



# CITY OF ALBION

## Office of the City Manager

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### MEMO

**TO:** Honorable Mayor and City Council  
**FROM:** Haley Snyder, City Manager  
**DATE:** May 12, 2021  
**RE:** City Manager's Report – May 17, 2021

**Parks & Recreation Advisory Commission Meeting** – The Parks & Recreation Advisory Commission met on Monday, May 10<sup>th</sup>. The Commission is working to update the city's current 5-year Parks and Recreation Master Plan. The plan requires two forms of public input. The Commission has developed a survey seeking feedback on the city's park spaces. The survey will be released the week of May 23<sup>rd</sup>, and will be open through June 20<sup>th</sup>.

**Albion YMCA Programs** – Water aerobics kicked off last week with 21 participants! The May programs schedule can be found on the city's website. Beginning in June, Holland Park and Washington Gardner will be designated as free summer feeding sites for up to 50 kids – 11a & 11:10a.

**Albion Farmers Market** – With the recent sale of the Albion Food Hub building, the Albion Downtown Development Authority (DDA) will be taking the lead on organizing the Farmers Market. Wednesday markets are scheduled to run from 4p-7p beginning on May 19<sup>th</sup> to September 29<sup>th</sup>.

**Memorial Day Parade** – Patrick Leo Hanlon Post 55 of the American Legion and its auxiliary are pleased to again sponsor the annual Memorial Day parade in Albion on Monday, May 31<sup>st</sup>. The parade will begin at 9 a.m. Parade Route – starts at Market Place/E. Erie down to the Riverside Cemetery.

**American Rescue Plan** – The U.S. Department of Treasury released official guidance on Tuesday, May 11<sup>th</sup>, clarifying allowable uses for the money. The anticipated allocated amount for the City of Albion is \$829,600. Please note, the City of Albion is classified as a non-entitlement unit – generally local governments with populations of less than 50,000. Non-entitlement units will receive their funds through their state governments. Please note, Treasury plans to provide further guidance on distributions to non-entitlement units in the coming day.

**Special Election Turn Out** – I have received many questions in regard to the low turnout during the May 4<sup>th</sup> special election. Michigan law severely restricts how public funds can be used in campaigns.

**Use of Recreation Vans** – The city has received clarification from the city's insurance provider in regard to outside use of the city recreation vans. City Administration is working with the City Attorney to update the city's policy and forms. A new program will be rolled out starting in June.

**Community Wide Clean-Up** – The community wide bulk item cleanup is scheduled for Saturday, June 26<sup>th</sup> from 9a-3p. Drop off locations – Ketchum & Harris Fields. Reminder – the current Granger contract includes once a month bulk item pick-up.

**Streets Lights** – If you are aware of street lights that do not work, please contact the DPW Office to report the pole number, or utilize the Consumers online report form (link available on city's website).

**City Hall Operations** – City Hall's front lobby continues to remain open to the public Monday-Friday from 10a-3p. Residents are encouraged to continue to utilize the front drop box (**no cash payments allowed**) and online payment option for property tax and utility billing payments. Residents can call anytime during regular business hours to schedule an appointment to handle any other department business.