

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.gov

MEETING AGENDA

October 10, 2023

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Meeting

Please click the link below to join the webinar:

www.youtube.com/@BenzieCounty

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES – 9/26/2023

PUBLIC COMMENT

FINANCE –

A) Approval of Bills

ELECTED OFFICIALS & DEPT HEAD COMMENTS

ACTION ITEMS –

A) Accept the 2023 Apportionment Report

B) Establish Ad Hoc Interview Committee for Veteran Affairs Committee

C) Approve Social Security Policy

D) Approve Investment Policy

E) Approve Dress-Hygiene Policy

F) Approve Credit Card Policy

G) Approval of Cherry Capital Communications Agreement for fiber extension to Communication Tower

H) Approval of the 2023 Emergency Management Performance Grant agreement and all related budget amendments

I) Consider amending the employee roster to add a Paramedic position and remove an EMT position, to include the necessary budget adjustments.

J) Consider approving the MOU regarding the FAPE agreement with North Ed, Benzie Central Schools, Frankfort Elberta Area Schools and the Benzie County Sheriff Office

K) Discussion regarding a loan to the Frankfort Airport Authority from the DTRF.

COMMISSIONER REPORTS –

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

STUDY SESSION –

COMMITTEE APPOINTMENTS –

UNFINISHED BUSINESS –

NEW BUSINESS –

9:30 a.m.

Presentation from the NW Food Coalition about what the Coalition does

PRESENTATION OF CORRESPONDENCE

PUBLIC COMMENT

ADJOURNMENT

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Comment” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

| | | |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| District | I – Bob Roelofs (Almira East of Reynolds Road)..... | 231-645-1187 |
| District | II - Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31) | 231-920-5028 |
| District | III – Karen Cunningham (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West) | 231-822-4067 |
| District | IV – Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road)..... | 231-510-8804 |
| District | V – Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road)..... | 231-822-4066 |
| District | VI - Evan Warsecke (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31)..... | 231-822-4065 |
| District | VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon) | 231-651-0647 |

THE BENZIE COUNTY BOARD OF COMMISSIONERS
September 26, 2023

The Benzie County Board of Commissioners met in a regular session on Tuesday, September 26, 2023, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Cunningham, to approve the agenda as amended, removing Study Session regarding the Frankfort Airport Authority, and adding Action Item F: grant authorization for the County Treasurer to make interfund transfers to close out the fiscal year. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Markey, seconded by Nye, to approve the regular session minutes of September 12, 2023, as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:02a.m. Public Comment - None

FINANCE

Bills: Motion by Nye, seconded by Warsecke, to approve payment of the bills from September 8, 2023, through September 21, 2023, in the amount of \$541,110.40, as presented. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Greg Hubers, Undersheriff, gave a report on car and equipment sales, as well as the status of revenue from the Grand Traverse County inmates, for the Sheriff's Department.

Bert Gale, Associated Governmental Services, provided the Building Department Quarterly Report for April, May and June 2023.

Tom King, EMS Director, provided a written report and answered any questions.

Doug Durand, Executive Director Benzie Senior Resources, provided a written report and Sabra Boyle was there to answer any questions.

ACTION ITEMS

Letter of Support for Platte Township for a Consumers Energy Grant: Motion by Jeannot, seconded by Markey, to authorize a letter of support in support of grant funding to upgrade and enhance efficiency at the Platte Township Hall, and authorizes the Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONERS

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September 26, 2023

Consider Approving the proposal for Animal Control connection to village water and sewer: Motion by Sauer, seconded by Markey, accept the proposal from AJ's Excavating not to exceed amount of \$74,905.00 for Animal Control water and sewer connection, with funds available from the ARPA funding. Roll call. Ayes: Cunningham, Jeannot, Markey, Roelofs, Sauer and Warsecke Nays: Nye Motion carried.

Dave Wynn, update from Crystal Lake Watershed Associations and consideration of a resolution of support for a project to continue addressing swimmers itch in Crystal Lake Motion by Sauer, seconded by Cunningham, to adopt Resolution 2023-011 Benzie County Merganser Control Program in support of the trapping and relocation program by the Michigan Department of Natural Resources. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider 2017 Dodge Charger surplus and authorize its sale on Mi-Bid: Motion by Warsecke, seconded by Sauer, that the 2017 Dodge Charger be declared surplus and authorized for sale on the Mi-Bid Internet Auction system, with proceeds to be deposited into the equipment replacement fund, 425-301-687.00. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider Amendment 3 to Canteen Food Service Agreement: Motion by Cunningham, seconded by Warsecke, to approve the amendment to the agreement with Canteen Services for food supplies in the jail and authorizes the Board Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Granting authorization for the County Treasurer to make interfund transfers to close out the fiscal year: Motion by Warsecke, seconded by Markey, to grant the authority for the Benzie County Treasurer to make interfund transfers to close out the fiscal year. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Chair Roelofs attended the Area Agency on Aging meeting, MAC meeting, Agenda Review, and Ad Hoc Committee meeting re: EMS-ACO

Comm Jeannot provided a written report, did an overview of said report and answered questions.

Comm Cunningham provided a written report, did an overview of said report and answered questions.

Comm Nye provided a written report, did an overview of said report and answered questions.

Comm Markey provided a written report, did an overview of said report and answered questions.

Comm Warsecke attended the Parks and Recreation meeting, Benzie Bus meeting, Benzie Conservation District meeting, and Ad Hoc Committee meeting re: EMS-ACO.

Comm Sauer provided a written report, did an overview of said report and answered questions.

COMMISSIONERS

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September 26, 2023

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

Worked with Leah at Community Action Agency to submit a Chill grant, submitted a letter of intent to the USDA for a rural capacity building grant, balanced the budget for the fiscal year, asked for a legal opinion from our attorney regarding the Frankfort City Airport Authority, turned in documents to the State for funding for the tower project, set up an invitation to Headlee, prepared a Headlee booklet for review and eventual publication, attended a meeting with the Heath Department regarding IT services, attending the MERS conference, and attending the MACC conference.

STUDY SESSION - Removed

COMMITTEE APPOINTMENTS - Board of Canvassers. The ballot vote, Gary Gielczyk is the Republican candidate and Pete Brown is the Democratic candidate for Board of Canvassers, their term to expire on November 1, 2027.

PRESENTATION:

Tim Maylone, CEO and Managing Member of Cherry Capital Connection LLC provided a handout and gave an update on Internet for All Benzie County.

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PRESENTATION OF CORRESPONDENCE

- Grove Place Homes Construction Update 8/8/2023
- Ontonagon County Resolution 2023-15 opposing solar and wind developments.
- Sanilac County Resolution opposing solar and wind developments.
- Tuscola County Resolution 2023-20 opposing solar and wind developments.
-

11:18p.m. Public Comment

Michelle Thompson gave a report on the Land Bank Conference she attended in Flint.

11:26 Public Comment closed.

Motion by Markey, seconded by Warsecke, to adjourn at 11:26a.m. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Kim Childs, Chief Deputy Clerk

INDEX

1. Approve the agenda as amended.
2. Approve the regular session minutes of September 12, 2023, as presented.
3. Approve payment of the bills from September 8, 2023 through September 21, 2023, in the amount of \$541,110.40, as presented.

COMMISSIONERS

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September 26, 2023

4. Authorized a letter of support in support of grant funding to upgrade and enhance efficiency at the Platte Township Hall and authorizes the Chair to sign.
5. Accepted the proposal from AJ's Excavating not to exceed amount of \$74,905.00 for Animal Control water and sewer connection, with funds available from the ARPA funding.
6. Adopted Resolution 2023-011 Benzie County Merganser Control Program in support of the trapping and relocation program by the Michigan Department of Natural Resources.
7. Accepted the 2017 Dodge Charger be declared surplus and authorized for sale on the Mi-Bid Internet Auction system, with proceeds to be deposited into the equipment replacement fund, 425-301-687.00.
8. Approved the amendment to the agreement with Canteen Services for food supplies in the jail and authorizes the Board Chair to sign.
9. Granted the authority for the Benzie County Treasurer to make interfund transfers to close out the fiscal year.
10. Appointed Gary Gielczyk as the Republican candidate and Pete Brown as the Democratic candidate for the Board of Canvassers, their term to expire on November 1, 2027.

Art Jeannot
Commissioner Report
September 26, 2023

- **9/15 – MI Association of Counties Finance and General Governance Committee**
 - Yarrow Brown, Executive Director of Housing North, and Kent Wood from Borealis Strategic LLC presented on affordable housing. They discussed tools and gave an overview of how these tools benefit development.
 - Several legislative updates were provided. Three take aways were funding for Juvenile Justice, specifically the child care fund. There is a bill to increase funding from 50% to 75% by the State of MI. MAC supports keeping ordinances for septic tank inspections at the local level. Benzie Counties strategy for a “point of sale” inspection is consider a good model to follow. Supports MI Association of County Clerks’ regarding changes in the election laws.
 - Several other issues were discussed. All these issues are explained in full on the MAC website.
- **9/18 – Northern MI Counties Association**
 - Toured the Emmet County Recycling Center. I extended an invitation to members of the Benzie County Solid Waste Advisory Board to join me.
- **9/21 – Northern MI Community Action Agency**
 - Met with the executive committee to conduct the executive director’s annual performance evaluation.
 - Discussed the potential Federal Government shutdown and how it would affect the agency. The possibility that community action agencies may become exempt from the Open Meetings Act.
- **Other –**
 - Met with State Represenative Roth to discuss his positions on possible State ordinances controlling local issues. He agrees with me that ordinances such as Short-Term Rentals, Gravel Pits and Septic Field Inspections should remain at the local level.
 - Senator Bumstead contacted me to be sure we are aware of \$81M+ in grants for water infrastructure are available from EGLE. Apparently, this was just announced. I shared this information with Commissioner Nye.
 - I have suggested we have a “closed door” meeting with members of the Airport Authority to be updated on any pending litigation or monetary settlements that may be pending. This is as a result of Chairman Carland acknowledgement at our September 12th that the County could have liability on any of these actions.
 - I spoke with my Township Supervisors about meeting to discuss Headlee. All agreed to meet.



26 Sept 23 Commissioner Cunningham

19 Sept Frankfort City Council, public input; Mr. Brian Murphy/Tackle Box, shared that his business is seasonal and cannot function during Ironman. He asks that the council consider the broad range of merchants when considering future events. Clerk/Treasurer Christine Spence reported a summer tax collection rate of 92%, and extends a thank-you to county clerk Tammy Bowers for her informational and difficult job of updating Benzie clerks on new election requirements. Council approved a resolution for the Fire Cadet Program, Chief Michael Cederholm/Fire Dept, said he would like to provide the program to Benzie School District and seeks connections to make it so. Council approved a one-year extension for Ironman. Council approved granting space for 800MHz tower on city property.

Crystal Lake Twp, Tim Maylone/Cherry Capital Communications, present to answer questions about the distribution building on twp campus property. Twp IT will coordinate a proposed site.

20 Sept Benzie Chamber, Michelle Barefoot, Advocacy Awareness Report, recent golf fundraiser, to date raised approximately +\$45K. There was some discussion about tuition reciprocity of Benzie/Grand Traverse, NMC, I suggested that Rep Coffia is on the Higher Education Committee and is here in county regularly for discussion "coffees", she might have insights and be willing to share the idea with residents.

Community

20 Sept Frankfort Business Accelerator rescheduled.

Rhonda Nye
District IV – Benzonia Township
Commissioner Report
September 24, 2023

September 12 – Village of Beulah

- Sewer update given, SRF funding denied, village has started process to apply for USDA funding.
- Contract approved with Gosling Czubak – Wastewater Treatment Plant & Collection System Upgrade.
- Headlee reset will be on the ballot in November.
- Possible short term rental changes involving fee charged for buildings with multiple units and a limit on the number of short rentals in village.
- Karrie Ziets, village attorney, shared information on speech related activity policy. The village can regulate time, place and manner of speech in a consistent way – not intended to regulate content or viewpoint of speaker. Other aspects of policy discussed were permitting requirements, exempt activities and insurance requirements.

September 13 – Benzonia Township

- Treasurer reported MI Class paying 5.46% interest.
- Next West Benzie Joint Planning Commission meeting is Nov. 3rd.
- Watershed Overlay Updates recommended for approval by the WBJPC have been under review by township attorney for more than six months.
- Personnel committee charged with considering options for attorney representation in light of Tim Figura joining Mika Myers firm.

September 14 – Centra Wellness Board

- Presentation on need for organizational change; identified that disproportionate amount of duties fell on one director since unanticipated growth over the last seven years.
- New position created and director hired – Director of Children’s Services, Sarah Garthy.
- Board supported changes in Values Statement:
 - Client Focused changed to Supporting a Life of Recovery, and;
 - Responsive to Stakeholder Needs changed to Responsive to Community Needs
- Discussion regarding new term ‘micro-city’ being applied to Benzie replacing the term ‘rural’. Johnston is pushing back since term doesn’t make sense and somehow factors in water.

September 19 – NMC Presentation at Mills Community House

- Nick Nissley, NMC President, gave presentation titled “How Can NMC Build a Better Benzie”.
- 8,000 Benzie residents lack post high school training.
- In district tuition would be reduced from \$261/contact hour to \$122/contact hour.
- Approval of 2.0574 millage would require a ‘communitarian mindset’.
- NMC physical presence in Benzie would be considered, perhaps utilizing an existing facility while planning for long term solutions.

Volunteered at Ironman Aid Station.

Tammy Bowers

From: Gary Sauer
Sent: Sunday, September 24, 2023 9:09 AM
To: Tammy Bowers
Subject: Commissioner Report District 7

9-12-2023 Gilmore Township

Pending resignation of clerk, Dave Bissell to fill position once accepted by the board. Election concerns workers needed.

9-12-2023 Weldon Township

Business as usual.

9-13-2023 USDA & NRCS

Meeting at Mills Community House to discuss concerns with evasive species and prioritizing farming practices to help mitigate. Survey will be used to apply funding if available from these 2 organizations.

9-14-2023 Road Commission

New manager hired Troy Hinds came from in house. Discussed concerns over Lindy and Weldon road intersection, was decided to place rumble strips as soon as possible to help. Rumble strips destroyed by resident on Bendon Road investigating this now. Brownell Road hillside project completed bid was 187,000 done for 166,162.

9-15-2023 Ironman

Concerns about water temperature in the bay. Believe things went well and understand the Ironman will be back next year.

9-15-2023 Court Security

Lock down procedures discussed guide book available. Fire drills needed each department head responsible for their employees. Concern over swatting policy.
Carpet for court rooms possibly December.

9-21-2023 Village of Elberta

Water project is going well, did have to direct traffic for the Ironman because of construction. Village enjoyed the race and did plant trees during slack times for the race.

Gary Sauer
Commissioner District 7
Sent from my iPad

Tim Markey
Commissioner Report
September 26, 2023

September 12th – Study Session

September 13th – Homestead Twp Board Meeting

- Working on getting updated phone lines and faster Internet for the twp hall
- Looking to update their noise ordinance. There have been some recent complaints regarding barking dogs.
- I informed the board of the town-hall meeting

September 14th – Centra Wellness Network Board

- One of the items that was noted in the audit is that CWN has too much under one director. So, they are going through re-org and splitting up adult & Juvenile services
- MI DHHS has Benzie and Leelanau labeled as micro-politician. Which is between rural and metropolitan. If this is not corrected, then this will affect our Medicaid rates for mental health services.

September 19th – Networks Northwest Northwest Michigan County Consortium & the Networks Northwest Board Meeting

- Discussed the search for a new CEO. Terry VanderCook said that he will stay until the end of the year to give them time to find a new CEO
- Reviewed and passed the FY24 budget
- Northwest Michigan Works collaborated w/ Northwestern MI College to develop a Broadband Technician training program.
- Offender Success Reentry Services Year ending March 2023, Region 2 had the lowest return to prison rate in the state at 17.8% as well as the highest average wage for participants at \$17.26 per hour.

September 21st – Ad Hoc – EMS & Animal Control future needs

September 25th – MAC Judiciary & Public Safety Committee

- Presentation from Brad Hall, Administrator, Michigan Appellate Assigned Counsel System (MAACS)
 - The Michigan Appellate Assigned Counsel System (MAACS) administers the system for appointing criminal appellate counsel in all Michigan circuit courts, from a roster of private attorneys and the State Appellate Defender Office (SADO). Approximately 75% of indigent felony appeals are assigned to the MAACS roster, while approximately 25% of cases are assigned to SADO.
 - He went over the history of how appellate counsel was selected and paid and how it evolved over time to how it is done today
 - With MAACS
 - 51/57 circuit courts have adopted uniform fee policy, representing 85% of total caseload
 - Over \$1 million in annual county investments
 - More efficient assignment and voucher processes
 - Over 10,000 paid vouchers of meaningful performance, efficiency, and cost data

- Smaller caseloads, greater accountability, and better client representation
- Requesting more \$ for hourly rates with the state paying half.

| | <u>2018</u> | <u>2024</u> |
|-----------|-------------|-------------|
| ▪ Misd | \$100 | \$118 |
| ▪ Felony | \$110 | \$130 |
| ▪ Capital | \$120 | \$142 |
- There is a bill, HB4631 Amend 1978 PA 620, "Appellate defender Act"
- Youth defense Project, Juveniles were not being informed of their right to appeal.
- Long discussion on oversight of the appeals attorney selection process

Finance Report

BILLS TO BE APPROVED October 10th

Motion to approve Vouchers in the amount of:

| | | |
|-------|------------|--------------------------------------------------------------|
| \$ | 29,884.13 | General Fund (101) |
| \$ | 11,686.81 | Jail Fund (213) |
| \$ | 4,048.91 | Ambulance Fund & ALS (214) |
| \$ | 11,139.79 | Funds 105-238 |
| \$ | - | ACO Fund (247) |
| \$ | - | Building (249) |
| \$ | 6,757.83 | Dispatch 911 Fund (261) |
| \$ | 2,814.19 | Funds 239-292 |
| \$ | 51,208.02 | Funds 293-640 |
| \$ | 2,033.57 | 701 Fund |
| \$ | - | Trust and Agency Funds & MSU Trust and Agency Fund (702-771) |
| <hr/> | | |
| \$ | 119,573.25 | |
| <hr/> | | |

Payable September 22 to September 30

| DATE | FUND 101 GENERAL | FUND 213 JAIL | FUND 210 EMS | FUND 105-238 | FUND 251 ACO | FUND 249 BUILDING | FUND 261 DISPATCH | FUND 239-292 | FUND 293-690 | FUND 701 TRUST/ AGENCY | FUND 702-771 | TOTALS |
|------------------|---------------------|---------------------|--------------------|---------------------|-----------------|----------------------|----------------------|--------------------|---------------------|------------------------------|-----------------|----------------------|
| 9/28/2023 | \$ 29,884.13 | \$ 11,686.81 | \$ 3,837.35 | \$ 11,139.79 | \$ - | \$ - | \$ 6,757.83 | \$ 2,814.19 | \$ 51,208.02 | \$ 2,043.57 | \$ - | \$ 119,371.69 |
| Voided Check | | | | | | | | | | \$ (10.00) | | \$ (10.00) |
| Date Discrepancy | | | \$ 211.56 | | | | | | | | | \$ 211.56 |
| | | | | | | | | | | | | \$ - |
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| | | | | | | | | | | | | \$ - |
| Totals | \$ 29,884.13 | \$ 11,686.81 | \$ 4,048.91 | \$ 11,139.79 | \$ - | \$ - | \$ 6,757.83 | \$ 2,814.19 | \$ 51,208.02 | \$ 2,033.57 | \$ - | \$ 119,573.25 |

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

10/05/2023 01:58 PM

User: RLYnn

DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 09/22/2023 - 09/30/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 1/7

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------------------|---------------------------------|--------------------------|---------------------------------------|----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 101 BOARD OF COMMISSIONERS | | | | | |
| 101-101-860.00 | TRAVEL | ROELOFS, ROBERT | APRIL THROUGH SEPTEMBER MILEAGE FOR M | 907.83 | 91368 |
| 101-101-860.00 | TRAVEL | WARSECKE, EVAN | AUGUST 2023 MILEAGE | 191.92 | 91377 |
| Total For Dept 101 BOARD OF COMMISSIONERS | | | | 1,099.75 | |
| Dept 172 ADMINISTRATOR | | | | | |
| 101-172-860.00 | TRAVEL | JACKIE PALFEY | CONFERENCE AT SHANTY CREEK | 212.22 | 91335 |
| 101-172-900.00 | PRINTING & PUBLISHING | RECORD EAGLE | YEARLY SUBSCRIPTION | 216.48 | 91367 |
| 101-172-955.00 | DUES & REGISTRATIONS | MICHIGAN ASSOCIATION OF | 23/24 ANNUAL MEMBERSHIP DUES FOR ADMI | 200.00 | 91354 |
| Total For Dept 172 ADMINISTRATOR | | | | 628.70 | |
| Dept 215 COUNTY CLERK | | | | | |
| 101-215-955.00 | DUES & REGISTRATIONS | MICHIGAN ASSOCIATION OF | 2023 MACC FALL MEETING - TAMMY BOWERS | 150.00 | 91355 |
| Total For Dept 215 COUNTY CLERK | | | | 150.00 | |
| Dept 233 CENTRAL SERVICES | | | | | |
| 101-233-727.10 | PAPER SUPPLIES | JACKPINE BUSINESS CENTER | 20 CASES OF PAPER | 1,309.40 | 91336 |
| 101-233-940.20 | EQUIPMENT LEASE | WELLS FARGO VENDOR FIN S | CONTRACT#450-0236145-001 BP-50C45 | 155.51 | 91380 |
| Total For Dept 233 CENTRAL SERVICES | | | | 1,464.91 | |
| Dept 253 COUNTY TREASURER | | | | | |
| 101-253-775.00 | DOG LICENSES | NATIONAL BAND & TAG COMP | DOG LICENSE TAGS | 473.36 | 91359 |
| Total For Dept 253 COUNTY TREASURER | | | | 473.36 | |
| Dept 257 EQUALIZATION DEPARTMENT | | | | | |
| 101-257-860.00 | TRAVEL | LINDSAY, BRIANNE | MILEAGE FOR CLASS IN GAYLORD | 124.45 | 91347 |
| Total For Dept 257 EQUALIZATION DEPARTMENT | | | | 124.45 | |
| Dept 265 BUILDING & GROUNDS | | | | | |
| 101-265-800.00 | CONTRACTED SERVICES | KATHY HELINE CLEANING | CAMPUS CLEANING FOR MONTH OF SEPTEMBE | 5,600.00 | 91344 |
| 101-265-935.00 | BUILDING REPAIRS | WESTSHORE PLUMBING & HEA | PLUMBING SERVICES FOR JAIL | 55.41 | 91381 |
| Total For Dept 265 BUILDING & GROUNDS | | | | 5,655.41 | |
| Dept 283 CIRCUIT COURT | | | | | |
| 101-283-727.00 | OFFICE SUPPLIES | MANISTEE COUNTY | REIMBURSEMENT FROM BENZIE TO MANISTEE | 132.57 | 91351 |
| 101-283-810.00 | LEGAL FEES - COURT APPOINTED AT | BARE & WESTFALL, P.C. | FAMILY COURT FOR NICOLE WESTFALL | 187.50 | 91302 |
| 101-283-810.00 | LEGAL FEES - COURT APPOINTED AT | MCDONALD, PATRICK | COURT APPOINTED ATTY FOR VARIOUS NA C | 1,260.47 | 91352 |
| 101-283-810.00 | LEGAL FEES - COURT APPOINTED AT | NORTH POINTE LEGAL, PLC | COURT APPOINTED ATTY FOR VARIOUS NA C | 75.00 | 91361 |
| 101-283-810.00 | LEGAL FEES - COURT APPOINTED AT | NORTH POINTE LEGAL, PLC | COURT APPOINTED ATTY FOR VARIOUS NA C | 7.50 | 91361 |
| 101-283-810.00 | LEGAL FEES - COURT APPOINTED AT | NORTH POINTE LEGAL, PLC | COURT APPOINTED ATTY FOR VARIOUS NA C | 30.00 | 91361 |
| 101-283-810.00 | LEGAL FEES - COURT APPOINTED AT | NORTH POINTE LEGAL, PLC | COURT APPOINTED ATTY FOR VARIOUS NA C | 7.50 | 91361 |
| 101-283-810.00 | LEGAL FEES - COURT APPOINTED AT | NORTH POINTE LEGAL, PLC | COURT APPOINTED ATTY FOR VARIOUS NA C | 20.00 | 91361 |
| 101-283-810.00 | LEGAL FEES - COURT APPOINTED AT | SMITH & JOHNSON ATTORNEY | 15125.00002 HARMONY TAYLOR-JOSEPH BRU | 210.00 | 91371 |
| 101-283-812.00 | APPEALS COURT - LEGAL FEES | GARY DAVID STRAUSS, P486 | APPELLATE ATTORNEY ORDER FOR ROBERT F | 6,725.68 | 91325 |
| 101-283-813.00 | PROBATION EXPENSES | WELLS FARGO VENDOR FIN S | COPIER FEES FOR 09/27/23-10/26/23 | 67.52 | 91379 |
| 101-283-955.00 | CONVENTIONS & DUES | MANISTEE COUNTY | REIMBURSEMENT FROM BENZIE TO MANISTEE | 238.00 | 91351 |
| Total For Dept 283 CIRCUIT COURT | | | | 8,961.74 | |
| Dept 286 DISTRICT COURT | | | | | |
| 101-286-727.00 | OFFICE SUPPLIES | ODP BUSINESS SOLUTIONS, | MARKERS, WALL, PLANNERS, DUSTER | 124.38 | 91366 |
| 101-286-727.00 | OFFICE SUPPLIES | ODP BUSINESS SOLUTIONS, | WALL-MONTHLY CALENDER | 17.59 | 91366 |
| 101-286-805.10 | PROBATE CT APPOINTED ATTORNEY | SMITH & JOHNSON ATTORNEY | 06567.00057 DANIEL CULP SR. | 20.00 | 91371 |
| 101-286-805.10 | PROBATE CT APPOINTED ATTORNEY | SMITH & JOHNSON ATTORNEY | 06567.00058 PETER VOLAS | 10.00 | 91371 |
| 101-286-860.00 | TRAVEL | O'BRIEN, AMANDA | MADCM CONFERENCE 09/20/23 | 177.51 | 91365 |

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| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | |
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| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # | |
| Fund 101 GENERAL FUND | | | | | | |
| Dept 286 DISTRICT COURT | | | | | | |
| 101-286-955.00 | DUES & REGISTRATIONS | O'BRIEN, AMANDA | MADCM CONFERENCE 09/20/23 | 14.92 | 91365 | |
| Total For Dept 286 DISTRICT COURT | | | | 364.40 | | |
| Dept 301 SHERIFF | | | | | | |
| 101-301-729.00 | PHOTOS AND SUPPLIES | NUGENT ACE HARDWARE | SUPPLIES AND HARDWARE FOR SHERIFF DEP | 32.99 | 91364 | |
| 101-301-748.00 | GAS, OIL & GREASE | WATSON BENZIE LLC | OIL CHNG & TIRE ROTATION CONTRACT X 3 | 270.00 | 91378 | |
| 101-301-748.00 | GAS, OIL & GREASE | XPRESS LUBE | F-150 OIL CHANGE 68874 MILES | 84.10 | 91383 | |
| 101-301-751.00 | UNIFORMS | EMBROID ME OF TRAVERSE C | 8 ROAD, 2 JAIL SHIRTS | 192.00 | 91321 | |
| 101-301-751.00 | UNIFORMS | GALL'S, LLC | BELT - INNER - SUHY | 28.91 | 91324 | |
| 101-301-751.00 | UNIFORMS | JAMES KOSIBOSKI | BOOTS - 09252023 | 103.57 | 91338 | |
| 101-301-751.00 | UNIFORMS | MICHIGAN SHERIFFS ASSOCI | CUFFED WINTER HATS | 94.30 | 91356 | |
| 101-301-956.00 | EMPLOYEE PHYSICALS | MUNSON WALK IN CLINC | PRE EMPLOY DRUG/PHYSICAL DS - ROAD | 160.00 | 91358 | |
| 101-301-961.00 | TRAINING & SCHOOLS | LISA COLE | LERMA CONFERECE REIMBURSEMENT SEPT 20 | 86.26 | 91348 | |
| 101-301-963.00 | COMPUTER SUPPORT | VC3 INC | ADDITIONAL ITEMS NEEDED FOR SHERIFF 2 | 18.09 | 91297 | |
| 101-301-970.00 | EQUIPMENT | GALL'S, LLC | ETD X 3 | 31.84 | 91324 | |
| Total For Dept 301 SHERIFF | | | | 1,102.06 | | |
| Dept 426 EMERGENCY MANAGEMENT | | | | | | |
| 101-426-860.00 | TRAVEL | HUBERS, REBECCA | R. HUBERS - SEPTEMBER MILEAGE | 179.47 | 91334 | |
| Total For Dept 426 EMERGENCY MANAGEMENT | | | | 179.47 | | |
| Dept 442 DRAIN COMMISSION | | | | | | |
| 101-442-860.00 | TRAVEL | DIXON, CRAIG | TRAVEL FOR JUNE | 111.35 | 91316 | |
| 101-442-860.00 | TRAVEL | DIXON, CRAIG | TRAVEL FOR JULY | 91.70 | 91316 | |
| 101-442-860.00 | TRAVEL | DIXON, CRAIG | TRAVEL FOR AUGUST 2023 | 98.25 | 91316 | |
| Total For Dept 442 DRAIN COMMISSION | | | | 301.30 | | |
| Dept 648 MEDICAL EXAMINER | | | | | | |
| 101-648-835.00 | LAB FEES | NMS LABS | LAB FEES | 480.00 | 91360 | |
| 101-648-835.60 | FORENSIC AUTOPSIES | GOSLINOSKI, LOIS R. DO | AUTOPSY FEE | 3,600.00 | 91327 | |
| 101-648-861.00 | BURIAL TRANSITS | JOWETT FAMILY FUNERAL HO | TRANSPORT OF DECEDENTS AND MEDICOLEGA | 3,150.00 | 91343 | |
| Total For Dept 648 MEDICAL EXAMINER | | | | 7,230.00 | | |
| Dept 662 JUVENILE DIVISION | | | | | | |
| 101-662-957.40 | NON REIMBURSABLE EXPENSES | NORTHERN SHORES DENTAL G | CLAIM #2309202259658-8444 HEALTHY KID | 26.00 | 91362 | |
| 101-662-970.00 | EQUIPMENT | CARLY BAILEY | SUPPLIES FOR FAMILY DIVISION | 35.39 | 91311 | |
| Total For Dept 662 JUVENILE DIVISION | | | | 61.39 | | |
| Dept 711 REGISTER OF DEEDS | | | | | | |
| 101-711-727.00 | OFFICE SUPPLIES | JACKPINE BUSINESS CENTER | OFFICE SUPPLIES/ CALENDARS/ LABELS | 85.83 | 91337 | |
| 101-711-800.00 | CONTRACTED SERVICES - LAREDO | FIDLAR TECHNOLOGIES INC | LAREDO LIC FEE AUGUST 2023 | 1,377.51 | 91323 | |
| 101-711-860.00 | TRAVEL | EBERHART, PAULA | MILEAGE FOR MARD SUMMER CONFERENCE-MI | 164.93 | 91320 | |
| 101-711-900.00 | PRINTING & PUBLISHING | FIDLAR TECHNOLOGIES INC | PROPERTY FRAUD FLYERS | 458.92 | 91322 | |
| Total For Dept 711 REGISTER OF DEEDS | | | | 2,087.19 | | |
| Total For Fund 101 GENERAL FUND | | | | 29,884.13 | | |
| Fund 210 AMBULANCE FUND | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | |
| 210-265-750.00 | MAINTENANCE SUPPLIES | MI PEST | ST PEST CONTROL | 66.00 | 91353 | |
| 210-265-750.00 | MAINTENANCE SUPPLIES | NUGENT ACE HARDWARE | DIMMER SWITCH FOR CEILING FAN LIGHT, | 50.98 | 91364 | |
| 210-265-750.00 | MAINTENANCE SUPPLIES | FRANKFORT HARDWARE | 058790 SURGE PROTECTOR AND EXT CORD S | 45.57 | 91418 | |
| 210-265-923.00 | FUEL/PROPANE-EMS PARK AVE 9100 | DTE ENERGY | ACCT #9100 209 2902 2 EMS PARK 08/12/ | 22.85 | 91317 | |

