

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA July 11, 2023

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Meeting

Please click the link below to join the webinar:

www.youtube.com/@BenzieCounty

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

- 9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 6/27/23
 PUBLIC COMMENT
 FINANCE –
 A) Approval of Bills
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 ACTION ITEMS –
 A) Consider appointing officer and employee delegate for MERS Annual meeting
 B) Adopt Resolution declaring \$300,000 DTRF surplus for 22/23 Capital Project budget
 C) Adopt resolution giving consent to the Area Agency on Aging for Northwest Michigan
 Fiscal Year 2024 Implementation Plan
 D) Review RFP for opioid funding for publication
 E) Consider setting a public hearing to participate in the Michigan Lean and Green PACE
 program, as recommended by EDC
 F) Discussion regarding DTRF administration fee and consideration of its allocation
 G) Discussion regarding marihuana funding and consideration of its allocation
 H) Approve a letter to request staffing analysis of Jail
 I) Establish an Ad Hoc committee for EMS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT – Katie Zeits
 STUDY SESSION – None
 COMMITTEE APPOINTMENTS – None
 UNFINISHED BUSINESS –
 NEW BUSINESS –
 PRESENTATION:
9:30 a.m. MSU Annual Report
 PRESENTATION OF CORRESPONDENCE
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Comment” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31)	231-920-5028
District	III – Karen Cunningham (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West)	231-822-4067
District	IV – Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road).....	231-510-8804
District	V – Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road).....	231-822-4066
District	VI - Evan Warsecke (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31).....	231-822-4065
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
June 27, 2023

The Benzie County Board of Commissioners met in a regular session on Tuesday, June 27, 2023, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Markey, to approve the agenda as amended, removing presentation by Frankfort Area Land Trust. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Cunningham, to approve the regular session minutes of June 13, 2023, as amended. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:02 a.m. Public Comment – None

FINANCE

Bills: Motion by Nye, seconded by Warsecke, to approve payment of the bills from June 9, 2023, through June 22, 2023, in the amount of \$336,476.57, as presented. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Rebecca Hubers, Emergency Management, gave an update on the lower-level expansion at the Sheriff's Department. She will be meeting with the contractors every 2 weeks as the project moves forward and will be keeping the County Administrator updated. Waiting for all the signatures to be in place and permits right now. The Sheriff's department has been cleaning up the basement. On July 31, 2023, Grand Traverse Construction plans on mobilizing to and declare it a construction site. ~~at that point.~~ On August 7, 2023, will start demolition and excavation.

Commissioner Roelofs stated that he wanted to thank Emergency Management and her team, along with the Benzie County Sheriff's Department for supporting the 5K run in Lake Ann last week.

Doug Durand, Benzie Senior Resource Director, provided a written report, presented an update and answered any questions.

Nate Loop, Maples Director, provided a written report, presented an update and answered any questions.

ACTION ITEMS

Consider approving MCOLES application for grant funding for sponsoring a candidate through the police academy at NMC: Greg Huber was present to answer any questions. Motion by Warsecke,

COMMISSIONERS

Page 2 of 5

June 27, 2023

seconded by Markey, to approve the grant application for the Public Safety Academy Assistance Program and supports the sponsorship of two individuals into a certified police academy facilitated by Northwestern Michigan College, and further approves an agreement memorializing the relationship between Benzie County and the individual selected to complete such police academy and authorizes the Chair to sign, subject to approval as to its form by legal counsel. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Approve selling 2018 Dodge Charger through MIBid: Greg Hubers was present to answer any questions. Motion by Markey, seconded by Warsecke, to approve that a 2018 Dodge Charger vehicle be declared surplus and authorized for sale on the MIBid Internet Auction system, with proceeds to be deposited into the equipment replacement fund, patrol car expenses. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider the intergovernmental cooperative purchasing agreement with Omnia Partners for Central Dispatch: Cory Ellis was present to answer any questions. Motion by Jeannot, seconded by Markey, to authorize a master intergovernmental cooperative purchasing agreement with Omnia Partners for procurement and group pricing of equipment. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider accepting the Annual Hazardous Materials Emergency Preparedness (HMEP) Planning Grant: Rebecca Hubers was present to answer any questions. Motion by Markey, seconded by Nye, to approve the grant agreement with the Michigan State Police for the Hazardous Materials Emergency Preparedness Program and authorizes the Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Approve amendment to Mitch Shapiro's Broadband Consulting Services Agreement: Motion by Jeannot, seconded by Nye, to authorize an amendment to the consultant agreement with Mitch Shapiro, which broadens the scope of work in relation to digital equity, and outside subject matter expert partnerships, and gives Mr. Shapiro the flexibility to work within Benzie County's purchasing policy, as recommended by the Economic Development Committee. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider approving the services agreement related to Ironman: Motion by Sauer, seconded by Cunningham to approve the agreement to provide EMS services, Emergency Manager Oversight services, Extra Road Patrol and Central Dispatch services during the Ironman 70.3 Michigan Race, as prepared by County legal counsel and authorizes the Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider approving contract for remonumentation with Crystal Surveying LLC: Motion by Sauer, seconded by Jeannot, to approve an agreement with Crystal Surveying, LLC for services related to Benzie County remonumentation in the not to exceed amount of \$30,000 and authorizes the Chair to sign, such agreement subject to approval as to its form by legal counsel. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider approving proposal for HVAC replacement and installation of central air at EMS Station 2: Tom King was present to answer any questions. Motion by Cunningham, seconded by Markey, to accept the proposal from Nye Plumbing and Hearing Heating for replacement and upgrades to the heating and cooling system at EMS Station 2, in the not to exceed amount of \$10,000, with funds

COMMISSIONERS

Page 3 of 5

June 27, 2023

available in the EMS fund, building maintenance. Roll call. Ayes: Cunningham, Jeannot, Markey, Roelofs, Sauer and Warsecke Nays: None Abstained: Nye Motion carried.

Consider approving the proposal for flooring replacement at EMS Station 2: Tom King was present to answer any questions. Motion by Nye, seconded by Sauer, to accept the proposal from LL Flooring for floor installation at EMS Station 2, in the not to exceed amount of \$8,239, with funds available in the EMS fund, building maintenance. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider approving Infant in the Workplace Pilot Program Policy: Motion by Cunningham, seconded by Warsecke, to approve the Infant in the Workplace Policy and Procedures on a pilot program basis for one year at which point a re-evaluation of the program will be made. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Sauer, and Warsecke Nays: None Abstained: Roelofs Motion carried.

Opioid funding discussion: Discussion held. It was determined that there have been many presentations but not all had a proposal presented. The County Administrator will send out a request for proposals for projects and ideas on how this money can be spent, to be submitted to her office. After that they will be brought before the Board of Commissioners for additional discussion.

10:24 a.m. Break

10:32 a.m. Reconvene

COMMISSIONER REPORTS

Chair Roelofs attended the Village of Lake Ann meeting, the Lake Ann 5K Benefit Run, and Agenda Review.

Comm Jeannot provided a written report.

Comm Cunningham provided a written report.

Comm Nye provided a written report.

Comm Markey provided a written report.

Comm Warsecke attended the Inland Township meeting and the Colfax Township meeting.

Comm Sauer provided a written report.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

The MI Sparks grant for the Friends of the Betsie Valley Trail has been submitted. The Federal Government has allocated 1.5 billion dollars to Michigan for Internet and is hoping to be awarded some of that money to Benzie County. Later this week they will be sending out budget spreadsheets for your review and this will come before the Board of Commissioners at the July 11, 2023, meeting. The staff picnic last Friday went very well. The website is live in the background. Have ask that staff look at their pages and perform any updates needed. Hoping to go live by the end of July. Received the MERS 2022 Actuarial and will forward it on to the Commissioners to review. Another

COMMISSIONERS

Page 4 of 5

June 27, 2023

thing to keep track of and plan regarding turnover and longevity. There are 2 people eligible to retire this year and 10 people eligible to retire next year.

STUDY SESSION -None

COMMITTEE APPOINTMENTS -None

UNFINISHED BUSINESS -None

NEW BUSINESS - None

PRESENTATION OF CORRESPONDENCE

- Benzie Leelanau Health Department Agenda for June 28, 2023
- Letter from Lisa Pyne regarding WBJPC
- Benzie Transportation Authority Statements of Activities for December 2022
- Benzie Transportation Authority Statements of Activities for January 2023
- Benzie Transportation Authority Statements of Activities for February 2023
- Benzie Transportation Authority Statements of Activities for March 2023
- Benzie Transportation Authority Statements of Activities for April 2023
- Delta County Resolution #23-04, Second Amendment Sanctuary County
- Delta County Resolution #23-05, Changes to Statewide Septic Code
- St. Joseph County Resolution 8-2023

10:58 a.m. Public Comment

Motion by Jeannot, seconded by Markey, to adjourn at 11:58 a.m. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

INDEX

1. Approve the agenda as amended.
2. Approve the regular session minutes of June 13, 2023, as amended.
3. Approve payment of the bills from June 9, 2023, through June 22, 2023, in the amount of \$336,476.57, as presented.
4. Approve the grant application for the Public Safety Academy Assistance Program and supports the sponsorship of two individuals into a certified police academy facilitated by Northwestern Michigan College, and further approves an agreement memorializing the relationship between Benzie County and the individual selected to complete such police academy and authorizes the Chair to sign, subject to approval as to its form by legal counsel.
5. Approve that a 2018 Dodge Charger vehicle be declared surplus and authorized for sale on the MIBid Internet Auction system, with proceeds to be deposited into the equipment replacement fund, patrol car expenses.
6. Authorize a master intergovernmental cooperative purchasing agreement with Omnia Partners for procurement and group pricing of equipment.

COMMISSIONERS

Page 5 of 5

June 27, 2023

7. Approve the grant agreement with the Michigan State Police for the Hazardous Materials Emergency Preparedness Program and authorizes the Chair to sign.
8. Authorize an amendment to the consultant agreement with Mitch Shapiro, which broadens the scope of work in relation to digital equity, and outside subject matter expert partnerships, and gives Mr. Shapiro the flexibility to work within Benzie County's purchasing policy, as recommended by the Economic Development Committee.
9. Approve the agreement to provide EMS services, Emergency Manager Oversight services, Extra Road Patrol and Central Dispatch services during the Ironman 70.3 Michigan Race, as prepared by County legal counsel and authorizes the Chair to sign.
10. Approve an agreement with Crystal Surveying, LLC for services related to Benzie County remonumentation in the not to exceed amount of \$30,000 and authorizes the Chair to sign, such agreement subject to approval as to its form by legal counsel.
11. Accept the proposal from Nye Plumbing and Heating Heating for replacement and upgrades to the heating and cooling system at EMS Station 2, in the not to exceed amount of \$10,000, with funds available in the EMS fund, building maintenance.
12. Accept the proposal from LL Flooring for floor installation at EMS Station 2, in the not to exceed amount of \$8,239, with funds available in the EMS fund, building maintenance.
13. Approve the Infant in the Workplace Policy and Procedures on a pilot program basis for one year at which point a re-evaluation of the program will be made.

Art Jeannot
Commissioner Report
June 27, 2023

- **6/15 – Platte Township**
 - No issues other than working through existing projects with the WBJPC.
- **6/15 – Northern MI Community Action Agency**
 - Business As usual. I did become aware of a program that will be available this Fall for consumers in need of assistance paying their water bill. I will work with Commissioner Nye to share this information with the appropriate community leaders.
- **6/16 – EDC/BRA**
 - A full discussion was held regarding project assistance going forward with our broadband initiative. The BOC will be asked to approve an amendment to Mitch Shapiro's agreement to allow him to contract with resources necessary to complete this project.
 - The State of MI will soon announce the ROBIN grant awards. We fully anticipate that Benzie County will benefit from this award in the amount of \$5M. This money will be used exclusively for broadband access for underserved and unserved properties.
 - We are holding a special meeting on June 29th at 11am to discuss the future of the EDC.
 - A presentation was held by Lean and Green MI to gain our support of this initiative in Benzie County. This would be a tool for future building projects. This should be an agenda item for the June 27th meeting



27 June 23

Commissioner Cunningham, District 3

kcunningham@benzieco.net

231.822.4067

Attended/Presented

- 14 June PBLighthouse, requests place PBLH link on county website. 20 June, "Paint the Point", plein air artists painting onsite. 8 July, Open House, 18 July, Movie Night. Requests an update on qualifications for county insurance. PBLH is seeking a board member to fulfill treasurer duties.
- 20 June Frankfort City, approved all motions, water and sewer rates to increase 3% annually over the next three years. Approved to deny, Haan ARPA Funds. Successful for phase 1 of Rural Readiness Grant and will move onto phase two. Chief Rob Lozowski reported the communications tower location on "hospital hill", is not adequate. Pickleball and city dog park are asking for QR Codes to fundraise. Workforce housing, Jay White stated in Public Comment, two homes on Grove Place valued at 250K, will sell at 205K. Josh Mills, Superintendent, said "we're getting close on moving forward on Homestretch, 12/2BR units, rent \$950 with utilities per month. Mayor Holwerda, Treasurer/Clerk Spence and Josh Mills responded supportively to information about the county proposed, Baby in work place pilot.
- CLTwP, Public Comment concerning "blight" properties affecting safety and property values.
- 21 June Benzie County Chamber, questions concerning commissioner liaison; Chamber is a private organization and not required to follow OMA. Previous liaison was a member and as such opted to stay for the full meeting. Making Benzie Better(Natural Resources and Recreational Assets), TBA August. Discussed Kinship Care.
- 22 June Airport Authority, to be reported.

Community

Frankfort Business Accelerator, to draft a Memo of Understanding- MIHQ/Mark Smith. Housing update, Homestretch/see above/ project cost 2.8 mil, single income 58K, Housing helping to provide for the missing middle. Fisherman's Landing approved in 2009, 30 units higher end condos. Discussed next target group, senior housing(?). Discussed development opportunities.

7&4 TV, VIV23 Art Show interview.

VIV23 Board meetings

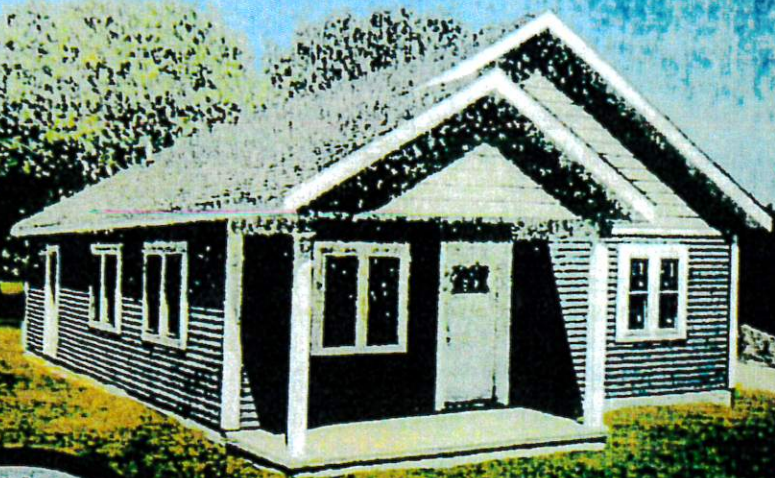
24 June VIVArt Show at TCHShow, 4-8pm, VIVartshow.com

Attended Frankfort Rotary meeting, and assorted meetings with constituents.

To attend Land Trust Fundraiser

Recommended reading: the Strategies document from the 23 May 23 Board of Commissioner packet

NEW COTTAGE STYLE HOMES FOR SALE



THE GROVE PLACE HOMES
(4) are located just off the
east end of Main Street
in the beautiful city of
Frankfort, Michigan

The homes appraised on
the open market for
\$274,000, and will sell for
\$205,500.

#20 / #30 / #40 / #50 GROVE PLACE FRANKFORT

- ① 3 Bedroom / 2 Bath - 1,176 sq. ft.
- ① 6,250 sq. ft. lots with City water & sewer
- ① Low maintenance/high quality vinyl siding & smart-board trim
- ① Durable Mission-style exterior fiberglass doors
- ① Energy efficient homes with zoned heating and air conditioning

TO LEARN MORE ABOUT COMMUNITY LAND TRUST HOMES
HOW TO QUALIFY, PLEASE VISIT

Rhonda Nye
District IV – Benzonia Township
Commissioner Report
June 27, 2023

June 13 – Village of Beulah

- Public meeting will be held for all stakeholders and public, likely at Mills Community House, regarding non-point source grant which will require rain gardens at ends of 2nd, 3rd and 4th streets and a storm drain under the trail.
- Andy Campbell, Baker Tilly Financial Advisors, gave a presentation regarding sewer project funding options.
- Peter Maris & David Rowe requested a zoning change for Eden Brook which would allow for the addition of 14 transient short-term rentals to fall under hotel/motel status. More information requested.
- Sewer rate increase approved.

June 14 – Benzonia Township

- Tim Maylone, Cherry Capital, requested approval of a Metro Act Agreement which would move process to the Road Commission for approval. This agreement would allow use of the roads for broadband fiber to homes. Sample resolution to be provided and considered at July meeting.
- New design and cost for proposed fire barn to be provided soon.
- Crystal Lake Watershed Overlay Ordinance update discussed; still being reviewed by attorney and will be considered at July meeting.
- New grant writer has submitted an application for a 2% grant.

June 16 – EDC

- Presentation given by Lean and Green Michigan. Essentially a public/private partnership for long term financing which would require a special assessment against the property tax roll (no cost to taxpayers); incentivizes energy efficient building choices. Recommendation for BOC approval.
- Recommendation to BOC to amend contract with Mitch Shapiro to allow him to secure professional expertise in areas required in ROBIN and BEADS grant applications to advance broadband for all efforts.
- ROBIN grant award announcement expected this week. ROBIN map released prior to announcement appears to show Benzie County as recipient. Next step is 45 day procedural comment period.

June 16 – 19th Circuit Court, 85th District Court and Manistee Probate Court Security Committee Meeting

- Review of trial: People v. R. Freebold – consensus was that the trial went well.
- Update on Additional Security Personnel and their role in the building.
- End of COVID-19 National Public Health Emergency and what that means for court operations; court services transitioned back to in person.

Tim Markey
Commissioner Report
June 27, 2023

June 14th – Homestead Township Board

- Don Schmid, a private citizen who is a pickleball enthusiast, gave a presentation on pickleball and its popularity. The purpose of the presentation was to encourage the township to install some pickleball courts in the park behind the township hall.
- The township is looking to install security cameras up by the baseball field restrooms and pole barn. The push for the cameras is due to re-occurring vandalism.

June 19th – LPT (No LEPC this Month)

- Approved 2 annex for the Emergency Operations Plan update process.
 - Fire Service Annex C
 - Health and Medical Annex D
- Rest of the meeting was mostly informational

June 20th – Networks Northwest / Northwest Michigan Works!

- The Audit was presented for both originations, Networks Northwest & Northwest Michigan Works. Both audits were found to present fairly, so great audits.
- Had a presentation from TTCI – Traverse Transportation Coordinating Initiative
 - As of December 29, 2022, Areas of Grand Traverse County were designated as Urban per the 2020 census. With the designation on Urban, that region can apply for much larger federal grants for road projects.
 - They are in the process of creating a MPO (Metropolitan Planning Organization). For more information, please go to the Networks Northwest TTCI [MPO FAQ Link](#)

June 21st – Benzie Senior Recourses

- Doug usually provides an excellent update and I'll let him deliver his presentation.

June 26th – MAC Judiciary and Public Safety Committee

- Will provide updates as I see necessary

Tammy Bowers

From: Gary Sauer
Sent: Tuesday, June 20, 2023 4:04 PM
To: Tammy Bowers
Subject: Commissioner Report District 7

6-13 Gilmore Twp. Planning commission public hearing 6-29 at 6 pm. Changes to Article 9 proposed. Approached about an indoor grow operation.

6-13 Weldon Twp. Crystal Commons project ran into difficulties with FAA and MDOT concerns about flight path no action was taken.

6-15 Village of Elberta. Normal business. Still concerns with sufficient employees did hire a new person for the DPW. Still need a deputy clerk.

6-16 Court Security. Discussed the Freebold trial security wise was well handled. Still working on enough deputy's and bailiffs.

6-19 School Safety Committee. Discussed building projects at both schools, have had some boots removed causing some concerns but were handled. Homestead Hills still on schedule.

Will have a Road Commission and Maples meeting before the next board meeting I will discuss any relevant information. Sent from my iPad

Finance Report

Finance Issues:

Approval of bills from June 23, 2023 through July 6, 2023 in the amount of \$277,499.55.

THE LBA is working on the completion of 3 grant projects for round 1 funding. We submitted the grant application for round 2 funding but were unsuccessful. It was a competitive round. Planning is underway for round 3 grant funding (\$500,000 guaranteed federal funds) to be awarded in the fall. The caveat to this round is that since our median household income is greater than allowed at the Federal level, we will not be able to do demolition. Our projects are limited to renovation or acquisition for housing for folks less than 80% AMI. This could prove to be challenging, but we are convening a meeting of other housing stakeholders in the county to strategize on how we can work together to utilize these “guaranteed” (if your project is approved) funding. The Land Bank Authority is busy.

The treasurer’s foreclosure land sale is scheduled for August 25 this year. We currently have 7 parcels on the list, but that is subject to change.

The final Chart of Accounts transition occurred on May 30th after hours. We were pleased with the rollout, knowing that there was some cleanup and adjustments that were needed once the new chart of accounts was in place. All I can say is #TeamBenzieBaby! We work well together.

CASH SUMMARY BY FUND FOR BENZIE COUNTY
 FROM 10/01/2022 TO 07/10/2023
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2022	Total Debits	Total Credits	Ending Balance 07/10/2023
101	GENERAL FUND	2,048,287.41	8,604,761.22	11,447,869.37	(794,820.74)
201	BENZIE COUNTY ROAD COMMISSION	2,304,549.62	10,493,588.85	8,944,558.16	3,853,580.31
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
210	AMBULANCE FUND	1,024,677.84	3,594,349.13	3,090,075.29	1,528,951.68
213	JAIL OPERATIONS FUND	97,064.58	3,691,450.56	3,202,141.98	586,373.16
214	BENZIE KIDS	5,581.66	905.30	810.60	5,676.36
215	FRIEND OF THE COURT FUND	92,678.13	3,401.21	0.00	96,079.34
216	SEASONAL ROAD PATROL FUND	42,221.31	9,780.90	13,553.80	38,448.41
217	SNOWMOBILE PATROL FUND	12,624.25	10,218.81	10,830.96	12,012.10
218	MARINE PATROL FUND	4,193.87	39,221.32	33,233.91	10,181.28
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	1,698,547.54	5,296,587.23	4,752,857.43	2,242,277.34
228	SOLID WASTE/RECYCLING FUND	233,752.52	509,035.22	400,537.80	342,249.94
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	807.15	135,560.16	129,458.60	6,908.71
232	SHERIFF'S K-9 FUND	45,303.84	16,996.37	5,834.74	56,465.47
234	SHERIFF'S DIVE TEAM	1,207.98	0.00	0.00	1,207.98
235	CDBG GRANTS	0.00	0.00	0.00	0.00
236	SCHOOL RESOURCE OFFICER	126,704.37	684,956.18	415,906.11	395,754.44
239	LAND BANK AUTHOITY FUND	160,160.75	192,210.87	185,525.94	166,845.68
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	18,229.75	3,056.57	4,223.00	17,063.32
244	E.D.C. ENTERPRISE FUND	0.00	24,805.00	29,610.00	(4,805.00)
245	REMONUMENTATION/SURVEY GRANT FUND	22,963.17	36,949.55	48,077.50	11,835.22
246	GIS INFORMATION SYSTEM	9,911.28	0.00	0.00	9,911.28
249	BUILDING DEPARTMENT FUND	131,119.02	579,568.72	592,964.88	117,722.86
251	ANIMAL CONTROL FUND	76,452.48	391,240.32	354,991.94	112,700.86
254	SOIL EROSION (SESSC) FUND	52,832.47	26,600.00	24,400.00	55,032.47
256	REG OF DEEDS AUTOMATION FUND	122,165.53	53,030.88	67,398.42	107,797.99
257	JUSTICE TRAINING (302 FUND)	549.31	5,139.48	2,000.00	3,688.79
258	HOMELAND SECURITY GRANTS	1,629.99	0.00	0.00	1,629.99
259	DISPATCHER TRAINING FUND	13,327.83	19,751.42	21,446.84	11,632.41
260	INDIGENT DEFENSE COUNSEL	494.29	162,148.00	138,984.00	23,658.29
261	911 EMERGENCY SERVICE FUND	398,430.67	1,385,185.58	1,412,544.57	371,071.68
262	SHERIFF'S FORFEITURE FUND	0.73	0.00	0.00	0.73
263	CPL CLERK TECHNOLOGY FUND	75,143.01	11,542.98	2,860.84	83,825.15
264	LOCAL CORRECTIONS OFFICER TRAINING F	2,499.94	2,000.00	0.00	4,499.94
265	TNT OFFICER MILLAGE FUND	38,603.18	245,213.87	185,191.56	98,625.49
269	LAW LIBRARY FUND	5,105.98	30,467.08	32,934.16	2,638.90
276	COMMISSION ON AGING MILLAGE FUND	306,517.13	2,387,072.92	2,288,988.33	404,601.72
281	OPIOID SETTLEMENT FUND	0.00	93,281.05	0.00	93,281.05
282	CARES ACT	255,411.85	20,000.00	11,714.47	263,697.38
285	POINT BETSIE LIGHTHOUSE FUND	3,039.11	293,322.00	293,322.00	3,039.11
286	AMERICAN RESCUE PLAN ACT (ARPA) GRA	3,467,719.02	1,052,713.50	1,865,340.24	2,655,092.28
287	FAMILY COURT GRANTS	54,913.26	0.00	0.00	54,913.26

CASH SUMMARY BY FUND FOR BENZIE COUNTY
 FROM 10/01/2022 TO 07/10/2023
 FUND: ALL FUNDS
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2022	Total Debits	Total Credits	Ending Balance 07/10/2023
292	CHILD CARE FUND	108,394.30	361,387.12	365,937.69	103,843.73
293	VETERAN'S RELIEF FUND	46,987.31	218,564.62	180,051.14	85,500.79
295	AIRPORT AUTHORITY FUND	117.91	74,581.46	89,255.54	(14,556.17)
296	JUVENILE JUSTICE FUND	157.73	47,500.00	60,000.00	(12,342.27)
298	VETERAN'S MEMORIAL FUND	21,540.93	260.00	240.00	21,560.93
310	GOVERNMENT CENTER ADDITION DEBT FUND	171,371.38	0.00	0.00	171,371.38
366	JAIL RESERVE FUND	0.00	0.00	0.00	0.00
391	MAPLES DEBT/MILLAGE FUND	483,308.87	691,223.37	290,756.39	883,775.85
401	CAPITAL IMPROVEMENT FUND	369,435.54	593,501.30	800,326.86	162,609.98
425	EQUIPMENT REPLACEMENT FUND	87,058.66	57,231.28	59,741.50	84,548.44
491	MCF RENOVATIONS FUND	0.00	0.00	0.00	0.00
507	RAILROAD POINT (RRPNA) ENDOWMENT FUN	16,758.55	6,110.00	13,477.80	9,390.75
508	PARKS/REC ICE RINK FUND	4,291.69	1,000.00	0.00	5,291.69
512	MEDICAL CARE FACILITY FUND	4,347,098.16	11,659,291.19	12,066,326.92	3,940,062.43
516	DELINQUENT TAX REVOLVING FUND	4,493,772.48	3,540,395.37	3,539,117.14	4,495,050.71
532	TAX FORECLOSURE FUND	705,698.39	697,517.73	354,981.77	1,048,234.35
535	CDBG HOUSING GRANT FUND	25,273.62	40,188.82	30,003.10	35,459.34
569	BUILDING AUTHORITY	5,144.46	0.00	0.00	5,144.46
595	COMMISSARY/CONCESSION FUND-JAIL	1,429.04	7,203.14	5,643.41	2,988.77
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	5,367,287.93	10,544,787.44	15,725,635.54	186,439.83
704	PAYROLL CLEARING FUND	124,465.34	4,867,790.70	4,890,301.00	101,955.04
714	SHERIFF'S INMATE TRUST FUND	5,108.76	179,699.63	157,301.36	27,507.03
721	LIBRARY PENAL FINE FUND	23,080.22	48,082.39	0.00	71,162.61
	TOTAL - ALL FUNDS	29,415,374.98	73,742,427.81	78,639,284.60	24,518,518.19

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 06/23/2023 - 07/06/2023

Page: 1/11

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	52.52	90395
101-101-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	20.84	90351
101-101-727.00	OFFICE SUPPLIES	DA DESIGNS	NAME TAGS ZEITS, PALFEY,SAUER & CUNNIIN	43.00	90322
101-101-860.00	TRAVEL	KAREN CUNNINGHAM	PER DIEM MILEAGE FOR JUNE 2023	58.30	90332
101-101-860.00	TRAVEL	WARSECKE, EVAN	PER DIEM MILEAGE FOR APRIL/MAY/JUNE 202	119.87	90356
101-101-860.00	TRAVEL	GARY SAUER	MILEAGE FOR THE MONTH OF JUNE 2023	184.71	90398
101-101-900.00	PRINTING & PUBLISHING	VISA	VISA - COMBINED JUNE 2023	210.00	30
Total For Dept 101 BOARD OF COMMISSIONERS				689.24	
Dept 111 HISTORY (PAYROLL INS/FRINGE)					
101-111-717.00	MEDICAL/DENTAL/VISION INSURANCE	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	90410
101-111-717.00	MEDICAL/DENTAL/VISION INSURANCE	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEMNET	175.00	90451
101-111-717.01	MEDICAL INSURANCE TO MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	1,401.93	90337
Total For Dept 111 HISTORY (PAYROLL INS/FRINGE)				1,751.93	
Dept 172 ADMINISTRATOR					
101-172-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	35.44	90395
101-172-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	109.73	90351
101-172-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	10.50	90351
101-172-727.00	OFFICE SUPPLIES	DA DESIGNS	NAME TAGS ZEITS, PALFEY,SAUER & CUNNIIN	43.00	90322
Total For Dept 172 ADMINISTRATOR				198.67	
Dept 215 COUNTY CLERK					
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	33.96	90395
101-215-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	102.72	90351
101-215-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	17.50	90351
101-215-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI	FIRST AID KIT	18.54	90345
101-215-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI	PRE INKED STAMP "SET ASIDE"	34.99	90345
101-215-955.00	DUES & REGISTRATIONS	VISA	VISA - COMBINED JUNE 2023	60.00	30
Total For Dept 215 COUNTY CLERK				267.71	
Dept 233 CENTRAL SERVICES					
101-233-730.00	POSTAGE	NUGENT ACE HARDWARE	UPS - ROD	14.91	90344
101-233-730.00	POSTAGE	U.S. POSTMASTER - BEULAH	POSTAGE FOR XPERT FUFLIIMENT VILL/SUM 2	5,000.00	90355
101-233-730.00	POSTAGE	AUTOMATED BUSINESS EQUIPME	POSTAGE LABELS - POSTAGE MACHINE	48.97	90369
101-233-874.00	MEDICAL INSURANCE - RETIREES	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	18.56	90395
101-233-940.20	EQUIPMENT LEASE-40029846	TEAM FINANCIAL GROUP, INC.	CUSTOMER #40029846 CONTRACT # 40029846-	189.93	90439
Total For Dept 233 CENTRAL SERVICES				5,272.37	
Dept 253 COUNTY TREASURER					
101-253-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	29.32	90395
101-253-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	57.34	90351
101-253-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	10.50	90351
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	61.86	90329
101-253-900.00	PRINTING & PUBLISHING	THE PIONEER GROUP	ANNUAL SUBSCRIPTION	65.00	90443
101-253-961.00	TRAINING & SCHOOLS	VISA	VISA - COMBINED JUNE 2023	75.00	30
Total For Dept 253 COUNTY TREASURER				299.02	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	18.56	90395
101-257-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	102.39	90351
101-257-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	14.00	90351
101-257-967.00	PROJECT EXPENSES - AERIALS	COLLIGO GIS, INC.	BENZIE COUNTY 2023 PARCEL MAINTENANCE	3,500.00	90386

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 06/23/2023 - 07/06/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 2/11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 257 EQUALIZATION DEPARTMENT					
Total For Dept 257 EQUALIZATION DEPARTMENT				3,634.95	
Dept 265 BUILDING & GROUNDS					
101-265-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	4.64	90395
101-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	LIFE INS AND S/T L/T DISABILITY	28.62	90351
101-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	LIFE INS AND S/T L/T DISABILITY	3.50	90351
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	MISC FITTINGS, HOSE ADAPTER ETC JAIL/DI	15.99	90344
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	LIGHT BULBS, BATTERIES	47.98	90344
101-265-800.00	CONTRACTED SERVICES	KATHY HELINE CLEANING	CAMPUS CLEANING FOR MONTH OF JUNE 2023	5,600.00	90333
101-265-800.00	CONTRACTED SERVICES	STATE OF MICHIGAN	ELEVATOR CERTIFICATE OF OPERATION RENEW	285.00	90352
101-265-853.00	CELLULAR PHONES	ZEITS, KATIE	MONTHLY STIPEND PHONE	30.00	90457
101-265-935.00	BUILDING REPAIRS	NUGENT ACE HARDWARE	MISC FITTINGS, HOSE ADAPTER ETC JAIL/DI	97.31	90344
Total For Dept 265 BUILDING & GROUNDS				6,113.04	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-815.20	ADMINISTRATION FEES - MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	1,166.67	90337
Total For Dept 266 LEGAL & CONTRACTED SERVICES				1,166.67	
Dept 283 CIRCUIT COURT					
101-283-702.00	SALARY - ELECTED OFFICIALS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	7,589.63	90337
101-283-725.00	COST OF FRINGE BENEFITS - TO MAN	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	4,567.75	90337
101-283-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE CIRCUIT CRT C	166.29	90336
101-283-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	2,175.35	90337
101-283-804.00	RECORDING SERVICES	MARCIA TOMKIEWICZ	RECORDING FEES COURT REPORTER	210.00	90338
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	NORTH POINTE LEGAL, PLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	2,100.00	90421
101-283-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN SER	CONT #450-9688610-001 PROBATION COPIER	67.52	90357
101-283-860.00	TRAVEL	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE CIRCUIT CRT C	77.36	90336
101-283-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE & MEALS JUNE 13,15 & 20, 2023	157.50	90428
101-283-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	638.08	90337
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR	YAGER, WESLEY D	CONTRACTED SERVICES DRUG COURT	1,600.56	90456
Total For Dept 283 CIRCUIT COURT				19,350.04	
Dept 286 DISTRICT COURT					
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	64.76	90395
101-286-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	LIFE INS AND S/T L/T DISABILITY	180.02	90351
101-286-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	LIFE INS AND S/T L/T DISABILITY	23.28	90351
101-286-727.00	OFFICE SUPPLIES	VISA	VISA - COMBINED JUNE 2023	21.19	30
101-286-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITIONIN	WATER COOLER RENTAL	12.00	90416
101-286-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LIM	MISC OFFICE SUPPLIES FOLDERS, STAPLES,	106.62	90423
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	KEHR, LINDA MOOREY	ATTY COURT APP ATTY R DECOOK	300.00	90409
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	SMITH & JOHNSON ATTORNEYS,	PROF SVCS D CLARK	300.00	90432
101-286-962.20	JIS RELATED COSTS	JUDICIAL MANAGMENT SYSTEMS	PDF DOCUMENT SUPPORT JUNE 2023	70.00	90408
Total For Dept 286 DISTRICT COURT				1,077.87	
Dept 296 PROSECUTING ATTORNEY					
101-296-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	38.60	90395
101-296-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	LIFE INS AND S/T L/T DISABILITY	128.07	90351
101-296-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	LIFE INS AND S/T L/T DISABILITY	17.50	90351
101-296-727.00	OFFICE SUPPLIES	VISA	VISA - COMBINED JUNE 2023	16.95	30
101-296-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNEXIS	JUNE 2023 4252ZSHK8	181.00	90429
101-296-955.00	DUES & REGISTRATIONS	MICHIGAN STATE POLICE - C	ARSON SCHOOL - AMANDA CRAIG	150.00	90418
Total For Dept 296 PROSECUTING ATTORNEY				532.12	

