

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

January 10, 2023

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Zoom Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81470368457>

Or One tap mobile :

US: 13126266799

Webinar ID: 814 7036 8457

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 12/13/22, 1/3/23

PUBLIC COMMENT

FINANCE —

A) Approval of Bills

ELECTED OFFICIALS & DEPT HEAD COMMENTS

A) Benzie Senior Resources Annual Report

ACTION ITEMS –

A) Meeting Streaming

B) Budget Amendment for ACO for Nye Plumbing from Last Fiscal Year

C) Establish Ad Hoc Interview Committee for Equalization Director position

D) EEO Personnel Policy

E) Record Retention Policy

F) FOIA Policy

COMMISSIONER REPORTS –

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

COMMITTEE OF THE WHOLE – None

COMMITTEE APPOINTMENTS – SWAC – David Schaffer and Samantha Wolfe;
BVTM Jeff Bowlby

UNFINISHED BUSINESS –

NEW BUSINESS —

PRESENTATION OF CORRESPONDENCE

PUBLIC COMMENT

ADJOURNMENT

Times Subject to Change

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Comment” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31)	231-920-5028
District	III – Karen Cunningham (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West)	231-527-9675
District	IV – Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road).....	231-510-8804
District	V – Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road).....	231-871-1399
District	VI - Evan Warsecke (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31).....	231-275-3375
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
December 13, 2022

The Benzie County Board of Commissioners met in a regular session on Tuesday, December 13, 2022, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Miller, to approve the agenda as amended, adding Action Item G SPARKS Grant. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Nye, to approve the regular session minutes of November 22, 2022, as amended. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Nye, seconded by Miller, to approve the closed session minutes of November 22, 2022, as presented. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

PUBLIC HEARING – Closeout Report CDBG PI 2020

9:03 a.m. Open Public hearing – no comments

9:04 a.m. Close Public hearing

9:04 a.m. Public Comment

Dan Hawkins, Village of Lake Ann President, was present and introduced himself to the Board of Commissioners.

9:05 a.m. Public Comment closed.

FINANCE

Bills: Motion by Sauer, seconded by Warsecke, to approve payment of the bills from November 19, 2022, through December 8, 2022, in the amount of \$621,809.24, as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Kyle Mauer, Animal Control, stated that he is still waiting on the vehicle for Animal Control. It should be in at the end of the month. Spoke with the State Inspector regarding the kennel area. Concerns are the rust in the ceiling areas, paint chipping off the wall, and drain issues. Working on getting quotes for upgrades to the kennel. The rust in the ceiling is due to the moisture from cleaning the kennels, not a leak in the roof.

Cory Ellis, 911 Director, wants to acknowledge Dayton and Dusti for their response to a very difficult phone call that came into dispatch. The recent 911 outage was statewide. It was caused by

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equipment failure in the Upper Peninsula. Provided an update on department staffing. Looking at 2 additional people. Will be reviewing and updating current policies and procedures. Spoke with the Sheriff regarding a cost sharing venture to track assets and equipment. Reviewing the letter of understanding with providers regarding radios and pagers.

Paula Eberhart, Register of Deeds, stated that their office has been very busy. Prices are way up on property. While at the Register of Deeds conference, they were advised by legal counsel that the Register of Deeds office should not be handing out forms or helping fill them out. If an individual has a question regarding a form or procedure, they will be directed to seek legal help or contact a title company.

Rebecca Hubers, Emergency Management provided a written report.

ACTION ITEMS

Amended Apportionment Report: Motion by Warsecke, seconded by Jeannot, to accept the amended Apportionment Report as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Adopt Appointments and Committees Policy: Motion by Nye, seconded by Miller, to adopt the Appointments and Committees' Policy as included in the December 13, 2022, packet, which includes requirements for attendance and residency and rescinds all related policies. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Budget Amendment – Veterans regarding State Grant: Motion by Jeannot, seconded by Markey, to amend the 2022-23 budget in the amount of \$50,000 to increase revenues and expenditures for the Veterans Relief Fund, as follows:

Increase:

293-000-900.00	Printing & Publishing	\$40,000.00
293-000-970.00	Equipment	10,000.00

Increase:

293-000-539.00	State Grants	\$50,000.00
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Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Approval of Reimbursement Grant for Drug Court Services: Ken Hillard was present to answer any question regarding the grant. Motion by Sauer, seconded by Nye, to approve the reimbursement grant for drug court services and authorizing the Chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Resolution 2022-023 settlement agreement from November 22, 2022, closed session: Motion by Warsecke, seconded by Markey, to approve resolution 2022-023 Wayside Church, et al v Van Buren County et al, as recommended by attorney during November 22, 2022, closed session. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Adopt BLDHD Sanitary Code: Eric Johnston was present to answer any questions. Motion by Nye, seconded by Markey to adopt the revised Benzie-Leelanau Health Department District Sanitary Code Draft Version 1.2 as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

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SPARKS Grant: Ed Hoogterp was present to answer any questions. Motion by Jeannot, seconded by Warsecke to support the application for the Michigan SPARKS grant in the amount of \$500,000, with private donor match of \$300,000 for recreational development of the Crystal Lake Outlet site, and authorize the Chair to sign. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

10:01 a.m. Break

10:09 a.m. Reconvene

COMMISSIONER REPORTS

Chair Roelofs attended the EMS Advisory Board interview, met with Benzie Leelanau Health Department, Agenda Review, Veterans Affairs meeting, and met with Senator Bumstead regarding the 911 tower. EMS Advisory Board meeting, and Area Agency on Aging meeting were cancelled.

Comm Jeannot provided a written report.

Comm Miller stated that this would be his last report. His meetings are scheduled for tomorrow and next week. Reported that the Toys for Tots had a great turnout.

Comm Nye attended Benzie Leelanau Health Department Public Hearing, Benzie Leelanau Health Department regular meeting, 2 Benzie Leelanau Health Department Policy meetings, Village of Benzonia meeting, Land Bank meeting, Agenda Review, Centra Wellness meeting, met with Senator Bumstead regarding the 911 tower, Benzie School Board meeting, and Parks and Recreation meeting. Accepted Cory Ellis, 911 Director, invitation to come and see the Dispatch area. Was able to meet with a couple of the dispatchers and it was very informative.

Comm Markey attended Homestead Township meeting, Centra Wellness Network Board meeting, and Northern Michigan Regional Entity (NMRE) substance oversight meeting.

Comm Warsecke attended the Inland Township meeting. Wants to recognize the Benzie County Sheriff Department. His son in law had his vehicle broken into and items stolen. They were able to recover the items and return them. Stated that it has been an honor serving with Commissioner Miller on the Board of Commissioners.

Comm Sauer attended the Benzie Leelanau Health Department meeting, Blaine Township meeting, EMS Advisory Board interview meeting, Joyfield Township meeting, Road Commission meeting, and Village of Thompsonville meeting.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits provided an update on the Equalization Department. Mittens, hats, and scarves from the Government Center Christmas Tree will be delivered to the schools next week. An estimate for the 911 Dispatch expansion plan is coming in around \$1.5 million. Auditors are at the Government Center this week. Have not received any of the OPIOID money. Met with Senator Bumstead yesterday regarding funding for the 911 tower. Homestretch did receive a \$600,000 grant for the housing project. Broadband will be discussed at the EDC meeting this Friday to look over the agreement. Jackie Palfey, Human Resources starts December 19, 2022.

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COMMITTEE OF THE WHOLE

Commissioner Jeannot removed items 1 and 2 for discussion.

Motion by Warsecke, seconded by Miller, to approve items 3 and 4 of the November 22, 2022, Committee of the Whole Consent Calendar as presented. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Discussion held regarding Commissioners wages.

Motion by Jeannot, seconded by Sauer, effective January 1, 2023, the Board of Commissioners salary shall be set at \$5,800.00 annually, paid over 26 pay periods. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Sauer, effective January 1, 2023, the Chair of the Board of Commissioners shall receive \$1,000 annually in addition to their annual salary, paid over 26 pay periods. Effective January 1, 2023, the Vice Chair of the Board of Commissioners shall receive \$500 annually in addition to their annual salary, paid over 26 pay periods. Roll call. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMITTEE APPOINTMENTS

Solid Waste Advisory Committee (SWAC): Motion by Warsecke, seconded by Miller, to re-appoint Todd Warren to the Solid Waste Advisory Committee, for a 2-year term to expire on 12/31/2024. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried

EMS Advisory Board (Almira Representative): Motion by Sauer, seconded by Miller, to appoint Mary Dort to the EMS Advisory Board (Almira Representative), for a 3-year term to expire on 12/31/2025. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried

Betsie Valley Trail Management Committee (BVTMC): Jeff Bowley has submitted his letter of interest. Rose will schedule Mr. Bowley for an interview. The interview committee will be Commissioner Roelofs, Sauer and Markey.

Veterans Affairs Committee: Motion by Nye, seconded by Markey, to re-appoint Tyson Burch and Donald Schaffer to the Veterans Affairs Committee, for a 4-year term to expire on 12/31/2026. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried

EDC – Need to get the word out for applicants for this position.

UNFINISHED BUSINESS – None

NEW BUSINESS- None

PRESENTATION OF CORRESPONDENCE

- BLDHD November 28, 2022, agenda
- BLDHD December 7, 2022, agenda
- BLDHD October 26, 2022, minutes
- BLDHD November 30, 3033 minutes

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- Eaton County Resolution re: Auto Insurance Reform Act
- Crystal Lake Elevation Report
- Little Platte Lake Elevation Report
- West Benzie Join Master Plan – Draft Plan Notification
- Letter from EGLE Specific Review Determination Letter
- Letter from EGLE Site-Specific Review (SSR) 8733-202211-18

Commissioner Roelofs thanked Commissioner Miller for the time he has served on the Board of Commissioners and presented him with a certificate.

11:12 a.m. Public Comment

Annie Browning, Benzonia Township, reported on what she has been working on for the Village of Beulah. Yesterday was the first planning meeting. Issues are transportation and parking. She has attended the Village of Benzonia and Village of Honor planning commission meetings to see what they are working on.

Karen Cunningham, Frankfort, stated she will be representing District 3 come January. Thanked Commissioner Miller for helping make the transition really wonderful. He has been a great representative for District 3. Thanked the Commissioners and staff that have reached out and helped.

11:15 a.m. Public Comment closed

Motion by Miller, seconded by Markey, to adjourn at 11:15 a.m. Ayes: Jeannot, Markey, Miller, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried

Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

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1. Approve the agenda as amended.
2. Approve the regular session minutes of November 22, 2022, as amended.
3. Approve the closed session minutes of November 22, 2022, as presented.
4. Approve payment of the bills from November 19, 2022, through December 8, 2022, in the amount of \$621,809.24, as presented.
5. Accept the amended Apportionment Report as presented.
6. Adopt the Appointments and Committees' Policy as included in the December 13, 2022, packet, which includes requirements for attendance and residency and rescinds all related policies.
7. Amend the 2022-23 budget in the amount of \$50,000 to increase revenues and expenditures for the Veterans Relief Fund.
8. Approve the reimbursement grant for drug court services and authorize the Chair to sign.
9. Approve resolution 2022-023 Wayside Church, et al v Van Buren County et al, as recommended by attorney during November 22, 2022, closed session.
10. Adopt the revised Benzie-Leelanau Health Department District Sanitary Code Draft Version 1.2 as presented.

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11. Support the application for the Michigan SPARKS grant in the amount of \$500,000, with private donor match of \$300,000 for recreational development of the Crystal Lake Outlet site and authorize the Chair to sign.
12. Approve items 3 and 4 of the November 22, 2022, Committee of the Whole Consent Calendar.
13. Effective January 1, 2023, the Board of Commissioners salary shall be set at \$5,800.00 annually, paid over 26 pay periods.
14. Effective January 1, 2023, the Chair of the Board of Commissioners shall receive \$1,000 annually in addition to their annual salary, paid over 26 pay periods. Effective January 1, 2023, the Vice Chair of the Board of Commissioners shall receive \$500 annually in addition to their annual salary, paid over 26 pay periods.
15. Re-appoint Todd Warren to the Solid Waste Advisory Committee, for a 2-year term to expire on 12/31/2024.
16. Appoint Mary Dort to the EMS Advisory Board (Almira Representative), for a 3-year term to expire on 12/31/2025.
17. Re-appoint Tyson Burch and Donald Schaffer to the Veterans Affairs Committee, for a 4-year term to expire on 12/31/2026.

Committee of the Whole

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November 22, 2022

Motion by Warsecke, seconded by Miller, to approve the Committee of the Whole Consent Calendar as follows:

1. Removed.
2. Removed.
3. Adopt the Social Media Policy of 11/22/2022.
4. Sheriff and Undersheriff receive a 6½% wage increase, effective the first full pay period in January 2023.

Art Jeannot
Commissioner Report
December 13, 2022

- Participated in 5 meetings on behalf of the County since our November 22nd meeting.
- **12/1 – Northern MI Counties Association**
 - Our Legislators are considering moving presidential primaries in Michigan from March to February.
 - The Mental Health bills moving through the Senate were defeated. This could possibly be re-visited in the new year.
 - Clare County is reviewing the investment to build a juvenile detention center.
 - New officers were elected for 2023-2024. Richard Schmidt, a Manistee County Commissioner was elected Chairman.
- **12/1 – Lake Township**
 - Bob Blank has resigned effective December 31st as the Zoning Administrator.
 - Josh Mills has been appointed to fill the duties of the Zoning Administrator.
 - Dottie Blank has resigned effective December 31st as the Clerk.
 - Anna Grobe has resigned effective December 31st as the Supervisor and effective January 1st will assume the Clerk duties.
 - The Supervisor position will be posted immediately. If the Trustees or the County Election Commissions are not able to appoint a new Supervisor within 45 days of the beginning of the vacancy, the County Clerk will call for a special election.
- **12/6 – Networks Northwest**
 - Continued discussion on the strategic plan.
 - The Council of Governments and the NWNW board meetings for 2023 are changing from 6 meetings to 4 meetings.
- **12/8 – Platte Township**
 - Election turnout was approximately 70%.
- **12/12 – Almira Township**
 - I will report any relevant information at our meeting.
- **Other**
 - Met with Josh Stoltz to discuss activity at Grow Benzie.
 - I am facilitating a round table for the December 12th new commissioner training in Grayling. This is put on by MSU Extension.

THE BENZIE COUNTY BOARD OF COMMISSIONERS
January 3, 2023

The Benzie County Board of Commissioners met in an Organizational meeting on Tuesday, January 3, 2023, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by County Clerk Tammy Bowers at 9:00 a.m.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer, and Warsecke

The invocation was given by Commissioner Roelofs followed by the pledge of allegiance.

Election of Chair:

Commissioner Warsecke nominates Commissioner Roelofs

Motion by Jeannot, seconded by Markey, to close nominations and proceed to a unanimous vote of Commissioner Roelofs for Chair. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Comm Roelofs assumes the chair.

Agenda:

Motion by Markey, seconded by Nye, to approve the agenda as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer, and Warsecke Nays: None Motion carried.

9:03 a.m. Public Comment - None

Election of Vice Chair:

Motion by Markey, seconded by Jeannot to nominate Commissioner Nye for Vice Chair

Motion by Sauer, seconded by Warsecke, to close nomination for Vice Chair. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer, and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Warsecke to move for a unanimous vote of Commissioner Nye for Vice Chair. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer, and Warsecke Nays: None Motion carried.

Meeting Dates and Times:

Remove April 25, 2023, and December 26, 2023, from the meeting calendar.

Motion by Markey, seconded by Sauer, to adopt the 2023 Board of Commissioners meeting dates and times as amended. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Motion by Jeannot, seconded by Markey, to task the Administrator's office to explore avenues for live stream attendance and the cost. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Board Rules:

Changes to be made:

Section 1.51 – last bullet point, change “test” to “text”.

Section 1.7 – Public Meeting: remove “The Board of Commissioners may also make meetings available to the public and staff via virtual means” and the word “However” in the 3rd sentence.

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January 3, 2023

Section 2 – Absence of a Quorum: remove the 1st sentence. Changed 2nd sentence to: “Public Notice is not required if a quorum will convene in less than an hour.”

Section 4.4 Committees:

Add Benzie Central Schools and Frankfort Elberta Area Schools to County Commission Liaison.

Add MAC Environmental and Natural Resources, MAC Judicial and Public Safety, and MAC Health and Human Services to Appointments to Authorities and Other Agencies.

Add Section 10.1.3 “If the County is in contract with retained counsel this section does not apply.”

Policy on Compensation item 5 – remove “Accounts Payable (A/P)” and replace with “Payroll”.

Motion by Warsecke, seconded by Markey, to approve the 2023 Board Rules as amended. Roll call.

Ayes: Cunningham, Jeannot, Markey, ~~Miller~~, Nye, Roelofs, Sauer and Warsecke Nays: None

Motion carried.

Public Comment Statement:

Commissioner district description for Commissioner Jeannot, Cunningham, and Warsecke need to be revised to show the redistricting changes.

Motion by Sauer, seconded by Warsecke, to adopt the Public Comment statement as amended. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None

Motion carried.

Commissioner Committee Appointments:

Chair Roelofs requested that Commissioners provide their preference list to him or Commissioner Nye, so that appointments can be made. Request the list be provided by the next meeting.

Resolutions:

Depositories: Motion by Sauer, seconded by Warsecke, to adopt resolution 2023-001 Depositories as presented, authorizing the chairman to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ACH: Motion by Markey, seconded by Sauer, to adopt resolution 2023-002 ACH (Automatic Clearing House) Electronic Transfer Transactions as presented, authorizing the chairman to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Fair Housing: Motion by Jeannot, seconded by Markey, to adopt resolution 2023-003 Fair Housing Resolution as presented. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

FINANCE

Bills: Motion by Warsecke, seconded by Sauer, to approve payment of the bills from December 9, 2022, through December 28, 2022, in the amount of \$449,162.02, as presented. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer, and Warsecke Nays: None Motion carried.

10:11 a.m. Public Comment – None

Motion by Markey, seconded by Warsecke, to adjourn until January 10, 2023, Regular Meeting, or the call of the chair. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

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January 3, 2023

Bob Roelofs, Chairman

Tammy Bowers – Benzie County Clerk

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1. Close nominations and proceed to a unanimous vote of Commissioner Roelofs for Chair.
2. Approve the agenda as presented.
3. Nominate Commissioner Nye for Vice Chair.
4. To move for a unanimous vote of Commissioner Nye for Vice Chair.
5. Adopt the 2023 Board of Commissioners meeting dates and times as amended.
6. Task the Administrator's office to explore avenues for live stream attendance and the cost.
7. Approve the 2023 Board Rules as amended.
8. Adopt the Public Comment statement as amended.
9. Adopt resolution 2023-001 Depositories as presented, authorizing the chairman to sign.
10. Adopt resolution 2023-002 ACH (Automatic Clearing House) Electronic Transfer Transactions as presented, authorizing the chairman to sign.
11. Adopt resolution 2023-003 Fair Housing Resolution as presented.
12. Approve payment of the bills from December 9, 2022, through December 28, 2022, in the amount of \$449,162.02, as presented.

Finance Report

BILLS TO BE APPROVED January 10 th

Motion to approve Vouchers in the amount of:

\$ 25,249.31 General Fund (101)

\$ 21,122.27 Jail Fund (213)

\$ 772.52 Ambulance Fund & ALS (214)

\$ 2,097.41 Funds 105-238

\$ - ACO Fund (247)

\$ - Building (249)

\$ 1,054.46 Dispatch 911 Fund (261)

\$ 106,193.17 Funds 239-292

\$ 12,883.38 Funds 293-640

\$ 16,773.12 701 Fund

\$ - Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

\$ 186,145.64

Payable December 29 to January 5

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 214 EMS	FUND 105-238	FUND 247 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
1/5/2023	\$ 25,249.31	\$ 21,122.27	\$ 772.52	\$ 2,097.41	\$ -	\$ -	\$ 1,054.46	\$ 106,193.17	\$ 12,883.38	\$ 16,773.12	\$ -	\$ 186,145.64
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Totals	\$ 25,249.31	\$ 21,122.27	\$ 772.52	\$ 2,097.41	\$ -	\$ -	\$ 1,054.46	\$ 106,193.17	\$ 12,883.38	\$ 16,773.12	\$ -	\$ 186,145.64

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Re monumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

01/06/2023 07:22 AM

User: Rlynn

DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 12/29/2022 - 01/06/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/6

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	JEANNOT, ART	DECEMBER 2022 TRAVEL VOUCHER/PER DI	12/2022	01/30/23	293.75	88209
Total For Dept 101 BOARD OF COMMISSIONERS						293.75	
Dept 131 CIRCUIT COURT							
101-131-804.00	RECORDING SERVICES	MARCIA TOMKIEWICZ	RECORDING SERVICES FOR BENZIE OCUNT	12/21/22	01/31/23	270.00	88221
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	06288	01/31/23	162.50	88231
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	06289	01/31/23	82.50	88231
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	06290	01/31/23	107.50	88231
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	06291	01/31/23	262.50	88231
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	06292	01/31/23	212.50	88231
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	06293	01/31/23	757.50	88231
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN	PROBATION COPIER FOR PERIOD OF 12/2	5023066237	01/31/23	67.52	88252
101-131-860.00	TRAVEL	LUCIUS, KATLYN	MILEAGE & MEALS FOR RECORDING IN BE	12/29/2022	01/31/23	157.50	88219
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	COURT REPORTER ON12/20 & 12/21	12/28/22	01/31/23	115.00	88236
101-131-967.00	PROJECT EXPENSES - DRUG C	KENNETH HILLIARD	CONTRACTED SERVICES DRUG COURT	01/03/2023	01/31/23	1,477.44	88212
Total For Dept 131 CIRCUIT COURT						3,672.46	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMPA	NOTARY STAMPS	1208868	01/05/23	126.00	88197
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITI	OFFICE SUPPLIES	14034TL	01/05/23	45.50	88223
101-136-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS	#282935703001 & #282954959001	DP23-114	01/05/23	257.00	88233
Total For Dept 136 DISTRICT COURT						428.50	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	DES MOINES STAMP COMPA	RUBBER STAMP INK-CUSTOMER #0090564	1211108	01/31/23	11.00	88196
101-215-955.10	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION O	DUES FOR COUNTY CLERKS	2023 DUES	01/31/23	200.00	88227
Total For Dept 215 COUNTY CLERK						211.00	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	DECEMBER 2022 FUEL FOR BUILDING & G	1641	01/31/23	126.29	88185
101-265-853.00	CELLULAR PHONES	ZEITS, KATIE	MONTHLY STIPEND PHONE	01/03/2023	01/31/23	30.00	88255
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	PREVENTATIVE MAINTENANCE INSPECTION	12468839	01/20/23	2,118.50	88206
101-265-935.00	BUILDING REPAIRS	LARSEN'S LANDSCAPING,	2023 FERTILIZER APPLICATION WITH PR	2023 FERT	01/31/23	165.47	88215
101-265-935.00	BUILDING REPAIRS	TKS SECURITY	COUNTY CORRECTIONS TKS SERVICE QUAR	21298	01/31/23	109.56	88248
Total For Dept 265 BUILDING & GROUNDS						2,549.82	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-815.00	AUDITORS	MANER COSTERISAN	2022 ADDITIONAL SERVICES	32837	01/05/23	3,500.00	88220
Total For Dept 266 LEGAL & CONTRACTED SERVICES						3,500.00	
Dept 275 DRAIN COMMISSION							
101-275-819.00	CONTRACT SERVICE - LAKE LE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM	01/03/2023	01/31/23	333.33	88198
Total For Dept 275 DRAIN COMMISSION						333.33	
Dept 285 CENTRAL SERVICES							
101-285-800.00	CONTRACTED SERVICES	FP FINANCE PROGRAM	POSTAGE METER RENTAL AGREEMENT# 010	33064259	01/12/23	248.04	88200
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	CUSTOMER #40029846 CONTRACT # 40029	00086882	01/30/23	189.93	88247
Total For Dept 285 CENTRAL SERVICES						437.97	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	MI BENZIE CO RECORD PA	SUBSCRIPTION - BCSO RENEWAL	350382353 BCSO	01/05/23	65.00	88225
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	DEC 2022 FUEL - BCSO	1640	01/05/23	3,793.90	88185
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	DURANGO TIRE STOCK	43145	01/05/23	771.20	88184
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	20-1 NEW TIRES - 41881 MILES	43143	01/05/23	824.00	88184

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Fund 101 GENERAL FUND							
Dept 301 SHERIFF							
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	18-3 NEW TIRES 78464 MILES	43117	01/05/23	944.00	88184
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	16-1 TIRE SWAP	43121	01/05/23	68.00	88184
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	17 JOURNEY TIRES 83580 MILES	42892	01/05/23	672.40	88184
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS,	DRY CLENAING DEC 2022	DEC 2022	01/05/23	90.75	88237
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVICE	SNOW BRUSHES/WKLIGHT	1G3D-RPXG-J61R	12/28/22	74.97	88181
Total For Dept 301 SHERIFF						7,304.22	
Dept 333 SECONDARY ROAD PATROL							
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	DEC 2022 FUEL - BCSO	1640	01/05/23	312.98	88185
Total For Dept 333 SECONDARY ROAD PATROL						312.98	
Dept 426 EMERGENCY MANAGEMENT							
101-426-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	DECEMBER 2022 FUEL FOR EMERGENCY MA	1637	01/31/23	66.28	88185
Total For Dept 426 EMERGENCY MANAGEMENT						66.28	
Dept 648 MEDICAL EXAMINER							
101-648-835.00	LAB FEES	NMS LABS	LAB FEES FOR ACCT #10765	1194222	01/30/23	1,478.00	88230
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL	TRANSPORT OF DECENTS AND MEDICOLEGA	NOVEMBER 2022	01/30/23	2,250.00	88210
101-648-970.00	EQUIPMENT- MEDICAL EXAMINE	STERICYCLE, INC.	SITE 002: BENZIE COUNTY EMS, STERI-	4011498136	01/31/23	1,800.38	88245
Total For Dept 648 MEDICAL EXAMINER						5,528.38	
Dept 670 DHHS BOARD							
101-670-721.00	PER DIEM - DHS BOARD	JOWETT, GAYLORD	DHHS BOARD MEETING	12/27/22	01/10/23	40.00	88211
101-670-721.00	PER DIEM - DHS BOARD	SCHAFFER, DONALD E.	DHSS BOARD MEETING ON 12/27/22	12/27/22	01/10/23	40.00	88238
101-670-860.00	TRAVEL - DHS BOARD	SCHAFFER, DONALD E.	DHSS BOARD MEETING ON 12/27/22	12/27/22	01/10/23	5.62	88238
Total For Dept 670 DHHS BOARD						85.62	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION INSU	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT P	01/03/2023	01/31/23	175.00	88213
101-852-717.00	MEDICAL/DENTAL/VISION INSU	LAUTENBACH, LORI	RETIREE HEALTH SUPPLEMENT BENEFIT P	01/03/2023	01/31/23	175.00	88216
101-852-717.00	MEDICAL/DENTAL/VISION INSU	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEMN	01/03/2023	01/31/23	175.00	88250
Total For Dept 852 MEDICAL INSURANCE						525.00	
Total For Fund 101 GENERAL FUND						25,249.31	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	DEC 2022 FUEL - BCSO	1640	01/05/23	365.78	88185
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTE	DEC 2022 INTEL	939561-202212-1	01/05/23	75.00	88249
Total For Dept 000						440.78	
Total For Fund 205 TNT OFFICER MILLAGE FUND						440.78	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	PLATTE LAKE VETERINARY	REXO MEDS 12162022	324004	01/05/23	253.00	88235
Total For Dept 000						253.00	
Total For Fund 206 SHERIFF'S K-9 FUND						253.00	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	DEC 2022 FUEL - BCSO	1640	01/05/23	496.34	88185
209-000-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, IN	18-1 BRAKES - SRO 110405 MILES	015076	01/05/23	367.99	88202

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Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-751.00	UNIFORMS	NYE UNIFORM COMPANY	MCKINLEY - SRO UNIF	838626	01/05/23	259.07	88232
209-000-751.00	UNIFORMS	NYE UNIFORM COMPANY	SRO - UNIF - MAUL	838635	01/05/23	248.50	88232
Total For Dept 000						1,371.90	
Total For Fund 209 SCHOOL RESOURCE OFFICER						1,371.90	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVICE	SNOW BRUSHES/WKLIGHT	1G3D-RPXG-J61R	12/28/22	50.35	88181
213-265-935.00	JAIL REPAIRS	LARSEN'S LANDSCAPING,	2023 FERTILIZER APPLICATION WITH PR	2023 FERT	01/31/23	405.13	88215
213-265-935.00	JAIL REPAIRS	SHERWIN-WILLIAMS	PAINT FOR INSIDE OF JAIL	1811-2 E99/17754	01/05/23	315.66	88239
213-265-935.00	JAIL REPAIRS	STAFFORD-SMITH, INC	NEW DISWASHER FOR JAIL	5058808	01/31/23	5,055.03	88241
213-265-935.00	JAIL REPAIRS	TKS SECURITY	CONTROL RM CAMERAS	14675	01/05/23	200.00	88248
213-265-935.00	JAIL REPAIRS	TKS SECURITY	COUNTY CORRECTIONS TKS SERVICE QUAR	21298	01/31/23	268.22	88248
Total For Dept 265 BUILDING & GROUNDS						6,294.39	
Dept 351 JAIL - CORRECTIONS							
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 12/25 TO 12/31/22	122374	01/05/23	1,840.60	88190
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 12/18/22 TO 12/24/22	122197	01/05/23	1,947.23	88190
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	DEC 2022 FUEL - BCSO	1640	01/05/23	45.07	88185
213-351-748.00	GAS, OIL & GREASE	XPRESS LUBE	19-1 OC 92657 MILES	74632	01/05/23	61.85	88254
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICE	UNIFORMS - JAIL	14TQ-7CQK-NX3R	12/28/22	131.20	88181
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS,	DRY CLENAING DEC 2022	DEC 2022	01/05/23	102.00	88237
213-351-834.01	PRISONER MEDICAL - JAIL	IN ALL ACCESS CARE PLLC	DEC 2022 JAIL MEDICAL	55484	01/05/23	10,699.93	88180
Total For Dept 351 JAIL - CORRECTIONS						14,827.88	
Total For Fund 213 JAIL OPERATIONS FUND						21,122.27	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY,	ST S SUPPLIES	2212-154519	01/05/23	21.27	88204
214-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 2 PEST CONTROL	45160	01/05/23	66.00	88226
214-265-820.00	SNOW REMOVAL	SIGNATURE SERVICES, BE	SNOW PLOWING FOR 2022	5539	01/05/23	270.00	88240
214-265-935.00	BUILDING REPAIRS	MR. ROOTER PLUMBING	AT 3 GARAGE DRAIN CLEANING	48237045	01/05/23	249.00	88229
Total For Dept 265 BUILDING & GROUNDS						606.27	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-721.00	PER DIEM FOR EMS ADVISORY	FRANKE, JIM	EMS ADVISORY BOARD MEETING ON 12/28	12/28/2022	01/10/23	40.00	88201
214-655-721.00	PER DIEM	JOWETT, GAYLORD	EMS ADVISORY BOARD MEETING ON 12/28	12/28/2022	01/10/23	40.00	88211
214-655-721.00	PER DIEM	MARY DORT	EMS ADVISORY BOARD MEETING ON 12/28	12/28/2022	01/10/23	40.00	88222
214-655-721.00	PER DIEM FOR EMS ADVISORY	MEAD, MICHAEL	EMS ADVISORY BOARD MEETING ON 12/25	12/28/2022	01/10/23	40.00	88224
214-655-860.00	TRAVEL FOR EMS ADVISORY	BC FRANKE, JIM	EMS ADVISORY BOARD MEETING ON 12/28	12/28/2022	01/10/23	6.25	88201
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						166.25	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (EM:						772.52	
Fund 217 SNOWMOBILE PATROL FUND							
Dept 332 SNOWMOBILE LAW ENFORCEMENT							
217-332-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	DEC 2022 FUEL - BCSO	1640	01/05/23	31.73	88185
Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT						31.73	
Total For Fund 217 SNOWMOBILE PATROL FUND						31.73	

