

# **BENZIE COUNTY BOARD OF COMMISSIONERS**

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448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671  
[www.benzieco.net](http://www.benzieco.net)

## **ANNUAL MEETING AGENDA October 11, 2022**

**Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan**

**Join Zoom Meeting**

**Please click the link below to join the webinar:**

**<https://us02web.zoom.us/j/81470368457>**

**Or One tap mobile :**

**US: 13126266799**

**Webinar ID: 814 7036 8457**

### **PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE**

9:00 a.m.

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES – 9/27/22**

**PUBLIC COMMENT**

**FINANCE –**

**A) Approval of Bills**

**ELECTED OFFICIALS & DEPT HEAD COMMENTS**

**ACTION ITEMS –**

**A) LOU – FOPLC Deputies – top scale start pay for experience candidate**

**B) Resolution to transfer DTRF Administration Fees to General Fund**

**C) Letter of support for DTE grant application**

**D) Apportionment Report**

**E) Approval of fees to charge for certified mailing of signature cards**

**F) Rebecca Hubers - 2023 EMPG Work Agreement**

**COMMISSIONER REPORTS –**

**COUNTY ADMINISTRATOR'S REPORT – Katie Zeits**

**COMMITTEE OF THE WHOLE – 9/27/22 Consent Calendar**

**COMMITTEE APPOINTMENTS –**

**UNFINISHED BUSINESS –**

**NEW BUSINESS –**

**PRESENTATION OF CORRESPONDENCE**

**PRESENTATIONS:**

**PUBLIC COMMENT**

**ADJOURNMENT**

**Times Subject to Change**

The County of Benzie will provide necessary reasonable auxiliary aids and services for individuals with disabilities at the meeting upon five (5) working days' notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County in writing or by calling the following:

BENZIE COUNTY CLERK  
448 COURT PLACE  
BEULAH MI 49617  
(231) 882-9671

This notice was posted by Tammy Bowers, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

## PUBLIC COMMENT

**Purpose:** The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public comment during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

**Speaking Time:** Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes  
Individual Presentations – 3 minutes

**Board Response:** Generally, as this is a "Comment" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

## Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II - Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships) .....	231-920-5028
District III – Andy Miller (Crystal Lake, Frankfort) .....	231-920-8300
District IV – Rhonda Nye (Benzonia).....	231-510-8804
District V – Tim Markey (Homestead) .....	231-871-1399
District VI - Evan Warsecke (Colfax, Inland) .....	231-275-3375
District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon) .....	231-651-0647

January 11, 2022

**THE BENZIE COUNTY BOARD OF COMMISSIONERS**  
**September 27, 2022**

The Benzie County Board of Commissioners met in a regular session on Tuesday, September 27, 2022, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, and Sauer  
Excused: Commissioner Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

**Agenda:**

Motion by Markey, seconded by Nye, to approve the agenda as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Exc: Warsecke Nays: None Motion carried.

**Minutes:**

Motion by Sauer, seconded by Miller, to approve the regular session minutes of September 13, 2022, as amended. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Exc: Warsecke Nays: None Motion carried.

9:02 a.m. Public Input

Kay Bond, Executive Director of Advocates for Benzie County, spoke regarding housing and healthcare issues in Benzie County. Last meeting you provided \$500,000 to Homestretch which was awesome. Hope you continue to support Frankfort Area Land Trust.

Annie Browning, Benzonia Township, supports Frankfort Area Land Trust in regard to affordable housing.

Jill Marble, Crystal Lake Township, supportive of the Frankfort Area Land Trust and asks that the Board of Commissioners support them.

9:06 a.m. Public Input closed.

**FINANCE**

Bills: Motion by Miller, seconded by Sauer, to approve payment of the bills from September 13, 2022, thru September 26, 2022, in the amount of \$431,951.93, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Exc: Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, reported that the bidders backed out on 2 of the 4 parcels that sold at auction. These parcels will be re-auctioned on Wednesday. The end of the fiscal year is September 30, 2022, and her office is working to get everything in. Auditor's will be here next week for preliminary work for the County.

**ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS:**

Rebecca Hubers, Emergency Manager/911 Director, provided a written report.  
Jesse Zylstra, Solid Waste and Recycling Coordinator provided a written report.

## **COMMISSIONERS**

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**September 27, 2022**

Dawn Bousamra, Benzie Senior Resources, provided a written report. She gave an update regarding the holiday Christmas bags, 2023 Budget is approved, Personnel Committee is working on the handbook, wrapping up National Senior Center month, need home healthcare aids, health rides partnering with Benzie Bus for medical appointments have increased, and gearing up for fall cleanup and snow removal.

Kyle Mauer, Animal Control, reported that the cat condos are in, but need to get ventilation installed. Looking for a part-time clerk. There are 6 dogs, 25 or 26 cats/kittens and no farm animals.

## **ACTION ITEMS**

Chip Johnston, Centra Wellness agreement for jail services: Chip Johnston was present and provided information regarding the Centra Wellness agreement for jail services.

Motion by Markey, seconded by Miller, to approve the jail service contract, pending legal review, and authorize Chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer  
Exc: Warsecke Nays: None Motion carried.

Juvenile Detention Center -is it feasible: Katie Zeits and Kristine Bosley reached out to other communities with juvenile detention facilities and investigated the requirements of operating a facility in Benzie County and provided their findings. It is recommended that if the Board of Commissioners desire to investigate this any further that a feasibility study would need to be done, and it would range between \$20,000 to \$100,000 to complete. Without a feasibility study to fully analyze this idea, it is recommended that Benzie County not move forward with the conversion of our jail being turned into a juvenile detention center.

Commissioner Jeannot thanked them for looking into this but does not feel it warrants anymore time. Commissioner Nye, glad that they took the time and looked into this, and considers it closed.

Emergency Management Performance Grant Agreement: Motion by Nye, seconded by Markey, to authorize the Chair of the Board of Commissioners and the Emergency Management Coordinator to sign on behalf of Benzie County the 2022 Emergency Management Performance Grant (EMPG) with the Michigan State Police, Emergency Management and Homeland Security Division. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Exc: Warsecke Nays: None Motion carried.

## **COMMISSIONER REPORTS**

Chair Roelofs attended Area Agency on Aging Special Budget meeting, Agenda Review, and the Benzie Central vs Kingsley Heroes Football game.

Comm Jeannot provided a written report

Comm Miller attended two Crystal Lake Township special meetings, Frankfort City Council meeting, Crystal Lake Township meeting, Friends of Point Betsie Lighthouse meeting, and Airport Authority meeting.

Comm Nye attended Agenda Review, EDC meeting, and Benzonia Township meeting.

Comm Markey attended the Northern Michigan Regional Entity Substance Abuse Board meeting,



## **COMMISSIONERS**

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**September 27, 2022**

EDC Ad Hoc Broadband meeting, Benzie Senior Resource meeting, and Local Planning Team meeting.

Comm Sauer attended Village of Elberta meeting, MACC Conference in Port Huron, Road Commission Budget meeting, Maples meeting, and Benzie Historical Society Annual meeting.

10:15 a.m. Break

10:26 a.m. Reconvene.

### **PRESENTATIONS:**

Habitat for Humanity – presentation and request for funds. Glen Tracy, John Ball, and Bill Merry were present and provided a handout and information regarding the joint housing project with Habitat for Humanity and Graceland. They are requesting \$850,000 from the ARPA funds for infrastructure development of this housing project.

Frankfort Area Land Trust (FALT) – presentation and request for funding. Tim Jones, Doug Taylor, Jay White, Liz Negrau, and Yarrow Brown were present and provided a handout and information regarding their housing project. They are requesting a one-time letter of commitment from the ARPA funds of \$120,000 for the building of four new homes on Grove Place in Frankfort. Motion by Miller, seconded by Nye, to commit up to \$120,000 to the Frankfort Area Community Lake Trust in a collaborative effort to support housing in Benzie County, which assists with the development of four homes, and dedicated ARPA dollars to this project. Roll call. Ayes: Miller and Nye Exc: Warsecke Nays: Jeannot, Markey, Roelofs and Sauer Motion failed.

**COUNTY ADMINISTRATOR'S REPORT** – Katie Zeits, stated that her office is working on ARPA and Capital item list. Working on the MMRMA Questionnaire for our risk and liability insurance. There are some major cleanups to do and there is a good chance you will see a big jump in the renewal this year. The Governor signed the bill regarding funding for Secondary Road Patrol. In the past it was \$10 for every ticket issued, now it will be a percentage out of the liquor tax. There will be changes coming regarding FOIA and OMA. Working on a Benzie County specific orientation package for the Board of Commissioners starting January 1. Need to come up with a policy regarding EMS trucks being dedicated to community events.

### **COMMITTEE OF THE WHOLE**

Motion by Sauer, seconded by Jeannot, to approve items 1 of the September 13, 2022, Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Exc: Warsecke Nays: None Motion carried.

**COMMITTEE APPOINTMENTS** - None

**UNFINISHED BUSINESS** - None

**NEW BUSINESS** - None

### **PRESENTATION OF CORRESPONDENCE**

- Northwest Education Services letter of September 20, 2022.
- Benzie-Leelanau Board of Health Meeting Agenda for September 28, 2022.

## COMMISSIONERS

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September 27, 2022

- Benzie Transportation Authority August 2022 Statement of Activities.

12:14 p.m. Public Input

Annie Browning, Benzonia Township, stated that listening to all the input today and there seems to be a theme. Working on the Master Plan for the Village of Beulah.

Susan Wenzlick, Benzonia, Township, stated that the State is not going to help us out on housing, it will have to be on the local level. Encourages the Board of Commissioners to support these housing projects.

JoAnn Holwerda, City of Frankfort, commented that it looks like Frankfort is dipping into the ARPA funds, but we are shovel ready. Questioned if the Land Trust can come back and ask for the \$120,000 again.

Yarrow Brown, Executive Director for Housing North, wants to thank the Board of Commissioners. You are one of only a few counties in her 10-county area that is actually developing a process regarding housing. We are here as a resource if needed. Hope that you approve a portion of the ARPA funds for all these projects.

Kay Bond, Homestead Township, request that you work on broadband. Yesterday she had no connection.

Jill Marble, wanted to thank you for your consideration on the Frankfort Area Land Trust. They are prepared and ready to go.

12:22 p.m. Public Input closed

Motion by Sauer, seconded by Markey, to adjourn at 12:23 p.m. Ayes: Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Exc: Warsecke Nays: None Motion carried

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Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

## INDEX

1. Approve the agenda as presented.
2. Approve the regular session minutes of September 13, 2022, as amended.
3. Approve payment of the bills from September 13, 2022, thru September 26, 2022, in the amount of \$431,951.93, as presented.
4. Approve the jail service contract, pending legal review, and authorize Chair to sign.
5. Authorize the Chair of the Board of Commissioners and the Emergency Management Coordinator to sign on behalf of Benzie County the 2022 Emergency Management Performance Grant (EMPG) with the Michigan State Police, Emergency Management and Homeland Security Division.
6. Approve items 1 of the September 13, 2022, Committee of the Whole Consent Calendar.

**Committee of the Whole**

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**September 13, 2022**

Motion by Sauer, seconded by Jeannot, to approve the Committee of the Whole Consent Calendar as follows:

1. Recommend to the Board of Commissioners to contract with Networks Northwest, in the not to exceed amount of \$17,300.00, for a feasibility study for a Parks Director, authorizing Chair to sign.

**Art Jeannot**  
**Commissioner Report**  
**September 27, 2022**

- Participated in 4 meetings on behalf of the County since our September 13<sup>th</sup> meeting.
- **9/15 – Platte Township**
  - Discussed complaints regarding the Building Department. I have put Paul Solem (Township Supervisor) in contact with the department.
  - Concerns were expressed about a pending ballot item that would change how elections are held and the effect on the clerks.
- **9/15 – Northern MI Community Action Agency**
  - No issues.
- **9/16 – EDC/BRA**
  - Discussed the need for a consultant versus a project manager to oversee our broadband efforts. It was decided to hire a project manager who will work locally with ISPs after contracts are negotiated. Our consultant will help draft a job description for this position.
  - Working on identifying grant opportunities for broadband as well as other economic development efforts.
  - The committee continues to follow on the housing efforts in Honor and Beulah. The use of brownfield credits will help these projects. The Honor project is well underway. The delivery of building materials has slowed up the completion of this project.
- **9/16 – EDC Broadband Sub-Committee**
  - We continue to discuss approaches to better the county's negotiating leverage with providers. We have contracted with a well-qualified consultant. This has been helpful and we will benefit from the assistance. Formal relationships with providers are being developed to help fill gaps in underserved and unserved homes and businesses. We have 2 phases. The first phase is to provide access county wide. Secondly, we want to create a competitive environment to help reduce cost.
- **Other**
  - **9/22** – Met with staff from Northwest Community Action Agency and BACN to discuss grant and loan opportunities for Benzie County citizens regarding housing repairs and improvements. This is funded through a CBDG grant and has management oversight from the Benzie Housing Committee.
  - **9/26** – I am the chair for the Northern MI County Association nominating committee. We met to develop a plan to recruit new leadership for 2023-2024.

# Finance Report

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**Finance Issues:**

Approval of bills from September 27, 2022, through October 10, 2022 in the amount of \$431,110.77.

The Land Auction Updated (again): Two bidders defaulted (and will forever be banned from bidding in the future on any Title Check LLC land auctions) so the second minimum bid auction took place on Wednesday, September 28<sup>th</sup> online with the same format as the September 9 sale. I hoped to gain the same dollars we saw on the first sale and were within 500 on each bid. This means there will be no “second” (no min bid) sale.

Thank you for your prompt requests for mileage and per diems. I saw many checks come through. It is always easier when we have all the details.

User: SHELLEY

FROM 10/01/2021 TO 10/10/2022

DB: Benzie

FUND: ALL FUNDS

CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2021	Total Debits	Total Credits	Ending Balance 10/10/2022
101	GENERAL FUND	1,679,052.75	14,804,768.25	14,577,397.59	1,906,423.41
201	BENZIE COUNTY ROAD COMMISSION	2,854,502.55	13,172,748.68	13,730,433.80	2,296,817.43
205	TNT OFFICER MILLAGE FUND	15,213.99	255,836.62	235,362.85	35,687.76
206	SHERIFF'S K-9 FUND	38,041.54	21,338.66	14,681.35	44,698.85
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
208	SHERIFF'S DIVE TEAM FUND	1,207.98	0.00	0.00	1,207.98
209	SCHOOL RESOURCE OFFICER	100,375.89	229,538.36	205,863.61	124,050.64
211	D.A.R.E. FUND	0.00	0.00	0.00	0.00
212	BENZIE KIDS	4,616.66	965.00	0.00	5,581.66
213	JAIL OPERATIONS FUND	100,327.23	3,891,450.29	3,987,395.18	4,382.34
214	EMERGENCY MEDICAL SERVICES (EMS) FUN	1,028,098.91	4,186,006.64	4,249,094.66	965,010.89
215	FRIEND OF THE COURT FUND	88,019.34	10,206.37	5,395.00	92,830.71
216	SEASONAL ROAD PATROL FUND	36,291.71	44,694.45	38,764.85	42,221.31
217	SNOWMOBILE PATROL FUND	13,163.28	915.09	1,454.12	12,624.25
218	PARKS & REC - ICE RINK	2,791.69	1,500.00	0.00	4,291.69
219	AIRPORT AUTHORITY FUND	(13,316.89)	93,622.43	96,066.32	(15,760.78)
220	MARINE PATROL FUND	4,005.90	23,868.03	27,147.01	726.92
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	1,369,376.09	5,504,401.57	5,303,701.56	1,570,076.10
228	SOLID WASTE/RECYCLING FUND	240,347.22	647,750.47	653,553.52	234,544.17
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	250.21	22,317.06	142,760.12	(120,192.85)
231	SOIL EROSION (SESSC) FUND	42,484.00	50,108.47	38,800.00	53,792.47
235	CDBG GRANTS	0.00	0.00	0.00	0.00
241	LAND BANK AUTHOITY FUND	147,797.11	19,711.40	7,347.76	160,160.75
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	21,748.23	7,042.22	10,889.20	17,901.25
244	E.D.C. ENTERPRISE FUND	0.00	0.00	0.00	0.00
245	REMONUMENTATION/SURVEY GRANT FUND	21,360.77	45,651.80	44,049.40	22,963.17
246	GIS INFORMATION SYSTEM	9,911.28	0.00	0.00	9,911.28
247	ANIMAL CONTROL FUND	133,790.16	445,636.77	541,971.53	37,455.40
249	BUILDING DEPARTMENT FUND	124,693.64	762,944.58	736,807.20	150,831.02
256	REG OF DEEDS AUTOMATION FUND	114,875.35	74,249.87	69,404.00	119,721.22
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	INDIGENT DEFENSE COUNSEL	23,456.04	205,035.75	227,997.50	494.29
260	CPL CLERK TECHNOLOGY FUND	64,951.03	13,919.79	3,119.04	75,751.78
261	911 EMERGENCY SERVICE FUND	360,592.50	1,579,983.38	1,565,668.68	374,907.20
262	DISPATCHER TRAINING FUND	10,692.21	15,012.40	13,729.60	11,975.01
263	LOCAL CORRECTION OFFICER'S TRAINING	6,679.94	11,470.00	15,650.00	2,499.94
264	SHERIFF FORFEITURE FUND	0.73	0.00	0.00	0.73
265	JUSTICE TRAINING (302) FUND	790.35	5,758.96	6,000.00	549.31
269	LAW LIBRARY FUND	822.13	43,841.07	39,557.22	5,105.98
276	COMMISSION ON AGING MILLAGE FUND	213,548.62	2,358,611.17	2,363,135.68	209,024.11
281	OPIOID SETTLEMENT FUND	0.00	0.00	0.00	0.00
282	CARES ACT	407,894.69	10,617.18	5,300.02	413,211.85
285	POINT BETSIE LIGHTHOUSE FUND	3,039.11	479,394.64	479,394.64	3,039.11
286	AMERICAN RESCUE PLAN ACT (ARPA) GRA	1,719,327.34	4,465,185.47	2,744,909.50	3,439,603.31
287	FAMILY COURT GRANTS	54,913.26	0.00	0.00	54,913.26
292	CHILD CARE FUND	101,668.49	269,233.61	303,053.64	67,848.46
293	VETERAN'S RELIEF FUND	72,032.12	247,343.95	275,916.68	43,459.39
295	VETERAN'S MEMORIAL FUND	22,637.64	2,816.71	3,913.42	21,540.93



FROM 10/01/2021 TO 10/10/2022

FUND: ALL FUNDS  
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2021	Total Debits	Total Credits	Ending Balance 10/10/2022
296	JUVENILE JUSTICE FUND	(2,622.79)	25,890.04	31,859.52	(8,592.27)
310	GOVERNMENT CENTER ADDITION DEBT FUND	144,539.62	26,831.76	0.00	171,371.38
312	MAPLES DEBT/MILLAGE FUND	554,187.43	716,605.05	788,136.73	482,655.75
371	JAIL RESERVE FUND	0.00	0.00	0.00	0.00
401	CAPITAL IMPROVEMENT FUND	307,614.97	588,186.87	574,266.30	321,535.54
412	MCF RENOVATIONS FUND	68,112.97	0.00	68,112.97	0.00
415	RAILROAD POINT	10,798.55	5,960.00	0.00	16,758.55
425	EQUIPMENT REPLACEMENT FUND	69,557.42	108,250.81	89,466.40	88,341.83
512	MEDICAL CARE FACILITY FUND	3,408,917.35	12,862,544.85	12,046,740.73	4,224,721.47
516	DELINQUENT TAX REVOLVING FUND	4,955,795.16	3,974,758.46	3,991,980.30	4,938,573.32
532	TAX FORECLOSURE FUND	1,082,912.15	578,345.33	649,793.69	1,011,463.79
535	CDBG HOUSING GRANT FUND	74,333.54	106,512.72	155,606.80	25,239.46
569	BUILDING AUTHORITY	5,144.46	0.00	0.00	5,144.46
595	COMMISSARY/CONCESSION FUND-JAIL	4,545.28	3,626.50	6,467.07	1,704.71
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	4,839,729.35	15,151,210.80	14,562,107.75	5,428,832.40
704	PAYROLL CLEARING FUND	106,919.34	5,039,086.65	4,947,559.40	198,446.59
721	LIBRARY PENAL FINE FUND	26,164.65	123,713.59	126,322.94	23,555.30
764	SHERIFF'S INMATE TRUST FUND	7,749.15	173,749.07	173,337.27	8,160.95
	TOTAL - ALL FUNDS	26,960,273.27	93,510,769.66	90,977,444.12	29,493,598.81

## **BILLS TO BE APPROVED October 11th**

Motion to approve Vouchers in the amount of:

\$ 100,982.72 General Fund (101)

\$ 32,170.83 Jail Fund (213)

\$ 10,542.98 Ambulance Fund & ALS (214)

\$ 27,901.53 Funds 105-238

\$ 1,662.41 ACO Fund (247)

\$ - Building (249)

\$ 1,414.53 Dispatch 911 Fund (261)

\$ 127,943.15 Funds 239-292

\$ 109,114.85 Funds 293-640

\$ 19,377.77 701 Fund

\$ - Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

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\$ 431,110.77

**Payable September 23-October 6**[illegible]

206-K-9 Fund  
207-Sheriff Reserve's  
208-Dive Team  
209-Resource Officer  
210-Benzie Kids  
211-D.A.R.E. Fund  
215-FOC

230-BVTMC  
232-Planning/Zoning  
235-CBDG  
238-EDC  
245-Remonumentation  
256-Reg of Deeds  
262-911-Training

269-Law Library  
270-Platte River Bridge  
271-Housing Grant  
276-Council on Aging  
285-Pt. Betsie Lighthouse  
292-Child Care Fund  
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt  
315-Benzie Leelanau Health  
321-Jail Bond  
371-Jail Bldg Debt Millage  
425-Equipment Replace

10/06/2022 12:01 PM  
User: Rlynn  
DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY  
EXP CHECK RUN DATES 09/23/2022 - 10/06/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-860.00	TRAVEL	GARY SAUER	SEPTEMBER 2022 TRAVEL	453.12	87029
101-101-860.00	TRAVEL	JEANNOT, ART	SEPTEMBER 2022 TRAVEL	72.50	87038
101-101-860.00	TRAVEL	MARKEY, TIM	JULY AND AUGUST 2022 TRAVEL	49.37	87052
101-101-860.00	TRAVEL	MILLER, ANDY	SEPTEMBER TRAVEL	37.50	87059
101-101-860.00	TRAVEL	MILLER, ANDY	AUGUST 2022 TRAVEL	50.00	87059
101-101-860.00	TRAVEL	MILLER, ANDY	JULY 2022 TRAVEL	37.50	87059
101-101-860.00	TRAVEL	MILLER, ANDY	JUNE 2022 TRAVEL	23.40	87059
101-101-860.00	TRAVEL	MILLER, ANDY	MAY 2022 TRAVEL	23.40	87059
101-101-860.00	TRAVEL	MILLER, ANDY	APRIL 2022 TRAVEL	35.10	87059
101-101-860.00	TRAVEL	ROELOFS, ROBERT	MILIAGE FOR MEETING FROM 04/18/22-07/22	350.70	87066
101-101-955.10	DUES & REGISTRATIONS	NATIONAL ASSOCIATION OF CC	COUNTY DUES FOR CUSTOMER #206019	450.00	87060
Total For Dept 101 BOARD OF COMMISSIONERS				1,582.59	
Dept 131 CIRCUIT COURT					
101-131-702.00	CIR CT JUDGE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	1,524.13	86958
101-131-702.03	CIR CT ADMIN SAL	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	2,350.60	86958
101-131-704.00	WAGES-COURT REPORTER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	1,901.21	86958
101-131-704.01	WAGES - ADR CLERK	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	1,660.56	86958
101-131-704.02	WAGES-CLERICAL ASSISTANT	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	1,169.85	86958
101-131-712.00	WAGES - RESEARCH ATTORNEY	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	1,804.15	86958
101-131-725.00	COST OF FRINGE BENEFITS - TO MAN	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	5,773.46	86958
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR TR	159.09	86956
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR MC	96.53	86957
101-131-730.00	POSTAGE	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR MC	400.00	86957
101-131-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	907.65	86958
101-131-810.00	LEGAL FEES	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	1,298.34	86966
101-131-810.00	INVOICE #05558	NORTH POINTE LEGAL, PLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	667.50	86968
101-131-812.00	APPEALS COURT - LEGAL FEES	MARCIA TOMKIEWICZ	APPEAL TRANSCRIPTS ON 08/30/22	18.80	86960
101-131-812.00	APPEALS COURT - LEGAL FEES	MARIE WALKER, PLLC	APPELLATE ATTORNEY FEES	5,363.00	86961
101-131-813.00	PROBATION EXPENSES	JACKPINE BUSINESS CENTERS	NOTE PAPER, ENVELOPES, SHARPIE, &PENS	28.30	86948
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN SEP	PROBATION COPIER FEES FOR 08/27/22-09/2	67.52	86991
101-131-860.00	TRAVEL	KELLEY, CLAYTON	TRAVEL EXPENSES FOR RESEARCH ATTORNEY F	154.56	86951
101-131-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	638.08	86958
101-131-967.00	PROJECT EXPENSES - DRUG COURT GR	KENNETH HILLIARD	CONTRACTED SERVICES DRUG COURT	1,477.44	87040
101-131-970.00	EQUIPMENT	BIS DIGITAL, INC.	CIRCUIT COURT PORTION OF COURTROOM #2 F	700.00	86925
101-131-970.00	EQUIPMENT	BIS DIGITAL, INC.	CIRCUIT COURT PORTION FOR COURTROOM #1	450.00	86925
Total For Dept 131 CIRCUIT COURT				28,610.77	
Dept 136 DISTRICT COURT					
101-136-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	31.78	
101-136-805.10	PROBATE CT APPOINTED ATTORNEY	NORTHERN CLINICAL & DIAGN	LOREN WILSON	52.50	86969
101-136-853.00	CELLULAR PHONES	VERIZON WIRELESS	PHONES FROM AUG 13-SEPT 12 ACCT #842083	195.23	86984
101-136-860.00	TRAVEL	MEAD, JOHN D.	SCAO MTG MILEAGE REIMB	55.13	86962
101-136-860.00	TRAVEL	NOWAK, KIM	SCAO MTG MILEAGE REIMB	55.13	86970
101-136-860.00	TRAVEL	O'BRIEN, AMANDA	MAGISTRATE MTG MILEAGE REIMB	125.00	86972
101-136-956.20	EXAMINATIONS-DEV DISABLED	NORTHERN CLINICAL & DIAGN	LOREN WILSON	580.00	86969
101-136-962.20	JIS RELATED COSTS	JUDICIAL MANAGMENT SYSTEMS	WORD SUPPORT	100.00	87039
Total For Dept 136 DISTRICT COURT				1,194.77	
Dept 141 FRIEND OF THE COURT					
101-141-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	FOC REIMBURSEMENT FOR AUGUST 2022	13,574.89	87050
Total For Dept 141 FRIEND OF THE COURT				13,574.89	

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Fund 101 GENERAL FUND					
Dept 142 JUVENILE DIVISION					
101-142-704.01	SALARY-DIRECTOR OF YOUTH SERVICE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	1,948.70	86958
101-142-727.00	OFFICE SUPPLIES	ROBINSON, KELLIE	SEPTEMBER 2022 JUV PROBATION	10.57	87065
Total For Dept 142 JUVENILE DIVISION				1,959.27	
Dept 172 ADMINISTRATOR					
101-172-687.00	REFUNDS/REBATES	VERIZON WIRELESS	PHONES FROM AUG 13-SEPT 12 ACCT #842083	(279.98)	86984
101-172-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	15.89	
101-172-860.00	TRAVEL	BOSLEY, KRISTINE	EXPENSE REPORT FOR MPELRA ANNUAL TRAINI	190.88	86926
101-172-860.00	TRAVEL	BOSLEY, KRISTINE	MAC CONFERENCE REIMBURSMENT	414.76	87008
101-172-955.10	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION OF CC	MACAO 2022/23 ANNUAL MEMBERSHIP DUES	200.00	87056
Total For Dept 172 ADMINISTRATOR				541.55	
Dept 215 COUNTY CLERK					
101-215-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	HON FILE-SUPPLIES	1,119.98	87036
101-215-955.00	CONVENTIONS & MEETINGS	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	(194.00)	
101-215-955.00	CONVENTIONS & MEETINGS	MI ASSOC. OF COUNTY CLERKS	MACC CONFERENCE	100.00	87055
Total For Dept 215 COUNTY CLERK				1,025.98	
Dept 253 COUNTY TREASURER					
101-253-727.00	OFFICE SUPPLIES	BENZIE COUNTY ROAD COMMIS	50 BENZIE COUNTY MAPS	150.00	86921
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	63.15	86948
101-253-860.00	TRAVEL	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	82.83	
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE	25.69	87078
101-253-955.10	DUES & REGISTRATIONS	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	100.00	
Total For Dept 253 COUNTY TREASURER				421.67	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI	269372860-001 & 269390831-001	290.98	86973
101-257-860.00	TRAVEL	LINDSAY, BRIANNE	MILEAGE FOR FIELDWORK	113.75	86954
101-257-860.00	TRAVEL	TRISH PLONT	MILEAGE REIMBURSMENT FOR CLASS IN CADII	67.50	86982
101-257-860.00	TRAVEL	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	104.25	
101-257-860.00	TRAVEL	LINDSAY, BRIANNE	MILEAGE FOR FIELDWORK	15.63	87046
Total For Dept 257 EQUALIZATION DEPARTMENT				592.11	
Dept 261 MSU EXTENSION					
101-261-703.04	WAGES-PART TIME SECRETARY	MICHIGAN STATE UNIVERSITY	DANA DOBIS WAGE & FRING PAY	374.62	86965
Total For Dept 261 MSU EXTENSION				374.62	
Dept 262 ELECTIONS					
101-262-727.00	OFFICE SUPPLIES - BALLOTS	ELECTION SOURCE	THUMB DRIVE - ELECTION PROGRAMMING	34.54	87022
Total For Dept 262 ELECTIONS				34.54	
Dept 265 BUILDING & GROUNDS					
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL FOR SEPTEMBER 2022-BUILDING & GROU	74.24	87004
101-265-750.00	MAINTENANCE SUPPLIES	KSS	CLEANING SUPPLIES/ICE MELT	305.93	86953
101-265-750.00	MAINTENANCE SUPPLIES	KSS	SUPPLIES & EQUIPMENT	173.38	87044
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	FLEX SEAL	35.99	87061
101-265-800.00	CONTRACTED SERVICES	KATHY HELINE CLEANING	SEPTEMBER 2022 CLEANING	4,100.00	86950
101-265-800.00	CONTRACTED SERVICES	SIGNATURE SERVICES, BENZO	SEPTEMBER 2022 CLEANING CONTRACT MONTHI	1,650.00	87067
101-265-820.00	SNOW REMOVAL	KSS	CLEANING SUPPLIES/ICE MELT	1,256.20	86953
101-265-821.00	GARBAGE DISPOSAL	GFL ENVIRONMENTAL	WASTE MANAGEMENT FOR THE MONTHS OF APRI	1,474.05	87030
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	PHONES FROM AUG 13-SEPT 12 ACCT #842083	87.20	86984
101-265-853.00	CELLULAR PHONES	ZEITS, KATIE	MONTHLY STIPEND PHONE	30.00	87092

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Fund 101 GENERAL FUND					
Dept 265 BUILDING & GROUNDS					
101-265-935.00	BUILDING REPAIRS	TKS SECURITY	FOC DOOR KNOB LOCKING ISSUES	200.00	86979
101-265-935.00	BUILDING REPAIRS	CRYSTAL GARDENS	LANDSCAPING, GROUNDS MAINTENANCE	38.05	87015
Total For Dept 265 BUILDING & GROUNDS				9,425.04	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-815.20	ADMINISTRATION FEES - MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	1,166.67	86958
Total For Dept 266 LEGAL & CONTRACTED SERVICES				1,166.67	
Dept 267 PROSECUTING ATTORNEY					
101-267-727.00	OFFICE SUPPLIES	THOMSON REUTERS - WEST	INVOICES 846856311, 6149787733, 6150414	83.68	87079
101-267-808.00	WITNESS FEES	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	1,194.29	
101-267-808.00	WITNESS FEES	THOMSON REUTERS - WEST	INVOICES 846856311, 6149787733, 6150414	940.92	87079
101-267-814.00	DIRECT VICTIMS NEEDS - EXPENSES	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	38.14	
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	PHONES FROM AUG 13-SEPT 12 ACCT #842083	87.20	86984
101-267-955.00	CONVENTIONS & MEETINGS	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	40.00	
Total For Dept 267 PROSECUTING ATTORNEY				2,384.23	
Dept 268 REGISTER OF DEEDS					
101-268-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	29.92	
101-268-800.00	CONTRACTED SERVICES - LAREDO	FIDLAR TECHNOLOGIES INC	CONTRACTED SERVICES LAREDO USEAGE AUG 2	1,175.17	86941
101-268-955.10	DUES & REGISTRATIONS	EBERHART, PAULA	CONFERENCE IN GRAND RAPIDS-MARD-	173.63	86936
Total For Dept 268 REGISTER OF DEEDS				1,378.72	
Dept 275 DRAIN COMMISSION					
101-275-819.00	CONTRACT SERVICE - LAKE LEVELS	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM WAI	333.33	87018
101-275-860.00	TRAVEL	DIXON, CRAIG	CRYSTAL-5X PLATTE-6X	106.25	87018
101-275-860.00	TRAVEL	DIXON, CRAIG	CRYSTAL-6X PLATTE-4X	100.00	87018
101-275-860.00	TRAVEL	DIXON, CRAIG	CRYSTAL-8X PLATTE-8X	140.40	87018
101-275-860.00	TRAVEL	DIXON, CRAIG	CRYSTAL-10X PLATTE-5X	125.00	87018
Total For Dept 275 DRAIN COMMISSION				804.98	
Dept 285 CENTRAL SERVICES					
101-285-727.10	PAPER SUPPLIES	JACKPINE BUSINESS CENTERS	CPIY PAPER 15 WEEK OF 9/14/22 15 WEEK C	1,439.10	86948
101-285-800.00	CONTRACTED SERVICES	FP FINANCE PROGRAM	POSTAGE METER RENTAL	353.51	86942
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CONTRACT PAYMENT FOR CUSTOMER NUMBER: 4	73.19	87075
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.	CONTRACT PAYMENT FOR CUSTOMER #40029846	189.93	87075
Total For Dept 285 CENTRAL SERVICES				2,055.73	
Dept 301 SHERIFF					
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	OFFICE SUPPLIES	10.69	86998
101-301-727.00	OFFICE SUPPLIES	VISA-KASTL 7518	OFF FURNITURE/DROWNING	67.32	87084
101-301-727.00	OFFICE SUPPLIES	VISA=DAN SMITH	VISA FOR DAN SMITH	6.49	87087
101-301-727.00	OFFICE SUPPLIES	VISA=ROSA KYLE	VISA BILL FOR K. ROSA	9.41	87088
101-301-727.00	OFFICE SUPPLIES	VISA=SHERIFF DEPT	VISA FOR SHERRIFFS OFFICE	101.44	87089
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	FUEL FOR SEPTEMBER 2022-SHERIFFS OFFICE	4,936.58	87005
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	18-1 OC TR CONTRACT X 3	245.00	87090
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	TRAILER TIRES	412.00	86920
101-301-749.00	VEHICLE REPAIRS	HONOR TOUCHLESS AUTO WASH	66 CAR WASH TOKENS	600.00	86946
101-301-749.00	VEHICLE REPAIRS	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	65.29	
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	17 SILVER JOURNEY - NEW BATTERY 80068 M	298.50	87090
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	SEPT 2022 DRY CLEANING	41.75	87064
101-301-850.00	TELEPHONE	CHARTER COMMUNICATIONS	SHERIFF OFFICE	17.98	86930
101-301-853.00	CELLULAR PHONES-ROAD PATROL	VERIZON WIRELESS	FOR AUG13-SEPT 12 ACCT #842083652-00007	702.72	86983

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Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF OFF	REIMBURSEMENT FOR TRAINING & PRISONER T	125.00	86922
101-301-961.00	TRAINING & SCHOOLS	LISA COLE	SRMS CONFERENCE	145.63	86955
101-301-961.00	TRAINING & SCHOOLS	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	375.00	
101-301-961.00	TRAINING & SCHOOLS	VISA-PACKARD 7492	VISA BILL FOR PACKARD	17.82	87086
101-301-961.00	TRAINING & SCHOOLS	VISA=SHERIFF DEPT	VISA FOR SHERIFFS OFFICE	571.69	87089
101-301-970.00	EQUIPMENT	DEFENSE TECHNOLOGY LLC	ROAD EQUIPMENT	2,712.45	86933
101-301-970.08	EQUIPMENT-PHYSICAL TRAINING	CLAY DENMAN	HAMMER STRENGTH MACHINE - ROAD UNION	500.00	86931
Total For Dept 301 SHERIFF				11,962.76	
Dept 333 SECONDARY ROAD PATROL					
101-333-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE INS	GROUP 1039923 SUB1001 VISION INS FOR OC	15.40	86940
101-333-725.00	FRINGE BENEFITS	44 NORTH	COBRA, HRA, FSA FOR SEPTEMBER	22.90	86915
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL FOR SEPTEMBER 2022-SHERIFFS OFFICE	540.40	87005
Total For Dept 333 SECONDARY ROAD PATROL				578.70	
Dept 426 EMERGENCY MANAGEMENT					
101-426-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE INS	GROUP 1039923 SUB1001 VISION INS FOR OC	4.64	86940
101-426-725.00	FRINGE BENEFITS	44 NORTH	COBRA, HRA, FSA FOR SEPTEMBER	9.20	86915
101-426-748.00	GAS, OIL & GREASE	BENZIE TRANSPORTATION AUT	COMM VAN SERVICE - BREAK LINE AND TUNE	301.18	86924
101-426-749.00	VEHICLE REPAIRS	BENZIE TRANSPORTATION AUT	COMM VAN SERVICE - BREAK LINE AND TUNE	600.00	86924
101-426-970.00	EQUIPMENT	COAST TO COAST SOLUTIONS	EM HANDOUTS - CRAYONS FOR YOUTH KITS	205.68	87013
Total For Dept 426 EMERGENCY MANAGEMENT				1,120.70	
Dept 648 MEDICAL EXAMINER					
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	2,065.96	86958
101-648-959.00	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. DO	AUTOPSY FEES FOR THE MONTH OF SEPTEMBE	2,400.00	87033
Total For Dept 648 MEDICAL EXAMINER				4,465.96	
Dept 670 DHHS BOARD					
101-670-721.00	PER DIEM - DHS BOARD	HARRISON, SCOTT	DHS BOARD MEETING ON 09/22/22	40.00	86944
101-670-721.00	PER DIEM - DHS BOARD	SCHAEFFER, DONALD E.	SPECIAL MEETING AND MEETING FOR DHS BO	80.00	86976
101-670-860.00	TRAVEL - DHS BOARD	SCHAEFFER, DONALD E.	SPECIAL MEETING AND MEETING FOR DHS BO	11.25	86976
Total For Dept 670 DHHS BOARD				131.25	
Dept 751 PARKS & RECREATION DEPARTMENT					
101-751-721.00	PER DIEM	BARB IKENS	PARKS & RECREATION MEETING ON 09/26/22	40.00	87001
101-751-721.00	PER DIEM	BARNARD, JASON	PARKS & RECREATION MEETING ON 09/26/22	45.85	87002
101-751-721.00	PER DIEM	HOOGERP, EDWARD	PARKS & RECREATION MEETING ON 09/26/22	40.00	87035
101-751-721.00	PER DIEM	KRAUS, CHARLES	PARKS & RECREATION MEETING ON 09/26/22	40.00	87042
101-751-721.00	PER DIEM	SKURDALL, BARBARA	PARKS & RECREATION MEETING ON 09/26/202	40.00	87068
101-751-860.00	TRAVEL	BARB IKENS	PARKS & RECREATION MEETING ON 09/26/22	5.85	87001
101-751-860.00	TRAVEL	HOOGERP, EDWARD	PARKS & RECREATION MEETING ON 09/26/22	1.75	87035
101-751-860.00	TRAVEL	KRAUS, CHARLES	PARKS & RECREATION MEETING ON 09/26/22	12.87	87042
101-751-860.00	TRAVEL	SKURDALL, BARBARA	PARKS & RECREATION MEETING ON 09/26/202	1.75	87068
Total For Dept 751 PARKS & RECREATION DEPARTMENT				228.07	
Dept 852 MEDICAL INSURANCE					
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP 1039923 SUB1001 VISION INS FOR OC	484.32	86940
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	87041
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	LAUTENBACH, LORI	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	87045
101-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEMENT	175.00	87083
101-852-717.01	MEDICAL INSURANCE TO MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	1,401.93	86958
101-852-800.00	CONTRACTED SERVICES - CADILLAC	44 NORTH	COBRA, HRA, FSA FOR SEPTEMBER	955.90	86915



