

# FRANKFORT CITY-COUNTY AIRPORT AUTHORITY

July 27, 2023

Frankfort Dow Memorial Field

Frankfort, Michigan 49635

**1. Opening:** The meeting was called to order at 7:00 p.m. by Chairman, Coury Carland.

**Members Present:** Coury Carland, Ken Laurence, Brooke Popp, Steve Koppin, Eric Pekrul, Brady Olsen, Tammy May.

**Members Absent:** None.

**Others Present:** Dick Bayer, Michelle Thompson, Al Popp, Mary Goethals.

**2. Approval of Agenda:** Motion by Laurence, supported by Popp, to approve the agenda as submitted; approved unanimously.

## **3. Annual Board Election:**

### **3.1 Officers:**

**Chairman:** Nomination by Pekrul to reelect Coury Carland, no further nominations; approved unanimously on a roll call vote of members present.

**Vice-Chairman:** Nomination by Popp to reelect Ken Laurence, no further nominations; approved on a unanimous roll call vote of members present.

**Secretary:** Nomination by Carland to reelect Mary Goethals, no further nominations; approved on a unanimous roll call vote of members present.

**Treasurer:** Nomination by Popp to reelect Michelle Thompson, no further nominations; approved on a unanimous roll call vote of members present.

**3.2 Bylaws:** Motion by Popp, supported by Olsen, to approve the Bylaws as submitted; approved unanimously.

**3.3 Meeting Calendar:** Motion by Laurence, supported by Olsen, to approve the proposed meeting calendar as present; approved unanimously.

## **4. Approval of Minutes:**

**4.1 Regular Meeting:** Motion by Popp, supported by Olsen, to approve the minutes of the July 27 meeting as submitted; approved unanimously. Michelle Thompson reported that the Authority has not yet received payment from the City of Frankfort as outlined in July. Following discussion, motion by Pekrul, supported by Laurence, that the Chairman and Administrator formulate a letter to the City Council requesting payment of the \$3000 as being collected from other townships; approved unanimously on a roll call vote of members present.

4.2 **Closed Session:** Motion by Popp, supported by Olsen, to approve the minutes of the closed session meeting of July 27, 2023; approved unanimously.

5. **Public Input:** None.

6. **Correspondence:** Dick Bayer reported on several e-mail messages relative to the lawsuit pending, as well as several noise complaints; no Board actions required

7. **County Commissioner Report:** None.

8. **Financial Reports:**

8.1 **Balance Sheet:** Michelle Thompson presented the Balance Sheet as of June 30, 2-23 showing a balance in checking and savings of \$86,290.42.

8.2 **Check Detail:** The report of checks drawn for June showed two EFT's dated 6/20 and checks #3615 through #3624 totaling \$43,850.06.

Motion by Popp, supported by Laurence, to approve the financial reports as presented; approved unanimously on a roll call vote of members present.

The treasurer noted the need for increased revenue, specifically expected outstanding state reimbursement. Discussion of perhaps obtaining an operating loan, questions as to how this could be considered.

9. **Airport Administrator Report:** Dick Bayer presented an overview of airport activity for July, including a total of 914 operations, 270 glider operations. He noted that the gliders will be returning on weekends. A request was made to authorize both Dick Bayer and Michelle Thompson use of the airport VISA card. Motion by Popp, supported by Olsen, to authorize both Bayer and Thompson use of the card; approved on a unanimous roll all vote of members present.

10. **Old Business:**

10.1 **Prein & Newhof:** The Pines negotiations have failed and the issue will go to trial scheduled for 8-28-23.

11. **New Business:**

11. **Rental Car:** An individual has offered a car for use as a courtesy car and to charge for gasoline and other expenses, payment to be 80/20 in favor of owner. This idea was strongly opposed.

12. **Public Input Agenda Items:** None.

13. **FCCAA Member Comments:** None.

14. **Next Meeting:** August 24, 2023, 7:00 p.m., Dow Memorial Field

**15. Adjournment:** Motion by Carland, supported by Olsen, to adjourn at 8:07 p.m.; approved unanimously.

Respectfully submitted,

Mary A. Goethals  
Recording Secretary