	7	15	16	14	18	32
Assault	2	1	4	10	5	9	9
Assist Other Dept / County	2	11	6	3	7	7	15
Be on the Lookout		1	1			2	1
Boater in Distress						2	6
Boating Complaint			1		1	7	5
Breaking and Entering	3	3	3	2	1	6	4
Breaking and Entering - In progress	1	2	1			3	2
Breaking and Entering - Vehicle	3			1	2	4	2
Bullying			1				
Bus Lights Disregarded	1					2	
Car vs Bear - Property Damage Accident						2	2
Car vs Deer - Property Damage Accident	24	15	22	16	14	34	19
Careless Use							
Child Neglect			1			1	2
Child Abuse					1	1	
Citizen Assist	9	18	10	12	8	14	22
Civil - Assist	3	2			1	1	
Civil - Dispute	2	2		3	1		
Civil - Standby		2	1	5		1	8
Computer Crime				2			
Conservation Law Violations	1	1		2	2	6	8
Counterfeit Money / ID					1		
Criminal Sexual Conduct (CSC)	1	1			2	1	2
Custody Dispute	2	2	2	1	2	2	
Deer Permit Issued	2			1			
Disorderly Subject		1			3	4	5
Domestic Violence	4	2	6	8	6	6	10
Drowning							
Drug Activity	2	2	1	3	1	3	6
Embezzlement							1
Family Trouble	11	17	7	7	6	2	7
Fight in Progress	1		1	2	1		2
Fire - Alarm	1	3	8	4	4	5	12
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22
Fire - Brush		1		4	7	3	3
Fire - Chimney	1			1	1		
Fire - Grass		1		1	2		4
Fire - Other	5	4	7	6	8	9	8

Fire - Structure	1	1	1	2	3	4	2
Fire - Vehicle	2				1	2	
Fireworks Complaint						1	10
Found Property	2	1	1	1	7	13	31
Fraud	4	4	6	6	9	7	3
Gas Drive Off			3	3	2	2	3
Gas Leak (Natural Gas)	4	2	2	6	3	5	1
Harassment		2	5	5	3	6	11
Harassing Telephone Calls / Text	1	2		2	2	1	1
Hazardous Material Spill / Leak							
Identity Theft	1	1	1				1
Illegal Burn				2		3	4
Illegal Dumping		1	1		2	1	1
Illegal Fireworks							
Incorrigible Youth	3	1		1	2	5	1
Injured Animal	6	1	6	3	4	7	8
Intoxicated Driver - Suspected			1		3	7	2
Intoxicated Subject	2	2	1	3	1	1	4
Landlord / Tenant Dispute			3		1		2
Larceny	4	4	5	9	18	16	14
Leaving the scene of accident	1	2					2
Livestock in the roadway			1		2		
School Lock down (including drills)	1						
Lost Property / Animal	1				2	3	9
Loud Party					1		
Malicious Destruction of Property	2	5	4	6	4	6	9
Minor in possession of tobacco					1		
Minor in posession of alcohol					2		1
Misdialed 9-1-1	12	6	14	6	5	10	11
Missing Person	1	4	4		6	9	8
Motorist Assist	10	7	5	10	11	4	13
Neighbor Dispute	1	1	1	5	7	1	9
Noise Complaint		1	1		2	8	4
Off Road Vehicle Complaint	1		1	1	1	1	
Open Door	2	2			1		
Open Intoxicant in a Motor Vehicle							
Other / Misc	23	15	22	18	35	48	41
Parking Complaint	1	2			2		14
Patient Transfer - EMS							
Peeping Tom							
Person in the Water							
Personal Injury Accident	2	3	2	2	3	6	4
Personal Protection Order - Entry	4		2	4	2	2	4
Personal Protection Order - Violation			1	5	1	2	2
Power Line - Down, Fire, Arcing	3	1	6	6	11	5	4
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22
Private Property Accident	7	4	8	2	4	3	6
Probation Violation						1	1
Property Check			1			1	
Property Damage Accident	31	14	17	13	13	23	23
Property Dispute	1	1	2		1	1	1
Prowler							
Reckless Driver	16	12	15	18	24	34	42
Road Hazard	10	16	10	11	4	6	9

Robbery - Armed							
Robbery - Unarmed							
Roll Over - Personal Injury Accident	1	5			2	1	
Roll Over - Property Damage Accident	2	1				2	
Runaway	4	1	1	3	1	1	4
Sex Offender Violations						1	
Shoplifting		1	1	1	2	1	
Shots fired complaint	1					3	6
Stalking	2			1		2	
Suicidal Subject	4	7	6	5	1	1	3
Suspicious Mail / Package	1		2		1	1	1
Suspicious Person	3	6	8	12	17	20	13
Suspicious Telephone Call / Text							
Suspicious Situation	18	16	14	26	36	47	58
Suspicious Vehicle	4	5	9	4	5	6	8
Test Call	8	5	5	7	8	8	4
Threats	9	2	4	7	8	7	9
Traffic Stop	127	139	176	222	305	291	596
Tree Down in Road		5	3	12	13	20	11
Trespassing	1	3	9	8	7	8	7
Truancy		1					1
Unauthorized Driving Away Automobile		1	2	2			2
Uninitiated 9-1-1 call		1			1		
Unknown Accident	10	2	2	2	3	3	1
Unwanted Person	2	6	6	4	5	5	8
Unwanted Telephone Calls / Texts							
Vandalism		1	1			1	
Vehicle in Ditch	24	19	8	1		2	1
Verbal Dispute	2		2	1		5	1
VIN Inspection		5	2	8	4	2	8
Warrant Attempt	1	1		2	1		2
Warrant Arrest		1					
Warrant Entry	7	12	14	11	17	13	27
Warrant TIP	1		1	1			1
Water Rescue	1						1
Welfare Check	14	23	14	15	24	16	28
TOTAL	861	799	865	904	1108	1283	1799
Smart911							
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22
Total number of profiles as of =	846	849	850	850	857	857	861
9-1-1 calls to Dispatch with profile	8	4	4	7	2	6	6
Chat by text	12	12	2	5	9	21	22
Chat with response	5	2	1	1	4	7	9
Tickets with SOS Location	350	284	248	281	333	421	579



Benzie County Office of Emergency Management

Emergency Management Activities

for the months of July – August 2022

1. **Region 7 Homeland Security Planning Board Meeting**

The Region 7 Homeland Security Board meets on the first Thursday of every month. Our work in the months prior has designated funding for EOC improvements and training opportunities. Benzie County received several new pieces of equipment to assist with enhancing the EOC.

2. **CERT Activations**

CERT assisted both the city of Frankfort and the Village of Beulah with traffic details for parades. They also assisted with fireworks security and crowd management both July 4 and July 5th due to the rain day. Monthly trainings have included ‘Stop the bleed’ and traffic control. CERT crews also assisted being victims for the Cherry Capitol Airport Full Scale Exercise, and the Frankfort Elberta Area Schools Active Shooter integrated response training, they also managed the moulage for the Leelanau/ National Park Service mass casualty exercise.

3. **Ironman September 11, 2022**

Planning continues for the Ironman 70.3 Michigan event. The proper routes are now posted on their website and approximately two-weeks to 10 days out Ironman will push the public information and preparatory signage for the route. It is encouraged that the communities heed the information blast and investigate for themselves if any of their work, play, or routine travels may be impacted and plan ahead. Please continue to share the information so your community members know where to find the information if they want it. <https://www.ironman.com/im703-michigan-course>

4. **COVID-19 Response**

The Benzie Leelanau District Health Department website is the best resource for scheduling Covid-19 vaccinations/boosters or testing (appointments required) Paul Oliver Memorial Hospital still has a walk-in (trailer) available for testing.

5. **Local Planning Team / Local Emergency Planning Committee**

LEPC meeting was held on July 18 and August 15. Networks Northwest presented the start of the draft plan. There are still many information holes to be filled if anyone wants to assist the planning committee with plan strategies for the future, community input is always welcome. Rebecca will be making another round of community visits soon to seek out community input. The draft copy is available along with any planning team / committee meeting minutes at the Office of Emergency Management.

6. **Benzie County Sheriff’s Office – Victims Services Unit**

The VSU team completed Carter Kit Training, learning some assistance measures for children, with emphasis on persons with autism spectrum disorder. The kits contain tools that assist when there is excessive sensory stimulation in times of crisis. The Victim’s Service team is a small group of volunteers called on when law enforcement intervenes in a situation where immediate crisis impacts a person or family. Victim’s services are on-scene resources for assisting those impacted with navigating the immediate crisis. VSU provides resources to those to understand what may be happening now and moving forward after the event. VSU is not a funded division of the Sheriff’s Office all services and miles are volunteer or minimally grant funded.

7. School Safety Workgroup

The Benzie County School Safety Workgroup last met in June and will pick up scheduled meetings in October (even months)

There are significant funding opportunities for schools and related to school safety currently in moving and drafted house bills.

38 immediate and first responders attended the Campus Active Shooter Integrated Response training August 2 and 3, 2022. at the Frankfort Elberta Area High School.

8. Benzie County Lakeshore Erosion / High Water

Forecasted water levels for August indicate that Lake Superior is 1 inch above its water level from a month ago and Lake Michigan-Huron is near its level from last month. Lakes St. Clair, Erie, and Ontario are all below their levels from a month ago by 1, 1, and 6 inches, respectively. The forecasted water levels for August also show that water levels are below last year's levels on all lakes besides, Lake Superior, which is 4 inches above its level from last year. Also, the forecasted water levels are above their August long-term average level by 4 to 13 inches on Lakes Superior, Michigan-Huron, St. Clair, and Erie. Lake Ontario is below its August monthly average water level by 4 inches. By September 12th, water levels are forecast to decline on Lakes Michigan-Huron, St. Clair, Erie, and Ontario by 2, 3, 4, and 7 inches, respectively. (USACE weekly great lakes water level update 8/12/2022)

9. County Trainings

August 19-21 and 26-28 FUNSAR – Fundamentals of Search and Rescue. Pre-requisites and Pre-registration required – Contact Rebecca 231-882-0567

August 26, 2022, SARIA – Search and Rescue Initial Actions – Pre-registration required – contact Rebecca 231-882-0567

September 8 or 9 CRASE (civilian response to active shooter events) at the Benzie County Government Center 10am – 11am

10. Upcoming Events

August 18, 2022 – Ironman planning meeting – Frankfort City Hall

August 25, 2022 – **LPT meeting - cancelled**

August 25, 2022 – Mason County active assailant full scale exercise.

September 1, 2022 MSP-EMHSD planning committee meeting – Frederick, MI

September 5, 2022 Labor day holiday

September 11, 2022 Ironman 70.3 Michigan event – western county townships.

September 19, 2022 LEPC meeting 2pm

September 22, 2022 LPT meeting 2pm

October 9-10 Michigan Emergency Managers Association conference – Bellaire, MI

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
AUGUST 17, 2022
4:30 P.M.**

The Gathering Place Senior Center & Conference Call-In

Agenda

Conference Call-In Information

1-866-809-6529 with the guest code of 3401609 followed by the # key.

Call to Order
Pledge of Allegiance
Roll Call

Approval of the August 17, 2022 Agenda

Approval of Minutes from the previous meeting – July 20, 2022

Public Input – Those attending In-person are permitted to participate. (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Information Items

- A. Leadership Committee Report
- B. Fund Development Report
- C. Governance Committee Report
- D. Program/Personnel Committee Report
- E. Directors Report
- F. Program/Services Report – July 2022
- G. Board of Commissioners Update

Action Items

- 1. Finance Committee Report on the July 2022 Financials with Board Approval of the July 2022 Financials
- 2. Approval of the Client Sliding Scale Cost Share Fee Schedule for Fiscal Year 2023

New Business

- 1. Draft of the Fiscal Year 2023 Budget for Review

Old Business

- 1.

Board Round Table Discussion/Evaluation of Meeting

Adjournment – Board Approval

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors.

NEXT MEETING – September 21, 2022 @ 4:30 pm

Location: The Gathering Place Senior Center, 10579 Main Street, Honor

Benzie Senior Resources
Board of Directors Meeting
July 20th, 2022 Meeting Minutes
The Gathering Place Senior Center and Conference Call-in

Call to Order: Nancy Mullen Call called the meeting to order at 4:32 pm

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Nancy Mullen Call, Victor Dinsmoore, Leo Hughes, Linda Ringleka, Rosemary Russell (arrived during Fund Development Committee report out), Ingrid Turner, and Paul Turner

Via Conference Call: None

Excused: Pam Howe-Perry, Deb Rogers, Doug Durand, and Tim Markey – Benzie County Commissioner

Also, In-Person: Dawn Bousamra and Sabra Boyle

Approval of the July 20, 2022 Agenda – A motion to approve the agenda as written was made by Leo Hughes and seconded by Victor Dinsmoore. All in-person board members said Aye. Motion approved.

Approval of Minutes from the previous meeting – June 15, 2022 – Motion by Ingrid Turner to accept the minutes as presented. Seconded by Paul Turner. All in-person board members said Aye. Motion approved.

Public Input: No public at the meeting.

Information Items

- A. **Leadership Committee Report** – Nancy Mullen Call summarized the content of the Leadership Committee meeting on July 13. Committee reviewed the charter for Leadership Committee and agreed to recommend the BOD adopt the charter as written. Discussed the draft COVID pay for staff proposal and agreed to submit the proposal to the BOD for review and approval. Identified the topics for the BOD meeting.
- B. **Fund Development Report** – Ingrid Turner advised that their last meeting focused primarily on the upcoming Walk-a-thon plans. Dawn Bousamra outlined the actions she has taken relative to the Walk-a-thon: The posters handed out; sponsor solicitation occurred 30 days ago, and Dawn is handing out the list of prior sponsors to any Board Members willing to make follow-up calls. Dawn also mentioned that a request for Produce Bag program funding will be presented at 100+ Women Who Care if BSR is drawn to present. Dawn also advised that she has been working to update the BSR website and asked all board members to take a moment to look. Victor Dinsmoore and Nancy Mullen Call discussed the need to identify more grant opportunities for additional funding since the BSR budget has a deficit of approximately \$40k. They said that during the Finance Committee it was mentioned that Deb Rogers had requested access to the Grant Funding web tool to help look for new funding opportunities.
- C. **Governance Committee Report** – Leo Hughes summarized the June 27th Governance Committee meeting content as follows: The Committee reviewed the charter for Governance Committee and agreed to recommend the BOD adopt the charter as written; The Committee reviewed the strategic plan goals assigned to the Governance Committee and identified that the Fund Development Committee should be added to the Tactical Activity C3c which references *“a fund development campaign... for facility improvements”* which will be included in future updates to the strategic plan; This was the first meeting for the Governance Committee and it was agreed that the 4th Monday of each month at 10:00am was a convenient time to meet via Zoom. Leo Hughes also summarized a discussion the Committee had regarding Board Member Terms which the bylaws state a member’s term begins on the date of the Annual Meeting and expires three years later at the Annual Meeting. Leo distributed a schedule that was prepared by Nancy Mullen Call that provides a summary of when each Board member’s term will expire.

- D. **Directors Report – June 2022/July 2022** – Nancy Mullen Call asked if there are any questions regarding the Directors Report that was included in the BOD Meeting packet, and she then clarified homemaker visits versus homemaker contractor visits and why the numbers are different. Linda Ringleka asked about the financial position of BSR and how the deficit spending will be addressed. A good general discussion about the budget, rising costs, and funding needs ensued.
- E. **Program/Services Report – June 2022** – Nancy Mullen Call covered this report during the Director's Report above.
- F. **Board of Commissioners Update** – Tim Markey, County Commissioner, was on vacation and unable to attend.

Action Items

- 1. **Finance Committee Report on the June 2022 Financials with Board Approval of the June 2022 Financials** – Victor Dinsmoore outlined the financial position that was discussed earlier in the board meeting and recommends the Board approve the financials. A motion was made by Paul Turner and seconded by Rosemary Russell. Roll Call: Victor Dinsmoore – Yes; Leo Hughes – Yes; Linda Ringleka – Yes; Rosemary Russell – Yes; Ingrid Turner – Yes; Paul Turner – Yes; and Nancy Mullen Call – Yes. Motion approved.
- 2. **Adopt Committee Charters** – Nancy Mullen Call outlined that all committees have had the opportunity to review their respective charters mentioning that the Leadership Committee added the Assistant Director as a standing member to the Leadership Committee charter and the Personnel and Program Committee Charter had updated their charter to correct minor grammatical items and that she proposed that all Charters be adopted. A motion to adopt the Charters was made by Ingrid Turner and seconded by Paul Turner. Roll Call: Victor Dinsmoore – Yes; Leo Hughes – Yes; Linda Ringleka – Yes; Rosemary Russell – Yes; Ingrid Turner – Yes; Paul Turner – Yes; and Nancy Mullen Call – Yes. Motion approved.
- 3. **Proposal on Additional COVID PTO** – Nancy Mullen Call asked Dawn Bousamra to outline the current situation with COVID impacting staff's PTO. The Proposal to provide additional COVID PTO was sent in advance of the board meeting to all board members. Nancy Mullen Call summarized the proposal as written. Good serious discussion by all board members present regarding this proposal. Nancy Mullen Call then proposed that the Board approve the proposal. A motion to approve the proposal was made by Ingrid Turner and seconded Leo Hughes. Roll Call: Victor Dinsmoore – Yes; Leo Hughes – Yes; Linda Ringleka – Abstain; Rosemary Russell – Yes; Ingrid Turner – Yes; Paul Turner – Yes; Nancy Mullen Call – Yes. Motion approved.

New Business

- 1. **Walk-a-thon Volunteer Sign Up List** – Dawn Bousamra highlighted the Walk-a-thon signup sheet that was provided with the Board packet and solicited additional board member support.
- 2. **Walk-a-Thon Business Sponsor List Phone Calls** – Dawn Bousamra outlined the status of Sponsor support during the Fund Development Committee Report. She handed out the list of prior sponsors to Board Members willing to make follow-up calls.

Old Business

- 1. None

Board Round Table Discussion/Evaluation of Meeting – None

Adjournment: There being no further business to discuss all agreed to adjourn. Meeting adjourned at 6:04 pm.

Respectfully submitted:

Leo Hughes

Secretary, Benzie Senior Resources Board.

NEXT MEETING: Wednesday, August 17th, 2022 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640

DRAFT

Benzie Senior Resources
Executive Directors Report
July 2022 – August 2022

Items of Information

- I have completed and submitted the Request for Proposal Funding for Fiscal Years 2023 – 2025 to Area Agency on Aging for both nutritional programs. It is now in the review stage and awaiting their acceptance which should be sometime in September.
- I have completed the Fiscal Year 2023 Budget and will be presenting the draft budget to the Finance Committee. The full Board of Directors will receive a copy of the draft budget at the August 17th Meeting for review over the next month with a vote to approve the Fiscal Year 2023 Budget at the September 21, 2022 Meeting.
- The Walk-A-Thon Fundraiser was held on August 6th, and the event went off without a hitch. The weather was a little warm but with a nice little breeze blowing off of Crystal Lake. It was great to see familiar and new faces of participants this year and the brunch was fabulous. We also are saying our goodbyes to Liz and Bill Crawford and Mary Dykstra from the Walk-a-Thon Committee after many decades of their expertise and time devoted to the success of this event. They will be missed! A complete report will be presented at the September 21, 2022 Board Meeting.
- Received a grant from the Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Award to continue for the next couple of months funding for the Fresh Produce Bag Program. This program has been a tremendous help to our seniors to provide increase healthy foods, decrease food insecurity and help ease some of the financial hardship in the rising food costs.
- Another sign of activities returning back to pre-COVID. Day trips have begun with the Overnight Trip to Lancaster Show Trip and the Dutch Country in Pennsylvania all set to move forward with final payment made to Diamond Tours.
- Major projects that are in the works:
 1. New Client Admission Handbook
 2. Updates to Employee Handbook
 3. Updates to the Volunteer Handbook
 4. Staffing recruitment
 5. Working with the Board of Directors Committees on the Strategic Planning Process
 6. Updating/revisions to the Policies and Procedures

Staffing Updates

- Kitchen Staff just returned to normal staffing. I am happy to report that Michelle Francis was promoted effective August 3rd to Crew Leader in the Kitchen Department. This was due to the retirement of Wanda Smigiel.
- We recently brought on a new contracted Homemaker last week but are losing a contracted homemaker who recently graduated from college and will be moving on to her new profession. Currently interviewing 2 contracted homemakers and are hoping to bring both on board to help ease the waiting list for clients needing light housekeeping services.
- We are aggressively recruiting for Home Healthcare Aides to fill open positions that would help eliminate the waiting list for services.
- COVID still continues to disrupt staffing and volunteer patterns throughout the agency. We continue to adjust as necessary.

Volunteer Report

- Three new Home Delivered Meals Volunteers started their orientation in July.

Legislative News

Federal – The Senate Appropriations Committee Chairman Patrick Leahy released Senate versions of the twelve annual appropriations bills last week to fund federal programs and services for Fiscal Year (FY) 2023. Preliminary review shows that the Senate Labor, Health and Human Services, and Education (Labor-HHS-Ed) appropriations bill includes a \$63 million overall increase – about 6.5% – for the Older Americans Act (OAA) Nutrition Program.

Last month, the House of Representatives Appropriations Committee approved its version of the Labor-HHS-Ed bill – which includes a \$293 million – or 30% – increase for the OAA Nutrition Program. Congress has until the end of the fiscal year on September 30 to come to an agreement and pass these funding bills or enact a continuing resolution to buy more time to negotiate and avoid a government shutdown. I have sent both Senators Stabenow and Peters a letter requesting that the Senate follow the lead of the House of Representatives Appropriations Committee and increase the Older American Act (OAA) Nutrition Program funding by at least \$293 million.

State – After reviewing the passed 2023 budget, there is no significant increase in funding for the Older Michiganians Programs.

Program Report for July 2022

Nutritional Programs

Fresh Produce Bags

In July 2022 we distributed over 2,400 lbs. of produce in 150 bags that consists of 30+ vegetables, fruits and dairy products.

Home Delivered Meals

A total of 5,810 meals were provided to 204 clients in July 2022.

For the month of July 2022, 17 clients sign up for HDM and 11 clients were discharged from HDM.

Congregate Meals

In July 2022, we provided 2,204 congregate and takeout meals. **This is highest July number of meals provided at TGP since 2016!**

Year to date we have served/delivered 74,204 meals. Overall, we are up by 2,172 additional meals as compared to the same period a year ago.

Senior Project Fresh Coupons – We have 18 coupon booklets left to distribute and should have them all distributed by the end of the August.

Homemaker Program – In July 2022, we provided 270 service hours to 95 clients. We removed 4 clients from the waiting list.

Guardian Medical Monitoring – Currently we are paying for thirty-nine clients. The current waiting list has four clients waiting to be put on the BSR full pay program.

Benzie Bus Senior Rides – In July 2022, we paid for 1,509 senior rides in Benzie County. Paid for 32 seniors to ride on the TC Express. We also helped pay a portion of 46 Healthrides for non-emergency appointments. Six new clients signed up in July.

Lawn Chore – So far this season, we have 127 clients being provided this service. A total of 588 mows have been reimbursed to the contractors. A total of 1,278 vouchers purchased.

Information & Assistance - The agency handled 838 calls in July 2022 regarding Information and Assistance for services and questions related to older adults.

Senior Companion Program – The Senior Companion Program provided services to one senior client in Benzie County in July 2022. Another client will be picked up in August. We continue to promote this volunteer program for recruitment effort 2022.

Senior Oral Healthcare Program – No vouchers were returned from the two dental clinics that participate in the program during the month of July 2022. We currently have eleven outstanding vouchers that clients requested.

Medicare/MMAP's – Our certified MMAP's counselor assisted eight clients in July with their Medicare/Medicaid services at no cost to them.

Foot Care – Two clients received in-home foot care and 54 clients attended the foot care clinic at the administration office in July 2022.

Estate Planning – Six individuals received services in July 2022 at no cost to them.

Emergency Senior Essential Needs Fund – BSR assisted two clients in July. Financial support provided for appliance repair and dental crown repair.

The Gathering Place Senior Center – The Gathering Place Senior Center offered 19 core activities that 635-cumulative number of individuals participated in July 2022. The center was open 22 days in June. Cribbage was a new activity offered in June.

Home Services for June 2022 – July saw another increase of new clients and in fact it was the highest number of in-home clients that we have served this fiscal year to date. The wait list does continue to increase, and we are actively recruiting additional staff.

