

# Applying for a Permit to Carry a Handgun

The following instructions are the same for the initial and renewal application

1. You **MUST** apply in person
  - a. Out of State Residents – apply at a non-toll road State Police Barracks closest to your residence.

**\*PLEASE CONTACT THE BRANCHBURG POLICE DEPARTMENT  
PRIOR TO APPLYING – DO NOT JUST SHOW UP**

**Call: 908-526-3830 ext.441 or Email: [firearms@branchburg.nj.us](mailto:firearms@branchburg.nj.us)**

## PLEASE PROVIDE THE FOLLOWING AT THE TIME OF APPLICATION

2. Driver's License and Birth Certificate OR Driver's License and Passport OR Driver's License and Naturalization Paperwork/Green Card.
3. Three (3) State of New Jersey Applications for Permit to Carry a Handgun, form SP642. Must be double sided and notarized.
  - a. All references must know the applicant for a minimum of three (3) years prior to the date of the application.
  - b. Fillable form can be found here: <https://nj.gov/njsp/firearms/pdf/sp-642.pdf>
4. Four (4) color passport size photographs with your application package.
5. Consent for Mental Health Search, form SP-66.
  - a. Fillable form can be found here: <https://nj.gov/njsp/firearms/pdf/sp-066.pdf>
6. Written proof of qualifications and ownership with the handgun(s) you intend on carrying if your application is approved.
  - a. Proof of ownership can be a purchase receipt or purchase permit, or a notarized letter of ownership listing make, model, and serial number of handgun(s)
  - b. Written qualifications must be within six (6) months of application and include Instructors Name and Certification, make, model, caliber, and serial number of handgun(s) you intend to carry.
7. A money order in the amount of \$50.00 payable to; "Treasurer, State of New Jersey".

\*\*THE REQUIRED WRITTEN FIREARMS QUALIFICATION, IN ACCORDANCE WITH N.J.A.C. 13:54-2.4(B), CAN BE OBTAINED AT MOST FIREARM RANGES THROUGH OUT THE STATE. A LIST IS ALSO AVAILABLE <https://nj.gov/njsp/firearms/shooting-ranges.shtml>

\*\*A NEW JERSEY PERMIT TO CARRY IS VALID FOR TWO (2) YEARS FROM TIME OF APPROVAL.  
\*\*IF ANY OF THE PRECEDING IS NOT COMPLETE OR INCORRECT THE APPLICATION WILL BE RETURNED AND YOU WILL HAVE TO RE-APPLY.

