

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.gov

MEETING AGENDA

May 27, 2025

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Meeting

Please click the link below to join the webinar:

www.youtube.com/@BenzieCounty

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL and/or CORRECTION OF MINUTES – 5/13/25; Closed 5/13/25
 PUBLIC COMMENT
 ELECTED OFFICIALS & DEPT HEAD UPDATES
 FINANCE – Approval of Bills
9:30 PRESENTATION: Networks Northwest Annual Report
 PRESENTATION: 2024/25 Fiscal Year Audit and consideration of acceptance.
 OLD BUSINESS
 A) Consider amending the Fund Balance Policy.
 B) Consider allocating funding to support Economic Development.
 NEW BUSINESS
 A) Consider purchasing a maintenance truck.
 B) Consider approving a 2% tribal grant for the County Maintenance Department.
 C) Consider adopting a resolution regarding 911 surcharge, superseding prior motion.
 D) Consider authorizing a contract with BS&A software for migration to the cloud
 E) Consider accepting a proposal to expand EMS Station 3 in Frankfort.
 F) Consider authorizing funding to the Human Services Collaborative.
 G) Discussion regarding the Frankfort City County Airport Authority budget for FY 2025-26.
 COMMITTEE APPOINTMENTS – Betsie Valley Trail Management Council; Benzie Transportation Authority
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT – Katie Zeits
 PRESENTATION OF CORRESPONDENCE
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are, however, in concert with meeting conduct, certain rules to follow.

Speaking Time: Agenda items may be added or removed by the Board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the Chair. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Comment” option, the Board will not comment or respond to presenters. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board. However, should the Board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the Board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31)	231-920-5028
District	III – Christina Trigg (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West)	517-290-6458
District	IV – Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road).....	231-510-8804
District	V – Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road).....	231-822-4066
District	VI – David Davis (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31).....	231-640-9040
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
May 13, 2025

The Benzie County Board of Commissioners met in a regular session on Tuesday, May 13, 2025, in the Frank Walterhouse Board of Commissioners Room, Government Center, 448 Court Place, Beulah, Michigan.

The meeting was called to order by Chair Jeannot.

Present were: Commissioners Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Sauer, seconded by Roelofs, to approve the agenda as presented. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

EMS Week Tribute presented by Commissioner Trigg: The unwavering commitment of Benzie County EMS to public service often comes at the cost of their own physical well-being, mental health, and precious time with loved ones. Emergency Medical Services are a vital public service to the people and our community. The members of Benzie County's EMS teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week. On behalf of the Board of Commissioners of Benzie County, tribute is given to Benzie County EMS in celebration of Emergency Medical Services Week, May 18-24, 2025, and call upon all government officials, parents, teachers, school administrators, caregivers, business leaders, non-profit organizations, and the people of Benzie County to observe this week and thank their Benzie County EMS Personnel for their service to our community.

National Police Week Tribute presented by Commissioner Sauer: We commend the brave men and women of our law enforcement community for continually summoning the courage to fulfill their solemn oath to protect and service. We also pause to remember all those who have lost their lives and who have suffered permanent disabilities defending their communities and the rule of law. Throughout our Nation's history law enforcement officials have never wavered in the face of crisis or tragedy. During uncertain times, law enforcement officers bravely face challenges and continue to protect Benzie County people. These brave men and women must operate in an environment where their moral and legal authority is constantly being scrutinized, and they undertake the critical yet difficult task of addressing the actions of those affected by addiction, homelessness, and mental illness. On behalf of Benzie County, we proudly recognize the sworn members of Benzie County's Sheriff's Office for their resolve and dedication in the face of dangerous uncertainty. The thoughts and prayers of our community are with them and their families, and we will always owe them our appreciation and support. On behalf of the Board of Commissioners of Benzie County, tribute is given to Benzie County Sheriff's Office in celebration of Police Week, May 11-17, 2025, and call upon all government officials, parents, teachers, school administrators, caregivers, business leaders, non-profit organizations, and the people of Benzie County to observe this week and thank their Benzie County Deputies for their service to our community. Sheriff Rosa was present and thanked the Commissioners.

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National Corrections Officer's Week Tribute presented by Chair Jeannot: The important work of Correctional Officers often does not receive the recognition from the public it deserves. Corrections Officers, also known as detention officers, are dedicated to safeguarding residents in Benzie County and ensuring public safety on a daily basis. All of the men and women who serve, put their lives on the line and perform very difficult tasks that can be dangerous as well as frustrating. Correctional Officers strive to maintain a safe working and living environment inside the facility, often in the face of significant challenges and dangers, and our community recognizes the important work and sacrifices that Corrections and Detention Officers make each day to protect the citizens of Benzie County. On behalf of the Board of Commissioners, tribute is given to Benzie County Sheriff's Office in celebration of Correctional Officers' Week, May 4-10, 2025, and call upon all government officials, parents, teachers, school administrators, caregivers, business leaders, non-profit organizations, and the people of Benzie County to observe this week and thank their Benzie County EMS Personnel for their service to our community. Sheriff Rosa was present and thanked the Commissioners. He stated that there had been an appreciation luncheon for the employees.

Minutes:

Motion by Trigg, seconded by Markey, to approve the regular session minutes of April 22, 2025, as presented. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

Motion by Sauer, seconded by Nye, to approve the special session minutes of May 6, 2025, as presented. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

9:11 a.m. Public Comment

Annie Browning, City of Frankfort, stated that she has moved from Beulah to the City of Frankfort. She was able to buy property in Benzie County for the first time. Looking forward to getting into the municipal government there. In the meantime, she is working on extracting herself from the Village of Beulah and the things she was involved in there. Thank you for all you have done.

9:12 a.m. Public Comment closed

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Bert Gale, Building Department, was present and presented the Quarterly Report for January, February and March 2025, and was available to answer any questions.

NEW BUSINESS:

Consider approving the change order with Barr Engineering for the Point Betsie Shoreline Restoration Project: Chuck Clarke was present to answer any questions. Motion by Markey, seconded by Trigg, to approve Change Order #7 to the Point Betsie Shoreline Protection Project agreement with Barr Engineering in the amount of \$83,500 and that the Board Chair be authorized to sign. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

9:27 a.m. **CLOSED SESSION: Regarding Henry v Benzie County, et al, and Step 3 Grievance for Corrections Unit:** Motion by Jeannot, seconded by Nye, to affirms the selection of Gregory Grant as the Cummings, McClory, Davis and Acho assigned legal counsel and enter into closed session to discuss an attorney client privilege communication with said legal counsel in connection

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with the matter of McCord Henry as personal representative of the Estate of Linda Henry v Benzie County, et al, as authorized by MCL 15.268(1) (e) and (h) and that the County Administrator and Sheriff's Designee comes into closed session. And further that the Board of Commissioners remain in closed session with its general counsel, Cohl Stoker and Tosky, to discuss collective bargaining related grievance proceedings, as authorized by MCL 15.268(1)(c) and that the County Administrator and Sheriff's Designee comes into closed session. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

10:32 a.m. Break

10:40 a.m. Reconvene

10:40 a.m. back in Open Session

Motion by Sauer, seconded by Roelofs, that the Board of Commissioners denies the Step 3 Grievance for the Police Officers Associations of Michigan Corrections Unit involving Corrections Deputy Gregory Johnson, Grievance #25-68 and authorizes the County Administrator to respond in writing on behalf of the Board of Commissioners. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

FINANCE

Bills: Kelly Long, County Treasurer, was present to answer any questions. Motion by Markey, seconded by Nye, to approve payment of the bills from April 18, 2025, through May 8, 2025, in the amount of \$615,349.99, as presented. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

OLD BUSINESS

Discussion regarding the Frankfort County City Airport Memorandum of Understanding: Brooke Popp, Frankfort County City Airport, was present to answer any questions. It was the consensus of the Board of Commissioners that the City of Frankfort and Crystal Lake Township be invited to the June 10, 2025, Study Session meeting to discuss the Memorandum of Understanding and its progression.

NEW BUSINESS (continued):

Appointment for County Commissioner District VI: Motion by Sauer, seconded by Markey, to appoint David Davis to serve District VI as a Commissioner until December 31, 2026. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, and Sauer Nays: Trigg Motion carried.

David Davis and Marie Wohadlo were present.

Commissioner Trigg stated that we have Mr. Davis that is already in an elected position. We have other candidates that would not have to resign from that position. Mr. Clark is a project manager, where you have to communicate effectively. Marie is an artist, something that is completely different from the rest of us, that would bring a different perspective to the commission. I prefer one of the other two then Mr. Davis.

Consider declaring a 2019 Dodge Charger surplus and authorizing its sale: Motion by Sauer, seconded by Trigg, that a 2019 Dodge Charger as described in the memorandum from the Undersheriff dated April 30, 2025, be declared surplus and authorized for sale, with sale proceeds to be credited to the 425-equipment replacement fund. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

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Consider an annual maintenance agreement for preventative maintenance on the heating and cooling system in the Government Center: Kyle Mauer was present to answer any questions. Motion by Markey, seconded by Roelofs, to accept the proposal from Hurst Mechanical dated April 25, 2025, for ongoing maintenance of the HVAC system in the Government Center which adds onto the previously approved contract from July 23, 2024, in the total annual not to exceed amount of \$14,430.00, with funds available in the jail and general funds. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

Consider approving a 2% Tribal Allocation Grant for BACN: Diane Mahoney was present to answer any questions. Motion by Nye, seconded by Trigg, to approve the grant application for Tribal Council Allocation of 2% funding on behalf of Benzie Area Christian Neighbors and authorizes the Chair to sign. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

Consider approving a 2% Tribal Allocation Grant for Veterans Honor Flight: Sheriff Rosa was present to answer any questions. Motion by Roelofs, seconded by Sauer, to approve the grant application for Tribal Council Allocation of 2% funding on behalf of Mid-Michigan Honor Flight and authorize the Chair to sign. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

Consider approving allocating opioid settlement funding to purchase an AED for County use: Undersheriff Greg Hubers was present and available to answer any questions. Motion by Markey, seconded by Nye, to authorize up to \$40,000 to support the purchase of 20 Life Pak Automated External Defibrillators for Benzie County operations, with funds available in the Opioid Settlement Fund. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

Commissioner Nye suggested that instead of trading in the expired AED, offer them to Benzie Senior Resources, the schools and other outside agencies.

It was the consensus of the Board of Commissioners that the expired AED will be offered to other outside agencies with the understanding that any cost associated with making these units up to date would be at the cost of the outside entity.

Consider approving the 2024 National Criminal History Improvement Program Grant for Live Scan: Undersheriff Greg Hubers was present to answer any questions. Motion by Nye, seconded by Roelofs, to accept the reimbursement grant, Michigan State Police Project Number NCHIP-2024-24 in the amount of \$10,055 for a Palm Scanner and related computer and authorizes its purchase with funds available in General Fund, with funds to be reimbursed by the State of Michigan, Michigan State Police. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

COMMITTEE APPOINTMENTS

Centra Wellness Board: Motion by Markey, seconded by Nye, to reappoint Donald Smeltzer to a three-year term, expiring March 31, 2028, on the Manistee-Benzie Centra Wellness Board. Roll call. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

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COMMISSIONER REPORTS

Comm Sauer attended the Interviews for the new County Commissioner District VI, Benzie Leelanau Health Department meeting, Parks and Recreation meeting, MAC Ag & Environmental Tourism meeting, Village of Thompsonville meeting, and Betsie Valley Trail meeting.

Comm Markey had a meeting with Chip Johnson, Centra Wellness and Representative John Roth regarding several issues involving the Michigan Department of Health and Human Services and what they are doing that is hampering providing mental health services, attended the MAC Judiciary and Public Safety Committee meeting, the Northern Michigan Regional Entity Substance Abuse Oversight Committee meeting, Centra Wellness Network Board meeting, Accounts Payable, and Village of Honor meeting.

Comm Roelofs attended the 911 Committee meeting, Interviews for the new County Commissioner District VI, and Veterans Affairs meeting. The Village of Lake Ann meeting is tonight.

Comm Nye attended the Centra Wellness Board meeting, Interviews for the new County Commissioner District VI, Village of Benzonia meeting, Betsie River Zoning Board of Appeal meeting, Land Bank meeting, Water Smart Land Use Committee meeting, the presentation by Paul Oliver Hospital at the Garden Theater Hot Hormones and Cool Conversations, and the meeting with the MMRMA representative with the Chair and County Administrator.

Comm Trigg attended the Benzie Leelanau District Health Department meeting, Lake Township meeting, Interviews for the new County Commissioner District VI, and the Material Management Planning Committee meeting.

Chair Jeannot attended the MAC Finance and General Governance Committee meeting, meeting with MMRMA representative with Vice-Chair and County Administrator and provided a written report.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

Opioid Fund – still waiting for a written response of the follow up question for River Bend Recovery request for funds.

Will start announcing the committee with vacancies during her report. Currently we have openings on Benzie Leelanau Health Board of Appeals, EDC, Parks and Recreation, and Benzie Land Bank. Headlee – the Tax Advisory Committee has had it's first meeting. Will place on the website a schedule of the meetings.

The RFP for EMS Station 3 closes this Friday. We have had 3 individuals for the walk through. Frankfort recycling bins have moved to Mr. Rineer's property. Temporary site attendance will be starting soon.

Animal Control needs updates to the building, according to the State of Michigan's regulations. Have had casual conversations with Grand Traverses County regarding regionalization.

Parks and Recreation had a finalization of the Crystal Lake Outlet project. It has gone to the Betsie Valley Trail for approval. This will be coming to this Board of Commissioners in the next couple of months.

Road Commissioners is working on the Richards Road piece of the Betsie Valley Trail.

Lights for the campus are getting scheduled, along with work to address the lights so they do not shine onto the highway.

Health Insurance – getting into the renewal phase.

The meeting with the MMRMA representative went great.

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Budget – it was the consensus of the Board of Commissioners that a special meeting will be held regarding the budget on June 16, 2025, from 10:00 a.m. to 1:00 p.m.

PRESENTATION OF CORRESPONDENCE

- Crystal Lake Elevation
- Little Platte Lake Elevation
- Bylaws of the Local Emergency Planning Committee (LEPC).
- Leelanau County Planning Commission Notice of Intent
- Benzie-Leelanau District Health Department meeting minutes of March 26, 2025.

12:39 p.m. Public Comment

Eric Van Dussen, Benzonia Township, questioned when the FOIA and OMA training for the Commissioners will take place. Benzonia Township and Platte Township posted on their website that they are accepting applications for a Zoning Administrator. It has come to my attention that it is a very important position. If anyone knows anyone who may be qualified for that position, please have them apply.

12:42 p.m. Public Comment Closed.

Will reconvene at 1:10 p.m. for the Study Session meeting.

Motion by Sauer, seconded by Markey, to adjourn at 12:42 p.m. Ayes: Jeannot, Markey, Nye, Roelofs, Sauer, and Trigg Nays: None Motion carried.

Art Jeannot, Chair

Tammy Bowers, Benzie County Clerk

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1. Approve the agenda as presented.
2. Approve the regular session minutes of April 22, 2025, as presented.
3. Approve the special session minutes of May 6, 2025, as presented.
4. Approve Change Order #7 to the Point Betsie Shoreline Protection Project agreement with Barr Engineering in the amount of \$83,500 and that the Board Chair be authorized to sign.
5. Affirms the selection of Gregory Grant as the Cummings, McClory, Davis and Acho assigned legal counsel and enter into closed session to discuss an attorney client privilege communication with said legal counsel in connection with the matter of McCord Henry as personal representative of the Estate of Linda Henry v Benzie County, et al, as authorized by MCL 15.268(1) (e) and (h) and that the County Administrator and Sheriff's Designee comes into closed session. And further that the Board of Commissioners remain in closed session with its general counsel, Cohl Stoker and Tosky, to discuss collective bargaining related grievance proceedings, as authorized by MCL 15.268(1)(c) and that the County Administrator and Sheriff's Designee comes into closed session.
6. That the Board of Commissioners denies the Step 3 Grievance for the Police Officers Associations of Michigan Corrections Unit involving Corrections Deputy Gregory Johnson,

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Grievance #25-68 and authorizes the County Administrator to respond in writing on behalf of the Board of Commissioners.

7. Approve payment of the bills from April 18, 2025, through May 8, 2025, in the amount of \$615,349.99, as presented.
8. Appoint David Davis to serve District VI as a Commissioner until December 31, 2026.
9. That a 2019 Dodge Charger as described in the memorandum from the Undersheriff dated April 30, 2025, be declared surplus and authorized for sale, with sale proceeds to be credited to the 425-equipment replacement fund.
10. Accept the proposal from Hurst Mechanical dated April 25, 2025, for ongoing maintenance of the HVAC system in the Government Center which adds onto the previously approved contract from July 23, 2024, in the total annual not to exceed amount of \$14,430.00, with funds available in the jail and general funds.
11. Approve the grant application for Tribal Council Allocation of 2% funding on behalf of Benzie Area Christian Neighbors and authorizes the Chair to sign.
12. Approve the grant application for Tribal Council Allocation of 2% funding on behalf of Mid-Michigan Honor Flight and authorize the Chair to sign.
13. Authorize up to \$40,000 to support the purchase of 20 Life Pak Automated External Defibrillators for Benzie County operations, with funds available in the Opioid Settlement Fund.
14. Accept the reimbursement grant, Michigan State Police Project Number NCHIP-2024-24 in the amount of \$10,055 for a Palm Scanner and related computer and authorizes its purchase with funds available in General Fund, with funds to be reimbursed by the State of Michigan, Michigan State Police.
15. Reappoint Donald Smeltzer to a three-year term, expiring March 31, 2028, on the Manistee-Benzie Centra Wellness Board.

Art Jeannot
Commissioner Report
May 13, 2025

- **4/30– MMRMA**
 - Productive meeting with representatives of MMRMA. Katie and Rhonda participated also. In summary, this long-standing relationship has profited the County. MMRMA does choose legal counsel, however, is willing to get input on any relationship that concerns us. Going forward we will acknowledge choice of representation, receive systematic status reports (and with greater frequency if needed) and review all detailed invoices. I anticipate we will discuss this in more detail at an upcoming study session.
- **5/1 – Accounts Payable Review**
 - No issues.
- **5/2 – MAC Finance and General Governance Committee**
 - Most of the meeting was a discussion on Headlee and the proposed 2025-2026 General Government Platform. This will be a lengthy presentation, and I have copies of the document if you would like to review it. For those of you who participate on other MAC committees, I anticipate this will be brought to your attention at an upcoming meeting of your committee.
 - Highlights: Consider moving Road Commission terms to match BOC terms (4 years). Another proposal would be to make these appointed positions by the BOC. Some counties currently have that in place. More funding on State/Federal mandates affecting elections. Greater protection from liability for county clerks and other county entities from frivolous legal challenges because of the election process
- **5/6 – BOC Special Meeting**
 - Held interviews for the open BOC representative in District 6. A decision should be made at the May 13th BOC morning meeting.
- **5/12 – Almira Township**
 - I will share any relevant information with you at our BOC meeting.
- **Other –**
 - I participated in a number of discussions regarding County business with elected officials and local area leaders.

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MICHIGAN 49617

Destroy Date: _____

May 13, 2025 BOC Meeting
Closed Session: Regarding attorney client privilege
communication with legal counsel in connection with the
matter of McCord Henry as personal representative of the
Estate of Linda Henry v Benzie County et.al., pursuant to
MCL 15.268 (1)(e) and (h);and to remain in closed session
to discuss collective bargaining related grievance
proceedings, as authorized by MCL 15.268(1)(c)

Elected Officials And Department Heads



Benzie Senior Resources Leadership Report April 2025

Director Overview

All efforts through the remainder of the fiscal year focus on people, process and place. People is the internal focus on culture and team dynamics. Processes are replacing outdated, frustrating standard operating procedures and automating many functions. Place is the focus on the physical environment in which we work. This will include aesthetically updating spaces through grants and re-examining storage demands.

Technology

- QuickBooks will no longer support desk top versions in 2027. BSR is migrating to QuickBooks online and will also use the payroll system associated with this version. This payroll transition will redirect the over- \$3,000 per month in staff time currently directed to outdated and manual processes.
- Meetings have continued with Karhu Security and IT Support, the group serving Benzie County. Karhu has connections to grant sources (to which they are prepared to apply) that could essentially eliminate our monthly technology cost.
- The Salesforce migration process continues on schedule. Migrating to Salesforce will reduce reliance on 5-6 platforms currently used that do not coordinate client and volunteer data.

Staffing Updates

Restructuring has been completed and that reflects the need to prepare for the future and deliver expanded service in an environment of funding changes.

- Job descriptions for new roles across the agency were written, reviewed, discussed and accepted by all affected staff. These included the BSR Values as elements of team responsibility.
- Sandra O'Neal, consultant, completed a comprehensive market wage analysis (extensive in-kind provision of service) that was used to determine payroll adjustments for existing roles and future roles. Sandra presented a summary of her report to the Leadership Committee in May.
- Staffing roles are adjusted as follows:
Kelly Ottinger, Deputy Director; Angela Haase, Program Coordinator; Juli Love, Records & Data Coordinator; David Main, Executive Chef & Nutrition Director; Angela Martin, Assistant Chef, Ray Stark, Production & Kitchen Assistant; Michelle Francis, Program Director; Rebecca Webb, Senior Center Coordinator; and Stacey Moseler-Sweeney, Director of Home Health Services.
- Eric's duties remain the same, and his title is now Accounting Manager. He will begin participating in the BSR Management Team.
- Candidates are being interviewed for: Part-time Kitchen Assistant, Part-Time Receptionist; and Full-Time HDM Director
- Brigit, Eric and Kelly worked to ensure that the BSR Earned Sick Leave Act mandates are covered for part-time employees.
- Interpersonal communication and mediation for staff issues continues to be built around the framework of the BSR Values Statement.

Volunteer Report

Volunteer hours were up for the month of April, which translates to \$1,974 over budget. Background checks are being run for applications of six additional volunteers. BSR is preparing to leverage the expanding interest in members to volunteer and will devote a job board with descriptions to this initiative.

Legislative/County News

- Budget cuts and reductions continue to be threatened to programs and services provided under the Older Americans Act (OAA). Proposed cuts to Medicaid could have a devastating effect on seniors dependent on those funds for residential skilled nursing care, and our clients receiving in-home waived care.
- The proposed Reconciliation Act eliminates the Social Service Block Grant responsible for the provision of \$235 million in funding for services to the elderly including Meals on Wheels. If approved, the states are not anticipated to replace lost funding. We are following the Brookings Institute report on potential lost revenue to anticipate what this means for state matching contributions.

Program Report for April 2025:

Nutritional Programs

Home Delivered Meals: We have the total of HDM meals for March (5,247) and April (5,087). We are pleased to share that these monthly totals are now pre-built in Salesforce and will be available at the push of 2-3 keys!

A total of **1,807** congregate meals were served at TGP.

Other Programs

Homemaker Program – We provided 204 service hours to 102 clients.

Guardian Medical Monitoring – We paid for 36 individuals to have a lifeline and/or fall detection devices at no charge to them.

Senior Oral Healthcare Program – There were two recipients of funding for dental visits.

Medicare/MMAP's – Our certified MMAP's counselor assisted 5 clients for a total of 5 hours. This was provided at no cost to our clients.

Foot Care – A total of 54 clients received foot care services at our office clinic (a 66% increase over March). One client also received Foot Care in his home, eight in Orchard House, and ten at Michigan Shores.

Senior Bus Transportation – A total of 64 seniors received 126 passes. We also provided financial assistance to 49 HealthRides out-of-county and paid for 239 medical rides in-county.

Estate Planning – Five households took advantage of free estate planning services.

Senior Essential Needs Fund – Five clients were assisted, two for propane fills one for an electric bill, and two for hearing aids.

Income Tax Preparation – BSR served a total of 151 clients for Tax Preparation in 2025.

Gathering Place Senior Center – The Gathering Place Senior Center/Admin Office offered 26 core activities that 836-cumulative number of individuals attended, which is 165 greater than in March.

In-Home Care Services through March 2025 – RN Assessments, Respite and Personal Care numbers all increased this month, providing more billable hours.

***Note:** In-Home Care Service numbers will be reported for April and May in the June Director's Report.

Month	Medicaid Waiver Care Management	Sliding Scale Fee	Private Pay	Total Clients
October 2024	22	55	0	77
November 2024	20	58	0	78
December 2024	20	60	0	80
January 2025	19	59	0	78
February 2025	20	61	0	81
March 2025	20	64	0	84
April 2025				
May 2025				
June 2025				
July 2025				
August 2025				
September 2025				
TOTALS	121	357	0	478

Client Total Hours

Month	Medicaid Waiver Care Management	Sliding Scale Fee	Private Pay	Assessments And Other RN Services	Total Hours
October 2024	364.50	550	0	57	971.50
November 2024	325.25	438.75	0	59	823
December 2024	209.75	434	0	58	817.25
January 2025	194.00	514	0	64	899.25
February 2025	171.25	505.25	0	71	870
March 2025	191.75	414.50	0	61	788.85
April 2025					
May 2025					
June 2025					
July 2025					
August 2025					
September 2025					
TOTALS	1,456.50	2,856.50	0	370	5,169.85

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	In home Foot Care/Other RN Services	Totals
October 2024	57	61	280	73	96	6	573
November 2024	59	55	222	56	82	8	482
December 2024	58	53	215	61	64	1	452
January 2025	64	44	236	77	87	3	508
February 2025	71	41	248	137.25	98	3	598.25
March 2025	61	35	274	135	104.5	4	613.5
April 2025							
May 2025							
June 2025							
July 2025							
August 2025							
September 2025							
TOTALS	370	289	1,475	439.25	798.50	25	3,226.75

Respectfully Submitted,
Brigit Hassig, Executive Director
Kelly Ottinger, Deputy Director
May 16, 2025

2025-2026 BUDGET

FRANKFORT CITY-COUNTY AIRPORT AUTHORITY



2025 – 2026 BUDGET

The following is the 2025-2026 Frankfort Dow Memorial Field (FKS) Budget as proposed by the Frankfort City-County Airport Authority (FCCAA) in accordance with the State of Michigan Public Act of 1968 – The Uniform Budgeting and Accounting Act, as amended.

The budget provides a blueprint of the FCCAA's efforts to meet the goals addressed in the FKS Airport Capital Improvement Plan (ACIP) and obtaining an un-provisional General Utility License through the State of Michigan's Bureau of Aeronautics. This document is a communication tool to assist the FCCAA in being accountable and financially transparent.

The development of the budget for FCCAA is the annual financial plan. It defines what projects and operations the Authority is funding for the budget year beginning July 1. It determines what revenues are available and how the money will be spent.

The FCCAA currently follows a modified accrual accounting basis to develop its annual budget. In the accounting method, revenue is recorded in the year it is earned, and expenditure is recorded in the year when the services are performed.

The FKS Budget covers the day-to-day operations that include labor, building and equipment repairs, snow removal, grass cutting and airfield expenses that pertain to very specialized equipment.

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Frankfort City-County Airport Authority

July 2025 - June 2026 Budget

Revenues

501.000 Federal Grants	130,000.00
539.000 State Grants	164,833.00
580.000 Contributions from Local Units	
580.001 City of Frankfort	15,000.00
580.002 Benzie County	15,000.00
580.003 Crystal Lake Township	15,000.00
Total 580.000 Contributions from Local Units	\$ 45,000.00
600.000 Airport User Fees	7,250.00
642.000 Aviation Fuel Sales	45,000.00
665.000 Interest	10,000.00
667.000 Hangar Rents	55,000.00
668.000 Tower Rent	40,600.00
674.000 Private Contributions/Donations	500.00
Total Revenues	\$ 498,183.00

Expenditures

265.000 Buildings and Grounds	2,500.00
752.000 Supplies	3,500.00
802.000 Professional Services	34,500.00
803.00 Administrator / Maint wages	50,000.00
804.000 Vector - PlanePass Service Fee	1,825.00
828.000 Insurance	14,000.00
850.000 Communications	1,320.00
851.000 Communication Tower	26,400.00
852.000 Weather Observation System	3,300.00
923.000 Propane	1,500.00
924.000 Electric Service	9,500.00
930.000 Maintenance	13,000.00
954.000 Conference Expenses	2,000.00
967.000 AV Fuel	37,700.00
970.00 Airport Capital Improvement Projects	311,500.00
Total Expenditures	\$ 512,545.00
Budgeted Use of Fund Balance	\$ 14,362.00
Net Revenues/Expenditures	\$ 0.00

Frankfort City-County Airport Authority

July 2025 - June 2026 Budget

	July '23-July '24 Actual	July '24-June '25 Projected	July '25-June '26 Budget
Revenues			
501.000 Federal Grants	1,494,199	294,000	287,000
539.000 State Grants	81,052	22,000	15,544
580.000 Contributions from Local Units			
580.001 City of Frankfort	12,000	12,000	15,000
580.002 Benzie County	12,000	15,000	15,000
580.003 Crystal Lake Township	15,000	15,000	15,000
Total 580.000 Contributions from Local Units	39,000	39,000	45,000
600.000 Airport User Fees	4,670	7,655	7,250
642.000 Aviation Fuel Sales	61,370	37,730	45,000
665.000 Interest	7,839	12,000	10,000
667.000 Hangar Rents	54,239	59,360	55,000
668.000 Tower Rent	33,789	39,756	40,600
674.000 Private Contributions/Donations/Misc.	438	0	500
Total Revenues	1,688,568	511,501	505,894
Expenditures			
265.000 Buildings and Grounds	2,142	2,500	2,500
752.000 Supplies	1,501	3,000	3,500
802.000 Professional Services	97,056	30,000	34,500
803.00 Administrator / Maint wages	51,238	44,000	50,000
804.000 Vector - PlanePass Service Fee	131	1,950	1,825
828.000 Insurance	13,789	14,000	15,000
850.000 Communications	1,226	1,430	1,500
851.000 Communication Tower	24,971	25,516	26,400
852.000 Weather Observation System	2,172	2,182	3,300
853.000 Misc. Communications	176	0	0
860.000 Travel	1,336	500	500
923.000 Propane	1,325	1,500	1,500
924.000 Electric Service	10,364	11,641	9,500
930.000 Maintenance	9,509	20,500	13,000
954.000 Conference Expenses	0	500	2,000
967.000 AV Fuel	55,750	50,000	37,700
970.00 Airport Capital Improvement Projects	2,068,506	315,776	311,500
Total Expenditures	2,341,189	524,995	514,225
Budgeted Use of Fund Balance	652,621	13,494	8,331
Net Revenues/Expenditures	0	0	0

Frankfort City-County Airport Authority

July 2025 - June 2026 Detailed Budget

Operations:

Hangar Revenue	55,000	
(Hangar Expenditures)	(6,000)	49,000
Tower Revenue	40,600	
(Tower Expenditures)	(27,900)	12,700
Fuel Revenue	45,000	
(Fuel Expenditures)	(41,700)	3,300
User Revenue	7,250	
User (Expenditures)	(1,825)	5,425
Interest, Miscellaneous Revenue	10,500	
(Wages, Conference, Travel)	(52,500)	
(Insurance)	(15,000)	
(Maintenance, Repairs)	(7,000)	
(AWOS)	(3,300)	
(Utilities, Propane, Communications)	(7,000)	
(Supplies, Buildings and Grounds)	(6,000)	(80,300)
Net Operations Revenues (Expenditures)		(9,875) *

Non-Operations:

Grant Revenues	302,544 **	
Voluntary Appropriations Revenues	45,000	
(ACIP Projects)	(311,500)	
(Professional Services)	(34,500)	
Net Non-Operations Revenues (Expenditures)		1,544
Beginning Fund Balance		3,000
Fund Balance Gain (Loss)		(18,206)
Budgeted Use of Fund Balance		8,331
Ending Fund Balance		3,000

NOTES:

* Future goal for operation revenues to offset operation expenditures in total.

