

DEMOLITION

PERMIT APPLICATION CHECKLIST (Return with Application)

Permit application for _____
(job address)

Owner's Name _____

Contractor's Name _____

Before a permit may be issued all of the following documentation must be submitted or justified as non-applicable. Please indicate by checkmark that each item has been enclosed with the application.

- 1. LOT DIAGRAM or PLOT PLAN on back of first page of the application.
(Required for all applications)
- 2. PROOF OF OWNERSHIP (deed, land contract, tax statement, etc.)
- 3. PROPERTY TAX I.D. NUMBER FOR THE PROPERTY INVOLVED.
- 4. PROOF OF UTILITY DISCONNECTIONS: documentation from utility companies servicing structure that services have been removed for demolition.
 - Electric Service
 - Gas Service
 - Water/Sewer Service
- 5. Is the structure within 500 feet of water? YES / NO
If YES, a SOIL EROSION PERMIT is required.
- 6. Regulated/controlled materials (i.e. contaminated materials, asbestos, underground storage tanks, etc.) are present on the site. YES / NO
If YES, appropriate authorities must be contacted, and material disposed properly.

RESPONSIBILITIES OF APPLICANTS

It is the legal responsibility of the applicant to call for all required inspections or before any electrical, plumbing, mechanical, or structural work is concealed or covered. It is also the applicant's responsibility to obtain and submit separate applications for any electrical, mechanical, plumbing or building permits.

BUILDING DEPARTMENT OFFICE HOURS are 8:00 am to 12:00 and 1:00pm to 5:00pm, Monday through Friday. PHONE at 231-882-9673; by MAIL at 448 Court Place, Beulah, MI 49617; or by FAX at 231-882-0033.

Signed: _____ Date: _____

**PLEASE CALL SHOULD YOU REQUIRE FURTHER
ASSISTANCE IN COMPLETING APPLICATIONS.**

Blue prints and drawings must contain sufficient detail to perform a plan review for conformance with the State Building Code. Include wall section/cross-section drawing showing material dimensions and specification from footing to rafters, as well as floor plan indicating all room dimensions, window, door, and stair openings. All structures containing pre-manufactured members (roof trusses, floor trusses, laminated beams, etc.) require sealed diagram from the manufacturer; forward to our office at time of delivery.

	SANITATION PERMIT (7) (Septic & Well)	DRIVEWAY PERMIT (8)	SOIL EROSION PERMIT (9)
COUNTY	Benzie-Leelanau Health 6051 Frankfort Hwy Suite 100 Benzonia, MI 49616 Phone: (231) 882-4409	Road Commission 11318 Main Street Honor, MI 49640 Phone: (231) 325-3051	Planning Office 448 Court Place Beulah, MI 49617 Phone: (231) 882-9674
ZONING PERMIT	Almira Township 7276 Ole White Drive Lake Ann, MI 49650 (231) 275-6346	Benzonia Township 1020 Michigan Ave. Benzonia, MI 49616 (231) 882-7037	Blaine Township 4760 Herring Grove Rd. Arcadia, MI 49613 (231) 352-4977
	Crystal Lake Twp. 1651 Frankford Hwy. Frankfort MI 49635 Phone: (231) 882-7037	Gilmore Township 704 Frankford Ave. Elberta, MI 49628 Phone: (231) 352-7201	Homestead/Inland Twp 11508 Honor Hwy. Centreville, MI 49032 Phone: (231) 590-9977
	Lake Township 5153 Scenic Hwy. Honor, MI 49640 Phone: (231) 325-5202	Platte Township 11935 Fowler Rd. Honor, MI 49640 Phone: (231) 882-7037	Weldon Township 14731 Thompson Ave. Thompsonville, MI 49683 Phone: (231) 378-2377
	Village of Benzonia 1276 Michigan Ave. Benzonia, MI 49616 Phone: (231) 882-7037	Village of Beulah 20914 M-86 Beulah, MI 49617 Phone (231) 458- 8958	Village of Elberta 401 First St. Elbert, MI 49628 Phone: (231) 352-7201
	Village of Honor 10922 Platte St. Hartford, MI 49057 Phone: (231) 383-2342	Village of Lake Ann 19639 Maple St. Lake Ann, MI 49650 Phone: (231) 275-6313	Village of T'Ville 14714 Lincoln Ave. Thompsonville, MI 49683 Phone: (231) 378-4265
	City of Frankfort 412 Main St. Frankfort, MI 49635 Phone: (231) 352-7117	MI Dept. of Trans. (MDOT) Driveways on MI or US Hwy Phone: (231) 941-1986	MI Dept. of Enviro. Quality (MDEQ) Phone: (231) 876-4444