Number of Home Health Care Clients

Month	Medicaid Waiver Care Management PACENorth	Sliding Scale Fee	Private Pay	Total Clients
October 2021	23	64	3	90
November 2021	23	70	3	96
December 2021	23	68	1	92
January 2022	23	72	0	95
February 2022	19	65	4	88
March 2022	19	57	0	76
April 2022	21	59	0	80
May 202	22	64	0	86
June 2022	25	66	0	91
July 2022	26	71	1	98
August 2022				
September 2022				

Client Total Hours

Month	Medicaid Waiver Care Management PACENorth	Sliding Scale Fee	Private Pay	Assessments And Wound Care	Total Hours
October 2021	316.75	434.75	31	50	832.50
November 2021	342.25	414	11.75	51	819

December 2021	401.75	496	13.25	48	959
January 2022	388.25	442.25	0	57	887.50
February 2022	338.75	407.5	5.25	39	790.50
March 2022	411.75	512.5	0	80	1004.25
April 2022	422.5	501	0	63	986.50
May 2022	414.75	541.25	0	65	1021
June 2022	399.75	545.75	0	63	1006.75
July 2022	397.50	425	7.75	46	876.25
August 2022					
September 2022					
TOTALS	3834	4720	69	562	9175

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	In home Foot Care/ Wound care	Totals
October 2021	50	56	293	69	9	11	488
November 2021	51	52	266	56	8	7	440
December 2021	48	66	354	30	7	4	509
January 2022	57	53	307	22	6	25	470
February 2022	39	55	274	25	3	15	411
March 2022	80	61	366	31	8	12	558
April 2022	63	61	368	20	9	11	532
May 2022	65	61	370	26	8	3	533
June 2022	63	52	391	31	7	11	555
July 2022	46	51	324	311	8	2	462
August 2022							
September 2022							
Totals	562	568	3313	341	75	101	4957

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of July 31, 2022

	<u>Jul 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	174,636.35
003 · STATE SAVINGS BANK HRA	2,293.51
011 · AMERICAN DEPOSIT MANAGEMENT	526,657.80
Total Checking/Savings	<u>703,587.66</u>
Accounts Receivable	
1200 · Accounts Receivable	18,788.82
Total Accounts Receivable	<u>18,788.82</u>
Other Current Assets	
109 · INVENTORY	13,093.11
Total Other Current Assets	<u>13,093.11</u>
Total Current Assets	<u>735,469.59</u>
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	173,363.00
152 · EQUIPMENT	152,634.03
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(427,213.48)
Total Fixed Assets	<u>380,959.25</u>
TOTAL ASSETS	<u><u>1,116,428.84</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	20,916.60
Total Accounts Payable	<u>20,916.60</u>
Other Current Liabilities	
205 · PREPAID TRIP/INSURANCE	14,870.00
2100 · Payroll Liabilities	11,332.63
232 · AFLAC PAYABLE	(60.03)
Total Other Current Liabilities	<u>26,142.60</u>
Total Current Liabilities	<u>47,059.20</u>
Long Term Liabilities	
250 · MORTGAGE PAYABLE	102,156.60
253 · LEASE PAYABLE	6,007.29
260 · NET PENSION LIABILITY	490,826.00
Total Long Term Liabilities	<u>598,989.89</u>
Total Liabilities	<u>646,049.09</u>
Equity	
3900 · FUND BALANCE	513,668.45
Net Income	(43,288.70)
Total Equity	<u>470,379.75</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,116,428.84</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of July 31, 2022

	July 2022	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	11,734.00	8,915.00	2,819.00
519.04 · FEDERAL USDA	0.00	0.00	0.00
519.05 MIPPA (MMAP)	0.00	100.00	(100.00)
519.06 WAIVER-SNOW	0.00	0.00	0.00
519.08 ARPA Funding	0.00	0.00	0.00
540 · GRANTS	2,286.02	9,580.00	(7,293.98)
561 - HDM WAIVER	1,605.50	985.00	620.50
642 · CHARGES FOR SERVICES/CONT	335.00	270.00	65.00
642.01 · FEE FOR SERVICE/CHORE	1,087.00	600.00	487.00
642.02 · FEE FOR SERVICE/HOMEMAKER	1,598.00	3,050.00	(1,452.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	(21.00)	0.00	(21.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	6,438.63	6,100.00	338.63
642.05 - FEE FOR PRIVATE PAY & INS	350.00	500.00	(150.00)
642.06 - FEE FOR BENZIE BUS HEALTHRIDE	115.00	0.00	115.00
670 - CLIENT INCOME	10,637.05	9,000.00	1,637.05
671 - PACE NORTH Client Income	511.00	800.00	(289.00)
673 · NEWSLETTER SUB	0.00	40.00	(40.00)
675 · DONATIONS	40,243.45	11,480.00	28,763.45
676 · MILLAGE	96,453.33	98,195.00	(1,741.67)
677· FUNDRAISING INCOME	6,961.30	5,000.00	1,961.30
680 · VOLUNTEER WAGES (IN-KIND).	6,629.20	6,320.00	309.20
681 - IN-KIND (non-volunteer)	0.00	0.00	0.00
690 - TRIP INCOME	0.00	0.00	0.00
SPONSORSHIP INCOME	0.00	3,000.00	(3,000.00)
691 - MISC INCOME	0.00	0.00	0.00
Other	0.00	0.00	0.00
TOTAL INCOME	186,963.48	163,935.00	23,028.48
GROSS PROFIT	186,963.48	163,935.00	23,028.48
EXPENSE			
700 - ACCOUNTING FEES	0.00	0.00	0.00
705 · SALARY AND WAGES	78,543.70	75,000.00	3,543.70
708 · PAYROLL TAX EXPENSE	5,928.32	5,600.00	328.32
709 · EDUCATION/TRAINING	105.00	250.00	(145.00)
710 · EVENTS	0.00	225.00	(225.00)
711 · TGPSC ACTIVITIES	272.04	225.00	47.04
715 · CLOTHING ALLOWANCE	0.00	250.00	(250.00)
717 · DUES/SUBSCRIPTIONS	0.00	150.00	(150.00)
720 - BAD DEBT	0.00	0.00	0.00
721 · COMPUTER EXPENSES	3,384.51	2,058.00	1,326.51
725 · FRINGE BENEFITS	17,545.24	13,000.00	4,545.24
726 - FUNDRAISING/MARKETING EXP	27.07	400.00	(372.93)
727 · SUPPLIES	3,583.41	2,750.00	833.41

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of July 31, 2022

	July 2022	Budget	\$ Change
727.2 · OFFICE EXP	729.67	1,040.00	(310.33)
727.3 - POSTAGE	62.35	800.00	(737.65)
727.4 - ADVERTISING	65.00	625.00	(560.00)
740 · FOOD	17,932.22	16,000.00	1,932.22
819 · CONTRACTUAL	18,128.52	22,125.00	(3,996.48)
820 · VOLUNTEER WAGES (IN-KIND)	6,629.20	6,320.00	309.20
825 · VOLUNTEER EXPENSES	502.65	905.00	(402.35)
850 · TELEPHONE	520.62	480.00	40.62
861 · TRAVEL/MILEAGE/GAS	2,757.58	2,550.00	207.58
900 · INTEREST EXPENSE	256.81	250.00	6.81
910 · INSURANCE	4,570.05	3,800.00	770.05
915 · PROJECTS	468.00	960.00	(492.00)
920 · UTILITIES	3,498.29	3,200.00	298.29
940 · DEPRECIATION EXPENSE	3,398.88	3,665.00	(266.12)
980 · EQUIPMENT/REPAIRS	113.51	1,550.00	(1,436.49)
980.1 - OUTDOOR MAINTENANCE	208.97	300.00	(91.03)
980.2 - INDOOR MAINTENANCE	57.91	180.00	(122.09)
981-HDM FLEET MAINTENANCE/GAS	1,332.72	1,250.00	82.72
991 - TRIP EXPENSE	0.00	0.00	0.00
Other	0.00	0.00	0.00
			0.00
TOTAL EXPENSE	170,622.24	165,908.00	4,714.24
NET ORDINARY INCOME	16,341.24	(1,973.00)	18,314.24
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	464.86	120.00	344.86
999 - OTHER INCOME	560.00	250.00	310.00
TOTAL OTHER INCOME	1,024.86	370.00	654.86
OTHER EXPENSE			
999.1 · OTHER EXPENSE	0.00	80.00	(80.00)
99999 - LEGAL EXPENSE	64.00	70.00	(6.00)
TOTAL OTHER EXPENSE	64.00	150.00	(86.00)
NET OTHER INCOME	960.86	220.00	740.86
NET INCOME	17,302.10	(1,753.00)	19,055.10

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of July 31, 2022

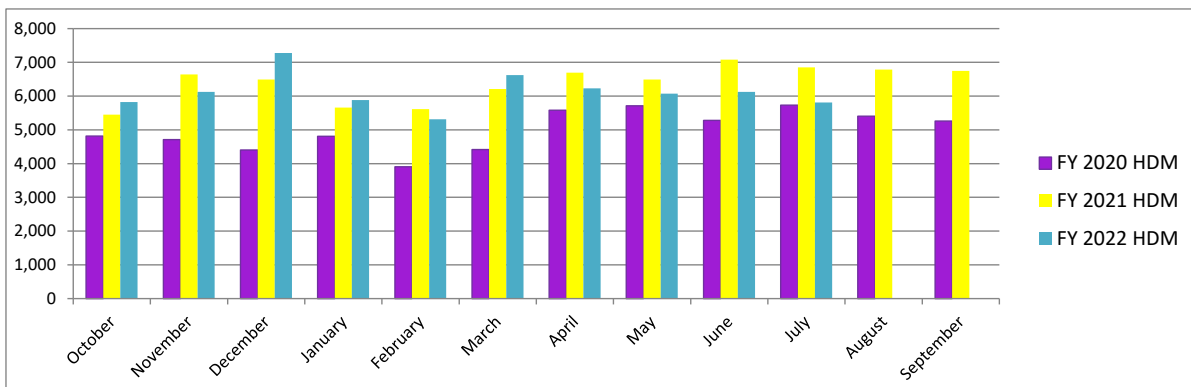
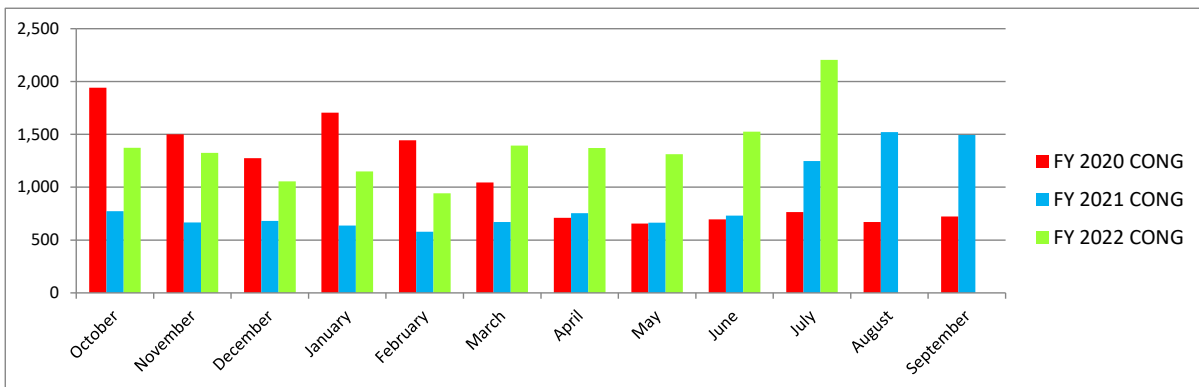
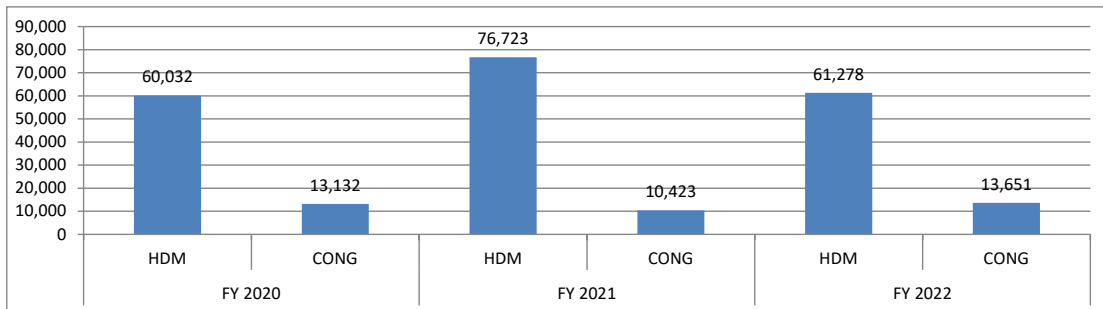
	Oct 21-July 22	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	92,356.00	89,150.00	3,206.00
519.04 · FEDERAL USDA	62,773.77	56,500.00	6,273.77
519.05 MIPPA (MMAP)	1,050.00	2,900.00	(1,850.00)
519.06 WAIVER-SNOW REMOVAL	924.00	1,440.00	(516.00)
519.08 ARPA	44,515.00	0.00	44,515.00
540 · GRANTS	48,286.02	95,815.00	(47,528.98)
561 - HDM WAIVER	12,983.50	8,875.00	4,108.50
642 · CHARGES FOR SERVICES/CONT	1,850.69	2,610.00	(759.31)
642.01 · FEE FOR SERVICE/CHORE	15,216.00	13,300.00	1,916.00
642.02 · FEE FOR SERVICE/HOMEMAKER	17,711.00	27,550.00	(9,839.00)
642.03 · FEE FOR SERV/SNOW REMOVAL	13,480.00	19,600.00	(6,120.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	54,193.39	52,400.00	1,793.39
642.05 - FEE FOR PRIVATE PAY & INS	2,304.00	1,680.00	624.00
642.06 - FEE FOR BENZIE BUS HEALTHRIDE	435.00	0.00	435.00
670 - CLIENT INCOME	86,012.27	76,500.00	9,512.27
671 - PACE NORTH Client Income	5,070.50	8,000.00	(2,929.50)
673 · NEWSLETTER SUB	280.00	330.00	(50.00)
675 · DONATIONS	160,364.71	114,635.00	45,729.71
676 · MILLAGE	964,533.30	981,954.00	(17,420.70)
677· FUNDRAISING INCOME	68,056.41	55,000.00	13,056.41
680 · VOLUNTEER WAGES (IN-KIND).	63,709.20	63,200.00	509.20
681 - IN-KIND (non-volunteer)	5,723.25	9,000.00	(3,276.75)
690 - TRIP INCOME	0.00	0.00	0.00
SPONSORSHIP INCOME	0.00	3,000.00	(3,000.00)
691 - MISC INCOME	0.00	0.00	0.00
TOTAL INCOME	1,721,828.01	1,683,439.00	38,389.01
GROSS PROFIT	1,721,828.01	1,683,439.00	38,389.01
EXPENSE			
700 - ACCOUNTING FEES	8,450.00	8,700.00	(250.00)
705 · SALARY AND WAGES	805,145.45	771,000.00	34,145.45
708 · PAYROLL TAX EXPENSE	60,114.34	59,900.00	214.34
709 · EDUCATION/TRAINING	2,147.80	6,300.00	(4,152.20)
710 · EVENTS	1,311.23	2,250.00	(938.77)
711 · TGPSC ACTIVITIES	2,424.95	2,250.00	174.95
715 · CLOTHING ALLOWANCE	4.56	250.00	(245.44)
717 · DUES/SUBSCRIPTIONS	5,462.01	4,705.00	757.01
720 - BAD DEBT	0.00	0.00	0.00
721 · COMPUTER EXPENSES	22,823.61	20,586.00	2,237.61
725 · FRINGE BENEFITS	103,947.69	93,920.00	10,027.69
726 - FUNDRAISING/MARKETING EXP	2,233.75	4,400.00	(2,166.25)
727 · SUPPLIES	34,204.17	27,500.00	6,704.17

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of July 31, 2022

	Oct 21-July 22	Budget	\$ Change
727.2 · OFFICE EXP	12,017.14	10,406.00	1,611.14
727.3 - POSTAGE	3,622.17	3,800.00	(177.83)
727.4 - ADVERTISING	8,054.36	4,850.00	3,204.36
740 · FOOD	207,287.74	166,000.00	41,287.74
819 · CONTRACTUAL	189,182.96	198,250.00	(9,067.04)
820 · VOLUNTEER WAGES (IN-KIND)	63,709.20	63,200.00	509.20
825 · VOLUNTEER EXPENSES	10,180.01	13,370.00	(3,189.99)
850 · TELEPHONE	4,599.95	4,800.00	(200.05)
861 · TRAVEL/MILEAGE/GAS	27,792.60	29,850.00	(2,057.40)
900 · INTEREST EXPENSE	2,642.99	2,735.00	(92.01)
910 · INSURANCE	41,476.51	38,000.00	3,476.51
915 · PROJECTS	17,966.06	15,580.00	2,386.06
920 · UTILITIES	30,090.34	23,200.00	6,890.34
940 · DEPRECIATION EXPENSE	32,190.04	36,680.00	(4,489.96)
980 · EQUIPMENT/REPAIRS	41,724.14	15,500.00	26,224.14
980.1 - OUTDOOR MAINTENANCE	6,457.83	6,140.00	317.83
980.2 - INDOOR MAINTENANCE	225.85	1,815.00	(1,589.15)
981-HDM FLEET MAINTENANCE/GAS	23,013.73	12,500.00	10,513.73
991 - TRIP EXPENSE	0.00	0.00	0.00
Other	0.00	0.00	0.00
			0.00
TOTAL EXPENSE	1,770,503.18	1,648,437.00	122,066.18
NET ORDINARY INCOME	(48,675.17)	35,002.00	(83,677.17)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	1,575.30	1,200.00	375.30
999 - OTHER INCOME	7,256.93	2,500.00	4,756.93
TOTAL OTHER INCOME	8,832.23	3,700.00	5,132.23
OTHER EXPENSE			
999.1 · OTHER EXPENSE	0.00	835.00	(835.00)
99999 - LEGAL EXPENSE	3,445.76	1,360.00	2,085.76
TOTAL OTHER EXPENSE	3,445.76	2,195.00	1,250.76
NET OTHER INCOME	5,386.47	1,505.00	3,881.47
NET INCOME	(43,288.70)	36,507.00	(79,795.70)

Benzie Senior Resources
HDM/Cong comparison
Units Served 2019-2020-2021

	FY 2020		FY 2021		FY 2022	
	HDM	CONG	HDM	CONG	HDM	CONG
October	4,814	1,942	5,451	774	5,827	1,374
November	4,711	1,500	6,644	666	6,124	1,324
December	4,404	1,275	6,490	682	7,274	1,055
January	4,812	1,706	5,658	638	5,881	1,149
February	3,903	1,445	5,616	579	5,314	942
March	4,416	1,044	6,212	671	6,622	1,394
April	5,582	710	6,695	754	6,230	1,370
May	5,711	657	6,495	664	6,073	1,313
June	5,281	696	7,079	731	6,123	1,526
July	5,735	765	6,853	1,247	5,810	2,204
August	5,403	670	6,786	1,522		
September	5,260	722	6,744	1,495		
total meals	60,032	13,132	76,723	10,423	61,278	13,651



July 2022 Journal Entry Summary

- 1003. JE to reclass new cooler floor to capital asset
- 1004. JE to record monthly depreciation expense (non-cash transaction) *
- 1005. JE to record inventory at month end
- 1006. JE to record payroll wages/taxes across all programs – original payroll entry posts to one class *
- 1007. JE to record 401K payroll deferrals across all programs - original payroll entry posts to one class *
- 1008. JE to reclass payroll health insurance deductions from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 1009. JE to record volunteer hours in-kind wages *
- 1010. JE to reclass payroll mileage reimbursements from “uncategorized” to appropriate class, i.e. Home Health and Admin *

* **Monthly recurring Journal Entries.**

July 2022

[illegible]

BENZIE SENIOR RESOURCES
Monthly Journal Entries
July 2022

Trans #	Type	Date	Num	Memo	Debit	Credit
				TO RECORD INKIND WAGES		76.70
					6,629.20	6,629.20
126539	General Journal	07/31/2022	1010	reclass mileage - ADMIN	41.88	
				reclass mileage - HH	2,715.70	
				reclass mileage		2,757.58
					2,757.58	2,757.58
TOTAL					57,710.53	57,710.53

ACTION ITEMS

**Point Betsie Light Station
Shoreline Protection System**

Engineering Change Order #2

1. Need for change order – See Barr Engineering letter (provided)
 - a. Safety Review and coordination
 - b. Protected species survey and reporting
 - c. Preliminary Design changes to scope and schedule
 - d. Design modifications for issued for Permitting Design
2. Cost of change order: \$82,500.00
3. Main issue
 - a. Change to design for apron, inner wall, and crib
Identified as HSR Option 7 – Alt 3 + Alt 4 (provided)
 - b. Need to improve safety concerns arising from Option 7 design regarding drop off of six feet from outer wall to revetment and adjacent flat surface on seven foot wide crib area.
 - c. Changes approved by State Historic Preservation Office

August 12, 2022

Katelyn Zeits
County Administrator
Benzie County
c/o Administration
448 Court Place
Beulah, MI 49617

Re: Change Order #2 to Agreement for Point Betsie Shoreline Protection System Design

Dear Ms. Zeits:

This letter sets forth changes to the Agreement dated November 1, 2021 between Benzie County and Barr Engineering Co. (Barr) regarding the Point Betsie Shoreline Protection System Design Work Order No. 01.

The scope of professional consulting services we will provide is modified as follows:

1) Safety review and coordination

Barr and Quinn Evans will review the public safety implications of the preferred design from the Historic Structures Report (HSR, Option 7) with the Point Betsie Shoreline Protection System (SPS) Committee. Barr will develop communications to be shared with the State Historic Preservation Office (SHPO) regarding the Committee's concerns and presenting design alternatives to address public safety while meeting historic preservation goals. Barr will develop schematic drawings of the proposed design alternatives. Barr and Quinn Evans will participate in up to two meetings with SHPO staff to review alternatives and seek an acceptable design solution.

2) Protected species survey and reporting

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has indicated that a site survey for protected species will be required to be submitted as part of the Joint Permit Application for the project. Protected species that may be present at the site include Broomrape, Pitcher's Thistle, Lake Huron Locust, Prairie Warbler, and Piping Plover. Barr will perform a protected species survey to document the presence or absence of protected species at the project site. Barr will document the findings of the survey in a report to be submitted in support of the Joint Permit Application.

3) Preliminary Design changes to scope and schedule

Preliminary design activities, including development of Preliminary Design drawings, Design Narrative report, and Engineer's Opinion of Probable Construction Cost, have incurred costs beyond those estimated in the development of Work Order No. 01 due to changes in the project

scope and schedule. Specific items resulting in additional evaluation and design costs have included the following:

- Extended design schedule due to weather- and equipment-related delays in obtaining geotechnical data as compared to the original budget estimate, resulting in increased coordination and project management effort
- At the request of the SPS Committee, evaluation of multiple configurations for the north revetment extending across the U.S. Coast Guard property, with the configuration for Preliminary Design representing an approximately 200-foot extension beyond that contemplated in the HSR
- At the request of the SPS Committee, evaluation of multiple configurations for the tie-in point between the composite wall and north revetment on the northern end of the site based on feedback from EGLE
- Probabilistic evaluation of wind and deep-water wave conditions to determine likelihood of occurrence of key design event combinations in order to provide a design basis for the selected design events
- Additional fees incurred by Quinn Evans for the archeologist review of historic Section 106 records from SHPO

4) Design modifications for Issued for Permitting Design

As a result of negotiations with SHPO staff, an alternative design will be developed that differs from the HSR Option 7 configuration previously taken through preliminary design. Barr will perform additional structural, civil, and coastal engineering design to incorporate the alternative design into the Issued for Permitting design package. The alternative design elements will include:

- A new secondary sheet pile wall designed to guard against public access to the lakeward edge of the SPS
- Modifications to the elevations of the concrete apron and splash pad, grading, and material quantities to allow for adequate guarding
- Cobblestone or similar materials added to the outer edge of the SPS to limit accessibility and mimic the existing structure
- Associated detailing for drainage, connections, and structure interactions
- Updated coastal calculations for overtopping discharges and to account for the elevation difference between the secondary wall and landward features (apron and splash pad)

Barr will incorporate the added design features into the Issued for Permitting Design drawings, Design Narrative report, technical specifications, and Engineer's Opinion of Probable Construction Cost.

Barr will complete the above additional tasks within 8 weeks of acceptance of this Change Order. At that time the Issued for Permitting design tasks, including tasks included in the original contract, will be complete.

The authorized cost for the revised scope of services is increased by \$82,500.00, see table below.

Item	Amount
Original Project Budget	\$228,310.00
Change Order #1 (3/25/2022)	\$15,187.00
Previously Authorized Budget	\$243,497.00
Requested Change Order #2 Items	--
1) Safety review and coordination	\$7,800.00
2) Protected species survey and reporting	\$7,600.00
3) Added Preliminary Design costs	\$37,500.00
4) Design modifications for Issued for Permitting Design	\$29,600.00
Total Additional this Change Order	\$82,500.00
Revised Project Budget including Contract Amendment	\$325,997.00

If this Change Order to our Agreement is satisfactory, please sign the enclosed copy in the space provided, and return it to us.

Sincerely,

BARR ENGINEERING CO.

By William J. Forsmark
Its Vice President

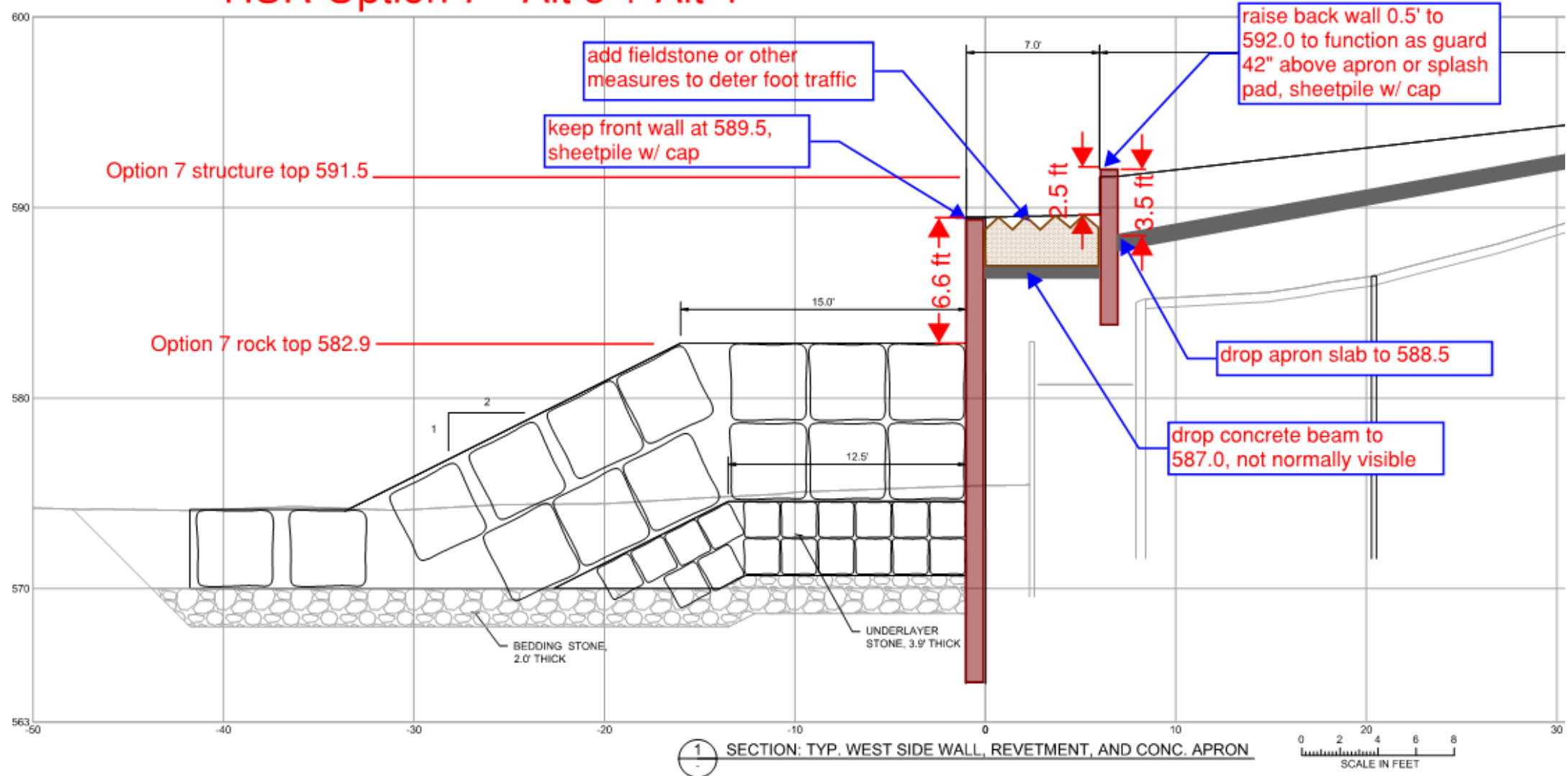
Accepted this 23 day of August, 2020

BENZIE COUNTY

By Bob Roelofs
Its Bob Roelofs
Board of Commissioners Chair

HSR Option 7 (Alt. 3 + 4): Inner guard + access-deterrent beam

HSR Option 7 - Alt 3 + Alt 4



Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: August 17, 2022

Subject: **Balancing the 2021/2022 Budget**

Each year near the end of the fiscal year, the Board of Commissioners takes action to allow my office to make the necessary budget transfers to balance the 2021/2022 fiscal year budget. Again, I am asking for this authorization.

