

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

November 22, 2022

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81470368457>

Or One tap mobile :

US: 13126266799

Webinar ID: 814 7036 8457

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 11/08/2022

PUBLIC COMMENT

FINANCE –

A) Approval of Bills

ELECTED OFFICIALS & DEPT HEAD COMMENTS

ACTION ITEMS –

A) Kelly Ottinger - BACN Application to the Tribe

B) Benzie Senior Resource Grant

C) Consideration approving dish washer for jail operations.

D) GIS Contract for 911 services

E) Consideration of appointing interim Equalization Director

F) LOU Central Dispatch

COMMISSIONER REPORTS –

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

COMMITTEE OF THE WHOLE – None

COMMITTEE APPOINTMENTS – EMS Advisory Board – Mary Dort: SWAC reappointment

Todd Warren; Veterans reappointment Tyson Burch and Donald Schaffer; EDC Resignation Blake

Brooks; DHHS Board reappointment Donald Schaffer

UNFINISHED BUSINESS –

NEW BUSINESS –

PRESENTATION OF CORRESPONDENCE

1000 a.m.

Closed Session – with attorney pursuant to MCL 15.268(e)

PUBLIC COMMENT

ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days' notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Tammy Bowers, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public comment during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is a "Comment" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships)	231-920-5028
District III – Andy Miller (Crystal Lake, Frankfort)	231-920-8300
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Tim Markey (Homestead)	231-871-1399
District VI - Evan Warsecke (Colfax, Inland)	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

January 11, 2022

THE BENZIE COUNTY BOARD OF COMMISSIONERS
November 8, 2022

The Benzie County Board of Commissioners met in a regular session on Tuesday, November 8, 2022 in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Miller, to approve the agenda as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Markey, to approve the regular session minutes of October 25, 2022, as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Nye, seconded by Miller, to approve the closed session minutes of October 25, 2022, as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:03 a.m. Public Input – None

FINANCE

Bills: Motion by Warsecke, seconded by Sauer, to approve payment of the bills from October 21, 2022, through November 3, 2022 in the amount of \$348,759.00, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Sheriff Rosa introduced the new school resource officer, Matt McKinley. The reinspection of the Benzie County Jail conducted on October 10, 2022, by the Michigan Department of Corrections stated that Benzie County Jail is in full compliance with the administrative rules of jails and lockups.

Nate Loop, Maples, gave an update regarding their capital improvement projects. The Maples are currently COVID free, and things are going well.

ACTION ITEMS

Appointment of 911 Director: Motion by Sauer, seconded by Markey, to offer the position of Central Dispatch Director to Cory Ellis, contingent upon successful background and reference check completion at a starting salary of \$55,000, plus appropriate benefits. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Letter of Support for Cherry Capital: Tim Maylone was present. Motion by Miller, seconded by Jeannot, to commit to moving forward with Project 2, committing Benzie County to \$1.5 million to

COMMISSIONERS

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November 8, 2022

expand broadband in Benzie County. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

24-hour Road Patrol: Motion by Warsecke, seconded by Nye, to direct the County Administrator to work with the Sheriff Department to move forward with 24-hour road patrol. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

MSU Extension Service agreement: Jennifer Berkey was present. Motion by Warsecke, seconded by Sauer, to approve the annual agreement for Extension Services with MSU Extension, and authorize the Chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ACO purchase of a new vehicle: Motion by Warsecke, seconded by Sauer, to approve the purchase of a 2022 Chevy Tahoe and the purchase of necessary caging for animal care equipment, as recommended by the Animal Control Director not to exceed amount of \$65,000, with funds available in the Capital fund and authorizes the Chair to sign any necessary proposal documents. Along with declaring the 2 existing ACO vehicles and boxes as surplus and authorizing them to be sold. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Purchase of 2 portable police radios: Motion by Nye, seconded by Markey to authorize the purchase of 2 portable Motorola police radios, with \$7,110.48 coming out of the Benzie County Central Dispatch fund and up to \$2,689.52 coming out of the Benzie County Sheriff Office fund. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

December 27, 2022, BOC and COTW meetings: Motion by Sauer, seconded by Warsecke, cancel the December 27, 2022, Board of Commissioners meeting and the December 27, 2022, Committee of the Whole meeting, and only have one meeting on December 13, 2022. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Resolution 2022-022 Delegating Supervisory Authority of the County Administrator: Motion by Jeannot, seconded by Markey, to approve Resolution 2022-022 affirming the Board of Commissioners' authority to appoint, employ, and removed certain positions while delegating supervisory authority to the County Administrator. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

10:22 a.m. Break

10:31 a.m. Reconvene

COMMISSIONER REPORTS

Chair Roelofs attended the Area Agency on Aging meeting, 911 Special Meeting, and this Friday is Veterans Day.

Comm Jeannot provided a written report. In addition, he attended an Economic Outlook function in Traverse City. What to say Thank You to the Township Clerks'. Proud of Benzie County and the way we manage elections under pressure.

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November 8, 2022

Comm Miller attended the Benzie Human Services Collaborative meeting, and Airport Authority meeting.

Comm Nye attended the Agenda Review meeting, Benzie Leelanau Health Department meeting, attended 2 Feasibility Study meeting with at the -2-Townships, meeting at State Saving Bank regarding the proposed project with Habitat for Humanity and Graceland, Village of Benzonia meeting, and EDC meeting.

Comm Markey attended the LPT meeting, Network Northwest meeting, Centra Wellness Network Resource meeting, Homestead Township meeting, Dispatch Director interviews, Special Dispatch Advisory meeting, and the Northern Regional Entity Substance Abuse Board meeting.

Comm Warsecke – nothing to report.

Comm Sauer attended the Benzie Leelanau Health Department meeting, Maples meeting, Road Commission meeting, Weldon Township meeting, Joyfield Township meeting, Blaine Township meeting, and Gilmore Township meeting.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits stated that she was invited to speak at the Northern Housing Summit last Friday, at the Great Wolf Lodge. Tomorrow she will be interviewing for the Human Resource Manager position in her office. The Chair and Vice-Chair will be participating in the interviews, and Kristine will be zooming in. Commissioner Nye questioned if a 3rd commissioner is needed at the interviews. Commissioner Sauer suggested Commissioner Jeannot. Commissioner Jeannot accepted.

COMMITTEE OF THE WHOLE - None

COMMITTEE APPOINTMENTS

Motion by Markey, seconded by Sauer to accept the letter of resignation from Marty Dagneau-Bates from the EMS Advisory Board, Almira Township Representative. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Mary Dort has proved a letter of interest for the EMS Advisory Board Almira Township Representative.

EMS Advisory Board Almira Representative and EDC position will be advertised then interview will be scheduled.

Motion by Jeannot, seconded by Nye, to accept, with regret, the resignation of Jean Bowers and Dawn Olney from the Benzie Housing Committee Board, acknowledging the decades of service they have provided. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Commissioner Jeannot recommended that we wait to appoint members to the Benzie Housing Committee Board at this time. He will be researching, after the election, the continuation of this committee, as rural development funds have not been available for some time.

UNFINISHED BUSINESS - None

NEW BUSINESS – None

COMMISSIONERS

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November 8, 2022

PRESENTATION: Request for Daycare Funding from ARPA funds.

Ashley Lingstrum is the owner/director of the Whistle Stop Learning Center in Thompsonville. She provided a written presentation including 4 options for funding from the APRA funds. She asks that the Commissioners stop by and look at her daycare. Commissioner Nye proposes that this be put on the next COTW meeting. Commissioner Roelofs supports this.

PRESENTATION OF CORRESPONDENCE

- Brian Harrison request for Resolution regarding Michigan Auto Insurance Reform
- Crystal Lake Elevation report
- Little Platte Lake Elevation report

11:31 a.m. Public Input

JoAnn Holwerda, City of Frankfort, stated that she hopes helping the Whistle Stop Learning Center can be done. They have 2 staff members that use her.

11:32 a.m. Public Input Closed

Motion by Warsecke, seconded by Miller, to adjourn at 11:32 a.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

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1. Approve the agenda as presented.
2. Approve the regular session minutes of October 25, 2022, as presented.
3. Approve the closed session minutes of October 25, 2022, as presented.
4. Approve payment of the bills from October 21, 2022, through November 3, 2022 in the amount of \$348,759.00, as presented.
5. Offer the position of Central Dispatch Director to Cory Ellis, contingent upon successful background and reference check completion at a starting salary of \$55,000, plus appropriate benefits.
6. Commit to moving forward with Project 2, committing Benzie County to \$1.5 million to expand broadband in Benzie County.
7. Direct the County Administrator to work with the Sheriff Department to move forward with 24-hour road patrol.
8. Approve the annual agreement for Extension Services with MSU Extension and authorize the Chair to sign.
9. Approve the purchase of a 2022 Chevy Tahoe and the purchase of necessary caging for animal care equipment, as recommended by the Animal Control Director not to exceed amount of \$65,000, with funds available in the Capital fund and authorizes the Chair to sign any necessary proposal documents. Along with declaring the 2 existing ACO vehicles and boxes as surplus and authorizing them to be sold.

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November 8, 2022

10. Authorize the purchase of 2 portable Motorola police radios, with \$7,110.48 coming out of the Benzie County Central Dispatch fund and up to \$2,689.52 coming out of the Benzie County Sheriff Office fund.
11. Cancel the December 27, 2022, Board of Commissioners meeting and the December 27, 2022, Committee of the Whole meeting, and only have one meeting on December 13, 2022.
12. Approve Resolution 2022-022 affirming the Board of Commissioners' authority to appoint, employ, and removed certain positions while delegating supervisory authority to the County Administrator.
13. Accept the letter of resignation from Marty Dagneau-Bates from the EMS Advisory Board, Almira Township Representative.
14. Accept, with regret, the resignation of Jean Bowers and Dawn Olney from the Benzie Housing Committee Board, acknowledging the decades of service they have provided.

Art Jeannot
Commissioner Report
November 8, 2022

- Participated in 1 meeting on behalf of the County since our October 25th meeting.
- **10/28 – EDC/BRA**
 - A proposal for funding was presented by Cherry Capital. A good deal of documentation was included. Emphasis is on unserved and underserved businesses and households. The local school systems will be invited to provide input on this group to be sure we are including households with students. The committee voted to recommended this to the BOC in the amount of \$1.5M. The objective continues to be county wide availability, reliability and cost.
- **Other**
 - **11/7** – I will be attending the Economic Outlook Luncheon and will report any relevant information.

Finance Report

BILLS TO BE APPROVED November 22nd

Motion to approve Vouchers in the amount of:

\$ 81,938.33 General Fund (101)

\$ 19,856.65 Jail Fund (213)

\$ 25,466.97 Ambulance Fund & ALS (214)

\$ 19,763.43 Funds 105-238

\$ 1,705.94 ACO Fund (247)

\$ 42,943.61 Building (249)

\$ 12,386.27 Dispatch 911 Fund (261)

\$ 228,981.97 Funds 239-292

\$ 37,767.59 Funds 293-640

\$ 11,693.97 701 Fund

\$ 73,802.49 Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

\$ 556,307.22

Payable November 4 to November 18

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 214 EMS	FUND 105-238	FUND 247 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
11/10/2022	\$ 41,492.22	\$ 3,163.22	\$ 5,660.39	\$ 2,062.20	\$ 6.01	\$ 42,943.61	\$ 3,660.81	\$ 108,728.23	\$ 29,364.81	\$ 8,099.97	\$ -	\$ 245,181.47
11/18/2022	\$ 40,446.11	\$ 16,693.43	\$ 19,806.58	\$ 17,701.23	\$ 1,699.93	\$ -	\$ 8,725.46	\$ 120,253.74	\$ 8,402.78	\$ 3,594.00	\$ 73,802.49	\$ 311,125.75
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Totals	\$ 81,938.33	\$ 19,856.65	\$ 25,466.97	\$ 19,763.43	\$ 1,705.94	\$ 42,943.61	\$ 12,386.27	\$ 228,981.97	\$ 37,767.59	\$ 11,693.97	\$ 73,802.49	\$ 556,307.22

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

11/18/2022 12:00 PM
User: Rlynn
DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 11/04/2022 - 11/18/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-955.00	CONVENTIONS & MEETINGS	MICHIGAN STATE UNNIVERSITY	NEW COMMISSIONER SCHOOL	125.00	87713
Total For Dept 101 BOARD OF COMMISSIONERS				125.00	
Dept 131 CIRCUIT COURT					
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR OC	376.15	87705
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR MON	313.78	87705
101-131-800.00	CONTRACTED SERV - THINKING MATTE	CATHOLIC HUMAN SERVICES, I	PERIOD ENDING 10/31/2022	249.99	87659
101-131-804.00	RECORDING SERVICES	MARCIA TOMKIEWICZ	RECORDING SERVICES FOR MANISTEE COUNTY	210.00	87706
101-131-810.00	LEGAL FEES	DAUGHERTY, JOHN	COURT APPOINTED ATTY VARIOUS CASES FOR	600.99	87575
101-131-810.00	LEGAL FEES	DAVID G. GRUNST PC	COURT APPOINTED ATTY FOR SEPTEMBER 2022	367.50	87669
101-131-810.00	LEGAL FEES	MCDONALD, PATRICK	COURT APPOINTED ATTY FOR VARIOUS NA CAS	708.75	87708
101-131-810.00	LEGAL FEES	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	1,128.75	87715
101-131-810.00	LEGAL FEES	SPILLAN, JOHN	COURT APPOINTED ATTY - NA FEES	1,335.00	87733
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN SER	PROBATION COPIER FEES FOR PERIOD OF 09/	67.52	87635
101-131-813.00	PROBATION EXPENSES	JACKPINE BUSINESS CENTERS	SUPPLIES-PROBATION	61.99	87693
101-131-860.00	TRAVEL	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR OC	177.53	87705
101-131-955.00	CONVENTIONS & DUES	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR MON	214.00	87705
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	BENZIE COUNTY SHERIFF OFFI	24 DRUG TESTS FOR THE MONTH OF OCTOBER	96.00	87562
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	KENNETH HILLIARD	CONTRACTED SERVICES DRUG COURT	1,477.44	87601
Total For Dept 131 CIRCUIT COURT				7,385.39	
Dept 136 DISTRICT COURT					
101-136-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMPANY	OFFICE SUPPLIES	126.00	87576
101-136-727.00	OFFICE SUPPLIES	PREMIER BIOTECH, INC.	10 PANEL TEST	191.69	87722
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	CLARK	187.50	87611
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	SCHMELTZER & BOSTIC PLLC	K SCHOOL-DRUDE	20.00	87623
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	NORTHERN MICHIGAN ELDER L	JARED CUMMINGS	220.00	87716
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS, LLC	CP 22-235-SD	75.00	87616
Total For Dept 136 DISTRICT COURT				820.19	
Dept 142 JUVENILE DIVISION					
101-142-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL LEAS	603-0236145-000 SHARP COPIER FOR NOVEME	79.90	87741
Total For Dept 142 JUVENILE DIVISION				79.90	
Dept 172 ADMINISTRATOR					
101-172-727.00	OFFICE SUPPLIES	GOVERNMENTAL PRODUCTS LLC	AP LASER CHECKS INPRINTED AND NUMBERED	568.00	87686
Total For Dept 172 ADMINISTRATOR				568.00	
Dept 215 COUNTY CLERK					
101-215-727.00	OFFICE SUPPLIES	MI BENZIE CO RECORD PATRIC	SUBSCRIPTION RENEWAL FOR ACCT#350382053	65.00	87709
101-215-955.10	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION OF CC	2023 ASSOCIATION DUES	300.00	87711
Total For Dept 215 COUNTY CLERK				365.00	
Dept 253 COUNTY TREASURER					
101-253-731.00	TAX ROLLS & NOTICES	SMART SOURCE LLC	XPRT FULFILLMENT PAPER	4,552.24	87731
101-253-775.00	DOG LICENSES	GOVERNMENTAL PRODUCTS INC	DOG TAGS	547.23	87591
101-253-955.10	DUES & REGISTRATIONS	MACT	MACT MEMBERSHIP 2023 DUES	275.00	87704
Total For Dept 253 COUNTY TREASURER				5,374.47	
Dept 262 ELECTIONS					
101-262-721.00	PER DIEM	BRENDA WEBBER	CANVASS NOV 8 2022 ELECTION BALLOT CAN	80.00	87656
101-262-721.00	PER DIEM	JAN MILLER	CANVASS NOV 8 2022 ELECTION BALLOT CAN	80.00	87694
101-262-721.00	PER DIEM	MAUREEN JEANNOT	CANVASS NOV 8 ELECTION, BALLOT CAN INSE	80.00	87707

11/18/2022 12:00 PM
User: Rlynn
DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 11/04/2022 - 11/18/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/12

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 262 ELECTIONS					
101-262-721.00	PER DIEM	PETE BROWN	CANVASS NOV 8 ELECTION, BALLOT CAN INSE	80.00	87720
101-262-860.00	TRAVEL	BRENDA WEBBER	CANVASS NOV 8 2022 ELECTION BALLOT CAN	8.75	87656
101-262-860.00	TRAVEL	JAN MILLER	CANVASS NOV 8 2022 ELECTION BALLOT CAN	1.25	87694
101-262-860.00	TRAVEL	MAUREEN JEANNOT	CANVASS NOV 8 ELECTION, BALLOT CAN INSE	5.63	87707
101-262-860.00	TRAVEL	PETE BROWN	CANVASS NOV 8 ELECTION, BALLOT CAN INSE	1.25	87720
101-262-905.00	PRINTING & PUBLISHING - SUPPLY K	PIONEER GROUP	CLS-VOTERS REGISTRATION & ELECTION NOTI	2,025.00	87721
Total For Dept 262 ELECTIONS				2,361.88	
Dept 265 BUILDING & GROUNDS					
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	FUEL FOR OCTOBER 2022 FOR BUILDING & GF	107.47	87651
101-265-750.00	MAINTENANCE SUPPLIES	HURST MECHANICAL	INSPECTED ROOFTOP TO DETERMINE IF THAT	417.86	87596
101-265-750.00	MAINTENANCE SUPPLIES	KSS	KITCHEN TOWEL, DISINFECT WIPE, TP, DESI	136.21	87605
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	FILTER FOR SHOP VAC	22.99	87614
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	8 SOLAR LIGHTS FOR SIDEWALKS	127.92	87614
101-265-750.00	MAINTENANCE SUPPLIES	KSS	CLEANING SUPPLIES-TOWLS, TP, GARBAGE LI	392.82	87701
101-265-800.00	CONTRACTED SERVICES	KATHY HELINE CLEANING	CLEANING FOR OCTOBER 2022	4,100.00	87599
101-265-800.00	CONTRACTED SERVICES	KONE INC.	MAINTENANCE AGREEMENT FOR 11/1/2022 TO	212.25	87602
101-265-821.00	GARBAGE DISPOSAL	GFL ENVIRONMENTAL	WASTE MANAGEMENT ACCOUNT #002126461	36.72	87585
101-265-821.00	GARBAGE DISPOSAL	GFL ENVIRONMENTAL	WASTE MANAGEMENT FOR NOVEMBER FOR MAIN	244.55	87586
101-265-850.00	TELEPHONE	CENTURYLINK	LOCKBOX & USAGE-CHARGE ACCOUNT #3034395	40.80	87569
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	MAIN BUILDING ACCT#9100 209 3120 0	467.21	87673
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	GAS FOR ACCT#9100 209 2920 4	403.96	87675
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	MAIN BUILDING ELECTRIC BILL SERVICE DAI	4,802.62	87572
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC FOR JAIL SERVICE DATES 10/6/22	852.02	87664
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	GARAGE ENERGY BILL FOR NOV 2022 SERVICE	83.64	87665
101-265-930.00	EQUIPMENT REPAIR	BALLARD, JOHN	NEW SPARK PLUGS AND O2 SENSORS	526.23	87646
101-265-935.00	BUILDING REPAIRS	CRYSTAL WATER WORKS	WORKED PERFORMED AT BCSO-WINTERIZATION	27.11	87573
101-265-935.00	BUILDING REPAIRS	ORKIN	SPECIAL OFFER FOR PEST CONTROL PROGRAM	203.79	87619
101-265-935.00	BUILDING REPAIRS	SHERWIN-WILLIAMS	FOR PAIN FOR CONTROL ROOM, DANS OFFICE,	91.02	87728
101-265-970.00	EQUIPMENT	BLOXSOM	REPAIR OF 2 HOLES IN ROOF ABOVE COURTRC	115.00	87652
Total For Dept 265 BUILDING & GROUNDS				13,412.19	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED FROM 10/	4,735.39	87663
Total For Dept 266 LEGAL & CONTRACTED SERVICES				4,735.39	
Dept 267 PROSECUTING ATTORNEY					
101-267-808.00	WITNESS FEES	PROSECUTING ATTY ASSOC. (PACC PAAM DUES 2022-2023		122.00	87516
101-267-808.00	WITNESS FEES	DKMP LLC	22-2851-FC FREEBOLD SUPOENA TO JACOB F	85.00	87579
101-267-955.10	DUES & REGISTRATIONS	PROSECUTING ATTY ASSOC. (PACC PAAM DUES 2022-2023		3,730.00	87516
Total For Dept 267 PROSECUTING ATTORNEY				3,937.00	
Dept 275 DRAIN COMMISSION					
101-275-819.00	CONTRACT SERVICE - LAKE LEVELS	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM WAI	333.33	87578
Total For Dept 275 DRAIN COMMISSION				333.33	
Dept 285 CENTRAL SERVICES					
101-285-730.00	POSTAGE	U.S. POSTAL SERVICES (CMRSE	METER CIN #106000933130 NOVEMBER POSTAG	2,500.00	87632
101-285-940.20	EQUIPMENT LEASE	APPLIED INNOVATION	SUM OF EQUIPMENT BASE CHARGES	39.30	87559
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CUSTOMER #40033811 FOR CONTRACT#4003381	73.19	87626
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CUSTOMER #40027957 CONTRACT #40027957-1	120.97	87626
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CUSTOMER# 40023293 CONTRACT#40023293-1	122.00	87626
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CUSTOMER#40032368 CONTRACT#40032368-1 F	375.75	87736

