

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

March 14, 2023

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Meeting

Please click the link below to join the webinar:

www.youtube.com/@BenzieCounty

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 2/28/23

PUBLIC COMMENT

FINANCE –

A) Approval of Bills

ELECTED OFFICIALS & DEPT HEAD COMMENTS

ACTION ITEMS –

A) Declare gates surplus and authorize their sale and disposal

B) Consider adopting Accounts Payable Operational Policy

C) Consider committing \$250,000 ARPA funds to Point Betsie Preservation Project

D) Consider committing up to 50% match from ARPA funds to pave Henry Road

E) Consider allocating 30% ARPA funds to Broadband Expansion commitment

F) Consider committing up to \$350,000 ARPA funds to the Emergency Communications Tower

G) Consider committing up to \$80,000 ARPA funds to Crystal Lake Outlet project

H) Adopt amended Board Rules and BOC/COTW Meeting Dates

COMMISSIONER REPORTS –

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

COMMITTEE OF THE WHOLE – 2/28/23 - None

COMMITTEE APPOINTMENTS –

UNFINISHED BUSINESS –

NEW BUSINESS –

PRESENTATION OF CORRESPONDENCE

PUBLIC COMMENT

ADJOURNMENT

Times Subject to Change

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Comment” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

| | | |
|----------------|---|--------------|
| District I – | Bob Roelofs (Almira East of Reynolds Road)..... | 231-645-1187 |
| District II - | Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31) | 231-920-5028 |
| District III – | Karen Cunningham (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West) | 231-822-4067 |
| District IV – | Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road)..... | 231-822-4068 |
| District V – | Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road)..... | 231-822-4066 |
| District VI - | Evan Warsecke (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31)..... | 231-822-4065 |
| District VII - | Gary Sauer (Blaine, Gilmore, Joyfield, Weldon) | 231-651-0647 |

January 3, 2023

THE BENZIE COUNTY BOARD OF COMMISSIONERS
February 28, 2023

The Benzie County Board of Commissioners met in a regular session on Tuesday, February 28, 2023, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Nye, seconded by Warsecke, to approve the agenda as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Sauer, to approve the regular session minutes of February 14, 2023, as amended. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:02 a.m. Public Comment - None

FINANCE

Bills: Motion by Warsecke, seconded by Markey, to approve payment of the bills from February 10, 2023, through February 23, 2023, in the amount of \$340,111.04, as presented. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:05 a.m. PUBLIC HEARING – Eclipse Communications Close Out CDBG Loan:

Laura Galbraith, President of Venture North Development, and Chris Varenhorst, Eclipse Owner, were present. They provided the background of Eclipse Communications LLC Community Development Block Grant (CDBG) loan, highlighted the accomplishments, provided an opportunity for the public to comment, and answer any questions.

9:22 a.m. Public Hearing Open - None

9:23 a.m. Public Hearing Closed

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Doug Durand, Benzie Senior Resources, was present and provided a written report. The Income Tax program has been well received. About 230 packets have been sent out. Northwest Michigan Action Agency has assigned 2 more volunteers to assist. The client handbook is 95% complete. March for Meals is doing a champion week. Letters will be going out if you are interested in participating.

Cory Ellis, 911 Director, was present and presented the 911 Central Dispatch Annual Report.

ACTION ITEMS

2024/2025 Ambulance purchase: Tim King, EMS Director was present to answer any questions. Motion by Markey, seconded by Sauer, to approve the purchase of one E-450 Ambulance from RSVP Inc., in the not to exceed amount of \$218,129 with funds available in fund 214 Emergency Medical Services and authorizes the Board Chair to sign the necessary documents for purchase and

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taking possession of the unit. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Solid Waste Household Hazardous Waste contract and Electronic Waste Collection contract: Jesse Zylstra, Solid Waste Director, was present to answer any questions. Motion by Warsecke, seconded by Cunningham, to approve the 2023 Electronic Waste Collection Services contract with Bay Area Recycling for Charities, and the 2023 Household Hazardous Waste Collection Services contract with ERG Environmental Services, authorizing Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider the resolution adopting ballot language for county roads: Matt Skeels, Road Commission Manager was present and would like the Board of Commissioners to accept their request to renew and restore the Road Commission mileage rate for the November 2023 ballot, with ballot language to be provided at a later date. Motion by Sauer, seconded by Jeannot, to restore the Road Commission millage rate and have it on the November 2023 ballot, with ballot language to be provided for adoption at a later date. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider vehicle purchase from Watson Benzie for Sheriff's office use: Motion by Jeannot, seconded by Markey, to approve the purchase of one Dodge Durango vehicle from Watson Benzie in the not-to-exceed amount of \$45,000, and \$15,000 to fully equip the vehicle for patrol purposes, with funds available in the Capital Fund. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Adoption of Directory of Charges: Motion by Cunningham, seconded by Warsecke, to adopt the directory of charges for Benzie County as presented. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Approve Comfort Dog Program and related Sheriff's Office Policy: Undersheriff Hubers was present to answer any questions. Motion by Warsecke, seconded by Nye to approve the Comfort Dog Program and Policy for the Benzie County Sheriff's Office and approve the creation of the necessary revenue and expenditure lines to accept donations and pay for the care and training for the designated dog for this program. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Approve three part-time Bailiff positions and budget amendments: Undersheriff Hubers was present to answer any questions. Motion by Markey, seconded by Cunningham, to approve a general fund budget amendment in the amount of \$90,000 for three part-time bailiff positions and related equipment, with funds available from fund 282. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Approve State surcharge for Central Dispatch operations: Cory Ellis, 911 Director was present to answer any questions. Motion by Jeannot, seconded by Warsecke, to approve maintaining a \$3.00 per device surcharge for Central Dispatch Operations from July 2023 to June 2024 and authorizes the Clerk and Central Dispatch Director to sign the necessary documentation for submission to the State of Michigan. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

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Approve Letter of Understanding – Leelanau County emergency switch service on radio: Cory Ellis, 911 Director, was present to answer any questions. Motion by Nye, seconded by Cunningham, to approve a memorandum of understanding with Leelanau County Central Dispatch for Emergency Alert Button Activation monitoring, subject to approval as to form by legal counsel, and authorize Director Cory Ellis to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

10:19 a.m. Break

10:30 a.m. Reconvene

COMMISSIONER REPORTS

Chair Roelofs attended the Village of Lake Ann meeting and the EMS advisory Board meeting.

Comm Jeannot provided a written report.

Comm Cunningham provided a written report. She updated her report to state that the Airport Authority meeting was cancelled.

Comm Nye attended Agenda Review meeting, Village of Beulah meeting, 3 Sewer Feasibility Study meetings, EDC meeting, Benzie Leelanau Health Department Board meeting, Benzie Leelanau Health Department Finance meeting, Benzie Leelanau Health Department Bylaws meeting, and MAC Health and Human Services Committee meeting. Reminder that Wade Trim will hold a public meeting on March 7, 2023, 6:00 p.m. at the Mills Community House, to provide information and answer any questions regarding the Sewer Feasibility Study.

Comm Markey attended Benzie Senior Resource meeting, LEPC/LPT meeting, Homestead Township Special meeting, and MAC Judicial and Public Safety meeting.

Comm Warsecke attended the Parks and Recreation meeting.

Comm Sauer attended Weldon Township meeting, sat in on a DNR webinar meeting, Village of Elberta meeting, Benzie Leelanau Health Department meeting, Road Commission meeting, and sat in on Representative Roth event in Honor.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits report that she is working with Emergency Manager Rebecca Hubers regarding funding for the emergency communication tower. Have a meeting with Senator Stabenow on Friday and have reached out to Senator Peters. Have received the MERS annual statement and we are at about \$2,000,000 loss in investments. Meeting with Crystal Lake Township regarding digitalization. Gave a reminder regarding submitting a letter of support for the Broadband Robin Grant application. Have a meeting with Liam regarding his non-profit called Government for Tomorrow. His mission is to get youth involved in local government. ARPA report is due April 30, 2023, to the Michigan Department of Treasury. Working with Network Northwest on updating the Benzie County Master Plan.

COMMITTEE OF THE WHOLE - None

COMMITTEE APPOINTMENTS - None

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UNFINISHED BUSINESS -None

NEW BUSINESS - None

PRESENTATION OF CORRESPONDENCE

- Cheboygan County Resolution #2023-04
- Marquette County Resolution – Dark Store Legislation
- Marquette County Resolution - Honoring Michigan Association of Counties
- Marquette County Resolution – Supporting County Board of Revisions Legislation
- Livingston County Resolution #2023-02-021
- Ingham County Resolution #23-074
- Benzie Leelanau Health Department minutes for January 25, 2023
- Benzie Leelanau Health Department agenda for February 22, 2023

10:55 a.m. Public Comment - None

Motion by Warsecke, seconded by Markey, to adjourn at 10:56 a.m. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

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1. Approve the agenda as presented.
2. Approve the regular session minutes of February 14, 2023, as amended.
3. Approve payment of the bills from February 10, 2023, through February 23, 2023, in the amount of \$340,111.04, as presented.
4. Approve the purchase of one E-450 Ambulance from RSVP Inc., in the not to exceed amount of \$218,129 with funds available in fund 214 Emergency Medical Services and authorizes the Board Chair to sign the necessary documents for purchase and taking possession of the unit.
5. Approve the 2023 Electronic Waste Collection Services contract with Bay Area Recycling for Charities, and the 2023 Household Hazardous Waste Collection Services contract with ERG Environmental Services, authorizing Chair to sign.
6. Restore the Road Commission millage rate and have it on the November 2023 ballot, with ballot language to be provided for adoption at a later date.
7. Approve the purchase of one Dodge Durango vehicle from Watson Benzie in the not-to-exceed amount of \$45,000, and \$15,000 to fully equip the vehicle for patrol purposes, with funds available in the Capital Fund.
8. Adopt the directory of charges for Benzie County as presented.
9. Approve the Comfort Dog Program and Policy for the Benzie County Sheriff's Office and approve the creation of the necessary revenue and expenditure lines to accept donations and pay for the care and training for the designated dog for this program.
10. Approve a general fund budget amendment in the amount of \$90,000 for three part-time bailiff positions and related equipment, with funds available from fund 282.

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11. Approve maintaining a \$3.00 per device surcharge for Central Dispatch Operations from July 2023 to June 2024 and authorizes the Clerk and Central Dispatch Director to sign the necessary documentation for submission to the State of Michigan.
12. Approve a memorandum of understanding with Leelanau County Central Dispatch for Emergency Alert Button Activation monitoring, subject to approval as to form by legal counsel, and authorize Director Cory Ellis to sign.

Art Jeannot
Commissioner Report
February 28, 2023

- Participated in 3 meetings on behalf of the County since our February 14th meeting.
- **2/16 – Northern MI Community Action Agency**
 - Business as usual. The Executive Director (Kerry Baughman) will give us an agency update at one of our May BOC meetings.
- **2/17 – Economic Development Corporation**
 - We had a second presentation from Benzie Wellness and Aquatic Center advocates. Eventually they would like to ask for financial support from the County as well as a letter of support when applying for grants.
 - The annual organizational meeting was held. Betsy Evans has agreed to act as Chair and Dan Barcheski as Vice Chair. Meetings will continue the 3rd Friday of each month starting at 9am.
 - Tim Maylone from Cherry Capital gave us an update on our broadband initiative.
 - We have begun discussions about the role the EDC/BRA will have in our community.
- **2/24 – Northern MI Community Action Agency (Executive Committee)**
 - Discussed committee assignments, budget and year to date financial performance.
- **Other**
 - Met with State Representative Coffia to discuss district needs. She has invited us to request help with funding for a radio tower in Frankfort.



To: BoC and public

28 Feb 23

Meetings attended:

Commissioner Cunningham, District 3

kcunningham@benzieco.net

231.822.4067

17 Feb 23 **MAC Environmental, Natural Resources & Regulatory Affairs:** introductions. Abigail Hendershott, Exec Dir Public Policy of the PFAS Action Response Team (MPART) in Michigan Dept of Environment, Great Lakes, and Energy (EGLE). Topic: Polyfluoroalkyl (PFAS), "forever chemicals". Michigan has the highest concentration in the US.
I have some to share.

20 Feb 23 **Rep. John Roth Coffee** and public discussion, Sweets, Honor. Topics included gun control and legalities.

21 Feb 23 **Frankfort City Council**, shared ROBIN information. Chris Spence will post Dist 3 summary in City Hall
Mayor Holwerda asked council and public to submit ROBIN letters of support.
Carried: Disbursement of SRO funds to county.

Crystal Lake Township will schedule a special meeting for cash disbursement policy and practice.
Dick Bayer, Airport Authority, no history of PFAS being used at the airport.

22 Feb 23 **BHR Collaborative**, speaker, Jennifer Pool, Single MOMM, Jennifer @singlemomm.org. A transition service for single moms. Will be hiring someone for Benzie County position.

New private childcare provider in Benzonia, "Where the Sidewalk Ends", contact Sarah May,
benziehsc@gmail.com

23 Feb 23 **Airport Authority**

Finance Report

BILLS TO BE APPROVED March 14th

Motion to approve Vouchers in the amount of:

\$ 72,412.17 General Fund (101)

\$ 31,405.79 Jail Fund (213)

\$ 19,345.45 Ambulance Fund & ALS (214)

\$ 25,672.95 Funds 105-238

\$ 636.26 ACO Fund (247)

\$ 18,448.00 Building (249)

\$ 1,359.64 Dispatch 911 Fund (261)

\$ 299,112.79 Funds 239-292

\$ 125,969.73 Funds 293-640

\$ 135,880.07 701 Fund

\$ - Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

\$ 730,242.85

Payable Fenruary 24 to March 9

| DATE | FUND 101 GENERAL | FUND 213 JAIL | FUND 214 EMS | FUND 105-238 | FUND 247 ACO | FUND 249 BUILDING | FUND 261 DISPATCH | FUND 239-292 | FUND 293-690 | FUND 701 TRUST/ AGENCY | FUND 702-771 | TOTALS |
|---------------|---------------------|---------------------|---------------------|---------------------|------------------|----------------------|----------------------|----------------------|----------------------|------------------------------|-----------------|----------------------|
| 3/2/2023 | \$ 19,884.42 | \$ 7,037.76 | \$ 14,083.92 | \$ 22,840.04 | \$ 344.32 | \$ 18,448.00 | \$ 277.48 | \$ 278,836.17 | \$ 119,921.93 | \$ 114,788.53 | \$ - | \$ 596,462.57 |
| 3/9/2023 | \$ 52,700.30 | \$ 24,368.03 | \$ 5,261.53 | \$ 2,832.91 | \$ 291.94 | \$ - | \$ 1,082.16 | \$ 20,276.62 | \$ 6,047.80 | \$ 21,091.54 | \$ - | \$ 133,952.83 |
| Voided Check | \$ (172.55) | | | | | | | | | | | \$ (172.55) |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
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| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| Totals | \$ 72,412.17 | \$ 31,405.79 | \$ 19,345.45 | \$ 25,672.95 | \$ 636.26 | \$ 18,448.00 | \$ 1,359.64 | \$ 299,112.79 | \$ 125,969.73 | \$ 135,880.07 | \$ - | \$ 730,242.85 |

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

03/09/2023 01:05 PM

User: Rlynn

DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 02/24/2023 - 03/09/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 1/13

| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|---|---------------------------|------------------------|--------------------------------------|-----------------|----------|-----------|---------|
| Fund 101 GENERAL FUND | | | | | | | |
| Dept 101 BOARD OF COMMISSIONERS | | | | | | | |
| 101-101-860.00 | TRAVEL | GARY SAUER | PER DIEM AND TRAVEL VOUCHER | FEB 2023 | 03/09/23 | 165.72 | 88840 |
| 101-101-860.00 | TRAVEL | JEANNOT, ART | PER DIEM AND TRAVEL VOUCHER | FEB 2023 | 03/09/23 | 79.91 | 88850 |
| 101-101-860.00 | TRAVEL | KAREN CUNNINGHAM | PER DIEM/TRAVEL VOUCHER FOR FEBRUAR | FEB 2023 | 03/09/23 | 393.00 | 88853 |
| Total For Dept 101 BOARD OF COMMISSIONERS | | | | | | 638.63 | |
| Dept 131 CIRCUIT COURT | | | | | | | |
| 101-131-702.00 | CIR CT JUDGE | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 1,524.13 | 88962 |
| 101-131-702.03 | CIR CT ADMIN SAL | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 2,138.20 | 88962 |
| 101-131-704.00 | WAGES-COURT REPORTER | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 1,160.25 | 88962 |
| 101-131-704.01 | WAGES - ADR CLERK | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 1,502.15 | 88962 |
| 101-131-704.02 | WAGES-CLERICAL ASSISTANT | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 1,160.25 | 88962 |
| 101-131-712.00 | WAGES - RESEARCH ATTORNEY | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 1,509.82 | 88962 |
| 101-131-725.00 | COST OF FRINGE BENEFITS - | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 5,562.82 | 88962 |
| 101-131-802.00 | TRANSCRIPTS | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 241.13 | 88962 |
| 101-131-810.00 | 21-3156-NA | DAUGHERTY, JOHN | COURT APPOINTED ATTY VARIOUS CASES | FEBRUARY | 03/09/23 | 721.25 | 88825 |
| 101-131-810.00 | INVOICE #06808 | NORTH POINTE LEGAL, PL | COURT APPOINTED ATTY FOR VARIOUS NA | 5640 | 03/10/23 | 1,162.50 | 88878 |
| 101-131-810.00 | 18-3032-NA | SPILLAN, JOHN | COURT APPOINTED ATTY - NA FEES | FEBRUARY | 03/30/23 | 2,110.00 | 88982 |
| 101-131-813.00 | PROBATION EXPENSES | WELLS FARGO VENDOR FIN | 450-9688610-001 FORPROBATION DEPT F | 5023882229 | 03/27/23 | 67.52 | 88916 |
| 101-131-860.00 | TRAVEL | QUAGLIA, VINCENT | MILIAGE AND MEALS FROM 02-10-02-15 | 02/17/2023 | 03/17/23 | 142.50 | 88888 |
| 101-131-860.00 | TRAVEL | LUCIUS, KATLYN | MILEAGE & MEALS TO TRAVEL TO BENZIE | 02/28/2023 | 03/30/23 | 342.50 | 88959 |
| 101-131-962.00 | JIS RELATED COSTS | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 638.08 | 88962 |
| 101-131-967.00 | PROJECT EXPENSES - DRUG C | KENNETH HILLIARD | CORRECTION-FIXXED FOR 2022. PAYMENT | CORRECTION 2022 | 03/10/23 | 2,954.88 | 88857 |
| 101-131-967.00 | PROJECT EXPENSES - DRUG C | REDWOOD TOXICOLOGY LAB | TOXICOLOGY REPORTS FOR SPECIEMENS | 30571720231 | 03/09/23 | 55.00 | 88892 |
| 101-131-967.00 | PROJECT EXPENSES - DRUG C | KENNETH HILLIARD | CONTRACTED SERVICES DRUG COURT | MARCH 2023 | 03/30/23 | 1,600.56 | 88954 |
| Total For Dept 131 CIRCUIT COURT | | | | | | 24,593.54 | |
| Dept 136 DISTRICT COURT | | | | | | | |
| 101-136-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | OFFICE SUPPLES-FSTNERS FOR FOLDERS | 167N-VCC4-DGVJ | 03/09/23 | 74.40 | 88794 |
| 101-136-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | OFFICE SUPPLIES FASTNER FOLDERS, DP | 16YM-YKDC-DJPN | 03/09/23 | 81.66 | 88794 |
| 101-136-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | OFFICE SUPPLIES OF FILE FOLDERS, WIR | 1N6K-PTFN-L1RK | 03/09/23 | 125.16 | 88794 |
| 101-136-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | OFFICE SUPPLIES-PRESSBOARD GUIDES | 1HVN-NY4K-7H6F | 03/09/23 | 52.18 | 88794 |
| 101-136-727.00 | OFFICE SUPPLIES | MCCARDEL WATER CONDITI | R-225227 BOTTLED WATER, DEPOSIT/RET | 19846TM | 03/16/23 | 45.50 | 88870 |
| 101-136-727.00 | OFFICE SUPPLIES | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 15.89 | 18 |
| 101-136-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | DIVIDERS FOR FOLDERS | 1916-KN7V-1QFJ | 03/30/23 | 119.64 | 88925 |
| 101-136-727.00 | OFFICE SUPPLIES | MCCARDEL WATER CONDITI | COOLER RENTAL FOR 03/01/23-03/31/23 | 1025320 | 03/30/23 | 11.00 | 88964 |
| 101-136-727.00 | OFFICE SUPPLIES | ODP BUSINESS SOLUTIONS | PADS OF PAPER | 295458726001 | 03/30/23 | 15.24 | 88975 |
| 101-136-727.00 | OFFICE SUPPLIES | THOMSON REUTER | SUBSCRIPTION PRODUCT CHARGES | 848003027 | 03/31/23 | 1,105.00 | 88992 |
| 101-136-805.10 | PROBATE CT APPOINTTED ATT | KATHRYN L. BOLINGER, P | STOKOSA, SANDRA-AMI DP23-180 | 12630 | 03/15/23 | 120.00 | 88854 |
| 101-136-805.10 | PROBATE CT APPOINTTED ATT | NORTHERN MICHIGAN ELDE | CASE REFERENCE: MASIN GREENE FOR 1 | 2770 | 03/30/23 | 100.00 | 88880 |
| 101-136-806.00 | SCREENING FEES | OPEN DOOR ASSESSMENTS, | COURT SCREENING | DP23-177 | 03/09/23 | 225.00 | 88884 |
| 101-136-807.00 | JURY FEES | ANDREW JAY MCDANIEL | JURY DUTY | 21-277-SM | 03/09/23 | 21.25 | 88795 |
| 101-136-807.00 | JURY FEES | ANDREW STANLEY HOLLIS | JURY DUTY | 21-277-SM | 03/09/23 | 40.00 | 88796 |
| 101-136-807.00 | JURY FEES | ANGELA RENEE LOCICERO | JURY DUTY | 21-277-SM | 03/09/23 | 40.00 | 88797 |
| 101-136-807.00 | JURY FEES | BLANE MICHAEL KRUPA | JURY DUTY | 21-277-SM | 03/09/23 | 40.00 | 88811 |
| 101-136-807.00 | JURY FEES | BRANDON ROY BLAIR | JURY DUTY | 21-277-SM | 03/09/23 | 27.50 | 88813 |
| 101-136-807.00 | JURY FEES | BRENT DORN FITCH | JURY DUTY | 21-277-SM | 03/09/23 | 39.38 | 88814 |
| 101-136-807.00 | JURY FEES | BROOKE ELAINE KNAUSS | JURY DUTY | 21-277-SM | 03/09/23 | 37.50 | 88817 |
| 101-136-807.00 | JURY FEES | CHERYL ANN KNAPP | JURY DUTY | 21-277-SM | 03/09/23 | 18.75 | 88822 |
| 101-136-807.00 | JURY FEES | CODY LEE BROWN | JURY DUTY | 21-277-SM | 03/09/23 | 23.75 | 88824 |
| 101-136-807.00 | JURY FEES | DONALD LEROY ELLIOTT | JURY DUTY | 21-277-SM | 03/09/23 | 25.00 | 88828 |
| 101-136-807.00 | JURY FEES | ESTHER JENE DELONG-THO | JURY DUTY | 21-277-SM | 03/09/23 | 21.25 | 88834 |
| 101-136-807.00 | JURY FEES | GREGORY ALLEN LAYLIN | JURY DUTY | 21-277-SM | 03/09/23 | 35.00 | 88843 |
| 101-136-807.00 | JURY FEES | ISRAEL MIGUEL RUOFF | JURY DUTY | 21-277-SM | 03/09/23 | 27.50 | 88846 |