** Per Nov. 2023 Consent Judgement, grant revenue to be expended for bond payment and The Pines aviation obstruction removal.

INCOME NARRATIVE:

- Federal and State Grants: consist of restricted money for Airport Capital Projects (aviation easement consent judgement/bond)
- Local Unit Contributions: minimize operating budget deficiency
- User Fees, AV Fuel Sales, Interest, Rents and Donations: money earned for airport operating expenditure payments

EXPENDITURE NARRATIVE:

- Buildings and Grounds: non-fluctuating expenses
- Supplies: increase in expenses due to new office equipment and office supplies for bookkeeping, QuickBooks and software subscriptions, postage
- Professional Services: decrease in expense due to aviation easement settlement
- Administrator and Maintenance Wages: mostly non-fluctuating airport manager salary; groundskeeping and snow removal costs vary
- Vector PlanePass Service Fee: stable 25 percent of landing and ramp fees collected
- Insurance: increase in cost due to workers compensation insurance
- Communications: non-fluctuating internet, website costs
- Communication Tower: stable cost to lease tower property
- Weather Observation System: upgrades to be performed by MDOT in June 2025, anticipate an increase in fees to the State of Michigan
- Travel and Conference Expenses: minimal
- Propane: non-fluctuating
- Electric Service: anticipated decrease in expenses after meter consolidation
- Maintenance: expenses to temporarily increase for overdue services previously deferred due to lack of funds (funds were diverted to use for professional services)
- AV Fuel: expenses decrease due to goal of 7,500 gallons per year versus 10,000
- Airport Capital Projects: expenditure determined by amount of federal and state grant money received; current project is aviation easement purchase/bond*

*As of 24 April 2025, the FCCAA anticipates utilizing the approximate \$160,000 of the FCCAA Cash Accounts for obstruction removal. This cost may be reimbursable through Federal/State grants. FCCAA Restricted Cash Accounts are strictly restricted to aviation easement purchase/bond.

BOND DEBT SERVICE

Payment Date	Principal	Coupon	Interest	Debt Service	Principal Balance
					\$ 1,635,000.00
11/1/2024	45,000	7.00%	81,386.67	126,386.67	\$ 1,590,000.00
	500,000			500,000.00	\$ 1,090,000.00
5/1/2025			38,150.00	38,150.00	\$ 1,090,000.00
11/1/2025	70,000		38,150.00	108,150.00	\$ 1,020,000.00
	300,000 *				\$ 720,000.00
	300,000 **				\$ 420,000.00
5/1/2026			14,580.00		\$ 420,000.00
11/1/2026	75,000		14,580.00	89,580.00	\$ 345,000.00
	150,000 ***				\$ 195,000.00
5/1/2027			6,900.00		\$ 195,000.00
11/1/2027	80,000		6,900.00	86,900.00	\$ 115,000.00
	115,000 ****				\$ -

* FY 2024-2025 Grants

** FY 2025-2026 Grants

*** 2026-2027 AIP Grant

**** 2027-2028 AIP Grant

FRANKFORT CITY-COUNTY AIRPORT AUTHORITY
Frankfort Dow Memorial Field, 650 Airport Rd., Frankfort, MI 49635
GENERAL APPROPRIATIONS ACT RESOLUTION 04-24-2025-#3

A resolution to establish general appropriations act for the Frankfort City-County Airport Authority (the Authority); to define the powers and duties of the Authority in relation to the administration of the budget.

The Authority Board resolves:

Section 1: Title

This resolution shall be known as the Frankfort City-County Airport Authority General Appropriations Act.

Section 2: Chief Administrative Officer

The Treasurer shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Airport Manager shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Estimated Revenues

Estimated revenues for fiscal year 2025-2026 shall total \$505,894.00

Section 5: Estimated Expenditures

Estimated expenditures for fiscal year 2025-2026 for the various activities, including \$60,000.00 depreciation, shall total \$574,225.00.

Section 6: Adoption of Budget by Reference

The budget of the Authority is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

Section 7: Adoption of Budget by Cost Center

The Authority adopts the 2025-2026 fiscal year budget by cost center. The Authority members responsible for the expenditures authorized in the budget may expend Authority funds up to, but not to exceed, the total appropriation authorized for each cost center and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 8: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

Section 9: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the airport fund at the end of the previous quarter (month);
- b. a summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month) and for the current fiscal year to the end of the previous quarter month);
- c. a detailed list of:
 - i. expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - ii. for each cost center: the amount appropriated; the amount charged to each appropriation in the previous quarter (month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Authority that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Authority recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12: Board Adoption

Motion made by Coury Carland, seconded by Eric Pekarul to adopt the foregoing resolution. Upon roll call vote:

Coury Carland: yes	Steve Koppin: yes
Ken Laurence: <u>absent</u>	Sue Webber: yes
Brady Olsen: yes	Eric Pekarul: <u>yes</u>
David Spragens: yes	Aye: 6. Nay: 0.

The Authority Chairman declared the motion carried and the resolution duly adopted on the 24th day of April 2025.

Custer C. Carland

Coury Carland, FCCAA Board Chairman

FRANKFORT CITY-COUNTY AIRPORT AUTHORITY

Frankfort Dow Memorial Field, 650 Airport Rd., Frankfort, MI 49635

CERTIFICATION OF LOCAL APPROPRIATIONS

The Frankfort City-County Airport Authority (FCCAA) prepared a budget for July 1, 2025, to June 30, 2026, itemizing the estimated expenses and revenues, from all sources, of the Frankfort Dow Memorial Field (FKS) airport. The FCCAA unanimously passed the 2025-2026 Budget, at a regular meeting of the FCCAA, at which a quorum of the Board was present, and held at the offices of the FCCAA at 650 Airport Road, in Frankfort, Mich., on the 24th of April 2025, having complied with the provisions of the Open Meetings Act.

For the FCCAA fiscal year ending June 30, 2026, there is hereby appropriate for the corporate purposes of the FCCAA, the total sum of \$45,000.00, which is deemed necessary to pay the costs of operating and maintaining FKS, as detailed to each participating county, city and township:

- City of Frankfort, \$15,000.00
- County of Benzie, \$15,000.00
- Crystal Lake Township, \$15,000.00

The local appropriations are so certified by the FKS Airport Manager.

Brooke L. Trentham Popp

Brooke L. Trentham Popp
kfkisdow@gmail.com

Frankfort City-County Airport Authority Chart of Accounts

Account #	Name	Type	Description
001.000	CASH ACCOUNTS: Checking	Bank	Checking account
002.000	CASH ACCOUNTS: Bank MMKT	Bank	Money Market account
004.000	RESTRICTED: Bond Debt Service Reserve	Bank	Huntington Bank account
003.000	RESTRICTED: Huntington National Bank	Bank	Huntington is the fiduciary for Northland
040.000	Accounts Receivable	Accounts receivable	Invoices unpaid
078.000	Due From State Of Michigan	Accounts receivable	Grants, reimbursement
062.00	Lease Receivable - GASB 87	Accounts receivable	GASB 87 requires a receivable for total value of lease, reduction annually as payments collected
368.000	Inventory -AV Fuel	Other Current Assets	AV fuel in inventory
041.000	Undeposited Funds	Other Current Assets	Funds waiting for deposit
202.000	Accounts Payable	Accounts payable	Bills due
202.001	Payroll Liabilities		
	Payroll Liabilities:Federal Withholding	Liabilities	FCCAA employee federal withholding
	Payroll Liabilities:Medicare-Employee	Liabilities	FCCAA employee Medicare withholding
	Payroll Liabilities:Social Security-Employee	Liabilities	FCCAA employee Social Security withholding
	Payroll Liabilities:State Withholding	Liabilities	FCCAA employee state withholding
123.00	Prepaid Insurance	Other Current Liabilities	Insurance paid for next fiscal year
251.000	Accrued Bond Interest	Long Term Liabilities	
300.000	Bond Payable	Long Term Liabilities	Bond to pay Pines aviation easement settlement
307.000	Note Payable	Long Term Liabilities	Aviation easement settlement with PSJ "Pines"
339.000	Unearned Revenue-Prepaid Hangar Rent	Long Term Liabilities	Hangar tenant rent received in advance
600.000	Airport User Fees	Income	PlanePass/Vector operations income
600.005	Airport User Fees: Event Fees	Income	Events, Fly-Ins
642.000	Aviation Fuel Sales	Income	
691.000	Budgeted Use of Fund Balance	Income	
580.000	Contributions from Local Units	Income	Appropriations from City, County and Township
501.000	Federal Grants	Income	AIP funds received
667.000	Hangar Rents	Income	Rents received from hangar tenants
665.000	Interest	Income	Interest earned
089.000	Lease Receivable	Income	
674.000	Private Contributions/Donations	Income	Contributions, donations
687.000	Refunds/Rebates	Income	Refunds, rebates received
539.000	State Grants	Income	State funds received
540.000	State Reimbursements	Income	AIP reimbursement through State
668.000	Tower Rent	Income	Rents received from AT&T, Eclipse

Frankfort City-County Airport Authority Chart of Accounts

803.00	Administrator / Maint wages	Expenses	Airport Manager, FCCAA employees
	FICA	Expenses	FICA paid by FCCAA
970.00	Airport Capital Improvement Projects:	Expenses	Purchase of Land, air easements, etc
970.001	Air Easement Acquisition:		
	Bond Expenses	Expenses	Administration fees
	Bond Interest Expense	Expenses	
	Settlement Costs	Expenses	Principal paid on bond
967.000	AV Fuel Expenses:	Expenses	Cost of AV fuel
	Monthly Equipment Rental Fee	Expenses	AV Fuel service fee
	Credit Card Fees	Expenses	Fees charged for credit card use
	QT Pod Annual Subscription Fee	Expenses	Annual service fee
	AV Fuel Sales	Expenses	AV Fuel fee per transaction
265.000	Buildings and Grounds	Expenses	Terminal janitorial
850.000	Communications	Expenses	Telephone, internet, website
851.000	Communication Tower	Expenses	Annual beacon tower easement fee
924.000	Electric Service:	Expenses	
	General Airport, Terminal Electric Service	Expenses	
	Hangar Electric Service	Expenses	
	Tower Electric Service	Expenses	
828.000	Insurance	Expenses	
930.000	Maintenance:		
	Equipment Maintenance	Expenses	
	Fuel Farm Maintenance	Expenses	
	General Airport, Terminal Maintenance	Expenses	
	Hangar Maintenance	Expenses	
972.000	New Equipment	Expenses	Purchase of new equipment
802.000	Professional Services:		
802.300	Audit	Expenses	
802.500	General Legal Services	Expenses	
802.400	Recording Secretary	Expenses	
802.100	Professional Services: The Pines		
	Professional Services:The Pines:Consultant Services (Pines)	Expenses	Prein&Newhof fees
	Professional Services:The Pines:Legal Services (Pines)	Expenses	
	Professional Services:The Pines:Obstruction Removal (Pines)	Expenses	
923.000	Propane	Expenses	Terminal propane
752.000	Supplies	Expenses	General, office, janitorial
860.000	Travel Expenses	Expenses	Travel, conference
804.000	Vector - PlanePass Service Fee	Expenses	25% of operations income collected
852.000	Weather Observation System	Expenses	SOM expense



RE: Frankfort City-County Airport Authority 2025-2026 Budget

"You can't really know where you are going until you know where you have been" is attributed to Maya Angelou. I believe this adage to be true.

Many may be aware that I was appointed Crystal Lake Township Treasurer in March of 2013 and resigned from that position in March of 2024. My eleven years of experience in local government was a very necessary precursor to working as Airport Manager at FKS.

I was also appointed to the FCCAA board in August of 2016. Those eight years gave me invaluable knowledge. Serving both boards guided me to develop my goals as Airport Manager.

I believe it is imperative to share FKS information with the member entities. As decision makers, knowledge is vital. Hence the quarterly presentations to each entity.

I am aware that I cannot change past airport decisions or any possible negative outcomes, what I can do is move FKS forward. I truly believe FKS can be self-sufficient and a valuable community partner. That can only be accomplished with each entity's support, financially and otherwise.

The following is a summary of my April 2024 action plan, and the progress obtained which dictated the budget figures:

- FCCAA draft budget available for review by 1 April each year: The 2025-2026 FCCAA draft budget was shared with the FCCAA board at their March meeting, approved in April and is available at the FKS website, www.frankforddowmemorial.com.
- Obtain three-year commitments by the member entities for annual budget appropriations: The three-year commitment offers budget stability for the entity and FCCAA.
- Optimize the airport user fee structure: PlanePass has increased user revenues by 625% from June of 2024.
- Optimize airport hangar leases: Hangar rates for tenants were increased and rents will also increase every two years or according to the Consumer Price Index. This results in an approximate increase of 4% per year.



- Optimize airport fuel fees: Research was carried out, and it was found to sell aviation fuel at a mid-market price of an estimated 7,500 gallons per year to be most profitable.
- Increase efficiencies and lower expenditures: All FCCAA contracts and agreements have been reviewed resulting in 18% additional operating revenue.
- Optimize public/community awareness and perception: FKS has participated in local parades and the annual Wings of Mercy campaign and spoke to local students about possible career opportunities in aviation.
- Establish Michigan CLASS investments: Investment accounts created \$13,000 in additional operating revenue from July 2024 through March 2025.
- Capital Campaign is currently a work-in-progress. Donations will be possible through the FKS website www.frankforddowmemorial.com.
- Michigan Aviation Professionals Training was completed by the Airport Manager in April of 2024 and additional conferences are ongoing.
- Optimize FCCAA bookkeeping: Airport bookkeeping, performed by the Airport Manager with oversight from the County Treasurer, adds \$3,000 to operating revenue and saves Benzie County over \$5,500, per the 2023 Benzie County Cost Allocation Plan.
- FCCAA website: A website, www.frankforddowmemorial.com is available with information for pilots, visitors, local zoning, landing fees, hangars and administrative subjects, such as bylaws and minutes.
- Consumers Energy meter consolidation: This completed project will save \$3,960 annually.
- FKS open house: This is work-in-progress.
- FKS tenant/pilot appreciation: This is also a work-in-progress.
- Glider event: As you may remember, the soaring club has ceased operation. Other events and/or services are being reviewed.
- Fly-in event: Runway projects without scheduled dates hinder an event.
- Aircraft/car show event: Schedule conflicts with runway projects.
- FKS jet fuel: In addition, for PlanePass to provide user operation fee services, aircraft data collected will determine if jet fuel is viable for FKS.



- Township airport zoning ordinance: MDOT denied FKS a State-Local MDOT Grant due to the lack of local zoning protections. The Airport Manager has been collaborating with Crystal Lake Township to resolve the issue and to make our community safer.
- MAP meetings and ACIP submittals, performed by the Airport Manager, and shared annually with each entity.
- Establish a Young Eagles chapter: The Airport Manager is working to create interest.
- Maintenance building: A maintenance building may not provide substantial operating revenue, therefore the FCCAA may not consider it viable.
- Additional aircraft hangars: When annual ACIP grant funds complete payment of the aviation easement judgment bond, approximately seven years of ACIP grants will be necessary for additional hangars with the projected minimum annual operating revenue of \$60,000.

The following reports and supporting documents summarize the previous FCCAA fiscal quarter:

- Airport Manager Report
- Financial reports: Statement of Net Assets, Statement of Activity

FRANKFORT CITY-COUNTY AIRPORT AUTHORITY

AIRPORT MANAGER REPORT

May 2025

Objectives Accomplished:

- FKS Beacon repairs
- Project campaign, website page, Zeffy.com
- FCCAA website, www.FrankfortDowMemorial.com; Google Reviews
- FKS Emergency Training Event
- May 2025 Quarterly Presentations to Member Entities

Projects, Current:

- Hangar electrical meter consolidation
- FCCAA Memorandum of Understanding
- Radio Control area, policy
- “The Pines” aviation obstruction removal to conclude April of 2026
- Elliott property obstruction removal
- Michigan Aviation Education Day event
- Car rental
- Airport Manager Contract
- Records, electronic records management.
- The Michigan Zoning Enabling Act, Act 110 of 2006 requires Crystal Lake Township incorporate the Airport Approach Plan at the time of the master plan/ordinance update.

Projects, Potential:

- Skydive Charlevoix
- Flight school
- Aviation mechanic
- Fly-in event
- Airplane/car show event
- Young Eagles sponsorship

Frankfort City-County Airport Authority

Statement of Net Assets

As of March 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
CASH ACCOUNTS	165,884.87
RESTRICTED CASH	543,641.15
Total Bank Accounts	\$709,526.02
Accounts Receivable	
040.000 Accounts Receivable	4,291.75
062.00 Lease Receivable - GASB 87	27,210.21
078.000 Due From State Of Michigan	3,302.30
Total Accounts Receivable	\$34,804.26
Other Current Assets	
041.000 Undeposited Funds	0.00
042 .00 Other Receivable	0.00
368.000 Inventory -AV Fuel	8,571.58
Total Other Current Assets	\$8,571.58
Total Current Assets	\$752,901.86
Other Assets	
147.000 Accumulated Depreciation	-1,711,840.02
159.000 Capital Assets	3,271,497.01
Total Other Assets	\$1,559,656.99
TOTAL ASSETS	\$2,312,558.85
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$ -79.22
Other Current Liabilities	\$1,726.08
Total Current Liabilities	\$1,646.86
Long-Term Liabilities	
251.000 Accrued Bond Interest	27,129.00
300.000 Bond Payable	1,090,000.00
307.000 Note Payable	27,260.00
339.000 Unearned Revenue-Prepaid Hangar Rent	2,000.00
Total Long-Term Liabilities	\$1,146,389.00
Total Liabilities	\$1,148,035.86
Equity	
3000 Opening Bal Equity	165,420.18
390.000 Retained Earnings	-363,295.59
399.000 Investment in Capital Assets	1,449,101.93
Net Income	-86,703.53
Total Equity	\$1,164,522.99
TOTAL LIABILITIES AND EQUITY	\$2,312,558.85

Frankfort City-County Airport Authority

Statement of Activity

July 2024 - March 2025

	TOTAL
Revenue	
580.000 Contributions from Local Units	39,000.00
600.000 Airport User Fees	7,400.00
642.000 Aviation Fuel Sales	25,543.61
665.000 Interest	12,848.31
667.000 Hangar Rents	41,874.40
668.000 Tower Rent	38,755.97
674.000 Private Contributions/Donations	642.50
687.000 Refunds/Rebates	665.09
Total Revenue	\$166,729.88
Cost of Goods Sold	\$0.00
GAIN	\$166,729.88
Expenditures	
265.000 Buildings and Grounds	671.15
752.000 Supplies	2,707.33
802.000 Professional Services	
802.100 The Pines	2,324.00
802.300 Audit	6,000.00
802.400 Recording Secretary	800.00
802.500 General Legal Services	3,962.30
Total 802.000 Professional Services	13,086.30
803.00 Administrator / Maint wages	34,401.17
804.000 Vector - PlanePass Service Fee	1,850.00
828.000 Insurance	12,027.00
850.000 Communications	1,123.32
851.000 Communication Tower	
852.000 Weather Observation System	1,592.11
860.000 Travel Expenses	450.00
923.000 Propane	1,212.77
924.000 Electric Service	8,073.53
930.000 Maintenance	12,470.80
967.000 AV Fuel	28,802.33
970.00 Airport Capital Improvement Projects	
970.001 Air Easement Acquisition	24,889.00
Bond Expenses	1,500.00
Bond Interest Expense	81,386.67
Total 970.001 Air Easement Acquisition	107,775.67
Total 970.00 Airport Capital Improvement Projects	
Total Expenditures	\$251,759.86
NET OPERATING INCOME	\$ -85,029.98
Other Expenses	\$1,673.55
NET OTHER INCOME	\$ -1,673.55
NET GAIN/(LOSS)	\$ -86,703.53

Finance Report

BILLS TO BE APPROVED**Date: 5/27/2025****Motion to approve Vouchers in the amount of:**

\$ 170,150.35 General Fund (101)

\$ 12,560.13 Ambulance Fund & ALS (210)

\$ 24,693.29 Jail (213)

\$ 1,347.62 Fund 105-238

\$ 86.83 Building (249)

\$ 1,238.90 ACO Fund (251)

\$ 2,019.01 Dispatch 911 Fund (261)

\$ 25,825.71 Fund 239-292

\$ 15,777.88 Fund 293-690

\$ 12,525.44 Fund 701

\$ 3,594.09 Fund 702-771

\$ 269,819.25

Payable May 9th, 2025 - May 22nd, 2025

Date	Fund 101 General	Fund 210 EMS	Fund 213 Jail	Fund 105- 238	Fund 249 Building	Fund 251 ACO	Fund 261 Dispatch	Fund 239-292	Fund 293-690	Fund 701 Trust/Agency	Fund 702-771	Totals
5/15/2025 Totals:	\$ 142,151.51	\$ 9,009.38	\$ 11,217.65	\$ 803.69	\$ -	\$ 654.00	\$ 342.28	\$ 24,928.91	\$ 14,841.99	\$ 10,394.91	\$ -	\$ 214,344.32
PHYSICAL CHECK	\$ 138,720.64	\$ 7,802.38	\$ 8,289.73	\$ 803.69	\$ -	\$ 8.68	\$ -	\$ 24,928.91	\$ 14,841.99	\$ 10,394.91	\$ -	\$ 205,790.93
EFT	\$ 3,430.87	\$ 1,207.00	\$ 2,927.92	\$ -	\$ -	\$ 645.32	\$ 342.28	\$ -	\$ -	\$ -	\$ -	\$ 8,553.39
5/22/2025 Totals:	\$ 27,998.84	\$ 3,550.75	\$ 13,475.64	\$ 543.93	\$ 86.83	\$ 584.90	\$ 1,676.73	\$ 896.80	\$ 935.89	\$ 2,130.53	\$ 3,594.09	\$ 55,474.93
PHYSICAL CHECK	\$ 21,456.17	\$ 3,117.56	\$ 10,818.96	\$ 543.93	\$ 86.83	\$ 338.81	\$ 1,366.16	\$ 896.80	\$ 935.89	\$ 2,918.63	\$ 3,594.09	\$ 46,073.83
EFT	\$ 6,542.67	\$ 433.19	\$ 2,656.68	\$ -	\$ -	\$ 246.09	\$ 310.57	\$ -	\$ -	\$ -	\$ -	\$ 10,189.20
13 Void & Reissue Checks from Last FY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (788.10)	\$ -	\$ (788.10)
Totals	\$ 170,150.35	\$ 12,560.13	\$ 24,693.29	\$ 1,347.62	\$ 86.83	\$ 1,238.90	\$ 2,019.01	\$ 25,825.71	\$ 15,777.88	\$ 12,525.44	\$ 3,594.09	\$ 269,819.25

201-Road Commisison
207-Sheriff Reserve's
214-Benzie Kids
215- FOC
216- Seasonal Road Patrol
217-Snowmobile Patrol
218- Marine Patrol
220- Crystal Lake Rec Mngt
221- Benzie/Lelanau- Health
228- Solid Waste/Recycling

230-BVTMC
232-K-9 Fund
234- Dive Team
236-School Resource Officer
238- Community Developmer
239/283- Land Bank Authority
243- BRA
244- E.D.C.
245-Remonumentation
253- MCOLES

254-Soil Erosion
256- ROD Automation
257- Justice Training
258- Homeland Grants
259- Dispatcher Training
260- Indigent Defense
262- Sheriff's Forfeiture
263- CPL Clerk
264- Corrections Officer Traini
265- TNT Officer

269- Law Library
276- Commission on Aging
281/284- Opiod Settlement
282- Cares Act
285- Pt. Betsie Lighthouse
287- Family Court Grants
292- Child Care Fund
293- Veterans Relief
295- Airport Authority
296- Juvenile Justice

298- Veteran's Memorial
310- Gov. Center Addition
391- Maples Debt/Millage
401- Capital Improvement
425- Equipment Replacement
507- Railroad Point
508- Parks/Rec
512- Medical Care Facility
516- Delinquent Tax
532- Tax Foreclosure

535- CDBG Housing Grant
595- Comissary/Concessions
616- Treasurer's Tax
704- Payroll Clearing
714- Sheriff's Inmate Trust
721- Library Penal Fine

05/22/2025 03:40 PM
User: SHENAO
DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 05/09/2025 - 05/22/2025

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	343.49	97794
101-101-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	20.14	97823
101-101-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	20.14	97823
101-101-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	NAME TAG FOR NEW COMMISSIONER	18.30	97803
101-101-860.00	TRAVEL	MARKEY, TIM	COMMISSIONER TRAVEL VOUCHER	81.20	97731
101-101-900.00	PRINTING & PUBLISHING	THE PIONEER GROUP	REF # 302509085, 302510152, 302510162 I	206.40	97769
Total For Dept 101 BOARD OF COMMISSIONERS				689.67	
Dept 172 ADMINISTRATOR					
101-172-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	285.02	97794
101-172-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	144.16	97823
101-172-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	36.77	97823
101-172-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	14.00	97823
101-172-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	3.50	97823
Total For Dept 172 ADMINISTRATOR				483.45	
Dept 215 COUNTY CLERK					
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	315.56	97794
101-215-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	127.78	97823
101-215-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	127.78	97823
101-215-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	17.50	97823
101-215-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	17.50	97823
101-215-727.00	OFFICE SUPPLIES	MI BENZIE CO RECORD PATRIC	26 WEEK SUBSCRIPTION FOR COUNTY CLERK	34.50	97810
101-215-807.00	JURY BOARD FEES	DAWN OLNEY	JURY BOARD PRE DIEM AND MILEAGE	50.70	97793
101-215-807.00	JURY BOARD FEES	ELIZABETH SHRAKE	JURY BOARD PER DIEM AND MILEAGE	54.90	97797
101-215-807.00	JURY BOARD FEES	RICK DREWYOUR	JURY BOARD PER DIEM AND MILEAGE	79.40	97821
101-215-955.00	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION OF CC	MACC SUMMER CONFERENCE TAMMY BOWERS	350.00	97811
Total For Dept 215 COUNTY CLERK				1,175.62	
Dept 228 TECHNOLOGY					
101-228-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	30.54	97794
101-228-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	35.21	97823
101-228-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	35.21	97823
101-228-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	3.50	97823
101-228-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	3.50	97823
101-228-850.01	INTERNET SERVICE	MERIT NETWORK INC.	CONTRACTED BANDWIDTH	10,930.00	97735
101-228-963.00	COMPUTER SUPPORT	12:34 MICROTECHNOLOGIES	MICROSOFT 365 G5, OFFICE 365 G1, MICRO	1,862.96	97778
Total For Dept 228 TECHNOLOGY				12,900.92	
Dept 233 CENTRAL SERVICES					
101-233-874.00	MEDICAL INSURANCE - RETIREES	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	183.24	97794
101-233-940.20	EQUIPMENT LEASE	APPLIED INNOVATION	CN14032-01 RICOH COPIER LEASE	119.30	97668
101-233-940.20	EQUIPMENT LEASE	FP FINANCE PROGRAM	POSTAGE METER RENTAL / POSTAGE	234.00	181
101-233-940.20	EQUIPMENT LEASE - COPIER 4003816	TEAM FINANCIAL GROUP, INC.	CONTRACT PAYMENT - LEASED EQUIPMENT 400	375.75	97824
Total For Dept 233 CENTRAL SERVICES				912.29	
Dept 253 COUNTY TREASURER					
101-253-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	281.82	97794
101-253-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	64.35	97823
101-253-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	64.35	97823
101-253-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	10.50	97823
101-253-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	10.50	97823
101-253-955.00	DUES & REGISTRATIONS	BENZIE COUNTY RECORD PATRI	ANNUAL PAPER SUBSCRIPTION ACC#350382215	69.00	97672

