

# BENZIE COUNTY BOARD OF COMMISSIONERS

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448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

[www.benzieco.net](http://www.benzieco.net)

## MEETING AGENDA

**April 11, 2023**

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Meeting

Please click the link below to join the webinar:

[www.youtube.com/@BenzieCounty](https://www.youtube.com/@BenzieCounty)

**PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE**

9:00 a.m.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 3/28/23

PUBLIC COMMENT

FINANCE –

A) Approval of Bills

ELECTED OFFICIALS & DEPT HEAD COMMENTS

Cory Ellis, Central Dispatch

Bert Gale – Building Department Quarterly Report

ACTION ITEMS –

A) Surplus Property – Service Weapon

B) Adopt amendments to the Directory of Charges

C) Consider approving MFA quote

D) Consider adopting a Per Diem Policy

E) Consider adopting a Secondary Employment Policy

F) Consider authorizing phase 2 of lower-level expansion project

G) Approve change in Commissioner to Northern Michigan Association of Counties

H) Approve payment of \$225,000 to Maples for capital projects

I) Consider approving purchase of body scanner for jail operational use

J) Approve amendment to GIS Service Agreement for Equalization Department

K) Accept Equalization Report

COMMISSIONER REPORTS –

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

STUDY SESSION – 3/28/23 - None

COMMITTEE APPOINTMENTS – Benzie Transportation Authority 2 positions

UNFINISHED BUSINESS –

NEW BUSINESS –

PRESENTATION – Update from Frankfort Area Community Land Trust re: spent ARPA funds

PRESENTATION OF CORRESPONDENCE

PUBLIC COMMENT

ADJOURNMENT

**Times Subject to Change**

## PUBLIC COMMENT

**Purpose:** The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

**Speaking Time:** Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes  
Individual Presentations – 3 minutes

**Board Response:** Generally, as this is an “Comment” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

### **Commissioner Contacts:**

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31) .....	231-920-5028
District	III – Karen Cunningham (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West) .....	231-822-4067
District	IV – Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road).....	231-510-8804
District	V – Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road).....	231-822-4066
District	VI - Evan Warsecke (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31).....	231-822-4065
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon) .....	231-651-0647

**THE BENZIE COUNTY BOARD OF COMMISSIONERS**  
**March 28, 2023**

The Benzie County Board of Commissioners met in a regular session on Tuesday, March 28, 2023, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer  
Excused: Commissioner Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

**Tribute Presented by Board Chair:** Chair Bob Roelofs presented a Tribute to Benzie County Central Dispatch in celebration of Telecommunications Week April 9, 2023, through April 15, 2023. Thanks to Director Cory Ellis and his team for all the services they do for Benzie County and everyone else who has anything to do with Benzie County Dispatch.

**Agenda:**

Motion by Nye, seconded by Cunningham, to approve the agenda as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

**Minutes:**

Motion by Jeannot, seconded by Markey, to approve the regular session minutes of March 14, 2023, as amended. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

**9:04 a.m. Public Comment**

Tom Kucera, Crystal Lake and Watershed Association, presented a handout regarding soil erosion at Sunkissed Hills development. Here to talk about enforcement of Benzie County Soil and Erosion Ordinances. Sunkissed Hills developer has ignored the ordinances. A permit was approved for the construction of the houses, but nothing was done to enforce the ordinances. Asking that Benzie County enforce the ordinances that were put in place. Our interests is to protect the waters of Crystal Lake and it's shoreline.

Mary Haan, wants to invite everyone to the National Day of Prayer. It will be at noon, on May 4, 2023, at Veterans Memorial Park in Benzonia. Thanks to the Sheriff for directing her to the Veterans Memorial Park.

Dan Engler, Beulah, is requesting ARPA funds for a daycare. He has a purchasing agreement with Betsie Hosick Center. Have entered into discussions with Rebecca Tanner who currently runs First Step Daycare Center. The Betsie Hosick Center does need modifications to the building for a daycare center.

Rebecca Tanner, Beulah, director of First Step Child Care, would like to expand their daycare program and is requesting ARPA funds. Would like to expand it to 11 children. They do have a wait list. A larger space would give an opportunity to serve more families and a Head Start program. The building will need a lot of modifications.

## **COMMISSIONERS**

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**March 28, 2023**

Jon Throop, Benzie Conservation District, gave an update regarding what is happening at the Benzie Conservation District. They are in the middle of a 5-year Strategic Plan. Dollars are coming down the pipeline from the Inflation Reduction Act. Trying to capture as much of that money we can. The seedling sale is going well and will close this Thursday.

9:17 a.m. Public Comment closed.

## **FINANCE**

Bills: Motion by Sauer, seconded by Markey, to approve payment of the bills from March 14, 2023, through March 27, 2023, in the amount of \$1,882,773.95, as presented. Roll call.

Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke  
Motion carried.

Michelle Thompson, Benzie County Treasurer, stated that their office settled with the township and other tax entities. Our delinquency dollars are up but are rate is continuing to go down. We have a 95.8% collection rate. Last year it was 95.2%.

## **ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS**

Tom King, EMS Director, provided a written report and was present for any questions.

Sheriff Rosa stated he participated in Benzie Senior Resources delivery of meal. He was on the Frankfort route, and it went very well. Great things are happening up the hill. Centra Wellness Special Deputy started yesterday. Had two Deputies graduate from the Academy at West Shore Community College. Things are going well.

Nate Loop, Maples Director, stated that as of today they are serving 72 families. Everything is going well. Seeing a good growth in the staffing. They are seeing a steep increase in the Capital Improvement projects. Will be compiling the documentation and coming back before this board to request an increase in funds.

Doug Durand, Benzie Senior Resource Director, provided a written report.

## **ACTION ITEMS**

Consider committing up to 50% from ARPA funds for paving Henry Road: Matt Skeel, Road Commission and Jason Barnard, Benzonia Township Supervisor were present to answer any questions. Amiee Efourth, Benzie Central Schools Superintendent, is viewing the meeting today as she is out of town. Benzonia Township will cover the other 50% of the project. Motion by Jeannot, seconded by Markey, to commit up to 50% of the funding, not to exceed \$38,000, necessary to pave Henry Road, with funds available from American Rescue Plan Act funding, and authorizes the Administration to release funds for the project when appropriate documents regarding use of the funds is provided. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer  
Nays: None Exc: Warsecke Motion carried.

Consider committing up to \$80,000 ARPA funds to Crystal Lake Outlet Project: Ed Hoogterp, Parks and Recreation Commission Chair, and Shaun Johnson, Railroad Point Committee Chair, were present to answer any questions. Motion by Nye, seconded by Sauer, to commit up to \$80,000 to the Crystal Lake Outlet Project, specifically for permanent vault toilets, overflow parking and additional

## COMMISSIONERS

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universal access to the water, with funds available from American Rescue Plan Act funding, and authorizes the Administration to release funds for the project when appropriate documentation regarding use of the funds is provided. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Consider purchase of super server for Sheriff's Office and Central Dispatch: Motion by Markey, seconded by Cunningham, to accept quote number VC3Q25514 received from IT Right for computer server replacement in the not-to-exceed amount of \$11,200 with funds available in the Capital Fund and Central Dispatch fund. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Consider "opting in" a new Opioid Settlements, adopting a related resolution, and subdivision participation forms: Motion by Jeannot, seconded by Nye, to adopt the Resolution 2023-004 Authorizing Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation and Entry of State Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds, and authorizes the Chair, County Clerk, and County Administrator to sign the related agreements. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Consider adopting Vehicle Use Policy: Motion by Markey, seconded by Cunningham, to adopt the Vehicle Use Policy to replace the current Vehicle Use Policy section in the staff policy manual. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Consider adopting the Introduction to Employment Policy: Motion by Nye, seconded by Jeannot to adopt the Introduction to Employment Policy to replace the current Introduction to Employment Policy, with suggested changes, in the staff policy manual. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Consider adopting the Travel Policy: Motion by Jeannot, seconded by Cunningham, to adopt the Travel Policy to replace the current Travel Policy section in the staff policy manual and in the operational manual. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, and Roelofs Nays: Sauer Exc: Warsecke Motion carried.

Consider adopting the Violence in the Workplace Policy: Motion by Cunningham, seconded by Sauer, to adopt the Violence in the Workplace Policy to replace the Safe Workplace Policy and Weapons in the Workplace Policy sections in the staff policy manual. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Consider rescinding the Canteen/Employee Fund Policy: Motion by Nye, seconded by Markey, to rescind the Canteen/Employee Fund Policy. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Consider confirming the retirement of K9 Rexo and gifting him to his handler: Sheriff Rosa was present to answer any question. Motion by Jeannot, seconded by Markey, to declare Sheriff's Office K9 Rexo as surplus and retires him to the Ketz Family and authorizes the Chair and the Sheriff to

## **COMMISSIONERS**

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sign the necessary title of transfer documents. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Consider authorizing Benzie Senior Resources to place a temporary structure: Doug Durand, Benzie Senior Resources, was present to answer any question regarding this motion and his departmental report. Motion by Sauer, seconded by Markey, to approve the placement of a temporary structure for storage purposes for Benzie Senior Resources operational use, at 10542 Main Street, Honor, Michigan. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

10:38 a.m. Break

10:47 a.m. Reconvene

## **COMMISSIONER REPORTS**

Chair Roelofs attended the Agenda Review meeting, Ad Hoc EMS Advisory meeting, and Ad Hoc Building and Grounds meeting.

Comm Jeannot provided a written report.

Comm Cunningham provided a written report.

Comm Nye attended Agenda Review meeting, Village of Beulah meeting, Benzonia Planning Commission meeting, Building and Grounds meeting, Ad Hoc EMS Advisory Committee meeting, Benzie Leelanau Health Department Bylaws meeting, Benzie Leelanau Health Department Personnel and Finance meeting, Benzie Leelanau Health Department Board meeting, and MAC Health and Human Services meeting.

Comm Markey attended Benzie Senior Resources meeting, Ad Hoc EMS Advisory Board meeting, LEPC/LPT meeting, Networks Northwest Orientation meeting, Northwest Michigan Council of Government meeting, Networks Northwest Board meeting, and MAC Judicial and Public Safety meeting.

Comm Sauer attended Benzonia Joint Planning Commission meeting, Weldon Township meeting, Court Security Committee meeting, Building and Grounds meeting, Benzie Leelanau Health Department meeting, conference with Workers Compensation, and Road Commission meeting.

**COUNTY ADMINISTRATOR'S REPORT** – Katie Zeits stated that the website is still being migrated. With all the issues we are having with the postal services regarding mail, we are moving to a mailbox back at the Government Center. There is reporting that needs to be done with the Opioid money on how it was spent. Robin grant has been submitted to the State of Michigan, and we are just waiting to hear the results.

**STUDY SESSION** - None

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## COMMITTEE APPOINTMENTS

Jury Board Appointments: Motion by Sauer, seconded by Cunningham, to reappoint Elizabeth Sharke to a six-year term expiring May 1, 2029, and appoint Rick Drewyour to an unexpired term expiring May 1, 2025, seat previously held by Jean Bowers, on the Jury Board.

Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer    Nays: None    Exc: Warsecke  
Motion carried.

**UNFINISHED BUSINESS** - None

**NEW BUSINESS** - None

## PRESENTATION OF CORRESPONDENCE

- Schoolcraft County Resolution 23-2, Honoring Michigan Association of Counties
- Tuscola County Resolution 2023-03, Oppose the Camp Grayling Expansion
- Benzie Leelanau Health Department March 22, 2023, meeting agenda
- Iron County Resolution, Supporting the Rights to Bear Arms and funding Mental Health
- Osceola County Resolution 2023-0004, Honoring Michigan Association of Counties
- Lake County Resolution 2023-06, Dedicating Courtroom to Honorable Mark S. Wickens

11:31 a.m. Public Comment - None

Motion by Sauer, seconded by Markey, to adjourn at 11:32 a.m.    Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer    Nays: None    Exc: Warsecke    Motion carried.

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Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

## INDEX

1. Approve the agenda as presented.
2. Approve the regular session minutes of March 14, 2023, as amended.
3. Approve payment of the bills from March 14, 2023, through March 27, 2023, in the amount of \$1,882,773.95, as presented.
4. Commit up to 50% of the funding, not to exceed \$38,000, necessary to pave Henry Road, with funds available from American Rescue Plan Act funding, and authorizes the Administration to release funds for the project when appropriate documents regarding use of the funds is provided.
5. Commit up to \$80,000 to the Crystal Lake Outlet Project, specifically for permanent vault toilets, overflow parking and additional universal access to the water, with funds available from American Rescue Plan Act funding, and authorizes the Administration to release funds for the project when appropriate documentation regarding use of the funds is provided.
6. Accept quote number VC3Q25514 received from IT Right for computer server replacement in the not-to-exceed amount of \$11,200 with funds available in the Capital Fund and Central Dispatch fund.
7. Adopt the Resolution 2023-004 Authorizing Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation and Entry of State Local

## COMMISSIONERS

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- Government Intrastate Agreement Concerning Allocation of Settlement Proceeds, and authorizes the Chair, County Clerk, and County Administrator to sign the related agreements.
8. Adopt the Vehicle Use Policy to replace the current Vehicle Use Policy section in the staff policy manual.
  9. Adopt the Introduction to Employment Policy to replace the current Introduction to Employment Policy, with suggested changes, in the staff policy manual.
  10. Adopt the Travel Policy to replace the current Travel Policy section in the staff policy manual and in the operational manual.
  11. Adopt the Violence in the Workplace Policy to replace the Safe Workplace Policy and Weapons in the Workplace Policy sections in the staff policy manual.
  12. Rescind the Canteen/Employee Fund Policy.
  13. Declare Sheriff's Office K9 Rexo as surplus and retires him to the Ketz Family and authorizes the Chair and the Sheriff to sign the necessary title of transfer documents.
  14. Approve the placement of a temporary structure for storage purposes for Benzie Senior Resources operational use, at 10542 Main Street, Honor, Michigan.
  15. Reappoint Elizabeth Sharke to a six-year term expiring May 1, 2029, and appoint Rick Drewyour to an unexpired term expiring May 1, 2025, seat previously held by Jean Bowers, on the Jury Board.

**Art Jeannot**  
**Commissioner Report**  
**March 28, 2023**

- Participated in 2 meetings on behalf of the County since our March 14<sup>th</sup> meeting.
- **3/16 – Northern MI Community Action Agency**
  - Standard business meeting. Board has been asked to approve a new retirement plan for the agency. The goal is to attract and retain more staff.
- **3/18 – Platte Township**
  - Annual meeting. The event was well attended to include Sheriff Rosa, Matt Skeel, Rebecca Hubers and Fire Chief Tim Markey.
  - Township is seeking a new assessor.
- **Other**
  - On March 20<sup>th</sup> the State held a presentation on child care funding. The goal is to extend incentives to encourage users and providers to increase access.
  - Meeting with Northern MI Community Action Agency on March 27 to further the discussion on looking for a new strategy for our Housing Committee.



28 Mar 2023

Commissioner Cunningham, District 3

[kcunningham@benzieco.net](mailto:kcunningham@benzieco.net)

231.822.4067

**Attended/Presented**

15 Mar Chamber

15 Mar Pointe Betsie

20 Mar **NMCounties Assoc.** Cadillac onsite visit, jail and dispatcher building. QA learned from Lt McDanials that 90+ % of arrests are addiction/drug related. 80%+ are "revolving door", arrests. The officers use an Ipad on scene for counselor consults if needed and are satisfied with the service. Officer recruitment and retention is an issue.

21 Mar **Frankfort City Council** Chief Cederholm reported the fire dept received a drone with grant money. The drone has GPS and flotation capability for water rescue.

**Mayor Holwerda** TC and Frankfort are both vying for business incubator.

21Mar CLT

22 Mar **HSCB** onsite visit and meeting at BACN. The only free source of clothing in Benzie County. They provide adult GED classes and have 4-6 graduates annually, which equates to upward social mobility. The staff, volunteers and building provide a sense of dignity and respect to those they serve.

23 Mar **Airport Authority**, drone information shared.

**Community**

16 Mar **Biochar demonstration.** Introduced Northern Michigan Disposal owner to sustainable farmers.

17 Mar **Veterans Inspiring Veterans** art show planning. Funds raised go to helping vets in big and small ways in Michigan. Show 24 June at the TC Equestrian Festival.

20 Mar **State of Michigan Zoom meeting on Child care.**

22 Mar **Visited Lake Twp**, learned more about dredging and shared drone info.

23 Mar **Interview** with paper about community service.

27 Mar **Vet Coalition.** Prepared VIV presentation, to be delivered by the chair of VIV.

**Correspondence**

Courtesy emails to Commissioners Evan Warseke, solid waste, and Gary Sauer, Ag. Sharing that a sustainable agriculture discussion will air on 90.7/WNMC, 23 Mar, 0700-0730.

# Finance Report

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## **BILLS TO BE APPROVED April 11th**

Motion to approve Vouchers in the amount of:

\$	44,602.78	General Fund (101)
\$	22,690.34	Jail Fund (213)
\$	5,247.55	Ambulance Fund & ALS (214)
\$	18,995.83	Funds 105-238
\$	3,393.13	ACO Fund (247)
\$	22,248.00	Building (249)
\$	6,506.20	Dispatch 911 Fund (261)
\$	108,098.25	Funds 239-292
\$	16,137.44	Funds 293-640
\$	43,109.44	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
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\$	291,028.96	
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### Payable March 24 to April 6

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 214 EMS	FUND 105-238	FUND 247 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
3/30/2023	\$ 15,289.39	\$ 5,477.60	\$ 522.52	\$ 754.74	\$ 3,033.39	\$ 170.00	\$ 1,524.20	\$ -	\$ 10,227.44	\$ 18,342.00	\$ -	\$ 55,341.28
4/6/2023	\$ 26,786.83	\$ 16,732.82	\$ 3,585.14	\$ 18,241.09	\$ 324.23	\$ 22,078.00	\$ 4,982.00	\$ 107,838.83	\$ 5,910.00	\$ 24,767.44	\$ -	\$ 231,246.38
EFT	\$ 2,526.56	\$ 479.92	\$ 1,139.89		\$ 35.51			\$259.42				\$ 4,441.30
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<b>Totals</b>	<b>\$ 44,602.78</b>	<b>\$ 22,690.34</b>	<b>\$ 5,247.55</b>	<b>\$ 18,995.83</b>	<b>\$ 3,393.13</b>	<b>\$ 22,248.00</b>	<b>\$ 6,506.20</b>	<b>\$ 108,098.25</b>	<b>\$ 16,137.44</b>	<b>\$ 43,109.44</b>	<b>\$ -</b>	<b>\$ 291,028.96</b>

206-K-9 Fund  
207-Sheriff Reserve's  
208-Dive Team  
209-Resourse Officer  
210-Benzie Kids  
211-D.A.R.E. Fund  
215-FOC

230-BVTMC  
232-Planning/Zoning  
235-CBDG  
238-EDC  
245-Re monumentation  
256-Reg of Deeds  
262-911-Training

269-Law Library  
270-Platte River Bridge  
271-Housing Grant  
276-Council on Aging  
285-Pt. Betsie Lighthouse  
292-Child Care Fund  
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt  
315-Benzie Leelanau Health  
321-Jail Bond  
371-Jail Bldg Debt Millage  
425-Equipment Replace

04/06/2023 01:53 PM

User: Rlynn

DB: Benzie County

## INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 03/24/2023 - 04/06/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 1/11

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-727.00	OFFICE SUPPLIES	QUILL CORPORATION	ACCT#6861375 FOR ORDER #168279300 O	31094851	03/31/23	19.81	89209
101-101-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	20.00	20
101-101-860.00	TRAVEL	MARKEY, TIM	PER DIEM/ TRAVEL VOUCHER FOR MONTH	FEBRUARY 2023	03/31/23	68.77	89200
101-101-860.00	TRAVEL	GARY SAUER	MILEAGE VOUCHER FOR COUNTY COMMIS	MARCH 2023	04/30/23	235.15	89261
101-101-860.00	TRAVEL	JEANNOT, ART	MILEAGE FOR MARCH	MARCH 2023	04/30/23	82.53	89270
101-101-860.00	TRAVEL	KAREN CUNNINGHAM	MILEAGE FOR COUNTY COMMISISONER	MARCH 2023	04/30/23	128.25	89279
101-101-955.10	DUES & REGISTRATIONS	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	415.62	20
Total For Dept 101 BOARD OF COMMISSIONERS						970.13	
Dept 131 CIRCUIT COURT							
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT FROM BENZIE TO MANIST	FEB 2023	04/30/23	190.30	89291
101-131-802.00	TRANSCRIPTS	MARCIA TOMKIEWICZ	TRANSCRIPRTS FOR FREEBOLD AND CULBER	3/27/23	04/30/23	596.15	89293
101-131-804.00	RECORDING SERVICES	MARCIA TOMKIEWICZ	RECORDING FOR SERVEISE CIRCUIT COUR	03/27/2023	04/30/23	465.00	89293
101-131-807.00	JURY FEES	ABIGAIL TAC AN HAYES	JURY DUTY	22-2851-FH	04/30/23	20.63	89220
101-131-807.00	JURY FEES	ALYSSA MARIE HOLSTON	JURY DUTY	22-2851-FH	04/30/23	30.00	89222
101-131-807.00	JURY FEES	BARBARA LYNN HOSEIT	JURY DUTY	22-2851-FH	04/30/23	30.00	89227
101-131-807.00	JURY FEES	BERNARD JAMES HENNIG	JURY DUTY	22-2851-FH	04/30/23	30.63	89234
101-131-807.00	JURY FEES	BIANCA SUE MCLAREN	JURY DUTY	22-2851-FH	04/30/23	21.25	89235
101-131-807.00	JURY FEES	BRADY ALLEN SATTLER	JURY DUTY	22-2851-FH	04/30/23	23.75	89237
101-131-807.00	JURY FEES	BRENT ALLEN LOOMIS	JURY DUTY	22-2851-FH	04/30/23	27.50	89238
101-131-807.00	JURY FEES	CAMERON CURTIS MILLS	JURY DUTY	22-2851-FH	04/30/23	27.50	89240
101-131-807.00	JURY FEES	CATHERINE WINTER EDWAR	JURY DUTY	22-2851-FH	04/30/23	21.25	89242
101-131-807.00	JURY FEES	CHAD ALLAN HANSON	JURY DUTY	22-2851-FH	04/30/23	33.75	89244
101-131-807.00	JURY FEES	CHRISTOPHER JAMES PICK	JURY DUTY	22-2851-FH	04/30/23	24.38	89246
101-131-807.00	JURY FEES	CHRISTIANE THEOBALD	JURY DUTY	22-2851-FH	04/30/23	22.50	89247
101-131-807.00	JURY FEES	CRYSTAL GAIL GRIFFIS	JURY DUTY	22-2851-FH	04/30/23	33.75	89249
101-131-807.00	JURY FEES	DANIEL JOHN KLEI	JURY DUTY	22-2851-FH	04/30/23	33.75	89251
101-131-807.00	JURY FEES	DANNY JAMES NOSTRANDT	JURY DUTY	22-2851-FH	04/30/23	26.25	89252
101-131-807.00	JURY FEES	DEBORAH GENNE RYAN	JURY DUTY	22-2851-FH	04/30/23	23.75	89253
101-131-807.00	JURY FEES	DERRICK ALLEN DILAS	JURY DUTY	22-2851-FH	04/30/23	24.38	89254
101-131-807.00	JURY FEES	DEVON HARRIS	JURY DUTY	22-2851-FH	04/30/23	33.75	89255
101-131-807.00	JURY FEES	ELIZABETH NICOLE BLOOM	JURY DUTY	22-2851-FH	04/30/23	32.50	89256
101-131-807.00	JURY FEES	ERIC RICHARD HAAN	JURY DUTY	22-2851-FH	04/30/23	17.50	89259
101-131-807.00	JURY FEES	HANS DUANE DANKE	JURY DUTY	22-2851-FH	04/30/23	27.50	89264
101-131-807.00	JURY FEES	JAMES ERNEST SIMON	JURY DUTY	22-2851-FH	04/30/23	33.75	89266
101-131-807.00	JURY FEES	JASON JAY LAUTNER	JURY DUTY	22-2851-FH	04/30/23	33.75	89267
101-131-807.00	JURY FEES	JEAN ANN WEISHAAR	JURY DUTY	22-2851-FH	04/30/23	21.25	89268
101-131-807.00	JURY FEES	JEFFREY OLSZEWSKI	JURY DUTY	22-2851-FH	04/30/23	40.00	89272
101-131-807.00	JURY FEES	JENNIFER ANN LAMOREAUX	JURY DUTY	22-2851-FH	04/30/23	16.88	89273
101-131-807.00	JURY FEES	JOSEPH ANDREW SMITH	JURY DUTY	22-2851-FH	04/30/23	33.75	89276
101-131-807.00	JURY FEES	JOSEPH WILLIAM WADE	JURY DUTY	22-2851-FH	04/30/23	24.38	89277
101-131-807.00	JURY FEES	KAITLIN DANNON SHALES	JURY DUTY	22-2851-FH	04/30/23	33.75	89278
101-131-807.00	JURY FEES	KELLY MARIE HUNT	JURY DUTY	22-2851-FH	04/30/23	23.75	89280
101-131-807.00	JURY FEES	KURTIS ALAN TOPOUS	JURY DUTY	22-2851-FH	04/30/23	21.25	89284
101-131-807.00	JURY FEES	LINDA KATHERINE TURNER	JURY DUTY	22-2851-FH	04/30/23	25.00	89286
101-131-807.00	JURY FEES	LISA ANNE RICHTER	JURY DUTY	22-2851-FH	04/30/23	20.63	89287
101-131-807.00	JURY FEES	MACKENZIE PAIGE LONG	JURY DUTY	22-2851-FH	04/30/23	25.63	89290
101-131-807.00	JURY FEES	MAX CARMEN	JURY DUTY	22-2851-FH	04/30/23	37.50	89295
101-131-807.00	JURY FEES	NIKOLE ANN POPP	JURY DUTY	22-2851-FH	04/30/23	21.25	89305
101-131-807.00	JURY FEES	PATRICIA LYNN WOLFE	JURY DUTY	22-2851-FH	04/30/23	17.50	89310
101-131-807.00	JURY FEES	RICHARD MARTIN CHILDS	JURY DUTY	22-2851-FH	04/30/23	21.25	89314
101-131-807.00	JURY FEES	RIDGE EUGENE HEILER	JURY DUTY	22-2851-FH	04/30/23	21.25	89315
101-131-807.00	JURY FEES	SAMANTHA ROBOTHAM	JURY DUTY	22-2851-FH	04/30/23	19.38	89318

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Fund 101 GENERAL FUND							
Dept 131 CIRCUIT COURT							
101-131-807.00	JURY FEES	SEAN LEE WILLIAMS	JURY DUTY	22-2851-FH	04/30/23	21.25	89320
101-131-807.00	JURY FEES	SHANNON LINETTE LOUISI	JURY DUTY	22-2851-FH	04/30/23	27.50	89321
101-131-807.00	JURY FEES	SUSAN JANE LEE	JURY DUTY	22-2851-FH	04/30/23	24.38	89329
101-131-807.00	JURY FEES	TODD MICHAEL HEIGES	JURY DUTY	22-2851-FH	04/30/23	33.75	89336
101-131-807.00	JURY FEES	WILLIAM HENRY MASON JR	JURY DUTY	22-2851-FH	04/30/23	24.38	89342
101-131-807.00	JURY FEES	YVONNE GAIL ZAMMIT	JURY DUTY	22-2851-FH	04/30/23	27.50	89344
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07030	03/31/23	30.00	89204
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07033	03/31/23	60.00	89204
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07037	03/31/23	120.00	89204
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07035	03/31/23	135.00	89204
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07039	03/31/23	135.00	89204
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07032	03/31/23	120.00	89204
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07038	03/31/23	285.00	89204
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07031	03/31/23	187.50	89204
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07034	03/31/23	45.00	89204
101-131-810.00	LEGAL FEES	NORTH POINTE LEGAL, PL	COURT APPOINTED ATTY FOR VARIOUS NA	07036	03/31/23	37.50	89204
101-131-810.00	22-3189-NA	NICHOLAS BROWN LAW, PL	COURT APPOINTED ATTY FOR VARIOUS NA	FEBRUARY 2023	04/30/23	1,511.98	89304
101-131-812.00	APPEALS COURT - LEGAL FEES	JEANICE DAGHER-MARGOSI	APPELLATE ATTORNEY FEES 21-2737-FC	03/26/2023	04/30/23	714.80	89269
101-131-812.00	APPEALS COURT - LEGAL FEES	SPILLAN, JOHN	COURT APPOINTED ATTY - NA FEES	FEBRUARY 2023	04/30/23	87.50	89324
101-131-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN	450-9688610-001 MODEL MX-M2630	5024287992	03/31/23	67.52	89215
101-131-860.00	TRAVEL	MANISTEE COUNTY	REIMBURSEMENT FROM BENZIE TO MANISTEE	FEB 2023	04/30/23	205.67	89291
Total For Dept 131 CIRCUIT COURT						6,210.85	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITI	6 WATER DELIVERD, 2 RETURN, 1 DELIV	22702TM	03/31/23	59.50	89296
101-136-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	15.89	20
101-136-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICE	LABELING TAPE & OFFICE SUPPLIES	19CY-7C7V-637Y	04/30/23	198.81	89223
101-136-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITI	BOTTLE WATER DELIVERY, RENTAL, DEPO	1150781	04/15/23	70.50	89296
101-136-805.10	PROBATE CT APPOINTTTED ATT	ERIC OHEARN	VERA CARMEN-ATTY FEES	00112	04/30/23	405.00	89258
101-136-805.10	PROBATE CT APPOINTTTED ATT	NICHOLAS BROWN LAW, PL	COURT APPOINTED ATTY FOR VARIOUS NA	MARCH 2023	04/30/23	25.00	89304
101-136-806.00	SCREENING FEES	NORTHERN CLINICAL & DI	PSYCHOLOGICAL TESTING	DP23-225	03/31/23	173.75	89306
101-136-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS,	COURT SCREENING-REMOTE	DP23-231	04/30/23	75.00	89308
101-136-807.00	JURY FEES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	134.12	20
101-136-807.00	JURY FEES	BROOKE ELAINE KNAUSS	JURY DUTY	21-277-SM	03/31/23	37.50	89239
101-136-955.10	DUES & REGISTRATIONS	MPJRA	PROBATE & JUVENILE ASSOCIATION MEMB	DP23-207	03/31/23	100.00	89302
101-136-956.10	MENTAL EXAMINATIONS	NORTHERN CLINICAL & DI	PSYCHOLOGICAL TESTING	DP23-225	03/31/23	200.00	89306
101-136-956.20	EXAMINATIONS-DEV DISABLED	NORTHERN CLINICAL & DI	PSYCHOLOGICAL TESTING	DP23-225	03/31/23	256.25	89306
101-136-970.00	EQUIPMENT	ODP BUSINESS SOLUTIONS	CABINET	300947887001	03/31/23	950.19	89307
Total For Dept 136 DISTRICT COURT						2,701.51	
Dept 142 JUVENILE DIVISION							
101-142-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITI	WATER, DEPOSIT RETURN, AND DELIVERY	24229TM	04/23/23	25.50	89296
101-142-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL	603-0236145-000- MX-M2651	5024546012	04/28/23	79.90	89341
101-142-970.00	EQUIPMENT	AMAZON CAPITAL SERVICE	OFFICE FURNITURE FOR LORI WADE	1WCQ-6RL3-4J16	03/31/23	435.76	89172
Total For Dept 142 JUVENILE DIVISION						541.16	
Dept 172 ADMINISTRATOR							
101-172-727.00	OFFICE SUPPLIES	QUILL CORPORATION	ACCT#6861375 FOR ORDER #168279300 O	31094851	03/31/23	102.34	89209
101-172-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	187.27	20
101-172-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICE	OFFICE SUPPLIES FOR ADMIN	1GWJ-T97G-6H34	03/31/23	106.34	89223
101-172-961.00	TRAINING & SCHOOLS	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	35.00	20
Total For Dept 172 ADMINISTRATOR						430.95	