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| Fund 101 GENERAL FUND | | | | | | | |
| Dept 136 DISTRICT COURT | | | | | | | |
| 101-136-807.00 | JURY FEES | JACK ANTHONY FRIEHOLTZ | JURY DUTY | 21-277-SM | 03/09/23 | 39.38 | 88847 |
| 101-136-807.00 | JURY FEES | JAMES FRANCIS RINK | JURY DUTY | 21-277-SM | 03/09/23 | 40.00 | 88848 |
| 101-136-807.00 | JURY FEES | JENNIFER MAE SOLLER-JO | JURY DUTY | 21-277-SM | 03/09/23 | 46.25 | 88851 |
| 101-136-807.00 | JURY FEES | JESSE RYAN CUMMINGS | JURY DUTY | 21-277-SM | 03/09/23 | 33.75 | 88852 |
| 101-136-807.00 | JURY FEES | KELLY LEE FRANK | JURY DUTY | 21-277-SM | 03/09/23 | 50.00 | 88855 |
| 101-136-807.00 | JURY FEES | KERRI JOY MYERS | JURY DUTY | 21-277-SM | 03/09/23 | 31.88 | 88858 |
| 101-136-807.00 | JURY FEES | KEVIN PATRCK VARNER | JURY DUTY | 21-277-SM | 03/09/23 | 26.25 | 88859 |
| 101-136-807.00 | JURY FEES | KYLE RUSSELL HARRIS | JURY DUTY | 21-277-SM | 03/09/23 | 31.25 | 88863 |
| 101-136-807.00 | JURY FEES | MACKENZIE BROOKE WILKI | JURY DUTY | 21-277-SM | 03/09/23 | 23.75 | 88867 |
| 101-136-807.00 | JURY FEES | MICHAEL JAMES RUCKI | JURY DUTY | 21-277-SM | 03/09/23 | 16.25 | 88871 |
| 101-136-807.00 | JURY FEES | NATALIYA OLEKSANDR PAS | JURY DUTY | 21-277-SM | 03/09/23 | 33.75 | 88876 |
| 101-136-807.00 | JURY FEES | PEGGY SUE BINT | JURY DUTY | 21-277-SM | 03/09/23 | 38.75 | 88885 |
| 101-136-807.00 | JURY FEES | RBEKAH JEAN BOMAN | JURY DUTY | 21-277-SM | 03/09/23 | 35.63 | 88890 |
| 101-136-807.00 | JURY FEES | REBECCA SUE KEELER | JURY DUTY | 21-277-SM | 03/09/23 | 21.25 | 88891 |
| 101-136-807.00 | JURY FEES | RICHARD NIEL VANHAMMEN | JURY DUTY | 21-277-SM | 03/09/23 | 23.75 | 88894 |
| 101-136-807.00 | JURY FEES | ROBERT ALLAN LAUTNER | JURY DUTY | 21-277-SM | 03/09/23 | 47.50 | 88895 |
| 101-136-807.00 | JURY FEES | STEFANIE ROSE TSCHIRHA | JURY DUTY | 21-277-SM | 03/09/23 | 40.00 | 88901 |
| 101-136-807.00 | JURY FEES | SUSAN ELISA TOWERSEY | JURY DUTY | 21-277-SM | 03/09/23 | 61.25 | 88902 |
| 101-136-807.00 | JURY FEES | SUSAN MARIE MORROW | JURY DUTY | 21-277-SM | 03/09/23 | 35.00 | 88904 |
| 101-136-807.00 | JURY FEES | VICTOR DAKOTA HOFFMAN | JURY DUTY | 21-277-SM | 03/09/23 | 36.25 | 88914 |
| 101-136-811.00 | INTERPRETER FEES | GRAND TRAVERSE INDUSTR | INTERPRETING SERVICES FOR GUARDIANS | 000059966 | 03/30/23 | 325.00 | 88949 |
| 101-136-811.00 | INTERPRETER FEES | VIRTUAL VRI | INTREPRETER FEES FOR THE DEAF | 3970 | 03/30/23 | 170.00 | 88997 |
| 101-136-955.10 | DUES & REGISTRATIONS | MPJRA | 2023 MEMEBERSHIP DUES FOR MPJRA | MPJRA | 03/30/23 | 100.00 | 88972 |
| 101-136-956.20 | EXAMINATIONS-DEV DISABLED | NORTHERN CLINICAL & DI | PSYCHOLOGICAL TESTS DP23-178 | DP23-178 | 03/09/23 | 515.00 | 88879 |
| Total For Dept 136 DISTRICT COURT | | | | | | 4,309.44 | |
| Dept 142 JUVENILE DIVISION | | | | | | | |
| 101-142-704.01 | SALARY-DIRECTOR OF YOUTH S | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUAR | JANUARY 2023 | 03/30/23 | 2,007.16 | 88962 |
| 101-142-727.00 | OFFICE SUPPLIES | MCCARDEL WATER CONDITI | BOTTLED WATER, DEPOST/RETURN AND DE | 20350TM | 03/23/23 | 32.50 | 88964 |
| 101-142-957.40 | NON REIMBURSABLE EXPENSES | NORTHERN MICHIGAN JUVE | MEMBERSHIP DUES FOR CARLY BAILEY | 02/24/23 | 03/17/23 | 40.00 | 88882 |
| Total For Dept 142 JUVENILE DIVISION | | | | | | 2,079.66 | |
| Dept 172 ADMINISTRATOR | | | | | | | |
| 101-172-687.00 | REFUNDS/REBATES | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | (127.23) | 18 |
| 101-172-727.00 | OFFICE SUPPLIES | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 50.76 | 18 |
| 101-172-800.00 | CONTRACTED SERVICES | ADVANTAGE BENEFITS GRO | 1095/1094 FEDERAL E-FILLING | 2406 | 03/31/23 | 640.24 | 88923 |
| Total For Dept 172 ADMINISTRATOR | | | | | | 563.77 | |
| Dept 215 COUNTY CLERK | | | | | | | |
| 101-215-727.00 | OFFICE SUPPLIES | THE PIONEER GROUP | CLS-RATIOS AND JURY BOARD APPOINTME | 43100200 | 03/15/23 | 58.05 | 88991 |
| 101-215-963.00 | COMPUTER SUPPORT | CHERRY LAN LLC | MAINTENANCE-QUARTERLY AMOUNT MAINTEN | 2023-APR | 03/09/23 | 600.00 | 88821 |
| Total For Dept 215 COUNTY CLERK | | | | | | 658.05 | |
| Dept 253 COUNTY TREASURER | | | | | | | |
| 101-253-860.00 | TRAVEL | THOMPSON, MICHELLE | MILEAGE | 02282023 | 03/02/23 | 16.44 | 88909 |
| 101-253-955.00 | CONVENTIONS & MEETINGS | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 464.70 | 18 |
| Total For Dept 253 COUNTY TREASURER | | | | | | 481.14 | |
| Dept 257 EQUALIZATION DEPARTMENT | | | | | | | |
| 101-257-727.00 | OFFICE SUPPLIES | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 190.79 | 18 |
| 101-257-860.00 | TRAVEL | LINDSAY, BRIANNE | MILEAGE TO MAED MEETING | 3/8/23 | 03/09/23 | 110.00 | 88956 |
| 101-257-900.00 | PRINTING & PUBLISHING | THE PIONEER GROUP | CLS-RATIOS AND JURY BOARD APPOINTME | 43100200 | 03/15/23 | 344.00 | 88991 |
| Total For Dept 257 EQUALIZATION DEPARTMENT | | | | | | 644.79 | |

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| Fund 101 GENERAL FUND | | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | | |
| 101-265-748.00 | GAS, OIL & GREASE-BUILDING | BENZIE COUNTY ROAD COM | BUILDING & GROUNDS FUEL FOR FEBRUAR | 1659 | 03/09/23 | 102.26 | 88806 |
| 101-265-748.00 | GAS, OIL & GREASE | NAPA AUTO SUPPLY, INC. | BRAKE FLUID | 5366-497185 | 03/30/23 | 11.64 | 88973 |
| 101-265-749.00 | VEHICLE REPAIRS | BALLARD, JOHN | REPLACE REAR BRAKE LINE ON 2009 DOD | 277430 | 03/30/23 | 105.64 | 88928 |
| 101-265-750.00 | MAINTENANCE SUPPLIES | KSS | JAIL SUPPLIES | 1458547 | 03/01/23 | 174.83 | 88862 |
| 101-265-750.00 | MAINTENANCE SUPPLIES | NUGENT ACE HARDWARE | TIRE AND TUBE FOR SALT SPREADER AND | 201173 | 03/17/23 | 60.96 | 88883 |
| 101-265-750.00 | MAINTENANCE SUPPLIES | NUGENT ACE HARDWARE | FLAG | 201289 | 03/09/23 | 79.99 | 88883 |
| 101-265-750.00 | MAINTENANCE SUPPLIES | KSS | CLEANING SUPPLIES-SPOONS | 1458389-1 | 03/29/23 | 68.00 | 88955 |
| 101-265-750.00 | MAINTENANCE SUPPLIES | KSS | CLEANING SUPPLIES-BAGS, TOWLS, KITC | 1460028 | 03/29/23 | 231.92 | 88955 |
| 101-265-750.00 | MAINTENANCE SUPPLIES | NAPA AUTO SUPPLY, INC. | CLEANING SUPPLIES AND ICE MELT | 1461413 | 03/30/23 | 77.81 | 88973 |
| 101-265-820.00 | SNOW REMOVAL | NAPA AUTO SUPPLY, INC. | CLEANING SUPPLIES AND ICE MELT | 1461413 | 03/30/23 | 638.05 | 88973 |
| 101-265-821.00 | GARBAGE DISPOSAL-MAIN BUI | GFL ENVIRONMENTAL | ACCT 002110103 WASTE MANAGEMENT MA | 0059991238 | 03/30/23 | 277.44 | 88945 |
| 101-265-821.00 | GARBAGE DISPOSAL-MAIN BUI | GFL ENVIRONMENTAL | ACCT 002126461 WASTE MANAGEMENT SHE | 0059992742 | 03/30/23 | 41.66 | 88947 |
| 101-265-850.00 | TELEPHONE | TELNET WORLDWIDE | BENZIE COUNTY PHONES-ACCT# 61319 | 266778 | 03/07/23 | 439.69 | 88907 |
| 101-265-853.00 | CELLULAR PHONES | ZEITS, KATIE | MONTHLY STIPEND PHONE | MARCH 2023 | 03/09/23 | 30.00 | 88920 |
| 101-265-935.00 | BUILDING REPAIRS | TKS SECURITY | INTERVIEW ROOM CAMERAS NOT WORKING. | 21684 | 03/25/23 | 360.00 | 88911 |
| 101-265-935.00 | BUILDING REPAIRS | SHERWIN-WILLIAMS | PAINT FOR JAIL AND DEPUTY ROOM | 3481-2 | 03/30/23 | 136.54 | 88981 |
| Total For Dept 265 BUILDING & GROUNDS | | | | | | 2,836.43 | |
| Dept 266 LEGAL & CONTRACTED SERVICES | | | | | | | |
| 101-266-815.00 | AUDITORS | MANER COSTERISAN | BILLING FOR AUDIT FIELDWORK YEAR EN | 34604 | 03/09/23 | 3,500.00 | 88961 |
| 101-266-815.20 | ADMINISTRATION FEES - MANI | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 1,166.67 | 88962 |
| Total For Dept 266 LEGAL & CONTRACTED SERVICES | | | | | | 4,666.67 | |
| Dept 267 PROSECUTING ATTORNEY | | | | | | | |
| 101-267-727.00 | OFFICE SUPPLIES | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 130.03 | 18 |
| 101-267-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | PAO PURCHASE - 113-9818294-9519407 | 113-9818294-9519 | 03/09/23 | 28.99 | 88925 |
| 101-267-808.00 | WITNESS FEES | DKMP LLC | ONE SERVE SUBPOENA SERVICE 22-2851- | ONESERVE 8481582 | 03/09/23 | 85.00 | 88939 |
| 101-267-814.00 | DIRECT VICTIMS NEEDS - EXI | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 86.72 | 18 |
| 101-267-901.00 | RESOURCE MATERIALS | RELX INC. DBA LEXISNEX | PAO LEXISNEXIS FEBRUARY 2023 | 3094332144 | 03/09/23 | 174.00 | 88978 |
| Total For Dept 267 PROSECUTING ATTORNEY | | | | | | 504.74 | |
| Dept 268 REGISTER OF DEEDS | | | | | | | |
| 101-268-727.00 | OFFICE SUPPLIES | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 329.40 | 18 |
| 101-268-800.00 | CONTRACTED SERVICES - LARE | FIDLAR TECHNOLOGIES IN | LAREDO USAGE JANUARY 2023 | 0232456-IN | 03/02/23 | 1,297.00 | 88835 |
| 101-268-955.00 | CONVENTIONS & MEETINGS | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 123.17 | 18 |
| Total For Dept 268 REGISTER OF DEEDS | | | | | | 1,749.57 | |
| Dept 275 DRAIN COMMISSION | | | | | | | |
| 101-275-819.00 | CONTRACT SERVICE - LAKE LE | DIXON, CRAIG | MONTHLY CONTRACTED SERVICES FOR DAM | MARCH 2023 | 03/09/23 | 333.33 | 88827 |
| Total For Dept 275 DRAIN COMMISSION | | | | | | 333.33 | |
| Dept 278 SURVEYOR | | | | | | | |
| 101-278-860.00 | TRAVEL | SMENDZUIK, JOHN | REIMBURSE EXP FOR CO SURVEYOR CONFE | 02272023 | 03/02/23 | 249.33 | 88899 |
| 101-278-955.00 | CONVENTIONS & MEETINGS | SMENDZUIK, JOHN | REIMBURSE EXP FOR CO SURVEYOR CONFE | 02272023 | 03/02/23 | 247.50 | 88899 |
| Total For Dept 278 SURVEYOR | | | | | | 496.83 | |
| Dept 285 CENTRAL SERVICES | | | | | | | |
| 101-285-730.00 | POSTAGE | FP FINANCE PROGRAM | POSTAGE FOR MARCH | MARCH 2023 | 03/23/23 | 2,500.00 | 17 |
| 101-285-800.00 | CONTRACTED SERVICES | MILLENNIA TECHNOLOGIES | SERVICE TICKET# 109324 FOR SEVERAL | 15727 | 03/09/23 | 82.50 | 88874 |
| 101-285-940.20 | EQUIPMENT LEASE | FP FINANCE PROGRAM | POSTAGE METER RENTAL-010-1799938-00 | 33467870 | 03/12/23 | 248.04 | 88838 |
| 101-285-940.20 | EQUIPMENT LEASE | WELLS FARGO VENDOR FIN | BP-50C45 CONTRACT #450-0236145-001 | 5023920853 | 03/11/23 | 80.51 | 88916 |
| 101-285-940.20 | EQUIPMENT LEASE-40023293 | TEAM FINANCIAL GROUP, | CUSTOMER 40023293 CONTRACT 40023293 | 00091038 | 03/24/23 | 122.00 | 88989 |
| 101-285-940.20 | EQUIPMENT LEASE-40033811 | TEAM FINANCIAL GROUP, | CUSTOMER 40033811 CONTRACT40033811- | 00090744 | 03/21/23 | 73.19 | 88989 |

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| Fund 101 GENERAL FUND | | | | | | | |
| Dept 285 CENTRAL SERVICES | | | | | | | |
| 101-285-940.20 | EQUIPMENT LEASE-40029846 | TEAM FINANCIAL GROUP, | CUSTOMER 40029846 CONTRACT 40029846 | 00090743 | 03/30/23 | 189.93 | 88989 |
| Total For Dept 285 CENTRAL SERVICES | | | | | | 3,296.17 | |
| Dept 301 SHERIFF | | | | | | | |
| 101-301-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | OFFICE SUPPLIES | 16YM-YKDC-FLJX | 03/02/23 | 10.69 | 88794 |
| 101-301-727.00 | OFFICE SUPPLIES | VISA | BCSO VISA 6262 COMBINES ACCOUNT | 2.27.2023 6262 | 03/09/23 | 122.92 | 18 |
| 101-301-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COM | FEB 2023 FUEL CHARGES BCSO | 1658 | 03/02/23 | 3,912.91 | 88806 |
| 101-301-748.00 | GAS, OIL & GREASE | WEX BANK | FUEL 01/16 TO 02/15/2023 | 87222069 | 03/02/23 | 144.08 | 88918 |
| 101-301-749.00 | VEHICLE REPAIRS | VISA | BCSO VISA 6262 COMBINES ACCOUNT | 2.27.2023 6262 | 03/09/23 | 23.99 | 18 |
| 101-301-749.00 | VEHICLE REPAIRS | NAPA AUTO SUPPLY, INC. | 20-1 AMBER LAMP BULBS | 5366-497210 | 03/09/23 | 4.78 | 88973 |
| 101-301-749.00 | VEHICLE REPAIRS | TRAVERSE CITY SIGN SHO | 20-2 DECALS - CLAIM 2300343 - PRT | 1391 | 03/09/23 | 187.50 | 88996 |
| 101-301-749.00 | VEHICLE REPAIRS | WATSON BENZIE LLC | 17 JOURNEY LUG NUT ISSUE | 174660 | 03/09/23 | 78.45 | 88998 |
| 101-301-751.00 | UNIFORMS | AMAZON CAPITAL SERVICE | UNIFORMS - RMC | 14YP-YWPP-6Q69 | 03/02/23 | 354.37 | 88794 |
| 101-301-751.00 | UNIFORMS | VISA | BCSO VISA 6262 COMBINES ACCOUNT | 2.27.2023 6262 | 03/09/23 | 105.59 | 18 |
| 101-301-800.00 | CONTRACTED SERVICES | MICHIGAN STATE POLICE | GATEWAY VPN 01/01/2023 TO 03/07/202 | 551-612418 | 03/09/23 | 387.00 | 88970 |
| 101-301-850.00 | TELEPHONE | CHARTER COMMUNICATIONS | SERVICE FEB 21 2023 TO MAR 20 2023 | 0010078022123 | 03/02/23 | 17.61 | 88819 |
| 101-301-853.00 | CELLULAR PHONES-ROAD PATROL | AMAZON CAPITAL SERVICE | CELL PHONE CASE - MHO | 1G4M-7W49-6MRX | 03/09/23 | 29.93 | 88925 |
| 101-301-955.00 | CONVENTIONS & DUES | VISA | BCSO VISA 6262 COMBINES ACCOUNT | 2.27.2023 6262 | 03/09/23 | 50.00 | 18 |
| 101-301-956.00 | EMPLOYEE PHYSICALS | MANAGEMENT & BEHAVIOR | ROAD - MHO PSYCH EVAL | 03062023 RM | 03/09/23 | 1,030.00 | 88960 |
| 101-301-961.00 | TRAINING & SCHOOLS | MICHIGAN SHERIFFS ASSO | JAIL & ADMIN SPRG CONFER REGIST MSA | 20230317 | 03/09/23 | 150.00 | 88968 |
| 101-301-961.00 | TRAINING & SCHOOLS | MICHIGAN SHERIFFS ASSO | SHERIFF SPRNG CONFERENCE REGIST | 20230315 | 03/09/23 | 295.00 | 88968 |
| 101-301-970.00 | EQUIPMENT | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 258.10 | 18 |
| 101-301-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICE | WASTE BSKTX 4/ JAIL WALL FILE/VELCR | 13T9-JQYH-6VWC | 03/09/23 | 19.88 | 88925 |
| 101-301-970.06 | EQUIPMENT - COMPUTERS | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 37.99 | 18 |
| Total For Dept 301 SHERIFF | | | | | | 7,220.79 | |
| Dept 333 SECONDARY ROAD PATROL | | | | | | | |
| 101-333-725.00 | FRINGE BENEFITS | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 15.40 | 88944 |
| 101-333-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COM | FEB 2023 FUEL CHARGES BCSO | 1658 | 03/02/23 | 399.83 | 88806 |
| Total For Dept 333 SECONDARY ROAD PATROL | | | | | | 415.23 | |
| Dept 426 EMERGENCY MANAGEMENT | | | | | | | |
| 101-426-725.00 | FRINGE BENEFITS | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 9.28 | 88944 |
| 101-426-727.00 | OFFICE SUPPLIES | ENGINEERING SUPPLY & I | EM PLOTTER PRINTER REPAIR | 230221-0017 | 03/02/23 | 736.07 | 88832 |
| 101-426-727.00 | OFFICE SUPPLIES | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 40.37 | 18 |
| 101-426-860.00 | TRAVEL | HUBERS, REBECCA | MILEAGE REIMBURSE HUBERS - FEBRUARY | 02/4/2023 | 03/02/23 | 248.25 | 88844 |
| 101-426-957.00 | MISCELLANEOUS | CHARTER COMMUNICATIONS | EMERGENCY MANAGEMENT CABLE TV SERV | 0010110021323 | 03/30/23 | 65.98 | 88818 |
| Total For Dept 426 EMERGENCY MANAGEMENT | | | | | | 1,099.95 | |
| Dept 648 MEDICAL EXAMINER | | | | | | | |
| 101-648-800.00 | CONTRACTED SERVICES | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUA | JANUARY 2023 | 03/30/23 | 2,127.94 | 88962 |
| 101-648-835.00 | LAB FEES | NMS LABS | LAB FEES | 1199434 | 03/07/23 | 480.00 | 88877 |
| 101-648-970.00 | EQUIPMENT- MEDICAL EXAMINE | STERICYCLE, INC. | SITE 002: BENZIE COUNTY EMS, STERI- | 4011635540 | 03/23/23 | 855.00 | 88987 |
| Total For Dept 648 MEDICAL EXAMINER | | | | | | 3,462.94 | |
| Dept 649 MENTAL HEALTH | | | | | | | |
| 101-649-836.00 | APPROPRIATIONS | CENTRA WELLNESS NETWORK | MONTHLY APPROPRIATION FOR MARCH 202 | IN001373 | 03/30/23 | 9,534.59 | 88934 |
| Total For Dept 649 MENTAL HEALTH | | | | | | 9,534.59 | |
| Dept 751 PARKS & RECREATION DEPARTMENT | | | | | | | |
| 101-751-721.00 | PER DIEM | BARB IKENS | PARKS AND RECREATION MEETING 02/27/ | 02/27/2023 | 03/09/23 | 40.00 | 88800 |
| 101-751-721.00 | PER DIEM | BARNARD, JASON | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 40.00 | 88801 |
| 101-751-721.00 | PER DIEM | BEECHRAFT, PAUL | PARKS & RECREATION MEETING ON 02/27 | 02/27/23 | 03/09/23 | 40.00 | 88804 |