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Fund 101 GENERAL FUND					
Dept 852 MEDICAL INSURANCE					
		Total For Dept 852 MEDICAL INSURANCE		3,367.15	
Dept 966 TRANSFER OUT					
101-966-999.24	TRANSFER TO AIRPORT AUTHORITY	FRANKFORT CITY-COUNTY AIRPORT	FCCAA ADMINISTRATOR CONTRIBUTION	12,000.00	87028
		Total For Dept 966 TRANSFER OUT		12,000.00	
		Total For Fund 101 GENERAL FUND		100,982.72	
Fund 205 TNT OFFICER MILLAGE FUND					
Dept 000					
205-000-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE INSURANCE GROUP	1039923 SUB1001 VISION INS FOR OCTOBER	4.64	86940
205-000-725.00	FRINGE BENEFITS	44 NORTH	COBRA, HRA, FSA FOR SEPTEMBER	18.40	86915
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSION	FUEL FOR SEPTEMBER 2022-SHERIFFS OFFICE	490.44	87005
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTERNATIVE	SEPTEMBER 2022 INTELL	75.00	87081
205-000-853.00	CELLULAR PHONES-TNT	VERIZON WIRELESS	FOR AUG13-SEPT 12 ACCT #842083652-00007	40.72	86983
		Total For Dept 000		629.20	
		Total For Fund 205 TNT OFFICER MILLAGE FUND		629.20	
Fund 206 SHERIFF'S K-9 FUND					
Dept 000					
206-000-967.00	PROJECT EXPENSES	VISA-KETZ 7500	K9 TRAINING/FOOD	604.99	87085
		Total For Dept 000		604.99	
		Total For Fund 206 SHERIFF'S K-9 FUND		604.99	
Fund 209 SCHOOL RESOURCE OFFICER					
Dept 000					
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSION	FUEL FOR SEPTEMBER 2022-SHERIFFS OFFICE	423.07	87005
209-000-751.00	UNIFORMS	EMBROID ME OF TRAVERSE CITY	CUSTOM EMBROIDERY FOR BENZIE SHERIFF	125.00	86937
		Total For Dept 000		548.07	
		Total For Fund 209 SCHOOL RESOURCE OFFICER		548.07	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	STATEMENT FOR NUGENT ACE HARDWARE FOR B	84.99	86971
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	TOWEL, TOILET PAPER	385.91	86952
213-265-783.00	EQUIP. SERVICES & SUPPLIES	NUGENT ACE HARDWARE	STATEMENT FOR NUGENT ACE HARDWARE FOR B	99.83	86971
213-265-783.00	EQUIP. SERVICES & SUPPLIES	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	53.01	
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	SUPPLIES & EQUIPMENT	424.38	87044
213-265-783.00	EQUIP. SERVICES & SUPPLIES	VISA=DAN SMITH	VISA FOR DAN SMITH	120.91	87087
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	FOR AUG13-SEPT 12 ACCT #842083652-00007	92.20	86983
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	PHONES FROM AUG 13-SEPT 12 ACCT #842083	48.60	86984
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	STATEMENT FOR NUGENT ACE HARDWARE FOR B	70.95	86971
213-265-935.00	JAIL REPAIRS	ROTO-ROOTER OF NORTHERN MI	KITCHEN SINK DRAIN/GREASE TRAP	278.00	86975
213-265-935.00	JAIL REPAIRS	ROTO-ROOTER OF NORTHERN MI	TWO CLOGGED TOILETS - JAIL POD	279.00	86975
213-265-935.00	JAIL REPAIRS	CRYSTAL GARDENS	LANDSCAPING, GROUNDS MAINTENANCE	93.14	87015
213-265-935.00	JAIL REPAIRS	TOP LINE ELECTRIC, LLC	INTERVIEW RM TECH UPGRADE 09162022	1,890.70	87080
213-265-935.00	JAIL REPAIRS	TOP LINE ELECTRIC, LLC	CONFERENCE RM TECH UPGRADE	1,200.00	87080
		Total For Dept 265 BUILDING & GROUNDS		5,121.62	
Dept 351 JAIL - CORRECTIONS					
213-351-727.00	OFFICE SUPPLIES	TRAVERSE CITY AREA PUBLIC	BUSINESS CARDS - JAIL SGT'S X 2	22.00	86981

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Fund 213 JAIL OPERATIONS FUND					
Dept 351 JAIL - CORRECTIONS					
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES,	OFFICE SUPPLIES	10.69	86998
213-351-727.00	OFFICE SUPPLIES	VISA=ROSA KYLE	VISA BILL FOR K. ROSA	9.40	87088
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 09182022 TO 09242022	1,805.70	86928
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 09/25/2022 TO 10/01/2022	1,862.33	87011
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	FUEL FOR SEPTEMBER 2022-SHERIFFS OFFICE	107.98	87005
213-351-751.00	UNIFORMS	VISA=DAN SMITH	VISA FOR DAN SMITH	273.97	87087
213-351-751.00	UNIFORMS	VISA=ROSA KYLE	VISA BILL FOR K. ROSA	447.72	87088
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	SEPT 2022 DRY CLEANING	57.50	87064
213-351-800.00	CONTRACTED SERVICES	SOLID DESIGN SOFTWARE SOLU	16 USER LICENSES - FY 2022/23 BC JAIL	9,841.12	87071
213-351-834.00	PRISONER MEDICAL - BENZIE CO	ALL ACCESS CARE PLLC	JAIL INS CONTRACT & JAIL MEDICAL	8,797.59	86997
213-351-834.01	PRISONER MEDICAL - JAIL INS CONT	ALL ACCESS CARE PLLC	JAIL INS CONTRACT & JAIL MEDICAL	2,581.02	86997
213-351-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF OFFI	REIMBURSEMENT FOR TRAINING & PRISONER T	30.00	86922
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP, INC.	BC JAIL/SHERIFF COPIER LEASE	307.00	86977
213-351-961.00	TRAINING & SCHOOLS	ANDRU MCFADDEN	CORRECTIONAL ACADEMY PRE MEAL PURCHASES	175.00	86999
213-351-961.00	TRAINING & SCHOOLS	MATTHEW DAY	CORRECTIONS ACADEMY PRE PAID LUNCHES	175.00	87053
213-351-961.00	TRAINING & SCHOOLS	VISA-PACKARD 7492	VISA BILL FOR PACKARD	150.00	87086
Total For Dept 351 JAIL - CORRECTIONS				26,654.02	
Dept 852 MEDICAL INSURANCE					
213-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP 1039923 SUB1001 VISION INS FOR OC	143.44	86940
213-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA FOR SEPTEMBER	251.75	86915
Total For Dept 852 MEDICAL INSURANCE				395.19	
Total For Fund 213 JAIL OPERATIONS FUND				32,170.83	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 265 BUILDING & GROUNDS					
214-265-850.01	INTERNET SERVICE	CENTURYLINK	PHONES/USAGE FOR SEPTEMBER 2022 ACCT#40	0.30	87012
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONIN	ST 3 WATER	59.50	87054
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	GAS AT EMS STATION ON PINE LANE ACCT# 9	54.70	87019
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	EMS STATION 2 GAS FOR ACCT# 9200 059 54	50.70	87020
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	EMS-PARK AVE FOR GAS ACCT #9100 209 290	15.10	87021
Total For Dept 265 BUILDING & GROUNDS				180.30	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	792.00	86927
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	214.07	87009
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	342.86	87009
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	717.12	87009
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	620.78	86916
214-655-748.00	GAS, OIL & GREASE	WEX BANK	SHELL FLEET CARDS	484.85	86992
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	FUEL FOR SEPTEMBER 2022-EMS	4,034.74	87004
214-655-749.00	VEHICLE REPAIRS	THIRLBY AUTO - ALS/EMS	WIPERS	30.90	86978
214-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	OIL CHANGE A 31.	100.90	86993
214-655-749.00	VEHICLE REPAIRS	EXPRESS LUBE & TIRE SERVI	A31 OIL CHANGE	100.90	87025
214-655-749.00	VEHICLE REPAIRS	EXPRESS LUBE & TIRE SERVI	A23 OIL CHAGE	100.90	87025
214-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A32 OIL CHANG END AC	682.43	87063
214-655-751.00	UNIFORMS	BAY SUPPLY & MARKETING, IN	EMBROIDERY ON 2 OF BROOKS SHIRTS	14.00	86919
214-655-751.00	UNIFORMS	MARC ORTH	BOOT PURCHASE REIMBURSEMENT	150.00	86959
214-655-751.00	UNIFORMS	PARRISH, CHRIS	CHRIS PARRISH BOOTS	150.00	87062
214-655-751.00	UNIFORMS	TELE-RAD, INC.	PANTS FOR TOM	59.49	87076
214-655-751.00	UNIFORMS	TELE-RAD, INC.	BROOKE 3 SHIRTS	95.98	87076
214-655-751.00	UNIFORMS	TELE-RAD, INC.	CALVIN PANTS- 1 PAIR	47.99	87076

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND					
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
214-655-751.00	UNIFORMS	TELE-RAD, INC.	RYAN STROM 1 PAIR OF PANTS	55.99	87076
214-655-860.00	TRAVEL	THOMAS KING	MILLAGE AND MEALS FOR CONFERENCE IN BEI	169.00	87077
214-655-961.00	TRAINING & SCHOOLS	DLC EDUCATING	PALS&ACLS HEARTCODE SKILLS TRAINING	600.00	86935
214-655-961.00	TRAINING & SCHOOLS	MARC ORTH	ONLINE PORTION OF PALS	151.00	86959
214-655-961.00	TRAINING & SCHOOLS	MICHIGAN EMS EXPO	MEDICARE STUDY WORKSHOP	160.00	87057
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				9,875.90	
Dept 852 MEDICAL INSURANCE					
214-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP 1039923 SUB1001 VISION INS FOR OC	178.88	86940
214-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA FOR SEPTEMBER	307.90	86915
Total For Dept 852 MEDICAL INSURANCE				486.78	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND				10,542.98	
Fund 220 MARINE PATROL FUND					
Dept 000					
220-000-748.00	GAS, OIL & GREASE	CRYSTAL LAKE MARINA	GREASE/OIL 3 BOATS	220.00	86932
220-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL FOR SEPTEMBER 2022-SHERIFFS OFFICE	103.35	87005
220-000-748.00	GAS, OIL & GREASE	CRYSTAL LAKE MARINA	GAS FOR MARINE GRADE	163.60	87016
Total For Dept 000				486.95	
Total For Fund 220 MARINE PATROL FUND				486.95	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL FOR SEPTEMBER 2022-RECYCLING COORI	253.17	87004
228-000-821.50	HAZARDOUS WASTE	ERG ENVIRONMENTAL SERVICES	HHW COLLECTION	17,337.04	86938
228-000-850.00	TELEPHONE	VERIZON WIRELESS	PHONES FROM AUG 13-SEPT 12 ACCT #842083	43.60	86984
228-000-930.00	EQUIPMENT REPAIR	EXPRESS LUBE & TIRE SERVI	OIL CHANGE	57.77	86939
Total For Dept 000				17,691.58	
Dept 852 MEDICAL INSURANCE					
228-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP 1039923 SUB1001 VISION INS FOR OC	4.64	86940
228-852-800.00	CONTRACTED SRVS - CADILLAC INS	44 NORTH	COBRA, HRA, FSA FOR SEPTEMBER	22.90	86915
Total For Dept 852 MEDICAL INSURANCE				27.54	
Total For Fund 228 SOLID WASTE/RECYCLING FUND				17,719.12	
Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND					
Dept 000					
230-000-957.30	LANDSCAPE/TRAIL MAINTENANCE	CHARLES GREGORY	PURCHASE OF BLOWER FOR BETSIE VALLEY TF	4,486.00	86929
230-000-957.30	LANDSCAPE/TRAIL MAINTENANCE	IMAGE360	FRIENDS OF THE BETSIE VALL TRAIL SIGNS	3,427.20	86947
Total For Dept 000				7,913.20	
Total For Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND				7,913.20	
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 000					
243-000-967.00	PROJECT EXPENSES	FISHBECK	BRA/EGLE GRANT HONOR GAS STATION-WILL F	219.00	87027
243-000-967.00	PROJECT EXPENSES	FISHBECK	T5 GRANT ADMIN-TSK 5-GRANT-ADMINISTRATI	109.50	87027
Total For Dept 000				328.50	
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND				328.50	

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Fund 247 ANIMAL CONTROL FUND					
Dept 265 BUILDING & GROUNDS					
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	PHONES FROM AUG 13-SEPT 12 ACCT #842083	105.28	86984
247-265-935.00	BUILDING REPAIRS	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	34.00	
247-265-935.00	BUILDING REPAIRS	GILBERT SALES & SERICE INC	SEALS, VALVES, OIL SEALS, PRESS TIP, OI	733.75	87031
247-265-935.00	BUILDING REPAIRS	NUGENT ACE HARDWARE	PAINTBRUSH &BUILDING REPAIR SUPPLIES FC	48.96	87061
247-265-935.00	BUILDING REPAIRS	NUGENT ACE HARDWARE	PUTTY KNIFE, DRYWALL & BUILDING REPAIRS	38.97	87061
Total For Dept 265 BUILDING & GROUNDS				960.96	
Dept 430 ANIMAL CONTROL					
247-430-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	13.77	
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	FUEL FOR SEPTEMBER 2022-ANIMAL CONTROL	270.84	87004
247-430-835.20	VET & DRUG FEES	COMMUNITY CATS OF BENZIE C	SPAY/ NEUTER FOR FRONT KITTENS/MIBCA 14	360.00	87014
Total For Dept 430 ANIMAL CONTROL				644.61	
Dept 852 MEDICAL INSURANCE					
247-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP 1039923 SUB1001 VISION INS FOR OC	20.04	86940
247-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA FOR SEPTEMBER	36.80	86915
Total For Dept 852 MEDICAL INSURANCE				56.84	
Total For Fund 247 ANIMAL CONTROL FUND				1,662.41	
Fund 256 REG OF DEEDS AUTOMATION FUND					
Dept 000					
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES INC	CONTRACTED SERVICES LAREDO USAGE AUG 2	362.52	86941
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES INC	BASTION AVID APP HOSTING SERV 4TH QTR	2,650.00	87026
Total For Dept 000				3,012.52	
Total For Fund 256 REG OF DEEDS AUTOMATION FUND				3,012.52	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-727.00	OFFICE SUPPLIES	CRYSTAL GARDENS	LANDSCAPING, GROUNDS MAINTENANCE	2.17	87015
261-325-727.00	OFFICE SUPPLIES	KSS	SUPPLIES & EQUIPMENT	9.87	87044
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL, LLC	WEST TEL MONTHLY SERVICE NOVEMBER 2022	938.00	87091
261-325-961.00	TRAINING & SCHOOLS	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	293.99	
Total For Dept 325 DISPATCH/COMMUNICATION				1,244.03	
Dept 852 MEDICAL INSURANCE					
261-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP 1039923 SUB1001 VISION INS FOR OC	46.40	86940
261-852-800.00	CONTRACTED SERVICES - CADILLAC I	44 NORTH	COBRA, HRA, FSA FOR SEPTEMBER	124.10	86915
Total For Dept 852 MEDICAL INSURANCE				170.50	
Total For Fund 261 911 EMERGENCY SERVICE FUND				1,414.53	
Fund 262 DISPATCHER TRAINING FUND					
Dept 000					
262-000-961.00	TRAINING & SCHOOLS	JANET ENGLER	TRAVELR REIMBURESE - TRAINING MARQUETTE	359.00	86949
262-000-961.00	TRAINING & SCHOOLS	DAYTON PFOST	TRAVEL REIMBURSE - PFOST TRAINING @ MAF	366.02	87017
262-000-961.00	TRAINING & SCHOOLS	ELLIE MAGNAN	ELYSSA MAGNAN MEAL ADVANCE FOR TRAINING	275.00	87024
262-000-961.00	TRAINING & SCHOOLS	JANET ENGLER	JANET ENGLER MEAL ADVANCE FOR TRAINING	275.00	87037
Total For Dept 000				1,275.02	
Total For Fund 262 DISPATCHER TRAINING FUND				1,275.02	
Fund 269 LAW LIBRARY FUND					

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Fund 269 LAW LIBRARY FUND					
Dept 000					
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR TR	282.47	86956
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR MC	126.87	86957
Total For Dept 000				409.34	
Total For Fund 269 LAW LIBRARY FUND				409.34	
Fund 276 COMMISSION ON AGING MILLAGE FUND					
Dept 000					
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCES	MNTHLY PYMT FOR CONTRACTED SERVICES	114,897.12	87007
Total For Dept 000				114,897.12	
Total For Fund 276 COMMISSION ON AGING MILLAGE FUND				114,897.12	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-704.02	SALARY - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	4,666.50	86958
292-000-725.00	FRINGE BENEFITS - JUVENILE OFFIC	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	416.26	86958
292-000-725.06	FRINGE BENEFITS - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR AUGUST 20	2,332.05	86958
292-000-840.95	IN HOME CARE MISC.	SMART START MICHIGAN	SMART TAG TETHER-GRACE FOR 09/14/22-09/	170.00	87070
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	SEPTEMBER 2022 JUV PROBATION	50.00	87065
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	SEPTEMBER 2022 JUV PROBATION	325.84	87065
292-000-862.03	SUBSTANCE ABUSE COUNSELING	HOMEWARD BOUND THERAPEUTIC	INDIVIDUAL THERAPY SESSION ON 09/23/22	60.00	86945
Total For Dept 000				8,020.65	
Total For Fund 292 CHILD CARE FUND				8,020.65	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-687.00	REFUNDS/REBATES	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	5.29	
293-000-748.00	GAS, OIL & GREASE	VISA	COMBINED VISA BILL FOR SEPTEMBER 2022	112.49	
293-000-839.00	VETERANS BURIALS & MARKERS	ELIZABETH HERSEY	VETERAN'S BURIAL BENEFIT - ETHAN KIMBRO	300.00	87023
293-000-900.00	PRINTING & PUBLISHING	MACDONALD GARBER BROADCAST	ADVERTISING	1,363.63	87048
293-000-955.00	CONVENTIONS & MEETINGS	MACVC	2023 ANNUAL MEMBERSHIP DUE FOR MACVC	50.00	87049
Total For Dept 000				1,831.41	
Total For Fund 293 VETERAN'S RELIEF FUND				1,831.41	
Fund 296 JUVENILE JUSTICE FUND					
Dept 000					
296-000-800.00	CONTRACTUAL SERVICES	KRISTINA MILLER	SOCIAL WORK SERVICES TO BENZIE COUNTY F	1,250.00	87043
Total For Dept 000				1,250.00	
Total For Fund 296 JUVENILE JUSTICE FUND				1,250.00	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 301 SHERIFF					
425-301-749.00	PATROL CAR EXPENSES	DIGITAL-ALLY	KITS FOR NEW DODGE DURANGO	4,055.00	86934
425-301-749.00	PATROL CAR EXPENSES	PRO COMM INC	DODGE DURANGO STORAGE OPTIONS	1,800.00	86974
425-301-749.00	PATROL CAR EXPENSES	TRAVERSE CITY SIGN SHOP/REV	VINYL GRAPHICS CAR 22-1	312.00	87082
Total For Dept 301 SHERIFF				6,167.00	
Dept 351 JAIL - CORRECTIONS					
425-351-957.00	MISCELLANEOUS - INMATE TELEPHONE	VISA-KASTL 7518	OFF FURNITURE/DROWNING	777.76	87084

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Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 351 JAIL - CORRECTIONS					
		Total For Dept 351 JAIL - CORRECTIONS		777.76	
Dept 426 EMERGENCY MANAGEMENT					
425-426-967.01	PROJECT EXPENSES - GTB - RACES	AMAZON CAPITAL SERVICES, 1CERT AND RACES SUPPLIES - 2% GRANT FUNI		194.85	86917
425-426-967.02	PROJECT EXPENSES - CERT	AMAZON CAPITAL SERVICES, 1CERT AND RACES SUPPLIES - 2% GRANT FUNI		627.26	86917
		Total For Dept 426 EMERGENCY MANAGEMENT		822.11	
		Total For Fund 425 EQUIPMENT REPLACEMENT FUND		7,766.87	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	VILLAGE OF BENZONIA	2022 DLQ TAX DISBURSEMENT	34,083.02	86985
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	VILLAGE OF BEULAH	2022 DLQ TAX DISBURSEMENT	7,664.54	86986
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	VILLAGE OF ELBERTA	2022 DLQ TAX DISBURSEMENT	22,012.46	86987
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	VILLAGE OF HONOR	2022 DLQ TAX DISBURSEMENT	10,575.64	86988
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	VILLAGE OF LAKE ANN	2022 DLQ TAX DISBURSEMENT	1,154.19	86989
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	VILLAGE OF THOMPSONVILLE	2022 DLQ TAX DISBURSEMENT	16,114.22	86990
		Total For Dept 000		91,604.07	
		Total For Fund 516 DELINQUENT TAX REVOLVING FUND		91,604.07	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-810.00	LEGAL FEES	LUCAS V. MIDDLETON	REMAINING PROCEEDS COURT COSTS	6,662.50	87047
		Total For Dept 253 COUNTY TREASURER		6,662.50	
		Total For Fund 532 TAX FORECLOSURE FUND		6,662.50	
Fund 701 GENERAL AGENCY FUND					
Dept 136 DISTRICT COURT					
701-136-265.00	CASH BONDS PAYABLE	MELTON, TARYN	BOND RETURN: MASON EVANS	500.00	86963
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FORFEITED	400.00	86995
701-136-271.00	RESTITUTIONS PAYABLE	ZAVALA, LOTTIE	RESTITUTION PYMT FROM KRAIG HUMSTAD	5.00	86994
701-136-271.00	RESTITUTIONS PAYABLE	GLEN LAKE ELECTRIC INC	RESTITUTION PYMT FROM SAMUAL CIKITY	198.00	87032
701-136-275.00	REFUNDS	SKWIRSK, JANNA	REFUND: OVER PAYMENT ON FINES & COSTS	10.00	87069
		Total For Dept 136 DISTRICT COURT		1,113.00	
Dept 141 FRIEND OF THE COURT					
701-141-222.04	DUE MANISTEE - STATUTORY FEES	MANISTEE COUNTY TREASURER	FEE COLLECTIONS SEPTEMBER 2022	510.76	87051
701-141-222.05	DUE MANISTEE - PROCESSING FEES	MANISTEE COUNTY TREASURER	FEE COLLECTIONS SEPTEMBER 2022	65.46	87051
		Total For Dept 141 FRIEND OF THE COURT		576.22	
Dept 215 COUNTY CLERK					
701-215-222.01	DUE COUNTY - CDBG CO ADMIN FEE (	BENZIE COUNTY REGISTER OF DISCHARGE FROM LIEN - GALADIK		30.00	87003
701-215-228.16	DUE STATE - PISTOL PERMITS	STATE OF MICHIGAN (#38-60(CPL FOR SEPTEMBER		1,698.00	87073
701-215-228.43	DUE STATE - FILIATION FEE	STATE OF MICHIGAN VITAL REORDER OF FILIATION PAUL RAU FILE #22-11		50.00	87074
701-215-271.00	RESTITUTIONS PAYABLE	ALAN GRAY	RESTITUTION FROM BRANDON PIPER CASE #17	50.00	86996
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE FIRE & EMS ASSOC	RESTITUTION FROM MICHAEL VINCENT CASE#2	400.00	87006
701-215-271.00	RESTITUTIONS PAYABLE	BROWNING, ANNIE	RESTITUTION FROM JOSHUA STREETER CASE #	25.00	87010
701-215-271.00	RESTITUTIONS PAYABLE	GUNDERSON, CHRISTINA	RESTITUTION FROM LUCAS BRIGHT CASE #11-	20.00	87034
		Total For Dept 215 COUNTY CLERK		2,273.00	
Dept 253 COUNTY TREASURER					
701-253-225.02	FRANKFORT AREA SCHOOLS	FRANKFORT-ELBERTA SCHOOLS	CHARGEBACKS PAYABLE TO SCHOOL	1,996.87	86943

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DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY  
EXP CHECK RUN DATES 09/23/2022 - 10/06/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 253 COUNTY TREASURER					
701-253-225.04	TRAVERSE CITY PUBLIC SCHOOLS	TRAVERSE CITY AREA PUBLIC	CHARGEBACKS PAYABLE TO SCHOOLS	3,602.10	86980
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BARBARA REICHERT	2022 TAXABLE VALUE CHG VILLAGE ONLY	418.11	86918
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	2022 TAX VAL CHANGE VILL MANKE 06-501-1	2,474.77	86923
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	2022 TAX VAL CHANGE VILL RICHARDS 06-50	252.02	86923
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	ANNA FISCHER	PRE ADJ 2020/2021 10-01-160-003-00	1,192.33	87000
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	NORMA FOX	OVERPAID ON DOG LICENSE	10.00	86967
Total For Dept 253 COUNTY TREASURER				9,946.20	
Dept 268 REGISTER OF DEEDS					
701-268-228.40	DUE STATE - REMONUMENTATION FEES	STATE OF MICHIGAN	SURVEY REMON FUND 3RD QTR 2022	5,279.60	87072
Total For Dept 268 REGISTER OF DEEDS				5,279.60	
Dept 301 SHERIFF					
701-301-228.16	DUE STATE - FINGER PRINT FEES	MICHIGAN STATE POLICE - C/	MISSED LIVESCAN BILLING X 3 PRINTS	129.75	86964
701-301-228.63	DUE STATE - SEX OFFENDER'S REG.	MICHIGAN STATE POLICE - C/	SEX OFF REGISTRATION SEPTEMBER 2022	60.00	87058
Total For Dept 301 SHERIFF				189.75	
Total For Fund 701 GENERAL AGENCY FUND				19,377.77	



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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY  
EXP CHECK RUN DATES 09/23/2022 - 10/06/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	100,982.72
Fund 205	TNT OFFICER MII	629.20
Fund 206	SHERIFF'S K-9 I	604.99
Fund 209	SCHOOL RESOURC	548.07
Fund 213	JAIL OPERATIONS	32,170.83
Fund 214	EMERGENCY MEDIC	10,542.98
Fund 220	MARINE PATROL I	486.95
Fund 228	SOLID WASTE/REC	17,719.12
Fund 230	BETSIE VALLEY	7,913.20
Fund 243	BROWNFIELD RED	328.50
Fund 247	ANIMAL CONTROL	1,662.41
Fund 256	REG OF DEEDS A	3,012.52
Fund 261	911 EMERGENCY	1,414.53
Fund 262	DISPATCHER TRA	1,275.02
Fund 269	LAW LIBRARY F	409.34
Fund 276	COMMISSION ON	114,897.12
Fund 292	CHILD CARE FUNI	8,020.65
Fund 293	VETERAN'S RELI	1,831.41
Fund 296	JUVENILE JUSTIC	1,250.00
Fund 425	EQUIPMENT REPL	7,766.87
Fund 516	DELINQUENT TAX	91,604.07
Fund 532	TAX FORECLOSURE	6,662.50
Fund 701	GENERAL AGENCY	19,377.77

Total For All Funds:	431,110.77
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# Elected Officials And Department Heads

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9-1-1  
Police  
Fire / EMS

## *Benzie County Central Dispatch*

505 S. Michigan Ave Beulah MI 49617  
Non-emergency 231-882-4487 / Fax 231-882-5894



To: Benzie County Board of Commissioners  
From: Rebecca Hubers – Director/EMC

Re: Recap of September 2022

BCCD has two full time openings for Emergency Communications Specialists. The positions were promoted again with advertising along with the final weeks of the Director position. The current open positions are posted on the Benzie County website including an updated job description and the newest online fillable “universal” application (arranged by HR).

The Director position application period closed on September 30. The 911 Advisory Board interview team is proceeding with the interview process, scheduled for October 20.

Motorola – the contractor for the State of Michigan and all 800Mhz radio towers, has determined the most reasonable location for an emergency communications tower in Frankfort. They are proceeding with a third-party site study for FAA approval. I have worked with several agencies to determine the most reliable outcome for quality emergency radio communications and this tower is still a very important component to our emergency communications infrastructure and services for not only the Frankfort, Elberta, Crystal Lake area but all townships who may need services dispatched. The current radio services do not work to the safety quality and capacity level needed for the increasing population of our community members and guests. I will continue to promote the valued use of community funds to be directed toward emergency communications.

The 911 Advisory Board anticipates a special meeting in October to review the director candidates and provide a recommendation to the Benzie County Administrator and Board of Commissioners. The November 10, 2022, Advisory Board meeting is cancelled.

I want to commend all the dispatch team for their skills in “crime solving”. Many do not realize the amount of knowledge a 911 dispatcher has regarding the members of the community, their previous contacts, locations, and history. There have been several incidents where the Dispatcher knew what the subject was possibly driving, or where they hang out, or other valuable information that has led to finding missing, wanted, or distraught persons, and assisting responders in providing quality and efficient service.

Sincerely – Rebecca Hubers



	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22
Identity Theft	1	1	1				1		1
Illegal Burn				2		3	4	1	
Illegal Dumping		1	1		2	1	1	1	2
Incorrigible Youth	3	1		1	2	5	1	3	2
Injured Animal	6	1	6	3	4	7	8	2	5
Intoxicated Driver - Suspected			1		3	7	2	2	3
Intoxicated Subject	2	2	1	3	1	1	4		3
Landlord / Tenant Dispute			3		1		2		4
Larceny	4	4	5	9	18	16	14	15	8
Leaving the scene of accident	1	2					2	4	2
Livestock in the roadway			1		2				2
School Lock down (including drills)	1								1
Lost Property / Animal	1				2	3	9	2	5
Loud Party					1				1
Malicious Destruction of Property	2	5	4	6	4	6	9	9	6
Minor in possession of tobacco					1				
Minor in possession of alcohol					2		1		1
Misdialed 9-1-1	12	6	14	6	5	10	11	7	7
Missing Person	1	4	4		6	9	8	8	4
Motorist Assist	10	7	5	10	11	4	13	8	5
Neighbor Dispute	1	1	1	5	7	1	9	5	5
Noise Complaint		1	1		2	8	4	5	3
Off Road Vehicle Complaint	1		1	1	1	1			1
Open Door	2	2			1			1	1
Open Intoxicant in a Motor Vehicle									
Other / Misc	23	15	22	18	35	48	41	47	39
Parking Complaint	1	2			2		14	5	2
Patient Transfer - EMS									
Peeping Tom									
Person in the Water									
Personal Injury Accident	2	3	2	2	3	6	4	9	3
Personal Protection Order - Entry	4		2	4	2	2	4	6	6
Personal Protection Order - Violation			1	5	1	2	2	3	1
Power Line - Down, Fire, Arcing	3	1	6	6	11	5	4	7	4
Private Property Accident	7	4	8	2	4	3	6	8	5
Probation Violation						1	1		
Property Check			1			1			2
Property Damage Accident	31	14	17	13	13	23	23	20	12
Property Dispute	1	1	2		1	1	1	1	1
Prowler									
Reckless Driver	16	12	15	18	24	34	42	25	33
Road Hazard	10	16	10	11	4	6	9	8	6
Robbery - Armed									
Robbery - Unarmed									
Roll Over - Personal Injury Accident	1	5			2	1		1	2
Roll Over - Property Damage Accident	2	1				2		1	
Runaway	4	1	1	3	1	1	4	4	2
Sex Offender Violations						1			
Shoplifting		1	1	1	2	1		1	2
Shots fired complaint	1					3	6		2
Stalking	2			1		2			
Suicidal Subject	4	7	6	5	1	1	3	5	6
Suspicious Mail / Package	1		2		1	1	1		1
Suspicious Person	3	6	8	12	17	20	13	11	11
Suspicious Telephone Call / Text									
Suspicious Situation	18	16	14	26	36	47	58	40	46
Suspicious Vehicle	4	5	9	4	5	6	8	9	5
Test Call	8	5	5	7	8	8	4	7	14
Threats	9	2	4	7	8	7	9	9	12
Traffic Stop	127	139	176	222	305	291	596	357	383
Tree Down in Road		5	3	12	13	20	11	17	11
Trespassing	1	3	9	8	7	8	7	9	5

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22
Truancy		1					1		
Unauthorized Driving Away Automobile		1	2	2			2	7	4
Uninitiated 9-1-1 call		1			1				
Unknown Accident	10	2	2	2	3	3	1	2	3
Unwanted Person	2	6	6	4	5	5	8	10	7
Unwanted Telephone Calls / Texts									
Vandalism		1	1			1		2	
Vehicle in Ditch	24	19	8	1		2	1		1
Verbal Dispute	2		2	1		5	1	4	
VIN Inspection		5	2	8	4	2	8	5	4
Warrant Attempt	1	1		2	1		2	6	4
Warrant Arrest		1							1
Warrant Entry	7	12	14	11	17	13	27	5	18
Warrant TIP	1		1	1			1	1	1
Water Rescue	1						1	1	1
Welfare Check	14	23	14	15	24	16	28	18	22
<b>TOTAL</b>	<b>861</b>	<b>799</b>	<b>865</b>	<b>904</b>	<b>1108</b>	<b>1283</b>	<b>1799</b>	<b>1398</b>	<b>1271</b>
<b>Smart911</b>									
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22
Total number of profiles as of =	846	849	850	850	857	857	861	865	865
9-1-1 calls to Dispatch with profile	8	4	4	7	2	6	6	9	6
Chat by text	12	12	2	5	9	21	22	5	11
Chat with response	5	2	1	1	4	7	9	3	3
Tickets with SOS Location	350	284	248	281	333	421	579	446	404





# QUARTERLY REPORT

2022

BENZIE COUNTY BUILDING CODE AND  
SAFETY ENFORCEMENT

JULY, AUGUST, SEPTEMBER



**BENZIE BUILDING DEPARTMENT  
YEARLY REPORT  
July TO Sept 2022**

**BUILDING PERMIT TYPES:**

NEW RESIDENCE:	0,053
ADDITION/REMODEL:	0,031
ACCESSORY BUILDING:	0,043
MOBILE HOME:	0,001
NEW COMMERCIAL:	0,000
COMMERCIAL ALTERATION:	0,002
COMMERCIAL ACCESSORY	0,004
SOIL EROSION	0,034
 OTHER:	 0,18

SOLAR PANELS(4) FOUNDATIONS(9) TOWERS(1) DEMOLITION(4)

TOTAL BUILDING PERMITS:	0,153
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TOTAL ELECTRICAL PERMITS:	0,177
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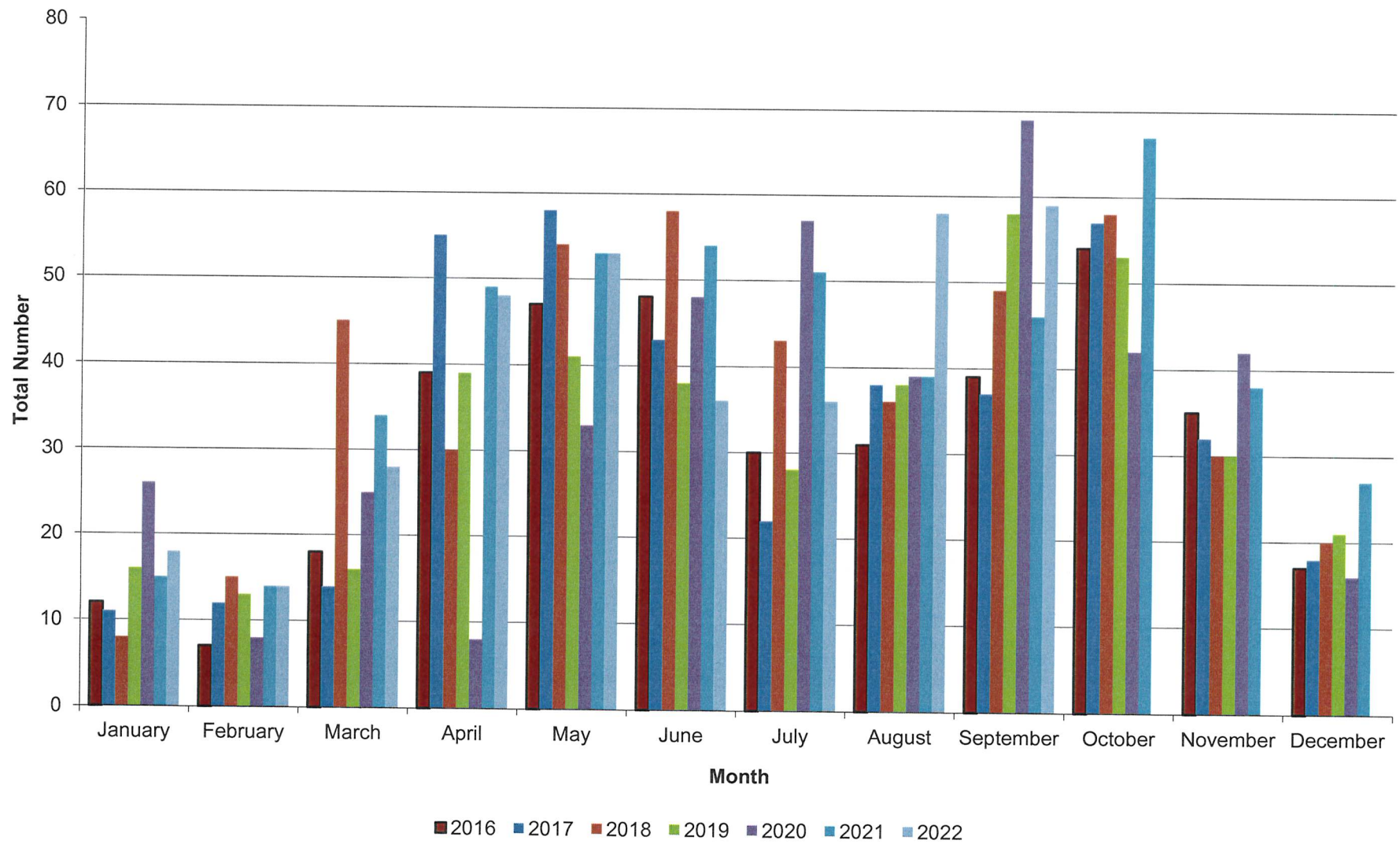
TOTAL MECHANICAL PERMITS:	0,183
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TOTAL PLUMBING PERMITS:	0,082
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History of Issued  
Building Permits

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
January	12	11	8	16	26	15	18
February	7	12	15	13	8	14	14
March	18	14	45	16	25	34	28
April	39	55	30	39	8	49	48
May	47	58	54	41	33	53	53
June	48	43	58	38	48	54	36
July	30	22	43	28	57	51	36
August	31	38	36	38	39	39	58
September	39	37	49	58	69	46	59
October	54	57	58	53	42	67	
November	35	32	30	30	42	38	
December	17	18	20	21	16	27	
TOTAL	377	397	446	391	413	487	350

Number of Building Permits Issued



# Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB17-0362	VELTHUYSEN, JOSEPH R	100 PARK AVENUE (POLE)	\$240.00	\$0
<b>Work Description:</b> CONVERTING GARAGE TO LIVING				
PB22-0198	BENZIE COUNTY BUILDING A	210 MAPLE AVENUE	\$220.00	\$0
<b>Work Description:</b> The Maples- Pavilion				
PB22-0199	ROBERT, SHIRLEY	16602 ACORN RIDGE TRAIL (PVT) T	\$295.00	\$0
<b>Work Description:</b> Michigan Code Home on Crawlspace				
PB22-0200	SPOONER, BLAKE	3729 NOSTWICK ROAD TEMP	\$764.00	\$0
<b>Work Description:</b> 2820 sq ft 2-Story Home on Crawlspace 588 sq ft Attached Garage 72 sq ft Porch 448 sq ft Wood Deck 720 sq ft Detached Garage				
PB22-0201	BENNETT, PAUL J.	1638 LAMERSON LANE (PVT)	\$240.00	\$0
<b>Work Description:</b> 1200 sq ft Pole Barn 320 sq ft Lean-To				
PB22-0202	SCENIC NORTH DEVELOPME	15911 NORTH MANISTEE COUNTY L	\$929.00	\$0
<b>Work Description:</b> Scenic North Storage				
PB22-0203	HARRIS HOLDING LLC	15240 BROWNELL RD	\$515.00	\$0
<b>Work Description:</b> 1696 sq ft Duplex, Slab on Grade, 864 sq ft Attached Garages & Mechanical Room. 48 sq ft Covered Porches				
PB22-0204	DAVID & DEBBIE WHITE	5493 S. THOMPSONVILLE ROAD	\$330.00	\$0
<b>Work Description:</b> 127 sq ft Dining Addition on Crawlspace, 616 sq ft Deck				
PB22-0205	SHELTON, TERRY JAMES	2912 N. HULBERT ROAD TEMP	\$643.00	\$0
<b>Work Description:</b> 1872 sq ft Bi-Level Home on 936 sq ft Finished Basement				
PB22-0206	BAGLAN, ROBERT J. (TRUST)	2201 FULLER AVENUE (PVT)	\$110.00	\$0
<b>Work Description:</b> Crawlspace Insulation/ Encapsulation				
PB22-0207	SIERZPUTOWSKI, CJ & ABBY	7812 LAZY RIDGE TRAIL PVT	\$815.00	\$0
<b>Work Description:</b> 1813 sq ft Home on 1266 Finished & 547 sq ft Unfinished Basement 1020 sq ft Attached Garage 276 sq ft Covered Porch 352 sq ft Wood Deck				
PB22-0208	KARNER, ROBERT TRUST 1/27	5178 INDIAN HILL ROAD	\$547.00	\$0
<b>Work Description:</b>				

