

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

February 8, 2022

Frank F. Walterhouse Meeting Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87291535101>

Webinar ID: 872 9153 5101

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
ROLL CALL
INVOCATION AND PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES – 1/25/22; 2/1/22
PUBLIC COMMENT
FINANCE –
 A) Approval of Bills
ELECTED OFFICIALS & DEPT HEAD COMMENTS
ACTION ITEMS –
 A) Cody Kastl – MERS Purchase Time
 B) MERIT Service Agreement Addendum
 C) TelNet Phone Upgrade
 D) Prosecuting Attorney – Budget Amendment
 E) Headlee
 F) Planning Commission Repeal
 G) ARPA Next Steps
 H) MERS Service Credit Purchases Moving Forward
COMMISSIONER REPORTS –
COUNTY ADMINISTRATOR’S REPORT – Katie Zeits
COMMITTEE OF THE WHOLE – 1/25/22 Consent Calendar
COMMITTEE APPOINTMENTS – BLHD; CDBG Housing Resignation
UNFINISHED BUSINESS –
NEW BUSINESS –
10:00 Tad Peacock, EGLE Grant for Village of Beulah
PRESENTATION OF CORRESPONDENCE
PUBLIC COMMENT
ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days’ notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is a “Comment” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Andy Miller (Crystal Lake, Frankfort)	231-920-8300
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Tim Markey (Homestead)	231-871-1399
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

January 11, 2022

THE BENZIE COUNTY BOARD OF COMMISSIONERS
January 25, 2022

The Benzie County Board of Commissioners met in a regular session on Tuesday, January 25, 2022 in the Frank Waltherhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke

Excused: Commissioner Markey

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Miller, to approve the agenda as amended add Health Dept and EDC to Committee Appointments and D – Step 3 Grievance to Action Items. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Minutes:

Motion by Jeannot, seconded by Miller, to approve the regular session minutes of January 11, 2022 as presented. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Motion by Sauer, seconded by Miller, to approve the closed session minutes of January 11, 2022 as presented. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

9:04 a.m. Public Comment

Annie Browning, Beulah, spoke regarding living with a disability – she will get on the board agenda in the future.

FINANCE

Bills: Motion by Warsecke, seconded by Nye, to approve payment of the bills from January 11, 2022 thru January 24, 2022 in the amount of \$285,192.10, as presented. Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

PUBLIC HEARING – Eclipse Communications LLC

Laura Galbraith, Executive Director of Venture North, provide the board and public with information regarding the request; Eclipse Communications is requesting \$50,000; will hire two full-time employees over the next two years; they are a wireless internet provider which was formed in 2016; 8 members of the public were present.

9:12 a.m. Public Hearing Opened

Annie Browning, Beulah, asked how does what you offer and Merit work together?

Chris Varenhorst stated that Merit is a Tier 2 provider; they have the opportunity to work with them. Art Jeannot stated that there is a MOU with Eclipse and a contract with Merit that they prepare, execute and deliver a product.

Bob Roelofs asked where Merit's infrastructure is -- up the Highway to Honor then to Traverse City; they are not intended to go to the home.

9:17 a.m. Public Hearing Closed

COMMISSIONERS

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January 25, 2022

Resolution 2022-004: Motion by Jeannot, seconded by Miller, to adopt Resolution 2022-004 Authorizing Resolution - Community Development Block Grant Loan Fund Application – Eclipse Communications LLC as presented. Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Dawn Bousamra, Benzie Senior Resources, provided a written report and updated the board regarding staffing issues, Christmas Bag program was successful; tax preparation program will be starting in February; 150 people signed up for snow removal.

Sheriff Rosa spoke regarding the COVID extension; he stated that we are far from being out of the woods with this.

ACTION ITEMS

Covid Sick Time Extension: Motion by Jeannot, seconded by Miller, to approve the return of leave hours to employees or pay, if applicable, employees who have met one of the following conditions within the timeframe of January 11, 2022 through January 25, 2022:

- 1) Medical facility confirmed positive test for Covid 19 or it's variants, or
- 2) Have been advised to quarantine by Administration and Human Resources; and

Further that the Benzie County Board of Commissioners authorize the Benzie County Administrator in conjunction with Human Resources to approve pay to employees meeting the following conditions within the timeframe of January 26, 2022 through March 15, 2022:

- 1) Medical facility confirmed positive test for Covid 19 or it's variants, or
- 2) Are required to quarantine by Administration and Human Resources; and further

That the Board of Commissioners adopts the Resolution Adopting a Health Advisory Leave Policy related to the COVID-19 pandemic and preauthorizes seven letters of understanding outlining the additional benefits with the respective bargaining units, with the policy and seven letters of understanding to sunset on March 15, 2022.

Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

9:59 a.m. Break

10:06 a.m. Reconvene

Step 3 Grievance: Motion by Sauer, seconded by Warsecke, designates County Administration to act on its behalf to hear and respond to the Step 3 Grievance for the FOPLC Deputy Unit involving Deputy James Kosiboski, LC Grievance #01-18-22-FOPLC-426. Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

COMMISSIONER REPORTS

Chair Roelofs attended and reported on 911; EMS; Agenda Review meeting; Centra Wellness Interview.

COMMISSIONERS

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January 25, 2022

Comm Jeannot provided a written report (attached).

Comm Miller attended and reported on Frankfort City Council; Crystal Lake Twp budget and Twp board meetings.

Comm Nye attended and reported on Centra Wellness interview; Centra Wellness Board meeting (via phone)

Comm Warsecke attended and reported on Inland Township; Colfax Township; Solid Waste and Parks & Rec.

Comm Sauer attended and reported on Weldon Township; Betsie Valley District Library; Benzie County Road Commission; School Safety Meeting; Local Emergency Planning; Village of Elberta.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

Provided a written report (attached) and stated that she will have the phone system on the agenda for February 8; W-2s will be out this week; open position in Animal Control; stairtreads are done; blinds are up; BS&A timesheets program will be up and running soon; working on a digital conference room schedule; will hopefully schedule Goal Setting for next week.

COMMITTEE OF THE WHOLE

Motion by Sauer, seconded by Warsecke, to approve item 1 of the January 11, 2022, Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

COMMITTEE APPOINTMENTS

BTA: Motion by Jeannot, seconded by Nye, to reappoint Jeannette Feeheley to the Benzie Transportation Authority for a 3-year term, expiring April 30, 2025. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Parks & Recreation: Motion by Sauer, seconded by Miller, to appoint Jason Barnard and Barb Iken to the two vacant seats on the Parks and Recreation Commission for a 3-year term, expiring December 31, 2024. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Centra Wellness: Motion by Nye, seconded by Jeannot, to appoint Paula McLain to the vacant seat on the Centra Wellness Board, with a term to expire on March 31, 2024. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

EDC/BRA: Acknowledge the letter from Ed Kowalski that he is not seeking reappointment.

Health Dept Board: This is an at-large position and needs to be advertised; no appointment made at this time.

UNFINISHED BUSINESS – None

COMMISSIONERS

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January 25, 2022

NEW BUSINESS – None

PRESENTATION OF CORRESPONDENCE

- Friends of Betsie Valley Trail Launch Fundraiser to Build a New Storage Facility.

10:56 a.m. Public Comment

Annie Browning, Beulah, spoke regarding the Land Trust – she will be involved in Frankfort at the request of Todd Bruce.

Art Jeannot spoke regarding Senator Shirkey's bill and asked everyone to email Senator VanderWall with your position on the Shirkey Bill.

10:58 a.m. Public Comment Closed

Chair Roelofs reported that the BOC Committee appointments are being finalized.

Motion by Jeannot, seconded by Warsecke, to adjourn at 10:59a a.m. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Bob Roelofs, Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended add Health Dept and EDC to Committee Appointments and D – Step 3 Grievance to Action Items.
2. Approved the regular session minutes of January 11, 2022 as presented.
3. Approved the closed session minutes of January 11, 2022 as presented.
4. Approved payment of the bills from January 11, 2022 thru January 24, 2022 in the amount of \$285,192.10, as presented.
5. PUBLIC HEARING – Eclipse Communications LLC
6. Adopted Resolution 2022-004 Authorizing Resolution - Community Development Block Grant Loan Application – Eclipse Communications LLC as presented.
7. Approved the return of leave hours to employees or pay, if applicable, with restrictions.
8. Adopted the Resolution Adopting a Health Advisory Leave Policy related to the COVID-19 pandemic.
9. Designated County Administration to act on its behalf to hear and respond to the Step 3 Grievance for the FOPLC Deputy Unit involving Deputy James Kosiboski, LC Grievance #01-18-22-FOPLC-426.
10. Approved item 1 of the January 11, 2022, Committee of the Whole Consent Calendar as presented.
11. Reappointed Jeannette Feeheley to the Benzie Transportation Authority for a 3-year term, expiring April 30, 2025.
12. Appointed Jason Barnard and Barb Ikens to the two vacant seats on the Parks and Recreation Commission for a 3-year term, expiring December 31, 2024.
13. Appointed Paula McLain to the vacant seat on the Centra Wellness Board, with a term to expire on March 31, 2024.

Art Jeannot
Commissioner Report
January 25, 2022

- Participated in 2 meetings on behalf of the County since our January 11th meeting.
- **1/14 - MAC Finance and General Governance –**
 - We discussed broadband and what resources may be available to rural communities. It appears that investing into broadband study will improve our chances to secure grants going forward. Katie Zeits joined the conversation.
 - Discussed contract limits for county administrators. I understood the presenter to say state statutes limit contracts to 3 years.
 - Personal property tax exemption increasing in 2022.
 - MAC opposes Shirkey bill related to community mental health.
- **1/20 – NMCA -**
 - I continue to serve on the agencies executive committee. Topics discussed represented day to day activities and an overview on the yearly audit that is in process.
- **Other –**
 - **1/12 –** Commissioner Sauer and I met with the new Maples administrator, Nate Loop. This was an opportunity to discuss some of the history and relationship between the Maples and BOCs. This was a positive conversation and I believe will help develop a working relationship.
 - **1/19 –** A Brownfield Seminar was presented by EGLE. Katie Zeits also joined the presentation. There was information about eligible projects and potential to access grants and loans for economic development. It was stressed about the need to have project ready opportunities.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: January 19, 2022

Subject: **Administration Update**

Capital Budget

It was requested at the October 26th meeting, that a running total be given of the capital expenditures approved by the board for this current fiscal year. With the 2021/2022 budget approval, a total of \$390,000 was budgeted in the 401 General Fund Capital Budget. The corresponding capital plan accounted for \$297,500 in General Fund capital expenditures and an additional \$68,495 in jail expenditures.

As of January 5th, the Board has approved a total of \$195,864 in expenditures. This has included the BS&A Timesheet upgrade, stairwell tread and riser replacement (amended amount), HVAC upgrades in the jail, blind purchase, and the approval of two vehicles for Sheriff's Department operational use.

I do have approval of a proposal for generator onboarding on the Committee of the Whole in the not-to-exceed amount of \$10,000.

Technology

I will have an update at Tuesday's meeting as to internet/phone services and device replacement; I have a meeting with IT Right on Monday.

Broadband Survey

We have obtained over 1200 unique responses to the internet survey! I've requested additional help from the community for the southern areas of our county, responses are lacking there. If you know of anyone in those areas, please have them participate in the survey. Merit is working to finalize travel arrangements to present their final report to the Board; it's looking like closer to mid-March.

Please let me know if there are any questions.

Thank you!

THE BENZIE COUNTY BOARD OF COMMISSIONERS
February 1, 2022

The Benzie County Board of Commissioners met in a special meeting on Tuesday, February 1, 2022, in the Frank Walterhouse Meeting Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Bob Roelofs at 9:00 a.m.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs followed by the pledge of allegiance.

Agenda: Motion by Jeannot, seconded by Warsecke, to approve the agenda as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:01 a.m. Public Input – None

Purpose of this meeting: Goal Setting

Katie Zeits, County Administrator, stated that we will go through ideas, determine how they will help us get to our strategic plan; we will then choose the top five to really focus on for 2022.

All commissioners put their ideas down on paper; all topics were discussed.

Katie's summation of the items:

- Public Information Officer
- Space Needs
- Deferred Capital Attract and retain talent
- Infrastructure – housing, Land Bank, EMS, 911
- Health Department – continue to have discussions
- Security for Buildings
- Financials
- Mental Health
- Staff Development – evaluate policies
- Broadband – how to support

Public Need

- Website – Public Information Officer: Keep current and up to date
- EMS/911 Building: do we stay, renovate, build? Location? Decide in 2022
- Infrastructure: Broadband, Housing, Sewer, Natural Gas
- ARPA: Get the plan in place
- OPIOID Dollars: Regional Mental Health; Court Child Care
- EDC: County Talent
- Community Day Care

Management

- IT Upgrades: technology
- Identify Policy Updates: 10 policies for 2022
- ARPA: Matching use – get the plan in place
- Millages: Be sure the millage amount fully funds the item; evaluate 5 for 2022
- Staff Development/Investment: process job descriptions, policies, training

COMMISSIONERS

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January 29, 2021

- BOC Orientation for 2022

11:00 a.m. Comm Sauer Excused

- Wage Survey: perform a total compensation survey for employees
- Identify Deferred Capital
- Space Needs: Do we quiet the conversation or move it on the forefront?
- Day Care: Collect data if the need exists; start regionally.

Chair Roelofs reported to the board that the committee appointments for commissioners has been completed; copies sent to the members.

11:37 a.m. Public Input – None

Motion by Warsecke, seconded by Markey, to adjourn this special meeting at 11:37 a.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs and Warsecke Nays: None Exc: Sauer Motion carried.

Bob Roelofs – Chair

Dawn Olney, Benzie County Clerk

Finance Report

BILLS TO BE APPROVED FEBRUARY 8

Motion to approve Vouchers in the amount of:

\$	76,282.14	General Fund (101)
\$	18,934.92	Jail Fund (213)
\$	9,794.54	Ambulance Fund & ALS (214)
\$	1,487.80	Funds 105-238
\$	702.71	ACO Fund (247)
\$	192.00	Building (249)
\$	1,086.64	Dispatch 911 Fund (261)
\$	110,807.87	Funds 239-292
\$	41,377.64	Funds 293-640
\$	51,638.25	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	312,304.51	

Payable JANUARY 27- FEBRUARY 3

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 214 ALS	FUND 105-238	FUND 247 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
1.27.22	\$ 37,466.94	\$ 5,330.74	\$ 7,812.44	\$ 231.68	\$ 665.91	\$ 192.00	\$ 20.04	\$ 100,563.18	\$ 14,776.27	\$ 17,043.91		\$ 184,103.11
2.3.22	\$ 38,815.20	\$ 13,604.18	\$ 1,982.10	\$ 1,256.12	\$ 36.80		\$ 1,066.60	\$ 10,244.69	\$ 26,601.37	\$ 34,594.34		\$ 128,201.40
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Totals	\$ 76,282.14	\$ 18,934.92	\$ 9,794.54	\$ 1,487.80	\$ 702.71	\$ 192.00	\$ 1,086.64	\$ 110,807.87	\$ 41,377.64	\$ 51,638.25	\$ -	\$ 312,304.51