Fund 256 REG OF DEEDS AUTOMATION FUND

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Fund 256 REG OF DEEDS AUTOMATION FUND							
Dept 000							
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES	IN BASTION-AVID APP HOSTING SERV 1ST Q	0893641-IN	01/05/23	3,100.00	88199
Total For Dept 000						3,100.00	
Total For Fund 256 REG OF DEEDS AUTOMATION FUND						3,100.00	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICE	VIDEO CABLES, POWER STRIPS AND OFFI	11JJ-V17J-VQ3N	01/05/23	100.84	88181
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL,	WESTTEL SPECTRUM 9-1-1 SOLUTION MON	2347	01/05/23	938.00	88253
261-325-954.10	RENT	LARSEN'S LANDSCAPING,	2023 FERTILIZER APPLICATION WITH PR	2023 FERT	01/31/23	9.40	88215
261-325-954.10	RENT	TKS SECURITY	COUNTY CORRECTIONS TKS SERVICE QUAR	21298	01/31/23	6.22	88248
Total For Dept 325 DISPATCH/COMMUNICATION						1,054.46	
Total For Fund 261 911 EMERGENCY SERVICE FUND						1,054.46	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	ICLE	MI MODEL CRIMINAL JURY INSTRUCTIONS	787651	01/31/23	267.50	88207
269-000-901.00	RESOURCE MATERIALS	ICLE	MI MODEL CIVIL JURY INSTRUCTIONS NO	787246	01/31/23	128.50	88207
Total For Dept 000						396.00	
Total For Fund 269 LAW LIBRARY FUND						396.00	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000							
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCE	MONTHLY PAYMENT FOR CONTRACTED SERV	01/03/2023	01/31/23	102,577.17	88188
Total For Dept 000						102,577.17	
Total For Fund 276 COMMISSION ON AGING MILLAGE FUND						102,577.17	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-862.03	SUBSTANCE ABUSE COUNSELING	HOMEWARD BOUND THERAPE	INDIVIDUAL THERAPY SESSIONS ON 12/8	000497	01/31/23	120.00	88203
Total For Dept 000						120.00	
Total For Fund 292 CHILD CARE FUND						120.00	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-839.00	VETERANS BURIALS & MARKERS	IRENE KOLARIK	VETERANS BURIAL BENEFIT-ELMER JOSHE	12/22/2022	01/10/23	300.00	88208
293-000-839.10	VETERANS FINANCIAL AID	CHERRYLAND ELECTRIC	VA AID FOR D WENKEL	3299209	01/05/23	253.00	88191
293-000-839.10	VETERANS FINANCIAL AID	HUNTINGTON MORTGAGE	VA AID FOR D WENKEL	0014426142	01/05/23	899.64	88205
293-000-839.10	VETERANS FINANCIAL AID	USAA	VA AID FOR D WENKEL	019589081	01/05/23	349.04	88251
293-000-900.00	PRINTING & PUBLISHING	AMAZON CAPITAL SERVICE	AMAZON BOOKS FOR VA ADVERTISING	1WN1-GNMP-GXV9	01/05/23	656.70	88181
293-000-900.00	PRINTING & PUBLISHING	BLACK DIAMOND BROADCAST	BLACK DIAMOND VA ADVERTISING	272971	01/05/23	1,352.00	88189
293-000-900.00	PRINTING & PUBLISHING	MIDWESTERN BROADCASTIN	WTM VA ADVERTISING	53931-3	01/05/23	1,260.00	88228
293-000-900.00	PRINTING & PUBLISHING	PIIONEER GROUP	PIIONEER GRP VA ADVERTISING	43100328	01/05/23	110.00	88234
Total For Dept 000						5,180.38	
Total For Fund 293 VETERAN'S RELIEF FUND						5,180.38	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-800.00	CONTRACTUAL SERVICES	LORI R. WADE	SOCIAL WORK SERVICES TO BENZIE COUN	JAN 2023	01/31/23	3,750.00	88218

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Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
Total For Dept 000						3,750.00	
Total For Fund 296 JUVENILE JUSTICE FUND						3,750.00	
Fund 401 CAPITAL IMPROVEMENT FUND							
Dept 000							
401-000-967.00	PROJECT EXPENSES	STAFFORD-SMITH, INC	NEW DISWASHER FOR JAIL	5058808	01/31/23	3,953.00	88241
Total For Dept 000						3,953.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND						3,953.00	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-214.01	DUE TO SHERIFF'S DEPT - OVBENZIE COUNTY SHERIFF		DECEMBER 2022 OWI REIMBURSEMENT	DP23-116	01/05/23	293.00	88186
701-136-221.01	DUE CITY FRANKFORT - OWI FCITY OF FRANKFORT		DECEMBER 2022 OWI REIMBURSEMENT	DP23-117	01/05/23	104.50	88194
701-136-228.20	DUE STATE - DNR JUDGEMENTSTATE OF MICHIGAN		DECEMBER 2022 FEE TRANSMITTAL	DCST12/2022	01/05/23	580.00	88243
701-136-228.30	DUE STATE - D. L. REINSTSTATE OF MICHIGAN		DECEMBER 2022 FEE TRANSMITTAL	DCST12/2022	01/05/23	15.00	88243
701-136-228.37	DUE STATE - CRIME VICTIM FSTATE OF MICHIGAN		DECEMBER 2022 FEE TRANSMITTAL	DCST12/2022	01/05/23	2,380.95	88243
701-136-228.47	DUE STATE - OWI REIMBURSENSTATE OF MICHIGAN		DECEMBER 2022 FEE TRANSMITTAL	DCST12/2022	01/05/23	115.00	88243
701-136-228.56	DUE STATE - EFILING FEE ISTATE OF MICHIGAN		DECEMBER 2022 FEE TRANSMITTAL	DCST12/2022	01/05/23	240.00	88243
701-136-228.57	DUE STATE - STATE JURY FSTATE OF MICHIGAN		DECEMBER 2022 FEE TRANSMITTAL	DCST12/2022	01/05/23	15.00	88243
701-136-228.58	DUE STATE - CIVIL FILING ISTATE OF MICHIGAN		DECEMBER 2022 FEE TRANSMITTAL	DCST12/2022	01/05/23	854.00	88243
701-136-228.59	DUE STATE - JUSTICE SYSTEMSTATE OF MICHIGAN		DECEMBER 2022 FEE TRANSMITTAL	DCST12/2022	01/05/23	4,415.00	88243
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED/COSTS	DP23-115	01/05/23	1,150.00	88178
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION PYMT FROM STEVEN PELL	CLAIM #9-732-18	01/05/23	37.50	88183
701-136-271.00	RESTITUTIONS PAYABLE	CISSELL, ROBERT	RESTITUTION PYMT FROM STEVAN VANKYK	22-308-SD	01/05/23	320.13	88193
701-136-271.00	RESTITUTIONS PAYABLE	CITY OF FRANKFORT	RESTITUTION PYMT FROM STEVAN VANDYK	22-308-SD	01/05/23	320.13	88195
701-136-271.00	RESTITUTIONS PAYABLE	STOLTMAN, THOMAS	RESTITUTION PYMT FROM STEVEN PELL	18-336SM	01/05/23	37.50	88246
Total For Dept 136 DISTRICT COURT						10,877.71	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	DECEMBER 2022 FEE TRANSMITTAL	PCST12/2022	01/05/23	487.19	88242
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	DECEMBER 2022 FEE TRANSMITTAL	PCST12/2022	01/05/23	130.00	88242
701-148-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	DECEMBER 2022 FEE TRANSMITTAL	PCST12/2022	01/05/23	75.00	88242
701-148-228.58	DUE STATE - CIVIL FILING F	STATE OF MICHIGAN	DECEMBER 2022 FEE TRANSMITTAL	PCST12/2022	01/05/23	450.00	88242
Total For Dept 148 PROBATE COURT						1,142.19	
Dept 215 COUNTY CLERK							
701-215-265.00	CASH BONDS PAYABLE	LAW OFFICE OF MARK QUI	OVERPAYMENT OF MOTION FEE FILE #18-	1324	01/31/23	20.00	88217
701-215-271.00	RESTITUTIONS PAYABLE	ALAN GRAY	RESTITUTION-CIRCUIT FROM BRANDO PIP:	79	01/31/23	50.00	88179
701-215-271.00	RESTITUTIONS PAYABLE	ANNIE BROWNING	RESTITUTION FROM JOSHU STREETER 18-	77	01/10/23	25.00	88182
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE FIRE & EMS ASSO	RESITTUTION-CIRCUIT FROM MICHAEL VI	80	01/31/23	400.00	88187
701-215-271.00	RESTITUTIONS PAYABLE	CHRISTINA GUNDERSON	RERSTITUTION-CIRCUIT FROM LUCAS BRI	78	01/31/23	10.00	88192
701-215-271.00	RESTITUTIONS PAYABLE	KRISTINA EGGEMAN	RESTITUTION FROM DONOVAN LEONARD 16	81	01/31/23	60.00	88214
Total For Dept 215 COUNTY CLERK						565.00	
Dept 268 REGISTER OF DEEDS							
701-268-228.40	DUE STATE - REMONUMENTATIC	STATE OF MICHIGAN	4TH QUARTER 2022 SURVEY/REMON FUND	01/03/2023	01/05/23	4,188.22	88244
Total For Dept 268 REGISTER OF DEEDS						4,188.22	
Total For Fund 701 GENERAL AGENCY FUND						16,773.12	

DB: Benzie County

BOTH OPEN AND PAID

Page: 6/6

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
			Fund Totals:				
			Fund 101 GENERAL FUND			25,249.31	
			Fund 205 TNT OFFICER MILLAGE FUND			440.78	
			Fund 206 SHERIFF'S K-9 FUND			253.00	
			Fund 209 SCHOOL RESOURCE OFFICER			1,371.90	
			Fund 213 JAIL OPERATIONS FUND			21,122.27	
			Fund 214 EMERGENCY MEDICAL SERVICES (772.52	
			Fund 217 SNOWMOBILE PATROL FUND			31.73	
			Fund 256 REG OF DEEDS AUTOMATION FUND			3,100.00	
			Fund 261 911 EMERGENCY SERVICE FUND			1,054.46	
			Fund 269 LAW LIBRARY FUND			396.00	
			Fund 276 COMMISSION ON AGING MILLAGE			102,577.17	
			Fund 292 CHILD CARE FUND			120.00	
			Fund 293 VETERAN'S RELIEF FUND			5,180.38	
			Fund 296 JUVENILE JUSTICE FUND			3,750.00	
			Fund 401 CAPITAL IMPROVEMENT FUND			3,953.00	
			Fund 701 GENERAL AGENCY FUND			16,773.12	
			Total For All Funds:			186,145.64	

Elected Officials And Department Heads



QUARTERLY REPORT

2022

BENZIE COUNTY BUILDING CODE AND
SAFETY ENFORCEMENT

OCTOBER, NOVEMBER, DECEMBER

**BENZIE BUILDING DEPARTMENT
YEARLY REPORT
OCTOBER to DECEMBER 2022**

BUILDING PERMIT TYPES:

NEW RESIDENCE:	0,029
ADDITION/REMODEL:	0,022
ACCESSORY BUILDING:	0,020
MOBILE/ MODULAR HOME:	0,011
NEW COMMERCIAL:	0,002
COMMERCIAL ALTERATION:	0,008
COMMERCIAL ACCESSORY	0,002
SOIL EROSION	0,015
OTHER:	0,016

SOLAR PANELS(1) FOUNDATIONS(11) TOWERS(1) DEMOLITION(3)

TOTAL BUILDING PERMITS: 0,111

TOTAL ELECTRICAL PERMITS: 0,169

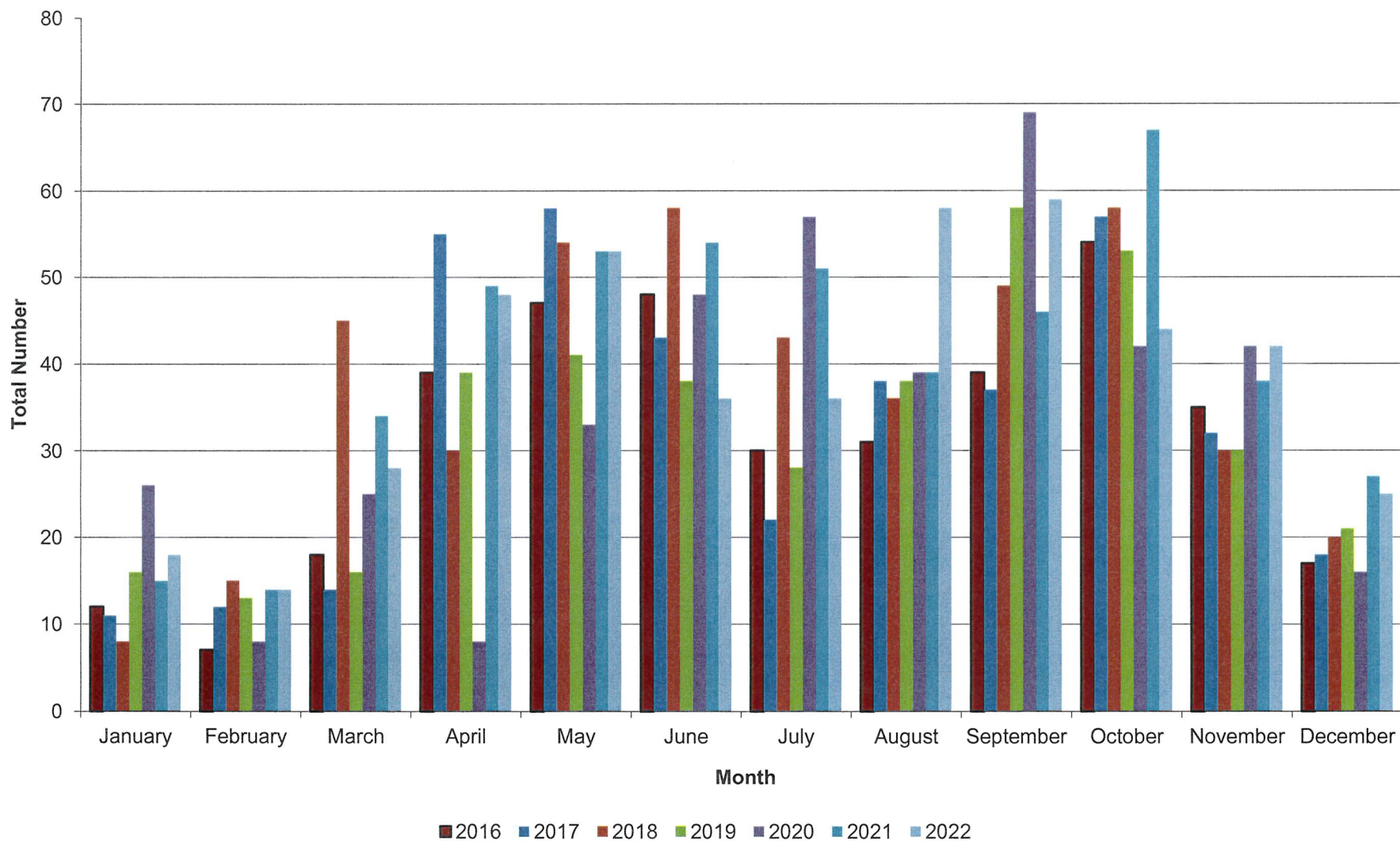
TOTAL MECHANICAL PERMITS: 0,237

TOTAL PLUMBING PERMITS: 0,076

History of Issued
Building Permits

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
January	12	11	8	16	26	15	18
February	7	12	15	13	8	14	14
March	18	14	45	16	25	34	28
April	39	55	30	39	8	49	48
May	47	58	54	41	33	53	53
June	48	43	58	38	48	54	36
July	30	22	43	28	57	51	36
August	31	38	36	38	39	39	58
September	39	37	49	58	69	46	59
October	54	57	58	53	42	67	44
November	35	32	30	30	42	38	42
December	17	18	20	21	16	27	25
TOTAL	377	397	446	391	413	487	461

Number of Building Permits Issued



01/03/2023

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB22-0343	H3 PROPERTIES, LLC	15067 WINDING CREEK DR	\$688.00	\$0
Work Description: 1460 sq ft HOME, SLAB-ON-GRADE MONOPOUR 940 sq ft ATTACHED GARAGE 328 sq ft COVERED PORCHES				
PB22-0351	MCCLOSKEY, PAUL MARTIN &	6274 SHADY SHORES	\$445.00	\$0
Work Description: 752 SQ FT ADDITION ON 512 SQ FT UNFINISHED BASEMENT, 2000 SQ FT ATTACHED GARAGE				
PB22-0352	WALTON, DAVID M	4327 BROOK STREET	\$220.00	\$0
Work Description: 630 sq ft Interior Remodel				
PB22-0353	KOCH, RICHARD O & KIMBER	2742 CRYSTAL DRIVE TEMP	\$220.00	\$0
Work Description: 900 sq ft Detached Garage				
PB22-0354	BLAIR, MICHELE S. & KENNET	1993 FRANKFORT HWY	\$592.00	\$0
Work Description: 1306 SQ FT DWELLING ON 840 SQ FT FINISHED & 110 SQ FT UNFINISHED BASEMENT 356 SQ FT GARAGE 360 SQ FT COVERED PORCH 144 SQ FT WOOD DECK				
PB22-0355	GOODBRAND, DEANNA L	5887 S. SCENIC HIGHWAY TEMP	\$179.00	\$0
Work Description: 780 SQ FT DETACHED GARAGE ON MONO-SLAB				
PB22-0356	WOHLSCHEID, VIRGINIA R	5683 CRYSTAL LANE (PVT)	\$165.00	\$0
Work Description: CRAWLSPACE ENCAPSULATION				
PB22-0357	BRANSKY, JAMES	508 LINCOLN AVENUE	\$110.00	\$0
Work Description: CRAWLSPACE ENCAPSULATION				
PB22-0358	WILSON, TROY SR	19537 DAVIS LAKE ROAD	\$552.00	\$0
Work Description:				

960 SQ FT ATTACHED GARAGE
260 SQ FT COVERED PORCHES

PB22-0359	LORENZ FAMILY TRUST	20773 FEWINS ROAD	\$165.00	\$0
Work Description: 68 x 31 sq ft Demolition				
PB22-0360	HENNARD, MICHAEL A.	987 GRACE ROAD	\$174.00	\$0
Work Description: 720 sq ft Steel Carport				
PB22-0361	KICKBUSH, SEAN	609 FRANKFORT AVENUE	\$275.00	\$0
Work Description: New Home owner taking over previous project. 664 sq ft Interior Renovation of Duplex				
PB22-0362	ALL SEASONS PROPERTY LLC	17540 PINE VIEW DR.	\$295.00	\$0
Work Description: HUD Home on Pier Foundations				
PB22-0363	BENNETT, MARY B	3870 LEWIS ROAD	\$220.00	\$0
Work Description: 480 sq ft Accessory Building for Porch & Storage				
PB22-0364	SHELTON, TERRY JAMES	2912 N. HULBERT ROAD TEMP	\$174.00	\$0
Work Description: 720 sq ft Attached Pole Built Garage				
PB22-0365	GAUTHIER, DARWIN	8053 GREEN BRIAR ROAD	\$312.00	\$0
Work Description: 2400 sq ft Pole Barn				
PB22-0366	GIBSON, MAXINE M.	3787 HIGHLAND DRIVE	\$305.00	\$0
Work Description: 450 sq ft Additon to Home on 450 sq ft Finished Basement				
PB22-0367	BECKER, WILLIAM	3076 CRYSTAL DRIVE	\$848.00	\$0
Work Description: 1920 sq ft Home on 1400 sq ft Finished & 520 sq ft Unfinished Basement 900 sq ft Wood Decks 652 sq ft Detached Garage				
PB22-0368	LONE, ALYSSA MAE ELLEN ES	588 BALSAM ROAD	\$474.00	\$0
Work Description: Michigan Code Home on Crawlspace 576 sq ft Attached Garage 204 sq ft Wood Decks				
PB22-0369	MITCH KULAWIAK	18250 THOMPSONVILLE RD	\$295.00	\$0

Work Description: HUD Home on Pier Foundation

PB22-0370	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 27	\$295.00	\$0
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Work Description: HUD Modular Home on Pier foundations

PB22-0371	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 4	\$295.00	\$0
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Work Description: HUD Modular Home on Pier foundations

PB22-0372	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 5	\$295.00	\$0
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Work Description: HUD Modular Home on Pier foundations

PB22-0373	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 6	\$295.00	\$0
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Work Description: HUD Modular Home on Pier foundations

PB22-0374	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 7	\$295.00	\$0
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Work Description: HUD Modular Home on Pier Foundation

PB22-0375	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 9	\$295.00	\$0
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Work Description: HUD Modular Home on Pier Foundation

PB22-0376	BICKLE, GREGORY	17330 HONOR HIGHWAY LOT 20	\$295.00	\$0
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Work Description: HUD Modular Home on Pier Foundation

PB22-0377	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 16	\$295.00	\$0
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Work Description: HUD Modular Home on Pier Foundation

PB22-0378	NOBLE HOMES OF TRAVERSE	17330 HONOR HIGHWAY LOT 22	\$295.00	\$0
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Work Description: HUD Modular Home on Pier Foundation

PB22-0379	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 30	\$295.00	\$0
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Work Description: HUD Modular Home on Pier Foundation

PB22-0380	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 12	\$295.00	\$0
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Work Description: HUD Modular Home on Pier Foundation

PB22-0381	HENSEL, PAUL H TRUST UA 12	1139 E. SOUTH SHORE DRIVE	\$330.00	\$0
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Work Description:

676 sq ft Covered Patio
231 sq ft Wood Balcony
200 sq ft Shed

PB22-0382	LAFONTAINE, JONCIE (LE)	239 LEONARD STREET	\$350.00	\$0
Work Description: 816 sq ft Dwelling over 624 sq ft Garage 144 sq ft Wood Deck				
PB22-0383	ELLSWORTH, EDWARD K.	1165 FIGG ROAD	\$174.00	\$0
Work Description: 720 sq ft prefabricated Carport				
PB22-0384	JENKINS, JOHN A.	4626 BIRCH POINT ROAD TEMP	\$436.00	\$0
Work Description: 1296 sq ft Home on Crawlspace, 576 sq ft Attached Garage 144 sq ft Covered Porches				
PB22-0385	FORWARDFAB LLC	514 DAY AVENUE	\$498.00	\$0
Work Description: 40' wide x 60' Long Building w/ 14' eave height and 5:12 Roof Pitch				
PB22-0386	RUMELHART, DONALD L & JU	4528 MOLLINEAUX ROAD	\$433.00	\$0
Work Description: 1047 sq ft 2 Story Addition on 927 sq ft garage, 400 sq ft deck				
PB22-0387	TAYLOR, TIMOTHY R. & JANET	15162 N. MANISTEE CO. LINE ROAD	\$330.00	\$0
Work Description: 80 sq ft Addition on 80 sq ft unfinished basement				
PB22-0388	ELLIOTT, JAMES P	4336 CRYSTAL DRIVE	\$381.00	\$0
Work Description: 1248 sq ft Dwelling on Crawlspace, 40 sq ft Porch				
PB22-0389	NEWBERRY, ARLETTA RAY	1228 S. ZIMMERMAN ROAD	\$178.00	\$0
Work Description: 768 sq ft Pole Barn				
PB22-0390	COWART, T. DAVID	18 S. BENZIE BLVD.	\$330.00	\$0
Work Description: 544 Sq ft Addition on Crawlspace				
PB22-0391	BARZ INVESTMENTS, LLC	1132 MAIN STREET	\$1,274.00	\$0
Work Description: BEACON FUNERAL HOME ALTERATIONS CONSTRUCTING A CROSSFIT GYM				
PB22-0392	HABITAT FOR HUMANITY OF	14604 HALL AVENUE PARCEL A	\$372.00	\$0
Work Description: 1176 sq ft Dwelling on crawlspace, 114 sq ft Covered Porches				

PB22-0393	HABITAT FOR HUMANITY OF	14604 HALL AVENUE PARCEL A	\$372.00	\$0
Work Description: 1176 Sq Ft Dwelling on Crawlspace, 114 Sq ft Covered Porches				
PB22-0394	FREDERICK, LOYAL A	3272 S. THOMPSONVILLE ROAD	\$220.00	\$0
Work Description: 300 sq ft Covered Porch, 800 sq ft Carport				
PB22-0395	GRACELAND FRUIT INC.	1881 FORRESTER ROAD	\$263.00	\$0
Work Description: 570 sq ft Steel Awning at Employee Entrance				
PB22-0396	HOWE, DARCY	79 E. SOUTH SHORE DRIVE	\$425.00	\$0
Work Description: 812 Sq ft Addition, Slab on grade, 178 sq ft interior Renovation				
PB22-0397	BUCHANAN, CODY	16484 WALLIN ROAD	\$169.00	\$0
Work Description: 650 sq ft Metal Carport				
PB22-0398	TODOROW, HEATHER	4727 S. THOMPSONVILLE ROAD TE	\$184.00	\$0
Work Description: 600 sq ft Prefabricated Metal Carport 240 sq ft Lean-To				
PB22-0399	MENEAU, MICHAEL P.	6222 SHADY SHORES	\$110.00	\$0
Work Description: Crawlspace Encapsulation				
PB22-0400	POTTER FAMILY TRUST 1/28/2	4420 MOLLINEAUX ROAD	\$165.00	\$0
Work Description: 30 X 45 Cabin Demolition				
PB22-0401	POET, BARBARA A	1324 S. LIPP FARM ROAD (PVT) TEM	\$163.00	\$0
Work Description: 576 sq ft Attached Garage on Existing Foundation				
PB22-0402	WILLS, JOHN SCOTT	7982 DEADSTREAM ROAD	\$146.00	\$0
Work Description: 378 sq ft Metal Carport				
PB22-0403	HUBBELL, ROGER & MARY TR	18909 WEST MAPLE (PVT)	\$233.00	\$0
Work Description: 1440 Sq Ft Poloe Barn				
PB22-0404	BAESCH, EMILY C	8471 TUCKER RD	\$298.00	\$0
Work Description: 2240 Sq Ft Pole Barn				
PB22-0405	CITY OF FRANKFORT	338 PARK AVENUE	\$110.00	\$0

Work Description: Antenna Replacement on exsisting T-Mobile Cell Site Facility (adding Cabinet on Ground)

PB22-0406	BURK, BRADLEY E	19363 MAPLE STREET	\$330.00	\$0
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Work Description: 554 Sq Ft Interior Renovations, 45 sq ft Entry Addition on crawlspace 60 sq ft Covered porch, 420 sq ft wood deck

PB22-0407	THIEL, SAVANNAH J	6856 RIVER STREET	\$220.00	\$0
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Work Description: 200 sq ft wood deck

PB22-0408	HOYE, JOHN	10593 Narrow Guage Rd	\$543.00	\$0
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Work Description: 1400 sq ft Pole Built Dwelling, 1600sq ft Attached Garage, 156 sq ft Patio, 348 sq ft Covered Porch

PB22-0409	ACKERSON, JAMES R	1010 DAMSON ROUTE (PVT)	\$624.00	\$0
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Work Description: 1455 sq ft Home on 668 sq ft Finished & 127 sq ft Unfinished Basement, 660 sq ft Attached Garage, 750 sq ft Covered/ Uncovered Wood Decks

PB22-0410	LAKE ANN BAPTIST CAMP	18215 BARBER ROAD	\$667.00	\$0
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Work Description: 1398 sq ft cabin with 323 sq ft covered porch

PB22-0411	BANKTSON, MAX & LINDSEY	1079 Figg Rd	\$916.00	\$0
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Work Description: 2214 sq ft Home on 1563 sq ft Finished & 651 sq ft Unfinished Basement, 624 sq ft Attached Garage, 228 sq ft porch, 492 sq ft wood deck

PB22-0412	LEE, ABRAHAM	19481 FEWINS ROAD TEMP	\$482.00	\$0
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Work Description: 3200 sq ft Pole Barn
1560 sq ft Lean-To

PB22-0413	POISSON, CHRISTOPHER	3073 GLEM MAILIER DR	\$409.00	\$0
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Work Description: 1140 sq ft 2 Story Dwelling on 720 sq ft Garage

PB22-0414	MCCOY, CATHERINE E.	937 FRANKFORT AVENUE	\$110.00	\$0
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Work Description: Addition to Support Posts & Beams in Basement &/ or Crawlspace

PB22-0415	WOOD, ROGER & LINDA	649 CRYSTAL AVENUE	\$110.00	\$0
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Work Description: Crawlspace Encapsulation, Insulation

PB22-0416	BGK INVESTMENT TRUST 9/4/	457 LAKE STREET	\$110.00	\$0
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Work Description: Crawlspace Encapsulation, Insulation

PB22-0417	LANGEPFEFFER, BRYAN WILL	6168 RIVER ROAD	\$110.00	\$0
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Work Description: Crawlspace Encapsulation & Insulation				
PB22-0418	FORWARD FAB LLC	1193 HALL AVENUE	\$642.00	\$0
Work Description: New Multi-use Shop Building				
PB22-0419	FLORIP, GARY & LORETTA	6865 N. REYNOLDS ROAD	\$276.00	\$0
Work Description: 672 sq ft Renovation of 2nd level storage into dwelling, 240 sq ft Wood Deck				
PB22-0420	GREAT NATURE LLC	15238 Winding Creek Dr.	\$344.00	\$0
Work Description: 900 sq ft Home, Slab on Grade, 480 Sq ft Covered Porches				
PB22-0421	COCHRAN, PHILIP L. JR	3322 LAKE ANN ROAD TEMP	\$0.00	\$0
Work Description: 1630 sq ft Home, Slab-on-Grade, 660 sq ft Covered/Open Porches				
PB22-0422	CRYSTAL ADVENTURES INVE	17163 VONDRA RD	\$110.00	\$0
Work Description: Verizon - American Tower Antenna Modifications				
PB22-0423	DAVIS, ROBERT P	8926 TUCKER RD	\$514.00	\$0
Work Description: 1745 sq ft Dwelling, Slab-on-grade, 536 SQ FT Attached Garage, 118 sq ft Porch, 53 sq ft Wood Deck, 53 Sq Ft Greenhouse				
PB22-0424	LYONS, ROBERT J III	5180 BURNT MILL ROAD TEMP	\$847.00	\$0
Work Description: 2026 Sq Ft Dwelling on 1312 Sq Ft Finished & 714 Sq Ft Unfinished Basement, 766 Sq Ft Attached Garage, 226 Sq Ft Covered Porch, 396 Sq Ft Wood Deck				
PB22-0425	HOOGSTRATE, ARTHUR W (LE	715 GRACE ROAD TEMP	\$110.00	\$0
Work Description: 192 sq ft Shed/ Shelter Over Existing Deck				
PB22-0426	KATJAB HOLDINGS WINNEBA	30 WINNEBAGO	\$110.00	\$0
Work Description: Foundation Drainage Systems				
PB22-0427	TRIGG, DANIEL CHARLES	538 CRYSTAL AVENUE	\$589.00	\$0
Work Description: 1056 Sq Ft Dwelling on 348 Sq Ft Finished Basement, 1828 Sq Ft Garage/Storage, 778 Sq Ft Upper Level Storage, 192 Sq Ft Wood Deck				
PB22-0428	RUSSELL, MATTHEW M	18815 LAKEWOOD CIRCLE	\$165.00	\$0
Work Description: 527 sq ft Wood Deck				