Recommendation:

That the Board of Commissioners authorizes the County Administrator to make budget transfers between departments to balance the 2021/2022 budgets for all funds.

Memorandum



To: Board of Commissioners

Copy: Nate Loop, Director

From: Katie Zeits, County Administrator *Katie Zeits*

Date: August 17, 2022

Subject: **Release of Funds for Capital Projects – Maples**

As you will recall, the Board of Commissioners came to an agreement with the Maples Board regarding funding for capital expenditures incurred in the old building at the Maples. A document of understanding was signed which incorporated the schedule of expenditures. Recently, Mr. Loop attended a Board meeting to give the Commissioners an update of the items being worked on and demonstrated that expenditures were above and beyond what was agreed upon.

Therefore, I recommend the Board of Commissioners release the funds agreed upon to the Maples to assist with their capital project needs.

Recommendation:

That the Board of Commissioners approves payment in the amount of \$325,000 to the Maples for capital expenditures in accordance with the Document of Understanding dated October 26, 2021.

The Maples, Benzie County Medical Care Facility
Documentation of Understanding

THIS DOCUMENTATION OF UNDERSTANDING (the "Document") is made and entered into this day of Oct. 24, 2021 (the "Effective Date"), by and between the COUNTY OF BENZIE, a Michigan municipal corporation, 448 Court Place, Beulah, Michigan 49617 (the "County"), and the BENZIE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD, a Michigan statutory entity formed under MCL 400.46, 210 Maple Avenue, Frankfort, Michigan 49635, (the "DHHS Board" pursuant to Michigan PA 280 of 1939).

RECITALS:

WHEREAS, the County is authorized by the Social Welfare Act [PA 280 of 1939; MCL 400.1 et seq] to establish a county medical care facility; and

WHEREAS, pursuant to the Social Welfare Act, County has previously established a county medical care facility known as The Maples; and

WHEREAS, by action of its Board of Commissioners and acting pursuant to MCL 400.58, the County has previously delegated to the DHHS Board the duty to supervise and be responsible for the operation of The Maples; and

WHEREAS, the County has issued bonds on behalf of The Maples and the proceeds of the DHHS Board approved millage are the source of the funds utilized by the County to make the payments required to pay the debt service on the Bonds on an ongoing basis, and

WHEREAS, the citizens of Benzie County approved a 20-year millage of up to 0.6350 mills for the purpose of funding replacement of the old medical care facility building, capital improvements, debt service, and equipping The Maples; and

WHEREAS, the annual millage revenues collected now exceed the amount necessary to make the payments required for debt service on the bonds, such that any excess millage revenues may be available to be used in the County's discretion for capital improvements to The Maples; and

WHEREAS, the County has the discretion to reduce the rate of the millage levy and to appropriate the millage revenues for any of the voter-approved purposes.

NOW THEREFORE, in consideration of the promises and the mutual undertakings and representations herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant and agree as follows:

1. Use of Excess Millage Revenues.

The use of millage revenues collected in excess of the amounts needed to make the annual payments required for debt service on the bonds shall be restricted to capital improvements on what is remaining of the old medical care facility building.


2. Approval of Capital Improvement Projects.

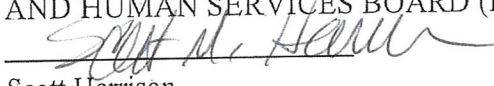
All requests by the DHHS Board to the County for funding capital improvement projects to be paid for with millage revenues must be approved by the County before the funds are committed to those uses.

3. Schedule of Reduced Millage Levies.

The County shall reduce the rate of the annual millage levy for the next four years as set forth in the schedule attached and incorporated by reference as Exhibit A, with the intention that thereafter the annual millage revenues collected would be in the minimum amount necessary to make the payments required for debt service on the bonds.

This Document has been duly authorized by the governing bodies of the County and the DHHS Board, and is executed by the County and the DHHS Board as of the day and year first above written.

DATED: 4/28, 2021 BENZIE COUNTY BOARD OF
COMMISSIONERS

Bob Roelofs
Chairperson

DATED: 4/28, 2021 BENZIE COUNTY DEPARTMENT OF HEALTH
AND HUMAN SERVICES BOARD (DHHS)

Scott Harrison
Chairperson

APPROVED AS TO FORM FOR COUNTY OF BENZIE:
COHL, STOKER & TOSKEY, P.C.
By: TIMOTHY M. PERRONE
On: November 19, 2021

N:\Client\Benzie\Maples\Maples Documentation of Understanding re Capital Improvements 2021 - final v 2.docx
Benzie co. #20-008

					Percentage				
	TV	Millage	Dollar Amt Levied	Debt Obligation	Funding Level	Budget Max	Aproved Reimb	Cash Available	
2020/21								\$ 553,890.00	
2021/22	1,422,610,214.00	0.6350	\$ 903,357.49						
		0.4500	\$ 640,174.60	\$ 461,800.00	100	\$ 325,000.00	\$ 325,000.00	\$ 407,264.60	
2022/23	1,458,175,469.35	0.6350	\$ 925,941.42						
		0.4500	\$ 656,178.96	\$ 466,050.00	75	\$ 300,000.00	\$ 225,000.00	\$ 372,393.56	
2023/24	1,494,629,856.08	0.6350	\$ 949,089.96						
		0.4000	\$ 597,851.94	\$ 474,300.00	75	\$ 300,000.00	\$ 225,000.00	\$ 270,945.50	
2024/25	1,531,995,602.49	0.6350	\$ 972,817.21						
		0.3000	\$ 459,598.68	\$ 481,300.00	50	\$ 300,000.00	\$ 150,000.00	\$ 99,244.18	
						\$ 1,225,000.00	\$ 925,000.00		

3 August 2021

The Maples
210 Maple Ave
Frankfort, MI 49635

Budget re-roof proposal 2022

We agree to furnish materials and labor for re-roofing (3) sections of The Maples as follows:

We will remove the existing roofs to the roof deck and haul away. Then furnish and install 2 layers of 2" polyisocyanurate insulation (R-value=22.4), Sika Sarnafil 60 mil fully adhered roof system, Sika Sarnafil 60 mil fully adhered wall and curb flashings, flash roof drains, flash all penetrations, and Sarnacled metal roof edge for the sum of:

Area 1: \$40,840.00

Area 2: \$48,990.00

Area 3: \$61,195.00

THIS ROOF CARRIES A 15 YEAR GUARANTEE ON MATERIALS AND LABOR

EXCEPTIONS: This bid includes the above items only. Any differences will be charged or credited accordingly.

1. TERMS: Net 30 days. Service charge is 1 1/2% on accounts not paid within 30 days of billing date, which is 18% per annum which is applied to unpaid balance.
2. All ice and snow removal to be done by general contractor.
3. We will not be responsible for damage done by other tradesmen and we shall not be liable for any damages or delays caused by strikes, lockouts, embargos, fires, car shortages, floods, tornadoes, accidents or other causes beyond our control, and the time for delivery of materials of doing the work hereunder shall be extended for the time of delay by reason of any said causes.
4. We agree to carry Workmen's Compensation and Public Liability Insurance.
5. You shall furnish no labor or materials on our account without written order. No prorated or general charges shall be assessed against us.
6. There are no promises, agreements, or understandings, between you and us, not contained in this agreement. This is made subject to your acceptance within 30 days.
7. Prices and availability subject to change.

Acceptance and return of this proposal
shall constitute a contract.

Accepted: 8/26 2021

Firm: The Maples

By: Kathleen R. Rube

Title: Administrator

Respectfully submitted,
Bloxsom Roofing & Siding Company

By: Jason E. Bloxson
Approved: Jason E. Bloxson Estimator

Andy Abshire - Salesman

27 April 2022

The Maples
210 Maple Ave
Frankfort, MI 49635

46' x 66' wing

We agree to furnish materials and labor for re-roofing (1) section of The Maples as follows:

We will remove the existing roof membrane and haul away. Then furnish and install Sika Sarnafil 80 mil fully adhered roof system over the existing insulation, Sika Sarnafil 80 mil fully adhered wall and curb flashings, flash roof drains, flash all penetrations, and Sarnaclad metal roof edge for the sum of:

Area 4: \$20,860.00

THIS ROOF CARRIES A 20 YEAR GUARANTEE ON MATERIALS AND LABOR

EXCEPTIONS: This bid includes the above items only. Any differences will be charged or credited accordingly.

1. TERMS: Net 30 days. Service charge is 1 1/2% on accounts not paid within 30 days of billing date, which is 18% per annum which is applied to unpaid balance.
2. All ice and snow removal to be done by general contractor.
3. We will not be responsible for damage done by other tradesmen and we shall not be liable for any damages or delays caused by strikes, lockouts, embargos, fires, car shortages, floods, tornadoes, accidents or other causes beyond our control, and the time for delivery of materials of doing the work hereunder shall be extended for the time of delay by reason of any said causes.
4. We agree to carry Workmen's Compensation and Public Liability Insurance.
5. You shall furnish no labor or materials on our account without written order. No prorated or general charges shall be assessed against us.
6. There are no promises, agreements, or understandings, between you and us, not contained in this agreement. This is made subject to your acceptance within 30 days.
7. Prices and availability subject to change.

Acceptance and return of this proposal
shall constitute a contract.

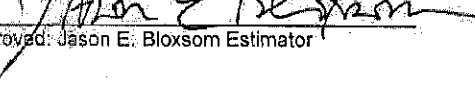
Respectfully submitted,
Bloxsom Roofing & Siding Company

Accepted: _____ 2022

Firm: _____

By: _____

Title: _____

By: 
Approved: Jason E. Bloxsom Estimator
Andy Abshire - Salesman

P- (616) 784-4040
F- (616) 785-7900
5800 Safety Drive NE
Belmont, MI 49306
www.hurstmechanical.com



P- (231) 947-2750
F- (231) 947-1636
885 Robinwood Court
Traverse City, MI 49686
www.hurstmechanical.com

EXCLUSIVELY COMMERCIAL & INDUSTRIAL

The Maples
210 Maple
Frankfort, MI

March 23, 2022

SUBJECT: Additional HVAC

Pursuant to your request, HURST MECHANICAL has visited your facility to observe conditions, collect data, and receive instructions pertaining to the above mentioned project.

The work is to consist of the following:

- Demo and remove existing AHU in boiler room
- Provide and install two new heating boilers
- Provide and install new building circulation pumps with VFD
- Supply and return piping, venting, gas piping, and insulation is included
- Provide and install two new rooftop units and one make up air
- Rooftop unit # 1 is to serve the Kitchen area
- RTU #2 is to serve the Upper floor area by Physical therapy
- The new makeup air is to serve the Landry area
- Cut roof curbs into existing roof for new rtu units and build curb adapter for MAU
- Laundry make up air air conditioning is included
- Reconnect new kitchen RTU to existing duct work for the kitchen area
- Provide and install lined metal duct from new rooftop in PT area
- Provide and install vav boxes with reheat coils in duct for PT area
- Provide and install one hot water reheat coil in employee break room
- Demo and disconnect duct in PT from existing AHU in basement
- Rework existing duct in basement to provide HVAC for lower level
- Provide and install reheat coils in duct in lower level for training rooms
- Provide and install gas piping to new equipment from existing gas main and meter
- Grills, registers, and diffusers are provided from new duct
- Check, Test, and Start new equipment
- Provide and install new equipment onto newer Tridium web-based building management system
- Broom clean surfaces at the conclusion of each work day and removal of all work associated debris
- Engineered drawings are included

Price includes labor and installation.

Your Investment is \$ 479,589.00

HVAC System Design
Indoor Air Quality Analysis
Controls – Pneumatic & DDC
Refrigeration – Ammonia & Freon



Heating
Air Conditioning
Electrical
Plumbing



Pipe Fitting, Welding & Air Piping
Cooling Towers & Pump Packages
Sheet Metal – Exhaust & Ventilation
Preventative Maintenance Agreements

P- (616) 784-4040
F- (616) 785-7900
5800 Safety Drive NE
Belmont, MI 49306
www.hurstmechanical.com



P- (231) 947-2750
F- (231) 947-1636
885 Robinwood Court
Traverse City, MI 49686
www.hurstmechanical.com

EXCLUSIVELY COMMERCIAL & INDUSTRIAL

The Maples
210 Maple
Frankfort, MI

June 17, 2022

SUBJECT: Additional work for HVAC project

The work is to consist of the following:

- Provide and install new DDC control valves for existing air handlers and baseboard to eliminate Pneumatics from the back part of building
- Provide and install additional reheat coils to control temperature
- Provide larger heating boilers to meet the demand of the hot water system
- Provide and install one hot water skid package to provide hot water and eliminate the need for additional domestic hot water boilers
- Provide and install additional piping, pumps, controls and valves to tie hot water skid into heating system loop
- Insulation on additional piping is included
- Check, Test, and Start new equipment
- Provide and install new equipment onto newer Tridium web-based building management system
- Broom clean surfaces at the conclusion of each work day and removal of all work associated debris
- Engineered drawings are included to include additional work

Price includes labor and installation.

Your Investment is \$ 126,690.00

Notes:

- *Electrical work by others*
- *Work is figured during normal business hours*
- *Ceiling removal and replacement by others (required for duct installation)*
- *Concrete cutting, removal, patching including pad(s) and lintels by others*
- *Roof structural analysis and support by others*
- *Roofing by others*
- *Quote is subject to change after 30 days*

Thank you for the opportunity to prepare this quote for you. If we may be of service or if you have any questions, please feel free to call us at 231-947-3312.

Sincerely,

HURST MECHANICAL

Jamin Nyhuis (Project Manager/Estimator)

Approved:

Name	Company	Date
------	---------	------

HVAC System Design
Indoor Air Quality Analysis
Controls – Pneumatic & DDC
Refrigeration – Ammonia & Freon



Heating
Air Conditioning
Electrical
Plumbing



Pipe Fitting, Welding & Air Piping
Cooling Towers & Pump Packages
Sheet Metal – Exhaust & Ventilation
Preventative Maintenance Agreements

Grand Traverse Refrigeration Inc

1203 Stepke Court
Traverse City, MI 49685
Phone: (231) 943-4451
E-mail: Info@callgtr.com

Estimate

6/24/2021

Service Information

The Maples
210 MAPLE ST
Frankfort, MI 49635
Contact: DAVE BURLEY
Phone: (231) 352-9674
E-mail: DAVEB@BENZIEMAPLES.ORG

Job Name

MI062421-The Maples-3

Job Type	PO #	Invoice #	Scheduled	Start	End
Service		10844062421	06/24/2021	5:00 AM	7:00 AM

Item	Description
------	-------------

Equipment Serviced	0120 - WALK IN FREEZER - Model: VJAF-025H-TFC-050 - Serial: 89-1157 Installed: - Warranty exp: Status:
-----------------------	---

Labor RT	Michael - Michael Ignace - Jun 24, 2021 11:06 AM Cost is to change condensing unit with new. And Freon change to new
----------	--

Equip Rental Bucket Lift	
-----------------------------	--

Non Inventory Part	New whole condenser
-----------------------	---------------------

FREON R448 A	FREON
--------------	-------

Job Subtotal:	\$5,728.70
Michigan Sales Tax:	\$242.92
Payment Total:	\$0.00
Total:	\$5,971.62
Total Due:	\$5,971.62

5728.70

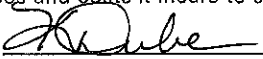
Job Notes and Instructions:

MI062421-The Maples-3 Estimate (continued)

All material is guaranteed to be as specified, and the above work to be completed in accordance with the specifications submitted for same, and completed in a substantial workmanlike manner. Any alteration or deviation from submitted specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Property owner is to carry fire, tornado, and other necessary insurance on above work. Workman's compensation and public liability insurance on above work is to be taken out by Grand Traverse Refrigeration, Inc. The proposal may be withdrawn, without further notice by Grand Traverse Refrigeration, Inc. if not accepted within thirty (30) days from the date of this written proposal. Sign and return the original to Grand Traverse Refrigeration, Inc.

Acceptance of proposal

The above prices, specifications and conditions are satisfactory, and are hereby accepted. Grand Traverse Refrigeration, Inc. is authorized to do the work as specified. By executing below, the undersigned hereby agrees to all terms and conditions herein, including payment terms as outlined. Any payment that is not made within thirty (30) days of the date of the invoice shall accrue interest at a rate of 18%, per annum. Additionally, the undersigned hereby agrees to reimburse Grand Traverse Refrigeration, Inc. any and all actual attorney fees and costs it incurs to collect any amount past due.

Signature:  Date: 6/25/21

Signature: x

Grand Traverse Refrigeration Inc

1203 Stepke Court
Traverse City, MI 49685
Phone: (231) 943-4451
E-mail: Info@callgrtr.com

Estimate

6/24/2021

Service Information

The Maples
210 MAPLE ST
Frankfort, MI 49635
Contact: DAVE BURLEY
Phone: (231) 352-9674
E-mail: DAVEB@BENZIEMAPLES.ORG

Job Name

MI062421-The Maples-1

Job Type	PO #	Invoice #	Scheduled	Start	End
Service		10844062421	06/24/2021	5:00 AM	7:00 AM

Item	Description
Equipment Serviced	0120 - WALK IN FREEZER - Model: VJAF-025H-TFC-050 - Serial: 89-1157 Installed: - Warranty exp: Status:
Labor RT	Michael - Michael Ignace - Jun 24, 2021 9:31 AM Do to extensive electrical damage to evaporator wiring and the bottom drain pan heater being shorted out the whole evaporator needs to be changed , this is a quote to change evap with new
Non Inventory Part	Evaporator with TXV and filter dryer , cooper fittings and brazing , and new drain and electric This doesn't include motor needed on rooftop unit

Job Subtotal:	\$3,958.00
Michigan Sales Tax:	\$166.68
Payment Total:	\$0.00
Total:	\$4,124.68
Total Due:	\$4,124.68
	3958.00


Job Notes and Instructions:

MI062421-The Maples-1 Estimate (continued)

All material is guaranteed to be as specified, and the above work to be completed in accordance with the specifications submitted for same, and completed in a substantial workmanlike manner. Any alteration or deviation from submitted specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Property owner is to carry fire, tornado, and other necessary insurance on above work. Workman's compensation and public liability insurance on above work is to be taken out by Grand Traverse Refrigeration, Inc. The proposal may be withdrawn, without further notice by Grand Traverse Refrigeration, Inc. if not accepted within thirty (30) days from the date of this written proposal. Sign and return the original to Grand Traverse Refrigeration, Inc.

Acceptance of proposal

The above prices, specifications and conditions are satisfactory, and are hereby accepted. Grand Traverse Refrigeration, Inc. is authorized to do the work as specified. By executing below, the undersigned hereby agrees to all terms and conditions herein, including payment terms as outlined. Any payment that is not made within thirty (30) days of the date of the invoice shall accrue interest at a rate of 18%, per annum. Additionally, the undersigned hereby agrees to reimburse Grand Traverse Refrigeration, Inc. any and all actual attorney fees and costs it incurs to collect any amount past due.

Signature:  Date: 6/25/21

Signature: x

**STAFFORD-SMITH, Inc.**

Quote

04/07/2021

To:
The Maples
Dave Burley
210 Maple St.
Frankfort, MI 49635
2313529674
231-383-1992 (Contact)

Project:
The Maples - Walk In

From:
Stafford Smith, Inc.
Gary Brown
400 West Front St.
Traverse City, MI 49684
O: (231) 946-5374 ext. 5
C: (231) 590-8069

Job Reference Number: 23294

Item	Qty	Description	Sell	Sell Total
1	1 ea	WALK IN COOLER, MODULAR, REMOTE Kolpak Model No. WALK IN COOLER Floorless walk in cooler with overall dimensions of 11'-8" x 7'-8" x 8'-6 1/4" Interior dimensions will be 11'-0" x 7'-0" x 8'-2". Box will be made of 4" class 1 foamed in place urethane which is covered in embossed 26 gauge galvalume. Condensing unit is 3/4hp, R404A, medium temp standard pre charged air cooled hermetic system. 208-230/60/1 phs (7.4 amps). Evaporator is a medium temp, air defrost, with R404A. 115/60/1 (1.6 amps). 34"x78" right swing door complete with hinges, handle & door closer. Also includes (1) Kason LED light fixture. Includes a 5 year compressor warranty.	\$9,996.81	\$9,996.81
ITEM TOTAL:			\$9,996.81	\$9,996.81
2	1 ea	WALK IN FREEZER, MODULAR, REMOTE Kolpak Model No. WALK IN FREEZER Walk in freezer (w/ floor) with overall dimensions of 14'-8" x 6'-8" x 8'-6 1/4" Interior dimensions will be 14'-0" x 6'-0" x 7'-11". Box will be made of 4" class 1 foamed in place urethane which is made of embossed 26 gauge galvalume. Condensing unit is 2 hp, R404A, low temp standard pre charged air cooled hermetic. 208-230/60/1 phs (18.1 amps). Evaporator is a low temp, electric defrost, with R404A. 208-230/60/1 (9.8 amps). 28"x78" left swing door complete with interior ramp, hinges, handle & door closer. Also comes with (2) Kason LED light fixtures. Includes a 5 year compressor warranty.	\$13,466.44	\$13,466.44
ITEM TOTAL:			\$13,466.44	\$13,466.44
100	1 ea	INSTALLATION Grand Traverse Refrigeration Model No. INSTALLATION	\$23,782.50	\$23,782.50

the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

I agree to the terms hereof and offer to purchase described goods and services as proposed hereby.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$49,355.69

**COVER LETTER
ON
REQUEST TO ACCEPT A BID PROPOSAL TO
CONSTRUCT A 20' x 28' RESIDENT PAVILION**

We have sought bids to construct a 20' x 28' pavilion, complete with a concrete floor and approach on the grounds as a Quality of Life issue for the residents. Future construction of this pavilion was addressed during and throughout new construction and the renovation of the existing facility. The hill to the southwest of the facility was created in such a manner as to allow for the construction of a pavilion. I have spoken to the City of Frankfort Superintendent Joshua Mills and he was satisfied with the drawings submitted to him and I was informed to simply submit an Application for Zoning – Land Use permit and that would satisfy the City of Frankfort.

The three bids received were as follows:

Portland Building:	\$62,600.00
Skiver Construction:	\$15,090.00
England Pole Buildings, LLC	\$21,104

We have reviewed the bids and after our review, have concluded the bid for \$21,104 from England Pole Buildings, LLC is the bid we would recommend. I have attached a pavilion package, including the three bids we have received for your review.

Request authorization to accept the bid from England Pole Buildings, LLC for \$21,104.00 and move forward with the project.

Respectfully,

David Burley
Maintenance Director

England Pole Buildings, LLC

6397 20 Mile Rd.
Marion, MI 49665

231-388-5216
kylehammar@gmail.com

Bill to
Betsy maples
Frankfort mi

Quote

DATE OF ISSUE
4-4-2022
Quote good for 7 days

DESCRIPTION OF JOB COMPLETED

AMOUNT

Construction of 20x28 pavilion trusses 2 ft oc
Architectural shingles 30x40 4 inches thick
concrete

SUBTOTAL \$21,104

C.O.D.P. #
W.I.P.
#

INVOICE



STAFFORD-SMITH, Inc.

3414 South Burdick St.
Kalamazoo, MI 49001
(800) 968-2442
Tax ID#: 38-1059585



Invoice #:	5050207
Date:	03/15/22
Payment Terms:	UPON RECEIPT
Customer Number:	100637
Order Number:	22-0130-GB
PO Number:	NATE LOOP

Bill to :

BENZIE COUNTY MEDICAL CARE FACILITY
210 MAPLE AVENUE
FRANKFORT MI 49635

Location:

THE MAPLES
210 MAPLE AVENUE
FRANKFORT, MI 49635

EMAIL INVOICE TO: daveb@benziemaples.org

PLEASE NOTE: DOWN PAYS ARE DUE UPON RECEIPT.