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Fund 101 GENERAL FUND					
Dept 285 CENTRAL SERVICES					
Total For Dept 285 CENTRAL SERVICES				3,231.21	
Dept 286 TECHNOLOGY SUPPORT					
101-286-963.00	COMPUTER SUPPORT	VC3 INC	SERVICE CONTRACT BUNDLE-STORAGE, VIDEO	84.18	87633
Total For Dept 286 TECHNOLOGY SUPPORT				84.18	
Dept 301 SHERIFF					
101-301-727.00	OFFICE SUPPLIES	A. PAPANO'S PIZZA	SEARCH/RECOVERY/STANDOFF FOOD FOR TROOP	184.42	87557
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	REFERENCE ORGANIZER - US	82.35	87643
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	21-2 OIL CHANGE	54.77	87636
101-301-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE COMM	17-3 DODGE R&R CONTROLLER - LIGHTS & SI	881.00	87592
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	15-1 POWER STEERING FIX	221.10	87634
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	18-2 NEW TIRE - NAIL IN TIRE	164.00	87649
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	19-4 NEW TIRES 69344 MILES	666.00	87649
101-301-751.00	UNIFORMS	EMBROID ME OF TRAVERSE CIT	UNIFORMS -ROAD	50.00	87678
101-301-751.00	UNIFORMS	JOSH RUBIN	BOOT REIMBURSEMENT 150.00	150.00	87698
101-301-961.00	TRAINING & SCHOOLS	FBI-LEEDA	SLI- DEC 2022 - PARKER T&S	695.00	87580
101-301-961.00	TRAINING & SCHOOLS	FBI-LEEDA	DLI- DEC 2022 KASTL T&S	695.00	87580
101-301-963.00	COMPUTER SUPPORT	VC3 INC	SERVICE CONTRACT BUNDLE-STORAGE, VIDEO	25.25	87633
Total For Dept 301 SHERIFF				3,868.89	
Dept 333 SECONDARY ROAD PATROL					
101-333-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF MICH	DENTAL COVERAGE FOR DEC 2022	97.96	87670
101-333-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE INS	EYE COVERAGE FOR NOVEMBER 2022 GROUP 1C	15.40	87680
Total For Dept 333 SECONDARY ROAD PATROL				113.36	
Dept 426 EMERGENCY MANAGEMENT					
101-426-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF MICH	DENTAL COVERAGE FOR DEC 2022	50.63	87670
101-426-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE INS	EYE COVERAGE FOR NOVEMBER 2022 GROUP 1C	9.28	87680
101-426-850.00	TELEPHONE	VERIZON WIRELESS	ACCT# 786787479-00001 BILL SUMMARY OCT	43.56	87739
101-426-957.00	MISCELLANEOUS	GRAND TRAVERSE MOBILE COMM	SERVICE CALL FOR INTERNAL CELL BOOSTER	155.75	87688
101-426-970.00	EQUIPMENT	BENZIE COUNTY ROAD COMMIS	BENZIE COUNTY MAPS FOR RESPONDERS	60.00	87561
Total For Dept 426 EMERGENCY MANAGEMENT				319.22	
Dept 648 MEDICAL EXAMINER					
101-648-835.00	LAB FEES	NMS LABS	LAB FEES FOR AUGUST 2022	444.00	87612
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL HOME	MEDICAL AUTOPSIES AND TRANSPORTATION FOR	3,150.00	87597
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL HOME	MEDICAL AUTOPSIES AND TRANSPORTATION FOR	1,350.00	87597
101-648-959.00	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. DO	AUTOPSY FEES FOR OCTOBER 2022	2,400.00	87590
101-648-970.00	EQUIPMENT- MEDICAL EXAMINER	TRINITY FLUIDS	SUPPLIES	366.00	87630
Total For Dept 648 MEDICAL EXAMINER				7,710.00	
Dept 649 MENTAL HEALTH					
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWORK	MONTHLY APPROPRIATION NOVEMBER 2022	9,534.59	87568
Total For Dept 649 MENTAL HEALTH				9,534.59	
Dept 670 DHHS BOARD					
101-670-721.00	PER DIEM - DHS BOARD	HARRISON, SCOTT	DHHS BOARD MEETING	40.00	87594
101-670-721.00	PER DIEM - DHS BOARD	JOWETT, GAYLORD	DHHS BOARD MEETING FOR OCTOBER 2022	40.00	87598
101-670-721.00	PER DIEM - DHS BOARD	SCHAFFER, DONALD E.	MAPLES BOARD MEETING FOR OCTOBER 2022	40.00	87622
101-670-721.00	PER DIEM - DHS BOARD	HARRISON, SCOTT	DHHS BOARD MEETING ON 11/17/22	40.00	87689
101-670-721.00	PER DIEM - DHS BOARD	SCHAFFER, DONALD E.	DHHS BOARD MEETING ON 11/17/22	40.00	87727
101-670-860.00	TRAVEL - DHS BOARD	SCHAFFER, DONALD E.	MAPLES BOARD MEETING FOR OCTOBER 2022	5.62	87622

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Fund 101 GENERAL FUND					
Dept 670 DHHS BOARD					
101-670-860.00	TRAVEL - DHS BOARD	SCHAFER, DONALD E.	DHHS BOARD MEETING ON 11/17/22	5.62	87727
Total For Dept 670 DHHS BOARD				211.24	
Dept 728 INTERGOVERNMENTAL					
101-728-885.00	LIQUOR TAX - NO MI REG ENTITY	NORTHERN MICHIGAN REGIONAL	LIQUOR TAX PORTION OWED 2022	199.41	87717
Total For Dept 728 INTERGOVERNMENTAL				199.41	
Dept 751 PARKS & RECREATION DEPARTMENT					
101-751-721.00	PER DIEM	BARB IKENS	PARKS AND RECREATION MEETING 10/24/22	40.00	87647
101-751-721.00	PER DIEM	BARNARD, JASON	PARKS AND RECREATION MEETING 10/24/22	40.00	87648
101-751-721.00	PER DIEM	DUPERRON, SEAN	PARKS AND RECREATION MEETING 10/24/22	40.00	87677
101-751-721.00	PER DIEM	HOOGERP, EDWARD	PARKS AND RECREATION MEETING 10/24/22	40.00	87692
101-751-721.00	PER DIEM	JOHNSON, SHAUN	PARKS AND RECREATION MEETING 10/24/22	40.00	87696
101-751-721.00	PER DIEM	KRAUS, CHARLES	PARKS AND RECREATION MEETING 10/24/22	40.00	87700
101-751-721.00	PER DIEM	LEE FERGUSON	PARKS AND RECREATION MEETING 10/24/22	40.00	87702
101-751-721.00	PER DIEM	SKURDALL, BARBARA	PARKS AND RECREATION MEETING 10/24/22	40.00	87729
101-751-860.00	TRAVEL	BARB IKENS	PARKS AND RECREATION MEETING 10/24/22	7.50	87647
101-751-860.00	TRAVEL	BARNARD, JASON	PARKS AND RECREATION MEETING 10/24/22	6.25	87648
101-751-860.00	TRAVEL	DUPERRON, SEAN	PARKS AND RECREATION MEETING 10/24/22	10.63	87677
101-751-860.00	TRAVEL	HOOGERP, EDWARD	PARKS AND RECREATION MEETING 10/24/22	1.88	87692
101-751-860.00	TRAVEL	JOHNSON, SHAUN	PARKS AND RECREATION MEETING 10/24/22	3.13	87696
101-751-860.00	TRAVEL	KRAUS, CHARLES	PARKS AND RECREATION MEETING 10/24/22	13.75	87700
101-751-860.00	TRAVEL	LEE FERGUSON	PARKS AND RECREATION MEETING 10/24/22	6.88	87702
101-751-860.00	TRAVEL	SKURDALL, BARBARA	PARKS AND RECREATION MEETING 10/24/22	1.88	87729
Total For Dept 751 PARKS & RECREATION DEPARTMENT				371.90	
Dept 852 MEDICAL INSURANCE					
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	87603
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	LAUTENBACH, LORI	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	87606
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEMENT	175.00	87631
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	DECEMBER 2022 COVERAGE FOR ADDITION GRC	2,417.91	87654
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL COVERAGE FOR DEC 2022	2,837.26	87670
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYE COVERAGE FOR NOVEMBER 2022 GROUP 1C	484.32	87680
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CARE NETWORK	RETIREE COVERAGE FOR DECEMBER 2022 GRO	383.19	87653
101-852-874.00	MEDICAL INSURANCE - RETIREES	BLUE CARE NETWORK	COVERAGE FOR DECEMBER 2022 GROUP 001897	(1,302.85)	87653
101-852-874.00	MEDICAL INSURANCE - RETIREES	DELTA DENTAL PLAN OF MICH	DENTAL COVERAGE FOR DEC 2022	552.69	87670
Total For Dept 852 MEDICAL INSURANCE				5,897.52	
Dept 871 WORKERS COMPENSATION INSURANCE					
101-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WORKERS	2023 1ST QUARTER INVOICE POLICY TERM 01	10,899.07	87712
Total For Dept 871 WORKERS COMPENSATION INSURANCE				10,899.07	
Total For Fund 101 GENERAL FUND				81,938.33	
Fund 205 TNT OFFICER MILLAGE FUND					
Dept 000					
205-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF MICH	DENTAL COVERAGE FOR DEC 2022	26.72	87670
205-000-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE INS	EYE COVERAGE FOR NOVEMBER 2022 GROUP 1C	4.64	87680
205-000-840.00	INTELL/INVESTIGATIONS	A. PAPANO'S PIZZA	SEARCH/RECOVERY/STANDOFF FOOD FOR TROOP	73.50	87557
205-000-840.00	INTELL/INVESTIGATIONS	AMAZON CAPITAL SERVICES, I	MULTI-CARD READER - INTELL	34.94	87643
Total For Dept 000				139.80	
Dept 871 WORKERS COMPENSATION INSURANCE					

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Fund 205 TNT OFFICER MILLAGE FUND					
Dept 871 WORKERS COMPENSATION INSURANCE					
205-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WORKERS	2023 1ST QUARTER INVOICE POLICY TERM 01	681.05	87712
		Total For Dept 871 WORKERS COMPENSATION INSURANCE		681.05	
		Total For Fund 205 TNT OFFICER MILLAGE FUND		820.85	
Fund 209 SCHOOL RESOURCE OFFICER					
Dept 000					
209-000-725.00	FRINGE BENEFITS	DELTA DENTAL PLAN OF MICH	DENTAL COVERAGE FOR DEC 2022	50.63	87670
209-000-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE INS	EYE COVERAGE FOR NOVEMBER 2022 GROUP 1C	9.28	87680
		Total For Dept 000		59.91	
Dept 871 WORKERS COMPENSATION INSURANCE					
209-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WORKERS	2023 1ST QUARTER INVOICE POLICY TERM 01	536.55	87712
		Total For Dept 871 WORKERS COMPENSATION INSURANCE		536.55	
		Total For Fund 209 SCHOOL RESOURCE OFFICER		596.46	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	KITCHEN TOWEL, DISINFECT WIPE, TP, DESI	553.52	87605
213-265-783.00	EQUIP. SERVICES & SUPPLIES	SHERWIN-WILLIAMS	FOR PAIN FOR CONTROL ROOM, DANDS OFFICE,	113.79	87728
213-265-784.00	GARBAGE PICK-UP	GFL ENVIRONMENTAL	WASTE MANAGEMENT ACCOUNT #002126461	89.90	87585
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	GAS FOR ACCT#9100 209 2920 4	988.92	87675
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC FOR JAIL SERVICE DATES 10/6/22	2,085.78	87664
213-265-935.00	JAIL REPAIRS	CRYSTAL WATER WORKS	WORKED PERFORMED AT BCSO-WINTERIZATION	66.36	87573
213-265-935.00	JAIL REPAIRS	KEN KNAPP LOCKSMITH	COMMISSARY LOCK RE-KEY	65.00	87600
213-265-935.00	JAIL REPAIRS	ORKIN	SPECIAL OFFER FOR PEST CONTROL PROGRAM	498.89	87619
213-265-935.00	JAIL REPAIRS	HOBART SALES & SERVICE	JAIL DISHWASHER FIX	224.50	87691
		Total For Dept 265 BUILDING & GROUNDS		4,686.66	
Dept 351 JAIL - CORRECTIONS					
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES WK OF 10/30/2022 TO 11/05	1,634.50	87567
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES - 11/06 TO 11/12/2022	1,752.40	87658
213-351-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	14 VAN - 4 NEW TIRES 84154 MILES	672.40	87649
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	BOOTS - AMCF	130.00	87643
213-351-800.00	CONTRACTED SERVICES	VC3 INC	SERVICE CONTRACT BUNDLE-STORAGE, VIDEO	12.03	87633
213-351-834.00	PRISONER MEDICAL - BENZIE CO	CORRECTIONAL RECOVERY	CLAIMS BAL & CR FEE JS/SM	2,663.55	87668
213-351-940.20	EQUIPMENT LEASE - COPIER	NETLINK BUSINESS SOLUTIONS	COPIES - 08/04/2022 TO 11/04/2022	243.02	87610
213-351-961.00	TRAINING & SCHOOLS	DEWOLF AND ASSOCIATES	FRT LINE SUPER - DC AND ES - SGT T&S	1,190.00	87671
		Total For Dept 351 JAIL - CORRECTIONS		8,297.90	
Dept 852 MEDICAL INSURANCE					
213-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL COVERAGE FOR DEC 2022	849.34	87670
213-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYE COVERAGE FOR NOVEMBER 2022 GROUP 1C	143.44	87680
		Total For Dept 852 MEDICAL INSURANCE		992.78	
Dept 871 WORKERS COMPENSATION INSURANCE					
213-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WORKERS	2023 1ST QUARTER INVOICE POLICY TERM 01	5,879.31	87712
		Total For Dept 871 WORKERS COMPENSATION INSURANCE		5,879.31	
		Total For Fund 213 JAIL OPERATIONS FUND		19,856.65	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	HAND SOAP AND DISH DETERGENT FROM 08/10	17.96	87584
214-265-750.00	MAINTENANCE SUPPLIES	GFL ENVIRONMENTAL	WASTE MANAGEMENT FOR NOVEMBER 2022 ACCT	120.70	87587
214-265-750.00	MAINTENANCE SUPPLIES	GFL ENVIRONMENTAL	WASTE MANAGEMENT FOR SEPTEMBER 2022 ACCT	105.70	87588
214-265-750.00	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY, INC	DRAIN OPENER FOR ST 2 BATHROOM	10.49	87595
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	ST 2 DISH SOAP, TRUCK WASH BRUSH AND HPS	47.96	87614
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 3 PEST CONTROL	61.00	87710
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATIONS	ST 3 INTERNET AND CABLE	289.09	87660
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	ACCT# 786787479-00001 BILL SUMMARY OCT	97.83	87739
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	SEWER AND WATER FOR ST 3	57.33	87662
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	EMS PINE LN ACCT#9100 209 3107 7	89.76	87672
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	EMS FRANKFORT ACCT# 9100 209 2902 2	87.49	87674
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRIC	166.45	87570
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	STATION 3 FOR SERVICE DATES 10/4/22 THRU	121.82	87571
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	STATION #3 GARAGE FOR SERVICE DATES 10/4/22 THRU	58.58	87571
Total For Dept 265 BUILDING & GROUNDS				1,332.16	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
214-655-721.00	PER DIEM	DAGNEAU-BATES, MARTHA	EMS ADVISORY MEETING ON 10/26/22	40.00	87574
214-655-721.00	PER DIEM	FRANKE, JIM	EMS ADVISORY MEETING FOR 10/26/22	40.00	87583
214-655-721.00	PER DIEM	JOWETT, GAYLORD	EMS ADVISORY MEETING ON 10/26/22	40.00	87598
214-655-721.00	PER DIEM	MARKEY, TIM	EMS ADVISORY MEETING ON 10/26/22	40.00	87607
214-655-721.00	PER DIEM	MEAD, MICHAEL	EMS ADVISORY MEETING ON 10/26/22	40.00	87608
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	477.93	87565
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	337.98	87655
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	297.99	87655
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	67.35	87641
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSION	FUEL FOR OCTOBER 2022 EMS	3,850.08	87651
214-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A31 OIL, ALIGNMENT, BRAKES	1,377.23	87724
214-655-800.01	CONTRACTED SERVICES - BILLING	FIRE RECOVERY EMS	OCTOBER BILLING INVOICE	4,165.64	87582
214-655-860.00	TRAVEL	DAGNEAU-BATES, MARTHA	EMS ADVISORY MEETING ON 10/26/22	21.29	87574
214-655-860.00	TRAVEL	FRANKE, JIM	EMS ADVISORY MEETING FOR 10/26/22	6.25	87583
214-655-860.00	TRAVEL	MARKEY, TIM	EMS ADVISORY MEETING ON 10/26/22	12.50	87607
214-655-860.00	TRAVEL	THOMAS KING	MAAS MEDICARE COST COLLECTION WORKSHOP.	117.50	87627
214-655-963.00	COMPUTER SUPPORT	VC3 INC	SERVICE CONTRACT BUNDLE-STORAGE, VIDEO	9.62	87633
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				10,941.36	
Dept 852 MEDICAL INSURANCE					
214-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIGAN	DENTAL COVERAGE FOR DEC 2022	1,093.08	87670
214-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INSURANCE	EYE COVERAGE FOR NOVEMBER 2022 GROUP 10	178.88	87680
Total For Dept 852 MEDICAL INSURANCE				1,271.96	
Dept 871 WORKERS COMPENSATION INSURANCE					
214-871-828.00	WORKERS COMPENSATION	MICHIGAN COUNTIES WORKERS	2023 1ST QUARTER INVOICE POLICY TERM 01	11,921.49	87712
Total For Dept 871 WORKERS COMPENSATION INSURANCE				11,921.49	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND				25,466.97	
Fund 216 SEASONAL ROAD PATROL FUND					
Dept 871 WORKERS COMPENSATION INSURANCE					
216-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WORKERS	2023 1ST QUARTER INVOICE POLICY TERM 01	143.73	87712
Total For Dept 871 WORKERS COMPENSATION INSURANCE				143.73	

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Fund 216 SEASONAL ROAD PATROL FUND					
		Total For Fund 216 SEASONAL ROAD PATROL FUND		143.73	
Fund 217 SNOWMOBILE PATROL FUND					
Dept 871 WORKERS COMPENSATION INSURANCE					
217-871-828.00	INSURANCE & BONDS	MICHIGAN COUNTIES WORKERS 2023 1ST QUARTER INVOICE POLICY TERM 01		130.11	87712
		Total For Dept 871 WORKERS COMPENSATION INSURANCE		130.11	
		Total For Fund 217 SNOWMOBILE PATROL FUND		130.11	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	FUEL FOR OCTOBER 2022-RECYCLING	114.02	87651
228-000-748.00	GAS, OIL & GREASE	NAPA AUTO SUPPLY, INC.	SNOWFLOW FLUID	17.35	87714
228-000-800.00	CONTRACTED SERVICES	GFL ENVIRONMENTAL	RECYCLE SERVICES FOR OCTOBER	15,204.46	87682
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHN	BENZIE TRANSPORTATION AUTH	BUS ADVERTISING	187.50	87564
228-000-934.00	OTHER REPAIRS/ MAINTENANCE - SIT	NUGENT ACE HARDWARE	TUBE SAND	53.94	87718
228-000-963.00	COMPUTER SUPPORT	VC3 INC	SERVICE CONTRACT BUNDLE-STORAGE, VIDEO	1.20	87633
		Total For Dept 000		15,578.47	
Dept 852 MEDICAL INSURANCE					
228-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHID	DENTAL COVERAGE FOR DEC 2022	26.72	87670
228-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INSE	EYE COVERAGE FOR NOVEMBER 2022 GROUP 1C	4.64	87680
		Total For Dept 852 MEDICAL INSURANCE		31.36	
Dept 871 WORKERS COMPENSATION INSURANCE					
228-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WORKERS 2023 1ST QUARTER INVOICE POLICY TERM 01		662.45	87712
		Total For Dept 871 WORKERS COMPENSATION INSURANCE		662.45	
		Total For Fund 228 SOLID WASTE/RECYCLING FUND		16,272.28	
Fund 231 SOIL EROSION (SESSC) FUND					
Dept 723 SOIL EROSION CONTROL					
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER	PERMIT FEES FOR MONTHLY BILL FOR OCTOBE	1,800.00	87560
		Total For Dept 723 SOIL EROSION CONTROL		1,800.00	
		Total For Fund 231 SOIL EROSION (SESSC) FUND		1,800.00	
Fund 247 ANIMAL CONTROL FUND					
Dept 265 BUILDING & GROUNDS					
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	AC ENERGY BILL FOR NOVEMBER 2022 SERVIC	208.31	87664
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	HEATING FOR NOV	195.50	87676
		Total For Dept 265 BUILDING & GROUNDS		403.81	
Dept 430 ANIMAL CONTROL					
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	FUEL FOR OCTOBER 2022-ANIMAL CONTROL	220.43	87651
247-430-749.00	VEHICLE REPAIRS	COREY'S BIG DOG TOWING	2015 RAM TOW BACK TO OFFICE	97.25	87667
247-430-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE COMM	REMOVAL OF RADIO/EQUIPMENT FROM 2012 R	311.50	87688
247-430-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	DIAGNOSTIC FOR RAM 1500	126.50	87740
247-430-945.20	DISPOSALS & BURIALS	GFL ENVIRONMENTAL	WASTE MANAGEMENT	20.25	87683
247-430-963.00	COMPUTER SUPPORT	VC3 INC	SERVICE CONTRACT BUNDLE-STORAGE, VIDEO	6.01	87633
		Total For Dept 430 ANIMAL CONTROL		781.94	
Dept 852 MEDICAL INSURANCE					
247-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHID	DENTAL COVERAGE FOR DEC 2022	124.68	87670
247-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INSE	EYE COVERAGE FOR NOVEMBER 2022 GROUP 1C	20.04	87680

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Fund 247 ANIMAL CONTROL FUND					
Dept 852 MEDICAL INSURANCE					
		Total For Dept 852 MEDICAL INSURANCE		144.72	
Dept 871 WORKERS COMPENSATION INSURANCE					
247-871-828.00	WORKERS COMP INSURANCE	MICHIGAN COUNTIES WORKERS 2023 1ST QUARTER INVOICE POLICY TERM 01		375.47	87712
		Total For Dept 871 WORKERS COMPENSATION INSURANCE		375.47	
		Total For Fund 247 ANIMAL CONTROL FUND		1,705.94	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 371 BUILDING INSPECTOR					
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\ PERMIT FEES FOR MONTHLY BILL FOR OCTOBE		15,504.00	87560
249-371-963.00	COMPUTER SUPPORT	VC3 INC SERVICE CONTRACT BUNDLE-STORAGE, VIDEO		3.61	87633
		Total For Dept 371 BUILDING INSPECTOR		15,507.61	
Dept 372 PLUMBING INSPECTOR					
249-372-479.00	** New Residence	COCHRAN, PHILIP L. JR BD Payment Refund		215.00	
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\ PERMIT FEES FOR MONTHLY BILL FOR OCTOBE		6,800.00	87560
		Total For Dept 372 PLUMBING INSPECTOR		7,015.00	
Dept 373 MECHANICAL INSPECTOR					
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\ PERMIT FEES FOR MONTHLY BILL FOR OCTOBE		10,094.00	87560
		Total For Dept 373 MECHANICAL INSPECTOR		10,094.00	
Dept 375 ELECTRICAL INSPECTOR					
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\ PERMIT FEES FOR MONTHLY BILL FOR OCTOBE		10,327.00	87560
		Total For Dept 375 ELECTRICAL INSPECTOR		10,327.00	
		Total For Fund 249 BUILDING DEPARTMENT FUND		42,943.61	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-727.00	OFFICE SUPPLIES	KSS KITCHEN TOWEL, DISINFECT WIPE, TP, DESI		7.73	87605
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS ACCT# 786787479-00001 BILL SUMMARY OCT		93.80	87739
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE COMM 8/16/22 AND 8/17/22SIM CARD SWAP OUT -		2,670.00	87688
261-325-954.10	RENT	CRYSTAL WATER WORKS WORKED PERFORMED AT BCSO-WINTERIZATION		1.53	87573
261-325-954.10	RENT	GFL ENVIRONMENTAL WASTE MANAGEMENT ACCOUNT #002126461		2.09	87585
261-325-954.10	RENT	ORKIN SPECIAL OFFER FOR PEST CONTROL PROGRAM		11.56	87619
261-325-954.10	RENT	CONSUMERS ENERGY ELECTRIC FOR JAIL SERVICE DATES 10/6/22		48.29	87664
261-325-954.10	RENT	DTE ENERGY GAS FOR ACCT#9100 209 2920 4		22.90	87675
261-325-963.00	COMPUTER SUPPORT	VC3 INC SERVICE CONTRACT BUNDLE-STORAGE, VIDEO		46.90	87633
261-325-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE COMM 6 FIRE PAGERS FOR CACHE		3,591.00	87592
261-325-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE COMM UPGRADE - REPLACE SIERRA WIRELESS GATEW		1,690.50	87688
261-325-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE COMM UPGRADE / REPLACE SIERRA WIRELESS GATEW		1,690.50	87688
261-325-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE COMM SIERRA WIRELESS FOR CAD IN 22-1 (BCSO N		1,845.54	87688
		Total For Dept 325 DISPATCH/COMMUNICATION		11,722.34	
Dept 852 MEDICAL INSURANCE					
261-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIDENTAL COVERAGE FOR DEC 2022		306.59	87670
261-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS EYE COVERAGE FOR NOVEMBER 2022 GROUP 1C		41.76	87680
		Total For Dept 852 MEDICAL INSURANCE		348.35	
Dept 871 WORKERS COMPENSATION INSURANCE					
261-871-828.00	WORKERS COM INSURANCE	MICHIGAN COUNTIES WORKERS 2023 1ST QUARTER INVOICE POLICY TERM 01		315.58	87712
		Total For Dept 871 WORKERS COMPENSATION INSURANCE		315.58	