PB22-0429	SAPIENZA, ROCCO A.	6301 CRYSTAL DRIVE	\$110.00	\$0
Work Description: Foundation Drainage & Encapsulation				
PB22-0430	BENZIE HOSPITAL ASSOC	224 PARK AVENUE	\$605.00	\$0
Work Description: Paul Oliver Kitchen Renovations				
PB22-0431	HIRSIG, GORDON & SMITH, LY	5350 WEST COVE ROAD (PVT)	\$110.00	\$0
Work Description: Crawlspace Insulation & Encapsulation				
PB22-0432	BUR, TIMOTHY A.	17701 FEWINS ROAD	\$145.00	\$0
Work Description: 360 sq ft Steel Carport				
PB22-0433	LORENZ FAMILY TRUST	20773 FEWINS ROAD	\$493.00	\$0
Work Description: 1312 sq ft Home on 1312 sq ft Unfinished Basement 624 sq ft Attached Garage 84 sq ft Porch 168 sq ft Wood Deck				
PB22-0434	JURINCIE, ANTHONY J & CHE	3773 S. REYNOLDS ROAD	\$165.00	\$0
Work Description: DEMOLITION				
PB22-0435	LAFOND, KAREN TRUST 5/3/2	3121 GRACE ROAD	\$283.00	\$0
Work Description: 2048 sq ft Pole Barn				
PB22-0436	RONGEY, DONALD W & EMILI	8389 GREEN BRIAR ROAD TEMP	\$772.00	\$0
Work Description: 1673 sq ft Home on 1403 sq ft Finished & 270 sq ft Unfinished Basement 870 sq ft Attached Garage 110 sq ft Porch 168 sq ft Covered Deck				
PB22-0437	SARYA, JOHN S.	8147 N. REYNOLDS ROAD	\$396.00	\$0
Work Description: 3456 sq ft Pole Barn				
PB22-0438	SOMMERFELDT, LORNA E	1720 N. ZIMMERMAN ROAD	\$165.00	\$0
Work Description: 120 Sq ft Kitchen Renovation				
PB22-0439	DURGA, DESIREE D	14743 HOMESTEAD ROAD	\$709.00	\$0
Work Description: 2340 Sq Ft Pole Built Addition, 1340 Sq Ft Attached Garages, 560 Sq Ft Covered Porches, 320 Sq Ft Storage/Mechanical Room				

PB22-0440	OLSEN, CHARLES W JR	205 FOREST AVENUE	\$330.00	\$0
Work Description: 100 Sq Ft Bathroom Addition				
PB22-0441	CUMMING, JOHN E	203 FURNACE STREET	\$110.00	\$0
Work Description: Foundation Stabilization				
PB22-0442	HUMMINGBIRD GARDENS LL	3138 CRYSTAL DRIVE	\$165.00	\$0
Work Description: 64 Sq Ft Exterior Stairs and Landing				
PB22-0443	CRYSTAL LAKE COTTAGES, LL	3884 GREENE DRIVE (PVT)	\$165.00	\$0
Work Description: 100 sq ft Kitchen Remodel				
PB22-0444	WALTON, DAVID M	4327 BROOK STREET	\$110.00	\$0
Work Description: Crawlspace Encapsulation (repairs)				
PB22-0445	KULAWIAK TIM & LINDA &	17905 CHERRY PARK DR	\$165.00	\$0
Work Description: HUD HOME ON PIER FOUNDATION				
PB22-0446	NUGENT, DUANE C(LE)	833 LAKE STREET	\$110.00	\$0
Work Description: Foundation Stabilization				
PB22-0447	CONVENIENCE MANAGEMEN	10791 MAIN STREET	\$165.00	\$0
Work Description: Signage for Gas Station: 2-Pole Sign, Wall Sign, Two Canopy Signs				
PB22-0448	IRON FISH / FREE SPIRITS DIS	14234 DZUIBANEK RD	\$955.00	\$0
Work Description: Interior Renovation Of Distillery Building				
PB22-0449	PITTMAN, DOUGLAS A.	5663 WALLAKER RD	\$263.00	\$0
Work Description: 1800 sq ft Pole Barn				
PB22-0450	MAHNKEN, JOHN	161 CRYSTAL HEIGHTS DR (PVT)	\$593.00	\$0
Work Description: Michigan Code Home on 1810 sq ft Unfinished Basement 1300 sq ft Attached Garage				
PB22-0451	CRYSTAL LAKE MHC, LLC	6686 SPRUCE DRIVE (PVT) 16	\$295.00	\$0
Work Description: HUD Home on Pier Foundation				
PB22-0452	CRYSTAL LAKE MHC, LLC	6681 SPRUCE DRIVE (PVT) 2	\$295.00	\$0

Work Description: HUD Home on Pier Foundation

PB22-0453	M & M PROPERTIES OF FLORI	400 MAIN STREET	\$165.00	\$0
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Work Description: 240 Sq Ft Interior Remodel

PB22-0454	NORTH END GETAWAY LLC	9009 Stevens Lake Rd	\$144.00	\$0
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Work Description: 336 Sq Ft Prefabricated Shed

PB22-0455	NIEMAN, MARTIN W TRUST 12	1784 GOLF LANE (PVT)	\$136.00	\$0
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Work Description: Kitchen Remodel

PB22-0456	ODZIANA, CARRIE & KEITH	3311 N. REYNOLDS ROAD	\$253.00	\$0
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Work Description: 1680 Sq Ft Pole Barn

PB22-0457	SMITH, KENT	2755 INDIAN HILL ROAD	\$110.00	\$0
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Work Description: Roof Mounted Solar ARray

PB22-0458	SCENIC NORTH DEVELOPME	15800 NUTHATCH DR.	\$816.00	\$0
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Work Description: 2799 Sq Ft Home w/ 480 Sq Ft Upper Bonus Room on Crawlspace, 933 Sq Ft Attached Garage, 500 Sq Ft Covered Porches

PB22-0459	KELP PROPERTIES LLC	14066 DEER VALLEY LANE (PVT)	\$292.00	\$0
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Work Description: 840 Sq Ft Dwelling on Existing Foundation

PB22-0460	BDK CONSULTING LLC	8822 HONOR HIGHWAY	\$385.00	\$0
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Work Description: Interior Renovation of Building

Total Permits For Type: 111

Total Fees For Type: \$36,210.00

Total Const. Value For Type: \$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE22-0234	AN INCOME TAX COMPANY	270 S. BENZIE BLVD.	\$242.00	\$0

Work Description:

PE22-0270	BILL & RITA MARTIN	14396 HEALY LAKE RD	\$77.00	\$0
Work Description:				
PE22-0274	HARRIS HOLDING LLC	19212 PARADISE RIDGE TRAIL(PVT)	\$215.00	\$0
Work Description: New residence				
PE22-0446	ALLEN, TIMOTHY J	1621 ELM ROAD	\$160.00	\$0
Work Description: running electrical through Out Building				
PE22-0447	LAMBIOTTE, JOE C (LE)	870 CRYSTAL DRIVE	\$160.00	\$0
Work Description:				
PE22-0448	DEWITT, PAULA J	4336 CRYSTAL DRIVE	\$215.00	\$0
Work Description: TEMP POLE HOUSE BEING TORN DOWN & REBUILT				
PE22-0449	LEWICKI, ROBERT M (LE)	4085 N. SCENIC HIGHWAY	\$160.00	\$0
Work Description: transfer sw/ Generator				
PE22-0450	HUNT, MICHAEL E	838 S. ZIMMERMAN ROAD	\$160.00	\$0
Work Description: transfer sw/ generator				
PE22-0451	GREENE, JR., HOWARD E.	3215 OLD STATE ROAD	\$160.00	\$0
Work Description: fire alarm system				
PE22-0452	PETAR ANGOV	17526 ALMIRA ROAD	\$215.00	\$0
Work Description:				
PE22-0453	TODOROW, HEATHER	4727 S. THOMPSONVILLE ROAD TE	\$160.00	\$0
Work Description: install service & wire crawl space				
PE22-0454	SULLIVAN, PATRICK	69 N. ZIMMERMAN ROAD	\$77.00	\$0
Work Description:				
PE22-0455	BESEY, STEVE	15129 KING ROAD TEMP	\$215.00	\$0
Work Description:				

PE22-0456	SAPIENZA, ROCCO A.	1719 NICHOLS ROAD	\$215.00	\$0
Work Description:				
PE22-0457	HENGST, H RANDALL II	7529 DEADSTREAM ROAD	\$215.00	\$0
Work Description: relocate service temporarily to temp pole install new service with generator transfer switch & sub feed house New Service to be installed on detached garage				
PE22-0458	BENZIE AREA RENTALS LLC	609 FRANKFORT AVENUE	\$160.00	\$0
Work Description:				
PE22-0459	MARINOFF, PETER	19128 BIRCH VIEW TRAIL	\$77.00	\$0
Work Description: install (2) Branch Circuits & Disconnects for separate Mini-Split condenser units				
PE22-0460	GRAVES FAMILY LLC	1526 GRAVES ROAD	\$77.00	\$0
Work Description: SERVICE				
PE22-0461	MILES, MOLLY MCMILLEN	2430 SUMMIT LANE (PVT)	\$160.00	\$0
Work Description:				
PE22-0462	HANSEN, JERRY	7106 NESSEN ROAD TEMP	\$77.00	\$0
Work Description: Service on a pedestel				
PE22-0463	KMB LLC	3131 BENZIE HIGHWAY	\$221.10	\$0
Work Description:				
PE22-0464	WARSECKE, EVAN	20689 HONOR HIGHWAY	\$77.00	\$0
Work Description:				
PE22-0465	BECKER, WILLIAM	3076 CRYSTAL DRIVE	\$77.00	\$0
Work Description: Temp Service Only				
PE22-0466	WEST AUBURN PROPERTIES L	1320 MAIN STREET	\$77.00	\$0
Work Description: Service thru 200 amp Replace Panel				
PE22-0467	PERRY, MICHAEL R	808 MICHIGAN AVENUE	\$160.00	\$0
Work Description:				

12 circuits
1 light fixture
2 dish washer ect
1 furnace
2 power outlets
1 feeders

PE22-0468	FASICK, DEBRA L	14693 CINDER ROAD	\$215.00	\$0
Work Description:				
PE22-0469	KHODADOST, MARYAM M	8043 CHERRY LANE	\$77.00	\$0
Work Description: Generator Transfer Switch Install & Generator Service disconnect by power company 8AM				
PE22-0470	MAGEL, GREGORY A.	3104 CRYSTAL DRIVE	\$215.00	\$0
Work Description: Addition remodel. New Service & Temp Pole				
PE22-0471	DOLPH, MAUDEEN	604 LINCOLN AVENUE	\$77.00	\$0
Work Description: Over 6 Months With Power Off.				
PE22-0472	CRYSTAL ENTERPRISES INC	14611 NORTH MANISTEE COUNTY L	\$215.00	\$0
Work Description: UNIT 11				
PE22-0473	CRYSTAL ENTERPRISES INC	14611 NORTH MANISTEE COUNTY L	\$215.00	\$0
Work Description: UNIT 12				
PE22-0474	BENZIE COUNTY TREASURER	12275 HOMESTEAD ROAD	\$77.00	\$0
Work Description: Service				
PE22-0475	SHELTON, TERRY JAMES	2912 N. HULBERT ROAD TEMP	\$215.00	\$0
Work Description: Power Company Cherry Land				
PE22-0476	SKELTON, BRYNDON C	1009 E. SOUTH SHORE DRIVE	\$77.00	\$0
Work Description: Service thru 200 amp				
PE22-0477	LEE, GEORGE B & GEORGE H	13329 CINDER ROAD	\$215.00	\$0
Work Description: 12-15-2022: called in consumers is running out of material holding up project				
PE22-0478	Erin M. O'Donnell	14204 PEPPERMAN DR	\$77.00	\$0

Work Description: U.G Power Pole

PE22-0480	JRK CONTRACTING	6632 FRONT STREET	\$215.00	\$0
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Work Description:

PE22-0481	ALL SEASONS PROPERTY LLC	17540 PINE VIEW DR.	\$77.00	\$0
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Work Description:

PE22-0482	MITCH KULAWIAK	18250 THOMPSONVILLE RD	\$77.00	\$0
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Work Description:

PE22-0483	DAVIS, THOMAS R & MARIANN	4645 BEECH AVENUE	\$160.00	\$0
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Work Description: rework service & install 22kw gen

PE22-0484	WELDON TWP.	14731 THOMPSON AVENUE	\$160.00	\$0
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Work Description: rework service & install 22kw gen

PE22-0485	LEIBOLD, JOHN A TRUST 2/24/	1406 COHO DRIVE (PVT)	\$160.00	\$0
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Work Description: rework service & install 18kw Gen

PE22-0486	GAUTHIER, DARWIN	8053 GREEN BRIAR ROAD	\$77.00	\$0
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Work Description: Temp Pole

PE22-0487	FOSGARD, RANDY R (LE)	8858 GREEN BRIAR ROAD	\$77.00	\$0
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Work Description: New 200 Amp Panel from existing meterbase

PE22-0488	THERRIEN, MATTHEW S.(LE)	6075 CROSSFIRE TRAIL (PVT)	\$77.00	\$0
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Work Description:

PE22-0489	SMITH, MICHAEL J	7059 RAYLE ROAD	\$215.00	\$0
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Work Description:

PE22-0490	ZACK ERIC A TRUST	15782 NUTHATCH DR	\$215.00	\$0
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Work Description:

PE22-0491	RAAB FAMILY TRUST 9/7/22	2869 WALLAKER ROAD	\$132.00	\$0
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Work Description:

PE22-0492	STONE, MATT	4489 SPRUCE AVENUE	\$215.00	\$0
Work Description:				
PE22-0493	FLORIP, GARY & LORETTA	6865 N. REYNOLDS ROAD	\$160.00	\$0
Work Description:				
PE22-0494	HARJU FAMILY TRUST 5/14/02	17 S. BENZIE BLVD.	\$77.00	\$0
Work Description: service & generator				
PE22-0495	AYERS, WILLIAM M	2250 LAKE ANN ROAD TEMP	\$215.00	\$0
Work Description:				
PE22-0496	BAREMAN ALYCE TRUST	18972 MEADOW LARK RD	\$77.00	\$0
Work Description:				
PE22-0497	SAIDLA, SHERON K	5749 S. THOMPSONVILLE ROAD	\$77.00	\$0
Work Description:				
PE22-0498	CURRIER, EDWARD G.	3991 BIRCH DRIVE	\$77.00	\$0
Work Description: Install14kw no service work				
PE22-0499	SMITH, MOLLY	3127 HERRON ROAD	\$160.00	\$0
Work Description: Gen- Transfer SW				
PE22-0500	CRYSTAL COLONY	12360 CRYSTAL MOUNTAIN DRIVE	\$129.80	\$0
Work Description:				
PE22-0501	H3 PROPERTIES, LLC	15067 WINDING CREEK DR	\$215.00	\$0
Work Description:				
PE22-0502	VOREIS WILLIAM & LINDA	13723 BIG FOUR	\$77.00	\$0
Work Description:				
PE22-0503	KLIMA, CONRAD G	7175 THIRD STREET	\$215.00	\$0
Work Description: Addition remodel w/ Service Upgrade				
PE22-0504	LITZLER, THOMAS	8236 EAGLE POINT DRIVE (PVT)	\$160.00	\$0

Work Description: Instal Lighting/ switching for screen porch
Lockbox code 2401

PE22-0505	LECKRONE, RUTH M.	6775 N. REYNOLDS ROAD	\$77.00	\$0
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Work Description: Service Disconnect and reconnect

PE22-0506	COLLINS HARRY & SUSAN	18390 TOMASEK RD	\$215.00	\$0
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Work Description:

PE22-0507	WALTON, HUGH	10653 Graves Rd	\$77.00	\$0
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Work Description: Temp Service Pole

PE22-0508	WHITE, CHRISTINA M	6536 INDIAN HILL ROAD	\$160.00	\$0
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Work Description: rework service & install 18kw Gen

PE22-0509	HENDRIX, CRAIG WISTON	1447 E. SOUTH SHORE DRIVE	\$160.00	\$0
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Work Description: rework service & install 24kw Gen

PE22-0510	HICE, DONALD D.	4869 OLD TRAIL (PVT)	\$160.00	\$0
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Work Description: rework service & install 18kw Gen

PE22-0511	HONOR COLLISION	13119 HONOR HIGHWAY	\$266.20	\$0
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Work Description:

PE22-0512	COOPER, KIM A & SANDY J TR	10581 RIVERSIDE DRIVE	\$77.00	\$0
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Work Description:

PE22-0513	JENKINS, JOHN A.	4626 BIRCH POINT ROAD TEMP	\$215.00	\$0
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Work Description:

PE22-0514	REEDER, KENT C	3899 ORCHARD LANE	\$77.00	\$0
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Work Description:

PE22-0515	HAASE, BROOKE L	14583 DAY AVENUE	\$215.00	\$0
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Work Description:

PE22-0516	GRAY, ROBERT	6700 CRYSTAL DRIVE	\$215.00	\$0
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Work Description:

PE22-0517	RYAN, JOHN	9203 RICHARDS WAY (PVT)	\$77.00	\$0
Work Description: Wiring of Accessory Building				
PE22-0518	O'NEIL ERIN	6338 HARDWOOD DRIVE	\$77.00	\$0
Work Description: installing a new branch circuit & disconnect for a residential condenser unit.				
PE22-0519	LYONS, STEPHEN S.	7032 BENZIE HIGHWAY	\$77.00	\$0
Work Description: Pole Barn				
PE22-0520	WHITING, LAWRENCE C	2301 N. REYNOLDS ROAD TEMP	\$215.00	\$0
Work Description:				
PE22-0521	SEND, JOSEPH P	8802 DEADSTREAM ROAD	\$77.00	\$0
Work Description: Add transfer SW to service				
PE22-0522	808 FRONT LLC	10907 MAIN STREET	\$77.00	\$0
Work Description: Install 4- 4000watt heater 1- 2000watt heater				
PE22-0523	ROBINSON, DENNIS ALLEN	3886 GRACE ROAD	\$77.00	\$0
Work Description: Overhead to Underground Conversion/ New Load center				
PE22-0524	BUMGARDNER, TRAVIS M.	20855 DRAGONFLY DRIVE (PVT)	\$215.00	\$0
Work Description:				
PE22-0525	HOUGH, FREDERICK K.	1871 NICHOLS ROAD	\$77.00	\$0
Work Description: running electrical to garage				
PE22-0526	MIDDLEBROOK, SCOT & SARA	5521 SANDEE WOODS ROAD (PVT)	\$215.00	\$0
Work Description:				
PE22-0527	CARLSON, TIMOTHY & CAROL	1685 E. SOUTH SHORE DRIVE	\$160.00	\$0
Work Description: KITCHEN REMODEL DOOR CODE 4202 FOR ACCESS (KITCHEN TO THE LEFT)				
PE22-0528	PICKARD, JONATHON R	16248 OAKLEY ROAD TEMP	\$270.00	\$0
Work Description:				

PE22-0529	OWEN, MONICA	20513 CINDER ROAD TEMPORARY	\$160.00	\$0
Work Description:				
PE22-0530	SCRIPPS, STUART	638 LAKE STREET	\$160.00	\$0
Work Description: Detached Garage				
PE22-0531	MIX, KYLIE J.	5377 GRACE ROAD	\$160.00	\$0
Work Description:				
PE22-0532	BIRD, JOHN JOSEPH	10372 DEADSTREAM ROAD TEMP	\$77.00	\$0
Work Description: 100 Amp Temp Service with 30A RV Outlet				
PE22-0533	KEVWITCH, MATTHEW	8171 GREEN BRIAR ROAD	\$215.00	\$0
Work Description: service & wiring of pole barn				
PE22-0534	CRAWFORD, DONALD A.	2855 HERRON ROAD	\$215.00	\$0
Work Description:				
PE22-0535	HODGE, BETTY JEAN	1964 BEECH ROAD (PVT)	\$77.00	\$0
Work Description: service thru 200 amp				
PE22-0536	JOHNSON, LINDSAY SCOTT	6756 DEADSTREAM ROAD	\$160.00	\$0
Work Description: Rework Service and install 22 kw Gen.				
PE22-0537	BELL, LAWRENCE D.	8505 FAIRWAY DRIVE	\$160.00	\$0
Work Description: Rework Service & Install 24 kw Gen				
PE22-0538	SIMMONS, NANCY K	4115 N. SCENIC HIGHWAY	\$215.00	\$0
Work Description:				
PE22-0539	CHUPP, DENNIS R	14984 CINDER ROAD	\$121.00	\$0
Work Description: CHARTER COMMUNICATIONS				
PE22-0540	HARRINGTON, RAWLIN G	17770 CINDER ROAD	\$121.00	\$0
Work Description: CHARTER COMMUNICATIONS				
PE22-0541	BISSELL, CHARLES L & RUTH A	480 N. THOMPSONVILLE ROAD	\$121.00	\$0

Work Description: CHARTER COMMUNICATIONS

PE22-0542	FEHRENBACH CONSTRUCTIO	625 BASSWOOD LANE (PVT)	\$215.00	\$0
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Work Description:

PE22-0543	SHREINER FAMILY COTTAGE	1261 MICHIGAN AVENUE	\$160.00	\$0
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Work Description: Rework service & install 24 kw gen

PE22-0544	PETERS, HOWARD & RUTH TR	3402 INLAND OAKS DRIVE	\$160.00	\$0
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Work Description: Rework service & install 22kw Gen

PE22-0545	DAVIS, ROBERT P	8926 TUCKER RD	\$215.00	\$0
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Work Description:

PE22-0546	GOODSON, JACK	6511 CRYSTAL AVENUE	\$77.00	\$0
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Work Description: service thru 200 amp

PE22-0547	BARNOWSKY, ROBERT	12557 CINDER RD	\$77.00	\$0
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Work Description:

PE22-0548	WILCOX, TODD L.	6964 TRAVERSE ROAD TEMP	\$132.00	\$0
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Work Description: Temp Pole for RV

PE22-0549	MUSHLOCK VACATION PROPE	8719 DEADSTREAM ROAD	\$77.00	\$0
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Work Description:

PE22-0550	LYONS, ROBERT J III	5180 BURNT MILL ROAD TEMP	\$215.00	\$0
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Work Description:

PE22-0551	SHEAFOR, SARAH ELIZABETH	1304 TAQUAKA ROAD (PVT)	\$160.00	\$0
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Work Description:

PE22-0552	BARNOWSKY, ROBERT	12557 CINDER RD	\$77.00	\$0
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Work Description:

PE22-0553	173 FURNACE LLC	173 FURNACE STREET	\$160.00	\$0
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Work Description:

Service Upgrade
10 circuits
light fixture & unit heater

PE22-0554	SHAFFER, KATHRYN (LE)	19757 FOWLER ROAD	\$215.00	\$0
Work Description:				
PE22-0555	YATES, ALBERT C & ANN E	6197 CRYSTAL DRIVE	\$215.00	\$0
Work Description:				
PE22-0556	STATE	3502 RIVER ROAD TEMP	\$215.00	\$0
Work Description:				
PE22-0557	LACHMAN, THOMAS & RHON	10 NIPISSING STREET	\$77.00	\$0
Work Description: Hot Tub Install				
PE22-0558	BARZ INVESTMENTS, LLC	1132 MAIN STREET	\$292.60	\$0
Work Description:				
PE22-0559	NYE, BRENDA L	461 ADAMS ROAD	\$160.00	\$0
Work Description:				
PE22-0560	SANDMAN, JEFFREY	10495 RIVERSIDE DRIVE	\$160.00	\$0
Work Description:				
PE22-0561	LAUBACH, MARGARET D (LE)	7281 RIVER STREET	\$77.00	\$0
Work Description: Installing new meter for service.				
PE22-0562	REVENAUGH, ELSIE BORWELL	292 CRYSTAL DOWNS DR (PVT)	\$77.00	\$0
Work Description: Installing new meter for service				
PE22-0563	NOBLE, SHARON	4527 S. SCENIC HIGHWAY	\$215.00	\$0
Work Description:				
PE22-0564	SHORT, JANEY	2855 PAUL ROSE ROAD	\$77.00	\$0
Work Description: New pole barn with service fed from house				
PE22-0565	LOBER, WENDY	6975 DEADSTREAM ROAD	\$160.00	\$0

Work Description: New Home, Existing Service on garage. Subfeed to house panel
Original house was torn down

PE22-0566	BRETZKE, JEFFREY T. & JULIE	872 EASTMAN ROAD TEMP	\$160.00	\$0
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Work Description: New Pole barn
200 amp service with disconnect
Subfeed to interior panel, lighting & receptacles

PE22-0567	DALLEY, TODD R	4714 EAST SANFORD LAKE DRIVE	\$160.00	\$0
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Work Description:

PE22-0568	BRONICKI, STEPHANIE L	6567 S. SCENIC HIGHWAY TEMP	\$160.00	\$0
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Work Description:

PE22-0569	ROBERT, SHIRLEY ANN	16602 ACORN RIDGE TRAIL (PVT) T	\$160.00	\$0
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Work Description:

PE22-0570	BENZIE HOSPITAL ASSOC	224 PARK AVENUE	\$199.10	\$0
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Work Description:

PE22-0571	SCENIC NORTH DEVELOPME	15911 NORTH MANISTEE COUNTY L	\$168.30	\$0
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Work Description:

PE22-0572	LORENZ FAMILY TRUST	20773 FEWINS ROAD	\$215.00	\$0
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Work Description:

PE22-0573	HUDSON ELBERTA PROPERTI	198 FRANKFORT AVENUE	\$137.50	\$0
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Work Description:

PE22-0574	SHAW, WILLIAM & DEBORAH	829 BEECH STREET	\$77.00	\$0
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Work Description: Out Building
Service Upgrade

PE22-0575	SHAW, WILLIAM & DEBORAH	829 BEECH STREET	\$160.00	\$0
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Work Description: Addition to Home

PE22-0576	SHAW, WILLIAM & DEBORAH	829 BEECH STREET	\$77.00	\$0
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Work Description: Garage electrical

PE22-0577	MAIER, DAVID	2283 SUMMIT DRIVE	\$160.00	\$0
Work Description:				
PE22-0578	POET, BARBARA A	1324 S. LIPP FARM ROAD (PVT) TEM	\$77.00	\$0
Work Description: Attached Garage adding 1 circuit				
PE22-0579	BOYD, GERALD C. & GLORIA L	321 MAPLE AVENUE	\$160.00	\$0
Work Description: Rework Service & Install 14 kw Gen				
PE22-0580	FREDAL, CAROLYN A. (TRUST)	5627 CRYSTAL DRIVE	\$77.00	\$0
Work Description: Replace Service				
PE22-0581	OLMAN, ANDREW	7531 MAPLE CITY HIGHWAY TEMP	\$160.00	\$0
Work Description:				
PE22-0582	MARTIN, THOMAS A	19391 FEWINS ROAD TEMP	\$215.00	\$0
Work Description:				
PE22-0583	BEUKEMA, MARINUS JAMES	418 LEELANAU AVENUE	\$160.00	\$0
Work Description:				
PE22-0584	STEWART, JOHN W	2496 WHITE ROAD	\$77.00	\$0
Work Description: Hook Up 24 Kw Gen Transfer Switch Excessing				
PE22-0585	KILINSKI, DAWN L.	2188 N. LAMB ROAD	\$160.00	\$0
Work Description:				
PE22-0586	CRYSTAL LAKE COTTAGES, LL	3884 GREENE DRIVE (PVT)	\$215.00	\$0
Work Description:				
PE22-0587	STOLOWSKI, JEFFERY & JOHA	18384 HONOR HIGHWAY	\$77.00	\$0
Work Description: Accessory. Service thru 200 amp 3 circuits 1 light fixture 1 unit heater 1 feeders				
PE22-0588	DAHRINGER, ROBERT C (LE)	884 BLUEWATER DRIVE	\$132.00	\$0

Work Description: installing a generator

PE22-0589	WOOD, ROGER & LINDA	649 CRYSTAL AVENUE	\$160.00	\$0
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Work Description:

PE22-0590	BILL & RITA MARTIN	14396 HEALY LAKE RD	\$215.00	\$0
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Work Description:

PE22-0591	FANNIE MAE AKA FED NATL	11211 SCENIC DRIVE	\$132.00	\$0
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Work Description: Buying house. Meter was taken out years ago. Wants to get meter and power back to house. Needs inspected for Consumers to rehook power
Kelly McDiarmid 231-683-7359

PE22-0592	YATES, ALBERT C & ANN E	6197 CRYSTAL DRIVE	\$160.00	\$0
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Work Description: fire alarm
2 co detectors

PE22-0593	CROISSANT, DAGNY	19521 BRONSON LAKE ROAD	\$77.00	\$0
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Work Description: Service upgrade 100 amps to 200 amps

PE22-0594	ROWLAND, BRUCE R	6147 CRYSTAL AVENUE	\$160.00	\$0
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Work Description:

PE22-0595	MOORE, DOUGLAS K	3824 DEMERLY ROAD TEMP	\$77.00	\$0
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Work Description:

PE22-0596	GRIEBE, TODD A & ERIN L	8035 WOODLAND DRIVE	\$160.00	\$0
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Work Description:

PE22-0597	GREAT NATURE LLC	15238 Winding Creek Dr.	\$215.00	\$0
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Work Description:

PE22-0598	ACKERSON, JAMES R	1010 DAMSON ROUTE (PVT)	\$77.00	\$0
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Work Description: Temp Service

PE22-0599	BAUGHMAN, HOWARD & JULI	2763 HERRON ROAD	\$215.00	\$0
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Work Description:

PE22-0600	PARSONS, ALAN S.	817 BEECH STREET	\$77.00	\$0
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Work Description: New Owner. Just bought house, power has been off for more then 6 months
Ryan Girven 231-649-3897

PE22-0601	DURGA, DESIREE D	14743 HOMESTEAD ROAD	\$160.00	\$0
Work Description: a whole house generator				
PE22-0602	FLEMING LIVING TRUST 11/23	1022 TAQUAKA ROAD (PVT)	\$160.00	\$0
Work Description: Service & Gen				
PE22-0603	QUIST FAMILY TRUST 2/6/19	5391 INDIAN TRAIL ROAD (PVT)	\$160.00	\$0
Work Description: Adding a bedroom				
PE22-0604	GAUTHIER, DARWIN	8053 GREEN BRIAR ROAD	\$77.00	\$0
Work Description: Service thru 200 amp & 3 circuits				
PE22-0605	BECHLER, COREY A	9894 COVEY ROAD	\$215.00	\$0
Work Description: New Pole Barn				
PE22-0606	MORLEY, MICHAEL & JENNIF	5436 INDIAN TRAIL ROAD (PVT) TE	\$215.00	\$0
Work Description:				
PE22-0607	LONE, ALYSSA MAE ELLEN ES	588 BALSAM ROAD	\$160.00	\$0
Work Description: Install 200 Amp Service Wire Crawl space				
PE22-0608	SMITH, KENT	2755 INDIAN HILL ROAD	\$77.00	\$0
Work Description:				
PE22-0609	PUTNEY, FRANK J.	4432 JOYFIELD ROAD	\$77.00	\$0
Work Description:				
PE22-0610	PETRICK, DAVID & ELLEN	1428 TIBA ROAD (PVT)	\$160.00	\$0
Work Description: Generator transfer				
PE22-0611	KELP PROPERTIES LLC	14066 DEER VALLEY LANE (PVT)	\$215.00	\$0
Work Description:				
PE22-0612	VUILLEMOT, CRAIG D	1263 N. HAZE ROAD TEMP	\$215.00	\$0

Work Description:

Total Permits For Type:	169
Total Fees For Type:	\$25,096.60
Total Const. Value For Type:	\$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM22-0475	KMB LLC	3131 BENZIE HIGHWAY	\$148.50	\$0
Work Description:				
PM22-0476	ANTHONY BRANCH	7467 KING ROAD	\$77.00	\$0
Work Description: LP TANK				
PM22-0477	CRYSTAL LAKE MHC, LLC	6771 MAPLE DRIVE (PVT) 44	\$77.00	\$0
Work Description: GAS/OIL BURNING EQUIP				
PM22-0478	SHARON NOBLE	4527 S. SCENIC HIGHWAY	\$215.00	\$0
Work Description: 4 exhaust fans				
PM22-0479	KRAAK, KEVIN & CAROL	3401 AUTUMN MIST LANE (PVT)	\$77.00	\$0
Work Description:				
PM22-0480	DEANNA GOODBRAND	5887 S. SCENIC HIGHWAY TEMP	\$77.00	\$0
Work Description: LP TANK				
PM22-0481	BRONICKI, STEPHANIE L	6567 S. SCENIC HIGHWAY TEMP	\$77.00	\$0
Work Description:				
PM22-0482	GOODALL, MICHAEL LYNN	4969 DEERMOSS GLEN	\$215.00	\$0
Work Description: install gas fireplace				
PM22-0483	LANNIN, MARIAN L (LE)	545 BENZIE STREET	\$77.00	\$0
Work Description: Water Heater Replacement				