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| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | |
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| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # | |
| Fund 210 AMBULANCE FUND | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | |
| 210-265-923.00 | FUEL/PROPANE-EMS PINE LN 9100 2 | DTE ENERGY | ACCT #9100 209 3107 7 PINE LN 08/12/2 | 58.83 | 91318 | |
| 210-265-923.00 | FUEL/PROPANE-EMS TVILLE 9200 05 | DTE ENERGY | ACCT #9200 059 5461 4 TVILLE 08/15/23 | 57.71 | 91319 | |
| Total For Dept 265 BUILDING & GROUNDS | | | | 301.94 | | |
| Dept 655 ADVANCED LIFE SUPPORT (ALS) | | | | | | |
| 210-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, LLC | MED SUPPLIES | 165.99 | 91233 | |
| 210-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, LLC | MED SUPPLIES | 1,767.36 | 91309 | |
| 210-655-735.00 | MEDICAL SUPPLIES | BOUND TREE MEDICAL, LLC | MED SUPPLIES | 765.92 | 91309 | |
| 210-655-748.00 | GAS, OIL & GREASE | WEX BANK | FUEL | 314.59 | 91382 | |
| 210-655-749.00 | VEHICLE REPAIRS | SAFELITE FULFILLMENT, IN | A32 WINDSHIELD REPLACEMENT FROM STONE | 317.76 | 91370 | |
| 210-655-749.00 | VEHICLE REPAIRS | THIRLBY AUTO - ALS/EMS | BATTERY FOR 61 | 159.85 | 91375 | |
| 210-655-751.00 | UNIFORMS | BAY SUPPLY & MARKETING, | UNIFORM EMBROIDERY | 14.00 | 91303 | |
| 210-655-751.00 | UNIFORMS | BAY SUPPLY & MARKETING, | EMBROIDERY | 241.50 | 91303 | |
| Total For Dept 655 ADVANCED LIFE SUPPORT (ALS) | | | | 3,746.97 | | |
| Total For Fund 210 AMBULANCE FUND | | | | 4,048.91 | | |
| Fund 213 JAIL OPERATIONS FUND | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | |
| 213-265-783.00 | EQUIP. SERVICES & SUPPLIES | NUGENT ACE HARDWARE | SUPPLIES AND HARDWARE FOR SHERIFF DEP | 17.98 | 91364 | |
| 213-265-935.00 | JAIL REPAIRS | HOBART SALES & SERVICE | WORK PERFORMED ON JAIL SINK DISPOSAL | 228.00 | 91331 | |
| 213-265-935.00 | JAIL REPAIRS | JOHNSON CONTROLS FIRE PR | DUE TO LIGHTNING STRIKE VCL OUTLET BO | 6,573.15 | 91341 | |
| 213-265-935.00 | JAIL REPAIRS | NUGENT ACE HARDWARE | SUPPLIES AND HARDWARE FOR SHERIFF DEP | 18.98 | 91364 | |
| 213-265-935.00 | JAIL REPAIRS | WESTSHORE PLUMBING & HEA | PLUMBING SERVICES FOR JAIL | 135.67 | 91381 | |
| Total For Dept 265 BUILDING & GROUNDS | | | | 6,973.78 | | |
| Dept 351 JAIL - CORRECTIONS | | | | | | |
| 213-351-740.00 | FOOD SUPPLIES | CANTEEN SERVICES | MEALS FOR THE WEK OF 09/17/23-09/23/2 | 2,514.75 | 91310 | |
| 213-351-742.00 | KITCHEN SUPPLIES | NUGENT ACE HARDWARE | SUPPLIES AND HARDWARE FOR SHERIFF DEP | 12.99 | 91364 | |
| 213-351-751.00 | UNIFORMS | EMBROID ME OF TRAVERSE C | 8 ROAD, 2 JAIL SHIRTS | 50.00 | 91321 | |
| 213-351-751.00 | UNIFORMS | MICHIGAN SHERIFFS ASSOCI | CUFFED WINTER HATS | 94.29 | 91356 | |
| 213-351-940.20 | EQUIPMENT LEASE - COPIER-400314 | TEAM FINANCIAL GROUP, IN | CUSTOMER #40031429 CONTRACT #4003142 | 307.00 | 91374 | |
| 213-351-956.00 | EMPLOYEE PHYSICALS | MANAGEMENT & BEHAVIOR CO | PRE EMPLOYMENT PSYCH EVALS X 2 | 1,584.00 | 91350 | |
| 213-351-956.00 | EMPLOYEE PHYSICALS | MUNSON WALK IN CLINC | VM PREEMPLOY DRUG SCREEN VISIT | 75.00 | 91358 | |
| 213-351-956.00 | EMPLOYEE PHYSICALS | MUNSON WALK IN CLINC | DOS 09112023 AT PRE EMPLOY PHYSICAL | 75.00 | 91358 | |
| Total For Dept 351 JAIL - CORRECTIONS | | | | 4,713.03 | | |
| Total For Fund 213 JAIL OPERATIONS FUND | | | | 11,686.81 | | |
| Fund 218 MARINE PATROL FUND | | | | | | |
| Dept 000 | | | | | | |
| 218-000-748.00 | GAS, OIL & GREASE | CITY OF FRANKFORT | MARINE FUEL 09182023 | 16.12 | 91312 | |
| 218-000-930.00 | EQUIPMENT REPAIR | CRYSTAL LAKE MARINA | 3X BOAT WINTERIZATION | 285.00 | 91315 | |
| 218-000-930.00 | EQUIPMENT REPAIR | GRAINGER | TOGGLE SWITCH - LIGHTS - MARINE | 20.74 | 91328 | |
| 218-000-930.00 | EQUIPMENT REPAIR | NUGENT ACE HARDWARE | SUPPLIES AND HARDWARE FOR SHERIFF DEP | 122.93 | 91364 | |
| Total For Dept 000 | | | | 444.79 | | |
| Total For Fund 218 MARINE PATROL FUND | | | | 444.79 | | |
| Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND | | | | | | |
| Dept 000 | | | | | | |
| 230-000-957.30 | LANDSCAPE/TRAIL MAINTENANCE | A J'S EXCAVATING LLC | BETSIE VALLEY TRAIL SERVICES | 10,355.00 | 91299 | |
| Total For Dept 000 | | | | 10,355.00 | | |

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| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | |
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| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # | |
| Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND | | | | | | |
| Total For Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUN | | | | 10,355.00 | | |
| Fund 236 SCHOOL RESOURCE OFFICER | | | | | | |
| Dept 000 | | | | | | |
| 236-000-748.00 | GAS, OIL & GREASE | WATSON BENZIE LLC | 18-3 OIL CHNG/TIRE ROTATION CONTRACT | 340.00 | 91378 | |
| Total For Dept 000 | | | | 340.00 | | |
| Total For Fund 236 SCHOOL RESOURCE OFFICER | | | | 340.00 | | |
| Fund 261 911 EMERGENCY SERVICE FUND | | | | | | |
| Dept 325 DISPATCH/COMMUNICATION | | | | | | |
| 261-325-855.00 | RADIO MAINTENANCE/EQUIPMENT | GRAND TRAVERSE MOBILE CO | RADIO HEADSET REPLACEMENT | 109.99 | 91329 | |
| 261-325-954.10 | RENT | WESTSHORE PLUMBING & HEA | PLUMBING SERVICES FOR JAIL | 3.15 | 91381 | |
| 261-325-961.00 | TRAINING & SCHOOLS | CORY ELLIS | TRAVEL REIMBURSEMENT FOR EMERGEING TE | 173.58 | 91314 | |
| 261-325-963.00 | COMPUTER SUPPORT | VC3 INC | DUO MFA FOR DISPATCH | 38.16 | 91297 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | PUBLIC EDUCATION AND COMMUNITY OUTREA | 126.82 | 91300 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | BACKUP DISPATCH EQUIPMENT AND CAMERA | 2,154.00 | 91300 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | DISPATCH POSITION 4 EQUIPMENT | 1,455.89 | 91300 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | PUBLIC EDUATION AND COMMUNITY OUTREAC | 75.28 | 91300 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | PRIMARY CAMERA TV SCREEN | 628.64 | 91300 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | COMMUNITY OUTREACH SUPPLIES STORAGE | 92.00 | 91300 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | REPLACEMENT COMPUTER PERIPHERALS | 312.42 | 91300 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | CAMERA SCREEN AND PERIPHERALS | 1,427.16 | 91300 | |
| 261-325-970.00 | EQUIPMENT | RUGGED DEPOT | CUSTOMER NUMBER: C16943 | 160.74 | 91369 | |
| Total For Dept 325 DISPATCH/COMMUNICATION | | | | 6,757.83 | | |
| Total For Fund 261 911 EMERGENCY SERVICE FUND | | | | 6,757.83 | | |
| Fund 265 TNT OFFICER MILLAGE FUND | | | | | | |
| Dept 000 | | | | | | |
| 265-000-840.00 | INTELL/INVESTIGATIONS | LEADSONLINE LLC | LEADS ONLINE - 11/01/2023 TO 10/31/20 | 1,635.00 | 91346 | |
| Total For Dept 000 | | | | 1,635.00 | | |
| Total For Fund 265 TNT OFFICER MILLAGE FUND | | | | 1,635.00 | | |
| Fund 269 LAW LIBRARY FUND | | | | | | |
| Dept 000 | | | | | | |
| 269-000-901.00 | RESOURCE MATERIALS | MANISTEE COUNTY | REIMBURSEMENT FROM BENZIE TO MANISTEE | 299.60 | 91351 | |
| Total For Dept 000 | | | | 299.60 | | |
| Total For Fund 269 LAW LIBRARY FUND | | | | 299.60 | | |
| Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GRANT | | | | | | |
| Dept 000 | | | | | | |
| 286-000-967.00 | PROJECT EXPENSES | AMAZON CAPITAL SERVICES, | CANON SCANNER FOR EMS | 321.99 | 91300 | |
| 286-000-967.00 | PROJECT EXPENSES | TAG CONSTRUCTION | MATERIALS & LABOR TO START PROJECT F | 451.78 | 91373 | |
| Total For Dept 000 | | | | 773.77 | | |
| Total For Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) G | | | | 773.77 | | |
| Fund 292 CHILD CARE FUND | | | | | | |
| Dept 000 | | | | | | |
| 292-000-840.95 | IN HOME CARE MISC. | CARLY BAILEY | SUPPLIES FOR FAMILY DIVISION | 105.82 | 91311 | |
| Total For Dept 000 | | | | 105.82 | | |

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| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | |
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| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # | |
| Fund 292 CHILD CARE FUND | | | | | | |
| Total For Fund 292 CHILD CARE FUND | | | | 105.82 | | |
| Fund 293 VETERAN'S RELIEF FUND | | | | | | |
| Dept 000 | | | | | | |
| 293-000-833.00 | VETERANS BURIALS & MARKERS | GLENDA GOLANDA | VETERANS BURIAL BENEFIT-EUGENE LOUIS | 300.00 | 91326 | |
| 293-000-900.00 | PRINTING & PUBLISHING | BLACK DIAMOND BROADCASTI | 1230989359 VETERANS ADVERTISING FOR S | 1,568.00 | 91308 | |
| Total For Dept 000 | | | | 1,868.00 | | |
| Total For Fund 293 VETERAN'S RELIEF FUND | | | | 1,868.00 | | |
| Fund 401 CAPITAL IMPROVEMENT FUND | | | | | | |
| Dept 000 | | | | | | |
| 401-000-967.00 | PROJECT EXPENSES | WATSON BENZIE LLC | 23-DODGE DURANGO-VEHCILE PURCHASE | 44,702.00 | 91378 | |
| Total For Dept 000 | | | | 44,702.00 | | |
| Dept 101 BOARD OF COMMISSIONERS | | | | | | |
| 401-101-967.00 | PROJECT EXPENSES (GENERAL FUND) | TAG CONSTRUCTION | MATERIALS & LABOR TO START PROJECT F | 4,548.22 | 91373 | |
| Total For Dept 101 BOARD OF COMMISSIONERS | | | | 4,548.22 | | |
| Total For Fund 401 CAPITAL IMPROVEMENT FUND | | | | 49,250.22 | | |
| Fund 425 EQUIPMENT REPLACEMENT FUND | | | | | | |
| Dept 301 SHERIFF | | | | | | |
| 425-301-749.00 | PATROL CAR EXPENSES | MICHIGAN SHERIFFS ASSOCI | 4X DECALS 10" VEHICLE | 89.80 | 91356 | |
| Total For Dept 301 SHERIFF | | | | 89.80 | | |
| Total For Fund 425 EQUIPMENT REPLACEMENT FUND | | | | 89.80 | | |
| Fund 701 GENERAL AGENCY FUND | | | | | | |
| Dept 215 COUNTY CLERK | | | | | | |
| 701-215-222.01 | DUE COUNTY - CDBG CO ADMIN FEE | BENZIE COUNTY REGISTER O | DISCHARGE OF LIEN CARRIER | 30.00 | 91304 | |
| 701-215-265.00 | CASH BONDS PAYABLE | MOORE,KELSEY, RENEE, VIO | 15-10079-DM-CASH BOND | 100.00 | 91357 | |
| 701-215-271.00 | RESTITUTIONS PAYABLE | JANET POMERLEAU | RESTITUTION LUCAS BRIGHT 11-2233-FH | 20.00 | 91339 | |
| 701-215-271.10 | FAMILY DIVISION RESTITUTIONS | HORNADAY, NEAL | RESTITUTION 22-3208-DL C. VOLAS | 30.00 | 91333 | |
| Total For Dept 215 COUNTY CLERK | | | | 180.00 | | |
| Dept 253 COUNTY TREASURER | | | | | | |
| 701-253-226.02 | DUE BENZONIA TOWNSHIP | BENZONIA TOWNSHIP TREASU | CHARGEBACKS PAYABLE TO TOWNSHIP | 95.71 | 91306 | |
| 701-253-226.04 | DUE COLFAX TOWNSHIP | COLFAX TOWNSHIP | CHARGEBACKS PAYABLE TO TOWNSHIP | 147.06 | 91313 | |
| 701-253-226.07 | DUE HOMESTEAD TOWNSHIP | HOMESTEAD TOWNSHIP | CHARGEBACKS PAYABLE TO TOWNSHIP | 196.91 | 91332 | |
| 701-253-227.21 | DUE VILLAGE OF BENZONIA | VILLAGE OF BENZONIA | CHARGEBACKS PAYABLE TO VILLAGE | 657.57 | 91376 | |
| 701-253-234.00 | DUE NORTHWEST EDUCATION SRVS | NORTHWEST EDUCATION SERV | CHARGEBACKS PAYABLE TO SCHOOL OPERATI | 493.59 | 91363 | |
| 701-253-237.00 | DUE TO PUBLIC TRANSPORTATION | BENZIE TRANSPORTATION AU | CHARGEBACKS PAYABLE TO TRANSPORTATION | 82.07 | 91305 | |
| 701-253-237.05 | DUE TO BETSIE VALLEY DIST LIBRA | BETSIE VALLEY LIBRARY | CHARGEBACKS PAYABLE TO LIBRARY | 23.59 | 91307 | |
| 701-253-274.19 | APPEALS/CHARGEBACKS/REFUNDS | HABITAT FOR HUMANITY INC | TAXABLE VALUE-2023 VILLAGE ONLY 12-50 | 27.22 | 91330 | |
| 701-253-274.19 | APPEALS/CHARGEBACKS/REFUNDS | SOUTHWORTH, SOPHIE PILAT | PRE ADJS FOR 2022 FOR 03-001-256-60 | 87.35 | 91372 | |
| Total For Dept 253 COUNTY TREASURER | | | | 1,811.07 | | |
| Dept 286 DISTRICT COURT | | | | | | |
| 701-286-271.00 | RESTITUTIONS PAYABLE | BALLARD, JOHN | RESTITUTION-23-115-FY PAUL DUMAN | 12.50 | 91301 | |
| 701-286-271.00 | RESTITUTIONS PAYABLE | JEREDITH TIMMER | RESTITUTION-B.PIPER 13-245-FY | 10.00 | 91340 | |
| 701-286-271.00 | RESTITUTIONS PAYABLE | JOSH BALLARD | RESTITUTION-23-115-FY P.DUMAN | 12.50 | 91342 | |
| 701-286-271.00 | RESTITUTIONS PAYABLE | LAMERSON, AUGUSTA | RESTITUTION-21-360-SM TODD COLE | 2.50 | 91345 | |
| 701-286-271.00 | RESTITUTIONS PAYABLE | LOTTIE ZAVALA | RESTITUTION 17-139-SM K.HUMSTAD | 5.00 | 91349 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|------------------------------|-------------------|----------------------------------------|---------------------|----------|---------|
| Fund 701 GENERAL AGENCY FUND | | | | | |
| Dept 286 DISTRICT COURT | | | | | |
| | | Total For Dept 286 DISTRICT COURT | | 42.50 | |
| | | Total For Fund 701 GENERAL AGENCY FUND | | 2,033.57 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|----------------------|-------------------|--------|------------------------|------------------|---------|
| <hr/> | | | | | |
| Fund Totals: | | | | | |
| | | | Fund 101 GENERAL FUND | 29,884.13 | |
| | | | Fund 210 AMBULANCE FUN | 4,048.91 | |
| | | | Fund 213 JAIL OPERATIO | 11,686.81 | |
| | | | Fund 218 MARINE PATROL | 444.79 | |
| | | | Fund 230 BETSIE VALLEY | 10,355.00 | |
| | | | Fund 236 SCHOOL RESOUR | 340.00 | |
| | | | Fund 261 911 EMERGENCY | 6,757.83 | |
| | | | Fund 265 TNT OFFICER M | 1,635.00 | |
| | | | Fund 269 LAW LIBRARY F | 299.60 | |
| | | | Fund 286 AMERICAN RESC | 773.77 | |
| | | | Fund 292 CHILD CARE FU | 105.82 | |
| | | | Fund 293 VETERAN'S REL | 1,868.00 | |
| | | | Fund 401 CAPITAL IMPRO | 49,250.22 | |
| | | | Fund 425 EQUIPMENT REP | 89.80 | |
| | | | Fund 701 GENERAL AGENC | 2,033.57 | |
| Total For All Funds: | | | | <hr/> 119,573.25 | |

BILLS TO BE APPROVED October 10th

Motion to approve Vouchers in the amount of:

| | | |
|----|------------|--------------------------------------------------------------|
| \$ | 140,328.49 | General Fund (101) |
| \$ | 16,554.98 | Jail Fund (213) |
| \$ | 25,928.37 | Ambulance Fund & ALS (214) |
| \$ | 936.65 | Funds 105-238 |
| \$ | 466.78 | ACO Fund (247) |
| \$ | 44,332.00 | Building (249) |
| \$ | 5,902.72 | Dispatch 911 Fund (261) |
| \$ | 45,984.13 | Funds 239-292 |
| \$ | 11,636.99 | Funds 293-640 |
| \$ | 25,468.99 | 701 Fund |
| \$ | - | Trust and Agency Funds & MSU Trust and Agency Fund (702-771) |

| | |
|----|------------|
| \$ | 317,540.10 |
|----|------------|

Payable October 1 to October 5

| DATE | FUND 101 GENERAL | FUND 213 JAIL | FUND 210 EMS | FUND 105-238 | FUND 251 ACO | FUND 249 BUILDING | FUND 261 DISPATCH | FUND 239-292 | FUND 293-690 | FUND 701 TRUST/ AGENCY | FUND 702-771 | TOTALS |
|------------------|----------------------|---------------------|---------------------|------------------|------------------|----------------------|----------------------|---------------------|---------------------|------------------------------|-----------------|----------------------|
| 10/5/2023 | \$ 140,328.49 | \$ 16,554.98 | \$ 25,973.94 | \$ 936.65 | \$ 466.78 | \$ 44,332.00 | \$ 5,902.72 | \$ 45,984.13 | \$ 11,636.99 | \$ 25,468.99 | \$ - | \$ 317,585.67 |
| Date Discrepancy | | | \$ (45.57) | | | | | | | | | \$ (45.57) |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| | | | | | | | | | | | | \$ - |
| Totals | \$ 140,328.49 | \$ 16,554.98 | \$ 25,928.37 | \$ 936.65 | \$ 466.78 | \$ 44,332.00 | \$ 5,902.72 | \$ 45,984.13 | \$ 11,636.99 | \$ 25,468.99 | \$ - | \$ 317,540.10 |

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Reмонumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

| 10/05/2023 02:04 PM | | INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY | | | Page: 1/10 | |
|--------------------------------------------|---------------------------------|--------------------------------------------------|----------------------------------------|-----------|------------|--|
| User: RLynn | | EXP CHECK RUN DATES 10/01/2023 - 10/05/2023 | | | | |
| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | |
| | | BOTH OPEN AND PAID | | | | |
| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # | |
| Fund 101 GENERAL FUND | | | | | | |
| Dept 101 BOARD OF COMMISSIONERS | | | | | | |
| 101-101-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 313.11 | 91409 | |
| 101-101-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 52.52 | 91413 | |
| 101-101-860.00 | TRAVEL | GARY SAUER | SEPTEMBER 2023 COMMISSIONER TRAVEL VO | 188.64 | 91419 | |
| 101-101-860.00 | TRAVEL | JEANNOT, ART | SEPTEMBER 2023 | 195.19 | 91423 | |
| 101-101-860.00 | TRAVEL | KAREN CUNNINGHAM | SEPTEMBER COMMISSIONER TRAVEL | 58.81 | 91425 | |
| 101-101-860.00 | TRAVEL | KAREN MALLON | MERS CONFERENCE | 296.23 | 91426 | |
| 101-101-860.00 | TRAVEL | ZEITS, KATIE | CONFERENCE REIMBURSTMENT FOR SEPT | 362.12 | 91476 | |
| 101-101-900.00 | PRINTING & PUBLISHING | THE PIONEER GROUP | VOTER REGISTRATION AND BOC SPECIAL ME | 58.05 | 91469 | |
| 101-101-955.00 | DUES & REGISTRATIONS | KAREN MALLON | MERS CONFERENCE | 457.70 | 91426 | |
| Total For Dept 101 BOARD OF COMMISSIONERS | | | | 1,982.37 | | |
| Dept 172 ADMINISTRATOR | | | | | | |
| 101-172-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 231.98 | 91409 | |
| 101-172-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 35.44 | 91413 | |
| 101-172-860.00 | TRAVEL | ZEITS, KATIE | CONFERENCE- OCTOBER'S PORTION | 248.90 | 91476 | |
| 101-172-961.00 | TRAINING & SCHOOLS | ZEITS, KATIE | CONFERENCE- OCTOBER'S PORTION | 51.20 | 91476 | |
| Total For Dept 172 ADMINISTRATOR | | | | 567.52 | | |
| Dept 215 COUNTY CLERK | | | | | | |
| 101-215-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 213.43 | 91409 | |
| 101-215-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 33.96 | 91413 | |
| 101-215-727.00 | OFFICE SUPPLIES | THE EBCO COMPANY | FOLDERS | 1,260.00 | 91468 | |
| Total For Dept 215 COUNTY CLERK | | | | 1,507.39 | | |
| Dept 233 CENTRAL SERVICES | | | | | | |
| 101-233-874.00 | MEDICAL INSURANCE - RETIREES | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 191.96 | 91409 | |
| 101-233-874.00 | MEDICAL INSURANCE - RETIREES | FIDELITY SECURITY LIFE I | GROUP #1044145 SUB#1001 OCTOBER 2023 | 32.48 | 91414 | |
| 101-233-940.20 | EQUIPMENT LEASE-40029846 | TEAM FINANCIAL GROUP, IN | CUSTOMER #40029846 CONTRACT #40029846 | 189.93 | 91466 | |
| 101-233-940.20 | EQUIPMENT LEASE-40033811 | TEAM FINANCIAL GROUP, IN | CUSTOMER # 40033811 CONTRACT #4003381 | 73.19 | 91466 | |
| Total For Dept 233 CENTRAL SERVICES | | | | 487.56 | | |
| Dept 253 COUNTY TREASURER | | | | | | |
| 101-253-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 182.67 | 91409 | |
| 101-253-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 29.32 | 91413 | |
| 101-253-830.10 | SERVICE CONTRACT (AC) | BETSIE RIVER VETERINARY | QTRLY PAYMENT FOR DOG LICENSE SALES | 119.00 | 91396 | |
| 101-253-830.10 | SERVICE CONTRACT (AC) | NORTHWOOD ANIMAL HOSPITA | QTRLY PAYMENT FOR DOG LICENSE SALES | 24.00 | 91443 | |
| 101-253-830.10 | SERVICE CONTRACT (AC) | PLATTE LAKE VETERINARY C | OTRLY PAYMENT FOR DOG LICENSE SALES | 14.00 | 91449 | |
| 101-253-860.00 | TRAVEL | THOMPSON, MICHELLE | MILEAGE | 257.50 | 91470 | |
| 101-253-860.00 | TRAVEL | THOMPSON, MICHELLE | MILEAGE | 248.56 | 91470 | |
| 101-253-955.00 | DUES & REGISTRATIONS | STATE OF MICHIGAN | RENEWAL OF ASSESSOR MCAT CERT FOR 202 | 50.00 | 91462 | |
| Total For Dept 253 COUNTY TREASURER | | | | 925.05 | | |
| Dept 257 EQUALIZATION DEPARTMENT | | | | | | |
| 101-257-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 133.36 | 91409 | |
| 101-257-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 23.20 | 91413 | |
| 101-257-800.00 | CONTRACTED SERVICES | COMPLETE APPRAISAL SERVI | CONTRACT APPRAISAL SERVICE FOR 2024 S | 23,300.00 | 91406 | |
| 101-257-860.00 | TRAVEL | TRISH PLONT | MILEAGE REIMBURSEMENT | 134.93 | 91475 | |
| 101-257-961.00 | TRAINING & SCHOOLS | MI ASSOC. OF EQUALIZATIO | TRAINING FOR EQUALIZATION DEPARTMENT | 240.00 | 91438 | |
| Total For Dept 257 EQUALIZATION DEPARTMENT | | | | 23,831.49 | | |
| Dept 262 ELECTIONS | | | | | | |
| 101-262-727.00 | OFFICE SUPPLIES - BALLOTS | SPECTRUM PRINTERS, INC | AFF OF IDENT, SCH NOMINANT, MEMCARD, A | 166.53 | 91457 | |
| 101-262-905.00 | PRINTING & PUBLISHING - SUPPLY | ELECTION SOURCE | ELECTION PROGRAMING THUMB DRIVE & FLA | 40.53 | 91412 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|------------------------------------------|---------------------------------|--------------------------|---------------------------------------|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 262 ELECTIONS | | | | | |
| 101-262-905.00 | PRINTING & PUBLISHING - SUPPLY | ELECTION SOURCE | VOTER BALLOT MATERIAL | 693.81 | 91412 |
| 101-262-905.00 | PRINTING & PUBLISHING - SUPPLY | ELECTION SOURCE | APPROVED REPLACEMENT THUMB DRIVE | 483.00 | 91412 |
| 101-262-905.00 | PRINTING & PUBLISHING - SUPPLY | THE PIONEER GROUP | VOTER REGISTRATION AND BOC SPECIAL ME | 1,012.50 | 91469 |
| Total For Dept 262 ELECTIONS | | | | 2,396.37 | |
| Dept 265 BUILDING & GROUNDS | | | | | |
| 101-265-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 27.84 | 91409 |
| 101-265-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 4.64 | 91413 |
| 101-265-748.00 | GAS, OIL & GREASE-BUILDING & GR | BENZIE COUNTY ROAD COMMI | SEPTEMBER 2023 FUEL-BUILDING AND GROU | 78.80 | 91393 |
| 101-265-750.00 | MAINTENANCE SUPPLIES | NUGENT ACE HARDWARE | PACKAGING TAPE | 30.97 | 91444 |
| Total For Dept 265 BUILDING & GROUNDS | | | | 142.25 | |
| Dept 283 CIRCUIT COURT | | | | | |
| 101-283-860.00 | TRAVEL | KELLEY, CLAYTON | 09/13 & 09/27 LUNCH (BENZIE) | 30.00 | 91427 |
| Total For Dept 283 CIRCUIT COURT | | | | 30.00 | |
| Dept 286 DISTRICT COURT | | | | | |
| 101-286-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 411.73 | 91409 |
| 101-286-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 64.76 | 91413 |
| Total For Dept 286 DISTRICT COURT | | | | 476.49 | |
| Dept 289 FRIEND OF THE COURT | | | | | |
| 101-289-964.10 | REIMBURSEMENT TO MANISTEE | MANISTEE COUNTY FOC | FOC REIMBURSEMENT | 11,330.62 | 91434 |
| Total For Dept 289 FRIEND OF THE COURT | | | | 11,330.62 | |
| Dept 296 PROSECUTING ATTORNEY | | | | | |
| 101-296-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 238.35 | 91409 |
| 101-296-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 38.60 | 91413 |
| 101-296-808.00 | PAO STAFF CONFERENCE MILEAGE RE | SONYA POTTS | MILEAGE REIMBURSEMENT | 226.63 | 91456 |
| 101-296-901.00 | RESOURCE MATERIALS | RELX INC. DBA LEXISNEXIS | SEPTEMBER 2023 | 181.00 | 91451 |
| 101-296-955.00 | 2024 PACC-PAAM DUES | PROSECUTING ATTY ASSOC. | 2024 ANNUAL DUES | 4,195.00 | 91450 |
| Total For Dept 296 PROSECUTING ATTORNEY | | | | 4,879.58 | |
| Dept 301 SHERIFF | | | | | |
| 101-301-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 1,128.48 | 91409 |
| 101-301-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 191.12 | 91413 |
| 101-301-727.00 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICES, | OFFICE SUPPLIES - DET BUR | 37.54 | 91385 |
| 101-301-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COMMI | BCSO SEPTEMBER FUEL 2023 | 4,465.21 | 91393 |
| 101-301-751.00 | UNIFORMS | NYE UNIFORM COMPANY | CLASS A UNIFORM PANTS (CREDIT APPLIE | 8.70 | 91446 |
| 101-301-751.00 | UNIFORMS | PACKARD, TROY | BOOTS 09272023 | 250.00 | 91448 |
| 101-301-752.10 | DRY CLEANERS | ROBBIE'S DRY CLEANERS, I | DRY CLEANING FOR SEPTEMBER 2023 | 64.50 | 91452 |
| 101-301-850.00 | TELEPHONE | CHARTER COMMUNICATIONS | CHARTER - SEPT 2023 JAIL/ROAD ROAD | 22.20 | 91403 |
| 101-301-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | RIFLE SLING - DS | 18.99 | 91385 |
| 101-301-970.00 | EQUIPMENT | CMP DISTRIBUTORS | OUTTER VEST - SEND | 310.00 | 91405 |
| Total For Dept 301 SHERIFF | | | | 6,496.74 | |
| Dept 333 SECONDARY ROAD PATROL | | | | | |
| 101-333-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 102.07 | 91409 |
| 101-333-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 15.40 | 91413 |
| 101-333-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COMMI | BCSO SEPTEMBER FUEL 2023 | 409.49 | 91393 |
| Total For Dept 333 SECONDARY ROAD PATROL | | | | 526.96 | |
| Dept 426 EMERGENCY MANAGEMENT | | | | | |