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Fund 261 911 EMERGENCY SERVICE FUND					
Total For Fund 261 911 EMERGENCY SERVICE FUND				12,386.27	
Fund 269 LAW LIBRARY FUND					
Dept 000					
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST	NOVEMBER 2022 WEST COMPLETE LIBRARY BOC	934.12	87628
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST	WESTLAW DATABASE-OCTOBER 2022	248.94	87628
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR OC	126.87	87705
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR MON	126.87	87705
Total For Dept 000				1,436.80	
Total For Fund 269 LAW LIBRARY FUND				1,436.80	
Fund 276 COMMISSION ON AGING MILLAGE FUND					
Dept 000					
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCES	MNTHLY PYMT FOR CONTRACTED SERVICES	102,577.17	87563
Total For Dept 000				102,577.17	
Total For Fund 276 COMMISSION ON AGING MILLAGE FUND				102,577.17	
Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GRANT					
Dept 000					
286-000-967.00	PROJECT EXPENSES	TKS SECURITY	ACO DOOR JOB 2-DOOR CONTROLLER	4,658.00	87629
286-000-967.00	PROJECT EXPENSES	FRANKFORT AREA COMMUNITY I	FRANKFORT AREA COMMUNITY LAND TRUST	120,000.00	87681
Total For Dept 000				124,658.00	
Total For Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GR				124,658.00	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-840.95	IN HOME CARE MISC.	SMART TRACKING SERVICES	SMART TAG TETHER	310.00	87624
Total For Dept 000				310.00	
Total For Fund 292 CHILD CARE FUND				310.00	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-721.00	PER DIEM	BURCH, TYSON	VETERANS MEETING ON 09/12/2022	40.00	87566
293-000-721.00	PER DIEM	FENDER, GARY	VETERANS MEETING ON 09/12/2022	40.00	87581
293-000-721.00	PER DIEM	GIDDIS, KIRT	VETERANS MEETING ON 09/12/2022	40.00	87589
293-000-721.00	PER DIEM	KOWALSKI, ED	VETERANS MEETING ON 09/12/22	40.00	87604
293-000-721.00	PER DIEM	SCHAFFER, DONALD E.	VETERANS MEETING ON 09/12/2022	40.00	87622
293-000-721.00	PER DIEM	BURCH, TYSON	VA PER DIEM	40.00	87657
293-000-721.00	PER DIEM	FENDER, GARY	VA PER DIEM	40.00	87679
293-000-721.00	PER DIEM	GIDDIS, KIRT	VA PER DIEM	40.00	87684
293-000-721.00	PER DIEM	KOWALSKI, ED	VA PER DIEM	40.00	87699
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VA PER DIEM	35.00	87726
293-000-721.00	PER DIEM	ROELOFS, ROBERT	VETERANS MEETING ON 09/12/2022	35.00	87726
293-000-721.00	PER DIEM	SCHAFFER, DONALD E.	VA PER DIEM	40.00	87727
293-000-727.00	OFFICE SUPPLIES	GRAND TRAVERSE AREA VETERA	VA COALITION DUES	50.00	87687
293-000-839.10	VETERANS FINANCIAL AID	AUTO-OWNERS INSURANCE	VA ASSISTANCE FOR D WENKEL	499.35	87644
293-000-860.00	TRAVEL	BURCH, TYSON	VETERANS MEETING ON 09/12/2022	21.13	87566
293-000-860.00	TRAVEL	FENDER, GARY	VETERANS MEETING ON 09/12/2022	3.75	87581
293-000-860.00	TRAVEL	GIDDIS, KIRT	VETERANS MEETING ON 09/12/2022	19.88	87589
293-000-860.00	TRAVEL	KOWALSKI, ED	VETERANS MEETING ON 09/12/22	3.75	87604
293-000-860.00	TRAVEL	SCHAFFER, DONALD E.	VETERANS MEETING ON 09/12/2022	2.75	87622

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Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-860.00	TRAVEL	BURCH, TYSON	VA MILEAGE	21.13	87657
293-000-860.00	TRAVEL	FENDER, GARY	VA MILEAGE	3.75	87679
293-000-860.00	TRAVEL	GIDDIS, KIRT	VA MILEAGE	19.88	87684
293-000-860.00	TRAVEL	KOWALSKI, ED	VA MILEAGE	3.75	87699
293-000-860.00	TRAVEL	ROELOFS, ROBERT	VA MILEAGE	26.25	87726
293-000-860.00	TRAVEL	ROELOFS, ROBERT	VETERANS MEETING ON 09/12/2022	26.25	87726
293-000-860.00	TRAVEL	SCHAFFER, DONALD E.	VA MILEAGE	2.75	87727
293-000-963.00	COMPUTER SUPPORT	VC3 INC	SERVICE CONTRACT BUNDLE-STORAGE, VIDEO	1.20	87633
Total For Dept 000				1,175.57	
Total For Fund 293 VETERAN'S RELIEF FUND				1,175.57	
Fund 295 VETERAN'S MEMORIAL FUND					
Dept 000					
295-000-967.00	PROJECT EXPENSES	SWENSEN MEMORIALS	VA BRICK ORDERS	40.00	87735
295-000-967.00	PROJECT EXPENSES	SWENSEN MEMORIALS	VA BRICK ORDERS	60.00	87735
295-000-967.00	PROJECT EXPENSES	SWENSEN MEMORIALS	VA BRICK ORDERS	20.00	87735
Total For Dept 000				120.00	
Total For Fund 295 VETERAN'S MEMORIAL FUND				120.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 000					
401-000-967.00	PROJECT EXPENSES	VC3 INC	COMPUTERS FOR BENZIE COUNTY	20,160.35	87555
401-000-967.00	PROJECT EXPENSES	RAY ALLEN MANUFATURING	KENNEL UNIT IN TAHOE	4,074.96	87725
Total For Dept 000				24,235.31	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				24,235.31	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 301 SHERIFF					
425-301-749.00	PATROL CAR EXPENSES	DIGITAL-ALLY	DVM800 PLAN 180 PLUS ACTIVATION FEE	2,952.00	87577
425-301-749.00	PATROL CAR EXPENSES	PRO COMM INC	TICKET PRINTER FOR NEW CAR-SHERIFFS OFF	855.00	87723
Total For Dept 301 SHERIFF				3,807.00	
Dept 426 EMERGENCY MANAGEMENT					
425-426-967.03	PROJECT EXPENSES - MASS NOTIFICA	ONSOLVE, LLC	CODE RED ANNUAL RENEWAL 2023 CUST ID#16	6,000.00	87615
Total For Dept 426 EMERGENCY MANAGEMENT				6,000.00	
Total For Fund 425 EQUIPMENT REPLACEMENT FUND				9,807.00	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-694.00	CASH OVER/SHORT	ADRIAN AUTOMATIC DOORS	OVERPAID ON DLQ TAXES 12-501-105-40	4.39	87640
516-000-694.00	CASH OVER/SHORT	CORELOGIC INC	OVERPAID ON DLQ PPT PMT 06-001-032-00	1,299.99	87666
Total For Dept 000				1,304.38	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND				1,304.38	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	FEES FOR 2020 TAX FORFEITURE CYCLE	625.33	87738
532-253-810.00	LEGAL FEES	MACT	MACT 2023 DUES	500.00	87703

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Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
		Total For Dept 253 COUNTY TREASURER		1,125.33	
		Total For Fund 532 TAX FORECLOSURE FUND		1,125.33	
Fund 701 GENERAL AGENCY FUND					
Dept 136 DISTRICT COURT					
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	4,280.00	87556
701-136-265.00	CASH BONDS PAYABLE	ABRAMCZYK, TRACI	BOND RETURNED: J M MCGILLIS	500.00	87558
701-136-265.00	CASH BONDS PAYABLE	GRIFFES, MEGAN MARIE	BOND RETURN	125.00	87593
701-136-265.00	CASH BONDS PAYABLE	NOVAK, JASON WILLIAM	BOND RETURN	426.00	87613
701-136-265.00	CASH BONDS PAYABLE	ORCUTT, BRENDEN LEE-DESMOND	BOND RETURN	500.00	87617
701-136-265.00	CASH BONDS PAYABLE	ORCUTT, BRENDEN LEE-DESMOND	BOND RETURN	60.00	87618
701-136-265.00	CASH BONDS PAYABLE	PETROSKEY, LANCE LEROY	BOND RETURN	9.00	87620
701-136-265.00	CASH BONDS PAYABLE	SCARBROUGH, DEVIN MICHAEL	BOND RETURN	525.00	87621
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT - BENZIE	MITCHELL ALLAN PELKY	200.00	87637
701-136-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT - BENZIE	BOND TRANSFER: MARK JAMES GOYETTE	500.00	87638
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	1,134.00	87639
701-136-265.00	CASH BONDS PAYABLE	PALMER, CHRISTIAN ALAN	BOND RETURN	351.00	87719
701-136-265.00	CASH BONDS PAYABLE	SLADE-RICHEY, ROBERT JOSEPH	BOND RETURN	15.00	87730
701-136-265.00	CASH BONDS PAYABLE	SPARKS, JESSE JOE	BOND RETURN	250.00	87732
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	CLAIM #9-732-18 (STEVEN PELL)	37.50	87645
701-136-271.00	RESTITUTIONS PAYABLE	STOLTMAN, THOMAS	RESTITUTION PYMT FROM STEVEN PELL	37.50	87734
701-136-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON PIPER	5.00	87737
701-136-275.00	REFUNDS	BENZIE COUNTY FRIEND OF THE COURT	BOND: JOEL MCKEAN	500.00	87650
		Total For Dept 136 DISTRICT COURT		9,455.00	
Dept 215 COUNTY CLERK					
701-215-265.00	CASH BONDS PAYABLE	JORDAN MOORE	RETURN OF BAIL BOND POSTED BY JORDAN MC	50.00	87697
701-215-271.00	RESTITUTIONS PAYABLE	ALAN GRAY	RESITUTION FROM BRANDON PIPER CASE #17-	50.00	87642
701-215-271.00	RESTITUTIONS PAYABLE	CHRISTINA GUNDERSON	RESTITUTION FROM LUCAS BRIGHT CASE #11-	40.00	87661
701-215-271.00	RESTITUTIONS PAYABLE	GLEN FAST	RESTITUTION FROM MARCUS LINK CASE #15-2	24.00	87685
701-215-271.00	RESTITUTIONS PAYABLE	HARTFORD CENTRAL RECOVERY	RESTITUTION FROM JONATHAN DEGROOTE CASE	300.00	87690
701-215-271.00	RESTITUTIONS PAYABLE	JOHN WATLING	RESTITUTION FROM DANIEL PERSKI CASE #20	100.00	87695
		Total For Dept 215 COUNTY CLERK		564.00	
Dept 253 COUNTY TREASURER					
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	SONJA REITAN	PRE ADJS 2021,20 AND 19 0307000300	1,069.47	87625
		Total For Dept 253 COUNTY TREASURER		1,069.47	
Dept 301 SHERIFF					
701-301-228.16	DUE STATE - FINGER PRINT FEES	MICHIGAN STATE POLICE - C/LIVESCAN	ACCT 17757 OCT 2022	562.25	87609
701-301-228.16	DUE STATE - FINGER PRINT FEES	MICHIGAN STATE POLICE - C/LIVESCAN	ACCT #8271 OCTOBER 2022	43.25	87609
		Total For Dept 301 SHERIFF		605.50	
		Total For Fund 701 GENERAL AGENCY FUND		11,693.97	
Fund 704 PAYROLL CLEARING FUND					
Dept 000					
704-000-231.11	INSURANCE CO-PAY	BLUE CARE NETWORK	COVERAGE FOR DECEMBER 2022 GROUP 001897	73,802.49	87653
		Total For Dept 000		73,802.49	
		Total For Fund 704 PAYROLL CLEARING FUND		73,802.49	

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Fund Totals:					
			Fund 101 GENERAL FUND	81,938.33	
			Fund 205 TNT OFFICER MII	820.85	
			Fund 209 SCHOOL RESOURCE	596.46	
			Fund 213 JAIL OPERATIONS	19,856.65	
			Fund 214 EMERGENCY MEDIC	25,466.97	
			Fund 216 SEASONAL ROAD I	143.73	
			Fund 217 SNOWMOBILE PATH	130.11	
			Fund 228 SOLID WASTE/REC	16,272.28	
			Fund 231 SOIL EROSION (S	1,800.00	
			Fund 247 ANIMAL CONTROL	1,705.94	
			Fund 249 BUILDING DEPAR	42,943.61	
			Fund 261 911 EMERGENCY S	12,386.27	
			Fund 269 LAW LIBRARY FUN	1,436.80	
			Fund 276 COMMISSION ON P	102,577.17	
			Fund 286 AMERICAN RESCUE	124,658.00	
			Fund 292 CHILD CARE FUNI	310.00	
			Fund 293 VETERAN'S RELIEF	1,175.57	
			Fund 295 VETERAN'S MEMOR	120.00	
			Fund 401 CAPITAL IMPROVE	24,235.31	
			Fund 425 EQUIPMENT REPL	9,807.00	
			Fund 516 DELINQUENT TAX	1,304.38	
			Fund 532 TAX FORECLOSURE	1,125.33	
			Fund 701 GENERAL AGENCY	11,693.97	
			Fund 704 PAYROLL CLEARIN	73,802.49	
Total For All Funds:				556,307.22	

Elected Officials And Department Heads

9-1-1
Police
Fire / EMS

Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency 231-882-4487 / Fax 231-882-5894



To: Benzie County Board of Commissioners
From: Rebecca Hubers – Director/EMC

Re: Recap of October 2022

BCCD has two full time openings for Emergency Communications Specialists. The current open positions are posted on the Benzie County website including an updated job description and the newest online fillable “universal” application (arranged by HR).

The Director position was filled by Mr. Cory Ellis who starts on November 14, 2022

Motorola – the contractor for the State of Michigan and all 800Mhz radio towers, has determined the most reasonable location for an emergency communications tower in Frankfort. An engineering study was completed and the cost range for the project is \$1,969,000-\$2,200,00. To include a 6 channel ASR RF site, a 195’ (apx) tower and a 12x26 shelter with HVAC and backup generator that meet MPSCS standards. The quote does not include a required fiber route and assumes utilities are available at the site (electric – natural gas). I have worked with several agencies to determine the most reliable outcome for quality emergency radio communications and this tower is still a very important component to our emergency communications infrastructure and services for not only the Frankfort, Elberta, Crystal Lake area but all townships who may need services dispatched. The current radio services do not work to the quality and capacity level needed for the increasing population of our community members and guests. I will continue to promote the valued use of community funds to be directed toward emergency communications.

The 911 Advisory Board November 10, 2022, meeting is cancelled. The next meeting is scheduled for January 12, 2023.

I want to commend all the dispatch team for commanding through another significant windstorm that activated the majority of our County Emergency Services and Road Commission crews. To say that our 911 dispatchers are master multi-tasking ninjas would be an understatement.

Sincerely – Rebecca Hubers

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22
9-1-1 Calls	531	581	438	434	558	773	919	780	676	602
Admin Inbound calls	1139	1142	1179	1121	1276	1592	1782	1778	1377	1517
Transferred 9-1-1 to another PSAP	25	25	28	29	29	35	36	45	46	32
Transfers within building	118	92	81	86	84	129	130	122	112	137
Call for Service Nature types:										
Abandoned 9-1-1	92	63	47	31	56	99	167	125	76	75
Abandoned Vehicle	2	2	13	9	2	4	6	1	15	3
Accidental Dial	35	31	26	41	50	29	49	40	24	17
Aircraft Down										
Alarm - Commercial	8	13	20	8	12	21	6	11	11	14
Alarm - Medical	11	6	16	8	10	12	12	24	17	11
Alarm - Residential	13	7	9	15	22	14	6	7	10	22
Ambulance Request	162	162	164	119	158	182	193	189	164	153
Ambulance Transfer	37	29	29	33	30	45	46	54	36	41
Animal Control Complaint	13	7	15	16	14	18	32	18	18	19
Assault	2	1	4	10	5	9	9	6	5	6
Assist Other Dept / County	2	11	6	3	7	7	15	12	12	9
Be on the Lookout		1	1			2	1			1
Boater in Distress						2	6	4	2	
Boating Complaint			1		1	7	5	5	1	1
Breaking and Entering	3	3	3	2	1	6	4	4	5	3
Breaking and Entering - In progress	1	2	1			3	2	2	1	3
Breaking and Entering - Vehicle	3			1	2	4	2	2	1	1
Bullying			1						1	
Bus Lights Disregarded	1					2				7
Car vs Bear - Property Damage Accident						2	2	1		
Car vs Deer - Property Damage Accident	24	15	22	16	14	34	19	19	31	41
Careless Use										
Child Neglect			1			1	2		1	
Child Abuse					1	1		1		1
Citizen Assist	9	18	10	12	8	14	22	5	12	
Civil - Assist	3	2			1	1			1	1
Civil - Dispute	2	2		3	1			3	3	4
Civil - Standby		2	1	5		1	8	5	2	4
Computer Crime				2				1	1	1
Conservation Law Violations	1	1		2	2	6	8	4	11	9
Counterfeit Money / ID					1					
Criminal Sexual Conduct (CSC)	1	1			2	1	2	1		2
Custody Dispute	2	2	2	1	2	2		3	4	1
Deer Permit Issued	2			1					1	
Disorderly Subject		1			3	4	5		2	1
Domestic Violence	4	2	6	8	6	6	10	7	4	15
Drowning										
Drug Activity	2	2	1	3	1	3	6	1	3	3
Embezzlement							1			
Family Trouble	11	17	7	7	6	2	7	9	2	
Fight in Progress	1		1	2	1		2		3	
Fire - Alarm	1	3	8	4	4	5	12	9	1	1
Fire - Brush		1		4	7	3	3			
Fire - Chimney	1			1	1					
Fire - Grass		1		1	2		4	1	2	
Fire - Other	5	4	7	6	8	9	8	6	6	10
Fire - Structure	1	1	1	2	3	4	2	3	1	1
Fire - Vehicle	2				1	2		2		2
Fireworks Complaint						1	10	1		
Found Property	2	1	1	1	7	13	31	16	10	2
Fraud	4	4	6	6	9	7	3	8	7	7
Gas Drive Off			3	3	2	2	3	1		1
Gas Leak (Natural Gas)	4	2	2	6	3	5	1	3	1	1
Harassment		2	5	5	3	6	11	5	8	3
Harassing Telephone Calls / Text	1	2		2	2	1	1	2	1	1
Hazardous Material Spill / Leak										
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22
Identity Theft	1	1	1				1		1	
Illegal Burn				2		3	4	1		1
Illegal Dumping		1	1		2	1	1	1	2	
Incorrigible Youth	3	1		1	2	5	1	3	2	3

Injured Animal	6	1	6	3	4	7	8	2	5	1
Intoxicated Driver - Suspected			1		3	7	2	2	3	3
Intoxicated Subject	2	2	1	3	1	1	4		3	
Landlord / Tenant Dispute			3		1		2		4	1
Larceny	4	4	5	9	18	16	14	15	8	17
Leaving the scene of accident	1	2					2	4	2	5
Livestock in the roadway			1		2				2	1
School Lock down (including drills)	1								1	
Lost Property / Animal	1				2	3	9	2	5	4
Loud Party					1				1	
Malicious Destruction of Property	2	5	4	6	4	6	9	9	6	8
Minor in possession of tobacco					1					
Minor in possession of alcohol					2		1		1	
Misdialed 9-1-1	12	6	14	6	5	10	11	7	7	8
Missing Person	1	4	4		6	9	8	8	4	1
Motorist Assist	10	7	5	10	11	4	13	8	5	8
Neighbor Dispute	1	1	1	5	7	1	9	5	5	3
Noise Complaint		1	1		2	8	4	5	3	2
Off Road Vehicle Complaint	1		1	1	1	1			1	
Open Door	2	2			1			1	1	
Open Intoxicant in a Motor Vehicle										
Other / Misc	23	15	22	18	35	48	41	47	39	35
Parking Complaint	1	2			2		14	5	2	3
Patient Transfer - EMS										
Peeping Tom										
Person in the Water										3
Personal Injury Accident	2	3	2	2	3	6	4	9	3	1
Personal Protection Order - Entry	4		2	4	2	2	4	6	6	6
Personal Protection Order - Violation			1	5	1	2	2	3	1	1
Power Line - Down, Fire, Arcing	3	1	6	6	11	5	4	7	4	34
Private Property Accident	7	4	8	2	4	3	6	8	5	2
Probation Violation						1	1			
Property Check			1			1			2	3
Property Damage Accident	31	14	17	13	13	23	23	20	12	19
Property Dispute	1	1	2		1	1	1	1	1	
Prowler										
Reckless Driver	16	12	15	18	24	34	42	25	33	18
Road Hazard	10	16	10	11	4	6	9	8	6	8
Robbery - Armed										
Robbery - Unarmed										
Roll Over - Personal Injury Accident	1	5			2	1		1	2	
Roll Over - Property Damage Accident	2	1				2		1		
Runaway	4	1	1	3	1	1	4	4	2	1
Sex Offender Violations						1				
Shoplifting		1	1	1	2	1		1	2	4
Shots fired complaint	1					3	6		2	3
Stalking	2			1		2				1
Suicidal Subject	4	7	6	5	1	1	3	5	6	3
Suspicious Mail / Package	1		2		1	1	1		1	
Suspicious Person	3	6	8	12	17	20	13	11	11	5
Suspicious Telephone Call / Text										
Suspicious Situation	18	16	14	26	36	47	58	40	46	27
Suspicious Vehicle	4	5	9	4	5	6	8	9	5	10
Test Call	8	5	5	7	8	8	4	7	14	5
Threats	9	2	4	7	8	7	9	9	12	5
Traffic Stop	127	139	176	222	305	291	596	357	383	211
Tree Down in Road		5	3	12	13	20	11	17	11	76
Trespassing	1	3	9	8	7	8	7	9	5	5
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22
Truancy		1					1			
Unauthorized Driving Away Automobile		1	2	2			2	7	4	13
Uninitiated 9-1-1 call		1			1					
Unknown Accident	10	2	2	2	3	3	1	2	3	1
Unwanted Person	2	6	6	4	5	5	8	10	7	6
Unwanted Telephone Calls / Texts										
Vandalism		1	1			1		2		
Vehicle in Ditch	24	19	8	1		2	1		1	3
Verbal Dispute	2		2	1		5	1	4		4