PM22-0484	BROWN, JULIE	9837 HOMESTEAD ROAD	\$77.00	\$0
Work Description:				
PM22-0485	BENNETT, KEITH	152 N. HAZE ROAD	\$77.00	\$0
Work Description:				
PM22-0486	JAHNKE, ROBERT C.	16444 FOGG ROAD	\$77.00	\$0
Work Description: LP TANK				
PM22-0487	ELLIS, MOLLY G.	5490 HILL VALLEY ROAD (PVT)	\$77.00	\$0
Work Description: Tubing only for infloor heating system				
PM22-0488	KOZIEL, JOAN	18750 DAVIS LAKE ROAD	\$77.00	\$0
Work Description: LP Tank				
PM22-0489	BURKS, FRANCIS EDWARD JR	301 MICHIGAN AVENUE	\$160.00	\$0
Work Description: Refridgeration system				
PM22-0490	PRICE, MATTHEW & LAURA L	3798 WISTRAND ROAD	\$77.00	\$0
Work Description: Woodstove				
PM22-0491	BROWN, STEPHEN C & JULIE	5570 LAKE ANN ROAD	\$215.00	\$0
Work Description: New Build HVAC				
PM22-0492	CAMERON, PAUL S & LOUISE F	3387 HERRON ROAD	\$77.00	\$0
Work Description:				
PM22-0493	RUMOHR, LUKE	584 BEULAH HIGHWAY	\$215.00	\$0
Work Description: 1 Bf 1 RV 1 DV for new home				
PM22-0494	JOHNSON, MYRON R., TRST	1051 LOGGING TRAIL (PVT)	\$77.00	\$0
Work Description: Furnace Replacement				
PM22-0495	CRAWFORD, KEVIN MARK	5329 GRACE ROAD	\$160.00	\$0
Work Description: Install LP Fireplace				
PM22-0496	WALTER, MAX STEPHEN	3049 WHITE BIRCH TRAIL TEMP	\$160.00	\$0

Work Description: Install LP Fireplace

PM22-0497	MORRIS, BRITTANY E & CHRIS	14214 W. ROBERTS ROAD (PVT) TEM	\$77.00	\$0
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Work Description: New LP Tank

PM22-0498	ROSS, CHANDRA & TIMOTHY	807 BENDON ROAD	\$77.00	\$0
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Work Description: New Lp Gas Tank INstall

PM22-0499	KRAFT, GREGORY B	6273 S. THOMPSONVILLE ROAD	\$77.00	\$0
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Work Description: New LP Tank Install

PM22-0500	DINNAN, TINA M	6345 WOODEN BRIDGE ROAD (PVT)	\$77.00	\$0
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Work Description: New Install Gas Pipe

PM22-0501	HILLBRANDS, DAVID S	16778 ACORN RIDGE TRAIL (PVT)	\$77.00	\$0
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Work Description:

PM22-0502	WARSECKE, EVAN	20689 HONOR HIGHWAY	\$77.00	\$0
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Work Description:

PM22-0503	FURROW, CARL ROSS	7217 PROSPECT AVENUE	\$77.00	\$0
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Work Description: Woodstove

PM22-0504	DALY, MATTHEW S	4067 SPRING VALLEY ROAD TEMP	\$160.00	\$0
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Work Description:

PM22-0505	SHELTON, TERRY JAMES	2912 N. HULBERT ROAD TEMP	\$215.00	\$0
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Work Description:

PM22-0506	BROWN, RONALD & MARY E (L	6441 HARRIS POINT TRAIL (PVT)	\$77.00	\$0
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Work Description: Geothermal retro water heater

PM22-0507	WILLIAMS, DAVID EDWARD	860 CRYSTAL DRIVE TEMP	\$215.00	\$0
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Work Description: mini split 3 zone system

PM22-0508	NEROS, NICHOLAS II	949 OLD MILLER ROAD	\$77.00	\$0
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Work Description:

PM22-0509	MILLER, MILES/SMETANA, DA	8106 ASH AVENUE	\$77.00	\$0
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Work Description:

PM22-0510	HUNT, WENDY	8801 RED PINE DRIVE	\$77.00	\$0
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Work Description: WATER HEATER INSTALL

PM22-0511	GILMORE, G THOMAS & RENA	6665 BIXLER ROAD	\$215.00	\$0
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Work Description: Install Gas FP

PM22-0512	STATE SAVINGS BANK	703 MAIN STREET	\$165.00	\$0
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Work Description: Heat Wheels Under 10,000 CFM and Refrigeration

PM22-0513	PERRY, MICHAEL R	808 MICHIGAN AVENUE	\$215.00	\$0
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Work Description: Duct System, Heating pump, Exhaust Fan

PM22-0514	KNOWLES, MARK & ANNETTE	605 LINCOLN AVENUE	\$77.00	\$0
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Work Description: 95% Gas Furnace Instal

PM22-0515	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 27	\$77.00	\$0
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Work Description:

PM22-0516	SHEPPARD, AMANDA	2666 RUNWAY ROAD	\$77.00	\$0
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Work Description: Replace Fuel Oil Burner w/ Propane

PM22-0517	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 4	\$77.00	\$0
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Work Description:

PM22-0518	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 5	\$77.00	\$0
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Work Description:

PM22-0519	PIPER, DEBRA Z TRUST 6/12/98	7854 WASHTENAW DRIVE (PVT)	\$77.00	\$0
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Work Description: New Propane Tank

PM22-0520	KOHLER, KRIS	6035 SMELTZER ROAD	\$77.00	\$0
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Work Description: New Propane Tank

PM22-0521	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 6	\$77.00	\$0
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Work Description:

PM22-0522	LEARNIHAN, CONSTANCE TR	868 AIRPORT ROAD	\$77.00	\$0
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Work Description: Pole Barn Lp Tank

PM22-0523	HOPKINS, TIMOTHY P & KATH	2040 S. SCENIC HIGHWAY	\$77.00	\$0
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Work Description: LP Tank

PM22-0524	LACOURSE, MEGAN	111 S. PIONEER ROAD	\$77.00	\$0
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Work Description: New Tank

PM22-0525	JAGELEWSKI, JOSEPH G	20264 ST. JOHN'S ROAD TEMP	\$77.00	\$0
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Work Description:

PM22-0526	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 7	\$77.00	\$0
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Work Description:

PM22-0527	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 9	\$77.00	\$0
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Work Description:

PM22-0528	TRACY, LINDA L.	7170 TRAVERSE AVENUE	\$77.00	\$0
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Work Description: Furnace Replacement

PM22-0529	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 30	\$77.00	\$0
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Work Description:

PM22-0530	NOBLE HOMES OF TRAVERSE	17330 HONOR HIGHWAY LOT 22	\$77.00	\$0
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Work Description:

PM22-0531	BICKLE, GREGORY	17330 HONOR HIGHWAY LOT 20	\$77.00	\$0
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Work Description:

PM22-0532	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 16	\$77.00	\$0
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Work Description:

PM22-0533	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 12	\$77.00	\$0
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Work Description:

PM22-0534	DODGE, EDWARD T.	5153 SYLVAN POINT ROAD	\$77.00	\$0
Work Description: Install Heat Pump				
PM22-0535	GROH, MICHAEL	16676 CLAWSON COURT DRIVE (PV	\$160.00	\$0
Work Description: FIRE PLACE AIR INTAKE & EXHAUST FANS				
PM22-0536	GOODALL, MICHAEL LYNN	4969 DEERMOSS GLEN	\$215.00	\$0
Work Description:				
PM22-0537	OHLINGER, BIRCHARD HAYES	520 PARKVIEW LANE 7	\$170.50	\$0
Work Description:				
PM22-0538	DL HOLDING, LLC	904 FOREST AVENUE	\$270.00	\$0
Work Description: 3 gas/oil burning equip 7 gas piping 2 refridgeration splits				
PM22-0539	BODDE FAMILY TRUST 12/14/1	8492 BAY POINT ROAD (PVT)	\$215.00	\$0
Work Description: HVAC for new Build				
PM22-0540	GEORGEVICH, DANIEL & PEN	5522 LAKE MICHIGAN ROAD	\$77.00	\$0
Work Description: Replace Water heater and Furnace				
PM22-0541	EVANS PROPERTIES LLC	706 FOREST AVENUE	\$77.00	\$0
Work Description: Replace boiler				
PM22-0542	KAEMPFER, PETER A	7804 MISTY MORNING TRAIL (PVT)	\$215.00	\$0
Work Description:				
PM22-0543	BILL & RITA MARTIN	14396 HEALY LAKE RD	\$215.00	\$0
Work Description:				
PM22-0544	H3 PROPERTIES, LLC	15067 WINDING CREEK DR	\$215.00	\$0
Work Description:				
PM22-0545	PUTNEY, WENDELL L. TRUST 1	1146 RIVER ROAD	\$77.00	\$0
Work Description: Install Gas Stove				

PM22-0546	RAUSCH, DAVID B & MARGAR	6893 CRYSTAL DRIVE	\$77.00	\$0
Work Description: Install Gas Insert				
PM22-0547	DEKAY, LEE A.	6062 CRYSTAL DRIVE	\$77.00	\$0
Work Description: Install Gas Stove				
PM22-0548	DILLON, JOHN M., JR.	631 SHOREWOOD DRIVE	\$77.00	\$0
Work Description: Instal Gas Insert				
PM22-0549	GILLIS, FRANK K	6585 WALLAKER ROAD	\$77.00	\$0
Work Description: New Propane tank				
PM22-0550	GARGUS, JUSTIN M	6647 N. REYNOLDS ROAD TEMP	\$77.00	\$0
Work Description: New Propane tank				
PM22-0551	DINNAN, TINA M	6345 WOODEN BRIDGE ROAD (PVT)	\$77.00	\$0
Work Description: New Propane tank				
PM22-0552	BUSHWAY, ROBERT	1191 MEMORY LANE	\$132.00	\$0
Work Description: Homeowner purchased LP tank from menards & is setting his own tank. TRI GAS will be doing hook up				
PM22-0553	KRISZT, STEPHON A.	9192 AYLSWORTH ROAD	\$77.00	\$0
Work Description: replace on demand waterheater				
PM22-0554	CURRIER, EDWARD G.	3991 BIRCH DRIVE	\$77.00	\$0
Work Description: Gas Line to Gen				
PM22-0555	MAMO, THOMAS LEE (LE)	20024 CANTERBURY LANE	\$77.00	\$0
Work Description:				
PM22-0556	GOACHER, DAVID L TRUST (50	11636 MOUNTAIN WOODS DRIVE	\$77.00	\$0
Work Description:				
PM22-0557	WICHTOSKI, ANDREW	6929 LAKE ANN ROAD	\$77.00	\$0
Work Description: water heater				
PM22-0558	DETZLER, DOUGLAS F.	5366 WEST COVE ROAD (PVT)	\$77.00	\$0

Work Description:

PM22-0559	SUTTER HILL FARM LLC	1675 SUTTER ROAD	\$77.00	\$0
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Work Description:

PM22-0560	BATES, LYNNETTE R.	5334 DAIR MILL ROAD	\$77.00	\$0
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Work Description:

PM22-0561	DECASTRO, MICHELLE	14555 THOMPSON AVENUE	\$77.00	\$0
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Work Description:

PM22-0562	WEST AUBURN PROPERTIES L	1320 MAIN STREET	\$77.00	\$0
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Work Description: AC install

PM22-0563	VINETTE, THOMAS J & MARGA	19038 BIRCH VIEW TRAIL	\$77.00	\$0
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Work Description:

PM22-0564	STRAUB, TIMOTHY	8920 RED PINE DRIVE	\$77.00	\$0
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Work Description: gas/oil burning equipment
central air/ heat pump

PM22-0565	MCNEILL, DALE E	3375 CRUM ROAD TEMP	\$77.00	\$0
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Work Description: LP TANK

PM22-0566	MIDDLEBROOK, SCOT & SARA	5521 SANDEE WOODS ROAD (PVT)	\$215.00	\$0
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Work Description:

PM22-0567	HUNGRY TUMMY RESTAURAN	226 S. BENZIE BLVD.	\$143.00	\$0
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Work Description:

PM22-0568	KAEMPFER, PETER A	7804 MISTY MORNING TRAIL (PVT)	\$160.00	\$0
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Work Description: GAS FIREPLACE

PM22-0569	MCGOWAN-CUELLAR, ELISE	639 DENTON AVENUE	\$77.00	\$0
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Work Description: Furnace replacement

PM22-0570	ALTHA LLC	1054 EDEN HILL ROAD	\$77.00	\$0
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Work Description: Install heat pump

PM22-0571	WHITE BIRCH HST, LLC	2850 WHITE BIRCH TRAIL (PVT)	\$77.00	\$0
Work Description: heat pump replacement				
PM22-0572	YATES, ALBERT C & ANN E	6197 CRYSTAL DRIVE	\$215.00	\$0
Work Description:				
PM22-0573	BENZONIA PROPERTIES, LLC	8993 JOYFIELD ROAD	\$77.00	\$0
Work Description:				
PM22-0574	GEORGE & JULIE FERGUSON	15167 HOLLY DR	\$215.00	\$0
Work Description: Install Fireplace				
PM22-0575	SAPIENZA, ROCCO A.	1719 NICHOLS ROAD	\$215.00	\$0
Work Description:				
PM22-0576	HARRIS HOLDING LLC	15240 BROWNELL ROAD	\$215.00	\$0
Work Description:				
PM22-0577	ARMSTRONG TRUST 05/08/18	1 SAC STREET	\$77.00	\$0
Work Description: water heater				
PM22-0578	HENDRIX, CRAIG WISTON	1447 E. SOUTH SHORE DRIVE	\$77.00	\$0
Work Description: Gas Line to Gen				
PM22-0579	HICE, DONALD D.	4869 OLD TRAIL (PVT)	\$77.00	\$0
Work Description: Gas line to Gen				
PM22-0580	STOOPS, JERALD D.	20334 WHITE OAK COURT	\$77.00	\$0
Work Description: re Fridgeration split				
PM22-0581	GROH, MICHAEL	16676 CLAWSON COURT DRIVE (PV	\$77.00	\$0
Work Description:				
PM22-0582	CURTIS INS AGENCY	405 MAIN STREET	\$77.00	\$0
Work Description:				
PM22-0583	TROUT, CHRISTIE	9132 LAKE ANN ROAD	\$77.00	\$0

Work Description: Garage Furnace Replacement

PM22-0584	HABITAT FOR HUMANITY INC	7064 SECOND STREET TEMP	\$215.00	\$0
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Work Description:

PM22-0585	DAVIS, THOMAS R & MARIANN	4645 BEECH AVENUE	\$77.00	\$0
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Work Description: Generator Gas Line

PM22-0586	WEBB, TYLER	19266 PARADISE RIDGE TRAIL(PVT)	\$215.00	\$0
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Work Description:

PM22-0587	GIELCZYK, GARY FAMILY TRU	8833 BLOHM ROAD	\$77.00	\$0
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Work Description: Gas Fireplace

PM22-0588	FORSTER, SAMUEL BENJAMIN	6525 LINCOLN ROAD	\$77.00	\$0
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Work Description:

PM22-0589	WARSECKE, EVAN	20689 HONOR HIGHWAY	\$77.00	\$0
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Work Description:

PM22-0590	WILSON, TROY SR	19537 DAVIS LAKE ROAD	\$215.00	\$0
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Work Description:

PM22-0591	TODOROW, HEATHER	4727 S. THOMPSONVILLE ROAD TE	\$77.00	\$0
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Work Description:

PM22-0592	ANN ECKEL ENTERPRISES LL	18798 HONOR HIGHWAY	\$215.00	\$0
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Work Description:

PM22-0593	CLEM, TIFFANY	17330 HONOR HIGHWAY LOT 58	\$77.00	\$0
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Work Description:

PM22-0594	CRAWFORD, KEVIN MARK	5329 GRACE ROAD	\$77.00	\$0
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Work Description:

PM22-0595	LEWICKI, ROBERT M (LE)	4085 N. SCENIC HIGHWAY	\$77.00	\$0
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Work Description:

PM22-0596	DINNAN, TINA M	6345 WOODEN BRIDGE ROAD (PVT)	\$160.00	\$0
Work Description:				
PM22-0597	FASICK, DEBRA L	14693 CINDER ROAD	\$160.00	\$0
Work Description: Fireplace				
PM22-0598	FULLER, LORI ANN	13600 AYLSWORTH ROAD	\$215.00	\$0
Work Description:				
PM22-0599	MIDDLETON, HAROLD S.	1484 HIGGINS ROAD	\$77.00	\$0
Work Description: Boiler Replacement				
PM22-0600	BELL, LAWRENCE D.	8505 FAIRWAY DRIVE	\$77.00	\$0
Work Description: Gas line to Gen				
PM22-0601	JOHNSON, LINDSAY SCOTT	6756 DEADSTREAM ROAD	\$77.00	\$0
Work Description: Gas Line to Gen				
PM22-0602	CRAWFORD, DONALD A.	2855 HERRON ROAD	\$160.00	\$0
Work Description: gas/oil burning equip duct system gas piping 3 exhaust fans				
PM22-0603	BARKER, SCOTT & JENNIFER	9580 HOMESTEAD ROAD	\$160.00	\$0
Work Description: Exhaust fan, & mini split				
PM22-0604	IRWIN, KENNETH L.	8398 FAIRWAY DRIVE	\$77.00	\$0
Work Description: UG GAS LINE FOR GEN				
PM22-0605	PLUMSTEAD, DOUGLAS H.	2228 BANKTSON ROAD	\$77.00	\$0
Work Description: MINI SPLIT INSTALL				
PM22-0606	KENNEDY, PAUL B.	468 N. ELDRIDGE ROAD	\$77.00	\$0
Work Description: UNIT HEATER INSTALLED IN GARAGE				
PM22-0607	SAMONIE, LINDSEY MARIE	1147 MEMORY LANE	\$77.00	\$0
Work Description: 95% furnace replacement				

PM22-0608	LAKE ANN BAPTIST CAMP	18215 BARBER ROAD	\$215.00	\$0
Work Description:				
PM22-0609	EDENBURN, COREY	20393 RICHARDSON ROAD	\$77.00	\$0
Work Description:				
PM22-0610	ALLEN, GEOFFREY L	14139 CINDER ROAD	\$77.00	\$0
Work Description: Mini split install				
PM22-0611	SOBECK, DANIEL J TRUST 7/24	12375 WINTERGREEN DRIVE (PVT)	\$77.00	\$0
Work Description: Furnace & A/C				
PM22-0612	WIESCINSKI, THOMAS H.	12375 WINTERGREEN DRIVE (PVT)	\$77.00	\$0
Work Description: Furnace & A/C				
PM22-0613	BARRACLOUGH, STEVEN C.	20931 MAPLE STREET	\$77.00	\$0
Work Description:				
PM22-0614	KILINSKI, DAWN L.	2188 N. LAMB ROAD	\$160.00	\$0
Work Description:				
PM22-0615	FASICK, DEBRA L	14693 CINDER ROAD	\$77.00	\$0
Work Description: LP TANK				
PM22-0616	KAPLE, DANIELLE	20216 HATTY LANE (PVT)	\$77.00	\$0
Work Description:				
PM22-0617	WELDON TWP.	14731 THOMPSON AVENUE	\$77.00	\$0
Work Description:				
PM22-0618	SHEPPARD, AMANDA	2666 RUNWAY ROAD	\$77.00	\$0
Work Description:				
PM22-0619	RYAN, JOHN	9203 RICHARDS WAY (PVT)	\$77.00	\$0
Work Description: LP TANK				
PM22-0620	MILLS, CHERYL LEE (LE)	611 AIRPORT ROAD	\$77.00	\$0

Work Description:

PM22-0621	TODOROW, HEATHER	4727 S. THOMPSONVILLE ROAD TE	\$77.00	\$0
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Work Description:

PM22-0622	FARLEY, KYLE	18978 STANTON ROAD	\$215.00	\$0
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Work Description:

PM22-0623	VAN BROCKLIN, HENRY C.	205 VAN BROCKLIN STREET	\$132.00	\$0
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Work Description:

PM22-0624	HARJU FAMILY TRUST 5/14/02	17 S. BENZIE BLVD.	\$77.00	\$0
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Work Description: Generator Gas Line Connections

PM22-0625	LAVENDER, SUSAN L,	9506 SAFFRON ROAD	\$77.00	\$0
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Work Description:

PM22-0626	KAEMPFER, PETER A	7804 MISTY MORNING TRAIL (PVT)	\$77.00	\$0
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Work Description:

PM22-0627	FASICK, DEBRA L	14693 CINDER ROAD	\$77.00	\$0
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Work Description: HOUSE

PM22-0628	WILLIAMS, DAVID EDWARD	860 CRYSTAL DRIVE TEMP	\$160.00	\$0
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Work Description: Install Gas FP

PM22-0629	GREAT NATURE LLC	15238 Winding Creek Dr.	\$215.00	\$0
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Work Description:

PM22-0630	DL HOLDING, LLC	904 FOREST AVENUE	\$160.00	\$0
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Work Description: fire place
gas oil/burning equipment 2
exhaust fans 4

PM22-0631	SEZERA LLC	12495 WINTERGREEN DRIVE (PVT)	\$77.00	\$0
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Work Description: Furnace & AC

PM22-0632	BOBECK REAL ESTATE COMP	5763 FRANKFORT HIGHWAY	\$77.00	\$0
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Work Description: LP TANK

PM22-0633	CRYSTAL BEACH LLC	919 SYLVAN ROAD (PVT) TEMP	\$77.00	\$0
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Work Description: LP TANK

PM22-0634	BARBER, BRANDON	5897 MAPLE CITY HIGHWAY	\$77.00	\$0
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Work Description:

PM22-0635	M3B GROUP LLC	8160 CADILLAC HIGHWAY	\$132.00	\$0
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Work Description:

PM22-0636	MOLARGIK, JOSEPH C	6515 S. HAZE ROAD	\$77.00	\$0
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Work Description:

PM22-0637	SWANDER CANDICE J & ROBE	16773 SPRINGDALE RD	\$77.00	\$0
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Work Description:

PM22-0638	DAVIS, STEPHEN G	11200 FEWINS ROAD	\$77.00	\$0
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Work Description:

PM22-0639	ROBERT, SHIRLEY ANN	16602 ACORN RIDGE TRAIL (PVT) T	\$77.00	\$0
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Work Description:

PM22-0640	RYAN, JOHN	9203 RICHARDS WAY (PVT)	\$77.00	\$0
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Work Description: For future in floor heat & gas line to heater

PM22-0641	TATE, RAYMOND G.	3865 N. SCENIC HIGHWAY	\$77.00	\$0
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Work Description: Gas Line to Gen

PM22-0642	CURTICE, JANICE B.; TRUST	4817 N. REYNOLDS ROAD	\$77.00	\$0
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Work Description: Furnace/AC Retro

PM22-0643	PRESTON, KATHRYN A	16143 HOOKER ROAD	\$77.00	\$0
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Work Description: 1 ODU Minisplit
2 IDU'S
HRV Ductwork/ Ventilator

PM22-0644	SCHRAMSKI, MATTHEW J	501 SUNKISSED DRIVE (PVT)	\$77.00	\$0
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Work Description: Furnace Replacement

PM22-0645	CRULL, TRENT & EMILY	1296 RIVER ROAD (PVT)	\$77.00	\$0
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Work Description: Replaced Water Heater

PM22-0646	MOORE, STEVEN RALPH	16893 FEWINS ROAD TEMP	\$77.00	\$0
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Work Description: Installed 2 Heat pump/ Minisplits

PM22-0647	THROOP, MATTHEW E & TABA	1164 BAILEY STREET	\$77.00	\$0
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Work Description: Furnace & AC Replacement

PM22-0648	GRAY, ROBERT	6700 CRYSTAL DRIVE	\$160.00	\$0
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Work Description:

PM22-0649	MANNION, WILLIAM T.	2590 N. HULBERT ROAD	\$77.00	\$0
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Work Description: INSTALL WOODSTOVE

PM22-0650	SUPINA, JR., STANLEY J.	19417 MAPLE STREET	\$77.00	\$0
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Work Description: INSTALL GAS INSERT

PM22-0651	MARK, SUSAN	131 S. BENZIE BLVD.	\$77.00	\$0
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Work Description: INSTALL GAS STOVE

PM22-0652	JENKINS, JOHN A.	4626 BIRCH POINT ROAD TEMP	\$77.00	\$0
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Work Description: Install Gas Stove

PM22-0653	ARGUZON, SR., GREGORY R. &	7701 NEEDMORE ROAD (PVT)	\$77.00	\$0
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Work Description:

PM22-0654	SAUNDERS, HELENE M TRUST	143 E. SOUTH SHORE DRIVE	\$77.00	\$0
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Work Description:

PM22-0655	NICKERSON, MARY	1878 LUGG ROAD (PVT)	\$77.00	\$0
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Work Description:

PM22-0656	ROWLAND, BRUCE R	6147 CRYSTAL AVENUE	\$77.00	\$0
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Work Description:

PM22-0657	MIX, KYLIE J.	5377 GRACE ROAD	\$160.00	\$0
Work Description:				
PM22-0658	MCKENZIE, HARLEY	20072 RICHARDSON ROAD	\$215.00	\$0
Work Description:				
PM22-0659	SIMMONS, NANCY K	4115 N. SCENIC HIGHWAY	\$215.00	\$0
Work Description:				
PM22-0660	MANDALAKAS, JOHN NICHOL	5623 GUDEMOOS ROAD	\$77.00	\$0
Work Description: Furnace Replacement				
PM22-0661	WITT, JR., JOHN (TRUST)	1222 TAQUAKA ROAD (PVT)	\$77.00	\$0
Work Description: Furnace Replacement				
PM22-0662	CAMPBELL, PATRICK D TRUST	6758 PLATTE ROAD	\$77.00	\$0
Work Description: Install Gas Insert				
PM22-0663	CRYSTAL ENTERPRISES INC	14611 NORTH MANISTEE COUNTY L	\$160.00	\$0
Work Description:				
PM22-0664	CRYSTAL ENTERPRISES INC	14611 NORTH MANISTEE COUNTY L	\$187.00	\$0
Work Description:				
PM22-0665	GATEWAY LIMITED DIVIDEN	218 DAY AVENUE	\$77.00	\$0
Work Description:				
PM22-0666	NOBLE, SHARON	4527 S. SCENIC HIGHWAY	\$77.00	\$0
Work Description: Install Woodstove				
PM22-0667	CRYSTAL ENTERPRISES INC	12500 CRYSTAL MOUNTAIN DRIVE	\$77.00	\$0
Work Description: Kinlochen Thistle Restaurant Lobby. Install Gas Logs				
PM22-0668	SWANDER CANDICE J & ROBE	16773 SPRINGDALE RD	\$77.00	\$0
Work Description:				
PM22-0669	KRUGMAN, JOHN	12486 WINTERGREEN DRIVE (PVT)	\$77.00	\$0

Work Description: gas/oil burning equipment

PM22-0670	BARZ INVESTMENTS, LLC	1132 MAIN STREET	\$236.50	\$0
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Work Description:

PM22-0671	MORLEY, MICHAEL & JENNIF	5436 INDIAN TRAIL ROAD (PVT) TE	\$160.00	\$0
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Work Description:

PM22-0672	WHITE, CHRISTINA M	6536 INDIAN HILL ROAD	\$77.00	\$0
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Work Description: Generator

PM22-0673	SULLIVAN, PATRICK	69 N. ZIMMERMAN ROAD	\$77.00	\$0
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Work Description: Generator

PM22-0674	WONDERLAND 4915, LLC	4915 WONDERLAND DRIVE	\$160.00	\$0
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Work Description:

PM22-0675	LOBER, WENDY	6975 DEADSTREAM ROAD	\$160.00	\$0
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Work Description:

PM22-0676	SZWED, MARY KATHERINE	6605 CRYSTAL AVENUE	\$160.00	\$0
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Work Description:

PM22-0678	BOYD, GERALD C. & GLORIA L	321 MAPLE AVENUE	\$77.00	\$0
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Work Description: Gas Line to Grenerator

PM22-0679	COCHRAN, PHILIP L. JR	3322 LAKE ANN ROAD TEMP	\$215.00	\$0
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Work Description: In floor heating

PM22-0680	YATES, ALBERT C & ANN E	6197 CRYSTAL DRIVE	\$215.00	\$0
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Work Description: Install Wood FP

PM22-0681	FOLEY, MARK C.	1887 SUTTER ROAD	\$77.00	\$0
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Work Description:

PM22-0682	OLMAN, ANDREW	7531 MAPLE CITY HIGHWAY TEMP	\$77.00	\$0
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Work Description:

PM22-0683	BAGHDIKIAN, ERIC S.	7981 WOODLAND DRIVE	\$77.00	\$0
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Work Description:

PM22-0684	725 CRYSTAL, LLC	12282 MOUNTAIN TOP CIRCLE (PVT	\$77.00	\$0
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Work Description: gas/oil burning equip
central air / heat pump

PM22-0685	FLORIP, GARY & LORETTA	6865 N. REYNOLDS ROAD	\$160.00	\$0
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Work Description: central air/ heat pump & mini splits

PM22-0686	CRYSTAL ENTERPRISES INC	12500 CRYSTAL MOUNTAIN DRIVE	\$77.00	\$0
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Work Description: Gas Log Install
for Thistle Restaurant

PM22-0687	KENNEDY, KURT C	8700 BENT PINE DRIVE	\$77.00	\$0
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Work Description:

PM22-0688	GILBERT, KENDALL	7817 NEEDMORE ROAD (PVT)	\$77.00	\$0
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Work Description:

PM22-0689	HILLBRANDS, DAVID S	16778 ACORN RIDGE TRAIL (PVT)	\$215.00	\$0
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Work Description:

PM22-0690	FINK, MICHAEL	19054 BIRCH VIEW TRAIL	\$77.00	\$0
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Work Description: Furnace Install

PM22-0691	DEAN, JOHN E	7788 LOVE ROAD	\$77.00	\$0
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Work Description: Boiler Replacement

PM22-0692	MAHER TRUST 3/25/20	6281 RIDGE DRIVE 21	\$77.00	\$0
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Work Description: Water Heater Replacement

PM22-0693	VAN THIELEN, BILLIE ANN	4222 SPRING VALLEY ROAD	\$77.00	\$0
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Work Description: Furnace Replacement

PM22-0694	FRITZ, KENNETH D.	1329 S. ZIMMERMAN ROAD	\$77.00	\$0
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Work Description: Furnace Replacement

PM22-0695	BEAR, CAROL	13864 HONOR HIGHWAY	\$77.00	\$0
Work Description: Furnace Replacement				
PM22-0696	BLARNEY CASTLE OIL CO	85 N. BENZIE BLVD.	\$110.00	\$0
Work Description: Water Heater Replacement				
PM22-0697	NYE, BRENDA L	461 ADAMS ROAD	\$77.00	\$0
Work Description: Generator				
PM22-0698	COOK LYLE W & MARILYN F	18327 WELLS RD	\$77.00	\$0
Work Description:				
PM22-0699	BLOOD, ELDON W., SR.	11261 MAPLE ROAD	\$77.00	\$0
Work Description:				
PM22-0700	UECKER, ROBERT H & AMY L	19328 PLEASANT VIEW ROAD	\$77.00	\$0
Work Description: Install gas insert				
PM22-0701	DREW, MICHAEL	6263 BURNT MILL ROAD	\$160.00	\$0
Work Description: 5 exhaust fans				
PM22-0702	KELP PROPERTIES LLC	14066 DEER VALLEY LANE (PVT)	\$160.00	\$0
Work Description: New Res/ 20ft x 42ft 840 Sqft				
PM22-0703	BAUGHMAN, HOWARD & JULI	2763 HERRON ROAD	\$160.00	\$0
Work Description: Installation of Gas Fireplace Gas line not installed by AAM.				
PM22-0704	E3 PROPERTY SOLUTIONS LLC	1781 S. PIONEER ROAD	\$77.00	\$0
Work Description: Generator				
PM22-0705	E3 PROPERTIES LLC	6679 LINCOLN ROAD	\$77.00	\$0
Work Description: Generator				
PM22-0706	BARBOUR FAMILY LLC	580 MARQUETTE COURT (PVT)	\$77.00	\$0
Work Description: Generator				