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 253 COUNTY TREASURER					
101-253-955.00	DUES & REGISTRATIONS	MACT	MACT CONFERENCE TIGERS GAME	100.00	97807
Total For Dept 253 COUNTY TREASURER				600.52	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	149.50	97794
101-257-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	87.04	97823
101-257-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	28.90	97823
101-257-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	14.00	97823
101-257-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	7.00	97823
101-257-860.00	TRAVEL	LINDSAY, BRIANNE	MILEAGE TO THREAT ASSESSMENT TRAINING I	116.20	97806
Total For Dept 257 EQUALIZATION DEPARTMENT				402.64	
Dept 265 BUILDING & GROUNDS					
101-265-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	111.97	97794
101-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	66.09	97823
101-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	66.09	97823
101-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	7.00	97823
101-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	7.00	97823
101-265-750.00	OPERATIONAL SUPPLIES	AMAZON CAPITAL SERVICES, I	VACUUM AND OTHER MAINTENANCE SUPPLIES F	599.38	97781
101-265-800.00	CONTRACTED SERVICES	KATHY HELINE CLEANING	CAMPUS CLEANING FOR MONTH OF MAY 2025 -	3,050.00	97722
101-265-850.00	TELEPHONE	CENTURYLINK	30343955 COMMUNICATION	39.65	97681
101-265-923.00	FUEL /PROPANE-ROAD	DTE ENERGY	GAS BILLS FOR COUNTY BUILDINGS	3,430.87	173
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT # 1000 0051 4248 GOV CENTER ELE	5,017.44	176
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT # 1000 0586 8649 GOV CENTER GARG	100.92	177
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT # 1000 0051 4313 JAIL ELECTRIC (	1,190.31	179
101-265-934.00	GYM MAINTENANCE AND REPAIRS	DA DESIGNS	PVC GYM RULE SIGNS	154.00	97690
101-265-935.00	BUILDING REPAIRS	NUGENT ACE HARDWARE	ENTRY LEVERS (2X) FOR ACO	99.98	97744
Total For Dept 265 BUILDING & GROUNDS				13,940.70	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED APRIL 20	2,691.86	97788
101-266-815.20	ADMINISTRATION FEES - MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMBURSEMENT APRII	1,166.67	97730
101-266-815.20	ADMINISTRATION FEES - MANISTEE	MANISTEE COUNTY - ADMINIS	SHARED COURT EXPENSES FOR MARCH 2025	1,166.67	97730
Total For Dept 266 LEGAL & CONTRACTED SERVICES				5,025.20	
Dept 283 CIRCUIT COURT					
101-283-702.00	WAGES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMBURSEMENT APRII	9,624.46	97730
101-283-702.00	SALARY - ELECTED OFFICIALS	MANISTEE COUNTY - ADMINIS	SHARED COURT EXPENSES FOR MARCH 2025	9,624.46	97730
101-283-725.00	COST OF FRINGE BENEFITS - TO MAN	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMBURSEMENT APRII	7,576.25	97730
101-283-725.00	COST OF FRINGE BENEFITS - TO MAN	MANISTEE COUNTY - ADMINIS	SHARED COURT EXPENSES FOR MARCH 2025	7,576.25	97730
101-283-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REINBURSEMENT TO MANISTEE FOR CIRCUIT C	204.62	97729
101-283-800.00	CONTRACTED SVCS - THINKING MATTE	CATHOLIC HUMAN SERVICES, I	THINKING MATTERS GROUP PERIOD ENDING 4/	450.00	97787
101-283-807.00	JURY FEES	ABIGAIL LYNN SHELTON	JURY DUTY	21.88	97658
101-283-807.00	JURY FEES	ABIGAIL MARIE BAGGOTT	JURY DUTY	19.38	97659
101-283-807.00	JURY FEES	ANDY JOE FRANCIS	JURY DUTY	31.25	97665
101-283-807.00	JURY FEES	ANN EVELYN DITLOW	JURY DUTY	33.75	97666
101-283-807.00	JURY FEES	ANNE MARIE MILLER	JURY DUTY	24.38	97667
101-283-807.00	JURY FEES	BEVERLY ALL POPP	JURY DUTY	27.50	97674
101-283-807.00	JURY FEES	BLAKE THOMAS ISMIEL	JURY DUTY	19.38	97675
101-283-807.00	JURY FEES	BLAKE WILLIAM WILSON	JURY DUTY	23.13	97676
101-283-807.00	JURY FEES	DOUGLAS CHARLES BURDEN	JURY DUTY	18.13	97692
101-283-807.00	JURY FEES	DOUGLAS FOSTER MONTGOMERY	JURY DUTY	32.50	97693
101-283-807.00	JURY FEES	ELIZABETH ELLEN BUCK	JURY DUTY	38.75	97695

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 283 CIRCUIT COURT					
101-283-807.00	JURY FEES	GLENN KENNETH KING II	JURY DUTY	27.50	97703
101-283-807.00	JURY FEES	HEATHER NOELLE GWINN	JURY DUTY	32.50	97706
101-283-807.00	JURY FEES	JACQUELINE RACHEL CORBETT	JURY DUTY	55.00	97711
101-283-807.00	JURY FEES	JADE JACLYN BRONSON	JURY DUTY	21.25	97712
101-283-807.00	JURY FEES	JAMES WALLACE BANASIAK	JURY DUTY	21.25	97713
101-283-807.00	JURY FEES	JARED DOUGLAS MACDONALD	JURY DUTY	23.75	97714
101-283-807.00	JURY FEES	JOHNATHAN NORMAN GARBER	JURY DUTY	37.50	97717
101-283-807.00	JURY FEES	JOLENE GINNY THERRIEN	JURY DUTY	55.00	97718
101-283-807.00	JURY FEES	JON KELLY ULLOM	JURY DUTY	27.50	97719
101-283-807.00	JURY FEES	JOSHUA JACK LENTZ	JURY DUTY	36.25	97720
101-283-807.00	JURY FEES	KADEN SPENCER JOHNSON	JURY DUTY	18.75	97721
101-283-807.00	JURY FEES	KATLYN NICOLE GOTTARDO	JURY DUTY	15.63	97723
101-283-807.00	JURY FEES	KELENE ANN LUEDTKE-FAIRCHILD	JURY DUTY	38.75	97724
101-283-807.00	JURY FEES	LORETTA ANNE WATSON	JURY DUTY	48.75	97728
101-283-807.00	JURY FEES	NACOLE SUZANNE GROSS	JURY DUTY	35.00	97740
101-283-807.00	JURY FEES	NIKOLE ANN POPP	JURY DUTY	23.13	97743
101-283-807.00	JURY FEES	PATRICIA JO CARI	JURY DUTY	48.75	97745
101-283-807.00	JURY FEES	RALPH ERNEST DAWSON IV	JURY DUTY	36.25	97748
101-283-807.00	JURY FEES	REBECCA LOUISE DAVIS	JURY DUTY	55.00	97749
101-283-807.00	JURY FEES	RENEE JEAN CHILDERS	JURY DUTY	46.25	97750
101-283-807.00	JURY FEES	RICKY ALLEN PLAMONDON	JURY DUTY	48.75	97751
101-283-807.00	JURY FEES	ROBERTA HILL MESERVE	JURY DUTY	40.00	97752
101-283-807.00	JURY FEES	RYLEE MADISON LANE	JURY DUTY	24.38	97754
101-283-807.00	JURY FEES	SARAH ELIZABETH ULLOM	JURY DUTY	27.50	97755
101-283-807.00	JURY FEES	SARAH JANE SPAULDING	JURY DUTY	41.25	97756
101-283-807.00	JURY FEES	SCOTT MICHAEL COYNE	JURY DUTY	50.00	97758
101-283-807.00	JURY FEES	SHEILA ANN RIGOTTI	JURY DUTY	33.75	97759
101-283-807.00	JURY FEES	STUART LEE SCRIPPS	JURY DUTY	42.50	97765
101-283-807.00	JURY FEES	TAMMY DENISE TREAT	JURY DUTY	21.25	97766
101-283-807.00	JURY FEES	TERRY RAY SHIRLEY	JURY DUTY	26.25	97768
101-283-807.00	JURY FEES	VALERIE ANN VANBUREN	JURY DUTY	20.00	97772
101-283-807.00	JURY FEES	WILLIAM JOHN HUDDLESTON	JURY DUTY	18.75	97777
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	NICOLE WESTFALL, ATTY.	COURT APPT ATTY FOR VARIOUS CASES	517.50	97742
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	SMITH & JOHNSON ATTORNEYS,	COURT APPT ATTY ON VARIOUS CASES	2,137.50	97761
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	SPILLAN, JOHN	COURT APPOINTED ATTY - NA FEES	3,932.50	97762
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	468.75	97815
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	NICOLE WESTFALL, ATTY.	COURT APPT ATTORNEY ON CASE # 24-3302-N	300.00	97816
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	NICOLE WESTFALL, ATTY.	COURT APPT ATTORNEY CASE # 11-9227-DS	105.00	97816
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	NORTH POINTE LEGAL, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	1,200.00	97818
101-283-812.00	APPEALS COURT - LEGAL FEES	ROYCE ASHER NUNLEY	COURT APPOINTED ATTY FOR VARIOUS NA CAS	1,464.32	97822
101-283-812.00	APPEALS COURT - LEGAL FEES	TIMOTHY DOMAN	COURT APPOINTED ATTY FOR VARIOUS NA CAS	369.31	97825
101-283-850.00	TELEPHONE/FAX/CELLULAR	MANISTEE COUNTY	REINBURSEMENT TO MANISTEE FOR CIRCUIT C	64.02	97729
101-283-860.00	TRAVEL	AMANDA GILMAN	MILEAGE AND MEALS 3/26, 4/9, 4/23	110.20	97662
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR	KENNETH HILLIARD	CONTRACTED SERVICES FOR DRUG COURT COOF	1,600.56	97805
Total For Dept 283 CIRCUIT COURT				48,713.87	
Dept 286 DISTRICT COURT					
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	455.46	97794
101-286-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	173.42	97823
101-286-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	173.42	97823
101-286-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	21.00	97823
101-286-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	21.00	97823

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 286 DISTRICT COURT					
101-286-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITIONING	BOTTLED WATER DELIVERY	42.50	97733
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	CHARLES L. CLAPP	ATTEND DEFERRAL & REVIEW FILE FOR R FOF	82.50	97682
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	LEGAL SERVICES PROVIDED FOR FILE # 24-C	75.00	97741
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	LEGAL SERVICES PROVIDED FOR FILE # 14-C	75.00	97741
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	LEGAL SERVICES PROVIDED FOR FILE # 25-C	37.50	97741
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	37.50	97815
101-286-860.00	TRAVEL	MEAD, JOHN D.	MILEAGE REINBURSEMENT FOR MI JUDICIAL C	354.90	97734
101-286-860.00	TRAVEL	MEGAN CORNEJO	MILEAGE REINBURSEMENT FOR CEO EXAM IN I	257.60	97809
101-286-900.00	PRINTING & PUBLISHING	THE PIONEER GROUP	NOTICE OF HEARING - DUNWOODY	111.95	97769
101-286-956.20	EVALUATIONS	GAWLINSKI GUIDANCE & COUNSELING	DV ASSESSMENT FOR W KOCH-VANBROCKLIN 5/	150.00	97800
Total For Dept 286 DISTRICT COURT				2,068.75	
Dept 296 PROSECUTING ATTORNEY					
101-296-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIGAN	DENTAL FOR EMPLOYEES AND RETIREES FOR M	288.81	97794
101-296-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	145.45	97823
101-296-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	145.45	97823
101-296-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	17.50	97823
101-296-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	17.50	97823
101-296-727.00	OFFICE SUPPLIES	BAYSIDE PRINTING COMPANY	PROSECUTOR ENVELOPES	244.60	97670
Total For Dept 296 PROSECUTING ATTORNEY				859.31	
Dept 301 SHERIFF					
101-301-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIGAN	DENTAL FOR EMPLOYEES AND RETIREES FOR M	1,113.33	97794
101-301-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	571.85	97823
101-301-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	574.73	97823
101-301-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	63.00	97823
101-301-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	63.00	97823
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, INC.	POW X2 FLAGS	26.59	97663
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	23-2 SERVICE CONTRACT MHO 2 YEARS - 3 S	340.00	97774
101-301-748.00	GAS, OIL & GREASE	WEX BANK	BCSO FUEL 4/16/25 TO 5/15/25	233.93	97832
101-301-835.10	BLOOD RESTITUTIONS	MUNSON MEDICAL CENTER	INMATE KOCEVAR 4/19/2025	460.00	97739
101-301-835.10	BLOOD RESTITUTIONS	MUNSON MEDICAL CENTER	BLOOD COLLECTION/B KOCEVAR 4/20/2025	49.00	97814
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, INC.	STREAMLIGHT BATTERY	32.46	97663
Total For Dept 301 SHERIFF				3,527.89	
Dept 333 SECONDARY ROAD PATROL					
101-333-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIGAN	DENTAL FOR EMPLOYEES AND RETIREES FOR M	111.97	97794
101-333-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	37.06	97823
101-333-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	37.06	97823
101-333-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	3.50	97823
101-333-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	3.50	97823
101-333-748.00	GAS, OIL & GREASE	WEX BANK	BCSO FUEL 4/16/25 TO 5/15/25	51.78	97832
Total For Dept 333 SECONDARY ROAD PATROL				244.87	
Dept 426 EMERGENCY MANAGEMENT					
101-426-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIGAN	DENTAL FOR EMPLOYEES AND RETIREES FOR M	30.54	97794
101-426-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	37.86	97823
101-426-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	37.86	97823
101-426-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	3.50	97823
101-426-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	3.50	97823
101-426-860.00	TRAVEL	HUBERS, REBECCA	REBECCA MILAGE APRIL AND MAY 2025	568.40	97708
Total For Dept 426 EMERGENCY MANAGEMENT				681.66	

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Fund 101 GENERAL FUND					
Dept 601 HEALTH DEPARTMENT					
101-601-836.00	APPROPRIATIONS	BENZIE LEELANAU HEALTH DEPT	2ND QTR FY 2024/25 APPROPRIATION	63,812.00	97673
		Total For Dept 601 HEALTH DEPARTMENT		63,812.00	
Dept 648 MEDICAL EXAMINER					
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMBURSEMENT APRIL 2025	2,301.36	97730
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADMINIS	SHARED COURT EXPENSES FOR MARCH 2025	2,301.36	97730
101-648-970.00	EQUIPMENT- MEDICAL EXAMINER	TRINITY FLUIDS	SUPPLIES	1,176.40	97829
		Total For Dept 648 MEDICAL EXAMINER		5,779.12	
Dept 662 JUVENILE DIVISION					
101-662-702.00	WAGES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMBURSEMENT APRIL 2025	3,967.91	97730
101-662-702.00	WAGES	MANISTEE COUNTY - ADMINIS	SHARED COURT EXPENSES FOR MARCH 2025	3,967.91	97730
101-662-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL LEAS	603-0236145-000 SHARP COPIER LEASE	79.90	97775
		Total For Dept 662 JUVENILE DIVISION		8,015.72	
Dept 711 REGISTER OF DEEDS					
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR MARCH 2025	169.85	97794
101-711-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	62.65	97823
101-711-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	62.65	97823
101-711-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	10.50	97823
101-711-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	10.50	97823
		Total For Dept 711 REGISTER OF DEEDS		316.15	
		Total For Fund 101 GENERAL FUND		170,150.35	
Fund 210 AMBULANCE FUND					
Dept 265 BUILDING & GROUNDS					
210-265-750.00	MAINTENANCE SUPPLIES	MI PEST	MI PEST ST 3	61.00	97736
210-265-850.01	INTERNET, PHONE, CABLE	CHARTER COMMUNICATIONS	ST 3 CHARTER	328.78	97683
210-265-850.01	INTERNET, PHONE, CABLE	DIRECT TV	DIRECTV	140.98	97795
210-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 WATER AND SEWER	66.76	97687
210-265-923.00	FUEL/PROPANE-EMS, PINE/TVILLE/PA	DTE ENERGY	GAS BILLS FOR COUNTY BUILDINGS	1,207.00	173
210-265-923.00	FUEL/PROPANE-EMS, PINE/TVILLE/PA	DTE ENERGY	ACCT # 9200 059 5461 4 TVILLE MAY 2025	214.27	180
210-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRIC	193.89	97684
210-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT # 1000 1354 3937 PINE LANE ELECTF	84.91	174
210-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT # 1000 1354 3556 PARK AVE ELECTF	134.01	175
210-265-935.00	BUILDING REPAIRS	AMAZON CAPITAL SERVICES, 1ST	2 SHELVES AND TV MOUNTS	104.42	97663
210-265-935.00	BUILDING REPAIRS	MATTHEW DELZIO	DOORS FOR ST 2 PROJECT FROM LOWS.	334.96	97732
		Total For Dept 265 BUILDING & GROUNDS		2,870.98	
Dept 651 EMERGENCY MEDICAL TECHNICIANS					
210-651-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR MARCH 2025	61.08	97794
210-651-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	59.42	97823
210-651-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	59.42	97823
210-651-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	7.00	97823
210-651-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	7.00	97823
		Total For Dept 651 EMERGENCY MEDICAL TECHNICIANS		193.92	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR MARCH 2025	886.19	97794
210-655-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	428.64	97823
210-655-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	428.65	97823
210-655-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	42.00	97823

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Fund 210 AMBULANCE FUND					
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	42.00	97823
210-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	130.00	97660
210-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	93.40	97660
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	FA33 REPLACED SPARK PLUGS AND LOWER BALI	905.11	97747
210-655-800.01	CONTRACTED SERVICES - BILLING	EMS MANAGEMENT & CONSULTAN	APRIL BILLING	4,170.99	97697
210-655-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED APRIL 20	955.18	97788
210-655-820.00	QA ASSESSMENTS	MICHIGAN DEPARTMENT OF HEA	QUALITY ASSURANCE ASSESMENT BY STATE	1,256.68	97737
210-655-860.00	TRAVEL	THOMAS KING	MILEAGE	104.79	97770
210-655-900.00	PRINTING & PUBLISHING	THE PIONEER GROUP	REQUEST FOR BIDS - EMS STATION RFP	51.60	97769
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				9,495.23	
Total For Fund 210 AMBULANCE FUND				12,560.13	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-783.00	EQUIP. SERVICES & SUPPLIES	AMAZON CAPITAL SERVICES, I	BATTERIES FOR SHARK VAC - CLEANING CREW	121.46	97663
213-265-783.00	EQUIP. SERVICES & SUPPLIES	HONOR BUILDING SUPPLY, INC	CONCRETE MIX FOR FLAG POLE	26.37	97707
213-265-783.00	EQUIP. SERVICES & SUPPLIES	HONOR BUILDING SUPPLY, INC	MAINTENANCE SUPPLIES-FLAG POLE	47.45	97707
213-265-783.00	EQUIP. SERVICES & SUPPLIES	LANSING SANITARY SUPPLY, I	JAIL KITCHEN ROLL TOWEL AND INMATE TP	483.68	97727
213-265-783.00	EQUIP. SERVICES & SUPPLIES	NUGENT ACE HARDWARE	MAINTENANCE SUPPLIES	27.98	97744
213-265-783.00	EQUIP. SERVICES & SUPPLIES	NUGENT ACE HARDWARE	MAINTENANCE SUPPLIES	29.99	97819
213-265-783.00	EQUIP. SERVICES & SUPPLIES	NUGENT ACE HARDWARE	MAINTENANCE SUPPLIES	57.98	97819
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	GAS BILLS FOR COUNTY BUILDINGS	2,927.92	173
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT # 1000 0051 4313 JAIL ELECTRIC I	2,656.68	179
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	JAIL - ONE DAY CONTROL SYSTEMS ENGINEEF	1,160.00	97709
Total For Dept 265 BUILDING & GROUNDS				7,539.51	
Dept 351 JAIL - CORRECTIONS					
213-351-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	1,032.49	97794
213-351-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	517.48	97823
213-351-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	517.48	97823
213-351-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE MAY 2025	51.28	97823
213-351-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	STANDARD INSURANCE APRIL 2025	50.84	97823
213-351-727.00	OFFICE SUPPLIES	TROPHY TROLLEY	C/O OF THE YEAR - ADDED 2025 EMPLOYEE	35.00	97831
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	INMATE MEALS WEEK 5/4/2025 TO 5/10/2025	2,713.96	97680
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	INMATE MEALS WEEK 5/11/2025 TO 5/17/2025	2,816.25	97785
213-351-748.00	GAS, OIL & GREASE	EXPRESS LUBE & TIRE SERVI	C23-5 OIL CHANGE	47.53	97798
213-351-748.00	GAS, OIL & GREASE	WEX BANK	BCSO FUEL 4/16/25 TO 5/15/25	79.06	97832
213-351-751.00	UNIFORMS	EMBROID ME OF TRAVERSE CI	UNIFORM SHIRTS CO KGRAY X2 EMBRODIERY	56.00	97696
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	UNIFORMS SHIRTS X2 C/O TGONZALEZ	89.98	97781
213-351-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED APRIL 20	824.92	97788
213-351-834.00	PRISONER MEDICAL	CORRECTIONAL RECOVERY, LLC	INMATE CLAIMS BALANCE-CR FEE CORDEN/MOC	3,514.18	97688
213-351-834.00	PRISONER MEDICAL	CORRECTIONAL RECOVERY, LLC	CLAIMS BALANCE AND CR FEE	3,997.10	97791
213-351-940.20	EQUIPMENT LEASE - COPIER-4003142	TEAM FINANCIAL GROUP, INC.	CONTRACT PAYMENT - LEASED EQUIPMENT	138.65	97767
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP, INC.	BCSO COPIER LEASE X3	307.00	97824
213-351-961.00	TRAINING & SCHOOLS	TRISHA DRAEGER	REIMBURSEMENT TO TDRAEGER-TRAINING MEAI	364.58	97830
Total For Dept 351 JAIL - CORRECTIONS				17,153.78	
Total For Fund 213 JAIL OPERATIONS FUND				24,693.29	
Fund 218 MARINE PATROL FUND					
Dept 000					
218-000-748.00	GAS, OIL & GREASE	WEX BANK	BCSO FUEL 4/16/25 TO 5/15/25	87.95	97832

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Fund 218 MARINE PATROL FUND					
Dept 000					
218-000-930.00	EQUIPMENT REPAIR	CRYSTAL LAKE MARINA	PRESEASON CHECKS BOATS X3 AND TRIUMPH S	803.69	97689
Total For Dept 000				891.64	
Total For Fund 218 MARINE PATROL FUND				891.64	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED APRIL 20	43.42	97788
Total For Dept 000				43.42	
Total For Fund 228 SOLID WASTE/RECYCLING FUND				43.42	
Fund 236 SCHOOL RESOURCE OFFICER					
Dept 000					
236-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	169.85	97794
236-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	70.94	97823
236-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	70.94	97823
236-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	7.00	97823
236-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	7.00	97823
236-000-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED APRIL 20	86.83	97788
Total For Dept 000				412.56	
Total For Fund 236 SCHOOL RESOURCE OFFICER				412.56	
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 000					
243-000-967.00	PROJECT EXPENSES	FISHBECK	EGLE BROWNFIELD REDEVELOPMENT GRANT - S	4,649.50	97700
Total For Dept 000				4,649.50	
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY F				4,649.50	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 000					
249-000-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED APRIL 20	86.83	97788
Total For Dept 000				86.83	
Total For Fund 249 BUILDING DEPARTMENT FUND				86.83	
Fund 251 ANIMAL CONTROL FUND					
Dept 265 BUILDING & GROUNDS					
251-265-924.00	ELECTRIC & HEATING	DTE ENERGY	GAS BILLS FOR COUNTY BUILDINGS	645.32	173
251-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT # 1000 0608 1572 ACO ELECTRIC I	246.09	178
Total For Dept 265 BUILDING & GROUNDS				891.41	
Dept 430 ANIMAL CONTROL					
251-430-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	61.08	97794
251-430-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	66.74	97823
251-430-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	66.74	97823
251-430-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	7.00	97823
251-430-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	7.00	97823
251-430-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED APRIL 20	130.25	97788
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL	PATIENT ID 40134 RABIES VACCINE	8.68	97746
Total For Dept 430 ANIMAL CONTROL				347.49	

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Fund 251 ANIMAL CONTROL FUND					
Total For Fund 251 ANIMAL CONTROL FUND				1,238.90	
Fund 256 REG OF DEEDS AUTOMATION FUND					
Dept 000					
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES INC	HANDS FREE MICROFILM 10/23/2024 - 02/1	419.87	97699
Total For Dept 000				419.87	
Total For Fund 256 REG OF DEEDS AUTOMATION FUND				419.87	
Fund 259 DISPATCHER TRAINING FUND					
Dept 000					
259-000-961.00	TRAINING & SCHOOLS	DONNA KAYE STEVENS	MMRMA PUBLIC SAFETY LEADERSHIP FOR CIVI	515.20	97796
Total For Dept 000				515.20	
Total For Fund 259 DISPATCHER TRAINING FUND				515.20	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 266 LEGAL & CONTRACTED SERVICES					
261-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED APRIL 20	455.88	97788
Total For Dept 266 LEGAL & CONTRACTED SERVICES				455.88	
Dept 325 DISPATCH/COMMUNICATION					
261-325-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	285.02	97794
261-325-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	302.63	97823
261-325-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	263.13	97823
261-325-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	31.50	97823
261-325-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	28.00	97823
261-325-954.10	RENT	DTE ENERGY	GAS BILLS FOR COUNTY BUILDINGS	342.28	173
261-325-954.10	RENT	CONSUMERS ENERGY	ACCT # 1000 0051 4313 JAIL ELECTRIC	310.57	179
Total For Dept 325 DISPATCH/COMMUNICATION				1,563.13	
Total For Fund 261 911 EMERGENCY SERVICE FUND				2,019.01	
Fund 263 CPL CLERK TECHNOLOGY FUND					
Dept 000					
263-000-727.00	OFFICE SUPPLIES	IDENTISYS INC.	CARD PRINTER COLOR INK	330.34	97710
Total For Dept 000				330.34	
Total For Fund 263 CPL CLERK TECHNOLOGY FUND				330.34	
Fund 265 TNT OFFICER MILLAGE FUND					
Dept 000					
265-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	30.54	97794
265-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	37.06	97823
265-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	37.06	97823
265-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	3.50	97823
265-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	3.50	97823
265-000-748.00	GAS, OIL & GREASE	WEX BANK	BCSO FUEL 4/16/25 TO 5/15/25	92.79	97832
265-000-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESSIONAL SERVICES RENDERED APRIL 20	43.42	97788
Total For Dept 000				247.87	
Total For Fund 265 TNT OFFICER MILLAGE FUND				247.87	
Fund 269 LAW LIBRARY FUND					
Dept 000					

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Fund 269 LAW LIBRARY FUND					
Dept 000					
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	REINBURSEMENT TO MANISTEE FOR CIRCUIT C	235.00	97729
		Total For Dept 000		235.00	
		Total For Fund 269 LAW LIBRARY FUND		235.00	
Fund 284 OPIOID SETTLEMENT FUND					
Dept 000					
284-000-967.00	PROJECT EXPENSES	CHILD SAFETY OF AMERICA	ITEM# 259 ILLUSIONS BOOK (QTY: 250)	497.50	97685
		Total For Dept 000		497.50	
		Total For Fund 284 OPIOID SETTLEMENT FUND		497.50	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-702.00	WAGES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMBURSEMENT APRII	5,785.86	97730
292-000-702.00	WAGES	MANISTEE COUNTY - ADMINIS	SHARED COURT EXPENSES FOR MARCH 2025	5,485.86	97730
292-000-725.00	FRINGE BENEFITS - JUVENILE OFFIC	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMBURSEMENT APRII	868.00	97730
292-000-725.00	FRINGE BENEFITS - JUVENILE OFFIC	MANISTEE COUNTY - ADMINIS	SHARED COURT EXPENSES FOR MARCH 2025	718.00	97730
292-000-725.06	FRINGE BENEFITS - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMBURSEMENT APRII	2,797.49	97730
292-000-725.06	FRINGE BENEFITS - CASEWORKER	MANISTEE COUNTY - ADMINIS	SHARED COURT EXPENSES FOR MARCH 2025	2,797.49	97730
292-000-817.00	SUBSTANCE ABUSE COUNSELING	FORENSIC FLUIDS LABORATOR	SUPPLIES FOR MEDICAL EXAMINER	344.00	97701
292-000-840.95	IN HOME CARE MISC.	CARLY BAILEY	PROGRAM SUPPLIES IHC APRIL 2025	133.73	97786
		Total For Dept 000		18,930.43	
		Total For Fund 292 CHILD CARE FUND		18,930.43	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL FOR EMPLOYEES AND RETIREES FOR M	30.54	97794
293-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	35.56	97823
293-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	35.56	97823
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	BAILEY, LAWRENCE	VETERANS AFFAIRS COMMITTEE MEETING	50.00	97669
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	BURCH, TYSON	VETERANS AFFAIRS TRAVEL VOUCHER	50.00	97679
293-000-721.00	PER DIEM	CINDY FANT	VETERANS AFFAIRS TRAVEL VOUCHER	50.00	97686
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS	FENDER, GARY	VETERANS AFFAIRS COMMITTEE MEETING	50.00	97698
293-000-721.00	PER DIEM - VA	ROELOFS, ROBERT	VA TRAVEL VOUCHER	29.40	97753
293-000-721.00	PER DIEM-VA PER DIEM	SCHAFFER, DONALD E.	VETERANS AFFAIRS COMMITTEE TRAVEL VOUCH	50.00	97757
293-000-721.00	PER DIEM	VINCENT PALAZZOLO	VETERANS AFFAIRS COMMITTEE TRAVEL VOUCH	50.00	97773
293-000-721.00	PER DIEM	VINCENT PALAZZOLO	VETERANS AFFAIRS COMMITTEE TRAVEL VOUCH	40.00	97773
293-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE MAY 2025	3.50	97823
293-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	STANDARD INSURANCE APRIL 2025	3.50	97823
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTE	BAILEY, LAWRENCE	VETERANS AFFAIRS COMMITTEE MEETING	2.58	97669
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTE	BURCH, TYSON	VETERANS AFFAIRS TRAVEL VOUCHER	23.66	97679
293-000-860.00	TRAVEL	CINDY FANT	VETERANS AFFAIRS TRAVEL VOUCHER	9.80	97686
293-000-860.00	TRAVEL-VETERAN'S AFFAIRS	FENDER, GARY	VETERANS AFFAIRS COMMITTEE MEETING	8.40	97698
293-000-860.00	TRAVEL - VA	ROELOFS, ROBERT	VA TRAVEL VOUCHER	50.00	97753
293-000-860.00	TRAVEL-VA MILEAGE	SCHAFFER, DONALD E.	VETERANS AFFAIRS COMMITTEE TRAVEL VOUCH	3.08	97757
293-000-860.00	TRAVEL	VINCENT PALAZZOLO	VETERANS AFFAIRS COMMITTEE TRAVEL VOUCH	17.92	97773
293-000-860.00	TRAVEL	VINCENT PALAZZOLO	VETERANS AFFAIRS COMMITTEE TRAVEL VOUCH	17.15	97773
		Total For Dept 000		610.65	
		Total For Fund 293 VETERAN'S RELIEF FUND		610.65	

JOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 101 BOARD OF COMMISSIONERS					
401-101-967.00	PROJECT EXPENSES (GENERAL FUND)	KONE INC.	MATERIALS AND LABOR FOR INTERIOR OF CAE	12,500.00	97726
		Total For Dept 101 BOARD OF COMMISSIONERS		12,500.00	
		Total For Fund 401 CAPITAL IMPROVEMENT FUND		12,500.00	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 301 SHERIFF					
425-301-749.00	PATROL CAR EXPENSES	CRYSTAL LAKE MARINA	PRESEASON CHECKS BOATS X3 AND TRIUMPH 5	800.00	97689
425-301-749.00	PATROL CAR EXPENSES	GRAND TRAVERSE MOBILE COMM	REMOVAL OF POLICE EQUIPMENT FROM 19-4	840.00	97704
		Total For Dept 301 SHERIFF		1,640.00	
Dept 426 EMERGENCY MANAGEMENT					
425-426-967.04	CERT TRAINING CAMP GRAYLING	JENICE SKUSA	PAID INSTRUCTOR HOURS FOR CERT TRAINING	200.00	97715
		Total For Dept 426 EMERGENCY MANAGEMENT		200.00	
		Total For Fund 425 EQUIPMENT REPLACEMENT FUND		1,840.00	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-689.00	CASH OVER/SHORT	BELL TITLE AGENCY LAKERSH	OVERPAID ON DLQ TAXES 07-035-004-50	7.86	97782
516-000-689.00	CASH OVER/SHORT	COOMBS, MARY	OVERPAID ON DLQ TAXES 06-001-090-04	9.79	97790
		Total For Dept 000		17.65	
		Total For Fund 516 DELINQUENT TAX REVOLVING FUND		17.65	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	PARCEL ADMIN FEES 2023 TAX FORFEIT CYCI	809.58	97828
		Total For Dept 253 COUNTY TREASURER		809.58	
		Total For Fund 532 TAX FORECLOSURE FUND		809.58	
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT OF ST	NOTARY FEE TRANSMITTAL	2.00	97738
701-215-228.37	DUE STATE - CRIME VICTIM RIGHTS	STATE OF MICHIGAN	19TH CIRCUIT COURT FEE TRANSMITTAL	315.88	97764
701-215-228.42	DUE STATE - STATE COURT - MOTION	STATE OF MICHIGAN	19TH CIRCUIT COURT FEE TRANSMITTAL	120.00	97764
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	19TH CIRCUIT COURT FEE TRANSMITTAL	250.00	97764
701-215-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	19TH CIRCUIT COURT FEE TRANSMITTAL	1,190.00	97764
701-215-228.59	DUE STATE - JUSTICE SYSTEM FUND	STATE OF MICHIGAN	19TH CIRCUIT COURT FEE TRANSMITTAL	282.00	97764
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND APPLIED G JENNEX III	1,000.00	97671
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA CAMPBELL	RESTITUTION CASE # 2011 2233 FH L BRIGH	14.90	97661
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE OIL COMPAN	RESTITUTION CASE # 2013 2309 FC R FINKE	36.47	97677
701-215-271.00	RESTITUTIONS PAYABLE	BRENDA MURPHY	RESTITUTION CASE # 2011 2233FH L BRIGH	5.10	97678
701-215-271.00	RESTITUTIONS PAYABLE	FRIENDS OF POINT BETSIE L	RESTITUTION CASE # 2024 3023 FH C OTTIN	400.00	97702
701-215-271.00	RESTITUTIONS PAYABLE	SHOP AND SAVE	RESTITUTION CASE # 2013 2309 FC R FINKE	8.09	97760
701-215-271.00	RESTITUTIONS PAYABLE	STATE FARM MUTAL AUTO INS	RESTITUTION 2005-1965- FH J GIRVEN	2,900.00	97763
701-215-271.00	RESTITUTIONS PAYABLE	CONSUMERS ENERGY	RESTITUTION 23-2927-FH P. ROETERS CLAI	50.00	97789
701-215-271.00	RESTITUTIONS PAYABLE	MOTOR INSURANCE CORP	RESTITUTION 2016-2449-FH H. KRACHMAL	50.00	97813
701-215-271.10	FAMILY DIVISION RESTITUTIONS	DAUGHERTY, JOHN	RESTITUTION 2006-1378-DL C. MILLER	10.00	97691
701-215-271.10	FAMILY DIVISION RESTITUTIONS	ELAINE NEWBOLD	RESTITUTION 2006-1377-DL T MILLER	10.00	97694
701-215-271.10	FAMILY DIVISION RESTITUTIONS	HABITAT FOR HUMANITY INC	RESTITUTION 2011-1724-DL K MYERS	20.00	97801
701-215-271.10	FAMILY DIVISION RESTITUTIONS	MATT ROTHERMAL	RESTITUTION 23-3241-DL T JONES	20.00	97808

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 05/09/2025 - 05/22/2025

Page: 11/12

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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
		Total For Dept 215 COUNTY CLERK		6,684.44	
Dept 253 COUNTY TREASURER					
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	WILLIAM HUBERT	PRE ADJ 2024 X 2 PARCELS	2,467.85	97776
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	AMY JONES	EMS REFUND 11.24.2024	85.05	97664
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	GRAY, EDITH	EMS REFUND 24-E330919	270.00	97705
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	JOHN MILKS	EMS REFUND 24-E666279	34.22	97716
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	KELLY MILLIKAN	EMS REFUND 24-E427279	418.35	97725
		Total For Dept 253 COUNTY TREASURER		3,275.47	
Dept 286 DISTRICT COURT					
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND PAYMENT FOR L ELLIOTT CASE # 291-8	500.00	97657
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND PAYMENT FOR S COOK	500.00	97779
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND PAYMENT FOR J REID CASE # 25-074-8	100.00	97779
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND PAYMENT FOR J HOHFELDR	500.00	97779
701-286-271.00	RESTITUTIONS PAYABLE	THOMAS STOLTMAN	RESTITUTION PAYABLE S PELL CASE # 18-3	75.00	97771
701-286-271.00	RESTITUTIONS PAYABLE	FRED MCNINCH	RESTITUTION PAYMENT W DREW CASE # 24-11	371.00	97799
701-286-271.00	RESTITUTIONS PAYABLE	RANDI COOPER	RESTITUTION PAYMENT FROM W DREW CASE #	207.43	97820
701-286-271.00	RESTITUTIONS PAYABLE	TINA COOPER	RESTITUTION PAYMENT FROM W DREW CASE #	312.10	97827
		Total For Dept 286 DISTRICT COURT		2,565.53	
		Total For Fund 701 GENERAL AGENCY FUND		12,525.44	
Fund 704 PAYROLL CLEARING FUND					
Dept 000					
704-000-231.70	ADDITIONAL LIFE & DISABILITY INS STANDARD INSURANCE COMPAN\	STANDARD INSURANCE MAY 2025		1,719.56	97823
704-000-231.70	ADDITIONAL LIFE & DISABILITY INS STANDARD INSURANCE COMPAN\	STANDARD INSURANCE APRIL 2025		1,874.53	97823
		Total For Dept 000		3,594.09	
		Total For Fund 704 PAYROLL CLEARING FUND		3,594.09	

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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	170,150.35	
			Fund 210 AMBULANCE FUND	12,560.13	
			Fund 213 JAIL OPERATIONS	24,693.29	
			Fund 218 MARINE PATROL I	891.64	
			Fund 228 SOLID WASTE/REC	43.42	
			Fund 236 SCHOOL RESOURCE	412.56	
			Fund 243 BROWNFIELD REDU	4,649.50	
			Fund 249 BUILDING DEPAR	86.83	
			Fund 251 ANIMAL CONTROL	1,238.90	
			Fund 256 REG OF DEEDS AD	419.87	
			Fund 259 DISPATCHER TRA	515.20	
			Fund 261 911 EMERGENCY S	2,019.01	
			Fund 263 CPL CLERK TECH	330.34	
			Fund 265 TNT OFFICER MII	247.87	
			Fund 269 LAW LIBRARY FUN	235.00	
			Fund 284 OPIOID SETTLEM	497.50	
			Fund 292 CHILD CARE FUNI	18,930.43	
			Fund 293 VETERAN'S RELIE	610.65	
			Fund 401 CAPITAL IMPROVI	12,500.00	
			Fund 425 EQUIPMENT REPL	1,840.00	
			Fund 516 DELINQUENT TAX	17.65	
			Fund 532 TAX FORECLOSURE	809.58	
			Fund 701 GENERAL AGENCY	12,525.44	
			Fund 704 PAYROLL CLEARIN	3,594.09	
Total For All Funds:				269,819.25	

Presentations

2024 IMPACT REPORT

EXECUTIVE SUMMARY



Networks
Northwest
Talent / Business / Community

Networks Northwest serves as headquarters to more than 40 different programs that help the Talent, Businesses, and Communities of our region. By pooling administrative costs across so many programs, we enable more resources to flow to direct services. This focus on customer service ensures effective use of funding and amplifies our impact.

TALENT

Our workforce development programs are delivered through our non-profit arm, Northwest Michigan Works! We support job seekers from all walks of life and all skill levels, with general job search assistance as well as intensive case management.

» **12,000+**

Served through general and specialized workforce development programs

» **1800+**

Trained in demand occupations and foundational skills

» **500+**

Military Veterans provided with priority of service

Adult Ed Success Story

This program, all my hard work and receiving my diploma, finally answered who I am. I'm not just a mom of 4 with no education. I'm Tiffany, a mom of 4 with an education and a dream of success that is now within arm's reach!

Tiffany Splawn, 2024 Graduate



OS
Reentry
Services



JOBS for MICHIGAN'S
GRADUATES
powered by youth solutions



TTCI

Traverse Transportation
Coordinating Initiative

MiCareer **Quest**
Northwest

APEX
ACCELERATORS



BUSINESS

Businesses benefit from our hiring and training support, as well as ways to expand their customer base. We focus on helping our small, local companies to fill capacity as they manage the ever-changing environment and grow their business.

» **600+**

Businesses provided with **3,000+** units of service

» **55+**

Employers supported with **200** apprentices

» **\$6.5million+**

Employer investment leveraged

» **\$200million+**

Economic impact from our combined business services programs

APEX Accelerator Success Story

"Leanne and the APEX Accelerator program have been amazing. They are knowledgeable and always willing to answer questions when I need them. I've been extremely impressed and have already won a large award after a few weeks."

Diane Arnold, Neuco

M-66 Corridor Project Success Story

"Networks Northwest's support in developing our Vision 66 strategic plan was so helpful. They helped secure a grant for the project, coordinated with MSU Planning & Development department, and organized all the community engagements. ... We couldn't be this successful without their guidance."

Craig Ardis, Mayor, Lake City

COMMUNITY

We support local governments and economic development organizations with planning, grants, and regional alignment. Our goal is to be a resource, enabling and enhancing the region's ability to preserve high quality of life.

50+ «

Projects with local governments and regional entities

Publications: «

Outdoor Recreation Economic Impact Report, Regional Child Care Plan, North Region Active Transportation Plan

\$500,000+ «

In grants for economic development

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 20, 2025

Subject: **Acceptance of Fiscal Year 2023/2024 Audit**

On Tuesday, you will hear from the County's auditing firm of an overview of the 23/24 fiscal year audit. After that presentation, I recommend that the Board formally accept the audit.

A link to the audit can be found on our website at
https://www.benzieco.gov/government/county_treasurer.php.

Recommendation:

That the Audited Financial Statements for Benzie County's Fiscal Year 2023/2024, be accepted.

Benzie County, Michigan

Audit Presentation for the Year Ended September 30, 2024



Independent Auditor's Report



**Governmental Fund Financial
Statements**



Required Supplementary Information



**Independent Auditor's Report on
Internal Control**



**Upcoming Accounting
Pronouncements**

Agenda Slide



Independent Auditor's Report

Pages 1-4

Opinions

- Unmodified ✓
- Qualified
- Adverse

- or -

- Disclaimer

Management's Responsibilities

- The financial statements are yours, not ours
- Management is responsible for the preparation and fair presentation
- Management is also responsible for internal control

Auditor's Responsibilities

- Obtain *reasonable* assurance
- Financial statements are free from *material* misstatement, whether due to fraud or error
- Issue an auditor's report

Other Reporting

- Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*
- Would Include any findings that are considered material weaknesses, significant deficiencies, or noncompliance



Governmental Funds Financial Statements

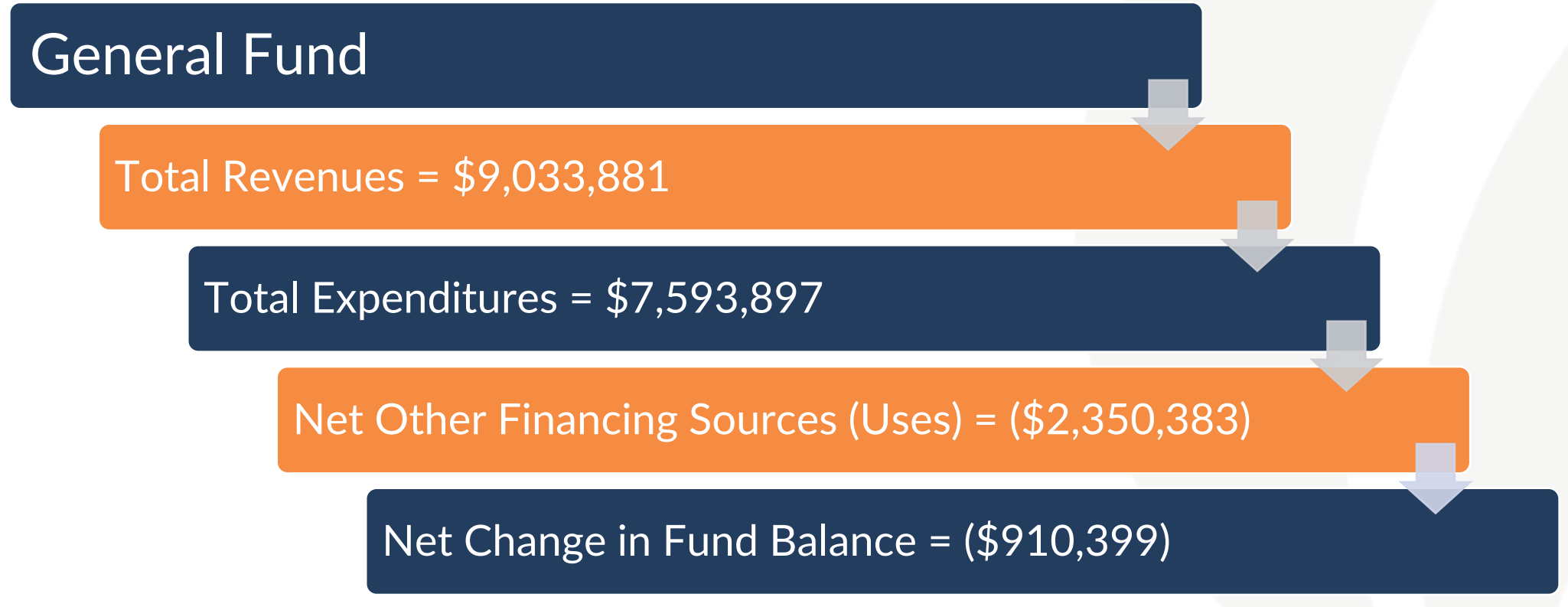
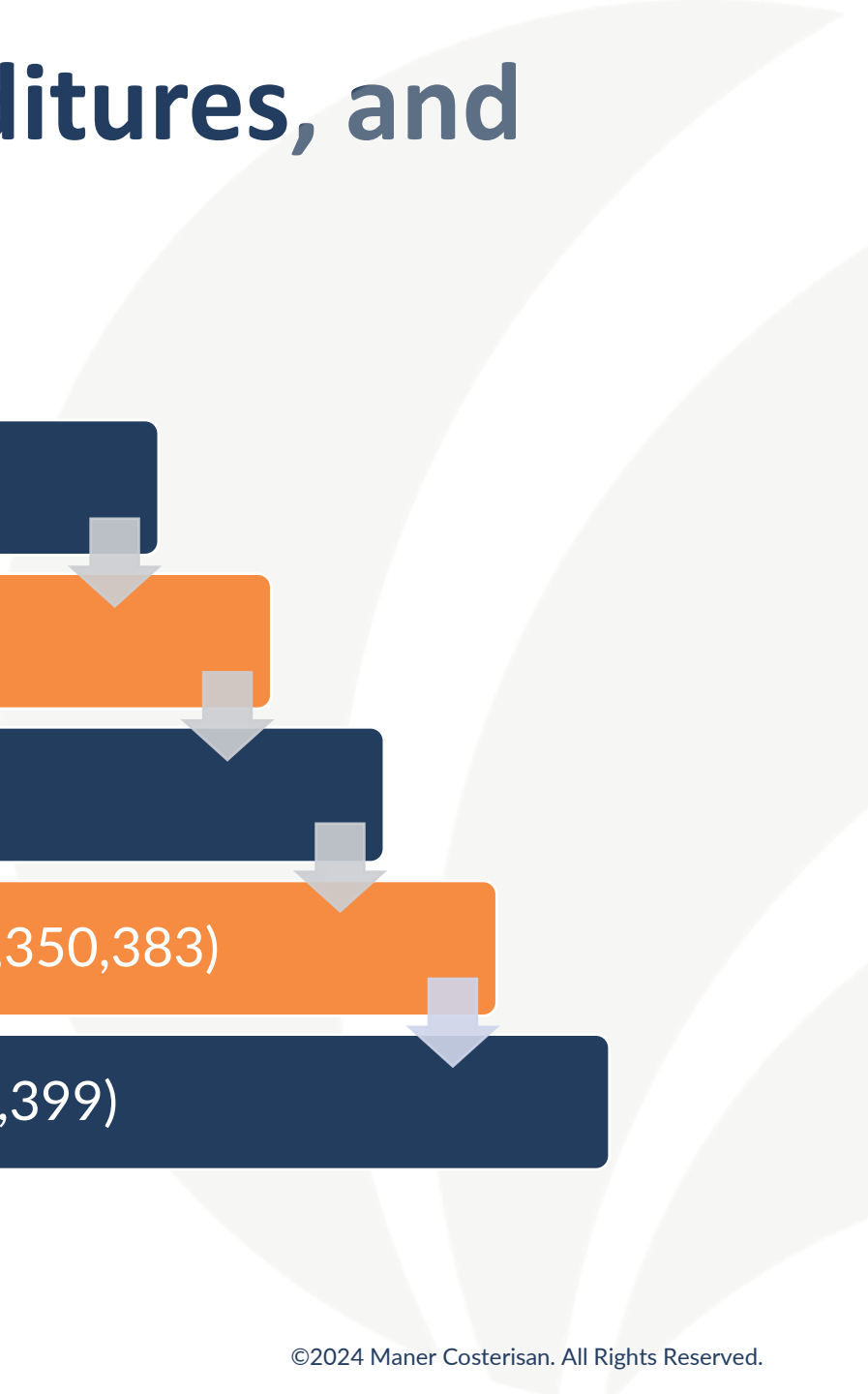
Pages 18-23

Governmental Funds Balance Sheet

Snapshot	General Fund	Fund Balance Classifications	Unrestricted Fund Balance	Unrestricted Fund Balance/Expenditures
				
As of September 30, 2024 • Assets • Liabilities • Deferred Inflows • Fund Balance	Total Fund Balance • \$3,755,288	Five Possible Classifications • Nonspendable • Restricted • Committed • Assigned • Unassigned	Assigned + Unassigned • No assigned fund balance this year • Unassigned fund balance = \$3,325,288	4 Months of Operations • $\\$3,325,288 / (\\$7,593,897 + \\$2,473,992)$ • 33% • GFOA recommends maintaining a minimum fund balance in the General Fund equal to 2 months of normal operations • 2/12 ~ 17%

Statement of Revenues, Expenditures, and Changes in Fund Balances

General Fund



```
graph TD; A[General Fund] --> B[Total Revenues = $9,033,881]; B --> C[Total Expenditures = $7,593,897]; C --> D[Net Other Financing Sources (Uses) = ($2,350,383)]; D --> E[Net Change in Fund Balance = ($910,399)];
```

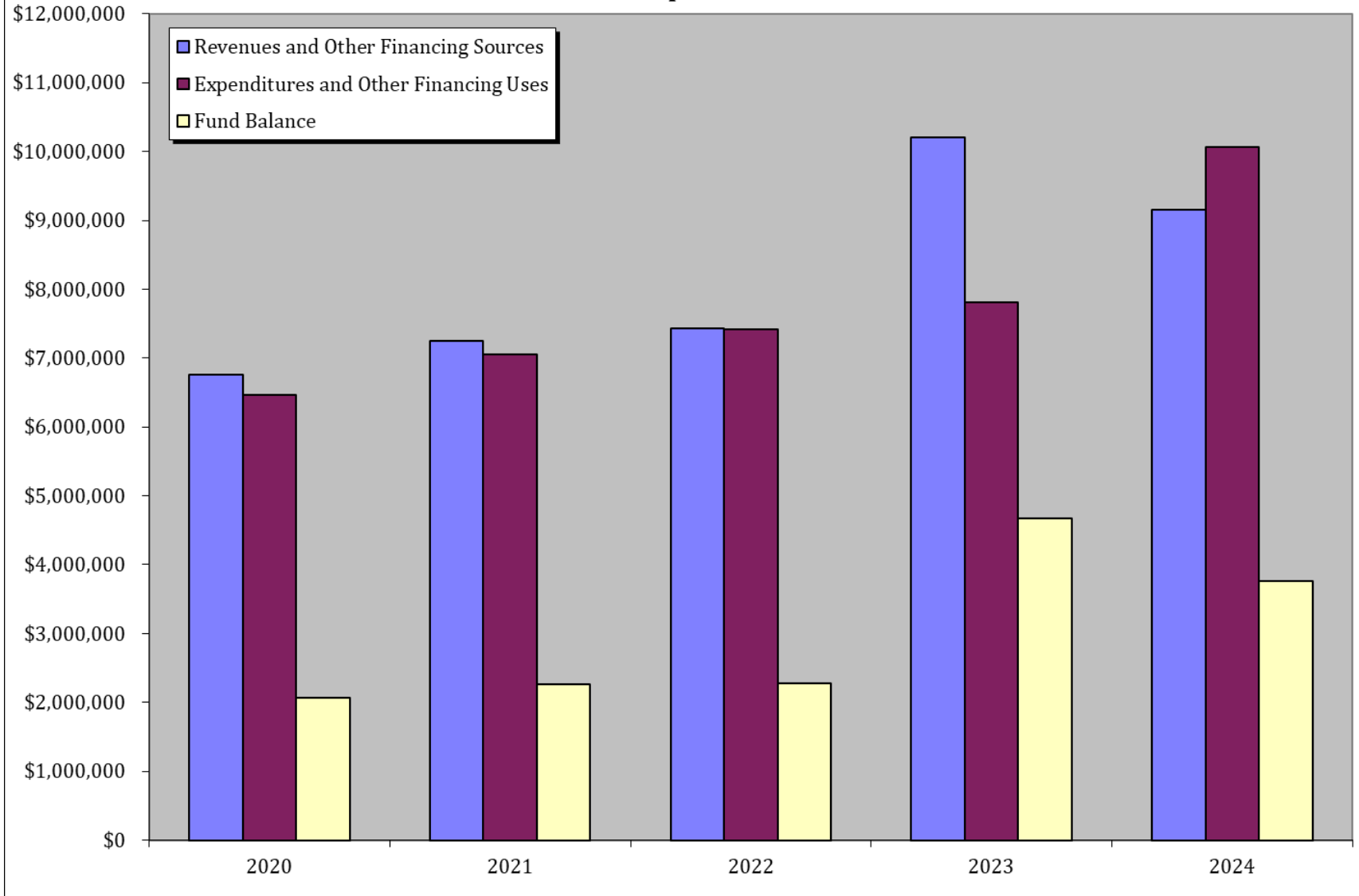
Total Revenues = \$9,033,881

Total Expenditures = \$7,593,897

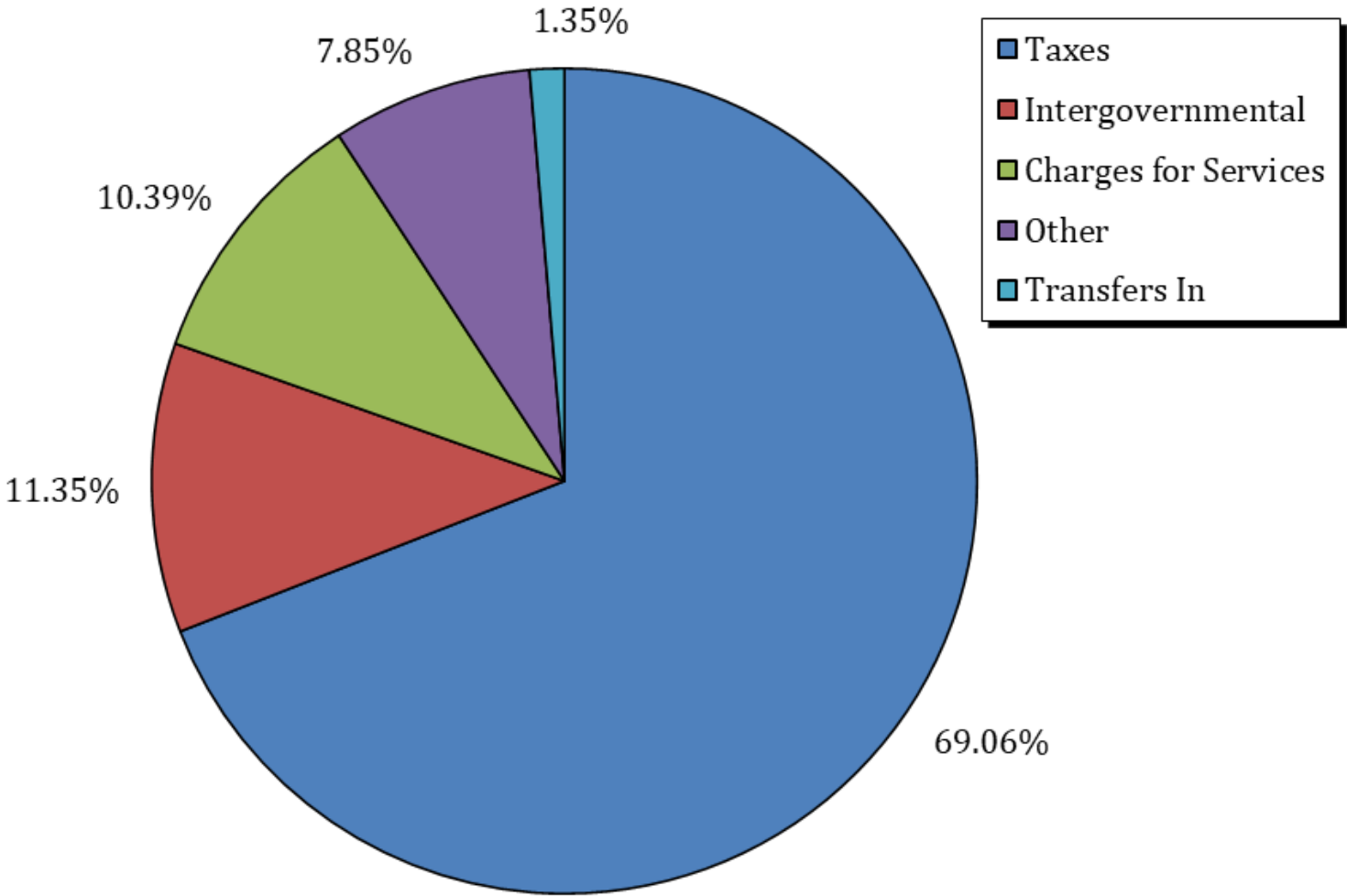
Net Other Financing Sources (Uses) = (\$2,350,383)

Net Change in Fund Balance = (\$910,399)

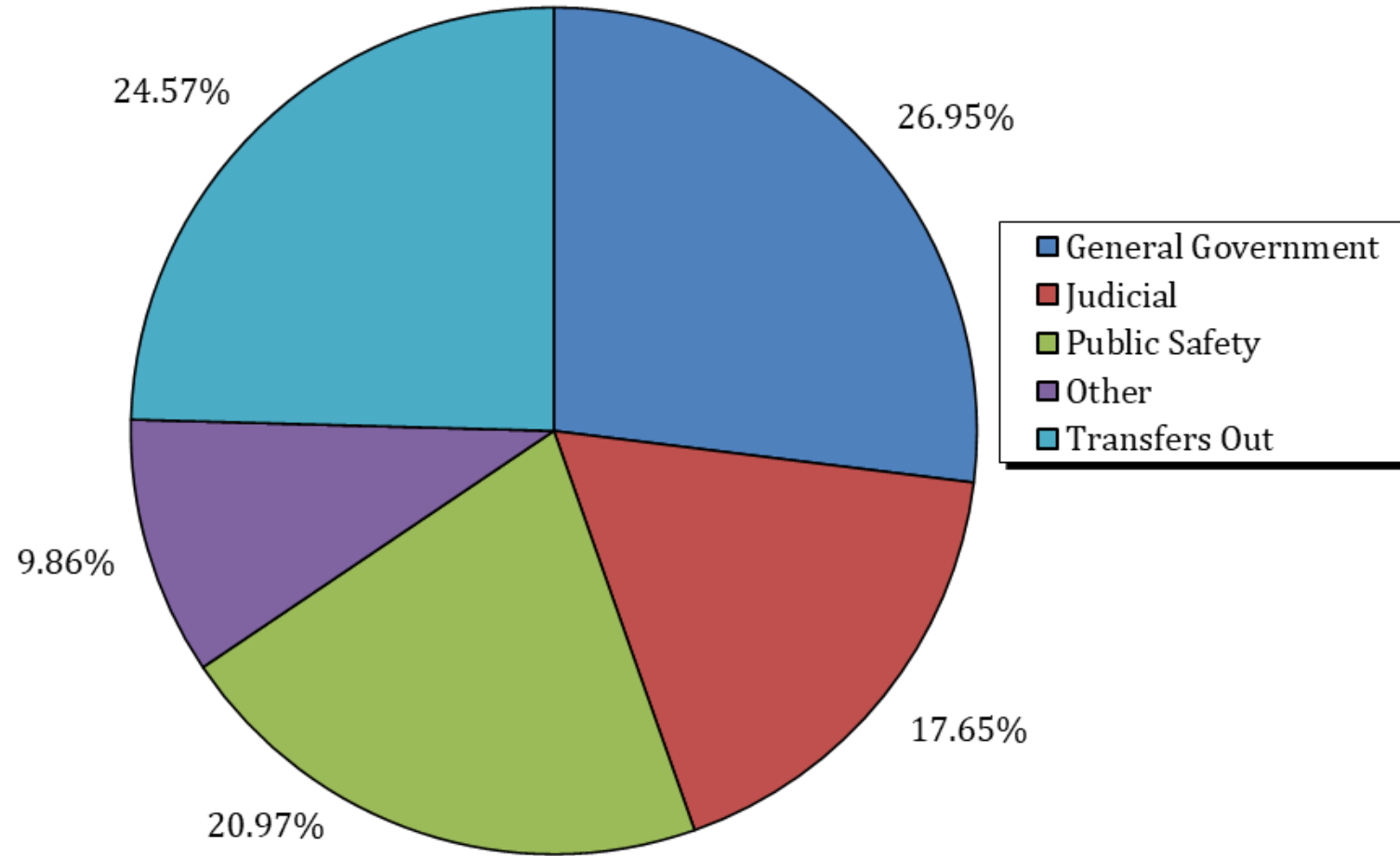
Benzie County General Fund Revenues, Expenditures, and Fund Balance