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Fund 101 GENERAL FUND							
Dept 253 COUNTY TREASURER							
101-253-961.00	TRAINING & SCHOOLS	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	50.00	20
Total For Dept 253 COUNTY TREASURER						50.00	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-727.00	OFFICE SUPPLIES	QUILL CORPORATION	ACCT#6861375 FOR ORDER #168279300 O	31094851	03/31/23	21.57	89209
Total For Dept 257 EQUALIZATION DEPARTMENT						21.57	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE-BUILDING	BENZIE COUNTY ROAD COM	FUEL FOR MARCH FOR BUILDING & GROUN	1669	04/30/23	110.57	89230
101-265-750.00	MAINTENANCE SUPPLIES	KSS	CLEANING SUPPLIES	1465275-1	03/31/23	65.21	89198
101-265-750.00	MAINTENANCE SUPPLIES	KSS	SUPPLIES FOR JAIL	1466341	03/31/23	214.68	89198
101-265-750.00	MAINTENANCE SUPPLIES	KSS	PLASTIC KNIFES	1467423	05/03/23	64.84	89282
101-265-750.00	MAINTENANCE SUPPLIES	STANLEY STEEMER OF NOR	JURY CHAIRS CLEANING	276219	04/23/23	900.00	89325
101-265-800.00	CONTRACTED SERVICES	KATHY HELINE CLEANING	CAMPUS CLEANING FOR MONTH OF MARCH	16	03/31/23	5,600.00	89197
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	268643	03/31/23	435.80	89212
101-265-850.00	TELEPHONE	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	149.99	20
101-265-935.00	BUILDING REPAIRS	NORTHERN MICHIGAN GLAS	INSULATED GLASS IN BROKEN AWNING WI	58514	03/31/23	445.00	89205
Total For Dept 265 BUILDING & GROUNDS						7,986.09	
Dept 267 PROSECUTING ATTORNEY							
101-267-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	122.81	20
101-267-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNEX	LEXIS NEXIS PROSECUTOR	3094406956	04/01/23	174.00	89313
101-267-955.00	CONVENTIONS & MEETINGS	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	50.00	20
Total For Dept 267 PROSECUTING ATTORNEY						346.81	
Dept 268 REGISTER OF DEEDS							
101-268-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	66.41	20
101-268-955.00	CONVENTIONS & MEETINGS	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	(9.75)	20
Total For Dept 268 REGISTER OF DEEDS						56.66	
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	JACKPINE BUSINESS CENT	20 CASES OF COPY PAPER	483486-0	04/30/23	959.40	89265
101-285-730.00	POSTAGE	AUTOMATED BUSINESS EQU	INK CARTRIDGES FOR POSTAGE MACHINE	22550	04/30/23	388.79	89226
101-285-800.00	CONTRACTED SERVICES	FP FINANCE PROGRAM	POSTAGE METER RENTAL	33678572	03/31/23	248.04	89189
101-285-940.20	EQUIPMENT LEASE	WELLS FARGO VENDOR FIN	CONTRACT 450-0236145-001 MODEL BP-5	5024334065	03/31/23	155.51	89214
101-285-940.20	EQUIPMENT LEASE-40033811	TEAM FINANCIAL GROUP,	CUSTOMER #40033811 CONTRACT #400338	00092672	04/21/23	73.19	89331
101-285-940.20	EQUIPMENT LEASE-40029846	TEAM FINANCIAL GROUP,	CUSTOMER #40029846 CONTRACT 4002984	00092404	04/19/23	189.93	89331
Total For Dept 285 CENTRAL SERVICES						2,014.86	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICE	JAIL UNIF/OFFICE SUPP	1X19-1DRC-13XW	03/30/23	44.18	89172
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICE	KITCH FAUCT REPAIR/ OFFICE SUPPLIES	19D9-NCHR-3G3F	03/30/23	14.11	89172
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	FUEL ROAD/JAIL MARCH 2023	1668	04/06/26	4,367.41	89230
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	19-4 OC/TR CONTRACT X3	KH600694	04/06/23	245.00	89340
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	21-2 OIL CHANGE 28349 MILES	76049	04/06/23	55.51	89343
101-301-749.00	VEHICLE REPAIRS	LONG LAKE MARINA	SNOWMOBILE REPAIR - BRAKING SYSTEM	27954	03/30/23	1,070.54	89199
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	23-2 NEW TIRE MOUNT	43609	04/06/23	40.00	89229
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	23-3 NEW TIRE MOUNT	43610	04/06/23	40.00	89229
101-301-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE	20-1 21-1 21-3 16-1 VARIOUS WIRELES	58875	04/06/23	424.60	89263
101-301-749.00	VEHICLE REPAIRS	THIRLBY AUTOMOTIVE - S	14-1 AND 19-3 BRAKE PARTS	MAR 2023 STMT	04/06/23	552.19	89333
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVICE	UNIFORMS - ROAD - CH	1NNT-DNNG-46FJ	03/30/23	169.96	89172
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVICE	UNIFORMS - ROAD	11DF-YTX3-T6Q9	03/30/23	293.86	89172
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS,	MARCH 2023 JAIL AND ROAD DRY CLEANI	2876	04/06/23	64.75	89316

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Fund 101 GENERAL FUND							
Dept 301 SHERIFF							
101-301-835.10	BLOOD RESTITUTIONS	COUNTY OF BENZIE	BLOOD DRAW 03132022 CH	1548060 CBMI-051	03/30/23	75.00	89186
101-301-850.00	TELEPHONE	CHARTER COMMUNICATIONS	8245 12 142 0010078 MARCH/APRIL 202	0010078032123	03/30/23	17.61	89184
101-301-956.00	EMPLOYEE PHYSICALS	MUNSON WALK IN CLINIC	EMPLOYEE PHYS/DRUG SCREEN	03182023	03/30/23	160.00	89202
101-301-961.00	TRAINING & SCHOOLS	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	803.25	20
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVICE	ROAD EQUIPMENT	1CX3-7NYH-4H1X	03/30/23	19.94	89172
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVICE	FLASHLIGHTS - ROAD	19G1-H9HQ-QN49	03/30/23	200.90	89172
101-301-970.00	EQUIPMENT	NUGENT ACE HARDWARE	ACCOUNT 1444 JAIL REPAIRS/TOOL/KITC	03252023 1444	03/30/23	211.92	89206
Total For Dept 301 SHERIFF						8,870.73	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE GROUP	1039923 SUB 1001-EYE FOR APRIL	165700483	03/31/23	15.40	89188
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	FUEL ROAD/JAIL MARCH 2023	1668	04/06/26	404.56	89230
Total For Dept 333 SECONDARY ROAD PATROL						419.96	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE GROUP	1039923 SUB 1001-EYE FOR APRIL	165700483	03/31/23	9.28	89188
101-426-967.00	PROJECT EXPENSES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	485.95	20
Total For Dept 426 EMERGENCY MANAGEMENT						495.23	
Dept 648 MEDICAL EXAMINER							
101-648-835.00	LAB FEES	NMS LABS	LAB FEES	1202009	03/31/23	1,064.00	89203
101-648-959.00	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. DO	AUTOPSY FEES FOR MARCH 1-27,2023	MARCH 2023	03/31/23	2,400.00	89191
Total For Dept 648 MEDICAL EXAMINER						3,464.00	
Dept 649 MENTAL HEALTH							
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWORK	MONTHLY APPROPRIATION FOR APRIL 2023	IN001386	04/30/23	9,534.59	89243
Total For Dept 649 MENTAL HEALTH						9,534.59	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION INSU	FIDELITY SECURITY LIFE GROUP	1039923 SUB 1001-EYE FOR APRIL	165700483	03/31/23	432.00	89188
101-852-874.00	MEDICAL INSURANCE - RETIR	FIDELITY SECURITY LIFE GROUP	1044145 SUB 1001-RETIREE EYE	165702238	03/31/23	55.68	89188
Total For Dept 852 MEDICAL INSURANCE						487.68	
Total For Fund 101 GENERAL FUND						44,602.78	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE GROUP	1039923 SUB 1001-EYE FOR APRIL	165700483	03/31/23	4.64	89188
205-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	FUEL ROAD/JAIL MARCH 2023	1668	04/06/26	112.85	89230
205-000-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, IN	19-3 FRONT PADS & ROTORS	015240	03/30/23	145.50	89192
205-000-840.00	INTELL/INVESTIGATIONS	AMAZON CAPITAL SERVICE	KITCH FAUCT REPAIR/ OFFICE SUPPLIES	19D9-NCHR-3G3F	03/30/23	14.10	89172
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTE	MAR 2023 INTELL	939561-202303-1	04/04/23	75.00	89338
Total For Dept 000						352.09	
Total For Fund 205 TNT OFFICER MILLAGE FUND						352.09	
Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
209-000-725.00	FRINGE BENEFITS	FIDELITY SECURITY LIFE GROUP	1039923 SUB 1001-EYE FOR APRIL	165700483	03/31/23	24.68	89188
209-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	FUEL ROAD/JAIL MARCH 2023	1668	04/06/26	585.87	89230
209-000-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, IN	18-1 BATTERY R&R LABOR ONLY	015248	03/30/23	95.00	89192
209-000-749.00	VEHICLE REPAIRS	THIRLBY AUTOMOTIVE - S	14-1 AND 19-3 BRAKE PARTS	MAR 2023 STMT	04/06/23	231.25	89333
209-000-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF	PETTY CASH MARCH 2023	PC MAR 2023	04/06/23	15.00	89231

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Fund 209 SCHOOL RESOURCE OFFICER							
Dept 000							
Total For Dept 000						951.80	
Total For Fund 209 SCHOOL RESOURCE OFFICER						951.80	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	ACCOUNT 1444 JAIL REPAIRS/TOOL/KITC	03252023 1444	03/30/23	7.99	89206
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	TP - JAIL	1467061	03/30/23	108.70	89198
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	SUPPLIES FOR JAIL	1466341	03/31/23	914.86	89198
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	ACCOUNT 1444 JAIL REPAIRS/TOOL/KITC	03252023 1444	03/30/23	276.22	89206
213-265-935.00	JAIL REPAIRS	A&B EQUIPMENT & SONS I	DRYER DRUM R&R JAIL	23-0450	04/06/23	2,771.59	89219
213-265-935.00	JAIL REPAIRS	STANLEY STEEMER OF NOR	DRYER VENT CLEANING - JAIL 04042023	276560	04/06/23	325.00	89325
Total For Dept 265 BUILDING & GROUNDS						4,404.36	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICE	KITCH FAUCT REPAIR/ OFFICE SUPPLIES	19D9-NCHR-3G3F	03/30/23	14.11	89172
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 03/19 TO 03/25/2023	124614	03/30/23	3,089.33	89182
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	FUEL ROAD/JAIL MARCH 2023	1668	04/06/26	163.24	89230
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICE	JAIL UNIF/OFFICE SUPP	1X19-1DRC-13XW	03/30/23	327.96	89172
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS,	MARCH 2023 JAIL AND ROAD DRY CLEANI	2876	04/06/23	101.50	89316
213-351-834.01	PRISONER MEDICAL - JAIL IN	ALL ACCESS CARE PLLC	MARCH MEDICAL CARE JAIL 2023	56173	04/06/23	11,094.49	89221
213-351-855.00	RADIO EQUIPMENT	GRAND TRAVERSE MOBILE	JAIL RADIO	58326	04/06/23	1,818.92	89263
213-351-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF	PETTY CASH MARCH 2023	PC MAR 2023	04/06/23	50.00	89231
213-351-940.20	EQUIPMENT LEASE - COPIER-4	TEAM FINANCIAL GROUP,	CONTRACT 40031429-1 JAIL	00091954	03/30/23	307.00	89211
213-351-961.00	TRAINING & SCHOOLS	ELLA SIMMONS	SHEILD TRAINING MILEAGE 230 MILES	0320/21 SHEILD	03/30/23	150.65	89187
213-351-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF	PETTY CASH MARCH 2023	PC MAR 2023	04/06/23	70.00	89231
213-351-970.00	EQUIPMENT	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	479.92	20
213-351-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE	JAIL RADIO	58326	04/06/23	338.08	89263
213-351-972.00	KITCHEN EQUIPMENT/SERVICE	AMAZON CAPITAL SERVICE	KITCH FAUCT REPAIR/ OFFICE SUPPLIES	19D9-NCHR-3G3F	03/30/23	45.44	89172
213-351-972.00	KITCHEN EQUIPMENT/SERVICE	NUGENT ACE HARDWARE	ACCOUNT 1444 JAIL REPAIRS/TOOL/KITC	03252023 1444	03/30/23	91.90	89206
Total For Dept 351 JAIL - CORRECTIONS						18,142.54	
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION INST	FIDELITY SECURITY LIFE	GROUP 1039923 SUB 1001-EYE FOR APRIL	165700483	03/31/23	143.44	89188
Total For Dept 852 MEDICAL INSURANCE						143.44	
Total For Fund 213 JAIL OPERATIONS FUND						22,690.34	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	223.12	20
214-265-820.00	SNOW REMOVAL	SIGNATURE SERVICES, BE	MARCH SNOW PLOWING	5629	04/06/23	45.00	89322
214-265-850.01	INTERNET SERVICE	BRIGHTSPEED	INTERNET/PHONE CHARGES FOR THE MONTH	404669354	03/31/23	309.17	89180
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITI	ST 3 WATER	1026515	04/06/23	59.50	89296
Total For Dept 265 BUILDING & GROUNDS						636.79	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-727.00	OFFICE SUPPLIES	QUILL CORPORATION	ACCT#6861375 FOR ORDER #168279300 O	31094851	03/31/23	29.83	89209
214-655-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	254.27	20
214-655-748.00	GAS, OIL & GREASE-EMS	BENZIE COUNTY ROAD COM	FUEL FOR MARCH FOR EMS	1666	04/30/23	3,247.41	89230
214-655-749.00	VEHICLE REPAIRS	THIRLBY AUTO - ALS/EMS	GAS CAP	879643	04/06/23	8.23	89332
214-655-961.00	TRAINING & SCHOOLS	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	662.50	20
214-655-961.00	TRAINING & SCHOOLS	MUNSON MEDICAL CENTER	CPR	FEB-23	04/06/23	225.00	89303
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						4,427.24	

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## INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE GROUP	1039923 SUB 1001-EYE FOR APRIL	165700483	03/31/23	183.52	89188
			Total For Dept 852 MEDICAL INSURANCE			183.52	
			Total For Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND			5,247.55	
Fund 217 SNOWMOBILE PATROL FUND							
Dept 332 SNOWMOBILE LAW ENFORCEMENT							
217-332-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COM	FUEL ROAD/JAIL MARCH 2023	1668	04/06/26	89.80	89230
217-332-749.00	VEHICLE REPAIRS	LONG LAKE MARINA	SNOWMOBILE REPAIR - BRAKING SYSTEM	27954	03/30/23	466.18	89199
			Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT			555.98	
			Total For Fund 217 SNOWMOBILE PATROL FUND			555.98	
Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-751.00	UNIFORMS	AMAZON CAPITAL SERVICE	MARINE UNIFORM	1GPD-3NDM-3JC3	04/06/23	39.99	89223
			Total For Dept 000			39.99	
			Total For Fund 220 MARINE PATROL FUND			39.99	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-748.00	GAS, OIL & GREASE- RECYCLING	BENZIE COUNTY ROAD COM	FUEL FOR MARCH FOR RECYCLING	1670	04/30/23	94.79	89230
228-000-800.00	CONTRACTED SERVICES-RECYCLING	GFL ENVIRONMENTAL	RECYCLING SERVICES FOR FEBRUARY 202	B022823	04/06/23	15,609.04	89262
228-000-900.00	PUBLIC RELATIONS-PRINTING/PUBLICATION	BENZIE TRANSPORTATION	BUS ADVERTISING	3011	04/06/23	187.50	89233
			Total For Dept 000			15,891.33	
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE GROUP	1039923 SUB 1001-EYE FOR APRIL	165700483	03/31/23	4.64	89188
			Total For Dept 852 MEDICAL INSURANCE			4.64	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			15,895.97	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	SOIL EROSION PERMITS	ASSOCIATED GOVERNMENT	PERMIT FEES	2707	04/14/23	1,200.00	89224
			Total For Dept 723 SOIL EROSION CONTROL			1,200.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			1,200.00	
Fund 241 LAND BANK AUTHORITY FUND							
Dept 000							
241-000-967.00	PROJECT EXPENSES	MICHIGAN ASSN OF LAND	2023 MALB MEMBERSHIP DUES	02102023	04/06/23	125.00	89297
			Total For Dept 000			125.00	
			Total For Fund 241 LAND BANK AUTHORITY FUND			125.00	
Fund 244 E.D.C. ENTERPRISE FUND							
Dept 000							
244-000-800.00	CONTRACTED SERVICES	MITCHELL SHAPIRO	JANUARY 2023 SERVICES	BC-5	04/24/23	1,170.00	89301
244-000-800.00	CONTRACTED SERVICES	MITCHELL SHAPIRO	FEBRUARY 2023 SERVICES	BC-6	04/23/23	2,070.00	89301
			Total For Dept 000			3,240.00	
			Total For Fund 244 E.D.C. ENTERPRISE FUND			3,240.00	

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Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-935.00	BUILDING REPAIRS	GILBERT SALES AND SERV	PRESSURE WASHER PURCHASE.	80311	03/30/23	2,776.25	89190
Total For Dept 265 BUILDING & GROUNDS						2,776.25	
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	QUILL CORPORATION	ACCT#6861375 FOR ORDER #168279300 O	31094851	03/31/23	76.11	89209
247-430-727.00	OFFICE SUPPLIES	QUILL CORPORATION	ACCT#6861375 ORDER #168279301 SUPPL	31257841	03/31/23	160.99	89209
247-430-727.00	OFFICE SUPPLIES	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	30.51	20
247-430-748.00	GAS, OIL & GREASE-ANIMAL C	BENZIE COUNTY ROAD COM	FUEL FOR MARCH FOR ANIMAL CONTROL	1671	04/30/23	324.23	89230
247-430-970.00	EQUIPMENT	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	5.00	20
Total For Dept 430 ANIMAL CONTROL						596.84	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION INSU	FIDELITY SECURITY LIFE GROUP 1039923	SUB 1001-EYE FOR APRIL	165700483	03/31/23	20.04	89188
Total For Dept 852 MEDICAL INSURANCE						20.04	
Total For Fund 247 ANIMAL CONTROL FUND						3,393.13	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-479.00	04. Const. Cost 100,001 ar	MCKEE, CAROL JEAN	BD Payment Refund	00042599	04/04/23	170.00	89201
249-371-800.00	BUILDING PERMITS	ASSOCIATED GOVERNMENT	PERMIT FEES	2707	04/14/23	7,828.00	89224
Total For Dept 371 BUILDING INSPECTOR						7,998.00	
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	PLUMBING PERMITS	ASSOCIATED GOVERNMENT	PERMIT FEES	2707	04/14/23	2,948.00	89224
Total For Dept 372 PLUMBING INSPECTOR						2,948.00	
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	MECHANICAL PERMITS	ASSOCIATED GOVERNMENT	PERMIT FEES	2707	04/14/23	4,215.00	89224
Total For Dept 373 MECHANICAL INSPECTOR						4,215.00	
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	ELECTRICAL PERMITS	ASSOCIATED GOVERNMENT	PERMIT FEES	2707	04/14/23	7,087.00	89224
Total For Dept 375 ELECTRICAL INSPECTOR						7,087.00	
Total For Fund 249 BUILDING DEPARTMENT FUND						22,248.00	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICE	REPLACEMENT CERTIFICATE FRAMES FOR	1RML-VGRD-C1FH	03/30/23	79.96	89172
261-325-727.00	OFFICE SUPPLIES	KSS	SUPPLIES FOR JAIL	1466341	03/31/23	12.17	89198
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL,	NG9-1-1 MONTHLY SERVICE AND MAINTEN	2452	03/30/23	938.00	89217
261-325-830.00	911 MAINTENANCE CONTRACT	EQUATURE	PHONE AND RADIO RECORDING HARDWARE	26005	04/06/23	4,982.00	89257
261-325-853.00	CELLULAR PHONES	CORY ELLIS	PHONE CASE FOR DEPARTMENT CELL PHON	614713	03/30/23	62.99	89185
261-325-961.00	TRAINING & SCHOOLS	CALVIN DENNIS	CPR TRAINING FOR ALL DISPATCHERS	0001	03/30/23	360.00	89181
Total For Dept 325 DISPATCH/COMMUNICATION						6,435.12	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION INSU	FIDELITY SECURITY LIFE GROUP 1039923	SUB 1001-EYE FOR APRIL	165700483	03/31/23	71.08	89188
Total For Dept 852 MEDICAL INSURANCE						71.08	
Total For Fund 261 911 EMERGENCY SERVICE FUND						6,506.20	
Fund 262 DISPATCHER TRAINING FUND							

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Fund 262 DISPATCHER TRAINING FUND							
Dept 000							
262-000-961.00	TRAINING & SCHOOLS	VISA	COMBINED VISA FOR MARCH 2023	03.16.23-0017	04/10/23	259.42	20
			Total For Dept 000			259.42	
			Total For Fund 262 DISPATCHER TRAINING FUND			259.42	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	REIMBURSEMENT FROM BENZIE TO MANISTEE	FEB 2023	04/30/23	138.40	89291
			Total For Dept 000			138.40	
			Total For Fund 269 LAW LIBRARY FUND			138.40	
Fund 285 POINT BETSIE LIGHTHOUSE FUND							
Dept 808 5.1 M STATE GRANT							
285-808-800.00	CONTRACTED SERVICES - ENGINEERING CO.	BARR ENGINEERING CO.	POINT BETSIE SHORELINE PROTECTION SERVICES	22101003.00-16	03/31/23	1,987.50	89228
			Total For Dept 808 5.1 M STATE GRANT			1,987.50	
			Total For Fund 285 POINT BETSIE LIGHTHOUSE FUND			1,987.50	
Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GRANT							
Dept 000							
286-000-967.00	PROJECT EXPENSES	CHERRY CAPITAL CONNECT	BENZIE COUNTY INTERNET FOR ALL- 2ND	16	04/23/23	100,000.00	89245
286-000-967.00	PROJECT EXPENSES	TKS SECURITY	CORRECTIONS SERVICE DOORS	22182	05/01/23	384.00	89335
			Total For Dept 000			100,384.00	
			Total For Fund 286 AMERICAN RESCUE PLAN ACT (ARPA)			100,384.00	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-840.70	INSTITUTIONAL ROOM & BOARD	OTTAWA COUNTY	DETENTION BED RENTAL	120921	04/30/23	500.00	89309
292-000-840.95	IN HOME CARE MISC.	TOTAL COURT SERVICES	INDIVIDUAL MONITORING AND SERVICES	19FBI0323	04/30/23	261.00	89337
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	JUV. PROBATION OFFICER TRAVEL EXPENSE	MARCH 2023	04/30/23	50.00	89317
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	JUV. PROBATION OFFICER TRAVEL EXPENSE	MARCH 2023	04/30/23	926.97	89317
292-000-862.01	INCENTIVES	CARLY BAILEY	REIMBURSEMENT FOR PROGRAM SUPPLIES	03/09/23	04/23/23	83.13	89241
292-000-862.01	INCENTIVES	ROBINSON, KELLIE	JUV. PROBATION OFFICER TRAVEL EXPENSE	MARCH 2023	04/30/23	142.83	89317
			Total For Dept 000			1,963.93	
			Total For Fund 292 CHILD CARE FUND			1,963.93	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-839.00	VETERANS BURIALS & MARKERS	REBECCA CARLISLE	VETERANS BURIAL BENEFIT-JOEL CASE HISTORY	VETERANS	04/30/23	300.00	89312
293-000-839.10	VETERANS FINANCIAL AID	TRI-GAS DISTRIBUTING CO	BALANCE FORWARD	4-47047	03/31/23	564.95	89213
293-000-900.00	PRINTING & PUBLISHING	MIDWESTERN BROADCASTING	BROADCASTING FOR VETERANS AFFAIRS	04/04/23	04/30/23	1,260.00	89300
			Total For Dept 000			2,124.95	
			Total For Fund 293 VETERAN'S RELIEF FUND			2,124.95	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-800.00	CONTRACTUAL SERVICES	LORI R. WADE	SOCIAL WORK SERVICES TO BENZIE COUNTY	APRIL 2023	04/30/23	3,750.00	89288
			Total For Dept 000			3,750.00	
			Total For Fund 296 JUVENILE JUSTICE FUND			3,750.00	

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Fund 401 CAPITAL IMPROVEMENT FUND							
Dept 000							
401-000-967.00	PROJECT EXPENSES	NW MI COG	BENZIE COUNTY MASTER PLAN	INVOICE 1 OF 2	03/31/23	4,400.00	89207
401-000-967.00	PROJECT EXPENSES	PRO COMM INC	CARGO BOX FOR 23-1, 23-2, 23-3 VEH	45354	03/31/23	5,255.00	89208
401-000-967.00	PROJECT EXPENSES	TRAVERSE CITY SIGN SHO	DIGITAL GRAPHICS FOR 23-2 AND 23-3	1408	04/30/23	600.00	89339
Total For Dept 000						10,255.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND						10,255.00	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	JAMES CARTER	OVERPAID ON DLQ TAXES FOR 09-022-01	03272023	03/30/23	7.49	89193
Total For Dept 000						7.49	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND						7.49	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-214.01	DUE TO SHERIFF'S DEPT - OV	BENZIE COUNTY SHERIFF	OWI REIMBURSEMENT FOR MARCH 2023	DP23-237	04/30/23	601.00	89231
701-136-221.01	DUE CITY FRANKFORT - OWI	CITY OF FRANKFORT	OWI REIMB	MARCH	04/30/23	209.50	89248
701-136-228.20	DUE STATE - DNR JUDGEMENT	STATE OF MICHIGAN	FEES FOR DISTRICT COURT OFFICES	MAR 2023 DIS	04/20/23	465.00	89326
701-136-228.30	DUE STATE - D. L. REINST	STATE OF MICHIGAN	FEES FOR DISTRICT COURT OFFICES	MAR 2023 DIS	04/20/23	30.00	89326
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	FEES FOR DISTRICT COURT OFFICES	MAR 2023 DIS	04/20/23	1,574.10	89326
701-136-228.42	DUE STATE - STATE COURT -	STATE OF MICHIGAN	FEES FOR DISTRICT COURT OFFICES	MAR 2023 DIS	04/20/23	70.00	89326
701-136-228.47	DUE STATE - OWI REIMBURSE	STATE OF MICHIGAN	FEES FOR DISTRICT COURT OFFICES	MAR 2023 DIS	04/20/23	300.98	89326
701-136-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	FEES FOR DISTRICT COURT OFFICES	MAR 2023 DIS	04/20/23	255.00	89326
701-136-228.57	DUE STATE - STATE JURY F	STATE OF MICHIGAN	FEES FOR DISTRICT COURT OFFICES	MAR 2023 DIS	04/20/23	30.00	89326
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	FEES FOR DISTRICT COURT OFFICES	MAR 2023 DIS	04/20/23	875.00	89326
701-136-228.59	DUE STATE - JUSTICE SYSTEM	STATE OF MICHIGAN	FEES FOR DISTRICT COURT OFFICES	MAR 2023 DIS	04/20/23	4,519.00	89326
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	16-190-SM-2 APPLIED TO FINES	DP23-205	03/31/23	100.00	89218
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND COST AND APPLIED TO FINES	DC23-232	04/30/23	4,318.00	89218
701-136-265.00	CASH BONDS PAYABLE	JOHN DANIEL CALL JR	BOND FOR 22-365-SD-2	DP23-234	04/30/23	326.00	89275
701-136-265.00	CASH BONDS PAYABLE	PAUL TERRANCE HENRY	BOND FOR PAUL 23-003-FY-2	DP23-236	04/30/23	180.00	89311
701-136-265.00	CASH BONDS PAYABLE	TAYLOR ANN RAMSAY	BOND FOR 22-366-SD-2 TAYLOR	DP23-235	04/30/23	176.00	89330
701-136-265.00	CASH BONDS PAYABLE	ZELDA GRAY	BOND FOR KEVIN 23-103-FD-2	DP23-233	04/30/23	1,000.00	89345
701-136-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	CLAIM#9-732-18 RESITTUTION 18-336-S	9-732-18	03/31/23	37.50	89225
701-136-271.00	50731	BRAD RYKSE	RESTITUTION FROM LARRY LEON BROWN	19-203-FY	03/31/23	100.00	89236
701-136-271.00	51818	CITY OF FRANKFORT	RESITTUTION 20-241-SD	DP23-211	03/31/23	172.00	89248
701-136-271.00	RESTITUTIONS PAYABLE	CRYSTAL MOUNTAIN RESOR	RESTITUTION 11-288-FY	52248	03/31/23	114.02	89250
701-136-271.00	RESTITUTIONS PAYABLE	FAMILY FARE	19-136-SM RESTITUTION	51416	03/31/23	8.52	89260
701-136-271.00	RESTITUTIONS PAYABLE	JEFF BORAH	18-016-FY RESTITUTION	48546	03/31/23	20.00	89271
701-136-271.00	RESTITUTIONS PAYABLE	JEREMY & KIMBERLY RICE	20-028-FY RESITTUTION	51853	03/31/23	125.00	89274
701-136-271.00	RESTITUTIONS PAYABLE	KRISTY MANNING	15-125-SM RESTITUTION	52230	03/31/23	100.00	89281
701-136-271.00	51195	KURT KIDDER	21-314-FD RESTITUTION	21-314-FD	03/31/23	35.00	89283
701-136-271.00	51195	LATTITUDE SUBROGATION S	RESTITUTION	21-314-FD	03/31/23	35.00	89285
701-136-271.00	51482	LOTTIE ZAVALA	17-139-SM RESTITUTION	17-139-SM	03/31/23	20.00	89289
701-136-271.00	51775	MARILYN STENBURG	03-278-SM RESTITUTION	03-278-SM	03/31/23	15.00	89294
701-136-271.00	51594	SMARTLINKS, INC	20-009-SM RESTITUTION	D20-009-SM	03/31/23	2.50	89323
701-136-271.00	52207	THOMAS STOLTMAN	18-336-SM RESTITUTION	52207	03/31/23	37.50	89334
701-136-275.00	REFUNDS	SARAH KATHRYN MARENTET	BOND WAS OVER AMOUNT OF FINES AND C	DP23-208	03/31/23	10.00	89319
Total For Dept 136 DISTRICT COURT						15,861.62	
Dept 141 FRIEND OF THE COURT							
701-141-222.04	DUE MANISTEE - STATUTORY	MANISTEE COUNTY TREASU	FEE COLLECTIONS FOR MARCH 2023	MARCH 2023	04/30/23	409.14	89292
701-141-222.05	DUE MANISTEE - PROCESSING	MANISTEE COUNTY TREASU	FEE COLLECTIONS FOR MARCH 2023	MARCH 2023	04/30/23	57.22	89292

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 701 GENERAL AGENCY FUND							
Dept 141 FRIEND OF THE COURT							
			Total For Dept 141 FRIEND OF THE COURT			466.36	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	PROBATE COURT FEES	MAR 23 PR	04/20/23	1,674.73	89327
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	PROBATE COURT FEES	MAR 23 PR	04/20/23	125.00	89327
701-148-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	PROBATE COURT FEES	MAR 23 PR	04/20/23	200.00	89327
701-148-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	PROBATE COURT FEES	MAR 23 PR	04/20/23	1,200.00	89327
			Total For Dept 148 PROBATE COURT			3,199.73	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT OF	NOTARY MONTH OF MARCH 2023 FEES	MARCH 2023	04/30/23	6.00	89298
701-215-228.37	DUE STATE - CRIME VICTIM F	STATE OF MICHIGAN	CIRCUIT COURT FEES FOR MARCH 2023	MARCH 2023	04/20/23	517.50	89328
701-215-228.42	DUE STATE - STATE COURT -	STATE OF MICHIGAN	CIRCUIT COURT FEES FOR MARCH 2023	MARCH 2023	04/20/23	180.00	89328
701-215-228.47	DUE STATE - OWI REIMBURSE	STATE OF MICHIGAN	CIRCUIT COURT FEES FOR MARCH 2023	MARCH 2023	04/20/23	24.50	89328
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEES FOR MARCH 2023	MARCH 2023	04/20/23	225.00	89328
701-215-228.57	DUE STATE - STATE JURY FE	STATE OF MICHIGAN	CIRCUIT COURT FEES FOR MARCH 2023	MARCH 2023	04/20/23	25.00	89328
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEES FOR MARCH 2023	MARCH 2023	04/20/23	1,071.00	89328
701-215-228.59	DUE STATE - JUSTICE SYSTEM	STATE OF MICHIGAN	CIRCUIT COURT FEES FOR MARCH 2023	MARCH 2023	04/20/23	313.00	89328
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND RETURN TO APPLY TO COURT ASSES	23-2911-FH	03/31/23	900.00	89174
701-215-271.00	RESTITUTIONS PAYABLE	STEFAN GRAVIS	RESTITUTION 17-2534-FH BRANDON PI	115	03/31/23	25.00	89210
701-215-271.00	RESTITUTIONS PAYABLE	STEFAN GRAVIS	RESTITUTION 17-2534-FH BRANDON PIPE	116	03/31/23	25.00	89210
701-215-271.00	RESTITUTIONS PAYABLE	WESCO INC	23-2905-FH ANDREW BRAGG RESTITUTION	114	03/31/23	1,000.00	89216
			Total For Dept 215 COUNTY CLERK			4,312.00	
Dept 253 COUNTY TREASURER							
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	ANN WALLACE	PRE ADJ 2022 FOR 04-036-020-10	03242023	03/30/23	254.09	89173
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	BENZIE COUNTY TREASURE	PRE ADJ 2022 FOR 07-017-009-01	03242023	03/30/23	2,243.41	89175
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	BENZIE COUNTY TREASURE	PRE ADJ 2021 AND 2020 FOR 07-501-00	03272023	03/30/23	972.08	89176
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	BENZIE COUNTY TREASURE	PRE ADJ 2022 FOR 02-504-169-00	03272023	03/30/23	1,119.88	89177
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	BENZIE COUNTY TREASURE	PRE ADJ 2022 FOR 07-005-018-01	03242023	03/30/23	542.30	89178
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	BRAD & MARILYN RAYMOND	PRE ADJ 2022 FOR 03-050-018-00	03242023	03/30/23	2,738.25	89179
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	CHARLES OLSEN & MARY B	PER ADJ 2022 FOR 51-010-131-00	03242023	03/30/23	6,220.44	89183
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	JEANETT PRITCHETT	PRE ADJ 2021 AND 2020 FOR 07-005-01	03242023	03/30/23	1,042.75	89194
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	JEFFREY FORRESTER	PRE ADJ 2022 FOR 09-024-014-03	03242023	03/30/23	1,000.95	89195
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	JOSEPH & JEAN WEISHAAR	TAXABLE VALUE CHANGE 2022 02-220-01	03242023	03/30/23	257.85	89196
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	BENZIE COUNTY TREASURE	PRE ADJ 2022 FOR 04-036-002-00	04042023	04/06/23	1,825.27	89232
701-253-274.19	APPEALS/CHARGEBACKS/REFUN	BENZIE COUNTY TREASURE	PRE ADJ 2022 FOR 07-025-035-00	04042023	04/06/23	602.46	89232
			Total For Dept 253 COUNTY TREASURER			18,819.73	
Dept 301 SHERIFF							
701-301-228.63	DUE STATE - SEX OFFENDER'S	MICHIGAN STATE POLICE	SEX OFFENDER MARCH 2023	551-613640	04/06/23	450.00	89299
			Total For Dept 301 SHERIFF			450.00	
			Total For Fund 701 GENERAL AGENCY FUND			43,109.44	

DB: Benzie County

## Page: 11/11

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			44,602.78	
			Fund 205 TNT OFFICER MILLAGE FUND			352.09	
			Fund 209 SCHOOL RESOURCE OFFICER			951.80	
			Fund 213 JAIL OPERATIONS FUND			22,690.34	
			Fund 214 EMERGENCY MEDICAL SERVICES (			5,247.55	
			Fund 217 SNOWMOBILE PATROL FUND			555.98	
			Fund 220 MARINE PATROL FUND			39.99	
			Fund 228 SOLID WASTE/RECYCLING FUND			15,895.97	
			Fund 231 SOIL EROSION (SESSC) FUND			1,200.00	
			Fund 241 LAND BANK AUTHOITY FUND			125.00	
			Fund 244 E.D.C. ENTERPRISE FUND			3,240.00	
			Fund 247 ANIMAL CONTROL FUND			3,393.13	
			Fund 249 BUILDING DEPARTMENT FUND			22,248.00	
			Fund 261 911 EMERGENCY SERVICE FUND			6,506.20	
			Fund 262 DISPATCHER TRAINING FUND			259.42	
			Fund 269 LAW LIBRARY FUND			138.40	
			Fund 285 POINT BETSIE LIGHTHOUSE FUND			1,987.50	
			Fund 286 AMERICAN RESCUE PLAN ACT (AR			100,384.00	
			Fund 292 CHILD CARE FUND			1,963.93	
			Fund 293 VETERAN'S RELIEF FUND			2,124.95	
			Fund 296 JUVENILE JUSTICE FUND			3,750.00	
			Fund 401 CAPITAL IMPROVEMENT FUND			10,255.00	
			Fund 516 DELINQUENT TAX REVOLVING FUN			7.49	
			Fund 701 GENERAL AGENCY FUND			43,109.44	
Total For All Funds:						291,028.96	

# Elected Officials And Department Heads

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## *Benzie County Central Dispatch*

505 S. Michigan Ave Beulah MI 49617  
Non-emergency (231) 882-4487 | Fax (231) 882-5894

Tuesday, April 4, 2023

To: Benzie County Board of Commission  
Ref: Quarterly Department Update

### **April 9<sup>th</sup> through April 15<sup>th</sup> is National Public Safety Telecommunicators Week**

<b>1<sup>st</sup> Quarter Statistics</b>	
Inbound 9-1-1 Calls	<b>1,546</b>
Transferred 9-1-1 Calls	<b>72</b>
Inbound Admin Calls	<b>3,385</b>
Transferred Admin Calls	<b>335</b>
Outbound Admin Calls	<b>2,091</b>
Average Answer Time for 9-1-1	<b>3.1 seconds</b>
Inbound Text-to-9-1-1	<b>9</b>
Outbound Text-from-9-1-1	<b>86</b>

#### **Staffing:**

- One trainee voluntarily exited the training program.
- Zach has started his training and is progressing well. He has received positive feedback on his interpersonal skills and ability to learn new things.
- We currently have one vacancy and will be looking to accept applications mid-April.
- Starting May 1<sup>st</sup>, we will be trying a new hybrid schedule that allows Michael 3 days a week dedicated to administrative duties.