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 3/11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	160.32	90395
101-301-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	436.39	90351
101-301-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	49.00	90351
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	19-1 OIL CHANGE 105470 MILES	62.44	90360
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	FUEL JUNE 2023 BCSO	3,948.50	90372
101-301-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC.	20-2 BATTERY REPLACEMENT	208.11	90420
101-301-850.00	TELEPHONE	CHARTER COMMUNICATIONS	ROAD -	17.61	90384
101-301-961.00	TRAINING & SCHOOLS	CALVIN DENNIS	BLS/CPR AND STOP THE BLEED 25 EACH	250.00	90381
101-301-961.00	TRAINING & SCHOOLS	PRI MANAGEMENT GROUP	T&S LISA COLE	168.00	90426
101-301-970.00	EQUIPMENT	PRO COMM INC	TICKET PRINTER - STOCK	850.00	90347
Total For Dept 301 SHERIFF				6,150.37	
Dept 333 SECONDARY ROAD PATROL					
101-333-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	15.40	90395
101-333-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	35.08	90351
101-333-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	3.50	90351
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	FUEL JUNE 2023 BCSO	300.78	90372
Total For Dept 333 SECONDARY ROAD PATROL				354.76	
Dept 426 EMERGENCY MANAGEMENT					
101-426-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	9.28	90395
101-426-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	36.60	90351
101-426-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	3.50	90351
Total For Dept 426 EMERGENCY MANAGEMENT				49.38	
Dept 442 DRAIN COMMISSION					
101-442-819.00	CONTRACT SERVICE - LAKE LEVELS	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM WA	333.33	90391
Total For Dept 442 DRAIN COMMISSION				333.33	
Dept 648 MEDICAL EXAMINER					
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	2,127.94	90337
101-648-835.00	LAB FEES	NMS LABS	LAB FEES - BNZ23-010	179.00	90343
101-648-835.00	LAB FEES	PAUL OLIVER MEMORIAL HOSP	P BURCH XRAYS ME	1,608.00	90346
101-648-835.00	LAB FEES	RGS REMOVALS	AUTOPSY SLIDES	307.00	90348
101-648-970.00	EQUIPMENT- MEDICAL EXAMINER	STERICYCLE, INC.	SITE 002: BENZIE COUNTY EMS, STERI-SAFE	811.14	90437
Total For Dept 648 MEDICAL EXAMINER				5,033.08	
Dept 649 MENTAL HEALTH					
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWORK	MONTHLY APPROPRIATION JULY 2023	9,534.59	90383
Total For Dept 649 MENTAL HEALTH				9,534.59	
Dept 662 JUVENILE DIVISION					
101-662-702.00	WAGES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	4,555.31	90337
101-662-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITION	IN JUV PROB WATER	12.00	90339
Total For Dept 662 JUVENILE DIVISION				4,567.31	
Dept 670 DHHS BOARD					
101-670-721.00	PER DIEM - DHHS BOARD	HARRISON, SCOTT	DHHS MEETING PER DIEM 06.22.23	40.00	90327
101-670-721.00	PER DIEM - DHHS BOARD	JOWETT, GAYLORD	DHHSB MEETING 6.22.23	40.00	90331
101-670-721.00	PER DIEM - DHHS BOARD	SCHAFFER, DONALD E.	DHHSB MEETING 6.22.23	40.00	90349
101-670-860.00	TRAVEL - DHHS BOARD	SCHAFFER, DONALD E.	DHHSB MEETING 6.22.23	5.90	90349
Total For Dept 670 DHHS BOARD				125.90	

07/06/2023 01:55 PM

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 06/23/2023 - 07/06/2023

Page: 4/11

BOTH JOURNALIZED AND UNJOURNALIZED

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 711 REGISTER OF DEEDS					
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	29.32	90395
101-711-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	101.83	90351
101-711-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	17.50	90351
101-711-727.00	OFFICE SUPPLIES	VC3 INC	ROD COMPUTER REPAIR - RAM LIFETIME WARF	52.00	90314
101-711-860.00	TRAVEL	EBERHART, PAULA	MILEAGE TO DISTRICT 2 MEETING	65.11	90392
Total For Dept 711 REGISTER OF DEEDS				265.76	
Total For Fund 101 GENERAL FUND				66,768.11	
Fund 210 AMBULANCE FUND (BLS)					
Dept 265 BUILDING & GROUNDS					
210-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 2 PEST CONTROL	66.00	90340
210-265-850.01	INTERNET SERVICE	BRIGHTSPEED	INTERNET/PHONE CHARGES FOR THE MONTH OF	307.69	90319
210-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONIN	ST3 WATER	61.50	90416
Total For Dept 265 BUILDING & GROUNDS				435.19	
Dept 651 EMERGENCY MEDICAL TECHNICIANS					
210-651-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	20.04	90395
210-651-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	58.95	90351
210-651-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	7.00	90351
Total For Dept 651 EMERGENCY MEDICAL TECHNICIANS				85.99	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	163.48	90395
210-655-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	477.14	90351
210-655-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	49.00	90351
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	301.79	90379
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	2,811.14	90379
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	20.73	90379
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	15.57	90379
210-655-748.00	GAS, OIL & GREASE	WEX BANK	FUEL	279.19	90358
210-655-748.00	GAS, OIL & GREASE-EMS	BENZIE COUNTY ROAD COMMISSE	FUEL - EMS JUNE 2023	3,276.02	90372
210-655-749.00	VEHICLE REPAIRS	WILLIAMS CHEVROLET	KEY AND FOB FOR 61	236.67	90454
210-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	A31 OIL CHANGE	107.39	90455
210-655-751.00	UNIFORMS	TELE-RAD, INC.	CALVIN D PANTS	110.00	90441
210-655-955.00	DUES & REGISTRATIONS	VISA	VISA - COMBINED JUNE 2023	225.00	30
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				8,073.12	
Total For Fund 210 AMBULANCE FUND (BLS)				8,594.30	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	28.63	90351
213-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	3.50	90351
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	MISC FITTINGS, HOSE ADAPTER ETC JAIL/DI	20.99	90344
213-265-783.00	EQUIP. SERVICES & SUPPLIES	NUGENT ACE HARDWARE	MISC FITTINGS, HOSE ADAPTER ETC JAIL/DI	7.99	90344
213-265-935.00	JAIL REPAIRS	KYLE'S WELDING AND FABRIC	SALLY PIRT BENCH/THRESHOLD	1,175.00	90335
213-265-935.00	JAIL REPAIRS	MR. ROOTER PLUMBING	MAIN LINE CLOG - JAIL	416.50	90342
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	MISC FITTINGS, HOSE ADAPTER ETC JAIL/DI	275.77	90344
Total For Dept 265 BUILDING & GROUNDS				1,928.38	
Dept 351 JAIL - CORRECTIONS					
213-351-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	143.44	90395

07/06/2023 01:55 PM

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 06/23/2023 - 07/06/2023

Page: 5/11

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 213 JAIL OPERATIONS FUND					
Dept 351 JAIL - CORRECTIONS					
213-351-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	511.25	90351
213-351-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	54.78	90351
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 06182023 TO 06242023	1,856.00	90382
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL JUNE 2023 BC SO	128.05	90372
213-351-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, INC.	17 VANS BRAKES ALL AROUND	827.60	90401
213-351-800.00	CONTRACTED SERVICES	TKS SECURITY	QUARTERLY FEES	384.00	90448
213-351-834.00	PRISONER MEDICAL	CORRECTIONAL RECOVERY	CR FEE DOS 04022023 DH	259.00	90321
213-351-865.00	PRISONER TRANSFER	BENZIE COUNTY SHERIFF OFFI	PETTY CASH - JUNE 2023	166.28	90316
213-351-940.20	EQUIPMENT LEASE - COPIER-4003142	TEAM FINANCIAL GROUP, INC.	CUST# 40031429 CNRT # 40031429-1 JULY	307.00	90440
213-351-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF OFFI	PETTY CASH - JUNE 2023	8.26	90316
213-351-961.00	TRAINING & SCHOOLS	CALVIN DENNIS	BLS/CPR AND STOP THE BLEED 25 EACH	250.00	90381
Total For Dept 351 JAIL - CORRECTIONS				4,895.66	
Total For Fund 213 JAIL OPERATIONS FUND				6,824.04	
Fund 216 SEASONAL ROAD PATROL FUND					
Dept 335 SEASONAL ROAD PATROL					
216-335-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL JUNE 2023 BC SO	265.39	90372
Total For Dept 335 SEASONAL ROAD PATROL				265.39	
Total For Fund 216 SEASONAL ROAD PATROL FUND				265.39	
Fund 218 MARINE PATROL FUND					
Dept 000					
218-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL JUNE 2023 BC SO	47.10	90372
218-000-751.00	UNIFORMS	VISA	VISA - COMBINED JUNE 2023	86.00	30
218-000-930.00	EQUIPMENT REPAIR	AMAZON CAPITAL SERVICES, I	MARINE REPAIR	9.89	90368
Total For Dept 000				142.99	
Total For Fund 218 MARINE PATROL FUND				142.99	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-702.00	WAGES-ATTENDANT	WOOD, MARLENE	SITE DEEP CLEAN JUNE 2023 #49	980.00	90359
228-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	4.64	90395
228-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	29.96	90351
228-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	3.50	90351
228-000-748.00	GAS, OIL & GREASE- RECYCLING	BENZIE COUNTY ROAD COMMIS	FUEL - JUNE 2023 RECYCLING	114.75	90372
Total For Dept 000				1,132.85	
Total For Fund 228 SOLID WASTE/RECYCLING FUND				1,132.85	
Fund 236 SCHOOL RESOURCE OFFICER					
Dept 000					
236-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	24.68	90395
236-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	68.23	90351
236-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	7.00	90351
236-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL JUNE 2023 BC SO	424.91	90372
236-000-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE COMM	18-3 DOCKING STATION FIX	226.76	90400
236-000-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE COMM	23-1 WIRELESS MIC ISSUE	71.25	90400
236-000-957.00	MISCELLANEOUS	VISA	VISA - COMBINED JUNE 2023	1,033.81	30
236-000-957.00	MISCELLANEOUS	POSITIVE PROMOTIONS, INC	SRO GIVEWAYS	877.28	90425
236-000-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF OFFI	PETTY CASH - JUNE 2023	62.35	90316

07/06/2023 01:55 PM

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 06/23/2023 - 07/06/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 6/11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 236 SCHOOL RESOURCE OFFICER					
Dept 000					
236-000-961.00	TRAINING & SCHOOLS	VISA	VISA - COMBINED JUNE 2023	360.40	30
		Total For Dept 000		3,156.67	
		Total For Fund 236 SCHOOL RESOURCE OFFICER		3,156.67	
Fund 239 LAND BANK AUTHOITY FUND					
Dept 000					
239-000-967.00	PROJECT EXPENSES	FISHBECK	FOR PROF SERV. RENDERED THRU 6/9/23	6,493.83	90396
239-000-967.00	PROJECT EXPENSES	LUCAS V. MIDDLETON	ATTORNEY LAND BANK SERVICES	500.00	90414
239-000-967.00	PROJECT EXPENSES	VILLAGE OF THOMPSONVILLE	LAND BANK PROP TAXES FOR 12-501-119-00	183.04	90452
239-000-967.00	PROJECT EXPENSES	WELDON TOWNSHIP TREASURER	LAND BANK PROP TAXES FOR 12-501-119-00	285.07	90453
		Total For Dept 000		7,461.94	
		Total For Fund 239 LAND BANK AUTHOITY FUND		7,461.94	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 373 MECHANICAL INSPECTOR					
249-373-479.00	A3 Add. Remodel	BROSIER, RICHARD	BD Payment Refund	160.00	90380
		Total For Dept 373 MECHANICAL INSPECTOR		160.00	
		Total For Fund 249 BUILDING DEPARTMENT FUND		160.00	
Fund 251 ANIMAL CONTROL FUND					
Dept 265 BUILDING & GROUNDS					
251-265-924.00	ELECTRIC-ANIMAL CONTROL 1000 060	CONSUMERS ENERGY	100006081572 ANIMAL CONTROL	225.14	90320
251-265-924.00	ELECTRIC & HEATING	DTE ENERGY	910020929329 ANIMAL CONTROL	126.21	90323
251-265-935.00	BUILDING REPAIRS	GLEN LAKE ELECTRIC IN	AIR BOX REPLACEMENT FOR GENERATOR	633.00	90324
		Total For Dept 265 BUILDING & GROUNDS		984.35	
Dept 430 ANIMAL CONTROL					
251-430-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	20.04	90395
251-430-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	LIFE INS AND S/T L/T DISABILITY	58.93	90351
251-430-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	LIFE INS AND S/T L/T DISABILITY	7.00	90351
251-430-727.00	OFFICE SUPPLIES	NUGENT ACE HARDWARE	PICK SET AND O RINGS FOR POWERWASHER	28.99	90344
251-430-727.00	OFFICE SUPPLIES	TOP LINE ELECTRIC, LLC	NETWORK CABLE DROP	178.05	90354
251-430-727.00	OFFICE SUPPLIES	VISA	VISA - COMBINED JUNE 2023	13.77	30
251-430-748.00	GAS, OIL & GREASE-ANIMAL CONTROL	BENZIE COUNTY ROAD COMMISS	ACO FUEL JUNE 2023	287.49	90372
251-430-835.20	ANIMAL EXPENSES	SCOTT, HEATHER	SPAY REBATE FOR MIBC-A-301	150.00	90350
251-430-835.20	ANIMAL EXPENSES	VISA	VISA - COMBINED JUNE 2023	4.89	30
		Total For Dept 430 ANIMAL CONTROL		749.16	
		Total For Fund 251 ANIMAL CONTROL FUND		1,733.51	
Fund 259 DISPATCHER TRAINING FUND					
Dept 000					
259-000-961.00	TRAINING & SCHOOLS	VISA	VISA - COMBINED JUNE 2023	430.00	30
		Total For Dept 000		430.00	
		Total For Fund 259 DISPATCHER TRAINING FUND		430.00	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	66.44	90395
261-325-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	LIFE INS AND S/T L/T DISABILITY	252.51	90351

07/06/2023 01:55 PM

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 06/23/2023 - 07/06/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 7/11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	28.00	90351
261-325-727.00	OFFICE SUPPLIES	NUGENT ACE HARDWARE	MISC FITTINGS, HOSE ADAPTER ETC JAIL/DI	5.54	90344
261-325-961.00	TRAINING & SCHOOLS	VISA	VISA - COMBINED JUNE 2023	359.00	30
261-325-970.00	EQUIPMENT	INDIGITAL	INDIGITAL MEVO ANYWHERE DISPATCH MOBILE	5,234.39	90328
Total For Dept 325 DISPATCH/COMMUNICATION				5,945.88	
Total For Fund 261 911 EMERGENCY SERVICE FUND				5,945.88	
Fund 265 TNT OFFICER MILLAGE FUND					
Dept 000					
265-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE IN	VISION INSURANCE FOR JULY 1 TO JULY 31,	4.64	90395
265-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	35.08	90351
265-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	LIFE INS AND S/T L/T DISABILITY	3.50	90351
265-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	FUEL JUNE 2023 BCSO	97.60	90372
265-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTERNA	JUNE 2023 INTEL	75.00	90450
Total For Dept 000				215.82	
Total For Fund 265 TNT OFFICER MILLAGE FUND				215.82	
Fund 269 LAW LIBRARY FUND					
Dept 000					
269-000-800.00	CONTRACTED SERVICES	SWANDER, CANDICE	FIRST HALF OF 2023 LAW LIBRARIAN	750.00	90353
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE CIRCUIT CRT C	299.60	90336
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTER	WESTLAW DATABASE JUNE 2023	251.43	90444
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTER	JULY 2023 LIBRARY SUB TANG PERS PROP	1,008.85	90444
Total For Dept 000				2,309.88	
Total For Fund 269 LAW LIBRARY FUND				2,309.88	
Fund 276 COMMISSION ON AGING MILLAGE FUND					
Dept 000					
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCES	MONTHLY PAYMENT FOR CONTRACTED SERVICES	102,577.17	90375
Total For Dept 000				102,577.17	
Total For Fund 276 COMMISSION ON AGING MILLAGE FUND				102,577.17	
Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GRANT					
Dept 000					
286-000-967.00	PROJECT EXPENSES	ADRIAN CHILDS	DIGITIZING, MOVING & PACKING UP COURT F	112.50	90315
286-000-967.00	PROJECT EXPENSES	ADRIAN CHILDS	4 HOURS DIGITIZING COURT DOCS	60.00	90367
Total For Dept 000				172.50	
Total For Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GR				172.50	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-702.00	SALARY - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	1,498.68	90337
292-000-725.00	FRINGE BENEFITS - JUVENILE OFFIC	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	2,533.25	90337
292-000-725.06	FRINGE BENEFITS - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB MAY 2023	485.58	90337
292-000-826.00	INCENTIVES	ROBINSON, KELLIE	MILEAGE,PHONE,INCENTIVES REIM JUNE 2023	350.21	90430
292-000-840.95	IN HOME CARE MISC.	TOTAL COURT SERVICES	GPS MONITORING MULTIPLE	396.00	90449
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	MILEAGE,PHONE,INCENTIVES REIM JUNE 2023	50.00	90430
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	MILEAGE,PHONE,INCENTIVES REIM JUNE 2023	820.68	90430

07/06/2023 01:55 PM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 8/11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 292 CHILD CARE FUND					
Dept 000					
		Total For Dept 000		6,134.40	
		Total For Fund 292 CHILD CARE FUND		6,134.40	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	VISION INSURANCE FOR JULY 1 TO JULY 31,	4.64	90395
293-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	LIFE INS AND S/T L/T DISABILITY	34.41	90351
293-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	LIFE INS AND S/T L/T DISABILITY	3.50	90351
293-000-748.00	GAS, OIL & GREASE	VISA	VISA - COMBINED JUNE 2023	166.04	30
293-000-860.00	TRAVEL	VISA	VISA - COMBINED JUNE 2023	1,491.87	30
293-000-900.00	PRINTING & PUBLISHING	BLACK DIAMOND BROADCASTING	VETERANS RADIO ADVERTISING JUNE 2023	1,568.00	90318
293-000-900.00	PRINTING & PUBLISHING	MIDWESTERN BROADCASTING	RADIO ADVERTISING VETERANS - MAY, JUNE	2,520.00	90419
		Total For Dept 000		5,788.46	
		Total For Fund 293 VETERAN'S RELIEF FUND		5,788.46	
Fund 296 JUVENILE JUSTICE FUND					
Dept 000					
296-000-800.00	CONTRACTUAL SERVICES	LORI R. WADE	SOCIAL WORK SVCS	3,750.00	90413
		Total For Dept 000		3,750.00	
		Total For Fund 296 JUVENILE JUSTICE FUND		3,750.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 000					
401-000-967.00	PROJECT EXPENSES	VC3 INC	ADDITIONAL MICROSOFT365 LICENSES	2,046.00	90314
401-000-967.00	PROJECT EXPENSES	GRAND TRAVERSE MOBILE COMM	2023 DURANGO-23-2 MENTAL HEALTH OFFICEF	11,046.92	90325
401-000-967.00	PROJECT EXPENSES	GRAND TRAVERSE MOBILE COMM	23-3 DODGE DURANGO EQUIP & INST	11,067.24	90400
		Total For Dept 000		24,160.16	
		Total For Fund 401 CAPITAL IMPROVEMENT FUND		24,160.16	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 301 SHERIFF					
425-301-749.00	PATROL CAR EXPENSES	GRAND TRAVERSE MOBILE COMM	18-1 EQUIPMNT REMOVAL	682.04	90326
425-301-749.00	PATROL CAR EXPENSES	NUGENT ACE HARDWARE	MISC FITTINGS, HOSE ADAPTER ETC JAIL/DI	33.96	90344
425-301-749.00	PATROL CAR EXPENSES	GRAND TRAVERSE MOBILE COMM	18-2 PUSH BUMPER	679.08	90400
425-301-749.00	PATROL CAR EXPENSES	PRO COMM INC	2 TICKET PRT ADAPTERS	225.00	90427
		Total For Dept 301 SHERIFF		1,620.08	
Dept 426 EMERGENCY MANAGEMENT					
425-426-967.01	PROJECT EXPENSES - GTB - RACES	MICHAEL B FLYNN	REIMBURSE BARF FOR CRYSTAL MOUNTAIN TOW	1,225.11	90341
425-426-967.02	PROJECT EXPENSES - CERT	MICHAEL B FLYNN	REIMBURSE BARF FOR CRYSTAL MOUNTAIN TOW	2,414.33	90341
425-426-967.02	PROJECT EXPENSES - CERT	VISA	VISA - COMBINED JUNE 2023	215.95	30
		Total For Dept 426 EMERGENCY MANAGEMENT		3,855.39	
		Total For Fund 425 EQUIPMENT REPLACEMENT FUND		5,475.47	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-689.00	CASH OVER/SHORT	KIRK AND SHARON JONES	OVERPAID ON DLQ TAXES 02-034-003-00	20.87	90334
		Total For Dept 000		20.87	

07/06/2023 01:55 PM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 9/11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 516 DELINQUENT TAX REVOLVING FUND					
Total For Fund 516 DELINQUENT TAX REVOLVING FUND				20.87	
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
701-215-271.00	RESTITUTIONS PAYABLE	JANET POMERLEAU	RESTITUTION-CIRUIT LUCAS BRIGHT 11-2233-FH	20.00	90330
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE FIRE & EMS ASSOCIATION	RESTITUTION M VINCENT JR 20-2718-FH	1,000.00	90374
701-215-271.00	RESTITUTIONS PAYABLE	JANET POMERLEAU	RESTITUTION 11-2233-FH LUCAS BRIGHT	20.00	90404
701-215-271.00	RESTITUTIONS PAYABLE	JANET POMERLEAU	RESTITUTION-CIRUIT LUCAS BRIGHT 11-2233-FH	20.00	90404
701-215-271.00	RESTITUTIONS PAYABLE	JOHN LEONE	RESTITUTION 21-2784-FC T KEINONEN III	145.03	90406
701-215-271.00	RESTITUTIONS PAYABLE	STEFAN GRAVIS	RESTITUTION B PIPER 17-2534 FH	50.00	90436
701-215-271.10	FAMILY DIVISION RESTITUTIONS	DANIEL SIMON	RESTITUTION 22-3229-DL N. HIGGINS	337.00	90389
701-215-271.10	FAMILY DIVISION RESTITUTIONS	RYAN STRAIT	RESTITUTION 22-3229-DL N. HIGGINS	40.00	90431
Total For Dept 215 COUNTY CLERK				1,632.03	
Dept 253 COUNTY TREASURER					
701-253-274.09	COMMERCIAL FOREST	BENZIE COUNTY CENTRAL SCHOOL	2022 COMMERCIAL FOREST DIST.	343.68	90371
701-253-274.09	COMMERCIAL FOREST	BENZIE SHORES DISTRICT LIBRARY	2022 COMMERCIAL FOREST DISTRIBUTION	11.04	90376
701-253-274.09	COMMERCIAL FOREST	BENZIE TRANSPORTATION AUTHORITY	2022 COMMERCIAL FOREST DIST.	58.74	90377
701-253-274.09	COMMERCIAL FOREST	BENZONIA TOWNSHIP TREASURER	2022 COMMERCIAL FOREST DIST.	36.84	90378
701-253-274.09	COMMERCIAL FOREST	COLFAX TOWNSHIP	2022 COMERCIAL FOREST DIST.	4.52	90385
701-253-274.09	COMMERCIAL FOREST	CRYSTAL LAKE TOWNSHIP	2022 COMMERCIAL FOREST DIST.	4.98	90388
701-253-274.09	COMMERCIAL FOREST	FRANKFORT-ELBERTA SCHOOLS	2022 COMMERCIAL FOREST DIST.	4.58	90397
701-253-274.09	COMMERCIAL FOREST	HOMESTEAD TOWNSHIP	2022 COMMERCIAL FOREST DIST.	32.96	90402
701-253-274.09	COMMERCIAL FOREST	JOYFIELD TOWNSHIP	2022 COMMERCIAL FOREST DIST.	22.72	90407
701-253-274.09	COMMERCIAL FOREST	LAKE TOWNSHIP TREASURER	2022 COMMERCIAL FOREST DIST.	11.88	90411
701-253-274.09	COMMERCIAL FOREST	NORTHWEST EDUCATION SERVICES	2022 COMMERCIAL FOREST DIST.	355.85	90422
701-253-274.09	COMMERCIAL FOREST	PLATTE TOWNSHIP TREASURER	2022 COMMERCIAL FOREST DIST.	112.12	90424
701-253-274.09	COMMERCIAL FOREST	STATE OF MICHIGAN	2022 COMMERCIAL FOREST DIST.	3,071.06	90433
701-253-274.09	COMMERCIAL FOREST	WELDON TOWNSHIP TREASURER	2022 COMMERCIAL FOREST DISTRIBUTION	9.34	90453
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	POV EXEMP-REMOVE RECYCLING 07-013-016-3	25.25	90317
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	DAVID RINCKEY	OVERPAID ON DOG LICENSE	5.00	90390
Total For Dept 253 COUNTY TREASURER				4,110.56	
Dept 286 DISTRICT COURT					
701-286-214.01	DUE TO SHERIFF'S DEPT - OWI REIMB	BENZIE COUNTY SHERIFF OFFICE	OWI REIMBURSEMENT JUNE 2023	99.00	90373
701-286-228.07	DUE STATE - FILING/REINSTATEMENT	STATE OF MICHIGAN	FEE TRANSMITTAL TO STATE DIST CT JUNE 2	7,780.72	90435
701-286-230.00	DUE OTHER UNITS - ORDINANCE FEES	CRYSTAL LAKE TOWNSHIP	ORDINANCES FEES JUNE 2023	200.00	90388
701-286-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT - BENZIE	BONDS APPLIED TO FINES AND COSTS 23-156	1,000.00	90364
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	APPLIED TO FINES 22-B230520SI2 E LAPAN	250.00	90365
701-286-265.00	CASH BONDS PAYABLE	ELIZABETH ANN LAPAN	BOND REIMB 22-B230520-SI E LAPAN	10.00	90393
701-286-265.00	CASH BONDS PAYABLE	ELIZABETH ANN LAPAN	BOND REIMB 22-B230520A-SI E LAPAN	15.00	90393
701-286-265.00	CASH BONDS PAYABLE	TAWNY SLADE	BOND REFUND A SLADE 17-066-FY	200.00	90438
701-286-271.00	RESTITUTIONS PAYABLE	BALLARD, JOHN	RESTITUTION P DUMAS #52800 #23-115-FY	25.00	90370
701-286-271.00	RESTITUTIONS PAYABLE	CONDUENT	RESTITUTION T COLE CLAIM #26127728 21-3	5.00	90387
701-286-271.00	RESTITUTIONS PAYABLE	ESTATE OF ROBERT LOVEGROVE	RE-ISSUED RESTITUTION PAYMENT	160.00	90394
701-286-271.00	RESTITUTIONS PAYABLE	GLEN LAKE ELECTRIC INC	RESTITUTION #52778 S CIKITY #18-063-SD	98.00	90399
701-286-271.00	RESTITUTIONS PAYABLE	JEREDITH TIMMER	RESTITUTION B PIPER #13-245-FY	30.00	90405
701-286-271.00	RESTITUTIONS PAYABLE	LAMERSON, AUGUSTA	RESTITUTION T COLE #21-360-SM	5.00	90412
701-286-271.00	RESTITUTIONS PAYABLE	THE ESTATE OF ROBERT LOVEGROVE	RESTITUTION CK REISSUED	160.00	90442
701-286-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON PIPER	5.00	90445
701-286-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON PIPER	5.00	90446
701-286-271.00	RESTITUTIONS PAYABLE	TIMMER, JEREDITH	RESTITUTION PYMT FROM BRANDON PIPER	5.00	90447
701-286-275.00	REFUNDS	8TH DISTRICT COURT	REFUND #21-258-FD D SIVLEY JR.	600.00	90366
Total For Dept 286 DISTRICT COURT				10,652.72	

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 10/11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 289 FRIEND OF THE COURT					
701-289-222.04	DUE MANISTEE - STATUTORY FEES	MANISTEE COUNTY TREASURER	FOC FEES PAID TO MANISTEE	588.09	90415
701-289-222.05	DUE MANISTEE - PROCESSING FEES	MANISTEE COUNTY TREASURER	FOC FEES PAID TO MANISTEE	76.68	90415
Total For Dept 289 FRIEND OF THE COURT				664.77	
Dept 294 PROBATE COURT					
701-294-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	PROBATE FEES DUE TO STATE FOR JUNE 2023	1,681.73	90434
Total For Dept 294 PROBATE COURT				1,681.73	
Dept 301 SHERIFF					
701-301-228.63	DUE STATE - SEX OFFENDER'S REG.	MICHIGAN STATE POLICE	- C/SOR FEES - JUNE 2023	180.00	90417
Total For Dept 301 SHERIFF				180.00	
Dept 711 REGISTER OF DEEDS					
701-711-228.40	DUE STATE - REMONUMENTATION FEES	STATE OF MICHIGAN	2ND QUARTER 2023 REMONUMENTATION	4,030.62	90435
Total For Dept 711 REGISTER OF DEEDS				4,030.62	
Total For Fund 701 GENERAL AGENCY FUND				22,952.43	
Fund 704 PAYROLL CLEARING FUND					
Dept 000					
704-000-231.11	INSURANCE CO-PAY	STANDARD INSURANCE COMPANY	LIFE INS AND S/T L/T DISABILITY	1,326.71	90351
Total For Dept 000				1,326.71	
Total For Fund 704 PAYROLL CLEARING FUND				1,326.71	

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 11/11

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	66,768.11	
			Fund 210 AMBULANCE FUND	8,594.30	
			Fund 213 JAIL OPERATIONS	6,824.04	
			Fund 216 SEASONAL ROAD I	265.39	
			Fund 218 MARINE PATROL I	142.99	
			Fund 228 SOLID WASTE/REC	1,132.85	
			Fund 236 SCHOOL RESOURC	3,156.67	
			Fund 239 LAND BANK AUTHC	7,461.94	
			Fund 249 BUILDING DEPAR	160.00	
			Fund 251 ANIMAL CONTROL	1,733.51	
			Fund 259 DISPATCHER TRA	430.00	
			Fund 261 911 EMERGENCY S	5,945.88	
			Fund 265 TNT OFFICER MII	215.82	
			Fund 269 LAW LIBRARY FUP	2,309.88	
			Fund 276 COMMISSION ON P	102,577.17	
			Fund 286 AMERICAN RESCUE	172.50	
			Fund 292 CHILD CARE FUNI	6,134.40	
			Fund 293 VETERAN'S RELIE	5,788.46	
			Fund 296 JUVENILE JUSTIC	3,750.00	
			Fund 401 CAPITAL IMPROVI	24,160.16	
			Fund 425 EQUIPMENT REPL	5,475.47	
			Fund 516 DELINQUENT TAX	20.87	
			Fund 701 GENERAL AGENCY	22,952.43	
			Fund 704 PAYROLL CLEARIN	1,326.71	
Total For All Funds:				277,499.55	

Payable June 29 to July 6

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 210 EMS	FUND 105-238	FUND 251 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
6/29/2023	\$ 40,890.83	\$ 2,927.95	\$ 1,244.97	\$ 1,151.04	\$ 1,407.32		\$ 5,520.44	\$ 5,718.19	\$ 19,075.14	\$ 45.25	\$ 1,326.71	\$ 79,307.84
7/6/2023	\$ 25,569.10	\$ 3,896.09	\$ 7,124.33	\$ 2,066.65	\$ 307.53	\$ 160.00	\$ 66.44	\$ 113,153.52	\$ 18,245.96	\$ 22,907.18		\$ 193,496.80
Visa EFT 7/6/2023	\$ 383.14		\$ 225.00	\$ 1,480.21	\$ 18.66		\$ 359.00	\$ 430.00	\$ 1,873.86			\$ 4,769.87
Paid diff Ck date								(\$74.96)				\$ (74.96)
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Totals	\$ 66,843.07	\$ 6,824.04	\$ 8,594.30	\$ 4,697.90	\$ 1,733.51	\$ 160.00	\$ 5,945.88	\$ 119,226.75	\$ 39,194.96	\$ 22,952.43	\$ 1,326.71	\$ 277,499.55

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

BILLS TO BE APPROVED October 25th

Motion to approve Vouchers in the amount of:

\$	66,843.07	General Fund (101)
\$	6,824.04	Jail Fund (213)
\$	8,594.30	Ambulance Fund & ALS (214)
\$	4,697.90	Funds 105-238
\$	1,733.51	ACO Fund (247)
\$	160.00	Building (249)
\$	5,945.88	Dispatch 911 Fund (261)
\$	119,226.75	Funds 239-292
\$	39,194.96	Funds 293-640
\$	22,952.43	701 Fund
\$	1,326.71	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<hr/>		
\$	277,499.55	

Elected Officials And Department Heads

ACTION ITEMS

Memorandum



To: Board of Commissioners

From: Jackie Palfey, Human Resource Manager *Jackie Palfey*

Date: July 6, 2023

Subject: **Consideration of Appointing Office Delegate & Employee Delegate for MERS Annual Business Meeting September 2023**

The MERS Annual Business Meeting is scheduled for September 28-29, 2023, in Detroit. In the past, Benzie County has selected and sent delegates to this event. This business meeting provides an opportunity for an Officer Delegate and Employee Delegate to vote for members of the MERS retirement board in addition to valuable insights on MERS plan information, investment education, plan funding practices, and opportunities to network with their peers.