VIN Inspection		5	2	8	4	2	8	5	4	1
Warrant Attempt	1	1		2	1		2	6	4	1
Warrant Arrest		1							1	
Warrant Entry	7	12	14	11	17	13	27	5	18	15
Warrant TIP	1		1	1			1	1	1	2
Water Rescue	1						1	1	1	
Welfare Check	14	23	14	15	24	16	28	18	22	16
TOTAL	861	799	865	904	1108	1283	1799	1398	1271	1115
Smart911										
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22
Total number of profiles as of =	846	849	850	850	857	857	861	865	865	865
9-1-1 calls to Dispatch with profile	8	4	4	7	2	6	6	9	6	7
Chat by text	12	12	2	5	9	21	22	5	11	14
Chat with response	5	2	1	1	4	7	9	3	3	4
Tickets with SOS Location	350	284	248	281	333	421	579	446	404	334



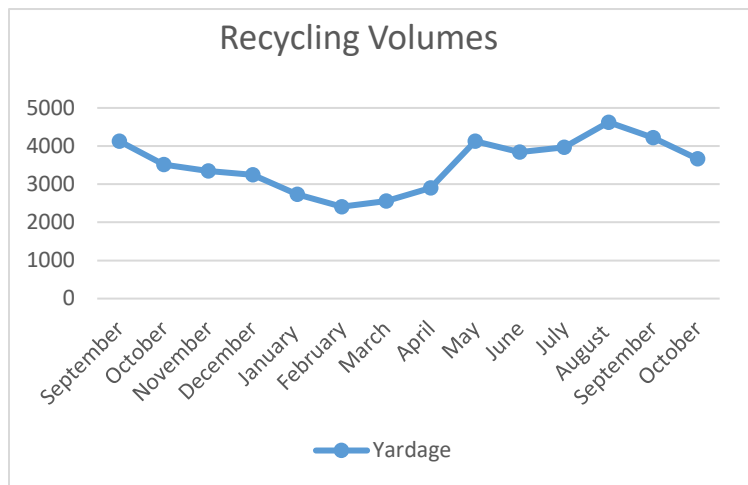
Memo To: Board of Commissioners
 From: Jesse Zylstra, Solid Waste and Recycling Coordinator
 Date: November 16, 2022
 Subject: Recycling Coordinator's Activities

- Recent Recycling Numbers:**

September: Tonnage: 115.92 tons
 Yardage: 4,215 yards

October: Tonnage: 97.77 tons
 Yardage: 3,665 yards

Single Stream: FY 2022: 41,500 yards
FY 2021: 46,825 yards
FY 2020: 41,787 yards



- HHW/Electronics/Scrap Tire Collections – 2022**

June 18th Frankfort: 207 Vehicles

HHW: 14,769 lbs

Electronics: 10,191 lbs

Mattresses: 18 units

Tires: 678 PTE (Passenger Tire Equivalent)

2022 TOTALS: Estimated 550 Vehicles

HHW: 31,456 lbs

Electronics: 18,821 lbs

Mattresses: 38 Units

Tires: 2,430 PTE

July 16th (Tire Only) Thompsonville: Estimate 150 Vehicles

Tires: 1,033 PTE

August 27th Road Commission: 230 Vehicles

HHW: 16,687 lbs

Electronics: 8,630 lbs

Mattresses: 20 units

Tires: 719 PTE

Jesse Zylstra Solid Waste and Recycling Coordinator



Memo To: Board of Commissioners
From: Jesse Zylstra, Solid Waste and Recycling Coordinator
Date: November 16th, 2022
Subject: Recycling Coordinator's Activities

- **Materials Management County Engagement Grant:**

Networks Northwest has been **AWARDED** an EGLE Grant in the amount of **\$120,000** on behalf of the ten-county MMAC. Resource Recovery Systems (RRS) was selected to conduct this feasibility study. A public survey has been launched and has received significant response from Benzie County residents. A regional media campaign will begin for further participation.

"This regional collaborative opportunity will fund and find the feasibility of a possible Regional Materials Management Plan, options for the individual Counties to take for updating their plans, and identifying materials management challenges and opportunities within the region; among the other deliverables mentioned in the Materials Management County Engagement Grant. While there will be some need for staff time, there is no financial commitment from the counties."

- **Betsie Bay Cleanup – Ongoing.**

Should any additional tires surface, those entities that provided assistance are willing to continue this cleanup effort.

- **Ongoing Activities:**

Scrap Tire Grant – **2022 Grant Reimbursement received in the amount of \$5,723.50.**

Scrap Tire Grant – **2023 Grant Request submitted.**

Cardboard Trailers – Monitoring and Scheduling as needed. Under school care.

County-wide Battery Bucket pickups and sorting. **(7,030 lbs)**

Benzie County Solid Waste Department Coordinator's Report October 5th 2022
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General Administration:		Status:	ACTION	
EGLE Scrap Tire Grant		2022 Grant Awarded - \$8,052-\$5,723.50=\$2,328.50 Returned to EGLE		REPORT
		Reimbursement Requested		REPORT
HHW and Electronics Collections		Frankfort June 18th, Honor August 27th, Thompsonville July 16th TIRE ONLY		REPORT
DNR Illegal Dumpsites Project		Seasonal. Ongoing.		ONGOING
Website and Brochures		Updating for 2023		ONGOING
Current Financial Report		Report provided to SWAC		REPORT
				REPORT
Lease Agreements with Site Hosts		In place for 2 years		ON FILE
Certificate of Coverage through MMRMA have been updated according to Lease Agreements				ON FILE
				REPORT
Recycle Site Updates:		Status:		ONGOING
				REPORT
				ONGOING
School Cardboard Trailers		Under School Care		ONGOING
GFL Contract - Single Stream		Current Contract extended through 12/31/2023		
Public Relations / Education:		Status:		
Educational Articles and Advertising in Record Patriot		Coordinator often writes informational articles and press releases		ONGOING
COMMUNITY INVOLVEMENT		Solstice Fest, Benzie Bayou, Beulah July 4th, Betsie Bay Cleanup		Michigan Shores Meeting
FESTIVALS AND COMMUNITY		N/A		REPORT
COLLECTIONS CONDUCTED		N/A		REPORT
		Contracts extended through 2022 HHW-ERG Electronics - BARC		REPORT
		2022 Events June 18th, July 16th (TIRE ONLY), August 27th		
		Frankfort HS, Thompsonville, Honor Road Commission		
Regional Initiatives :		Status:		
Regional SWAC Meeting 10 Counties in N. MI		Meets in T.C. quarterly, Virtual Meetings		REPORT
Michigan Recycling Coalition Conference		May 11-13th - East Lansing		REPORT
				REPORT
Miscellaneous:				REPORT
Site attendants		Done for 2022 Season		
Battery Solutions continues to pick up batteries 'on call' basis				\$.45 per pound / \$100 transportation charge
ReConnect continues to accept UPS shipped rechargeable batteries				NO CHARGE
eRecycle TC Laptops/Desktops/Ink Toner		Roll-Away Bin Monthly Pickups		NO CHARGE
				ONGOING
Local/State/National Legislation:		Status:		
Governor Whitmer's Recycling Council		ONGOING PROGRESS		Part 115, HB 5812-5817
ReTrac Data Tracking System		All Counties required to use this data tracking system		Benzie County 2022 Data Being Entered

BENZIE COUNTY
SOLID WASTE ADVISORY COMMITTEE
MINUTES OF OCTOBER 5, 2022

MEMBERS PRESENT in Board Room: Todd Warren, Samantha Wolfe, Marlene Wood,
David Schaffer, Annie Browning

PRESENT VIA ZOOM: None

ABSENT: Christopher Cote, Evan Warsecke

ALSO PRESENT: Jesse Zylstra, Solid Waste Recycling Director

PUBLIC IN ATTENDANCE: None

CALL TO ORDER: Chairman, Todd Warren called the meeting to order at 5:00 pm

APPROVAL OF THE AGENDA: **Motion** by Wood, seconded by Browning to approve the agenda with the addition of "Set Meeting Dates for 2023" as the first item of Business. All Aye to approve the amended agenda.

APPROVAL OF THE MINUTES OF THE JUNE 29th, 2022 REGULAR MEETING: **Motion** by Browning, seconded by Wolfe to approve the minutes of the regular meeting as presented. All Aye

PUBLIC INPUT ON THE AGENDA: None

COORDINATOR REPORT: A quarterly report of activities and program updates was available to the committee for review and discussion.

Zylstra covered details of the current report, i.e. ongoing battery/electronics collections, oversight of school cardboard trailers, and general operations of the Solid Waste Department throughout the summer season. He provided cleartainer recycling bins to several community events and festivals.

Zylstra provided stats from summer collections: HHW, Electronics, Mattresses, & Tires. He stated that RFP's for 2023 vendors are currently being reviewed by legal counsel. He will research 2023 collections options and keep the SWAC updated.

Collaboration between Benzie County Recycling, Benzie Conservation District and CSB/Northern Disposal performed a tire clean up near the Betsie Valley Trail in Elberta wetlands. An estimated 100 PTE were removed from the water and cleaned. Costs to dispose of the tires was incorporated into the Scrap Tire Cleanup Grant.

Zylstra reported that the EGLE Scrap Tire Grant reimbursement of \$5,723.50 has been received and completed for 2022.

Zylstra reported there's continued progress at the State level to update Part 115 of the State Plan which would result in the opportunity for updating Solid Waste Plans at the County level. He notes that Benzie

County should keep budgeted funds available to be ready for our Solid Waste Plan update as opportunities arise.

BUSINESS:

- a. **Set Meeting Dates for 2023: Motion** by Wood, seconded by Wolfe, to set the meeting dates for SWAC on the 1st Wednesday of each quarter in 2023, with the exception of July's meeting to be set for the last Wednesday of June, 2023. All Aye.
Meeting dates are January 4, April 5, June 28, and October 4. All meetings are in the BOC room of the Government Center and begin at 5:00 pm.
- b. **Vacancies and Appointments:** Zylstra reported some SWAC members' terms expire December 31, 2022 and asks if they would send a letter of interest to the County Clerk, Tammy Bowers, or email it to Zylstra and he will forward it to the Clerk. This applies to Todd Warren, Samantha Wolfe, and David Schaffer.
- c. **Current Financial Report:** Zylstra presented the SWAC with a current report for review and discussion. **Motion** by Wood, seconded by Wolfe to accept the report. All Aye.
- d. **Transfer Station Update:** Zylstra reported that the operations of CBS Industries, LLC has been sold and the transfer station in Thompsonville is operating solely under the business name of Northern Waste & Disposal.
- e. **Materials Management County Engagement Grant:** Zylstra reported that Networks Northwest, grant administrator, has selected Resource Recovery Systems (RRS) a consulting firm to conduct the feasibility study of a regional materials management plan, options for counties to update their plans and identifying opportunities relating to materials management. He provided a comprehensive list of Benzie County stakeholders and will remain involved as Benzie County's representative to the group.

Correspondence: None

With no other business before the board, a **Motion** to adjourn by Wood, seconded by Schaffer at 5:50 pm. All Aye

Next regular meeting is scheduled for Wednesday, January 4th, 2023 at 5:00 pm.

Minutes are respectfully submitted by Jesse Zylstra, Solid Waste Recycling Director

Marlene Wood, Secretary

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
NOVEMBER 16, 2022
4:30 P.M.**

The Gathering Place Senior Center & Conference Call-In

Agenda

Conference Call-In Information

1-866-809-6529 with the guest code of 3401609 followed by the # key.

Call to Order
Pledge of Allegiance
Roll Call

Approval of the November 16, 2022 Agenda

Approval of Minutes from the previous meeting – October 19, 2022

Public Input – Those attending In-person are permitted to participate. (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Information Items

- A. Leadership Committee Report
- B. Fund Development Report
- C. Governance Committee Report
- D. Program/Personnel Committee Report
- E. Director's /Assistant Director's Report
- F. Program/Services Report – October 2022
- G. Board of Commissioners Update

Action Items

- 1. Finance Committee Report on the October 2022 Financials with Board Approval of the October 2022 Financials
- 2. Appointment of Rev. Dinah Haag to the Board of Directors
- 3. December 21, 2022, Christmas Potluck Meal to determine Board Interest-Sign Up List
- 4. Volunteers Needed for the Family Fare Store in Benzonia to solicit Christmas Bag Item Donations Sign up List

New Business

- 1. Fiscal Year 2022 Service Summary

Old Business

- 1.

Board Round Table Discussion/Evaluation of Meeting

Adjournment – Board Approval

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors.

NEXT MEETING – December 21, 2022 @ 4:30 pm

Location: The Gathering Place Senior Center, 10579 Main Street, Honor

Benzie Senior Resources
Annual Meeting and Board of Directors Meeting
October 19th, 2022 Meeting Minutes
The Gathering Place Senior Center and Conference Call-in

Call to Order: Nancy Mullen Call called the meeting to order at 4:36pm

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Nancy Mullen Call, Victor Dinsmoore, Pam Howe-Perry, Leo Hughes, Deb Rogers, Ingrid Turner & Paul Turner
Via Conference Call: Linda Ringleka; Rosemary Russell

Also, In-Person: Dawn Bousamra, Sabra Boyle, Doug Durand and Tim Markey

Approval of the October 19, 2022 Agenda – A motion to approve the agenda as amended adding action item #2 was made by Pam Howe-Perry and seconded by Deb Rogers. All in-person board members said Aye. Motion approved.

Approval of Minutes from the previous meeting – September 21, 2022 – A motion to accept the minutes as presented was made by Ingrid Turner and seconded by Victor Dinsmoore. All in-person board members said Aye. Motion approved.

Public Input: No public at the meeting.

Convened Annual Meeting

Action Items

- A. Election of Board of Directors** – Doug Durand presented the slate of four Board Members (Nancy Mullen Call, Leo Hughes, Deb Rogers, and Rosemary Russell) whose terms are expiring, but have indicated they would be willing to accept another term if approved. Voting ballots were distributed to each Board Member present. All voted by secret ballot and the votes were tabulated by staff. The vote was unanimous for all four Board Members on the ballot to be approved for another term.
- B. Election of President and Treasurer** – Doug Durand presented the slate of Officers whose terms are expiring (President – Nancy Mullen Call and Treasurer – Deb Rogers). Nancy Mullen Call advised that she would be willing to serve another term if nominated and elected. Deb Rogers indicated she was not interested in another term as Treasurer. Doug Durand asked if there were any nominations for the President and Treasurer positions. Leo Hughes nominated Nancy Mullen Call for President and Victor Dinsmoore for Treasurer. Then Leo Hughes asked for any additional nominations from the floor for President and/or Treasurer. No additional nominations were made. Leo Hughes then asked two additional times for any nominations for President and/or Treasurer and no additional nominations were made. All Board members present then voted by secret ballot and the votes were tabulated by staff. The vote was unanimous to elect Nancy Mullen Call as President and Victor Dinsmoore as Treasurer.
- C. Annual Committee Reports –**
 - a. Fund Development Committee Report** – Ingrid Turner summarized the accomplishments for this past year: Yearend appeal raised \$54,000; Assisted on Subaru's "Share the Love" event; Reviewed "Network for Good" and "Donor Perfect" fund raising database options; Adopted the Fund Development Charter; Conducted BSR website review, made needed updates, and added portal page for the Board, Staff, and Volunteers; Worked with the Jamie Gray Group on the inaugural Golf Outing fundraiser in June and raised \$5,000; Worked on improving various marketing messages; Raised \$22,800 via the WAT; Susan Hughes presented the need for a new oven at 100+ women who care and BSR will receive \$15,000+. Goals for the coming year: Yearend Appeal \$62,000; Golf Outing \$6,500; WAT \$25,000; HDM vehicle fund raising \$35,000; Ongoing media promotions; Deliver 250 Christmas bags.

- b. **Program/Personnel Committee Report** – Paul Turner summarized the accomplishments for this past year and the goals for the coming year: Restarted the committee in September; reviewed and modified kitchen staff job descriptions and wage scale; reviewed various programs offered to clients; finalized committee charter. Goals: Develop and present BSR client services summary; review TGP and county-level senior surveys and needs assessments; develop and finalize comprehensive update to the BSR employee handbook; evaluate need/opportunity of developing 1-2 new offerings (music seems to be the #1 program want); further evaluate priorities outlined in the strategic plan.
 - c. **Governance Committee Report** – Leo Hughes summarized the accomplishments for this past year and the goals for the coming year: Formed Governance Committee in June 2023; adopted Committee Charter; updated BOD Composition Summary to include “Terms”; developed slate of nominees for BOD Members and Officers; began initial review of New Board Member Orientation process; began development of the Facility Needs Assessment Taskforce. Goals: Expand Board to 13-15 members prioritizing needed expertise; develop a detailed facility enhancement plan; complete review/update of the New Board Member Orientation process; expand Governance Committee membership to include non-board members; develop process(es) to assess volunteer expertise, interest, and engagement.
 - d. **Leadership Committee Report** – Nancy Mullen Call summarized the accomplishments for this past year and the goals for the coming year: Initiated creation and adoption of the Strategic Plan; annual Executive Director review and evaluation; coordinated w/Executive Director regarding staffing issues, COVID protocols and Agency policies; coordinated with Executive Director, legal counsel and the Board to resolve a difficult personnel issue; met with Jason Allen, former Senator and past Michigan Director of USDA Rural Development to explore funding sources for senior centers; researched and drafted committee charters for Board review and approval. Goals: Explore countywide collaboration and advocacy taskforce and identify potential participants; coordinate with Governance Committee on development and implementation of board recruitment, training and development policies and practices; annual review of the Strategic Plan w/updates on tactical actions; annual review and evaluation of Executive Director; continue coordination with Executive Director on review/implementation of Agency policies and procedures.
 - e. **Finance Committee Report** – Deb Rogers summarized the accomplishments for this past year and the goals for the coming year: Set up parameters for operational reserve fund; annual audit completed; worked with the County to clarify/correct calculation of BSR’s Senior Millage funds; established adaptive policy to alleviate gas prices/fuel reimbursement for workers; worked with Executive Director to establish the 2022/2023 annual budget; Worked with Executive Director to establish an updated Sliding Scale for services. Goals: Work with Fund Development Committee and Program and Personnel Development to grow revenues and contain rising expenses; continue to closely monitor the financial health of BSR.
- D. Process of updating the Strategic Plan** – Nancy Mullen Call outlined the following plan: Each committee will report out annually on accomplishments and goals. Then quarterly Jan/Apr/July each committee will be asked to provide updates. Good discussion amongst the board members.
- E. Board of Directors Meeting Schedule for the Calendar Year 2023** – Doug Durand briefly discussed the 2023 BOD meeting schedule. All board members support the current schedule of the 3rd Wednesday of each month at 4:30pm.

Adjournment of the Annual Meeting – A motion to adjourn the Annual Meeting was made by Paul Turner and seconded by Deb Rogers. All in-person board members said Aye. Motion approved.

Return to Regular Board of Directors Meeting

A. Information Items

- a. **Directors Report – August 2022/September 2022** – Doug Durand highlighted the following: Doug Durand to begin working from home one day a week to support greater efficiency; 10 churches have signed up for the Christmas bags which is the most participation ever; 5 snow plow contractors have signed up; Medicare open enrollment support is underway; he highlighted recent staffing updates and reminded all that we have an open Senior Center Assistant position; the Fiscal Year 2022 was a record year for the numbers on meals provided; we continue to grow in most areas with lawn chore, Medicare/MMAP's, etc.
- b. **Program/Services Report – September 2022** – Doug Durand covered during his director's report above.
- c. **Board of Commissioners Update** – Tim Markey, County Commissioner advised that the County would begin interviewing for a dispatch director. The County had combined two positions recently and it is not as effective as they thought it would be, so they are planning to separate the two positions. They are working with Point Betsie Lighthouse to help them with funding for correcting erosion issues. The County's HR director has put in her notice, so they are currently looking for candidates to fill the position.

B. Action Items

- a. **Finance Committee Report on the September 2022 Financials with Board Approval of the September 2022 Financials** – Deb Rogers outlined the financial position as discussed during the Finance Committee meeting prior to the Board meeting and they recommend the Board approve the financials. A motion to approve the September 2022 Financials was made by Leo Hughes and seconded by Pam Howe-Perry. Roll Call: Victor Dinsmoore – Yes; Pam Howe-Perry – Yes; Leo Hughes – Yes; Deb Rogers – Yes;; Ingrid Turner – Yes; Paul Turner – Yes; and Nancy Mullen Call – Yes.
- b. **Bad debt right off** – Deb Rogers summarized an additional bad debt write off. A motion to approve the bad debt write off was made by Paul Turner and seconded by Pam Howe-Perry. Roll Call: Victor Dinsmoore – Yes; Pam Howe-Perry – Yes; Leo Hughes – Yes; Deb Rogers – Yes;; Ingrid Turner – Yes; Paul Turner – Yes; and Nancy Mullen Call – Yes.

C. New Business

- a. **Doug Durand's upcoming November vacation 11/10 – 11/21/22** – Doug Durand advised the Board that he will be on vacation 11/10/22 – 11/21/22 and Dawn Bousamra would be attending in his place.

D. Old Business

- a. **None**

E. Board Round Table Discussion/Evaluation of Meeting – None

F. Adjournment: There being no further business to discuss all agreed to adjourn. Meeting adjourned at 5:50 pm.

Respectfully submitted:

Leo Hughes

Secretary, Benzie Senior Resources Board.

NEXT MEETING: Wednesday, November 16, 2022 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640

Benzie Senior Resources
Executive Directors Report
September 2022 – October 2022

Items of Information

- Preparing for the Financial Audit that is scheduled for November 28 – December 2, 2022.
- Completed the necessary work associated with the snow removal program. Trying to fill a void for the Lake Ann and Thompsonville area.
- Presentation held on Thursday, November 3rd for the presentation from the Benzie County 100 Women Who Care. Please refer the 100 Women Who Care and BSR Facebook pages for information. The Convection Oven has been ordered.

Working with the Personnel Committee to revise and update the Employee Handbook.

Kylie and I are working on creating a Client handbook/Admission Packet Booklet when time allows in our busy schedules. Our completion goal is January 31, 2023.

I have been working on a new Grand Traverse Band of Ottawa and Chippewa Indians 2% Grant for the purchase of a new HDM route delivery vehicle to be purchased in 2023.

Staffing Updates

- Still recruiting 2 Homemaker Contractors to eliminate the current waiting list.
- We are aggressively recruiting Home Healthcare Aides to fill one open positions that would help eliminate the waiting list for services.

Volunteer Report

- We had no new recruitments.

Legislative News

Federal – Nothing new to report.

Program Report for October 2022

Nutritional Programs

Fresh Produce Bags

In October 2022 we distributed over 800 lbs. of produce in 50 bags that consists of 30+ vegetables, fruits, and dairy products. Also conducted our first Produce Bingo and this was another way for seniors to obtain fresh produce. Produce was donated by BACN. Forty-one individuals took part in this activity.

Home Delivered Meals

A total of 6,116 meals were provided to 200 clients in October 2022. **This is an increase of 5.2% over October 2021.**

Congregate Meals

In October 2022, we provided 1,626 congregate and takeout meals. **This is an increase of 16.8% as compared to October 2021.**

Year to date we have provided/delivered 7,742 meals. Overall, we are up by 538 additional meals as compared to the same period a year ago.

Other Programs

Homemaker Program – In October 2022, we provided 216 service hours to 83 clients. Currently we have a waiting list of 34 clients.

Guardian Medical Monitoring – Currently we are paying for thirty-seven clients. The waiting list has seven clients to be put on the BSR full pay program.