#### **Training:**

- March 24<sup>th</sup> all staff completed necessary CPR re-certification
- All staff are working towards completing ICS/NIMS training
- Janet is attending CTO training and will be an additional CTO for our team.
- All staff completed multiple RapidSOS training and we can now receive some alarms digitally though this technology and drastically decrease the amount of time to dispatch responders to various alarms (burglary, fire, etc.)
- All staff completed LEIN training.
- The MPSCS interoperability conference had a lot of great information about the current and future of the radio system, including available technologies.



## *Benzie County Central Dispatch*

505 S. Michigan Ave Beulah MI 49617  
Non-emergency (231) 882-4487 | Fax (231) 882-5894

### **Projects:**

- Continuing to make progress on the design of the new dispatch center.
- 10 policies have been updated and we continue working on reviewing *all* policies.
- The equipment tracking system is almost ready for deployment.
- Our radio vendor has made the necessary requests to the state to begin updating radios with emergency alerts access.
- We are continuing to identify and repurpose equipment as a backup 9-1-1 and CAD position in a physically separate, yet secure location.
- A replacement laptop for Cory has been ordered and will serve dual purpose as a daily office laptop and be a fully functional mobile CAD for larger incidents.
  - The previous laptop will be re-purposed by county admin.

Respectfully,

*Cory Ellis*

Cory Ellis, 911 Director



# QUARTERLY REPORT

2023

BENZIE COUNTY BUILDING CODE AND  
SAFETY ENFORCEMENT

JANUARY, FEBRUARY, MARCH

**BENZIE BUILDING DEPARTMENT  
YEARLY REPORT  
JANUARY TO MARCH 2023**

**BUILDING PERMIT TYPES:**

NEW RESIDENCE:	0,015
ADDITION/REMODEL:	0,027
ACCESSORY BUILDING:	0,003
NEW COMMERCIAL:	0,001
COMMERCIAL ALTERATION/ADD:	0,005
COMMERCIAL ACCESSORY	0,001
SOIL EROSION	0,014
OTHER:	0,004

SOLAR PANELS(1) FOUNDATIONS(0) TOWERS(2) DEMOLITION(1)

TOTAL BUILDING PERMITS: 0,056

TOTAL ELECTRICAL PERMITS: 0,129

TOTAL MECHANICAL PERMITS: 0,138

TOTAL PLUMBING PERMITS: 0,057

# History of Issued Building Permits

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
January	12	11	8	16	26	15	18	15
February	7	12	15	13	8	14	14	17
March	18	14	45	16	25	34	28	24
April	39	55	30	39	8	49	48	
May	47	58	54	41	33	53	53	
June	48	43	58	38	48	54	36	
July	30	22	43	28	57	51	36	
August	31	38	36	38	39	39	58	
September	39	37	49	58	69	46	59	
October	54	57	58	53	42	67	44	
November	35	32	30	30	42	38	42	
December	17	18	20	21	16	27	25	
TOTAL	377	397	446	391	413	487	461	56

## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0001	CRAWFORD, KEVIN MARK	5329 GRACE ROAD	\$165.00	\$0
<b>Work Description:</b> Ground Mounted Solar Array				
PB23-0002	MAYER, BRYAN	20840 STANTON ROAD	\$220.00	\$0
<b>Work Description:</b> 288 Sq Ft Prefabricated Sunroom on Pole Constructed Platform				
PB23-0003	CRYSTAL DOWNS COUNTRY C	599 SUTTER ROAD	\$381.00	\$0
<b>Work Description:</b> Utility and Storage Building				
PB23-0004	SYMANSKI, ERIC & PATRICIA T	8038 YUKON ROAD	\$330.00	\$0
<b>Work Description:</b> 120 sq ft Bathroom Addition				
PB23-0005	WHITING, LAWRENCE C	2301 N. REYNOLDS ROAD TEMP	\$313.00	\$0
<b>Work Description:</b> INTERIOR RENOVATION OF POLE BUILDING INTO DWELLING, 955 SQ FT LOWER LEVEL, 690 SQ FT UPPER LEVEL				
PB23-0006	DAVIS, LONNIE G & JANET L	3541 CASEY ROAD	\$183.00	\$0
<b>Work Description:</b> 832 SQ FT PREMANUFACTURED SHED				
PB23-0007	BENZIE HOSPITAL ASSOC	224 PARK AVENUE	\$165.00	\$0
<b>Work Description:</b> Removal & Installation of Partition Walls & Doors				
PB23-0008	EVANS PROPERTIES LLC	706 FOREST AVENUE	\$220.00	\$0
<b>Work Description:</b> 699 Sq Ft Interior Renovations, Window/Door Framing				
PB23-0009	MEIER, GARY S.; TRUST	4207 ELY ROAD	\$478.00	\$0
<b>Work Description:</b> 1327 Sq Ft Home on 1327 Sq Ft Unfinished Basement, 576 Sq Ft Attached Garage, 31 Sq Ft Porch				
PB23-0010	CLARK, RICHARD & PAMELA (	4800 SHENBURN ROAD	\$330.00	\$0
<b>Work Description:</b> 640 Sq Ft 2 Story Addition on Crawlspc				
PB23-0011	BECK, PERRY	9569 PEARL LAKE ROAD	\$480.00	\$0
<b>Work Description:</b> 1266 SQ FT Addition, Slan-on-Grade, 576 SQ FT Renovation of Garage into Living Space				
PB23-0012	WARD, JUSTIN JAMES	5273 WALLAKER ROAD	\$547.00	\$0
<b>Work Description:</b> 3200 Sq Ft Pole Barn, 2560 Sq Ft Lean-to(s)				
PB23-0013	EARL SHEMWELL	3913 LAKE ANN ROAD	\$275.00	\$0
<b>Work Description:</b> Finish 325 sq ft Basement 784 sq ft Deck				
PB23-0014	HARMON, LORETTA E	7984 ASH AVENUE	\$220.00	\$0
<b>Work Description:</b> 252 Sq Ft Covered Deck				

PB23-0015	CENTLIVRE, THOMAS P	3605 WARREN ROAD	\$666.00	\$0
<b>Work Description:</b> 1536 Sq Ft Pole Built Dwelling, 672 Sq Ft Upper Level Loft, 1536 Sq Ft Attached Garage 368 Sq Ft Covered Porches				
PB23-0016	KRESKI, JON EDWARD	8331 NARROW GAUGE ROAD	\$220.00	\$0
<b>Work Description:</b> 168 Sq Ft Sunroom, 540 Sq Ft Wood Deck				
PB23-0017	UECKER, ROBERT H & AMY L	19328 PLEASANT VIEW ROAD	\$478.00	\$0
<b>Work Description:</b> Addition of 1486 Sq Ft 2-Story Living Space, 1100 Sq Ft Garage, 128 Sq Ft Breezeway				
PB23-0018	PLATTE LAKE LLC	4875 WONDERLAND DRIVE	\$110.00	\$0
<b>Work Description:</b> Auger Pile Installation for Foundation Support				
PB23-0019	LABELLE, DON	925 MAIN STREET	\$275.00	\$0
<b>Work Description:</b> 1292 SQ FT Renovation of Existing Structure into Duplex				
PB23-0020	173 FURNACE LLC	173 FURNACE STREET	\$273.00	\$0
<b>Work Description:</b> 1279 SQ FT Interior Renovation of Dwelling, 65 Sq Ft Screen Porch				
PB23-0021	EVANS, JR., GOMER P. (16%)	6112 CRYSTAL DRIVE	\$165.00	\$0
<b>Work Description:</b> 390 SQ FT Wood Deck				
PB23-0022	MILLER, SUZANNE A & DERE	1650 CEDAR STREET	\$257.00	\$0
<b>Work Description:</b> 672 Sq Ft 2nd floor				
PB23-0023	FUNKA, ERIKA	8660 WILDERNESS TRAIL (PVT)	\$222.00	\$0
<b>Work Description:</b> 960 Sq Ft Renovation of Pole Barn into Dwelling				
PB23-0024	WHITSETT FAMILY, LP	8867 DEADSTREAM ROAD	\$220.00	\$0
<b>Work Description:</b> 86 sq ft Cantilevered Hallway Addition 110 sq ft Bath Renovation				
PB23-0025	POTTER FAMILY TRUST 1/28/2	4420 MOLLINEAUX ROAD	\$795.00	\$0
<b>Work Description:</b> 3215 Sq Ft 2-Story Home on Crawlspace, & 28 Sq Ft Attached Garage, 560 Sq Ft Wood Deck				
PB23-0026	FRYE, WILLIAM ROBERT	597 BIRCHWOOD TERRACE	\$473.00	\$0
<b>Work Description:</b> Michigan Code Home Modular on 1492 sq ft Unfinished Basement				
PB23-0027	CROWN CASTLE TOWERS 05 L	2186 N. HULBERT ROAD	\$110.00	\$0
<b>Work Description:</b> Antenna Modifications				
PB23-0028	KRATOCHVIL, RYAN	17344 OAKLEY ROAD	\$244.00	\$0
<b>Work Description:</b> 1106 Sq Ft Interior Finish of Basement				
PB23-0029	KATHERINE ROSS & DAVID MI	939 EASTMAN ROAD TEMP	\$582.00	\$0
<b>Work Description:</b> 1998 SQ FT DWELLING ON CRAWLSPACE, 728 SQ FT ATTACHED GARAGE, 422 SQ FT PORCHES				
PB23-0030	GERRITY, JULIE A	433 SPRING VALLEY STREET	\$165.00	\$0
<b>Work Description:</b> 288 SQ FT Covered Deck				

PB23-0031	American Tower Corporation	2390 VALLEY ROAD(Tower)	\$110.00	\$0
<b>Work Description:</b> Antenna Modifications				
PB23-0032	DREW, MICHAEL	6263 BURNT MILL ROAD	\$165.00	\$0
<b>Work Description:</b> 2397 sq ft Interior Renovation, 1480 sq ft Finish Existing Basement 879 sq ft Additions on Crawlspace & 532 sq ft Unfinished Basement 738 sq ft Garage Addition, 576 sq ft New Deck Home owner taking over existing work				
PB23-0033	ST AUBIN, DAVID	5347 BIRCH GLEN ROAD	\$194.00	\$0
<b>Work Description:</b> 960 sq ft Prefabricated Barn on Concrete Foundation				
PB23-0034	GAUTHIER, DARWIN	8053 GREEN BRIAR ROAD	\$610.00	\$0
<b>Work Description:</b> 1696 SQ FT DWELLING, SLAB-ON-GRADE, 1200 SQ FT ATTACHED GARAGE & STORAGE, 200 SQ FT COVERED PORCH				
PB23-0035	CRYSTAL LAKE MHC, LLC	6700 SPRUCE DRIVE (PVT) 12	\$295.00	\$0
<b>Work Description:</b> Mobile Home on Pier Foundations				
PB23-0036	CRYSTAL LAKE MHC, LLC	6684 SPRUCE DRIVE (PVT) 17	\$295.00	\$0
<b>Work Description:</b> Mobile Home on Pier Foundations				
PB23-0037	HAMLET CONDO'S	12400 CRYSTAL MOUNTAIN DRIVE	\$165.00	\$0
<b>Work Description:</b> Removal and Installation of Partition Walls				
PB23-0038	STUMP, THOMAS A & KATHERI	7614 INGLES'TON DRIVE	\$220.00	\$0
<b>Work Description:</b> 336 Sq Ft Finish Garage into Living Space				
PB23-0039	WASSON, MICHAEL D & VAN	2679 S. SCENIC HIGHWAY	\$912.00	\$0
<b>Work Description:</b> 2494 Sq Ft 2-Story Home on 1425 Sq Ft Finished & 511 Sq Ft Unfinished Basement, 784 Sq Ft Attached Garage, 218 Sq Ft Covered Porch				
PB23-0040	Kenneth & Kelly Sharkey	14695 HEALY LAKE ROAD	\$641.00	\$0
<b>Work Description:</b> 2213 Sq Ft Home, Slab- on-Grade, 731 Sq Ft Attached Garage, 786 Sq Ft Covered Porches				
PB23-0041	WATER WONDERLAND LLC	611 FOREST AVENUE	\$165.00	\$0
<b>Work Description:</b> 560 sq ft Interior Renovations				
PB23-0042	BIEHN FAMILY TRUST 2/12/20	210 MICHIGAN AVENUE	\$220.00	\$0
<b>Work Description:</b> 900 sq ft Basement Renovations				
PB23-0043	COOK, DALE	434 NINTH STREET	\$220.00	\$0
<b>Work Description:</b> 588 sq ft Interior Renovations				
PB23-0044	STIG-NIELSON, FREDERICK &	763 BELLOWS AVENUE TEMP	\$330.00	\$0
<b>Work Description:</b> 900 Sq Ft Dwelling, Slab on Grade, 60 Sq Ft Covered Dec, 240 Sq Ft Wood Deck				
PB23-0045	KARNES, WILLIAM L	5225 SYLVAN POINT ROAD	\$164.00	\$0
<b>Work Description:</b> 592 Sq Ft Pole Barn Addition to Existing Garage				
PB23-0046	MCKEE, CAROL JEAN	801 MAIN STREET	\$170.00	\$0

**Work Description:** Storage & Awning Additions

PB23-0047	CAMPBELL, KEVIN S	14628 ROSA ROAD TEMP	\$472.00	\$0
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**Work Description:** 1456 Sq Ft Michigan Code MOdular on 1456 Sq Ft Unfinished Basement

PB23-0048	VANDERVEST, DUSTIN W	1091 AIRPORT RD	\$533.00	\$0
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**Work Description:** 1536 sq ft Home on 1536 sq ft Unfinished Basement, 800 sq ft Attached Garage

PB23-0049	COX, GREGORY & PATRICIA	878 YACKS DRIVE (PVT)	\$391.00	\$0
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**Work Description:** 1080 Sq Ft Pole Built Dwelling, 600 Sq Ft Attached Garage

PB23-0050	NIELSEN, ERIK (LE)	908 LEELANAU AVENUE	\$165.00	\$0
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**Work Description:** 320 sq ft Wood Deck

PB23-0051	OLSON, MICHAEL JOHN	1320 BENDON ROAD	\$165.00	\$0
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**Work Description:**

PB23-0052	GOLEMBIESKI, BRENT C	8497 WOODLAND DRIVE	\$512.00	\$0
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**Work Description:** 1619 sq ft Home on Crawlspace & Existing Foundation, 65 sq ft Covered Deck, 327 sq ft Screen porch, 672 sq ft Detacted Garage

PB23-0053	NATIONAL PARK SERVICE	4467 COOPER ROAD TOWER	\$110.00	\$0
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**Work Description:** Atenna Modification

PB23-0054	GCP-CRYSTAL LLC	7482 CRYSTAL DRIVE	\$220.00	\$0
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**Work Description:** 216 sq ft Wood Deck, Interior Wall Framing

PB23-0055	CLASSIC MOTOR SPORTS &	2033 N. REYNOLDS ROAD	\$2,560.00	\$0
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**Work Description:** New Dollar General- 10,640 sq ft pre-engineered metal building

PB23-0056	GRAND TRAVERSE REGIONAL	1285 GREEN POINT ROAD	\$165.00	\$0
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**Work Description:** Green Point Nature Preserve- Stairway

<b>Total Permits For Type:</b>	<b>56</b>
<b>Total Fees For Type:</b>	<b>\$19,731.00</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

## Building Springdale

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PBS23-0001	BRADEN DEWAYNE E	17461 SPRINGDALE RD	\$192.00	\$0
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**Work Description:** Restoration & Rebuilding of 1944 Sq Ft Shed Buildings

<b>Total Permits For Type:</b>	<b>1</b>
<b>Total Fees For Type:</b>	<b>\$192.00</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

# Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE23-0001	SCHRAMSKI, MATTHEW J	501 SUNKISSED DRIVE (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PE23-0002	CRAWFORD, KEVIN MARK	5329 GRACE ROAD	\$77.00	\$0
<b>Work Description:</b> Ground mounted Solar Arrays				
PE23-0003	BENZIE COUNTY BUILDING A	210 MAPLE AVENUE	\$165.00	\$0
<b>Work Description:</b>				
PE23-0004	CRYSTAL LAKE MHC, LLC	6741 ASH DRIVE (PVT) 22	\$77.00	\$0
<b>Work Description:</b> SERVICE THRU 200 AMP				
PE23-0005	BURNS, JAMES R(DC)& KAREN	5391 CRYSTAL DRIVE	\$160.00	\$0
<b>Work Description:</b>				
PE23-0006	GUNDERSON, CHRISTINA	18400 LINDY ROAD	\$77.00	\$0
<b>Work Description:</b> New Meter				
PE23-0007	HILLBRANDS, DAVID S	16778 ACORN RIDGE TRAIL (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PE23-0008	ANDREW MUNRO	14524 SPRINGDALE RD	\$215.00	\$0
<b>Work Description:</b>				
PE23-0009	HASWELL, JIMI	4015 HASWELL ROAD (PVT)	\$77.00	\$0
<b>Work Description:</b> Install 200 amp underground service				
PE23-0010	SOMMERFELDT, LORNA E	1720 N. ZIMMERMAN ROAD	\$160.00	\$0
<b>Work Description:</b>				
PE23-0011	LAFFLEUR, JR., EDWARD	687 LOBB ROAD	\$77.00	\$0
<b>Work Description:</b> Replaced meter				
PE23-0012	HELLNER, CHRISTINE	3483 SUMAC TRAIL (PVT) TEMP	\$132.00	\$0
<b>Work Description:</b> service inspection				
PE23-0013	NIEMAN, MARTIN W TRUST 12	1784 GOLF LANE (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PE23-0014	SNYDER, KRISTA	11333 CINDER ROAD	\$132.00	\$0
<b>Work Description:</b> TEMP POLE. Meter blew up, needs to get power back on.				
PE23-0015	WILSON, TROY SR	19537 DAVIS LAKE ROAD	\$215.00	\$0
<b>Work Description:</b>				

PE23-0016	TIERNEY, TIMOTHY S & GRET	7982 WASHTENAW DRIVE (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PE23-0017	ELLIS, MOLLY G.	5490 HILL VALLEY ROAD (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PE23-0018	HUBBELL, ROGER & MARY TR	18909 WEST MAPLE (PVT)	\$77.00	\$0
<b>Work Description:</b> Sub feed from house to Pole Barn, Wire Pole Barn				
PE23-0019	FELDSPAUSCH, NATHANIEL	2263 LANGS LANE	\$77.00	\$0
<b>Work Description:</b>				
PE23-0020	SWISHER, DWIGHT H.	16439 ALETHA ROAD (PVT)	\$160.00	\$0
<b>Work Description:</b> Rework Service & Install 22kw Gen.				
PE23-0021	WILLSON, JOHN L & MELINDA	7081 CRYSTAL AVENUE	\$160.00	\$0
<b>Work Description:</b> Rework Service & Install 18 KW Gen.				
PE23-0022	WEBB, TYLER	19266 PARADISE RIDGE TRAIL(PVT)	\$215.00	\$0
<b>Work Description:</b>				
PE23-0023	CLUTE, CHRIS P.	3093 HERRON ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE23-0024	LAKE ANN BAPTIST CAMP	18215 BARBER ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE23-0025	SULLIVAN, EDWARD J	20353 HUNTER RIDGE	\$132.00	\$0
<b>Work Description:</b> 22 KW Gen.				
PE23-0026	KEELER, SANDRA (LE)	585 LAKE STREET	\$77.00	\$0
<b>Work Description:</b>				
PE23-0027	DENTON, BARBARA B	4354 MOLLINEAUX ROAD	\$160.00	\$0
<b>Work Description:</b> Covered Porch				
PE23-0028	LONEY, DANIEL G	8051 LOVE ROAD	\$77.00	\$0
<b>Work Description:</b>				
PE23-0029	LAROCQUE, RICK D	14951 CINDER ROAD	\$215.00	\$0
<b>Work Description:</b> service thru 200 amp 10 circuits 1 light fixtures 1 dishwasher ect.				
PE23-0030	DIXON, DONALD B & KITTY R	7946 WASHTENAW DRIVE (PVT)	\$77.00	\$0
<b>Work Description:</b> Meter Base replacement				
PE23-0031	FANNIE MAE AKA FED NATL	11211 SCENIC DRIVE	\$77.00	\$0
<b>Work Description:</b>				

PE23-0032	DONNAN, ROBERT H.	2167 WHITE ROAD	\$160.00	\$0
<b>Work Description:</b> REWORK SERVICE & INSTALL 22KW GEN				
PE23-0033	ROGOW, DARREN	7740 INGLESTON DRIVE	\$77.00	\$0
<b>Work Description:</b> INSTALL 100AMP SERVICE				
PE23-0034	TRIGG, DANIEL CHARLES	538 CRYSTAL AVENUE	\$215.00	\$0
<b>Work Description:</b>				
PE23-0035	MANICK, DAVID L	17703 N. SWEET LAKE ROAD	\$77.00	\$0
<b>Work Description:</b> Re-do wiring in Mast electrical meter only. ( dis/re connect )				
PE23-0036	TAYLOR, TIMOTHY R. & JANET	15162 N. MANISTEE CO. LINE ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE23-0037	BODDE FAMILY TRUST 12/14/1	8492 BAY POINT ROAD (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PE23-0038	HUTCHINSON, MARY	10532 POPLAR STREET	\$160.00	\$0
<b>Work Description:</b>				
PE23-0039	WIDRIG, BROCK A	8680 TUCKER ROAD	\$160.00	\$0
<b>Work Description:</b>				
PE23-0040	STONG, DAVID W	2978 RIDGLEY ROAD *TEMP*	\$77.00	\$0
<b>Work Description:</b>				
PE23-0041	WELLS FARGO BANK	20446 NOFSGER ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE23-0042	ZAZON, SUE E	4215 BIRCH DRIVE	\$215.00	\$0
<b>Work Description:</b>				
PE23-0043	COWART, T. DAVID	18 S. BENZIE BLVD.	\$160.00	\$0
<b>Work Description:</b>				
PE23-0044	Rudalev Managing Member LLC	18383 HONOR HIGHWAY	\$77.00	\$0
<b>Work Description:</b>				
PE23-0045	WHITE, LAURENCE E TRUST B	5283 CRYSTAL DRIVE	\$160.00	\$0
<b>Work Description:</b>				
PE23-0046	WALTON, JEFFREY D	2671 FRANKFORT HIGHWAY	\$215.00	\$0
<b>Work Description:</b>				
PE23-0047	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 5	\$77.00	\$0
<b>Work Description:</b>				
PE23-0048	NOBLE HOMES OF TRAVERSE	17330 HONOR HIGHWAY LOT 22	\$77.00	\$0

<b>Work Description:</b>				
PE23-0049	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 4	\$77.00	\$0
<b>Work Description:</b>				
PE23-0050	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 6	\$77.00	\$0
<b>Work Description:</b>				
PE23-0051	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 27	\$77.00	\$0
<b>Work Description:</b>				
PE23-0052	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 7	\$77.00	\$0
<b>Work Description:</b>				
PE23-0053	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 12	\$77.00	\$0
<b>Work Description:</b>				
PE23-0054	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 16	\$77.00	\$0
<b>Work Description:</b>				
PE23-0055	BICKLE, GREGORY	17330 HONOR HIGHWAY LOT 20	\$77.00	\$0
<b>Work Description:</b>				
PE23-0056	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 9	\$77.00	\$0
<b>Work Description:</b>				
PE23-0057	DENZIN, BRENT	3677 HASWELL ROAD (PVT)	\$160.00	\$0
<b>Work Description:</b> Rework Service & Install 14 KW Gen				
PE23-0058	NOAH, GREGORY M (LE)	11758 OAKLEY ROAD	\$160.00	\$0
<b>Work Description:</b> Rework Service & Install 14 KW Gen				
PE23-0059	KERR, ROBERT WESLEY	350 ONKEONWE ROAD	\$160.00	\$0
<b>Work Description:</b> Rework Service & Install 24 KW Gen				
PE23-0060	MILLER, JOHN	1972 NICHOLS ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE23-0061	IRON FISH / FREE SPIRITS DIS	14234 DZUIBANEK RD	\$300.30	\$0
<b>Work Description:</b>				
PE23-0062	WONDERLAND 4915, LLC	4915 WONDERLAND DRIVE	\$215.00	\$0
<b>Work Description:</b>				
PE23-0063	MAYER, BRYAN	20840 STANTON ROAD	\$77.00	\$0
<b>Work Description:</b>				
PE23-0064	HARMON, LORETTA E	7984 ASH AVENUE	\$160.00	\$0
<b>Work Description:</b>				

PE23-0065	LODES, MICHAEL	15 E. SOUTH SHORE DRIVE	\$160.00	\$0
<b>Work Description:</b>				
PE23-0066	TERWILLIGER, TROY N & MAR	5643 CRYSTAL LANE (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PE23-0067	BAUGHMAN, HOWARD & JULI	2763 HERRON ROAD	\$160.00	\$0
<b>Work Description:</b>				
PE23-0068	BURK, BRADLEY E	19363 MAPLE STREET	\$160.00	\$0
<b>Work Description:</b>				
PE23-0069	MURPHY, RACHAEL R	9311 MARTIN ROAD	\$77.00	\$0
<b>Work Description:</b> service thru 200 amp 2 circuits				
PE23-0070	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 16	\$77.00	\$0
<b>Work Description:</b>				
PE23-0071	BICKLE, GREGORY	17330 HONOR HIGHWAY LOT 20	\$77.00	\$0
<b>Work Description:</b>				
PE23-0072	NOBLE HOMES OF TRAVERSE	17330 HONOR HIGHWAY LOT 22	\$77.00	\$0
<b>Work Description:</b>				
PE23-0073	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 27	\$77.00	\$0
<b>Work Description:</b>				
PE23-0074	FUNKA, ERIKA	8660 WILDERNESS TRAIL (PVT)	\$215.00	\$0
<b>Work Description:</b> turning garage into a house				
PE23-0075	CZESZEWSKI, DAVID	18859 LAKEWOOD CIRCLE	\$160.00	\$0
<b>Work Description:</b>				
PE23-0076	GCP-CRYSTAL LLC	7482 CRYSTAL DRIVE	\$215.00	\$0
<b>Work Description:</b>				
PE23-0077	BECK, PERRY	9569 PEARL LAKE ROAD	\$160.00	\$0
<b>Work Description:</b>				
PE23-0078	EVANS PROPERTIES LLC	706 FOREST AVENUE	\$187.00	\$0
<b>Work Description:</b> Lower Unit				
PE23-0079	M & M PROPERTIES OF FLORI	400 MAIN STREET	\$149.60	\$0
<b>Work Description:</b>				
PE23-0080	CRYSTAL PROPERTIES, INC.	12400 CRYSTAL MOUNTAIN DRIVE	\$123.20	\$0
<b>Work Description:</b> Hamlet building				
PE23-0081	VAN KIRK, AMBER	20659 CINDER ROAD	\$215.00	\$0

<b>Work Description:</b>				
PE23-0082	HOWE, DARCY	79 E. SOUTH SHORE DRIVE	\$160.00	\$0
<b>Work Description:</b>				
PE23-0083	SAUNDERS, HELENE M TRUST	143 E. SOUTH SHORE DRIVE	\$77.00	\$0
<b>Work Description:</b>				
PE23-0084	PERRY, STEPHEN E	16401 WAGNER ROAD TEMP	\$292.00	\$0
<b>Work Description:</b>				
PE23-0085	JURKOVICH, GARY T	18807 CINDER ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE23-0086	KOCH, RICHARD O	2742 CRYSTAL DRIVE TEMP	\$160.00	\$0
<b>Work Description:</b> Garage				
PE23-0087	WHEELOCK SOLOMON & JUD	18480 PSUTKA RD	\$270.00	\$0
<b>Work Description:</b>				
PE23-0088	WILLIAMS, DAVID EDWARD	860 CRYSTAL DRIVE TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE23-0089	STATE OF MICH	15414 BIG FOUR RD	\$121.00	\$0
<b>Work Description:</b> service for a gas wellsite that was turned off a few years ago				
PE23-0090	NELSON RICHARD & PENELO	14750 OLD GRADE RD	\$160.00	\$0
<b>Work Description:</b> Rework Service & install 22 kw Gen				
PE23-0091	BIEHN FAMILY TRUST 2/12/20	210 MICHIGAN AVENUE	\$160.00	\$0
<b>Work Description:</b> Basement Remodel				
PE23-0092	A.J. POWERS ASSOC. LMT PART	747 SHOREWOOD DRIVE	\$77.00	\$0
<b>Work Description:</b> Upgrade elec. Service to 200 amp				
PE23-0093	MOORE APRTMT'NONPROFIT	7280 SOUTH STREET	\$132.00	\$0
<b>Work Description:</b>				
PE23-0094	MCDUGALL, KELLY J.	18905 LANCE LANE (PVT) TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE23-0095	NEWTON, ROBERT D & PRISCI	3963 RAYMOND ROAD	\$77.00	\$0
<b>Work Description:</b> fixing service to get it turned back on				
PE23-0096	FOX, CAROLYN	1185 SHOREWOOD DRIVE	\$215.00	\$0
<b>Work Description:</b>				
PE23-0097	KELDER, CATHERINE A.	2805 GRACE ROAD	\$160.00	\$0
<b>Work Description:</b>				