PM22-0707	SIMMONS, NANCY K	4115 N. SCENIC HIGHWAY	\$77.00	\$0
Work Description: Generator				
PM22-0708	MCBRIDE, STEPHEN R.	12750 OAKLEY ROAD	\$77.00	\$0
Work Description:				
PM22-0709	HOPKINS, JEFFREY S & CAREY	7655 HUNT CLUB ROAD (PVT)	\$77.00	\$0
Work Description: Install Wood Stove				
PM22-0710	MARTIN, THOMAS A	19391 FEWINS ROAD TEMP	\$215.00	\$0
Work Description:				
PM22-0711	LAMMERS, RICHARD & VIRGIN	18887 TASHA'S TRAIL (PVT)	\$215.00	\$0
Work Description:				
PM22-0712	BENZIE HOSPITAL ASSOC	224 PARK AVENUE	\$132.00	\$0
Work Description:				
Total Permits For Type:				237
Total Fees For Type:				\$25,829.50
Total Const. Value For Type:				\$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP22-0191	FARLEY, KYLE	18978 STANTON ROAD	\$215.00	\$0
Work Description:				
PP22-0192	ELEY, MARILYNN J. & GARY (L	2331 GLORY ROAD	\$77.00	\$0
Work Description: 2 Electric water heater				
PP22-0193	SHARON NOBLE	4527 S. SCENIC HIGHWAY	\$215.00	\$0
Work Description: 11 fixtures ect. 1 connection 2 water distributing				

PP22-0194	GRAY, ZELDA ELLEN	10155 HONOR HIGHWAY	\$115.50	\$0
Work Description:				
PP22-0195	BRONICKI, STEPHANIE L	6567 S. SCENIC HIGHWAY TEMP	\$160.00	\$0
Work Description:				
PP22-0196	KELP PROPERTIES LLC	14066 DEER VALLEY LANE (PVT)	\$215.00	\$0
Work Description:				
PP22-0197	FULLER, LORI ANN	13600 AYLSWORTH ROAD	\$215.00	\$0
Work Description: Plumbing for a pole barn				
PP22-0198	BROWN, STEPHEN C & JULIE	5570 LAKE ANN ROAD	\$215.00	\$0
Work Description:				
PP22-0199	RUMOHR, LUKE	584 BEULAH HIGHWAY	\$215.00	\$0
Work Description: 1 Bath & Kitchen New build				
PP22-0200	SIMMONS, NANCY K	4115 N. SCENIC HIGHWAY	\$215.00	\$0
Work Description:				
PP22-0201	EBERLE, KATHERINE E	5530 GUDEMOOS ROAD	\$325.00	\$0
Work Description:				
PP22-0202	BILL & RITA MARTIN	14396 HEALY LAKE RD	\$215.00	\$0
Work Description:				
PP22-0203	HONOR COLLISION	13119 HONOR HIGHWAY	\$151.80	\$0
Work Description:				
PP22-0204	SHELTON, TERRY JAMES	2912 N. HULBERT ROAD TEMP	\$215.00	\$0
Work Description:				
PP22-0205	BUMGARDNER, TRAVIS M.	20855 DRAGONFLY DRIVE (PVT)	\$215.00	\$0
Work Description:				
PP22-0206	WILLIAMS, DAVID EDWARD	860 CRYSTAL DRIVE TEMP	\$215.00	\$0

Work Description:

PP22-0207	H3 PROPERTIES, LLC	15067 WINDING CREEK DR	\$215.00	\$0
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Work Description:

PP22-0208	ALL SEASONS PROPERTY LLC	17540 PINE VIEW DR.	\$77.00	\$0
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Work Description:

PP22-0209	MITCH KULAWIAK	18250 THOMPSONVILLE RD	\$77.00	\$0
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Work Description:

PP22-0210	MIDDLEBROOK, SCOT & SARA	5521 SANDEE WOODS ROAD (PVT)	\$215.00	\$0
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Work Description:

PP22-0211	TODOROW, HEATHER	4727 S. THOMPSONVILLE ROAD TE	\$77.00	\$0
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Work Description:

PP22-0212	FASICK, DEBRA L	14693 CINDER ROAD	\$77.00	\$0
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Work Description:

PP22-0213	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 27	\$77.00	\$0
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Work Description:

PP22-0214	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 4	\$77.00	\$0
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Work Description:

PP22-0215	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 5	\$77.00	\$0
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Work Description:

PP22-0216	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 6	\$77.00	\$0
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Work Description:

PP22-0217	FLORIP, GARY & LORETTA	6865 N. REYNOLDS ROAD	\$215.00	\$0
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Work Description:

PP22-0218	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 7	\$77.00	\$0
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Work Description:

PP22-0219	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 9	\$77.00	\$0
Work Description:				
PP22-0220	GROH, MICHAEL	16676 CLAWSON COURT DRIVE (PV	\$215.00	\$0
Work Description:				
PP22-0221	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 30	\$77.00	\$0
Work Description:				
PP22-0222	NOBLE HOMES OF TRAVERSE	17330 HONOR HIGHWAY LOT 22	\$77.00	\$0
Work Description:				
PP22-0223	BICKLE, GREGORY	17330 HONOR HIGHWAY LOT 20	\$77.00	\$0
Work Description:				
PP22-0224	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 16	\$77.00	\$0
Work Description:				
PP22-0225	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 12	\$77.00	\$0
Work Description:				
PP22-0226	COLLINS HARRY & SUSAN	18390 TOMASEK RD	\$215.00	\$0
Work Description:				
PP22-0227	COLLINS HARRY & SUSAN	18390 TOMASEK RD	\$215.00	\$0
Work Description:				
PP22-0228	OHLINGER, BIRCHARD HAYES	520 PARKVIEW LANE 7	\$217.80	\$0
Work Description:				
PP22-0229	BODDE FAMILY TRUST 12/14/1	8492 BAY POINT ROAD (PVT)	\$215.00	\$0
Work Description: New Build				
PP22-0230	JENKINS, JOHN A.	4626 BIRCH POINT ROAD TEMP	\$215.00	\$0
Work Description: Plumbing for New Home				
PP22-0231	PATTEN, RYAN	6575 WINDTREE LANE	\$77.00	\$0

Work Description: instal macerating Toilet and Vanity in Basement

PP22-0232	LARSEN, STEPHEN M.	11985 CRYSTAL MOUNTAIN DRIVE	\$77.00	\$0
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Work Description: Install Water Softner

PP22-0233	BARZ INVESTMENTS, LLC	1132 MAIN STREET	\$234.30	\$0
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Work Description:

PP22-0234	ANDREW MUNRO	14524 SPRINGDALE RD	\$160.00	\$0
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Work Description: Pole barn Bath, Service Sink & Water heater

PP22-0235	FORWARD FAB LLC	514 DAY AVENUE	\$168.30	\$0
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Work Description:

PP22-0236	GOULDING, CHARLES M.	6535 CRYSTAL AVENUE	\$160.00	\$0
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Work Description: 2 bath remodel

PP22-0237	YATES, ALBERT C & ANN E	6197 CRYSTAL DRIVE	\$215.00	\$0
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Work Description:

PP22-0238	HABITAT FOR HUMANITY INC	7064 SECOND STREET TEMP	\$215.00	\$0
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Work Description:

PP22-0239	WEBB, TYLER	19266 PARADISE RIDGE TRAIL(PVT)	\$215.00	\$0
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Work Description:

PP22-0240	MATTHEW DEFER	13338 HEALY LAKE RD	\$215.00	\$0
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Work Description:

PP22-0241	WILSON, TROY SR	19537 DAVIS LAKE ROAD	\$215.00	\$0
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Work Description:

PP22-0242	COCHRAN, PHILIP L. JR	3322 LAKE ANN ROAD TEMP	\$215.00	\$0
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Work Description:

PP22-0243	CRAWFORD, DONALD A.	2855 HERRON ROAD	\$215.00	\$0
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Work Description:

PP22-0244	CARLSON, TIMOTHY & CAROL	1685 E. SOUTH SHORE DRIVE	\$160.00	\$0
Work Description: fixtures, water connected appliances, floor drains ect.				
PP22-0245	LAKE ANN BAPTIST CAMP	18215 BARBER ROAD	\$215.00	\$0
Work Description:				
PP22-0246	MOORE, DOUGLAS K	3824 DEMERLY ROAD TEMP	\$215.00	\$0
Work Description:				
PP22-0247	KILINSKI, DAWN L.	2188 N. LAMB ROAD	\$160.00	\$0
Work Description:				
PP22-0248	KATJAB HOLDINGS WINNEBA	30 WINNEBAGO	\$77.00	\$0
Work Description:				
PP22-0249	GREAT NATURE LLC	15238 Winding Creek Dr.	\$215.00	\$0
Work Description:				
PP22-0250	BLAIR, MICHELE	1993 FRANKFORT HWY	\$215.00	\$0
Work Description:				
PP22-0251	SAPIENZA, ROCCO A.	6301 CRYSTAL DRIVE	\$77.00	\$0
Work Description: SEWAGE EJECTORS, MANHOLES, SUMPS				
PP22-0252	JOE & JESSICA JELUSO	2113 ELLIS ROAD	\$215.00	\$0
Work Description:				
PP22-0253	ROSA, BRIAN & ROBERT	13560 BROWNELL ROAD	\$215.00	\$0
Work Description:				
PP22-0254	DEWYS-GILBERT, DENISE L.	7507 DEADSTREAM ROAD	\$77.00	\$0
Work Description: Electric Water Heater Replacement				
PP22-0255	MIX, KYLIE J.	5377 GRACE ROAD	\$160.00	\$0
Work Description:				
PP22-0256	WOOD, ROGER & LINDA	649 CRYSTAL AVENUE	\$160.00	\$0

Work Description:

PP22-0257	SCOTT, ROBERT	947 FRANKFORT AVENUE	\$77.00	\$0
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Work Description: Tub/Shower Valve Replacement

PP22-0258	CRYSTAL ENTERPRISES INC	14611 NORTH MANISTEE COUNTY L	\$160.00	\$0
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Work Description:

PP22-0259	BAYS, BRIAN H & ALICIA W	7476 MOUNTAINSIDE DRIVE	\$160.00	\$0
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Work Description: #622 above the door
Relocate shower

PP22-0260	WONDERLAND 4915, LLC	4915 WONDERLAND DRIVE	\$215.00	\$0
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Work Description:

PP22-0261	BECKER, WILLIAM	3076 CRYSTAL DRIVE	\$215.00	\$0
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Work Description:

PP22-0262	RONGEY, DONALD W & EMILI	8389 GREEN BRIAR ROAD TEMP	\$77.00	\$0
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Work Description: Underground

PP22-0263	CRYSTAL LAKE COTTAGES, LL	3880 GREENE DRIVE (PVT)	\$77.00	\$0
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Work Description: fixtures etc.

PP22-0264	SPOONER, BLAKE	3729 NOSTWICK ROAD TEMP	\$215.00	\$0
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Work Description:

PP22-0265	OLMAN, ANDREW	7531 MAPLE CITY HIGHWAY TEMP	\$77.00	\$0
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Work Description:

PP22-0266	ROBERT, SHIRLEY ANN	16602 ACORN RIDGE TRAIL (PVT) T	\$77.00	\$0
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Work Description:

Total Permits For Type:	76
Total Fees For Type:	\$12,179.70
Total Const. Value For Type:	\$0

Soil Erosion

Permit #	Contractor	Job Address	Fee Total	Const. Value
PS22-0090	HENSEL, PAUL H TRUST UA 12	1139 E. SOUTH SHORE DRIVE	\$240.00	\$0
Work Description: FOUNDATIONS, SEPTIC SYSTEM, NEW WELL - WILL DISTURB APPROX 2500 SQ FT TO CONSTRUCT 1354 SQ FT ADDITION 54 FT FROM CRYSTAL LAKE 9-15-22 TO 7-1-2023				
PS22-0091	H.M.C. INVESTMENTS, INC.	3126 BANCROFT ROAD (PVT)	\$240.00	\$0
Work Description: INSTALL FIELDSTONE RETAINING WALL, FILL SOIL, & FILTER FABRIC 1,080 SQ FT OF CHANGE 3 FT FROM LONG LAKE 11-1-22 TO 11-19-22				
PS22-0092	RUMELHART, DONALD L & JU	4528 MOLLINEAUX ROAD	\$240.00	\$0
Work Description: DEMO EXISTING DINING ROOM/ BREAKFAST ROOM EXCAVATE NEW BASEMENT 1,500 SQ FT OF CHANGE 160 FT FROM CRYSTAL LAKE				
PS22-0093	BOWLAND, PATRICK A	4177 BIRCH DRIVE	\$240.00	\$0
Work Description: SLOPE YARD TO SHED DRAINWATER, INSTALL DRAIN TILE SIZE OF CHANGE 6,396 SQ FT 123 FT FROM PLATTE LAKE 10/3/22 TO 10/17/22				
PS22-0094	LYONS, ROBERT J III	5180 BURNT MILL ROAD TEMP	\$240.00	\$0
Work Description: FOUNDATION/ DRAINFEILD FOR NEW SINGLE HOME 4,000 SQ FT OF CHANGE 100 FT FROM WOODLOCK LAKE 10/25/2022 TO 10/25/23				
PS22-0095	COWART, T. DAVID	18 S. BENZIE BLVD.	\$240.00	\$0
Work Description: Dig 4' Deep Crawlspace to Construct Addition Size of Change is 544 sq ft Aprox 300 ft from Crystal Lake 11-1-22 to 6-1-23				
PS22-0096	POTTER FAMILY TRUST 1/28/2	4420 MOLLINEAUX ROAD	\$240.00	\$0
Work Description:				

1 acre of change
293 ft from Crystal Lake
11-7-2022 to 11-7-23

PS22-0097	BURK, BRADLEY E	19363 MAPLE STREET	\$240.00	\$0
Work Description: Construct Addition 100 sq ft of change Near Lake Ann				
PS22-0098	BOFSHEVER, MICHAEL F	645 E. SOUTH SHORE DRIVE	\$240.00	\$0
Work Description: Shoreline Repair BY Crystal Lake Finishing project same day & starting ASAP				
PS22-0099	LAKE ANN BAPTIST CAMP	18215 BARBER ROAD	\$240.00	\$0
Work Description: excavation to construct a building. Size of change is 2,000 sq ft 202 ft from lake View				
PS22-0100	HUGHES, MATTHEW P TRUST	4336 PENINSULA DRIVE (PVT) TEMP	\$240.00	\$0
Work Description: To construct New Dwelling next to Lake Michigan				
PS22-0101	MURBACH, MOLLY	995 SHOREWOOD DRIVE	\$240.00	\$0
Work Description: Install Riprap to stablize collasping bank, Install Beach				
PS22-0102	VILLAGE OF ELBERTA	401 FIRST STREET	\$240.00	\$0
Work Description:				
PS22-0103	ROBOTHAM, LARRY H.	2295 CARLSON ROAD	\$240.00	\$0
Work Description: Clearing trees for airport approach including stump grinding				
PS22-0104	BECK, PERRY	9569 PEARL LAKE ROAD	\$240.00	\$0
Work Description: Remove Brush & Dead trees from Yard area. Level with fill dirt Select healthy Trees will stay 24 x 44 Addition W/12x20 Breezway				

Total Permits For Type:	15
Total Fees For Type:	\$3,600.00
Total Const. Value For Type:	\$0

Report Summary

Population: All Records

Permit.DateIssued Between
10/1/2022 12:00:00 AM AND
12/31/2022 11:59:59 PM

Grand Total Fees:

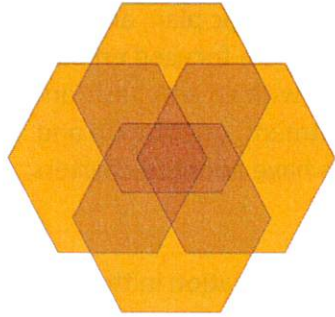
\$102,915.80

Grand Total Permits:

608

Grand Total Const. Value:

\$0



BENZIE

SENIOR RESOURCES

Be connected. Be supported. Be home.

*Providing exceptional services, resources and
trusted care to support Benzie seniors.*

Annual Report 2022

A Message from Our Board President

September 30th marked the end of our fiscal year, and though it certainly couldn't be termed *back to normal*, businesses are open, people are out and about, and we're learning to live with Covid.

A year ago, Benzie Senior Resources formulated and adopted a new 5-year strategic plan, and actions were put into place to begin accomplishing the goals established. Notably, we are focused on building our bench. That is, expanding the size of our board and various committees, with an emphasis on rounding out the team with expertise in a range of disciplines. Board recruitment, orientation and training procedures are being expanded and the various Board committees have adopted charters with clear goals in alignment with the agency's strategic plan.

Both the absolute number of senior citizens and the portion of our county's population in the senior age range continue to grow. This means that demand for our services continues to expand. A task force has been created to analyze how our current facilities are meeting today's needs and to project future needs and how best to meet them. At the same time, we're constantly evaluating our programs and testing out new ideas to assure that we're staying current with the needs and interests of those we serve.

We're very fortunate here in Benzie County to have a sustainable structure for supporting our senior population. We rely on the citizen-voted senior millage for a little over half of our annual budget with the balance of funding coming from donations and sponsorships from individuals and businesses, state and federally funded senior programs, and grants. This formula works and we fully expect that it will support us into the future.

Benzie Senior Resources relies upon the dedication and hard work of our staff and the contractors who serve our clients. Volunteers are integral too, as they provide much of manpower necessary to deliver on our range of senior services, and they give generously of their time and expertise to further the important work of our Board and committees. Benzie Senior Resources also relies heavily upon the generosity of our caring community.

Benzie Senior Resources is dedicated to *providing exceptional services, resources and trusted care to support Benzie Seniors*. It is with grateful hearts that we extend our sincere appreciation to everyone who helps us fulfill that commitment.

With gratitude.

Nancy Mullen Call

Board President

"... in this world, nothing is certain except death and taxes." - Benjamin Franklin
I'd add to that... *getting a year older each time a birthday rolls around.*

Let's celebrate living in a community that values and supports its senior citizens!

A Message from Our Executive Director – Douglas Durand

“Building Momentum”

As I reflect on the past year, even with challenges of rising costs to deliver a meal, repairs to our fleet of delivery vehicles, tight staffing struggles, and in general the higher costs of running this agency, we still managed to build momentum to meet the needs of the growing aging population.

We are “building momentum” to address senior food insecurity and senior isolation in Benzie County. This past year, we introduced a new program called Fresh Produce Bag Program. We identified 284 seniors that struggled to eat more than one meal a day, purchase healthy fresh produce or just didn’t have enough financial resources to balance paying their bills versus purchasing enough sustainable food items. I am proud to announce that we delivered 1,995 bags containing a total of 31,280 pounds of fresh vegetables, fruits, and dairy products. We received a grant from the Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation to help fund the program for several months.

The Board of Directors and the Management Team worked with Elaine Wood to put together a new 5-year Strategic Plan to keep our momentum moving forward. I am looking forward to working with our assigned committees and staff to make sure we stay on top of the ever-changing needs and services to meet the needs of Benzie County seniors as we enter our 48th year of providing care.

Throughout this Annual Report, you will read about the continued momentum of the achievements in the number of meals served, transportation assistance, RN nursing services provided, and other highlights throughout the past year.

But one very important highlight is the generosity of the community at large including the staff, volunteers, and contractors at Benzie Senior Resources. We saw record support through donations of items for the Holiday Christmas Bags, increased monetary donations throughout the year from our Year-End Appeal and Walk-A-Thon Fundraiser, and a successful Inaugural Golf Fundraising Event that was generously sponsored by the Jamie Gray Group and Dave Stapleton of the Crystal Lake Golf Course. Benzie County is truly a giving community!

Highlights of the Past Year

Implementing the Strategic Plan

Board of Directors approved the 5-Year Strategic Plan. The Strategic Focus Areas are:

- Broaden and deepen the services we provide, aligned with our mission.
- Enhance our communications, marketing, and engagement capabilities.
- Strengthen and deepen our physical, financial, and operational capacity.

The Gathering Place Advisory Council Committee

The purpose of The Gathering Place Senior Center Advisory Council is to advise the Senior Center Coordinator, Executive Chef and Benzie Senior Resources’ Executive Director or BSR Assistant Director on senior related issues based on input received to improve the programs, policies, and services provided to the seniors of Benzie County. Related issues include but not limited to health, nutrition, safety and security, recreational activities, facilities, and transportation all to enrich and enhance the quality of life for seniors in Benzie County.

Holiday Christmas Bag Program

238 gift bags were assembled • Eight area churches partnered with this program • Cash donations totaled \$1,592 from the community to purchase additional items • Four volunteers along with staff organized and assembled the bags • An estimated \$5,723 of in-kind donations collected from the community.



Implementation of the MySeniorCenter Software Program

Something new and exciting is the implementation of *MySeniorCenter*, a software program that enables senior centers to schedule and track programs, meals, trips, activities attended, birthdays, send out email reminders, etc. It allows volunteers to record what they did for a specific day and the time they were volunteering. Over 1,500 senior centers have purchased this system. The reports will be beneficial in our mandated reporting to the state and our other funders.

Pilot Collaboration with Manistee County Council on Aging

For the summer of 2022, we teamed up with Manistee County Council on Aging (MCCOA) to conduct a once-a-month pilot program in Copemish/Thompsonville to bring a meal and activity to the seniors. The American Legion Hall in Copemish provided the needed space. BSR provided the lunch meal and MCCOA provided the activities. Both of our agencies saw a need for additional services in the Copemish/Thompsonville area. The turnout average was 25-28 seniors from both counties and based on the input from those attending, they would like to have these events continue. The Program Committee will do a comprehensive evaluation for the sustainability of providing this service with MCCOA.

HealthRides


We partnered with Benzie Bus to launch *HealthRides* in May 2022. Benzie Bus received a grant to purchase a minivan and fund the rides three days a week. BSR, along with Michigan Transportation Connections, is providing funding for seniors to use this new service. This program addresses the critical need of vulnerable Benzie County Seniors having transportation access to their medical appointments in Benzie, Grand Traverse, Leelanau, Manistee and Wexford Counties. It also avoids longer waiting periods before and after appointments, which sometimes occurs with regular transportation service.


The overall goal is to break down the barriers to wellness in our senior community. Thus:

- Decreasing missed appointments
- Increasing pharmacy and medication access
- Decreasing wait times to and from appointments
- Decreasing safety concerns
- Decreasing isolation
- Increasing socialization
- Improving healthcare access leading to a better chance for improved health.

Personalized, Direct,
Door-to-Door Service
to All Residents
of Benzie County.

Getting the care you need
should be easy!
Know you have a safe and reliable way
to see your doctor with

 **HEALTH Rides**
by Benzie Bus




For Appointments in:
Benzie
Grand Traverse
Leelanau
Manistee
Wexford

FARES
\$15 One-way*
\$5 Each Additional Stop
*Companions Ride FREE
Financial assistance is available for
clients of Benzie Senior Resources.
Call 231-325-0600 to see
if you qualify.

HOW TO RIDE
Call 231-325-3000, Ext. 1
to schedule your ride.
Be ready at the beginning
of the time window you are given.
Sit back, relax, and enjoy the ride!

*No pickup or drop-off at the door. Please arrive at the door 15 minutes before your pickup time.

 **BenzieBus.com**

Inaugural Golf Fundraising Event

On June 12th, The Jamie Gray Group along with Crystal Lake Golf Course hosted an Inaugural Golf Fundraising Event. Jamie Gray and her legion of assistants, along with the BSR Board of Directors and staff, made for a successful event with \$4,500 raised. A heartfelt thank you to Jamie Gray and Dave Stapleton for their support and generosity.

The Gathering Place Library in Memory of Bonnie Fast

In May, with donations in memory of Bonnie Fast via her family, we dedicated a new library at The Gathering Place in Bonnie's Memory. Bonnie was a longtime volunteer and kitchen employee at BSR and brought many a smile and added touch to meals and snacks for all to enjoy.

Walk-A-Thon

The Walk-A-Thon Fundraiser was held on August 6th, and the event went off without a hitch. The weather was a little warm but with a nice breeze blowing off Crystal Lake. It was great to see familiar as well as new faces of participants this year, and the provided brunch was fabulous. We are also saying our



goodbyes to Liz and Bill Crawford, and Mary Dykstra from the Walk-a-Thon Committee after many decades of their expertise and time devoted to the success of this event. We raised just over \$23,200 to help fund Home Delivered Meals and In-Home Healthcare Services. This is just another example of the Benzie Community coming out to support the needs of their senior neighbors.

Northwest Michigan Area Agency on Agency Monitoring Assessment Visit

In April we had our annual Monitoring Assessment which reviewed our Nutritional and Home Healthcare Programs for meeting the Older American's Act and State of Michigan Standards in each program. Our final report was outstanding and only one minor deficit was found out of 175 standards reviewed. A corrective action plan was put in place and approved by Northwest Michigan Area Agency on Aging.

National Senior Center Month

The month of September is National Senior Center Month and this year we doubled our efforts for a more comprehensive celebration after two years of limitations from the pandemic. We wanted to promote the many positive benefits of a vibrant senior center in our community. We reached out to many Benzie County Businesses for support of our senior center to help us celebrate National Senior Center Month. Their response was overwhelming! They donated business gift cards, gift baskets and many assortments of items to be given away weekly to the patrons of The Gathering Place. A total of \$1,550 was donated as prizes plus the kitchen did up a few celebration meals and treats.



The Gathering Place Senior Center Action Photos

The Gathering Place

- 5,764 Activity Attendance
- 18 Core Activities
- 7 Special Events Held



Changing Lives!

Serving Our Community FY 2022 Services Summary

General Program Data:

1,521 Unduplicated clients served
382 Veterans and Spouses of Veterans Served
542 are low income (<175% poverty)
652 Male
869 Female

Age

60-69 – 471 Clients
70-79 – 608 Clients
80-89 – 336 Clients
90 and over – 106 Clients

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Meals & Food Services by The Numbers

- 73,910 meals delivered to 390 homebound clients – **2ND HIGHEST AMOUNT EVER RECORDED**
- 75,640 miles driven to deliver meals
- 3,151 Shelf-Stable food boxes, Fresh Produce Bags, BACN Bags and Commodities delivered--**RECORD**
- 86 Volunteers provided 6,495 hours
- Served 16,969 Congregate and Curbside Meals to 907 people at The Gathering Place Senior Center
- 175 individuals received Project Senior Fresh \$25 Coupons with a value of \$4,375
- 90,879 total meals prepared – **RECORD**

Home Services by The Numbers

- 4,071 Personal Care Visits
- 539 Respite Care Visits
- 1,489 RN visits for assessments, medication management & in-home foot care – **RECORD**
- 11,240 hours provided to 124 in-home service clients
- 3,550 homemaking services hours to 97 clients
- 1,231 snowplows to 149 clients
- 1,304 lawn mows to 125 clients--**RECORD**
- 60 clients received spring clean-up
- 37 clients received fall clean-up

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Health & Safety Services by The Numbers

- 586 appointments were made for the footcare clinic – **RECORD**
- 45 clients utilized the Guardian Medical Monitoring System for emergency needs at no cost them - **RECORD**
- 8 individuals received free dental services through the Senior Oral Healthcare Program

Support Services by The Numbers

- 204 individuals were provided 16,754 free Benzie Bus rides – **RECORD**
- 249 non-emergency medical Healthrides provided – **NEW PROGRAM WITH BENZIE BUS**
- 201 individuals received Income Tax Preparation Assistance at no cost to them
- 187 individuals were guided through the Medicare/Medicaid maze with assistance in Part D Prescription coverage, choosing the right Medicare Supplemental Insurance, annual paperwork and documentation for Medicaid for a savings of over \$92,628
- 22 individuals received financial assistance through the Senior Essential Needs Fund Program
- 61 individuals obtained free Estate Planning advice through the partnership with Swogger, Bruce & Miller Law Firm – **RECORD**
- BSR Information & Referral professionals answered 12,178 inquiries leading to service referral

TOWNSHIP REPORT - CLIENTS SERVED

# of services	Almira	Benzonia	Blaine	Colfax	Crystal Lake	Gilmore	Homestead	Inland
1 service	52	96	17	12	38	18	77	45
2-3 services	48	100	7	9	40	18	86	55
4-6 services	22	54	7	3	21	13	52	20
7+ services	7	16	3	2	3	4	25	9
Total Clients	129	266	34	26	102	53	240	129

# of services	Joyfield	Lake	Platte	Weldon	City of Frankfort	Grand Total	Percentage
1 service	20	38	18	39	58	528	38%
2-3 services	19	32	20	19	51	504	37%
4-6 services	12	9	3	10	25	251	18%
7+ services	4	7	3	3	11	97	7%
Total Clients	55	86	44	71	145	1380	100%

Top 12 Services Provided in 2022:

- | | |
|---|-------------------------|
| 1. Congregate Meal & Activities | 7. Senior Project Fresh |
| 2. Home Delivered Meals | 8. Snow Removal |
| 3. Transportation - Benzie Bus | 9. Lawn Chore |
| 4. Produce Bags | 10. Foot Clinic |
| 5. Income Tax | 11. In-Home Services |
| 6. Medicare/Medicaid Assistance Program | 12. Homemaker Program |

Volunteers – The Heart of Our Team!

To be a volunteer, it takes...

Generosity, a willingness to give your time to others.

Understanding, because their lives might be very different from your own.

Empathy, an ability to put yourself in someone else's shoes and feel what they must feel.

Compassion, to truly care about making someone else's life better.

Patience, because the process doesn't always go as smooth as we'd like.

Dedication, to stick with the project and see it through.



It is only through the dedicated service of our volunteers that we can meet the needs of so many seniors in our area. It takes ten plus Home Delivered

Meal volunteers to help deliver upwards of 225 meals a day.

Each day you will find eight plus Gathering Place volunteers managing the front desk, greeting our patrons, conducting activities, decorating the facility, etc. Every Tuesday we have fifteen plus volunteer musicians that entertain for several hours. In total **137** caring volunteers collectively gave **11,353** hours to make a difference in so many lives. Please Join Us!



“You make a living by what you get. You make a life by what you give.” – Winston Churchill

Grants Awarded



Walk-A-Thon

**BENZIE SENIOR RESOURCES THANKS ALL PARTICIPANTS, INDIVIDUAL SPONSORS, VOLUNTEERS,
AND THE FOLLOWING EVENT SPONSORS FOR MAKING
THE 2022 WALK-A-THON A SUCCESS!**

Gold: Baymont by Wyndham and Cherryland Electric Cooperative

Silver: The Jon Zickert Group at Real Estate One; Edward Jones—Justin Keillor; Lisa Musgraves, DDS; and Serra Subaru of Traverse City

Bronze: Honor Onekama Building Supply, Inc.; Webber Insurance Agency; The Care Team Home Health & Hospice; Gillison Excavating; Honor Bank; Anderson, Tackman & Company PLC; Third Coast Dental Group; Watson Benzie

Supporting: Bell Title Company and Papineau P. C.

Paper Shoe Campaign: Trinity Lutheran Church and volunteers Paul & Ingrid Turner; St. Anne's of Frankfort and volunteers Mark and Carol Carlin; First Congregational Church of Frankfort and volunteer Judy Welch; and Family Fare of Frankfort and volunteers Judy Fast & Lynn Vanderplow

In Kind Contributors: Shop-n-Save; Ken-Jac Pumping

Additional thanks to: Chris from UpNorth Fields for allowing placement of our Walk-a-Thon Banner and the City of Frankfort for the use of Bellows Park Pavilion

Our dedicated Walk-a-thon committee volunteers Bill and Liz Crawford and Mary Dykstra.

Mile Marker Volunteers Nancy Mullen-Call; Leo Hughes; Marilyn Argue and Pam Howe-Perry.

Ken Holmes for his dedication to driving the Courtesy vehicle throughout the event.

And the rest of the dedicated staff and volunteers who helped make this event possible.

To the hundreds of individuals who continue to sustain Benzie Senior Resources, we thank you. Without the constant support of our community via the Senior Millage, Walk-a-Thon, our Year-End Appeal, Golf Fundraising Event and through other donations, we would not be able to assist so many seniors or offer a variety of programs. Thank you to the many local churches that support us through donations, gifts for the Christmas Gift Bags for the homebound seniors and holding special events that benefit the seniors in Benzie County. To the many individuals that donate to the Medical Loan Closet to help keep stocked for us to provide many medical devices and other medical supplies for free.