BILLED BY: RM

SSI Sales Order Item	Quantity	Unit Price	U/M	Total
DOWN PAY PER TERMS	0.00	0.00	LS	30,911.00
To pay online, please visit our website. www.staffordsmith.com For additional assistance please email AR@staffordsmith.com or call 800-968-2442. Thank you for your business!				Subtotal : 30,911.00 Plus Sales Tax : 0.00 Total Due This Invoice : 30,911.00

64141

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Hurst Mechanical
 5800 Safety Drive NE
 Belmont, MI 49306
 Phone: (616) 784-4040
 Fax: (616) 785-7900
www.hurstmechanical.com



Invoice No. 20544
 Page 1

BILL TO
 Benzie County Medical Care
 The Maples
 210 Maple Avenue
 Frankfort, MI 49635

JOB NO
 22H173
 The Maples- Boiler Replacement
 Benzie County Medical Care Fac
 210 Maple Avenue
 Frankfort, MI 49635

Invoice Date	Invoice #	Customer #	Payment Terms	Purchase Order #
5/23/2022	20544	BEN210	Net 30	Dave Burley

Quantity	Description	Unit Price	Extended Price
1	Progress billing to provide and install new HVAC equipment per signed quote.	100000.00	100,000.00

*May
 \$100,000
 down payment
 on HVAC
 equip. project
 #1930-000-000*

USE TAX PAID BY HURST MECHANICAL AT POINT
 OF PURCHASE IS INCLUDED IN MATERIAL CHARGE.
 We charge a 3% credit card processing fee

Net Amount
100,000.00



Generations of Trust & Loyalty

3733 BLAIR TOWNHALL ROAD
TRAVERSE CITY, MI 49685

231.943.8781

#1930-000-000

Invoice

Customer No: MAP10

Invoice No.: 16000

Bill To: **THE MAPLES**
BENZIE COUNTY MEDICAL CARE FACILITY
210 MAPLE STREET
FRANKFORT, MI 49635

Date		Ship Via	F.O.B.		Terms	
04/22/2022					Net 30	
Purchase Order Number			Order Date	Sales Person	Our Order Number	
			04/22/2022	PAUL GROVES	22019sr	
Quantity			Item Number	Description	Unit Price	Amount
Required	Shipped	B.O.				
	1		RRMB	Request for deposit for materials.	75000.00	75000.00
Invoice subtotal						75000.00
Invoice total						75000.00

We appreciate your business!

THE MAPLES, BENZIE COUNTY MEDICAL CARE FACILITY

64368

HURST MECHANICAL			05/25/2022		64368
Invoice Number	Invoice Date	Description	Gross Amount	Discount Taken	Net Amount Paid
20544	05/23/2022	Down payment on HVAC	\$100,000.00	\$0.00	\$100,000.00
			</		

PRODUCT SSLT111 USE WITH 91600 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

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05/23/2022

20544

BEN210

Net 30

Dave Burley

THE MAPLES, BENZIE COUNTY MEDICAL CARE FACILITY

64265

BLOX100		BLOXSOM ROOFING & SIDING		04/27/2022	64265
Invoice Number	Invoice Date	Description	Gross Amount	Discount Taken	Net Amount Paid
16000	04/22/2022	Deposit on Roof - Construction	\$75,000.00	\$0.00	\$75,000.00

PRODUCT SSLT111 USE WITH 91600 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

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Hurst Mechanical
5800 Safety Drive NE
Belmont, MI 49306
Phone: (616) 784-4040
Fax: (616) 785-7900
www.hurstmechanical.com



Invoice No. 20837

Page 1

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Benzie County Medical Care
The Maples
210 Maple Avenue
Frankfort, MI 49635

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22H173
The Maples- Boiler Replacement
Benzie County Medical Care Fac
210 Maple Avenue
Frankfort, MI 49635

Invoice Date	Invoice #	Customer #	Payment Terms	Purchase Order #
8/1/2022	20837	BEN210	Net 30	Dave Burley

Quantity	Description	Unit Price	Extended Price
1	Progressive billing to provide and install new HVAC equipment per signed quote	100000.00	100,000.00

1930

USE TAX PAID BY HURST MECHANICAL AT POINT
OF PURCHASE IS INCLUDED IN MATERIAL CHARGE.
We charge a 3% credit card processing fee

Net Amount
100,000.00

THE MAPLES, BENZIE COUNTY MEDICAL CARE FACILITY

64579

HURS1000

Hurst Mechanical

08/03/2022

64579

Invoice Number	Invoice Date	Description	Gross Amount	Discount Taken	Net Amount Paid
20837	08/01/2022	Installment on new HVAC	\$100,000.00	\$0.00	\$100,000.00
			\$100,000.00	\$0.00	\$100,000.00

PRODUCT SSLT111 USE WITH 91500 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

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Invoice

and Traverse Refrigeration Inc.

1203 Stepke Ct

Traverse City MI 49685

Phone #231.943.4451 / Info@callgtr.com

Date	Invoice #
8/27/2021	12240082621

Bill To

The Maples
210 MAPLE ST
Frankfort, MI 49635

*August
6670-050-000*

Service Address
The Maples 210 MAPLE ST Frankfort, MI 49635

P.O. No.	Terms	Due Date	Project
	NET 30 DAYS	9/26/2021	The Maples - 9129 APRVD CONDEN...

Item	Description	Qty	U/M	Rate	Amount
Equipment Serviced	0120 - WALK IN FREEZER - Model: VJAF-025H-TFC-050 - Serial: 89-1157 Installed: - Warranty exp: Status:	1	ea	0.00	0.00
Labor RT	Michaell - Michael Ignace - August 26, 2021 change condensing unit with new. And Freon change to new	10	hr	118.00	1,180.00
Equip Rental Buck...		1		500.00	500.00
Non Inventory Part	New whole condenser	1	ea	3,778.70	3,778.70
FREON R448 A	FREON	6	lb	45.00	270.00
<i>"new condenser for walk in freezer"</i>					

Thank you for your Business!

As a premier service provider, GTR is committed to following up on any potential warranty your equipment may have. Any balance not covered by warranty will be the sole responsibility of the customer.

We gladly accept all major credit cards for payment. There is a 3.5% fee for all balances over \$5000.00 or more.

I have the authority to order the above work and do so order as outline above. It is agreed that the seller will retain title to any equipment or material furnished until final and complete payment is made and if settlement is not made as agreed, the seller shall have the right to remove same and the sell will be held harmless for any damages resulting from the removal thereof. I agree to pay all costs and reasonable attorney fees if this invoice is placed in the hands of an attorney for collection.

Subtotal	\$5,728.70
Sales Tax (6.0%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$5,728.70

Invoice

Grand Traverse Refrigeration Inc.
 1203 Stepke Ct
 Traverse City MI 49685
 Phone #231.943.4451 / Info@callgtr.com

Date	Invoice #
7/1/2021	10913070121

Bill To

The Maples
 210 MAPLE ST
 Frankfort, MI 49635

Service Address

The Maples
 210 MAPLE ST
 Frankfort, MI 49635

P.O. No.	Terms	Due Date	Project
	NET 30 DAYS	7/31/2021	The Maples - 9130 APRVD EVAP ES...

Item	Description	Qty	U/M	Rate	Amount
Equipment Serviced	0120 - WALK IN FREEZER - Model: VJAF-025H-TFC-050 - Serial: 89-1157 Installed: - Warranty exp: Status:	1	ea	0.00	0.00
Labor RT	Michaell - Michael Ignace - Jun 24, 2021 9:31 AM Do to extensive electrical damage to evaporator wiring and the bottom drain pan heater being shorted out the whole evaporator needs to be changed , this is a quote to change evap with new Michaell - Michael Ignace - Jun 28, 2021 10:18 AM After recovering Freon and starting unwiring unit discovered the evaporator was not designed for this project, its for a cooler unit. Reinstalled Freon and got unit running Michaell - Michael Ignace - Jul 1, 2021 Returned with correct evaporator. Recovered Freon and replaced existing evaporator with new/correct evaporator. Restarted unit. Verified operaion. Temprature dropping upon departure.	10	hr	118.00	1,180.00
Non Inventory Part	Evaporator with TXV and filter dryer , cooper fittings and brazing , and new drain and electric This doesn't include motor needed on rooftop unit	1	ea	2,778.00	2,778.00

66670-050

Thank you for your Business!

As a premier service provider, GTR is committed to following up on any potential warranty your equipment may have. Any balance not covered by warranty will be the sole responsibility of the customer.

We gladly accept all major credit cards for payment. There is a 3.5% fee for all balances over \$5000.00 or more.

I have the authority to order the above work and do so order as outline above. It is agreed that the seller will retain title to any equipment or material furnished until final and complete payment is made and if settlement is not made as agreed, the seller shall have the right to remove same and the sell will be held harmless for any damages resulting from the removal thereof. I agree to pay all costs and reasonable attorney fees if this invoice is placed in the hands of an attorney for collection.

Subtotal	\$3,958.00
Sales Tax (6.0%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$3,958.00

THE MAPLES, BENZIE COUNTY MEDICAL CARE FACILITY

63237

GTR2260

GRAND TRAVERSE REFRIGERATION

07/28/2021

63237

Invoice Number	Invoice Date	Description	Gross Amount	Discount Taken	Net Amount Paid
10844062421	07/19/2021	walk in freezer - repair	\$1,116.00	\$0.00	\$1,116.00
10913070121	07/01/2021	walk in freezer repair	\$3,958.00	\$0.00	\$3,958.00
11373071621	07/16/2021	kitchen AC repair	\$1,496.42	\$0.00	\$1,496.42
			\$6,570.42	\$0.00	\$6,570.42

PRODUCT S8LT111 USE WITH 91500 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

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4444377500

THE MAPLES, BENZIE COUNTY MEDICAL CARE FACILITY

63362

GTR2260

GRAND TRAVERSE REFRIGERATION

09/01/2021

63362

Invoice Number	Invoice Date	Description	Gross Amount	Discount Taken	Net Amount Paid
12240082621	08/27/2021	new condenser for walk in freezer	\$5,728.70	\$0.00	\$5,728.70
			\$5,728.70	\$0.00	\$5,728.70

PRODUCT S8LT111

USE WITH 91500 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

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4444377500

SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM CHECKLIST

This checklist is provided as a guide to assist you in the preparation of the application for P.A. 416 funding (FOR YOUR USE ONLY).

SHERIFF:	Task Completed
1. Review the Contract Conditions and Requirements (pages 4-9)	<input type="checkbox"/>
2. Complete the Maintenance of Effort Base Data (page 11)	<input type="checkbox"/>
3. Prepare the Methods and Procedures (page 12)	<input type="checkbox"/>
4. Complete the Resolutions, Contracts, and Law Enforcement Plan (page 13)	<input type="checkbox"/>
5. Complete the Equipment and Automotive Inventory (page 14)	<input type="checkbox"/>
6. Prepare the Budget Detail (pages 15-18)	<input type="checkbox"/>
7. Complete the Application Signature Page and Sign Item #18 (page 10)	<input type="checkbox"/>
8. Deliver the Prepared Application to the Financial Officer	<input type="checkbox"/>

FINANCIAL OFFICER:

1. Review the Contract Conditions and Requirements	<input type="checkbox"/>
2. Review the Maintenance of Effort Base Data	<input type="checkbox"/>
3. Review the Methods and Procedures	<input type="checkbox"/>
4. Review the Resolutions, Contracts, and Law Enforcement Plan	<input type="checkbox"/>
5. Review the Equipment and Automotive Inventory	<input type="checkbox"/>
6. Review the Budget	<input type="checkbox"/>
7. Sign Item #25 on the Application Signature Page (page 10)	<input type="checkbox"/>
8. Return the Application Package to the Sheriff	<input type="checkbox"/>

SHERIFF:

Deliver the Application to the Chairperson of the County Board	<input type="checkbox"/>
--	--------------------------

CHAIRPERSON, COUNTY BOARD OF COMMISSIONERS:

1. Review the Contract Conditions and Requirements	<input type="checkbox"/>
2. Review the Program Application for P.A. 416 funding (pages 10-18)	<input type="checkbox"/>
3. Complete Item #9 on the Application Signature Page (page 10)	<input type="checkbox"/>
4. Sign Item #10 on the Application Signature Page (page 10)	<input type="checkbox"/>
5. Return the Application Package to the Sheriff	<input type="checkbox"/>

SHERIFF:

1. Review the Application for completeness	<input type="checkbox"/>
2. Make one copy (single-sided) of the complete application to retain for your records	<input type="checkbox"/>
3. Submit the original of the following documents to OHSP:	
a. Application and Contract Signature Page with <u>original signatures</u> (page 10)	<input type="checkbox"/>
b. Maintenance of Effort (page 11)	<input type="checkbox"/>
c. Methods and Procedures (page 12)	<input type="checkbox"/>
d. Resolutions, Contracts, and Law Enforcement Plan (page 13)	<input type="checkbox"/>
e. Equipment and Automotive Inventory (page 14)	<input type="checkbox"/>
f. Budget—Detail and Narrative (pages 15-18)	<input type="checkbox"/>

EMAIL COPY OF COMPLETE APPLICATION WITH SIGNATURES TO:

MSP-SRP@michigan.gov

DATE MAILED

emailed
8/23/22

**SECTION C: SECONDARY ROAD PATROL AND
TRAFFIC ACCIDENT PREVENTION PROGRAM APPLICATION**

I. Application and Contract Signature Page


This application is made under P.A. 416, as amended, in the amount and for the purpose set forth. On the basis of the information provided in this application and detailed budget submitted by the county, an award will be made to the county in the amount and for the period stated, and is subject to the Contract Conditions and Requirements. This agreement becomes effective as of the date county representatives are notified by OHSP.

We certify that the information contained in this application including, but not limited to, the Methods and Procedures and Budget Detail, is accurate to the best of our knowledge. We agree to comply with P.A. 416, the Contract Conditions and Requirements, Generally Accepted Accounting Principles, and OHSP policies with the understanding that failure to do so is cause for termination of the grant.


A. REQUESTOR INFORMATION

1. Applicant County BENZIE COUNTY	2. Federal Employer ID Number 38-6004838
3. Fiscal October 1, 2022, to September 30, 2023	


B. CHAIRPERSON, COUNTY BOARD OF COMMISSIONERS

4. Name BOB ROELOFS	5. Telephone Number 231-882-0000	
6. Street Address 448 COURT PL.	7. City BEULAH	8. ZIP Code 49617
9. State Agency with which County EEO is on file: OFFICE OF MANAGEMENT AND BUDGET		
10. Signature of Chairperson 		11. Date 8/23/2022

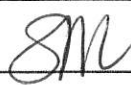
C. SHERIFF

12. Name SHERIFF KYLE ROSA	13. Telephone Number 231-882-4484	14. Email Address KRosa@benzieco.net
15. Street Address 505 S. MICHIGAN AVE.	16. City BEULAH	17. ZIP Code 49617
18. Signature of Sheriff 		19. Date 8/23/2022

D. FINANCIAL OFFICER

20. Name MICHELLE THOMPSON	21. Telephone Number 231-882-0011	
22. Street Address 448 COURT PL.	23. City BEULAH	24. ZIP Code 49617
25. Signature of Financial Officer 		26. Date 8/23/2022

E. PRIMARY CONTACT PERSON FOR SRP PROGRAM

27. Name and Title SUZANNE MILLS 	28. Telephone Number 231-882-4484
29. E-mail Address Smills@benzieco.net	30. Fax Number 231-882-5894

Only original signatures will be accepted
FOR OHSP USE ONLY

Date Application Received	Contract Number
AUTHORITY: MCL 28.31, MCL 51.76, MCL 51.77, as amended	COMPLIANCE: Voluntary; however, failure to complete will result in a denial of funding

II. Maintenance of Effort Base Data

County-Funded Deputies

Report the number of county-funded, full-time certified deputies employed by, or budgeted for, the sheriff's department as of the dates indicated below. The source of funding for the deputies (i.e., other grants, local contractual arrangements, etc.) is not a deciding factor in determining whether the county meets the maintenance of effort requirement. **Do not include P.A. 416-Funded Road Patrol Deputies.**

County-Funded, Full-Time Certified Deputies	1) As of 9/30/78	2) Current	3) Budgeted for Upcoming Fiscal Year (October 1 – September 30)
Total Number	4	13	13
Number Whose Primary Duty is Road Patrol	4	9	9

III. Methods and Procedures

INSTRUCTIONS: Indicate how your department will utilize the funds allocated by selecting each box that describes an activity engaged in by your county's SRP Deputies. If "other" is selected, provide a description of the activity. All activities must be allowable under the provisions of P.A. 416 and must be consistent with the submitted budget.

- ☒ Patrol and monitor traffic violations on secondary roads.
- ☒ Investigate crashes involving motor vehicles on secondary roads.
- ☒ Provide emergency assistance to persons on secondary roads.
- ☒ Enforce violations of criminal laws which are observed by or brought to the attention of the sheriff's department while patrolling secondary roads.
- ☒ Enforce laws in state parks and county parks within the county.
- ☒ Provide a vehicle inspection program.
- ☒ Provide traffic safety information and education programs.
- ☐ Other (please describe)

☐ Additional Information:

IV. Resolutions, Contracts, and Law Enforcement Plan

- A. List each city or village which has requested, by resolution, that the sheriff's department provides services within its boundaries. If none, note N/A.

Note: Include a copy of each resolution. If any new resolutions are adopted during the fiscal year, immediately forward a copy to OHSP.

N/A

- B. List each township, city, or village that contracts with the sheriff's department to provide law enforcement services. If none, note N/A.

Note: Include a copy of each contract. If any new contracts are acquired during the fiscal year, immediately forward a copy to OHSP.

Village of Beulah
Lake Township
Crystal Beach Cottager's Association

- C. Include a copy of your most current Law Enforcement Plan with MSP for the unincorporated areas of the county.

Note: Law Enforcement Plans shall be updated at least every four years, following a sheriff's election.

Attached Resolution March 2021

V. Equipment and Automotive Inventory

INSTRUCTIONS: List all equipment and automobiles purchased in full or in part with P.A. 416 funds.

[illegible]

VI. Budget Detail

INSTRUCTIONS: The budget must be completed in detail and shall only cover the period for which this application is made.

Note: Round to whole dollar amounts (except in rates and calculations).

A. PERSONNEL

SALARIES AND WAGES			
POSITION TITLE	SALARY RATE	% OF TIME ON P.A. 416 ACTIVITIES	COST
Deputy Sheriff	26.33	100	\$54,786.
			\$
			\$
			\$
			\$
OVERTIME		100	\$4080
LONGEVITY			\$1054.
		SUBTOTAL	\$59,920

FRINGE BENEFITS		
FICA	PERCENT 7.65	\$4584.
RETIREMENT	PERCENT 4467.43	\$4467.
HOSPITALIZATION	AVG/EMPLOYEE/MONTH \$1146 x 12	\$13752
WORKERS COMPENSATION	RATE/\$100 IN WAGES \$ 3.35 x total wages	\$2007.
OTHER INSURANCE (please identify)		
Dental	97.96 x 12	\$1176
Vision	\$15.5 x 12	\$185
Life/Std/Ltd	\$33.93 x 12	\$407
Cobra	5.88	\$6.
HRA	1200	\$1200
	SUBTOTAL	\$27,784
	TOTAL PERSONNEL	\$87704

B. AUTOMOTIVE EXPENSES

INSTRUCTIONS: The County may choose to account for Automotive Expenses using **ONE** of the two following methods: **Actual Automotive Expenses OR Mileage Reimbursement**. The same method must be used to account for the costs in the SRP general ledger accounts.

ACTUAL AUTOMOTIVE EXPENSES		
DESCRIPTION OF EXPENSE (Include fuel, maintenance, insurance, etc.)	RATE	COST
Fuel	100%	\$2500
Repairs	100	\$500
		\$
		\$
		\$
TOTAL AUTOMOTIVE EXPENSES		\$3000

OR

MILEAGE REIMBURSEMENT		
COUNTY COST PER MILE OF PATROL OPERATION	ESTIMATED MILES	COST
		\$
		\$
		\$
		\$
		\$
TOTAL AUTOMOTIVE EXPENSES		\$

C. EQUIPMENT

Must include detailed description of equipment to be purchased

DESCRIPTION	QUANTITY	PURCHASE PRICE	COST
			\$
			\$
			\$
TOTAL EQUIPMENT			\$

D. OPERATING EXPENSES

DESCRIPTION OF EXPENSE	RATE	COST
PRINTING/SUPPLIES	100%	\$200
CLEANING/CLOTHING ALLOWANCE	100%	\$600
TRAINING	100%	\$500
RADIO MAINTENANCE CONTRACTS	100%	\$350
MISCELLANEOUS (describe)		\$
TOTAL OPERATING EXPENSES		\$1650

TOTAL DIRECT COSTS (Personnel, Automotive, Equipment, and Operating)	\$92,354
---	----------

E. INDIRECT COSTS

NOT TO EXCEED 5% OF TOTAL DIRECT COSTS	\$
--	----

TOTAL PROJECT COSTS (Direct + Indirect)	\$92,354
STATE ALLOCATION	\$21,886

F. BUDGET NARRATIVE

INSTRUCTIONS: Provide a narrative justifying and detailing the basis for determining the cost of the items included in each budget category. **INCLUDE CALCULATIONS THAT AREN'T APPARENT ON PREVIOUS PAGES.** Additional pages may be attached as needed.

One full time Deputy Sheriff will be assigned to patrol secondary county roads within Benzie County.

The budget for wages and fringe benefits reflects the actual cost of providing a Deputy Sheriff according to the contract and the standard county operating procedures.

The cost of automotive expenses is based on previous fuel gallons used for secondary road patrol. Maintenance and repairs are projected, based on prior years of operation and experience in fleet management.

Name and Title of Person Completing the Budget Sgt Troy Packard	Telephone Number 231-882-4484
Email Address TPackard@benzieco.net	

Benzie County Law Enforcement Plan Secondary Road Patrol & Accident Prevention (SRP) program

This Law Enforcement Plan is written pursuant to the provisions of Public Act 416 of 1978, as amended by Act 313 of the Public Acts of 1982, being sections 51.76 and 51.77 of the Michigan Compiled Laws. This Plan exists between the Benzie County Sheriff's Office and the Michigan Department of State Police (MSP) post at Cadillac as represented by the undersigned parties, and as referred to herein as the "Agencies."

The established principle of mutual cooperation and assistance between the two Agencies has served to enhance the level of law enforcement. It is, therefore, agreed between the Agencies that the following is the official policy with regard to patrolling roads within Benzie County:

- 1) The efficient, courteous, professional service to the public shall be the primary concern of both Agencies.
- 2) Both Agencies shall respond to any requests for law enforcement services within their respective jurisdictions.
- 3) Whenever this Plan conflicts with an existing Central Dispatch Agreement, the Agreement shall take precedence.
- 4) When either Agency receives an emergency call, such as a personal injury accident or a crime in progress and is unable to respond immediately because of unavailability of personnel or distance from the scene, the call shall be referred to the other Agency which may be better able to respond promptly.
- 5) When it can be expected that the other Agency can respond more quickly, or be of assistance, it shall be the practice of both Agencies to promptly notify each other of all such emergency calls.
- 6) To the extent practical, the law enforcement officers of the Sheriff's Office who are assigned to the Secondary Road Patrol (SRP) program shall be directed to the county road system.
- 7) In those instances where county roads, because of geographic location, are more accessible to the Michigan State Police, that Agency shall, to the extent practical, incorporate into their patrol schedules those areas in a manner necessary to meet the needs of the public.
- 8) In those instances where state trunk lines or freeways, because of geographic location, are more accessible to the Sheriff's Office, that Agency shall, to the extent practical, incorporate into their patrol schedules those areas in a manner necessary to meet the needs of the public.
- 9) Whenever unusual conditions exist which require increased law enforcement services in their respective jurisdictions, both Agencies shall cooperate to meet such needs.


This Plan shall be reviewed periodically by the administrative heads of the two Agencies and revised as agreed upon by both Agencies. A copy of this Plan, signed by both Agencies, shall be forwarded to the Office of Highway Safety Planning.



Benzie County Sheriff

03/11/2021

Date



MSP Post Commander

03/11/2021

Date

SHERIFF PATROL AGREEMENT

AGREEMENT made this 12th day of April 2022, between the County of Benzie (hereinafter designated "County"), the Benzie County Sheriff's Office (hereinafter designated "Sheriff"), and, **Crystal Beach Cottager's Association, Benzie County, Michigan** (hereinafter designated "C.B.C.A.").

WITNESSETH

WHEREAS Public Act 40 of 1967, as amended (MSA 5.916), MCL 45.406 (CL=29 Section 1351) and the PEOPLE v. Van Tubbergen, 249 Mich. App. 354, 366, 642 N.W. 2d 368, 374 (2002) authorizes the Sheriff to appoint Deputy Sheriffs to protect private interests.

AND WHEREAS, PA 486, 1978, MCLA 45.401 CL 29 Section 1346, MSA 5.911 Section 1346, MSA 5.911 Section 1, provides that Counties pay the salaries of Sheriff Deputies in lieu of fees,

AND WHEREAS, PA 237.1919, MCLA 45.401: MSA 5.911 provides that all fees collected by the Sheriff shall be paid to the County,

AND WHEREAS, MCLA 45.3 CL 29 Section 1101, MSA 5.283, provides Counties may make all necessary contracts in relation to the property and concerns of the County,

AND WHEREAS, the C.B.C.A. desires to enter into an agreement with the County for additional police protection by the Sheriff on its premises.

NOW, THEREFORE, in consideration of the promises and covenants and conditions hereinafter contained, IT IS HEREBY AGREED by and between the parties as follows:

1. The County, under the authority of the aforementioned Public Acts and Michigan Statutes, hereby calls upon the Sheriff to furnish additional special police protection from 1851 S. Shore East to 2744 S. Shore East, for enforcement of all State Laws, subject to the terms and conditions hereinafter contained.
 - a. Along the aforesaid route to be patrolled, the Sheriff shall have discretion in deciding the portions of the total patrol time to be spent on the route based on where, in his professional judgment, the greatest hazards exist.
2. Within the limitations of available manpower, the Sheriff shall provide one Deputy Sheriff up to ten (10) hours per week patrol time, with one (1) hour in the morning before noon and the other one (1) hour in the afternoon with the exact times per day of the week to be decided by the Sheriff on the basis of his best professional judgment in regard to hazard times.
3. The Sheriff agrees that the C.B.C.A. patrol shall spend at least 90% of available time in assignment of random stationary radar traffic enforcement where speeding is most likely to occur, when not responding or investigating complaints generated in the patrol area.
4. All deputy patrols shall be between the hours of 8:00 AM and 9:00 PM unless needs demand additional time changes.