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 02/24/2023 - 03/09/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--|---|--------------------------------------|---------------------------------------|------------------|----------|-----------|---------|
| Fund 101 GENERAL FUND | | | | | | | |
| Dept 751 PARKS & RECREATION DEPARTMENT | | | | | | | |
| 101-751-721.00 | PER DIEM | DUPERRON, SEAN | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 40.00 | 88829 |
| 101-751-721.00 | PER DIEM | KRAUS, CHARLES | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 40.00 | 88861 |
| 101-751-721.00 | PER DIEM | LEE FERGUSON | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 40.00 | 88866 |
| 101-751-721.00 | PER DIEM | SKURDALL, BARBARA | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 40.00 | 88898 |
| 101-751-860.00 | TRAVEL | BARB IKENS | PARKS AND RECREATION MEETING 02/27/ | 02/27/2023 | 03/09/23 | 7.86 | 88800 |
| 101-751-860.00 | TRAVEL | BARNARD, JASON | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 6.55 | 88801 |
| 101-751-860.00 | TRAVEL | BEECHRAFT, PAUL | PARKS & RECREATION MEETING ON 02/27 | 02/27/23 | 03/09/23 | 20.96 | 88804 |
| 101-751-860.00 | TRAVEL | DUPERRON, SEAN | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 11.14 | 88829 |
| 101-751-860.00 | TRAVEL | KRAUS, CHARLES | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 14.41 | 88861 |
| 101-751-860.00 | TRAVEL | LEE FERGUSON | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 14.41 | 88866 |
| 101-751-860.00 | TRAVEL | SKURDALL, BARBARA | PARKS AND RECREATION MEETING 02/27/ | 02/27/23 | 03/09/23 | 1.97 | 88898 |
| Total For Dept 751 PARKS & RECREATION DEPARTMENT | | | | | | 357.30 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 101-852-717.00 | MEDICAL/DENTAL/VISION INSURANCE | KOSIBOSKI, JEFFREY | RETIREE HEALTH SUPPLEMENT BENEFIT P | MARCH 2023 | 03/09/23 | 175.00 | 88860 |
| 101-852-717.00 | MEDICAL/DENTAL/VISION INSURANCE | LAUTENBACH, LORI | RETIREE HEALTH SUPPLEMENT BENEFIT P | MARCH 2023-FINAL | 03/09/23 | 175.00 | 88865 |
| 101-852-717.00 | MEDICAL/DENTAL/VISION INSURANCE | TUCKER, DAVID | MONTHLY RETIREE HEALTHCARE SUPPLEMEN | MARCH 2023 | 03/09/23 | 175.00 | 88913 |
| 101-852-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 467.44 | 88944 |
| 101-852-717.01 | MEDICAL INSURANCE TO MANISTEE COUNTY - ADMINISTRATION | MANISTEE COUNTY - ADMINISTRATION | MANISTEE COURT COST REIMB FOR JANUARY | JANUARY 2023 | 03/30/23 | 1,401.93 | 88962 |
| 101-852-874.00 | MEDICAL INSURANCE - RETIREE FIDELITY SECURITY LIFE | FEBRUARY 2023 GROUP ID1044145 EYE ID | 165688318 | | 03/30/23 | 27.84 | 88942 |
| 101-852-874.00 | MEDICAL INSURANCE - RETIREE FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID 1044145 FOR EYE | 165688319 | | 03/30/23 | 27.84 | 88943 |
| 101-852-874.00 | MEDICAL INSURANCE - RETIREE FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | | 03/30/23 | 18.56 | 88944 |
| Total For Dept 852 MEDICAL INSURANCE | | | | | | 2,468.61 | |
| Total For Fund 101 GENERAL FUND | | | | | | 72,412.17 | |
| Fund 205 TNT OFFICER MILLAGE FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 205-000-725.00 | FRINGE BENEFITS | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 4.64 | 88944 |
| 205-000-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COM | FEB 2023 FUEL CHARGES BCSO | 1658 | 03/02/23 | 134.00 | 88806 |
| 205-000-748.00 | GAS, OIL & GREASE | WEX BANK | FUEL 01/16 TO 02/15/2023 | 87222069 | 03/02/23 | 109.07 | 88918 |
| 205-000-840.00 | INTELL/INVESTIGATIONS | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 129.05 | 18 |
| 205-000-840.00 | INTELL/INVESTIGATIONS | TRANSUNION RISK & ALTE | ACCT ID 939561 FEB 2023 INTELL | 939561-202302-1 | 03/09/23 | 75.00 | 88995 |
| 205-000-961.00 | TRAINING & SCHOOLS | VISA | BCSO VISA 6262 COMBINES ACCOUNT | 2.27.2023 6262 | 03/09/23 | 660.30 | 18 |
| 205-000-961.00 | TRAINING & SCHOOLS | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 271.40 | 18 |
| Total For Dept 000 | | | | | | 1,383.46 | |
| Total For Fund 205 TNT OFFICER MILLAGE FUND | | | | | | 1,383.46 | |
| Fund 206 SHERIFF'S K-9 FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 206-000-967.00 | PROJECT EXPENSES | VISA | BCSO VISA 6262 COMBINES ACCOUNT | 2.27.2023 6262 | 03/09/23 | 56.99 | 18 |
| 206-000-967.00 | PROJECT EXPENSES | PLATE LAKE VETERINARY | REXO - EXAM, SHOTS, ORTHO STUDY, ME | 325894 | 03/09/23 | 617.11 | 88977 |
| Total For Dept 000 | | | | | | 674.10 | |
| Total For Fund 206 SHERIFF'S K-9 FUND | | | | | | 674.10 | |
| Fund 209 SCHOOL RESOURCE OFFICER | | | | | | | |
| Dept 000 | | | | | | | |
| 209-000-725.00 | FRINGE BENEFITS | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 24.68 | 88944 |
| 209-000-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COM | FEB 2023 FUEL CHARGES BCSO | 1658 | 03/02/23 | 651.27 | 88806 |
| 209-000-749.00 | VEHICLE REPAIRS | BAYSHORE TIRE & AUTO | 23-1 TIRE MOUNTING | 43430 | 03/02/23 | 40.00 | 88803 |
| 209-000-961.00 | TRAINING & SCHOOLS | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 400.00 | 18 |
| 209-000-970.00 | EQUIPMENT-SRO23-1 | DIGITAL-ALLY | 23-1,23-2,23-3,23-4 VEHICILE EQUIPME | 1123140 | 03/09/23 | 4,072.50 | 88826 |

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| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
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| Fund 209 SCHOOL RESOURCE OFFICER | | | | | | | |
| Dept 000 | | | | | | | |
| 209-000-970.00 | SRO-23-1 | PRO COMM INC | 23-1,23-2, 23-3 NEW VEHICLE EQUIPMENT | 45047 | 03/09/23 | 846.68 | 88887 |
| 209-000-970.00 | EQUIPMENT | VISA | COMBINED VISA CHARGES FOR FEBRUARY 2023 | 02.13.23-0017 | 03/10/23 | 258.10 | 18 |
| Total For Dept 000 | | | | | | 6,293.23 | |
| Total For Fund 209 SCHOOL RESOURCE OFFICER | | | | | | 6,293.23 | |
| Fund 213 JAIL OPERATIONS FUND | | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | | |
| 213-265-783.00 | EQUIP. SERVICES & SUPPLIES | ENVIROSAFE, INC | DE-LICER SHAMPOO 4 GALLONS | 6632 | 03/02/23 | 262.84 | 88833 |
| 213-265-783.00 | EQUIP. SERVICES & SUPPLIES | KSS | JAIL SUPPLIES | 1458547 | 03/01/23 | 954.95 | 88862 |
| 213-265-783.00 | EQUIP. SERVICES & SUPPLIES | NUGENT ACE HARDWARE | JAIL REPAIRS/SUPPLIES | 02252023 1444 | 03/02/23 | 23.98 | 88883 |
| 213-265-783.00 | EQUIP. SERVICES & SUPPLIES | AMAZON CAPITAL SERVICE | WASTE BSKTX 4/ JAIL WALL FILE/VELCRO | 13T9-JQYH-6VWC | 03/09/23 | 43.99 | 88925 |
| 213-265-783.00 | EQUIP. SERVICES & SUPPLIES | AMAZON CAPITAL SERVICE | LAUNDRY 34 GALLON CART BAG | 1JLH-Q7YG-6C1L | 03/09/23 | 52.49 | 88925 |
| 213-265-784.00 | GARBAGE PICK-UP | GFL ENVIRONMENTAL | ACCT 002126461 WASTE MANAGEMENT SHE | 0059992742 | 03/30/23 | 101.99 | 88947 |
| 213-265-935.00 | JAIL REPAIRS | AMAZON CAPITAL SERVICE | 2 JAIL KITCHEN FAUCETS | 1MTR-WV4H-6PCH | 03/02/23 | 172.76 | 88794 |
| 213-265-935.00 | JAIL REPAIRS | NUGENT ACE HARDWARE | JAIL REPAIRS/SUPPLIES | 02252023 1444 | 03/02/23 | 76.91 | 88883 |
| 213-265-935.00 | JAIL REPAIRS | ROTO-ROOTER OF NORTHER | BLOCKAGE IN MAIN LINE | 37609296 | 02/23/23 | 573.00 | 88896 |
| 213-265-935.00 | JAIL REPAIRS | SHERWIN-WILLIAMS | PAINT FOR JAIL AND DEPUTY ROOM | 3481-2 | 03/30/23 | 716.54 | 88981 |
| Total For Dept 265 BUILDING & GROUNDS | | | | | | 2,979.45 | |
| Dept 351 JAIL - CORRECTIONS | | | | | | | |
| 213-351-727.00 | OFFICE SUPPLIES | VISA | BCSO VISA 6262 COMBINES ACCOUNT | 2.27.2023 6262 | 03/09/23 | 605.58 | 18 |
| 213-351-727.00 | OFFICE SUPPLIES | VISA | COMBINED VISA CHARGES FOR FEBRUARY 2023 | 02.13.23-0017 | 03/10/23 | 267.32 | 18 |
| 213-351-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | WASTE BSKTX 4/ JAIL WALL FILE/VELCRO | 13T9-JQYH-6VWC | 03/09/23 | 21.55 | 88925 |
| 213-351-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | BOOKING ROOM DESK PER LT. SMITH | 11JC-6JLD-3CP1 | 03/09/23 | 867.78 | 88925 |
| 213-351-740.00 | FOOD SUPPLIES | CANTEEN SERVICES | FOOD SUPPLIES 02262023 TO 03042023 | 124054 | 03/09/23 | 2,649.58 | 88933 |
| 213-351-740.00 | FOOD SUPPLIES | CANTEEN SERVICES | FOOD SUPP 02192023 TO 02252023 | 123865 | 03/09/23 | 2,683.93 | 88933 |
| 213-351-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COM | FEB 2023 FUEL CHARGES BCSO | 1658 | 03/02/23 | 122.28 | 88806 |
| 213-351-748.00 | GAS, OIL & GREASE | WEX BANK | FUEL 01/16 TO 02/15/2023 | 87222069 | 03/02/23 | 301.78 | 88918 |
| 213-351-752.00 | PRISONERS LAUNDRY | MICHIGAN STATE INDUST | 10 MATTRESSES FOR JAIL | 070480 | 03/09/23 | 499.00 | 88969 |
| 213-351-834.01 | PRISONER MEDICAL - JAIL IN | ALL ACCESS CARE PLLC | FEB 2023 BCSO JAIL MEDICAL | 55980 | 03/09/23 | 11,063.10 | 88924 |
| 213-351-834.01 | PRISONER MEDICAL - JAIL IN | ALL ACCESS CARE PLLC | GT CO INMATE MED FEBRUARY 2023 | 55981 | 03/09/23 | 337.80 | 88924 |
| 213-351-855.00 | RADIO EQUIPMENT | GRAND TRAVERSE MOBILE | 4 RADIO BATTERIES | 58735 | 03/02/23 | 648.00 | 88842 |
| 213-351-855.00 | RADIO EQUIPMENT | GRAND TRAVERSE MOBILE | RADIO BELT CLIPS | 58725 | 03/02/23 | 33.08 | 88842 |
| 213-351-865.00 | PRISONER TRANSFER | BENZIE COUNTY SHERIFF | PETTY CASH 01/11/2023 TO 02/27/2023 | PC JAN TO FEB 2023 | 03/02/23 | 200.00 | 88807 |
| 213-351-865.00 | PRISONER TRANSFER | VISA | BCSO VISA 6262 COMBINES ACCOUNT | 2.27.2023 6262 | 03/09/23 | 59.95 | 18 |
| 213-351-940.20 | EQUIPMENT LEASE - COPIER-4 | TEAM FINANCIAL GROUP, | 40031429-1 CONTRACT - JAIL | 00090158 | 03/02/23 | 307.00 | 88905 |
| 213-351-961.00 | TRAINING & SCHOOLS | BENZIE COUNTY SHERIFF | PETTY CASH 01/11/2023 TO 02/27/2023 | PC JAN TO FEB 2023 | 03/02/23 | 30.00 | 88807 |
| 213-351-961.00 | TRAINING & SCHOOLS | RICHARD BEILFUSS | LOCAL CORRECTIONAL ACADEMY CLASSES | LCA 2023 | 03/02/23 | 175.00 | 88893 |
| 213-351-961.00 | TRAINING & SCHOOLS | TRINITY GONZALEZ | LOCAL CORRECTIONAL ACADEMY CLASSES | LCA 2023 | 03/02/23 | 175.00 | 88912 |
| 213-351-961.00 | TRAINING & SCHOOLS | MICHIGAN SHERIFFS ASSO | JAIL & ADMIN SPRG CONFER REGIST MSA | 20230317 | 03/09/23 | 295.00 | 88968 |
| 213-351-961.00 | TRAINING & SCHOOLS | WEST SHORE COMMUNITY C | 2X CORRECTIONS ACADEMY RB/TG WINTER | 12083 | 03/09/23 | 3,025.00 | 88999 |
| 213-351-963.00 | COMPUTER EQUIPMENT | AMAZON CAPITAL SERVICE | JAIL COMP EQUIP/KITCH EQUIP | 1YHN-HTF7-XJ3Q | 03/02/23 | 299.98 | 88794 |
| 213-351-963.00 | COMPUTER EQUIPMENT | ID NETWORKS, INC. | LS ANN MAINT FEE 03/01/2023 TO 02/2 | 280370 | 03/02/23 | 2,495.00 | 88845 |
| 213-351-963.00 | COMPUTER EQUIPMENT | AMAZON CAPITAL SERVICE | COMPUTER CABLE - JAIL | 19CT-4PVG-7M9R | 03/09/23 | 9.99 | 88925 |
| 213-351-972.00 | KITCHEN EQUIPMENT/SERVICE | AMAZON CAPITAL SERVICE | JAIL COMP EQUIP/KITCH EQUIP | 1YHN-HTF7-XJ3Q | 03/02/23 | 186.20 | 88794 |
| 213-351-980.01 | BIO-HAZARDS EQUIPMENT | COMMAND SOURCING, INC. | GLOVES - 6C-M, 4C-L, 1C-XL | 308231 | 03/09/23 | 924.00 | 88937 |
| Total For Dept 351 JAIL - CORRECTIONS | | | | | | 28,282.90 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 213-852-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 143.44 | 88944 |
| Total For Dept 852 MEDICAL INSURANCE | | | | | | 143.44 | |

| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|---|----------------------------|------------------------|--------------------------------------|---------------|----------|-----------|---------|
| Fund 213 JAIL OPERATIONS FUND | | | | | | | |
| Total For Fund 213 JAIL OPERATIONS FUND | | | | | | 31,405.79 | |
| Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND | | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | | |
| 214-265-750.00 | MAINTENANCE SUPPLIES | FRANKFORT HARDWARE | ST 3 SUPPLIES | 0543571 | 03/02/23 | 23.86 | 88839 |
| 214-265-750.00 | MAINTENANCE SUPPLIES | NUGENT ACE HARDWARE | ST 2 SUPPLIES | 201116 | 03/02/23 | 7.10 | 88883 |
| 214-265-750.00 | MAINTENANCE SUPPLIES | THE PUMPING SERVICE, L | ST 2 GARAGE DRAIN TANK | 4980 | 03/02/23 | 193.00 | 88908 |
| 214-265-750.00 | MAINTENANCE SUPPLIES-EMS | GFL ENVIRONMENTAL | ACCT 002115152 WASTE MANAGEMENT EMS | 0059991650 | 03/30/23 | 130.71 | 88946 |
| 214-265-820.00 | SNOW REMOVAL | SIGNATURE SERVICES, BE | FEB SNOWPLOWING | 5592 | 03/02/23 | 180.00 | 88897 |
| 214-265-850.01 | INTERNET SERVICE | BRIGHTSPEED | INTERNET/PHONE CHARGES FOR THE MONTH | 404669354 | 03/20/23 | 309.17 | 88816 |
| 214-265-922.00 | WATER & SEWER | MCCARDEL WATER CONDITI | ST 3 WATER | 1025318 | 03/02/23 | 59.50 | 88870 |
| 214-265-935.00 | BUILDING REPAIRS | NORTHERN MICHIGAN HOME | ST 3 TOILET REPLACEMENT | 1035 | 03/02/23 | 550.00 | 88881 |
| Total For Dept 265 BUILDING & GROUNDS | | | | | | 1,453.34 | |
| Dept 655 ADVANCED LIFE SUPPORT (ALS) | | | | | | | |
| 214-655-727.00 | OFFICE SUPPLIES | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 222.05 | 18 |
| 214-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, LL | MED SUPPLIES | 84869767 | 03/02/23 | 322.44 | 88812 |
| 214-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, LL | MED SUPPLES | 84872306 | 03/02/23 | 163.99 | 88812 |
| 214-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, LL | MED SUPPLIES | 84883252 | 03/09/23 | 461.15 | 88932 |
| 214-655-735.00 | MEDICAL SUPPLIES | TELEFLEX LLC | 9506331161, 9506372486 | 9506032429 | 03/09/23 | 2,202.50 | 88990 |
| 214-655-735.10 | MEDICAL SUPPLIES - GAS | AIRGAS | OXYGEN | 9135032756 | 03/17/23 | 612.80 | 88793 |
| 214-655-748.00 | GAS, OIL & GREASE-EMS | BENZIE COUNTY ROAD COM | EMS FUEL FOR FEBRUARY 2023 | 1656 | 03/09/23 | 3,071.78 | 88806 |
| 214-655-748.00 | GAS, OIL & GREASE | WEX BANK | SHELL FUEL PAYMENT | 87210351 | 03/02/23 | 281.29 | 88918 |
| 214-655-748.00 | GAS, OIL & GREASE | XPRESS LUBE | A31 OIL CHANGE | 2-27-23 | 03/02/23 | 100.90 | 88919 |
| 214-655-749.00 | VEHICLE REPAIRS | QUALITY CAR & TRUCK RE | A31 REAR DOOR WOULD NOT OPEN - REPA | 0105689 | 03/02/23 | 235.50 | 88889 |
| 214-655-749.00 | VEHICLE REPAIRS | XPRESS LUBE | AMBULANCE OIL CHANGE | 75372 | 03/02/23 | 100.90 | 88919 |
| 214-655-751.00 | UNIFORMS | TELE-RAD, INC. | ROB STAHL, NATE F. WINTER COATS | 909756 | 03/02/23 | 420.00 | 88906 |
| 214-655-751.00 | UNIFORMS | TELE-RAD, INC. | MATT MAUSE 1 PAIR PANTS, 2 SHIRTS, | 909753 | 03/02/23 | 223.94 | 88906 |
| 214-655-751.00 | UNIFORMS | TELE-RAD, INC. | ALEX BOSS JOB SHIRT | 909752 | 03/02/23 | 31.99 | 88906 |
| 214-655-751.00 | UNIFORMS | TELE-RAD, INC. | NATE FELDPAUSCH JOB SHIRT | 909751 | 03/02/23 | 39.99 | 88906 |
| 214-655-800.01 | CONTRACTED SERVICES - BILI | FIRE RECOVERY EMS | NOV 2022 INVOICE | 15427 | 03/02/23 | 5,880.77 | 88836 |
| 214-655-820.00 | QA ASSESSMENTS | MICHIGAN DEPARTMENT OF | QUALITY ASSURANCE ASSESSMENT INVOIC | 491-420743 | 03/09/23 | 1,237.82 | 88966 |
| 214-655-961.00 | TRAINING & SCHOOLS | MICHIGAN MUNICIPAL RIS | TACTICAL RESCUE TRAINING | 4031 | 03/02/23 | 1,050.00 | 88872 |
| 214-655-961.00 | TRAINING & SCHOOLS | MUNSON REGIONAL EMS ED | PALS HEARTCODE COURSE-NMC TRANING A | PALS-NMC | 03/02/23 | 225.00 | 88875 |
| 214-655-961.00 | TRAINING & SCHOOLS | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 473.78 | 18 |
| 214-655-961.00 | TRAINING & SCHOOLS | DLC EDUCATING | ROSE SERZANIN PHTLS | PHTLS 3-6-23 | 03/09/23 | 350.00 | 88940 |
| Total For Dept 655 ADVANCED LIFE SUPPORT (ALS) | | | | | | 17,708.59 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 214-852-717.00 | MEDICAL/DENTAL/VISION INS | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 183.52 | 88944 |
| Total For Dept 852 MEDICAL INSURANCE | | | | | | 183.52 | |
| Total For Fund 214 EMERGENCY MEDICAL SERVICES (EM | | | | | | 19,345.45 | |
| Fund 217 SNOWMOBILE PATROL FUND | | | | | | | |
| Dept 332 SNOWMOBILE LAW ENFORCEMENT | | | | | | | |
| 217-332-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COM | FEB 2023 FUEL CHARGES BCSO | 1658 | 03/02/23 | 72.49 | 88806 |
| 217-332-748.00 | GAS, OIL & GREASE | WEX BANK | FUEL 01/16 TO 02/15/2023 | 87222069 | 03/02/23 | 38.62 | 88918 |
| 217-332-751.00 | UNIFORMS | EMBROID ME OF TRAVERSE | SNOW UNIFORMS | E21253 | 03/02/23 | 50.00 | 88831 |
| 217-332-970.00 | EQUIPMENT | VISA | COMBINED VISA CHARGES FOR FEBRUARY | 02.13.23-0017 | 03/10/23 | 29.50 | 18 |
| Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT | | | | | | 190.61 | |
| Total For Fund 217 SNOWMOBILE PATROL FUND | | | | | | 190.61 | |
| Fund 220 MARINE PATROL FUND | | | | | | | |

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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 BOTH JOURNALIZED AND UNJOURNALIZED
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| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
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| Fund 220 MARINE PATROL FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 220-000-961.00 | TRAINING & SCHOOLS | VISA | COMBINED VISA CHARGES FOR FEBRUARY 2023 | 02.13.23-0017 | 03/10/23 | 29.50 | 18 |
| Total For Dept 000 | | | | | | 29.50 | |
| Total For Fund 220 MARINE PATROL FUND | | | | | | 29.50 | |
| Fund 228 SOLID WASTE/RECYCLING FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 228-000-748.00 | GAS, OIL & GREASE- RECYCLING | BENZIE COUNTY ROAD COM | FUEL FOR FEBRUARY 2023 RECYCLING COM | 1660 | 03/09/23 | 54.59 | 88806 |
| 228-000-800.00 | CONTRACTED SERVICES-RECYCLING | GFL ENVIRONMENTAL | RECYCLING SERVICES FOR JANUARY | 013123 | 02/28/23 | 15,570.82 | 88841 |
| 228-000-934.00 | OTHER REPAIRS/ MAINTENANCE | A J'S EXCAVATING LLC | SNOW PLOWING JAN/FEB 2023 | 16005 | 03/31/23 | 272.00 | 88922 |
| 228-000-955.00 | CONVENTIONS & DUES | MICHIGAN RECYCLING COA | MRC ANNUAL MEMBERSHIP 2023 | 5098 | 04/30/23 | 200.00 | 88873 |
| Total For Dept 000 | | | | | | 16,097.41 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 228-852-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 4.64 | 88944 |
| Total For Dept 852 MEDICAL INSURANCE | | | | | | 4.64 | |
| Total For Fund 228 SOLID WASTE/RECYCLING FUND | | | | | | 16,102.05 | |
| Fund 231 SOIL EROSION (SESSC) FUND | | | | | | | |
| Dept 723 SOIL EROSION CONTROL | | | | | | | |
| 231-723-800.00 | SOIL EROSION PERMITS | ASSOCIATED GOVERNMENT | PERMIT FEES | 2691 | 03/11/23 | 1,000.00 | 88799 |
| Total For Dept 723 SOIL EROSION CONTROL | | | | | | 1,000.00 | |
| Total For Fund 231 SOIL EROSION (SESSC) FUND | | | | | | 1,000.00 | |
| Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 243-000-967.00 | PROJECT EXPENSES | FISHBECK | BROWNFIELD PROJECT SUPPORT-DIFFERENTIAL | 413206 | 03/10/23 | 1,746.50 | 88837 |
| Total For Dept 000 | | | | | | 1,746.50 | |
| Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND | | | | | | 1,746.50 | |
| Fund 247 ANIMAL CONTROL FUND | | | | | | | |
| Dept 430 ANIMAL CONTROL | | | | | | | |
| 247-430-727.00 | OFFICE SUPPLIES | VISA | COMBINED VISA CHARGES FOR FEBRUARY 2023 | 02.13.23-0017 | 03/10/23 | 34.68 | 18 |
| 247-430-748.00 | GAS, OIL & GREASE-ANIMAL CONTROL | BENZIE COUNTY ROAD COM | ANIMAL CONTROL FUEL FOR FEBRUARY 2023 | 1661 | 03/09/23 | 344.32 | 88806 |
| 247-430-748.00 | GAS, OIL & GREASE | VISA | COMBINED VISA CHARGES FOR FEBRUARY 2023 | 02.13.23-0017 | 03/10/23 | 4.01 | 18 |
| 247-430-749.00 | VEHICLE REPAIRS | VISA | COMBINED VISA CHARGES FOR FEBRUARY 2023 | 02.13.23-0017 | 03/10/23 | 48.21 | 18 |
| 247-430-961.00 | TRAINING & SCHOOLS | VISA | COMBINED VISA CHARGES FOR FEBRUARY 2023 | 02.13.23-0017 | 03/10/23 | 185.00 | 18 |
| Total For Dept 430 ANIMAL CONTROL | | | | | | 616.22 | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 247-852-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 20.04 | 88944 |
| Total For Dept 852 MEDICAL INSURANCE | | | | | | 20.04 | |
| Total For Fund 247 ANIMAL CONTROL FUND | | | | | | 636.26 | |
| Fund 249 BUILDING DEPARTMENT FUND | | | | | | | |
| Dept 371 BUILDING INSPECTOR | | | | | | | |
| 249-371-800.00 | BUILDING PERMITS | ASSOCIATED GOVERNMENT | PERMIT FEES | 2691 | 03/11/23 | 5,885.00 | 88799 |
| Total For Dept 371 BUILDING INSPECTOR | | | | | | 5,885.00 | |
| Dept 372 PLUMBING INSPECTOR | | | | | | | |
| 249-372-800.00 | PLUMBING PERMITS | ASSOCIATED GOVERNMENT | PERMIT FEES | 2691 | 03/11/23 | 2,461.00 | 88799 |

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| Fund 249 BUILDING DEPARTMENT FUND | | | | | | | |
| Dept 372 PLUMBING INSPECTOR | | | | | | | |
| | | | | | | 2,461.00 | |
| Total For Dept 372 PLUMBING INSPECTOR | | | | | | | |
| Dept 373 MECHANICAL INSPECTOR | | | | | | | |
| 249-373-800.00 | MECHANICAL PERMITS | ASSOCIATED GOVERNMENT | PERMIT FEES | 2691 | 03/11/23 | 5,287.00 | 88799 |
| | | | | | | 5,287.00 | |
| Total For Dept 373 MECHANICAL INSPECTOR | | | | | | | |
| Dept 375 ELECTRICAL INSPECTOR | | | | | | | |
| 249-375-800.00 | ELECTRICAL PERMITS | ASSOCIATED GOVERNMENT | PERMIT FEES | 2691 | 03/11/23 | 4,815.00 | 88799 |
| | | | | | | 4,815.00 | |
| Total For Dept 375 ELECTRICAL INSPECTOR | | | | | | | |
| | | | | | | 18,448.00 | |
| Total For Fund 249 BUILDING DEPARTMENT FUND | | | | | | | |
| Fund 259 INDIGENT DEFENSE COUNSEL | | | | | | | |
| Dept 000 | | | | | | | |
| 259-000-720.00 | COUNTY SHARE TO MANISTEE | MANISTEE COUNTY | 2ND MIDC QUARTERLY PAYMENT MARCH 2 | MARCH 2023 Q.2 | 03/09/23 | 23,164.00 | 88868 |
| | | | | | | 23,164.00 | |
| Total For Dept 000 | | | | | | | |
| | | | | | | 23,164.00 | |
| Total For Fund 259 INDIGENT DEFENSE COUNSEL | | | | | | | |
| Fund 261 911 EMERGENCY SERVICE FUND | | | | | | | |
| Dept 325 DISPATCH/COMMUNICATION | | | | | | | |
| 261-325-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | REPLACEMENT COMPUTER MOUSE FOR DRAE | 1CWT-DPL3-NQ1R | 03/02/23 | 34.99 | 88794 |
| 261-325-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | CASE FOR HOTSPOT DEVICE AND AIR PUR | 1HQ9-RQDN-D6R9 | 03/02/23 | 31.11 | 88794 |
| 261-325-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | GENERAL OFFICE SUPPLIES | 1W6F-74MP-4M6Q | 03/02/23 | 24.51 | 88794 |
| 261-325-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | GENERAL OFFICE SUPPLIES | 1XCD-T1DN-JFL4 | 03/02/23 | 27.96 | 88794 |
| 261-325-727.00 | OFFICE SUPPLIES | KSS | JAIL SUPPLIES | 1458547 | 03/01/23 | 9.91 | 88862 |
| 261-325-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICE | DIGITAL VOICE RECORDER | 1GMC-NRRX-3CTQ | 03/09/23 | 80.00 | 88925 |
| 261-325-830.00 | 911 MAINTENANCE CONTRACT | WESTTEL INTERNATIONAL, | NG9-1-1 SOLUTION MONTHLY SERVICE AN | 2401 | 03/09/23 | 938.00 | 89000 |
| 261-325-855.00 | RADIO MAINTENANCE/EQUIPMEN | TELE-RAD, INC. | APX7000 REPLACEMENT BATTERY FOR DIR | 909815 | 03/02/23 | 149.00 | 88906 |
| 261-325-954.10 | RENT | GFL ENVIRONMENTAL | ACCT 002126461 WASTE MANAGEMENT SHE | 0059992742 | 03/30/23 | 2.36 | 88947 |
| | | | | | | 1,297.84 | |
| Total For Dept 325 DISPATCH/COMMUNICATION | | | | | | | |
| Dept 852 MEDICAL INSURANCE | | | | | | | |
| 261-852-717.00 | MEDICAL/DENTAL/VISION INS | FIDELITY SECURITY LIFE | MARCH 2023 GROUP ID1039923 SUBGROUP | 165658990 | 03/30/23 | 61.80 | 88944 |
| | | | | | | 61.80 | |
| Total For Dept 852 MEDICAL INSURANCE | | | | | | | |
| | | | | | | 1,359.64 | |
| Total For Fund 261 911 EMERGENCY SERVICE FUND | | | | | | | |
| Fund 269 LAW LIBRARY FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 269-000-901.00 | RESOURCE MATERIALS | MATTHEW BENDER & CO., | MI CIVIL PROCEDURE LITIGATION MANUA | 36136654 | 03/30/23 | 260.17 | 88963 |
| 269-000-901.00 | RESOURCE MATERIALS | THOMSON REUTERS - WEST | FEBRUARY 2023 WESTLAW DATABASE | 847918933 | 03/31/23 | 251.43 | 88993 |
| 269-000-901.00 | RESOURCE MATERIALS | THOMSON REUTERS - WEST | MARCH 2023 WEST COMPLETE LIBRARY BO | 848005849 | 03/31/23 | 1,008.85 | 88993 |
| | | | | | | 1,520.45 | |
| Total For Dept 000 | | | | | | | |
| | | | | | | 1,520.45 | |
| Total For Fund 269 LAW LIBRARY FUND | | | | | | | |
| Fund 276 COMMISSION ON AGING MILLAGE FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 276-000-800.00 | CONTRACTED SERVICES | BENZIE SENIOR RESOURCE | MONTHLY PAYMENT FOR CONTRACTED SERV | MARCH 2023 | 03/09/23 | 102,577.17 | 88809 |
| | | | | | | 102,577.17 | |
| Total For Dept 000 | | | | | | | |
| | | | | | | 102,577.17 | |
| Total For Fund 276 COMMISSION ON AGING MILLAGE FUND | | | | | | | |

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 02/24/2023 - 03/09/2023

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| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--|---|-------------------------------------|---|----------|------------|------------|---------|
| Fund 285 POINT BETSIE LIGHTHOUSE FUND | | | | | | | |
| Dept 808 5.1 M STATE GRANT | | | | | | | |
| 285-808-800.00 | CONTRACTED SERVICES - ENGBARR ENGINEERING CO. | POINT BETSIE SHORELINE PROTECTION S | 22101003.00-15 | 03/17/23 | 40,386.00 | 88802 | |
| Total For Dept 808 5.1 M STATE GRANT | | | | | | 40,386.00 | |
| Total For Fund 285 POINT BETSIE LIGHTHOUSE FUND | | | | | | 40,386.00 | |
| Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GRANT | | | | | | | |
| Dept 000 | | | | | | | |
| 286-000-967.00 | PROJECT EXPENSES | CHERRY CAPITAL CONNECT | CONTRACTUAL PAYMENT FOR SERVICE LOC.15 | 02/27/23 | 100,000.00 | 88820 | |
| 286-000-967.00 | PROJECT EXPENSES | TKS SECURITY | 50 % OF INVOICE-ACCESS CONTROL DOOR.21667 | 03/08/23 | 4,012.50 | 88911 | |
| 286-000-967.00 | PROJECT EXPENSES | AMAZON CAPITAL SERVICE | CANNON SCANNERS FOR PROSECUTORS OFF.1MF9-MYGK-6Y9K | 03/31/23 | 663.60 | 88925 | |
| 286-000-967.00 | PROJECT EXPENSES | TKS SECURITY | QTRLY BILLING ANIMAL CONTROL HOST S.21783 | 03/29/23 | 75.00 | 88994 | |
| Total For Dept 000 | | | | | | 104,751.10 | |
| Total For Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) | | | | | | 104,751.10 | |
| Fund 292 CHILD CARE FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 292-000-704.02 | SALARY - CASEWORKER | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUARY. JANUARY 2023 | 03/30/23 | 4,705.31 | 88962 | |
| 292-000-725.00 | FRINGE BENEFITS - JUVENILE | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUARY. JANUARY 2023 | 03/30/23 | 429.01 | 88962 | |
| 292-000-725.06 | FRINGE BENEFITS - CASEWORKER | MANISTEE COUNTY - ADMI | MANISTEE COURT COST REIMB FOR JANUARY. JANUARY 2023 | 03/30/23 | 2,533.25 | 88962 | |
| 292-000-840.70 | INSTITUTIONAL ROOM & BOARD | EATON COUNTY | CUST# 1919 DETENTION FOR 16 NIGHTS. 2023-00000013 | 03/09/23 | 6,950.00 | 88830 | |
| 292-000-840.70 | INSTITUTIONAL ROOM & BOARD | OTTAWA COUNTY | DETENTION BED RENTAL FROM 02/01/23-02. 119427 | 03/29/23 | 7,000.00 | 88976 | |
| 292-000-862.01 | INCENTIVES | ERIC LAPAUGH, MA LPC | WILDERNESS THEARAPY TRIP FOR 4 DAY. 6401015180 | 03/29/23 | 3,350.00 | 88941 | |
| Total For Dept 000 | | | | | | 24,967.57 | |
| Total For Fund 292 CHILD CARE FUND | | | | | | 24,967.57 | |
| Fund 293 VETERAN'S RELIEF FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 293-000-748.00 | GAS, OIL & GREASE | VISA | COMBINED VISA CHARGES FOR FEBRUARY. 02.13.23-0017 | 03/10/23 | 173.10 | 18 | |
| 293-000-839.10 | VETERANS FINANCIAL AID | VISA | COMBINED VISA CHARGES FOR FEBRUARY. 02.13.23-0017 | 03/10/23 | 579.00 | 18 | |
| 293-000-900.00 | PRINTING & PUBLISHING | BLACK DIAMOND BROADCAST | BROADCASTING FOR VETERANS AFFAIRS. IN-1230283975 | 03/15/23 | 1,568.00 | 88810 | |
| 293-000-900.00 | PRINTING & PUBLISHING | MIDWESTERN BROADCASTIN | VETERNS AFFAIRS BROADCASTING. 53931-5 | 03/30/23 | 1,260.00 | 88971 | |
| Total For Dept 000 | | | | | | 3,580.10 | |
| Total For Fund 293 VETERAN'S RELIEF FUND | | | | | | 3,580.10 | |
| Fund 296 JUVENILE JUSTICE FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 296-000-800.00 | CONTRACTUAL SERVICES | LORI R. WADE | SOCIAL WORK SERVICES FOR IHC YOUTH. MARCH 2023 | 03/30/23 | 3,750.00 | 88957 | |
| Total For Dept 000 | | | | | | 3,750.00 | |
| Total For Fund 296 JUVENILE JUSTICE FUND | | | | | | 3,750.00 | |
| Fund 401 CAPITAL IMPROVEMENT FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 401-000-967.00 | ROAD 23-2, MHD 23-3, ROAD | DIGITAL-ALLY | 23-1,23-2,23-3,23-4 VEHICILE EQUIPME. 1123140 | 03/09/23 | 12,217.50 | 88826 | |
| 401-000-967.00 | PROJECT EXPENSES | KYLE'S WELDING & FABRI | SALL PORT DOOR FIRST 1/2 OF BILL. 030123 | 03/09/23 | 9,285.04 | 88864 | |
| 401-000-967.00 | PROJECT EXPENSES-23-4 | PRO COMM INC | ROAD 23-4NEW VEHICILE EQUIPMENT. 45048 | 03/09/23 | 865.00 | 88887 | |
| 401-000-967.00 | 23-2 ROAD, 23-3 MHIO | PRO COMM INC | 23-1,23-2, 23-3 NEW VEHICLE EQUIPME. 45047 | 03/09/23 | 1,693.32 | 88887 | |
| 401-000-967.00 | PROJECT EXPENSES | WATSON BENZIE LLC | 23-3 NEW DURAGO. 223235 | 03/09/23 | 44,702.00 | 88915 | |
| 401-000-967.00 | PROJECT EXPENSES | WATSON BENZIE LLC | 23-2 NEW DURANGO VEHICLE. 223231 | 03/09/23 | 44,702.00 | 88915 | |
| 401-000-967.00 | PROJECT EXPENSES | WESTERN DETENTION | SERVICE DOOR FOR JAIL. 20230268 | 03/15/23 | 3,726.50 | 88917 | |