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

02/03/2022 01:57 PM
User: LBARRETT
DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 01/28/2022 - 02/04/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-727.00	OFFICE SUPPLIES	OLNEY, DAWN	BOC COFFEE	8.98	83998
101-101-860.00	TRAVEL	SAUER, GARY	PER DIEM/TRAVEL	88.92	84010
101-101-955.00	CONVENTIONS & MEETINGS	MICHIGAN ASSOC OF COUNTIES	GARY SAUER-2022 CONFERENCE	395.00	
101-101-955.00	CONVENTIONS & MEETINGS	MICHIGAN ASSOCIATION OF CO	ROBERT ROELOFS- 2022 CONFERENCE	395.00	
Total For Dept 101 BOARD OF COMMISSIONERS				887.90	
Dept 131 CIRCUIT COURT					
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	1,524.13	83987
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	2,075.92	83987
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	1,872.40	83987
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	1,458.60	83987
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	1,084.85	83987
101-131-712.00	WAGES - RESEARCH ATTORNEY	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	1,465.84	83987
101-131-725.00	COST OF FRINGE BENEFITS - TO MAN	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	5,766.50	83987
101-131-800.00	CONTRACTED SERV - THINKING MATTE	CATHOLIC HUMAN SERVICES, I	SPLIT INVOICE-THINKING MATTERS GRP	316.00	83959
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	481.75	83987
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PLC	DEC COURT APPOINTED ATTY	705.00	83994
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	DEC COURT APPOINTED ATTY NA FEES	863.08	84013
101-131-813.00	PROBATION EXPENSES	JACKPINE BUSINESS CENTERS	SIGNS FOR BENZIE COURTHOUSE	24.00	83978
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN SEF	PROBATION COPIER FEES 1.27.21-2.26.22	67.52	84026
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE & MEALS	182.32	84007
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	638.08	83987
Total For Dept 131 CIRCUIT COURT				18,525.99	
Dept 136 DISTRICT COURT					
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENT	#21-373-SD (CW) & #21-387-FY (RF)	150.00	83999
101-136-900.00	PRINTING & PUBLISHING	I.C.L.E.	MI GDNS & CVS HANDBOOK DEC 2021	108.50	83976
101-136-970.00	EQUIPMENT	HOTSY OF MID MICHIGAN INC	DECON DISINFECTANT	551.40	83974
Total For Dept 136 DISTRICT COURT				809.90	
Dept 142 JUVENILE DIVISION					
101-142-704.01	SALARY-DIRECTOR OF YOUTH SERVICE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	2,292.53	83987
101-142-727.00	OFFICE SUPPLIES	PURE WATER WORKS	WATER REFILL	21.00	84006
101-142-860.00	TRAVEL	CAMERON CLARK	MILEAGE,PHONE REIM	530.02	83955
Total For Dept 142 JUVENILE DIVISION				2,843.55	
Dept 215 COUNTY CLERK					
101-215-727.00	OFFICE SUPPLIES	RR DONNELLEY	14' CERTIFIED PAPER	171.77	84008
Total For Dept 215 COUNTY CLERK				171.77	
Dept 253 COUNTY TREASURER					
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	15.16	83978
101-253-830.10	SERVICE CONTRACT (AC)	ALL ANIMAL VET CENTER	QTRLY PMT FOR DOG LICENSE SALES	8.00	83937
101-253-830.10	SERVICE CONTRACT (AC)	BETSIE RIVER VETERINARY CI	QTRLY PMT FOR DOG LICENSE SALES	90.00	83949
101-253-830.10	SERVICE CONTRACT (AC)	NORTHWOOD ANIMAL HOSPITAL	QTRLY PMT FOR DOG LICENSE	24.00	83996
101-253-830.10	SERVICE CONTRACT (AC)	PLATTE LAKE VETERINARY CL	QTRLY PMT FOR DOG LICENSE SALES	44.00	84004
Total For Dept 253 COUNTY TREASURER				181.16	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-955.10	DUES & REGISTRATIONS	MICHIGAN ASSESSORS ASSN	T. LONGANBACH RENEWAL	95.00	
Total For Dept 257 EQUALIZATION DEPARTMENT				95.00	
Dept 261 MSU EXTENSION					

02/03/2022 01:57 PM
User: LBARRETT
DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 01/28/2022 - 02/04/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 261 MSU EXTENSION					
101-261-703.04	WAGES-PART TIME SECRETARY	MSU EXTENSION BUSINESS OFIDOBIS PAY		117.07	83992
		Total For Dept 261 MSU EXTENSION		117.07	
Dept 265 BUILDING & GROUNDS					
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	BUILDING AND GROUNDS 2009 DODGE FUEL JP	165.54	83942
101-265-800.00	CONTRACTED SERVICES	KONE INC.	MAINTENANCE AGREEMENT	212.25	83983
101-265-800.00	CONTRACTED SERVICES	SIGNATURE SERVICES, BENZON	JANUARY CLEANING SERVICES	4,100.00	84012
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	FILTERS AND BELTS FOR PM INSPECTION	304.13	83975
		Total For Dept 265 BUILDING & GROUNDS		4,781.92	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-815.20	ADMINISTRATION FEES - MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	1,166.67	83987
		Total For Dept 266 LEGAL & CONTRACTED SERVICES		1,166.67	
Dept 267 PROSECUTING ATTORNEY					
101-267-808.00	WITNESS FEES	MAKOWSKI, MARTIN	SUBPOENA SERVICE - B. STORMS 21-148-SM	58.71	83986
		Total For Dept 267 PROSECUTING ATTORNEY		58.71	
Dept 301 SHERIFF					
101-301-727.00	OFFICE SUPPLIES	TRAVERSE CITY AREA PUBLIC	3X BUSINESS CARDS - ROAD/JAIL	50.00	84018
101-301-748.00	GAS, OIL & GREASE	NUGENT ACE HARDWARE	JAIL REPAIRS/JAIL MAINT & SUPPLIES	7.99	83997
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-1 OIL CHANGE	62.84	84030
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-3 OC ONLY 59819 MILES	70.82	84030
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, J	UNIFORMS - ROAD	242.50	83938
101-301-751.00	UNIFORMS	VISA=ROSA KYLE	EQUIPMENT/UNIFORMS	16.35	84023
101-301-751.00	UNIFORMS	VISA=SHERIFF DEPT	UNIF/T&S/EQUIP/JAIL REPAIRS & MAINT SUE	307.10	84024
101-301-850.00	TELEPHONE	CHARTER COMMUNICATIONS	CABLE BILL 01/21/2022 TO 02/20/2022	15.04	83961
101-301-961.00	TRAINING & SCHOOLS	CALVIN DENNIS	CPR TRAINING X 29 PERSONS	675.00	83954
101-301-970.00	EQUIPMENT	CORO MEDICAL	2 AED BATTERIES - ROAD	711.00	83964
101-301-970.00	EQUIPMENT	VISA=ROSA KYLE	EQUIPMENT/UNIFORMS	745.20	84023
101-301-970.00	EQUIPMENT	VISA=SHERIFF DEPT	UNIF/T&S/EQUIP/JAIL REPAIRS & MAINT SUE	258.83	84024
		Total For Dept 301 SHERIFF		3,162.67	
Dept 333 SECONDARY ROAD PATROL					
101-333-725.00	FRINGE BENEFITS	44 NORTH	COBRA, HRA, FSA	22.90	83936
		Total For Dept 333 SECONDARY ROAD PATROL		22.90	
Dept 426 EMERGENCY MANAGEMENT					
101-426-725.00	FRINGE BENEFITS	44 NORTH	COBRA, HRA, FSA	9.20	83936
		Total For Dept 426 EMERGENCY MANAGEMENT		9.20	
Dept 648 MEDICAL EXAMINER					
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	2,065.96	83987
101-648-959.00	FORENSIC AUTOPSIES BNZ 22-004	GOSLINOSKI, LOIS R. DO	AUTOPSY GRIX/TOMS	2,400.00	83971
		Total For Dept 648 MEDICAL EXAMINER		4,465.96	
Dept 852 MEDICAL INSURANCE					
101-852-717.01	MEDICAL INSURANCE TO MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	1,401.93	83987
101-852-717.02	HRA REIMBURSEMENT	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	65.60	83987
101-852-800.00	CONTRACTED SERVICES - CADILLACE	44 NORTH	COBRA, HRA, FSA	932.30	83936
		Total For Dept 852 MEDICAL INSURANCE		2,399.83	
		Total For Fund 101 GENERAL FUND		39,700.20	

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Fund 205 TNT OFFICER MILLAGE FUND					
Dept 000					
205-000-725.00	FRINGE BENEFITS	44 NORTH	COBRA, HRA, FSA	18.40	83936
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTERNATIVE	INTELL JAN 2022	75.00	84017
Total For Dept 000				93.40	
Total For Fund 205 TNT OFFICER MILLAGE FUND				93.40	
Fund 206 SHERIFF'S K-9 FUND					
Dept 000					
206-000-967.00	PROJECT EXPENSES	VISA-KETZ 7500	K9 EXPENSES	108.76	84019
Total For Dept 000				108.76	
Total For Fund 206 SHERIFF'S K-9 FUND				108.76	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	JAIL REPAIRS/JAIL MAINT & SUPPLIES	14.99	83997
213-265-782.00	MAINTENANCE SUPPLIES	VISA-SHERIFF DEPT	UNIF/T&S/EQUIP/JAIL REPAIRS & MAINT SUI	43.93	84024
213-265-783.00	EQUIP. SERVICES & SUPPLIES	AMAZON CAPITAL SERVICES, I	JAIL MAINT SUPPLIES	62.88	83938
213-265-783.00	EQUIP. SERVICES & SUPPLIES	NUGENT ACE HARDWARE	JAIL REPAIRS/JAIL MAINT & SUPPLIES	5.99	83997
213-265-935.00	JAIL REPAIRS	BAY AREA HOODS	KITCH HOOD CLEANING - JAIL	450.00	83940
213-265-935.00	JAIL REPAIRS	NORTHWEST COMMERCIAL DOOR	R&R TWO DOOR LOCKS - JAIL	170.00	83995
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	JAIL REPAIRS/JAIL MAINT & SUPPLIES	176.16	83997
213-265-935.00	JAIL REPAIRS	PLAMONDON SALES & SERVICE	DOS 01/17/2022 BOOSTER & DISHWASHER	217.00	84003
213-265-935.00	JAIL REPAIRS	SHERWIN-WILLIAMS	PAINT	79.04	84011
213-265-935.00	JAIL REPAIRS	VISA-SHERIFF DEPT	UNIF/T&S/EQUIP/JAIL REPAIRS & MAINT SUI	110.81	84024
Total For Dept 265 BUILDING & GROUNDS				1,330.80	
Dept 351 JAIL - CORRECTIONS					
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	OFF SUPP/JAIL UNI	32.98	83938
213-351-727.00	OFFICE SUPPLIES	TRAVERSE CITY AREA PUBLIC	3X BUSINESS CARDS - ROAD/JAIL	20.00	84018
213-351-727.00	OFFICE SUPPLIES	VISA=DAN SMITH	OFF SUPPLIES	58.14	84021
213-351-740.00	FOOD SUPPLIES	BENZIE COUNTY SHERIFF OFFI	PETTY CASH JAN 2022 T&S, TRANSPORT, FOC	6.89	83944
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 01162022 TO 01222022	1,802.81	83956
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	OFF SUPP/JAIL UNI	68.49	83938
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	UNIFORMS - JAIL - JOHNSON	77.91	83938
213-351-834.00	PRISONER MEDICAL - BENZIE CO	CORRECTIONAL RECOVERY	CLAIMS & CF FEES UP TO 1/25/2022	8,300.06	83965
213-351-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF OFFI	PETTY CASH JAN 2022 T&S, TRANSPORT, FOC	75.00	83944
213-351-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF OFFI	PETTY CASH JAN 2022 T&S, TRANSPORT, FOC	210.00	83944
213-351-961.00	TRAINING & SCHOOLS	CALVIN DENNIS	CPR TRAINING X 29 PERSONS	630.00	83954
Total For Dept 351 JAIL - CORRECTIONS				11,282.28	
Dept 852 MEDICAL INSURANCE					
213-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA	271.10	83936
Total For Dept 852 MEDICAL INSURANCE				271.10	
Total For Fund 213 JAIL OPERATIONS FUND				12,884.18	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	FRANKFORT HARDWARE	20.38	83970
214-265-850.01	INTERNET SERVICE	CENTURYLINK	COMMUNICATION	307.67	83960
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONI	MCCARDEL WATER FOR ST 3	79.40	83989
214-265-970.00	EQUIPMENT & REPAIR	TEAM FINANCIAL GROUP, INC.	40029846 CONTRACT PAYMENT	189.93	84015

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					
		Total For Dept 265 BUILDING & GROUNDS		597.38	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	168.82	83952
214-655-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE COMM	A21 SHORE LINE OUTLET ON TRUCK REPLACEM	703.50	83972
214-655-961.00	TRAINING & SCHOOLS	MUNSON REGIONAL EMS EDUCAT	MARC ORTH ACLS	200.00	83993
		Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)		1,072.32	
Dept 852 MEDICAL INSURANCE					
214-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA	312.40	83936
		Total For Dept 852 MEDICAL INSURANCE		312.40	
		Total For Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND		1,982.10	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	S FUEL FOR DECEMBER 2021	197.70	83943
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHN	BENZIE TRANSPORTATION AUTH	BUS ADVERTISING	375.00	83948
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHN	PIONEER GROUP	HOLIDAY ADVERTISING	300.00	84002
228-000-934.00	OTHER REPAIRS/ MAINTENANCE - SIT	NUGENT ACE HARDWARE	SITE MAINTENANCE	82.49	83997
228-000-957.00	MISCELLANEOUS	VISA=JESSE ZYLSTRA	PAST DUE AMOUNT	75.87	84022
		Total For Dept 000		1,031.06	
Dept 852 MEDICAL INSURANCE					
228-852-800.00	CONTRACTED SRVS - CADILLAC INS	44 NORTH	COBRA, HRA, FSA	22.90	83936
		Total For Dept 852 MEDICAL INSURANCE		22.90	
		Total For Fund 228 SOLID WASTE/RECYCLING FUND		1,053.96	
Fund 247 ANIMAL CONTROL FUND					
Dept 852 MEDICAL INSURANCE					
247-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA	36.80	83936
		Total For Dept 852 MEDICAL INSURANCE		36.80	
		Total For Fund 247 ANIMAL CONTROL FUND		36.80	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL, LLC	911 MONTHLY SERVICE & MAINT MARCH 2022	938.00	84027
		Total For Dept 325 DISPATCH/COMMUNICATION		938.00	
Dept 852 MEDICAL INSURANCE					
261-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA	128.60	83936
		Total For Dept 852 MEDICAL INSURANCE		128.60	
		Total For Fund 261 911 EMERGENCY SERVICE FUND		1,066.60	
Fund 262 DISPATCHER TRAINING FUND					
Dept 000					
262-000-961.00	TRAINING & SCHOOLS	DEWOLF & ASSOCIATES	DRAEGER SUPERVISE CTO TRAINING	565.00	83966
		Total For Dept 000		565.00	
		Total For Fund 262 DISPATCHER TRAINING FUND		565.00	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND					

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Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND					
Dept 362 OTHER CORRECTIONS ACTIVITIES					
263-362-961.00	TRAINING & SCHOOLS	VISA=SHERIFF DEPT	UNIF/T&S/EQUIP/JAIL REPAIRS & MAINT SUE	181.90	84024
Total For Dept 362 OTHER CORRECTIONS ACTIVITIES				181.90	
Total For Fund 263 LOCAL CORRECTION OFFICER'S TRAINING				181.90	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	4,117.27	83987
292-000-725.00	FRINGE BENEFITS - JUVENILE OFFIC	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	748.47	83987
292-000-725.06	FRINGE BENEFITS - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB DECEMBER 2021	2,332.05	83987
292-000-840.00	CONTRACTED SVCS - VOL COORDINATO	KATHI HOUSTON	VOLUNTEER COORDINATOR CONTRACT	2,250.00	83981
292-000-850.00	TELEPHONE	CAMERON CLARK	MILEAGE,PHONE REIM	50.00	83955
Total For Dept 000				9,497.79	
Total For Fund 292 CHILD CARE FUND				9,497.79	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-839.10	VETERANS FINANCIAL AID	VISA= KAREN KOROLENKO	VA ASSISTANCE	238.37	84020
293-000-970.00	EQUIPMENT	MILLENNIA TECHNOLOGIES	VA NEW PHONE FROM 10.21	423.00	83991
Total For Dept 000				661.37	
Total For Fund 293 VETERAN'S RELIEF FUND				661.37	
Fund 296 JUVENILE JUSTICE FUND					
Dept 000					
296-000-800.00	CONTRACTUAL SERVICES	KRISTINA MILLER	SOCIAL WORKER CONTRACT	1,250.00	83984
Total For Dept 000				1,250.00	
Total For Fund 296 JUVENILE JUSTICE FUND				1,250.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 000					
401-000-967.00	PROJECT EXPENSES	BS & A SOFTWARE	TIME SHEET IMPLEMENTATION	10,270.00	83953
401-000-967.00	PROJECT EXPENSES	WATERLAND TILE CO	REMOVE/REPLACE STAIR TREADS	13,740.00	84025
Total For Dept 000				24,010.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				24,010.00	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-694.00	CASH OVER/SHORT	INLAND TOWNSHIP TREASURER CC 2021 TAX PMT FOR R MOROZOV 080080011		680.00	83977
Total For Dept 000				680.00	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND				680.00	
Fund 701 GENERAL AGENCY FUND					
Dept 136 DISTRICT COURT					
701-136-271.00	RESTITUTIONS PAYABLE	RYKSE, BRAD	RESTITUTION PYMT FROM LARRY L BROWN	50.00	84009
Total For Dept 136 DISTRICT COURT				50.00	
Dept 141 FRIEND OF THE COURT					
701-141-222.04	DUE MANISTEE - STATUTORY FEES	MANISTEE COUNTY TREASURER FOC FEE COLLECTIONS JAN 2022		1,382.24	83988
701-141-222.05	DUE MANISTEE - PROCESSING FEES	MANISTEE COUNTY TREASURER FOC FEE COLLECTIONS JAN 2022		178.73	83988