BENZIE COUNTY SHERIFF'S OFFICE

5. The C.B.C.A. agrees to give the Sheriff a one (1) week notice of any additional time or change needed, subject to the limitation in paragraph 8.
6. All deputy patrols shall be maintained by a deputy who is a certified police officer in accordance with the MI Commission on Law Enforcement Standards (MCOLES).
7. All deputy patrols shall be operated by a sworn Deputy Sheriff in full uniform.
8. The C.B.C.A. shall reimburse the County of Benzie Forty-Seven Dollars (\$47.00) for each hour or part thereof for fractional hours; provided, however, the total amount required to be paid shall not exceed: (\$4,512.00) the amount required for a total of 96 hours (9 weeks at 10 hours per week, plus 3 days at 2 hours per day). C.B.C.A. agrees to pay fifty percent (50%) (\$2,256.00) of the total proposed contract before service begins on July 1, 2022.
9. The patrols shall begin on July 1, 2022, and continue through Monday September 5, 2022, or sooner, subject to the needs of the C.B.C.A.
10. The normal Sheriff's police protection shall be continued throughout the County and shall not be reduced as a result of the agreement contained herein, or as a result of additional police services provided herein.
11. The Deputy Sheriffs shall not be utilized by the C.B.C.A. for functions or duties other than those of a law enforcement or police protection nature.
12. All Deputies shall be full-time Deputy Sheriffs and be directly accountable to the Sheriff.
13. The Sheriff shall provide to the C.B.C.A. biweekly accounting of the hours, which the deputies have worked in accordance with this agreement. These biweekly reports shall include the applicable stationary radar hours so performed and in addition tickets and warnings issued. Billing for 2nd half payment (\$2,256.00) shall be on or about August 31, 2022.
14. The C.B.C.A. shall draft a check payable to the County of Benzie and shall forward that document to the Benzie County Sheriff's Department, 505 S. Michigan Ave, Beulah, Michigan 49617, for services that are to be or have been rendered to the C.B.C.A.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written.

County of Benzie:

Bob Roelofs, Chair

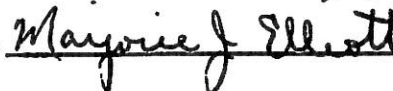


Kyle Rosa, Sheriff

 07/14/2022

C.B.C.A.:

Marjorie Elliot - Chair, CBCA

 4/15/2022

BENZIE COUNTY SHERIFF'S OFFICE

COPY

SHERIFF PATROL AGREEMENT

AGREEMENT, made this 7th day of April, 2022, between the County of Benzie (hereinafter designated "County"), the Benzie County Sheriff's Office (hereinafter designated "Sheriff") and the Village of Beulah, Benzonia Township, Benzie County, Michigan (hereinafter designated "Village of Beulah").

WITNESSETH

WHEREAS, MCL 51.76 authorizes a city or a village to contract with the Sheriff for special police protection with the boundaries of the city or village,

AND WHEREAS, PA 486, 1978, MCLA 45.401 CL=29 Section 1346, MSA 5.911 Section 1346, MSA 5.911 Section 1, provides that Counties pay the salaries of Sheriff Deputies in lieu of fees,

AND WHEREAS, PA 237.1919, MCLA 45.401: MSA 5.911 provides that all fees collected by the Sheriff shall be paid to the County,

AND WHEREAS, MCLA 45.3 CL 29 Section 1101, MSA 5.283, provides Counties may make all necessary contracts in relation to the property and concerns of the County.

AND WHEREAS, the Village of Beulah, Benzie County, Michigan desires to enter into an agreement with the County for additional police protection by the Sheriff in the Village of Beulah.

NOW, THEREFORE, in consideration of the premises and covenants and conditions hereinafter contained, IT IS HEREBY AGREED by and between the parties as follows:

1. The County, under the authority of the aforementioned Public Acts and Michigan Statutes, hereby calls upon the Sheriff to furnish additional special patrol protection in the Village of Beulah for enforcement of all State laws, subject to the terms and conditions hereinafter contained.
2. In the aforesaid area to be patrolled, the Sheriff shall have discretion in deciding the portions of the total patrol time to be spent on the various route portions based on where, in his professional judgment, the greatest hazards exist or as requested by the Village of Beulah President.
3. Within the limitations of available manpower, the Sheriff shall provide one Deputy for extra patrol.
4. The Deputy will work up to two (2) days per week, four (4) hours a day, with one being Friday, and one being Saturday. The schedule for HOLIDAY weekends is as follows:
 - a. July 4th, 2022: July 1 (4 hours only- evening patrol), 2, 3, 4 2022 will be eight (8) hours shifts, for a total of thirty-two (28) hours.
 - b. July 9th, 2022: will be an additional two (2) hours for the Beulah Art Fair – daytime patrol.
 - c. Labor Day weekend: September 3, 4, 2022 will be eight (8) hours shifts for a total of sixteen (16) hours.
 - d. All other weekends are to be scheduled for 4 hours on Fridays and Saturdays for a total eight (8) hours – total of other weekends are sixty-eight (68) hours (Saturday July 9, 2022 four (4) hours night time patrol, and Friday September 2, 2022 – four hours (4) of night time patrol)

- e. Additional **2.5 hours** per week for Music in the Park /Street for 7 weeks at 2.5 hours per week totaling seventeen and one half (**17.5**) hours – **evening patrol from 6:30 PM to 9 PM only.**
- f. Grand total for the summer schedule hours will be one-hundred-thirty-seven (137) hours. Total amount due: **28+2 +16+68+17.5= 131.5 hours x \$47.00 per hours = \$6,180.50**

5. THIS SCHEDULE CAN BE CHANGED AT THE REQUEST OF THE VILLAGE OF BEULAH PRESIDENT

- 6. Village of Beulah agrees to give the Sheriff a one (1) week notice of any additional time.
- 7. All deputy patrols shall be supervised by a Command Officer.
- 8. A sworn Deputy Sheriff in full uniform shall operate all deputy patrols.
- 9. All Deputy patrols shall be between the hours of 4 PM (1600 hours) and 3 AM (0300 hours) during patrol time listed in Section 4c, unless otherwise noted, or Village needs demand added time changes.
- 10. The Village of Beulah shall reimburse the County of Benzie the sum Forty-Seven Dollars (\$47.00) for each hour or part thereof for fractional hours; provided, however, the total amount of contract shall be 131.5 hours bringing the final total due to \$6,180.50. (Six Thousand, one hundred eighty dollars and fifty cents). The Village of Beulah agrees to pay 50% of the total agreement (\$3,090.25) amount before services commence on July 1, 2022, and the final 50% payment by September 15, 2022.
- 11. The patrols shall begin on July 1, 2022, and continue through September 4, 2022, or sooner, subject to the needs of the Village of Beulah.
- 12. The normal Sheriff's police protection shall be continued throughout the County and shall not be reduced as a result of the agreement contained herein, or as a result of additional police services provided herein.
- 13. The Deputies shall not be utilized by Village of Beulah for functions or duties other than those of a law enforcement or police protection nature.
- 14. All Deputies shall be sworn Deputy Sheriffs and be directly accountable to the Sheriff.
- 15. The Sheriff shall provide to the Village of Beulah a periodic accounting of the hours, which the deputies have worked in accordance with this agreement.
- 16. The Village of Beulah shall draft checks payable to the County of Benzie and shall forward that document to the Benzie County Sheriff's Office, 505 S. Michigan Ave, Beulah, Michigan 49617, for services that are to be or have been rendered to the Village of Beulah.

COPY

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written.

County of Benzie:

Bob Roelofs, Chair

Bob Roelofs 5-10-2022

Kyle Rosa, Sheriff

Kyle Rosa 05/14/2022

Village of Beulah

Jeri VanDePerre, President

Jeri VanDePerre Ros

SHERIFF PATROL AGREEMENT

AGREEMENT made this 7th day of April 2022, between the County of Benzie (hereinafter designated "County"), the Benzie County Sheriff's Office (hereinafter designated "Sheriff") and Lake Township, Benzie County, Michigan (hereinafter designated "Lake Twp.").

WITNESSETH

WHEREAS MCL 41.181 authorizes a township to contract with the Sheriff for special police protection with the boundaries of the township,

AND WHEREAS, PA 486, 1978, MCLA 45.401 CL=29 Section 1346, MSA 5.911 Section 1346, MSA 5.911 Section 1, provides that Counties pay the salaries of Sheriff Deputies in lieu of fees,

AND WHEREAS, PA 237.1919, MCLA 45.401: MSA 5.911 provides that all fees collected by the Sheriff shall be paid to the County,

AND WHEREAS, MCLA 45.3 CL 29 Section 1101, MSA 5.283, provides Counties may make all necessary contracts in relation to the property and concerns of the County.

AND WHEREAS, the Lake Twp., Benzie County, Michigan desires to enter into an agreement with the County for additional police protection by the Sheriff in the Twp. of Lake.

NOW, THEREFORE, in consideration of the premises and covenants and conditions hereinafter contained, IT IS HEREBY AGREED by and between the parties as follows:

1. The County, under the authority of the aforementioned Public Acts and Michigan Statutes, hereby calls upon the Sheriff to furnish additional special patrol protection in the Township of Lake for enforcement of all State laws, subject to the terms and conditions hereinafter contained.
2. In the aforesaid area to be patrolled, the Sheriff shall have discretion in deciding the portions of the total patrol time to be spent on the various route portions based on where, in his professional judgment, the greatest hazards exist or as requested by the Lake Twp. Supervisor.
3. Within the limitations of available manpower, the Sheriff shall provide one Deputy for extra patrol.
4. The extra patrol shall be from as needs demand. The area of patrol shall be: M-22 Platte River Bridge and Birch Trail Rd. (Illegal parking in No Parking Zones and parking with two wheels on the road of Birch Trail impeding traffic.) Lake Michigan Road including drive through Lake Twp. Parking lot. Deadstream Road from M-22 to Township limit near Miller's Resort Sign. Sutter Road, Crystal Drive and the complete Township.
5. Lake Twp. agrees to give the Sheriff a one (1) week notice of any additional time or change needed, subject to the limitation in paragraph 8.
6. All deputy patrols shall be supervised by a Command Officer.

7. A sworn Deputy Sheriff in full uniform shall operate all deputy patrols.
8. Lake Twp. shall reimburse the County of Benzie the sum Forty-Seven Dollars (\$47.00) for each hour or part thereof for fractional hours; provided, however, the total amount of contract shall be 320 hours bringing the final total due to Fifteen Thousand, Forty Dollars (\$15,040.00). Lake Township agrees to pay 50% of the total agreement amount before services commence on May 27, 2022, and final payment by September 15, 2022.
9. The patrols shall begin on Memorial Day Weekend May 27, 28, 29, 30, 2022 then commencing for the summer on June 11, 2022, through September 5, 2022, weekends, or sooner, subject to the needs Lake Township.
10. The normal Sheriff's police protection shall be continued throughout the County and shall not be reduced as a result of the agreement contained herein, or as a result of additional police services provided herein.
11. The Deputies shall not be utilized by Lake Twp. for functions or duties other than those of a law enforcement or police protection nature.
12. All Deputies shall be sworn Deputy Sheriffs and be directly accountable to the Sheriff.
13. The Sheriff shall provide to Lake Twp. a periodic accounting of the hours, which the deputies have worked in accordance with this agreement.
14. Lake Twp. shall draft a check payable to the County of Benzie and shall forward that document to the Benzie County Sheriff's Office, 505 S. Michigan Ave, Beulah, Michigan 49617, for services that are to be or have been rendered to Lake Township.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written.

County of Benzie:

Bob Roelofs, Chair

Bob Roelofs 5-10-2022

Kyle Rosa, Sheriff

[Signature] 05/12/22

Lake Township:

Anna Grobe, Supervisor

Anna Grobe 4-13-2022

Commissioner Reports

Art Jeannot
Commissioner Report
August 23, 2022

- Participated in 3 meetings on behalf of the County since our August 9th meeting.
- **8/15 – Northern MI Counties Association**
 - There was some discussion about the possibility of additional ARPA funding during the next fiscal year. More to come on that subject.
 - I learned that counties cannot provide child care exclusively. This requires either assisting the private sector through grants and tax incentives or partnering with a non for profits. Obstacle continue to be number of regulations and cost.
 - Claire County is working on a juvenile detention center.
 - Annual dues of \$80 will be invoiced in the next 60 days.
 - I have been asked to chair the nominating committee for this upcoming year.
- **8/18 - Northern MI Community Action Agency**
 - Child care solutions were a big part of the conversation this month. No outcome from that discussion.
 - The agency will be conducting a new strategic plan next year. An RFP will be sent out to hire a facilitator.
- **8/19 – EDC**
 - We have agreed to hire Mitch Shapiro as the consultant for the next steps for broadband. He is highly qualified for the task. Dan Barcheski a committee member helped bring Mitch to our attention. I anticipate a full presentation on this subject will be made at our BOC meeting.
 - An ad hoc committee has been formed to keep this initiative moving between meetings.
 - In an effort to better serve the community, Eclipse Communications, Cherry Capital and Peninsula Fiber Network have established a consortium. This will better equip each entity to acquire grants and help pricing the service on a competitive level.
- **Other**
 - Participated in a number of discussions regarding broadband. The task was to secure a relationship with a qualified consultant to guide the County through the next steps. I have spoken with Commissioner Markey about his potential role in this step. I believe he has a more appropriate background to help us make better decisions.
 - **8/11** – Participated in a discussion with the Benzie Housing Collaborative. This group is in the discussion stages. At this point there is limited participation from the community.
 - **8/22** – I will be participating in a presentation from Spectrum at Grow Benzie and will report on any relevant information.

County Administrator Report

Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
August 9, 2022**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, August 9, 2022, in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Warsecke, seconded by Miller, to approve the Committee of the Whole minutes of July 26, 2022, as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

1:31 p.m. Public Input - None

Human Resources: -None

Technology Update: -None

Buildings & Grounds Update: - None

Finance:

a. Budget Discussion:

Kyle Maurer, Animal Control, stated that upgrades are needed at the shelter. Increased vet/drug fees, food, and contributions/donations. Donations of food and litter for the animals, helps a lot but budgeted money if we must buy it. Need to communicate to the public that the Benzie County Animal Shelter is a different entity then the Animal Welfare League. If a person donates to the Animal Welfare League, it does not go to Benzie County Animal Shelter. Increases in some funds are contributed to increases in administrative fees and equipment needing replaced such as computers.

Tom King, EMS Director, stated there is an increase in fuel, oil and grease, due to cost increase. Increased equipment in case the purchase of a heart monitor is needed. MERS retirement line is higher due to employees placed in the wrong division. Increase in some funds are contributed to increase in administrative fees and equipment needing replaced.

Kyle Rosa, Sheriff, discussed the Traverse Narcotics Team (TNT) and School Resource Officer (SRO) budget. Regarding the TNT budget, there is an increase in fuel, administration fees and MERS retirement line. MERS is higher due to employees placed in the wrong

division. The Sheriff is making an addition request for a new undercover car. The current vehicle is 3 years old.

Regarding the SRO budget, there is an increase in the fuel, training/schooling, miscellaneous and administration fee. Currently there is one SRO officer figured in the budget and trying to hire another one. This matter will be an agenda item at the next meeting.

Dan Smith, Jail Administrator, stated that there is a decrease in booking fees. The law has changed so there is no repercussion to an individual if the fee is not paid. Increase in fuel, vehicle repair, food supplies, contracted services, insurance settlement claims, prisoner medical, training/ schooling, prisoner transfer, prisoner schooling, equipment, bio-hazard equipment, administration fee and MERS retirement. MERS retirement line is higher due to employees placed in the wrong division. The Jail Administrator is making an additional request for a 4th Sergeant. He would take a line staff position and change it to a Sergeant position, and eliminate the line staff position. He is also requesting a new vehicle for Corrections.

Katie Zeits, County Administrator, reviewed the 3rd rendition of the General Fund Budget. We have a balanced budget. Extra funds are being placed into Contingency. Kristen has compatible wage study information and is putting together a presentation for the Board.

3:20 p.m. – Break

3:25 p.m. - Reconvene

Topics for Continued Discussion:

- a. Animal Control Ordinance Amendment: Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to adopt the Animal Control Enforcement Ordinance for Benzie County as presented at the August 9, 2022, Committee of the Whole meeting. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried
- b. ARPA: Katie Zeits stated that there have been a couple of tweaks to the ARPA survey. Platte Township and Village of Honor needed to be added. There have been 335 responses to the survey. The top 3 choices are, affordable house, broadband and childcare. The survey will be available until August 26, 2022. Updated survey results will be given at the next meeting.

Commissioner Nye reported on 2 of the items that were on her commissioner report. Development Homestead Meadows, that was proposing housing, storage, trailer park, and campground, on the corner of Marshall and Homestead Road, has taken the housing portion off the table. Development behind Grow Benzie is proposing 18 small houses within the next two years.

3:45 p.m. Public Input - None

Motion by Warsecke, seconded by Markey, to adjourn at 3:45 p.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by _____, seconded by _____, to approve the Committee of the Whole Consent Calendar as follows:

1. Adopt the Animal Control Enforcement Ordinance for Benzie County as presented.

DRAFT

**Animal Control
Enforcement Ordinance
County of Benzie, State of Michigan**

ADOPTED: December 17, 1996
EFFECTIVE: February 17, 1997
REVISED: October 19, 2004
REVISED: January 1, 2009
REVISED: August 23, 2022

**ANIMAL CONTROL ENFORCEMENT ORDINANCE COUNTY OF BENZIE, STATE OF
MICHIGAN**

PREAMBLE

An Ordinance relating to and providing for animal control within the boundaries of Benzie County; providing for the employment of a County Animal Control Officer, describing the duties, authority, responsibility and method of removal from office; licensing and vaccination of dogs and cats; authorizing the establishment of a County Animal Shelter and the impoundment of dogs, cats and other animals under certain circumstances and the redemption of dogs, cats and other animals impounded; permitting the killing of vicious animals; enumerating certain violations and penalties therefore; preserving certain rights; prescribing the County Treasurer's duties with regard to dog licenses; fees and expenses and the receipt and disbursement of funds; construction; and repealing other Ordinances inconsistent herewith.

THE PEOPLE OF THE COUNTY OF BENZIE, MICHIGAN, DO ORDAIN THE ANIMAL CONTROL ENFORCEMENT ORDINANCE

ARTICLE I PURPOSE

The Benzie County Board of Commissioners, deeming it advisable in the interest of protecting the public health, safety, convenience and welfare of its residents, and to provide for the orderly and uniform administration of the dog licensing provisions of the State of Michigan and in particular Public Act 339 of 1919, as amended, being MCL 287.261-287.293; and to create the position of Animal Control Officer and define his or her duties, authority and responsibilities; and to regulate and control the conduct, keeping and care of dogs, cats and certain other animals, livestock and poultry.

It is the policy of the Board of Commissioners that this Ordinance shall be enforced within the parameters of budgetary constraints, whenever the actions of animals and their owners directly endanger human life or limb and whenever animals subject to protection of this Ordinance of State law are cruelly or inhumanely treated.

ARTICLE II DEFINITIONS

For the purpose of this Ordinance, the following terms shall have the following meanings respectively designated for each:

Agent: Any person assigned the responsibility for the care of an animal or livestock by its owner.

Animal: Unless otherwise stated, the word "Animal" as used in this Ordinance shall mean dogs, cats, birds, fish, mammals, amphibians, and reptiles. "Intact" animals have neither been neutered by castration or spaying (ovariohysterectomy).

Animal Control Officer: Any person employed by the County in accordance with Public Act 339 of 1919, "the Dog Law," for the purpose of enforcing this Ordinance or state statutes pertaining to dogs, cats or other animals as well as persons and deputies employed by the County and/or the office of Sheriff to act in the Animal Control Department.

Animal Shelter: The grounds and building of the Benzie County Animal Control Department.

Animal Dealer: Any person engaging in the business of buying and/or selling any animal or animals for the purpose of resale to pet shops, research facilities, or another animal dealer, including the sale of any animal from any roadside stand, booth, flea market or other temporary site. Persons buying or selling animals fit

and destined for human consumption and persons involved in the sale of an occasional litter or animal on a random basis are not included in this definition.

Approved Rabies Vaccine. Any vaccine approved as effective by the United States Department of Agriculture (USDA) for protecting an animal from contracting rabies.

Attack: An unprovoked attack by an animal in an aggressive manner causing a bite, scratch, puncture, abrasion or bruising of the skin of a human, or causes death or injuries to a domestic animal requiring veterinary treatment.

Board of Commissioners: The Benzie County Board of Commissioners

Cat: Any member of the animal species *Felis Domesticus* that has been domesticated.

Class A Kennel: An establishment where dogs or puppies are kept for the primary purpose of breeding, trading, showing or sporting and the facility is so constructed that the dogs or puppies cannot stray from or come in accidental contact with the public or other stray animals. Class A Kennels are required to have proof of rabies vaccination and licensure on file for all animals covered under the license. The Class A Kennel shall apply to a minimum of three (3) and up to ten (10) dogs and shall require an additional Class A Kennel license for each increment of up to ten (10) dogs. This kennel license does not include those facilities required under State law to be registered as an animal protection agency pursuant of MCL 287.331.

Class B Kennel: Any establishment where dogs or puppies are kept for the primary purpose of boarding. Class B Kennels are required to have proof of rabies vaccinations and Licensure on file for all boarded animals on the premises. Fees for the kennel inspection and kennel license are set by resolution of the Board of Commissioners. This kennel license does not include those facilities required under State law to be registered as an animal protection agency pursuant of MCL 287.331.

County: The County of Benzie, State of Michigan

Cruelty: Cruelty includes neglect and mistreatment as well as inappropriate usage of animals (such as for fighting) and includes all those forms of cruelty set forth in MCL 750.49-50; MCL 752.21; and in Article VIII of this Ordinance.

Dangerous Animal: Any warm-blooded mammal which is known to carry or be susceptible to the rabies virus and which cannot be effectively vaccinated against that virus with any vaccine approved by the United States Department of Agriculture (USDA). A dangerous animal includes any hybrid animal or any pet wildlife which has attacked a human or which is apprehended or observed unrestrained.

For purposes of this Ordinance, "Dangerous animal" also means a dog or other animal that bites or attacks a person, or a dog that bites or attacks and causes serious injury or death to another dog while the other dog is on the property or under the control of its owner. However, a dangerous animal does not include any of the following:

- (1) An animal that bites or attacks a person who is trespassing on the property of the animal's owner.
- (2) An animal that bites or attacks a person who provokes or torments the animal.
- (3) An animal that is responding in a manner that an ordinary and reasonable person would conclude was designed to protect a person if that person is engaged in a lawful activity or is the subject of an assault.
- (4) Livestock.

Dangerous Dog: Any dog, which, when unprovoked, in an aggressive manner commits a severe attack on any person or another animal.

Dog: Any member of the animal species *Canis Familiaris*.

Doghouse: A structure constructed of suitable material to protect an animal from weather and made of four sides, a roof and floor. The size of the house shall be commensurate to the size of the dog, allowing for the animal to stand, sit and turn around without touching the sides or the roof. The house shall be sufficiently insulated in the winter (or when the temperature drops or is predicted to drop to freezing) to protect the animal from cold.

Domestic: Any animal whose physiology has been determined or manipulated through selective breeding and does not occur naturally in the wild, and any animal, which may be vaccinated against rabies with an approved rabies vaccine, and any animal which has an established rabies quarantine observation period.

Day: Monday through Friday, 8:00 a.m. through 5:00 p.m., and excluding County-approved holidays and days County Offices are closed.

Enclosure:

1. Enclosures for Dogs and Puppies.

(a) Enclosures for animals shall be a fence or structure of sufficient height and construction to prevent the animal from leaving the owner's property. The fence or structure must be in good repair and fit to ground level or a fabricated structure that prevents the animal from digging out. Gates and doors must fit properly and must be locked or secured by a latch that prevents the animal from opening the gate or door.

(b) Property enclosed by a buried wire which produces a signal received by a device attached to a collar worn by the dog or puppy which prevents the animal from leaving the property of the owner will be considered a proper enclosure, provided the device and signal are working, and the animal does not leave the property unrestrained. Such property must be clearly marked with a sign prescribed by the Animal Control Department posted next to the driveway or entry to the property. The enclosure must contain proper shelter from the weather. This type of enclosure is not acceptable for a female in heat.

2. Enclosures for Potentially Dangerous Dogs and Dangerous Dogs

Enclosures for potentially dangerous dogs and dangerous dogs shall be an uncovered fence or structure at least seven feet in height, installed beneath ground level or in concrete or pavement, or a fabricated structure, to prevent digging under it, and with a gravel or concrete floor, sufficient in size to allow the dog to stand, sit, and turn around in a natural position, and which allows for an adequate exercise area for the size/breed being kept. Either enclosure shall be designed to prevent the entry of children or unauthorized persons or animals and to prevent those persons from extending appendages inside the enclosure. The enclosure must contain proper shelter from the weather. A "DANGEROUS DOG" sign prescribed by the Animal Control Department must be posted at the entry to the property.

Exotic Species: Any animal whose natural habitat is outside the continental United States, excluding non-venomous reptiles and fish.

Fees: Fees are monetary amounts set by resolution of the Board of Commissioners for licenses and other activities of the Animal Control Department and Shelter wherein a monetary amount may be charged.

Feral Cat: Any cat not domesticated. Free roaming cats living and breeding entirely in the wild usually found in large groups

Hunting: Allowing a dog to range freely within sight or sound of its owner while in the course of hunting legal game or an unprotected animal.

Identification: For purposes of this ordinance, identification is a current license tag or a microchip.

Kitten: Any domestic feline younger than six (6) months of age.

Keeping: Any person who provides food and shelter for any domesticated or non-domesticated animal other than on a temporary basis.

Kennel: Any establishment, except a pet shop, animal shelter or pound licensed pursuant to Act 287 of the Public Acts of 1969, as amended, being MCL 287.331-340, wherein or whereon three (3) or more dogs are confined and kept for sale, boarding, breeding, training or sporting purposes, for remuneration, constructed so as to prevent the public or stray dogs from obtaining entrance thereto and gaining contact with dogs lodged therein. This definition shall not be deemed to apply to a litter of puppies with their mother and under six (6) months of age.

License: For purposes of this Ordinance, a license is a metal tag provided by the County Treasurer, Animal Control Office or Veterinary Office and meeting the requirements of State statute for the purpose of identifying an owner's animal.

Livestock: Horses, stallions, foals, geldings, mares, sheep, rams, lambs, alpaca, yaks, llama, buffaloes, bulls, bullocks, steers, heifers, cows, calves, mules, jacks, jennets, burros, goats, kids, hogs, swine, ferrets, rabbits, chinchillas, poultry, kept for reasons of fur, food or production, and furbearing animals being raised in captivity (excluding dogs and cats).

Microchip: A passive transponder which can be implanted in an animal and which is a component of a radio frequency identification (RFID) system.

Occasional Sale: Any sale of a single animal or a single litter of puppies, or otherwise which is on a random, unsystematic basis and does not exceed the sale of one animal or one litter over a 12-month period.