PE23-0098	FLEET, GREGORY T & ELISA L	3128 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> Replace subpanel in garage, add garage freezer circuit, garage back room circuit, garage door opener & subpanel outlet				
PE23-0099	BAASE, PATTY	16557 CINDER ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE23-0100	MAS, MARY ELIZABETH	763 BELLOWS AVENUE TEMP	\$215.00	\$0
<b>Work Description:</b>				
PE23-0101	WATER WONDERLAND LLC	611 FOREST AVENUE	\$215.00	\$0
<b>Work Description:</b> 200 thru 600 amp 15 circuits 4 light fixtures 1 dishwasher ect 1 power outlet				
PE23-0102	SUNKISSED DRIVE LLC	5477 LINDA LEE LANE (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PE23-0103	SUNKISSED DRIVE LLC	5461 LINDA LEE LANE (PVT) LOT 5	\$215.00	\$0
<b>Work Description:</b> 2420 sq ft Home on 1210 sq ft Unfinished Basement 246 sq ft Porch 286 sq ft Covered Decks				
PE23-0104	SUNKISSED DRIVE LLC	5453 LINDA LEE LANE (PVT) LOT 6	\$215.00	\$0
<b>Work Description:</b>				
PE23-0105	SUNKISSED DRIVE LLC	5469 LINDA LEE LANE (PVT) LOT 4	\$215.00	\$0
<b>Work Description:</b> 2420 sq ft Home on 1210 sq ft Unfinished Basement 246 sq ft Porch 286 sq ft Covered Decks				
PE23-0106	TOMICH THOMAS & TOMICH	18760 RAPIDS RD	\$77.00	\$0
<b>Work Description:</b> Service				
PE23-0107	COOK, DALE	434 NINTH STREET	\$160.00	\$0
<b>Work Description:</b>				
PE23-0108	KOCEVAR, ASHLEY N	19113 PARADISE RIDGE TRAIL(PVT)	\$215.00	\$0
<b>Work Description:</b>				
PE23-0109	VELDHUIS, LAURA TRUST 50%	28 N. CENTER STREET	\$77.00	\$0
<b>Work Description:</b>				
PE23-0110	BENZIE HOSPITAL ASSOC	224 PARK AVENUE	\$116.60	\$0
<b>Work Description:</b>				
PE23-0111	BETSIE VALLEY INVESTMENT	849 COVE PLACE	\$77.00	\$0
<b>Work Description:</b>				
PE23-0112	LABELLE, DON	925 MAIN STREET	\$215.00	\$0
<b>Work Description:</b>				

PE23-0113	SCHULZ, SUSAN	6155 CRYSTAL AVENUE	\$160.00	\$0
<b>Work Description:</b>				
PE23-0114	ROSA, BRIAN & ROBERT	13560 BROWNELL ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE23-0115	DEMONCHAUX, WENDY L TR	1872 BEECH ROAD (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PE23-0116	JRK CONTRACTING	6632 FRONT STREET	\$215.00	\$0
<b>Work Description:</b>				
PE23-0117	WEATHERS JAMES JR & ALICE	14470 DZUIBANEK RD	\$77.00	\$0
<b>Work Description:</b>				
PE23-0118	LEE, GEORGE B & GEORGE H	13329 CINDER ROAD	\$77.00	\$0
<b>Work Description:</b> Basement & hook up swtiches, outlets etc.				
PE23-0119	CRYSTAL CLEAN LAKESIDE L	254 N. MICHIGAN AVENUE	\$77.00	\$0
<b>Work Description:</b>				
PE23-0120	WEAVER, CHAD	1402 BETSIE RIVER ROAD	\$215.00	\$0
<b>Work Description:</b>				
PE23-0121	HARBOR INVESTMENT GROU	26 S S. SECOND STREET	\$499.40	\$0
<b>Work Description:</b> Docks				
PE23-0122	RETIRED FOR 2023	1993 FRANKFORT HWY	\$215.00	\$0
<b>Work Description:</b>				
PE23-0123	HENSEL, PAUL H TRUST UA 12	1139 E. SOUTH SHORE DRIVE	\$215.00	\$0
<b>Work Description:</b>				
PE23-0124	FELTES, CAROLYN K.	2469 PAUL ROSE ROAD	\$77.00	\$0
<b>Work Description:</b> Replacing 200 amp panel, not upgade				
PE23-0125	JOHNSTON, DOROTHY L	6776 DEADSTREAM ROAD	\$160.00	\$0
<b>Work Description:</b> Rework services & Install 24 KW Gen				
PE23-0126	SWAYNIE, JOSHUA	1468 S. THOMPSONVILLE ROAD	\$77.00	\$0
<b>Work Description:</b> Instal 100ampo sub feed & 30 amp Gen Rec to pole barn wiring exsisting in barn				
PE23-0127	SHEPPARD, AMANDA	2666 RUNWAY ROAD	\$77.00	\$0
<b>Work Description:</b> Replacing Electrical Pannel				
PE23-0128	KULESZA, JAMES FORD	281 ONKEONWE ROAD	\$160.00	\$0
<b>Work Description:</b> Rework Service & Install 18kw Gen				
PE23-0129	LINCOLN, VALERIE	8650 MAPLE CITY HIGHWAY	\$160.00	\$0

**Work Description:**

<b>Total Permits For Type:</b>	<b>129</b>
<b>Total Fees For Type:</b>	<b>\$19,480.10</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

**Mechanical**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM23-0001	BENZIE HOSPITAL ASSOC	224 PARK AVENUE	\$159.50	\$0
<b>Work Description:</b>				
PM23-0002	HONOR COLLISION	13119 HONOR HIGHWAY	\$247.50	\$0
<b>Work Description:</b>				
PM23-0003	HASWELL, DANIEL E TRUST 7/	11612 FOWLER ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM23-0004	NICKERSON, DAVID L & MELA	6390 WHITETAIL WOODS (PVT) TEM	\$215.00	\$0
<b>Work Description:</b>				
PM23-0005	CRYSTAL LAKE MHC, LLC	6686 SPRUCE DRIVE (PVT) 16	\$77.00	\$0
<b>Work Description:</b>				
PM23-0006	CRYSTAL LAKE MHC, LLC	6681 SPRUCE DRIVE (PVT) 2	\$77.00	\$0
<b>Work Description:</b>				
PM23-0007	GRIEBE, TODD A & ERIN L	8035 WOODLAND DRIVE	\$77.00	\$0
<b>Work Description:</b> Gas line to Gen				
PM23-0008	GREY, JEFFREY C. & MAUREE	5178 BIRCH GLEN ROAD	\$77.00	\$0
<b>Work Description:</b> Boiler Replacement				
PM23-0009	VANLAEKEN, JOHN C (LE)	14620 SOUTH STREET	\$77.00	\$0
<b>Work Description:</b>				
PM23-0010	SWEET PROPERTY HOLDINGS	10919 MAIN STREET	\$176.00	\$0
<b>Work Description:</b>				
PM23-0011	BLAIR, PAUL E	7080 N. REYNOLDS ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM23-0012	STOCKI, PAUL R.	3011 GLEN MALIER DRIVE (PVT)	\$77.00	\$0
<b>Work Description:</b> Water heater Replacement				
PM23-0013	SMITH, JEFF E. & KRISTEN L T	17 MIAMI STREET	\$77.00	\$0
<b>Work Description:</b> Water Heater Replacement				

PM23-0014	SOMMERFELDT, LORNA E	1720 N. ZIMMERMAN ROAD	\$160.00	\$0
<b>Work Description:</b> Kitchen Remodel. 1 heat run 1 gas pipe 2 vents				
PM23-0015	BURNS, JAMES R(DC)& KAREN	5391 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> Gas line to Gen				
PM23-0016	PAUL & REBECCA HOEKSTRA	15885 NUTHATCH DR	\$215.00	\$0
<b>Work Description:</b>				
PM23-0017	BUMGARDNER, TRAVIS M.	20855 DRAGONFLY DRIVE (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PM23-0018	BRANSKY, JAMES	508 LINCOLN AVENUE	\$77.00	\$0
<b>Work Description:</b>				
PM23-0019	JENKINS, JOHN A.	4626 BIRCH POINT ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PM23-0020	EDWARD & KIMBERLY BULLO	13897 DZUIBANEK RD	\$160.00	\$0
<b>Work Description:</b> Gas line & Fire Place				
PM23-0021	RILLEMA, KENNETH JACK	20876 LINDY ROAD	\$215.00	\$0
<b>Work Description:</b>				
PM23-0022	SHAW, WILLIAM & DEBORAH	829 BEECH STREET	\$160.00	\$0
<b>Work Description:</b>				
PM23-0023	FEHRENBACH CONSTRUCTIO	563 BASSWOOD LANE (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PM23-0024	COUTURIER, JUSTIN J	424 S. MICHIGAN AVENUE	\$77.00	\$0
<b>Work Description:</b>				
PM23-0025	WARD, PAUL & HARLENE C (L	6411 WHITETAIL WOODS (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PM23-0026	SHOREBREEZE, LLC	6952 CARTER ROAD	\$77.00	\$0
<b>Work Description:</b> Install Pellet Insert				
PM23-0027	SULLIVAN, EDWARD J	20353 HUNTER RIDGE	\$77.00	\$0
<b>Work Description:</b> 22 KW Gen.				
PM23-0028	COREY, CARRIE	7492 KING ROAD TEMP	\$302.50	\$0
<b>Work Description:</b>				
PM23-0029	MAGEL, GREGORY A.	3104 CRYSTAL DRIVE	\$160.00	\$0
<b>Work Description:</b>				

PM23-0030	EBERLE, KATHERINE E	5530 GUDEMOOS ROAD	\$270.00	\$0
<b>Work Description:</b>				
PM23-0031	HELLNER, CHRISTINE	3483 SUMAC TRAIL (PVT) TEMP	\$160.00	\$0
<b>Work Description:</b> Instal wood burning fire place through chase				
PM23-0032	HUTCHINSON, MARY	10532 POPLAR STREET	\$160.00	\$0
<b>Work Description:</b>				
PM23-0033	173 FURNACE LLC	173 FURNACE STREET	\$160.00	\$0
<b>Work Description:</b>				
PM23-0034	COWART, T. DAVID	18 S. BENZIE BLVD.	\$215.00	\$0
<b>Work Description:</b>				
PM23-0035	SOMMERFELDT, LORNA E	1720 N. ZIMMERMAN ROAD	\$77.00	\$0
<b>Work Description:</b> Furnace				
PM23-0036	TERWILLIGER, TROY N & MAR	5643 CRYSTAL LANE (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PM23-0037	TERHAAR, DAVID	16516 CLAWSON COURT DRIVE (PV	\$215.00	\$0
<b>Work Description:</b>				
PM23-0038	DUNNING, WAYNE E	4713 MAPLE CITY HIGHWAY	\$77.00	\$0
<b>Work Description:</b>				
PM23-0039	GROESBECK, ROBIN G.	5101 S. PIONEER ROAD	\$77.00	\$0
<b>Work Description:</b> Gas Furnace Replacement				
PM23-0040	BOWLING, SANDRA I.	8296 FAIRWAY DRIVE	\$77.00	\$0
<b>Work Description:</b> Unit Heater in Garage				
PM23-0041	TIERNEY, TIMOTHY S & GRET	7982 WASHTENAW DRIVE (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PM23-0042	WILLSON, JOHN L & MELINDA	7081 CRYSTAL AVENUE	\$77.00	\$0
<b>Work Description:</b> Gas pipe to Gen				
PM23-0043	NORTHERN DELIGHTS, LLC	619 FRANKFORT AVENUE	\$77.00	\$0
<b>Work Description:</b>				
PM23-0044	MAGER, LORI	1094 MEMORY LANE	\$77.00	\$0
<b>Work Description:</b>				
PM23-0045	RUNNING, ED	18441 SUNRISE DRIVE	\$77.00	\$0
<b>Work Description:</b>				
PM23-0046	TERWILLIGER, TROY N & MAR	5643 CRYSTAL LANE (PVT)	\$215.00	\$0

**Work Description:** New House Forced air w/ ac, HRV, Mini-split

PM23-0047	QUIST FAMILY TRUST 2/6/19	5391 INDIAN TRAIL ROAD (PVT)	\$215.00	\$0
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**Work Description:** Move gas line & run heat to new addition Garage code 1950

PM23-0048	THREE DOWN AT CRYSTAL LL	2927 PILGRIM HIGHWAY	\$160.00	\$0
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**Work Description:**

PM23-0049	DILTS, CHAD & BRENNAN M	176 CRYSTAL HEIGHTS DR (PVT)	\$77.00	\$0
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**Work Description:** GARAGE LP TANK

PM23-0050	SPOONER, BLAKE	3729 NOSTWICK ROAD TEMP	\$215.00	\$0
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**Work Description:**

PM23-0051	PAUL & REBECCA HOEKSTRA	15885 NUTHATCH DR	\$160.00	\$0
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**Work Description:** Installation of wood burning stove

PM23-0052	KLOTZ, DANIEL JEROME	637 CRYSTAL AVENUE	\$132.00	\$0
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**Work Description:**

PM23-0053	HABEDANK, KYLIE J.	8217 N. REYNOLDS ROAD	\$77.00	\$0
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**Work Description:**

PM23-0054	MILLER, JUDITH A	6281 RIDGE DRIVE 22	\$77.00	\$0
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**Work Description:** Furnace Replacement

PM23-0055	MERCER, MITCHELL L	7205 HIGHLAND DRIVE	\$77.00	\$0
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**Work Description:** Furnace Replacement

PM23-0056	LEFERE DAVID (LE) & TRUST	15570 BETSIE RIVER DR	\$77.00	\$0
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**Work Description:** Furnace Replacement

PM23-0057	ANDERSON, PETER CHRISTIA	1676 CEDAR STREET	\$77.00	\$0
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**Work Description:** Furnace Replacement

PM23-0058	HANSHAW, DANNY LEWIS	210 S. WELDON ROAD	\$77.00	\$0
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**Work Description:** Furnace Replacement

PM23-0059	CHAMBERS, LINDA	6341 RIDGE DRIVE 25	\$77.00	\$0
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**Work Description:** Install Gas Insert

PM23-0060	CITY OF FRANKFORT	1223 JAMES STREET	\$77.00	\$0
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**Work Description:** gas/oil burning equipment.  
Fire Dept.

PM23-0061	KOENIG, MATTHEW E	136 SHELL COURT (PVT) TEMPORAR	\$77.00	\$0
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**Work Description:**

PM23-0062	LORENZ FAMILY TRUST	20773 FEWINS ROAD	\$215.00	\$0
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**Work Description:**

PM23-0063	BECK, PERRY	9569 PEARL LAKE ROAD	\$270.00	\$0
<b>Work Description:</b>				
PM23-0064	JONES, MICA & ROBERT N.	371 CRYSTAL DRIVE	\$215.00	\$0
<b>Work Description:</b>				
PM23-0065	WONDERLAND 4915, LLC	4915 WONDERLAND DRIVE	\$215.00	\$0
<b>Work Description:</b> Install Gas Fireplace				
PM23-0066	HOLMES, BARBARA	128 THOMAS STREET	\$77.00	\$0
<b>Work Description:</b>				
PM23-0067	TOMAN, DOROTHEA L (LE)	1076 LAKE STREET	\$77.00	\$0
<b>Work Description:</b>				
PM23-0068	NUSKE PROPERTIES, LLC	19619 MAPLE STREET	\$209.00	\$0
<b>Work Description:</b>				
PM23-0069	DONNAN, ROBERT H.	2167 WHITE ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM23-0070	DAVIS, ROBERT P	8926 TUCKER ROAD	\$215.00	\$0
<b>Work Description:</b> Install Gas F/P				
PM23-0071	HARRIS, CRAIG A & PAULA JEA	78 N. CENTER STREET	\$77.00	\$0
<b>Work Description:</b> Gas Furnace Replacement				
PM23-0072	SCHULZ, SUSAN	6155 CRYSTAL AVENUE	\$160.00	\$0
<b>Work Description:</b>				
PM23-0073	VELDHUIS, LAURA TRUST 50%	28 N. CENTER STREET	\$215.00	\$0
<b>Work Description:</b>				
PM23-0074	SWISHER, DWIGHT H.	16439 ALETHA ROAD (PVT)	\$77.00	\$0
<b>Work Description:</b> LP TANK				
PM23-0075	HOOK SWEENEY LIVING TRU	5691 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> Gas piping				
PM23-0076	SCHUTZKI, NORMA J & ROBER	645 LAKE STREET	\$77.00	\$0
<b>Work Description:</b> elec water heater replacement				
PM23-0077	TAYLOR, STEVEN W	5933 CRYSTAL AVENUE	\$77.00	\$0
<b>Work Description:</b> Gas to Gen				
PM23-0078	O'HARE, JASON	19133 BEECHRIDGE DRIVE	\$132.00	\$0
<b>Work Description:</b> Water heater replacement				
PM23-0079	LUTHERAN CHURCH	955 JAMES STREET	\$143.00	\$0

**Work Description:** Replace Gas Fireplace

PM23-0080	WILKINSON, ROBERT B	18418 CINDER ROAD TEMP	\$77.00	\$0
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**Work Description:**

PM23-0081	HUDAK, ANNE MARIE GRAHA	4380 DEER TRACK TRAIL	\$77.00	\$0
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**Work Description:** Water Heater Replacement- Electric

PM23-0082	BENZIE COUNTY	6051 FRANKFORT HIGHWAY	\$115.50	\$0
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**Work Description:** Air transfer fan

PM23-0083	ELLIOTT, JAMES P	4336 CRYSTAL DRIVE	\$215.00	\$0
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**Work Description:**

PM23-0084	AMMONS, MARK S & KRISTINE	14974 EAST EASY STREET	\$77.00	\$0
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**Work Description:**

PM23-0085	M & M PROPERTIES OF FLORI	400 MAIN STREET	\$132.00	\$0
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**Work Description:**

PM23-0086	HUNT, MICHAEL E	838 S. ZIMMERMAN ROAD	\$77.00	\$0
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**Work Description:**

PM23-0087	FRISBIE RICHARD & DEBORA	18900 MEADOW LARK RD	\$77.00	\$0
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**Work Description:** Furnace Replacement

PM23-0088	LILLIE, MICHAEL	11731 CINDER ROAD	\$77.00	\$0
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**Work Description:** Furnace replacement

PM23-0089	TANNER, FLOYD, JR.	8064 N. REYNOLDS ROAD	\$77.00	\$0
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**Work Description:** 40 Gallon Electric Water Heater Replacement

PM23-0090	ACKERSON, JAMES R	1010 DAMSON ROUTE (PVT)	\$215.00	\$0
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**Work Description:**

PM23-0091	KERR, ROBERT WESLEY	350 ONKEONWE ROAD	\$77.00	\$0
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**Work Description:** gas line to gen

PM23-0092	DALLAS, PANDELIS	9458 CLAY ROAD (PVT)	\$77.00	\$0
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**Work Description:** furnace install, humidifier, heat pump

PM23-0093	M & M PROPERTIES OF FLORI	400 MAIN STREET	\$143.00	\$0
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**Work Description:**

PM23-0094	DAVIS, ROBERT P	8926 TUCKER ROAD	\$215.00	\$0
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**Work Description:**

PM23-0095	ANDREW MUNRO	14524 SPRINGDALE RD	\$215.00	\$0
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**Work Description:**

PM23-0096	BURK, BRADLEY E	19363 MAPLE STREET	\$77.00	\$0
<b>Work Description:</b> 1 DUCT SYSTEM/ HYDRONIC PIPING 2 EXHAUST FANS				
PM23-0097	ZACK ERIC A TRUST	15782 NUTHATCH DR	\$215.00	\$0
<b>Work Description:</b>				
PM23-0098	BAKER, STEPHEN A TRUST	403 CARTER CREEK ROAD (PVT)	\$77.00	\$0
<b>Work Description:</b> Furnace Replacement				
PM23-0099	ROLAND, LILLIAN M TRUST 5/	5520 HILL VALLEY ROAD (PVT)	\$77.00	\$0
<b>Work Description:</b> Water Heater Replacement				
PM23-0100	CRYSTAL ENTERPRISES INC	14611 NORTH MANISTEE COUNTY L	\$77.00	\$0
<b>Work Description:</b> Install heat pump air handler for basement				
PM23-0101	SCRIPPS, STUART	638 LAKE STREET	\$160.00	\$0
<b>Work Description:</b>				
PM23-0102	BLAINE CHRISTIAN CHURCH	7014 PUTNEY ROAD	\$77.00	\$0
<b>Work Description:</b> Gas Line to new range in Kitchen				
PM23-0103	STRAUBEL, BRENDAN J.	4373 CRAWFORD ROAD	\$77.00	\$0
<b>Work Description:</b> STAINLESS STEEL CHIMNEY LINER ( INSULATED ) DOUBLE WALL STOVE PIPE & PE WOODSTOVE				
PM23-0104	SCHULZ, SUSAN	6155 CRYSTAL AVENUE	\$215.00	\$0
<b>Work Description:</b>				
PM23-0105	WHELOCK SOLOMON & JUD	18480 PSUTKA RD	\$160.00	\$0
<b>Work Description:</b>				
PM23-0106	NICKERSON, DAVID L & MELA	6390 WHITETAIL WOODS (PVT) TEM	\$77.00	\$0
<b>Work Description:</b>				
PM23-0107	ZACK ERIC A TRUST	15782 NUTHATCH DR	\$160.00	\$0
<b>Work Description:</b> Installation of wood burning Fireplace				
PM23-0108	CRYSTAL LAKE MHC, LLC	6700 SPRUCE DRIVE (PVT) 12	\$77.00	\$0
<b>Work Description:</b>				
PM23-0109	CRYSTAL LAKE MHC, LLC	6684 SPRUCE DRIVE (PVT) 17	\$77.00	\$0
<b>Work Description:</b>				
PM23-0110	HARMON, LORETTA E	7984 ASH AVENUE	\$77.00	\$0
<b>Work Description:</b> Fireplace install				
PM23-0111	NILSSON, ROBERT & LINDA L	4545 COTTONWOOD COURT TEMP	\$215.00	\$0
<b>Work Description:</b>				
PM23-0112	BLAIR, MICHELE	1993 FRANKFORT HWY	\$215.00	\$0

<b>Work Description:</b>				
PM23-0113	FRANKFORT A & W	21 LAKE STREET	\$143.00	\$0
<b>Work Description:</b> Rooftop unit replacement				
PM23-0114	GREAT NATURE LLC	15238 Winding Creek Dr.	\$77.00	\$0
<b>Work Description:</b> Lp Tank				
PM23-0115	EVANS PROPERTIES LLC	706 FOREST AVENUE	\$160.00	\$0
<b>Work Description:</b>				
PM23-0116	FUNKA, ERIKA	8660 WILDERNESS TRAIL (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PM23-0117	OLMAN, ANDREW	7531 MAPLE CITY HIGHWAY TEMP	\$77.00	\$0
<b>Work Description:</b>				
PM23-0118	EDWARD & KIMBERLY BULLO	13897 DZUIBANEK RD	\$77.00	\$0
<b>Work Description:</b> LP Tank				
PM23-0119	FORRESTER, JEFFREY A	8440 KING ROAD	\$77.00	\$0
<b>Work Description:</b> LP Tank				
PM23-0120	RUMELHART, DONALD L & JU	4528 MOLLINEAUX ROAD	\$215.00	\$0
<b>Work Description:</b>				
PM23-0121	DAVEY, MARK A	8915 DEADSTREAM ROAD	\$77.00	\$0
<b>Work Description:</b>				
PM23-0122	OUR SAVIOR LUTHERAN	6790 FRANKFORT HIGHWAY	\$143.00	\$0
<b>Work Description:</b>				
PM23-0123	DEMONCHAUX, WENDY L TR	1872 BEECH ROAD (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PM23-0124	BEERWART, FREDERICK J & JU	5885 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> Install Gas Insert				
PM23-0125	JRK CONTRACTING	6632 FRONT STREET	\$215.00	\$0
<b>Work Description:</b>				
PM23-0126	CENTLIVRE, THOMAS P	3605 WARREN ROAD	\$215.00	\$0
<b>Work Description:</b>				
PM23-0127	KOCEVAR, ASHLEY N	19113 PARADISE RIDGE TRAIL(PVT)	\$215.00	\$0
<b>Work Description:</b>				
PM23-0128	JANUSCH, DALE E	144 S. BENZIE BLVD.	\$77.00	\$0
<b>Work Description:</b>				

PM23-0129	FOLEY, MARK C.	1887 SUTTER ROAD	\$132.00	\$0
<b>Work Description:</b>				
PM23-0130	BURK, BRADLEY E	19363 MAPLE STREET	\$160.00	\$0
<b>Work Description:</b> Install Gas Fireplace				
PM23-0131	VELDHUIS, LAURA TRUST 50%	28 N. CENTER STREET	\$77.00	\$0
<b>Work Description:</b>				
PM23-0132	BENISEK, GEORGE	246 CENTER LANE (PVT)	\$77.00	\$0
<b>Work Description:</b>				
PM23-0133	EVANS, JR., GOMER P. (16%)	6112 CRYSTAL DRIVE	\$77.00	\$0
<b>Work Description:</b> Boiler Replacement				
PM23-0134	DONOGHUE, ROBERT D.	7947 KEEWENAW DRIVE (PVT)	\$77.00	\$0
<b>Work Description:</b> replace gas water heater				
PM23-0135	RYAN, JANICE MARIE	468 N. ELDRIDGE ROAD	\$160.00	\$0
<b>Work Description:</b> Gas Fireplace				
PM23-0136	MILLER, SUZANNE A & DERE	1650 CEDAR STREET	\$160.00	\$0
<b>Work Description:</b>				
PM23-0137	ROSA, BRIAN & ROBERT	13560 BROWNELL ROAD	\$160.00	\$0
<b>Work Description:</b>				
PM23-0139	SOUTHERN LLC	17330 HONOR HIGHWAY LOT 56	\$77.00	\$0
<b>Work Description:</b>				
<b>Total Permits For Type:</b>				<b>138</b>
<b>Total Fees For Type:</b>				<b>\$17,906.00</b>
<b>Total Const. Value For Type:</b>				<b>\$0</b>

## Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP23-0001	LYONS, ROBERT J III	5180 BURNT MILL ROAD TEMP	\$215.00	\$0
<b>Work Description:</b>				
PP23-0002	BENZIE HOSPITAL ASSOC	224 PARK AVENUE	\$121.00	\$0
<b>Work Description:</b>				
PP23-0003	PAUL & REBECCA HOEKSTRA	15885 NUTHATCH DR	\$215.00	\$0
<b>Work Description:</b>				
PP23-0004	COREY, CARRIE	7492 KING ROAD TEMP	\$308.00	\$0

**Work Description:** Covering All 4 cabins & maintance building

PP23-0005	CRYSTAL LAKE MHC, LLC	6686 SPRUCE DRIVE (PVT) 16	\$77.00	\$0
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**Work Description:**

PP23-0006	CRYSTAL LAKE MHC, LLC	6681 SPRUCE DRIVE (PVT) 2	\$77.00	\$0
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**Work Description:**

PP23-0007	SOMMERFELDT, LORNA E	1720 N. ZIMMERMAN ROAD	\$160.00	\$0
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**Work Description:**

PP23-0008	SCHRAMSKI, MATTHEW J	501 SUNKISSED DRIVE (PVT)	\$160.00	\$0
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**Work Description:** DOOR CODE: 1972

PP23-0009	SHAW, WILLIAM & DEBORAH	829 BEECH STREET	\$160.00	\$0
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**Work Description:**

PP23-0010	BECK, PERRY	9569 PEARL LAKE ROAD	\$215.00	\$0
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**Work Description:**

PP23-0011	MAGEL, GREGORY A.	3104 CRYSTAL DRIVE	\$160.00	\$0
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**Work Description:**

PP23-0012	LEE, ABRAHAM	19481 FEWINS ROAD TEMP	\$77.00	\$0
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**Work Description:** Underground only for accessory building

PP23-0013	173 FURNACE LLC	173 FURNACE STREET	\$160.00	\$0
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**Work Description:**

PP23-0014	COWART, T. DAVID	18 S. BENZIE BLVD.	\$215.00	\$0
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**Work Description:**

PP23-0015	JONES, MICA & ROBERT N.	371 CRYSTAL DRIVE	\$215.00	\$0
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**Work Description:**

PP23-0017	OLSEN, CHARLES W JR	205 FOREST AVENUE	\$77.00	\$0
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**Work Description:** Electric Heat Pump water heater

PP23-0018	BROOKS, LINDA	2665 NUGENT ROAD	\$77.00	\$0
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**Work Description:** water softener & water heater installation

PP23-0019	BOB-LOU NORTH COTTAGE T	122 GREGORY AVENUE (PVT)	\$77.00	\$0
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**Work Description:** Water Softener Install

PP23-0020	BURK, BRADLEY E	19363 MAPLE STREET	\$215.00	\$0
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**Work Description:** 18 fixtures, 2 stacks, 1 sewage ejectors, 1 water distributing pipe

PP23-0021	BDK CONSULTING LLC	8822 HONOR HIGHWAY	\$319.00	\$0
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**Work Description:**

PP23-0022	TERWILLIGER, TROY N & MAR	5643 CRYSTAL LANE (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PP23-0023	LORENZ FAMILY TRUST	20773 FEWINS ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP23-0024	ZACK ERIC A TRUST	15782 NUTHATCH DR	\$215.00	\$0
<b>Work Description:</b>				
PP23-0025	BIEHN FAMILY TRUST 2/12/20	210 MICHIGAN AVENUE	\$270.00	\$0
<b>Work Description:</b>				
PP23-0026	TAYLOR, TIMOTHY R. & JANET	15162 N. MANISTEE CO. LINE ROAD	\$160.00	\$0
<b>Work Description:</b> 2 fixtures etc. 1 stacks				
PP23-0027	HOPKINS, LYNN	7184 RIVER STREET	\$77.00	\$0
<b>Work Description:</b> Water Softener Replacement				
PP23-0028	AGIS REALTY, LLC	284 S. BENZIE BLVD.	\$77.00	\$0
<b>Work Description:</b> electric water heater replacement				
PP23-0029	VAN KIRK, AMBER	20659 CINDER ROAD	\$160.00	\$0
<b>Work Description:</b> 5 FIXTURES ECT, 2 STACKS 1 WATER DISTRIBUTING PIPE LESS THAN 1"				
PP23-0030	WILKINSON, ROBERT B	18418 CINDER ROAD TEMP	\$77.00	\$0
<b>Work Description:</b>				
PP23-0031	TERHAAR, DAVID	16516 CLAWSON COURT DRIVE (PV	\$160.00	\$0
<b>Work Description:</b>				
PP23-0032	JACKSON, WAYNE S.	17640 N. SWEET LAKE ROAD TEMP	\$77.00	\$0
<b>Work Description:</b> Fixtures ect. Stacks				
PP23-0033	VELDHUIS, LAURA TRUST 50%	28 N. CENTER STREET	\$215.00	\$0
<b>Work Description:</b>				
PP23-0034	ELLIOTT, JAMES P	4336 CRYSTAL DRIVE	\$215.00	\$0
<b>Work Description:</b>				
PP23-0035	ACKERSON, JAMES R	1010 DAMSON ROUTE (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PP23-0036	M & M PROPERTIES OF FLORI	400 MAIN STREET	\$159.50	\$0
<b>Work Description:</b>				
PP23-0037	DAVIS, ROBERT P	8926 TUCKER ROAD	\$215.00	\$0
<b>Work Description:</b>				

PP23-0038	JRK CONTRACTING	6632 FRONT STREET	\$215.00	\$0
<b>Work Description:</b>				
PP23-0039	FUNKA, ERIKA	8660 WILDERNESS TRAIL (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PP23-0040	WALTON, JEFFREY D	2671 FRANKFORT HIGHWAY	\$160.00	\$0
<b>Work Description:</b> 2040 sq ft Major Remodel, 1020 sq ft finishing basement, 328 sq ft Rebuild Decks & Porches				
PP23-0041	SCHULZ, SUSAN	6155 CRYSTAL AVENUE	\$215.00	\$0
<b>Work Description:</b>				
PP23-0042	QUIST FAMILY TRUST 2/6/19	5391 INDIAN TRAIL ROAD (PVT)	\$160.00	\$0
<b>Work Description:</b>				
PP23-0043	MAYER, JOSHUA J	4056 VALLEY ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP23-0044	CRYSTAL LAKE MHC, LLC	6700 SPRUCE DRIVE (PVT) 12	\$77.00	\$0
<b>Work Description:</b>				
PP23-0045	CRYSTAL LAKE MHC, LLC	6684 SPRUCE DRIVE (PVT) 17	\$77.00	\$0
<b>Work Description:</b>				
PP23-0046	NILSSON, ROBERT & LINDA L	4545 COTTONWOOD COURT TEMP	\$215.00	\$0
<b>Work Description:</b>				
PP23-0047	SCHULZ, GLENN H (DC) & CAT	6858 SEVERANCE STREET	\$77.00	\$0
<b>Work Description:</b> Water Softner replacement				
PP23-0048	DOWN, PHILLIP E	11920 MEADOWPINE DRIVE (PVT) T	\$215.00	\$0
<b>Work Description:</b>				
PP23-0049	EVANS PROPERTIES LLC	706 FOREST AVENUE	\$160.00	\$0
<b>Work Description:</b>				
PP23-0050	BADANA, LLC	2303 PILGRIM HIGHWAY	\$160.00	\$0
<b>Work Description:</b> Bathroom				
PP23-0051	RUMELHART, DONALD L & JU	4528 MOLLINEAUX ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP23-0052	DEMONCHAUX, WENDY L TR	1872 BEECH ROAD (PVT)	\$215.00	\$0
<b>Work Description:</b>				
PP23-0053	CENTLIVRE, THOMAS P	3605 WARREN ROAD	\$215.00	\$0
<b>Work Description:</b>				
PP23-0054	WATSON, DEREK A	11610 MOUNTAIN WOODS DRIVE	\$77.00	\$0