Lawn Chore – So far this season, we have 125 clients being provided this service. A total of 1,113 mows have been reimbursed to the contractors. A total of 1,349 vouchers were purchased.

Benzie Bus Senior Rides – In October 2022, we paid for 1,154 regular senior rides in Benzie County; paid for 197 for regular in county medical appointments and 53 rides for the Healthrides for non-emergency appointments out of county. Nine new riders were signed up.

Information & Assistance - The agency handled 988 calls in October 2022 regarding Information and Assistance for services and questions related to older adults.

Senior Companion Program – The Senior Companion Program provided services to one senior client in Benzie County in October 2022.

Senior Oral Healthcare Program We provided financial assistance to two clients during the month of October 2022. We currently have nine outstanding vouchers that clients requested and have not used yet.

Medicare/MMAP's – Our certified MMAP's counselor assisted 18 clients in October 2022 with their Medicare/Medicaid services at no cost to them.

Foot Care – Nine clients received in-home foot care and forty-two clients attended the foot care clinic at the administration office in October 2022.

Estate Planning – Eight individuals received services in October 2022 at no cost to them.

Emergency Senior Essential Needs Fund – BSR assisted five clients in October 2022. Financial support provided for utility bills, bathroom showerhead, hearing aids, water well repair, and septic system cleaning.

The Gathering Place Senior Center – The Gathering Place Senior Center offered 17 core activities that 707-cumulative number of individuals participated in October 2022. **This is a 28% increase over October 2021.**

In-Home Care Services for October 2022 – For October 2022, we increase our patient count by four new clients over October 2022. Overall visits increase 8.4% as compared to October 2021.

Number of Home Health Care Clients

Month	Medicaid Waiver Care Management PACENorth	Sliding Scale Fee	Private Pay	Total Clients
October 2022	26	61	3	90
November 2022				
December 2022				
January 2023				
February 2023				
March 2023				
April 2023				
May 2023				
June 2023				6

July 2023				
August 2023				
September 2023				

Client Total Hours

Month	Medicaid Waiver Care Management PACENorth	Sliding Scale Fee	Private Pay	Assessments And Wound Care	Total Hours
October 2022	409	459.5	9.25	61	938.75
November 2022					
December 2022					
January 2023					
February 2023					
March 2023					
April 2023					
May 2023					
June 2023					
July 2023					
August 2023					
September 2023					
TOTALS					

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	In home Foot Care/ Wound care	Totals
October 2022	61	50	366	13	27	12	529
November 2022							
December 2022							
January 2023							
February 2023							
March 2023							
April 2023							
May 2023							
June 2023							
July 2023							
August 2023							
September 2023							
Totals							

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of October 31, 2022

	<u>Oct 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
001 - STATE SAVINGS BANK CHECKING	265,206.50
003 - STATE SAVINGS BANK HRA	1,871.09
011 - AMERICAN DEPOSIT MANAGEMENT	98,127.93
011.3 - BOARD DESIGNATED OP RESERV FUND	470,350.00
Total Checking/Savings	<u>835,555.52</u>
Accounts Receivable	
1200 - Accounts Receivable	3,556.06
Total Accounts Receivable	<u>3,556.06</u>
Other Current Assets	
109 - INVENTORY	15,187.24
Total Other Current Assets	<u>15,187.24</u>
Total Current Assets	<u>854,298.82</u>
Fixed Assets	
150 - BUILDING	480,375.70
151 - VEHICLES	173,363.00
152 - EQUIPMENT	152,634.03
157 - LAND IMPROVEMENTS	1,800.00
160 - ACCUMULATED DEPRECIATION	(439,823.93)
Total Fixed Assets	<u>368,348.80</u>
TOTAL ASSETS	<u><u>1,222,647.62</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	30,846.63
Total Accounts Payable	<u>30,846.63</u>
Other Current Liabilities	
GARNISHMENT PAYABLE	392.25
NOWAK - GARNISHMENT - WWR	147.35
205 - PREPAID TRIP/INSURANCE	288.00
2100 - Payroll Liabilities	3,019.28
Total Other Current Liabilities	<u>3,846.88</u>
Total Current Liabilities	<u>34,693.51</u>
Long Term Liabilities	
250 - MORTGAGE PAYABLE	101,984.21
253 - LEASE PAYABLE	5,606.76
260 - NET PENSION LIABILITY	490,826.00
Total Long Term Liabilities	<u>598,416.97</u>
Total Liabilities	<u>633,110.48</u>
Equity	
3900 - FUND BALANCE	503,652.91
Net Income	85,884.23
Total Equity	<u>589,537.14</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,222,647.62</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
October 2022

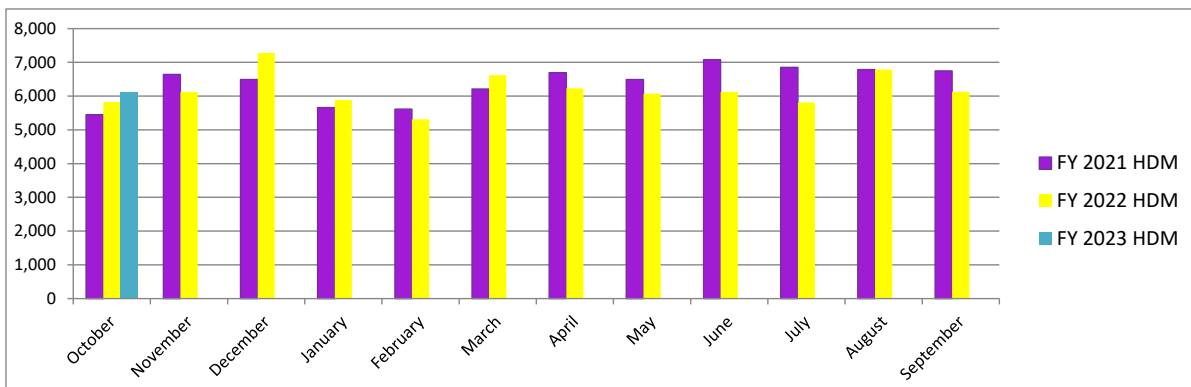
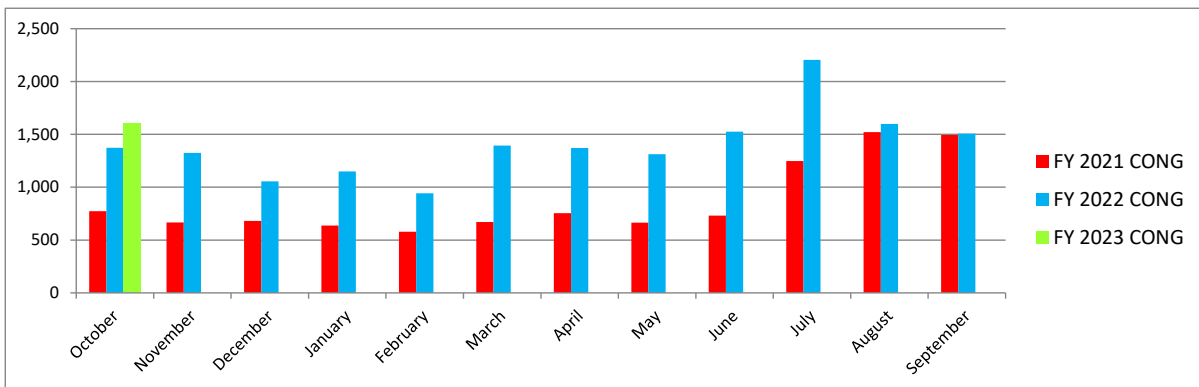
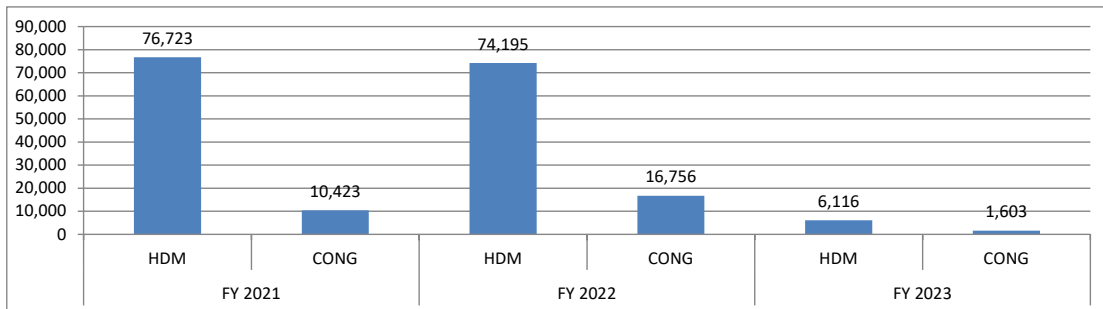
	Oct 2022	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	9,774.00	9,774.00	0.00
540 · GRANTS	25,000.00	9,585.00	15,415.00
642 · CHARGES FOR SERVICES/CONT	302.50	409.00	(106.50)
642.01 · FEE FOR SERVICE/CHORE	1,450.00	1,000.00	450.00
642.02 · FEE FOR SERVICE/HOMEMAKER	3,272.00	2,400.00	872.00
642.06 - BENZIE BUS HEALTH RIDE	145.00	150.00	(5.00)
670 - CLIENT INCOME	2,196.48	0.00	2,196.48
673 · NEWSLETTER SUB	110.00	30.00	80.00
675 · DONATIONS	13,910.03	13,855.00	55.03
676 · MILLAGE	102,577.17	102,577.00	0.17
677 · FUNDRAISING INCOME	350.00	0.00	350.00
680 · VOLUNTEER WAGES (IN-KIND).	6,967.20	7,350.00	(382.80)
TOTAL INCOME	166,054.38	147,130.00	18,924.38
GROSS PROFIT	166,054.38	147,130.00	18,924.38
EXPENSE			
705 · SALARY AND WAGES	43,516.03	44,796.00	(1,279.97)
705.1 TRAVEL TIME	1,348.93	1,308.00	40.93
708 · PAYROLL TAX EXPENSE	(1,412.04)	5,230.00	(6,642.04)
708.1 UNEMPLOYMENT INSURANCE AGENCY	89.78	500.00	(410.22)
709 · EDUCATION/TRAINING	406.90	315.00	91.90
710 · EVENTS	386.33	300.00	86.33
711 · TGPSC ACTIVITIES	147.43	350.00	(202.57)
717 · DUES/SUBSCRIPTIONS	3,099.00	2,900.00	199.00
720 - BAD DEBT	45.00	0.00	45.00
721 · COMPUTER EXPENSES	2,889.60	2,850.00	39.60
725 · FRINGE BENEFITS	(42,501.72)	(34,755.00)	(7,746.72)
726 - FUNDRAISING/MARKETING EXP	243.95	400.00	(156.05)
727 · SUPPLIES	2,835.12	3,330.00	(494.88)
727.2 · OFFICE EXP	1,018.02	1,185.00	(166.98)
727.3 - POSTAGE	67.70	390.00	(322.30)
727.4 - ADVERTISING	143.95	550.00	(406.05)
740 · FOOD	20,165.40	19,665.00	500.40
819 · CONTRACTUAL	10,781.85	17,060.00	(6,278.15)
820 · VOLUNTEER WAGES (IN-KIND)	6,967.20	7,350.00	(382.80)
825 · VOLUNTEER EXPENSES	540.15	440.00	100.15
850 · TELEPHONE	515.72	520.00	(4.28)
861 · TRAVEL/MILEAGE/GAS	3,476.76	3,710.00	(233.24)
900 · INTEREST EXPENSE	251.03	265.00	(13.97)
910 · INSURANCE	9,505.92	9,100.00	405.92
915 · PROJECTS	1,873.84	830.00	1,043.84
920 · UTILITIES	3,892.99	2,865.00	1,027.99

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
October 2022

	Oct 2022	Budget	\$ Change
940 · DEPRECIATION EXPENSE	3,398.88	3,550.00	(151.12)
980 · EQUIPMENT/REPAIRS	3,357.13	2,100.00	1,257.13
980.1 - OUTDOOR MAINTENANCE	0.00	90.00	(90.00)
980.2 - INDOOR MAINTENANCE	141.93	150.00	(8.07)
981-HDM FLEET MAINTENANCE/GAS	3,694.64	1,720.00	1,974.64
TOTAL EXPENSE	80,887.42	99,064.00	(18,176.58)
NET ORDINARY INCOME	85,166.96	48,066.00	37,100.96
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	682.27	375.00	307.27
999 - OTHER INCOME	35.00	350.00	(315.00)
TOTAL OTHER INCOME	717.27	725.00	(7.73)
OTHER EXPENSE			
999.1 · OTHER EXPENSE	0.00	80.00	(80.00)
99999 - LEGAL EXPENSE	0.00	170.00	(170.00)
TOTAL OTHER EXPENSE	0.00	250.00	(250.00)
NET OTHER INCOME	717.27	475.00	242.27
NET INCOME	85,884.23	48,541.00	37,343.23

Benzie Senior Resources
HDM/Cong comparison
Units Served 2021-2022-2023

	FY 2021		FY 2022		FY 2023	
	HDM	CONG	HDM	CONG	HDM	CONG
October	5,451	774	5,827	1,374	6,116	1,603
November	6,644	666	6,124	1,324		
December	6,490	682	7,274	1,055		
January	5,658	638	5,881	1,149		
February	5,616	579	5,314	942		
March	6,212	671	6,622	1,394		
April	6,695	754	6,230	1,370		
May	6,495	664	6,073	1,313		
June	7,079	731	6,123	1,526		
July	6,853	1,247	5,810	2,204		
August	6,786	1,522	6,786	1,599		
September	6,744	1,495	6,131	1,506		
total meals	76,723	10,423	74,195	16,756	6,116	1,603



October 2022 Journal Entry Summary

- 1036R Reverse JE to record prepaid D & O
- 1037R Reverse JE to record PTO liability
- 1038R Reverse JE to record accrued PR from 10/6/22
- 1040 JE to zero client account
- 1025 JE to write off bad debt – board approved
- 1026 JE to record monthly depreciation expense (non-cash transaction) *
- 1027 JE to record inventory at month end *
- 1028 JE to record payroll wages/taxes across all programs – original payroll entry posts to one class *
- 1029 JE to record 401K payroll deferrals across all programs - original payroll entry posts to one class *
- 1030 JE to reclass payroll health insurance deductions from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 1031 JE to reclass payroll mileage reimbursements from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 1032 JE to reclass discount from hardware store
- 1033 JE to record volunteer hours in-kind wages *

* **Monthly recurring Journal Entries.**

BENZIE SENIOR RESOURCES
Monthly Journal Entries
October 2022

Trans #	Type	Date	Num	Memo	Debit	Credit
128265	General Journal	10/01/2022	1036R	Reverse of GJE 1036 -- to account for prepaid D & O policy		5,451.42
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	490.63	
				to account for prepaid D & O policy	545.12	
					5,451.42	5,451.42
128267	General Journal	10/01/2022	1037R	Reverse of GJE 1037 -- TO RECORD ACCRUED VAC LIABILITY BALA...		12,696.84
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		6,469.45
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		1.62
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		73.81
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		3,478.92
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		5,324.13
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		594.15
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		73.81
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		476.76
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		20,105.99
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		2,799.66
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22		1,626.72
				TO RECORD ACCRUED VAC LIABILITY BALANCE 9/30/22	53,721.86	
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		971.31
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		494.91
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		0.12
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		5.65
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		266.14
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		407.30
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		45.45
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		5.65
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		36.47
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		1,538.11
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		214.17
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22		124.44
				TO RECORD ACCRUED PR TAX ON VAC LIABILITY BALANCE 9/30/22	4,109.72	
					57,831.58	57,831.58
128269	General Journal	10/01/2022	1038R	Reverse of GJE 1038 -- record accrued wages from 10/6/22 payroll		6,556.01
				record accrued wages from 10/6/22 payroll		3,970.77
				record accrued wages from 10/6/22 payroll		25.50
				record accrued wages from 10/6/22 payroll		318.10
				record accrued wages from 10/6/22 payroll		1,803.91
				record accrued wages from 10/6/22 payroll		3,148.81

BENZIE SENIOR RESOURCES
Monthly Journal Entries
October 2022

Trans #	Type	Date	Num	Memo	Debit	Credit
				record accrued wages from 10/6/22 payroll		394.39
				record accrued wages from 10/6/22 payroll		318.10
				record accrued wages from 10/6/22 payroll		336.40
				record accrued wages from 10/6/22 payroll		15,522.34
				record accrued wages from 10/6/22 payroll		949.51
				record accrued wages from 10/6/22 payroll		1,303.48
				record accrued wages from 10/6/22 payroll	34,647.32	
				record accrued payroll taxes from 10/6/22 payroll		545.17
				record accrued payroll taxes from 10/6/22 payroll		392.64
				record accrued payroll taxes from 10/6/22 payroll		2.62
				record accrued payroll taxes from 10/6/22 payroll		59.45
				record accrued payroll taxes from 10/6/22 payroll		169.75
				record accrued payroll taxes from 10/6/22 payroll		295.82
				record accrued payroll taxes from 10/6/22 payroll		53.05
				record accrued payroll taxes from 10/6/22 payroll		59.45
				record accrued payroll taxes from 10/6/22 payroll		58.76
				record accrued payroll taxes from 10/6/22 payroll		80.62
				record accrued payroll taxes from 10/6/22 payroll		1,320.90
				record accrued payroll taxes from 10/6/22 payroll		132.77
				record accrued payroll taxes from 10/6/22 payroll	3,171.00	
					37,818.32	37,818.32
128591	General Journal	10/17/2022	1040	to zero acct	0.50	
				to zero acct		0.50
					0.50	0.50
128614	General Journal	10/24/2022	1025	write off bad debt - Board Approved 10/19/22		45.00
				write off bad debt - Board Approved 10/19/22	45.00	
					45.00	45.00
128804	General Journal	10/31/2022	1026	TO RECORD DEPRECIATION	3,398.88	
				TO RECORD DEPRECIATION		3,398.88
					3,398.88	3,398.88
128946	General Journal	10/31/2022	1027	adjust Inventory to actual	2,755.20	
				adjust Inventory to actual		1,803.28
				adjust Inventory to actual		318.23
				adjust Inventory to actual		538.64
				adjust Inventory to actual		95.05
					2,755.20	2,755.20
128947	General Journal	10/31/2022	1028	TO RECORD PAYROLL SPREAD BY PROGRAM	9,127.12	
				TO RECORD PAYROLL SPREAD BY PROGRAM	66.24	
				TO RECORD PAYROLL SPREAD BY PROGRAM	730.39	
				TO RECORD PAYROLL SPREAD BY PROGRAM	4,209.73	
				TO RECORD PAYROLL SPREAD BY PROGRAM	7,267.09	

BENZIE SENIOR RESOURCES
Monthly Journal Entries
October 2022

Trans #	Type	Date	Num	Memo	Debit	Credit
				TO RECORD PAYROLL SPREAD BY PROGRAM	911.10	
				TO RECORD PAYROLL SPREAD BY PROGRAM	725.36	
				TO RECORD PAYROLL SPREAD BY PROGRAM	792.09	
				TO RECORD PAYROLL SPREAD BY PROGRAM	9,773.07	
				TO RECORD PAYROLL SPREAD BY PROGRAM	2,217.93	
				TO RECORD PAYROLL SPREAD BY PROGRAM	3,046.11	
				TO RECORD PAYROLL SPREAD BY PROGRAM		38,866.22
				TO RECORD PAYROLL SPREAD BY PROGRAM	784.09	
				TO RECORD PAYROLL SPREAD BY PROGRAM	4.08	
				TO RECORD PAYROLL SPREAD BY PROGRAM	96.73	
				TO RECORD PAYROLL SPREAD BY PROGRAM	281.86	
				TO RECORD PAYROLL SPREAD BY PROGRAM	550.42	
				TO RECORD PAYROLL SPREAD BY PROGRAM	88.13	
				TO RECORD PAYROLL SPREAD BY PROGRAM	96.73	
				TO RECORD PAYROLL SPREAD BY PROGRAM	101.77	
				TO RECORD PAYROLL SPREAD BY PROGRAM	571.04	
				TO RECORD PAYROLL SPREAD BY PROGRAM	134.12	
				TO RECORD PAYROLL SPREAD BY PROGRAM	222.32	
				TO RECORD PAYROLL SPREAD BY PROGRAM		2,931.30
					41,797.52	41,797.52
128948	General Journal	10/31/2022	1029	reclass ER MATCH 401k		1,304.76
				reclass ER MATCH 401k	168.19	
				reclass ER MATCH 401k	81.88	
				reclass ER MATCH 401k	1.69	
				reclass ER MATCH 401k	21.31	
				reclass ER MATCH 401k	115.25	
				reclass ER MATCH 401k	131.58	
				reclass ER MATCH 401k	27.18	
				reclass ER MATCH 401k	21.31	
				reclass ER MATCH 401k	18.20	
				reclass ER MATCH 401k	56.70	
				reclass ER MATCH 401k	560.24	
				reclass ER MATCH 401k	101.23	
					1,304.76	1,304.76
128949	General Journal	10/31/2022	1030	TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		718.67
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		116.46
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		2.78
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		27.82
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		97.03
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		35.90
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		22.04
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		27.82
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		17.40
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		615.37
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		16.27
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...		47.50

BENZIE SENIOR RESOURCES
Monthly Journal Entries
October 2022

Trans #	Type	Date	Num	Memo	Debit	Credit
				TO RECORD PAYROLL INSURANCE DEDUCTION SPREAD BY PROG...	1,745.06	
					1,745.06	1,745.06
128950	General Journal	10/31/2022	1031	reclass mileage - ADMIN	184.38	
				reclass mileage - HH	3,124.46	
				reclass mileage		3,308.84
					3,308.84	3,308.84
128951	General Journal	10/31/2022	1032	reclass discount	3.43	
				reclass discount		3.43
					3.43	3.43
129049	General Journal	10/31/2022	1033	TO RECORD INKIND WAGES	6,794.70	
				TO RECORD INKIND WAGES		6,794.70
				TO RECORD INKIND WAGES	172.50	
				TO RECORD INKIND WAGES		172.50
					6,967.20	6,967.20
TOTAL					162,427.71	162,427.71

Changing Lives!