Owner: "Owner" and "Persons owning premises," when applied to realty, shall include both the title owner of record and those lawfully occupying or in possession of any property or premises; "Owner," when applied to the proprietorship of an animal, means every person having a right or property in the animal, an authorized agent of the owner, and every person who keeps or harbors the animal or has it in his care, custody or control, and every person who permits the animal to remain on or about premises owned or occupied by said person. For purposes of this Ordinance, the records of the Treasurer's Office that show the name of the owner to whom the animal license number (tag) was issued and the license tag affixed to the collar or harness of the animal showing a corresponding number, shall be prima facie evidence of ownership of an animal.

Person: Person shall include individuals, corporations, societies, co-partnerships, associations and state and local officers or employees.

Pet Bird: Any tamed or domesticated bird kept caged or indoors.

Pet Rodent: Hamsters, gerbils, mice or similar rodents which are kept as domesticated or tamed animals and which are kept caged or within doors at all times.

Police Officer, Peace Officer or Law Enforcement Officer: Any person employed or elected by the people of the State of Michigan, or by any city, village, county or township whose duty it is to preserve peace, to make arrests and to enforce the law within a specific geographical area.

Poisonous/Venomous Animal: Any mammal, reptile, arachnid, or insect that can produce, possess, and deliver venom or toxins by biting, stinging or spitting

Poultry: Poultry includes, but is not limited to, chickens, guinea fowl, turkeys, waterfowl, pigeons, doves, peafowl and game birds that are under the husbandry of humans.

Puppy: Any domestic canine younger than six (6) months of age.

Quarantine: Humane confinement of an animal in a secure enclosure which enclosure prevents the animal from coming into unplanned contact with any other animal or human being.

Residence: Commonly known as a home, trailer, dwelling unit or house that is occupied by one or more persons and is sanctioned by a governmental agency as being suitable for occupancy.

Residing: The act of living in or occupying a residence or dwelling unit.

Responsible Person: For purposes of this Ordinance, a responsible person shall be a person charged with or who has assumed control of a dog or puppy that is off the premises of its owner.

Restraint:

For puppies and dogs, **RESTRAINT** shall mean on the premises of the owner or confined in an enclosure as previously defined or accompanied by the owner on the owner's property and under his/her direct control. If off the premises of the owner, the animal must be restrained by a lead or leash and under the control of a responsible person, or accompanied by a responsible person into an enclosed "off-leash" area designated by the State of Michigan or the County of Benzie and in conformance with all regulations and/or requirements imposed as a condition of utilizing such "off-leash" area by such Department of Parks, or its designee.

Serious Injury: Serious injury means permanent serious disfigurement, serious impairment of health, or serious impairment of a bodily function of a person.

Severe Attack: An unprovoked attack in an aggressive manner upon a human or animal in which the victim suffered a bite(s), slashing or clawing or was shaken violently, or which caused serious trauma or death.

Rabies Suspect Animal: Any animal which has bitten a human, or any animal which has been in contact with or bitten by a rabid animal, or any animal which shows clinical signs or behavior suggestive of rabies.

Run at Large: The unrestrained wandering or roaming of an animal on public property or on the private property of other persons.

State: The State of Michigan.

Vicious Animal: Any animal:

1. Which has propensity, tendency or disposition to attack to cause injury or to otherwise endanger the safety of a human being or other domestic animal;
2. Which has previously attacked or bitten a human being or other domestic animal;
3. Which has behaved in such a manner that the owner therefore knows or should reasonably know that the animal is possessed of tendencies to attack or bite human beings or other domestic animals other than under circumstances that would be justifiable. The circumstances that would be justifiable, as herein, are set forth in MCL 287.321(a)(i-iv).

Wild Animals: Any animal that is not typically domesticated or found on farms or in residential homes, but are typically found in the wild, zoos, circuses, wildlife sanctuaries, or nature preserves. This includes, but is not limited to, such animals, crossbreeds or hybrids thereof: antelopes, armadillos, baboons, badgers, bears, beavers, bison, bobcats, chimpanzees, chipmunks, civet cats, coatimundi, cougars, coyotes, deer, elk, feral cats, fishers, foxes, goats, gophers, hares, jaguars, kangaroos, lemurs, lions, lynx, monkeys, moose, muskrats, nutria, ocelots, otters, peccaries, porcupines, prairie dogs, wild rabbits, raccoons, rhinoceroses, ringtail cats, skunks, squirrels, tigers, weasels, wolverines, wolves, woodchucks, and zebras. Recognized domestic species and some species of deer excepted. Wild birds, in addition to the songbird's variety, include crows, doves, grouse, hawks, eagles, jungle fowl, macaws, ostriches, rheas, emus, cassowaries, owls, partridges, pheasant, parrots, quail, shore birds, waterfowl, and wild turkeys.

ARTICLE III

ANIMAL CONTROL OFFICER DUTIES, AUTHORITY AND RESPONSIBILITIES

Section 1. An Animal Control Officer may be appointed by the County Board of Commissioners and shall serve as Administrator of the Animal Control Office under the direction of the County Administrator.

Section 2. In lieu of all fees and other remuneration under the statutes of this State, the Animal Control Officer, his/her deputies or assistants, except census takers, may be paid a salary as established and determined by appropriate resolution of the Board of Commissioners, and/or applicable labor agreements.

Section 3. The Animal Control Officer may fulfill the following duties:

- A. Promptly seize, take up, and place in the animal shelter all dogs, cats or other animals, livestock, or poultry found running at large or being kept or harbored any place within the County contrary to the provisions of this Ordinance or the statutes of the State.
- B. Either have had a minimum course of study of not less than one hundred (100) instructional hours as prescribed by the Michigan Department of Agriculture or be deputized as a peace or police officer. Upon meeting either of these requirements, the Animal Control Officer and his/her deputies shall be legally authorized to have the power and it shall be his/her duty and that of his/her deputies to issue appearance tickets, citations to those persons owning, keeping or harboring animals contrary to the provisions of this Ordinance or the statutes of the State.
- C. It shall be the duty of the Animal Control Officer, his/her deputies or assistants, to destroy in a humane manner, all impounded dogs, cats or other animals lacking a collar, license or other evidence of ownership after (4) days, however if the animals has a license, microchip, name tag, or other evidence of ownership, excluding a collar or harness, the shelter may notify the owner after seven (7) days from date of impoundment of forfeiture. If however, in the Animal Control Officer's his/her deputy's or assistant's judgment, said dog or other animal is valuable or otherwise desirable for keeping, the Animal Control Officer, his/her deputies or assistants, may release said dog or other animal within the County in accordance with the provisions of this Ordinance and the statutes of the State, including compliance with licensing

and vaccination requirements, upon payment of the proper charge for the care and treatment of said animal while kept in the animal shelter, or dispose of said dog or other animal at the expiration of the holding period required in a manner approved by the Board of Commissioners or the Law and Courts Committee or any successor committee thereof.

Such regulations regarding the adoptions or surrenders of animals from the shelter and all other charges shall be posted in a conspicuous place at the animal shelter. The bodies of all animals destroyed at the animal shelter or elsewhere in the County by the Animal Control Officer, his/her deputies or assistants shall dispose of, in a manner approved by the Benzie County Health Department and Board of Commissioners, and in accordance with Michigan Public Act 239 of 1982, as amended, "Bodies of Dead Animals." Any animals voluntarily turned into the animal shelter by the owners thereof for disposition need not be kept for the minimum period set forth herein before release or disposal of such animal is made by the Animal Control Officer, his/her deputies or assistants, as provided herein.

- D. The Animal Control Officer, his/her deputies or assistants, shall promptly investigate all animal bite cases by a rabies suspect animal involving human exposure and shall search out and attempt to discover the animal involved, and shall either impound or require its owner to quarantine the animal for examination for disease in accordance with applicable provisions of this Ordinance and/or the statutes of the State. In the event the owner of a quarantined animal is unable to maintain the quarantine during the required period, the owner shall deliver said animal to the animal shelter or upon notice to the Animal Control Officer, his/her deputies or assistants, to the designated veterinarian clinic for impoundment. Failure of an owner to maintain quarantine or to deliver a quarantined animal for impoundment shall constitute a misdemeanor punishable as set forth in Article XVI of this Ordinance. The Animal Control Officer, his/her deputies or assistants shall also be obliged to seize and impound any rabies suspect animal.
- E. The Animal Control Officer, his/her deputies or assistants, shall assume the duty provided in MCL 287.276 to determine and locate all unlicensed dogs, to list those dogs, and to deliver that list to the Prosecuting Attorney for the necessary proceedings as provided by the Ordinance and/or statutes of the State.
- F. The Animal Control Officer, his/her deputies or assistants, are hereby authorized and empowered in accordance with the provisions of this Ordinance to enter upon private premises for the purpose of inspecting same for the purpose of determining whether the owner's harboring, keeping or possessing dogs, cats or other animals, complies with the appropriate provisions of this Ordinance, and to apprehend and take with him/her any dogs, cats or other animals for whom no license has been procured in accordance with this Subsection, which entry shall specifically include, but not be limited to, investigation of or seizure for cruelty to animals.
- G. The Animal Control Officer, his /her deputies or assistants, shall have the right to inspect any kennel, a license for which has been issued by the Animal Control Officer, his/her deputies or assistants, pursuant to this Ordinance and the statutes of the State, and shall have the duty to suspend said license if, in their opinion, conditions exist which are unhealthy or inhumane to the animals kept therein, pending correction of such conditions, and further shall have the duty to revoke said license if such conditions are not corrected within a reasonable period of time.
- H. The Animal Control Officer, his/her deputies or assistants, shall have the right to investigate complaints of dogs, cats or other animals alleged to be vicious and/or dangerous to persons or property, and shall have the right to seize, take up and impound such animals.

- I. The Animal Control Officer, his/her deputies or assistants, shall have the right to investigate complaints of cruelty to dogs, cats or other animals, livestock or poultry, and shall have the right to seize, take up and impound any dog, cat or other animal, livestock or poultry which has been subject to such cruelty, alleged or convicted.
- J. The Animal Control Officer will share the updated records from the Treasurer's Office of licensed animals (see Article XVII) and along with local veterinary offices, the Treasurer's Office and the Animal Control Office are allowed to sell dog licenses according to Public Act 339.
- K. The Animal Control Officer shall have such other duties relating to the enforcement of the Ordinance as the Board of Commissioners may from time to time provide.

Section 4. It shall be the further duties of the Animal Control Officer, his/her deputies or assistants, to enforce the provisions of this Ordinance and the statutes of the State pertaining to dogs, cats and other animals, and he/she may make complaint to the appropriate district court or other appropriate court in regard to any violation thereof.

Section 5. The Animal Control Officer, his/her deputies or assistants, shall dispose of any animal, livestock or poultry seized, taken up and/or impounded as provided for herein, in accordance with the provisions of this Ordinance and/or the statutes of the State.

Section 6. All suspensions and/or revocations of licenses and all seizures for cruelty or dangerousness as provided for herein shall be in accordance with this Ordinance, rules and regulations.

Section 7. The Animal Control Officer, his/her deputies or assistants, are further authorized and shall at all times carry a book of receipts, properly numbered in sequence for accounting purposes, for the issuing of such dog licenses in accordance herewith.

Section 8. All fees and monies collected by the Animal Control Officer, his/her deputies or assistants, as herein provided, shall be accounted for and turned over to the Treasurer on or before the first of each and every month, or more often if reasonably necessary under the standard practices of the Treasurer's accounting system.

ARTICLE IV LICENSING AND VACCINATION

Section 1. It shall be unlawful for any person to own a dog four (4) months old or over, unless the dog is licensed as hereinafter provided, or to own any dog four (4) months old or over that does not at all times wear a collar with a tag approved by the Director of the Michigan Department of Agriculture, attached, as hereinafter provided, or for any owner of any female dog to permit the female dog to go beyond the premises of such owner when she is in heat, unless the female dog is held properly in leash; or for any person except the owner, to remove any collar and/or license tag from a dog; or for any owner to allow any dog, except working dogs such as leader dogs, farm dogs, hunting dogs, and other dogs, when accompanied by their owner, while actively engaged in activities for which such dogs are trained, to stray unless properly in leash.

Section 2. On or before March 1 of each year, the owner of any dog four (4) months old or over, except as provided in Section 4 of this Article, shall apply to the county, township or city treasurer or his/her authorized agent, where the owner resides, for a license for each dog owned or kept by him/her. Such application shall state the breed, sex, age, color and markings of such dog and the name and address of the owner. Such application for a license shall be accompanied by proof of vaccination of the dog for rabies by valid certificate of vaccination for rabies, with vaccine licensed by the United States Department of Agriculture, signed by an accredited veterinarian. Owners of dogs attaining the age of four (4) months after March 1 shall have seven (7) days in which to obtain a license.

Section 3. No dog shall be exempt from the rabies vaccination requirements as herein set forth.

- A. Every owner of a dog four (4) months of age or older shall have it vaccinated against rabies. Any owner of a dog reaching four (4) months of age shall have such animal vaccinated by the thirtieth day after the date the dog attained this age. Such vaccination shall be in accordance with the vaccination requirements prescribed by the Michigan Department of Agriculture, Board of Veterinary Medicine or Michigan Department of Health and Human Services. Rabies vaccination must be performed by a licensed, accredited veterinarian.
- B. The veterinarian administering the vaccination shall issue to the dog owner a vaccination certificate on a form prescribed by the Michigan Department of Agriculture. The vaccination certificate shall be prepared and issued in triplicate. Each vaccination certificate shall bear the name and address of the issuing party, a serial tag number, an expiration date, the name of the animal and a brief description of the animal vaccinated. The veterinarian or qualified person shall also furnish each owner with a metal tag bearing serial tag number and the name of the veterinary facility issuing it.

Section 4. The license fee for all dogs for the following categories shall be set forth in the Benzie County Fee Schedule, which Schedule shall be established and periodically updated by the Benzie County Board of Commissioners.

- A. For dogs reaching the age of four (4) months after March 1, the owner thereof shall obtain a license within seven days of the date in which the dog reaches four (4) months of age.
- B. A dog, which is used as a guide or leader dog for a blind person, a hearing dog for a deaf or audibly impaired person, or a service dog for a person with a disability, is not subject to any fee for licensing, as provided in MCL 287.291.
- C. The dog license fees may be changed from time to time on or before November 1st of each year and for subsequent years by the rules and regulations pertaining to same as established by the Board of Commissioners.
- D. Current dog licenses issued by other counties within Michigan, and any other governmental agencies shall be honored in Benzie County until the following March 1st.

Section 5. No license or licenses issued for one dog shall be transferable to another dog. Whenever the ownership or possession of any dog is permanently transferred from one person to another within the same county, the license of such dog may be likewise transferred, upon proper notice, by the registered owner, given to the Treasurer who shall note such transfer on his/her records. This Ordinance does not require the procurement of a new license, or the transfer of a license already secured, where the possession of a dog is temporarily transferred for the purpose of boarding, hunting game, breeding, trial, or show.

Section 6. If the dog license tag is lost, it shall be replaced by the Animal Control Officer, upon application by the owner of the dog, and upon production of such license and a sworn statement of the fact regarding the loss of such tag. The cost of said replacement tag shall be set forth in the current Benzie County Fee Schedule.

Section 7. Any person who owns, keeps or operates a kennel may, in lieu of individual licenses required under this Ordinance and under the laws of the State of Michigan, apply to the Animal Control Officer for a kennel license entitling him/her to own, keep or operate such a kennel in accordance with the laws of the State, and the fee for same shall be in accordance with the laws of the State or as established by the rules and regulations for licensing fees by the Board of Commissioners.

Section 8. Any person owning a kennel shall, on or before June 1st of the following year of such ownership, obtain a kennel license from the Animal Control Officer if the person qualifies under Act 339, Public Acts of 1919, as amended. The fee to be paid shall be set forth in the Benzie County Fee Schedule.

Section 9. It shall be unlawful for any person except the owner to remove a license tag from a dog.

Section 10. SECOND OR SUBSEQUENT VIOLATION. Should the owner, possessor, or person harboring an unlicensed dog not obtain a license within ten (10) days immediately following the issuance of the appearance citation, the ownership, possession or harboring of such dog shall hereafter constitute a second or subsequent violation of this ordinance, and any person, firm or corporation, convicted of violating this provision of this ordinance, shall upon being found guilty by said court, be punished as provided in Article XVI of this ordinance.

ARTICLE V CONFINEMENT

Section 1. Any dog, cat, or animal kept as a pet that shall bite a person, domestic animal, or livestock shall be securely confined by the owner thereof inside an appropriate building or enclosure, for a minimum period of ten (10) consecutive days following the biting of such person, domestic animal, or livestock. In the event that the owner of such animal is unable to, or fails to securely confine the animal for such a period of time, the Animal Control Officer, his/her deputies or assistants, may take possession and custody of such animal and confine it at the animal shelter until expiration of said ten (10) day period and upon satisfactory evidence that said animal is not suffering from rabies. The owner of such animal kept at the animal shelter shall bear the cost thereof.

Failure of the owner of such animal to keep, maintain and confine the animal for the required time period, or failure to release custody of said animal to the Animal Control Officer, his/her deputies or assistants, or failure to release said animal for confinement in a veterinarian clinic, shall be in violation of this Ordinance and subject to the penalties set forth in Article XVI. Any dog or other animal running loose after biting a person, domestic animal or livestock, and whose owner cannot be determined, shall be confined for a period of ten (10) consecutive days at the animal shelter in accordance with the provisions of the Section, and thereafter disposed of in accordance with the provision of this Ordinance, or such regulations as are in effect at the shelter.

Section 2. Any other animal not kept as a pet, including wild animals and bats, which shall bite a human or domestic animal and expose it to rabies shall, if located, be managed in accordance with the current compendium of animal rabies prevention and control.

Section 3. Every dog and other animal shall at all times be confined upon the premises of its owner except when said dog or other animal is otherwise under reasonable control of the owner.

Section 4 Confinement of Dog in Heat. Every female dog in heat shall be confined in a building or secure enclosure in such a manner that said female dog cannot come into contact with another dog except for a planned breeding.

Section 5. Leashes. Any animal owned by any person in the County of Benzie shall be on a leash in any public area including but not limited to villages, trails, and beaches where they are permitted.

Section 6. It is the responsibility of any dog owner to not permit a dog to defecate in a public area unless defecation is removed immediately by owner.

Section 7. LIVING ON PROPERTY. It shall be unlawful for a person or the owner of a dog to permit said animal to be restrained on a property where no responsible person is residing, except when a dog is being used as a guard dog at a facility that is occupied during normal business hours.

**ARTICLE VI
ANIMAL SHELTER AND IMPOUNDMENT**

Section 1. All dogs found running at large, and not under control of their owners, shall be seized by the Animal Control Officer, his/her deputies, assistants or by any peace officer, and impounded at the animal shelter, and thereafter be sold or disposed of in accordance with Article III of this Ordinance.

Section 2. When non-vicious or non-dangerous dogs are found running at large and its ownership is known to the Animal Control Officer, his/her deputies, assistants or other peace officer, such dog need not be impounded, but the Animal Control Officer, his/her deputies or assistants or other officer may, at their discretion, cite the owner of such dog to appear in court to answer charges of violation of this Ordinance.

Section 3. Immediately upon impounding a dog or other animal, the Animal Control Officer, his/her deputies or assistants, shall make every reasonable effort to notify the owner of such dog or other animal so impounded, and inform such owner of the conditions whereby custody of such dog or other animal may be regained pursuant to the regulations for the operation of the animal shelter.

Section 4. An owner may redeem a dog from the animal shelter by executing a sworn statement of ownership, furnishing a license, tag and current rabies vaccination as required by this Ordinance and state law, and paying the fees set forth in the Benzie County Animal Control Fee Schedule.

**ARTICLE VII
KILLING AND SEIZING OF DOGS, CATS AND OTHER ANIMALS**

Section 1. The Animal Control Officer, his/her deputies, assistants or any peace officer, may kill any dog, cat or other animal which he/she sees in the act of pursuing, threatening, wounding, attacking or about to attack any livestock, poultry or persons, and there shall be no liability on such officer, deputy or assistant in damages or otherwise, for such killing. The Owner of any dog or cat that enters any field or enclosure, which is owned by or leased by any person producing livestock or poultry, unaccompanied by its owner or its owner's agent shall be liable for damages. Except as otherwise provided in this Section, it shall be unlawful for any person, other than a law enforcement officer, to kill, injure, or attempt to kill or injure any dog, or cat which bears a license tag for the current year. In no event shall the provisions of this Section exonerate a person from compliance with the criminal laws of this State, including, by the way of an example, the safe discharge of firearms

ARTICLE VIII

[REPEALED]

**ARTICLE IX
ENUMERATION OF CERTAIN VIOLATIONS AND PROCEDURE THEREFOR**

Section 1. The owner of any dog shall be deemed in violation of this Ordinance and subject to the penalties set forth in Article XVI if:

- A. The owner's dog, regardless of age, and whether licensed or unlicensed, wearing a collar or not wearing a collar, runs at large, provided however, that a dog engaged in hunting, or field trials, sport competitions, or similar agility events, need not be leashed when under the reasonable control of its owner.
- B. The owner's dog, regardless of age, and whether licensed or unlicensed, wearing a collar or not wearing a collar is within the confines of any public park or recreation area, when such park, by appropriate designation at its entrance, prohibits dogs. Except a leader dog for a blind person, a hearing dog for a deaf or audibly impaired person, or a service dog for a person with a disability which is accompanied by its owner.
- C. The owner's dog at any time, whether licensed or unlicensed, destroys property real or personal, or damages property of persons other than the owner. A dog, licensed or unlicensed, has destroyed or damaged property, real or personal, or trespassed in a manner that causes actual damage to the property of persons other than the owner including, but not limited to, the repetitive depositing of feces or urine on said property.
- D. The owner's dog, cat or other animal at any time, whether licensed or unlicensed, attacks or bites a person or domestic animal.
- E. The owner's dog shows vicious habits and molests passers-by when such persons are lawfully on the public highway or right-of-way, on their own property or on other property to which the person has legal access.

Section 2. An owner of livestock or poultry shall be in violation of this Ordinance and subject to the penalties set forth in Article XVI and Act 328 of the Public Acts of 1976, being MCL 433.11, et seq if the owner's livestock or poultry runs at large upon premises of another or upon any public street, land, alley or other public ground in the County unless otherwise specifically allowed.

Section 3. A person shall be in violation of this Ordinance and subject to the penalties set forth in Article XVI if he/she removes a collar or tag from any dog, cat or other animal without the permission of its owner, or decoys or entices any dog, cat or other animal out of an enclosure, or off the property of its owner, or seizes, molests or teases any dog, cat or other animal while held or led by any person, or while on the property of its owner.

Section 4. A person shall be in violation of this Ordinance to neglect or cruelly treat any animal under said person's care, custody or control by, but not limited to:

- A. Failing to provide adequate shelter, food and potable water, on a regular basis, which causes the animal to suffer exposure, thirst or hunger;
- B. Confining an animal in a fashion that a substantial portion of animal's living area is contaminated with excreta which the animal directly contacts, above or below which the animal must live;
- C. Confining an animal in a fashion that the animal does not have a dry area on which to exercise and rest;
- D. Confining an animal in enclosed quarters without sufficient fresh air or ventilation and light
- E. Repeatedly allowing an animal who is tied or chained to become entangled so that the animal had less than five (5) feet of lead;

- F. Caging or chaining an animal continuously in an area insufficient for the animal to obtain adequate exercise;
- G. Placing an animal on a porch or roof at a height of greater than five (5) feet without a protective restraining barrier, or without chaining so that the length of lead does not reach any of the edges of the elevated area;
- H. Restraining an animal so that the weight of the animal's tie does not allow the animal to comfortably raise his or her head or move;
- I. By failing to inquire as to the necessity for medical care when an animal is in obvious pain or distress (example: in a state of emaciation; unable to rise and walk, unable to urinate or defecate, crying out in pain, unable to eat or drink, suffering from unattended broken bones, painful or difficult breathing, wounds, burns, convulsions, passing blood in urine, feces, and/or vomit, infested with maggots, or severe skin disease);
- J. By permitting or allowing an ill, diseased, aged, maimed or injured animal to suffer unnecessary pain by neglecting to provide medical treatment, put the animal out of its misery by euthanasia, or give the animal to another person who can provide the proper and necessary care for the animal;
- K. By putting any dead animal, or part of the carcass of any dead animal, into any lake, river, creek, pond, road, street, alley, lane, lot, field, meadow or common, except the same and every part thereof, be buried at least four (4) feet underground: or the owner or owners of the animal to knowingly permit the same to remain in any such place to the detriment of public health;
- L. By overdriving, overloading, driving when overloaded, overworking, torturing, tormenting, cruelly beating, mutilating, cruelly killing, or cause or procure to be so overdriven, overloaded, driven when overloaded, overworked, tortured, tormented, cruelly beaten, mutilated or cruelly killed, any animal;
- M. By abandoning an animal in the care, custody or control of said person:
- N. By transporting or confining an animal in a cruel manner;
- O. By intentionally injuring or poisoning an animal;
- P. By killing an animal belonging to another, without legal authority, or the owner's effective consent;
- Q. By causing or allowing an animal to fight with another animal; or
- R. By being an owner of a deceased animal, to knowingly allow the carcass to be left unattended and not properly disposed of for more than twenty-four (24) hours after death of the animal.
- S. The owner or caretaker of an animal, intentionally leaving said animal in a hot or cold vehicle, that causes said animal to be subject to extreme heat or cold temperatures. Not allowing for adequate air flow in the vehicle and causing animal to suffer.
- T. Restraints. 1. It is prohibited to exclusively restrain a dog or puppy by a fixed-point chain or tether. A fixed-point restraint may be used temporarily but not to exceed ten (10) hours in a twenty-four (24) hour period.
 2. A dog may be exclusively restrained by a chain or tether provided that it is at least ten (10) feet in length and attached to a pulley or trolley mounted on a cable, which is also at least ten (10) feet in length and mounted no more than seven (7) feet above ground level and provided the animal has access to a proper doghouse.

3. Any tethering system employed shall not allow the dog or puppy to leave the owner's property.
4. No chain or tether shall weigh more than 1/8 of the dog or puppy's body weight.
5. Any chain or tether shall be at least ten (10) feet in length and have swivels on both ends.
6. Any chain or tether must be attached to a properly fitting collar or harness worn by the animal.