Thank you **ALL** for your generosity!



~Douglas Durand

Client Testimonials

The quotes on this page are actual comments we have received from people who have reached out to Benzie Senior Resources for help and encouragement. It's gratifying to know that Benzie Senior Resources makes such a positive impact in the lives of so many in Benzie County.

"Thank you so much for the wonderful gift bag for Christmas! It was such a surprise All the items were so thoughtful. So it was really appreciated my me."
— Connie C

"I wouldn't have been able to afford some of this great fruit such as apples and oranges!"

"I love the meals and with my diabetes, I am getting all the vegetables I need."

"I'm grateful to Fran for her help in finding the best options for myself and my husband. She saved me so much time and stress! Thank you, Fran!"
~MMAP Client

Having my furnace cleaned was essential for my health and prevention of a fire because it was getting hot and shutting off because it was full of dry wall dust. Thank you so very much it was more than greatly appreciated. Thank you again.

"Thank you one and all for your kindness and friendship and all the lovely meals you sent these last couple of months. We both appreciate your kindness."
— Bill & Ann

Very thankful for this service while I was recovering from major surgery. I moved up here 2 years ago and had no idea how great the senior services are! I was alone after surgery and glad that the people delivering the meals were checking on me. Thanks—Heather"

Very happy with my homemaker, she does a wonderful job!

"When the Home Health aide comes, Mom lights up and absolutely loves the attention and care given to her. She is treated like family."
— Edna's Family

Fiscal Year 2022 Funding Sources

10542 Main Street
Honor, MI 49640

www.BenzieSeniorResources.org

MISSION STATEMENT

To provide exceptional services, resources and trusted care to support Benzie seniors.

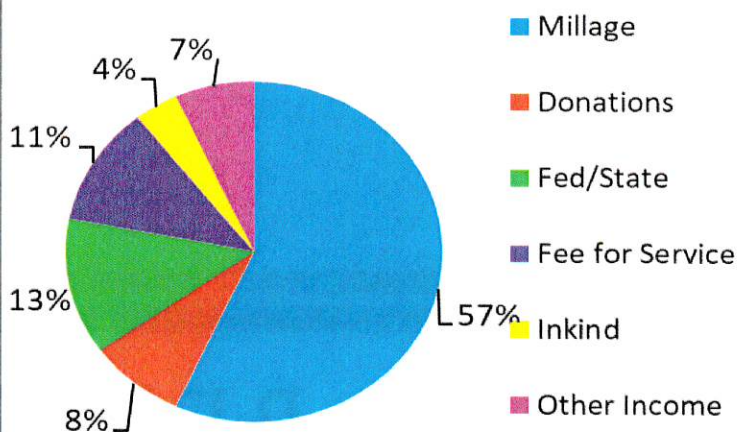
VISION STATEMENT

Benzie Senior Resources will enrich the lives of all Benzie seniors by identifying focused priorities designed to maximize resources to meet community needs. We will provide services, resources and creative, innovative leadership in order to make Benzie County a livable, age-friendly community that promotes senior dignity and independence.

BOARD OF DIRECTORS

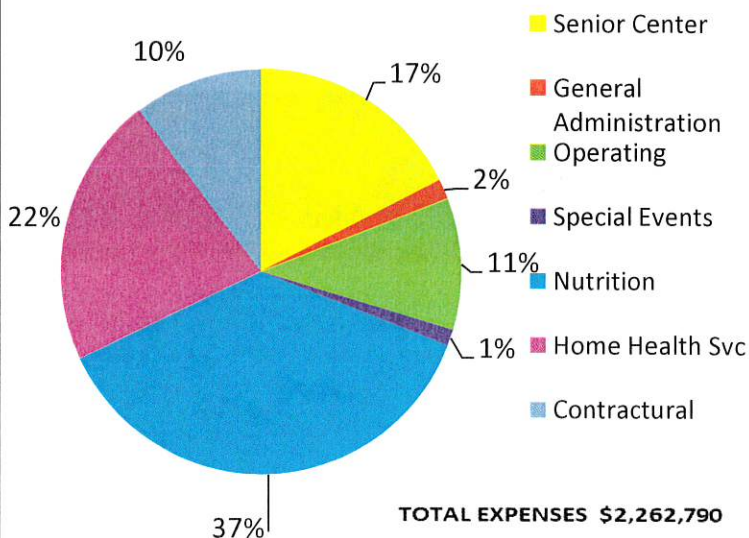
Nancy Mullen Call, President
Paul Turner, Vice President
Victor Dinsmoore, Treasurer
Leo Hughes, Secretary
Rosemary Russell
Deb Rogers
Ingrid Turner
Pamela Howe-Perry
Linda Ringleka
Rev. Dinah Haag

INCOME



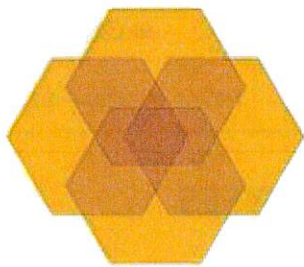
TOTAL INCOME \$2,240,594

EXPENSES



TOTAL EXPENSES \$2,262,790

Benzie Senior Resources is a private, non-profit organization that provides programs and services for residents of Benzie County, Michigan who are age 60 and older.



BENZIE

SENIOR RESOURCES

Be connected. Be supported. Be home.

When it matters... We're here

ACTION ITEMS

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: January 5, 2023

Subject: **Online Streaming of Board of Commissioner Meetings**

At the January 3rd Organizational Meeting we discussed the possibility of video recording and livestreaming Board meetings. We chatted about a couple of options, including livestreaming directly to YouTube as well as recording them and placing them on our website.

I recommend moving forward with recording the Board of Commissioners meetings. This option is available in the platform we utilize, and it will allow for us to share the meeting recordings with the public. I also believe it is advantageous to record such meetings to assist with minute preparation. I also recommend that we livestream such meetings onto YouTube. YouTube is a universal platform that folks are generally familiar with, and it doesn't require a community member to create an account to view it, like other social media may. I believe this is a huge step in the right direction, increasing transparency and accessibility to our community.

Recommendation:

That the Board of Commissioners approves moving forward with recording Board of Commissioner meetings, as well as livestreaming such meetings onto YouTube for public viewing, and further that the recordings will be made available upon request for one-year from the date of recording.

Memorandum



To: Board of Commissioners

From: Katelyn Zeits, County Administrator *Katelyn Zeits*

CC: Kyle Maurer, Director

Date: January 5, 2023

Subject: **Animal Control Budget Amendment for Nye Plumbing**

Attached you will find a budget amendment request to pay Nye Plumbing invoice associated with last fiscal year. Funds were available in 2021/22 budget year, however, was not budgeted in the 2022/23 fiscal year to accommodate the pending invoice.

Recommendation:

That the Board of Commissioners approves the budget amendment in the amount of \$1,714.47 to pay the Nye Plumbing invoice.

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 12/20/2022

Request to Amend the 2021/22 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
247-265-935.00	Building Repairs	1,714.47

Total \$ 1,714.47

Account to be Increased:

Line Number	Account Name	Amount
282-966-999.00	Transfer Out	1,714.47

Total \$ 1,714.47

SIGNED: _____

To pay for Animal Control Invoice that was in the last fiscal year (21-22).

We received Invoice when we no longer could post to last year.



Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: January 5, 2023

Subject: **Establishment of Ad Hoc Interview Committee for Equalization Director**

Upon Tom Longanbach's retirement announcement, my office has worked to find a replacement to serve as the Equalization Director for Benzie County. We have advertised for this position in various locations and are pleased to have received an application for this position. I recommend that we move forward with interviewing this applicant. The applicant is internal and comes with high recommendation from our Interim Equalization, Polly Cairns who has worked hard to mentor the applicant.

As you are aware, this appointment is made by the Board of Commissioners, with confirmation by the State Tax Commission. With that said, I request that the Board of Commissioners establish an ad hoc interview committee to assist with this interviewing process and to make recommendation to the Board for appointment. I recommend that the Chair and Vice Chair be appointed to this committee.

Recommendation:

That the Board of Commissioners establishes an ad hoc interview committee to interview for the position of Equalization Director and make recommendation to the full Board for appointment, and that the Chair, Vice Chair, Administrator, and Human Resource Manager sit on such committee.

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Katie Zeits, County Administrator
Department Heads

From: Jackie Palfey, HR Manager

Date: January 5, 2023

Subject: **Equal Employment Opportunity (EEO) Policy**

Attached is a draft policy update regarding Equal Employment Opportunity. This policy has been reviewed by all elected officials, department heads, and our legal counsel before being brought forward to the Board for consideration.

This policy is meant to replace the existing Equal Employment Opportunity Policy included in the Staff Policy Manual. This policy is put in place for added protection as an employer. Once approved the policy will be distributed to County Personnel, added to both Employee Navigator and the Everyone Drive for accessibility. Kristine Bosley worked diligently to complete this policy prior to her departure.

RECOMMENDATION:

The Board of Commissioners adopt the Equal Employment Opportunity Policy to replace the current EEO policy section in the staff policy manual.



Updated: 1/9/2023

EQUAL EMPLOYMENT OPPORTUNITY POLICY

Purpose

Benzie County is an equal opportunity employer. In accordance with anti-discrimination law, it is the purpose of this policy to effectuate these principles and mandates. Benzie County prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, age, national origin, disability status, protected veteran status, gender identity or sexual orientation and gender identity or expression, or any other characteristic protected by law. Benzie County conforms to the spirit as well as to the letter of all applicable laws and regulations.

Scope

The policy of equal employment opportunity (EEO) and anti-discrimination applies to all aspects of the relationship between Benzie County and its employees, including:

- Recruitment
- Employment
- Promotion
- Transfer
- Training
- Working conditions
- Wages and salary administration
- Employee benefits and application of policies

The EEO policies and principles also apply to the selection and treatment of independent contractors, personnel working on our premises who are employed by temporary agencies, and any other persons or firms doing business for or with Benzie County.

Dissemination and Implementation of Policy

The County Administrator will be responsible for the dissemination of this policy. Directors, managers, and supervisors are responsible for implementing equal employment practices within each department. The Human Resources department is responsible for overall compliance and will maintain personnel records in compliance with applicable laws and regulations.

Procedures

Benzie County administers its EEO policy fairly and consistently by:

- Posting all required notices regarding employee rights under EEO laws in areas highly visible to employees.
- Advertising for job openings with the statement "We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to

race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law."

- Posting all required job openings with the appropriate state agencies.
- Forbidding retaliation against any individual who files a charge of discrimination; opposes a practice believed to be unlawful discrimination; reports harassment; or assists, testifies, or participates in an EEO agency proceeding.
- Requires employees to report to a member of management, Human Resources, or the County Administrator any apparent discrimination or harassment. The report should be made within 48 hours of the incident.
- Promptly notifies the County Administrator of all incidents or reports of discrimination or harassment and takes other appropriate measures to resolve the situation.

Sexual Harassment

Harassment is a form of unlawful discrimination and violates Benzie County policy. Prohibited sexual harassment, for example, is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made either an explicit or implicit term or condition of an individual's employment.
- Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individuals.
- Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Other Discriminatory Harassment

Harassment also includes unwelcome conduct that is based on race, color, religion, sex (including, but not limited to, sexual orientation and pregnancy), national origin, age (40 or older), disability, height, weight, genetic information, or other protected classifications. Harassment becomes unlawful where:

- Enduring the offensive conduct becomes a condition of continued employment, or
- The conduct is severe or pervasive enough to create a work environment that a reasonable person would consider intimidating, hostile, or abusive.

Off-Duty Incidents

Conduct between employees that occurs outside of the workplace may also have an impact on the workplace or contribute to creating a hostile work environment and may be considered when enforcing this policy.

If You Believe You or Another Employee Have Been Harassed

Benzie County encourages employees who in good faith believe they have been subjected to illegal discrimination or harassment prohibited by law, or who believe in good faith they have observed discrimination or harassment prohibited by law, to report such incidents in writing to a member of management or Human Resources. Benzie County investigates all complaints of harassment promptly and fairly, and, when appropriate, takes immediate corrective action to stop the

harassment and prevent it from recurring. To the extent possible, Benzie County's investigation will be conducted in a manner calculated to protect the privacy of the individual(s) involved, and the confidentiality of the complainant.

Disciplinary Action

If the investigation reveals that harassment has occurred, disciplinary action up to and including discharge will be taken. The nature of the discipline will depend upon the circumstances of each case. While all complaints and the actions taken to resolve such complaints will be treated confidentially, no employee is promised strict or absolute confidentiality. If an investigation of harassment or unlawful discrimination reveals that the complaint was not made in good faith or that an employee has provided false information regarding the complaint, disciplinary action may be taken against the individual who filed the complaint or who gave the false information.

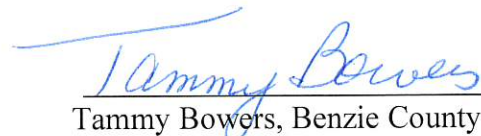
Remedies

Nothing in this policy may prevent the complainant or the respondent from pursuing formal legal remedies or resolution through local, state, or federal agencies or the courts.

Protection Against Retaliation

If a report of discrimination or harassment prohibited by law is made in good faith, Benzie County will protect the reporting individual and those who participate in the investigation from retaliation or any other detrimental impact on their employment. Employees who become aware of complaints or investigations of harassment are expected to refrain from unnecessary and unprofessional discussions with coworkers concerning the individuals involved, as such discussions may themselves be a form of retaliation or harassment. Disciplinary action, up to and including discharge, will be taken against anyone who is found to have engaged in such retaliation.

I, Tammy Bowers, duly elected Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on January 10, 2023.


Tammy Bowers, Benzie County Clerk

Note: This policy may differ for those employees who are members of recognized unions, organizations, or associations. Any questions related to the content of this policy, or its interpretation, should be directed to Human Resources.

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Department Heads

From: Katie Zeits, County Administrator *Katie Zeits*

Date: January 5, 2023

Subject: **Benzie County Record Retention**

The State of Michigan publishes General Schedules for Record Retention for all local government. Benzie County, while following the published retention schedules, has not officially adopted the schedules as their policy for disposal and should. Each department has their own record retention schedule which prescribes various retention periods for keeping official county records. The following link will allow you to view the various retention schedules which apply to Benzie County: <https://www.michigan.gov/dtmb/services/recordsmanagement/schedules/glocal>.

The retention periods defined within general schedules do not specify the format that the record may exist in, because each government agency that follows this schedule may choose to retain its records using different recording media. Local government agencies are responsible for ensuring that their records are properly retained and remain accessible during this entire retention period. Various laws identify acceptable formats for retaining public records; for instance, many court documents are required as hard copy format. For documents where statute does not require hard copy format, I believe it is appropriate and acceptable to keep them in a digital format, so long they are accessible.

Recommendation:

That the Board of Commissioners adopts the General Records Retention and Disposal Schedule Policy for All Offices of Benzie County.



Updated: 1/9/2023

GENERAL RECORDS RETENTION AND DISPOSAL SCHEDULE POLICY

Purpose

The purpose of this policy is to ensure continued accessibility and usability of Benzie County records throughout their retention. To ensure the integrity and authenticity of the records maintained. To facilitate good records management to maximize time and space.

The Michigan Penal Code (MCL 750.491) establishes misdemeanor penalties for disposing of records without the authorization of an approved Retention and Disposal Schedule. Section 5 of the Michigan Historical Commission Act (MCL 399.811(2)) provides that all records required to be kept by local public officials in the discharge of their duties, records required to be filed in local public offices, and records which represent memorials of transactions of local public officials are the property of the state.

Policy

1. It is the policy of Benzie County to ensure that the public records created and maintained in the ordinary course of its day-to-day operation are retained and destroyed only in accordance with an approved general schedule for records retention.
2. The retention of records beyond the period requires by statutory law poses operational feasibility difficulty in terms of creating adequate storage space.
3. Benzie County will adhere to Retention and Disposal Schedules that have received approval from the Michigan State Administrative Board.
4. Benzie County adopts the general retentions schedules as follows:
 - a. General Schedule #1 – Non-Record Materials
 - b. General Schedule #3 – Register of Deeds
 - c. General Schedule #6 – County Clerks
 - d. General Schedule #11 – Local Law Enforcement Agencies
 - e. General Schedule #18 – Local Fire and Ambulance Departments
 - f. General Schedule #19 – Prosecuting Attorneys
 - g. General Schedule #21 – County Veterans Affairs
 - h. General Schedule #23 – Election Records
 - i. General Schedule #26 – Local Government Human Resources
 - j. General Schedule #27 – County Treasurer
 - k. General Schedule #31 – Local Government Financial Records
 - l. General Schedule #34 – Local 9-1-1 Call Centers
 - m. General Schedule #37 – County Equalization Departments
5. Benzie County will maintain records in an accessible format for the duration of such retention, unless required by statute to maintain in a specific format.
6. Public records may be disposed of via destruction or transfer to State Archives of Michigan for permanent preservation. At such time a public record may be disposed of, accordingly to the applicable general schedule, such disposal shall be accomplished in a manner, such as shredding, that protects the confidentiality of any protected information.

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on January 10, 2023, and that related policies are hereby rescinded.



Tammy Bowers, Benzie County Clerk

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: January 5, 2023

Subject: **Benzie County FOIA Policy**

Benzie County's Freedom of Information Act Policy is in need of updating to match our process. The FOIA law has not changed, but our process includes a centralized approach to fulfill requests, including creating a shared email box to receive requests, versus them being emailed to just anyone. We will still receive requests through other sources and they will be honored.

There may be extensive changes to this policy later in the year to account for changes in legislation.

Recommendation:

That the Board of Commissioners adopts the Freedom of Information Act Policy and Procedure for Benzie County.



Updated: 1/9/2023

FREEDOM OF INFORMATION ACT POLICY AND PROCEDURE

Preamble: Statement of Principles

It is the policy of Benzie County that all persons, except those incarcerated, consistent with the Michigan Freedom of Information Act (FOIA), are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and employees. People shall be informed so that they fully participate in the democratic process.

The County's policy with respect to FOIA requests is to comply with State law in all respects and to respond to FOIA requests in a consistent, fair, and even-handed manner regardless of who makes such a request.

Benzie County acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request. The County acknowledges that sometimes it is necessary to invoke the exemptions identified under FOIA in order to ensure the effective operation of government and to protect the privacy of individuals.

Benzie County will protect the public's interest in disclosure, while balancing the requirement to withhold or redact portions of certain records. The County's policy is to disclose public records consistent with, and in compliance with State law.

The Benzie County Board of Commissioners has established the following written procedures and guidelines to implement the FOIA and will create a written public summary of the specific procedures and guidelines relevant to the general public regarding how to submit written requests to the public body and explaining how to understand a public body's written responses, deposit requirements, fee calculations, and avenues for challenge and appeal.

Section 1: General Policies

The Benzie County Board of Commissioners, acting pursuant to the authority at MCL 15.236, designates the County Administrator as the FOIA Coordinator for County records, with the exception of Law Enforcement records. The County Administrator shall accept and process written requests for the County's public records and approve denials, except for requests for Law Enforcement information, which shall be handled by the Sheriff's Office designated FOIA Coordinator.

If a request for a public record is received by fax or email, the request is deemed to have been received on the following business day. If a request is sent by email and delivered to a Benzie County spam or junk-mail folder, the request is not deemed received until one day after the County Administrator first becomes aware of the request. The County Administrator shall note in a FOIA log both the date the request was delivered to the spam or junk-mail folder and the date the County Administrator became aware of the request.

The County Administrator shall review County spam and junk-mail folders on a regular basis, which shall be no less than once a month.

The County Administrator may, in his or her discretion, implement administrative rules, consistent with State law and these Procedures and Guidelines to administer the acceptance and processing of FOIA requests.

Benzie County is not obligated to create a new public record or make a compilation or summary of information which does not already exist. Neither the County Administrator (hereinafter may be referred to as FOIA Coordinator) nor other County staff are obligated to provide answers to questions contained in requests for public records or regarding the content of the records themselves.

The FOIA Coordinator shall keep a copy of all written requests for public records received by the County on file for a period of at least one year.

This Procedures and Guidelines document and the County's Written Public Summary will be maintained on the County's website at: www.benzieco.net. A link to those documents will be provided in lieu of providing paper copies of those documents.

Benzie County will make this Procedures and Guidelines document and the Written Public Summary publicly available without charge, in response to requests made specifically for paper copies.

Section 2: Requesting a Public Record

No specific form is required to submit a request for a public record. However, the FOIA Coordinator has made available a FOIA Request Form for use by the public. The FOIA Request Form may be printed from the website: www.benzieco.net; may be mailed in response to a request by telephone (231-882-0035) or by postal mail; emailed in response to a request sent to: foia@benzieco.net; or picked up in person from the Office of the County Administrator.

Verbal requests for record shall not be accepted.

A request must sufficiently describe a public record so as to enable County personnel to identify and find the requested public record.

A person may request public records be provided on non-paper physical media, emailed or other otherwise provided to him or her in digital form in lieu of paper copies. The County will comply with the request when it possesses the necessary technological capability to provide records in the requested non-paper physical media format.

A person may subscribe to future issues of public records that are created, issued or disseminated by Benzie County on a regular basis. A subscription is valid for up to 6 months and may be renewed by the subscriber. Some subscriptions may be available on the County's website, depending on the public record requested.

A person serving a sentence of imprisonment in a local, state or federal correctional facility is not entitled to submit a request for a public record. The FOIA Coordinator or designee will deny all such requests.

Section 3: Processing a Request

Unless agreed to in writing by the person making the request, Benzie County will issue a response within five (5) business days of receipt of a FOIA request. If a request is received by fax, email or other electronic transmission, the request is deemed to have been received on the following business day.

The County will respond to a request in one of the following ways:

- Grant the request.
- Issue a written notice denying the request.
- Grant the request in part and issue a written notice denying in part the request.
- Issue a notice indicating that due to the nature of the request, the County needs an additional 10 business days to respond for a total of no more than 15 business days. Only one such extension is permitted.

- Issue a written notice indicating that the public record requested is available at no charge on the County's website.

When a request is granted:

If the request is granted, or granted in part, the FOIA Coordinator will require that payment be made in full for the allowable fees associated with responding to the request before the public record is made available. The FOIA Coordinator shall provide a detailed itemization of the allowable costs incurred to process the request to the person making the request.

Access to these Procedures and Guidelines and the Written Public Summary will be provided to a FOIA requestor free of charge by providing linking information about the County's website at: www.benzieco.net. Paper copies will be provided without charge, if so requested by the FOIA requestor.

If the cost of processing a FOIA request is \$50 or less, the requester will be notified of the amount due (in a detailed itemization of allowable costs) and how the documents can be obtained (payment of fees, postal mailed, emailed, or faxed).

If the cost of processing a FOIA request is expected to exceed \$50 based on a good-faith calculation, or if the requestor has not paid in full for a previously granted request, Benzie County will require a good-faith deposit pursuant to Section 4 of this policy before processing the request.

In making the request for a good-faith deposit the FOIA Coordinator shall provide the requestor with a detailed itemization of the allowable costs estimated to be incurred by the County to process the request and also provide a best efforts estimate of a time frame it will take the County to provide the records to the requestor. The best efforts estimate shall be nonbinding on the County, but will be made in good faith and will strive to be reasonably accurate, given the nature of the request in the particular instance, so as to provide the requested records in a manner based on the public policy expressed by Section 1 of this policy.

When a request is denied or denied in part:

If the request is denied or denied in part, the FOIA Coordinator (or designee) will issue a Notice of Denial which shall provide the applicable circumstance:

- An explanation as to why a requested public record is exempt from disclosure; or
- A certificate that the requested record does not exist under the name or description provided by the requestor, or another name reasonably known by the County; or
- An explanation or description of the public record or information within a public record that is separated or deleted from the public record; and
- An explanation of the person's right to submit an appeal of the denial to either the office of the County Board of Commissioners or seek judicial review in the 19th Circuit Court; and
- An explanation of the right to receive attorneys' fees, costs, and disbursements as well actual or compensatory damages, and punitive damages of \$1,000, should they prevail in Circuit Court.
- The Notice of Denial shall be signed by the FOIA Coordinator (or designee).

If a request does not sufficiently describe a public record, the FOIA Coordinator may, in lieu of issuing a Notice of Denial indicating that the request is deficient, seek clarification or amendment of the request by the person making the request. Any clarification or amendment will be considered a new request subject to the timelines described in this Section.

Requests to inspect public records:

The County shall provide reasonable facilities and opportunities for persons to examine and inspect public records during normal business hours. So as to protect County records from loss, alteration, mutilation or destruction and to prevent excessive interference with normal County operations, requests to view public records require an appointment during normal business made through the FOIA Coordinator (or designee).

Requests for certified copies:

The FOIA Coordinator (or designee) shall, upon written request, furnish a certified copy of a public record at no additional cost to the person requesting the public record.

Section 4: Fee Deposits

If the fee estimate is expected to exceed \$50.00 based on a good-faith calculation, the requestor will be asked to provide a deposit not exceeding one-half of the total estimated fee.

If a request for public records is from a person who has not paid the County in full for copies of public records made in fulfillment of a previously granted written request, the FOIA Coordinator will require a deposit of 100% of the estimated processing fee before beginning to search for a public record for any subsequent written request by that person when all of the following conditions exist:

- The final fee for the prior written request is not more than 105% of the estimated fee;
- The public records made available contained the information sought in the prior written request and remain in the County's possession;
- The public records were made available to the individual, subject to payment, within the time frame estimated by the County to provide the records;
- Ninety (90) days have passed since the FOIA Coordinator (or designee) notified the individual in writing that the public records were available for pickup or mailing;
- The individual is unable to show proof of prior payment to the County; and
- The FOIA Coordinator or designee has calculated a detailed itemization that is the basis for the current written request's increased estimated fee deposit.

The FOIA Coordinator (or designee) will not require an increased estimated fee deposit if any of the following apply:

- The person making the request is able to show proof of prior payment in full to the County;
- The County is subsequently paid in full for the applicable prior written request; or
- Three hundred sixty five (365) days have passed since the person made the request for which full payment was not remitted to the County.

Section 5: Calculation of Fees

A fee may be charged for the labor cost of copying/duplication.

A fee will not be charged for the labor cost of search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the County because of the nature of the request in the particular instance, and the County specifically identifies the nature of the unreasonably high costs.

Costs for the search, examination review, and deletion and separation of exempt from non-exempt information are "unreasonably high" when they are excessive and beyond the normal or usual amount for

those services (Attorney General Opinion 7083 of 2001) compared to the costs of the County's usual FOIA requests, not compared to the County's operating budget. (*Bloch v. Davison Community Schools*, Michigan Court of Appeals, Unpublished, April 26, 2011)

The following factors shall be used to determine an unreasonably high cost to the County:

- Volume of the public record requested
- Amount of time spent to search for, examine, review and separate exempt from non-exempt information in the record requested.
- Whether the public records are from more than one County department or whether various County offices are necessary to respond to the request.
- The available staffing to respond to the request.
- Any other similar factors identified by the FOIA Coordinator in responding to the particular request.

The Michigan FOIA statute permits the County to charge for the following costs associated with processing a request:

- Labor costs associated with copying or duplication, which includes making paper copies, making digital copies, or transferring digital public records to non-paper physical media or through the Internet.
- Labor costs associated with searching for, locating and examining a requested public record, when failure to charge a fee will result in unreasonably high costs to the County.
- Labor costs associated with a review of a record to separate and delete information exempt from disclosure, when failure to charge a fee will result in unreasonably high costs to the County.
- The cost of copying or duplication, not including labor, of paper copies of public records. This may include the cost for copies of records already on the County's website if you ask for the County to make copies.
- The cost of computer discs, computer tapes or other digital or similar media when the requester asks for records in non-paper physical media. This may include the cost for copies of records already on the County's website if you ask for the County to make copies.
- The cost to mail or send a public record to a requestor.

Labor costs will be calculated based on the following requirements:

- All labor costs will be estimated and charged in 15-minute increments, with all partial time increments rounded down. If the time involved is less than 15 minutes, there will be no charge.
- Labor costs will be charged at the hourly wage of the lowest-paid County employee capable of doing the work in the specific fee category, regardless of who actually performs work.
- Labor costs will also include a charge to cover or partially cover the cost of fringe benefits.
- The County will add 40% to the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.
- Overtime wages will not be included in labor costs unless agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.

- Contracted labor costs will be charged at the hourly rate of \$48.90 (six times the state minimum hourly wage).

The cost to provide records on non-paper physical media when so requested will be based on the following requirements:

- Computer disks, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.
- This cost will only be assessed if the County has the technological capability necessary to provide the public record in the requested non-paper physical media format.
- The County will procure any non-paper media and will not accept media from the requestor in order to ensure integrity of the County's technology infrastructure.

The cost to provide paper copies of records will be based on the following requirements:

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed \$.10 per sheet of paper. Copies for non-standard sized sheets of paper will reflect the actual cost of reproduction.
- The County will provide records using double-sided printing, if it is cost-saving and available.

The cost to mail records to a requestor will be based on the following requirements:

- The actual cost to mail public records using a reasonably economical and justified means.
- The County will charge for the least expensive form of postal delivery confirmation.
- No cost will be made for expedited shipping or insurance unless specified by the requestor.

If the FOIA Coordinator does not respond to a written request in a timely manner, the County must:

- Reduce the labor costs by 5% for each day the County exceeds the time permitted under FOIA up to a 50% maximum reduction, if *any* of the following applies:
 - The County's late response was willful and intentional,
 - The written request conveyed a request for information within the first 250 words of the body of a letter facsimile, email or email attachment, or
 - The written request included the words, characters, or abbreviations for "freedom of information," "information," "FOIA," "copy" or a recognizable misspelling of such, or legal code reference to MCL 15. 231, et seq. or 1976 Public Act 442 on the front of an envelope or in the subject line of an email, letter or facsimile cover page.
- Fully note the charge reduction in the Detailed Itemization of Costs Form.

Section 6: Waiver of Fees

The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator, a waiver or reduced fee is in the public interest because it can be considered as primarily benefitting the general public.

Section 7: Discounted Fees

Indigence

The FOIA Coordinator will discount the first \$20.00 of the processing fee for a request if the person requesting a public record submits an affidavit stating that they are:

- Indigent and receiving specific public assistance, or
- If not receiving public assistance, stating facts demonstrating an inability to pay because of indigence.

An individual is not eligible to receive the waiver if:

- The requestor has previously received discounted copies of public records from the County twice during the calendar year; or
- The requestor requests information in connection with other persons who are offering or providing payment to make the request. The affidavit must state this specifically.

An affidavit is a sworn statement. The FOIA Coordinator will make a Fee Waiver Affidavit Form available for use by the public.

Nonprofit organization advocating for developmentally disabled or mentally ill individuals

The FOIA Coordinator will discount the first \$20.00 of the processing fee for a request from:

- A nonprofit organization formally designated by the state to carry out activities under subtitle C of the federal developmental disabilities assistance and bill of rights act of 2000, Public Law 106-402, and the protection and advocacy for individuals with mental illness act, Public Law 99-319, or their successors, if the request meets all of the following requirements:
 - Is made directly on behalf of the organization or its clients.
 - Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the mental health code, 1974 PA 258, MCL 330.1931.
 - Is accompanied by documentation of its designation by the state, if requested by the public body.

Section 8: Appeal of a Denial of a Public Record

When a requestor believes that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, he or she may appeal to the County Board of Commissioners by filing an appeal of the denial with the office of the County Clerk.

The appeal must be in writing, specifically state the word "appeal", and identify the reason or reasons the requestor is seeking a reversal of the denial. The County FOIA Appeal Form may be used. **The County Board of Commissioners is not considered to have received a written appeal until the first regularly scheduled County Board of Commissioners meeting following submission of the written appeal.**

Within 10 business days of receiving the appeal (i.e., the first regularly scheduled County Board of Commissioners meeting), the County Board of Commissioners will respond in writing by:

- Reversing the disclosure denial;
- Upholding the disclosure denial; or
- Reverse the disclosure denial in part and uphold the disclosure denial in part; or
- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the County Board of Commissioners shall respond to the written appeal. The County Board of Commissioners shall not issue more than 1 notice of extension for a particular written appeal.