There were no Department Heads or Elected Officials that requested to participate as Officer Delegate, however, all members of the Board and the Administrator have the opportunity to participate. The Board will need to select an Officer Delegate and an alternative officer delegate in case the selected delegate is unable to participate.

The following employees volunteered for the opportunity to participate in an Employee Delegate capacity:

- Karen Mallon
- Christopher Parrish
- Lisa Cole
- Cara Fries

After seeking clarification on the election process from MERS, Administration will conduct a secret ballot to select an employee delegate and an alternate employee delegate.

Recommendation:

That the Board of Commissioners selects _____ as the Officer Delegate, and _____ as the Alternate Officer Delegate to attend the annual MERS conference in September 2023 and further selects _____ as the Employee Delegate, and _____ as the Alternate Employee Delegate to attend such meeting.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 6, 2023

Subject: **Resolution for DTRF Surplus for Capital Improvements**

Attached you will find a resolution for consideration of adoption declaring a surplus in the Delinquent Tax Revolving Fund. These funds will support Capital Expenditures in accordance with the County's policy. The Board Chair, Vice Chair, Treasurer, and I met to discuss this fund and believe the amount we have come up with is appropriate.

Therefore, the attached resolution declares a surplus in the DTRF and transfer funds in the amount of \$300,000 to the General Fund, for transfer to 401 Capital. An additional resolution declaring surplus will come before the Board at a later date for expenditures directly related to the lower level expansion project in the Sheriff's Office/Jail.

I recommend the adoption of this resolution.

Recommendation:

That Resolution No. 2023-008 be adopted declaring a surplus in the Delinquent Tax Revolving Fund.

COUNTY OF BENZIE

Resolution No. 2023- 008

A regular meeting of the Board of Commissioners of the County of Benzie, Michigan (the "County"), was held in Beulah, Michigan, on July 11, 2023. The following Commissioners were

PRESENT: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

ABSENT: None

The preambles and resolution set forth below were offered by Commissioner Jeannot and were seconded by Commissioner Nye.

RESOLUTION AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE BENZIE COUNTY DELINQUENT TAX REVOLVING FUND TO THE BENZIE COUNTY GENERAL FUND

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Benzie County General Fund any surplus in the Benzie County Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Benzie County Treasurer has reviewed the amounts which are currently available in the DTRF, and has determined that \$300,000.00 may be transferred to the General Fund as a "surplus" as of September 30, 2023; and

WHEREAS, the Benzie County Treasurer hereby declares that a surplus of \$300,000.00 exists in the DTRF.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Benzie County Treasurer is authorized to transfer \$300,000 from DTRF to the General Fund to be committed to Capital Expenditures in accordance with the Benzie County Delinquent Tax Revolving Fund Policy.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Benzie County Treasurer by resolution of the Board of Commissioners.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

NAYS: None


ABSTAIN: None

The foregoing Resolution was hereby declared adopted.

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Benzie County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on July 11, 2023, and that notice of such meeting was given as required by law.


Tammy Bowers
Benzie County Clerk

Dated: July 11, 2023

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 5, 2023

Subject: **Resolution Approving Annual Implementation Plan for Area Agency on Aging – Fiscal Year 2024**

Attached you will find a memorandum from Executive Director Heidi Gustine of the Area Agency on Aging of Northwest Michigan related to the 2024 Annual Implementation Plan. You will also find such a plan for your review.

As noted by Ms. Gustine, guidelines provided to Area Agency on Aging from the State of Michigan require submission of this document after the County has had time to comment on the document and approve. The plan is met to address the needs of our region for the aging population.

Recommendation:

That the Board of Commissioners adopts Resolution, No. 23-009, to consent and approve the Fiscal Year 2024 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan.



MEMORANDUM

TO: County Boards of Commissioners

FROM: Heidi Gustine, Executive Director

DATE: June 5, 2023

RE: AAANM Fiscal Year 2024 Area Plan Review, Comment and Support

Enclosed is a copy of the Area Agency on Aging of Northwest Michigan (AAANM) Fiscal Year 2024 Annual Implementation Plan for you to review and comment upon. This document is the result of input from the public, AAANM contractors and board members, county aging units and AAANM staff and was approved by the members of the Board of Directors of AAANM at their meeting on June 1, 2023.

The Guidelines provided to Area Agency on Aging of Northwest Michigan from the State Michigan Department of Health and Human Services necessitate the submission of this document to the counties in our region. Those requirements state that:

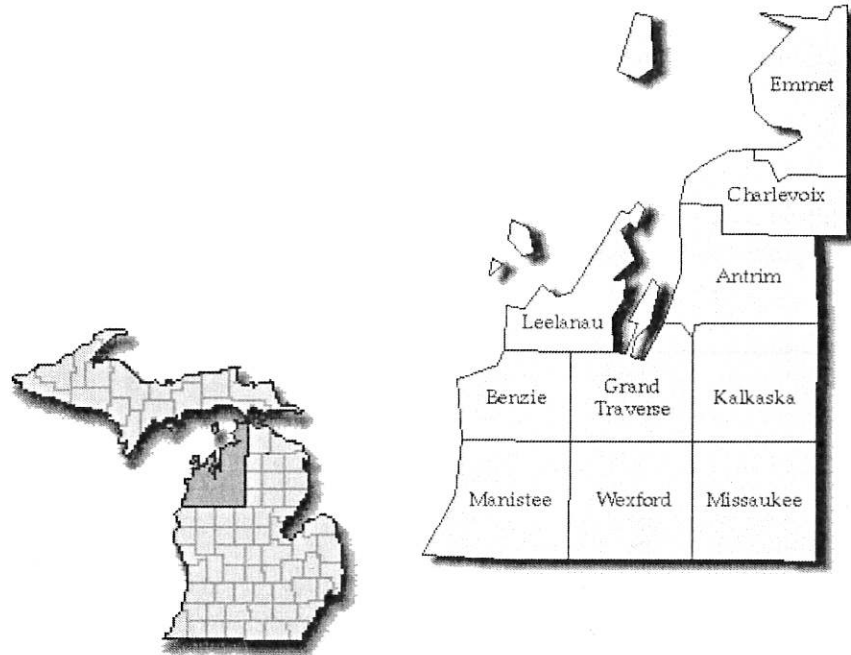
- 1) County Boards of Commissions must receive a copy of the Annual Implementation Plan of the Area Agency on Aging and be given an opportunity to approve or disapprove of the Plan.
- 2) Copies of all resolutions of the County Commissions or meeting minutes indicating approval or disapproval must be forwarded to AAANM for inclusion with AAANM's Final Plan when it is submitted to MDHHS Bureau of Aging, Community Living and Supports (ACLS Bureau). Reasons for disapproval must be specified in meeting minutes or resolutions.
- 3) If resolutions or minutes are not received from a County Board of Commissioners, passive approval is assumed.

We welcome your comments. If you have questions please contact me. A representative of AAANM will be made available to answer questions you or other members of the Board might have.

In order to respond to MDHHS in a timely manner, AAANM will need **your county's written response no later than July 20, 2023**. In that light, we have provided a copy of a resolution that can be used for convenience in responding to this request. We appreciate your efforts in this regard. Thank you, in advance, for your assistance in this matter.

FY 2024 ANNUAL IMPLEMENTATION PLAN

AREA AGENCY ON AGING OF NORTHWEST MICHIGAN, INC. 10



Planning and Service Area

Antrim, Benzie, Charlevoix, Emmet,
Grand Traverse, Kalkaska, Leelanau,
Manistee, Missaukee, Wexford

Area Agency on Aging of Northwest Michigan, Inc.

1609 Park Drive, P.O. Box 5946

Traverse City, MI 49696-5946

231-947-8920 (phone)

800-442-1713 (toll-free)

231-947-6401 (fax)

Heidi Gustine, Executive Director

www.aaanm.org

Field Representative Cindy Albrecht

albrechtc@michigan.gov

517-284-0162

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

Table of Contents

Executive Summary	3
County/Local Unit of Government Review	6
Public Hearings	9
Access Services	11
Approved MYP Program Development Objectives	14

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

Executive Summary

Include a summary that describes the AAA and the implementation plan including a brief description of the PSA (to include older adults in greatest economic need, minority, and/or non-English speaking), the AAA's mission, and primary focus for FY 2024.

Instructions

Please include in the Executive Summary a brief description of the following: The PSA and any significant changes to the current area plan.

A.) Any significant new priorities, plans or objectives set by the AAA for the use of (OAA) and state funding during FY 2024. If there are no new activities or changes, note that in your response.

B.) Any permanent changes to the AAA's operations based on the COVID-19 pandemic. In addition, please describe how the AAA is utilizing its American Rescue Plan Act (ARPA) funding.

C.) Current information about contingency planning for potential reduced federal funding (if plans include the pursuit of alternative funding, identify specific funding sources).

D.) A description of progress made through advocacy efforts to date and focus of advocacy efforts in FY 2024.

E.) A brief description of AAA's successes over the past year and any anticipated challenges for FY 2024.

A.) The Area Agency on Aging of Northwest Michigan serves the ten counties of northwestern lower Michigan: Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford.

There are no significant new priorities, plans or objectives set forth by AAANM for use of OAA and state funding during FY2024.

B.) As a result of the COVID-19 pandemic, AAANM has transitioned permanently to hybrid/remote staffing operations. This is the most significant change to the organization as a result of the pandemic. AAANM has experienced many of the challenges that other organizations have converting from on-site operations to a remote workforce including the need to examine policies and procedures, define communication channels and foster continued workforce engagement. Additionally, AAANM plans to continue pandemic flexibilities, when appropriate, to perform telehealth visits with participants in the MI Choice Waiver program, and ACLS Care Management should flexibilities continue to be extended to ACLS programs as well. These flexibilities support participant preferences and accommodate urgent situations in a vast geographic area. One of the most significant changes to our contracted provider network is the addition of Carry Out Meals. "Grab 'n Go's" are extremely popular and serve a population of older adults that were previously unreachable by OAA services. This pandemic evolution is a welcome addition to the available service array.

AAANM has used most of its American Rescue Plan Act (ARPA funding). Per instructions from the ACLS Bureau late in FY2022, ARPA funding was used as a first priority over traditional OAA funding, so ARPA

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

was spent in place of traditional funding, with OAA funding being carried over into FY2023. AAANM granted out ARPA meal funding to its seven meal providers to help offset the rising costs of food and transportation. ARPA funding was also used for special IT projects (waivers obtained from ACLS Bureau) including implementation of an application to track Information and Assistance and Options Counseling calls/contacts and to develop dashboard reporting of organizational data through Microsoft PowerBI. AAANM has IIID ARPA funding remaining. It is hoped that this funding will be contracted out for the provision of healthy aging workshops. Additionally in FY2022, some traditional OAA funding was allocated to local county aging units on a reimbursement basis to meet one-time assistive device technology needs among the sixty plus population.

C.) If there was a reduction in federal funding, AAANM would conduct a thorough program review to determine how AAANM might continue to serve those with the greatest social or economic need and low income minority populations and/or which programs and services may need to be cut. Pursuit of alternative funding might include development of medical billable services although this would take time to develop and implement and would not offset the loss of federal OAA funding but would merely provide AAANM with alternative service offerings to the community.

D.) Advocacy efforts in FY2023 are focused on meeting new legislators and establishing relationships. FY2024 advocacy efforts will focus on strengthening the presence of the AAANM Advisory Council in the region and with legislators, including continuing with legislative visits. Advocacy priorities will align with the Michigan Senior Advocates Coalition (MSAC), the Silver Key Coalition and the Area Agencies on Aging Association of Michigan (4AM) including strengthening the direct care workforce profession, funding for in-home services and meals, and rebalancing between nursing facilities and Home and Community Based Services (HCBS).

E.) AAANM has programmatic goals for the FY2023-2025 Multi-Year Plan (MYP) to focus on internal operations particularly related to reducing cycle time from when someone calls until enrolled in a care management program and reducing wait lists for care management programs. While there is still significant work to do, AAANM made progress on these goals during FY2023.

Infrastructure to support an expanded Information & Assistance (I&A)/Options Counseling department (adding staff, developing new protocols, instituting technology) was advanced. With the pandemic, AAANM has seen an increase of 30% (~1,000 contacts) in call volume to its Access and Eligibility Department (I&A, Options Counseling, Intake, wait list management) and this trend has since continued, resulting in a significant call backlog. This has required AAANM to rethink structure and workflows of the department to meet community needs.

"Tiered" care management was implemented. AAANM completed implementation of the service definition of Case Coordination & Support (CC&S) so that the organization is able to offer an additional level of care management to those who may not be at imminent risk of nursing home placement. This was identified internally as a need based on analysis of I&A/Options Counseling calls and care management volumes. Individuals on Care Management and the Care Management wait list were evaluated for appropriateness of CC&S and either opened to CC&S or placed on the CC&S wait list. The goal is to more appropriately manage the care management wait list by having this alternative level of care available.

While not included as development objectives in the FY2023-2025 MYP, extensive focus has gone into the

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

MI Choice Waiver program in FY2023 to ensure AAANM is acting within its managed care requirements including appropriate utilization management of services. AAANM implemented a formal utilization management function in the MI Choice Waiver program during FY2023.

We anticipate that all these areas will continue to be a priority in FY2024.

In FY2024, AAANM anticipates focusing on the financial management of its MI Choice Waiver program, similar to FY2023. In November 2021, with rising inflation, AAANM increased its provider rates for ACLS Bureau and MI Choice Waiver Purchase of Service (services that are purchased as part of care plans). Subsequently in FY2023, the State of Michigan implemented a rate cut to the MI Choice Waiver program. Additionally, AAANM anticipates that there will be continued challenges staffing in-home services via the provider network as the shortage of direct care workers continues.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

County/Local Unit of Government Review

COUNTY/LOCAL UNIT OF GOVERNMENT REVIEW

The Area Agency on Aging (AAA) must send a request to the chairperson of each County Board of Commissioners. Notification can be sent via U.S. Mail or by electronic means, with delivery and signature confirmation, no later than June 30, 2023. For a Planning and Service Area (PSA) comprised of a single county or portion of the county, approval of the AIP is to be requested from each local unit of government. If the AAA does not receive a response from the county and/or local unit of government by July 20, 2023, the AIP is deemed passively approved. The AAA must notify their Bureau of Aging, Community Living, and Supports (ACLS Bureau) Field Representative by July 21, 2023, whether their counties and/or local units of government formally approved, passively approved, or disapproved the AIP.

The AAA may use electronic communication, including email and website-based documents, as an option for acquiring local government review and approval of the AIP. To employ this option, the AAA must do the following:

- A.) Send a letter through the U.S. Mail, with delivery and signature confirmation, or an email requiring a response confirming receipt to the chief elected official of each appropriate local government advising them of the availability of the final draft AIP on the AAA's website. Instructions for how to view and print the document must be included.
- B.) Offer to provide a printed copy of the AIP via U.S. Mail, or an electronic copy via email, if requested.
- C.) Be available to discuss the AIP with local government officials, if requested.
- D.) Request email notification from the local unit of government of their approval of the AIP or their related concerns.

Instructions

Describe the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate county and/or local units of government to gain support.

TRIBAL NOTIFICATION

The Michigan Department of Health and Human Services (MDHHS) has an established relationship of working directly with the Federally Recognized Sovereign Indian Tribes of Michigan (Tribes). As part of this work, MDHHS recognizes the importance of Tribal notification including consultation of the complete AIP for each AAA within their PSA to encourage and foster collaboration between Title III and Title VI programming as outlined in the Older Americans Act (OAA).

AAAs, please send an official notification of your complete AIP for any Tribe(s) within your PSA for their review and consultation. If there are no Tribes within the PSA, please indicate that in your response and if a Tribe crosses more than one PSA, each AAA is still expected to send their AIP. Notification can be sent via U.S. Mail or by electronic means, with delivery and signature confirmation,

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

no later than June 30, 2023. The AAA will notify their ACLS Field Representative by July 21, 2023, of any comments or feedback received from their Tribe(s). If no comments or feedback received, please indicate that in your response.

The AAA may use electronic communication, including email and website-based documents, as an option for Tribe notification and consultation of the AIP. To employ this option, the AAA must do the following:

- A.) Send a letter through the U.S. Mail, with delivery and signature confirmation, or an email requiring a response confirming receipt to the Chairperson of the Tribal Council advising them of the availability of the final draft AIP on the AAA's website. Instructions for how to view and print the document must be included.
- B.) Offer to provide a printed copy of the AIP via U.S. Mail, or an electronic copy via email, if requested.
- C.) Be available to discuss the AIP with Tribal elders and/or Tribal officials, if requested.
- D.) Request email notification from the Tribe of their comments and feedback of the AIP or their related concerns.

Instructions

Describe the AAA's efforts, including use of electronic communication, to distribute the AIP to the appropriate Tribe(s) within your PSA for notification and consultation. Describe any current and future collaborative efforts with Tribe(s) within your PSA. If no collaborative efforts planned, note that in your response.

This AIP will be e-mailed electronically, as well as mailed via certified US mail, on June 2, 2023, requesting a response from each County Board of Commissioners by July 20, 2023. Responses AAANM receives will be communicated with the ACLS Bureau field representative for Region 10 by July 21, 2023.

Additionally, the AIP will be sent certified mailed to the chairpersons of the Grand Traverse Band of Ottawa and Chippewa Indians, Little River Band of Ottawa Indians and Little Traverse Bay Bands of Odawa Indians which are all tribes within the PSA. The mailing will include a copy of the AIP, AAANM's willingness to be available to discuss the AIP with Tribal elders and/or officials if requested, and a request for email notification from the Tribe of their comments/feedback of the AIP or related concerns no later than July 20, 2023. AAANM will notify the ACLS Bureau field representative of any feedback received.

AAANM continues to develop relationships with each of the Tribes in the Region 10 PSA and has conducted outreach meetings throughout the course of FY2023. These efforts will continue in FY2024. Collaborations already exist through our Medicare/Medicaid Assistance Program (MMAP) in that MMAP volunteers are established within the Grand Traverse Band of Ottawa and Chippewa Indians and the Little Traverse Bay Bands of Odawa Indians. Additionally, AAANM supports relationships between meal providers and the Tribes and provides technical dietetic assistance upon request. Other outreach with the

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

Tribes has included meetings with health services and tribal elders to promote AAANM's programs and services, to collaborate on service delivery, referral processes and increase awareness and knowledge of services offered both by the Tribes and AAANM.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

Public Hearings

At least one public hearing on the FY 2024 AIP must be held in the PSA. Hearing(s) must be made accessible to all. Persons need not be present at the hearing(s) to provide testimony. E-mail and written testimony must be accepted for at least a 30-day period beginning when the summary of the AIP is made available.

The AAA must post a notice of the public hearing(s) in a manner that can reasonably be expected to inform the public about the hearing(s). Acceptable posting methods include, but are not limited to: paid notice in at least one newspaper or newsletter with broad circulation throughout the PSA; as well as news sources geared toward communities of color, tribal, Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+), immigrant communities and/or other underrepresented groups; presentation on the AAA's website, along with communication via email and social media referring to the notice; press releases and public service announcements; and a notice to AAA partners, service provider agencies, older adult organizations, and local units of government. See *Operating Standards for AAAs, Section B-2 #3*. The public hearing notice should be available at least 30 days in advance of the scheduled hearing. This notice must indicate the availability of a summary of the AIP at least 14 days prior to the hearing, along with information on how to obtain the summary. All components of the AIP should be available for the public hearing(s).

Instructions

Complete the chart below regarding your public hearing(s). Include the date, time, number of attendees and the location and accessibility of each public hearing. Please scan any written testimony (including emails received) as a PDF and upload on this tab.

In addition, the AAA should also upload into AMPS a copy of your official notice and/or press release(s) for a public hearing. Please describe the strategy/approach employed to encourage public attendance and testimony on the AIP. Describe all methods used to gain public input and any impacts on the AIP. Describe how the AAA factored the accessibility issues of the service population and others in choosing the format of the meeting.

Date	Location	Time	Barrier Free?	No. of Attendees
04/20/2023	Honor, Michigan	11:00 AM	Yes	17

AAANM conducted a public hearing at Benzie Senior Resources meal site, The Gathering Place, in Honor, Michigan on 4/20/2023. This location was selected because it is easily accessible and has a large turnout for meals and activities and represents a rural county of the PSA (not Traverse City centric). The Public Hearing was promoted on AAANM's website and through social media (Facebook and LinkedIn) and in AAANM's caregiver newsletter. It was also publicized through a legal notice and press releases. Notices were sent out through community collaboratives and the provider network. AAANM also sent notice of the Public Hearing directly to the Little Traverse Bay Bands of Odawa Indians, the Grand Traverse Band of Ottawa and Chippewa Indians and the Little River Band of Ottawa Indians. Additionally, the plan summary

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

was made available on AAANM's website with a form so that the public could provide input into the plan.

Feedback from the public hearing was gathered. There are no substantial changes to AAANM's AIP based on the public hearing testimonies. Dialogue during the Public Hearing included:

1. Discussion of what is available via OAA funding versus millage funding.
2. Discussion about what is Trualta and how it assists caregivers.
3. Discussion regarding AAANM's assistance with menu planning and monitoring of meal providers.
4. Discussion regarding the challenges of the "sandwich generation" and request to add links to other Area Agencies on Aging to the AAANM website.
5. Request for resource books on aging topics (formerly printed by the Michigan Legislature) as an alternative to the Internet.
6. Questions about AAANM staffing shortages and wait lists.
7. Discussion about home repair as a service in the AIP and services that would be purchased for clients.
8. Discussion about challenges of working with MDHHS, concerns about redeterminations.

In addition, written testimony was received from three individuals. All written testimony has been scanned and uploaded for review.

The first testimony requested that funding consideration be given for assistance with moving in the situation of floods/fires or when there are other difficulties with downsizing. Additionally, "funding to help property management companies have moisture alarms for locked utility closets, if they would agree to properly maintain them with the correct batteries, changing out the batteries and testing the alarms, as well as having a system that would get the maintenance and remediation help to stop the flood and clean it up as soon as possible so that mold and pathogens would not spread (after flooding)... funding to protect against repeated flooding when a property is having trouble with repeated flooding."

The second testimony requested prioritization of caregivers, respite care, family caregiving support, adult day care, and better ombudsman support for Veteran's benefits, as well as expansion of PACE North into all of Manistee County.

The third testimony described the need for in-home services for those that have the ability to self-pay for care and the need to have a non-profit agency that could recruit, vet and oversee qualified workers on behalf of older adults. Additional needs identified included assistance with dementia and Parkinson's in home care, education materials on preventing theft from providers of services and scammers, guidance on use of security cameras for relatives of seniors to observe care given, and record keeping by employee and client.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

Access Services

Access services may be provided to older adults directly through the AAA without a direct service provision request. These services include Care Transition Coordination & Support; Care Management; Case Coordination and Support; Options Counseling; Disaster Advocacy and Outreach Programs; Information and Assistance; Outreach, with specific attention to outreach with underserved populations, and Merit Award Trust Fund/State Caregiver Support-funded transportation. If the AAA is planning to provide any of the above noted access services directly during FY 2024, complete this section.

Instructions

Select from the list of access services those services the AAA plans to provide directly during FY 2024, and provide the information requested. Specify, in the appropriate text box for each service category, the planned goals and activities that will be undertaken to provide the service.

The Area Plan Grant Budget that is uploaded and saved in AMPS must include each access service to be provided directly in the Direct Service Budget details tab. The funding identified in this tab should correspond to the funding (Federal OAA Title III or VII and state funds) identified in the Area Plan Grant Budget's Support Services Detail tab. The method of provision must be specified in the Service Summary tab.

Care Management

<u>Starting Date</u>	10/01/2023	<u>Ending Date</u>	09/30/2024
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Total of Federal Dollars	\$0	Total of State Dollars	\$320,307
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Geographic area to be served

Region 10

Specify the planned goals and activities that will be undertaken to provide the service.

Goal 1: Provide supports coordination and home and community-based services to adults over the age of 60 who are at high risk of institutionalization.

Activities:

1. Maintain strong partnerships with county aging units in order to provide a continuum of care as well as effective pairing of ACLS Bureau and millage funded service monies.
2. Outreach to and actively participate in community collaboratives that include American Indian tribes and organizations that serve minorities, low income, and vulnerable older adults.

Goal 2: Operate under a robust quality management plan, overseen by the Quality Assurance & Compliance committee.

Activities:

1. Maintain NCQA accreditation for case management services through continued commitment to quality and excellence.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

2. Program and service monitoring includes chart reviews, peer reviews, participant satisfaction surveys, staff training, and monitoring of quality indicators such as hospitalizations and re-institutionalization rates and social isolation.

3. Support a Consumer Quality Collaborative that provides feedback and has input into program operations.

Number of client pre-screenings:	Current Year:	500	Planned Next Year:	500
Number of initial client assessments:	Current Year:	150	Planned Next Year:	150
Number of initial client care plans:	Current Year:	140	Planned Next Year:	140
Total number of clients (carry over plus new):	Current Year:	400	Planned Next Year:	400
Staff to client ratio (Active and maintenance per Full time care	Current Year:	1:46	Planned Next Year:	1:46

Case Coordination and Support

<u>Starting Date</u>	10/01/2023	<u>Ending Date</u>	09/30/2024
Total of Federal Dollars	\$0	Total of State Dollars	\$64,085
Geographic area to be served			
Region 10			

Specify the planned goals and activities that will be undertaken to provide the service.

Goal 1: Implement Case Coordination and Support (CC&S) as part of a multi-step effort to tier care management services provided by AAANM to serve more people at the most appropriate level of care.

Activities:

1. Transition existing Care Management clients who are more appropriate for care under CC&S
2. Open individuals on the Care Management wait list to CC&S if more appropriate for CC&S level of care
3. Monitor and adjust as needed

Disaster Advocacy & Outreach

<u>Starting Date</u>	10/01/2023	<u>Ending Date</u>	10/01/2024
Total of Federal Dollars	\$1.00	Total of State Dollars	
Geographic area to be served			
Region 10			

Specify the planned goals and activities that will be undertaken to provide the service.

Goal 1: To maintain the Disaster Advocacy and Outreach service definition in anticipation of a natural disaster or other type of emergency as part of AAANM's emergency planning processes.

Activities:

1. Identify an emergency should one be present
2. Activate the definition and identify emergency response activities that fall within the service definition
3. Respond to the emergency

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

4. Shift funding as needed from other service definitions

Information and Assistance

<u>Starting Date</u>	10/01/2023	<u>Ending Date</u>	09/30/2024
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Total of Federal Dollars	\$115,050	Total of State Dollars	\$0
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Geographic area to be served

Region 10

Specify the planned goals and activities that will be undertaken to provide the service.

Goal 1: Provide high quality Information and Assistance to support older adults, family members, caregivers and healthcare or social service professionals seeking information about community resources for older adults, caregivers, and persons with disabilities.

Activities:

1. Ensure that staff receive on-going information and education about community resources and aging issues.
2. Outreach to referral sources and the community through brochures, marketing, social media, public speaking, and expos to communicate that Information and Assistance for older adults is available through AAANM.
3. Continue to serve as the "local contact agency" for those in nursing homes who are interested in exploring other options for long-term care.

Options Counseling

<u>Starting Date</u>	10/01/2023	<u>Ending Date</u>	09/30/2024
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Total of Federal Dollars	\$264,969	Total of State Dollars	\$120,141
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Geographic area to be served

Region 10

Specify the planned goals and activities that will be undertaken to provide the service.

Goal 1: Provide unbiased, person-centered options counseling to older adults and caregivers who need assistance understanding and planning for their long-term care options.

Activities:

1. Ensure that staff receive on-going information and education about community resources and aging issues.
2. Outreach to referral sources and the community through brochures, marketing, social media, public speaking, and expos to communicate that Options Counseling is available through AAANM.

Goal 2: Maintain strong referral relationships with county aging units, nursing facilities, Program of All-Inclusive Care for the Elderly (PACE) and other long-term care options in Region 10.

Activities:

1. Regularly share information and updates between AAANM and other long-term care providers and entities in the region.

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

Approved MYP Program Development Objectives

Program development goals and objectives previously set by the AAA and approved by the CSA in this multi-year planning cycle are included as read-only. For each of these established program development objectives, a text box is included for the AAA to provide information on progress toward the objectives to date. This text box is editable.

Instructions

Please provide information on progress to date for each established objective under the section tab entitled "Progress."

For the Diversity, Equity, and Inclusion (DEI), the ACLS Bureau Operating Standards for AAAs have long required that preference be given to serving older persons in greatest social or economic need with particular attention to low-income minority elderly.

Please refer to Operating Standards for AAAs sections C-2 and C-4 along with the Document Library for the ACLS Bureau training completed on Embedding Diversity, Equity & Inclusion (DEI) within Aging Services across Michigan for the MYP 2023-2025 Cycle.

Within the progress tab, ensure to address, at a minimum, the below DEI Program Development Objectives that correlate to the MYP DEI Goal:

Improve the Accessibility of Services to Michigan's Communities and People of Color, Immigrants and LGBTQ+ Individuals.

Objective 1- Increase services provided to Black, Indigenous (tribal) and People of Color (BIPOC) and LGBTQ+ seniors served in your region. *Please include how the AAA is measuring this progress including how you will ensure that programming and outreach is culturally sensitive and welcoming to all.*

Objective 2- Increase the number of AAA staff, providers, caregivers, and volunteers trained in implicit bias, cultural competencies, and root causes of racism. *Please include a brief description of how the AAA tracks to ensure the number of individuals trained has increased.*

Objective 3- Increase availability of linguistic translation services and communications based on the cultural needs in the region in which you serve. *Please include the top 3 requested linguistic translation services for your PSA. How does the AAA ensure that linguistic translation services are meeting the needs of the older adults within their PSA?*

See Document Library for training PPT and recording of ACLS DEI training completed for the 2023-2025 MYP Cycle.

Area Agency on Aging Goal

A. Identification of on-going community needs

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

Objectives

1. To meet (where possible) needs of those 60+ and caregivers impacted by the pandemic.

Timeline: 10/01/2022 to 09/30/2025

Progress

Given the end of the Public Health Emergency, this goal is being discontinued with FY2024. No new pandemic needs were identified during FY2023.

B. Maximize funding streams and reduce waitlists

Objectives

1. Reduce the cycle time from when someone calls until enrolled in a care management program
2. Reduce wait lists for care management programs
3. Develop plan for use of Title III-D funding that maximizes impact for older adults and caregivers.
4. Evaluate Expansion of nutrition services to support the health and well-being of older adults and caregivers.

Timeline: 10/01/2022 to 09/30/2025

Progress

1. Reduce the cycle time from when someone calls until enrolled in a care management program
During FY2023 AAANM spent significant effort monitoring and implementing strategies to reduce call wait time into the Information & Assistance/Options Counseling Department. With the pandemic, call volume increased over 30% or 1,000+ contacts annually and this volume trend has continued. In addition to adding staff, a new IT application was developed during FY2023 to allow for tracking and monitoring of calls. Protocols for triaging calls were developed. And a new scheduling system is being piloted for Options Counseling appointments.

2. Reduce wait lists for care management programs

Case Coordination & Support (CC&S) was implemented during FY2022-FY2023 as a strategy to better serve older adults who may not be frail enough to qualify for Care Management. Individuals on Care Management (and the Care Management wait list) who were more appropriate for CC&S were then transitioned either to the CC&S program or the CC&S wait list.

Further work is being done in the Information & Assistance/Options Counseling department to tighten up management of wait list procedures. Additionally, AAANM will be changing how cases are staffed in the later part of FY2023. Historically Supports Coordinators (nurses and social workers who coordinate care for older adults) have carried programmatically blended cases loads. Case loads will be separated going forward and it is believed this will create additional capacity to open more Care Management cases.

3. Develop plan for use of Title III-D funding that maximizes impact for older adults and caregivers.

For FY2023, AAANM granted Title III-D funding to two organizations to offer in-person evidence-based classes in several counties in Region 10 (Bingocize, PATH options, A Matter of Balance, Tai Chi for Arthritis). AAANM also participates in the AAA evidence-based collaborative to stay abreast of virtual workshop offerings that can be accessed statewide, as well as new programming development. AAANM has additional funding (ARPA and carryover) available and is seeking interest from the two current grantees, and county aging units and senior

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

centers to support startup costs and training and materials of any of the programs that are allowable under Title IIID funding. Many of the long-standing workshops that have been available for years in Region 10 (coordinated through AAANM vs individual agencies-PATH) are not something that county aging units/senior centers have an interest in providing directly due to the many requirements that are involved. Simpler programs that are easier to implement and fun are more attractive to implement by these organizations, but options seem limited.

4. Evaluate Expansion of nutrition services to support the health and well-being of older adults and caregivers.

This objective will be worked on during FY2024

C. Support paid and unpaid caregivers

Objectives

1. Objectives: 1. Promote self-determination as an option 2. Make it as easy as possible for providers to do business with AAANM 3. Support caregivers with a focus on caregivers of persons with dementia
Timeline: 10/01/2022 to 09/30/2025

Progress

Objectives:

1. Promote self-determination as an option

AAANM continues to promote self-determination as a viable option for CC&S, Care Management and MI Choice Waiver in lieu of agency staffing (due to the direct care workforce shortage). Currently, 37% of MI Choice Waiver and 20% of ACLS Care Management participants use self-determination.

2. Make it as easy as possible for providers to do business with AAANM

Initially this objective was intended to support implementation of a Regional Service Definition of Community Living Supports (CLS) to simplify back-end billing processes for the provider network for ACLS Care Management clients. AAANM was advised not to implement the CLS definition during the MYP 2023-2025 planning process; however this objective was inadvertently not removed. AAANM always strives to make it as easy as possible for providers to do business with AAANM, however, there were no specific tasks undertaken in FY2023 in this regard.

3. Support caregivers with a focus on caregivers of persons with dementia

AAANM has implemented Trualta, a web-based caregiver education platform and has been referring caregivers to this platform. Additionally, AAANM is ensuring that all clinical staff are certified in Dementia Capable Care in order to support caregivers of persons with dementia. The Information & Assistance / Options Counseling department has offered dementia options counseling for several years and continues to support caregivers in this manner. Additionally, AAANM began a monthly caregiver newsletter and actively promotes caregiver tools and available classes.

D. Improve the Accessibility of Services to Michigan's Communities and People of Color, Immigrants and LGBTQ+ individuals.

Objectives

STATE OF MICHIGAN
Michigan Department of Health & Human Services
BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS

FY2023-2025 Multi Year Plan

FY 2023 Annual Implementation Plan

Area Agency On Aging of Northwest MI, Inc.

FY 2024

1. 1. Increase services provided to black, indigenous and people of color and the (LGBTQ+) communities. 2. Increase the number of area agency staff, providers and caregivers trained in implicit bias, cultural competencies, and root causes of racism. 3. Increase availability of linguistic translation services and communications based on the cultural needs in the region in which you serve.