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User: RLynn

DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 10/01/2023 - 10/05/2023

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

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| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------------------------|---------------------------------|--------------------------|---------------------------------------|------------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 426 EMERGENCY MANAGEMENT | | | | | |
| 101-426-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 52.76 | 91409 |
| 101-426-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 9.28 | 91413 |
| 101-426-748.00 | GAS, OIL & GREASE-EMERGENCY MAN | BENZIE COUNTY ROAD COMMI | SEPTEMBER 2023 FUEL- EMERGENCY MANGEM | 128.43 | 91393 |
| Total For Dept 426 EMERGENCY MANAGEMENT | | | | 190.47 | |
| Dept 649 MENTAL HEALTH | | | | | |
| 101-649-800.00 | CONTRACTED SERVICES | CENTRA WELLNESS NETWORK | FY 24 JAIL SERVICES CONTRACT | 62,224.00 | 91402 |
| 101-649-836.00 | APPROPRIATIONS | CENTRA WELLNESS NETWORK | OCT23 MONTHLY APPROPRIATION | 9,731.75 | 91402 |
| Total For Dept 649 MENTAL HEALTH | | | | 71,955.75 | |
| Dept 662 JUVENILE DIVISION | | | | | |
| 101-662-970.00 | EQUIPMENT | MCCARDEL WATER CONDITION | ACCT 1554910 FOR INVOICE BACK IN APRI | 11.75 | 91437 |
| Total For Dept 662 JUVENILE DIVISION | | | | 11.75 | |
| Dept 711 REGISTER OF DEEDS | | | | | |
| 101-711-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 182.67 | 91409 |
| 101-711-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 29.32 | 91413 |
| 101-711-727.00 | OFFICE SUPPLIES | BENZIE COUNTY TREASURER | PETTY CASH REIMBURSEMENT | 30.00 | 91395 |
| Total For Dept 711 REGISTER OF DEEDS | | | | 241.99 | |
| Dept 751 PARKS & RECREATION DEPARTMENT | | | | | |
| 101-751-721.00 | PER DIEM | BARB IKENS | PARKS AND RECREATION MEETING | 40.00 | 91390 |
| 101-751-721.00 | PER DIEM | BARNARD, JASON | PARKS AND RECREATION MEETING | 40.00 | 91391 |
| 101-751-721.00 | PER DIEM-PARKS & REC | BEECHRAFT, PAUL | PARKS AND REC MEETING | 40.00 | 91392 |
| 101-751-721.00 | PER DIEM | DUPERRON, SEAN | PARKS AND RECREATION MEETING | 40.00 | 91411 |
| 101-751-721.00 | PER DIEM | HOOGTERP, EDWARD | PARKS AND RECREATION MEETING | 40.00 | 91421 |
| 101-751-721.00 | PER DIEM | JOHNSON, SHAUN | PARKS AND RECREATION MEETING | 40.00 | 91424 |
| 101-751-721.00 | PER DIEM | KRAUS, CHARLES | PARKS AND RECREATION MEETING 10/24/22 | 40.00 | 91428 |
| 101-751-860.00 | TRAVEL | BARB IKENS | PARKS AND RECREATION MEETING | 9.83 | 91390 |
| 101-751-860.00 | TRAVEL | BARNARD, JASON | PARKS AND RECREATION MEETING | 6.55 | 91391 |
| 101-751-860.00 | TRAVE-PARKS & REC | BEECHRAFT, PAUL | PARKS AND REC MEETING | 20.96 | 91392 |
| 101-751-860.00 | TRAVEL | DUPERRON, SEAN | PARKS AND RECREATION MEETING | 11.14 | 91411 |
| 101-751-860.00 | TRAVEL | HOOGTERP, EDWARD | PARKS AND RECREATION MEETING | 1.97 | 91421 |
| 101-751-860.00 | TRAVEL | JOHNSON, SHAUN | PARKS AND RECREATION MEETING | 3.28 | 91424 |
| 101-751-860.00 | TRAVEL | KRAUS, CHARLES | PARKS AND RECREATION MEETING 10/24/22 | 14.41 | 91428 |
| Total For Dept 751 PARKS & RECREATION DEPARTMENT | | | | 348.14 | |
| Dept 966 TRANSFER OUT | | | | | |
| 101-966-995.24 | TRANSFER TO 295 (AIRPORT AUTH) | FRANKFORT CITY-COUNTY AI | FCCAA ADMINISTRATOR CONTRUBUTION | 12,000.00 | 91417 |
| Total For Dept 966 TRANSFER OUT | | | | 12,000.00 | |
| Total For Fund 101 GENERAL FUND | | | | 140,328.49 | |
| Fund 210 AMBULANCE FUND | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | |
| 210-265-850.01 | INTERNET, PHONE, CABLE | BRIGHTSPEED | INTERNET/PHONE CHARGES FOR THE MONTH | 309.09 | 91400 |
| 210-265-853.00 | PHONES/TABLETS | AT & T MOBILITY | 287318149419X09142023 CELLPHONES FOR | 223.54 | 91389 |
| 210-265-922.00 | WATER & SEWER | MCCARDEL WATER CONDITION | 1034431 | 123.00 | 91437 |
| 210-265-935.00 | BUILDING REPAIRS | LL FLOORING, INC. | UPCOMMING FLOORING INSTALATION AT ST | 8,254.98 | 91430 |
| 210-265-935.00 | BUILDING REPAIRS | NYE PLUMBING & HEATING | ST 2 FURNACE AND CENTRAL AC | 9,965.00 | 91445 |
| 210-265-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | COMPUTER SPEAKERS | 25.50 | 91385 |
| 210-265-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | ST 3 TV'S | 439.98 | 91385 |
| Total For Dept 265 BUILDING & GROUNDS | | | | 19,341.09 | |

| 10/05/2023 02:04 PM | | INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY | | | | Page: 4/10 | |
|--------------------------------------------------|---------------------------------|--------------------------------------------------|---------------------------------------|--|--|------------|---------|
| User: RLynn | | EXP CHECK RUN DATES 10/01/2023 - 10/05/2023 | | | | | |
| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | | |
| | | BOTH OPEN AND PAID | | | | | |
| GL Number | Invoice Line Desc | Vendor | Invoice Description | | | Amount | Check # |
| Fund 210 AMBULANCE FUND | | | | | | | |
| Dept 651 EMERGENCY MEDICAL TECHNICIANS | | | | | | | |
| 210-651-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | | | 129.91 | 91409 |
| 210-651-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | | | 20.04 | 91413 |
| | | | | | | | |
| Total For Dept 651 EMERGENCY MEDICAL TECHNICIANS | | | | | | 149.95 | |
| Dept 655 ADVANCED LIFE SUPPORT (ALS) | | | | | | | |
| 210-655-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | | | 1,033.97 | 91409 |
| 210-655-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | | | 163.48 | 91413 |
| 210-655-735.00 | MEDICAL SUPPLIES | STRYKER SALES, LLC | POWER ADAPTER FOR LP15 *NO TAX* | | | 628.68 | 91465 |
| 210-655-748.00 | GAS, OIL & GREASE-EMS | BENZIE COUNTY ROAD COMMI | SEPTEMBER 2023 FUEL-EMS | | | 3,704.30 | 91393 |
| 210-655-749.00 | VEHICLE REPAIRS | NUGENT ACE HARDWARE | VEHICLE WHEEL WELL TRIM FASTNERS FOR | | | 6.90 | 91444 |
| 210-655-961.00 | TRAINING & SCHOOLS | MICHIGAN MUNICIPAL RISK | RESCUE TASK FORCE TRAINING | | | 900.00 | 91440 |
| | | | | | | | |
| Total For Dept 655 ADVANCED LIFE SUPPORT (ALS) | | | | | | 6,437.33 | |
| | | | | | | | |
| Total For Fund 210 AMBULANCE FUND | | | | | | 25,928.37 | |
| Fund 213 JAIL OPERATIONS FUND | | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | | |
| 213-265-782.00 | MAINTENANCE SUPPLIES | KSS | SPRAY BOTTLES X 5 JAIL | | | 14.70 | 91429 |
| | | | | | | | |
| Total For Dept 265 BUILDING & GROUNDS | | | | | | 14.70 | |
| Dept 351 JAIL - CORRECTIONS | | | | | | | |
| 213-351-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | | | 759.18 | 91409 |
| 213-351-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | | | 123.40 | 91413 |
| 213-351-740.00 | FOOD SUPPLIES | CANTEEN SERVICES | WEEK OF 9/24/23-09/30/23 | | | 2,466.08 | 91401 |
| 213-351-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COMMI | BCSO SEPTEMBER FUEL 2023 | | | 94.68 | 91393 |
| 213-351-752.10 | DRY CLEANERS | ROBBIE'S DRY CLEANERS, I | DRY CLEANING FOR SEPTEMBER 2023 | | | 103.50 | 91452 |
| 213-351-800.00 | CONTRACTED SERVICES | SOLID DESIGN SOFTWARE SO | JMS ANNUAL SUPPORT 16 LICENSES FY 23/ | | | 10,136.32 | 91455 |
| 213-351-800.00 | CONTRACTED SERVICES | TKS SECURITY | HOSTED ACCESS CONTROL OCT - DEC 2023 | | | 384.00 | 91472 |
| 213-351-970.00 | EQUIPMENT | SAFE RESTRAINTS, INC. | CART 04102023 ORDER | | | 2,473.12 | 91454 |
| | | | | | | | |
| Total For Dept 351 JAIL - CORRECTIONS | | | | | | 16,540.28 | |
| | | | | | | | |
| Total For Fund 213 JAIL OPERATIONS FUND | | | | | | 16,554.98 | |
| Fund 218 MARINE PATROL FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 218-000-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COMMI | BCSO SEPTEMBER FUEL 2023 | | | 37.12 | 91393 |
| | | | | | | | |
| Total For Dept 000 | | | | | | 37.12 | |
| | | | | | | | |
| Total For Fund 218 MARINE PATROL FUND | | | | | | 37.12 | |
| Fund 228 SOLID WASTE/RECYCLING FUND | | | | | | | |
| Dept 000 | | | | | | | |
| 228-000-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | | | 27.84 | 91409 |
| 228-000-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | | | 4.64 | 91413 |
| | | | | | | | |
| Total For Dept 000 | | | | | | 32.48 | |
| | | | | | | | |
| Total For Fund 228 SOLID WASTE/RECYCLING FUND | | | | | | 32.48 | |
| Fund 236 SCHOOL RESOURCE OFFICER | | | | | | | |
| Dept 000 | | | | | | | |
| 236-000-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | | | 154.83 | 91409 |
| 236-000-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | | | 24.68 | 91413 |
| 236-000-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COMMI | BCSO SEPTEMBER FUEL 2023 | | | 687.54 | 91393 |

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| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | |
| | | BOTH OPEN AND PAID | | | | |
| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # | |
| Fund 236 SCHOOL RESOURCE OFFICER | | | | | | |
| Dept 000 | | | | | | |
| Total For Dept 000 | | | | 867.05 | | |
| Total For Fund 236 SCHOOL RESOURCE OFFICER | | | | 867.05 | | |
| Fund 239 LAND BANK AUTHOITY FUND | | | | | | |
| Dept 000 | | | | | | |
| 239-000-967.00 | PROJECT EXPENSES | A J'S EXCAVATING LLC | BC LAND BANK PROJECT | 32,940.00 | 91384 | |
| 239-000-967.00 | PROJECT EXPENSES | BENZIE COUNTY TREASURER | PETTY CASH REIMBURSEMENT | 90.00 | 91395 | |
| 239-000-967.00 | PROJECT EXPENSES | LUCAS V. MIDDLETON | BC LAND BANK SERVICES | 1,687.50 | 91432 | |
| Total For Dept 000 | | | | 34,717.50 | | |
| Total For Fund 239 LAND BANK AUTHOITY FUND | | | | 34,717.50 | | |
| Fund 249 BUILDING DEPARTMENT FUND | | | | | | |
| Dept 371 BUILDING INSPECTOR | | | | | | |
| 249-371-800.00 | BUILDING PERMITS | ASSOCIATED GOVERNMENT SE | PERMIT FEES FOR SEPTEMBER 2023 | 19,325.00 | 91388 | |
| Total For Dept 371 BUILDING INSPECTOR | | | | 19,325.00 | | |
| Dept 372 PLUMBING INSPECTOR | | | | | | |
| 249-372-800.00 | PLUMBING PERMITS | ASSOCIATED GOVERNMENT SE | PERMIT FEES FOR SEPTEMBER 2023 | 5,153.00 | 91388 | |
| Total For Dept 372 PLUMBING INSPECTOR | | | | 5,153.00 | | |
| Dept 373 MECHANICAL INSPECTOR | | | | | | |
| 249-373-800.00 | MECHANICAL PERMITS | ASSOCIATED GOVERNMENT SE | PERMIT FEES FOR SEPTEMBER 2023 | 8,923.00 | 91388 | |
| Total For Dept 373 MECHANICAL INSPECTOR | | | | 8,923.00 | | |
| Dept 375 ELECTRICAL INSPECTOR | | | | | | |
| 249-375-800.00 | ELECTRICAL PERMITS | ASSOCIATED GOVERNMENT SE | PERMIT FEES FOR SEPTEMBER 2023 | 7,286.00 | 91388 | |
| Total For Dept 375 ELECTRICAL INSPECTOR | | | | 7,286.00 | | |
| Dept 966 TRANSFER OUT | | | | | | |
| 249-966-954.10 | RENT | AMAZON CAPITAL SERVICES, | SCANNER FOR BUILDING DEPARTMENT | 3,645.00 | 91385 | |
| Total For Dept 966 TRANSFER OUT | | | | 3,645.00 | | |
| Total For Fund 249 BUILDING DEPARTMENT FUND | | | | 44,332.00 | | |
| Fund 251 ANIMAL CONTROL FUND | | | | | | |
| Dept 265 BUILDING & GROUNDS | | | | | | |
| 251-265-853.00 | CELLULAR PHONES | AT & T MOBILITY | 287318149419X09142023 CELLPHONES FOR | 15.25 | 91389 | |
| Total For Dept 265 BUILDING & GROUNDS | | | | 15.25 | | |
| Dept 430 ANIMAL CONTROL | | | | | | |
| 251-430-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 129.91 | 91409 | |
| 251-430-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 20.04 | 91413 | |
| 251-430-748.00 | GAS, OIL & GREASE-ANIMAL CONTRO | BENZIE COUNTY ROAD COMM | SEPTEMBER 2023 FUEL-ACO | 301.58 | 91393 | |
| Total For Dept 430 ANIMAL CONTROL | | | | 451.53 | | |
| Total For Fund 251 ANIMAL CONTROL FUND | | | | 466.78 | | |
| Fund 254 SOIL EROSION (SESSC) FUND | | | | | | |
| Dept 380 SOIL EROSION CONTROL | | | | | | |
| 254-380-800.00 | SOIL EROSION PERMITS | ASSOCIATED GOVERNMENT SE | PERMIT FEES FOR SEPTEMBER 2023 | 1,800.00 | 91388 | |
| Total For Dept 380 SOIL EROSION CONTROL | | | | 1,800.00 | | |

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| User: RLynn | | EXP CHECK RUN DATES 10/01/2023 - 10/05/2023 | | | | |
| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | |
| | | BOTH OPEN AND PAID | | | | |
| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # | |
| Fund 254 SOIL EROSION (SESSC) FUND | | | | | | |
| | | Total For Fund 254 SOIL EROSION (SESSC) FUND | | 1,800.00 | | |
| Fund 256 REG OF DEEDS AUTOMATION FUND | | | | | | |
| Dept 000 | | | | | | |
| 256-000-800.00 | RECORD CONVERSIONS | FIDLAR TECHNOLOGIES INC | BASTION-AVID HOST APP OCT/DEC 2023 | 3,100.00 | 91415 | |
| 256-000-800.00 | RECORD CONVERSIONS | FIDLAR TECHNOLOGIES INC | DATA CONVERSION/HANDS FREE MICROFILM | 420.00 | 91416 | |
| | | Total For Dept 000 | | 3,520.00 | | |
| | | Total For Fund 256 REG OF DEEDS AUTOMATION FUND | | 3,520.00 | | |
| Fund 261 911 EMERGENCY SERVICE FUND | | | | | | |
| Dept 325 DISPATCH/COMMUNICATION | | | | | | |
| 261-325-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 371.71 | 91409 | |
| 261-325-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 61.80 | 91413 | |
| 261-325-751.00 | UNIFORMS | TELE-RAD, INC. | COMMUNITY OUTREACH SUPPLIES | 77.33 | 91467 | |
| 261-325-853.00 | CELLULAR PHONES | AT & T MOBILITY | 287318149419X09142023 CELLPHONES FOR | 1,435.63 | 91389 | |
| 261-325-961.00 | TRAINING & SCHOOLS | NATIONAL EMERGENCY NUMBE | ADDRESSING FOR NG911 TRAINING CLASS | 155.00 | 91442 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | COMMUNITY OUTREACH SUPPLIES | 115.54 | 91385 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | PUBLIC EDUCATION EQUIPMENT | 308.59 | 91385 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | TRAINING EQUIPMENT SUPPLIES | 89.61 | 91385 | |
| 261-325-970.00 | EQUIPMENT | AMAZON CAPITAL SERVICES, | NEW SPACE EQUIPMENT SUPPLIES | 1,199.84 | 91385 | |
| 261-325-970.00 | EQUIPMENT | BIDDLE CONSULTING GROUP | CRITICAL TESTING RENEWAL | 1,995.00 | 91397 | |
| 261-325-970.00 | EQUIPMENT | TELE-RAD, INC. | COMMUNITY OUTREACH SUPPLIES | 92.67 | 91467 | |
| | | Total For Dept 325 DISPATCH/COMMUNICATION | | 5,902.72 | | |
| | | Total For Fund 261 911 EMERGENCY SERVICE FUND | | 5,902.72 | | |
| Fund 265 TNT OFFICER MILLAGE FUND | | | | | | |
| Dept 000 | | | | | | |
| 265-000-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 27.84 | 91409 | |
| 265-000-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 4.64 | 91413 | |
| 265-000-748.00 | GAS, OIL & GREASE | BENZIE COUNTY ROAD COMMI | BCSO SEPTEMBER FUEL 2023 | 164.52 | 91393 | |
| 265-000-840.00 | INTELL/INVESTIGATIONS | TRANSUNION RISK & ALTERN | SEPT 2023 INTELL | 75.00 | 91474 | |
| | | Total For Dept 000 | | 272.00 | | |
| | | Total For Fund 265 TNT OFFICER MILLAGE FUND | | 272.00 | | |
| Fund 269 LAW LIBRARY FUND | | | | | | |
| Dept 000 | | | | | | |
| 269-000-901.00 | RESOURCE MATERIALS | THOMSON REUTERS - WEST | OCTOBER 23 WEST COMPLETE LIBRARY SUB | 1,008.85 | 91471 | |
| 269-000-901.00 | RESOURCE MATERIALS | THOMSON REUTERS - WEST | WESTLAW DATABASE | 251.43 | 91471 | |
| | | Total For Dept 000 | | 1,260.28 | | |
| | | Total For Fund 269 LAW LIBRARY FUND | | 1,260.28 | | |
| Fund 276 COMMISSION ON AGING MILLAGE FUND | | | | | | |
| Dept 000 | | | | | | |
| 276-000-955.00 | DUES & REGISTRATIONS | AREA AGENCY ON AGING OF | 2024 LOCAL SUPPORT | 3,568.00 | 91387 | |
| | | Total For Dept 000 | | 3,568.00 | | |
| | | Total For Fund 276 COMMISSION ON AGING MILLAGE FUND | | 3,568.00 | | |
| Fund 292 CHILD CARE FUND | | | | | | |
| Dept 000 | | | | | | |
| 292-000-826.00 | INCENTIVES | ROBINSON, KELLIE | SEPTEMBER TRAVEL EXPENSES FOR FAMILY | 282.96 | 91453 | |
| 292-000-840.95 | IN HOME CARE MISC. | TOTAL COURT SERVICES | MONITORING AND SERVICES, EQUIPMENT CH | 225.00 | 91473 | |

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| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | |
| | | BOTH OPEN AND PAID | | | | |
| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # | |
| Fund 292 CHILD CARE FUND | | | | | | |
| Dept 000 | | | | | | |
| 292-000-850.00 | TELEPHONE | ROBINSON, KELLIE | SEPTEMBER TRAVEL EXPENSES FOR FAMILY | 50.00 | 91453 | |
| 292-000-860.00 | TRAVEL/GAS CARDS | ROBINSON, KELLIE | SEPTEMBER TRAVEL EXPENSES FOR FAMILY | 288.39 | 91453 | |
| Total For Dept 000 | | | | 846.35 | | |
| Total For Fund 292 CHILD CARE FUND | | | | 846.35 | | |
| Fund 293 VETERAN'S RELIEF FUND | | | | | | |
| Dept 000 | | | | | | |
| 293-000-717.00 | MEDICAL/DENTAL/VISION INSURANCE | DELTA DENTAL PLAN OF MIC | CLIENT #0110900001 | 27.84 | 91409 | |
| 293-000-717.00 | MEDICAL/DENTAL/VISION INSURANCE | FIDELITY SECURITY LIFE I | GROUP #1039923 SUB#1001 OCTOBER 2023 | 4.64 | 91413 | |
| 293-000-839.10 | VETERANS FINANCIAL AID | COYNE OIL & PROPANE | 400 GALLONS @ 1.949/GALL | 779.60 | 91407 | |
| 293-000-955.00 | CONVENTIONS & MEETINGS | M.A.C.V.C. | 2024 MACVC MEMBERSHIP DUES | 50.00 | 91433 | |
| Total For Dept 000 | | | | 862.08 | | |
| Total For Fund 293 VETERAN'S RELIEF FUND | | | | 862.08 | | |
| Fund 296 JUVENILE JUSTICE FUND | | | | | | |
| Dept 000 | | | | | | |
| 296-000-800.00 | CONTRACTUAL SERVICES | LORI R. WADE | OCTOBER 2023 SOCIAL WORK SERVICES TO | 3,750.00 | 91431 | |
| Total For Dept 000 | | | | 3,750.00 | | |
| Total For Fund 296 JUVENILE JUSTICE FUND | | | | 3,750.00 | | |
| Fund 401 CAPITAL IMPROVEMENT FUND | | | | | | |
| Dept 000 | | | | | | |
| 401-000-967.00 | PROJECT EXPENSES | AMERICAN ALUMINUM ACCESS | 23-4 DOG CAGE | 4,113.00 | 91386 | |
| Total For Dept 000 | | | | 4,113.00 | | |
| Total For Fund 401 CAPITAL IMPROVEMENT FUND | | | | 4,113.00 | | |
| Fund 425 EQUIPMENT REPLACEMENT FUND | | | | | | |
| Dept 301 SHERIFF | | | | | | |
| 425-301-749.00 | PATROL CAR EXPENSES | GRAND TRAVERSE MOBILE CO | 17-1 EQUIPT REMOVAL | 968.75 | 91420 | |
| Total For Dept 301 SHERIFF | | | | 968.75 | | |
| Total For Fund 425 EQUIPMENT REPLACEMENT FUND | | | | 968.75 | | |
| Fund 516 DELINQUENT TAX REVOLVING FUND | | | | | | |
| Dept 000 | | | | | | |
| 516-000-689.00 | CASH OVER/SHORT | DUFORD, THOMAS | OVERPAID ON DLQ TAXES FOR 02-504-154- | 5.66 | 91410 | |
| Total For Dept 000 | | | | 5.66 | | |
| Total For Fund 516 DELINQUENT TAX REVOLVING FUND | | | | 5.66 | | |
| Fund 532 TAX FORECLOSURE FUND | | | | | | |
| Dept 253 COUNTY TREASURER | | | | | | |
| 532-253-810.00 | LEGAL FEES | LUCAS V. MIDDLETON | LEGAL SERVICES | 1,937.50 | 91432 | |
| Total For Dept 253 COUNTY TREASURER | | | | 1,937.50 | | |
| Total For Fund 532 TAX FORECLOSURE FUND | | | | 1,937.50 | | |
| Fund 701 GENERAL AGENCY FUND | | | | | | |
| Dept 215 COUNTY CLERK | | | | | | |
| 701-215-228.05 | DUE STATE - NOTARY FEES | MICHIGAN DEPARTMENT OF S | SEPTEMBER 2023 NOTARY TRANSMITTAL | 8.00 | 91439 | |

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| DB: Benzie County | | BOTH JOURNALIZED AND UNJOURNALIZED | | | | |
| | | BOTH OPEN AND PAID | | | | |
| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # | |
| Fund 701 GENERAL AGENCY FUND | | | | | | |
| Dept 215 COUNTY CLERK | | | | | | |
| 701-215-228.16 | DUE STATE - PISTOL PERMITS | STATE OF MICHIGAN (#38-6 | MICC010ML CONCEALED PISTOL LICENSE UN | 2,122.00 | 91463 | |
| 701-215-228.37 | DUE STATE - CRIME VICTIM RIGHTS | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTALS | 582.07 | 91461 | |
| 701-215-228.42 | DUE STATE - STATE COURT - MOTIO | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTALS | 180.00 | 91461 | |
| 701-215-228.47 | DUE STATE - OWI REIMBURSEMENT M | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTALS | 135.00 | 91461 | |
| 701-215-228.56 | DUE STATE - EFILING FEE | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTALS | 300.00 | 91461 | |
| 701-215-228.57 | DUE STATE - STATE JURY FEES | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTALS | 75.00 | 91461 | |
| 701-215-228.58 | DUE STATE - CIVIL FILING FEES | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTALS | 1,428.00 | 91461 | |
| 701-215-228.59 | DUE STATE - JUSTICE SYSTEM FUND | STATE OF MICHIGAN | CIRCUIT COURT FEE TRANSMITTALS | 357.00 | 91461 | |
| 701-215-271.00 | RESTITUTIONS PAYABLE | BLARNEY CASTLE | RESTITUTION-CIRCUIT 02-1795-FC M REED | 37.50 | 91398 | |
| 701-215-271.00 | RESTITUTIONS PAYABLE | MARK VICKERY | RESTITUTION-CIRCUIT 11-2233-FH LUCAS | 20.00 | 91436 | |
| 701-215-271.00 | RESTITUTIONS PAYABLE | STEFAN GRAVIS | RESTITUTION-CIRCUIT-17-2534-FH B PIPE | 25.00 | 91464 | |
| 701-215-271.10 | FAMILY DIVISION RESTITUTIONS | DANIEL SIMON | RESTITUTION PAYABLE | 577.00 | 91408 | |
| Total For Dept 215 COUNTY CLERK | | | | 5,846.57 | | |
| Dept 253 COUNTY TREASURER | | | | | | |
| 701-253-274.19 | APPEALS/CHARGEBACKS/REFUNDS | O'CONNOR, RILEY AND ANAS | PRE ADJ FOR 2022 FOR 08-011-005-00 | 1,686.08 | 91447 | |
| Total For Dept 253 COUNTY TREASURER | | | | 1,686.08 | | |
| Dept 286 DISTRICT COURT | | | | | | |
| 701-286-214.01 | DUE TO SHERIFF'S DEPT - OWI REI | BENZIE COUNTY SHERIFF OF | OWI REIMBURSEMENT | 372.00 | 91394 | |
| 701-286-228.20 | DUE STATE - DNR JUDGEMENT FEES | STATE OF MICHIGAN | DISTRICT FEE TRANSMITTALS FOR STATE O | 30.00 | 91458 | |
| 701-286-228.30 | DUE STATE - D. L. REINSTATEMEN | STATE OF MICHIGAN | DISTRICT FEE TRANSMITTALS FOR STATE O | 15.00 | 91458 | |
| 701-286-228.37 | DUE STATE - CRIME VICTIM RIGHTS | STATE OF MICHIGAN | DISTRICT FEE TRANSMITTALS FOR STATE O | 1,197.00 | 91458 | |
| 701-286-228.42 | DUE STATE - STATE COURT - MOTIO | STATE OF MICHIGAN | DISTRICT FEE TRANSMITTALS FOR STATE O | 130.00 | 91458 | |
| 701-286-228.47 | DUE STATE - OWI REIMBURSEMENT | STATE OF MICHIGAN | DISTRICT FEE TRANSMITTALS FOR STATE O | 175.00 | 91458 | |
| 701-286-228.56 | DUE STATE - EFILING FEE DIST C | STATE OF MICHIGAN | DISTRICT FEE TRANSMITTALS FOR STATE O | 420.00 | 91458 | |
| 701-286-228.57 | DUE STATE - STATE JURY FEES | STATE OF MICHIGAN | DISTRICT FEE TRANSMITTALS FOR STATE O | 15.00 | 91458 | |
| 701-286-228.58 | DUE STATE - CIVIL FILING FEES | STATE OF MICHIGAN | DISTRICT FEE TRANSMITTALS FOR STATE O | 1,687.00 | 91458 | |
| 701-286-228.59 | DUE STATE - JUSTICE SYSTEM FUND | STATE OF MICHIGAN | DISTRICT FEE TRANSMITTALS FOR STATE O | 5,534.00 | 91458 | |
| 701-286-230.00 | DUE OTHER UNITS - ORDINANCE FEE | CITY OF FRANKFORT | WOI REIMBURSEMENT & ORDINANCE FINES | 22.00 | 91404 | |
| 701-286-271.00 | RESTITUTIONS PAYABLE | BRAD RYKSE | RESTITUTION PAYMENT FROM L.BROWN | 50.00 | 91399 | |
| 701-286-275.00 | REFUNDS | IHOR FEDORYSHYN | REFUND ON OVERPAYMENT OF FINES AND CO | 10.00 | 91422 | |
| Total For Dept 286 DISTRICT COURT | | | | 9,657.00 | | |
| Dept 289 FRIEND OF THE COURT | | | | | | |
| 701-289-222.04 | DUE MANISTEE - STATUTORY FEES | MANISTEE COUNTY TREASURE | FEES COLLECTION SEPTEMBER 2023 | 1,159.34 | 91435 | |
| 701-289-222.05 | DUE MANISTEE - PROCESSING FEES | MANISTEE COUNTY TREASURE | FEES COLLECTION SEPTEMBER 2023 | 146.06 | 91435 | |
| Total For Dept 289 FRIEND OF THE COURT | | | | 1,305.40 | | |
| Dept 294 PROBATE COURT | | | | | | |
| 701-294-228.06 | DUE STATE - SHARED FEES | STATE OF MICHIGAN | PROBATE COURT FEES FOR SEPTEMEBR | 523.42 | 91459 | |
| 701-294-228.42 | DUE STATE - GENERAL FEES | STATE OF MICHIGAN | PROBATE COURT FEES FOR SEPTEMEBR | 70.00 | 91459 | |
| 701-294-228.56 | DUE STATE - EFILING FEE | STATE OF MICHIGAN | PROBATE COURT FEES FOR SEPTEMEBR | 275.00 | 91459 | |
| 701-294-228.58 | DUE STATE - CIVIL FILING FEES | STATE OF MICHIGAN | PROBATE COURT FEES FOR SEPTEMEBR | 1,650.00 | 91459 | |
| Total For Dept 294 PROBATE COURT | | | | 2,518.42 | | |
| Dept 301 SHERIFF | | | | | | |
| 701-301-228.63 | DUE STATE - SEX OFFENDER'S REG. | MICHIGAN STATE POLICE - | SOR - SEPTEMBER 2023 | 90.00 | 91441 | |
| Total For Dept 301 SHERIFF | | | | 90.00 | | |
| Dept 711 REGISTER OF DEEDS | | | | | | |
| 701-711-228.40 | DUE STATE - REMONUMENTATION FEE | STATE OF MICHIGAN | SURVEY REMONUMENTATION 3RD QTR 2023 | 4,365.52 | 91460 | |
| Total For Dept 711 REGISTER OF DEEDS | | | | 4,365.52 | | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|----------------------------------------|-------------------|--------|---------------------|-----------|---------|
| Fund 701 GENERAL AGENCY FUND | | | | | |
| Total For Fund 701 GENERAL AGENCY FUND | | | | 25,468.99 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|----------------------|-------------------|--------|------------------------|------------|---------|
| <hr/> | | | | | |
| Fund Totals: | | | | | |
| | | | Fund 101 GENERAL FUND | 140,328.49 | |
| | | | Fund 210 AMBULANCE FUN | 25,928.37 | |
| | | | Fund 213 JAIL OPERATIO | 16,554.98 | |
| | | | Fund 218 MARINE PATROL | 37.12 | |
| | | | Fund 228 SOLID WASTE/R | 32.48 | |
| | | | Fund 236 SCHOOL RESOUR | 867.05 | |
| | | | Fund 239 LAND BANK AUT | 34,717.50 | |
| | | | Fund 249 BUILDING DEPA | 44,332.00 | |
| | | | Fund 251 ANIMAL CONTRO | 466.78 | |
| | | | Fund 254 SOIL EROSION | 1,800.00 | |
| | | | Fund 256 REG OF DEEDS | 3,520.00 | |
| | | | Fund 261 911 EMERGENCY | 5,902.72 | |
| | | | Fund 265 TNT OFFICER M | 272.00 | |
| | | | Fund 269 LAW LIBRARY F | 1,260.28 | |
| | | | Fund 276 COMMISSION ON | 3,568.00 | |
| | | | Fund 292 CHILD CARE FU | 846.35 | |
| | | | Fund 293 VETERAN'S REL | 862.08 | |
| | | | Fund 296 JUVENILE JUST | 3,750.00 | |
| | | | Fund 401 CAPITAL IMPRO | 4,113.00 | |
| | | | Fund 425 EQUIPMENT REP | 968.75 | |
| | | | Fund 516 DELINQUENT TA | 5.66 | |
| | | | Fund 532 TAX FORECLOSU | 1,937.50 | |
| | | | Fund 701 GENERAL AGENC | 25,468.99 | |
| Total For All Funds: | | | | <hr/> | |
| | | | | 317,540.10 | |

Elected Officials And Department Heads

ACTION ITEMS

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 4, 2023

Subject: **Acceptance of the 2023 Apportionment Report**

Attached you will find the 2023 Apportionment Report prepared by Equalization Director Brianne Linsday. As stated in the State Tax Commission's Annual Calendar, the October apportionment session of the County Board of Commissioners to examine certificates and direct the spread of taxes in terms of millage rates shall be held by the end of the month.