**Work Description:** Water Softner Install

PP23-0055	WHITSETT FAMILY, LP	8867 DEADSTREAM ROAD	\$160.00	\$0
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**Work Description:**

PP23-0056	MOUNTAINSIDE 624, LLC	7464 MOUNTAINSIDE DRIVE	\$215.00	\$0
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**Work Description:** 3 shower pans, 2 roughs & final

PP23-0057	MILLER, SUZANNE A & DERE	1650 CEDAR STREET	\$160.00	\$0
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**Work Description:**

PP23-0058	GATEWAY PRODUCTS, INC	1123 MAIN STREET	\$151.80	\$0
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**Work Description:**

<b>Total Permits For Type:</b>	<b>57</b>
<b>Total Fees For Type:</b>	<b>\$9,592.30</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

## Soil Erosion

Permit #	Contractor	Job Address	Fee Total	Const. Value
PS23-0001	SYMANSKI, ERIC & PATRICIA T	8038 YUKON ROAD	\$240.00	\$0
<b>Work Description:</b> 10 x 10 Addition 100' from Platte Lake Starting Dec 2022 to Feb 2023				
PS23-0002	BENZIE COUNTY	FRANKFORT HIGHWAY	\$240.00	\$0
<b>Work Description:</b> Install 2500 FT of 3 in gas main. HDD+ open trench				
PS23-0003	UECKER, ROBERT H & AMY L	19328 PLEASANT VIEW ROAD	\$240.00	\$0
<b>Work Description:</b> Foundation for 30' x 40' garage attached to existing house ( no basement ) 1,226 sq ft of change 125 ft from Ann Lake ( Lake Ann )				
PS23-0004	HARMON, LORETTA E	7984 ASH AVENUE	\$240.00	\$0
<b>Work Description:</b> Dig 8 2'x2' Footings for posts				
PS23-0005	CLASSIC MOTOR SPORTS &	2033 N. REYNOLDS ROAD	\$240.00	\$0
<b>Work Description:</b> Vacant Land Lot -> Commercial Development TBD to construct Retail Development size of change 3.33 Acres 14,117 ft from Round Lake Starting April of 2023 & to be completed Decemeber of 2023				
PS23-0006	FRANKFORT PUBLIC SCHOOLS		\$240.00	\$0
<b>Work Description:</b> Classroom and Ceramics room additions				
PS23-0007	BENZIE COUNTY	3701 POINT BETSIE ROAD	\$240.00	\$0
<b>Work Description:</b> Construct a shoreline protection system for Point Betsie Light House				

PS23-0008	KARNES, WILLIAM L	5225 SYLVAN POINT ROAD	\$240.00	\$0
<b>Work Description:</b> Pole Barn Footings				
PS23-0009	WILLIAMS, RICHARD E (LE)	4372 CRYSTAL DRIVE	\$240.00	\$0
<b>Work Description:</b> FOOTINGS & CEMENT FLOOR FOR 34'X12' ADDITION TO HOUSE				
PS23-0010	GCP-CRYSTAL LLC	7482 CRYSTAL DRIVE	\$240.00	\$0
<b>Work Description:</b> Build 40' retaining wall and instal 30 steps inside of hill				
PS23-0011	LUTZ, KEVIN T & LAURA M	15635 PEARL LAKE DRIVE PVT	\$240.00	\$0
<b>Work Description:</b>				
PS23-0012	WHYBREW FAMILY TRUST	15700 PEARL LAKE DRIVE (PVT)	\$240.00	\$0
<b>Work Description:</b>				
PS23-0013	ENGERER, LOUIS M	2995 GLEN MALIER DR. TEMP(PVT)	\$240.00	\$0
<b>Work Description:</b> New Construction of Single Family Residence				
PS23-0014	TRUDEAU, THOMAS M.	582 LAKE STREET	\$240.00	\$0
<b>Work Description:</b> Excavtion to construct new home				

<b>Total Permits For Type:</b>	<b>14</b>
<b>Total Fees For Type:</b>	<b>\$3,360.00</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

## Report Summary

Population: All Records  
Permit.DateIssued Between  
1/1/2023 12:00:00 AM AND  
3/31/2023 11:59:59 PM

<b>Grand Total Fees:</b>	<b>\$70,261.4</b>
<b>Grand Total Permits:</b>	<b>39</b>
<b>Grand Total Const. Value:</b>	<b>\$</b>



Memo To: Board of Commissioners  
From: Jesse Zylstra, Solid Waste and Recycling Coordinator  
Date: April 5th, 2023  
Subject: Recycling Coordinator's Activities

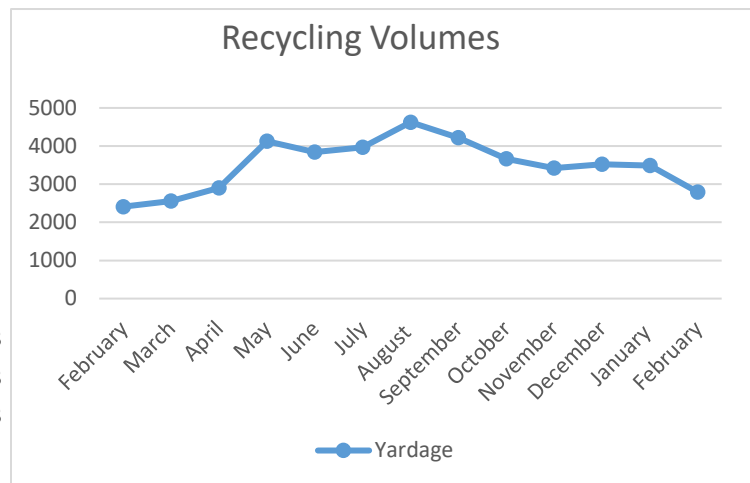
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- **Recent Recycling Numbers:**

January: Tonnage: 95.84 tons  
Yardage: 3,485 yards

February: Tonnage: 76.73 tons  
Yardage: 2,790 yards

**Single Stream: FY 2022: 41,500 yards**  
**FY 2021: 46,825 yards**  
**FY 2020: 41,787 yards**



- **HHW/Electronics/Scrap Tire Collections – 2023 – Saturdays 9:00 am – 1:00 pm**

**June 3<sup>rd</sup> Frankfort High School**

**July 15<sup>th</sup> (Tire Only) Thompsonville DPW**

**August 12<sup>th</sup> Honor Road Commission**

- **Materials Management Plan Update:**

Part 115 legislation passed late last year to allow for Statewide Materials Management Plan Updates. The process will begin later this year, once the EGLE Director calls for the initiation of the process. Counties will have 180 days from that date to file a Notice of Intent and declare the entity who will be responsible for preparing the Plan. EGLE funding will be available in the amount of \$60,000 with an additional \$12,000 per County for those working on a Regional Plan Update. Regional Collaboration is strongly encouraged.

- **Ongoing Activities:**

Scrap Tire Grant – **2023 Grant Awarded in the amount of \$12,000**

Cardboard Trailers – Monitoring and Scheduling as needed. Under school care.

County-wide Battery Bucket pickups and sorting. **(1,584 lbs)**

Jesse Zylstra Solid Waste and Recycling Coordinator



Memo To: Board of Commissioners  
From: Jesse Zylstra, Solid Waste and Recycling Coordinator  
Date: November 16<sup>th</sup>, 2022  
Subject: Recycling Coordinator's Activities

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Jesse Zylstra Solid Waste and Recycling Coordinator

# ACTION ITEMS

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# Memorandum

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To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 6, 2023

Subject: **Surplus Property – Service Weapon**

Often when an officer retires, their service weapon also retires with them. Historically, Benzie County has agreed to this transaction, with the applicable union purchasing the weapon to be gifted to the retiring officer. As you know, Sergeant Ketz is retiring on April 15<sup>th</sup> and we'd like to offer his service weapon to be retired with him. Therefore, I recommend the motion below.

**Recommended Motion:**

That the Board of Commissioners declares a Sig Sauer .40 caliber service weapon surplus, and authorizes its sale and disposal, with sale proceeds to be utilized for replacement service weapons.

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# Memorandum

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To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 5, 2023

Subject: **Adoption of Directory of Charges**

In February, the Board adopted the Benzie County Directory of Charges to streamline information for the community when seeking a given department fee structure. Since that time, feedback has been positive from folks who've utilized the document.

Treasurer Michelle Thompson has requested an adjustment to her fee structure from what was originally approved, as well as requested additional fees be established for her services.

I have attached the Treasurer's pages from the Directory of Charges showing the redlined changes and additions. This is a housekeeping matter.

## **Recommendation:**

That the Board of Commissioners adopts the amended directory of charges for Benzie County, updating the fee structure related to the County Treasurer's Office.

## Treasurer's Office

### Dog Licenses

Unsexed 1 yr. License	\$10
Unsexed 3 yr. Licenses	\$25
Sexed 1 yr. License	\$20
Sexed 3 yr. Licenses	\$55
Delinquent Rates 1 yr.	\$30
Delinquent Rate 3 yr.	<del>\$30</del> \$60

### Treasurer

Split Tax Certificate	\$5.00
Tax Certificate (Pay at R.O.D.)	\$5.00
Non-Sufficient funds (NSF)	\$35
Folding	\$0.03 per piece
Folding with stuffing	\$0.06 per piece
Fax/Email Fee	\$4 for 1 page
Each additional page	\$1 per page
Tax Foreclosure File (ORCO)	\$50.00/Parcel

### One year of Taxes

Name/address/description	\$0.25
Each year of Taxes	\$0.25
Or minimum per parcel	\$0.50

Example: Tax History Statement

\$0.25 for name/address/description
+
\$1.25 for 5 years' worth of taxes
<hr/>
\$1.50 for total History Statement

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# Memorandum

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To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 5, 2023

Subject: **Multi-Factor Authentication Upgrade**

As I continue to work through the Court Security audit with the State of Michigan and in the interest of advancing our network security, I am requesting we move forward with implementing multi-factor authentication. What this will mean for staff is that there will be an added layer of protection when logging into their Benzie email account. I have received a quote from our IT vendor to implement this added security and it is more than I had originally planned for. However, this security upgrade is necessary for court security and network security. In addition to this, Central Dispatch is now required to utilize multi-factor authentication for certain programs they need to perform their essential duties.

Because the cost is more than I have budgeted for, I recommend utilizing funding recognized as general fund dollars from CARES Act grants received during the pandemic. Afterall, the pandemic did heighten the need for added network securities with remote work.

Staff will have the option to utilize a small token which gives them a code or an app on their phones. This app is free and requires no cost to employees, nor does it store any county data on their phones. There is no expectation for those without a Benzie County sponsored phone to utilize their personal phone, it is on a volunteer basis.

The cost for this upgrade is \$45,285.25.

## **Recommended Motion:**

That the Board of Commissioners accepts quote number VC3Q26120 received from IT Right to implement multi-factor authentication for Benzie County staff in the not to exceed amount of \$45,285.25 and authorizes funding from the Capital fund and the CARES Act fund, and further that is authorizes the necessary budget amendment to move funding from the CARES Act fund to the Capital fund.

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# Memorandum

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To: Board of Commissioners

Copy: Elected Officials  
Katie Zeits, County Administrator  
Department Heads

From: Jackie Palfey, Human Resources Manager  
Rose Roelofs, Administrative Assistant

Date: April 5, 2023

Subject: **Per Diem Policy**

Attached is a draft policy regarding Per Diem payments that has been updated. This policy has been reviewed by all elected officials, department heads, Commissioners, and our legal counsel before being brought forward to the Board for consideration.

This policy is meant to replace the existing Per Diem Policy that is currently included in the Staff Policy Manual on page 31 and also reinforce Commissioner Board Rules. This policy is put in place to ensure consistency in the payout of per diems for all Benzie County employees and elected officials. Once approved the policy will be distributed to County Personnel, added to the Everyone Drive for accessibility, and update our new policy book.

I have attached the current portion of the Per Diem Policy page listed in our Staff Policy Manual book and refer to the Board Rules in the County Clerk's office. All the policies being brought forth are going to be formatted differently and likely changed dramatically.

The recommendation is to replace the current policy with the updated Per Diem policy.

## RECOMMENDATION:

The Board of Commissioners adopts the Per Diem Policy to replace the old policy listed in the staff policy manual.



Updated: 4/5/2023

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## Per Diem Policy

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### **Purpose**

The purpose of this policy to clarify certain issues related to elected or appointed positions on those Benzie County Boards, Commissions, Committees and Authorities for which Benzie County authorizes and is responsible for the payment of a per diem to the elected or appointed members (the "Per Diem"). It is also important for transparency to all Benzie County residents on Benzie County expenditures.

### **Eligibility**

Members of the Board of Commissioners, and only those eligible members of boards, commissions, committees, or authorities for which the Benzie County Board of Commissioners authorizes and to which Benzie County is responsible for the payment of a per diem.

### **Section I- County Commissioners**

Per Diem amounts will be in the amounts fixed by the Board of Commissioners pursuant to MCL 46.415. County Commissioners may be compensated for their attendance at meetings in accordance with the following guidelines:

- A. County Commissioners are eligible for Per Diem for the following:
  1. Regular or special county board meetings and county committee meetings.
  2. Regular or special meetings of an authority or commission to which the commissioner is a member and to which the commissioner has been appointed by the Board of Commissioners.
  3. Regular or special meetings of an authority or commission to which the commissioner is not a member appointed by the Board of Commissioners, but the commissioner has been assigned or requested by the Board of Commissioners to attend due to pending County business and the commissioner is charged with the duty to then report back to the Board of Commissioners on the authority or commission's actions or policies which may impact the County.
  4. Regular or special meetings of a Village, City, or Township which is within the district represented by the commissioner and which the commissioner has been assigned or requested by the Board of Commissioners to attend due to pending County business and the commissioner is charged with the duty to then report back to the Board of Commissioners on the Village, City or Township's actions or policies which may impact the County.

- B. County Commissioners are not eligible for Per Diem for the following:
1. Attending any event of a ceremonial nature, i.e., ribbon cuttings, grand openings, meetings with constituents, or similar events.
  2. Attendance at a meeting of a board, authority, commission, or other entity if the commissioner is eligible for the payment of a per diem or other compensation for such attendance from that entity.
  3. Attendance at a meeting in which a different per diem level is statutorily established or a meeting at which payment of a per diem is statutorily prohibited by State law.
  4. No Per Diem compensation shall be paid for any ad hoc meetings.
- C. County Commissioners must attend the meeting in full to receive their per diem amount. They are not able to give a report and then leave for another meeting to receive double per diem.
- D. In instances in which remote meetings are legally authorized and the travel distance is far, County Commissioners should strive to attend meetings by zoom.
1. Requests for accommodation or for other authorization to attend a meeting remotely should be directed to the Board Chair and Vice Chair.

All Per Diem requests for County Commissioners shall be submitted via email or hard copy to the County Administration Office within thirty (30) days and within the same fiscal year. Payments shall be processed through payroll. If a County Commissioner submits Per Diem more than thirty (30) days after the fiscal year ends, it must be presented to the Board of Commissioners for approval. All County Commissioners should present the per diem list to post in the Board packet.

## **Section II – Board, Commission, Committee and Authority Members**

Certain eligible members of boards, commissions, committees, and authorities established by the Board of Commissioners may be entitled to the Per Diem as fixed by the Board of Commissioners, as set by statute, or fixed by-laws of that board but only if approved by the Board of Commissioners. In addition, or in the alternative members may be entitled to mileage to and from any meeting subject to the requirements of and amounts fixed in the County Travel Policy.

A meeting for the purposes of this section is limited to any regular or special meeting as defined in the by-laws, or any meeting of a committee. This pertains to the Committees listed in Appendix “C” referenced in our Budget Books, and the Board of Commissioners Board Rules. The current Appendix C for the 2022-23 fiscal year is attached for easy reference.

Members are not eligible for a County Per Diem for the following:

1. Attending any event of a ceremonial nature, i.e., ribbon cuttings, grand openings, meetings with constituents, or similar events.
2. Attendance at a meeting of a board, authority, commission, or other entity if the member is eligible for the payment of a per diem or other compensation for such

attendance from that entity.

3. Attendance at a meeting in which a different per diem level is statutorily established or at a meeting at which payment of a per diem is statutorily prohibited by State law.
4. No Per Diem compensation shall be paid for any ad hoc or subcommittee meetings.

### **Section III – Exclusions**

Elected County Officials, Department Heads, and employees serving on County Boards or committees, whether pursuant to statute or by appointment by the Board of Commissioners, are not eligible to receive a County paid Per Diem compensation unless:

1. The employee is a part-time or seasonal employees and the meeting is held outside normal County working hours.
2. The payment of a per diem is statutorily required.

### **Section IV-Compensation Procedure**

An eligible individual requesting a per diem shall provide a voucher or proof of attendance record to the County Administrator's Office within thirty (30) days of the meeting.

The County Administrator's Office will process non-county commissioner per diem through the accounts payable process. County Commissioner per diem will be processed through payroll.

All per diem will be subject to tax in accordance with IRS standards.

If members are eligible for a mileage reimbursement to and from the meetings, the member must also include this with the voucher submitted to the County Administrator's Office. Under current IRS rules, mileage will not normally be taxable.

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on \_\_\_\_\_ and that related policies are hereby rescinded.

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Tammy Bowers, Benzie County Clerk

Per diem and mileage are authorized for those entities that are set by statute or have independent decision-making capability, if authorized by the Board of Commissioners. ***Per diem and mileage are not authorized for entities that are generally advisory in nature to the Board of Commissioners.***

Effective 1/5/2023 – Per Diem will be set at \$40.00 for each meeting four hours or less, meetings lasting longer than four hours will be considered two meetings (\$80.00) and after eight hours will be considered three meetings (\$125.00).

**APPENDIX “C”**  
**PER DIEM AND MILEAGE REPORT**  
**2022/2023 FISCAL YEAR**

COMMITTEE	PER DIEM	MILEAGE	AUTHORIZED BY STATUTE OR COUNTY BOARD	PAID BY	FUND
Benzie County ALS/EMS	Yes	Yes	County Board	County	214
Benzie County Economic Development	No	No			
Benzie County Housing Committee	Yes	Yes		County - Grant	535
Betsie Valley Trail Mgt. Council	No	No			
Board of Canvassers	Yes	Yes	Statute	County	101
Brownfield Redevelopment Authority	No	Yes	Statute	County	243
Building Authority	Yes	Yes	By-laws	County	101 to 569
Dept. of Health & Human Services	Yes	Yes		County	101
Emergency Planning (LEPC)	No	No			
Health Insurance Committee	No	No			
Jury Board	Yes	Yes	Statute	County	101
Land Bank Authority	No	Yes	Statute	County	241
MAC Workman’s Comp Board	Yes	Yes		MAC	101
Mental Health Board	Yes	Yes	Statute	Mental Health	101
Natural Scenic Rivers	No	No	Statute		
Parks & Recreation Commission	Yes	Yes	County Board	County	101
Plat Board	Yes	Yes	Statute	County	101
Benzie/Leelanau Public Health Board	Yes	Yes	Statute	Public Health	
Public Health Board of Appeals	Yes	Yes	Statute	Public Health	
Veterans Affairs Committee	Yes	Yes	Statute	County	293
Solid Waste Advisory	Yes	Yes		County	228
Veterans Trust Fund, Benzie County	No	Yes			293
Zoning Board of Appeals	Yes	Yes		County	101

An employee who has accrued compensatory time shall upon termination of employment, be paid for the unused compensatory time at the regular rate earned by the employee at the time the employee receives such payment.

Payment of overtime rates shall not be duplicated for the same hours worked. Hours compensated for at overtime rate shall not be counted further for any purpose in determining overtime liability under the same or any other provision.

*Hours paid for but not worked (vacation, sick leave, holidays) shall not be counted in determining overtime or compensatory time liability.*

## **8.6 Position Change**

Hourly employees who terminate their position to accept a salaried position with the County will be paid for accumulated sick time and personal time at their hourly rate at the next regular payday.

## **8.7 Per Diem**

Employees serving on County boards or committees, whether pursuant to statute or by appointment by the Board of Commissioners, shall not receive per diem compensation, unless they are non-exempt and outside normal working hours.

# **Section 9: Normal Workweek**

## **9.1 Workweek**

The normal workweek shall be set by the Board of Commissioners from Monday 12:00 a.m. through Sunday 11:59 p.m., inclusive. However, nothing contained herein shall constitute a guarantee of forty (40) hours a week.

## **9.2 Working Hours**

Department Heads/Elected Officials will advise employees of their individual work schedules. Staffing and operational needs may necessitate variations in starting and ending times, as well as variations in the total hours that may be scheduled each day and week.

## **9.3 Lunch Period**

Non-exempt employees have an unpaid lunch break as determined by the Department Head.

# **Section 10: Legal Holidays**

## **10.1 Holiday Pay**

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# Memorandum

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To: Board of Commissioners

Copy: Elected Officials  
Katie Zeits, County Administrator  
Department Heads

From: Jackie Palfey, Human Resources Manager  
Rose Roelofs, Administrative Assistant

Date: April 5, 2023

Subject: **Secondary Employment Policy**

Attached is a draft policy regarding Secondary Employment that has been updated. This policy has been reviewed by all elected officials, department heads, and our legal counsel before being brought forward to the Board for consideration.

This policy is meant to replace the existing Outside Employment Policy that is currently included in the Staff Policy Manual on page 13. This policy further reinforces requirements set forth in some union contracts. This policy is being brought forth for employees who desire additional employment outside of Benzie County and to ensure there is no conflict with employment. Once approved the policy will be distributed to County Personnel, added to the Everyone Drive for accessibility, and update our new policy book.

I have attached the current portion of the Outside Employment Policy page listed in our Staff Policy Manual book and the updated policy. All the policies being brought forth are going to be formatted differently and likely changed dramatically.

The recommendation is to replace the current policy with the updated Secondary Employment policy.

## RECOMMENDATION:

The Board of Commissioners adopts the Secondary Employment Policy to replace the Outside Employment Policy listed in the staff policy manual.



Updated: 4/5/2023

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## Secondary Employment Policy

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### **Purpose**

Benzie County recognizes that some employees may wish to hold additional jobs outside their employment with the County. Employees may be granted permission to engage in outside secondary employment in accordance with the following requirements and limitations.

### **Policy**

Employment with Benzie County is considered primary, and any other work or services performed shall be considered secondary and shall not result in conflict with the responsibilities of the employee to perform their County job effectively. Benzie County applies this policy consistently and is nondiscriminatory to all employees, and in compliance with all applicable employment and labor laws and regulations.

All employees desiring to participate in outside or supplemental employment must obtain the permission of his/her Department Head or Elected Official in writing prior to engaging in outside or supplemental employment. In the case of a Department Head seeking outside or supplement employment, they shall notify the County Administrator in writing. The County Administrator reserves the right to bring the request to the Board of Commissioners for final approval. Elected Officials are not required to seek approval, however, they may notify County Administration of their secondary employment for the record. Department Heads or Elected Officials shall send a written approval response, if approved, and provide a copy to Human Resources for official record keeping.

The following rules apply to all employees that participate in secondary employment:

- Work-related activities and conduct away from Benzie County must not compete with, conflict with, or compromise the County's interests or adversely affect job performance and the ability to fulfill all responsibilities to Benzie County
- Employees are prohibited from performing any services for customers of Benzie County that are normally performed by Benzie County and shall not use Benzie County facilities as a source of referral for private customers or clients. The name of the County or any County agency may not be used as a reference or credential in advertising or soliciting customers or clients.
- Employees may not utilize County supplies, facilities, staff, or equipment in conjunction with any secondary employment or private practice.
- Such secondary work shall not be performed on County property.
- Employees may not solicit, engage in or conduct any secondary employment or business during work time for Benzie County.
- Secondary employment must not cause any incompatibility, conflict of interest, or any possible appearance of a conflict of interest, or any impairment of the independent and impartial performance of the employee's duties.

## **Evaluation**

Benzie County employees must carefully consider the demands that additional secondary work activity will create before requesting permission or accepting secondary employment.

Secondary employment will not be considered an excuse for poor job performance, absenteeism, tardiness, leaving early, refusal to travel, or refusal to work overtime or different hours. Such performance-related issues may result in discipline, up to and including discharge, and/or may result in revocation of a prior County grant of permission for secondary employment.

In evaluating the effect that outside work may have on an employee's job performance and other job-related responsibilities, either the employee or supervisor may request the involvement of the Department Head or Elected Official, Human Resource Manager, or County. They will meet to consider whether employees' current duties and performance history and the other factors contained in this Policy.

A decision to grant or deny the request is within the discretion of the Department Head or Elected Official and must be strictly adhered to by the employee. In certain cases of a Department Head denial, the employee may seek a review of such a decision through the process in place under the County's dispute resolution procedure. An employee engaging in unauthorized secondary employment, or a refusal to discontinue the secondary employment upon revocation of the authorization will result in disciplinary action up to and including termination of employment. Benzie County shall not be liable, either directly or indirectly, for any activities performed during outside or secondary employment.

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on \_\_\_\_\_ and that related policies are hereby rescinded.

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Tammy Bowers, Benzie County Clerk

Note: This policy may differ for those employees who are members of recognized unions, organizations, or associations. Any questions related to the content of this policy, or its interpretation, should be directed to Human Resources.

### 5.3 Outside Employment

While outside or supplemental employment is discouraged, employees may engage in outside or supplemental employment in accordance with the following limitations. In no case shall outside or supplemental employment conflict with or impair responsibilities to the County.

Any employee desiring to participate in outside or supplemental employment must obtain permission of his/her department head in writing prior to engaging in outside or supplemental employment. In the case of outside or supplemental employment by a department head, the department head must receive written permission to engage in outside or supplemental employment in advance from the County Board of Commissioners. All employees engaged in outside or supplemental employment shall:

- a. not use County facilities as a source of referral for private customers or clients,
- b. not be engaged in outside employment during the employee's regularly scheduled working hours,
- c. not use the name of the County or any County agency as a reference or credential in advertising or soliciting customers or clients,
- d. not use County supplies, facilities, staff or equipment in conjunction with any outside or supplemental employment or private practice,
- e. maintain a clear separation of outside or supplemental employment from activities performed for the County, and
- f. not cause any incompatibility, conflict of interest, or any possible appearance of conflict of interest, or any impairment of the independent and impartial performance of employee's duties.

The County shall not be liable, either directly or indirectly for any activities performed during outside or supplemental employment.

If the County determines that an employee's outside or supplemental employment interferes with their County job, they may ask the employee to quit the other job if they want to keep working for the County. The County has sole discretion to decide if the other job interferes. Denials shall be sent to the County Administrator for review.

### 5.4 Political Activity

Every employee has the right to freely express his or her views as a citizen and to cast a vote as he or she may wish. Coercion for political purposes is strictly prohibited.

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# Memorandum

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To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 5, 2023

Subject: **Agreement with Environment Architects for Architecture and Design Services for Lower-Level Expansion – Phase 2 (Formerly Central Dispatch Expansion)**

In August 2022, the Board of Commissioners approved an agreement with Environment Architects for their services to design and prepare bid documents for the expansion into the lower level of the Sheriff's Office/Jail building. Since then, staff have been working closely with the firm to produce a lower level that will serve the needs of Benzie County well into the future. This lower-level expansion, formerly called the Dispatch Expansion, is much more than that. The lower-level expansion will include not only a Dispatch Center, but also a proper Emergency Management Office with training space, a break area for staff and an upgrade to the current staff gym area. The intent of this lower level is to expand training space for all staff training, but also as adequate space available in times of emergency need. It will also provide a more inviting gym area for staff for Human Resources to promote health and wellness.

The Board of Commissioners approved Phase 1 of the original proposal, which included pre-design and schematic design and construction cost estimates. We are at a point where we're ready to move on when the project to include bidding, awarding of construction and construction management, Phase 2.

Phase 2, which is ultimately the final phase for this firm's services, would cost \$128,000. Staff supports moving forward with Phase 2. If the Board approves Phase 2, we would go out to bid for the project in late April, with bidding open for approximately three weeks. From there, staff and the firm will make a recommendation to the Board in mid-June. I'd like to extend the offer to a Board representative to be part of the bid document discussion in deciding a recommendation for full Board approval.

As noted, before, Environment Architects has been providing high quality design and architectural services for a variety of building types throughout Northern Michigan. Their owner Ray Kendra is also LEED certified, which could potentially save Benzie County project costs in the long term.

A conservative estimate of the total project cost is \$1.6 million dollars, though we are hopeful it comes in much less than that. You will recall I noted a conservative estimate range to the Board a month or so ago of \$1.2-\$1.6 million; we are still within that range. Treasurer Michelle Thompson and I have had preliminary conversations about funding for this project and will

continue those conversations until we have a recommended funding structure for the Board to approve. Funding for this project will come from various county fund sources, with the goal of not bonding/financing this project.

I have attached the planned layout for the lower level expansion. If you'd like to see additional drawings, please reach out to me to coordinate that.

As indicated, this space is intended primarily for Central Dispatch and Emergency Management Operations, however it will be available for use by all Benzie County staff. Our goal with the common space in this expansion is to increase employee morale by providing them downtime space.

**Recommendation:**

That the Board Chair sign an addendum to the consultant agreement with Environment Architects in the amount of \$128,000 for the Lower-Level Expansion project, Phase 2, with such agreement subject to approval as to its substance by the County Administrator and to its form by Legal Counsel, with funds available in the Capital Projects Fund and Central Dispatch Fund.



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# Memorandum

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To: Board of Commissioners

Copy: Nate Loop, Director

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 5, 2023

Subject: **Release of Funds for Capital Projects – Maples**

As you will recall, the Board of Commissioners came to an agreement with the Maples Board regarding funding for capital expenditures incurred in the old building at the Maples. A document of understanding was signed which incorporated the schedule of expenditures, attached. Recently, Mr. Loop attended a Board meeting to give the Commissioners an update of the items being worked on and indicated that expenditures were above and beyond what was originally planned for.

You will see in the attached table that the approved reimbursement for this fiscal year is \$225,000, however the Maples are requesting \$300,000 from the Board. The idea behind the tapering down of approved reimbursement was to not only pay off the bonds quicker, but to encourage the Maples in their planning to be self-sufficient without additional bond proceeds. Afterall, Benzie County holds the bond.

I have invited Nate to attend Tuesday's meeting to make his official request and to answer any questions the Board may have.

Below are two prepared motions for the Board.

## Suggested Motions:

That the Board of Commissioners approves payment in the amount of \$225,000 to the Maples for capital expenditures in accordance with the Document of Understanding dated October 26, 2021.

-OR-

That the Board of Commissioners approves payment in the amount of \$300,000 to the Maples for capital expenditures

The Maples, Benzie County Medical Care Facility  
Documentation of Understanding

THIS DOCUMENTATION OF UNDERSTANDING (the "Document") is made and entered into this day of Oct. 24, 2021 (the "Effective Date"), by and between the COUNTY OF BENZIE, a Michigan municipal corporation, 448 Court Place, Beulah, Michigan 49617 (the "County"), and the BENZIE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD, a Michigan statutory entity formed under MCL 400.46, 210 Maple Avenue, Frankfort, Michigan 49635, (the "DHHS Board" pursuant to Michigan PA 280 of 1939).

RECITALS:

WHEREAS, the County is authorized by the Social Welfare Act [PA 280 of 1939; MCL 400.1 et seq] to establish a county medical care facility; and

WHEREAS, pursuant to the Social Welfare Act, County has previously established a county medical care facility known as The Maples; and

WHEREAS, by action of its Board of Commissioners and acting pursuant to MCL 400.58, the County has previously delegated to the DHHS Board the duty to supervise and be responsible for the operation of The Maples; and

WHEREAS, the County has issued bonds on behalf of The Maples and the proceeds of the DHHS Board approved millage are the source of the funds utilized by the County to make the payments required to pay the debt service on the Bonds on an ongoing basis, and

WHEREAS, the citizens of Benzie County approved a 20-year millage of up to 0.6350 mills for the purpose of funding replacement of the old medical care facility building, capital improvements, debt service, and equipping The Maples; and

WHEREAS, the annual millage revenues collected now exceed the amount necessary to make the payments required for debt service on the bonds, such that any excess millage revenues may be available to be used in the County's discretion for capital improvements to The Maples; and

WHEREAS, the County has the discretion to reduce the rate of the millage levy and to appropriate the millage revenues for any of the voter-approved purposes.

NOW THEREFORE, in consideration of the promises and the mutual undertakings and representations herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant and agree as follows:

1. Use of Excess Millage Revenues.

The use of millage revenues collected in excess of the amounts needed to make the annual payments required for debt service on the bonds shall be restricted to capital improvements on what is remaining of the old medical care facility building.


2. Approval of Capital Improvement Projects.

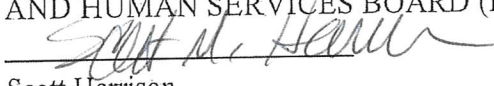
All requests by the DHHS Board to the County for funding capital improvement projects to be paid for with millage revenues must be approved by the County before the funds are committed to those uses.

3. Schedule of Reduced Millage Levies.

The County shall reduce the rate of the annual millage levy for the next four years as set forth in the schedule attached and incorporated by reference as Exhibit A, with the intention that thereafter the annual millage revenues collected would be in the minimum amount necessary to make the payments required for debt service on the bonds.

This Document has been duly authorized by the governing bodies of the County and the DHHS Board, and is executed by the County and the DHHS Board as of the day and year first above written.