Timeline: 10/01/2022 to 09/30/2025

Progress

1. Increase services provided to black, indigenous and people of color and the (LGBTQ+) communities. AAANM has taken several steps in this direction:

- * An organizational values statement was developed including inclusivity/diversity.
- * All promotional materials including brochures and website have been updated to be culturally sensitive.
- * All staff have been trained in implicit bias, cultural competency, as well as SAGE training to ask sexual orientation questions.
- * Trainings were offered to the provider network on implicit bias and a repository of materials for providers related to implicit bias is being developed.
- * While the overall 60+ PSA population is 2% non-caucasian, AAANM's program participants, non-caucasian representation is 6%. AAANM began asking sexual orientation questions during FY23 and has a baseline of 1% identifying as LGBTQ+. AAANM will continue to monitor these percentages.

2. Increase the number of area agency staff, providers and caregivers trained in implicit bias, cultural competencies, and root causes of racism.

* AAANM annually requires that all staff complete implicit bias and cultural competency training. The number of staff are tracked each year. In FY2024, AAANM will ensure that trainings incorporate material related to the root causes of racism.



* Training offerings in cultural competency and implicit bias will be made available to the provider network again in FY2024. The number of participants will be tracked as a baseline in FY2024.

3. Increase availability of linguistic translation services and communications based on the cultural needs in the region in which you serve.

* AAANM has requests for Spanish and sign language linguistic services. We contract with translation services for Spanish and sign language as well as have Spanish speaking employees on staff. We have the capacity to contract for other language translation services should the need arise. According to the American Community Survey (2012-2016) there are only 426 older adults in Region 10 that do not speak English (on a basis of 85K people during the same measurement period).

FY 2024 Annual Implementation Plan

The signatories below acknowledge that they have reviewed the entire document including all budgets, assurances, and appendices and they commit to all provisions and requirements of this Annual Implementation Plan.

Signature of Chairperson, Board of Directors 	Date 6-1-2023
Print Name David White, Board Chairperson	
Signature of Area Agency on Aging Director 	Date 6-1-2023
Print Name Heidi Gustine, Executive Director	
Area Agency on Aging Area Agency on Aging of Northwest Michigan	
Documents referenced by the signature page: <ul style="list-style-type: none">▪ FY 2024 Area Plan Grant Budget▪ FY 2024 Direct Service Budgets▪ Request to Transfer Funds▪ Waiver for Direct Service Provision▪ Assurances and Certifications▪ Assurance of Compliance with Title VI of Civil Rights Act of 1964▪ Regional Service Definitions (If Applicable)▪ Agreement for Receipt of Supplemental Cash-in-Lieu of Commodity Payments for the Nutrition Program for the Elderly (If Applicable)▪ Waiver of Minimum Percentage for a Priority Service Category (If Applicable)	

RESOLUTION 2023-009
Adopt Area Agency on Aging of Northwest Michigan Fiscal Year 2024
Implementation Plan

At the July 11, 2023 meeting of the Benzie County

County Board of Commissioners, the Board of Commissioners gave consent to the following action:

"Be it resolved that the Benzie County Board of

Commissioners have reviewed the Fiscal Year 2024 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan and believe that the plan addresses the needs of the older adult population in Region 10.

Be it further resolved that the Benzie County

County Board of Commissioners approves the Fiscal Year 2024 Annual Implementation Plan of the Area Agency on Aging of Northwest Michigan."



Signature: Chairperson, County Commission

Bob Roelofs, Benzie County Board of Commissioner Chair

Print or Typed Name and Title: Chairperson, County Commission

July 11, 2023

Date

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 6, 2023

Subject: **Approval of RFP for Opioid Settlement Fund Eligible Projects and Services**

At the June 27th Board of Commissioners meeting, the Board asked Administration to prepare a request for proposals to be published in the community related to opioid settlement funds.

Attached you will find a draft request for proposals which seeks projects and service proposals for spending opioid settlement funds. I invite the Board's changes and discussion related to this document before publishing occurs. I also ask that the Board provide a timeline for publishing and seeking proposals.

Recommendation:

That the Board of Commissioners approves the Request for Proposal for Opioid Settlement Fund Eligible Projects and Services and directs Administration to publish such document and accept proposals for a period of _____ months.



BENZIE COUNTY REQUEST FOR PROPOSAL FOR OPIOID SETTLEMENT FUND ELIGIBLE PROJECTS AND SERVICES

Overview

Benzie County invites organizations or groups addressing opioid prevention, harm reduction, treatment and recovery to apply for funding to support development, implementation, enhancement or expansion of programs. This includes programs addressing substance use disorders, polysubstance use and co-occurring mental health and substance use disorders. While the selection process will utilize a competitive Request for Proposals (RFP) process, the number of awards will be dependent on the amount of funds available for annual allocation. The amount of funds available will differ annually and proposals may be accepted annually.

Background

In 2021, a \$26 billion nationwide settlement was reached to resolve all Opioids litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors: McKesson, Cardinal Health and AmerisourceBergen (“Distributors”), and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson (collectively, “J&J”).

The state of Michigan is slated to receive approximately \$776 million over 18 years. Fifty percent (50%) of the settlement amount will be sent directed to county and local governments. The national agreement also requires significant industry changes that will help prevent this type of crisis from ever happening again.

In 2022, additional settlements with pharmacies and manufacturers were announced, including CVS, Walmart, Allergan and Teva. These four settlements are expected to bring in around \$450 million to Michigan, divided with fifty percent (50%) directed to local governments.

Michigan can also expect additional funds received through companies Purdue Pharma, Mallinckrodt PLC and Endo, which are pursuing bankruptcy plans that include funding opioid abatement trusts.

Currently, Benzie County has received two (2) payments from the Distributors settlement and five (5) payments from the J&J settlement. Due to funding amounts changing annually, Benzie County will have differing amounts available each year for opioid remediation activities. The amount of payments/length of time for each settlement will also differ.

Goal

The goal of this opportunity is to serve Benzie County through development, implementation, enhancement or expansion of evidence-based strategies or promising practices to prevent and address the adverse impacts of the drug overdose epidemic.

REQUEST FOR PROPOSAL

for Opioid Settlement Fund Eligible Projects

Eligibility

Organizations or groups addressing opioid prevention, harm reduction, treatment and recovery are eligible for funding to support development, implementation, enhancement or expansion of programs. This includes programs addressing substance use disorders, polysubstance use and co-occurring mental health and substance use disorders.

Availability of Funds

The number of awards will be dependent on the amount of funds available for annual allocation. The amount of funds available will differ annually. Proposals may be accepted annually depending upon initial award and future allocations.

Requirements

Proposal Priorities

- Utilize funds to serve those in Benzie County
- Focus on individuals and communities most profoundly impacted by opioid use disorder (OUD) and co-occurring substance use disorder/mental health conditions (SUD/MH)

Organizations awarded funded are required to:

- Utilize funds within associated fiscal year
- Ensure utilization of funds supplements, rather than supplants, existing funding
- Ensure all funds are used in alignment with Exhibit E and the definition of opioid remediation
- Ensure indirect costs do not exceed 15 percent (15%)
- Provide data on program outputs, outcomes, impact and effectiveness, following agreed upon metrics by Benzie County.
- Complete required quarterly and annual reporting to the Board of Commissioners

Reporting Requirements

- Organizations should provide quarterly reports to the Board of Commissioners, C/O County Administration as to the progress of the program, outlining the following:
 - Staff working on the project
 - Community partners involved with the project
 - Challenges and barriers experienced within the associated timeframe
 - Successes experienced within the associated timeframe
 - Anticipated next steps
- Annual report to be provided at project close to the Board of Commissioners, C/O County Administration and should include
 - Metrics to gauge outputs, outcomes, impact and effectiveness as determined through scope of work and agreed upon by Benzie County.

Allowable Uses of Funds & Funding Restrictions

Specific to the J&J, Distributor, CVS, Teva, Allergan and Walmart settlements, funds must be spent on opioid remediation. Opioid Remediation is defined as,¹

¹ <https://nationalopioidsettlement.com/>

REQUEST FOR PROPOSAL

for Opioid Settlement Fund Eligible Projects

Care, treatment, and other programs and expenditures (including reimbursement for past such programs or expenditures except where this Agreement restricts the use of funds solely to future Opioid Remediation) designed to (1) address the misuse and abuse of opioid products, (2) treat or mitigate opioid use or related disorders, or (3) mitigate other alleged effects of, including on those injured as a result of, the opioid epidemic.

Activities must meet the definition of opioid remediation, be evidence-based strategies²³ or promising practices and align with allowable uses outlined by [Exhibit E](#).⁴ These strategies include:

1.) Core Strategies

- Naloxone or other FDA-approved drug to reverse opioid overdoses
- Medication-assisted Treatment (MAT) distribution and other opioid-related treatment
- Address the needs of pregnant and postpartum women
- Expanding treatment for Neonatal Abstinence Syndrome (NAS)
- Expansion of warm hand-off programs and recovery services
- Treatment for incarcerated population
- Prevention programs
- Expanding syringe service programs
- Evidence-based data collection and research analyzing the effectiveness of the abatement strategies within the state

2.) Approved Uses - Prevention

- Prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids
- Prevent misuse of opioids
- Prevent overdose deaths and other harms (harm reduction)

3.) Approved Uses - Treatment

- Treat Opioid Use Disorder (OUD)
- Support people in treatment and recovery
- Connect people who need help to the help they need (connections to care)
- Address the needs of criminal justice-involved persons
- Address the needs of pregnant or parenting women and their families, including babies with NAS

4.) Approved Uses – Other Strategies

- Supporting first responders

² <https://www.lac.org/assets/files/TheOpioidEbatement-v3.pdf>

³ <https://www.cdc.gov/drugoverdose/pdf/pubs/2018-evidence-based-strategies.pdf>

⁴ <https://www.attorneygeneral.gov/wp-content/uploads/2021/12/Exhibit-E-Final-Distributor-Settlement-Agreement-8-11-21.pdf>

REQUEST FOR PROPOSAL for Opioid Settlement Fund Eligible Projects

- Leadership, planning and coordination
- Training
- Research

Indirect costs may not exceed 15 percent (15%) of funds.

Selection and Award Process

All proposals submitted should include the completed Request for Proposals document below, resume or biography of the project director, any optional documents and the attached budget template. Proposals will be reviewed and scored by the Board of Commissioners.

Proposals are due to the Board of Commissioners, C/O County Administration at kzeits@benzieco.net by [REDACTED]. Notice of award is expected to occur by [REDACTED]. Following the notice of award, organizations will meet with the Board of Commissioners and County Administration to discuss the contract process and specific metrics for the project identified. The period of funding will be mutually agreed upon by the County and organization or group submitting the proposal.

With questions related to this funding opportunity, please contact County Administrator Katelyn Zeits at kzeits@benzieco.net.

REQUEST FOR PROPOSAL
for Opioid Settlement Fund Eligible Projects

Request for Proposals

Benzie County Opioid Settlement Funds – FY 23/24

RFP Posted		(date)
Proposals Due		(date)
Anticipated Notice of Award		(date)
Anticipated Performance Period		(start date - end date)
Questions to	Katelyn Zeits, kzeits@benzieco.net	

To Be Completed by Organization Submitting Proposal:

1. Organization Information	
Organization Name	
Street Address	
Email Address	
Phone Number	
Name of Project Director	
Title of Project Director	
Name of Authorized Representative	
Title of Authorized Representative	
Signature of Authorized Representative	
Date	
2. Organization Description	
3. Project Description Including Project Objectives	
4. Populations Served/Target Population and Geographic Area Served	

REQUEST FOR PROPOSAL
for Opioid Settlement Fund Eligible Projects

5. Data to Support Need for Project			
6. Project Timeline Overview			
7. Scope of Work			
Activity	Outputs	Outcomes	Timeline
8. Success – How will success be measured?			
9. Sustainability – How will the project be sustained after funding cycle?			
10. Budget – Total amount requested		\$	
11. Budget Narrative – How will funds be used to meet project goals?			
12. New or Existing Project – Check one		___ - Existing ___ - New	
12.a. If existing, how many unique individuals are served annually by the current project?			
12.b. If new, is the project evidence-based or based on promising practices? (Check one and provide link to information on evidence base)		___ - Yes ___ - No	
		Link: _____	
13. Attachments – Supporting Documents		<ul style="list-style-type: none"> Resume and/or biography of project director Completed budget template (provided) 	

REQUEST FOR PROPOSAL
for Opioid Settlement Fund Eligible Projects

	<ul style="list-style-type: none"> • Letters of support from partner organizations (optional) • Materials demonstrating experience, organizational impact and/or commitment to addressing the drug overdose epidemic (optional)
--	---

Having carefully examined the attached R.F.P. and any other applicable information, the undersigned proposes furnishing all items necessary for and reasonably incidental to the proper completion of this proposal. The undersigned understands and agrees that they must be licensed to do business as a Professional in the State of Michigan. The undersigned submits this proposal and agrees to meet or exceed all requirements and specifications listed on the R.F.P., unless otherwise indicated in writing and attached hereto. The undersigned certifies, as of the date of this proposal, not to be in arrears to Benzie County for debt or contract or is in any way a defaulter to Benzie County. The undersigned understands and agrees, if selected to be awarded this work, to enter into an agreement with the County to supply this work. The undersigned understands that the County reserves the right to accept any or all proposals in whole or in part and to waive irregularities in any proposal in the interest of the County. The Proposal will be evaluated and awarded on the basis of best value to the County. The decision criteria to be used, but will not be limited to, is price, accessories, options and overall capability to meet the needs of the County. The undersigned agrees that the proposal may not be withdrawn for a period of 60 days from the actual date of the opening of proposals.

 (Signature)

 (Name & Title - print)

 (Company Name)

 (Company Address)

 (Telephone Number)

 (City, State, Zip Code)

REQUEST FOR PROPOSAL for Opioid Settlement Fund Eligible Projects

Resources

- Principles for Spending
 - [Principles for the Use of Funds From the Opioid Litigation](#)
- Evidence-Based Strategies and Promising Practices
 - [Evidence Based Strategies for Abatement of Harms from the Opioid Epidemic](#)
 - [Evidence-Based Strategies for Preventing Opioid Overdose: What's Working in the United States](#)
- Local data
 - [Michigan Overdose Data to Action Dashboard](#)
 - Data on overdose deaths, emergency department visits and emergency medical services (EMS) calls and Substance Use Vulnerability Index
 - [Michigan Department of Health and Human Services Opioids Webpage - EMS Responses](#)
 - “Public Use Dataset EMS Responses to Probable Opioid Overdose”, found under “Overdose Reports”
 - [Michigan Substance Use Disorder Data Repository \(SUDDR\)](#) and [Data Visualizations](#)
 - Suspected fatal overdoses and emergency medical services naloxone administration data
 - [University of Michigan Injury Prevention Center System for Opioid Overdose Surveillance \(SOS\)](#)
 - County-level data on overdose deaths, emergency department visits and emergency medical services (EMS) calls
 - [Overdose Detection Mapping Application Program \(ODMAP\)](#)
 - Near real-time tracking of fatal and non-fatal overdoses and naloxone administration by public health and public safety
 - [Wayne State University’s School of Social Work Center for Behavioral Health and Justice Dashboard](#)
 - Customizable dashboard that shows multiple topics including, behavioral health, public health, criminal justice, housing, demographic and other data
 - Data and information may also be accessed through local communities within health departments, prevention coalitions, harm reduction providers, behavioral health providers, recovery support providers and other groups.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 5, 2023

Subject: **Resolution of Intent to Establish PACE District and setting related public hearing**

Attached are various documents related to the Michigan Lean and Green (PACE) program. This program is used as a tool in development of properties by providing loaned funding to improve property valuation, reduce energy costs and encourage green development. This program has been established pursuant to Public Act 279 of 2010 and Lean and Green Michigan acts as a partner to Michigan in carrying out this public act's program.

Public Act No. 270 of 2010 authorizes local units of government to adopt Property Assessed Clean Energy (PACE) programs to promote the installation of energy efficiency improvements and renewable energy systems by owners of commercial or industrial property within a district designated by the local unit of government. Act 270 allows private commercial lenders to finance energy projects; authorizes local units of government to issue bonds, notes and other indebtedness; and authorizes the assessment of properties for the cost of the energy projects. Act 270 provides for repayment to the local unit of government or the private lender through a voluntary property assessment. The property assessment remains with the property and has the same priority as other property tax and assessment liens in the event of foreclosure.

Lean & Green Michigan has developed a collaborative approach to PACE programs for local units of government by standardizing the administrative and legal process under which PACE programs are created and managed. Many local units of government throughout the state have joined or are in the process of joining Lean and Green Michigan utilizing a "shared services" approach to eliminate upfront and ongoing program costs and duplication.

I have reached out to Grand Traverse County and asked about their experience with the program. They noted that it's a positive program and beneficial to their community. They also believe the program will be utilized more and more.

The Economic Development Committee has recommended to the Board of Commissioners that Benzie County join this program.

Recommendation:

That the Board of Commissioners adopts Resolution 23-____, Intent to Establish a Property Assessed Clean Energy Program and schedules a public hearing related to this matter on August 8, 2023.



**BENZIE COUNTY,
MICHIGAN**

PACE PROGRAM

XXX, 2023



TABLE OF CONTENTS

	<u>Page</u>
Executive Summary	1
Lean & Green Michigan™ PACE Program Report.....	2
APPENDIX A – PACE Special Assessment Agreement	9
SAA Appendix A – Program Eligibility Checklist.....	29
SAA Appendix B – Special Assessment Parcel Description	30
SAA Appendix C – Special Assessment Roll.....	31
SAA Appendix D – Payment Schedule	32
SAA Appendix E – Description of Improvements	33
SAA Appendix F – PACE Program Application.....	34
SAA Appendix G –Form of Certificate of Assignment.....	38
SAA Appendix H –Form of Lender Consent	40

Lean & Green Michigan™ PACE Program

Executive Summary

Public Act No. 270 of 2010 (“Act 270”) authorizes local units of government to adopt Property Assessed Clean Energy (“PACE”) programs to promote the installation of energy efficiency improvements and renewable energy systems by owners of commercial or industrial property within a district designated by the local unit of government. Act 270 allows private commercial lenders to finance energy projects; authorizes local units of government to issue bonds, notes and other indebtedness; and authorizes the assessment of properties for the cost of the energy projects. Act 270 provides for repayment to the local unit of government or the private lender through a voluntary property assessment. The property assessment remains with the property and has the same priority as other property tax and assessment liens in the event of foreclosure.

Lean & Green Michigan™ (“LAGM”) has developed a collaborative approach to PACE programs for local units of government by standardizing the administrative and legal process under which PACE programs are created and managed. Many local units of government throughout the state joined have or are in the process of joining LAGM utilizing a “shared services” approach to eliminate upfront and ongoing program costs and duplication. Further, this approach creates one efficient statewide market, allowing property owners, lenders and clean energy contractors to utilize a standardized process as they employ PACE financing in multiple jurisdictions throughout the state.

This documentation package includes the report required by Section 9 of Act 270 and provides model forms of documents for the PACE program. As many of the details of a PACE transaction are determined on a project-specific basis, adjustments to the model documents may be required to fit a particular transaction. Additionally, there are several blanks left in the documents that should be filled in when the corresponding information is known.



BENZIE COUNTY, MICHIGAN

PACE PROGRAM REPORT

This Lean & Green Michigan™ PACE Program Report contains the information required by Section 9 of Act 270. Additional information is available from Benzie County ("Benzie"). The PACE Program and Report were approved by the Board of Commissioners on May 10, 2023, subsequent to a public hearing held on April 26, 2023.

INTRODUCTION

In order to encourage economic development, improve property valuation, increase employment, reduce energy costs, reduce greenhouse gas emissions and contribute to the public health and welfare in the Benzie County, the Board of Commissioners established the Benzie County Property Assessed Clean Energy Program and PACE district pursuant to Public Act No. 270 of 2010 (“Act 270”) by joining Lean & Green Michigan™ (“LAGM,” the “PACE Program” or “Program”). The PACE Program has identified specific sources of commercial funding to finance the implementation of energy efficiency improvements, renewable energy systems and energy projects within the Benzie County PACE district (which is coterminous with the Benzie County jurisdictional boundaries).

The Board of Commissioners passed a Resolution of Intent to create a PACE Program and a PACE district by joining the Lean & Green Michigan statewide PACE program on April 12, 2023. The Board published its first version of this PACE Report thereafter, and held a public hearing on April 26, 2023. The Board passed a Final Resolution adopting this PACE Program and PACE district on May 10, 2023.

The purpose of this PACE Report (hereinafter the “Report”) is to fulfill the requirements of Act 270. Section 9 of Act 270 requires a Report that includes: a form of contract between Benzie and the record owner; identification of an official authorized to enter into program contracts on behalf of Benzie; a maximum aggregate amount for financing provided by Benzie under the program; an application process and eligibility requirements; a method for determining interest rates, repayment periods and the maximum amount of assessment; explanation of how assessments will be made and collected; a plan for raising capital; information regarding reserve funds and fees of the program; a requirement that the term of the assessment not exceed the useful life of the energy project; a requirement of an appropriate ratio of the amount of assessment to the assessed value of the property; requirement of consent from the mortgage holder; provisions for marketing and participant education; provisions for adequate debt service reserve fund; quality assurance and antifraud measures; and a requirement for baseline energy audits, ongoing savings measurements and performance guarantees for projects over \$250,000 in assessments.

1. Form of PACE Contract

A form of model PACE Special Assessment Agreement is attached as **Appendix A**. Individual property owners may negotiate project-specific terms to be included in an actual agreement based upon the specific energy efficiency and renewable energy improvements to be financed through the individual agreement, subject to the limitations set forth herein.

2. Authorized Official/PACE Administrator

The Board Chair or his/her designee, (the “Authorized Official”) is authorized to enter into PACE Program contracts on behalf of Benzie County in consultation with Lean & Green Michigan, LLC (“LAGM”). The Authorized Official is further authorized to sign any agreement, documents or certificates necessary to facilitate the participation of property owners and to facilitate the purposes hereunder.

As part of Lean & Green Michigan™, LAGM will act as PACE administrator and will manage Benzie's PACE Program. LAGM is authorized to negotiate with credit providers and PACE project participants to facilitate the use of the PACE Program and to assist PACE project applicants in obtaining owner-arranged financing.

3. Financing Parameters

In establishing its PACE district, Benzie intends for PACE projects to be funded through owner-arranged private financing. The maximum aggregate annual amount of financing provided by Benzie in 2022 shall be zero dollars. The maximum aggregate dollar amount for financing provided by Benzie may be adjusted and/or amended on an annual basis or more frequently by the Board of Commissioners and will remain at zero dollars unless and until it is changed.

Benzie shall not provide any financing for PACE projects under Benzie's PACE Program. Benzie's PACE Program shall be solely funded through owner-arranged financing from commercial lenders, as allowed under Act 270, Section 9(1)(g)(iii). Owner-arranged financing from commercial lenders is not included under the maximum aggregate annual dollar amount for financing provided by Benzie under the Program. There is no limit on the maximum aggregate annual amount of financing provided by private commercial lenders under the program. The dollar amount for financing of a particular project will be established by the property owner seeking to make the property improvement and the commercial lender seeking to finance the energy improvements, as approved by LAGM and the Authorized Official.

4. Application Process/Eligibility Requirements

Application Process:

The application process for financing projects under the Program shall be that of LAGM. The current application form is attached as **SAA Appendix F**. This form may be changed or amended as necessary by LAGM.

Eligibility Requirements:

The eligibility requirements for financing projects under the Program shall be those of LAGM. Eligibility requirements may be changed or amended as necessary by LAGM. The current list of eligibility requirements is attached as **SAA Appendix A**.

5. Financing Terms of Assessments

The interest rate for PACE special assessment installments supplied by commercial lenders shall be negotiated by the parties based on current market conditions.

The maximum allowable repayment period of a PACE special assessment must be included in the PACE Special Assessment Agreement and will be determined on a project-

specific basis and shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years.

The maximum dollar amount of a PACE special assessment shall be negotiated on a project-specific basis between the property owner and the entity providing the financing based upon the specific energy efficiency improvement(s), water efficiency improvement(s) and/or renewable energy system(s) included in the individual PACE Special Assessment Agreement.

6. Assessment Collection Process

Within the parameters set forth herein, the Authorized Official will authorize one or more commercial lenders to provide financing to defray all or part of the cost of the energy improvements by special assessment upon the Special Assessment Parcel, which the Authorized Official will find is especially benefited in proportion to the costs of the energy improvements.

The Special Assessment Roll, attached as **SAA Appendix C**, will be spread by the Authorized Official on behalf of Benzie and without objection by the property owner to allocate one hundred percent (100%) of the PACE special assessment levy created hereby to the Special Assessment Parcel.

The PACE special assessment, as allocated by the Authorized Official on behalf of Benzie without objection by the property owner, will be finally established against the property and the energy projects to be constructed on the Special Assessment Parcel. The PACE special assessment will be effective immediately upon the execution of the PACE Special Assessment Agreement by the property owner. The PACE special assessment may be paid in semi-annual installments pursuant to Section 13(2) of Act 270. The Authorized Official, on behalf of Benzie, will confirm the Special Assessment Roll.

The Benzie County Delinquent Tax Revolving Fund (“DTRF”) shall not be used to advance, satisfy, or pay any delinquent installment of the PACE special assessment, and no County funds will be used to repay any PACE special assessment placed under this program. The commercial lender will waive any claim to be able to seek payment from the County through the DTRF in the PACE Special Assessment Agreement.

7. Financing Program

LAGM has developed and will continue to develop an active roster of financial institutions, institutional investors and other sources of private capital available to finance PACE projects in Michigan. By participating in LAGM, Benzie helps its constituent property owners gain access to private capital made available through the statewide program. Benzie authorizes the use of owner-arranged financing from commercial lenders to finance qualified energy projects under the Program.

8. Reserve Fund

By participating in LAGM, Benzie assists its constituent property owners in taking advantage of any and all appropriate loan loss reserve and gap financing programs of the

Michigan Economic Development Corporation (“MEDC”) and other federal and state entities. Such financing mechanism can be used to finance a reserve fund if deemed necessary and appropriate by Benzie.

9. Fee Schedule

Application, administration and program fees for record owners shall be those of LAGM. Administration and program fees will be determined on a project-specific basis and will depend on the size, nature and complexity of the energy project(s) and financing mechanism(s) involved.

10. Useful Life

The maximum length of time allowable for repayment of a PACE assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years and will be determined on a project-specific basis by LAGM. Projects involving multiple energy efficiency improvements and/or renewable energy systems may aggregate the useful life of each improvement to determine an overall useful life figure for financing purposes. In aggregating the improvements, the property owner must appropriately weigh each improvement’s dollar cost.

11. Property Eligibility Parameters

The ratio of the amount of the assessment to the market value of the property must be appropriate and shall be set forth in the PACE Special Assessment Agreement for each project. Additionally, the overall indebtedness on the property must be appropriate. In calculating the appropriate ratios, the property owner and the lender providing the financing may determine the market value of the property using either: 1) the market value of the property before the PACE project as agreed to by the property owner and the lender providing the financing using a proper measure such as a recent appraisal or two times the State Equalized Value; or 2) the market value of the property upon completion of the PACE project as agreed to by the property owner and the lender providing the financing using a proper measure such as an appraisal of the “as completed” value of the property or the current market value of the property plus 75% of the value of the PACE project.

In calculating the appropriate ratio of the amount of the assessment to the market value of the property, the cost of the energy project (excluding closing costs and interest) shall generally not exceed 25% of the market value of the property.

In calculating the appropriate ratio of total indebtedness on the property, if the property owner and the lender providing financing calculate an appropriate ratio using the market value of the property before the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 95% of the market value of the property. If the property owner and the lender providing financing calculate an appropriate ratio using the market value upon completion of the PACE project, prior debt secured by the building plus the PACE loan shall generally not exceed 90% of the market value of the property.

LAGM and the Authorized Official may permit projects that exceed these values for reasonable cause on a case-by-case basis, and in such cases must include a letter of explanation

as an addendum to the Special Assessment Agreement.

12. Mortgage Consent Requirement

If a property is subject to a mortgage the record owner must obtain written consent from the mortgagee to participate in the Program. Proof of lender consent must be submitted before a Special Assessment Agreement may be executed. A form of lender consent to participate in a PACE Program is attached as **SAA Appendix H**.

13. Marketing Program

LAGM has developed an ongoing marketing and participant education program. By joining LAGM, Benzie gains access to this program and agrees to partner with LAGM in educating businesses in Benzie about opportunities to save energy, save money and improve their property value. The County authorizes the use of Benzie's logo by LAGM to be incorporated into the LAGM website and other communication vehicles. More information regarding the Program can be obtained at LAGM's website: www.leanandgreenmi.com; or at Benzie's website at <https://www.benzieco.net/>

14. Quality Assurance and Antifraud Measures

LAGM includes the following quality assurance and antifraud measures:

- i. Business integrity review on clean energy contractors conducted by Michigan Saves;
- ii. Background check process on clean energy contractors conducted by Michigan Saves; and
- iii. Other general due diligence as may be necessary or required.

15. Audit Requirement

As set forth in the PACE Program Application, a baseline energy audit must be completed before an energy project is undertaken. Each contract will require and provide adequate funding for monitoring and verification of energy savings throughout the life of the special assessment.

16. Projects Over \$250,000

As set forth in the PACE Special Assessment Agreement, energy projects financed with more than \$250,000 require ongoing measurements to establish energy savings and a guarantee from the contractor that the energy project will achieve a savings to investment ratio greater than one.

17. Amendments to the Program

A public hearing shall not be required to amend this Program. LAGM may amend the Benzie PACE program as necessary from time to time, in consultation with Benzie and upon approval of the Benzie Board of Commissioners of any such amendment.

**APPENDIX A
SPECIAL ASSESSMENT AGREEMENT**

SPACE ABOVE FOR RECORDING PURPOSES

**PACE SPECIAL ASSESSMENT AGREEMENT
(OWNER-ARRANGED FINANCING)**

by and among

BENZIE COUNTY, MICHIGAN

and

PROPERTY OWNER

and

PACE LENDER

Dated: _____

Benzie County PACE Special Assessment Agreement

TABLE OF CONTENTS

	<u>Page</u>
ARTICLE I DEFINITIONS	12
ARTICLE II DESCRIPTION OF IMPROVEMENTS	14
ARTICLE III COVENANTS OF THE PROPERTY OWNER	14
ARTICLE IV PACE SPECIAL ASSESSMENT	15
ARTICLE V CONDITIONS PRECEDENT	20
ARTICLE VI REPRESENTATIONS AND WARRANTIES	21
ARTICLE VII DEFAULT	23
ARTICLE VIII MISCELLANEOUS	24

APPENDIX:

APPENDIX A:	PROGRAM ELIGIBILITY REQUIREMENTS
APPENDIX B:	SPECIAL ASSESSMENT PARCEL DESCRIPTION
APPENDIX C:	SPECIAL ASSESSMENT ROLL
APPENDIX D:	PAYMENT SCHEDULE
APPENDIX E:	DESCRIPTION OF IMPROVEMENTS
APPENDIX F:	LEAN & GREEN MICHIGAN PACE PROGRAM APPLICATION
APPENDIX G:	FORM OF CERTIFICATE OF ASSIGNMENT
APPENDIX H:	FORM OF LENDER CONSENT

Benzie County PACE Special Assessment Agreement

PACE SPECIAL ASSESSMENT AGREEMENT **(OWNER-ARRANGED FINANCING)**

THIS PACE SPECIAL ASSESSMENT AGREEMENT (this “Agreement”) is made this [INSERT DATE] among Benzie County, a Michigan county corporation (the “County”), whose address is 448 Court Place, Beulah, MI 49617, PROPERTY OWNER, a Michigan limited liability company (the “Property Owner”), whose address is INSERT ADDRESS, and PACE LENDER, a Michigan limited liability company (the “Lender”), whose address is INSERT ADDRESS.

RECITALS:

A. Pursuant to Act 270 and a resolution adopted by the Benzie County Board of Commissioners on [INSERT DATE], Benzie has established the PACE Program as described in the PACE Program Report and has created the Special Assessment District under the PACE Program for the purpose, *inter alia*, of assisting a record owner of property within the Special Assessment District in obtaining Owner-Arranged Financing from a commercial lender to defray the costs of one or more Energy Projects on the property.

B. Under Act 270, Benzie County is authorized, pursuant to an agreement with the record owner of property within the Special Assessment District, to impose a special assessment on the property to be benefitted by the Energy Projects in order to secure and provide for the repayment of the Owner-Arranged Financing.

C. The Property Owner desires to undertake certain Energy Projects on commercial property of the Property Owner located within the Special Assessment District, as described herein, and has obtained a commitment from the Lender to make the Loan to the Property Owner to defray its cost.

D. In order to induce the Lender to make the Loan to the Property Owner, the Property Owner has requested that Benzie County enter into this Agreement to impose a special assessment on the property to be benefitted by the Energy Projects, in accordance with Act 270, which special assessment will secure and provide for repayment of the Loan from the Lender.

E. Pursuant to Act 270 and the PACE Program, Benzie County is authorized to enter into this Agreement.

In consideration of the foregoing and the mutual covenants contained in this Agreement, the County, the Property Owner and the Lender agree that:

Benzie County PACE Special Assessment Agreement

ARTICLE I DEFINITIONS

Section 1.01 Definitions. Capitalized terms used in this Agreement and Recitals shall have the meanings stated in Act 270 and as stated immediately below, except to the extent the context in which they are used requires otherwise:

(a) “**Act 270**” means Act 270 of the Michigan Public Acts of 2010, commonly referred to as the Property Assessed Clean Energy Act, MCL 460.931 et seq.

(b) “**Agreement**” means this PACE Special Assessment Agreement as same may be amended and/or restated.

(c) “**Applicable Interest Rate**” means the per annum rate of interest specified in the Loan Documents at which the Special Assessment Roll bears interest as calculated by the Lender in accordance with the provisions of Section 4.01 of this Agreement.

(d) “**Authorized Official**” means the [NAME], or his/her designee, who is authorized to exercise the authority of an Authorized Official under the terms of the PACE Program Report.

(e) “**Default Rate**” means the rates dictated for counties by the Michigan General Property Tax Act of 1893 as amended (MCL 211.78a and 211.78g).

(f) “**Energy Efficiency Improvement**” means equipment, devices, or materials intended to decrease energy consumption, including, but not limited to, all of the following: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; and any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Benzie County Board of Commissioners.

(g) “**Energy Project**” means the installation or modification of an Energy Efficiency Improvement or the acquisition, installation, or improvement of a Renewable Energy Improvement.

(h) “**Event of Default**” has the meaning set forth in Section 7.01 hereof.

Benzie County PACE Special Assessment Agreement

(i) **“Force Majeure”** means unforeseeable events beyond a party’s reasonable control and without such party’s failure or negligence including, but not limited to, acts of God, acts of public or national enemy, acts of the federal government, fire, flood, epidemic, quarantine restrictions, strikes and embargoes, labor disturbances, the unavailability of raw materials, and delays of contractors due to such causes, but only if the party seeking to claim Force Majeure takes reasonable actions necessary to avoid delays caused thereby.