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|--|---|------------------------------------|-------------------------------------|------------|----------|------------|---------|
| Fund 401 CAPITAL IMPROVEMENT FUND | | | | | | | |
| Dept 000 | | | | | | | |
| Total For Dept 000 | | | | | | 117,191.36 | |
| Total For Fund 401 CAPITAL IMPROVEMENT FUND | | | | | | 117,191.36 | |
| Fund 516 DELINQUENT TAX REVOLVING FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 516-000-694.00 | CASH OVER/SHORT | BENZIE COUNTY TREASURE | OVERPAID ON DLQ TAXES APPLY TO 2022 | 02232023 | 03/02/23 | 285.70 | 88808 |
| 516-000-694.00 | CASH OVER/SHORT | KELLY MAUSER | OVERPAID ON DLQ TAXES FOR 04-031-00 | 02272023 | 03/02/23 | 8.69 | 88856 |
| 516-000-694.00 | CASH OVER/SHORT | SUSAN LAFOUNTAIN | OVERPAID ON DLQ TAXES FOR 2021, 010 | 02272023 | 03/02/23 | 242.85 | 88903 |
| 516-000-694.00 | CASH OVER/SHORT | BENZIE COUNTY TREASURE | OVERPAID ON DLQ TAXES APPLY TO 04-0 | 03062023 | 03/09/23 | 285.70 | 88930 |
| Total For Dept 000 | | | | | | 822.94 | |
| Total For Fund 516 DELINQUENT TAX REVOLVING FUND | | | | | | 822.94 | |
| Fund 532 TAX FORECLOSURE FUND | | | | | | | |
| Dept 253 COUNTY TREASURER | | | | | | | |
| 532-253-801.00 | CONTRACTED SERVICES | TITLE CHECK LLC | PARCEL ADMIN FEE 2020 TAX FORFEITUR | 2302-04 | 03/02/23 | 625.33 | 88910 |
| Total For Dept 253 COUNTY TREASURER | | | | | | 625.33 | |
| Total For Fund 532 TAX FORECLOSURE FUND | | | | | | 625.33 | |
| Fund 701 GENERAL AGENCY FUND | | | | | | | |
| Dept 136 DISTRICT COURT | | | | | | | |
| 701-136-214.01 | DUE TO SHERIFF'S DEPT - OVBENZIE COUNTY SHERIFF | OWI REIMBURSTMENT FOR FEB 2023 | FEBRUARY 2023 | 03/30/23 | 1,013.16 | 88929 | |
| 701-136-221.01 | DUE CITY FRANKFORT - OWI FCITY OF FRANKFORT | OWI REIMBURSEMENT | FEB 2023 | 03/30/23 | 104.50 | 88935 | |
| 701-136-228.37 | DUE STATE - CRIME VICTIM FSTATE OF MICHIGAN | FEE TRANSMITTAL FOR DISTRICT COURT | 02/23 | 03/20/23 | 1,237.50 | 88984 | |
| 701-136-228.42 | DUE STATE - STATE COURT - STATE OF MICHIGAN | FEE TRANSMITTAL FOR DISTRICT COURT | 02/23 | 03/20/23 | 90.00 | 88984 | |
| 701-136-228.56 | DUE STATE - EFILING FEE ISTATE OF MICHIGAN | FEE TRANSMITTAL FOR DISTRICT COURT | 02/23 | 03/20/23 | 185.00 | 88984 | |
| 701-136-228.58 | DUE STATE - CIVIL FILING ISTATE OF MICHIGAN | FEE TRANSMITTAL FOR DISTRICT COURT | 02/23 | 03/20/23 | 602.00 | 88984 | |
| 701-136-228.59 | DUE STATE - JUSTICE SYSTEMSTATE OF MICHIGAN | FEE TRANSMITTAL FOR DISTRICT COURT | 02/23 | 03/20/23 | 3,013.00 | 88984 | |
| 701-136-265.00 | CASH BONDS PAYABLE | 85TH DISTRICT COURT | 19-702660-SN-2 & 15-126-SM-2 APPLIE | DP23-191 | 03/30/23 | 425.00 | 88921 |
| 701-136-265.00 | 22-289-ST-2 | 85TH DISTRICT COURT | BOND COST & APPLIED TO FINES MULTIP | DP23-192 | 03/30/23 | 550.00 | 88921 |
| 701-136-265.00 | 22-080-ST-2 | 85TH DISTRICT COURT | BOND FORFEITED & APPLIED TO FINES M | DP23-190 | 03/30/23 | 525.00 | 88921 |
| 701-136-265.00 | CASH BONDS PAYABLE | JAMIE LEAH LOCKARD | 15-126-SM-2 | DP23-194 | 03/30/23 | 125.00 | 88951 |
| 701-136-265.00 | CASH BONDS PAYABLE | JOSEPH QUINN-KAMMON DI | 19-702660-SN-2 | DP23-195 | 03/30/23 | 50.00 | 88953 |
| 701-136-265.00 | CASH BONDS PAYABLE | NICOLE SMITH | 11-197-FY-2 | DP23-196 | 03/30/23 | 100.00 | 88974 |
| 701-136-265.00 | CASH BONDS PAYABLE | RICHARD CUTLER | 22-383-SD-2-BOND | DP23-193 | 03/30/23 | 600.00 | 88979 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | AMICA MUTUAL INS CO | RESTITUTION PAYMENT 18-226-ST | 52096 | 03/30/23 | 18.50 | 88926 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | GLEN LAKE ELECTRIC IN | RESTITUTION 18-063-SD | 52166 | 03/30/23 | 98.00 | 88948 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | HOMAN, LYNN | RETITUITION 18-351-SM | 52127 | 03/30/23 | 150.00 | 88950 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | LOTTIE ZAVALA | RETITUTION 17-139-SM | 52115 | 03/30/23 | 5.00 | 88958 |
| 701-136-271.00 | RESTITUTIONS PAYABLE | MCKIDDIE, KYLE | RESTITUTION PAYMENT 18-034-FY | DP23-200 | 03/30/23 | 84.03 | 88965 |
| Total For Dept 136 DISTRICT COURT | | | | | | 8,975.69 | |
| Dept 141 FRIEND OF THE COURT | | | | | | | |
| 701-141-222.04 | DUE MANISTEE - STATUTORY I | MANISTEE COUNTY TREASU | FEE COLLECTIONS FOR FEBRUARY 2023 | 02/28/2023 | 03/09/23 | 1,653.42 | 88869 |
| 701-141-222.05 | DUE MANISTEE - PROCESSING | MANISTEE COUNTY TREASU | FEE COLLECTIONS FOR FEBRUARY 2023 | 02/28/2023 | 03/09/23 | 209.34 | 88869 |
| Total For Dept 141 FRIEND OF THE COURT | | | | | | 1,862.76 | |
| Dept 148 PROBATE COURT | | | | | | | |
| 701-148-228.06 | DUE STATE - SHARED FEES | STATE OF MICHIGAN | FEE TRANSMITTAL FOR PROBATE COURT | FEB 23 | 03/20/23 | 1,334.01 | 88983 |
| 701-148-228.42 | DUE STATE - GENERAL FEES | STATE OF MICHIGAN | FEE TRANSMITTAL FOR PROBATE COURT | FEB 23 | 03/20/23 | 80.00 | 88983 |
| 701-148-228.56 | DUE STATE - EFILING FEE | STATE OF MICHIGAN | FEE TRANSMITTAL FOR PROBATE COURT | FEB 23 | 03/20/23 | 125.00 | 88983 |
| 701-148-228.58 | DUE STATE - CIVIL FILING I | STATE OF MICHIGAN | FEE TRANSMITTAL FOR PROBATE COURT | FEB 23 | 03/20/23 | 750.00 | 88983 |

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| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
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| Fund 701 | GENERAL AGENCY FUND | | | | | | |
| Dept 148 | PROBATE COURT | | | | | | |
| Total For Dept 148 PROBATE COURT | | | | | | 2,289.01 | |
| Dept 215 | COUNTY CLERK | | | | | | |
| 701-215-228.05 | DUE STATE - NOTARY FEES | MICHIGAN DEPARTMENT OF NOTARY EDUCATION & TRAINING FUND FO | | FEBRUARY 2023 | 03/15/23 | 10.00 | 88967 |
| 701-215-228.16 | DUE STATE - PISTOL PERMIT | MICHIGAN STATE POLICE CONCEALED PISTOL LICENSE UNIT | | 551-611622 | 03/31/23 | 2,058.00 | 88970 |
| 701-215-228.37 | DUE STATE - CRIME VICTIM F | STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR S' | | FEBRUARY 2023 | 03/20/23 | 708.97 | 88985 |
| 701-215-228.42 | DUE STATE - STATE COURT - | STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR S' | | FEBRUARY 2023 | 03/20/23 | 140.00 | 88985 |
| 701-215-228.47 | DUE STATE - OWI REIMBURSE | STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR S' | | FEBRUARY 2023 | 03/20/23 | 100.00 | 88985 |
| 701-215-228.56 | DUE STATE - EFILING FEE | STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR S' | | FEBRUARY 2023 | 03/20/23 | 175.00 | 88985 |
| 701-215-228.58 | DUE STATE - CIVIL FILING I | STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR S' | | FEBRUARY 2023 | 03/20/23 | 833.00 | 88985 |
| 701-215-228.59 | DUE STATE - JUSTICE SYSTEM | STATE OF MICHIGAN CIRCUIT COURT FEE TRANSMITTAL FOR S' | | FEBRUARY 2023 | 03/20/23 | 235.51 | 88985 |
| 701-215-265.00 | CASH BONDS PAYABLE | SHARON GRAY | BOND MONEY RETURNED FOR ROGER HAWKIN | 22-2874-FH | 03/30/23 | 4,500.00 | 88980 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | ANNIE BROWNING | RESTITUITON 18-2548 FC JOSHUA STREE | 103 | 03/09/23 | 25.00 | 88798 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | JANET POMERLEAU | RESTITUTION-CIRCUIT LUCAS BRIGHT 11 | 102 | 03/09/23 | 20.00 | 88849 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | STATE FARM MUTAL AUTO | CLAIM # 22-A392525 RESTITUTION SHAW | 97 | 03/09/23 | 36.25 | 88900 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | BENZIE FIRE & EMS ASSO | RESTITUTION-CIRCUIT FROM MICHAEL VI | 105 | 03/30/23 | 400.00 | 88931 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | JANET POMERLEAU | RESTITUTION-CIRCUIT LUCAS BRIGHT 11- | 104 | 03/30/23 | 10.00 | 88952 |
| 701-215-271.00 | RESTITUTIONS PAYABLE | STEFAN GRAVIS | RESTITUTION-CIRCUIT FROM BRANDON PI | 106 | 03/30/23 | 50.00 | 88986 |
| Total For Dept 215 COUNTY CLERK | | | | | | 9,301.73 | |
| Dept 253 | COUNTY TREASURER | | | | | | |
| 701-253-230.30 | DUE TO CONSERVATION DISTRI | BENZIE CONSERVATION DI | PAYMENT TO CONSERVATION DISTRICT | 02222023 | 03/02/23 | 111,459.25 | 88805 |
| 701-253-274.19 | APPEALS/CHARGEBACKS/REFUN | BENZIE COUNTY TREASURE | PRE ADJ 2020 AND 2021 FOR 08-008-01 | 02242023 | 03/02/23 | 545.23 | 88808 |
| 701-253-274.19 | APPEALS/CHARGEBACKS/REFUN | BRETT ALTHER | PRE ADJ 2021 AND 2020 FOR 08-008-01 | 02242023 | 03/02/23 | 534.46 | 88815 |
| 701-253-274.19 | APPEALS/CHARGEBACKS/REFUN | CHRISTINE FORTNER & | PRE ADJ 2021 FOR 07-013-014-30 | 02272023 | 03/02/23 | 143.78 | 88823 |
| 701-253-274.19 | APPEALS/CHARGEBACKS/REFUN | PHILLIP DOWN | PRE ADJ 2021 FOR 12-021-010-70 | 02282023 | 03/02/23 | 161.80 | 88886 |
| 701-253-274.19 | APPEALS/CHARGEBACKS/REFUN | STEVEN TAYLOR | PRE ADJ 2021-ADMIN FEE FOR 07-023-0 | 03072023 | 03/09/23 | 10.61 | 88988 |
| Total For Dept 253 COUNTY TREASURER | | | | | | 112,855.13 | |
| Dept 301 | SHERIFF | | | | | | |
| 701-301-228.16 | DUE STATE - FINGER PRINT I | ASHLEY RAE SAUNBY | REFUND OF OVERPAYMENT - CPL FP 0206 | 8352 - REFUND | 03/09/23 | 43.25 | 88927 |
| 701-301-228.16 | DUE STATE - FINGER PRINT I | DAVID NEIL MCPHAIL | REFUND OF OVERPAYMNET - CPL FP 0206 | 8351 | 03/09/23 | 43.25 | 88938 |
| 701-301-228.16 | DUE STATE - FINGER PRINT I | MICHIGAN STATE POLICE | LIVE SCAN FEB 2023 | 551-612080 | 03/09/23 | 389.25 | 88970 |
| 701-301-228.63 | DUE STATE - SEX OFFENDER'S | MICHIGAN STATE POLICE | FEB SEX OFF REGIST2023 | 551611734 | 03/09/23 | 120.00 | 88970 |
| Total For Dept 301 SHERIFF | | | | | | 595.75 | |
| Total For Fund 701 GENERAL AGENCY FUND | | | | | | 135,880.07 | |

DB: Benzie County

BOTH OPEN AND PAID

Page: 13/13

| GL Number | Inv. Line Desc | Vendor | Invoice Desc. | Invoice | Due Date | Amount | check # |
|-----------|----------------|--------|---------------------------------------|---------|----------|------------|---------|
| | | | Fund Totals: | | | | |
| | | | Fund 101 GENERAL FUND | | | 72,412.17 | |
| | | | Fund 205 TNT OFFICER MILLAGE FUND | | | 1,383.46 | |
| | | | Fund 206 SHERIFF'S K-9 FUND | | | 674.10 | |
| | | | Fund 209 SCHOOL RESOURCE OFFICER | | | 6,293.23 | |
| | | | Fund 213 JAIL OPERATIONS FUND | | | 31,405.79 | |
| | | | Fund 214 EMERGENCY MEDICAL SERVICES (| | | 19,345.45 | |
| | | | Fund 217 SNOWMOBILE PATROL FUND | | | 190.61 | |
| | | | Fund 220 MARINE PATROL FUND | | | 29.50 | |
| | | | Fund 228 SOLID WASTE/RECYCLING FUND | | | 16,102.05 | |
| | | | Fund 231 SOIL EROSION (SESSC) FUND | | | 1,000.00 | |
| | | | Fund 243 BROWNFIELD REDEVELOPMENT AUT | | | 1,746.50 | |
| | | | Fund 247 ANIMAL CONTROL FUND | | | 636.26 | |
| | | | Fund 249 BUILDING DEPARTMENT FUND | | | 18,448.00 | |
| | | | Fund 259 INDIGENT DEFENSE COUNSEL | | | 23,164.00 | |
| | | | Fund 261 911 EMERGENCY SERVICE FUND | | | 1,359.64 | |
| | | | Fund 269 LAW LIBRARY FUND | | | 1,520.45 | |
| | | | Fund 276 COMMISSION ON AGING MILLAGE | | | 102,577.17 | |
| | | | Fund 285 POINT BETSIE LIGHTHOUSE FUND | | | 40,386.00 | |
| | | | Fund 286 AMERICAN RESCUE PLAN ACT (AR | | | 104,751.10 | |
| | | | Fund 292 CHILD CARE FUND | | | 24,967.57 | |
| | | | Fund 293 VETERAN'S RELIEF FUND | | | 3,580.10 | |
| | | | Fund 296 JUVENILE JUSTICE FUND | | | 3,750.00 | |
| | | | Fund 401 CAPITAL IMPROVEMENT FUND | | | 117,191.36 | |
| | | | Fund 516 DELINQUENT TAX REVOLVING FUN | | | 822.94 | |
| | | | Fund 532 TAX FORECLOSURE FUND | | | 625.33 | |
| | | | Fund 701 GENERAL AGENCY FUND | | | 135,880.07 | |
| | | | Total For All Funds: | | | 730,242.85 | |

Elected Officials And Department Heads



Benzie County Equalization Department
Polly Watson Cairns, Director of Record
Brianne Lindsay, Equalization Director

448 Court Place, Beulah, MI 49617

Phone: (231)882-0013 Fax: (231)882-0033

To: Benzie County Board of Commissioners

March 8, 2023

From: Brianne Lindsay, Equalization Director

cc: Polly Watson Cairns, Equalization Director of Record

Re: Recap of February 2023

February 2023

- PTA's received by assessors are reviewed and entered into database. Equalization department sending form 2766 to those that fail to file or if sale price is not stated on deed.
- Trish continues to send RPS's (Form L-4182R) to Ag, Com & Ind properties on a monthly basis, as deeds are received for additional sales information and for possible use in future appraisal studies.
- Building permits were sent to assessors at the beginning of the month, staff is going to continue to send building permit information to assessors monthly.
- BS&A backup have been uploaded to the State to provide updates on work progress. Continued communications with State Tax Commission to keep advised of our progress.
- Department is working through the STC 2023 Property Tax, Collections, & Equalization Calendar, to keep on task.
- Job descriptions have been updated and put on file with Human Resources, Jackie Palfey.
- Tentative equalization ratios were published in the Record Patriot on February 15th, and a copy was provided to each assessor, as well as their respective Board of Review committees. (MCL 211.34a(1)).
- Reviewed Assessing databases in advance of the March Board of Review for compliance and notified them of any issues found.
- We have printed Assessment Change Notices and Roll Books for requesting townships.
- DNR value information shared with Assessors and verified parcels list.
- Continue to work with staff to educate them on some additional tools available in BS&A to assist with database entries and tagging parcels for future study selections.

- Cleaning up the website, making it more user friendly.
- Working with the GIS company hired for splits and tax descriptions and processing information requests.
- Land Value and ECF Studies are in the beginning stages - parcels are being identified for land value & ECF analysis for the new year.
- A document containing Township March Board of Review information has been created and uploaded to our website for easy access by taxpayers.



Signature

**Brianne Lindsay, MAAO
Equalization Director**

Benzie County Equalization Department
E: blindsay@benzieco.net



Signature

**Polly Watson Cairns, MMAO
Equalization Director of Record**


Benzie County Equalization Department
E: pcairns@benzieco.net

ACTION ITEMS

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator 

Date: March 8, 2023

Subject: **Surplus Property – Security Gates**

As we continue to implement security upgrades to the Governmental Center, including key card systems, bullet resistant glass, and the ability to lockdown at the touch of a button, the gate systems are unnecessary for operations. The gates in place are controlled by the key card system and by removing them, we're able to implement the card system on two additional doors. The card system would take the place of securing offices.

In effort to complete the key card system security upgrades and be fiscally responsible, we're asking that the gates be declared surplus and authorized for sale and disposal. This will allow two open "slots" on the panels which control the key card system, saving the County money.

Recommended Motion:

That the Board of Commissioners declares the gate system in the Governmental Center surplus, and authorizes their sale and disposal, with sale proceeds to be allocated toward building security upgrades.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: March 7, 2023

Subject: **Accounts Payable Operational Policy**

Attached is a draft operational policy update regarding Accounts Payable. This policy has been reviewed by all elected officials, and department heads before being brought forward to the Board for consideration.

This policy is to replace the current operational accounts payable policy. This policy is put into place to encourage accurate and timely procedures of paying invoices coming into the County. It also ensures that we accurately track the respective budgeted throughout the year. Once the policy is approved, this policy will be added to the Everyone Drive for accessibility.

Recommendation:

That the Board of Commissioners adopts the Accounts Payable Operational Policy to replace the current Accounts Payables Policy.



Updated: 3/13/2023

Accounts Payable Policy

Purpose

The purpose of this policy is to ensure adequate and efficient accounting practices in the payables department to account for all invoices submitted to the county.

Definitions

The *Finance Committee* is the Department Head or Elected Official of the budget lines.

Procedures

Section I-Submittal of Invoices

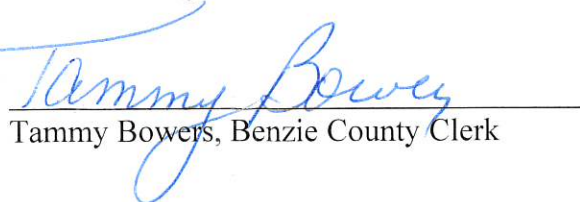
- A. The Administrator's office requests that any invoices that need to be put into the weekly check run must be submitted to the office by 4:00 pm on the Wednesday before each week's check run on the following Thursday (next day).
 1. Only original invoices are accepted with appropriate account numbers to be charged.
 2. If vouchers are to be given, please include with the following accurate information.
 - i. Must include vendor's name and address.
 - ii. Must include a description of items purchased.
 - iii. Must indicate the account number to be charged
 - iv. Must have the Department Head or Elected Official's signature.
- B. All invoices that need to be submitted and sent with the checks must be delivered to the Administrator's office by 4:00 pm on Wednesday, which is the day before the checks are run.
- C. The County Administrator's office will review accounts payable requests to ensure sufficient funds exist in the cited budget line, the charge is appropriate to the budget line, and the charge itself is appropriate (e.g., taxes are not charged, balances forward have not already been paid, contract provisions are met).
 1. Invoices that are in need of Budget Adjustments
 - i. Shall be made with the approval of the Department Head Elected Official and submitted to the Administrative Office.
 2. Invoices that are in need of Budget Amendments
 - i. Shall be made by the Department Head, Elected Official, or designee, which will include a memo stating the cause of the Amendment, and will be submitted to the Administrative Office for approval prior to the Board of Commissioners meetings.
- D. Accounts payable requests invoices be approved first by the Finance Committee, second by the County Administrator, and third by one of the Board of Commissioners.