If the County Board of Commissioners fails to respond to a written appeal, or if the County Board of Commissioners upholds all or a portion of the disclosure denial that is the subject of the written appeal, the

requesting person may seek judicial review of the nondisclosure by commencing a civil action in 19th Circuit Court.

Whether or not a requestor submitted an appeal of a denial to the County Board, he or she may file a civil action in 19th Circuit Court within 180 days after the County's final determination to deny the request.

If the court determines a public record is not exempt from disclosure, it shall order the County to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Failure to comply with an order of the court may be punished as contempt of court.

If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in such an action, the court shall award reasonable attorneys' fees, costs, and disbursements. If the person or County prevails in part, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements.

If the court determines that the County has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the County to pay a civil fine of \$1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

Section 9: Appeal of an Excessive FOIA Processing Fee

"Fee" means the total fee or any component of the total fee calculated under section 4 of the FOIA, including any deposit.

If a requestor believes that the fee charged by the County to process a FOIA request exceeds the amount permitted by state law or under this policy, he or she must first appeal to the County Board of Commissioners by submitting a written appeal for a fee reduction to the office of the County Clerk.

The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted. The County FOIA Appeal Form may be used.

The County Board of Commissioners is not considered to have received a written appeal until the first regularly scheduled County Board of Commissioners meeting following submission of the written appeal.

Within 10 business days after receiving the appeal, the County Board of Commissioners will respond in writing by:

- Waiving the fee;
- Reducing the fee and issuing a written determination indicating the specific basis that supports the remaining fee;
- Upholding the fee and issuing a written determination indicating the specific basis that supports the required fee; or
- Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the County Board of Commissioners will respond to the written appeal. The County Board of Commissioners shall not issue more than 1 notice of extension for a particular written appeal.

Where the County Board of Commissioners reduces or upholds the fee, the determination must include a certification from the County Board of Commissioners that the statements in the determination are accurate and that the reduced fee amount complies with its publicly available Procedures and Guidelines and Section 4 of the FOIA.

Within 45 days after receiving notice of the County Board's determination of an appeal, the requesting person may commence a civil action in 19th Circuit Court for a fee reduction.

If a civil action is commenced against the County for an excess fee, the County is not obligated to complete the processing of the written request for the public record at issue until the court resolves the fee dispute.

An action shall not be filed in circuit court unless *one* of the following applies:

- The County does not provide for appeals of fees,
- The County Board of Commissioners failed to respond to a written appeal as required, or
- The County Board of Commissioners issued a determination to a written appeal.

If a court determines that the County required a fee that exceeds the amount permitted under its publicly available Procedures and Guidelines or Section 4 of the FOIA, the court shall reduce the fee to a permissible amount. Failure to comply with an order of the court may be punished as contempt of court.

If the requesting person prevails in court by receiving a reduction of 50% or more of the total fee, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages.

If the court determines that the County has arbitrarily and capriciously violated the FOIA by charging an excessive fee, the court shall order the County to pay a civil fine of \$500.00, which shall be deposited in the general fund of the state treasury. The court may also award, in addition to any actual or compensatory damages, punitive damages in the amount of \$500.00 to the person seeking the fee reduction. The fine and any damages shall not be assessed against an individual but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

Section 10: Conflict with Prior FOIA Policies and Procedures; Effective Date

To the extent that these Procedures and Guidelines conflict with previous FOIA policies promulgated by County Board of Commissioners or the County Administration, these Procedures and Guidelines are controlling. To the extent that any administrative rule promulgated by the FOIA Coordinator subsequent to the adoption of this resolution is found to be in conflict with any previous policy promulgated by the County Board of Commissioners or the County Administration, the administrative rule promulgated by the FOIA Coordinator is controlling.

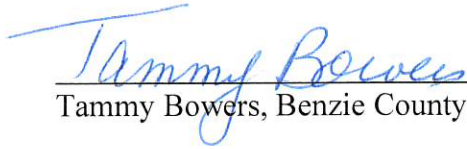
To the extent that any provision of these Procedures and Guidelines or any administrative rule promulgated by the FOIA Coordinator pertaining to the release of public records is found to be in conflict with any State statute, the applicable statute shall control. The FOIA Coordinator is authorized to modify this policy and all previous policies adopted by the Benzie County Board of Commissioners or the County Administration, and to adopt such administrative rules as he or she may deem necessary, to facilitate the legal review and processing of requests for public records made pursuant to Michigan's FOIA statute, provided that such modifications and rules are consistent with State law. The FOIA Coordinator shall inform the County Board of Commissioners of any change to these Policies and Guidelines.

These amended FOIA Policies and Guidelines become effective January 10, 2023.

Section 11: Appendix of Benzie County FOIA Forms

- Request for Public Records Form
- Detailed Cost Itemization Form
- Appeal of Denial of Records Form

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on January 10, 2023, and that related policies are hereby rescinded.



Tammy Bowers, Benzie County Clerk

County: Keep original and provide copy of both sides, along with Public Summary, to Requestor at no charge.

Benzie County
448 Court Place, Beulah, MI 49617
Phone: 231-882-0035

Request Form
Note: Requestors are not required to use this form. The County may complete one for recordkeeping.

FOIA Request for Public Records
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Name	Phone	
Firm/Organization	Fax	
Street	Email	
City	State	Zip

Request No.: _____ **Date Received:** _____ **Check if received via:** ☐ Email ☐ Fax ☐ Other
Electronic Method
☐ Mail ☐ Delivered in person ☐ Date delivered to junk/spam folder: _____ ☐ Date discovered in junk/spam folder: _____
(Please Print or Type)

Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method: ☐ Will pick up ☐ Mail to address above ☐ Email to address above
☐ Deliver on digital media provided by the County:

Note: Benzie County is not required to provide records in a digital format or on digital media if the County does not already have the technological capability to do so.

Describe the public record(s) as specifically as possible. You may use this form or attach additional sheets:

Consent to Non-Statutory Extension of County's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.* I understand that the County must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the County's response time for this request until: _____ (month, day, year).

Requestor's Signature**Date****Records Located on Website**

Benzie County administers and maintains an official internet presence. Public records available on that internet site at the time the request is made are exempt from any labor charges to redact.

If the FOIA coordinator knows or has reason to know that all or a portion of the requested information is available on its website, the County will notify the Requestor in its written response that all or a portion of the requested information is available on its website. The written response will include a specific webpage address where the requested information is available. On the detailed cost itemization form, Benzie County will separate the requested public records that are available on its website from those that are not available on the website and will inform the requestor of the additional charge to receive copies of the public records that are available on its website.

When the County has included the website address for a record in its written response to the Requestor and the Requestor thereafter stipulates that the public record be provided to him or her in a paper format or other form, including digital media, the County will provide the public records in the specified format (if the County has the technological capability) but will use a fringe benefit multiplier of 40%, not to exceed the actual costs of providing the information in the specified format.

Request for Copies/Duplication of Records on County Website

I hereby stipulate that, even if some or all of the records are located on the County website, I am requesting that Benzie County make copies of those records on the website and deliver them to me in the format I have requested above. I understand that FOIA fees will apply.

Requestor's Signature**Date****Overtime Labor Costs**

Overtime wages shall not be included in the calculation of labor costs unless overtime is specifically stipulated by the requestor and clearly noted on the detailed cost itemization form.

Consent to Overtime Labor Costs

I hereby agree and stipulate to the County using overtime wages in calculating the following labor costs as itemized in the following categories:

1. ☐ Labor to copy/duplicate 2. ☐ Labor to locate 3a. ☐ Labor to redact 3b. ☐ Contract labor to redact
6b. ☐ Labor to copy/duplicate records already on County's website

Requestor's Signature**Date****Request for Discount: Indigence**

A public record search will be made and a copy of a public record will be furnished without charge for the first \$20.00 of the fee for each request by an individual who is entitled to information under this act and who:

- 1) Submits an affidavit stating that the individual is indigent and receiving specific public assistance, **OR**
2) If not receiving public assistance, stating facts showing inability to pay the cost because of indigence.

If a Requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if any of the following apply:

- (i) The individual has previously received discounted copies of public records from the same public body twice during that calendar year,
(ii) The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration.

Office Use: ☐ Affidavit Received ☐ Eligible for Discount ☐ Ineligible for Discount

I am submitting an affidavit and requesting that I receive the discount for indigence for this FOIA request:

Requestor's Signature:**Date:**

Request for Discount: Nonprofit Organization

A public record search will be made and a copy of a public record will be furnished without charge for the first \$20.00 of the fee for each request by a nonprofit organization formally designated by the State of Michigan to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act, if the request meets all of the following requirements:

- (i) Is made directly on behalf of the organization or its clients.
- (ii) Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931.
- (iii) Is accompanied by documentation of its designation by the state, if requested by the County.

Office Use: ☐ Documentation of State Designation Received ☐ Eligible for Discount ☐ Ineligible

for Discount

I stipulate that I am a designated agent for the nonprofit organization making this FOIA request and that this request is made directly on behalf of the organization or its clients and is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931:

Requestor's Signature:

Date:

(Form created by MTA, MAMA and CS&T, PC, May 2015)

County: Keep original and provide copies of both sides of each sheet, along with Public Summary, to Requestor at no charge.

Benzie County
448 Court Place, Beulah, MI 49617
Phone: 231-882-0035

**Detailed Cost
Itemization**

Freedom of Information Act Request Detailed Cost Itemization

Date: _____ Prepared for Request No.: _____ Date Request Received: _____

The following costs are being charged / estimated in compliance with Section 4 of the Michigan Freedom of Information Act, MCL 15.234, according to the County's FOIA Policies and Guidelines. If the County is seeking a 50% deposit prior to providing the public records sought, the estimate is itemized on this form, lines 1-5 below.

If all or a portion of the requested information is available on the County's website, the County is required to tell you it is available on the website and, where practicable, include a specific webpage address where the information is available. In this case www.benzieco.net:

- ☐ None
- ☐ Some
- ☐ All

of the requested material can be found at the following webpage(s):

If the webpage is all the information you need, it is provided without charge. If, however, you still wish to receive a copy of material from the webpage, please let us know. The FOIA charges will apply if the County is required to produce copies of material from the webpage.

☐ Requestor has stipulated that some / all of the requested records that are already available on the County's website but requests they be provided in a paper or non-paper physical digital medium and acknowledges that providing the records in that format shall be subject to Benzie County's normal charges outlined below.

1. Labor Cost to Locate:

This is the cost of labor directly associated with the necessary searching for, locating, and examining public records in conjunction with receiving and fulfilling a granted written request. **This fee is being charged because failure to do so will result in unreasonably high costs to Benzie County because of the nature of the request in this particular instance, specifically:** _____

The County will not charge more than the hourly wage of its lowest-paid employee capable of searching for, locating, and examining the public records in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in **15-minute time increments**; all partial time increments are rounded down. *If the number of minutes is less than 15, there is no charge.*

Hourly Wage Charged: \$ _____

Charge per ¼ hour: \$ _____

OR

Hourly Wage with Fringe Benefit Cost: \$ _____

Multiply the hourly wage by the percentage multiplier: 40% and add to the hourly wage for a total per hour rate.

Charge per ¼ hour: \$ _____

[For records already available on the County's website that Requestor has requested in a paper or non-paper digital medium, greater than the 40% limitation, not to exceed the actual costs may be used to calculate Fringe Benefit Costs to be added to the hourly wage].

☐ Overtime rate charged as stipulated by Requestor (overtime is not used to calculate the fringe benefit cost)

To figure the number of increments, take the number of minutes: _____, divide by 15 -minute increments, and round down.
Enter below:

Number of increments

x _____ =

1. Labor Cost

\$ _____

2. Labor Cost for Copying / Duplication

This is the cost of labor directly associated with duplication of publication, including making paper copies, making digital copies, or transferring digital public records to be given to the requestor on non-paper physical media or through the Internet or other electronic means as stipulated by the requestor.

This will not be more than the hourly wage of the County's lowest-paid employee capable of necessary duplication or publication in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in **15-minute time increments as set by the County Board of Commissioners** (for example: 15-minutes or more); all partial time increments will be rounded down. *If the number of minutes is less than one increment, there is no charge.*

Hourly Wage Charged: \$ _____

Charge per ¼ hour: \$ _____

OR

Hourly Wage with Fringe Benefit Cost: \$ _____

Multiply the hourly wage by the percentage multiplier: 40% and add to the hourly wage for a total per hour rate.

Charge per ¼ hour: \$ _____

[For records already available on the County's website that Requestor has requested in a paper or non-paper digital medium, greater than the 40% limitation, not to exceed the actual costs may be used to calculate Fringe Benefit Costs to be added to the hourly wage].

☐ Overtime rate charged as stipulated by Requestor (overtime is not used to calculate the fringe benefit cost)

To figure the number of increments, take the number of minutes: _____, divide by 15 -minute increments, and round down.
Enter below:

Number of increments

x _____ =

2. Labor Cost

\$ _____

3a. Employee Labor Cost for Separating Exempt from Non-Exempt (Redacting):

(Fill this out if using a County employee. If contracted, use No. 3b instead).

The County will not charge for labor directly associated with redaction if it knows or has reason to know that it previously redacted the record in question and still has the redacted version in its possession.

This fee is being charged because failure to do so will result in unreasonably high costs to the County that are excessive and beyond the normal or usual amount for those services compared to the County's usual FOIA requests, because of the nature of the request in this particular instance, specifically: _____

This is the cost of labor of a **County employee**, including necessary review, directly associated with separating and deleting exempt from nonexempt information. This shall not be more than the hourly wage of the **County's lowest-paid employee** capable of separating and deleting exempt from nonexempt information in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged **15-minute time increments**; all partial time increments will be rounded down. *If the number of minutes is less than 15, there is no charge.*

Hourly Wage Charged: \$ _____

Charge per ¼ hour: \$ _____

OR

Hourly Wage with Fringe Benefit Cost: \$ _____

Multiply the hourly wage by the percentage multiplier: **40%**
and add to the
hourly wage for a total per hour rate.

Charge per ¼ hour: \$ _____

[For records already available on the County's website that Requestor has requested in a paper or non-paper digital medium, greater than the 50% limitation, not to exceed the actual costs may be used to calculate Fringe Benefit Costs to be added to the hourly wage].

☐ Overtime rate charged as stipulated by Requestor *(overtime is not used to calculate the fringe benefit cost)*

To figure the number of increments, take the *number of minutes*: _____, divide by 15-minute increments, and round down.
Enter below:

Number of increments

x _____ **=**

3a. Labor Cost

\$ _____

3b. Contracted Labor Cost for Separating Exempt from Non-Exempt (Redacting):

(Fill this out if using a contractor, such as the attorney. If using in-house employee, use No. 3a instead.)

The County will not charge for labor directly associated with redaction if it knows or has reason to know that it previously redacted the record in question and still has the redacted version in its possession.

This fee is being charged because failure to do so will result in unreasonably high costs to the County that are excessive and beyond the normal or usual amount for those services compared to the County's usual FOIA requests, because of the nature of the request in this particular instance, specifically: _____

As this County does not employ a person capable of separating exempt from non-exempt information in this particular instance, as determined by the FOIA Coordinator, this is the cost of labor of a **contractor** (i.e.: outside attorney), including necessary review, directly associated with separating and deleting exempt information from nonexempt information. This will not exceed an amount equal to 6 times the state minimum hourly wage rate of _____ (currently \$8.90).

Name of contracted person or firm: _____

These costs will be estimated and charged in **15-minute time increments (must be 15-minutes or more)**; all partial time increments will be rounded down. *If the number of minutes is less than 15, there is no charge.*

Hourly Cost Charged: \$ _____

Charge per increment: \$ _____

To figure the number of increments, take the *number of minutes*: _____, divide by *15-minute increments*, and round down to: _____ increments. Enter below:

Number of increments

x _____ =

3b. Labor Cost

\$ _____

4. Copying / Duplication Cost:

Copying costs may be charged if a copy of a public record is requested, or for the necessary copying of a record for inspection (for example, to allow for blacking out exempt information, to protect old or delicate original records, or because the original record is a digital file or database not available for public inspection).

No more than the actual cost of a sheet of paper, up to maximum 10 cents per sheet for:

- Letter (8 ½ x 11-inch, single and double-sided): _____ cents per sheet
- Legal (8 ½ x 14-inch, single and double-sided): _____ cents per sheet

No more than the actual cost of a sheet of paper for other paper sizes:

- Other paper sizes (single and double-sided): _____ cents / dollars per sheet

Actual and most reasonably economical cost of non-paper physical digital media:

- **Circle applicable:** Disc / Tape / Drive / Other Digital Medium Cost per Item: _____

The cost of paper copies is calculated as a total cost per sheet of paper. The fee **does not exceed** 10 cents per sheet of paper for copies of public records made on 8-1/2- by 11-inch paper or 8-1/2- by 14-inch paper. The County will utilize the most economical means available for making copies of public records, including using double-sided printing, if cost saving and available.

Number of Sheets:

x _____ =

Costs:

\$ _____

x _____ =

\$ _____

x _____ =

\$ _____

No. of Items:

x _____ =

\$ _____

4. Total Copy Cost

\$ _____

5. Mailing Cost:

The County will charge the actual cost of mailing, if any, for sending records in a reasonably economical and justifiable manner. Delivery confirmation is not required.

- The County **may** charge for the least expensive form of postal delivery confirmation.
- The County **does not** charge more for expedited shipping or insurance unless specifically requested by the requestor.*

Actual Cost of Envelope or Packaging: \$ _____

Actual Cost of Postage: \$ _____ per stamp

\$ _____ per pound

\$ _____ per package

Actual Cost (least expensive) Postal Delivery Confirmation: \$ _____

*Expedited Shipping or Insurance as Requested: \$ _____

☐ * Requestor has requested expedited shipping or insurance

Number of
Envelopes or
Packages:

Costs:

x _____ = \$ _____

x _____ = \$ _____

x _____ = \$ _____

x _____ = \$ _____

x _____ = \$ _____

x _____ = \$ _____

5. Total
Mailing Cost

\$ _____

Subtotal Fees Before Waivers, Discounts or Deposits:

Estimated Time Frame to Provide Records:

_____ (days or date)

The time frame estimate is nonbinding upon the County, but the County is providing the estimate in good faith. Providing an estimated time frame does not relieve the County from any of the other requirements of this act.

- ☐ Cost estimate
☐ Bill

1. Labor Cost to Locate: \$ _____
2. Labor Cost for Copying: \$ _____
3a. Labor Cost to Redact: \$ _____
3b. Contract Labor Cost to Redact: \$ _____
4. Copying/Duplication Cost: \$ _____
5. Mailing Cost: \$ _____

Subtotal Fees: \$ _____

Waiver: Public Interest

A search for a public record may be conducted or copies of public records may be furnished without charge or at a reduced charge if the County determines that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public record can be considered as primarily benefiting the general public.

☐ All fees are waived OR ☐ All fees are reduced by: _____%

Subtotal Fees
After Waiver:

\$ _____

<p>Discount: <u>Indigence</u> A public record search will be made and a copy of a public record will be furnished without charge for the first \$20.00 of the fee for each request by an individual who is entitled to information under this act and who:</p> <p>1) Submits an affidavit stating that the individual is indigent and receiving specific public assistance, OR</p> <p>2) If not receiving public assistance, stating facts showing inability to pay the cost because of indigence.</p> <p>If a requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if ANY of the following apply:</p> <p>(i) The individual has previously received discounted copies of public records from the same public body twice during that calendar year, OR</p> <p>(ii) The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration.</p> <p style="text-align: right;"><input type="checkbox"/> Eligible for Indigence Discount</p>	<p>Subtotal Fees After Discount (subtract \$20):</p>	<p>\$ _____</p>
<p>Discount: <u>Nonprofit Organization</u> A public record search will be made and a copy of a public record will be furnished without charge for the first \$20.00 of the fee for each request by a nonprofit organization formally designated by the state to carry out activities under subtitle C of the federal Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the federal Protection and Advocacy for Individuals with Mental Illness Act, if the request meets ALL of the following requirements:</p> <p>(i) Is made directly on behalf of the organization or its clients.</p> <p>(ii) Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Michigan Mental Health Code, 1974 PA 258, MCL 330.1931.</p> <p>(iii) Is accompanied by documentation of its designation by the state, if requested by the County.</p> <p style="text-align: right;"><input type="checkbox"/> Eligible for Nonprofit Discount</p>	<p>Subtotal Fees After Discount (subtract \$20):</p>	<p>\$ _____</p>
<p>Deposit: <u>Good Faith</u> The County may require a good-faith deposit <u>before providing the public records to the Requestor</u> if the entire fee estimate or charge authorized under this section exceeds \$50.00, based on a good-faith calculation of the total fee. The deposit cannot exceed 1/2 of the total estimated fee. Percent of Deposit: _____%</p>	<p>Date Paid:</p> <p>_____</p>	<p>Deposit Amount Required:</p> <p>\$ _____</p>

Deposit: Increased Deposit Due to Previous FOIA Fees Not Paid In Full

After the County has granted and fulfilled a written request from an individual under this Act, if the County has not been paid in full the total amount of fees for the copies of public records that the County made available to the individual as a result of that written request, **the County may require an increased estimated fee deposit of up to 100% of the estimated fee before it begins a full public record search for any subsequent written request from that individual** if **ALL** of the following apply:

- (a) The final fee for the prior written request was not more than 105% of the estimated fee.
- (b) The public records made available contained the information being sought in the prior written request and are still in the County's possession.
- (c) The public records were made available to the individual, subject to payment, within the best effort estimated time frame given for the previous request.
- (d) Ninety (90) days have passed since the County notified the individual in writing that the public records were available for pickup or mailing.
- (e) The individual is unable to show proof of prior payment to the County.
- (f) The County calculates a detailed itemization, as required under MCL 15.234, that is the basis for the current written request's increased estimated fee deposit.

The County **can no longer require an increased estimated fee deposit** from an individual if **ANY** of the following apply:

- (a) The individual is able to show proof of prior payment in full to the County, **OR**
- (b) The County is subsequently paid in full for the applicable prior written request, **OR**
- (c) Three hundred sixty-five (365) days have passed since the individual made the written request for which full payment was not remitted to the County.

**Percent
Deposit
Required:**

_____ %

**Deposit
Required:**

\$ _____

Date Paid:

14. Late Response Labor Costs Reduction

If the County does not respond to a written request in a timely manner as required under MCL 15.235(2), the County **will** do the following:

- (a) **Reduce the charges for labor costs** otherwise permitted by 5% for each day the County exceeds the time permitted for a response to the request, **with a maximum 50% reduction**.

**Number of
Days Over
Required
Response
Time:**

Multiply by 5%

**= Total Percent
Reduction:**

**Total Labor
Costs**

\$ _____

**Minus
Reduction**

\$ _____

**= Reduced
Total Labor
Costs**

\$ _____

15. Balance Due (Deduct amount on Line 14 from amount on Line 13c)

**Date
Paid** _____

**Total
Balance
Due:**

\$ _____

The Public Summary of the County's FOIA Procedures and Guidelines is available free of charge from:

Website: www.benzieco.net

Email: foia@benzieco.net

Phone: 231-882-0035

Address: 448 Court Place, Beulah, MI 49617

Request Will Be Processed, But Balance Must Be Paid Before Copies May Be Picked Up, Delivered or Mailed

County: Keep original and provide copy of both sides, along with Public Summary, to Requestor at no charge.

Benzie County
448 Court Place, Beulah, MI 49617
Phone: 231-882-0035

Fee Appeal Form

FOIA Appeal Form—To Appeal an Excess Fee
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: _____ **Date Received:** _____ Check if received via: ☐ Email ☐ Fax ☐ Other Electronic Method
Date of This Notice: _____ **Date delivered to junk/spam folder:** _____
(Please Print or Type) **Date discovered in junk/spam folder:** _____
Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Name	Phone	
Firm/Organization	Fax	
Street	Email	
City	State	Zip

Delivery Method: ☐ Will pick up ☐ Mail to address above ☐ Email to address above
☐ Deliver on digital media provided by the County: _____

Record(s) You Requested: (Listed here or see attached copy of original request) _____

Reason(s) for Appeal:

The appeal must specifically identify how the required fee(s) exceed the amount permitted. You may use this form or attach additional sheets:

Requestor's Signature: _____ **Date:** _____

County Response:

The County must provide a response within 10 business days after receiving this appeal, including a determination or taking one 10-day extension.

County Extension: We are extending the date to respond to your FOIA fee appeal for no more than 10 business days, until _____
(month, day, year). Only one extension may be taken per FOIA appeal.
Unusual circumstances warranting extension: _____

If you have any questions regarding this extension, contact: _____

County Determination: ☐ Fee Waived ☐ Fee Reduced ☐ Fee Upheld

Written basis for County determination: _____

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10a of the Michigan Freedom of Information Act, MCL 15.240a, to appeal a FOIA fee that you believe exceeds the amount permitted under the County's written Procedures and Guidelines to the Benzie County Board of Commissioners or to commence an action in the 19th Circuit Court for a fee reduction within 45 days after receiving the notice of the required fee or a determination of an appeal to the County Board of Commissioners. If a civil action is commenced in court, the County is not obligated to compete processing the request until the Court resolves the fee dispute. If the Court determines that the County required a fee that exceeded the permitted amount, the Court shall reduce the fee to a permissible amount. (See back of this form for additional information on your rights.)

Signature of FOIA Coordinator: _____

Date: _____

FREEDOM OF INFORMATION ACT (EXCERPT)
Act 442 of 1976

15.240a.added Fee in excess of amount permitted under procedures and guidelines or MCL 15.234.

Sec. 10a.

(1) If a public body requires a fee that exceeds the amount permitted under its publicly available procedures and guidelines or section 4, the requesting person may do any of the following:

(a) If the public body provides for fee appeals to the head of the public body in its publicly available procedures and guidelines, submit to the head of the public body a written appeal for a fee reduction that specifically states the word "appeal" and identifies how the required fee exceeds the amount permitted under the public body's available procedures and guidelines or section 4.

(b) Commence a civil action in the circuit court, or if the decision of a state public body is at issue, in the court of claims, for a fee reduction. The action must be filed within 45 days after receiving the notice of the required fee or a determination of an appeal to the head of a public body. If a civil action is commenced against the public body under this subdivision, the public body is not obligated to complete the processing of the written request for the public record at issue until the court resolves the fee dispute. An action shall not be filed under this subdivision unless 1 of the following applies:

(i) The public body does not provide for appeals under subdivision (a).

(ii) The head of the public body failed to respond to a written appeal as required under subsection (2).

(iii) The head of the public body issued a determination to a written appeal as required under subsection (2).

(2) Within 10 business days after receiving a written appeal under subsection (1)(a), the head of a public body shall do 1 of the following:

(a) Waive the fee.

(b) Reduce the fee and issue a written determination to the requesting person indicating the specific basis under section 4 that supports the remaining fee. The determination shall include a certification from the head of the public body that the statements in the determination are accurate and that the reduced fee amount complies with its publicly available procedures and guidelines and section 4.

(c) Uphold the fee and issue a written determination to the requesting person indicating the specific basis under section 4 that supports the required fee. The determination shall include a certification from the head of the public body that the statements in the determination are accurate and that the fee amount complies with the public body's publicly available procedures and guidelines and section 4.

(d) Issue a notice extending for not more than 10 business days the period during which the head of the public body must respond to the written appeal. The notice of extension shall include a detailed reason or reasons why the extension is necessary. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.

(3) A board or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that board or commission following submission of the written appeal under subsection (1)(a).

(4) In an action commenced under subsection (1)(b), a court that determines the public body required a fee that exceeds the amount permitted under its publicly available procedures and guidelines or section 4 shall reduce the fee to a permissible amount. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located. The court shall determine the matter de novo, and the burden is on the public body to establish that the required fee complies with its publicly available procedures and guidelines and section 4. Failure to comply with an order of the court may be punished as contempt of court.

(5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.

(6) If the requesting person prevails in an action commenced under this section by receiving a reduction of 50% or more of the total fee, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).

(7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by charging an excessive fee, the court shall order the public body to pay a civil fine of \$500.00, which shall be deposited in the general fund of the state treasury. The court may also award, in addition to any actual or compensatory damages, punitive damages in the amount of \$500.00 to the person seeking the fee reduction. The fine and any damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

(8) As used in this section, "fee" means the total fee or any component of the total fee calculated under section 4, including any deposit.

History: Add. 2014, Act 563, Eff. July 1, 2015

Commissioner Reports

Art Jeannot
Commissioner Report
January 10, 2023

- Participated in 3 meetings on behalf of the County since our December 13th meeting.
- **1/3 – Platte Township**
 - The Township has signed contracts for Ironman 2023.
 - Rebecca Hubers made a presentation. Rebecca does a nice job of representing the County.
 - Toby Dunn made a presentation on behalf of Benzie Bus.
- **1/5 – Lake Township**
 - The board will be conducting interviews for a new supervisor on January 26th. As of January 1st, there has been a change of job responsibilities due to the clerk retiring and the current supervisor transitioning into that role.
 - We discussed the possibility of the Township's ARPA funds being donated to the County to make a greater impact. More discussion to follow.
 - The Township will be working on the updates to the short-term rental ordinance now that the State Legislator has not acted on this.
 - Rebecca Hubers made a presentation.
- **1/9 – Almira Township**
 - I will report any relevant information at our meeting.
- **Other**
 - On December 15th I participated in an Executive Committee meeting with Northwest MI Community Action Agency. The discussion centered around audits and board committee structure



Benzie County Commissioners Board

3 Jan 23

Commissioner Cunningham, District 3

As commissioner elect I attended 6 commissioner meetings and presented in public comment on broadband.

Attended the Spectrum Charter presentation at Grow Benzie

Attended Crystal Lake Township meetings. Frankfort City Council.

20 Dec Frankfort City Council, new business will post the short term rental registration form soon.

21 Dec attended Zoom meeting for Kinship Coalition along with Sen. Curt VanderWall

I had introduction meetings with Frankfort Fire Chief Mike Cederholm, Police Chief Rob Lozowski and City Superintendent Joshua Mills.

And reached out to Crystal Lake Township board.

Attended retirement for Sandy Card/Hearst Midwest Media Group and confirmed Downtown Development Authority will include new content for the, "shoulder season", Jan-Mar, targeting day-trippers and weekenders, coordinating with Beulah and Benzonia, promoting the county as a whole.

Completed commission modules and attended Michigan Assoc of Counties (MAC) in Grayling and applied to serve on MAC Environment/Natural Resources, Transportation and Infrastructure, Agriculture and Tourism Committees.

