



CITY OF ALBION PLANNING COMMISSION

REGULAR MEETING

WEDNESDAY, JANUARY 22, 2020

COUNCIL CHAMBERS

7:00 P.M.

AGENDA

- I. Call to Order (Reminder: turn off cell phones)
- II. Roll Call of the Commission
- III. Approval of Prior Meeting Minutes – December 17, 2019
- IV. Correspondence
- V. Order of Business
 - A. Election of Officers – Chair & Vice-Chair
 - B. Approval – Albion River Trail Expansion II Project Engineering Drawings
 - C. Excuse Absent Board Members
- VI. Public Comments (Persons addressing the Planning Commission shall limit their comments to no more than three (3) minutes. Proper decorum is required.)
- VII. Adjournment

PLANNING COMMISSION PUBLIC HEARING PROCESS

- 1) The Planning Commission Chair opens the hearing
- 2) Chair summarized the process
- 3) Staff presents report on applicant's request
- 4) Chair reads any correspondence into the record
- 5) Public speaking portion of hearing
 - Individuals in support
 - Opposition speakers
 - Questions & rebuttal (directed through the Chair)
 - Public speaking portion of hearing closed
- 6) Finding of facts
- 7) Board begins deliberations
- 8) Motion is made
- 9) Roll call vote taken