The County's Equalization Director submits the apportionment millage report to the State Tax Commission. Approval and submission of the 2023 Apportionment Report will result in the collection of property tax revenues for all taxing entities having authority to collect in Benzie County.

Recommendation:

That the Board of Commissioners approves the 2023 Apportionment Report as presented by the Equalization Department.



APPORTIONMENT REPORT

2023

BOARD OF COMMISSIONERS

BOB ROELOFS, CHAIR

ART JEANNOT

KAREN CUNNINGHAM

RHONDA NYE

TIM MARKEY

EVAN WARSECKE

GARY SAUER

Prepared By:

Brianne Lindsay – Equalization Director



Benzie County Equalization Department
Brianne Lindsay, Equalization Director
448 Court Place, Beulah, MI 49617
Phone: (231)882-0013 Fax: (231)882-0033

To: Benzie County Board of Commissioners

Date: October 10, 2023

From: Brianne Lindsay, Equalization Director

Re: 2023 Apportionment Report

The 2023 Apportionment Report is presented in compliance with MCL Section 211.37; Act 35 of Michigan Compiled Laws as amended by ACT No 35, public acts of 2001. Upon its adoption this report will be a true indication of the millage rates adopted by each taxing jurisdiction, and the total estimated ad valorem tax levy for 2023.

We have received the required 2023 Tax Rate Request (Form L-4029) for each taxing jurisdiction. It certifies that the requested tax rate is in compliance with Article 9, Section 31 of the State Constitution and other tax limitations. These forms have been reviewed and verified by the Equalization Department. If any changes allowed by legislation or an election occur after this date, adjustments will be made, and this report will be amended.

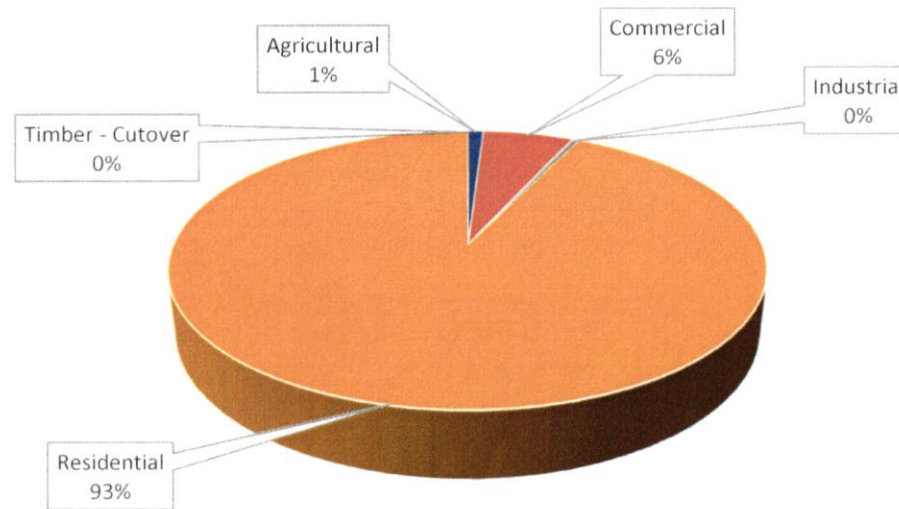
Signature

Brianne Lindsay, MAAO
Equalization Director

Benzie County Equalization Department
E: blindsay@benzieco.net

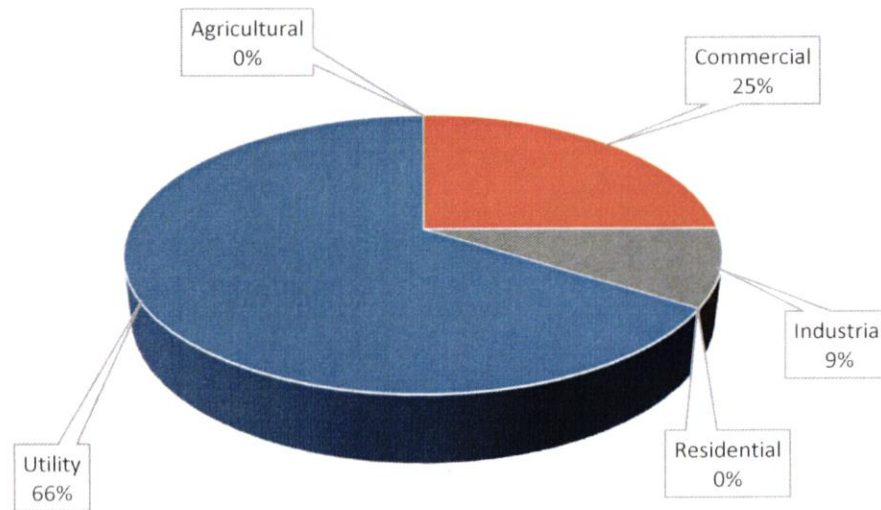
2023 Revenue Sources by Property Class (REAL)

| | Real Taxable Value | Percentage of Real Taxable Total |
|------------------|--------------------|----------------------------------|
| Agricultural | \$15,810,833 | 0.9961% |
| Commercial | \$92,525,747 | 5.8295% |
| Industrial | \$7,057,942 | 0.4447% |
| Residential | \$1,471,752,278 | 92.7262% |
| Timber - Cutover | \$55,800 | 0.0035% |
| Total | \$1,587,202,600 | 100.0000% |



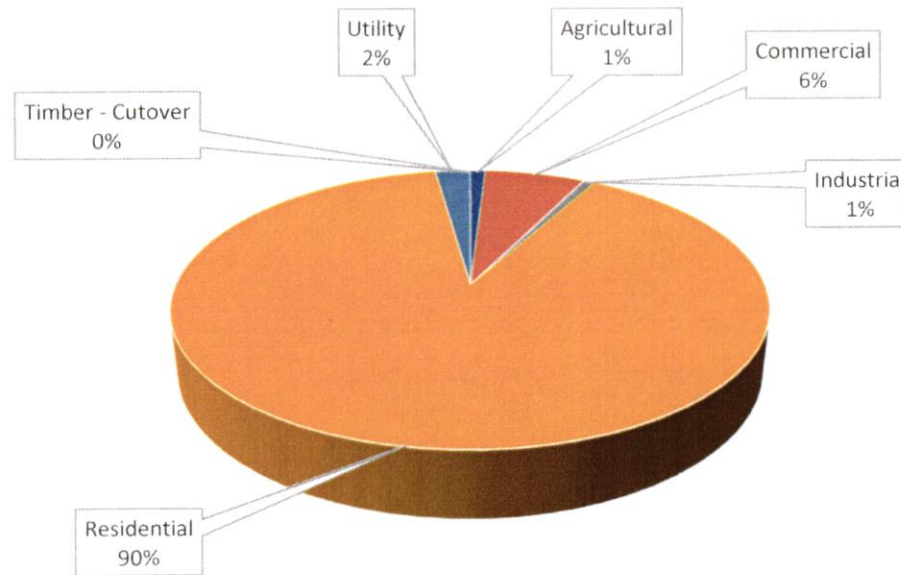
2023 Revenue Sources by Property Class (PERSONAL)

| | Personal Taxable Value | Percentage of Personal Taxable Total |
|--------------|------------------------|--------------------------------------|
| Agricultural | \$0 | 0.0000% |
| Commercial | \$13,883,800 | 24.9796% |
| Industrial | \$5,045,750 | 9.0782% |
| Residential | \$0 | 0.0000% |
| Utility | \$36,651,100 | 65.9422% |
| Total | \$55,580,650 | 100.0000% |



2023 Revenue Sources by Property Class (REAL/PERSONAL)

| | Real Taxable Value | Personal Taxable Value | Total | Percentage of Total |
|------------------|--------------------|------------------------|-----------------|---------------------|
| Agricultural | \$15,810,833 | \$0 | \$15,810,833 | 0.9624% |
| Commercial | \$92,525,747 | \$13,883,800 | \$106,409,547 | 6.4774% |
| Industrial | \$7,057,942 | \$5,045,750 | \$12,103,692 | 0.7368% |
| Residential | \$1,471,752,278 | \$0 | \$1,471,752,278 | 89.5890% |
| Utility | \$0 | \$36,651,100 | \$36,651,100 | 2.2310% |
| Timber - Cutover | \$55,800 | \$0 | \$55,800 | 0.0034% |
| | \$1,587,202,600 | \$55,580,650 | \$1,642,783,250 | 100.0000% |



| (A) County Name | (B) Taxable Value | (C) County | | (D) Est. County | | (E) Total County | | (F) Est. County EV Oper. Tax Dollars | (G) Total County Debt Rate | (H) Est. County Debt Tax Dollars | (I) Total Est. County Tax Dollars | (BB) Total | |
|--------------------|----------------------|-------------------------|--------------|------------------------|--------------------------------|---------------------|--------------------------|--------------------------------------------|----------------------------------|----------------------------------------|-----------------------------------------|---------------|--|
| | | Allocated Rate / SET | Tax Dollars | Extra Voted Rate | Allocated / SET Tax Dollars | Operating Rate | RenZone Taxable Value | | | | | | |
| | | | | | | | | | | | | | |
| Benzie | 1,642,783,250.00 | 3.3378 | 5,483,281.93 | 3.7385 | | | 6,141,545.17 | 0.3720 | 611,115.35 | 12,235,942.45 | | 0.00 | |
| STATE ED. TAX | 1,637,737,500.00 | 6.0000 | 9,826,425.00 | 0.0000 | | | 0.00 | 0.0000 | 0.00 | 0.00 | | 0.00 | |

| (J) | | (L) | | (M) | | Total Other | | (O) | | (P) | | (Q) | | (R) | | (KK) | |
|-----------------------|----------------|-------------|--|--------------|--|-------------|--|-------------------|--|--------------------|--|-----------------|--|------------------|--|---------------|--|
| Local Unit Name | | Total | | Est. Local | | Extra | | Voted / | | Total Debt | | Est. Local Debt | | Total Est. Local | | Total | |
| Townships | | Allocated / | | Allocated / | | General | | Law | | Est. Local EV / GL | | Total Debt | | Est. Local Debt | | RenZone | |
| Cities | | Charter | | Charter Tax | | Operating | | Rate | | Oper. Tax Dollars | | Rate | | Tax Dollars | | Taxable Value | |
| Villages | | Rate | | Dollars | | Rate | | | | | | | | | | | |
| Listed Alphabetically | Taxable Value | Rate | | Dollars | | Rate | | Oper. Tax Dollars | | Rate | | Tax Dollars | | Tax Dollars | | Taxable Value | |
| Almira | 209,920,212.00 | 0.6907 | | 144,991.89 | | 2.2126 | | 464,469.46 | | 0.0000 | | 0.00 | | 609,461.35 | | 0.00 | |
| Benzonia | 283,354,411.00 | 0.7688 | | 217,842.87 | | 3.0727 | | 870,663.10 | | 0.0000 | | 0.00 | | 1,088,505.97 | | 0.00 | |
| Blaine | 53,741,440.00 | 0.5000 | | 26,870.72 | | 0.8690 | | 46,701.31 | | 0.0000 | | 0.00 | | 73,572.03 | | 0.00 | |
| Colfax | 36,183,839.00 | 0.8071 | | 29,203.98 | | 0.8863 | | 32,069.74 | | 0.0000 | | 0.00 | | 61,273.72 | | 0.00 | |
| Crystal Lake | 216,404,256.00 | 0.5000 | | 108,202.13 | | 0.9694 | | 209,782.29 | | 0.0000 | | 0.00 | | 317,984.42 | | 0.00 | |
| Gilmore | 50,101,969.00 | 0.8026 | | 40,211.84 | | 1.9132 | | 95,855.09 | | 0.0000 | | 0.00 | | 136,066.93 | | 0.00 | |
| Homestead | 95,467,697.00 | 0.8609 | | 82,188.14 | | 1.4285 | | 136,375.61 | | 0.0000 | | 0.00 | | 218,563.75 | | 0.00 | |
| Inland | 106,156,973.00 | 0.7382 | | 78,365.08 | | 0.9740 | | 103,396.89 | | 0.0000 | | 0.00 | | 181,761.97 | | 0.00 | |
| Joyfield | 33,994,951.00 | 0.9717 | | 33,032.89 | | 0.0000 | | 0.00 | | 0.0000 | | 0.00 | | 33,032.89 | | 0.00 | |
| Lake | 306,423,856.00 | 0.5420 | | 166,081.73 | | 0.3449 | | 105,685.59 | | 0.0000 | | 0.00 | | 271,767.32 | | 0.00 | |
| Platte | 25,514,006.00 | 0.8078 | | 20,610.21 | | 1.4476 | | 36,934.08 | | 0.0000 | | 0.00 | | 57,544.29 | | 0.00 | |
| Weldon | 106,190,171.00 | 0.7233 | | 76,807.35 | | 0.9663 | | 102,611.56 | | 0.0000 | | 0.00 | | 179,418.91 | | 0.00 | |
| Frankfort | 119,329,469.00 | 12.3278 | | 1,471,069.83 | | 4.7648 | | 568,581.05 | | 0.9090 | | 108,470.49 | | 2,148,121.37 | | 0.00 | |
| BENZONIA | 22,615,549.00 | 9.1227 | | 206,314.87 | | 2.1000 | | 47,492.65 | | 1.0000 | | 22,615.55 | | 276,423.07 | | 0.00 | |
| BEULAH | 43,887,722.00 | 7.8864 | | 346,116.13 | | 0.0000 | | 0.00 | | 0.0000 | | 0.00 | | 346,116.13 | | 0.00 | |
| ELBERTA | 13,300,701.00 | 7.1321 | | 94,861.93 | | 2.8523 | | 37,937.59 | | 4.1700 | | 55,463.92 | | 188,263.44 | | 0.00 | |
| HONOR | 13,881,278.00 | 7.1721 | | 99,557.91 | | 0.0000 | | 0.00 | | 0.0000 | | 0.00 | | 99,557.91 | | 0.00 | |
| LAKE ANN | 18,331,055.00 | 1.3832 | | 25,355.52 | | 0.0000 | | 0.00 | | 0.0000 | | 0.00 | | 25,355.52 | | 0.00 | |
| THOMPSONVILLE | 9,268,995.00 | 5.9958 | | 55,575.04 | | 0.0000 | | 0.00 | | 0.0000 | | 0.00 | | 55,575.04 | | 0.00 | |

| (A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.) | (B) Taxable Value | (C) Total Operating Rate | (D) Est. Authority Oper. Tax Dollars | (E) Total Debt Rate | (F) Est. Authority Debt Tax Dollars | (G) Est. Total Authority Tax Dollars | (H) Total RenZone Taxable Value |
|----------------------------------------------------------------------------|----------------------|-----------------------------------|-----------------------------------------------|---------------------------|-------------------------------------------|-----------------------------------------------|------------------------------------------|
| LIBRARY - BENZIE SHORES | 599,749,069.00 | 0.6000 | 359,849.44 | 0.0000 | 0.00 | 359,849.44 | 0.00 |
| LIBRARY - BETSIE VALLEY BENZIE CO. | 142,374,010.00 | 0.3403 | 48,449.88 | 0.0000 | 0.00 | 48,449.88 | 0.00 |
| TRANSIT - BENZIE COUNTY | 1,642,783,250.00 | 0.4766 | 782,950.50 | 0.0000 | 0.00 | 782,950.50 | 0.00 |

| (A) Local K12 School District Name | (B) Total Taxable Value | | (C) Total NonHomestead Taxable Value | (D) Total Commercial Personal Taxable Value | (E) HH / Supplemental Rate | (F) Est. HH / Supplemental Tax Dollars | (G) Non Homestead Operating Rate | (H) Est. NH Operating Tax Dollars | (I) Total Debt / Sinking Fund / Bldg Site Rate | (J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars | (K) Total Recreational Rate | (L) Est. Recreational Tax Dollars | (M) Total Est. Local K12 School Tax Dollars | (BB) Total RenZone Taxable Value | (CC) Non Homestead Comm.Pers. Operating Rate |
|---------------------------------------|----------------------------|--|-----------------------------------------------|------------------------------------------------------|----------------------------------|-------------------------------------------------|-------------------------------------------|-----------------------------------------|------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------|-----------------------------------------|------------------------------------------------------|-------------------------------------------|----------------------------------------------------------|
| | | | | | | | | | | | | | | | |
| BENZIE COUNTY CENTRAL SCH | 1,005,037.579.00 | | 504,868,014.00 | 11,361,850.00 | 0.0000 | 0.00 | 18.0000 | 9,155,939.35 | 2.8540 | 2,868,377.25 | 0.0000 | 0.00 | 12,024,318.80 | 0.00 | 8.0000 |
| FRANKFORT AREA SCHOOLS | 590,240,574.00 | | 393,151,985.00 | 2,486,550.00 | 0.0000 | 0.00 | 18.0000 | 7,091,655.03 | 1.5000 | 885,360.86 | 0.0000 | 0.00 | 7,977,015.89 | 0.00 | 6.0000 |
| GLEN LAKE COMMUNITY SCH DIST | 590,300.00 | | 142,824.00 | 0.00 | 0.0000 | 0.00 | 15.0596 | 2,152.30 | 0.0000 | 0.00 | 0.0000 | 0.00 | 2,152.30 | 0.00 | 3.0696 |
| TRAVERSE CITY SCHOOL DIST. | 46,914,797.00 | | 5,767,055.00 | 5,400.00 | 0.0000 | 0.00 | 18.0000 | 103,839.39 | 3.1000 | 145,435.87 | 0.0000 | 0.00 | 249,275.26 | 0.00 | 6.0000 |

| (A) Community College Name | (B) Taxable Value | (C) Total Operating Rate | (D) Est. Community College Oper. Tax Dollars | (E) Total Debt Rate | (F) Est. Community College Debt Tax Dollars | (G) Est. Total Community College Tax Dollars | (BB) Total RenZone Taxable Value | | | |
|------------------------------------------|----------------------|-----------------------------------|-------------------------------------------------------|---------------------------------------------|---------------------------------------------------------------------|----------------------------------------------------------|-------------------------------------------|--------------------------------------|-------------------------------------------|--|
| (H) Intermediate School District Name | (I) Taxable Value | (J) ISD Allocated Rate | (K) Est. ISD Allocated Tax Dollars | (L) ISD Total EV Operating Rate | (M) Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars | (N) ISD Total Debt Rate | (O) Est. ISD Debt Tax Dollars | (P) Est. Total ISD Tax Dollars | (II) Total RenZone Taxable Value | |
| TRAVERSE BAY | 1,642,783,250.00 | 0.1881 | 309,007.53 | 2.6990 | 4,433,871.99 | 0.0000 | 0.00 | 4,742,879.52 | 0.00 | |

| Township / City | Village | School Code | Local School District | Total | | | |
|-----------------|---------------|----------------|------------------------------|--------------------------------------|--------------------------------------------|----------------------------------------------------------|----------------------------------------------------------------|
| | | | | Total Homestead Property Tax Rate | Total NonHomestead Property Tax Rate | Total Homestead Property Tax Rate w/Special Assmnt | Total NonHomestead Property Tax Rate w/Special Assmnt |
| Almira | | 10015 | BENZIE COUNTY CENTRAL SCH | 22.5693 | 40.5693 | 22.5693 | 40.5693 |
| Almira | LAKE ANN | 10015 | BENZIE COUNTY CENTRAL SCH | 23.9525 | 41.9525 | 23.9525 | 41.9525 |
| Almira | | 28010 | TRAVERSE CITY SCHOOL DIST. | 22.8153 | 40.8153 | 22.8153 | 40.8153 |
| Almira | LAKE ANN | 28010 | TRAVERSE CITY SCHOOL DIST. | 24.1985 | 42.1985 | 24.1985 | 42.1985 |
| Benzonia | | 10015 | BENZIE COUNTY CENTRAL SCH | 23.5075 | 41.5075 | 23.5075 | 41.5075 |
| Benzonia | BENZONIA | 10015 | BENZIE COUNTY CENTRAL SCH | 35.7302 | 53.7302 | 35.7302 | 53.7302 |
| Benzonia | BEULAH | 10015 | BENZIE COUNTY CENTRAL SCH | 31.3939 | 49.3939 | 31.3939 | 49.3939 |
| Blaine | | 10015 | BENZIE COUNTY CENTRAL SCH | 21.6350 | 39.6350 | 21.6350 | 39.6350 |
| Blaine | | 10025 | FRANKFORT AREA SCHOOLS | 20.2810 | 38.2810 | 20.2810 | 38.2810 |
| Colfax | | 10015 | BENZIE COUNTY CENTRAL SCH | 21.6997 | 39.6997 | 21.6997 | 39.6997 |
| Colfax | THOMPSONVILLE | 10015 | BENZIE COUNTY CENTRAL SCH | 27.6955 | 45.6955 | 27.6955 | 45.6955 |
| Crystal Lake | | 10025 | FRANKFORT AREA SCHOOLS | 20.3814 | 38.3814 | 21.0314 | 39.0314 |
| Gilmore | | 10015 | BENZIE COUNTY CENTRAL SCH | 22.9818 | 40.9818 | 22.9818 | 40.9818 |
| Gilmore | | 10025 | FRANKFORT AREA SCHOOLS | 21.6278 | 39.6278 | 21.6278 | 39.6278 |
| Gilmore | ELBERTA | 10025 | FRANKFORT AREA SCHOOLS | 35.7822 | 53.7822 | 35.7822 | 53.7822 |
| Homestead | | 10015 | BENZIE COUNTY CENTRAL SCH | 21.9554 | 39.9554 | 21.9554 | 39.9554 |
| Homestead | HONOR | 10015 | BENZIE COUNTY CENTRAL SCH | 29.1275 | 47.1275 | 29.1275 | 47.1275 |
| Inland | | 10015 | BENZIE COUNTY CENTRAL SCH | 21.3782 | 39.3782 | 21.3782 | 39.3782 |
| Joyfield | | 10015 | BENZIE COUNTY CENTRAL SCH | 20.6377 | 38.6377 | 20.6377 | 38.6377 |
| Lake | | 10015 | BENZIE COUNTY CENTRAL SCH | 20.5529 | 38.5529 | 20.5529 | 38.5529 |
| Lake | | 10025 | FRANKFORT AREA SCHOOLS | 19.7989 | 37.7989 | 19.7989 | 37.7989 |
| Platte | | 10015 | BENZIE COUNTY CENTRAL SCH | 21.9214 | 39.9214 | 21.9214 | 39.9214 |
| Platte | | 45010 | GLEN LAKE COMMUNITY SCH DIST | 19.0674 | 34.1370 | 19.0674 | 34.1370 |
| Weldon | | 10015 | BENZIE COUNTY CENTRAL SCH | 21.6959 | 39.6959 | 21.6959 | 39.6959 |
| Weldon | THOMPSONVILLE | 10015 | BENZIE COUNTY CENTRAL SCH | 27.6917 | 45.6917 | 27.6917 | 45.6917 |
| Frankfort | | 10025 | FRANKFORT AREA SCHOOLS | 36.9136 | 54.9136 | 36.9136 | 54.9136 |

| Local Municipality (Twp/City/Vlg) | ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed | Total of All Special Assessment Rates Levied UNITWIDE |
|-----------------------------------|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| Crystal Lake | Fire – 119 | 0.6500 |

CERTIFICATION STATEMENT

I hereby certify that this report is a true statement of the taxable valuation of each assessing district and of all ad valorem millages apportioned by the County Board of Commissioners of the

County of Benzie for the year 2023

Buianne Lindsay

Signature of County Equalization Director

NOTARIZATION

Kim Childs
Kim Childs

Notary Public

Benzie

County, Michigan

STATE OF MICHIGAN

County of

Benzie

}

ss

Subscribed before me this 4th, October, 2023

day of _____ year _____

My commission expires 12 26, 2027

Memorandum



To: Board of Commissioners

From: Rose Roelofs, Executive Assistant *Rose Roelofs*

Date: October 5, 2023

Subject: **Establishment of Ad Hoc Interview Committee for Veterans Affairs Committee**

One term on the Veterans Affairs Committee expires December 31, 2023, currently held by Lawrence “Camp” Bailey.

As you are aware, this appointment is made by the Board of Commissioners. The Administration Office has expressed the desire to be consistent with appointments, which includes establishing an ad hoc interview committee. However, after doing our due diligence by advertising in the paper and on our website since August 23rd, we have not received any new applicants. The Board of Commissioners can either reappoint Mr. Bailey or establish an ad hoc committee to discuss the one applicant or do further recruitment.

Appointments to the Committee are for four-year terms expiring on December 31, 2027. I have included Lawrence “Camp” Bailey’s application below.

Recommendation:

That the Board of Commissioners establishes an ad hoc interview committee to make a recommendation for one term expiring December 31, 2027, on the Veterans Affairs Committee, and that the Chair, _____, _____, and an Administrator Designee be appointed to such committee.

-or-

That the Board of Commissioners appoint Lawrence “Camp” Bailey to the Veterans Affairs Committee, with term expiring December 31, 2027.



BENZIE COUNTY BOARD OF COMMISSIONERS

GOVERNMENT CENTER • 448 COURT PLACE •

• BEULAH, MICHIGAN 49617 • (231) 882-9671 • FAX (231) 882-5941

APPOINTMENT TO BOARD, COMMISSIONS AND AGENCIES

APPLICATION

DATE: 9-6-2023

Name: Lawrence Bailey (Camp)

Address (including PO Box): 410 Eastman Rd Beulah 49617

County District: #4

Home Telephone: 231-631-5410

Occupation: Retired Carpenter

Business Telephone: —

Please list the Board, Commission or Agency you are applying for:

1. Lawrence Bailey

Please state your interest, experience and/or education that would relate to your serving on the above-named organizations.

I would like to be re-
appointed to the VA board. My Army
experience is deeper than most. My commitment
to Benzie County Veterans is 1st and
foremost in my heart

Thank you for considering me
Camp

PLEASE ATTACH A CURRENT OR UPDATED RESUME OR LETTER OF INTEREST

This application with resume' attached must be returned to:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MI 49617

Request representative of Camp Bailey
Belo Brulotte
BWA Champion

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Katie Zeits, County Administrator
Department Heads

From: Rose Roelofs, Administrative Assistant *Rose Roelofs*

Date: October 5, 2023

Subject: **Social Security Policy**

Attached is a draft policy regarding Social Security numbers. This policy has been reviewed by all elected officials, department heads, Commissioners. Our legal counsel is currently reviewing this policy.

This policy is intended to replace the existing Social Security Policy that is currently included in the Staff Manual on page nine. This policy is an updated procedure on how to ensure limited access to social security numbers, guarantee confidentiality, prohibit unlawful disclosures, warrant proper disposal, and determine violations for Benzie County. Once approved the policy will be distributed to County Personnel, added to the Everyone Drive for accessibility, and updated in our new policy book.

I have attached the current portion of the Social Security policy page listed in our Staff Policy Manual book and a draft copy of the new Social Security policy.

The recommendation is to replace the current policy with the updated Social Security Policy.

RECOMMENDATION:

The Board of Commissioners adopts the Social Security policy to replace the old policy listed in the staff policy manual.



Updated: 10/6/2023

Social Security Number Privacy Policy

As required by Public Act 454 of 2004, as Amended

Purpose

The purpose of this policy is to ensure limited access to social security numbers, guarantee confidentiality, prohibit unlawful disclosures, warrant proper disposal, and direct all county employees on how to properly handle highly sensitive information. At all times, social security numbers should be only be collected where required by federal and state law or as otherwise permitted under the Michigan Social Security Number Privacy Act.

Benzie county shall protect the confidentiality of social security numbers obtained in the ordinary course of county business from employees, vendors, contractors, customers, and others. No person shall knowingly obtain, store, transfer, use, disclose, or dispose of a social security number that the county obtains, that is inconsistent with this Policy.

Section I- Policy

A. Social Security Number Defined

As used in this policy, the term “social security number” includes both the entire nine-digit number and more than 4 sequential digits of the number.

B. Public Display.

Social security numbers shall not be placed on identification cards or badges, membership cards, permits, licenses, time cards, employee rosters, bulletin boards, or any other materials or documents that are publicly displayed. Documents, materials, or computer screens that display social security numbers or other sensitive information shall be kept out of public view at all times.

C. Access to Social Security Numbers.

Only persons authorized by the responsible department or other administrative unit head shall have access to information or documents that contain social security numbers.

D. Mailed or Transmitted Documents.

Documents containing social security numbers shall only be mailed or transmitted in the following circumstances:

1. State or federal law, rule, regulation, or court order or rule authorizes, permits, or requires that a social security number appear in the document.

2. The document is sent as part of an application or enrollment process initiated by the individual whose social security number is contained in the document.
3. The document is sent to establish, confirm the status of, service, amend, or terminate an account, contract, policy, or employee or health insurance benefit or to confirm the accuracy of a social security number of an individual who has an account, contract, policy, or employee or health insurance benefit.
4. The document or information is a copy of a public record filed or recorded with the county clerk or register of deeds office and is mailed by that office to a person entitled to receive that record.
5. The document or information is a copy of a vital record recorded as provided by law and is mailed to a person entitled to receive that record.
6. The document or information is mailed by or at the request of an individual whose social security number appears in the document or information or his or her parent or legal guardian.
7. Documents containing social security numbers that are mailed or otherwise sent to an individual shall not reveal the number through the envelope window, nor shall the number be otherwise visible from outside the envelope or package.
8. Social security numbers shall not be sent over the internet or a computer system or network (e.g. through e-mail) unless the connection is secure or the transmission is encrypted. No individual shall be required to use or transmit his or her social security number over the internet or a computer system, or to gain access to an internet website, computer system, or network (e.g. through e-mail) unless the connection is secure, the transmission is encrypted, or a password or other unique personal identification number or other authentication device is also required to gain access to the internet website or computer system or network.

E. Storage and Disposal.

All documents or files that contain social security numbers shall be stored in a physically secure manner and only accessible by authorized users. Social security numbers shall not be stored on computers or other electronic devices that are not secured against unauthorized access. Documents or other materials containing social security numbers shall not be thrown away in the trash; they shall be discarded or destroyed only in a manner that protects their confidentiality, such as shredding.