County Administrator Report

Committee Of The Whole

Committee Appointments

Committee Appointments

Updated 12/27/2022

Standing Committees				
Committee	Commissioner Representative	Meeting Date & Time	Meeting Location	Contact Person
Emergency Medical Services	Roelofs	3 rd Tuesday 3:30 pm	Commission Chambers	Tom King 383-5779
Joint Court	Sauer, Nye	As needed	Alternates Benzie (odd)	Pat Heins 231-398-3500
Committee of the Whole	All BOC	2 nd & 4 th Tuesday 1:30 pm	Commission Chambers	Tammy Bowers 882-0000
Commission on Aging	All BOC	First BOC meeting in December	Commission Chambers	Tammy Bowers 882-0000
Building & Grounds	Roelofs, Sauer, Nye	As-Needed	Commission Chambers	Katie Zeits 882-0558
County Commission Liaison				
Liaison	Commissioner Representative	Meeting Date & Time	Meeting Location	Contact Person
Building Authority	Jeannot	As-Needed		Katie Zeits, 231-882-0558
Chamber of Commerce	Cunningham	Quarterly, 3 rd Wednesday 7:00 am	Benzie Chamber Bldg.	Michelle Barefoot 882-5801
Benzie Conservation District	Warsecke	3 rd Wednesday 4:00 pm	District Office	Aime Merizon 882-4391
Drain Commissioner		As-Needed	TBD	Ed Hoogterp 882-4932
DHHS/Maples	Sauer	4th Tuesday, 10am	Alternates Maples and Governmental Center	Jennifer Savage, 231-299-4072
Benzie County Road Commission	Sauer	2 nd & 4 th Thursday 9:30 AM	Road Commission Office	Matt Skeels 231-325-3051 x 205
Central Dispatch	Roelofs	2 nd Thursday Odd Months 3:30 pm	Commission Chambers	Cory Ellis 231-735-6280
Authorities and Agencies				
Liaison	Commissioner Representative	Meeting Date & Time	Meeting Location	Contact Person
Benzie Transportation Authority	Warsecke	3 rd Tuesday, Even Months 5:30 PM	Benzie Bus Facility Honor	Jessica Carland, 231-251-9004
Airport Authority	Cunningham	3 rd Thursday 7:00 PM	Airport Terminal	Dick Bayer 231-651-0751
Benzie Senior Resources	Markey	3 rd Wednesday 4:30 PM	The Gathering Place Honor	Doug Durand 231-525-0600
Area Agency on Aging	Roelofs	1 st Thursday Even Months 9:30 AM	Traverse City	Bob Schlueter 231-947-8920
Benzie Housing Committee (CDBG)	Nye	As needed	TBD	Tammy Bowers 882-0000
Betsie Valley Watershed	Sauer	As needed/by permit	TBD	TBD
Betsie Valley Trailways Management Council	Sauer	2 nd Tuesday March-Nov 4:30 PM	Commissioner Room	TBD

Benzie/Leelanau Health Dept.	Sauer, Nye	4 th Wednesday 4:00 PM	Alternates Benzie and Leelanau	Dodie Putney, 882- 2113
Benzie/Leelanau Health Dept. Board of Appeals	Roelofs	As-Needed	Alternates Benzie and Leelanau	Dodie Putney, 882- 2113
Centra Wellness Board	Nye, Markey	2 nd Thursday 9:00 am	Alternates	Nicole Warlin 231- 309-1729
Domestic Violence Task Force	Roelofs	4 th Thursday 11:00 am	Government Center Room 206	Karen Mallon 882-0043
EDC/BRA	Jeannot, Nye	3 rd Friday 11:00 am	Commission Room	Katie Zeits 882-0558
HSCB	Cunningham	4 th Wednesday 9:30 am	TBD	Sarah May 882- 2123
Local Emergency Planning Committee & Local Planning Team	Markey	3rd Tuesday, 2pm	Emergency Management Office	Rebecca Hubers 882-0567
Land Bank Authority	Nye	1 st Wednesday 9:00 am	Govt. Center Room 206	Michelle Thompson 882-9672
MI Assoc. of Counties Environment	Cunningham	2nd Friday, 10am	Zoom/Lansing, MI	N/A
MI Assoc. of Counties Health & Human Services	Nye	4th Monday, 2pm	Zoom/Lansing, MI	N/A
MI Assoc. of Counties Judiciary & Public Safety	Markey/Warsecke	4th Monday, 10am	Zoom/Lansing, MI	N/A
MI Assoc. of Counties Finance and Governance	Jeannot	1st Friday, 10am	Zoom/Lansing, MI	N/A
MI Assoc. of Counties Ag/Tourism	Sauer	6 Times a Year, as needed	Zoom/Lansing, MI	N/A
MI Assoc. of Counties Transportation	Roelofs	4 th Friday, 10:00 am	Zoom/Lansing, MI	N/A
MI Assoc. Workers Comp	Sauer	2 nd Thursday 10:00am	Conference Room, 1068 Cross St, Gaylord	N/A
Northern Michigan Regional Entity (SUD)	Markey	1 st Monday 10:00 am	Conference Room, 1068 Cross St, Gaylord	Carol Balousek 231-758-2310
Northern Mi Counties Assoc.	Cunningham	3 rd Monday 9:45 am	Grayling Twp Hall	John Amrhein 231-922-4627
Networks Northwest	Markey	March 21, June 20, Sept. 19, Dec. 12 2:00 PM	Traverse City	Terry Vandercook 231-357-2777
Northwest Michigan Community Action Agency	Jeannot	3 rd Thursday 12:30 PM	Traverse City	Kerry Baughman 231-346-2161
Parks and Recreation	Warsecke	4 th Monday 5:00 PM	Commission Chambers	Ed Hoogterp 231-920-5203
Platte River Watershed Committee	Markey	As needed	TBD	TBD
Point Betsie Lighthouse	Cunningham	Monthly, Seasonally	Zoom/Light House	Grant Porteous 231-631-5704
Solid Waste Committee	Warsecke	1 st Wednesday Quarterly	Commission Chambers	Jesse Zylstra

		5:00 PM		231-383-1579
Benzie Schools	Nye	2 nd Monday 7:00 PM	Benzie Schools	Aimee Erfourth 231-882-9653
Frankfort/Elberta Schools	Cunningham	2nd Monday, 7pm	Frankfort Schools	Jeff Tousley, 231- 352-4641
Veteran Affairs	Roelofs	2 nd Monday 9:00 AM	Government Center Room 206	Bob Roelofs 231-645-1187
School and Youth Resource	Sauer	Even Months 3 rd Monday 10:00 am	Emergency Management Office	Rebecca Hubers, 231-882-0567
Natural River ZBA	Sauer, Nye	TBD	TBD	Brian Bury 989-370-7543
Work Groups / Ad Hoc Committees				

****Established as-needed**

Benzie County
Application to Committee Appointments



Thank you for your interest in serving on one of Benzie County's Committees! Volunteers help to secure our community's future, promote its enhancement, and some may even pay a per diem and mileage.

Board/Committee you are interested in serving (indicate up to three): _____

Name: _____

Residential Address: _____

(Street)

(City)

(State)

(Zip)

E-Mail Address: _____

Preferred Phone No.: _____ Additional Phone No.: _____

Occupation: _____ (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.

YES NO Are you in default to the County?
If yes, please note applicants in default to the County are not eligible for consideration.

YES NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? _____

YES NO Are you a veteran?

YES NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the County may be required from time to time to release records in its possession. The applicant hereby gives permission to the County to release any records or materials received by the County from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq. The applicant further acknowledges the Benzie County Committees and appointments policy and agrees to it.

Signature

Date

Please return your application, letter, and optional resume to the Benzie County Administration Office, 448 Court Place Beulah, MI 49617. If you have any questions, please feel free to contact our office at (231) 882-0035. Again, thank you for your interest!

12-15-2022

Benzie County Commissioners

I would like to continue serving on the Solid Waste Advisory Committee (SWAC) for Benzie County in 2023 & 2024. I've served on the SWAC in 2014, and 2019 through 2022. My position as the manager of the Resource Recovery Department for Grand Travers County, as well as my former position as the Recycling Coordinator for Benzie County, have me uniquely qualified to be on this committee. Thank you for your consideration.

A handwritten signature in black ink, appearing to read 'Dave Schaffer', with a stylized flourish extending to the right.

Dave Schaffer
8760 Alysworth Rd.
Benzonia, Mi. 49616

TAMMY BOWERS
BENZIE COUNTY CLERK

448 COURT PLACE – SUITE 200 - BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

January 11, 2023

Dave Schaffer
8760 Alysworth Road
Beulah, MI 49617

Dear Dave:

At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, January 10, 2023, the Board re-appointed you to the Benzie County Solid Waste Advisory Committee

Your term will expire on December 31, 2024.

The Board of Commissioners would like to thank you for your interest and willingness to serve on this board.

Please stop by the office at your convenience during regular business hours to take the Oath of Office at your convenience, but prior to your next meeting.

Sincerely,



Tammy Bowers
Benzie County Clerk

December 19, 2022

To Whom It May Concern,

Please accept my request for reappointment to the Solid Waste Advisory Committee. I joined the committee in 2022 and have a continued interest in working with the Recycling Coordinator and the rest of the committee in the upcoming year.

Serving on the SWAC and assisting with a household hazardous waste collection event was one of the highlights of my volunteerism last year. I learned so much that day, while also feeling good about the work that we were doing by assuring that certain waste products were properly disposed of. I have had an interest in solid waste management since studying abroad in China in 2012 and furthered my understanding of recycling and solid waste throughout my studies at Miami University. Having recently graduated from that program, which focuses on community action and continued engagement, I am interested in furthering community connections and deepening my understanding of waste management and recycling in my home region.

Thank you for your consideration,
Samantha Wolfe

TAMMY BOWERS
BENZIE COUNTY CLERK

448 COURT PLACE – SUITE 200 - BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

January 11, 2023

Samantha Wolfe
8765 Narrow Gauge Road
Beulah, MI 49617

Dear Samantha:

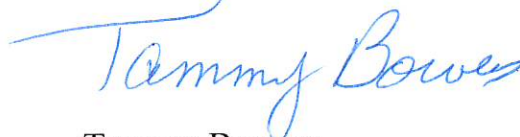
At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, January 10, 2023, the Board re-appointed you to the Benzie County Solid Waste Advisory Committee

Your term will expire on December 31, 2024.

The Board of Commissioners would like to thank you for your interest and willingness to serve on this board.

Please stop by the office at your convenience during regular business hours to take the Oath of Office at your convenience, but prior to your next meeting.

Sincerely,



Tammy Bowers
Benzie County Clerk

November 15th 8, 2022

Tammy Bowers
Benzie County Clerk
448 Court Place
Beulah, MI 49617

RE: Interest in Betsie Valley Trail Management Council

Please consider my appointment to the Betsie Valley Trail Management Council.

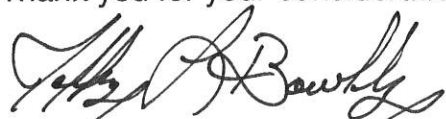
You will find that my professional background, interest in biking and long time residency in Benzie County combine to warrant your serious consideration to serve on the Council.

I am a retired business executive that has decades of experience working with County Government, non-profits and joint powers authorities. I understand the vision and direction of boards, committees and the interpersonal dynamics needed to successfully accomplish the mission of a cycling trail. You will note that my wife and I live in Beulah, are regular trail users and support the long and successful track record of the Council. It is with that vision, I would be honored to serve and commit my skills and background to the council.....and yes, I am willing to put forth work and sweat to continue making the trail one of the best in Michigan.

As brief background recap, I spent 40 years in the commercial liability insurance industry with over 15 of those directly involved in the Michigan Municipal League Liability Pool and the Minnesota Counties Insurance Trust. I have worked first hand with a variety of entities associated with State, county, joint power authorities and local governments. While that background may be useful, I am eager to learn and grow serving on a local Council that has a focused vision and mission.

You will find I am easy to blend into group and board dynamics and enjoy the company of other board and affiliated members and volunteers. Should you desire more information, please see my profile on LinkedIn or give me a call to discuss.

Thank you for your consideration



Jeff Bowlby
258 N. Center St.
Beulah, MI 49617

bowlby.jeff@gmail.com
(517)290-2194

RECEIVED

NOV 22 2022

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 11-18-2022

Name: Jeff Bowlby

Address (including PO Box): 258 N. Center PO 535 Beulah
49617

County District: Benzie

Home Telephone: (517) 290-2194

Occupation: Retired Corp Officer

Business Telephone: _____

Please list the Board, Commission or Agency you are applying for:

1. Betsie Valley Trail Mgmt

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

See attached letter

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

1/8/14

TAMMY BOWERS
BENZIE COUNTY CLERK

448 COURT PLACE – SUITE 200 - BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

January 11, 2023

Jeff Bowlby
PO Box 535
Beulah, MI 49617

Dear Mr. Bowlby:

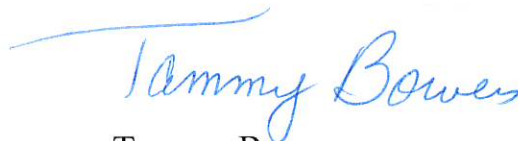
At the regular meeting of the Benzie County Board of Commissioners held on Tuesday, January 10, 2023, the Board appointed you to the Betsie Valley Trail Management Committee.

Your term will expire on April 15, 2025.

The Board of Commissioners would like to thank you for your interest and willingness to serve on this board.

Please stop by the office at your convenience during regular business hours to take the Oath of Office at your convenience, but prior to your next meeting.

Sincerely,



Tammy Bowers
Benzie County Clerk

Correspondence

CRYSTAL LAKE ELEVATION

LEGAL LEVELS JAN. 1 - APR. 30 & NOV. 1 - DEC. 31 599.75
MAY 1 - OCT. 31 600.25
B.M. N. SIDE BOAT RAMP ELEV. 601.87

NAME	DATE	DISTANCE TO WATER	ELEVATION	HIGH + LOW -	COMMENT
CD	9-1-22	1.66	600.21	-.04	10:55 A.M. calm water
CD	9-4-22	1.73	600.14	-.11	8:57 A.M.
CD	9-5-22	1.75	600.12	-.13	10:05 A.M.
CD	9-6-22	1.76	600.11	-.14	10:06 A.M.
CD	9-7-22	1.77	600.10	-.15	9:34 A.M.
CD	9-7-22	-	-	-	drop one board
CD	9-8-22	1.77	600.10	-.15	
CD	9-15-22	1.82	600.05	-.20	
CD	9-23-22	1.9	599.97	-.28	
CD	9-29-22	-	-	-	to rough
CD	10-5-22	1.98	599.87	-.36	
CD	10-14-22	-	-	-	to rough
CD	10-20-22	1.85	600.02	-.23	
CD	10-27-22	1.82	600.05	-.20	
CD	10-31-22	-	-	-	pull two boards
CD	10-31-22	-	-	-	to rough
CD	11-1-22	1.81	600.06	-.19	
CD	11-3-22	1.81	600.06	-.19	
CD	11-10-22	1.83	600.04	+.29	
CD	11-17-22	-	-	-	snow on deck
CD	11-28-22	1.86	600.01	+.26	
CD	12-2-22	1.98	599.89	+.14	
CD	12-9-22	2.00	599.87	+.12	
CD	12-15-22	2.06	599.81	+.06	
CD	12-22-22	-	-	-	snow on deck

RECEIVED

JAN 03 2023

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

LITTLE PLATTE LAKE ELEVATION

LEGAL LEVEL 586.7

B.M. 4 IRON NE ABUTMENT ELEV. 589.44

NAME	DATE	DISTANCE TO WATER	ELEVATION	HIGH + LOW -	COMMENT
CD	8-20-22	-	-	-	put one board in
CD	8-25-22	2.6	586.84	+1.14	
CD	9-1-22	2.67	586.77	+1.07	
CD	9-8-22	2.78	586.66	-1.04	
CD	9-15-22	2.75	586.69	-1.01	
CD	9-23-22	2.83	586.61	-1.09	
CD	9-29-22	2.6	586.84	+1.14	
CD	10-5-22	2.6	586.84	+1.14	
CD	10-14-22	2.57	586.87	+1.17	
CD	10-17-22	-	-	-	pull one board
CD	10-19-22	-	-	-	pull one board
CD	10-20-22	2.35	587.09	+1.39	
CD	10-27-22	2.4	587.04	+1.34	
CD	10-31-22	2.57	586.87	+1.17	
CD	11-3-22	2.76	586.68	-1.02	
CD	11-10-22	2.57	586.87	+1.17	
CD	11-17-22	-	-	-	snow on deck
CD	11-28-22	2.97	586.47	-1.23	
CD	12-2-22	2.97	586.47	-1.23	
CD	12-9-22	3.06	586.38	-1.32	
CD	12-15-22	3.06	586.38	-1.32	
CD	12-22-22	-	-	-	snow on deck

RECEIVED

JAN 03 2023

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617



Alcona County Board of Commissioners

Alcona County Building
P.O. Box 308
Harrisville, MI 48740

Voice: (989) 724-9410
Facsimile: (989) 724-9419

ALCONA COUNTY BOARD OF COMMISSIONERS RESOLUTION #2022-18

SUPPORT FOR ECONOMIC IMPACT STUDY OF CONSUMERS ENERGY DAMS

WHEREAS, in a news release dated August 9, 2022, Consumers Energy announced it will gather opinions from the public about the 13 dams they own and operate on five Michigan rivers to help guide their decisions about the future of those electric generation facilities; and

WHEREAS, within the news release, Norman Kapala, Vice President of Generation Operations at Consumers Energy explains, "We need to perform due diligence now as the licenses to operate your dams begin to expire in 12 years. We do not want to assume we know how individuals and communities feel about our dams as we develop plans to either continue investing in or remove any of your rivers hydro facilities." and acknowledges, "We are keenly aware dams have great significance for local communities and impact recreation to Michigan residents and visitors statewide. Public input will be an important component in our long-term strategic planning regarding the future of our dams."; and

WHEREAS, in October 2022, Consumers Energy held a public meeting in Alcona County regarding the Alcona dam; and

WHEREAS, the one dam within Alcona County creates a robust recreational and economic impact within our county; and

WHEREAS, decommissioning of this dam would be devastating to the local economy in Alcona County as well as the economy state-wide as thirteen dams are being considered for decommissioning; and

WHEREAS, the true economic impact cannot be quantified at this time due to the lack of comprehensive, professional and independent report; and

WHEREAS, Consumers Energy benefited from using Michigan's natural resources for more than one hundred years.

NOW THEREFORE BE IT RESOLVED, the Alcona County Board of Commissioners believes Consumers Energy has a responsibility to fund state-wide economic and environmental studies by an independent consultant with the expertise in these subjects to obtain an accurate picture of the true economic and environmental impacts to the State of Michigan and Alcona County.

NOW THEREFORE BE IT FURTHER RESOLVED, the Alcona County Board of Commissioners further supports the exploration of other funding sources for these studies including but not limited to State and Federal grants.

Moved by Commissioner Small seconded by
Commissioner Brege to approve the resolution as presented.

Ayes 5
Nays 0

MOTION CARRIED

State of Michigan)
)
County of Alcona)

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Alcona County Board of Commissioners at the Regular Meeting held on the 21st day of December, 2022 and that notice of such meeting was given as required by law.

Stephany Eller
Stephany Eller, Alcona County Clerk

Benzie Transportation Authority - September 2022 Statement of Activities

	September 2022		Oct 2021 to Sept 2022		2022	September 2021		Oct 2020 to Sept 2021	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget
Income									
40100 - Passenger	8,184.76	9,500.00	103,387.59	90,000.00	90,000.00	8,964.50	9,710.00	69,601.19	90,000.00
40200 - Contract Fares	3,812.50	2,300.00	38,010.70	25,000.00	25,000.00	1,224.92	2,840.00	21,457.35	25,000.00
40615 - Advertising Income	737.50	4,137.50	19,537.50	13,650.00	13,650.00	2,787.50	4,150.00	11,900.00	13,400.00
40710 - Sale of Maintenance Services	901.18	1,250.00	2,178.16	15,000.00	15,000.00	148.04	833.37	14,050.23	10,000.00
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,714.55	0.00
40810- Donations	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00
40800 - Taxes Levied Directly for/by TA	57.04	0.00	688,464.04	686,836.21	686,836.21	113.36	0.00	667,872.84	664,917.24
41101 - State Operating Assistance/LBO	55,256.00	55,255.00	663,061.00	663,061.84	663,061.84	115,787.80	57,427.00	632,630.00	689,118.95
41301 - Section 5311	96,136.50	94,762.50	379,050.50	379,050.50	379,050.50	92,858.85	82,617.17	303,379.63	330,468.66
41361 - CARES/CRRSA Act	96,136.50	94,762.50	379,050.50	379,050.50	379,050.50	58,679.33	50,917.00	188,769.55	203,668.00
41398 - RTAP	146.05	500.00	9,600.00	5,500.00	5,500.00	625.00	0.00	8,407.00	5,500.00
41400 - Interest Income/Other Revenue	2,308.49	83.34	7,618.10	1,000.00	1,000.00	96.60	100.00	1,014.13	1,200.00
Total Income	263,676.52	262,550.84	2,290,008.09	2,258,149.05	2,258,149.05	281,285.90	208,594.54	1,932,796.47	2,033,272.85
Expense									
50101 - Operators Wage	57,007.40	50,900.00	688,648.63	577,900.00	577,900.00	53,212.78	48,722.00	505,926.81	577,422.00
50102 - Salary and Other Wage	27,128.76	28,000.00	341,432.16	365,900.00	365,900.00	26,367.21	25,000.00	321,992.74	338,538.00
50103 - Dispatchers Wage	19,712.93	12,830.00	204,008.85	145,330.00	145,330.00	14,279.93	14,980.00	142,231.98	177,480.00
50209 - 457 Co-Match and Non-Match	3,720.00	3,360.00	44,920.00	43,680.00	43,680.00	1,680.00	1,400.00	20,480.00	20,800.00
50200 - Fringe Benefits	33,173.39	36,437.41	331,263.95	339,773.00	339,773.00	37,387.59	31,074.00	295,657.74	309,377.00
50310 - Board Compensation	440.00	320.00	5,680.00	3,120.00	3,120.00	0.00	0.00	2,240.00	2,400.00
50302 - Marketing Expense	1,717.80	1,250.00	8,570.22	15,000.00	15,000.00	0.00	0.00	0.00	0.00
50399 - Service Expense	15,574.18	4,589.36	105,941.84	90,870.00	90,870.00	27,487.76	25,782.00	108,669.67	110,900.00
50401 - Fuel - Propane, Gas	21,816.40	10,000.00	179,488.94	120,000.00	120,000.00	10,135.21	12,800.00	87,712.67	110,000.00
50402 - Tires and Tubes	0.00	4,500.00	4,279.71	12,500.00	12,500.00	5,313.44	0.00	20,747.64	12,500.00
50404 - Major Purchase	0.00	1,750.00	0.00	3,500.00	3,500.00	3,712.45	1,500.00	5,408.44	3,500.00
50405 - Office Supplies	64.35	716.66	6,012.63	8,600.00	8,600.00	3,033.08	1,000.00	7,159.38	9,700.00
50406 - Parts Revenue Vehicles	3,978.91	2,083.37	24,923.48	25,000.00	25,000.00	1,122.93	2,500.00	22,140.04	25,000.00
50407 - Parts for Non Revenue Vehicles	52.99	83.37	98.48	1,000.00	1,000.00	0.00	89.00	1,811.98	1,000.00
50499 - Materials and Supplies	1,220.44	1,875.22	21,797.20	22,500.00	22,500.00	11,446.62	2,872.50	30,773.21	31,500.00
50500 - Utilities	2,848.06	3,934.00	45,336.17	50,880.00	50,880.00	3,088.99	3,379.00	44,337.19	46,120.00
50603 - Insurance	0.00	0.00	53,149.00	51,800.00	51,800.00	0.00	0.00	49,149.00	51,800.00
50700 - Taxes and Fees	0.00	180.00	4,490.84	1,900.00	1,900.00	34.49	155.00	1,343.22	1,900.00
50902 - Travel, Meetings & Training	923.63	833.37	11,153.79	10,000.00	10,000.00	1,146.92	980.00	4,137.51	10,000.00
50903 - Association Dues and Subscript	388.88	200.00	5,043.66	6,000.00	6,000.00	4.90	455.00	5,041.18	6,000.00
57402 - Ineligible RTAP	0.00	500.00	9,600.00	5,500.00	5,500.00	0.00	0.00	8,482.00	5,500.00
Total Expense	189,768.12	164,342.76	2,086,239.55	1,895,253.00	1,895,253.00	199,454.30	172,688.50	1,685,442.40	1,851,437.00
Net Profit or Loss	73,908.40	98,208.08	203,768.54	362,896.05	362,896.05	81,831.60	35,906.04	247,354.07	181,835.85

Reconciled balances as of September 30, 2022

Honor Bank Checking \$10,657.69

Honor Bank - Savings \$1,558.48

Honor Bank - Money Mkt. \$54,847.13

MichiganClass-liquid asset security \$1,076,618.45

Total \$1,133,024.06

Benzie Transportation Authority - October 2022 Statement of Activities

	Oct 2022		2023	Oct 2021	Oct 2021
	Actual	Budget	Annual Budget	Actual	Budget
Income					
40100 - Passenger	10,865.85	9,200.00	118,900.00	7,139.96	6,000.00
40200 - Contract Fares	4,226.50	5,000.00	60,200.00	7,380.00	2,500.00
40615 - Advertising Income	2,187.50	2,200.00	20,160.00	537.50	537.50
40710 - Sale of Maintenance Services	0.00	0.00	0.00	0.00	1,250.00
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00
40800 - Taxes Levied Directly for/by TA	0.98	0.00	723,279.40	12.72	0.00
41101 - State Operating Assistance	66,718.00	66,718.00	800,615.88	55,255.00	55,255.00
41301 - Section 5311	0.00	0.00	417,677.00	0.00	0.00
41361 - CRRSA Act	0.00	0.00	417,677.00	0.00	0.00
41398 - RTAP	0.00	300.00	5,500.00	214.65	250.00
41400 - Interest Income/Other Revenue	2,712.84	587.00	7,000.00	120.10	83.33
Total Income	86,711.67	84,005.00	2,571,009.28	70,659.93	65,875.83
Expense					
50101 - Operators Wage	69,234.56	64,804.00	842,500.00	50,874.45	50,400.00
50102 - Salary and Other Wage	27,947.86	30,681.00	398,900.00	27,866.80	30,600.00
50103 - Dispatchers Wage	16,899.17	12,869.00	167,300.00	14,920.63	11,000.00
50209 - 457 Co-Match	1,880.00	1,760.00	22,880.00	3,360.00	3,360.00
50200 - Fringe Benefits	23,110.39	25,077.00	347,651.00	23,860.59	22,000.00
50302 - Marketing Expense	366.51	1,250.00	15,000.00	635.95	1,250.00
50310 - Board Compensation	160.00	120.00	3,920.00	320.00	0.00
50399 - Service Expense	4,285.58	5,346.00	96,650.00	12,330.77	12,250.00
50401 - Fuel and Lubricants	17,683.90	20,332.00	244,000.00	12,066.61	10,000.00
50402 - Tires and Tubes	620.28	0.00	12,500.00	0.00	0.00
50404 - Major Purchase	0.00	0.00	3,500.00	0.00	0.00
50405 - Office Supplies	877.52	600.00	7,200.00	862.31	716.67
50406 - Parts Revenue Vehicles	3,994.64	2,083.00	25,000.00	1,488.48	2,083.33
50407 - Parts for Non Revenue Vehicles	0.00	83.00	1,000.00	0.00	83.33
50499 - Materials and Supplies	2,126.67	1,874.00	22,500.00	1,110.82	2,591.67
50500 - Utilities	3,138.07	3,231.00	45,228.00	3,055.10	3,200.00
50603 - Insurance	0.00	0.00	51,800.00	0.00	0.00
50700 - Taxes and Fees	106.73	0.00	1,900.00	3.00	0.00
50902 - Travel, Meetings & Training	31.42	417.00	5,000.00	80.04	833.33
50903 - Association Dues and Subscript	1,964.00	2,000.00	6,000.00	1,827.90	1,900.00
57402 - Ineligible RTAP	0.00	300.00	-5,500.00	530.11	250.00
Total Expense	174,427.30	172,827.00	2,314,929.00	155,193.56	152,518.33
Net Profit or Loss	-87,715.63	-88,822.00	256,080.28	-84,533.63	-86,642.50

Reconciled balances as of October 31, 2022

Honor Bank Checking	\$5,531.92
Honor Bank - Savings	\$1,558.48
Honor Bank - Money Mkt.	\$84,672.78
MichiganClass-liquid asset security	\$954,323.29

Total \$1,040,554.55

Benzie Transportation Authority - November 2022 Statement of Activities

	Nov 2022		Oct - Nov 2022		2023	Nov 2021		Oct - Nov 2021	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget
Income									
40100 - Passenger	10,165.95	8,200.00	21,028.80	17,400.00	118,900.00	7,148.27	6,000.00	14,519.96	12,000.00
40200 - Contract Fares	4,611.00	5,000.00	8,837.50	10,000.00	60,200.00	2,742.20	2,500.00	9,890.47	5,000.00
40615 - Advertising Income	537.50	537.50	2,725.00	2,737.50	20,160.00	537.50	537.50	1,075.00	1,075.00
40710 - Sale of Maintenance Services	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00	0.00	2,500.00
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40800 - Taxes Levied Directly for/by TA	6.70	0.00	7.68	0.00	723,279.40	0.00	0.00	12.72	0.00
41101 - State Operating Assistance	66,718.00	66,718.00	133,436.00	133,436.00	800,615.88	55,255.00	55,255.00	110,510.00	110,510.00
41301 - Section 5311	0.00	0.00	0.00	0.00	417,677.00	0.00	0.00	0.00	0.00
41361 - CRRSA Act	0.00	0.00	0.00	0.00	417,677.00	0.00	0.00	0.00	0.00
41398 - RTAP	0.00	0.00	0.00	300.00	5,500.00	0.00	1,000.00	214.65	1,250.00
41400 - Interest Income/Other Revenue	2,857.21	583.00	5,580.05	1,170.00	7,000.00	98.30	83.33	218.40	166.66
Total Income	84,896.36	81,038.50	171,615.03	165,043.50	2,571,009.28	65,781.27	66,625.83	136,441.20	132,501.66
Expense									
50101 - Operators Wage	66,407.93	64,808.00	135,642.49	129,612.00	842,500.00	51,002.02	50,400.00	101,876.47	100,800.00
50102 - Salary and Other Wage	28,866.95	30,685.00	56,814.81	61,366.00	398,900.00	23,216.67	30,600.00	51,083.47	61,200.00
50103 - Dispatchers Wage	18,674.60	12,869.00	35,573.77	25,738.00	167,300.00	14,984.32	11,000.00	29,904.95	22,000.00
50209 - 457 Co-Match	1,920.00	1,760.00	3,800.00	3,520.00	22,880.00	3,200.00	3,360.00	6,560.00	6,720.00
50200 - Fringe Benefits	37,445.11	35,077.00	60,555.50	60,154.00	347,651.00	28,546.38	28,000.00	52,406.97	50,000.00
50302 - Marketing Expense	676.24	1,250.00	1,632.75	2,500.00	15,000.00	320.00	320.00	640.00	320.00
50310 - Board Compensation	360.00	240.00	520.00	360.00	3,920.00	7,276.80	7,200.00	20,243.52	20,700.00
50399 - Service Expense	18,876.57	3,767.00	23,727.95	9,113.00	96,650.00	11,404.84	10,000.00	23,471.45	20,000.00
50401 - Fuel - Propane, Diesel, Unleaded	16,273.51	20,332.00	33,950.71	40,664.00	244,000.00	635.03	0.00	635.03	0.00
50402 - Tires and Tubes	4,252.76	3,000.00	4,873.04	3,000.00	12,500.00	0.00	0.00	0.00	0.00
50404 - Major Purchase	0.00	0.00	0.00	0.00	3,500.00	350.11	716.67	1,212.42	1,433.34
50405 - Office Supplies	979.75	600.00	1,878.22	1,200.00	7,200.00	1,469.26	2,083.33	2,957.74	4,166.66
50406 - Parts Revenue Vehicles	1,498.77	2,083.00	5,493.41	4,166.00	25,000.00	0.00	83.33	0.00	166.66
50407 - Parts for Non Revenue Vehicles	0.00	83.00	0.00	166.00	1,000.00	1,664.06	2,591.67	2,774.88	5,183.34
50499 - Materials and Supplies	492.00	1,874.00	2,571.17	3,748.00	22,500.00	3,426.40	3,700.00	6,481.50	6,900.00
50500 - Utilities	3,445.62	3,531.00	6,633.43	6,762.00	45,228.00	0.00	0.00	0.00	0.00
50603 - Insurance	0.00	0.00	0.00	0.00	51,800.00	0.00	0.00	0.00	0.00
50700 - Taxes and Fees	50.00	170.00	156.73	170.00	1,900.00	196.39	100.00	199.39	100.00
50902 - Travel, Meetings & Training	143.67	417.00	302.77	834.00	5,000.00	345.99	833.33	426.03	1,666.66
50903 - Association Dues and Subscript	179.28	100.00	2,143.28	2,100.00	6,000.00	4.90	100.00	1,832.80	2,000.00
57402 - Ineligible RTAP	46.50	0.00	46.50	300.00	-5,500.00	850.34	1,000.00	1,380.45	1,250.00
Total Expense	200,589.26	182,646.00	376,316.53	355,473.00	2,314,929.00	148,893.51	152,088.33	304,087.07	304,606.66
Net Profit or Loss	-115,692.90	-101,607.50	-204,701.50	-190,429.50	256,080.28	-83,112.24	-85,462.50	-167,645.87	-172,105.00

Reconciled balances as of November 30, 2022

Honor Bank Checking	\$88,308.84
Honor Bank - Savings	\$1,558.48
Honor Bank - Money Mkt.	\$94,250.00
MichiganClass-liquid asset security	\$882,171.29
Total	\$977,979.77