(j) **“General Property Tax Act”** means the General Property Tax Act, Act 206, Public Acts of Michigan, 1893, as amended.

(k) **“Improvements”** means the Energy Efficiency Improvements and the Renewable Energy Improvements being undertaken by the Property Owner on the Special Assessment Parcel as described in **Appendix E** attached hereto.

(l) **“LAGM”** shall mean Lean & Green Michigan, LLC, a Michigan limited liability company.

(m) **“Lean & Green Michigan™”** means a statewide property assessed clean energy program open to all local units of government operated as a public-private partnership by LAGM in order to facilitate property assessed clean energy program-financed transactions.

(n) **“Lender”** has the meaning set forth in the preamble.

(o) **“Loan”** means the loan obtained by the Property Owner from the Lender pursuant to Owner-Arranged Financing to defray a portion of the cost of the Improvements under the terms of the Loan Documents.

(p) **“Loan Documents”** means the Loan Agreement, dated as of [INSERT DATE], between the Property Owner and the Lender and any and all exhibits or attachments thereto, including any documents amending, restating, replacing, extending or otherwise modifying the Loan Agreement and all documents provided to the Lender from time to time by the Property Owner to evidence or secure the Loan as required pursuant to the terms of the Loan Agreement.

(q) **“Owner-Arranged Financing”** means the process by which a property owner secures financing for improvements to its property that does not involve bonds or any other form of funding provided by the County.

(r) **“PACE Program”** shall mean the property assessed clean energy program implemented by the County pursuant to Act 270 and the PACE Program Report to stimulate energy efficiency and renewable energy projects in conformity with Act 270.

(s) **“PACE Program Report”** means the Lean & Green Michigan™ PACE Program Report approved by the Benzie County Board of Commissioners on [INSERT DATE], including any amendments or changes thereto made before the date of this Agreement.

(t) **“Payment Schedule”** has the meaning set forth in Section 4.01 hereof.

Benzie County PACE Special Assessment Agreement

(u) “**Property Owner**” has the meaning set forth in the preamble.

(v) “**Renewable Energy Improvement**” means a fixture, product, device, or interacting group of fixtures, products, or devices on the customer’s side of the meter that use one (1) or more renewable energy resources to generate electricity, gas, or other power. Renewable Energy Improvement includes a biomass stove but does not include an incinerator or digester.

(w) “**Special Assessment**” means the money obligation created pursuant to this Agreement with respect to the Special Assessment Parcel used to defray the cost of the Improvements and which shall, together with all interest, charges and penalties which may accrue thereon, be a lien upon the Special Assessment Parcel of the same priority and status as other property tax liens and other assessment liens as provided in Act 270 until such amounts have been paid in full.

(x) “**Special Assessment District**” means the Special Assessment District established as part of the PACE Program pursuant to Act 270.

(y) “**Special Assessment Parcel**” means the property located in the Special Assessment District to which one hundred percent (100%) of the Special Assessment has been spread by the County and which is more particularly described on the attached **Appendix B**.

(z) “**Special Assessment Roll**” has the meaning set forth in Section 4.01 hereof.

ARTICLE II DESCRIPTION OF IMPROVEMENTS

Section 2.01 Description of Improvements. The Improvements to be acquired, constructed, installed and financed by the Property Owner under the PACE Program are described in **Appendix E** attached hereto. If after project approval, the Property Owner seeks to undertake additional Improvements, **Appendix E** may be amended or supplemented from time to time. Such additional Improvements must meet all the eligibility criteria of the PACE Program and the PACE Program Report and may be added to the original application as a modification, or submitted as a new project, at the discretion of LAGM and the Authorized Official.

ARTICLE III COVENANTS OF THE PROPERTY OWNER

Section 3.01 Acquisition, Construction and Installation of Improvements.

(a) The Property Owner covenants and agrees to acquire, construct and install the Improvements as described in **Appendix E** on the Special Assessment Parcel described on **Appendix B** in full conformity with all applicable laws and regulations and in compliance with the PACE Program eligibility requirements set forth in **Appendix A**. If the proceeds of the Loan are not sufficient to pay the costs of the Improvements as aforesaid, the Property Owner agrees

Benzie County PACE Special Assessment Agreement

to complete the Improvements and to pay that portion of the costs of the Improvements in excess of the amount of the Loan. The Property Owner acknowledges and agrees that the County makes no representation, either express or implied, that the proceeds of the Loan will be sufficient to pay the total costs of the Improvements, and the Property Owner agrees that if, after exhaustion of the proceeds of the Loan, the Property Owner shall be required to pay any portion of the costs of the Improvements from its own funds, the Property Owner shall not be entitled to any reimbursement therefor from County or from the Lender, nor shall the Property Owner be entitled to any abatement or diminution of the amount of the Special Assessment created by this Agreement or of any interest, charges or penalties which may accrue thereon.

(b) To provide for monitoring and verification of the Energy Project, the Property Owner has created an Energy Star Portfolio Manager account and has linked this account to the LAGM Energy Star Portfolio Manager account. The Property Owner has entered all electricity bills for the Special Assessment Parcel for the year (12 consecutive months) immediately preceding the installation of the Energy Project. The Property Owner further agrees to enter its electricity bills for the duration of the Agreement on an annual basis. Annual electricity bills for the Special Assessment Parcel will be entered into the Property Owner's Energy Star Portfolio Manager account by January 31 of each year after the year for which the electricity bills are to be entered.

ARTICLE IV PACE SPECIAL ASSESSMENT

Section 4.01 PACE Special Assessment Created.

(a) At the request of the Property Owner, the County hereby determines to assist the Property Owner in obtaining the Loan to defray a portion of the cost of the Improvements on the Special Assessment Parcel by the levy of the Special Assessment upon the Special Assessment Parcel, which the Authorized Official on behalf of the County finds is especially benefited in proportion to the cost of the Improvements. The Special Assessment created hereby has been spread by the Authorized Official on behalf of the County on the Special Assessment Roll attached hereto as **Appendix C** (the "Special Assessment Roll"), with the consent of the Property Owner, to allocate one hundred percent (100%) of the Special Assessment to the Special Assessment Parcel.

(b) The Special Assessment, as allocated by the Authorized Official with the consent of the Property Owner, is hereby finally established and levied against the Special Assessment Parcel as described on the attached **Appendix B** in the principal amount of [INSERT LOAN AMOUNT] as stated on the Special Assessment Roll. The Special Assessment is effective immediately upon the execution and delivery of this Agreement by the Property Owner. The Special Assessment shall be paid by the Property Owner in [NUMBER] semi-annual installments on the dates and in the amounts set forth in the payment schedule attached hereto as **Appendix D** (the "Payment Schedule"). The Special Assessment Roll and the Payment Schedule are hereby confirmed by the Authorized Official on behalf of the County. The unpaid amount of the Special Assessment Roll shall bear interest from the date of execution and

Benzie County PACE Special Assessment Agreement

delivery of this Agreement at the Applicable Interest Rate, as calculated by the Lender in accordance with the terms of the Loan Documents, payable by the Property Owner semi-annually on each date on which any installment of the Special Assessment is due in accordance with the Payment Schedule. Notwithstanding the foregoing, (i) if any installment of the Special Assessment or any interest due and payable on the Special Assessment Roll is not paid by the Property Owner when and as the same shall become due and payable in accordance with the provisions of this Section 4.01 or (ii) any "event of default" under the Loan Documents has occurred and is continuing, the unpaid amount of the Special Assessment Roll shall bear interest at the Default Rate as calculated by the Lender in accordance with the terms of the Loan Documents, for as long as such amounts remain unpaid or for so long as such "event of default" under the Loan Documents exists and is continuing. The Count, the Property Owner and the Lender agree that the Lender shall be solely responsible for the determination from time to time of the Applicable Interest Rate and the Default Rate and the amount of interest due and payable by the Property Owner on the Special Assessment Roll on each day on which interest thereon is due and payable as provided in this Agreement, and the Lender's determination thereof shall be binding on the Property Owner absent manifest error. The Property Owner and the Lender agree that the Count shall under no circumstance have any obligation to determine the Applicable Interest Rate or the Default Rate or to calculate the amount of any interest payment due on the Special Assessment Roll as provided in this Agreement, and the Count may conclusively rely upon the Lender's determinations thereof for the purpose of exercising and discharging all of the County's rights and obligations under this Agreement. The Lender agrees to provide, or cause to be provided, notice to the Property Owner and the Count of the determinations of the Applicable Interest Rate and the Default Rate, as applicable, pursuant to this Section 4.01(b) at such times, and from time to time, as the Property Owner or the County may request.

Section 4.02 Assignment of Special Assessment Payments to Lender. At the request of the Property Owner and the Lender, and pursuant to Section 9(g)(iii) of Act 270, the County hereby irrevocably assigns to the Lender its right to receive all installments of the Special Assessment required to be paid by the Property Owner pursuant to this Agreement, whether in accordance with the Payment Schedule or upon prepayment of the Special Assessment in whole or in part in accordance with Section 4.06 of this Agreement, together with all payments of interest due and payable on the Special Assessment Roll at the Applicable Interest Rate or the Default Rate, as the case may be, as provided in Section 4.01(b) of this Agreement. In pursuance of the foregoing, the County, the Property Owner and the Lender agree that, except as provided in Section 4.05 of this Agreement, (i) all installments of the Special Assessment, whether payable in accordance with the Payment Schedule or upon prepayment of the Special Assessment in whole or in part in accordance with Section 4.06 of this Agreement, together with all payments of interest due and payable upon the Special Assessment Roll at the Applicable Interest Rate or the Default Rate, as the case may be, shall be paid by the Property Owner directly to the Lender when due at such address in the United States as may be designated by the Lender in writing to the Property Owner and the County; (ii) the County shall have no obligation or duty to include any installments of the Special Assessment on any tax bill issued by the County or to bill, collect or remit to the Lender any installments of the Special Assessment or any interest due and payable upon the Special Assessment Roll; and (iii) absent receipt by the County of written notice from the Lender of a payment default in accordance with Section 4.05 hereof, the County shall be entitled to conclusively presume that all installments of the Special

Benzie County PACE Special Assessment Agreement

Assessment and all payments of interest due and payable on the Special Assessment Roll have been made by the Property Owner to the Lender when due as required by the terms of this Agreement.

Section 4.03 Property Owner's Consent to Special Assessment; Waiver.

(a) The Property Owner hereby irrevocably consents to and confirms the creation of the Special Assessment Roll and the levy of the Special Assessment established pursuant to this Agreement and EXPRESSLY WAIVES ANY AND ALL CLAIMS CHALLENGING AND DEFENSES TO, THE LEGALITY, VALIDITY, ENFORCEABILITY OR COLLECTABILITY OF THE SPECIAL ASSESSMENT, including, but not limited to, claims arising from, relating to or otherwise based upon any theory of procedural defect concerning the approval of the Improvements, the establishment of the Special Assessment District, confirmation of the Special Assessment Roll and the Payment Schedule, the County's right to place the Special Assessment lien on the Special Assessment Parcel, the collectability and due dates of the Special Assessment installments and interest due and payable on the Special Assessment Roll, or any other theory or claim. The Property Owner further waives notice of hearing and the right to file objections if and to the extent such rights exist under any special assessment ordinance of the County.

(b) Following the signing of this Agreement, no suit or action of any kind shall be instituted or maintained for the purpose of contesting or enjoining the collection of the Special Assessment, and the Property Owner, for itself and its successors in interest, lessees, purchasers, and assigns with respect to all or any part of the Special Assessment Parcel, hereby irrevocably waives its rights to contest the Special Assessment with any adjudicative body having jurisdiction over the subject matter, including, but not limited to, the Michigan Tax Tribunal.

(c) In addition to any conditions, covenants, warranties and representations specified in the Loan Documents, the Property Owner shall not sell, transfer, alienate or convey any of its interest in the Special Assessment Parcel without first having given written notice of the Special Assessment to any successors in interest, lessees, purchasers or assigns and having made a copy of this Agreement part of any purchase contract, sale contract, lease agreement, deed or any other conveyancing instrument by which the Property Owner purports to assign all or any part of its interest in the Special Assessment Parcel to any successors in interest, lessees, purchasers, transferees, licensees and assigns. This Agreement shall be recorded against the real property constituting the Special Assessment Parcel by the PACE lender with the Register of Deeds of Benzie County, State of Michigan.

(d) The Property Owner agrees that it, its successors and assigns shall, during the term of this Agreement and the Special Assessment, pay all ad valorem real property taxes and assessments levied against the Special Assessment Parcel when due and the Property Owner specifically waives, irrevocably for itself, its successors and assigns as to any and all portions of the Special Assessment Parcel, the right to pay ad valorem real property taxes and assessments on any other installment method which may be available to property owners in the County.

(e) The County agrees that following (i) payment by the Property Owner in full of the Special Assessment, together with all accrued interest on the Special Assessment Roll, and all

Benzie County PACE Special Assessment Agreement

other interest, charges and penalties which may accrue thereon, and (ii) receipt by the County of written acknowledgment from the Lender that the Special Assessment, together with all accrued interest on the Special Assessment Roll, has been paid to the Lender in full, it will promptly execute and deliver documentation discharging the lien of the Special Assessment on the Special Assessment Parcel. Until the Special Assessment liability has been fully satisfied and the lien discharged, each purchaser of all or any part of the Special Assessment Parcel, as a condition of closing on such purchase, shall execute and deliver to the County a written notice: (i) acknowledging the principal amount unpaid and outstanding on the Special Assessment; (ii) agreeing to the assumption of the liability to pay the Special Assessment, and any interest thereon, on a timely basis, when due, until the remaining balance and interest on said Special Assessment has been paid in full; (iii) acknowledging that the title insurance policy will state that the Special Assessment has not been paid at time of closing thereon; and (iv) agreeing to pay to the Lender at or prior to the close of the purchase all past due installments of the Special Assessment and all past due payments of interest on the Special Assessment Roll. The representations set forth in such written notice shall be enforceable at law and in equity, including without limitation, by way of specific performance.

Section 4.04 Lien. The Special Assessment is an obligation with respect to the Special Assessment Parcel, and shall, until paid, be a lien upon the Special Assessment Parcel for the amount of the Special Assessment and all interest, charges and penalties that may accrue thereon. Such lien shall be of the same character and effect as liens created pursuant to the ordinances of the County for County taxes and shall be treated as such with respect to procedures for collection as set forth in the General Property Tax Act and the ordinances of the County, including accrued interest, charges and penalties. The Special Assessment confirmed hereby is a debt to the County from the Property Owner and its successors in interest, lessees, purchasers and assigns. The right of the County to receive all installments of the Special Assessment required to be paid by the Property Owner pursuant to this Agreement, together with all payments of interest due and payable on the Special Assessment Roll at the Applicable Interest Rate or the Default Rate, as the case may be, as provided in Section 4.01, has been irrevocably assigned by the County to the Lender in accordance with the provisions of Section 4.02 of this Agreement. No judgment or decree shall destroy or impair any lien of the County upon the premises assessed for such amount of the Special Assessment as may have been equitably or lawfully charged and assessed thereon. Failure of the Property Owner or any subsequent property owner to receive any notice required to be sent under the provisions of the ordinances of the County or this Agreement shall not invalidate the Special Assessment or the Special Assessment Roll and shall not be a jurisdictional requirement.

Section 4.05 Payment Default.

(a) If any installment of the Special Assessment or interest due on the Special Assessment Roll shall not have been paid by the Property Owner to the Lender, as assignee of the County, at the time and in the amount required by Section 4.01 hereof (a “Payment Default”), the Lender shall, within thirty (30) days following the date such sums were due and payable (the “Payment Default Date”), deliver written notice to the County stating all of the following: (i) that a Payment Default has occurred under this Agreement; (ii) the Payment Default Date; (iii) the amount of the Special Assessment that was due and payable as of the Payment Default Date and

Benzie County PACE Special Assessment Agreement

which remains unpaid and the amount of interest on the Special Assessment Roll that was due and payable as of the Payment Default Date and which remains unpaid (collectively, the “Payment Default Amount”); and (iv) an attestation by an authorized officer of the Lender that the statements contained in the foregoing notice are true, correct and complete as of the date of such notice. Upon receipt of such notice from the Lender, the County shall take such actions as may be required to cause the Payment Default Amount to be certified for collection on the summer or winter tax bill next succeeding the Payment Default Date, and such Payment Default Amount shall be collected at the same time and in the same manner as is prescribed for the collection of the County taxes under the General Property Tax Act and the ordinances of the County. The County may assess a fee for delinquent taxes, interest, penalties, and fees as provided under General Property Tax Act Section 211.78. Notwithstanding the foregoing provisions of this Section 4.05(a), if the County shall determine that the notice of the Lender described in this Section 4.05(a) was not received by the County in sufficient time to permit the Payment Default Amount to be placed for collection on the summer or winter tax bill next succeeding the Payment Default Date, such Payment Default Amount shall be certified for collection on the next summer or winter tax bill issued thereafter. The County shall be entitled to conclusively rely upon any notice of the Lender delivered pursuant to this Section 4.05(a) as to the existence of a Payment Default and as to the Payment Default Amount, and shall not be liable to the Property Owner or to any other person for any action taken by the County pursuant to the terms of this Agreement or otherwise in reliance upon the information contained in such notice. Absent receipt by the County of written notice from the Lender of a Payment Default in accordance with this Section 4.05(a), the County shall be entitled to presume conclusively that all installments of the Special Assessment and all payments of interest due and payable on the Special Assessment Roll have been made by the Property Owner to the Lender when due as required by the terms of this Agreement, and the County shall have no obligation or duty to include any installments of the Special Assessment on any tax bill issued by the County or to bill, collect or remit to the Lender any installments of the Special Assessment or any interest due and payable upon the Special Assessment Roll.

(b) The County hereby agrees that, pursuant to the assignment set forth in Section 4.04, it will cause to be paid over to the Lender all amounts received by the County from the Benzie County Treasurer as collections of any Payment Default Amount within forty-five (45) days of the date such sums are received by the County from the Benzie County Treasurer. The parties hereto expressly acknowledge and agree that in no event shall the County advance to the Lender the amount of any unpaid Payment Default Amount, and the County shall be obligated to pay over to the Lender only such sums as are actually received by the Benzie County Treasurer as collections of any Payment Default Amount.

(c) In the event that any interest, penalties, fees or other charges shall be imposed upon the Special Assessment Parcel or against the Special Assessment Roll or the amount of any unpaid Special Assessment pursuant to the ordinances of the County or the General Property Tax Act, by Benzie County, Michigan, for the administration, billing, collection or enforcement of the Special Assessment created hereby, such amounts shall remain a debt of the Property Owner to Benzie County, Michigan, as their interests may appear, and shall not be deemed to have been assigned to the Lender pursuant to the terms of this Agreement or otherwise.

Benzie County PACE Special Assessment Agreement

(d) The Lender hereby agrees and acknowledges that it shall have no right, and if such right were to be found to exist, hereby waives such right, to seek payment of any delinquent installment of the Special Assessment, and any interest, penalties, fees, or other charges, through the Benzie County Delinquent Tax Revolving Fund ("DTRF"), or any subsequent County fund which may replace the DTRF, or any other County funds.

Section 4.06 Prepayment of Special Assessment. Subject to the provisions of the Loan Documents, including, without limitation, prepayment penalties, if any, the Property Owner may, upon sixty (60) days' written notice to the Lender and the County, prepay any installment of the Special Assessment specified in the Payment Schedule by causing to be paid to the Lender the amount of the installment to be prepaid, together with accrued interest thereon to the date of prepayment. If such prepayment of any installment is not received by the Lender on the date specified for prepayment, the Lender shall promptly deliver written notice to the County that such prepayment was not received by the Lender.

Section 4.07 Invalidity; Cure. In the event of any invalidity of the Special Assessment, the Authorized Official, at the request of the Lender, and if the County shall have received indemnity satisfactory to the Authorized Official for its costs and expenses (including reasonable attorneys' fees), shall cause a new Special Assessment to be made for all or any part of the Improvements in accordance with Act 270 and the PACE Program as reasonably determined by the Authorized Official. The Property Owner, on behalf of itself and its successors in interest, lessees, purchasers, and assigns, hereby waives any objections to and agrees to the imposition of such new Special Assessment; *provided, however*, that the amount of the new Special Assessment shall not exceed the unpaid principal amount of the Loan at the time the new Special Assessment shall be established.

Section 4.08 Benzie County or Benzie County Treasurer Becoming Owner of the Special Assessment Parcel. In the event that the County Treasurer takes ownership of the Special Assessment Parcel by operation of law, the County Treasurer and the Lender agree that while the lien on the Special Assessment Parcel will remain in full force and effect, and all principal, interest, penalties, fees, and other charges, either based on Michigan Compiled Laws or the Loan Documents will continue to accrue during the period of time that the County Treasurer owns the Special Assessment Parcel. No loan or special assessment payments, including interest, penalties, fees or other charges, are required to be paid or will be accrued by the County Treasurer to the Lender. Any and all principal, interest, penalties, fees, and other charges which accrue during the period by which the County Treasurer own the Special Assessment Parcel will, in the sole and unlimited discretion of the Lender, either be: (1) considered immediately due and payable by any person or entity who purchases the Special Assessment Parcel from the County Treasurer, and no sale or transfer of the Special Assessment Parcel is valid unless and until all principal, interest, penalties, fees, and other charges have been paid by the subsequent owner of the Special Assessment Parcel; or (2) capitalized into the outstanding principal balance of the Special Assessment, causing the Lender to provide a revised Payment Schedule in an amount necessary to amortize the new outstanding principal balance of the Special Assessment over the remaining number of payments. The lien created by the Special Assessment shall not be extinguished or released until all necessary principal and interest

Benzie County PACE Special Assessment Agreement

payments, as well as all penalties, fees, and other charges, as determined solely by Lender, have been paid and received by Lender.

ARTICLE V CONDITIONS PRECEDENT

Section 5.01 Conditions Precedent to the County's Obligations.

The obligations of the Count under this Agreement shall be subject to the satisfaction of the following conditions precedent on or prior to the date of execution and delivery of this Agreement by the County, unless waived in writing by the County:

(a) The County, the Property Owner and the Lender shall have authorized, executed and delivered this Agreement and all approvals required hereby shall have been secured.

(b) No action, suit, proceeding or investigation shall be pending before any court, public board or body to which the Property Owner or the County is a party, or shall be threatened in writing against the Property Owner or the County, contesting the validity or binding effect of this Agreement, the Special Assessment or the Owner-Arranged Financing contemplated hereby, or which, if adversely decided, could have a material adverse effect upon the ability of the Property Owner to pay or the County to levy the Special Assessment or to assign to the Lender the right to receive payments of the Special Assessment, or which could have a material adverse effect on the ability of the Property Owner or the County to comply with any of the obligations and terms of this Agreement.

(c) There shall be no ongoing breach of any of the covenants and agreements of the Property Owner required to have been observed or performed by the Property Owner under the terms of this Agreement and no Event of Default by the Property Owner, and no event which, with the passage of time or the giving of notice or both could become an Event of Default by the Property Owner under this Agreement, shall have occurred.

(d) All documents, schedules, materials, maps, plans, descriptions and related matters which are contemplated to be made Appendices to this Agreement shall have been fully completed by the Property Owner to the County's reasonable satisfaction and such Appendices shall be true, accurate and complete.

(e) The Property Owner shall meet all eligibility requirements as set forth in **Appendix A.**

(f) The Property Owner and the Lender shall have authorized, executed and delivered the Loan Documents, and the Lender shall have funded the Loan in accordance with the terms of the Loan Documents.

(g) The Property Owner shall not have filed for bankruptcy or sought the protections of any state or federal insolvency law providing protections to debtors.

Benzie County PACE Special Assessment Agreement

(h) The Property Owner shall have obtained consent from each holder of a mortgage interest or lien upon the Special Assessment Parcel prior to the execution and delivery of this Agreement in substantially the form set forth in the PACE Program Report.

ARTICLE VI REPRESENTATIONS AND WARRANTIES

Section 6.01 Representations and Warranties of the County.

The County represents and warrants to the Property Owner that, as of the date of this Agreement:

(a) The execution and delivery of this Agreement has been duly authorized by the County, and this Agreement complies with Act 270 and constitutes a valid and binding agreement of the County, enforceable against the County in accordance with its terms, except as enforceability may be limited by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principals of equity, including those relating to equitable subordination.

(b) Neither the execution and delivery of this Agreement nor the consummation of the transaction contemplated herein is in violation of any provision of any existing law, ordinance, rule, resolution or regulation to which the County is subject, or any agreement to which the County is a party or by which the County is bound, or any order or decree of any court or governmental entity by which the County is subject.

(c) There are no delinquent taxes, special assessments, or water or sewer charges on the Special Assessment Parcel that will be assessed under this Agreement; and there are no delinquent assessments on the Special Assessment Parcel under a PACE program.

Section 6.02 Representations and Warranties of the Property Owner.

The Property Owner represents and warrants to the County and the Lender that:

(a) The Property Owner is duly organized and validly existing as a limited liability company in good standing under the laws of the State of Michigan, with power under the laws of the State of Michigan to carry on its business as now being conducted, and is duly qualified to do business in the State of Michigan; and the Property Owner has the power and authority to own the Special Assessment Parcel and to carry out its obligation to complete the Improvements.

(b) The execution and delivery of this Agreement will not result in a violation or default by the Property Owner of any provision of its Articles of Organization or Operating Agreement, or under any indenture, contract, mortgage, lien, agreement, lease, loan agreement, note, order, judgment, decree or other instrument of any kind or character to which it is a party and by which it is bound, or to which it or any of its assets are subject.

Benzie County PACE Special Assessment Agreement

(c) The Property Owner is the sole and exclusive legal and equitable title owner of fee simple title to the Special Assessment Parcel and the Improvements located, or to be located, thereon and has full legal power and authority to consent to the finalization and levying of the Special Assessment as provided herein.

(d) The execution and delivery of this Agreement and the consummation of the transactions contemplated hereby have been duly authorized by all requisite action, and this Agreement has been duly executed and delivered by the Property Owner and constitutes a valid and binding agreement enforceable against the Property Owner in accordance with its terms, except as enforceability may be limited by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principles of equity, including those relating to equitable subordination.

(e) Property Owner warrants and agrees that any contractual, legal or other disputes between it and the Lender--other than matters specifically related to enforcement of property tax obligations--or the contractor involved in the Improvements, do not involve the County, and Property Owner agrees to hold the County and its agents, including but not limited to LAGM, harmless from any such disputes or causes of action.

(f) The Property Owner, the Special Assessment Parcel and the Improvements satisfy all of the PACE Program eligibility and program requirements set forth in **Appendix A**.

Section 6.03 Representations and Warranties of the Lender.

The Lender represents and warrants to the County that:

(a) The Lender has experience in the market for property assessed clean energy programs and assessments and is capable of evaluating the merits and risks of its participation in the Owner-Arranged Financing contemplated by this Agreement.

(b) The Lender has made its own independent investigation of the Property Owner, the terms of this Agreement, the nature of the Special Assessment created hereby and the procedures for the collection and enforcement of the Special Assessment under this Agreement and the laws of the State of Michigan, and is not relying on the County, its agents, attorneys or employees for any of such information or with respect to the sufficiency and scope of such investigation. The Lender has not received, and is not relying on, any representations of the County with respect to the Property Owner.

(c) Lender warrants and agrees that any contractual, legal or other disputes between it and Property Owner--other than matters specifically related to enforcement of property tax obligations--do not involve the County, and Lender agrees to hold the County and its agents, including but not limited to LAGM, harmless from any such disputes or causes of action.

Benzie County PACE Special Assessment Agreement

ARTICLE VII DEFAULT

Section 7.01 Property Owner Event of Default. If the Property Owner shall default in the performance of any covenant or agreement on its part contained in this Agreement and such default shall continue for a period of ten (10) days after written notice thereof has been given to the Property Owner by the County, an “Event of Default” shall be deemed to have occurred under this Agreement.

Section 7.02 Remedies for Property Owner Event of Default. Upon the occurrence of an Event of Default as provided in Section 7.01 hereof, the County, after giving written notice as required, without further notice of any kind, and in addition to all other rights and remedies provided at law or in equity, shall be entitled to seek and obtain a decree of specific performance of this Agreement from a court of competent jurisdiction; or the right to recover from the Property Owner any damages incurred by the County and any costs incurred by the County in enforcing or attempting to enforce this Agreement or the Special Assessment, including attorneys’ fees and expenses; or to foreclose on the Special Assessment Parcel and to sell all or any part of the Special Assessment Parcel to the extent necessary to recover any damages and costs; or any combination of the foregoing. Notwithstanding the foregoing, the parties hereto acknowledge and agree that the County shall not be obligated to institute any of the actions or proceedings or to exercise any of the remedies authorized by this Section 7.02 upon the occurrence of an Event of Default hereunder, and that its obligations with respect to the billing, collection and enforcement of the Special Assessment or any installment thereon shall be limited to those obligations set forth in Article IV of this Agreement. The Lender acknowledges that neither the Special Assessment nor any installment thereon can be accelerated.

Section 7.03 The County Default. If the County shall default in the performance of any covenant or agreement on its part contained in this Agreement and shall fail to proceed in good faith to cure such default within sixty (60) days after written notice thereof has been received by the County from the Property Owner or the Lender, a “County Default” shall be deemed to have occurred under this Agreement.

Section 7.04 Remedy for County Default. Upon the occurrence of a County Default as provided in Section 7.03 hereof, and if the Property Owner or the Lender, as the case may be, shall have otherwise fully performed all of its obligations hereunder, the Property Owner or the Lender, after giving written notice as required, without further notice or demand, shall be entitled to seek and obtain a decree of specific performance from a court of competent jurisdiction; but neither the Property Owner nor the Lender shall have the right to seek to recover money damages against the County, including any costs or fees (including attorneys’ fees) incurred by the Property Owner or the Lender in enforcing or attempting to enforce this Agreement. Neither the occurrence of a County Default nor the institution of any proceeding or the exercise of any remedy upon the occurrence of a County Default shall negate or diminish the obligations of the Property Owner hereunder to pay the installments of the Special Assessment and interest accrued on the Special Assessment Roll and all other costs hereunder when the same shall become due and payable.

Benzie County PACE Special Assessment Agreement

Section 7.05 Waiver. Failure of any party hereunder to act upon discovery of a default or to act upon the existence of an Event of Default shall not constitute a waiver of the right to pursue the remedies provided herein.

ARTICLE VIII MISCELLANEOUS

Section 8.01 Term. Except as otherwise provided in this Agreement, the terms of this Agreement shall commence on the date first written above and shall terminate at such time as the Special Assessment liability shall have been fully satisfied as provided in Section 4.03(e) hereof.

Section 8.02 Assignment.

(a) Except as otherwise provided herein and as provided in Section 8.02(b) hereof, no party to this Agreement may transfer, assign or delegate to any other person or entity all or any part of its rights or obligations arising under this Agreement without the prior written consent of the other parties hereto excepting as otherwise expressly provided herein.

(b) The Lender and its successors and assigns may assign its rights and obligations under this Agreement and its rights in the Special Assessment, in whole but not in part; *provided, however,* that any such assignment shall be made only in accordance with applicable law; *and provided further, however,* that no such assignment shall be effective unless the County shall have first received (i) notice of the assignment disclosing the name and the address of the assignee, which shall be an address in the United States and (ii) a Certificate of Assignment executed by the assignee in the form attached to this Agreement as **Appendix G**. From and after the date of satisfaction of the conditions for the assignment of this Agreement as provided in this Section 8.02(b), the assignee of the Lender shall be a party hereto and shall have the rights and obligations of the Lender specified hereunder, and such assignee shall be deemed to be the “Lender” for all purposes of this Agreement.

Section 8.03 Notices. All notices, certificates or communications required by this Agreement to be given shall be in writing and shall be sufficiently given and shall be deemed delivered when personally served, or when received if mailed by registered or certified mail, postage prepaid, return receipt requested, addressed to the respective parties as follows, or to such other address as such party may specify by written notice to the other parties hereto:

Benzie County PACE Special Assessment Agreement

If to the County:	Benzie County 448 Court Place Beulah, MI 49617 Attn:
With a copy to:	Benzie County PACE Administrator Lean & Green Michigan 500 Temple Street, Suite 6270 Detroit, MI 48201
If to the Property Owner:	PROPERTY OWNER ADDRESS
With a copy to:	The Lender
With a copy to:	Benzie County PACE Administrator Lean & Green Michigan 500 Temple Street, Suite 6270 Detroit, MI 48201
If to the Lender:	PACE LENDER ADDRESS
With a copy to:	ADDRESS

Section 8.04 Amendment and Waiver No amendment or modification to or of this Agreement shall be binding upon any party hereto until such amendment or modification is reduced to writing and executed by each party hereto. No waiver of any term of this Agreement shall be binding upon any party until such waiver is reduced to writing, executed by the party to be charged with such waiver, and delivered to the other parties hereto.

Section 8.05 Entire Agreement. This Agreement constitutes the entire agreement between the County, on the one hand, and the Lender and the Property Owner, on the other hand. There are no other representations, warranties, promises, agreements or understandings, oral, written or implied, between the County, on the one hand, and the Lender or the Property Owner, on the other hand.

Section 8.06 Execution in Counterparts. This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.

Section 8.07 Captions. The captions and headings in this Agreement are for convenience only and in no way limit, define or describe the scope or intent of any provision of this Agreement.

Benzie County PACE Special Assessment Agreement

Section 8.08 Applicable Law. This Agreement shall be governed in all respects, whether as to validity, construction, performance and otherwise, by the laws of the State of Michigan.

Section 8.09 Mutual Cooperation. Each party to this Agreement shall take all actions required of it by the terms of this Agreement as expeditiously as possible and shall cooperate to the fullest extent possible with the other parties to this Agreement. Each party to this Agreement shall exercise reasonable diligence in reviewing, approving, executing and delivering all documents necessary to accomplish the purposes and intent of this Agreement. Each party to this Agreement also shall use its best efforts to assist the other parties to this Agreement in the discharge of its obligations hereunder and to assure that all conditions precedent to the financing arrangements are satisfied.

Section 8.10 Binding Effect; No Third-Party Beneficiary. This Agreement shall be binding upon the parties hereto and upon their respective successors and assigns. In no event shall the provisions of this Agreement be deemed to inure to the benefit of or be enforceable by any third party, except for permitted assigns.

Section 8.11 Force Majeure. No party hereto shall be liable for the failure to perform its obligations hereunder if said failure to perform is due to Force Majeure. Said failure to perform shall be excused only for the period during which the event giving rise to said failure to perform exists; *provided, however*, that the party seeking to take advantage of this Section shall notify the other party in writing, setting forth the event giving rise to said failure to perform, within ten (10) business days after the occurrence of said event.

