

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

July 26, 2022

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81470368457>

Or One tap mobile :

US: 13126266799

Webinar ID: 814 7036 8457

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
ROLL CALL
INVOCATION AND PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES – 7/12/2022
PUBLIC COMMENT
FINANCE –
 A) Approval of Bills
ELECTED OFFICIALS & DEPT HEAD COMMENTS
ACTION ITEMS –
 A) Purchase of Service Credit – William Johnson
 B) Benzie Transportation Authority Resolution – Amended Bylaws
 C) Establishment of subcommittee to review Master Plan
 D) Iron Man
 E) Carpet replacement in BOC and adjacent areas
 F) EDC/BRA Authority agreement with telecommunication entities
COMMISSIONER REPORTS –
COUNTY ADMINISTRATOR’S REPORT – Katie Zeits
COMMITTEE OF THE WHOLE – 7/12/2022
COMMITTEE APPOINTMENTS –
UNFINISHED BUSINESS –
NEW BUSINESS –
10:00 Jon Bumstead, State Senator 32nd District – Introduction
10:15 Marilyn Passmore - Spectrum Charter
10:30

PRESENTATION OF CORRESPONDENCE
PUBLIC COMMENT
ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days' notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Tammy Bowers, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public comment during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is a "Comment" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Andy Miller (Crystal Lake, Frankfort)	231-920-8300
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Tim Markey (Homestead)	231-871-1399
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

January 11, 2022

THE BENZIE COUNTY BOARD OF COMMISSIONERS
July 12, 2022

The Benzie County Board of Commissioners met in a regular session on Tuesday, July 12, 2022 in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke
Excused: Tim Markey

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Nye, seconded by Miller, to approve the agenda as presented. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Minutes:

Motion by Jeannot, seconded by Miller, to approve the regular session minutes of June 28, 2022, as amended, changing the date to June 28, 2022. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Motion by Sauer, seconded by Warsecke, to approve the closed session minutes of June 28, 2022, as presented. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None
Exc: Markey Motion carried.

9:03 a.m. Public Input

Annie Browning, Benzonia Township, wanted to share what she is working on in the Village of Beulah regarding the Planning Commission and Master Plan. She will be getting back to making people aware of individuals with disabilities.

9:04 a.m. Public Input Closed

FINANCE

Bills: Motion by Warsecke, seconded by Miller, to approve payment of the bills from June 24, 2022, thru July 07, 2022, in the amount of \$116,182.50, as presented. Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Commissioner Jeannot requested that the trial balance be reviewed and discussed once a quarter.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Jesse Zylstra, Solid Waste and Recycling Coordinator, was present and gave an update. June 18, 2022, collection event had 678 tires, 10191 pounds of electronics and 18 mattresses. This Saturday is tire only event in Thompsonville. Working with Conservation District and EGLE regarding old tires being in the water along the Betsie Valley Trail.

Paula Eberhart, Register of Deeds was present and gave an update on her office. Office is busy with housing sales, and it has not slowed down.

Doug Durand, Benzie Senior Resources – provided written report.

COMMISSIONERS

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Rebecca Hubers, Emergency Management/911 Director – provided written report.

ACTION ITEMS

Budget Amendment – Prosecuting Attorney Office: Motion by Warsecke, seconded by Miller, to amend the 2021/22 budget in the amount of \$1,000 to increase the Prosecuting Attorney's departmental budget as presented:

Increase:

101-267-727.00	Office Supplies	\$1,000.00
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Increase:

425-267-674.00 101-253-699.03	Contributions and Donations	\$1,000.00
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Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke

Nays: None Exc: Markey Motion carried.

Budget Amendment – ACO Reimbursement Grant: Motion by Sauer, seconded by Warsecke, to amend the 2021/22 Animal Control budget in the amount of \$19,876.57 for the purchase of cat condos, with funds to be reimbursed by the Two Seven Oh grant as follows:

Increase:

247-000-691.00	Budget Use of Fund Balance	\$19,876.57
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Increase:

247-265-935.00	Building Repairs	\$19,876.57
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Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None

Exc: Markey Motion carried.

Budget Amendment – Building Department Revenue and Expenditures: Motion by Nye, seconded by Jeannot, to approve the Building Department Revenue and Expenditures budget amendments up to \$60,000.00 as needed for the remainder of the fiscal year. Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Commissioner Sauer stated that Bert Gale needs to attend and report to the Board of Commissioners.

Commissioner Nye stated he at least needs to give a monthly report.

Commissioner Jeannot stated that he has individuals contacting him about the slow response from the Building Department.

Child Care Fund – Approval for the State: Connie Krusniak, 19th Circuit Court Friend of the Court/Juvenile Referee, introduced Carly Bailey, Director of Youth Services. Referee Krusniak is requesting that the Board of Commissioners approve the 292 Child Care Fund Budget today as she must submit it to the State of Michigan by August 15, 2022. Motion by Jeannot, seconded by Warsecke, to approve the 292 Child Care Fund budget of \$169,836.00 as presented, authorizing the Chair to sign. Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

10:02 a.m. Break

10:10 a.m. Reconvene

~~10:00~~ 10:10 a.m. Jennifer Berkey – MSU Extension, presented 2021/2022 annual report. Went over the services that MSU is providing and introduce the individual overseeing the different programs.

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ACTION ITEMS CONTINUED:

CBS CSB Industries regarding transfer station in Thompsonville: Motion by Warsecke, seconded by Miller, to concur with the Solid Waste Advisory Council regarding a solid waste transfer station and authorize the County Administrator to sign a letter to the Michigan Department of Environment, Great Lakes, and Energy in support of the project. Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Surveyor Remonumentation Contract: Motion by Warsecke, seconded by Jeannot to approve the Remonumentation Contract as presented, authorizing Chair to sign. Roll call. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

COMMISSIONER REPORTS

Chair Roelofs, attended Veterans Affairs, met with 103rd Representative Jack O'Malley, Agenda Review meeting, and Corrective Action Plan meeting for Equalization with Department of Treasury.

Comm Jeannot, provided written report

Comm Miller, attended Frankfort School Board meeting.

Comm Nye, attended Agenda Review meeting, Land Bank meeting, Corrective Action Plan meeting for Equalization with Department of Treasury, Village of Benzonia meeting, and Benzie Central School Board meeting.

Comm Markey, Excused

Comm Warsecke, attended Solid Waste meeting and Inland Township meeting.

Comm Sauer, attended the Betsie Valley Trail meeting, The Maples meeting, Joyfield Township meeting, Blaine Township meeting, and Village of Thompsonville meeting.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits stated her office is working on the budget. The County received a \$45,000.00 grant to help with the baseline environmental on the old Benzie High School in Benzonia. Reported that we have not received any of the OPOID money yet. Computers are gradually being replaced with laptops and docking stations. Working on agreements for the Iron Man. Need to have a discussion on the School Resource Officer, as Frankfort Officer has left that position. MSU has developed a draft survey for the ARPA money. Will have the Commissioners review it before it is put out to the public.

COMMITTEE OF THE WHOLE - None

COMMITTEE APPOINTMENTS: Benzie Transportation Authority: Schedule interview with applicant.

UNFINISHED BUSINESS - None

NEW BUSINESS - None

COMMISSIONERS

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July 12, 2022

PRESENTATION OF CORRESPONDENCE

- Allegan County Resolution
- Letter from Department of Health and Human Services re: detention rate
- Berrien County Resolution
- Betsie Valley Trailway Management Council May 3, 2022, minutes.
- Crystal Lake Elevation
- Little Platte Lake Elevation
- EGLE and FEMA Website Updates – Flood Ways
- Gogebic County Resolution 2022-8
- Jackson County Resolution 06-22.14
- Kalkaska County Resolution 2022-29
- Lake County Resolution 2022-06
- Leelanau County Resolution #2022-008
- Benzie-Leelanau Board of Health meeting May 25, 2022
- Northern Michigan Counties Association meeting notice and agenda July 18, 2022.
- Northern Michigan Counties Association April 18, 2022, minutes

11:32 a.m. Public Input

Michelle Thompson, Benzie County Treasurer, commented that there have been issues with laptop hard drives. It was stated that it is normal for the hard drives to fail, and to make sure you get the 3-year warranty. There is a shortage of Assessors. Updated the Chart of Accounts and is ready to send it to BS&A this week.

11:36 a.m. Public Input closed.

Motion by Warsecke, seconded by Miller, to adjourn at 11:37 a.m. Ayes: Jeannot, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Markey Motion carried.

Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

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1. Approve the agenda as presented.
2. Approve the regular session minutes of June 28, 2022, as amended, changing the date to June 28, 2022.
3. Approve the closed session minutes of June 28, 2022, as presented.
4. Approve payment of the bills from June 24, 2022, thru July 07, 2022, in the amount of \$116,182.50, as presented.
5. Amend the 2021/22 budget in the amount of \$1,000 to increase the Prosecuting Attorney's departmental budget as presented.
6. Amend the 2021/22 Animal Control budget in the amount of \$19,876.57 for the purchase of cat condos, with funds to be reimbursed by the Two Seven Oh grant.
7. Approve the Building Department Revenue and Expenditures budget amendments up to \$60,000.00 as needed for the remainder of the fiscal year.

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July 12, 2022

8. Approve the 292 Child Care Fund budget of \$169,836.00 as presented, authorizing the Chair to sign.
9. Concur with the Solid Waste Advisory Council regarding a solid waste transfer station and authorize the County Administrator to sign a letter to the Michigan Department of Environment, Great Lakes, and Energy in support of the project.
10. Approve the Remonumentation Contract as presented, authorizing Chair to sign.

Art Jeannot
Commissioner Report
July 12, 2022

- Participated in 3 meetings on behalf of the County since our June 28th meeting.
- **7/5 Platte Township –**
 - Township is committing their ARPA funds for building and grounds improvements.
 - The Morgan School has sold to a private buyer.
 - Number of emergency service runs performed by Homestead Township Fire Department is up considerably from previous years.
- **7/7 Lake Township –** The board is considering using some of their ARPA funds to support local entities such as libraries and community destination points.
- **7/11 Almira Township –** I will report on any relevant information at the BOC meeting.
- **Other –**
 - **6/28 –** I attended a meeting with the State of Michigan to discuss broadband funding opportunities. The panel was comprised of various providers. My take away was the following:
 1. Need a dedicated team to manage the project lead by a paid professional. Include someone from the road commission on this team.
 2. The State is going to validate our survey from Merit by late October 2022.
 3. Private/public partnerships will greatly improve scores on any grant requests.
 4. Stop talking about the need and take action.
 5. Grant applications should be available about December 1st or January 1st. There will be a large demand. Be ready to apply. Window for this trounce of money will be about 45 days.
 - **6/29 –** Matt McCauley, CEO at Networks Northwest has resigned effective August 2022. He has taken a position with MI EDC as Senior Vice President of Regional Prosperity. Although his talents and longevity will be missed, northwest Michigan will benefit from having a “home town boy” working in Lansing.
 - **7/5 –** The EDC/BRA applied for a grant to do a phase 1 and potentially a phase 2 environmental study at the old Benzie High School in the amount of \$45K. The property is owned by a private investor. A prospective buyer had requested help with the “soft costs”. If the sale does not go through, the County will own the study for future opportunities. We learned today that the grant will be funded.

Finance Report

BILLS TO BE APPROVED JULY 26th

Motion to approve Vouchers in the amount of:

\$ 85,018.81 General Fund (101)

\$ 29,814.26 Jail Fund (213)

\$ 10,215.89 Ambulance Fund & ALS (214)

\$ 4,575.32 Funds 105-238

\$ 7,073.04 ACO Fund (247)

\$ 35,256.00 Building (249)

\$ 659.17 Dispatch 911 Fund (261)

\$ 110,170.04 Funds 239-292

\$ 21,474.73 Funds 293-640

\$ 6,367.14 701 Fund

\$ 72,123.04 Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

\$ 382,747.44

Payable July 14- July 21

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 214 EMS	FUND 105-238	FUND 247 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
7/14/2022	\$ 51,433.67	\$ 12,897.93	\$ 1,417.38	\$ 4,415.07	\$ -	\$ 35,251.00	\$ -	\$ 11,466.71	\$ 7,849.54	\$ 4,395.94		\$ 129,127.24
7/21/2022	\$ 33,585.14	\$ 16,916.33	\$ 8,798.51	\$ 160.25	\$ 7,073.04	\$ 5.00	\$ 659.17	\$ 98,703.33	\$ 13,625.19	\$ 1,971.20	\$ 72,123.04	\$ 253,620.20
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Totals	\$ 85,018.81	\$ 29,814.26	\$ 10,215.89	\$ 4,575.32	\$ 7,073.04	\$ 35,256.00	\$ 659.17	\$ 110,170.04	\$ 21,474.73	\$ 6,367.14	\$ 72,123.04	\$ 382,747.44

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

07/21/2022 02:54 PM
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DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/08/2022 - 07/21/2022
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-727.00	OFFICE SUPPLIES	DA DESIGNS	BUISNESS CARDS FOR GARY SAUER	47.50	85948
101-101-860.00	TRAVEL	JEANNOT, ART	TRAVEL VOUCHER FOR COUNTY COMMISSIONER	38.61	85970
101-101-860.00	TRAVEL	MARKEY, TIM	TRAVEL VOUCHER FOR BENZIE COUNTY COMMIS	63.76	85992
101-101-860.00	TRAVEL	MARKEY, TIM	TRAVEL VOUCHER FOR BENZIE COUNTY COMMIS	50.31	85992
101-101-955.10	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION OF CC	2022-2023 COUNTY DUES	12,139.58	85995
Total For Dept 101 BOARD OF COMMISSIONERS				12,339.76	
Dept 131 CIRCUIT COURT					
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT TO MAINSTEE COUNTY FOR MF	302.96	85991
101-131-730.00	POSTAGE	MANISTEE COUNTY	REIMBURSEMENT TO MAINSTEE COUNTY FOR MF	406.62	85991
101-131-802.00	TRANSCRIPTS	AMANDA O'BRIEN	CIRCUIT COURT TRANSCRIPTS	229.60	85915
101-131-802.00	TRANSCRIPTS	AMANDA O'BRIEN	TRANSCRIPTS ON 6/3/2022	53.30	86054
101-131-807.00	JURY FEES	AKAYLIA HAMILTON	JURY DUTY	21.25	85911
101-131-807.00	JURY FEES	ALDRIDGE CICHHELLI	JURY SERVICE	20.00	85913
101-131-807.00	JURY FEES	ANDREA WILLSEY	JURY DUTY	28.75	85917
101-131-807.00	JURY FEES	BRANDON NOSTRANDT	JURY DUTY	21.25	85934
101-131-807.00	JURY FEES	BRIAN LEACH	JURY SERVICE	101.25	85935
101-131-807.00	JURY FEES	CHARLES CRAWFORD	JURY DUTY	33.75	85939
101-131-807.00	JURY FEES	COURTNEY BURDETTE	JURY DUTY	37.50	85946
101-131-807.00	JURY FEES	DANIEL CHOKE	JURY DUTY	33.75	85949
101-131-807.00	JURY FEES	DEBORAH GILBERT	JURY SERVICE	70.00	85951
101-131-807.00	JURY FEES	DENNIS FISCHGRABE	JURY DUTY	16.88	85952
101-131-807.00	JURY FEES	ELISA FLEET	JURY SERVICE	70.00	85953
101-131-807.00	JURY FEES	ERIC HUNSINGER	JURY DUTY	21.25	85954
101-131-807.00	JURY FEES	ESTHER REDMAN	JURY DUTY	33.75	85955
101-131-807.00	JURY FEES	EUGENE HENDERSHOTT	JURY DUTY	38.75	85956
101-131-807.00	JURY FEES	HEINS, PATRICIA	REIMBURSTMENT FOR LUNCH FOR JURY ON 07/	164.91	85964
101-131-807.00	JURY FEES	JAMES KLINEBRIEL	JURY DUTY	16.25	85968
101-131-807.00	JURY FEES	JAMES LAUBACH	JURY DUTY	28.13	85969
101-131-807.00	JURY FEES	JENELLE O'HARE	JURY SERVICE	100.00	85971
101-131-807.00	JURY FEES	JILL MARBLE	JURY SERVICE	75.00	85972
101-131-807.00	JURY FEES	JOSHUA MEYERS	JURY SERVICE	105.00	85973
101-131-807.00	JURY FEES	JUSTIN WARD	JURY SERVICE	67.50	85975
101-131-807.00	JURY FEES	KAREN NUGENT	JURY DUTY	36.88	85976
101-131-807.00	JURY FEES	KERRY BABION	JURY DUTY	24.38	85978
101-131-807.00	JURY FEES	KIMBERLY PRIEST	JURY DUTY	20.00	85979
101-131-807.00	JURY FEES	LAURA VARNER	JURY DUTY	26.25	85984
101-131-807.00	JURY FEES	LAURA WILCOX-RICE	JURY DUTY	16.25	85985
101-131-807.00	JURY FEES	LESLIE PALADINO	JURY DUTY	35.00	85986
101-131-807.00	JURY FEES	LINDA THOMPSON	JURY DUTY	37.50	85988
101-131-807.00	JURY FEES	PATSY FAGAN	JURY DUTY	40.00	86003
101-131-807.00	JURY FEES	PAUL BADER	JURY DUTY	27.50	86004
101-131-807.00	JURY FEES	PAUL HUNT	JURY DUTY	30.00	86005
101-131-807.00	JURY FEES	PETER LEAHY	JURY SERVICE	90.00	86006
101-131-807.00	JURY FEES	RICHARD ADKINS	JURY DUTY	21.25	86014
101-131-807.00	JURY FEES	ROBERT SKURDALL	JURY SERVICE	57.50	86016
101-131-807.00	JURY FEES	SARAH MORROW	JURY DUTY	33.75	86019
101-131-807.00	JURY FEES	SCOTT TUTHILL	JURY DUTY	31.25	86021
101-131-807.00	JURY FEES	SHAROM STALO	JURY DUTY	33.75	86023
101-131-807.00	JURY FEES	STEVEN CALL	JURY DUTY	18.13	86031
101-131-807.00	JURY FEES	STEVEN HAMMON	JURY SERVICE	67.50	86032
101-131-807.00	JURY FEES	THERESA STEWART	JURY DUTY	21.25	86036

07/21/2022 02:54 PM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 131 CIRCUIT COURT					
101-131-807.00	JURY FEES	TIMOTHY ELLIOTT	JURY DUTY	23.75	86039
101-131-807.00	JURY FEES	WENDY LEGERET	JURY DUTY	38.75	86048
101-131-810.00	LEGAL FEES	DAUGHERTY, JOHN	COURT APPOINTED ATTY VARIOUS CASES	894.23	85950
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	COURT APPOINTED ATTY FOR VARIOUS NA CAS	911.25	85993
101-131-810.00	LEGAL FEES	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	513.83	85998
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	COURT APPOINTED ATTY - NA FEES	2,051.74	86027
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN SEF	SUPPLIES-PROBATION- SHARP COPIER FAX OF	67.52	86047
101-131-860.00	TRAVEL	FELICZAK, KAREN	TRAVEL TO BENZIE ON 6/8,7/7, LUNCH ON 7	94.56	85958
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE & MEALS	228.90	86011
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	BENZIE COUNTY SHERIFF OFF115	DRUG TESTS FOR BENZIE COUNTY JAIL	60.00	85924
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	BENZIE COUNTY SHERIFF OFF13	DRUG TESTS FOR BENZIE COUNTY JAIL	12.00	85924
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	BENZIE COUNTY SHERIFF OFF14	DRUG TESTS FOR BENZIE COUNTY JAIL	56.00	85924
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	REDWOOD TOXICOLOGY LABORAT	TOXICOLOGY FOR JAIL	65.00	86013
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	REDWOOD TOXICOLOGY LABORAT	TOXICOLOGY FOR JAIL	66.50	86013
Total For Dept 131 CIRCUIT COURT				7,849.57	
Dept 136 DISTRICT COURT					
101-136-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, 1#114-1375593-4113814 & #114-7789227-549		10.00	85916
101-136-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI252927182001 / 252925095001 / 252927176		417.59	86107
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	KEHR, LINDA MOOREY ATTY SCHNEIDER		200.00	85977
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	KISH DYKSTRA & SCOTT	D SHIELDS / W SHIELDS / M RINEER	200.00	86095
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS, LLC	SH 22-061-SD / NT 22-121-FY	150.00	86108
101-136-830.10	SERVICE CONTRACT	BIS DIGITAL, INC.	CONTRACT - PORTABLE SYSTEM	601.25	85932
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	ACCT#786787479-00001 BILL SUMMARY FOR C	43.68	86041
101-136-860.00	TRAVEL	O'BRIEN, AMANDA	MAGISTRATE CONFERENCE - LANSING, MI	253.58	86106
101-136-956.20	EXAMINATIONS-DEV DISABLED	NORTHERN CLINICAL & DIAGNO	D SHIELDS / W SHIELDS	1,030.00	85999
101-136-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, 1#114-1375593-4113814 & #114-7789227-549		320.35	85916
101-136-970.00	EQUIPMENT	O'BRIEN, AMANDA	MICROSOFT RENEWAL FOR LAPTOP (REIMB)	105.99	86002
Total For Dept 136 DISTRICT COURT				3,332.44	
Dept 142 JUVENILE DIVISION					
101-142-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	ENVELOPE, LABEL, PENS, FOLDER	50.76	85967
101-142-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	ENVELOPE, FOLDERS	53.99	85967
101-142-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL LEAS	603-0236145-000 2022	79.90	86132
101-142-804.00	RECORDING SERVICES	MEGAN HUBER	VIDEO OPERATOR ON 6/22/2022	136.00	85994
Total For Dept 142 JUVENILE DIVISION				320.65	
Dept 172 ADMINISTRATOR					
101-172-900.00	PRINTING & PUBLISHING	PIONEER GROUP	RFP-CENTRAL DISPATCH POSTING ACCOUNT#0C	96.75	86008
101-172-955.10	DUES & REGISTRATIONS	MPELRA	EARLY REGISTRATION FOR MICHIGAN PUBLIC	230.00	85997
Total For Dept 172 ADMINISTRATOR				326.75	
Dept 215 COUNTY CLERK					
101-215-807.00	JURY BOARD FEES	BOWERS, JEAN	REVIEW ANNUAL QUESTIONNAIRE'S	122.24	86064
101-215-807.00	JURY BOARD FEES	SHRAKE, ELIZABETH	REVIEW ANNUAL QUESTIONNAIRE'S	127.84	86115
Total For Dept 215 COUNTY CLERK				250.08	
Dept 253 COUNTY TREASURER					
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	15.16	85967
101-253-731.00	TAX ROLLS & NOTICES	XPRT FULFILLMENT	TAX BILL PRINTING SERVICES	5,069.24	86049
101-253-830.10	SERVICE CONTRACT (AC)	BETSIE RIVER VETERINARY CL	QTRLY PMT FOR DOG LICENSE SALES	188.00	85931
101-253-830.10	SERVICE CONTRACT (AC)	NORTHWOOD ANIMAL HOSPITAL	QTRLY PMT FOR DOG LICENSE SALES	19.00	86000
101-253-830.10	SERVICE CONTRACT (AC)	PLATTE LAKE VETERINARY CL	QTRLY PMT FOR DOG LICENSE SALES	126.00	86009