167 sq ft Covered Porch  
348 sq ft Wood Deck

PB22-0209	LAROCQUE, RICK D.	14951 CINDER ROAD	\$451.00	\$0
<b>Work Description:</b> 1632 sq ft Pole Built Home, 96 sq ft Covered Porch				
PB22-0210	HARAN, COLLEEN	5359 BIRCH TRAIL	\$110.00	\$0
<b>Work Description:</b> Crawlspace Encapsulation/ Insulation				
PB22-0211	LEUENBERGER, CAMERON L.	14185 W ROBERT'S ROAD PVT	\$428.00	\$0
<b>Work Description:</b> 1440 sq ft Home, Slab-on-Grade, 240 sq ft Porch				
PB22-0212	ANDERSON, WILLIAM & PAUL	4103 BIRCH DRIVE	\$220.00	\$0
<b>Work Description:</b> 192 sq ft Roof over Existing Deck				
PB22-0213	JOHN & JOAN MOATS	10938 RIVERSIDE DRIVE	\$220.00	\$0
<b>Work Description:</b> 600 sq ft Interior Remodel				
PB22-0214	STEWART, CONSTANCE JO DE	6029 CRYSTAL AVENUE	\$169.00	\$0
<b>Work Description:</b> 660 sq ft Addition to Wood Deck				
PB22-0215	CHRISTOPHER COLLINS	15765 NUTHATCH DR.	\$148.00	\$0
<b>Work Description:</b> 400 sq ft Patio Building				
PB22-0216	BRETZKE, JEFFREY T. & JULIE	818 EASTMAN ROAD	\$473.00	\$0
<b>Work Description:</b> 1032 sq ft Pole Built Dwelling 1968 sq ft Attached Garage				
PB22-0217	ESKELINEN STEVEN	15277 ROARING BROOK DR.	\$238.00	\$0
<b>Work Description:</b> 1500 sq ft Pole Barn				
PB22-0218	MIKSES, DALE E.	16228 MILNICHOL ROAD	\$178.00	\$0
<b>Work Description:</b> 624 sq ft Pole Built Garage/ Mudroom Addition to Home ** Update. Now mudroom. Now a detached garage.				
PB22-0219	NUGENT, ROBERT E.	6361 CRYSTAL AVENUE	\$165.00	\$0
<b>Work Description:</b> 40 sq ft Addition to Wood Deck				
PB22-0220	MCDUGALL, KELLY J.	18885 LANCE LANE (PVT)	\$562.00	\$0
<b>Work Description:</b> 1647 sq ft Home on 1647 sq ft Unfinished Basement 543 sq ft Attached Garage 116 sq ft Porch 240 sq ft Wood Deck				
PB22-0221	PAUL & REBECCA HOEKSTRA	15885 NUTHATCH DR	\$828.00	\$0
<b>Work Description:</b> 2490 sq ft Home on Crawlspace 760 sq ft Upper Level Bonus Room 1099 sq ft Attached Garage 600 sq ft Porches				
PB22-0222	KINGSBURY, ANNA	11963 CINDER ROAD	\$165.00	\$0
<b>Work Description:</b> Ground mounted solar array				

PB22-0223	NUGENT, RONALD J & RUTH J	916 LEELANAU AVENUE	\$110.00	\$0
<b>Work Description:</b> Crawlspace Encapsulation & Insulation				
PB22-0224	KAEMPFER, PETER A	7408 MISTY MORNING TRAIL PVT	\$835.00	\$0
<b>Work Description:</b> 2315 sq ft 2-Story Home on 836 sq ft Finished & 574 sq ft Unfinished basement, 120 sq ft Covered Porch, 487 sq ft Open & Screened Deck, 768 sq ft Detached Garage, 384 sq ft Upper Level Storage				
PB22-0225	YATES, ALBERT C & ANN E	6197 CRYSTAL DRIVE	\$815.00	\$0
<b>Work Description:</b> 3179 sq ft 2-Story Home on Crawlspace 663 sq ft Attached garage 240 sq ft Storage 222 sq ft Porch 550 sq ft Wood Deck				
PB22-0226	MICHAEL & BARBARA PERRY	808 MICHIGAN AVENUE	\$313.00	\$0
<b>Work Description:</b> 886 sq ft Addition on 275 sq ft Unfinished Basement & Crawlspace				
PB22-0227	VICTOR ANDERSON	14353 Woods Trail	\$160.00	\$0
<b>Work Description:</b> 540 sq ft Carport				
PB22-0228	HENTKOWSKI, JEROME A., JR.	2515 FRANKFORT HIGHWAY	\$176.00	\$0
<b>Work Description:</b> 744 sq ft Prefabricated Metal Carport				
PB22-0229	WEBB, TYLER	19266 PARADISE RIDGE TRAIL(PVT)	\$608.00	\$0
<b>Work Description:</b> 2060 sq ft 2-Story Home, Slab-on-Grade, 768 sq ft Garage, 512 sq ft Covered Porches, 117 sq ft Breezeway				
PB22-0230	KEVWITCH, MATTHEW	8171 GREEN BRIAR RD	\$370.00	\$0
<b>Work Description:</b> 2400 sq ft Pole Barn, 720 sq ft Lean-to				
PB22-0231	MACRAE, RICHARD A	2675 BANKTSON ROAD TEMP	\$170.00	\$0
<b>Work Description:</b> 720 sq ft Wood Decks				
PB22-0232	FASICK, DEBRA L	14693 CINDER ROAD	\$473.00	\$0
<b>Work Description:</b> Michigan Code Home on Crawlspace 720 sq ft Attached Garage 40 sq ft Decks				
PB22-0233	BYRNES, BRETT & ELIZABETH	16295 ALETHA ROAD (PVT)	\$220.00	\$0
<b>Work Description:</b> 384 sq ft Shed				
PB22-0234	PLATTE RIVER LAND HOLDIN	13119 HONOR HIGHWAY	\$926.00	\$0
<b>Work Description:</b> Honor Collision 70x64 Pole Building				
PB22-0235	HARLEY MCKENZIE	20072 RICHARDSON ROAD	\$514.00	\$0
<b>Work Description:</b> 1461 sq ft Home on 1461 sq ft Unfinished Basement 528 sq ft Attached Garage 102 sq ft Porch 120 sq ft Wood Deck				
PB22-0236	SHAW, WILLIAM & DEBORAH	829 BEECH STREET	\$562.00	\$0
<b>Work Description:</b>				

420 sq ft 1st Floor, 140 sq ft 2nd Floor Renovation  
720 sq ft Detached garage with 480 sq ft Upper-Level Storage

PB22-0237	HERRON, HOWARD A	524 S. ELDRIDGE ROAD	\$279.00	\$0
<b>Work Description:</b> 2000 sq ft Addition to Polebarn				
PB22-0238	KEENEY, DENNIS J	3859 HIGHLAND DRIVE	\$165.00	\$0
<b>Work Description:</b> 396 sq ft Deck				
PB22-0239	THERRIEN, JOSHUA D.	9249 GREAT NORTH TRAIL (PVT)	\$340.00	\$0
<b>Work Description:</b> 2752 sq ft Detached Finished Garage				
PB22-0240	LYONS, STEPHEN S.	7032 BENZIE HIGHWAY	\$268.00	\$0
<b>Work Description:</b> 1872 sq ft Pole Barn				
PB22-0241	ROBERT & KRISTEN LIVINGST	20661 EAST TRAILS END ROAD (PVT)	\$504.00	\$0
<b>Work Description:</b> 1598 sq ft 2 Story Home on 608 sq ft Unfinished Basement 576 sq ft Garage 96 sq ft Covered Porch				
PB22-0242	CARTER, JAMES L	6546 SIX MILE ROAD	\$192.00	\$0
<b>Work Description:</b> 936 sq ft Detached Garage				
PB22-0243	LARS & ASHLEY LINDSTROM	14741 THOMPSON AVENUE	\$165.00	\$0
<b>Work Description:</b> CHILD CARE CENTER RENOVATION Interior Remodel & Addition of Exterior Doors.				
PB22-0244	DETZLER, DOUGLAS F.	5366 WEST COVE ROAD (PVT)	\$110.00	\$0
<b>Work Description:</b> Crawlspace Encapsulation & Insulation				
PB22-0245	FOUR LADIES, LLC	229 W. SOUTH SHORE DRIVE	\$110.00	\$0
<b>Work Description:</b> Replacement of Posts & Beams, Crawlspace Encapsulation & Insulation				
PB22-0246	WILLIAM KARNES	5225 SYLVAN POINT ROAD	\$220.00	\$0
<b>Work Description:</b> 84 sq ft Covered Wood Deck				
PB22-0247	FEHRENBACH CONSTRUCTIO	625 BASSWOOD LANE (PVT)	\$491.00	\$0
<b>Work Description:</b> 1108 sq ft Bi-Level Home, 480 sq ft Finished & 40 sq ft Unfinished Basement, 564 sq ft Garage, 132 sq ft Covered Porch, 100 sq ft Wood Deck				
PB22-0248	FEHRENBACH CONSTRUCTIO	563 BASSWOOD LANE	\$491.00	\$0
<b>Work Description:</b> 1108 sq ft Bi-Level Home, 480 sq ft Finished & 40 sq ft Unfinished Basement, 564 sq ft Garage, 132 sq ft Covered Porch, 100 sq ft Wood Deck				
PB22-0249	HIGGINS, MACKENZIE K	16273 HOOKER ROAD	\$214.00	\$0
<b>Work Description:</b> 1200 sq ft Pole Barn				
PB22-0250	DAVID NICKERSON	6390 WHITETAIL WOODS DR (TEMP	\$597.00	\$0
<b>Work Description:</b> 1996 sq ft 2-Story Home on 1208 sq ft Unfinished Basement 624 sq ft Attached Garage 24 sq ft Porch 120 sq ft Wood Deck				

PB22-0251	ROSA, BRIAN & ROBERT	13560 BROWNELL ROAD	\$452.00	\$0
<b>Work Description:</b> 1212 sq ft Addition to Home on 1212 sq ft Unfinished Basement 564 sq ft Wood Deck				
PB22-0252	BALOGH, MARGARET A	851 CASE ROAD	\$165.00	\$0
<b>Work Description:</b> Foundation Drainage System				
PB22-0253	WOODS, JAMES S.	402 N. ZIMMERMAN ROAD	\$165.00	\$0
<b>Work Description:</b> 140 sq ft kitchen Remodel				
PB22-0254	EBERLE, KATHERINE E	5530 GUDEMOOS ROAD	\$611.00	\$0
<b>Work Description:</b> 1795 sq ft Home on 1795 sq ft Unfinished Basement 883 sq ft Attached Garage 76 sq ft Porch 240 sq ft Wood Deck				
PB22-0255	ROBERT, SHIRLEY	16602 ACORN RIDGE TRAIL (PVT) T	\$214.00	\$0
<b>Work Description:</b> 1200 sq ft Pole Barn				
PB22-0256	ISHAM, GARY M & TERRY S	18793 TASHA'S TRAIL PVT	\$130.00	\$0
<b>Work Description:</b> 288 sq ft Prefabricated Storage Barn				
PB22-0257	GOODALL, MICHAEL	4969 DEERMOSS GLN	\$659.00	\$0
<b>Work Description:</b> 1970 sq ft Home on 1970 sq ft Unfinished Basement 860 sq ft Attached Garage 121 sq ft Covered Porch 860 sq ft Wood Deck				
PB22-0258	BUMGARDNER, TRAVIS M.	20855 DRAGONFLY DR. (PVT)	\$591.00	\$0
<b>Work Description:</b> 2016 sq ft Pole Built Dwelling 672 sq ft Attached Garage 576 sq ft Porches				
PB22-0259	JOE & JESSICA JELUSO	2113 ELLIS ROAD	\$510.00	\$0
<b>Work Description:</b> 1661 sq ft 2 Story Home on 1034 sq ft Unfinished Basement 382 sq ft Covered Porches				
PB22-0260	SERVIDIO, GERALD R & TERES	7923 TRAILSIDE CIRCLE N (PVT)	\$275.00	\$0
<b>Work Description:</b> 768 sq ft Finished Detached Garage 384 sq ft Upper Storage				
PB22-0261	KLIMA, CONRAD G	7175 THIRD STREET	\$220.00	\$0
<b>Work Description:</b> 192 sq ft 2nd Floor Addition				
PB22-0262	MIDDLEBROOK, SCOT & SARA	5521 SANDEE WOODS ROAD (PVT)	\$426.00	\$0
<b>Work Description:</b> 1400 sq ft 2-Story Home on Crawlspace 160 sq ft Enclosed Porch 144 sq ft Open patio				
PB22-0263	MARTIN, THOMAS A	19391 FEWINS ROAD TEMP	\$736.00	\$0
<b>Work Description:</b> 1704 sq ft Home on 1082 sq ft Finished & 622 sq ft Unfinished Basement 624 sq ft Attached Garage 108 sq ft Porch 432 sq ft Wood Decks				



PB22-0264	GTP ACQUISITION PARTNERS	9238 WORDEN ROAD	\$110.00	\$0
<b>Work Description:</b> T-Mobile - American Tower/ GTP Acquisition Antenna Modifications				
PB22-0265	BRONICKI, STEPHANIE L	6567 S. SCENIC HIGHWAY TEMP	\$292.00	\$0
<b>Work Description:</b> 2160 SQ FT POLE BARN				
PB22-0266	ANDERSON, BRADY	18898 LAKEWOOD CIRCLE	\$295.00	\$0
<b>Work Description:</b> HUD Home on Pier Foundation				
PB22-0267	SAUNDERS, HELENE M TRUST	143 E. SOUTH SHORE DRIVE	\$186.00	\$0
<b>Work Description:</b> 864 sq ft Pole Barn				
PB22-0268	SCHULZ, SUSAN	6155 CRYSTAL AVENUE	\$734.00	\$0
<b>Work Description:</b> 2685 sq ft 2 Story Home on Crawlspace. 819 sq ft Garage & Storage 349 sq ft Upper Level Storage 537 sq ft Wood Decks & Covered Decks				
PB22-0269	CRYSTAL ENTERPRISES INC	14611 NORTH MANISTEE COUNTY L	\$295.00	\$0
<b>Work Description:</b> HUD Home on Crawlspace Unit 12				
PB22-0270	CRYSTAL ENTERPRISES INC	14611 NORTH MANISTEE COUNTY L	\$635.00	\$0
<b>Work Description:</b> HUD Home on 1066 sq ft Finished Basement Unit 11				
PB22-0271	MORLEY, MICHAEL & JENNIF	5436 INDIAN TRAIL ROAD (PVT) TE	\$506.00	\$0
<b>Work Description:</b> 1792 sq ft 2-Story Home on Crawlspace 128 sq ft Porch 232 sq ft Wood Deck 168 sq ft Enclosed Deck				
PB22-0272	MACRAE, RICHARD A	2675 BANKTSON ROAD TEMP	\$275.00	\$0
<b>Work Description:</b> 1116 sq ft Basement Finish				
PB22-0273	MICHAEL & BARBARA PERRY	808 MICHIGAN AVENUE	\$476.00	\$0
<b>Work Description:</b> 1101 Sq ft Home office Space over 1648 sq ft Garage/Workshop 200 sq ft Porch				
PB22-0274	ALAN & JACQUELINE OSTLUN	103 ADAMS ROAD	\$585.00	\$0
<b>Work Description:</b> 2339 SQ FT HOME ON EXISTING BASEMENT, CRAWL & 177 SQ FT BASEMENT ADDITION 227 SQ FT COVERED PORCH				
PB22-0275	SHARON NOBLE	4527 S. SCENIC HIGHWAY	\$314.00	\$0
<b>Work Description:</b> 1568 sq ft Interior Renovation 210 sq ft Covered Deck				
PB22-0276	THOMPSON, DAVID C.	18907 BARBER ROAD	\$165.00	\$0
<b>Work Description:</b> Relocate/Rebuild 416 sq ft Pole Barn				
PB22-0277	JEROME WESTERMAN	10884 PLATTE STREET	\$139.00	\$0
<b>Work Description:</b> 320 sq ft Prefabricated Metal Shed				

PB22-0278	JURINCIE, ANTHONY J & CHE	3773 S. REYNOLDS ROAD	\$534.00	\$0
<b>Work Description:</b> 1920 sq ft 2-Story Pole Built Dwelling 624 sq ft Covered Porches				
PB22-0279	WEAVER, CHAD	1402 BETSIE RIVER ROAD	\$577.00	\$0
<b>Work Description:</b> 1901 sq ft 2-Story Home on 1276 sq ft Unfinished Basement 576 sq ft Attached Garage 88 sq ft Porches				
PB22-0280	NIXON LIVING TRUST	6243 HARRIS POINT TRAIL (PVT)	\$165.00	\$0
<b>Work Description:</b> 576 sq ft Pole Barn				
PB22-0281	DAVID E WILLIAMS	860 CRYSTAL DR. (TEMP)	\$464.00	\$0
<b>Work Description:</b> 731 sq ft 2-Story Home on 431 sq ft Finished Basement 438 sq ft Deck & Screened Decks 704 sq ft Garage/ Carport w/ 352 sq ft Upper-Level Storage				
PB22-0282	CRAWFORD, DONALD A.	2855 HERRON ROAD	\$445.00	\$0
<b>Work Description:</b> 2400 sq ft Pole Barn 800 sq ft Lean-To 1008 sq ft Upper-Level Storage				
PB22-0283	STOLOWSKI, JEFFERY & JOHA	18384 HONOR HIGHWAY	\$304.00	\$0
<b>Work Description:</b> 2304 sq ft Pole Barn				
PB22-0284	NYE, BRENDA L	461 ADAMS ROAD	\$220.00	\$0
<b>Work Description:</b> 832 sq ft Attached Garage				
PB22-0285	TODOROW, HEATHER	4727 S. THOMPSONVILLE ROAD TE	\$295.00	\$0
<b>Work Description:</b> Michigan Code Home on crawlspace				
PB22-0286	TOROK, PHILLIP M (LE)	820 JAMES STREET	\$110.00	\$0
<b>Work Description:</b> Installations of Posts & Beams Crawlspace Insulation & Encapsulation				
PB22-0287	BROWN, STEPHEN C & JULIE	5570 LAKE ANN ROAD	\$1,435.00	\$0
<b>Work Description:</b> 4300 sq ft 2-Story Home on 1903 sq ft Finished & 729 sq ft Unfinished Basement 1176 sq ft Attached Garage 810 sq ft Upper Level Storage 1024 sq ft Wood Deck				
PB22-0288	SWITZER, TIMOTHY D	19124 BIRCH VIEW TRAIL	\$186.00	\$0
<b>Work Description:</b> 864 sq ft Pole Barn				
PB22-0289	WONDERLAND 4915, LLC	4915 WONDERLAND DRIVE	\$304.00	\$0
<b>Work Description:</b> 896 sq ft 2nd Story Addition				
PB22-0290	THREE DOWN AT CRYSTAL LL	2927 PILGRIM HIGHWAY	\$165.00	\$0
<b>Work Description:</b> Demo of Garage				
PB22-0291	SMITH, JOANNE M	14573 THOMPSON AVENUE	\$116.00	\$0
<b>Work Description:</b> 240 sq ft Premanufactured Shed				

PB22-0292	COREY, CARRIE	7492 KING RD	\$167.00	\$0
<b>Work Description:</b> Corey Maintance Building				
PB22-0293	COLLINS HARRY & SUSAN	18390 TOMASEK RD	\$435.00	\$0
<b>Work Description:</b> 872 sq ft 2-Story Dwelling on 656 sq ft Unfinished Basement 112 sq ft Wood Deck				
PB22-0294	BERGDAHL, III, EDWARD A.	14830 CINDER ROAD	\$174.00	\$0
<b>Work Description:</b> 720 sq ft Prefabricated Steel Carport on Pier Foundations				
PB22-0295	HENGST, H RANDALL II	7529 DEADSTREAM ROAD	\$220.00	\$0
<b>Work Description:</b> 484 sq ft Detached Garage 414 sq ft Upper Level Storage 27 sq ft Wood Deck				
PB22-0296	HANRAHAN, DANE A	9034 HELEN WHITE DRIVE (PVT)	\$165.00	\$0
<b>Work Description:</b> 384 Sq ft Shed				
PB22-0297	JUSTIN & DOROTHY SCHROE	18753 RAPIDS RD	\$220.00	\$0
<b>Work Description:</b> 576 Sq ft Garage Addition				
PB22-0298	JEFFREY & PAMELA KEHOE	18684 STEDRONSKY RD	\$217.00	\$0
<b>Work Description:</b> 1248 sq ft Prefabricated Carport				
PB22-0299	STREHLE, ANN L.	7291 FREDONIA WAY (PVT)	\$110.00	\$0
<b>Work Description:</b> Roof Mounted Solar Array				
PB22-0300	THOMAS, MAURICE B (DC)	4615 BEECH AVENUE	\$244.00	\$0
<b>Work Description:</b> 900 sq ft Pole Barn				
PB22-0301	BARRY RAAB	2869 WALLAKER RD	\$406.00	\$0
<b>Work Description:</b> 2688 sq ft Pole Barn 912 sq ft Lean-To				
PB22-0302	MAYWORM, PAUL E.	19711 BEECHRIDGE DRIVE	\$275.00	\$0
<b>Work Description:</b> 24 sq ft Addition on Pole Foundation 42 sq ft Deck Addition Repairs to Trusses				
PB22-0303	JONES, MICA & ROBERT N.	371 CRYSTAL DRIVE	\$330.00	\$0
<b>Work Description:</b> 592 sq ft Detached Craft Studio 36 sq ft Covered Porch				
PB22-0304	SHORT, JANEY	2855 PAUL ROSE ROAD	\$328.00	\$0
<b>Work Description:</b> 2600 sq ft Pole Barn				
PB22-0305	VELDHUIS, LAURA TRUST 50%	28 N. CENTER STREET	\$165.00	\$0
<b>Work Description:</b> 1,000 sq ft Demo				
PB22-0306	OSTLUND, STEPHANIE	9511 S. BROOKS LAKE RD	\$726.00	\$0
<b>Work Description:</b>				

784 sq ft Garage  
324 sq ft Wood Decks

PB22-0307	NUNO, MICHELLE A	804 BEECH STREET	\$220.00	\$0
<b>Work Description:</b> 672 sq ft Garage				
PB22-0308	KILINSKI, DAWN L.	2188 N. LAMB RD	\$249.00	\$0
<b>Work Description:</b> Addition of 147 sq ft Mud Room on Crawlspace 1260 sq ft Attached Garage				
PB22-0309	GOLEMBIESKI, BRENT C & JE	8491 WOODLAND DRIVE	\$165.00	\$0
<b>Work Description:</b>				
PB22-0310	WHITE, LAURENCE E TRUST B	5283 CRYSTAL DRIVE	\$330.00	\$0
<b>Work Description:</b> 81 sq ft Closet Addition on Crawlspace				
PB22-0311	DENTON, BARBARA B	4354 MOLLINEAUX ROAD	\$184.00	\$0
<b>Work Description:</b> 420 sq ft Screen Porch 420 sq ft Upper Level Deck				
PB22-0312	THREE DOWN AT CRYSTAL LL	2927 PILGRIM HIGHWAY	\$462.00	\$0
<b>Work Description:</b> 1374 sq ft 2-Story Dwelling, Slab on Graded 923 sq ft Attached Garage				
PB22-0313	GARROD, RUSSELL A.	14155 DEER VALLEY LANE (PVT) TE	\$295.00	\$0
<b>Work Description:</b>				
PB22-0314	BARKER, SCOTT & JENNIFER	9580 HOMESTEAD ROAD	\$233.00	\$0
<b>Work Description:</b> 1440 sq ft Pole Barn Finished Restroom				
PB22-0315	GAINES, STEPHEN O II	19907 ARTHUR'S WAY (PVT)	\$181.00	\$0
<b>Work Description:</b> 800 sq ft Steel Carport				
PB22-0316	ZACK ERIC A TRUST	15782 NUTHATCH DR	\$592.00	\$0
<b>Work Description:</b> 2008 sq ft Dwelling on Crawlspace 832 sq ft Attached Garage 144 sq ft Porch				
PB22-0317	MARYAM KHODADOST & AND	8043 CHERRY LANE	\$110.00	\$0
<b>Work Description:</b> CRAWLSPACE INSULATION/ ENCAPSULATION				
PB22-0318	BETSIE BAY SUITES LLC	5753 PENNINGTON DRIVE (PVT)	\$220.00	\$0
<b>Work Description:</b> 168 SQ FT INTERIOR RENOVATIONS & STRUCTURAL SUPPORTS				
PB22-0319	WRIGHT, KIM D.	5880 LAKE ANN ROAD	\$110.00	\$0
<b>Work Description:</b> ROOF MOUNTED SOLAR ARRAY				
PB22-0320	ANDREW MUNRO	14524 SPRINGDALE RD	\$368.00	\$0
<b>Work Description:</b> 2720 SQ FT FINISHED POLE BARN 368 SQ FT COVERED PORCHES				
PB22-0321	VUILLEMOT, CRAIG	1263 N. HAZE RD	\$329.00	\$0

**Work Description:** 240 SQ FT POLE BARN DWELLING  
1200 SQ FT ATTACHED GARAGE  
800 SQ FT COVERED PORCHES

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PB22-0322	MIX, ROGER E & LESLEE M	212 SACHEM COURT' (PVT)	\$182.00	\$0
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**Work Description:** 816 SQ FT DECK ADDITION

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PB22-0323	REYNOLDS, LUCAS K	10422 CADILLAC HIGHWAY	\$1,506.00	\$0
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**Work Description:** SWIMMING POOL

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PB22-0324	MOORE, DOUGLAS K	3824 DEMERLY ROAD TEMP	\$794.00	\$0
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**Work Description:** 1986 sq ft 2-Story Dwelling on 1054 sq ft Finished & 47 sq ft Unfinished Basement  
700 sq ft Covered Porch  
84 sq ft Breezeway  
60 sq ft Wood Deck  
624 sq ft Garage

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PB22-0325	MATTHEW DEFER	13338 HEALY LAKE RD	\$367.00	\$0
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**Work Description:** 1026 sq ft 2-Story Log Home  
Slab on Grade  
396 sq ft Porches  
48 sq ft Wood Deck

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PB22-0326	FRANKFORT AREA COMMUNI	40 GROVE PLACE (TEMP)	\$386.00	\$0
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**Work Description:** 1220 sq ft Home. Slabe on Grade  
168 sq ft Covered Porch

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PB22-0327	FRANKFORT AREA COMMUNI	50 GROVE PLACE	\$386.00	\$0
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**Work Description:** 1220 sq ft Home, Slab-on-Grade, 168 sq ft Covered Porch

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PB22-0328	NATHANIEL FELDSPAUSCH	2263 LANGS LANE	\$484.00	\$0
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**Work Description:** 4800 Sq ft Pole Barn

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PB22-0329	LINCOLN, VALERIE	8650 MAPLE CITY HIGHWAY	\$220.00	\$0
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**Work Description:** 364 sq ft 3-Season Porch on Pole Foundation

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PB22-0330	BENZIE AREA CHRISTIAN NEI	2804 BENZIE HIGHWAY	\$165.00	\$0
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**Work Description:** 8,640 sq ft Demolition

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PB22-0331	BAASE, PATTY	16557 CINDER RD	\$414.00	\$0
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**Work Description:** 1120 sq ft Pole Built Dwelling, 480 sq ft Covered Porches  
360 sq ft Carport

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PB22-0332	MAGEL, GREGORY A.	3104 CRYSTAL DRIVE	\$330.00	\$0
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**Work Description:** 241 sq ft 1st Floor Addition on Crawlspace  
330 sq ft 2nd Floor  
32 sq ft Wood Deck

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PB22-0333	OLMAN, ANDREW	7531 MAPLE CITY HIGHWAY TEMP	\$295.00	\$0
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**Work Description:** Michigan Code Home, Modular on Crawlspace

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PB22-0334	LITZLER, THOMAS	8236 EAGLE POINT DRIVE (PVT)	\$168.00	\$0
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**Work Description:** 245 sq ft Screen Porch, 400 sq ft Wood Deck

PB22-0335	DESJARDINS, KENT M TRUST 1	98 N. CENTER STREET	\$110.00	\$0
<b>Work Description:</b> Roof Mounted Solar Array				
PB22-0336	SUE ZAZON	4215 BIRCH DRIVE	\$252.00	\$0
<b>Work Description:</b> 1064 sq ft Detached garage 608 sq ft Upper Level Storage				
PB22-0337	QUIST FAMILY TRUST 2/6/19	5391 INDIAN TRAIL ROAD (PVT)	\$330.00	\$0
<b>Work Description:</b> 360 sq ft Addiiton on Wood Crawl 260 sq ft Interior Renovations				
PB22-0338	WOOD, ROGER & LINDA	649 CRYSTAL AVENUE	\$138.00	\$0
<b>Work Description:</b> 123 sq ft Mud Room Addition on Crawlspace				
PB22-0339	SCRIPPS, STUART	638 LAKE STREET	\$275.00	\$0
<b>Work Description:</b> 1008 sq ft Detached Garage, Finished Interior				
PB22-0340	COLLINS HARRY & SUSAN	18390 TOMASEK RD	\$330.00	\$0
<b>Work Description:</b> 484 sq ft Dwelling on 484 sq ft Unfinished Basement 540 sq ft Covered Porch				
PB22-0341	JRK CONTRACTING	6632 FRONT STREET	\$352.00	\$0
<b>Work Description:</b> 932 sq ft Dwelling on Crawlspace 312 sq ft Attached Garage 186 sq ft Wood Decks				
PB22-0342	VELDHUIS, LAURA TRUST 50%	28 N. CENTER STREET	\$779.00	\$0
<b>Work Description:</b> 3213 sq ft 2-Story Home on Crawlspace 660 sq ft Attached Garage 316 sq ft Wood Decks 68 sq ft Porch				
PB22-0344	AMBER PICKARD	20659 CINDER ROAD	\$237.00	\$0
<b>Work Description:</b> REMODEL 576 SQ FT GARAGE INTO LIVING SPACE				
PB22-0345	MIX, KYLIE J.	5377 GRACE ROAD	\$165.00	\$0
<b>Work Description:</b> 240 sq ft Kitchen Remodel. Install Additional Structure & Beams				
PB22-0346	TIERNEY, TIMOTHY S & GRET	7982 WASHTENAW DRIVE (PVT)	\$275.00	\$0
<b>Work Description:</b> 320 sq ft Attached Garage 160 sq ft Upper Level Storage 40 sq ft Breezeway				
PB22-0347	KIMBERLY K. GILMORE	7337 INDIAN HILL ROAD	\$330.00	\$0
<b>Work Description:</b> 148 sq ft Addition on Crawlspace 676 sq ft Garage 701 sq ft Upper Level Storage 168 sq ft 3 Seasons Room 506 sq ft Covered & Open Wood Decks				
PB22-0348	FARLEY, KYLE	18978 STANTON ROAD	\$485.00	\$0
<b>Work Description:</b> 1872 sq ft Pole Built Dwelling				
PB22-0349	MORSE, DOUGLAS	14958 BEAGLE BLVD. (PVT)	\$163.00	\$0

**Work Description:** 576 sq ft POLE BARN

PB22-0350	CRONIN, THOMAS	5708 S. PIONEER ROAD	\$223.00	\$0
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**Work Description:** 1280 sq ft POLE BARN, 32 sq ft BREEZEWAY

<b>Total Permits For Type:</b>	<b>153</b>
<b>Total Fees For Type:</b>	<b>\$54,253.00</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

## Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE22-0255	KALIS, MARK A.	14940 LINCOLN AVENUE	\$132.00	\$0
<b>Work Description:</b>				
PE22-0264	LEARNIHAN, CONSTANCE TR	868 AIRPORT RD	\$160.00	\$0
<b>Work Description:</b>				
PE22-0267	SEMERAU, JEFF	3220 PECK ROAD	\$77.00	\$0
<b>Work Description:</b> underground 200 service through consumers.				
PE22-0268	KRAFT, GREGORY B	6273 S. THOMPSONVILLE ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE22-0269	GREENE, JR., HOWARD E.	3215 OLD STATE ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE22-0271	ADDIS, FRANK J	18557 MAPLE STREET	\$121.00	\$0
<b>Work Description:</b>				
PE22-0272	COOLEY, JANET D.	3153 CRYSTAL DRIVE	\$160.00	\$0
<b>Work Description:</b> Disconnect/reconnect and generator install				
PE22-0273	SPOONER, BLAKE	3729 NOSTWICK ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE22-0275	KRIS, JOSHUA D	14595 BROWNELL ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE22-0276	MESSINA, FLORENCE M TRUST	7953 WASHTENAW DRIVE (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PE22-0277	BAHR, DALE R	6132 N. REYNOLDS ROAD	\$77.00	\$0
<b>Work Description:</b> Install heat pump, 1 circuit				
PE22-0278	ANDERSON, CLYDE	6405 SUNSET DRIVE	\$77.00	\$0
<b>Work Description:</b>				

100 amp sub panel.

PE22-0279	WILSON, TROY SR	19537 DAVIS LAKE ROAD	\$77.00	\$0
<b>Work Description:</b> temp service				
PE22-0280	SMELTZER, DONALD C.	5119 JOYFIELD ROAD	\$77.00	\$0
<b>Work Description:</b> Get power turned back on				
PE22-0281	JRK CONTRACTING LLC	6679 FRONT STREET TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE22-0282	PALAZZOLO, VINCENT S & JO	6360 HUNT ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE22-0283	BETZOLD, JESSICA A.	6805 WINDWOOD DRIVE	\$215.00	\$0
<b>Work Description:</b> SERVICE THRU 200 AMP 4 CIRCUITS LIGHT FIXTURE				
PE22-0284	KOENIG, MATTHEW E	136 SHELL COURT (PVT) TEMPORAR	\$215.00	\$0
<b>Work Description:</b>				
PE22-0285	EMERICK, WILLIAM & MARY J	1060 DAMSON ROUTE (PVT)	\$77.00	\$0
<b>Work Description:</b> Gen Hook Up				
PE22-0286	WATLING, JOHN	710 N. HAZE ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE22-0288	KEVIN CHANG & TAYLOR NY	18721 KURICK RD	\$215.00	\$0
<b>Work Description:</b> Services thru 200 amp., 20 circuits, 1 fixture, 1 furnace, 1 dishwasher, disposal, etc.				
PE22-0289	COCHRAN, PHILIP L. JR	3322 LAKE ANN ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE22-0290	PUTT, LORI K	12028 FOWLER ROAD	\$77.00	\$0
<b>Work Description:</b> Service thru 200 amp				
PE22-0291	REAGH, RONALD & BETH	2161 HOWLAND AVENUE	\$77.00	\$0
<b>Work Description:</b> 1 light fixture for screen porch				
PE22-0292	TWIGG, JUDITH A	640 DENTON AVENUE	\$77.00	\$0
<b>Work Description:</b>				
PE22-0293	CLINE, KENNETH CHARLES	13428 LINDY ROAD	\$132.00	\$0
<b>Work Description:</b> Power Box for irrigation				
PE22-0294	GARZA JOHN & MARY	14710 GLOVERS LAKE RD	\$77.00	\$0
<b>Work Description:</b> service thru 200 amp				



PE22-0295	STOOPS, JERALD D.	20334 WHITE OAK COURT	\$215.00	\$0
<b>Work Description:</b> 2-3 circuits, 1 light fix & 8 power outlets				
PE22-0296	RHEM, MARCUS	6850 CARTER ROAD	\$160.00	\$0
<b>Work Description:</b>				
PE22-0297	HOPKINS, TIMOTHY P & KATH	2040 S. SCENIC HIGHWAY	\$215.00	\$0
<b>Work Description:</b>				
PE22-0298	MIKESELL-ECKEL, ANN	18798 HONOR HIGHWAY	\$215.00	\$0
<b>Work Description:</b>				
PE22-0299	HARRIS, KYLE	4887 MAPLE CITY HIGHWAY	\$160.00	\$0
<b>Work Description:</b>				
PE22-0300	LORENC, JARRED W	16909 FEWINS ROAD	\$77.00	\$0
<b>Work Description:</b>				
PE22-0301	LORENC, NICOLE A (LE)	16897 FEWINS ROAD	\$77.00	\$0
<b>Work Description:</b>				
PE22-0302	SCHMITT, RICHARD W.	331 FOREST AVENUE	\$160.00	\$0
<b>Work Description:</b> Add. remodel				
PE22-0303	LEE, ABRAHAM	2966 Wild Coyote	\$77.00	\$0
<b>Work Description:</b> Service to pole w/ Cherryland				
PE22-0304	BOWERS, JAMES E	4128 BURNT MILL ROAD	\$160.00	\$0
<b>Work Description:</b> This is a service up grade from 200 amp to 300 amp to feed out building at a later date.				
PE22-0305	BLESSING, BETSEY B TRUST 6/	1792 TREETOPS LANE (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PE22-0306	KROPFA, JOHANN E. & URSUL	7575 VALLEY ROAD	\$77.00	\$0
<b>Work Description:</b> Replace Service				
PE22-0307	STEWART, CONSTANCE JO DE	6029 CRYSTAL AVENUE	\$160.00	\$0
<b>Work Description:</b> Rework Service & Hook up 14 kw gen				
PE22-0308	SAUNDERS, HELENE M TRUST	143 E. SOUTH SHORE DRIVE	\$160.00	\$0
<b>Work Description:</b> Rework service & install 24 kw gen				
PE22-0309	LAROCQUE, RICK D.	14951 CINDER ROAD	\$77.00	\$0
<b>Work Description:</b> Service Only				
PE22-0310	STATE OF MICH	17600 PLAGANY RD	\$121.00	\$0
<b>Work Description:</b>				
PE22-0311	VELTHUYSEN, JOSEPH R	100 PARK AVENUE (POLE)	\$132.00	\$0

**Work Description:** Ran some new outlets, circuits, garbage disposal, fire alarm ( 2 )& a unit heater

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PE22-0312	DINNAN, MICHAEL & TINA	6345 WOODEN BRIDGE ROAD (PVT)	\$215.00	\$0
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**Work Description:** Services thru 200 amp., 15 circuits, 2 fixtures,  
1 major appliance, 1 furnace, 3 power outlets

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PE22-0313	SHUMAN, TERRANCE	2375 CARLSON ROAD	\$77.00	\$0
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**Work Description:**

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PE22-0314	KINGSBURY, ANNA	11963 CINDER ROAD	\$77.00	\$0
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**Work Description:**

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PE22-0315	CARTER, JAMES L	6546 SIX MILE ROAD	\$132.00	\$0
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**Work Description:** temp pole

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PE22-0316	GILBERT, ROBERT & PAMELA	9631 N. REYNOLDS ROAD	\$77.00	\$0
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**Work Description:** branch circuit and disconnect for an A/C condenser which moved location's

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PE22-0317	ESKELINEN STEVEN	15277 ROARING BROOK DR.	\$160.00	\$0
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**Work Description:** running electrical to pole barn

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PE22-0318	CODY & EMILY BUCHANAN	16484 WALLIN RD	\$215.00	\$0
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**Work Description:**

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PE22-0319	GOOD, STEPHEN A.	1360 WOODSMERE HILLS DRIVE	\$77.00	\$0
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**Work Description:** Replace Service

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PE22-0320	MENSCHING, TERESA B.	4390 PENINSULA DRIVE (PVT)	\$77.00	\$0
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**Work Description:** replace gen

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PE22-0321	HULL, HESTER A TRUST 9/25/0	6308 RIDGE DRIVE 17	\$77.00	\$0
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**Work Description:** install 18kw gen

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PE22-0322	ROESSING, MARK C	2491 WARREN RD	\$77.00	\$0
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**Work Description:** 100 amp service

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PE22-0323	ROSSETTO, SHANNON CUTRI	14166 DRAKE LANE (PVT)	\$160.00	\$0
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**Work Description:**

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PE22-0324	PRITCHARD, MICHAEL P	1663 ELBERTA RESORT ROAD	\$77.00	\$0
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**Work Description:** Generator

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PE22-0325	CONKLIN, JAMES A & AMAND	1427 S. ZIMMERMAN ROAD	\$77.00	\$0
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**Work Description:** Service

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PE22-0326	BONDARENKO, DONALD D.	130 S. MARSHALL ROAD	\$77.00	\$0
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**Work Description:** Garage

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PE22-0327	PAUL & REBECCA HOEKSTRA	15885 NUTHATCH DR	\$215.00	\$0
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**Work Description:** 2 services thru 200 amp., 30 circuits,

2 fixtures, 2 kitchen appliances, 1 furnace,  
2 power outlets

PE22-0328	HUERTA, VINCENT A	646 S. THOMPSONVILLE ROAD	\$77.00	\$0
<b>Work Description:</b> Wire Barn. 200 amp service 2 lights, 1 rec, & 2 switches				
PE22-0329	HANSEN, DANIEL E.	4478 MOLLINEAUX ROAD	\$215.00	\$0
<b>Work Description:</b> Services thru 200amp., 20 circuits, 4 fixtures, 3 kitchen appliances, 1 furnace, 1 power outlet				
PE22-0330	BOOHER, GENE	6869 S. THOMPSONVILLE ROAD	\$77.00	\$0
<b>Work Description:</b> panel for barn				
PE22-0331	CRYSTAL LAKE TWP	1651 FRANKFORT HIGHWAY	\$121.00	\$0
<b>Work Description:</b> Services thru 200amp.				
PE22-0332	MORSE, JAMES K. & PATRICIA	19834 MAPLE STREET	\$77.00	\$0
<b>Work Description:</b> Tree fell. Fixing Service				
PE22-0333	BENEDICK, RANDALL	19644 PINE WOODS DRIVE	\$160.00	\$0
<b>Work Description:</b>				
PE22-0334	JOHNSON, SUSAN	10910 MAIN STREET	\$121.00	\$0
<b>Work Description:</b> Power off for more then 6 months.				
PE22-0335	FAMILY GOSPEL CENTER	14595 THOMPSON AVENUE	\$149.60	\$0
<b>Work Description:</b>				
PE22-0336	LEUENBERGER, CAMERON L.	14185 W ROBERTS ROAD PVT	\$215.00	\$0
<b>Work Description:</b>				
PE22-0337	PIKE, DANNY R & LINDA S	18410 CINDER ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE22-0338	WITZKE, MARCUS J	12767 HONOR HIGHWAY	\$160.00	\$0
<b>Work Description:</b>				
PE22-0339	CHRISTINE HELLNER	3483 SUMAC TRAIL	\$77.00	\$0
<b>Work Description:</b> Temporary service				
PE22-0340	O'DWYER, WILLIAM R. & HOLL	959 WASHINGTON AVENUE	\$215.00	\$0
<b>Work Description:</b> new residence				
PE22-0341	DOTY, JAMES L	142 SHARONA LANE (PVT)	\$77.00	\$0
<b>Work Description:</b> disconnect/reconnect for a new service meter installation.				
PE22-0342	EDENBURN, COREY	20393 RICHARDSON ROAD	\$215.00	\$0
<b>Work Description:</b>				