1. If a member of the finance committee is not present for a check run, the County Administrator can approve the charges.
 2. In emergency situations, with adequate information submitted, an emergency check can be run with approval from the Department Head or Elected Official, County Administrator, and a Commissioner from the Board.
- E. Accounts payable will submit a report that shows all invoices and checks that were paid/submitted in the weeks prior at each Board meeting. This report will be submitted to the County Clerk as soon as the last check run is completed.

Section II-Check Processes

- A. All checks should have two signatures. One from the County Clerk, the other from the County Treasurer
1. Their deputies can sign in their absence.
- B. No blank checks should be signed or submitted.
- C. All checks will be delivered to the County Clerk for signature no later than 5:00 pm each Thursday. Once the County Clerk has signed, the checks will be handed over to the County Treasurer for the second signature on the check.
1. All checks should be signed and returned to the Administrator's office by 11:00 am on Friday.
 - i. No checks are to be taken out between these processes.
 2. If the transaction is an EFT, an approval sheet should be sent instead of the check
- D. Once the checks are returned, Accounts payable will attach any invoices with the proper checks to be mailed.
1. Checks should be in the mail room for postage by 3:00 pm on that same Friday.
 2. If for any reason checks are not ready on Friday, they must be in the mail on Monday.
 3. Restitution and Bond checks may be held for another day, until we get approval to mail out check from appropriate departments.
- E. Any canceled checks shall have a report that will be emailed to the County Treasurer and a separate copy will be saved for the Administrator's office.

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on March 14, 2023, and that related policies are hereby rescinded.



Tammy Bowers, Benzie County Clerk

Accounts Payable Policy
Effective May 1, 2014

To streamline and make the accounts payable business process more efficient, the following policies will be followed by County offices:

1. Accounts payable requests received in the County Administrator's office by 5pm Wednesday of each week, will be processed for payment the following Thursday (next day).
2. The approving office is tasked with reviewing accounts payable requests to ensure sufficient funds exist in the cited budget line, that the charge is appropriate to the budget line, and the charge itself is appropriate (e.g. taxes are not charged, balances forward have not already been paid, contract provisions are met).
3. Accounts payable requests will be approved by a member of the Finance Committee.
4. Accounts payable transactions occurring since the last Board meeting will be taken to the next regularly scheduled Board meeting for the full Board's final approval. No additional checks will be prepared between Thursdays unless an expedite request has been approved. (See below).
5. Prepared checks will be delivered for signatures to the County Clerk or Treasurer not later than 5pm each Thursday by the County Administrator's office and will be signed and returned to the County Administrator's office by 5 pm Friday (next day).
6. Checks will be returned or mailed by the next business day, or held for pick-up in the County Administrator's office by the respective offices requesting same.
7. Expedited accounts payable requests must be approved by the department head responsible for the budget and justified in writing for approval by a member of the Finance Committee, or in their absence, approval by the County Administrator. Once the check is prepared, the requester will be notified by the County Administrator's office that the check is ready.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: March 8, 2023

Subject: **Point Betsie Preservation Project – ARPA Funding Commitment**

At the February 28, 2023 Committee of the Whole meeting, the Board had a robust discussion related to allocation and commitment of American Rescue Plan Act (ARPA) funding. During that meeting, we discussed the County supporting our parks systems, including Point Betsie and Crystal Lake Outlet. At a previous meeting, the Board heard from representatives of the Friends of Point Betsie who also reiterated their belief that the County should support its park systems, including Point Betsie. Furthermore, Parks and Recreation took action to recommend the Board commit ARPA funding to Point Betsie.

We understand that the Point Betsie Preservation Project could cost upward of \$8-9 million to complete and that funding at its current status is short. It is also understood that donors are hesitant to donate because the County has not committed funding to the project.

Therefore, after discussion, I believe the consensus of the Board is to commit \$250,000 of ARPA funding to the Point Betsie Preservation Project.

Administrative reporting for ARPA funding as indicated by the Department of Treasury, has specific requirements for County's when committing and spending this funding. Therefore, to ensure proper reporting, I recommend the Board take action to commit these funds as a result of its discussion on February 28, 2023.

Recommendation:

That the Board of Commissioners commits up to \$250,000 to the Point Betsie Preservation Projects, with funds available from American Rescue Plan Act funding, and authorizes the Administration to release funds for the project when appropriate documentation regarding use of the funds is provided.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: March 8, 2023

Subject: **Henry Road Paving – ARPA Funding Commitment**

At the February 28, 2023 Committee of the Whole meeting, the Board had a robust discussion related to allocation and commitment of American Rescue Plan Act (ARPA) funding. During that meeting, we also heard from the Benzie County Road Commission and Superintendent of Benzie Central Schools regarding their request for funding to pave Henry Road from Homestead Road to the new Homestead Hills Elementary School.

After the discussion, I believe the consensus of the Board is to commit up to 50% of the funding needed to pave Henry Road from ARPA funding, and urge Benzonia Township and the Road Commission to fund the remaining 50% of funding. For record keeping purposes, 50% of funding is anticipated to be \$56,000.

Administrative reporting for ARPA funding as indicated by the Department of Treasury, has specific requirements for County's when committing and spending this funding. Therefore, to ensure proper reporting, I recommend the Board take action to commit these funds as a result of its discussion on February 28, 2023.

Recommendation:

That the Board of Commissioners commits up to 50% of the funding necessary to pave Henry Road, with funds available from American Rescue Plan Act funding, and authorizes the Administration to release funds for the project when appropriate documentation regarding use of the funds is provided.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: March 8, 2023

Subject: **Broadband Expansion – ARPA Funding Commitment**

As has been said, the Board has been discussing the appropriate uses of American Rescue Plan Act funding and for quite some time has talked about how these funds could impact broadband expansion. The Board previously committed up to \$1,500,000 to Cherry Capital Communication for broadband expansion to assist with connect close to 2000 homes. This project is being used as a catalyst for our upcoming grant application to the State of Michigan for the Realizing Opportunities with Broadband Infrastructure Networks (ROBIN) funding.

After the discussions had revolving around ARPA funding, I believe the consensus of the Board is to allocate up to 30% from ARPA funding, for the Broadband Expansion project, known as Internet for All, Benzie County. This project and funding allocation has been supported by the EDC/BRA and others in our community.

Benzie County did commit \$1,500,000 to the project and 30% of ARPA equates to \$1,035,251. County Treasurer Shelley Thompson and I are confident that the difference in funding can be allocated from General Fund Fund Balance, DTRF Funding, and/or realized general funds as a result of CARES Act funding.

Recommendation:

That the Board of Commissioners allocates up to 30% of its American Rescue Plan Act funding for the Internet for All, Benzie County Broadband Expansion Project and authorizes the Administration to release funds for the project when appropriate documentation regarding use of the funds is provided.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: March 8, 2023

Subject: **Emergency Communications Tower – ARPA Funding Commitment**

At the February 28, 2023, Committee of the Whole meeting, the Board had a discussion related to the allocation and commitment of American Rescue Plan Act (ARPA) funding. During that meeting, we discussed the County supporting the Emergency Communications Tower.

We understand that the Emergency Communications Tower could cost upwards of two million dollars, however, the Board recognizes the need for the ability of adequate Emergency Service Communication. We are seeking additional support through State and Federal agencies.

Administrative reporting for ARPA funding as indicated by the Department of Treasury has specific requirements for County when committing and spending this funding. Therefore, to ensure proper reporting, I recommend the Board take action to commit these funds as a result of its discussion on February 28, 2023.

Recommendation:

That the Board of Commissioners commits up to \$350,000 of funds to the Emergency Communications Tower, with available funds from American Rescue Plan Act funding, and authorizes the Administration to release funds for the tower when appropriate documentation regarding the use of the funds is provided.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: March 8, 2023

Subject: **Crystal Lake Outlet Project – ARPA Funding Commitment**

At the February 28, 2023 Committee of the Whole meeting, the Board had a robust discussion related to allocation and commitment of American Rescue Plan Act (ARPA) funding. As already mentioned, during that meeting, we discussed the County supporting our parks systems, including the Crystal Lake Outlet project.

After the discussion, I believe the consensus of the Board is to commit up to \$80,000 in funding from ARPA funding, for the Crystal Lake Outlet project. This commitment is further recommended by Parks and Recreation.

Administrative reporting for ARPA funding as indicated by the Department of Treasury, has specific requirements for County's when committing and spending this funding. Therefore, to ensure proper reporting, I recommend the Board take action to commit these funds as a result of its discussion on February 28, 2023.

Recommendation:

That the Board of Commissioners commits up to \$80,000 to the Crystal Lake Outlet Project, with funds available from American Rescue Plan Act funding, and authorizes the Administration to release funds for the project when appropriate documentation regarding use of the funds is provided.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: March 8, 2023

Subject: **Changes to 2023 Board Rules and Schedule**

At the February 28, 2023 Committee of the Whole meeting, the Board discussed its meeting schedule, frequency of meetings, and meeting format. As a result of this discussion, County Clerk Tammy Bowers and I have modified both the Board Rules and annual meeting schedule. It should be noted that we've changed the phrasing for committee of the whole to study session and/or work group. Committee of the whole is left in parentheses for reference during the transition. We've also made it clear that the frequency would only whole study session or work group meetings after the first monthly meeting, but that additional meetings may be called as necessary.

Because we're making changes to the Board Rules, Ms. Bowers and I went ahead and cleaned up some other housekeeping changes in the document to reflect accurate procedure and process for holding meetings and preparing documentation, and other functions related to the board.

I have tracked changes to allow you to see the changes being recommended.

Recommended Motion:

That the Board of Commissioners approves the amended 2023 Calendar year meeting schedule for its meetings, and further adopts amended Board Rules as presented in the March 14, 2023 board packet.

2023
BENZIE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETINGS



Regular meetings of the Benzie County Board of Commissioners will be held in the Commissioners Room, Government Center, Beulah, Michigan. The meetings will be held on the 2nd and 4th Tuesdays of each month unless changed by the Board of Commissioners. Except for April and December there will only be one meeting on the second Tuesday.

All regular meetings will begin at 9:00 a.m. and Committee of the Whole Study Sessions or Work Groups (Committee of the Whole), will begin at 1:30 p.m. after the first meeting of the month. Additional meetings may be called as necessary.

The Benzie County Board of Commissioners will follow “Robert’s Rules of Order as Revised.”

| | | | |
|-----------|----|-----------|---|
| January | 3 | 9:00 a.m. | Organizational Meeting |
| | 10 | 9:00 a.m. | |
| | 24 | 9:00 a.m. | |
| February | 14 | 9:00 a.m. | |
| | 28 | 9:00 a.m. | |
| March | 14 | 9:00 a.m. | |
| | 28 | 9:00 a.m. | |
| April | 11 | 9:00 a.m. | Equalization Report MAC Legislative Conference (April 24 th through 26 th) |
| | | | |
| May | 9 | 9:00 a.m. | |
| | 23 | 9:00 a.m. | |
| June | 13 | 9:00 a.m. | Summer Tax Hearing |
| | 27 | 9:00 a.m. | |
| July | 11 | 9:00 a.m. | |
| | 25 | 9:00 a.m. | |
| August | 8 | 9:00 a.m. | Disburse 2023/2024 Draft Budget & Set Public Hearing for 8/22/2023 Public Hearing for 2023/2024 Budget |
| | 22 | 9:00 a.m. | |
| September | 12 | 9:00 a.m. | Accept L 4029 – 2023 Millage Report; Adopt 2022-23 Budget, Apportionment Report/Set Elected Officials Salaries Annual Meeting |
| | 26 | 9:00 a.m. | |
| October | 10 | 9:00 a.m. | |
| | 24 | 9:00 a.m. | |
| November | 14 | 9:00 a.m. | |
| | 28 | 9:00 a.m. | |
| December | 12 | 9:00 a.m. | Commission on Aging Annual Meeting |

HOLIDAYS: The Government Center will be closed the following days:

| | | |
|-----------|-------|--|
| January | 1 | New Year’s Day (recognized Monday January 2, 2023) |
| January | 16 | Martin Luther King Jr Day (Monday) |
| February | 20* | President’s Day (Monday) |
| May | 29 | Memorial Day (Monday) |
| June | 19 | Juneteenth *****Courts Only***** |
| July | 4 | Independence Day (Tuesday) |
| September | 4 | Labor Day (Monday) |
| November | 11 | Veteran’s Day (recognized Friday November 10, 2023) |
| November | 23-24 | Thanksgiving Holiday (Thursday/Friday) |
| December | 24-25 | Christmas Holiday (recognized Friday December 22/Monday, December 25) |
| December | 31- 1 | New Year’s Eve (recognized Friday December 29, 2023/Monday, January 1, 2024) |

BOARD RULES
Adopted: January 3, 2023

1. MEETINGS

- 1.1 Regular Schedule.** Regular meetings of the board of commissioners are held on the second and fourth Tuesday of each month. Any regular or adjourned meeting of the board which falls upon a legal holiday (Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, the day before Christmas, Christmas Day, the day before New Years, and New Years Day) shall automatically be set over to the next regular day following that is not a legal holiday at the same time and place indicated for the regularly scheduled meeting, unless the board, in session, determines otherwise.
- 1.11** The Tuesday immediately following the second Monday of each April, this being the Statutory Equalization meeting. Required by state statute (MCL 209.5).
- 1.12** Annual meeting date after September 14 but before October 16. Annual meeting will be held on the first meeting of the Fiscal Year in October. Required by state statute (MCL 46.1).
- 1.2 Time.** The regular meetings of the board of commissioners shall be held on the second and fourth Tuesdays at 9:00 a.m., unless changed by the Board of Commissioners.
- 1.3 Place.** The board shall meet in the Benzie County Government Center.
- 1.4 Change in Schedule.** Changes in the meeting schedule, including time and place, additional meetings, and meetings adjourned or recessed to a specific time and place, may be made by majority vote of the board of commissioners, such change to be recorded in the minutes of the meeting in which the change is made. Meetings may be adjourned or recessed "at the call of the chair" by majority vote of the board of commissioners present and constituting a quorum. Meetings adjourned or recessed for more than 36 hours "at the call of the chair" unless the board provides otherwise may be reconvened only public notice has been posted at least 18 hours before the time of the reconvening. All such changes shall be in compliance with the Open Meeting Act, MCL 15.261 et seq.
- 1.5 Special Meetings.**
- 1.51 Petition and Notice.** A special meeting of the board of commissioners shall be held only when requested by one-third of the members, which request shall be in writing, addressed to the county clerk and specifying the time, place and purpose of the meeting. Upon receipt of the request, the clerk shall immediately give notice to each board member with at least 18 hours' notice before the time of such meeting in one of the manners provided as follows:
- via a confirmed facsimile transmission to the commissioner's residence
 - via personal delivery of the notice of the special meeting to the commissioner
 - leaving the notice of the special meeting at the residence of the commissioner
 - email to address previously supplied for such purpose by the commissioner
 - via text message to the commissioner
- The clerk shall post at least 18 hours before the meeting a Public Notice as required by the Open Meetings Act.
- 1.6 Public Notice of Meetings.** The clerk of the board of commissioners each year shall give public notice of the regular schedule of time and place in one or more newspapers circulated in the county,

and by posting the schedule in the Benzie County Government Center in compliance with the Open Meetings Act. Public notice of special or rescheduled meetings and reconvening of meetings which have been adjourned or recessed for more than 36 hours shall be given by informing the newspaper in the county and posting notice in the courthouse as required by the Open Meetings Act.

- 1.7 Public Meetings. The meetings of the board of commissioners shall be open and accessible to the public and all persons may attend its meetings. The board of commissioners may also make meetings available to the public and staff via virtual means. However, virtual participation by members of the board of commissioners will only be permitted as set forth in the Open Meetings Act (e.g. members absent due to active military duty).

2. QUORUM

Quorum. A majority of commissioners shall constitute a quorum for the transaction of the ordinary business of the county.

Absence of Quorum. Upon the absence of a quorum, the members present may recess from time to time or to a time certain. Public notice is not required if the time set for reconvening is less than one hour. All Open Meetings Act requirements shall be adhered to.

3. VOTING

Majority Vote. All questions which shall arise at the meetings of the board of commissioners shall be determined by the votes of a majority of the members present, except (1) upon the final adoption of any measure of resolution, or the allowance of any claim against the county, which matters shall be determined by a majority of all the members elected and serving, and (2) upon the final adoption of any matters which by statute require a greater majority.

Roll Call Votes. The names and votes of members shall be recorded on an action which is taken by the board of county commissioners if the action is on an ordinance, resolution, expenditure of funds, or appointment or election of an officer, except that for the election of a board chair the vote may be by secret ballot.

Secret Ballot Voting. No vote may be taken by secret ballot on any matter except on the question of election of the chair of the board.

Voting Mandatory. Each member present shall be required to vote on every question unless excused by the chairman upon good cause shown.

Reconsideration of Vote. On all votes any member may move for reconsideration. However, no motion for reconsideration shall be in order unless it is made in the same meeting or the meeting next succeeding the meeting on which the vote to be reconsidered was taken. No matter may be twice reconsidered. For purposes of this rule, the term "meeting" shall mean any session which proceeds uninterrupted by an adjournment or recess of greater than three hours.

4. ORGANIZATION

4.1 Chair

- 4.11 Election. During the first meeting in each calendar year, the Board of Commissioners shall select, by majority vote of all the members, one of its members to serve as chair of the board for a one-year term, effective January 1. He/She shall take office and assume the duties immediately upon election.

4.12 Duties.

- 4.121 The chair, if present, shall preside at all meetings of the board of commissioners, preserve order, and decide questions of order subject to appeal to the board.
- 4.122 The chair shall be the designated signor for the board regarding contracts, orders, resolutions, determinations, and minutes of the board and in the certification of the tax rolls.

- 4.123 The chair shall serve in such capacities and make appointments, subject to approval of a majority of the members of the board, as the law shall require.
- 4.124 The chair shall serve ex officio on all board committees. He/She shall not have a right to vote in committee unless he/she is expressly named a member of that committee.
- 4.125 The chair, for purposes of representing the county in various functional or ceremonial capacities, shall be considered as the chief elected official of the county.
- 4.126 Upon his/her election and subject to the approval of a majority of all members of the board, the chair shall proceed to appoint the members of all board standing committees and shall designate the chair of each committee. The term of each appointee to a board standing committee shall be for one (1) year but shall terminate as of the date such person ceases to be a member of the board of commissioners.

In addition, the chair shall, subject to the approval of the majority of all members of the board, appoint all board members who are designated to serve as a board liaison to those boards and commissions listed in section 4.4, below, as well as to any similar such board or commission where the appointee is to act as a liaison between said board or commission and the board of commissioners, and where such appointee serves as a member of such other board or commission by virtue of his or her board of commissioners membership. Such appointments shall be for one (1) year but shall terminate as of the date such person ceases to be a member of the board of commissioners.

Further, the chair shall, subject to the approval of the majority of all members of the board, appoint all those board members who are appointed to serve on various authorities and other agencies. Except as may be required by statute or bylaw of such authority or other agency, such appointment shall be for one (1) year but shall terminate as of the date such person ceases to be a member of the board of commissioners.

- 4.1271 All appointments assigned to sitting Commissioners are annual, except where dictated or mandated by statute.
- 4.1272 County Commissioners appointed to serve on boards and commissions shall be deemed to serve by virtue of their position as a County Commissioner. For such Commissioners, said appointment shall continue only so long as the commissioner continues in office, unless otherwise dictated or mandated by statute. At the point a Commissioner so appointed vacates the office of County Commissioner, all appointments enjoyed by virtue of that office shall also terminate.
- 4.127 The chair of the board shall have the power to administer an oath to any person concerning any matter submitted to the board of commissioners or any matter connected with the discharge of their duties, to issue subpoenas for witnesses and to compel their attendance in the same manner as courts of law as authorized by state statute.
- 4.128 The chair of the board, when appropriate, shall refer matters coming before the board to one of the committees of the board and he/she shall resolve all jurisdictional disputes between committees, decisions over which shall be subject to these rules and subject to appeal to the board.

4.2 Vice-Chair.

4.21 Election. During the first meeting in each calendar year, the board of commissioners shall select, by majority vote of all the members, one of its members to serve as vice-chair of the board. He/She shall take office and assume the duties immediately upon his election.

4.22 Duties.

4.221 The vice-chair shall preside over meetings of the board if the chair is absent.

4.222 The vice-chair when he/she is present shall preside at all Board study sessions, and work group meetings. ~~of the committee of the whole.~~

4.3 Clerk.

4.31 Designation. The clerk of the county shall perform all statutory required duties for the board of commissioners. He/She, or his/her appointed deputy, shall perform all duties pertaining to such office.

4.32 Duties. The clerk's duties include the following:

4.321 To record all the proceedings of the board in a book provided for that purpose.

MINUTES. A copy of the minutes of each board meeting shall be prepared and transmitted to each board member promptly. The county clerk or his/her designee shall prepare minutes as required by the Open Meetings Act, 1976 PA 267.

4.322 To make regular entries of all the board's resolutions and decisions upon all questions.

4.323 To record the vote of each commissioner on any question submitted to the board.

4.324 To preserve and file all accounts acted upon by the board and for no reason allow such accounts to be taken from his/her office.

4.325 To certify, under Seal of the Circuit Court, without charge, copies of any and all resolutions or decisions on any of the proceedings of the board of commissioners, when required by the board or any of its members; or when required by any other person upon payment of fifty cents (\$.50) per folio or as otherwise required by the Freedom of Information Act.

4.326 To preside, until a chair or temporary chair is elected, during the first meeting of the board of commissioners in every calendar year.

4.327 To perform such other and further duties as the board, by resolution, may require.

4.33 Absence. In the event the clerk or his or her duly appointed deputy is absent from a meeting of the board, the chair, with approval of a majority of the commissioners present and voting, may appoint another person to act as temporary clerk until the clerk or the duly appointed deputy arrives.