Benzie County
General Fund Revenues and Other Financing Sources
2024



Benzie County
General Fund Expenditures and Other Financing Uses
2024





Required Supplementary Information

Pages 66-74

Changes in Net Pension Liability

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability										
Service cost	\$ 402,346	\$ 382,748	\$ 413,384	\$ 452,617	\$ 449,256	\$ 457,679	\$ 424,054	\$ 367,231	\$ 372,988	\$ 363,227
Interest	1,835,645	1,729,121	1,695,567	1,544,257	1,497,227	1,435,346	1,384,197	1,340,551	1,215,689	1,151,131
Changes of benefit terms	-	-	-	-	(2,687)	-	-	(110,144)	-	-
Difference between expected and actual experience	153,094	764,655	(143,997)	506,093	141,592	(55,658)	(206,334)	(153,120)	469,454	-
Changes of assumptions	209,458	-	933,407	761,920	672,874	-	-	-	826,589	-
Benefit payments, including employee refunds	(1,454,155)	(1,379,874)	(1,306,502)	(1,202,165)	(1,110,094)	(1,009,175)	(949,620)	(905,095)	(816,063)	(657,350)
Other	-	-	-	-	-	(1)	-	-	2	-
Net Change in Total Pension Liability	1,146,388	1,496,650	1,591,859	2,062,722	1,648,168	828,191	652,297	539,423	2,068,659	857,008
Total Pension Liability, beginning	25,845,161	24,348,511	22,756,652	20,693,930	19,045,762	18,217,571	17,565,274	17,025,851	14,957,192	14,100,184
Total Pension Liability, ending	\$ 26,991,549	\$ 25,845,161	\$ 24,348,511	\$ 22,756,652	20,693,930	\$ 19,045,762	\$ 18,217,571	\$ 17,565,274	\$ 17,025,851	\$ 14,957,192
Plan Fiduciary Net Position										
Contributions - employer	\$ 901,552	\$ 897,129	\$ 1,065,571	\$ 772,830	\$ 719,385	\$ 774,966	\$ 603,227	\$ 547,413	\$ 643,589	\$ 670,851
Contributions - employee	203,280	534,064	281,338	409,544	260,514	247,199	234,271	133,061	86,789	75,158
Net investment income (loss)	1,766,911	(1,948,399)	2,106,798	1,971,438	1,644,459	(502,865)	1,489,809	1,169,835	(160,875)	621,978
Benefit payments, including employee refunds	(1,454,155)	(1,379,874)	(1,306,502)	(1,202,165)	(1,110,094)	(1,009,175)	(949,620)	(905,095)	(816,063)	(657,350)
Administrative expense	(36,794)	(32,636)	(24,918)	(27,606)	(28,361)	(24,590)	(23,573)	(23,099)	(23,326)	(28,289)
Net Change in Plan Fiduciary Net Position	1,380,794	(1,929,716)	2,122,287	1,924,041	1,485,903	(514,465)	1,354,114	922,115	(269,886)	682,348
Plan Fiduciary Net Position, beginning	15,693,348	17,623,064	15,500,777	13,576,736	12,090,833	12,605,298	11,251,184	10,329,069	10,598,955	9,904,015
Plan Fiduciary Net Position, ending	\$ 17,074,142	\$ 15,693,348	\$ 17,623,064	\$ 15,500,777	\$ 13,576,736	\$ 12,090,833	\$ 12,605,298	\$ 11,251,184	\$ 10,329,069	\$ 10,586,363
County's Net Pension Liability	\$ 9,917,407	\$ 10,151,813	\$ 6,725,447	\$ 7,255,875	\$ 7,117,194	\$ 6,954,929	\$ 5,612,273	\$ 6,314,090	\$ 6,696,782	\$ 4,370,829
Plan Fiduciary Net Position as a percentage of the Total Pension Liability	63%	61%	72%	68%	66%	63%	69%	64%	61%	71%



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters

Pages 112-114

Finding 2024-001

2024-001
Material Journal
Entries





Upcoming Accounting Pronouncements

Pages 64-65

Note 15

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

*GASB 101 –
Compensated
Absences*

*GASB 102 –
Certain Risk
Disclosures*

*GASB 103 –
Financial
Reporting Model
Improvements*

*GASB 104 –
Disclosure of
Certain Capital
Assets*

Questions?

**Thank You for the Opportunity to
Provide Services for Benzie County!**



Aaron M. Stevens, CPA
(517) 886-9594
astevens@manercpa.com

Old Business

Memorandum



To: Board of Commission

Copy: Kelly Long, Treasurer

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 20, 2025

Subject: **Operational Policy – Fund Balance Policy**

Attached you will find an operational policy regarding Fund Balance. This policy is being amended as a result of the Board of Commissioners Study Session discussion related to the County's budget and restriction of fund balance use. This policy is being amended to allow for expanded uses of fund balance dollars.

Recommended Motion:

That the Board of Commissioners approves the amended Fund Balance Policy dated May 27, 2025 which supersedes previously adopted policies.



Updated: 5/20/2025

Benzie County Fund Balance Policy

Purpose

The purpose of the Benzie County Restricted Fund Balance Policy is to provide guidance and parameters to the Board of Commissioners and to staff concerning the acceptable maximum and minimum fund balance in the General Fund and to provide a mechanism to increase or decrease the fund balance should it be below or above the acceptable parameters.

Section I-Restricted Fund Balance

- A. Benzie County will strive to maintain a ~~restricted~~ fund balance (reserves) at 25% of the prior year's general fund budget. When making a decision to expend monies from this 25% reserve, the County Board of Commissioners shall appropriate only by a ~~resolution~~ affirmative action ~~adopted by~~ of a two-thirds vote of the members elected and serving. The Board shall also make a specific finding of fact that the appropriation is for one or more of the following purposes:
- To cover a general fund deficit when the County's annual audit reveals such a deficit.
 - To prevent a reduction of public services or the number of employees at any time during the fiscal year when budgeted revenue is not being collected in an amount sufficient to cover budget expenses.
 - To cover expenses arising because of a natural disaster, as offset by Federal or State funds which shall be returned to the restricted fund balance when received.
- B. Restricted fund balance shall not be appropriated for acquisition, construction, or alteration of a facility.

Section II-Unrestricted Fund Balance

- A. At the end of a fiscal year and after the audit is complete, any fund balance available above the 25% ~~restricted~~ fund balance shall be designated "unrestricted fund balance". By ~~resolution~~ affirmative action ~~by~~ of two-thirds of the members elected and serving, the Board may appropriate unrestricted fund balance:
- To pay down unfunded liabilities, e.g, retirement.
 - To pay for deferred maintenance or deferred capital improvement projects.
 - To fund equipment replacement.
 - To establish or augment the general fund contingency account.
 - e. To establish earmarked reserves.

e.f. To cover the deficit of a fund outside of the general fund; but only at which time the deficit has occurred. It is understood that the continuous use of fund balance dollars to offset operating cost is not a general accepted practice and will only be done with caution and merit.

Section III-General Fund Contingency Account

- A. The County will maintain a contingency account in the annual general fund budget to provide for unanticipated expenditures of a non-recurring nature or unexpected increases in service delivery costs in effort to refrain from using fund balance.

Section IV-General Fund/Fund Balance

- A. The unreserved cash level of the fund balance of the general fund shall be maintained throughout the fiscal year for extraordinary or unique circumstances that can arise. By resolution adopted by a two-thirds vote of the members elected and serving, appropriations may be made for extraordinary or unique events or conditions.

I, Tammy Bowers, duly elected Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on ~~November 23, 2021~~, May 27, 2025 and that all related policies were superseded.

Tammy Bowers, Benzie County Clerk

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 23, 2025

Subject: **Economic Development Discussion**

In October, the Board of Commissioners authorized a contract with Steve Arwood to provide planning, strategy and goal setting services for the Economic Development Committee. This process has led to forming a stakeholder group to continue on this path to illustrate the future of Economic Development in Benzie County. In the stakeholder group, the Benzie Area Chamber of Commerce has been identified as a partner to Benzie County in developing economic development strategy. Through many discussions with the Economic Development Corporation Committee and the Chamber, a plan has been developed. This plan supports the County contributed monetarily to support economic development services to be performed by the Chamber. This relationship will give Benzie County a strong voice to advocate for how these services are carried out in our community.

The commitment from Benzie County would be \$40,000 annually, for three years. Attached you will find a proposed budget and a draft plan related to these services.

Recommendation:

That the Board of Commissioners commits \$40,000, annually, for up to three years, to support Economic Development services performed by the Benzie Area Chamber of Commerce with funds available in the General Fund.

Benzie County Economic Development Proposal

(Name of Public/Private Partnership (P3))

Presented By: Benzie Area Chamber of Commerce/Benzie County Working Group:

- Betsy Evans
- Lindy Evans
- Eric Gustad
- Art Jeannot
- Kristi Johnson
- Norm Plumstead (Chair)

The County and the Chamber established the above Work Group to set out foundational goals for the P3. Using a structured 5-meeting agenda, the Group developed this proposal. The Group also produced a MOU (attached) to implement the P3 and a working budget for an initial 3-year start up period (attached).

Executive Summary

This proposal recommends establishing a unified public/private partnership (P3) for economic development in Benzie County (County). The P3 will combine County resources with Benzie Area Chamber of Commerce (Chamber) resources to create a broad, effective, and sustainable economic development organization that serves the entire Benzie County community.

Current Situation

The County has established fundamental elements for economic development, including:

- Economic Development Corporation (EDC)
- Brownfield Redevelopment Authority (BRA)
- A County Land Bank
- A Revolving Loan Fund

The Chamber, a 501c6, offers complementary strengths:

- An engaged seven-member board of community leaders
- Over 200 active business members

- A longstanding partnership with the Northern Michigan Chamber Alliance

Despite these assets, both organizations are at a juncture where limitations prevent each from maximizing their potential to advance Benzie community economic development initiatives. The need(s):

1. Sufficient yearly dedicated budget for sustained economic development programs and operations.
2. The leadership of a full-time economic development professional with adequate administrative support.
3. Greater collaboration between business, government, institutions, and other community organizations.

Proposed Solution: A Public/Private Partnership

We propose creating a new public/private partnership that will:

- Operate under a distinctive new name and identity
- Integrate County economic development resources with Chamber assets
- Form a consolidated Board of Directors including:
 - Existing Chamber board members
 - Representatives appointed by the County/EDC
 - New members from investing businesses and organizations
- Maintain the existing Chamber legal structure while creating unified governance
- Provides staffing to support the work of county activity required of the EDC (BRA)
- Engage business leaders and institutions in setting county-wide priorities
- Function as a **hybrid** Chamber of Commerce and Economic Development Organization

Once constituted, the new Board will determine resource allocation between economic development initiatives and traditional chamber activities to ensure both missions are fulfilled effectively.

Core Mission Pillars

At its core, the organization exists to provide **clear, transparent leadership** that guides and **supports economic development in Benzie County**.

Our efforts are anchored in three strategic pillars, with primary emphasis placed on the first:

1. Economic Development

Focused on cultivating a vibrant local economy through:

- **Business Growth and Expansion Programs**
- **Business Attraction Initiatives**
- **Talent Attraction and Retention Strategies**
- **Development-Ready Infrastructure**

2. Legislative Advocacy

Representing the interests of Benzie County businesses through active engagement and partnership with the **Chamber Alliance**.

3. Business Development Resource

Linking investors and businesses to the tools they need to succeed - such as **access to capital, resource connections, workforce training, and professional networking opportunities** - so they can grow and thrive in Benzie County.

Implementation Strategy

Organization

The Group has initially called the P3 ().

- Charter members are the Chamber members and the County as a governmental partner
- Any individual, business, institution, unit of government, NGO, non-profit or other form of entity with interests in Benzie County are eligible to be members of the P3.
- The relationship between the Chamber and the County will be guided by a Memorandum of Understanding.
- Enact changes and additions to By-laws and organizational policy to ensure the organization meets all best practices.
- Achieve financial sustainability through the development of new member/investors and other sources of supporting revenue.
- Execution and measurable success on the foundational Core Mission Pillars.

Legal counsel from both organizations have concurred that this is a legal and acceptable relationship. After the MOU is executed, the P3 Board of Directors will meet and begin

implementation of the MOU, with a priority given to the recruitment and hiring of a full-time economic development professional to lead the P3

Funding Approach

A baseline commitment of \$ 80,000 annually for 5- years will be required to establish a solid foundation. This initial investment will:

- Provide leverage for fundraising from private sector partners
- Attract grant funding and philanthropic support
- Encourage contributions from local government units
- Secure early commitments from key businesses and institutions

Budget Target

Annual operating budget: ~ \$200,000

- Supports hiring of a professional economic development director
- Provides for one part-time support staff member
- Provides adequate support for developing and implementing initial priorities
- Requires minimum five-year funding commitments for sustainable operations

Funding Sources

Initial Investors: \$80,000 per year

- Benzie County: \$ 40,000 per year for 5-years
- Chamber of Commerce: \$ 40,000 per year for 5-years

Private Sector/Other Investors: \$60,000

- New funds which will have to be raised and sustained.

Grants/Philanthropy: \$20,000

- Capacity building grants that would likely only be one-time.

Value Proposition

The P3 will:

- Provide clear, transparent, economic development leadership
- Deliver comprehensive programs for sustainable economic growth
- Strengthen business community input into advocacy agendas
- Prioritize county-specific issues while maintaining beneficial regional collaborations
- Create a unified voice for economic advancement in Benzie County
- Offer a “One Stop” Solution that serves as a centralized resource, ensuring businesses looking to establish or expand in the region receive seamless, proactive support.
- Provide a clear point of contact and coordinated assistance to eliminate frustration, streamline decision-making, and create a welcoming first impression that maximizes investment opportunity.

Deliverables

Executing on the Core Mission Pillars will be measured long-term for positive impact on the County economy and to ensure investors that the value proposition is substantiated.

A set of key metrics will be established for each of the Core Mission Pillars.

In addition, an overarching performance measure will evaluate the P3’s effectiveness in serving as the leading economic development agency for Benzie County.

Proposed Implementation Timeline

Milestone	Target Date
Agreement between Chamber and County	June 1, 2025
MOU signed	July 1, 2025
Secure initial investors	October 1, 2025
Executive Director/CEO hired	December 31, 2025
Full organizational maturity	3-5 years

BENZIE FORWARD 3-YEAR START-UP BUDGET

	Year 1	Year 2	Year 3	Notes
REVENUE				
Benzie County Investment	40,000	40,000	40,000	
Benzie Chamber Investment	40,000	40,000	40,000	
Member Dues	45,000	50,000	60,000	Current annual members dues ~\$55M. \$45M accounts for some cannibalization as some existing member dues in year 1 will shift into the "New Investor" category. We will need to aggressively grow dues and non-dues revenue in years 2 and 3 to be sustainable.
Non-dues revenue				
New Investors*	60,000	60,000	60,000	
Grants**	20,000	10,000	-	Aim is to grant-free after second year
	205,000	200,000	200,000	
EXPENSES				
CEO - Wages	80,000	82,400	84,872	
CEO - Taxes & Benefits	20,000	21,000	22,050	
CEO - Relocation assistance	7,500	-	-	Only if required
Administrative Support Staff - Wages	24,000	24,720	25,462	Part-time, 24 hours per week @ \$20/hr. Includes taxes.
Administrative Support Staff - Taxes	2,160	2,225	2,292	
Dues	1,000	1,000	1,000	Michigan Chamber
Insurance	600	600	600	D&O
Admin Expense	10,000	10,000	10,000	Chamber Master software, website hosting, Google workspace, Zoom, etc.
Equipment	5,000	1,000	1,000	
Legal	1,000	-	-	
Travel/Ent	5,000	5,000	5,000	
Supplies	2,000	2,000	2,000	
Marketing	10,000	10,000	10,000	
Professional Services	7,500	7,500	7,500	Outsourced accounting and bookkeeping
Misc	2,000	2,000	2,000	
Northern MI Chamber Alliance	6,300	6,300	6,300	Current partnership: \$6,300/year (full partner). We may want to shift to a supporting or associate level at a lower cost.
Occupancy	-	-	12,000	Largely contingent on new revenue generation in years two and three
	184,060	175,745	192,075	
Net Revenue	20,940	24,255	7,925	

*Includes 12 Townships @ \$2,000 each as well as Frankfort at \$2,000, remainder would be raised.

**Potential for MDARD Rural Development Grant or combination with other sources supporting capacity building.

CASH BALANCES	Starting	Year 1	Year 2	Year 3
Operating Revenue/Loss	N/A	N/A	20,940	24,255
Chamber Investment	(11,000)	(40,000)	(40,000)	(40,000)
Chamber Cash Assets	95,850	86,050	46,050	26,990
Total Cash Balances	84,850	46,050	26,990	11,245

New Business

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 21, 2025

Subject: **Vehicle Purchase – Maintenance Truck**

Attached you will find three proposals for the purchase of a maintenance vehicle. The current vehicle is aged and beginning to fail. The Buildings and Grounds subcommittee discussed the purchase of a new vehicle and ultimately recommended moving forward with the purchase of a Tradesman 3500 truck from Watson Benzie. This vehicle is used for plowing of the campus and other maintenance related items. It can also be used to move Sheriff boats when needed.

This is a budgeted item in the capital plan for the current fiscal year.

Recommendation:

That the Board of Commissioners authorizes the purchase of a 2025 Ram 2500 Regular Cab truck in the not to exceed amount of \$43,309 from Watson Benzie, with funds available in the capital projects fund, and declares a 2009 Dodge Ram 2500 surplus and authorizes its sale, with funds to be deposited in to the general fund.



Benzie County
Kyle Maurer

March 7, 2025

Attention Kyle Maurer

On behalf of Watson Benzie, we would like to thank you for the opportunity to give a price quote on the vehicle specified in your Notice of Bids we received.

Price is as follows for the unit, including the specified equipment listed in the notice. Please see the following pages for specific equipment and a breakdown of the price including all fees.

2025 Ram 3500 Regular Cab 8ft Box with requested equipment price: \$43,309

Condition at time of notification of intent to purchase, includes a purchase order upon acceptance of price. In addition, payment is expected upon delivery of the vehicle.

Thank you for the opportunity and we look forward to hearing from you. Please, do not hesitate to contact myself, or sales manager Matt Bates, (mattb@watsonbenzie.com), with any questions.

Sincerely,

Christian Inman, Sales Consultant
Watson Benzie, LLC.
1514 Benzie Hwy
Benzonia, MI 49616
(231) 882-4417
christian@watsonbenzie.com



(231) 882-4417



(231) 882-8983



1514 Benzie Hwy, Benzonia, MI 49616



www.watsonbenzie.com

WATSON BENZIE, LLC
1514 BENZIE HWY
BENZONIA, MI 496169650

Configuration Preview

Date Printed: 2025-03-07 8:47 AM
Estimated Ship Date:

VIN:
VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 00DE3 Benzie County
FAN 2:
Client Code:
Bid Number: TB5071
PO Number:

Sold to:
WATSON BENZIE, LLC (26799)
1514 BENZIE HWY
BENZONIA, MI 496169650

Ship to:
WATSON BENZIE, LLC (26799)
1514 BENZIE HWY
BENZONIA, MI 496169650

Vehicle: 2025 3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box) (D28L62)

	Sales Code	Description	MSRP(USD)
Model:	D28L62	3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box)	49,500
Package:	2UA	Customer Preferred Package 2UA	0
	ESL	6.4L V8 HEMI HD Engine	0
	DFX	8-Spd Auto 8HP75-LCV Transmission	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	MAF	Fleet Purchase Incentive	0
	NHK	Engine Block Heater	95
	LNC	Clearance Lamps	95
	LHL	Auxiliary Switches - I/P Mounted	255
	TCP	LT275/70R18E OWI On/Off Road Tires	295
	A7B	Tradesman Level 1 Equipment Group	2,295
	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	142	Zone 42-Detroit	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB5071	Government Incentives	0
Discounts:	YG2	5.2 Additional Gallons of Gas	0
Destination Fees:			1,995

Total Price: 54,530 .

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address:

PSP Month/Week:
Build Priority: 99

Instructions: USA

Christian
InmanSales
Consultant
Watson
Benzie231-882-44
17

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

BAKER CHRYSLER DODGE JEEP RAM OF CADIL
1110 N MITCHELL ST
CADILLAC, MI 496011259

Configuration Preview

Date Printed: 2025-04-28 10:06 AM **VIN:** **Quantity:** 1
Estimated Ship Date: **VON:** **Status:** BA - Pending order

Sold to:

BAKER CHRYSLER DODGE JEEP RAM OF
 CADILLAC (27292)
 1110 N MITCHELL ST
 CADILLAC, MI 496011259

Ship to:

BAKER CHRYSLER DODGE JEEP RAM OF CADILLAC (27292)
 1110 N MITCHELL ST
 CADILLAC, MI 496011259

Vehicle:

2025 3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box) (D28L62)

	Sales Code	Description	MSRP(USD)
Model:	D28L62	3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box)	49,500
Package:	24A	Customer Preferred Package 24A	0
	ETM	6.7L I6 Cummins HO Turbo Diesel Eng	12,595
	DFM	8-Spd TorqueFlite HD Auto Trans	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	A7B	Tradesman Level 1 Equipment Group	2,295
	YEP	Manuf Statement of Origin	0
	XEF	Transfer Case Skid Plate Shield	95
	XF1	Dual Alternators Rated at 480 Amps	495
	NHK	Engine Block Heater	95
	LNC	Clearance Lamps	95
	5N6	Easy Order	0
	142	Zone 42-Detroit	0
	4EX	Sales Tracking	0
Discounts:	YG4	5.5 Additional Gallons of Diesel	0
Destination Fees:			2,095

HB: 1,956

FFP: 62,730

EP: 60,324

Total Price: 67,265

+400 67665

Order Type: Retail
Scheduling Priority: 4-Dealer Order

PSP Month/Week:

Build Priority: 99

Salesperson:
Customer Name:

Customer Address:

Instructions:

64K and

Standard Features - D28L62-3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box)		
Code	Description	
ME6	"RAM" Grille Badge	
DRQ	11.50" Single Wheel Rear Axle	
JCB	120 MPH Primary Speedometer	
JJJ	12V Auxiliary Power Outlet	
WKN	18" Steel Spare Wheel	
WBF	18X8.0 Steel Black Painted Wheels	
CDX	2-Way Front Head Restraints	
BAJ	220 Amp Alternator	
DME	3.73 Axle Ratio	
NFX	32 Gallon Fuel Tank	
RCD	4 Speakers	
SCF	4-Spoke Steering Wheel	
CBE	40/20/40 Split Bench Seat	
RTQ	4G LTE Wi-Fi Hot Spot	
MUS	4X4 Badge	
NAS	50 State Emissions	
DJN	6,000# Front Axle	
ESL	6.4L V8 HEMI HD Engine	
XFK	7 Pin Wiring Harness	
BCN	730 Amp Maintenance Free Battery	
DFX	8-Spd Auto 8HP75-LCV Transmission	
RFL	8.4" Touchscreen Display	
RD3	Accent Color Shark Fin Antenna	
MDX	Active Grille Shutters	
NH3	Adaptive Cruise Control w/Stop	
CG3	Advanced Multistage Front Air Bags	
HAA	Air Conditioning	
BRT	Anti-Lock 4-Wheel Disc Brakes	
DSA	Anti-Spin Differential Rear Axle	
RFP	Apple CarPlay	
RSU	Audio Jack Input for Mobile Devices	
LMG	Automatic Headlamps	
CTL	Base Door Trim Panel	
A7A	Base Equipment Group	
CU3	Behind the Seat Storage / Bin	
MNA	Black Door Handles	
M17	Black Exterior Badging - Trucks	
LE4	Black Exterior Mirrors	
MB1	Black Front Bumper	
MFA	Black Headlamp Bezels	
MBN	Black Rear Bumper	
LTG	Black Tail Lamp Bezels	
CKJ	Black Vinyl Floor Covering	

Standard Features - D28L62-3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box)		
Code	Description	
WMB	Black Wheel Center Hub	
RTE	Bluetooth Handsfree Phone and Audio	
XJ8	Body Color Fuel Filler Door	
BGE	Brake Assist	
X71	Bumper Module I	
X75	Bumper Module II	
LPE	Cargo and CHMSL Lamp	
X8S	Center Console Parts Module	
CGU	Child Seat Anchor System-LATCH Ready	
XFR	Class V Receiver Hitch	
JAK	Cluster 3.5" TFT Color Display	
XCT	Coat Hooks	
RTM	Connectivity - US/Canada	
DS7	Conventional Differential Frt Axle	
HGB	Dash Liner Insulation	
LM1	Daytime Running Headlamps, Low Beam	
LAN	Decklid/Liftgate Ajar Warning Lamp	
MD8	Delete Front License Plate Bracket	
X82	Door Parts Module	
CLP	Door Sill Scuff Pads	
JVA	Driver Seat - Manual Adjust 4-Way	
CSP	Driver/Passenger Assist Handles	
JJB	Dual Note Electric Horns	
DK3	Elec Shift-On-The-Fly Transfer Case	
DH4	Electronic Range Select	
BNS	Electronic Roll Mitigation	
BNB	Electronic Stability Control	
NHN	Electronically Controlled Throttle	
HGF	Floor Tunnel Insulation	
X9E	For Details, Visit DriveUconnect.com	
X9H	For More Info, Call 800-643-2112	
MXB	Front Air Dam	
CDR	Front Armrest w/Cupholders	
X83	Front End Parts Module	
SFB	Front Heavy Duty Shock Absorbers	
CGD	Front Height Adjust Shoulder Belts	
LVN	Front LED Fog Lamps	
SHA	Front Stabilizer Bar	
MHR	Front Wheel Well Liners	
XGA	Front/Rear Climate Control Outlets	
JWA	Frt Pass Seat - Manual Adjust 4-Way	
TBB	Full Size Spare Tire	
LSU	Full Speed Fwd Collision Warn Plus	

Standard Features - D28L62-3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box)		
Code	Description	
RDG	Global Telematics Box Module (TBM)	
JKH	Glove Box	
RF5	Google Android Auto	
JLP	GPS Antenna Input	
X79	Grille Module	
X8E	Grille Module II	
MFF	Grille-Matte Black Mesh	
MM5	Grille-Surround Matte Black	
Z8V	GVW Rating - 11040#	
*TX	HD Vinyl 40/20/40 Split Bench Seat	
LHD	Headlamp Off Time Delay	
X8Y	Headliner Parts Module	
BNG	Hill Start Assist	
JE1	I/P Bezels-Painted	
LAC	Illuminated Entry	
LA6	Incandescent Tail Lamps	
JY1	Instrument Cluster Theme 1 (Base)	
JBF	Instrument Panel Black Bezel	
X81	Instrument Panel Parts Module	
RTF	Integrated Center Stack Radio	
XR8	Integrated Voice Command w/Bluetooth	
CEU	Key Fob - Black	
LNK	LED Hitch Lamp in Tailgate Handle	
LM3	LED Low/High Reflector Headlamps	
XJJ	Locking Tailgate	
TCN	LT275/70R18E BSW All Season Tires	
LF1	Manual Adjust Mirrors	
JE8	Manual Door Locks	
LFD	Manual Folding Exterior Mirrors	
LF3	Manual Telescoping Mirrors	
JF8	Manual Windows	
LBA	Map/Courtesy Lamp	
RSF	Media Hub-2 USB, Full Funct, Aux	
GT1	Mirrors Manual Fold Telescopic	
APA	Monotone Paint	
JMD	N95+Bio HVAC Cabin Filter	
NZD	Next Generation Engine Controller	
XA8	Non Adjustable Pedals	
CUN	Overhead Console	
LBT	Overhead Cupholder Lamp	
XAC	ParkView Rear Back-up Camera	
GNM	Passenger Side Sun Visor w/Mirror	
LST	Pedestrian/Cyclist Emergency Braking	

Standard Features - D28L62-3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box)		
Code	Description	
XBS	Pickup Box	
JKY	Power Accessory Delay	
SBE	Power Steering	
GX4	Pushbutton Start	
MWU	R A M Tailgate Nameplate	
MT7	Ram 3500 Badge	
BHD	Ready Alert Braking	
LCH	Rear Dome Lamp	
GJD	Rear Fixed Window	
SGB	Rear Heavy Duty Shock Absorbers	
GNA	Rear View Day/Night Mirror	
RSX	Remote USB Port	
RS3	Remote USB Port - Charge Only	
X8Z	Seat Parts Module	
LA5	Selectable Tire Fill Alert	
GXX	Sentry Key Theft Deterrent System	
WL1	Single Rear Wheels	
X9B	SiriusXM Radio Service	
RSD	SiriusXM Satellite Radio	
CJ4	Supp Side Curtain Front Air Bags	
CJ1	Supplemental Frt Seat Side Air Bags	
CGS	Supplemental Side Air Bags	
JFJ	Temperature & Compass Gauge	
SUA	Tilt Steering Column	
GAC	Tinted Glass Windows	
GBB	Tinted Windshield Glass	
XBN	Tip Start	
X88	Tire & Wheel Parts Module	
TBM	Tire Carrier Winch	
LAW	Tire Fill Alert	
XBT	Tire Pressure Information System	
XEA	Tow Hooks	
BNM	Traction Control	
XHC	Trailer Brake Control	
JJ1	Trailer Light Check	
BNT	Trailer Sway Damping	
XFU	Trailer Tow w/4-Pin Connector Wiring	
UBE	Uconnect 5 w 8.4" Display (USA)	
CV3	Urethane Shift Control	
RF7	USB Host Flip	
JHA	Var Intermittent Windshield Wipers	
LAZ	Vehicle Information Center	
XCM	Vendor Painted Cargo Box	

Standard Features - D28L62-3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box)	
Code	Description
4ZB	Vendor Painted Cargo Box Tracking

SERRA CHRYSLER DODGE JEEP RAM TRAVERSE
1655 SOUTH GARFIELD AVE
TRAVERSE CITY, MI 496864335

Configuration Preview

Date Printed: 2025-03-19 3:59 PM VIN: Quantity: 1
Estimated Ship Date: VON: Status: BA - Pending order

Sold to:

SERRA CHRYSLER DODGE JEEP RAM
TRAVERSE CITY (60988)
1655 SOUTH GARFIELD AVE
TRAVERSE CITY, MI 496864335

Ship to:

SERRA CHRYSLER DODGE JEEP RAM TRAVERSE CITY (60988)
1655 SOUTH GARFIELD AVE
TRAVERSE CITY, MI 496864335

Vehicle:

2025 3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box) (D28L62)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	D28L62	3500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box)	49,500	46,753
Package:	2UA	Customer Preferred Package 2UA	0	0
	ESL	6.4L V8 HEMI HD Engine	0	0
	DFX	8-Spd Auto 8HP75-LCV Transmission	0	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0	0
	APA	Monotone Paint	0	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0	0
	-X8	Black/Diesel Gray	0	0
Options:	XEF	Transfer Case Skid Plate Shield	95	88
	A7B	Tradesman Level 1 Equipment Group	2,295	2,112
	5N6	Easy Order	0	0
	142	Zone 42-Detroit	0	0
	4EA	Sold Vehicle	0	0
Discounts:	YG2	5.2 Additional Gallons of Gas	0	17
Destination Fees:			2,095	2,095

HB:	1,557	Total Price:	<u>53,985</u>	<u>51,065</u>
FFP:	50,629			
EP:	48,712			

Order Type: Retail PSP Month/Week:
Scheduling Priority: 1-Sold Order Build Priority: 99
Salesperson:
Customer Name:
Customer Address:

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 21, 2025

Subject: **Grant Application for Tribal Council Allocation of 2% Funds – Benzie County**

Attached you will find a grant application from Benzie County for the purchase of a piece of equipment for maintenance use. This equipment will assist in the cleanup of our campus in the winter season, specifically with snow and ice removal. It will also serve various other needs related to ground maintenance.