**PLEASE CALL SHOULD YOU REQUIRE FURTHER ASSISTANCE IN
COMPLETING APPLICATIONS.**

DEMOLITION PERMIT

Date: ____ / ____ / ____

BENZIE COUNTY

BENZIE COUNTY

BUILDING DEPARTMENT

448 Court Place

Beulah, MI 49617

Phone #231-882-9673

Fax #231-882-0033

PERMIT NO. _____

Accessory/detached structures and demolition

Job Address: _____ Property tax I.D. No.: _____

Zoning District: _____ Permit Determinant: _____

Use Group: _____ Owner: _____ () _____ phone

Type Const.: _____ Address: _____

Basic Dimensions: _____ ft. x _____ ft. Contractor: _____ () _____ phone

No. Floors: _____ Bldg. Height: _____ Address: _____

PLEASE FILL IN OR CHECK THE APPROPRIATE SPACES BELOW:

- | | |
|---|------------------------------------|
| _____ Sq. ft. shed | _____ cement slab & thickened edge |
| _____ Sq. ft. pole building | _____ cement slab (3 1/2" - 4") |
| _____ Sq. ft. pool | _____ dirt floor |
| _____ Sq. ft. unattached frame garage | _____ trusses _____ "O.C. |
| _____ Sq. ft. storage building & foundation | _____ rafters _____ "O.C. |
| _____ Sq. ft. demolition | _____ metal roof |
| _____ Sq. ft. basement | _____ asphalt shingles |
| _____ Sq. ft. crawl space | _____ metal exterior |
| _____ Sq. ft. deck | _____ aluminum exterior |
| _____ Sq. ft. porch | _____ brick exterior |
| _____ Sq. ft. sign | _____ block exterior |
| _____ Lineal ft. fence | _____ wood exterior |
| _____ Other | _____ Number windows |
| | _____ Number garage doors |

COST OF PERMIT: \$ _____

Building Dept.

By: _____

Make Checks Payable to:

Contractor		Phone () _____	
Address		City	State
		Zip	
Federal ID No./Social Security no.		MESC Employer No.	
License No.	Expiration Date	Worker's Disability Compensation Carrier	

If exempt from any of the above, explain here:

Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

HOME OWNER'S AFFIDAVIT and SIGNATURE

I hereby certify that the work described above shall be installed in accordance with the local code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Inspector. I will cooperate with the Inspector and assume the responsibility to arrange for necessary and timely inspections.

Signed: _____ Date: _____

AGENT'S/CONTRACTOR'S AFFIDAVIT and SIGNATURE

I hereby certify that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his authorized agent.