In the absence of both chair and vice chair, the following commissioners will be delegated to be in charge, in the following order: board member seniority based on years of service and then alphabetical order.

Parliamentarian. The county clerk of the county shall advise the chair and the board of commissioners regarding questions of parliamentary procedures.

4.4 Committees. The board of commissioners shall have the following committees:

STANDING COMMITTEES

EMS

Joint Court

Commission on Aging

~~Committee of the Whole~~ Study Sessions/Work Group (previously Committee of the Whole)

Building and Grounds

COUNTY COMMISSION LIAISON

Building Authority

Chamber of Commerce

Conservation District

Human Services Department (DHHS, Maples)

Land Bank Authority

Road Commission

911 Central Dispatch

Transportation

APPOINTMENTS TO AUTHORITIES AND OTHER AGENCIES

Airport Authority

Area Agency on Aging

Benzie Housing Committee (county)

Benzie Senior Resources (formerly Council on Aging & Benzie Home Health Care)

Betsie River Watershed

Betsie River Zoning Board of Appeals

Betsie Valley Trailway Mgt Council

Benzie-Leelanau Public Health

Benzie-Leelanau Public Health Board of Appeals

Centra Wellness -- CMH

Central Dispatch Advisory

Domestic Violence Task Force

EDC/BRA (Benzie)

Human Services Collaborative Body – HSCB

LEPC/LPT

MAC Health and Human Services

MAC Judiciary and Public Safety

MAC Environment

MAC Finance & General Governance

MAC Transportation

MAC Ag & Tourism

MAC Worker's Comp Fund

Networks Northwest/Council of Government

Northern Michigan Regional Entity

Northern Michigan Counties Association

Natural River ZBA

Northwest Michigan Community Action Agency

Parks & Recreation Commission

Platte River Watershed Committee

Point Betsie Lighthouse

School and Youth Resource

Soil Erosion Board of Appeals

Solid Waste Advisory Committee

Township Association & Local Municipalities

Veterans Affairs

4.5 Duties: Each committee shall:

- 4.511 Report to the board.
- 4.512 Review all appropriation requests most directly related to its own functions and make recommendations thereon for referral to and consideration by the board.
- 4.513 Report and recommend allowance or disallowance of all claims relating to the jurisdiction of the committee as prescribed by these rules.
- 4.514 Act as liaison between the board of commissioners and the several county officers, boards, commissions and agencies respecting matters under the jurisdiction of the committee as prescribed by these rules, except as the board shall otherwise direct.
- 4.515 Have and perform such other duties as the board may direct.

4.6 Committee Meetings. Committee meetings are subject to the requirement of the Open Meetings Act. Regular meetings shall be posted within 10 days after the first meeting of the committee in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings. For a change in schedule of regular meetings of a public body, there shall be posted within three days after the meeting at which the change is made, a public notice stating the new dates, times, and places of its regular meetings. For a rescheduled regular or a special meeting of a public body, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting.

4.7 Committee Voting. The names and votes of members shall be recorded on an action which is taken by a committee of the board.

4.8 Special Committees. Subject to the approval of the board of commissioners, the chair of the board may establish special committees and designate commissioners to serve thereon. The membership of special committees shall automatically be terminated upon the succession to office of a new chair of the board.

5. CONDUCT OF BOARD OF COMMISSIONER MEETINGS

5.1 Order of Business

5.11 Regular Order. The regular order shall be as follows:

- Call to Order
- Roll Call
- Invocation and Pledge of Allegiance
- Approval of Agenda
- Approval and/or Correction of Minutes
- First Public Comment (Limit 3 minutes unless extended by the chair or a majority of the board of commissioners)
- Finance – Approval of Bills
- Elected Officials & Dept Head Comments
- Action Items
- Commissioner Reports
- County Administrator Report
- ~~Consent Calendar Committee of the Whole~~
- Committee Appointments
- Old Business
- New Business
- Presentation of Correspondence
- Second Public Comment (Limit 3 minutes unless extended by the chair or a majority of the board of commissioners)
- Adjournment

5.2 Agenda. On the fourth day before each regular and adjourned regular meeting of the board, the clerk shall provide to each member an agenda for the meeting, by placing in their mailbox at the Government Center or by placing said agenda on the county web site. Contained therewith shall be a brief description of all matters to be considered and arranged in accordance with the order specified above. All information to be placed on the agenda must be received by the clerk of the board no later than 5:00 p.m. on the Wednesday immediately preceding said regular or adjourned regular meeting. Only with majority consent of the members present may any committee report, other than reports on routine claims, be acted upon by the board of commissioners at any regular or adjourned regular meeting.

5.21 Agenda Priorities. All matters to be placed on the agenda under one of the specific categories above shall be given priority of order on the basis of date and time received by the clerk of the board.

6. RIGHTS AND DUTIES OF COMMISSIONERS

Speaking Priorities. The sponsor of any properly moved and seconded motion, resolution, ordinance, or report, shall have the right to speak for up to 3 minutes, after the formal introduction but prior to any discussion of the matter on the floor. In any case where there may be more than one sponsor to a particular motion, resolution, ordinance or report, it shall be in the discretion of the chair which person shall exercise the right given by this rule to first speak on the pending matter. Before speaking, each member shall address the chair. If two or more members seek recognition to speak at the same time, the chair shall designate the order in which they shall speak. No member, while addressing the Board, shall be interrupted, except to be called to order; and thereupon, shall immediately cease talking and be seated. Every commissioner shall vote on all questions unless excused by the chair. The chair shall vote on all questions unless excused by the board.

Commentary: Matters brought up which are not on the agenda almost always are referred to committee a motion to refer is not debatable. This rule guarantees the sponsor the right to explain the matter briefly before its referral.

7. NON-MEMBERS ADDRESSES TO COMMISSION – Only members of the board of commissioners shall be given the floor to speak during any board meeting except: County officials may speak after receiving recognition from the chairman of the board.

7.1 Any person who, with the consent of the chair of the board or a majority of any board committee, has been given permission to be listed in an appropriate place on the agenda for the purpose of addressing the commission. Public comment as required by the Open Meetings Act is permitted.

7.2 In compliance with the Open Meetings Act: The County Board will operate under the following rules. To allow for public input. Each person wishing to speak may have up to three (3) minutes to make a statement or an address (this does not include the right to question members or individuals present). If persons know they will need more time, they should contact the County Clerk **by 5:00 p.m. on the Wednesday prior to said meeting** so that time may be allotted them on the agenda if approved by the board of commissioners.

7.3 Time has been allotted in the above schedule so that people may be heard without interrupting the County Board agenda and conduct of essential business.

8. PARLIAMENTARY AUTHORITY AND PROCEDURE

8.1 Authority. The current version of Robert's Rules of Order shall apply to all questions of parliamentary procedure which are not otherwise provided by these rules or state law.

8.2 Procedure.

- 8.21 Motions, Resolutions, Committee Reports. No motion shall be debated or voted upon unless seconded. It shall then be stated by the chair before debate. Any motion, with the permission of the person who moved and seconded it, may be withdrawn at any time before it has been adopted. Discussion does not constitute a second to a motion.
- 8.22 Motion to Clear the Floor. If in the judgment of the chair, procedural matters have become confused, the chair may request a “motion to clear the floor”. Such motion, if made and seconded, shall take precedence over all other motions and shall not be subject to debate, or if carried, to a motion to reconsider. The motion to clear the floor, if carried, shall clear the floor completely and with the same effect as if all matters on the floor were withdrawn.
- 8.23 Order of Precedence of Motions. When a motion is seconded and is before the board, no other motion shall be received except the following:
- To fix the time to which to adjourn
 - To adjourn
 - To move the previous question
 - To lay on the table
 - To postpone indefinitely
 - To postpone to a time certain
 - To refer
 - To amend
- These motions shall have precedence in the order as named above.
- 8.24 Suspension of the Rules. These rules may be temporarily suspended only by a majority vote of all the members of the board in order to facilitate the accomplishment of any legal objective of the board in a legal matter.
- 8.25 For any future grant applications, the county board shall receive them in a timely manner so that the Commissioners can read, understand and render informed decisions pertaining to any grant applied for.
- 8.26 Division of Question. Upon request by any member, any question before the board may be divided and separated into more than one question; provided, however, that such may be done only when the original is of such a nature that upon division, each of the resulting questions is a complete question permitting independent consideration and action.
- 8.27 USE OF CELL PHONES. During meetings of the board, including committee meetings, all cell phones or other electronic devices shall be turned off or set to “mute” or “vibrate” in order to avoid disruption. Commissioners choosing to answer cell phone calls shall leave the table, and if necessary, the room, in order to avoid disruption. Notices of board and committee meetings shall include a request that all cell phones or other electronic devices be turned off or set to “mute” or “vibrate” in order to avoid disruption during the meeting. Disruption of a meeting by inappropriate use of a cell phone may be addressed in the same manner as other inappropriate disruptions.

9. ADOPTION AND AMENDMENT OF RULES

These rules having been adopted by not less than a majority of all the members of the board may be amended or rescinded by majority vote of all the members of the board. They shall remain in effect until amended or rescinded. Any proposed amendment to these rules, properly presented to the board of commissioners, shall take immediate effect when adopted, unless the board at the time of adoption stipulates otherwise.

10. ETHICAL PRINCIPLES OF CONDUCT RELATING TO THE PROCESS AND MANAGEMENT OF CONFIDENTIAL MATTERS

It is imperative from time to time that matters will come before the county that require confidential management. Matters and/or opinions sought require the action and direction of the Corporate Counsel or other properly retained legal counsel.

Those matters which come before the Benzie County Board of Commissioners that are subject to the attorney-client privilege or are protected by the attorney work product doctrine are considered confidential matters. Confidential matters include written opinions protected by the attorney-client privilege and/or communications between the Benzie County Board of Commissioners and its Corporate Counsel or other legal counsel retained by the Benzie County Board of Commissioners. Nothing in this rule shall be construed to be contrary to Michigan's Open Meetings Act or should be construed to prohibit the disclosure or dissemination of material that is subject to disclosure under Michigan's Freedom of Information Act.

10.1 Those services of the Corporate Counsel, or other properly retained legal counsel, retained by the Benzie County Board of Commissioners, shall be discussed by the Board of Commissioners in open session and subject to a motion authorizing the Corporate Counsel or other legal counsel to perform legal services on behalf of the Benzie County Board of Commissioners, prior to said services (tasks) being performed whenever possible. When legal services are required prior to the Board of Commissioners meeting or in preparation for that meeting, then the County Administrator, after conferring with the Chair or Vice Chair, is authorized to obtain and task for such legal services.

10.1.1 Once the Benzie County Corporate counsel or other legal counsel has been properly retained by the Benzie County Board of Commissioners and provided a detailed explanation of the services sought, the Chair of the Benzie County Board of Commissioners or the County Administrator will communicate with the Benzie County Corporate Counsel or other legal counsel with regard to the status of the project and shall be the recipient of written status reports and other communications from the Benzie County Corporation Counsel or other legal counsel.

10.1.2 Commissioner seeking information or query prior to final disposition or legal opinion will be referred to section 10.3 of the Board Rules.

10.2 The Administrator for the County of Benzie shall maintain a separate file for those communications with the Benzie County Corporate Counsel and other legal counsel which are subject to the attorney-client privilege. Upon request, any member of the Benzie County Board of Commissioners may review said materials but shall not disseminate or discuss to any third party the contents of communication subject to the attorney-client privilege.

10.3 In the event that a member of the Benzie County Board of Commissioners has questions regarding a confidential matter including, but not necessarily limited to, a communication that is subject to the attorney-client privilege, that Commissioner or party shall prepare a written communication to the Benzie County Administrator and Board Chair outlining any issues or questions regarding the confidential matter or communication. Responses to those written communications then will be processed by the Chair of the County Board of Commissioners and in most situations simultaneously shared with the entire Board of Commissioners.

10.4 One set of documents or related materials submitted to the Administrator or Chair will be kept and on file. Files are not to be copied nor leave the Administrator's office. Also,

sharing or communicating any information related to the confidential work, including conversations, in progress or content of the documents will be considered a breach of the “Board’s” trust.

10.5 Members of the Benzie County Board of Commissioners may, by majority roll call vote, or two-thirds (2/3’s) vote if required by the Open Meetings Act, move for entry into a closed session for those purposes authorized under the Michigan Open Meetings Act.

11. PUBLIC MEETINGS. Board meetings shall be open to the public as required by the Open Meetings Act.

Section 10.1 amended – 10/18/2005

Section 4.11 amended – 1/10/2006

Section 4.1271 amended – 1/10/2006

Section 4.1272 amended – 1/10/2006

Sections 1.1, 1.2, 4.33, 4.51, 5.11 amended – 1/19/2010

Sections 1.2, 4.4 amended – 1/4/2011

Sections 1.2, 4.4 and 5.11 amended – 1/4/2012

Section 1.1, 1.2, 4.4 and 5.11 amended – 1/2/2013

Section 1.1, 1.2, 4.4 and 5.11 amended – 1/15/2013

Section 1.2 and 5.11 – 1/7/2014

Section 4.4 – 1/6/2015

Section 4.127 – 2/10/2015

Sections 5.11, 7.2, page 10 items 2 and 3 – 1/3/2017

Sections 4.125, 4.4, 5.11, page 12 #11. – 1/2/2019

Sections 1.1, 1.2, 1.5, 4.4, 5.11. All reference to chairman and/or chairperson will be changed to chair. – 1/7/2020

Section 5.11; page 11 #1 per diem rate. – 1/5/2021

POLICY ON COMPENSATION

1. Effective January 1, 2023, per diem be set at \$40.00 for each meeting four hours or less, meetings lasting longer than four hours is considered two meetings (\$80.00) and after eight hours will be considered 3 meetings (\$120.00) for per diem.
2. Per diem shall not be paid for attending scheduled regular or reconvened county board meetings. However, per diem shall be paid for attending village, city and township board meetings of the district they represent, special board meetings, committee meetings, and special assignment meetings. Special assigned meetings are meetings attended at the direction of the Board of Commissioner or by the Chair of the Board of Commissioners and may also be paid per diem. Proper documentation can be obtained and filed with the County Administrator.
3. Mileage will be authorized for attending reconvened or special county board meetings, village, city and township meetings of the district they represent, committee meetings, special assignment meetings, functions benefiting Benzie County, or meetings attended at the direction of the Board of Commissioners or by the Chair of the Board of Commissioners, at the rate established by the Board of Commissioners.
4. Hotel expenses will be paid while attending special assignments, functions or meetings attended by the direction of the Board of Commissioners or by the chair of the Board of Commissioners that are held outside of Benzie County.
5. Per diem to be paid for weekly Accounts Payable (A/P) review by a designated board member.
(Added 1/12/2016)

County department heads will be expected to administer their yearly budgets under the guidance of Administration in a reasonable and prudent manner, and should not expect supervision from the county board or its finance committee except:

- (a) When unexpected changes in county financing make it necessary, by board action, to request or impose adjustments-amendments in ~~all~~ departmental appropriations.
- (b) When, due to unforeseen circumstances or an emergency, it is necessary for a department head to request a supplemental appropriation not included in his or her original departmental budget.
- (c) When, in the judgment of a majority of the members of the county board, a department head demonstrates clear inability to administer public funds in a reasonable and prudent manner.
- (d) When the county board, through the chair and vice-chair, is reviewing budgetary requirements for the upcoming year.

BOARD PRACTICES

1. Decisions shall be made by a majority vote of all commissioners present at board meetings.
2. No one individual commissioner has any authority to advise Government Center employees what to do or what not to do. This applies to any chair of a committee.
3. The services of Corporate Counsel will be coordinated through the County Board Chair and the County Administrator.
4. Individual commissioners sh~~all~~ould not write instructive memos to Department Heads without ~~going through~~support of the full board.
5. Commissioners who write and sign individual letters may not imply that the letter is by or on the behalf of the Board of Commissioners and may not use ~~Board of Commissioners~~Benzie County letterhead.
6. Department liaison positions are only to take information from the board of commissioners to a department and vice versa, not to advise those departments how they should or should not be run.
7. Commissioners who attend committee meetings to which they have not been assigned will not be reimbursed for that attendance.
8. The Board ~~should work with Administration to~~ is encouraged to present motions in writing to the Clerk prior to the meeting, ~~if possible~~.
9. Effort should be made to carpool to out-of-town meetings.
10. Every effort should be made to have members of the Board of Commissioners submit per diems on a monthly basis.
11. All requests must go through the ~~Committee of the Whole~~Administrator for placement on the Agenda before being brought to the Board, unless determined by the Chair and/or Vice Chair and/or County Administrator to require immediate action by the board.
12. Every odd year, the Board will consult legal counsel to review its Board Rules and Practices.
13. All policies adopted by the Board are binding on the Board.

Commissioner Reports

Art Jeannot
Commissioner Report
March 14, 2023

- Participated in 5 meetings on behalf of the County since our February 28th meeting.
- **3/2 – Ad hoc Committee (Housing Committee)**
 - We met to discuss the future of our Housing Committee. As a reminder, this committee was formed in the 1980s for the purpose of allocating CBDG monies to repair homes for those in financial need. After many years of the committee members remaining consistent, the majority of the committee resigned due to health or retirements. The administrative function was contracted out to Northwest MI Community Action Agency several years ago. The ad hoc committee is reviewing the need to continue on with a local housing committee or to consider a different arrangement. This action is consistent with our goal over the past 6 years to review the viability of each of our committees, boards or authorities. More information will be provided as we continue to review this issue.
- **3/2 – Lake Township**
 - There is request to relocate Sutter Rd to improve safety for users of the road. This request is coming from members of Crystal Downs. The members would pay for the relocation.
 - The Township is considering a donation to the Friends of Point Betsie for light house repairs and/or the County for our need for a new tower for public safety.
- **3/3 – MI Association of Counties (Finance and General Governance Committee)**
 - We discussed new regulations for broad band and non-partisan elections locally.
 - A discussion was led by the MI Association of County Clerks regarding new election laws. There was concern expressed about the 9 days of early voting and the logistics related to this regulation.
- **3/13 – Almira Township**
 - I will report any relevant information at our BOC meeting.
- **Other**
 - Attended the presentation on the sewer feasibility study between Benzonia and Beulah. Rhonda facilitated the meeting and I will invite her to give you the details.



BoC 14 Mar 2023

Commissioner Cunningham, District 3

kcunningham@benzieco.net

231.822.4067

Attended/Presented

- 2 Mar** **Lake Twp Board** Upcoming meetings: 6 Mar, 7pm, Planning Commission,
9 Mar, 7pm, Zoning Board of Appeals, the board anticipates more than usual appeals because of increased property values.
- 7 Mar** **Kinship Coalition** This group advocates for children who are living with other than their parents because of detrimental home lives. Kinship providers are often relatives or friends. There are 54,000+ documented children who are living in Kinship situations in Michigan, but there are many more, "hidden in plain sight." Benzie and Manistee Counties are coordinating efforts to support these families and children.
- 10 Mar** **MAC Environmental Regulatory Committee** I will report any information that needs to be shared.
- 13 Mar** **FEAS** I will report any information that needs to be shared.

Community

- 1 Mar** Met with Paul May about sustainable agriculture.
- 2 Mar** Introduction to Commissioner Kama Ross, Leelanau County.
- 6 Mar** volunteered, Garden Theatre.
- 7 Mar** Attended Betsie Hosick Health and Fitness Center meeting; potential local buyer, who will keep it as a fitness center.
Drop in visit to CLT
- 8 Mar** I saw my first robin!
- 13 Mar** **Coffia coffee**, 1pm at the Red Door in Lake Ann.

Correspondence

Shared Government for Tomorrow, govfortomorrow.org, with the superintendent and several board members.

FEAS established a curricula committee, Government for Tomorrow, a 501 C3, Helping to create high school positions in local government.

Emails to Reps Roth and Coffia about sustainable ag. Email to Commissioner Evan Warseke, solid waste.

County Administrator Report

Committee Of The Whole

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
February 28, 2023**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, February 28, 2023, in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as amended, adding Social Worker/Deputy position, and switching items c and d under topics of discussion. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Warsecke, seconded by Markey, to approve the Committee of the Whole minutes of February 14, 2023, as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

1:32 p.m. Public Comment - None

Topics for Continued Discussion:

- a. Social Worker/Deputy Position: Katie Zeits and Undersheriff Hubers were present to discuss the Social Worker/Deputy Position. Originally it was to be a contract position and not a union position. After further review it needs to be a union position with the understanding that when the grant funding from Centra Wellness is gone, then this position is eliminated on the employee roster. It was the consensus of the Board of Commissioners that the County Administrator will proceed with this position.
- b. COTW discussion: Vice Chair Nye stated that the original purpose of the Committee of the Whole meeting has changed from when it first started. Administration that we currently have does their due diligent prior to action items being brought before the Board of Commissioners. Would like to see one Committee of the Whole meeting be held each month instead of two and have it more like a work session. Discussion was held and it was determined that there will be one Committee of the Whole meeting each month, following the first Board of Commissioners meeting each month. Additional meetings will be scheduled if needed. Katie Zeits and Tammy Bowers will revise the Board of Commissioners rules and calendar date.
- c. ARPA – discussion regarding allocation (Henry Road, Point Betsie, Child Care): Matt Skeels, Road Commission Manager, Bob Rosa, Road Commissioner, and Amiee Erfourth, Benzie Central School Superintendent were present with their request of \$112,000 of the ARPA funds to pave Henry Road. There is a request for \$250,000 of the ARPA funds from Friend of Point Betsie regarding the Shoreline Protection project. The Parks and Recreation Committee is requesting \$80,000 of the APRA funds for the Crystal Lake Outlet project.