Serving Our Community FY 2022 Services Summary

Volunteer Giving

- **137** agency volunteers
- **11,353** service hours

The Gathering Place

- **5,764** Activity Attendance
- **18** Core Activities
- **7** Special Events Held

General Program Data:

Unduplicated clients served – **1,521**
382 Veterans and Spouses of Veterans Served
542 are low income (<175% poverty)
652 Male
869 Female

Age

60-69 – **471** Clients
70-79 – **608** Clients
80-89 – **336** Clients
90 and over – **106** Clients

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Meals & Food Services by The Numbers

- **73,910** meals delivered to **390** homebound clients – **2ND HIGHEST AMOUNT EVER RECORDED**
- **75,640** miles driven to deliver meals
- **3,151** Shelf-Stable food boxes, Fresh Produce Bags, BACN Bags and Commodities delivered--**RECORD**
- **86** Volunteers provided **6,495** hours
- Served **16,969** Congregate and Curbside Meals to **907** people at The Gathering Place Senior Center
- **175** individuals received Project Senior Fresh \$25 Coupons with a value of \$4,375
- **90,879** total meals prepared – **RECORD**

Home Services by The Numbers

- **4,071** Personal Care Visits
- **539** Respite Care Visits
- **1,489** RN visits for assessments, medication management & in-home foot care – **RECORD**
- **11,240** hours provided to **124** in-home service clients
- **3,550** homemaking services hours to **97** clients
- **1,231** snowplows to **149** clients
- **1,304** lawn mows to **125** clients--**RECORD**
- **60** clients received spring clean-up
- **37** clients received fall clean-up

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Health & Safety Services by The Numbers

- **586** appointments were made for the footcare clinic – **RECORD**
- **45** clients utilized the Guardian Medical Monitoring System for emergency needs at no cost them - **RECORD**
- **8** individuals received free dental services through the Senior Oral Healthcare Program

Support Services by The Numbers

- **204** individuals were provided **16,754** free Benzie Bus rides – **RECORD**
- **249** non-emergency medical Healthrides provided – **NEW PROGRAM WITH BENZIE BUS**
- **201** individuals received Income Tax Preparation Assistance at no cost to them
- **187** individuals were guided through the Medicare/Medicaid maze with assistance in Part D Prescription coverage, choosing the right Medicare Supplemental Insurance, annual paperwork and documentation for Medicaid for a savings of over **\$92,628**
- **22** individuals received financial assistance through the Senior Essential Needs Fund Program
- **61** individuals obtained free Estate Planning advice through the partnership with Swogger, Bruce & Miller Law Firm – **RECORD**
- BSR Information & Referral professionals answered **12,178** inquiries leading to service referral



BENZIE
SENIOR RESOURCES

Board Membership Application

Our Mission is to provide exceptional services, resources, and trusted care to support Benzie Seniors.

Personal Information			
Name <u>Dinah Haag</u>			Date <u>9/21/22</u>
Address <u>425 Forest Ave</u>			
City <u>Frankfort</u>	State <u>MI</u>	Zip <u>49635</u>	County <u>Benzie</u>
Phone <u>231-651-0311</u> → Cell			
Email <u>haagdinah@gmail.com</u>			
Present Employment <u>First Congregational Church of Frankfort</u>			
Type of Business <u>Church</u>			
Previous Employment <u>Nursing Assistant CNA</u>			
Type of Business <u>Nursing home</u>			
Education			
Institution <u>St. Cloud St. Univ., St. Cloud, MN</u>		Degree or Major <u>music. ed</u> <u>B.S. degrees - vocal & inst. (x2)</u>	
Institution <u>Bethel Theological Seminary, St. Paul, MN</u>		Degree or Major <u>Master of Divinity</u>	
Please list your past and present memberships on boards, committees and organizations: (business, civic, community, fraternal, political, professional, recreational, religious and social).			
Organization <u>Benzie County Community Chorus</u>	Role or Title <u>singer/director</u>	Date of Service <u>1998 - present</u>	
Organization <u>Benzie County Ministerial Assoc.</u>	Role or Title <u>Pres./Sec./member</u>	Date of Service <u>1998 - present</u>	
Organization <u>Benzie Human Services Collab.</u>	Role or Title <u>Min. Assoc. Rep</u>	Date of Service <u>2018 ? - present</u>	
Organization <u>Frankfort Elberta Area Chamber of Comm. Foundation</u>	Role or Title <u>member</u>	Date of Service <u>2018 - 2020</u>	
Organization	Role or Title	Date of Service	
Please list notable achievements in your service to above organizations:			

Please describe your other volunteer experience.

I've cleaned salmon & trout for the Order of Naucratus which donates the fish to food pantries.

I used to do the lawn & snow service for the church - and down the block.

Why are you interested in serving as a Benzie Senior Resources board member?

Leo Hughes asked me.

(I know that my positions and experiences make sense in sitting on this Board.)

Describe your personal or professional expertise and/or interest in the field of aging.

I'm getting older!

I was a CNA from 1981-1998 in one capacity or other - home health care, nursing homes, hospice, etc.

What do you identify as major issues regarding the elderly and aging programs?

- convincing some seniors they need help.
- the "invisibility" of seniors within communities and non-elderly uncomfortabilities.

As a Benzie Senior Resources Board member, how can you best represent/advocate for the needs of the elderly in Benzie County?

I'm not really sure at this point.

Do you have some specific goals that you would like to see Benzie Senior Resources accomplish in the next few years?

(begin to) explore adult day care?

Any additional information or comments you would like to make?

I hope I'll be a contributor.

Please mark the skills and/or interest you bring to our board:					
	Business Management	?	Administration		Accounting
	Fundraising	?	Outreach/Advocacy		Grant Writing
?	Human Resources		Attorney		Banking
X	Education	?	Nonprofit Experience	?	Public Relations
	Real Estate	X	Medical/Healthcare	?	Marketing
	Campaign Planning	?	Strategic Planning		Event Planning
Other unique talents or skill sets you bring as a board member?					

Emergency Contacts:	
Name: Judy Welch	Relationship: friend
Address: PO Box 132, Frankfort, MI 49635	Email: wlehdjdy@gmail.com
Phone: 231-651-0893	
Name: Barb Wagner	Relationship: sister 118@gmail.com
Address: 6171 Quenroe Ave NE, Otsego, MN	Email: bwagner
Phone: 320-905-1898	55330

Please list three references other than relatives:		
Name Myra Elias	Relationship friend	Address 110 George St Frankfort, MI 49635
Name Linda Schweyer	Relationship Church Council Chair	Address 13773 Lakeside Ave. Bear Lake, MI 49614
Name Scott Harrison	Relationship Church member	Address PO Box 2203 Frankfort, MI 49635
<p>Time commitment: Board meetings are held the third Wednesday of each month for usually up to 2 hours. Each board member is also expected to serve on at least one committee. In addition, board members are asked to attend 2-3 special events throughout the year. Can you reasonably commit this amount of time? <i>I believe so.</i></p>		

Optional: Attach resume

Benzie Senior Resources (BSR)
10542 Main Street, Honor, MI 49640
(231) 525-0600

01.13.2022

Reference Request

Dinah Haag has given your name as a person who knows about his/her ability to serve as a Board of Directors volunteer for Benzie Senior Resources. Please answer the following questions.

1. How long and how well have you known the applicant?

☒ Well

☐ Casually

Years 10

2. Do you believe the applicant is/will be dedicated to attend and actively participate in Board Meetings?

☒ Yes

☐ No

3. Do you believe the applicant is committed to helping shape policies and procedures regarding aging issues and services?

☒ Yes

☐ No

4. Do you believe the applicant can honor the confidentiality policy that Benzie Senior Resources maintains?

☒ Yes

☐ No

5. How does the applicant demonstrate that they appreciate and respect the differing roles of management and the board?

Dinah is pastor of the Frankfort Congregational Church -
and has many committees + a board - she's very
good at managing those.

6. Would you like a representative from BSR to contact you for further information?

☒ Yes

☐ No

Additional Comments:

Dinah would make a great board member -
she is well known throughout to county

Scott H. Hamer

Signature

10/20/23

Date

515 710 8265

Phone Number

Thank you for taking the time to complete this form, please return it to us in the enclosed envelope by:

November 4, 2022

REVIEWED BY: DS 10/25/22

Benzie Senior Resources (BSR)
10542 Main Street, Honor, MI 49640
(231) 525-0600

OCT 01 2022

Reference Request

Dinah Haag has given your name as a person who knows about his/her ability to serve as a Board of Directors volunteer for Benzie Senior Resources. Please answer the following questions.

1. How long and how well have you known the applicant?

☒ Well ☐ Casually Years 22 yrs.

2. Do you believe the applicant is/will be dedicated to attend and actively participate in Board Meetings?

☒ Yes ☐ No

3. Do you believe the applicant is committed to helping shape policies and procedures regarding aging issues and services?

☒ Yes ☐ No

4. Do you believe the applicant can honor the confidentiality policy that Benzie Senior Resources maintains?

☒ Yes ☐ No

5. How does the applicant demonstrate that they appreciate and respect the differing roles of management and the board?

Dinah has been actively involved with the community on multiple levels and strongly committed to the goals of these organizations.

6. Would you like a representative from BSR to contact you for further information?

☐ Yes ☒ No

Additional Comments: I have been associated with Dinah for many years and have a great deal of respect for her high degree of integrity in all situations. She is certain to be a great resource for BSR.

Myra Elias
Signature

10/28/22
Date

231-590-0373

Phone Number

Thank you for taking the time to complete this form, please return it to us in the enclosed envelope by:

November 4, 2022

REVIEWED BY: DD
10/31/2022

Benzie Senior Resources (BSR)
10542 Main Street, Honor, MI 49640
(231) 525-0600

OCT 25 2022

Reference Request

Dinah Haag has given your name as a person who knows about his/her ability to serve as a Board of Directors volunteer for Benzie Senior Resources. Please answer the following questions.

1. How long and how well have you known the applicant?

☐ Well ☐ Casually Years 5

2. Do you believe the applicant is/will be dedicated to attend and actively participate in Board Meetings?

☒ Yes ☐ No

3. Do you believe the applicant is committed to helping shape policies and procedures regarding aging issues and services?

☒ Yes ☐ No

4. Do you believe the applicant can honor the confidentiality policy that Benzie Senior Resources maintains?

☒ Yes ☐ No

5. How does the applicant demonstrate that they appreciate and respect the differing roles of management and the board?

Dinah is an expert facilitator with in the church.
She is able adjust her style to suit each church
members' unique skill set.

6. Would you like a representative from BSR to contact you for further information?

☒ Yes ☐ No

Additional Comments: I would be happy to answer any
question you might have regarding Dinah

Dina W. Quigley
Signature

2-20-22
Date

231-970 1900
Phone Number

Thank you for taking the time to complete this form, please return it to us in the enclosed envelope by:

November 4, 2022

REVIEWED BY: DO 10/25/22

ACTION ITEMS

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 17, 2022

Subject: **Grant Application for Tribal Council Allocation of 2% Funds - BACN**

Attached you will find a grant application from Benzie Area Christian Neighbors (BACN) for the upcoming allocation round of 2% funds. BACN applies for this grant each year to support the low-income residents of Benzie County and northern Manistee County. BACN is an asset to your community, and it would be appropriate for the Board to continue supporting this grant application. As you know, BACN cannot apply for this funding on its own as the application must be sponsored by a local unit of government.

Recommendation:

That the Board of Commissioners approves the grant application for Tribal Council Allocation of 2% funding on behalf of Benzie Area Christian Neighbors and authorizes the Chair to sign.

**Tribal Council Allocation of 2% Funds
Application Form**

PLEASE NOTE:

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle: ☐ JUNE – New submission date, Postmarked by **MAY 31st**
☒ DECEMBER – New submission date, Postmarked by **NOVEMBER 30th**
2. Name of Applicant: Benzie County
Address: Government Center, Room 205
448 Court Place, Beulah, MI 49617
Phone #: 231-882-9671 Fax #: 231-882-5941
Printed Name: Bob Roelofs
- **Authorized Signature:** _____
(Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)
- Title: Chairman, Benzie County Board of Commissioners
E-mail address: broelof@benzieco.net
- Printed Name of contact person: Kelly Ottinger
Telephone #: 231882-9544 Fax #: 231-882-9419
E-mail address: kottinger@benziebacn.org
3. Type of Applicant: _____ Local Government _____ Local Court
_____ Township _____ County Commissioner _____ Road Commission
_____ Public School District _____ College _____ Charter School
_____ Public Library _____ Sheriff/Police Department _____ Fire Department
X _____ 501c3 applying through local unit of government (name): Benzie County

4. Fiscal Data: Amount Requested: \$ 15,000 Percent: 11 %
 Local Leveraging: \$ 124,784 Percent: 89 %
 (Match)
 Total Budget: \$ 139,784 Percent: 100 %
5. Target Population numbers: 1,500 Children 2,300 Adults 1,200 Elders
300 Total GTB member Community _____ Others
 (Indicate the number of GTB members)
6. Counties Impacted: _____ Antrim X Benzie _____ Charlevoix
 _____ Grand Traverse _____ Leelanau X Manistee

7. Brief Description (purpose of funding); include statement of need:
 Benzie Area Christian Neighbors (BACN) has been serving low-income residents of Benzie and northern Manistee Counties for nearly 40 years. They serve five priority populations: Children, seniors, working families (whose income is too high for government assistance, but still can't make ends meet), farm families (migrants) and the homeless. To an average of 5,000 individuals per year, BACN provides food, clothing, financial assistance, GED Education and social support. Our local employers county on BACN to sustain their workforce, which is overwhelmingly in the service industry and seasonal. Only 44% of those residing in BACN's service area are year-round residents. Those who do live here year-round struggle to provide basic necessities for their families. This struggle is the result of multi faceted local issues including a lack of affordable housing, lack of adequate childcare, rural location causing residents to live several miles from their employment, harsh winters with high cost for heating fuel, and added expense for car maintenance. This area also has one of the state's highest % of senior citizens on fixed income. In addition, nearly 60% of the children in BACN's service area are eligible for free/reduced school lunches. In 2023, BACN will also take Benzie Blessings in a Backpack under its umbrella, providing weekend supplemental food to students through the entire school year. Presently, 270 students are signed up to receive this food. BACN houses the largest food pantry in the area, which is consistently open M-Th each week. They are the area's only resource for free clothing. And their GED Program offers Neighbors a needed hand up, not just a hand out.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

- (b) Recommendation from Parent Committee: ☐ YES ☐ NO

Please have the Parent Committee sign the attached Certification Form.

- (c) Describe parent involvement in project: _____

- (d) Does the school receive Title VII Indian Education Funds? ☐ YES ☐ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start 1-1-2023 Completion 9-30-2023

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

☒ YES ☐ NO. If yes, please list the start and end dates and amount:

Please see attached list - _____ and amounts: _____

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

11. Is the proposed project new _____ or a continuation project X _____?

If this is a continuation project, please explain why there is a need to continue funding:

Economic indicators for Benzie and Manistee Counties do not show an improvement for residents in the foreseeable future.

BACN has proven longevity and a brand new facility, ensuring their ability to, in collaboration

with over 30 partners, sustain and expand services for continually identified community needs.

12. If the previous project has been completed, did you submit your 2% report? ☒ YES ☐ NO.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
Our area sees tens of thousands of visitors each summer, many of whom do enjoy visits to the local casinos. BACN is here to assist those employed by the casinos, and is also a resource for Tribal members of the Benzie/Manistee Travel Outposts.
14. How will the success of the project be assessed (evaluation plan)? The evaluation decisions for BACN's outreach programs are data-driven. BACN records all program activity in Salesforce, which generates the monthly reports the Board and Committees need to make quarterly program adjustments if needed.
15. If new staff is required, will preference be given to Native American applicants?
☒ YES ☐ NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - If for June cycle, postmarked by May 31st.
 - If for December cycle, postmarked by November 30th.

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date

**Project Budget for Benzie Area Christian Neighbors (BACN)
November 15, 2022**

This budget represents assistance for BACN's services of Food, Transportation, Utility Assistance and Medical Needs to slightly over 5,000 **low-income Neighbors** in Benzie and northern Manistee Counties, for a period of 9 months (January through September, 2023).

The budget is based on BACN's Board-approved 2022 budget. At the time of this application, the 2023 Budget is being written (to be approved by the Board in December, 2022). We do not anticipate an increase in the 2023 budget.

<u>Project Expense:</u>	<u>Amount:</u>
Medical Assistance	3,840
Adult Learning Lab-GED	1,134
Rent/Housing Assistance	3,600
Transportation/Gas/Bus	3,600
Clothing Center	3,100
Utility Assistance	21,700
Weatherization	6,000
Food Pantry Purchases	90,000
Food Shipping Costs	900
Telecommunications-Lab	810
Neighbor Assistance, Misc.	1,500
Program Investment	3,600
<u>Total:</u>	<u>\$139,784</u>

Amount Respectfully Requested from the Grand Traverse Band: \$15,000, or 11 % of the project budget

The remaining amount will be provided by BACN through other fundraising efforts.

Benzie County Application**Five-Program Outreach to Low-Income Residents (through BACN's Work)****Previous 2% Tribe Outreach Funding for BACN (through either Benzie County or Benzonia Township)**

January through June, 2012:	\$7,500
July through December, 2012:	\$10,000
January through June, 2013:	\$10,500
July through December, 2013:	\$15,000
January through June, 2014:	\$15,360
July through December, 2015:	\$15,500
August through December, 2016:	\$8,850.86
February through June, 2017:	\$5,000
January through September, 2018:	\$8,000
January through September, 2019:	\$15,000
January through October, 2020:	\$15,000
January through October, 2021:	\$12,000
January through September, 2022:	\$15,000

Previous 2% Tribe Capital Campaign Funding for BACN:

August, 2020	\$1,805.52
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Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 17, 2022

Subject: **Grant Application for Tribal Council Allocation of 2% Funds – Benzie Senior Resources**

Attached you will find a grant application from Benzie Senior Resources (BSR) for the upcoming allocation round of 2% funds. Similar to BACN, BSR applies for this grant each year to support our senior residents of Benzie County. BSR plays an integral role in our community, and it would be appropriate for the Board to continue supporting this grant application. As you know, BSR cannot apply for this funding on its own as the application must be sponsored by a local unit of government.

Recommendation:

That the Board of Commissioners approves the grant application for Tribal Council Allocation of 2% funding on behalf of Benzie Senior Resources and authorizes the Chair to sign.

**Tribal Council Allocation of 2% Funds
Application Form**

PLEASE NOTE:

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

1. Allocation Cycle: ☐ JUNE – New submission date, Postmarked by **MAY 31st**
☒ DECEMBER – New submission date, Postmarked by **NOVEMBER 30th**

2. Name of Applicant: Benzie County
Address: 448 Court Place
Beulah, MI 49617
Phone #: 231-882-9671 Fax #: 231-882-7072
Printed Name: Bob Roelofs

- **Authorized Signature:** _____
(Signature of local unit of government official; e.g., county/city official, township supervisor, village president, college president, school superintendent)

Title: Board Chairman

E-mail address: broelofs@benzieco.net

Printed Name of contact person: Douglas Durand
Telephone #: 231-525-0600 Fax #: 231-325-4855
E-mail address: durandd@benzieseniorresources.org

3. Type of Applicant: _____ Local Government _____ Local Court
_____ Township _____ County Commissioner _____ Road Commission
_____ Public School District _____ College _____ Charter School
_____ Public Library _____ Sheriff/Police Department _____ Fire Department
X 501c3 applying through local unit of government (name): Benzie Senior Resources for Benzie County

7. Continued from Brief Description (purpose of funding); include statement of need:

The typical Benzie Senior Resources Meals on Wheels client is an 86-year-old female. She has limited family and friend support. On average she has 4-6 diagnosed chronic diseases and is homebound due to her frail condition. Homebound seniors often suffer from isolation, depression, and loneliness. Just as important as the meals, attentive, caring, and compassionate volunteers provide much needed personal contact delivering smiles, friendship, and a feeling that people care. A daily safety check and peace of mind for seniors and their families. Volunteers deliver meals with love; it's more than just a meal. *Based on our just completed 2021/2022 Meals on Wheels Client Survey, 52% of our clients reported that on most days our volunteers are the only person that they will see for the week.* Our volunteers' visits offer a sense of safety and security, someone to talk to, a link to the outside world and support.

Over the past six years, our client numbers have increased by 71% and the number of meals produced has increased by 52%. These significant increases resulted in additional miles driven per vehicle each day to cover our meal delivery routes. Currently, we need to replace a 11-year-old vehicle that is beginning to show its age with increasing rust throughout the exterior body, increasing maintenance costs and over 131,860 miles on the odometer. Our goal is to use the requested funds to purchase a 2023 Ram ProMaster City delivery van. Having a safe, dependable vehicle for our volunteer drivers is a high priority and ensures that meal delivery is uninterrupted. Currently we are delivering just over 6,170 meals a month.

The following is a sample of client comments from receiving Meals on Wheels of Benzie County:

"Very thankful for this service while I was recovering from major surgery. I moved up here 2 years ago and had no idea how great the senior services are! I was alone after surgery and glad that the people delivering the meals were checking in on me – Thanks."

"I really appreciates having someone stop in everyday, as I am 98 years old."

"You serve very healthy meals, and they do a good job."

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

- (a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

- (b) Recommendation from Parent Committee: ☐ YES ☐ NO

Please have the Parent Committee sign the attached Certification Form.

- (c) Describe parent involvement in project: _____

- (d) Does the school receive Title VII Indian Education Funds? ☐ YES ☐ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start 1/2023 Completion 8/2023

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

☒ YES ☐ NO. If yes, please list the start and end dates and amount:

08/01/2022 - 10/31/2022 and amounts: 5,000

01/01/2010 - 9/30/2020 and amounts: 18,999.58

7/1/2018 - 5/31/2019 and amounts: 5,000

11. Is the proposed project new XX or a continuation project _____?

If this is a continuation project, please explain why there is a need to continue funding:

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date
_____ Print Name	_____ Sign Name	_____ Date

Benzie County/Benzie Senior Resources

MEALS ON WHEELS PROGRAM-Delivery Vehicle Budget

<u>Line Item</u>	<u>Total Annual</u>	<u>Funded</u>	<u>2% Funds</u>
Home Delivered Meals			
Coordinator			
Wage	\$38,896	\$38,896	\$0
Fringe	\$18,890	\$18,890	\$0
Equipment - Replacement vehicle for Home Delivered Meals Route	\$34,475	\$14,000 Through donations	\$20,475
Volunteer Driver Expense (In-kind)			
\$10.00/per hr X 3 hrs X 5 days/wk X 52 weeks	\$10,920	\$10,920	\$0
Gas/Maintenance for vehicle	\$4,870	\$4,870	\$0
290 average miles driven weekly for one route with an average consumption of 15 gallons of gas @ \$4.00 per gallon X 52 weeks=\$3,120 + \$550 for normal annual maintenance and \$1,200 for insurance.			
Totals	<u>\$108,051</u>	<u>\$87,576</u>	<u>\$20,475</u>

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 18, 2022

Subject: **Dishwasher Replacement – Jail**

Attached are two proposals for the replacement of the dishwasher housed in the jail. The current dishwasher has been repaired numerous times and is at its end life. The cost to replace the machine with a comparable machine is just over \$18,000. This dishwasher being a commercial unit has a large capacity to meet the needs of the jail and our inmates.

The replacement of this dishwasher was budgeted for in our Capital Plan, however the cost has not increased from our original inquiry. The Sheriff and I have discussed and agreed that the Capital Fund will fund up to \$13,212, and the remaining amount will come from other lines within the jail fund.

Recommended Motion:

That the Board of Commissioners approves the proposal from Stafford Smith, Inc. for the purchase and installation of a dishwasher in the jail in the not to exceed amount of \$18,518, with funds available in the Capital and Jail funds.

**STAFFORD-SMITH, Inc.****SINCE 1940**

Quote

10/11/2022

To:

Benzie County Sheriff's Department
505 South Michigan Ave.
Beulah, MI 49617
231-882-4484 (Contact)

Project:


Benzie County Sheriff's Dept. - Dish
Machine

From:

Stafford Smith, Inc.
Gary Brown
400 West Front St.
Traverse City, MI 49684
O: (231) 946-5374 ext. 5
C: (231) 590-8069

Job Reference Number: 31666

Due to the global supply chain issues and subsequent freight issues, Stafford Smith is not responsible for any unforeseen surcharges, price increases and other increases in cost after the order is placed. These costs will be passed along to the customer. Proof of these increases can be surrendered upon request.