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Fund 701 GENERAL AGENCY FUND					
Dept 141 FRIEND OF THE COURT					
Total For Dept 141 FRIEND OF THE COURT				1,560.97	
Dept 215 COUNTY CLERK					
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT OF ST	NOTARY FEE TRANSMITTAL	2.00	83990
701-215-228.37	DUE STATE - CRIME VICTIM RIGHTS	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	319.50	84014
701-215-228.42	DUE STATE - STATE COURT - MOTION	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	170.00	84014
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	200.00	84014
701-215-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	952.00	84014
701-215-228.59	DUE STATE - JUSTICE SYSTEM FUND	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	373.43	84014
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY SHERIFF OFFI	RESTITUTION FROM BRUCE CUMMINGHAM	50.00	83945
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE - FRANKFOR	RESTITUTION FROM MICHAEL REED	37.50	83950
701-215-271.00	RESTITUTIONS PAYABLE	CIERA BRUNAN	RESTITUTION FROM LUCAS BRIGHT	10.00	83962
701-215-271.00	RESTITUTIONS PAYABLE	HOMESTEAD TWP FIRE DEPT	RESTITUTION FROM MICHAEL VINCENT	400.00	83973
701-215-271.00	RESTITUTIONS PAYABLE	THE HARTFORD CENTRAL RECO	RESTITUTION FROM JONATHAN DEGROOTE	100.00	84016
701-215-299.03	CIRCUIT COURT MISCELLANEOUS	PRIORITY HEALTH	AMBULANCE RE: JASON HARRIS RUN#19-22636	1,776.00	84005
Total For Dept 215 COUNTY CLERK				4,390.43	
Dept 253 COUNTY TREASURER					
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	ANDREW MORRIS	TAXABLE VALUE 2021 VILLAGE	785.91	83939
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND 2018,19,20	3,646.90	83946
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE REFUND FOR 2020	726.30	83946
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	TAXABLE VALUE CHG FOR 2021 VILLAGE ONLY	79.60	83946
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	VET EXEMPT FOR 2021 VILLAGE	470.08	83947
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	CASE FAMILY TRUST	TAXABLE VALUE REFUND	3,207.48	83958
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	CONRAD KLIMA	TAXABLE CHG FOR 2021 VILLAGE ONLY	183.14	83963
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	EDWARD AND KELLY SCHENDEL	TAXABLE VALUE CHG FOR 2020	83.45	83967
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	ELLISION ANDREWS	VILLAGE REFUND 2021	40.82	83968
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	ERIN AND EARL WHITNEY	TAXABLE VALUE 2021 VILLAGE	738.70	83969
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	JOHN AND BRENDA MEAD	PRE REFUND 2019 AND 2020	151.52	83979
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	JOHN WIENOLD	PRE REFUNDED FOR 2018	5,604.71	83980
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	KAY AND JEFFREY HOPKINS	PRE REFUND 19/20	4,541.56	83982
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	LAURA AND MICHAEL MILLER	PRE 2019 REFUND	1,581.66	83985
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	PARRIS FAMILY JOINT TRUST	PRE REFUND 2020	2,694.27	84000
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	PAUL AND IRENE MARCUSSEN	PRE REFUNDED FOR 2020	1,738.00	84001
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	WILLIAM AND JANE SUTTON	PRE REFUNDED FOR 2019 / 2020	1,762.15	84028
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	WILLIAM SCOTT	VILLAGE 2021 REFUND	533.69	84029
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	CAROL BOWMAN	OVERPAID ON DOG LICENSE	15.00	83957
701-253-299.11	DUE BENZIE ATV ASSOC - ORV MAPS	BENZIE ATV ASSOCIATION	END BALANCE FOR ORV MAPS	8.00	83941
Total For Dept 253 COUNTY TREASURER				28,592.94	
Total For Fund 701 GENERAL AGENCY FUND				34,594.34	

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Fund Totals:

Fund 101 GENERAL FUND	39,700.20
Fund 205 TNT OFFICER MII	93.40
Fund 206 SHERIFF'S K-9 I	108.76
Fund 213 JAIL OPERATIONS	12,884.18
Fund 214 EMERGENCY MEDIC	1,982.10
Fund 228 SOLID WASTE/REC	1,053.96
Fund 247 ANIMAL CONTROL	36.80
Fund 261 911 EMERGENCY S	1,066.60
Fund 262 DISPATCHER TRAI	565.00
Fund 263 LOCAL CORRECTIC	181.90
Fund 292 CHILD CARE FUNI	9,497.79
Fund 293 VETERAN'S RELIE	661.37
Fund 296 JUVENILE JUSTIC	1,250.00
Fund 401 CAPITAL IMPROVI	24,010.00
Fund 516 DELINQUENT TAX	680.00
Fund 701 GENERAL AGENCY	34,594.34

Total For All Funds:	128,366.40
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Elected Officials And Department Heads

9-1-1
Police
Fire / EMS

Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency 231-882-4487 / Fax 231-882-5894



To: Benzie County Board of Commissioners
From: Rebecca Hubers – Director/EMC

Re: Recap of January 2022

Janet Engler has progressed to step three of our training process and is doing well.

Elyssa Magnan will be completing step one and we anticipate her seamless transfer to step two of the training process on February 6

The next 911 Dispatch Advisory Board meeting is scheduled for March 10, 2022. The agenda includes continued discussions on the BCCD Space needs project and discussion on Frankfort area communication deficiencies.

We completed an upgrade to our TEXTY program that allows citizens inside Benzie County to text to 911 in the same manner as they would call. **Calling 911 and talking to the dispatcher is the most efficient and recommended way to get you the help you need.** However, there may be instances where a caller is unable to speak, because of a potential danger or circumstance, and texting allows them to still get their soundless message to 911. Texting is also a valuable resource for the hearing-impaired community. The newest upgrade allows us to translate text messages in several languages and we can obtain the location of the caller as we can with regular 911 calls.

I am completing the Report to Legislature for Benzie County Central Dispatch and a request, to be presented to the Committee of the Whole in March or April, to maintain our \$3.00 surcharge. There are at least two significant projects BCCD is looking to in the future to support maintaining the surcharge into 2023.

For all of 2021 the total number of 911 calls received by BCCD totals 8080
Total number of administrative line calls received in 2021 was 17,228

Sincerely – Rebecca Hubers

	Oct-21	Nov-21	Dec-21	Jan-22
9-1-1 Calls	609	523	673	531
Admin Inbound calls	1278	1341	1502	1139
Transferred 9-1-1 to another PSAP	23	37	44	25
Transfers within building	106	78	109	118
Call for Service Nature types:				
Abandoned 9-1-1	74	60	64	92
Abandoned Vehicle	2	2	12	2
Accidental Dial	64	25	33	35
Aircraft Down				
Alarm - Commercial	7	13	9	8
Alarm - Medical	9	4	15	11
Alarm - Residential	15	19	11	13
Ambulance Request	180	156	152	162
Ambulance Transfer	45	37	39	37
Animal Control Complaint	12	18	11	13
Assault	8	6	7	2
Assist Other Dept / County	11	7	11	2
Be on the Lookout	1			
Boater in Distress				
Boating Complaint		1		
Breaking and Entering	3	5		3
Breaking and Entering - In progress		2		1
Breaking and Entering - Vehicle	4		1	3
Bullying				
Bus Lights Disregarded	3		1	1
Car vs Bear - Property Damage Accident				
Car vs Deer - Property Damage Accident	33	38	25	24
Careless Use		2		
Child Neglect				
Child Abuse		2	2	
Citizen Assist	4	5	5	9
Civil - Assist	2	3	2	3
Civil - Dispute	2	2		2
Civil - Standby	1	2	1	
Computer Crime				
Conservation Law Violations	2	3	2	1
Counterfeit Money / ID				
COVID - Executive Order response				
Criminal Sexual Conduct (CSC)	1	2	2	1
Custody Dispute	1		4	2
Deer Permit Issued	2		2	2
Disorderly Subject	2	1		
Domestic Violence	10	7	4	4
Drowning				
Drug Activity	3	1	1	2
Embezzlement	1			
Family Trouble	6	2	6	11
Fight in Progress	2		1	1

Fire - Alarm	7	4	1	1
Fire - Brush	1	3	1	
Fire - Chimney			1	1
Fire - Grass	1			
Fire - Other	7	5	15	5
Fire - Structure	2	2	2	1
Fire - Vehicle			1	2
Fireworks Complaint				
Found Property	12	1	4	2
Fraud	10	10	9	4
Gas Leak (Natural Gas)	2	2	1	4
Harassment	4	8	2	
Harassing Telephone Calls / Text	1	1		1
Hazardous Material Spill / Leak				
Identity Theft	2	1	1	1
	Oct-21	Nov-21	Dec-21	Jan-22
Illegal Burn	2		1	
Illegal Dumping	3			
Illegal Fireworks				
Incorrigible Youth	6		2	3
Injured Animal	6	3	7	6
Intoxicated Driver - Suspected		3	3	
Intoxicated Subject	1	1	3	2
Landlord / Tenant Dispute	4		2	
Larceny	14	8	8	4
Leaving the scene of accident	1	1		1
Livestock in the roadway		2	1	
School Lock down (including drills)				1
Lost Property / Animal	4	3		1
Loud Party				
Marijuana Possession				
Malicious Destruction of Property	4	5	4	2
Minor in possession of tobacco				
Minor in posession of alcohol	1	1		
Misdialed 9-1-1	5	2	9	12
Missing Person	1		6	1
Motorist Assist	8	1	3	10
Neighbor Dispute		2	5	1
Noise Complaint	5			
Off Road Vehicle Complaint				1
Open Door			4	2
Open Intoxicant in a Motor Vehicle				
Other / Misc	28	35	28	23
Parking Complaint	1	5	2	1
Patient Transfer - EMS				
Peeping Tom		1		
Person in the Water		1	1	
Personal Injury Accident	5	10	4	2
Personal Protection Order - Entry	2	1	5	4
Personal Protection Order - Violation	1	1		

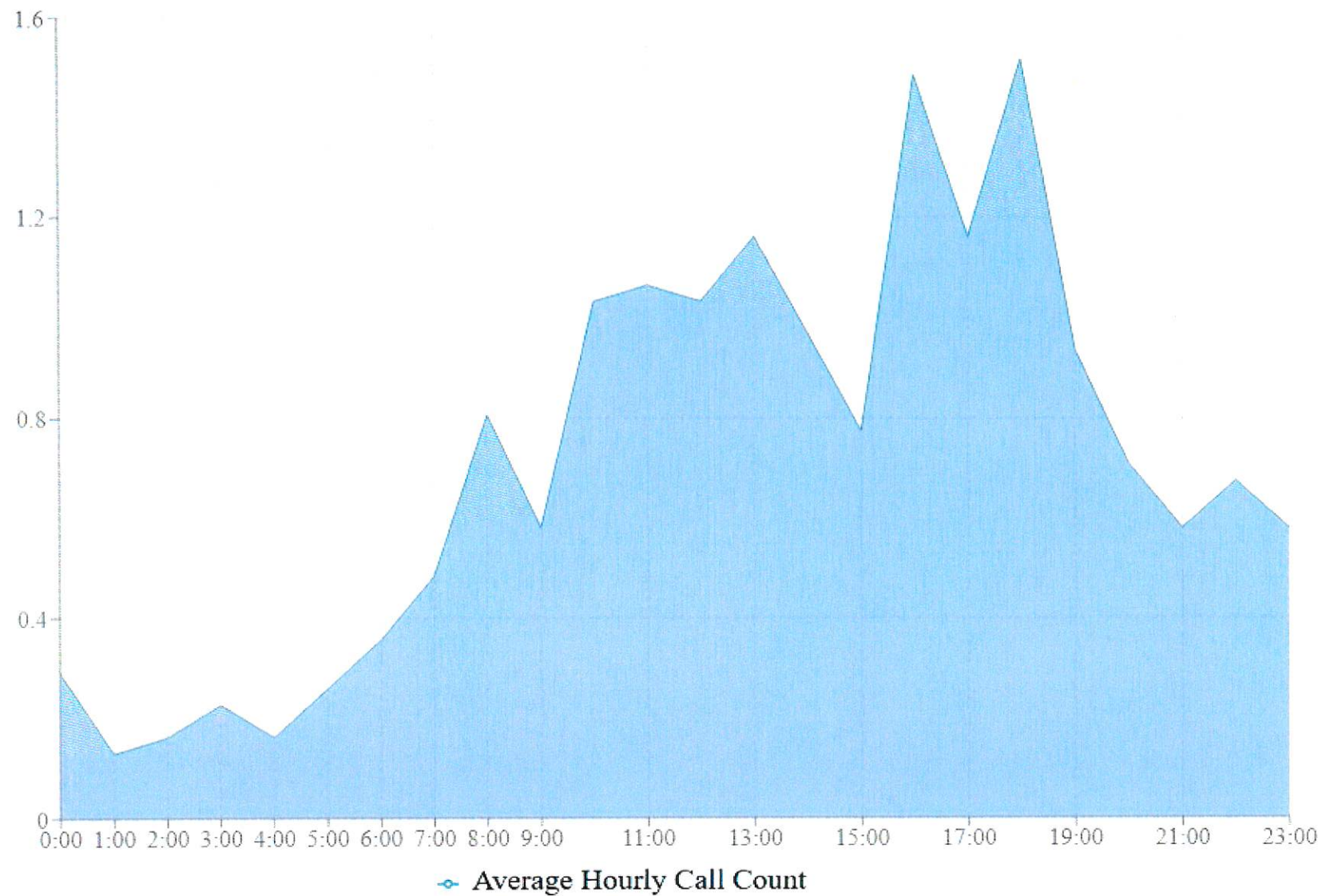
Possession of Illegal Substance				
Power Line - Down, Fire, Arcing	3	5	89	3
Private Property Accident	7	2	3	7
Probation Violation				
Property Check	1			
Property Damage Accident	17	21	19	31
Property Dispute	1		1	1
Prowler	1			
Reckless Driver	19	19	12	16
Road Hazard	5	11	21	10
Robbery - Armed				
Robbery - Unarmed				
Roll Over - Personal Injury Accident		3	1	1
Roll Over - Property Damage Accident	1	5	4	2
Runaway	6	4	3	4
Sex Offender Violations				
Shoplifting				
Shots fired complaint	3	5		1
Stalking	2			2
Suicidal Subject	4	7	7	4
Suspicious Mail / Package		2	1	1
Suspicious Person	2	6	5	3
Suspicious Telephone Call / Text		1		
Suspicious Situation	14	14	18	18
Suspicious Vehicle	9	8	6	4
Test Call	27	14	10	8
Threats	6	12	7	9
Traffic Stop	235	157	183	127
Tree Down in Road	6	25	86	
Trespassing		6	2	1
	Oct-21	Nov-21	Dec-21	Jan-22
Truancy		1	4	
Unauthorized Driving Away Automobile	1	1	5	
Uninitiated 9-1-1 call				
Unknown Accident		6	6	10
Unwanted Person	6	8	3	2
Unwanted Telephone Calls / Texts		1		
Vandalism	1	1		
Vehicle in Ditch		5	6	24
Verbal Dispute	2	2	1	2
VIN Inspection		2	1	
Warrant Attempt		1		1
Warrant Arrest	1			
Warrant Entry	14	14	6	7
Warrant TIP		1		1
Water Rescue	1	1		1
Welfare Check	25	24	18	14
TOTAL	1081	943	1125	861

Smart911				
	Oct-21	Nov-21	Dec-21	Jan-22
Total number of profiles as of =	837	840	842	846
9-1-1 calls to Dispatch with profile	4	5	7	8
Chat by text	4	5	8	12
Chat with response	1	1	2	5
Tickets with SOS Location	370	307	395	350

BEENZIE COUNTY (CENTRAL DISPATCH), MI

9-1-1 Inbound Calls – Calls by Hour of Day

1/1/2022 to 1/31/2022



SUMMARY

[illegible]

ACTION ITEMS

Memorandum



To: Board of Commissioners

Copy: Katie Zeits, County Administrator

From: Kristine Bosley, Human Resource Director *Kristine Bosley*

Date: February 1, 2022

Subject: **Re-Approval of Purchase of Service Credit – Cody Kastl**

Cody Kastl originally requested seven months of service credit and was approved by the board on November 9, 2021. Because the quote was valid for a short period of time, his original quote has expired.