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Fund 101 GENERAL FUND					
Dept 253 COUNTY TREASURER					
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE	24.80	86121
Total For Dept 253 COUNTY TREASURER				5,442.20	
Dept 262 ELECTIONS					
101-262-721.00	PER DIEM	MAUREEN JEANNOT	PER DIEM FOR CANVASSER TRAINING 7/11/20	80.00	86100
101-262-860.00	TRAVEL	MAUREEN JEANNOT	MILEAGE TO MUSKEGON - CANVASSER TRAININ	155.00	86100
Total For Dept 262 ELECTIONS				235.00	
Dept 265 BUILDING & GROUNDS					
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	2009 DODGE FUEL FOR JUNE 2022	109.10	85921
101-265-748.00	GAS, OIL & GREASE	SPARTAN STORES, INC.	OIL FOR LAWNMOWER	17.98	86025
101-265-750.00	MAINTENANCE SUPPLIES	HURST MECHANICAL	WORK PERFORMED ON DHHS-HEATING AND COOI	417.86	85966
101-265-750.00	MAINTENANCE SUPPLIES	KSS ENTERPRISES	CLEANING SUPPLIES-MULTIFOLD TOWLS, KITC	585.12	85981
101-265-750.00	MAINTENANCE SUPPLIES-EXTEN CORD	NUGENT ACE HARDWARE	HORNET SPRAY AND EXTENSION CORD	26.97	86001
101-265-800.00	CONTRACTED SERVICES	SIGNATURE SERVICES, BENZON	CLEANING CONTRACT MONTHLY JUNE 2022	1,650.00	86116
101-265-850.00	TELEPHONE	CENTURYLINK	LOCKBOX & USAGE CHARGES ACCOUNT#3034395	43.05	85938
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	TELEPHONE CHARGES ACCOUNT #61319	885.72	86120
101-265-853.00	CELLULAR PHONES	ZEITS, KATIE	MONTHLY STIPEND PHONE	30.00	86134
101-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER USE FOR BENZIE OCUNTY GOVERNMENT	1,149.83	86127
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	MAIN COUNTY BUILDING GAS	55.57	86080
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	SERVICE DATES 06.10.22-07.11.22 ELECTRI	30.07	86075
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	SERVICE DATES 06.08.22-07.07.22 FOR COI	5,248.29	86077
Total For Dept 265 BUILDING & GROUNDS				10,249.56	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED, STATEME	8,568.11	86074
Total For Dept 266 LEGAL & CONTRACTED SERVICES				8,568.11	
Dept 267 PROSECUTING ATTORNEY					
101-267-727.00	OFFICE SUPPLIES	KAREN MALLON	KMALLON REIMBURSEMENT	10.00	86093
101-267-808.00	WITNESS FEES	KAREN MALLON	KMALLON REIMBURSEMENT	11.35	86093
101-267-808.00	WITNESS FEES	VISA=SARA SWANSON	JULY PURCHASES 0132 SWANSON	55.08	86131
101-267-901.00	RESOURCE MATERIALS	REXL INC. DBA LEXISNEXIS	4252ZSHK8 3093944632	174.00	86110
Total For Dept 267 PROSECUTING ATTORNEY				250.43	
Dept 268 REGISTER OF DEEDS					
101-268-727.00	OFFICE SUPPLIES	FIDLAR TECHNOLOGIES INC	PROPERTY FRAUD ALERT FLYERS	183.64	86084
Total For Dept 268 REGISTER OF DEEDS				183.64	
Dept 275 DRAIN COMMISSION					
101-275-819.00	CONTRACT SERVICE - LAKE LEVELS	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM WAI	333.33	86079
Total For Dept 275 DRAIN COMMISSION				333.33	
Dept 285 CENTRAL SERVICES					
101-285-730.00	POSTAGE	BOSLEY, KRISTINE	EQUALIZATION POSTAGE FROM PACKAGE THAT	26.60	85933
101-285-730.00	POSTAGE	XPRT FULFILLMENT	TAX BILL PRINTING SERVICES	374.45	86049
101-285-730.00	POSTAGE	CMRS-FP	METER #106000933130	2,500.00	86072
101-285-800.00	CONTRACTED SERVICES	STATE OF MICHIGAN	ELEVATOR CERTIFICATE OF OPERATION RENEW	180.00	86029
101-285-940.20	EQUIPMENT LEASE	APPLIED IMAGING	SUM OF EQUIPMENT BASE CHARGES	30.27	85918
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CONTRACT #40023293-1 CUSTOMER #40023293	122.00	86035
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CONTRACT #40027957-1 CONTRACT PMT CUSTC	120.97	86035
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CONTRACT PAYMENT	375.75	86119
Total For Dept 285 CENTRAL SERVICES				3,730.04	

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Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-727.00	OFFICE SUPPLIES	BENZIE COUNTY SHERIFF OFF	PETTY CASH = JUNE 2022 PRIS TRANSPORT/C	8.30	85926
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	JUNE 2022 FUEL - BC	6,376.86	85922
101-301-748.00	GAS, OIL & GREASE	VISA=GHUBERS 1098	JAIL MAINT SUPPLIES OFF SUPPLIES FUEL C	64.06	86042
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	21-4 OC AND TR CONTRACT	245.00	86045
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-3 DURANGO OC 69377 MILES	61.85	86050
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	18-1 OC 07132022 99420 M ILES	61.85	86133
101-301-749.00	VEHICLE REPAIRS	VISA=SHERIFF DEPT	BRAKES, KEYS, HOLSTER	313.27	86044
101-301-752.10	DRY CLEANING	ROBBIE'S DRY CLEANERS, INC	DRY CLEANING JUNE 2022	96.50	86015
101-301-970.00	EQUIPMENT	SUMMITT COMPANIES	FIRE EXTINGUISHER & FIRE EXIT SERVICES	305.90	86033
101-301-970.00	EQUIPMENT	VISA=GHUBERS 1098	JAIL MAINT SUPPLIES OFF SUPPLIES FUEL C	15.99	86042
101-301-970.00	EQUIPMENT	VISA=ROSA KYLE	EQUIPMENT	61.95	86043
101-301-970.00	EQUIPMENT	VISA=SHERIFF DEPT	BRAKES, KEYS, HOLSTER	247.00	86044
Total For Dept 301 SHERIFF				7,858.53	
Dept 333 SECONDARY ROAD PATROL					
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF	COVERAGE FROM 08.01.22-08.31.22 FOR GRC	20.35	86061
101-333-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISION#0009 COVER	107.10	86063
Total For Dept 333 SECONDARY ROAD PATROL				127.45	
Dept 426 EMERGENCY MANAGEMENT					
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF	COVERAGE FROM 08.01.22-08.31.22 FOR GRC	6.13	86061
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISION#0009 COVER	30.60	86063
Total For Dept 426 EMERGENCY MANAGEMENT				36.73	
Dept 649 MENTAL HEALTH					
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWORK	MONTHLY APPROPRIATION JULY 22	9,337.42	85937
Total For Dept 649 MENTAL HEALTH				9,337.42	
Dept 670 DHHS BOARD					
101-670-721.00	PER DIEM - DHS BOARD	HARRISON, SCOTT	DHHS BOARD PMT VOUCHER	40.00	86089
101-670-721.00	PER DIEM - DHS BOARD	SCHAFFER, DONALD E.	MAPLES BOARD MEETING	40.00	86114
101-670-860.00	TRAVEL - DHS BOARD	SCHAFFER, DONALD E.	MAPLES BOARD MEETING	5.26	86114
Total For Dept 670 DHHS BOARD				85.26	
Dept 851 INSURANCE & BONDS					
101-851-828.00	INSURANCE & BONDS	LIBERTY MUTUAL INSURANCE C	SUMMER 2022 TAX SCHEDULE BOND	3,813.00	85987
101-851-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	BLDG & LIABILITY	790.00	86102
Total For Dept 851 INSURANCE & BONDS				4,603.00	
Dept 852 MEDICAL INSURANCE					
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	COVERAGE FROM 08.01.22-08.31.22 FOR GRC	646.07	86061
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISON#0005 COVER	3,120.14	86062
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISION#0009 COVER	3,304.80	86063
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	86097
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	LAUTENBACH, LORI	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	86099
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEMENT	175.00	86125
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CARE NETWORK	GROUP #00189733 SUBGROUP #0002 COVERAGE	4,356.22	86059
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CARE NETWORK	GROUP#00189733 SUBGROUP#0001 COVERAGE F	(2,613.75)	86060
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CROSS BLUE SHIELD OF	COVERAGE FROM 08.01.22-08.31.22 FOR GRC	36.78	86061
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISION#0009 COVER	183.60	86063
Total For Dept 852 MEDICAL INSURANCE				9,558.86	
Total For Fund 101 GENERAL FUND				85,018.81	

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Fund 205 TNT OFFICER MILLAGE FUND					
Dept 000					
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF	COVERAGE FROM 08.01.22-08.31.22 FOR GRC	6.13	86061
205-000-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISION#0009 COVER	30.60	86063
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	E JUNE 2022 FUEL - BCSO	401.57	85922
Total For Dept 000				438.30	
Dept 851 INSURANCE & BONDS					
205-851-828.10	LIABILITY & BUILDING INS-	TNT OF MICHIGAN MUNICIPAL RISK M	F BLDG & LIABILITY	30.00	86102
Total For Dept 851 INSURANCE & BONDS				30.00	
Total For Fund 205 TNT OFFICER MILLAGE FUND				468.30	
Fund 209 SCHOOL RESOURCE OFFICER					
Dept 000					
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	E JUNE 2022 FUEL - BCSO	527.95	85922
Total For Dept 000				527.95	
Dept 851 INSURANCE & BONDS					
209-851-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	F BLDG & LIABILITY	31.00	86102
Total For Dept 851 INSURANCE & BONDS				31.00	
Total For Fund 209 SCHOOL RESOURCE OFFICER				558.95	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS ENTERPRISES	TP	178.02	85982
213-265-783.00	EQUIP. SERVICES & SUPPLIES	SPARTAN STORES, INC.	JAIL SUPPLIES	33.84	86026
213-265-783.00	EQUIP. SERVICES & SUPPLIES	SUMMITT COMPANIES	FIRE EXTINGUISHER & FIRE EXIT SERVICES	797.23	86033
213-265-783.00	EQUIP. SERVICES & SUPPLIES	VISA=GHUBERS 1098	JAIL MAINT SUPPLIES OFF SUPPLIES FUEL C	107.80	86042
213-265-783.00	EQUIP. SERVICES & SUPPLIES	VISA=SHERIFF DEPT	BRAKES, KEYS, HOLSTER	146.00	86044
213-265-784.00	GARBAGE PICK-UP	GFL ENVIRONMENTAL	JAIL GARBAGE PU JULY 2022	128.71	85963
213-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER & SEWER - JAIL 04042022 TO 07142C	5,202.03	86128
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS 06112022 TO 07112022	708.32	86081
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC 505 S. MICHIGAN 30 DAYS 0608 T	3,696.67	86076
Total For Dept 265 BUILDING & GROUNDS				10,998.62	
Dept 351 JAIL - CORRECTIONS					
213-351-727.00	OFFICE SUPPLIES	SPARTAN STORES, INC.	JAIL SUPPLIES	9.98	86026
213-351-727.00	OFFICE SUPPLIES	VISA=GHUBERS 1098	JAIL MAINT SUPPLIES OFF SUPPLIES FUEL C	115.00	86042
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 07/03 TO 07/09/2022	1,759.20	86066
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 07/10/2022 TO 07/16/2022	1,802.00	86067
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	E JUNE 2022 FUEL - BCSO	38.28	85922
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	DRY CLEANING JUNE 2022	40.00	86015
213-351-834.00	PRISONER MEDICAL - BENZIE CO	FASPSYCH, LLC	PROVISON OF MEDICAL STAFF SERVICES-JUNE	225.00	85957
213-351-834.01	PRISONER MEDICAL - JAIL INS CONT	ALL ACCESS CARE PLLC	JUNE MEDICAL 2022 JAIL	11,016.60	85914
213-351-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF OFF	1 PETTY CASH = JUNE 2022 PRIS TRANSPORT/C	48.61	85926
213-351-963.00	COMPUTER EQUIPMENT	VISA=GHUBERS 1098	JAIL MAINT SUPPLIES OFF SUPPLIES FUEL C	12.86	86042
Total For Dept 351 JAIL - CORRECTIONS				15,067.53	
Dept 851 INSURANCE & BONDS					
213-851-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	F BLDG & LIABILITY	50.00	86102
Total For Dept 851 INSURANCE & BONDS				50.00	
Dept 852 MEDICAL INSURANCE					
213-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	COVERAGE FROM 08.01.22-08.31.22 FOR GRC	224.10	86061

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Fund 213 JAIL OPERATIONS FUND					
Dept 852 MEDICAL INSURANCE					
213-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISON#0005 COVERAG	2,311.21	86062
213-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISION#0009 COVERF	1,162.80	86063
Total For Dept 852 MEDICAL INSURANCE				3,698.11	
Total For Fund 213 JAIL OPERATIONS FUND				29,814.26	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	ST 3 TRASH BAGS, PRESSURE WASHER SUPPLI	55.96	86085
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATIONS	ST 3 PHONE, CABLE, INTERNET	289.09	86068
214-265-850.01	INTERNET SERVICE	DIRECT TV	DIRECT TV, ST 2	125.98	86078
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	ACCT#786787479-00001 BILL SUMMARY FOR C	192.65	86041
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 SEWER AND WATER	62.51	86071
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT # 1000 1354 3937 SERVICE DATES: JU	49.86	85944
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT # 1000 1354 3556 SERVICE DATES: 06	155.33	85945
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	STATION 2 ELECTRICITY	203.38	86069
Total For Dept 265 BUILDING & GROUNDS				1,134.76	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
214-655-721.00	PER DIEM	THOMAS KING	TRAVEL EXPENSE FOR EMS LEADERSHIP ACADE	83.74	86037
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	9127657916 OXYGEN	256.22	86053
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	FUEL	5,657.54	86056
214-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A32 REPAIRS	855.15	86012
214-655-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE COMM	A33 INVERTER ISSUES	316.53	86088
214-655-961.00	TRAINING & SCHOOLS	THOMAS KING	TRAVEL EXPENSE FOR EMS LEADERSHIP ACADE	80.65	86037
214-655-970.00	EQUIPMENT	STRYKER SALES, LLC	COT IV POLE	342.68	86118
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				7,592.51	
Dept 851 INSURANCE & BONDS					
214-851-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	BLDG & LIABILITY	70.00	86102
Total For Dept 851 INSURANCE & BONDS				70.00	
Dept 852 MEDICAL INSURANCE					
214-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	COVERAGE FROM 08.01.22-08.31.22 FOR GRC	230.32	86061
214-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISION#0009 COVERF	1,188.30	86063
Total For Dept 852 MEDICAL INSURANCE				1,418.62	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND				10,215.89	
Fund 216 SEASONAL ROAD PATROL FUND					
Dept 338 LAKE TOWNSHIP					
216-338-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	JUNE 2022 FUEL - BCSO	348.40	85922
Total For Dept 338 LAKE TOWNSHIP				348.40	
Total For Fund 216 SEASONAL ROAD PATROL FUND				348.40	
Fund 220 MARINE PATROL FUND					
Dept 000					
220-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	JUNE 2022 FUEL - BCSO	83.23	85922
220-000-748.00	GAS, OIL & GREASE	NAPA AUTO SUPPLY, INC.	MARINE FUEL FILTER	17.79	86104
Total For Dept 000				101.02	
Total For Fund 220 MARINE PATROL FUND				101.02	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL FOR JUNE 2022	385.07	85923
228-000-860.00	TRAVEL	BENZIE COUNTY ROAD COMMIS	FUEL FOR JUNE 2022	169.35	85923
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHN	BENZIE TRANSPORTATION AUTH	BUS ADVERTISING	187.50	85929
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHN	PIONEER GROUP	HHW ADVERTISING	285.00	86008
228-000-934.00	OTHER REPAIRS/ MAINTENANCE - SIT	A J'S EXCAVATING LLC	ACCOUNT BALANCE	27.00	85910
Total For Dept 000				1,053.92	
Dept 851 INSURANCE & BONDS					
228-851-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	BLDG & LIABILITY	8.00	86102
Total For Dept 851 INSURANCE & BONDS				8.00	
Dept 852 MEDICAL INSURANCE					
228-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	COVERAGE FROM 08.01.22-08.31.22 FOR GRC	6.13	86061
228-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	GROUP#007016437710 DIVISION#0009 COVER	30.60	86063
Total For Dept 852 MEDICAL INSURANCE				36.73	
Total For Fund 228 SOLID WASTE/RECYCLING FUND				1,098.65	
Fund 231 SOIL EROSION (SESSC) FUND					
Dept 723 SOIL EROSION CONTROL					
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER	PERMIT FEES FOR BUILDING, PLUMBING, MEC	2,000.00	85919
Total For Dept 723 SOIL EROSION CONTROL				2,000.00	
Total For Fund 231 SOIL EROSION (SESSC) FUND				2,000.00	
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 000					
243-000-967.00	PROJECT EXPENSES	FISHBECK	BPS-BROWNFIELD PROJECT SUPPORT	5,000.00	85961
Total For Dept 000				5,000.00	
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY F				5,000.00	
Fund 247 ANIMAL CONTROL FUND					
Dept 265 BUILDING & GROUNDS					
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	ELECTRIC FOR JULY	319.10	86075
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS FOR JULY	67.12	86082
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILL FOR JULY	79.86	86083
247-265-935.00	BUILDING REPAIRS	GLEN LAKE ELECTRIC IN	GENERATOR REPAIR	384.00	86087
247-265-935.00	BUILDING REPAIRS	MIDMARK	25% DEPOSIT FOR CAT CONDO BUILD	4,595.76	86103
247-265-935.00	BUILDING REPAIRS	ROTO-ROOTER OF NORTHERN M	DRAINS IN KENNEL AREA FLUSHED	469.00	86112
Total For Dept 265 BUILDING & GROUNDS				5,914.84	
Dept 430 ANIMAL CONTROL					
247-430-727.00	OFFICE SUPPLIES	BETSIE VALLEY SALES & SER	BRUSH TRIMMER RENTAL FOR TRAIL	65.69	86058
247-430-727.00	OFFICE SUPPLIES	NUGENT ACE HARDWARE	HOSE PARTS/SUPPLIES FOR TRAIL	28.96	86105
247-430-727.00	OFFICE SUPPLIES	VISA=KYLE MAURER	SHELTERLUV PAYMENT FOR JUNE	28.00	86130
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL FOR JUNE	350.21	86056
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINARY CL	MIBCA-182 SPAY AND VACC/	223.22	86109
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINARY CL	MIBCA-146 SPAY AND VACC/MIBCA-142 ANIM	174.21	86109
247-430-835.20	VET & DRUG FEES	PLATTE LAKE VETERINARY CL	#88 DISTEMPER/RABIES VACC	7.48	86109
247-430-835.30	LIVESTOCK EXPENSES	KNAPP, REBECCA	SMITH-AMRHEIN CASE FINAL STATEMENT	86.00	86096
247-430-945.20	DISPOSALS & BURIALS	GFL ENVIRONMENTAL	WASTE MANAGEMENT	20.25	86086
Total For Dept 430 ANIMAL CONTROL				984.02	

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Fund 247 ANIMAL CONTROL FUND					
Dept 851 INSURANCE & BONDS					
247-851-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M'BLDG & LIABILITY		10.00	86102
Total For Dept 851 INSURANCE & BONDS				10.00	
Dept 852 MEDICAL INSURANCE					
247-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF COVERAGE FROM 08.01.22-08.31.22 FOR GRC		26.48	86061
247-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF GROUP#007016437710 DIVISION#0009 COVERF		137.70	86063
Total For Dept 852 MEDICAL INSURANCE				164.18	
Total For Fund 247 ANIMAL CONTROL FUND				7,073.04	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 371 BUILDING INSPECTOR					
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\ PERMIT FEES FOR BUILDING, PLUMBING, MEC		13,366.00	85919
Total For Dept 371 BUILDING INSPECTOR				13,366.00	
Dept 372 PLUMBING INSPECTOR					
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\ PERMIT FEES FOR BUILDING, PLUMBING, MEC		5,463.00	85919
Total For Dept 372 PLUMBING INSPECTOR				5,463.00	
Dept 373 MECHANICAL INSPECTOR					
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\ PERMIT FEES FOR BUILDING, PLUMBING, MEC		8,028.00	85919
Total For Dept 373 MECHANICAL INSPECTOR				8,028.00	
Dept 375 ELECTRICAL INSPECTOR					
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\ PERMIT FEES FOR BUILDING, PLUMBING, MEC		8,394.00	85919
Total For Dept 375 ELECTRICAL INSPECTOR				8,394.00	
Dept 851 INSURANCE & BONDS					
249-851-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M'BLDG & LIABILITY		5.00	86102
Total For Dept 851 INSURANCE & BONDS				5.00	
Total For Fund 249 BUILDING DEPARTMENT FUND				35,256.00	
Fund 256 REG OF DEEDS AUTOMATION FUND					
Dept 000					
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES INC	BASTION-AVID APP HOSTING SER 3RD QTR 20	3,100.00	85960
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES INC	DATA CONVERSION	510.00	85960
Total For Dept 000				3,610.00	
Total For Fund 256 REG OF DEEDS AUTOMATION FUND				3,610.00	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE COMM STATION FOUR SIERRA FIRMWARE UPDATE FOF		292.00	86088
Total For Dept 325 DISPATCH/COMMUNICATION				292.00	
Dept 851 INSURANCE & BONDS					
261-851-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M'BLDG & LIABILITY		6.00	86102
Total For Dept 851 INSURANCE & BONDS				6.00	
Dept 852 MEDICAL INSURANCE					
261-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF COVERAGE FROM 08.01.22-08.31.22 FOR GRC		55.17	86061
261-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF GROUP#007016437710 DIVISION#0009 COVERF		306.00	86063
Total For Dept 852 MEDICAL INSURANCE				361.17	

