



**MINUTES**  
**PLANNING COMMISSION**  
 Wednesday, January 20, 2021 @ 7:00 PM  
 Zoom Meeting

**I CALL TO ORDER (Reminder: turn off cell phones)**

Chair G Strander called the Planning Commission meeting to order at 7:00 p.m.

**II ROLL CALL of the Commission**

PRESENT: Albert Amos (home) ; Mark Lelle (home); Tom Pitt (home); Sharon Ponds (home); Lenn Reid (home); George Strander (home) and Joseph Verbeke (home)

ABSENT: Mayor Snyder and S Kipp

ADMINISTRATION: Haley Snyder, Interim City Manager; Jill Domingo, City Clerk; John Tracy, Director of Planning, Building & Code Enforcement and Ian Arnold, Incoming Planning & Building Director

**III APPROVAL OF Prior Meeting MINUTES**

**A. MINUTES**

Moved by Commissioner Pitt, seconded by Commissioner Ponds

*To approve minutes as presented*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>	<b>Absent</b>
Ponds Commissioner	x			
Lelle Commissioner	x			
Pitt Commissioner	x			
Kipp Chief Public				x

Safety/Commissioner				
Reid (2)	x			
Verbeke Commissioner	x			
Snyder Mayor				x
Amos Commissioner	x			
Strander Chairman	x			
	7	0	0	2

Carried

**IV CORRESPONDENCE**

Director of Planning, Building & Code Enforcement Tracy stated we received a letter from Thomas Leary, 819 Burr Oak St. pertaining to the public hearing for the special use permit for Knauf Insulation

**V PUBLIC HEARING**

- A. SPECIAL USE PERMIT TO INCREASE HEIGHT OF 2 AREAS OF EXISTING INDUSTRIAL USE FACILITY TO ACCOMMODATE NEW PRODUCTION EQUIPMENT FOR KNAUF INSULATION, 1000 E. NORTH ST.

Chair G Strander opened the public hearing at 7:03 p.m.

No public comments were received

Commissioner Comments were as follows:

Commissioner L Reid who asked if everyone on the Planning Commission had received the copy of the letter from Mr. Leary as he stated in the letter he did not have the equipment to join the Zoom meeting

Chair G Strander stated that Mr. Leary could telephone into the meeting if he was unable to connect via the Zoom meeting

Commissioner Pitt stated Mr. Leary sent the letter with his objections

Chair G Strander closed the Public Hearing at 7:05 p.m.

**VI Order of Business**

- A. APPROVE SPECIAL USE PERMIT FOR KNAUF INSULATION, 1000 E.

NORTH ST

Moved by Commissioner Pitt, seconded by Commissioner Lelle

*Approve Special Use Permit for Knauf Insulation, 1000 E. North St.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>	<b>Absent</b>
Ponds Commissioner	x			
Lelle Commissioner	x			
Pitt Commissioner	x			
Kipp Chief Public Safety/Commissioner				x
Reid (2)	x			
Verbeke Commissioner	x			
Snyder Mayor				x
Amos Commissioner	x			
Strander Chairman	x			
	7	0	0	2

Carried

B. EXCUSE ABSENT BOARD MEMBER

Moved by Commissioner Pitt, seconded by (2) Reid

*To Excuse Mayor Snyder*

*\*\*Commissioner S Kipp was not excused\*\**

	<b>For</b>	<b>Against</b>	<b>Abstained</b>	<b>Absent</b>
Ponds Commissioner	x			
Lelle Commissioner	x			
Pitt Commissioner	x			
Kipp Chief Public Safety/Commissioner				x
Reid (2)	x			
Verbeke Commissioner	x			
Snyder Mayor				x
Amos Commissioner	x			
Strander Chairman	x			
	7	0	0	2

Carried

**VII PUBLIC COMMENTS**

Director of Planning, Building & Code Enforcement introduced new  
Director of Planning & Building Ian Arnold

Comments were received from Commissioners T Pitt, G Strander and A  
Amos; Director of Planning, Building & Code Enforcement Tracy and  
Incoming Director of Planning and Building Arnold

**VIII ADJOURNMENT**

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Jill A. Domingo, City Clerk