Attached is a new cost estimate from MERS for an employee to purchase service credit for retirement. This estimate is only valid for two months after February 1, 2022.

The purchase of time will allow Cody Kastl to retire seven months earlier on December 1, 2024. The Benefit Program he is currently in is Benefit B-4 (80% max), 5 Year Final Average Compensation, 8-Year vesting, 25 Years of Service & Out.

Recommendation:

That the Board of Commissioners approves the Application for Additional Service Credit Purchase for Cody Kastl and authorizes the Board Chairman to sign the appropriate documents.

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after February 1, 2022, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Cody Kastl

Date of Birth: 43 years, 8 months
 Age: 43 years, 8 months
 Spouse's Date of Birth:
 FAC as of calculation date: \$54,358.37

Service Credit

Earned service credit as of calculation date: 21 years, 7 months
 Vesting Only Service:
 Other Governmental Service used for Eligibility (MERS or Act 88):
 Type of Credited Service to be Purchased: Generic
 Amount of additional service requested: 0 years, 7 months

Employer Information

Benzie Co

1003 / 02

Benefit Program

Benefit B-4 (80% max)
 Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
 Benefit FAC-5 (5 Year Final Average Compensation)
 8 Year Vesting
 25 Years & Out
 Defined Benefit Normal Retirement Age - 60

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	7/1/2025	47 years 1 month	\$60,134.95		25 years 0 months		2.5%		\$37,584.36
After Proposed Purchase	12/1/2024	46 years 6 months	\$59,106.95		25 years 0 months		2.5%		\$36,941.88

Estimated Cost of This Service Credit Purchase: \$10,370.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

NOTE: Special Conditions Applicable to this Calculation can be found at the end of this application

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.00% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.35%.

6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.

Participant Signature

Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

Special Conditions Applicable to this Calculation

Cost calculation is based on the assumption that participant is eligible to continue employment until earliest unreduced retirement date without the service credit purchase. If participant is not eligible to continue employment, contact MERS as the service credit purchase could incur significant additional employer liability.

Service Credit Purchase Guide



Application

Return a signed copy of the *Application for Additional Service Credit Purchase* within 2 months of the effective date listed on your calculation.

- Signatures required: You and an Authorized Official (contact your HR department with questions)



Payment

Payment in full as determined on the *Application for Additional Service Credit Purchase*

Accepted forms of payment:

DIRECT ROLLOVER

You must first contact the other plan to determine if their rules allow for distribution of your funds for a Service Credit Purchase and to determine how to initiate a rollover.

Return a complete copy of *MERS Certification of Qualified Fund Rollover to MERS* (form F-38) signed by you and the plan administrator.

Examples of eligible plans:

- 401(a) - Defined benefit contributions
- 401(k) plans
- 403 TSA - tax sheltered annuity
- 408 - Traditional IRA's (excludes Simple IRA's)
- Governmental deferred compensation plans [457 (b)]

Rollover amount received by MERS must be for the exact dollar amount listed on the *Application for Additional Service Credit Purchase*.

CHECK

Can be drafted from your Employer's account or be a direct payment from your personal account.

Check must be made payable to "**MERS of Michigan**" and indicate Service Credit Purchase (SCP) in the memo field.

ELECTRONIC / WIRE TRANSFER

Please notify MERS of the amount and where the funds are coming from.

800.767.6377

Instructions:

JPMorganChase Bank, NA

Bank ABA #: 021000021

Beneficiary Name: Municipal Employees Retirement System of Michigan

Beneficiary Account #: 245000094327



Before purchased service is applied to your account, MERS must receive all required documents and payment. You will receive a confirmation letter when the purchased service is posted.

VOIDED



Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after October 1, 2021, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Cody Kastl

Date of Birth:

Age: 43 years, 4 months

Spouse's Date of Birth:

FAC as of calculation date: \$53,445.45

Service Credit

Earned service credit as of calculation date: 21 years, 3 months

Vesting Only Service:

Other Governmental Service used for

Eligibility (MERS or Act 88):

Type of Credited Service to be Purchased: Generic

Amount of additional service requested: 0 years, 7 months

Employer Information

Benzie Co

1003 / 02

Benefit Program

Benefit B-4 (80% max)

Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Benefit FAC-5 (5 Year Final Average Compensation)

8 Year Vesting

25 Years & Out

Defined Benefit Normal Retirement Age - 60

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	7/1/2025	47 years 1 month	\$59,710.44		25 years 0 months		2.5%		\$37,319.04
After Proposed Purchase	12/1/2024	46 years 6 months	\$58,689.70		25 years 0 months		2.5%		\$36,681.12

Estimated Cost of This Service Credit Purchase: \$10,130.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

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Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

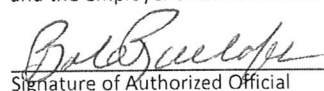
I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.


Participant Signature

11/17/2021
Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on Nov. 9, 2021, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.


Signature of Authorized Official

11/16/2021
Date

Chairman
Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: February 2, 2022

Subject: **Addendum to Service Agreement with MERIT for Internet Bandwidth**

Benzie County has a service agreement with Merit to provide internet service to our campus, including the Governmental Center, Sheriff's Office, and the Animal Shelter. Over the last 6-8 months, we have been experiencing bursting issues with our bandwidth, essentially, we're going over our allotted internet speed. Merit has been gracious to not charge us for this issue until we were able to investigate what may be happening.

I worked with IT Right to investigate this problem because bursting was not an issue before early summer 2021. What we have discovered is that it is a combination of things that are causing the bursting including an upgraded firewall system which enhances our cyber security and camera backups to the cloud being performed in the Sheriff's Office for all cameras being utilized. Furthermore, our IT representatives, have informed me that the agreed upon speed predating my Administration is simply inadequate for our operations as we continue to upgrade.

Merit, IT Right and I met to discuss our best option for moving forward. It was recommended that we bump our speed from 40 Mbps to 100 Mbps, amending our current service agreement to reflect that. Merit was open to negotiating the cost for this service as initially it was quite high, over three times our current cost. We currently pay \$2,592 per year for 40 Mbps of service; this cost will increase to \$6,480 per year for 100 Mbps.

I asked our representative from IT Right to look into costs with other potential providers, including wireless options from Verizon and fiber options from Charter. Merit is our best path forward from a fiscal standpoint.

I recommend we move forward with this upgrade with Merit.

Recommendation:

That the Service Agreement between Merit Network, Inc. and Benzie County for annual internet bandwidth originally authorized August 2015 and extended August 2020, be amended to reflect an increase in bandwidth from 40 Mbps to 100 Mbps in the annual amount of \$6,480 and that the Board Chairman be authorized to sign such amendment.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: February 2, 2022

Subject: **Phone System Upgrade**

In 2016 Benzie County entered into a purchase and service agreement with Millennia Technologies for a Shortel phone system on our campus. The original service agreement was for a period of five years with no consideration for phone upgrade or replacement after the first year. Keep in mind, this was only for the phone system itself, Benzie County pays a different provider (TelNet) for the phone service. I have been in communication with representatives of Millennia as well as IT Right and TelNet to discuss what our best option is for moving forward. As a result of these discussions, I was able to obtain multiple options for upgraded phone systems and service moving forward. I went over these options with IT Right and Emergency Manager Becky Hubers. At the advice of IT Right and consensus of Becky and I, we believe it is beneficial to move forward with a new phone system from our current phone service provider, TelNet.

The current Shortel phones themselves are a model over seven years old and are out of warranty. Furthermore, Shortel has been acquired by Mitel and will be phased out, forcing Benzie to obtain a new phone system. Recently, I had to replace one phone in the building, and it cost over \$400 for the phone. As these phones continue to age, Benzie County will be faced with replacing more phones at a cost above and beyond the service agreement arrangement. For reference, a renewal service agreement was estimated up to \$52,000 for a five-year period, depending on the level of service chosen.

By working directly with TelNet, we streamline the process by taking out the middleman. TelNet is able to offer the same service as Millennia while providing Benzie County with an updated phone system and continued phone service without interruption. The proposal negotiated with TelNet is a lease of the phone system, guaranteeing free replacement of any phone found to be nonfunctional during our five-year service agreement. Finally, the total cost will end up being a savings over the next five years before any factored in costs of phone replacement.

TelNet has assured me that the transition is seamless for staff and that implementation is 60-90 days from agreement signature. TelNet will provide onsite training and support for the roll out and a 24-hour call in service support after that. The phone system has updated features and online voicemail retrieval.

If anyone on the Board would like to see further detail regarding the phone system or view the proposals received, please reach out.

I recommend we move forward with a phone system upgrade and five-year service agreement with TelNet.

Recommendation:

That the Proposal from TelNet for an upgraded phone system and support for a period of 60 months, be accepted and the Board Chairman be authorized to sign the appropriate agreements, with funds available in the appropriate department funds.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: February 2, 2022

Subject: **Budget Amendment – Recognizing Revenue/Expenditure**

Attached you will find a budget amendment request from the Prosecuting Attorney's Office to recognize additional grant revenue related to the victim advocate duties. These funds will be utilized for cell phones and is an amount of \$960.

This simply allows an increase to their budgeted revenues and expenditures within her budget for future spending.

Recommendation:

That the Budget Amendment recognizing an additional \$960 in grant revenue and \$960 in additional expenditures in the Prosecuting Attorney's budget, be approved.

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 1/21/2022

Request to Amend the 2021/22 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
101.267.853.00	Cell Phone Grant	960.00

Total \$ 960.00

Account to be Increased:

Line Number	Account Name	Amount
101.267.539.03	Victim Advocate	960.00

Total \$ 960.00

SIGNED: 

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: February 2, 2022

Subject: **Headlee**

At the January 25th Committee of the Whole meeting, the board briefly discussed whether or not the County should tackle Headlee in 2022. There was some question as to what election a ballot measure could be placed as well as other concern related to funding received through ARPA.

After further discussion with Dawn and additional research, it appears we can bring a ballot measure to the voters at any one of our regularly scheduled elections (even years). If the County would like to incur additional costs they could then call a special election.

I will be distributing under separate cover an attorney client privilege communication from Cohl Stoker & Toskey from 2019. I am not sure if this was received by the Board or not, but it has helpful information related to resetting the operational millage and the process which should be followed by the County.

Given the timing to hold a proper educational campaign for the public's benefit in understanding the importance of the general operating millage, I believe it is in our best interest to delay further discussion and appointment of a tax allocation committee until late 2022.

No action is necessary to delay this discussion.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: February 2, 2022

Subject: **Repeal of Planning Ordinance**

I have spoken with Tim Perrone at Cohl, Stoker & Toskey regarding the Planning Commission. It is Tim's opinion that because the Townships handle their own zoning, the County does not need a Planning Commission. The County can proceed with working with the regional entity (Networks Northwest) to review their Master Plan and can continue to operate without a Planning Commission.

In effort to close the loop on this, I have prepared a motion to repeal the Benzie County Planning Commission Ordinance Number 2009-002.

If in the future, Benzie County finds it necessary to establish a Planning Commission, we can take the necessary steps to do so.

Recommendation:

That the Benzie County Planning Commission Ordinance Number 2009-002, adopted by the Board of Commission on May 19, 2009 be repealed in its entirety.

BENZIE COUNTY PLANNING COMMISSION ORDINANCE
ORDINANCE NUMBER 2009-002
Date: May 19, 2009

AN ORDINANCE TO REPEAL ORDINANCE 2 OF 1969 AND TO ESTABLISH A NEW BENZIE COUNTY PLANNING COMMISSION IN COMPLIANCE WITH THE MICHIGAN PLANNING ENABLING ACT, PUBLIC ACT 33 OF 2008 (MPEA) TO SUPERSEDE THE EXISTING PLANNING COMMISSION ESTABLISHED BY ORDINANCE NO. 2 OF 1969; TO CONFER ON SAID PLANNING COMMISSION ALL POWERS AND DUTIES PROVIDED FOR IN THE MPEA; AND TO TRANSFER TO THE PLANNING COMMISSION THE ZONING POWERS OF A ZONING COMMISSION UNDER PUBLIC ACT 110 OF 2006, THE MICHIGAN ZONING ENABLING ACT (MZEa).

The County of Benzie hereby ordains:

Section 1. Repeal of Ordinance No. 2 of 1969 and Establishment of New Planning Commission in Compliance with the Michigan Planning Enabling Act.

Ordinance No. 2 of 1969 which established the planning commission for the County of Benzie under 1945 PA 282, the County Planning Act, is hereby repealed-, and the planning commission for the County of Benzie established thereby shall be superseded by the planning commission established by this ordinance pursuant to P.A. 33 of 2008, as amended, being the Michigan Planning Enabling Act (M.C.L. 125.3801 *et seq.*) (MPEA), and shall be constituted in accordance with and shall have all of the powers and duties set forth in that act and this ordinance. The members of the existing planning commission shall, however, continue to serve as the members of the planning commission established by this ordinance until such time as new members are appointed pursuant to section 2 hereof, which appointments shall be made by the board of county commissioners at the first county board meeting that occurs more than ninety (90) days after the date this ordinance is adopted by the board of county commissioners.

No matter pending before the planning commission as of the effective date of this ordinance shall be affected in any way by the fact that a new planning commission is being established by this Ordinance. All such pending matters, including, without limitation, all plan reviews, permit reviews, public hearings, etc., shall be carried forward under the new planning commission at the same status as existed prior to the effective date of this Ordinance.

Section 2. Membership.

A. Number of Members: The Planning Commission shall consist of 11 members appointed by the Benzie County Board of Commissioners. In the event of a reduction of the number of appointed members, incumbent planning commissioners shall serve out their terms of office. To be qualified to be a member and remain a member of the Planning Commission, the individual shall meet the qualification set out below.

B. Conditions of Membership:

1. Members of the Planning Commission shall be qualified electors of the county.
2. Appointed members of the Planning Commission shall attend educational programs designed for training members of Michigan planning commissions if the adopted Benzie County budget for that fiscal year includes funds to pay for tuition, registration, and travel expenses for the training. Nothing in this paragraph shall prevent a member who has not had training from finishing his or her term of office unless the member resigns or is otherwise removed by action of the County Board of Commissioners as provided by law. Unless the County Board of Commissioners finds that such member has special skills desired for service on the Planning Commission, a member who fails to attend any training made available shall be ineligible for re-appointment at the conclusion of his or her term.
3. Training programs which qualify to meet this requirement shall be designed to maintain or increase the skill level of Planning Commission members in the area of planning, zoning and/or the law relative thereto and shall include:
 - a. educational programs presented by established educational institutions such as universities, colleges or community colleges;
 - b. educational programs presented by an established association of governmental units or governmental officials, such as the Michigan Association of Counties, the Michigan Townships Association, the Michigan Municipal League or the Michigan Association of Municipal Attorneys;
 - c. educational programs presented by experienced planning and/or legal consultants, or associations thereof, such as the Michigan Association of Planners or the Michigan Bar Association.