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Fund 261 911 EMERGENCY SERVICE FUND					
Total For Fund 261 911 EMERGENCY SERVICE FUND				659.17	
Fund 269 LAW LIBRARY FUND					
Dept 000					
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	REIMBURSEMENT TO MAINSTEE COUNTY FOR MF	447.27	85991
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST	JUNE 2022'S WEST COMPLETE LIBRARY PRINI	934.12	86038
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST	JULY 2022 WEST COMPLETE LIBRARY SUB BOC	934.12	86038
Total For Dept 000				2,315.51	
Total For Fund 269 LAW LIBRARY FUND				2,315.51	
Fund 276 COMMISSION ON AGING MILLAGE FUND					
Dept 000					
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCES	MNTHLY PYMT FOR CONTRACTED SERVICES	96,453.33	86057
Total For Dept 000				96,453.33	
Total For Fund 276 COMMISSION ON AGING MILLAGE FUND				96,453.33	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-840.00	CONTRACTED SVCS - VOL COORDINATO	KATHERINE HOUSTON	VOLUNTEER COORDINATION	2,250.00	86094
292-000-840.95	IN HOME CARE MISC.	SMART START MICHIGAN	SMART TAG TETHER-TAEVIAN OLIVER	300.00	86024
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	TRAVEL/PHONE/MEAL REIMBURSTMENT FOR JUV	50.00	86017
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	TRAVEL/PHONE/MEAL REIMBURSTMENT FOR JUV	140.22	86017
292-000-862.01	INCENTIVES	ROBINSON, KELLIE	TRAVEL/PHONE/MEAL REIMBURSTMENT FOR JUV	50.98	86017
Total For Dept 000				2,791.20	
Total For Fund 292 CHILD CARE FUND				2,791.20	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-721.00	PER DIEM	BURCH, TYSON	VA PER DIEM	40.00	85936
293-000-721.00	PER DIEM	FENDER, GARY	VA PER DIEM	40.00	85959
293-000-721.00	PER DIEM	KOWALSKI, ED	VA PER DIEM	40.00	85980
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VA PER DIEM OCT 2021/JUNE 2022	360.00	86018
293-000-721.00	PER DIEM	SCHAFFER, DONALD E.	VA PER DIEM	40.00	86020
293-000-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	32.37	85967
293-000-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	78.66	86092
293-000-748.00	GAS, OIL & GREASE	VISA= KAREN KOROLENKO	FUEL FOR VA OUTREACH	95.26	86129
293-000-839.10	VETERANS FINANCIAL AID	SAVE A LOT	VETERANS GROCERY CARD VOUCHERS	1,000.00	86113
293-000-839.10	VETERANS FINANCIAL AID	STAPLETONS	VETERANS GAS CARD VOUCHERS	300.00	86117
293-000-860.00	TRAVEL	BURCH, TYSON	VA MILEAGE	19.77	85936
293-000-860.00	TRAVEL	FENDER, GARY	VA MILEAGE	3.51	85959
293-000-860.00	TRAVEL	KOWALSKI, ED	VA TRAVEL	3.51	85980
293-000-860.00	TRAVEL	ROELOFS, ROBERT	VA MILEAGE OCT 21 THRU JUNE 2022	217.98	86018
293-000-860.00	TRAVEL	SCHAFFER, DONALD E.	VA TRAVEL	2.57	86020
293-000-900.00	PRINTING & PUBLISHING	MACDONALD GARBER BROADCAST	VA ADVERTISING	1,363.63	85990
293-000-900.00	PRINTING & PUBLISHING	MIDWESTERN BROADCASTING CO	VA ADVERTISING	1,260.00	85996
293-000-900.00	PRINTING & PUBLISHING	SWEET SMOKE BBQ	VA 2022 SUMMER EVENT	2,350.00	86034
293-000-900.00	PRINTING & PUBLISHING	VISA= KAREN KOROLENKO	SUPPLIES FOR VETERANS EVENT	109.13	86129
Total For Dept 000				7,356.39	
Total For Fund 293 VETERAN'S RELIEF FUND				7,356.39	

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Fund 312 MAPLES DEBT/MILLAGE FUND					
Dept 000					
312-000-831.00	BANK FEES	HUNTINGTON NATIONAL BANK	ANNUAL ADMIN FEE ACCT #3584258606	500.00	86090
Total For Dept 000				500.00	
Total For Fund 312 MAPLES DEBT/MILLAGE FUND				500.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 000					
401-000-967.00	PROJECT EXPENSES	STAFFORD-SMITH, INC	BENZIE COUNTY SHERIFF'S ICE MACHINE	1,632.70	86028
401-000-967.00	PROJECT EXPENSES	I.T. RIGHT- VC3	SHERIFF DEPT. SERVER MIGRATION-LATE INV	7,200.00	86091
Total For Dept 000				8,832.70	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				8,832.70	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 426 EMERGENCY MANAGEMENT					
425-426-967.02	PROJECT EXPENSES - CERT	ROSEN & ROSEN INDUSTRIES	BENZIE CERT VESTS - GRANT SUPPORTED PUF	407.81	86111
Total For Dept 426 EMERGENCY MANAGEMENT				407.81	
Total For Fund 425 EQUIPMENT REPLACEMENT FUND				407.81	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-694.00	CASH OVER/SHORT	BENZONIA TOWNSHIP TREASURY	OVERPAID ON DLQ TXS 02-504-108-00	60.05	85930
516-000-694.00	CASH OVER/SHORT	SELECT PORTFOLIO SERVICES	OVERPAID ON DLQ TXS PAM THOMAS/PHILLIP	70.95	86022
Total For Dept 000				131.00	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND				131.00	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	PARCEL ADMIN FEES	625.33	86123
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	TITLE SEARCHES	3,309.00	86124
532-253-810.00	LEGAL FEES	LUCAS V. MIDDLETON	TAX FORFEITURE/FORCLOSURE SERVICES	312.50	85989
Total For Dept 253 COUNTY TREASURER				4,246.83	
Total For Fund 532 TAX FORECLOSURE FUND				4,246.83	
Fund 701 GENERAL AGENCY FUND					
Dept 136 DISTRICT COURT					
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	1,500.00	86052
701-136-265.00	CASH BONDS PAYABLE	BUTLER, JOHN W	BOND RETURN	25.00	86065
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON PIPER	5.00	86122
701-136-275.00	REFUNDS	MERTZ, GABRIELLE NICOLE	REFUND ON OVERPAYMENT OF FINES & COSTS	5.00	86101
Total For Dept 136 DISTRICT COURT				1,535.00	
Dept 215 COUNTY CLERK					
701-215-222.01	DUE COUNTY - CDBG CO ADMIN FEE	(BENZIE COUNTY REGISTER OF DISCHARGE OF LIEN - MILLER		30.00	86055
701-215-271.00	RESTITUTIONS PAYABLE	ALAN GRAY	RESTITUTION FROM BRANDON PIPER 17-2534-	35.09	85912
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY SHERIFF OFF	RESTITUTION FROM JOSH MCCLURE OWI REIMBU	120.00	85925
701-215-271.00	RESTITUTIONS PAYABLE	CHERRYLAND GROCERY	RESTITUTION FROM ALEXANDER HOPPE 15-235	1.32	85940
701-215-271.00	RESTITUTIONS PAYABLE	CHRISTINA GUNDERSON	RESTITUTION FROM LUCAS BRIGHT 11-2233-F	10.00	85941
701-215-271.00	RESTITUTIONS PAYABLE	CHRISTINA GUNDERSON	RESTITUTION FROM LUCAS BRIGHT 11-2233-F	10.00	86070
701-215-271.00	RESTITUTIONS PAYABLE	KRISTINA EGGEMAN	RESTITUTION FROM DONOVAN LEONARD 16-245	50.00	86098

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Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
		Total For Dept 215 COUNTY CLERK		256.41	
Dept 253 COUNTY TREASURER					
701-253-274.09	COMMERCIAL FOREST	BENZIE COUNTY CENTRAL SCH	2021 COMMERCIAL FOREST DISTRIBUTION	336.96	85920
701-253-274.09	COMMERCIAL FOREST	BENZIE SHORES DISTRICT LI	2021 COMMERCIAL FOREST DISTRIBUTION	11.08	85928
701-253-274.09	COMMERCIAL FOREST	BENZIE TRANSPORTATION AUT	2021 COMMERCIAL FOREST DISTRIBUTION	58.10	85929
701-253-274.09	COMMERCIAL FOREST	BENZONIA TOWNSHIP TREASURE	2021 COMMERCIAL FOREST DISTRIBUTION	20.04	85930
701-253-274.09	COMMERCIAL FOREST	COLFAX TOWNSHIP	2021 COMMERCIAL FOREST DISTRIBUTION	4.62	85942
701-253-274.09	COMMERCIAL FOREST	CONSERVATION DISTRICT	2021 COMMERCIAL FOREST DISTRIBUTION	14.70	85943
701-253-274.09	COMMERCIAL FOREST	CRYSTAL LAKE TOWNSHIP	2021 COMMERCIAL FOREST DISTRIBUTION	4.84	85947
701-253-274.09	COMMERCIAL FOREST	FRANKFORT-ELBERTA SCHOOLS	2021 COMMERCIAL FOREST DISTRIBUTION	4.48	85962
701-253-274.09	COMMERCIAL FOREST	HOMESTEAD TOWNSHIP	2021 COMMERCIAL FOREST DISTRIBUTION	32.56	85965
701-253-274.09	COMMERCIAL FOREST	JOYFIELD TOWNSHIP	2021 COMMERCIAL FOREST DISTRIBUTION	22.14	85974
701-253-274.09	COMMERCIAL FOREST	LAKE TOWNSHIP TREASURER	2021 COMMERCIAL FOREST DISTRIBUTION	11.68	85983
701-253-274.09	COMMERCIAL FOREST	PLATTE TOWNSHIP TREASURER	2021 COMMERCIAL FOREST DISTRIBUTION	110.80	86010
701-253-274.09	COMMERCIAL FOREST	STATE OF MICHIGAN	2021 COMMERCIAL FOREST DISTRIBUTION	2,999.08	86030
701-253-274.09	COMMERCIAL FOREST	TRAVERSE BAY AREA INTERME	2021 COMMERCIAL FOREST DISTRIBUTION	349.10	86040
701-253-274.09	COMMERCIAL FOREST	WELDON TOWNSHIP TREASURER	2021 COMMERCIAL FOREST DISTRIBUTION	9.10	86046
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	RECYCLING ADJUST 2021 01-100-011-00	25.25	85927
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	PHILIP L. CHOCHRAN JR	REIMBURSTMENT BECASUE OWNER DECIDED TO	215.00	86007
		Total For Dept 253 COUNTY TREASURER		4,229.53	
Dept 261 MSU EXTENSION					
701-261-235.00	DUE TO MSU	4-H LEADERS ASSOCIATION	SOLD 10 PLAT BOOKS 020-029	262.50	86051
		Total For Dept 261 MSU EXTENSION		262.50	
Dept 267 PROSECUTING ATTORNEY					
701-267-268.00	CANINE ADVOCATE FUND	CODY KASTL	K9 ADVOCATE - DOG FOOD	83.70	86073
		Total For Dept 267 PROSECUTING ATTORNEY		83.70	
		Total For Fund 701 GENERAL AGENCY FUND		6,367.14	
Fund 704 PAYROLL CLEARING FUND					
Dept 000					
704-000-229.10	DUE TO FEDERAL GOV - TAXES	UNITED STATES TREASURY-IRS	EMPLOYER ID#38-6004838, TAX PERIOD DECE	682.09	86126
704-000-231.11	INSURANCE CO-PAY	BLUE CARE NETWORK	GROUP#00189733 SUBGROUP#0001 COVERAGE F	71,440.95	86060
		Total For Dept 000		72,123.04	
		Total For Fund 704 PAYROLL CLEARING FUND		72,123.04	

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Fund Totals:					
			Fund 101 GENERAL FUND	85,018.81	
			Fund 205 TNT OFFICER MII	468.30	
			Fund 209 SCHOOL RESOURCE	558.95	
			Fund 213 JAIL OPERATIONS	29,814.26	
			Fund 214 EMERGENCY MEDIC	10,215.89	
			Fund 216 SEASONAL ROAD I	348.40	
			Fund 220 MARINE PATROL I	101.02	
			Fund 228 SOLID WASTE/REC	1,098.65	
			Fund 231 SOIL EROSION (S	2,000.00	
			Fund 243 BROWNFIELD REDF	5,000.00	
			Fund 247 ANIMAL CONTROL	7,073.04	
			Fund 249 BUILDING DEPART	35,256.00	
			Fund 256 REG OF DEEDS AL	3,610.00	
			Fund 261 911 EMERGENCY S	659.17	
			Fund 269 LAW LIBRARY FUN	2,315.51	
			Fund 276 COMMISSION ON P	96,453.33	
			Fund 292 CHILD CARE FUNI	2,791.20	
			Fund 293 VETERAN'S RELIE	7,356.39	
			Fund 312 MAPLES DEBT/MII	500.00	
			Fund 401 CAPITAL IMPROVI	8,832.70	
			Fund 425 EQUIPMENT REPLA	407.81	
			Fund 516 DELINQUENT TAX	131.00	
			Fund 532 TAX FORECLOSURE	4,246.83	
			Fund 701 GENERAL AGENCY	6,367.14	
			Fund 704 PAYROLL CLEARIN	72,123.04	
Total For All Funds:				382,747.44	

Elected Officials And Department Heads

**Benzie County EMS
Board of Commissioners Update**

Fleet Report

21, Honor: running good

23 Honor: running good

31, Frankfort: still running, hit 2 deer over the past 3 months, (est \$4-5K), goes in August 15 for repairs.

32, Backup: running good

33, Day Car: running good

61, blower motor, sway bar, rear brakes, ball joints,, (est \$3k)

Covid-19 Preparedness

Nothing to report

Ambulance purchase

Next Truck arrives in Jan of 2023

A32 Autoloader

Installed.

911/EMS Expansion

Property acquisition from Munson

Kristi does not see any issues, Munson, POH, and legal are all in favor of transferring ownership of the property. Benzie housing counsel was the only hiccup, and they do not exist any longer so that is a non-issue. Kristi has turned the process over to Legal (Tim Burkhart) to make sure the process is done accurately.

Hospital funding options/ Frankfort funding options

Look into donor prospects through rotary and such. The city will also work to collaborate with EMS and the County on donor opportunities.

EMS to build on the alley side of the lot and Frankfort to build on Park side of the lot

The city is interested in building along Park st, They would like to see the county build something that blends aesthetically with their project if possible. Discussion on building something with an upper level for future growth, or lease for other uses like a daycare.

Next step

Kristi and legal will be getting in contact with the county (Katie and Tom) regarding the transfer of ownership of the parcel.

Parking Lot Paving

Paving is complete

Active shooter training (Grant)

We did not get the grant

Campus Active Shooter Integrated Response

Training involves all branches of public safety and the schools. To be held at Frankfort High School on August 2nd & 3rd.

Monthly EMS Stats						
	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun
Total EMS runs	187	166	177	131	172	213
Total 911 Calls	146	125	144	95	132	161
Transfers	27	25	26	29	27	37
Intercepts	5	13	5	4	5	10
Total BCEMS Transports	126	115	119	97	127	141
Total Non-Transports	56	38	27	30	40	25
Destination						
Cadillac	0	0	1	0	1	0
Grand Rapids	0	0	0	0	0	0
Grayling	0	0	0	0	0	2
Hospice House	0	0	0	1	0	0
Manistee	1	5	3	1	2	2
Maples	0	0	0	0	0	1
Munson	108	100	104	89	112	122
Other	2	3	1	0	3	4
POH	20	19	16	14	18	16
POH LTC	0	0	0	0	0	0
Assisted Living in GT	0	0	0	0	0	0
Chief Complaint						
Chest Pain	5	14	17	16	13	16
Deaths	6	3	2	5	1	1
Stroke	3	5	2	6	9	7
Substance abuse	3	4	1	3	8	6
Peds				7	5	8
Psych	9	10	8	6	5	6
Calls per County						
Benzie	176	156	172	121	166	201
Grand Traverse	10	7	4	8	6	11
Manistee	0	2	1	1	0	1
Leelanau	0	0	0	1	0	0
na	0	0	0	0	0	0
Wexford	1	1	0	0	0	0
Calls per day of week						
Sunday	33	20	26	12	25	28
Monday	27	22	17	19	26	29
Tuesday	23	30	31	14	31	31
Wednesday	27	23	35	16	12	39
Thursday	24	23	25	19	23	35
Friday	23	22	21	28	27	29
Saturday	30	26	22	23	28	22

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
JULY 20, 2022
4:30 P.M.**

The Gathering Place Senior Center & Conference Call-In

Agenda

Conference Call-In Information

1-866-809-6529 with the guest code of 3401609 followed by the # key.

Call to Order
Pledge of Allegiance
Roll Call

Approval of the July 20, 2022 Agenda

Approval of Minutes from the previous meeting – June 15, 2022

Public Input – Those attending In-person are permitted to participate. (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Information Items

- A. Leadership Committee Report
- B. Fund Development Report
- C. Governance Committee Report
- D. Directors Report – June 2022/July 2022
- E. Program/Services Report – June 2022
- F. Board of Commissioners Update

Action Items

1. Finance Committee Report on the June 2022 Financials with Board Approval of the June 2022 Financials
2. Adopt Committee Charters
3. Proposal on Additional COVID PTO

New Business

1. Walk-a-Thon Volunteer Sign Up List
2. Walk-a-Thon Business Sponsor List Phone Calls

Old Business

- 1.

Board Round Table Discussion/Evaluation of Meeting

Adjournment – Board Approval

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors.

NEXT MEETING – August 17, 2022 @ 4:30 pm

Location: The Gathering Place Senior Center, 10579 Main Street, Honor

Benzie Senior Resources
Board of Directors Meeting
June 15th, 2022 Meeting Minutes
The Gathering Place Senior Center and Conference Call-in

Call to Order: Nancy Mullen Call called the meeting to order at 4:44 pm

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Nancy Mullen Call, Victor Dinsmoore, Pam Howe-Perry, Leo Hughes, Linda Ringleka, Deb Rogers, Ingrid Turner and Paul Turner

Via Conference Call: None

Excused: Rosemary Russell

Also, In-Person: Doug Durand, Dawn Bousamra, Sabra Boyle, and Benzie County Commissioner - Tim Markey

Approval of the June 15, 2022 Agenda – A motion to approve the agenda as amended (added action items) was made by Deb Rogers and seconded by Ingrid Turner. All in-person board members said Aye. Motion approved.

Approval of Minutes from the previous meeting - May 18, 2022 – Motion by Ingrid Turner to accept the minutes as presented. Seconded by Pam Howe-Perry. All in-person board members said Aye. Motion approved.

Public Input: No public at the meeting.

Information Items

- A. **Executive Committee Report** – Nancy Mullen Call summarized the content of the Leadership Committee meeting on June 8. They discussed the Strategic Plan Tactical Activity B2A and suggested it be postponed or eliminated for now as that is not the current priority, the Strategic Plan will be updated to reflect this change; It was also suggested in the future we ask Dawn Bousamra to provide an overview of the actions the Fund Development Committee is taking in total; The County Commissioners meeting Doug Durand was to attend has been postponed; The committee then discussed what items need to be on the BOD agenda.
- B. **Fund Development Report** – Ingrid Turner highlighted the early results of the Golf Outing donation. Good general discussion on how to recognize Jamie Gray and Dave Stapleton for their hosting/contributions. Ingrid Turner advised that Dawn Bousamra is working with the “website guy” and has learned how to make many edits herself. The WAT planning is going well with communications to churches and sponsor/businesses went out this week.
- C. **Directors Report – May 2022/June 2022** – Doug Durand summarized the following items: Doug Durand will be attending the Zonta meeting in Benzonia; All Weather Seal was a sponsor at the Mesick Mushroom Festival last month and donated funds to Benzie Senior Resources; Subaru “Share the love” event generated \$2000 for BSR this year; The Alzheimer’s Association of MI is offering scholarships to families for respite care help to offset the family’s cost; The Dental program has been a challenge this year since they have to go to Traverse City (Northwest Health Services) for services currently; The lawn chore program is now closed as we have reached capacity; The Senior Project Fresh officially began on June 6th and 88 coupon booklets have been distributed; A new Homemaker Contractor has been added which has helped reduce the waitlist by 35-40%.
- D. **Program/Services Report – May 2022** – Doug Durand highlighted the following: The Snow Removal Program numbers are finalized, and they provided 1,231 plows with the clients paying an average voucher cost of \$11.32. Doug Durand also summarized how the Senior Essential Needs Fund is doing well, highlighting a story where BSR was able to through a donation provide a client with a much needed electric scooter to help with mobility.
- E. **Board of Commissioners Update** – Tim Markey, County Commissioner, had to leave the meeting for an EMS call he received.

Action Items

1. **Finance Committee Report on the May 2022 Financials with Board Approval of the May 2022**

Financials – Deb Rogers outlined that expenses are increasing and adversely impacting our financials. Doug Durand advised BSR will be receiving a reimbursement check for 2019/2020/2021 at a new formula rate (nutrition program) as well as some additional ARPA funding which will help offset some of the increases. Deb Rogers further advised that the Finance Committee had reviewed the financials before the Board meeting and are recommending board approval. A motion to approve the financial report was made by Deb Rogers and was seconded by Pam Howe-Perry. Roll Call: Nancy Mullen Call - Yes; Victor Dinsmoore - Yes; Pam Howe-Perry - Yes; Leo Hughes - Yes; Linda Ringleka - Yes; Deb Rogers - Yes; Ingrid Turner - Yes; Paul Turner - Yes. Motion approved.

2. **Staff Volunteer Mileage Reimbursement Increase** – Deb Rogers outlined an update to the IRS mileage rate which is increasing to .625 cents per mile and a Finance Committee proposal that BSR move to the new rate. The Finance Committee also proposed we keep the temporary mileage subsidy in place for now. Good general discussion followed. A motion to approve the mileage reimbursement increase and the continuation of the temporary mileage supplement was made by Leo Hughes and was seconded by Pam Howe-Perry. Roll Call: Nancy Mullen Call - Yes; Victor Dinsmoore - Yes; Pam Howe-Perry - Yes; Leo Hughes - Yes; Linda Ringleka - Yes; Deb Rogers - Yes; Ingrid Turner - Yes; Paul Turner - Yes. Motion approved.

New Business

1. **Area Agency on Aging FY' 2022 Contractor Programmatic & Fiscal Assessment Report** – Doug Durand highlighted the assessment report "Findings - Item 1" and advised a process is in place to ensure compliance. Good general discussion.
2. **The Gathering Place Senior Center Advisory Council Activities Update** – Dawn Bousamra advised that they have planned a yard sale for July 16th from 9:00 am – 4:00 pm to raise funds for senior activities. They also did a survey of what seniors are interested in with 50 responses received so far.

Old Business

1. **Update on Benzie Bus HealthRides Program** – Doug Durand advised that another entity (MTC) raised their hand to support this effort at 50%, but they have some specific requirements. Doug Durand is working through the details of this offer.

Board Round Table Discussion/Evaluation of Meeting – Nancy Mullen Call reminded all board members that all committees need to review their respective charters and be prepared to propose any changes/updates to the Board at next month's meeting, Wednesday, July 20th, 2022

Adjournment: There being no further business to discuss, a motion to adjourn was made by Deb Rogers and was seconded by Leo Hughes. All agreed to adjourn. Meeting adjourned at 6:00 pm.

Respectfully submitted:

Leo Hughes

Secretary, Benzie Senior Resources Board.

NEXT MEETING: Wednesday, July 20th, 2022 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640

**Benzie Senior Resources
Executive Directors Report
June 2022 – July 2022**

Items of Information

- I will be working on Request for Proposal to obtain both Older Americans Act (OAA) and Older Michiganians Act funding for the Nutritional Program for years 2023 – 2025. The common goal is helping older adults maintain independence and dignity in their homes and communities. If awarded this opportunity, the first year (2023) federal/state funding for congregate meals would be \$45,532 and for Home Delivered Meals \$134,597. This will take up a significant amount of the Directors time putting together this proposal along with the assistance from the Fiscal Manager and Assistant Director.
- Work continues to evolve on the Fiscal Year 2023 budget and with the expected increase in expenses across multiple areas, the process is proving to be quite challenging. There will be several adjustments to the client sliding scale fee costs as our expenses have increased across the board and the last time BSR increased the sliding scale fees was in 2019.
- Client waiting lists are still in our foreseeable future for Homemaking and In-Home Services. We are actively advertising for new staff and contractors.
- Preparation is ongoing for the upcoming Walk-a-Thon Fundraiser. Dawn, the Assistant Director is doing a wonderful job organizing the event this year along the Walk-a-Thon Committee. We are anticipating our biggest event to date!

