

Master Fee Schedule



General

Description	Fee	Notes
Notary	\$ 10.00	For Non-Residents
Solicitations	\$ 60.00	Per day
Rental Inspection Fee	\$ 75.00	Every 2 years
Rental Inspection Failure to Comply	\$ 60.00	First scheduled appt.
	\$ 120.00	Second scheduled appt.
	\$ 180.00	Third scheduled appt.
	\$ 240.00	Fourth scheduled appt.
	\$ 960.00	Each consecutive appt.
Land Division Application	\$ 30.00	
Land Division	\$ 300.00	First Division
Liquor License Application	\$ 1,200.00	New or Transfer
Sign Permit Fee	\$ 60.00	
Fencing Permit	\$ 60.00	
Home Occupation Permit	\$ 120.00	
Temporary Special Use Permit	\$ 60.00	
Zoning Verification Request	\$ 100.00	Per request
Any Additional or Special Meetings	\$ 480.00	
Police Department Accident/Incident Reports	\$ 15.00	Plus mailing costs
Mowing of Noxious Weeds & Grass	\$ 120.00	Initial Violation
Mowing Failure to Comply	\$ 300.00	Second Offense
	\$ 480.00	Third Offense
	\$ 600.00	Each subsequent offense
Conference Room Rental	\$ 100.00	Per day

Planning Commission*

Description	Fee	Escrow
Planned Unit Development	\$ 480.00	\$ 1,200.00
Platted Lot Split Application	\$ 60.00	None
Private Road Application	\$ 420.00	\$ 900.00
Rezoning Request Application	\$ 480.00	\$ 600.00
Site Condominium Land Division Unit	\$ 480.00	\$ 900.00
Site Plan Review	\$ 480.00	\$ 1,200.00
Site Plan Review Amendment	\$ 300.00	\$ 600.00
Special Use Permit	\$ 480.00	\$ 600.00
Special Use Amendment	\$ 300.00	None
Subdivision Plat Review	\$ 480.00	\$ 1,200.00
Any Additional or Special Meetings	\$ 480.00	None

Zoning Board of Appeals

Description	Fee
Dimensional Variance Request	\$ 240.00
Ordinance Interpretation	\$ 240.00
Any Additional or Special Meeting	\$ 480.00

Construction Board of Appeals

Description	Fee
Meeting (During Village Office Hours)	\$ 300.00
Meeting (After Village Office Hours)	\$ 420.00

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Per Diems (Planning Commission, Zoning Board of Appeals, Construction Board of Appeals)

Description	Fee
Chairperson	\$ 50.00
Members	\$ 40.00

Water/Sewer

Description	Fee	Notes
Shut-off/Turn On/Turn Off Fee	\$ 30.00	
Sewer Tap-In Fee	\$ 3,000.00	Plus applicable plumbing permit fee
Water Tap-In Fee	\$ 1,100.00	Plus applicable plumbing permit fee
Meter Tampering Fines	\$ 85.00	Plus applicable repair/replacement costs
After Hours Water Turn On	\$ 90.00	
Bulk Water Rate	\$ 30.00	Ready to Serve Fee
	\$ 15.00	Per 1,000 gallons

CAUA Sewer

CAUA Tap-In Application Fee *payable to Village of Cassopolis*	\$ 50.00	
CAUA Sewer Tap-In Fees *payable to CAUA*	Direct Connection	Indirect Connection (Half Tap)
Diamond Lake	\$ 6,000.00	\$ 3,500.00
Donnell Lake/Newberg Twp	\$ 8,280.00	\$ 3,500.00
Village of Vandalia	\$ 1,200.00	\$ 3,500.00
Paradise Lake	\$ 6,750.00	\$ 3,500.00

Cemetery

Description	Fee	Notes
Lot Purchase		
Single Lot- Resident	\$ 500.00	
Single Lot- Non-Resident	\$ 1,000.00	
Opening & Closing		
Opening & Closing- Resident	\$ 1,000.00	Weekday
Opening & Closing- Resident	\$ 2,000.00	Saturday only before 3pm
Opening & Closing Cremation- Resident	\$ 750.00	Weekday
Opening & Closing Cremation- Resident	\$ 1,500.00	Saturday only before 3pm
Opening & Closing- Non-Resident	\$ 2,000.00	Weekday
Opening & Closing- Non-Resident	\$ 4,000.00	Saturday only before 3pm
Opening & Closing Cremation- Non-Resident	\$ 1,500.00	Weekday
Opening & Closing Cremation- Non-Resident	\$ 3,000.00	Saturday only before 3pm
Deed Transfers		
Resident to Resident	\$ 100.00	
Non-Resident to Non-Resident	\$ 200.00	
Resident to Non-Resident	Difference in current lot purchase price	

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Additional Information

Building Codes

Michigan Building Code 2012, State Fee Schedule updated 4/1/13, Michigan Residential Code 2015, Michigan Mechanical Code 2015, Michigan Plumbing Code 2015, Michigan Existing Buildings Code 2015, National Electric Code 2015, International Energy Conservation Code 2015, International Fire Code 2015, International Fuel Gas Code 2015, International Private Sewage Disposal Code 2015, International Property Maintenance Code 2015.

Plumbing, Mechanical, Building & Electrical Fee Schedule

Bureau of Construction Codes Inspection fees established under the STILL-DEROSSETT-HALE State Construction Code Act, 1972 PA 230, as amended by PA 222 of 1999 amended April 1, 2013.

Payment Options

Fees may be paid by check/money order, cash, or credit card. All checks must be made out to the Village of Cassopolis. All CAUA tap-in fees paid by check must be made out to CAUA.

*Planning & Zoning Escrow

All charges related to planning and zoning are billed to the escrow account (planner, engineer, attorney, and any additional expenses incurred). No action shall be taken on the application for a temporary use or structure permit, variance, appeal, ordinance interpretation, special land use, planned unit development, site plan review, or zoning change or amendment, or any other required approval, as the case may be, unless or until fees connected with such application have been paid as determined by the Village Council. Further, no action shall be considered on properties that are delinquent in taxes, special assessments, water and/or sewer utility bills.□

Conference Room Rentals

Fees can be waived for Village residents and businesses.

Updated 3/10/2025