C. *Ex Officio Member:* The County Board of Commissioners may appoint up to but no more than two of its members to serve as an *ex officio* member of the Planning Commission with full voting rights.

D. *Terms of Members:* Members of the Planning Commission, other than the *ex officio* member, shall be appointed to 3-year terms as specified in section 15 of the MPEA. However, of the members of the Planning Commission, other than *ex officio* members, first appointed, a number shall be appointed to 1-year or 2-year terms such that, as nearly as possible, the terms of 1/3 of all members shall expire each year. Each member, including *ex officio* members, shall hold office until his or her successor is appointed. *Ex officio* members qualify as members as long as they hold membership in the organization that authorizes their *ex officio* membership on the Planning Commission. Qualified members may hold successive terms.

The term of an *ex officio* member of a planning commission shall be as specified in the Michigan Planning Enabling Act which currently provides as follows:

- (1) The term of a chief elected official shall correspond to his or her term as chief elected official.

- (2) The term of a member of the legislative body shall expire with his or her term on the legislative body.

E. Planning Commissioner Appointments to Other Boards and Commissions

1. As provided in Section 1 of the County and Regional Parks and Recreation Commissions Act, Public Act 261 of 1965 [MCL 46.351], the chairperson of the Planning Commission shall serve on the county Parks and Recreation Commission. At the request of the chairperson, the Planning Commission may designate one of its members to serve on the Parks and Recreation Commission in place of the chairperson.
2. As provided in Section 601 of the Michigan Zoning Enabling Act, Public Act 110 of 2006 [MCL 125.3601], one of the regular members of the planning commission shall be appointed to the Benzie County Zoning Board of Appeals by the Board of Commissioners as specified in the Benzie County Zoning Ordinance

F. Vacancy: If a vacancy occurs on the Planning Commission, the vacancy shall be filled for the unexpired term in the same manner as provided for an original appointment.

G. Removal: Pursuant to section 15, paragraph 9 of the MPEA, The Benzie County Board of Commissioners may remove a member of the Planning Commission for misfeasance, malfeasance, or nonfeasance in office upon written charges prepared by or directed to be prepared by the board of commissioners and after a public hearing.

H. Compensation: All members of the Planning Commission may be compensated at such rate as may be determined from time to time by resolution of the county board of commissioners. Members of the Planning Commission may be reimbursed for actual, reasonable and necessary expenses incurred in the discharge of their duties to the extent provided for by actual appropriation of money for said purposes.

I. Appointment of Members:

The Chairman of the Benzie County Board of Commissioners shall, with the approval of the Board, appoint Planning Commission members in the following manner:

1. *Representation:* Members shall be representative of important segments of the community and shall also, to the extent possible, be representative of the entire geography of the county and all of the townships, cities and villages in the County, but the Board of Commissioners may grant a preference to candidates or applicants recommended by those townships which are under the county's zoning authority. In accordance with the major interests as they exist in Benzie County, the important segments include but are not limited to:
 - (a) Tourism and recreation;
 - (b) Business and economic development;
 - (c) Citizen-at large;

- (d) Townships in the western one-half of the county;
- (e) Townships in the eastern one-half of the county;
- (f) Agriculture, forestry, and land use;
- (g) Environment and environmental protection;
- (h) Education;
- (i) Human services ;
- (j) An *ex officio* county board member;
- (k) An *ex officio* member or a citizen-at-large.

2. *Education Member:* The Benzie County Board of Commissioners shall make every effort to appoint a member of a public school board, or an administrative employee of the school district included, in whole or in part within Benzie County. Such appointment shall be made from nominations solicited from all applicable public school boards.

3. *Appointment Process:* In making appointments for all except the *ex officio* member, the Benzie County Board of Commissioners shall make every attempt to invite and solicit names of candidates who will meet the geographical and segment representation requirements set forth in 2, above. Before making any such appointments, the Board shall seek applicants and/or recommendations for such appointments in the following manner:
 - a. At least 90 days before making such appointments, the County Clerk shall send a notice to the Township Board for each township, city and village within the county seeking recommendations for appointment to the Planning Commission.
 - 1) The notice shall advise each township that their recommendations, accompanied by materials describing the persons being recommended and their experience that would make them desirable candidates for appointment, should be received at the County Clerk's office at least 30 days before the date on which it is planned to make such appointments in order to provide the Board of Commissioners with sufficient time to review said recommendations.
 - 2) The notice shall also advise the township boards of the particular experience needed to fill any vacancies so as to meet the representation requirements of section 2.I.1, above.
 - b. At least 90 days before making such appointments, the County Clerk shall send a notice to representative organizations which may have an interest in or are representative of the particular important segments of the community described in section 2.I.1 which are currently being considered for appointment, said notice inviting recommendations for appointment to the Planning Commission.
 - 1) The notice shall advise each organization that their recommendations, accompanied by materials describing the persons being recommended and their experience that would make them desirable candidates for appointment, should be received at the County Clerk's office at least 30 days before the date on which the

Board intends to make such appointments in order to provide the Board of Commissioners with sufficient time to review said recommendations.

- 2) The published notice shall also advise each organization of the particular experience needed to fill any vacancies so as to meet the representation requirements of section 2.I.1, above.
- c. At least 90 days before making such appointments, the County Clerk shall publish a notice in a newspaper of general circulation within the county seeking applications from persons interested in an appointment to the Planning Commission.
 - 1) The published notice shall advise such persons that they should submit a letter stating their interest, accompanied by materials describing their experience and interests which relate to the important representation segments listed in section 2.I.1, above, as well as the geographical area of the county of which they are representative, to the County Clerk's office at least 30 days before the date on which the Board has announced it intends to make such appointments in order to provide the Board of Commissioners with sufficient time to review said applications.
 - 2) The published notice shall also advise potential applicants of the particular experience needed to fill any vacancies so as to meet the representation requirements of section 2.I.1, above.
- d. Except as may otherwise be provided in this ordinance, the interview and appointment process shall be in accord with the county's duly adopted policy for appointing applicants to boards and commissions.

J. Transition from Previous Ordinance: In order to accommodate the notice provisions with respect to appointments provided for in Section 2.I.3, above, membership on the existing planning commission shall continue until 9:00 a.m. of the day of the first meeting of the board of commissioners in September, 2009, and the existing planning commission shall be reconstituted at the first meeting of the board of commissioners in September, 2009. When appointments are made to the reconstituted planning commission, preference shall be given to existing members of the Planning Commission prior to such reconstitution. In addition, each member of the reconstituted planning commission shall be assigned an "important segment" he or she shall be representative of. The Planning Commission's bylaws shall provide duties for each member to attend, be familiar with, and represent organizations representing those interests.

Section 3. Organization and Procedures.

- A. The Planning Commission shall elect a chairperson, vice chairperson, and secretary from its members and fill other offices, as it considers advisable. Ex officio members are not eligible to serve as officers. The term of each officer shall be 1 year, with opportunity for reelection as specified in the Planning Commission's bylaws.

- B. *Bylaws.* The Planning Commission shall adopt bylaws for the transaction of its business, and shall keep a public record of its resolutions, transactions, findings, and determinations.
- C. *Advisory Committees.* The Planning Commission may appoint advisory committees whose members may not necessarily be members of the Planning Commission.
- D. *Annual Report.* No later than the 1st day of June of each year, the Planning Commission shall submit an annual written report, including a work program for the coming year, and a budget request for the commission and planning department to the county board of commissioners concerning its operations and the status of planning and zoning activities. The report may also make recommendations to the legislative body regarding planning, zoning, and development. Once the annual report is done, or concurrently, the planning commission may prepare a detailed budget of its operations for the coming year. This should be accompanied by a work program describing each proposed activity and the budget to go with it. The legislative body may approve or disapprove the budget, but in any event the planning commission must operate within the funds appropriated by the legislative body to cover its operations.
- E. *Meetings.* The Planning Commission shall hold not less than 4 regular meetings each year. The time and place of the meetings shall be established by resolution. Unless the bylaws provide otherwise, a special meeting of the Planning Commission may be called by the chairperson or by 2 other members, upon written request to the secretary. Unless the bylaws provide otherwise, the secretary shall send written notice of a special meeting to Planning Commission members not less than 48 hours before the meeting.
- F. *Open Meetings Act.* The business that the Planning Commission may perform shall be conducted at public meetings held in compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of a regular or special meeting shall be given in the manner required by that act.
- G. *Freedom of Information Act.* A document prepared, owned, used, in the possession of, or retained by the Planning Commission and staff members in the performance of an official function shall be made available to the public in compliance with the Freedom of Information Act, 1976 PA442, and MCL 15.231 to 15.246.

Section 4. Conflict of Interest.

- A. Conflict of interest shall be defined as a situation in which a planning commissioner has competing professional or personal interests in the outcome of a vote. Such competing interests include but are not limited to financial reward or the involvement of employers or immediate family members. Such competing interests can make it difficult to fulfill his or her impartiality. A conflict of interest exists

even if no unethical or improper act results from it. A conflict of interest can create an appearance of impropriety that can undermine confidence in the conduct of Planning Commission business. "Immediate family" shall include a member's spouse, children, other dependents, parents, siblings and a spouse's parents and a spouse's siblings.

- B. In accordance with MPEA Section 15. (9), failure of a Planning Commission member to disclose a potential conflict of interest constitutes malfeasance in office.
- C. Before joining in deliberation, fact finding, or casting a vote on a matter on which a member may reasonably be considered to have a conflict of interest, the member shall disclose the potential conflict of interest to the Planning Commission.

Following such disclosure, unless a majority of the remaining members of the Planning Commission excluding the member with the potential conflict, finds that no conflict exists, the member with the conflict is disqualified from fact finding, deliberation, and voting on the matter.

Section 5. Duties and powers.

- A. *Master Plan.* The Planning Commission shall make and approve a master plan as a guide for development within the county and shall adopt same in accordance with the requirements of Sections 31 through 51 of the MPEA.
- B. *Capital Improvements.* No work shall be initiated on any project involving the expenditure of money by a county board, department, or agency for the acquisition of land, the erection of structures, or the extension, construction, or improvement of any physical facility by any county board, department, or agency unless a full description of the project, including, but not limited to, its proposed location and extent, has been submitted to the Planning Commission and the report and advice of the Planning Commission on the proposal has been received by the county board of commissioners, all in the manner provided for in sections 61 and 63 of the MPEA.
- C. *Capital Improvements Program.* To further the desirable future development of the county under the master plan, the Planning Commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements. All procedures in the preparation and processing of such capital improvements plan shall be in accordance with sections 65 and 67 of the MPEA.
- D. *Subdivision Regulations and Plat Approval.* The Planning Commission may recommend to the County Board of Commissioners provisions of an ordinance or rules governing the subdivision of land authorized under section 105 of the land division act, 1967 PA 288, MCL 560.105, and shall review and make recommendations on plats before action thereon by the County Board of Commissioners under section 112 of the land division act, 1967 PA 288, MCL 560.112, all in accordance with the provisions of section 71 of the MPEA.

- E. Zoning Commission.* The Planning Commission shall have all powers and duties of a county zoning commission under the MZEA (MCL 125.3101 *et seq*).
- F. Education; Consultation.* To promote public interest in and understanding of the master plan, the Planning Commission may publish and distribute copies of the master plan or of any report, and employ other means of publicity and education. The Planning Commission shall consult with and advise public officials and agencies, public utility companies, civic, educational, professional, and other organizations, and citizens concerning the promotion or implementation of the master plan pursuant to the MPEA, section 51.
- G. Consultants:* Upon request by the planning commission or upon its own initiative, the board of commissioners may retain the services of a professional planner or other professional consultant to assist the planning commission in any matter within the planning commission's jurisdiction. Before retaining such consultant, however, the board of commissioners shall consider any consultants recommended by the planning commission.
- H. Management:*
- a. The management of planning staff, if any, including any zoning administration staff, if any, shall be supervised by the county planner.
 - b. The planning commission shall manage and direct the county planner for purposes of prioritization of projects, planning and zoning policy, planning, annual work plan, subdivision review, capital improvement program and reviews, other matters of business which come before or are assigned to the planning commission, and evaluation of performance in these areas.
 - c. The management of the county planner shall be under the general supervision and control of the Board of Commissioners, or its designee, for purposes of being the sole employer, including but not limited to payroll, benefits, department head administrative and managerial duties, budget, other non-planning duties that may be assigned (e.g., EDC, Remonumentation, Recreation/Parks, Brownfield Board, etc.), compliance with Benzie County employee policies and evaluation of performance in these areas.
 - d. The management of the county planner shall be under the general supervision and control of the Board of Commissioners. Only the Board of Commissioners may hire or fire the county planner.
 - e. The Board of Commissioners, and its designee, shall carry out its general supervision of the county planner with full consultation with the Planning Commission which shall be afforded the opportunity to consult on any planning staff management decision.

Section 6. Amendments to the MPEA.

Any amendments made to the MPEA shall hereby be declared to automatically control the activities and function of the Planning Commission.

Section 7. Repeal of Inconsistent Ordinances or Resolutions.

Any prior ordinances or resolutions addressing the same subject matter as this ordinance, particularly “Ordinance to Provide for the Creation, Organization, Powers, and Duties of a Planning Commission for Benzie County, Michigan, Ordinance Number 2” of July 14, 1969, and any amendments thereto are hereby repealed.

Section 8. Effective Date.

This ordinance shall be effective on the day following the day when notice of its adoption is published in a newspaper of general circulation in the county.

Adoption of the foregoing ordinance was moved by Walterhouse and supported by Pitcher.

Voting for: Damm, Hollenbeck, Pitcher, Roper, Tanner and Walterhouse

Voting against: None

Excused: Kelley

The ordinance was declared adopted.

/s/ Donald R. Tanner
Donald Tanner, Chairman

Date of publication of Notice of Adoption: May 27, 2009

Effective date: May 28, 2009

CERTIFICATION STATEMENT AND CLERK’S SIGNATURE

I, Dawn Olney, as Clerk to the Benzie County Board of Commissioners, do hereby certify that the foregoing Planning Commission Ordinance was duly adopted by the Benzie County Board of Commissioners at a regular meeting of said Board at which a quorum was present on the 19th day of May, 2009.

Date: May 20, 2009

/s/ Dawn Olney
Dawn Olney, Clerk
Benzie County Board of Commissioners

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: February 2, 2022

Subject: **American Rescue Plan Act Funding – ARPA**

At our meeting on January 25, 2022 I gave an overview of what I understood of the recent final rule released by the Department of Treasury for ARPA funding. We went over how the final rule still outlines four major spending categories, but that it gave further insight and detail as to what those categories meant. We talked about a standard \$10 million revenue loss calculation which can be elected to streamline reporting and spending opportunities of the funds.

At that meeting I noted it piqued the interest of the Board to elect the standard allowance of \$10 million so I dove a bit deeper into this topic. By transferring funds into the revenue loss category, it allows Benzie County to spend the funds on any government service generally provided by local government. This could include, but are not limited to, maintenance or pay-go funded building of infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.

It should be noted that once a local government elects the standard revenue loss allowance, it has no opportunity to change its mind.

Benzie County has no reporting requirements related to ARPA until April 30, 2022; therefore, a decision really doesn't have to be made until then. I would recommend that before taking official action to simply elect the revenue loss option, we start to brainstorm expenditure ideas and reevaluate whether we want to opt for the revenue loss option.

I stated at the January 25th meeting in response to a question posed by Commissioner Jeannot that I did not have reasoning as to why a county would not opt for the revenue loss option and I still do not. However, given the fact we may be limited to that option only once elected and because there is a vast majority of information still being funneled through my professional connections, I'd like to delay that official action.

In the meantime, I would like to take this approach to brainstorm possible expenditures for ARPA dollars.