The Golf Outing that was held on Sunday, June 12th was a success with a total of \$4,500 raised for this event. A huge thank you goes out to Jamie Gray and her assistants along with Dave Stapleton of Crystal Lake Gold Course. We are looking forward to the 2nd Annual Event in 2023!

- The distribution of the Senior Project Fresh coupon booklets is going slower than in previous years. This can be traced back to the loss of several vendors in Benzie County, thus effecting the number of options to redeem the coupons. We still have 38 coupon booklets worth \$25 in coupons to hand out and staff is actively contacting seniors that meet the income guidelines.

Staffing Concerns/Updates

- We just did an interview for a new Homemaker Contractor. We are now completing the usual background check and reference calls. We are still down one additional homemaker. I am happy to report that we hired a new Kitchen Assistant on July 14th. We still have two open positions in our kitchen department at TGP to fill. We are still in need of two additional home healthcare aides.

Volunteer Report

- Three new Home Delivered Meals Volunteers started their orientation in June.

Legislative News

Federal – Continue to advocate for increase funding in all Older Americans Act funding which includes nutritional, caregiving support, in home services, Elder Abuse Awareness and other senior related programs through the Older American's Act Programs.

State – The State Legislator passed the Fiscal Year 2023 budget in early July and looking at the impact of increase funding for the Older Michiganians Act Programs.

Program Report for June 2022

Nutritional Programs

Fresh Produce Bags

In June 2022 we distributed over 4,000 lbs. of produce in 250 bags that consists of 30+ vegetables, fruits and dairy products.

Home Delivered Meals

6,123 meals including 77 shelf stable meals were provided to 196 clients in May 2022. **This represents an increase of 422 meals over May 2022.**

For the month of June 2022, 16 clients sign up for HDM and 14 clients were discharged from HDM.

Congregate Meals

In June 2022, we provided 1,571 congregate and takeout meals. **This is an increase of 242 additional meals served over May 2022.**

Year to date we have served/delivered 66,780 meals. Overall, we are up by 4,126 additional meals as compared to the same period a year ago.

Homemaker Program – In June 2022, we provided 304 service hours to 91 clients. This amount is the second highest number of service hours provided for homemaking clients this fiscal year.

Guardian Medical Monitoring – Currently we are paying for thirty-nine clients. The current waiting list has four clients waiting to be put on the BSR full pay program.

Benzie Bus Senior Rides – In June 2022, we paid for 1,373 senior rides in Benzie County. Paid for 112 seniors to ride on the TC Express. Paid for 27 package deliveries. We also helped pay a portion of 27 Healthrides for non-emergency appointments. Ten new clients signed up in June.

Lawn Chore – For the Spring Yard Clean Up, we had 62 clients take part in this program this year. So far to date, 125 clients have signed up for the Lawn Chore Program and 1,043 vouchers have been purchased for lawn mowing.

Information & Assistance - The agency handled 1,012 calls in June 2022 regarding Information and Assistance for services and questions related to older adults.

Senior Companion Program – The Senior Companion Program provided services to one senior client in Benzie County in June 2022. We continue to promote this volunteer program for recruitment efforts that would benefit the seniors of Benzie County.

Dental Program – We did not receive any completed billing statements for June 2022. There are still 10 outstanding vouchers that have yet to be used so far this year.

Medicare/MMAF's – Our certified MMAF's counselor assisted nine clients in June with their Medicare/Medicaid services at no cost to them.

Foot Care – Nine clients received in-home foot care and 56 clients attended the foot care clinic at the administration office in June 2022.

Estate Planning – Seven individuals received services in June 2022 at no cost to them.

Emergency Senior Essential Needs Fund – BSR assisted three clients in June. Financial support provided for emergency dental care, eyeglasses, and removal of a large brush pile of branches from

previous fallen trees. The emergency dental care was a coordinated effort between two other agencies and BSR.

The Gathering Place Senior Center – The Gathering Place Senior Center offered fifteen core activities that 616-cumulative number of individuals participated in June 2022. The center was open 22 days in June. Cribbage was a new activity offered in June.

Home Services for June 2022 – We added additional new clients in June 2022. We also recorded our seconded highest number of client hours and visits so far, this fiscal year. But we also have started our first wait list for home healthcare services.

Number of Home Health Care Clients

Month	Medicaid Waiver Care Management PACENorth	Sliding Scale Fee	Private Pay	Total Clients
October 2021	23	64	3	90
November 2021	23	70	3	96
December 2021	23	68	1	92
January 2022	23	72	0	95
February 2022	19	65	4	88
March 2022	19	57	0	76
April 2022	21	59	0	80
May 2022	22	64	0	86
June 2022	25	66	0	91
July 2022				
August 2022				
September 2022				

Client Total Hours

Month	Medicaid Waiver Care Management PACENorth	Sliding Scale Fee	Private Pay	Assessments And Wound Care	Total Hours
October 2021	316.75	434.75	31	50	832.50
November 2021	342.25	414	11.75	51	819
December 2021	401.75	496	13.25	48	959
January 2022	388.25	442.25	0	57	887.50
February 2022	338.75	407.5	5.25	39	790.50
March 2022	411.75	512.5	0	80	1004.25
April 2022	422.5	501	0	63	986.50
May 2022	414.75	541.25	0	65	1021
June 2022	399.75	545.75	0	63	1006.75
July 2022					
August 2022					
September 2022					
TOTALS	3434.75	4295	61.25	516	8307

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	In home Foot Care/ Wound care	Totals
October 2021	50	56	293	69	9	11	488
November 2021	51	52	266	56	8	7	440
December 2021	48	66	354	30	7	4	509
January 2022	57	53	307	22	6	25	470
February 2022	39	55	274	25	3	15	411

March 2022	80	61	366	31	8	12	558
April 2022	63	61	368	20	9	11	532
May 2022	65	61	370	26	8	3	533
June 2022	63	52	391	31	7	11	555
July 2022							
August 2022							
September 2022							
Totals	516	517	2989	310	65	11	4495

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of June 30, 2022

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	170,283.77
003 · STATE SAVINGS BANK HRA	2,192.93
011 · AMERICAN DEPOSIT MANAGEMENT	526,210.91
Total Checking/Savings	<u>698,687.61</u>
Accounts Receivable	
1200 · Accounts Receivable	19,550.93
Total Accounts Receivable	<u>19,550.93</u>
Other Current Assets	
109 · INVENTORY	13,624.25
Total Other Current Assets	<u>13,624.25</u>
Total Current Assets	<u>731,862.79</u>
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	173,363.00
152 · EQUIPMENT	148,534.03
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(423,814.60)
Total Fixed Assets	<u>380,258.13</u>
TOTAL ASSETS	<u>1,112,120.92</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	31,245.66
Total Accounts Payable	<u>31,245.66</u>
Other Current Liabilities	
GARNISHMENT PAYABLE	360.35
205 · PREPAID TRIP/INSURANCE	9,578.00
2100 · Payroll Liabilities	14,143.94
223 · JOHN HANCOCK PAYABLE	1,966.73
232 · AFLAC PAYABLE	1,847.40
Total Other Current Liabilities	<u>27,896.42</u>
Total Current Liabilities	<u>59,142.08</u>
Long Term Liabilities	
250 · MORTGAGE PAYABLE	102,934.79
253 · LEASE PAYABLE	6,140.80
260 · NET PENSION LIABILITY	490,826.00
Total Long Term Liabilities	<u>599,901.59</u>
Total Liabilities	<u>659,043.67</u>
Equity	
3900 · FUND BALANCE	513,668.45
Net Income	(60,591.20)
Total Equity	<u>453,077.25</u>
TOTAL LIABILITIES & EQUITY	<u>1,112,120.92</u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
June 2022

	June 22	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	11,734.00	8,915.00	2,819.00
519.04 · FEDERAL USDA	0.00	28,250.00	(28,250.00)
519.08 ARPA Funding	44,515.00	0.00	44,515.00
540 · GRANTS	0.00	9,585.00	(9,585.00)
561 - HDM WAIVER	1,826.50	985.00	841.50
642 · CHARGES FOR SERVICES/CONT	265.50	260.00	5.50
642.01 · FEE FOR SERVICE/CHORE	410.00	1,000.00	(590.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	2,036.00	3,000.00	(964.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	(520.00)	0.00	(520.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	6,999.46	6,100.00	899.46
642.05 - FEE FOR PRIVATE PAY & INS	0.00	500.00	(500.00)
642.06 - FEE FOR BENZIE BUS HEALTHRIDE	100.00	0.00	100.00
670 - CLIENT INCOME	10,648.37	9,000.00	1,648.37
671 - PACE NORTH Client Income	421.50	800.00	(378.50)
673 · NEWSLETTER SUB	10.00	30.00	(20.00)
675 · DONATIONS	11,963.71	11,425.00	538.71
676 · MILLAGE	96,453.33	98,196.00	(1,742.67)
677· FUNDRAISING INCOME	4,950.00	0.00	4,950.00
680 · VOLUNTEER WAGES (IN-KIND).	6,757.80	6,320.00	437.80
TOTAL INCOME	198,571.17	184,366.00	14,205.17
GROSS PROFIT	198,571.17	184,366.00	14,205.17
EXPENSE			
700 - ACCOUNTING FEES	325.00	325.00	0.00
705 · SALARY AND WAGES	119,622.08	101,000.00	18,622.08
708 · PAYROLL TAX EXPENSE	9,159.14	8,500.00	659.14
709 · EDUCATION/TRAINING	1,005.83	250.00	755.83
710 · EVENTS	278.42	225.00	53.42
711 · TGPSC ACTIVITIES	173.49	225.00	(51.51)
717 · DUES/SUBSCRIPTIONS	175.00	50.00	125.00
721 · COMPUTER EXPENSES	2,660.46	2,060.00	600.46
725 · FRINGE BENEFITS	17,115.66	18,460.00	(1,344.34)
726 - FUNDRAISING/MARKETING EXP	351.85	400.00	(48.15)
727 · SUPPLIES	4,164.04	2,750.00	1,414.04
727.2 · OFFICE EXP	681.22	1,042.00	(360.78)
727.3 - POSTAGE	110.79	100.00	10.79
727.4 - ADVERTISING	441.25	575.00	(133.75)
740 · FOOD	25,014.91	16,000.00	9,014.91
819 · CONTRACTUAL	19,602.81	20,125.00	(522.19)
820 · VOLUNTEER WAGES (IN-KIND)	6,757.80	6,320.00	437.80
825 · VOLUNTEER EXPENSES	185.68	610.00	(424.32)
850 · TELEPHONE	459.36	480.00	(20.64)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
June 2022

	June 22	Budget	\$ Change
861 · TRAVEL/MILEAGE/GAS	4,383.70	4,800.00	(416.30)
900 · INTEREST EXPENSE	267.35	260.00	7.35
910 · INSURANCE	4,024.80	3,800.00	224.80
915 · PROJECTS	612.00	960.00	(348.00)
920 · UTILITIES	1,965.35	1,650.00	315.35
940 · DEPRECIATION EXPENSE	3,398.88	3,675.00	(276.12)
980 · EQUIPMENT/REPAIRS	5,853.95	1,550.00	4,303.95
980.1 - OUTDOOR MAINTENANCE	200.99	500.00	(299.01)
980.2 - INDOOR MAINTENANCE	0.00	185.00	(185.00)
981-HDM FLEET MAINTENANCE/GAS	3,816.66	1,250.00	2,566.66
			0.00
TOTAL EXPENSE	232,808.47	198,127.00	34,681.47
NET ORDINARY INCOME	(34,237.30)	(13,761.00)	(20,476.30)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	359.35	120.00	239.35
999 - OTHER INCOME	150.00	250.00	(100.00)
TOTAL OTHER INCOME	509.35	370.00	139.35
OTHER EXPENSE			
999.1 · OTHER EXPENSE	0.00	80.00	(80.00)
99999 - LEGAL EXPENSE	80.00	70.00	10.00
TOTAL OTHER EXPENSE	80.00	150.00	(70.00)
NET OTHER INCOME	429.35	220.00	209.35
NET INCOME	(33,807.95)	(13,541.00)	(20,266.95)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
October 2021 - June 2022

	Oct 21-June 22	Budget	\$ Change	
ORDINARY INCOME/EXPENSE				
INCOME				
519.03 · TITLE III C2 INCOME	80,622.00	80,235.00	387.00	75.4%
519.04 · FEDERAL USDA	62,773.77	56,500.00	6,273.77	111%
519.05 MIPPA (MMAP)	1,050.00	2,800.00	(1,750.00)	35.0%
519.06 WAIVER-SNOW REMOVAL	924.00	1,440.00	(516.00)	64.2%
519.08 ARPA	44,515.00	0.00	44,515.00	
540 · GRANTS	46,000.00	86,235.00	(40,235.00)	40%
561 · HDM WAIVER	11,378.00	7,890.00	3,488.00	96.2%
642 · CHARGES FOR SERVICES/CONT	1,515.69	2,340.00	(824.31)	48.1%
642.01 · FEE FOR SERVICE/CHORE	14,129.00	12,700.00	1,429.00	100.9%
642.02 · FEE FOR SERVICE/HOMEMAKEF	16,113.00	24,500.00	(8,387.00)	48.0%
642.03 - FEE FOR SERV/SNOW REMOVA	13,501.00	19,600.00	(6,099.00)	69%
642.1 - FEE FOR SLIDING SCALE CLIENTS	47,754.76	46,300.00	1,454.76	68%
642.05 - FEE FOR PRIVATE PAY & INS	1,954.00	1,180.00	774.00	51.7%
642.06 - FEE FOR BENZIE BUS HEALTHRI	320.00	0.00	320.00	
670 - CLIENT INCOME	75,375.22	67,500.00	7,875.22	69.8%
671 - PACE NORTH Client Income	4,559.50	7,200.00	(2,640.50)	47.5%
673 · NEWSLETTER SUB	280.00	290.00	(10.00)	70.0%
675 · DONATIONS	120,121.26	103,155.00	16,966.26	87.3%
676 · MILLAGE	868,079.97	883,759.00	(15,679.03)	73.7%
677· FUNDRAISING INCOME	61,095.11	50,000.00	11,095.11	76.4%
680 · VOLUNTEER WAGES (IN-KIND).	57,080.00	56,880.00	200.00	75.3%
681 - IN-KIND (non-volunteer)	5,723.25	9,000.00	(3,276.75)	63.6%
TOTAL INCOME	1,534,864.53	1,519,504.00	15,360.53	
GROSS PROFIT	1,534,864.53	1,519,504.00	15,360.53	75.0%
EXPENSE				
700 - ACCOUNTING FEES	8,450.00	8,700.00	(250.00)	97.1%
705 · SALARY AND WAGES	726,601.75	696,000.00	30,601.75	77.6%
708 · PAYROLL TAX EXPENSE	54,186.42	54,300.00	(113.58)	74.2%
709 · EDUCATION/TRAINING	2,042.80	6,050.00	(4,007.20)	30.0%
710 · EVENTS	1,311.23	2,025.00	(713.77)	48.6%
711 · TGPSC ACTIVITIES	2,152.91	2,025.00	127.91	79.7%
715 · CLOTHING ALLOWANCE	4.56	0.00	4.56	1.0%
717 · DUES/SUBSCRIPTIONS	5,462.01	4,555.00	907.01	113.8%
721 · COMPUTER EXPENSES	19,439.10	18,528.00	911.10	78.7%
725 · FRINGE BENEFITS	86,402.45	80,920.00	5,482.45	53.70%
726 - FUNDRAISING/MARKETING EXP	2,206.68	4,000.00	(1,793.32)	38.7%
727 · SUPPLIES	30,620.76	24,750.00	5,870.76	92.8%
727.2 · OFFICE EXP	11,287.47	9,366.00	1,921.47	90.3%
727.3 - POSTAGE	3,559.82	3,000.00	559.82	89.0%
727.4 - ADVERTISING	7,989.36	4,225.00	3,764.36	148%
740 · FOOD	189,355.52	150,000.00	39,355.52	102.4%

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
October 2021 - June 2022

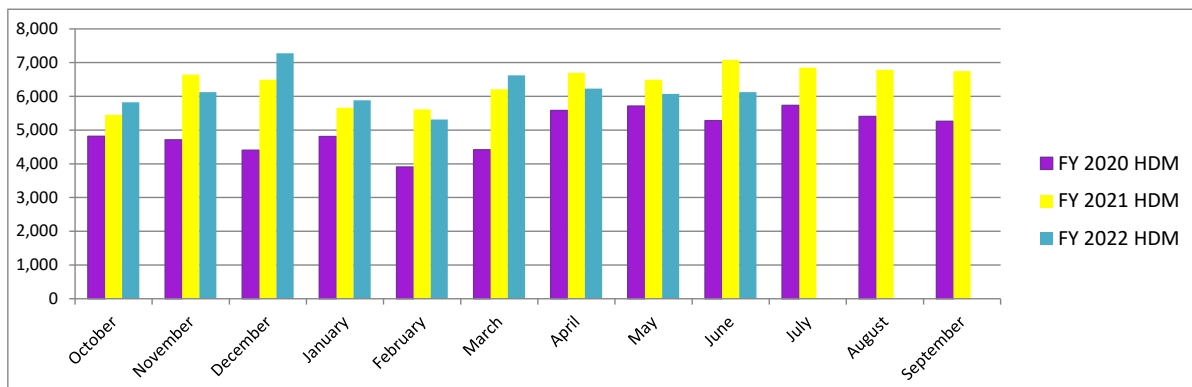
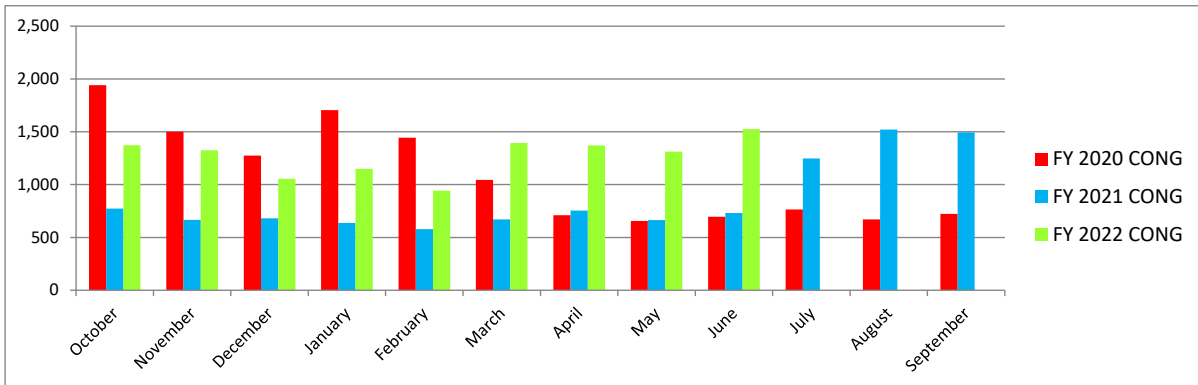
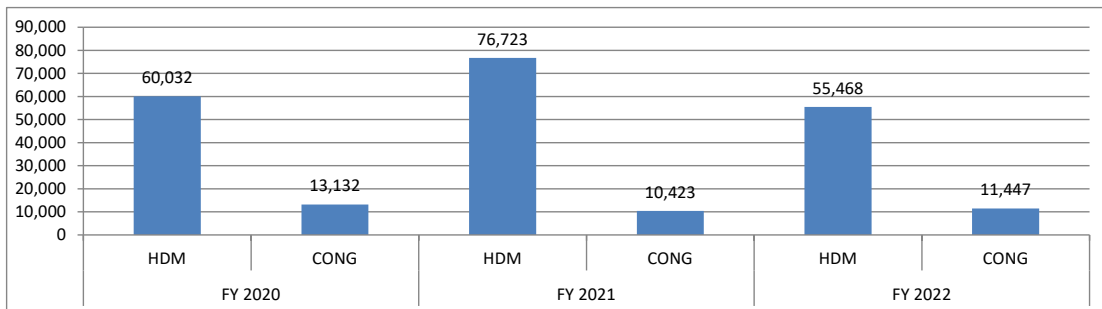
	Oct 21-June 22	Budget	\$ Change	
819 · CONTRACTUAL	171,054.44	176,125.00	(5,070.56)	72.5%
820 · VOLUNTEER WAGES (IN-KIND)	57,080.00	56,880.00	200.00	75.3%
825 · VOLUNTEER EXPENSES	9,677.36	12,465.00	(2,787.64)	64.9%
850 · TELEPHONE	4,079.33	4,320.00	(240.67)	71%
861 · TRAVEL/MILEAGE/GAS	25,035.02	27,300.00	(2,264.98)	71.5%
900 · INTEREST EXPENSE	2,386.18	2,485.00	(98.82)	79.5%
910 · INSURANCE	36,906.46	34,200.00	2,706.46	77.7%
915 · PROJECTS	17,498.06	14,620.00	2,878.06	99.9%
920 · UTILITIES	26,592.05	20,000.00	6,592.05	104.3%
940 · DEPRECIATION EXPENSE	28,791.16	33,015.00	(4,223.84)	65.4%
980 · EQUIPMENT/REPAIRS	41,610.63	13,950.00	27,660.63	223.7%
980.1 - OUTDOOR MAINTENANCE	6,248.86	5,840.00	408.86	94.7%
980.2 - INDOOR MAINTENANCE	167.94	1,635.00	(1,467.06)	7.6%
981-HDM FLEET MAINTENANCE/GAS	21,681.01	11,250.00	10,431.01	145%
			0.00	
TOTAL EXPENSE	1,599,881.34	1,482,529.00	117,352.34	78%
NET ORDINARY INCOME	(65,016.81)	36,975.00	(101,991.81)	

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
October 2021 - June 2022

	<u>Oct 21-June 22</u>	<u>Budget</u>	<u>\$ Change</u>	
OTHER INCOME/EXPENSES				
OTHER INCOME				
990 - INTEREST/DIVIDEND INCOME	1,110.44	1,080.00	30.44	77.1%
999 - OTHER INCOME	<u>6,696.93</u>	<u>2,250.00</u>	<u>4,446.93</u>	148.2%
TOTAL OTHER INCOME	<u>7,807.37</u>	<u>3,330.00</u>	<u>4,477.37</u>	
OTHER EXPENSE				
999.1 - OTHER EXPENSE	0.00	750.00	(750.00)	
99999 - LEGAL EXPENSE	<u>3,381.76</u>	<u>1,290.00</u>	<u>2,091.76</u>	139.4%
TOTAL OTHER EXPENSE	<u>3,381.76</u>	<u>2,040.00</u>	<u>1,341.76</u>	
NET OTHER INCOME	<u>4,425.61</u>	<u>1,290.00</u>	<u>3,135.61</u>	
NET INCOME	<u><u>(60,591.20)</u></u>	<u><u>38,265.00</u></u>	<u><u>(98,856.20)</u></u>	

Benzie Senior Resources
HDM/Cong comparison
Units Served 2019-2020-2021

	FY 2020		FY 2021		FY 2022	
	HDM	CONG	HDM	CONG	HDM	CONG
October	4,814	1,942	5,451	774	5,827	1,374
November	4,711	1,500	6,644	666	6,124	1,324
December	4,404	1,275	6,490	682	7,274	1,055
January	4,812	1,706	5,658	638	5,881	1,149
February	3,903	1,445	5,616	579	5,314	942
March	4,416	1,044	6,212	671	6,622	1,394
April	5,582	710	6,695	754	6,230	1,370
May	5,711	657	6,495	664	6,073	1,313
June	5,281	696	7,079	731	6,123	1,526
July	5,735	765	6,853	1,247		
August	5,403	670	6,786	1,522		
September	5,260	722	6,744	1,495		
total meals	60,032	13,132	76,723	10,423	55,468	11,447



June 2022 Journal Entry Summary

- 996. JE to record monthly depreciation expense (non-cash transaction) *
- 997. JE to record inventory at month end
- 998. JE to record payroll wages/taxes across all programs – original payroll entry posts to one class *
- 999. JE to reclass payroll health insurance deductions from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 1000. JE to record 401K payroll deferrals across all programs - original payroll entry posts to one class *
- 1001. JE to reclass payroll mileage reimbursements from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 1002. JE to record volunteer hours in-kind wages *

* **Monthly recurring Journal Entries.**

June 2022

[illegible]

BENZIE SENIOR RESOURCES**Monthly Journal Entries**

June 2022

Trans #	Type	Date	Num	Memo	Debit	Credit
				TO RECORD INKIND WAGES		53.30
					6,757.80	6,757.80
TOTAL					79,050.04	79,050.04

2022 Walk-A-Thon Sign-up Sheet

Friday, 8/5 Pack up @TGP

Doug / Dawn

Saturday, 8/6

Set Up at Bellows Park @ 6:15 a.m.