Recommendation:

That the Board of Commissioners approves the grant application for Tribal Council Allocation of 2% funding for Benzie County and authorizes the Chair to sign.

PLEASE NOTE:

***ONLY APPLICATIONS FROM LOCAL UNITS OF GOVERNMENT LOCATED WITHIN
GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% FUNDING**

3. Type of Applicant: X Local Government Local Court
 Township County Commissioner Road Commission
 Public School District College Charter School
 Public Library Sheriff/Police Department Fire Department
 501c3 applying through local unit of government (name): _____

4. Fiscal Data: Amount Requested: \$ 24,450 Percent: 50 %
 Local Leveraging: \$ 24,450 Percent: 50 %
 (Match)
 Total Budget: \$ 48,900 Percent: 100 %

5. Target Population numbers: 2000 Children 5000 Adults 5200 Elders
 (Indicate the 1439 Total GTB member Community _____ Others
 number of GTB
 members)

6. Counties Impacted: _____ Antrim X Benzie _____ Charlevoix
 _____ Grand Traverse _____ Leelanau _____ Manistee

7. Brief Description (purpose of funding); include statement of need:

The procurement of a tractor is critical for the year-round safety, accessibility, and upkeep of public spaces. These spaces include areas around the Sheriff's Office, Animal Control Shelter, Advanced Life Support Ambulance Stations, County Government Center and Courthouse, public pathways, and resting areas. These areas require consistent maintenance to remain safe and usable for residents and visitors, and a tractor would provide the capacity to carry out essential tasks such as mowing, debris clearing, grading, and especially snow and ice removal during the winter months.

Snow and ice pose significant safety risks, particularly on walking paths and communal areas. Without proper equipment, these surfaces become hazardous and inaccessible, disproportionately affecting seniors, individuals with disabilities, and families with young children. A tractor equipped with appropriate attachments will allow for efficient and timely snow and ice removal, reducing the likelihood of accidents and ensuring continued access to public spaces, and the safety of first responder employees even in adverse weather conditions.

In addition to enhancing public safety and response, the tractor would improve operational efficiency, reduce maintenance delays, and support the improvement of the county grounds. This investment is not only necessary but also fiscally responsible, as it extends the usability of public infrastructure throughout the entire year and minimizes long-term repair of public sidewalks and parking lots and contributes to a reduction in liability costs.

8. This question only pertains to Indian Education Programs of Public School Systems. If you are not an Indian Education Program of a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000, up to \$10,000 per school district + (\$1,000, up to \$1,500 x # of GTB member students) = allocation. The increase to the formula will be determined by the previous timely 2% report received, and the data provided within the report on the success of the school's Indian Education Program as a result of the 2% allocation.**

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000, up to \$125,000 per school, based on the school's GTB membership count and data provided within the 2% report received from the previous year.

(b) Recommendation from Parent Committee: _____ YES _____ NO

Please have the Parent Committee sign the attached Certification Form.

(c) Describe parent involvement in project: _____

(d) Does the school receive Title VII Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start Sept 2025 Completion 10+ years until replacement

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

_____ YES X NO. If yes, please list the start and end dates and amount: Benzie Sheriff has received grants in the past.

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

_____ - _____ and amounts: _____

11. Is the proposed project new New or a continuation project _____?

If this is a continuation project, please explain why there is a need to continue funding:

12. If the previous project has been completed, did you submit your 2% report? _____ YES _____ NO.
The 2% report must be submitted one year from the date you received your 2% award. If your report has not been submitted, your current application will not be considered! 2% Reports are mandatory for future grant considerations. Mail your 2% report to: Attn: 2% Reports; GTB, 2605 N.W. Bay Shore Drive, Peshawbestown, MI 49682.
13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
Benzie County provides an array of services to residents and visitors alike. During the summer months, Benzie's populations more than doubles, and the public servants of Benzie County continue meet the demand, including responding to emergency calls and assisting those who need passports, birth certificates, or property records.
14. How will the success of the project be assessed (evaluation plan)? By working to alleviate hazards from public spaces, the County will monitor the number of incidents, and near incidents in public spaces. Each year an evaluation is done of the county's risk for liability with our carriers and this will continue.
15. If new staff is required, will preference be given to Native American applicants?
_____ YES _____ NO _____ N/A
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget. See attached proposal.

IMPORTANT!! BEFORE YOU MAIL YOUR 2% APPLICATION, PLEASE REMEMBER TO:

- 1) Execute authorized signature on first page, question #2.
- 2) Attach 1-page budget
- 3) Attach Parent Committee Certification Form if application is from an Indian Education/Title VII Program.
- 3) Submit by appropriate deadline:
 - **If for June cycle, postmarked by May 31st.**
 - **If for December cycle, postmarked by November 30th.**

Mail completed 2% applications to:

**Attention: 2% Program
Grand Traverse Band of Ottawa and Chippewa Indians
2605 N.W. Bay Shore Drive
Peshawbestown, MI 49682**

If you have any questions, please call 231-534-7601.

Grand Traverse Band of Ottawa and Chippewa Indians 2% Indian Education Parent Committee Certification Form

Instructions: By filling out this form, you are certifying that only one 2% application is being submitted for your school district's Indian Education/Title VII program.

We affirm that we have participated in providing information regarding the content of this 2% application for the Grand Traverse Band of Ottawa and Chippewa Indians (GTB).

We affirm that previous 2% reports have been submitted to GTB for 2% funding that this school district has received from GTB.

As current members of this school district's Parent Committee for the Indian Education Program/Title VII, we approve of and certify that this 2% application is being submitted on behalf of the _____ School District.
(Name of school district)

Print Name

Sign Name

Date

Print Name

Sign Name

Date

Print Name

Sign Name

Date

Print Name

Sign Name

Date

Print Name

Sign Name

Date

Print Name

Sign Name

Date

Capital Projects/Expenditures - 5 Year Plan						
This plan does not constitute project or purchase approval. All projects and purchase need individual approval by the Board of Commissioners.						
General Fund	FY 24/25	FY25/26	FY26/27	FY27/28	FY28/29	Total
Security/Emergency:						
Card Door Access System (2 doors/year)	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			\$ 18,000.00
						\$ -
Building/Grounds:						\$ -
Governmental Center roof evaluation	\$ 20,000.00					\$ 20,000.00
Ceiling repairs and tile replacement	\$ -	\$ 50,000.00				
Governmental Center sidewalks, stairs, railings, etc, including stairs to Sheriff's Office		\$ 150,000.00	\$ 150,000.00	\$ 150,000.00		\$ 450,000.00
Governmental Center wood refinishing	\$ 15,000.00					\$ 15,000.00
Equalization/Bldg Remodel		\$ 40,000.00				\$ 40,000.00
Condenser Units						
Roof Top Units	\$ 50,000.00					\$ 50,000.00
Vault Storage	\$ -	\$ 20,000.00				\$ 20,000.00
Flag pole/landscaping/irrigation		\$ 50,000.00				
Court Room 1 Remodel						
Court Room 2 Remodel						
New Barn/Remodel Barn		\$ 25,000.00				
Lawn Mower		\$ 15,000.00				
Tractor		\$ 50,000.00				
Lower level access door			\$ 15,000.00			
Emergency Mgt:						\$ -
						\$ -
						\$ -
Sheriff's Department:						\$ -
Pole Barn			\$ 75,000.00			\$ 75,000.00
Technology:						\$ -
Board of Commissioners technology upgrade,PC's, agenda mgmt		\$ 22,000.00				\$ 22,000.00
						\$ -
Total General Fund	\$ 91,000.00	\$ 428,000.00	\$ 246,000.00	\$ 150,000.00		

.14
3/19



GINOP
SALES
Inc.

www.GINOPSALES.com



☐ 11274 M-68 WEST
ALANSON, MI 49706
(231) 548-2272
1-800-344-4667

☒ 9040 M-72 EAST
WILLIAMSBURG, MI 49690
(231) 267-5400
1-800-304-4667

☐ 20831 M-32 WEST
HILLMAN, MI 49746
(989) 742-7500
1-877-334-4667

JOHN HINKLE

CUSTOMER'S ORDER NO. Kyle	PHONE 231-882-0029	DATE 3-13-2025
-------------------------------------	------------------------------	--------------------------

NAME
Benzie County

ADDRESS

Knauber @ Benzie Co. Gov

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RET'D.	PAID OUT
---------	------	--------	--------	----------	--------------	----------

QTY.	DESCRIPTION	PRICE	AMOUNT
1	KUBOTA LX2620 HSD, 4WD 24.8hp, 3cyl. Diesel, R/H FACTORY CAB, AIR/HEAT F+R LIGHT, F+R WIPER RADIO, HEATED R-Glass Tire's, Rear Loaded		
1	KUBOTA LA535 LOADER Valve, grille guard Front Remote, 60" QLA Bucket 42" QLA Pallet Forks		
1	KUBOTA LX2980 Blower 64" 2 stage, front mount Hyd-rotation + reflector		
1	KUBOTA LX2950 Blower 66" width, Hyd. angle (Government)	LIST 55200 ⁰⁰ Disc 6300 ⁰⁰ SALE 48900 ⁰⁰	
		TAX	
RECEIVED BY	THANKS, JOHN HINKLE	TOTAL	

87273

All claims and returned goods MUST be accompanied by this bill.

THANK YOU

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 21, 2025

Subject: **Annual 9-1-1 Surcharge**

Attached you will find a resolution for adoption to signify the County's desire to levy the voter approved and allow \$3.00 surcharge for Central Dispatch services. A similar action was taken on April 1, 2025, however the State of requesting the approval be given in resolution format.

I want to remind the Board that by collecting the maximum surcharge, the Central Dispatch budget is still not in a great place, and we are at a point of where we will have to supplement this fund with other funding sources.

Recommendation:

That the Board of Commissioners adopts Resolution 2025-____, approving the Annual 911 Surcharge Collection and Remittance, July 1, 2025-June 30, 2026, maintaining a \$3.00 per device surcharge for Central Dispatch Operations, which supersedes the action taken by the Board of Commissioners on April 1, 2025.



Resolution 2025 - 014

**RESOLUTION TO APPROVE CENTRAL DISPATCH - ANNUAL 911 SURCHARGE
COLLECTION AND REMITTANCE, JULY 1, 2025 – JUNE 30, 2026.**

WHEREAS, The Benzie County Board of Commissioners met in regular session on May 27th, 2025 and reviewed a request to maintain the local surcharge as allowed by voter approval to \$3.00,

WHEREAS, the local surcharge ballot is valid from July 1, 2025 through June 30, 2026

WHEREAS, this local surcharge will be collected from July 1, 2025 through June 30, 2026

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Benzie County approves maintaining the local surcharge as allowed by voters approval at a rate of \$3.00, effective July 1, 2025 through June 30, 2026

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorizes the County Clerk or Central Dispatch Director to effectuate the necessary documents to implement the Board authorized action.

Ayes: _____ Nays: _____ Absent: _____

I CERTIFY THAT I am the County Clerk of Benzie County and that the foregoing is a correct copy of the resolution passed as therein set forth on the ____ day of _____, 2025 by the Benzie County Board of Commissioners, and that the same is now in full force.

Dated: _____, 2025

Tammy Bowers, Benzie County Clerk

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 22, 2025

Subject: **BSA Cloud Upgrade**

Attached you will find a customer order form from BS&A to upgrade our current BS&A software to the cloud service. BS&A is used for many functions of Benzie County, including General Ledger, Accounts Payable, Delinquent Tax, and Receivables. BS&A will be moving all of its clients to the cloud and Benzie County is working to do it sooner. The cloud service has additional capabilities including seamless connections between the modules and more intuitive functions.

However, with the upgrade to the cloud, the annual cost triples and it will cost an additional \$172,000 to implement. It is our understanding that the cost will continue to increase the longer we wait to upgrade.

Some have asked if the County is required to utilize BS&A software, and the answer is no. However, it is the primary software used by local municipalities in Michigan, including for the majority of our townships.

The County Treasurer and I have discussed payment options for the implementation of the upgrade. There is some funding in the Tax Administration fund that can be utilized for this. There is also fund balance dollars, and the potential for DTRF dollars that could also be used.

This was not a budgeted item but will be for next fiscal year if this is approved. BS&A will not bill until the budgeted fiscal year if approved.

Recommendation:

That the Board of Commissioners authorizes the Customer Order Form with BS&A for the upgrade to the cloud system for its modules in the not to exceed amount of \$172,000, with funds available in the General and Tax Administration funds.

**BS&A
CUSTOMER ORDER FORM**

This Customer Order Form (this “**Order**”) is entered into as of the “**Effective Date**” identified below between BS&A Software, LLC, a Delaware limited liability company with offices located at 14965 Abbey Lane, Bath, MI 48808 (“**BS&A**”) and the “**Customer**” identified below. Capitalized terms used but not defined in this Order have the meanings given them elsewhere in the Agreement (as defined below). BS&A and Customer may be referred to herein collectively as the “**Parties**” or individually as a “**Party**”. The Parties hereby agree as follows:

Customer Name: Benzie County MI	Sponsor Contact: []
Billing Address: []	Sponsor Phone: []
Accounts Payable Email: []	Sponsor Email: []

Platform and Fee Information

Effective Date: []	
Platform Description: Those modules and feature packs of BS&A’s proprietary hosted enterprise resource planning service for managing local government functions that are identified in the Pricing Sheet.	
“Usage Limitations”: ☐ <i>Number of Authorized Users:</i> [INSERT # OF SEATS] ☐ <i>Other:</i> [INSERT OTHER USAGE LIMITATIONS, IF ANY]	
“Initial Subscription Period”: [One (1) year]	Subscription Fees: \$91,040, annual fee for a term of 3 years will be locked and will not be subject to the CPI/5% increase until 10/1/2028.
Professional Services (if any): \$80,825	Service Fees (if any):
Other Customer Terms: First invoice to be delayed until October 1, 2025.	

The Customer Agreement (the “**Agreement**”), made and entered into as of the Effective Date between BS&A and Customer, includes and incorporates: (i) the above Order; (ii) any Orders previously or subsequently entered into by the Parties; and (iii) the Customer Terms and Conditions, which are attached to this Order (the “**Terms and Conditions**”); and (iv) the Pricing Sheet attached to this Order (the “**Pricing Sheet**”).

BS&A SOFTWARE, LLC

BENZIE COUNTY MI

Name: _____
Title: _____

Name: _____
Title: _____

EXHIBIT A
CUSTOMER TERMS AND CONDITIONS

The Parties agree as follows:

1. Definitions.

1.1 **"Authorized User"** means Customer's employees, consultants, contractors, and agents: (i) who are authorized by Customer to access and use the Platform under this Agreement; and (ii) for whom access to the Platform has been purchased hereunder.

1.2 **"BS&A IP"** means the Platform and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, BS&A IP includes Usage Data and any information, data, or other content derived from BS&A's provision of the Platform but does not include Customer Data.

1.3 **"Business Contact Data"** means Personal Information that relates to BS&A's relationship with Customer, including, by way of example and without limitation, the names and contact information of Authorized Users and any other data BS&A collects for the purpose of managing its relationship with Customer, identity verification, or as otherwise required by applicable laws, rules, or regulations.

1.4 **"Customer Data"** means information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform, including Business Contact Data; provided that, for purposes of clarity, Customer Data as defined herein does not include Business Contact Data or Usage Data.

1.5 **"Documentation"** means Company's end user documentation relating to the Platform, including any user guides.

1.6 **"Harmful Code"** means any software, hardware, or other technology, device, or means, including any virus, worm, malware, or other malicious computer code, the purpose or effect of which is to permit unauthorized access to, or to destroy, disrupt, disable, distort, or otherwise harm or impede in any manner any (i) computer, software, firmware, hardware, system, or network; or (ii) any application or function of any of the foregoing or the security, integrity, confidentiality, or use of any data processed thereby.

1.7 **"Order"** means: (i) a purchase order, order form, or other ordering document entered into by the Parties that incorporates this Agreement by reference; or (ii) if Customer registered for the Platform through BS&A's online ordering process, the results of such online ordering process.

1.8 **"Personal Information"** means any information that, individually or in combination, does or can identify a specific individual or by or from which a specific individual may be identified, contacted, or located, including without limitation all data considered "personal data", "personally identifiable information", or something similar under applicable laws, rules, or regulations relating to data privacy.

1.9 **"Platform"** has the meaning set forth on the Order.

1.10 **"Professional Services"** means training, migration, implementation, integration, or other professional services that are provided to Customer in connection with its use of the Platform hereunder.

1.11 **"Subscription Period"** means the time period identified on the Order during which Customer's Authorized Users may access and use the Platform.

1.12 **"Third-Party Products"** means any third-party products provided with, integrated with, or incorporated into the Platform.

1.13 **"Usage Data"** means usage data collected and processed by BS&A in connection with Customer's use of the Platform, including without limitation test configuration metadata, activity logs, and data used to optimize and maintain performance of the Platform, and to investigate and prevent system abuse. For purposes of clarity, Customer Data is not Usage Data and Usage Data does not contain Personal Information or any other Customer Data.

1.14 **"Usage Limitations"** means the usage limitations set forth in this Agreement and the Order, including without limitation any limitations on the number of Authorized Users (if any), and the applicable product, pricing, and support tiers agreed-upon by the Parties.

2. Access and Use.

2.1 Provision of Access. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including without limitation the Usage Limitations, Customer may, solely through its Authorized Users, access and use the Platform during the Subscription Period on a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable basis. Such use is limited to Customer's internal business purposes and the features and functionalities specified in the Order. Each Authorized User must have its own unique account on the Platform and Authorized Users may not share their account credentials with one another or any third party. Customer will be responsible for all of the acts and omissions of its Authorized Users in connection with this Agreement and for all use of Authorized Users' accounts.

2.2 Documentation License. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, Company hereby grants to Customer a non-exclusive, non-transferable (except in compliance with Section 15.9), and non-sublicensable license to use the Documentation during the Subscription Period solely for Customer's internal business purposes in connection with its use of the Platform.

2.3 Use Restrictions. Customer shall not use the Platform for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of any BS&A IP, whether in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Platform or Documentation to any third party; (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Platform, in whole or in part; (iv) remove any proprietary notices from any BS&A IP; (v) use any BS&A IP in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law; (vi) access or use any BS&A IP for purposes of competitive analysis of BS&A or the Platform, the development, provision, or use of a competing software service or product, or any other purpose that is to BS&A's detriment or commercial disadvantage; (vii) bypass or breach any security device or protection used by the Platform or access or use the Platform other than by an Authorized User through the use of valid access credentials; (viii) input, upload, transmit, or otherwise provide to or through the Platform any information or materials, including Customer Data, that are unlawful or injurious or that infringe or otherwise violate any third party's intellectual property or other rights, or that contain, transmit, or activate any Harmful Code; or (ix) use any BS&A IP for any activity where use or failure of the BS&A IP could lead to death, personal injury, or environmental damage, including life support systems, emergency services, nuclear facilities, autonomous vehicles, or air traffic control.

2.4 Reservation of Rights. BS&A reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the BS&A IP.

2.5 Suspension. Notwithstanding anything to the contrary in this Agreement, BS&A may temporarily suspend Customer's and any Authorized User's access to any portion or all of the Platform if: (i) BS&A reasonably determines that (a) there is a threat or attack on any of the BS&A IP; (b) Customer's or any Authorized User's use of the BS&A IP disrupts or poses a security risk to the BS&A IP or to any other customer or vendor of BS&A; (c) Customer, or any Authorized User, is using the BS&A IP for fraudulent or illegal activities; (d) subject to applicable law, Customer has ceased to continue its business in the ordinary course, made an assignment for the benefit of creditors or similar disposition of its assets, or become the subject of any bankruptcy, reorganization, liquidation, dissolution, or similar proceeding; (e) BS&A's provision of the Platform to Customer or any Authorized User is prohibited by applicable law; or (f) any Customer Data submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Platform may infringe or otherwise violate any third party's intellectual property or other rights; (ii) any vendor of BS&A has suspended or terminated BS&A's access to or use of any Third-Party Products required to enable Customer to access the Platform; or (iii) in accordance with Section 7.1 (any such suspension described in subclauses (i), (ii), or (iii), a "**Service Suspension**"). BS&A shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Platform following any Service Suspension. BS&A shall use commercially reasonable efforts to resume providing access to the Platform as soon as reasonably possible after the event giving rise to the Service Suspension is cured. BS&A will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

2.6 Business Contact Data and Usage Data. Notwithstanding anything to the contrary in this Agreement,

BS&A may process Business Contact Data: (i) to manage BS&A's relationship with Customer; (ii) to carry out BS&A's core business operations, such as, by way of example and without limitation, accounting, audits, tax preparation and for filing and compliance purposes; (iii) to monitor, investigate, prevent and detect fraud, security incidents and other misuse of the Platform, and to prevent harm to BS&A, Customer, and BS&A's other customers; (iv) for identity verification purposes; and (v) to comply with applicable laws, rules, and regulations relating to the processing and retention of Personal Information to which BS&A may be subject. BS&A may process Usage Data for any lawful purpose, including to monitor, maintain, and optimize the Platform.'

3. Customer Responsibilities.

3.1 General. Customer is responsible and liable for all uses of the Platform and Documentation resulting from access provided by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Platform and shall cause Authorized Users to comply with such provisions.

3.2 Third-Party Products. BS&A may from time to time make Third-Party Products available to Customer or BS&A may allow for certain Third-Party Products to be integrated with the Platform to allow for the transmission of Customer Data from such Third-Party Products into the Platform. For purposes of this Agreement, such Third-Party Products are subject to their own terms and conditions. BS&A is not responsible for the operation of any Third-Party Products and makes no representations or warranties of any kind with respect to Third-Party Products or their respective providers. If Customer does not agree to abide by the applicable terms for any such Third-Party Products, then Customer should not install or use such Third-Party Products. By authorizing BS&A to transmit Customer Data from Third-Party Products into the Platform, Customer represents and warrants to BS&A that it has all right, power, and authority to provide such authorization.

3.3 Customer Control and Responsibility. Customer has and will retain sole responsibility for: (i) all Customer Data, including its content and use; (ii) all information, instructions, and materials provided by or on behalf of Customer or any Authorized User in connection with the Platform; (iii) Customer's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks, whether operated directly by Customer or through the use of third-party platforms or service providers ("**Customer Systems**"); (iv) the security and use of Customer's and its Authorized Users' access credentials; and (v) all access to and use of the Platform directly or indirectly by or through the Customer Systems or its or its Authorized Users' access credentials, with or without Customer's knowledge or consent, including all results obtained from, and all conclusions, decisions, and actions based on, such access or use. For purposes of clarity, Customer Systems do not include BS&A's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks operated directly by BS&A and its third-party service providers.

4. Support. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, including payment of applicable Fees, BS&A will use commercially reasonable efforts to provide Customer with basic customer support via BS&A's standard support channels during BS&A's normal business hours.

5. Professional Services. BS&A will perform Professional Services as described in an Order. Customer will provide BS&A all reasonable cooperation required for BS&A to perform the Professional Services, including without limitation timely access to any reasonably required Customer materials, information, or personnel. Subject to any limitations identified in an Order, Customer will reimburse BS&A's reasonable travel and lodging expenses incurred in providing Professional Services. To the extent the Professional Services result in any work product of any kind or character ("**Work Product**"), all such Work Product will remain owned solely and exclusively by BS&A and, to the extent any such Work Product consists of enhancements, improvements, or other modifications to the Platform, such Work Product may be used by Customer solely in connection with Customer's authorized use of the Platform under this Agreement.

6. Insurance. During the Subscription Period, BS&A shall procure and maintain appropriate insurance policies with coverage limits that are commensurate with industry standards and sufficient to protect against potential risks associated with this Agreement. The insurance policies shall be obtained from reputable and financially sound insurance providers, and BS&A agrees to provide proof of such insurance upon request by Customer.

7. Fees and Taxes.

7.1 Fees. The Platform may be provided for a fee or other charge. Customer shall pay BS&A the fees ("Fees") identified in the Order without offset or deduction at the cadence identified in the Order (e.g., monthly or annually). BS&A may increase the Fees annually, provided that BS&A will provide Customer at least thirty (30) days' notice of such increase prior to the end of the then-current Term. The amount of the Fee increase will be in BS&A's sole discretion, provided that Customer agrees that the increase may be at least the greater of: (i) five percent (5%); or (ii) the annual increase in the relevant Consumer Price Index for all Urban Consumers published by the Bureau of Labor Statistics for the then-current calendar year, in each case as compared to the Fees applicable during then-current Term, as applicable. Fees paid by Customer are non-refundable. Customer shall make all payments hereunder in US dollars by ACH or via another reasonable method chosen by BS&A, to such account as BS&A may specify in writing from time to time, or by another mutually agreed-upon payment method. If Customer pays via invoice, Customer will pay the invoiced amount within thirty (30) calendar days of the invoice date. If Customer fails to make any payment when due, and Customer has not notified BS&A in writing within ten (10) days of the payment becoming due and payable that the payment is subject to a good faith dispute, without limiting BS&A's other rights and remedies, and to the fullest extent permissible under applicable law: (i) BS&A may charge interest on the undisputed past due amount at the rate of 1.5% per month, calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable law; (ii) Customer shall reimburse BS&A for all reasonable costs incurred by BS&A in collecting any late payments or interest, including attorneys' fees, court costs, and collection agency fees; and (iii) if such failure continues for ten (10) days or more, BS&A may suspend Customer's and its Authorized Users' access to all or any part of the Platform until such amounts are paid in full.

7.2 Taxes. All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on BS&A's income.

8. Confidential Information.

8.1 Definition. From time to time during the Subscription Period, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether orally or in written, electronic, or other form or media that: (i) is marked, designated or otherwise identified as "confidential" or something similar at the time of disclosure or within a reasonable period of time thereafter; or (ii) would be considered confidential by a reasonable person given the nature of the information or the circumstances of its disclosure (collectively, "**Confidential Information**"). Except for Personal Information, Confidential Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party without use of, reference to, or reliance upon the disclosing Party's Confidential Information.

8.2 Duty. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees, contractors, and agents who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder ("**Representatives**"). The receiving Party will be responsible for all the acts and omissions of its Representatives as they relate to Confidential Information hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. Further, notwithstanding the foregoing, each Party may disclose the terms and existence of this Agreement to its actual or potential investors, debtholders, acquirers, or merger partners under customary confidentiality terms.

8.3 Return of Materials; Effects of Termination/Expiration. On the expiration or termination of the Agreement, the receiving Party shall promptly return to the disclosing Party all copies, whether in written, electronic, or other form or media, of the disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the disclosing Party that such Confidential Information has been destroyed. Each Party's obligations of non-use and non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire three (3) years from the date of termination or expiration of this Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of this Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

9. Data Security and Processing of Personal Information.

9.1 Customer Data. Customer hereby grants to BS&A a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for BS&A to provide the Platform and otherwise perform its obligations hereunder. Customer may export the Customer Data at any time through the features and functionalities made available via the Platform. For the avoidance of doubt, aggregated, de-identified, and anonymized portions, sets, or other combinations of Customer Data that do not contain personally identifying elements of Customer's identity or of any Authorized Users are Usage Data and not Customer Data.

9.2 Security Measures. BS&A will implement and maintain commercially reasonable administrative, physical, and technical safeguards designed to protect Customer Data (including Personal Information provided as part of Business Contact Data) from unauthorized access, use, alteration, or disclosure.

9.3 Processing of Personal Information. BS&A's rights and obligations with respect to Personal Information that it collects directly from individuals (if any) are set forth in BS&A's Privacy Policy (as amended from time to time in accordance with its terms). Personal Information processed by BS&A on behalf of Customer is considered Customer Data and is governed by the terms of this Agreement.

10. Intellectual Property Ownership; Feedback.

10.1 BS&A IP. Customer acknowledges that, as between Customer and BS&A, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the BS&A IP and, with respect to Third-Party Products, the applicable third-party providers own all right, title, and interest, including all intellectual property rights, in and to the Third-Party Products.

10.2 Usage Data. Customer acknowledges that, as between BS&A and Customer, BS&A owns all right, title, and interest, including all intellectual property rights, in and to the Usage Data.