Signed: _____ Date: _____

COMPLETE INFORMATION ON BACK OF THIS PAGE

LOT DIAGRAM

Owner: _____

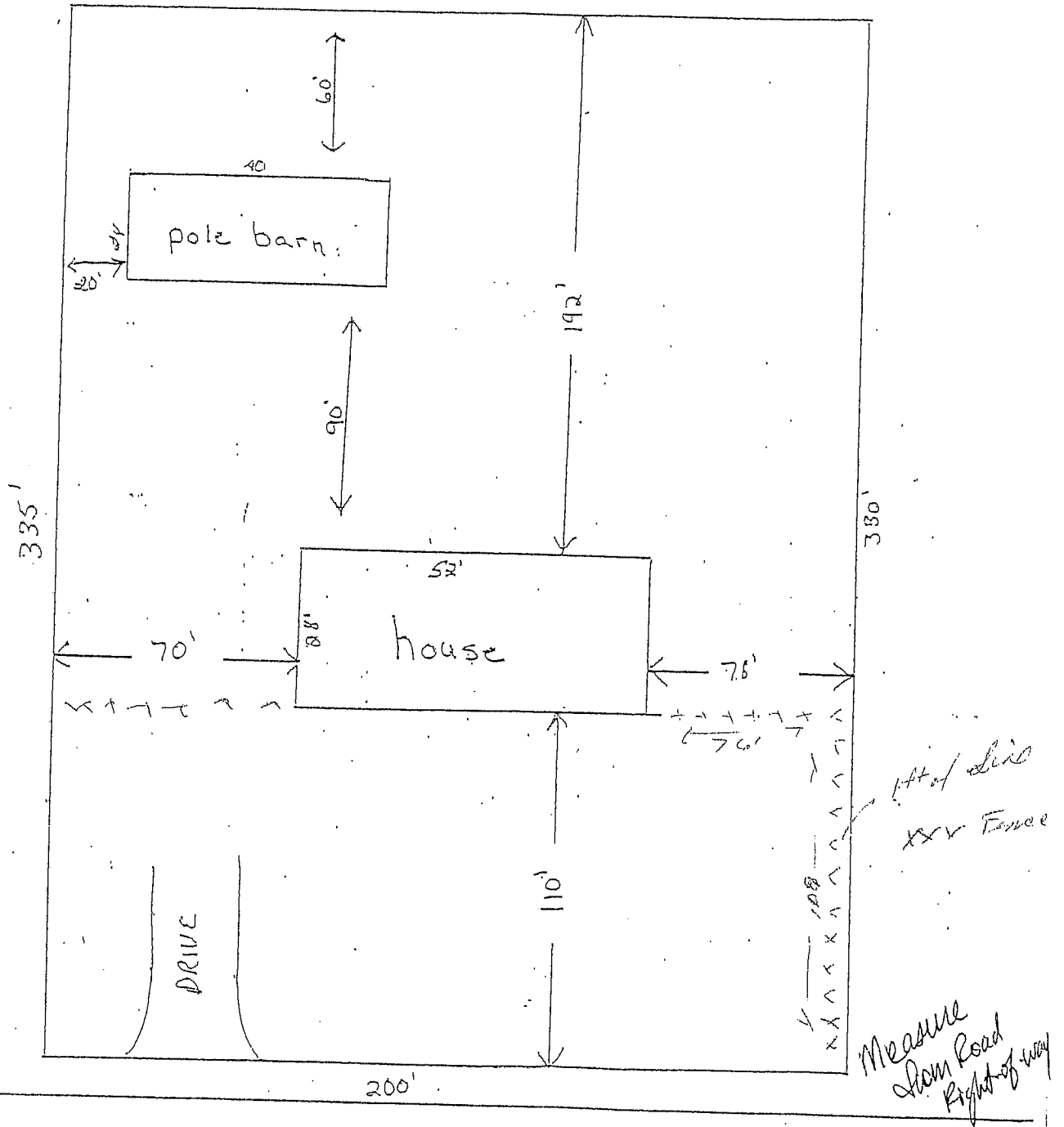
Project Address: _____

Property Tax #: _____

- | | |
|-------------------------------|---|
| 1) Draw lot lines in feet | 5) Show dimensions of all buildings |
| 2) Label street | 6) Show distance from all sides of buildings to all lot lines |
| 3) Draw existing structures | 7) Draw lakes, streams, and wet lands within 500 feet |
| 4) Draw proposed construction | 8) Contractor/owner will stake 2 adjacent lot lines |

Signature of Applicant/Agent: _____ Date: _____

EXAMPLE



NOTE: INDICATE LOCATION OF ROAD/STREET AND NORTH POINT