Records awaiting disposal will be kept in a secure area, such as a locked file cabinet.

F. Information Collected.

Social security numbers should only be collected where required by federal and state law or as otherwise permitted under the Michigan Social Security Number Privacy Act. If a unique identifier is needed, a substitute for the social security number shall be used.

G. Accountability.

Any person who fails to comply with this policy shall be subject to discipline up to and including termination of employment.

H. Enforcement.

Violations of the law can carry criminal and/or civil sanctions. The county will cooperate with appropriate law enforcement or administrative agencies in the apprehension and prosecution of any person who knowingly obtains, uses or discloses social security numbers through the county for unlawful purposes.

I. Policy Guidance.

If any questions regarding social security number privacy and security should arise, employees shall contact their Department Head for policy clarification and guidance.

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on October 10, 2023, and that related policies are hereby rescinded.



Tammy Bowers, Benzie County Clerk

Any person who exhibits unsafe behaviors will be removed from County's premises as quickly as safety permits, and shall remain off County premises pending the outcome of an investigation. Employees will cooperate in authorized investigations, and failure to cooperate may result in a disciplinary action, up to and including discharge. If the investigation substantiates that a violation has occurred, the County will take immediate corrective action. Corrective action may include immediate discipline, up to and including termination, at the County's sole discretion. Additionally, the County may, in its discretion, pursue criminal or civil remedies which may be available.

All employees, temporary employees, contractors and any other personnel are responsible for notifying the County of any threats which they have witnessed, received, or have been told that another person has witnessed or received. A report or complaint will be promptly investigated if a report is made in good faith from retaliation or any other detrimental impact on his or her employment.

In order to provide a safe workplace and protect our employees from threats to their safety, the County must know if a court has ordered an individual to stay away from County locations. Therefore, this policy requires all individuals who obtain a protective or restraining order which lists County locations as being protected areas, to provide the Administrator's Office or the elected official for whom the employee works a copy of such protective or restraining order.

Section 4: Social Security Number Privacy Policy

Social Security numbers should be collected only where required by federal and state law or as otherwise permitted by federal and state law for legitimate employment reasons consistent with this Privacy Policy. It is the Policy of the County that the following acts are prohibited:

- A. Displaying more than four sequential digits of a Social Security number. This includes, but is not limited to display of such numbers on identification cards, badges, time cards, employee rosters, bulletin boards, permits, licenses or any other materials or documents designed for public display. Documents, materials or computer screens that display all or more than four sequential digits of a Social Security number shall be kept out of public view at all times.
- B. Utilizing more than four sequential digits of a Social Security number as a primary account number for an individual.
- C. Storing, using or transmitting more than four sequential digits of a Social Security number on the Internet or on a computer system or network unless the connection is secure or the transmission is encrypted.

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Katie Zeits, County Administrator
Department Heads

From: Rose Roelofs, Administrative Assistant *Rose Roelofs*

Date: October 5, 2023

Subject: **Investment Policy**

Attached is a draft policy regarding Investments. This policy has been reviewed by all elected officials, department heads, Commissioners. Legal counsel is currently reviewing this policy.

This policy is intended to replace the existing policy that is currently included in Operational policies. This policy is to outline how Benzie County invests its funds while complying with all state statutes governing the investment of public funds. Once approved the policy will be distributed to County Personnel, added to the Everyone Drive for accessibility, and updated in our new policy book.

I have attached the current portion of the Investment policy page listed in our Operational Policy Manual and a draft copy of the new policy.

The recommendation is to replace the current policy with the updated Investment policy.

RECOMMENDATION:

The Board of Commissioners adopts the Investment policy to replace the old policy listed in the Operational policy manual.



Updated: 10/6/2023

Investment Policy

As Required by Public Act 20 of 1943, as Amended

Section I-Purpose

It is the policy of Benzie County to invest public funds in a manner of which will ensure the preservation of principal while providing the highest investment return with maximum security, meeting the daily cash flow requirements of the County and conforming to all state statutes governing the investment of public funds.

Section II-Scope

This investment policy applies to all financial assets of the County and include the general fund, special revenue funds, capital project funds, enterprise funds, debt service funds, special assessment funds, internal service funds, trust and agency funds and any new fund established by the Board of Commissioners.

Section III-Definitions

- A. *U.S. Treasury Bonds*- Original maturities are ten years or longer.
- B. *U.S. Treasury Notes*- Obligations of the United States Government bearing interest payable at six-month intervals until maturity. Maturities are from one to ten years.
- C. *U.S. Government Agency Obligations*- Obligations issued by various independent federal agencies which are separate corporate entities, and which are not direct obligations of the United States Government.
- D. *Certificate of Deposit (CD)*- A receipt of funds deposited in a financial institution for a specific period at a specified rate of interest.
- E. *Banker's Acceptance*- A negotiable time draft or bill of exchange drawn on and accepted by a commercial bank. Acceptance of the draft irrevocably obligates the bank to pay the bearer the face amount of the draft at maturity. Banker's acceptances are usually created to finance the import and export of goods, the shipment of goods within the United States and the storage of readily marketable staple commodities. Bankers' acceptances are sold at a discount from par similar to US Treasury Bills and since an acceptance is tied to a specific loan transaction, the amount and maturity of the acceptance are fixed.
- F. *Investment Pool*- Those investment pools organized under the authority of the Urban Cooperation Act of 1967, 1967 (ExSess) PA 7 (MCL 124.501 to 124.512), the Surplus Funds Investment Pool Act, 1982 PA 367 (129.111 to 129.118) and the Local Government Investment Pool Act, 1985 PA 121, (MCL 129.141 to 129.150). Those pools are managed by contractual agreement contained in the interlocal agreement, banks, and the County Treasurer, respectively. All of the pools are limited to investments described in section 1 (l) (a) through (g) of Public Act 20 of 1963 as amended.

Section VI-Objectives

- A. Safety**- Safety is the foremost objective. Investments shall be accepted in a manner that seeks to ensure the preservation of capital in the overall portfolio and to be fiscally responsible for county funds.
- B. Liquidity**- Any investments shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
- C. Return on Investment**- The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Section V-Diversification

The County Treasurer shall diversify his/her investments by security type and institution. With the exception of U.S. Treasury securities, no more than 60% of the total investment portfolio will be invested in a single security type or with a single financial institution.

Section VI-Authorized Investment Officer

The Board of Commissioners authorizes the County Treasurer, Investment Officer, to invest county funds in certain investments outlined in the following section of this policy that is pursuant to the provisions of Act No. 20 of the Public Acts of Michigan of 1943, as amended, ("Act 20"). It shall be the responsibility of the County Treasurer to determine which securities will be held by a third-party custodian. Securities held in safekeeping by a third-party custodian shall be evidenced by a safekeeping receipt. The County Treasurer shall make all investments with judgement and care, with prudence, discretion and intelligence while considering the probable safety of the Benzie County's capital as well as the income to be derived. In the County Treasurer's absence, the Chief Deputy County Treasurer has the management responsibility for any investments.

Section VII-Authorized Investments

The County Treasurer is limited to investments authorized by Act 20 of 1943, as amended and may invest in the following:

- A.** Bonds, Securities, and other obligations of the United States or an agency or instrumentality of the United States.
- B.** Certificates of deposit (CD), saving accounts, deposit accounts, or depository receipts of a financial institutions
- C.** Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and matures not more than 270 days after the date of purchase.
- D.** Repurchase agreements consisting of instruments in subdivision (A) and (B).
- E.** Banker's acceptances of United States banks.

F. Investment Pools: -

1. Pools through an interlocal agreement under the urban cooperation act of 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
2. Pools organized under the Surplus Funds Investment Pool Act, 1982 PA 367, MCL 129.11 to 129.118.
3. Pools organized under the Local Government Investment Pool Act, 1985 PA 121, MCL 129.141 to 129.150.

G. Mutal funds registered under the Investment Company Act of 1940, Title 1 of Chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 64, with the authority to purchase only investment vehicles that are legal for direct investment by the County. This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.

Section VIII. Safekeeping and Custody

It shall be the responsibility of the County Treasurer to determine which securities will be held by a third-party custodian. Securities held in safekeeping by a third-party custodian shall be evidenced by a safekeeping receipt.

Section IX. Prudence

The standard of prudence to be used by the County Treasurer shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Section X-Reporting

The County Treasurer shall provide a quarterly report to the Board of Commissioners which provides a clear picture of the status and types of investments of the current investment portfolio. The report shall be prepared in a manner which will allow the Board of Commissioners to ascertain whether investment activities during the reporting period have conformed to the Investment Policy.

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on October 10, 2023, and that related policies are hereby rescinded.



Tammy Bowers, Benzie County Clerk

COUNTY OF BENZIE

At a regular meeting of the Board of Commissioners of the County of Benzie, Michigan, held on the 16th day of June, 1998, in the County Building in Beulah, Michigan, there was:

PRESENT David Mead, Frank Walterhouse, Alex Knox, Mary Pitcher, and Bruce Andersen

ABSENT: None

The following resolution was offered by Frank Walterhouse and supported by Mary Pitcher.

RESOLUTION AUTHORIZING INVESTMENT OF COUNTY FUNDS AND APPROVING COUNTY INVESTMENT POLICY

WHEREAS, pursuant to the provisions of Act No. 20 of the Public Acts of Michigan of 1943, as amended, ("Act 20") the Board of Commissioners of the County of Benzie may authorize the County Treasurer to invest county funds in certain investments; and

WHEREAS, this Board wishes to authorize such investments as permitted by Act 20; and

WHEREAS, section 5 of Act 20 requires this Board of Commissioners in conjunction with the County Treasurer to adopt an investment policy which complies with the provisions of Act 20; and

WHEREAS, the County Treasurer has submitted a proposed Investment Policy which complies with provisions of Act 20.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BENZIE as follows:

1. The County Treasurer is authorized to invest funds of the County of Benzie in investments authorized by Act 20.

- A vote on the foregoing resolution was taken and was as follows:

STATE OF MICHIGAN)
) ss.
COUNTY OF BENZIE)

INVESTMENT POLICY FOR BENZIE COUNTY

As Required by Public Act 20 of 1943, as amended

1.0 PURPOSE:

It is the policy of Benzie County to invest public funds in a manner that will ensure the preservation of principal while providing the highest investment return with maximum security, meeting the daily cash flow requirements of the County and conforming to all state statutes governing the investment of public funds.

2.0 SCOPE:

This investment policy applies to all transactions involving financial assets and related activity of the County except its employee pension funds and its employee deferred compensation funds that are organized and administered separately. These funds are accounted for in the County Treasurer's Annual Financial Report and include the following funds:

- ▶ General Fund
- ▶ Special Revenue Funds
- ▶ Capital Project Funds
- ▶ Enterprise Funds
- ▶ Debit Service Funds
- ▶ Special Assessment Funds
- ▶ Internal Service Funds
- ▶ Trust and Agency Funds
- ▶ Any new fund created by the governing body, unless specifically exempted by the governing body.

3.0 OBJECTIVES:

Funds of the County will be invested in accordance with Michigan Public Act 20 of the Public Acts of 1943, as amended, and in accordance with the following objective in order of priority:

- 3.1 **Safety:** Safety of principal is the foremost objective in the investment of County funds. Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

3.2 **Liquidity:** The investment portfolio shall remain sufficiently liquid to enable the County Treasurer to meet all operating requirements which might be reasonably anticipated.

3.3 **Return on Investments:** The investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow characteristics of the portfolio.

4.0 **DIVERSIFICATION:**

The County Treasurer shall diversify his/her investments by security type and institution. With the exception of U.S. Treasury securities and authorized investment pools, no more than 60% of the total investment portfolio will be invested in a single security type or with a single financial institution.

5.0 **DELEGATION OF AUTHORITY:**

Management responsibility for the investment policy is hereby delegated to the County Treasurer as required by State statute.

6.0 **AUTHORIZED INVESTMENTS:**

The County Treasurer is authorized to invest in the following types of securities authorized by Public Act 20 of 1943, as amended:

6.1 Bonds, Securities, and other obligations of the United States or an agency or instrumentality of the United States.

6.2 Certificates of deposit, saving accounts, deposit accounts, or depository receipts of financial institutions.

6.3 Commercial paper rated at the time of purchase at the highest classification established by not less than 2 standard rating services and that mature not more than 270 days after the date of purchase.

6.4 Repurchase agreements consisting of instruments in subdivision 6.1 and 6.2.

6.5 Bankers' acceptances of United States Banks.

6.6 Mutual funds registered under the investment company act of 1940 with the intention to maintain a \$1.00 per share net asset value and purchase only investment vehicles that are legal for direct investment by a public corporation.

- 6.7 Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- 6.8 Obligations described in subdivision 6.1 through 6.6 if purchased through an interlocal agreement under the urban cooperation act of 1967.
- 6.9 Investment pools organized under the surplus funds investment pool act 1982 PA 367, 129.11 to 129.18 (Amended 11/17/98 by the Benzie County Board of Commissioners).

7.0 **SAFEKEEPING AND CUSTODY:**

It shall be the responsibility of the County Treasurer to determine which securities will be held by a third party custodian. Securities held in safekeeping by a third party custodian shall be evidenced by a safekeeping receipt.

8.0 **PRUDENCE:**

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligences exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The investment officer acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes.

9.0 **REPORTING:**


The County Treasurer shall provide at least an annual report to the Board of Commissioners which provides a clear picture of the status and types of investments of the current investment portfolio. This report shall be prepared in a manner which will allow the Board of Commissioners to ascertain whether investment activities during the reporting period have conformed to the investment policy.

10.0 **EFFECTIVE DATE:**

This policy shall become effective on June 17, 1998 the day following adoption by the Benzie County Board of Commissioners.

CERTIFICATION

The undersigned, being the duly qualified and acting Clerk of the County of Benzie, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Benzie County Board of Commissioners at its regular meeting held on the 16th day of June, 1998, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the County. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that minutes of such meeting were kept and will be or have been made available as required thereby.


JEAN BOWERS, BENZIE COUNTY CLERK

DATED: JUNE 16, 1998

**ACKNOWLEDGMENT OF RECEIPT OF INVESTMENT
POLICY AND AGREEMENT TO COMPLY**

We have received, read and fully understand Act 20 PA 1943, as amended, and the Investment Policy of Benzie County. Any investment advice or recommendation given by this Financial Institution shall comply with the requirements of Act 20 PA 1943, as amended, and the Investment Policy of Benzie County. Any existing investment not conforming with the statute or the policy will be disclosed promptly. We also pledge to exercise due diligence in informing you of all foreseeable risks associated with financial transactions conducted with our Institution.

Institution:

Address:

Authorized Official:

Title:

Signature:

Date:

AMENDMENT TO THE BENZIE COUNTY INVESTMENT POLICY

At a regular meeting of the Board of Commissioners of the County of Benzie, Michigan held on the 17th day of November, in the County Building in Beulah, Michigan, there was:

Present: Andersen, Mead, Pitcher and Walterhouse

Absent: Knox

Motion was made by Walterhouse, seconded by Andersen to amend the Benzie County Investment Policy by adding under Authorized Investments: # 6.9 Investment pools organized under the surplus funds investment pool act 1982 PS 367, 129.11 to 129.118.

Ayes: Andersen, Mead, Pitcher and Walterhouse

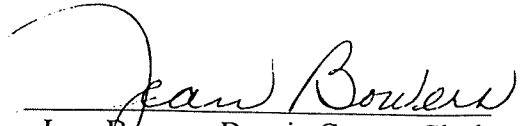
Nays: None

Excused: Knox

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the amendment to the Benzie County Investment Policy adopted by the Benzie County Board of Commissioners at a regular meeting held on the 17th day of November, 1998.


Jean Bowers, Benzie County Clerk

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Katie Zeits, County Administrator
Department Heads

From: Rose Roelofs, Administrative Assistant *Rose Roelofs*

Date: October 5, 2023

Subject: **Dress & Hygiene Policy**

Attached is a draft policy regarding Dress and Hygiene. This policy has been reviewed by all elected officials, department heads, Commissioners. Legal counsel is currently reviewing the policy.

This policy is intended to replace the existing policy that is currently included in the Staff Manual on page twenty-five. This policy is to outline the standards for employees in representing Benzie County. Once approved the policy will be distributed to County Personnel, added to the Everyone Drive for accessibility, and updated in our new policy book.

I have attached the current portion of the Dress and Hygiene policy page listed in our Staff Policy Manual book and a draft copy of the new Dress and Hygiene policy.

The recommendation is to replace the current policy with the updated Dress and Hygiene Policy.

RECOMMENDATION:

The Board of Commissioners adopts the Dress and Hygiene policy to replace the old policy listed in the staff policy manual.



Updated: 10/17/2023

Dress/Hygiene Policy

Purpose

Benzie County strives to represent a professional image to any visitor, community member, and/or fellow employee. For this reason, the purpose of this policy is to outline the County office dress standards for employees. This policy shall apply to all employees during a normal work period.

Section I- Policy

Benzie County employees must maintain a neat, clean, well-groomed, and professional appearance that is appropriate for their job functions. Attire should always project a professional image of the department. Each supervisor shall enforce all Dress/Hygiene Policies. Business professional and/or business casual clothing is expected as employees represent each department. Benzie County employees may purchase attire that bears the Benzie County logo at their own expense and wear while working.

*This Policy does not replace or restrict any requirements established by local, state or federal law for any reason, ie. safety.

Section II-Inappropriate Attire

Under no circumstances shall an employee wear the following:

- A. Sweatpants
- B. Sweatshirts, or hoodies, T-shirts with slogans or pictures that may be interpreted as offensive.
- C. Halter tops, midriff tops, transparent or torn clothing.
- D. Hats, including ball caps with slogans or pictures that may be interpreted as offensive.

*This is not an all-inclusive list. It is provided for general guidance. If an employee has any questions, they are to be directed to your Department Head or an Elected Official.

Section III-Hygiene

Employee personal appearance reflects on the reputation and integrity of the County. Employees are encouraged to dress comfortably and, in a manner, appropriate for their job duties.

Employees are expected to maintain a neat and well-groomed appearance in accordance with their position and working conditions. This includes clean clothing, good grooming, and personal hygiene. If you believe a certain manner of dress, personal appearance, or hygiene is necessary because of religious beliefs, medical condition, or an otherwise legally protected reason, you must notify your Department Head of this reason, in writing, before you report to work. The County may require you to provide appropriate proof of this belief, condition, or otherwise protected reason.

Certain employee classifications are required to wear uniforms and other equipment. Please consult your Department Head regarding these requirements.

Certain employee classifications are required to wear safety equipment while on the job, such as steel-toed boots, safety glasses, and safety masks. Please consult with your Department Head regarding these requirements.

Enforcement of these guidelines is at the discretion of your Department Head.

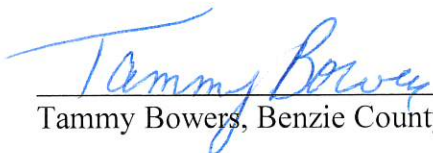
Section IV-Enforcement

This policy shall be monitored and enforced by the Department Head or Elected Official. Upon the first offense, the employee will be sent home and directed to correct the policy violation. The employee is required to return to work in a reasonable amount of time. Repeated occurrences or an extreme violation of this policy shall result in disciplinary action, including termination.

Section V- Blue Jean Friday

With approval from the Department Head or Elected Official, denim jeans may be worn on Fridays. Jeans should be professional in appearance with no holes, slits, rips, or tears. Department Heads or Elected Officials may choose to participate in the National Blue Jean Day, December 5, along with Women in Blue Jeans Day, February 20, to celebrate cheerfulness among fellow staff, promote employee drive, and to recognize men and women who contribute to food production in America.

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on October 10, 2023, and that related policies are hereby rescinded.



Tammy Bowers, Benzie County Clerk

Note: This policy may differ from those employees who are members of recognized unions, organizations, or associations. Any questions related to the content of this policy, or its interpretation should be directed to Human Resources.

- No smoking in County vehicles;
- No weapons may be unlawfully transported or carried in the vehicle;
- No eating while driving;
- No unauthorized passengers. No picking up hitchhikers;
- No use of cell phones and/or texting while driving the vehicles. Drivers are required to pull off the road to accept or make phone calls.

5.14 Dress and Hygiene

All employees are expected to look neat and professional while at their work area during normal work periods. Your supervisor will inform you of what attire is appropriate. Some jobs may have additional restrictions for safety reasons. Exceptions will not be granted without written permission from your supervisor. For a first offense, employees who appear for work inappropriately attired or without proper hygiene will be sent home and directed as to the appropriate hygiene or attire. Under such circumstances, employees will not be compensated for time away from work. For subsequent occurrences, disciplinary action may result.

If you believe a certain manner of dress, personal appearance or hygiene is necessary because of religious beliefs, medical condition or an otherwise legally protected reason, you must notify your Department Head of this reason, in writing, before you report to work. The County may require you to provide appropriate proof of this belief, condition or otherwise protected reason.

5.15 Other Work Prohibitions

All County employees are expected to adhere to the following prohibition of conduct as well as the rules and policies previously mentioned. The list is not intended to be an all-inclusive list of rules of conduct expected of employees. Further, the list may be added to, modified or supplemented by the County Board of Commissioners or your department head. The purpose of the work rules is to set forth some guidelines for conduct, violation of which will result in disciplinary action, including possible discharge. Other types of behavior can subject an employee to disciplinary action including discharge. Further, all employees serve at will and may be terminated at any time with or without cause. The following are some of the County's work rules:

1. Unexcused absence from work or from your working station. In addition, absences of three (3) working days without notifying management will be considered a voluntary quit.

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Katie Zeits, County Administrator
Department Heads

From: Rose Roelofs, Administrative Assistant *Rose Roelofs*

Date: October 5, 2023

Subject: **Credit Card Use Policy**

Attached is a draft policy regarding Credit Card Use. This policy has been reviewed by all elected officials, department heads, Commissioners. Legal counsel is currently reviewing this policy.

This policy is intended to replace the existing policy that is currently included in the Staff Manual on page seventeen. This policy is to define, authorize, regulate, and establish procedures for utilizing credit cards for appropriate expenses for official county business. Benzie County strives to protect and ensure proper usage for every credit card in Benzie County. Once approved the policy will be distributed to County Personnel, added to the Everyone Drive for accessibility, and updated in our new policy book.

I have attached the current portion of the Credit Card Use Policy page listed in our Staff Policy Manual book and a draft copy of the new policy.

The recommendation is to replace the current policy with the updated Credit Card Use Policy.

RECOMMENDATION:

The Board of Commissioners adopts the Credit Card Use policy to replace the old policy listed in the staff policy manual.



Updated: 10/6/2023

Credit Card Use Policy

Purpose

The purpose of such policy is to define, authorize and regulate the use of a credit card and to establish procedures for utilizing the credit card for appropriate expenses in the conduct of official county business and the responsibility for protection, custody, and proper usage of a credit card.

Section I- Authorized Users

Credit card users will be limited to fourteen different departments with the exception of the Sheriff's Office:

- A. Sheriff's Office
 - a. Sheriff, Undersheriff, Admin Office
 - b. Lt and (3) Sgt. Cards
 - c. Jail
- B. 911/Dispatch Director
- C. County Clerk
- D. County Treasurer
- E. County Prosecutor
- F. County Administrator
- G. EMS Director
- H. Animal Control Director
- I. Equalization Director
- J. Emergency Management Coordinator
- K. Recycle/Solid Waste Coordinator
- L. Probate Court Administrator
- M. County Registrar of Deeds
- N. County Veteran's Affairs Director

The combined authorized credit limit of all credit cards issued by Benzie County shall not exceed \$42,000 (21 cards x \$2,000) which breaks down to \$2,000 per card.

Section II-Cardholder Responsibilities

All credit cards may be used for purchases of goods and services, travel related expenses, hotel reservations, conferences, registration fees, investigative purposes, and any service that is classified as official business of Benzie County. Credit cards may not be used for cash advances or personal use. Purchases may not be divided into several transactions in order to avoid compliance with this policy.

The County Treasurer is responsible for the issuance of the credit card(s) for Authorized Users. If an additional user is to be added to the list of Authorized Users, the County Treasurer will issue a card and advise County Administration about the new issuance. Furthermore, Authorized Users are responsible for handling any disputes, lost or stolen cards, suspected fraudulent use or misapplication, and any problem that may arise from use, and that requires administrative

assistance from the credit card company. Authorized User will immediately provide County Administration with written notification of any billing dispute, lost or stolen card or any other issues requiring the credit card company.

The County Administration office is responsible for gathering payment documentation from cardholders (Exhibit A) when statements become available, submitting payments, general overview of the card transactions and enforcement of the policy. Upon final review, the Administration office will submit an ACH Authorization form to the County Clerk and County Treasurer when payment is to be made (Exhibit B).

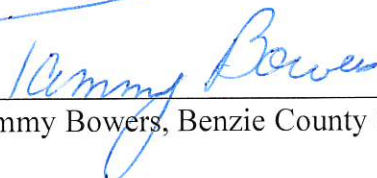
All Authorized Users must always comply with the following:

- A. Submission of Credit Card Payment Procedure/Voucher form (Exhibit A) for payment, with all associated documentation of all purchases, i.e., receipts or invoices, date of purchase, line item to be charged, and brief description of item purchased.
 - a. These documents should be sufficient to satisfy the Internal Revenue Service and our Auditors.
 - b. Failure to provide the associated supporting documentation may result in the denial of the expenditure.
- B. Protection and custody of cards to prevent lost or stolen cards.
 - a. Posting any card information is strictly prohibited.
- C. Must notify vendors or merchants for all transactions that should be tax-exempt from Michigan Sales and Use Taxes.
 - a. If merchants or vendors require a tax-exempt form, contact the County Administration office for form.
- D. Upon termination of employment, authorized card holders shall surrender the card to the County Treasurer.

Section III-Unauthorized Use

Any user who engages in unauthorized or improper use of county credit cards will be subject to disciplinary measures, up to and including termination and may be subject to civil/criminal prosecution consistent with applicable laws. Any employee found to have inappropriately used the credit card will be required to reimburse Benzie County of all costs associated or incurred at time of unauthorized use. Failure to comply with the credit card policy will result in the immediate withdrawal of authorization to use a County credit card.

I, Tammy Bowers, duly appointed Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on October 10, 2023 and that all prior policies or procedures are hereby rescinded.



Tammy Bowers, Benzie County Clerk

- ii. Copying, disclosing, transferring, examining, renaming, or changing information or programs belonging to another user unless you are given express permission to do so by the person responsible for the information program;
- iii. Knowingly or inadvertently spreading computer viruses;
- iv. Distributing “junk mail” such as chain letters, advertisements or unauthorized solicitations;
- v. Transmitting confidential information without proper security and authority.

NO GAMES ARE PERMITTED TO BE LOADED UPON, OR UTILIZED ON COUNTY COMPUTERS

5.9 Fraud Policy

Benzie County hereby adopts a zero tolerance policy regarding fraud and misuse of County assets. No employee of Benzie County, contractor or sub-contractor working for the County or member of the public shall engage in fraud, embezzlement, misappropriation, theft or misuse of and County assets. An individual who violates this policy will be subject to any or all of the following: civil action, restitution, and/or criminal charges. In addition to the above listed remedies, employees who violate this policy will be subject to disciplinary action up to and including discharge.

5.10 Credit Card Use Policy

The use of credit cards will only be for the purchase of goods and services for official Benzie County business.

A. Authorized Users:

- 1. Only County Commissioners, Elected Officials, County employees and committee members of the Government Credit cards will be limited to twelve budget managers: County Prosecutor, County Clerk, Registrar, County Treasurer, County Administrator, EMS Manager, 911/Dispatch Manager, Animal Control Manager, Equalization Manager, Emergency Operations Manager, Recycle/Solid Waste manager, and Probate Court Administrator.
- 2. Only employees and Reserve Officers of the Sheriff’s Office are authorized to use credit cards issued to the Benzie County Sheriff.

B. Required Documentation:

- 1. Department Heads are responsible for all documentation which must be submitted for payment in a timely manner to avoid being charged late fees and penalties by the Credit Card Company.

Memorandum



To: Board of Commission

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 4, 2023

Subject: **Emergency Communications Tower Placement**

In August 2023, the Board of Commissioners authorized funding for the emergency communications tower project in the total budget amount of \$2,650,000. The total budgeted amount includes funding to extend the fiber internet connection from the intersection of M115 and US31 to the site location near the City of Frankfort limits.

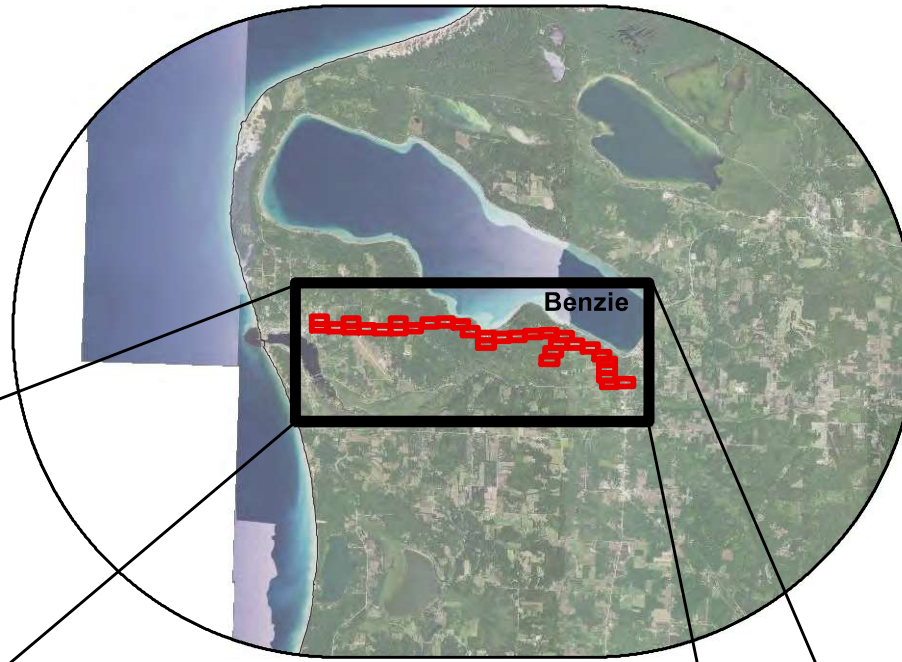
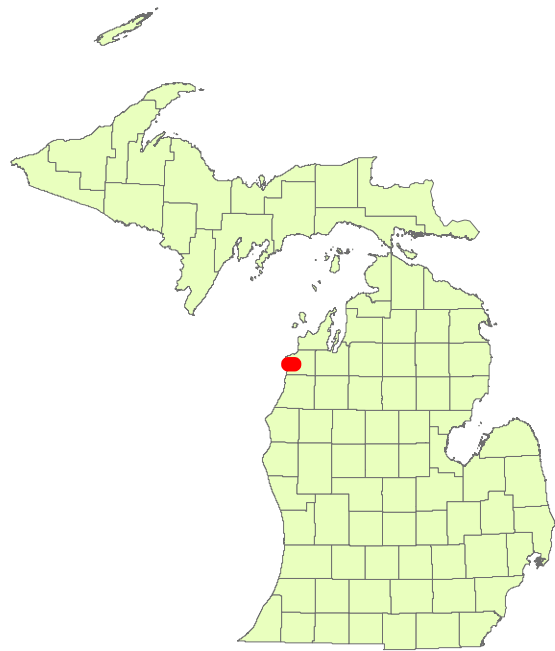
Benzie County has a strong relationship with Cherry Capital Communication and Peninsula Fiber Network (the backbone of statewide 911) and because of that needs to enter into an agreement with Cherry Capital Communication to oversee this project. While the County already has an agreement with Cherry Capital Communication for its primary Internet for All project, this agreement is specific to the fiber for the emergency communications tower.