[SIGNATURES ON THE FOLLOWING PAGE]

Benzie County PACE Special Assessment Agreement

IN WITNESS WHEREOF, Benzie County, [PROPERTY OWNER], and [LENDER] have caused this PACE Special Assessment Agreement to be duly executed and delivered as of the date first written above.

PROPERTY OWNER

By:

Its:

State of Michigan)
) ss
County of Wayne)

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by _____ the Authorized Signatory of [PROPERTY OWNER] on behalf of [PROPERTY OWNER].

Notary Public

County, Michigan

My commission expires _____

Benzie County PACE Special Assessment Agreement

IN WITNESS WHEREOF, Benzie County, [PROPERTY OWNER], and [LENDER] have caused this PACE Special Assessment Agreement to be duly executed and delivered as of the date first written above.

LENDER

By:

Its:

State of _____)
) ss
County of _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2023, by _____ the Authorized Signatory of [LENDER], on behalf of [LENDER].

Notary Public

County, _____

My commission expires _____

Benzie County PACE Special Assessment Agreement

IN WITNESS WHEREOF, Benzie County, [PROPERTY OWNER], and [LENDER] have caused this PACE Special Assessment Agreement to be duly executed and delivered as of the date first written above.

Benzie County

By:

Its:

State of Michigan)
) ss
County of Benzie)

The foregoing instrument was acknowledged before me this _____ day of _____, 2023, by _____ of Benzie County on behalf of Benzie County.

Notary Public

_____ County, Michigan

My commission expires _____

Benzie County PACE Special Assessment Agreement

APPENDIX A

PROGRAM ELIGIBILITY CHECKLIST

Property is privately owned commercial or industrial real property within Benzie County's jurisdictional boundaries, which may be owned by any individual or private entity, whether for-profit or non-profit. MCL 460.933(g). Multi-family residential property is included in the definition of commercial property.

There are no delinquent taxes, special assessments, or water or sewer charges on the property. The Authorized Official at his discretion may disqualify properties that although not currently delinquent, have been delinquent within six months of the application's submission. MCL 460.941(2)(a).

There are no delinquent assessments on the property under a PACE program. MCL 460.941(2)(b).

The term of assessment shall not exceed the lesser of the useful life of the energy project paid for by the assessment or 25 years. Projects that consist of multiple energy efficiency improvements or renewable energy systems with varying lengths of useful life may blend the lengths to determine an overall assessment term that does not exceed the useful life of the improvements in aggregate. MCL 460.939(i).

An appropriate ratio must be determined for the amount of assessment in relation to the assessed value of the property. MCL 460.939(j).

Written consent from the mortgage holder must be obtained if the property is subject to a mortgage. MCL 460.939(k).

A baseline energy audit must be conducted for the property that is approved by LAGM. Such approval may be granted retroactively if the audit meets the standards of LAGM. MCL 460.939(o).

For projects financed for more than \$250,000, a performance guarantee must be provided by the contractor(s) to guarantee a savings to investment ratio greater than one (1). MCL 460.939(p). The performance guarantee must meet the standards set by LAGM.

For projects financed for more than \$250,000, financial and logistical arrangements for ongoing measurement and verification of energy savings that meet standards set by LAGM. MCL 460.939(p).

Benzie County PACE Special Assessment Agreement

APPENDIX B

SPECIAL ASSESSMENT PARCEL DESCRIPTION

Parcel Number:

Address:

LEGAL DESCRIPTION:

Benzie County PACE Special Assessment Agreement

APPENDIX C

SPECIAL ASSESSMENT ROLL

PACE Special Assessment

Parcel Number:

Address:

City:

Owner:

Assessment: \$

Percent: 100%

I certify that the above is the Special Assessment Roll created for the PACE project referenced in this Agreement in the applicable county, township, city, village, or applicable entity, in the State of Michigan, subject to payment of Special Assessment as outlined in Appendix D of this Agreement.

By:
Title:

Dated

Benzie County PACE Special Assessment Agreement

APPENDIX D

PAYMENT SCHEDULE

Benzie County PACE Special Assessment Agreement

APPENDIX E

DESCRIPTION OF IMPROVEMENTS

APPENDIX F
PACE Application

Benzie County PACE Special Assessment Agreement

APPENDIX G **FORM OF CERTIFICATE OF ASSIGNMENT**

This Certificate of Assignment of the PACE Special Assessment Agreement ("**Assignment**"), dated effective as of _____ (the "**Effective Date**"), is made by Twain Community Partners II LLC ("**Assignor**") to _____ ("**Assignee**"). Assignor and Assignee are referred to at times, each individually as a "**Party**," and collectively as the "**Parties**."

Agreement

1. For good and valuable consideration¹ and the payment of Ten Dollars and No Cents (\$10.00), the receipt and sufficiency of which is hereby acknowledged, confessed, stipulated and agreed upon by Assignor, Assignor ASSIGNS, BARGAINS, GIVES, SETS OVER, CONVEYS, TRANSFERS and DELIVERS to Assignee all of Assignor's rights, title, interest, obligations, and duties under the PACE Special Assessment Agreement (Parcel # _____, as described in **Exhibit A**, attached hereto) entered into by Assignor, [PROPERTY OWNER], a Michigan limited liability company, and Benzie County, and the related [LOAN DOCUMENTS] (the "**Transferred Interest**"), together with all of Assignor's rights to receive payments from [PROPERTY OWNER] and/or [SERVICER] attributable to the Transferred Interest arising on and after the date of this Assignment.

2. Assignor warrants that: (i) it is authorized to execute this document; (ii) it is conveying good, indefeasible title to the Transferred Interest; (iii) the Transferred Interest is free and clear of all liens and encumbrances, and no party has any rights in or to acquire, or hold as security, or otherwise, the Transferred Interest; and (iv) it has provided Benzie County with a notice of this Assignment, a copy of which is attached hereto as **Exhibit B**.

3. Assignor hereby agrees to make, execute and deliver to Assignee any and all further instruments of conveyance, assignment or transfer, and any and all other instruments, as may be necessary or proper to carry out the purpose and intent of this Assignment and/or to fully vest Assignee in all rights, titles, interests obligations, and duties of Assignor in and to the Transferred Interest, which instruments shall be delivered to Assignee as soon as possible without any condition or delay on the part of Assignor.

4. Assignee hereby accepts all of Assignor's rights, title, interest, obligations, and duties under the PACE Special Assessment Agreement and agrees to be bound by its terms. From and after the date of this Assignment and satisfaction of the conditions contained in Section 8.02(b) of the PACE Special Assessment Agreement, Assignee shall be a party to the PACE Special Assessment Agreement and shall have the rights and obligations of the Assignor specified thereunder, and Assignee shall be deemed to be the "Lender" for all purposes of the PACE Special Assessment Agreement.

¹ State exemption: MCL 207.526(d); County exemption: MCL 207.505(d)

Benzie County PACE Special Assessment Agreement

5. All notices, certificates or communications provided pursuant to the PACE Special Assessment Agreement to Assignee shall be delivered as provided in the PACE Special Assessment Agreement to:

Assignee:

(Name)

(Address)

(Attention)

With a copy to:

(Name)

(Address)

(Attention)

IN WITNESS WHEREOF, Assignor and Assignee hereby agree to be bound by the terms of this Assignment and each has executed this Assignment to be effective as of the Effective Date.

ASSIGNOR:

[LENDER]

By: _____

Its: _____

ASSIGNEE:

Name: _____

By: _____

Its: _____

Benzie County PACE Special Assessment Agreement

APPENDIX H

FORM OF LENDER CONSENT

Lender Consent and Acknowledgement of Owner Participation in Benzie County, Michigan, PACE Program

This acknowledgement is granted _____, 20__, by NAME OF MORTGAGE HOLDER (the “Lender”), and for the benefit of _____ (the “Property Owner”), and Benzie County in the State of Michigan.

Recitals

A. Pursuant to Public Act No. 270 of 2010, Benzie established the Benzie County Property Assessed Clean Energy (“PACE”) Program on _____, 20__, by resolution, to promote installation of energy efficiency improvements and/or renewable energy systems.

B. The Property Owner has applied to the Program to finance the amount of \$ AMOUNT OF FINANCING, to be paid back as an assessment on Property Owner’s real property, described in **Appendix D** attached hereto (the “Property”), over a period of twenty years.

C. Owner has previously executed a mortgage, deed of trust, dated _____, 20__, to the Lender, covering the Property, to secure a promissory note in the sum of \$ AMOUNT OF LOAN, and recorded on _____, 20__ at Liber __, Page __, Benzie County Register of Deeds.

D. Repayment by the Property Owner under the PACE Special Assessment Agreement will be a statutory assessment levied against the Property notice of which shall be recorded against the Property in the Office of the County Clerk/Register of Deeds for Benzie County, and which assessment, together with interest and any penalties, shall constitute a lien (the “Lien”) on the Property, and shall be collected subject to the terms agreed to between the parties and as contained in the PACE Special Assessment Agreement.

Consent and Acknowledgement

Lender acknowledges that it has been informed of the Property Owner’s participation in the Benzie PACE Program and agrees that Property Owner’s execution of the PACE Special Assessment Agreement will not constitute a default under Lender’s Deed of Trust.

Execution of this Consent and Acknowledgement by Lender’s representative shall constitute full and complete consent to the Property Owner’s participation in the Benzie PACE Program.

Benzie County PACE Special Assessment Agreement

Name of Lender: _____

Date: _____

By: _____

Title: _____

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by
_____, on behalf of _____.

_____, Notary Public
_____ County, State of _____
Acting in _____ County
My Commission Expires:

BENZIE COUNTY, MICHIGAN

2023-010

**RESOLUTION OF INTENT TO ESTABLISH A PROPERTY ASSESSED
CLEAN ENERGY PROGRAM AND CALLING PUBLIC HEARING**

Minutes of a regular meeting of the Board of Commissioners of Benzie County ("Commission"), Michigan, held at 448 Court Place, Beulah, MI 49617, on July 11, 2023. at 9:00 a.m., local time.

PRESENT: Commissioner Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke
ABSENT: None

The following resolution was offered by Commissioner Jeannot and supported by Commissioner Cunningham:

WHEREAS, the Commission intends to authorize the establishment of a property assessed clean energy program ("PACE Program") and create a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010 ("Act 270"), for the purpose of promoting the use of renewable energy systems and energy efficiency improvements by owners of certain real property; and

WHEREAS, the Commission intends to find that financing energy projects is a valid public purpose because it reduces energy costs, reduces greenhouse gas emissions, stimulates economic development, improves property values and increases employment in the County; and

WHEREAS, the types of energy projects, either energy efficiency improvements or renewable energy systems, that may be financed under the PACE Program include, but are not limited to: insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems; storm windows and doors; multi-glazed windows and doors; heat-absorbing or heat-reflective glazed and coated window and door systems; and additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption; automated energy control systems; heating, ventilating, or air-conditioning and distribution system modifications or replacements; caulking, weather-stripping, and air sealing; replacement or modification of lighting fixtures to reduce the energy use of the lighting system; energy recovery systems; day lighting systems; installation or upgrade of electrical wiring or outlets to charge a motor vehicle that is fully or partially powered by electricity; measures to reduce the usage of water or increase the efficiency of water usage; any other installation or modification of equipment, devices, or materials approved as a utility cost-savings measure by the Commission; a fixture, product, device, or interacting group of fixtures, products, or devices on the customer's side of the meter that use one or more renewable energy resources to generate electricity. Renewable energy resources include, but are not limited to: biomass (includes a biomass stove but does not include an incinerator or digester); solar and solar thermal energy; wind energy; geothermal energy and methane gas captured from a landfill; and

WHEREAS, the Commission intends to create PACE districts from time to time based on applications from specific eligible properties; and

WHEREAS, the Commission intends to join Lean & Green Michigan™, and intends to utilize Lean & Green Michigan, LLC as PACE administrator (the “PACE Administrator”) to administer its PACE Program; and

WHEREAS, the report referenced in Section 9(1) of Act 270 (the “PACE Report”) shall be available on the County’s website www.benzieco.net, and shall be available for viewing at the office of the County Clerk located at: 448 Court Place, Beulah, MI 49617.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Commission, being fully apprised of the PACE Program, finds that financing energy projects is a valid public purpose because it reduces energy costs, reduces greenhouse gas emissions, stimulates economic development, improves property values and increases employment in the County.
2. The Commission, by adoption of this Resolution, formally states its intention to establish a PACE district, including the addition, from time to time, of certain eligible properties, based on applications from such properties and a PACE Program as described in and for the reasons set forth in this Resolution.
3. The Commission formally states its intention to provide a property owner based method of financing and funds for energy projects from owner-arranged financing from a commercial lender, which funds and financing shall be secured and repaid by assessments on the property benefited, with the agreement of the record owners, such that no County moneys, general County taxes or County credit of any kind whatsoever shall be pledged, committed, or used in connection with any project as required by and subject to Act 270.
4. The Commission, by adoption of this Resolution, formally states its intention to join Lean & Green Michigan™, and to utilize Lean & Green Michigan, LLC as PACE Administrator. The Commission reserve the right to appoint other parties to act as a PACE Administrator.
5. The Commission hereby sets a public hearing for August 8, 2023, at 9:30 a.m., at 448 Court Place, Beulah, MI 49617 to receive comments on the proposed PACE Program, including the PACE Report.
6. The Clerk is authorized and directed to publish a notice of intent to establish a PACE district and a PACE Program, and a notice of the public hearing set by this Resolution in a newspaper of general circulation in the County as a display advertisement prominent in size. The County Clerk shall maintain on file for public review a copy of the PACE Report and shall cause the PACE Report to be available on the County’s website in accordance with the requirements of Act 270.
7. All resolutions and parts of resolutions inconsistent with this Resolution are repealed to the extent of such inconsistency.

YEAS: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

NAYS: None

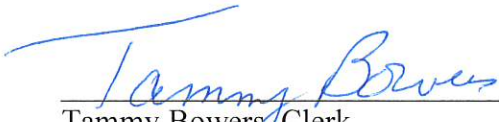
ABSENT: None

RESOLUTION DECLARED ADOPTED.



Tammy Bowers, Clerk
Benzie County

The foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a regular meeting held on July 11, 2023, notice of which was given pursuant to the Michigan Open Meetings Act, Public Act 267 of 1976.



Tammy Bowers, Clerk
Benzie County

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 6, 2023

Subject: **DTRF Administration Fee Allocation**

Similar to the marihuana state funding, the Board of Commissioners has been periodically discussing how to spend the DTRF Administration fee which is annually transferred into the general fund. In the past, this \$80,000 has been utilized to send an additional payment to MERS for unfunded liability or for capital needs.

This funding is restricted by County policy and should be utilized for one-time expenditures, capital needs, or additional payment to MERS unfunded liability.

If the Board would like to utilize this funding for capital needs or a one-time expenditure, it may notate the specific project or purpose as part of its motion, such as funding toward the Parole/Probation renovation, or toward campus sidewalk improvement.

Suggested Motions:

That the Board of Commissioners authorizes DTRF administration fee funding in the amount of \$80,000 to be utilized toward capital needs, specifically for the _____ and authorizes the related budget amendments to show transfer of funding.

-or-

That the Board of Commissioners authorizes DTRF administration fee funding in the amount of \$80,000 to be paid to MERS towards the County's unfunded liability.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 6, 2023

Subject: **Marihuana Funding Allocation**

The Board of Commissioners has been periodically discussing how to spend funding it receives from the State of Michigan from marihuana establishments. Initially, the funding that was received was sent to MERS to make an additional payment to the County's unfunded liability. The Board later allocated funding to Benzonia Township as a cost share in the water/sewer feasibility study. There is currently \$207,000 of unallocated marihuana funding which is residing in the contingency line item.

There are options that the Board could take. This funding could be allocated to a specific purpose, such as an additional MERS contribution or for capital needs. The Board could also leave it in the general fund contingency to allow flexibility for the end of the year balancing of the budget.

There are no restrictions for this funding and any unallocated funding could result in an increase in fund balance after the close of the fiscal year.

The Board has recently taken action to utilize fund balance towards the lower-level expansion project and therefore is not in excess of the 25% goal fund balance.

Suggested Motions:

That the Board of Commissioners authorizes marihuana state funding to remain in the general fund for purposes of general fund activities.

-or-

That the Board of Commissioners authorizes marihuana state funding in the amount of ____ to be utilized toward capital needs and authorizes the related budget amendments to show transfer of funding.

-or-

That the Board of Commissioners authorizes marihuana state funding in the amount of ____ to be paid to MERS towards the County's unfunded liability.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 6, 2023

Subject: **Request for Staffing Analysis for Benzie County Jail**

Attached you will find a memorandum to be sent to the Regulation Agent of the Michigan Department of Corrections requesting a staffing analysis be completed for the jail. Since the last staffing analysis, there have been and will be quite a few changes as outlined in the memorandum. The purpose of this staffing analysis is to receive a guideline for minimum staffing for current operations as well as clarification of who is counted as part of the minimum staffing.

Also attached are the 2016 staffing analysis results. There are currently 16 staff persons, including an administrative assistant.

It should be noted that this analysis could indicate additional employees, or it may not. The Board should be prepared for both results.

Recommendation:

That the Board of Commissioners approves the request for an updated staffing analysis of the Benzie County Jail and authorizes the Chair to sign.



BENZIE COUNTY SHERIFF'S OFFICE

Kyle Rosa, Sheriff

• Greg Hubers, Undersheriff

505 S. Michigan Ave, Beulah MI 49617
(231) 882-4484 – Fax (231) 882-5814

To: Larry Abraham, Regulation Agent Michigan Department of Corrections

From: Benzie County Sheriff Kyle Rosa

RE: Staffing Analysis Request

Date: July 11, 2023

Mr. Abraham,

The Benzie County Board of Commissioners and Sheriff Rosa are formally requesting a staffing analysis for the Benzie County jail. The purpose of this request is for Officer safety and Staffing requirements for future budgeting purposes.

The changes that have occurred or are occurring soon are:

- 1) Benzie County Central Dispatch is relocating to the lower level of the facility which is not in immediate response proximity to the jail.
- 2) The POD is no longer staffed by a corrections Deputy 24/7 due to camera technology upgrades.
- 3) The jail has on average drastically fewer inmates than in the past.
- 4) The County has funded bailiff positions, relieving court security responsibilities by a corrections Deputy.

Respectfully, we ask that the analysis include clarity of all eligible staff persons considered as part of the total staffing count.

Sincerely,

Benzie County Sheriff Kyle Rosa

Benzie County Board of Commissioners Chairman
Bob Roelofs

16- Bare minimum
17- reality



Rick Snyder
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CORRECTIONS
LANSING

Heidi Washington
DIRECTOR

June 27, 2016
Lt. Dan Smith
Benzie County
Re: Staffing Analysis

A Staffing Analysis was conducted by Larry Abraham of the County Jail Services Unit on June 23rd and 24th of the Benzie County Jail. Officers work 12 hour shifts. There are many factors that are considered when preparing a staffing analysis. Some of these factors include but are not limited to the design of the jail, the number of ancillary duties the corrections staff must perform, average daily jail population, the number of bookings/releases per year, inmate visitation and classes/programs for the inmates.

After spending several hours in the facility it became clear that the jail staff, in addition to the above listed duties, also perform transports/court security. This causes an officer to have to leave the facility thus reducing the number of officers in the jail.

On the Day Shifts there are two mandatory posts that must be staffed. The first one is the control center and the second one is direct supervision pod. In addition to these two posts this Jail needs two other officers on duty to cover all of the above listed functions. The Dayshifts should have 4 officers assigned at all times and should never fall below 3 officers.

The night shifts have one mandatory post that must be covered and that is the control center. The direct supervision pod does not need to be staffed at night as the inmates are all locked down. In addition to the control center officer this jail needs two other officers assigned to each night shift to cover all of the above listed functions. The night shifts should **NEVER** fall below 3 officers to ensure they can properly respond to any and all emergencies within the facility.

Day shifts - 8 officers. 4 on each shift

Night shifts - 6 officers. 3 on each shift

This totals 14 officers to fully staff the facility. This number of 14 officers increases to **16.36** officers after you include the Shift Relief Factor.

It must be noted that these numbers could be reduced by changing the Departmental Policies with regards to transports, direct supervision pod and how emergencies are responded to within the facility.

Sincerely,

Larry Abraham, Regulation Agent
MDOC

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: July 7, 2023

Subject: **Establishment of Ad Hoc Committee to discuss future capital needs for EMS and Animal Control**

For some time, staff have discussed the need to address Station 3 in Frankfort for EMS. The current housing conditions are atrocious. Director Tom King and I had been in conversations with Paul Oliver Hospital about acquiring property to potentially build a new station/home, but those conversations have essentially ended, and we believe Paul Oliver Hospital is no longer looking to work on a deal for land to build. Therefore, we need to explore additional options.

In addition to EMS needs, Director Kyle Maurer and I briefly mentioned to the Board that many changes to Shelter operations are being passed down by the State. The majority of these changes require a great deal of renovation to our Shelter or even consideration of a new building.

Based on these needs, I recommend that the Board establish an ad hoc committee to sit down and discuss the direction we'd like to move forward and to assist with exploring options. Director King and Director Maurer will be asked to participate in these meetings.

Recommendation:

That the Board of Commissioners establishes an ad hoc committee to make recommendations for capital needs for Benzie County EMS and Animal Control and that the Chair, _____, _____, and Administrator be appointed to such committee.

Commissioner Reports

Art Jeannot
Commissioner Report
July 11, 2023

- **6/29 – Special EDC Planning**
 - We discussed the value of having a professional staff person working on economic development opportunities. The County has seen the benefit of a professional guide us through broadband initiatives. It is acknowledged that this position could be used in other county initiatives. More discussion to follow.
- **7/6 – Lake Township**
 - I expressed on behalf of the Board of Commissioners our gratitude for the \$100k donation for the emergency service tower and \$100k for Pointe Betsie. I was asked what would happen to their donation if it was not required, to pay for the tower due to the \$2.2M from the State of MI. I responded that I believe their donation was restricted and any unused amount would be returned.
- **7/10 – Almira Township**
 - I will report any relevant information at our meeting.
- **Other –**
 - Met with Katie Zeits and Mitch Shapiro to discuss details of his amended contract.
 - Attended a joint meeting between Benzonia and Platte Townships to listen to the conversation about hiring an assistant zoning administrator. Commissioner Nye also attended. It was decided to offer the assistant position to Mary Pitcher.
 - On July 6th I attended a panel discussion sponsored by the Seabury Foundation. The topic was helping to change thinking to addressing complex problems. Commissioner Nye and County Administrator Katie Zeits also attended.
 - I plan to attend a coffee hour on July 10th with State Representative Betsie Coffia. I will report any relevant information at our meeting.



11 June 2023

Commissioner Cunningham, District 3

kcunningham@benzieco.net

231.822.4067

Attended/Presented

6 July **Lake Twp Board** Upcoming meeting, I will report pertinent information.

Community

27 June Frankfort Land Trust fundraiser and tour of Grove home.

28 June Meeting and tour of Cherry Capital Communications HQ, Elk Rapids.

30 June Spoke with Mayor Holwerda about an Airport issue.

30 June Coordinated biochar expert with MAC Environmental Regulatory facilitator to speak with multi county committee in fall 2023.

Correspondence

Assorted emails main topics: Sunkissed and broadband.

From: Gary Sauer <garysauer53@yahoo.com>
Sent: Wednesday, July 5, 2023 9:28 PM
To:
Subject: Commissioner report district 7

CAUTION: This email originated from outside the Benzie County Email System. Maintain caution when opening external links/attachments.

6-28 Health department. Discussion on applying for grants and keeping board informed. Concern about rabies, occurs more down state mainly bats in homes keep the animal to be tested.

6-29 Gilmore Planning Commission. Discussed Article 9 and possible changes to the zoning ordinance. Kept the five acre minimum with one possible split to a maximize the total split only once if approved. Requested that our required oversight be expedited to help speed up process.

7-5 BVTMC. Purchased Gator for trail use and work, paid for by the Friends. Discussed permits to be issued for work along trail and emergency use, will discuss at next meeting.

7-5 Joyfield Township. Awarded bids for tree removal at cemetery and power washing building. Discussed getting new drop box for elections, paid for by the state, concerns about requiring security camera on the drop box.

Sent from my iPad

Rhonda Nye
District IV – Benzonia Township
Commissioner Report
July 11, 2023

June 28 – Benzie Leelanau Health Department

- Dan Thorell, Health Officer, shared that pursuit of grant funding for required programs keeps the amount of local appropriations reasonable. 11% of the Health Department budget is local funding.
- Health Officer provided information and recommendations regarding air quality impacted by Canadian fires.

June 29 – DTRF Meeting

- Reviewed the Benzie County Delinquent Tax Revolving Fund Policy.
- Discussion and consensus on amount to be declared surplus.

June 29 – EDC Special Meeting

- Essentially a visioning session to guide future EDC direction.
- Need to clarify whether the EDC is a corporation or committee.

July 3 – Village of Benzonia

- Planning Commission representatives gave annual report.
- Approved purchase of 'speed signs' to slow folks down on Traverse Ave.
- Updated fee schedule, reducing Special Land Use for Residential from \$500.00 to \$200.00.
- Introduced Kelly Long who will be filling in for Clerk when she requires time off.

July 5 – Joint Township Special Meeting (Platte and Benzonia Townships)

- Meeting called to review applicants for the assistant to the Zoning Administrator position.
- Recommendation to the West Benzie Joint Planning Commission to hire Mary Pitcher as the assistant to the ZA.

July 6 – Benzonia Planning Commission

- Sunkissed Hills LLC site update: stamped engineered plans required were not provided, therefore, conditional approval not given.
- New website established: wbjpc.org
- Special Meeting will be held July 20th at 6:00 pm, the topic will be OMA Presentation/Discussion.

July 6 – Community Panel discussion at Grow Benzie

- Meeting sponsored by the Seabury Foundation
- Topic was a systems change approach to address complex community problems.
- Literature referenced, Stories of Change: How a Systems Change Approach is Transforming a Region.

County Administrator Report

STUDY

SESSION

THE BENZIE COUNTY BOARD OF COMMISSIONERS
STUDY SESSION
June 13, 2023

The Benzie County Board of Commissioners met as a Study Session on Tuesday, June 13, 2023, in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 1:30 p.m.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer
Excused: Commissioner Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Sauer, to approve the agenda as amended. Remove Item b - ARPA Housing Project in Thompsonville, and replace it with Discussion Regarding DTRF. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Jeannot, seconded by Roelofs, to approve the Committee of the Whole minutes of May 9, 2023, as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

1:32 p.m. Public Comment - None

Human Resources:

- a. Jackie Palfey: Provided a written HR update and was available to answer any questions.

Topics for Continued Discussion:

- a. Opioid Funding Discussion: Daniel Thorell and Emily Llore, from the Benzie Leelanau Health Department were present and provided a presentation, a Proposal for Benzie County Substance Abuse Assessment, and were available to answer any questions. Discussion was held. Conversations will continue regarding allowable spending of Opioid Funds.
- b. Discussion regarding Delinquent Tax Revolving Fund (DTRF): Commissioner Nye wanted to have a discussion regarding the \$600,000 committed to the lower-level expansion project from the DTRF fund. Is this going to be considered a loan or a valuable use of the funds? When EMS station 2 was loaned funds for the building from the DTRF fund, there was no documentation regarding the loan or how it was to be paid back. We need a clear path on how we are going to use these funds and clear up the funds given for EMS Station 2. Will revisit this at a later date.
- c. Infant in the Workplace pilot program policy: Katie Zeits and Jackie Palfey were present to answer any questions. Discussion was held and additional information has been requested. This will be placed on the June 27, 2023, Board of Commissioners meeting agenda.

3:01 p.m. Public Comment

Karen Mallon, request that the Board of Commissioners not underestimate your employees here, they are good people. A lot of people came and gave her good information. People had a complaint about the survey. They felt like they were forced into a situation. The benefit does not seem to be equal to everyone. Concerning to hear that if the employee gets the benefit to bring their child to work, this policy could potentially penalize them. Hate to see someone get reprimanded for bringing their child to work but may not be able to keep their child quiet, and they must take the child home.

Rebecca Hubers, Emergency Management, speaks on projectivity level. If someone can come in, I know productivity is diminished because there is a distraction. Based on the fact we do not have excessive employees and the work needs to get done. Even though I may only get 60% out of them for the day, it is better than having them call in and I get zero out of them for that day.

3:04 p.m. Public Comment closed.

Motion by Roelofs, seconded by Markey, to adjourn at 3:05 p.m. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Sauer Nays: None Exc: Warsecke Motion carried.

Rhonda Nye, Vice Chair (BOC)

Tammy Bowers, Benzie County Clerk

Committee Appointments



MSU Extension

2022-2023

ANNUAL REPORT

Benzie County

MSU Extension offers a broad range of research-based educational outreach to county residents. Over this past year, we've continued to innovate and have empowered families and individuals to live healthier lives, supported new and local businesses, created opportunities for youth leadership development and career exploration, helped farmers with business management and mental health, and much more. Our staff live and work alongside county residents, are rooted in community relationships and are responsive to community needs. Our partnership with you makes this all possible. On behalf of the MSU Extension team serving Benzie County, thank you for another great year. We look forward to your continued support and hope you will be able to join us during one of our upcoming programs.

~ Jennifer Berkey, District 3 Director



257
Programs
Accessed by
Residents

Social Media
Reach
9,341

Indirect
Reach
2,800

Programming
Reach
2,080



SUPPORTING AGRICULTURE AND AGRIBUSINESS

IN 2022, MSU EXTENSION ...



Delivered 39 presentations and educational programs to 1,200+ participants.



Hosted 11 agribusiness and farm financial decision-making sessions with 36 farmers.



Received more than 25,000 individual visits to the Managing Farm Stress website, extension.msu.edu/farmstress.



Trained 17 farmers in adult Mental Health First Aid.



"I will use open-ended questions in personal and working relationships to improve communication between me and my friends, family, and colleagues. I will be aware of the warning signs of suicide and use the skills learned on how to direct people to seek help if they are struggling. Thank you for a wonderful presentation."

- Mending the Stress Fence Presentation participant



Farming can be an incredibly unpredictable, dangerous and stressful occupation. That's why Michigan State University Extension is committed to supporting agricultural professionals as they navigate tough times and make decisions that have an impact on their families, livelihoods, operations and farms. Combining farm business management expertise with mental and behavioral health expertise, MSU Extension's team of more than 20 dedicated professionals provides innovative resources and support. From teletherapy and financial services to free online education and community presentations, MSU Extension provides a variety of knowledge and training tools — not only to farmers, but also to farm workers, local farm organization chapters, veterinarians, Farm Bureau members, county commissioners and other key stakeholders in agriculture and agribusiness.

Community Presentations

Michigan State University Extension offers a variety of in-person and virtual farm stress educational presentations. Ranging from 20 minutes to two hours, these presentations aim to improve knowledge, awareness and skills for agricultural audiences on farm stress issues, stress management strategies and mental health resources.

Teletherapy

Through an innovative partnership with Pine Rest Christian Mental Health Services, MSU Extension connects farmers, farm

families, agricultural professionals and commercial fishers to online counseling services (extension.msu.edu/teletherapy). All therapists providing teletherapy through this partnership have an agricultural background or personal connection to agriculture, allowing them to understand the unique stressors of the farming industry.

Mending the Stress Fence

Reduced farm sales, farm loss and consolidation of farms is creating stress for farmers and their agricultural communities across Michigan. In an effort to support farmers and agricultural workers, MSU Extension created a new farm stress program: "Mending the Stress Fence." This short, virtual program can be delivered in 30 minutes and helps participants create self-awareness and provides them with tools and resources to help those in need. Topics highlighted in the three-unit course include identification and response to signs of stress, strategies for managing stress and suicide prevention resources.

- 100% of participants increased awareness of the signs and symptoms of stress.
- 98% of participants improved understanding of the eight dimensions of wellness.
- 96% of participants improved understanding of the warning signs of suicide.
- 94% of participants increased their confidence in how to ask open-ended questions.



SUPPORTING AGRICULTURE AND AGRIBUSINESS



2022 Dirt to Glass:
Elevating
Michigan Wine
from the Ground
Up

Over 180
attendees

Indirect
activities
reaching over
60,000



Wine Grape Education Programs

The connection between farming and fine wine was celebrated with the launch of Dirt to Glass: Elevating Michigan Wine from the Ground Up. Over the two days of the inaugural conference, Dirt to Glass 2022, welcomed over 180 people from across Michigan and other midwestern states. As a collaboration between Michigan State University, MSU Extension, and industry innovators and educators this groundbreaking event succeeded in disseminating the most cutting-edge practical information in support of the Michigan grape and wine industry.

"It was the first time a program evaluated soil from this depth to help us understand what is going on in our vineyards... This confirmed a lot of what we knew and shed some new light on how we need to think moving forward."

- Bryan Ulbrich, owner and winemaker at Left Foot Charley, Traverse City

This year's conference will be held in August 2023 with the intention of incorporating more vendors, sponsors, and industry leaders in our effort to elevate Michigan wine from the ground up.

To increase accessibility to participants across the state, most educational activities were held as hybrid meetings and broadcast on-site over Zoom.

14 programs with 800 attendees funded by a \$5,000 Project GREEN mini-grant and \$21,746 from the MI Craft Beverage Council

A variety of indirect activities succeeded in reaching over 60,000 people this year: 26 articles and weekly updates on the MSU Extension website and in local and national publications such as American Fruit Grower magazine, two journal articles in BIO Web Conference and Nature Portfolio, two public radio interviews on Brownfield Ag news and WCMU Public Radio, one educational video published on YouTube, one brochure on Michigan grape production and challenges, and management of Michigan Grape and Wine Industry and Dirt to Glass Conference Facebook and Instagram pages.

Wine-Grape Research Being Conducted in Northern MI

Modeling Michigan Grapevine Cold Hardiness—In April 2022, we began monitoring the evaluation of grapevine's cold hardiness by deploying 20 weather stations and base stations at project sample sites in Northwest and Southwest Michigan. All



SUPPORTING AGRICULTURE AND AGRIBUSINESS

GRAND TRAVERSE FRUIT GROWERS COUNCIL
Traverse City, Michigan

NORTHWEST MICHIGAN ORCHARD AND VINEYARD SHOW

January 17th & 18th 2023

Location

Grand Traverse Resort and Spa
100 Grand Traverse Village Blvd
Acme, MI 49610

Content

Tuesday and Wednesday will offer a variety of topics relating to research information on tart and sweet apples, and wine grapes.

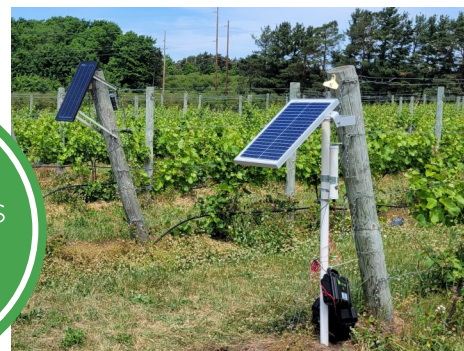
Over 315 tree fruit and wine grape producers

One registration fee and attendees access to all fruit sessions and grape sessions for both days. Cost for both days.