- Meet internally with staff to develop a list (redrafting the previous list) and reasoning as to why those items are on the list, including estimated expenditure amounts.

- Bring this information to the Committee of the Whole to discuss and modify what staff has identified.
- Invite neighboring local officials from Townships, Villages, and the city to a facilitated session to go over the list, rank, and critique each item. *MSU Extension has graciously offered to help facilitate this process.*
- Finally, invite community feedback on the final list of items.

This entire process will not be completed by April 30th. However, it will give us a little better glimpse into the direction we will inevitably head.

Recommendation:

That the Board of Commissioners directs Administration to facilitate brainstorming sessions with staff to prepare a draft list of allowable expenditures as defined by the Department of Treasury for the American Rescue Plan Act funding.

Memorandum



To: Board of Commissioners

Copy: Katie Zeits, County Administrator

From: Kristine Bosley, Human Resource Director

Date: February 3, 2022

Subject: **Purchase of Service Credit-Impact on Benzie County**

The MERS Defined Benefit Plans provide a fixed, pre-established benefit for County employees at retirement. The County pays all the cost of the contribution (except for the 6% Active Employee Contribution) and takes the responsibility for the unfunded liability until the plan is completely closed.

Under the MERS Defined Benefit Plan, participants earn service credit for each month of eligible work. With the approval from the employer, participants can purchase service credit to help them meet early retirement eligibility or increase their pension.

The practice of purchasing service credit is intended to be cost-neutral, with employees paying the full present value cost of the additional benefit they would receive upon retirement. While it is the employee's responsibility to front the amount of money to buy his or her service-credit, purchasing service-credit is anything but cost-neutral because the amount paid for service-credit is determined by actuarial assumptions of the present value benefit costs and the average retirement age of employees.

Below are the Calculation Assumptions used by MERS:

Projected Earliest Eligible Retire Date: If the participant chooses to retire on a different date, it may increase/decrease the actual cost to the County.

Projected Final Average Compensation (FAC): Future increases in the FAC are assumed to be a 3.00% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost to the County.

Projected Service Credit: It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost to the County.

Benefit Program: The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, the cost may differ from the initial calculation. Likewise, cost may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

Investment Assumption: The current investment return assumption for service credit purchase is 6.35%, changes it may increase/decrease the actual cost to the County.

Mortality Rate: Assumptions are made on the expected lifetime of the participant and their surviving beneficiary. If the date of the participant's or beneficiary's death is earlier or later than assumed, there may be a decrease/increase in the actual cost to County.

The risk to many employers, like Benzie County, is that assumed and actual investment return rates can vary widely as can retirement dates or future pay increases. The "Cost Neutral" idea is often cited but is that concept feasible?

The previous applications have had the determined value of the service credit purchased based on a projected benefit, the expected lifetime of the individual and the expected investment returns over the life of a person. Pension plans are not allowed to use gender-based or health-based distinctions. An additional complication is that the view of longevity and investment returns can change over time. If purchases are made before the retirement date, there are many possible ages when an employee might leave employment, yet the purchase determinations are usually based on an assumed single age at retirement. Any changes to the assumptions after the time of purchase is ultimately the responsibility of the County as unfunded liability.

After multiple requests to MERS for examples of financial impact to these variables, we were advised that the actuaries won't be able to run any sort of calculation unless any of the eligibility criteria are met and that the County would later have the option of a supplemental valuation to value possible outcomes. The "true" amount of liability will not be realized until all benefits have been paid out.

Many municipalities have opted out of allowing employees to purchase service time, for various reasons. The County has taken great strides to reduce the unfunded liability by moving to a Defined Contribution plan for New Hires. My recommendation is to continue to reduce the liability by eliminating the option of purchasing service credit.

I have provided below the Collective Bargaining Agreements language regarding the “closed” Defined Benefit Plans:

CORRECTIONS COMMAND (COAM)

For employees hired before October 1, 2011

The current benefit level is the B-3 level with V-B vesting and F-55 (25 years).

The Employer shall contribute additionally 1.00% toward the benefit level B-4. The employees shall pay the remaining costs to move from level B-3 to level B-4.

The Employer shall provide the MERS F25 rider (25 years of service no age).

For employees hired on or after October 1, 2011 through December 1, 2021

The benefit level is B-2 with 10-year vesting, F-55 and 25 years of service.

This does not apply to an employee who is promoted from another unit if he/she was eligible for a better plan under the contract from the other bargaining unit.

ROAD COMMAND UNIT (COAM)

For employees hired before October 1, 2011

The current benefit level is the B-3 level with V-B vesting and F-55 (25 years).

The Employer shall contribute additionally 1.00% toward the benefit level B-4. The employees shall pay the remaining costs to move from level B-3 to level B-4.

The Employer shall provide the MERS F25 rider (25 years of service no age).

For employees hired on or after October 1, 2011 through December 1, 2021

The benefit level is B-2 with 10-year vesting, F-55 and 25 years of service.

This does not apply to an employee who is promoted from another unit if he/she was eligible for a better plan under the contract from the other bargaining unit.

DEPUTY UNIT (FOPLC)

The benefit level for employees hired before October 1, 2011,

MERS B-4 with V-8 and 25 years with no age.

The benefit level for employees hired on or after October 1, 2011 through December 1, 2020

MERS B-2, F-55/25 waiver, and 10-year vesting.

GENERAL UNIT (FOPLC)

For employees hired before October 1, 2012

The benefit level is B-3 with the group having previously elected to buy to the B-4 level at the employee's expense.

For employees hired on or after October 1, 2012

The benefit level is B-2 with 10 year vesting, F-55 and 25 years of service.

This does not apply to an employee who is promoted from another unit if he/she was eligible for a better plan under the contract from the other bargaining unit.

CORRECTION UNIT (POAM)

For employees hired before October 1, 2011

The current benefit level is B-3 with the group buying up to the B-4 level with V-8 and 25 years with no age.

For employees hired on or after October 1, 2011

The benefit level is B-2 with 10-year vesting, F-55 and 25 years of service.

This does not apply to an employee who is promoted from another unit if he/she was eligible for a better plan under the contract from the other bargaining unit.

PARAMEDICS and EMERGENCY MEDICAL TECHICIANS (POAM)

Retirement Plan for Employees hired before January 1, 2020.

Benefit Multiplier: 2.50% Multiplier (80% max)

Normal Retirement Age: 60

Vesting: 8 years Early Retirement (Unreduced): Early Retirement (Reduced): 50/25
55/15

Final Average Compensation: 5 years

Employee Contributions: 6.00%

Act 88: Yes (Adopted 4/18/2000)

EMERGENCY COMMUNICATION SPECIALIST (POAM)

The benefit level for employees hired before October 1, 2011

MERS B-4 with V-8 and 25 years with no age.

The benefit level for employees hired on or after October 1, 2011, through March 31, 2020, is MERS B-2, F-55/25 waiver, and 10-year vesting.

There are two current outstanding requests for service credit purchase: Carissa Pike and Kristi Fortine. These requests are with the MERS team. Once these are calculated, the employees will be provided an estimate with a two-month timeline. Because the requests are active and there is a timeline for the estimate, I recommend that these to employees be allowed the ability to purchase time.

Recommendation:

That the Board of Commissioners elect to eliminate the option for participating employees to purchase additional service credit, and not to approve any application requests after February 1, 2022, and approves the Board Chairman to sign the appropriate documents.

Service Credit Purchase Opt-Out Form



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9706

www.mersofmich.com

The _____, _____
(Municipality name) (Month, Year)

is a participating municipality in the Municipal Employees' Retirement System of Michigan (MERS). Per the MERS Defined Benefit Plan Document, Sections 18 and 19, the MERS Defined Benefit Plan allows for participating employees to purchase governmental and generic service credit under specific conditions.

By signing and submitting this form, the municipality listed above elects to eliminate the option for participating employees to purchase additional service credit. Participants calling MERS to request a service credit purchase estimate will be notified that their employer does not allow for this option.

This provision from between the municipality and MERS will be on record as the municipality's affirmative election that MERS will no longer provide estimates for additional service credit purchases to its participating employees until an amendment to your adoption agreement is made to indicate otherwise.

As this is an administrative preference initiated by the employer on how MERS should administer this benefit, no resolution by the governing body is required to implement this request.

Please make a selection below:

- ☐ This provision applies to **all** divisions.
- ☐ This provision applies only to the following divisions (list applicable division numbers below):

Effective Date _____
(mm/dd/yyyy)

Approved by _____ on _____
(mm/dd/yyyy)

Authorized signature: _____

Contact type for MERS: _____

Commissioner Reports

County Administrator Report

Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
January 25, 2022**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, January 25, 2022, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke

Excused: Commissioner Markey

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Miller, to approve the agenda as amended, adding 11.c. Benzie Leelanau Health Dept. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Minutes:

Motion by Jeannot, seconded by Roelofs, to approve the Committee of the Whole minutes of January 11, 2022 as presented. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

1:32 p.m. Public Input – None

Human Resources Update:

- a. Tammy Bowers – Vacation Pay Out Request: Motion by Warsecke, seconded by Miller, to recommend to the Board of Commissioners to authorize pay out to Tammy Bowers of unused vacation as requested. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.
- b. HR Committee Status: VC Nye stated that she does not feel the separate HR committee is necessary now that we have a Professional HR individual here. Motion by Jeannot, seconded by Warsecke, to recommend to the Chair of the Board of Commissioners to discontinue the HR Committee as currently set up. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Technology Update: None

Buildings & Grounds Update:

- a. Generator On Boarding: Motion by Sauer, seconded by Miller, to recommend to the Board of Commissioners that the proposal from Blue Water Electric to on board additional locations in the Governmental Center onto the generator for backup power purposes in the not-to-exceed amount of \$10,000 be accepted and authorized for payment from the Capital Improvement Fund. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Finance:

- a. Crystal Lake Kayak Launch Change Order #1: Motion by Warsecke, seconded by Miller, to recommend to the Board of Commissioners to approve Change Order #1 to the Professional

Services Contract with Gosling Czubak Engineering Co. originally approved August 10, 2021 to broaden the scope of the contract, be approved in the amount of \$5,000 with funds available in the Railroad Point Endowment Fund. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Topics for Continued Discussion:

- a. ARPA: Katie Zeits, County Administrator, gave a power point presentation of the US Treasury's Final Rules for use of the ARPA Recovery Funds. Discussions held regarding how to proceed; where do we place the funds; how do we decision where and what funds will be used for; perhaps a survey monkey used out to the residents. February 8, 2022 Board Meeting will spend time further discussing.
- b. Headlee/Millages: Katie indicated that there are four millages in our building that have or will expire this year: Animal Control, EMS, School Resource Officer, Drug Enforcement; recommend August 2022 for these four millages.

Kyle Maurer, ACO, they are asking for an increase since the current millage does not cover the operating costs; they have no fund balance moving forward; moving Clerk to full time position. Comm Nye inquired about the Letter of Understanding with the Animal Welfare League to clarify the relationship with them; she asked how much their contribution is – nothing to the operations.

Katie to come back with figures for a .1200 millage rate.

Sheriff Rosa, SRO is asking for true reset; need additional information regarding fund balances and expenses for each fund; Katie will request trial balance information from the City of Frankfort.

Sheriff Rosa, Drug Enforcement is asking for restoration to their original amount which was approved in 2014 so must be presented as an increase.

EMS, Tom King was not able to be present, but they are requesting an increase and would like to bring on another truck.

All millage requests will be scheduled on the February 8, 2022 Committee of the Whole.

- c. Benzie Leelanau Health Dept: Comm Warsecke inquired regarding the funds that were withheld at the budget adoption time; Comm Sauer will inquire of some procedures at the next Health Dept meeting.

3:52 p.m. Public Input – None

Motion by Roelofs, seconded by Miller, to adjourn at 3:53 p.m. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Committee of the Whole

Page 3 of 3

January 25, 2022

Motion by _____, seconded by _____, to approve the Committee of the Whole Consent Calendar as follows:

1. To authorize pay out to Tammy Bowers of unused vacation as requested.
2. To discontinue the HR Committee as currently set up.
3. That the proposal from Blue Water Electric to on board additional locations in the Governmental Center onto the generator for backup power purposes in the not-to-exceed amount of \$10,000 be accepted and authorized for payment from the Capital Improvement Fund.
4. To approve Change Order #1 to the Professional Services Contract with Gosling Czubak Engineering Co. originally approved August 10, 2021 to broaden the scope of the contract, be approved in the amount of \$5,000 with funds available in the Railroad Point Endowment Fund.

Committee Appointments

Dawn Olney

From: Dodie Putney <dputney@bldhd.org>
Sent: Monday, January 24, 2022 6:53 AM
To: Dawn Olney; garysauer53@yahoo.com
Cc: Lisa Vogler - L.J. Vogler Law, PCL (Vogler1616@gmail.com); Lisa Peacock; markjenandkids@gmail.com
Subject: FW: EMAIL to Dawn Olney County Clerk
Importance: High

Good Morning Dawn.

Please see Mark Kuiper's below message about staying on the Board of Health. Not sure if you received the email from Dr. Kuiper or not. Apologies for any duplication. Also, please confirm the term of this appointment.

Thanks Dawn and Have a Great Day!

Dodie Putney
Director of Administrative Services
Benzie-Leelanau District Health Department
6051 Frankfort Highway; Suite 100
Benzonia, MI 49616
231-882-2113
dputney@bldhd.org



CONFIDENTIALITY NOTICE: This e-mail, including attachments, is intended for the exclusive use of the addressee and may contain proprietary, confidential or privileged information. If you are not the intended recipient, any dissemination, use, distribution or copying is strictly prohibited. If you have received this e-mail in error, please notify me via e-mail and permanently delete the original and destroy all copies. Thank You.

From: Mark Kuiper <markjenandkids@gmail.com>
Sent: Sunday, January 23, 2022 2:56 PM
To: Dodie Putney <dputney@bldhd.org>
Cc: Lisa Peacock <LPeacock@bldhd.org>; Lisa Vogler <vogler1616@gmail.com>
Subject: EMAIL to Dawn Olney County Clerk

Dawn,

Please consider this email as my request to the County Board of Commissioners for re-appointment to the Benzie-Leelanau District Health Department's Board of Health as the Member At Large for the County.

It is my understanding that Chairman Roelofs will add my request to the Agenda - Committee Appointments for the Tuesday, January 25, 2022 meeting.

I thank you in advance for your attention to this matter.

Mark Kuiper

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 1/28/22

Name: Lynn A. Gregory

Address (including PO Box): 159 Gregory Ave, PO Box 36, Benzonia, MI 49616

County District: IV

Home Telephone: 734-417-9388

Occupation: Nurse Practitioner - retired

Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

1. Benzie-Leelanau District Health Department Board of Health

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

As a nurse practitioner for 40 years, I understand the importance of keeping a community healthy. My career experiences have provided me with the ability to understand and contribute to discussions and decisions about many aspects of public health.

I have spent extended time in Benzonia all my life, and worked many summers here when I was in high school and college, including as a nursing assistant at Paul Oliver Hospital. I have been a full-time resident here for the past three years.

I am interested in public service in Benzie County. Being a board member of the BLDHD would give me an opportunity to give back to the community in an area in which I have a great deal of experience and, I hope, much to offer.