10.3 Customer Data. BS&A acknowledges that, as between BS&A and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data.

10.4 Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to BS&A by mail, email, telephone, or otherwise, suggesting or recommending changes to the BS&A IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("**Feedback**"), BS&A is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback.

11. Mutual Warranties; Disclaimer of Other Warranties.

11.1 Mutual Warranties. Each party hereby represents and warrants to the other that: (i) it has the full right, power, and authority to enter into, execute, and perform its obligations under this Agreement without any conflict with or violation of any other obligations to which it may be subject; and (ii) this Agreement is binding on such party in accordance with its terms.

11.2 Disclaimer of Other Warranties. THE BS&A IP IS PROVIDED "AS IS" AND BS&A HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. BS&A SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. BS&A MAKES NO WARRANTY OF ANY KIND THAT THE BS&A IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM OR OTHER PLATFORM, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

12. Indemnification.

12.1 BS&A Indemnification.

(a) BS&A shall indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("**Losses**") incurred by Customer resulting from any third-party claim, suit, action, or proceeding ("**Third-Party Claim**") brought against Customer alleging that the Platform, or any use of the Platform in accordance with this Agreement, infringes or misappropriates such third party's US intellectual

property rights; provided that Customer promptly notifies BS&A in writing of the claim, cooperates with BS&A, and allows BS&A sole authority to control the defense and settlement of such claim.

(b) If such a claim is made or appears possible, Customer agrees to permit BS&A, at BS&A's sole discretion: to (i) modify or replace the Platform, or component or part thereof, to make it non-infringing; or (ii) obtain the right for Customer to continue use. If BS&A determines that neither alternative is reasonably commercially available, BS&A may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to Customer, and as Customer's sole and exclusive remedy therefor, BS&A will provide to Customer a prorated refund of prepaid, unused Fees attributable to the Platform (and not including any one-time Fees for Professional Services).

(c) This Section 12.1 will not apply to the extent that the alleged infringement arises from: (i) use of the Platform in combination with data, software, hardware, equipment, or technology not provided by BS&A or authorized by BS&A in writing; (ii) modifications to the Platform not made by BS&A; (iii) Customer Data; or (iv) Third-Party Products.

12.2 Customer Indemnification. To the extent permitted under applicable laws, Customer shall indemnify, hold harmless, and, at BS&A's option, defend BS&A from and against any Losses resulting from any Third-Party Claim alleging that the Customer Data, or any use of the Customer Data in accordance with this Agreement, infringes or misappropriates such third party's intellectual property or other rights and any Third-Party Claims based on Customer's or any Authorized User's (i) negligence or willful misconduct; (ii) use of the Platform in a manner not authorized by this Agreement; or (iii) use of the Platform in combination with data, software, hardware, equipment or technology not provided by BS&A or authorized by BS&A in writing; in each case provided that Customer may not settle any Third-Party Claim against BS&A unless BS&A consents to such settlement, and further provided that BS&A will have the right, at its option, to defend itself against any such Third-Party Claim or to participate in the defense thereof by counsel of its own choice.

12.3 Sole Remedy. THIS SECTION 12.342 SETS FORTH CUSTOMER'S SOLE REMEDIES AND BS&A'S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE PLATFORM INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY.

13. Limitations of Liability. IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (i) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (ii) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (iii) LOSS OF GOODWILL OR REPUTATION; (iv) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (v) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER BS&A WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM. THE FOREGOING LIMITATIONS OF LIABILITY WILL NOT APPLY WITH RESPECT TO LIABILITIES ARISING FROM: (A) A PARTY'S BREACH OF ITS CONFIDENTIALITY OBLIGATIONS UNDER SECTION 8; (B) A PARTY'S GROSS NEGLIGENCE, FRAUD, OR WILLFUL MISCONDUCT; OR (C) A PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 12 (PROVIDED THAT BS&A'S TOTAL AGGREGATE LIABILITY IN CONNECTION WITH SUCH INDEMNIFICATION OBLIGATIONS WILL NOT EXCEED THREE TIMES (3X) THE TOTAL AMOUNTS PAID AND/OR PAYABLE TO BS&A UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE CLAIM).

14. Subscription Period and Termination.

14.1 Subscription Period. The initial term of this Agreement begins on the Effective Date and, unless terminated earlier pursuant to this Agreement's express provisions, will continue in effect for the period identified in the Order (the "**Initial Subscription Period**"). This Agreement will automatically renew for additional successive terms equal to the length of the Initial Subscription Period unless earlier terminated pursuant to this Agreement's express provisions or either Party gives the other Party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term (each a "**Renewal Subscription Period**" and together with the Initial Subscription Period, the "**Subscription Period**").

14.2 Termination. In addition to any other express termination right set forth in this Agreement:

(a) BS&A may terminate this Agreement, effective on written notice to Customer, if Customer: (i) fails to pay any amount when due hereunder, and such failure continues more than ten (10) calendar days after BS&A's delivery of written notice thereof; or (ii) breaches any of its obligations under Section 2.3 or Section 8;

(b) either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-breaching Party provides the breaching Party with written notice of such breach; or

(c) either Party may terminate this Agreement, effective immediately upon written notice to the other Party, if the other Party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

14.3 Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the BS&A IP and, without limiting Customer's obligations under Section 8, Customer shall delete, destroy, or return all copies of the BS&A IP and certify in writing to the BS&A that the BS&A IP has been deleted or destroyed. No expiration or termination will affect Customer's obligation to pay all Fees that may have become due before such expiration or termination or entitle Customer to any refund.

14.4 Survival. This Section 14.4 and Sections 1, 5, 8, 10, 11, 12, 13, 14.3, and 15 survive any termination or expiration of this Agreement. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

15. Miscellaneous.

15.1 Relationship of the Parties. BS&A performs its obligations hereunder as an independent contractor and not a partner, joint venture, or agent of Customer and shall not bind nor attempt to bind Customer to any contract without Customer's prior written approval on a case-by-case basis. BS&A is responsible for hiring, firing, and supervising its personnel is solely responsible hereunder for its personnel, including without limitation for: (a) payment of compensation to such personnel; (b) withholding (if applicable), paying, and reporting, for all personnel assigned to perform services (including Professional Services) in connection with this Agreement, applicable tax withholding, social security taxes, employment head taxes, unemployment insurance, and other taxes or charges applicable to such personnel; and (c) health or disability benefits, retirement benefits, or welfare, pension, or other benefits (if any) to which such personnel may be entitled. For purposes of clarity, BS&A's personnel will not be eligible to participate in any of Customer's employee benefit plans, fringe benefit programs, group insurance arrangements, or similar programs.

15.2 Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both written and oral, with respect to such subject matter. In the event of any inconsistency between the statements made in the body of this Agreement, the related Exhibits, and any other documents incorporated herein by reference, the following order of precedence governs: (i) first, this Agreement; and (ii) second, any other documents incorporated herein by reference.

15.3 Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a "Notice") must be in writing and addressed to the Parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the Party giving Notice from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), facsimile or email (with confirmation of transmission) or certified or registered mail (in each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only: (i) upon receipt by the receiving Party; and (ii) if the Party giving the Notice has complied with the requirements of this Section.

15.4 Force Majeure. In no event shall either Party be liable to the other Party, or be deemed to have breached

this Agreement, for any failure or delay in performing its obligations under this Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such Party's reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

15.5 Amendment and Modification. No amendment or modification to this Agreement is effective unless it is in writing and signed by an authorized representative of each Party.

15.6 Waiver. No failure or delay by either Party in exercising any right or remedy available to it in connection with this Agreement will constitute a waiver of such right or remedy. No waiver under this Agreement will be effective unless made in writing and signed by an authorized representative of the Party granting the waiver.

15.7 Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

15.8 Governing Law; Submission to Jurisdiction. To the extent permissible under applicable laws, this Agreement is governed by and construed in accordance with the internal laws of the State of Delaware without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Delaware. To the extent permissible under applicable laws, any legal suit, action, or proceeding arising out of or related to this Agreement must be instituted in the federal courts of the United States or the courts of the State of Delaware in each case located in New Castle County, Delaware and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding. If Customer is located in a jurisdiction that requires that this Agreement be governed by and construed in accordance with laws other than those of the State of Delaware, or that require any legal suits, actions, or proceedings arising out of or related to this Agreement be instituted in state and federal courts located anywhere other than New Castle County, Delaware, then the Parties agree that such other laws shall apply and to institute any such legal suits, actions, or proceedings in such other jurisdiction(s).

15.9 Assignment. Neither Party may assign any of its rights or delegate any of its obligations hereunder (except in the case of either Party utilizing authorized subcontractors and consultants), in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of the other Party. Any purported assignment or delegation in violation of this Section will be null and void. No assignment or delegation will relieve the assigning or delegating Party of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successors and assigns. Notwithstanding the foregoing, either Party may freely assign this Agreement to an affiliate or successor in interest in the event of a merger, acquisition, sale of all or substantially all of its assets, corporate reorganization, or other change in control, without the prior consent of the other Party.

15.10 Export Regulation. The Platforms utilize software and technology that may be subject to US export control laws, including the US Export Administration Act and its associated regulations. Customer shall not, directly or indirectly, export, re-export, or release the Platform or the underlying software or technology to, or make the Platform or the underlying software or technology accessible from, any jurisdiction or country to which export, re-export, or release is prohibited by law, rule, or regulation. Customer shall comply with all applicable federal laws, regulations, and rules, and complete all required undertakings (including obtaining any necessary export license or other governmental approval), prior to exporting, re-exporting, releasing, or otherwise making the Platform or the underlying software or technology available outside the US.

15.11 US Government Rights. Each of the Documentation and software components that constitute the Platform is a "commercial item" as that term is defined at 48 C.F.R. § 2.101, consisting of "commercial computer software" and "commercial computer software documentation" as such terms are used in 48 C.F.R. § 12.212. Accordingly, if Customer is an agency of the US Government or any contractor therefor, Customer only receives those rights with respect to the Documentation and the Platform as are granted to all other end users, in accordance with (a) 48 C.F.R. § 227.7201 through 48 C.F.R. § 227.7204, with respect to the Department of Defense and their contractors, or (b) 48 C.F.R. § 12.212, with respect to all other US Government users and their contractors.

15.12 Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 8 or, in the case of Customer, Section 2.3, would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity or otherwise.

EXHIBIT B
PRICING SHEET
(Quote 1456 dated May 5, 2025)

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Upgrade Cloud Modules - Annual Fee

Financial Management

GL-General Ledger	\$7,305.00
AP-Account Payable	\$5,895.00
CR - Cash Receipting	\$6,245.00
Total	\$19,445.00

Personnel Management

PR-Payroll	\$10,090.00
TS-Timesheets	\$5,430.00
Total	\$15,520.00

Community Development

BD-Building Department	\$13,695.00
Total	\$13,695.00

Property

A5G-Assessing	\$13,495.00
TX-Tax	\$11,200.00
PREA-PRE Audit	\$1,895.00
DLQ - Delinquent County Tax	\$15,790.00
Total	\$42,380.00

Subtotal	\$91,040.00
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Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

Total **\$27,825.00**

Implementation and Training

\$1,325/day

- Days quoted are estimates; you are billed for actual days used
- Training days quoted/billed in full day increments only

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Setup Days

ITS Setup - FM	Setup Days: 2	\$2,650.00
ITS Setup - HRIS	Setup Days: 2	\$2,650.00
ITS Setup - CD	Setup Days: 3	\$3,975.00
ITS Setup - Property	Setup Days: 2	\$2,650.00
Total Setup Days: 9		Subtotal: \$11,925.00

Training Days

ITS Training - FM	Training Days: 6	\$7,950.00
ITS Training - HRIS	Training Days: 10	\$13,250.00
ITS Training - CD	Training Days: 8	\$10,600.00
ITS Training - Property	Training Days: 7	\$9,275.00
Total Training Days: 31		Subtotal: \$41,075.00
Total Days: 40		Total: \$53,000.00

Cost Totals

Cloud New Purchase – <i>Annual Fee</i>	Subtotal	\$91,040.00
Project Management and Implementation Planning	Subtotal	\$27,825.00
Implementation and Training	Subtotal	\$53,000.00
Total Proposed		\$171,865.00

Estimated Travel Expenses are not outlined in this proposal. The final invoice will reflect actual expenses following the completion of all training activities based on the Federal Guidelines described below.

\$160/\$185/\$225 per day hotel, varies by state
\$90 per day car rental
\$70 per day meals
\$730 per trip airfare/related expenses
\$0.70/mile round trip for drive distance

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 22, 2025

Subject: **EMS Station 3**

Attached you will find a proposal from a local company to perform the expansion project for EMS Station 3. After advertising for proposals for close to a month and conducting on-site walk-throughs with 4 firms, we only received one complete proposal. The Buildings and Grounds subcommittee has reviewed this proposal and discussed the project and length. Ultimately the decision was made to recommend TMF Building and Contracting to the full Board of Commissioners for approval.

There is adequate funding in the EMS Fund for this project and the proposal came in under our anticipated cost.

Recommendation:

That the Board of Commissioners authorizes a contract with TMF Building and Contracting, LLC to complete the Expansion Project for EMS Station 3 in Frankfort, in the not to exceed amount of \$208,000, with funds available in the EMS Fund, such contract subject to approval as to its form by legal counsel and authorizes the Chair to sign.

REQUEST FOR PROPOSAL
Benzie County EMS Station 3 Housing Expansion

PROPOSAL SHEET

TITLE: REQUEST FOR PROPOSAL: Benzie County EMS Housing Project
DUE DATE: 2:00 p.m., Friday, May 16, 2025

Having carefully examined the attached R.F.P. and any other applicable information, the undersigned proposes to furnish all items necessary for and reasonably incidental to the proper completion of this proposal. The undersigned understands and agrees that they must be licensed to do business as Professional Engineers in the State of Michigan. The undersigned submits this proposal and agrees to meet or exceed all requirements and specifications listed on the R.F.P., unless otherwise indicated in writing and attached hereto. The undersigned certifies, as of the date of this proposal, not to be in arrears to the Benzie County for debt or contract or is in any way a defaulter as provided for in Section 152, Chapter XVI of the Charter of the Benzie County. The undersigned understands and agrees, if selected to be awarded this work, to enter into an agreement with the County to supply this work. The undersigned understands that the County reserves the right to accept any or all proposals in whole or in part and to waive irregularities in any proposal in the interest of the City. The Proposal will be evaluated and awarded on the basis of best value to the County. The decision criteria to be used, but will not be limited to, is price, accessories, options and overall capability to meet the needs of the County. The undersigned agrees that the proposal may not be withdrawn for a period of 60 days from the actual date of the opening of proposals.

REQUIRED SERVICES FOR EXPANDED FOOTPRINT

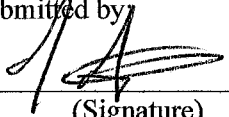
General Design Services	\$ _____
Collaborative session with stakeholders and public involvement	\$ _____
Schematic Design Phase Services for three options with cost estimates	\$ _____
Design Development Phase Services	\$ _____
Construction Document Phase Services	\$ _____
Bidding and Award Phase Services	\$ _____
Special Inspection Services (i.e., asbestos, lead paint, HVAC, etc.)	\$ _____
Topographic Surveying and Mapping Services	\$ _____
Architectural Interior Design	\$ _____
Technology Coordination	\$ _____
Furniture, Furnishings, and Equipment Design	\$ _____

Not to Exceed Design Services Cost \$ 207,400.00

OPTIONAL SERVICES

Construction Phase Services. \$ _____

Submitted by


(Signature)

TRAVIS FLEIS / OWNER
(Name & Title - print)

TMF Building & Contracting
(Company Name)

7200 Crystal Drive
(Company Address)

(231) 499-9295
(Telephone Number)

Beulah, MI, 49617
(City, State, Zip Code)

TMF Building & Contracting LLC

Travis Fleis

7260 Crystal Dr

(231)499-9295

Beulah, MI

travisfleis@gmail.com

49617



Project Proposal

Date: 15 May 2025

Customer: Benzie County/EMS Station 3

Job Location: 227 Pine Street

Frankfort, MI 49635

Scope of Work: Provide necessary licenses, insurance, permits, construction management services, labor, and materials to complete the housing expansion on time.

Proposal Details: This proposal is formulated based on the building design outlined in the Request for Proposal (RFP) and incorporates notes and discussions from the walkthrough with Tom King. Our bid also includes a contingency fund of \$20,000 to cover items such as the required firewall assembly, potential interior footings, frost protection and any engineering services required. These items are not called out in the provided drawing but after contact with the local building officials they will likely be required. Also included in this proposal is an electric on demand water heater to service this expansion, the stripping and removal of the existing shingle roof, one mini-split with three separate heads for heating and cooling.

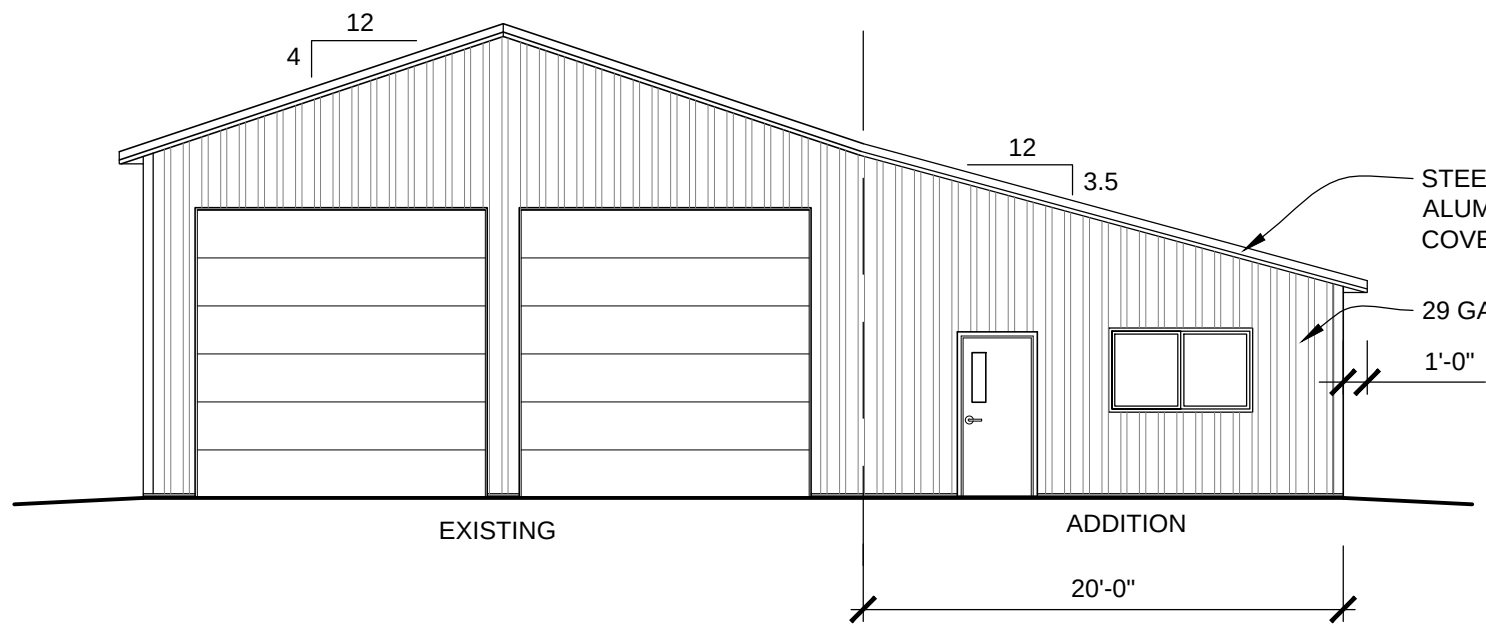
The finish materials will include items such as vinyl plank flooring, painted poplar or pine trims, one-piece fiberglass shower stall, kitchen cabinetry with Coreon tops, CertainTeed 30yr asphalt shingles and prefinished Therma-Tru entry doors.

Estimated Time Frame & Approach: If the bid and permit process ends by August 1st, excavation will start then. The goal is to complete it before Christmas.

TMF Building & Contracting LLC will manage both construction management and general construction tasks for this project. Local subcontractors like Gillison's Excavation, Bluewater Electric, Tod Crossman Plumbing & Heating, Nate Roper Roofing, and South Cedar Drywall will assist in their trades.

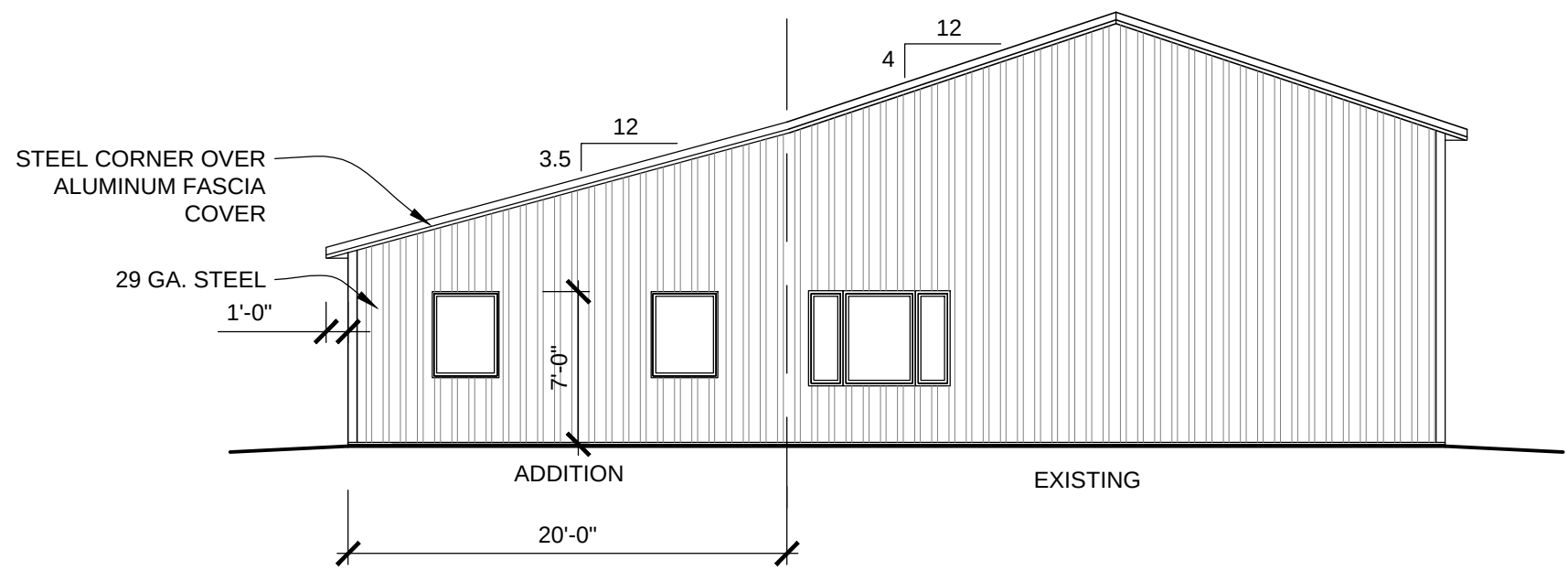
Cost Figures: Our "not to exceed" cost for the Benzie County EMS Housing Project is \$207,400. Additional roofing options include "pole barn" steel roofing at an extra cost of \$5,000 or standing seam metal roofing at an extra cost of \$15,000.

Submitted By: Travis Fleis, owner/operator of TMF BUILDING & CONTRACTING LLC at 7260 Crystal Drive, Beulah, MI 49617. Contact Info: travisfleis@gmail.com, (231)499-9295.



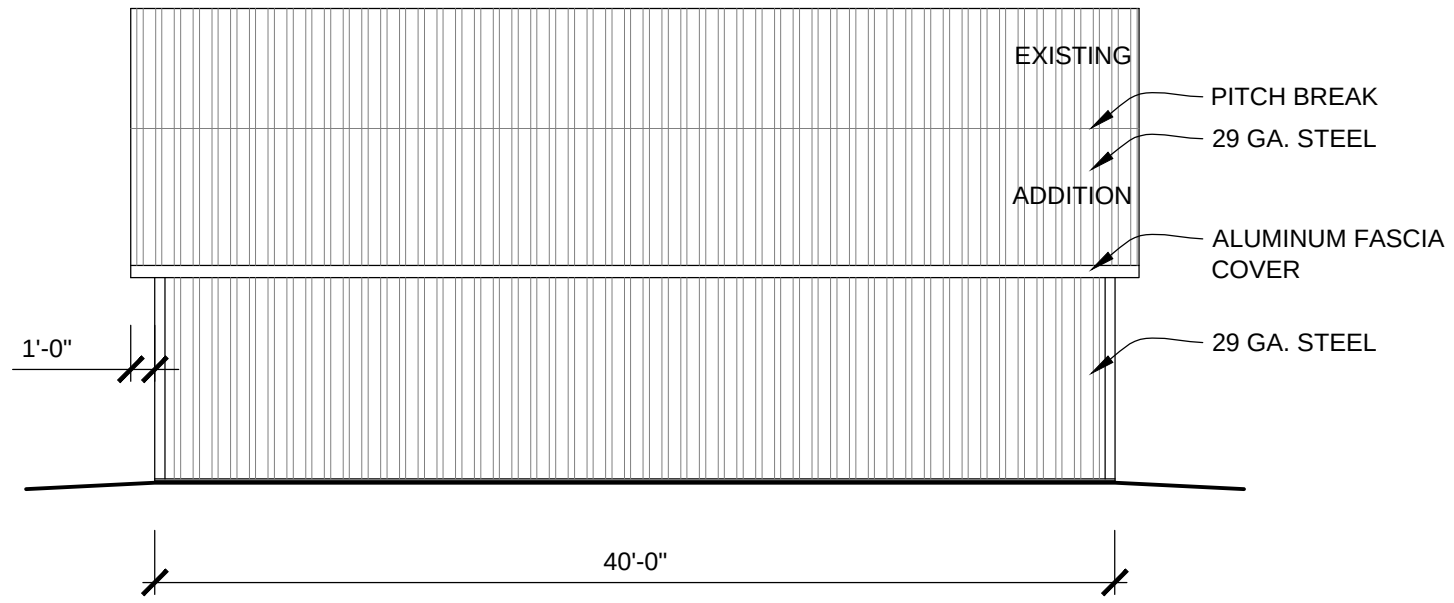
FRONT ELEVATION

SCALE: $\frac{1}{8}$ "=1'-0"



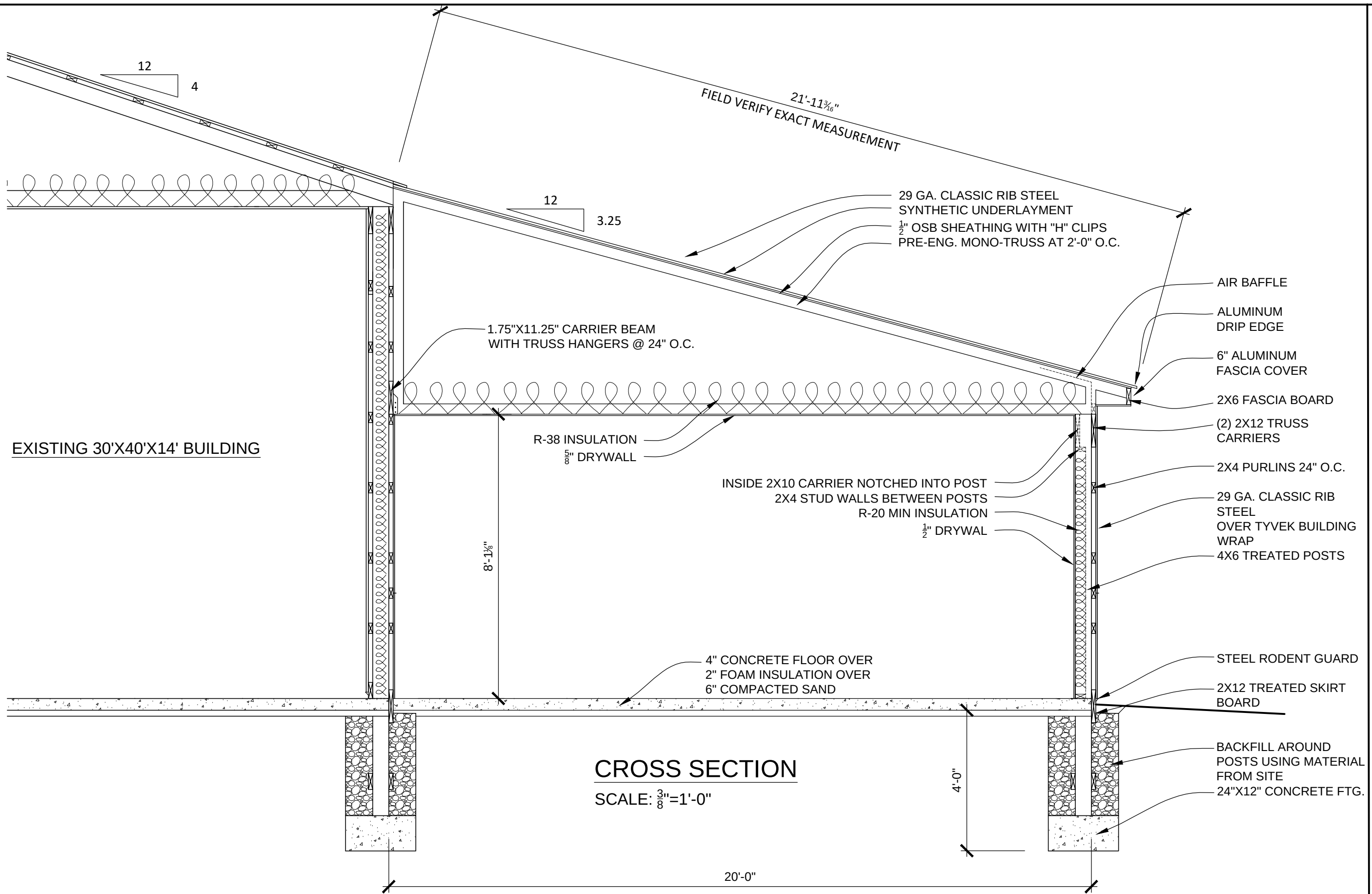
REAR ELEVATION

SCALE: $\frac{1}{8}$ "=1'-0"



SIDE ELEVATION

SCALE: $\frac{1}{8}$ "=1'-0"



EXISTING 30'X40'X14' BUILDING

CROSS SECTION
SCALE: $\frac{3}{8}$ "=1'-0"

LEELANAU COUNTY

20X40 ADDITION
FLOOR PLAN

JOB NO.
2445

DATE:
11/21/24

SHEET:
30F3

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 22, 2025

Subject: **Benzie County DHHS Board Funding Request**

Attached you will find a funding request memo from the DHHS (Maples) Board for \$3,000 to be issued to the Human Services Collaborative. The Board of Commissioners had previously approved \$3,000 in its budget for “social welfare programming” in the DHHS Department Fund. At the time, the recipient of these funds was not known by the County.