Sabra
Doug / Dawn

Set-Up at Bellows Park @ 6:45 a.m.

_____ hammer in mile marker
and bathroom signs

_____ Assist with set-up of mile
marker tables/ chairs/ bananas/ water

_____ Direct walkers to
registration

Susie Hughes
_____ Direct walkers to
where to begin

Bring Food etc. from TGP @ 8:15am

Rand Marc

Food Table—3 people/ shift
(replenish food; serve coffee/juice/ water)

7:30 a.m. to 9:30 a.m. Michelle Francis

Cathy S. ; Kathy F. ; Marti A.

9:30 a.m. to 11:30 a.m. Shari Ingerson

Kylie ; Renee
Jenya

Registration Table @ 7:30 a.m. to 9:30 a.m.

Sabra
Cindy Fatter
Kylie H.

Clean Up @ 11 a.m.

Jeff ; Doug ; Dawn
Kylie ; _____ ; _____

Help Unpack at Liz & Bill's House and TGP
(after WAT)

Staff/BoD Participating in the Walk-a-Thon
(Biking, Walking)

Dan Mi

Jenya Cobb

RENEE A-TEN

Michelle Francis

Marti A

ACTION ITEMS

Memorandum



To: Board of Commissioners

Copy: Katie Zeits, County Administrator

From: Kristine Bosley, Human Resource Director

Date: July 20, 2022

Subject: **Purchase of Service Credit - Johnson**

Attached is a cost estimate from MERS for an employee to purchase service credit. William Earl Johnson has requested the approval to purchase 5 years of service credit for retirement.

This estimate is only valid for two months after July 1, 2022, and requires board approval and signature by the Chairman.

The purchase of service credit for Mr. Johnson does not change his date of earliest eligibility, the purchase of service credit will increase his annual benefit at retirement.

The Board has elected to eliminate the option for participating employees to purchase additional service credit effective March 1, 2022. The employee above submitted a request for an estimate prior to the effective date. All employees who have requested approval by the Board to-date have successfully purchased the approved credit. There is one outstanding estimate in addition to the request here today which will be valid for valid for two months after July 1, 2022.

Recommendation:

That the Board of Commissioners approves the Application Service Credit Purchase for William Earl Johnson and authorizes the Board Chairman to sign the appropriate documents.

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after July 1, 2022, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

**William E
Johnson**

Date of Birth:

Age:

FAC as of calculation date: \$50,688.86

Service Credit

Earned service credit as of calculation date: 6 years, 5 months

Vesting Only Service:

Other Governmental Service used for

Eligibility (MERS or Act 88):

Type of Credited Service to be Purchased: Generic

Amount of additional service requested: 5 years, 0 months (may not be used for vesting)

Employer Information

Benzie Co

1003 / 14

Benefit Program

Benefit B-4 (80% max)

Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Benefit FAC-5 (5 Year Final Average Compensation)

8 Year Vesting

Defined Benefit Normal Retirement Age - 60

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	2/1/2024	62 years 4 months	\$53,117.57		8 years 0 months		2.5%		\$10,623.48
After Proposed Purchase	2/1/2024	62 years 4 months	\$53,117.57		13 years 0 months		2.5%		\$17,263.20

Estimated Cost of This Service Credit Purchase: \$69,077.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.00% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.35%.

6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.


Participant Signature

07-06-2022
Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

Benzie County
RESOLUTION TO AMEND BYLAWS AND RULES OF PROCEDURE
Resolution 2022-020

WHEREAS, pursuant to Public Act 196 of 1986 (MCL 124.451, et seq.), as amended, and pursuant to the Michigan Constitution of 1963, Article 7, Section 28, and Public Act 7 of 1967 (MCL 124.501 et seq.) as amended, the duly elected Commissioners of Benzie County, State of Michigan, has hereby established a public entity to be known as the Benzie Transportation Authority.

WHEREAS, the purpose of the Benzie Transportation Authority is to plan, promote, purchase, acquire, establish, own, lease, operate, or cause to be operated, maintained, improved, enlarged, or modernized, public transportation facilities and systems within and outside the territorial limits of Benzie County, pursuant to Public Act 196 of 1986 (MCL 124.451, et seq.).

WHEREAS, the Benzie Transportation Authority has amended the Bylaws and Rules of Procedure in the following areas: **Article II Section 4 - amended the Order of Business; Article II Section 7 - amended to comply with the The Open Meetings Act Public Act 276 of 1976, (MCL 152.63a, et seq.) as amended.; Article II Section 8 - amended to comply with the The Open Meetings Act Public Act 276 of 1976 (MCL 38.581, et seq.), as amended; Article III Section 2 - moved Section 1 to Section 5 and renumbered all previous sections accordingly; Article V Section 1 - removed Conflict of Interest Policy.**

NOW, THEREFORE, BE IT RESOLVED, that the Benzie County Board of Commissioners approves the Amended Bylaws and Rules of Procedure of the Benzie Transportation Authority.

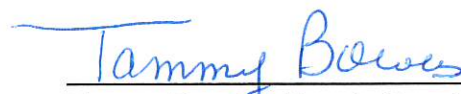
BE IT FURTHER RESOLVED, that a copy of this Resolution, and the attached Amended Bylaws and Rules of Procedure shall be filed and published as required by law.

Dated: July 26, 2022



Bob Roelofs, Chair

I, Tammy Bowers, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 26th day of July 2022.



Tammy Bowers, Benzie County Clerk

**BYLAWS AND RULES OF PROCEDURE
OF THE
BENZIE TRANSPORTATION AUTHORITY**

Adopted May 2006
Revised October 2007
Revised July 2010
Revised December 2011
Revised June 2015
Revised June 2017
Revised July 2022

PREAMBLE

This public corporate body, having been created pursuant to Public Act 196 of 1986 (MCL 124.451, et. seq.), as amended, Public Acts of the State of Michigan (the "Act") is named Benzie Transportation Authority (the "Authority"), and pursuant to the Act, power is granted to the Board of Directors of the Authority (the "Board") to make such rules and bylaws for its government as it may deem appropriate, not inconsistent with the Act and Articles of Incorporation creating the Authority. The bylaws of the board are as follows:

ARTICLE I - OFFICES

Section 1. Office

The physical location of the Benzie Transportation Authority office and vehicle maintenance shall be 14150 U.S. Highway 31, Beulah, Michigan, 49617

ARTICLE II – BOARD OF DIRECTORS

Section 1. General Powers

The property, affairs, and business of the Authority shall be managed by the Board to the extent of the powers and authority delegated to the Board by the Act and Articles of Incorporation. No person shall be entitled to exercise a proxy vote for any Board member.

Section 2. Number, Tenure and Qualifications

The governing body of the Authority is the Board. The Board shall consist of seven (7) Directors and one (1) Benzie County Commissioner as an ex-officio member who does not count for purposes of quorum and is not a voting member, who shall be appointed as provided in the Articles of Incorporation. The Board shall exercise all of the powers and duties set forth under the provisions of said Act and Articles of Incorporation.

Section 3. Regular Meeting

Regular meetings of the Board shall be held at least six times per year on such dates and at such times and places as determined by resolution of the Board at its annual meeting. If the date fixed for any such regular meeting is a legal holiday under the laws of the State of Michigan, then the same shall be held at such other time within the month as may be determined by resolution of the Board. At such meetings the Board may transact such business as may be brought before the meeting.

Section 4. Order of Business

Protocol of all Board and Board Committee meetings shall be guided by the courtesies of Robert's Rules of Order.

Conduct of a regular meeting shall include the following items:

- Call to Order
- Roll call to determine quorum
- Welcome and Recognition of Visitors
- Correspondence
- Approval of minutes of prior regular and/or special Board meetings
- Amendments/Additions to Agenda
- Public Comment
- Approval of Agenda
- Call for Conflict of Interest
- Reports to the Board
 - Financial Report

Chair's Report
Reports of Board Committees
Executive Director and Management Team Reports
Old Business
New Business
Public Comment
Next Meeting
Adjournment

The chairman, in consultation with the Board, may place items on the consent agenda. By using a consent agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 5. Agenda Materials

Preparation of agenda materials for annual, regular, and special Board meetings shall be the responsibility of the Executive Director.

Section 6. Special Meetings

The Chairperson or Executive Director, at his/her discretion, may call a special meeting of the Board at any time. The Executive Director shall also call special meetings after having received a written request by two (2) Members of the Board. Within forty-eight (48) hours of the written requests by two (2) members of the Board, the Executive Director shall schedule the special meeting within ten (10) calendar days from the date of receipt of the second written request. Notice of special meetings stating the purpose shall be given to each Member of the Board not less than forty-eight (48) hours prior to the day named for the meeting.

Section 7. Meeting by Telephone or Similar Equipment.

Attendance and participation in any Board or Committee meeting shall be in person unless permitted by the Open Meetings Act, Public Act 276 of 1976, (MCL 152.63a, et seq.) as amended.

Section 8. Minutes of Meetings

The Board shall follow the Open Meetings Act, Public Act 276 of 1976 (MCL 38.581, et seq.), as amended, and the Michigan Freedom of Information Act, (MCL 15.231, et seq.) The Board shall keep minutes of each meeting of the Board showing the date, time, place, Members present, Members absent, and any decisions made at the meeting. The draft minutes shall be public records, open to public inspection and shall be available for public inspection not later than eight (8) business days after the meeting to which the minutes refer. Approved minutes shall be available for public inspection not later than five (5) business days after the meeting at which the minutes are approved by the Board. All corrections to the minutes of the Board and/or its committees shall be made available in the next public meeting after the meeting to which they refer. All approved minutes of the Board and its committees shall show both the original entries and the corrections to which they apply.

Section 10. Open Meetings.

The Board shall follow the Open Meetings Act, Public Act 276 of 1976 (MCL 38.581, et seq.), as amended, and the Michigan Freedom of Information Act, MCL 15.231, et seq.

Section 11. Quorum.

A simple majority of the duly appointed and serving Members of the Board shall be necessary to constitute a quorum for a meeting.

Section 12. Voting

All official action by the Board shall be taken in public session and shall be by resolution or motion. The affirmative vote of a majority of Members of the Board present and qualified to vote shall be necessary for the adoption of any resolution or motion. All votes of the Board shall be taken and recorded by the Secretary. A roll call vote shall be taken when called for by any Member of the Board.

Section 13. Vacancies

The Board may declare a vacancy occurring among its Members by reason of death, resignation, disqualification, incapacity to serve, removal from office in accordance with law, or otherwise. A vacancy shall be filled in the manner provided for appointment in the Articles of Incorporation. No vacancies on the Board shall impair the power of the

Board to transact any and all business of the Authority and perform all its duties as provided for by the Act.

Section 15. Compensation

Each Member of the Board may receive reimbursement for expenses incurred in the discharge of his/her duties as a Board Member. Each Member of the Board may receive compensation per the Board Compensation Policy.

Section 16. Issue Policy Memoranda

The Board shall from time to time, issue policy memoranda, the purpose of which is to maintain continuity, coherence, and consistency in the policies of the Board for the benefit of all Board members and for the guidance of the Executive Director and staff.

ARTICLE III – EXECUTIVE DIRECTOR AND OFFICERS

Section 1. Officers of the Board

The Board shall have a Chairperson and a Vice Chairperson, to be selected from among the Directors by plurality vote. These officers shall be elected annually and shall hold office until that officer's successor is elected and qualified, or until that officer's resignation or removal by the Board for any reason. The Chairperson shall be the Chief Elected Officer of the Board, shall preside at all Board meetings, and shall be an ex-officio Member of all Board Committees. The Vice Chairperson shall perform the duties and exercise the power of the Chairperson during the absence or disability of the Chairperson. The Secretary and Treasurer shall be elected and may or may not be a member of the Board. Terms shall be for one (1) year with elections held annually at the annual meeting.

Section 2. Vacancies

Should any office described above become vacant, the Board shall elect a successor from among its members, except Secretary and Treasurer can be a non-member, at a regular or special meeting of the Board and such election shall be for the unexpired term of said office. Regular attendance at all meetings will be expected. Numerous absences will call for recommendation of termination to the Benzie County Board of Commissioners.

Section 3. Duties - Board Officers

1. **Chairperson.** The Chairperson of the Board shall have the following powers and duties.
 - a. Preside, when present, at all meetings of the Board and shall consult with the Executive Director on the agenda for regular and special Board meetings.
 - b. Propose and discuss resolutions and motions.

- c. Together with the Executive Director and with the authority of the Board, execute and acknowledge in the name of the Authority all mortgages, bonds and other instruments of indebtedness.
 - d. Appoint members of committees with concurrence of the Board.
 - e. Be a member ex-officio without voting authority of all committees.
 - f. Perform all such other duties as from time to time shall be assigned by the Board.
2. Vice-Chairperson. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform all the duties of the Chairperson, and when so acting, shall have all the powers of, and be subject to all the restrictions upon the Chairperson.
3. Secretary. The Secretary shall cause minutes to be kept of all meetings and shall attend to the giving and receiving of all notices of the Authority and the Board.
4. Treasurer. The Treasurer shall have such powers and perform such duties regarding the financial operation of the Authority as shall be determined from time to time by the Board.

Section 4. Registered Agent

The Executive Director shall be the registered agent, and the principal office at the registered address.

Section 5. Executive Director

The Board of Directors shall employ an Executive Director, by written contract, to be the Chief Executive of the Authority. The Board's contract with the Executive Director shall be for no longer than three (3) years but may be renewed or extended for any number of terms, each term being no longer than three (3) years. Alternatively, the Board may contract with a private firm to provide management or other services as it deems appropriate. The Executive Director shall have day to day control and management of the Authority and shall be responsible for the business of the Authority and the

employees thereof. The Executive Director shall direct the enforcement of all resolutions, rules, policies and regulations adopted by the Board. The Executive Director shall attend all meetings of the Board. During the absence or disability of the Executive Director the Operations Manager shall perform the duties and exercise the power of the Executive Director. The Executive Director shall be responsible for all purchases on behalf of the Authority. The Executive Director under the general policy of the Board shall exercise all of the above powers.

ARTICLE IV – COMMITTEES

Section 1. Committees

The Board may, by resolution, establish committees which shall consist of members of the Board as may be appointed by the Chairperson, with the concurrence of the Board. The Board shall determine the instructions, procedures and scope of the committee's responsibility.

ARTICLE V – CONFLICT OF INTEREST AND DISCLOSURE

Section 1. Conflict of Interest

No Member of the Board, Officer or Agent of the Authority shall have any financial interest, directly or indirectly, in any contract or other dealing with the Authority, unless all material facts relating to that interest are disclosed to the Board and the Board authorizes the contract or other dealings.

For purposes of a Board vote, the presence of the interested Member, who has a conflict of interest at the meeting where the vote is taken, shall not count toward establishing a quorum for that vote. The interested Member shall not be entitled to vote on the matter.

ARTICLE VI – PURCHASING

Section 1. Executive Director

The Executive Director may purchase materials, supplies or services without Board approval as long as such purchases are within the established budget categories and limits.

Section 2. Checks

All checks are to be signed by two person(s) designated by the Board.

ARTICLE VII – FISCAL YEAR

Section 1. Fiscal Year

The fiscal year of the Authority shall be a fiscal year beginning on the first day of October of each year and ending on the 30th day of September the following year.

Benzie Transportation Authority
RESOLUTION TO AMEND ARTICLES OF INCORPORATION
Resolution 2022-04

WHEREAS, pursuant to Public Act 196 of 1986 (MCL 124.451, et seq.), as amended, and pursuant to the Michigan Constitution of 1963, Article 7, Section 28, and Public Act 7 of 1967 (MCL 124.501 et seq.), as amended, the duly elected Commissioners of Benzie County, State of Michigan, has hereby established a public entity to be known as the Benzie Transportation Authority.

WHEREAS, the purpose of the Benzie Transportation Authority is to plan, promote, purchase, acquire, establish, own, lease, operate, or cause to be operated, maintained, improved, enlarged, or modernized, public transportation facilities and systems within and outside the territorial limits of Benzie County, pursuant to 1986 PA 196, as amended, MCL 145.451, et seq.

WHEREAS, the Benzie Transportation Authority has amended the Articles of Incorporation in the following areas: **Article I - removed the email of the Executive Director, added Benzie Bus website; Article VII C(a) removed. NOW, THEREFORE, BE IT RESOLVED**, that the Benzie County Board of Commissioners approves the Amended Articles of Incorporation of the Benzie Transportation Authority.

BE IT FURTHER RESOLVED, that a copy of this Resolution, and the attached Amended Articles of Incorporation shall be filed and published as required by law.

The foregoing resolution was offered by and supported by .

Roll call vote as follows:

Ayes: Noah, Strang, Feeheley, Morse, Kitchen

Nays: None

Absent: None


Resolution was declared.

Dated: July 19, 2022



John Morse, Board Chairman
Benzie Transportation Authority

Dated: July 26, , 2022



Bob Roelofs, Board Chair

I, Tammy Bowers, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 26th day of July 2022.



Tammy Bowers, Benzie County Clerk

**ARTICLES OF INCORPORATION
OF THE
BENZIE TRANSPORTATION AUTHORITY**

Adopted April 2006
Revised August 2010
Revised June 2015
Revised June 2017
Revised July 2022

ARTICLE I - ESTABLISHMENT

Pursuant to the Public Act 196 of 1986 (MCL 124.451, et seq.), as amended, and pursuant to the Michigan Constitution of 1963, Article 7, Section 28, and Public Act 7 of 1967 (MCL124.501 et seq.), as amended, the duly elected Commissioners of Benzie County, State of Michigan, hereby establish a public entity to be known as the Benzie Transportation Authority.

The Incorporator of the Benzie Transportation Authority is the County of Benzie, 448 Court Place, Beulah, Michigan 49617.

The Benzie Transportation Authority is empowered to do anything authorized by Public Act 196 of 1986 (MCL 124.451, et seq.), as amended, and to do any other lawful act reasonable and/or necessary, proper, suitable or convenient for the achievement of furtherance of the purposes above stated, except as may be expressly limited or restricted by the Agreement. The registered agent and address for the Benzie Transportation Authority address will be:

Benzie Transportation Authority
14150 U.S. Highway 31
Beulah, Michigan 49617
Phone: 231-325-3000
Fax: 231-325-3007
www.benziebus.com

ARTICLE II - DEFINITIONS

The following terms for this Agreement shall have the meanings attached to them:

“Authority” means the Benzie Transportation Authority.

“Authority Board” means the Benzie Transportation Authority Board of Directors.

“Board of Commissioners” means Benzie County Board of Commissioners.

“County” means Benzie County.

ARTICLE III - PURPOSE OF THE AUTHORITY

The purpose of the Authority is to plan, promote, purchase, acquire, establish, own, lease, operate, or cause to be operated, maintained, improved, enlarged, or modernized, public transportation facilities and systems within and outside the territorial limits of Benzie County, pursuant to Public Act 196 of 1986 (MCL 124.451 et seq.), as amended,

ARTICLE IV - AREA SERVED

The service area of the Authority shall include, but not be limited to, Benzie County.

ARTICLE V - ESTABLISHMENT OF THE BOARD

The County hereby establishes a Benzie Transportation Authority Board of Directors. The Board shall set policy and procedures governing the operation of the Authority and shall have ultimate authority regarding the exercise of the Authority powers. The Board shall be composed of seven (7) Directors and one (1) Benzie County Commissioner as an ex-officio member who does not count for purposes of quorum and is not a voting member, who must be at least 18 years of age. The Board of Commissioners shall appoint all seven (7) persons to the Authority, of which a majority of five (5) must reside in Benzie County.

ARTICLE VI - TERM OF BOARD MEMBERSHIPS, VACANCIES, REMOVAL FROM OFFICE

All Authority Board Directors shall serve at the pleasure of the appointing Board of Commissioners and may be removed, before completing their full term, in the same manner by which they were appointed. All Authority Board Members, once appointed, shall continue to serve until reappointed, removed, replaced, or they resign.

The original Authority Board Members shall be appointed at such time as this agreement is Approved by the Board of Commissioners.

The term of office of the three (3) original appointed Authority Board Members shall expire on April 30, 2007. The terms of office of an additional four (4) original appointed Authority Board Members shall expire on April 30, 2008. The terms of office of the remaining three (3) original appointed Authority Board Members shall expire on April 30, 2009.

In all cases, after completion of an original one (1) to three (3) year term, the successive term shall be fixed for a period of three (3) years, in perpetuity, and the terms of office shall expire on the thirtieth day of April. However, an appointee shall be deemed to have resigned in the event he or she ceases to maintain residency in Benzie County, if appointed as one of the five designated Benzie County residents. All persons appointed to fill a vacancy created by the death, resignation, or removal of an appointed and serving Authority Board Member shall serve to fill only the remaining term of the Member they replaced.

ARTICLE VII - BOARD DUTIES

- A. The Authority Board shall hold an initial meeting at a time and place selected and agreed to by the Authority Board for the purpose of electing officers, adopting bylaws, and taking any other action the Authority Board deems necessary.
- B. The Authority Board shall meet at least six (6) times per year at places and times fixed by the Authority Board.
- C. The Authority Board shall hold an annual meeting and elect a Chairperson and Vice-Chairperson, who shall be members of the Authority Board. A Secretary and Treasurer shall be elected, who need not be members of the Authority Board. At the annual meeting the Authority Board shall fix the date, time, and place of its regular meetings for the year, as practicable, and the Authority Board shall conduct other business as may be necessary.
 - a. Duties. The Chairperson of the Authority Board shall have the following powers and duties. He/She shall preside when present, at all meetings of the Authority Board and shall consult with the Executive Director on the agenda for Regular and Special Authority Board Meetings.
 - 1. In the absence or disability of the Chairperson, the Vice-Chairperson shall perform all the duties of the Chairperson, and when so acting, shall have the powers of, and be subject to all restrictions upon the Chairperson. Furthermore, the

Vice-Chairperson shall perform such other duties as from time to time may be assigned to him/her by the Authority Board. In the absence of the Chairperson and Vice-Chairperson, the Authority Board may appoint a temporary Chairperson to serve only for the meeting at which the temporary Chairperson is appointed.