DATED: 4/28, 2021 BENZIE COUNTY BOARD OF  
COMMISSIONERS  
  
Bob Roelofs  
Chairperson

DATED: 4/28, 2021 BENZIE COUNTY DEPARTMENT OF HEALTH  
AND HUMAN SERVICES BOARD (DHHS)  
  
Scott Harrison  
Chairperson

APPROVED AS TO FORM FOR COUNTY OF BENZIE:  
COHL, STOKER & TOSKEY, P.C.  
By: TIMOTHY M. PERRONE  
On: November 19, 2021

N:\Client\Benzie\Maples\Maples Documentation of Understanding re Capital Improvements 2021 - final v 2.docx  
Benzie co. #20-008

					Percentage				
	TV	Millage	Dollar Amt Levied	Debt Obligation	Funding Level	Budget Max	Aproved Reimb	Cash Available	
2020/21								\$ 553,890.00	
2021/22	1,422,610,214.00	0.6350	\$ 903,357.49						
		0.4500	\$ 640,174.60	\$ 461,800.00	100	\$ 325,000.00	\$ 325,000.00	\$ 407,264.60	
2022/23	1,458,175,469.35	0.6350	\$ 925,941.42						
		0.4500	\$ 656,178.96	\$ 466,050.00	75	\$ 300,000.00	\$ 225,000.00	\$ 372,393.56	
2023/24	1,494,629,856.08	0.6350	\$ 949,089.96						
		0.4000	\$ 597,851.94	\$ 474,300.00	75	\$ 300,000.00	\$ 225,000.00	\$ 270,945.50	
2024/25	1,531,995,602.49	0.6350	\$ 972,817.21						
		0.3000	\$ 459,598.68	\$ 481,300.00	50	\$ 300,000.00	\$ 150,000.00	\$ 99,244.18	
						\$ 1,225,000.00	\$ 925,000.00		

*October 1930-00-00*

Hurst Mechanical  
 5800 Safety Drive NE  
 Belmont, MI 49306  
 Phone: (616) 784-4040  
 Fax: (616) 785-7900  
[www.hurstmechanical.com](http://www.hurstmechanical.com)



Invoice No. 21126

Page 1

**B  
I  
L  
L  
T  
O**

Benzie County Medical Care  
 The Maples  
 210 Maple Avenue  
 Frankfort, MI 49635

**J  
O  
B  
N  
O**

22H173  
 The Maples- Boiler Replacement  
 Benzie County Medical Care Fac  
 210 Maple Avenue  
 Frankfort, MI 49635

Invoice Date	Invoice #	Customer #	Payment Terms	Purchase Order #
10/25/2022	21126	BEN210	Net 30	Dave Burley

Quantity	Description	Unit Price	Extended Price
1	Progress billing to provide and install new HVAC equipment, per signed quote.	171964.40	171,964.40

USE TAX PAID BY HURST MECHANICAL AT POINT  
 OF PURCHASE IS INCLUDED IN MATERIAL CHARGE.  
 We charge a 3% credit card processing fee

Net Amount  
**171,964.40**

## 64872

Hurst Mechanical

64872

PRODUCT SSLT111      USE WITH 91500 ENVELOPE

Deluxe Corporation 1-800-328-0304 or [www.deluxe.com/shop](http://www.deluxe.com/shop)

PRINTED IN U.S.A.

1

D5PDYY CHIKDK03 04/08/2022 01:48 -30-

Hurst Mechanical  
5800 Safety Drive NE  
Belmont, MI 49306  
Phone: (616) 784-4040  
Fax: (616) 785-7900  
[www.hurstmechanical.com](http://www.hurstmechanical.com)



Invoice No. 21433

Page 1

*January*  
*#1930-000-000*

B I L L T O	
	Benzie County Medical Care
	The Maples
	210 Maple Avenue
	Frankfort, MI 49635

J O B N O	
	22H173
	The Maples- Boiler Replacement
	Benzie County Medical Care Fac
	210 Maple Avenue Frankfort, MI 49635

Invoice Date	Invoice #	Customer #	Payment Terms	Purchase Order #
1/10/2023	21433	BEN210	Net 30	Dave Burley

Quantity	Description	Unit Price	Extended Price
1	Progressive billing to provide and install new HVAC equipment, per signed quote.	131530.00	131,530.00

*OK per*  
*Dave B.*  
*1-11-23*

USE TAX PAID BY HURST MECHANICAL AT POINT  
OF PURCHASE IS INCLUDED IN MATERIAL CHARGE.

We charge a 3% credit card processing fee

Net Amount  
**131,530.00**

## 65137

Hurst Mechanical

65137

PRODUCT SSLT111      USE WITH 91500 ENVELOPE

PRINTED IN U.S.A.

A

85290081001

D5PDYY CHIKDK03 04/08/2022 01:48 -265-

# PAYMENT APPLICATION

TO: Benzle County Medical Care  
210 Maples Ave  
Frankfort, MI 49635

FROM: Hurst Mechanical  
885 Robinwood Ct  
Traverse City, MI 49686

Attn: Hurst Mechanical  
885 Robinwood Ct  
Traverse City, MI 49686

FOR:

PROJECT NAME AND LOCATION: The maples HVAC Equipment Replacement  
210 Maples Ave  
Frankfort, MI 49635

ARCHITECT:

APPLICATION # 5 Distribution to:  
PERIOD THRU: 01/09/2023 ☐ OWNER  
PROJECT #s: ☐ ARCHITECT  
DATE OF CONTRACT: 10/24/2022 ☐ CONTRACTOR

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
Continuation Page is attached.

1. CONTRACT AMOUNT	\$649,538.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$649,538.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$603,494.40
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$603,494.40
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$471,964.40
8. PAYMENT DUE	\$131,530.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$46,043.60
SUMMARY OF CHANGE ORDERS	
ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00
Total approved this month	\$0.00
TOTALS	\$0.00
NET CHANGES	\$0.00

PAYMENT APPLICATION

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Hurst Mechanical

By:

Date: 1/9/23

State of Michigan  
County of Kent

Subscribed and sworn to before me this 9 day of Jan 2023



SHERRILL MORGAN  
Notary Public  
OTTAWA COUNTY MICHIGAN  
My Commission Expires 11/03/2028

Notary Public:  
My Commission Expires: 11/03/2028

## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: \$131,530.00

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By:

Date:

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

# CONTINUATION PAGE

PROJECT:

The maples  
HVAC Equipment Replacement

APPLICATION #:  
DATE OF APPLICATION:  
PERIOD THRU:  
PROJECT #s:

5  
01/09/2023  
01/09/2023

Payment Application containing Contractor's signature is attached.

Page 2 of 2

A	B	C	D		E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK	AMOUNT THIS PERIOD	STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (if Variable)	
			AMOUNT PREVIOUS PERIODS							
1	Demo work	\$44,320.00	\$44,320.00	\$0.00	\$0.00	\$44,320.00	100%	\$0.00		
2	Boiler equipment	\$84,000.00	\$84,000.00	\$0.00	\$0.00	\$84,000.00	100%	\$0.00		
3	boiler install	\$46,000.00	\$41,400.00	\$4,600.00	\$0.00	\$46,000.00	100%	\$0.00		
4	domestic hot water skid	\$25,000.00	\$2,500.00	\$10,000.00	\$0.00	\$12,500.00	50%	\$12,500.00		
5	Hot water skid install	\$18,500.00	\$5,550.00	\$3,700.00	\$0.00	\$9,250.00	50%	\$9,250.00		
6	Pland Kitchen rfu equipment	\$112,000.00	\$100,800.00	\$11,200.00	\$0.00	\$112,000.00	100%	\$0.00		
7	PT unit duct work	\$82,000.00	\$65,600.00	\$16,400.00	\$0.00	\$82,000.00	100%	\$0.00		
8	Laundry equipment	\$36,000.00	\$18,000.00	\$18,000.00	\$0.00	\$36,000.00	100%	\$0.00		
9	Laundry install	\$29,000.00	\$14,500.00	\$14,500.00	\$0.00	\$29,000.00	100%	\$0.00		
10	kitchen equipment install	\$62,000.00	\$46,800.00	\$5,200.00	\$0.00	\$52,000.00	100%	\$0.00		
11	Basement AHU AC unit	\$27,500.00	\$13,750.00	\$11,000.00	\$0.00	\$24,750.00	90%	\$2,750.00		
12	Basement AHU AC install	\$14,500.00	\$725.00	\$7,975.00	\$0.00	\$8,700.00	60%	\$5,800.00		
13	Controls	\$44,038.00	\$13,211.40	\$22,019.00	\$0.00	\$35,230.40	80%	\$8,807.60		
14	insulation	\$34,680.00	\$20,808.00	\$6,936.00	\$0.00	\$27,744.00	80%	\$6,936.00		
TOTALS		\$649,538.00	\$471,964.40	\$131,530.00	\$0.00	\$603,494.40	93%	\$46,043.60		

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

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# Memorandum

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To: Board of Commissioners

Copy: Sheriff Kyle Rosa  
Undersheriff Greg Hubers  
Lieutenant Dan Smith

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 5, 2023

Subject: **Purchase of Body Scanner**

The Board of Commissioners have discussed at length the purchase of a body scanner for jail operational use and support the expenditure. At the last Study Session, we spoke about many possible funding sources for the machine, including grant funding and LATCF funding.

I again want to express the benefits of this machine including employee safety and decreased liability for Benzie County.

I support Benzie County entering into a lease option for this machine as it is a large unexpected purchase and the jail fund does not have the available funds to make a purchase of this size. This would also give staff additional time to work to obtain grant funding, including a \$43,000 grant from the MMRMA. The total cost of the machine is \$125,000, and annual lease payments of \$15,750 would take place for seven years, assuming the MMRMA grant is awarded. Maintenance and upkeep of the machine is covered under the lease payment for the initial five years, however for years six and beyond there would be an additional fee of \$9,750; this would have to be budgeted.

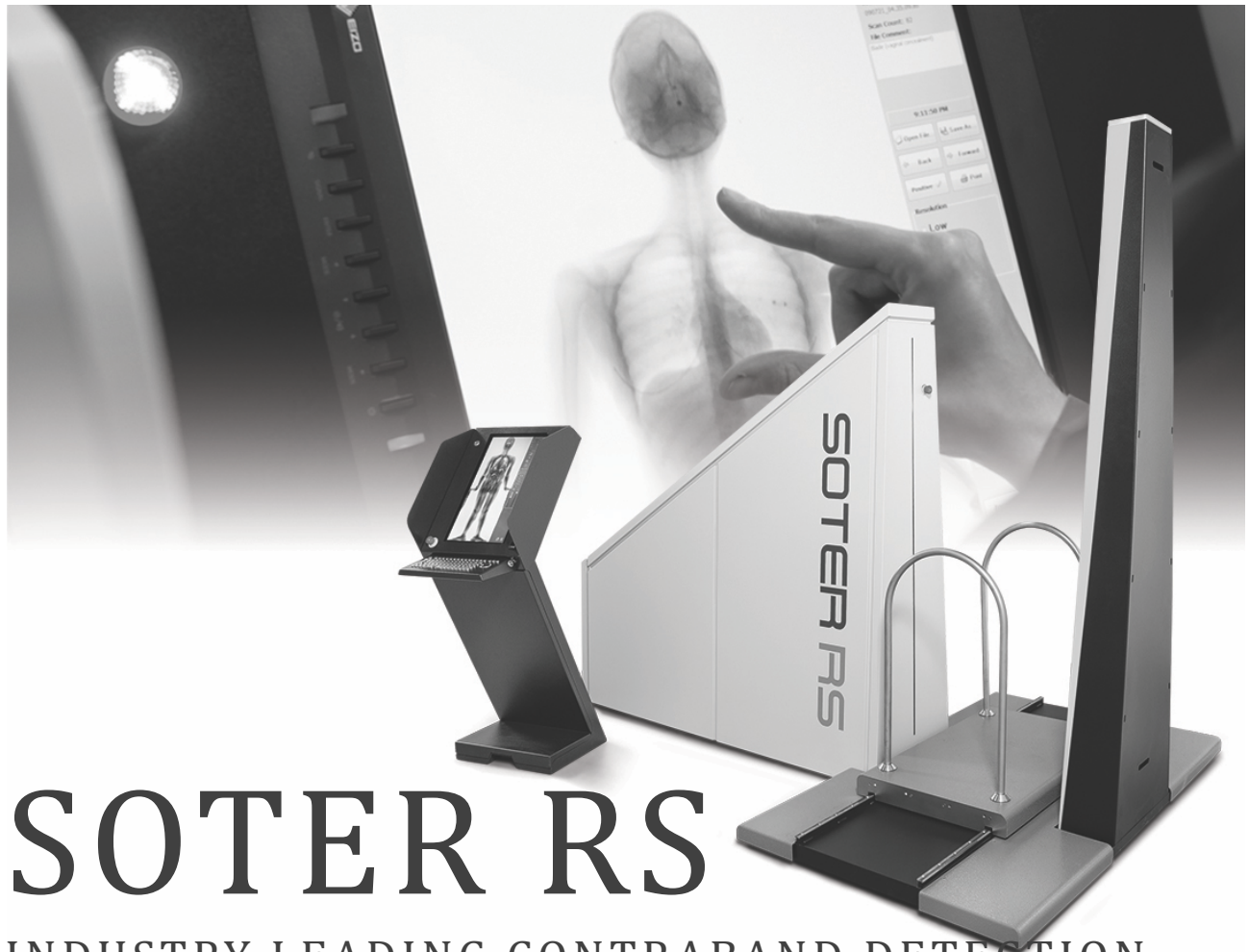
In addition to an MMRMA grant that we believe we are able to obtain, we will work together to apply for a grant through the 2% Tribal allocation; it is believed that this is a purchase that would be supported by this allocation. In the meantime, while we exhaust these funding sources, I would recommend the use of a combination of medical marihuana funding, unexpected revenue from housing Grand Traverse Inmates, and LATCF funding to purchase this device.

I have attached the official proposal for this machine for the Board review.

Recommendation:

That the Board of Commissioners approves the lease arrangement to obtain a Sotor RS Full Body Scanner for a period of seven years, with annual payments not to exceed \$15,749.20 for years one through five, and authorizes an additional \$9,750 for years six and seven for annual maintenance, with funds available first through grant sources noted in the April 11, 2023 packet

communications and remaining funds available from unexpected inmate housing rent revenue, and LATCF funding, and further that if there are any changes to the existing lease arrangement, or additional services of the machine are requested that the Board of Commissioners give prior approval to such changes to ensure proper funding is in place.



# SOTER RS

INDUSTRY LEADING CONTRABAND DETECTION

---

**Benzie County Sheriff Dept**

**Commercial Proposal**

**PREPARED BY**



**Bethany Clawson-Zofcak**  
**OD Security North America**  
416 Island Park Drive,  
Daniel Island, SC 29492

**PROPOSAL DATE**  
**Jan 25<sup>th</sup>, 2023**

## **Commercial Proposal**

Delivered, installed and calibrated (F.O.B Destination) -Benzie County Sheriff Dept , 505 S Michigan Ave, Beulah, MI. 49617

**1 x SOTER RS Full Body Security Scanning System**

**Unit Cost - \$130,000  
(125,000 if placed by March 31<sup>st</sup>, 2023)**

### **Option 2 – 7-Year Lease Purchase**

**1 x SOTER RS Full Body Security Scanning Systems**

**7 payments to start annually 1 year after placement of \$15,749.62**

**Underwritten by Government Capital Corporation**

Includes - Shipping, Installation, Calibration and Testing, Operator, Administrator and Radiation Safety Officer Training, **5-years Full Manufacturer's Warranty** (parts and labor, to include time and travel associated with servicing and maintenance)

Delivery and installation – 21 days after receipt of Purchase Order

### **Proposal includes -**

- Provision of 24/7 Toll Free Support Line and 24/7 On-Line Help Desk
- Same day Technical/Engineering Support (Michigan) based Technicians
- Provision of Dept Health Compliance
- **Web Services interface to JMS**
- Bi-annual Preventative Maintenance Inspection
- Annual Full System Re-calibration

- **All software upgrades through-out term of contract**
- Provision of Random Scanning Software Upgrade
- Provision of Biometric Hardware/Software Upgrade
- Provision of PREA Compliant Software Upgrade
- **1 x SOTER RS Handheld Tablet**
- **Access to THEIA IA Automatic Threat Recognition Software on Annual Software License Basis (10.500 annually)**
- **Teamviewer Access**

**Additional Features (at Benzie County Discretion)**

1. Provision of Extended Warranty (Maintenance/Service) Contract (parts and labor and including time and travel) year 6 onwards

**Unit Cost - \$9,750 annually, payable in advance**

2. Provision of additional SOTER RS Handheld Tablets (mobile device)

Unit Cost -

Hardware - 1 x GD3030-400 Intel i5-5350U - **\$2,950 (one-off)**

Software - SOTER RS Operator Interphase (OI) Software (Annual Software License) - **\$2,100 annually, payable in advance**

**Total Cost – Year 1 \$5,050  
Year 2 onwards \$2,100**

3. Upgrade to SOTER RS Dual View (at any stage during contract)

Our System is upgradable from Single View to Dual View capability with unrivalled detection capacity – 46AWG Full Body Image and 46AWG Torso Image

**Upgrade cost - \$18,750**

4. Upgrade to an ADA Compliant Platform Configuration (at any stage during contract)

**Cost - \$7,500**

5. Provision of Additional Training outside Scope of Project

**Per Diem Cost - \$1,000**

6. Provision of SOTER Fully Integrated Thermal Scanner

**Cost \$22,000**

**Terms of proposal remains valid through March 25<sup>th</sup>, 2023**

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# Memorandum

---



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 6, 2023

Subject: **Professional Services Agreement – GIS Services**

Attached you will find a proposal from Colligo GIS to perform additional work related to GIS mapping and parcel maintenance. You will recall, we currently have a services agreement with Colligo to perform 911 mapping maintenance. These additional services will assist Equalization in updating and maintaining parcel data and mapping. It will also provide an interactive web database for the public to find basic information, a huge increase in services!

While the cost of this service is under my spending authority, we would be contractually obligating the county through a services agreement.

## RECOMMENDATION:

That the Board of Commissioners authorizes an amendment to the services agreement with Colligo GIS for GIS services, including parcel data and aerial mapping maintenance in the not to exceed amount of \$3,500, with option to renew annually, and that the Chair be authorized to sign with agreement subject to approval by legal counsel, with funds available in the Equalization Department Fund.



April 4, 2023

Ms. Katelyn Zeits  
Benzie County Administrator  
448 Court Place  
Beulah, MI 49617

Re: Geographic Information System (GIS) Services  
2023 GIS Parcel Maintenance  
Benzie County, Michigan

Dear Ms. Zeits:

Colligo GIS (Colligo) is pleased to submit this proposal to Benzie County, Michigan (County) for the above referenced services.

## **SCOPE OF SERVICES – 2023 PARCEL MAINTENANCE**

- Colligo will update approximately 275 parcels by mapping all necessary parcel splits and combinations from tax description provided by the County. All property parcels described with metes & bounds descriptions will be mapped using the coordinate geometry (COGO) process. Any ambiguity (difficulties in input) will be forwarded to the County for resolution.
- Colligo will populate updated parcels with the corresponding parcel identification number (pnum)
- Colligo will attach all necessary attribution from the County provided BS&A Assessing Database to the revised County GIS parcel layer.
- Colligo will, if approved by the County, use the GIS data previously mentioned to host a public accessible internet-based GIS application providing the end user the ability to perform tasks that will include:
  - Data Searches
  - Reporting
  - Map Creation
- Colligo will, if approved by the County, use the GIS data previously mentioned to host a non-public accessible internet-based GIS application providing necessary County personnel an extended ability to perform tasks that will include:
  - Data Searches
  - Reporting
  - Map Creation

### **ASSUMPTIONS**

If during the course of the project it is found that other services or additional data incorporation is required, Colligo will provide the County with a written estimate of costs prior to the commencement of work. Examples of this data would include:

- Cemetery
- Data Spatial Correction
- Points of Interest
- Proposed Development Mapping
- Road PASER Ratings
- Utility Incorporation
- Zoning

All layers are, and will remain, the property of the County.

### **FEES**

In accordance with the assumptions and conditions set forth in this letter the scope of services listed above will be completed for a not to exceed amount of \$3,500.

### **PERFORMANCE SCHEDULE**

Colligo anticipates starting work upon receipt of a signed Work Order and will provide these services through December 31, 2023. Prior to January 1, 2024 Colligo will review this scope of services with the County before continuing for 2024.

If you accept this proposal a work order will be provided for necessary signatures from both Colligo and the County.

We appreciate the opportunity to submit this proposal and if you have any questions or comments, please call me at (906) 774-3440.

Sincerely,  
Colligo GIS



Gary D. Hoaglund (of Coleman Engineering on behalf of Colligo GIS)  
GIS Manager

GDH/grp

Attachments

J:\Proposals\Benzie County\2023\GIS\Parcel Maintenance - Splits and combinations\Benzie County - 2023 Parcel Maintenance.docx

# Equalization Report 2023



Lake Michigan  
Photo Credit:  
Mackenzie Long

# Table of Contents

Report	Page
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New Addresses	10
DNR/ PILT Parcels	11-12
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TO: Benzie County Board of Commissioners

FROM: Polly Watson Cairns, Equalization Director &  
Brianne Lindsay, Equalization Department Head  
Trish Plont, Department Secretary

DATE: April 5, 2023

RE: 2023 Benzie County Equalization Report

---

The 2023 Equalization Report has been completed. Pursuant to Michigan Compiled Laws Section 211.34 the County Board of Commissioners shall meet in April each year to determine County Equalized Value.

Our office has examined the assessment rolls of the townships and the city in Benzie County and determined whether the real and personal property has been equally and uniformly assessed at true cash value. All townships and the city are assessed at 50% of true cash value as prescribed by law.

The County Equalized Value for 2023 is \$2,545,082,148, representing an increase of over 13% from 2022. The change in overall Taxable Value from 2022 to 2023, was a resulting 8.25%

Equalized Value is based on Market Value. Since Proposal A went into effect in 1994 property taxes are paid on Taxable Value. This year's Taxable Value is calculated with a formula using the State Tax Commission published inflation rate of 5% and including new construction. A property's State Equalized Value can also become the Taxable Value. After a transfer or sale takes place, the value becomes uncapped and the following year the State Equalized Value becomes the Taxable Value for that year. The succeeding years the Taxable Value will increase by that year's published rate of inflation plus any new construction or until the property is once again transferred.

**2023 CAPPED VALUE = (2022 Taxable Value – LOSSES) X 1.05 + ADDITIONS**

Polly Watson Cairns, MMAO  
Director of Record

Brianne Lindsay, MAAO  
Department Head

Trish Plont, MCAO  
Secretary



## **DISTRICT I**

**Bob Roelofs-R**

**Almira Township**

*East of Reynolds Road*

## **DISTRICT II**

**Art Jeannot-R**

**Almira Township**

*West of Reynolds Road*

## **DISTRICT III**

**Karen Cunningham-D**

**City of Frankfort**

**Crystal Lake Township**

## **DISTRICT IV**

**Rhonda Nye-R**

**Benzonia Township**

*Except Sec 35 North of Love Rd, West ½ of Sec 36 & West of Sec 31*

## **DISTRICT V**

**Tim Markey-R**

**Homestead Township**

**Benzonia Township**

*Sec 35 North of Love Rd, West ½ of Sec 36 and West of Sec 31*

## **District VI**

**Evan Warsecke-R**

**Colfax Township**

**Inland Township**

*Except Sec 1-6 & part of Sec 7*

## **District VII**

**Gary Sauer-R**

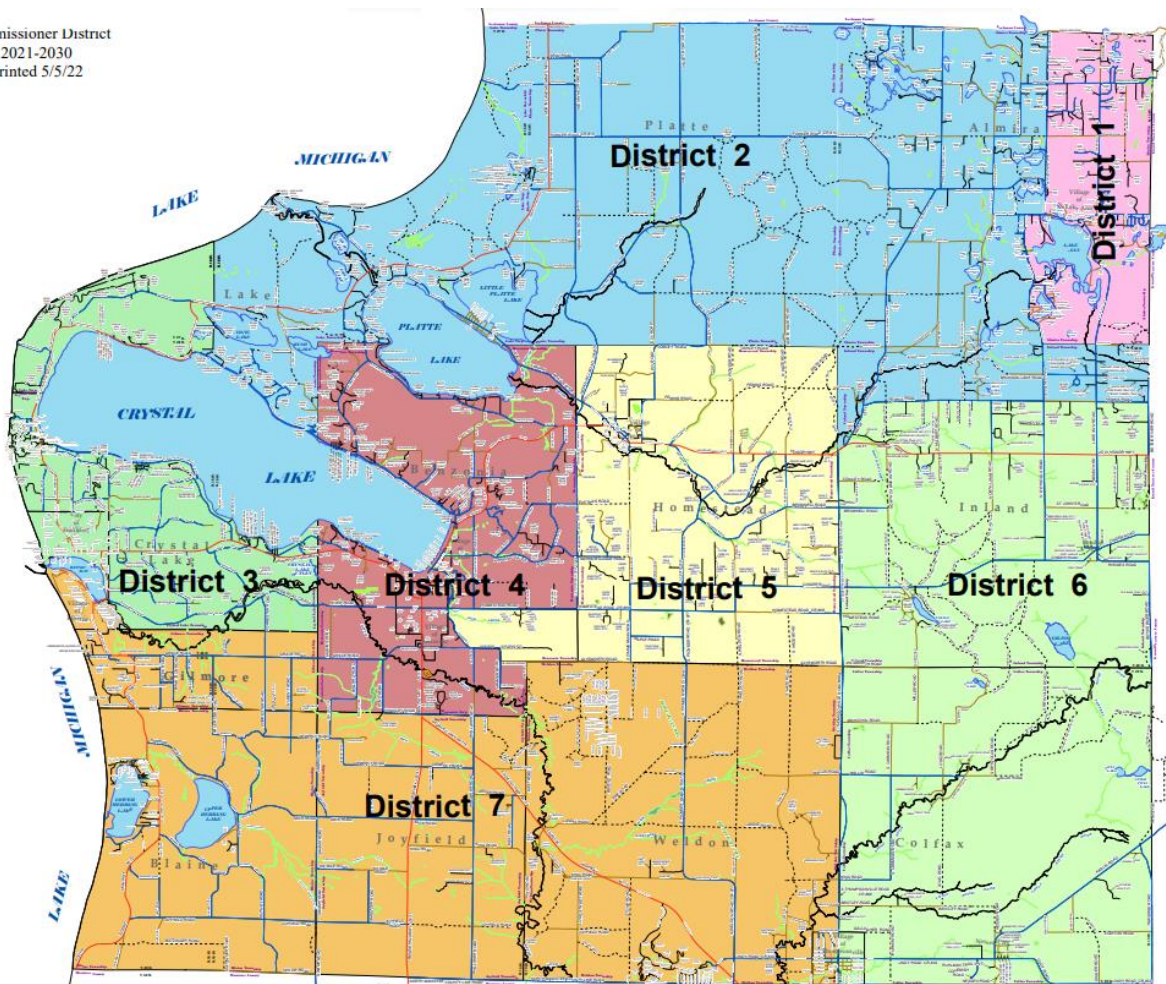
**Blaine Township**

**Gilmore Township**

**Joyfield Township**

**Weldon Township**

Commissioner District  
2021-2030  
Printed 5/5/22



<u>LOCAL UNIT</u>	<u>SUPERVISOR</u>	<u>ASSESSOR</u>
Almira Township (01)	Mark Roper	Khiela Alpers
Benzonia Township (02)	Jason Barnard	Jill Brown
Blaine Township (03)	Paul Crandall	Amy DeHaan
Colfax Township (04)	Ron Seguin	Gunnar Brow
Crystal Lake Township (05)	Amy Ferris	Jill Brown
Gilmore Township (06)	Carl Noffsinger	Jessie Geiger
Homestead Township (07)	Tia Kurina-Cooley	Gunnar Brow
Inland Township (08)	David Davis	Gunnar Brow
Joyfield Township (09)	Matt Emery	Amy DeHaan
Lake Township (10)	Jeff Johnson	Gunnar Brow
Platte Township (11)	Paul Solem	Jill Brown
Weldon Township (12)	Ronald Hitesman	Wyatt Crawford
City of Frankfort (51)	Josh Mills	Christy Brow
	<u>PRESIDENT</u>	
Village of Benzonia	Chris Pritchard	Jill Brown
Village of Beulah	Jeri Van DePerre	Jill Brown
Village of Elberta	Jennifer Wilkins	Jessie Geiger
Village of Honor	Jeff Sandman	Gunnar Brow
Village of Lake Ann	Dan Hawkins	Khiela Alpers
Village of Thompsonville		Wyatt Crawford

**CERTIFICATION OF RECOMMENDED COUNTY EQUALIZED VALUATIONS BY EQUALIZATION DIRECTOR**

*This form is issued under the authority of MCL 211.148  
Filing is mandatory*

TO: State Tax Commission  
FROM: Equalization Director of BENZIE County  
RE: State Assessor Certification of Preparer of the required Recommended County Equalized Valuations

The Recommended County Equalized Valuations for the above referenced county and year were prepared under my direct supervision and control in my role as Equalization Director.

I am certified as an assessor at the level required for the county by Michigan Compiled Laws 211.10d and the rules of the State Tax Commission.

The State Tax Commission requires a Level III State Assessor Certification for this county.


I am certified as a Level IV State Certified Assessing Officer by the State Tax Commission.

The following are my total Recommended County Equalized Valuations for each separately equalized class of property in BENZIE County:

Agricultural	<u>34,327,600</u>	Timber-Cutover	<u>55,800</u>
Commercial	<u>133,509,000</u>	Developmental	<u>0</u>
Industrial	<u>11,429,200</u>	Total Real Property	<u>2,489,501,498</u>
Residential	<u>2,310,179,898</u>	Personal Property	<u>55,580,650</u>
		Total Real and Personal Property	<u>2,545,082,148</u>

Please mail this form to the address below within fifteen days of submission of the Recommended County Equalized Valuations to the County Board of Commissioners.