Funds have been committed to housing, broadband and internal needs. Looking as to how to allocate funds towards childcare and the emergency tower.

- d. Opioid Funding including body scanner: Katie Zeits reported that there was a brainstorming session with various departments to see what the best use of the Opioid funds would be. Educational material and drug court were some of the options it could be used for. Undersheriff Hubers was present to discuss the positive reasons for the County to have a body scanner. Ray Antel was present to discuss the production of an educational video regarding the effects of Opioids. He has contacted individuals at Ferris State College regarding designing and producing this video.

3:47 p.m. Break

3:50 p.m. Reconvene

- e. Goal Setting/Strategic Plan Review: Will move this to the next Committee of the Whole meeting.

3:53 p.m. Public Comment

Rebecca Hubers, Emergency Management, supports the purchase of the body scanner for the Sheriff's department.

3:54 p.m. Public Comment closed.

Motion by Roelofs, seconded by Warsecke, to adjourn at 3:54 p.m. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Rhonda Nye, Vice Chair (BOC)

Tammy Bowers, Benzie County Clerk

Committee Appointments

March 1, 2023

Dear Judge Thompson,

It is with deep regret that I must resign from the Benzie County Jury Board.
It has been a wonderful experience serving on the Jury Board, but due to circumstances beyond my control, I feel that I must resign.

Sincerely,

A handwritten signature in cursive script that reads "Jean Bowers". The signature is written in dark ink and is positioned above the printed name.

Jean Bowers

RECEIVED

MAR 02 2023

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

Correspondence

RESOLUTION #2023-R01
By the Lapeer County Board of Commissioners
HONORING the Michigan Association of Counties'
125th Anniversary


- WHEREAS,** Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and,
- WHEREAS,** Michigan county governments are led by Boards of Commissioners, who are elected from their local communities; and,
- WHEREAS,** the State Association of Supervisors of Michigan was formed by representatives of 16 counties on February 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and,
- WHEREAS,** the association's name was changed to the Michigan Association of Counties on July 17, 1969; and,
- WHEREAS,** the Michigan Association of Counties is the oldest association representing local governments in Michigan; and,
- WHEREAS,** 48 of Michigan's 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the association's Board of Directors; and,
- WHEREAS,** the association created the Michigan Counties Workers' Compensation Fund in 1979 to help county members provide workplace safety and injury insurance services to its employees; and,
- WHEREAS,** the association created the Michigan Association of Counties Service Corporation in 1986 to partner with service providers to help counties save money on everything from health insurance to telecommunications services; and,
- WHEREAS,** the association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and,
- WHEREAS,** the association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and,
- WHEREAS,** no fewer than five association presidents have served or are serving in the Michigan Legislature in the 21st century, a testament to the culture of public service inculcated by the association.

NOW, THEREFORE, BE IT RESOLVED, that the Lapeer County Board of Commissioners of Lapeer, Michigan wishes to commend and honor the **Michigan Association of Counties on its 125th Anniversary** year.

Lapeer County Board of Commissioners

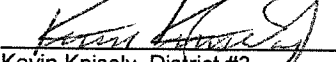

Tom Kohlman, Chairman, District #1

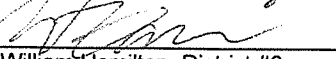

Gary Howell, District #2


Brad Haggadone, District #4

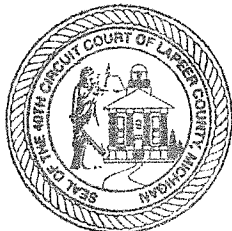
Bryan Zender, District #7

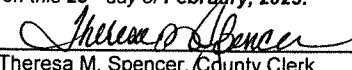

Truman Mast, Vice-Chair, District #5


Kevin Knisely, District #3


William Hamilton, District #6

I hereby certify that the foregoing Resolution was unanimously adopted by a vote at a regular meeting of the Board of Commissioners of the County of Lapeer, State of Michigan, on this 23rd day of February, 2023.




Theresa M. Spencer, County Clerk
Clerk of the Board

Lapeer County Board of Commissioners

#2023-R02

Resolution to Instruct our Representatives to Oppose All Firearms Control Legislation

23 February 2023

WHEREAS, the Constitution of the United States, ratified on the 21st day of June, 1788, declares in Article VI section 2, "This Constitution, and the Laws of the United States which shall be made in Pursuance thereof; and all Treaties made, or which shall be made, under the Authority of the United States, shall be the supreme Law of the Land; and the Judges in every State shall be bound thereby, any Thing in the Constitution or Laws of any State to the Contrary notwithstanding.";

WHEREAS, the people of the United States are guaranteed the right to keep and bear arms without any legislative infringement, under the Constitutional authority of Amendment II, "A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed.";

WHEREAS, the people of the State of Michigan recognize that the blessings of freedom come from our Almighty God according to the Preamble of the Constitution of the State of Michigan, "We, the people of the State of Michigan, grateful to Almighty God for the blessings of freedom, and earnestly desiring to secure these blessings undiminished to ourselves and our posterity, do ordain and establish this constitution.";

WHEREAS, the people of the State of Michigan have the inherent, inalienable right to hold all political power in the State of Michigan according to the Constitution of the State of Michigan, Article I, Section 1. "All political power is inherent in the people. Government is instituted for their equal benefit, security, and protection.";

WHEREAS, the people of Michigan are guaranteed the right to keep and bear arms without any legislative infringement, under Michigan State Constitutional authority in Article I section 6, "Every person has a right to keep and bear arms for the defense of himself and the state.";

WHEREAS, the people of the State of Michigan recognize that we have the right to retain rights that are not specifically written in the Constitution of the United States or the Constitution of the State of Michigan according to: Amendment IX of the Constitution of the United States, "The enumeration in the Constitution of certain rights, shall not be construed to deny or disparage others retained by the people." and Amendment I, Section 23 of the Constitution of the State of Michigan, "The enumeration in this constitution of certain rights shall not be construed to deny or disparage others retained by the people."; and

WHEREAS, the people of the State of Michigan recognize that we have the right to instruct our representatives according to the Constitution of the State of Michigan, Article I, Section 3, "The

people have the right peaceably to assemble, to consult for the common good, to instruct their representatives and to petition the government for redress of grievances.”

NOW, THEREFORE, BE IT:

RESOLVED, that the Lapeer County Board of Commissioners, as people of the State of Michigan, instruct our representatives of the 102nd Michigan State Legislature to vote in opposition of all proposed legislation that would unconstitutionally infringe on the right of the people to keep and bear arms;

BE IT FURTHER RESOLVED, that the Lapeer County Board of Commissioners, as people of the State of Michigan, instruct our representatives of the 102nd Michigan State Legislature to vote in opposition of all proposed legislation that infringes on the right of the people to own, bear, purchase, and sell items that are directly relevant to operation, maintenance, and modification of any firearms, including but not limited to: ammunition, magazines, stocks, triggers, braces, barrels, etc.;

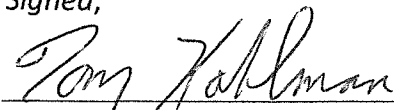
BE IT FURTHER RESOLVED, that the Lapeer County Board of Commissioners, as people of the State of Michigan, instruct our representatives of the 102nd Michigan State Legislature to vote in opposition of all proposed gun legislation, such as Red Flag Gun Laws, that would deny a person of their right to not be deprived of life, liberty or property without due process of the law, or their right to equal benefit, security and protection;

BE IT FURTHER RESOLVED, that the Lapeer County Board of Commissioners, as people of the State of Michigan, instruct our representatives to recognize that the power which they hold is because of the consent of the people, and that they have no power to make legislation that is contrary to the supreme Law of the Land, nor have they been given consent to draft, introduce, sponsor, or amend legislation that infringes on the right of the people to keep and bear arms in any way; and

BE IT FURTHER RESOLVED, that the Clerk of the Lapeer County Board of Commissioners, shall transmit copies of this resolution to all members of the 102nd Michigan State Legislature, and shall urge all counties in Michigan to adopt similar resolutions.

PASSED AND ADOPTED as a resolution of the Lapeer County Board of Commissioners meeting held on 2-23-2023.

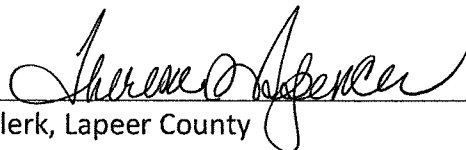
Signed,



Chairman, Lapeer County

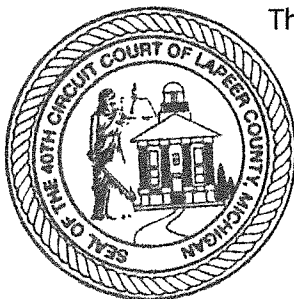
Board of Commissioners

Tom Kholman



Clerk, Lapeer County

Theresa M. Spencer





At a Regular Session of the Calhoun County Board of Commissioners, held in Board Chambers, Calhoun County Building, 315 West Green Street, Marshall, Michigan, on Thursday, February 16, 2023, with Chair Kathy-Sue Vette presiding, the following action was taken:

**RESOLUTION HONORING THE
MICHIGAN ASSOCIATION OF COUNTIES**

WHEREAS, Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and

WHEREAS, Michigan county governments are led by Boards of Commissioners, who are elected from their communities; and

WHEREAS, the State Association of Supervisors of Michigan was formed by representatives of 16 counties on Feb. 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and

WHEREAS, the association's name was changed to the Michigan Association of Counties on July 17, 1969; and

WHEREAS, the Michigan Association of Counties is the oldest association representing local governments in Michigan; and

WHEREAS, 48 of Michigan's 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the association's Board of Directors; and

WHEREAS, the association created the Michigan Counties Workers' Compensation Fund in 1979 to help county members provide workplace safety and injury insurance services to its employees; and

WHEREAS, the association created the Michigan Association of Counties Service Corporation in 1986 to partner with service providers to help counties save money on everything from health insurance to telecommunications services; and

WHEREAS, the association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and

WHEREAS, the association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and

WHEREAS, no fewer than five association presidents have served or are serving in the Michigan Legislature in the 21st century, a testament to the culture of public service inculcated by the association.

THEREFORE, BE IT RESOLVED that Calhoun County wishes to commend and honor the Michigan Association of Counties on its 125th Anniversary year.

Res.024-2023

“Moved Comr. Hatcher, second by Comr. Frisbie to approve the Resolution Honoring the Michigan Association of Counties, as presented.”

Present: Comrs. Frisbie, King, Vette, Hatcher, Miller, and French.

Absent: Comr. Thompson

On a **VOICE VOTE**.

Motion **CARRIED**.

STATE OF MICHIGAN)
) SS
COUNTY OF CALHOUN)

I, the undersigned, Calhoun County Deputy Clerk and Secretary to the Board of Commissioners, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Calhoun County Board of Commissioners at its regular meeting held on February 16, 2023 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: February 16, 2023


Deputy Clerk and Secretary to the
Board of Commissioners

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Robert Showers

Vice-Chairperson

Kenneth B. Mitchell

Members

Valerie Vail-Shirey

David W. Pohl

Bruce DeLong

John Andrews

Dwight Washington

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120



Administrator/Controller

John F. Fuentes

Clerk of the Board

Debra A. Sutherland

2023-3

RESOLUTION TO HONOR THE MICHIGAN ASSOCIATION OF COUNTIES ON ITS 125TH ANNIVERSARY

WHEREAS, Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and

WHEREAS, Michigan county governments are led by Boards of Commissioners, who are elected from their communities; and

WHEREAS, the State Association of Supervisors of Michigan was formed by representatives of 16 counties on Feb. 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and

WHEREAS, the Association's name was changed to the Michigan Association of Counties on July 17, 1969; and

WHEREAS, the Michigan Association of Counties is the oldest Association representing local governments in Michigan; and

WHEREAS, 48 of Michigan's 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the Association's Board of Directors; and

WHEREAS, the Association created the Michigan Counties Workers' Compensation Fund in 1979 to help county members provide workplace safety and injury insurance services to its employees; and

WHEREAS, the Association created the Michigan Association of Counties Service Corporation in 1986 to partner with service providers to help counties save money on everything from health insurance to telecommunications services; and

WHEREAS, the Association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and

WHEREAS, the Association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and

WHEREAS, no fewer than five Association presidents have served or are serving in the Michigan Legislature in the 21st century, a testament to the culture of public service inculcated by the Association.

THEREFORE, BE IT RESOLVED that **Clinton County** wishes to commend and honor the Michigan Association of Counties on its 125th Anniversary year.

**STATE OF MICHIGAN
COUNTY OF CLINTON**

I, DEBRA A. SUTHERLAND, Clerk of the County of Clinton do hereby certify that the foregoing resolution was duly adopted by the Clinton County Board of Commissioners at the regular meeting held February 28, 2023 and is on file in the records of this office.



Debra A. Sutherland, Clinton County Clerk

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 27th day of February 2023, with the meeting called to order at 2:00 p.m.

Commissioners Present: *Thomas Bardwell, Kim Vaughan, Bill Lutz*

Commissioners Absent: *Thomas Young, Matt Koch*

The following resolution was offered by Commissioner Bardwell,
seconded by Commissioner Lutz,

TUSCOLA COUNTY BOARD OF COMMISSIONERS RESOLUTION # 2023-02 Honoring the Michigan Association of Counties

WHEREAS, Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and

WHEREAS, Michigan county governments are led by Boards of Commissioners, who are elected from their communities; and

WHEREAS, the State Association of Supervisors of Michigan was formed by representatives of 16 counties on Feb. 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and

WHEREAS, the association's name was changed to the Michigan Association of Counties on July 17, 1969; and

WHEREAS, the Michigan Association of Counties is the oldest association representing local governments in Michigan; and

WHEREAS, 48 of Michigan's 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the association's Board of Directors; and

WHEREAS, the association created the Michigan Counties Workers' Compensation Fund in 1979 to help county members provide workplace safety and injury insurance services to its employees; and

WHEREAS, the association created the Michigan Association of Counties Service Corporation in 1986 to partner with service providers to help counties save money on everything from health insurance to telecommunications services; and

WHEREAS, the association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and

WHEREAS, the association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and

WHEREAS, no fewer than five association presidents have served or are serving in the Michigan Legislature in the 21st century, a testament to the culture of public service inculcated by the association

THEREFORE, BE IT RESOLVED that Tuscola County wishes to commend and honor the Michigan Association of Counties on its 125th Anniversary year.

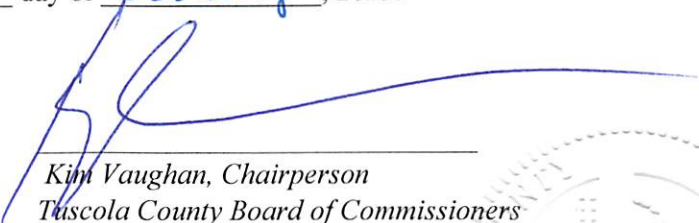
Ayes: Bardwell, Vaughan, Lutz

Nays: None

Absent: Young, Koch

Resolution declared approved dated this 27th day of February, 2023.

Date 2-27-2023



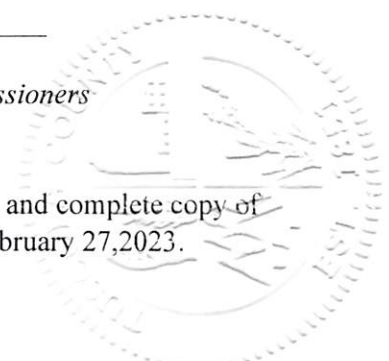
Kim Vaughan, Chairperson
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of an agreement approved by the Board of Commissioners at a regular meeting on February 27, 2023.

Date 2-27-2023



Jodi Fetting
Tuscola County Clerk, CCO





BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8858
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

CHEBOYGAN COUNTY

Resolution 2023-05 Urging Repair Of The Cornwall Creek Flooding Dam

WHEREAS, The Cornwall Creek Flooding Dam located in Nunda Township, Cheboygan County Michigan is the critical structure providing the infrastructure for the pristine Cornwall Flooding which is one of Michigan's best wildlife viewing, kayaking and outdoor activity areas including being rated by the DNR as a world class Bluegill Fishery; and

WHEREAS, the Dam was constructed by the State of Michigan in 1966 to provide this recreational area and control water flow within the Pigeon River Country State Forest; and

WHEREAS, the gas and oil extraction from the Pigeon River State Forest is the foundation of funding for the Michigan Natural Resources Trust Fund MNRTF which has raised and invested over 1.3 Billion Dollars into recreational assets for the State of Michigan since its inception; and

WHEREAS, only 39.4 million of the funds raised by the MNRTF has been invested back into the Pigeon River State Forest from the MNRTF with only one percent of the 39.4 million being invested into recreational facilities from the fund; and

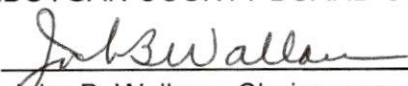
WHEREAS, the Mission Statement of the Michigan Department of Natural Resources is "We are committed to the conservation, protection, management, use and enjoyment of the state's natural and cultural resources for current and future generations.; and

NOW, THEREFORE, BE IT RESOLVED, that the Cheboygan County Board of Commissioners urges the Governor and State lawmakers to make the necessary appropriations to fund the estimated 1.3 million dollars to the DNR and/or EGLE to repair the Cornwall Creek Flooding Dam to protect this natural resource asset.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to all Michigan Counties, Governor Gretchen Whitmer, Senator John Damoose, Representative Cam Cavitt, Representative Neil Friske, and the Michigan Association of Counties.

Adopted this 28th day of February, 2023.

CHEBOYGAN COUNTY BOARD OF COMMISSIONERS

By: 
John B. Wallace, Chairperson

District 1
Jeff Ostman

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Ron Williams

District 5
Kimberlee Pappas

District 6
John B. Wallace
Chair

District 7
Steve Warfield

STATE OF MICHIGAN)

) ss

COUNTY OF CHEBOYGAN)

I, Karen L. Brewster, the undersigned, the Clerk of the County of Cheboygan, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Cheboygan County Board of Commissioners at its regular meeting held on February 28, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 28th day of February, 2023.

Karen L. Brewster

Karen L. Brewster, Cheboygan County Clerk





County of Leelanau

EXCERPT

**Leelanau County Board of Commissioners
Regular Session – Tuesday, February 21, 2023**

MICHELLE L. CROCKER

*Leelanau County Clerk
Clerk of the Circuit Court*

*Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:
<https://www.leelanau.gov/meetingdetails.asp?MAId=2478#video>*

Meeting called to order by Chairman Ty Wessell at 7:04 p.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/Moment of Silence:

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

| | | | |
|-------------------|-------------|--------------------|--------------------------------|
| <u>Roll Call:</u> | District #1 | Jamie Kramer | PRESENT |
| | #2 | James O'Rourke | PRESENT |
| | #3 | Doug Rexroat | ABSENT (<i>prior notice</i>) |
| | #4 | Ty Wessell | PRESENT |
| | #5 | Kama Ross | PRESENT |
| | #6 | Gwenne Allgaier | PRESENT |
| | #7 | Melinda C. Lautner | PRESENT |

...

MAC 125TH Anniversary - Resolution to Recognize the Michigan Association of Counties on its 125th Anniversary:

#076-02212023 Regular Session

MOTION BY ALLGAIER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS SUPPORT RESOLUTION #2023-003, THE RESOLUTION HONORING THE MICHIGAN ASSOCIATION OF COUNTIES. SECONDED BY KRAMER.

Discussion – none

ROLL CALL: Allgaier – YES; Kramer – YES; Lautner – YES; O'Rourke – YES; Ross – YES; Wessell – YES.

AYES – 6 NO – 0 ABSENT – 1 (Rexroat)

MOTION CARRIED.

RESOLUTION # 2023-003

Leelanau County Board of Commissioners

HONORING the Michigan Association of Counties on its 125th Anniversary

WHEREAS, Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and

WHEREAS, Michigan county governments are led by Boards of Commissioners, who are elected from their communities; and

WHEREAS, the State Association of Supervisors of Michigan was formed by representatives of 16 counties on Feb. 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and

WHEREAS, the association's name was changed to the Michigan Association of Counties on July 17, 1969; and

WHEREAS, the Michigan Association of Counties is the oldest association representing local governments in Michigan; and

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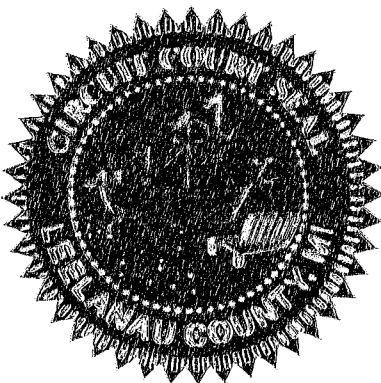
WHEREAS, the association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and

WHEREAS, the association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and

WHEREAS, no fewer than five association presidents have served or are serving in the Michigan Legislature in the 21st century, a testament to the culture of public service inculcated by the association

THEREFORE, BE IT RESOLVED that Leelanau County wishes to commend and honor the Michigan Association of Counties on its 125th Anniversary year.

Adopted this 21st day of February, 2023



State of Michigan
County of Leelanau

I, Michelle L. Crocker, Clerk of said County and Clerk of Circuit Court for said County, the same being a Court of record having a seal, do hereby certify that the above is a true copy of the Record now remaining in my office and of the whole thereof. In Testimony whereof, I have hereto set my hand and affixed the seal of the Circuit Court the 22nd day of February 2023.


Michelle L. Crocker, Leelanau County Clerk