Section 5. In the event of any of such violation or of a violation of another provision of this Ordinance, or of the laws of the State, the Animal Control Officer, his/her deputies, assistants or other peace officer, may issue an appearance ticket citation or summons to the owner of said dog, cat, animal, livestock or poultry, summoning them to appear before a district court or other appropriate court in the County to answer the charges made in violation of this Ordinance. The said Animal Control Officer, his/her deputies, assistants or other peace officer, may sign a complaint before said Court for violation of the provisions of this Ordinance, proceed to begin the issuance of a warrant and make arrest of the person to whom said violations are charged, and bring them before the Court to answer the charges. The court may in such case in its discretion, upon a finding of guilty, assess the penalties in accordance with the penalty provision of this Ordinance.

Section 6. In the event of any such violation, or of a violation of any other provision of this Ordinance, or of the laws of the State, the Animal Control Officer, his/her deputies, assistants or other peace officer or any other person, may proceed to obtain authorization of the Prosecuting Attorney and make complaint before a district court or other appropriate court within the County, and obtain the issuance of a summons similar to that provided in Act 339 of the Public Acts of 1919, being MCL 287.280, as amended, to show cause why such dog, animal, livestock or poultry should not be euthanized. Upon such hearing: the judge may either order the dog, cat, animal, livestock or poultry euthanized; may order such dog, cat, animal, livestock or poultry confined to the premises of the owner; may make such other order regarding the dog, cat animal, livestock or poultry as it deems proper and necessary under the circumstances, in addition to any of the penalties enumerated herein. This Section shall in no way affect the provisions of Article III, Section 3 of the Ordinance.

Section 7. Costs shall be assessed against the owner of the dog, cat, animal, livestock or poultry, and collected by the Court from the person complained against, upon a finding of guilty or responsible. The provisions of this paragraph, shall be in the alternative to the provisions for violations set forth in the preceding paragraph and the Animal Control Officer, his/her deputies, assistants or other peace officer may, in their discretion, proceed under either section hereof.

ARTICLE X RECLAIMING IMPOUNDED ANIMAL

Section 1. A dog owner may reclaim a dog from the Shelter by executing a statement of ownership, providing a state identification card or drivers license, furnishing a license as required by this Ordinance, and paying the required fees posted at the Shelter.

Section 2. Any dog which is impounded a second or subsequent time for violation of restraint requirements within a 12-month period will subject the owner to a graduated scale of reclaim fees as set forth by the Board of Commissioners.

Section 3. Animals not reclaimed by their owners within the established time periods and those not placed in suitable new homes, may be humanely euthanized by the Animal Control Officer or his/her designees. However, if an impounded animal has an injury or physical condition, which causes the animal to suffer, the Animal Control Officer or his/her designees may immediately humanely euthanize the animal.

ARTICLE XI SPECIAL PROVISIONS REGARDING VICIOUS ANIMALS

Section 1. The keeping of vicious animals shall be subject to the following standards:

- A. Leash and Muzzle. No person shall permit a vicious animal to go outside of its kennel, pen or the owner's residence unless such animal is securely leashed with a leash no longer than four (4) feet in length. No person shall permit such an animal to be kept on a chain, rope or other type of leash outside its kennel or pen unless a person is in physical control of the leash. Such animals may not be leashed to inanimate objects such as trees, posts, buildings, etc. In addition, a muzzling device sufficient to prevent the animal from biting persons or other animals must muzzle all such animals on a leash outside of the animal's kennel, pen or the owner's residence, and the animal must have the claws trimmed, to a length, or if necessary removed, to where they are not dangerous.
- B. Confinement. All vicious animals except for wolf hybrids in Section 3 below shall be securely confined indoors, or in a securely enclosed and locked pen or kennel, except when leashed and muzzled as provided in paragraph A above. Such pen, kennel or structure must have secure sides and a secure top attached to its sides. A fenced-in yard by itself is insufficient to meet the standard. All structures used to confine such animals must be locked with a key or combination lock when such animals are within the structure. Such structure must have a secure bottom or floor attached to the sides of the pen, and must be embedded in ground to a depth of no less than two (2) feet. All structures erected to house such animals must comply with all zoning restrictions and building regulations of the city, village, or township where located. All such structures must be adequately lighted, ventilated, and kept in a clean and sanitary condition. The house or shelter for said animal shall be totally enclosed within the confinement structure.
- C. Confinement Indoors. No vicious animal may be kept on a porch, patio or in any part of a house or structure that would allow the animal to exit such building on its own volition. In addition, no such animal may be kept in a house or structure where window screens or screen doors are the only obstacles preventing the animal from exiting the structure.
- D. Signs. All owners, keepers or harborers of vicious animals within the County of Benzie shall display in a prominent place on their premises a sign, easily readable by the public from adjoining public roads or streets, using such words as "Beware of Dog" or other appropriate warning language. In addition, a similar sign must be posted on the kennel or pen of such animal.

Section 2. Insurance, Identification Photographs, and Reporting Requirements:

- A. Insurance. All owners, keepers or harborers of vicious animals must, , provide proof to the County of Benzie, at the animal shelter, of liability insurance in an amount of no less than five hundred thousand dollars (\$500,000.00) for each occurrence for bodily injury to or death of any person or persons which may result from ownership, keeping or maintenance of such animal. Such insurance policy shall provide that no cancellation of the policy will be effective unless ten (10) consecutive days written notice is first given to the Animal Control Officer, his/her deputy or assistants, at his business address.
- B. Identification Photographs. All owners, keepers or harborers of vicious animals must, within ten (10) days of the effective date of this Ordinance, provide the Animal Control Officer, his/her deputy or assistant, two color photographs of the registered animal, clearly showing the color and approximate size of the animal.
- C. Reporting Requirements. All owners, keepers or harborers of vicious animals must, within three (3) days of the following incidents, report the same in writing to the Animal Control Officer:
 - 1. The removal from the County, or death of a vicious animal;
 - 2. The birth of offspring of a vicious animal;

3. The new address of a vicious animal, should the owner move within the county limits;
4. The animal is on the loose, has been stolen, or has attacked a person;
5. The acquisition of a vicious animal;
6. The possession of a vicious animal, even though possessed prior to adoption of this Ordinance.

Section 3. Wolf Hybrids.

- A. There shall be a rebuttable presumption that Wolf Hybrids, or any offspring resulting from the mating of a domestic dog and a wolf or coyote or their subsequent offspring which includes, but is not limited to, an animal which at any time has been or is permitted, registered, licensed, advertised or otherwise described or represented as a hybrid canine by its owner or former owner, are vicious animals for purposes of this Article. It shall be unlawful for any wolf hybrid to run at large in Benzie County.
- B. For the purpose of this Section, a wolf hybrid shall be deemed to be running at large while outside of any pen or enclosure as provided in Subsection C of this section; provided, however, any owner or custodian of a wolf hybrid may be allowed to remove a wolf hybrid from a pen or enclosure for purpose of transportation to another pen or enclosure or for purposes of obtaining medical attention. In no event shall any wolf hybrid be allowed to be set free on any property within Benzie County whether or not the wolf hybrid is under its owner's or custodian's immediate control.
- C. It shall be unlawful to own or possess a wolf hybrid unless such wolf hybrid is kept and maintained in a pen or enclosure constructed as follows:
 1. The pen or enclosure shall contain at least one thousand six hundred (1,600) square feet of space.
 2. Any fencing used in the construction of the pen or enclosure shall be at least eight (8) feet in height with an additional overhang of fencing or barbed wire angling a minimum of three (3) feet into the pen or enclosure; or with the top of the pen or enclosure securely attached to the sides to ensure containment.
 3. To prevent digging out along the fence, concrete footings at least one (1) foot wide and one (1) foot deep shall be installed along the perimeter of the pen or enclosure.
 4. The pen or enclosure shall be surrounded by chain link fence at least four (4) feet in height and no closer than six (6) feet to the pen or enclosure.
 5. Any fencing used in the construction of the pen or enclosure shall be eleven-gauge wire or its equivalent.

Section 4. Failure to comply. If the owner, keeper or harbinger of a vicious animal residing within the County of Benzie fails to comply with the requirements and conditions set forth in this Article and this entire Ordinance, said animal shall be subject to immediate seizure and impoundment and further disposition in accordance with this Ordinance, including the procedures set forth in Article VII.

**ARTICLE XII
SPECIAL PROVISIONS REGARDING EXOTIC, WILD & POISONOUS/VENOMOUS
ANIMALS**

Section 1. Prohibited Exotic animals; Wild animals and Poisonous/Venomous Animals listed in Sections "Exotic Species," "Wild Animals," and "Poisonous/Venomous Animal" of Article II definitions above, may not be possessed, bred, exchanged, bought, sold or be the subject of any attempt to buy or sell in Benzie County under any conditions or circumstances, except as provided herein.

Section 2. Exceptions; Notwithstanding the above provisions, it shall not be a violation of this Ordinance for a person, persons, and corporation or business entity in lawful possession of an animal to travel through Benzie County on a public highway for a destination out of the County. Zoological Parks and Aquariums, accredited wildlife sanctuaries, nature preserves, circuses and bona fide scientific medical or educational research facilities, are also an exception.

Section 3. Non-predatory and/or non-dangerous animals; only certain wild animals, which are traditionally non-predatory and/or non-dangerous, may be possessed in Benzie County. These include but are not necessarily limited to, non-poisonous snakes, quails, pheasants, peacocks, raccoons, skunks, squirrels, wild turkey and deer, but may only be possessed if the following conditions are met:

- A. That the animals possessed are possessed under the proper state and federal permits and/or licenses.
- B. That the animals possessed are registered with the Benzie County Animal Control Officer's office.
- C. That the animals possessed are properly caged, penned, housed or secured so as not to leave the property upon which they are possessed.
- D. That the animals possessed do not become excessively noisy, excessively odorous, or in any way disruptive to the character of the area in which they are possessed.

Section 4. Nuisance per Se. Any continuing violation or a repeated violation of this Ordinance shall constitute a nuisance Per Se and may be abated by an action in Circuit Court separately or in addition to criminal proceedings.

Section 5. Feral cats are considered wildlife. Animal Control will assist in trapping feral cat colonies only if the time and resources allow. Anyone feeding or providing shelter for feral cats must claim ownership of them and identify them via a collar. Feral cats that are trapped will be assessed by the ACO and veterinarian and will be handled accordingly, which may include euthanasia.

ARTICLE XIII DANGEROUS DOGS AND POTENTIALLY DANGEROUS DOGS LICENSE, LICENSING, HOUSING & OTHER REQUIREMENTS, PROHIBITION, EXEMPTIONS

Section 1. PERMIT. A person shall not own, harbor, possess or keep a dangerous dog unless such dog is licensed and a permit issued under this section, or an application for licensing such animal and for a permit under this section is pending.

Section 2. LICENSING REQUIREMENTS. Any owner of a dangerous dog shall apply to the Animal Control Department for licensing of said animal. The application shall be on a form provided by the Animal Control Department and shall be accompanied by the following:

- 1. A valid driver's license or state issued picture identification showing the owner's name and current address;
- 2. Proof that the applicant owns said animal and is eighteen (18) years of age or older;
- 3. One (1) copy of the current immunization and health record for said animal showing the animal received a current rabies vaccination by a licensed veterinarian;

4. Four (4) photographs of said animal from four (4) different sides taken not more than one (1) month before the date of license application. Such photographs shall consist of front, back, left and right view of the animal.

5. Proof that the animal has been micro-chipped by a licensed veterinarian.

6. Payment of licensing and inspection fees established by the Board of Commissioners.

Section 3. HOUSING REQUIREMENTS. The dangerous dog shall be confined, at all times, within a habitable escape-proof dwelling or an escape-proof cage made of at least 14-gauge wire with at least seven (7) foot high sides, a wood or wire roof and a brick or cement floor. The cage door shall be locked with a padlock. However, when such animal is not confined within a habitable dwelling or an escape-proof cage, it shall be muzzled and reined or tethered to its harbinger, owner or keeper who shall maintain control over the animal to prevent injury to any person or animal.

Section 4. TAG REQUIREMENT. The dangerous dog shall wear a license tag issued by the Animal Control Department stating that the animal is registered as a dangerous dog.

Section 5. When licensing an animal not previously licensed under this Article, the Animal Control Department shall assign a specific license number to said animal, without duplication, which number shall remain the same for the life of the animal.

Section 6. If said animal is lost or escaped, the owner or owner's agent shall report said incident immediately to the Animal Control Department.

Section 7. The owner of a dangerous dog shall post signs on his or her property where such animal will be kept, clearly visible from the closest street, advising the general public about such animal's presence on the premises. Such signs shall be supplied by the Animal Control Department after applicant pays for the inspection. The permit, however shall not be issued until the owner posts the signs and the Animal Control Department inspects the property to verify proper posting of signs. The cost of the signs is non-refundable and they will belong to the applicant even if the permit is reissued or revoked.

Section 8. No person shall be issued a dangerous dog permit if they have been convicted of a felony.

Section 9. The Animal Control Department shall visually inspect the premises where the animal is kept. The inspection will consist of the cage, or if there is no cage, the officer will inspect the escape-proof habitable dwelling, doors, windows and screen opening to determine if, in fact they are escape-proof. Also, the inspection will verify the placement of warning signs and the animal leash, muzzle and padlock requirements for the cage. The Animal Control Department must be satisfied that the owner has met all licensing regulations before issuing or renewing a permit.

Section 10. If a dangerous dog permit is revoked, the owner shall not be reissued another permit.

Section 11. Duly authorized members of the police department or other law enforcement agencies shall be exempt from the provisions of this section if the dog is performing law enforcement duties.

Section 12. If the Animal Control Department is notified of an address where a dangerous dog is being kept or harbored, and that animal and owner of the animal has not been in violation of any section of this Article, the owner shall have a maximum of fourteen (14) business days to obtain the dangerous dog license and permit. If the license and permit is not obtained within the required time limit, the dog shall be impounded. The animal will then be held for a maximum of ten (10) days so that a license and permit can be obtained. If the license and permit are not obtained within that ten (10) day time period, the animal shall be euthanized.

Section 13. If the owner of a dangerous dog violates any provisions of this Article, the animal shall be impounded immediately and the owner cited to appear in District Court for a violation of this Article.

Section 14. In the event that a dangerous dog ownership changes, the new owner shall apply for a new permit. The original owner's permit shall not be transferable to the new owner. The original owner shall notify the Animal Control Department that the dog's ownership has been transferred.

Section 15. The owner of a dangerous dog shall notify the Animal Control Department if the address changes where the animal is being kept. The owner must report the new address so an inspection can be made of the premises.

Section 16. All licenses issued under this Article shall expire December 31st of each year.

Section 17. The owner, or the owner's agent, of an animal required to be licensed under this Article shall notify the Animal Control Department or the Benzie County Sheriff's Office within four (4) hours if said animal is running at large, has been stolen or has attacked a person or a domestic animal.

Section 18. Insurance. All owners, keepers or harborers of vicious animals must, within ten (10) days of the effective date of this Ordinance, provide proof to the County of Benzie, at the animal shelter, of liability insurance in an amount of no less than five hundred thousand dollars (\$500,000.00) for each occurrence for bodily injury to or death of any person or persons which may result from ownership, keeping or maintenance of such animal. Such insurance policy shall provide that no cancellation of the policy will be effective unless ten (10) consecutive days written notice is first given to the Animal Control Officer, his/her deputy or assistants, at his business address.

Section 19. PROHIBITION. No dangerous dog shall commit an attack or severe attack, as defined in this Ordinance. In the event that a law enforcement officer or Animal Control Officer witnesses either type of attack or witnesses the wounds or injuries caused by the attack, and the offending animal(s) can be identified by credible evidence, including, but not limited to, witness identification, forensic evidence, or other physical evidence, the dog(s) shall be impounded and the owner cited for violation of this Section. If the owner is cited and the animal(s) impounded, the animal(s) shall remain impounded subject to the conditions set forth in Article VI pending a decision by District Court, unless ownership is voluntarily relinquished and the dog(s) turned over to the Animal Control Department. Upon a plea or finding of guilt, the dog(s) may be redeemed by the owner after inspection and verification of a proper enclosure as previously defined, unless the dog is ordered euthanized by the court. There the dog(s) shall remain, securely confined, and may not be removed except to be treated by a veterinarian or to be turned in to or inspected by the Animal Control Department. While being transported to the veterinarian or animal control shelter, the dog must be muzzled and restrained by a leash no longer than three feet in length. No owner of a dangerous dog(s) or potentially dangerous dog(s) may transfer ownership or the location where the animal(s) is contained without advance notice to the Animal Control Department. The owner shall be responsible for all veterinary, euthanasia, redemption, and/or boarding fees.

Section 20. Reporting Requirements. All owners, keepers or harborers of dangerous animals must, within three (3) days of the following incidents, report the same in writing to the Animal Control Officer:

1. The removal from the County, or death of a dangerous animal;
2. The birth of offspring of a dangerous animal;
3. The new address of a dangerous animal, should the owner move within the county limits;
4. The animal is on the loose, has been stolen or has attacked a person;
5. The acquisition of a dangerous animal;
6. The possession of a dangerous animal, even though possessed prior to adoption of this Ordinance.

Section 21. Wolf Hybrids.

1. There shall be a rebuttable presumption that Wolf Hybrids, or any offspring resulting from the mating of a domestic dog and a wolf or coyote or their subsequent offspring which includes, but is not limited to, an animal which at any time has been or is permitted, registered, licensed, advertised or otherwise described or represented as a hybrid canine by its owner or former owner, are dangerous animals for purposes of this Article. It shall be unlawful for any wolf Hybrid to run at large in Benzie County.
2. For the purpose of this Section, a wolf hybrid shall be deemed to be running at large while outside of any pen or enclosure as provided in Subsection 3.C of this section; provided, however, any owner or custodian of a wolf hybrid may be allowed to remove a wolf hybrid from a pen or enclosure for purpose of transportation to another pen or enclosure or for purposes of obtaining medical attention. In no event shall any wolf hybrid be allowed to be set free on any property within Benzie County whether or not the wolf hybrid is under its owner's or custodian's immediate control.
3. It shall be unlawful to own or possess a wolf hybrid unless such wolf hybrid is kept and maintained in a pen or enclosure constructed as follows:
 - A. The pen or enclosure shall contain at least one thousand six hundred (1,600) square feet of space.
 - B. Any fencing used in the construction of the pen or enclosure shall be at least eight (8) feet in height with an additional overhang of fencing or barbed wire angling a minimum of three (3) feet into the pen or enclosure; or with the top of the pen or enclosure securely attached to the sides to ensure containment.
 - C. To prevent digging out along the fence, concrete footings at least one (1) foot wide and one (1) foot deep shall be installed along the perimeter of the pen or enclosure.
 - D. The pen or enclosure shall be surrounded by chain link fence at least four (4) feet in height and no closer than six (6) feet to the pen or enclosure.

ARTICLE XIV

ISSUANCE OF SUMMONS OR COMPLAINT TO DISTRICT COURT OR OTHER COURT OF CERTAIN FACTS; PROCEDURE AND VIOLATIONS; VIOLATION NOTICE

The Animal Control Officer, his/her deputies or any law enforcement officer may issue an appearance citation before the District Court or may make complaint before the District Court or the Magistrate of Benzie County whenever one or more of the following facts exist:

1. **Article IX Section 1A. DOG AT LARGE.** A dog is running at large unaccompanied by its owner or is engaged in lawful hunting and is not under the reasonable control of its owner, with or without a license attached to the collar of the dog.
2. **Article IX Section 1C. DOG AT LARGE, DESTRUCTION OF PROPERTY.** A dog, licensed or unlicensed, has destroyed or damaged property, real or personal, or trespassed in a manner that causes actual damage to the property of persons other than the owner including, but not limited to, the repetitive depositing of feces or urine on said property.
3. **Article IX Section 1D. DOG BITE.** A dog, licensed or unlicensed, has attacked or bitten a person or another animal.
4. **Article IX Section 1E. DOG AT LARGE-VICIOUS.** A dog has shown vicious habits or has molested a person when lawfully on the public highway or on property other than that of the owner.

5. **Article IV Section 3A. FAILURE TO RABIES VACCINATE.** A dog four (4) months of age or older, is not, or has not been vaccinated against the rabies virus by an accredited licensed veterinarian.
6. **Article IV Section 2. FAILURE TO LICENSE.** A dog four (4) months of age or older, is not duly licensed as provided for in Article IV of this Ordinance.
7. **Article V Section 7. FAILURE TO LIVE ON PROPERTY.** An owner of a dog allows said animal to be restrained on property that is not occupied by the owner or a responsible person.
8. **OTHER.** In the event there is a violation of any of the above sections of this Article, or of this Ordinance, the Animal Control Officer and his/her deputies or other law enforcement officers may issue a summons or complaint to the owner of such dog requiring said owner to appear in District Court or other court to answer to the charges made in violation of this ordinance, and upon conviction thereof, the owner shall be punished as hereafter provided in Article XVI.
9. **Article IV Section 10. SECOND OR SUBSEQUENT VIOLATION.** Should the owner possessor, or person harboring an unlicensed dog not obtain a license with ten (10) days immediately following the issuance of the appearance citation, the ownership, possession or harboring of such dog shall hereafter constitute a second or subsequent violation of this ordinance, and any person, firm or corporation, convicted of violating this provision of this ordinance, shall upon being found guilty by said court, be punished as provided in Article XVI of this ordinance.
10. **WARRANT EXECUTION.** Upon issuance of a warrant by the court, the Sheriff's Office shall proceed to execute the same.
11. **Article XVI Section 3. VIOLATION NOTICE.** Where violations of the licensing and/or vaccination and/or control requirements of this ordinance are observed, any Animal Control Officer may issue a violation notice in lieu of an appearance citation. The violation notice will stipulate a compliance date and associated fee and late fee, as well as a waiver provision providing that the person to whom the violation notice is issued waives all rights to protest such violation and waives all rights to a hearing on the issues relating to that violation. All associated fees and late fees shall be set by the Board of Commissioners and be paid to the Animal Control Department for deposit in the general fund of Benzie County. Failure to pay associated fees and/or late fees and failure to waive rights by the compliance date may result in the issuance of an appearance citation to appear in court.
12. **INTERFERENCE WITH ENFORCEMENT PROHIBITED.** No person shall in any manner interfere with, hinder, molest, or abuse any officer or individual authorized to enforce the provisions of this Ordinance.

ARTICLE XV SHOW CAUSE

Section 1. COMPLAINT TO SHOW CAUSE. The Animal Control Director, Animal Control Officer or other law enforcement officer may, in addition to the issuing of an appearance citation for a violation of Article IX, proceed to the Prosecuting Attorney and request a district court magistrate or district court to issue a summons to show cause why a dog should not be euthanized, upon a sworn complaint that any of the following exist:

- A. That a dog, licensed or unlicensed, has destroyed property or habitually causes damage by trespassing on the property of a person who is not the owner.
- B. That a dog, licensed or unlicensed, has bitten or attacked a person or another animal.

- C. That a dog has shown vicious habits or has molested a person when lawfully on the public highway or on property other than that of the dog's owner.
- D. After March 1st in each year a dog over 4 months old is running at large unaccompanied by its owner or is engaged in lawful hunting and is not under the reasonable control of its owner without a license attached to the collar of the dog.

Section 2. HEARING. After a hearing the district court magistrate or district court may either order the dog euthanized or confined to the premises of the owner. If the owner disobeys this order the owner may be punished under Article XVI of this Ordinance. Costs as in a civil case shall be assessed against the owner of the dog and collected by the county.

Section 3. COMPLAINT TO SHOW CAUSE- DANGEROUS DOG:

- A. Upon a sworn complaint that a dog is a dangerous dog and the dog has caused serious injury or death to a person or has caused serious injury or death to a dog, a district court magistrate or district court, shall issue a summons to the owner ordering him or her to appear to show cause why the animal should not be destroyed.
- B. Upon the filing of a sworn complaint as provided in subsection (1), the court or magistrate shall order the owner to immediately turn the dog over to the Animal Shelter, or a licensed veterinarian at the owner's option, to be retained by them until a hearing is held and a decision is made for the disposition of the dog. The owner shall notify the person who retains the dog under this section of the complaint and order. The expense of the boarding and retention of the dog is to be borne by the owner.
- C. After a hearing, the magistrate or court shall order the destruction of the dog, at the expense of the owner, if the dog is found to be a dangerous dog that caused serious injury or death to a person or a dog. After a hearing the court may order the destruction of the dog, at the expense of the owner, if the court finds that the dog is a dangerous dog that did not cause serious injury or death to a person or a dog, but is likely in the future to cause serious injury or death to a person or a dog, or in the past has been adjudicated a dangerous animal.
- D. If the court or magistrate finds that a dog is a dangerous dog but has not caused serious injury or death to a person or a dog, the court or magistrate shall notify Animal Control of the findings of the court, the name of the owner of the dangerous dog and the address at which the dog was kept at the time of the finding of the court. In addition, the court shall order the owner of the dog to abide by the provisions of Article XII (1), (2), (3) and (4). Costs as in a civil case shall be assessed against the owner of the dog, and collected by the County.

**ARTICLE XVI
PENALTY**

Section 1. Any person violating any of the provisions of this Ordinance shall be deemed responsible for a civil infraction and shall be punished by a fine not to exceed \$500. Each day a violation continues shall constitute a separate offense.

Section 2. A violation of this Ordinance as to each animal in the care, custody or control of a person constitutes a separate offense, each such separate offense being subject to the penalties in the Ordinance.

Section 3. VIOLATION NOTICE. Where violations of the licensing and/or vaccination and/or control requirements of this ordinance are observed, any Animal Control Officer may issue a violation notice in lieu of an appearance citation. The violation notice will stipulate a compliance date and associated fee and late fee, as well as a waiver provision providing that the person to whom the violation notice is issued waives all rights to protest such violation and waives all rights to a hearing on the issues relating to that violation. All associated fees and late fees shall be set by the Board of Commissioners and be paid to the Animal Control Department. Failure to pay associated fees and/or late fees and failure to waive rights by the compliance date may result in the issuance of an appearance citation to appear in court.

Section 4. The Animal Control Officer, his/her deputies or assistants, have the right to bill/charge the owner or owners agent of an animal that is in the custody of the Animal Control that has received medical treatment due to injury or illness that the animal received prior to coming into contact with Animal Control. Furthermore, the owner or owner's agent, upon recovery of said animal will be required to pay, in full, the fees set by the Benzie County Board of Commissioners.