I'd also like to note that while this project is enhancing emergency communications in our county, it is also helping to fulfill another county goal of expanding broadband internet! The fiber installation to the tower will act as middle mile fiber for connecting all those along the route, including Crytal Lake Township and expanding into the City of Frankfort, Lake Township, and the Village of Alberta.

As noted, the total project funding has been authorized previously by the Board.

Recommended Motion:

That the Board of Commissioners approves the Fiber Optic Broadband Network Construction Agreement in support of the Public Safety Tower with Cherry Capital Connection, and authorizes the Chair to sign, subject to approval as to its form by legal counsel.



PROJECT SUMMARY
TO PROVIDE FIBER BUILD DETAILS TO
CHERRY CAPITAL CONNECTION FOR
FRANKFORT BUILD

PROJECT INFORMATION

CCI PROJECT MANAGMENT **CHERRY CAPITAL CONNECTION**

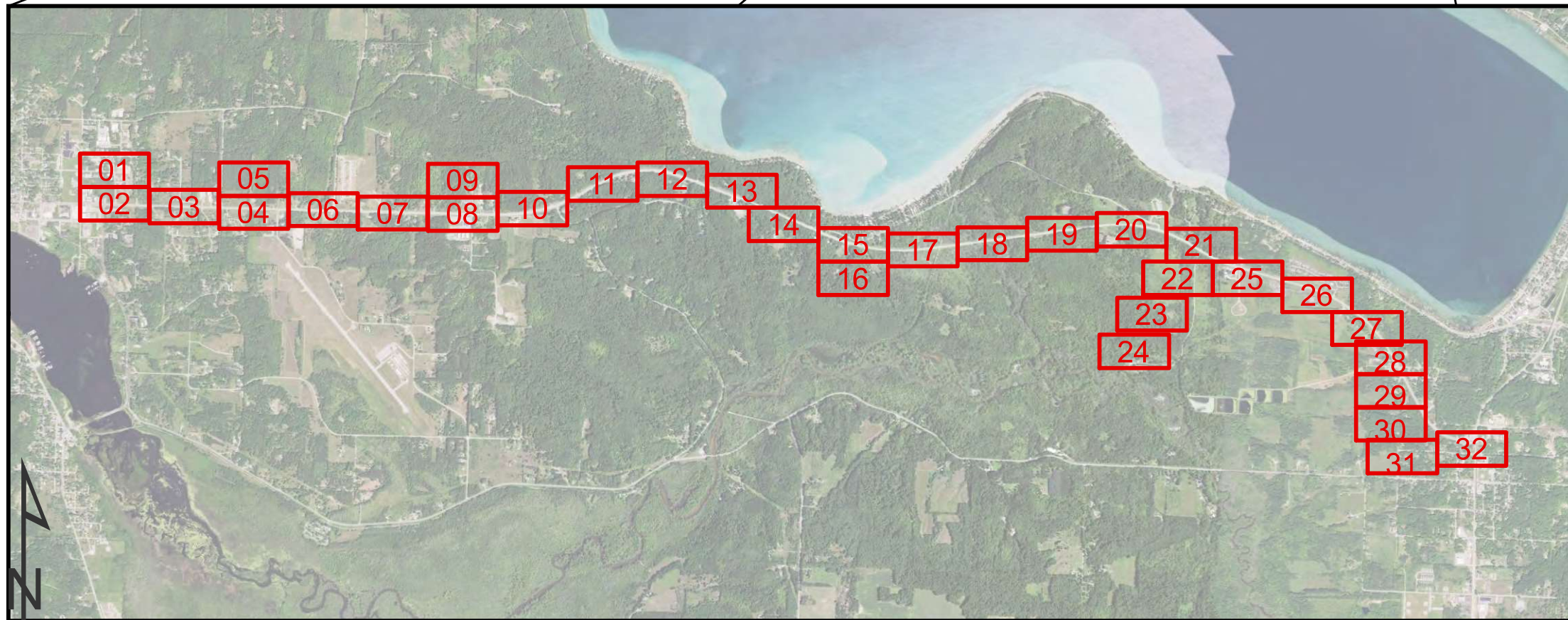
JOHN SCOTT
GIS PROGRAM MANAGER
john.scott@ccisystems.com
c: (616) 502-5403

MIKE SNOWDON
PROGRAM MANAGER
mike.snowdon@ccisystems.com
c: (906) 282-3670

MATTHEW KELLEY
PROJECT MANAGER
matt.kelley@ccisystems.com

LUKE AL-SAAD
PROJECT MANAGER
luke.alsaadi@ccisystems.com
c 920-268-6623

DRAWING INDEX



0 25 50 100 150 200 Feet 1 inch = 100 feet

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| STAKED BY: LUKE AL-SAAD | DATE: 09/19/2023 | APPROVED BY: MATT KELLEY | DATE: 09/19/2023 |  CHERRY CAPITAL CONNECTION FRANKFORT | PROJECT: CCC FRANKFORT | COUNTY: BENZIE | LEGACY # (INTERNAL USE) | PART #: 3 of 32 |
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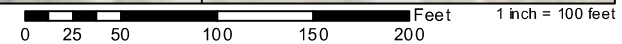
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Place proposed facilities within right-of-way based on permit requirements and existing utilities locates as provided by State One-Call system

TO PAGE 04

Proposed Route 3' off ROW Unless Otherwise Denoted

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|  | MEDIUM VAULT |  | MEDIUM SPLICE |  | CULVERT |
|  | PEDESTAL |  | FIBER STORAGE |  | GAS MARKER |
|  | FLOWER POT |  | MST (2) (4) (8) |  | HYDRANT |
|  | OLT | NOTES | |  | SURVEY MARK |
| INSTALLATION | |  - - - CENTERLINE  - - - EDGE OF ROAD  PARCEL  PUBLIC ROW  WETLANDS | |  PED EX  POLE | |
|  DUAL DUCT  1.25 DUCT  .75 DUCT | | INSTALLATION | | UTILITY | |
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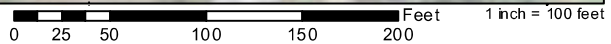
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Place proposed facilities within right-of-way based on permit requirements and existing utilities locates as provided by State One-Call system

TO PAGE 08

Proposed Route 3' off ROW Unless Otherwise Denoted

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| ACCESS POINTS | EQUIPMENT | SURVEY |
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|  PEDESTAL |  FIBER STORAGE |  GAS MARKER |
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0 25 50 100 150 200 Feet 1 inch = 100 feet

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| STAKED BY: LUKE AL-SAAD | DATE: 09/19/2023 | APPROVED BY: MATT KELLEY | DATE: 09/19/2023 |  | CHERRY CAPITAL CONNECTION FRANKFORT | | PROJECT: CCC FRANKFORT | COUNTY: BEN ZIE | LEGACY # (INTERNAL USE) | PART #: 10 of 32 |
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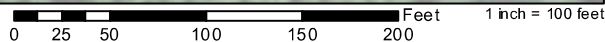
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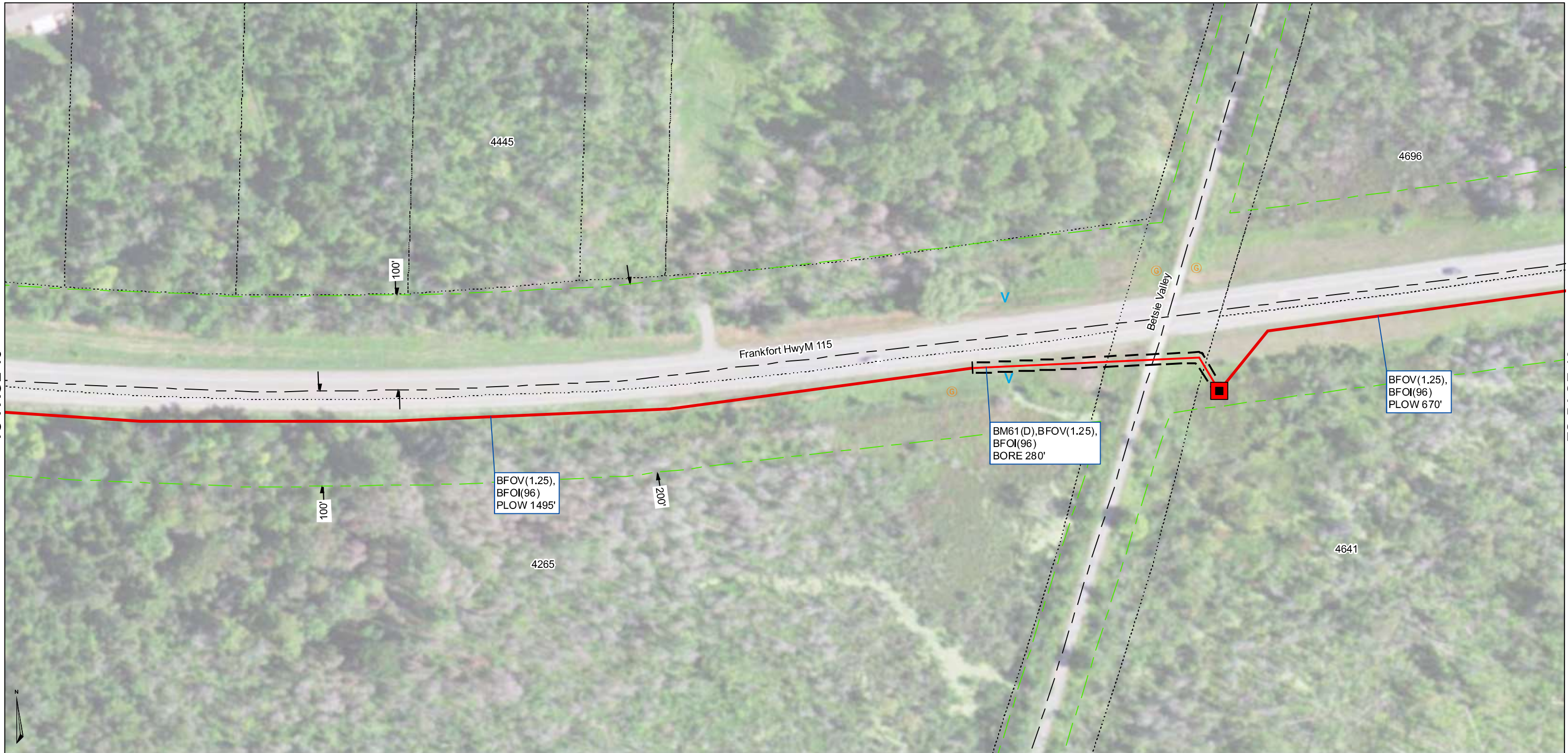
Place proposed facilities within right-of-way based on permit requirements and existing utilities locates as provided by State One-Call system

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Proposed Route 3' off ROW Unless Otherwise Denoted

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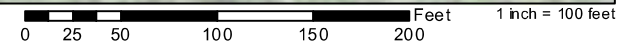
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Place proposed facilities within right-of-way based on permit requirements and existing utilities locates as provided by State One-Call system

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Proposed Route 3' off ROW Unless Otherwise Denoted

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0 25 50 100 150 200 Feet 1 inch = 100 feet

| LEGEND | |
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| ACCESS POINTS | EQUIPMENT |
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| INSTALLATION | |

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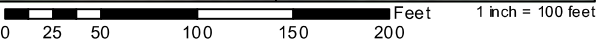
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Place proposed facilities within right-of-way based on permit requirements and existing utilities locates as provided by State One-Call system

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Proposed Route 3' off ROW Unless Otherwise Denoted

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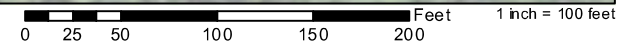
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Place proposed facilities within right-of-way based on permit requirements and existing utilities locates as provided by State One-Call system

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Proposed Route 3' off ROW Unless Otherwise Denoted

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| 1.25 DUCT | PARCEL | UTILITY |
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| | INSTALLATION | GAS |
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| <div style="display: flex; justify-content: space-around;"> <div> BORE </div> <div> PLOW </div> </div> | | |



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| ACCESS POINTS | EQUIPMENT |
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| MEDIUM VAULT | MEDIUM SPLICE |
| PEDESTAL | FIBER STORAGE |
| FLOWER POT | MST (2) (4) (8) |
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| INSTALLATION | CENTERLINE |
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Proposed Route 3' off ROW Unless Otherwise Denoted



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| STAKED BY: LUKE AL-SAAD | DATE: 09/19/2023 | APPROVED BY: MATT KELLEY | DATE: 09/19/2023 |  CHERRY CAPITAL CONNECTION FRANKFORT | PROJECT: CCC FRANKFORT | COUNTY: BEN ZIE | LEGACY # (INTERNAL USE) | PART #: 26 of 32 |
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



























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| STAKED BY: LUKE AL-SAAD | DATE: 09/19/2023 | APPROVED BY: MATT KELLEY | DATE: 09/19/2023 |  | CHERRY CAPITAL CONNECTION FRANKFORT | | PROJECT: CCC FRANKFORT | COUNTY: BEN ZIE | LEGACY # (INTERNAL USE) | PART #: 30 of 32 |
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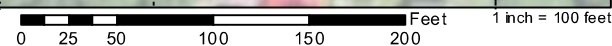


0 25 50 100 150 200 Feet 1 inch = 100 feet

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|  PEDESTAL |  FIBER STORAGE |  GAS MARKER |
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Proposed Route 3' off ROW Unless Otherwise Denoted



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| STAKED BY: LUKE AL-SAAD | DATE: 09/19/2023 | APPROVED BY: MATT KELLEY | DATE: 09/19/2023 |  | CHERRY CAPITAL CONNECTION FRANKFORT | | PROJECT: CCC FRANKFORT | COUNTY: BEN ZIE | LEGACY # (INTERNAL USE) | PART #: 32 of 32 |
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Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: October 4, 2023

Subject: **Grant Acceptance – Emergency Management Performance Grant**

Attached you will find a memo from Emergency Management Coordinator Rebecca Hubers regarding the grant agreement acceptance for the grant program related to reimbursement for the position. As stated in her memo, the County is seeing a slight increase in the grant award which is the result of a state-initiated amendment of the 2021 grant agreement.

Therefore, I recommend that the Board authorize this grant agreement as well as approve the related budget amendment to recognize the additional revenue.

Recommendation:

That the Board of Commissioners approves the 2023 EMPG Grant Agreement with the Michigan State Police – Emergency Management and Homeland Security Division, and authorizes the Chair and Emergency Management Coordinator to sign, and further authorized the related budget amendment to recognize an additional \$8,796 in revenue and expenditures related to the grant award.



Memorandum

To: Bob Roelofs, Chairman of the Benzie County Board of Commissioners
From: Rebecca Hubers, Emergency Management Coordinator
Date: October 4, 2023
Subject: Authorization to sign the FY 2023 Emergency Management Performance Grant – (EMPG) Grant Agreement

In September 2022 the Benzie County Board of Commissioners authorized the signature of the FY 2023 EMPG Work Agreement – which accepted the reimbursement of wages and fringe benefits for the Emergency Manager contingent on the completion of her required activities in the signed Emergency Management Annual Work Agreement.

Based on quarterly reporting by the Emergency Manager, The Michigan State Police Emergency Management and Homeland Security Division is awarding \$21,275 or 21.23% of the Benzie County Emergency Manager's salary and fringe benefits under the FY 2023 EMPG grant agreement. The FY 2023 EMPG covers costs eligible from October 1, 2022, to September 30, 2023. A signature from the Board Chair is required to complete the paperwork for the grant agreement.

Additionally, the State of Michigan amended our FY 2021 ARPA Emergency Management Performance Grant Agreement, adding \$8,796 or 8.78% to our FY2023 receivables. **This makes the total awarded funds for FY2023 EMG 30.01247% or \$30,071.** No signature is needed to accept the additional ARPA funds. This agreement was signed previously for FY2021. A letter of amendment from the State of Michigan is attached to the end of the FY2023 agreement.

There are no additional responsibilities attached to these funds, other than the continued completion of the duties and documents outlined in the original signed work agreement. The funds awarded in the grant agreement shall only be used to cover allowable costs that are incurred during the agreement period.

A copy of the agreement, to be signed no later than November 28, 2023, is attached to this memorandum.

RECOMMENDATION

To accept the funding award.

It is my recommendation that the Board of Commissioners authorize the Chair of the BOC and the Emergency Management Coordinator to sign on behalf of Benzie County **the 2023 EMPG Grant Agreement** with the Michigan State Police – Emergency Management and Homeland Security Division.

SUBRECIPIENT CHECKLIST

FY 2023 EMERGENCY MANAGEMENT PERFORMANCE GRANTS (EMPG) GRANT AGREEMENT

CFDA No: 97.042

Email the following items to: LounsberryP@michigan.gov

SUBRECIPIENT WILL NOT BE REIMBURSED FOR FUNDS UNTIL ALL REQUIRED SIGNED DOCUMENTS ARE RECEIVED

- ☐ 1. Grant Agreement
- ☐ 2. Subrecipient Risk Assessment Certification
- ☐ 3. Standard Assurances
- ☐ 4. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- ☐ 5. Audit Certification (EMHSD-053)
- ☐ 6. Request for Taxpayer Identification Number and Certification (W-9)

POST REIMBURSEMENT REQUIREMENTS

Participate with Recipient in an on-site monitoring of financial documents. Also retain financial records, supporting documents, and all other records pertinent to the grant for at least three years after the grant is closed by the awarding federal agency. Be sure to comply with Single Audit requirements of Subpart F of 2 CFR 200. **If required, the Subrecipient submits an audit copy by email to: MSP-EMHSD-Audit@michigan.gov.**

For GRANT AGREEMENT QUESTIONS, PLEASE CONTACT PAUL LOUNSBERRY
AT 517-256-3920 OR LOUNSBERRYP@MICHIGAN.GOV



STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING

GRETCHEN WHITMER
GOVERNOR

COL. JOSEPH M. GASPER
DIRECTOR

September 29, 2023

Dear Local Emergency Management Coordinator:

Enclosed is the Fiscal Year 2023 Emergency Management Performance Grants (EMPG) Grant Agreement package. Please return the required grant documentation listed on the enclosed **Subrecipient Checklist** to our office via email:

Attention: Mr. Paul Lounsberry
Emergency Management and Homeland Security Division
Michigan Department of State Police
LounsberryP@michigan.gov

Reimbursement for the EMPG program is contingent upon completion of the activities in the signed *Emergency Management Annual Work Agreement*. To remain eligible for EMPG funding, current and adequate plans must be maintained, and exercise requirements must be met. If a work activity is not completed in the designated quarter, reimbursement may not be made until the work is completed. The Emergency Management and Homeland Security Division District Coordinators may make recommendations on reimbursement, but final approval remains with the Deputy State Director of Emergency Management, who may or may not approve a delay in the completion of the activity. If work activities (for which funds have been withheld) have not been completed by the end of the fiscal year, forfeiture of those funds may be required. For specific responsibilities and requirements, please refer to Section II (Statutory Authority) and Section IV (Responsibilities of the Subrecipient) in the Fiscal Year 2023 EMPG Grant Agreement.

This grant agreement and all required attachments must be completed, signed, and returned **no later than November 28, 2023**. If this requirement is not met, this grant agreement will be invalid unless a prior written exception is provided by the Michigan State Police, Emergency Management and Homeland Security Division.

Sincerely,

Capt. Kevin Sweeney, Commander
Emergency Management and
Homeland Security Division

State of Michigan FY 2023 Emergency Management Performance Grant Grant Agreement

October 1, 2022 to September 30, 2023

| |
|---------------------------------------------------------------|
| Assistance Listing: 97.042 Grant Number: EMC-2023-EP-00005 |
|---------------------------------------------------------------|

This Fiscal Year (FY) 2023 Emergency Management Performance Grant (EMPG) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (hereinafter called the Recipient), and the

COUNTY OF BENZIE
(hereinafter called the Subrecipient)

I. Purpose

The purpose of this grant agreement is to provide federal pass-through funds to the Subrecipient for the development and maintenance of an emergency management program capable of protecting life, property, and vital infrastructure in times of disaster or emergency.

The FY 2023 EMPG program plays an important role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The objective of the NPS is to facilitate an integrated, all-of-nation/whole community, risk driven, capabilities-based approach to preparedness.

In support of the National Preparedness Goal, the FY 2023 EMPG supports a comprehensive, all-hazard emergency preparedness system to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas.

For more information on the NPS, federally designated priorities, and the FY 2023 EMPG objectives, as well as guidance on allowable costs and program activities, please refer to the FY 2023 EMPG Notice of Funding Opportunity (NOFO) and the Federal Emergency Management Agency (FEMA) Preparedness Grants Manual located at <https://www.fema.gov/grants>.

II. Statutory Authority

Funding for the FY 2023 EMPG is authorized by Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); the *Earthquake Hazards Reduction Act of 1977*, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90-448) (42 U.S.C. §§ 4001 et seq.).

Appropriation authority is provided by the *Consolidated Appropriates Act, 2023* (Pub. L. No. 117-328; *Compact of Free Association Amendments Act of 2003* (Pub. L. No. 108-188 (2003)).

The Subrecipient agrees to comply with all FY 2023 EMPG program requirements in accordance with the FY 2023 EMPG NOFO, and the FY 2023 FEMA Preparedness Grants Manual; both are located at <https://www.fema.gov/grants/preparedness/emergency-management-performance>; the *Michigan*

Michigan State Police
Emergency Management
and
Homeland Security
Division



Grant Agreement

FEDERAL AWARD IDENTIFICATION

| | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------------|
| SUBRECIPIENT NAME | GRANT NAME | ASSISTANCE LISTING |
| County of Benzie | Emergency Management Performance Grants | 97.042 |
| SUBRECIPIENT IRS/VENDOR NUMBER | FEDERAL AWARD IDENTIFICATION NUMBER (FAIN) | FEDERAL AWARD DATE |
| 386004838 | EMC-2023-EP-00005 | 9/12/2023 |
| SUBRECIPIENT UEI | SUBAWARD PERFORMANCE PERIOD | FROM TO |
| DB74Y61MKCN7 | BUDGET PERIOD | 10/1/2022 9/30/2023 |
| | | 10/1/2022 9/30/2023 |
| RESEARCH & DEVELOPMENT | Funding | Total |
| N/A | Federal Funds Obligated by this Action | \$21,275 |
| INDIRECT COST RATE | Total Federal Funds Obligated to Subrecipient | \$21,275 |
| None on file | Total Amount of Federal Award Committed | \$21,275 |
| FEDERAL AWARD PROJECT DESCRIPTION | | |
| 2023 Emergency Management Performance Grants (EMPG) | | |
| DETAILS | | |
| The 2023 EMPG allocation is 21.23% of the Subrecipient's emergency program manager's salary and fringe benefits. A cost-match is required under this program. The Federal share used towards the EMPG budget shall not exceed 50% of the total budget. | | |
| FEDERAL AWARDING AGENCY | PASS-THROUGH ENTITY (RECIPIENT) NAME | |
| Federal Emergency Management Agency - GPD 400 C Street, SW, 3 rd floor Washington, DC 20472-3645 | Michigan State Police Emergency Management and Homeland Security Division PO Box 30634 Lansing, MI 48909 | |

Emergency Management Act of 1976, as amended (Public Act 390) at <http://www.legislature.mi.gov/doc.aspx?mcl-Act-390-of-1976>; the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.) located at <https://www.fema.gov/disaster/stafford-act>; and the FY 2023 EMPG Agreement Articles Applicable to Subrecipients. The FY 2023 EMPG Agreement Articles Applicable to Subrecipients document is included for reference in the grant agreement packet.

The Subrecipient shall also comply with the most recent version of:

- A. 2 CFR, Part 200 of the Code of Federal Regulations (CFR), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at <http://www.ecfr.gov>.
- B. The FEMA Policy #108-023-1 *Grant Programs Directorate Environmental Planning and Historic Preservation Policy Guidance*.

III. Award Amount and Restrictions

- A. The **County of Benzie** is awarded **\$21,275** or **21.23%** of the Subrecipients local emergency manager's salary and fringe benefits under the **FY 2023 EMPG**. The Subrecipient may receive less than the allocated amount if the Subrecipient's cost share (match) of wages and fringe benefits paid to the local emergency manager are less than the total allocation. The Subrecipient's EMPG program budget must be documented on the Local Budget for Emergency Management Performance Grant form (EMHSD-17).
- B. The FY 2023 EMPG covers eligible costs from October 1, 2022, to September 30, 2023. The funds awarded in the grant agreement shall only be used to cover allowable costs that are incurred during the agreement period. Grant funds shall not be used for other purposes. For guidance on allowable costs, please refer to the EMPG Appendix in the FEMA Preparedness Grants Manual.
- C. This grant agreement designates EMPG funds for the administration and oversight of an approved emergency management program. **The Subrecipient may utilize grant funds for the reimbursement of salary, overtime, compensatory time off, and associated fringe benefits for the local emergency manager.** Up to 5% of the total allocation may be utilized for other allowable organization costs after all payroll costs for the grant award year have been reimbursed. No other expenditures are allowed. If other organization costs are requested, a narrative must be submitted detailing the expenses that are included in these costs.
- D. The FY 2023 EMPG program has a 50% cost share (cash or in-kind) requirement, as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended, (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.), specifically, Title VI, sections 611(j) and 613. Federal funds cannot exceed 50% of eligible costs. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds.

The FEMA administers cost sharing requirements in accordance with 2 CFR § 200.306. To meet matching requirements, the Subrecipient contributions must be reasonable, allowable, allocable, and necessary under the grant program and must comply with all federal requirements and regulations.

See the FY 2023 EMPG NOFO and FEMA Preparedness Grants Manual for additional cost share guidance, definitions, basic guidelines, and governing provisions.

- E. All EMPG funded personnel must complete either the Independent Study courses identified in the Professional Development Series, or the National Emergency Management Basic Academy delivered either by the Emergency Management Institute or a sponsored state, local, tribal, territorial, regional, or other designated location and record proof of completion. All EMPG funded personnel must also participate in exercises consistent with the requirements outlined in the EMPG Guidebook and work agreement.

The EMPG funded programs are required to complete a quarterly training and exercise report identifying training and exercises completed during the quarter. Guidance for accomplishing these requirements is provided by the Recipient.

- F. Upon request, the Subrecipient must provide to the Recipient information necessary to meet any state or federal subaward reporting requirements.
- G. In the event that the U.S. Department of Homeland Security (DHS) determines that changes are necessary to the award document after an award has been made, including but not limited to, changes to period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

IV. Responsibilities of the Subrecipient

- A. **Grant funds must supplement, not supplant, state or local funds.** Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- B. The Subrecipient agrees to comply with all applicable federal and state regulations; the FY 2023 EMPG NOFO; the FEMA FY 2023 Preparedness Grants Manual; the FY 2023 EMPG *Agreement Articles Applicable to Subrecipients*, included with the grant agreement package for reference; and the EMPG Guidebook (EMD-PUB 208).
- C. The subrecipient shall not use FY 2023 EMPG funds to generate program income.
- D. In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
 - 1. Subrecipient Risk Assessment Certification.
 - 2. Standard Assurances.
 - 3. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements.
 - 4. Audit Certification (EMD-053).
 - 5. Request for Taxpayer Identification Number and Certification (W-9).
 - 6. Other documents that may be required by federal or state officials.
- E. Complete and submit quarterly work reports, the Quarterly Training and Exercise Worksheet, and the Annual Training and Exercise Plan Worksheet in accordance with the schedule outlined in the FY 2023 EMPG Work Agreement/Quarterly Report (EMHSD-31).
- F. Enact enabling legislation establishing the local emergency management program and ensure a copy of the local resolution or ordinance is on file with the Recipient.

- G. Appoint an emergency management program manager who can assume responsibility for the functions outlined in section 4 of the EMPG Guidebook.
- H. Provide the Recipient with a complete job description for the federally funded EMPG local emergency manager, including non-EMPG duties if applicable.
- I. Notify the Recipient immediately of any changes in the EMPG funded local emergency manager's position.
- J. The Subrecipient will contribute to the development and maintenance of the state's multi-year Training and Exercise Plan. This will include conducting exercises that comply with local, state, and federal requirements, including the Homeland Security Exercise and Evaluation Program and the EMPG Guidebook, to accomplish this goal.
- K. Ensure the EMPG funded local emergency manager completes training as required by the annual EMPG Work Agreement.
- L. Have an approved and current emergency operations plan on file with the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) District Coordinator.
- M. The Subrecipient agrees to prepare the form EMHSD-007 - EMPG Quarterly Billing Cover Sheet. The Subrecipient agrees to submit this form with supporting documentation, including all required authorized signatures and required reimbursement documentation to the appropriate MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2023 Emergency Management Report Schedule. The most current EMHSD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator, or by visiting https://www.michigan.gov/msp/0,4643,7-123-72297_60152_95164_95317---,00.html under Finance Forms.
- N. Comply with applicable financial and administrative requirements set forth in the current edition of 2 CFR, Part 200, including, but not limited to, the following provisions:
 - 1. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
 - 2. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
 - 3. Non-federal organizations which expend \$750,000 or more in all federal funds during their current fiscal year are required to have an audit performed in accordance with the Single Audit requirements under 2 CFR, Part 200, Subpart F.
- O. Comply with all reporting requirements, including special reporting, data collection, and evaluation requirements, as prescribed by law or program guidance.
- P. Maintain a valid Unique Entity Identifier through SAM.gov at all times during the performance period of this grant.
- Q. The Subrecipient must acknowledge and agree to comply with applicable provisions governing the DHS access to records, accounts, documents, information, facilities, and staff. The Subrecipient also agrees to require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the *DHS Standard Administrative Terms and Conditions* located at <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>, specifically in the DHS General Acknowledgements and Assurances on page 1..

- R. Subrecipients must carry out their programs and activities in a manner that respects and ensures the protection of civil rights for protected populations. These populations include but are not limited to individuals with disabilities and others with access and functional needs, individuals with limited English proficiency, and other diverse racial and ethnic populations, in accordance with Section 504 of the *Rehabilitation Act of 1973*, Title VI of the *Civil Rights Act of 1964*, and Executive Order (EO) 13347.
- S. Comply with the Build America, Buy America provisions of the Infrastructure Investment and Jobs Act and EO 14005.

V. Responsibilities of the Recipient

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for administration of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subrecipient(s).

VI. Reporting Procedures

- A. The Subrecipient agrees to prepare quarterly work reports using the FY 2023 EMPG Work Agreement/Quarterly Report (EMHSD-31) and submit them through EMHSD's online reporting tool by the due date following the end of **each** quarter. Reimbursement of expenditures by the Recipient is contingent upon the Subrecipient's completion of scheduled work activities. Reporting periods and due dates are listed in the FY 2023 EMPG Work Agreement/Quarterly Report (EMHSD-31). The FY 2023 EMPG Work Agreement can be located at www.michigan.gov/emhsd under Grants Programs, EMPG.
- B. If the Subrecipient fails to complete the scheduled work activities during a quarter, the Recipient will withhold reimbursement until either the work is completed, or the Deputy State Director of Emergency Management approves a delay in the completion of the activity. Forfeiture of funds may result if scheduled work activities are not completed according to established deadlines.
- C. A Subrecipient that fails to complete the annual exercise requirements, as scheduled within the FY 2023 EMPG Work Agreement/Quarterly Report, may be ineligible for EMPG funding for that quarter and all subsequent quarters.
- D. The Subrecipient's failure to fulfill the quarterly reporting requirements, as required by the grant, may result in the suspension or loss of grant funding.

VII. Payment Procedures

- A. The Subrecipient agrees to prepare the form EMHSD-007 - EMPG Quarterly Billing Cover Sheet. The Subrecipient agrees to submit this form with supporting documentation, including all required

authorized signatures and required reimbursement documentation, to the MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2023 Emergency Management Report Schedule. The most current EMHSD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator, or by visiting www.michigan.gov/emhsd under Grant Programs, EMPG, Grant Forms, Finance Forms.

- B. If the Subrecipient submits required quarterly reports that are late or incomplete, the reimbursement may not be processed until the following quarter. Forfeiture of funds may result if quarterly reports are not completed according to established deadlines.
- C. The Subrecipient agrees to return to the Recipient any unobligated balance of funds held by the Subrecipient at the end of the agreement period or handle them in accordance with the instructions provided by the Recipient.