One and grape sessions will be held on both days. Sessions will conclude with a social hour.



Robotic laser bird repellent



Sampling site wireless sensor networks

sample sites' wireless sensor networks have been deployed to collect detailed temperature, humidity, and light intensity data. After harvest, when the grapevines are acclimating and preparing for the dormant season, dormant buds are carried to the Northwest Michigan Horticulture Research Center (NWMHRC), for low-temperature exotherms (LTE) using differential thermal analysis (DTA). The weekly sampling and DTA testing will continue until budswell in spring 2023.

Research project funded by a \$40,000 Project GREEN grant and \$20,172 from the MI Craft Beverage Council

Spore trapping for multiple vineyard pathogens—Downy mildew, powdery mildew and Botrytis bunch rot are devastating diseases of grapevines in Michigan, and the MSU fruit team proposes a team-based scientific approach to develop a monitoring system that limits the destructive effects of these vineyard diseases.

Robotic laser bird repellent—A laser bird repellent is one of the more visual and high-tech solutions for bird control. This bird-repellent method takes advantage of the natural instincts of birds; they see the approaching laser beam as a predator and

take flight to seek safety when the laser beam passes by. First-year results have been collected, and as each grape variety ripens at a different time, year-two results will be collected through the harvest season when the test varieties became fully ripe.

Northwest MI Orchard and Vineyard Show 2023

The attendance for the annual Northwest Orchard and Vineyard Show was close to pre-pandemic numbers this January. We hosted over 315 tree fruit and wine grape producers to the Grand Traverse Resort. In addition to participants, we had over 50 vendors showcasing the newest equipment and products available for 2023. The lineup for educational speakers was top notch and included researchers on two national Specialty Crop Research Initiative projects from Michigan State University, Utah State University (USU), and Clemson University. Dr. Brent Black and his team from USU updated the crowd on some excellent new research using unmanned aerial vehicles to collect precise data in tart cherry systems. Dr. Todd Einhorn, from MSU, provided a recap of irrigation work conducted at the NWMHRC with the help of a student assistant. The show provided great information on tree fruit disease management strategies, and allowed Erin Lauwers, the new Integrated Pest Management (IPM) educator at the NWMHRC, time to present on her work.

The MSU Extension team shares the stage with the National Cherry Festival at the Cherry Industry Luncheon. This year,



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Michigan Cherry Committee - Cherry Industry's Distinguished Service Award winner

Jim Nugent, former Extension specialist



Master Gardener volunteer hours support food security, community beautification, invasive species management, and water quality



Michigan Cherry Committee awarded former Extension Specialist, Jim Nugent, with the Cherry Industry's Distinguished Service award. Since his days in Extension, Jim has remained active in the cherry industry and with MSU research projects. He has recently served as the Chair of the Michigan Tree Fruit Commission, a great grower-supported group that has invested in the tree fruit research stations at MSU.

MSU Extension Master Gardener Program

In 2022, MSU Extension Master Gardeners volunteered for 767 hours in Benzie County, valued at nearly \$23,000. MSU Extension Master Gardener volunteer activities impacted county residents by improving quality of life, empowering youth, protecting waterways, and improving food security. Providing flowering plants to support butterflies, bees, and other pollinators was also the focus of several projects in 2022.

MSU Extension Master Gardener Volunteers, in partnership with SEEDS, hosted middle school students from the SEEDS EcoSchool program at Benzie Central Middle School. During six consecutive weekly visits, students learned about plants, gardening, and pollinator conservation, while working in the gardens alongside MSU Extension Master Gardener volunteers.

MSU Consumer Horticulture staff and MSU Extension Master Gardener Volunteers hosted a plant diagnostic clinic at the Benzonina Public Library from May through October of 2022. Residents brought samples of plants, insects, diseases and other problems for MSU Extension staff and Master Gardener volunteers to provide the expertise and diagnose problems and provide management recommendations.

Benzie County residents were able to receive answers to their horticultural questions by using either the online service Ask Extension or MSU Extension's statewide Lawn and Garden Hotline (1-888-678-3464), which are hosted by teams of MSU specialists, educators, and MSU Extension Master Gardener Volunteers. County residents are always welcome to call, visit, or email the MSU Extension office for assistance with horticultural issues.

**Extension Master Gardeners volunteered
767 hours valued at \$22,971**

**260 pollinators were counted by 51
citizen scientists on flower planters in
Downtown Frankfort**



DEVELOPING YOUTH AND COMMUNITIES



251 youth enrolled

41 adult volunteers



2,414 lbs.
of meat
donated



**JUNIOR DIVISION
4-H SKILLATHON**
First Place: Lillian Wasson, Benzie - 81.5%



4-H SOCCER Benzie Area Youth Soccer



Over
150
players



Representing Benzie 4-H

Youth from the Benzie County 4-H program represented on the state-wide stage this year. Lillian Wasson, of Benzie and Grand Traverse, took first place in the state Michigan 4-H Skillathon Junior age competition for the third year running. 4-H Skillathon is an annual event that allows 4-H livestock youth to test their knowledge of different livestock species and general agriculture against their fellow 4-Hers. Youth from all over Michigan compete in regional qualifying rounds and must earn a minimum percentage score to be invited to compete at the state level. Bethani Schuiteman, Junior – Manistee, took second place at the state level. Wasson and Schuiteman have held their first and second place positions in this competition for three years in a row.

Benzie is also sending three youth and two instructors to campus for 4-H Exploration Days, MSU's pre-college three-day summer program. Exploration Days allows students to experience campus and dorm life while selecting from over 200 session choices covering a wide range of topics and interests. Thanks to our local Tractor Supply Co. Spring Clover Campaign and the funds raised, we can supply full scholarships to two youth attending. We will also be sending instructors to teach a session on campus this year. Benzie's virtual SPIN (Special Interest) Club, Pippin's Pantry, is being instructed in-person for the first time at 4-H Exploration Days. Open to 25 youth, this session explores DIY dog treats, dog-

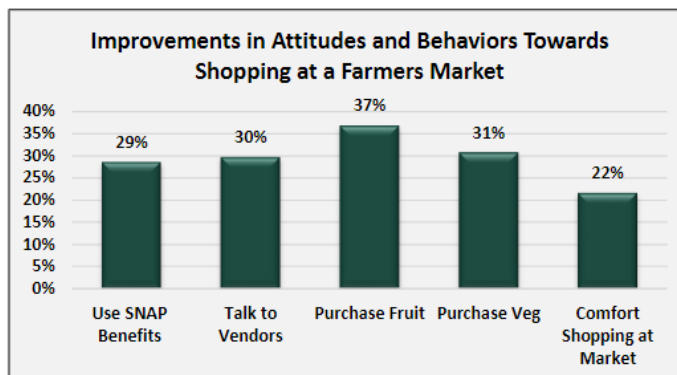
safe people foods, basic veterinary principles and canine CPR and Heimlich maneuver.

Fair 2022

Benzie 4-Hers can take part in one of two local fairs – Northwest Michigan or Manistee County. Both events had record breaking attendance and auction sales, but the hidden gem of these events is the impact that makes it back to community members. There were a total of 2,414 pounds of Benzie 4-Her's livestock projects that were bought through auctions and then donated back to the community as food donations to two local food partners – Benzie Area Christian Neighbors (BACN) and The Gathering Place – feeding those in need in Benzie County.

Fall Soccer 2022

Benzie Soccer got a reboot in 2022 with a restructured program, new coaches and better equipment made possible from a generous donation of \$6,000 from the Paul T. & Frances B. Johnson Foundation. The reboot enabled there to be smaller teams and appropriately sized youth fields and goals, which lead to more playing time, better skill building and increased retention of players for the more than 150 youth who registered to play last fall. Our Soccer Advisory Committee worked hard on the restructuring of the program, working with Benzie Central Varsity Athletics to the benefit of both programs.



Health
Program
Total Reach:
1,151

Fruit and Veggie Prescription Program

The Fruit and Vegetable Prescription Program is designed to help patients with chronic disease create healthy eating habits and increase access to fresh produce. In 2022, MSU Extension provided in-person, direct education to participants who received up to \$100 in tokens to redeem fresh produce and/or seedlings at the Grow Benzie Farmers Market. MSU Extension partners with Munson Healthcare to deliver the program locally.

- In collaboration with Munson Healthcare and MSU Extension, Community Nutrition Instructors provided nutrition education to a total of 64 participants using the Discover Michigan Fresh curriculum through September 2022.
- As a result of the program, 31% of participants reported an increase in vegetable consumption and 39% of participants reported an increase in fruit consumption.
- 31% of participants reported an increase in positive attitudes and behaviors toward purchasing vegetables at the farmer's market.



Red Bag Meal Program

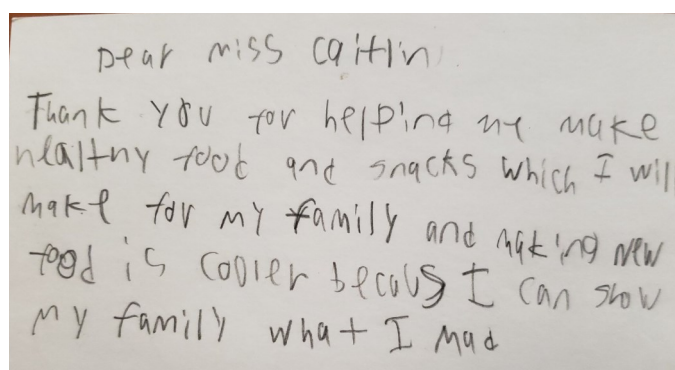
The Red Meal Program is a partnership with Benzie Senior Resources, BACN and MSU Extension. This program provides meal bags twice a month to homebound seniors in the area. Bags are packed by BACN volunteers, delivered by Benzie Senior Resources through the Meals on Wheels program, with nutrition and physical activity information provided by MSU Extension. The first bag of the month is a standard grocery bag, second bag of the month highlights a fruit/vegetable, and has a recipe for participants to try along with all the ingredients needed to make the recipe.

There are 20 participants in the program and they are surveyed twice a year by phone and reported:

- 57% tried the MSU Extension provided recipes
- 79% are very satisfied with the amount of food in the red bags
- 71% want more fresh produce in bags

“Because of this program, I feel better.”

- Fruit & Vegetable Rx Program Participant



Direct Education with Youth

Youth in grades Kindergarten through 12th in Benzie County participated in a variety of MSU Extension nutrition and physical activity lessons in 2022. Our direct education classes partner with schools where more than 50% of students receive free or reduced priced meals. These classes engage students in interactive nutrition lessons, get them up and moving in short physical activity breaks and discover new foods through taste tests. Middle and high school students go more in-depth by learning how to safely cook healthful foods. These students learn knife safety, how to read and follow recipes and how to adjust recipes to fit their tastes. These are also basic skills that can serve them in finding future employment.

"I did this by myself! I can't believe I made this by myself! I can make this at home!"

- Benzie Central 7th grade student

"It's so good, it's Instagram worthy."

- Frankfort HS student after making omelets

698 youth reached

31% increased vegetable consumption

32% increased fruit consumption

36% reduced sugary beverage consumption

25% washed their hands more often

39% reduced their screen time habits



FOSTERING STRONG COMMUNITIES



1 New Business
1 New Business
License Secured



15TH ANNUAL FRESHWATER SUMMIT

Friday, October 28, 2022
9:00am - 3pm
Hagerty Center



MSU Product Center Business Development

The MSU Product Center joined Oryana and Crosshatch to offer \$11,000 in zero interest loans to regional food and farm businesses. These loans help businesses scale to meet more demand for local food.

The MSU Product Center joined a coalition led by Crosshatch to launch the region's first Carbon Farming Cohort. This peer-to-peer learning program helps farmers adopt climate resilient agricultural practices.

Michigan Sea Grant Extension

Dedicated to the protection and sustainable use of the Great Lakes and coastal resources, Michigan Sea Grant is a cooperative program of the University of Michigan, Michigan State University, and the National Oceanic and Atmospheric Administration. We fund research, education, and outreach projects designed to foster science-based decisions about the use and conservation of Great Lakes resources. Efforts this year included co-planning the 2022 Freshwater Summit in October 2022 which had over 125 people in attendance

New Commissioner School

For over 50 years, the New Commissioner School (NCS) program has provided county commissioners, both newly elected and returning, with the preparation they need to enter their new term prepared to lead their counties successfully. One participant from Benzie County participated in the NCS in 2022, which included online self-paced learning and an in-person session with plenty of opportunity for networking with participants from other counties.

Northern Michigan Counties Association (NMCA)

County delegates to NMCA launched a successful hybrid format for 2022. In-person participation stayed strong, with several more able to participate via Zoom when they couldn't be there in-person. Participants share lessons learned in their counties, learn about topics currently impacting county government, and discuss the impacts of pending legislation on county government. A series of meetings from late 2021 through early 2022, explored both House and Senate bills aimed at solving problems with provision of Community Mental Health services. Other topics in 2022 included broadband, early childhood programs, state revenue sharing, Open Meetings Act, the Northern Michigan Children's Assessment Center, and a tour of Camp Grayling.



FOSTERING STRONG COMMUNITIES



“On behalf of all in attendance, thank you for your time and the knowledge you shared to help us better understand planning and zoning. I feel it was a great program for those both new to and familiar with the subject. The interactive Spartyville exercises were a fun way to reinforce material you presented.”

***-Shelley Greene, Zoning Administrator,
Colfax-Thompsonville Joint Planning Commission***



Strategic Planning

Michigan State University Extension Government and Community Vitality Educator, Mary Reilly, provided training “Risk Reduction in Planning and Zoning (a.k.a. 28 Ways to Stay Out of Court)” to Colfax-Thompsonville Joint Planning Commission.

MSU Extension provided a training, “Planning to Plan,” an interactive overview of how a Planning Commission can best prepare for a Master Plan update and what’s involved in the planning process. Colfax-Thompsonville Joint Planning Commission participated in this training.

Festival of Trees

The Benzie County MSU Extension office decorated and donated a Spartan themed wreath to Habitat for Humanity’s Festival of Trees. All of the money raised during this annual event is donated to Habitat for Humanity of Benzie County.



Staff Housed in Benzie County:

<i>Name</i>	<i>Role</i>	<i>Phone</i>	<i>Email</i>
Jennifer Berkey	District Director	231-922-4821	berkeyj@msu.edu
Caitlin Lorenc	Community Nutrition Instructor	231-882-9671 x514	lorencca@msu.edu
Allison Olson	4-H Program Coordinator	231-882-0027	olsonal8@msu.edu
Remington Rice	Health & Farm Stress Educator	231-882-00256	riceremi@msu.edu
Dana Dobis	Support Staff	231-882-0025	dobisdan@msu.edu

MSU Extension Staff Serving Benzie County:

<i>Name</i>	<i>Role</i>	<i>Phone</i>	<i>Email</i>
John Amrhein	Government & Public Policy	231-922-4627	amrhein@msu.edu
Terra Bogart	Nutrition & Physical Activity	231-922-4630	bogartte@msu.edu
Mark Breederland	Sea Grant Coastal Communities Devt.	231-922-4628	breederl@msu.edu
Julie Crick	Forestry & Natural Resources	989-275-7179	crickjul@msu.edu
Christina Curell	Cover Crop & Soil Health	231-745-2732	curellc@msu.edu
Mary Dunckel	Agriculture Literacy	989-354-9875	dunckelm@msu.edu
Phillip Durst	Beef	989-345-0692	durstp@msu.edu
Sarah Eichberger	Nutrition & Physical Activity	231-922-4836	eichber2@msu.edu
Charles Gould	Bioenergy & Conservation	616-994-4547	gouldm@msu.edu
Kevin Gould	Food & Animal Systems	616-527-5357	gouldk@msu.edu
Tom Guthrie	Pork/Equine	517-788-4292	guthril9@msu.edu
Parker Jones	Product Center Innovation Counseling	231-922-4621	jonesp28@msu.edu
Philip Kaatz	Forage/Commercial Agriculture	810-667-0341	kaatz@msu.edu
Heidi Lindberg	Greenhouse & Nursery	616-994-4701	wollaege@msu.edu
Erin Lizotte	Integrated Pest Management	231-944-6504	taylo548@msu.edu
Kara Lynch	Food Safety	989-317-4079	lynchka4@msu.edu
Michael Metzger	Small Ruminants & Foragers	517-788-4292	metzgerm@msu.edu
Chris Bardenhagen	Farm Business Management	231-256-9888	bardenh1@msu.edu
Esmaeil Nasrollahiazar	Wine Grapes	231-256-9888	nasroll2@msu.edu
Kristy Oosterhouse	4-H Supervision	231-533-8818	oosterh6@mdu.edu
Dennis Pennington	Wheat Systems	269-832-0497	pennin34@msu.edu
Emily Proctor	Tribal Governance	231-439-8927	proctor8@msu.edu
Bethany Prykucki	Leadership and Community Engagement	231-258-3320	prykucki@msu.edu
Mary Reilly	Government & Public Policy, Land Use	231-889-4277	reillym8@msu.edu
Nikki Rothwell	Commercial Fruit	231-946-1510	rothwel3@msu.edu
J Robert Sirrine	Community Food Systems/ Hops	231-256-9888	sirrine@msu.edu
Michael Staton	Soybeans	269-673-0370	staton@msu.edu
Nate Walton	Home Horticulture/Master Gardener	231-256-9888	waltonn2@msu.edu
Benjamin Werling	Vegetable Crop Production	231-873-2129	werlingb@msu.edu
Wendy Wieland	Product Center Innovation Counseling	231-348-1770	wieland5@msu.edu
Zac Williams	Poultry	517-355-8383	will3343@msu.edu
Casey Zangaro	Swine	989-875-5292	zangaroc@msu.edu

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Correspondence

LAKE TOWNSHIP

5153 SCENIC HWY

HONOR, MI 49640

www.laketwp.org

231-325-5202

June 28, 2023

RE: Full support for Benzie County Emergency Communications Tower in City of Frankfort, Michigan.

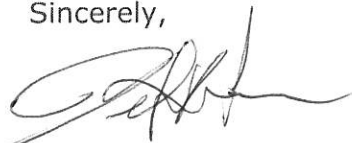
Dear Benzie County Board of Commissioners,

We write to you in full support of funding for an 800MHz radio tower enhancement in the City of Frankfort Michigan. The Benzie County Office of Emergency Management, Benzie County Central Dispatch, and emergency service providers from Fire services, Local, State, and Federal, and Tribal Law Enforcement and Benzie EMS with whom we collaborate, rely on this radio service daily.

This service will enhance the safety of our emergency responders and is considered a lifesaving necessity to our residents and visitors alike. This 800MHz tower enhancement project is intended to ensure the safety of our residents and visitors by providing efficient response to emergencies and public safety calls for service by overcoming this known radio deficiency in the areas covering the City of Frankfort, the Village of Elberta, and the Townships of Lake, Crystal Lake, Gilmore, and Blaine.

Lake Township is willing to support this project by committing funding in a one-time amount of \$100,000.00.

Sincerely,



Jeff Johnson, Supervisor

Lake Township Board

RECEIVED

JUN 29 2023

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

Tammy Bowers

From: Katelyn Zeits
Sent: Wednesday, July 5, 2023 4:09 PM
To: Tammy Bowers
Subject: Fw: Gilmore Township Panning Commission - Proposed Text Changes for Zoning Ordinance (Article 9, and Development Options)
Attachments: Draft Letter to County copy PDF.pdf; Final Draft July 1 2023.pdf

Hi Tammy,

Please include the attached in the packet.



Katie Zeits, MPA

County Administrator | Benzie County

448 Court Place, Beulah, MI 49617

P: (231) 882-0035 F: (231) 882-7072

E: kzeits@benzieco.net W: www.benzieco.net

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From: hennard@aol.com <hennard@aol.com>
Sent: Sunday, July 2, 2023 11:53 AM
To: Katelyn Zeits <kzeits@Benzieco.net>; Larry Nix <plannernix@gmail.com>; garysauer53@yahoo.com <garysauer53@yahoo.com>; gilmoretownship_clerk@yahoo.com <gilmoretownship_clerk@yahoo.com>
Subject: Gilmore Township Panning Commission - Proposed Text Changes for Zoning Ordinance (Article 9, and Development Options)

CAUTION: This email originated from outside the Benzie County Email System. Maintain caution when opening external links/attachments.

MS. Zeits:

Please find attached a forwarding letter and a copy of the proposed changes to Article 9 of the Gilmore Township Zoning Ordinance. Please review and provide feedback. This proposal has been discussed with concerned residents in a Public Hearing on June 29th and voted upon by the Gilmore Township Panning Commission to be presented to the Gilmore Township board for potential approval at their next meeting, scheduled for July 11, 2023. Please provide your comments to meet the proposed time schedule, so the Township Board can put this on their July agenda.

Thank You,

Michael Hennard

July 1, 2023

Katelyn Zeits
County Administrator
Address

RE: Proposed Gilmore Township Zoning Amendment

Dear Ms. Zeits:

Enclosed are the draft Planning Commission minutes of the Gilmore Township Planning Commission of a proposed text change to the Township Zoning Ordinance. After public comments and a slight alteration to the proposed language, the Planning Commission approved the amendment. The approved text of the amendment is attached.

This item is forwarded to you with the hope of finding that this amendment is acceptable as per the Michigan Zoning Enabling Act. As such, a response from the County would be appreciated no later than July 6, 2023, to permit this amendment to be placed on the Gilmore Township Board agenda for July 11, 2023.

Your cooperation in this matter is greatly appreciated.

Sincerely,

Mike Hennard, Chairman
Gilmore Township Planning Commission

Cc: Shannon Spencley, Trustee
County Commissioner, Gary Sauer

Attachment: Amendment Approved by Planning Commission
Draft Meeting Minutes

Final Draft July 1, 2023

Article 9
LAND DEVELOPMENT OPTIONS

The purpose of this Article is to allow and encourage alternative designs for residential developments, site condominiums or subdivisions in order to maintain the open and natural space and protect the rural character of the Township; including woodlots, range lands, and cultivated fields, and to protect environmentally sensitive and unique features.

The Township encourages use of land development options to conventional developments because they promote the location of dwelling units to be sited on those portions of a property most suitable for development, while leaving substantial portions as undeveloped open space. These developments may also include a variety of lot sizes ranging from large farm or estate lots to small lots resulting in the preservation of contiguous open space and important environmental resources.

The standards for permitted uses in each district are designed to protect these features. By allowing the use and application of flexible development standards, developments shall be designed to protect and enhance the natural features to an equal or greater degree than if the development were to proceed under the standard guidelines for permitted uses in each underlying land use district. Provisions outlined in this Article are adopted pursuant to Public Act 110 of 2006, known as the Michigan Zoning Enabling Act.

Subject to the “Conditions and Qualifications” of this section property owners can utilize either the cluster housing or planned development provisions to develop their property as residential. Planned development provisions may also be used for non-residential developments pursuant to the provisions of this section.

9.1 Planned development

The Planned development (PD) option is intended to allow, with Township approval, private or public development, which is substantially in accord with the goals and objectives of the Township Master Plan and Future Land Use Map. In reviewing a PD plan, the Planning Commission shall consider the following objectives:

- A. The development allowed under this Article shall be considered as an optional means of development in the Township.
- B. The use of the PDC option will allow flexibility in the control of land development by encouraging innovation through an overall development plan to provide variety in design and layout; to achieve economy and efficiency in the use of land, natural resources, energy and in the provisions of public services and utilities; to encourage useful open spaces suited to the needs the parcel in question; and provide proper housing suited to the needs of the residents of the township
- C. It is further intended promote the public health, safety and welfare, reduce sprawl, and be consistent with the Township Master Plan and Future Land Use Plan Map.
- D. It is further intended the development will be laid out so the various land uses and building bulk will relate to one another and to adjoining existing and planned uses in

such a way that they will be compatible, with no material adverse impact of one use on another.

9.1.1 Criteria for Qualification

To qualify for the planned development option, it must be demonstrated that all the following criteria will be met:

- A. The use of a planned development shall not be for the sole purpose of avoiding the applicable zoning requirements. Any activity or building or use not normally allowed shall result in an improvement to the public health, safety and welfare in the area affected.
- B. The planned development shall not be used where the same land use objectives can be carried out by the application of conventional zoning provisions or standards.
- C. **The applicant must provide adequate written findings to the Planning Commission that the development will not unreasonably increase traffic in the area, will not reduce the value of adjacent homes, structures and uses, will not create unnecessary noise, dust, odors, lights, sound or other nuisances to adjacent properties, and shall materially improve the quality of the area.**
- D. The planned development option may be granted only when the proposed land use will not materially add service and facility loads beyond those considered in the Township Master Plan, and other public agency plans, unless the proponent can prove to the sole satisfaction of the Township that such added loads will be accommodated or mitigated by the proponent as part of the planned development.
- E. The Planned development must meet, as a minimum, objective E.5. and any additional five of the following objectives of the Township:
 - 1. To permanently preserve open space or natural features, such as wetlands, woodlands, etc. because of their exceptional characteristics or because they can provide a permanent transition or buffer between land uses.
 - 2. To permanently establish land use patterns which are compatible or which will protect existing or planned uses.
 - 3. To accept dedication or set aside open space areas in perpetuity.
 - 4. To provide alternative uses for parcels which can provide transition buffers to residential areas.
 - 5. To promote the goals and objectives of the Township Master Plan.
 - 6. To foster the aesthetic appearance of the Township through quality building design and site development, provide trees and landscaping beyond minimum

requirements; the preservation of unique and/or historic sites or structures; and the provision of open space or other desirable features of a site beyond minimum requirements.

7. To bring about redevelopment of sites where an orderly change of use or requirements is determined to be desirable.

8. To promote sustainable development especially on parcels with active farmland and orchards as defined by MCL 324.36201 (h).

9.1.2 Uses Permitted

- A. A land use plan shall be proposed for the area to be included within the PD. The land use plan shall be defined by the zoning ordinance districts that are most applicable to the various land use areas of the PD.
- B. Uses permitted and uses permitted subject to special land use in this Ordinance may be allowed within the districts identified on the PD plan, except that some uses may be specifically prohibited from districts designated on the PD plan. Alternatively, the Township may allow uses not permitted in the district if specifically noted on the PD plan. Conditions applicable to uses permitted subject to special approval shall be used as guidelines for design and layout but may be varied by the Township Planning Commission provided such conditions are indicated on the PD plan.

9.1.4 Height, Bulk, Density and Area Standards

The standards about height, bulk, density, and setbacks of each base zoning district shall be applicable within each district area designated on the plan. At no time, shall the density exceed twice the base zoning district based on net buildable area. Net base area does not include designated wetlands, or land with a slope in excess of 15% .

9.1.5 Submittal and Request for Qualification

- A. Any person owning or controlling land in the Township may make application for consideration of a planned development. Such application shall be made by presenting a request for a preliminary determination to whether a parcel qualifies for the PD option.
- B. A request shall be submitted to the Township. The submission shall include the information required below.
- C. Based on the documentation presented, the Township Planning Commission shall make a preliminary determination, within 45 days from receipt of the application, about whether a parcel qualifies for the PD option under the Criteria for Qualification. The submittal must include:

1. Proof the criteria set forth in the Criteria for Qualification section above, are or will be met.
2. A schematic land use plan containing enough detail to explain the role of open space; site drainage and stormwater mitigation, location of land use areas, streets providing access to the site, pedestrian and vehicular circulation within the site; dwelling unit density and types; and buildings or floor areas contemplated, as applicable.
3. A plan to protect natural features or preservation of open space or greenbelts.
4. The Township Planning Commission shall review the applicant's request for qualification. If approved, the applicant may then continue to prepare a PD Plan on which a final determination will be determined.

9.1.7 Submittal of the PD Plan and Application Materials

The application, reports, and drawings shall be filed in paper and digital format. All drawings shall be provided to the Township in the most recent release of a computer aided design format acceptable to the Township Planning Commission. Other graphics and exhibits, text and tabular information shall be provided in a "pdf" format. The site plans must meet the scale requirements in Article 11 and all submittal requirements in Article 11.

Submittal of Proposed PD Plan: An application shall be made to the Township for review and recommendation by the Township Planning Commission of the following:

- A. A boundary survey of the exact acreage prepared by a registered land surveyor or civil engineer.
- B. A topographic map of the entire area at a contour interval of not more than two (2) feet. This map shall show all major stands of trees, bodies of water, wetlands and unbuildable areas. Should the topography of the site have significant slope the Township Planning Commission may increase the contour interval to no more than five (5) feet, however, the integrity and intent of the map may not be compromised due to this interval change.
- C. A proposed development plan shall showing the following:
 1. Land use areas.
 2. Vehicular circulation including major drives and location of vehicular access including cross sections of public streets or private places.
 3. Transition treatment, including minimum building setbacks to land adjoining the PD and between different land use areas within the PD.
 4. The general location of nonresidential buildings and parking areas, estimated floor areas, building coverage and number of stories or height.

5. The general location of residential unit types and densities and lot sizes by area.
 6. Location of all wetlands, water and watercourses, proposed water detention areas and depth to groundwater.
 7. The boundaries of open space areas that are to be preserved or reserved and an indication of the proposed ownership.
 8. A schematic landscape treatment plan for open space areas, streets and border/transition areas to adjoining properties.
 9. A preliminary grading plan, showing the extent of grading and delineating any areas, which are not to be graded or disturbed.
 10. A public or private water distribution, storm and sanitary sewer plan.
 11. A written statement explaining in detail the full intent of the applicant, showing dwelling units types or uses contemplated and resultant population, floor area, parking and supporting documentation, including the intended schedule of development.
 12. Written documentation from the Township Fire Department, EMS, County Sheriff's Department and County Road Commission acknowledging their review of the plans and outlining any recommendations for modifications, if any.
- D. If requested by the Township Planning Commission the applicant shall submit the following:
- a. Market Study – components of the study should include a definition of the market, analysis of data pertaining to the market problem, the type and amount of market supportable real estate, analysis of market value impact on existing homes, positive or negative and absorption rate(s) needed to sell and/or occupy the property within the project.
 - b. Traffic Impact Study – components of this study should include an assessment of existing traffic counts and movements, forecast of additional traffic based on ITE traffic/trip generation manual, and improvements necessary to accommodate and/or mitigate the increased traffic resulting from the proposed project.
 - c. Environmental Impact Assessment – components of the study should include a statement of the purpose and need of the proposed project, description of the affected environment, range of alternatives to the proposed action, analysis of environmental impacts such as threatened or endangered species, air and water quality impacts, additional light and sound impact, impacts to historic and cultural sites, and social and economic impacts.
- E. A pattern book or design guidelines manual if requested by the Township Planning Commission.

9.1.8 Preliminary Approval of Planned development

A. Township Planning Commission Review of Proposed PD Plan:

1. The Township Planning Commission shall hold a public hearing on the PD plan in accord with the Michigan Zoning Enabling Act, PA 110 of 2006, MCL 125.3103 and MCL 125.3502.
2. After the public hearing, the Township Planning Commission shall review the proposed PD plan and make a determination about the proposal's qualification for the PD option and for adherence to the following objectives and requirements:
 - a. The proposed PD adheres to the conditions for qualification of the PD option and promotes the land use goals and objectives of the Township including the Master Plan.
 - b. If any provision of this Article shall be in conflict with the provisions of any other section of this Zoning Ordinance, the provisions of this Article shall apply to the lands embraced within a PD area.
 - c. The proposed Planned development will not create excessive additional requirements which increases the public cost for facilities and services or negatively impacting neighboring properties.

9.1.9 Final Approval of Planned development

- A. On receiving the report and recommendation of the Township Planning Commission, and after a public hearing, the Township Planning Commissions attorney will prepare a contract setting forth the conditions on which such approval is based. Once the contract is prepared it shall be signed by the Township and the applicant.
- B. The agreement shall become effective on execution after its approval. The agreement shall be recorded at the Benzie County Register of Deeds office.
- C. Once an area has been included with a plan for PD and the Township has approved such plan, no development may take place in such area nor may any use of it be made except under such plan or under an approved amendment, unless the plan is terminated.
- D. An approved plan may be terminated by the applicant or the applicant's successors or assigns, before any development within the area involved, by filing with the Township and recording in the County records an affidavit so stating. The approval of the plan shall terminate on such recording.
- E. No approved plan shall be terminated after development begins except with the approval of the Township Planning Commission and of all parties in interest in the land.

- F. Within one (1) year following approval of the PD contract by the Township Planning Commission, final plats or site plans for an area embraced within the PD must be filed as provided. If such plats or plans have not been filed within the one (1) year period, the right to develop under the approved plan may be terminated by the Township.
- G. Approval of PD by the Township Planning Commission shall also constitute an approved revision of the Official Zoning Map, which shall delineate the boundaries of the approved PD and its date of approval.

9.1.10 Submission of Final Plat, Site Plans; Schedule for Completion of PD

Before any permits are issued for the PD, final plats or site plans and open space plans for a project area shall be submitted to the Township for review and approval by the Township Planning Commission, and where applicable the Board of Trustees, of the following:

- A. Review and approval of site plans shall comply with Article XX as well as this Section except as otherwise modified in the approved plan.
- B. Before approving of any final plat or plan, the Township Planning Commission shall decide that:
 - 1. All portions of the project area shown on the approved plan for the PD for use by the public or the residents of lands within the PD have been committed to such uses under the PD contract;
 - 2. The final plats or site plans are in conformity with the approved contract and plan for the PD; and any applicable zoning requirements.
 - 3. Provisions must be made under the PD contract to provide for the financing of any improvements shown on the project area plan for open spaces and common areas which are to be provided by the applicant and that maintenance of such improvements is assured in an acceptable PD contract .
 - 4. If development of approved final plats or site plans is not substantially completed in three years after approval, further final submittals under the PD shall stop until the part in question is completed or cause can be shown for not completing same.
- C. The applicant shall be required, as the planned development is built, to provide the Township with "as built" drawings in both paper and/or digital format.

9.1.11 Fees

Fees for review of PD plans under this Section shall be established by resolution of the Township Board.

9.1.12 Interpretation of Approval

Approval of a PD under this Section shall be considered an optional method of development and improvement of property subject to the mutual agreement of the Township and the applicant.

9.1.13 Amendments to PD Plan

Proposed amendments or changes to an approved PD plan shall be presented to the Township Planning Commission. The Commission shall decide whether the proposed modification is of such minor nature as not to violate the area and density requirements or to affect the overall character of the plan and in such event may approve or deny the proposed amendment. If the Commission decides the proposed amendment is material in nature, the Commission shall review the amendment under the provisions and procedures of this Article as they relate to final approval of the Planned development.