Item	Qty	Description	Sell	Sell Total
1	1 ea	DISHWASHER, DOOR TYPE  Hobart Model No. AM16-BASX-2 Dishwasher, door type, high temp sanitizing, 208-240/60/3 (field convertible to single phase), 60 racks/hour, straight-thru or corner, digital controls, Sense-A-Temp™ booster, electric tank heat, pumped rinse, pumped drain, auto-fill, stainless steel tank, frame, doors & feet, cULus, NSF, ENERGY STAR®	\$14,572.76	\$14,572.76
	1 ea	Standard warranty - 1-Year parts, labor & travel time during normal working hours within the USA		
	1 ea	DWT-AM16 Drain water tempering (single valve) kit with Pumped Drain Air Gap for BAS and Tall models	\$785.27	\$785.27
ITEM TOTAL:				\$15,358.03
100	1 ea	INSTALLATION Grand Traverse Refrigeration Model No. INSTALL DISH MACHINE We propose to remove and install the new dishwasher. This includes receiving the new dish machine in our warehouse, delivery to the site, installation, plumbing, electrical, and disposal of the old unit.	\$3,159.00	\$3,159.00
Subtotal				\$18,517.03
Total				\$18,517.03

TERMS: Upon receipt of application for business account, signed quote/purchase order and review by the credit department, the down payment and terms will be established and shared with the customer and account executive. Stafford-Smith reserves the right to progress bill for equipment as needed. This includes items shipped by the manufacturer to Stafford-Smith for storage and is not conditional upon being installed, mechanically connected or operational. You are welcome to inspect all stored materials.

Stafford-Smith, Inc. shall retain security interest in all equipment, parts, small wares, accessories, attachments, additions, and any replacements of the above that have been installed, affixed to or used in connection with the items specified in this proposal until all amounts have been paid.

Should the Buyer sell or otherwise dispose of such collateral in violation of the terms of this agreement, Stafford-Smith, Inc. retains an interest in the proceeds from such transactions. Buyer authorizes Stafford-Smith, Inc. to file a financing statement describing the collateral and a copy of this agreement and/or the credit application may be filed as a security agreement for granting a secured interest in Buyer's inventory and sales proceeds thereof.

Past due amounts constitute a default and are subject to service charges of 1 ½% per month, collection costs, and attorney fees. Warranties are conditioned on your paying the full purchase price for the equipment.

In addition to non-payment, an act of default by the buyer will have occurred if the buyer fails to accept the order of goods or fails to perform any other covenants under this agreement. In the event of default, Stafford-Smith, Inc. may enter any business property and without breach of the peace take possession of any or all collateral and exercise our rights in the event of default of a secured party as specified under the Uniform Commercial Code. Should any disputes arise, Buyer also acknowledges and submits to jurisdiction in the State of Michigan and County of Kalamazoo.

Except as otherwise provided herein, this proposal does not include any applicable State or Federal taxes, any charge for electrical wiring or plumbing and is subject to acceptance by buyer and seller within thirty (30) days from the date of this quote and only in accordance with the terms stated.

When ordering drop-ship equipment, please be aware to inspect your order immediately upon receipt. You may request the driver wait, for a reasonable amount of time, while you inspect and they must comply to your request. If the driver refuses to wait, please mark the receipt "driver not willing to wait" and contact Stafford-Smith within (48) hours in order for a claim to be filed. If there is damage, you may refuse or you can accept and note the damage. Please take photos, if possible, to assist in filing the claim. You must keep all original cartons, even if you accept the damage, so Stafford-Smith can pursue a freight claim on your behalf. Please send the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

Effective 2-1-22 we will be implementing a 3.5% surcharge on credit card transactions. As an alternative we also accept ACH, ECheck and wire transactions and you can pay directly from our website.

I agree to the terms hereof and offer to purchase described goods and services as proposed hereby.

10/11/2022

Acceptance: _____ Date: _____

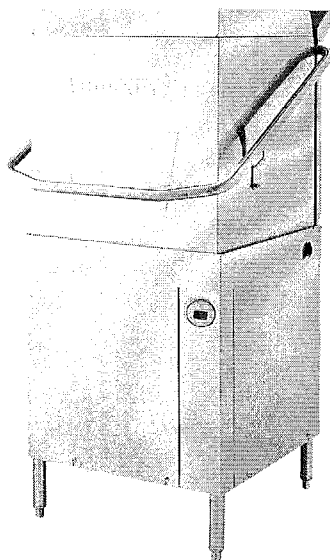
Printed Name: _____

Project Grand Total: \$18,517.03



Project _____
 AIA # _____ SIS # _____
 Item # _____ Quantity _____ C.S.I. Section 114000

AM16-BASX BASE ELECTRIC High Temperature Door-Style Dishwashing Machine



SPECIFIER STATEMENT

Specified unit will be a Hobart AM16 Base electric high temperature dishwashing machine. Features include 5-sided insulated hood, NSF pot and pan rating for 2-, 4- & 6-minute cycles, 17" door opening, pumped drain, auto door start with auto fill, interchangeable stainless steel rinse arms and X-shaped wash arms, delime cycle, digital controls with service diagnostics, up to 60 racks per hour, .67 U.S. gallons per rack pumped final rinse.

1 year parts and labor warranty.

STANDARD FEATURES

- + .67 gallons per rack pumped final rinse
- + 60 racks per hour – hot water sanitizing
- + Two stage filtration
- + Pillarless opening
- + 5-sided insulated hood
- + Single point electrical connection standard, field convertible to dual point connection
- + 3 phase standard, field convertible to single phase
- + Digital controls with status indicators
- + Temperature and chemical lock outs (with Hobart equipped chemical pumps)
- + Pumped drain
- + Timed wash cycles for 1, 2, 4 or 6 minutes
- + NSF pot and pan rating for 2-, 4- & 6- minute cycles
- + Sense-A-Temp™ 70°F rise electric booster heater
- + Self-draining, high efficiency wash pump with stainless steel impeller
- + 17" door opening accommodates one 18" x 26" sheet pan or 30" sandwich cutting board
- + Stainless steel drawn tank, tank shelf, chamber, trim panels, frame and feet
- + Spring counterbalanced chamber with reinforced, thermo-plastic rollers
- + X- shaped revolving, interchangeable upper and lower anticlogging wash arms
- + Revolving, interchangeable upper and lower rinse arms
- + Slanted, self-locating, one-piece scrap screen and basket system
- + Automatic fill
- + Door actuated start
- + AutoClean
- + Vent fan control
- + Service diagnostics
- + Straight-through or corner installation
- + Delime cycle with notification (field activated)

OPTIONS & ACCESSORIES (Available at extra cost)

- ☐ Peg, combination and wine rack
- ☐ Chemical pumps
- ☐ Drain water tempering kit
- ☐ Splash shield for corner installations
- ☐ Flanged and seismic feet
- ☐ Water hammer arrestor kit
- ☐ Rapid fill kit
- ☐ Sink integration kit
 - Sink saddle & 3" leg extension
 - Sink rail kit
 - Fold down table
- ☐ Prison package
- ☐ Marine package
- ☐ Pumped drain air gap kit

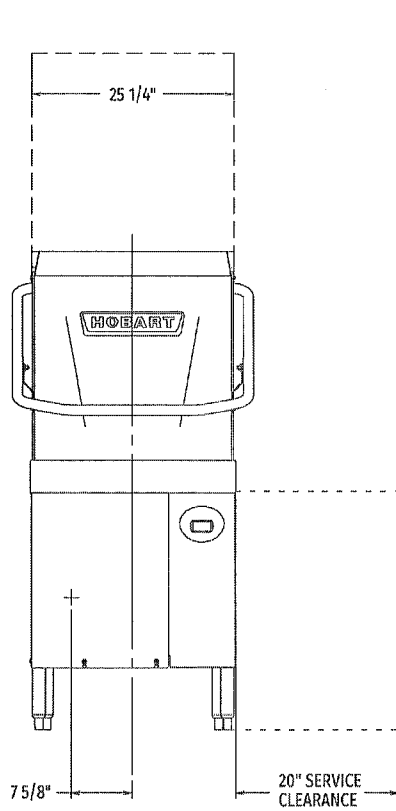
AM16 SERIES – AM16-BASX BASE ELECTRIC

Approved by _____ Date _____ Approved by _____ Date _____

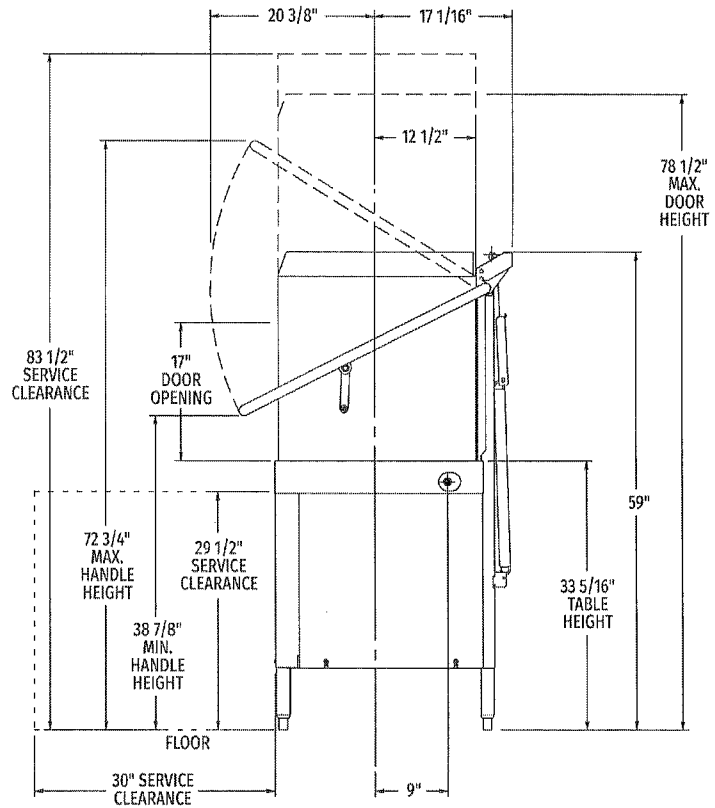


AM16-BASX BASE ELECTRIC

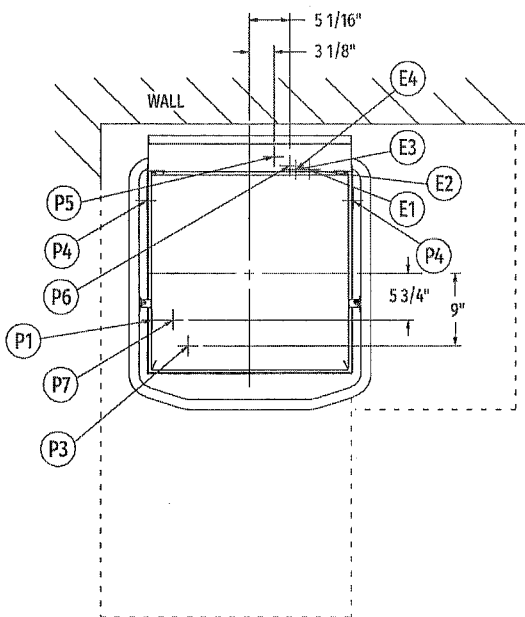
High Temperature Door-Style Dishwashing Machine



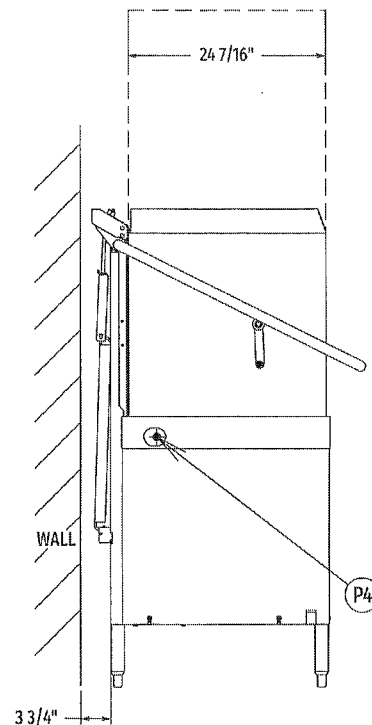
Front View



Right Side View



Top View



Left Side View

MODEL:
AM16-BASX
00-563739

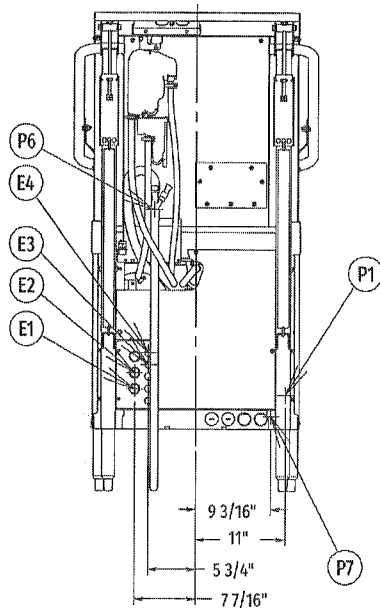


AM16-BASX BASE ELECTRIC

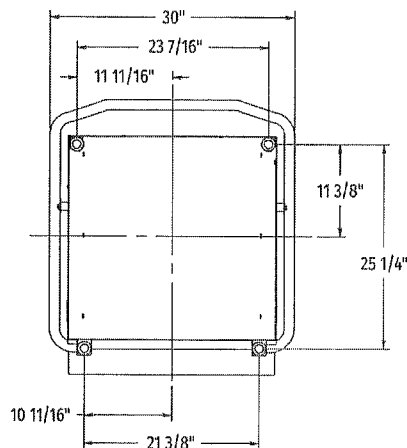
High Temperature Door-Style Dishwashing Machine

WARNING: Electrical and grounding connections must comply with the applicable portion of the National Electrical Code and/or other local electrical codes.

Plumbing connections must comply with applicable sanitary, safety, and plumbing codes.



Rear View



Bottom View

LEGEND

Electrical Connections	
E1	Electrical connection: wash pump motor & sump heater, 1" or 3/4" conduit hole; 12-11/16" AFF.
E2	Electrical connection: electric booster & controls only or single point electrical connection (3PH only), 1" or 3/4" conduit hole; 14-11/16" AFF.
E3	Electrical connection: detergent & rinse agent feeders, (DPS1 & DPS2) 1.5 amps @ nameplate supply voltage, (RPS1 & RPS2) 1.5 amps @ nameplate supply voltage; 1/2" conduit hole, 15-11/16" AFF.
E4	Electrical connection: vent fan control (VFC1 & VFC2) switching circuit only 1.5 amps @ nameplate supply voltage; 1/2" conduit hole, 17-3/16" AFF.
Plumbing Connections	
P1	Common water connection including booster heater: 110°F water minimum, 15-65 PSI recommended; 3/4" female garden hose fitting on 6' long hose supplied with machine; 11-15/16" AFF.
P3	Detergent probe sensor: remove cap and stud assembly to access 7/8" hole; 16-3/8" AFF.
P4	Detergent feeder: two locations available. Remove cap and stud assembly to access 7/8" hole; 30-3/4" AFF.
P5	Rinse agent feeder: remove 1/8" NPT pipe plug to access 1/8" NPT tapped hole; 58-3/4" AFF.
P6	Drain connection: 5/8" barb fitting with 6' long hose supplied with machine; 34-13/16" AFF. Maximum height 40" AFF.
P7	Optional – cold water connection: 55°F water minimum (drain water tempering - when ordered); 3/4" female garden hose fitting on 8' long hose; 9-5/16" AFF.

SPECIFICATIONS

Capacities

Racks Per Hour (maximum)	60
Dishes per Hour (average 25 per rack)	1,500
Glasses per Hour (average 45 per rack)	2,700
Wash Tank (U.S. gallons)	10.5

Motor Horsepower

Rinse Pump	0.18
Wash Pump	2
Drain Pump	0.21

Rinse

Gallons per Rack	0.67
Gallons per Hour (maximum consumption)	40.2

Peak Rate of Drain Flow

Gallons per Minute (initial rate with full tank)	18.5
--	------

Heating

Electric Booster (kW)	7.1
Electric Heating Unit (kW)	5.4

Exhaust Requirements 450 CFM

Shipping Weight (approximate) 312 lbs.

Crated Dimensions 65.125"H x 36.5"W x 36.5"L



AM16-BASX BASE ELECTRIC

High Temperature Door-Style Dishwashing Machine

E1 AM16-BASX with Electric Heat (TB2) (When Field Converted to Dual Point)			
Voltage	Rated Amps	Minimum Supply Circuit Ampacity	Maximum Protective Device
208-240/60/1	39.6	50	50
208-240/60/3	26.9	30	30
480/60/3	10.5	15	15
200-240/50/3*	22.1	30	30
380-415/50/3*	11.8	20	20

E2 9.5 KW Booster & Controls (TB1) (When Field Converted to Dual Point)			
Voltage	Rated Amps	Minimum Supply Circuit Ampacity	Maximum Protective Device
208-240/60/1	42.3	50	50
208-240/60/3	25.6	30	30
480/60/3	12.9	15	15
200-240/50/3*	25.6	30	30
380-415/50/3*	14.7	20	20

*These electrical specifications are not submitted for UL or CUL listing

E2 AM16-BASX Single Point Electrical Service Connection as Shown Below			
Voltage	Rated Amps	Minimum Supply Circuit Ampacity	Maximum Protective Device
208-240/60/3	52.5	60	60
480/60/3	23.4	30	30
200-240/50/3*	47.7	60	60
380-415/50/3*	26.5	30	30

*These electrical specifications are not submitted for UL or CUL listing

Approximate Heat Gain to Space without Vent Hood	
Type	BTU/Hr.
Latent	7,800
Sensible	4,000

Plumbing Notes: Water hammer arrestor (meeting ASSE-1010 standard or equivalent) to be supplied (by others) in common water supply line at service connection.

Recommended water hardness to be 3 grains or less for best results.

Note: Electric heating unit & booster (kW) calculated at 208V.

Recommended building flowing water pressure to the dishwasher at or above 20 PSI. Pressures lower than 20 PSI may affect machine fill/start-up times.

This is a pumped rinse machine. Pressure regulating valve is not necessary on hot or cold lines.

For convenience when cleaning, water tap should be installed near machine with heavy duty hose and squeeze valve.

Miscellaneous Notes: All dimensions taken from floor line may increase 7/8" or decrease 3/8" depending on leg adjustment.

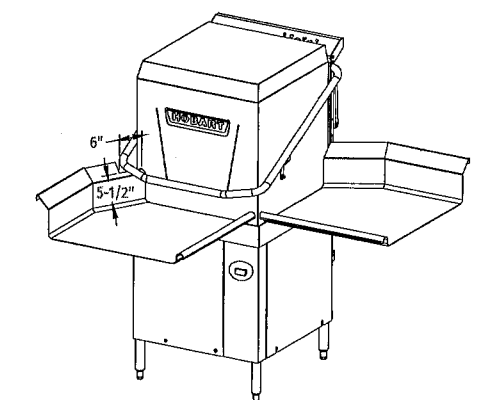
Vent hood (if required) to provide a minimum 450 CFM exhaust (ref installation instructions).

Net weight of machine including booster: 295 lbs.

Domestic shipping weight including booster: 315 lbs.

Size of racks – 19 1/4" x 19 1/4".

AM16-BASX TABLING CONFIGURATIONS AND TRACK DESIGN

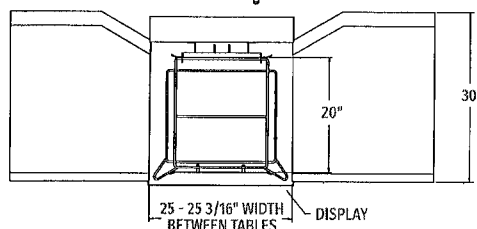
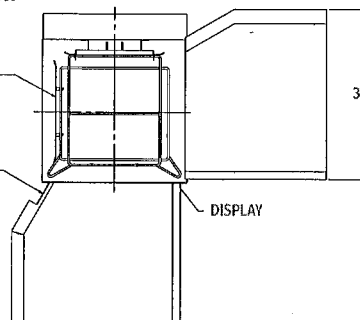


Top Inside View
of Machine

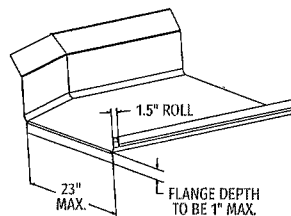
NOTE: REPOSITION RACK
TRACK BRACKET FOR
CORNER INSTALLED UNITS

NOTCH FOR HANDLE CLEARANCE:
6" WIDE x 5 1/2" TALL
MEASURED FROM TABLE SURFACE

Standard Height
Corner Installation

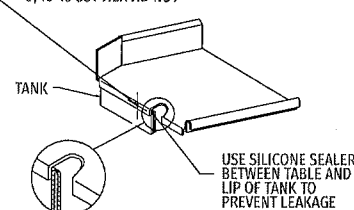


Pass Thru Installation



Suggested Table Design

DRILL Ø 0.344 HOLE THRU TANK WALL
5/16-18 SST TRUSS HD SCREW
5/16-18 SST LOCKWASHER
5/16-18 SST HEX HD NUT



As continued product improvement is a policy of Hobart, specifications are subject to change without notice.

**Grand Traverse Refrigeration Inc.**

1203 Stepke Ct

Traverse City MI 49685

Phone #231.943.4451 / Info@callgtr.com

Estimate

Date	Estimate No.
11/3/2022	3309

Name/Address

Benzie County Jail
505 S Michigan
Beulah, MI 49617

Project

Dish Machine

Item	Description	Total
New Equipment Proj...	<p>We propose to provide:</p> <p>(1) DISHWASHER, DOOR TYPE Hobart Model No. AM16-BASX-2 Dishwasher, door type, high temp sanitizing, 208-240/60/3 (field convertible to single phase), 60 racks/hour, straight-thru or corner, digital controls, Sense-A-Temp™ booster, electric tank heat, pumped rinse, pumped drain, auto-fill, stainless steel tank, frame, doors & feet, cULus, NSF, ENERGY STAR® 1 ea Standard warranty - 1-Year parts, labor & travel time during normal working hours within the USA 1 ea DWT-AM16 Drain water tempering (single valve) kit with Pumped Drain Air Gap for BAS and Tall models</p> <p>INSTALL (1) DISH MACHINE We propose to remove and install the new dishwasher. This includes receiving the new dish machine in our warehouse, delivery to the site, installation, plumbing, electrical, and disposal of the old unit.</p> <p>Terms and Conditions: Signed proposal and payment of ½ the total on proposal to start Net 30 terms if credit application is submitted and approved, otherwise payment in full is due upon completion All material is guaranteed to be as specified, and the above work to be completed in accordance with the specifications submitted for same, and completed in a substantial workmanlike manner. Any alteration or deviation from submitted specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Property owner is to carry fire, tornado, and other necessary insurance on above work. Workman's compensation and public liability insurance on above work is to be taken out by Grand Traverse Refrigeration, Inc. The proposal may be withdrawn, without further notice by Grand Traverse Refrigeration, Inc. if not accepted within thirty (30) days from the date of this written proposal. Sign and return the original to Grand Traverse Refrigeration, Inc.</p>	20,890.00

Acceptance of proposal

The above prices, specifications and conditions are satisfactory, and are hereby accepted. Grand Traverse Refrigeration, Inc. is authorized to do the work as specified. By executing below, the undersigned hereby agrees to all terms and conditions herein, including payment terms as outlined. Any payment that is not made within thirty (30) days of the date of the invoice shall accrue interest at a rate of 18%, per annum. Additionally, the undersigned hereby agrees to reimburse Grand Traverse Refrigeration, Inc. any and all actual attorney fees and costs it incurs to collect any amount past due.