2. Secretary and Treasurer. The Secretary shall keep an accurate record of all Regular and Special meetings of the Authority Board and submit such records for approval through the Authority Board. All accounting shall be done in accordance with Public Act 51 of 1951 (MCL 247.651, et seq.), as amended. The Treasurer shall cause an annual audit to be conducted, the result of which shall be forwarded to the Board of Commissioners.
- D. The Authority Board shall keep a written or printed record of every meeting, of which record shall be subject to the provisions of the Open Meetings Act, Public Act 276 of 1976 (MCL 38.581, et seq.), as amended, and the Michigan Freedom of Information Act, Public Act 442 of 1976 (MCL 15.231, et seq.), as amended.
- E. The Authority Board shall adopt a system of accounts to conform to the system required by law and shall provide for the auditing of all accounts in accordance with Public Act 51 of 1951 (MCL 247.561, et seq.), as amended.
- F. The Authority Board shall provide the Board of Commissioners with a financial report, and shall obtain an annual audit once a year by a certified public accountant in accordance with Public Act 51 of 1951 (MCL 247.561, et seq.), as amended, and shall forward a copy of the annual audit, when completed, to the Board of Commissioners.
- G. The Authority Board shall adopt rules, regulations, and/or policies governing the employees, property, and facilities under its jurisdiction as the Authority Board deems reasonably necessary or proper for the conduct of Authority operations.
- H. The Authority Board shall prepare or have prepared an annual report regarding the operation and financial condition of the Authority. The report shall be made available to the public and provided to the Board of Commissioners.
- I. The Authority Board shall review, approve, and submit the annual program application requirement pursuant to Public Act 51 of 1951 (MCL 247.561, et seq.) as amended; and review and evaluate the quality, effectiveness, and efficiency of services being provided by its program.

- J. The Authority Board shall take all actions, authorized by statute, to secure private, as well as Federal, State, and other public funds, to support the annual program and budget as adopted.
- K. The Authority Board shall audit all claims against the Authority and approve and authorize all contracts in accordance with State and Federal statutes.
- L. The Authority Board shall review and evaluate the quality, effectiveness, and efficiency of services being provided by its programs.
- M. The Authority Board shall not violate the provisions of the Michigan Handicappers' Civil Rights Act, Public Act 220 of 1976 (MCL 37.1101 et seq.), as amended, or the Elliott-Larsen Civil Rights Act, Public Act 453 of 1976 (MCL 37.2100 et seq.), as amended, and specifically agrees and covenants not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, gender, sexual orientation, height, weight, marital status, or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
- N. The Authority Board shall purchase and maintain a general liability and errors and omissions insurance, with policy limits reasonable in light of the Authority Board's responsibilities to protect against losses incurred or realized in the discharge of its functions. The Authority Board shall provide the County with evidence of such insurance coverage upon request. The Authority Board shall secure surety bonds for those employees and/or contractors designated by the Authority Board to directly handle and process state, federal, and other funds received by the Authority.

ARTICLE VIII - POWERS OF THE BOARD

The Authority Board shall have all the rights, powers, duties and obligations set forth in the Public Act 196 of 1986 (MCL 124.51, et seq.), as amended, and shall have the following powers and duties in addition to the other powers and duties stated under this Agreement, except as may be expressly limited or restricted by this Agreement:

- A. To enter into contracts, including contracts of the purchase of transportation services with private persons and/or entities or public agencies.

- B. To acquire ownership, custody, operation, maintenance, lease, or sale of real or personal property, subject to any limitation on the payment of funding therefore now or subsequently imposed by law.
- C. To dispose of, divide, and distribute property.
- D. To accept gifts, grants, assistance, funds, or bequests.
- E. To incur debts, liabilities, or obligations, subject to any limitations thereon that are now or hereafter imposed by law. The Authority shall not have any authority to appropriate, spend, or obligate the funds or credit of the County. The County shall not be liable for the debts and obligations of the Authority.
- F. To, in its own name, employ employees and agents, who shall be considered employees or agents of the Authority Board. The Authority Board shall have the powers, duties, and responsibility for establishing policies, guidelines, and procedures for employees and shall have the power, duty and responsibility to establish wages and fringe benefits such as, but not limited to, sick leave, vacation leave, holidays, health insurance, pension and life insurance and to provide for workers' compensation and for any and all other terms and conditions of employment of an employee of the Authority Board.
- G. The Authority Board shall have the power to establish and collect rents, charges, fees, or fares from users of public transportation services or public transportation facilities.

ARTICLE IX - EXECUTIVE DIRECTOR

Authority Board of Directors. The Authority Board shall employ an Executive Director, by written contract for a term no longer than three (3) years, but which can be renewed or extended any number of terms, each term being no more than three (3) years, or may contract with a private firm to provide management or other services as it deems appropriate. The written contract shall identify the Executive Director's duties and responsibilities, as shall be determined by the Authority Board, which shall include the day-to-day operations of the Authority.

Executive Director. The Executive Director shall have the control and management of the Authority and shall be responsible for the business of the Authority and the employees. The Executive Director shall direct the enforcement of all resolutions, rules, and regulations adopted by the Authority Board. The Executive Director shall be responsible for all purchases on behalf of the bus system and exercise the powers of management as directed by the Board and its policies. The Executive Director shall serve at the will and pleasure of the Authority Board, subject to any conditions that the Authority Board may establish.

ARTICLE X - FUNDING AND DISSOLUTION

- A. The Authority is to be financed by grants of money or property from the Federal and State governments, other revenues from federal and state governments and government agencies, ridership fees, contract user fees, advertising fees, private donations, taxes authorized by the voters of Benzie County, voluntary contributions from Federal, State, and Local governmental units, usual bus authority operations, and other means as authorized by statute.
- B. The Authority Board shall have the budgetary and financial control over the Authority, which shall operate on an October 1st through September 30th fiscal year.
- C. The Authority shall cease operations if the local millage , originally approved in calendar year 2006, is not maintained or renewed at any amount for any 18-month period.
- D. Should the Authority cease operations under Subsection C of this Article X, the Authority shall, upon winding down of its affairs, be deemed dissolved. The Authority Board, upon the cessation of operations under Subsection C of this Article X, shall hold a formal meeting for the purpose of dissolution and winding down the Authority's affairs, and shall prepare a final report, including a financial report, and transmit the same to the Board of Commissioners. Upon the termination of the Authority, the County shall receive from the Authority Board such real and personal property as is then held by the Authority after the payment by the Authority of all outstanding debts and obligations, including the return to the Federal and/or State governments, or other governmental entities, such real and/or personal property as those entities have a legitimate legal claim to receive. If deemed necessary to fully effectuate the dissolution of the Authority, a request shall be made, by either the Board of Commissioners or the Authority Board, on behalf of the Authority to the Michigan Legislature for dissolution of the Authority.

ARTICLE XI - INFORMATION

The Authority Board on a timely basis shall provide to the County, as requested, any and all information related to the operations of the Authority Board.

ARTICLE XII - NOTICES

Any notices required by these Articles of Incorporation shall be deemed made when mailed certified mail, return receipt requested, to the Benzie County Clerk, to the Chairperson of the Board of Commissioners, and the Executive Director of the Authority.

ARTICLE XIII - DURATION OF THIS AGREEMENT

These Articles of Incorporation shall continue indefinitely unless the Authority is dissolved as provided for herein.

ARTICLE XIV - STATUS OF THE BOARD

The Authority and Authority Board established pursuant to these Articles of Incorporation shall be a separate legal public entity with the power to sue and be sued.

ARTICLE XV - AMENDMENT PROCEDURES

These Articles of Incorporation may be amended only by agreement of the County, pursuant to resolution authorization by the Board of Commissioners and entered into writing, and approved as may be required by Public Act 196 of 1986 (MCL 124.451, et seq.), as amended.

ARTICLE XVI - PUBLICATION

These Articles of Incorporation shall be published by the Benzie County Clerk at least once in the Benzie County Record Patriot, which circulates within the area proposed to be served by the Authority. The Benzie County Clerk shall file one (1) printed copy of these Articles of Incorporation each with the Michigan Secretary of State, the Benzie County Clerk, and the Director of the Michigan Department of Transportation, as provided in Public Act 196 of 1986 (MCL 124.451, et seq.), as amended, and Act 7 of the Public Act of 1967 (MCL 124.501 et seq.), as amended.

ARTICLE XVII - EFFECTIVE DATE

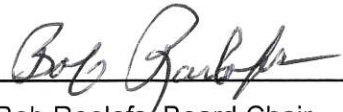
These Articles of Incorporation shall become effective and the Authority operative on the date duly signed below. The validity of the incorporation shall be conclusively presumed unless questioned in a court of competent jurisdiction within 60 days after the publication of the Articles of Incorporation.

ARTICLE XVIII - EFFECTUATION OF ARTICLES

The adoption of these Articles of Incorporation shall be evidenced by an endorsement of these Articles of Incorporation by the Chair of the Benzie County Board of Commissioners and the Benzie County Clerk.

The foregoing Articles of Incorporation were adopted by resolution, attached herein, by an affirmative vote of a majority of the members serving on the Benzie County Board of Commissioners at a meeting duly held on the 26 day of July, A.D., 2022.

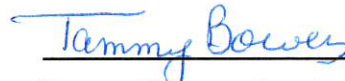
DATED: July 26, 2022

A handwritten signature in black ink, appearing to read "Bob Roelofs", written over a horizontal line.

Bob Roelofs, Board Chair

Benzie County Board of Commissioners

DATED: July 26, 2022

A handwritten signature in blue ink, appearing to read "Tammy Bowers", written over a horizontal line.

Tammy Bowers, Benzie County Clerk

Memorandum



To: Board of Commissioners

Copy: Rebecca Hubers, Emergency Manager/Dispatch Director
Kyle Rosa, Sheriff
Tom Kin, Director

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 20, 2022

Subject: **Agreement with World Triathlon Corporation for Ironman Event**

Attached you will find an agreement prepared by our legal counsel for Benzie County's participation in the Ironman event on September 11, 2022. This agreement covers the resources of Sheriff's Office, EMS and Emergency Management and it obligates the World Triathlon Corporation to paying certain costs associated with the work performed above and beyond our everyday services.

It is important that Benzie County enter into this agreement with this organization for an event of those size. The agreement requires proof of insurance coverage to protect Benzie County and provides accountability.

You will recall in 2021 we had multiple agreements for this event. In effort to streamline, I have requested one agreement covering all aspects.

Recommendation:

That the Board of Commissioners approves the Agreement to Provide EMS Services, Emergency Manager Oversight Services, and Extra Road Patrol Services during the Ironman 70.3 Michigan Race, as prepared by County legal counsel and authorizes the Board Chair to sign.

**AGREEMENT TO PROVIDE EMS SERVICES, EMERGENCY MANAGER
OVERSIGHT SERVICES, AND EXTRA PATROL SERVICES
DURING THE IRONMAN 70.3 MICHIGAN RACE**

THIS AGREEMENT is made and entered into this _____ day of _____, 2022, by and between the County of Benzie ("County") a municipal corporation and political subdivision of the State of Michigan, on behalf of the Benzie County EMS ("Benzie County EMS") and the Benzie County Sheriff ("Sheriff"), and World Triathlon Corporation, 3407 W. Drive Martin Luther King Jr. Blvd, Suite 100, Tampa, FL 33607 ("Ironman").

Benzie County agrees to provide the following EMS and Sheriff's Office services:

I. Sheriff's Office.

- A. The Sheriff will furnish additional special patrol protection during the September 11, 2022, Ironman event, for enforcement of all State laws, subject to the terms and conditions hereinafter contained. The extra patrol shall be on an as needed basis, during the Ironman Event.
- B. The Sheriff shall have discretion in deciding the portions of the total patrol time to be spent on the various route portions based on where, in his professional judgment, the greatest hazards exist, or as requested by the Ironman staff.
- C. The parties recognize that the Sheriff's ability to provide special patrol may be limited by available manpower.
- D. The World Triathlon Corporation agrees to give the Sheriff a two (2) week notice of any additional time or change needed.
- E. All deputy patrols shall be supervised by a Command Officer.
- F. A sworn Deputy Sheriff in full uniform shall operate all deputy patrols. All Deputies shall be directly accountable to the Sheriff.
- G. The World Triathlon Corporation shall reimburse the County of Benzie the sum Forty-Seven and no/100 Dollars (\$47.00) for each hour or part thereof for fractional hours; provided for a Deputy and Police Vehicle, however, the additional cost of a "special vehicle" such as an ORV or a Boat will be One Hundred Fifty and no/100 Dollars (\$150.00) per hour.
- H. The special patrol shall begin and end on September 11, 2022.
- I. Normal Sheriff's Office police protection shall be continued throughout the County and shall not be reduced because of this Agreement, or because of additional police services provided herein.

- J. The Deputies assigned to special patrol shall not be utilized by the World Triathlon Corporation for functions or duties other than those of a law enforcement or police protection nature.
- K. The Sheriff shall provide to the World Triathlon Corporation accounting of the hours, which the Deputies have worked, and equipment used in accordance with this Agreement.
- L. The World Triathlon Corporation shall draft a check payable to the County of Benzie in full (100%) and deliver it to 448 Court Place, Beulah, MI 49617, after services have been rendered.

II. Benzie County EMS.

- A. Benzie County EMS shall provide emergency medical stand-by services in conjunction with the 2022 Ironman ("Race") on Sunday, September 11, 2022, in Benzie County, Michigan.
- B. The services to be provided by Benzie County EMS are limited to the provision of up to three fully equipped, appropriately staffed ALS Ambulances.
- C. The parties recognize and agree that Benzie County EMS may need to use one of the dedicated ambulances for emergency calls during the Race. However, Benzie County EMS agrees to maintain three dedicated ambulances during the swim portion of the race.
- D. The Benzie County EMS Director will remain at the incident command for the duration of the Race.
- E. Benzie County EMS shall at all times use its best efforts to respond to all requests for emergency medical services through mutual aid agreements or otherwise.
- F. The parties agree that the Benzie County EMS's prevailing fee for service structure, as approved by the EMS Advisory Board, shall apply, and will be billed by Benzie EMS to patients treated and/or transported by Benzie EMS in conjunction with the event. Payment for such billed services shall be the responsibility of individual patients.
- G. Ironman agrees to pay the Benzie EMS fees set forth below for the anticipated standby services associated with the Race as invoiced by Benzie EMS. It is understood between the parties that actual services provided by Benzie EMS may differ from the anticipated services. Benzie County EMS will only bill Ironman for the time and number of EMS units actually engaged in covering the Event throughout the day. Payment is due and payable within thirty (30) days from the date of invoice.

Coverage Dates/Times	ALS Vehicle Requirements	Anticipated ALS Unit Time	Vehicle Cost Per Hour	Anticipated TOTAL FEE
<i>Sunday, September 11, 2022 7:00 a.m. to 6:30 p.m. Crews arrive: 7:30 a.m. Location: Frankfort Beach **</i>	First (1 st) fully staffed & equipped ALS Unit	11.5 hours	\$165.00 per hour	\$1,897.50
<i>Sunday, September 11, 2022 7:00 a.m. to 6:30 p.m. Crews arrive: 7:30 a.m. Location: Elberta Extraction Point **</i>	Second (2 nd) fully staffed & equipped ALS Unit	11.5 hours	\$165.00 per hour	\$1,897.50
<i>Sunday, September 11, 2022 7:00 a.m. to 6:30 p.m. Crews arrive: 7:30 a.m. Location: Frankfort Park/ Launch **</i>	Third (3 rd) fully staffed & equipped ALS Unit	11.5 hours	\$165.00 per hour	\$1,897.50
<i>Sunday, September 11, 2022 7:00 a.m. to 6:30 p.m. Crews arrive: 7:30 a.m. Location: 5th & Main Medical Tent</i>	Echo Unit	11.5 hours	\$00 per hour	\$XX
<i>Sunday, September 11, 2022 6:30 a.m. to 6:30 p.m. EMT arrive: 6:30 a.m.</i>	EMS Director as Operations Incident Command	12 hours	\$75.00 per hour	\$900.00
ANTICIPATED STANDBY SERVICES COST: \$6,592.50				
Location (For all contracted dates/times): Please see above (**) Units will be mobile to specified race route points after all swimmers are confirmed out of the water.				

III. Additional Services.

- A. The Benzie County Emergency Manager will oversee all Emergency Services for the Race. The Emergency Manager will remain at incident command for the duration of the race and will coordinate all emergency services.
- B. Ironman agrees to reimburse Benzie County for all expenses incurred as a result of providing emergency management services. Benzie County will submit an invoice to Ironman within 15 days after the completion of race. Payment will be made within 30 days.

IV. General Terms and Conditions.

- A. Term and Termination. The term of this Agreement shall be for Sunday, September 11, 2022. All subsequent arrangements for like services shall be addressed on an individual basis. This Agreement may be terminated by either the County or Ironman with no less than one (1) day written notice to the other party.
- B. Nondiscrimination. Ironman, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, or marital status.

Ironman shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to, the following:

1. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
2. The Michigan Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
3. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 97-112, 87 Stat 355, and regulations adopted thereunder.
4. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 USC §12101 *et seq.*), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Agreement. In the event Ironman is found not to be in compliance with this section, the County may terminate this Agreement effective as of the date of delivery of written notification to Ironman.

- C. Indemnification. Ironman shall, at its own expense, protect, defend, indemnify, save and hold harmless the County, and its elected and appointed officers, employees and agents from all claims, damages, costs, lawsuits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees, that they may incur as a result of any acts, omissions or negligence of Ironman or any of its officers, employees or agents which may arise out of this Agreement. The provisions of this Article shall survive the termination of the Agreement with respect to any claims or liability accruing before such termination.
- D. Insurance. Ironman shall procure and maintain and shall require that all consultants and subcontractors procure and maintain during the term of this Agreement, the insurance coverages outlined below. All coverages shall be with

insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the County and who have a minimum A.M. Best Company's Insurance Reports Rating of A or A- (Excellent).

1. Worker's Compensation Insurance. Worker's Compensation Insurance, including Employers Liability Coverage in accordance with all applicable statutes of the State of Michigan. In the event the Consultant uses subcontractors and sub-subcontractors for the performance of services required under this Agreement, the Consultant shall ensure that said subcontractors and sub-subcontractors carry Worker's Compensation Insurance and Employer's Liability Coverage, as required by law.
2. Commercial General Liability Insurance. Commercial General Liability Insurance on an "occurrence basis" with limits of liability of not less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00) per occurrence and/or aggregate combined single limit, personal injury, bodily injury and property damage. Coverage shall include the following: (1) Broad Form General Liability Endorsement or equivalent if not in policy proper and (2) Contractual Liability; (3) Products and Completed Operations Coverage; (4) Independent Contractors Coverage, and (5) Deletion of all Explosion, Collapse, and Underground (XCU) exclusion, if applicable.
3. Motor Vehicle Liability. Ironman shall procure and maintain, during the life of this Agreement, Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability of not less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00) per occurrence and annual aggregate, combined single limit, bodily injury and property damage. Coverage shall include all owned, non-owned and hired vehicles.
4. Deductibles. Ironman shall be responsible for paying any deductibles in its insurance coverages.
5. Additional Insured. The Commercial General Liability Insurance Policy and Motor Vehicle Liability Insurance as described above shall include an endorsement stating that the following shall be "Additional Insured"; the County of Benzie, and all the County's elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. Said insurances shall be considered to be primary to the Additional Insureds regardless of whether said other available coverage be primary, contributing or excess.
6. Proof of Insurance. The Consultant shall provide to the County at the time the Agreement is returned by it for execution, with certificates of

insurance showing Consultant's possession of the insurances required by this Section.

- E. Governing Law. The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. The venue for the bringing of any legal or equitable action under this Agreement shall be established in accordance with the statutes of the State of Michigan and Michigan Court Rules. In the event that any action is brought under this Agreement in Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Western District, Northern Division.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below.

COUNTY OF BENZIE

WORLD TRIATHLON CORP.

By: _____

Bob Roelofs

Its: Board Chair

By: _____

Joel Gaff

Its: Race Director

Date: _____

Date: _____

APPROVED AS TO FORM FOR COUNTY OF BENZIE:

COHL, STOKER & TOSKEY, P.C.

By: SARAH K. OSBURN

On: July 20, 2022

Memorandum



To: Board of Commissioners

Copy: Rick Morris, Maintenance Coordinator

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 20, 2022

Subject: **Authorization to proceed with carpet replacement – Capital Item**

Attached you will find a proposal for the replacement and addition of carpeting in the Governmental Center. Waterland Tile Co. has replaced the carpet in the building thus far and therefore, it is recommended we proceed with them for the work. This is yet another phase of carpet replacement, however we should be complete with this project in the near future.

I want to stress that this is deferred maintenance and it's important we proceed. This also add additional safety as we will be covering some existing slippery tiled areas.

For reference, this carpeting will begin just past the lobby, back to the elevator, around and into the foyer of the Board of Commissioners meeting room. It will also replace the carpeting in the Board of Commissioners meeting room, closed session room, and room 209.

This project was planned in the capital budget and plan for completion this fiscal year in the amount of \$20,000. Given the savings from other capital items as well as not being able to proceed with some projects, there are funds to cover the increase in cost.

Recommendation:

That the Board of Commissioners approves the replacement and addition of carpeting in the Governmental Center, as recommended by the Maintenance Coordinator in the not to exceed amount of \$23,880, with funds available in the Capital fund and authorizes the Board Chairman to sign any necessary proposal documents.

Proposal

Page No. 1of 1

Pages

WATERLAND TILE CO.

Flooring Contractors

807 Lake Ave.

TRAVERSE CITY, MICHIGAN 49684

(231) 946-5700

FAX (231) 946-0910

PROPOSAL SUBMITTED TO BENZIE COUNTY		PHONE 882-0029	DATE 07/13/22
STREET 448 Court Place		JOB NAME Same	
CITY, STATE and ZIP CODE Beulah, MI. 49617		JOB LOCATION	
ARCHITECT	DATE OF PLANS	1720	JOB PHONE

We hereby submit specifications and estimates for:

Remove and dispose of the existing carpet and carpet base in the Commissioners Chambers, 2 Offices and the Lobby area outside of the Chamber room. As well as removing the 6" cove base in front of the Elevator to the existing carpet tile.

Provide and install Shaw-Immerse commercial carpet tile with new 4" carpet base where the existing carpet and carpet base was removed. While the Elevator hall will also receive new carpet tiles with new 6" cove base.

This does not include moving chairs, desk and the Commissioners desks.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: _____ dollars (\$ _____).
TWENTY-THREE THOUSAND EIGHT HUNDRED EIGHTY DOLLARS ----- 23,880.00

\$15,000.00 DOWN AT SIGNED CONTRACT, REMAINDER AT COMPLETION

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature

Note: This proposal may be
withdrawn by us if not accepted within _____ days.