Reference:

The Gilmore Township Planning Committee deleted the entire following sections in the existing Article 9 of Zoning requirements:

- 9.2 Conservation Subdivision**
- 9.3 Cluster Housing**

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, May 24, 2023 2:00 p.m.
Benzie Resource Center – Ingemar Johansson Conference Room
6051 Frankfort Hwy. Ste. 101
Benzonia, MI 49616**

Chairperson Sauer called the meeting to order at 2:04 pm.

Members Present:

Gary Sauer - Benzie County Board of Commissioners
Ty Wessell – Leelanau County Board of Commissioners
Dr. Barbara Conley – Leelanau County Member at Large
Rhonda Nye – Benzie County Board of Commissioners
Dr. Mark Kuiper – Benzie County Member at Large
Gwenne Allgaier – Leelanau County Board of Commissioners

Members Absent: None

Members Excused: None

Staff Present:

Dodie Putney – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Michelle Klein - Director of Personal Health
Dan Thorell – Health Officer
Dr. Joshua Meyerson – Medical Director

Staff Excused: None

Pledge of Allegiance

Approval of Minutes:

Motion By: Wessell to approve the May 1, 2023 BOH meeting minutes.

Seconded By: Allgaier

Voice Vote: 6 yeas 0 nay 0 excused **Motion carried**

Approval of the Agenda:

Motion By: Conley to approve the agenda as presented.

Seconded By: Allgaier

Voice Vote: 6 yeas 0 nay 0 excused **Motion carried**

Public Comment – None

Health Officer Update – Dan Thorell

A report was distributed prior to the meeting. Please refer to it for details. It was discussed how the sale of tobacco is not regulated by the State of Michigan and that the taxation of e-cigarettes and vaping devices is different than combustible cigarettes. It was asked if it was proven effective to raise taxes to deflect people from smoking. A study has shown that this is an effective method. The taxes that are raised from the sale of tobacco does not necessarily go back into education of the dangers of smoking or to help pay for the cost of medical needs caused by smoking. The money is given to the State and the State decides on how it will be spent.

Accounts Payable

Motion By: Conley to approve accounts payable and pay the bills in the amount of \$120,589.73.

Seconded By: Allgaier

Roll Call Vote: Sauer- ye, Nye- ye, Conley- ye, Wessell- ye, Kuiper – ye, Allgaier- ye
6 yeas 0 nay 0 excused Motion carried

April 2023 Financial Statements

Motion By: Nye to accept the financial statements as presented.

Seconded By: Conley

Roll Call Vote: Sauer-ye, Conley- ye, Wessell- ye, Kuiper – ye, Allgaier – ye, Nye - ye
6 yeas 0 nay 0 excused Motion carried

Local Appropriations

Motion By: Sauer to approve the appropriation request for Benzie County, \$255,248, and Leelanau County, \$322,020, the same amount that was requested last year.

Seconded By: Allgaier

Roll Call Vote: Sauer- ye, Nye- ye, Conley- ye, Wessell- ye, Kuiper – ye, Allgaier- ye
6 yeas 0 nay 0 excused Motion carried

MIPCON 2023 Annual Conference

This item will be tabled. It will be investigated to see if the software company would host a training opportunity in Michigan.

Renewal of Lease Agreement with the Leelanau Montessori Public Academy

Motion By: Conley to accept the lease that was presented by the Leelanau Montessori Public Academy for the area that BLDHD is currently occupying.

Seconded By: Allgaier

Roll Call Vote: Sauer- ye, Nye- ye, Conley- ye, Wessell- ye, Kuiper – ye, Allgaier- ye
6 yeas 0 nay 0 excused Motion carried

Discussion: The lease was reviewed by BLDHD's attorney, and the language had been condensed in the lease to make it more cohesive. Other than the rewording of a few sections the School would not change any terms within the lease agreement. There will be a rent increase starting July 1, 2023. The length of the lease will be for three years with an annual rent increase of 4%. The cost of operational expenses will decrease from 50% to 40%.

Staff Reports:**Medical Director – Dr. Joshua Meyerson**

A report was distributed prior to the meeting. Please refer to it for details. There are now more distinct guidelines available on when Covid vaccines should be given. Lead paint is the leading cause for children to experience lead poisoning. The acceptable level of lead levels in blood samples has been decreasing over the years as no level is a safe level and the average levels from test results have been decreasing over time. There are ways to treat a child if the lead test comes back as unacceptable.

Personal Health – Michelle Klein

A report was distributed at the beginning of the meeting. Please refer to it for details. Carolina Tabora-Cortez, a Community Connections Worker for BLDHD, won the Linda Hutchinson Advocate of Year Award for her dedication, professionalism, and kindness to ensure that residents receive the services that are needed. The number of clients served in all personal health capacities has risen over the year compared to last year.

Environmental Health – Eric Johnston

A report was distributed prior to the meeting. Information about the proposed “Statewide Sewage Code” was distributed at the beginning of the meeting. Please refer to it for details. Beach monitoring will begin for the 2023 season on June 14, 2023 and run through September 6, 2023. There was only enough funding provided to monitor six beaches on Lake Michigan this year and the Village of Beulah paid to have Crystal Lake beach monitored. It was asked how the beaches were selected and it was explained that they were chosen by the Counties some years back. If the County would like to add a beach then they would need to drop a beach or pay the \$1,500 cost of having that beach monitored. A grant request for qPCR testing of water samples with elevated test results has been submitted. It is hoped that this testing method will assist in determining the cause of the contamination.

The State of Michigan still has the bid process open for contractors to bid on the Michigan Failing Septic System Repair Funding Program. The bills for instituting a statewide sanitary code are at the committee level for approval. Local Health Administrators would like to be included in the discussion with lawmakers about what this code would really look like for the public and for those who would have to administer it. The new bill would eliminate what Leelanau and Benzie Counties have in place for inspection requirements. Instead of having septic reviews at point of property transfer, all septic systems would have to be inspected every five years.

Johnston met with the architect regarding the Leelanau Governmental Center remodel. The architect confirmed that the one bid that had come in for the job was accurate. The plans were redrawn to hopefully reduce the cost of the remodel. The new plan includes no bathroom, only two offices and the rest of the area would be cubicles. The technological needs were also rethought out. The revised project is going back out to bid.

Administrative – Dodie Putney

A report was distributed prior to the meeting. Also, a copy of the Continuity of Operations Plan was distributed during the meeting. Please refer to it for details. A meeting with the Building Partners took place and it was decided that an expansion of the Benzie Resource Center or a remodel will not happen. Future funding was a large concern. BLDHD will remodel some spaces that they currently are occupying. Base rent will increase for all tenants to create a contingency fund to cover any upcoming expenses that may occur as the building ages. In order for the building to revert back to Benzie County the building would need to be remortgaged or a new loan taken out for another project. The idea for that is being tabled for now.

Public Comment – None

Board Comments – Conley asked if the BLDHD had received any funding from the State in regard to recruiting new staff or hiring interns. BLDHD has not. MALPH has been discussing with MSU about creating an Academic Health Department as a teaching tool to educate and recruit students in the public health field. It was asked if BLDHD has a remote work policy, and, yes, they do. BLDHD has several staff currently working remotely due to the lack of space at either office building.

Adjourn:

Motion By: Sauer to adjourn the BOH meeting at 4:13 p.m.

Voice Vote: 6 yeas 0 nay 0 excused **Motion carried**


Gary Sauer, Chair


Shelley Jablon, Recording Secretary

Benzie Transportation Authority - May 2023 Income Statement

	May 2023		Oct - May 2023		2023	May 2022		Oct - May 2022	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget
Income									
40100 - Passenger	15,834.70	11,000.00	87,128.30	74,900.00	118,900.00	10,710.92	7,600.00	63,873.12	52,000.00
40200 - Contract Fares	6,667.00	5,500.00	41,158.40	38,000.00	60,200.00	3,623.00	1,900.00	26,638.20	17,000.00
40615 - Advertising Income	787.50	1,737.50	9,847.28	13,762.50	20,160.00	3,537.50	537.50	16,000.00	7,900.00
40710 - Sale of Maintenance Services	0.00	0.00	240.93	0.00	0.00	115.03	1,250.00	1,276.98	10,000.00
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40800 - Taxes Levied Directly for/by TA	-33.22	0.00	724,179.92	723,279.40	723,279.40	922.77	0.00	680,142.70	686,836.21
41101 - State Operating Assistance	66,718.00	66,718.00	533,744.00	533,744.00	800,615.88	55,255.00	55,255.00	442,040.00	442,040.00
41301 - Section 5311	0.00	0.00	208,343.00	208,343.00	416,687.00	0.00	0.00	179,609.50	189,525.00
41361 - CRRSA Act	0.00	0.00	208,343.00	208,343.00	416,687.00	0.00	0.00	179,609.50	189,525.00
41398 - RTAP	990.75	0.00	2,692.05	2,800.00	5,500.00	0.00	500.00	1,788.45	2,250.00
41400 - Interest Income/Other Revenue	7,104.11	583.00	38,282.83	4,668.00	7,000.00	409.46	83.33	1,229.15	666.64
Total Income	98,068.84	85,538.50	1,853,959.71	1,807,839.90	2,569,029.28	74,573.68	67,125.83	1,592,207.60	1,597,742.85
Expense									
50101 - Operators Wage	66,067.91	64,808.00	555,001.13	550,864.00	842,500.00	52,855.77	42,600.00	412,730.92	366,000.00
50102 - Salary and Other Wage	31,842.23	30,685.00	250,311.78	260,818.00	398,900.00	33,737.60	28,000.00	224,394.58	241,900.00
50103 - Dispatchers Wage	16,510.70	12,869.00	152,067.63	109,387.00	167,300.00	13,626.37	11,000.00	119,617.55	91,000.00
50209 - 457 Co-Match	1,800.00	1,760.00	15,860.00	14,960.00	22,880.00	3,600.00	3,360.00	29,280.00	28,560.00
50200 - Fringe Benefits	23,395.39	25,077.00	258,537.96	223,980.00	347,651.00	25,450.25	24,274.27	214,217.06	213,966.45
50302 - Marketing Expense	456.00	1,250.00	7,958.24	10,000.00	15,000.00	881.19	1,250.00	4,879.04	10,000.00
50310 - Board Compensation	400.00	560.00	2,160.00	2,360.00	3,920.00	560.00	320.00	3,360.00	2,020.00
50399 - Service Expense	15,043.28	4,207.00	76,731.80	45,925.00	96,650.00	6,554.35	4,514.36	49,701.46	54,802.56
50401 - Fuel - Propane, Diesel, Unleaded	18,291.53	20,334.00	133,927.94	162,664.00	244,000.00	17,333.42	10,000.00	102,372.94	80,000.00
50402 - Tires and Tubes	0.00	0.00	7,946.09	7,000.00	12,500.00	0.00	2,000.00	1,504.61	6,000.00
50404 - Major Purchase	0.00	0.00	0.00	1,750.00	3,500.00	0.00	0.00	0.00	1,750.00
50405 - Office Supplies	257.31	600.00	4,965.05	4,800.00	7,200.00	431.16	716.67	3,352.03	5,733.36
50406 - Parts Revenue Vehicles	2,721.19	2,083.00	20,104.71	16,664.00	25,000.00	3,026.07	2,083.33	16,635.04	16,666.64
50407 - Parts for Non Revenue Vehicles	0.00	83.00	68.47	664.00	1,000.00	0.00	83.33	45.49	666.64
50499 - Materials and Supplies	1,041.85	1,874.00	12,537.63	14,992.00	22,500.00	1,063.46	1,874.98	14,591.02	14,999.84
50500 - Utilities	3,410.94	3,641.00	31,785.94	32,718.00	45,228.00	3,549.71	3,880.00	33,324.70	35,789.00
50603 - Insurance	13,850.00	12,950.00	55,400.00	51,800.00	51,800.00	13,287.25	12,950.00	53,149.00	51,800.00
50700 - Taxes and Fees	720.00	170.00	2,585.36	1,190.00	1,900.00	1,971.71	180.00	4,230.37	1,180.00
50902 - Travel, Meetings & Training	1,725.68	417.00	3,517.85	3,336.00	5,000.00	334.04	833.33	2,485.84	6,666.64
50903 - Association Dues and Subscript	244.00	250.00	7,610.04	5,200.00	6,000.00	239.00	500.00	4,410.80	5,400.00
57402 - Ineligible RTAP	1,504.79	0.00	10,022.66	2,800.00	-5,500.00	7,300.00	500.00	9,088.45	2,250.00
Total Expense	199,282.80	183,618.00	1,609,100.28	1,523,872.00	2,314,929.00	185,801.35	150,920.27	1,303,370.90	1,237,151.13
Net Profit or Loss	-101,213.96	-98,079.50	244,859.43	283,967.90	254,100.28	-111,227.67	-83,794.44	288,836.70	360,591.72

Reconciled balances as of May 31, 2023

Honor Bank Checking	\$63,447.12
Honor Bank - Money Mkt.	\$54,892.38
MichiganClass-liquid asset security	\$1,581,644.49
Total	\$1,636,536.87

ALGER COUNTY BOARD OF COMMISSIONERS

Joel VandeVelde, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2023-12

**RESOLUTION AFFIRMING SUPPORT OF ALL CONSTITUTIONAL RIGHTS, INCLUDING, BUT
NOT LIMITED TO, THE RIGHT OF THE PEOPLE TO BEAR ARMS
AND
TO ADEQUATELY FUNDING MENTAL HEALTH SERVICES BY BOARD OF COUNTY
COMMISSIONERS OF THE COUNTY OF ALGER**

WHEREAS the issue of constitutional rights, including but not limited to, the Second Amendment to the Constitution of the United States of

America has been in the spotlight of public discussion of recent;

WHEREAS public discussion of such constitutional rights is a hallmark of public discourse in a democracy;

WHEREAS some individuals are of the belief that county government has the authority to not enforce duly adopted laws, regulations and/or rules, which are claimed to be in conflict with constitutional rights of individuals within the State of Michigan and the United States of America;

WHEREAS our civil council has opined that the selective enforcement of constitutional laws, regulations and/or rules by Michigan county government is in violation of the Constitution and Laws of both the State of Michigan and the United States of America;

WHEREAS the Board of County of Commissioners of the County of Alger on December 7, 1997, adopted a Resolution of Recognition of Bill of Rights in the Constitution of United States of America, which remains on prominent display at the Alger County, Michigan Courthouse;

WHEREAS all elected county and state office holders take an oath of office under which the office holder supports the Constitution of the United States of America and Constitution of Michigan and to faithfully discharge the duties of such offices;

WHEREAS the lawful ownership, possession and use of firearms is part of the cultural heritage within Alger County, Michigan;

WHEREAS it is common for firearms to be family heirlooms that pass from generation to generation as a permanent connection of the past to the present within extended families;

WHEREAS funding for mental health services in the State of Michigan is woefully underfunded causing a failure to adequately provide services to persons of the State of Michigan whom are in need of mental health services; and

WHEREAS recent high profile firearm shootings involved many individuals that have mental health issues the mental health systems nationwide failed to timely, appropriately and adequately provide services to such individuals;

NOW THEREFORE BE IT RESOLVED that the BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ALGER does support and will continue to honor the pledge to support the Constitution of the United States of America as well as the Constitution of the State of Michigan, including all amendments thereto;

SE IT FURTHER RESOLVED that the BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ALGER direct our legislators whom act as representatives of the People of the State of Michigan to:

- A. Not undertake legislation that is in conflict with the Second Amendment to the United States of America and Article 1 § 6 of the Michigan Constitution of 1963, including:
 1. Red Flag Laws, excluding the present Personal Protection Order process;
 2. Registration requirements of full or long firearms;
 3. Mandatory storage schemes for firearms;
 4. Additional limitations on the lawful ownership and use of firearms; and
 5. Adoption of other schemes of regulation of firearms that infringe on the foregoing constitutional guarantees of the People of the State of Michigan.
- B. Adhere to their oath of office and not adopt legislation, rules, regulations and/or requirements that conflict with the Second Amendment to the Constitution of the United States and Article 16 of the Michigan Constitution and any final judicial determinations thereto;
- C. Adequately fund mental health services available in all our communities to provide for timely intervention with appropriate and adequate mental health services as an investment in the human capital of all persons of the State of Michigan; and
- D. Ensure that the providing of adequately funded mental health services is accomplished by methods that do not infringe on the statutory and constitutional rights of those in need of mental health services.

BE IT FURTHER RESOLVED that if in exercise of discretion by the Office of Sheriff and Office of Prosecuting Attorney both of the County of Alger, determine that a law has been adopted which violates the Constitution of the United States of America, the Constitution of the State of Michigan, and any final judicial determinations thereto, that the BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ALGER supports the lawful exercise of discretion not to enforce an unconstitutional law against any law abiding person within the County of Alger;

BE IT FURTHER RESOLVED, that the BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ALGER directs its staff to provide a copy of this Resolution to: Each township in the County of Alger;

- A. Each city and village in the County of Alger;
- B. Each department head of the County of Alger;
- C. Each county in the State of Michigan;
- D. The Michigan House of Representative;
- E. The Michigan Senate;
- F. The Governor of the State of Michigan
- G. Each United States Senator for the State of Michigan; and
- H. Each United States Congressman for the State of Michigan.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,


Joel VandeVelde, Alger County Clerk



ALGER COUNTY BOARD OF COMMISSIONERS

Joel VandeVelde, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2023-13

RESOLUTION IN SUPPORT OF "THE REVISED SCHOOL CODE" HB4284

Whereas, "A nation which does not remember what it was yesterday, does not know what it is today, nor what it is trying to do. We are trying to do a futile thing if we do not know where we came from or what we have been about." - President Woodrow Wilson.; and

Whereas, From our founders the following statements: **"Every child in America should be acquainted with his own country. He should read books that furnish him with ideas that will be useful to him in life and practice. As soon as he opens his lips, he should rehearse the history of his own country."** and **"It is an object of vast magnitude that systems of education should be adopted and pursued which may not only diffuse a knowledge of the sciences but may implant in the minds of the American youth the principles of virtue and of liberty and inspire them with just and liberal ideas of government and with an inviolable attachment to their own country."**-Noah Webster, On the Education of Youth in America, 1788, **"I know no safe depository of the ultimate powers of the society, but the people themselves: and if we think them not enlightened enough to exercise their control with a wholesome discretion, the remedy is, not to take it from them, but to inform their discretion by education. this is the true corrective of abuses of constitutional power"**- Thomas Jefferson to William Charles Jarvis, 28 September 1820; and

Whereas, **"A Bible and a newspaper in every house, a good school in every district--all studied and appreciated as they merit--are the principal support of virtue, morality, and civil liberty."**-Benjamin Franklin.; and

Whereas, **"Who controls the past controls the future. Who controls the present controls the past."**
—George Orwell, From 1984.; and

Whereas, Michigan Constitution states: Article 8 – Education - Section 1 – Encouragement of Education - Religion, morality and knowledge being necessary to good government and the happiness of mankind, schools and the means of education shall forever be encouraged.; and

Whereas, Every member of the State ought diligently to read and to study the constitution of his country and teach the rising generation to be free. By knowing their rights, they will sooner perceive when they are violated, and be better prepared to defend and assert them. *John Jay*, First Chief Justice of the supreme Court of the United States, 1797, *Charge to the Grand Jury Of Ulster County*.; and

Whereas, New York State Supreme Court Justice Gallagher, Elbert T. opinion Baer v. Kolmorgen December 15, 1958- Much has been written in recent years concerning Thomas Jefferson's reference in 1802 to "a wall of separation between church and State." It is upon that "wall" that plaintiffs seek to build their case. Jefferson's figure of speech has received so much attention that one would almost think at times that it is to be found somewhere in our Constitution. Courts and authors have devoted numerous pages to its interpretation.; and

Whereas, From 2006 (33%) to 2019 (39%) of the people polled could name all three (3) branches of government (lowest 2016 and 2017 being 26%). This figure was reported higher for those serving in office in Washington D.C. www.annenbergpublicpolicycenter.org; and

Therefore, Be It Resolved, That we, the Alger County Commissioners support House Bill 4284 to insure all Michigan students are taught the following: ***The American Revolution, Founding documents of the United States, including, but not limited to, the United States Constitution, the Declaration of Independence, the Bill of Rights, and the Federalist Papers, The War of 1812, The Civil War, World War I, World War II, The Korean War, The Vietnam War, and The Civil Rights Movement.***; and

Therefore, Be It Further Resolved, that a copy of this Resolution be sent to Governor Gretchen Whitmer, Senator Ed McBroom, House Representative Jenn Hill, State Board of Education Members Marshall Bullock, Ellen Cogen Lipton, Tom McMillin, Judith Pritchett, Pamela Pugh, Mitchell Robinson, Nikki Snyder, Tiffany D. Tilley, and the other 82 Counties in the State of Michigan.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,


Joel VandeVelde, Alger County Clerk

Dated: June 20, 2023



ALGER COUNTY BOARD OF COMMISSIONERS

Joel VandeVelde, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2023-14

**Opposition to Legislation Preempting Local Control
Michigan House Bills 4526-4528**

WHEREAS, legislation preempting local control over sand and gravel mining was introduced this week in the House with House Bills 4526, 4527, and 4528; and

WHEREAS, these bills aim to eliminate local control of aggregate mining operations and place the regulating authority in the hands of the Department of Environment, Great Lakes, and Energy (EGLE), usurping all local authority including all local zoning, administration, and ordinance over the industry; and

WHEREAS, local governments support access to aggregate materials necessary to fix our roads and are uniquely positioned to know what is best for their communities; and

WHEREAS, the current process allows for local governments to balance these needs along those

with their entire community, protecting the interests and safety of their residents, students, business, and property owners.

WHEREAS, the Alger County Board of Commissioners believes that preempting local control amounts to government overreach.

THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners strongly urges its State House of Representatives to oppose House Bills 4526, 4527, and 4528 which would silence local voices on aggregate operations in our community.

BE IT FURTHER RESOLVED that the Alger County Board of Commissioners supports the Michigan Townships Association (MTA), Michigan Municipal League (MML), and Michigan Association of Counties (MAC) in their joint statement in this preemption of local control.

BE IT FURTHER RESOLVED that copies of this resolution be provided to Governor Gretchen Whitmer, Senator Edward McBroom (38th District), Representative Jenn Hill (109th District), Michigan Department of Environment Great Lakes and Energy, the Michigan Townships Association, the Michigan Municipal League, the Michigan Association of Counties, and all Michigan counties.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution adopted by the Alger County Board of Commissioners at the time, date, and place specified above pursuant to the required statutory procedures.

Respectfully submitted,


Joel VandeVelde, Alger County Clerk

Dated: June 20, 2023



RESOLUTION
#2023-13
Alcona County, Michigan

RESOLUTION IN SUPPORT OF "THE REVISED SCHOOL CODE" HB4672

Whereas, “Who controls the past controls the future. Who controls the present controls the past.” —George Orwell, From 1984.; and

Whereas, This public school law was passed to prevent “that old deluder, Satan” from “keeping men from the knowledge of the Scriptures,” as he had done in Europe for the previous several centuries. The law therefore required that local schools be started to teach all children to read, especially the Bible. Subsequent American literacy laws also stressed the importance of citizens knowing the Scriptures—as a 1690 Connecticut law, which declared: “**This [legislature] observing that . . . there are many persons unable to read the English tongue and thereby incapable to read the holy Word of God or the good laws of this colony . . . it is ordered that all parents and masters shall cause their respective children and servants, as they are capable, to be taught to read distinctly the English tongue.**”.; and

Whereas, Yet undoubtedly the revealed law is of infinitely more authenticity than that moral system which is framed by ethical writers, and denominated the natural law; because one is the law of nature, expressly declared so to be by God himself; the other is only what, by the assistance of human reason, we imagine to be that law. If we could be as certain of the latter as we are of the former, both would have an equal authority; but, till then, they can never be put in any competition together. Upon these two foundations, the law of nature and the law of revelation, depend all human laws; that is to say, no human laws should be suffered to contradict these. There are, it is true, a great number of indifferent points in which both the divine law and the natural leave a man at his own liberty, but which are found necessary, for the benefit of society, to be restrained within certain limits. . . . To instance in the case of murder: this is expressly forbidden by the divine, and demonstrably by the natural law; and, from these prohibitions, arises the true unlawfulness of this crime. Those human laws that annex a punishment to it do not at all increase its moral guilt, or superadd any fresh obligation, in foro conscientiae, to abstain from its perpetration. Nay, if any human law should allow or enjoin us to commit it, we are bound to transgress that human law, or else we must offend both the natural and the divine. But, with regard to matters that are in themselves indifferent, and are not commanded or forbidden by those superior laws,—such, for instance, as exporting of wool into foreign countries,—here the inferior legislature has scope and opportunity to interpose, and to make that action unlawful which before was not so. Commentaries on the Laws of England in Four Books, volume. 1 Sir William Blackstone pages 47 and 48; and

Whereas, On January 21, 1781, Robert Aitken presented a “memorial” [petition] to Congress offering to print “a neat Edition of the Holy Scriptures for the use of schools.” This is the text of that memorial: *To the Honourable The Congress of the United States of America* *The Memorial of Robert Aitken of the City of Philadelphia, Printer Under this persuasion your Memorialist begs leave to, inform your Honours That he both begun and made considerable progress in a neat Edition of the Holy Scriptures for the use of schools, But being cautious of suffering his copy of the Bible to Issue forth without the sanction of Congress, Humbly prays that your Honours would take this important matter into serious consideration & would be pleased to appoint one Member or Members of your Honourable Body to inspect his work so that the same may be published under the Authority of Congress.*; and

Whereas, People v. Ruggles is the first reported case of prosecution for blasphemy in the State of New York. On September 2, 1810, John Ruggles, speaking in a loud voice in a crowded tavern in Salem, New York, said “Jesus Christ was a bastard, and his mother must be a whore.” He was arrested, charged with blasphemy and tried in the Court of Oyer and Terminer, Washington County, on June 11, 1811. Ruggles was found guilty and Justice Ambrose Spencer sentenced him to three months in prison and fined him \$500. Chief Justice James Kent delivered the opinion of the unanimous court and stated “Though the Constitution has discarded religious establishments, it does not forbid judicial cognizance of those offences against religion and morality which have no reference to any such establishment, or to any particular form of government, but are punishable because they strike at the root of moral obligation, and weaken the security of the social ties. . . . It was not because Christianity was established by law, but because Christianity was in fact the religion of this country, the rule of our faith and practice, and the basis of the public morals. Such blasphemy was an outrage upon public decorum, and if sanctioned by our tribunals would shock the moral sense of the country, and degrade our character as a Christian people.” The Constitutional Convention then voted to confirm the Ruggles decision and Chief Justice Kent’s reasoning.; and

Whereas, Vidal v. Girard's Executors, 43 U.S. 127 (1844) "Secondly, I enjoin and require that no ecclesiastic, missionary, or minister of any sect whatsoever shall ever hold or exercise any station or duty whatever in the said college, nor shall any such person ever be admitted for any purpose, or as a visitor, within the premises appropriated to the purposes of the said college." But I do say, and do insist, that there is no such thing in the history of religion, no such thing in the history of human law, as a charity— a school of instruction for children from which the Christian religion and Christian teachers are excluded, as unsafe and unworthy intruders. Such a scheme is deprived of that which enters into the very essence of human benevolence, when that benevolence contemplates the instruction, that is to say, religious knowledge, connected with human knowledge ; it is this which causes it to be regarded as a charity ; and by reason of which it is entitled to the special favor of the courts of law. *Mr. Webster's speech in defence of the Christian ministry, and in favor of the religious instruction of the young : delivered in the Supreme Court of the United States, February 10, 1844 : in the case of Stephen Girard's will.* In a previous lecture, [Justice]Story had argued that Christianity was part of common law. He repeated that affirmation in Vidal, but observed that it was limited by "appropriate qualifications and in connection with the bill of rights of that state [of Pennsylvania]," which provided "that all men have a natural and indefasible [sic] right to worship Almighty God according to the dictates of their own consciences." Story thus observed that Christianity was part of the common law "in the qualified sense, that its divine origin and truth are admitted, and therefore it is not to be maliciously and openly ridiculed and blasphemed against.".; and

Whereas, Had the people, during the Revolution, had a suspicion of any attempt to war against Christianity, that Revolution would have been strangled in its cradle. At the time of the adoption of the constitution and the amendments, the universal sentiment was that Christianity should be encouraged—not any one sect. Any attempt to level and discard all religion, would have been viewed with universal indignation. The object was not to substitute Judaism, or Mahomedanism, or infidelity, but to prevent rivalry among sects to the exclusion of others. ... While your committee believe that neither Congress nor the army or navy should be deprived of the service of chaplains, they freely concede that the ecclesiastical and civil powers have been, and should continue to be, entirely divorced from each other. But we beg leave to rescue ourselves from the imputation of asserting that religion is not needed to the safety of civil society. It must be considered as the foundation on which the whole structure rests. Laws will not have permanence or power without the sanction of religious sentiment—without a firm belief that there is a Power above us that will reward our virtues and punish our vices. In this age there can be no substitute for Christianity; that, in its general principles, is the great conservative element on which we must rely for the purity and permanence of free institutions. That was the religion of the founders of the republic, and they expected it to remain the religion of their descendants. ... " The error has risen from the belief that there is no legislation unless in permissive or restricting enactments. But making a thing free is as truly a part of legislation as confining it by limitations; and what the government has made free, it is bound to keep free. Your committee recommend the following resolution: Resolved, That the committee be discharged from the further consideration of the subject. CHAPLAINS IN CONGRESS AND IN THE ARMY AND NAVY. March 27, 1854.—Ordered to be printed. Mr. Meacham, from the Committee on the Judiciary, made the following REPORT. 33d Congress, 1st Session. Rep. No. 124. Ho. of REPS..; and

Whereas, "A nation which does not remember what it was yesterday, does not know what it is today, nor what it is trying to do. We are trying to do a futile thing if we do not know where we came from or what we have been about." - President Woodrow Wilson.; and

Whereas, In 1892, Justice Josiah David Brewer writing in Church of the Holy Trinity vs. U.S., the unanimous supreme Court decision which has never been overturned, held as a matter of law, fact, and history that "...this is a Christian nation," because our laws and public institutions are founded on Biblical principles from the Old and New Testaments. Church of the Holy Trinity v. United States, 143 U.S. 457 (1892) Page 143 U. S. 471 If we pass beyond these matters to a view of American life, as expressed by its laws, its business, its customs, and its society, we find every where a clear recognition of the same truth. Among other matters, note the following: the form of oath universally prevailing, concluding with an appeal to the Almighty; the custom of opening sessions of all deliberative bodies and most conventions with prayer; the prefatory words of all wills, "In the name of God, amen;" the laws respecting the observance of the Sabbath, with the general cessation of all secular business, and the closing of courts, legislatures, and other similar public assemblies on that day; ... These, and many other matters which might be noticed, add a volume of unofficial declarations to the mass of organic utterances that this is a Christian nation. In the face of all

Whereas, In the formative days of the Republic the directing influence the Bible exercised upon the fathers of the Nation is conspicuously evident. To Washington it contained the sure and certain moral precepts that constituted the basis of his action. That which proceeded from it transcended all other books, however elevating their thought. To his astute mind moral and religious principles were the "indispensable supports" of political prosperity, the "essential pillars of civil society." October 06, 1935 Statement on the Four Hundredth Anniversary of the Printing of the English Bible Franklin Delano Roosevelt

Whereas, Michigan Constitution states: Article 8 – Education - Section 1 – Encouragement of Education - Religion, morality and knowledge being necessary to good government and the happiness of mankind, schools and the means of education shall forever be encouraged.; and

Therefore, Be It Further Resolved, that a copy of this Resolution be sent to Governor Gretchen Whitmer, Senator Michele Hoyenga, House Representative Cameron Cavitt, State Board of Education Members Marshall Bullock, Ellen Cogen Lipton, Tom McMillin, Judith Pritchett, Pamela Pugh, Mitchell Robinson, Nikki Snyder, Tiffany D. Tilley, and the other 82 Counties in the State of Michigan.

STATE OF MICHIGAN)
COUNTY OF ALCONA)

I certify tht the foregoing is a true and accurate copy of the resolution adopted by the Alcona County Board of Commissioners at the Regular Meeting held on the 21st day of June, 2023 and that notice of such meeting was given as required by law.

S E A L

Stephany Eller
Stephany Eller, Alcona County Clerk



BOARD OF COMMISSIONERS

County Building

P.O. Box 70, Room 131

Cheboygan, Michigan 49721

Tel (231) 627-8855

Fax (231) 627-8881

E-mail: ccaa@cheboygancounty.net

Cheboygan County

Sanitary Code Resolution No. 2023-10

Whereas, there are currently pending in the Michigan Legislature certain bills, SB299, SB300, HB4479 & HB4480, which would impose statewide regulations for the implementation of and maintenance of septic systems; and

Whereas, these bills as presently drafted, would require inspection of all systems every five years and would impose much greater expenses and work hours on local public health departments; and

Whereas, the bills would dramatically increase the requirements for septic inspectors and make it much more difficult to find, hire & retain qualified personnel; and

Whereas, the current legislation does not provide a permanent, secure funding mechanism to cover these increased costs, which will invariably be shifted to our local health departments, and

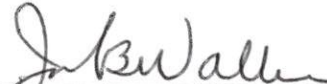
Whereas, Cheboygan County recognizes the critical importance of protecting Michigan's water resources, including groundwater, lakes & streams, and other surface waters, but concludes that the bills do not provide a sustainable or a financially feasible solution; and

Whereas, soil types vary considerably throughout Michigan making it difficult to establish generalized "one size fits all" rules for septic systems.

Therefore, Be It Resolved, that the Cheboygan County Board of Commissioners opposes SB299, SB300, HB4479 and HB4480 as introduced and urges the Michigan Legislature to consider the costs to local health departments and property owners before adopting changes to the septic provisions of the Michigan Public Health Code.

Therefore, Be It Further Resolved, that a copy of this Resolution be forwarded to Governor Gretchen Whitmer, Senator John Damoose, Representative Cam Cavitt, Representative Neil Friske, all Michigan Counties, Michigan Association of Counties and District Health Department No. 4.

Dated: June 27, 2023


John B. Wallace, Chairman
Cheboygan County Board of Commissioners

I, Karen L. Brewster the undersigned, the Clerk of the County of Cheboygan, Cheboygan County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Cheboygan County Board of commissioners at its regular or reconvened meeting held on June 27, 2023, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of

District 1
Jeff Ostman

District 2
Richard B. Sangster
Vice-Chairman

District 3
Michael Newman

District 4
Ron Williams

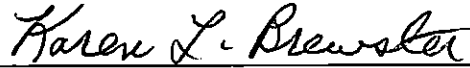
District 5
Kimberlee Pappas

District 6
John B. Wallace
Chair

District 7
Steve Warfield

said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

In Testimony Whereof, I have hereunto set my hand, and affixed the seal of said Court and County; this 27th day of June, 2023.

A handwritten signature in cursive script, reading "Karen L. Brewster", written over a horizontal line.

Karen L. Brewster
Cheboygan County Clerk Register