PE22-0343	THE PROPERTY MIRACLE, LLC	7311 MICHIGAN AVENUE	\$132.00	\$0
<b>Work Description:</b> To get power turned back on				
PE22-0344	MORAVEC, PHYLLIS	15283 WALLIN ROAD	\$77.00	\$0
<b>Work Description:</b> pole barn wiring with feeders extended				
PE22-0345	SERVIDIO, GERALD R & TERES	7923 TRAILSIDE CIRCLE N (PVT)	\$77.00	\$0
<b>Work Description:</b> detached garage				
PE22-0346	THOMAS & DANIELLE POUILL	15242 HOLLY DR	\$77.00	\$0
<b>Work Description:</b> Service				
PE22-0347	SAUNDERS, DAVID	14933 GALLAGHER ROAD	\$77.00	\$0
<b>Work Description:</b> Replacing meter base				
PE22-0348	RAYLE, WILLIAM J.	7059 RAYLE ROAD	\$77.00	\$0
<b>Work Description:</b>				
PE22-0349	CRYSTAL BEACH LLC	919 SYLVAN ROAD (PVT) TEMP	\$160.00	\$0
<b>Work Description:</b> fire alarms up to 10 stations & horns				
PE22-0350	BARNHILL, JODI L	7915 WOODLAND DRIVE	\$77.00	\$0
<b>Work Description:</b> service upgrade				
PE22-0351	DALY, MATTHEW S	4067 SPRING VALLEY RD	\$215.00	\$0
<b>Work Description:</b>				
PE22-0352	HILBRANDS, MARTY	16843 ACORN RIDGE TRAIL (PVT) T	\$215.00	\$0
<b>Work Description:</b>				
PE22-0353	KIBLER, MARGARET	319 FOREST AVENUE	\$77.00	\$0
<b>Work Description:</b>				
PE22-0354	THOMPSON, KATHLEEN G	11461 FOWLER ROAD	\$160.00	\$0
<b>Work Description:</b> rework service wiring of pole barn				
PE22-0355	CORBETT, WAYNE R	14231 BROWNELL ROAD	\$160.00	\$0
<b>Work Description:</b> rework service install 14kw gen				
PE22-0356	MAUER, THOMAS	3600 SLIVERVILLE ROAD TEMP	\$215.00	\$0
<b>Work Description:</b> Addition remodel				
PE22-0357	DESJARDINS, KENT M TRUST 1	98 N. CENTER STREET	\$77.00	\$0
<b>Work Description:</b> Roof-mounted solar array w/ battery backup				
PE22-0358	WILKINSON, ROBERT B	18418 CINDER	\$77.00	\$0
<b>Work Description:</b>				

PE22-0359	VELDHUIS, LAURA TRUST 50%	28 N. CENTER STREET	\$215.00	\$0
<b>Work Description:</b>				
PE22-0360	TIMM, ERIC C	19881 LINWOOD AVENUE TEMP	\$77.00	\$0
<b>Work Description:</b> Air Conditioner				
PE22-0361	AN INCOME TAX COMPANY	270 S. BENZIE BLVD.	\$165.00	\$0
<b>Work Description:</b>				
PE22-0362	RAFFERTY, ROBERT JAKE	261 S. WELDON ROAD	\$77.00	\$0
<b>Work Description:</b> Porch and garage				
PE22-0363	ARNOLD, DAVID MICHAEL	19891 BRONSON LAKE ROAD	\$77.00	\$0
<b>Work Description:</b> Service turn on				
PE22-0364	JUSTIN & DOROTHY SCHROE	18753 RAPIDS RD	\$160.00	\$0
<b>Work Description:</b>				
PE22-0365	HARRIS HOLDING LLC	15240 BROWNELL RD	\$215.00	\$0
<b>Work Description:</b>				
PE22-0366	REPROGEL, TIMOTHY A.	5284 PARK LANE (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PE22-0367	MOUNTAIN VALLEY MOTEL	10422 CADILLAC HIGHWAY	\$145.20	\$0
<b>Work Description:</b>				
PE22-0368	LINDA GOTTSCHALK & HEAT	9760 MARTIN ROAD	\$77.00	\$0
<b>Work Description:</b> Service thru 200 amp & 1 circuit				
PE22-0369	KAEMPFER, PETER A	7408 MISTY MORNING TRAIL PVT	\$270.00	\$0
<b>Work Description:</b>				
PE22-0370	DEVRIES, WILLIAM J.	1747 BENZIE HIGHWAY	\$764.50	\$0
<b>Work Description:</b>				
PE22-0371	GAINES, STEPHEN O II	19907 ARTHUR'S WAY (PVT)	\$77.00	\$0
<b>Work Description:</b> wiring of accessory building				
PE22-0372	ESKELINEN STEVEN	15277 ROARING BROOK DR.	\$77.00	\$0
<b>Work Description:</b> Service thru 200amp., receptacles, lighting, switches				
PE22-0373	DAVID E WILLIAMS	860 CRYSTAL DR. (TEMP)	\$132.00	\$0
<b>Work Description:</b> Temp Pole				
PE22-0374	DYKSTRA, MARY L & KRISANN	645 CRYSTAL AVENUE	\$160.00	\$0
<b>Work Description:</b>				
PE22-0375	KROGEL, PAULA R & CHRISTO	2752 ALGONQUIN	\$160.00	\$0

**Work Description:** Running service from house to pole barn & wiring pole barn

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PE22-0376	SWITZER, TIMOTHY D	19124 BIRCH VIEW TRAIL	\$160.00	\$0
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**Work Description:** service thru 200 amp  
4 circuits  
6 light fixtures  
12 power outlets

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PE22-0377	HARLEY MCKENZIE	20072 RICHARDSON ROAD	\$215.00	\$0
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**Work Description:**

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PE22-0378	COOK, MICHAEL	20606 LINDY ROAD	\$77.00	\$0
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**Work Description:** Service: thru 200 amp  
replace a panel that was hit by lightning

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PE22-0379	JOHN & JOAN MOATS	10938 RIVERSIDE DRIVE	\$215.00	\$0
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**Work Description:**

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PE22-0380	KRATOCHVIL, RYAN	17344 OAKLEY ROAD	\$77.00	\$0
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**Work Description:** for yard hydrants

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PE22-0381	SZOSTAKOWSKI, KENNETH C.	231 BENDON ROAD	\$77.00	\$0
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**Work Description:** 2 circuits & 1 service thru 200 amp

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PE22-0382	THE PROPERTY MIRACLE, LLC	7311 MICHIGAN AVENUE	\$77.00	\$0
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**Work Description:** service thru 200 amp

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PE22-0383	SANBORN, LAWRENCE E (LE)	528 CRYSTAL AVENUE	\$160.00	\$0
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**Work Description:** 5 Season Porch

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PE22-0384	STREHLE, ANN L.	7291 FREDONIA WAY (PVT)	\$77.00	\$0
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**Work Description:** solar

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PE22-0385	LINDSAY, WILLIAM G	17334 MELMAR LANE (PVT) TEMP	\$132.00	\$0
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**Work Description:** Temp Service

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PE22-0386	JEFFREY & PAMELA KEHOE	18684 STEDRONSKY RD	\$160.00	\$0
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**Work Description:** Temp Pole and wiring of pole barn

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PE22-0387	MICHAEL DEAN	8862 HONOR HIGHWAY	\$144.10	\$0
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**Work Description:** Services thru 200 amp., 1 feeder, 121 to 50 K.V.A. or H.P.

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PE22-0388	BURGERMEISTER, NANCY G T	16 S. SECOND STREET 4	\$77.00	\$0
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**Work Description:** 14 kw K.V.A. or H.P.

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PE22-0389	BURGERMEISTER, NANCY G T	16 S SECOND STREET 5	\$77.00	\$0
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**Work Description:** 17 kw K.V.A. or H.P.

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PE22-0390	BURGERMEISTER, NANCY TRU	16 S SECOND STREET 6	\$77.00	\$0
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**Work Description:** 14 kw K.V.A. or H.P. to 20

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PE22-0391	LINDA GOTTSCHALK & HEAT	9760 MARTIN ROAD	\$160.00	\$0
<b>Work Description:</b> Services thru 200 amp, 21 to 50 K.V.A. or H.P. 24 kw generator				
PE22-0392	GETZ, STEPHEN M.	19150 BIRCH VIEW TRAIL	\$160.00	\$0
<b>Work Description:</b> Finishing Project. Had to put a pause due to selling of Home. Pulling new permit due to new owners now.				
PE22-0393	BRONICKI, STEPHANIE L	6567 S. SCENIC HIGHWAY TEMP	\$77.00	\$0
<b>Work Description:</b> for a pole barn rough in and service				
PE22-0394	ODOM, BRUCE T (LE)	745 RIDGE ROAD (PVT) TEMP	\$77.00	\$0
<b>Work Description:</b> a pole barn rough in				
PE22-0395	CRYSTAL BEACH LLC	919 SYLVAN ROAD (PVT) TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE22-0396	KILPATRICK, RYAN	3888 HIGHLAND DR	\$215.00	\$0
<b>Work Description:</b>				
PE22-0397	LODES, MICHAEL J	15 E. SOUTH SHORE DRIVE	\$215.00	\$0
<b>Work Description:</b>				
PE22-0398	THREE DOWN AT CRYSTAL LL	2927 PILGRIM HIGHWAY	\$215.00	\$0
<b>Work Description:</b>				
PE22-0399	Windmolon LLC	233 MAPLE AVENUE	\$215.00	\$0
<b>Work Description:</b>				
PE22-0400	ALTMAN, LUKE JAY	17978 ALMIRA ROAD	\$215.00	\$0
<b>Work Description:</b> Addition remodel w/ service upgrade				
PE22-0401	SCHENDEL, EDWARD PAUL	8333 WOODLAND DRIVE	\$132.00	\$0
<b>Work Description:</b> Meter Relocation				
PE22-0402	ANDERSON, BRADY	18898 LAKEWOOD CIRCLE	\$132.00	\$0
<b>Work Description:</b> The work to be completed is a service installation only				
PE22-0403	PLANT, WILLIAM (DC)	1054 VALLEY AVENUE	\$77.00	\$0
<b>Work Description:</b> to get power turned back on.				
PE22-0404	LARS & ASHLEY LINDSTROM	14741 THOMPSON AVENUE	\$127.60	\$0
<b>Work Description:</b> base fee, 2 circuits, 1 fixture				
PE22-0405	FEHRENBACH CONSTRUCTIO	563 BASSWOOD LANE	\$215.00	\$0
<b>Work Description:</b>				
PE22-0406	JURINCIE, ANTHONY J & CHE	3773 S. REYNOLDS ROAD	\$215.00	\$0
<b>Work Description:</b>				



PE22-0407	OHLINGER, BIRCHARD HAYES	520 PARKVIEW LANE 7	\$180.40	\$0
<b>Work Description:</b> 2 rough inspections & 1 final				
PE22-0408	PRIEST, JAMES	8032 HOADLEY ROAD	\$132.00	\$0
<b>Work Description:</b> Finishing whats left of Job that TJ Electric.				
PE22-0409	BRANDON SKOWRONEK	19318 PARADISE RIDGE TRAIL(PVT)	\$215.00	\$0
<b>Work Description:</b>				
PE22-0410	DRYDEN, JEFFREY R	1457 HARRIS ROAD	\$77.00	\$0
<b>Work Description:</b> Service				
PE22-0411	MONAHAN, MICHAEL R (LE)	2174 GLORY ROAD	\$77.00	\$0
<b>Work Description:</b> Generator				
PE22-0412	FAST, MATTHEW J & RAE	7083 INDIAN HILL ROAD	\$77.00	\$0
<b>Work Description:</b> Generator				
PE22-0413	BEERWART, FREDERICK J & JU	5885 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> Generator				
PE22-0414	BEERWART TRUST 12/27/16	1957 WARREN ROAD	\$77.00	\$0
<b>Work Description:</b> Generator				
PE22-0415	BARKER, SCOTT & JENNIFER	9580 HOMESTEAD ROAD	\$77.00	\$0
<b>Work Description:</b>				
PE22-0416	SUZAN NOFFSINGER	1781 WATERVALE RD	\$77.00	\$0
<b>Work Description:</b> Temp Pole				
PE22-0417	KOCH, RICHARD O & KIMBER	2776 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> Hook up 24kw gen, transfer switch already inside				
PE22-0418	BUTLER, DAVID	16527 BEAR HOLLOW LANE (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PE22-0420	MCDUGALL, KELLY J.	18885 LANCE LANE (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PE22-0421	BETSIE BAY SUITES LLC	5753 PENNINGTON DRIVE (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PE22-0422	BANCROFT, ELEANOR M.	7214 THIRD STREET	\$77.00	\$0
<b>Work Description:</b> Service has been off for sometime.				
PE22-0423	SOUTH HILL, LLC	5516 HILL VALLEY ROAD (PVT)	\$77.00	\$0
<b>Work Description:</b> Detached Garage				
PE22-0424	BROWN, STEPHEN C & JULIE	5570 LAKE ANN ROAD	\$215.00	\$0

**Work Description:**

PE22-0425	BENZIE MANUFACTURING , L	401 PARKVIEW LANE	\$238.70	\$0
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**Work Description:**

PE22-0426	HUMMINGBIRD GARDENS LL	3138 CRYSTAL DRIVE	\$160.00	\$0
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**Work Description:** Finishing Job. Old permit expired.  
2 seperate finals  
House & Garage

PE22-0427	NUMMERDOR GREGORY A &	12100 THIRTEEN MILE RD	\$77.00	\$0
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**Work Description:** temp pole

PE22-0428	DESJARDINS, KENT M TRUST 1	98 N. CENTER STREET	\$77.00	\$0
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**Work Description:** 1 FEEDER, 4 CIRCUITS, 200 AMP SERVICE

PE22-0429	FEHRENBACH CONSTRUCTIO	687 BASSWOOD LN	\$215.00	\$0
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**Work Description:**

PE22-0430	TAETSCH, DENNIS A.	8345 BENT PINE DRIVE	\$77.00	\$0
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**Work Description:** Portable Gen

PE22-0431	BURKS, FRANCIS EDWARD JR	301 MICHIGAN AVENUE	\$215.00	\$0
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**Work Description:** 10 circuits  
1 light fixture  
2 power outlets  
feeders

PE22-0432	KENNIS, WILLIAM DAVID	962 MICHIGAN AVENUE	\$132.00	\$0
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**Work Description:** for a new build service

PE22-0433	OWENS, HUNER R	17549 MILNICHOL ROAD	\$132.00	\$0
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**Work Description:**

PE22-0434	RYAN, JOHN A	9203 RICHARDS WAY PVT	\$77.00	\$0
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**Work Description:**

PE22-0435	JAJO, ZACHARY & KAYLA	6186 SUNSET DRIVE	\$160.00	\$0
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**Work Description:**

PE22-0436	ROSE, AL	7002 LINCOLN ROAD	\$77.00	\$0
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**Work Description:** meter base for pole barn

PE22-0437	SMELTZER FAMILY TRUST 11/	189 LEE LANAU AVENUE	\$77.00	\$0
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**Work Description:** Install New 200 AMP Underground Service

PE22-0438	GOODALL, MICHAEL	4969 DEERMOSS GLN	\$215.00	\$0
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**Work Description:**

PE22-0439	RILLEMA, KENNETH JACK	20876 LINDY ROAD	\$160.00	\$0
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**Work Description:**

PE22-0440	ANDERSON, CLYDE	6405 SUNSET DRIVE	\$77.00	\$0
<b>Work Description:</b> adding three receptacles in the bedroom				
PE22-0441	JANSEN, JOHN L	3770 DEER RIDGE TRAIL	\$160.00	\$0
<b>Work Description:</b> 2 bedrooms & bathroom outlet				
PE22-0442	CASE, CASEY J TRUST	13600 AYLSWORTH ROAD	\$270.00	\$0
<b>Work Description:</b> Pole Barn. Service, Rough & Final				
PE22-0443	PFEIFFER, CHRISTOPHER & K	14770 HOMESTEAD ROAD	\$77.00	\$0
<b>Work Description:</b> disconnect/ Reconnect to install Transfer Switch				
PE22-0444	MATTHEW DEFER	13338 HEALY LAKE RD	\$215.00	\$0
<b>Work Description:</b> Temp Pole & New residence				
PE22-0445	GILLIS, FRANK	6585 WALLAKER ROAD	\$77.00	\$0
<b>Work Description:</b> SERVICE				

<b>Total Permits For Type:</b>	<b>177</b>
<b>Total Fees For Type:</b>	<b>\$24,684.10</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

## Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM22-0291	BURNS, SANDRA M TRUST	8725 DEADSTREAM ROAD	\$215.00	\$0
<b>Work Description:</b> gas piping, etc				
PM22-0292	FEHRENBACH CONSTRUCTIO	14199 CINDER ROAD	\$215.00	\$0
<b>Work Description:</b> Gas/oil burning equip., duct system, 3 gas piping, 2 exhaust fans, 1 AC				
PM22-0293	BRENGMAN, HUNTER	2171 NORTHWOODS DRIVE (PVT)	\$77.00	\$0
<b>Work Description:</b> LPG tank				
PM22-0294	MACRAE, RICHARD A	2675 BANKTSON ROAD TEMP	\$77.00	\$0
<b>Work Description:</b> LPG tank/ Gen				
PM22-0295	GLASS, ROBERT	19561 ST. JOHN'S ROAD	\$77.00	\$0
<b>Work Description:</b> Gen				
PM22-0296	Seth T Eubank	18217 KURICK RD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0297	BAHR, DALE R	6132 N. REYNOLDS ROAD	\$77.00	\$0
<b>Work Description:</b> Central Air				

PM22-0298	ANDERSON, CLYDE	6405 SUNSET DRIVE	\$77.00	\$0
<b>Work Description:</b> Gas/oil burning equip., AC				
PM22-0299	BEATON DEVELOPEMNT, INC	10583 MAIN STREET	\$143.00	\$0
<b>Work Description:</b> PAPA J'S				
PM22-0300	JRK CONTRACTING LLC	6679 FRONT STREET TEMP	\$215.00	\$0
<b>Work Description:</b> FIRE PLACE				
PM22-0301	BRANDON SKOWRONEK	19318 PARADISE RIDGE TRAIL(PVT)	\$215.00	\$0
<b>Work Description:</b>				
PM22-0302	DOUGLAS & PAMELA HEINS	15255 HOLLY DR	\$77.00	\$0
<b>Work Description:</b> LP Tank				
PM22-0303	PALAZZOLO, VINCENT'S & JO	6360 HUNT ROAD TEMP	\$215.00	\$0
<b>Work Description:</b> UNDERGROUND RADIANT BATH FANS, DRYER VENT FINAL				
PM22-0304	BEKKERING, WILLIAM &	8009 CHERRY LANE	\$215.00	\$0
<b>Work Description:</b>				
PM22-0305	GREENE, DANIEL F	257 CRYSTAL DRIVE	\$160.00	\$0
<b>Work Description:</b> Install gas log into masonry, gas line provided by others				
PM22-0306	KOCH, RICHARD O & KIMBER	2742 CRYSTAL DR	\$215.00	\$0
<b>Work Description:</b> Gas/oil burning equip., 1 duct system, 1 gas piping, 6 exhaust/power fans, 1 AC evap. coil				
PM22-0307	SHAW NORTH LLC	508 LINCOLN AVENUE	\$77.00	\$0
<b>Work Description:</b> Dryer and exhaust fans/vents, etc.				
PM22-0308	COCHRAN, PHILIP L. JR	3322 LAKE ANN ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PM22-0309	MORRIS, BRITTANY E & CHRIS	14214 W ROBERTS ROAD PVT	\$160.00	\$0
<b>Work Description:</b>				
PM22-0310	FURNACE ST ELBERTA VENTU	1121 FURNACE STREET	\$176.00	\$0
<b>Work Description:</b>				
PM22-0311	TWIGG, JUDITH A	640 DENTON AVENUE	\$77.00	\$0
<b>Work Description:</b>				
PM22-0312	GREENE, JR., HOWARD E.	3215 OLD STATE ROAD	\$215.00	\$0
<b>Work Description:</b>				
PM22-0313	AN INCOME TAX COMPANY	270 S. BENZIE BLVD.	\$132.00	\$0

PM22-0314	LAKE ANN BAPTIST CAMP	18127 BARBER ROAD	\$215.00	\$0
<b>Work Description:</b>				
PM22-0315	HOPKINS, TIMOTHY P & KATH	2040 S. SCENIC HIGHWAY	\$215.00	\$0
<b>Work Description:</b>				
PM22-0316	AN INCOME TAX COMPANY	270 S. BENZIE BLVD.	\$160.00	\$0
<b>Work Description:</b> fireplace				
PM22-0317	CRAIG, MATTHEW	7961 MANITOU COURT (PVT)	\$77.00	\$0
<b>Work Description:</b> AC Replacement				
PM22-0318	ABRAMSON FAMILY DENTIST	589 BEULAH HIGHWAY	\$143.00	\$0
<b>Work Description:</b> Biyant AC Replacement				
PM22-0319	CLARK, ARLENE R (LE)	1796 N. LAMB ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0320	HENKE, DANIEL L.	405 CIRCLE DRIVE	\$77.00	\$0
<b>Work Description:</b> WOODSTOVE				
PM22-0321	POLITT, THEO LOU (LE)	1356 FIGG ROAD	\$160.00	\$0
<b>Work Description:</b> Furnace, 2 outside condensers, 2 heads, exhaust bath fan Redoing cook stove & adding woodstove				
PM22-0322	KRAFT, GREGORY B	6273 S. THOMPSONVILLE ROAD	\$160.00	\$0
<b>Work Description:</b>				
PM22-0323	JOHN & JOAN MOATS	10938 RIVERSIDE DRIVE	\$160.00	\$0
<b>Work Description:</b> Gas/ Oil burning, Duct system, Exhaust fan, & Central Air				
PM22-0324	SCHMITT, RICHARD W.	331 FOREST AVENUE	\$160.00	\$0
<b>Work Description:</b> Unit Heater in Garage				
PM22-0325	CROUCH BEULAH REAL ESTA	67 S. BENZIE BLVD.	\$143.00	\$0
<b>Work Description:</b>				
PM22-0326	KILPATRICK, RYAN	3888 HIGHLAND DR	\$215.00	\$0
<b>Work Description:</b>				
PM22-0327	LIVELY, ANNA M.	2101 HERRON ROAD	\$77.00	\$0
<b>Work Description:</b> Electric water heater				
PM22-0328	CRONIN, THOMAS	5708 S. PIONEER ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0329	MAGINITY, MICHAEL ET AL	7755 MICHIGAN AVENUE	\$77.00	\$0
<b>Work Description:</b>				

PM22-0330	OSBORN, THOMAS R.	5418 Crystal Dr	\$215.00	\$0
<b>Work Description:</b> Gas/oil burning equip., duct system, gas piping, exhaust fan				
PM22-0331	MAYER, JOSHUA J	4106 VALLEY ROAD	\$215.00	\$0
<b>Work Description:</b> New residence				
PM22-0332	WOLFE, JEFFREY J. & SARAH J.	7542 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> Install wood insert				
PM22-0333	PAWLAK, JAMES	14155 BROWNELL ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0334	WALTER, MAX STEPHEN	3049 WHITE BIRCH TRAIL	\$215.00	\$0
<b>Work Description:</b>				
PM22-0335	FEIGER, PHILLIP	16801 WAGNER ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0336	PERRY, SUSAN C	461 ESPLANADE COURT (PVT)	\$77.00	\$0
<b>Work Description:</b> install Wood Stove				
PM22-0337	TRUOG, ERIN E.	8728 WILDERNESS TRAIL (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PM22-0338	PRATLEY, MICHAEL B.	327 PARK AVENUE	\$77.00	\$0
<b>Work Description:</b> AC Retrofit				
PM22-0339	GEORGE & JULIE FERGUSON	15167 HOLLY DR	\$215.00	\$0
<b>Work Description:</b>				
PM22-0340	PIPER, DAVID MARITAL TRUST	7854 WASHTENAW DRIVE (PVT)	\$77.00	\$0
<b>Work Description:</b> Fuel oil tank?				
PM22-0341	PRIEST, JAMES	8032 HOADLEY ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0342	WINTER, CHARLES	9048 GILSTONE ROAD (PVT) ***TEM	\$77.00	\$0
<b>Work Description:</b> Tank set & Gen hook up				
PM22-0343	CHRISTOPHER COLLINS	15765 NUTHATCH DR.	\$77.00	\$0
<b>Work Description:</b> tank set				
PM22-0344	PAWLOSKI, ANTHONY J.	18924 CEDAR RUN ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0345	LEUENBERGER, CAMERON L.	14185 W ROBERTS ROAD PVT	\$215.00	\$0
<b>Work Description:</b>				
PM22-0346	DENNIS HALL	6587 LOCUST ST	\$160.00	\$0

**Work Description:** 2 gas/oil burning equip.  
3 gas piping  
2 exhaust  
1 unit heater

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PM22-0347	HUMMINGBIRD GARDENS LL	3138 CRYSTAL DRIVE	\$160.00	\$0
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**Work Description:** Gas Fireplace

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PM22-0348	MORRIS, BRITTANY E & CHRIS	14214 W ROBERTS ROAD PVT	\$215.00	\$0
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**Work Description:**

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PM22-0349	ANKERSON, GREG	7733 HERENDEENE TRAIL (PVT)	\$160.00	\$0
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**Work Description:**

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PM22-0350	KOENIG, MATTHEW E	136 SHELL COURT (PVT) TEMPORAR	\$77.00	\$0
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**Work Description:**

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PM22-0351	DEANNA GOODBRAND	5887 S. SCENIC HWY	\$77.00	\$0
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**Work Description:**

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PM22-0352	LOBER, WENDY	6975 DEADSTREAM ROAD	\$160.00	\$0
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**Work Description:**

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PM22-0353	ANGELO SALOMONE	5182 SYLVAN POINT ROAD	\$160.00	\$0
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**Work Description:** Moving heat runs, putting new gas line,  
dryer vent

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PM22-0354	SCHMID, GREGORY C	2141 GLORY ROAD	\$77.00	\$0
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**Work Description:** Mini Split

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PM22-0355	HANEY, DONALD D. (TRUST)	537 MICHIGAN AVENUE #9	\$77.00	\$0
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**Work Description:** On Demand Gas Water Heater Replacement

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PM22-0356	ARMSTRONG WILLIAM L	16225 CADILLAC HWY	\$77.00	\$0
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**Work Description:** Gas Fireplace

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PM22-0357	ALPERS, RONALD J & LANDA	14595 DAY AVE	\$77.00	\$0
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**Work Description:**

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PM22-0358	PAWLOSKI, ANTHONY J.	18924 CEDAR RUN ROAD	\$77.00	\$0
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**Work Description:**

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PM22-0359	BENZIE CTY CEN SCHDISTRICT	17936 CADILLAC HWY	\$77.00	\$0
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**Work Description:** Generator hook-up

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PM22-0360	FOLEY, MARK C.	1887 SUTTER ROAD	\$215.00	\$0
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**Work Description:**

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PM22-0361	PIKE, DANNY R & LINDA S	18410 CINDER ROAD TEMP	\$215.00	\$0
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**Work Description:**

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PM22-0362	FRIES, DOUGLAS J.	247 PINECREST DRIVE (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PM22-0363	WITZKE, MARCUS J	12767 HONOR HIGHWAY	\$160.00	\$0
<b>Work Description:</b>				
PM22-0364	BLAIR, MICHELE S. & KENNET	1991 FRANKFORT HWY	\$215.00	\$0
<b>Work Description:</b>				
PM22-0365	KIBLER, MARGARET	319 FOREST AVENUE	\$77.00	\$0
<b>Work Description:</b>				
PM22-0366	TIMM, ERIC C	19881 LINWOOD AVENUE TEMP	\$77.00	\$0
<b>Work Description:</b> AC Retrofit				
PM22-0367	SWISHER, DWIGHT H.	16439 ALETHA ROAD (PVT)	\$77.00	\$0
<b>Work Description:</b> AC Replacement				
PM22-0368	ZSCHERING, KURT H JR (LE)	434 NINTH STREET	\$77.00	\$0
<b>Work Description:</b> AC Retrofit				
PM22-0369	SAUNDERS, HELENE M TRUST	143 E. SOUTH SHORE DRIVE	\$77.00	\$0
<b>Work Description:</b> Gas Line to Gen				
PM22-0370	JOHNSON, DAVID A (LE)	8641 DEADSTREAM ROAD	\$77.00	\$0
<b>Work Description:</b> Gas Line to Gen				
PM22-0371	HUMMINGBIRD GARDENS LL	3138 CRYSTAL DRIVE	\$215.00	\$0
<b>Work Description:</b> New residence, upper garage				
PM22-0372	WILKINSON, ROBERT B	18418 CINDER	\$77.00	\$0
<b>Work Description:</b>				
PM22-0373	JAJO, ZACHARY & KAYLA	6186 SUNSET DRIVE	\$160.00	\$0
<b>Work Description:</b>				
PM22-0374	MATSKO, FRANK M	16355 W. HUNT CLUB ROAD (PVT)	\$77.00	\$0
<b>Work Description:</b> Gas piping				
PM22-0375	MICHAEL WADSWORTH	1299 TAQUAKA ROAD (PVT)	\$77.00	\$0
<b>Work Description:</b> Gas Piping				
PM22-0376	BROWN BOOT VENTURES LLC	12875 NORTH MANISTEE COUNTY L	\$77.00	\$0
<b>Work Description:</b> LP Tank				
PM22-0377	FABRIKANT, KATHLEEN BUR	1955 LAUREL LANE (PVT)	\$77.00	\$0
<b>Work Description:</b> LP TANK				
PM22-0378	PALAZZOLO, VINCENT S & JO	6360 HUNT ROAD TEMP	\$77.00	\$0

**Work Description:** Install wood stove

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PM22-0379	CHRISTINE HELLNER	3483 SUMAC TRAIL	\$215.00	\$0
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**Work Description:**

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PM22-0380	ODOM, BRUCE T (LE)	745 RIDGE ROAD (PVT) TEMP	\$77.00	\$0
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**Work Description:** exhaust/power fan, dryer vent

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PM22-0382	MC MULLEN CARSON	14876 OLD GRADE RD	\$77.00	\$0
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**Work Description:** LPG tank

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PM22-0383	BENZIE COUNTY BUILDING A	210 MAPLE AVENUE	\$132.00	\$0
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**Work Description:** Fire Suppression- Bag Test.

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PM22-0384	HULL, HESTER A TRUST 9/25/0	6308 RIDGE DRIVE 17	\$77.00	\$0
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**Work Description:** U.G Gas Line to gen

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PM22-0385	LEARNIHAN, CONSTANCE TR	868 AIRPORT RD	\$132.00	\$0
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**Work Description:** Unit heater install, 1 gas piping

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PM22-0386	L' CHAYIM DELICATESSEN IN	325 MAIN STREET	\$115.50	\$0
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**Work Description:**

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PM22-0387	JUSTIN & DOROTHY SCHROE	18753 RAPIDS RD	\$77.00	\$0
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**Work Description:** Bath Fan

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PM22-0388	HAMELINK, MARK LEE	7295 TRAVERSE AVENUE	\$77.00	\$0
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**Work Description:** Replace Furnace & water heater

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PM22-0389	KRAUSE, DAVID G & LEONA R	1060 GORHAM COURT	\$77.00	\$0
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**Work Description:** Install on demand gas water heater

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PM22-0390	SUPPNICK, CHARLES W TRUST	575 BIRCHWOOD TERRACE	\$77.00	\$0
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**Work Description:** Central Air/ Heat pump

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PM22-0391	MCENDARFFER, RICHARD G	1635 BELLOWS AVENUE	\$77.00	\$0
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**Work Description:** Gas furnace replace

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PM22-0392	DINNAN, MICHAEL & TINA	6345 WOODEN BRIDGE ROAD (PVT)	\$215.00	\$0
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**Work Description:** GAS/OIL BURNING EQUIP  
DUCT SYSTEM  
EXHAUST FAN  
CENTRAL AIR/ HEAT PUMP

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PM22-0393	BERGER, SANDRA J & DENNIS	18885 LAKEWOOD CIRCLE	\$77.00	\$0
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**Work Description:** FURN/AC, WH RETRO

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PM22-0394	LODES, MICHAEL J	15 E. SOUTH SHORE DRIVE	\$160.00	\$0
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**Work Description:** Install two solid fuel chimney systems for wood stoves

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PM22-0395	SCHIBELHUT, ANDREW J	2085 N. CARMEAN ROAD	\$77.00	\$0
<b>Work Description:</b> Furnace/H.P Retro				
PM22-0396	DINSMOORE, VICTOR W TRUS	7301 MICK ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0397	KEVIN CHANG & TAYLOR NY	18721 KURICK RD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0398	PRITCHARD, MICHAEL P	1663 ELBERTA RESORT ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0399	KERNER, DEBORAH S	1244 S LIPP FARM ROAD PVT	\$215.00	\$0
<b>Work Description:</b> 1 gas/oil burning equip 1 duct system 1 gas piping exhaust fan 1 cantral AC/ Heat pump				
PM22-0400	ANTHONY BRANCH	7467 KING ROAD	\$132.00	\$0
<b>Work Description:</b>				
PM22-0401	FEHRENBACH CONSTRUCTIO	14199 CINDER ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0402	STEWART, CONSTANCE JO DE	6029 CRYSTAL AVENUE	\$77.00	\$0
<b>Work Description:</b> Gas Pipe to Gen				
PM22-0403	SAUNDERS, HELENE M TRUST	143 E. SOUTH SHORE DRIVE	\$77.00	\$0
<b>Work Description:</b> Gas Pipe to Gen				
PM22-0404	JOHNSON, DAVID A (LE)	8641 DEADSTREAM ROAD	\$77.00	\$0
<b>Work Description:</b> Gas Pipe to Gen				
PM22-0405	MENSCHING, TERESA B.	4390 PENINSULA DRIVE (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PM22-0406	HARRIS HOLDING LLC	19212 PARADISE RIDGE TRAIL	\$77.00	\$0
<b>Work Description:</b> LP Tank				
PM22-0407	JURINCIE, ANTHONY J & CHE	3773 S. REYNOLDS ROAD	\$215.00	\$0
<b>Work Description:</b>				
PM22-0408	BAUGHMAN, HOWARD & JULI	2763 HERRON ROAD	\$215.00	\$0
<b>Work Description:</b>				
PM22-0409	CORBETT, WAYNE R	14231 BROWNELL ROAD	\$77.00	\$0
<b>Work Description:</b> Generator				
PM22-0410	EVANS, LINDY	5370 GORIVAN ROAD	\$77.00	\$0

**Work Description:** Generator

PM22-0411	BORSE, DARLENE N.	18701 CEDAR RUN ROAD	\$77.00	\$0
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**Work Description:** Water heater install

PM22-0412	BRUCE, KIRK D.	4692 MAPLE CITY HIGHWAY	\$77.00	\$0
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**Work Description:** Geothermal Retro

PM22-0413	EILERS, SUSAN J	474 MOSS ROAD	\$77.00	\$0
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**Work Description:** Gas/oil burning equip.