DANIEL J KLOOSTERMAN

20

Acceptance of Proposal—The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 20, 2022

Subject: **Broadband Expansion – Economic Development Corporation
Recommendation for Next Steps**

At the May 24th Board of Commissioners meeting, Merit presented data collected regarding broadband in Benzie County. After the presentation, the Board took action to direct the Economic Development Corporation (EDC) to make a recommendation regarding next steps. The EDC met and discussed the Merit results. I also scheduled presentations from subject matter experts to present to the EDC as to what may be considered. The EDC heard from Eclipse Communications, Connected Nations, Cherry Capital Communications, and Peninsula Fiber Networks in addition to folks from Merit.

As a result of the information provided by these various entities, the EDC has made the following recommendations for the Board of Commissioners.

That the Economic Development Corporation recommends to the Board of Commissioners to enter into a public private partnership with telecommunication experts, including Cherry Capital Communications, to guide the process of expanding broadband in Benzie County.

The EDC further recommends Benzie County hire a contracted project manager to oversee the public private partnership in the not to exceed amount of \$200,000 over a four-year period.

The EDC stressed that a public private partnership is not limited to Cherry Capital Communications, but because of this company's due diligence to see this project through, it is recommended to work with them at this time.

The following motions would be appropriate:

That the Board of Commissioners concurs with the Economic Development Corporation and authorizes a public private partnership with Cherry Capital Communications, with consideration for other partnerships if they arise.

That the Board of Commissioners supports a contracted broadband project manager position in the not to exceed amount of \$_____ over a four-year period, with funding available from American Rescue Plan Act funding, CARES Act funding, and/or General Fund Fund Balance.



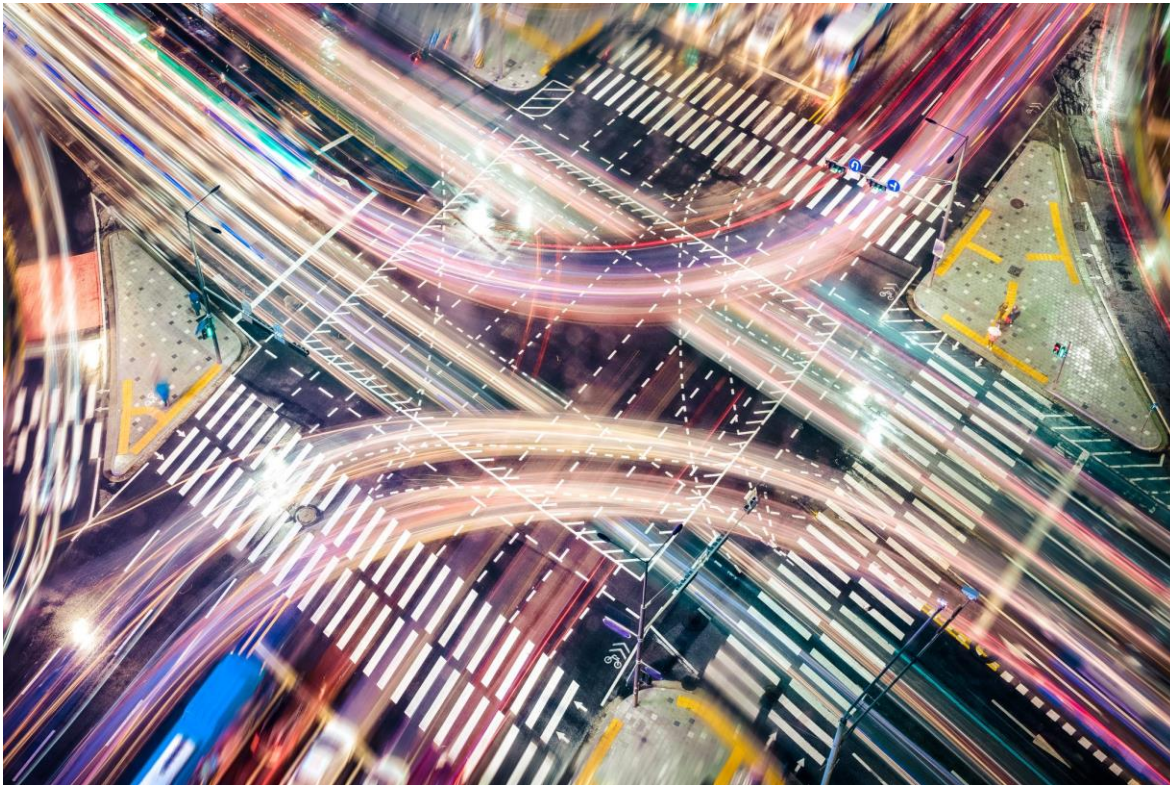
OPEN ACCESS FABRIC

BUILDING A BETTER INFRASTRUCTURE

CHERRY CAPITAL CONNECTION AND PENINSULA FIBER NETWORKS

OPEN ACCESS

- Common Infrastructure
- Multiple Carriers



- **Connecting the World**
- **Connecting Communities**
- **Connecting Consumers**

CONNECTING THE WORLD

- First Mile Layer
- Common Data Center
- Multiple Carriers

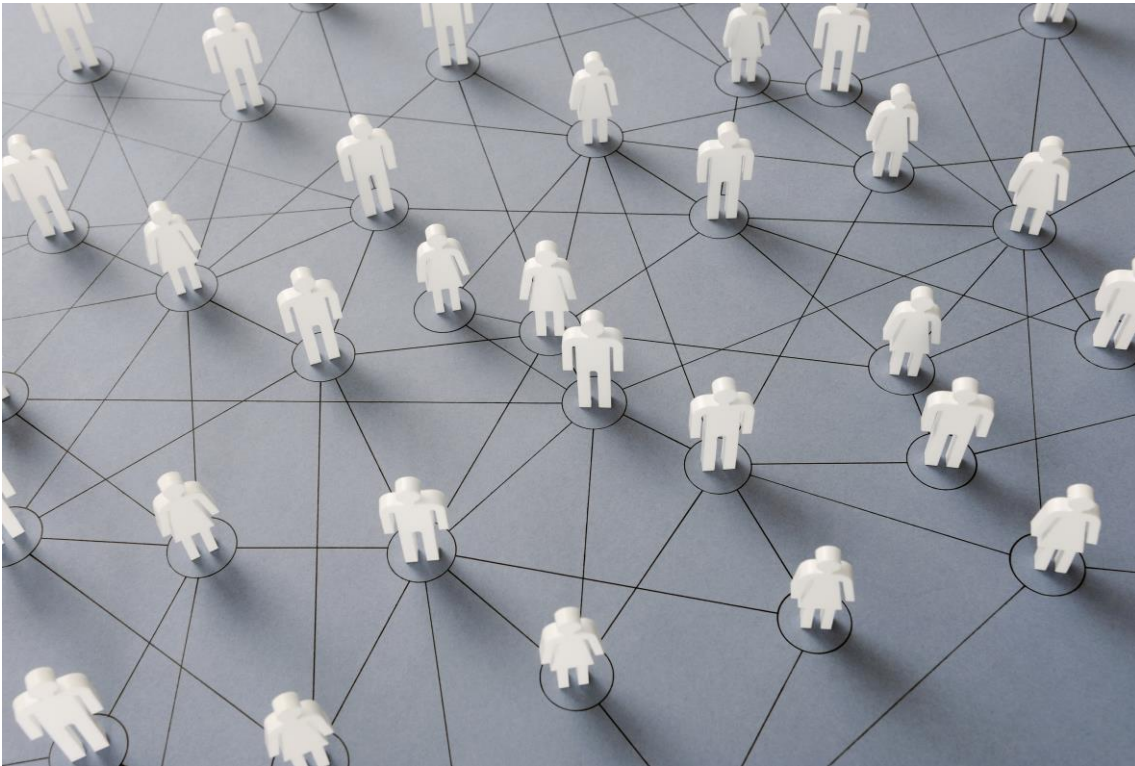


A common data center, also called an exchange, providing access to multiple first mile service providers.

- PFN
- Merit
- Cogent

CONNECTING COMMUNITIES

- Middle Mile Layer
- Common Carrier Transport
- Multiple Carriers



Connecting your community with neighboring communities.

Regional middle mile carriers that use the REACH3MC middle mile transport are:

- PFN
- Merit
- ACD
- I23Net

CONNECTING THE CONSUMER

- Last Mile Layer
- Common Connection
- Multiple Providers



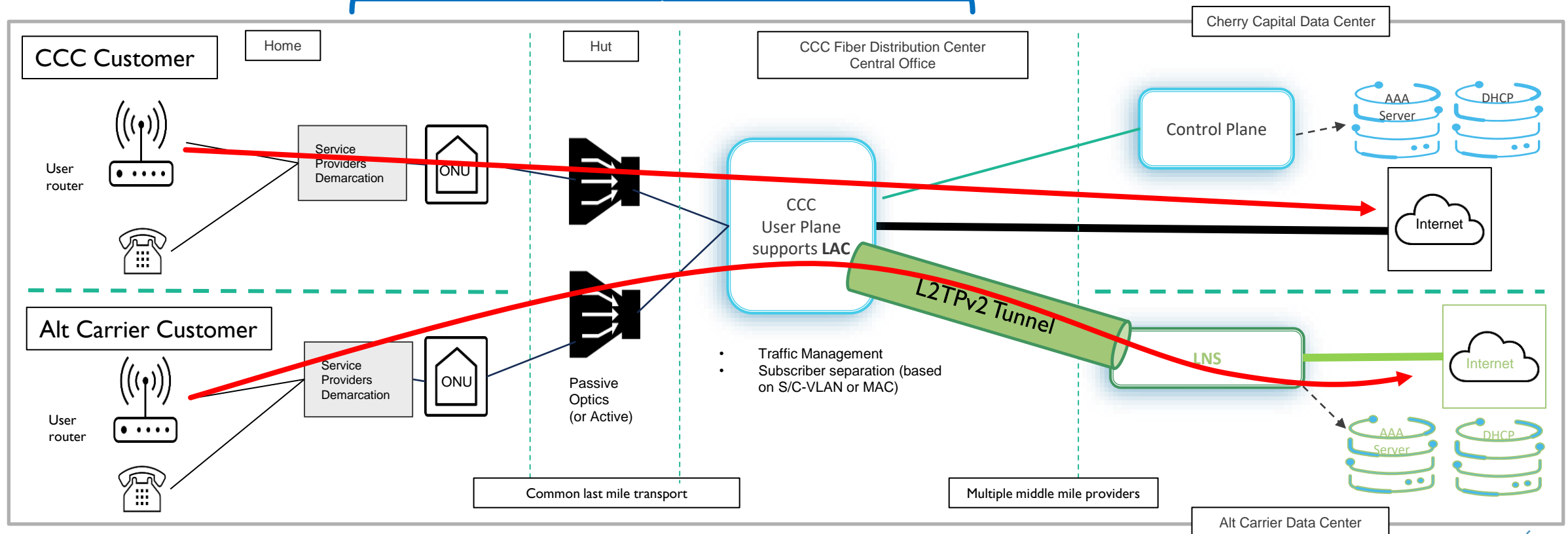
Connecting you and your neighbors. **CCC** extends the **REACH3MC** and **NextGen 911** backbone to every serviceable location. Inviting local providers to participate.

- Peninsula Fiber Network
- Merit
- Cherry Capital Connection
- Eclipse Communications
- Grand Traverse Band
- I83Networks
- Elevate Networks

CCC WHOLESALE MODEL

- All layers integrated
- Common Infrastructure
- Multiple Providers

Cherry Capital Connection “Open Access” Resources





THANK YOU

Tim Maylone tim@cccfiber.com

CHERRY CAPITAL CONNECTION AND PENINSULA FIBER NETWORKS

Commissioner Reports

Art Jeannot
Commissioner Report
July 26, 2022

- Participated in 3 meetings on behalf of the County since our June 12th meeting.
- **7/13 Networks Northwest –**
 - Special meeting to discuss the process for hiring a new Executive Director. The time line is aggressive.
- **7/15 EDC/BRA –**
 - Held an in-depth discussion on the next step for broadband expansion. Katie will be presenting to the BOC the results of that discussion.
 - Discussed the need for a paid professional. Unfortunately, our request for a grant from the State was denied.
 - The committee will be requesting up to \$10k for operating needs in the 2022-2023 budget.
- **7/18 Northern MI Counties Association –**
 - State revenue sharing will increase by 5% for the next budget year.
 - Any counties holding prisoners for the State of MI are eligible for reimbursement but must apply for it. The daily reimbursement is \$80.
 - Senate bill pending to eliminate the need for the county post meetings in local newspapers. This would help reduce cost.
 - The State will have \$3M available for rural EDC efforts.
 - Marilyn Passmore from Charter discussed extension of broadband for rural communities. She will be presenting to our BOC at the July 26th meeting.
- **Other –**
 - **7/13** – Met with a local business owner to discuss their expansion plans.

County Administrator Report

Committee Of The Whole

THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
July 12, 2022

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, July 12, 2022, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Jeannot, Miller, Nye, Roelofs, and Sauer

Excused: Commissioners Markey and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Sauer, to approve the agenda as presented. Ayes: Jeannot, Miller, Nye, Roelofs, and Sauer Nays: None Exc: Markey and Warsecke Motion carried.

Minutes:

Motion by Miller, seconded by Jeannot, to approve the Committee of the Whole minutes of June 14, 2022, as presented. Ayes: Jeannot, Miller, Nye, Roelofs, and Sauer Nays: None Exc: Markey and Warsecke Motion carried.

1:31 p.m. Public Input - None

Human Resources:

- a. Kristine Bosley – Benzie County Corrective Action Plan: The County received notification from the State Tax Commission that the Property Service Division staff completed an annual Equalization review. They did find items that deviated from the standards expected by the State Tax Commission and statute. Additional reporting requirements and monthly updates regarding the status of the corrective action plan is required. Human Resources Update regarding staffing, workers' compensation, employee benefits, policies/procedures and ongoing projects was provided.

Technology Update: - None

Buildings & Grounds Update: - None

Finance:

- a. Budget – Kim Nowak, District/Probate Court Administrator, stated that she needs to increase the budget for jury, office supplies, mental examinations, transcripts, and cellphone/tablets. With COVID there has been a backlog and trying to catch up.
- b. Budget – Michelle Thompson, Benzie County Treasurer, provided a handout of step increases for Chief Deputies. There is a 30% difference between the Elected Officials and the Chief Deputies. They must step in and cover for the Elected Official in their absence. Looking for step increase plus cost of living. The Treasurer's statutory duties are delinquent taxes and dog license collection. Her office does grant applications and general ledger. Looking for a 10% stipend for general ledger and audit management for her position.

- c. Budget – Pat Heins, Circuit Court Administrator, stated they are trying to catch up from COVID also. Needs budget increases in transcripts, appeal fees, jury, thinking matters fee, and an additional employee to help with running zoom hearings and court reporting. The new JIS system will start next week, the first year is free, then they will give us the cost based on utilization. The BIS systems bought with COVID grant requires yearly warranties.
- d. Budget – Ed Hoogterp, Drain Commissioner, provided a handout of Crystal Lake Outlet Dam. Working with Spicer on a study to determine what the benefits would be to update Crystal Lake Outlet Dam. Concerns about the dam are maintenance and safety. Dam was built in 1979. The walls are slowly deteriorating. There are 5 gates that control the water level. Spicer Company's proposal as to what it would take to update the Crystal Lake Outlet Dam, is around \$3,500 to \$4,000. This would be an automatic lake level monitoring system that would raise and lower the gates. Request this under contract services line item in the Drain Commissioner budget. In the Parks and Recreation budget, last year \$15,000 was allocated for a study regarding a Parks and Recreation Director. Only partial was spent and request for the \$10,000 be carried over to finish. Trying to begin the process to create an inter-active map of all the Park and Recreation in Benzie County and what is available at each. Requested clerical support for the Parks and Recreation Commission and more for travel.

3:18 p.m. Break

3:23 p.m. Reconvene

Topics for Continued Discussion:

- a. Master Plan- Katie Zeits, County Administrator, stated that Benzie County's Master Plan was adopted in 2017. The plan states that it would be reviewed for updates every 5 years. Reached out to Network Northwest for a proposal regarding reviewing and updating the Master Plan. Recommend that we establish a subcommittee to review the Master Plan and make a recommendation to the Board of Commissioners to get an idea as to the direction it needs to go. This will be put as an action item for the next Board of Commissioners meeting to form a subcommittee.

3:32 p.m. Public Input

Tammy Bowers, Benzie County Clerk, agrees with Michelle Thompson regarding the step raises for Chief Deputies. Need to try and figure out a system that is fair and works for everyone.

Michelle Thompson, Benzie County Treasurer, Kelley has been here 15 years and makes the same an employee that has been here a month, and Kim that has been here 8 years.

3:34 p.m. Public Input closed

Motion by Roelofs, seconded by Sauer, to adjourn at 3:34 p.m. Ayes: Jeannot, Miller, Nye, Roelofs, and Sauer Nays: None Exc: Markey and Warsecke Motion carried.

Committee Appointments

Correspondence

Betsie Valley Trailway Management Council

Minutes from Tuesday, May 3, 2022, 4:30 p.m.

Benzie County Government Center, Frank Walterhouse Board Room

Members Present: Gary Sauer, Annie Browning, Avace Wildie, Frank Ikens, John Wheeler, Sean Duperron, Roberta Benedict, Fran Wheeler
Members Absent: Doug Barry
Guests/ Public: Charlie Gregory, Trail Care Coordinator, Katelyn Zeits, County Administrator

A. Call to Order

Chairman, Gary Sauer called the meeting to order at 4:30 p.m. with a quorum present

B. Approval of the Agenda

John Wheeler moved to approve agenda, Sean seconded, all approved

C. Approval of the Minutes of April 6, 2022

Frank moved to approve April 6, 2022 minutes, John seconded, all approved

D. Public Input

- In reviewing the Certificate of Liability Insurance that the Management Council was recently working on, John Wheeler would like to see language that provides adequate coverage for all groups working on the trail. Katelyn Zeits suggested a "Document of Understanding showing that FBVT volunteers are working on behalf of the DNR or other government units so that they could be covered by the liability insurance. Sean Duperron thought there was a previous document showing that there was an agreement with the DNR and the FBVT. Gary Sauer will look into whether such a document exists.
- After discussion to make sure all groups of individuals working on the trail were covered, Katelyn Zeits felt comfortable with the current certificate of liability insurance language and the coverage it provides to all groups.

E. Other Presentations and Communications

1. Trail Grant Application – Grant applications for paving the BVT have been submitted to many sources with a recent announcement that the BVT has been awarded \$100,000 from The Michigan Natural Resources Trust Fund.

F. Reports

1. Treasurer - Frank Ikens

- No expenses. Last bill was for AJ's work on BVT.
- All approved acceptance of Treasurer's Report

2. Chairman – Gary Sauer

3. Trail Care Coordinator – Charlie Gregory

- Doug Barry sent pictures of several wash out areas on the trail to Gary. Charlie will take pictures to AJ's and ask for suggestions to remedy.
- New bike shop in Frankfort would like to make pathway behind their shop that attaches to trail so that riders can try out bikes on the BV Trail. Doing so requires cleaning up area and moving a large pile of dirt. Charlie will work on securing equipment to move pile.
- Shed - Charlie reviewed planned usage of the new shed including storage of Joy to Ride Bikes, tractor, blowers, and other trail maintenance equipment.
- As required by the 2021 trail paving project to be considered complete, an ADA approved cement pad under bench and an ADA approved trash receptacle will soon be erected.
- Presentation to MI Legislature – The Betsie Valley Trail was part of an impressive presentation to the Legislature regarding improving and extending trails throughout northern Michigan and the request for \$150 million in grant monies. BVT's part of the request was \$2million.

G. Old Business

- Lewis Bridge Update – Sean Duperron reported that the Lewis Bridge project is nearly complete with beautiful landscaping and signage showcasing the history of the bridge and recognition of individuals who were instrumental in development of the BVT. Native flowers will be added on Planting Day. The DNR considers this a “pocket park”.
- Planting Day – May 24 and 25 have been side aside for the public to help plant flowers
- Public Reveal of Lewis Bridge Project - June 25 will be the official dedication of the Lewis Bridge Project. More information and an invitation to the public to attend will be published later.

H. New Business

- North Mitten Event Application – Sean moved to approve application to host this event on the BVT. Frank seconded, all approved.

I. Other Business - none

J. Adjourn

- Meeting adjourned by Chairman at 5:30 p.m.
- Next meeting - Tuesday June 7, 2022 at 4:30 p.m. at the Government Center

Respectfully Submitted,
Avace Wildie, Secretary


CP 6-2

AMENDING FEE CAP FOR HOME HEALTH PROVIDERS UNDER No-Fault

[illegible]

I, the undersigned, the duly qualified and acting Clerk of the County of Mecosta, Michigan (the County) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 7th day of July 2022.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this 7th day of August, 2022, A.D.



Marcee M. Purcell
Mecosta County Clerk

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING AGENDA
Wednesday, July 27, 2022 – 2:00 p.m.
Leelanau County Government Center-Upper Level Community Meeting Room
8527 E Government Center
Suttons Bay, MI 49682**

or

Electronically, via conference call

To participate, dial: (213) 282-9788 and enter Conference ID: 422 029 539#

This is a Regular Meeting of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes from the Regular Board of Health Meeting of June 22, 2022.