Michigan Department of Treasury  
Assessment and Certification Division  
Local Assessment Review  
P.O. Box 30790  
Lansing, Michigan 48909

Signature of Equalization Director	Date
	4/5/23

## 2023 BENZIE COUNTY - ALL AD VALOREM PROPERTY

TOWNSHIPS & CITY	Parcel Count 2022	Parcel Count 2023	Parcel Count % Change	CEV 2022	CEV 2023	County Equalized % Change	TAXABLE 2022	TAXABLE 2023	Taxable % Change
Almira	2,756	2,803	1.71%	\$274,741,581	\$327,014,125	19.03%	\$190,594,174	\$209,920,212	10.14%
Benzonia	3,192	3,201	0.28%	\$373,781,600	\$453,675,425	21.37%	\$259,752,218	\$283,354,411	9.09%
Blaine	824	824	0.00%	\$92,962,300	\$99,560,400	7.10%	\$50,680,689	\$53,741,440	6.04%
Coflax	715	713	-0.28%	\$46,344,200	\$56,275,624	21.43%	\$31,464,547	\$36,183,839	15.00%
Crystal Lake	1,706	1,719	0.76%	\$309,500,335	\$362,689,441	17.19%	\$202,225,939	\$216,404,256	7.01%
Gilmore	794	800	0.76%	\$73,581,254	\$80,424,900	9.30%	\$46,395,795	\$50,101,969	7.99%
Homesstead	1,882	1,892	0.53%	\$128,324,238	\$150,348,839	17.16%	\$86,543,675	\$95,467,697	10.31%
Inland	1,595	1,607	0.75%	\$127,005,600	\$149,748,000	17.91%	\$94,993,854	\$106,156,973	11.75%
Joyfield	676	684	1.18%	\$49,187,800	\$57,094,000	16.07%	\$31,224,446	\$33,994,951	8.87%
Lake	1,891	1,868	-1.22%	\$453,226,900	\$448,124,000	-1.13%	\$292,176,345	\$306,423,856	4.88%
Platte	430	432	0.47%	\$36,388,600	\$41,596,100	14.31%	\$23,228,980	\$25,514,006	9.84%
Weldon	1,370	1,386	1.17%	\$124,139,050	\$141,286,050	13.81%	\$96,365,276	\$106,190,171	10.20%
Frankfort City of	1,283	1,296	1.01%	\$155,674,410	\$177,245,244	13.86%	\$111,935,423	\$119,329,469	6.61%
<b>TOTALS</b>	<b>19,114</b>	<b>19,225</b>	<b>0.58%</b>	<b>\$2,244,857,868</b>	<b>\$2,545,082,148</b>	<b>13.37%</b>	<b>\$1,517,581,361</b>	<b>\$1,642,783,250</b>	<b>8.25%</b>

## 2023 BENZIE COUNTY - REAL PROPERTY

TOWNSHIPS & CITY	Parcel Count 2022	Parcel Count 2023	Parcel Count % Change	CEV 2022	CEV 2023	County Equalized % Change	TAXABLE 2022	TAXABLE 2023	Taxable % Change
Almira	2,683	2,722	1.45%	271,178,881	322,599,225	18.96%	187,031,474	205,505,312	9.88%
Benzonia	2,942	2,954	0.41%	362,563,000	441,692,025	21.82%	248,533,618	271,371,011	9.19%
Blaine	810	811	0.12%	91,862,400	98,358,100	7.07%	49,580,789	52,539,140	5.97%
Coflax	681	680	-0.15%	45,204,400	55,112,824	21.92%	30,324,747	35,021,039	15.49%
Crystal Lake	1,682	1,695	0.77%	306,409,535	359,250,741	17.25%	199,135,139	212,965,556	6.95%
Gilmore	758	762	0.53%	67,869,304	74,733,300	10.11%	40,683,845	44,410,369	9.16%
Homestead	1,784	1,794	0.56%	124,956,838	146,461,439	17.21%	83,176,275	91,580,297	10.10%
Inland	1,536	1,547	0.72%	121,155,800	141,555,600	16.84%	89,144,054	97,964,573	9.89%
Joyfield	646	650	0.62%	47,049,400	54,825,800	16.53%	29,086,046	31,726,751	9.08%
Lake	1,867	1,846	-1.12%	449,465,100	444,382,200	-1.13%	288,414,545	302,682,056	4.95%
Platte	414	416	0.48%	35,409,100	40,404,300	14.11%	22,249,480	24,322,206	9.32%
Weldon	1,341	1,341	0.00%	120,244,000	136,551,900	13.56%	92,470,226	101,456,021	9.72%
Frankfort City of	1,122	1,127	0.45%	151,719,610	173,574,044	14.40%	107,980,623	115,658,269	7.11%
<b>TOTALS</b>	<b>18,266</b>	<b>18,345</b>	<b>0.43%</b>	<b>\$2,195,087,368</b>	<b>\$2,489,501,498</b>	<b>13.41%</b>	<b>\$1,467,810,861</b>	<b>\$1,587,202,600</b>	<b>8.13%</b>

## 2023 BENZIE COUNTY - PERSONAL PROPERTY

TOWNSHIPS & CITY	Parcel Count 2022	Parcel Count 2023	Parcel Count % Change	CEV 2022	CEV 2023	County Equalized % Change	TAXABLE 2022	TAXABLE 2023	Taxable % Change
Almira	73	81	10.96%	3,562,700	4,414,900	23.92%	3,562,700	4,414,900	23.92%
Benzonia	250	247	-1.20%	11,218,600	11,983,400	6.82%	11,218,600	11,983,400	6.82%
Blaine	14	13	-7.14%	1,099,900	1,202,300	9.31%	1,099,900	1,202,300	9.31%
Coflax	34	33	-2.94%	1,139,800	1,162,800	2.02%	1,139,800	1,162,800	2.02%
Crystal Lake	24	24	0.00%	3,090,800	3,438,700	11.26%	3,090,800	3,438,700	11.26%
Gilmore	36	38	5.56%	5,711,950	5,691,600	-0.36%	5,711,950	5,691,600	-0.36%
Homestead	98	98	0.00%	3,367,400	3,887,400	15.44%	3,367,400	3,887,400	15.44%
Inland	59	60	1.69%	5,849,800	8,192,400	40.05%	5,849,800	8,192,400	40.05%
Joyfield	30	34	13.33%	2,138,400	2,268,200	6.07%	2,138,400	2,268,200	6.07%
Lake	24	22	-8.33%	3,761,800	3,741,800	-0.53%	3,761,800	3,741,800	-0.53%
Platte	16	16	0.00%	979,500	1,191,800	21.67%	979,500	1,191,800	21.67%
Weldon	29	45	55.17%	3,895,050	4,734,150	21.54%	3,895,050	4,734,150	21.54%
Frankfort City of	161	169	4.97%	3,954,800	3,671,200	-7.17%	3,954,800	3,671,200	-7.17%
<b>TOTALS</b>	<b>848</b>	<b>880</b>	<b>3.77%</b>	<b>\$49,770,500</b>	<b>\$55,580,650</b>	<b>11.67%</b>	<b>\$49,770,500</b>	<b>\$55,580,650</b>	<b>-11.67%</b>

BENZIE

Using S.E.V. Values

Governmental Unit	Agricultural	Commercial	Industrial	Residential	Timber- Cutover	Develop- mental	Total Real	Total Personal	Total Real &Personal
ALMIRA TOWNSHIP	0.1944	0.1400	0.0101	12.3308	0.0000	0.0000	12.6754	0.1735	12.8488
BENZONIA TOWNSHIP	0.1466	1.6560	0.0434	15.5086	0.0000	0.0000	17.3547	0.4708	17.8256
BLAINE TOWNSHIP	0.3380	0.1567	0.0000	3.3699	0.0000	0.0000	3.8646	0.0472	3.9119
COLFAX TOWNSHIP	0.0000	0.0172	0.0000	2.1482	0.0000	0.0000	2.1655	0.0457	2.2111
CRYSTAL LAKE TOWNSHIP	0.0239	0.1841	0.0000	13.9052	0.0022	0.0000	14.1155	0.1351	14.2506
GILMORE TOWNSHIP	0.0413	0.1667	0.1280	2.6003	0.0000	0.0000	2.9364	0.2236	3.1600
HOMESTEAD TOWNSHIP	0.0300	0.4045	0.0000	5.3202	0.0000	0.0000	5.7547	0.1527	5.9074
INLAND TOWNSHIP	0.0328	0.3983	0.0000	5.1308	0.0000	0.0000	5.5619	0.3219	5.8838
JOYFIELD TOWNSHIP	0.3392	0.1018	0.1354	1.5778	0.0000	0.0000	2.1542	0.0891	2.2433
LAKE TOWNSHIP	0.0265	0.3121	0.0000	17.1217	0.0000	0.0000	17.4604	0.1470	17.6074
PLATTE TOWNSHIP	0.1658	0.0116	0.0000	1.4101	0.0000	0.0000	1.5875	0.0468	1.6344
WELDON TOWNSHIP	0.0101	0.7449	0.0000	4.6103	0.0000	0.0000	5.3653	0.1860	5.5513
CITY OF FRANKFORT	0.0000	0.9516	0.1322	5.7362	0.0000	0.0000	6.8200	0.1444	6.9643
Totals	1.3488	5.2458	0.4491	90.7702	0.0022	0.0000	97.8160	2.1840	100.0000

	New Parcels Created	Combined Parcels	Description Corrections	Boundary Adjustment	Parent Parcels	
	2023	2023	2023	2023	Retired	Active
ALMIRA	38	1	10	14	1	17
BENZONIA	35	3	0	8	21	0
BLAINE	3	0	0	2	0	2
COLFAX	0	0	2	10	0	0
CRYSTAL LAKE	16	0	0	0	7	0
GILMORE	5	0	0	0	0	2
HOMESTEAD	12	0	1	0	0	6
INLAND	9	2	0	2	2	4
JOYFIELD	5	0	0	0	0	4
LAKE	5	2	4	4	2	5
PLATTE	2	0	0	2	1	0
WELDON	1	0	0	2	1	1
CITY OF FRANKFORT	6	0	0	5	0	5
<b>TOTAL</b>	<b>137</b>	<b>8</b>	<b>17</b>	<b>49</b>	<b>35</b>	<b>46</b>

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**New addresses were  
issued in 2022!**



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# DNR/PILT

01-003-004-00	\$	52,556.00	04-003-002-00	\$	15,051.00
01-007-003-00	\$	30,249.00	04-030-020-10	\$	7,195.00
01-010-018-00	\$	38,763.00	04-503-009-00	\$	6,870.00
01-015-008-00	\$	52,556.00	04-503-010-00	\$	812.00
01-019-005-00	\$	32,196.00	04-016-009-00	\$	38,855.00
01-006-008-00	\$	128,815.00	04-013-003-00	\$	128,722.00
01-007-006-00	\$	198,396.00	05-001-499-00	\$	4,575.00
01-008-002-00	\$	117,857.00	05-001-494-00	\$	76,905.00
01-019-003-00	\$	332,077.00	05-001-506-00	\$	28,497.00
02-101-019-00	\$	5,479.00	05-001-511-00	\$	2,123.00
02-102-009-00	\$	99,645.00	05-001-029-51	\$	385,282.00
02-102-005-00	\$	84,951.00	05-001-029-00	\$	16,955.00
02-106-001-00	\$	71,932.00	05-001-468-10	\$	2,016.00
02-034-013-10	\$	32,636.00	05-001-029-10	\$	2,227.00
02-106-008-00	\$	8,788.00	05-001-038-99	\$	8,940.00
02-106-008-02	\$	4,658.00	05-001-072-99	\$	9,325.00
02-012-001-00	\$	22,983.00	05-001-101-99	\$	5,557.00
02-001-009-00	\$	55,783.00	05-001-494-99	\$	7,686.00
02-106-007-00	\$	37,529.00	05-001-512-99	\$	12,272.00
02-131-001-04	\$	8,606.00	06-001-153-00	\$	124,079.00
02-026-059-00	\$	3,163.00	06-001-159-00	\$	89,788.00
02-516-086-00	\$	4,390.00	06-501-190-00	\$	1,095.00
02-035-012-20	\$	3,032.00	06-001-161-00	\$	4,155.00
02-036-022-00	\$	9,117.00	06-505-007-10	\$	161.00
02-021-002-00	\$	575,968.00	06-505-001-10	\$	1,062.00
03-050-030-00	\$	8,361.00	06-501-085-10	\$	1,194.00
03-001-240-00	\$	33,871.00	06-001-142-40	\$	16,471.00

07-008-035-00	\$	15,860.00	10-245-012-00	\$	96,931.00
07-012-008-00	\$	120,145.00	11-011-004-00	\$	30,274.00
07-013-002-00	\$	78,464.00	11-031-006-00	\$	5,531.00
07-014-002-00	\$	11,354.00	11-002-001-00	\$	44,536.00
07-014-020-00	\$	55,416.00	12-005-007-00	\$	15,795.00
07-015-044-00	\$	2,389.00	12-019-004-00	\$	17,038.00
07-015-039-00	\$	5,220.00	12-025-015-00	\$	44,240.00
07-016-003-00	\$	3,578.00	12-004-002-10	\$	9,959.00
07-016-004-00	\$	49,718.00	12-009-001-10	\$	6,751.00
07-015-012-02	\$	8,152.00	12-010-001-10	\$	2,354.00
07-015-012-01	\$	3,261.00	12-015-001-10	\$	9,451.00
07-015-041-00	\$	29,920.00	12-022-001-10	\$	5,903.00
07-032-018-04	\$	10,298.00	12-023-005-10	\$	3,541.00
07-033-022-01	\$	3,708.00	12-025-012-10	\$	4,719.00
08-004-012-00	\$	32,857.00	12-026-008-10	\$	8,440.00
08-005-003-00	\$	24,960.00	12-005-008-00	\$	35,186.00
08-005-009-00	\$	57,648.00	12-504-029-00	\$	4,891.00
08-006-006-00	\$	127,346.00	12-025-012-20	\$	750.00
08-007-011-00	\$	144,582.00	12-504-030-00	\$	6,240.00
08-007-023-00	\$	66,832.00	12-008-004-00	\$	11,098.00
08-017-008-00	\$	64,211.00	12-080-002-00	\$	507.00
08-018-001-00	\$	78,304.00	12-019-009-00	\$	88,739.00
08-020-003-00	\$	15,977.00	12-040-003-00	\$	114.00
08-020-004-00	\$	10,585.00	12-020-005-00		
08-026-001-10	\$	44,861.00	& 12-020-001-00	\$	298,823.00
08-028-001-00	\$	103,808.00	12-021-003-00	\$	49,652.00
08-029-004-00	\$	39,319.00	12-040-004-00	\$	1,153.00
08-031-006-00	\$	29,805.00	12-040-006-00	\$	1,153.00
08-036-003-00	\$	10,409.00	51-040-020-10	\$	6,531.00
08-005-002-00	\$	57,613.00			
08-001-003-00	\$	40,962.00	<b>COUNTY TOTAL:</b>	\$	<b>5,213,985.00</b>
08-034-003-00	\$	3,875.00			

&lt;&lt;&lt;&lt; Top 20 Statistics &gt;&gt;&gt;&gt;

## \*\*\*\*\* Top 20 S.E.V.s \*\*\*\*\*

12-034-003-00	CRYSTAL ENTERPRISES INC	\$ 10,217,100
02-900-066-00	CONSUMERS ENERGY CO	\$ 5,303,800
06-900-021-00	GRACELAND FRUIT INC	\$ 4,298,850
08-900-009-00	DTE GAS COMPANY	\$ 3,274,000
10-075-037-00	CRYSTAL DOWNS COUNTRY CLUB	\$ 3,272,200
12-900-002-00	CRYSTAL ENTERPRISES INC	\$ 3,216,400
06-001-060-00	GRACELAND FRUIT INC.	\$ 3,156,100
51-150-002-00	MICHIGAN SHORES COOPERATIVE	\$ 2,802,300
05-001-365-00	JENCKS, HOLLIS W III TRUST 5/27/03	\$ 2,478,200
05-900-071-00	CONSUMERS ENERGY CO	\$ 2,376,400
05-001-029-51	DEPT NATURAL RESOURCES - PILT	\$ 2,362,600
05-085-062-00	KILIAN, B (TRST) (66.6%)	\$ 2,263,700
10-075-008-00	BRUNNER, JOHN G.	\$ 2,018,000
10-035-005-00	CRYSTAL DOWNS COUNTRY CLUB	\$ 2,018,000
06-504-001-00	SAND PRODUCTS CORP	\$ 1,961,400
03-001-280-00	INN AT WATERVALE, INC.	\$ 1,959,500
10-032-003-00	KELLER, JOHN F.	\$ 1,916,400
51-060-016-00	BURKS, FRANCIS EDWARD JR	\$ 1,911,700
10-235-003-00	PETERS FAMILY 2021 MICHIGAN	\$ 1,883,300
05-001-130-00	CRYSTALAIRES, LLC	\$ 1,846,500

## \*\*\*\*\* Top 20 Taxable Values \*\*\*\*\*

12-034-003-00	CRYSTAL ENTERPRISES INC	\$ 7,013,463
02-900-066-00	CONSUMERS ENERGY CO	\$ 5,303,800
06-900-021-00	GRACELAND FRUIT INC	\$ 4,298,850
08-900-009-00	DTE GAS COMPANY	\$ 3,274,000
12-900-002-00	CRYSTAL ENTERPRISES INC	\$ 3,216,400
51-150-002-00	MICHIGAN SHORES COOPERATIVE	\$ 2,552,803
05-900-071-00	CONSUMERS ENERGY CO	\$ 2,376,400
10-075-008-00	BRUNNER, JOHN G.	\$ 2,018,000
02-505-030-03	CRYSTAL PLAZA LLC	\$ 1,712,900
01-900-002-00	CHERRYLAND RURAL	\$ 1,621,800
05-001-130-00	CRYSTALAIRES, LLC	\$ 1,584,955
07-900-004-00	CONSUMERS ENERGY CO	\$ 1,567,000
09-900-001-00	CONSUMERS ENERGY CO	\$ 1,530,400
51-900-018-00	CONSUMERS ENERGY CO	\$ 1,488,700
02-103-040-00	RVINO-TIMBERLINE LLC	\$ 1,458,500
10-032-003-00	KELLER, JOHN F.	\$ 1,430,562
10-235-003-00	PETERS FAMILY 2021 MICHIGAN	\$ 1,423,461
03-001-280-00	INN AT WATERVALE, INC.	\$ 1,407,561
10-180-003-06	CRYSTALAIRES, LLC	\$ 1,405,369
05-135-003-00	FOLDING DOOR TRUST 4/29/19	\$ 1,373,061

## \*\*\*\*\* Top 20 Owners by Taxable Value \*\*\*\*\*

CONSUMERS ENERGY CO	has	18,563,196	Taxable Value in 25 Parcel(s)
CRYSTAL ENTERPRISES INC	has	11,762,052	Taxable Value in 39 Parcel(s)
DEPT NATURAL RESOURCES - PILT	has	5,213,985	Taxable Value in 115 Parcel(s)
CHERRYLAND RURAL	has	4,580,750	Taxable Value in 8 Parcel(s)
GRACELAND FRUIT INC	has	4,343,895	Taxable Value in 2 Parcel(s)
DTE GAS COMPANY	has	4,193,449	Taxable Value in 8 Parcel(s)
MICHIGAN CONSOLIDATED GAS CO	has	4,140,916	Taxable Value in 9 Parcel(s)
CRYSTALAIRES, LLC	has	3,213,342	Taxable Value in 5 Parcel(s)
CRYSTAL DOWNS COUNTRY CLUB	has	3,027,266	Taxable Value in 26 Parcel(s)
MICHIGAN SHORES COOPERATIVE	has	2,552,803	Taxable Value in 1 Parcel(s)
JENCKS, HOLLIS W III TRUST 5/27/03	has	2,187,552	Taxable Value in 3 Parcel(s)
4 SEASONS STORAGE INTERLOCHEN LLC	has	2,068,050	Taxable Value in 2 Parcel(s)
BRUNNER, JOHN G.	has	2,018,000	Taxable Value in 1 Parcel(s)
CHARTER COMMUNICATIONS	has	1,965,200	Taxable Value in 7 Parcel(s)
CRYSTAL PLAZA LLC	has	1,900,200	Taxable Value in 2 Parcel(s)
FROST, FREDERICK A	has	1,653,963	Taxable Value in 3 Parcel(s)
RVINO-TIMBERLINE LLC	has	1,485,485	Taxable Value in 3 Parcel(s)
DYER, TIMOTHY J	has	1,468,073	Taxable Value in 2 Parcel(s)
GREENE FAMILY TRUST	has	1,431,507	Taxable Value in 6 Parcel(s)
KELLER, JOHN F.	has	1,430,562	Taxable Value in 1 Parcel(s)

## \*\*\*\*\* Top 20 Owners by S.E.V. Value \*\*\*\*\*

CONSUMERS ENERGY CO	has	18,655,700	S.E.V. Value in 25 Parcel(s)
CRYSTAL ENTERPRISES INC	has	18,573,900	S.E.V. Value in 39 Parcel(s)
DEPT NATURAL RESOURCES - PILT	has	15,812,200	S.E.V. Value in 115 Parcel(s)
CRYSTAL DOWNS COUNTRY CLUB	has	10,098,000	S.E.V. Value in 26 Parcel(s)
JENCKS, HOLLIS W III TRUST 5/27/03	has	4,705,100	S.E.V. Value in 3 Parcel(s)
CHERRYLAND RURAL	has	4,580,750	S.E.V. Value in 8 Parcel(s)
GRACELAND FRUIT INC	has	4,360,850	S.E.V. Value in 2 Parcel(s)
DTE GAS COMPANY	has	4,222,650	S.E.V. Value in 8 Parcel(s)
MICHIGAN CONSOLIDATED GAS CO	has	4,144,000	S.E.V. Value in 9 Parcel(s)
CRYSTALAIRES, LLC	has	4,012,500	S.E.V. Value in 5 Parcel(s)
SAND PRODUCTS CORP	has	3,484,900	S.E.V. Value in 7 Parcel(s)

## &lt;&lt;&lt;&lt; Top 20 Statistics &gt;&gt;&gt;&gt;

GRACELAND FRUIT INC.	has	3,257,600	S.E.V. Value in 2 Parcel(s)
MICHIGAN SHORES COOPERATIVE	has	2,802,300	S.E.V. Value in 1 Parcel(s)
4 SEASONS STORAGE INTERLOCHEN LLC	has	2,266,300	S.E.V. Value in 2 Parcel(s)
KILIAN, B (TRST) (66.6%)	has	2,263,700	S.E.V. Value in 1 Parcel(s)
WWW FAMILY FARM LLC	has	2,161,300	S.E.V. Value in 30 Parcel(s)
SEABURY FAMILY LLC	has	2,120,500	S.E.V. Value in 2 Parcel(s)
GREENE FAMILY TRUST	has	2,076,300	S.E.V. Value in 6 Parcel(s)
BRUNNER, JOHN G.	has	2,018,000	S.E.V. Value in 1 Parcel(s)
CAMPBELL, THOMAS	has	2,004,500	S.E.V. Value in 2 Parcel(s)

## \*\*\*\*\* Top 20 Owners by Acreage \*\*\*\*\*

STATE	has	56,676.01	Total Acres in 298 Parcel(s)
NATIONAL PARK SERVICE M.W.R.	has	10,151.29	Total Acres in 124 Parcel(s)
DEPT NATURAL RESOURCES - PILT	has	5,284.35	Total Acres in 115 Parcel(s)
GRAND TRAVERSE REGIONAL	has	3,606.10	Total Acres in 75 Parcel(s)
WWW FAMILY FARM LLC	has	1,015.95	Total Acres in 30 Parcel(s)
EVANS BROTHERS LAND COMPANY LLC	has	675.49	Total Acres in 9 Parcel(s)
COOPER, RICHARD L.	has	632.96	Total Acres in 10 Parcel(s)
LENTZ, WILLIAM J.	has	624.50	Total Acres in 10 Parcel(s)
NATIONAL PARK SERVICE	has	609.16	Total Acres in 23 Parcel(s)
WATERSTONE PARTNERS, LLC	has	478.00	Total Acres in 2 Parcel(s)
MARTIN, JOSEPH F.	has	456.00	Total Acres in 8 Parcel(s)
NEWTON, JOSEPH DANIEL	has	440.00	Total Acres in 6 Parcel(s)
SNYDER FARM, LLC	has	424.16	Total Acres in 5 Parcel(s)
CRYSTAL DOWNS COUNTRY CLUB	has	420.12	Total Acres in 26 Parcel(s)
SMELTZER, JOSEPH FARMS, LLC	has	417.02	Total Acres in 7 Parcel(s)
RETIRED FOR 2023	has	415.63	Total Acres in 29 Parcel(s)
NUGENT, DONALD W. (DC)	has	408.26	Total Acres in 6 Parcel(s)
ROSA, BRIAN & ROBERT	has	370.67	Total Acres in 7 Parcel(s)
PUTNEY REAL ESTATE HOLDINGS, LLC	has	361.00	Total Acres in 4 Parcel(s)
CRYSTAL ENTERPRISES INC	has	347.22	Total Acres in 39 Parcel(s)

**Personal and Real Property - TOTALS**

The instructions for completing this form are on the reverse side of page 3.

Page 1 of 4**L-4024**

Benzie

**COUNTY**

04/06/2023 02:00PM

Statement of acreage and valuation in the year 2023 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed	Total Real Property Valuations (Totals from pages 2 and 3)		Personal Property Valuations		Total Real Plus Personal Property	
	(Col. 1) Acres Hundredths	(Col. 2) Assessed Valuations	(Col. 3) Equalized Valuations	(Col. 4) Assessed Valuations	(Col. 5) Equalized Valuations	(Col. 6) Assessed Valuations	(Col. 7) Equalized Valuations
Almira Township	13,382.42	322,599,225	322,599,225	4,414,900	4,414,900	327,014,125	327,014,125
Benzonia Township	13,350.94	441,692,025	441,692,025	11,983,400	11,983,400	453,675,425	453,675,425
Blaine Township	10,282.71	98,358,100	98,358,100	1,202,300	1,202,300	99,560,400	99,560,400
Colfax Township	11,148.11	55,112,824	55,112,824	1,162,800	1,162,800	56,275,624	56,275,624
Crystal Lake Township	5,728.93	359,250,741	359,250,741	3,438,700	3,438,700	362,689,441	362,689,441
Frankfort City	187.52	173,574,044	173,574,044	3,671,200	3,671,200	177,245,244	177,245,244
Gilmore Township	3,551.49	74,733,300	74,733,300	5,691,600	5,691,600	80,424,900	80,424,900
Homestead Township	14,184.98	146,461,439	146,461,439	3,887,400	3,887,400	150,348,839	150,348,839
Inland Township	10,846.13	141,555,600	141,555,600	8,192,400	8,192,400	149,748,000	149,748,000
Joyfield Township	12,012.81	54,825,800	54,825,800	2,268,200	2,268,200	57,094,000	57,094,000
Lake Township	3,437.53	444,382,200	444,382,200	3,741,800	3,741,800	448,124,000	448,124,000
Platte Township	8,547.00	40,404,300	40,404,300	1,191,800	1,191,800	41,596,100	41,596,100
Weldon Township	6,713.76	136,551,900	136,551,900	4,734,150	4,734,150	141,286,050	141,286,050
<b>Totals for County</b>	113,374.33	2,489,501,498	2,489,501,498	55,580,650	55,580,650	2,545,082,148	2,545,082,148

Personal and Real Totals

**Equalized Valuations - REAL**Page 2 of 4**L-4024**

Benzie

**COUNTY**

The instructions for completing this form are on the reverse side of page 3.

Statement of acreage and valuation in the year 2023 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Real Property Equalized by County Board of Commissioners						
	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Almira Township	4,948,300	3,564,200	258,000	313,828,725			322,599,225
Benzonia Township	3,732,100	42,146,600	1,105,100	394,708,225			441,692,025
Blaine Township	8,603,000	3,989,300		85,765,800			98,358,100
Colfax Township		439,000		54,673,824			55,112,824
Crystal Lake Township	609,000	4,686,500		353,899,441	55,800		359,250,741
Frankfort City		24,218,100	3,363,600	145,992,344			173,574,044
Gilmore Township	1,051,400	4,243,300	3,257,600	66,181,000			74,733,300
Homestead Township	763,400	10,295,600		135,402,439			146,461,439
Inland Township	833,600	10,138,000		130,584,000			141,555,600
Joyfield Township	8,634,100	2,589,800	3,444,900	40,157,000			54,825,800
Lake Township	675,600	7,943,700		435,762,900			444,382,200
Platte Township	4,219,100	296,500		35,888,700			40,404,300
Weldon Township	258,000	18,958,400		117,335,500			136,551,900
<b>Totals for County</b>	34,327,600	133,509,000	11,429,200	2,310,179,898	55,800	0	2,489,501,498

Real Property Equalized

**Assessed Valuations - REAL**Page 3 of 4**L-4024**Benzie **COUNTY**

The instructions for completing this form are on the reverse side of page 3.

Statement of acreage and valuation in the year 2023 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Real Property Assessed Valuations Approved by Boards of Review						
	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Almira Township	4,948,300	3,564,200	258,000	313,828,725			322,599,225
Benzonia Township	3,732,100	42,146,600	1,105,100	394,708,225			441,692,025
Blaine Township	8,603,000	3,989,300		85,765,800			98,358,100
Colfax Township		439,000		54,673,824			55,112,824
Crystal Lake Township	609,000	4,686,500		353,899,441	55,800		359,250,741
Frankfort City		24,218,100	3,363,600	145,992,344			173,574,044
Gilmore Township	1,051,400	4,243,300	3,257,600	66,181,000			74,733,300
Homestead Township	763,400	10,295,600		135,402,439			146,461,439
Inland Township	833,600	10,138,000		130,584,000			141,555,600
Joyfield Township	8,634,100	2,589,800	3,444,900	40,157,000			54,825,800
Lake Township	675,600	7,943,700		435,762,900			444,382,200
Platte Township	4,219,100	296,500		35,888,700			40,404,300
Weldon Township	258,000	18,958,400		117,335,500			136,551,900
<b>Totals for County</b>	34,327,600	133,509,000	11,429,200	2,310,179,898	55,800	0	2,489,501,498

Real Property Assessed

**OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF BENZIE COUNTY**

WE HEREBY CERTIFY that section one column one is a true statement of the number of acres of land in each township and city in Benzie County.

WE FURTHER CERTIFY that section one is a true statement of the value of real property and of the personal property in each township and city in Benzie County in the year 2023 as assessed and of the valuation of the real property and personal property in each township and city in said county as equalized by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section two is a true statement of the equalized valuations of real property classifications in each township and city in Benzie County in the year 2023 as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section three is a true statement of the assessed valuations, approved by the Board of Review, of real property classifications in each township and city in Benzie County in the year 2023 as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State of Michigan.

These certifications are made on the 11 day of April 2023, at a meeting of said board held pursuant to the provisions of MCL 209.1 - 209.8.

Signed this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Chairperson of Board of Commissioners

\_\_\_\_\_  
Equalization Director

\_\_\_\_\_  
Clerk of Board of Commissioners

**INSTRUCTIONS FOR COMPLETING THE 608 (L-4024) ASSESSED AND EQUALIZED VALUATIONS WORKSHEET**

This form is due on or before the first Monday in May to the State Tax Commission (STC) (MCL 209.5 (2)) by attaching a signed L-4024 into the Michigan Equalization Gateway (MEG) filing cabinet and submitting the L-4024 form in the MEG county portal by following the instructions below.

The MEG system will autogenerate the L-4023 following the successful save and submission of all local uni L-4018 and L-4022AV forms by the county and the acceptance of those forms by Property Services Divisions (PSD) staff. MEG will auto-generate the L-4024 form upon the successful save and submission of the L-4023 form by the county and the acceptance of the L-4023 form by PSD staff. All data on the L-4024 is populated from the previously submitted L-4023, except for the number of acres. Counties must manually enter the assessable acreage for each local unit.

The county must review, in the MEG county portal the L-4024 valuation data for each local unit as well as the county totals. The county shall verify the valuation and acreage data in the MEG county portal then save the L-4024 in the L-4024 form module thereby creating an L-4024 PDF rendering. The county shall print this PDF rendering and present it to your County Board of Commissioners for signing during their equalization session.

MCL 209.5 requires the Equalization Director and the Chairperson and Clerk of the County Board of Commissioners to sign the L-4024. After signing, scan and upload the signed form to the filing cabinet in the MEG county portal. After the paper copy of the L-4024 has been signed, scanned and uploaded to the filing cabinet in MEG, submit the L-4024 in the MEG county portal. Once submitted, the L-4024 report will be locked in MEG. To make subsequent changes please contact the Property Services Division at [equalization@michigan.gov](mailto:equalization@michigan.gov).

# Commissioner Reports

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**Art Jeannot**  
**Commissioner Report**  
**April 11, 2023**

- Participated in 4 meetings on behalf of the County since our March 28<sup>th</sup> meeting.
- **4/4 – Platte Township**
  - The Township will be using some of their ARPA funds to upgrade the parking lot.
  - There is discussion on the possibility to write an ordinance that limits the ability to develop camp grounds in the Township.
- **4/6 – Lake Township**
  - This meeting drew in a number of citizens to share their thoughts on the Sutter Rd request. The support is mixed.
  - The Township board approved \$100k to help fund the Frankfort Tower. Discussions continue on a donation for Point Betsie.
- **4/7 – MAC Finance and Governance Committee**
  - Discussed several items on the MAC legislative platform.
  - Most plaintiffs on the original opioid lawsuit have joined a second settlement offer. It is my understanding that if the plaintiffs sign on to this second settlement, an incentive of \$25k will be rewarded evenly among those litigants.
  - Sales tax, proceeds from property tax sales, reimbursement for “natural resource depletion/severance tax” (Act 51), local bed tax to help pay for infrastructure were among the platform items discussed.
- **4/10 – Almira Township**
  - I will share any relevant information at the BOC meeting.
- **Other**
  - Met with Northern MI Community Action Agency on March 29 to further the discussion on looking for a new strategy for our Housing Committee. Katie and Tammy joined me in this conversation.
  - I am on the ballot for election to the MAC Board. This is for region II and the election is to replace a current member until the term ends at the next MAC Legislative Conference in 2024. It will be a competitive election. The election will be held during the April 24-26 Legislative Conference.



**April 23**

**Commissioner Cunningham, District 3**

[kcunningham@benzieco.net](mailto:kcunningham@benzieco.net)

**231.822.4067**

**BoC Action Items**

Committed ARPA funds to Henry Rd project, Homestead Hills Ele, Benzonia Twp.

Committed ARPA funds to Crystal Lake Outlet Project.

Adopted a resolution authorizing participation in ongoing Opiate Litigation.

Accepted a quote for computer update for the Sheriff's Dept.

Adopted various policies for the county manual.

Recommended retirement of Sheriff Dept K9, Rexo.

**Attended/Presented**

7 Mar/4Apr	Kinship Coalition
10 Mar	MAC Environmental Regulatory Committee
13 Mar	FEAS Board
14, 28 Mar	BoC
15 Mar	Chamber. Pointe Betsie
17, 29 Mar	Veterans Inspiring Veterans
20 Mar	NMCA/ mtg and tour Cadillac Sheriff's Dept.
21 Mar	Frankfort Council. CLTwp
22 Mar	HSCB, mtg and tour BACN
23 Mar	Airport Authority
5 Apr	SWAC

**Community**

Assorted meetings and emails with constituents, as it relates to county information and concerns.

# County Administrator Report

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STUDY

SESSION

**THE BENZIE COUNTY BOARD OF COMMISSIONERS**  
**STUDY SESSION**  
**March 28, 2023**

The Benzie County Board of Commissioners met as a Study Session on Tuesday, March 28, 2023, in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Cunningham, Jeannot, Nye, Roelofs, and Sauer  
Excused were: Commissioners Markey and Warsecke

The Pledge of Allegiance was recited.

**Agenda:**

Motion by Roelofs, seconded by Sauer, to approve the agenda as presented. Ayes: Cunningham, Jeannot, Nye, Roelofs, and Sauer Nays: None Exc: Markey and Warsecke Motion carried.

**Minutes:**

Motion by Jeannot, seconded by Roelofs, to approve the Committee of the Whole minutes of February 28, 2023, as presented. Ayes: Cunningham, Jeannot, Nye, Roelofs, and Sauer Nays: None Exc: Markey and Warsecke Motion carried.