Total**\$20,890.00**

Acceptance Signature _____

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 18, 2022

Subject: **Professional Services Agreement – GIS Services**

Attached you will find a proposal from Colligo GIS to perform an audit and update to our 911 mapping layer. It is important that we keep our maps up to date and accurate for effectively serve our community. It is also a requirement bestowed upon Benzie by Michigan. This service in the past has been handled by our Equalization Department, but with changes to requirements and the departure of our director, contracting this service is the most appropriate way to go.

I have reached out to various other counties regarding these services. Larger counties employ GIS technicians and specialist for this work and counties similar in our size contract for this service. GIS is an extremely specialized task and Benzie was quite lucky that Tom Longanbach was able to perform this task for the time that he did.

While the cost of this service is under my spending authority, we would be contractually obligating the county through a services agreement.

RECOMMENDATION:

That the Board of Commissioners authorizes a services agreement with Colligo GIS for GIS services, including a 911 mapping audit, for a period of one-year, with option to renew annually, and that the Chair be authorized to sign with agreement subject to approval by legal counsel, with funds available in the Central Dispatch and General Funds.



November 7, 2022

Ms. Katelyn Zeits
Benzie County Administrator
448 Court Place
Beulah, MI 49617

Re: 2023 Geographic Information System (GIS) Services
911 Maintenance
Benzie County, Michigan

Dear Ms. Zeits:

Colligo GIS (Colligo) is pleased to submit this proposal to Benzie County, Michigan (County) for the above referenced services.

SCOPE OF SERVICES – 911 GIS AUDIT

- Colligo will work closely with necessary County personnel to review and become familiar with data and established processes.
- Colligo will attach any attribution necessary from the County provided BS&A Assessing Database to the County provided GIS parcel layer to perform the following comparisons.
- Colligo will compare the County GIS tax parcel layer against the County 911 GIS address layer. Reports generated, for County review, from this comparison will include:
 - Tax parcels with a property address but without a 911 address.
 - Tax parcels with a property address that differ from the 911 address.
 - 911 address points within a tax parcel boundary without a property address.
- Colligo will audit the County's Master Street Address Guide (MSAG) GIS layer attribution in an effort to find spatial locations of overlaps or gaps in the MSAG ranges. Colligo will generate a report of any found discrepancies for County review.
- Colligo will compare the County's MSAG GIS layer against the County's 911 GIS address layer in an effort to find any address that may not be within a MSAG segment address range. Colligo will generate a report of any found discrepancies for County review.
- Colligo will provide the County with access to the Colligo GIS mobile and desktop platform. Through this platform the County will have the ability, using internet access, to view and edit their 911 GIS data. This platform also provides field GPS data collection ability for the County to perform real time address point, street centerline, driveway and trail data collection/verification.
- Upon review of all reports, Colligo and the County will meet to determine the best approach to rectify any found data discrepancies.

SCOPE OF SERVICES – YEARLY 911 MAINTENANCE

Colligo will provide the following map maintenance services to the County:

- Incorporation of GPS'd street centerlines, driveways and trails into the existing GIS database already being maintained by Colligo;
- Street centerline, driveway and trail maintenance:
 - Digital creation from aerial imagery, if GPS is not available, will be provided on an as-needed basis;
- Attribute all newly created centerlines with a valid range in compliance with the County's Address Ordinance;
- Attribute all newly created centerlines with a County-approved valid street name;
- Maintain all GPS'd digital driveways forwarded by the County to Colligo;
- Maintain all GPS'd digital trails forwarded by the County to Colligo;
- Insert all newly created centerlines into the host Telco database;
- Incorporation of GPS'd structure locations into the existing GIS database already being maintained by Colligo;
- Structure address maintenance:
 - Digital creation from aerial imagery, if GPS is not available, will be provided on an as-needed basis;
- Attribute all newly created structures with a valid address in compliance with the County's Address Ordinance;
- Attribute all newly created structures with owner information, if applicable;
- Edit all address database changes as forwarded from the County to Colligo;
- Host Telco database maintenance;
- Resolve all 701/709 reports forwarded from INDigital to Colligo;
- Maintain all boundaries originally created by others;
- Provide intermediary services with INDigital, which houses the County's Telco database;

- Provide intermediary services with the State of Michigan NG-911 Repository (Repository). Colligo will represent the County as the primary contact in the agency/provisioning database. Colligo will:
 - Import/export data, as needed, to the Repository that could include site structure address points, road centerline, EMS response boundaries, Fire response boundaries, Law response boundaries and ALI/MSAG
 - Periodically run data validation tools through the Repository
 - Resolve errors from NG-911 providers
- Incorporate and maintain required NG-911 attribution that could include:
 - Discrepancy Agency ID
 - Globally unique identifiers
 - Updated/Effective/Expiration Dates
 - Civic Location Data Exchange Format
 - Street Name Pre-modifier
 - Street Name Pre-directional
 - Street Name Pre-type
 - Street Name Pre-type Separator
 - Street Name
 - Street Name Post Directional
 - Street Name Post Modifier
 - Colligo will also incorporate other NG-911 attribution as required by the Repository
- Provide credentials for one (1) management user to the Colligo GIS. Credentials will include the web address, username and password.

ASSUMPTIONS

If during the course of the project it is found that other services or additional data incorporation is required, Colligo will provide the County with a written estimate of costs prior to the commencement of work. Examples of this data would include:

- Cemetery
- Data Spatial Correction
- Parcel Splits, Combinations or Updates
- Points of Interest
- Proposed Development Mapping
- Road PASER Ratings
- Utility Incorporation
- Zoning
- Fees to review or perform quality control of data supplied by others are not included in this proposal. If the County requires Colligo personnel to perform these efforts, Colligo will provide the County with an amended scope of work and fee proposal prior to work beginning.
- Fees for field efforts performed by Colligo personnel are not included in this proposal. If the County requires Colligo personnel to perform field efforts, Colligo will provide the County with an amended scope of work and fee proposal prior to work beginning.

- Colligo will also notify the County in the event of issues arising, not specifically addressed in this proposal, that affect the project fee or schedule. Colligo will provide an amended scope of work and fee proposal if requested by the County.

All layers are, and will remain, the property of the County.

FEES

In accordance with the assumptions and conditions set forth in this letter, the 2022 scope of services listed above will be completed for \$2,630.00.

- \$300.00 prorated yearly subscription for November 1 – December 31, 2022.
- \$830.00 prorated yearly 911 GIS maintenance for November 1 – December 31, 2022.
- \$1,500.00 911 GIS Audit Efforts.

In accordance with the assumptions and conditions set forth in this letter, the 2023 scope of services listed above will be completed for \$5,000.00.

- \$1,800.00 yearly subscription for January 1 – December 31, 2023.
- \$3,200.00 yearly 911 GIS maintenance for January 1 - December 31, 2023.

Additional Colligo users may be requested at any time and will be provided at the subscription rates listed on the Colligo GIS pricing page: ColligoGIS.com/pricing.

PERFORMANCE SCHEDULE

Colligo anticipates starting work upon receipt of a signed Work Order and will provide these services from through December 31, 2023. Prior to January 1, 2024 Colligo will review this scope of services with the County before continuing for 2024.

If you accept this proposal, please endorse both copies of the attached Work Order No. 6 and return one copy to this office. Please retain one copy of each for your files.

We appreciate the opportunity to submit this proposal and if you have any questions or comments, please call me at (906) 774-3440.

Sincerely,
Colligo GIS

Gary D. Hoaglund (of Coleman Engineering on behalf of Colligo GIS)
GIS Manager

GDH/grp

Attachments

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: November 18, 2022

Subject: **Interim Equalization Director**

Attached you will find a proposal from WAS, LLC for Interim Equalization Director services. This would be a month-to-month agreement and only utilized while needed.

Benzie County's Equalization Director Tom Longanbach is retiring. Mr. Longanbach has served Benzie County for many years, and we thank him for this service. With his retirement, comes the search for a new director which will take some time. Michigan Statute indicates Benzie County "shall" appoint an Equalization Director. There is no room for us to operate without one. Therefore, while we are in an interim state, we will need someone to serve Benzie.

Benzie is in a unique situation because of its Corrective Action Plan and therefore, many are not willing to step forward to help on an interim basis because that person takes on that Corrective Action Plan. WAS, LLC is owned by Polly Cairns, a past colleague of mine, and she is willing to help Benzie. Polly has served in a County Equalization Department in the past, is a Level 4 Certified Assessor and is the current Assessor for the City of Traverse City. She is more than qualified to assist Benzie. She is also willing to help mentor folks in our office during her time here to prepare them for that next step in their careers.

I recommend we move forward with a month-to-month services agreement with WAS, LLC until a full-time Equalization Director can be onboarded.

RECOMMENDATION:

That the Board of Commissioners authorizes a services agreement WAS, LLC for Equalization Director services on a month-to-month basis, in the not to exceed amount of \$7,500 per month, and that the Chair be authorized to sign with agreement subject to approval by legal counsel, with funds available in the General Fund.

PROPOSALS FOR EQUALIZATION SERVICES: Benzie County

Submitted by:

W.A.S., LLC

Polly S Cairns – Michigan Master Assessing Officer (MMAO aka Level IV)

W.A.S., LLC proposes to contract with **Benzie County** and render services to prepare and upload Equalization reports and forms, on a month-to-month basis, beginning **November 22, 2022**, for three (3) months, with a possible three (3) month extension, not to extend past May 22, 2022.

PROPOSAL:

Interim Equalization Director: \$7,500 per month

Summary of Equalization duties and responsibilities to be performed by W.A.S., LLC:

Duties to be completed in accordance with the annually published Equalization Calendar by the State Tax Commission

Equalization Department advises and assists the Board of Commissioners in equalizing property tax assessments on a countywide basis. In conformance with state directives, the Department conducts annual sales and appraisal studies. These studies are used to equalize assessed values for each property class in each of the twenty-one local government units within the County. The Department assists local assessing officers in the discovery, listing, and valuation of properties for tax purposes, and in the development and use of valuation standards and techniques for the assessment of property.

The Equalization Department's main purpose is to correct the inequities that may occur between local units of government as a result of under or over-assessment of a property class. The Equalization Department does not determine individual assessments, which are the sole responsibility of the local assessor. The equalization process is accomplished using sales and appraisal studies performed on individual property classes in each township and city throughout the county.

Partial listing of duties and responsibilities to be provided:

- Provide the County with equalization services and functions as mandated in Section 211.34 of the General Property Tax Act.
- Review, and submit equalization studies, (sales studies and appraisal studies, as needed), and other reports and documents as required by the State Tax Commission – MEG platform
- Assist Assessors
- Work closely with local taxing units, the public, and others.
- Advise and assists the Board of Commissioners in equalizing property tax assessments on a countywide basis.

Memorandum



To: Board of Commissioners

Copy: Katie Zeits, County Administrator

From: Kristine Bosley, Human Resource/Deputy Finance Director *Kristine Bosley*

Date: November 18, 2022

Subject: **Letter of Understanding – Central Dispatch**

This Letter of Understanding (LOU) is being brought before you for approval. When we audited wage tables for the coming year, it was identified that the wage table within the Central Dispatch Collective Bargaining Agreement was incorrect. The table in the previous agreement (2018-2021) increased twice in 2020. Once in April (2%) and again in October (2% opener). When creating the wage tables for the 2021-2024 agreement, the table did not include the October 2%.

BSA allows two different methods to create wage tables for payroll purposes. There is the manually way and an automatic percentage increase. When entering the Dispatch Wage table (while removing a step per the agreement), the top step of the wage table was entered manually, and the other others were completed by the automatic percent increase. What this created was an error of pay for those not at the top rate.

There were six employees affected by this error. After reviewing the payroll from October 2021 to present, the amount to be paid to those individuals totaled \$2,949.62. Those employees active and former employees have been notified of the error and have received their corrective pay.

The attached LOU corrects the wage table in the Collective Bargaining Agreement. The LOU has been reviewed by Legal Counsel and Union Representative. I am asking for Board approval of this Letter of Understanding and to allow the Board Chair to sign such document.

Recommendation:

That the Board of Commissioners approves the Letter of Understanding between the County of Benzie and the Police Officers Association of Michigan updating the wage table for the Emergency Communication Specialists and authorizes the Board Chair sign such agreement.

Commissioner Reports

Art Jeannot
Commissioner Report
November 22, 2022

- Participated in 7 meetings on behalf of the County since our November 8th meeting.
- **11/9 – Human Resource Manager Interviews**
 - I participated in interviewing 3 candidates. The County Administrator will give a detailed report.
- **11/14 – Almira Township**
 - New President at Village of Lake Ann (Dan Hawkins).
 - The Township will begin discussing the use of ARPA funds by January.
- **11/17 – Northern MI Community Action Agency**
 - Standard meeting. We learned about a new housing initiative called “Master Leasing” to target the homeless. This may appeal to some landlords and the agency will be reaching out to the rental community to generate interest.
 - The agency will be participating with the “diaper program” again this year. They are looking for more groups to participate in the distribution of diapers for people in need financially.
- **11/21 – EDC Broadband Committee**
 - I will share any relevant information at our meeting on Tuesday.
- **Other**
 - **11/8** – I met with Brenda McClellan from Traverse Connect to discuss our communities needs for business growth and retention.
 - **11/14** – Attended the Benzie Chamber Advocacy and Awareness Council meeting. I learned the following:
 - Benzie Aquatics Center is gaining some momentum and at the present is looking to private funding for capital needs. There is that question about sustainable operating funds.
 - Chamber is planning a community summit for early 2023. They hope the elected officials will participate.
 - Chamber is committed to Northern Alliance.
 - Frankfort housing project with Homestretch is on hold due to issues raised by MSHDA. They may not be able to overcome the issue. The project is in to close a proximity BLUA.
 - DTE discussed their renewable plans for energy. It appears they are ahead of schedule. I have attached a link for a brief overview [IRP_handout.pdf \(dtecleanenergy.com\)](https://www.dtecleanenergy.com/IRP_handout.pdf)
 - **11/15** – Attended the Frankfort Area Community Land Trust meeting. They continue to make progress on 2 homes. Excavating is completed. Its my opinion they have a good mix of talent on the board.
 - I have been asked to facilitate a round table for the December 14th new commissioner training in Grayling. This is put on by MSU Extension.

County Administrator Report

Committee Of The Whole

Committee Appointments

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: Oct. 31, 2022

Name: Mary Dort

Address (including PO Box): 8345 Tucker Road Lake Ann, MI 49650

County District: Almira Township

Home Telephone: 231-633-2332

Occupation: Almira Twp. Deputy Clerk

Business Telephone: Twp. 231-275-5862

Please list the Board, Commission or Agency you are applying for:

1. Emergency Medical Services

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

Please see attached resume, letter of interest.

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

OCT 31 2022

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

1/8/14

October 31, 2022

From:

Mary Dort
8345 Tucker Road
Lake Ann, MI 49650

To:

Benzie County Commissioners
Benzie County Clerk
448 Court Place
Beulah, MI 49617

RE: Appointment to Benzie County Emergency Medical Services Advisory Committee

Dear Commissioners:

I would like to be considered for the Almira Township Representative position that was recently vacated by Martha (Marty) Dagneau-Bates on the County Emergency Medical Services Advisory Committee.

I retired from the Almira Township Fire/EMS Department in 2011 after working Basic Life Support ambulance, including working with Advanced Life Support personnel, for 30 years as a basic EMT. I also worked for a private ambulance service working both emergent transports and some basic transfers from Paul Oliver Memorial Hospital.

I have done medical and ambulance billing, and have been the EMS Coordinator while serving on Almira Township Fire/EMS.

I served as Almira Township Clerk for 11 years after being appointed in 2001 so I have experience working with budgets, accounts payable, payroll, and meeting protocols.

Thank you for your time in considering my application for this vacant position.

Sincerely,

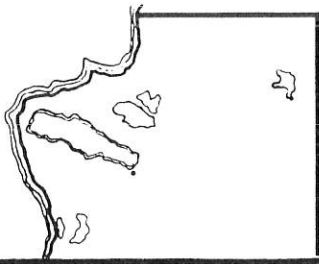
A handwritten signature in cursive script that reads "Mary Dort".

Mary Dort

To whom it may concern,

I, Todd Warren, would like to be reappointed to the Solid Waste Advisory Committee.
My current
will expire on 12/31/2022.

Sincerely,
Todd Warren



BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 11/14/2022

Name: Tyson Burch

Address (including PO Box): 20682 Betsie Highland Dr Interlochen

County District: Benzie Inland

Home Telephone: (231) 590-0839

Occupation: Director of Transportation Business Telephone: _____
TCAPS

Please list the Board, Commission or Agency you are applying for:

1. Veterans

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

USMC 1987 - 2007 CWO2

I want to continue assisting veterans of
Benzie County.

Approved Bob Felske VA Chair

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

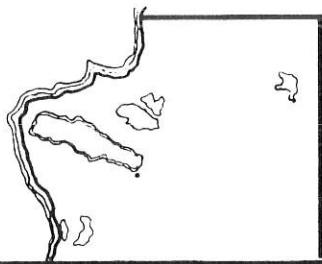
This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

RECEIVED

NOV 14 2022

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617



BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 11-14-2022

Name: DONALD E. SCHAFER

Address (including PO Box): 5423 BROWNING RD., P.O. BOX 513 BEULAH, MI 49617

County District: 3 Home Telephone: 231-882-5497

Occupation: RETIRED Business Telephone: —

Please list the Board, Commission or Agency you are applying for:

1. REAPPOINTMENT BENZIE COUNTY VETERANS AFFAIRS COMMITTEE

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

Approved
Bob Jacobs VA Chair

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

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NOV 14 2022

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617



Blake W. Brooks
PO Box 1775
Frankfort MI 49635

October 27, 2022

Benzie County Board of Commissioners
448 Court Place
Beulah MI 49617
Attention: Bob Roelofs, Chairman

Mr. Roelofs,

I have enjoyed my time serving on the Benzie County Economic Development Committee. However, the time demands of my professional career are such, that I must step down.

Please accept my letter of resignation from the Benzie County EDC, effective December 31, 2022. I wish both the EDC and Benzie County continued success. Thank you for the opportunity to serve.

Respectfully,

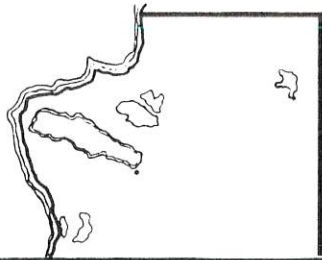
A handwritten signature in blue ink that reads 'Blake W. Brooks'.

Blake W. Brooks
CEO/EVP

RECEIVED

NOV 14 2022

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617



BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 11-14-2022

Name: DONALD E. SCHAFER

Address (including PO Box): 5423 BROWING RD., P.O. BOX 513, BEULAH, MI 49617

County District: 4

Home Telephone: 231-882-5497

Occupation: RETIRED

^{CELL}
Business Telephone: 937-361-6005

Please list the Board, Commission or Agency you are applying for:

1. REAPPLY BENZIE COUNTY MDHHS BOARD (for reappointment)

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

RECEIVED

NOV 17 2022

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

Scott M. Haller 11/17/22 MDHHS BOARD CHAIR
approved

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

Correspondence

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
PUBLIC HEARING – SANITARY CODE**

Monday, November 21, 2022 – 7:00 p.m.

**Benzie Community Resource Center - Ingemar Johansson Conference Room
6051 Frankfort Highway
Benzonia, MI 49616**

or

Electronically, via conference call

To participate, dial: (213) 282-9788 and enter Conference ID: 813 055 921#

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Introductions
4. Summary of Proposed Amendments to the District Sanitary Code – Eric Johnston, Director
Environmental Health
5. Public Comment – Sanitary Code
6. Public Comment – General
7. Adjournment



Traverse City Area Public Schools
Great Community, Great Schools

Sandra Low
Director of Finance

Tammy Bowers, Clerk
BENZIE COUNTY
Government Center
448 Court Place
Beulah, MI 49617

November 11, 2022

Dear Tammy,

Enclosed is a copy of the 2023 Summer Tax Resolution adopted by our Board of Education on January 10, 2022. We are required by State Statute to notify each collecting unit of our intent to levy a summer tax and this must be done no later than January 1st of each year.

I would like to take this opportunity to thank you for the extra effort you put forth to make our summer tax collection a real success.

Sincerely,

TRAVERSE CITY AREA PUBLIC SCHOOLS

A handwritten signature in blue ink, appearing to read "Sandra Low", is written over the printed name.

Sandra Low
Director of Finance

Enclosures
SL/jg

RECEIVED

NOV 16 2022

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

TRAVERSE CITY AREA PUBLIC SCHOOLS

ANNUAL SUMMER TAX RESOLUTION

Grand Traverse, Leelanau and Benzie Counties, Michigan

A regular meeting of the Board of Education (the "Board") of the School District (the "District") was held in the Tompkins Administration Center, within the boundaries of the District, on the 10th day of January 2022, at 6:00 o'clock in the p.m.

The meeting was called to order by

Present: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr,
Newman-Bale, Raymond
Absent: None

The following preamble and resolution were offered by Member Kelly and supported by Member Humphreys.

WHEREAS, this Board, by previously adopted resolution of December 12, 1994, determined to impose a summer tax levy to collect 100% of school property taxes, including debt service, upon property located within the school district, beginning with 1995 and continuing from year to year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board, pursuant to 1976 PA 451, as amended (the "Revised School Code"), hereby invokes for 2023 its previously adopted ongoing resolution imposing a summer tax levy of all of school property taxes, including debt service, beginning with 1995 and continuing from year to year until specifically revoked by this Board, and requests each city and/or township in which this District is located to collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which this District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2023 in the amount specified on the Tax Rate Request (L-4029). Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2023.

3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or townships may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before the Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr
Newman-Bale, Raymond

Nays: None

Resolution declared adopted.


Secretary, Board of Education
Traverse City Area Public Schools

The undersigned, duly qualified and acting Secretary of the Board of Education of Traverse City Area Public Schools, Grand Traverse, Leelanau and Benzie Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on January 10, 2022, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).


Secretary, Board of Education
Traverse City Area Public Schools

Traverse City Area Public Schools, Grand Traverse, Leelanau and Benzie Counties, Michigan.

A regular meeting of the board of education (the "Board") of the School District (the "District") was held in the Central Administration Building, in the District, on the 12th day of December, 1994, at 7:30 o'clock in the p.m.

The meeting was called to order by Thomas R. Alward, President.

Present: Members Berry, Crampton, Hayes, Howard, Mann, Alward

Absent: Members Mendez, with notice

The following preamble and resolution were offered by Member Berry and supported by Member Mann:

WHEREAS, this Board of Education by resolution of December 12, 1994, determined to impose a summer tax levy to collect all of school property taxes, including debt service, upon property located within the school district, beginning with 1995 and continuing from year to year until specifically revoked by this Board of Education.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1976 PA 451, as amended (the "School Code"), hereby invokes for 1995 its previously adopted ongoing resolution imposing a summer tax levy of all of school property taxes, including debt service, upon property located within the school district and continuing from year to year until specifically revoked by this Board of Education and requests each city and/or township in which this district is located to collect those summer taxes.

2. The Superintendent or his/her designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 1995 in the amount as specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1, 1995.


3. Pursuant to and in accordance with Section 1613(1) of the School Code, the Superintendent or his/her designee is authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of the district's summer tax levy that the city and/or township may bill under MCLA 280.1611 or MCLA 280.1612. Any such proposed agreement shall be brought before the Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.


Ayes: Members Berry, Crampton, Hayes, Howard, Mann, Alward

Nays: Members None

Motion declared adopted.


Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Traverse City Area Public Schools, Grand Traverse, Leelanau and Benzie Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on December 12, 1994, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).


Secretary, Board of Education