Approval of the Agenda

Public Comment Period

1. MI-Thrive Presentation – Rachel Pomeroy
2. Health Officer Update – Dan Thorell
3. Betsie Valley Van Contract - Action
4. Strategic Planning Assignments
5. Interaction with Chair and Vice Chair of Health Department Northwest Board of Health
6. BLDHD BOH By-Laws and Rules of Order
7. Personnel and Finance Committee Report-Personnel and Finance Committee
 - A. Accounts Payable - Action
 - B. June 2022 - Financial Statements – Action
8. Staff Reports
 - A. Medical Director – Dr. Joshua Meyerson
 - B. Personal Health – Michelle Klein
 - C. Environmental Health Director – Eric Johnston
 - D. Administrative- Dodie Putney

Public Comment Period

Board Comments

Adjourn

Personnel and Finance Comm. Meeting- July 27, 2022 1:00 pm
Leelanau County Government Center – Upper-Level Community Meeting Room
Electronically via conference call:
(213) 282-9788 and enter Conference ID: 422 029 539#

Investing in Michigan's Broadband Future

Marilyn Passmore
Director, State Government Affairs

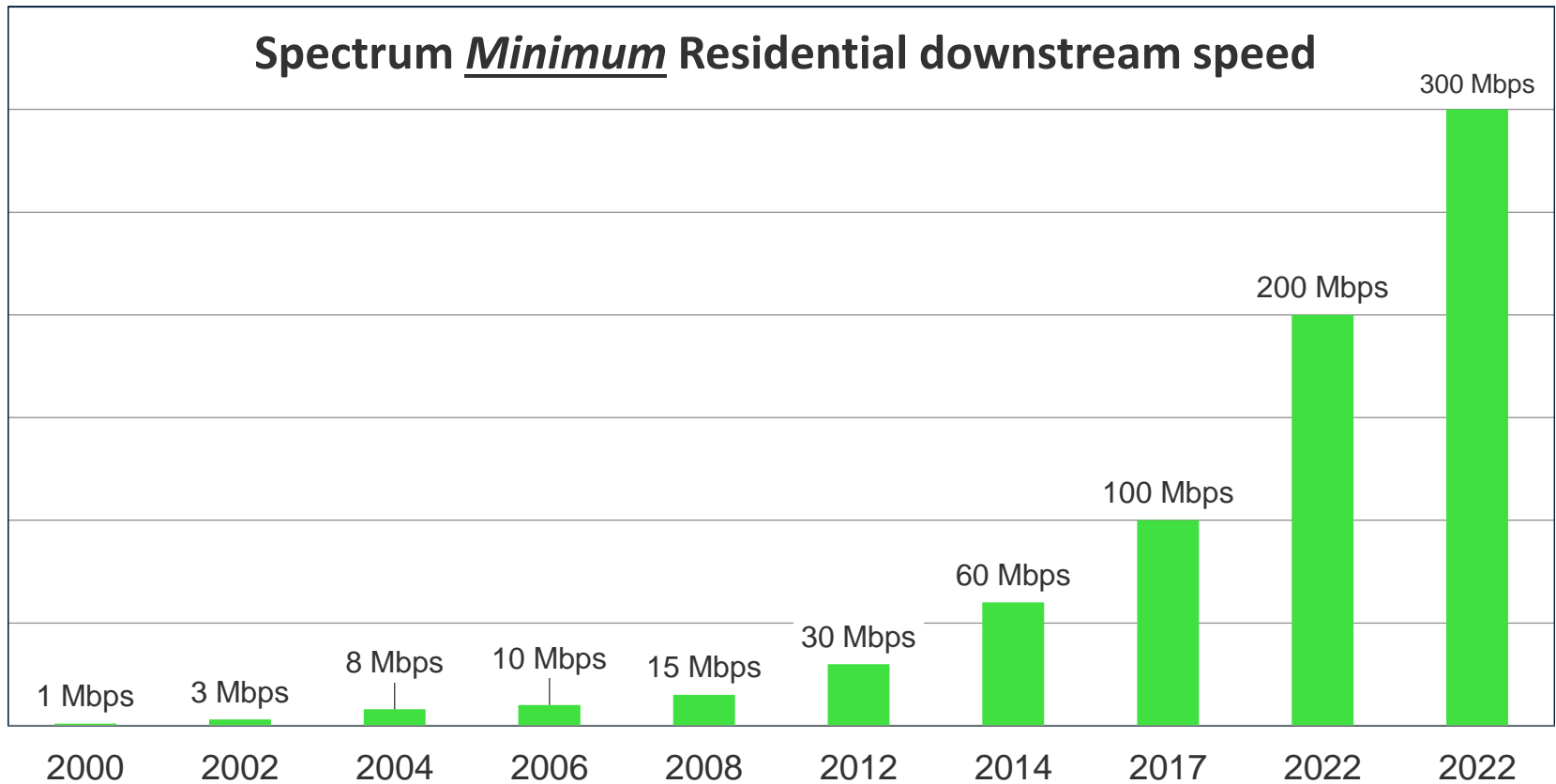
Charter
COMMUNICATIONS

Charter's National Network

U.S. Workforce	93,700 (1,730 in MI)
Network reach	Charter network passes 53M homes & businesses in 41 states
Customers	32M
# IP Devices connected	450M
Infrastructure & Technology Investment	\$40B in past 5 years
Past 3 years network extensions	+ 2.5M homes & businesses, 1/3 of expansion in rural areas. In 2021, extended network to 26,000 MI homes & small businesses.

<https://policy.charter.com/>

Spectrum Minimum Residential downstream speed



FCC's Rural Digital Opportunity Fund (RDOF)

- FCC program created to close the digital divide by investing billions in the construction of rural broadband networks



Reverse Auction - \$20.4 billion awarded over 10 years via 2 auctions

- Round 1 = **\$9.2B**; Round 2 – not scheduled
- **Broadband & voice service** must be offered
- **Providers set schedule**, not the FCC
- Annual **reports** & build-out **milestone** certifications due to FCC
- **FCC has authority to claw back funds**

<https://www.fcc.gov/implementing-rural-digital-opportunity-fund-rdof-auction>

RDOF Phase I (\$ to unserved Census Blocks) results

Total Funding	\$9.2B awarded to 180 companies
National Impact	\$5.2M homes/businesses in 49 states
Total Michigan Funding	\$363M in RDOF Funds to <u>13 companies</u>
Total Michigan Impact	249,263 new locations to be served



INVESTORS

MON, 02/01/2021 - 12:00

Charter Communications Launches New Multiyear, Multibillion-Dollar Initiative To Expand Broadband Availability To Over 1 Million New Customer Locations



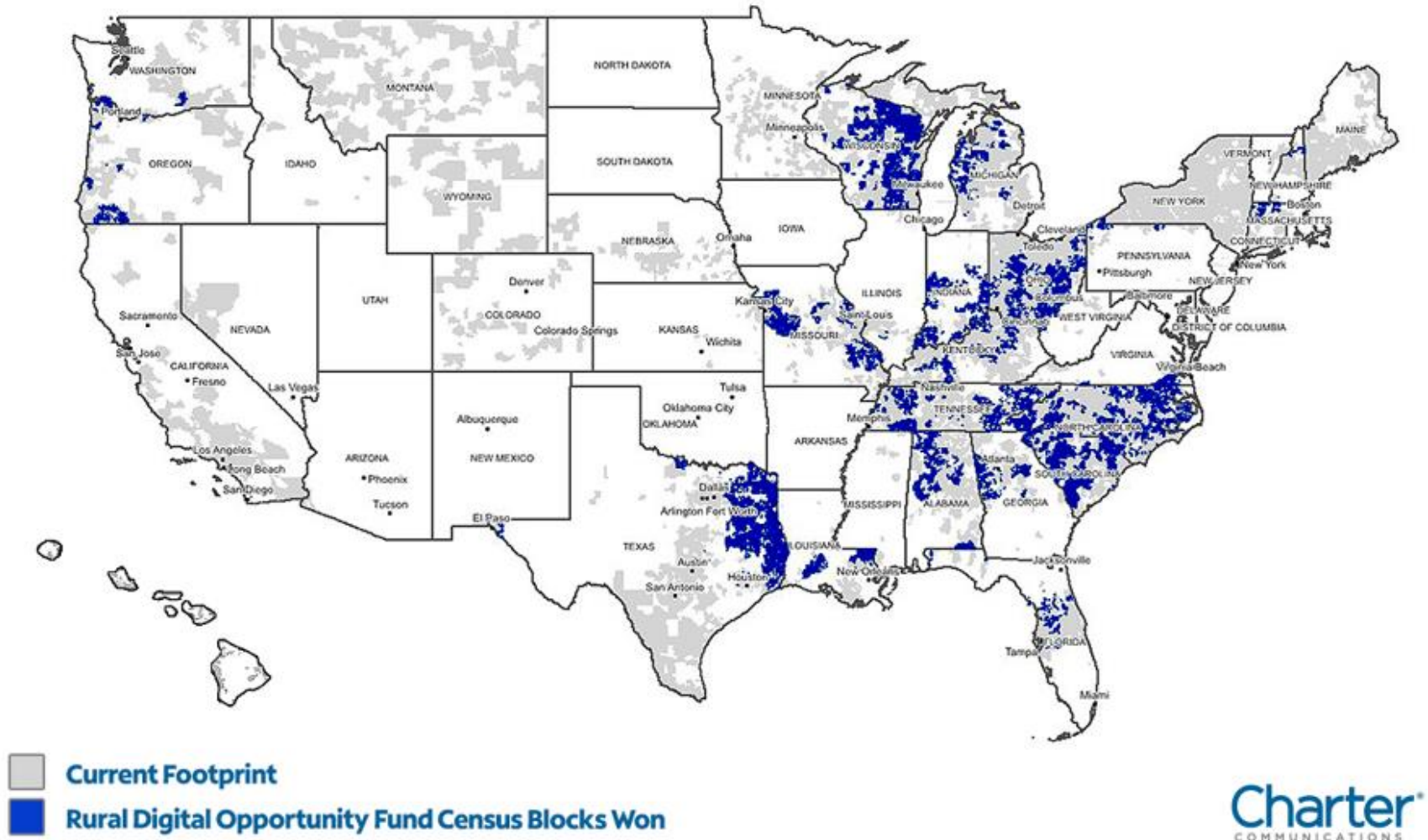
**\$5 Billion Investment to Include \$1.2 Billion in Rural Digital Opportunity Funding to Expand Broadband
Network to Unserved Communities**

**Charter to Hire More than 2,000 Employees and Contractors to Support 24-State RDOF Broadband
Deployment**

<https://policy.charter.com/blog/charter-announces-5-billion-initiative-to-connect-unserved-americans>

Current network 750,000+ miles

Charter RDOF adding 115,000 miles of network



NETWORK TECHNOLOGY & SPEEDS

- Charter's RDOF build will be **FTTH** at speeds of up to **1 gig down, 500 Mbps up**
- Spectrum Internet offers fast, reliable service with
 - **no modem fees**
 - **no contracts**
 - **no data caps**

 **1000**
Mbps

 **500**
Mbps

Charter's RDOF-supported impact on Michigan

FCC RDOF Support	\$26.6M
Charter Investment	~ \$100M
# of MI Counties impacted	33
Charter's current MI network	30,000+ miles
Charter adding	3,000+ miles of fiber
# of MI addresses awarded to Charter via RDOF program	35,944




Recent Charter MI RDOF Press Releases:

- <https://corporate.charter.com/newsroom/spectrum-launches-gigabit-broadband-in-midland-county-michigan>
- <https://corporate.charter.com/newsroom/spectrum-launches-gigabit-broadband-mobile-tv-and-voice-services-in-benzie-and-manistee-counties>

Spectrum Rural Expansion

<https://www.spectrum.com/cp/build>



Check Availability

Street Address*

Apt/Unit


Zip Code*

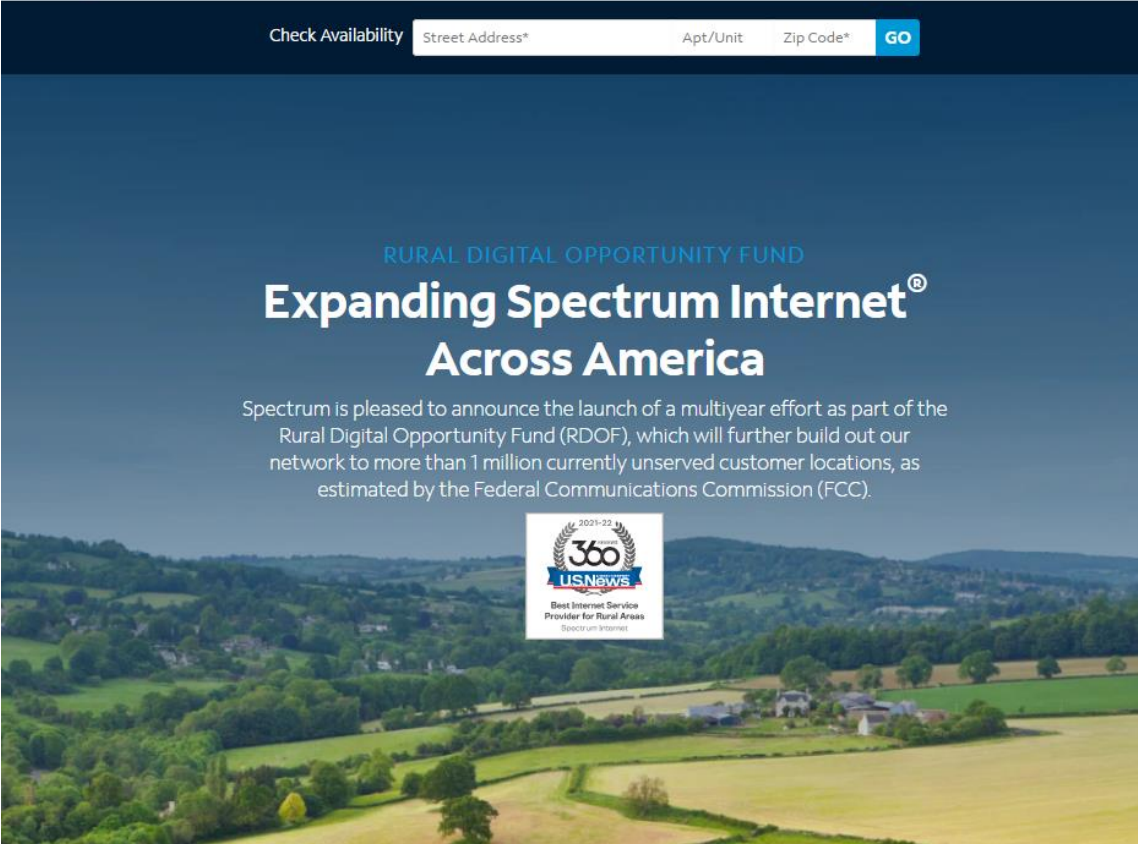
GO

RURAL DIGITAL OPPORTUNITY FUND

Expanding Spectrum Internet® Across America

Spectrum is pleased to announce the launch of a multiyear effort as part of the Rural Digital Opportunity Fund (RDOF), which will further build out our network to more than 1 million currently unserved customer locations, as estimated by the Federal Communications Commission (FCC).







Broadband Adoption: helping people get connected

Spectrum Internet Assist	High-speed, low-cost broadband for low-income students & seniors. \$17.99/month – no data caps, no contracts, free modem, free internet security suite included.	https://www.spectrum.com/internet/spectrum-internet-assist
Spectrum Stay Connected K-12	Schools can use CARES ACT funding to bulk-buy broadband	https://enterprise.spectrum.com/services/industries/k-12/stay-connected.html
Spectrum Digital Education Grants	Philanthropic support to community organizations promoting digital adoption & literacy	https://corporate.charter.com/digital-education
Spectrum Community Solutions	Bulk internet for group housing – HUD, Senior, Student, etc	https://www.spectrum.com/community-solutions
FCC Affordable Connectivity Program (ACP)	Allows eligible households to save up to \$30 a month on Internet service –~4% of MI residents participating	https://www.fcc.gov/acp



Opportunities to expand broadband with Charter

Federal Funding	<p>NTIA Broadband Grants</p> <p>NTIA Tribal Broadband Connectivity Program</p> <p>*Coming* NTIA BEAD funding (\$42.5B)</p>	https://broadbandusa.ntia.doc.gov/resources/grant-programs/broadband-equity-access-and-deployment-bead-program
State Funding	<p>Connecting MI Communities Broadband Grants</p> <ul style="list-style-type: none"> • 2021 - Charter awarded 7 MI CMIC 2.0 Broadband Grants • \$2.8M awarded, Charter funded \$2.9M • <u>Charter projects underway or complete</u> in Kent, Emmet, Gladwin, Grand Traverse, Ogemaw, Ottawa, and Shiawassee counties <p>*Coming* MI High-Speed Internet Office Broadband Grants</p>	<p>Link to all CMIC 2.0 Broadband Grants awarded:</p> <p>https://www.michigan.gov/dtmb/policies/governance/cmhc-grant/2-0</p> <p>https://www.michigan.gov/leo/bureaus-agencies/mihi</p>
Local Funding	Municipal / County use of America Rescue Plan funds	

Our team at work



... in all conditions

Questions?

Marilyn Passmore

Director, State Government Affairs

Spectrum Rural Expansion - Michigan & Indiana

Marilyn.Passmore@Charter.com | (616) 607-2377

Charter
COMMUNICATIONS

The Affordable Connectivity Program

Stay connected and save up to \$30/mo.* on your Internet service.

Great news! You may be eligible to receive high-speed Internet service at no cost* from Spectrum through the Affordable Connectivity Program (ACP).

This program was created to ensure eligible households like yours will have the services you need.

The need for fast, reliable Internet is more critical than ever and Spectrum is committed to bringing you the best speeds available. Find out if you are eligible for this great program and start enjoying fast Internet speeds. We look forward to welcoming you as a Spectrum Internet® customer.

QUALIFYING GROUPS:

- Lifeline eligible*
- Pell Grant recipient
- Free or reduced school lunch or breakfast eligible
- Veterans Pension and Survivors Benefit

SPECTRUM INTERNET®

for **\$0** /mo*

**HIGH-SPEED INTERNET
AT NO COST***

*Depending on level of Spectrum Internet service.
Benefit expires upon termination of ACP.*



We've made it easy to find out if you qualify:

1 STEP 1: CONFIRM QUALIFICATION

Your household may qualify for the Affordable Connectivity Program. Visit www.acpbenefit.org to find out more.

2 STEP 2: REDEEM YOUR SAVINGS WITH SPECTRUM

Call Spectrum at **1-833-660-0447** or visit Spectrum.com/ACP to sign up for high-speed Internet and save up to \$30 a month if you qualify.

If you are a current Spectrum Internet customer call 1-833-660-0447 to save up to \$30/mo. on your service.

3 STEP 3: ENJOY FAST INTERNET

Surf and stream with your Spectrum high-speed Internet service and home WiFi. A temporary monthly credit will be applied to your account.

Spectrum

*Affordable Connectivity Program (ACP): Program benefit limited to one per household; Limited time offer; benefit expires upon FCC's termination of the Program. Income eligibility requirements apply. A recurring credit of up to \$30/mo (\$75 in Tribal Lands) will be applied directly to eligible customers' accounts; customers are responsible for charges over \$30/mo. Standard rates apply following end of the Program period; may vary by location. Taxes and fees extra depending on the area and subject to change during and after the Program period; installation/network activation, equipment and additional services are extra. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply.

Programs that meet the Lifeline requirement are Medicaid, SNAP, SSI, Federal Public Housing Authority (FPHA) support and Veterans and Survivor's Pension benefit. Alternative Verification Process also eligible to qualify.

©2022 Charter Communications.

XXXX-XXXXXXX-XX

Programa de Conectividad Accesible



Sigue conectado y ahorra hasta \$30/mes* en tu servicio de Internet.

¡Fabulosas noticias! Puedes ser elegible para recibir servicio de Internet de alta velocidad sin costo* de Spectrum a través del Programa de Conectividad Accesible (ACP, por sus siglas en inglés).

Este programa fue creado para garantizar que los hogares elegibles como el tuyo tengan los servicios que necesitan.

La necesidad de un Internet rápido y confiable es más esencial que nunca y Spectrum se ha comprometido a traerte las mejores velocidades disponibles. Descubre si eres elegible para recibir este fabuloso programa y comenzar a disfrutar rápidas velocidades de Internet. Esperamos darte la bienvenida pronto como cliente de Spectrum Internet®.

GRUPOS QUE CALIFICAN:

- Elegible para recibir Lifeline*
- Beneficiario de la subvención Pell
- Elegible para recibir desayuno o almuerzo escolar gratis o a bajo costo
- Pensión para Veteranos y Beneficio a Sobrevivientes

SPECTRUM INTERNET®

por **\$0** /mes*



INTERNET DE ALTA VELOCIDAD SIN NINGÚN COSTO*

*Depende del nivel de servicio de Spectrum Internet.
El beneficio vence al finalizar el ACP.*

Descubrir si calificas es fácil:

1 PASO 1: CONFIRMA QUE CALIFICAS

Tu hogar puede calificar para recibir el Programa de Conectividad Accesible. Para más información, visita www.acpbenefit.org.

2 PASO 2: RECLAMA TUS AHORROS CON SPECTRUM

Llama a Spectrum al **1-833-660-0447** o visita Spectrum.com/ACP para suscribirte y recibir Internet de alta velocidad ahorrando hasta \$30 al mes si calificas.

Si actualmente eres cliente de Spectrum Internet, llama al **1-833-660-0447** para ahorrar hasta \$30/mes en tu servicio.

3 PASO 3: DISFRUTA DE INTERNET RÁPIDO

Navega y haz streaming con tu servicio de Internet de alta velocidad y WiFi residencial. Se aplicará un crédito mensual temporalmente a tu cuenta.

Spectrum▶

*Programa de Conectividad Accesible (ACP, por sus siglas en inglés): El beneficio del programa se limita a uno por domicilio; oferta por tiempo limitado; el beneficio vence al finalizar el programa de la FCC. Aplican requisitos de elegibilidad por ingresos. Se aplicará un crédito periódico de hasta \$30/mes (\$75 en territorios tribales) directamente a las cuentas de clientes elegibles; los clientes son responsables de los cargos que excedan \$30/mes. Se aplican tarifas estándar una vez termine período del programa; puede variar dependiendo de la zona. Los impuestos y cargos tienen un costo adicional dependiendo del área y están sujetos a cambios durante y después del período del programa; instalación/activación de red, equipos y servicios adicionales son extra. Servicios sujetos a todos los términos y condiciones de servicio vigentes; sujetos a cambios. Los servicios no están disponibles en todas las áreas. Aplican restricciones.

Los programas que satisfacen los requisitos de Lifeline son Medicaid, SNAP, SSI, ayuda de la Autoridad Federal de Vivienda Pública (FPHA, por sus siglas en inglés) y la Pensión para Veteranos y Beneficio a Sobrevivientes. Para calificar debes ser elegible en un proceso alternativo de verificación.

©2022 Charter Communications.

XXXX-XXXXXXX-XX



SPECTRUM INTERNET® ASSIST

Affordable, reliable high-speed Internet access for qualifying households



Spectrum Internet Assist is a low-cost, high-speed broadband service that provides qualifying households with Internet service for **\$17.99 per month**.

To qualify for Spectrum Internet Assist, a member of the household must be a recipient of one of the following programs:

- The National School Lunch Program (NSLP); free or reduced-cost lunch
- The Community Eligibility Provision (CEP) of the NSLP
- Supplemental Security Income (SSI) (age 65 and over only)

Programs that do not qualify for Spectrum Internet Assist: Social Security Disability (SSD), Social Security Disability Insurance (SSDI), and Social Security Retirement and Survivor Benefits are different from Supplemental Security Income (SSI) and do NOT meet eligibility requirements.

If you believe you may qualify, visit SpectrumInternetAssist.com.

- Enter in your 5-digit ZIP code to see if Spectrum Internet Assist is available in your area.
- If available, you will receive direction to call 1-844-525-1574 to start the qualification process.
- If Spectrum Internet Assist is not available in your area, you will receive a coming-soon message and be asked to check back for updates.

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Spectrum Internet Assist gives your household a reliable, blazing-fast connection to the world of information, education, entertainment and services that are available online.

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- 30 Mbps of Internet speed with NO data caps
- **FREE** Internet modem
- No contracts, ever
- Add fast in-home WiFi for \$5 more a month

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SPECTRUM INTERNET ASSIST: Limited time offer; subject to change; not transferable. Availability of offer based on eligibility and service address that has been pre-qualified. Offer valid to qualified residential customers who (i) have not subscribed to Charter Communications' Internet services within 30 days prior to requesting services under this offer, (ii) have no outstanding debt for any of Charter Communications' services that was incurred within 1 year prior to requesting services under this offer and (iii) have no outstanding debt to Charter Communications that was incurred for services provided under this offer and that are subject to Charter Communications' ordinary debt collection procedures. Equipment, taxes, fees and surcharges may be extra and subject to change during and after the term; installation and additional services are extra. Available Internet speeds may vary by address. Download speeds are up to 30 Mbps and upload speeds are up to 4 Mbps. WiFi: Equipment, activation and installation fees may apply. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply. ©2019 Charter Communications.