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

JAN 31 2022

1/8/14

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Lynn A. Gregory, MSN, FNP-BC
P.O. Box 91
Beulah, MI 49617
Cell (734) 417-9388
lagregor@umich.edu

EDUCATION

Vanderbilt University, School of Nursing, summa cum laude, MSN, 1980

University of Michigan, School of Nursing, magna cum laude, BSN, 1974

HONORS AND AWARDS

1998	Sigma Theta Tau Excellence in Nursing Practice Award
1982 - Present	American Nurses Association Certification, Family Nurse Practitioner
1972- 2005	Sigma Theta Tau International, Honors Society of Nursing

CLINICAL/RESEARCH EXPERIENCE

10/2013-7/2018	Nurse Practitioner, Turner Geriatric Clinic, Department of Geriatric and Palliative Care Medicine, University of Michigan Health System <ul style="list-style-type: none">• Chronic disease management, cognitive impairment/dementia and end of life care; specialty clinic for urinary incontinence care.
3/2012-12/2018	Research, Senior Clinical Information Analyst University of Michigan Health System /Ann Arbor VA HSR&D <ul style="list-style-type: none">• <i>Responsive Efficient Accessible Chronic Pain Technology</i>: IT and Cognitive Behavioral Therapy study with veterans to improve chronic low back pain management• <i>Strategies to Prevent Infection and Reduce Inter-Individual Transmission</i>: In-patient infection control observational study• <i>Improving Transition Outcomes through Accessible Health IT and Caregiver Support</i>: IT support for caregivers and patients with chronic diseases following hospital discharge
10/2009-3/2012	Nurse Practitioner, Congestive Heart Failure/Transplant In-patient Service University of Michigan Health System, Cardiovascular Medicine <ul style="list-style-type: none">• In-Patient care of patients with advanced heart failure, pre & post heart transplant, chronic pain and end of life care
7/2008-10/2009	Nurse Practitioner, Department of Geriatrics/Sub-acute Rehabilitation, University of Michigan Health System <ul style="list-style-type: none">• Post-hospital discharge/long term care, dementia/palliative care,
9/2005-4/2009	Research Nurse Practitioner, Department of Internal Medicine

	University of Michigan Health System
	<ul style="list-style-type: none"> • <i>Positive Steps Study</i>: Cognitive Behavioral Therapy for veterans with diabetes and depression
5/2003-1/14/2005	<p>Nurse Practitioner, Turner Geriatric Clinic, Department of Internal Medicine University of Michigan Health System</p> <ul style="list-style-type: none"> • Geriatric primary care and cardiology
12/2002-5/2003	<p>Research Nurse Practitioner, University of Michigan Health System /Ann Arbor VA HSR&D</p> <ul style="list-style-type: none"> • Pilot study: <i>Diabetes and Depression: Improving Outcomes in Depressed Patients with Diabetes</i> • Developed protocols/participant manual, delivered Cognitive Behavioral Therapy
4/2000- 6/2003	<p>Research Nurse Practitioner, Department of Otolaryngology University of Michigan Health System /Ann Arbor VA HSR&D</p> <ul style="list-style-type: none"> • <i>A Smoking, Alcohol and Depression Intervention to Increase the Quality of Life of Head and Neck Cancer Patients</i> • Medication management and Cognitive Behavioral Therapy
3/1997- 5/2000	<p>Family Nurse Practitioner, University of Michigan School of Nursing Community Family Health Center</p> <ul style="list-style-type: none"> • Independent primary care provider (physician available by phone) • 24-hour call responsibilities, community outreach, academic supervision
3/1997 - 1/1999	<p>Director, University of Michigan School of Nursing Community Family Health Center</p> <ul style="list-style-type: none"> • Policy development for clinic opening, May 1997, budget and staff management, marketing, grant submissions
1/1994 - 3/1997	<p>Family Nurse Practitioner, James R. Chenoweth, M.D.</p> <ul style="list-style-type: none"> • Primary care of children through older adults • 24 hour on-call responsibilities
9/1993 - 9/1994	<p>Family Nurse Practitioner, University of Michigan North Campus Nursing Center</p> <ul style="list-style-type: none"> • Primary care for international student population
6/1986-1/1994	<p>Nurse Practitioner, University of Michigan Periodic Health Appraisal Unit</p>
11/1980 – 10/1981	<p>Family Nurse Practitioner, Gladstone Family Medical Center, Gladstone, Michigan</p>

6/1978 – 8/1979	Staff Nurse, Hemodialysis, Vanderbilt University Hospital
8/1977 – 5/1978	Staff Nurse, Neonatal Intensive Care Unit, Vanderbilt University Hospital
6/1974 – 2/1976	Staff Nurse, Medical Intensive Care Unit, University of Michigan Hospital
9/1976 - 8/1977	

TEACHING EXPERIENCE

1/2005-12/2005	Clinical Lecturer, University of Michigan School of Nursing
9/1995 – 5/2000	Lecturer, University of Michigan School of Nursing <ul style="list-style-type: none"> • Undergraduate/graduate student supervision, curriculum development
9/1990 - 9/1994	Lecturer, University of Michigan School of Nursing <ul style="list-style-type: none"> • Undergraduate clinical teaching, lecture and curriculum development • Graduate student preceptor
9/1983 - 1/1987	Instructor, University of Michigan School of Nursing
1/1983 - 4/1983	Instructor, Eastern Michigan University School of Nursing

PROFESSIONAL MEMBERSHIPS

Current	American Association of Nurse Practitioners
1983-2018	American Nurses Association

COMMITTEES

2/2013 – 1/2014	Nursing Research and Translation Committee, University of Michigan Health System
1996	Delegate, Michigan Nurses Association

PUBLICATIONS

Piette, John D et al. *Impacts of Post-Hospitalization Accessible Health Technology and Caregiver Support on 90-Day Acute Care Use and Self-Care Assistance: A Randomized Trial*. American Journal of Medical Quality, 2020.

Piette, J et al. *Effects of Accessible Health Technology and Caregiver Support Post Hospitalization on 30-Day Readmission Risk: A Randomized Trial*, The Joint Commission Journal on Quality and Patient Safety, 2020.

Gregory, L et al. *Understanding nurses' workflow: Batching care and potential opportunities for transmission of infectious organisms, a pilot study*. American Journal of Infection Control, 2019.

Krein, S et al. *Comparing inpatient versus emergency department clinician perceptions of personal protective equipment for different isolation precautions*. American Journal of Infection Control, 2019.

Harrod, M et al. *Understanding Workflow and Personal Protective Equipment Challenges Across Different Healthcare Personnel Roles*. Clinical Infectious Diseases, 2019.

Krein, S et al. *Identification and Characterization of Failures in Infectious Agent Transmission Precaution Practices in Hospitals: A Qualitative Study*, JAMA Internal Medicine 2018.

Piette, J et al. *Improving Post-Hospitalization Transition Outcomes through Accessible Health Information Technology and Caregiver Support: Protocol for a Randomized Controlled Trial* Journal of Clinical Trials, 2015.

Duffy, S et al. *A Tailored Smoking, Alcohol and Depression Intervention* Cancer Epidemiology, Biomarkers and Prevention, 2006.

Duffy, S et al. *Beating the Habits Beating Us: Taking control of your moods, smoking and drinking habits*. Online manual, University of Michigan Health System. 2003.

PRESENTATIONS

Nurses Coping with PPE: Batching Care and Opportunities for Transmission. Presentation: The Society for Healthcare Epidemiology of America Spring Conference 2018.

A Combined Smoking, Alcohol and Depression Intervention for Head and Neck Cancer Patients. Poster presentation: Second Annual Scientific Meeting of the American Academy of Health Behavior, Napa Valley, CA, 2002.

An Analysis of the Title XV Breast and Cervical Cancer Control Program's Impact on a Nurse Managed Community Health Center. Poster presentation: Michigan Academic Consortium, 1999.

Improving the Health of a Community by Establishing a Neighborhood Nurse Managed Center Presentation: University of Michigan National Leadership Conference Ann Arbor, Michigan, 1997.

Stressors and Psychosocial Development in Relation to Health Behaviors in Adults with Type II Diabetes, Presentation: 4th National Conference on Modeling and Role Modeling, Boston, Massachusetts, 1992.

Jane Evon Freeland-Gerschick
200 Nelson Rd, Frankfort, MI 49635
770-792-7444
JGerschick@aol.com

January 28, 2022

To whom it may concern:

I am interested in serving on the Benzie/Leelanau Health Dept. Board of Directors to fill the opening of the "at large" position. I have education and experience in the health field, not only in studies, but also work experience. I also have BOD experience.

I was born and raised in Benzie Co. (Beulah). I have 4 children, and I am widowed. I worked throughout the years in Atlanta, GA raising my children and helping my husband run numerous companies, including a law firm, venture capital fund, and a Continuing Professional Education (CPE) seminar company.

I am now retired, and I live in Frankfort. I am very involved in our community, and I believe that I could be an asset to this board. Thank you for your consideration.

Yours Truly,



Jane Evon Freeland-Gerschick

RECEIVED

FEB 01 2022

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 1/28/2022

Name: Jane Ireland - Herschick

Address (including PO Box): 200 Nelson Rd. Frankfort 49635

County District: Benzie

Home Telephone: 770-792-7444

Occupation: Retired

Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

1. Benzie/Leelanau Health Dept. Board

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

See attached

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

FEB 01 2022

1/8/14

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

(Attachment to official application)

Education:

Palm Beach State University & Palm Beach Atlantic College (Florida) – Associates Degree with additional classes needed in General Chemistry, Organic Chemistry, Physics, and Anatomy & Physiology as needed for admissions into Chiropractic College.

Palmer College of Chiropractic (Iowa): All courses completed including X-ray up to clinic hours needed for completion

Chattahoochee College (Georgia): Anatomy & Physiology, and Medical Terminology courses needed for Radiology program

Relevant Work experience:

Chiropractic office: 2 years

Pedodontic office: 1 year

Volunteer experience:

PTA Board: 4 years

Benzie Area Historical Society Board (currently): 3 years

FOA Eagles Board (currently): 1 year

Other local organizations and committee volunteering history available upon request.

RECEIVED

FEB 01 2022

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

AMY BISSELL
PO Box 228
Frankfort MI 49635

February 3, 2022

Bob Roelofs, Chair
Benzie County Board of Commissioners
448 Court Place Suite
Beulah MI 49617

Chair Roelofs:

It is with great regret that I am tendering my resignation to the Benzie County Housing Committee effective April 30, 2022.

I started on the Committee in August of 2009 and it has been extremely rewarding being a part of something that has helped so many residents of Benzie County with much needed home repairs over the years. A few years back, the State of Michigan restructured the grant monies in such a way that made it more difficult for the Committee, but I am very proud to say that this Committee still finds ways to assist residents that cannot afford these necessary repairs.

Thank you for entrusting me to be a member of the Housing Committee and I wish the best to the remaining members. Benzie County should be enormously proud of the assistance it has provided to homeowners that otherwise would be living in unhealthy and most often dangerous conditions.

Sincerely,

A handwritten signature in blue ink that reads "Amy Bissell". The signature is fluid and cursive, with the first name "Amy" and last name "Bissell" clearly distinguishable.

Amy Bissell

Correspondence

Benzie Transportation Authority - December 2021 Statement of Activities

Income	December 2021		Oct - Dec 2021		2022		December 2020		Oct - Dec 2020	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget	
40100 - Passenger/Contract Fares	6,610.00	8,500.00	31,074.36	25,500.00	115,000.00	5,732.25	6,000.00	15,310.47	15,900.00	
40615 - Advertising Income	4,737.50	537.50	5,812.50	1,612.50	13,650.00	1,837.50	550.00	2,712.50	1,650.00	
40710 - Sale of Maintenance Services	0.00	1,250.00	0.00	3,750.00	15,000.00	649.18	833.33	1,685.63	2,499.99	
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,704.99	0.00	
40800 - Taxes Levied Directly for/by TA	110,659.71	140,000.00	110,672.43	140,000.00	686,836.21	140,943.14	120,000.00	141,978.00	120,000.00	
41101 - State Operating Assistance	55,255.00	55,255.00	165,765.00	165,765.00	663,061.84	57,427.00	57,427.00	172,281.00	172,281.00	
41301 - Section 5311	85,286.39	85,286.39	85,286.39	85,286.39	341,145.54	71,465.61	82,617.17	71,465.61	82,617.17	
41361 - CARES Act	85,286.39	85,286.39	85,286.39	85,286.39	341,145.54	44,467.49	50,917.00	44,467.49	50,917.00	
41398 - RTAP	0.00	0.00	1,380.45	1,250.00	5,500.00	0.00	0.00	0.00	0.00	
41400 - Interest Income/Other Revenue	230.07	83.33	304.50	249.99	1,000.00	53.00	100.00	123.54	300.00	
Total Income	348,065.06	376,198.61	485,582.02	508,700.27	2,182,339.13	322,575.17	318,444.50	453,729.23	446,165.16	
Expense										
50101 - Salaries and Wages	127,391.73	117,000.00	313,758.30	301,000.00	1,089,130.00	90,571.22	95,000.00	243,426.17	248,000.00	
50209 - 457 Co-Match and Non-Match	5,040.00	5,040.00	11,600.00	11,760.00	43,680.00	2,900.00	2,900.00	5,560.00	6,100.00	
50200 - Fringe Benefits	25,741.01	31,580.02	78,677.18	81,580.02	339,773.00	21,677.04	22,500.00	70,623.96	72,000.00	
50310 - Board Compensation	520.00	460.00	1,160.00	780.00	3,120.00	240.00	200.00	400.00	360.00	
50399 - Service Expense	3,012.26	6,069.37	23,167.62	28,155.74	91,770.00	8,546.20	9,500.00	12,456.00	13,400.00	
50401 - Fuel and Lubricants	10,968.91	10,000.00	34,440.36	30,000.00	120,000.00	4,387.27	4,500.00	15,840.25	16,000.00	
50402 - Tires and Tubes	578.64	0.00	1,213.67	0.00	12,500.00	0.00	0.00	0.00	0.00	
50404 - Major Purchase	0.00	0.00	0.00	0.00	3,500.00	0.00	0.00	0.00	0.00	
50405 - Office Supplies	443.47	716.67	1,616.85	2,150.01	8,600.00	486.31	550.00	1,007.81	1,100.00	
50406 - Parts Revenue Vehicles	517.66	2,083.33	3,475.40	6,249.99	25,000.00	77.49	2,000.00	3,010.00	4,900.00	
50407 - Parts for Non Revenue Vehicles	0.00	83.33	0.00	249.99	1,000.00	199.99	80.00	199.99	240.00	
50499 - Materials and Supplies	1,656.88	1,874.98	4,618.60	5,624.94	31,100.00	1,585.24	1,800.00	6,762.22	7,000.00	
50500 - Utilities	4,239.25	4,960.00	10,720.75	11,860.00	50,880.00	3,430.70	3,700.00	10,434.25	10,800.00	
50603 - Insurance	26,574.50	25,900.00	26,574.50	25,900.00	51,800.00	24,367.50	25,000.00	24,367.50	25,000.00	
50700 - Taxes and Fees	905.28	180.00	1,104.67	280.00	1,900.00	0.00	100.00	144.00	345.00	
50902 - Travel, Meetings & Training	627.17	833.33	1,053.20	2,499.99	10,000.00	169.63	350.00	604.38	700.00	
50903 - Association Dues and Subscript	150.00	100.00	1,982.80	2,100.00	6,000.00	262.89	300.00	2,194.66	2,230.00	
57402 - Ineligible RTAP	0.00	0.00	1,380.45	1,250.00	5,500.00	0.00	0.00	0.00	0.00	
Total Expense	208,366.76	206,881.03	516,544.35	511,440.68	1,895,253.00	158,901.48	168,480.00	397,031.19	408,175.00	
Net Profit or Loss	139,698.30	169,317.58	-30,962.33	-2,740.41	287,086.13	163,673.69	149,964.50	56,698.04	37,990.16	

Reconciled balances as of October 31, 2021

Honor Bank Checking	\$6,158.35
Honor Bank - Savings	\$484,016.34
Honor Bank - Money Mkt.	\$146,798.41
MichiganClass-liquid asset security	\$0.00
Total	\$630,814.75

RECEIVED

FEB 02 2022

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

1/13/2022



Leelanau County Board of Commissioners
Regular Session – Tuesday, January 18, 2022

MICHELLE L. CROCKER
Leelanau County Clerk
Clerk of the Circuit Court

MOTION BY WESSELL THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE LEELANAU COUNTY RESOLUTION #2022-001 – A RESOLUTION SUPPORTING THE COMMUNITY MENTAL HEALTH AUTHORITY AND OPPOSING CURRENT STATE LEGISLATION TO CHANGE THE CMHA (COMMUNITY MENTAL HEALTH AUTHORITY). SECONDED BY SOUTAS-LITTLE.

Discussion ensued.