VIII. Employment Matters

The Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the *Persons with Disabilities Civil Rights Act*, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to their hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of their race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every contract or subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

IX. Limitation of Liability

The Recipient and the Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

This is not to be construed as a waiver of governmental immunity for either party.

X. Third Parties

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

XI. Grant Agreement Period

This grant agreement is in full force and effect from October 1, 2022, to September 30, 2023. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement,

except with prior written approval. This grant agreement may be terminated by either party by giving 30 days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

XII. Entire Grant Agreement

This grant agreement is governed by the laws of the state of Michigan and supersedes all prior agreements, documents, and representations between the Recipient and the Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of their rights, interest, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform the Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate grant funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to make satisfactory progress toward the goals or objectives set forth in the annual EMPG Work Agreement.
- D. Failure to follow grant agreement requirements or special conditions.
- E. Failure to submit required reports.
- F. Filing of a false certification in the application or other reports or documents.

Before taking action, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

XIII. Business Integrity Clause

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

XIV. Freedom of Information Act

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be

XV. Official Certification

For the Subrecipient

The individual or officer signing this grant agreement certifies by their signature that they are authorized to sign this grant agreement on behalf of the organization they represent. The Subrecipient agrees to complete all requirements specified in this grant agreement.

BENZIE COUNTY
Subrecipient Name

DB74Y6IMKCN7
Subrecipient UEI

For the Chief Elected Official

Bob Roelofs
Printed Name

Benzie County Board of Commissioners Chair
Title

Bob Roelofs
Signature

October 10, 2023
Date

For the Local Emergency Manager

REBECCA HUBERS
Printed Name

EM. MANAGEMENT COORDINATOR
Title


Rebecca Hubers
Signature

10/4/23
Date

For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)

Capt. Kevin Sweeney,
Printed Name

Commander, Emergency Management
and Homeland Security Division
Title


Signature

9-20-23
Date

familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR, Part 29) and Protection of Sensitive Security Information (49 CFR, Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

Memorandum



To: Board of Commissioners

Copy: Thomas King, EMS Director

From: Jackie Palfey, Human Resource Manager *Jackie Palfey*

Date: October 10, 2023

Subject: **EMS: Change Employee Roster & Budget Adjustment**

Due to a recent resignation, EMS has an open full-time Emergency Medical Technician (EMT) position. Although the posting for this position has been open for just over a week, our office has not received any EMT applications. There has been a large interest in this position if it were to be posted as a paramedic. I have already received two applications, and our EMS Director has received several interested phone calls regarding a paramedic position.

Paramedics are typically hard to recruit in today's market and the opportunity to gain a Paramedic to our roster would aid in the longevity of the EMS department.

If the position were to change to a Paramedic, the funding for the position change would come from the vacant EMT position and the rest would be covered by the two vacant part-time paramedic positions. To clarify this is not creating a new position, this is removing an EMT position and reclassifying it as a Paramedic.

Recommendation:


That the Board of Commissioners approves the roster change from a full-time Emergency Medical Technician to a full-time Paramedic position and the budget adjustment within the Ambulance Fund.

| FIRST | LAST | JOB TITLE |
|----------------|------------|---------------------|
| Vacant | | FT ALS_EMS |
| Courtney | Karafa | FT ALS_EMS |
| Laura | Miller | Part-Time ALS/EMS |
| Doug | Straughen | Part-Time ALS/EMS |
| Vacant | | |
| Thomas | King | EMS Director |
| Ryan | Strom | FT EMS_Paramedic |
| Marc | Orth | FT EMS_Paramedic |
| Samuel | Miller | FT EMS_Paramedic |
| Leonard | Merrill | FT EMS_Paramedic |
| Rose | Serzanin | FT EMS_Paramedic |
| Ryan | Leonard | FT EMS_Paramedic |
| Amanda | Brown | FT EMS_Paramedic |
| Chris | Parrish | FT EMS_Paramedic |
| Matthew | Durand | FT EMS_Paramedic |
| Calvin | Dennis | FT EMS_Paramedic |
| Kent | Adams | FT EMS_Paramedic |
| Matthew | Delzio | FT EMS_Paramedic |
| William (Earl) | Johnson | FT EMS_Paramedic |
| Vacant | | Part-Time Paramedic |
| Vacant | | Part-Time Paramedic |
| Ian | Durand | Part-Time Paramedic |
| Alexander | Boss | Part-Time Paramedic |
| Tim | Guenthardt | Part-Time Paramedic |
| Nikia | Parker | Part-Time Paramedic |
| Robert | Stahl | Part-Time Paramedic |
| Nathaniel | Feldpausch | Part-Time Paramedic |
| Matthew | Maus | Part-Time Paramedic |

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator 

Date: October 4, 2023

Subject: **Memorandum of Understanding for Student Services to Qualifying Inmates**

Attached you will find a memorandum of understanding with our local school districts and the intermediate school district (ISD) to address the free and appropriate public education (FAPE) guidelines under the Individuals with Disabilities Education Act. Improving educational results for students with disabilities is an essential element of our national policy of ensuring equality of opportunity, full citizen participation, independent living, and economic self-sufficiency for individuals with disabilities. Michigan intermediate school districts fulfill an important role in ensuring students have access to appropriate and supportive education which positively impacts the trajectory of their lives. A student's confinement to jail is both a major disruption to that trajectory and an opportunity for ISDs to engage in a positive collaboration with the county jail on behalf of the respective students.

Students with disabilities confined to county jails maintain their entitlement to special education programs and services and a free appropriate public education (FAPE) as specified in their individualized education program (IEP). Special education programs and services are the responsibility of all public agencies involved in the education of students with disabilities in county jails.

The attached memorandum of understanding outlines the responsibilities of all parties in serving those students in need during their time in incarceration.

Recommendation:

That the Board of Commissioners approves the Memorandum of Understanding with the Northwest Education Services, Benzie County Central Schools, and Frankfort-Elberta Area Schools and authorizes the Chair to sign.



Memorandum of Understanding (MOU)

On 9/25/23, Northwest Education Services (North Ed), Benzie County Central Schools (BCCS) and Frankfort-Elberta Area Schools (FEAS) and the Benzie County Sheriff's Office (BCSO) agree to the following tenets of Child Find and the provision of a Free and Appropriate Public Education (FAPE) under the Individuals with Disabilities Education Act (IDEA).

Intake Procedures: BCSO

Upon incarceration, BCSO staff will screen inmates **up to 26 years of age** with the following questions:

1. **Did you Graduate with a Regular High School Diploma?**
 - a. **YES: NOT Eligible (Continue Regular Intake Procedures)**
 - b. **NO: Contact North Ed: Brooke Laurent (231) 922-6467**
2. **What was the last school you attended?**

Child Find

Based on the investigation conducted by North Ed SAS, if there is an IEP or reason to suspect a disability, the CJ agrees to provide reasonable access to the incarcerated individual so the North Ed and LEA team can meet the FAPE and/or Child Find responsibility.

Programs and Services/Evaluations: North Ed, BCCS and FEAS

If an IEP is verified or if a disability is suspected based on the investigation the IEP will be reviewed to determine appropriate services or a REED will occur as soon as possible with an evaluation pending consent of the incarcerated individual.

If the incarcerated individual is suspected of a disability, North Ed and BCCS/FEAS will follow all reasonable steps established by the BCSO so that staff members or agents who are providing services under this agreement may obtain clearance to enter the County jail (Criminal Background Check) and to enter those areas of the County jail that the BCSO deems safe and appropriate to provide the programs and services.

North Ed and/or BCCS/FEAS staff who will be working with the individual will adhere to the BCSO list of approved materials that can be brought into the jail.

North Ed and BCCS/FEAS staff who may be working with students in the county jail, will submit the required background check at the beginning of each school year.

Collaboration/Communication: North Ed, BCCS/FEAS & BCSO

The BCSO will share the jail roster **weekly** with the North Ed- syouker@northwested.org

The BCSO will make an effort to inform North Ed and BCCS/FEAS when an eligible student is released from the County Jail by contacting the North Ed Representative listed below.

North Ed, BCCS/FEAS and CSO will review this agreement annually (beginning of each school year) to ensure the educational rights of individuals incarcerated with disabilities are addressed.

Representatives from BCSO, North Ed and BCCS/FEAS will be identified and amended if a change is needed throughout the year.

Representative Contact Information

| Name | Role/Organization | Phone | Email |
|----------------|---------------------------------------------------------------------|-----------------------|------------------------------|
| Amiee Erfourth | BCCS Superintendent LEA Public Schools | 231-882-965 | erfourtha@benzieschools.net |
| Jeff Tousley | FEAS Superintendent LEA Public Schools | 231-352-4641 | jtousley@frankfort.k12.mi.us |
| LT. Dan Smith | Jail Administrator CSO | 231-882-4484- x235 | dsmith@benzieco.net |
| Brooke Laurent | Supervisor of Special Education- Northwest Education Services | 231-922-6467 | blaurent@northwest.org |

I agree to complete the duties as described in this document.

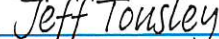


Amiee Erfourth (Oct 4, 2023 12:39 EDT)

Oct 4, 2023

Superintendent

Date



Jeff Tousley (Oct 4, 2023 13:16 EDT)

Oct 4, 2023

Superintendent

Date

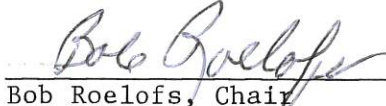


Daniel S. Smith (Oct 4, 2023 13:47 EDT)

Oct 4, 2023

Jail Administrator

Date



October 10, 2023

Bob Roelofs, Chair
Board of Commissioners.


Brooke Laurent (Oct 4, 2023 13:47 EDT)

Oct 4, 2023

North Ed.

Date












23-24 MOU for BCSO, BCCS, and FEAS

Final Audit Report

2023-10-04


| | |
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| Created: | 2023-10-04 |
| By: | Sarah Youker (syouker@northwested.org) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAQjWCL1Zq7vUahIEFnUcndT5RopGBKgEH |


"23-24 MOU for BCSO, BCCS, and FEAS" History


-  Document created by Sarah Youker (syouker@northwested.org)
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-  Document emailed to erfourtha@benzieschools.net for signature
2023-10-04 - 4:02:08 PM GMT
-  Email viewed by erfourtha@benzieschools.net
2023-10-04 - 4:38:35 PM GMT
-  Signer erfourtha@benzieschools.net entered name at signing as Amiee Erfourth
2023-10-04 - 4:39:25 PM GMT
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-  Signer jtousley@frankfort.k12.mi.us entered name at signing as Jeff Tousley
2023-10-04 - 5:16:00 PM GMT
-  Document e-signed by Jeff Tousley (jtousley@frankfort.k12.mi.us)
Signature Date: 2023-10-04 - 5:16:02 PM GMT - Time Source: server
-  Document emailed to dsmith@benzieco.net for signature
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-  Email viewed by dsmith@benzieco.net
2023-10-04 - 5:47:06 PM GMT





Adobe Acrobat Sign


 Signer dsmith@benzieco.net entered name at signing as Daniel S. Smith
2023-10-04 - 5:47:36 PM GMT

 Document e-signed by Daniel S. Smith (dsmith@benzieco.net)
Signature Date: 2023-10-04 - 5:47:38 PM GMT - Time Source: server

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2023-10-04 - 5:47:39 PM GMT

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Signature Date: 2023-10-04 - 5:47:56 PM GMT - Time Source: server

 Agreement completed.
2023-10-04 - 5:47:56 PM GMT

AJ's Excavating
9777 Honor Hwy
Honor, MI 49640
231-882-4655



Estimate

ADDRESS

Benzie County Animal Control
543 S. Michigan Ave
Beulah, MI 49617

ESTIMATE # 10723

DATE 09/21/2023

| DATE | DESCRIPTION | QTY | RATE | AMOUNT |
|------|----------------------------------------------------------------------------------------------|-----|-------|-----------|
| | Sewer: | | | 74,345.00 |
| | Pump and fill existing septic tank | | | |
| | Directionally drill 550' of 6" sewer lead down to existing manhole near Government Center Dr | | | |
| | Core and tie into manhole | | | |
| | Tie into existing sewer at building and restore | | | |
| | Water: | | | |
| | Directionally drill 260' of 1 1/2" poly cts water line | | | |
| | Tap water main between road and jail in lawn | | | |
| | Install corporation valve and copper to curb stop | | | |
| | Connect 1 1/2" pole to curb stop | | | |
| | Run into building and reconnect | | | |
| | Restore site | | | |
| | Patch gravel | | | |
| | Patch driveway asphalt as needed | | | |
| | 10 yards of Sifted Topsoil | 10 | 28.00 | 280.00 |
| | 10 yards of 22-A Road Gravel | 10 | 28.00 | 280.00 |

| | |
|----------|--------------------|
| SUBTOTAL | 74,905.00 |
| TAX | 0.00 |
| TOTAL | \$74,905.00 |

Accepted By

Accepted Date

Kerby's Backhoe Service, LLC

12360 Cinder Rd.
Beulah, MI 49617

Estimate

| Date | Estimate # |
|-----------|------------|
| 10/5/2023 | 505 |

| |
|------------------------------------------------------------------------|
| Bill To |
| Benzie County Animal Control 5435 Michigan Ave. Beulah, MI 49617 |

| |
|------------------------|
| Project / Job Site |
| Sewer and water hookup |

| Description | Amount |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Install grinder pump and alarm in existing 1200g tank with 2' riser Bore 2" sewer line, pump chamber to manhole, approx. 650' Tap manhole Bore 1" water line, building to main by Sheriffs Department, approx. 450' Tap main Install curb stop Topsoil, seed and mulch disturbed areas *Bid does not include any tapping fees from Village of Beulah **Not liable for miss marked lines by utility company or any privately owned lines ***Start week of October 16th | 52,000.00 |
| Total | |
| \$52,000.00 | |

| | | |
|---------------|---------------|--------------------|
| Phone # | Fax # | E-mail |
| (231)357-3215 | (231)882-7757 | kerbys@hotmail.com |

Commissioner Reports

Art Jeannot
Commissioner Report
October 10, 2023

- **10/5 – Platte Township**
 - The township clerk complimented Tammy Bowers on the training she is providing leading up to November elections.
 - The Township is reviewing options for legal representation now that Dick Figura has retired. They are considering using the firm Tim Figura is moving to—Mika Meyers.
 - The township supervisor indicated that he and the clerk will be attending the October 30 discussion on Headlee.
- **10/5 – Lake Township**
 - The Trustees approved a donation to Darcy Library in the amount of \$1300 to help cover the cost of replacing the lighting.
 - A job description and pay range is being developed for hiring a code enforcement officer.
 - The township supervisor indicated he will be attending the October 30 discussion on Headlee.
- **10/9 – Almira Township**
 - The Township is working a potential dog park, noise ordinance update, new website and qualifying for membership in the MI Class funds.
 - The clerk acknowledged the training Tammy Bowers is providing.
 - The township supervisor indicated he will be attending the October 30 discussion on Headlee.
- **Other –**
 - Met with staff from Northwest MI Community Action Agency to look at potential sites for Head Start beginning school year 2024-2025.
 - I have accepted an invitation to meet with Nick Nissley (President of NMC) and others on October 19th to learn more about annexation to Grand Traverse County for the purpose of assessing a mileage to subsidize tuition for Benzie County students. I have invited Rhonda Nye to join me.
 - Attended Representative Coffia town meeting. The take aways—
 - Median housing cost have increased 83% from 2013.
 - Bills in discussion 1. To move the MSHDA housing bond cap from \$5M to \$10M. This is for housing assistance. 2. Increase the eligibility for this 185%-300% of federal poverty level (family of 4 is currently \$30k).
 - Reduce regulations for child care and tax credits for qualified families.
 - Create parity in mental health insurance to match health care insurance.
 - Potential of financially assisting families housing minor relatives (Kinship) similar to foster parent assistance.
 - I will be attending the October 12th BCRC meeting at Gary Sauer's request.



10 October 2023

Cunningham,

District 3

27 Sept

HSBC, presentation Donna Norkoli, chair of the Reduce Stigma Against Mental Illness Action Team, part of the NW Community Health Innovation Region.
Reducing Stigma Against Mental Illness. Two useful handouts. Identified mental illness as a chronic disease. Survey to assess county needs for mental illness. The agency has presence on social media, created a storytelling video with local/Cadillac Club residents. Goal to reduce the stigma and educate public/employers so people with mental illnesses can contribute, be viable realizing their potential.

24 October, "Screen-agers", being shown at The Garden Theatre.

BACN has a small fund to help support enrichment experience (example; for dance, chess, etc.) classes for students. This grew out of the successful summer camp program. Contact BACN.

Sara May, Benzie Human Services Collaborative inquired about opioid moneys? County, to date received approximately \$100,000, \$15,000 allocated to Drug Court Program through Circuit Court. On 11 July BoC approved admin to publish RFP for projects eligible for opioid moneys. The RFP was extended to 30 Sept, it was on the county website, published in the paper, sent to agencies and discussed at BoC meetings. Admin received four applications.

28 Sept

Airport- public comment; application filed for low power radio in the county. It will have capability to broadcast to homes, businesses, cars and over water.

1-3 Oct

MAC Conference, Kzoo. Commissioner Sauer, Admin Zeits and I attended.

Opening: Deena Bosworth, Dir of Gov Affairs, questions: Bosworth@micounties.org, 517.372.5379.

\$181.6 million for 27 critical infrastructure projects, Elections, \$30 million incentive for multi county. HB4 350-51, Raise Up Local Grant, match amount of state and local funds. SB 271-276, Clean Renewable, "stay tuned".

I attended: Anatomy of Cyber Attack, big takeaways: top three being attacked, Healthcare, Education and Local Government, 98% through phishing, 82% through inside agency fraud. Average 'ransom', \$214,000.

Materials Management Plan: New state law, county MMP required. Significant components- BoC will receive the money, will require a standing committee, ordinances and education. MMP, \$60,000 non competitive money goes to county to write and start implementing plan, encouraged to work with neighboring counties then an additional \$10,000 awarded. This money is annually renewable. If the county does not have an MMP then EGLE will do it, with no money to county. MMP process time, 3 years, 180 days to initiate, it is a task-based grant/suggested to consider benchmarks and a compliant facility. On 18 Oct there will be an online presentation, link to be forwarded. Questions: MillerC1@michigan.gov

MAC Regional Caucuses, Region II, Richard Schmidt elected.

MAC Annual Business meeting, all platforms accepted. Only Environmental & Regulatory Affairs had discussion.

Attended, How AI is Transforming the County Operations Landscape: Generative AI programs, Chat GPT, Bard, Office 365. AI serves to save time and money, CarMax and Progressive use. Challenges: check work for accuracy, relevancy, bias, privacy, mis-dis information. Currently lacking policies and guidelines for AI. AI is quickly evolving into "Deep Learning" capabilities, meaning it functions like a brain. Suggested that county should be internal/ "closed environment", to safeguard information.

I encourage public to access MI 83 podcasts, micounties.org/podcasts83.

Community

28 Sept Local biochar demonstration, Paul May

29 Sept Rep John Roth, Frankfort Town Hall, asked to speak on septic bill

Sept shared Juvenile Justice bill to increase funding from 50% to 75% by state of MI. with Kinship Group (though it does not seem to have direct impact)

Rhonda Nye
District IV – Benzonia Township
Commissioner Report
October 10, 2023

September 27 – Benzie Leelanau District Health Department

- Health Officer, Dan Thorell, led discussion on 750k State funding for each health department. Funds are earmarked for infrastructure and cannot be used for new buildings. Funds will need to be spent in four years.
- Board approved cost sharing for Leelanau Environmental Health Office Space Agreement.
- FY 2024 Budget Approved. Dodie Putney gave a detailed and informative fiscal presentation.
- Local appropriations of 500k matching portion brings in an additional 451K of funding to provide local health services.

October 2 – Village of Benzonia

- Discussed recommendation of USDA and approved payoff of water loan just under 113k.
- New plow truck arrived, old one sold to Bear Lake for 5k.
- Approved request from Steve Adams to close Traverse Ave from 5pm – 8pm for Trunk or Treat event on Halloween.
- Hired Assistant Superintendent, Brady Cole.
- Village was not selected for Round 1 EGLE DWRF funding; approved intent to apply with Fleis & VandenBrink for Round 2. Village of Benzonia qualified for 'overburdened' status for this funding.

October 3 – Centra Wellness Executive Committee

- Second Public Hearing for procedures:
 - 02.04 Coordination and Continuity of Care
 - 2.05.02 Habilitation Support Waiver
 - 02.36 Service Delivery Using Technology
- Executive Director Evaluation discussed.
- Behavioral Health Home may make shift to include children.

October 4 – Land Bank

- Inventory reviewed.
- Special Meeting will be held Oct. 20 to review bids for demolition of two structures in Thompsonville that will enable Habitat for Humanity to build new homes on lots.
- Due to median income in Benzie County, Blight Elimination Grant monies can be used only for renovation where income is 80% of AMI; attempting to identify projects that would qualify.
- Information shared that the estimated median home value in Benzie County is 227k which is approximately 20% higher than the State median.

October 9 – Benzie School Board

- SafeNet services are in every elementary school in Benzie County. Lake Ann Elementary Prevention Specialist, Marc Greene, gave presentation.
- Drawings of three bay bus garage to be built shared.

- Approved renewal of Sinking Fund CD.
- BWAC has improved their offer to purchase Crystal Lake Elementary to 425k. Attorneys are still negotiating terms including purchase price, indemnification and time parameters.
- Audit deadline is November 1st and will be on time this year.

Update on Sewer Feasibility Study will be given next meeting.

Tammy Bowers

From: Gary Sauer
Sent: Wednesday, October 4, 2023 12:07 PM
To: Tammy Bowers
Subject: County commissioner report district 7

9-27-2023 Health Department

They received a grant for infrastructure 750,000. Can't use for new construction of a building but could be used for remodeling and other things. All the health departments received this grant. A new Covid booster shot has been developed the health department has ordered but not available yet.

9-28-2023 Road Commission

Paving of a section of Brownell was scheduled to be paved that day by Elmers. The crew will be taught safe ways to cut trees and keep everyone safe. Working on agreements with villages, city, Benzie schools, and Benzie County looking for a 5 year agreement with them. The second meeting in November has been eliminated.

9-28-2023 Public Hearing in Benzonia

DNR was by resolution asked to hold this involving possible no wake ordinance on the Betsie River along Grace Road. 12 people attended, public can still submit concerns in writing by October 28 must be postmarked by October 24th. Concerns were jet ski boats and power boats causing unsafe conditions for fishermen along those sections, and erosion of the banks.

10-1,2,3 2023 Mac Conference

Good conference at the Radisson in Kalamazoo, excellent accommodations. Breakout session's that I attended Manage Unfunded Liabilities put on by MERS, they still have concerns. Building an Effective Multi-generational Workplace, working with many different view points and getting things done. Cyber security put on by KARHU CYBER, they have been in touch with Katie to present to the board I believe at the second October meeting, should be a good meeting looking forward to it. Also adopted the platforms for the committee's of MAC.

10-3-2023 BVTMC

Spent the DNR grant for last year's maintenance. Helping the Friends with their ability to get grants in the future. Sunkist residents along the trail in the Bigilow Agreement have the ability to have certain access to use the trail for their wells, tree trimming, and construction as examples in the agreement, we as a group want to develop a permitting process that protects the trail and the residents, also the public who uses the trail. The management council and DNR have that authority to do so. Approved the Brew to Brew trail request for next year on June 29 th. Had one of our new signs for Service dogs vandalized, if seen by anyone please notify the DNR Rap line and report any issues like this thank you.

Gary Sauer Commissioner District 7
Will not be in attendance on the 10th

Sent from my iPad

County Administrator Report

STUDY

SESSION

Committee Appointments

A Collaborative Approach to Food Security

Kathy Rhodes
Northwest Food
Coalition



Christina Barkel
Groundwork Center for
Resilient Communities



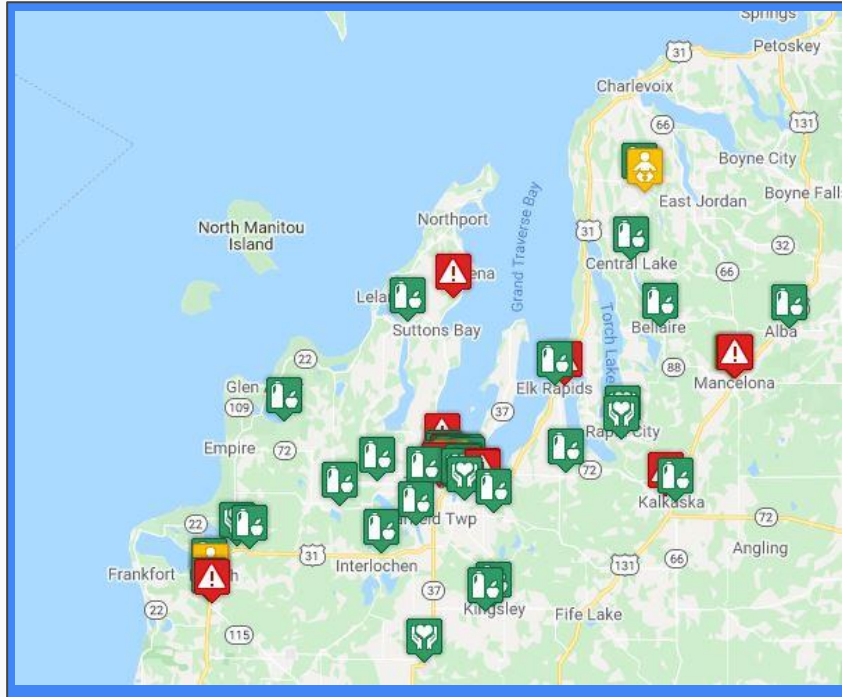
Taylor Moore
GoodwillNMI
Food Rescue





Northwest Food Coalition

- Established 1994
- Mission: Empower member food programs by coordinating and creating resources to achieve regional food security.
- Food Insecurity: a lack of consistent access to enough food for every person in a household to live an active, healthy life.
- The Coalition has 70 members in Antrim, Benzie, Kalkaska, Grand Traverse, Leelanau and Wexford counties.



Map of Member Sites

Northwest Food Coalition

- Food pantries, community meal sites, baby pantries
- $\frac{1}{3}$ served are under 18 years old
- 16,000 living below poverty line in region
- 1,700 living below poverty line in Benzie
- 36% of households ALICE and below poverty line

Northwest Food Coalition Members

Benzie County



1. **Benzie Area Christian Neighbors**
2. **Benzie Friends Resource Center**
3. **Benzie Food Partners**
4. **Fresh Winds Food Pantry**
5. **Grand Traverse Band of Ottawa and Chippewa Indians**
6. **Lake Ann United Methodist**
7. **Woodside Wesleyan Church**

The Baby Pantry at St. Philip's Episcopal Church - not currently a member but they are in communication with the Coalition and Food Rescue

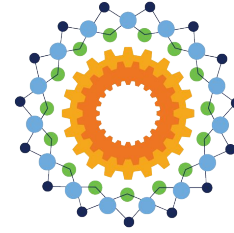


Northwest Food Coalition

FARM²NEIGHBOR

- **Operating Committee**
 - Mary Clulo, Chair
 - Kathy Maly, Treasurer
 - Carol Hockin, Secretary
- **Governance Committee**
- **Purchasing Committee**

FARM2NEIGHBOR



ROTARY
CHARITIES

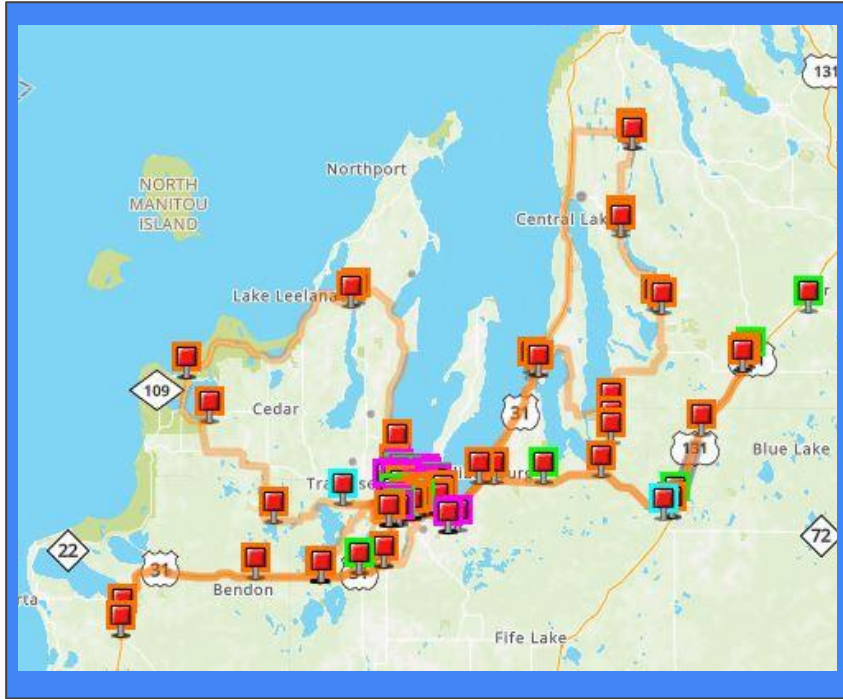
Resources for change.





Food Rescue Goodwill Northern Michigan

- Vision & Mission
- 7,000lbs per day
- October 8, 2008
- 20 million lbs of food
- 180+ food donors
- 75 farms
- 3 box trucks, 2 sprinter vans
- Repack Facility & Warehouse
- Healthy Harvest, gleaning



Overlay of Weekly Routes

- 2-3 Routes per day
- 35% of food is from Food Rescue
- Monday and Wednesday Benzie Routes
- In FY2023, 262,745lbs distributed into Benzie County





One Bad Apple



Imperfect = Normal





Wunsch Farm



Cherries!!!





Repacking Bulk Food

- 200,000lbs repacked in 2023
- Tuesday and Thursday Volunteers
- Fresh, Frozen and Nonperishable





Repacking Bulk Food

- 200,000lbs Repacked
- Tuesday and Thursday Volunteers
- Fresh, Frozen and Nonperishable





Matt and Walt Harris

- **Donors**
 - Save-A-Lot
 - Family Fare
 - Shop N Save
- **Farms**
 - Crowded Table*
 - Norconk Farm*
 - Matt Harris Farm*
 - Mark Girardin Farm*
 - North Star Organic
 - R&K Farm
 - Bare Root Farm
 - Betsie River Centennial Lily Farm

***Healthy Harvest Glean**





North Star Organics



Green Bean



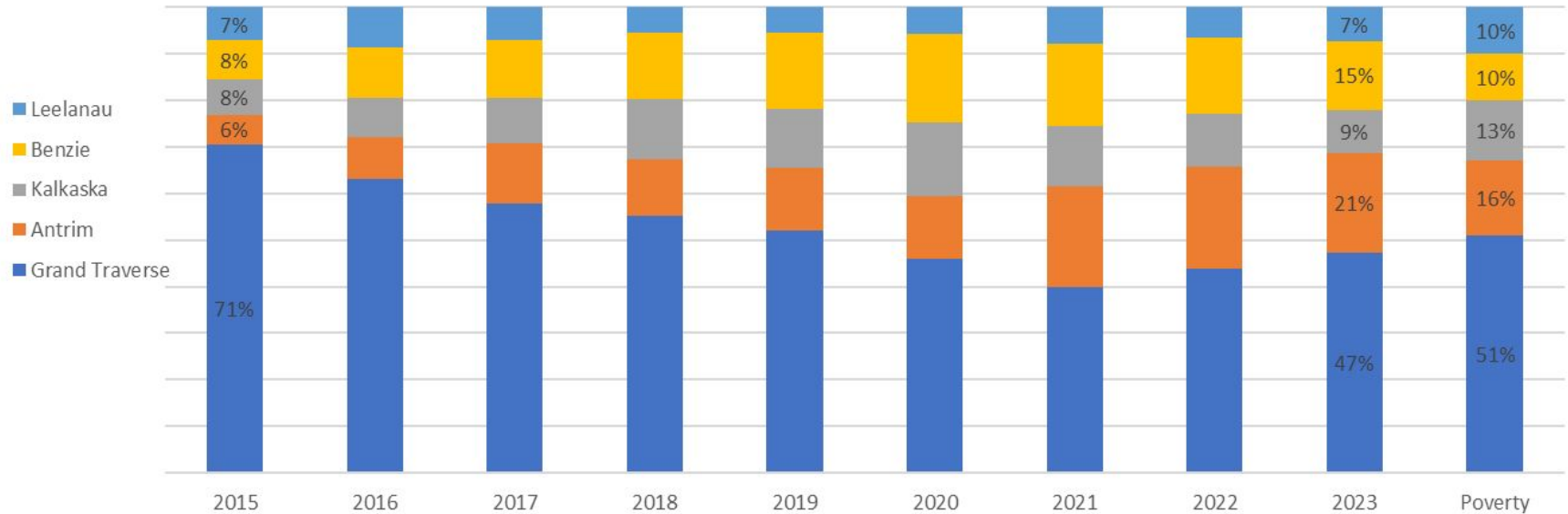
Norconk Asparagus



Equity in Distribution

This graph shows the **historical** percentage of food distributed by Food Rescue into each county versus the percentage of relative people living below poverty line.