PM22-0414	BODDE FAMILY TRUST 12/14/1	8492 BAY POINT ROAD (PVT)	\$77.00	\$0
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**Work Description:** Install Wood Fireplace

PM22-0415	STOLTZ, MARK A (LE)	10610 HOOKER ROAD	\$77.00	\$0
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**Work Description:**

PM22-0416	SEE 10-09-013-004-00 FOR \$ 2013	8549 DEMERLY RD	\$77.00	\$0
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**Work Description:**

PM22-0417	MARINOFF, PETER	19128 BIRCH VIEW TRAIL	\$77.00	\$0
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**Work Description:** AC/Heat pump install

PM22-0418	DALY, MATTHEW S	4067 SPRING VALLEY RD	\$215.00	\$0
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**Work Description:**

PM22-0419	ROBERT & KRISTEN LIVINGST	20661 EAST TRAILS END ROAD (PVT)	\$215.00	\$0
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**Work Description:** HVAC for new home, gas/oil burning equip, 3 gas piping,  
5 exhaust/power fans, 1 ac and heat pump

PM22-0420	DAUM, TIMOTHY E.	5151 BIRCH TRAIL	\$77.00	\$0
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**Work Description:** 1 heat pump & 3 high units

PM22-0421	HANSEN, DANIEL E.	4478 MOLLINEAUX ROAD	\$160.00	\$0
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**Work Description:**

PM22-0422	BENZIE AREA RENTALS LLC	609 FRANKFORT AVENUE	\$160.00	\$0
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**Work Description:**

PM22-0423	MORLEY, MICHAEL & JENNIF	5436 INDIAN TRAIL ROAD (PVT) TE	\$215.00	\$0
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**Work Description:**

PM22-0424	EDENBURN, COREY	20393 RICHARDSON ROAD	\$77.00	\$0
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**Work Description:**

PM22-0425	BARBARA POET	1324 S LIPP FARM ROAD PVT	\$77.00	\$0
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**Work Description:** Gas line & duct work

PM22-0426	MCDOUGALL, KELLY J.	18885 LANCE LANE (PVT)	\$215.00	\$0
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**Work Description:**

PM22-0427	TIMBERLINE CAMPGROUND I	2788 BENZIE HIGHWAY	\$115.50	\$0
<b>Work Description:</b>				
PM22-0428	LAROCQUE, RICK D.	14951 CINDER ROAD	\$215.00	\$0
<b>Work Description:</b>				
PM22-0429	HILBRANDS, MARTY	16843 ACORN RIDGE TRAIL (PVT) T	\$77.00	\$0
<b>Work Description:</b> LP TANK				
PM22-0430	HEUER, DOUGLAS G.	2580 POND ROAD	\$77.00	\$0
<b>Work Description:</b> LP TANK				
PM22-0431	PALAZZOLO, VINCENT S & JO	6360 HUNT ROAD TEMP	\$77.00	\$0
<b>Work Description:</b> LP TANK				
PM22-0432	WEST AUBURN PROPERTIES L	1320 MAIN STREET	\$77.00	\$0
<b>Work Description:</b> AC INSTALL				
PM22-0433	NUGENT, ROBERT E.	6361 CRYSTAL AVENUE	\$77.00	\$0
<b>Work Description:</b> DRYER VENT & GAS LINE				
PM22-0434	Windmolon LLC	233 MAPLE AVENUE	\$160.00	\$0
<b>Work Description:</b>				
PM22-0435	HANRAHAN, DANE A	9034 HELEN WHITE DRIVE (PVT)	\$215.00	\$0
<b>Work Description:</b> new res				
PM22-0436	BETSIE BAY SUITES LLC	5753 PENNINGTON DRIVE (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PM22-0437	SHUMAN, TERRANCE	2375 CARLSON ROAD	\$77.00	\$0
<b>Work Description:</b> FIREPLACE				
PM22-0438	OWENS, HUNER R	17549 MILNICHOL ROAD	\$77.00	\$0
<b>Work Description:</b> Central air/ heat pump				
PM22-0439	ERIN O'NEIL	6338 HARDWOOD DRIVE	\$77.00	\$0
<b>Work Description:</b> GAS/OIL BURNING EQUIP AC/HEAT PUMP				
PM22-0440	CODY & EMILY BUCHANAN	16484 WALLIN RD	\$77.00	\$0
<b>Work Description:</b> GAS/OIL BURNING EQUIP GAS PIPING CENTRAL AIR/ HEAT PUMP				
PM22-0441	BRADSHAW JOHN D & SUSAN	18756 MEADOW LARK RD	\$77.00	\$0
<b>Work Description:</b> REPLACE GAS WATER HEATER				
PM22-0442	CUMMINGS, JAMES H	2651 CRIMSON KING DRIVE (PVT)	\$77.00	\$0
INSTALL GAS WATER HEATER, CONVERT FURNACE				

PM22-0443	KOCH, RICHARD O & KIMBER	2776 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> GAS LINE AND GEN				
PM22-0444	THREE DOWN AT CRYSTAL LL	2927 PILGRIM HIGHWAY	\$160.00	\$0
<b>Work Description:</b> CARRIAGE GARAGE - MINI SPLIT & 2 BATH FANS				
PM22-0445	LOCKARD, SANDRA L	1530 SLEEPY HOLLOW LANE (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PM22-0446	ANDERSON, BRADY	18898 LAKEWOOD CIRCLE	\$77.00	\$0
<b>Work Description:</b>				
PM22-0447	CAMPBELL, CRAIG B.	561 BELLOWS AVENUE	\$77.00	\$0
<b>Work Description:</b> Two Zone Mini Split Install				
PM22-0448	DALLEY, TODD R	4714 EAST SANFORD LAKE DR	\$77.00	\$0
<b>Work Description:</b> Hud Home Hool				
PM22-0449	TAETSCH, DENNIS A.	8345 BENT PINE DRIVE	\$77.00	\$0
<b>Work Description:</b> Gas Line to Gen				
PM22-0450	VILLAGE OF HONOR	2750 ELY ROAD	\$165.00	\$0
<b>Work Description:</b>				
PM22-0451	FEIGER, PHILLIP	16801 WAGNER ROAD	\$77.00	\$0
<b>Work Description:</b> LP TANK				
PM22-0452	EVANS, SCOTT & JAMIE TRUST	620 BRIDGE STREET	\$77.00	\$0
<b>Work Description:</b> Replace Furnace & AC				
PM22-0453	ARIZONA PARADISE LLC	18699 PARADISE HOLLOW DRIVE	\$77.00	\$0
<b>Work Description:</b> INSTALL 2 SPLIT SYSTEMS				
PM22-0454	GROH, MICHAEL	16676 CLAWSON COURT DRIVE (PV	\$215.00	\$0
<b>Work Description:</b>				
PM22-0455	FROST, DEBORAH K	20432 RICHARDSON ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM22-0456	KNAPP, GABRIEL	1782 S. PIONEER ROAD	\$77.00	\$0
<b>Work Description:</b> INSTALL WOOD STOVE				
PM22-0457	KANTIGIAS, JOHN CHRISTOPH	5977 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> Generator				
PM22-0458	CODY & EMILY BUCHANAN	16484 WALLIN RD	\$77.00	\$0
<b>Work Description:</b> LP TANK				
PM22-0459	MONAHAN, MICHAEL R (LE)	2174 GLORY ROAD	\$77.00	\$0

**Work Description:** LP TANK

PM22-0460	OCHALEK, EDWARD S.	2502 ELLSWORTH TRAIL (PVT)	\$77.00	\$0
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**Work Description:** LP TANK

PM22-0461	MICHAEL & BARBARA PERRY	808 MICHIGAN AVENUE	\$215.00	\$0
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**Work Description:** garage

PM22-0462	ROBERT, SHIRLEY	16602 ACORN RIDGE TRAIL (PVT) T	\$77.00	\$0
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**Work Description:** LP TANK

PM22-0463	KOHLER, KRIS	6035 SMELTZER ROAD	\$77.00	\$0
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**Work Description:** GAS FURNACE REPLACEMENT

PM22-0464	LAWSON, LISA	845 EDEN HILL ROAD	\$77.00	\$0
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**Work Description:**

PM22-0465	BROMLEY MAX B & SANDRA K	18690 BIG SPRING RD	\$77.00	\$0
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**Work Description:** GAS INSERT

PM22-0466	MICHAEL RIEGLER	15104 WINDING CREEK DR.	\$77.00	\$0
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**Work Description:** WOODSTOVE

PM22-0467	AMMONS, MARK S.	1361 BEUNA ROAD	\$77.00	\$0
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**Work Description:** INSTALL WOOD INSERT

PM22-0468	POLITT, THEO LOU (LE)	1356 FIGG ROAD	\$77.00	\$0
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**Work Description:** LP TANK

PM22-0469	HOWE, DARCY	79 E. SOUTH SHORE DRIVE	\$215.00	\$0
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**Work Description:**

PM22-0470	COPPLE, BENJAMIN	6124 S. HAZE ROAD	\$77.00	\$0
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**Work Description:** LP TANK

PM22-0471	SCHNEIDER, DALE J (LE)	1165 BAILEY STREET	\$77.00	\$0
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**Work Description:** GAS FIREPLACE

PM22-0472	TERHAAR, DAVID	16516 CLAWSON COURT DRIVE (PV	\$160.00	\$0
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**Work Description:** GAS LOG SET

PM22-0473	LEE, GEORGE B & GEORGE H	13329 CINDER ROAD	\$77.00	\$0
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**Work Description:** WOOD FIREPLACE

PM22-0474	HARDING TRUST 3/2/16	8587 WILDERNESS TRAIL (PVT)	\$77.00	\$0
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**Work Description:** furnace replacement

<b>Total Permits For Type:</b>	<b>183</b>
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<b>Total Fees For Type:</b>	<b>\$21,484.00</b>
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## Total Const. Value For Type:

\$0

## Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP22-0109	DETZLER, DOUGLAS F.	5366 WEST COVE ROAD (PVT)	\$160.00	\$0
<b>Work Description:</b> res additon/alteration 1425 sqft 2 story addition on crawlspace/ 582 sqft attached garage/ 28 sqft porch/ 196 sqft deck addition				
PP22-0110	BRANDON SKOWRONEK	19318 PARADISE RIDGE TRAIL(PVT)	\$215.00	\$0
<b>Work Description:</b>				
PP22-0111	ODOM, BRUCE T (LE)	745 RIDGE ROAD (PVT) TEMP	\$215.00	\$0
<b>Work Description:</b>				
PP22-0112	KRAFT, GREGORY B	6273 S. THOMPSONVILLE ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0113	BURNS, SANDRA M TRUST	8725 DEADSTREAM ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0114	LAMMERS, RICHARD & VIRGIN	18887 TASHA'S TRAIL PVT	\$215.00	\$0
<b>Work Description:</b>				
PP22-0115	BEKKERING, WILLIAM &	8009 CHERRY LANE	\$215.00	\$0
<b>Work Description:</b>				
PP22-0116	DEANNA GOODBRAND	5887 S. SCENIC HWY	\$77.00	\$0
<b>Work Description:</b> 7 fixtures, water connected appliances, drains, 1 water service, 1 drain/serwer connection, 1 water distributing system				
PP22-0117	KOCH, RICHARD O & KIMBER	2742 CRYSTAL DR	\$215.00	\$0
<b>Work Description:</b> 16 fixtures, water connected appliances, drains, 4 stacks, 1 water distributing system				
PP22-0118	COCHRAN, PHILIP L. JR	3322 LAKE ANN ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PP22-0119	GREENE, JR., HOWARD E.	3215 OLD STATE ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0120	LAKE ANN BAPTIST CAMP	18127 BARBER ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0121	ANGELO SALOMONE	5182 SYLVAN POINT ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0122	HOPKINS, TIMOTHY P & KATH	2040 S. SCENIC HIGHWAY	\$215.00	\$0
<b>Work Description:</b>				



PP22-0123	MIKESELL-ECKEL, ANN	18798 HONOR HIGHWAY	\$215.00	\$0
<b>Work Description:</b>				
PP22-0124	JUSTIN & DOROTHY SCHROE	18753 RAPIDS RD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0125	OSBORN, THOMAS R.	5418 Crystal Dr	\$215.00	\$0
<b>Work Description:</b>				
PP22-0126	POLITT, THEO LOU (LE)	1356 FIGG ROAD	\$160.00	\$0
<b>Work Description:</b> Relocating water heater to new basement, new water connection for new well, 1 bath, 1 Laundry in new addition				
PP22-0127	JOHN & JOAN MOATS	10938 RIVERSIDE DRIVE	\$215.00	\$0
<b>Work Description:</b>				
PP22-0128	SCHMITT, RICHARD W.	331 FOREST AVENUE	\$160.00	\$0
<b>Work Description:</b> Sink in Garage				
PP22-0129	DINNAN, MICHAEL & TINA	6345 WOODEN BRIDGE ROAD (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PP22-0130	KILPATRICK, RYAN	3888 HIGHLAND DR	\$215.00	\$0
<b>Work Description:</b>				
PP22-0131	LIVELY, ANNA M.	2101 HERRON ROAD	\$77.00	\$0
<b>Work Description:</b> 4 fixtures ext.				
PP22-0132	LUTHERAN CHURCH	408 9TH STREET	\$77.00	\$0
<b>Work Description:</b> WATER HEATER REPLACEMENT				
PP22-0133	LOBER, WENDY	6975 DEADSTREAM ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0134	WALTER, MAX STEPHEN	3049 WHITE BIRCH TRAIL	\$215.00	\$0
<b>Work Description:</b>				
PP22-0135	GEORGE & JULIE FERGUSON	15167 HOLLY DR	\$215.00	\$0
<b>Work Description:</b>				
PP22-0136	A.J. POWERS ASSOC. LMT PART	747 SHOREWOOD DRIVE	\$77.00	\$0
<b>Work Description:</b> Gas water heater replacement				
PP22-0137	HILLBRANDS, DAVID S	16778 ACORN RIDGE TRAIL (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PP22-0138	LEUENBERGER, CAMERON L.	14185 W ROBERTS ROAD PVT	\$270.00	\$0
<b>Work Description:</b>				

PP22-0139	HARRIS HOLDING LLC	15240 BROWNELL RD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0140	BARBARA POET	1324 S LIPP FARM ROAD PVT	\$132.00	\$0
<b>Work Description:</b>				
PP22-0141	BALOGH, MARGARET A	851 CASE ROAD	\$77.00	\$0
<b>Work Description:</b>				
PP22-0142	BECHLER, COREY A.	9894 COVEY RD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0143	LAROCQUE, RICK D.	14951 CINDER ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0144	BRETZKE, JEFFREY T. & JULIE	818 EASTMAN ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0145	WITZKE, MARCUS J	12767 HONOR HIGHWAY	\$160.00	\$0
<b>Work Description:</b>				
PP22-0146	WOODS, JAMES S.	402 N. ZIMMERMAN ROAD	\$160.00	\$0
<b>Work Description:</b>				
PP22-0147	LOVENDUSKY, JOHN H	417 NINTH STREET	\$77.00	\$0
<b>Work Description:</b> Irrigation Backflow preventer install				
PP22-0148	MICHAEL & BARBARA PERRY	808 MICHIGAN AVENUE	\$215.00	\$0
<b>Work Description:</b> 12 fixtures, drains, water connected appliances 2 stacks, 1 bldg/sewer connection, 1 water distributing				
PP22-0149	SAPIENZA, ROCCO A.	1719 NICHOLS ROAD	\$270.00	\$0
<b>Work Description:</b> New Residence				
PP22-0150	HUMMINGBIRD GARDENS LL	3138 CRYSTAL DRIVE	\$215.00	\$0
<b>Work Description:</b> New residence, upper garage				
PP22-0151	CHRISTINE HELLNER	3483 SUMAC TRAIL	\$215.00	\$0
<b>Work Description:</b>				
PP22-0152	KAEMPFER, PETER A	7408 MISTY MORNING TRAIL PVT	\$215.00	\$0
<b>Work Description:</b> 17 fixtures ect. 3 stacks 1 water service 1 sewage ejectors 1 water distributing pipes				
PP22-0153	MARTIN, THOMAS A	19391 FEWINS ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PP22-0154	LANDAU, KRISTEN M	2176 STRATTON LANE (PVT)	\$77.00	\$0

**Work Description:** Water softener install & move washer & dryer

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PP22-0155	GOODALL, MICHAEL	4969 DEERMOSS GLN	\$215.00	\$0
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**Work Description:** 13 Water connected app., floor drains, etc., 2 stacks,  
1 water service, 1 sewage ejector, 1 water distributing

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PP22-0156	LUIBRAND, CALEB P. (TRUST)	707 S. MARSHALL ROAD	\$160.00	\$0
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**Work Description:** 3 fixtures  
1 stacks  
1 sewers  
1 water distributing pipe

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PP22-0157	KERNER, DEBORAH S	1244 S LIPP FARM ROAD PVT	\$215.00	\$0
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**Work Description:** 12 fixtures  
1 stacks  
1 sewers  
1 water distributing pipe

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PP22-0158	ANTHONY BRANCH	7467 KING ROAD	\$132.00	\$0
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**Work Description:** modular hook up

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PP22-0159	FEHRENBACH CONSTRUCTIO	563 BASSWOOD LANE	\$215.00	\$0
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**Work Description:** 8 fixtures, water connected appliances, drains, 2 stacks,  
1 drain/sewer connection, 1 ejector, 1 water distributing pipe system

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PP22-0160	FEHRENBACH CONSTRUCTIO	625 BASSWOOD LANE (PVT)	\$215.00	\$0
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**Work Description:** 8 fixtures, water connected appliances, drains, 2 stacks,  
1 bldg drain/sewer connection, 1 ejector, 1 water distributing pipe system

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PP22-0161	CODY & EMILY BUCHANAN	16484 WALLIN RD	\$77.00	\$0
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**Work Description:** 11 fixtures & water connected appliances, 1 water service,  
1 drain/sewer connection, 1 water distributing pipe system

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PP22-0162	KRATOCHVIL, RYAN	17344 OAKLEY ROAD	\$77.00	\$0
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**Work Description:** Yard Hydrants

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PP22-0163	DEXTER, KELLY & AARON	2345 SCENIC SPUR	\$77.00	\$0
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**Work Description:**

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PP22-0164	WANNER, JAMES E. (TRUST)	7901 WOODLAND DRIVE	\$77.00	\$0
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**Work Description:**

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PP22-0165	ASHLEY KOCEVAR	19113 N PARADISE RIDGE TRL	\$215.00	\$0
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**Work Description:**

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PP22-0166	JURINCIE, ANTHONY J & CHE	3773 S. REYNOLDS ROAD	\$215.00	\$0
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**Work Description:**

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PP22-0167	BAUGHMAN, HOWARD & JULI	2763 HERRON ROAD	\$215.00	\$0
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**Work Description:**

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PP22-0168	KARNER, ROBERT 'TRUST' 1/27	5178 INDIAN HILL ROAD	\$215.00	\$0
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**Work Description:** New residence

PP22-0169	DAVID NICKERSON	6390 WHITETAIL WOODS DR (TEMP	\$215.00	\$0
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**Work Description:**

PP22-0170	SIERZPUTOWSKI, CJ & ABBY	7812 LAZY RIDGE TRAIL PVT	\$215.00	\$0
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**Work Description:**

PP22-0171	HANRAHAN, DANE A	9034 HELEN WHITE DRIVE (PVT)	\$215.00	\$0
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**Work Description:** 12 fixtures ect.  
stacks  
water service  
connection  
distributing pipe

PP22-0172	HARLEY MCKENZIE	20072 RICHARDSON ROAD	\$215.00	\$0
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**Work Description:**

PP22-0173	ROBERT & KRISTEN LIVINGST	20661 EAST TRAILS END ROAD (PVT	\$215.00	\$0
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**Work Description:** 15 fixtures, water connected appliances, drains, etc.,  
2 stacks, 1 water distributing system

PP22-0174	BARKER, SCOTT & JENNIFER	9580 HOMESTEAD ROAD	\$77.00	\$0
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**Work Description:**

PP22-0175	Windmolon LLC	233 MAPLE AVENUE	\$215.00	\$0
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**Work Description:**

PP22-0176	BENZIE AREA RENTALS LLC	609 FRANKFORT AVENUE	\$160.00	\$0
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**Work Description:**

PP22-0177	MORLEY, MICHAEL & JENNIF	5436 INDIAN TRAIL ROAD (PVT) TE	\$215.00	\$0
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**Work Description:**

PP22-0178	MCDUGALL, KELLY J.	18885 LANCE LANE (PVT)	\$215.00	\$0
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**Work Description:**

PP22-0179	NUGENT, ROBERT E.	6361 CRYSTAL AVENUE	\$77.00	\$0
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**Work Description:** WASHER & SOFTENER INSTALL

PP22-0180	BETSIE BAY SUITES LLC	5753 PENNINGTON DRIVE (PVT)	\$160.00	\$0
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**Work Description:**

PP22-0181	ANDERSON, BRADY	18898 LAKEWOOD CIRCLE	\$77.00	\$0
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**Work Description:** HUD Home hook up

PP22-0182	THREE DOWN AT CRYSTAL LL	2927 PILGRIM HIGHWAY	\$160.00	\$0
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**Work Description:** CARRIAGE GARAGE - BATH, KITCHEN, LAUNDRY  
7 FIXTURES  
1 STACKS  
1 WATER DISTRIBUTING PIPE

PP22-0183	DREW, MICHAEL	6263 BURNT MILL ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0184	DALLEY, TODD R	4714 EAST SANFORD LAKE DR	\$77.00	\$0
<b>Work Description:</b> hud home hook up				
PP22-0185	RILLEMA, KENNETH JACK	20876 LINDY ROAD	\$160.00	\$0
<b>Work Description:</b>				
PP22-0186	STOLOWSKI, JEFFERY & JOHA	18384 HONOR HIGHWAY	\$77.00	\$0
<b>Work Description:</b> Underground Only				
PP22-0187	HENSEL, PAUL H TRUST UA 12	1139 E. SOUTH SHORE DRIVE	\$77.00	\$0
<b>Work Description:</b> Water Softener Install				
PP22-0188	CRYSTAL ENTERPRISES INC	14611 NORTH MANISTEE COUNTY L	\$215.00	\$0
<b>Work Description:</b>				
PP22-0189	WEAVER, CHAD	1402 BETSIE RIVER ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP22-0190	HOWE, DARCY	79 E. SOUTH SHORE DRIVE	\$215.00	\$0
<b>Work Description:</b>				
<b>Total Permits For Type:</b>				<b>82</b>
<b>Total Fees For Type:</b>				<b>\$14,678.00</b>
<b>Total Const. Value For Type:</b>				<b>\$0</b>

## Soil Erosion

Permit #	Contractor	Job Address	Fee Total	Const. Value
PS22-0056	LAVEQUE, THOMAS (LE)	5546 INDIAN TRAIL ROAD (PVT)	\$240.00	\$0
<b>Work Description:</b> Shoreline Repair Upper Herring Lake, in water shoreline repair Done the same day started				
PS22-0057	HOWE, DARCY	79 E. SOUTH SHORE DRIVE	\$240.00	\$0
<b>Work Description:</b> Excavate for addition to existing home. to construct kitchen/ dining room. 1,500 sq ft. +/- 200 ft from Crystal Lake 9-1-22 to 6-1-23				
PS22-0058	THREE DOWN AT CRYSTAL LL	2927 PILGRIM HIGHWAY	\$240.00	\$0
<b>Work Description:</b> Demo existing septic, garage, & driveway To construct new septic, garage & driveway. 6,000 sq ft of change. 1-75 ft from Crystal Lake 9-1-22 to 6-1-23				
PS22-0059	SAUNDERS, HELENE M TRUST	143 E. SOUTH SHORE DRIVE	\$240.00	\$0

**Work Description:** Excavation to build garage  
24' x 10' x 36'  
300 ft from Crystal Lake

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PS22-0060	DAVID E WILLIAMS	860 CRYSTAL DR. (TEMP)	\$240.00	\$0
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**Work Description:** Clear tree's for 16 x 22 Garage & 24 x 22 House  
3,600 sq ft Of Earth Change  
800 ft from Crystal Lake

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PS22-0061	MANILLA, ROBERT J	7107 DEADSTREAM ROAD	\$240.00	\$0
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**Work Description:** Cut off top portion of existing wooden seawall to 18"  
Manually excavate approx 3 cubic yards of material from a 130 foot long by 1 foot area that is 66 foot deep  
install filter fabric along the shoreline  
discharge above OHWM approx 24 cubic yards of riprap into a 130 foot long by 2 foot wide by 2.5 foot deep area  
along the shoreline discharge below OHWM approx 272 cubic yards of rip rap into 130 foot long by 6 foot wide by  
2.5 foot deep area along the shoreline

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PS22-0062	SCHULZ, SUSAN	6155 CRYSTAL AVENUE	\$240.00	\$0
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**Work Description:** Install temp steel retaining wall & excavate for crawl space  
90 ft from Crystal Lake  
Aug 15th 2022 to Aug 15th 2023

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PS22-0063	SWITZER, TIMOTHY D	19124 BIRCH VIEW TRAIL	\$240.00	\$0
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**Work Description:** Level out structure foot print, adding additional material as necessary to construct a Pole Barn  
180 ft from Ann Lake  
Mid Aug 2022 to End of Sept 2022 ( est)

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PS22-0064	BERRYMAN, MAROLYN K. (TR	4920 HERRING GROVE ROAD	\$240.00	\$0
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**Work Description:** Install Rip Rap along Shoreline  
0 ft from Lower Herring Lake  
7-1-22 to 7-30-22

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PS22-0065	JOE & JESSICA JELUSO	2113 ELLIS ROAD	\$240.00	\$0
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**Work Description:** 1,034 Sq ft of Change to construct New Home  
215 ft from a Creek  
8-1-22 to 8-1-2023

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PS22-0066	MORLEY, MICHAEL & JENNIF	5436 INDIAN TRAIL ROAD (PVT) TE	\$240.00	\$0
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**Work Description:** 1800 sq ft Of change to Construct New Home  
75 ft from Lower Herring Lake

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PS22-0067	PETERSEN, G CHAPMAN TRUS	2512 CASS AVENUE	\$240.00	\$0
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**Work Description:** Minimal Vegetation removal.  
To construct basement & septic.  
220 ft from Lake Michigan

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PS22-0068	ISHAM, GARY M & TERRY S	18793 TASHA'S TRAIL PVT	\$240.00	\$0
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**Work Description:** 364 ft from Lake Herendeene  
Site Prep to Install/ Place 12 x 24 Shed & Level Area for Stone Pad

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PS22-0069	HOMESTEAD TOWNSHIP	2851 INDIAN HILL ROAD	\$240.00	\$0
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**Work Description:** Install parking lot & walking paths to construct Park. 58,000 sq ft Size of Change  
50 ft from Upper Platte Lake

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PS22-0070	PETERSON FAMILY REVOCAB		\$240.00	\$0
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**Work Description:**

500 sq ft of change  
10 ft from Lower Herring Lake

PS22-0071	JURINCIE, ANTHONY J & CHE	3773 S. REYNOLDS ROAD	\$240.00	\$0
<b>Work Description:</b> Scrape top soil, Build pad for Pole Barn House. Also demoing existing house. 250 ft from Betsie River				
PS22-0072	VELDHUIS, LAURA TRUST 50%	28 N. CENTER STREET	\$240.00	\$0
<b>Work Description:</b> Remove Home and Trees, & Dig Foundation for New Home. 80 ft from Crystal Lake				
PS22-0073	FRANK, A RICHARD TRUST	1011 SUTTER ROAD	\$240.00	\$0
<b>Work Description:</b> Cut in new subdivison, gravel & grade. 8/24/22 to 8/24/23				
PS22-0074	HENGST, H RANDALL II	7529 DEADSTREAM ROAD	\$240.00	\$0
<b>Work Description:</b> Construct a Detached Garage 80 ft from Big Platte September 15th to September 15th 2023				
PS22-0075	WILLIAM H. BECKER	3076 CRYSTAL DRIVE	\$240.00	\$0
<b>Work Description:</b> Construct Single Family Dwelling w/ Finished basement 1,800 sq ft Of Change 90 ft from Crystal Lake  Fall 2022 to Fall 2023				
PS22-0076	SEIBERT, RICHARD E.	16525 WAGNER ROAD	\$240.00	\$0
<b>Work Description:</b> Drain Improvements 4600 sq ft of Change 50 ft From Pearl Lake 09-06-22 to 09-09-22				
PS22-0077	GOLEMBIESKI, BRENT C & JE	8497 WOODLAND DRIVE	\$240.00	\$0
<b>Work Description:</b> Demo existing building, Remodel other Existing Home & Garage. Septic & Landscaping 50 ft from Big Platte Lake 9-6-22 to 9-6-23				
PS22-0078	JONES, MICA & ROBERT N.	371 CRYSTAL DRIVE	\$240.00	\$0
<b>Work Description:</b> Excavation & backfill for crawlspace foundation to construct Craft Studio 960 sq ft of change 220 ft from Crystal Lake  9/15/22 to 5/15/23				
PS22-0079	LITZLER, THOMAS	8236 EAGLE POINT DRIVE (PVT)	\$240.00	\$0
<b>Work Description:</b> Excavation to construct Deck/ Addition. 45 ft from Platte Lake Sept 2022 to Aug 2023				
PS22-0080	OSTLUND, STEPHANIE	9511 S. BROOKS LAKE RD	\$240.00	\$0
<b>Work Description:</b> Excavation to construct New Residence, Basement & Garage 3,500 sq ft Of change 80 ft from Brooks Lake  Sept 2022 to Late 2023				

PS22-0081	DEWITT, PAULA J	4336 CRYSTAL DRIVE	\$240.00	\$0
<b>Work Description:</b> Dig Into Hill To Construct Septic Field 60 x 20 Size of Change 200 ft from Crystal Lake				
PS22-0082	WEISENBURGER, DAVID C	7878 CRYSTAL DRIVE	\$240.00	\$0
<b>Work Description:</b> Fixing Retaining Wall that was damaged by Ice 6 ft from Crystal Lake  10-3-2022 to 10-5-2022				
PS22-0083	SCRIPPS, STUART	638 LAKE STREET	\$240.00	\$0
<b>Work Description:</b> EXCAVATE FOR FOOTINGS & DRIVEWAY TO CONSTRUCT GARAGE 1,800 SQ FT OF CHANGE 189 FT FROM BETSIE LAKE 9-26-22 TO 2-30-2023				
PS22-0084	SUE ZAZON	4215 BIRCH DRIVE	\$240.00	\$0
<b>Work Description:</b> 1,065 SQ FT OF CHANGE TO CONSTRUCT NEW GARAGE & FUTURE BREEZE WAY 120 FT FROM PLATTE LAKE 9-30-2022 TO 5-1-2023				
PS22-0085	MAGEL, GREGORY A.	3104 CRYSTAL DRIVE	\$240.00	\$0
<b>Work Description:</b> 10'x24'x4' to construct Crawl/ Addition that 206 ft from Crystal Lake 9-23-22 to 6-1-23				
PS22-0086	MCCLOSKEY, PAUL MARTIN &	6274 SHADY SHORES	\$240.00	\$0
<b>Work Description:</b> Putting in a 16x30 Basement w/ First Floor Addition & 40 x 50 Garage 2,480 sq ft of Earth Changes 300 to 350 ft From Lake Ann 10-15-2022 to 12-15-2022				
PS22-0087	TOLAR, TERRY L.	2508 MAPLE CITY HIGHWAY	\$240.00	\$0
<b>Work Description:</b> Tree Removal to construct Car Port/ Garage. 1,500 sq ft of Earth Changes 150 ft from Platte River				
PS22-0088	FREDERICKSEN, LAURINE J.	19170 WILDWOOD DRIVE	\$240.00	\$0
<b>Work Description:</b> Construct Retaining Wall 500 sq ft Of change 50-75 ft from Sanford Lake 10/7/2022 to 11/7/2022				
PS22-0089	LAFONTAINE, JONCIE (LE)	239 LEONARD STREET	\$240.00	\$0
<b>Work Description:</b> DIG FOUNDATION AND MAKE A WIDER DRIVE AREA TO CONSTRUCT 24X30 GARAGE ABOUT 400 FT FROM CRYSTAL LAKE ASAP UNTIL MID SUMMER 2023				

<b>Total Permits For Type:</b>	<b>34</b>
<b>Total Fees For Type:</b>	<b>\$8,160.00</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

## Report Summary



Population: All Records  
Permit.DateIssued Between  
7/1/2022 12:00:00 AM AND  
9/30/2022 11:59:59 PM

**Grand Total Fees:**

**\$123,259.1**

**Grand Total Permits:**

**62**

**Grand Total Const. Value:**

**!**

# ACTION ITEMS

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# Memorandum

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To: Board of Commissioners

Copy: Kristine Bosley, Human Resources Director  
Sheriff Kyle Rosa

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 5 2022

Subject: **Letter of Understanding – FOPLC Deputies Unit**

As the Board is aware, the County and the Sheriff's Office are actively recruiting an additional officer to serve as the second School and Youth Resource Officer. Sheriff Rosa and his team have identified an applicant who would serve Benzie County greatly and has over 19 years of law enforcement experience, specifically as a School Resource Officer. This person would be ideal in this position and would help Benzie County take this program to a higher level. The applicant would not need additional immediate training, saving the County training costs it would incur with other applicants.

Because of this person's experience and their ability to hit the ground running, the Sheriff, myself, and Kristine agree that a starting wage step above what is traditionally considered is a must. We collectively recommend to the Board the approval of a starting wage step of year six. This would put this gentleman at the top of the current wage scale; however, we believe it is warranted given this person's experience and expertise and cost savings to the County.

The FOPLC Deputies Unit agree to this starting wage step for this specific person by a unanimous vote of its membership.

I believe Benzie County will gain a tremendous asset to its team by hiring this applicant.

## RECOMMENDATION:

That the Board of Commissioners authorizes a Letter of Agreement with the Michigan Fraternal Order of Police Labor Council, Deputies Unit, which permits a six-year starting wage step for Matthew McKinley to serve as the Benzie County School and Youth Resource Officer for the reasons outlined in the September 21, 2022, memo from the County Administrator.

LETTER OF UNDERSTANDING  
BETWEEN  
COUNTY OF BENZIE  
AND THE  
BENZIE COUNTY SHERIFF'S OFFICE  
("EMPLOYER")  
AND THE  
MICHIGAN FRATERNAL ORDER OF POLICE LABOR COUNCIL  
BENZIE COUNTY SHERIFF'S OFFICE DEPUTY UNIT  
("UNION")

This Agreement is entered into this 11 day of October 2022, between the County of Benzie and the Benzie County Sheriff's Office collectively referred to as the "Employer", and the Michigan Fraternal Order of Police Labor Council Benzie County Sheriff's Deputy Unit, hereinafter referred to as "Union".

WHEREAS, The Employer and Union are parties to a collective bargaining agreement with a term of October 1, 2021 through September 30, 2024, and

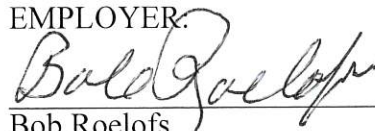
WHEREAS The Employer wishes to fill the position of Patrol Deputy Sheriff with applicant Matthew McKinley who has more than six years of prior police experience and place him at a higher classification within the existing wage scale.

THEREFORE, IT IS AGREED AS FOLLOWS:

1. The Employer and the Union agree to the placement of Matthew McKinley in Patrol Deputy Sheriff classification at the six-year step of the current wage scale. The parties further agree that this placement will not affect his departmental seniority which will start at the first day of his full-time employment with the Benzie County Sheriff's Office.
2. Nothing in this Agreement shall modify any other terms or conditions of the Agreement but for that which is specifically set forth above.
3. Nothing in this Letter of Understanding will be precedent setting on either party.

**IN WITNESS WHEREOF** the parties hereto by their duly authorized representatives agree to this Letter of Understanding effective the date it is fully executed.

EMPLOYER:

  
Bob Roelofs  
County Commission Chair,  
Benzie County

10/11/22  
Date

  
Kyle Rosa  
County Sheriff,  
Benzie County

10/11/2022  
Date

UNION:

Paul D. Postal Jr  
FOPLC Business Agent

                      
Date

  
Stephanie Homan  
Chief Steward

10-11-22  
Date

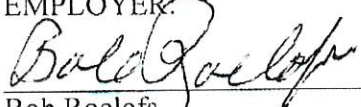
APPROVED AS TO FORM FOR COUNTY OF BENZIE:  
COHL, STOKER & TOSKEY, P.C.


By: MATT NORDFJORD, ESQ.

On: September 21, 2022

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EMPLOYER:

 10/11/22  
Date  
Bob Roelofs  
County Commission Chair,  
Benzie County

 10/11/2022  
Date  
Kyle Rosa  
County Sheriff,  
Benzie County

UNION:

 10-17-22  
Date  
Paul D. Postal Jr  
FOPLC Business Agent

 10-11-22  
Date  
Stephanie Homan  
Chief Steward

APPROVED AS TO FORM FOR COUNTY OF BENZIE:

COHL, STOKER & TOSKEY, P.C.

By: MATT NORDFJORD, ESQ.

On: September 21, 2022

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# Memorandum

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To: Board of Commissioners

Copy: Michelle Thompson, County Treasurer

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 5, 2022

Subject: **Delinquent Tax Revolving Fund Administration Fee Transfer**

Annually the Board of Commissioners adopts a resolution to transfer into the General Fund the Delinquent Tax Revolving Fund (DTRF) Administration Fee. This is separate from the transfer of the DTRF's surplus. As budgeted, we will be transferring in \$80,000 from the DTRF for the 22/23 fiscal year. County Policy allows for these funds to pay for one-time expenses, capital expenses, MERS unfunded liability, and prepay of debt. In the past, these funds have been sent to MERS as an additional contribution above and beyond our normal monthly contributions.

## RECOMMENDATION:

That the Board of Commissioners adopts the Resolution to Approve the Transfer from the Benzie County Delinquent Tax Revolving Fund to the Benzie County General Fund, Resolution No. 2022-\_\_\_ and authorizes the funds for payment to MERS toward unfunded liability.

**COUNTY OF BENZIE**

**Resolution No. 2022-021**

A regular meeting of the Board of Commissioners of the County of Benzie, Michigan (the "County"), was held in Beulah, Michigan, on October 11, 2022. The following Commissioners were

PRESENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The preambles and resolution set forth below were offered by Commissioner \_\_\_\_\_ and were seconded by Commissioner \_\_\_\_\_.

**RESOLUTION TO APPROVE THE TRANSFER FROM THE  
BENZIE COUNTY DELINQUENT TAX REVOLVING FUND TO THE  
BENZIE COUNTY GENERAL FUND**

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Benzie County General Fund any surplus in the Benzie County Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Benzie County Treasurer has reviewed the amounts which are currently available in the DTRF, and has determined that \$80,000.00 may be transferred to the General Fund as a "administrative fee surplus" as of September 30, 2022; and

WHEREAS, the Benzie County Treasurer hereby declares that an administrative fee surplus of \$80,000.00 exists in the DTRF.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Benzie County Treasurer is authorized to transfer \$80,000 from DTRF to the General Fund.
2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Benzie County Treasurer by resolution of the Board of Commissioners.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:



AYES:

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NAYS:

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ABSTAIN:

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The foregoing Resolution was hereby declared adopted.

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Benzie County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on October 11, 2021, and that notice of such meeting was given as required by law.

\_\_\_\_\_  
Tammy Bowers, Benzie County Clerk

Dated: \_\_\_\_\_



# Michigan's Low Carbon Energy Infrastructure Enhancement and Development Fund

August 23, 2022

# The Michigan legislature has passed a bill that makes funds available for natural gas expansion

- Signed 3/3/2022, the bipartisan infrastructure bill includes \$25 million for grants where the expansion of natural gas lines is an eligible purpose. Strong bipartisan support for natural gas
- The MPSC will distribute funds. Any entity can apply for use of the funds. The MPSC has until **10/1/2022** to create a process for how to apply for funding
- As part of the State budget an additional \$25 million was included bringing the total funds available for infrastructure improvements to \$50 million

≡ Detroit Free Press

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## Whitmer signs \$4.7 billion bill to improve Michigan infrastructure, housing security

PAUL EGAN | DETROIT FREE PRESS | 7:11 pm  
EDT March 30, 2022



Gov. Whitmer called for one-time funding increases of 5% for Michigan universities and community colleges, on top of a 5% ongoing increase.

The MPSC has yet to formally create the application process, but we see it working like this when ready



**Natural Gas Utility, Local Government, Business or Non-Profit** submits proposal. Any entity or combo can apply for use of the funds

Submission must demonstrate impact in three key areas:  
**Customers**  
**Environment**  
**Economy**

Submissions made to **MPSC**

Submissions reviewed. Likely there will be opportunity for input or public comment from stakeholders of standing, such as **local government, environmental groups and economic groups or customers**

Applicant **revises submission based on feedback** until alignment is achieved; **funds released** for expansion

The infrastructure fund would be a competitive process with a robust cost benefit analysis. Submissions would have to show the benefits to the customers, the decarbonization impacts and outline the partnerships needing to be developed

<b>Cost Impact to Potential New Prospective Customers</b>	<ul style="list-style-type: none"><li>• Applicants must submit a cost / benefit analysis demonstrating the impact and cost savings to customers who are directly part of the infrastructure upgrade proposal</li><li>• Focus on project cost estimates, volume of potential customers, analysis of energy costs vs new energy supply, etc.</li></ul>
<b>Environmental Impact</b>	<ul style="list-style-type: none"><li>• A detailed environment impact comparison of natural gas versus other energy alternatives must be submitted</li><li>• The comparison would include calculated emissions savings as well as the supporting detail for the emissions calculation inclusive of assumptions</li></ul>
<b>General Economic Impact</b>	<ul style="list-style-type: none"><li>• Analysis to demonstrate impacts to the local economy and greater Michigan economy</li><li>• Show the cost savings to other utility ratepayers by the ability to spread costs across larger customer base</li><li>• Highlight number of jobs created and small business impact</li></ul>
<b>Alignment with Customer and Community Interests</b>	<ul style="list-style-type: none"><li>• Applicants must detail out the support from customers and communities associated with the project plans for the infrastructure deployment</li><li>• Details should include any outreach campaigns or events as well as any local customer or business support – indicating customers &amp; community want this expansion to occur</li></ul>

The extension of service in Wexford, Manistee, & Benzie Counties fit the "spirit" of the Infrastructure Funding program and will be the first projects for which we apply

## Western Segment

### **Anchor Business**

Commercial: 1  
Main footage: 5,000 <sup>sq</sup>



**Additional Customers to be included in CAP** (located on infrastructure funding main)

Residential: 637  
Commercial: 25

### **Copemish**

Residential: 208  
Commercial: 33  
Main footage: 43,000 ft



### **Honor Gate**

### **Thompsonville**

Residential: 248  
Commercial: 25  
Main footage: 40,628 ft



### **Buckley**

Residential: 458  
Commercial: 44  
Main footage: 84,606 ft



### **Sherman**

Residential: 40  
Main footage: 5,000 ft



### **Mesick**

Residential: 245  
Commercial: 45  
Main footage: 44,800 ft



### **Manton Gate**

— CAP Program  
(Customer and  
Utility)  
- - - Expansion Fund

# Filling the Funding Gap

- Based upon customer requests, DTE has been working to develop expansion plans to this region for more than 10 years.
- The distance from existing natural gas facilities has caused the cost of expansion to make the project not economically viable.
- State support through this new grant program is essential to ensure this expansion is affordable for residents and businesses.



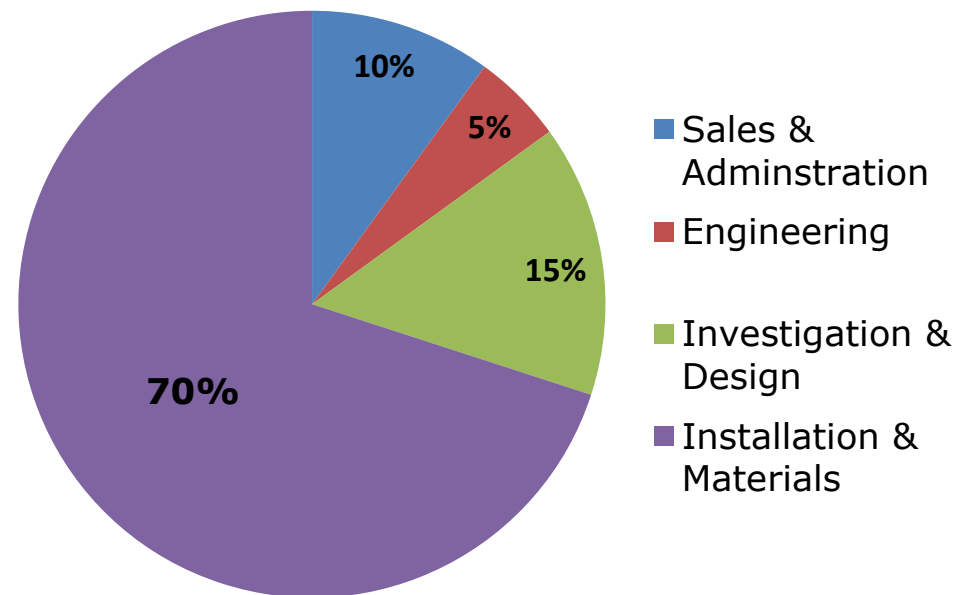
# High level breakdown of the 4 pillars for Thompsonville-Copemish

	Commentary	Key Assumptions
<b># of customers</b>	948 892 residential 56 commercial	<ul style="list-style-type: none"><li>Based on anticipated attachments rates</li></ul>
<b>Spend (Millions)</b>	Infrastructure : \$4.3M DTE: \$4.8M Customers: \$1.3M	<ul style="list-style-type: none"><li>Infrastructure fund connects towns</li><li>Customer attachment program (CAP) would be used for the communities</li></ul>
<b>Avg Annual Cost savings to Customers</b>	\$1,700	<ul style="list-style-type: none"><li>Based on comparison between average 21/22 winter propane and June 2022 natural gas</li><li>Assumes avg annual propane use of 1,100 gallons</li></ul>
<b>Environmental Impact</b>	Equivalent of removing 181 cars from the road	



## Once natural gas is extended to the communities, the Customer Attachment Program (CAP) will be used to determine customer pricing

- Under CAP, utilities must treat expansion as an investment, balancing the costs of expansion against the revenue to be made by it over a 20-year period. Any shortfall between the two must be paid for by the new customers as a lump sum or surcharge; existing customers must not subsidize the cost of expansion
- This works very well for some regions. For others, unable to finance the expansion, the Infrastructure Fund fills a much-needed gap.
- Utilities do not earn money from the fund, it only enables them to expand to reach regions that need it



Shown: the percentage of expansion costs driven by each element of expansion. Installation and materials costs include mainline distribution, service lines, meters and labor

# Natural Gas Customer Investment

Once natural gas is installed, two options for paying your portion of the costs will become available..

## Option 1

Fixed monthly  
surcharge of  
approximately \$30 for  
10 years  
(Includes 8.75% interest)

## Option 2

One-time payment  
of \$2,000

Disclaimer: Costs/surcharge subject to change based on market conditions

# Natural Gas Payback & Energy Savings



## Investment Costs

Customer Contribution (DTE )	\$ 2,000
In-Home Conversion Costs (Estimate)	\$ 1,200
Total Investment Costs:	\$ 3,200

**\*Annual Energy Savings** (based on 1,100 gallons, \$2.00 per gallon) **\$ 1,600**

**Payback on Investment** **<2 years**

\* Go to [dteenergy.com/switch2gas](http://dteenergy.com/switch2gas) to calculate your individual savings.