1:31 p.m. Public Comment - None

**Human Resources:** Jackie Palfey provided a written report and was present to answer any questions.

**Topics for Continued Discussion:**

- a. Discussion regarding childcare, including a county-owned childcare facility.  
Katie Zeits, County Administrator, provided information regarding the different options regarding childcare models that are being used. She will reach out to Chris Forsyth, Grand Traverse Deputy County Administrator to see how Grand Traverse County handled their ARPA funds regarding childcare and bring it back to the Board of Commissioners.
- b. Opioid Funding Discussion.  
Sheriff Rosa and Jail Administrator, Dan Smith, were present to provide information regarding MAT program with Dr. Kuster. This program will follow up with inmates who may be on a medication to assist them in their battle against opioids, and are released from incarceration, but will not start treatment for a few days after release. Dr. Kuster and Ken Hilliard will be present at the April 11, 2023, Study Session regarding options for the Opioid funds. Opioid funds cannot be used to purchase or lease a body scanner.
- c. Discussion regarding purchase of Body Scanner for Jail operational use.  
Sheriff Rosa and Jail Administrator, Dan Smith, were present to discuss the Body Scanner. Looking into leasing the Body Scanner, which will cost \$125,000. Will apply for a \$43,000 MMRMA grant and will also apply for a 2% Tribal grant. Looking at other options to fund this. This matter will be moved forward for approval at the next Board of Commissioners meeting.

**Study Session**

**Page 2 of 2**

**March 28, 2023**

3:04 p.m. Break

3:10 p.m. Reconvene

d. Goal Setting/Strategic Plan Review

It was the consensus that the Strategic Plan format needs to be redeveloped to be 3 to 5 goals. Commissioners need to have no more than 5 high level focus areas and bring it back to the April 11, 2023, Study Session.

3:40 p.m. Public Comment - None

Motion by Roelofs, seconded by Sauer, to adjourn at 3:40 p.m. Ayes: Cunningham, Jeannot, Nye, Roelofs, and Sauer Nays: None Exc: Markey and Warsecke Motion carried.

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Rhonda Nye, Vice Chair (BOC)

Tammy Bowers, Benzie County Clerk

# Committee Appointments

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# Memorandum

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To: Board of Commissioners

From: Rose Roelofs, Executive Assistant *Rose Roelofs*

Date: April 05, 2023

Subject: **Appointment to Benzie Transportation Authority**

There are two expiring seats on the Benzie Transportation Authority (BTA). The positions are currently held by Anne Noah and Sara Hienz, both expiring on April 30, 2023. We have advertised these positions on our website, and in the newspaper. Since posting these positions, no new applicants have applied but the incumbents have submitted their request for reappointment.

Attached are the letters of interest in reappointment from Anne Noah and Sara Hienz.

County Policy allows the Board to forego an ad hoc interview committee if its done its due diligence to advertise the position openings.

Appointments are for 3-year terms expiring 04/30/2026.

## **Recommended Motion:**

That the Board of Commissioners reappoint Anne Noah and Sara Hienz to a three-year term expiring April 30, 2026, on the Benzie Transportation Authority.

-or-

That the Board of Commissioners establishes an ad hoc interview committee to make recommendation regarding two three-year terms on the Benzie Transportation Authority and that the Board of Commissioner Chair, Commissioner \_\_\_\_\_, Commissioner \_\_\_\_\_, Administrator designee, and a representative from Benzie Transportation Authority be appointed to such committee.

March 16, 2023

Rose Roelofs  
Executive Assistant | Benzie County  
448 Court Place, Beulah, MI 49617  
P: (231) 882-0035 F: (231) 882-7072  
E: [rroelofs@benzieco.net](mailto:rroelofs@benzieco.net) W: [www.benzieco.net](http://www.benzieco.net)

Benzie County Commissioners:

Please accept this letter to express my interest in serving another 3-year term on the Benzie Transportation Authority Board. I have served two consecutive 3-year terms recently under one Executive Director, and one 1-year term prior to 2014 under a different Executive Director.

The last 3 years have been challenging in all branches of the County Government, and the Benzie Bus has been no exception. I was honored to have served on the board during these times, facing the Covid Pandemic, business shut downs, uncertain financing and a change in the Executive Director leadership.

In the 7 years I have served on the board, I have not been more confident in the Management Team, and the composition of our full board, than I feel right now. Given the economic uncertainties of blended funding for BTA, an aging county population and an economy which makes affordable and reliable transportation essential for both workers and their employers, the need for our public transit is huge.

I'd be honored to be appointed to another 3 year term on the Benzie Transportation Authority board.

Sincerely,



Anne Noah  
Benzonia Twp.

cc: John Morse, BTA Chairperson  
Jessica Carland, Executive Director

Dear Benzie County Commissioner,

I filled an empty seat on the Benzie Transportation Authority Board August 2022. I have enjoyed being a part of this organization and representing the public. I would like to continue to fill this seat for the upcoming term. I believe that my diverse background of living and traveling around the country, a mother of four children as well as my role at Cowell Family Cancer Center afford me a unique set of skills that are helpful to this board.

I moved to Benzie County from Texas October 2020, and have been involved with the community ever since. While going to college the last couple of years I have filled a substitute teaching role at Benzie County schools. I have built relationships with students and have personally witnessed their transportation struggles for extracurricular activities, as well as utilizing BTA for transportation to and from school. As an Oncology Financial Navigator at Cowell Family Cancer Center I have assisted patients in utilizing BTA for their transportation needs to and from treatments as well as doctor's appointments.

I am proud to be a part of this team, and look forward to continuing my time here.

Sara Hienz

# Correspondence

**Tammy Bowers**

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**From:** Laura Galbraith - Venture North Funding <laura@venturenorthfunding.org>  
**Sent:** Wednesday, April 5, 2023 9:09 AM  
**To:** Tammy Bowers  
**Subject:** Venture North 2022 Annual Report

**CAUTION: This email originated from outside the Benzie County Email System. Maintain caution when opening external links/attachments.**

[View this email in your browser](#)



**FOR IMMEDIATE RELEASE**

**Media Contact:**

Johanna Gross

269-599-1781

[jmaddengross@charter.net](mailto:jmaddengross@charter.net)

**Venture North President:**

Laura Galbraith

231-995-7110

[info@venturenorthfunding.org](mailto:info@venturenorthfunding.org)

**“THANKFUL FOR THE PEOPLE AND BUSINESSES WE SERVE.”**

**Venture North Issues 2022 Annual Report**

**NORTHWEST MICHIGAN** – With words of gratitude to clients and partners from president Laura Galbraith, Venture North Funding and Development

issued their [Annual Report for 2022](#). The mission of the 15-year old organization is to help small businesses grow and develop in a ten-county northwest Michigan region through affordable loans, mini grants and no-cost professional business consulting. As a Community Development Financial Institution (CDFI) certified by the U.S. Department of Treasury, Venture North gives priority to targeting its services to low-income people and communities.

The report covers historical and recent progress for the organization that was founded in 2008 and then “spun off” in 2020 to become an independent tax-exempt nonprofit.

In 2022, following the peak of the Covid pandemic, Venture North made 16 affordable loans amounting to over \$1.2 million which leveraging an additional \$3.1 million. It also awarded 17 mini-grants to support the growth of existing and startup small businesses and provided over 1,800 hours of consultation to 107 small businesses.

The report identifies businesses served through lending and grants during 2022.

“The energy and determination of clients and the dynamic support of partners is enabling us to serve more small businesses than ever before,” said Galbraith. “We’re off to a record start in 2023, signaling expanding businesses, more jobs and big improvements for small communities that make up our region.”

“Our overarching message is simple,” Galbraith said. “If you are an existing small business or starting a new one, let’s talk about how our loan, grant or consulting resources may help you grow, particularly if you are in areas that are economically challenged. The contact information for our full staff is in the Annual Report and all of us are here to help!”

A black and white photograph of three people standing together and smiling. The person on the left is a man with a beard and a headband, wearing a textured sweater and a long, glowing LED necklace. The person in the center is a woman with blonde hair, wearing a dark top and a long, glowing LED necklace. The person on the right is a man with short hair, wearing a dark t-shirt and a long, glowing LED necklace. The background is dark and indistinct.

# VENTURE NORTH ANNUAL REPORT 2022

Affordable Financing, Mini Grants and Free Consulting for Small Businesses  
Focused on Serving Low Income Individuals and Communities



# CONTEXT

## WITH GRATITUDE

Northwest Michigan has a family-like feel. Our small businesses are owned by neighbors. Our kids play with their kids and work in their businesses. We build relationships and help one another. We have a legacy of philanthropy, generously giving so others are better off. We share a natural environment second to none.

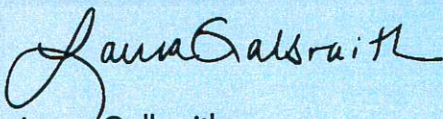
The Venture North team likes what we do.

We thank our agency and organizational partners that generously share their help and support. We are appreciative for the leadership and guidance of our volunteer Board.

We could not be more thankful for the people and businesses we serve. We provide what we can: affordable loans, mini grants, consulting to help small businesses – most with nine or fewer employees. Then you do the inspiring work by hiring people, managing growth and innovating, learning and redoubling your commitment to your business and this great corner of northern Michigan we share.

It is because of all of you and this place that we are passionate about our work.

Thank you.



Laura Galbraith

President, Venture North Funding and Development



Pictured, l-r: Sakura Takano, Executive Director, Rotary Charities of Traverse City and Venture North Board Member; Carla Gribbs, DTE Energy retired and Venture North Board Chair; Laura Galbraith, President, Venture North; Richard Lewis, Mayor, City of Traverse City; Carolyn Bloodworth, Consumers Energy Foundation Secretary/Treasurer; Douglas Deyoung, Community Affairs Regional Manager, Consumers Energy; Brandon Fewins, State Director, U.S.D.A. Rural Development; Eric Gustad, Public Affairs Area Manager, Consumers Energy and Venture North Board Member; Annie Olds, Venture North Business Development Manager.

# ROOTS

Venture North Funding and Development was founded as a byproduct of the 2008 recession by the Traverse City Area Chamber of Commerce to deploy financial and consulting resources to help small businesses. In 2017 we were certified as a Community Development Financial Institution (CDFI) by the U.S. Department of Treasury, formalizing our focus on serving low-income people and communities.

Because of our growth and distinct organizational focus, we spun off in 2020 to become a stand-alone nonprofit corporation that is tax-exempt under the Internal Revenue Service Code. In 2020 and 2021, we pivoted from much of our commercial lending to raising funds for a Regional Resiliency Program, awarding 300 urgent needs grants to help sustain businesses during the height of the Covid Pandemic.

In 2022, we returned to our core services: affordable loans, mini grants and business consulting to help small business grow.



"A nonprofit commercial lending organization representing 10 northern Michigan counties, Venture North has made \$1 million in loans to small businesses in the first five months of 2022, more than the organization has made in any twelve-month period from 2018 to 2021."

Traverse City Record Eagle, 5/29/22

Eric Breithaupt of TNT Lighting and Electrical Service in Traverse City  
and Jinyoung Kim of Owl Eye Coffee Roasters in Cadillac

## WHAT MAKES US DIFFERENT?

Several things make us different from other organizations:

- We target our services to **low income people and communities**.
- Our loans, grants and consulting are **customized** to fit the needs of each business we serve.
- Our **terms and conditions for business loans are flexible and based on plans** for the business, including loan terms, interest rates and amortization.
- We want to help **startup businesses** provided they have a plan and experience.
- The **"character"** of business owners has a strong influence in our financing decisions.
- The Venture North **team lives in the region we serve and our focus is exclusive to ten northwest Michigan counties**.

# 2022

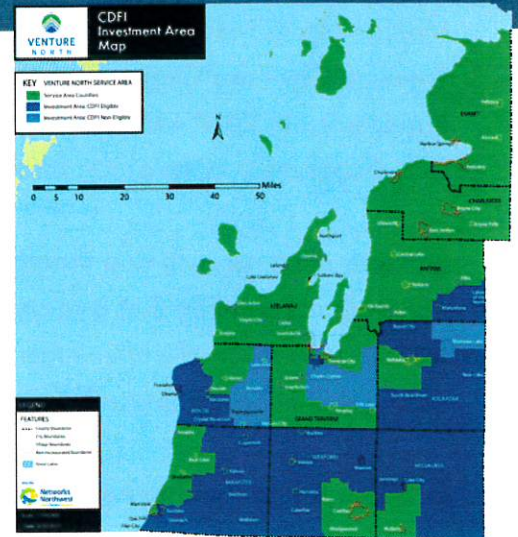
**"Providing access to affordable financial products and services in underserved communities is a vital part of the CDFI's mission."**

U.S. Department of Treasury - CDFI Fund

## OUR MARKET

Our primary market for our services are people and, geographic areas most in need. The Federal CDFI program delineates low income areas where a CDFI is required to deploy at least 60 percent of its resources. Surprising to many, about 60 percent of our ten-county region fits the low income or "economically distressed" classification as shown at the right (larger image available [here.](#))

We use data and on-site surveys to pinpoint the market for our resources with a goal of helping lift people and places out of poverty, ideally bridging the gap between median and low income.



County	% Population at or Below Poverty Level	Median Family Income	Low Income 1-Person Household
Antrim	10.3	\$67,100	\$37,600
Benzie	10.2	\$70,200	\$38,350
Charlevoix	9.7	\$70,700	\$39,600
Emmet	8.9	\$72,700	\$40,750
Grand Traverse	10.2	\$89,700	\$47,600
Kalkaska	16.4	\$55,500	\$36,150
Leelanau	6.4	\$78,900	\$44,200
Manistee	10.8	\$61,900	\$36,150
Missaukee	12.9	\$55,100	\$36,150
Wexford	13.7	\$53,900	\$36,150

## 2022 SERVICES PROVIDED

As 2021 wound to a close and with it, the Covid Pandemic, we entered 2022 knowing the need was to help businesses ramp up and grow. We saw a rapid shift, driven by pent-up demand, led by owners of small businesses to seek capital and other resources to scale. Entrepreneurs did some deep thinking during the pandemic and escalated their concepts, ideas and plans to grow or start up new businesses.

	2022	2017 - 2021
<b>Lending</b>		
Number of Affordable Loans	16	64
Affordable Loans Amount	\$1,226,250	\$3,638,030
Funds Leveraged (from other sources)	\$3,126,525	\$16,856,994
<b>Mini Grants *</b>		
Number of Businesses Assisted	17	354
Mini Grants Amount	\$14,164	\$1,105,329
<b>Business Consulting **</b>		
Hours	1,830	2,066
Number of Businesses Assisted	107	352

\*includes 2020-21 urgent needs grants during the Covid pandemic

\*\*totals are only for 2019 - 2022

**65% of the total number of loans - and 71% of total loan dollars - were deployed to our CDFI areas of need.**

**"Our work with Venture North is a proven way to provide real help to small businesses."**

Carolyn Bloodworth, Secretary/Treasurer,  
Consumers Energy Foundation



## IMPACTS

Generalizing the impacts of how clients use our services diminishes the diversity and the remarkable progress that they achieve. For instance...

**Coastline Cycles**, owned by Meg Doby and Ethan Przekaza, knocked their financial projections out of the park for their startup business.

**Wolf Wellness**, owned by Beth Boher, went from 1 to 125 clients and just added 100 more for their startup.

**Action Glow** brothers, Garrett and Dakota Porter, made it to Shark Tank on their 4th try and secured a Shark, Robert Herjavec, to help guide their business.

**MI Farm Co-op** where 25 farms are increasing the volume and type of locally grown foods for Co-op customers, ranging from families to restaurants and more.

**Jessica Horness LLC** where Jessica is rising to the national and local crisis in mental health services by quickly hitting capacity with the number of clients she can help through therapy and counseling.

## FUNDING

In 2022, we realized revenues from three sources (Table 1.) About 60 percent of our funding for programs, services and people is derived through our lending services. The remainder is generated through grants and charitable giving. In fact, it is through the generosity of these lending partners that our "affordable" lending is possible (Table 2.)

1 Funding Source	2022	2017 - 2021
Lending Activities	\$469,454	\$1,495,668
Federal/State Grants	\$60,000	\$302,570
Philanthropy	\$180,000	\$1,754,104
<b>Totals</b>	<b>\$709,454</b>	<b>\$3,552,342*</b>

\*During 2020 - 2021, over \$1,000,000 was secured from philanthropy for urgent needs grants during the Covid pandemic.

2 Lending Capital Source	2022
Grand Traverse Regional Comm. Fndn. Social Impact Loan	\$500,000
TC Rotary Charities + Northern Trust reinvestment	\$1,000,000
CDFI Fund	\$580,300
<b>Total</b>	<b>\$2,080,300</b>

## 2022 LOAN AND MINI GRANT CLIENTS

45th Parallel Lighting  
9 Bean Rows  
Blue Fish Early Learning Center  
Brick Wheels  
Care-O-Van  
Cherry Republic  
Coastline Cycles, LLC  
Cultured Kombucha  
Dana Winowiecki - In It to Win It  
Eclipse Communications  
Grocer's Daughter Chocolates  
J.bird Provisions  
Jessica Horness, LLC  
L'Chayim Delicatessen  
MI Farm Co-op  
Northport Inn  
Owl Eye Coffee Roasters, LLC  
Peace Love & Little Donuts  
PlayNorth Watersports  
Redefined  
Rough Pony  
TNT Lighting & Electric Service  
Traverse Wine Coast  
Wheels on Rails  
Wolf Wellness  
Woodland Aussies, LLC

## Partners for Affordable Lending:

### 2022 DONORS and GRANTORS

Consumers Energy  
Foundation  
DTE Energy Foundation  
Huntington Bank

ITC Corporation  
Petoskey Harbor Springs  
Community Foundation

CDFI Fund  
Grand Traverse Regional  
Community Foundation  
Northern Trust

Rotary Charities of  
Traverse City  
USDA



## TELLING YOUR STORIES

Our outreach and communications is aimed at educating and informing small businesses and communities about our purpose and programs. We often do this by telling stories about our client successes.

We do this in five ways:

- 1. We talk with people.** Existing and potential clients, partners in government, philanthropy, communities, and institutions. Nothing beats direct communication. We are accessible and easy to reach. We want to work together to shape plans that work.
- 2. Our website,** retooled to inform and educate, makes it easy for people to understand what we do and ask for our help ([www.venturenorthfunding.org](http://www.venturenorthfunding.org)).
- 3. A monthly newsletter under the theme “Northern Lights.”** Written by longtime business journalist Amy Lane, we tell stories about accomplishments, challenges and people that are making a difference for businesses and communities in our region.
- 4. Articles and News Releases,** sent to over 3,500 clients, business organizations, public agencies, business and economic development entities, local governments, Tribal governments and others. The purpose is to share information, stories and news of benefit to our clients, communities and partners.
- 5. Social Media.** We’re increasing use of social media to offer a real time alternative for reporting on stories and important news and programs of value to northwest Michigan businesses and communities and to gather ideas and insights that can improve Venture North’s services.

Stay informed and inspired!

Visit our website, following us on Facebook or Instagram  
or signing up for our newsletter!

Have a good story idea? Let us know!

## SOME 2022 COMMUNICATION HIGHLIGHTS

### Northern Lights:

Philanthropy: Dedicated To  
Community Prosperity

Phenomenal Wines, Phenomenal  
Peninsulas: Traverse Wine Coast  
Speaks Volumes

Sparkling Start Ups A Whole New Way  
Leelanau County Closes In On High-Speed  
Internet Showing The Way  
For County and State

Consumers Energy Foundation: Making A  
World Of Difference In NW Michigan

Chocolates, Bikes, Massages and More:  
Venture North Entrepreneurs’ Great Gifts,  
Gratitude and Goals For 2023

### Articles/News Releases:

Elemental Compass Growth Means  
More Pain Relief

New Frankfort Business Preparing for Dry  
Roads, Customers

Venture North a Foundation of Funding

Venture North Tests New Way to Help  
Emmet County Businesses Most In Need

Wolf Wellness: Building Confidence,  
Strength and Mobility with Women in Mind

From Eagle Scouts to Shark Tank: Traverse  
City Brothers Dakota and Garret Porter  
Make Shark Tank Appearance Nov. 18

## CAPACITY AND ACCESS

Consistent with Venture North growth, our personnel base increased in 2022 to nine employees and contractors. They include:



**Laura Galbraith, President.** Laura has directed Venture North from its inception in 2008, including six separate loan funds across a ten-county region. As Traverse Magazine recently noted: "she is a doer." We agree. [laura@venturenorthfunding.org](mailto:laura@venturenorthfunding.org)



**Sara Christensen, Portfolio Manager.** A key member of the team since 2017. She manages the flow of information to loan applicants, the underwriting staff and the loan committee. She oversees financial monitoring and reporting for all grants. [sara@venturenorthfunding.org](mailto:sara@venturenorthfunding.org)



**Annie Olds, Business Development Manager.** Annie was formerly the Regional Director of the Northwest Michigan Small Business Development Center. She is recognized for expertise in deploying resources to benefit small businesses. [annie@venturenorthfunding.org](mailto:annie@venturenorthfunding.org)



**Betsy Evans, Technical Assistance Coordinator.** Betsy connects businesses with technical and financial assistance. She has extensive economic, business and community development experience. [betsy@venturenorthfunding.org](mailto:betsy@venturenorthfunding.org)



**Steve Brower, Business Development Specialist.** Steve is a liaison to small businesses in need of loan capital to grow. As a veteran business banker and analyst, he helps clients take steps to address their needs through financing. [steve@venturenorthfunding.org](mailto:steve@venturenorthfunding.org)



**Johanna Madden Gross, Marketing and Communications Specialist.** Johanna provides creative, marketing and packaging services to Venture North to support communications. She manages the website and social media. [jmaddengross@charter.net](mailto:jmaddengross@charter.net)



**Tim Ervin, Resource Development and Communications.** Tim brings experience in philanthropy, fund development and economic and community development to his work with Venture North. [timervinassoc@gmail.com](mailto:timervinassoc@gmail.com)



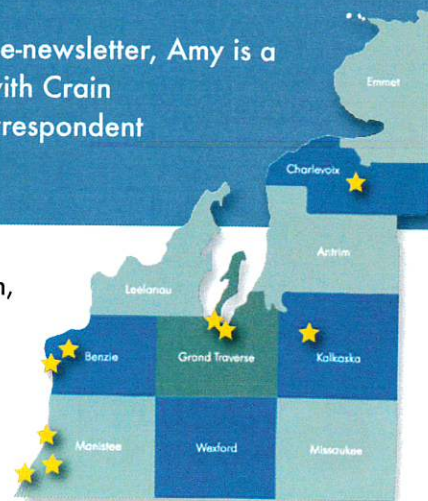
**Kristina Schnepf, Marketing Contracting.** Kristina is a small business owner and a marketing/communications expert and uses both roles to help with the marketing needs of Venture North clients. [plldtraversecity@gmail.com](mailto:plldtraversecity@gmail.com)



**Amy Lane, Journalist.** As author of Venture North's "Northern Lights" e-newsletter, Amy is a veteran Michigan business reporter whose background includes work with Crain Communications Inc., Crain's Detroit Business and serving as Capitol correspondent for nearly 25 years. [laneamyc@gmail.com](mailto:laneamyc@gmail.com)

**HOME GROWN!** The Venture North team, all longtime residents of northwest Michigan, bring a deep appreciation for our special corner of Michigan.

All have been involved in community and economic development or marketing and communications in our region and have hands-on experience with most of our communities and many small businesses. We're proud to be unified with our partners and clients to improve the health and economic well-being of the places we live, work and play!



# 2023

Venture North evolves as conditions change. With an improved economy we are providing services in 2023 at a record pace to keep up with demand.

Because of the dynamic economic environment, we are taking every opportunity to encourage proactive communication with clients. By being proactive, we can identify options and solutions needed to keep us moving forward and adapting to change.

We look forward to serving more people and businesses to support their prosperity and growth while moving our communities forward.

## BOARD OF DIRECTORS

**Carla Gribbs, Chair**  
Retired, DTE Energy

**Laura Reznich, Vice Chair/Treasurer**  
CFO, Plascon

**Laura Trudeau, Secretary**  
Principal, Trudeau Consulting

**Skip Simms, Loan Committee Chair**  
Senior Vice President, Ann Arbor Spark

**Bill Byrne**  
VP of Financial Planning and Acquisitions, Hagerty

**Warren Call**  
Director, Traverse Connect

**Todd Ciolek**  
Director, Cherry Republic

**Mary Clulo**  
Director of Treasury and Tax, Munson Healthcare

**Eric Gustad**  
Community Affairs Manager, Consumers Energy

**Lauren Harris**  
Director, Advantage Benefits Group

**Sakura Takano**  
Director, Rotary Charities

**Greg West**  
Program Manager, CDBG -  
Michigan Economic Development Corporation

Cover photo:

Traverse Magazine said it best in their **March 2023** edition:

**"Ten years ago, Laura Galbraith got a call from Dakota and Garret Porter. The then 16- and 13-year-old Traverse City brothers had a big idea: LED lighting systems for sporting equipment like skis, bikes, stand-up paddleboards and kayaks. Galbraith, president of Venture North, a community development financial institution (CDFI), saw potential in their dream at a time when 'banks wouldn't even look at us,' Garret says. With the help of affordable loan capital from Venture North, the Porters founded ActionGlow, and have since worked with major brands like Jeep and Red Bull and even appeared on ABC's reality television series 'Shark Tank' in November 2022."**

(And, yes, Shark Tank was a success, with Shark Robert Herjavec and an investment of \$200,000!)

Image Credit: @courtrentphoto for Traverse Magazine @mynorthmedia



[www.venturenorthfunding.org](http://www.venturenorthfunding.org)  
231-995-7115  
[info@venturenorthfunding.org](mailto:info@venturenorthfunding.org)

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
Wednesday, February 22, 2023 2:00 p.m.  
Leelanau County Government Center  
6527 E Government Center  
Suttons Bay MI 49682**

Chairperson Gary Sauer called the meeting to order at 2:00 p.m.

**Members Present:**

Gary Sauer - Benzie County Board of Commissioners  
Dr. Barbara Conley – Leelanau County Member at Large  
Rhonda Nye – Benzie County Board of Commissioners – via Teams  
Dr. Mark Kuiper – Benzie County Member at Large  
Gwenne Allgaier – Leelanau County Board of Commissioners

**Members Absent:** None

**Members Excused:**

Ty Wessell – Leelanau County Board of Commissioners

**Staff Present:**

Dr. Joshua Meyerson – Medical Director  
Dodie Putney – Director of Administrative Services  
Eric Johnston – Director of Environmental Health  
Michelle Klein - Director of Personal Health  
Dan Thorell – Health Officer

**Staff Excused:** None

**Pledge of Allegiance**

**Approval of Minutes:**

**Motion By:** Conley to approve the January 25, 2023, BOH meeting minutes.

**Seconded By:** Allgaier

**Voice Vote:** 4 yeas 0 nay 1 excused **Motion carried**

**Approval of the Agenda:**

**Motion By:** Conley to approve the agenda as presented.

**Seconded By:** Allgaier

**Voice Vote:** 4 yeas 0 nay 1 excused **Motion carried**

**Public Comment –** None

**BLDHD BOH – By Laws Rules of Order**

The By-Laws were reviewed and discussed in an earlier meeting. The BOH members who have been selected to work on the By-Laws will finish reviewing and editing the document before the March BOH meeting. The revised document will be discussed at that time.

**Health Officer Update –** Dan Thorell

A written report was distributed prior to the meeting for review. Please refer to it for details. The State of Michigan is going to release funding to assist local health departments with infrastructure needs. Covid

brought it to the attention of many that the current infrastructure was not adequate for the services that are needed. It was asked if the State was going to lower the educational requirements for a Sanitarian. A job description can be created that is not a “Sanitarian” but as an assistant to a Sanitarian so someone without the educational requirements can be employed in that field. April 11, 2023 is Day at the Capital sponsored by MALPH. One of the programs that needs to be brought to the legislation’s attention for additional funding is the Community Connections program. It serves a large population and assists in helping individuals maintain their health.

#### **Accounts Payable**

**Motion By:** Conley to approve accounts payable and pay the bills in the amount of \$165,748.01.

**Seconded By:** Sauer

**Roll Call Vote:** Sauer- yea, Conley- yea, Kuiper – yea, Allgaier -yea

**4 yeas 0 nay 1 excused Motion carried**

#### **January 2023 Financial Statements**

**Motion By:** Conley to accept the financial statements as presented.

**Seconded By:** Allgaier

**Roll Call Vote:** Sauer- yea, Conley- yea, Kuiper - yea, Allgaier- yea

**4 yeas 0 nay 1 excused Motion carried**

#### **Environmental Health Permit Fees**

**Motion By:** Sauer to accept the recommended temporary campground permit fee increase.

**Seconded By:** Kuiper

**Roll Call Vote:** Sauer- yea, Conley- yea, Kuiper – yea, Allgaier -yea

**4 yeas 0 nay 1 excused Motion carried**

**Discussion:** The fee increase is to only cover the State of Michigan increase of the temporary campground fee. BLDHD is invoiced by the State of Michigan for the temporary campground permits that are issued. Currently, the amount of the fee that is being charged does not completely cover BLDHD’s cost of issuing these permits. BLDHD will raise these rates slightly every year to help offset the cost of administering the program and the State increases their portion of the fee every three years.

#### **Staff Reports:**

##### **Medical Director – Dr. Joshua Meyerson**

A report was distributed prior to the meeting. Please refer to it for details. Through discussion it was noted that some of the tick-borne diseases that were trending upward last year may be trending upward as Munson is requiring testing for them in their tick panels. It was also mentioned that other communicable diseases, such as hepatitis may be detected more readily as physicians now have to screen for them before a patient is prescribed certain medications. It was asked if the State of Michigan has any requirements for Recreational Marijuana dispensaries to package their products to not be easily accessible by children. It was unsure if there are any standards. NWHHD has been providing clients lock boxes for their edibles or other controlled products to help eliminate minors from accessing them.

##### **Personal Health – Michelle Klein**

A report was distributed prior to the meeting. Please refer to it for details. BLDHD recently implemented the use of rapid Hepatitis C screening machines. Results from a test can be completed within twenty minutes. It was asked why the number of individuals and caseloads that were allocated for the Breast and Cervical Cancer Control and Navigation program was only ten. It was explained that BLDHD was allocated ten cases because HDNW had shared their allotted case load with BLDHD. If there were more clients than caseloads available, BLDHD would reach out to other nearby local health departments to see if they could assist the individual. If the other departments could not assist, than other resources would be utilized to make sure the individual receives the care that they need. It was discussed what services do and do not need parental consent for teenagers.

**Environmental Health – Eric Johnston**

A report was distributed prior to the meeting. Please refer to it for details. The new Sanitarian, Brett Yonker, is starting on February 27, 2023. Mr. Johnston was asked if any septic issues have been found since the new District Sanitary Code went into effect. Yes, there have already been some issues uncovered. Feedback from various public members about how the new code has, overall, been generally positive. BLDHD will be hosting Food Manager Certification classes the beginning of April. There will be one in Benzie County and one in Leelanau County.

**Administrative – Dodie Putney**

A report was distributed prior to the meeting. Please refer to it for details. The draft of the audit was released. It will be presented during the March BOH meeting. Building partners at the Benzie Community Resource Center met to review remodeling/addition plans. Because Northern Health Foundation actually owns the building, they will need to approve any plans before we ask for Board approval. There will be a meeting with the Leelanau Montessori School about renewing the lease to allow BLDHD to keep offices at that location for another three years. It was asked if the building partners that are at the Benzie Community Resource Center will have their rent increased if there is work done on the building. The base rent for all the partners has not been increased in years. For any increases in rent due to remodel or an addition to the building, a base rental increase will be done in writing.

**Public Comment – None.**

**Board Comments –** Conley asked if there could be some information presented at the next BOH meeting on what initiative BLDHD is implementing to help with the opioid addiction issue in the area.

**Adjourn:**

**Motion By:** Sauer to adjourn the BOH meeting at 3:38 p.m.

**Voice Vote:** 4 yeas 0 nay 0 excused **Motion carried**

  
\_\_\_\_\_  
Gary Sauer, Chair

  
\_\_\_\_\_  
Shelley Jablon, Recording Secretary

## EATON COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2023

RESOLUTION HONORING THE MICHIGAN ASSOCIATION OF COUNTIES  
ON ITS 125TH ANNIVERSARY

Commissioner Augustine moved the approval of the following resolution. Seconded by Commissioner Rogers.

**WHEREAS**, Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and

**WHEREAS**, Michigan county governments are led by Boards of Commissioners, who are elected from their communities; and

**WHEREAS**, the State Association of Supervisors of Michigan was formed by representatives of 16 counties on Feb. 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and

**WHEREAS**, the association's name was changed to the Michigan Association of Counties on July 17, 1969; and

**WHEREAS**, the Michigan Association of Counties is the oldest association representing local governments in Michigan; and

**WHEREAS**, 48 of Michigan's 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the association's Board of Directors; and

**WHEREAS**, the association created the Michigan Counties Workers' Compensation Fund in 1979 to help county members provide workplace safety and injury insurance services to its employees; and

**WHEREAS**, the association created the Michigan Association of Counties Service Corporation in 1986 to partner with service providers to help counties save money on everything from health insurance to telecommunications services; and

**WHEREAS**, the association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and

**WHEREAS**, the association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and

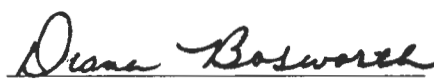
**WHEREAS**, no fewer than five association presidents have served or are serving in the Michigan Legislature in the 21st century, a testament to the culture of public service inculcated by the association

**THEREFORE, BE IT RESOLVED** that Eaton County wishes to commend and honor the Michigan Association of Counties on its 125th Anniversary year. Carried unanimously.

STATE OF MICHIGAN  
COUNTY OF EATON

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Eaton County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on March 15, 2023, and that notice of such meeting was given as required by law.

{SEAL}

  
Diana Bosworth, Clerk of the Eaton  
County Board of Commissioners