Due to a similar request being denied by the Board of Commissioners to the Human Services Collaborative, I am bringing this to you for approval.

I have consulted with our legal counsel, and this is an allowable expenditure with the DHHS Board having the ability to designate these funds to the Human Services Collaborative Body.

Recommendation:

That the Board of Commissioners concurs with the Benzie County DHHS Board’s action to remit payment of \$3,000 to the Human Services Collaborative and authorizes Administration to issue payment.



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
BENZIE COUNTY

ELIZABETH HERTEL
DIRECTOR

Date:

Benzie County DHHS Board

Funding Request

Date of Request: March 19, 2025

Amount of Request: \$3,000

Purpose of Request: This request is to support the work of the **Benzie Human Services Collaborative (HSC)** and its workgroups: Benzie 0-6, Benzie Family Services, and Thompsonville Summerfest. The Benzie HSC is dedicated to building on the strengths of our community through a collaborative process in order to make Benzie a caring community that supports and nurtures families to succeed. We bring human services agencies together to identify barriers and gaps in services, reduce duplication of efforts, and ensure the connectivity of the social services network. Last year, we completed the new community resource guide to help agency workers and community members better connect to local and regional resources and services: Benzie Community Resource Guide. The Benzie 0-6 Workgroup focuses on the needs of young families and their children through literacy, childcare advocacy, and parent education efforts. This workgroup reviews and approves Great Start Collaborative Childcare Scholarships (\$6,000 awarded to Benzie families in 2024) and plans the annual Benzie Early Childhood Fair. The Benzie Family Services Workgroup serves as the community team for Wraparound families, facilitates the camp scholarship program (partners with Benzie Cares for Kids to provide \$4,000 to support low-income kids attend summer camps), and provides last-resort funding for families in need (requests are reviewed/approved by consensus by the group for up to \$500/family after seeking support from all other partners first, annual budget for this fund is \$1,500). The Thompsonville Summerfest Planning Committee works closely with the Benzie HSC to support this annual event to bring the county resources to the Thompsonville area which has the most economically disadvantaged residents in the county. This event connects residents with resources and creates greater awareness of the services available in the county. This request

will help ensure that the coordination of services, gatherings of agency representatives, workgroup efforts, and effective communication continues. Thank you for your consideration.

Vendor Name and Address: Grow Benzie (serves as the fiduciary for Benzie HSC)

5885 Frankfort Highway

Benzonia, MI 49616

Tax ID = 26-3366438

Requesting Employee: Sarah May, Benzie HSC Coordinator

Request Approved:

☒ Yes

☐ No

Reason for Denial: _____

Benzie County DHHS Board Chair Signature: _____

Sarah M. Ham

Date: _____

3/27/25

Committee Appointments

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: May 22, 2025

Subject: **Reappointment to the BVTMC**

One term on the Betsie Valley Trail Management Council has expired, the seat currently held by Jeff Bowlby. Jeff has submitted his interest to be reappointed to the Betsie Valley Trail Management Council.

I have attached the applicant's letter of interest for reappointment. There are no other applications on file for this committee.

Appointments are for 3-year terms expiring on April 15, 2028.

Recommendation:

That the Board of Commissioners reappoints Jeff Bowlby to a 3-year term expiring April 15, 2028, on the Betsie Valley Trail Management Council.

Benzie County
Application to Committee Appointments



*Thank you for your interest in serving on one of Benzie County's
Committees! Volunteers help to secure our community's future, promote its
enhancement, and some may even pay a per diem and mileage.*

Board/Committee you are interested in serving (indicate up to three): _____

Betsie Valley Trail Management Board

Name: Jeffrey Lynn Bowlby

Residential Address: 258 N. Center Beulah MI 49617
(Street) (City) (State) (Zip)

E-Mail Address: bowlby.jeff@gmail.com

Preferred Phone No.: (517) 290-2194 Additional Phone No.: _____

Occupation: Corporate officer (retired) (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.

- YES ☒ NO Are you in default to the County?
If yes, please note applicants in default to the County are not eligible for consideration.
- YES ☒ NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? _____
- YES ☒ NO Are you a veteran?
- ☒ YES NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the County may be required from time to time to release records in its possession. The applicant hereby gives permission to the County to release any records or materials received by the County from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq. The applicant further acknowledges the Benzie County Committees and appointments policy and agrees to it.

Jeffrey L Bowlby
Signature

2/27/2025
Date

Please return your application, letter, and optional resume to the Benzie County Administration Office, 448
Court Place Beulah, MI 49617 or email benzieadmin@benzieco.gov or RRoelofs@benzieco.gov. If you
have any questions, please feel
free to contact our office at
(231) 882-0035. Again, thank you for your interest!

February 27, 2025

Dear Benzie County Board of Commissioners

Please consider my reappointment to the Betsie Valley Trail Management Board.

I am sincerely interested in reappointment because I see the value this bike trail generates for Benzie County, its businesses and the general county and state populations. It is a true gem. I experience firsthand the thoughtful approach the various BVTM members bring to each meeting. This is a well-run and highly functional board that I am proud to serve on.

I continue to believe my professional experience of over 40 years working directly with counties, municipalities and joint powers organizations makes me qualified to provide input and guidance on a variety of issues that come before the BVTM. I believe I have contributed in a manner resulting in positive outcomes for the variety of interested parties and issues presented at the BVTM. I also find the issues that come before the BVTM to be meaningful and somewhat complicated, creating a terrific level of interest for me.

Finally, my wife and I continue to volunteer weekly at the Benzie County Senior Resource Center. We deliver Meals on Wheels to senior citizens in Benzie County. We find this to be not only rewarding, but entertaining.

Thank you for your consideration.



Jeffrey L Bowlby

258 N. Center St

Beulah, MI

Commissioner Reports

Art Jeannot
Commissioner Report
District 2
May 27, 2025

- **5/14 – EDC Work Group**
 - Productive meetings to reach common ground and develop organizational structure.
- **5/16 – EDC/BRA**
 - The Committee has recommended that the BOC support funding the new organization at a rate of \$40k a year for 5 years minimum. This would be conditioned on documents reviewed by our attorney and approved by the appropriate governing body.
- **5/19 – Northern MI Counties Association**
 - Michigan State Legislators are considering a budget up to \$100M to help pay for gains on foreclosures that have been directed by the courts to refund effected property owners.
 - “Axe My Tax” continues to be a discussion item. Petitions are being distributed. Voter education is critical.
 - State septic regulations are still being debated. Earlier versions have been modified.
- **5/19 – LEPC/LPT**
 - City of Frankfort has hired 2 new Police Officers. One of them was an add to staff.
 - BCRC is transitioning for the season to 10-hour, 4-day work weeks. This includes office staff.
 - Benzonia Fire Station hopes to relocate to the new building by mid-June.
- **Other –**
 - I participated in a number of discussions regarding County business with elected officials and local area leaders.

County Administrator Report

Correspondence

MMAC Regular Meeting Minutes
4/9/2025

Members Present: Cory Brown, Annie Browning, Todd Warren, Samantha Wolfe. David Schaffer

Absent: Christina Trigg

- I. Called to order at 4:07
- II. Approval of agenda
 - A. Motion by Annie, second by Cory; all in favor
- III. Approval of the minutes of January 8, 2025
 - A. Motion by Cory, and second by Annie; all in favor
- IV. No public input
- V. V. Coordinator report
 - A. Illegal dump site - nothing new to report
 - B. Website and brochures - waiting on scrap tire EGLE info, townships hand these out at cleanup days, so we need to be sure we have the funds before going to print
 - C. Lease agreements in place for site locations
 - D. New green bins
 - E. Received a grant from EGLE and National Recycling Coalition of America to print large signs for the bins and all residents of the county received mailed postcards with the same content
 - F. Discussion about tenants/rentals and recycling policies
 - G. School cardboard recycling, PSA has gone silent but it seems that the program won't be reinstated. Mysteriously, the steps to the trailers have even disappeared
 - H. GFL contract is in place through 2026 but we may need to revise the contract to improve the quality of service - there is a new driver (or a series of temps) that are not providing quality service. GFL will add 2 bins in Honor, 2 in Inland Twp, and revert to the summer schedule early. They have installed new lock bars and locks but the past few weeks have been a setback and the sites are messy and overloaded.
 - I. PR - letters went out to businesses, the Record Patriot did an article online and in print about business recycling.
 1. L'Chayim owners are working on a group business recycling program with the Village of Beulah
 2. Dave fielded many calls and worked with GFL for a solution to business recycling. There is hope a bin will be placed on village property (8 yard bin emptied once a week for a low rate).
 3. There is hope that this will go well and businesses in other townships follow suit
 - J. Signup for the June HHW event opens next week, and 75 days in advance for the August event.

- K. Regional initiatives - MMAC quarterly regional meetings (10 counties) are happening, the upcoming one is in person and they share updates with one another. All 10 counties are served by Networks Northwest.
- L. MI Recycling Coalition Conference - it's awesome but less beneficial now than early-career, so we won't have presence there in 2025
- M. MMP update - committee, DPA resource recovery for GT Co, putting out an RFP for a consultant to help draft the MMP and tasks to get us to a regional plan - pre-bid meeting on the 14th; facilitator will help navigate the conversation
- N. Site attendants will start before Memorial Day, this year instead of 4x/week, drop to 2 to save money
- O. Battery solutions - 2 barrels at Northern and still at the garage at the Gov center, everyone is looking for different providers to pick these up. Also, county maintenance wants to change the setup in the storage space so we might have to move the batteries. eRecycle TC will swap the bin next Tuesday.
- P. Bill package signed - Part 115, HB 5812-5817 - amendment to natural resources and environmental protection to push the solid waste plan to materials management terminology and modify the plans (as mentioned in items V. K and M.)

VI. Business

- A. Frankfort Recycling Site relocation: moving the recycling bins back to Mr. Rick Rineer's property, 3-way lease between City, County, and Mr. Rineer. City keeps the site clear, the county provides a dumpster, and Mr. Rineer will monitor and host the bins. This will go in front of the BOC and city council before it happens.
 - 1. Motion put forth by Annie that the advisory committee supports the relocation from shores of Betsie Bay to Mr. Rineer's property near Stormcloud. Second by Samantha. All in favor.
- B. Current Financial Report: \$35k budgeted will not be enough for our HHW events (each event last year was over \$20k for HW alone, total was about \$60k), there was an additional \$5k bill from last year that was paid this year. Administration budgeted this. If we want to continue to use PA 69 as a funding mechanism, we would have to have the BOC vote to put an increase on the ballot above the \$25/household max. Leelanau did this successfully. But it's a delicate balance because each municipality could back out individually. Dave will talk to the County Administrator about a budget adjustment and will need to use more fund balance to pay the bills and complete everything outlined for the year.
- C. Materials Management Plan Contractual Services Fee: the MMPC (Cory and Christina are members and Dave is a staff person) has been meeting and will receive grant funds from the state within the next month. The committee has agreed to reimburse Benzie for Dave's work on the project at \$1,000/month. This recapture is because Dave is the only contracted staff member that is part of the committee, others in similar roles are county employees.
 - 1. Motion by Corey that reimbursement funds from the MMPC be displayed on the budget in Fund 228 (Materials Management Fund). Second by Annie. All aye.

- VII. Other
- VIII. Correspondence
- IX. Public Input Items on or Off Agenda
- X. Adjourn: motion to adjourn - Wolfe - Brown, 5:02



GRETCHEN WHITMER
GOVERNOR

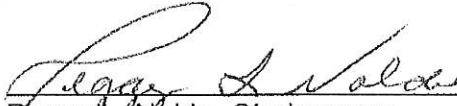
STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

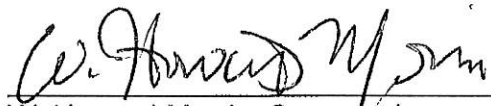
RACHAEL EUBANKS
STATE TREASURER

May 12, 2025

We hereby certify that the valuations of the several counties in the State of Michigan as equalized by the State Tax Commission at the regular session in the year 2025, as provided by Act 44 of the Public Acts of 1911, as amended by Act 143 of the Public Acts of 1986, are as presented by the attached report.

STATE TAX COMMISSION


Peggy L. Nolde, Chairperson


W. Howard Morris, Commissioner

RECEIVED
MAY 19 2025
TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

May 13, 2025

Enclosed please find the Preliminary State Equalization Report for the 2025 tax year that was approved by the State Tax Commission at their May 12, 2025, meeting.

If there are any discrepancies in the enclosed report, please notify our office in writing no later than 5p.m. on May 23, 2024. Any objections to the Preliminary State Equalization Report by the Designated Representative from any County Board of Commissioners will be heard at May 27, 2025, meeting of the State Tax Commission.

Should you have further questions, please do not hesitate to contact our office at (517) 335-4410.

Enclosure

2025 Preliminary Statewide Recommended Equalized Values Report

County	Agricultural	Commercial	Industrial	Residential	Timber-Cutover	Developmental	Total Real Property	Total Personal Property	Total Real and Personal Property
Alcona County	53,196,000	42,095,500	15,886,700	1,314,461,800	0	0	1,425,640,000	40,567,700	1,466,207,700
Alger County	15,343,300	71,770,048	12,989,000	680,343,154	0	0	780,445,502	29,984,784	810,430,286
Allegan County	1,246,057,900	876,315,005	467,286,000	8,807,897,150		3,987,100	11,401,543,155	497,181,533	11,898,724,688
Alpena County	124,652,600	161,112,500	51,558,200	1,384,767,100	0	0	1,722,090,400	105,172,779	1,827,263,179
Antrim County	151,145,200	181,152,800	12,492,000	4,587,309,950	0	0	4,932,099,950	102,997,730	5,035,097,680
Arenac County	147,537,900	60,020,000	12,065,300	884,798,710	0	0	1,104,421,910	68,410,900	1,172,832,810
Baraga County	15,556,461	24,264,982	26,437,677	404,713,895	16,862,337	0	487,835,352	75,535,724	563,371,076
Barry County	539,671,050	206,935,200	73,188,700	4,240,205,821	0	0	5,060,000,771	134,561,500	5,194,562,271
Bay County	610,277,168	633,574,538	185,193,150	3,598,594,384	0	0	5,027,639,240	311,154,165	5,338,793,405
Benzie County	41,103,600	154,123,000	15,503,800	3,132,443,170	0	0	3,343,173,570	63,654,100	3,406,827,670
Berrien County	708,683,700	1,174,614,032	1,356,419,900	11,824,130,796	0	0	15,063,848,428	665,856,355	15,729,704,783
Branch County	910,913,958	309,927,075	67,475,999	1,975,821,369	0	0	3,264,138,401	319,159,643	3,583,298,044
Calhoun County	638,293,686	807,382,563	299,459,686	4,565,976,612	0	0	6,311,112,547	773,070,713	7,084,183,260
Cass County	720,994,000	144,105,600	69,221,100	3,888,541,847	0	0	4,822,862,547	317,733,508	5,140,596,055
Charlevoix County	98,853,900	316,465,727	80,455,800	5,033,580,411	0	6,777,600	5,536,133,438	101,268,500	5,637,401,938
Cheboygan County	50,092,500	245,389,950	12,185,100	2,929,139,808	0	0	3,236,807,358	102,839,596	3,339,646,954
Chippewa County	68,475,100	254,524,199	33,097,900	1,717,668,136	0	0	2,073,765,335	88,451,359	2,162,216,694
Clare County	142,426,946	132,412,633	23,697,485	1,787,179,766	0	0	2,085,716,830	227,165,490	2,312,882,320
Clinton County	1,001,724,450	594,331,111	84,399,350	3,923,160,181	0	0	5,603,615,092	247,994,209	5,851,609,301
Crawford County	23,500	79,583,600	116,023,700	1,010,648,050	0	0	1,206,278,850	66,371,300	1,272,650,150
Delta County	57,522,800	210,577,000	25,780,200	1,713,340,281	0	0	2,007,220,281	208,402,642	2,215,622,923
Dickinson County	23,838,300	219,599,769	71,416,800	1,132,455,785	15,662,200	0	1,462,972,854	124,552,650	1,587,525,504
Eaton County	657,313,599	981,131,024	333,691,585	4,415,954,866	0	9,198,800	6,397,289,874	355,918,610	6,753,208,484
Emmet County	80,915,000	619,491,800	19,543,845	6,447,572,665	0	0	7,167,523,310	191,887,600	7,359,410,910
Genesee County	306,711,700	2,922,806,490	414,996,700	14,310,251,365	0	0	17,954,766,255	975,895,700	18,930,661,955
Gladwin County	145,616,500	77,970,600	14,462,400	1,677,324,595	0	0	1,915,374,095	98,814,100	2,014,188,195
Gogebic County	1,828,468	68,842,148	16,014,014	834,857,017	22,711,087	0	944,252,734	133,671,658	1,077,924,392
Grand Traverse County	212,039,500	2,092,532,400	144,794,500	10,262,145,700	0	0	12,711,512,100	364,794,977	13,076,307,077
Gratiot County	1,136,239,100	161,514,600	63,397,100	1,095,840,063	0	0	2,456,990,863	739,849,703	3,196,840,566
Hillsdale County	857,117,390	155,598,050	58,660,530	2,024,762,757	0	0	3,096,138,727	209,556,865	3,305,695,592
Houghton County	19,902,055	271,761,795	27,280,943	1,616,022,092	16,423,773	2,683,874	1,954,074,532	87,804,968	2,041,879,500
Huron County	2,245,150,900	173,328,700	72,415,200	1,984,833,141	0	0	4,475,727,941	673,741,400	5,149,469,341
Ingham County	564,361,727	3,240,210,539	339,058,194	9,523,095,808	0	0	13,666,726,268	831,527,055	14,498,253,323
Ionia County	858,212,800	190,433,300	56,800,800	2,517,965,000	0	0	3,623,411,900	149,866,700	3,773,278,600
Iosco County	80,291,700	197,752,400	51,730,400	1,873,250,150	0	0	2,203,024,650	105,732,650	2,308,757,300
Iron County	23,864,402	62,767,181	61,143,984	814,673,113	27,937,198	0	990,385,878	100,205,184	1,090,591,062
Isabella County	604,188,650	602,417,325	54,315,100	1,968,641,916	0	0	3,229,562,991	495,224,200	3,724,787,191
Jackson County	554,079,123	876,095,788	230,540,339	6,628,782,708	0	0	8,289,497,958	693,377,566	8,982,875,524
Kalamazoo County	403,497,500	2,781,238,400	681,144,120	11,889,290,755	0	0	15,755,170,775	764,381,474	16,519,552,249
Kalkaska County	47,587,800	93,668,500	11,985,000	1,565,325,942	0	0	1,718,567,242	135,241,393	1,853,808,635
Kent County	618,320,200	9,939,087,091	2,724,572,652	36,570,449,189	0	11,952,500	49,864,381,632	1,930,723,945	51,795,105,577
Keweenaw County	0	16,572,256	374,267	322,477,573	4,006,541	0	343,430,637	12,994,771	356,425,408
Lake County	42,739,300	63,598,900	1,854,800	1,288,156,200	0	0	1,396,349,200	46,037,700	1,442,386,900
Lapeer County	668,022,085	398,652,921	123,776,000	4,946,549,528	0	0	6,137,000,534	279,548,503	6,416,549,037
Leelanau County	268,932,348	318,572,051	15,484,760	6,825,905,877	0	150,000	7,429,045,036	81,872,364	7,510,917,400
Lenawee County	1,190,578,100	528,043,400	111,903,000	4,470,019,006	0	0	6,300,543,506	371,831,686	6,672,375,192
Livingston County	362,809,390	1,817,865,643	567,055,913	14,931,087,278	0	5,156,500	17,683,974,724	713,081,694	18,397,056,418
Luce County	7,136,100	26,722,575	4,207,500	318,967,430	1,139,400	0	358,173,005	10,647,446	368,820,451

Mackinac County	17,545,869	337,968,270	29,977,240	1,397,027,349	911,100	0	1,783,429,828	192,768,377	1,976,198,205
Macomb County	256,365,838	6,991,229,750	3,446,078,320	43,122,853,472	0	0	53,816,527,380	2,118,029,296	55,934,556,676
Manistee County	52,568,700	143,464,400	37,312,100	2,152,654,731	0	0	2,385,999,931	128,424,100	2,514,424,031
Marquette County	14,242,850	749,690,708	78,302,400	3,824,331,069	12,894,400	0	4,679,461,427	364,966,103	5,044,427,530
Mason County	139,181,400	209,572,000	606,749,000	2,408,015,000	0	0	3,363,517,400	335,678,300	3,699,195,700
Mecosta County	310,111,500	237,896,700	83,638,307	2,224,045,427	0	0	2,855,691,934	116,098,100	2,971,790,034
Menominee County	163,183,800	105,355,800	74,970,200	1,213,942,743	0	0	1,557,452,543	85,354,915	1,642,807,458
Midland County	250,205,550	745,154,000	360,153,900	3,871,616,480	0	0	5,227,129,930	564,618,210	5,791,748,140
Missaukee County	206,330,700	75,678,300	17,294,700	1,029,154,481	0	0	1,328,458,181	106,749,900	1,435,208,081
Monroe County	715,748,165	1,070,199,789	438,305,600	6,991,174,781	0	0	9,215,428,335	1,154,636,577	10,370,064,912
Montcalm County	632,064,100	260,557,800	70,418,300	3,032,200,545	0	615,100	3,995,855,845	342,712,635	4,338,568,480
Montmorency County	30,194,800	41,033,200	9,481,300	949,649,989	0	0	1,030,359,289	39,671,500	1,070,030,789
Muskegon County	189,345,589	949,268,800	280,290,600	8,214,041,800	0	0	9,632,946,789	518,994,500	10,151,941,289
Newaygo County	316,983,900	172,086,000	76,545,700	2,893,935,680	0	0	3,459,551,280	158,358,700	3,617,909,980
Oakland County	108,681,250	17,334,053,232	3,772,266,210	88,175,652,913	0	0	109,390,653,605	4,012,012,164	113,402,665,769
Oceana County	281,372,800	147,849,900	49,818,200	2,281,996,157	0	0	2,761,037,057	92,694,458	2,853,731,515
Ogemaw County	131,394,258	146,763,000	15,697,400	1,393,643,374	0	0	1,687,498,032	89,844,924	1,777,342,956
Ontonagon County	15,499,750	23,355,350	43,742,500	411,054,112	25,324,480	0	518,976,192	32,344,874	551,321,066
Osceola County	201,661,500	63,623,800	51,491,600	1,204,399,650	0	0	1,521,176,550	121,394,335	1,642,570,885
Oscoda County	19,811,600	32,983,900	17,464,600	684,879,055	0	0	755,139,155	66,322,100	821,461,255
Otsego County	69,734,000	307,463,900	38,327,300	1,879,619,593	0	0	2,295,144,793	312,540,378	2,607,685,171
Ottawa County	1,044,571,930	3,091,959,600	1,548,939,000	19,632,008,177	0	0	25,317,478,707	900,778,353	26,218,257,060
Presque Isle County	102,867,600	44,958,700	29,618,600	1,180,931,077	0	0	1,358,375,977	137,240,050	1,495,616,027
Roscommon County	7,201,100	150,486,700	3,005,400	2,850,759,900	0	0	3,011,453,100	72,538,700	3,083,991,800
Saginaw County	1,008,447,200	1,430,423,720	272,369,100	5,944,079,414	0	0	8,655,319,434	652,369,030	9,307,688,464
Saint Clair County	656,673,085	924,807,500	604,753,500	8,186,364,538	0	0	10,372,598,623	1,239,971,670	11,612,570,293
Saint Joseph County	931,522,326	294,037,700	225,560,800	2,895,870,209	0	0	4,346,991,035	331,497,612	4,678,488,647
Sanilac County	1,727,780,256	158,637,799	41,559,288	1,921,570,442	0	0	3,849,547,785	225,860,557	4,075,408,342
Schoolcraft County	9,220,000	40,837,600	14,908,700	613,210,383	0	0	678,176,683	58,572,704	736,749,387
Shiawassee County	774,428,330	291,870,120	66,781,750	2,512,681,990	0	0	3,645,762,190	342,768,797	3,988,530,987
Tuscola County	1,255,788,300	121,293,903	50,199,900	1,977,238,035	0	0	3,404,520,138	465,934,252	3,870,454,390
Van Buren County	581,149,775	353,333,100	150,967,700	5,107,893,940	0	0	6,193,344,515	648,629,400	6,841,973,915
Washtenaw County	678,872,163	6,751,130,447	685,103,340	23,525,491,758	0	0	31,640,597,708	1,326,838,117	32,967,435,825
Wayne County	34,199,100	15,270,049,789	4,833,173,831	61,141,270,759	0	0	81,278,693,479	5,099,650,323	86,378,343,802
Wexford County	65,510,152	220,564,500	78,767,000	1,739,281,604	0	0	2,104,123,256	111,230,600	2,215,353,856
Totals	32,324,298,692	94,868,592,486	27,517,470,579	540,245,920,537	143,872,516	40,521,474	695,140,676,284	37,794,411,403	732,935,087,687

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING AGENDA**

Wednesday, May 28, 2025 – 2:00 p.m.

**Benzie Community Resource Center - Ingemar Johansson Conference Room
6051 Frankfort Highway
Benzonia, MI 49616**

or

Electronically, via conference call

To participate, dial: (213) 282-9788 and enter Conference ID: 601 995 092#

This is a Regular Meeting of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes from the Regular Board of Health Meeting from April 26, 2025.

Approval of the Agenda

Public Comment Period

1. Health Officer Update – Dan Thorell
2. Personnel and Finance Committee Report-Personnel and Finance Committee
 - A. Accounts Payable – Action
 - B. April Financials – Action
 - C. Appropriations – Action
 - D. Amended Budget for the MI Safer Schools (HRS) and Infection Prevention Response – Action
3. Staff Reports
 - A. Medical Director – Dr. Joshua Meyerson
 - B. Personal Health – Michelle Klein
 - C. Environmental Health Director – Eric Johnston
 - D. Administrative- Shelley Jablon

Public Comment Period

Board Comments

Adjourn

Personnel and Finance Comm. Meeting- May 28, 2025 1:00 pm
Benzie Community Resource Center, Ingemar Johansson Conference Room or
Electronically via conference call:
(213) 282-9788 and enter Conference ID: 601 955 092 #



**Genesee County
Resolution #2025-1757**

**A RESOLUTION TO RECOGNIZE THE MONTH OF MAY 2025 AS JEWISH
HERITAGE MONTH IN GENESEE COUNTY**

WHEREAS, the United States and individual states across the nation, including Michigan, have recognized Jewish Heritage in May, starting with President Jimmy Carter's recognition of Jewish American Heritage Week in 1980 that was broadened to proclaiming May as Jewish American Heritage Month by President George W. Bush in 2006, which recognized the contributions Jewish people have made to American culture over the last 350 years; and

WHEREAS, the Jewish community in Genesee County has offered social services for people of all races, religions, and nationalities through the Flint Jewish Federation's congregate meal, mobile meal, immigration, and referral service programs, as well as facilitated transportation to medical appointments and grocery shopping; and

WHEREAS, the Flint Jewish Federation has also organized annual opportunities for members of the local community to celebrate Jewish culture and build connections across cultures through the Karen Schneider Flint Jewish Film Festival, Daniel Pearl World Music Days Humanity in Harmony concert, Don Riegler Community Service Awards, and support of Martin Luther King, Jr. tribute activities and has also worked to deepen understanding of Jewish history through annual Holocaust Commemoration and to deepen relationships between groups of Jews and people of color through activities such as joint visits to the Zekelman Holocaust Museum and Charles H. Wright Museum of African American History; and

WHEREAS, local Jewish people are notable volunteers, donors, and supporters of numerous cultural, educational, social justice, and business institutions in Genesee County including but not limited to the Flint Institute of Arts, Flint Institute of Music, Sloan/Longway, Food Bank of Eastern Michigan, Crim Fitness Foundation, Gloria Coles Flint Public Library, and Flint Children's Museum; and

WHEREAS, Jewish people in Genesee County have been actively involved in combatting bigotry and discrimination in all forms, including working to end racial housing discrimination practices, secure voting rights for all, and helping to resettle refugees escaping oppression in other countries, including David Miller who coordinated the resettlement and acculturation of over 450 refugees from the former Soviet Union and 43 Russian Muslim Turkish

families and Robert Segar, an attorney who successfully argued the Virginia Poll Tax case before the US Supreme Court in 1966, which found that poll taxes in state elections were unconstitutional, and Steven C. Low whose steadfast leadership as the Executive Director of the Flint Jewish Federation has animated the rich legacy of Jewish families in Genesee County

NOW, THEREFORE, BE IT RESOLVED, that the Genesee County Board of Commissioners hereby recognizes the month of May 2025 as Jewish Heritage Month in Genesee County and encourages all county departments to engage in celebratory activities and appropriate recognitions, such participation in community events, sharing stories, and learning about Jewish Americans and the contributions they have made to our county and nation.

BE IT FURTHER RESOLVED, that the Genesee County Clerk/Register is directed to provide one copy of this Resolution to each city, village, and township within Genesee County and to each County Clerk in the State of Michigan.

MOVED: Weighill

SECONDED: Dr. Brown

VOTE: 8 YEAS, 0 NAYS, 0 ABSTENTIONS

Resolution adopted this 14th day of May, 2025.



Domonique Clemons
Genesee County Clerk and Register of Deeds

**State of Michigan
County of Genese**

I, **DOMONIQUE CLEMONS**, County Clerk and Register of Deeds of the County of Genesee, Michigan, Clerk of the Board of Commissioners, and Clerk of the Circuit Court for said County, do hereby certify that the above is a true and complete copy of Resolution 2025-1757 with original record thereof now remaining in my office,

In Testimony Whereof, I have hereunto set my hand, and affixed the seal of said Court and County, this 17th day of May A.D. 2025.



DOMONIQUE CLEMONS, Clerk-Register