To demonstrate the environmental benefits of each project, we'll be able to calculate how much we're reducing emissions by switching to this cleaner fuel source

### Environmental Benefits of Natural Gas



- When comparing against alternative heating sources, natural gas stacks up as follows:
  - **~10% cleaner** than propane
  - **~20% cleaner** than heating oil
  - **~30% cleaner** than wood & wood residual
- There are advancements being made to reduce natural gas emissions such as RNG, hydrogen, energy efficiency, etc. which will widen the environmental comparison against other fueling sources
- Propane also relies heavily on truck delivery which causes significant greenhouse gas emissions

Economic impact will need to be shown. The fund enables regions without natural gas to acquire it and compete with regions that have it

- Often, when businesses expand into new regions, lack of access to natural gas is a significant barrier
- Regions without access simply can't compete with regions that have it, because businesses view natural gas as an operational necessity like sewer, broadband, etc.
- Anchor businesses in these regions that want to attract employees have trouble doing so, since these potential employees do not want to live in an area without this infrastructure



Shown: the site selector tool at the Michigan Economic Development Corporation website. Top industries for expansion, according to the MEDC, include advanced manufacturing and medical device assembly, mobility and automotive manufacturing, engineering and development, agribusiness. Tourism is also ripe for expansion

## Next Steps - Discussion

- Continued outreach to the communities that would receive service
- Franchise agreements, process/timing
- Resolutions of support from local units and community organizations to include with MPSC application
- Apply for the funds, including resolutions of support
- Identify ways to assist residents in converting homes from propane to natural gas
  - Contractors in this area with that skillset and ways to offset costs?
- Other/Discussion



# Utility Right of Way Franchise Requirement

BY COUNCIL MEMBER \_\_\_\_\_

AN ORDINANCE to replace and supersede any previous franchises the City/Village/Township granted to DTE Gas Company f/k/a Michigan Consolidated Gas Company, by adopting a new ordinance, Ordinance No. \_\_\_\_, *DTE Gas Company Franchise Agreement*, to permit DTE GAS COMPANY and its respective successors and assigns, the right and authority to operate a natural gas transportation and distribution business within the CITY/VILLAGE/TOWNSHIP OF \_\_\_\_\_, \_\_\_\_\_ COUNTY, MICHIGAN, for a period of thirty years.

IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY/VILLAGE/TOWNSHIP OF \_\_\_\_\_ THAT:

Section 1. Any previous ordinances or agreements granting franchise rights to DTE Gas Company f/k/a Michigan Consolidated Gas Company be replaced by adopting a new ordinance, Ordinance No. \_\_\_\_, to read as follows:

*"DTE Gas Company Franchise Agreement"*

## Section 1. Definitions.

For purposes of this Ordinance No. \_\_\_\_, the following words and phrases shall have the meanings respectively ascribed to them by this section:

City/Village/Township means the City/Village/Township of \_\_\_\_\_, \_\_\_\_\_ County, Michigan, or the territory within the City/Village/Township limits of the City/Village/Township of \_\_\_\_\_.

DTEG means DTE Gas Company, a corporation organized under the laws of the State of Michigan and its successors and assigns.

# Resolution of Support

- MPSC will require robust community support as part of the application review process
- Consideration of support could highlight:
  - Long-standing (more than 10 years) interest from residents and businesses in expansion/access to natural gas
  - Current disadvantage that market size versus high cost of infrastructure investment creates which blocks expansion without state support
  - Positive impact that expanded access to natural gas will have on marketability of the region for economic development and site selection
  - Positive impact that access to natural gas will have to assist in attracting developers for needed workforce housing projects
  - Pronounced reduction in heating cost for businesses and residents that would occur if able to access natural gas service
  - Access to natural gas will reduce carbon emissions and truck traffic and emissions that result from the regular transport of other heating fuels

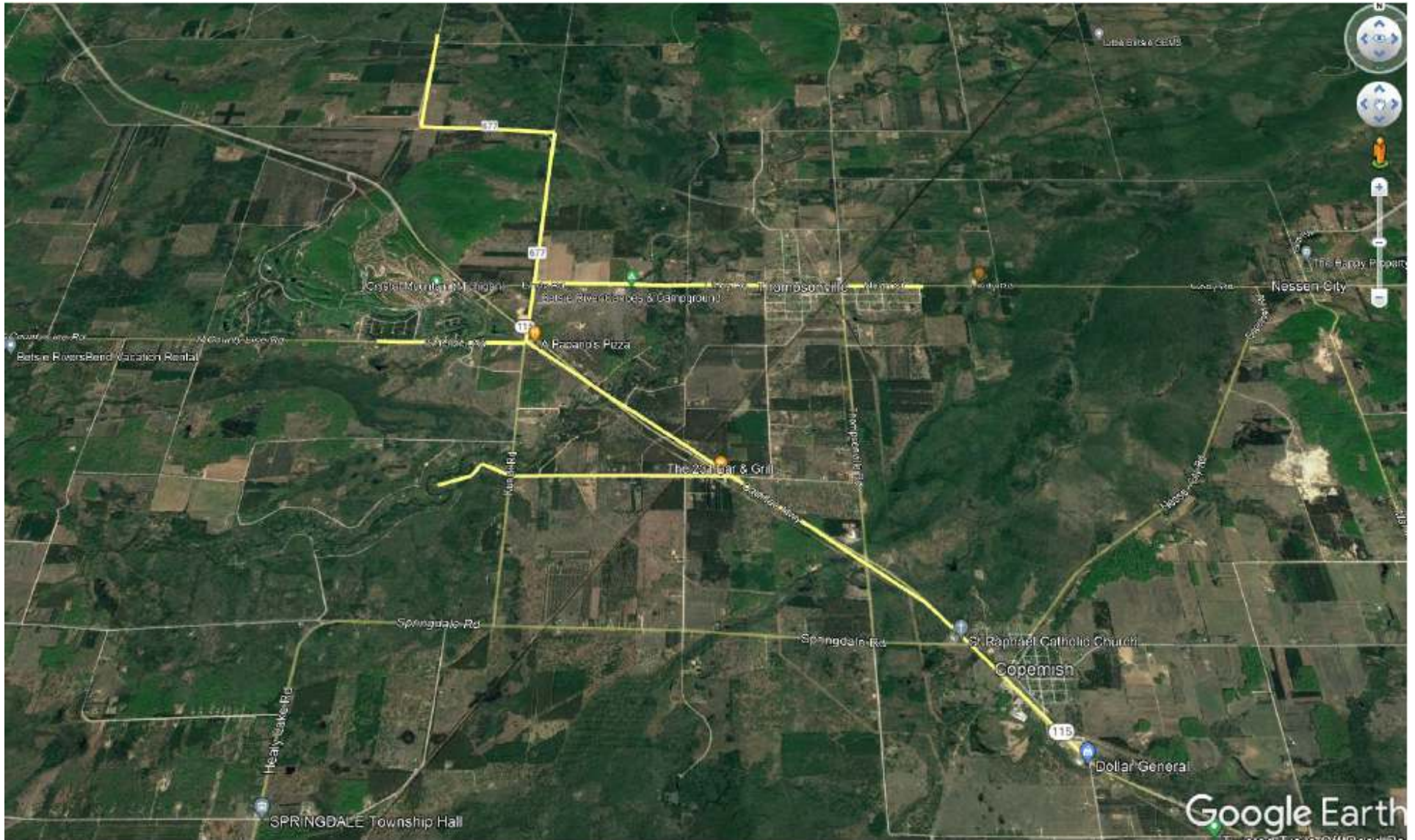


## Key DTE Contacts

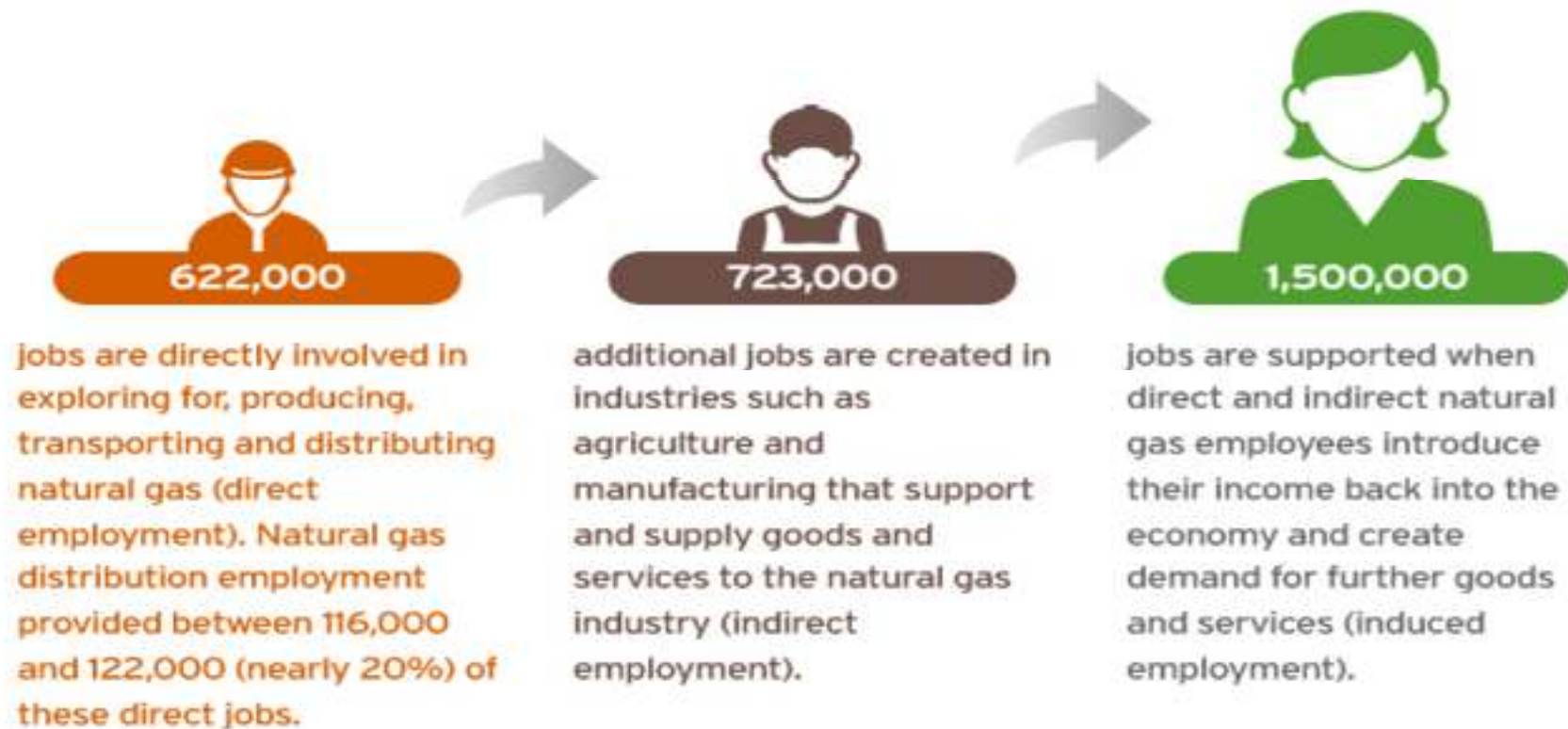
- Chris Hackbarth – Regional Manager for Benzie & Wexford, [christopher.Hackbarth@dteenergy.com](mailto:christopher.Hackbarth@dteenergy.com), 517.974.1476
- Jonathon Wilson – Regional Manager for Manistee County, [jonathan.wilson@dteenergy.com](mailto:jonathan.wilson@dteenergy.com), 616-581-8290
- Winston Feeheley, [winston.Feeheley@dteenergy.com](mailto:winston.Feeheley@dteenergy.com), 517.318.3375
- Chris Cole, [christine.cole@dteenergy.com](mailto:christine.cole@dteenergy.com), 231.932.2838
- Brandon Riney, [brandon.riney@dteenergy.com](mailto:brandon.riney@dteenergy.com), 248.763.9298

# Appendix

# Overview of Thompsonville-Copemish project



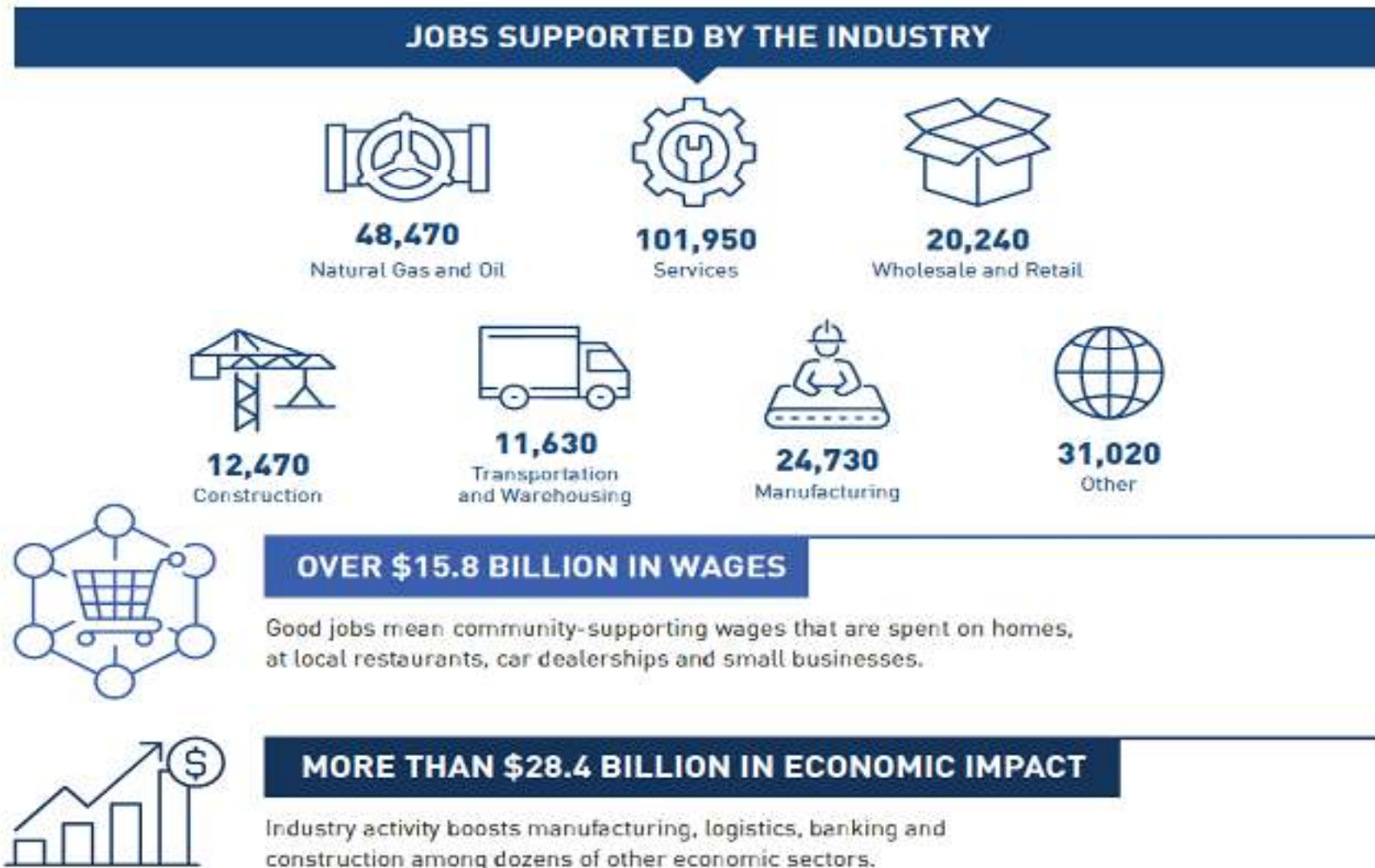
At a high level, the natural gas industry creates three types of jobs, further demonstrating economic impact



- Not counting jobs created as a result of business expansion to a specific region, natural gas creates direct jobs, indirect jobs and induced jobs, a pattern we can expect at the state as well as national level
- We also know from economic development groups that these jobs have a direct impact on a community's institutions: schools, libraries, healthcare, etc.



At the state level, every natural gas job in Michigan creates 4.1 additional jobs and contributes substantially to the economy



We've been careful to point out that marketplace competition between natural gas and propane will not be drastically affected

- The fund allows utilities to expand everywhere in the state, but only to some regions
- Even in areas where residences and businesses are already on main, we compete with propane and other fuels to win customers
- Creation of an Infrastructure Expansion Fund does not remove propane's ability to compete, but replicate the even playing field that already exists in these areas
- In fact, in some regions of the state, propane will continue to have no competition from natural gas, because, as noted, the fund will not allow us to extend everywhere



The advertisement features a large image of a woman and two children in a kitchen. The DTE logo is in the top right corner. The headline reads "Convert with Confidence". Below this, a blue banner states "Save up to 50% when you convert to natural gas". The bottom section contains three smaller images: a woman washing a child in a sink, an elderly couple sitting on a couch, and a man working on a kitchen stove. Text below these images promotes natural gas as a "convenient and affordable" option. It includes a "PAID" stamp and contact information for DTE.

**DTE**

Convert with Confidence

Save up to **50%** when you convert to natural gas

Live your best life with natural gas, the convenient and affordable option for your home energy needs.

Small text: "Switching from propane to natural gas will save you money on your energy bills. Natural gas is reliable and more effective, saving you up to 50% on your natural energy bill. To learn more, call 1-800-333-2222." "Call 1-800-333-2222 in Southeast MI" "Call 1-800-333-2222 in all other areas of MI" "dteenergy.com/SwitchEgas"

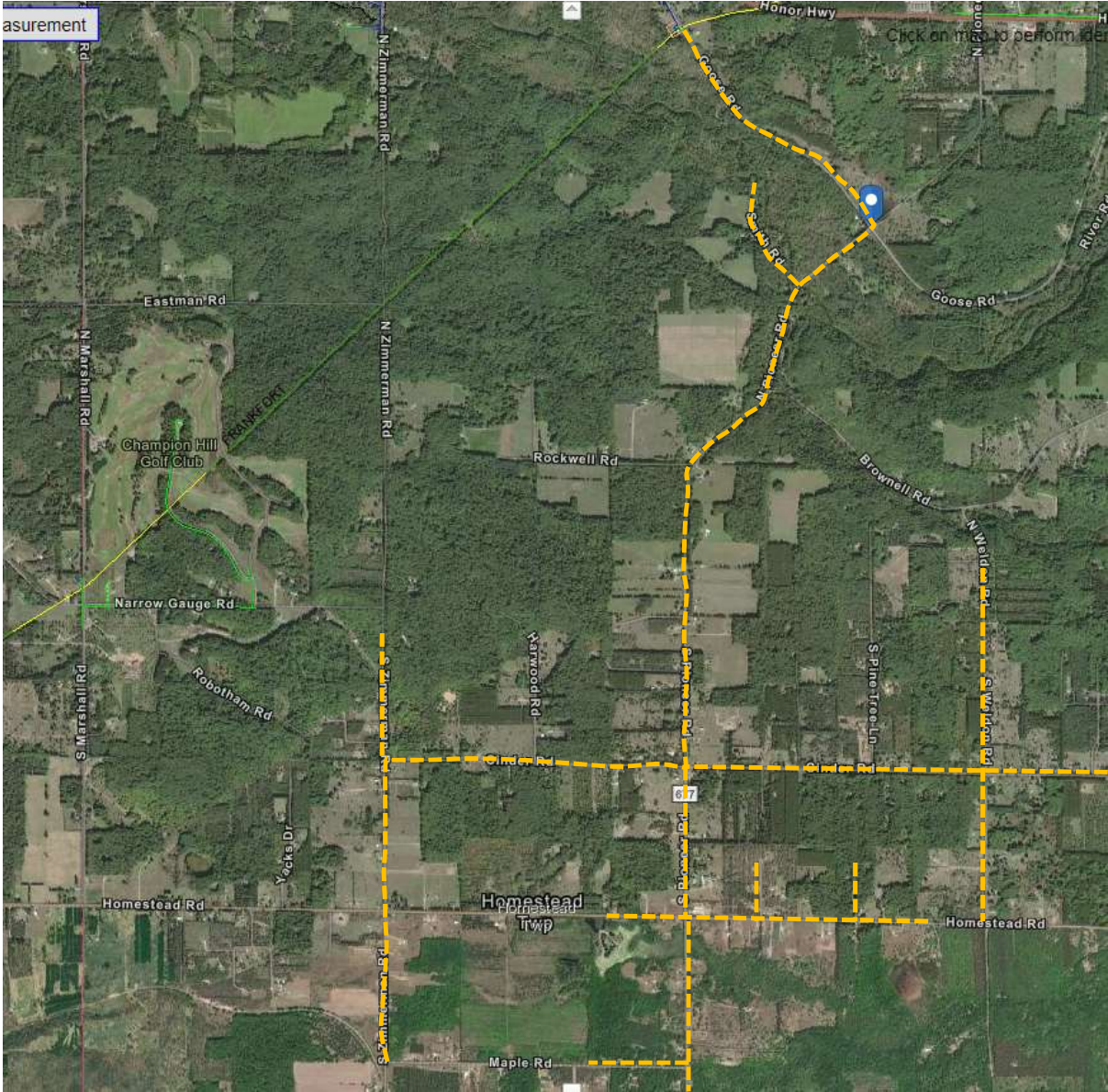
**DTE**  
ENERGY COMPANY  
CALL 1-800-333-2222

**PAID**  
DTE

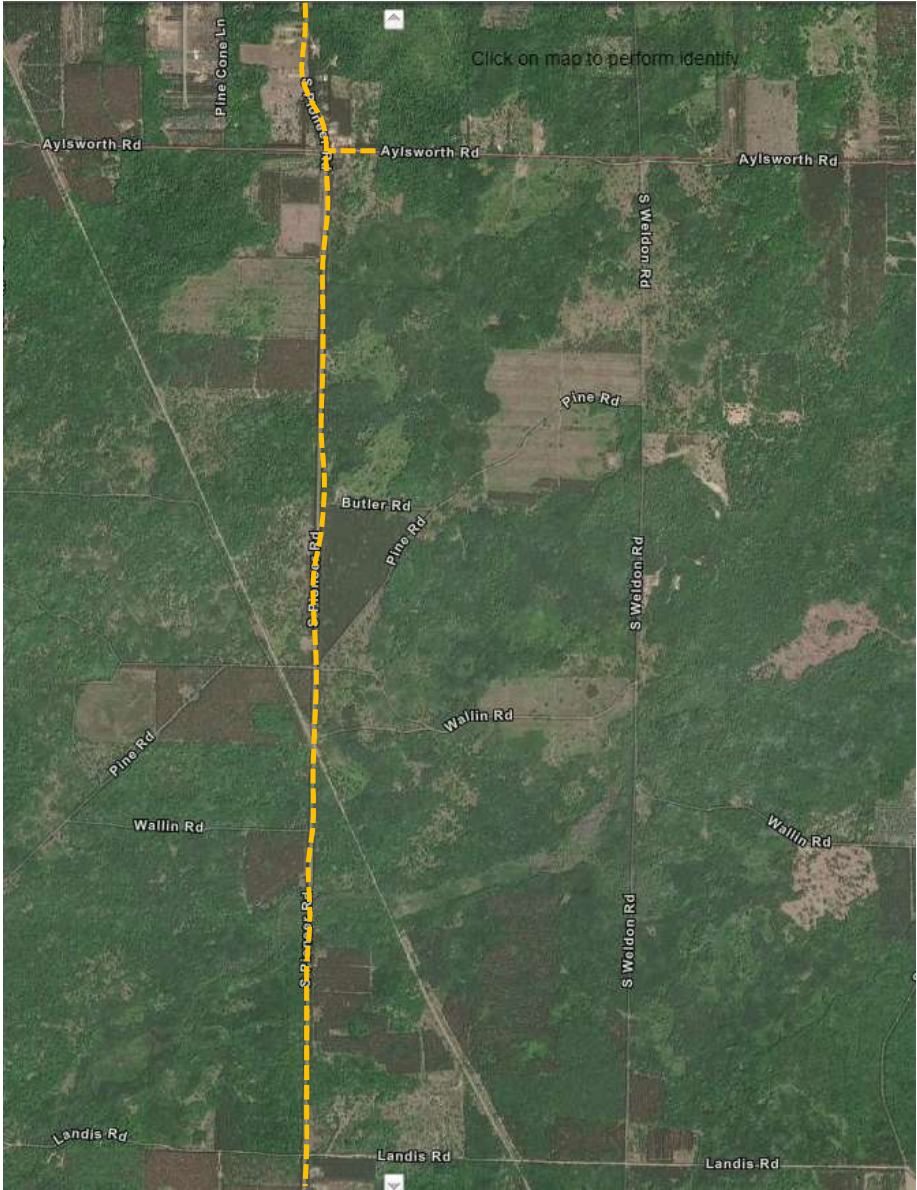
Shown: direct mail piece from DTE's 2021 campaign targeting on main customers and urging them to switch



## Honor Gate Station

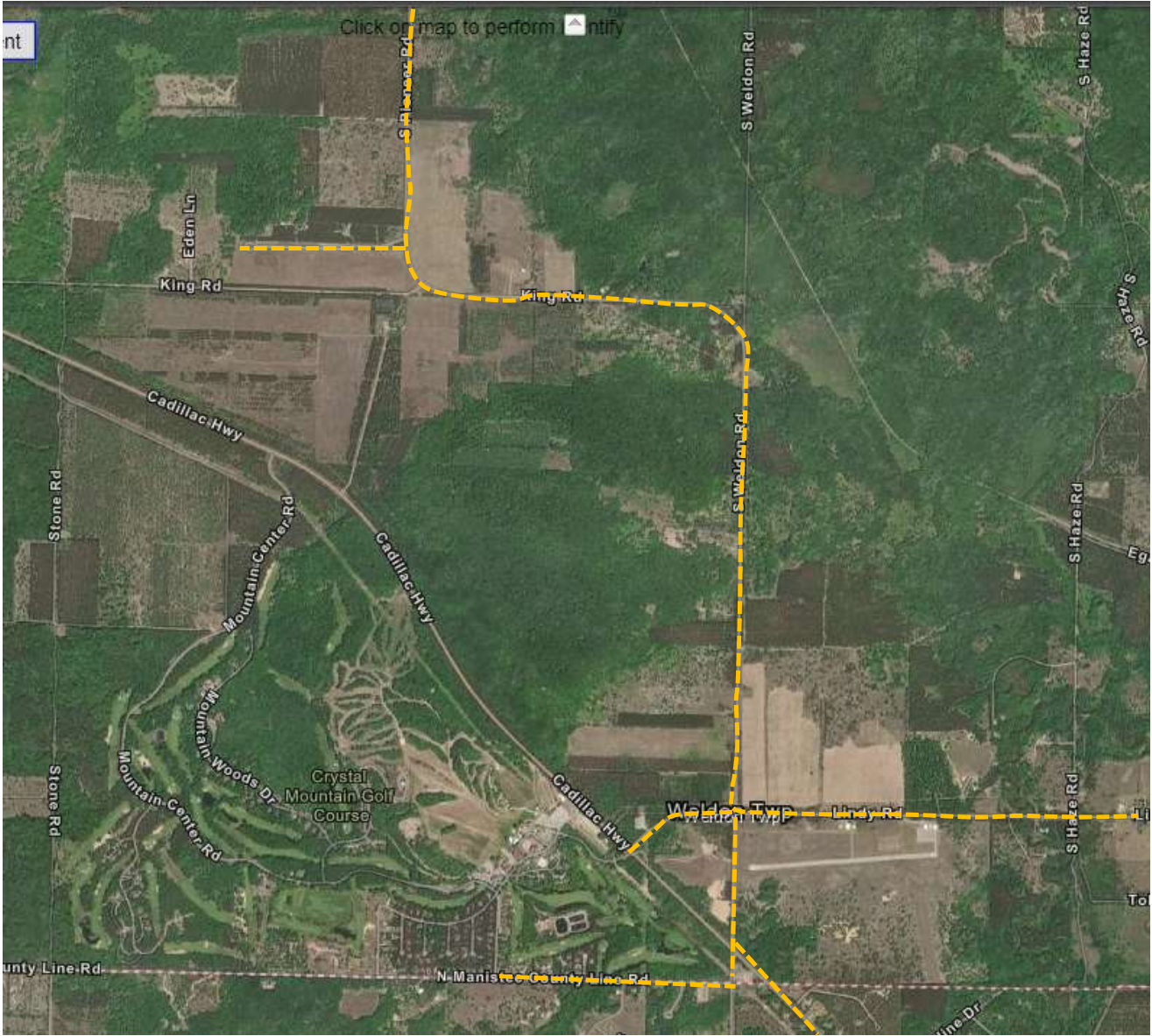


CR 677 South Segment

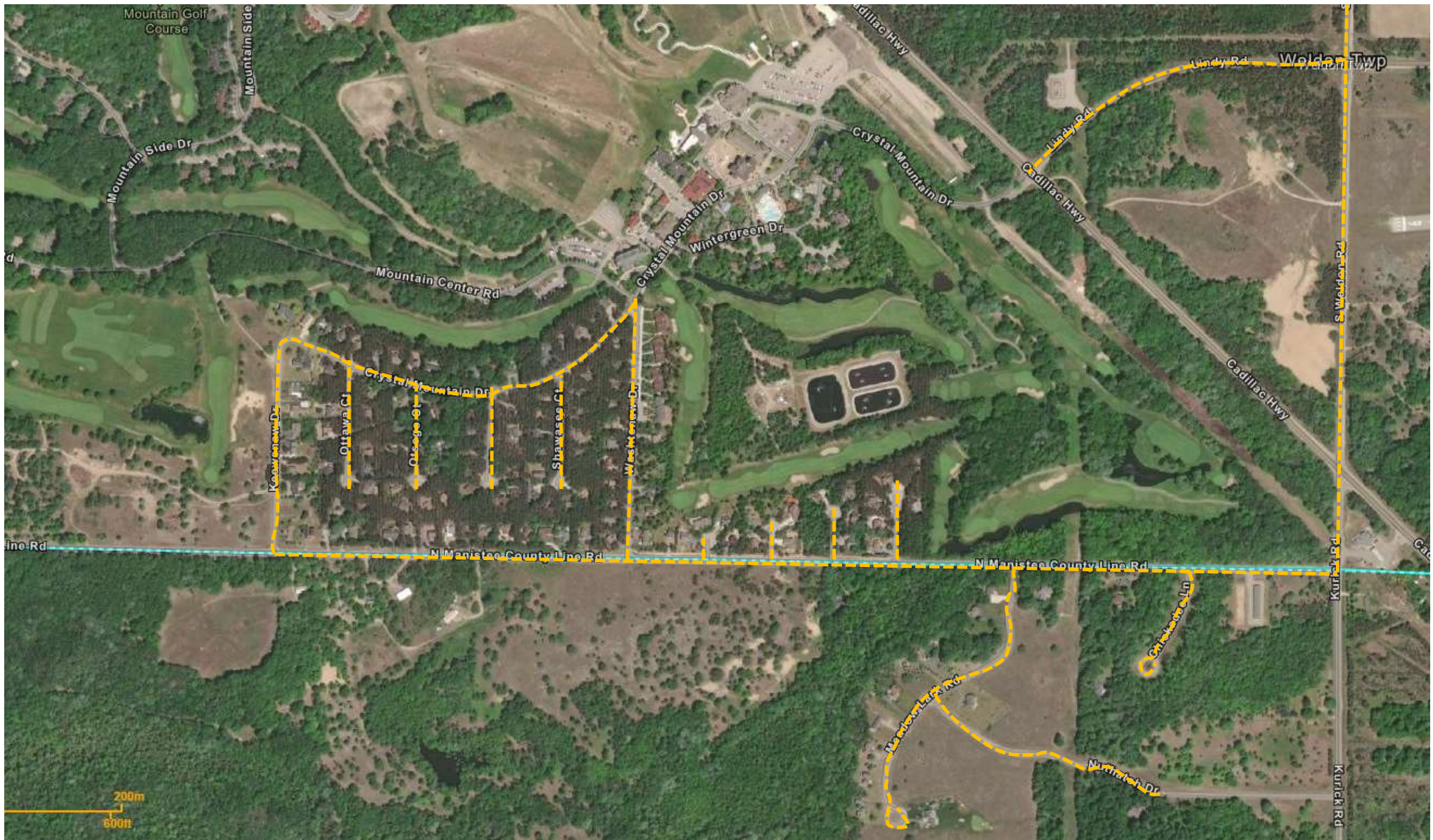




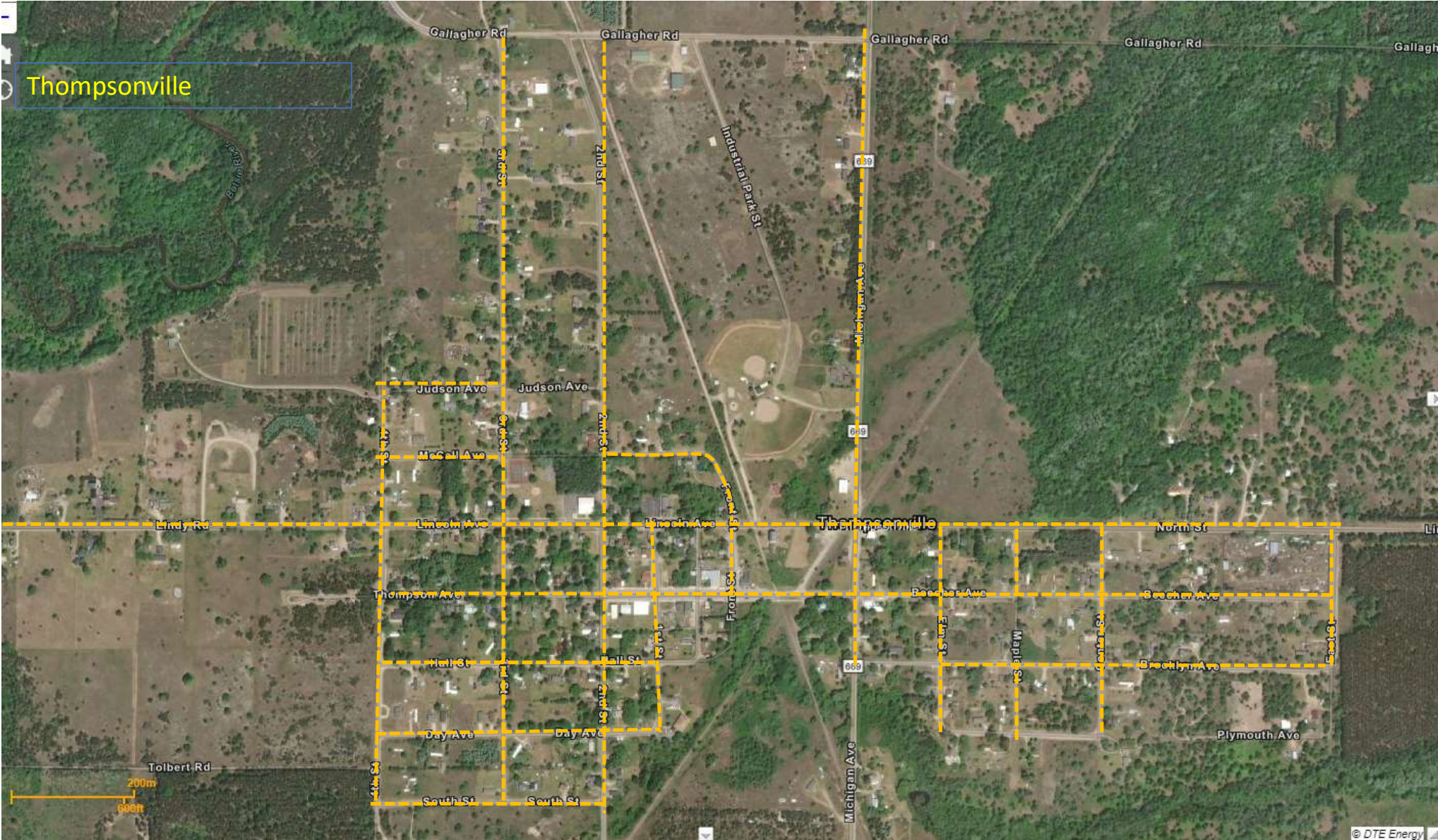
Connection to M-115 @ Crystal Mountain











Thompsonville

Thompsonville



Betsie Valley  
Elementary  
Segment



## Vondra Rd - West





Copemish





448 Court Place • Beulah, MI 49617

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October 18, 2022

To Whom It May Concern:

On behalf of Benzie County and the Board of Commissioners, I write to express our strong support of the DTE Natural Gas Expansion Project being offered through a grant application from the State of Michigan. Natural gas expansion will benefit Benzie County communities tremendously by lowering heating costs for those affected by the project, many of whom are low-income residents.

Benzie County also has a great need for housing stock, specifically low income and missing middle housing. Without the expansion of natural gas, the cost to develop housing in our county is too great. Natural gas will offer a better ability to development housing stock to meet the need of our low income and missing middle residents.

I again want to express Benzie County's support of the DTE Natural Gas Expansion Project.

If you have any questions or would like to discuss the benefits of this project for Benzie County, please do not hesitate to reach out to me.

