
DIRECTORY OF CHARGES

Adopted 02/28/2023



General County Fees

*Unless otherwise indicated, the following fees apply to all offices

Paper Copies (Black & White)	\$0.10 per sheet
Paper Copies (Color)	\$0.15 per sheet
Portable storage device	Actual Cost

Animal Control

ACO/Shelter Related Fees

Pick-up/Take in Fee	\$50
Kennel License Inspection	\$25
Kennel License per 10 Animals	\$10
Daily Boarding fee per Animal	\$20
County Dog Licenses:	
1 Year Altered	\$10
1 Year Non-Altered	\$20
3 Year Altered	\$25
3 Year Non-Altered	\$55
Violation Notice:	\$50
Cardboard Cat Carrier	\$5

Surrender Fees

Dogs in County	\$25
Dog out of County	\$50
Cats in County	\$20
Cats out of County	\$40
Litter of puppies consisting of 4 or more	\$50
Litter of puppies consisting of 4 or less	\$40
Litter of kittens consisting of 4 or more	\$50
Litter of kittens consisting of 4 or less	\$40

Adoption Fees

Large Breed Dogs	\$80
Small Breed Dogs	\$100
Large Breed Puppies	\$150
Small Breed Puppies	\$200
Cats	\$45
Kittens	\$75

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Reptiles	\$25
Large Horses	\$500
Small Horses	\$300
Rabbits	\$20
Rodents	\$20
Chickens	\$5
Pigs	\$50
Adoption Sterilization Contract Fee	\$150
Refundable with proof of Spay/Neuter	
10% Discount for Senior Citizens and Veterans	

Equalization

Aerial Photos		
	8 ½"x11"	\$2
	11"x17"	\$4
	36"x36"	\$30
Copies		\$1 per page
Realtor Summary Sheets		\$1
Emergency Services Map (fold up)		\$10
Emails		\$3
	Each Attachment	\$1
Faxes		\$3
	Each additional page	\$1
Digital Parcel Information (per Parcel)		\$0.015
	Whole county	\$10
	Part of County	\$20
GIS Parcel Polygon Layer (per Parcel)		\$0.05
	For entire county	\$1,000
GIS Address Point Layer (per address point)		\$0.05
	For entire County	\$800
Tax Maps/unrecorded documents		\$1 per page
Printed Mailing Labels		\$1 per page
	Plus, Processing Fee	\$20
Digital Tax Maps (Entire County)		\$70

Treasurer's Office

Dog Licenses

Unsexed 1 yr. License	\$10
Unsexed 3 yr. Licenses	\$25
Sexed 1 yr. License	\$20
Sexed 3 yr. Licenses	\$55
Delinquent Rates 1 yr.	\$30
Delinquent Rate 3 yr.	\$30

Treasurer

Non-Sufficient funds (NSF)	\$35
Folding	\$0.03 per piece
Folding with stuffing	\$0.06 per piece
Fax/Email Fee	\$4 for 1 page
Each additional page	\$1 per page

One year of Taxes

Name/address/description	\$0.25
Each year of Taxes	\$0.25
Or minimum per parcel	\$0.50

Example: Tax History Statement

	\$0.25 for name/address/description
+	\$1.25 for 5 years' worth of taxes
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	\$1.50 for total History Statement

Not current taxpayer:

History Statement	\$1.50
Plus, Single Printout (1 yr.)	\$1 per page
Plus, Multiple (6 yrs.)	\$1 per page

Clerk's Office

Court Fees*

Initial Filing Fees	\$150.00
Electronic Filing Fee (Effective 3/1/2016, SCAO Administrative Memorandum 2016-02)	\$25
Judgment & Order Entry	
Support of Minor Children	\$40
Custody/Parenting Time	\$80
Jury Fees	\$85
Motion Fees	\$20
Certified Copies	\$10
And each page	\$1
Copy from Court File	\$1 per page
Copy of transcripts in file	\$0.30 per page
Writ for Garnishment	\$15
Debtor subpoena	\$15
Appeal Fees	
From District to Circuit	\$150
From Circuit to Court of Appeals	\$25
From Probate to Circuit	\$150

Miscellaneous

Certified Copies (Vital Record)	\$10 first copy
Each Additional purchased at same time	\$3
Cremation Fee (Motion by BOC 2/10/2015)	\$40
DBA Filing	\$10
Certifying of existing DBA	\$2
DBA Dissolution	\$10
Certifying of existing dissolution	\$2

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Notary Bond Filing	\$10
Record Copying	\$0.50 per page
Fax Service/E-Mail	\$3
Each additional page	\$1
Computer Printout	\$1 per page
Address Label	\$0.10 per label
<u>Qualified Voter File (QVF)</u>	
Paper (per name)	\$0.04
Labels (per name)	\$0.05
Disk	
Up to 5,000 names	\$25
5,001-10,000 names	\$35
10,001 and over names	\$50.00

*Refer to Circuit court Fee Schedule dated 1/12/05 for additional fees

Probate Court

Fees vary, please contact our office for specific filing fees.

Register of Deeds

Recording	\$30
Document that assigns or discharge more than one instrument	\$3 per doc.*
Copies of Real Estate Records	\$1 per page
Addition fee to certify document	\$5
Warranty Deeds & Land Contract	
Must have tax certificate from County Treasurers Office	
Tax Certificate	
Up to 5 descriptions (per instrument)	\$5
Each additional description	\$0.20

***Assignment and Discharge Fees:**

For any document which assigns or discharges more than one instrument a \$3.00 fee shall be added for recording for each additional instrument so assigned or discharged.

Sheriff's Office

UD-10 Crash Reports	\$10
Police Reports	FOIA
Copies	\$0.10 per page
Look up Time	\$14.59 per hr
Copy of DVD/CD	\$5
Copies on USB	\$10 each
Photos	\$2 per print
Copied to CD	\$5
PPO Serving- MUST BE PAID IN ADVANCE NO MILEAGE	\$60
Seizure	\$80 per hr
Mileage (Round Trip)	\$0.87 per mile
Law Enforcement Standby	\$50 per hr
Mileage (Round Trip)	\$0.87 per mile
Paper Serving	\$26
Mileage (Round Trip)	\$0.87 per mile
Fingerprint Processing	
Ink & Roll (other than CCW)	\$15-First Card
Each additional Card	\$5
Live Scan Fingerprints (Volunteer)	\$56.25
Live Scan Fingerprints (Employment)	\$58.25
Live Scan Fingerprints (CPL)	\$15

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MSP- Individual w/Special Needs	\$45
Liquor Inspections	\$100
Special Liquor license Fee	\$50
Conviction Set Aside	\$65
Each additional Card	\$5
Notary Fee	No Charge