Relative Food Distribution between Counties in Comparison to Poverty Rate



Benzie county has 10% of the population living below poverty line in the 5 county area and receives 15% of Food Rescue food. BACN serve Manistee county residents.

Benzie County Poundage



2015 59,323

2016 98,791

2017 133,994

2018 191,489

2019 247,584

2020 291,389

2021 315,526

2022 254,318

2023 262,745

How? Why?

FOOD SECURITY

In the Michigan Counties of
Antrim, Benzie, Grand Traverse,
Kalkaska and Leelanau



A Study by
Benzie Sunrise Rotary Club
Beulah, Michigan

December 2014

NORTHWEST FOOD COALITION

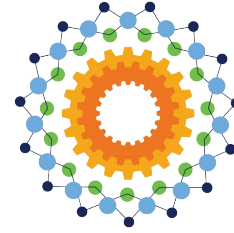
www.northwestfoodcoalition.org



FRAMING QUESTION – What are the factors that influence the ability of the food insecure who visit food pantries in northwest Michigan to meet their nutritional needs?



FARM2NEIGHBOR



ROTARY
CHARITIES

Resources for change.





groundwork

CENTER FOR RESILIENT COMMUNITIES

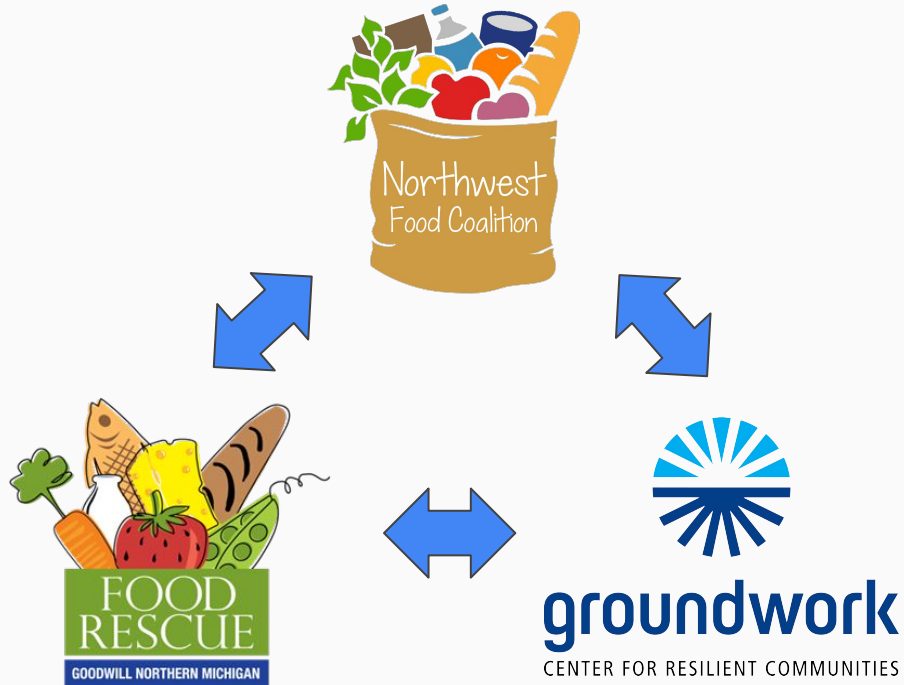
Groundwork Center works to protect the environment, strengthen economies and build thriving communities. Food and Farming programs at Groundwork includes:

- Food access initiatives
- Farmer Support
- Farm to School - Foodcorps
- Culinary medicine - Farms, Food and Health
- 10 Cents a Meal

and has been in relationship with the Northwest Food Coalition since 2015.

Groundwork collaborates with the Northwest Food Coalition and Food Rescue by:

- Facilitating NFC Purchasing Committee meetings
- Conducting local food market research, building relationships with farmers, and negotiating NFC purchases
- Supporting healthy environments and the production/distribution of high quality, nutrient dense food in our local food economy



Decision Making

- Equity
- Interdependence

Purchasing Committee



The purpose is to procure high quality, nutritionally-dense food for the members of the Northwest Food Coalition.

Purchasing Committee, as we know it today, came out of the responsibilities and opportunities caused by COVID-19.



Equity in Representation

- 2 medium or large pantries
 - serves more than 500 people on an annual basis
- 2 small pantries
 - serves less than 500 people on an annual basis
- 1 meal site
- 1 school pantry
- 1 baby pantry
- 1 tribal pantry
- 1 mental health center
- 1 member of the operating committee
- 1 member from distribution
 - Food Rescue
- 1 member from purchasing
 - Groundwork

Feedback Loop



USDA Local Food Purchasing Assistance Program (LFPA)



groundwork
CENTER FOR RESILIENT COMMUNITIES



\$550,000 purchased directly from local farms

“The Grand Traverse Band is thankful for the opportunity to partner with Northwest Food Coalition, Goodwill Northern Michigan, and Groundwork Center for Resilient Communities, as well as the opportunity to have a positive impact on regional and local food production as we address food insecurity,” said Chairman David M. Arroyo.

Northwest Food Coalition Local Food Purchasing

| Year | Farms | Dollars | Pounds | Product Types |
|-------|-------|--------------|------------|---------------|
| FY 18 | 6 | \$4,909.50 | 5,410.00 | 9 |
| | | | | |
| FY 19 | 7 | \$15,968.85 | 10,101.80 | 13 |
| | | | | |
| FY 20 | 15 | \$74,674.65 | 51,464.75 | 21 |
| | | | | |
| FY 21 | 21 | \$195,874.00 | 100,178.00 | 33 |
| | | | | |
| FY 22 | 15 | \$132,804.00 | 96,939.00 | 32 |
| | | | | |
| FY 23 | 18 | \$147,872.26 | 118,286.00 | 33 |

Food Rescue collaborates with the Northwest Food Coalition and Groundwork by:

- Repacking
- Inventory, tracking
- Distribution
- Purchasing Committee

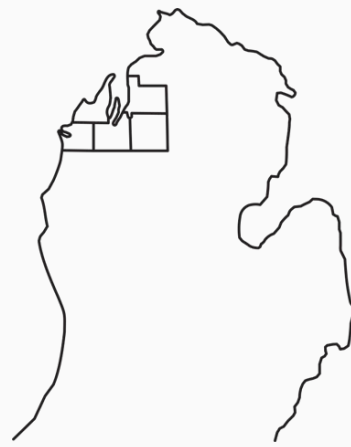


13% in 2014

Pantries always had fresh fruit and vegetables for pantry clients

13% ➡ 68%

fresh fruit and vegetables for pantry clients



104%

increase in healthy food in 7 years

fruits, vegetables, meat, dairy and grain



Thank You

Taylor Moore, Food Rescue of Northwest Michigan, taylorm@goodwillnmi.org

Christina Barkel, Groundwork Center for Resilient Communities, christina.barkel@groundworkcenter.org

Kathy Rhodes, Northwest Food Coalition, kathleenrhodes3@gmail.com



Correspondence

CRYSTAL LAKE ELEVATION

LEGAL LEVELS JAN. 1 - APR. 30 & NOV. 1 - DEC. 31 599.75
MAY 1 - OCT. 31 600.25
B.M. N. SIDE BOAT RAMP ELEV. 601.87

| NAME | DATE | DISTANCE TO WATER | ELEVATION | HIGH + LOW - | COMMENT |
|------|---------|----------------------|-----------|-----------------|---------------------|
| CD | 4-1-23 | 1.65 | 600.22 | + .47 | measured to ice |
| | | | | | still ice on lake |
| CD | 4-6-23 | - | - | - | to rough - ice gone |
| CD | 4-13-23 | 1.66 | 600.21 | + .46 | |
| CD | 4-19-23 | 1.8 | 600.07 | + .22 | |
| CD | 4-27-23 | 1.67 | 600.20 | + .45 | |
| CD | 4-30-23 | - | - | - | drop 3 boards |
| CD | 5-4-23 | 1.64 | 600.23 | - .02 | |
| CD | 5-11-23 | 1.55 | 600.32 | + .07 | |
| CD | 5-18-23 | 1.52 | 600.35 | + .10 | |
| CD | 5-25-23 | 1.53 | 600.34 | + .09 | |
| CD | 6-1-23 | 1.57 | 600.30 | + .05 | |
| CD | 6-8-23 | 1.55 | 600.32 | + .07 | |
| CD | 6-15-23 | 1.55 | 600.32 | + .07 | |
| CD | 6-22-23 | 1.57 | 600.30 | + .05 | |
| CD | 6-29-23 | 1.66 | 600.21 | - .04 | |
| CD | 7-6-23 | - | - | - | to rough |
| CD | 7-13-23 | 1.75 | 600.12 | - .13 | |
| CD | 7-20-23 | - | - | - | to rough |
| CD | 7-27-23 | 1.72 | 600.15 | - .10 | |
| CD | 8-3-23 | 1.76 | 600.11 | - .14 | |
| CD | 8-10-23 | 1.75 | 600.12 | - .13 | |
| CD | 8-17-23 | - | - | - | to rough |
| CD | 8-24-23 | 1.73 | 600.14 | - .11 | |
| CD | 8-31-23 | 1.85 | 600.02 | - .23 | |
| CD | 9-7-23 | - | - | - | to rough |
| CD | 9-17-23 | - | - | - | to rough |

RECEIVED

OCT 03 2023

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

| | | | |
|------------------------|------------------|--------------------|--------|
| LEGAL LEVELS | JAN. 1 - APR. 30 | 8 NOV. 1 - DEC. 31 | 599.75 |
| | | MAY 1 - OCT. 31 | 600.25 |
| B.M. N. SIDE BOAT RAMP | ELEV. 601.87 | | |

[illegible]

LITTLE PLATTE LAKE ELEVATION

LEGAL LEVEL 586.7

B.M. 4 IRON NE ABUTMENT ELEV. 589.44

[illegible]



Alcona County Board of Commissioners

Alcona County Building
P.O. Box 308
Harrisville, MI 48740

Voice: (989) 724-9410
Facsimile: (989) 724-9419

ALCONA COUNTY RESOLUTION #2023-16

OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

Whereas Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

Whereas industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

Whereas efforts to expand renewable energy projects will continue to increase in this state; and

Whereas the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

Whereas by granting the Michigan Public Service Commission this authority, local control will be preempted; and

Whereas should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

Whereas should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

Whereas if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

Whereas all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

Whereas this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

Whereas the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

THEREFORE, BE IT RESOLVED that Alcona County opposes the pre-emption of local control in solar and wind siting and zoning.

STATE OF MICHIGAN)
COUNTY OF ALCONA)

I certify that the foregoing is a true and accurate copy of the Resolution adopted by the Alcona County Board of Commissioners at the Regular Meeting held on the 20th day of September, 2023.

S e a l

"Alcona County is an equal opportunity provider and employer"

Stephany Eller
Stephany Eller
Alcona County Clerk



Alpena County Board of Commissioners
720 W. Chisholm Street, Suite #7
Alpena, MI 49707
Telephone: 989-354-9500
Fax: 989-354-9648
Web Address: www.alpenacounty.org
commissionersoffice@alpenacounty.org

District #4
Chairman of the Board
Bill Peterson

ALPENA COUNTY BOARD OF COMMISSIONERS

RESOLUTION #23-20

District #6
Vice-Chairman
Burt Francisco

OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

District #1
Commissioner
Bill LaHaie

Whereas Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

District #2
Commissioner
Jesse Osmer

Whereas industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

District #3
Commissioner
Robin Lalonde

Whereas efforts to expand renewable energy projects will continue to increase in this state; and

District #5
Commissioner
Brenda Fournier

Whereas the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

District #7
Commissioner
Travis Konarzewski

Whereas by granting the Michigan Public Service Commission this authority, local control will be preempted; and

District #8
Commissioner
John Kozlowski

Whereas should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

County Administrator
Mary Catherine Hannah

Whereas should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

Board Assistant
Lynn Bunting

Whereas if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

Board Assistant
Kimberly MacArthur

Whereas all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and


HR Specialist
Jennifer Mathis

Whereas this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

Whereas the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

THEREFORE, BE IT RESOLVED that ALPENA COUNTY opposes the pre-emption of local control in solar and wind siting and zoning.

Motion was made by Commissioner Kozlowski and supported by Commissioner Osmer to approve Resolution #23-20 as presented. Roll call vote was taken: AYES: Commissioners Lalonde, Fournier, Francisco, Konarzewski, Kozlowski, LaHaie, Osmer and Peterson. NAYS: None. Motion carried.

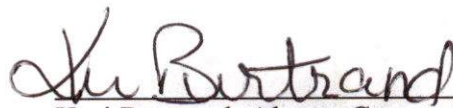


Bill Peterson, Chairman
Alpena County Board of Commissioners

STATE OF MICHIGAN)
County of Alpena)

I, the undersigned, being duly qualified and County of Alpena) acting Clerk of Alpena County, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Alpena County Board of Commissioners at a regular meeting held on the 26th day of September 2023, and that notice of said meeting was given in accordance with the Open Meetings Act.

IN TESTIMONY THEREOF, I have hereunto set my hand and affixed the seal of said Court, at Alpena this 26th day of September 2023.



Keri Bertrand, Alpena County Clerk

Betsie Valley Trailway Management Council

Minutes from Tuesday, September 5, 2023

4:30 p.m.

Room 121, Benzie County Government Center, 448 Court Place, Beulah, MI 49617

Members Present: ` Doug Barry – Vice Chair and DNR Representative
Avace Wildie – Secretary and FBVT Board rep
Jon Ottinger –Village of Elberta
John Wheeler - Crystal Lake Property Owners Assoc.
Sean Duperron – Bennzie County Parks & Recreation
Charlie Gregory – FBVT Trail Care Coordinator
Mark Heniser – Village of Beulah
Fran Griffin – Village of Thompsonville

Members Absent: Gary Sauer – Chairman, Jeff Bowlby

Call to Order

Vice Chair Doug Barry called the meeting to order at 4:30 p.m. with a quorum present

I. Approval of the Agenda

- Under Section V Old Business, John Wheeler added “Authorized Work Vehicles Driving on the Trail” as a # 2 item.
- Sean Duperron moved, Mark Heniser 2nd approving agenda. All approved.

II. Approval of the Minutes of August 1, 2023

- There are several items that need correcting. John Wheeler is the corrected name instead of Frank Wheeler. Mark Heniser was present, not Phil Downs. Vibrations and heavy equipment on top of dome shaped drains would cause problems to the trail. Property owners driving along the trail instead of across the trail needs correcting, New bullet under New Business #2 regarding times that the trail is closed were all corrections to be made. Avace will correct and distribute new minutes to board members. It was moved and 2nd to approve the August 1 2023 minutes. All approved.

III. Public Input

- No public input at this time.

IV. Reports

1. Treasurer – Frank Ikens

- Checking on disparity of expenditures of \$1417.41 that Charlie reported at the August 1 meeting. Expenses were actually \$229 less than what was spent. Frank will review older expenses to see if that is where the disparity lies.

2. Chairman – Doug Barry standing in for Gary Sauer

- Mungra Grit event has fewer participants than anticipated. The route of this event has changed slightly from the original plan, but Doug is OK with the new route.

3. Trail Care Coordinator –Charlie Gregory

- Blinker lights at M115 up and running. Lights will be operable from April 15 through November 15.

- Bushes trimmed along Elberta Bay and ready for Ironman, September, 17, 2023.
- Ramp leading to bridge planking needed a little filling.
- Replacing newly vandalized Dog sign with a spare. The cost of this sign is \$75.
- Repaired eroded section of trail on South Shore where run off water had eroded and washed into the little park.
- Jim Gribble has donated his winning gift certificate of \$800 from Honor Lumber to the FBVT.
- Working on an etiquette campaign along with 2 other committee members from the FBVT Board
- AJ's has ordered materials for project at 6511 Crystal Avenue. Updated quote came in over \$10,000 higher than original estimate. Hoping to start work in late Sept.

V. Old Business

1. AJ's Excavating update
 - Need to finish before end of month to include the \$10,000 in this year's DNR grant \$.
2. Authorized work vehicles driving on trail.
 - John Wheeler brought it to the Board's attention that we need an official process to allow property owners on the Sunkissed Hills road (not the Sunkissed Hills Condo development) to drive along the trail with DNR approval to access lakefront property to maintain and improve their properties as indicated in the original court settlement.
 - After much discussion the decision was made to read the original settlement agreement more carefully and discuss further at our October meeting.

VI New Business

1. Sign Vandalism – covered under the trail coordinator's report

VII. Public Comment

No public comment at this time.

VIII. Adjournment -

- Doug Barry adjourned the meeting at 5:45. All approved.
- Next meeting: Tuesday September 5, 2023 at 4:30 pm.

Respectfully Submitted,
Avace Wildie, Secretary

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING AGENDA
Wednesday, September 27, 2023 – 2:00 p.m.
Benzie Community Resource Center - Ingemar Johansson Conference Room
6051 Frankfort Highway
Benzonia, MI 49616**

or

Electronically, via conference call

To participate, dial: (213)-282-9788 and enter Conference ID: 807 213 701#

This is a Regular Meeting of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes from the Regular Board of Health Meeting of August 23, 2023.

Approval of the Agenda

Public Comment Period

1. Health Officer Update – Dan Thorell
2. Personnel and Finance Committee Report-Personnel and Finance Committee
 - A. Accounts Payable - Action
 - B. August 2023 - Financial Statements – Action
 - C. FY 2023 Amended Budget - Action
 - D. FY 2024 Budget – Action
 - E. Leelanau EH Office Space Agreement – Action
 - F. Benzie EH/Admin Office Renovation - Action
3. Staff Reports
 - A. Medical Director – Dr. Joshua Meyerson
 - B. Personal Health – Michelle Klein
 - C. Environmental Health Director – Eric Johnston
 - D. Administrative- Dodie Putney

Public Comment Period

Board Comments

Adjourn

Personnel and Finance Comm. Meeting- September 27, 2023 1:00 pm
Benzie Community Resource Center, Roger Griner Conference Room or
Electronically via conference call:
(213) 282-9788 and enter Conference ID: 807 213 701#

CLINTON COUNTY BOARD OF COMMISSIONERS

Chairperson

Robert Showers

Vice-Chairperson

Kenneth B. Mitchell

Members

Valerie Vail-Shirey

David W. Pohl

Bruce DeLong

John Andrews

Dwight Washington

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120

**Administrator/Controller**

John F. Fuentes

Clerk of the Board

Debra A. Sutherland

RESOLUTION 2023 – 17
RESOLUTION OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

WHEREAS Executive Directive 2020-10 aims to achieve 100% carbon neutrality in Michigan by 2050; and

WHEREAS industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

WHEREAS efforts to expand renewable energy projects will continue to increase in this state; and

WHEREAS the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

WHEREAS by granting the Michigan Public Service Commission this authority, local control will be preempted; and

WHEREAS should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

WHEREAS should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

WHEREAS if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

WHEREAS all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

WHEREAS this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

WHEREAS the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

THEREFORE, BE IT RESOLVED that Clinton County opposes the pre-emption of local control in solar and wind siting and zoning.

STATE OF MICHIGAN
COUNTY OF CLINTON

I, DEBRA A. SUTHERLAND, Clerk of the County of Clinton do hereby certify that the foregoing resolution was duly adopted by the Clinton County Board of Commissioners at the regular meeting held September 26, 2023 and is on file in the records of this office.

Debra A. Sutherland

KALKASKA COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 2023-41

OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

Whereas at a Regular Meeting, September 20, 2023, the Kalkaska County Board of Commissioners, reviewing the approval and request by the Kalkaska County Planning Commission from a Planning Commission meeting held on August 13, 2023 at the Governmental Building located at 605 N Birch Street, the following Resolution was offered for adoption:

Whereas Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

Whereas industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

Whereas efforts to expand renewable energy projects will continue to increase in this state; and

Whereas the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

Whereas by granting the Michigan Public Service Commission this authority, local control will be preempted; and

Whereas should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

Whereas should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

Whereas if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

Whereas all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

Whereas this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

Whereas the Kalkaska County Planning Commission opposes any legislative action that may grant the Michigan Public Service Commission this power.

THEREFORE, BE IT RESOLVED that the Kalkaska County Board of Commissioners opposes the pre-emption of local control in solar and wind siting and zoning.

Motion to adopt Resolution 2023-41 by Commissioner Baldwin. Supported by Commissioner Comai.

Roll call vote:

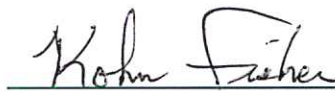
Yeas: Baldwin, Comai, Bicum, Crambell, Sieting. Sweet, Fisher.

Nays: None

Abstentions: None

Absent: None

RESOLUTION DECLARED ADOPTED.



Kohn Fisher
Chairman of Kalkaska Co Board of
Commissioners

CERTIFICATION

I, the undersigned, the Clerk of the County of Kalkaska, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a Regular Meeting of the Board of Commissioners of said County held on September 20, 2023, the original of which resolution is on file in my office. I further certify that notice of said meeting was given more than 18 hours in advance in accordance with Act 267, Public Acts of Michigan, 1976, as amended.



Dated: September 20, 2023

Deborah Hill

Clerk, County of Kalkaska



COUNTY CLERK'S OFFICE

Tracey Cochran, County Clerk

301 West Upton

Reed City, MI 49677

(231) 832-3261, (231) 832-6149 FAX; oscclerk1@osceolacountymi.com

Resolution on Solar/Wind Siting

OSCEOLA COUNTY BOARD OF COMMISSIONERS

RESOLUTION #2023-0015

OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR SOLAR AND WIND DEVELOPMENTS

Whereas Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

Whereas industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

Whereas efforts to expand renewable energy projects will continue to increase in this state; and

Whereas the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

Whereas by granting the Michigan Public Service Commission this authority, local control will be preempted; and

Whereas should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

Whereas should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

Whereas if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

Whereas all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

Whereas this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and

Whereas the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

THEREFORE, BE IT RESOLVED that OSCEOLA COUNTY opposes the pre-emption of local control in solar and wind siting and zoning.

Adopted this 19 day of September, 2023.

STATE OF MICHIGAN)

COUNTY OF OSCEOLA)

I, the undersigned, the duly qualified and acting Clerk of the County of Osceola, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 19th day of September, 2023, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 19th day of September 2023.



Tracey Cochran, Osceola County Clerk

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, August 23, 2023 2:00 p.m.
Leelanau County Government Center
6527 E Government Center
Suttons Bay MI 49682**

Chairperson Gary Sauer called the meeting to order at 2:03 p.m.

Members Present:

Gary Sauer - Benzie County Board of Commissioners
Dr. Barbara Conley – Leelanau County Member at Large
Rhonda Nye – Benzie County Board of Commissioners
Ty Wessell – Leelanau County Board of Commissioners

Members Absent:

Gwenne Allgaier – Leelanau County Board of Commissioners

Members Excused:

Dr. Mark Kuiper – Benzie County Member at Large

Staff Present:

Dr. Joshua Meyerson – Medical Director
Dodie Putney – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Dan Thorell – Health Officer
Michelle Klein - Director of Personal Health

Staff Excused: None

Guest:

Deb Allen – Leelanau County Administrator

Pledge of Allegiance

Approval of Minutes:

Motion By: Conley to approve the July 26, 2023, BOH meeting minutes.

Seconded By: Wessell

Voice Vote: 4 yeas 0 nay 1 excused 1 absent **Motion carried**

Approval of the Agenda:

Motion By: Nye to approve the agenda with the addition of adding the Renovation of the Leelanau County Government Building after Public Comment.

Seconded By: Wessell

Voice Vote: 4 yeas 0 nay 1 excused 1 absent **Motion carried**

Discussion: Wessell asked for the renovation of the Leelanau County Government building to be added to the agenda.

Public Comment – None

Renovation of the Leelanau County Government Building

Johnston updated the BOH on the bid process that was completed by Leelanau County for the remodel of the lower level of the Leelanau County Government Building to create office space for BLDHD's EH Department. After the first round of bids were completed and only one bid had been submitted, the BOH decided to not pursue the joint project with Leelanau County until two bids could be obtained for the project. BLDHD revised the remodel plans and another bidding process was opened up. This time three bids were obtained. All three were in the price range that both entities were willing to invest in the project. As the Leelanau County Commissioners reviewed through the contract that would be signed between BLDHD and Leelanau County it was decided that the original no base rent for fifteen years clause was too long. This clause had been suggested by the former Leelanau County Administrator. The BOH discussed that ten years would be a reasonable amount of time to agree to for no base rent in exchange for sharing the cost of the remodel. The BOH asked Ms. Deborah Allen, current Leelanau County Administrator, if the bidders also submitted a timeline of when they would be able to begin the project. The bid that was being considered would be able to begin the project in three months. The contractor along with the County were hoping to begin this project during the winter months

Motion By: Conley to allow the BLDHD staff to discuss with Leelanau County the contract to renovate and lease a portion of the lower level of the Leelanau County Government Center. The renovation agreement could not go beyond \$179,500 and BLDHD would not be charged base rent for ten years. Thorell will write a letter detailing what the BOH is supporting for this project.

Seconded By: Sauer

Roll Call Vote: Sauer- yea, Conley- yea, Nye – yea, Wessell - yea

4 yeas 0 nay 1 excused 1 absent Motion carried

Health Officer Update- Dan Thorell

A report was distributed at the beginning of the meeting. Please refer to it for details. Last week Thorell attended a public health law training. It discussed how public health is transitioning after the pandemic. Other items discussed were how MCL333.2253, allowing the State to determine what businesses can and cannot be open, was deemed to be unconstitutional by the Courts and will no longer be used. MCL 333.2453 is under review, it relates to what powers the local health officials have on issuing orders.

Thorell was able to meet with State Representative Coffia at her monthly coffee hour, which was held in Lake Ann this past month. They discussed the sanitary code that is being considered by the State. They also discussed the importance of the CHIR program.

Accounts Payable

Motion By: Conley to approve accounts payable and pay the bills in the amount of \$298,599.57.

Seconded By: Wessell

Roll Call Vote: Sauer- yea, Conley- yea, Nye – yea, Wessell - yea

4 yeas 0 nay 1 excused 1 absent Motion carried

July 2023 Financial Statements

Motion By: Conley to accept the financial statements as presented.

Seconded By: Nye

Roll Call Vote: Sauer- yea, Conley- yea, Nye-yea, Wessell- yea

4 yeas 0 nay 1 excused 1 absent Motion carried

Audit Service RFP

Motion By: Sauer to accept the RFP that was submitted by Anderson Tackman to perform auditing services for BLDHD for the next three years.

Seconded By: Conley

Roll Call Vote: Sauer- yea, Conley- yea, Nye-yea, Wessell- yea

4 yeas 0 nay 1 excused 1 absent Motion carried

Staff Reports:

Medical Director – Dr. Joshua Meyerson

There are two new vaccines for RSV. It is recommended that older people, especially those with underlying health issues, receive a vaccine. These vaccines are single does. It is also recommended that children under eight months old and any child with underlying health issues receive a vaccine for RSV. Covid cases have increased slightly, which was to be expected. The number of cases is still lower than what it was last year.

Personal Health – Michelle Klein

A report was distributed at the beginning of the meeting. Please refer to it for details. August is Community Health Worker Appreciation month. All BLDHD's certified Community Health Workers have completed 156 hours of training, which is equivalent to a three-credit college class. All BLDHD's CHWs have 40-45 clients at a time, with over 170 contacts per month. The top items that the CHWs help clients with are transportation, food, health insurance, housing, utilities, and employment.

BLDHD had a State site visit for WIC. BLDHD received a good review. Areas that received special recognition were that BLDHD had bilingual staff members, the clinic is welcoming, the staff displayed excellent customer service and the convenience of having many other resources offered during WIC visits. BLDHD's WIC program provided \$286,504 in food benefits to 504 families in the two county region.

Environmental Health – Eric Johnston

A report was distributed prior to the meeting. Please refer to it for details.

Administrative – Dodie Putney

A report was distributed prior to the meeting. Please refer to it for details.

Public Comment – None

Board Comments – Sauer asked the BOH what their thoughts were on going back to a bi-monthly meeting schedule. It was decided to remain on the monthly meeting schedule right now as there are contracts that will need approval. If there is a month where the agenda does not contain any pressing business the meeting will be postponed until the next month.

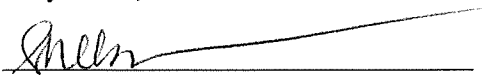
Adjourn:

Motion By: Sauer to adjourn the BOH meeting at 3:08 p.m.

Voice Vote: 4 yeas 0 nay 1 excused 1 absent **Motion carried**



Gary Sauer, Chair



Shelley Jablon, Recording Secretary

ST. CLAIR COUNTY BOARD OF COMMISSIONERS

RESOLUTION 23-21

**OPPOSING ANY LEGISLATION PREEMPTING LOCAL CONTROL FOR
SOLAR AND WIND DEVELOPMENTS**

Whereas Executive Directive 2020-10 aims to achieve 100 percent carbon neutrality in Michigan by 2050; and

Whereas industry leaders have pledged to reduce carbon emissions to help achieve this goal; and

Whereas efforts to expand renewable energy projects will continue to increase in this state; and

Whereas the governor has proposed the Michigan Public Service Commission be the sole regulating authority for solar and wind projects to expedite these efforts; and

Whereas by granting the Michigan Public Service Commission this authority, local control will be preempted; and

Whereas should local control be preempted, a county, township, city or village would be unable to determine the location, size, setback distance, decibel level or any other criteria for a solar or wind facility; and

Whereas should local control be preempted, a county, township, city, or village would be unable to determine requirements for construction, operation, use, or maintenance of a solar or wind facility; and

Whereas if a county already has a solar or wind policy, practice, regulation, rule or ordinance on record it would be null and void; and

Whereas all other types of energy facilities, while regulated by the Michigan Public Service Commission, must adhere to local zoning; and

Whereas this proposal grants far more regulating authority to the Michigan Public Service Commission than for any other energy source; and


Whereas the Michigan Association of Counties opposes any legislative action that may grant the Michigan Public Service Commission this power.

THEREFORE, BE IT RESOLVED that **ST. CLAIR COUNTY** opposes the pre-emption of local control in solar and wind siting and zoning.


Adopted this 21st day of September, 2023

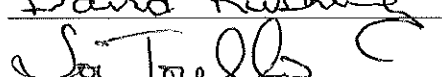
Reviewed and Approved as to Form by:

**ST. CLAIR COUNTY
BOARD OF COMMISSIONERS**



Gary A. Fletcher
County Corporation Counsel
1411 Third Street, Suite F
Port Huron, MI 48060



David Rushing


Joe Torelli