Section 5. In all situations where penalties are provided for any act or omission, they shall be held to apply to each and every such act or omission. When any such act or omission is of continuing character, each day's continuance of such act or omission constitutes a separate offense, which may be separately charged and punished according to the provisions of this Ordinance.

ARTICLE XVII TREASURER'S RECORDS AND DUTIES; EVIDENCE

Section 1. After March 1st of each year, the Treasurer shall make a comparison of his/her records of the dogs actually licensed in each city or township of the County with a report of the supervisors of said townships or assessors of said cities or the Animal Control Officer to determined and locate all unlicensed dogs.

Section 2. On and after June 15th of each year, every unlicensed dog, subject to license under the provisions of this Ordinance of the statutes of the State, is hereby declared to be a public nuisance and the Treasurer shall immediately thereafter list all such unlicensed dogs as shown by the returns in his/her office of township supervisor, city assessor, or Animal Control Officer and shall deliver copies of such lists to the Animal Control Officer and the Director of the Michigan Department of Agriculture as well as those officers listed and set forth in Act 339 of the Public Acts of 1919, being MCL 287.277, as amended.

Section 3. The Treasurer shall keep a record of all dog licenses and kennel licenses issued during the year in each city and township in the County. Such records shall contain the name and address of the person to whom each license is issued. In the case of individual licenses, the record shall also state the breed, sex, age, color and markings of the dog licensed; and in case of a kennel license, it shall state the place where the business is conducted. The record shall be a public record and open to inspection during business hours. He/she shall also keep an accurate record of all license fee collected by him/her or paid over to him/her by any city, township treasurer, or Animal Control Officer, his/her deputy or assistant.

Section 4. In all prosecutions for violation of this Ordinance, the records of the Treasurer's Office, or lack of same, showing the name of the owner and the license number to whom it was issued and the license tag affixed to the collar or harness of the dog showing a corresponding number, shall be prima facie evidence of ownership or non-issuance of a dog license or tag.

ARTICLE XVIII
RULES OF CONSTRUCTION; SEVERABILITY

Section 1. When not inconsistent with the context, words used in the present tense include the future. Words in the singular include the plural and words in the plural include the singular. Masculine shall include the feminine and neuter. The word "shall" is always mandatory and not merely directive. Words or terms not defined herein shall be interpreted in the manner of their common meaning. Headings shall be deemed for convenience and shall not limit the scope of any article or section of this Ordinance.

Section 2. The regulations of this code are minimum standards supplemental to the rules and regulations duly enacted by the Michigan Department of Health and Human Services and to the laws of the State of Michigan relating to public health. Where any of the provisions of any other local or state ordinances or regulations apply, the more restrictive of any or all ordinances or regulations shall prevail.

Section 3. If any part of this Ordinance shall be held void, such part shall be deemed severable, and the invalidity thereof shall not affect the remaining parts of this Ordinance.

ARTICLE XIX
RECEIPTS AND DISBURSEMENT OF FUNDS

All fees and monies collected under the provisions of this Ordinance shall be transferred to the general fund of Benzie County, Michigan, in accordance with the standard practices of the Treasurer and the monies paid out in accordance with this Ordinance shall be drawn upon the general fund of Benzie County, Michigan.

ARTICLE XX

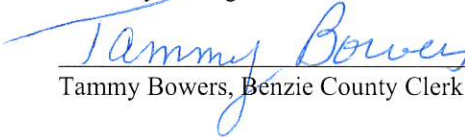
All ordinances or part of ordinances inconsistent herewith are hereby repealed.

ARTICLE XXI
EFFECTIVE DATE OF ORDINANCE

This Ordinance shall take effect sixty (60) days after the date of adoption or thirty (30) days after revision.

ARTICLE XXII CERTIFICATION

I, Tammy Bowers, County Clerk, and Clerk to the Benzie County Board of Commissioners, hereby certify that this Animal Control Ordinance was duly adopted by the Benzie County Board of Commissioners at a regular meeting of said at which a quorum was present, held this 23rd day of August 2022.



Tammy Bowers, Benzie County Clerk

**Benzie County
Animal Control
VIOLATION NOTICE**

You have been given a citation for a violation of the Benzie County Animal Control Enforcement Ordinance. The following violation(s) have been noted:

☐ Failure to License Dog
☐ Failure to Produce License
☐ Failure to Attach Tag
☐ Failure to Rabies Vaccinate
☐ Dog Running At Large

Be advised you have _____ days from this date or until

to appear at the **Benzie County Animal Control** and pay the violation fee(s) and waive your right to go to court to contest the violation(s).

Benzie County Animal Control accepts cash, credit or debit cards and checks as payment of the violation fees.

Should you not appear at the Benzie County Animal Control on/or before the date above, the citation you just received will be turned over to the 85th District Court and you will be required to appear before a Judge or Magistrate to enter a plea to the charge(s).

Please bring this notice, along with your copy of the citation, should you decide to appear and pay the violation fee at the Benzie County Animal Control.

Officer _____ Badge # _____

WAIVER

I have been provided a Notice of Violation of the Benzie County Animal Control Enforcement Ordinance and hereby waive my right to protest such violation and waive all rights to a hearing on the issues relating to that violation.

Signature

Printed Name

Date

**Benzie County
Animal Control
VIOLATION NOTICE**

You have been given a citation for a violation of the Benzie County Animal Control Enforcement Ordinance. The following violation(s) have been noted:

☐ Failure to License Dog
☐ Failure to Produce License
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WAIVER

I have been provided a Notice of Violation of the Benzie County Animal Control Enforcement Ordinance and hereby waive my right to protest such violation and waive all rights to a hearing on the issues relating to that violation.

Signature

Printed Name

Date

Committee Appointments

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 7-23-22

Name: Sally Bobek

Address (including PO Box): 13900 Lindy Rd.

County District: VII

Home Telephone: 248 563 0575

Occupation: Retired

Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

1. Benzie County Housing Committee

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

See attached letter

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

AUG 10 2022

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

1/8/14

July 19, 2022

I am applying for the position on the Benzie Housing Committee.

Affordable housing is one of the biggest obstacles to families moving into our area. To make matters even more challenging, much of the housing in our area is in need of repair and the owners are unable to do so.

My previous work history is in the medical field. I was a practice manager for 25 years. After retirement and moving here from downstate I wanted to do something to give back.

I volunteered at BACN, and then was employed there for 4 years as Volunteer Coordinator. During that time, I spoke with many residents who were in need of housing or housing repairs. Many were seniors who were living on fixed income and unable to fix a leaky roof, broken windows or porches and steps with boards missing.

During my tenure as Weldon Township Treasurer, I attended a meeting with a USDA representative who left information about grants and loans for home repair. I found that most residents I spoke with, at BACN and in the community, were either unaware of the loans/grants, or cautious about getting involved.

I am also involved in the STAMP program, St. Andrews Church Mission Project. This year we screened about 20 applicants from the community for repairs to make their homes safer, dryer and warmer. My husband and I visited those families and brought our recommendations to the Mission group. Subsequently our group finished repairs on 15 homes in Benzie and northern Manistee Counties.

There is so much need in this community. I would like to be a part of making a change for our residents. There has to be a way to bring the grant/loan information to the people who need, and meet the requirements, for it.

Sally Bobek
13900 Lindy Road
Thompsonville, MI 49683
24-563-0575

Correspondence

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING AGENDA
Wednesday, August 24, 2022 – 2:00 p.m.
Benzie Community Resource Center - Ingemar Johansson Conference Room
6051 Frankfort Highway
Benzonia, MI 49616**

or

Electronically, via conference call

To participate, dial: (213)282-9788 and enter Conference ID: 752 218 382#

This is a Regular Meeting of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes from the Regular Board of Health Meeting of July 27, 2022.

Approval of the Agenda

Public Comment Period

1. Health Officer Update – Dan Thorell
2. BLDHD BOH By-Laws and Rules of Order
3. Point of Sale Well and Septic Reviews for Leelanau County -Action
4. Personnel and Finance Committee Report-Personnel and Finance Committee
 - A. Accounts Payable - Action
 - B. July 2022 - Financial Statements – Action
 - C. Teams Phone System – Action
 - D. Proposed FY 23 Budget
5. Staff Reports
 - A. Medical Director – Dr. Joshua Meyerson
 - B. Personal Health – Michelle Klein
 - C. Environmental Health Director – Eric Johnston
 - D. Administrative- Dodie Putney

Public Comment Period

Board Comments

Adjourn

Personnel and Finance Comm. Meeting- August 24, 2022 1:00 pm
Benzie Community Resource Center, Roger Griner Conference Room or
Electronically via conference call:
(213) 282-9788 and enter Conference ID: 752 218 382#

Benzie Transportation Authority - July 2022 Statement of Activities

	July 2022		Oct 2021 to July 2022		2022		July 2021		Oct 2020 to July 2021	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Income										
40100 - Passenger	9,836.34	9,500.00	82,309.07	71,000.00	90,000.00	8,000.60	9,800.00	49,801.34	70,490.00	
40200 - Contract Fares	3,078.50	1,900.00	32,753.20	20,800.00	25,000.00	4,087.00	2,850.00	20,781.70	19,310.00	
40615 - Advertising Income	1,487.50	537.50	18,025.00	8,975.00	13,650.00	1,437.50	1,300.00	8,575.00	7,950.00	
40710 - Sale of Maintenance Services	0.00	1,250.00	1,276.98	12,500.00	15,000.00	3,844.75	833.33	12,943.88	8,333.30	
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,806.99	0.00	
40800 - Taxes Levied Directly for/by TA	8,223.12	0.00	688,395.99	686,836.21	686,836.21	65.44	0.00	667,170.31	664,917.24	
41101 - State Operating Assistance/LBO	55,255.00	55,255.00	552,550.00	552,550.00	663,061.84	0.00	57,427.00	516,843.00	574,270.00	
41301 - Section 5311	0.00	0.00	274,372.00	284,287.50	379,050.50	0.00	0.00	210,520.78	247,851.51	
41361 - CARES/CRRSA Act	0.00	0.00	274,372.00	284,287.50	379,050.50	0.00	0.00	130,090.22	152,751.00	
41398 - RTAP	0.00	1,600.00	8,788.45	4,350.00	5,500.00	0.00	0.00	7,782.00	5,500.00	
41400 - Interest Income/Other Revenue	1,413.75	83.34	3,593.05	833.32	1,000.00	97.84	100.00	831.98	1,000.00	
Total Income	79,294.21	70,125.84	1,936,435.74	1,926,419.53	2,258,149.05	17,533.13	72,310.33	1,634,147.20	1,752,373.05	
Expense										
50101 - Operators Wage	99,342.03	65,000.00	564,710.42	477,000.00	577,900.00	68,840.44	72,600.00	415,240.11	480,400.00	
50102 - Salary and Other Wage	40,006.73	40,000.00	289,257.14	309,900.00	365,900.00	42,268.19	43,538.00	275,420.30	288,538.00	
50103 - Dispatchers Wage	27,208.20	17,000.00	163,370.67	119,000.00	145,330.00	16,333.23	22,500.00	114,772.41	147,500.00	
50209 - 457 Co-Match and Non-Match	5,040.00	5,040.00	37,800.00	36,960.00	43,680.00	2,360.00	2,800.00	17,120.00	17,900.00	
50200 - Fringe Benefits	29,280.11	31,957.27	278,161.39	280,731.32	339,773.00	22,460.69	25,197.00	236,710.13	254,728.00	
50310 - Board Compensation	600.00	0.00	4,560.00	2,480.00	3,120.00	0.00	120.00	1,680.00	2,080.00	
50302 - Marketing Expense	364.68	1,250.00	8,823.47	12,500.00	15,000.00	1,585.59	1,250.00	5,943.53	12,500.00	
50399 - Service Expense	3,623.47	4,514.36	61,023.73	63,906.28	76,770.00	9,026.95	6,077.00	50,650.99	65,291.00	
50401 - Fuel and Lubricants	19,559.49	10,000.00	139,520.10	100,000.00	120,000.00	9,520.02	12,750.00	67,365.79	84,450.00	
50402 - Tires and Tubes	35.00	0.00	1,539.61	8,000.00	12,500.00	722.96	0.00	15,434.20	12,500.00	
50404 - Major Purchase	0.00	0.00	0.00	1,750.00	3,500.00	0.00	0.00	0.00	2,000.00	
50405 - Office Supplies	73.94	716.66	4,732.24	7,166.68	8,600.00	238.62	775.00	3,484.69	7,825.00	
50406 - Parts Revenue Vehicles	1,046.74	2,083.33	19,424.53	20,833.30	25,000.00	1,291.23	2,200.00	10,541.10	20,300.00	
50407 - Parts for Non Revenue Vehicles	0.00	83.33	45.49	833.30	1,000.00	46.24	84.00	1,811.98	828.00	
50499 - Materials and Supplies	1,466.62	1,874.98	18,484.34	18,749.80	31,100.00	2,310.11	2,902.50	17,676.40	25,725.00	
50500 - Utilities	2,963.26	3,718.00	39,794.04	43,251.00	50,880.00	3,546.20	3,370.00	38,111.65	39,575.00	
50603 - Insurance	0.00	0.00	53,149.00	51,800.00	51,800.00	0.00	0.00	49,149.00	51,800.00	
50700 - Taxes and Fees	0.00	180.00	4,420.11	1,540.00	1,900.00	250.00	175.00	1,278.29	1,570.00	
50902 - Travel, Meetings & Training	5,537.46	833.33	9,493.07	8,333.30	10,000.00	395.92	1,040.00	2,467.31	7,980.00	
50903 - Association Dues and Subscript	5.00	100.00	4,595.80	5,700.00	6,000.00	27.89	500.00	4,743.50	5,045.00	
57402 - Ineligible RTAP	0.00	1,600.00	9,453.95	4,350.00	5,500.00	700.00	0.00	8,482.00	5,500.00	
Total Expense	236,152.73	185,951.26	1,712,359.10	1,574,784.98	1,895,253.00	181,924.28	197,878.50	1,338,083.38	1,534,035.00	
Net Profit or Loss	-156,858.52	-115,825.42	224,076.64	351,634.55	362,896.05	-164,391.15	-125,568.17	296,063.82	218,338.05	

Reconciled balances as of June 30, 2022

Honor Bank Checking

Honor Bank - Savings

Honor Bank - Money Mkt.

MichiganClass-liquid asset security

Total \$1,062,540.35

\$76,014.65

\$1,558.36

\$59,735.20

\$1,001,246.79

RECEIVED

AUG 12 2022

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617



AA 48/ 8-9-2022

VAN BUREN COUNTY BOARD OF COMMISSIONERS**ADMINISTRATIVE AFFAIRS****AUTO INSURANCE REFORM RESOLUTION****HONORABLE BOARD OF COMMISSIONERS:**

WHEREAS, the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee cap, which took final effect on July 1, 2021; this cap set percentage limits on how much residential care facilities, home health care providers, and other persons can be reimbursed for providing treatment/care to auto accident victims, and;

WHEREAS, these reimbursement caps are 55% of the reimbursement rates that Home Care Providers were collecting in 2019, and;

WHEREAS, 55% of a Home Health Care provider's 2019 collections, is an unsustainable reimbursement cap to continue caring for catastrophically injured individuals following an auto accident.

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners hereby urges the Michigan legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address sustainable fee cap (i.e. Michigan's Workman's Compensation Fee Cap for Ancillary Services) for Home Health Care providers, in order to uphold these benefits that have been paid for by the survivors who are currently receiving and who will receive in-home, long-term care, when purchasing an Unlimited PIP Auto Insurance policy, paid by the Michigan Catastrophic Claims Association.

BE IT FURTHER RESOLVED, that the Van Buren County Clerk is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, the members of the Van Buren County delegation to the Michigan Legislature, and the other 82 counties of Michigan as Commissioner Correspondence.

Signed:

Paul Lee Patterson Gladney
Russ Dord
Randall Peat
ML Smith
Donald A. Hansen
Paul Schenckel

Date: August 9, 2022**FOR CLERK'S USE ONLY**

MOTION BY:

*Patterson Gladney*CARRIED ☒

SECONDED BY:

*Chappell*NOT CARRIED ☐

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, June 22, 2022 2:00 p.m.
Benzie Community Resource Center - Ingemar Johansson Conference Room
6051 Frankfort Highway
Benzonia, MI 49616**

Chairperson Dr. Barbara Conley called the meeting to order at 2:02 pm.

Members Present:

Gary Sauer - Benzie County Board of Commissioners
Ty Wessell – Leelanau County Board of Commissioners
Patricia Soutas-Little – Leelanau County Board of Commissioners
Dr. Barbara Conley – Leelanau County Member at Large
Rhonda Nye – Benzie County Board of Commissioners

Members Absent: None

Members Excused:

Dr. Mark Kuiper – Benzie County Member at Large

Staff Present:

Dr. Joshua Meyerson – Medical Director
Dodie Putney – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Dan Thorell – Interim Health Officer

Staff Excused:

Michelle Klein - Director of Personal Health

Guests Present:

Nick Dow – Benzie-Leelanau District Health Department

Pledge of Allegiance

Approval of Minutes:

Discussion: The amount that was listed for the appropriation request for Leelanau County was incorrect, the request was for \$331,684. Two typos needed to be corrected.

Motion By: Soutas-Little to approve the May 25, 2022 BOH Meeting minutes with the corrections.

Seconded By: Nye

Roll Call Vote: Sauer-yea, Conley- yea, Wessell– yea; Soutas-Little- yea; Nye - yea

5 yeas 0 nays 1 excused Motion carried

Approval of the Agenda:

Motion By: Sauer to approve the agenda as presented.

Seconded By: Wessell

Roll Call Vote: Sauer- yea, Conley- yea, Wessell- yea, Soutas-Little -yea; Nye - yea

5 yeas 0 nays 1 excused Motion carried

Public Comment – None

Food Program – Nick Dow

The goal of the BLDHD's Food Program is to work with local food vendors to ensure safe food handling practices. To assist with this goal there are two food safety classes that are offered in each County yearly. Every year the number of licensed food venues in the two Counties continues to grow. One of the fastest growing sectors of the food licenses is food trucks and temporary licenses for special events. Food trucks can get their initial license at BLDHD but then have their reviews performed in other jurisdictions.

As the Covid pandemic began, the focus on the Food Program shifted into helping with the logistics for the vaccination clinics. Another shift in focus for the Food Program was to assist local restaurants navigate the new and constant changing regulations that pertained to dining establishments. As new regulations were introduced for restaurants during the pandemic BLDHD would create easy to read documents that explained the protocols for the local restaurants and answer any questions that they may have to assist them to be successful.

Two other items that are performed by the Food Program are the inspections and licensing of campgrounds and pools.

Health Officer Update – Dan Thorell

A written report was distributed prior to the meeting for review. Please refer to it for details. There are 45 local health departments in the State of Michigan and they all belong to the Michigan Association for Local Public Health (MALPH). MALPH recently held the Michigan Premier Public Health Conference in Grand Rapids. At this meeting Lisa Peacock received the Roy Manty Distinguished Award and BLDHD received the Director's Award.

HDNW is still in the process of completing a job description for the Health Officer position. A draft has been completed. When the draft was reviewed, it was decided that some of the wording needed to be revised to better suit the Public Health Code requirements.

The Strategic Plan Meeting notes were distributed at the beginning of the meeting. As the BLDHD BOH Members read through the notes, there was concern over some of the wording. It was asked for some clarification of a few items. At the end of the notes there was a small list of tasks for BOH Members to do. These tasks were related to achieving the goals that were outlined in the meeting. The BOH Members will thoroughly review the list to get a sense of what tasks each member would like to be assigned. This will be discussed in more detail at the next meeting. A calendar of when items shall be accomplished will be created to help monitor progress.

July 27, 2022 BOH Meeting

Discussion: Thorell and Meyerson will not be able to attend the July 27, 2022 BOH meeting. There were three options presented on how the meeting should proceed. Option one was to cancel the meeting. Option two was to reschedule the meeting to a different day. Option three was to have the meeting as planned with the two staff members submitting written reports prior to the meeting.

Motion By: Nye to hold the July 27, 2022 BOH meeting as scheduled with written reports submitted prior to the meeting from the two staff members who will be absent.

Seconded By: Wessell

Roll Call Vote: Sauer- yea, Conley- yea, Wessell- yea, Soutas-Little- yea, Nye - yea
5 yeas 0 nay 1 excused Motion carried

Interaction with Health Department of Northwest Board of Health

The meeting that had been arranged for Conley and Sauer to meet with the Chair and Vice-Chair of HDNW BOH was cancelled due to a funeral that the Chair of HDNW needed to attend. This

meeting was rescheduled for June 24, 2022. The main objective for this meeting was to create a better line of communication with the HDNW BOH about expectations with the Health Officer position. It was decided among the BOH Members that they would start Zooming into the HDNW BOH Meetings. This would allow the BLDHD BOH to have a clearer understanding of what actions HDNW BOH may decide on. The BLDHD BOH will take turns on who will listen to the monthly meetings. Nye will attend the first meeting in July and Soutas-Little will attend the August meeting. This will become an item that will be reported on at the BLDHD BOH meeting.

BLDHD BOH By-Laws and Rules of Order Review

Sauer and Soutas-Little had gone through the BLDHD BOH By-laws to see if there were any items that needed to be updated as they had not been revised in approximately twenty years. It was noted that there needed to be a change in Section III. The location of the meetings cannot always be at the Health Department so it will be changed to a location within each County with the meetings rotating between the two Counties. The other adjustment will be discussed more at length at the next BOH Meeting. It is Section VII, Committees. It was discussed that the Personnel and Finance Committee should be split into two different committees as they are two separate issues. It was also determined that there should be a third committee to review all of the programs that BLDHD offers. This Committee would review a certain number of programs per session and report back to the Board to discuss what was found. At the next meeting it will be discussed who needs to be on these Committees and how many people can be on each Committee.

Accounts Payable

Discussion: A couple of questions were asked about a few vendors concerning what services they provide to assist the BLDHD with their functions. Tracfores are used for Covid contact tracing. The reflective counseling is an employee benefit that is offered to Personal Health home visiting employees.

Motion By: Sauer to approve accounts payable and pay the bills.

Seconded By: Conley

Roll Call Vote: Sauer- yea, Conley- yea, Wessell- yea, Soutas-Little- yea, Nye - yea
5 yeas 0 nay 1 excused **Motion carried**

May 2022 Financial Statements

Discussion: It was asked why there was a surplus in the budget but some items were over budget. It was explained that the Health Department received funding for programs after the budget was adopted. Budget shortfalls will be corrected in the final budget amendment in September. It was also asked what items make up Other Expenses. It is mostly computer licenses and subscriptions. These items have a specific general ledger code but are under the main heading Other Expenses. This item will be broken down further for more clarification in the future.

Motion By: Sauer to accept the financial statements as presented.

Seconded By: Wessell

Roll Call Vote: Sauer- yea, Conley- yea, Wessell- yea, Soutas-Little- yea, Nye - yea
5 yeas 0 nay 1 excused **Motion carried**

Revised Job Classification Schedule for Deputy Health Officer Position

Discussion: This position would be an addition to a current Director's position. The position would be enacted for emergencies/lack of a Health Officer. It would also be able to assist in running the Department efficiently by having a local figure head available at all times to assist the Health Officer discharge directives within the district. This position would also represent the Health Officer at public meetings if the Health Officer could not attend. It was discussed about having this position created so it could be filled quickly if there was a need. It was also discussed that it would be best to not fill this position until HDNW has hired someone for the Health Officer

position and explore if this person is interested in having a Deputy Health Officer at this Health Department.

Motion By: Conley to create a position for a Deputy Health Officer but not fill it at this time.

Seconded By: Soutas-Little

Roll Call Vote: Sauer- yea, Conley- yea, Wessell- yea, Soutas-Little- yea, Nye - nay

4 yeas 1 nay 1 excused Motion carried

Staff Reports:

Medical Director – Dr. Joshua Meyerson

A report was distributed prior to the meeting. Please refer to it for details. Data is showing that the tick population is increasing every year. The Benzie-Leelanau Counties are located in the higher risk areas for tick born diseases in the State. The FDA approved and the CDC is recommending that six months to five-year-old children receive Covid vaccines.

Personal Health – Dan Thorell

A report was distributed prior to the meeting. Please refer to it for details. The Covid maps of the State provide a bit of conflicting information. One map shows the number of cases of Covid, which puts our area in a lower demographic for risk. The second map is associated with the availability of hospital care, this puts our area in a high-risk demographic. The northern portion of Michigan has a lower number of hospitals to be able to treat people. The ratio of people to available hospital beds can become concerning, thus moving our area into higher risk area.

Environmental Health – Eric Johnston

A report was distributed prior to the meeting. Please refer to it for details. With the success of the digitizing of septic and well records and making them accessible to the public through the BLDHD website; the possibility of digitizing our campground, food, pools and site condominiums records is being investigated. The division is currently in the process of obtaining estimates for the work. Money from a Workforce Development fund will be used to pay for this process.

Weldon is the last township in Benzie County to be made available on the BLDHD public portal. This township should be available by the end of June.

The process of having all applications available online, which can be completed, submitted, and paid for on-line is almost complete. It is going through the final stages of testing after some defects had been found in prior testing.

Johnston and the Leelanau County Administrator, Janik, met with the architect to finalize what the needs for the EH Department are to move into the Leelanau Government Center. The plan is in the process of being drawn up and going out for bid.

Administrative – Dodie Putney

A report was distributed prior to the meeting. Please refer to it for details. The final date for the bidding for the new telephone system has been postponed by two weeks. The transition to the governmental Office 365 did not go smoothly, there are still some issues being worked out.

Public Comment –

Bill Crawford mentioned what a high honor it was for Lisa Peacock to have received the Roy Manty Distinguished Service award from MALPH.

Board Comments –

Wessell asked if there would be a news release on the awards that were won at the Michigan Premier Public Health Conference and the answer was yes. Thorell is working with HDNW about

the announcement of the Roy Many Distinguished Service award and then he was going to follow up with BLDHD staff about the announcement for the Public Health Community Achievement Award that was won.

Adjourn:


Motion By: Sauer to adjourn the BOH meeting at 4:50p.m.

Second By: Wessell

Roll Call Vote: Sauer- yea, Conley- yea, Wessell-yea, Soutas-Little- yea, Nye - yea

5 yeas 0 nay 1 excused Motion carried


Dr. Barbara Conley, Chair


Shelley Jablon, Recording Secretary