Sincerely,

Bob Roelofs, Board Chair  
Benzie County  
448 Court Place, Ste. 205  
Beulah, MI 49617  
231-882-0035

				Total County Extra							
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
County Name	Taxable Value	County Allocated Rate / SET	Est. County Allocated / SET Tax Dollars	Operating Rate	Est. County EV Oper. Tax Dollars	Total County Debt Rate	Est. County Debt Tax Dollars	Total Est. County Tax Dollars	Total Est. County Tax Dollars	RenZone Taxable Value	
Benzie	1,517,581,361.00	3.3378	5,065,383.05	4.7951	7,276,954.38	0.4500	682,911.61	13,025,249.04		0.00	
STATE ED. TAX	1,511,983,361.00	6.0000	9,071,900.17	0.0000	0.00	0.0000	0.00	0.00		0.00	

				Total Other Extra							
(J)		(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	(KK)	
Local Unit Name		Total	Est. Local	Voted /							
Townships		Allocated /	Allocated /	General						Total	
Cities		Charter	Charter Tax	Law	Est. Local EV / GL	Total Debt	Est. Local Debt	Total Est. Local		RenZone	
Villages	(K)	Rate	Dollars	Operating	Oper. Tax Dollars	Rate	Tax Dollars	Tax Dollars		Taxable Value	
Listed Alphabetically				Rate							
Almira	190,594,174.00	0.6907	131,643.40	2.1838	416,219.56	0.0000	0.00	547,862.96		0.00	
Benzonia	259,752,218.00	0.7688	199,697.51	1.5386	399,654.76	0.0000	0.00	599,352.27		0.00	
Blaine	50,680,689.00	0.5000	25,340.34	0.7930	40,189.79	0.0000	0.00	65,530.13		0.00	
Colfax	31,464,547.00	0.8362	26,310.65	0.9182	28,890.75	0.0000	0.00	55,201.40		0.00	
Crystal Lake	202,225,939.00	0.6795	137,412.53	0.9694	196,037.83	0.0000	0.00	333,450.36		0.00	
Gilmore	46,395,795.00	0.8026	37,237.27	1.8957	87,952.51	0.0000	0.00	125,189.78		0.00	
Homestead	86,543,675.00	0.8609	74,505.45	1.4285	123,627.64	0.0000	0.00	198,133.09		0.00	
Inland	94,993,854.00	0.7382	70,124.46	3.8202	362,895.52	0.0000	0.00	433,019.98		0.00	
Joyfield	31,224,446.00	0.9717	30,340.79	0.0000	0.00	0.0000	0.00	30,340.79		0.00	
Lake	292,176,345.00	0.5420	158,359.58	0.3449	100,771.62	0.0000	0.00	259,131.20		0.00	
Platte	23,228,980.00	0.8078	18,764.37	1.4476	33,626.27	0.0000	0.00	52,390.64		0.00	
Weldon	96,365,276.00	0.7233	69,701.00	0.9663	93,117.77	0.0000	0.00	162,818.77		0.00	
Frankfort	111,935,423.00	12.3278	1,379,917.51	4.2181	472,154.81	0.9237	103,394.75	1,955,467.07		0.00	
BENZONIA	21,085,128.00	9.1346	192,604.21	2.0000	42,170.26	1.0000	21,085.13	255,859.60		0.00	
BEULAH	40,330,548.00	7.8864	318,062.83	0.0000	0.00	0.0000	0.00	318,062.83		0.00	
ELBERTA	12,459,634.00	7.0934	88,381.17	2.8368	35,345.49	4.1700	51,956.67	175,683.33		0.00	
HONOR	12,798,961.00	7.1721	91,795.43	0.0000	0.00	0.0000	0.00	91,795.43		0.00	
LAKE ANN	16,795,131.00	1.3832	23,231.03	0.0000	0.00	0.0000	0.00	23,231.03		0.00	
THOMPSONVILLE	7,367,731.00	6.6613	49,078.67	0.0000	0.00	0.0000	0.00	49,078.67		0.00	



(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Authority Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Authority Debt Tax Dollars	(G) Est. Total Authority Tax Dollars	(DD) Total RenZone Taxable Value
LIBRARY - BENZIE SHORES	566,750,073.00	0.6000	340,050.04	0.0000	0.00	340,050.04	0.00
LIBRARY - BETSIE VALLEY BENZIE CO.	127,829,823.00	0.3403	43,500.49	0.0000	0.00	43,500.49	0.00
TRANSIT - BENZIE COUNTY	1,517,581,361.00	0.4766	723,279.28	0.0000	0.00	723,279.28	0.00

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(BB)	(C)/ Non
		Total Taxable	Total Commercial		Est. HH	Non		Total Debt /	Est. Debt /	Total		Total Est. Local	Total	Homestead
		NonHomestead	Personal		Supplemental	Homestead		Sinking Fund /	Sinking Fund /	Recreational		K12 School	Recreational	Comm.Pers.
Local K12 School District Name	Value	Taxable Value	Taxable Value	HH /	Tax Dollars	Rate	Est. NH Operating	Fund / Bldg	Bldg Site	Rate	Tax Dollars	Tax Dollars	Taxable Value	Rate
BENZIE COUNTY CENTRAL SCH	915,915,025.00	460,686,829.00	9,347,600.00	0.0000	0.00	18.0000	8,348,448.52	2.8584	2,618,051.51	0.0000	0.00	10,966,500.03	0.00	6.0000
FRANKFORT AREA SCHOOLS	557,877,215.00	374,595,227.00	2,502,950.00	0.0000	0.00	18.0000	6,757,731.79	1.5200	847,973.37	0.0000	0.00	7,605,705.16	0.00	6.0000
GLEN LAKE COMMUNITY SCH DIST	533,732.00	136,109.00	0.00	0.0000	0.00	15.0696	2,051.11	0.3300	176.13	0.0000	0.00	2,227.24	0.00	3.0696
TRAVERSE CITY SCHOOL DIST.	43,255,389.00	5,324,421.00	5,400.00	0.0000	0.00	18.0000	95,871.98	3.1000	134,091.71	0.0000	0.00	229,963.69	0.00	6.0000

(A) Community College Name	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Community College Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Community College Debt Tax Dollars	(G) Est. Total Community College Tax Dollars	(BB) Total RenZone Taxable Value		
(H) Intermediate School District Name	(I) Taxable Value	(J) ISD Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars	(II) Total RenZone Taxable Value
TRAVERSE BAY	1,517,581,361.00	0.1881	285,457.05	2.6990	4,095,952.09	0.0000	0.00	4,381,409.14	0.00

Township / City	Village	School Code	Local School District	Total			
				Total Homestead Property Tax Rate	Total NonHomestead Property Tax Rate	Total Homestead Property Tax Rate w/Special Assmnt	Total NonHomestead Property Tax Rate w/Special Assmnt
Almira		10015	BENZIE COUNTY CENTRAL SCH	23.6795	41.6795	23.6795	41.6795
Almira	LAKE ANN	10015	BENZIE COUNTY CENTRAL SCH	25.0627	43.0627	25.0627	43.0627
Almira		28010	TRAVERSE CITY SCHOOL DIST.	23.9211	41.9211	23.9211	41.9211
Almira	LAKE ANN	28010	TRAVERSE CITY SCHOOL DIST.	25.3043	43.3043	25.3043	43.3043
Benzonia		10015	BENZIE COUNTY CENTRAL SCH	23.1124	41.1124	23.1124	41.1124
Benzonia	BENZONIA	10015	BENZIE COUNTY CENTRAL SCH	35.2470	53.2470	35.2470	53.2470
Benzonia	BEULAH	10015	BENZIE COUNTY CENTRAL SCH	30.9988	48.9988	30.9988	48.9988
Blaine		10015	BENZIE COUNTY CENTRAL SCH	22.6980	40.6980	22.6980	40.6980
Blaine		10025	FRANKFORT AREA SCHOOLS	21.3596	39.3596	21.3596	39.3596
Colfax		10015	BENZIE COUNTY CENTRAL SCH	22.8997	40.8997	22.8997	40.8997
Colfax	THOMPSONVILLE	10015	BENZIE COUNTY CENTRAL SCH	29.5610	47.5610	29.5610	47.5610
Crystal Lake		10025	FRANKFORT AREA SCHOOLS	21.7155	39.7155	22.3655	40.3655
Gilmore		10015	BENZIE COUNTY CENTRAL SCH	24.1033	42.1033	24.1033	42.1033
Gilmore		10025	FRANKFORT AREA SCHOOLS	22.7649	40.7649	22.7649	40.7649
Gilmore	ELBERTA	10025	FRANKFORT AREA SCHOOLS	36.8651	54.8651	36.8651	54.8651
Homestead		10015	BENZIE COUNTY CENTRAL SCH	23.0944	41.0944	23.0944	41.0944
Homestead	HONOR	10015	BENZIE COUNTY CENTRAL SCH	30.2665	48.2665	30.2665	48.2665
Inland		10015	BENZIE COUNTY CENTRAL SCH	25.3634	43.3634	25.3634	43.3634
Joyfield		10015	BENZIE COUNTY CENTRAL SCH	21.7767	39.7767	21.7767	39.7767
Lake		10015	BENZIE COUNTY CENTRAL SCH	21.6919	39.6919	21.6919	39.6919
Lake		10025	FRANKFORT AREA SCHOOLS	20.9535	38.9535	20.9535	38.9535
Platte		10015	BENZIE COUNTY CENTRAL SCH	23.0604	41.0604	23.0604	41.0604
Platte		45010	GLEN LAKE COMMUNITY SCH DIST	20.5320	35.6016	20.5320	35.6016
Weldon		10015	BENZIE COUNTY CENTRAL SCH	22.8349	40.8349	22.8349	40.8349
Weldon	THOMPSONVILLE	10015	BENZIE COUNTY CENTRAL SCH	29.4962	47.4962	29.4962	47.4962
Frankfort		10025	FRANKFORT AREA SCHOOLS	37.5362	55.5362	37.5362	55.5362

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed	Total of All Special Assessment Rates Levied UNITWIDE
Crystal Lake	Fire – 119	0.6500

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# Memorandum

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To: Board of Commissioners

Copy: Michelle Thompson, County Treasurer

From: Katie Zeits, County Administrator 

Date: October 6, 2022

Subject: **Certified Mailing Signature Cards – fees**

Attached you will find a request from County Treasurer Michelle Thompson requesting a fee be established for copies of certified mailing signature cards. Ms. Thompson receives several requests each year for this information which is housed with Title Check, and she anticipates may more requests coming forward due to recent tax law changes. Ms. Thompson recommends a fee of \$50/parcel.

The Board of Commissioners has asked Administration to work on a Benzie County fee directory, which will take some time yet. In the meantime, I recommend this fee be established.

## Recommendation:

That the Board of Commissioners adopts a \$50/parcel fee for requests for certified mailing signature cards packets.

**FW: Certified Mailing Signature Cards**

Michelle Thompson <MThompson@benzieco.net>

Fri 9/30/2022 1:29 PM

To: Katelyn Zeits <kzeits@Benzieco.net>

Katie:

I need to create a fee for this packet of information housed at Title Check and that I get several requests per year for...

I would like to charge a flat \$50/parcel. Do we need to invoke the Fee committee or do we just take it to the BOC?

Please advise,

Michelle Thompson

Michelle Thompson  
Benzie County Treasurer  
Benzie County Land Bank Authority Chair  
[www.benzieco.net](http://www.benzieco.net)  
231.882.9672

-----Original Message-----

From: mact@listserv.mml.org <mact@listserv.mml.org>  
Sent: Monday, April 11, 2022 1:22 PM  
To: mact@listserv.mml.org  
Subject: Certified Mailing Signature Cards

This message was sent by Mary Lou Phillips mphillips@oceana.mi.us

I have an attorney's office requesting documentation on the certified mailing information on properties purchased at tax sale in order to get a title company to insure when selling to another party. We are with Title Check, so I have an email out to them to see if counties do share that information. If we can & will share, then what do you charge for the information?

-----  
Post your message to the list by sending it to mact@listserv.mml.org.

To troubleshoot problems and receive your subscription history  
<https://member.mail-list.com/sc?ln=mact>

To contact the list owner, send your message to  
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<<https://member.mail-list.com/u?ln=mact&nm=mthompson%40benzieco.net>>





# Memorandum

**To:** Bob Roelofs, Chairman of the Benzie County Board of Commissioners  
**From:** Rebecca Hubers, Emergency Management Coordinator  
**Date:** October 5, 2022  
**Subject:** Authorization to Sign the Emergency Management Performance Grant (EMPG) Work Agreement for Fiscal year 2023

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## GRANT PROCESS

The approval of the **2023 Work Agreement** is required prior to the beginning of the First EMPG Quarter (October 1).

The Work Agreement puts MSP EMHSD on notice that we will be applying for funding for our Emergency Management Position as well as putting the County on notice as to the performance requirements for funding.

Every quarter throughout the year I submit reports to the District Emergency Management Coordinator for the Michigan State Police. They review the progress of compliance and approve the document going forward.

Toward the end of the performance period, we receive a Grant Agreement which outlines specifically what reimbursement funding is expected. Benzie County was awarded \$19,242.00 or 40.29% of the local emergency manager's salary and fringe benefits under the FY 2022 EMPG. (recently Signed and submitted September 2022)

## ANNUAL WORK AGREEMENT

The annual Work Agreement is a document for the local emergency management programs to ensure that Michigan has a consistent, measurable, and effective emergency management system. Objectives are determined yearly based on Emergency Management (EM) priorities nationally and within the state. Listed below are the 13 requirements that we must meet in order to receive funding of the grant funding for the Emergency Management position.

### (1) ADMINISTRATION & FINANCE

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies and procedures to carry out emergency financial and administrative responsibilities. The EMPG funded emergency manager shall provide a copy of their job description(s) that incorporate their Emergency Management (EM) activities. EM activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

Goal: Verify that the jurisdiction has submitted the quarterly EMPG reports and financial documentation with original signatures.

**(2) LAWS AND AUTHORITIES**

The Emergency Management Program (EMP) shall comply with the Michigan Emergency Management Act (P.A. 390 of 1976 as amended) and applicable laws, regulations, and have a local Emergency Management (EM) resolution.

Goal: Verify attendance at quarterly district emergency management meetings and other meetings related to emergency management, which may assist in the execution of emergency management activities within the jurisdiction.

**(3) HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONSEQUENCE ANALYSIS**

The jurisdiction shall continually identify natural and human-caused hazards that potentially impact the jurisdiction. The jurisdiction shall also assess the risk and vulnerability of people, property, the environment, and its own operations from these hazards. The jurisdiction should also conduct a consequence analysis for vulnerable hazards to consider the impact on the public, responders, continuity of operations that include the delivery of services; property, facilities, and infrastructure; the environment; the economic condition of the jurisdiction and public confidence in the jurisdictions governance.

Goal: Identify risk/vulnerability assessments that are completed in each jurisdiction.

**(4) HAZARD MITIGATION**

The Emergency Management Coordinator (EMC) should participate in activities to eliminate hazards or mitigate the effects of hazards that cannot be reasonably prevented. If the jurisdiction intends to receive mitigation funds, then the EMC shall ensure that the jurisdiction's hazard mitigation (HM) plan is developed and updated every five years.

Goal: Document the progress of hazard mitigation plan updates, completion of hazard mitigation plan objectives, and the dissemination of hazard mitigation grant information announcements and notices.

**(5) PREVENTION**

The Emergency Management Program (EMP) has a strategy among disciplines to coordinate prevention activities, to monitor the identified threats and hazards, and adjust the level of prevention activity commensurate with the risk and has procedures for exchanging information between internal and external stakeholders to prevent incidents.

Goal: Identify prevention training attended and potential training needs. Identify how jurisdictions are gathering and disseminating information to and from the Michigan Intelligence Operation Center (MIOC) and Critical Infrastructure and Key Resources (CIKR) sectors, and identify other methods used to deter or prevent hazards.

**(6) OPERATIONAL PLANNING**

The Emergency Management Coordinator (EMC) shall ensure the jurisdiction is compliant with P.A. 390 of 1976, as amended, by maintaining a current Emergency Operation Plan (EOP) or Emergency Action Guidelines (EAG) that meets the criteria in the MSP/EMHSD Publication (Pub) 201a. The EMC shall verify that each jurisdiction whose population exceeds

10,000 also complies with P.A. 390 of 1976, as amended, by maintaining an emergency support plan. The local emergency manager must verify that the EOP (or EAG), and supplemental emergency support plans are updated every four years. The EMC will ensure that the jurisdiction's current Chief Elected Official (CEO) has signed the updated/revised EOP, EAG, and emergency support plans.

Goal: Document attendance of planning meetings, verify status of Emergency Operation Plans (EOP)/Emergency Action Guidelines (EAG), annexes, and supplemental plans, report new or updated SARA Title III plan, and emergency management participation with schools.

#### **(7) INCIDENT MANAGEMENT**

The Emergency Management Program (EMP) shall comply with Homeland Security Presidential Directive/HSGP-5, and Executive Directive 2005-09 by formally adopting the National Incident Management System (NIMS) to provide for efficient and effective emergency response operations amongst multiple agencies and jurisdictions. The program shall establish a means of interfacing on-scene incident management with the jurisdiction's Emergency Operations Center (EOC).

Goal: Verify that the jurisdiction maintains an EOC call list, including the CEO, performs a call out drill, and conducts an EOC orientation session. Ensure that the local jurisdiction is compliant with the National Incident Management System (NIMS).

#### **(8) RESOURCE MANAGEMENT, LOGISTICS & MUTUAL AID**

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction is compliant with the NIMS resource management requirements including identification, location, acquisition, storage, maintenance, distribution, and accounting for services and materials, to address hazards identified in the jurisdiction. The jurisdiction shall use the Michigan Critical Incident Management System (MI CIMS) to manage their NIMS-typed resources. The EMC should also develop Mutual Aid Agreements (MAA) and promote memberships in the Michigan Emergency Management Assistance Compact (MEMAC) to address resource shortfalls and reduce resource gaps in the jurisdiction.

Goal: Ensure that Mutual Aid Agreements (MAAs) are developed and maintained, MEMAC is promoted, and that the jurisdiction's NIMS typed resources are current in the Michigan Critical Incident Management System (MI CIMS).

#### **(9) COMMUNICATIONS & WARNING**

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction communicates both internally and externally with all Emergency Management Program (EMP) stakeholders and emergency personnel. The local emergency manager shall disseminate disaster related information, and emergency alerts and warnings to response personnel, EOC staff, state and federal government officials, and the public. The system should be interoperable with other communication systems.

Goal: Verify that the jurisdiction has a primary and secondary warning system, and that they participate in radio tests, MI CIMS drills, and are actively involved in exercising additional communication methods.

#### **(10) OPERATIONS AND PROCEDURES & FACILITIES**

The Emergency Management Coordinator (EMC) shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, and restoration of essential functions and coordination among all levels of government. Procedures shall also be developed to guide situation and Damage Assessment (DA), situation reporting, and incident action planning. The Emergency Management Program (EMP) shall have a primary facility Emergency Operations Center (EOC) capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

Goal: Verify that procedures for Requesting a Governor's Emergency or Disaster Declaration and State Assistance are up to date in the jurisdiction's plans and that they were reviewed by public officials. Ensure that the jurisdiction maintains EOC procedures and provides an updated copy to the DC.

#### **(11) TRAINING**

The Emergency Management Coordinator (EMC) shall have a formal, documented training program composed of training needs, assessment, curriculum, course evaluation, and records of training. Necessary training includes Professional Development Series (PDS), MI CIMS, Damage Assessment and NIMS training courses. The local emergency manager shall submit the Quarterly Training and Exercise Reporting Worksheet (EMD-65) and promote available Emergency Management (EM) training for all personnel, including EOC staff, specific to their responsibilities.

Goal: Verify that jurisdictions are submitting Quarterly Training Reports (QTR) and are receiving necessary Damage Assessment (DA) and MI CIMS trainings. Verify that the jurisdiction is aware of and promotes additional emergency management related trainings.

#### **(12) EXERCISES, EVALUATIONS & CORRECTIVE ACTIONS**

The Emergency Management Program (EMP) shall have a documented exercise program that regularly tests the skills, abilities, and experience of emergency personnel, as well as plans, policies, procedures, equipment, and facilities. Exercises will comply with local, state and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP). The local emergency manager shall track all exercises on the Quarterly Training and Exercise Reporting Worksheet (EMD-065) including the type, hazards, grant funding, and number of participants, and submit this form.

All EMPG funded personnel receiving funding for any portion of their salary, benefits, or other expenditures must participate in no fewer than three exercises in the 12-month fiscal year grant period. Participation includes roles as exercise director, player, evaluator, controller, and assisting as a player in a simulation cell. Observation of an exercise will not count as participation.

One of the exercises must be conducted within the funded jurisdiction and test the local program Emergency Operations Plan (EOP). By authority conferred on the director of the department of State Police by Section 19 of 1976 PA 390, as amended, MCL 30.419) Per R 30.51 (Admin Code) each program shall have "(D) An exercise that tests the emergency operations plan at least once each fiscal year (October 1 to September 30)."

At least one After Action Report and Improvement Plan (AAR/IP) for an exercise which tests the local jurisdiction or programs EOP must be submitted to EMHSD each fiscal year via the District Coordinator.

Effort shall be made to submit the AAR/IP within 90 days of the exercise conclusion. It is requested that all AAR/IPs be submitted to EMHSD for tracking purposes.

Goal: Document participation by EMPG funded personnel in exercises using HSEEP guidance and the submittal of After-Action Reports (AAR). Verify that the jurisdiction has submitted Quarterly Exercise Reports (QER), updated their Improvement Plans (IPs) and training plans, as well as the multi-year training and exercise plan. Verify receipt and distribution of scheduled drill days.

### **(13) CRISIS COMMUNICATIONS, PUBLIC EDUCATION & INFORMATION**

The Emergency Management Program (EMP) provides preparedness information and education to the public concerning threats to life, safety, and property. These activities include information about specific threats, appropriate preparedness measures, actions to mitigate the threats, including protective actions, updating the public website, and promoting hazard awareness weeks and MIREADY campaigns.

Goal: Document efforts to educate the public about preparedness activities and report the jurisdiction's Citizen Corps activities.

### **RECOMMENDATION**

It is my recommendation that the Board of Commissioners authorize the Chair of the BOC and the Emergency Management Coordinator to sign on behalf of Benzie County **the 2023 EMPG Work Agreement** with the Michigan State Police – Emergency Management and Homeland Security Division.

EMHSD-31 Michigan State Police Emergency Management and Homeland Security Division	<b>Benzie County</b> <b>Emergency Management</b> Fiscal Year 2023 <b>Emergency Management Performance Grant (EMPG)</b> <b>Work Agreement/Quarterly Report</b>		<input checked="" type="checkbox"/> Initial Work Agreement
<input type="checkbox"/> 1 <sup>st</sup> Quarter	<input type="checkbox"/> 2 <sup>nd</sup> Quarter	<input type="checkbox"/> 3 <sup>rd</sup> Quarter	<input type="checkbox"/> 4 <sup>th</sup> Quarter
SIGNATURE OF CHIEF ELECTED OFFICIAL	DATE	SIGNATURE OF EMERGENCY MANAGEMENT COORDINATOR	DATE
SIGNATURE OF EMERGENCY MGMT. PROGRAM MANAGER	DATE	SIGNATURE OF DISTRICT COORDINATOR	DATE

## Purpose

This survey functions as the 2023 EMPG work agreement/quarterly report. The objectives of this work agreement are based upon standards identified in the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) Publication 206 - Local Emergency Management Program Standards Workbook. Activities for each objective have been determined by a group of local and state emergency management subject matter experts who maintain a baseline set of standards for emergency management programs in the state of Michigan. Survey responses will assist in the assessment of emergency management programs, determine how EMPG funds are utilized and help validate the importance of these emergency management activities to all levels of government.

## (1) ADMINISTRATION AND FINANCE

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies, and procedures to carry out emergency financial and administrative responsibilities. The EMPG funded emergency manager shall provide a copy of their job description(s) that incorporate their Emergency Management (EM) activities. Emergency Management (EM) activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Submit documents for 2023 EMPG work agreement to EMHSD financial staff by 10/1/22.</li> </ul>	Position Description Submitted: Yes/No EMHSD-17 Form Submitted: Yes/No EMHSD-31 Form Submitted: Yes/No

	<ul style="list-style-type: none"> <li>▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 1/10/23.</li> <li>▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current EMPG quarterly expense report, with signatures, will be submitted by 1/20/23.</li> <li>▪</li> </ul>	<p>EMPG work agreement/quarterly report was submitted: Yes/No</p> <p>EMPG quarterly expense report was submitted: Yes/No</p>
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 4/10/23.</li> <li>▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current EMPG quarterly expense report, with signatures, will be submitted by 4/20/23.</li> </ul>	<p>EMPG work agreement/quarterly report was submitted: Yes/No</p> <p>EMPG quarterly expense report was submitted: Yes/No</p>
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 7/10/23.</li> <li>▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current EMPG quarterly expense report, with signatures, will be submitted by 7/20/23.</li> </ul>	<p>EMPG work agreement/quarterly report was submitted: Yes/No</p> <p>EMPG quarterly expense report was submitted: Yes/No</p>

4 <sup>th</sup>	<ul style="list-style-type: none"> <li>Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 10/10/23.</li> <li>Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current EMPG quarterly expense report, with signatures, will be submitted 10/20/23.</li> <li>Submit documents for 2024 EMPG work agreement to EMHSD financial staff by 10/1/23.</li> </ul>	<p>EMPG work agreement/quarterly report was submitted: Yes/No</p> <p>EMPG quarterly expense report was submitted: Yes/No</p> <p>Position Description Submitted: Yes/No  EMHSD-17 Form Submitted: Yes/No  EMHSD-31 Form Submitted: Yes/No</p>
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## (2) LAWS AND AUTHORITIES

The Emergency Management Program (EMP) shall comply with the Michigan Emergency Management Act (P.A. 390 of 1976 as amended) and applicable laws and regulations and have a local Emergency Management (EM) resolution.

	Planned Activities	Action Taken (Local EMC Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Attend quarterly district EM meetings held between 10/1/22-12/31/22.</li> <li>Report attendance at other EM related meetings held between 10/1/22-12/31/22.</li> </ul>	<p>Quarterly meeting attended: Yes/No</p> <p><i>Meeting Type/Number of Meetings</i></p> <p>ESF #1 - Transportation #_____</p> <p>ESF #2 - Communications #_____</p> <p>ESF #3 - Public Works and Engineering #_____</p> <p>ESF #4 - Firefighting #_____</p> <p>ESF #5 - Information and Planning #_____</p> <p>ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____</p>



		ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____ ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____ ESF #11 - Agriculture and Natural Resources #_____ ESF #12 - Energy #_____ ESF #13 - Public Safety and Security #_____ ESF #14 - Cross-Sector Business and Infrastructure #_____ ESF #15 - External Affairs #_____ Local #_____ District #_____ Regional #_____ State #_____ Federal #_____ 
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>Attend quarterly district EM meetings held between 1/1/23-3/31/23.</li> <li>Report attendance at other EM related meetings held between 1/1/23-3/31/23.</li> </ul>	Quarterly meeting attended: Yes/No  <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation #_____ ESF #2 - Communications #_____ ESF #3 - Public Works and Engineering #_____ ESF #4 - Firefighting #_____ ESF #5 - Information and Planning #_____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____ ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____ ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____ ESF #11 - Agriculture and Natural Resources #_____ ESF #12 - Energy #_____ 

		ESF #13 - Public Safety and Security #_____ ESF #14 - Cross-Sector Business and Infrastructure #_____ ESF #15 - External Affairs #_____ Local #_____ District #_____ Regional #_____ State #_____ Federal #_____ 
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>Attend quarterly district EM meetings held between 4/1/23-6/30/23.</li> <li>Report attendance at other EM related meetings held between 4/1/23-6/30/23.</li> </ul>	Quarterly meeting attended: Yes/No  <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation #_____ ESF #2 - Communications #_____ ESF #3 - Public Works and Engineering #_____ ESF #4 - Firefighting #_____ ESF #5 - Information and Planning #_____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____ ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____ ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____ ESF #11 - Agriculture and Natural Resources #_____ ESF #12 - Energy #_____ ESF #13 - Public Safety and Security #_____ ESF #14 - Cross-Sector Business and Infrastructure #_____ ESF #15 - External Affairs #_____ Local #_____ District #_____ Regional #_____ State #_____ 

		Federal # _____
4 <sup>th</sup>	<ul style="list-style-type: none"> <li>Attend quarterly district EM meetings held between 7/1/23-9/30/23.</li> <li>Report attendance at other EM related meetings held between 7/1/23-9/30/23.</li> </ul>	<p>Quarterly meeting attended: Yes/No</p> <p><i>Meeting Type/Number of Meetings</i></p> <p>ESF #1 - Transportation # _____</p> <p>ESF #2 - Communications # _____</p> <p>ESF #3 - Public Works and Engineering # _____</p> <p>ESF #4 - Firefighting # _____</p> <p>ESF #5 - Information and Planning # _____</p> <p>ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services # _____</p> <p>ESF #7 - Logistics # _____</p> <p>ESF #8 - Public Health and Medical Services # _____</p> <p>ESF #9 - Search and Rescue # _____</p> <p>ESF #10 - Oil and Hazardous Materials # _____</p> <p>ESF #11 - Agriculture and Natural Resources # _____</p> <p>ESF #12 - Energy # _____</p> <p>ESF #13 - Public Safety and Security # _____</p> <p>ESF #14 - Cross-Sector Business and Infrastructure # _____</p> <p>ESF #15 - External Affairs # _____</p> <p>Local # _____</p> <p>District # _____</p> <p>Regional # _____</p> <p>State # _____</p> <p>Federal # _____</p>

### (3) HAZARD IDENTIFICATION, RISK ASSESSMENT, AND CONSEQUENCE ANALYSIS

The jurisdiction shall continually identify natural and human-caused hazards that potentially impact the jurisdiction. The jurisdiction shall also assess the risk and vulnerability of people, property, the environment, and its own operations from these hazards. The jurisdiction should also conduct a consequence analysis for significant hazards, to consider their impact on the public, responders, continuity of operations that include the delivery of services; property, facilities, and infrastructure; the environment; the economic condition of the jurisdiction, and public confidence in the jurisdiction's governance.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Document any hazard identification, risk assessment, or consequence analysis activities performed between 10/1/22-12/31/22.</li> <li>Did you utilize the I.P. Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 10/1/22-12/31/22?</li> </ul>	<p><i>Type of Risk Assessment/Number Completed:</i>            County: #____            Municipal: #____            Facilities: #____            Special Events: #____</p> <p>I.P. Gateway tool utilized: Yes/No</p>
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>Document any hazard identification, risk assessment, or consequence analysis activities performed between 1/1/23-3/31/23.</li> <li>Did you utilize the I.P. Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 1/1/23-3/31/23?</li> </ul>	<p><i>Type of Risk Assessment/Number Completed:</i>            County: #____            Municipal: #____            Facilities: #____            Special Events: #____</p> <p>I.P. Gateway tool utilized: Yes/No</p>
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>Document any hazard identification, risk assessment, or consequence analysis activities performed between 4/1/23-6/30/23.</li> </ul>	<p><i>Type of Risk Assessment/Number Completed:</i>            County: #____            Municipal: #____</p>

	<ul style="list-style-type: none"> <li>Did you utilize the I.P. Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 4/1/23-6/30/23?</li> </ul>	Facilities: # ____ Special Events: # ____  I.P. Gateway tool utilized: Yes/No
4 <sup>th</sup>	<ul style="list-style-type: none"> <li>Document any hazard identification, risk assessment, or consequence analysis activities performed between 7/1/23-9/30/23.</li> <li>Did you utilize the I.P. Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 7/1/23-9/30/23?</li> </ul>	<i>Type of Risk Assessment/Number Completed:</i> County: # ____ Municipal: # ____ Facilities: # ____ Special Events: # ____  I.P. Gateway tool utilized: Yes/No

#### (4) HAZARD MITIGATION

The Emergency Management Coordinator (EMC) should participate in activities to eliminate hazards or mitigate the effects of hazards that cannot be reasonably prevented. If the jurisdiction intends to receive mitigation funds, then the EMC shall ensure that the jurisdiction's hazard mitigation (HM) plan is developed and updated every five years.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Document whether your community has developed a hazard mitigation plan.</li> </ul>	HM plan: Yes/No/Adopted County Plan

	<ul style="list-style-type: none"> <li>• Confirm the date of the jurisdiction's hazard mitigation plan.</li> <li>• Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 10/1/22-12/31/22.</li> <li>▪ Report how many action items listed in the hazard mitigation plan have been completed between 10/1/22-12/31/22.</li> </ul>	<p>Plan is expired: Yes/No Expiration Date: ____/____/____</p> <p>Check appropriate steps</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Assemble a local planning team</li> <li><input type="checkbox"/> Collect information about local hazard impacts</li> <li><input type="checkbox"/> Identify vulnerabilities</li> <li><input type="checkbox"/> Edit the document</li> <li><input type="checkbox"/> Offer the document for stakeholder and public review</li> <li><input type="checkbox"/> Meeting(s) to identify or select hazard mitigation actions</li> <li><input type="checkbox"/> Describe the details of action item implementation</li> <li><input type="checkbox"/> Official plan adoption by participating jurisdictions</li> </ul> <p>Total action items: # ____ Action items completed: # ____</p>
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>▪ Report how many action items listed in the hazard mitigation plan have been completed between 1/1/23-3/31/23.</li> <li>▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 1/1/23-3/31/23.</li> </ul>	<p>Total action items: # ____ Action items completed: # ____</p> <p>Check appropriate steps</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Assemble a local planning team</li> <li><input type="checkbox"/> Collect information about local hazard impacts</li> <li><input type="checkbox"/> Identify vulnerabilities</li> <li><input type="checkbox"/> Edit the document</li> <li><input type="checkbox"/> Offer the document for stakeholder or public review</li> <li><input type="checkbox"/> Meeting(s) to identify or select hazard mitigation actions</li> <li><input type="checkbox"/> Describe the details of action item implementation</li> <li><input type="checkbox"/> Official plan adoption by participating jurisdictions</li> </ul>

<p><b>3<sup>rd</sup></b></p>	<ul style="list-style-type: none"> <li>▪ Report how many action items listed in the hazard mitigation plan have been completed between 4/1/23-6/30/23.</li> <li>▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 4/1/23-6/30/23.</li> </ul>	<p>Total action items: # _____          Action items completed: # _____</p> <p>Check appropriate steps</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Assemble a local planning team</li> <li><input type="checkbox"/> Collect information about local hazard impacts</li> <li><input type="checkbox"/> Identify vulnerabilities</li> <li><input type="checkbox"/> Edit the document</li> <li><input type="checkbox"/> Offer the document for stakeholder and public review</li> <li><input type="checkbox"/> Meeting(s) to identify or select hazard mitigation actions</li> <li><input type="checkbox"/> Describe the details of action item implementation</li> <li><input type="checkbox"/> Official plan adoption by participating jurisdictions</li> </ul>
<p><b>4<sup>th</sup></b></p>	<ul style="list-style-type: none"> <li>▪ Report how many action items listed in the hazard mitigation plan have been completed between 7/1/23-9/30/23.</li> <li>▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 7/1/23-9/30/23.</li> <li>▪ Disseminate EMHSD hazard mitigation information announcements and notices of funding availability for Hazard Mitigation Assistance to all local jurisdictions within your EMP.</li> </ul>	<p>Total action items: # _____          Action items completed: # _____</p> <p>Check appropriate steps</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Assemble a local planning team</li> <li><input type="checkbox"/> Collect information about local hazard impacts</li> <li><input type="checkbox"/> Identify vulnerabilities</li> <li><input type="checkbox"/> Edit the document</li> <li><input type="checkbox"/> Offer the document for stakeholder and public review</li> <li><input type="checkbox"/> Meeting(s) to identify or select hazard mitigation actions</li> <li><input type="checkbox"/> Describe the details of action item implementation</li> <li><input type="checkbox"/> Official plan adoption by participating jurisdictions</li> </ul> <p>Information Was Disseminated: Yes/No          Does not apply: _____</p>

## (5) PREVENTION

The Emergency Management Program (EMP) has a strategy among disciplines to coordinate prevention activities, to monitor the identified threats and hazards, and adjust the level of prevention activity commensurate with the risk and has procedures for exchanging information between internal and external stakeholders to prevent incidents.

Planned Activities	Action Taken (Local EM Status Report)
<ul style="list-style-type: none"><li>Identify prevention activities that the jurisdiction participated in between 10/1/22-9/30/23.</li></ul>	<p><i>Check all that apply</i></p> <ul style="list-style-type: none"><li><input type="checkbox"/> Assigning prevention activities to each agency identified in the jurisdiction's basic plan portion of the emergency plan.</li><li><input type="checkbox"/> Establishing a jurisdiction-wide prevention activities coordinator to coordinate with all agencies in prevention activities.</li><li><input type="checkbox"/> Participating in the Homeland Security Information Network (HSIN).</li><li><input type="checkbox"/> Developing a Critical Infrastructure Protection Plan and identifying roles and responsibilities.</li><li><input type="checkbox"/> Utilizing MI CIMS or another monitoring system to identify and coordinate prevention activities within the EOC.</li><li><input type="checkbox"/> Establishing procedures that coordinate reporting with the Regional MIOC liaison and State MIOC.</li><li><input type="checkbox"/> Conducting information sharing procedures.</li><li><input type="checkbox"/> Other: _____</li></ul>



## (6) OPERATIONAL PLANNING

The Emergency Management Coordinator (EMC) shall ensure the jurisdiction is compliant with P.A. 390 of 1976, as amended, by maintaining a current Emergency Operation Plan (EOP) or Emergency Action Guidelines (EAG) that meets the criteria in the MSP/EMHSD Publication (Pub) 201a. The EMC shall verify that each jurisdiction whose population exceeds 10,000 also complies with P.A. 390 of 1976, as amended, by maintaining an emergency support plan. The local emergency manager must verify that the EOP (or EAG), and supplemental emergency support plans are updated every four years. The EMC will ensure that the jurisdiction's current Chief Elected Official (CEO) has signed the updated/revised EOP, EAG, and emergency support plans.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Report the number of Local Planning Team (LPT) meetings that occurred between 10/1/22-12/31/22.</li> <li>Host four LEPC meetings by 9/30/2023.</li> <li>Confirm the date of the jurisdiction's EOP/EAG and verify if the plan will expire between 10/1/22 - 9/30/23.</li> <li>Identify EOP/EAG annexes that were reviewed and/or updated between 10/1/22 - 12/31/23. Ensure that any section/annex updates are still in compliance with Pub 201a.</li> <li>Report participation in EM activities with school officials that took place between 10/1/22-12/31/22.</li> <li>Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, identified by MSP/EMHSD between 10/1/22-12/31/22. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the District Coordinator (DC).</li> </ul>	<p>Attended/Hosted #_____ LPT meetings.</p> <p>Hosted #_____ LEPC meetings.</p> <p>EOP/EAG is current: Yes/No Expiration Date: ____/____/____</p> <p>Reviewed Annexes: #_____ Total Annexes: #_____ Annexes Updated: #_____</p> <p><i>School Activities/Number of Activities:</i> Planning: #_____ Seminars: #_____ Outreach: #_____ Special Events: #_____</p> <p>Total Support Plans: #_____ Current plans: #_____ Does Not Apply: _____</p>

<p>2<sup>nd</sup></p>	<ul style="list-style-type: none"> <li>▪ Report the number of Local Planning Team (LPT) meetings that occurred between 1/1/23-3/31/23.</li> <li>▪ Host four LEPC meetings by 9/30/2023.</li> <li>▪ Verify that the CEO original signature is current in the EOP/EAG, if new CEO, forward contact information to the DC.</li> <li>▪ Identify EOP/EAG annexes that were reviewed and/or updated between 1/1/23 - 3/31/23. Ensure that any section/annex updates are still in compliance with Pub 201a.</li> <li>▪ Report participation in EM activities with school officials that took place between 1/1/23-3/31/23.</li> <li>▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 1/1/23-3/31/23. that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC.</li> </ul>	<p>Attended/Hosted #_____ LPT meetings.</p> <p>Hosted #_____ LEPC meetings.</p> <p>EOP/EAG CEO signature is current: Yes/No  Current CEO contact information was sent to DC: Yes/No  Does not apply _____</p> <p>Reviewed Annexes: #_____  Total Annexes: #_____  Annexes Updated: # _____</p> <p><i>School Activities/Number of Activities:</i>  Planning: #_____  Seminars: #_____  Outreach: #_____  Special Events: #_____</p> <p>Total Support Plans: #_____  Current plans: #_____  Does Not Apply: _____</p>
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<p>3<sup>rd</sup></p>	<ul style="list-style-type: none"> <li>▪ Report the number of Local Planning Team (LPT) meetings that occurred between 4/1/23-6/30/23.</li> <li>▪ Host four LEPC meetings by 9/30/2023.</li> <li>▪ Identify EOP/EAG annexes that were reviewed and/or updated between 4/1/23 - 6/30/23. Ensure that any section/annex updates are still in compliance with Pub 201a.</li> <li>▪ Report participation in EM activities with school officials that took place between 4/1/23-6/30/23.</li> <li>▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 4/1/23-6/30/23. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC.</li> <li>▪ Report the status of SARA Title III plans and report any problem areas.</li> </ul>	<p>Attended/Hosted #_____ LPT meetings.</p> <p>Hosted #_____ LEPC meetings.</p> <p>Reviewed Annexes: #_____</p> <p>Total Annexes: #_____</p> <p>Annexes Updated: # _____</p> <p><i>School Activities/Number of Activities:</i></p> <p>Planning: #_____</p> <p>Seminars: #_____</p> <p>Outreach: #_____</p> <p>Special Events: #_____</p> <p>Total Support Plans: #_____</p> <p>Current plans: #_____</p> <p>Does Not Apply: _____</p> <p>Total Sites: #_____</p> <p>Total Plans: #_____</p> <p>Problem Areas: _____</p> <p>Does not apply: _____</p>
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4 <sup>th</sup>	<ul style="list-style-type: none"> <li>▪ Report the number of Local Planning Team (LPT) meetings that occurred between 7/1/23-9/30/23.</li> <li>▪ Host four LEPC meetings by 9/30/23.</li> <li>▪ Identify EOP/EAG annexes that were that were reviewed and/or updated between 7/1/23 - 9/30/23. Ensure that any section/annex updates are still in compliance with Pub 201a.</li> <li>▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 7/1/23-9/30/23. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC.</li> <li>▪ Report participation in EM activities with school officials that took place between 7/1/23-9/30/23 and supply any planning guidance/templates that are available.</li> <li>▪ Verify receipt by 9/15/23 and distribution of scheduled drill days for school buildings operated by the school, school district, intermediate school district, or public academy, for the 2023-2024 school year.</li> </ul>	<p>Attended/Hosted #____LPT meetings</p> <p>Hosted #_____ LEPC meetings.</p> <p>Reviewed Annexes: #_____  Total Annexes: #_____  Annexes Updated: # _____</p> <p>Total Support Plans: #_____  Current plans: #_____  Does Not Apply: _____</p> <p><i>School Activities/Number of Activities:</i>  Planning: #_____  Seminars: #_____  Outreach: #_____  Special Events: #_____</p> <p>Drill distribution was received: Yes/No  Drill distribution was distributed: Yes/No</p>
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## (7) INCIDENT MANAGEMENT

The Emergency Management Program (EMP) shall comply with Homeland Security Presidential Directive/HSGP-5, and Executive Directive 2005-09 by formally adopting the National Incident Management System (NIMS) to provide for efficient and effective emergency response operations amongst multiple agencies and jurisdictions. The program shall establish a means of interfacing on-scene incident management with the jurisdiction's Emergency Operations Center (EOC).