ROLL CALL: Wessell – YES; Allgaier – YES; Bunek – YES; Lautner – YES; Robbins – YES; Rushton – YES; Soutas-Little – YES.

AYES – 7 NO – 0

MOTION CARRIED.

Leelanau County Resolution No. 2022-001
A Resolution Supporting the Community Mental Health Authority
and Opposing Current State Legislation to Change the CMHA

WHEREAS, Northern Lakes Community Mental Health Authority has served for more than 50 years as the public mental health service provider for this community, serving approximately 172 residents yearly in Leelanau County; and

WHEREAS, Northern Lakes Community Mental Health Authority was created by the Leelanau County Board of Commissioners as duly authorized under the Community Mental Health Act of 1963; and

WHEREAS, every year, thousands of individuals and their families in this community depend on the public behavioral health system for daily and life-long supports and services; and

WHEREAS, Leelanau County opposes any behavioral health redesign that harms the state and county partnership for community mental health and related Medicaid safety net services, or seeks to privatize Medicaid behavioral health services; and

WHEREAS, recent proposals in the Michigan House and Senate fundamentally change the public behavioral health system and will harm those served by the system. The Leelanau County Board opposes these proposals because:

- Local public oversight, local governance, local operations, and local accountability would be ended;
- Beneficiaries would stand to lose access to services, supports, and input into the design and operation of their services and support system. Many of our residents would be left out of the redesign proposals completely;
- The Senate proposal specifically incentivizes and prioritizes profits to private companies at the expense of the public and the people served by our public behavioral health system; and

WHEREAS, instead of damaging our public behavioral health system through pursuit of these proposals, recent innovations by the Public Health system should be supported. The Leelanau County Board supports, and asks our Legislative and Executive Branch leaders to support:

- Certified Community Behavioral Health Clinics (CCBHCs)
- Behavioral Health Homes
- Opioid Health Homes, and

WHEREAS, the public behavioral health system is the safety net system for our state's most vulnerable and needy people. We believe strongly that the public safety net behavioral health system must remain public in governance, public in accountability, funding, and operation. We believe strongly that Leelanau County must have direct in-person access to their board member representatives in the community and to the whole board of directors through participation in local public board meetings under the Open Meetings Act. Recent state legislation by the Senate and House eliminates these key features of the behavioral health system. We stand united in opposing these proposals; and

WHEREAS, the House and Senate proposals as they currently stand shifts the responsibility for managing public services from local involvement and oversight to either a privatized plan or to a state-run plan. The premise of these proposals seems to be that privatization (Senate) and state-centralization are better than local access, local control, local accountability, collaborative and regional/local management, and local oversight. These are just a few of the beneficial features of the current public behavioral health system that the House and Senate proposals ignore, and for these reasons we stand united in opposition to them; and

WHEREAS, having come through a recent pandemic, and currently dealing with further results of the pandemic, this is no time for a major upheaval of the public behavioral health system that so many thousands of persons, their families, and our entire community relies on for support. The public behavioral health safety net has ensured continued services and supports for all these people in our community throughout the pandemic period.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the County of Leelanau, that we request that our policy making representatives support, improve, and strengthen the public behavioral health safety net system, and that you support improvements in the delivery of publicly governed, publicly accountable, publicly operated regional, and community-based systems, invest in and expand initiatives that are proven to improve citizen access, beneficiary engagement, individual and population health, behavioral wellbeing, quality of life, and community betterment, such as those mentioned above. These are among the accomplishments of the public system that would be destroyed by pursuing these new legislative proposals.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to the Governor Gretchen Whitmer, State Senator Curt VanderWall, State Representative Jack O'Malley, the Michigan Association of Counties (MAC), and the other 82 Michigan counties.



State of Michigan
County of Leelanau

I, Michelle L. Crocker, Clerk of said County and Clerk of Circuit Court for said County, the same being a Court of record having a seal, do hereby certify that the above is a true copy of the Record now remaining in my office and of the whole thereof. In Testimony whereof, I have hereto set my hand and affixed the seal of the Circuit Court the 19th day of January, 2022.


Michelle L. Crocker, Leelanau County Clerk



**County of Marquette
BOARD OF COMMISSIONERS**

**Courthouse Complex
Marquette, Michigan 49855
Phone: (906) 225-8151
Fax: (906) 225-8155
www.co.marquette.mi.us**

Gerald O. Corkin, *Chairman*

**Joe Derocha, *Vice-Chair*
Karen Alholm
Bill Nordeen
Johnny DePetro
Stephen Adamini**

**RESOLUTION SUPPORTING THE CAUSE OF PROTECTING
DEMOCRACY, PROMOTING POLICIES THAT PROTECT
ACCESS TO THE BALLOT FOR VOTERS AND BUILDING ON
THE PROGRESS OF THE 2020 ELECTIONS**

WHEREAS, access to voting and participation in free, fair and secure elections is fundamental to our system of governance; and

WHEREAS, Michigan's election security protocols are among the strongest in the nation. Robust voter-ID laws prevent or intercept fraudulent attempts to impersonate voters. Multiple security checks bolster our absentee voting process. And gold-standard paper balloting ensures all our election outcomes can be verified; and

WHEREAS, in 2018, Michigan voters overwhelmingly supported amending the constitution to expand voting rights, make it easier to register and easier to vote, by the following percentages of votes cast on Proposition 3: 68% support among Marquette County voters and 67% Statewide; and

WHEREAS, restricting voting rights and undermining the fair, nonpartisan administration of elections is harmful to all communities, but disproportionately impacts (already marginalized) voters of color, lower-income communities, the elderly, as well as disabled voters; and

WHEREAS, in recent months, state legislatures, including Michigan's, have introduced dozens of bills that essentially restrict access to voting, make election administration and oversight less equitable and efficient, and undermine existing laws that maintain election security and ensure nonpartisan counting and certification of votes; and

WHEREAS, elections in Michigan have been conducted safely and securely and without any significant fraud, up to and including the 2020 election, as the Senate Oversight Committee Report concluded; and

WHEREAS, in 2021, the Secretary of State unveiled a legislative agenda that would improve access to voting whether early, absentee, or in-person; expedite absentee ballot processing; and make voting more convenient, demanding that every valid vote is counted and accurate election outcomes upheld;

Now, therefore, be it RESOLVED that the Marquette County Board of Commissioners on this eighteen day of January, 2022 strongly supports policies that **expand and protect equitable access to voting and that strengthen and sustain a robust election infrastructure**, including both material and human resources:


- Make Election Day a state holiday to facilitate voting and make it easier for citizens to serve as election workers;

- Allow overseas service members and spouses to return their ballots electronically;
- Earmark sufficient funding for elections to recruit, train and retain needed election workers, to add sufficient election equipment such as secure drop boxes and tabulators, and to support voters with disabilities;
- Allow the processing of Absentee Ballots and Establish Early In-Person voting the weekend prior to Election Day;
- Any rule governing the mailing of absentee ballot applications to registered voters by state or local election administrators should apply equally to all other organizations, including nonpartisan voter engagement groups and political parties;
- Mandate the same training standards for election workers and election challengers.

The Board urges the Michigan House, Senate and Governor Whitmer to take immediate and long-term action to support the goal of preserving democracy, ensuring access to voting, and continuing to promote the integrity, security, and fairness of all elections throughout the State of Michigan; and be it further

RESOLVED, that the Marquette County Board of Commissioners strongly opposes all legislation or other efforts that would restrict access to the ballot, undermine the nonpartisan, fair and efficient administration of elections; and restrict voting rights; and be it further

RESOLVED, that a copy of this Resolution be forwarded to the Office of the Secretary of State, the Governor's Offices in Lansing and Northern Michigan, and the members of the Upper Peninsula delegation to the Michigan State Legislature.



Gerald O. Corkin, Chairperson
County Board of Commissioners

Dated: January 18, 2022



NONPOINT SOURCE PROGRAM
FISCAL YEAR 2021 NOTICE OF INTENT

Authorized by 1994 PA 451

Organization Name: Village of Beulah

Organization Address: (Street Name and #) 7228 Commercial St., PO Box 326
(City) Beulah (State) MI (Zip Code + 4) 49617-0326

Organization Phone #: 231-882-4451

Contact Person (Name), (Title): Dan Hook, Trustee Contact's E-Mail: danhook2@charter.net

Organization Federal ID #: 38-6004539

Organization DUNS #: 170518237

Organization can provide proof of a successful audit. ☒ Yes ☐ No

Organization has a federally Negotiated Indirect Cost Rate Agreement. ☐ Yes* ☒ No

*If "Yes" submit a copy of your NICRA with this Notice of Intent.

Organization is a: ☐ Nonprofit -or- ☒ Unit of Government

Project Name: Crystal Lake Beulah Beach Remediation and Storm Water Runoff Reduction

Project Location (Primary County): Benzie County

Water body Name: Cold Creek/Crystal Lake HUC: 0406010403

Watershed Management Plan Name: Betsie River/Crystal Lake Watershed Management Plan

Plan is: ☒ CMI Approved ☒ 319 Approved

Specific Recommendation(s) being implemented: Pages 134, 136, 149, 150: Tasks B3, B4, C7, N1, N5, N8

Listed Watersheds:

12 Digit HUC: 040601040305 Designated Use: Total Body Contact TMDL Date: 2023

12 Digit HUC: Designated Use: TMDL Date:

Project Summary (Maximum 200 words):

This project will reduce E coli and sediments from the Beulah stormwater system and Cold Creek into the 9,850 acre Crystal Lake. The lake and creek fail the standard for total body contact recreation, due to high E. coli counts. They are listed as non-attainment sites in the 2018 Integrated Report. The project area includes the Village of Beulah, along with former agricultural land traversed by Cold Creek, just outside the village limits. This project will implement the tasks B3, B4, C7, N1, N5 and N8 in the Betsie River/Crystal Lake Watershed Management Plan and includes implementing recommendations from an engineering study completed under a 2018 SAW grant, design and installation of BMP's to minimize stormwater runoff from the Village of Beulah into Crystal Lake; design and implement longterm monitoring and management of the Cold Creek sediment basin; and develop long-term funding (e.g. Special Assessment) for manitenance of the Cold Creek Sediment Basin and Beulah stormwater runoff.

Project Outcomes (Maximum 100 words):

This project will result in the reduction of E. coli, sediments, and nutrient inputs into Crystal Lake. This will include the installation of BMP's for storm water runoff in the Village of Beulah and the Cold Creek watershed to restore an impaired site and meet the state standard for designated use of total body contact recreation. It will also provide a source of long-term funding and management for the green infastructure installed under this project, Cold Creek Sediment Basin, and Beulah's storm water system.

Project Includes:

☒ Physical Best Management Practice (BMP) Installation: Site selection will be done as a grant task

BMP Type: Low Impact Development

☒ Managerial BMPs: Site selection will be done as a grant task

BMP Type: Other (describe in summary above)

- ☒ Technical Support for BMP installation via other funding source
- ☐ Land Protection: _____
- ☒ Information and Education Efforts
- ☒ Environmental Monitoring
- ☐ Social Monitoring
- ☐ Technical Watershed Plan Update

Partners: Crystal Lake and Watershed Association, Grand Traverse Regional Land Conservancy, Benzie County Road Commission, Benzie Conservation District, Benson Township, Benzie County Drain Commissioner, Conservation Resource Resource Alliance, Michigan Department of Transportation, Michigan Department of Natural Resources, Natural Resources Conservation Service, The Grand Traverse Band of Ottawa and Chippewa Indians.

Consultants: Gosling Czubak Engineering Sciences Inc

Estimated Grant Funds: \$ 490,000.00

Estimated Local Match: \$ 180,000.00

For information or assistance on this publication, please contact the Nonpoint Source Grants Program through EGLE Environmental Assistance Center at 800-662-9278. This publication is available in alternative formats upon request.

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This form and its contents are subject to the Freedom of Information Act and may be released to the public.



448 Court Place • Beulah, MI 49617

November 3, 2020

Michigan Department of
Environmental Great Lakes and Energy
P.O. Box 30458
Lansing, MI 48909-7958

Dear Michigan EGLE:

RE: Letter of Support for Beulah's Crystal Lake Beulah Beach Remediation and Storm Water Reduction Proposal. Project #2020 – 0005

The Benzie County Board of Commissioners endorses the Village of Beulah's "Crystal Lake Beulah Beach Storm Water Reduction" project. This project will improve the water quality of Crystal Lake by reducing flows of E. coli bacteria and nutrient-rich sediments into near-shore waters of the public beach in the Village of Beulah.

Crystal Lake is Michigan's 9th largest inland water body and is enjoyed by visitors from through the Midwest, in addition to the residents of Benzie County. By restoring the public beach to a condition that meets Michigan's standard for Full Body Contact Recreation, this project will make an important contribution to the region's health and welfare.

This proposal is a result of cooperative actions by numerous local government agencies, individuals, and non-profit organizations. As a supporter, the Benzie County Board of Commissioners resolved on September 24, 2019, to consider providing matching funds of \$21,000 over the three-year grant period, and to appoint a representative to serve as a member of the project's steering committee.

Thank you for your consideration on this matter.

Warm Regards,

Bob Roelofs, Chair
Benzie County Board of Commission

BENZONIA TOWNSHIP
P. O. BOX 224
1020 MICHIGAN AVENUE
BENZONIA, MICHIGAN 49616-0224

Oct. 1, 2019

Department of Environment, Great Lakes and Energy
Water Resource Division, NPS Program
P.O. Box 30458
Lansing, Michigan 48909-7958

Re: Letter of Support for Village of Beulah's "Crystal Lake Beulah Beach Remediation and Storm Water Reduction" proposal, Project #2020-0035

Dear Michigan EGLE:

Benzonia Township is pleased to be in support of the Crystal Lake Beulah Beach Remediation and Storm Water Reduction Project. This project seeks to reduce the amount of nutrient-rich sediments and E. coli flowing into Crystal Lake from the Village of Beulah's storm water system. The health of this water body is essential to the environmental and economic vitality of Benzonia Township and surrounding areas.

In support of this project, and to ensure the success of this important endeavor, the Benzonia Township Board of Trustees voted by resolution on Sept. 11, 2019 to consider a commitment of match funding of \$25,000 over the three-year life of the grant. In addition, we will appoint a representative to be a member of the project's steering committee.

This proposed project will greatly complement to our mutual efforts to ensure the health of one of Michigan's most iconic lakes. Thank you for your consideration in this matter.

Sincerely,



Jason Barnard
Township Supervisor

Phone – 231-882-4411 FAX 231-882-5778
EMAIL – supervisor@benzoniatownship.org

Village of Beulah

P. O. Box 326 • 7228 Commercial Street
Beulah • MI • 49617

October 30, 2020

Department of Environmental Quality, Great Lakes and
Energy Water Resource Division, NPS Program
P.O. Box 30458
Lansing, Michigan 48909-7958

Re: Match Funding for Village of Beulah's Crystal Lake Beulah Beach
Remediation and Storm Water Runoff Reduction Project #2021-0005

Dear Michigan EGLE:

The Village of Beulah is pleased to be applying for grant funding in support of the *Village of Beulah's Crystal Lake Beulah Beach Remediation and Storm Water Runoff Reduction Project*. The project's purpose is to seek reduction of nutrient-rich sediments and E. coli flowing into Crystal Lake from Cold Creek and the Village of Beulah's storm water system. The health of Crystal Lake is essential to the environmental and economic vitality of Benzie County, its surrounding areas, and, in particular, to Beulah on the eastern shore of the Lake.

The Beulah Village Council resolved on Oct. 8, 2019 to apply for and commit to providing up to \$45,000 match funding in the form of cash and/or in-kind services over the three-year life of the grant (Beulah Village Resolution 2019- 6 attached).

The Beulah Village Council believes this proposed project will greatly complement our mutual efforts to ensure the health of one of Michigan's most iconic lakes. Thank you for your consideration in this matter.

Sincerely,



Dan Smith
Village President

Attachment: Village of Beulah Resolution 2019-6• *Application and match funding for Village of Beulah's Crystal Lake Beulah Beach Remediation and Storm Water Reduction Project.*