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Update EOC call list, including the CEO, and submit a copy to the DC by 12/31/22.</li> </ul>	EOC call list is updated: Yes/No EOC call list has been sent to the DC: Yes/No
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>Update EOC call list and submit a copy to the DC by 3/31/23, only if changes have been made.</li> </ul>	Changes have been made: Yes/No Changes have been sent to the DC: Yes/No
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>Update EOC call list and submit a copy to the DC by 6/30/23, only if changes have been made.</li> </ul>	Changes have been made: Yes/No Changes have been sent to the DC: Yes/No
4 <sup>th</sup>	<ul style="list-style-type: none"> <li>Perform an EOC call-out for a drill or an actual event between 10/1/22 and 9/30/23.</li> <li>Update EOC call list and submit a copy to the DC by 9/30/23, only if changes have been made.</li> <li>Conduct EOC orientation session between 10/1/22 and 9/30/23.</li> <li>Submit the EMHSD-71 NIMS Implementation, Training Progress and Resource Inventory Certification by 9/30/23.</li> </ul>	EOC call-out drill has been performed: Yes/No EOC call-out for an actual event has been performed: Yes/No  Changes have been made: Yes/No Changes have been sent to the DC: Yes/No  EOC orientation was conducted: Yes/No  EMHSD-71 NIMS Implementation, Training Progress and Resource Inventory Certification submitted by 9/30/23: Yes/No

## (8) RESOURCE MANAGEMENT, LOGISTICS, AND MUTUAL AID

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction is compliant with the NIMS resource management requirements including identification, location, acquisition, storage, maintenance, distribution, and accounting for services and materials, to address hazards identified in the jurisdiction. The jurisdiction shall use the Michigan Critical Incident Management System (MI CIMS) to manage their NIMS-typed resources. The EMC should also develop Mutual Aid Agreements (MAA) and promote memberships in the Michigan Emergency Management Assistance Compact (MEMAC) to address resource shortfalls and reduce resource gaps in the jurisdiction.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Train and track deployable EMPG-funded personnel in accordance with the Nations Qualification System (NQS).</li> </ul>	EMPG-funded deployable personnel are trained and tracked in accordance with the NQS? Yes/No
2 <sup>nd</sup>		
3 <sup>rd</sup>		
4 <sup>th</sup>	<ul style="list-style-type: none"> <li>Report new, updated, or current MAA/MOUs within the emergency management program.</li> <li>Report any MEMAC membership additions that occurred between 10/1/22 and 9/30/23.</li> <li>Verify that the jurisdiction's NIMS-typed resources are current in the MI CIMS Resource Inventory Board and complete the resource portion of form EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification by 9/30/23.</li> <li>Train and track deployable EMPG-funded personnel in accordance with the Nations Qualification System (NQS).</li> </ul>	<p>New MAA/MOUs: # _____  Updated MAA/MOUs: # _____  Current MAA/MOUs: # _____</p> <p>MEMAC Member Name:</p> <p>EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification Report submitted: Yes/No</p> <p>EMPG-funded deployable personnel are trained and tracked in accordance with the NQS? Yes/No</p>

## (9) COMMUNICATIONS AND WARNING

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction communicates both internally and externally with all Emergency Management Program (EMP) stakeholders and emergency personnel. The local emergency manager shall disseminate disaster related information, and emergency alerts and warnings to response personnel, EOC staff, state and federal government officials, and the public. The system should be interoperable with other communication systems.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Identify the primary and backup public alerting system used in the jurisdiction. (i.e., Emergency Alert System (EAS) &amp; Wireless Emergency Alerts (WEA), sirens, weather radio, etc.).</li> <li>Identify the primary and backup public opt-in mass notification systems used in the jurisdiction.</li> <li>Verify if the jurisdiction is an Integrated Public Alert &amp; Warning System (IPAWS) alerting authority.</li> <li>If jurisdiction is not IPAWS compliant, document if your jurisdiction is in the process of becoming an IPAWS alerting authority.</li> <li>If jurisdiction is not working towards becoming an IPAWS alerting authority; indicate reason.</li> <li>Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 10/1/22-12/31/-22.</li> <li>Participated in district and/or statewide radio testing between 10/1/22-12/31/22.</li> <li>Participated in district and/or statewide MI CIMS drills/exercises between 10/1/22-12/31/22.</li> </ul>	<p>Primary Public Alerting System: _____  Backup Public Alerting System: _____</p> <p>Primary Mass Notification System: _____  Backup Mass Notification System: _____</p> <p>Jurisdiction is an IPAWS alerting authority: Yes/No/IPAWS alerting authority is at the County Level.</p> <p>Jurisdiction is in the process of becoming an IPAWS alerting authority: Yes/No/IPAWS alerting authority is at the County level.</p> <p>Reason why jurisdiction is not working towards becoming an IPAWs alerting authority: _____</p> <p>IPAWS Proficiency Demonstrations Completed: # _____</p> <p><i>Radio Test Type/Number:</i>  District: # _____  State: # _____  Other: # _____</p> <p><i>MI CIMS Drill/Exercise Type/Number:</i></p>

	<ul style="list-style-type: none"> <li>Document the jurisdiction's participation in any additional communication tests between 10/1/22-12/31/22.</li> </ul>	District: # _____ State: # _____  <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 1/1/23-3/31/23.</li> <li>Participated in district and/or statewide radio testing between 1/1/23-3/31/23.</li> <li>Participated in district and/or statewide MI CIMS drills/exercises between 1/1/23-3/31/23.</li> <li>Document the jurisdiction's participation in any additional communication tests between 1/1/23-3/31/23.</li> </ul>	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____  <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____  <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____  <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 4/1/23-6/30/23.</li> <li>Participated in district and/or statewide radio testing between 4/1/23-6/30/23.</li> <li>Participated in district and/or statewide MI CIMS drills/exercises between 4/1/23-6/30/23.</li> <li>Document the jurisdiction's participation in any additional communication tests between 4/1/23-6/30/23.</li> </ul>	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____  <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____  <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____  <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____



4 <sup>th</sup>	<ul style="list-style-type: none"> <li>Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 7/1/23-9/30/23.</li> <li>Participated in district and/or statewide radio testing between 7/1/23-9/30/23.</li> <li>Participated in district and/or statewide MI CIMS drills/exercises between 7/1/23-9/30/23.</li> <li>Document the jurisdiction's participation in any additional communication tests between 7/1/23-9/30/23.</li> <li>Meet with Local Emergency Communications Committee (LECC)/Michigan Association of Broadcasters (MAB) area representatives between 10/1/22-9/30/23.</li> <li>Review and compare your jurisdiction's alert and warning plan for compliancy with regional EAS plan by 9/30/23.</li> </ul>	<p><i>IPAWS Proficiency Demonstrations Completed:</i> #_____</p> <p><i>Radio Test Type/Number of Radio Tests:</i> District: #_____ State: #_____ Other: #_____</p> <p><i>MI CIMS Drill/Exercise Type/Number:</i> District: #_____ State: #_____</p> <p><i>Communication Tests Type/Number:</i> Communication Tests: _____, #_____</p> <p>LECC/MAB regional meetings were held – Yes/No</p> <p>Attended: #_____ Regional LECC/MAB Meeting.</p> <p>Jurisdiction has an alert and warning plan: Yes/No Jurisdiction's plan was compared with regional EAS Plan: Yes/No</p>
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## (10) OPERATIONS, PROCEDURES, AND FACILITIES

The Emergency Management Coordinator (EMC) shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, and restoration of essential functions and coordination among all levels of government. Procedures shall also be developed to guide situation and Damage Assessment (DA), situation reporting, and incident action planning. The Emergency Management Program (EMP) shall have a primary facility Emergency Operations Center (EOC) capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Verify that the procedures for Requesting a Governor's Emergency or Disaster Declaration and State Assistance are up to date in the jurisdiction's plans or procedures by 12/31/22.</li> </ul>	Procedures are up to date in plans or procedures: Yes/No

	<ul style="list-style-type: none"> <li>▪ Report updates to EOC activation procedures for the jurisdiction's EOC, provide a copy to the DC by 12/31/22.</li> <li>▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.</li> </ul>	<p>EOC activation, operation, and deactivation procedures are current: Yes/No Procedures have been sent to DC: Yes/No</p> <p>Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No</p>
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>▪ Ensure that procedures for declaring a local "State of Emergency" and requesting a Governor's Emergency or disaster declaration, and state assistance are reviewed with the jurisdiction's public officials by 3/31/23.</li> <li>▪ Report any major updates to EOC activation, operation, and deactivation procedures between 1/1/23 and 3/31/23.</li> <li>▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.</li> </ul>	<p>Procedures have been reviewed with public officials: Yes/No</p> <p>Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No</p> <p>Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No</p>
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>▪ Report any major updates to EOC activation, operation, and deactivation procedures between 4/1/23 and 6/30/23.</li> <li>▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.</li> </ul>	<p>Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No</p> <p>Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No</p>
4 <sup>th</sup>	<ul style="list-style-type: none"> <li>▪ Report any major updates to EOC activation, operation, and deactivation procedures between 7/1/23 and 9/30/23.</li> <li>▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.</li> </ul>	<p>Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No</p> <p>Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No</p>

## (11) TRAINING

The Emergency Management Coordinator (EMC) shall have a formal, documented training program composed of training needs, assessment, curriculum, course evaluation, and records of training. Necessary training includes: Professional Development Series (PDS), MI CIMS, Damage Assessment and NIMS training courses. The local emergency manager shall submit the Quarterly Training and Exercise Reporting Worksheet (EMD-65) and promote available Emergency Management (EM) training for all personnel, including EOC staff, specific to their responsibilities.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"><li>Promote emergency management courses between 10/1/22-12/31/22.</li></ul>	Emergency management course schedule has been promoted: Yes/No
2 <sup>nd</sup>	<ul style="list-style-type: none"><li>Promote emergency management courses between 1/1/23-3/31/23.</li></ul>	Emergency management course schedule has been promoted: Yes/No
3 <sup>rd</sup>	<ul style="list-style-type: none"><li>Promote emergency management courses between 4/1/23-6/30/23.</li></ul>	Emergency management course schedule has been promoted: Yes/No
4 <sup>th</sup>	<ul style="list-style-type: none"><li>Promote emergency management courses between 7/1/23-9/30/23.</li></ul>	Emergency management course schedule has been promoted: Yes/No

## (12) EXERCISES, EVALUATIONS, AND CORRECTIVE ACTIONS

The Emergency Management Program (EMP) shall have a documented exercise program that regularly tests the skills, abilities, and experience of emergency personnel, as well as plans, policies, procedures, equipment, and facilities. Exercises will comply with local, state, and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP). The local emergency manager shall track all exercises on the Quarterly Training and Exercise Reporting Worksheet (EMD-065) including the type, hazards, grant funding, and number of participants, and submit this form.

All EMPG funded personnel receiving funding for any portion of their salary, benefits, or other expenditures must participate in no fewer than three exercises in the 12-month fiscal year grant period. Participation includes roles as exercise director, player, evaluator, controller, and assisting as a player in a simulation cell. Observation of an exercise will not count as participation.

One of the exercises must be conducted within the funded jurisdiction and test the local program Emergency Operations Plan (EOP). By authority conferred on the director of the department of state police by section 19 of 1976 PA 390, as amended, MCL 30.419) Per R 30.51 (Admin Code) each program shall have "(D) An exercise that tests the emergency operations plan at least once each fiscal year (October 1 to September 30)."

At least one After Action Report and Improvement Plan (AAR/IP) for an exercise which tests the local jurisdiction or programs EOP must be submitted to EMHSD each fiscal year via the District Coordinator.

Effort shall be made to submit the AAR/IP within 90 days of the exercise conclusion. It is requested that all AAR/IPs be submitted to EMHSD for tracking purposes.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>Submit EMD-065 – Quarter Training and Exercise Report by 1/10/23.</li> </ul>	EMD-065 has been submitted: Yes/No
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>Submit EMD-065 – Quarter Training and Exercise Report by 4/10/23.</li> <li></li> </ul>	EMD-065 has been submitted: Yes/No
3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>Submit EMD-065 – Quarter Training and Exercise Report by 7/10/23.</li> </ul>	EMD-065 has been submitted: Yes/No

4 <sup>th</sup>	<ul style="list-style-type: none"> <li>▪ Submit EMD-065 – Quarter Training and Exercise Report by 10/10/23.</li> <li>▪ Develop and submit the EMD-006 – Annual Training and Exercise Plan Worksheet for FY2023 – FY2025 by 9/30/23.</li> </ul>	<p>EMD-065 has been submitted: Yes/No</p> <p>EMD-006 has been submitted: Yes/No</p>
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### (13) CRISIS COMMUNICATIONS, PUBLIC EDUCATION, AND INFORMATION

The Emergency Management Program (EMP) provides preparedness information and education to the public concerning threats to life, safety, and property. These activities include information about specific threats, appropriate preparedness measures, actions to mitigate the threats, including protective actions, updating the public website, and promoting hazard awareness weeks and MIREADY campaigns.

	Planned Activities	Action Taken (Local EM Status Report)
1 <sup>st</sup>	<ul style="list-style-type: none"> <li>▪ Document efforts to educate the public about preparedness activities occurring between 10/1/22-12/31/22. Report the data presented and the media by which this was accomplished.</li> <li>▪ Document any Citizen Corps activity that occurred between 10/1/22-12/31/22.</li> </ul>	<p><i>Data Presented/Type of Media:</i>            Awareness Weeks: _____, Media: _____            Speaking Engagement: _____, Media: _____            See Something/Say Something: Yes/No: Media: _____            Signs of terrorism: Yes/No: Media: _____            Ok2Say: Yes/No, Media: _____            Other: _____, Media: _____</p> <p><i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i>            Training: # _____            Deployment/Activation: # _____</p>
2 <sup>nd</sup>	<ul style="list-style-type: none"> <li>▪ Document efforts to educate the public about preparedness activities occurring between 1/1/23-3/31/23. Report the data presented and the media by which this was accomplished.</li> <li>▪ Document any Citizen Corps activity that occurred between 1/1/23-3/31/23.</li> </ul>	<p><i>Data Presented/Type of Media:</i>            Awareness Weeks: _____, Media: _____            Speaking Engagement: _____, Media: _____            See Something/Say Something: Yes/No, Media: _____            Signs of terrorism: Yes/No, Media: _____            Ok2Say: Yes/No, Media: _____            Other: _____, Media: _____</p> <p><i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i>            Training: # _____            Deployment/Activation: # _____</p>

3 <sup>rd</sup>	<ul style="list-style-type: none"> <li>Document efforts to educate the public about preparedness activities occurring between 4/1/23-6/30/23. Report the data presented and the media by which this was accomplished.</li> <li>Document any Citizen Corps activity that occurred between 4/1/23-6/30/23.</li> </ul>	<p><i>Data Presented/Type of Media</i>  Awareness Weeks: _____, Media: _____  Speaking Engagement: _____, Media: _____  See Something/Say Something: Yes/No, Media: _____  Signs of terrorism: Yes/No, Media: _____  Ok2Say: Yes/No, Media: _____  Other: _____, Media: _____</p> <p><i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i>  Training: # _____  Deployment/Activation: # _____</p>
4 <sup>th</sup>	<ul style="list-style-type: none"> <li>Document efforts to educate the public about preparedness activities occurring between 7/1/23-9/30/23. Report the data presented and the media by which this was accomplished.</li> <li>Document any Citizen Corps activity that occurred between 7/1/23-9/30/23.</li> </ul>	<p><i>Data Presented/Type of Media</i>  Awareness Weeks: _____, Media: _____  Speaking Engagement: _____, Media: _____  See Something/Say Something: Yes/No, Media: _____  Signs of terrorism: Yes/No, Media: _____  Ok2Say: Yes/No, Media: _____  Other: _____, Media: _____</p> <p><i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i>  Training: # _____  Deployment/Activation: # _____</p>

<b>(14) OTHER - Unscheduled EMERGENCY MANAGEMENT ACTIVITIES</b>		
List other emergency management work items not included in the preceding 13 EM Objectives.		
	<b>Activities</b>	<b>Action Taken</b>
1 <sup>st</sup>		
2 <sup>nd</sup>		
3 <sup>rd</sup>		
4 <sup>th</sup>		

## CONTACTS FOR ASSISTANCE

The following is a list Subject Matter Experts (SME) to assist with the information required on this report.

	<b>Name of SME</b>	<b>Contact Information</b>	<b>Specialty</b>
	Lt. Jeff Yonker	yonkerj@michigan.gov <b>517-719-9767</b>	District 1 Coordinator
	Lt. Timothy Ketvirtis	KetvirtisT@michigan.gov <b>517-202-5597</b>	District 2N Coordinator
	Vacant	Vacant	District 2S Coordinator
	Lt. Charles Barker	BarkerC@michigan.gov <b>810-233-8466</b>	District 3 Coordinator
	Lt. Josh Collins	CollinsJ1@michigan.gov <b>517-202-5545</b>	District 5 Coordinator
	Lt. Orville Theaker	TheakerO@michigan.gov <b>269-953-6099</b>	District 6 Coordinator
	Lt. Michael DeCastro	DecastroM@michigan.gov <b>231-499-8266</b>	District 7 Coordinator
	Lt. Steven Derusha	DerushaS1@michigan.gov <b>517-898-5055</b>	District 8 Coordinator
	F/Lt. Gabe Covey	CoveyG@michigan.gov <b>517-927-5362</b>	State and Local Support Section Manager
	Penny Burger	BurgerP@michigan.gov <b>517-898-0551</b>	Grants and Financial Management Section Manager
	Amanda VanKoeving	VanKoevingA@michigan.gov <b>517-388-8569</b>	Financial Analyst
	Kim Richmond	RichmondK@michigan.gov <b>517-204-0221</b>	Grants Unit Manager
	Marie Douville	DouvilleM@michigan.gov <b>517-230-0011</b>	Emergency Management Performance Grant Coordinator
	Matt Schnepf	SchnepfM1@michigan.gov <b>517-256-1512</b>	Recovery Unit Manager
	Mike Sobocinski	SobocinskiM@michigan.gov <b>517-881-2512</b>	Local Mitigation Planner
	Henrik Hollaender	HollaenderH@michigan.gov <b>517-898-4235</b>	Local Planner/NIMS

	Brenna Roos	RoosB@michigan.gov <b>517-582-2846</b>	HMEP/LEPC/ SARA Title III
	Brianna Briggs	BriggsB3@michigan.gov <b>517-230-2949</b>	Operations Management Section Manager
	Larry St. George	StGeorgeL@michigan.gov <b>517-449-0470</b>	Emergency Operations Unit Manager
	Matt Cook	CookM1@michigan.gov <b>517-730-1689</b>	MI CIMS Coordinator
	Jaclyn Barcroft	BarcroftJ@michigan.gov 517-230-2379	Emergency Communications Specialist
	Jackie Hampton	HamptonJ@michigan.gov <b>517-243-0149</b>	Training and Exercise Section Manager
	Dale George	GeorgeD5@michigan.gov <b>517-243-4439</b>	Training, Exercise, and Radiological Unit Manager
	Danica Frederick	FrederickD3@michigan.gov <b>517-285-9714</b>	Training Officer
	Shawn Ewing	EwingS2@michigan.gov <b>517-897-7576</b>	Exercise Officer
	Sherrie Loader	LoaderS@michigan.gov <b>517-285-7495</b>	Auditor
	Insp. Michele Sosinski	SosinskiM1@michigan.gov <b>517-388-6726</b>	MSP/EMHSD Assistant Commander
	Capt. Kevin Sweeney	SweeneyK@michigan.gov <b>517-719-1195</b>	MSP/EMHSD Commander



# Commissioner Reports

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**Art Jeannot**  
**Commissioner Report**  
**October 11, 2022**

- Participated in 3 meetings on behalf of the County since our September 27<sup>th</sup> meeting.
- **10/6 – Lake Township**
  - MI Assessing Services has been hired to manage the Townships assessing needs.
  - It appears 50% of the votes cast for the November 8<sup>th</sup> election will be mail in. This is based on applications for mail in ballots. Clerk has concerns about proposal 2 regarding election processes.
- **10/7 – MI Association of Counties (Finance and General Governance Committee)**
  - Discussed HR Bill 6423 in draft. The following are some highlights.
    - This would allow comments from public attending remotely.
    - Removal of attendees threatening violence or unreasonable participation.
    - Posting meetings on line vs paper notice.
    - Nuisance law suits as determined by the court regarding OMA or FOIA would have to pay legal cost by the plaintiff.
  - Zillow request to get cost free access to county property records was defeated.
  - Proposal to move the primary election to June from August, the exception would be a year where there is a presidential the primary would be March. This would take some pressure off Clerks and reduce the cost to candidates.
- **10/10 – Almira Township**
  - I will share any relevant information at the BOC meeting
- **Other**
  - **10/6 –** Attended a ceremony celebrating 100 years of being in business for the Andy Case family and Cherry Hut. Presentation by State Representative Jack O'Malley and the Benzie County Chamber. ***I will be attending a 2<sup>nd</sup> ceremony on October 10<sup>th</sup> at 1pm with a presentation by Congressman Bergman. I encourage anyone who is available to join us at my invitation. Let's have a great turnout showing our support and gratitude for the Case family's commitment to Benzie County. This includes members of our community.***

# County Administrator Report

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# Committee Of The Whole

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**THE BENZIE COUNTY BOARD OF COMMISSIONERS  
COMMITTEE OF THE WHOLE  
September 27, 2022**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, September 27, 2022, in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, and Sauer  
Excused was: Commissioner Warsecke

The Pledge of Allegiance was recited.

**Agenda:**

Motion by Roelofs, seconded by Miller, to approve the agenda as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer    Exc: Warsecke    Nays: None    Motion carried.

**Minutes:**

Motion by Roelofs, seconded by Jeannot, to approve the Committee of the Whole minutes of September 13, 2022, as amended. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer  
Exc: Warsecke    Nays: None    Motion carried.

1:31 p.m. Public Input - None

**Human Resources:**

- a. Kristine Bosley, Human Resources presented a written HR Update
- b. County Non-Union Wages:  
Chief-Deputies wages: Kristine Bosley stated there is a 43% gap between the elected official and Chief Deputies wages, and a 20% gap between the Chief Deputies and the Deputy Clerks wages. Recommend adjustment of wage by 13.16%, which is \$5,500.  
Motion by Jeannot, seconded by Sauer, to recommend to the Board of Commissioners to authorize a onetime increase of 13.16% for the Chief Deputies for fiscal year 2022/2023, effective October 1, 2022, with the understand a strategy will be developed so it can be applied consistency in future years. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Nays: None    Exc Warsecke    Motion carried

Undersheriff/Sheriff: There is a 3.25% gap between the Sheriff and the Undersheriff wages, and a 1% gap between the Undersheriff and Lieutenant base wage. Recommend 12.5% increase for Undersheriff wage higher than Lieutenant base wage.

Motion by Sauer, seconded by Jeannot, to recommend to the Board of Commissioners to authorize the Undersheriff wage to be 12.5% higher than the Lieutenant base wage, and the Sheriff's wage to be 3.25% above the Undersheriffs wage, effective October 1, 2022. Ayes: Markey, Miller, Nye, Roelofs, and Sauer    Nays: Jeannot    Exc: Warsecke  
Motion carried

- c. Chip Johnston- Deputy/Social Worker position – Clarification and Discussion  
Chip Johnston was present and passed out a copy of the Memorandum of Agreement between Benzie County on behalf of the Benzie County Sheriff and Centra Wellness Network. Centra Wellness Network will provide funding for 2 part-time Deputy/Social Workers position. Motion by Markey, seconded by Miller, to recommend to the Board of Commissioners to move forward with Memorandum of Agreement with Centra Wellness Network, pending legal and administrative review, authorize Chair to sign. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried

**Topics for Continued Discussion:**

- a. Appointments and Committees Policy Discussion: Katie Zeits stated that we have a draft policy and is looking for clarification of who you want to handle certain task. The County Clerk handles some of the duties, but this policy will add an attendance policy, orientation, and eligible section. Looking for direction who you want to handle the process and feels it should be done by one department. After discussion Katie volunteered the County Administrator office to handle this policy.  
Motion by Nye, seconded by Roelofs, to recommend to the Board of Commissioner to adopt the Appointments and Committees policy as amended. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried
- b. Review Capital Plan and ARPA Survey Results – Discussion re: allocation:  
Katie Zeits provided a written report containing ARPA expenditure ranked by the survey and a recommendation of what the next steps for the Board of Commissioners to consider. Consensus of the Board of Commissioners is that the ARPA funds would be allocated 30% to Capital Expenditures, 30% to Housing, and the remaining 40% to broadband, childcare, tower, parks and recreations, and bridges with continued conversation regarding amounts. Set for further discussion for October 11, 2022, Committee of the Whole meeting.

Motion by Miller, seconded by Nye, to recommend to the Board of Commissioners to commit up to \$120,000 to Frankfort Area Land Trust with their best efforts made with matching funds to support housing in Benzie County. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried

**3:55 p.m. Public Input -**

JoAnn Holwerda suggested that when Crystal Lake School is vacated, it could be considered a place for childcare. Explained how the City of Frankfort Clerk handles committee appointment duties.

Rebecca Hubers thanked the Board for acknowledging the tower, it is important. People probably did not understand what that was on the survey.

Jay White thanked the Board for considering the Frankfort Area Land Trust request, and will be working on matching funds.

**Committee of the Whole**

**Page 3 of 4**

**September 27, 2022**

Michelle Thompson, stated that it seems like housing is all happening in Frankfort, but inventory is inventory. Crystal Mountain is busing workers in from Wexford County to help them run the resort.

3:59 p.m. Public Input closed.

Motion by Roelofs, seconded by Markey, to adjourn at 4:00 p.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, and Sauer Exc: Warsecke Nays: None Motion carried.

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Rhonda Nye, Vice Chair (BOC)

Tammy Bowers, Benzie County Clerk

**Committee of the Whole**

**Page 4 of 4**

**September 27, 2022**

Motion by Warsecke, seconded by Jeannot, to approve the Committee of the Whole Consent Calendar as follows:

1. Authorize a onetime increase of 13.16% for the Chief Deputies for fiscal year 2022/2023, effective October 1, 2022, with the understand a strategy will be developed so it can be applied consistency in future years.
2. Removed
3. Move forward with Memorandum of Agreement with Centra Wellness Network, pending legal and administrative review, authorize Chair to sign.
4. Removed

Motion by Sauer, seconded by Miller, to approve the Committee of the Whole Consent Calendar as Follows:

5. Commit up to \$120,000 to Frankfort Area Land Trust with their best efforts made with matching funds to support housing in Benzie County.





Updated: 10/7/2022

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## APPOINTMENTS AND COMMITTEES' POLICY

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### Purpose

The purpose of this policy is to outline expectations for appointments made by the Benzie County Board of Commissioners for various boards, commissions, and committees of which they have representation. See the Board of Commissioners "Board Rules" for a list of committees.

The following policy is hereby adopted by the Board of Commissioners of Benzie County and shall be applicable to all committees and appointments hereafter made by the Board of Commissioners or the Chair, herein referred to "appointing authority." As used herein, the word "committee" shall mean committee, subcommittee, board, authority, or commission.

### Policy

#### 1. Types of Appointments.

- a. Appointments required by law. It is acknowledged that certain appointments are governed by statute, administrative rule, ordinance, or contract. The extent that such requirements are determined by statute, administrative rule, ordinance, or contract, those requirements and definitions shall take precedence over this policy, and the terms and provisions of this policy shall be deemed supplemental thereto.
- b. Discretionary appointments. It is acknowledged that in some cases an appointment is discretionary with the County and not controlled by law or contract. In such a case, it is the intent of the County to establish this policy as the comprehensive expression of the basic terms and conditions of appointment.
- c. Appointments to a non-county board. Where a committee is established by an entity other than the County, the terms and provisions of this policy shall apply to the extent they are not inconsistent with rules and qualifications by the establishing body.
- d. Joint Committees. Committees established by joint resolution with another public body shall be subject to this appointments policy to the extent of the County appointments to the committee.

#### 2. Manner of Appointment. All committees shall have an approved goal statement prior to the appointment of the members. This goal statement shall address the following issues, at a minimum:

- a. At the time an ad hoc committee is formed, it shall be indicated whether the appointment is a Chair or Board of Commissioners appointment.
- b. A statement of purpose or goal defining the responsibilities for the committee.
- c. Whether the appointee may be represented by an alternate as designated by the Board of Commissioners.

#### 3. Basic Qualifications. All appointees shall, at the time of their appointment and continuously during their terms, possess the following basic qualifications:

- a. The appointee shall not be in default to the County. Default is defined as willful omission to account or pay over funds belonging to the County with a corrupt intent.
- b. The appointee shall be an adult.

- c. The appointee shall be a resident of Benzie County except the county residency requirements may be waived on boards, commissions, committees, and ad hoc interview committees having service areas expanded outside the limits of Benzie County. Additionally, where Michigan law, ordinance, policy, or another governing document provides such, the appointee is not required to be a county resident.
  - d. Appointees must meet specific board requirements.
4. Applications for Appointments. Applications at a minimum shall be dated and contain the name and residence of the applicant and a statement that the applicant meets all basic qualifications, but they are encouraged to include biographical information and statements of the applicant's particular qualifications. Applications may contain additional information as the Board of Commissioners may seem advisable.
  5. Time for Appointments and Terms. Where practical and possible, initial appointments shall be made within thirty (30) days of the creation of the committee or within fifteen (15) days of decision of the County to make an appointment to a non-county committee. Except in case of resignation, all appointees shall serve until a successor is appointed and takes office.
  6. Vacancies. Not less than ninety (90) days prior to expiration of a scheduled term of office, County Administration shall reach out to the current appointee and request that appointee's written preference regarding their desire to be considered for another term. A copy of said notice shall be submitted to the appropriate staff person. Appointments may reflect the philosophy of the current Board of Commissioners or appointing authority.
  7. Attendance. Records of attendance at committee meetings shall be forwarded to County Administration by the Staff for the committee. Absences excused by the chair shall be noted. Attendance is one of several factors considered for additional appointments. Any appointee who does not attend a minimum of 75% of scheduled meetings in any calendar year shall be requested to meet with a committee of the Board of Commissioners to determine if extenuating circumstances exist or if the appointee should be considered for removal.
  8. Removal. An appointee may be removed by the appointing authority at its discretion.
  9. Alternates. When authorized by the appointing authority and where not prohibited by law, an alternate shall meet all the qualifications required of an appointee.
  10. Salary and Expenses. In some instances, a per diem from the County may be paid to the appointee and an appointee may be reimbursed for actual expenses incurred in connection with discharging duties as an appointee and incurred pursuant to an approved budget.
  11. Insurance. The County shall provide public officials' liability insurance to cover all appointees to the County-created boards, committees, and commissions in such amounts as shall be determined by the County. The County will defend, indemnify, and hold harmless all appointees to County-created boards for acts done within the scope of their public duties.
  12. Advertising Vacancies. Not less than annually, the County Administration shall conduct a recruitment for all known board expirations in the coming year. The Board of Commissioners or appointing authority may request additional advertisement and/or recruitment efforts regarding vacancies on specific committees as they deem necessary. Publicity shall also be sought for all non-print media.
  13. Subcommittees. A committee shall have authority to create and appoint subcommittees consisting entirely of staff liaisons and members of the committee.
  14. Ad Hoc Interview Committee. This subsection shall apply to all board or committee seats where the Board of Commissioners makes the appointment, with the exception of seats that are held by virtue of the individual holding a seat on another board. This subsection shall not apply to appointments by the Board of Commissioners of a Commissioner representative to other boards, e.g. representatives of the Board of Commissioners appointed to serve on the Road Commission. For all appointments, an ad hoc committee of the Board of

Commissioners shall be appointed and convene to make a recommendation using the process outlined in this policy. The Board of Commissioners shall select three members of itself to serve on the Ad Hoc Interview Committee. In the case of vacancies on boards where a Commissioner serves, if there is more than one Commissioner representative, one of the Commissioner representatives shall serve on the ad hoc. The chair of the board where the vacancy is occurring and staff to the board shall be notified of ad hoc committee meetings and invited to attend. County Administration will ensure that candidates considered by committees meet the minimum legal requirements (State Law, ordinance, etc.) to be eligible.

15. Interviews. Once a committee is appointed, County Administration will email the committee and indicate that all candidates, including incumbents, will be automatically scheduled for interview, in person, 15-minutes per candidate, unless a member of the committee requests that the committee convene to decide who to interview and for an alternative method of interview as provided for later in this policy. For a candidate, including an incumbent, to be considered, they must be interviewed; provided, however, that if a candidate for a given board has been previously interviewed for that board within the past year the committee may choose to forego the interview and recommend the candidate for appointment or if the Chair deems it unnecessary to interview incumbents, an appointment may be made by the Board of Commissioners. For those candidates that are interviewed, the following procedure shall apply:

- a. The interviews shall be scheduled such that the County Administration provides adequate notice of the interview.
- b. All interviews shall be conducted at The Governmental Center. Alternatively, at the discretion of the ad hoc interview committee, interviews may be conducted virtually; however, if interviews are conducted virtually, all interviews conducted by the committee shall be conducted in that fashion to provide consistency in the selection process.
- c. Fifteen minutes shall be provided per interview. Alternatively, at the discretion of the ad hoc interview committee, a panel-style interview may be conducted with all interviewees, with a consistent approach used for panel-style interviews.

16. Orientation. The appropriate Committee Chair shall provide materials to all appointees upon their appointment highlighting transparency laws, basic parliamentary information, when the given board meets, when packets are available, staff liaison information, etc. County Administration shall also provide notice to the Chair when a new appointment (or reappointment) is made, whose seat is being assumed, when the appointment takes effect and when it expires.

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on October 11, 2022 and that related policies are hereby rescinded.

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Tammy Bowers, Benzie County Clerk

# Committee Appointments

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# Correspondence



2425 E. Grand River Ave.,  
Suite 1, Lansing, MI 48912

☎ 517.323.7500

📠 517.323.6346

October 4, 2022

To the Board of Commissioners  
of Benzie County  
Beulah, Michigan

We are engaged to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Benzie County, Michigan, for the year ended September 30, 2022. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards and *Government Auditing Standards*

As stated in our engagement letter dated September 30, 2022, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we will consider the internal control of Benzie County. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free from material misstatement, we will also perform tests of Benzie County's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to management's discussion and analysis, budgetary comparison schedules for the General Fund and major Special Revenue Funds, and required supplementary employee retirement and benefit system schedules, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on combining General Fund and nonmajor fund financial statements, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

We have not been engaged to report on the municipal securities continuing disclosures, which accompany the financial statements but are not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited, and we will not express an opinion or provide any assurance on it.

#### Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

The financial statements of the Benzie County Medical Care Facility, Benzie County Road Commission, Benzie Transportation Authority, and Benzie/Leelanau District Health Department, component units of Benzie County, are audited by other auditors (component auditors). With respect to the Benzie County Medical Care Facility, Benzie County Road Commission, Benzie Transportation Authority, and Benzie/Leelanau District Health Department, we will obtain an understanding of the following:

- Whether the component auditors understand and will comply with the ethical requirements that are relevant to the group audit and, in particular, are independent;
- The component auditors professional competence;
- The extent, if any, to which Maner Costerisan will be able to be involved in the work of the component auditors;
- Whether Maner Costerisan will be able to obtain information affecting the consolidation process from the component auditors;
- Whether the component auditors operate in a regulatory environment that actively oversees auditors.

We will plan to reference the work of the component auditors in the audit report for Benzie County when we are able to determine that an audit of the financial statements of the Benzie County Medical Care Facility, Benzie County Road Commission, Benzie Transportation Authority, and Benzie/Leelanau District Health Department have been performed in accordance with generally accepted auditing standards and the other auditors have issued an audit report that is not restricted as to use.

We expect to begin our audit procedures in early October 2022, and issue our report on or before March 31, 2023. Aaron M. Stevens, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the Board of Commissioners and management of Benzie County, Michigan, and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Maney Costeiran PC*



# Betsie Valley Trailway Management Council

Minutes from Tuesday, September 6, 2022

4:30 p.m.

Benzie County Government Center, Frank Walterhouse Board Room

Members Present: Avace Wildie (secretary), John Wheeler, Sean Duperron, Roberta Benedict (Village of Elberta), Frank Ikens (Treasurer), Annie Browning (Vice-Chair), Fran Griffin (Village of Thompsonville), Charlie Gregory (Trail Care Coordinator)

## A. Call to Order

Vice -Chair Annie Browning called the meeting to order at 4:30 p.m. with a quorum present

## B. Approval of the Agenda

John Wheeler moved to approve agenda, Avace Wildie seconded, all approved

## C. Approval of the Minutes of August 2, 2022

With one correction, Doug Barry moved to approve minutes, Sean. 2<sup>nd</sup>. All approved

## D. Public Input

- No public input

## E. Other Presentations and Communications

1. A concern was shared by a Crystal Lake Property owner regarding scooters and motorized bikes on the trail.
  - Doug Barry noted that DNR officers have periodically monitored the trail and provide a presence to ensure that trail rules are being followed. Doug added that DNR officials would be happy to provide additional time on the trail to educate users about the rules, and, if necessary, write tickets.
  - DNR personnel also provide the mowing services on the trail edges throughout the year.
2. Discussed classifications of bikes on the trail.
  - Class I and Class II bikes are allowed on the trail, but must abide by the speed limits. Class III bikes are not allowed on the BVT, Heritage Trail, or other trails in the region. Discussed the classifications of bikes and the fact that bikers may not realize which class of bike they have. The board thought that a small blurb in the FBVT Newsletter might be helpful.

## F. Reports

### 1. Treasurer - Frank Ikens

- Sean moved, Doug Barry 2<sup>nd</sup> approving \$92.19 bill for sand and locks for the shed and another approximately \$3000 bill for trail signs that have been ordered. All approved.
- With all expenses paid, Frank noted that there will be approximately \$4500 left in the account. All bills must be submitted by September 30, 2022 to be paid in this year's calendar. Monies not spent by Sept. 30 do not carry over into the next fiscal year, so Frank suggested that Charlie put together a list of expenditures that he foresees for the FBVT and submit by the deadline of Sept. 30, 2022.
- Doug Barry moved to offer \$4500 to the FBVT for numerous upcoming expenditures including possible battery powered tools, trail repair work by AJ's, a blower, and other items needed for trail maintenance.

### 2. Chairman – Annie Browning filling in for Gary Sauer

- Annie noted that the Benzie Soil conservation district and the local waste management program coordinated efforts to remove tires out of Elberta Bay which were visible from the trail. This project received front page coverage in the Record Eagle and brought attention to the trail. Once Gary Sauer brought this concern to the conservation district and waste management people, it was expedited and completed in record time. Kudos for everyone involved

### 3. Trail Care Coordinator – Charlie Gregory -General update

- A trail clean-up day has been scheduled for Thursday, Sept. 8 just before the Ironman.
- New storage shed's ramp needs a little widening and tweeking to allow Joy-to-Ride vehicle easy access in and out.
- A group of ten 9<sup>th</sup> graders will be working on the trail on Sept. 28 as part of a community volunteer project. Charlie has prepared jobs for the students who will be accompanied by several teachers.
- The FBVT has contracted with Smitty's for approximately \$150 to remove overhanging branches in several places on the trail.
- The waiver of liability form for volunteers is still being reviewed. In the meantime, Charlie will ask volunteers to sign the waiver form from the DNR.

### G. Old Business

- Signage replacement by the Benzie County Road Commission has not been completed yet.
- Discussion of issues on Crystal Avenue with riders driving on the street and residents confronting them. This issue has been resolved and needs no further discussion.
- Approval of liability waiver for volunteers. Gary Sauer still has the copy provided by Charlie so that it can be reviewed and approved by the county. Hopefully, this will be approved shortly.

### H. New Business

- Use of DNR Grant – Doug Barry provided information on the grant received by the "BVT expansion trail" (not to be confused with the BVT in Benzie County) which will connect Thompsonville and Copemish, Manistee, and beyond.

### I. Other Business

- None at this time

### J. Adjourn

- Doug Barry moved to adjourn, John W. 2<sup>nd</sup>. All approved
- Next meeting: October 4, 2022

Respectfully Submitted,  
Avace Wildie, Secretary

**Iron County Board of Commissioners  
RESOLUTION**

**In Support of Amending the Michigan No-Fault Auto Insurance Reform Act**

**WHEREAS**, the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee cap, which, took final effect on July 1, 2021; this cap set percentage limits on how much residential care facilities, home health care providers, and other persons can be reimbursed for providing treatment/ care to auto accident victims, and ;

**WHEREAS**, these reimbursement caps are 55% on the reimbursement rates that Home Care Providers were collecting in 2019, and;

**WHEREAS**, 55% of a Home Health Care provider's 2019 collections, is an unsustainable reimbursement cap to continue caring for catastrophically injured individuals following an auto accident, and;

**NOW, THEREFORE BE IT RESOLVED**, that the Iron County Board of Commissioners hereby urges the Michigan legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address sustainable fee cap ( i.e. Michigan Workman's Compensation Fee Cap for Ancillary Services ) for Home Health Care providers, in order to uphold these benefits that have been paid for by the survivors who are currently receiving and who will receive in-home, long-term care, when purchasing an Unlimited PIP Auto Insurance policy, paid by the Michigan Catastrophic Claims Association.

**BE IT FURTHER RESOLVED**, that the Iron County Board of Commissioners requests a copy of this adopted resolution be sent to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, and all the counties in the State of Michigan.

The foregoing resolution was moved by Commissioner Mike Stafford and

Supported by Commissioner Jacob Conery.

Roll Call Vote:


AYES: Peretto, Stafford, Stauber, Conery, Ofsdahl


NAYES: None

ABSENT: None

Resolution Declared Adopted on 9/19/2022:

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF IRON**

By:   
\_\_\_\_\_  
Mark Stauber  
It's Chair

By:   
\_\_\_\_\_  
Julie Kezerle  
It's Clerk

**Iron County Board of Commissioners**  
**RESOLUTION**  
**In Support of Election Integrity**  
**as it Pertains to Unregulated Private Monies For Funding Elections**

**Whereas,** Iron County through the Board of Commissioners has the authority to accept or reject a proposed donation/grant to the County in the form of cash, personal property, and real property, and;

**Whereas,** funding and managing elections has always been a government function, not a private one, and for good reason. Private organizations are not subject to the laws for public employees and institutions – they are not required to hold public hearing, cannot be monitored via open records requests and other mechanisms of administrative and financial transparency, are not subject to the normal checks and balances of the governmental process, and are not accountable to citizens if the public disapproves of their actions, and;

**Whereas,** while Iron County did not accept private funding, considering election irregularities across our nation, it is appropriate to implement a new County policy to eliminate any future possibility of private monies being used to skew elections in our County, and;

**Now, Therefore, Be It Resolved,** that the Iron County Board of Commissioners affirms that funding and managing elections is a government function, not a private one, and;

**Be it Further Resolved,** that prior to acceptance or any other action including provision of a donation/grant receipt, County Departments shall submit any proposed donation/grant of cash or personal or real property for use in, or purposes of funding and managing elections to the Board of Commissioners for considering of whether such donation/grant shall be accepted or rejected by Iron County. Proposed donations/grants requiring the Board of Commissioner's approval shall be placed on the agenda for full board of Commissioners' consideration, and;

**Be It Further Resolved,** that it is the position of the Iron County Board of Commissioners that the Board of Commissioners shall not approve or accept donations/grants of private money or personal or real property to the County for the purpose of funding and managing elections, and;

**Be It Further Resolved,** the Iron County Board of Commissioners support a permanent source of State funding to directly support the local administration of elections, and;

**Be It Further Resolved,** that the Iron County Board of Commissioners directs the County Clerk to send a copy of this resolution to all Michigan Counties and our State Representative, State Senator and Members of Congress.

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The foregoing resolution was moved by Commissioner JACOB CONERY and

Supported by Commissioner PATTI PERETTO.

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Roll Call Vote:

AYES: PERETTO, STAFFORD, STAUBER, CONERY, OFSDAHL


NAYES: NONE

ABSENT:  
NONE

Resolution Declared Adopted on 9/19/2022:

**BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF IRON**

By:   
Mark Stauber  
It's Chair

By:   
Julie Kezerle  
It's Clerk